



**SHIRE OF ASHBURTON**

## **SPECIAL MEETING OF COUNCIL**

### **MINUTES**

**Council Chambers, Onslow Shire Complex, Second Avenue,  
Onslow**

**Via Teleconference**

- 1. Council Chambers, Onslow Shire Complex, Second Avenue, Onslow**
- 2. Council Chambers, Recreation Centre, Central Road, Tom Price**
- 3. Paraburdoo Library, Ashburton Avenue, Paraburdoo**
- 4. Pannawonica Library, Pannawonica Drive, Pannawonica**

**30 August 2017**

SPECIAL MEETING OF COUNCIL 30 AUGUST 2017

SHIRE OF ASHBURTON  
SPECIAL MEETING OF COUNCIL

The Acting Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.

Acting CEO:  \_\_\_\_\_

Date: 31/08/2017

These minutes were confirmed by Council as a true and correct record of proceedings by the Ordinary Meeting of Council held on 21 September 2017.

Presiding Member: \_\_\_\_\_

Date: \_\_/\_\_/2017

**DISCLAIMER**

*The resolutions contained in the Minutes are subject to confirmation by Council. The Shire of Ashburton warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Ashburton for any act, omission or statement or intimation occurring during a Council meeting.*

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## 1. DECLARATION OF OPENING

The Presiding Member declared the meeting open at 7.18 pm.

### 1.1 ACKNOWLEDGEMENT OF COUNTRY

As representatives of the Shire of Ashburton Council, we respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay our respects to them and all their elders both past and present.

## 2. ANNOUNCEMENT OF VISITORS

There were no visitors in attendance.

## 3. ATTENDANCE

### 3.1 PRESENT

<b>Elected Members:</b>	Cr K White	Shire President, (Presiding Member)	Perth
	Cr L Rumble	Onslow Ward Deputy Shire President,	Paraburdoo Library
	Cr P Foster	Paraburdoo Ward Tom Price Ward	Council Chambers, Tom Price
	Cr M Lynch	Tom Price Ward	Council Chambers, Tom Price
	Cr D Diver	Tom Price Ward	Council Chambers, Tom Price
	Cr M Gallanagh	Pannawonica Ward	Pannawonica Library
	Cr G Dellar	Ashburton Ward	Perth
<b>Staff:</b>	Mr D Stewart	Acting Chief Executive Officer	Perth
	Mr J Bingham	Director Corporate Services	Council Chambers, Tom Price
	Ms A Serer	Director Strategic & Community Development	Council Chambers, Tom Price
	Ms J Smith	Executive Officer	Council Chambers, Tom Price
<b>Guests:</b>			
<b>Members of Public:</b>	There were no members of the public and 4 employees in attendance at the commencement of the meeting, in addition to those listed above as Staff.		
<b>Member of Media:</b>	There were no members of the media in attendance at the commencement of the meeting.		

**3.2 APOLOGIES**

Cr L Thomas	Tableland Ward
Cr D Dias	Paraburdoo Ward

**3.3 APPROVED LEAVE OF ABSENCE**

There were no approved leave of absence.

**4. PUBLIC QUESTION TIME**

There were no public questions tabled.

**5. DECLARATION BY MEMBERS**

**5.1 DUE CONSIDERATION BY COUNCILLORS TO THE AGENDA**

All Councillors in attendance noted that they had given due consideration to all matters contained in the Agenda presently before the meeting.

**5.2 DECLARATIONS OF INTEREST**

**Councillors to Note**

A member who has an Impartiality, Proximity or Financial Interest in any matter to be discussed at a Council or Committee Meeting, that will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.  
A member, who makes a disclosure in respect to an interest, must not:
- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

**NOTES ON DECLARING INTERESTS (FOR YOUR GUIDANCE)**

The following notes are a basic guide for Councillors when they are considering whether they have an interest in a matter.

These notes are included in each agenda for the time being so that Councillors may refresh their memory.

- 1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
- 2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the

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Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.

3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or
  - 6.2 Where the Minister allows the Councillor to participate under s.5.69 (3) of the Local Government Act, with or without conditions.

### Declarations of Interest provided:

Item Number/ Name	Type of Interest	Nature/Extent of Interest
There were no declarations of interest provided.		

## 6. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

There were no announcements without discussion by the Presiding Member for this meeting.

## **7. BUSINESS**

### **7.1 ADOPTION OF 2017/18 ANNUAL BUDGET**

**MINUTE:** 35/2017

<b>FILE REFERENCE:</b>	GV04
<b>AUTHOR'S NAME AND POSITION:</b>	John Bingham Director Corporate Services
<b>AUTHORISING OFFICER AND POSITION:</b>	Dale Stewart Acting Chief Executive Officer
<b>NAME OF APPLICANT/RESPONDENT:</b>	Not Applicable
<b>DATE REPORT WRITTEN:</b>	23 August 2017
<b>DISCLOSURE OF FINANCIAL INTEREST:</b>	The author and authorising officer have no financial, proximity or impartiality interests in the proposal.
<b>PREVIOUS MEETING REFERENCE:</b>	Agenda Item 13.2 (Minute No. 197/2017) – Ordinary Meeting of Council 18 July 2017 Agenda Item 7.1 (Minute No. 32/2017) – Special Meeting of Council 28 July 2017

#### **Summary**

The Annual Budget for the year ended 30 June 2018 has been workshopped in conjunction with Ordinary Meetings of Council (OMC) held in May, June and July 2017.

The Statutory form of the Budget has now been finalised, taking into account Council's input at these workshops. The document is now submitted to Council for formal adoption.

#### **Background**

The 2017/18 Annual Budget has been prepared based on the principles contained in the Long Term Financial Plan as well as taking into account substantive matters raised in Council workshops at its May, June and July 2017 OMC.

The 2017/18 Fees and Charges were adopted at the June and July OMC.

The proposed differential rates are as approved by Council on 21 August 2017 after previously being advertised for 21 days seeking public comment with only one submission. This was then sent to the Minister seeking approval for its application.

After considering our submission and request, the Council has received approval from the Minister for the Department of Local Government, Sport and Cultural Industries for a rate increase from 2016/17 rating levels of 1.75% on GRV (Residential/Community and Commercial/Industrial/Tourism) and a nil increase on UV Pastoral UV Tourism and UV

## SPECIAL MEETING OF COUNCIL 30 AUGUST 2017

Industrial). The average rate in the dollar increase from 2016/17 is 0.875% therefore across all sectors.

### **Comment**

The budget has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards. The main features include the following:

A Capital Works program totalling \$70.4m features:

- Paraburdoo Community Hub (CHUB) \$15.4m
- Onslow Class iv Regional Waste Facility \$12.9m
- WANDRRA Roadworks \$10.5m
- Onslow Aerodrome \$ 5.0m
- Staff Housing \$ 3.0m
- Onslow Town Centre Development \$ 3.0m
- Pilbara Underground Power Project PUPP \$ 1.8m
- Roadworks
  - Roebourne Wittenoom Road \$3.20m
  - Unsealed Rural Road Resheeting \$1.50m
  - Upgrade Stadium Rd Tom Price \$0.75m
  - Sealed Roads \$0.45m
- Drainage \$1.70m
- Tourism
  - Onslow Boardwalk \$0.50m
  - Para Info Bay \$0.40m
  - Tom Price Tourist Bay \$0.48m
  - Tom Price & Pannawonica Caravan Park \$0.19m
- Sports Clubs and Associations
  - Cricket Pitches \$0.15m
  - Onslow Bowling Club Green \$0.32m
  - Onslow Swimming Pool Construction \$0.05m
  - Pannawonica BMX Facility \$0.07m
  - Tom Price Diamond Club Air Conditioner \$0.04m
  - Paraburdoo and Tom Price Disc Golf \$0.03m
  - Paraburdoo Tennis Court \$0.10m
  - Paraburdoo Netball and Basketball \$0.30m
  - Tom Price Bowls Club \$0.50m
  - Tom Price Netball & Basketball \$0.07m
  - Tom Price Pool \$0.07m
  - Tom Price Squash Courts \$0.08m

Government Grants and other Contributions from the following sources are included:

- WANDRRA \$10.5m
- Building Better Regions Fund \$ 9.1m
- RTIO for CHUB \$ 5.6m
- Royalties for Regions for CHUB \$ 5.0m
- Roads to Recovery \$ 1.2m
- Regional Road Group \$ 2.1m
- Chevron \$1.8m



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The budget also includes borrowings for:

- \$1.0m to assist fund the PUPP in Onslow; and
- \$1.1m to assist fund the CHUB in Paraburdoo.

The 1.75% increase in the rate in the dollar for most properties (GRV) is consistent with forecast inflations rates and local government cost indexes and despite a number of external cost pressures impacting on the Shire including increasing State Government fees and charges.

The average 0.875 increase in the rate in the dollar across all sectors is obviously below those indexes however complies with the approval provided from the Department of Local Government, Sport and Cultural Industries and acknowledges that there has been growth in the UV valuations to offset this.

Another important feature of this budget is the various ongoing efficiency gains, business and or service improvement changes either made by the organisation prior to budget adoption and or planned for the coming year in the following areas:

- reductions in consultancy costs \$300,000;
- reductions in Learning and Development costs \$200,000;
- reductions in Insurance costs based on a performance based premium approach - predicted to be up to \$200,000 per annum;
- reviewing the need for and remuneration of each position as vacancies arise;
- reducing leased properties required for staff housing stock through acquisition of strategic assets;
- renegotiating rents downward for staff housing stock where it is required to retain them;
- disposal of under-utilised light fleet and plant;
- disposal of surplus minor plant and equipment;
- installation of LED lighting in Onslow reducing ongoing power cost and outages; and
- reduction of one executive management position resulting in estimated direct annual savings of over \$250,000 and;
- construction of a number of new assets as detailed in the Capital Works Program.

Going forward into 2017/18, further efficiencies, yet to be fully quantified, will be made in relation to employee costs in the areas of staff housing rents and, where able, the phasing out of Fly In Fly Out employee contracts. Additionally, a new policy for investments will facilitate a less conservative, yet still prudent, approach to earnings, forecast to collect an additional \$500,000 per annum in interest earnings on 2016/17.

Cash Reserves are forecast to remain at a stable level of \$37m after increasing by \$2m from 2016/17. Noteworthy is the creation of the following new Reserves:

1. Financial Risk Reserve to mitigate against Finance Risks including unfavourable SAT rulings;
2. A Waste Services Reserve, which will be similar in purpose to the Aerodrome Reserve in funding future Capital Projects;
3. A Joint Venture Housing Reserve to meet the requirements of the JV Housing Agreement; and
4. A Tom Price Administration Building Reserve to start a funding pool for a future replacement office in Tom Price, pursuant to the Long Term Financial Plan.

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Finally, the *My Council* Financial Health Index (FHI) is forecast to remain stable at or around the benchmark rating of 70. In 2015/16 this index slipped back to 67, due to the Operating Surplus and Asset Sustainability ratios performing poorly, due to a heavy reliance on expansion of new assets as compared to spending on preservation of existing assets. The 2017/18 budget has been cast to begin improving these ratios with a budgeted small Operating Surplus factored in, as well as a focus for Capital Expenditure on renewals.

Negative external influences impacting the Council's revenues and costs in 2017/18 have included the following:

- reduction in untied road funds provided by the State Government of \$152,814 from 2016/17 levels; and
- increases in State Government charges in relation to vehicle licensing, power and water charges.

The budget includes the following contributions, sponsorships and donations for signature and other major community events during the year:

- Nameless Jarndunmunha Festival \$75,000; and
- Experience Karijini \$50,000; and
- Passion of the Pilbara \$60,000; and
- Pannawonica Rodeo \$10,000; and
- Tom Price Camp Draft \$10,000; and
- Paraburdoo Red Dirt Rock \$10,000; and
- Onslow Rodeo \$10,000.

The 2017/18 Budget is shown as **ATTACHMENT 7.1**.

### **Consultation**

Acting Chief Executive Officer  
Directors  
Finance Manager  
Grants and Budgeting Officer  
Financial Services Co-ordinator  
Management Reporting Co-ordinator

### **Statutory Environment**

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its Municipal Fund for the financial year ending on the next following 30 June.

The *Local Government Act 1995* [Section 5.63 (1)(b)] specifically excludes the need for Elected Members to "Declare a Financial Interest" in imposing a rate, charge or fee.

The Section reads as follows:

*"5.63(1) Sections 5.65, 5.70 and 5.71 do not apply to a relevant person who has any of the following interests in a matter –  
(b) an interest arising from the imposition of any rate, charge or fee by the local government;"*

Additionally, the declaration provisions of the Act to not apply to Council business reimbursements or to Members sitting fees. Any other interest, be it Financial, Proximity or Impartiality must be declared.

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Divisions 5 and 6 of the Local Government Act 1995 refer to the setting of budgets and raising of rates and charges. The Local Government (Financial Management) Regulations 1996 details the form and content of the budget. The 2017/18 Annual Budget as presented meets the statutory requirements.

There is no legislative requirement to re-advertise differential rates, even if they are changed from the advertised figures.

### Financial Implications

The 2017/18 Budget has been guided by the Long Term Financial Plan and provides for the following income and expenditure:

Operating Income	\$99,064,719
Operating Expenditure	\$53,143,420
Capital Income	\$18,314,684
Capital Expenditure	\$70,418,399
Gross Turnover	\$123,561,819

### Strategic Implications

Shire of Ashburton 10 year Strategic Community Plan 2017-2027

Goal 5 – Inspiring Governance

Objective 1 – Effective Planning for the Future

### Risk Management

This item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low".

### Policy Implications

ELM10 Financial Sustainability Policy

### Voting Requirement

Absolute Majority Required

### Officers Recommendation

That Council adopt the 2017/18 Budget, inclusive of the following:

1. For the purpose of yielding the deficiency disclosed by the proposed Municipal Fund Budget and pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995, Council impose the following differential general and minimum rates on Gross Rental and Unimproved Values.

Differential Rate Category	Rate in the \$	General \$	Lesser Minimum \$
GRV Commercial/Industrial/Tourism	0.051954	1037.50	not applicable
GRV Residential/Community	0.051853	830.00	622.50
UV Pastoral	0.060154	1037.50	not applicable
UV Mining/Industrial	0.382467	1037.50	not applicable
UV Tourism	0.162445	1037.50	not applicable

2. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, Council adopt the following due dates for the payment of rates by instalments:

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- Option 1
  - o Payment in full by a single Instalment, due Friday 20<sup>th</sup> October 2017
- Option 2
  - o 1st Instalment due Friday 20<sup>th</sup> October 2017
  - o 2nd Instalment due Thursday 22<sup>nd</sup> February 2018
- Option 3:
  - o 1st Instalment due Friday 20<sup>th</sup> October 2017
  - o 2nd Instalment due Thursday 21<sup>st</sup> December 2017
  - o 3rd Instalment due Thursday 22<sup>nd</sup> February 2018
  - o 4th Instalment due Monday 23<sup>rd</sup> April 2018
- 3. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996, Council adopt an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$14 for each instalment after the initial instalment is paid.
- 4. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, Council adopt an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.
- 5. Pursuant to section 6.51(1) and subject to section 6.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulations 1996, Council adopt an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.
- 6. Rates Concessions, Rates Waivers and Debt Waivers
  - 6.1 Pursuant to section 6.47 of the Local Government Act 1995, provide a concession to GRV Residential/Community properties whose valuations have increased from 2014/15 to 2017/18. The concession to be equivalent to the difference payable between 2014/15 valuations and the proposed 2017/18 GRV Residential/Community properties rate in the dollar (i.e. 0.051853), and 2017/18 valuations and the proposed 2017/18 rate in the dollar.
  - 6.2 Pursuant to section 6.47 of the Local Government Act 1995, provide a 100% waiver to properties leased to Not for Profit Community groups, subject to it being provided for in their lease or being previously waived / applied in the 2016/17 financial year.
  - 6.3 Pursuant to section 6.12 (1)(b) of the Local Government Act 1995, provide debt waiver to the lessee of the Early Child Learning Centre in Onslow, subject to fulfilment of clause 1.1 of the special conditions of Schedule 2 of their lease.
- 7. Pursuant to section 6.13 of the Local Government Act 1995 and regulation 19A of the Local Government (Financial Management) Regulations 1996, Council adopt an

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interest rate of 11% for any amount of money (other than rates and service charges) owing to the Local Government that remains unpaid after becoming due and payable.

### 8. Councillor Allowances

8.1 Pursuant to section 5.99 of the Local Government Act 1995 and regulation 30 of the Local Government (Administration) Regulations 1996, Council adopt the following annual fees for payment of elected members in lieu of individual meeting attendance fees:

- President \$30,841 pa
- Councillors \$23,000 pa

8.2 Pursuant to section 5.99A of the Local Government Act 1995, Council adopt the following annual local government allowance for elected members:

- Information & Communications Technology (ICT) Allowance \$500 pa

8.3 Pursuant to section 5.99A of the Local Government Act 1995, Council and regulation 32 of the Local Government (Administration) Regulations 1996 adopt the following annual local government allowance for elected members:

- Child Care - the actual cost per hour or \$25 per hour, whichever is the lesser amount.

8.4 Pursuant to section 5.99A of the Local Government Act 1995 regulation 31 of the Local Government (Administration) Regulations 1996 Council adopt the following annual local government allowance for elected members:

- Travelling Expenses rate applicable to the reimbursement of travel and accommodations costs in the same or similar circumstances under the Public Service Award 1992 issued by the Western Australian Industrial Relations Commission as at the date of the current determination of the Salaries and Allowances Tribunal on Local Government Elected Council Members.

8.5 Pursuant to section 5.98(5) of the Local Government Act 1995, Council adopt the following annual local government allowance to be paid in addition to the annual meeting allowance:

- President \$62,727 pa

8.6 Pursuant to section 5.98A of the Local Government Act 1995, Council adopt the following annual local government allowance to be paid in addition of the annual meeting allowance:

- Deputy President \$15,682 pa

9. Pursuant to Section 6.16 of the Local Government Act 1995, Council adopt the Fees and Charges as previously approved by the Council at the Ordinary Council Meetings of June and July 2017, as per the attachment.

10. In accordance with Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, Council adopt the following materiality thresholds:

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### Condition

Actual variances to Budget up to 5% of Budget  
 Actual variances to Budget up to 10% of Budget  
 Discretion  
 Actual Variance exceeding 10% and a greater value  
 greater than \$20,000

### Action

Don't Report  
 Use Management  
 Must Report

11. In accordance with Section 6.11 of the Local Government Act 1995, Council establish four (4) new Reserve accounts as follows:
- Financial Risk Reserve – to mitigate against Finance Risks including rate revaluations and appeals.
  - Waste Services Reserve – to fund Capital Projects for the Shires Waste Facilities.
  - Tom Price Administration Building Reserve – to fund a replacement Administration Office Building in Tom Price.
  - Joint Venture Housing Reserve – to fund refurbishment, maintenance and repairs on the Onslow Joint Venture Housing project.

### Council Decision

**MOVED:** Cr L Rumble

**SECONDED:** Cr P Foster

**That Council adopt the 2017/18 Budget, inclusive of the following:**

1. For the purpose of yielding the deficiency disclosed by the proposed Municipal Fund Budget and pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995, Council impose the following differential general and minimum rates on Gross Rental and Unimproved Values.

Differential Rate Category Minimum	Rate in the	General	Lesser
	\$	\$	\$
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UV Pastoral	0.060154	1037.50	not applicable
UV Mining/Industrial	0.382467	1037.50	not applicable
UV Tourism	0.162445	1037.50	not applicable

2. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, Council adopt the following due dates for the payment or rates by instalments:

- Option 1
  - o Payment in full by a single Instalment, due Friday 20<sup>th</sup> October 2017
- Option 2
  - o 1st Instalment due Friday 20<sup>th</sup> October 2017

- o 2nd Instalment due Thursday 22<sup>nd</sup> February 2018
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- 3. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996, Council adopt an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$14 for each instalment after the initial instalment is paid.
- 4. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, Council adopt an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.
- 5. Pursuant to section 6.51(1) and subject to section 6.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulations 1996, Council adopt an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.
- 6. Rates Concessions, Rates Waivers and Debt Waivers
  - 6.1 Pursuant to section 6.47 of the Local Government Act 1995, provide a concession to GRV Residential/Community properties whose valuations have increased from 2014/15 to 2017/18. The concession to be equivalent to the difference payable between 2014/15 valuations and the proposed 2017/18 GRV Residential/Community properties rate in the dollar (i.e. 0.051853), and 2017/18 valuations and the proposed 2017/18 rate in the dollar.
  - 6.2 Pursuant to section 6.47 of the Local Government Act 1995, provide a 100% waiver to properties leased to Not for Profit Community groups, subject to it being provided for in their lease or being previously waived / applied in the 2016/17 financial year.
  - 6.3 Pursuant to section 6.12 (1)(b) of the Local Government Act 1995, provide debt waiver to the lessee of the Early Child Learning Centre in Onslow, subject to fulfilment of clause 1.1 of the special conditions of Schedule 2 of their lease.
- 7. Pursuant to section 6.13 of the Local Government Act 1995 and regulation 19A of the Local Government (Financial Management) Regulations 1996, Council adopt an interest rate of 11% for any amount of money (other than rates and service charges) owing to the Local Government that remains unpaid after becoming due and payable.
- 8. Councillor Allowances

**8.1 Pursuant to section 5.99 of the Local Government Act 1995 and regulation 30 of the Local Government (Administration) Regulations 1996, Council adopt the following annual fees for payment of elected members in lieu of individual meeting attendance fees:**

- **President** **\$30,841 pa**
- **Councillors** **\$23,000 pa**

**8.2 Pursuant to section 5.99A of the Local Government Act 1995, Council adopt the following annual local government allowance for elected members:**

- **Information & Communications Technology (ICT) Allowance**  
**\$500 pa**

**8.3 Pursuant to section 5.99A of the Local Government Act 1995, Council and regulation 32 of the Local Government (Administration) Regulations 1996 adopt the following annual local government allowance for elected members:**

- **Child Care - the actual cost per hour or \$25 per hour, whichever is the lesser amount.**

**8.4 Pursuant to section 5.99A of the Local Government Act 1995 regulation 31 of the Local Government (Administration) Regulations 1996 Council adopt the following annual local government allowance for elected members:**

- **Travelling Expenses rate applicable to the reimbursement of travel and accommodations costs in the same or similar circumstances under the Public Service Award 1992 issued by the Western Australian Industrial Relations Commission as at the date of the current determination of the Salaries and Allowances Tribunal on Local Government Elected Council Members.**

**8.5 Pursuant to section 5.98(5) of the Local Government Act 1995, Council adopt the following annual local government allowance to be paid in addition to the annual meeting allowance:**

- **President** **\$62,727 pa**

**8.6 Pursuant to section 5.98A of the Local Government Act 1995, Council adopt the following annual local government allowance to be paid in addition of the annual meeting allowance:**

- **Deputy President** **\$15,682 pa**

**9. Pursuant to Section 6.16 of the Local Government Act 1995, Council adopt the Fees and Charges as previously approved by the Council at the Ordinary Council Meetings of June and July 2017, as per the attachment, subject to approving free entry of the Quentin Broad Swimming Pool for the duration of the 2017/18 season given the uncertainty surrounding when and or to what extent the facility may need to be closed as part of the Paraburdoo Community Hub Construction works.**



10. In accordance with Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, Council adopt the following materiality thresholds:

Condition	Action
Actual variances to Budget up to 5% of Budget	Don't Report
Actual variances to Budget up to 10% of Budget Discretion	Use Management
Actual Variance exceeding 10% and a greater value greater than \$20,000	Must Report

11. In accordance with Section 6.11 of the Local Government Act 1995, Council establish four (4) new Reserve accounts as follows:

- Financial Risk Reserve – to mitigate against Finance Risks including rate revaluations and appeals.
- Waste Services Reserve – to fund Capital Projects for the Shires Waste Facilities.
- Tom Price Administration Building Reserve – to fund a replacement Administration Office Building in Tom Price.
- Joint Venture Housing Reserve – to fund refurbishment, maintenance and repairs on the Onslow Joint Venture Housing project.

**CARRIED BY ABSOLUTE MAJORITY 7/0**

**Councillors White, Rumble, Dias, Foster, Lynch, Diver, Gallanagh and Dellar voted for the motion**

**Reason for Change to Recommendation:**

The Council wished to remove uncertainty around the question of whether people decided to pay for a season swimming pass as opposed to casual entry at a higher cost, given the likelihood that the facility wouldn't be open for a full traditional season.

**8. NEXT MEETING**

The next Ordinary Meeting of Council will be held on 21 September 2017, at the Mayu Maya Centre, Pannawonica, commencing at 1.00 pm.

**9. CLOSURE OF MEETING**

The Presiding Member closed the meeting at 7.25 pm.