

Council Policy – Elected Member Recognition of Service

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|------------------------------------|--------------------|
| Responsible Directorate | Corporate Services |
| Responsible Business Unit/s | Governance |
| Responsible Officer | Manager Governance |
| Affected Business Unit/s | Governance |

Objective

To formally recognise retiring elected members for their service and contribution to the community during their elected term in local government.

Scope

This policy applies to all elected members.

Policy Statement

Retiring elected members will be recognised at their last Ordinary Council Meeting or at an official function recognising past elected members.

Retiring elected members will be presented with:

- a name plaque;
- a certificate of service; and
- a gift up to the value of \$100 per year of service with a maximum value of \$1,000 subject to the minimum length of service being one full four-year term of office.

Definitions

Retiring means not being re-elected or standing down from their elected position.

Relevant policies/documents

Nil

Relevant legislation/local laws

Section 5.100A of the *Local Government Act 1995*

Regulation 34AC of the *Local Government (Administration) Regulations 1996*

| Office use only | | | |
|-----------------------------|-------------|------------------|------------------------------|
| Relevant delegations | Nil | | |
| Council adoption | Date | 17 December 2019 | Resolution # 722/2019 |
| Reviewed/modified | Date | 9 May 2023 | Resolution # 074/2023 |
| Next review due | Date | 2025 | |