



ELM24 APPOINTMENT OF AN ACTING CHIEF EXECUTIVE OFFICER

Aim	To provide for the appointment of an Acting Chief Executive Officer during limited absences of the Chief Executive Officer
Application	Chief Executive Officer and Directors
Principles	Strategic Community Plan 2017 – 2027 (2019 Desktop Review) Goal 05 Inspiring Governance Objective 3 Council leadership

POLICY STATEMENT

1. In accordance with the requirements of the *Local Government Act 1995*, section 5.36(2)(a), Shire of Ashburton Council (Council) has determined that the persons appointed as the permanent incumbent to the position of a Director are suitably qualified to perform the role of Acting Chief Executive Officer (CEO).
2. In the event of an unforeseen absence of the CEO, then the default Acting CEO will be the permanent incumbent of the position with the title Director for a period not exceeding thirty (30) working days.
3. Within 24 hours of the appointment of Acting CEO under 2 above the President will advise Councillors and Executive Staff of the appointment.

Document Control Box							
Document Responsibilities:							
Owner:	Director Corporate Services	Owner Business Unit:	Corporate Services				
Reviewer:	Manager Governance	Decision Maker:	Council				
Compliance Requirements:							
Legislation:	<i>Local Government Act 1995 Section 5.5.39C</i>						
Industry:	Department of Local Government, WALGA						
Organisational:	Code of Conduct Record Keeping Plan						
Document Management:							
Risk Rating:		Review Frequency:	Annual	Next Due:		Records Ref:	
Version #	Decision Reference:		Synopsis:				
1.	722/2019		OMC 17 December 2019				
2.	55/2021		OMC 20 April 2021				