



# Published Minutes

Special Council Meeting

Monday, 23 February 2026

Date:	Monday 23 February 2026
Time:	6:00 PM
Location:	Shire of Ashburton Administration Centre, 246 Poinciana Street, Tom Price
Distribution Date:	Tuesday 24 February 2026



**Shire of Ashburton  
Special Council Meeting**

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Council Meeting.

Keith Woodward PSM  
Chief Executive Officer  
24 February 2026

These minutes were confirmed by Council as a true and accurate record of proceedings at the Special Council Meeting held on Monday, 23 February 2026.

Presiding Member \_\_\_\_\_

Date \_\_\_\_\_

**Disclaimer**

*The Shire of Ashburton warns anyone who has an application lodged with Council must obtain, and should only rely on, written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by Council in respect of the application. No responsibility whatsoever is implied, or accepted, by the Shire of Ashburton for any act, omission, statement, or intimation occurring during a Council meeting.*

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## 1 Declaration Of Opening

The Presiding Member declared the meeting open at 6:02pm.

### 1.1 Acknowledgement Of Country

As representatives of the Shire of Ashburton Council, we respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay our respects to them and all their elders past and present.

## 2 Announcement Of Visitors

Nil

## 3 Attendance

### 3.1 Present

Elected Members:	SP A Smith Cr A Sullivan Cr K White Cr L Rumble JP Cr B Noone Cr C Rogers	Shire President Paraburdoo Ward Onslow Ward (from 6:03pm) Paraburdoo Ward Tom Price Ward Tom Price Ward
Employees:	J Bray	Manager Governance
Guests:	Nil	
Members of Public:	There were no members of the public in attendance at the commencement of the meeting.	
Members of media:	There were no members of the media in attendance at the commencement of the meeting.	

### 3.2 Apologies

Cr R de Pledge      Ashburton-Tablelands Ward

Cr T Fox              Pannawonica Ward

Cr K Day              Tom Price Ward

### 3.3 Approved Leave Of Absence

Nil

## **4 Question Time**

### **4.1 Public Question Time**

Nil

## **5 Declaration By Members**

### **5.1 Due Consideration By Elected Members To The Agenda**

Elected Members noted they have given due consideration to all matters contained in this agenda.

### **5.2 Declaration Of Interest**

A member who has an Impartiality, Proximity or Financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice, given to the Chief Executive Officer, prior to the meeting, or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest are disclosed –

Nil

## **6 Announcements By The Presiding Member And Councillors Without Discussion**

Nil

## **7 Petitions / Deputations / Presentations**

Nil

## **8 En Bloc Resolutions**

### **8.1 Agenda Items Adopted En Bloc**

Nil

## 9 Recommendations From Committee

Nil

## 10 Confidential Matters

**Council Decision**            **023/2026**

**Moved**                        **Cr B Noone**

**Seconded**                   **Cr C Rogers**

That Council move behind closed doors at 6:06pm, pursuant to clause 6.2 of the *Shire of Ashburton Standing Orders Local Law 2012* to consider the following confidential items.

### 9.1 Chief Executive Officer Probation Review

Pursuant to section 5.23(2)(b) of the *Local Government Act 1995* which provides:

- (b) a matter relating to the recruitment or employment of the CEO or a senior employee, including the following —
- (i) the termination of employment;
  - (ii) a review of performance under section 5.38

**Carried 6/0**

### Shire President Declaration

In accordance with regulation 14C(2)(b) of the *Local Government (Administration) Regulations 1996*, I have approved Cr Kerry White, Cr Linton Rumble JP and Cr Alana Sullivan to attend this meeting via electronic means, noting they are in instantaneous communication with the meeting.

### Cr A Sullivan Declaration

In accordance with regulation 14CA(5) of the *Local Government (Administration) Regulations 1996*, I declare that I can maintain confidentiality during the meeting or the closed part of the meeting.

### Cr L Rumble JP Declaration

In accordance with regulation 14CA(5) of the *Local Government (Administration) Regulations 1996*, I declare that I can maintain confidentiality during the meeting or the closed part of the meeting.

### Cr K White Declaration

In accordance with regulation 14CA(5) of the *Local Government (Administration) Regulations 1996*, I declare that I can maintain confidentiality during the meeting or the closed part of the meeting.

## 9.1 Chief Executive Officer Probation Review

<b>File Reference</b>	PE.01
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	A Heraty, Manager Organisational Development
<b>Authorising Officer</b>	
<b>Previous Meeting Reference</b>	Ordinary Council Meeting 18 November 2025 - Item CEO.1 – 223/2025
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	1. Chief Executive Officer Probation Report

### *Reason for Confidentiality*

<b>Section under the Act</b>	<i>This matter is to be considered behind closed doors pursuant to s.5.23(2) of the Local Government Act 1995 as the subject matter relates to:</i>
<b>Sub-clause and Reason:</b>	<i>“s.5.23(2)(b) a matter a matter relating to the recruitment or employment of the CEO or a senior employee, including the following — (i) the termination of employment; (ii) a review of performance under section 5.38”</i>

### **Report Purpose**

The purpose of this report is for Council to consider and endorse the outcome of the Chief Executive Officer’s probationary period in accordance with the Employment Contract.

### **Voting Requirements**

Simple Majority

**Council Decision**            **024/2026**

**Moved**                        **Cr C Rogers**

**Seconded**                  **Cr B Noone**

**That Council:**

- 1. Notes that the Chief Executive Officer and Council have fulfilled the requirements of clause 4.1.1 of the Employment Contract by establishing the Chief Executive Officer's Key Performance Indicators within the required three-month timeframe.**
- 2. Adopts the findings of the independent assessment, confirming that the Chief Executive Officer has satisfactorily met his probationary requirements and has successfully completed the probationary review.**
- 3. Authorises the Shire President to formally advise the Chief Executive Officer of his confirmation into the permanent position following the successful completion of the probationary period.**
- 4. Schedules the Chief Executive Officer's annual performance review for completion by 30 September 2026, in accordance with Section 4 (clauses 4.1–4.3) of the Employment Contract.**

**For:**                    **A Smith, A Sullivan, K White, L Rumble JP, B Noone and C Rogers**

**Against:**            **Nil**

**Carried 6/0**

**Council Decision**            **025/2026**

**Moved**                        **Cr B Noone**

**Seconded**                 **Cr L Rumble JP**

**That Council re-open the meeting to the public at 6:15pm.**

**For:**            **A Smith, A Sullivan, K White, L Rumble JP, B Noone and C Rogers**

**Against:**    **Nil**

**Carried 6/0**

## **11    Next Meeting**

The next Ordinary Council Meeting will be held at 1:00pm on Tuesday 17 March 2026 at Ashburton Hall, Ashburton Avenue, Paraburdoo.

## **12    Closure Of Meeting**

There being no further business, the Presiding Member closed the meeting at 6:15pm.