



**SHIRE OF ASHBURTON
PILBARA REGIONAL WASTE MANAGEMENT
FACILITY (PRWMF) COMMITTEE**

**AGENDA & ATTACHMENTS
(Public Document)**

**Clem Thompson Sports Pavilion, Stadium Road,
Tom Price
23 April 2018
4.30 pm**

AGENDA - PILBARA REGIONAL WASTE MANAGEMENT FACILITY (PRWMF) COMMITTEE
23 APRIL 2018

SHIRE OF ASHBURTON

PILBARA REGIONAL WASTE MANAGEMENT FACILITY (PRWMF) COMMITTEE MEETING

Notice is hereby given that a Pilbara Regional Waste Management Facility (PRWMF) of the Shire of Ashburton will be held on 23 April 2018 at the Clem Thompson Sports Pavilion, Stadium Road, Tom Price commencing at 4:30 pm.

The business to be transacted is shown in the Agenda.



Rob Paull
CHIEF EXECUTIVE OFFICER

DISCLAIMER

The recommendations contained in the Agenda are subject to confirmation by the Committee and/or endorsement by the Council. The Shire of Ashburton warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Ashburton for any act, omission or statement or intimation occurring during a Council meeting.

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1. DECLARATION OF OPENING

The Chief Executive Officer declared the meeting opened at ____ pm.

1.1 ACKNOWLEDGEMENT OF COUNTRY

As representatives of the Shire of Ashburton Council, we respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay our respects to them and all their elders both past and present.

1.2 ELECTION OF CHAIRPERSON

The members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3 of the Local Government Act 1995 (S5.12 Local Government Act 1995).

2. ATTENDANCE

2.1 PRESENT

Members:	Cr K White Cr M Lynch Cr D Diver	Onslow Ward Tom Price Ward Tom Price Ward
Staff:	Mr R Paull Mr K Hannagan Ms J Smith Mrs M Lewis	Chief Executive Officer Acting Director Infrastructure Executive Officer CEO & Councillor Support Officer
Guests:		
Members of Public:	There were ____ members of the public in attendance at the commencement of the meeting.	
Members of Media:	There were ____ members of the media in attendance at the commencement of the meeting.	

2.2 APOLOGIES

2.3 APPROVED LEAVE OF ABSENCE

3. ANNOUNCEMENT OF VISITORS

4. DECLARATION BY MEMBERS

4.1 DUE CONSIDERATION BY COUNCILLORS TO THE AGENDA

Councillors White, Lynch and Diver are requested to acknowledge during the meeting that they have given due consideration to all matters contained in the Agenda.

4.2 DECLARATIONS OF INTEREST

Councillors to Note

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A member who has an Impartiality, Proximity or Financial Interest in any matter to be discussed at a Council or Committee Meeting, that will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (a) Preside at the part of the Meeting, relating to the matter or;
- (b) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON DECLARING INTERESTS (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have an interest in a matter.

These notes are included in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or

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- 6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the Local Government Act, with or without conditions.

Declarations of Interest provided:

Item Number/ Name	Type of Interest	Nature/Extent of Interest

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

There are no minutes of a previous meeting as this is the inaugural meeting of the Committee.

6. TERMS OF REFERENCE

Members: Crs Diver, Lynch and White.

Deputies: All other Councillors.

Secretariat: Acting Director Infrastructure Services or nominee.

Membership: 3 Councillors.

Quorum: 2 Councillors.

Purpose: The Committee is to undertake the task of overseeing the PRWMF construction project and to make recommendations to Council as per the following Roles and Responsibilities:

- Progress against the project timeline;
- Income / Expenditure, Actual versus Budget;
- Milestone reports to funding bodies;
- Any designs and reports regarding estimated cost, risk, and deliverables;
- Major variations (over \$150,000 in cost, or exceed total budget, or change in scope that affects functionality or purpose of the facility) for recommendation to Council;
- Performance requirements as required under funding agreements;
- Proposed variations to the terms of the funding agreements;
- Final documented designs before presentation to Council for endorsement; and
- Project progress reports and major variation requests during construction.

Meeting cycle: As required.

7. AGENDA ITEMS

7.1 FUNDING AND GOVERNANCE ARRANGEMENTS FOR THE PILBARA REGIONAL CLASS 1V WASTE MANAGEMENT FACILITY, ONSLOW

FILE REFERENCE: WM07

AUTHOR'S NAME AND POSITION: Kevin Hannagan
Acting Director Infrastructure Services

AUTHORISING OFFICER AND POSITION: Rob Paull
Chief Executive Officer

NAME OF APPLICANT/RESPONDENT: Not Applicable

DATE REPORT WRITTEN: 2 April 2018

DISCLOSURE OF FINANCIAL INTEREST: The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

PREVIOUS MEETING REFERENCE: Not Applicable

Summary

This report outlines the funding and governance arrangements to support the development of a Pilbara Regional Class 1V Waste Management Facility at Onslow.

Background

The former Onslow Landfill Facility was closed in April 2015 as it had reached capacity and was an impediment to the development of the nearby residential land subdivision and new Onslow Ring Road.

The Shire has constructed a Waste Transfer Station to store and transport waste generated in Onslow to Tom Price until a new facility is constructed.

Under the Wheatstone State Development Agreement (SDA), Chevron Australia Pty Ltd (Chevron) is required to make a capped contribution of \$2 million plus GST towards a new Waste Management Facility (WMF) built to Class IV specifications.

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The new Onslow WMF will service the town of Onslow, the Wheatstone Project and other waste generators in the Pilbara. The proposed WMF will have an operating life of 40-50 years and therefore requires adequate land and facilities to accommodate waste over that period.

Under Project Implementation Plan1 (PIP1), a site selection and feasibility study was undertaken to determine the preferred location for the new waste site, and assess the feasibility of a Class IV WMF.

The site selection study identified "Site 10" as the preferred site, located 35kms from the Onslow town site. The preferred site was determined as a suitable location for the development of a WMF due to a number of factors:

- Ability to comply with best practice siting and design standards;
- Considerable separation distances to sensitive receptors; and
- Provision of suitable area for current and future uses.

The preferred site is on land acquired by Department of Parks and Wildlife (DPaW) for inclusion within the Cane River Conservation Park. DPaW have provided in-principle support for the proposal on the basis that no significant impacts to flora, fauna or other values are realised through the proposal and the WMF is the only industrial facility to be placed at the site.

PIP2 was undertaken to allow the Shire to engage with waste generators and reaffirm the feasibility of the project.

PIP3 is to undertake all necessary works to develop the Onslow Waste Management Facility, including planning, site development and construction. Under the State Development Agreement (SDA), Chevron Australia Pty Ltd (Chevron) has committed \$2M plus GST for the development of a Class IV Waste Management Facility in Onslow. The funding Chevron agrees to provide for this PIP3 is the outstanding of this \$2M (i.e. \$1,831,581). The Shire is responsible for meeting any project costs in excess of the agreed funding amount.

CONFIDENTIAL ATTACHMENT 7.1A
CONFIDENTIAL ATTACHMENT 7.1B

The Shire has also secured a grant of up to \$9,082,620 from the Federal Governments' Building Better Regions Fund (BBRF) representing 70% of the budgeted project cost of \$12,975,171. The Shire is to contribute a minimum of \$2,060,970 in cash, plus in-kind support.

CONFIDENTIAL ATTACHMENT 7.1C

The Shire will have overall responsibility for delivery of this project. Other stakeholders include:

- The Department of Job Tourism and Innovation (DJTI);
- Chevron;
- Talis Consultants (engaged under RFQ 69/17 Provision of Waste Consultancy Services).

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Governance:

1. Onslow, Critical Services Infrastructure Working Group (CSIWG)

The CSIWG established under the SDA is one of the approval bodies for this project. The function of the CSIWG is to:

- Endorse the project implementation plans for the project to the Governance Body (also established under the SDA);
- Oversee the delivery of the project; and
- Have oversight on expenditure of funds and associated contracts.

The role of the Governance Body is to approve the Project Implementation Plan and funding contributions for each stage of the project.

2. Onslow, Waste Management Steering Committee

The CSIWG typically meets on a quarterly basis. A subset of the CSIWG called the Steering Committee has been established for more regular oversight of the project. The Steering Committee comprises representatives from the Shire of Ashburton (proponent), DSD and Chevron, and will include other stakeholders as required. The Steering Committee will represent the CSIWG's interest by obtaining more detailed project information and assisting the Shire of Ashburton project management team by providing timely advice and direction.

3. The Shire of Ashburton Project Team

The Shire is to manage all contracts required to deliver the project. The contracts are to be procured through the Shire of Ashburton and subject to its internal Procurement and Contracting policies. The Shire has now appointed a Committee of Council to form part of the project team.

Comment

As the proponent and future asset owner, the Shire will manage and maintain the facility once constructed.

Operational costs including maintenance and on-going capital requirements are outside the SDA funding allocation for the facility and will be the responsibility of the Shire.

The contract for Consultancy Services was awarded to Talis at the Ordinary Meeting of Council on 24 October 2017. Talis has commenced work on Waste Management, Project Management, Design and Construction Superintendence / Quality Assurance services.

Consultation

Consultation is currently underway with Approval Authorities and to date the Shire has been represented by the Shire President, Chief Executive Officer and Acting Director of Infrastructure.

Community consultation will be undertaken as part of the approvals process and an engagement strategy will be the subject of a future report to the Committee of Council.

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Statutory Environment

Local Government 1995 Part 5, Division 2 Council meetings, committees and their meetings and electors' meetings; Subdivision 2 – Committees and their meetings; Subdivision 3 – Matters affecting council and committee meetings.

Financial Implications

There are no financial implications for this matter.

Strategic Implications

Shire of Ashburton 10 Year Community Strategic Plan 2017-2027

Goal 4 – Quality Services and Infrastructure

Objective 1 – Quality Public Infrastructure

Risk Management

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Framework. The perceived level of risk from the Risk Matrix is considered to be "Moderate (6)" in light of the potential impacts to external contractual arrangements. As the Risk Acceptance is considered to be "Medium", the Director Infrastructure Services will monitor progress of this item.

Policy Implications

ELM10 Financial Sustainability Policy

ENG09 Asset Management Policy

Voting Requirement

Simple Majority Required

Officers Recommendation

That the Pilbara Regional Waste Management Facility Committee recommend to Council to note the funding and governance arrangements for the Pilbara Regional Class 1V Waste Management Facility, Onslow as outlined in the Report.

7.2 PROJECT PROGRESS REPORT FOR THE PILBARA REGIONAL CLASS 1V WASTE MANAGEMENT FACILITY, ONSLOW

FILE REFERENCE:	WM07
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Acting Director Infrastructure Services
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	7 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary

This report provides an update on the progress of the Pilbara Regional Class 1V Waste Management Facility (PRWMF) at Onslow. The report outlines the current works and details of each task including the outcomes of site investigations. The required future works are also detailed and the proposed timeframes for completion.

Background

Talis Consultants (Talis) is required to provide the Shire with regular progress reports. Attached is the March 2018 Progress Report.

ATTACHMENT 7.2

Comment

The project is generally tracking against the timelines set in the Gant Chart contained in the last page of the attached report.

Consultation

Consultation is currently underway with Approval Authorities and to date the Shire has been represented by the Shire President, Chief Executive Officer and Acting Director of Infrastructure.

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Community consultation will be undertaken as part of the approvals process and an engagement strategy will be the subject of a future report to the Committee of Council.

Statutory Environment

Local Government 1995 Part 5, Division 2 Council meetings, committees and their meetings and electors' meetings; Subdivision 2 – Committees and their meetings; Subdivision 3 – Matters affecting council and committee meetings.

Financial Implications

There are no financial implications for this matter.

Strategic Implications

Shire of Ashburton 10 Year Community Strategic Plan 2017-2027

Goal 4 – Quality Services and Infrastructure

Objective 1 – Quality Public Infrastructure

Risk Management

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Framework. The perceived level of risk from the Risk Matrix is considered to be "Moderate (6)" in light of the potential impacts to external contractual arrangements. As the Risk Acceptance is considered to be "Medium", the Director Infrastructure Services will monitor progress of this item.

Policy Implications

ELM10 Financial Sustainability Policy

ENG09 Asset Management Policy

Voting Requirement

Simple Majority Required

Officers Recommendation

That the Pilbara Regional Class 1V Waste Management Facility Committee recommend to Council to note the Project Progress Update for the Pilbara Regional Waste Management Facility project in Onslow (**ATTACHMENT 7.2**).

**7.3 INCOME & EXPENDITURE REPORT FOR THE PILBARA REGIONAL
CLASS 1V WASTE MANAGEMENT FACILITY, ONSLOW**

FILE REFERENCE:	WM07
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Acting Director Infrastructure Services
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	7 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary

This report provides an update on Income and Expenditure against Budget for the Pilbara Regional Class 1V Waste Management Facility (PRWMF) at Onslow. The report also lists all payments made for the 2017/18 Financial Year to March 2018.

Background

The Shire of Ashburton is required to provide the 'up-front' matching funding to undertake all 'pre-construction' costs. Funding under PIP3 (Chevron State Agreement) or BBRF (Federal Government Aus. Industry) cannot be accessed until construction contracts are entered into, early 2019. Additionally, the Shire is to provide \$80,000 p.a. in-kind support, this includes officer time, travel costs etc.

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Comment

The Budget and Actual results as at month ended March 2018 are as follows:

Job	Budget \$	Actual \$	Variance \$ (- = under budget)
18058 – Waste Supply Agreements	75,000	9,017	-65,983
18059 – Site Investigations	495,000	310,783	-184,217
18060 – Project Management (SoA in-kind)	170,000	75,962	-94,038
18061 – Detail Design	175,000	0	-175,000
18062 – Approvals	290,000	0	-290,000
18063 – Project Management (Talis)	100,000	45,066	-54,934
18063 - Unallocated	80,000	0	-80,000
Totals	1,385,000	440,828	-944,172

Attached is a copy of the BBRF Progress Report - Assessment & Review of Expenditure and Payments to end of March 2018. This is to be provided to BBRF with each Milestone Report.

ATTACHMENT 7.3

Consultation

Consultation is currently underway with Approval Authorities and to date the Shire has been represented by the Shire President, Chief Executive Officer and Acting Director of Infrastructure.

Community consultation will be undertaken as part of the approvals process and an engagement strategy will be the subject of a future report to the Committee of Council.

Statutory Environment

Local Government 1995

Part 5, Division 2 Council meetings, committees and their meetings and electors' meetings;

Subdivision 2 – Committees and their meetings;

Subdivision 3 – Matters affecting council and committee meetings.

Financial Implications

As per Shire of Ashburton approved budget.

Strategic Implications

Shire of Ashburton 10 Year Community Strategic Plan 2017-2027

Goal 4 – Quality Services and Infrastructure

Objective 1 – Quality Public Infrastructure

Risk Management

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Framework. The perceived level of risk from the Risk Matrix is considered to be "Moderate (6)" in light of the potential impacts to external contractual arrangements. As the Risk Acceptance is considered to be "Medium", the Director Infrastructure Services will monitor progress of this item.

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Policy Implications

ELM10 Financial Sustainability Policy
ENG09 Asset Management Policy

Voting Requirement

Simple Majority Required

Officers Recommendation

That the Pilbara Regional Class 1V Waste Management Committee recommend to note the Income and Expenditure Report for the Pilbara Regional Waste Management Facility project in Onslow (**ATTACHMENT 7.3**).

**7.4 BUILDING BETTER REGIONS FUND MILESTONE 2 REPORT FOR THE
PILBARA REGIONAL CLASS 1V WASTE MANAGEMENT FACILITY,
ONSLow**

FILE REFERENCE:	WM07
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Acting Director Infrastructure Services
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	8 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary

As part of the Building Better Regions Fund (BBRF) funding conditions, the Shire is to provide Milestone Reports for the Pilbara Regional Class 1V Waste Management Facility (PRWMF) project at Onslow. This report provides information on compliance with that condition.

Background

As part of the Building Better Regions Fund (BBRF) funding conditions, the Shire is to provide Milestone Reports for the Pilbara Regional Class 1V Waste Management Facility (PRWMF) project at Onslow.

Comment

Milestone Report 1

The Shire was not required to provide a Milestone 1 Report as this milestone was the start of the project date of 27 September 2017.

Milestone Report 2

This report was to cover the period from 27 September 2017 to 31 January 2018 and was due on 1 March 2018. The report was submitted by the due date and attached is a copy for information.

The project is generally on-track and AusIndustry – Business Services, has advised by email:

“This is just a quick email to let you know that we have assessed and approved the progress report provided by you for Milestone 2”.

(Please note that the attachments to Milestone 2 report contained large specialist consultancy reports and due to their size have not been attached to this Committee report. Should any Councillor wish to view a copy of any of these reports the author of this report can provide them under separate cover,)

ATTACHMENT 7.4

Consultation

Consultation is currently underway with Approval Authorities and to date the Shire has been represented by the Shire President, Chief Executive Officer and Acting Director of Infrastructure.

Community consultation will be undertaken as part of the approvals process and an engagement strategy will be the subject of a future report to the Committee of Council.

Statutory Environment

Local Government 1995

*Part 5, Division 2 Council meetings, committees and their meetings and electors' meetings;
Subdivision 2 – Committees and their meetings;*

Subdivision 3 – Matters affecting council and committee meetings.

Financial Implications

As per Shire of Ashburton approved budget.

Strategic Implications

Shire of Ashburton 10 Year Community Strategic Plan 2017-2027

Goal 4 – Quality Services and Infrastructure

Objective 1 – Quality Public Infrastructure

Risk Management

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Framework. The perceived level of risk from the Risk Matrix is considered to be “Moderate (6)” in light of the potential impacts to external contractual arrangements. As the Risk Acceptance is considered to be “Medium”, the Director Infrastructure Services will monitor progress of this item.

Policy Implications

ELM10 Financial Sustainability Policy

ENG09 Asset Management Policy

Voting Requirement

Simple Majority Required

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Officers Recommendation

That the Pilbara Regional Class 1V Waste Management Facility Committee recommend to Council to note the Building Better Regions Fund Milestone 2 Report for the Pilbara Regional Waste Management Facility project in Onslow (**ATTACHMENT 7.4**).

**7.5 WEBSITE DEVELOPMENT AND COMMUNITY / STAKEHOLDER
ENGAGEMENT FOR THE PILBARA REGIONAL CLASS 1V WASTE
MANAGEMENT FACILITY, ONSLOW**

FILE REFERENCE:	WM07
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Acting Director Infrastructure Services
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	8 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary

As part of the Building Better Regions Fund (BBRF) funding conditions, the Shire is to provide *'documentation associated with Community Consultation Workshops'* associated with the statutory approvals process for the Pilbara Regional Class 1V Waste Management Facility (PRWMF) project at Onslow. This report provides information on compliance with that condition.

Background

In the early stages of the project the Shire developed a 'project brochure' to provide general information to the public and potential stakeholders.

Comment

The Building Better Regions Fund (BBRF) funding conditions require the Shire to provide *'documentation associated with Community Consultation Workshops'* associated with the statutory approvals process for the Pilbara Regional Class 1V Waste Management Facility (PRWMF) project at Onslow.

As the project has now entered the 'statutory approvals' stage it is proposed to undertake community consultation in Onslow in May 2018 as part of a community meeting being arranged

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to update the community of a number of other projects being undertaken around Onslow. The Shire President has been part of discussions with Talis Consultants (Talis) on the best way to provide such information to engage with the local community.

As a 'pre-cursor' to the community workshop it is proposed to develop a webpage on the Shire website with information on the project. The information contained on the webpage can also be updated by Shire staff to include a 'Frequently asked Questions' component and any other information deemed necessary to enable the community to have an understanding of the project and enable them to provide feedback to the Shire.

Initial work on progressing the website has been the development of a new link on the Shire's website to enable an updated 'project brochure' to be posted on that site. The site will also have functionality to add the FAQs section and enable feedback to be sent to the Shire. The content information for the 'project brochure' information is currently being updated by Talis.

The BBRF agreement also advises that:

"You must include the Commonwealth logo in all signage, publications and promotional activities related to the Activity.

You must not use the Commonwealth logo without the Commonwealth's approval and in accordance with the Commonwealth's print and signage guidelines.

You must provide drafts of all publicity, announcements and media releases relating to the Activity to the Commonwealth for approval with at least 10 business days' notice prior to release."

The draft website content information will be circulated to AusIndustry and PRWMF Committee members for comment before uploading to the website.

Consultation

Consultation is currently underway with Approval Authorities and to date the Shire has been represented by the Shire President, Chief Executive Officer and Acting Director of Infrastructure.

Community consultation will be undertaken as part of the approvals process and an engagement strategy (in accordance with ADM08 Community Engagement Policy) will be the subject of a future report to the Committee of Council.

Statutory Environment

Local Government 1995 Part 5, Division 2 Council meetings, committees and their meetings and electors' meetings; Subdivision 2 – Committees and their meetings; Subdivision 3 – Matters affecting council and committee meetings.

Financial Implications

As per Shire of Ashburton approved budget.

Strategic Implications

Shire of Ashburton 10 Year Community Strategic Plan 2017-2027

Goal 4 – Quality Services and Infrastructure

Objective 1 – Quality Public Infrastructure

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Risk Management

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Framework. The perceived level of risk from the Risk Matrix is considered to be "Low (3)" in light of the need to engage effectively with the community and stakeholders. As the Risk Acceptance is considered to be "Low", the Director Infrastructure Services will monitor progress of this item.

Policy Implications

ADM08 Community Engagement Policy

Voting Requirement

Simple Majority Required

Officers Recommendation

That the Pilbara Regional Class 1V Waste Management Facility Committee recommend to Council to note the website development and future community/stakeholder engagement for the Pilbara Regional Waste Management Facility project in Onslow as outlined in the Report.

**7.6 REVIEW OF FINANCIAL MODEL FOR THE PILBARA REGIONAL CLASS
IV WASTE MANAGEMENT FACILITY, ONSLOW**

FILE REFERENCE:	WM07
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Acting Director Infrastructure Services
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	8 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary

For Committee and Council to note that there is to be a Review of Financial Model in relation to the Pilbara Regional Class IV Waste Management Facility at Onslow.

Background

In 2013 a full financial model was prepared to evaluate the financial feasibility of the proposed Pilbara Regional Class IV Waste Management Facility (PRWMF). This assessment established the capital and operational costs involved in the development of the PRWMF over a 20-year lifespan and calculated a cost per tonne gate fee.

The model was re-evaluated in 2016 to accommodate design changes to the PRWMF and changes in market rates, before being utilised to support the Building Better Regions Fund (BBRF) application to seek seed funding for the establishment the PRWMF. In mid-2017 the Shire received notice that it was successful in its funding application.

The contract for Consultancy Services was awarded to Talis Consultants (Talis) at the Ordinary Meeting of Council on 24 October 2017. Talis has commenced work on Waste Management, Project Management, Design and Construction Superintendence / Quality Assurance services.

AGENDA - PILBARA REGIONAL WASTE MANAGEMENT FACILITY (PRWMF) COMMITTEE
23 APRIL 2018

Comment

The Shire and Talis have recognised the project's financial model requires updating to accurately reflect costs of the project in the present climate. The key updates include:

- Design changes arising from further detailed site investigations;
- Extension to the site boundary;
- Addition of new plant;
- The latest market rates.

In addition, the Financial Model will include analysis of a variety of Options including:

- The possible development of a new Waste Transfer Station (WTS) at the facility (depending on the outcome of the existing WTS Viability Assessment);
- Sealing of the entire access road as opposed to the 100m fish tail design; and
- Turning pocket and passing lane on Onslow Road.

Talis will also model the implications of the Shire's \$2M cash contribution to the project and how this may be returned to the Shire. It is intended that Talis will release a draft version of the financial model with a Report summarising the key findings and outcomes. As the project progresses, the financial model can be revised in the future.

Consultation

Not Applicable

Statutory Environment

Waste Avoidance and Resource Recovery Act 2007:

Section 66, Local government may impose waste collection rate;

Section 67, Local government may impose receptacle charge; and

Section 68, Fees and charges fixed by local government.

Financial Implications

At this time there are no known financial implications for this matter.

Strategic Implications

Shire of Ashburton 10 Year Community Strategic Plan 2017-2027

Goal 4 – Quality Services and Infrastructure

Objective 1 – Quality Public Infrastructure

Risk Management

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Framework. The perceived level of risk from the Risk Matrix is considered to be "Low (3)" as this is a normal administrative action. As the Risk Acceptance is considered to be "Low", the Director Infrastructure Services will monitor progress of this item.

Policy Implications

There are no policy implications for this matter.

Voting Requirement

Simple Majority Required

AGENDA - PILBARA REGIONAL WASTE MANAGEMENT FACILITY (PRWMF) COMMITTEE
23 APRIL 2018

Officers Recommendation

That the Pilbara Regional Class 1V Waste Management Facility Committee recommend to Council to note that a review of the Financial Model is to be undertaken for the Pilbara Regional Waste Management Facility project at Onslow as outlined in the Report.

7.7 REVIEW OF WASTE TRANSFER STATION MODELS FOR THE PILBARA REGIONAL CLASS 1V WASTE MANAGEMENT FACILITY, ONSLOW

FILE REFERENCE:	WM07
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Acting Director Infrastructure Services
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	8 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary

For Committee and Council to note that a Viability Study is being undertaken on retaining the Onslow Waste Transfer Station once the new Pilbara Regional Waste Management Facility becomes operational. The viability study covers financial modelling as well as a technical assessment of community services.

Background

A new Waste Transfer Station (WTS) was constructed in 2015 approximately 6km from Onslow town as a replacement service for the Onslow Landfill, which closed in the same year. Waste accepted at the WTS is consolidated on site before being hauled to Tom Price landfill for disposal. The original design of the Onslow WTS was for the acceptance of all waste generated within Onslow as a short-term arrangement until the new landfill site was developed. Depending on the distance of the new landfill facility from the Onslow Townsite, the WTS may cease to operate or solely operate as a community Drop Off Facility.

During this time, the Shire was progressing a Landfill Site Selection Study which determined Site 10 as the preferred location of a landfill which is 36 kms from Onslow Townsite

AGENDA - PILBARA REGIONAL WASTE MANAGEMENT FACILITY (PRWMF) COMMITTEE
23 APRIL 2018

In 2016, Talis Consultants (Talis) undertook a study for the Shire in relation to the Onslow Waste Disposal Strategy. The study looked at a variety of waste disposal options and found that the preferred long term waste disposal option was a Class IV Landfill at Site 10 (now referred to as the proposed Pilbara Regional Class 1V Waste Management Facility (PRWMF)). A further recommendation from the study was for the Shire to assess the long-term viability of continuing to operate the Onslow WTS as a 'Community Drop Off Facility', once the PRWMF is operational.

Comment

The Shire recently engaged Talis to undertake detailed financial modelling to determine the financial implications of continuing to operate the existing Onslow WTS (Scenario 1) compared with developing a new WTS at the PRWMF Site (Scenario 2). The modelling will include construction and operational costs for both scenarios over a 20-year period.

The technical implication of the two scenarios will also be assessed including level of service to the local community, labour and plant resources, licencing requirements and potential risks. A further report will be submitted to the Shire upon completion of the assessment with recommendations for moving forward.

This Study is considered to be a critical task in relation to the development of the PRWMF, as if it is determined that the existing WTS should be closed, a new facility would need to be incorporated into the design as part of the PRWMF. This will also impact capital requirements (funded by SoA) for the PRWMF and future operating costs. The site for the existing WTS would also need to be closed and rehabilitated. Community consultation on this matter will be critical at this stage as the round trip distance to the facility is approximately 70kms.

Consultation

Not Applicable at this time.

Statutory Environment

Waste Avoidance and Resource Recovery Act 2007:

Section 66, Local government may impose waste collection rate;

Section 67, Local government may impose receptacle charge; and

Section 68, Fees and charges fixed by local government.

Financial Implications

At his time the financial implications for this matter are not known.

Strategic Implications

Shire of Ashburton 10 Year Community Strategic Plan 2017-2027

Goal 4 – Quality Services and Infrastructure

Objective 1 – Quality Public Infrastructure

Risk Management

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Framework. The perceived level of risk from the Risk Matrix is considered to be "Low (3)" as this is a normal administrative action. As the Risk Acceptance is considered to be "Low", the Director Infrastructure Services will monitor progress of this item.

AGENDA - PILBARA REGIONAL WASTE MANAGEMENT FACILITY (PRWMF) COMMITTEE
23 APRIL 2018

Policy Implications

There are no policy implications for this matter.

Voting Requirement

Simple Majority Required

Officers Recommendation

That the Pilbara Regional Class 1V Waste Management Facility Committee recommend to Council to note that a review of Waste Transfer Station Models is to be undertaken for the Pilbara Regional Waste Management Facility project at Onslow as outlined in the Report.

8. CONFIDENTIAL MATTERS

There are no confidential matters for this agenda.

9. NEXT MEETING

The next Pilbara Regional Waste Management Facility (PRWMF) Committee meeting will be held on _____, at the _____, commencing at _____.

10. CLOSURE OF MEETING

The Presiding Member closed the meeting at _____ am / pm.



Pilbara Regional Waste Management Facility

Monthly Project Progress Report

To: Sarah Lucas and Kevin - Shire of Ashburton
Hannigan

From: Emma Porter - Talis Consultants

Date: 29 March 2018

This document has been developed to provide the Shire with a monthly update on the progress of the Pilbara Regional Waste Management Facility (PWMF). The report outlines the current works and details of each task including the outcomes of site investigations. The required future works are also detailed within this report and the proposed timeframes for completion.

1 Current Works

The status and details of the works currently being undertaken are provided in the table below.

Table 1-1: Current works

Tasks	Status	Details
Stage 2		
Desktop Assessment and Conceptual Design	Under review	To be issued April 2018.
Stage 4		
Market Sounding	In progress	To be issued April 2018.
Stage 7		
Detailed Flora Survey	In progress	Report being drafted. To be issued 16 April 2018.
Hydrogeological Investigation	In progress	Report being drafted. To be finalised pending receipt of laboratory results.
Geotechnical Investigation	In progress	Report being drafted. To be finalised pending receipt of laboratory results.
Transducers Installation	In progress	Installation undertaken 26-27 March.
Groundwater monitoring	In progress	Ongoing monitoring works.
Stage 10		
Traffic Impact Assessment	In progress	Report being drafted.

Tasks	Status	Details
Bushfire Management Plan	In progress	Quotes requested. Bushfire Prone Planning to be appointed.

Further details on each task are outlined in the subsections below.

1.1 Desktop Assessment and Conceptual Design

The Desktop Assessment and Conceptual Design report has been drafted and is currently under review. The Desktop Assessment assessed all environmental and social aspects surrounding the site to understand any potential constraints. The results of the assessment did not highlight any key concerns that would hinder the development of the site. Although the site is located in the Cane River Conservation Park extension area, the Department of Biodiversity, Conservation and Attractions (DBCA) are aware of the project and its location within the northern boundary of the extension area. A brief summary of the key environmental and social aspects of the site is provided in the table below. A more detailed description will be outlined in the report.

Table 1-2: Summary of environmental and social attributes

Aspect	Details
Topography	Ranges from 12.14m Australian Height Datum (AHD) on the flat area to 40.75mAHD at various points on the sand ridge.
Geology	Surface geology (flat): colluvium and/or residual deposits, sheetwash, talus, scree; boulder, gravel, sand; may include minor alluvial or sand plain deposits, local calcrete and reworked laterite. Surface geology (sand ridge): Dunes, sandplain with dunes and swales; may include numerous interdune claypans; may be locally gypsiferous.
Fault lines	No fault lines within the Site. Closest is approximately 42km and 51km to the east. The fault lines are identified as a fold axial trace type 'syncline (exposed)'.
Hydrogeology	Surficial Sediments - Shallow Aquifers, Quaternary Surficial Sediments - Shallow Aquifers. Dunes, sandplain with dunes; may include numerous interdune claypans.
Acid Sulphate Soils	The Site is located in an area with an extremely low probability of occurrence.
Flora	Two Priority Flora were recorded in the Site; three occurrences of <i>Abutilon sp.</i> Pritzelianum (P1) and one of <i>Triumfetta echinata</i> (P3).
Fauna	The only significant fauna species recorded in the survey, the Migratory Rainbow Bee-eater, is a common and widespread species and is unlikely to be significantly impacted by the Project.
Ecological Communities	No TECs or PECs located within the Site.
Environmentally Sensitive Areas	No Environmentally Sensitive Areas (ESAs) located within the Site. The nearest ESA is located approximately 43km to the west of the Site.
Conservation Reserves	The Site is located in the northern portion of the Cane River Conservation Park extension area and is classified as International Union for Conservation of Nature (ICUN) Management Category II.
Bush Fire Risk Area	The Site is located within a bushfire prone area.

Aspect	Details
Public Drinking Water Source Areas	Not located in a Public Drinking Water Source Areas. Nearest is 21km north east of the Site.
Surface water	No surface water bodies located in or near the Site. The nearest surface water body is a salt lake approximately 2.5km south west.
Catchment Areas	The Site is located within the Ashburton River Catchment area.
Wetlands	No wetlands are located within or near the Site.
Floodplains	No Flood Plain Mapped (FPM) area occurs within the Site. The nearest FPM is 110km to the west (Exmouth) and 200km north east (Karratha).
Aquifers	Located within the 'Carnarvon Superficial Aquifer' and 'Carnarvon – Birdrong Aquifer'.
Groundwater	Groundwater salinity is described as 'saline' (>3000mg/L).
Surface Water Proclaimed Areas	The Site is located in the 'Pilbara Surface Water Area'.
Contaminated Sites	The Site is not registered as a contaminated site.
State Government Freedom of Information	The Department of Water and Environmental Regulation (DWER) advised that no records were found or exist for the Site.
Aboriginal Heritage	No Aboriginal heritage sites are located within the Site.
Native Title	Not located in a Native Title area. Nearest native title determined area is 3.5km to the west.
European Heritage	No Europeans Heritage sites are located within the Site.
Town Planning	The Site is located on Unallocated Crown Land. Under LSP7 the Site is zoned as 'Conservation, recreation and nature landscape'.
Mining Tenements	Located within tenement E09/2618 (exploration Licence) Survey status: unsurveyed. Tenement status: Live, Holder: North Rosser Pty Ltd. Expiry date: 21/4/21.
Existing Infrastructure	The proposed access road crosses the 'Macedon Sales Gas Pipeline'. The pipeline is 67 kilometre long and 500mm in diameter.

The conceptual design has been completed and is detailed in the report. The designs show the layout of the facility, landfill cross sections (capping levels, waste levels, landfill base levels, waste depth, existing levels and chainage), landfill basal layer plan, filling and capping plan. These designs will be used to support all environmental approvals required for the project. The conceptual design drawings that have been developed are listed in the following table.

Table 1-3: Conceptual Drawings

Drawing ID	Description
C-010	Existing Site Topography
C-100	Site General Arrangement Plan
C-150	Landfill Cross Sections
C-500	Landfill Basal Layer Plan
C-501	Landfill Stage 1 Fill Plan
C-502	Landfill Stage 2 Waste Fill Plan
C-503	Landfill Stage 3 Waste Fill Plan
C-504	Landfill Stage 4 Waste Fill Plan
C-505	Landfill Stage 5 Waste Fill Plan
C-506	Landfill Capping Plan

The draft Desktop Assessment and Conceptual Design report will be issued to the Shire in April 2018.

1.2 Market Sounding

Talis met with key waste service providers Toxfree, Cleanaway, Remondis and North West Alliance/Veolia to discuss the project, waste volumes, infrastructure and equipment requirements and preferred contractual models. Each participant was supportive and keen to be involved in the project going forward. The outcomes of the process are currently being evaluated and will be presented in a market sounding evaluation report. The most preferred contractual model put forward by the participants was an Alliance or Alliance Hybrid Model. Benefits of this type of contractual model include risk sharing, integrated management, specialist support and knowledge, long term contract arrangement and opportunities for innovation. It was also recognised that there is potential for the contractor to attract waste to the PRWMF and to undertake waste services for the Shire. The draft report is expected to be issued to the Shire in April 2018.

1.3 Waste Supply Agreements

An informal meeting was held with the Andrew Graham, Environmental Specialist - Waste from Chevron in October 2017 to discuss waste volumes and the waste supply agreement. Andrew confirmed the estimated volumes of various waste types that Chevron intend to send to the facility however these volumes are not guaranteed. Future meetings have not yet been scheduled but will be necessary to move towards developing a suitable waste supply agreement with Chevron.

1.4 Detailed Flora Survey

Phoenix Environmental Services completed the detailed flora survey field works between 27 February and 2 March. The consultants reported extremely dry conditions at the Site and therefore there were very few annuals and many sterile perennial specimens. Specimens are currently being identified and the draft report is in progress. Following receipt of the draft report, Talis will undertake a review and provide feedback where necessary. Phoenix have committed to issuing the final report by the 16 April 2018.

1.5 Geotechnical and Hydrogeological Investigation

The geotechnical investigation was initiated on the 4th of December and completed on the 15th of December 2017. The hydrogeological investigation was undertaken between the 12th and 22nd of December 2017. A total of 112 trial pits were sunk across the proposed footprint area of the PRWMF to allow for the geotechnical assessment of the soils. The trial pits were excavated to a maximum depth of 5m and at least one sample was collected from each trial pit, with targeted samples sent to the laboratory for testing. The remaining excavated soil was placed back in the pit, and levelled.

1.5.1 Groundwater monitoring bores

To understand depth to groundwater a total of thirteen (13) monitoring bores were installed. The groundwater bores are required to monitor groundwater depths across the Site for period of twelve months. Thereafter, selected bores will remain around the landfill footprint to be utilised for monitoring through the lifespan of the facility.

The groundwater bores were established along semi-permanent roads that will be utilised during subsequent monitoring events. The bore holes were drilled using diamond drilling techniques and installed in accordance with ASTM D5092-04 Standard Practice for Design and Installation of Groundwater Monitoring Wells.

The bore holes were drilled utilising HQ3 diamond drilling (96mm diameter hole). Core samples approximately 1.5m in length were extracted from each bore in order to understand the geology of the Site, including the underlying aquifer. The core samples were removed from Site and stored at the Shire's Depot/Offices in Onslow.

1.5.2 Samples and laboratory testing

A total of 41 geotechnical soil samples were removed and sent to an NATA accredited laboratory for analysis. Due to the proximity to the Christmas period, groundwater samples were collected on the 29th and 30th of January 2018. Preliminary geotechnical results have been supplied by the laboratory, however, further tests have been programmed and are underway. Groundwater results have been received and are currently being analysed.

1.5.3 Investigation Findings

The outcomes of the investigations thus far have indicated that the general soil profile at the site consists of:

- Pindan sands (sand ridge);
- Silt/sand;
- Silcrete; and
- Sandstone.

Groundwater was noted to be flowing in a west/north-westerly direction, towards the Ashburton River and Indian Ocean located approximately 20km and 40km away respectively, with static water levels recorded at the Site ranging between 6.586 mAHD (BH05) and 12.026 mAHD (BH01). Groundwater quality measured at the site appears to be generally suitable for stock water and non-potable purposes.

1.5.4 Report status

Both the Geotechnical and Hydrogeological Investigation reports are currently being drafted and will be finalised following receipt of all outstanding laboratory test results.

1.6 Approval Documentation

The environmental approval documentation required for the project includes an Environmental Protection Authority (EPA) referral and DWER works approval and licence. Given the tight timeframe, the current proposed approval documentation consists of one document with three volumes. Volume 1 outlines all details of the project, environmental and social attributes, facility design, construction activities and operational aspects. Volume 2 will compile all investigations and studies on the site and Volume 3 will consist of an operational and environmental management plan. Volume 1 and Volume 3 are in the process of being drafted and are awaiting the findings of environmental investigations and feedback from the approval authorities to facilitate final compilation of the documents.

2 Future Works

The future tasks and the proposed start and completion dates are outlined in the following table.

Table 2-1: Future works proposed timeline

Task	Start Date	Completion Date
Stage 5		
Waste Supply Agreements	TBA	TBA
Stage 9		
Information sheets	TBA	TBA
Community Consultation workshop	Mid – End of April	TBA
Stage 10		
Stability Assessment	23 March	18 May
Hydrogeological Risk Assessment	23 March	18 May
Noise Impact Assessment	4 April	1 May
Odour Impact Assessment	4 April	1 May
Water balance	4 April	1 May

A current timeline showing all project stages and tasks is provided in the Gantt chart attached.



Version	Description	Date	Author	Reviewer
1	Monthly Progress Report	23/3/2018	EP	LM
2	Monthly Progress Report	30/3/2018	TA	LM

[illegible]

Building Better Regions Fund

Progress Report - Assessment & Review of Expenditure and Payments

The purpose of this form is for the Customer Service Manager (CSM) to provide a record of the grantee's eligible expenditure and evidence of payment against each progress report.

Grantee	Shire of Ashburton
Project number	BBRF56446
Project title	Pilbara Regional Class 1V Waste Management Facility in Onslow, WA
Total Project Value	\$ 12,975,171
Grant Value	\$ 9,082,620

Milestone 1 - no report required

Milestone 2

Review period				Eligible Expenditure		Ineligible Expenditure			
27 September 2017 to 31 January 2018				Amount (GST excl)	Amount Paid (incl GST)	Amount (GST excl)	Date of Payment	Evidence of payment	Comments
TALIS CONSULTANTS PTY LTD	15570	Flood Modelling	26/05/2017			9000.00	N.A.	N.A.	Outside of agreement period
TALIS CONSULTANTS PTY LTD	15770	Flood Modelling as per Quote TW16060	31/07/2017			61465.50	N.A.	N.A.	Outside of agreement period
TALIS CONSULTANTS PTY LTD	15897	Workshop detailed Project Plan accounting for BBRF Grant	31/08/2017	-		1940.00	N.A.	N.A.	Outside of agreement period
BUURABALAYJI THALANYJI ABORIGINAL CORPORATION	10-2017A	Geotech Drilling and Bore Holes Waste Management Facility 50% Deposit	4/10/2017	22,998.00	25,297.80				Batch 12150
BUURABALAYJI THALANYJI ABORIGINAL CORPORATION	10-2017B	Geotech Drilling and Bore Holes Waste Management Facility 50% Balance	4/10/2017	22,998.00	25,297.80				Batch 12150
BUURABALAYJI THALANYJI ABORIGINAL CORPORATION	12-2017A	Archaeological Survey Waste Management Facility (additional areas) 50% Deposit	4/10/2017	12,453.70	13,699.07				Batch 12150
BUURABALAYJI THALANYJI ABORIGINAL CORPORATION	12-2017B	Archaeological Survey Waste Management Facility (additional areas) Balance due	4/10/2017	12,453.69	13,699.06				Batch 12150
TALIS CONSULTANTS PTY LTD	16033	Onslow Flora and Fauna Assessment - TW17060 Consultancy Services	23/10/2017	32,357.00	35,592.70				Batch 12206
Troy Davis Rbt	TD-Oct	Airfares & Taxis, Talis meetings	25/10/2017		-	685.74	N.A.	N.A.	In-kind payment
Mercure Perth	241504	Accommodation Troy Davis	26/10/2017		-	163.64	N.A.	N.A.	In-kind payment
TALIS CONSULTANTS PTY LTD	16025	Project Management	31/10/2017	34,527.45	37,980.20				Batch 12255
TALIS CONSULTANTS PTY LTD	16147	Project Management	31/10/2017	5,642.50	6,206.75				Batch 12262
TALIS CONSULTANTS PTY LTD	16107	Detailed Site Survey	31/10/2017	17,130.00	18,843.00				Batch 12262
TALIS CONSULTANTS PTY LTD	16135	Desktop Assessment	31/10/2017	5,757.50	6,333.25				Batch 12262
Troy Davis Rbt	TD-Nov	Airfares & Taxis, Talis meetings	23/11/2017		-	688.56	N.A.	N.A.	In-kind payment
Mercure Perth	244542	Accommodation Troy Davis	23-24/11/2017		-	327.27	N.A.	N.A.	In-kind payment
TALIS CONSULTANTS PTY LTD	16252	Project Management Services	30/11/2017	3,283.50	3,611.85				Batch 12264
TALIS CONSULTANTS PTY LTD	16259	Site hydrogeological Investigations	30/11/2017	3,704.12	4,074.53				Batch 12266
TALIS CONSULTANTS PTY LTD	16194	Onslow PRWMF Market Sounding participation documentation	30/11/2017	3,777.50	4,155.25				Batch 12266
TALIS CONSULTANTS PTY LTD	16196	Desktop Assessment works	30/11/2017	3,292.50	3,621.75				Batch 12266

Building Better Regions Fund

Progress Report - Assessment & Review of Expenditure and Payments

The purpose of this form is for the Customer Service Manager (CSM) to provide a record of the grantee's eligible expenditure and evidence of payment against each progress report.

Grantee	Shire of Ashburton								
Project number	BBRF56446								
Project title	Pilbara Regional Class 1V Waste Management Facility in Onslow, WA								
Total Project Value	\$	12,975,171							
Grant Value	\$	9,082,620							
TENDERLINK.COM	ASHBRT-238749	Pilbara Regional waste management facility tender advertising	11/12/2017	157.00	172.70				Batch 12364
DEPARTMENT OF LANDS	EXPENSE131217	LAA Section 91 Licence over portion of Lot 150 on Deposited Plan 220207 consideration fee	13/12/2017	500.00	550.00				Batch 12146
DEPARTMENT OF LANDS	EXPENSE131217	document preparation fee	13/12/2017	646.00	710.60				Batch 12146
MARKETFORCE PRODUCTIONS	18526	Market Sounding Advertised in the West Australian 11/12/ 2017	18/12/2017	1,062.35	1,168.59				Batch 12426
DRILLINE PTY LTD	I01639	30 Tonne Excavator Hire: 5-20/12/2017 for digging of test pits	29/12/2017	28,675.00	31,542.50				Batch 12426
DRILLINE PTY LTD	I01639	Mobilisation/Demobilisation of Excavator	29/12/2017	1,600.00	1,760.00				Batch 12426
DRILLINE PTY LTD	I01639	Wet hire - Dozer D8, test pits	29/12/2017	4,425.00	4,867.50				Batch 12426
DRILLINE PTY LTD	I01639	Mobilisation/Demobilisation of Dozer	29/12/2017	1,000.00	1,100.00				Batch 12426
TALIS CONSULTANTS PTY LTD	16365	Hydrogeological and geotechnical site investigations	31/12/2017	95,297.71	104,827.48				Batch 12430
TALIS CONSULTANTS PTY LTD	16302	Desktop Assessment - TWP17080	31/12/2017	2,250.00	2,475.00				Batch 12430
BUURABALAYJI THALANYJI ABORIGINAL CORPORATION	2235	Ethnographic Survey	3/01/2018	2,000.00	2,200.00				Batch 12433
BUURABALAYJI THALANYJI ABORIGINAL CORPORATION	2235	Ethnographic Survey	3/01/2018	3,000.00	3,300.00				Batch 12433
BUURABALAYJI THALANYJI ABORIGINAL CORPORATION	2235	Ethnographic Survey	3/01/2018	760.00	836.00				Batch 12433
BUURABALAYJI THALANYJI ABORIGINAL CORPORATION	2235	Ethnoscience Survey	3/01/2018	11,620.00	12,782.00				Batch 12433
BUURABALAYJI THALANYJI ABORIGINAL CORPORATION	2235	Administration @ 20% Co-ordination	3/01/2018	3,476.00	3,823.60				Batch 12433
Eligible Expenditure				\$	336,844.00	\$	370,528.97	\$	74,270.71
Grant Amount Approved									
Payment Date									
Payment Reference									

Milestone 3

Review period	1 February 2018 to 31 March 2018			Eligible Expenditure	Ineligible Expenditure				
Supplier / Entity	Invoice Number	Activities	Date Incurred	Amount (GST excl)	Amount Paid (incl GST)	Amount (GST excl)	Date of Payment	Evidence of payment	Comments
TALIS CONSULTANTS PTY LTD	16434	Site Investigations	31/01/2018	16,500.00	18,150.00				Batch 12588
TALIS CONSULTANTS PTY LTD	16433	Market Sounding	31/01/2018	4,225.00	4,647.50				Batch 12572
TALIS CONSULTANTS PTY LTD	16428	Site Investigations	31/01/2018	3,400.00	3,740.00				Batch 12572



Building Better Regions Fund

Progress Report - Assessment & Review of Expenditure and Payments

The purpose of this form is for the Customer Service Manager (CSM) to provide a record of the grantee's eligible expenditure and evidence of payment against each progress report.

Grantee	Shire of Ashburton	
Project number	BBRF56446	
Project title	Pilbara Regional Class 1V Waste Management Facility in Onslow, WA	
Total Project Value	\$	12,975,171
Grant Value	\$	9,082,620

Total Project Value	Eligible Expenditure	Grant Funding Released	Grant balance
Milestone 2	\$ 336,844.00	\$ -	\$ 9,082,620.00
Milestone 3	\$ 28,179.00	\$ -	\$ 9,082,620.00
0	\$ -	\$ -	\$ 9,082,620.00
0	\$ -	\$ -	\$ 9,082,620.00
0	\$ -	\$ -	\$ 9,082,620.00
Total	\$ 365,023.00	\$ -	

Building Better Regions Fund – Infrastructure Projects Progress report

Email completed reports to bbfreports@industry.gov.au

Project number	BBRF56446
Grantee name	Shire of Ashburton
Project title	Pilbara Regional Class IV Waste Management Facility in Onslow, WA
Reporting period	2/10/2017 - 1/02/2018

1. Project progress

- a. In line with your agreement, complete the following table, updating for all milestones. Insert rows as required.

No	Milestone description	End Date	Actual /anticipated completion date	Milestone progress (% complete) as at reporting period
1	Project Start Date		02/10/2017	
2	Project Commencement & Engagement of Contractors for Primary Site Investigations Preliminary Site Investigations • Preliminary (Level 1) Flora and Fauna Study • Preliminary Hydrogeological Study • Preliminary Geotechnical Study • Detailed Topographical Survey • Heritage Assessments	01/02/2018	28/02/2018	100%

No	Milestone description	End Date	Actual /anticipated completion date	Milestone progress (% complete) as at reporting period
3	<p>Submission of Environmental Approval Applications including:</p> <ul style="list-style-type: none"> • Environmental Protection Authority – Referral • Department of Water and Environmental Regulation – Works Approval and Licence Application <p>Applications Supported with Relevant Documentation including:</p> <ul style="list-style-type: none"> • Noise Impact • Odour Impact • Water Balance • Traffic Impact • Stability Assessment • Hydrogeological Risk Assessment • Hydrological Assessments <p>Delivery of Community Consultation Workshop 1 & 2</p>	01/07/2018		0%
4	<p>Agreements with key waste generators in place</p> <p>Land tenure secured</p>	01/01/2019		0%
5	<p>Construction documentation finalised</p> <ul style="list-style-type: none"> • Detailed designs and Geotechnical reports completed • Construction Specifications finalised <p>Construction Contract awarded</p> <p>Accreditation with The Australian Government Building and Construction WHS Accreditation Scheme</p>	01/04/2019		0%

No	Milestone description	End Date	Actual /anticipated completion date	Milestone progress (% complete) as at reporting period
6	All pre-construction activities and approvals completed: • EPA Referral Assessment • Works Approval Assessment	01/08/2019		0%
7	Construction Commenced and 25% completed	01/09/2019		0%
8	50% of construction completed	01/10/2019		0%
9	75% of construction completed	01/11/2019		0%
10	Final report / Project evaluation • All Key Eligibility Activities are complete. • The Project is complete. • Event invitation has been submitted to the Department. • Project and Facility handover • The project is fully operational.	31/12/2019		0%

- b. Describe the eligible activities completed to date on the project, including the achievement of milestones and progress against the activities as detailed in your grant agreement. If applicable, comment on why the milestone has not been completed.

Project Commencement & Engagement of Contractors for Primary Site Investigations

- External Consultants (Engaged 31/10/2017 Attachment 1)
- Preliminary (Level 1) Flora and Fauna Study (Completed, Attachment 2)
- Preliminary Hydrogeological Study (Completed, Attachment 3)
- Preliminary Geotechnical Study (Completed, Attachment 3)
- Detailed Topographical Survey (Completed, Attachment 4)
- Heritage Assessments (Completed, Attachment 5)
- Additional - Land Tenure (Application submitted, Attachment 6)
- Additional - Site Access Licence (Effective 30 November 2017, Attachment 7)

- c. Attach agreed evidence to demonstrate the achievement of this milestone. List the attached documents below.

As above

d. Is the project proceeding as per your project plan and budget?

Yes ☒ No ☐

If No, identify any changes and comment on any impacts on project timing and outcome.

Comment on any anticipated issues that may impact on project timing, outcome and budget.

Not Applicable

e. Attach copies of any published reports and promotional material, relating to the project, and list them below.

Not Applicable

f. Are there any upcoming/planned events relating to the Project that the Minister or their representative might be interested to attend?

Yes ☐ No ☒

If Yes, please provide details of the event including date, time, purpose of the event, key stakeholders expected to attend.

(Please note your BBRF Grant agreement requires that you must:

- provide at least three options for dates for milestone events that you choose to conduct;
- notify the Commonwealth at least 56 days prior to the first proposed date for each event to be conducted;
- invite the Commonwealth's representative to officiate at any event held; and
- seek Commonwealth approval of any signage, include plaques, prior to use. Signage must contain an acknowledgement of the Funding.

Not applicable

2. Project employment in this reporting period

a. How many people have worked on the project during the reporting period? Please provide number for employees and independent contractors in full time equivalent (FTE).

Attachment 8

b. How many of these people are Indigenous? (FTE)

As above.

3. Eligible costs incurred in this reporting period

- a. Complete the following table, inserting rows as required. You can only spend the grant on activities associated with the approved project. Note that you may be required to provide evidence of costs incurred.

Eligible Activities	Total costs (GST excl)
Purchase of materials	
External labour hire	\$3,684.00
Plant and equipment	\$33,162.00
External consulting costs directly related to the Activity	\$325,688.32
Total	\$362,534.32

- b. Are the costs incurred in the reporting period in accordance with the grant agreement?
 Yes ☒ No ☐

If No, explain the reason for any underspend or overspend.

4. Project funding

- a. Complete the following table for all cash contributions and in-kind support in your project in the reporting period. Include all investment except the BBRF grant. This includes any private sector, other government, your own contributions or partner contributions. Insert rows as required.

Contributor	Cash Amount (GST excl)	Estimated In-kind Amount (GST excl)	Total (GST excl)
Shire of Ashburton (as above)	\$362,534.32	-	\$364,399.53
Shire of Ashburton Materials	-	\$1865.21	-
Shire of Ashburton Labour	-	\$24,540.00	-
Total	\$362,534.32	\$26,405.21	\$388,939.53

5. Bank account details

- a. Have your bank account details changed, since your last payment?

Yes ☐ No ☒

If yes, a customer service manager from AusIndustry will provide you with a form, to complete your new bank details.

6. Certification

I Kevin Hannagan being a person duly authorised by the grantee hereby certify that:

- the information in this report is accurate, complete and not misleading and that I understand that giving of false or misleading information is a serious offence under the *Criminal Code 1995* (Cth).
- the activities identified above are for the purposes stated in the grant agreement.
- I am aware of the grantee's obligations under their grant agreement, including the need to keep the Commonwealth informed of any circumstances that may impact on the objectives, completion and/or outcomes of the agreed project.
- I am aware that the grant agreement empowers the Commonwealth to terminate the grant agreement and to request repayment of funds paid to the grantee where the grantee is in breach of the grant agreement.

Signed  Date 28 February 2018
Actg. Director Infrastructure Services

Email completed reports to bbrfreports@industry.gov.au