# Attachments

## Ordinary Council Meeting

## Tuesday, 11 October 2022

# Table of Contents

Confirmation of Council Minutes 9.1 - Attachment 1 ..... 1

Agenda Item 11.1 - Attachment 1 ..... 132

Agenda Item 12.1 - Attachment 1 ..... 135

Agenda Item 12.2 - Attachment 1 ..... 172

Agenda Item 12.3 - Attachment 1 ..... 194

Agenda Item 12.3 - Attachment 2 ..... 239

Agenda Item 12.7 - Attachment 1 ..... 244

Agenda Item 13.1 - Attachment 1 ..... 250

Agenda Item 13.1 - Attachment 2 ..... 315

Agenda Item 13.3 - Attachment 1 ..... 327

Agenda Item 13.3 - Attachment 2 ..... 331

Agenda Item 13.3 - Attachment 3 ..... 333

Agenda Item 14.1 - Attachment 1 ..... 342

# Confirmation of Council Minutes 9.1 - Attachment 1

## Ordinary Council Meeting 13 September 2022

# Shire of Ashburton

# Ordinary Council Meeting

# Unconfirmed Minutes

# (Public)

## Barry Lang Centre, Deepdale Drive,

## Pannawonica

## 13 September 2022

## 1:00pm

**Shire of Ashburton**
**Ordinary Council Meeting**

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Council Meeting.



K Donohoe
Chief Executive Officer
16 September 2022

These minutes were confirmed by Council as a true and accurate record of proceedings at the Ordinary Council Meeting held on Tuesday 13 September 2022.

Presiding Member _____

Date _____

**Disclaimer**
*The Shire of Ashburton warns anyone who has an application lodged with Council must obtain, and should only rely on, written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by Council in respect of the application. No responsibility whatsoever is implied, or accepted, by the Shire of Ashburton for any act, omission, statement, or intimation occurring during a Council meeting.*

**Contents**

1 Declaration of opening ..... 6

1.1 Acknowledgement of country ..... 6

2 Announcement of visitors ..... 6

3 Attendance ..... 6

3.1 Present ..... 6
3.2 Apologies ..... 7
3.3 Approved leave of absence ..... 7

4 Question time ..... 7

4.1 Response to previous questions taken on notice ..... 7
4.2 Public question time ..... 8

5 Declaration by members ..... 8

5.1 Due consideration by Councillors to the agenda ..... 8
5.2 Declarations of interest ..... 11

6 Announcements by the Presiding Member and Councillors without discussion ..... 14

7 Petitions / Deputations / Presentations ..... 14

7.1 Petitions ..... 14
7.2 Deputations ..... 14
7.3 Presentations ..... 14

8 Applications for leave of absence ..... 14

9 Confirmation of minutes ..... 14

9.1 Confirmation of Council meetings ..... 14
9.2 Receipt of committee and other minutes ..... 15
9.3 Recommendations of committee meetings – En bloc ..... 15
9.4 Recommendations of committees ..... 17

10 En bloc resolutions ..... 17

10.1 Agenda items adopted en bloc ..... 17

18 Confidential items ..... 178

18.1 Consider of letter of offer by Rio Tinto regarding Housing and community funding ..... 178

11 Office of the Chief Executive Officer reports ..... 21

11.1 Onslow Men's Shed – Site Options ..... 21
11.2 Proposed Commercial Licence Agreement (The Bedford) – Portion of Lot 67, Rocklea Road, Paraburdoo ..... 30
11.3 Onslow Marine Tourism Prospectus ..... 37
11.4 Onslow Transit House ..... 42

12 Corporate Services reports ..... 53

12.1 Monthly Schedule of Accounts Paid – July 2022 ..... 53
12.2 Monthly Financial Statements – July 2022 ..... 57
12.3 Elected Member Training Request ..... 64
12.4 Unimproved Value Non-Pastoral 2022/2023 Minimum Rates ..... 69
12.5 Waste Disposal Fees and Charges amendment ..... 74

13 People and Place reports ..... 80

13.1 Clearance of Condition 2 of Subdivision Application - WAPC 162161 | Lot 30 and Lot 31 Yungu Road, Onslow ..... 80
13.2 Proposed Section 79 Land Administration Act 1997 Lease over Lot 3010 on Deposited Plan 51300 ..... 85
13.3 Preferred location for potential construction camp in Tom Price ..... 93
13.4 Audit reports into Community Infrastructure and Services Partnership ..... 99

14 Infrastructure Services reports ..... 107

14.1 Addition of Towera Road and Towera-Lyndon Road to the Level 6.3 Restricted Access Vehicle Network ..... 107
14.2 Award of Request For Tender 08.22 Maintenance Grading of Roebourne Wittenoom Road ..... 113

15 Projects and Procurement reports ..... 121

15.1 Proposed Development - Onslow Industrial Park ..... 121

16 Councillor agenda items / notices of motions ..... 129

17 New business of an urgent nature introduced by Council decision ..... 129

19 Next meeting..... 130

20 Closure of meeting..... 130

# 1 Declaration of opening

The Presiding Member declared the meeting open at 1:00pm and moved the following recommendation –

Shire President Recommendation
In accordance with regulation 14A of the *Local Government (Administration) Regulations 1996,* approves Councillor R De Pledge to attend the meeting via electronic means, noting he is in instantaneous communication with the meeting, and is in a suitable place.

| | |
|---|---|
| **Council Decision** | **113/2022** |
| **Moved** | **Cr T Mladenovic** |
| **Second** | **Cr A Sullivan** |

**Shire President Recommendation**
**In accordance with regulation 14A of the *Local Government (Administration) Regulations 1996,* approves Councillor R De Pledge to attend the meeting via electronic means, noting he is in instantaneous communication with the meeting, and is in a suitable place.**

**Carried 8/0**

### 1.1 Acknowledgement of country

As representatives of the Shire of Ashburton Council, we respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay our respects to them and their elders past, present and emerging.

# 2 Announcement of visitors

Nil

# 3 Attendance

### 3.1 Present

Elected members

| | |
|---|---|
| Cr K White | Shire President (Presiding Member) Onslow Ward |
| Cr M Lynch | Deputy Shire President, Tom Price Ward |

| | |
|---|---|
| Cr R De Pledge | Ashburton Ward (via electronic means until 1:21pm) |
| Cr J Richardson | Tableland Ward |
| Cr A Smith | Tom Price Ward |
| Cr T Mladenovic | Tom Price Ward |
| Cr A Sullivan | Paraburdoo Ward |
| Cr M Gallanagh | Pannawonica Ward |

Employees

| | |
|---|---|
| K Donohoe | Chief Executive Officer |
| T Dayman | A / Director Corporate Services |
| T Matson | Director People and Place |
| M Fanning | Director Infrastructure Services |
| C McGurk | Director Projects and Procurement |
| J Bray | Manager Governance |
| A Furfaro | Governance Officer |

Guests

Nil

Members of the public

Nil

Members of the media

Nil

### 3.2 Apologies

Nil

### 3.3 Approved leave of absence

| | | |
|---|---|---|
| Cr L Rumble | Paraburdoo Ward | 13 September 2022 |

# 4 Question time

### 4.1 Response to previous questions taken on notice

Nil

### 4.2 Public question time

T Garcia

Question: In regards to fireworks displays in town, these can be very stressful for our pets, dogs especially. I would like the local council to consider only permitting reduced noise fireworks to be used. They are available in WA and cost the same as regular fireworks. Feel free to email me if you would like more information, thank you.

Director People and Place

Response: Thank you for sending this through. It is recognised that fireworks can be distressing for pets, particularly dogs. This can result in a noticeable increase of pets escaping their homes to escape the noise. It is recommended that people who have noise sensitive pets keep the animals inside during the event and close all external doors and windows. Further information can be obtained by contacting the Shire's Rangers on 0417 949 661.

## 5 Declaration by members

### 5.1 Due consideration by Councillors to the agenda

Councillors noted they have given due consideration to all matters contained in this agenda.

The Presiding Member requested the Chief Executive Officer to read aloud the following correspondence from the Department of Local Government, Sport and Cultural Industries and noted each Councillor had been provided a copy -

Department of
Local Government, Sport and Cultural Industries
GOVERNMENT OF WESTERN AUSTRALIA

Our ref AB1-7#09; E22098110
Enquiries Troy Hancock
Phone (08) 6552 1624
Email legislation@dlgsc.wa.gov.au

Mr Kenn Donohoe
Chief Executive Officer
Shire of Ashburton

E: Andrea.Furfaro@ashburton.wa.gov.au

Dear Mr Donohoe

I refer to your correspondence dated 7 September 2022 and advise that, in accordance with the authority delegated by the Minister for Local Government, I have approved your application, under section 5.69(3) of the *Local Government Act 1995* (the Act).

**APPROVAL ONE**

Approval is granted to Cr Smith, Cr Mladenovic and Cr Gallanagh to fully participate in the discussion and decision making relating to:

**13.2 - PROPOSED SECTION 79 LAND ADMINISTRATION ACT 1997 LEASE OVER LOT 3010 ON DEPOSITED PLAN 51300**

Subject to the following conditions:

1. *The approval is only valid for the 13 September Ordinary Council Meeting when agenda item 13.2 is considered;*
2. *The abovementioned councillors must declare the nature and extent of their interests at the abovementioned meeting when the matter is considered, together with the approval provided;*
3. *The Chief Executive Officer (CEO) is to provide a copy of the Department of Local Government, Sport and Cultural Industries (DLGSC) letter of approval to the abovementioned councillors;*
4. *The CEO is to ensure that the declarations, including the approval given and any conditions imposed, are recorded in the minutes of the abovementioned meeting, when the item is considered;*
5. *The CEO is to provide a copy of the confirmed minutes of the abovementioned meeting to the DLGSC, to allow the DLGSC to verify compliance with the conditions of this approval; and*
6. *The approval granted is based solely on the interests disclosed by the abovementioned councillors, made in accordance with the application. Should other interests be identified, these interests will not be included in this approval and the financial interest provisions of the Act will apply.*

**APPROVAL TWO**

Approval is granted to Cr Lynch, Cr Smith and Cr Mladenovic to fully participate in the discussion and decision making relating to:

**13.4 - AUDIT REPORTS INTO COMMUNITY INFRASTRUCTURE AND SERVICES PARTNERSHIP**

**18.1 - CONSIDERATION OF LETTER OF OFFER BY RIO TINTO REGARDING HOUSING AND COMMUNITY FUNDING**

Conditions of approval:

1. *The approval is only valid for the 13 September Ordinary Council Meeting when agenda items 13.4 and 18.1 are considered;*
2. *The abovementioned councillors must declare the nature and extent of their interests at the abovementioned meeting when the matter is considered, together with the approval provided;*
3. *The Chief Executive Officer (CEO) is to provide a copy of the Department of Local Government, Sport and Cultural Industries (DLGSC) letter of approval to the abovementioned councillors;*
4. *The CEO is to ensure that the declarations, including the approval given and any conditions imposed, are recorded in the minutes of the abovementioned meeting, when the items are considered;*
5. *The CEO is to provide a copy of the confirmed minutes of the abovementioned meeting to the DLGSC, to allow the DLGSC to verify compliance with the conditions of this approval; and*
6. *The approval granted is based solely on the interests disclosed by the abovementioned councillors, made in accordance with the application. Should other interests be identified, these interests will not be included in this approval and the financial interest provisions of the Act will apply.*

Should you require further information in relation to this matter, please contact Troy Hancock, Senior Legislation Officer, via the details provided above.

Yours sincerely



TIM FRASER
EXECUTIVE DIRECTOR – LOCAL GOVERNMENT

9 September 2022

## 5.2 Declarations of interest

A member who has an Impartiality, Proximity or Financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice, given to the Chief Executive Officer, prior to the meeting, or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

12.3 Elected Member Training Request

| | |
|---|---|
| Declarant | Cr A Sullivan |
| Declaration of Interest | Impartiality – The training in this item is for myself Alana Sullivan. |

13.2 Proposed Section 79 Land Administration Act 1997 Lease over Lot 3010 on Deposited Plan 51300

| | |
|---|---|
| Declarant | Cr M Gallanagh |
| Declaration of Interest | Financial – My husband and I both work for Rio Tinto, live in company owned housing and own shares collectively over the prescribed amount. |
| Declarant | Cr M Lynch |
| Declaration of Interest | Indirect Financial – I am an employee and tenant of Rio Tinto. I am paid a salary by Pilbara Iron. |
| Declarant | Cr T Mladenovic |
| Declaration of Interest | Indirect Financial – My partner is an employee of Rio Tinto, and we live in subsidised Rio Tinto housing provided as part of his employment. |

| | |
|---|---|
| Declarant | Cr A Smith |
| Declaration of Interest | Indirect Financial – My husband is an employee with Rio Tinto. My husband is a Rio Tinto shareholder with shares valued over the prescribed amount. My husband's employment with Rio Tinto provides him with subsidised housing and utilities in which I reside too. |

| | |
|---|---|
| Declarant | Cr A Sullivan |
| Declaration of Interest | Financial – I and my husband hold shares above the prescribed amount. I and my husband live in subsidised housing provided by Rio Tinto. I and my husband are employees of Rio Tinto. |

13.4 Audit report into Community Infrastructure and Services Partnership

| | |
|---|---|
| Declarant | Cr M Gallanagh |
| Declaration of Interest | Financial – My husband and I both work for Rio Tinto, live in company owned housing and own shares collectively over the prescribed amount. |

| | |
|---|---|
| Declarant | Cr M Lynch |
| Declaration of Interest | Indirect Financial – I am an employee and tenant of Rio Tinto. I am paid a salary by Pilbara Iron. |

| | |
|---|---|
| Declarant | Cr T Mladenovic |
| Declaration of Interest | Indirect Financial – My partner is an employee of Rio Tinto, and we live in subsidised Rio Tinto housing provided as part of his employment. |

| | |
|---|---|
| Declarant | Cr A Smith |
| Declaration of Interest | Indirect Financial – My husband is an employee with Rio Tinto. My husband is a Rio Tinto shareholder with shares valued over the prescribed amount. My husband's employment with Rio Tinto provides him with subsidised housing and utilities in which I reside too. |

| | |
|---|---|
| Declarant | Cr A Sullivan |
| Declaration of Interest | Financial – I and my husband hold shares above the prescribed amount. I and my husband live in subsidised housing provided by Rio Tinto. I and my husband are employees of Rio Tinto. |

14.2 Award of Request For Tender 08.22 Maintenance Grading of Roebourne Wittenoom Road

| | |
|---|---|
| Declarant | Cr M Lynch |
| Declaration of Interest | Financial – My wife, Renae Lynch, is the Acting Senior Procurement Officer. |

| | |
|---|---|
| Declarant | Cr J Richardson |
| Declaration of Interest | Proximity – Resident of road. |

18.1 – Consideration of letter of offer by Rio Tinto regarding Housing and community funding

| | |
|---|---|
| Declarant | Cr M Gallanagh |
| Declaration of Interest | Financial – My husband and I both work for Rio Tinto, live in company owned housing and own shares collectively over the prescribed amount. |

| | |
|---|---|
| Declarant | Cr M Lynch |
| Declaration of Interest | Indirect Financial – I am an employee and tenant of Rio Tinto. I am paid a salary by Pilbara Iron. |

| | |
|---|---|
| Declarant | Cr T Mladenovic |
| Declaration of Interest | Indirect Financial – My partner is an employee of Rio Tinto, and we live in subsidised Rio Tinto housing provided as part of his employment. |

| | |
|---|---|
| Declarant | Cr A Smith |
| Declaration of Interest | Indirect Financial – My husband is an employee with Rio Tinto. My husband is a Rio Tinto shareholder with shares valued over the prescribed amount. My husband's employment with Rio Tinto provides him with subsidised housing and utilities in which I reside too. |

| | |
|---|---|
| Declarant | Cr A Sullivan |
| Declaration of Interest | Financial – I and my husband hold shares above the prescribed amount. I and my husband live in subsidised housing provided by Rio Tinto. I and my husband are employees of Rio Tinto. |

# 6 Announcements by the Presiding Member and Councillors without discussion

The Presiding Member said farewell to Matthew Fanning the Director Infrastructure and wished him all the best for his new job as Chief Executive Officer at Shire of Mingenew.

# 7 Petitions / Deputations / Presentations

## 7.1 Petitions

Nil

## 7.2 Deputations

Nil

## 7.3 Presentations

Nil

# 8 Applications for leave of absence

Nil

# 9 Confirmation of minutes

## 9.1 Confirmation of Council meetings

That with respect to the confirmation of minutes, Council confirms the minutes of the:

- Ordinary Council Meeting held 9 August 2022, as attached in 9.1A, and
- Special Council Meeting held 30 August 2022, as attached in 9.1B.

**Attachment 9.1A**
**Attachment 9.1B**

| | |
|---|---|
| **Council Decision** | **114/2022** |
| **Moved** | **Cr A Smith** |
| **Second** | **Cr T Mladenovic** |

**That with respect to the confirmation of minutes, Council confirms the minutes of the:**

- **Ordinary Council Meeting held 9 August 2022, as attached in 9.1A, and**
- **Special Council Meeting held 30 August 2022, as attached in 9.1B.**

**Carried 8/0**

## 9.2 Receipt of committee and other minutes

That with respect to the receipt of committee and other minutes, Council receives the Audit and Risk Committee minutes held 9 August 2022, as attached.

**Attachment 9.2A**

| | |
|---|---|
| **Council Decision** | **115/2022** |
| **Moved** | **Cr T Mladenovic** |
| **Second** | **Cr M Lynch** |

**That with respect to the receipt of committee and other minutes, Council receives the Audit and Risk Committee minutes held 9 August 2022, as attached.**

**Carried 8/0**

## 9.3 Recommendations of committee meetings – En bloc

That with respect to recommendation of committee meetings, Council approves the following recommendations en bloc –

Audit and Risk Management Committee – 9 August 2022

Committee Recommendation 011/2022
That, with respect to the Audit Log Status Update, Committee recommends Council receives the updated Audit Log.

Committee Recommendation 012/2022
That, with respect to the Internal Audit Report – Records Management, Committee recommends Council,

a Receives the Internal Audit Report as detailed in Attachment 7.2A, and

b Notes the actions detailed in the Internal Audit Report will be included on the Internal Audit Log.

**Council Decision 116/2022**

**Moved Cr T Mladenovic**
**Second Cr M Lynch**

**That with respect to recommendation of committee meetings, Council approves the following recommendations en bloc –**

**Audit and Risk Management Committee – 9 August 2022**

**Committee Recommendation 011/2022**
**That, with respect to the Audit Log Status Update, Committee recommends Council receives the updated Audit Log.**

**Committee Recommendation 012/2022**
**That, with respect to the Internal Audit Report – Records Management, Committee recommends Council,**

**a Receives the Internal Audit Report as detailed in Attachment 7.2A, and**

**b Notes the actions detailed in the Internal Audit Report will be included on the Internal Audit Log.**

**Carried 8/0**

### 9.4 Recommendations of committees

Nil

## 10 En bloc resolutions

### 10.1 Agenda items adopted en bloc

Nil

**Procedural motion**

**Moved** **Cr M Lynch**
**Second** **Cr A Smith**

**That Council, at 1:14pm, pursuant to Clause 5.2(1) of the *Shire of Ashburton Standing Orders Local Law 2012* changed the order of business to allow the following item to be considered first,**

**18.1 Consideration of letter of offer by Rio Tinto regarding Housing and community funding**

**Procedural motion**

**Moved** **Cr A Smith**
**Second** **Cr M Lynch**

**That Council, at 1:14pm, pursuant to Clause 6.2 of the *Shire of Ashburton Standing Orders Local Law 2012* consider the following confidential items behind closed doors,**

**18.1 Consideration of letter of offer by Rio Tinto regarding Housing and community funding**

**Carried 8/0**

Cr M Lynch, Cr T Mladenovic and Cr A Smith declared an indirect financial interest in this matter.

Cr A Sullivan and Cr M Gallanagh declared a financial interest in this matter.

The Minister for Local Government permitted Cr T Mladenovic, Cr A Smith, and Cr M Lynch to fully participate and have voting rights in this matter.

Cr A Sullivan and Cr M Gallanagh left the room at 1:15pm.

# 18 Confidential matters

## 18.1 Consideration of letter of offer by Rio Tinto regarding Housing and community funding

| | |
|---|---|
| **File reference** | CS22 |
| **Author's name** | T Matson |
| **Author's position** | Director People and Place |
| **Author's interest** | Nil |
| **Authorising officer's name** | K Donohoe |
| **Authorising officer's position** | Chief Executive Officer |
| **Authorising officer's interest** | Nil |
| **Name of applicant / respondent** | Rio Tinto |
| **Date report written** | 28 July 2022 |
| **Previous meeting reference** | Agenda item 18.2 (Minute 097/2022) Ordinary Council Meeting 12 July 2022 |

**Summary**

On 4 July 2022, Rio Tinto wrote to the Shire President addressing a number of issues relating to Windawarri Village, Jundunmunnah Village, the Community Infrastructure and Services Partnership, the Community Lifestyle Infrastructure Plan and housing.

This item provides information to Council in regards to the items addressed in the letter. Council is requested to endorse the Chief Executive Officer to continue to negotiate with Rio Tinto regarding these matters, noting that a final agreement will be presented for Council consideration upon completion of the negotiations.

**Confidentiality**
This report is confidential in accordance with section 5.23 of the *Local Government Act 1995* because it deals with –

*"a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting, and information about the business, professional, commercial or financial affairs of a person"*

| | |
|---|---|
| **Council Decision** | **117/2022** |
| **Moved** | **Cr Lynch** |
| **Second** | **Cr Mladenovic** |

**That with respect to the Proposed Development of Windawarri and Jundunmunnah Villages and Sale of Housing Offer by Rio Tinto dated 4 July 2022, Council,**

**a Notes Rio Tinto's intentions regarding Windawarri and Jundunmunnuh Villages, recognising that any amendment approvals to the villages will be undertaken through the Mining Act 1978,**

**b Instructs the Chief Executive Officer to continue to negotiate with Rio Tinto to finalise the terms surrounding the Community Infrastructure and Services Partnership, Community Lifestyle and Infrastructure Plan and the purchase of the 30 houses, noting that a recommendation to Council will be made at a later meeting, and**

**c Requests the Chief Executive Officer to write to Rio Tinto accepting the offer of funds and houses with details to be negotiated and that Council will comment on the Windawarri and Jundunmunnah proposals through the *Mining Act 1978* referral process.**

**Carried 6/0**

**Procedural motion**

**Moved** **Cr M Lynch**
**Second** **Cr A Smith**

**That Council, at 1:21pm, move out from behind closed doors.**

**Carried 6/0**

Cr R De Pledge left the meeting at 1:21pm.

**Procedural motion**

**Moved** **Cr M Gallanagh**
**Second** **Cr T Mladenovic**

**That Council, at 1:22pm, pursuant to Clause 5.2(1) of the *Shire of Ashburton Standing Orders Local Law 2012* resumed the order of business.**

# 11 Office of the Chief Executive Officer reports

## 11.1 Onslow Men's Shed – Site Options

| | |
|---|---|
| **File reference** | ONS.0681 |
| **Author's name** | J Hunter |
| **Author's position** | Property Services Officer |
| **Author's interest** | Nil |
| **Authorising officer's name** | R Wright |
| **Authorising officer's position** | Manager Land and Asset Compliance |
| **Authorising officer's interest** | Nil |
| **Name of applicant / respondent** | Not applicable |
| **Date report written** | 4 August 2022 |
| **Previous meeting reference** | Ordinary Council Meeting (Minute Number 151/2021) 28 September 2021 |

**Summary**

The Onslow Men's Shed currently leases its premises privately at 1 Back Beach Road, Onslow, and the owner of the property has recently advised it requires the premises to be vacated.

The purpose of this agenda item is to outline a solution regarding the future location of the Onslow Men's Shed.

Council is requested to consider two site options suitable to construct a new purpose-built facility for the Onslow Men's Shed.

**Background**

The Onslow Men's Shed (OMS) currently leases their premises at 1 Back Beach Road, Onslow. The leased premises is owned by EIT Onslow Pty Ltd who has recently advised the OMS that it requires the premises to be vacated. The OMS are not able to fund new premises and therefore Shire officers and representatives of Chevron Australia Pty Ltd (Chevron) have been exploring Shire owned or managed land parcels as well as privately owned industrial land for the OMS to relocate to, using funding from the Community Development Fund established as part of Chevron's State Agreement.

Previously the purchase of a privately owned industrial property in Onslow was explored as a possible option for the OMS and was presented via confidential report to Council at its Ordinary Meeting of 28 September 2021, which resolved the following:

*That with respect to Property Purchase – Onslow Men's Shed, Council, authorise the Chief Executive Officer to liaise with Chevron Australia Pty Ltd and State Government to develop a Project Implementation Plan for the acquisition of property for the Onslow Men's Shed as identified in the "Offer, as defined" section of this report and, subject to the successful application of a Project Implementation Plan, Council,*

*a Amends the 2021-2022 Annual Budget, as per the "Offer, as defined",*

*b Authorises the Chief Executive Officer to negotiate commercial terms for the purchase of property, and to submit an offer to purchase, up to the value as identified in the "Offer, as defined",*

*c Authorises the Shire President and Chief Executive Officer to engross all documents including applying the Common Seal, associated with the property purchase outlined within this Report, in accordance with all laws of Western Australia,*

*d Authorises the Chief Executive Officer to prepare a ten (10) year lease agreement between Onslow Men's Shed and the Shire of Ashburton in accordance with Local Government (Administration) Regulations 1996 Regulation 30 and Council Policy REC05 - Community Leases and License Agreements of Shire Assets (Facilities, Buildings and Land), and*

*e Requests, should the Chief Executive Officer be unsuccessful with the approval for the Project Implementation Plan or the purchase of the property within the "Offer, as defined", the Chief Executive Officer to provide a report to council identifying another site for the establishment of an Onslow Men's Shed.*

An offer was made to the owner of the private property, subject to due diligence inspections, such as pre-purchase reports, structural integrity inspections, termite inspections and anything else deemed necessary by the Shire prior to settlement. This was in accordance with an agreed Project Implementation Plan, signed by the Shire, State Government and Chevron.

An initial pre-purchase building inspection was conducted in December 2021. The initial inspection intended to identify any general defects or faults in the construction of the building for a prospective purchaser.

The report confirmed the buildings were structurally sound, however, not free of significant defects and recommended further invasive inspections, particularly a termite inspection due to the significant termite damage identified.

Further inspection reports undertaken in February 2022 provided recommendations for substantial maintenance and repairs, including but not limited to replacing downpipes, patching of cracks in walls, regrouting or replacement of tiles, replacement of termite damaged gables, replacement of termite damaged ceiling joists and ceiling trimmers and replacement of termite damaged timber floorboards.

Due to the age of existing building's, other minor issues of Building Code non-compliance were also highlighted, such as inadequate ventilation and non-compliant window glass. It was noted that due to the age of the building (circa 1970) asbestos may be present, however, would need to be identified by laboratory testing.

On 28 February 2022, the Shire notified the private landowner that the contract was considered void because of the due diligence outcomes. The Shire is now exploring alternative sites for the OMS.

Several alternative sites have been identified and were presented at to Council at its briefing session on 9 August 2022 for discussion. Estimates for construction of a purpose-built Men's Shed has been undertaken.

Cost estimates for a class 9B, 12m x 32m (384m²) shed with a 4.5m wall height, including freight, construction, estimated earthworks, and concrete costs, three-phase power and lighting, Universal Accessible Toilet and unisex toilet, kitchenette and office is estimated to be $420,000.

This estimate does not include siteworks such as sealing of car parking areas and drainage costs, and this would be an additional consideration depending on the site location.

**Comment**

Two (2) sites have been identified by Shire officers and Council as possible relocation options for the OMS and these were provided to Council at its briefing session on 9 August 2022.

<u>Lot 396 (52) Third Ave, Onslow – Crown Reserve 41970</u>

Lot 396 (outlined in the below aerial image) is a centrally located, relatively flat site comprising 1,012m$^2$. The site adjoins the Onslow Shell Museum and is opposite the Onslow Sports Club. Lot 396 is managed by the Shire for the purpose of 'Staff Accommodation'. There is a laneway that allows access from the rear of the property. There is some remnant infrastructure from previous use, which would need to be removed prior to any development.




Internal conversations with the Shire's Planning team indicate the site could be supported for a Men's Shed, which would be classed as Community Use. In order to confirm support for the development, the proposal would need to be advertised for a period of no less than 14 days requesting submissions, as the land is currently zoned 'Residential' R20 and may conflict with nearby dwellings with regard to noise, access and parking. Community Use is an 'A' Use under the Local Planning Scheme No. 7 (LSP7) meaning that the use is not permitted unless the local government has exercised its discretion and has granted planning approval after giving special notice of the proposal.

The current management order would also be required to be amended from 'Staff Accommodation' to 'Community Purposes' by the Department of Planning, Lands and Heritage resulting in a loss of opportunity for future staff accommodation at this location.

It should be noted that the whole of the site (1,012sqm) will be taken up by the footprint of the shed and will leave limited room for car parking.

Lot 970 McGrath Ave, Onslow – Crown Reserve 42090

Lot 970 is a large reserve comprising approximately 7 hectares. The site adjoins the Department of Fire and Emergency Services (DFES) and Volunteer Marine Rescue (VMR) site. Lot 970 is directly opposite the St John's Sub Centre and is in close proximity to the Multipurpose Centre. The site is managed by the Shire for the purpose of 'Recreation' and zoned 'Public Purpose'. Some areas of the reserve are quite undulating, containing drainage basins and remnant vegetation, limiting development in these areas. However, there are locations within Lot 970 that have the potential to accommodate the OMS.

Part of the reserve adjoining the northeast of existing DFES / VMRS property has been earmarked for a future relocation of the Onslow Police Station as shown outlined in red below (figure 1). The area directly north is the area identified as a possible site and could accommodate between 1,500m$^2$ to 2,200m$^2$ (figure 2 refers outlined in blue) for the OMS development. This site would provide colocation opportunities, and discussions are currently underway with WA Police (WAPOL) who are supportive of colocation.

*Figure 1 – Proposed WAPOL footprint (~4,000 sqm)*



*Figure 2 – Proposed Men's Shed Footprint (~2,137sqm)*




Lot 970 is recommended as the preferred site, as it does not require any change to current use, has ample space available for car parking and compliments other adjoining facilities.

The current Project Implementation Plan will need to be amended to reflect the proposition of a new purpose-built facility instead of the original private land acquisition proposal.

**Consultation**

Executive Leadership Team
Elected Members
Chevron Australia Pty Ltd representatives
Town Planning

**Statutory environment**

*Shire of Ashburton Local Planning Scheme No.7*
*Section 5.7 Advertising Of Applications*
If the preferred site was Lot 396 any proposed change of use would need to be advertised for a period of no less than 14 days requested submissions.

**Financial implications**

There is currently $800,000 included in the 2022/2023 capital works budget for the Community Development Fund - Men's Shed.

The cost of the purpose-built facility will be fully funded by the Community Development Fund (and passed through Council's Municipal Fund), if agreed by State Government and Chevron. Reimbursement for the project may not be until later in the 2022/2023 financial year, depending on current Community Development Fund projects underway this calendar year.

**Strategic implications**

Shire of Ashburton Strategic Community Plan 2022-2032

| | |
|---|---|
| Strategic Objective | Place – We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community. |
| Strategic Outcome | Coordinated delivery of natural and built environment services and projects for the community. |
| Strategy | Develop and maintain key natural and built environment services partnerships, both internally and externally, to support Council's vision. |

**Risk management**

Risk has been assessed based on the Officer Recommendation.

| Risk | Risk Likelihood | Risk Impact / Consequence | Risk Rating | Principal Risk Theme | Risk Action Plan |
|---|---|---|---|---|---|
| The OMS lease ends and they do not have a new premises to relocate to | Possible (3) | Moderate (3) | Moderate (9) | Reputation Substantiated, public embarrassment, moderate impact on community trust or moderate media profile. | Council endorsement of site location for development and relocation. |

The following Risk Matrix has been applied:

| Risk Matrix | | | | | | |
|---|---|---|---|---|---|---|
| Consequence / Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix.

The perceived level of risk is "Moderate" due the risk to reputation should the OMS have nowhere to relocate to.

**Policy implications**

*REC05 Community Leases and License Agreements of Shire Assets (Facilities, Buildings and Land)*
To provide a structured, equitable and consistent approach to the management of Council's community lease and licence agreements with local community groups for the use of Shire owned and controlled facilities, buildings, and land.

**Voting requirement**

Simple majority

**Councillor interest declarations**

Nil

**Officer recommendation**

That with respect to the Onslow Men's Shed – Site Options, Council,

a Authorises the Chief Executive Officer to liaise with Chevron Australia Pty Ltd and the State Government to amend the Project Implementation Plan (PIP) for the development of a new facility for the Onslow Men's Shed and, subject to the adoption of the PIP,

b Authorises the development of the Onslow Men's Shed purpose-built facility at Lot 970 McGrath Ave, Onslow, and

c Authorises the Chief Executive Officer to negotiate and execute a new ten (10) year lease between the Shire of Ashburton and the Onslow Men's Shed and any other supporting documents such as development and building applications for the Onslow Men's Shed development.

| | |
|---|---|
| **Council Decision** | **118/2022** |
| **Moved** | **Cr T Mladenovic** |
| **Second** | **Cr M Lynch** |

**That with respect to the Onslow Men's Shed – Site Options, Council,**

**a** **Authorises the Chief Executive Officer to liaise with Chevron Australia Pty Ltd and the State Government to amend the Project Implementation Plan (PIP) for the development of a new facility for the Onslow Men's Shed and, subject to the adoption of the PIP,**

**b** **Authorises the development of the Onslow Men's Shed purpose-built facility at Lot 970 McGrath Ave, Onslow, and**

**c** **Authorises the Chief Executive Officer to negotiate and execute a new ten (10) year lease between the Shire of Ashburton and the Onslow Men's Shed and any other supporting documents such as development and building applications for the Onslow Men's Shed development.**

**Carried 7/0**

## 11.2 Proposed Commercial Licence Agreement (The Bedford) – Portion of Lot 67, Rocklea Road, Paraburdoo

| | |
|---|---|
| **File reference** | PR40065 |
| **Author's name** | N Niven |
| **Author's position** | Lease and Accommodation Officer |
| **Author's interest** | Nil |
| **Authorising officer's name** | R Wright |
| **Authorising officer's position** | Manager Land and Asset Compliance |
| **Authorising officer's interest** | Nil |
| **Name of applicant / respondent** | The Bedford |
| **Date report written** | 22 August 2022 |
| **Previous meeting reference** | Agenda item 13.5 (Minute 62/2020) Council Meeting 14 April 2020 |

**Summary**

For Council to consider a new commercial licence agreement for a portion of Lot 67 Rocklea Road, Paraburdoo, previously licensed to Ms Shiela Altiche (trading as The Bedford Paraburdoo). This licence expired on 31 March 2022, with holdover provisions.

The purpose of this report is to consider Ms Kathy McLeod, who is in the process of purchasing the business, to enter into a new commercial licence agreement for The Bedford Paraburdoo.

Council is requested to endorse the proposed commercial licence agreement.

### Background

At the Ordinary Council meeting held in February 2017 (Minute No 110), Council endorsed the proposal to enter into a new licence agreement for a Portion of Reserve 40065 being Lot 67 Rocklea Road, Paraburdoo with Ms Sarah Gorman t/a The Bedford Paraburdoo.

Ms Gorman sold The Bedford Paraburdoo to Ms Sheila Altiche (the licensee) in March 2020, the Deed of Assignment became effective 1 November 2020.

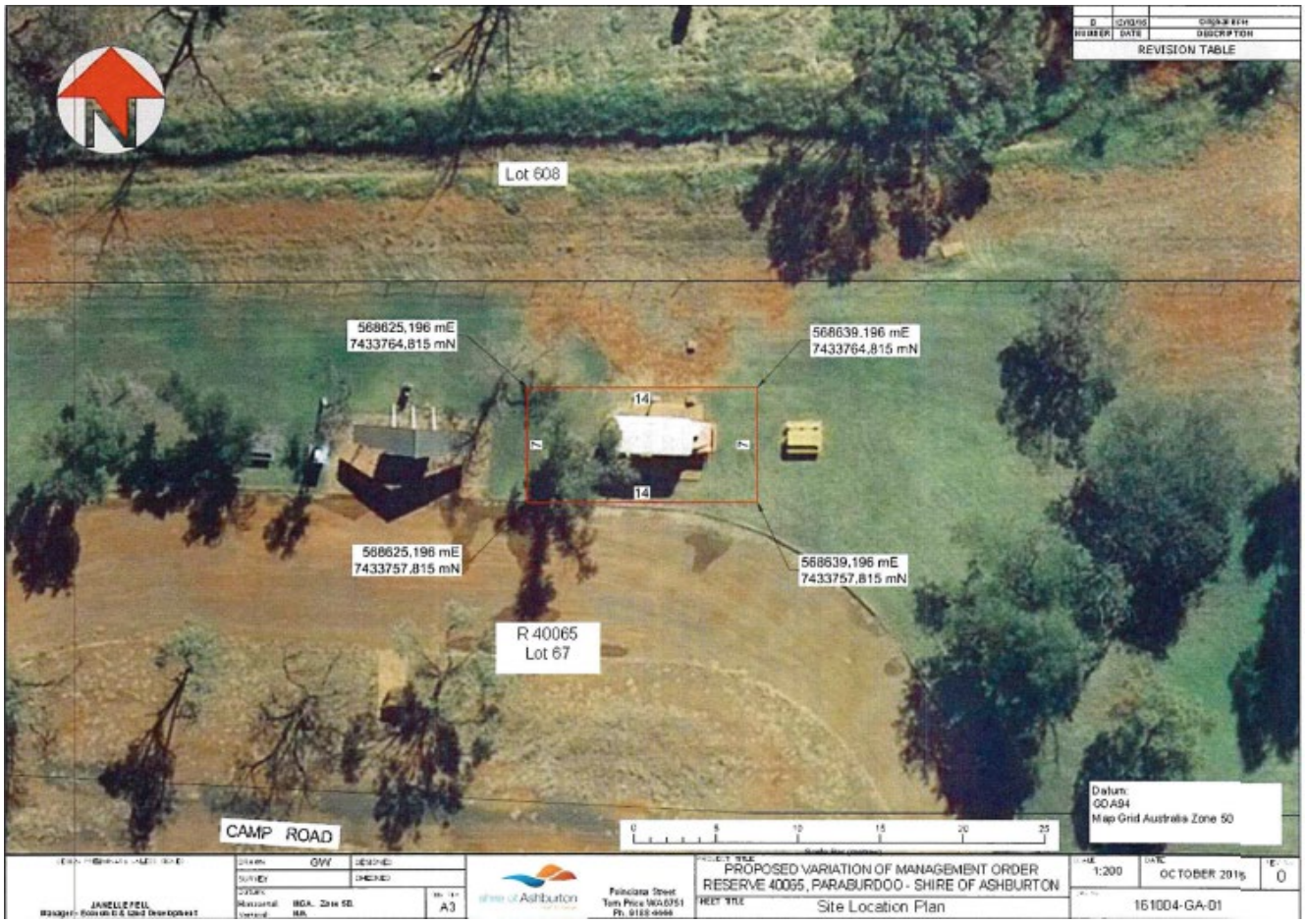
The licensee was contacted in early March 2022, advising that the licence was due to expire on 31 March 2022. The licensee requested a renewal of the licence and continued to negotiate with Shire officers through April to formalise a new agreement. The licence remained in holdover (periodic arrangement) while negotiations continued.

In August 2022, the licensee informed the Shire that they were selling The Bedford to Ms Kathy McLeod (new licensee) who wanted to immediately start trading.

The new licensee has requested that the Shire grant a new two-year license of the same existing licence area, being a portion of Lot 67 Rocklea Road, Paraburdoo (Reserve 40065).

The Shire is the management body of Reserve 40065 under Management Order N795667, for the purposes of 'Public Recreation'. Under the Management Order the Shire has the power to lease and licence a portion of the Reserve (figure 1 refers) for any term not exceeding two (2) years, subject to the approval of the Minister for Lands being obtained.

*Figure1*



**Comment**

The new licensee has agreed to the following licence terms, subject to Council approval and advertising:

| | |
|---|---|
| **Licensed Area:** | Portion of Lot 67, Reserve 40065 comprised in Crown Land Certificate of Title Volume LR3147 Folio 284 (figure 1 refers) |
| **Permitted Purpose:** | Public Recreation |
| **Licence Term:** | Two (2) years |
| **Commencement Date:** | The date of execution |
| **Licence Fee:** | The current licence provides an annual income of $2,450.00 plus GST. A new valuation is currently being sourced, anticipated to be of a similar figure. It will be subject to advertising in accordance with section 3.58 of the *Local Government Act 1995.* |
| **Outgoings (Water, Electricity, Rates and Taxes):** | Licensee responsibility |
| **Insurance:** | Licensee responsibility |
| **Public Liability Insurance (PLI):** | Licensee responsibility |
| **Maintenance:** | Licensee responsibility |
| **Licence preparation and costs** | The licence will be prepared by the Shire at its cost, with each party to pay its own costs for review and negotiation. |
| **Assignment or sublicensing** | Consent of the Minister for Lands must be obtained to any assignment, sublicence, in addition to the consent of the Shire in accordance with clause 39.1 of the *Land Administration Act 1997* |

Shire officers are supportive of a new licence between the Shire and the new licensee to enable the continuation of the successful ‘The Bedford’ business in Paraburdoo, subject to Council approval and the consent from the Minister for Lands.

As the current Management Order only allows up to two (2) years licence, and this provides uncertainty to the licensee and any future business owner/s, Shire officers wish to further investigate an appetite to increase future licences of this Reserve for up to five (5) years, via the Department of Planning, Lands and Heritage.

**Consultation**

Ms Shiela Altiche
Ms Cathy McLeod
Department of Planning, Lands and Heritage

**Statutory environment**

*Local Government Act 1995*
*Section 3.58 Disposing of Property*
Any private treaty negotiations to licence with the licensee will be required to comply with section 3.58 of the *Local Government Act 1995.*

**Financial implications**

The new licensee will be responsible to pay approximately $2,450.00 per annum plus GST (subject to the new valuation figure) for the licenced area as well as a security bond.

As part of the Management Order conditions, the Department of Planning, Lands and Heritage require all revenue from the licence to be expended on the maintenance and upkeep of the remaining land on Public Recreation Reserve 40065.

**Strategic implications**

Shire of Ashburton Strategic Community Plan 2022-2032

| | |
|---|---|
| Strategic Objective | Place – We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community. |
| Strategic Outcome | Attractive and sustainable townscapes offering opportunities for all communities. |
| Strategy | Ensure parks, gardens and open spaces are appropriately managed according to their need and use. |

**Risk management**

Risk has been assessed based on the Officer Recommendation.

| Risk | Risk Likelihood | Risk Impact / Consequence | Risk Rating | Principal Risk Theme | Risk Action Plan |
|---|---|---|---|---|---|
| No licence in place – sale of business does not proceed. | Possible (3) | Moderate (3) | Moderate (6) | Reputation<br>Loss of amenity for Paraburdoo community.<br><br>Financial<br>Loss of income and requirement to remediate land once asset is removed. | Enter into a licence with the new licensee. |

The following Risk Matrix has been applied:

| Risk Matrix | | | | | | |
|---|---|---|---|---|---|---|
| Consequence / Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix.

The perceived level of risk is "Moderate" due to the Shire's reputation of losing this integral asset within the town of Paraburdoo and further loss of income and requirement to remediate the Reserve once the business vacates.

**Policy implications**

Nil

**Voting requirement**

Simple majority

**Councillor interest declarations**

Nil

**Officer recommendation**

That with respect to the Proposed Commercial Licence Agreement of Portion of Part Lot 67 (Reserve 40065), Paraburdoo, Council,

a Supports in principle the licence of a portion of Lot 67 Rocklea Road, Paraburdoo, to Ms Kathy McLeod t/a The Bedford Paraburdoo for a term of up to two (2) years, commencing on execution of the licence,

b Authorises the Chief Executive Officer to negotiate further commercial terms;

c Authorises the publication of a local public notice of the intention to dispose of portion of Lot 67 Rocklea Road, Paraburdoo in accordance with Section 3.58 of *the Local Government Act 1995 (WA)*,

d Authorises the Chief Executive Officer to,

i) consider or reject any public submissions regarding item c) above, noting that that elected members will be provided with a briefing by administration in relation to the responses (if any) to the local public notice, and

ii) execute all documentation and comply with all applicable legislation as is required to effect item a. above.

| | |
|---|---|
| **Council Decision** | **119/2022** |
| **Moved** | **Cr A Sullivan** |
| **Second** | **Cr M Gallanagh** |

**That with respect to the Proposed Commercial Licence Agreement of Portion of Part Lot 67 (Reserve 40065), Paraburdoo, Council,**

**a Supports in principle the licence of a portion of Lot 67 Rocklea Road, Paraburdoo, to Ms Kathy McLeod t/a The Bedford Paraburdoo for a term of up to two (2) years, commencing on execution of the licence,**

**b Authorises the Chief Executive Officer to negotiate further commercial terms,**

**c Authorises the publication of a local public notice of the intention to dispose of portion of Lot 67 Rocklea Road, Paraburdoo in accordance with Section 3.58 of *the Local Government Act 1995 (WA)*,**

**d Authorises the Chief Executive Officer to,**

**i) consider or reject any public submissions regarding item c) above, noting that that elected members will be provided with a briefing by administration in relation to the responses (if any) to the local public notice, and**

**ii) execute all documentation and comply with all applicable legislation as is required to effect item a. above.**

**Carried 7/0**

## 11.3 Onslow Marine Tourism Prospectus

| | |
|---|---|
| **File reference** | ED01 |
| **Author's name** | P Hanlon |
| **Author's position** | Manager Business and Economic Development |
| **Author's interest** | Nil |
| **Authorising officer's name** | K Donohoe |
| **Authorising officer's position** | Chief Executive Officer |
| **Authorising officer's interest** | Nil |
| **Name of applicant / respondent** | Not applicable |
| **Date report written** | 26 August 2022 |
| **Previous meeting reference** | Not applicable |

**Summary**
Onslow Marine Tourism Prospectus is a promotional document aimed at attracting marine tourism businesses to establish in Onslow for the Solar Eclipse and beyond.

The Shire of Ashburton is committed to the prosperity of the community and this document will aid in promoting Onslow to prospective visitor economy businesses.

Council is requested to receive and endorse the investment attraction document.

### Background

Prosperity is one of the four pillars included in the Shire of Ashburton (the Shire) Strategic Community Plan 2022-2032, which states that we will advocate and drive opportunities for the community to be economically desirable, resilient, and prosperous. Sustainable commerce and tourism opportunities is a key strategy adopted in the pursuit of this objective.

The Shire's Economic and Tourism Development Strategy 2019 was developed to compliment and assist with delivering outcomes aligned to the Strategic Community Plan. The Shire recently endorsed the positioning paper 'Onslow - Towards a Visitor Economy' to highlight the potential of Onslow as a visitor destination as well as set the future strategic direction of visitor economy development. With the Solar Eclipse in April 2023 and growing visitor demand during the winter months, now is a great opportunity to attract marine tourism businesses to establish in Onslow.

The document, Onslow Marine Tourism Prospectus is attached.

**Attachment 11.3A**

**Comment**

The Shire continues to be a driving force of the Pilbara region and the Western Australian economy. Our Shire delivered 12% or $38.6 billion of WA's Gross Regional Product and 1.9% of Australia's Gross Domestic Product. This contribution is dominated by the mining and resources sector.

Whilst Onslow has experienced significant investment in the past decade on the back of Chevron's Wheatstone and BHP's Macedon LNG projects, the town has not always contained large scale industry. Development WA's Pilbara Vernacular Handbook recognised that tourism was the industry which has the potential to bring economic prosperity outside of the dominance of gas projects and provide a variety of employment opportunities and a longer-term lifestyle for residents.

The Shire recognised the importance of the visitor economy to Onslow through the endorsement of 'Onslow – Towards a Visitor Economy'. Attracting tourism businesses to Onslow is another crucial step towards realising the visitor economy vision and delivering long term jobs to the local community.

The Onslow Marine Tourism Prospectus is a key promotional document aimed at attracting marine tourism businesses to establish in Onslow for the Solar Eclipse and beyond.

**Consultation**

Chief Executive Officer
Communications Officer

**Statutory environment**

*Local Government Act 1995*
*Section 2.7 Role of Council*
The Council governs the local government's affairs and is responsible for the performance of the local government's functions.

*Section 5.56 Planning for the future*
A local government is to plan for the future of the district.

**Financial implications**

There are no financial implications specifically regarding the adoption of the recommendation.

**Strategic implications**

Shire of Ashburton Strategic Community Plan 2022-2032

| | |
|---|---|
| Strategic Objective | Prosperity - We will advocate and drive opportunities for the community to be economically desirable, resilient, and prosperous. |
| Strategic Outcome | Sustainable commerce and tourism opportunities. |
| Strategy | Ensure Shire processes support the development of strong and sustainable local business opportunities. |

**Risk management**

Risk has been assessed based on the Officer Recommendation.

| Risk | Risk Likelihood | Risk Impact / Consequence | Risk Rating | Principal Risk Theme | Risk Action Plan |
|---|---|---|---|---|---|
| There is a reputation risk to Council if the Shire is not seen to be promoting sustainable long term business opportunities that diversify the local economy, given the growing tourism demand and large scale Solar Eclipse event. | Possible (3) | Moderate (3) | Moderate (9) | Reputation<br>Substantiated, localised impact on community and stakeholder trust; and low media item. | Reputation is managed by following the officer's recommendation and ensuring the document is aligned to the Shire's Strategic Corporate Plan. |
| There is a minor financial impact to Council in lost officer time if the promotional document is not supported. | Unlikely (2) | Minor (2) | Low (4) | Financial Impact<br>Less than $10,000. | Managed by following the officer's recommendation. |

The following Risk Matrix has been applied:

| Risk Matrix | | | | | | |
|---|---|---|---|---|---|---|
| Consequence / Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix.

The perceived level of risk is considered to be "low - moderate" due to the risk to the Shire's reputation. These risks can be managed by following the officer's recommendation.

**Policy implications**

There are no policy implications.

**Voting requirement**

Simple majority

**Councillor interest declarations**

Nil

**Officer recommendation**

That with respect to Onslow Marine Tourism Prospectus, Council,

a Receive the document, as included at Attachment 11.3A, and

b Endorse the document as an investment attraction document.

| | |
|---|---|
| **Council decision** | **120/2022** |
| **Moved** | **Cr M Lynch** |
| **Second** | **Cr A Sullivan** |

**That with respect to Onslow Marine Tourism Prospectus, Council,**

**a Receive the document, as included at Attachment 11.3A, and**

**b Endorse the document as an investment attraction document.**

**Carried 7/0**

## 11.4 Onslow Transit House

| | |
|---|---|
| **File reference** | PE07 |
| **Author's name** | R Wright |
| **Author's position** | Manager Land and Asset Compliance |
| **Author's interest** | Nil |
| **Authorising officer's name** | K Donohoe |
| **Authorising officer's position** | Chief Executive Officer |
| **Authorising officer's interest** | Nil |
| **Name of applicant / respondent** | N/A |
| **Date report written** | 17 August 2022 |
| **Previous meeting reference** | Agenda item 6.1 (Minute 137/2021) Special Meeting of Council 17 August 2021<br><br>Agenda Item 18.2 (Minute 136/2021) Ordinary Meeting of Council 17 August 2021<br>Agenda Item 18.3 (Minute 150/2021) Ordinary Meeting of Council 28 September 2021 |

**Summary**
To provide Council with an update on one of the actions from the Staff Accommodation Strategy (SAS) adopted in August 2021, regarding the future of the Onslow transit house, located at 20 Third Avenue, Onslow.

### Background

The Staff Accommodation Strategy (SAS) was adopted by Council at the Special Council meeting held on 17 August 2021 as follows:

*That with respect to Staff Accommodation Strategy 2020 – 2030, Council;*

1. *Adopt the Staff Accommodation Strategy 2020 – 2030,*
2. *Requests the Chief Executive Officer prepare development plans and construction business cases for –*
   a. *Watson Drive, Onslow, and lots in Tom Price;*

*b. Two (2) 3 x 2 grouped dwellings at 76 Marrinup Way, Tom Price, and*
*c. Upgrades / refurbishment of 797 Kulai Street, Tom Price, and 1104A Jabberup Place, Tom Price, and*

*3. Consider the allocation of $3,000,000 in the 2021-2022 annual budget deliberations.*
*4. Not consider actions numbered 1, 2 and 3 (as detailed on page 19 of this report) at this time.*

*Reason for variation – Council has considered a purchase of residential land recently to the Onslow market.*

Actions 1, 2 and 3 deferred in resolution 4 were as follows:

1. Demolish and replace the transit house (transition strategy required). Consider options to replace with a single house with multiple beds and bathrooms or two Grouped Dwellings (3x2).
2. Demolish existing three properties on Third Avenue and build new group dwellings.
3. Upgrade Heritage Property on 944 First Avenue.

Action 1 above is the subject of this report.

Newly Acquired Property – Anketell Units, Onslow

In September 2021 an eight (8) unit property (4 x 2 bed/2 bath and 4 x 3 x bed/2 bath units) became available in Onslow, fit for purpose for Shire accommodation purposes. Council resolved the following:

*That with respect to Property Purchase – Onslow, Council:*

*a Authorises the Chief Executive Officer to negotiate commercial conditions, the purchase price, and submit an offer within the parameters of this Report, for the property which is the subject to this Report, and*

*b Authorises the Shire President and Chief Executive Officer to engross all documents including applying the Common Seal, associated with the land purchase outlined within this report, in accordance with all laws of Western Australia.*

Settlement of the Anketell property occurred in December 2021 with existing private leases carried over at that time. All private leases have now either expired or been renewed on periodic arrangements to enable Shire usage. Two (2) units (1 x 3 bed/2 bath and 1 x 2 bed/2 bath) are currently vacant, with one allocated for Onslow Airport personnel.

Due to the purchase of the Anketell Road property, the Onslow transit house replacement was subsequently removed as a priority from the SAS in the short term. The September 2021 Council report suggested future use of one or more units at Anketell Road for transit accommodation in lieu of the current Onslow transit house, as the units were purchased fully furnished.

Onslow Transit House

The Onslow transit house is centrally located at 20 Third Avenue on the corner of Simpson Street on a land parcel comprising 990sqm. The configuration of the house is 4-bedroom x 3-bathroom. Two rooms contain private ensuites and two rooms share a small bathroom comprising a separate shower, toilet, basin, and bath (Attachment 11.5A refers).

**Attachment 11.4A**




Structural Reports

The Onslow transit house (20 Third Avenue) was listed first as a priority to demolish and redevelop into either two (3-bedroom x 2-bathroom) houses or one new (4-bedroom x 4-bathroom) house to replace the current transit accommodation.

As part of the SAS actions, Shire officers sought to understand the extent of useful life left in certain properties earmarked for demolition.

High level assessment reports were undertaken by Assetic in late 2021 for all Shire owned/managed accommodation and facilities. If structural defects were identified for any buildings, further detailed reports were undertaken. A further report was subsequently undertaken by Housepect for 20 Third Avenue, Attachment 11.5B refers.

**Attachment 11.4B**

The Houspect report highlighted significant structural defects at the transit house, some of the stump footings were cracked and/or broken and of immediate concern with the report advising “the property is not structurally sound until these are fixed”. There was further concern regarding the wet areas inside the house noting, “The concrete section to the wet areas on the north side is badly cracked and requires further investigation to make sure there is no major structural problem”.

A further desktop report was provided by Setu Projects (Attachment 11.5C) based on the Houspect findings to substantiate the cost to the Shire to rectify those items identified. It should be noted that since the time of Setu’s report, many of the cosmetic items could now be done at a reduced cost in-house with the newly appointed Shire Building Maintenance Officers.

The costs to rectify the issues at the transit house are significant (estimated to be $505,000) and not recommended. An alternative solution to accommodation for transient staff and contractors remains to be explored.

**Attachment 11.4C**

Staff Usage – Onslow Transit House

Data collected over the past 12 months for the Onslow transit house revealed the following:

| | **Month** | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jul-21 | Aug-21 | Sep-21 | Oct-21 | Nov-21 | Dec-21 | Jan-22 | Feb-22 | Mar-22 | Apr-22 | May-22 | Jun-22 | Jul-22 |
| **Staff in Onslow** | 8 | 12 | 12 | 5 | 17 | 11 | 4 | 9 | 4 | 9 | 12 | 17 | 7 |
| **Number Transit Bookings** | 8 | 6 | 9 | 5 | 3 | 2 | 0 | 1 | 0 | 0 | 7 | 10 | 5 |
| **Booked elsewhere** | 0 | 6 | 3 | 5 | 14 | 9 | 4 | 8 | 4 | 9 | 5 | 7 | 2 |

- Average of 13 nights booked per month (from a possible 48 available) indicating less than 27% usage.
- Approximately 127 Shire staff visited Onslow over a 12-month period.
- On 76 occasions alternative accommodation was booked.
- Over a 12-month period all four (4) rooms at the transit house were fully booked on 26 occasions, these were mainly during school holiday program periods or special occasions such as 50th year anniversary celebrations or the animal de-sexing campaign and included external guests.
- Feedback from staff visiting Onslow is that the transit house is substandard and not pleasant to reside in due to its current condition.

Communication to all staff from the Chief Executive Officer in May 2022 requested all accommodation bookings for business purposes in Onslow were to be made in the following order of preference:

1. Onslow transit house
2. Onslow Sun Chalets
3. Onslow Caravan Park
4. Onslow Beach Resort

**Comment**

Transit accommodation in Onslow remains to be required for travel between towns, but it is preferential that purpose-built Shire owned accommodation is used instead of tourism facilities (understanding that exceptional circumstances arise from time to time). By the continuation of avoidance of the current accommodation provided, tourists at times may miss out on accommodation opportunities, which could be detrimental to the town during peak tourism periods.

The Anketell Road property is modern, furnished appropriately and will provide the majority of uses with a private kitchen, bathroom and balcony which should resolve the issue of bookings being made at alternative locations.

<u>Sale of the transit house (20 Third Avenue, Onslow)</u>
It is recommended that the transit house is placed on the market to be sold as it is considered surplus to requirements. There is a current demand for housing within the town of Onslow from private owners and investors and the house is estimated to produce an income of approximately $500,000.

This estimated value would include a property condition report advising the new purchaser of outstanding building maintenance matters that could be rectified by the new purchaser.

Should Council consider the sale of the transit house, the funds received from the sale could be allocated towards future actions of the SAS. Any new owner would have the option to demolish or renovate the existing structure.

The SAS did not identify the sale of any properties however, the transit house is now considered surplus, and a suggested demolition is assumed to be costly due to the conditions and materials present in the building.

Furthermore, the Shire has ample land available at the following locations for future staff housing builds:

- Watson Avenue - 2,086m$^2$ (Barrada Estate) group housing opportunity,
- 48, 52 and 54 Third Avenue, ~1,000m$^2$ per lot (three vacant Crown land parcels adjoining the Shell Museum, noting one lot may be used to house the Onslow Men's Shed) single house or group housing opportunity,
- Lot 578 Hedditch Street – 789m$^2$ single or two (2) unit opportunity, and
- 9, 11 and 13 Third Avenue - 3,103m$^2$ (group housing opportunity – would require demolition of three (3) existing houses).

It is recommended that transit accommodation could be accommodated by using two (2) of the vacant units at the Anketell Road property. There is no short-term requirement for these properties to be used for Onslow based staff members and there are four (4) units currently leased privately on periodic leases that could be used for staff.

The two (2) units at Anketell Road would replace the current transit house arrangement of 4 x bedrooms/3 x bathrooms, with 5 x bedrooms/4 x bathrooms – an additional one bedroom to the current configuration in Onslow. The units are already furnished and therefore no impact to budget.

The marketing of the transit house would be undertaken after the Solar Eclipse event in 2023 (anticipated in May 2023), to enable the use of the existing accommodation and land for staff and contractors as required. Any offers to purchase the transit house would be presented to Council for consideration.

Although the transit house would remain in use until April 2023, it is further recommended to allow the two (2) Anketell Road units to be used as transit accommodation immediately and fees and charges updated accordingly. If this option is adopted there may be a requirement for an additional 0.5FTE cleaner position within the town of Onslow for a short-term contract (until next financial year) while both properties are in rotational use.

**Consultation**

Executive Leadership Team
Hatch Roberts Day
Moore Australia
Assetic
Assets and Programming
Town Planning
Houspect
Setu Projects
Manager Airport Services
Director Projects and Procurement

**Statutory environment**

*Local Government Act 1995*
*Section 6.19 Fees and Charges*
A Local government is to give notice of fees and charges if it wishes to impose any new fees or charges after the annual budget has been adopted.

**Financial implications**
Marketing and sale of the transit house could be done in-house by Shire officers and therefore nominal costs would be involved such as advertising, lodgement, and settlement fees etc associated with the sale.

The fees and charges schedule would need to be updated and publicly advertised to allow the charging of the Anketell Road units as transit accommodation. The Onslow transit house costs are currently $179.50 per night/per room, it is recommended the same would apply at Anketell Road for simplicity and consistency for this financial year ($359 per night for the 2x bedroom unit and $538.50 per night for the 3x bedroom unit).

Any income from the sale of the Onslow transit house would be used for redevelopment of staff housing properties in accordance with the SAS program.

An additional staffing resource of a part time cleaner is likely to be required to take on two new properties to use as transit accommodation until next financial year.

**Strategic implications**

Shire of Ashburton Strategic Community Plan 2022-2032

| | |
|---|---|
| Strategic Objective | Place - We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community. |
| Strategic Outcome | Appropriate, inviting, and diverse employee accommodation and land management opportunities. |
| Strategy | Provide diversity for residential employee accommodation. |

**Risk management**

Risk has been assessed based on the Officer Recommendation.

| Risk | Risk Likelihood | Risk Impact / Consequence | Risk Rating | Principal Risk Theme | Risk Action Plan |
|---|---|---|---|---|---|
| Transit house remains in use for transient staff/contractors – significant maintenance required / staff avoid using the provided accommodation. | Likely (4) | Minor (2) | Moderate (8) | Financial $10,000 - $100,000 Reputational Substantiated, Localised impact on community trust or low media item. | Sell the Onslow transit house and utilise the Anketell Road units. |

The following Risk Matrix has been applied:

| Risk Matrix | | | | | | |
|---|---|---|---|---|---|---|
| Consequence / Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix.

The perceived level of risk is “Moderate” because as the Onslow transit house continues to deteriorate it will become an asset liability for the Shire.

**Policy implications**

*ENG13 Asset Management Policy*
The Asset Management Policy has been developed to support the vision, goals and objectives in the Shire of Ashburton’s Strategic Community Plan.

Council’s Vision:
“We will embrace our unique Pilbara environment and lifestyle through the development of vibrant, connected and active communities that have access to quality services, exceptional amenities and economic vitality.”.

Effective asset management ensures that all infrastructure assets are well planned and delivered to the expectations of the community now and into the future.

**Voting requirement**

Absolute majority

**Councillor interest declarations**

Nil

**Officer recommendation**

That with respect to the Onslow Transit House, Council,

a Authorise the advertising of 20 Third Avenue, Onslow for sale in May 2023 with the intention of all proceeds from the sale to be allocated to staff housing redevelopment projects in Onslow, in line with the Staff Accommodation Strategy schedule,

b Note any offers to purchase 20 Third Avenue, Onslow will be presented to Council for consideration,

c Note the immediate use of two units (1 x 3 bed/2 bath and 1x 2 bed/2 bath) located at 7 Anketell Road, Onslow for Shire transit accommodation, and

d Adopt and authorise the Chief Executive Officer to advertise new fees and charges for two units at 7 Anketell Road, Onslow for transit accommodation at $179.50 per night/per room for the 2022/2023 financial year ($359 per night for the 2x bedroom unit and $538.50 per night for the 3x bedroom unit) in accordance with section 6.19 of the *Local Government Act 1995*.

| | |
|---|---|
| **Council Decision** | **121/2022** |
| **Moved** | **Cr M Lynch** |
| **Second** | **Cr T Mladenovic** |

**That with respect to the Onslow Transit House, Council,**

**a** **Instructs the Chief Executive Officer to ensure the transit house to remain for its designated purpose with minor maintenance as required,**

**b** **Requests the Chief Executive Officer to ensure that the units at Anketell be used for staff accommodation,**

**c** **Requests the Chief Executive Officer to develop plans for development of a housing complex on Watson Drive as a priority for the 2022 / 2023 financial year and provide design and costing to Council prior to proceeding, and**

**d** **Requests the Chief Executive Officer to develop plans for development of a housing complex in Tom Price for an additional two (2) bedroom, one (1) bathroom residences on vacant shire owned land.**

**Reason for change**

**Priority developments for new housing of staff are required in Onslow and Tom Price.**

**Carried 6/1**

# 12 Corporate Services reports

## 12.1 Monthly Schedule of Accounts Paid – July 2022

| | |
|---|---|
| **File reference** | FM03 |
| **Author's name** | T Dayman |
| **Author's position** | Acting Director Corporate Services |
| **Author's interest** | Nil |
| **Authorising officer's name** | K Donohoe |
| **Authorising officer's position** | Chief Executive Officer |
| **Authorising officer's interest** | Nil |
| **Name of applicant / respondent** | Not applicable |
| **Date report written** | 25 August 2022 |
| **Previous meeting reference** | Not applicable |

**Summary**
Council is required to have produced a Schedule of Accounts paid each month containing relevant information, as legislated.

The purpose of this report is to present the –
- Schedule of Creditor Accounts Paid for July 2022,
- Trust Fund Payments for July 2022, and
- Corporate Credit Card Reconciliations for June 2022.

Council is requested to confirm the Monthly Schedule of Accounts paid, as presented.

**Background**

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

**Comment**

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and this is attached.

**Attachment 12.1A**

**Consultation**

Executive Leadership Team
Middle Management Group
Finance Team

**Statutory environment**

*Local Government (Financial Management) Regulations 1996*
*Regulation 13 (Payments from municipal fund or trust fund by Chief Executive Officer, Chief Executive Officer's duties as to etc.)*
Where the Chief Executive Officer has been delegated the exercise of power to make payments from the Municipal Fund or the Trust Fund, a list of accounts authorised for payment by the Chief Executive Officer is to be presented each month to Council.

**Financial implications**

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

For the month under review the following summarised details are presented:

| Description | Amount $ |
|---|---|
| | |
| Municipal Fund | |
| Electronic Funds Transfers | 6,157,067.82 |
| Superannuation / Payroll (Direct Debits) | 204,922.35 |
| Cheques | 0 |
| Credit Cards | 13,694.10 |
| Bank Fees and Charges | 2075.67 |
| Municipal Fund Total | 6,377,759.94 |
| | |
| Trust Fund | |
| Electronic Funds Transfers | 0.00 |
| Trust Fund Total | 0.00 |
| | |

**Strategic implications**

Shire of Ashburton Strategic Community Plan 2022-2032

| | |
|---|---|
| Strategic Objective | Performance – We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community. |
| Strategic Outcome | Appropriate, sustainable, and transparent management of community funds. |
| Strategy | Ensure financial transactions are accurate and timely. |

**Risk management**

Risk has been assessed based on the Officer Recommendation.

| Risk | Risk Likelihood | Risk Impact / Consequence | Risk Rating | Principal Risk Theme | Risk Action Plan |
|---|---|---|---|---|---|
| Council does not accept the Shire officer recommendation. | Unlikely (2) | Minor (2) | Low (4) | Compliance Some temporary non-compliances | Provide Council with adequate information to make an informed decision. |

The following Risk Matrix has been applied:

| Risk Matrix | | | | | | |
|---|---|---|---|---|---|---|
| Consequence / Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix.

The perceived level of risk is "Low" because of the financial controls in place and the regularity of review of the information contained within these reports.

**Policy implications**

*FIN06 Significant Accounting Policy*
This Council Policy provides guidelines for the preparation of financial reports.

*ELM10 Financial Sustainability Policy*
This Council policy commits Council to ensuring no decisions will be made without considering the long-term financial impact of those decisions.

**Voting requirement**

Simple majority

**Councillor interest declarations**

Nil

**Officer recommendation**

That with respect to the Monthly Schedule of Accounts Paid, Council, in accordance with *Local Government (Financial Management) Regulations 1996* Regulation 13 confirms the Monthly Schedule of Accounts Paid for July 2022, as included at Attachment 12.1A.

| | |
|---|---|
| **Council Decision** | **122/2022** |
| **Moved** | **Cr T Mladenovic** |
| **Second** | **Cr A Smith** |

**That with respect to the Monthly Schedule of Accounts Paid, Council, in accordance with *Local Government (Financial Management) Regulations 1996* Regulation 13 confirms the Monthly Schedule of Accounts Paid for July 2022, as included at Attachment 12.1A.**

**Carried 7/0**

## 12.2 Monthly Financial Statements – July 2022

| | |
|---|---|
| **File reference** | FM03 |
| **Author's name** | T Dayman |
| **Author's position** | Acting Director Corporate Services |
| **Author's interest** | Nil |
| **Authorising officer's name** | K Donohoe |
| **Authorising officer's position** | Chief Executive Officer |
| **Authorising officer's interest** | Nil |
| **Name of applicant / respondent** | Not applicable |
| **Date report written** | 25 August 2022 |
| **Previous meeting reference** | Not applicable |

**Summary**
Council is required to have produced a Statement of Financial Activity each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the month ended July 2022 as well as provide budget amendments recommendations.

Council is requested to accept the Statement of Financial Activity and any recommended budget amendments.

### Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

### Comment

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements (as attached).

**Attachment 12.2A**

The following 2022-2023 budget amendments are recommended:

| GL / Job No. | GL / Job Description | Current Budget | Amendment | Revised Budget | Reason |
|---|---|---|---|---|---|
| X3030 | Ashburton Downs Road Resheet 39.00 to 44.00 | 480,000 | (400,000) | 80,000 | Works to be carried out internally with expected cost savings. |
| X3034 | Coolibah Street Reseal – 0.00 to 0.30 | 80,900 | (80,900) | 0 | Works to be deferred to FY24 |
| X3031 | Burt Close Reseal - 0.00 to 0.15 | 30,000 | 6,000 | 36,000 | Increase in anticipated cost and scope of works. |
| X3032 | Cedar Street Reseal - 0.00 to 0.45 | 112,800 | 17,000 | 129,800 | Increase in anticipated cost and scope of works. |
| X3033 | Cogelup Way Reseal - 0.00 to 0.49 | 28,400 | 112,400 | 140,800 | Increase in anticipated cost and scope of works. |
| X3035 | Hope Close Reseal - 0.00 to 0.21 | 42,000 | 8,000 | 50,000 | Increase in anticipated cost and scope of works. |
| X3036 | Marradong Place Reseal - 0.00 to 0.15 | 43,000 | 21,900 | 64,900 | Increase in anticipated cost and scope of works. |
| X3038 | Moonah Street Reseal - 0.00 to 0.19 | 11,000 | 44,000 | 55,000 | Increase in anticipated cost and scope of works. |
| X3039 | Pepper Street Reseal - 0.00 to 0.16 | 9,800 | 56,200 | 66,000 | Increase in anticipated cost and scope of works. |

| | | | | | |
|---|---|---|---|---|---|
| X3040 | Pine Street Reseal - 0.00 to 0.20 | 12,900 | 50,900 | 63,800 | Increase in anticipated cost and scope of works. |
| X3042 | Tanunda Street - 0.00 to 0.47 | 229,800 | 163,600 | 393,400 | Increase in anticipated cost and scope of works. |

The 2022/2023 budget includes $600,600 for roads resealing works in Tom Price and Onslow. Council has a period contract with AAA Asphalt for the conduct of these works. As part of the planning for these works, the Shire has obtained prices from AAA Asphalt for the scope of works as listed in the budget and has made alterations to the scope of works following discussions involving the Executive Management Team.

Due to the significant rise in the cost of asphalt, diesel, wages and accommodation costs, the budget allocation will need to be increased to cover the additional costs.

In addition, practical and necessary changes to the scope of some works have been necessary, which has also added to the cost. As some of the works are adjacent to the North Tom Price Primary, the only practical time to complete these works is the September school holidays and the contractor has been locked in for that time.

The budget also included works on Coolibah Street, which has been assessed to be in reasonable condition and requires an unsealed turnaround prior to sealing. It is recommended that these works be deferred until 2023/2024.

In addition, the scope of works for some of the works included the use of chip seal, which is a cost-effective product. Due to the type of activity that has been observed on these street, smooth asphalt has now been assessed as the preferred option. While more expense, the user benefits is considered more advantageous.

The 2022/2023 budget includes an allowance of $2.2 million for gravel re-sheeting works on Ashburton Downs Road utilising external contractors. However, given the variable performance of contractors recently, the intention is to complete these works using internal work staff, which should provide a costs savings to the project. It is recommended that these cost savings be re-allocated to the reseal projects to cover the increase in anticipated costs.

The overall budget impact of the budget amendments is $NIL.

**Consultation**

Executive Leadership Team
Middle Management Group
Finance Team

**Statutory environment**

*Local Government Act 1995*
*Section 6.4 (Financial report)*
Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

*Regulation 34 (Financial activity statement required each month (Act s. 6.4)*
Shire officers are to prepare each month a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

**Financial implications**

Commentary on the current financial position is outlined within the body of the attached reports.

Amendments to the 2022/2023 Annual Budget, with an overall effect of $nil.

**Strategic implications**

Shire of Ashburton Strategic Community Plan 2022-2032

| | |
|---|---|
| Strategic Objective | Performance – We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community. |
| Strategic Outcome | Appropriate, sustainable, and transparent management of community funds. |
| Strategy | Ensure financial transactions are accurate and timely. |

## Risk management

Risk has been assessed based on the Officer Recommendation.

| Risk | Risk Likelihood | Risk Impact / Consequence | Risk Rating | Principal Risk Theme | Risk Action Plan |
|---|---|---|---|---|---|
| Material misstatement or significant error in the financial statements. | Unlikely (2) | Moderate (3) | Moderate (6) | Financial Impact $100,000 to $1m | Review of financial position information to be undertaken regularly and by multiple Shire officers. |
| Council does not accept the Shire officer recommendation. | Unlikely (2) | Minor (2) | Low (4) | Compliance Some temporary non-compliances | Provide Councillors with sufficient information for decision making. |
| Cost of capital projects exceeding budget allocation. | Likely (4) | Moderate (3) | High (12) | Financial Impact $100,000 to $1m | Increase budget allocations ,offset by budget savings and deferments. |

The following Risk Matrix has been applied:

| Risk Matrix | | | | | | |
|---|---|---|---|---|---|---|
| Consequence / Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix.

The perceived level of risk is "Low" because of the financial controls in place and the regularity of review of the information contained within these reports.

## Policy implications

*FIN06 Significant Accounting Policy*
This Council Policy provides guidelines for the preparation of financial reports.

*ELM10 Financial Sustainability Policy*
This Council policy commits Council to ensuring no decisions will be made without considering the long-term financial impact of those decisions.

**Voting requirement**

Absolute majority

**Councillor interest declarations**

Nil

**Officer recommendation**

That with respect to the Monthly Financial Statements, Council,

a In accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996*, accepts the Statement of Financial Activity, and associated documentation for July 2022, as included at Attachment 12.2A, and

b Amends the 2022/2023 Annual Budget as below –

- Decrease Capital Expense X3030 - Ashburton Downs Road Resheet by $400,000
- Decrease Capital Expense X3034 – Coolibah Street Reseal by $80,900
- Increase Capital Expense X3031 – Burt Close Reseal by $6,000
- Increase Capital Expense X3032 – Cedar Street Reseal by $17,000
- Increase Capital Expense X3033 – Cogelup Way Reseal by $112,400
- Increase Capital Expense X3035 – Hope Close Reseal by $8,000
- Increase Capital Expense X3036 – Marradone Place Reseal by $21,900
- Increase Capital Expense X3038 – Moonah Street Reseal by $44,000
- Increase Capital Expense X3039 – Pepper Street Reseal by $56,200
- Increase Capital Expense X3040 – Pine Street Reseal by $50,900
- Increase Capital Expense X3042 – Tanunda Street by $163,600.

**Council Decision** **123/2022**

**Moved** **Cr M Lynch**
**Second** **Cr T Mladenovic**

**That with respect to the Monthly Financial Statements, Council,**

**a In accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996*, accepts the Statement of Financial Activity, and associated documentation for July 2022, as included at Attachment 12.2A, and**

**b Amends the 2022/2023 Annual Budget as below –**

- **Decrease Capital Expense X3030 - Ashburton Downs Road Resheet by $400,000**
- **Decrease Capital Expense X3034 – Coolibah Street Reseal by $80,900**
- **Increase Capital Expense X3031 – Burt Close Reseal by $6,000**
- **Increase Capital Expense X3032 – Cedar Street Reseal by $17,000**
- **Increase Capital Expense X3033 – Cogelup Way Reseal by $112,400**
- **Increase Capital Expense X3035 – Hope Close Reseal by $8,000**
- **Increase Capital Expense X3036 – Marradone Place Reseal by $21,900**
- **Increase Capital Expense X3038 – Moonah Street Reseal by $44,000**
- **Increase Capital Expense X3039 – Pepper Street Reseal by $56,200**
- **Increase Capital Expense X3040 – Pine Street Reseal by $50,900**
- **Increase Capital Expense X3042 – Tanunda Street by $163,600**

**Carried 7/0**

Cr A Sullivan declared an impartiality interest in this matter at 1:37pm.

### 12.3 Elected Member Training Request

| | |
|---|---|
| **File reference** | GV42 |
| **Author's name** | A Furfaro |
| **Author's position** | Governance Officer |
| **Author's interest** | Nil |
| **Authorising officer's name** | J Bray |
| **Authorising officer's position** | Manager Governance |
| **Authorising officer's interest** | Nil |
| **Name of applicant / respondent** | Councillor Alana Sullivan |
| **Date report written** | 24 August 2022 |
| **Previous meeting reference** | Nil |

**Summary**

The Chief Executive Officer received three (3) training requests from Councillor Alana Sullivan to attend professional development events through Western Australia Local Government Association (WALGA).

The Elected Member Continuing Professional Development Policy requires Council to approve where an elected member requests to attend more than two professional development events in a financial year.

Council is requested to consider the additional training request from Councillor Alana Sullivan.

**Background**

The Chief Executive Officer received three (3) professional development requests from Councillor Alana Sullivan. The professional development is requested to attend in person, through Western Australia Local Government Association (WALGA) for:

- Planning Practices Essentials (28 September 2022)
- Emergency Management for Local Government (29 September 2022)
- Community Disaster Recovery for Local Government (30 September 2022).

The professional development events requested are designed to provide the essential knowledge and skills to support elected members to perform their role as defined in the *Local Government Act 1995*.

**Comment**

The Elected Member Continuing Professional Development policy states –

> *Where:*
>
> • *An elected member is seeking to attend more than two professional development events in a financial year, or an event outside of Australia, the request is required to be submitted to Council for its consideration.*

In accordance with the policy, the Chief Executive Officer has approved Councillor Alana Sullivan to attend two (2) of the requested professional development events, Emergency Management for Local Government on 29 September 2022 and Community Disaster Recovery for Local Government on 30 September 2022. The additional professional development requested is Planning Practices – Essentials.

The Planning Practices – Essentials course covers Land Use Planning, roles and responsibilities in planning, Council and the administration, legislative framework, State Planning Framework, Local Planning Framework; decision making process, State Administrative Tribunal, development assessment, and enforcement and compliance.

The professional development request has been assessed and is recommended for approval for the following reasons,

- The Planning Practices – Essentials course is relevant to the role of an elected member as it provides an overview of understanding the planning framework in Western Australia, decision making processes and the implications of decisions,

- It is being conducted through a registered training organisation, and

- Does not exceed Councillor Alana Sullivan's allocated professional development budget.

Although the professional development is being held in Perth, the dates coincide with WALGA week therefore, there will be no associated cost for flights. Additional accommodation and ancillaries will be required.

**Consultation**

Chief Executive Officer
Manager Governance
Councillor Alana Sullivan

**Statutory environment**

*Local Government Act 1995*
*Section 2.10*
Role of councillors is to represent the interests of electors, ratepayers and residents of the district and participate in local government's decision-making processes at council and commit meetings. Professional development through registered training organisation assists councillors to fulfil their role.

**Financial implications**

Elected members have each been allocated $5,000 for training in the 2022/2023 Annual Budget. Councillor Alana Sullivan has not expended any funds from this allocated budget.

The cost for the Planning Practices Essentials is $580. The cost for all three training sessions is $1,960. Other costs including accommodation, taxi fees and food have been estimated to cost $1,350. As flights will be booked for WALGA week there is no additional travel cost for Councillor Alana Sullivan to attend this training.

The total estimated cost of attending the requested training is $3,310. All costs associated with the professional development will be deducted from the budget allocated to Councillor Alana Sullivan.

**Strategic implications**

Shire of Ashburton Strategic Community Plan 2022-2032

| | |
|---|---|
| Strategic Objective | Performance – We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community. |
| Strategic Outcome | Visionary community leadership with sound, diligent and accountable governance. |
| Strategy | Regulate and provide support to ensure Councillors and Shire officers deliver integrity and transparency in their behaviour, decision-making, and in compliance with codes of conduct. |

## Risk management

Risk has been assessed based on the Officer Recommendation.

| Risk | Risk Likelihood | Risk Impact / Consequence | Risk Rating | Principal Risk Theme | Risk Action Plan |
|---|---|---|---|---|---|
| Elected members don't have sufficient training to make informed decisions. | Possible (3) | Moderate (3) | Moderate (9) | Compliance<br>Short term noncompliance but with significant regulatory requirements imposed. | Ensure relevant professional development is offered to all elected members when available. |

The following Risk Matrix has been applied:

| Risk Matrix | | | | | | |
|---|---|---|---|---|---|---|
| Consequence / Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix.

The perceived level of risk is "moderate" because of potential uninformed decision-making. Planning matters are often complex, generate a great deal of interest in the community and can also be controversial. It is therefore critical that decision makers have a thorough understanding of planning processes to appropriately assess applications.

## Policy implications

*Elected Member Continuing Professional Development*
This policy is to ensure that elected members are provided opportunities to participate in continuing professional development as part of their obligation and duty to fulfill their role on Council.

**Voting requirement**

Simple majority

**Councillor interest declarations**

Cr A Sullivan - Impartiality

**Officer recommendation**

That with respect to Elected Member Training Request, Council,

a Approves Councillor Alana Sullivan's request to attend more than two (2) professional development events in a financial year, and

b Requests the Chief Executive Officer to coordinate the attendance of Councillor Alana Sullivan for the Planning Practices Essentials training on the 28 September 2022 at Western Australia Local Government Association in Perth.

| | |
|---|---|
| **Council Decision** | **124/2022** |
| **Moved** | **Cr A Smith** |
| **Second** | **Cr T Mladenovic** |

**That with respect to Elected Member Training Request, Council,**

**a Approves Councillor Alana Sullivan's request to attend more than two (2) professional development events in a financial year, and**

**b Requests the Chief Executive Officer to coordinate the attendance of Councillor Alana Sullivan for the Planning Practices Essentials training on the 28 September 2022 at Western Australia Local Government Association in Perth.**

**Carried 7/0**

## 12.4 Unimproved Value Non-Pastoral 2022/2023 Minimum Rates

| | |
|---|---|
| **File reference** | FM03 |
| **Author's name** | T Dayman |
| **Author's position** | Acting Director Corporate Services |
| **Author's interest** | Nil |
| **Authorising officer's name** | K Donohoe |
| **Authorising officer's position** | Chief Executive Officer |
| **Authorising officer's interest** | Nil |
| **Name of applicant / respondent** | Not applicable |
| **Date report written** | 25 August 2022 |
| **Previous meeting reference** | Agenda item 6.1 (Council decision 099/2022) Special Council Meeting 28 July 2022 |

**Summary**
Council may adopt minimum rates as part of its annual budget adoption.

Council adopted it's 2022/2023 minimum rates at its Special Council Meeting held on 28 July 2022.

The purpose of this report is to correct a typographical error included in Council resolution 099/2022 4(a)(v) Unimproved Value Non-Pastoral minimum payment and endorse the correct minimum payment amount for transparency.

### Background

Section 6.32 of the *Local Government Act 1995* allows for the imposing of rates and services charges minimum payments amounts.

At the Special Council Meeting held on the 28 July 2022, Council resolved the following minimum payments -

*i. GRV Residential and Community*
*Rate in the $ 0.09420*
*Minimum Payment $ 1,288*

*ii. GRV Commercial and Industrial*
*Rate in the $ 0.08600*
*Minimum Payment $ 1,288*

*iii. GRV Transient Worker Accommodation*
*Rate in the $ 0.17000*
*Minimum Payment $ 1,288*

*iv. UV Pastoral*
*Rate in the $ 0.18870*
*Minimum Payment $ 1,288*

*v. UV Non-Pastoral*
*Rate in the $ 0.36960*
*Minimum Payment $ 1,268.*

**Comment**

As part of its due diligence of raising the annual rates, an audit is conducted to ensure that all rates are raised in accordance with Council resolution. This process aims to ensure rates are raised correctly and any errors can be addressed immediately.

The audit conducted on the 2022/2023 rate and service charge found an error with the UV Non-pastoral minimum rate charge of $1,288, which differed from Council's resolution of $1,268.

A review of the officer's report has led to the conclusion that the amount stated in the officer's recommendation contained a typographical error and should have read $1,288.

This is supported by the amount of $1,288 for UV Non-pastoral minimum rate charge being referenced throughout the officer's report as well as Council's previous resolution to advertise differential rates and minimum payments, including UV Non-pastoral minimum rate charge of $1,288.

In addition, that rate note disclosed in the statutory budget documentation adopted by Council, included the UV Non-pastoral minimum payment rate of $1,288.

As the error has been deemed a typographical error, staff have proceeded with the raising of rates, including the UV Non-pastoral minimum rate charge of $1,288 and now seeks Council's support to recognise the typographical error and endorse the correct minimum rate charge amount.

**Consultation**

Executive Leadership Team
Finance Team

**Statutory environment**

*Local Government Act 1995*
*Section 6.32 Rates and service Charges*

*(1) When adopting the annual budget, a local government —*

*(a) in order to make up the budget deficiency, is to impose* a general rate on rateable land within its district, which rate may be imposed either —*

*(i) uniformly; or*

*(ii) differentially;*

*and*

*(b) may impose* on rateable land within its district —*

*(i) a specified area rate; or*

*(ii) a minimum payment;*

*and*

*(c) may impose* a service charge on land within its district.*

** Absolute majority required.*

**Financial implications**

Included in the 2022/2023 Annual Budget is a total of $625,968 income derived from UV Non-Pastoral minimum rate charges, which would remain unchanged.

**Strategic implications**

Shire of Ashburton Strategic Community Plan 2022-2032

| | |
|---|---|
| Strategic Objective | Performance – We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community. |
| Strategic Outcome | Appropriate, sustainable, and transparent management of community funds. |
| Strategy | Ensure financial transactions are accurate and timely. |

**Risk management**

Risk has been assessed based on the Officer Recommendation.

| Risk | Risk Likelihood | Risk Impact / Consequence | Risk Rating | Principal Risk Theme | Risk Action Plan |
|---|---|---|---|---|---|
| Rates raised are not in line with Council resolution. | Almost Certain (5) | Moderate (3) | High (15) | Financial Impact $10,000 to $15,000 | Council endorses the officer's recommendation which will alleviate the requirement to reissue rates notices for UV Non-Pastoral minimum rate. |
| | Unlikely (2) | Minor (2) | Low (4) | Reputation Substantiated, localised impact on community trust or low media item | Council endorses the officer's recommendation which will alleviate the requirement to reissue rates notices for UV Non-Pastoral minimum rate. |
| | Almost Certain (5) | Moderate (3) | High (15) | Compliance Some temporary non-compliances | Council endorses the officer's recommendation and remove any non-compliance matters. |

The following Risk Matrix has been applied:

| Risk Matrix | | | | | | |
|---|---|---|---|---|---|---|
| Consequence / Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix.

The perceived level of risk is "Low" because of the financial controls in place and the regularity of review of the information contained within these reports.

**Policy implications**

There are no known policy implications.

**Voting requirement**

Absolute majority

**Councillor interest declarations**

Nil

**Officer recommendation**

That with respect to Council resolution 099/2022 for the adoption of the 2022/2023 Unimproved Value Non-Pastoral minimum rate charges, Council,

a Acknowledge the UV Non-Pastoral minimum rate charges of $1,268 as a typographical error, and

b Endorses the correct UV Non-Pastoral minimum rate charges as $1,288.

| | |
|---|---|
| **Council Decision** | **125/2022** |
| **Moved** | **Cr T Mladenovic** |
| **Second** | **Cr A Smith** |

**That with respect to Council resolution 099/2022 for the adoption of the 2022/2023 Unimproved Value Non-Pastoral minimum rate charges, Council,**

**a Acknowledge the UV Non-Pastoral minimum rate charges of $1,268 as a typographical error, and**

**b Endorses the correct UV Non-Pastoral minimum rate charges as $1,288.**

**Carried 7/0**

## 12.5 Waste Disposal Fees and Charges amendment

| | |
|---|---|
| **File reference** | FM29 |
| **Author's name** | T Dayman |
| **Author's position** | Acting Director Corporate Services |
| **Author's interest** | Nil |
| **Authorising officer's name** | K Donohoe |
| **Authorising officer's position** | Chief Executive Officer |
| **Authorising officer's interest** | Nil |
| **Name of applicant / respondent** | Not applicable |
| **Date report written** | 26 August 2022 |
| **Previous meeting reference** | Not applicable |

**Summary**

In accordance with section 6.16 of the *Local Government Act 1995*, Council may impose and recover a fee or charge for any goods and services it provides or proposes to provide. Fees and charges are to be imposed when adopting the Annual Budget, although may be imposed during the year, and may be amended from time-to-time.

The purpose of this report is to amend the description on several waste disposal, type 2 fees and charges.

Council is requested to accept the amended waste disposal fees and charges for 2022/2023.

### Background

The Annual Budget is to include a schedule of fees and charges for imposition during the relevant financial year.

Council adopted the 2022/2023 fees and charges for advertising, effective 1 July 2022 at is Ordinary Council Meeting held on 10 May 2022.

Amendments were made the 2022/2023 fees and charges which was adopted as part of the budget adoption at the Special Council Meeting held on the 28 July 2022.

**Comment**

The fees and charges adopted on the 28 July 2022 included amendments to the waste disposal fees and charges.

A recent review of the waste fees and charges identified a description error of several fees and charges within the type 2 waste area which requires updating.

*Type 2 Waste*

| **Current Description** | **Proposed Description** | **Basis of Charge** | **Fee** |
|---|---|---|---|
| Clean fill - Excluding Onslow Transfer Station | Domestic waste householder directly to the waste facility; or Other types of domestic waste (eg domestic clean up, furniture and residential garden waste, grass sods) Limited to a car, Ute, 6x4 trailer. Does not include demolition land clearing materials. | Per tonne | No Charge |
| Clean fill - Excluding Onslow Transfer Station | Domestic waste householder directly to the waste facility; or Other types of domestic waste (eg domestic clean up, furniture and residential garden waste, grass sods) Limited to a car, Ute, 6x4 trailer. Does not include demolition land clearing materials. | m3 | No Charge |
| New item | Commercial Loose cubic metre type 2 waste – Paraburdoo and Onslow Transfer Station | m3 | $51 |

To ensure compliance, Council is requested to endorse the amendment to the above fees and charges and give local public notice of its intention to do so and effective date.

**Consultation**

Executive Leadership Team
Middle Management Group
Finance Team

**Statutory environment**

*Local Government Act 1995*
*Section 6.6 – Imposition of fees and charges*
Council, by an absolute majority decision, may impose and recover a fee or charge for any goods or services it provides or proposes to provide.

Fees and charges are to be imposed when adopting the annual budget, although may be imposed during the year, and may be amended from time-to-time.

*Local Government Act 1995*
*Section 6.19 – Local government to give notice of fees and charges*
If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

(a) its intention to do so; and
(b) the date from which it is proposed the fees or charges will be imposed.

**Financial Implications**

There are no financial implications for this item.

**Strategic implications**

Shire of Ashburton Strategic Community Plan 2022-2032

| | |
|---|---|
| Strategic Objective | Performance – We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community. |
| Strategic Outcome | Appropriate, sustainable, and transparent management of community funds. |
| Strategy | Provide cost effective financial management and value for money. |

**Risk management**

Risk has been assessed based on the Officer Recommendation.

| Risk | Risk Likelihood | Risk Impact / Consequence | Risk Rating | Principal Risk Theme | Risk Action Plan |
|---|---|---|---|---|---|
| That the incorrect fees and charges is imposed onto customers. | Possible (3) | Insignificant (1) | Low (3) | Reputation<br>Unsubstantiated, localised low impact on community trust, low profile or no media item. | Council endorses amended fees and charges. |
| | Possible (3) | Insignificant (1) | Low (3) | Compliance<br>Some temporary non compliances | Council endorses amended fees and charges. |

The following Risk Matrix has been applied:

| Risk Matrix | | | | | | |
|---|---|---|---|---|---|---|
| Consequence / Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix.

The perceived level of risk is "Low" because of the financial controls in place and the regularity of review of the information contained within these reports.

**Policy implications**

There are no policy implications for this item.

**Voting requirement**

Absolute majority

**Councillor interest declarations**

Nil

**Officer recommendation**

That with respect to the Amendment of Fees and Charges for waste type 2, Council,

a In accordance with section 6.16 of the *Local Government Act 1995*, amends the current Schedule of Fees and Charges, effective 3 October 2022, with the following amendments -

Deletions -

- Clean fill - Excluding Onslow Transfer Station, per tonne, No Charge
- Remove Clean fill - Excluding Onslow Transfer Station, m3, No Charge

Additions -

- Domestic waste householder directly to the waste facility; or Other types of domestic waste (eg domestic clean up, furniture and residential garden waste, grass sods) Limited to a car, Ute, 6x4 trailer. Does not include demolition land clearing materials, per tonne, No charge
- Domestic waste householder directly to the waste facility; or Other types of domestic waste (eg domestic clean up, furniture and residential garden waste, grass sods) Limited to a car, Ute, 6x4 trailer. Does not include demolition land clearing materials, m3, No charge
- Commercial Loose cubic metre type 2 waste – Paraburdoo and Onslow Transfer Station, m3, $51

b In accordance with section 6.19 of the *Local Government Act 1995*, give local public notice of the amendment to the fees and charges.

**Council Decision** **126/2022**

**Moved** **Cr M Lynch**
**Second** **Cr M Gallanagh**

**That with respect to the Amendment of Fees and Charges for waste type 2, Council,**

**a** **In accordance with section 6.16 of the *Local Government Act 1995*, amends the current Schedule of Fees and Charges, effective 3 October 2022, with the following amendments -**

**Deletions -**

- **Clean fill - Excluding Onslow Transfer Station, per tonne, No Charge**
- **Remove Clean fill - Excluding Onslow Transfer Station, m3, No Charge**

**Additions -**

- **Domestic waste householder directly to the waste facility; or Other types of domestic waste (eg domestic clean up, furniture and residential garden waste, grass sods) Limited to a car, Ute, 6x4 trailer. Does not include demolition land clearing materials, per tonne, No charge**
- **Domestic waste householder directly to the waste facility; or Other types of domestic waste (eg domestic clean up, furniture and residential garden waste, grass sods) Limited to a car, Ute, 6x4 trailer. Does not include demolition land clearing materials, m3, No charge**
- **Commercial Loose cubic metre type 2 waste – Paraburdoo and Onslow Transfer Station, m3, $51**

**b** **In accordance with section 6.19 of the *Local Government Act 1995*, give local public notice of the amendment to the fees and charges.**

**Carried 7/0**

# 13 People and Place reports

## 13.1 Clearance of Condition 2 of Subdivision Application - WAPC 162161 | Lot 30 and Lot 31 Yungu Road, Onslow

| | |
|---|---|
| **File reference** | YUN.0030<br>YUN.0031 |
| **Author's name** | Benjamin Leavy |
| **Author's position** | Statutory Planning Officer |
| **Author's interest** | Nil |
| **Authorising officer's name** | Ben McKay |
| **Authorising officer's position** | Manager Town Planning |
| **Authorising officer's interest** | Nil |
| **Name of applicant / respondent** | McMullen Nolan Group Pty Ltd |
| **Date report written** | 12 July 2022 |
| **Previous meeting reference** | Agenda Item 13.4 (Minute 078/2022) Ordinary Council Meeting 14 June 2022 |

**Summary**

A request to clear conditions of subdivision application – Western Australian Planning Commission (WAPC) 162161 has been lodged by McMullen Nolan Group Pty Ltd, on behalf of the owners, Marjorie Hughes and Maitland Parker, for Lot 30 and Lot 31 Yungu Road, Onslow.

As the defined clearing agency for the requested conditions, the Shire of Ashburton (the Shire) must be satisfied that the conditions being sought for clearance have been undertaken, completed, or will be completed in a timely manner.

Evidence supporting the clearance of the conditions is then provided to the WAPC. The WAPC will then endorse the diagram or plan of survey, in accordance with the section 145 of the *Planning and Development 2005,* prior to Landgate releasing the Certificate of Title.

Council is requested to support the clearance of the conditions, in accordance with the officer's recommendation to clear the appropriate conditions of subdivision approval WAPC 162161.

**Background**

*Subdivision Application – WAPC 162161*
An application for subdivision has been received by the Shire from the WAPC for a two (2) lot amalgamation of Lot 30 and Lot 31 Yungu Road, Onslow.

Council supported the proposed amalgamation on the 14 June 2022 at the Ordinary Council Meeting. The application was subsequently approved by the WAPC on 17 June 2022.

**Attachment 13.1A**

**Comment**

A request has been submitted to the Shire from McMullen Nolan Group Pty Ltd on behalf of the owner, seeking to clear conditions that form part of the approved subdivision application – WAPC 162161.

**Attachment 13.1B**

The request seeks to clear the following condition of subdivision approval - WAPC 162161:

2. *Suitable arrangements being made with the local government for the provision of vehicular crossover(s) to service the lot(s) shown on the approved plan of subdivision. (Local Government)*

The conditions of a subdivision approval are required to be cleared and evidence provided to the WAPC to allow them to endorse the diagram or plan of survey, in accordance with the section 145 of the *Planning and Development 2005,* prior to Landgate releasing the Certificate of Title.

*Clearance of Infrastructure Conditions*
The request was referred to the Shire's Infrastructure team to provide specialised comments on the clearance of Condition 2. They have acknowledged the requested conditions to be cleared and are satisfied that the imposition of conditions within the Development Application and Building Applications are adequate to meet the requirements of the conditions proposed to be undertaken post-subdivision.

**Consultation**

Director Infrastructure Services
Director People and Place
Manager Town Planning

**Statutory environment**

*Planning and Development Act 2005*
*Section 145. Diagram or plan of survey of approved plan of subdivision, approval of*
The conditions of a subdivision approval are required to be cleared and evidence provided to the WAPC to allow them to endorse the diagram or plan of survey, in accordance with the section 145 of the Planning and Development 2005, prior to Landgate releasing the Certificate of Title. As the defined clearing agency for the requested conditions, the Shire must be satisfied that the conditions being sought for clearance have been undertaken, completed, or will be completed in a timely manner.

**Financial implications**

There are no known significant financial implications in relation to this matter.

**Strategic implications**

Shire of Ashburton Strategic Community Plan 2022-2032

| | |
|---|---|
| Strategic Objective | Place – We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community. |
| Strategic Outcome | Land use opportunities to benefit current and future communities. |
| Strategy | Incorporate appropriate planning controls for land use planning and development. |

**Risk management**

Risk has been assessed based on the Officer Recommendation.

| Risk | Risk Likelihood | Risk Impact / Consequence | Risk Rating | Principal Risk Theme | Risk Action Plan |
|---|---|---|---|---|---|
| Council supports the clearance of subdivision conditions. | Possible (3) | Insignificant (1) | Low (3) | Compliance<br><br>No noticeable regulatory or statutory impact | Support Officer's Recommendation. |
| Council does not support the clearance of subdivision conditions. | Possible (3) | Minor (2) | Moderate (6) | Financial Impact<br><br>$10,000 - $100,000 | Support Officer's Recommendation. |
| | Possible (3) | Insignificant (1) | Low (3) | Reputation - (Social/Community)<br><br>Unsubstantiated, localised low impact on community trust, low profile or no media item. | Support Officer's Recommendation. |

The following Risk Matrix has been applied:

| Risk Matrix | | | | | | |
|---|---|---|---|---|---|---|
| Consequence / Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix.

The perceived level of risk is "Low-Moderate" because failure to support the clearance of the subdivision application conditions has associated risks that may result in legal proceedings.

**Policy implications**

There are no known policy implications for this matter.

**Voting requirement**

Simple majority

**Councillor interest declarations**

Nil

**Officer recommendation**

That with respect to the clearance of Condition 2 of subdivision application - WAPC 162161 at Lot 30 and Lot 31 Yungu Road, Onslow, Council support the clearance of Condition 2, being:

> *Suitable arrangements being made with the local government for the provision of vehicular crossover(s) to service the lot(s) shown on the approved plan of subdivision. (Local Government)*

| | |
|---|---|
| **Council Decision** | **127/2022** |
| **Moved** | **Cr T Mladenovic** |
| **Second** | **Cr M Lynch** |

**That with respect to the clearance of Condition 2 of subdivision application - WAPC 162161 at Lot 30 and Lot 31 Yungu Road, Onslow, Council support the clearance of Condition 2, being:**

> ***Suitable arrangements being made with the local government for the provision of vehicular crossover(s) to service the lot(s) shown on the approved plan of subdivision. (Local Government)***

**Carried 7/0**

Cr M Lynch, Cr T Mladenovic and Cr A Smith declared an indirect financial interest in this matter.

Cr A Sullivan and Cr M Gallanagh declared a financial interest in this matter.

The Minister for Local Government permitted Cr T Mladenovic, Cr A Smith, and Cr M Gallanagh to fully participate and have voting rights in this matter.

Cr M Lynch and Cr A Sullivan left the meeting at 1:40pm.

## 13.2 Proposed Section 79 Land Administration Act 1997 Lease over Lot 3010 on Deposited Plan 51300

| | |
|---|---|
| **File reference** | JAC.3010 |
| **Author's name** | B Leavy |
| **Author's position** | Statutory Planning Officer |
| **Author's interest** | Nil |
| **Authorising officer's name** | B McKay |
| **Authorising officer's position** | Manager Town Planning |
| **Authorising officer's interest** | Nil |
| **Name of applicant / respondent** | Department of Planning, Lands and Heritage; Hamersley Iron Pty Ltd |
| **Date report written** | 23 August 2022 |
| **Previous meeting reference** | Agenda item 13.12.309 Ordinary Council Meeting 10 December 2004<br>Agenda item 13.12.314 Ordinary Council Meeting 10 December 2004<br>Agenda item 13.01.326 Ordinary Council Meeting 18 January 2005<br>Agenda item 13.06.326 Ordinary Council Meeting 21 June 2005<br>Agenda Item 7.3 Ordinary Council Meeting 5 July 2005<br>Agenda Item 7.5 Ordinary Council Meeting 5 July 2005 |

**Summary**
The Department of Planning, Lands and Heritage (DPLH) are considering a proposal from Hamersley Iron Pty Ltd/ Pilbara Iron P/L (subsidiary companies of Rio Tinto) to issue a new lease pursuant to section 79 of the *Land Administration Act 1997,* over Lot 3010 on Deposited Plan 51300 for "Workers Accommodation Facility". The new lease will replace a portion of the current lease J184853 which is due to expire on 9 August 2022.

The Shire of Ashburton (the Shire) has been requested to provide comment on the abovementioned proposal.

Council is requested to support the proposed response to the request.

**Background**

In July and August 2004, Council considered reports in relation to releasing urgently needed urban land within the towns of Tom Price and Paraburdoo.

Following detailed discussions and consultation between the Shire, the Western Australian Planning Commission (WAPC), and the town planning consultants for Pilbara Iron P/L. It was agreed that a more detailed and co-ordinated development proposal needed to be prepared and it would be appropriate to zone the subject land "Special Zone".

Special Use Zone and Karijini Masterplan

Council decided to support a modification of the Shire's Local Planning Scheme No. 7 to include a Special Use Zone, capable of accommodating tourist and transient workers accommodation, as well as residential development on the eastern side of Central Road, south of the Tom Price High School and around the Karijini Lodge Complex (now known as Windawarri Lodge).

A requirement of the Special Use Zone under the Local Planning Scheme is that a Master Plan/ Management Plan be prepared for the entire area covered by the 'Special Use', prior to the site being developed.

On 10 December 2004 the council reports for both the Management Plan and the Transient Workers Accommodation were supported by Council and the Karijini Master Plan adopted for the site area.

Following the adoption of the Karijini Masterplan, concerns were received from the community and residences along Privet Street regarding the development of the five

residential dwellings abutting the north side of Privet Street. The concerns raised related to the impacts on stormwater and runoff, the Management Plan and Development Application were amended on 5 July 2005, to remove the requirement for these five dwellings and replaced with conditions requiring a stormwater system, including a compensating basin on the north side of Privet Street. All other conditions remained unchanged.

**Attachment 13.2A**

There was a further amendment to the Management Plan on 20 September 2005 to amend the section of the Management Plan headed "Implementation Stage 1 (2) (a) and (b) to:

*(a) Construct a public pedestrian access only from the southern section of Central Road, (Opposite Cassia Street) to the roundabout. The pedestrian access shall be to the satisfaction of the Shire of Ashburton.*

*(b) In the event of no funding by a third party being Identified, construct the public road north of the roundabout to Central Road. The road shall include footpaths and pavements, to the satisfaction of the Shire of Ashburton. The roundabout is to be included in the works.*

As the subject property is Crown Land (state owned land) the DPLH entered into a special lease with Pilbara Iron P/L to facilitate land tenure over the site. The lease includes a schedule of conditions by which the site development, staging, use and rehabilitation will be managed and governed.

**Comment**

The DPLH are considering a proposal from Hamersley Iron Pty Ltd/ Pilbara Iron P/L (subsidiary companies of Rio Tinto) to issue a new lease pursuant to section 79 of the *Land Administration Act 1997,* over Lot 3010 on Deposited Plan 51300 for "Workers Accommodation Facility" (denoted as proposed Lot 501 on DP 63658).

**Attachment 13.2B**

The new lease proposal includes the expansion of Hamersley Iron's Transient Workforce Accommodation lease area extending into the area defined as Lot B, depicted on Attachment 13.2A. The new lease will not include the remainder of Lot 3010 on DP 51300 (being Section C and D on the Karijini Masterplan (Attachment 13.2A).

The current master plan denotes that 'Lot B' is to be utilised for 'tourism/ recreational' purposes and was proposed to be utilised for an additional caravan park site closer to the town centre. The proposal to consolidate Lot A and Lot B into one does not align with the overarching Karijini Masterplan.

**Attachment 13.2C**

The proposed expansion of 'Lot A' portion of the 'Windiwarri Lodge' (previously known as Karijini Lodge) into 'Lot B', aligns with the current strategic direction and the desired urban character that the Shire has previously supported in similar matters pertaining to transient workforce accommodation.

The expansion of the workforce accommodation is in accordance with the Shire's Local Planning Scheme No. 7, on the basis that the special use provisions allow for 'Transient Workforce Accommodation' within the zone. However, as noted above the proposal does not align with the Karijini Masterplan.

The Karijini Masterplan is a document that the Shire originally requested and endorsed to ensure that development on the site was aligned with Council's strategic direction for the site. The Karijini Masterplan is included within the Shire's Local Planning Scheme No. 7 (LPS7) and must be given 'due regard', as it is within a gazetted Scheme. The 'masterplan' provided an overview and direction for development within the Special Use Zone, given the diversity of land uses permitted.

Given the passage of time since the original adoption and modification of the masterplan and shift in how mining companies provide workforce accommodation in regional towns, an amendment will need to be undertaken to reflect the proposed changes to the Karijini Masterplan in consultation with the Shire.

The amendment to the Karijini Masterplan will involve capturing all the changes that may have occurred to the site since its initial conception and provide both the Shire and the proponent an opportunity to review the strategic direction going forward. The acceptance and later endorsement of an amendment to the Karijini Masterplan, prior to receiving any development applications will also ensure that any development is assessed against the relevant development controls and objectives. It would also provide for an outcome that is relatable to the desired future characteristics of the area, as depicted within an amended Karijini Masterplan.

It should be noted the proposed new lease would impact the ability for expanding the footprint to the existing Marandoo Annex. It would also preclude the development of the additional 37 residential lots and tourism facility for Section C and D on the Karijini Masterplan.

If the new lease is supported, then Lots C and D (denoted as proposed Lot 500 on DP 63658) would revert to Unallocated Crown Land. The residential and tourism development on the sites would still present a good opportunity for the Shire and as such the Shire should investigate opportunities to secure the land tenure into the future.

**Consultation**

Development Control Unit
Manager Town Planning
Director People and Place

**Statutory environment**

*Land Administration Act 1997*
*Part 6 Division 3 — Leasing of Crown land*
*s.79. Minister's powers as to lease of Crown land*
This section of the Act pertains to the powers of the Minister to grant leases on Crown Land and the required information that is necessary to form part of the lease agreement.

*Shire of Ashburton Town Planning Scheme No. 7*
*Clause 4.4.2 of LPS 7*
*Appendix 3 – Special Use Zone*
The above parts of the Local Planning Scheme provide guidance to the proponent on what documentation and information is required to be provided to the Shire, prior to the matter being considered.

**Financial implications**

There are no financial implications.

**Strategic implications**

Shire of Ashburton Strategic Community Plan 2022-2032

| | |
|---|---|
| Strategic Objective | Place – We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community. |
| Strategic Outcome | Land use opportunities to benefit current and future communities. |
| Strategy | Review and implement planning frameworks and strategies to ensure appropriate development outcomes. |

**Risk management**

Risk has been assessed based on the Officer Recommendation.

| Risk | Risk Likelihood | Risk Impact / Consequence | Risk Rating | Principal Risk Theme | Risk Action Plan |
|---|---|---|---|---|---|
| Shire reputation. | Possible (3) | Insignificant (1) | Low (4) | Reputation Substantiated, localised impact on community trust or low media item. | Adopt the Officer's Recommendation. |

The following Risk Matrix has been applied:

| Risk Matrix | | | | | | |
|---|---|---|---|---|---|---|
| Consequence / Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix.

The perceived level of risk is "Low" because the item before Council has a reputation risk associated but is minor given the existing development on the subject site and previous decisions on similar matters.

**Policy implications**

There are no known policy implications.

**Voting requirement**

Simple majority

**Councillor interest declarations**

| | | |
|---|---|---|
| Cr M Gallanagh | - | Financial |
| Cr M Lynch | - | Indirect Financial |
| Cr T Mladenovic | - | Indirect Financial |
| Cr A Smith | - | Indirect Financial |
| Cr A Sullivan | - | Financial |

**Officer recommendation**

That with respect to proposed Section 79 *Land Administration Act 1997* Lease over Lot 3010 on Deposited Plan 51300, Council,

a Requests the Chief Executive Officer to advise the Department of Planning, Lands and Heritage that the proposed lease is supported and the land tenure and ownership of the remainder of lot 3010 on DP 51300 (being Section C and D in Attachment 13.2A) be explored with the Shire of Ashburton, noting that it could potentially be converted to leasehold or freehold to the Shire of Ashburton, and

b If the lease is approved, the Chief Executive Officer requests that an amendment to the Karijini Masterplan be undertaken to accurately reflect the desired future layout and design of the development. This shall be undertaken prior to any Development Application being submitted proposed Lot 500 on DP 63658.

| | |
|---|---|
| **Council Decision** | **128/2022** |
| **Moved** | **Cr M Gallanagh** |
| **Second** | **Cr A Smith** |

**That with respect to proposed Section 79 *Land Administration Act 1997* Lease over Lot 3010 on Deposited Plan 51300, Council,**

**a Requests the Chief Executive Officer to advise the Department of Planning, Lands and Heritage that the proposed lease is supported and the land tenure and ownership of the remainder of lot 3010 on DP 51300 (being Section C and D in Attachment 13.2A) be explored with the Shire of Ashburton, noting that it could potentially be converted to leasehold or freehold to the Shire of Ashburton, and**

**b If the Lease is approved by the Department of Lands Planning and Heritage, instructs the Chief Executive Officer to request that an amendment to the Karijini Masterplan be undertaken to accurately reflect the desired future layout and design of the development.**

**Reason for change:**
**This will ensure that the request for amendment to the Karijini Masterplan is made following approval of the Department and removes the requirement for the Masterplan to be amended prior to Development Applications being submitted. This will minimise delays in works commencing and is considered an unnecessary burden on Rio Tinto.**

**Carried 5/0**

Cr M Lynch and Cr A Sullivan returned to the meeting at 1:41pm.

## 13.3 Preferred location for potential construction camp in Tom Price

| | |
|---|---|
| **File reference** | ED01 |
| **Author's name** | B McKay |
| **Author's position** | Manager Town Planning |
| **Author's interest** | Nil |
| **Authorising officer's name** | T Matson |
| **Authorising officer's position** | Director People and Place |
| **Authorising officer's interest** | Nil |
| **Name of applicant / respondent** | N/A |
| **Date report written** | 21 August 2022 |
| **Previous meeting reference** | N/A |

**Summary**

In order to help deliver capital projects within Tom Price and Paraburdoo over the next three years, the Shire of Ashburton (the Shire) has made inquiries Department of Planning, Lands and Heritage (DPLH) to identify suitable land to construct a small temporary, short term accommodation facility in Tom Price.

The process has short listed two (2) preferred locations in Tom Price for the facility. Both sites are considered appropriate for the facility.

Council is requested to consider the locations and decide on the preferred site for the camp.

### Background

In response to considerable economic development growth, there is limited availability for accommodation. However, there continues to be a strong demand for accommodation for workers associated with infrastructure and construction projects the Shire is undertaking.

In response to a large number of capital projects and the lack of housing options in Tom Price and Paraburdoo investigations have commenced towards developing a construction camp.

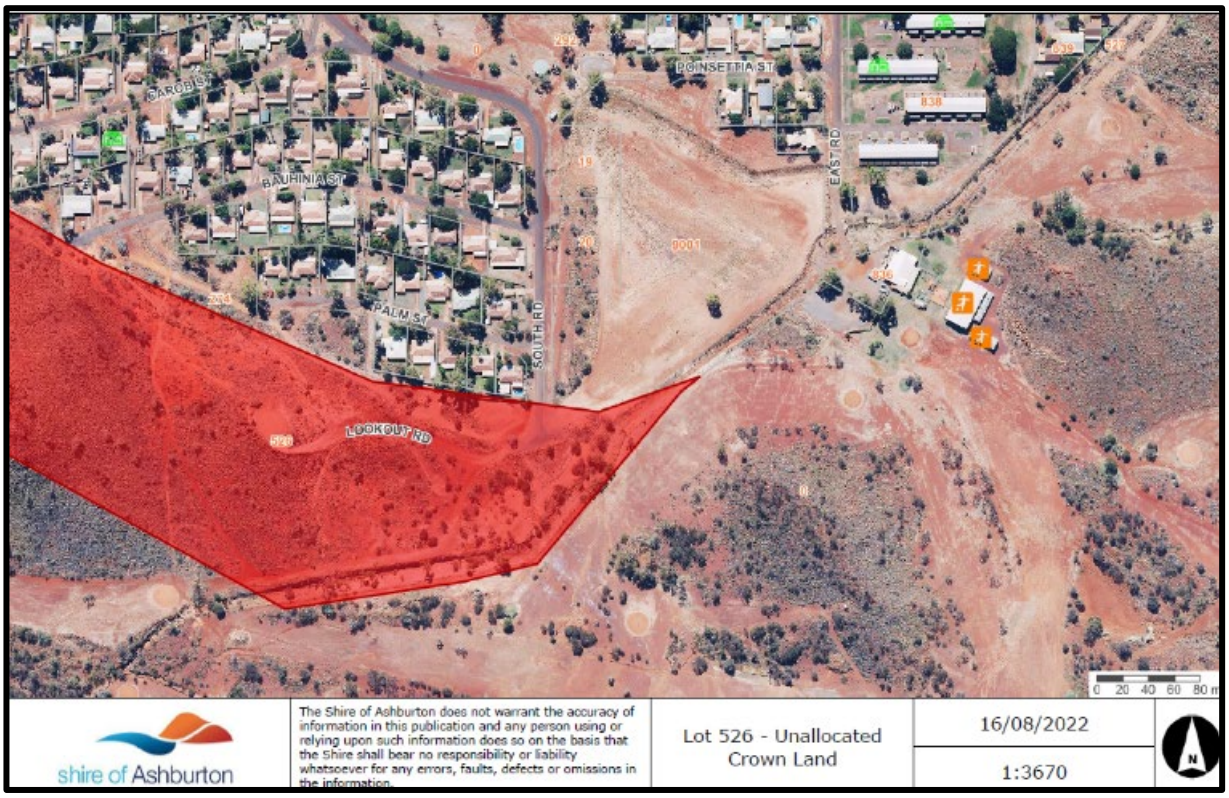
**Comment**

The purpose of the camp is to accommodate contractors for works on Shire projects. The camp will meet environmental and statutory requirements and allow for fast and efficient mobilisation. It is envisaged the camp will be located where minimal earthworks are required, with easy connection of services.

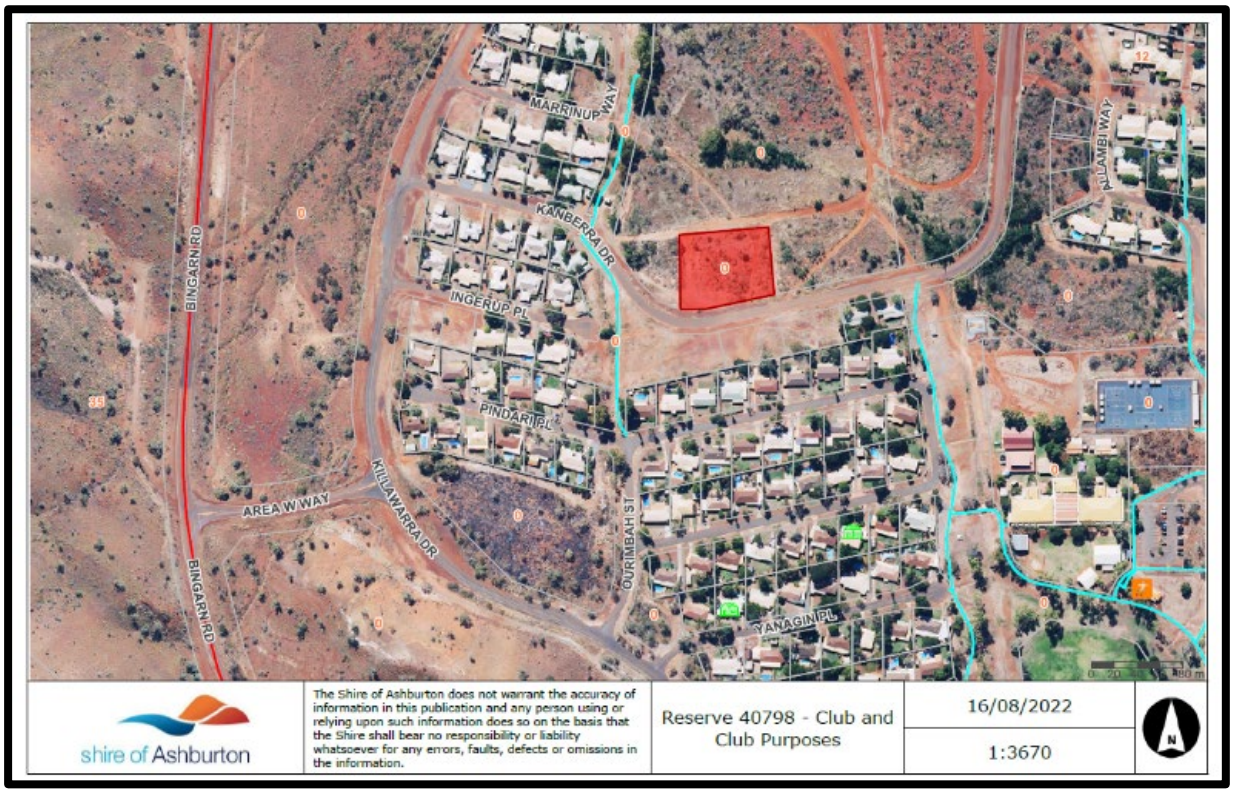
It is intended that the facility will be designed for a capacity of 30 persons, with no kitchen/mess facilities provided onsite. The buildings will be 'pre-fabricated' construction and designed to complement the Pilbara climate and conditions.

Following initial discussions, DPLH requested a business case along with the location two potential sites for investigation purposes.

*Site 1 - Lot 526 South Rd (Unallocated Crown Land)*



*Site 2 - Reserve 40798 - Club and Club Purposes Kanberra Drive*




Referrals have been finalised by DPLH with no objections received for either site. It is proposed that a lease for three (3) years would be supported for the purpose of Key Worker Accommodation with a reduced or nominal rental to be explored.

Council would note that this temporary facility would however require approval from the Minister for Lands and the Shire's request for a peppercorn rental.

DPLH has requested a final site determination within the proposed timeframes for it to consider this temporary facility design to provide construction worker support to the town.

The key considerations of Site 1 -

- Intersects with an Aboriginal Heritage Site (Requires a section 18 application to be made for the site)
- No Services to the site.

The key considerations of Site 2 -

- Can be undertaken through a resolution to amend the reserve purpose
- Services already exist within the site.

**Consultation**

Executive Leadership Team

**Statutory environment**

*Land Administration Act 1997*
*Section 51 – Request cancellation or change of purpose or amend the boundaries of a reserve*
Subject to sections 42, 43 and 45, the Minister may, by order, cancel, change the purpose of, or amend the boundaries of, or the locations or lots comprising, a reserve.

**Financial implications**

There are no financial implications for this matter.

**Strategic implications**

Shire of Ashburton Strategic Community Plan 2022-2032

| | |
|---|---|
| Strategic Objective | Place – We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community. |
| Strategic Outcome | Land use opportunities to benefit current and future communities. |
| Strategy | Incorporate appropriate planning controls for land use planning and development. |

**Risk management**

Risk has been assessed based on the Officer Recommendation.

| Risk | Risk Likelihood | Risk Impact / Consequence | Risk Rating | Principal Risk Theme | Risk Action Plan |
|---|---|---|---|---|---|
| Council does not accept the Officer's recommendation. | Unlikely (2) | Minor (2) | Low (4) | Financial $10,000 - $100,000 | Provide Council with adequate information to make an informed decision. |

The following Risk Matrix has been applied:

| Risk Matrix | | | | | | |
|---|---|---|---|---|---|---|
| Consequence / Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix.

The perceived level of risk is "Low" because of the financial impact if the officer recommendation is not supported.

**Policy implications**

There are no known policy implications for this matter.

**Voting requirement**

Simple majority

**Councillor interest declarations**

Nil

**Officer recommendation**

That with respect to the preferred location for a potential construction camp in Tom Price, Council, requests the Chief Executive Officer to,

a Advise the Department of Planning, Lands and Heritage that Site 2 (Reserve 40798) is the preferred location, and

b Request the Minister for Lands change the purpose of Reserve 40798 from Club and Club Purposes to "Key Worker Accommodation".

| | |
|---|---|
| **Council Decision** | **129/2022** |
| **Moved** | **Cr M Lynch** |
| **Second** | **Cr M Gallanagh** |

**That with respect to the preferred location for a potential construction camp in Tom Price, Council, requests the Chief Executive Officer to further investigate the former Shire Camp, on Nameless Valley Dr, as a possible alternative site and to report back to Council at the October Ordinary Council Meeting.**

**Reason for change**

**To investigate the nameless valley drive location.**

**Carried 7/0**

Cr M Lynch, Cr T Mladenovic and Cr A Smith declared an indirect financial interest in this matter.

Cr A Sullivan and Cr M Gallanagh declared a financial interest in this matter.

The Minister for Local Government permitted Cr T Mladenovic, Cr A Smith, and Cr M Lynch to fully participate and have voting rights in this matter.

Cr M Gallanagh and Cr A Sullivan left the meeting at 1:47pm.

### 13.4 Audit reports into Community Infrastructure and Services Partnership

| | |
|---|---|
| **File reference** | CS22 |
| **Author's name** | T Matson |
| **Author's position** | Director People and Place |
| **Author's interest** | Nil |
| **Authorising officer's name** | K Donohoe |
| **Authorising officer's position** | Chief Executive Officer |
| **Authorising officer's interest** | Nil |
| **Name of applicant / respondent** | Not Applicable |
| **Date report written** | 21 June 2022 |
| **Previous meeting reference** | Agenda item 14.1 Council Meeting 16 March 2021 |

**Summary**

In May 2022, an Auditor was engaged by the Shire of Ashburton (the Shire) to undertake an internal audit into the Community Infrastructure and Services Partnership with Rio Tinto Iron Ore. This was a requirement under the terms of the partnership agreement. An audit into the finances of the partnership and a separate audit into the wellbeing of the partnership were undertaken.

The purpose of this report is to present to Council the findings of the audit into the management of the Community Infrastructure and Services Partnership. The audits have not been released to Rio Tinto.

Council is requested to consider the report, note the issues relating to the accuracy of the report and note the corrective measures to be implemented as recommended by the auditor. Council is requested to authorise the release of the audit reports to Rio Tinto.

**Confidentiality**
An attachment to this report is confidential in accordance with section 5.23 of the *Local Government Act 1995* because it deals with –
*"a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting and* information about the *business, professional, commercial or financial affairs of a person."*

**Background**

In 2012, the Shire and Rio Tinto Iron Ore (RTIO) agreed to a Memorandum of Understanding (MOU) for the Community Infrastructure and Services Partnership (CISP). The agreement was initially for a period of five (5) years and was renewed for a second five (5) year period. The current agreement is due to expire on 30 June 2022 with negotiations currently underway to draft terms for a new agreement for Council's consideration. The CISP is a funding agreement to deliver Events and Community Capacity and Development services into Tom Price, Paraburdoo, and Pannawonica. The CISP has contributed to delivering important projects to the community along with a comprehensive events and program stream.

**Attachment 13.4A**

Under the terms of the MOU, the Shire has an obligation to have the partnership financially audited and also to have the partnership externally reviewed. Both actions have been undertaken and the Financial Audit and Partnership Review are attached as attachments 13.4B and 13.4C respectively.

**Confidential Attachment 13.4B**
**Confidential Attachment 13.4C**

The Financial Audit Report was prepared by Stantons. The scope of the audit was:

- Determine the original intent of what the monies could be used for through review of agreements and documentation and interviews with staff,
- Determine the rules that were established surrounding the use of the funds such as through agreements, procedures, and any delegations of authority provided under section 5.42 and 5.44 of the *Local Government Act 1995,*
- Determine what projects or other items the monies were expended on including

how projects are considered, developed, and endorsed through Council, and
- Determine the funds including the amount of unspent funds that the Shire retains.

As a result of the audit the following findings were made:

- The Funding Deeds do not adequately state the detailed use of funding requirements for each project,
- Partnership governance meetings have not been officially held in accordance with the Terms of Reference,
- Acquittals are not being performed for each of the projects to demonstrate good governance,

- Staff are not adequately recording documents in the Shire's Electronic Document and Records Management System (EDRMS) SynergySoft Records Module and there are inconsistencies in the titling of documents and records, and
- Unspent funds from the RTIO CISP Funding Agreement have been accumulating since 2012. There is uncertainty on the exact amount of unspent funds accrued from each funding deed, however, it has been agreed with Rio Tinto that $2.2 million will be allocated against three agreed projects. This leaves an unallocated underspend of $603,941.

The Auditors made the following recommendations as a result of their investigation:

1. Review and update each of the Funding Deeds to detail requirements and any specific limitations of funding use for each of the Projects. The Funding Deed should indicate the requirements related to staff members being paid with funding associated with the Funding Deed. The salaries, wages, and allowances of positions supported by the Funding Deed should be listed and be aligned with the Local Government Industry Award 2020.
2. Audit recommends that the Shire re-initiate meetings for PGC and PMG with a documented agenda and meeting minutes to ensure alignment with the Terms of Reference and that all decisions are appropriately documented.
3. Audit recommends that all Projects are acquitted, and the following documents should be included as part of the acquittal/financial report:
   - Detail of income and expenditure
   - Detail of Shire matching contributions where applicable
   - Copies of all supporting invoices and evidence of payment.

   The acquittal documents should be signed and authorised by the Finance Manager and the CEO.

4. Audit recommends that Shire staff must record all Project documents in the Shire's Electronic Document and Records Management System (EDRMS) Synergy Soft Records Module and that a consistent process is used in the titling of documents and records. Refresher records training may also be considered.
5. Audit recommends that the Shire develops a robust plan over the three agreed projects, maintains good records and financial governance to ensure it can acquit each project minimising any accumulated unspent funds. Any remaining funds should either be returned to Rio Tinto or approval gained for use on other projects.

The partnership review was undertaken to review the strength of the partnership in light of the proposed extension to the new agreement. The review made the following recommendations:

1. Build common grounds and expectations on how the partnership will function.
2. Work towards organisational consistency across the partnership period.
3. Participate in collective decision making on the design and delivery of projects.
4. Identify agreed ways of measuring and reporting on projects.
5. Build the internal capacity of the organisation for data collection, data analysis and data reporting.
6. Establish long term impact studies and systems to measure project success.

**Comment**

The major limiting factor in regards to the audit report was the lack of adequate and reliable records kept over the life of the 10 year agreement. This was exacerbated by with staff turnover resulting in the lack of corporate knowledge. This has resulted in many assumptions being made as to the intent of the agreement, funding allocations and the ability to acquit partnership monies.

The Auditor found that regular meetings were not occurring between the parties as required. Staff however do not believe this is an accurate reflection as staff have attended regular meetings. It is likely that this is an example of poor record keeping, particularly in regards to minutes for meetings held.

Current staff and the Auditor have made every effort to find all associated records in preparation of the Audit. It is unlikely that any further efforts will result in a more comprehensive review. The audit report is therefore presented in good faith as being the most likely true reflection of the current state of the agreement.

Despite the challenges it is evident that the partnership has produced clear benefits to the community. The towns covered under the agreement have experienced a wide

range of events and cultural experiences, coupled with the building of infrastructure for the community and has resulted in the intent of the partnership, being achieved.

The ending of the current agreement further presents the opportunity to review the structure and practices to ensure the ongoing success of the partnership. Officers are currently drafting the new agreement with RTIO Staff. Lessons learnt from the audit report will be factored into both the new agreement and the governance of that agreement should it be adopted by Council. It is anticipated that this agreement will be tabled at the October Ordinary Council Meeting for Council's consideration.

In line with recommendations from both the Audit and Partnership Review the following actions will be a priority for staff:

- Ensure that Shire record keeping practices are adhered to,
- Ensure that all meeting minutes are shared with participants and recorded.
- Ensure that the new draft partnership and associated funding agreement provide clear guidance on
    - what the funds are provided for,
    - reporting and acquittal structure is in place,
    - planning and approval process for all projects and funded items,
- Ensure that all proper Project Management principles are implemented,
- Ensure that staff have adequate training and guidance in all aspects of managing the program, and
- Ensure regular and consistent reporting practices are implemented to inform all parties to the agreement including Council.

The current agreement expired on 30 June 2022. In order to maintain service delivery staff are continuing to plan for events and services in anticipation of a new agreement being reached. These services will be funded through the identified underspend of current CISP funds.

**Consultation**

Stantons
Chief Executive Officer
Directors
Manager Communities
Rio Tinto Iron Ore

**Statutory environment**

*Local Government (Audit) Regulations 1996*
*17. CEO to review certain systems and procedures*

(1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —
   (a) risk management; and
   (b) internal control; and
   (c) legislative compliance.

(2) The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.

(3) The CEO is to report to the audit committee the results of that review.

**Financial implications**

The audit identifies an unallocated underspend of $603,941. Rio Tinto have provided an indication that they would support these monies being rolled into the new agreement and allocated to agreed projects through the proposed new partnership framework.

**Strategic implications**

Shire of Ashburton Strategic Community Plan 2022-2032

| | |
|---|---|
| Strategic Objective | People - We will support opportunities for the community to be safe, socially active, and connected. |
| Strategic Outcome | Coordinated delivery of social services and projects for the community. |
| Strategy | Develop and maintain key social services partnerships, both internally and externally, to support Council's vision. |

**Risk management**

Risk has been assessed based on the Officer Recommendation.

| Risk | Risk Likelihood | Risk Impact / Consequence | Risk Rating | Principal Risk Theme | Risk Action Plan |
|---|---|---|---|---|---|
| Shire is unable to fully account for partnership funds. | Unlikely (2) | Moderate (3) | Moderate (6) | Reputational Substantiated, public embarrassment, moderate impact on community trust or moderate media profile. | Support officer's recommendation. |

The following Risk Matrix has been applied:

| Risk Matrix | | | | | | |
|---|---|---|---|---|---|---|
| Consequence / Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix.

The perceived level of risk is "Moderate". This is based largely on the current situation where shortcomings have been identified in the Shire's management of this program. The likelihood of 'unlikely' was used based solely on the current situation.

Had proper project management and local government accounting practices been properly utilised the then the likelihood should be rare. The principle risk theme has been identified as reputational. Whilst the financial implications are apparent the major issue for the Shire would be the reputation damage that results and the subsequent lack of trust by the community and stakeholders on the Shires ability to manage the program and associated funds.

**Policy implications**

There are no identified policy implications.

**Voting requirement**

Simple majority

**Councillor interest declarations**

| | | |
|---|---|---|
| Cr M Gallanagh | - | Financial |
| Cr M Lynch | - | Indirect Financial |
| Cr T Mladenovic | - | Indirect Financial |
| Cr A Smith | - | Indirect Financial |
| Cr A Sullivan | - | Financial |

**Officer recommendation**

That with respect to Audit reports into Community Infrastructure and Services Partnership, Council,

a Notes the findings of the Financial Audit and Partnership review, as included at Attachment 13.4B and 13.4C,

b Support the actions identified in the report to ensure proper governance of the proposed Inspire Partnership going forward, and

c Authorise the release of the Financial Auditors report and Partnership Review to Rio Tinto Iron Ore.

| | |
|---|---|
| **Council Decision** | **130/2022** |
| **Moved** | **Cr T Mladenovic** |
| **Second** | **Cr A Smith** |

**That with respect to Audit reports into Community Infrastructure and Services Partnership, Council,**

**a Notes the findings of the Financial Audit and Partnership review, as included at Attachment 13.4B and 13.4C,**

**b Support the actions identified in the report to ensure proper governance of the proposed Inspire Partnership going forward, and**

**c Authorise the release of the Financial Auditors report and Partnership Review to Rio Tinto Iron Ore.**

**Carried 5/0**

Cr A Sullivan and Cr M Gallanagh returned to the meeting at 1:47pm.

# 14 Infrastructure Services reports

## 14.1 Addition of Towera Road and Towera-Lyndon Road to the Level 6.3 Restricted Access Vehicle Network

| | |
|---|---|
| **File reference** | RD.0017 |
| **Author's name** | C Hurstfield |
| **Author's position** | Manager Town Maintenance |
| **Author's interest** | Nil |
| **Authorising officer's name** | M Fanning |
| **Authorising officer's position** | Director Infrastructure Services |
| **Authorising officer's interest** | Nil |
| **Name of applicant / respondent** | Independent Fuel Solutions |
| **Date report written** | 17 August 2022 |
| **Previous meeting reference** | Nil |

**Summary**

Main Roads Western Australia (MRWA) has forwarded an application to have Towera Road and Towera-Lyndon Road added to the Restricted Access Vehicle (RAV) network for Level 6.3 ("A Double" road train) to cater for access by fuel trucks to Hastings Technologies' mine site and adjoining pastoral stations.

This item is for Council to consider adding Towera Road and Towera-Lyndon Road to the MRWA Level 6.3 tandem drive RAV network.

Subject to the finalisation of the Road User Agreement with Hastings Industries, Council is requested to support the application by Independent Fuel Solutions as it will improve road freight efficiency into the Hastings Mine site and adjoining pastoral stations.

**Background**

Independent Fuel Solutions applied to MRWA to extend the tandem drive RAV network to include access to Towera Road and Towera-Lyndon Road by Level 6.3 RAV's to provide fuel to the Hastings Industries mine site and adjoining pastoral stations.

A copy of the proposed route is attached.

**Attachment 14.1A**

**Comment**

Negotiations are currently being carried out to implement a Road User Agreement between the Shire of Ashburton and Hastings Technologies to provide for an upgrade and ongoing maintenance of Towera Road and Towera-Lyndon Road. This Road User Agreement will permit up to RAV level 7 access. It is anticipated that this agreement will be finalised within the next four (4) weeks.

**Consultation**

Telephone conversations have been held with representatives from Independent Fuel Solutions to discuss restrictions on RAV access to pastoral stations and mine sites located off Towera Road and Towera-Lyndon Road.

**Statutory environment**

*Road Traffic (Vehicles) Act 2012*
*Division 3 - Access restrictions on certain vehicles that comply with mass or dimension requirements.*
MRWA administer the RAV network. Should the application pertain to a local government controlled road, concurrence from the Council is sought.

The Council as the asset owner is requested to consider any RAV application and provide its consideration as to whether to include any proposed route onto the restricted access vehicle network.

The Council has the ability to place limited conditions onto a RAV approval. The standard local government condition used for these applications is the CA07 as follows:

> The Shire of Ashburton officers support the application for the above-mentioned roads to be included on the RAV 6.3 network on the basis that the roads are subject to a CA07 that stipulates the following:
>
> Max Speed: 70k/ph.
>
> Visibility: Lights must be turned on
>
> All operators, as required by the Shire, must carry current written approval from the road asset owner permitting use of the road.

No operation on unsealed road segment when visibly wet, without the road owner's approval.

Direct radio contact must be maintained with other vehicles on or near the road (suggested channel 40)

**Financial implications**

The proposed Road User Agreement with Hastings Industries will result in road maintenance on Towera Road, and Towera-Lyndon Road being carried out by Hastings Industries.

Income – all RAV operators wishing to travel on Towera Road, and Towera-Lyndon Road will be required to carry current written approval from the Shire of Ashburton to travel on the road. Current cost per "Heavy Vehicle Road Use Permit" application is $60.50 under the adopted Fees and Charges.

**Strategic implications**

Shire of Ashburton Strategic Community Plan 2022-2032

| | |
|---|---|
| Strategic Objective | Place – We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community. |
| Strategic Outcome | Safe and interconnected transport networks for the community. |
| Strategy | Manage roads, pathways, and other transport infrastructure according to need and us. |

Risk has been assessed based on the Officer Recommendation.

| Risk | Risk Likelihood | Risk Impact / Consequence | Risk Rating | Principal Risk Theme | Risk Action Plan |
|---|---|---|---|---|---|
| Damage to road associated infrastructure by RAVs travelling in either direction between North West Coastal Highway and Hastings Industries' mine site. | Almost Certain (5) | Moderate (3) | High (15) | Property<br>Localised damage requiring external resources to rectify. | Road to be closed by Shire of Ashburton following rainfall. Condition can be placed on operators to include no travel by RAVs on road following wet weather. |

| | | | | | |
|---|---|---|---|---|---|
| Other vehicle(s) colliding with turning RAV. | Unlikely (2) | Catastrophic (5) | High (10) | People Fatality, permanent disability. | Condition can be placed on operators to restrict speed on RAV's travelling on unsealed roads to 60km/hr. |
| | Possible (2) | Moderate (3) | Moderate (6) | Reputation Substantiated, public embarrassment, moderate impact on community trust or moderate media profile. | |

The following Risk Matrix has been applied:

| Risk Matrix | | | | | | |
|---|---|---|---|---|---|---|
| Consequence / Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix.

The perceived level of risk is "Moderate" to "High" in accordance with the likelihood and consequences if an incident involving a turning RAV occurs at the intersection of any pastoral station access road.

**Policy implications**

*ENG13 Road Management Policy*
It is vital that the Shire of Ashburton manages its road network to minimise preventable expenditure. This will at times include maximising efficiencies such as allowing access by Restricted Access Vehicles to reduce overall road freight movements.

**Voting requirement**

Simple majority

**Councillor interest declarations**

Nil

**Officer recommendation**

That with respect to the application to add or amend the Restricted Access Vehicle Network on Towera Road and Towera-Lyndon Road, Council,

a Supports the application to add Towera Road and Towera-Lyndon Road to the Level 6.3 Restricted Access Vehicle network, subject to Hastings Technology Metals Ltd enter into a Road Use Agreement under section 132 of the Road Traffic Act 2008, and

b Concurs with the application subject the inclusion of condition CA07 that stipulates the following:

- Max Speed: 70k/ph.
- Visibility: Lights must be turned on
- All operators, as required by the Shire, must carry current written approval from the road asset owner permitting use of the road.
- No operation on unsealed road segment when visibly wet, without the road owner’s approval.
- Direct radio contact must be maintained with other vehicles on or near the road (suggested channel 40).

**Council Decision** **131/2022**

**Moved** **Cr M Lynch**
**Second** **Cr T Mladenovic**

**That with respect to the application to add or amend the Restricted Access Vehicle Network on Towera Road and Towera-Lyndon Road, Council,**

**a** **Supports the application to add Towera Road and Towera-Lyndon Road to the Level 6.3 Restricted Access Vehicle network, subject to Hastings Technology Metals Ltd enter into a Road Use Agreement under section 132 of the Road Traffic Act 2008, and**

**b** **Concurs with the application subject the inclusion of condition CA07 that stipulates the following:**

- **Max Speed: 70k/ph.**
- **Visibility: Lights must be turned on**
- **All operators, as required by the Shire, must carry current written approval from the road asset owner permitting use of the road.**
- **No operation on unsealed road segment when visibly wet, without the road owner's approval.**
- **Direct radio contact must be maintained with other vehicles on or near the road (suggested channel 40).**

**Carried 7/0**

Cr M Lynch declared a financial interest and left the meeting at 1:49pm.

**Procedural Motion**

**Moved** **Cr M Gallanagh**
**Second** **Cr T Mladenovic**

**That Council adjourn the meeting for 15 minutes.**

**Carried 6/0**

**Procedural Motion**

**Moved** **Cr M Gallanagh**
**Second** **Cr A Smith**

**That Council reconvene the meeting at 2:03pm.**

**Carried 6/0**

Cr J Richardson declared a proximity interest and left the meeting at 2:03pm.

### 14.2 Award of Request For Tender 08.22 Maintenance Grading of Roebourne Wittenoom Road

| | |
|---|---|
| **File reference** | RD 03 |
| **Author's name** | A Sheridan |
| **Author's position** | Project Manager |
| **Author's interest** | Nil |
| **Authorising officer's name** | M Fanning |
| **Authorising officer's position** | Director Infrastructure Services |
| **Authorising officer's interest** | Nil |
| **Name of applicant / respondent** | Not Applicable |
| **Date report written** | 25 August 2022 |
| **Previous meeting reference** | Agenda Item 14.1 (Minute 9/2022) Council Meeting dated 8 February 2022 |

**Summary**
Council has included in the 2022/2023 Annual Budget an amount of $1.604 million for the grading of Roebourne Witttenoom Road.

In response to RFT 08.22, the Shire of Ashburton (the Shire) has received four (4) tenders for maintenance grading of the road and for the development and implementation of an Asbestos Management Plan for the works. The evaluation panel has completed its assessment of the conforming submissions and provided a recommendation.

Council is requested to authorise the Chief Executive Officer enter into negotiations with the preferred tenderer and subject to the outcome of those negotiations, to award a contract for the works.

**Confidentiality**
An attachment to this report is confidential in accordance with section 5.23 of the *Local Government Act 1995* because it deals with –

*"a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting."*

**Background**

Request for Tender (RFT) *RFT 08.22 – Maintenance Grading of Roebourne Wittenoom Road*, was issued via the Shire's e-tendering portal (Tenderlink) on Saturday 9 July 2022 and closed on Tuesday 2 August 2022. The Tender was also advertised via State-wide public notice in *The West Australian* newspaper from Saturday 9 July 2022.

The Tender process was undertaken in accordance with the *Local Government Act 1995* to invite suitably registered, qualified, and experienced contractors to submit bids to enter a Contract for the RFT 08.22 works, in accordance with the tender brief as detailed below:

*Development of an Asbestos Management Plan in consultation with Worksafe WA. In addition to the requirements as outlined above, the Asbestos Management Plan for the Maintenance Grading of Roebourne Wittenoom Rd is to be constrained to works within the exiting road corridor, generally within the following constraints:*

- *Northern Section of the road – SLK 74 to SLK 125. Use of windrow material to fill over exposed cap rock, to fill / shape bog holes and to effect repairs at floodways (as best as can be achieved with the material available)*
- *Southern Section of the road - SLK 125 to SLK 208. Minimal disturbance to exiting windrows outside the centre line of the existing side drains.*

*Wet Maintenance Grade – SLK 74 to SLK 125 (Manuwarra Red Dog Highway to Mt Florence Rd). Medium grade* (see definition below) of road in accordance with approved Asbestos Management Plan, including:*

- *Minimum equipment requirement - 2 x graders, 2 x water tankers and 2 x rollers.*
- *Extraction and collection of water from locally available water bores.*
- *Watering the road, side drains and windrows to limit presence of airborne fibres.*
- *Use of loose material from windrows and side drains to mix with existing material and reform the road formation as is necessary.*
- *Full compliance with the requirements of the Asbestos Management Plan including the decontamination of equipment and personnel as necessary.*
- *Open the entrance to offshoot drains but do not grade the offshoot drains.*

*Wet Maintenance Grade SLK 125 to SLK 208 (Mt Florence Rd to the former Wittenoom town site). Medium grade* of road, excluding the 6 km (approx.) sealed section of road between Mulga Downs and the former Wittenoom town site, in accordance with approved Asbestos Management Plan, including:*

- *Minimum equipment requirement - 2 x graders, 2 x water tankers and 2 x rollers.*
- *Watering the road and side drains to limit presence of airborne fibres.*
- *Use of loose material from the road surface and side drains (not the windrows outside of the side drains) to mix with existing material and reform the road formation as is necessary.*
- *Full compliance with the requirements of the Asbestos Management Plan including the decontamination of equipment and personnel as necessary.*
- *Open the entrance to offshoot drains but do not grade the offshoot drains.*

*Wet Maintenance Grade of Station access roads - Hooley Rd (22 km), Coolawanya Rd (6 km) and Mt Florence Rd (1.3km) as per the above. That is, wet maintenance grade from centre of side drain to centre of side drain within minimal disturbance of windrows.*

**Comment**

The Qualitative Criteria was approved prior to the advertisement of the RFT. Each Criterion was given the following weightings and included within the RFT document.

| Criteria | | Weighting |
|---|---|---|
| (a) | Relevant Experience | 20% |
| (b) | Key Personnel | 15% |
| (c) | Risk Management / WHS | 25% |
| (d) | Methodology / Demonstrated Understanding of the Project | 20% |
| (e) | Price | 20% |

Each Panel Member individually assessed the Qualitative Criteria responses of the Tender submissions.

The submissions were assessed against the Qualitative Criteria and each Criterion was given a score in accordance with the Evaluation Guide contained within the Evaluation Spreadsheets.

A rating scale of zero-to-ten (0-10) was used for evaluating the Tender submissions in accordance with the Qualitative Criteria, with 0 being lowest and 10 being highest.

The evaluation and recommendation report, including the overall evaluation scores and rankings, is attached.

**Confidential Attachment 14.2A**

The evaluation of the submissions received against the quantitative and qualitative criteria resulted in the rankings (in order of priority) as shown below –

| Ranking | Tenderer |
|---|---|
| 1 | Red Dust Enterprisese T/A Red Dust Holdings |
| 2 | A.K. Evans T/A Regroup |
| 3 | Doongurra Civil & Mining Pty Ltd |
| 4 | Tim Landrigan Contracting Pty Ltd |

An independent probity auditor was involved in the process throughout both the tendering and tender assessment process.

**Consultation**

Executive Leadership
Team Assessment Panel
Procurement Department
Probity Auditor

**Statutory environment**

*Local Government Act 1995*
*3.57. Tenders for providing goods or services*
A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services

**Financial implications**

The 2022/2023 Annual Budget provides for the following budgets:

$604,000 RRG Roads maintenance grading and
$1,000,000 Asbestos Management – Roebourne Wittenoom Road.

Total Project budget $1,604,000.

**Strategic Implications**

Shire of Ashburton Strategic Community Plan 2022-2032

| | |
|---|---|
| Strategic Objective | Place - We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community. |
| Strategic Outcome | Safe and interconnected transport networks for the community. |
| Strategy | Manage roads, pathways, and other transport infrastructure according to need and use. |

**Risk management**

Risk has been assessed based on the Officer Recommendation.

| Risk | Risk Likelihood | Risk Impact / Consequence | Risk Rating | Principal Risk Theme | Risk Action Plan |
|---|---|---|---|---|---|
| Council does not approve the recommendation to award the tender. | Possible (3) | Moderate (3) | Moderate (9) | Substantiated public embarrassment, moderate impact | Provide sufficient information for informed decision making. |

| Risk | Risk Likelihood | Risk Impact / Consequence | Risk Rating | Principal Risk Theme | Risk Action Plan |
|---|---|---|---|---|---|
| | | | | on community trust or moderate media profile. | |
| Council approves recommendation and contract negotiations with the preferred tenderer are unsuccessful. | Possible (3) | Major (4) | High (12) | Financial $1million to $5 million | Provided the parties approach this in a reasonable and cooperative way, there is every reason to believe that this would not be an issue. |
| Contract is awarded to preferred Tenderer and Asbestos is uncovered during the conduct of works. | Major (4) | Major (4) | High (16) | Substantiated public embarrassment, moderate impact on community trust or moderate media profile. | Mitigated by the development of a comprehensive Management Plan and the implementation of controls on site. |
| Contract is awarded to preferred Tenderer but the Tenderer fails to perform, in terms of either cost or quality. | Major (4) | Major (4) | High (16) | Substantiated public embarrassment, moderate impact on community or moderate media profile. | Mitigated by separate engagement of a full time supervisor on site to monitor and track progress. |

The following Risk Matrix has been applied:

| Risk Matrix | | | | | | |
|---|---|---|---|---|---|---|
| Consequence / Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix.

The perceived level of risk is "High" because unknown issues surrounding the presence of asbestos.

**Policy implications**

*ENG09 Asset Management Policy*
The purpose of this policy is to demonstrate the Shire's commitment to the responsible management of its assets and to establish a framework to ensure that these assets are acquired, maintained and disposed of in such a manner that the agreed level of service delivery is achieved within the constraints of asset life, cost effectiveness and financial environmental sustainability.

*ENG 13 Road Management Policy*
It is vital that the Shire manages its road network in the most cost-effective manner and for the safety of road users.

*FIN12 Purchasing Policy*
The Shire is committed to delivering best practice in the purchasing of goods, services and works that align with the principles of transparency, probity and good governance whereby establishing efficient, effective, economical and sustainable procedures in all purchasing activities.

**Voting requirement**

Simple majority

**Councillor interest declarations**

| | | |
|---|---|---|
| Cr M Lynch | - | Financial |
| Cr J Richardson | - | Proximity |

**Officer recommendation**

That with respect to the award of RFT 08.22 Maintenance Grading of Roebourne Wittenoom Road, Council,

a Note the Evaluation Report, as included at Confidential Attachment 14.2A,

b In-principle, accepts the submission from Red Dust Enterprises as the preferred Tenderer on accordance with their demonstrated strict safety guidelines and subject to Worksafe receival and consideration,

c Authorise the Chief Executive Officer to enter into negotiations with the preferred Tenderer regarding price, and

d Subject to successful negotiations with the preferred Tenderer, authorise the Chief Executive Officer to negotiate and engross the contract, with or without minor modification, with Red Dust Enterprises.

| | |
|---|---|
| **Council Decision** | **132/2022** |
| **Moved** | **Cr T Mladenovic** |
| **Second** | **Cr A Smith** |

**That with respect to the award of RFT 08.22 Maintenance Grading of Roebourne Wittenoom Road, Council,**

**a Note the Evaluation Report, as included at Confidential Attachment 14.2A,**

**b In-principle, accepts the submission from Red Dust Enterprises as the preferred Tenderer on accordance with their demonstrated strict safety guidelines and subject to Worksafe receival and consideration,**

**c Authorise the Chief Executive Officer to enter into negotiations with the preferred Tenderer regarding price, and**

**d Subject to successful negotiations with the preferred Tenderer, authorise the Chief Executive Officer to negotiate and engross the contract, with or without minor modification, with Red Dust Enterprises.**

**Carried 5/0**

Cr M Lynch and Cr J Richardson returned to the meeting at 2:08pm.

# 15 Projects and Procurement reports

## 15.1 Proposed Development - Onslow Industrial Park

| | |
|---|---|
| **File reference** | MCA.200 |
| **Author's name** | M Barnes |
| **Author's position** | Executive Assistant Projects & Procurement |
| **Author's interest** | Nil |
| **Authorising officer's name** | Chantelle McGurk |
| **Authorising officer's position** | Director Projects & Procurement |
| **Authorising officer's interest** | Nil |
| **Name of applicant / respondent** | Not Applicable |
| **Date report written** | 23 August 2022 |
| **Previous meeting reference** | Nil |

**Summary**
The Onslow Industrial Park Project has been under discussion since the development of the new Onslow Airport terminal and new runway in 2014.

Council is requested to consider and acknowledge the Project Management Plan with the various options for the way forward on this project, including bringing the project to a project ready stage or focus on attracting potential buyers / tenants and then adapting the development to their needs.

### Background

The proposed Onslow Industrial Park project is located on Lot 200 (DP405414), approximately 3km South of the Onslow town centre, to the west of the existing Onslow Aerodrome facility, bounded by McAullay Road to the north, Onslow Airport to the east and south and Onslow Road to the west. The Lot area is 39,295 hectares. As detailed in the image below.




**Comment**

Consultants were appointed in September 2021 to review available information and to investigate the development potential. It was decided to undertake further investigations to determine the physical properties of the land and to engage the utility providers thus improving the accuracy of assumptions in the following:

- Capacity of the existing power, water, and sewer networks to service the proposed development.
- Determine the suitability for development and on-site effluent disposal by investigation of the geotechnical properties of the proposed development areas.
- Determine approximate imported fill requirements and model concept bulk earthworks designs, as well as identifying the suitability of the adjacent dredge spoil material for imported fill material.

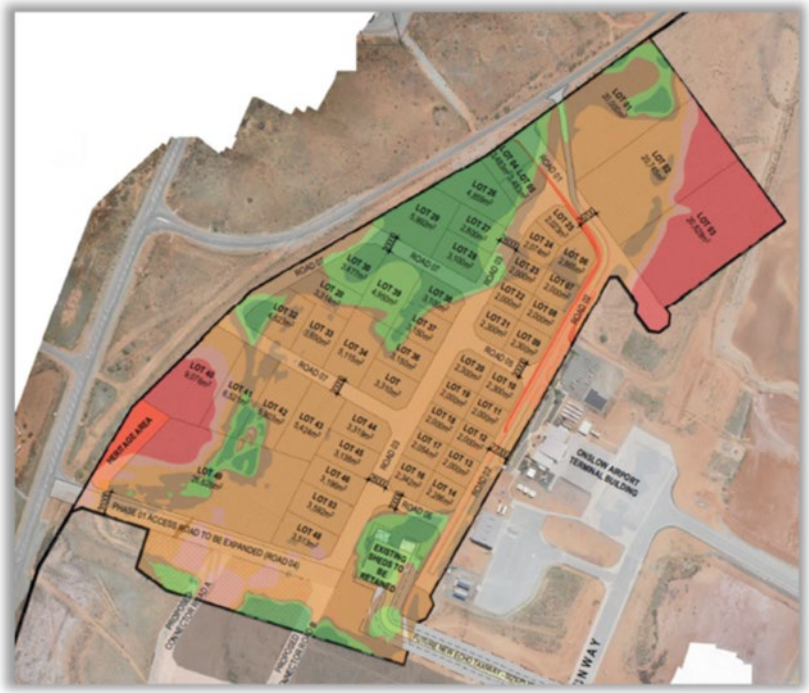
It was confirmed that investigations should be focussed on the first phase of the proposed development. A geotechnical investigation was carried out to determine the overall viability of the site for the proposed industrial/commercial development and its suitability for on-site wastewater treatment.

A suitable engineer was engaged to carry out the necessary scope and conduct high-level civil engineering concept earthworks design.

Conceptual advice on the management of the stormwater for the proposed development was provided after a review of a previously provided stormwater management plan.

The proposed subdivision is bounded on the western boundary by Onslow Road which provides direct access to the townsite, Ashburton North Strategic Industrial Area (ANSIA) and connects to Northwest Coastal Highway to the south. McAullay Road is Restricted Access Vehicle (RAV) 10 rated and managed by Shire of Ashburton (the Shire). The existing Onslow Airport access road traverses the site and will need realignment in the vicinity of Lot 1 and McAullay Road. Onslow Airport facility borders the proposed site on the north, east and south. The southern side is predominantly tidal flats which form part of the Onslow Salt mining tenement.

The land generally undulates gently and slopes to the south-eastern side of the site. On the eastern portions salt marsh flats dominate, with small outcrops rising above the flat marsh. Most of the site is approximately 4.5-6.0m AHD with lower areas to the northeast and southwest, see image below.




Stockpiles of fill identified as spoil material from the Onslow Airport runway works, are present in the southern portion of the site and to the north-west and encroaching on Lot 03.

The proposed development falls within Lot 200 on Deposited Plan 422498. Under the Shire's Local Planning Scheme No.7, Lot 200 is currently zoned Mixed Business and is therefore able to be used for both Commercial and Industrial.

The site has a water main easement over the south-western corner in favour of Water Corporation. The easement will be incorporated into the proposed road reserve of the development. There is currently a second easement at the junction of Airport Road and McAullay Road. A third easement is still to be created by the Shire for Horizon Power's incoming power feed to the airport transformer if the project goes ahead.

A Department of Water Environmental Regulation memorial (DWER) is currently in place on Lot 200 and 201 (Deposited plan 422498), note the site has been classified as 'possibly contaminated – investigation required', believed to be related to the existing underground Asbestos Cement (ACM) water main, but not yet confirmed.

Located at the western edge of the site and adjacent to the proposed new road intersection with Onslow Road is a registered heritage site. This site is excluded from the proposed Phase 1 of the development.

*Power:* - the existing power feeder main to the Onslow Airport transformer crosses the proposed development area.

*Water:* - the existing Cane River Bore Main pipeline crosses the southwestern corner of the site and is covered by a suitable easement, it falls within the proposed Phase 1 road reserve.

*Telstra:* - existing Telstra lines connect from McAullay Road to the airport and weather station which is situated to the southeast of the proposed development. The main Telstra line to the airport was installed in a common trench with Horizon Power's incoming main, which then crosses the road and enters the airport terminal building.

The overall delivery objective of the project is to:

- Provide suitable industrial/commercial land options for Onslow based businesses.
- Promote Onslow as a suitable and sustainable logistics, manufacturing, and servicing destination with the Pilbara region.

The Project Management Plan has project phasing - Phase 1 is currently planned to be constructed in a single phase to achieve optimum economies of scale on the civil construction costs. The second phase has been conceptually designed to the south of the proposed Phase 1.

**Attachment 15.1A**

**Consultation**

Onslow Airport Manager
Shire Planning Department

**Statutory environment**

*Local Government Act 1995*
*Section 3.59 Commercial enterprises by local governments*
Before a local government commences a major trading undertaking, or enters a major land transaction, or enters a land transaction that is preparatory to entry into a major land transaction, it is to prepare a business plan.

The business plan is to include an overall assessment of the undertaking or transaction and other details, as legislated.

Following adoption of the business plan, State-wide public notice is required inviting submissions about the proposed undertaking or transaction be for a period not less than six (6) weeks after the notice is given.

After the last day for submissions, the local government is to consider any submissions made and may decide, by an absolute majority decision, to proceed with the undertaking or transaction as proposed, if it is not significantly different from what was proposed.

*Local Government (Functions and General) 1996*
*Regulation 8A Amount prescribed for major land transactions; exempt land transactions prescribed (Act s. 3.59)*
A major land transaction, as defined and applicable to the Shire, is $2 million or more.

**Financial implications**

Based on the outcomes of recent investigations and selected high level design work, a preliminary opinion of probable costs was prepared by the appointed engineers for the development and indicative costs for the Phase 1 development are close to $44 million, this figure excludes escalation, GST and Horizon Power network -reinforcement costs. There is currently no budget allocation for this project.

**Strategic implications**

Shire of Ashburton Strategic Community Plan 2022-2032

| | |
|---|---|
| Strategic Objective | Prosperity – We will advocate and drive opportunities for the community to be economically desirable, resilient, and prosperous. |
| Strategic Outcome | Coordinated delivery of economic services and projects for the community. |
| Strategy | Develop and maintain key economic services partnerships, both internally and externally, to support Council's vision. |

**Risk management**

Risk has been assessed based on the Officer Recommendation.

| Risk | Risk Likelihood | Risk Impact / Consequence | Risk Rating | Principal Risk Theme | Risk Action Plan |
|---|---|---|---|---|---|
| Inability to secure funding for the project. | Likely (4) | Major (5) | Extreme (20) | Financial | Source suitable buyer/tenant commitment prior to commencement of construction. |
| Delays in provision of suitable services by utility providers. | Likely (4) | Major (3) | High (16) | Financial | Early engagement with all utility providers. |
| Amendment to the Planning Scheme requirements. | Likely (4) | Insignificant (1) | Low (4) | Financial | Shire executive in close liaison with Planning Authority. |
| Construction Issue/s: underlying rock, availability of imported fill. | Likely (4) | Minor (2) | Moderate (8) | Financial | A geotechnical investigation has been completed. Construction will be managed by experienced Shire officers and consultants. |
| Cyclonic weather. | Possible (3) | Moderate (3) | Moderate (9) | Natural Environment | Inherent risk with Onslow's geographic location. Mitigated through contractors appropriate safety management strategies. |
| Default by buyers/tenants. | Possible (3) | Moderate (3) | Moderate (9) | Financial | Strong legal documentation in all sale and tenancy agreements. |

| | | | | | |
|---|---|---|---|---|---|
| Impact on Onslow Airport operations. | Unlikely (2) | Minor (2) | Low (4) | Interruption to Service | Impact can be reduced through early engagement with stakeholder. |

The following Risk Matrix has been applied:

| Risk Matrix | | | | | | |
|---|---|---|---|---|---|---|
| Consequence / Likelihood | | Insignificant | Minor | Moderate | Major | Catastrophic |
| | | 1 | 2 | 3 | 4 | 5 |
| Almost Certain | 5 | Moderate (5) | High (10) | High (15) | Extreme (20) | Extreme (25) |
| Likely | 4 | Low (4) | Moderate (8) | High (12) | High (16) | Extreme (20) |
| Possible | 3 | Low (3) | Moderate (6) | Moderate (9) | High (12) | High (15) |
| Unlikely | 2 | Low (2) | Low (4) | Moderate (6) | Moderate (8) | High (10) |
| Rare | 1 | Low (1) | Low (2) | Low (3) | Low (4) | Moderate (5) |

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix.

The perceived level of risk is "Extreme" because of cost versus return is unknown.

**Policy implications**

There are no known policy implications.

**Voting requirement**

Absolute majority

**Councillor interest declarations**

Nil

**Officer recommendation**

That with respect to Proposed Development – Onslow Industrial Park, Council,

a Council is requested to accept the Project Management Plan and its findings as included in Attachment 15.1A,

b Acknowledge this project will no longer proceed as a Shire of Ashburton funded project, and

c Authorises the Chief Executive Officer to pursue private development.

| | |
|---|---|
| **Council Decision** | **133/2022** |
| **Moved** | **Cr M Lynch** |
| **Second** | **Cr T Mladenovic** |

**That with respect to Proposed Development – Onslow Industrial Park, Council,**

**a Council is requested to accept the Project Management Plan and its findings as included in Attachment 15.1A,**

**b Acknowledge this project will no longer proceed as a Shire of Ashburton funded project, and**

**c Authorises the Chief Executive Officer to pursue private development.**

**Carried 7/0**

# 16 Councillor agenda items / notices of motions

Nil

# 17 New business of an urgent nature introduced by Council decision

Nil

# 19 Next meeting

The next Ordinary Council Meeting will be held at 1:00pm on Tuesday 11 October 2022 at Ashburton Hall, Ashburton Avenue, Paraburdoo.

# 20 Closure of meeting

There being no further business, the Presiding Member closed the meeting at 2:11pm.

# Agenda Item 11.1 - Attachment 1

## Rio Tinto Letter of Support

RioTinto

Kenn Donohoe
Chief Executive Officer
Shire of Ashburton
PO Box 567
Tom Price WA 6751

11 May 2022

**Paraburdoo Amateur Swim Club new storage and club facility proposal**

Dear Kenn,

As per our conversations earlier this year, Rio Tinto has been approached by the Paraburdoo Amateur Swim Club (PASC) to support the purchase and installation of a purpose-built demountable to be used as a club room and storage facility (see Appendix 1 for the proposed locations).

We have presented the request to the Rio Tinto Social Investment Committee for their consideration. The Committee is supportive of the project, although subject to support from the Shire of Ashburton, as the sites which the PASC would like to utilise (see Appendix 1) are owned by the Shire.

As a next step and as discussed previously, it will be essential that the Shire is supportive of this project if it is to proceed.

We would therefore like to understand the Shire's position on the proposed project, including whether the Shire is in support of the indicted location/s for the project.

If you have any queries, please do not hesitate to get in touch with myself on +61 428 044 105.

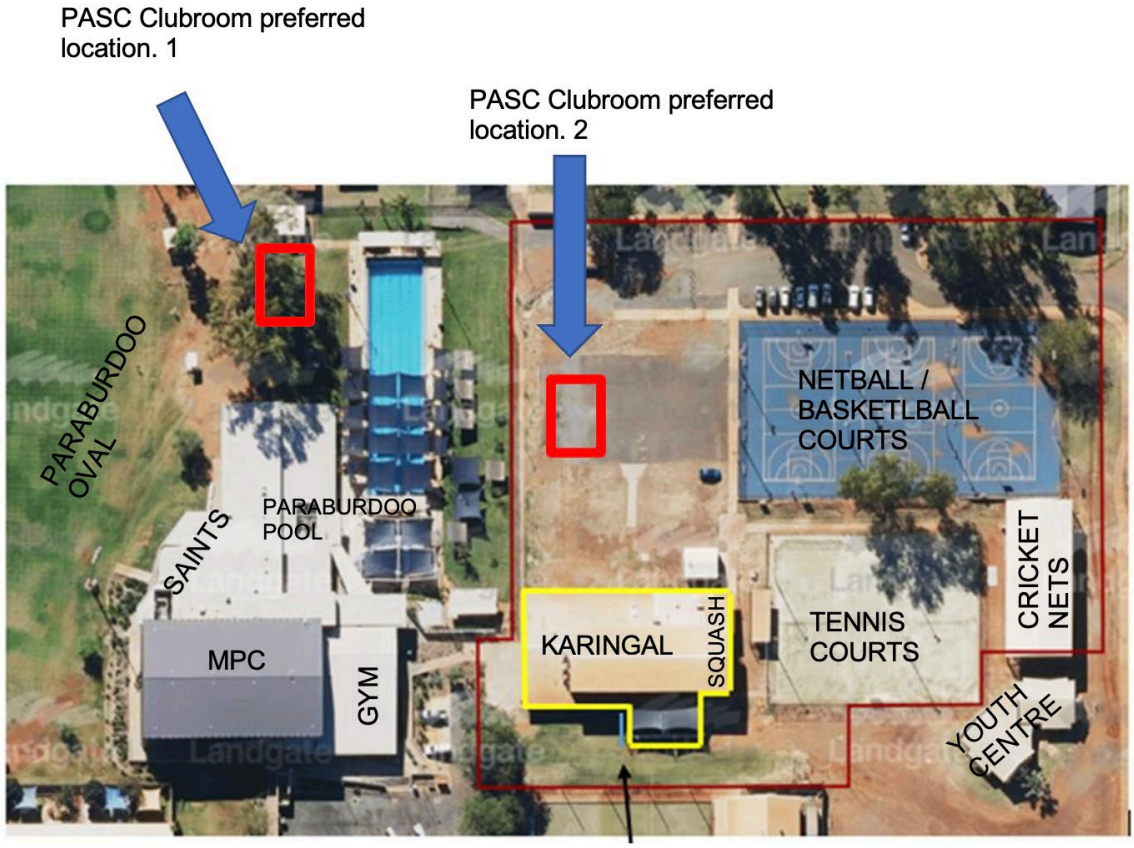
Yours sincerely,

Richard Savage
**Manager Pilbara Communities**

The Quarter HQ
Shop 8, 24 Sharpe Avenue,
Karratha WA 6714

RioTinto

## Appendix 1: Map of preferred locations for the demountable



# Agenda Item 12.1 - Attachment 1

## Monthly Schedule of Accounts Paid – August 2022

# Shire of Ashburton

## CEO's Delegated Payment List - Regulation 13(1) Local Government (Financial Management) Regulation 1996

### List of Payments - Payment Detail for Month of August 2022

Pursuant to the regulation:
If the local government has delegated to the CEO its power to make payment from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared -

(a) the payee's name; and
(b) the amount of the payment; and
(c) the date of the payment; and
(d) sufficient information to identify the transaction.

| Description | | Amount |
|---|---|---|
| Municipal Fund | | |
| EFT | $ | 4,370,994.79 |
| Superannuation / Payroll (DD) | $ | 300,231.65 |
| Cheque | $ | 750.00 |
| Credit Cards | $ | 4,941.86 |
| Bank Fees and Charges | $ | 2,286.13 |
| **Grand Total** | $ | 4,679,204.43 |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| | | | | | |
| **Municipal Payments** | | | | | |
| **Municipal Payments** | | | | | |
| EFT61874 | 04/08/2022 | 3E ADVANTAGE PTY LTD | Payment | | $6,464.83 |
| INV-69220-B7S6M4 | 01/08/2022 | 3E ADVANTAGE PTY LTD | A3 printer lease and maintenance costs July 2022 | 6464.83 | |
| | | **3E ADVANTAGE PTY LTD Total** | | **6464.83** | **$6,464.83** |
| EFT61875 | 04/08/2022 | A4 PROJECTS | Payment | | $45,646.42 |
| 2008-24 | 30/06/2022 | A4 PROJECTS | Management Consultancy Services Tom Price Childcare Centre - June 2022 | 5676.55 | |
| 2019-25 | 30/06/2022 | A4 PROJECTS | Management Consultancy Services Tom Price Combined Emergency Services - June 2022 | 10563.01 | |
| 2024-21 | 30/06/2022 | A4 PROJECTS | Management Consultancy Services Tom Price Pump Track - June 2022 | 7303.18 | |
| 2027-16 | 30/06/2022 | A4 PROJECTS | Management Consultancy Services Multipurpose redevelopment Tom Price - June 2022 | 5285.50 | |
| 2132-10 | 30/06/2022 | A4 PROJECTS | Management Consultancy Services Multipurpose Court redevelopment (Paraburdoo) June 2022 | 4390.38 | |
| 2133-11 | 30/06/2022 | A4 PROJECTS | Management Consultancy Services Ocean View Caravan Park Stage 3 - June 2022 | 9794.40 | |
| 2134-15 | 30/06/2022 | A4 PROJECTS | Management Consultancy Services Onslow Airport Subdivision/Onslow Industrial Park - June 2022 | 970.20 | |
| 2129-18 | 30/06/2022 | A4 PROJECTS | Management Consultancy Services Capex Planning for 22/23 Capital Budget - June 2022 | 1663.20 | |
| | | **A4 PROJECTS Total** | | **45646.42** | **$45,646.42** |
| EFT61876 | 04/08/2022 | ABCO PRODUCTS | Payment | | $994.28 |
| INV812725 | 22/07/2022 | ABCO PRODUCTS | Supply cleaning products for Onslow Airport | 994.28 | |
| | | **ABCO PRODUCTS Total** | | **994.28** | **$994.28** |
| EFT61877 | 04/08/2022 | AIRPORTS CONSULTANCY GROUP | Payment | | $7,400.69 |
| E22010-02-2 | 31/07/2022 | AIRPORTS CONSULTANCY GROUP | Provide feasibility study of Onslow Airport to facilitate future introduction of larger aircraft | 7400.69 | |
| | | **AIRPORTS CONSULTANCY GROUP Total** | | **7400.69** | **$7,400.69** |
| EFT61878 | 04/08/2022 | ALCOLIZER PTY LTD | Payment | | $154.00 |
| 257878 | 14/07/2022 | ALCOLIZER PTY LTD | Provide Alcolizer LE5 service (6 months Calibration Module Exchange) | 154.00 | |
| | | **ALCOLIZER PTY LTD Total** | | **154.00** | **$154.00** |
| EFT61879 | 04/08/2022 | ALLIED PICKFORDS WA | Payment | | $10,000.00 |
| NWM2363116 | 04/07/2022 | ALLIED PICKFORDS WA | Provide relocation services for new employee Newman - Onslow 14/06/2022 | 10000.00 | |
| | | **ALLIED PICKFORDS WA Total** | | **10000.00** | **$10,000.00** |
| EFT61880 | 04/08/2022 | AQUATIC SERVICES WA PTY LTD | Payment | | $7,323.80 |
| AS#20173165 | 25/07/2022 | AQUATIC SERVICES WA PTY LTD | Supply Chemical Dosing Equipment Onslow Water Spray Park | 7323.80 | |
| | | **AQUATIC SERVICES WA PTY LTD Total** | | **7323.80** | **$7,323.80** |
| EFT61881 | 04/08/2022 | AUDIOPLAY AUSTRALIA PTY LTD | Payment | | $144.49 |
| INV79 | 12/07/2022 | AUDIOPLAY AUSTRALIA PTY LTD | Reimbursement of food & fuel expenses for School Holiday Program facilitators | 144.49 | |
| | | **AUDIOPLAY AUSTRALIA PTY LTD Total** | | **144.49** | **$144.49** |
| EFT61882 | 04/08/2022 | AUDRA SMITH | Payment | | $488.61 |
| CRTRAVEL20220802 | 26/07/2022 | AUDRA SMITH | Travel expense Onslow to Tom Price following Ordinary Council Meeting 11/05/2022 | 488.61 | |
| | | **AUDRA SMITH Total** | | **488.61** | **$488.61** |
| EFT61883 | 04/08/2022 | AIM WA | Payment | | $17,677.00 |
| 7140345 | 30/06/2022 | AIM WA | Provide WHS Safety Training session 07/06/2022 | 3201.00 | |
| 7140355 | 30/06/2022 | AIM WA | Provide Performance Management Legal Implications training 28/06/2022 | 2882.00 | |
| 7140346 | 30/06/2022 | AIM WA | Provide WHS Safety Training 09/06/2022 | 3597.00 | |
| 7140354 | 30/06/2022 | AIM WA | Provide Receiving Constructive and Helpful Feedback training 16-17/06/2022 | 7997.00 | |
| | | **AIM WA Total** | | **17677.00** | **$17,677.00** |
| EFT61884 | 04/08/2022 | BARABARA POCKLINGTON | Payment | | $25.00 |
| REFUND20220804 | 02/08/2022 | BARABARA POCKLINGTON | Refund for cancelled Tom Price kennel booking 03/08/2022 | 25.00 | |
| | | **BARABARA POCKLINGTON Total** | | **25.00** | **$25.00** |
| EFT61885 | 04/08/2022 | BCA CONSULTANTS (WA) | Payment | | $3,300.00 |
| 00035676 | 29/07/2022 | BCA CONSULTANTS (WA) | Provide Hydraulic Services - Ocean View Caravan Park (Phase 3) | 3300.00 | |
| | | **BCA CONSULTANTS (WA) Total** | | **3300.00** | **$3,300.00** |
| EFT61886 | 04/08/2022 | BEADON BAY RESORT | Payment | | $107.00 |
| 6914 | 28/07/2022 | BEADON BAY RESORT | Provide meals for employee #1802 26-27/07/2022 | 73.00 | |
| 6915 | 28/07/2022 | BEADON BAY RESORT | Provide meals for employee #1882 26/07/2022 | 34.00 | |
| | | **BEADON BAY RESORT Total** | | **107.00** | **$107.00** |

# LIST OF PAYMENTS FOR AUGUST 2022

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| | | | | | |
| EFT61887 | 04/08/2022 | BENNCO GROUP | Payment | | $85,782.09 |
| INV-6335 | 15/07/2022 | BENNCO GROUP | Provide Tom Price squash court floor replacement | 83714.40 | |
| INV-6418 | 26/07/2022 | BENNCO GROUP | Supply and replace smoke alarm 22 Lilac Street Tom Price | 417.69 | |
| INV-6446 | 28/07/2022 | BENNCO GROUP | Provide pump out of Tom Price Visitor Bay dump point 10/07/2022 | 1650.00 | |
| | | **BENNCO GROUP Total** | | **85782.09** | **$85,782.09** |
| EFT61888 | 04/08/2022 | BLACKWOODS PTY LTD | Payment | | $1,960.34 |
| NW4317CR | 27/01/2022 | BLACKWOODS PTY LTD | Blower Vac for Para CHUB. Original product arrived damaged. | 380.00 | |
| GS9626CY-CN | 03/03/2022 | BLACKWOODS PTY LTD | Invoice credited as it was paid twice. 18/03/2022 & 05/04/2022 | -278.03 | |
| PH7765EK | 12/07/2022 | BLACKWOODS PTY LTD | Supply safety boots for employee #1978 | 133.61 | |
| PE5353EN | 21/07/2022 | BLACKWOODS PTY LTD | Supply gloves and earmuffs for Tom Price Works Depot | 152.46 | |
| PE0249EO | 23/07/2022 | BLACKWOODS PTY LTD | Supply 100x pairs earplugs for Tom Price Works Depot | 249.04 | |
| GS8935EJ | 23/07/2022 | BLACKWOODS PTY LTD | Supply work uniforms for Shire employees | 698.42 | |
| PE5354EN | 26/07/2022 | BLACKWOODS PTY LTD | Supply gloves and coveralls for Tom Price Works Depot | 624.84 | |
| | | **BLACKWOODS PTY LTD Total** | | **1960.34** | **$1,960.34** |
| EFT61889 | 04/08/2022 | BLUE FORCE PTY LTD | Payment | | $17,373.32 |
| 152621 | 26/07/2022 | BLUE FORCE PTY LTD | Supply and installation of new Integriti access control and detection system Onslow Airport | 17373.32 | |
| | | **BLUE FORCE PTY LTD Total** | | **17373.32** | **$17,373.32** |
| EFT61890 | 04/08/2022 | BOC GASES | Payment | | $1,280.51 |
| 4031730848 | 28/07/2022 | BOC GASES | Supply new for 3x empty 45kg handigas bottles Onslow Sun Chalets | 529.72 | |
| 4031730867 | 28/07/2022 | BOC GASES | Supply new for 2x empty 45kg handigas bottles Ocean View Caravan Park | 353.14 | |
| 4031768225 | 29/07/2022 | BOC GASES | BOC container service 28/06/2022 - 28/07/2022 (BOC A/C 100347082) | 37.09 | |
| 4031800326 | 29/07/2022 | BOC GASES | BOC container service 28/06/2022 - 28/07/2022 (BOC a/c 100214351) | 360.56 | |
| | | **BOC GASES Total** | | **1280.51** | **$1,280.51** |
| EFT61891 | 04/08/2022 | BRIGHTLY SOFTWARE AUSTRALIA | Payment | | $68,433.75 |
| INV-119359 | 19/07/2022 | BRIGHTLY SOFTWARE AUSTRALIA | MyData Software inc upgrades and support 1 year renewal 01/07/2022 - 30/06/2023 | 37174.83 | |
| INV-119360 | 19/07/2022 | BRIGHTLY SOFTWARE AUSTRALIA | Predictor Enabled Managed Service 1 year renewal 01/09/2022 - 31/08/2023 | 31258.92 | |
| | | **BRIGHTLY SOFTWARE AUSTRALIA Total** | | **68433.75** | **$68,433.75** |
| EFT61892 | 04/08/2022 | BS BUILDING MAINTENANCE | Payment | | $2,596.00 |
| 1326 | 03/08/2022 | BS BUILDING MAINTENANCE | Supply and reglaze fixed panel in glass door 1104B Jabbarup Place Tom Price | 1188.00 | |
| 1327 | 03/08/2022 | BS BUILDING MAINTENANCE | Supply and reglaze fixed panel in glass door 1104A Jabbarup Place Tom Price | 1408.00 | |
| | | **BS BUILDING MAINTENANCE Total** | | **2596.00** | **$2,596.00** |
| EFT61893 | 04/08/2022 | BYBLOS CONSTRUCTIONS-TOM PRICE | Payment | | $372,731.68 |
| SI33464 | 31/03/2022 | BYBLOS CONSTRUCTIONS-TOM PRICE | Provide tap replacement at Tom Price Nature Park | 1906.83 | |
| 319 | 31/05/2022 | BYBLOS CONSTRUCTIONS-TOM PRICE | Repair water leak at Paraburdoo chicken pen | 407.00 | |
| 288 | 31/05/2022 | BYBLOS CONSTRUCTIONS-TOM PRICE | Provide repairs to exterior light Karingal Neighbourhood Centre Paraburdoo | 462.00 | |
| 507 | 21/06/2022 | BYBLOS CONSTRUCTIONS-TOM PRICE | Inspect and report for replacement of double doors and closets Ashburton Hall Paraburdoo | 1215.50 | |
| 508 | 21/06/2022 | BYBLOS CONSTRUCTIONS-TOM PRICE | Provide replacement of double doors Ashburton Hall Paraburdoo | 5489.00 | |
| 543 | 22/06/2022 | BYBLOS CONSTRUCTIONS-TOM PRICE | Provide repairs toParaburdoo Mall leaking tap in cleaners store | 440.00 | |
| 707 | 30/06/2022 | BYBLOS CONSTRUCTIONS-TOM PRICE | Provide repairs to Peter Sutherland oval blocked drain | 759.00 | |
| 708 | 30/06/2022 | BYBLOS CONSTRUCTIONS-TOM PRICE | Provide repairs to Peter Sutherland Oval urinals | 902.00 | |
| 709 | 30/06/2022 | BYBLOS CONSTRUCTIONS-TOM PRICE | Provide repairs to Paraburdoo Pound leaking tap | 962.50 | |
| 733 | 30/06/2022 | BYBLOS CONSTRUCTIONS-TOM PRICE | Supply and install replacement external power point 586 King Ave Paraburdoo | 759.00 | |
| 868 | 26/07/2022 | BYBLOS CONSTRUCTIONS-TOM PRICE | Provide repairs to Karingal Neighbourhood Centre Paraburdoo faulty taps and toilet | 716.10 | |
| 909 | 28/07/2022 | BYBLOS CONSTRUCTIONS-TOM PRICE | Design and construct Tom Price Bike Park Facility - Progress Claim 2 | 357093.00 | |
| 976 | 31/07/2022 | BYBLOS CONSTRUCTIONS-TOM PRICE | Supply & programme 5 x boom gate fobs - Tom Price Depot | 1619.75 | |
| | | **BYBLOS CONSTRUCTIONS-TOM PRICE Total** | | **372731.68** | **$372,731.68** |
| EFT61894 | 04/08/2022 | C MUNRO CONTRACTORS | Payment | | $4,642.96 |
| 132867 | 16/06/2022 | C MUNRO CONTRACTORS | Provide tree trimming and back yard repairs to Carinya Unit 5 Onslow | 1506.56 | |
| 133053 | 27/07/2022 | C MUNRO CONTRACTORS | Provide septic waste empty Old Onslow Townsite 26/07/2022 | 1175.10 | |
| 133072 | 28/07/2022 | C MUNRO CONTRACTORS | Delivery of 3 x 45kg Handigas bottles to Onslow Sun Chalets and return empties | 88.00 | |
| 133073 | 28/07/2022 | C MUNRO CONTRACTORS | Delivery of 2 x 45kg Handigas bottles to Ocean View Caravan Park Onslow and return empties | 88.00 | |
| 1330707 | 28/07/2022 | C MUNRO CONTRACTORS | Provide Backflow testing of meter EK1450054 Lot 8000 Yungu Road | 198.00 | |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| 133078 | 28/07/2022 | C MUNRO CONTRACTORS | Provide Backflow testing of meter BC1566395 - Lot 302 to 253 Second Avenue Onslow | 198.00 | |
| 133061 | 28/07/2022 | C MUNRO CONTRACTORS | Investigate requirements for repairs to cool room door Onslow Sports Club | 66.00 | |
| 133080 | 28/07/2022 | C MUNRO CONTRACTORS | Provide unblocking of drains - Ocean View Caravan Park | 1323.30 | |
| | | **C MUNRO CONTRACTORS Total** | | **4642.96** | **$4,642.96** |
| EFT61895 | 04/08/2022 | CABCHARGE PAYMENTS PTY LTD | Payment | | $1,039.24 |
| 25069995P2207 | 11/07/2022 | CABCHARGE PAYMENTS PTY LTD | Cabcharges for period 13/06/2022 - 10/07/2022 | 1039.24 | |
| | | **CABCHARGE PAYMENTS PTY LTD Total** | | **1039.24** | **$1,039.24** |
| EFT61896 | 04/08/2022 | CENTURION TRANSPORT CO PTY LTD | Payment | | $55.00 |
| SI0454483 | 19/06/2022 | CENTURION TRANSPORT CO PTY LTD | Freight charges Newman to Paraburdoo 17/06/2022 | 55.00 | |
| | | **CENTURION TRANSPORT CO PTY LTD Total** | | **55.00** | **$55.00** |
| EFT61897 | 04/08/2022 | CHILD SUPPORT AGENCY | Payroll deductions | | $1,172.78 |
| DEDUCTION | 31/07/2022 | CHILD SUPPORT AGENCY | Payroll deductions | 1172.78 | |
| | | **CHILD SUPPORT AGENCY Total** | | **1172.78** | **$1,172.78** |
| EFT61898 | 04/08/2022 | CIVIL AVIATION SAFETY AUTHORITY | Payment | | $2,090.00 |
| AER2022-05839 | 27/07/2022 | CIVIL AVIATION SAFETY AUTHORITY | Pre-payment for Onslow (YOLW) - Approval - Non-Compliant Transverse Slope TWY Bravo | 2090.00 | |
| | | **CIVIL AVIATION SAFETY AUTHORITY Total** | | **2090.00** | **$2,090.00** |
| EFT61899 | 04/08/2022 | CLAYTON UTZ | Payment | | $2,717.02 |
| 4174195 | 29/06/2022 | CLAYTON UTZ | Provide services in relation to Commerical Lease reference 19628/22572/81024380 | 2717.02 | |
| | | **CLAYTON UTZ Total** | | **2717.02** | **$2,717.02** |
| EFT61900 | 04/08/2022 | COATES HIRE - ONSLOW | Payment | | $1,293.07 |
| 21623636 | 31/07/2022 | COATES HIRE - ONSLOW | Hire of drum roller for Onslow - Peedamulla Road grading works 28/07/2022 - 31/07/2022 | 1293.07 | |
| | | **COATES HIRE - ONSLOW Total** | | **1293.07** | **$1,293.07** |
| EFT61901 | 04/08/2022 | COATES HIRE OPERATIONS | Payment | | $1,472.20 |
| 21541057 | 30/06/2022 | COATES HIRE OPERATIONS | Supply hire of padfoot roller 28/06/2022 - 30/06/2022 | 1472.20 | |
| | | **COATES HIRE OPERATIONS Total** | | **1472.20** | **$1,472.20** |
| EFT61902 | 04/08/2022 | CORPORATE TRAVEL MANAGEMENT | Payment | | $2,740.34 |
| I.0015089336 | 04/07/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11129748 Flight change fee for site visit 14/07/2022 - 15/07/2022 | 22.53 | |
| I.0015113486 | 07/07/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11104578 Accommodation for Employee #1808 04/07/2022 - 06/07/2022 | 290.24 | |
| I.0015119355 | 08/07/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11161913 Service fee on accommodation for Employee #1989 14/07/22-16/07/22 | 5.07 | |
| I.0015119324 | 08/07/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11161898 Service fee on accommodation for Employee #1919 14/07/22-16/07/22 | 5.07 | |
| I.0015153486 | 15/07/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11188745 Service fee on accommodation for Employee #1873 20/07/22-22/07/22 | 5.46 | |
| I.0015179926 | 20/07/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11208192 Service fee on accommodation for Employee #1808 01/09/22-02/09/22 | 20.60 | |
| I.0015184929 | 21/07/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11208126 Flights (Para-Perth-Para) for Employee #1779 24/07/2022 - 28/07/2022 | 1143.24 | |
| I.0015211485 | 26/07/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11208192 Accommodation for Employee #1808 01/09/2022 - 02/09/2022 | 351.02 | |
| I.0015206729 | 26/07/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11168093 Flight service fee for Employee #1981 14/07/2022 | 5.07 | |
| I.0015232759 | 29/07/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11188745 Accommodation and meals for Employee #1873 20/07/2022 - 22/07/2022 | 365.02 | |
| I.0015227236 | 29/07/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11208126 Accommodation and meals for Employee #1779 24/07/2022 - 28/07/2022 | 527.02 | |
| | | **CORPORATE TRAVEL MANAGEMENT Total** | | **2740.34** | **$2,740.34** |
| EFT61903 | 04/08/2022 | CYGNET WORKPLACE INVESTIGATIONS | Payment | | $1,672.00 |
| INV0027 | 29/07/2022 | CYGNET WORKPLACE INVESTIGATIONS | Provide professional services - Workplace Investigation | 1672.00 | |
| | | **CYGNET WORKPLACE INVESTIGATIONS** | | **1672.00** | **$1,672.00** |
| EFT61904 | 04/08/2022 | DAVID COUTTS | Payment | | $320.00 |
| REFUND20220802 | 01/08/2022 | DAVID COUTTS | Refund for incorrectly made booking at Onslow Sun Chalets 29/07/2022 | 320.00 | |
| | | **DAVID COUTTS Total** | | **320.00** | **$320.00** |
| EFT61905 | 04/08/2022 | DICE SOLUTIONS | Payment | | $779.46 |
| 17632 | 28/07/2022 | DICE SOLUTIONS | Replace runway edge light and provide repairs to lights and air-conditioning Onslow Airport | 593.91 | |
| 17639 | 29/07/2022 | DICE SOLUTIONS | Replace light fitting - Senior Citizen Unit 5 Onslow | 185.55 | |
| | | **DICE SOLUTIONS Total** | | **779.46** | **$779.46** |
| EFT61906 | 04/08/2022 | DIRECT TRADES SUPPLY PTY LTD | Payment | | $277.20 |
| 556845 | 20/07/2022 | DIRECT TRADES SUPPLY PTY LTD | Supply fire hose hose and nozzles for Tom Price Depot | 277.20 | |
| | | **DIRECT TRADES SUPPLY PTY LTD Total** | | **277.20** | **$277.20** |
| EFT61907 | 04/08/2022 | DODGY BROS DODGEBALL CO | Payment | | $10,404.00 |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| DBINV-2060 | 23/05/2022 | DODGY BROS DODGEBALL CO | Provide activities for July School Holiday Program | 10404.00 | |
| | | **DODGY BROS DODGEBALL CO Total** | | **10404.00** | **$10,404.00** |
| EFT61908 | 04/08/2022 | DOONGURRA CIVIL MINING | Payment | | $7,106.00 |
| INV-0354 | 26/07/2022 | DOONGURRA CIVIL MINING | Supply grader operator for Old Onslow Road grading works | 7106.00 | |
| | | **DOONGURRA CIVIL MINING Total** | | **7106.00** | **$7,106.00** |
| EFT61909 | 04/08/2022 | E & MJ ROSHER PTY LTD | Payment | | $69.40 |
| 1445986 | 28/07/2022 | E & MJ ROSHER PTY LTD | Supply 4 x clamps for 2015 Kubota F3690 Ride on Mower (AS319) | 69.40 | |
| | | **E & MJ ROSHER PTY LTD Total** | | **69.40** | **$69.40** |
| EFT61910 | 04/08/2022 | E.LAW INTERNATIONAL | Payment | | $2,029.50 |
| 00098694 | 28/07/2022 | E.LAW INTERNATIONAL | Caseroom hosting and fees for web based legal and litigation document management July 2022 | 2029.50 | |
| | | **E.LAW INTERNATIONAL Total** | | **2029.50** | **$2,029.50** |
| EFT61911 | 04/08/2022 | GO WEST TOURS | Payment | | $807.12 |
| 37275 | 01/07/2022 | GO WEST TOURS | Provide bus transfers for Bogan Bingo facilitiators 04/06/2022 and 05/06/2022 | 134.52 | |
| 37276 | 01/07/2022 | GO WEST TOURS | Provide bus transfers for Tom Price 50 Celebration event performers 11-12/06/2022 | 672.60 | |
| | | **GO WEST TOURS Total** | | **807.12** | **$807.12** |
| EFT61912 | 04/08/2022 | HERBERT SMITH FREEHILLS | Payment | | $940.50 |
| 51029464 | 26/07/2022 | HERBERT SMITH FREEHILLS | Provide professional advice on construction contracts following Pindan Administration | 940.50 | |
| | | **HERBERT SMITH FREEHILLS Total** | | **940.50** | **$940.50** |
| EFT61913 | 04/08/2022 | HORIZON POWER | Payment | | $10,473.06 |
| 199906-2101393573 | 02/08/2022 | HORIZON POWER | Electricity consumption for Onslow Street lights, 01/07/2022 - 31/07/2022 | 7129.42 | |
| 429663-2101393825 | 02/08/2022 | HORIZON POWER | Electricity consumption for Lot 643 McRae Pl, Onslow 02/07/2022 - 01/08/2022 | 3343.64 | |
| | | **HORIZON POWER Total** | | **10473.06** | **$10,473.06** |
| EFT61914 | 04/08/2022 | INDEPENDENT FUEL SOLUTIONS | Payment | | $2,557.36 |
| INV-10680 | 28/07/2022 | INDEPENDENT FUEL SOLUTIONS | Hire of 20,000L bulk fuel diesel tank Peedamulla works period 01-31/08/2022 | 1899.71 | |
| INV-10677 | 28/07/2022 | INDEPENDENT FUEL SOLUTIONS | Hire of 27,000L bulk fuel tank Tom Price 01-31/08/2022 | 657.65 | |
| | | **INDEPENDENT FUEL SOLUTIONS Total** | | **2557.36** | **$2,557.36** |
| EFT61915 | 04/08/2022 | IPWEA | Payment | | $3,080.00 |
| R49085 | 01/08/2022 | IPWEA | Certificate in Infrastructure Financial Management registration for Employee #1871 | 3080.00 | |
| | | **IPWEA Total** | | **3080.00** | **$3,080.00** |
| EFT61916 | 04/08/2022 | INTEGRATED STRUCTURAL SERVICES | Payment | | $2,200.00 |
| 2211 | 01/08/2022 | INTEGRATED STRUCTURAL SERVICES | Provide structural steel installation review - Tom Price Childcare and SES tower | 2200.00 | |
| | | **INTEGRATED STRUCTURAL SERVICES Total** | | **2200.00** | **$2,200.00** |
| EFT61917 | 04/08/2022 | JANIS LYNN | Payment | | $25.00 |
| REFUND20220802 | 08/07/2022 | JANIS LYNN | Refund for cancelled Tom Price kennel booking 09/07/2022 | 25.00 | |
| | | **JANIS LYNN Total** | | **25.00** | **$25.00** |
| EFT61918 | 04/08/2022 | JODIE THOMPSON | Payment | | $77.50 |
| REFUND20220804 | 01/08/2022 | JODIE THOMPSON | Part refund of dog registration fee due to sterilsation | 77.50 | |
| | | **JODIE THOMPSON Total** | | **77.50** | **$77.50** |
| EFT61919 | 04/08/2022 | KARRATHA FLORIST | Payment | | $500.00 |
| WS11201KFG | 15/06/2022 | KARRATHA FLORIST | Supply dried floral decorations for Pannawonica 50 Years celebration | 500.00 | |
| | | **KARRATHA FLORIST Total** | | **500.00** | **$500.00** |
| EFT61920 | 04/08/2022 | KHB MOBILE MECHANICAL | Payment | | $6,904.14 |
| 00025762 | 28/07/2022 | KHB MOBILE MECHANICAL | Remove and replace tyres Hino 500 series 1426 (1GHN008) | 1450.79 | |
| 00025761 | 28/07/2022 | KHB MOBILE MECHANICAL | Manufacture Hydraulic Hose for CAT 140 Motor Grader | 188.55 | |
| 00025759 | 28/07/2022 | KHB MOBILE MECHANICAL | Provide service on Hino 500 series Side Loader Refuse Truck (1EQM927) | 3462.64 | |
| 00025760 | 28/07/2022 | KHB MOBILE MECHANICAL | Remove beacon and wiring, install new tool box Toyota Hilux 4x4 (AS9122) | 1802.16 | |
| | | **KHB MOBILE MECHANICAL Total** | | **6904.14** | **$6,904.14** |
| EFT61921 | 04/08/2022 | KLEENHEAT GAS | Payment | | $1,493.97 |
| 63438803-21962559 | 31/07/2022 | KLEENHEAT GAS | Supply and deliver 178.9 bulk LPG to Ocean View Caravan Park Onslow | 1493.97 | |
| | | **KLEENHEAT GAS Total** | | **1493.97** | **$1,493.97** |
| EFT61922 | 04/08/2022 | LANDGATE | Payment | | $42.15 |
| 377106 | 27/07/2022 | LANDGATE | Mining tenements chargeable schedule M2022/7 period 04/06/2022 - 07/07/2022 | 42.15 | |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| | | **LANDGATE Total** | | **42.15** | **$42.15** |
| EFT61923 | 04/08/2022 | LGIS | Payment | | $275.00 |
| 062-212655 | 30/06/2022 | LGIS | Marine Cargo insurance Policy M1M032560CAN 30/06/2022 - 30/06/2023 | 275.00 | |
| | | **LGIS Total** | | **275.00** | **$275.00** |
| EFT61924 | 04/08/2022 | LK ADVISORY PTY LTD | Payment | | $4,658.50 |
| 18-0473 | 27/07/2022 | LK ADVISORY PTY LTD | Provide MRL Development Application | 4658.50 | |
| | | **LK ADVISORY PTY LTD Total** | | **4658.50** | **$4,658.50** |
| EFT61925 | 04/08/2022 | MAK INDUSTRIAL WATER SOLUTIONS | Payment | | $11,237.65 |
| 124064 | 28/06/2022 | MAK INDUSTRIAL WATER SOLUTIONS | Supply and installation of water softener Onslow Airport | 10054.00 | |
| 124108 | 30/06/2022 | MAK INDUSTRIAL WATER SOLUTIONS | Supply salt for water softener Onslow Airport | 541.75 | |
| 124064.01(CREDIT) | 25/07/2022 | MAK INDUSTRIAL WATER SOLUTIONS | Credit for installation fee of water softener Onslow Airport charged on invoice 124064 | -2255.00 | |
| 124327 | 31/07/2022 | MAK INDUSTRIAL WATER SOLUTIONS | Provide annual service and maintenance for Waste Water Treatment Unit Onslow | 2896.90 | |
| | | **MAK INDUSTRIAL WATER SOLUTIONS Total** | | **11237.65** | **$11,237.65** |
| EFT61926 | 04/08/2022 | MARKET CREATIONS AGENCY | Payment | | $660.00 |
| IT82-1 | 29/07/2022 | MARKET CREATIONS AGENCY | Service fees for Visit Ashburton multisite and certificate for 1 year to 19/07/2023 | 660.00 | |
| | | **MARKET CREATIONS AGENCY Total** | | **660.00** | **$660.00** |
| EFT61927 | 04/08/2022 | MARKETFORCE PRODUCTIONS | Payment | | $2,189.05 |
| 39107CR | 01/04/2022 | MARKETFORCE PRODUCTIONS | Early settlement discount for invoices 42534 and 42535 | -42.78 | |
| 39728CR | 01/07/2022 | MARKETFORCE PRODUCTIONS | Early settlement discount for May invoices 43592, 43593, 43594, 43595 | -164.21 | |
| 44381 | 26/07/2022 | MARKETFORCE PRODUCTIONS | Public Tender Advertising - Maintenance Grading of Roebourne Wittenoom Rd 09/07/2022 | 620.37 | |
| 44379 | 26/07/2022 | MARKETFORCE PRODUCTIONS | Public Notice Advertising - Proposal to Dispose of Property 02/07/2022 | 748.76 | |
| 44380 | 26/07/2022 | MARKETFORCE PRODUCTIONS | Public Notice Advertising - Planning Proposal 02/07/2022 | 1026.91 | |
| | | **MARKETFORCE PRODUCTIONS Total** | | **2189.05** | **$2,189.05** |
| EFT61928 | 04/08/2022 | MARSH ADVISORY | Payment | | $12,210.00 |
| 060-1391497 | 26/07/2022 | MARSH ADVISORY | Provide risk profile and framework workshops | 12210.00 | |
| | | **MARSH ADVISORY Total** | | **12210.00** | **$12,210.00** |
| EFT61929 | 04/08/2022 | MAXXIA PTY LTD | Payment | | $1,267.46 |
| DEDUCTION | 31/07/2022 | MAXXIA PTY LTD | Payroll deductions | 612.83 | |
| DEDUCTION | 31/07/2022 | MAXXIA PTY LTD | Payroll deductions | 654.63 | |
| | | **MAXXIA PTY LTD Total** | | **1267.46** | **$1,267.46** |
| EFT61930 | 04/08/2022 | MCMAHON BURNETT TRANSPORT | Payment | | $483.77 |
| 00029382 | 15/07/2022 | MCMAHON BURNETT TRANSPORT | Freight charges Perth - Onslow July 2022 | 483.77 | |
| | | **MCMAHON BURNETT TRANSPORT Total** | | **483.77** | **$483.77** |
| EFT61931 | 04/08/2022 | MOORE AUSTRALIA (WA) | Payment | | $8,827.50 |
| 425526 | 27/07/2022 | MOORE AUSTRALIA (WA) | Provide professional services in relation to Contract Management internal audit to 30/06/52022 | 6600.00 | |
| 425585 | 31/07/2022 | MOORE AUSTRALIA (WA) | Professional services in relation to Audit Log and Agenda Papers July 2022 | 2227.50 | |
| | | **MOORE AUSTRALIA (WA) Total** | | **8827.50** | **$8,827.50** |
| EFT61932 | 04/08/2022 | MY BRAND DIGITAL | Payment | | $1,540.00 |
| INV-1273 | 28/07/2022 | MY BRAND DIGITAL | Supply Fatigue Management eLearning Module | 1540.00 | |
| | | **MY BRAND DIGITAL Total** | | **1540.00** | **$1,540.00** |
| EFT61933 | 04/08/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Payment | | $189.75 |
| 5470068448 | 27/07/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Supply 2 x bull bar brackets for Toyota Hilux | 75.90 | |
| 5470068669 | 28/07/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Supply bull bar bracket for Toyota Hilux | 37.95 | |
| 5470068840 | 29/07/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Supply 2x bull bar bracket for Toyota Hilux | 75.90 | |
| | | **NAPA (GPC ASIA PACIFIC T/AS) Total** | | **189.75** | **$189.75** |
| EFT61934 | 04/08/2022 | NORTH REGIONAL TAFE | Payment | | $436.60 |
| I0018084 | 10/06/2022 | NORTH REGIONAL TAFE | Course fees for Employee #1443 - Certificate IV in Business | 436.60 | |
| | | **NORTH REGIONAL TAFE Total** | | **436.60** | **$436.60** |
| EFT61935 | 04/08/2022 | NORWEST REFRIGERATION SERVICES | Payment | | $6,607.00 |
| 00039129 | 11/06/2022 | NORWEST REFRIGERATION SERVICES | Provide maintenance and repairs to a/c units in Shire Facilities | 6607.00 | |
| | | **NORWEST REFRIGERATION SERVICES Total** | | **6607.00** | **$6,607.00** |
| EFT61936 | 04/08/2022 | ONSLOW BEACH RESORT | Payment | | $83.00 |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| 23984 | 28/07/2022 | ONSLOW BEACH RESORT | Provide meals for employees #1802 and #1882 27/07/2022 | 83.00 | |
| | | **ONSLOW BEACH RESORT Total** | | **83.00** | **$83.00** |
| EFT61937 | 04/08/2022 | ONSLOW CCI | Payment | | $451.00 |
| 00002068 | 08/07/2022 | ONSLOW CCI | Membership of OCCI for year 2022/2023 | 451.00 | |
| | | **ONSLOW CCI Total** | | **451.00** | **$451.00** |
| EFT61938 | 04/08/2022 | ONSLOW RODEO ASSOCIATION | Payment | | $10,000.00 |
| DONATION20220802 | 01/08/2022 | ONSLOW RODEO ASSOCIATION | Community Support Grant donation approved at Ordinary Meeting of Council 10/05/2022 | 10000.00 | |
| | | **ONSLOW RODEO ASSOCIATION Total** | | **10000.00** | **$10,000.00** |
| EFT61939 | 04/08/2022 | ONSLOW SPORTS CLUB | Payment | | $885.00 |
| 2246 | 18/07/2022 | ONSLOW SPORTS CLUB | Provide venue hire for Onslow Australians of the Year event 27/07/2022 | 385.00 | |
| 2247 | 18/07/2022 | ONSLOW SPORTS CLUB | Provide refreshments for Onslow Australians of the Year event 27/07/2022 | 500.00 | |
| | | **ONSLOW SPORTS CLUB Total** | | **885.00** | **$885.00** |
| EFT61940 | 04/08/2022 | PARABURDOO MEDICAL CENTRE | Payment | | $135.00 |
| 83294KK | 25/07/2022 | PARABURDOO MEDICAL CENTRE | Provide Hep B Vaccination for Employee #1967 25/07/2022 | 135.00 | |
| | | **PARABURDOO MEDICAL CENTRE Total** | | **135.00** | **$135.00** |
| EFT61941 | 04/08/2022 | PARA POST OFFICE & PHARMACY | Payment | | $89.97 |
| 159962 | 23/05/2022 | PARA POST OFFICE & PHARMACY | Provide flu vaccinations for Employees #1976 and #1967 | 59.98 | |
| 160049 | 25/05/2022 | PARA POST OFFICE & PHARMACY | Provide flu vaccination for Employee #1157 | 29.99 | |
| | | **PARA POST OFFICE & PHARMACY Total** | | **89.97** | **$89.97** |
| EFT61942 | 04/08/2022 | PARABURDOO TOY LIBRARY | Payment | | $300.00 |
| DONATION20220729 | 25/07/2022 | PARABURDOO TOY LIBRARY | Donation for CLIP letterbox drop July 2022 | 300.00 | |
| | | **PARABURDOO TOY LIBRARY Total** | | **300.00** | **$300.00** |
| EFT61943 | 04/08/2022 | PARABURDOO'S TABLE | Payment | | $709.95 |
| INV-0114 | 26/07/2022 | PARABURDOO'S TABLE | Provide catering for Paraburdoo CLIP forum 26/07/2022 | 709.95 | |
| | | **PARABURDOO'S TABLE Total** | | **709.95** | **$709.95** |
| EFT61944 | 04/08/2022 | PEOPLESENSE BY ALTIUS | Payment | | $770.00 |
| 29800 | 31/07/2022 | PEOPLESENSE BY ALTIUS | EAP Counselling July 2022 | 770.00 | |
| | | **PEOPLESENSE BY ALTIUS Total** | | **770.00** | **$770.00** |
| EFT61945 | 04/08/2022 | PETER SANDERSON EMP #1938 | Payment | | $1,031.41 |
| EXPENSE20220729 | 17/05/2022 | PETER SANDERSON EMP #1938 | Reimbursement of travel expenses to employee #1938 for collection of golf cart | 1031.41 | |
| | | **PETER SANDERSON EMP #1938 Total** | | **1031.41** | **$1,031.41** |
| EFT61946 | 04/08/2022 | PILBARA FOOD SERVICES | Payment | | $310.59 |
| SI33759 | 01/08/2022 | PILBARA FOOD SERVICES | Supply refreshments for Tom Price Works Depot | 310.59 | |
| | | **PILBARA FOOD SERVICES Total** | | **310.59** | **$310.59** |
| EFT61947 | 04/08/2022 | PILBARA MOTOR GROUP | Payment | | $339.30 |
| P125141834 | 29/07/2022 | PILBARA MOTOR GROUP | Supply passenger side door mirror Toyota Hilux Workmate (AS9373) | 339.30 | |
| | | **PILBARA MOTOR GROUP Total** | | **339.30** | **$339.30** |
| EFT61948 | 04/08/2022 | RACHEL GRIFFITH | Payment | | $300.00 |
| REFUND20220804 | 26/07/2022 | RACHEL GRIFFITH | Refund of cancelled Tom Price kennel booking 10/08/2022 - 16/08/2022 | 300.00 | |
| | | **RACHEL GRIFFITH Total** | | **300.00** | **$300.00** |
| EFT61949 | 04/08/2022 | RAY WHITE EXMOUTH | Payment | | $5,214.28 |
| 005037-5MCGRATH | 02/08/2022 | RAY WHITE EXMOUTH | Rent for 5 McGrath Ave, Onslow 24/08/2022 - 23/09/2022 | 2824.40 | |
| 005036-109FIRST | 02/08/2022 | RAY WHITE EXMOUTH | Rent for 10/09 First Ave, Onslow 17/08/2022 - 16/09/2022 | 2389.88 | |
| | | **RAY WHITE EXMOUTH Total** | | **5214.28** | **$5,214.28** |
| EFT61950 | 04/08/2022 | RED DIRT PLUMBING AND GAS | Payment | | $3,366.00 |
| INV-1075 | 03/08/2022 | RED DIRT PLUMBING AND GAS | Supply and install new hot water system 39 Joffre Ave Paraburdoo | 3366.00 | |
| | | **RED DIRT PLUMBING AND GAS Total** | | **3366.00** | **$3,366.00** |
| EFT61951 | 04/08/2022 | SCOTT PRINTERS PTY LTD | Payment | | $839.30 |
| 163366 | 27/06/2022 | SCOTT PRINTERS PTY LTD | Provide printing services - Onslow booklet and Priority Project booklet | 451.00 | |
| 163145 | 28/06/2022 | SCOTT PRINTERS PTY LTD | Provide printing services - Onslow Positioning Papers | 388.30 | |
| | | **SCOTT PRINTERS PTY LTD Total** | | **839.30** | **$839.30** |
| EFT61952 | 04/08/2022 | SHIRE OF ASHBURTON | Payment | | $1,359.34 |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| DEDUCTION | 31/07/2022 | SHIRE OF ASHBURTON | Payroll deductions | 1359.34 | |
| | | **SHIRE OF ASHBURTON Total** | | **1359.34** | **$1,359.34** |
| EFT61953 | 04/08/2022 | SONIC HEALTHPLUS PTY LTD | Payment | | $539.00 |
| 2691261 | 27/07/2022 | SONIC HEALTHPLUS PTY LTD | Provide pre-employment medical assessment 25/07/2022 | 539.00 | |
| | | **SONIC HEALTHPLUS PTY LTD Total** | | **539.00** | **$539.00** |
| EFT61954 | 04/08/2022 | T-QUIP | Payment | | $3,396.60 |
| 111963#5 | 18/07/2022 | T-QUIP | Supply poly brooms for Hako Citymaster 650 Sweeper | 1400.00 | |
| 111964#5 | 18/07/2022 | T-QUIP | Supply poly side brooms for Hako Citymaster 650 Sweeper | 380.00 | |
| 112281#2 | 01/08/2022 | T-QUIP | Supply 4x tyres for Hako Citymaster 650 Sweeper | 1616.60 | |
| | | **T-QUIP Total** | | **3396.60** | **$3,396.60** |
| EFT61955 | 04/08/2022 | TELSTRA | Payment | | $139.00 |
| 1467928584-T311- | 25/07/2022 | TELSTRA | Monthly telephone charges | 29.00 | |
| 1112743032-T311- | 27/07/2022 | TELSTRA | Monthly telephone charges SES | 110.00 | |
| | | **TELSTRA Total** | | **139.00** | **$139.00** |
| EFT61956 | 04/08/2022 | THALANYJI SERVICE STATIONS | Payment | | $450.00 |
| INV-3627 | 07/07/2022 | THALANYJI SERVICE STATIONS | Provide catering for Onslow Clean Up Day event 17/07/2022 | 450.00 | |
| | | **THALANYJI SERVICE STATIONS Total** | | **450.00** | **$450.00** |
| EFT61957 | 04/08/2022 | THANOMSUP BREEN | Payment | | $440.00 |
| 00684 | 27/07/2022 | THANOMSUP BREEN | Provide house clean at 4/4 Kanberra Drive Tom Price | 440.00 | |
| | | **THANOMSUP BREEN Total** | | **440.00** | **$440.00** |
| EFT61958 | 04/08/2022 | THE PICKLED BEAN | Payment | | $527.00 |
| 00001671 | 28/07/2022 | THE PICKLED BEAN | Provide catering for Tom Price CLIP forum 27/07/2022 | 527.00 | |
| | | **THE PICKLED BEAN Total** | | **527.00** | **$527.00** |
| EFT61959 | 04/08/2022 | TOLL GLOBAL EXPRESS (A/C# 1050717) | Payment | | $254.22 |
| 714445 | 02/08/2022 | TOLL GLOBAL EXPRESS (A/C# 1050717) | Freight charges | 254.22 | |
| | | **TOLL GLOBAL EXPRESS (A/C# 1050717)** | | **254.22** | **$254.22** |
| EFT61960 | 04/08/2022 | TOLL GLOBAL EXPRESS (A/C# 2085599) | Payment | | $97.69 |
| 0432-80742816 | 31/07/2022 | TOLL GLOBAL EXPRESS (A/C# 2085599) | Freight charges | 97.69 | |
| | | **TOLL GLOBAL EXPRESS (A/C# 2085599)** | | **97.69** | **$97.69** |
| EFT61961 | 04/08/2022 | TOM PRICE CAMPDRAFT CLUB | Payment | | $10,000.00 |
| DONATION20220802 | 01/08/2022 | TOM PRICE CAMPDRAFT CLUB | Community Support Grant donation approved at Ordinary Meeting of Council 10/05/2022 | 10000.00 | |
| | | **TOM PRICE CAMPDRAFT CLUB Total** | | **10000.00** | **$10,000.00** |
| EFT61962 | 04/08/2022 | TOM PRICE SENIOR HIGH SCHOOL | Payment | | $1,369.24 |
| 9756 | 01/08/2022 | TOM PRICE SENIOR HIGH SCHOOL | Electricity usage Tom Price Recreation Centre 01/07/2022 - 01/08/2022 | 1369.24 | |
| | | **TOM PRICE SENIOR HIGH SCHOOL Total** | | **1369.24** | **$1,369.24** |
| EFT61963 | 04/08/2022 | TORQUE TECH MECHANICAL & TYRE | Payment | | $475.00 |
| 52,952 | 29/07/2022 | TORQUE TECH MECHANICAL & TYRE | Supply windscreen installing equipment for Hitachi ZX33U-SA Mini Excavator | 475.00 | |
| | | **TORQUE TECH MECHANICAL & TYRE** | | **475.00** | **$475.00** |
| EFT61964 | 04/08/2022 | VIZI DESIGN | Payment | | $1,320.00 |
| INV-0216 | 02/08/2022 | VIZI DESIGN | Architectural services for adjustments to Onslow Industrial Park subdivision layout | 1320.00 | |
| | | **VIZI DESIGN Total** | | **1320.00** | **$1,320.00** |
| EFT61965 | 04/08/2022 | WATER 2 WATER | Payment | | $1,330.00 |
| INV253060 | 05/07/2022 | WATER 2 WATER | Provide maintenance of water softener systems located in Paraburdoo and Tom Price | 1132.00 | |
| INV253065 | 05/07/2022 | WATER 2 WATER | Provide maintenance of water system located Paraburdoo Swimming Pool | 198.00 | |
| | | **WATER 2 WATER Total** | | **1330.00** | **$1,330.00** |
| EFT61966 | 04/08/2022 | WESTRAC PTY LTD | Payment | | $2,807.31 |
| PI7234060 | 22/07/2022 | WESTRAC PTY LTD | Supply service kit for CAT 140 Motor Grader | 1284.69 | |
| PI7248750 | 27/07/2022 | WESTRAC PTY LTD | Supply 6y-5230 wear tooth for Motor Graders | 1522.62 | |
| | | **WESTRAC PTY LTD Total** | | **2807.31** | **$2,807.31** |
| EFT61967 | 04/08/2022 | WHITEHAUS ARCHITECTS | Payment | | $4,917.00 |
| INV-22146 | 29/07/2022 | WHITEHAUS ARCHITECTS | Provide second phase VE review and proposed conceptual masterplan layout Shire Admin office | 4917.00 | |
| | | **WHITEHAUS ARCHITECTS Total** | | **4917.00** | **$4,917.00** |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| EFT61968 | 04/08/2022 | WOODS FILMS | Payment | | $4,345.00 |
| 252 | 20/07/2022 | WOODS FILMS | Provide design ready for print for 4Wheeling Australia map of Ashburton | 4345.00 | |
| | | **WOODS FILMS Total** | | **4345.00** | **$4,345.00** |
| EFT61969 | 04/08/2022 | WORMALD AUSTRALIA | Payment | | $1,205.16 |
| 8752318 | 28/07/2022 | WORMALD AUSTRALIA | Supply fire extinguishers and signage for 7 Anketell Court Onslow | 1205.16 | |
| | | **WORMALD AUSTRALIA Total** | | **1205.16** | **$1,205.16** |
| EFT61994 | 10/08/2022 | A4 PROJECTS | Payment | | $50,148.13 |
| 2008-25 | 30/07/2022 | A4 PROJECTS | Management Consultancy Services Tom Price Childcare Centre July 2022 | 6543.08 | |
| 2019-26A | 30/07/2022 | A4 PROJECTS | Management Consultancy Services Tom Price Combined Emergency Services July 2022 | 10113.82 | |
| 2024-22 | 30/07/2022 | A4 PROJECTS | Management Consultancy Services Tom Price Pump Track July 2022 | 5029.75 | |
| 2027-17 | 30/07/2022 | A4 PROJECTS | Management Consultancy Services Multipurpose redevelopment (Tom Price) July 2022 | 7956.85 | |
| 2132-11 | 30/07/2022 | A4 PROJECTS | Management Consultancy Services Multipurpose Court redevelopment (Paraburdoo) July 2022 | 4603.50 | |
| 2133-12 | 30/07/2022 | A4 PROJECTS | Management Consultancy Services Ocean View Caravan Park Stage 3 July 2022 | 932.33 | |
| 2134-16 | 30/07/2022 | A4 PROJECTS | Management Consultancy Services Onslow Airport Subdivision (Onslow Industrial Park) July 2022 | 10533.60 | |
| 2129-19 | 30/07/2022 | A4 PROJECTS | Management Consultancy Services Capex Planning for 22/23 Capital Budget July 2022 | 4435.20 | |
| | | **A4 PROJECTS Total** | | **50148.13** | **$50,148.13** |
| EFT61995 | 10/08/2022 | ABCO PRODUCTS | Payment | | $96.78 |
| INV814191 | 28/07/2022 | ABCO PRODUCTS | Supply cleaning products for Onslow Airport | 96.78 | |
| | | **ABCO PRODUCTS Total** | | **96.78** | **$96.78** |
| EFT61996 | 10/08/2022 | AMS | Payment | | $37,641.48 |
| AMSINV-07324 | 31/07/2022 | AMS | Onslow Airport passenger and baggage screening services 01/07/2022 - 30/07/2022 | 28841.48 | |
| AMSINV-07413 | 31/07/2022 | AMS | Provide aerodrome consultancy services for Onslow Airport | 8800.00 | |
| | | **AMS Total** | | **37641.48** | **$37,641.48** |
| EFT61997 | 10/08/2022 | AUDRA SMITH | Payment | | $488.46 |
| EXPENSE20220808 | 27/06/2022 | AUDRA SMITH | Expenses for Onslow 50 Celebrations, Broome Shire meeting and WALGA training | 488.46 | |
| | | **AUDRA SMITH Total** | | **488.46** | **$488.46** |
| EFT61998 | 10/08/2022 | AURORA ENVIRONMENTAL | Payment | | $5,630.90 |
| 06834 | 31/05/2022 | AURORA ENVIRONMENTAL | Consulting services for preliminary site investigations former pump out station and police house | 5630.90 | |
| | | **AURORA ENVIRONMENTAL** | | **5630.90** | **$5,630.90** |
| EFT61999 | 10/08/2022 | AUSTRALIA POST | Payment | | $231.70 |
| 1011731374 | 03/08/2022 | AUSTRALIA POST | Postal charges period ending 31/07/2022 | 231.70 | |
| | | **AUSTRALIA POST Total** | | **231.70** | **$231.70** |
| EFT62000 | 10/08/2022 | AUSTRALIAN COMMUNICATIONS | Payment | | $180.00 |
| 503016135 | 24/07/2022 | AUSTRALIAN COMMUNICATIONS | 4x Licence renewals Broadcasting/Retransmission Onslow Client #1142914 01/09/22-01/09/23 | 180.00 | |
| | | **AUSTRALIAN COMMUNICATIONS** | | **180.00** | **$180.00** |
| EFT62001 | 10/08/2022 | AUSTRALIAN TAXATION OFFICE- PAYG | Payment | | $438,138.32 |
| EXPENSE20220731 | 31/07/2022 | AUSTRALIAN TAXATION OFFICE- PAYG | Monthly PAYG withholding July 2022 | 438138.32 | |
| | | **AUSTRALIAN TAXATION OFFICE- PAYG** | | **438138.32** | **$438,138.32** |
| EFT62002 | 10/08/2022 | AUTOPRO TOM PRICE | Payment | | $12.90 |
| 00065339 | 05/08/2022 | AUTOPRO TOM PRICE | Supply refill blades for Toyota Hilux (AS9110) | 12.90 | |
| | | **AUTOPRO TOM PRICE** | | **12.90** | **$12.90** |
| EFT62003 | 10/08/2022 | BEADON BAY RESORT | Payment | | $256.00 |
| 6920 | 05/08/2022 | BEADON BAY RESORT | Provide meals for employees #1969 and #660 01/08/2022 - 04/08/2022 | 256.00 | |
| | | **BEADON BAY RESORT Total** | | **256.00** | **$256.00** |
| EFT62004 | 10/08/2022 | BLACKWOODS PTY LTD | Payment | | $753.20 |
| ON2303EN | 21/07/2022 | BLACKWOODS PTY LTD | Supply gloves for Onslow Sun Chalets outdoor maintenance | 134.86 | |
| ON2304EN | 21/07/2022 | BLACKWOODS PTY LTD | Supply insect repellent for Onslow Sun Chalets outdoor maintenance | 68.04 | |
| PE3046EN | 21/07/2022 | BLACKWOODS PTY LTD | Supply sunscreen for Onslow Sun Chalets outdoor maintenence team | 45.60 | |
| PE3045EN | 22/07/2022 | BLACKWOODS PTY LTD | Supply 1x pack Prosafe Safety Glasses for Onslow Sun Chalet maintenance | 22.48 | |
| NW9557EQ | 03/08/2022 | BLACKWOODS PTY LTD | Supply 3x work pants for employee #1633 | 136.77 | |
| GS7909EN | 03/08/2022 | BLACKWOODS PTY LTD | Supply work uniforms for Onslow Sun Chalet staff | 345.45 | |
| | | **BLACKWOODS PTY LTD Total** | | **753.20** | **$753.20** |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| EFT62005 | 10/08/2022 | BLUE FORCE PTY LTD | Payment | | $90,133.09 |
| 150664 | 27/06/2022 | BLUE FORCE PTY LTD | Progress claim 2 - Off Grid Solar Lighting, CCTV and Video Analytics for PRWMF Onslow | 90133.09 | |
| | | **BLUE FORCE PTY LTD Total** | | **90133.09** | **$90,133.09** |
| EFT62006 | 10/08/2022 | BOC GASES | Payment | | $353.14 |
| 4031870067 | 04/08/2022 | BOC GASES | Supply 2x Handigas 45kg gas bottles for Twitchin Road project works | 353.14 | |
| | | **BOC GASES Total** | | **353.14** | **$353.14** |
| EFT62007 | 10/08/2022 | BYBLOS CONSTRUCTIONS-TOM PRICE | Payment | | $24,760.55 |
| 876 | 27/07/2022 | BYBLOS CONSTRUCTIONS-TOM PRICE | Investigate water leak Meeka Park Paraburdoo | 1034.00 | |
| 875 | 27/07/2022 | BYBLOS CONSTRUCTIONS-TOM PRICE | Provide secondary repairs to leak Meeka Park Paraburdoo | 1067.00 | |
| 1012 | 31/07/2022 | BYBLOS CONSTRUCTIONS-TOM PRICE | Investigate issue with RCD tripping at Shire Administration building Tom Price | 693.00 | |
| 1025 | 31/07/2022 | BYBLOS CONSTRUCTIONS-TOM PRICE | Provide installation of boom gate Tom Price Waste Disposal Site | 21966.55 | |
| | | **BYBLOS CONSTRUCTIONS-TOM PRICE Total** | | **24760.55** | **$24,760.55** |
| EFT62008 | 10/08/2022 | C MUNRO CONTRACTORS | Payment | | $2,521.57 |
| 133074 | 28/07/2022 | C MUNRO CONTRACTORS | Provide empty of overflowing sullage point Onslow Skate Park | 462.00 | |
| 133113 | 04/08/2022 | C MUNRO CONTRACTORS | Supply and replace locks at Chalk Tank, Simpson Street Onslow | 979.00 | |
| 133107 | 04/08/2022 | C MUNRO CONTRACTORS | Provide repairs and re-attach gates Onslow Oval | 291.98 | |
| 133132 | 08/08/2022 | C MUNRO CONTRACTORS | Provide septic tank empty Back Beach Recreational Area Onslow 06/08/2022 | 788.59 | |
| | | **C MUNRO CONTRACTORS Total** | | **2521.57** | **$2,521.57** |
| EFT62009 | 10/08/2022 | CASTLEDINE GREGORY | Payment | | $31,963.94 |
| 00005487 | 02/08/2022 | CASTLEDINE GREGORY | Provide legal services in respect of matter 0162-0035 period 01/07/2022 - 29/07/2022 | 10431.69 | |
| 00005488 | 02/08/2022 | CASTLEDINE GREGORY | Provide legal services in respect of matter 0162-0037 period 01/07/2022 - 28/07/2022 | 7398.25 | |
| 00005492 | 02/08/2022 | CASTLEDINE GREGORY | Provide legal services in respect of matter 0162-0038 period 04/07/2022 - 27/07/2022 | 10046.40 | |
| 00005489 | 02/08/2022 | CASTLEDINE GREGORY | Provide legal services in respect of matter 0162-0039 period 28/06/2022 - 31/07/2022 | 764.50 | |
| 00005491 | 02/08/2022 | CASTLEDINE GREGORY | Provide legal services in respect of matter 0162-0012 period 01/07/2022 - 12/07/2022 | 404.80 | |
| 00005490 | 02/08/2022 | CASTLEDINE GREGORY | Provide legal services in respect of matter 0162-0024 period 21/07/2022 - 29/07/2022 | 2918.30 | |
| | | **CASTLEDINE GREGORY Total** | | **31963.94** | **$31,963.94** |
| EFT62010 | 10/08/2022 | CENTURION TRANSPORT | Payment | | $486.93 |
| SI0465918 | 31/07/2022 | CENTURION TRANSPORT | Freight charges Perth - Tom Price Works Depot July 2022 | 486.93 | |
| | | **CENTURION TRANSPORT Total** | | **486.93** | **$486.93** |
| EFT62011 | 10/08/2022 | CITY OF KARRATHA | Payment | | $1,848.00 |
| 131798 | 09/08/2022 | CITY OF KARRATHA | Certificate of Design Compliance for 1 application and consultation services July 2022 | 1848.00 | |
| | | **CITY OF KARRATHA Total** | | **1848.00** | **$1,848.00** |
| EFT62012 | 10/08/2022 | COATES HIRE OPERATIONS | Payment | | $224.70 |
| 21564545 | 14/07/2022 | COATES HIRE OPERATIONS | Hire of plate compactor for Pannawonica Millstream Road 30/06/2022 - 04/07/2022 | 224.70 | |
| | | **COATES HIRE OPERATIONS Total** | | **224.70** | **$224.70** |
| EFT62013 | 10/08/2022 | COMPU-STOR | Payment | | $73.80 |
| 291324 | 31/07/2022 | COMPU-STOR | Provide Offsite storage for August 2022 | 73.80 | |
| | | **COMPU-STOR Total** | | **73.80** | **$73.80** |
| EFT62014 | 10/08/2022 | CONWAY HIGHBURY PTY LTD | Payment | | $968.00 |
| 677 | 01/08/2022 | CONWAY HIGHBURY PTY LTD | Provide professional services for review of local laws period May - July 2022 | 968.00 | |
| | | **CONWAY HIGHBURY PTY LTD Total** | | **968.00** | **$968.00** |
| EFT62015 | 10/08/2022 | CORPORATE TRAVEL MANAGEMENT | Payment | | $2,360.19 |
| I.0015210958 | 26/07/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11230620 Flights (KTA-Perth-KTA) for Employee #1973 04/09/2022 - 10/09/2022 | 770.91 | |
| I.0015244234 | 02/08/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11010850 Accommodation and meals for Employee #1889 24/07/2022 - 28/07/2022 | 822.82 | |
| I.0015283599 | 08/08/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11211311 Flight enquiry fee for Employee #1903 08/08/2022 - 22/08/2022 | 24.24 | |
| I.0015282786 | 08/08/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11281994 Flights (Para-Perth-Para) for Employee #1808 30/09/2022 - 05/10/2022 | 742.22 | |
| | | **CORPORATE TRAVEL MANAGEMENT** | | **2360.19** | **$2,360.19** |
| EFT62016 | 10/08/2022 | DANIELLE VANSTAN (KENNEL REFUND) | Payment | | $125.00 |
| REFUND20220808 | 03/08/2022 | DANIELLE VANSTAN (KENNEL REFUND) | Refund of cancelled Tom Price kennel booking 21/06/2022 - 25/06/2022 | 125.00 | |
| | | **DANIELLE VANSTAN (KENNEL REFUND)** | | **125.00** | **$125.00** |
| EFT62017 | 10/08/2022 | DATACOM SYSTEMS (AU) PTY LTD | Payment | | $11,716.32 |
| INV1234900 | 23/06/2022 | DATACOM SYSTEMS (AU) PTY LTD | Microsoft 365 fee 03/06/2022 - 02/07/2022 | 7345.96 | |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| | | | | | |
| INV1244813 | 12/07/2022 | DATACOM SYSTEMS (AU) PTY LTD | Renewal of TeamViewer Corporate Annual Subscription | 4370.36 | |
| | | **DATACOM SYSTEMS (AU) PTY LTD Total** | | **11716.32** | **$11,716.32** |
| EFT62018 | 10/08/2022 | DICE SOLUTIONS | Payment | | $49,850.50 |
| 17524 | 28/06/2022 | DICE SOLUTIONS | Supply and install 10x LED solar bollards Onslow ANZAC memorial | 7370.09 | |
| 17523 | 28/06/2022 | DICE SOLUTIONS | Provide urgent repairs to Onslow MPC airconditioning units | 5202.14 | |
| 17519 | 28/06/2022 | DICE SOLUTIONS | Provide electrical RCD testing to Onslow facilities and external lighting | 34867.80 | |
| 17633 | 28/07/2022 | DICE SOLUTIONS | Replace faulty smoke detector Unit 6/7 Anketell Court Onslow | 256.55 | |
| 17660 | 03/08/2022 | DICE SOLUTIONS | Provide electrical inspection Carinya Unit 3 Onslow | 155.65 | |
| 17659 | 03/08/2022 | DICE SOLUTIONS | Supply and replace outdoor lights Onslow Sun Chalet no. 7 | 233.32 | |
| 17662 | 03/08/2022 | DICE SOLUTIONS | Provide emergency electrical works for Onslow Airport June 2022 | 730.29 | |
| 17658 | 03/08/2022 | DICE SOLUTIONS | Provide electrical repairs Osnlow Airport | 677.16 | |
| 17679 | 08/08/2022 | DICE SOLUTIONS | Investigate issue with courtyard lights Onslow Shire Administration building | 143.00 | |
| 17673 | 08/08/2022 | DICE SOLUTIONS | Provide electrical safety compliance check and certificate 9 Third Ave Onslow | 214.50 | |
| | | **DICE SOLUTIONS Total** | | **49850.50** | **$49,850.50** |
| EFT62019 | 10/08/2022 | DICKSON FAMILY TRUST | Payment | | $20,350.00 |
| INV-0418 | 10/05/2022 | DICKSON FAMILY TRUST | Provide Bi-Annual Maintenance Onslow TV Compound | 20350.00 | |
| | | **DICKSON FAMILY TRUST Total** | | **20350.00** | **$20,350.00** |
| EFT62020 | 10/08/2022 | ECOTOURISM AUSTRALIA LIMITED | Payment | | $250.00 |
| 00016845 | 01/08/2022 | ECOTOURISM AUSTRALIA LIMITED | Annual Membership fee 01/09/2022 to 31/08/2023 | 250.00 | |
| | | **ECOTOURISM AUSTRALIA LIMITED Total** | | **250.00** | **$250.00** |
| EFT62021 | 10/08/2022 | INDEPENDENT FUEL SOLUTIONS | Payment | | $16,365.93 |
| INV-10734 | 31/07/2022 | INDEPENDENT FUEL SOLUTIONS | Supply 8,002L diesel fuel for Peedamulla Bulk Tank | 16365.93 | |
| | | **INDEPENDENT FUEL SOLUTIONS Total** | | **16365.93** | **$16,365.93** |
| EFT62022 | 10/08/2022 | INTEGRITY COACH LINES (AUST) | Payment | | $342.81 |
| 13190 | 30/06/2022 | INTEGRITY COACH LINES (AUST) | Coach ticket sales Tom Price Visitor Centre for June 2022 | 342.81 | |
| | | **INTEGRITY COACH LINES (AUST) Total** | | **342.81** | **$342.81** |
| EFT62023 | 10/08/2022 | IT VISION AUSTRALIA PTY LTD | Payment | | $14,781.25 |
| 37278 | 31/07/2022 | IT VISION AUSTRALIA PTY LTD | Standard Chart of Accounts Upgrade - milestone 2 | 14781.25 | |
| | | **IT VISION AUSTRALIA PTY LTD Total** | | **14781.25** | **$14,781.25** |
| EFT62024 | 10/08/2022 | JACKSON MCDONALD | Payment | | $3,107.50 |
| 522578 | 27/07/2022 | JACKSON MCDONALD | Provide legal advice in respect of matter reference MXY:7174426 | 3107.50 | |
| | | **JACKSON MCDONALD Total** | | **3107.50** | **$3,107.50** |
| EFT62025 | 10/08/2022 | JANNA JONES | Payment | | $2,800.00 |
| 1033 | 03/08/2022 | JANNA JONES | Provide MMG Alignment Workshop 02/08/2022 | 2800.00 | |
| | | **JANNA JONES Total** | | **2800.00** | **$2,800.00** |
| EFT62026 | 10/08/2022 | JB HIFI | Payment | | $140.96 |
| BD0882605 | 02/08/2022 | JB HIFI | Supply 2x Panasonic cordless phones | 140.96 | |
| | | **JB HIFI Total** | | **140.96** | **$140.96** |
| EFT62027 | 10/08/2022 | KENNARDS HIRE | Payment | | $3,165.80 |
| 24031282 | 03/08/2022 | KENNARDS HIRE | Supply hire of camp shower & heater for Twitchin Road works | 3165.80 | |
| | | **KENNARDS HIRE Total** | | **3165.80** | **$3,165.80** |
| EFT62028 | 10/08/2022 | KOMATSU AUSTRALIA PTY LTD | Payment | | $700.65 |
| 002831335 | 08/07/2022 | KOMATSU AUSTRALIA PTY LTD | Supply 1000hr service kit for Komatsu WA380-6 Wheel Loader (1GHT540) | 700.65 | |
| | | **KOMATSU AUSTRALIA PTY LTD Total** | | **700.65** | **$700.65** |
| EFT62029 | 10/08/2022 | LANDGATE | Payment | | $409.95 |
| 376804 | 25/07/2022 | LANDGATE | Gross rental valuations chargeable schedule No. G2022/7 period 11/06/2022 - 08/07/2022 | 297.15 | |
| 1205349 | 01/08/2022 | LANDGATE | Provide copies of documentation for Land & Asset compliance purposes | 112.80 | |
| | | **LANDGATE Total** | | **409.95** | **$409.95** |
| EFT62030 | 10/08/2022 | LK ADVISORY PTY LTD | Payment | | $9,141.00 |
| 18-0474 | 31/07/2022 | LK ADVISORY PTY LTD | Provide Peer Review of Development Application 22-30 Lot 381 Third Ave Onslow | 9141.00 | |
| | | **LK ADVISORY PTY LTD Total** | | **9141.00** | **$9,141.00** |
| EFT62031 | 10/08/2022 | LG PROFESSIONALS AUSTRALIA WA | Payment | | $3,485.00 |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| 26880 | 01/07/2022 | LG PROFESSIONALS AUSTRALIA WA | Local Government Professionals WA Gold Membership 2022/2023 for 1 additional member | 185.00 | |
| 27363 | 01/07/2022 | LG PROFESSIONALS AUSTRALIA WA | Local Government Professionals WA Gold Membership 2022/2023 | 3300.00 | |
| | | **LG PROFESSIONALS AUSTRALIA WA** | | **3485.00** | **$3,485.00** |
| EFT62032 | 10/08/2022 | MARK DAY (KENNEL REFUND) | Payment | | $25.00 |
| REFUND20220808 | 13/07/2022 | MARK DAY (KENNEL REFUND) | Partial refund of cancelled Tom Price kennel booking 12/07/2022 - 13/07/2022 | 25.00 | |
| | | **MARK DAY (KENNEL REFUND) Total** | | **25.00** | **$25.00** |
| EFT62033 | 10/08/2022 | MARKET CREATIONS AGENCY | Payment | | $4,542.00 |
| IR29-4 | 29/07/2022 | MARKET CREATIONS AGENCY | Provide website design and development - final instalment | 3189.00 | |
| IT42-1 | 29/07/2022 | MARKET CREATIONS AGENCY | Update and print Visit Ashburton maps | 1353.00 | |
| | | **MARKET CREATIONS AGENCY** | | **4542.00** | **$4,542.00** |
| EFT62034 | 10/08/2022 | MARSH ADVISORY | Payment | | $1,243.63 |
| 060-1393313 | 03/08/2022 | MARSH ADVISORY | Expenses incurred in relation to risk profile and framework project | 1243.63 | |
| | | **MARSH ADVISORY Total** | | **1243.63** | **$1,243.63** |
| EFT62035 | 10/08/2022 | MCLEODS BARRISTERS & SOLICITORS | Payment | | $3,850.00 |
| 125553 | 29/07/2022 | MCLEODS BARRISTERS & SOLICITORS | Provide legal services in respect of matter 49602 period 12/07/2022 - 19/07/2022 | 3850.00 | |
| | | **MCLEODS BARRISTERS & SOLICITORS Total** | | **3850.00** | **$3,850.00** |
| EFT62036 | 10/08/2022 | MCMAHON BURNETT TRANSPORT | Payment | | $460.19 |
| 00029640 | 31/07/2022 | MCMAHON BURNETT TRANSPORT | Freight charges Perth - Onslow Airport July 2022 | 460.19 | |
| | | **MCMAHON BURNETT TRANSPORT** | | **460.19** | **$460.19** |
| EFT62037 | 10/08/2022 | MELTWATER AUSTRALIA PTY LTD | Payment | | $34,870.00 |
| IN-S155-422838 | 31/07/2022 | MELTWATER AUSTRALIA PTY LTD | Provide media monitoring service 01/08/2022 - 31/07/2023 | 34870.00 | |
| | | **MELTWATER AUSTRALIA PTY LTD Total** | | **34870.00** | **$34,870.00** |
| EFT62038 | 10/08/2022 | MESSAGEMEDIA | Payment | | $53.90 |
| INV02484619 | 31/07/2022 | MESSAGEMEDIA | SMS notifications associated with Onslow Airport Building Management System - August 2022 | 53.90 | |
| | | **MESSAGEMEDIA Total** | | **53.90** | **$53.90** |
| EFT62039 | 10/08/2022 | MODERN TEACHING AIDS PTY LTD | Payment | | $30.25 |
| PAYMENT20220809 | 08/08/2022 | MODERN TEACHING AIDS PTY LTD | Part payment of invoice 44837180 due to credit 44753035 being applied twice | 30.25 | |
| | | **MODERN TEACHING AIDS PTY LTD Total** | | **30.25** | **$30.25** |
| EFT62040 | 10/08/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Payment | | $2,124.20 |
| 5470067580 | 20/07/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Supply extreme pressure grease for Motor Graders and Refuse Truck | 574.20 | |
| 5470068714 | 29/07/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Supply 1x SP 3.0HP Belt Drive Compressor for Onslow Works Depot | 1550.00 | |
| | | **NAPA (GPC ASIA PACIFIC T/AS) Total** | | **2124.20** | **$2,124.20** |
| EFT62041 | 10/08/2022 | NETLINK GROUP PTY LTD | Payment | | $349.25 |
| 52517 | 04/08/2022 | NETLINK GROUP PTY LTD | Exclaimer Cloud - Signatures for Office 365 Licence - August 2022 | 349.25 | |
| | | **NETLINK GROUP PTY LTD Total** | | **349.25** | **$349.25** |
| EFT62042 | 10/08/2022 | NORWEST REFRIGERATION SERVICES | Payment | | $8,007.70 |
| 00039340 | 03/08/2022 | NORWEST REFRIGERATION SERVICES | Provide maintenance to airconditioners at various Shire buildings | 8007.70 | |
| | | **NORWEST REFRIGERATION SERVICES Total** | | **8007.70** | **$8,007.70** |
| EFT62043 | 10/08/2022 | NTC CONTRACTING | Payment | | $26,524.30 |
| 0000003065 | 31/07/2022 | NTC CONTRACTING | Provide wet hire of a 6-wheeler water truck and operator for Onslow - Peedamulla Road works | 26524.30 | |
| | | **NTC CONTRACTING Total** | | **26524.30** | **$26,524.30** |
| EFT62044 | 10/08/2022 | ONSLOW BEACH RESORT | Payment | | $1,315.00 |
| 23985 | 28/07/2022 | ONSLOW BEACH RESORT | Provide catering for Onslow Australians of the Year event 27/06/2022 | 1040.00 | |
| 24112 | 05/08/2022 | ONSLOW BEACH RESORT | Provide meals for employee #1871 05/08/2022 | 20.00 | |
| 24117 | 05/08/2022 | ONSLOW BEACH RESORT | Provide meals for employees #1969 and #660 02/08/2022 - 04/08/2022 | 255.00 | |
| | | **ONSLOW BEACH RESORT Total** | | **1315.00** | **$1,315.00** |
| EFT62045 | 10/08/2022 | ONSLOW BUS AND TAXI SERVICE | Payment | | $990.00 |
| 00001196 | 01/08/2022 | ONSLOW BUS AND TAXI SERVICE | Provide hire of bus and driver for Onslow Keepers trip 20/07/2022 | 990.00 | |
| | | **ONSLOW BUS AND TAXI SERVICE** | | **990.00** | **$990.00** |
| EFT62046 | 10/08/2022 | ONSLOW GENERAL STORE | Payment | | $1,285.46 |
| PE-31/07/2022 | 31/07/2022 | ONSLOW GENERAL STORE | Onslow airport consumables | 142.67 | |
| PO73588-PE31/07/22 | 31/07/2022 | ONSLOW GENERAL STORE | Prizes for Onslow Keepers Bingo - August | 222.76 | |

# LIST OF PAYMENTS FOR AUGUST 2022

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| | | | | | |
| PO73685-PE31/07/22 | 31/07/2022 | ONSLOW GENERAL STORE | Coffee and milk for Onslow administration office | 117.28 | |
| PO73698-PE31/07/22 | 31/07/2022 | ONSLOW GENERAL STORE | Sausage sizzle supplies for Onslow's Boat ramp opening Saturday 30th July. | 402.82 | |
| PO73716-PE31/07/22 | 31/07/2022 | ONSLOW GENERAL STORE | Onslow Airport catering - pizzas | 100.00 | |
| PE-07/08/2022 | 07/08/2022 | ONSLOW GENERAL STORE | Onslow consumables | 17.25 | |
| PE-07/08/2022-2 | 07/08/2022 | ONSLOW GENERAL STORE | Onslow Airport consumables | 170.00 | |
| PO73589-PE07/08/22 | 07/08/2022 | ONSLOW GENERAL STORE | Tea & Coffee Supplies - Onslow Keepers - August | 112.68 | |
| | | **ONSLOW GENERAL STORE Total** | | **1285.46** | **$1,285.46** |
| EFT62047 | 10/08/2022 | ONSLOW SPORTS CLUB | Payment | | $385.00 |
| 2248 | 03/08/2022 | ONSLOW SPORTS CLUB | Provide venue hire for August Onslow Keepers bingo event 03/08/2022 | 385.00 | |
| | | **ONSLOW SPORTS CLUB Total** | | **385.00** | **$385.00** |
| EFT62048 | 10/08/2022 | ONSLOW TOURISM & PROGRESS | Payment | | $220.00 |
| 00000085 | 07/08/2022 | ONSLOW TOURISM & PROGRESS | Onslow Sun Chalets - small business membership 2022-2023 | 110.00 | |
| 00000084 | 07/08/2022 | ONSLOW TOURISM & PROGRESS | Ocean View Caravan Park - small business membership 2022-2023 | 110.00 | |
| | | **ONSLOW TOURISM & PROGRESS Total** | | **220.00** | **$220.00** |
| EFT62049 | 10/08/2022 | P & M AUTOMOTIVE EQUIPMENT | Payment | | $709.50 |
| INV-0570 | 08/08/2022 | P & M AUTOMOTIVE EQUIPMENT | Provide hoist inspections - Tom Price Depot workshop | 709.50 | |
| | | **P & M AUTOMOTIVE EQUIPMENT Total** | | **709.50** | **$709.50** |
| EFT62050 | 10/08/2022 | PFD FOOD SERVICES PTY LTD | Payment | | $1,401.00 |
| LD555433 | 02/08/2022 | PFD FOOD SERVICES PTY LTD | Supply food items for onsale at Onslow Airport Kiosk | 1401.00 | |
| | | **PFD FOOD SERVICES PTY LTD Total** | | **1401.00** | **$1,401.00** |
| EFT62051 | 10/08/2022 | PILBARA FOOD SERVICES | Payment | | $2,377.46 |
| SI33621 | 27/07/2022 | PILBARA FOOD SERVICES | Supply refreshments for Tom Price Community Hall Office | 512.06 | |
| SI33772 | 01/08/2022 | PILBARA FOOD SERVICES | Supply blue roll antibacterial wipes for Tom Price Administration office | 126.50 | |
| SI133806 | 02/08/2022 | PILBARA FOOD SERVICES | Supply 6x 15L water for road crew - Twitchen Road project | 320.00 | |
| SI133878 | 05/08/2022 | PILBARA FOOD SERVICES | Supply dog food and cleaning products for Tom Price kennels | 1418.90 | |
| | | **PILBARA FOOD SERVICES Total** | | **2377.46** | **$2,377.46** |
| EFT62052 | 10/08/2022 | PILBARA MITRE10 | Payment | | $4,997.74 |
| 736459 | 01/07/2022 | PILBARA MITRE10 | Pressure hose for Explorex Peak 6.2 Caravan | 23.00 | |
| 736884 | 04/07/2022 | PILBARA MITRE10 | Tie down ratchet for 279 Carob Street | 55.00 | |
| 736885 | 04/07/2022 | PILBARA MITRE10 | Tie down ratchet for 279 Carob Street | 55.00 | |
| 736887 | 04/07/2022 | PILBARA MITRE10 | Tie down ratchet for 279 Carob Street | 55.00 | |
| 736890 | 04/07/2022 | PILBARA MITRE10 | Refund of Tie down ratchet for 279 Carob Street | -55.00 | |
| 736891 | 04/07/2022 | PILBARA MITRE10 | Refund of Tie down ratchet for 279 Carob Street | -55.00 | |
| 736889 | 04/07/2022 | PILBARA MITRE10 | Reflective adhesive tape for 279 Carob Street | 50.25 | |
| 736978 | 04/07/2022 | PILBARA MITRE10 | Silicone tubes, grinding disk for 279 Carob Street | 39.95 | |
| 736991 | 04/07/2022 | PILBARA MITRE10 | Metal vents, killrust for 279 Carob Street | 88.85 | |
| 737071 | 05/07/2022 | PILBARA MITRE10 | Key tags, wheel assembly for 1004 Marradong Place | 38.20 | |
| 737106 | 05/07/2022 | PILBARA MITRE10 | Thread tape, brass hose for 653 Kiah Street | 76.30 | |
| 737111 | 05/07/2022 | PILBARA MITRE10 | Hex screws for 653 Kiah Street | 51.00 | |
| 737216 | 05/07/2022 | PILBARA MITRE10 | Posthole shovel, garden spade for 653 Kiah Street | 151.25 | |
| 737222 | 05/07/2022 | PILBARA MITRE10 | PVC pieces, brass hose, popup sprinklers for 586 King Avenue | 95.55 | |
| 737225 | 05/07/2022 | PILBARA MITRE10 | Roller, door closer, shower head, CLR, drano, door stop, tap valve for 39 Joffre Avenue | 228.30 | |
| 737226 | 05/07/2022 | PILBARA MITRE10 | Brass hoses for 773 Larnook Street | 37.00 | |
| 737229 | 05/07/2022 | PILBARA MITRE10 | Shower head, brass hoses for 294 Samson Avenue | 64.00 | |
| 737069 | 05/07/2022 | PILBARA MITRE10 | Blank key, engraving pen for 27 Willow Road | 151.00 | |
| 737442 | 06/07/2022 | PILBARA MITRE10 | Heavy duty telescopic brushes for PTR28 - 2015 Hino 500 Series Refuse Truck (1ETQ313) | 273.00 | |
| 737520 | 07/07/2022 | PILBARA MITRE10 | Mixer sink and wall top assembly for 398 Acalypha Street | 122.25 | |
| 737500 | 07/07/2022 | PILBARA MITRE10 | Cloths, reseat kit, shower head, silicone, rollers for 39 Joffre Avenue | 181.30 | |
| 737604 | 07/07/2022 | PILBARA MITRE10 | Blank keys for Paraburdoo Community Hub | 21.00 | |
| 737531 | 07/07/2022 | PILBARA MITRE10 | Bull bar mount for Toyota Prado GXL (1001AS) | 103.90 | |
| 737728 | 08/07/2022 | PILBARA MITRE10 | Wall switch, aerators for 27 Willow Road | 29.85 | |
| 737796 | 08/07/2022 | PILBARA MITRE10 | Blank keys, plate cover for 27 Willow Road | 26.50 | |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| 737819 | 08/07/2022 | PILBARA MITRE10 | Mixer basin for 27 Willow Road | 77.00 | |
| 738044 | 09/07/2022 | PILBARA MITRE10 | Sliding door for 498 Sirus Street | 24.75 | |
| 738043 | 09/07/2022 | PILBARA MITRE10 | Dust mask, rain coat, disinfectant, mould killer, broom for Lot 383 Simpson Street | 121.45 | |
| 738136 | 09/07/2022 | PILBARA MITRE10 | Fortnightly pool service for 1166 Tarwonga St, Tom Price 28/06/2022 | 90.00 | |
| 738179 | 11/07/2022 | PILBARA MITRE10 | Roller, hose sprayer, wall plug, brass hose for 27 Willow Road | 77.81 | |
| 738187 | 11/07/2022 | PILBARA MITRE10 | Popsticks for 516 Lockyer Avenue | 2.45 | |
| 738241 | 11/07/2022 | PILBARA MITRE10 | Tap adaptor for Tom Price Community Centre | 13.00 | |
| 738563 | 12/07/2022 | PILBARA MITRE10 | Fortnightly pool service and salt for 1166 Tarwonga St, Tom Price 12/07/2022 | 100.25 | |
| 738638 | 13/07/2022 | PILBARA MITRE10 | Blank keys, graphite powder for 1104A Jabbarup Place | 17.40 | |
| 738641 | 13/07/2022 | PILBARA MITRE10 | Sealant, grout for 27 Willow Road | 183.00 | |
| 738579 | 13/07/2022 | PILBARA MITRE10 | Methylated spirits, paint rags for Tom Price pool | 26.45 | |
| 738597 | 13/07/2022 | PILBARA MITRE10 | Clips, dripper, spray jets, thread, paint, washers, dynabolt heads for Paraburdoo Admin Grounds | 229.65 | |
| 738790 | 14/07/2022 | PILBARA MITRE10 | Concave wheel, flyscreen frame for 39 Joffre Avenue | 35.15 | |
| 738798 | 14/07/2022 | PILBARA MITRE10 | Packet screws for Tom Price pool | 24.00 | |
| 738787 | 14/07/2022 | PILBARA MITRE10 | Brass elbow, coupling, galvanised nipple, brass hose for Tom Price Shopping mall grounds | 52.10 | |
| 738791 | 14/07/2022 | PILBARA MITRE10 | Dynabolt hex for Paraburdoo Administration grounds | 34.50 | |
| 738974 | 15/07/2022 | PILBARA MITRE10 | Sprinkler, killrust paint for 39 Joffre Avenue | 57.73 | |
| 738973 | 15/07/2022 | PILBARA MITRE10 | Conduit, knife, rags, paint, extension lead for Tom Price pool | 121.05 | |
| 739410 | 18/07/2022 | PILBARA MITRE10 | Paint brush, tape, brush, sanding disc, paint for 653 Kiah Street | 113.40 | |
| 739393 | 18/07/2022 | PILBARA MITRE10 | Paint, grout, broom for Paraburdoo Shopping Mall grounds | 133.40 | |
| 739651 | 19/07/2022 | PILBARA MITRE10 | Sink mixer for Tom Price Administration building | 80.00 | |
| 739653 | 19/07/2022 | PILBARA MITRE10 | Wall shelves for 27 Willow Road | 42.25 | |
| 739655 | 19/07/2022 | PILBARA MITRE10 | Cistern inlet valve for 39 Joffre Avenue | 36.95 | |
| 739657 | 19/07/2022 | PILBARA MITRE10 | Cistern inlet valves for 283 Carob Street | 73.90 | |
| 739659 | 19/07/2022 | PILBARA MITRE10 | Cistern inlet valves and cock for 1104A Jabbarup Place | 93.65 | |
| 739661 | 19/07/2022 | PILBARA MITRE10 | Thread, pliers, nylon and soft turn valves for 22 Lilac Street | 56.20 | |
| 739603 | 19/07/2022 | PILBARA MITRE10 | Electrical solder for Bomag BC772RB-2 | 51.00 | |
| 739612 | 19/07/2022 | PILBARA MITRE10 | Ear plugs for mowing Tom Price Dry Parks and Reserves | 19.90 | |
| 739896 | 20/07/2022 | PILBARA MITRE10 | Clip hose, screws, sockets for Tom Price pool | 80.90 | |
| 739956 | 20/07/2022 | PILBARA MITRE10 | Twin taps, wall plug, 20pk cable ties for Paraburdoo Shopping Mall grounds | 33.50 | |
| 740220 | 22/07/2022 | PILBARA MITRE10 | Letter box, adhesive numbers, door closer for 22 Lilac Street | 72.80 | |
| 740221 | 22/07/2022 | PILBARA MITRE10 | Painters rags for 653 Kiah Street | 39.00 | |
| 740372 | 22/07/2022 | PILBARA MITRE10 | Blank keys, sprinkler for 4/4 Kanberra Drive | 55.90 | |
| 740373 | 22/07/2022 | PILBARA MITRE10 | Cistern inlet valve for 279 Carob Street | 73.90 | |
| 740729 | 25/07/2022 | PILBARA MITRE10 | PVC cap, aerator, tap adaptor, tap timer, cistern for 4/4 Kanberra Drive | 54.85 | |
| 740796 | 25/07/2022 | PILBARA MITRE10 | Hose connector, tap timer, sprinkler for 1166 Tarwonga Circuit | 42.40 | |
| 740626 | 25/07/2022 | PILBARA MITRE10 | Alpine 5Lt jug for Tom Price staff | 36.25 | |
| 741037 | 26/07/2022 | PILBARA MITRE10 | Fortnightly pool service for 1166 Tarwonga St, Tom Price 25/07/2022 | 90.00 | |
| 741070 | 27/07/2022 | PILBARA MITRE10 | Sink mixer for 1104B Jabbarup Place | 80.00 | |
| 741157 | 27/07/2022 | PILBARA MITRE10 | Blank keys for 423 Hibiscus Street | 26.80 | |
| 741244 | 28/07/2022 | PILBARA MITRE10 | Blank keys and key tag rack for 4/4 Kanberra Drive | 49.95 | |
| 741268 | 28/07/2022 | PILBARA MITRE10 | Blank key for 4/4 Kanberra Drive | 10.50 | |
| 741597 | 29/07/2022 | PILBARA MITRE10 | Paint and primer for 13 Third Avenue, Onslow | 298.25 | |
| 741598 | 29/07/2022 | PILBARA MITRE10 | Exhaust fan for 11 Third Avenue, Onslow | 51.00 | |
| 741502 | 29/07/2022 | PILBARA MITRE10 | Poly joiner elbow for Doug Talbot Park Grounds | 5.90 | |
| | | **PILBARA MITRE10 Total** | | **4997.74** | **$4,997.74** |
| EFT62053 | 10/08/2022 | PILBARA PAINT & SIP | Payment | | $1,953.88 |
| I22086 | 04/08/2022 | PILBARA PAINT & SIP | Facilitate Tom Price Paint & Sip event including all materials 05/08/2022 | 1953.88 | |
| | | **PILBARA PAINT & SIP Total** | | **1953.88** | **$1,953.88** |
| EFT62054 | 10/08/2022 | PILBARA TREES | Payment | | $3,582.50 |
| INV-1043 | 08/08/2022 | PILBARA TREES | Provide removal of dead tree 607 Boolee Street Tom Price | 814.00 | |
| INV-1045 | 08/08/2022 | PILBARA TREES | Provide removal of dead tree Tanunda Street Tom Price | 2018.50 | |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| INV-1042 | 08/08/2022 | PILBARA TREES | Provide tree maintenence corner of Yaruga and Pilkena Street Tom Price | 750.00 | |
| | | **PILBARA TREES Total** | | **3582.50** | **$3,582.50** |
| EFT62055 | 10/08/2022 | PIVOTEL SATELLITE PTY LTD | Payment | | $981.50 |
| 3378279 | 01/08/2022 | PIVOTEL SATELLITE PTY LTD | Monthly subscription fee for spot trackers in Shire vehicles August 2022 | 981.50 | |
| | | **PIVOTEL SATELLITE PTY LTD Total** | | **981.50** | **$981.50** |
| EFT62056 | 10/08/2022 | PREMIUM PUBLISHERS | Payment | | $1,613.15 |
| 00003683 | 25/02/2022 | PREMIUM PUBLISHERS | Provide half page advertisment in 2022 ANW Map and Guide | 984.50 | |
| 00003905 | 27/05/2022 | PREMIUM PUBLISHERS | Provide half page advertisement in Western 4W Driver magazine edition #122 | 628.65 | |
| | | **PREMIUM PUBLISHERS Total** | | **1613.15** | **$1,613.15** |
| EFT62057 | 10/08/2022 | PULSE SOFTWARE | Payment | | $16,500.00 |
| INV-1817 | 08/06/2022 | PULSE SOFTWARE | Pulse software - implementation fee Learning | 16500.00 | |
| | | **PULSE SOFTWARE Total** | | **16500.00** | **$16,500.00** |
| EFT62058 | 10/08/2022 | RAY WHITE EXMOUTH | Payment | | $14.28 |
| 005115-42THIRD | 08/08/2022 | RAY WHITE EXMOUTH | Rent top up for 42 Third Ave, Onslow, due to rental increase 16/09/2022 | 14.28 | |
| | | **RAY WHITE EXMOUTH Total** | | **14.28** | **$14.28** |
| EFT62059 | 10/08/2022 | RED DIRT PLUMBING AND GAS | Payment | | $3,597.00 |
| INV-1075 PO73629 | 03/08/2022 | RED DIRT PLUMBING AND GAS | Supply and install new hot water system 17 Lilac Street Tom Price | 3366.00 | |
| INV-1078 PO73891 | 09/08/2022 | RED DIRT PLUMBING AND GAS | Provide repairs to reticulation pipes 602 Boolee Street Tom Price | 231.00 | |
| | | **RED DIRT PLUMBING AND GAS Total** | | **3597.00** | **$3,597.00** |
| EFT62060 | 10/08/2022 | REMA TIP TOP AUTOMOTIVE | Payment | | $3,118.61 |
| 1856404 | 27/07/2022 | REMA TIP TOP AUTOMOTIVE | Supply tyre fitting equipment for Motor Graders | 1359.71 | |
| 1862600 | 27/07/2022 | REMA TIP TOP AUTOMOTIVE | Supply safety cage for truck/bus tyre | 1758.90 | |
| | | **REMA TIP TOP AUTOMOTIVE Total** | | **3118.61** | **$3,118.61** |
| EFT62061 | 10/08/2022 | RIO TINTO - PILBARA IRON | Payment | | $12,009.46 |
| 5000841758 | 01/07/2022 | RIO TINTO - PILBARA IRON | Water and sewerage rates for 667 Joffre Ave, Paraburdoo JUL - SEP 2022 | 38.43 | |
| 1004356265 | 01/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for 825 Warara St, Tom Price 24/05/2022 - 12/06/2022 | 143.78 | |
| 3004343863 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for 865 Central Rd, Tom Price 27/06/2022 - 25/07/2022 | 455.02 | |
| 3004344853 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for Rec centre 898 Tanunda St, Tom Price 27/06/2022 - 25/07/2022 | 189.05 | |
| 3004344895 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for Tennis lights 849 Willow Rd, Tom Price 27/06/2022 - 25/07/2022 | 872.38 | |
| 3004344994 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for Community centre 856 Central Rd, Tom Price 27/06/2022 - 25/07/2022 | 671.73 | |
| 3004345199 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for 293 Willow Rd, Tom Price 27/06/2022 - 25/07/2022 | 208.43 | |
| 3004345223 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for Oval change lights 2 East Rd, Tom Price 27/06/2022 - 25/07/2022 | 237.48 | |
| 3004345330 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for 302 South Rd, Tom Price 28/06/2022 - 26/07/2022 | 1178.75 | |
| 3004343970 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for 874 North Rd, Tom Price 27/06/2022 - 25/07/2022 | 302.25 | |
| 3004344010 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for 897 Tanunda St, Tom Price 27/06/2022 - 25/07/2022 | 243.02 | |
| 3004344028 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for Bird park Central Rd, Tom Price 27/06/2022 - 25/07/2022 | 106.30 | |
| 3004344317 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for Pool at 849 Willow Rd, Tom Price 27/06/2022 - 25/07/2022 | 1985.50 | |
| 3004344390 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for Area W kiosk, Tom Price 27/06/2022 - 25/07/2022 | 68.39 | |
| 3004344556 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for Library Central Rd, Tom Price 27/06/2022 - 25/07/2022 | 195.42 | |
| 3004344689 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for 246 Poinciana St, Tom Price 27/06/2022 - 25/07/2022 | 96.89 | |
| 3004344697 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for Oval and pavilion Stadium Rd, Tom Price 27/06/2022 - 25/07/2022 | 84.99 | |
| 3004343509 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for Courts De Grey Rd, Paraburdoo 28/06/2022 - 25/07/2022 | 196.13 | |
| 3004343814 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for Lot 67 Camp Rd Visitor Bay, Paraburdoo 27/06/2022 - 25/07/2022 | 216.04 | |
| 3004344358 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for Pavilion at 615 de Grey Rd, Paraburdoo 28/06/2022 - 25/07/2022 | 429.99 | |
| 3004344499 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for Park at 625 Meeka Ave, Paraburdoo 27/06/2022 - 25/07/2022 | 58.15 | |
| 3004344531 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for CHUB at 555 Ashburton Ave, Paraburdoo 28/06/2022 - 25/07/2022 | 89.57 | |
| 3004344887 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for Oval lights De Grey Rd, Paraburdoo 28/06/2022 - 25/07/2022 | 2458.64 | |
| 3004344986 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for Tennis courts De Grey Rd, Paraburdoo 28/06/2022 - 25/07/2022 | 51.38 | |
| 3004345025 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for Lot 67 Camp Rd, Food van, Paraburdoo 27/06/2022 - 25/07/2022 | 116.82 | |
| 3004345256 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for Centre at 803 Ashburton Ave, Paraburdoo 27/06/2022 - 25/07/2022 | 144.83 | |
| 3004344218 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for 811A Ashburton Ave, Paraburdoo 28/06/2022 - 25/07/2022 | 57.46 | |
| 3004344523 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for Lot 2001 Boonderoo Rd, Tom Price 27/06/2022 - 26/07/2022 | 704.78 | |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| 3004344804 | 03/08/2022 | RIO TINTO - PILBARA IRON | Electricity consumption for Lot 23 Turee Way, Paraburdoo 28/06/2022 - 25/07/2022 | 215.78 | |
| 5000848720 | 03/08/2022 | RIO TINTO - PILBARA IRON | Water and sewerage rates for 653 Kiah St, Tom Price JUL - SEP 2022 | 192.08 | |
| | | **RIO TINTO - PILBARA IRON Total** | | **12009.46** | **$12,009.46** |
| EFT62062 | 10/08/2022 | SAFEMASTER SAFETY PRODUCTS | Payment | | $10,653.50 |
| 00020308 | 27/06/2022 | SAFEMASTER SAFETY PRODUCTS | Height Safety System Inspection - Tom Price Paraburdoo and Onslow Locations June 2022 | 7205.00 | |
| 00020309 | 27/06/2022 | SAFEMASTER SAFETY PRODUCTS | Height Safety System Inspection - Onslow Aquatic Centre | 3448.50 | |
| | | **SAFEMASTER SAFETY PRODUCTS Total** | | **10653.50** | **$10,653.50** |
| EFT62063 | 10/08/2022 | SAS LOCKSMITHS | Payment | | $339.60 |
| 173330 | 28/07/2022 | SAS LOCKSMITHS | Supply 150 Silca Blanks | 339.60 | |
| | | **SAS LOCKSMITHS Total** | | **339.60** | **$339.60** |
| EFT62064 | 10/08/2022 | SEEK LIMITED | Payment | | $27,880.00 |
| 502479015 | 02/08/2022 | SEEK LIMITED | SEEK contract for Shire recruitemnet advertising for year 2022/2023 | 27880.00 | |
| | | **SEEK LIMITED Total** | | **27880.00** | **$27,880.00** |
| EFT62065 | 10/08/2022 | SKIPPER TRANSPORT PARTS | Payment | | $343.73 |
| K57255 | 08/08/2022 | SKIPPER TRANSPORT PARTS | Supply air fittings Western Star 4800 FS Prime Mover (4800AS) | 343.73 | |
| | | **SKIPPER TRANSPORT PARTS Total** | | **343.73** | **$343.73** |
| EFT62066 | 10/08/2022 | ST JOHN AMBULANCE WA | Payment | | $63.67 |
| FAINV00998020 | 13/07/2022 | ST JOHN AMBULANCE WA | Sale of products Tom Price Visitor Centre | 63.67 | |
| | | **ST JOHN AMBULANCE WA Total** | | **63.67** | **$63.67** |
| EFT62067 | 10/08/2022 | TECHNOLOGY ONE LTD | Payment | | $2,156.00 |
| 212326 | 29/07/2022 | TECHNOLOGY ONE LTD | Provide spatial consulting services | 2156.00 | |
| | | **TECHNOLOGY ONE LTD Total** | | **2156.00** | **$2,156.00** |
| EFT62068 | 10/08/2022 | TELSTRA | Payment | | $1,504.20 |
| 1467928485-T11- | 02/08/2022 | TELSTRA | Monthly Telephone charges | 554.40 | |
| 1467928501-T311- | 02/08/2022 | TELSTRA | Monthly Telephone charges | 949.80 | |
| | | **TELSTRA Total** | | **1504.20** | **$1,504.20** |
| EFT62069 | 10/08/2022 | THE WORKWEAR GROUP | Payment | | $122.36 |
| 14137618 | 07/07/2022 | THE WORKWEAR GROUP | Supply uniforms for Shire swimming pool staff | 122.36 | |
| | | **THE WORKWEAR GROUP Total** | | **122.36** | **$122.36** |
| EFT62070 | 10/08/2022 | TOLL GLOBAL EXPRESS (A/C# 2085060) | Payment | | $1,872.33 |
| 1614-3VA230 | 31/07/2022 | TOLL GLOBAL EXPRESS (A/C# 2085060) | Freight charges | 1442.10 | |
| 1615-3VA230 | 07/08/2022 | TOLL GLOBAL EXPRESS (A/C# 2085060) | Freight charges | 430.23 | |
| | | **TOLL GLOBAL EXPRESS (A/C# 2085060)** | | **1872.33** | **$1,872.33** |
| EFT62071 | 10/08/2022 | TOLL GLOBAL EXPRESS (A/C# 2085599) | Payment | | $129.29 |
| 0433-80742816 | 07/08/2022 | TOLL GLOBAL EXPRESS (A/C# 2085599) | Freight charges | 129.29 | |
| | | **TOLL GLOBAL EXPRESS (A/C# 2085599)** | | **129.29** | **$129.29** |
| EFT62072 | 10/08/2022 | TOM PRICE MEN'S SHED | Payment | | $500.00 |
| DONATION20220810 | 09/08/2022 | TOM PRICE MEN'S SHED | Donation to club for providing Community Open Day Sausage Sizzle 26/06/2022 | 500.00 | |
| | | **TOM PRICE MEN'S SHED Total** | | **500.00** | **$500.00** |
| EFT62073 | 10/08/2022 | TOM PRICE SENIOR HIGH SCHOOL | Payment | | $2,550.28 |
| 9624 | 02/05/2022 | TOM PRICE SENIOR HIGH SCHOOL | Electricity usage Tom Price Recreation Centre 01/04/2022 - 02/05/2022 | 2550.28 | |
| | | **TOM PRICE SENIOR HIGH SCHOOL Total** | | **2550.28** | **$2,550.28** |
| EFT62074 | 10/08/2022 | TOM PRICE TYRES | Payment | | $6,425.00 |
| 10043043 | 04/08/2022 | TOM PRICE TYRES | Supply 2x tyres for Toyota WorkMate (AS33) | 650.00 | |
| 10043066 | 08/08/2022 | TOM PRICE TYRES | Supply 3x REM2 Grader tyres | 5775.00 | |
| | | **TOM PRICE TYRES Total** | | **6425.00** | **$6,425.00** |
| EFT62075 | 10/08/2022 | TORQUE TECH MECHANICAL & TYRE | Payment | | $994.00 |
| 53,395 | 03/08/2022 | TORQUE TECH MECHANICAL & TYRE | Suppy service kit for Isuzu MUX (AS61) | 274.00 | |
| 53,453 | 03/08/2022 | TORQUE TECH MECHANICAL & TYRE | Supply urethane cart sausage for Kubota M110 GX 4x4 Tractor (1GOO555) | 60.00 | |
| 53,472 | 04/08/2022 | TORQUE TECH MECHANICAL & TYRE | Supply 4x tyres for trailer mounted high pressure cleaner (1TND086) | 660.00 | |
| | | **TORQUE TECH MECHANICAL & TYRE** | | **994.00** | **$994.00** |
| EFT62076 | 10/08/2022 | V & D ENGINEERING SERVICE | Payment | | $32,318.00 |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| INV-004003 | 04/08/2022 | V & D ENGINEERING SERVICE | Provide pressure washing of water tanks for Onslow water tank mural | 32318.00 | |
| | | **V & D ENGINEERING SERVICE Total** | | **32318.00** | **$32,318.00** |
| EFT62077 | 10/08/2022 | WA RETICULATION SUPPLIES | Payment | | $2,612.11 |
| M6801 | 29/07/2022 | WA RETICULATION SUPPLIES | Supply reticulation parts for Onslow verges | 2221.39 | |
| M7221 | 03/08/2022 | WA RETICULATION SUPPLIES | Supply solenoid coils for Tom Price Town Maintenance - reticulation | 390.72 | |
| | | **WA RETICULATION SUPPLIES Total** | | **2612.11** | **$2,612.11** |
| EFT62078 | 10/08/2022 | WATER CORPORATION | Payment | | $3,685.33 |
| 9008513637-0131 | 04/07/2022 | WATER CORPORATION | Water service charge for 36 Second Ave, Onslow 01/07/2022 - 31/08/2022 | 130.04 | |
| 9011472055-0098 | 04/07/2022 | WATER CORPORATION | Water service charge for 34 Second Ave, Onslow 01/07/2022 - 31/08/2022 | 124.94 | |
| 9021131158-0048 | 08/08/2022 | WATER CORPORATION | Water consumption for Lot 8001 Tink St, Onslow 06/06/2022 - 08/08/2022 | 3430.35 | |
| | | **WATER CORPORATION Total** | | **3685.33** | **$3,685.33** |
| EFT62079 | 10/08/2022 | WINC AUSTRALIA PTY LIMITED | Payment | | $145.12 |
| 9038873099 | 31/03/2022 | WINC AUSTRALIA PTY LIMITED | Supply craft items for Pannawonica school holiday programs | 129.10 | |
| 9039033747 | 21/04/2022 | WINC AUSTRALIA PTY LIMITED | Supply craft items for Pannawonica school holiday programs | 16.02 | |
| | | **WINC AUSTRALIA PTY LIMITED Total** | | **145.12** | **$145.12** |
| EFT62080 | 10/08/2022 | WORMALD AUSTRALIA | Payment | | $1,634.24 |
| 8745614 | 22/07/2022 | WORMALD AUSTRALIA | Provide routine Fire Equipment Inspection, Testing and Servicing Onslow Airport | 728.75 | |
| 8745615 | 22/07/2022 | WORMALD AUSTRALIA | Provide routine Fire Equipment Inspection, Testing and Servicing Onslow | 905.49 | |
| | | **WORMALD AUSTRALIA Total** | | **1634.24** | **$1,634.24** |
| EFT62081 | 19/08/2022 | ADVANCE PRESS | Payment | | $539.00 |
| 164028 | 10/08/2022 | ADVANCE PRESS | Provide printing of 500x Thank You Cards | 539.00 | |
| | | **ADVANCE PRESS Total** | | **539.00** | **$539.00** |
| EFT62082 | 19/08/2022 | ALANA SULLIVAN | Payment | | $393.84 |
| CRTRAVEL20220818 | 08/08/2022 | ALANA SULLIVAN | Councillor travel expense to attend Shire events 27/07/2022 and 05/08/2022 | 339.54 | |
| CREXPENSE20220818 | 09/08/2022 | ALANA SULLIVAN | Councillor meal expenses for for 24/07/2022 and 08/08/2022 | 54.30 | |
| | | **ALANA SULLIVAN Total** | | **393.84** | **$393.84** |
| EFT62083 | 19/08/2022 | AMPOL AUSTRALIA PETROLEUM | Payment | | $735.52 |
| 0302052858 | 31/07/2022 | AMPOL AUSTRALIA PETROLEUM | Fuel usage for the period - 01/07/2022 to 31/07/2022 | 735.52 | |
| | | **AMPOL AUSTRALIA PETROLEUM Total** | | **735.52** | **$735.52** |
| EFT62084 | 19/08/2022 | ARTIFEX | Payment | | $3,300.00 |
| INV-17133 | 08/08/2022 | ARTIFEX | Provide professional services for Onslow Tourism Promotional Video | 3300.00 | |
| | | **ARTIFEX Total** | | **3300.00** | **$3,300.00** |
| EFT62085 | 19/08/2022 | ASHBURTON ANGLERS INC | Payment | | $2,500.00 |
| GRANT20220818 | 10/08/2022 | ASHBURTON ANGLERS INC | Community Support Grant to Ashburton Anglers round 2 2021-2022 | 2500.00 | |
| | | **ASHBURTON ANGLERS INC Total** | | **2500.00** | **$2,500.00** |
| EFT62086 | 19/08/2022 | ASTROTOURISM WA PTY LTD | Payment | | $6,050.00 |
| 1163 | 22/07/2022 | ASTROTOURISM WA PTY LTD | Provide astronomy/stargazing event for Onslow Staircase to the Moon event 13/08/2022 | 6050.00 | |
| | | **ASTROTOURISM WA PTY LTD Total** | | **6050.00** | **$6,050.00** |
| EFT62087 | 19/08/2022 | AUSTRALIAN INSTITUTE OF TRAINING | Payment | | $3,025.00 |
| 207550 | 12/08/2022 | AUSTRALIAN INSTITUTE OF TRAINING | Provide Applied Project Management online course for employee #1937 | 3025.00 | |
| | | **AUSTRALIAN INSTITUTE OF TRAINING** | | **3025.00** | **$3,025.00** |
| EFT62088 | 19/08/2022 | AUTOPRO TOM PRICE | Payment | | $480.00 |
| 00065407 | 09/08/2022 | AUTOPRO TOM PRICE | Supply axle stands 2000kg ratchet for Hino 500 series (1GHN008) | 80.00 | |
| 00065434 | 10/08/2022 | AUTOPRO TOM PRICE | Supply LED beacon for Toyota Hilux | 400.00 | |
| | | **AUTOPRO TOM PRICE Total** | | **480.00** | **$480.00** |
| EFT62089 | 19/08/2022 | BEADON BAY RESORT | Payment | | $627.00 |
| 6922 | 09/08/2022 | BEADON BAY RESORT | Provide dinner for Councillors 08/08/2022 | 300.00 | |
| 6924 | 11/08/2022 | BEADON BAY RESORT | Provide meals for employee #1913 11/08/2022 | 39.00 | |
| 6925 | 12/08/2022 | BEADON BAY RESORT | Provide meals for employee #1855 10/08/2022 | 35.00 | |
| 6926 | 12/08/2022 | BEADON BAY RESORT | Provide meals for employee #1776 08-12/08/2022 | 221.00 | |
| 6927 | 13/08/2022 | BEADON BAY RESORT | Provide meals for employee #1994 09/08/2022 | 32.00 | |
| | | **BEADON BAY RESORT Total** | | **627.00** | **$627.00** |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| EFT62090 | 19/08/2022 | BENNCO GROUP | Payment | | $6,950.55 |
| INV-6498 | 10/08/2022 | BENNCO GROUP | Provide repairs to 2x gensets Millstream camp | 1923.90 | |
| INV-6520 | 11/08/2022 | BENNCO GROUP | Provide various electrical works 126 Cedar Street Tom Price | 918.15 | |
| INV-6532 | 12/08/2022 | BENNCO GROUP | Provide reticulation repairs Minna Oval Tom Price | 4108.50 | |
| | | **BENNCO GROUP Total** | | **6950.55** | **$6,950.55** |
| EFT62091 | 19/08/2022 | BLACKWOODS PTY LTD | Payment | | $185.59 |
| PH2971ER | 05/08/2022 | BLACKWOODS PTY LTD | Supply work pants for employee #1950 | 185.59 | |
| | | **BLACKWOODS PTY LTD Total** | | **185.59** | **$185.59** |
| EFT62092 | 19/08/2022 | BSM CONSULTING PTY LTD | Payment | | $731.50 |
| 220107 | 03/08/2022 | BSM CONSULTING PTY LTD | Provide quantity surveying services for Tom Price Shire Complex | 731.50 | |
| | | **BSM CONSULTING PTY LTD Total** | | **731.50** | **$731.50** |
| EFT62093 | 19/08/2022 | BURGESS AND SONS CONSULTING | Payment | | $7,000.00 |
| 713 | 05/08/2022 | BURGESS AND SONS CONSULTING | Provide HR consultancy services | 7000.00 | |
| | | **BURGESS AND SONS CONSULTING Total** | | **7000.00** | **$7,000.00** |
| EFT62094 | 19/08/2022 | C MUNRO CONTRACTORS | Payment | | $3,014.25 |
| 133075 | 28/07/2022 | C MUNRO CONTRACTORS | Investigate and quote for repairs to repair pump Community Garden Onslow | 132.00 | |
| 133140 | 09/08/2022 | C MUNRO CONTRACTORS | Excavate grave and insert shoring box at Onslow cemetery plot C80 03/08/2022 | 726.00 | |
| 133187 | 11/08/2022 | C MUNRO CONTRACTORS | Investigate and repair blocked drains Lot 385 Simpson Street Onslow | 1477.59 | |
| 133208 | 11/08/2022 | C MUNRO CONTRACTORS | Provide plumbing repairs Unit 3 Carinya Onslow | 317.69 | |
| 133198 | 11/08/2022 | C MUNRO CONTRACTORS | Provide plumbing repairs to damaged water pipe Onslow Visitor Centre | 162.97 | |
| 133202 | 11/08/2022 | C MUNRO CONTRACTORS | Provide plumbing repairs to toilet Senior Citzen Unit 5, Onslow | 198.00 | |
| | | **C MUNRO CONTRACTORS Total** | | **3014.25** | **$3,014.25** |
| EFT62095 | 19/08/2022 | CALLY GALLIERS | Payment | | $319.77 |
| EXPENSE20220818 | 15/08/2022 | CALLY GALLIERS | Reimbursement of expenses attending Showcase WA for Employee #1896 and #1779 | 319.77 | |
| | | **CALLY GALLIERS Total** | | **319.77** | **$319.77** |
| EFT62096 | 19/08/2022 | CELL MEDIA | Payment | | $2,516.80 |
| 270622S11 | 27/06/2022 | CELL MEDIA | Customised e-learning modules with SCORM files: Code of Conduct and Bullying& Harassment | 2516.80 | |
| | | **CELL MEDIA Total** | | **2516.80** | **$2,516.80** |
| EFT62097 | 19/08/2022 | CENTURION TRANSPORT CO | Payment | | $1,035.66 |
| SI0467762 | 07/08/2022 | CENTURION TRANSPORT CO | Freight charges Perth to Tom Price August 2022 | 1035.66 | |
| | | **CENTURION TRANSPORT CO Total** | | **1035.66** | **$1,035.66** |
| EFT62098 | 19/08/2022 | CHILD SUPPORT AGENCY | Payment | | $1,327.32 |
| DEDUCTION | 14/08/2022 | CHILD SUPPORT AGENCY | Payroll deductions | 1327.32 | |
| | | **CHILD SUPPORT AGENCY Total** | | **1327.32** | **$1,327.32** |
| EFT62099 | 19/08/2022 | CORPORATE TRAVEL MANAGEMENT | Payment | | $4,743.55 |
| I.0015257143 | 03/08/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11263107 Flights (Para-Perth-Para) for Employee #1954 04/08/2022 - 07/08/2022 | 1143.24 | |
| I.0015288646 | 09/08/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11269736 Accommodation fee for Employee #1892 08/08/2022 - 10/08/2022 | 18.19 | |
| I.0015298868 | 10/08/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11293722 Flights (Para-Perth-Para) for Employee #1954 24/08/2022 - 27/08/2022 | 1157.66 | |
| I.0015301300 | 11/08/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11295296 Flights (Para-Perth-Para) for Employee #1873 25/08/2022 - 27/08/2022 | 756.64 | |
| I.0015313932 | 12/08/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11269736 Accommodation for Employee #1892 08/08/2022 - 10/08/2022 | 687.02 | |
| I.0015322717 | 15/08/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11312211 Flights (Perth -Karratha-Perth) for Councillor 18/08/2022 - 20/08/2022 | 980.80 | |
| | | **CORPORATE TRAVEL MANAGEMENT** | | **4743.55** | **$4,743.55** |
| EFT62100 | 19/08/2022 | CYGNET WORKPLACE INVESTIGATIONS | Payment | | $5,016.00 |
| INV0029 | 10/08/2022 | CYGNET WORKPLACE INVESTIGATIONS | Provide professional services for workplace investigation | 5016.00 | |
| | | **CYGNET WORKPLACE INVESTIGATIONS** | | **5016.00** | **$5,016.00** |
| EFT62101 | 19/08/2022 | DEPT MINES, INDUSTRY REG'S & SAFETY | Payment | | $2,874.47 |
| T2 | 16/08/2022 | DEPT MINES, INDUSTRY REG'S & SAFETY | BRB levy collected on approved applications July 2022 | 2874.47 | |
| | | **DEPT MINES, INDUSTRY REG'S & SAFETY** | | **2874.47** | **$2,874.47** |
| EFT62102 | 19/08/2022 | EASIFLEET PTY LTD | Payment | | $4,324.77 |
| 160351 | 01/07/2022 | EASIFLEET PTY LTD | Novated leases for employees #1956 and #1870 July 2022 | 4324.77 | |
| | | **EASIFLEET PTY LTD Total** | | **4324.77** | **$4,324.77** |
| EFT62103 | 19/08/2022 | ELEMENT ADVISORY PTY LTD | Payment | | $1,100.00 |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| | | | | | |
| 57180 | 31/07/2022 | ELEMENT ADVISORY PTY LTD | Provide art consultancy & advice in regard to Onslow Water Tank Mural Project | 1100.00 | |
| | | **ELEMENT ADVISORY PTY LTD Total** | | **1100.00** | **$1,100.00** |
| EFT62104 | 19/08/2022 | EMIRGE PTY LTD | Payment | | $1,501,377.05 |
| V00000853 | 30/07/2022 | EMIRGE PTY LTD | Claim 9 - Construction of Tom Price Childcare and Combined Emergency Services (RFT10.21) | 1501377.05 | |
| | | **EMIRGE PTY LTD Total** | | **1501377.05** | **$1,501,377.05** |
| EFT62105 | 19/08/2022 | FIRST NATIONAL REAL ESTATE | Payment | | $6,952.38 |
| 017013 | 10/08/2022 | FIRST NATIONAL REAL ESTATE | Rent for 10/327 Warara St, Tom Price 01/09/2022 - 30/09/2022 | 6952.38 | |
| | | **FIRST NATIONAL REAL ESTATE Total** | | **6952.38** | **$6,952.38** |
| EFT62106 | 19/08/2022 | FUJIFILM BUSINESS INNOVATION | Payment | | $266.20 |
| Q5773682 | 22/06/2022 | FUJIFILM BUSINESS INNOVATION | SES Printer Serial #761541 Lease/Rental Agreement for period 22/07/2022 - 21/08/2022 | 133.10 | |
| Q5773683 | 22/07/2022 | FUJIFILM BUSINESS INNOVATION | SES Printer Serial #761541 Lease/Rental Agreement for period 22/08/2022 - 21/09/2022 | 133.10 | |
| | | **FUJIFILM BUSINESS INNOVATION Total** | | **266.20** | **$266.20** |
| EFT62107 | 19/08/2022 | FULTON HOGAN INDUSTRIES | Payment | | $61,055.50 |
| 16642964 | 27/07/2022 | FULTON HOGAN INDUSTRIES | Provide line marking service Mine Road and Nameless Valley Drive Tom Price | 61055.50 | |
| | | **FULTON HOGAN INDUSTRIES Total** | | **61055.50** | **$61,055.50** |
| EFT62108 | 19/08/2022 | HEDLAND PROPERTY SHOP | Payment | | $3,258.93 |
| 2474-20220812-1 | 12/08/2022 | HEDLAND PROPERTY SHOP | Rent for 26 Maunsell Cnr, Onslow 24/08/2022 - 23/09/2022 | 3258.93 | |
| | | **HEDLAND PROPERTY SHOP Total** | | **3258.93** | **$3,258.93** |
| EFT62109 | 19/08/2022 | ICLICK2LEARN | Payment | | $19,584.38 |
| INV-0272 | 06/06/2022 | ICLICK2LEARN | Provide 7x grant writing workshops for Shire clubs | 19584.38 | |
| | | **ICLICK2LEARN Total** | | **19584.38** | **$19,584.38** |
| EFT62110 | 19/08/2022 | INDEPENDENT FUEL SOLUTIONS PTY LTD | Payment | | $31,917.63 |
| INV-10833 | 08/08/2022 | INDEPENDENT FUEL SOLUTIONS PTY LTD | Supply 16,000L diesel fuel for Tom Price Depot bulk tank | 31917.63 | |
| | | **INDEPENDENT FUEL SOLUTIONS PTY LTD** | | **31917.63** | **$31,917.63** |
| EFT62111 | 19/08/2022 | JENNA PICKERING (EMP #1857) | Payment | | $105.00 |
| EXPENSE20221012 | 10/08/2022 | JENNA PICKERING (EMP #1857) | Reimbursement of expenses to purchase tablecloths for Tom Price Paint & Sip event | 105.00 | |
| | | **JENNA PICKERING (EMP #1857) Total** | | **105.00** | **$105.00** |
| EFT62112 | 19/08/2022 | JEROME DAVENPORT | Payment | | $2,970.00 |
| 20220809 PO73916 | 09/08/2022 | JEROME DAVENPORT | Provide generator hire and fuel for Onslow Water Tank Mural project | 2970.00 | |
| | | **JEROME DAVENPORT Total** | | **2970.00** | **$2,970.00** |
| EFT62113 | 19/08/2022 | JOYCE KRANE | Payment | | $525.14 |
| 20222551 | 08/08/2022 | JOYCE KRANE | Removal of shoring box from Grave C80 Onslow cemetery on 05/08/2022 | 525.14 | |
| | | **JOYCE KRANE Total** | | **525.14** | **$525.14** |
| EFT62114 | 19/08/2022 | KERRY WHITE | Payment | | $1,407.87 |
| CRTRAVEL20220818 | 09/08/2022 | KERRY WHITE | Travel expense to attend meetings in Tom Price and Pannawonica 24/07/2022 and 09/08/2022 | 1407.87 | |
| | | **KERRY WHITE Total** | | **1407.87** | **$1,407.87** |
| EFT62115 | 19/08/2022 | KHB MOBILE MECHANICAL | Payment | | $5,634.48 |
| 00025842 | 10/08/2022 | KHB MOBILE MECHANICAL | Remove & replace under bonnet deep cycle battery for Toyota Hilux (AS41) | 416.90 | |
| 00025838 | 10/08/2022 | KHB MOBILE MECHANICAL | Provide service of Isuzu Rear Loading Refuse Truck (1EJF345) | 4231.65 | |
| 00025882 | 10/08/2022 | KHB MOBILE MECHANICAL | Provide transport of abandoned vehicles to Onslow Shire Depot | 429.00 | |
| 00025860 | 11/08/2022 | KHB MOBILE MECHANICAL | Provide service for Toyota Fortuner AS9363 | 363.55 | |
| 00025844 | 11/08/2022 | KHB MOBILE MECHANICAL | Supply Delvac MX ESP Oil for Tom Price Works Depot | 46.75 | |
| 00025840 | 11/08/2022 | KHB MOBILE MECHANICAL | Provide filter change and adjust park brake alarm for Komatsu 6 Wheel Loader (AS095) | 146.63 | |
| | | **KHB MOBILE MECHANICAL Total** | | **5634.48** | **$5,634.48** |
| EFT62116 | 19/08/2022 | LINTON RUMBLE | Payment | | $809.52 |
| CRTRAVEL20220818 | 09/08/2022 | LINTON RUMBLE | Councillor travel expense to attend Ordinary Meeting of Council in Onslow 09/08/2022 | 809.52 | |
| | | **LINTON RUMBLE Total** | | **809.52** | **$809.52** |
| EFT62117 | 19/08/2022 | MATTHEW LYNCH | Payment | | $495.80 |
| CRTRAVEL20220818 | 09/08/2022 | MATTHEW LYNCH | Councillor travel expense to attend Ordinary Meeting of Council in Onslow 09/08/2022 | 495.80 | |
| | | **MATTHEW LYNCH Total** | | **495.80** | **$495.80** |
| EFT62118 | 19/08/2022 | MAXXIA PTY LTD | Payment | | $1,267.46 |
| DEDUCTION | 14/08/2022 | MAXXIA PTY LTD | Payroll deductions | 612.83 | |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| | | | | | |
| DEDUCTION | 14/08/2022 | MAXXIA PTY LTD | Payroll deductions | 654.63 | |
| | | **MAXXIA PTY LTD Total** | | **1267.46** | **$1,267.46** |
| EFT62119 | 19/08/2022 | MELANIE GALLANAGH | Payment | | $422.36 |
| CRTRAVEL20220818 | 12/08/2022 | MELANIE GALLANAGH | Councillor travel expense to attend Ordinary Meeting of Council in Onslow 09/08/2022 | 422.36 | |
| | | **MELANIE GALLANAGH Total** | | **422.36** | **$422.36** |
| EFT62120 | 19/08/2022 | MOORE AUSTRALIA (WA) PTY LTD | Payment | | $161.13 |
| 425586 | 31/07/2022 | MOORE AUSTRALIA (WA) PTY LTD | Disbursements relating to all internal audit engagements performed 19-22/04/2022 | 161.13 | |
| | | **MOORE AUSTRALIA (WA) PTY LTD Total** | | **161.13** | **$161.13** |
| EFT62121 | 19/08/2022 | NEOWEST BUILDING CO | Payment | | $26,048.88 |
| 3220 | 22/06/2022 | NEOWEST BUILDING CO | Provide Paraburdoo Community HUB stormwater works | 26048.88 | |
| | | **NEOWEST BUILDING CO Total** | | **26048.88** | **$26,048.88** |
| EFT62122 | 19/08/2022 | ONEMUSIC AUSTRALIA | Payment | | $1,913.49 |
| 258727 | 02/07/2022 | ONEMUSIC AUSTRALIA | Annual music licence for public venues 01/07/2022 - 30/06/2023 | 1913.49 | |
| | | **ONEMUSIC AUSTRALIA Total** | | **1913.49** | **$1,913.49** |
| EFT62123 | 19/08/2022 | ONSLOW BEACH RESORT | Payment | | $6,531.50 |
| 24169 | 09/08/2022 | ONSLOW BEACH RESORT | Provide dinner for Councillors 09/08/2022 | 1213.00 | |
| 24141 | 09/08/2022 | ONSLOW BEACH RESORT | Provide accommodation for Councillor 08/08/2022 | 274.00 | |
| 24171 | 10/08/2022 | ONSLOW BEACH RESORT | Provide accommodation for employee #1868 08-09/08/2022 | 448.00 | |
| 24172 | 10/08/2022 | ONSLOW BEACH RESORT | Provide meals for employee #1913 08-10/08/2022 | 80.00 | |
| 24147 | 10/08/2022 | ONSLOW BEACH RESORT | Provide catering for Council meeting 09/08/2022 | 597.00 | |
| 24158 | 10/08/2022 | ONSLOW BEACH RESORT | Provide accommodation for Councillor 08-10/08/2022 | 448.00 | |
| 24159 | 10/08/2022 | ONSLOW BEACH RESORT | Provide accommodation for Councillor 08-09/08/2022 | 448.00 | |
| 24160 | 10/08/2022 | ONSLOW BEACH RESORT | Provide accommodation for Councillor 08-09/08/2022 | 448.00 | |
| 24173 | 10/08/2022 | ONSLOW BEACH RESORT | Provide breakfast for Councillors 09-10/08/2022 | 141.50 | |
| 24157 | 10/08/2022 | ONSLOW BEACH RESORT | Provide accommodation for Councillor 08-09/08/2022 | 448.00 | |
| 24190 | 11/08/2022 | ONSLOW BEACH RESORT | Provide accommodation for employee #1903 08-10/08/2022 | 672.00 | |
| 24185 | 11/08/2022 | ONSLOW BEACH RESORT | Provide catering for Employee Engagement Team Communities Workshop 11/08/2022 | 88.00 | |
| 24188 | 11/08/2022 | ONSLOW BEACH RESORT | Provide coffee for WALGA meeting 10/08/2022 | 27.50 | |
| 24215 | 12/08/2022 | ONSLOW BEACH RESORT | Provide accommodation for employee #1954 08-11/08/2022 | 896.00 | |
| 24213 | 12/08/2022 | ONSLOW BEACH RESORT | Provide meals for employee #1776 09-12/08/2022 | 77.00 | |
| 24236 | 13/08/2022 | ONSLOW BEACH RESORT | Provide meals for employee #1994 08-12/08/2022 | 225.50 | |
| | | **ONSLOW BEACH RESORT Total** | | **6531.50** | **$6,531.50** |
| EFT62124 | 19/08/2022 | ONSLOW GENERAL STORE | Payment | | $531.83 |
| PE-14/08/2022-1 | 14/08/2022 | ONSLOW GENERAL STORE | Onslow Sun Chalets consumables | 136.60 | |
| PE-14/08/2022-2 | 14/08/2022 | ONSLOW GENERAL STORE | Cleaning products, batteries and cable ties for Onslow Town Maintenance | 76.87 | |
| PE-14/08/2022-3 | 14/08/2022 | ONSLOW GENERAL STORE | Onslow Airport consumables | 62.87 | |
| PO73816- | 14/08/2022 | ONSLOW GENERAL STORE | Refreshments for Council meeting on 09/08/2022 | 105.49 | |
| PO73918-ES/2320 | 14/08/2022 | ONSLOW GENERAL STORE | Catering pizza for Onslow Airport | 150.00 | |
| | | **ONSLOW GENERAL STORE Total** | | **531.83** | **$531.83** |
| EFT62125 | 19/08/2022 | PARABURDOO IGA | Payment | | $184.09 |
| 3859 | 16/07/2022 | PARABURDOO IGA | Supply items for Paraburdoo NAIDOC event | 49.64 | |
| 3858 | 16/07/2022 | PARABURDOO IGA | Supply items for Paraburdoo NAIDOC event | 134.45 | |
| | | **PARABURDOO IGA Total** | | **184.09** | **$184.09** |
| EFT62126 | 19/08/2022 | PARABURDOO TAIPAN CRICKET CLUB | Payment | | $2,000.00 |
| GRANT20220818 | 10/08/2022 | PARABURDOO TAIPAN CRICKET CLUB | Community Support Grant to Paraburdoo Taipan Cricket Club round 2 2021-2022 | 2000.00 | |
| | | **PARABURDOO TAIPAN CRICKET CLUB Total** | | **2000.00** | **$2,000.00** |
| EFT62127 | 19/08/2022 | PARABURDOO TOY LIBRARY | Payment | | $2,500.00 |
| GRANT20220818 | 10/08/2022 | PARABURDOO TOY LIBRARY | Community Support Grant to Paraburdoo Toy Library Round 2 2021-22 | 2500.00 | |
| | | **PARABURDOO TOY LIBRARY Total** | | **2500.00** | **$2,500.00** |
| EFT62128 | 19/08/2022 | PHONES N STUFF | Payment | | $195.00 |
| 270 | 15/08/2022 | PHONES N STUFF | Supply iphone cables for Onslow | 195.00 | |
| | | **PHONES N STUFF Total** | | **195.00** | **$195.00** |

# LIST OF PAYMENTS FOR AUGUST 2022

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| EFT62129 | 19/08/2022 | PILBARA COPY SERVICE | Payment | | $2,712.60 |
| 49341 | 15/08/2022 | PILBARA COPY SERVICE | Supply 16x ink cartridges for MF746Cx | 2712.60 | |
| | | **PILBARA COPY SERVICE Total** | | **2712.60** | **$2,712.60** |
| EFT62130 | 19/08/2022 | PILBARA FOOD SERVICES | Payment | | $249.90 |
| SI134112 | 12/08/2022 | PILBARA FOOD SERVICES | Supply refreshments for Tom Price Administration Office | 249.90 | |
| | | **PILBARA FOOD SERVICES Total** | | **249.90** | **$249.90** |
| EFT62131 | 19/08/2022 | PILBARA KITCHEN | Payment | | $1,760.00 |
| INV-0024 | 10/08/2022 | PILBARA KITCHEN | Supply catering for Tom Price Paint & Sip event 05/08/2022 | 1760.00 | |
| | | **PILBARA KITCHEN Total** | | **1760.00** | **$1,760.00** |
| EFT62132 | 19/08/2022 | PLATINUM SURVEYS | Payment | | $16,247.00 |
| INV-0045 | 08/07/2022 | PLATINUM SURVEYS | Provide Aerial Topographic Survey and Field Work - Onslow Streetscape Upgrade | 16247.00 | |
| | | **PLATINUM SURVEYS Total** | | **16247.00** | **$16,247.00** |
| EFT62133 | 19/08/2022 | PREMIER TRUCK PAINTERS | Payment | | $10,000.00 |
| INV-0425 | 15/08/2022 | PREMIER TRUCK PAINTERS | Part payment #2 for Restoration of 1960's Bedford Fire Truck | 10000.00 | |
| | | **PREMIER TRUCK PAINTERS Total** | | **10000.00** | **$10,000.00** |
| EFT62134 | 19/08/2022 | RAY WHITE EXMOUTH | Payment | | $238.48 |
| 005218-42THIRD | 16/08/2022 | RAY WHITE EXMOUTH | Water consumption for 42 Third Ave, Onslow 08/06/2022 - 11/08/2022 | 29.74 | |
| 0052205MCGRATH | 16/08/2022 | RAY WHITE EXMOUTH | Water consumption for 5 McGrath Av, Onslow 09/06/2022 - 11/08/2022 | 208.74 | |
| | | **RAY WHITE EXMOUTH Total** | | **238.48** | **$238.48** |
| EFT62135 | 19/08/2022 | RED DIRT PLUMBING AND GAS | Payment | | $825.00 |
| INV-1079 PO73890 | 11/08/2022 | RED DIRT PLUMBING AND GAS | Provide plumbing repairs 571 Brockman Ave Paraburdoo | 825.00 | |
| | | **RED DIRT PLUMBING AND GAS Total** | | **825.00** | **$825.00** |
| EFT62136 | 19/08/2022 | RIO TINTO - PILBARA IRON | Payment | | $1,251.64 |
| 5000854637 | 01/07/2022 | RIO TINTO - PILBARA IRON | Water and sewerage rates for 639 Margaret Av Paraburdoo Jul-Sep 2022 | 192.08 | |
| 5000842756 | 01/07/2022 | RIO TINTO - PILBARA IRON | Water and sewerage rates for 248 Kanberra Drive Tom Price Jul-Sep 2022 | 192.08 | |
| 5000851039 | 01/07/2022 | RIO TINTO - PILBARA IRON | Water and sewerage rates for Lot 565 Fortescue Rd Paraburdoo Jul-Sep 2022 | 68.09 | |
| 5000857572 | 01/07/2022 | RIO TINTO - PILBARA IRON | Water and sewerage charges for 811 Ashburton Ave Paraburdoo Jul-Sep 2022 | 799.39 | |
| | | **RIO TINTO - PILBARA IRON Total** | | **1251.64** | **$1,251.64** |
| EFT62137 | 19/08/2022 | ROBE RIVER RODEO INC | Payment | | $9,300.00 |
| 20221019 | 17/08/2022 | ROBE RIVER RODEO INC | Signature Event Grant to Robe River Rodeo Pannawonica 01/09/2022 | 9300.00 | |
| | | **ROBE RIVER RODEO INC Total** | | **9300.00** | **$9,300.00** |
| EFT62138 | 19/08/2022 | ROCKEND TECHNOLOGY PTY LTD | Payment | | $203.50 |
| MRIAUS158429 | 09/08/2022 | ROCKEND TECHNOLOGY PTY LTD | Property Tree Monthly Subscription 51-100 Properties August 2022 | 203.50 | |
| | | **ROCKEND TECHNOLOGY PTY LTD Total** | | **203.50** | **$203.50** |
| EFT62139 | 19/08/2022 | SCOTT PRINTERS PTY LTD | Payment | | $665.50 |
| 164421 | 11/08/2022 | SCOTT PRINTERS PTY LTD | Provide printing services for Onslow Visitor booklet | 665.50 | |
| | | **SCOTT PRINTERS PTY LTD Total** | | **665.50** | **$665.50** |
| EFT62140 | 19/08/2022 | SEGAFREDO ZANETTI AUSTRALIA | Payment | | $573.80 |
| 1047113 | 04/08/2022 | SEGAFREDO ZANETTI AUSTRALIA | Supply coffee beans, hot chocolate and tea for Onslow Airport | 573.80 | |
| | | **SEGAFREDO ZANETTI AUSTRALIA Total** | | **573.80** | **$573.80** |
| EFT62141 | 19/08/2022 | SHIRE OF ASHBURTON | Payment | | $110.00 |
| T2 | 16/08/2022 | SHIRE OF ASHBURTON | BRB commisions collected on approved applications July 2022 | 110.00 | |
| | | **SHIRE OF ASHBURTON Total** | | **110.00** | **$110.00** |
| EFT62142 | 19/08/2022 | SHIRE OF ASHBURTON (PAYROLL) | Payment | | $1,898.25 |
| DEDUCTION | 14/08/2022 | SHIRE OF ASHBURTON (PAYROLL) | Payroll deductions | 1898.25 | |
| | | **SHIRE OF ASHBURTON (PAYROLL) Total** | | **1898.25** | **$1,898.25** |
| EFT62143 | 19/08/2022 | SIGMA CHEMICALS | Payment | | $6,811.20 |
| 533614CREDIT | 30/05/2022 | SIGMA CHEMICALS | Refund for Invoice 533614 | -660.00 | |
| 159147/01 | 14/07/2022 | SIGMA CHEMICALS | Volt FX8 Batt Pool cleaner for Onslow aquatic centre | 473.00 | |
| 159109/01 | 27/07/2022 | SIGMA CHEMICALS | Supply chemicals for Tom Price Swimming Pool | 6209.50 | |
| 159378/01 | 03/08/2022 | SIGMA CHEMICALS | Supply 3x waterlink spin disc for Tom Price Swimming Pool | 788.70 | |
| | | **SIGMA CHEMICALS Total** | | **6811.20** | **$6,811.20** |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| EFT62144 | 19/08/2022 | SLATER & GORDON | Payment | | $50,000.00 |
| DUNNWITTENOOMCL | 17/08/2022 | SLATER & GORDON | CONFIDENTIAL: Wittenoom Asbestos Claim - payment of Shire's share of compensation | 50000.00 | |
| | | **SLATER & GORDON Total** | | **50000.00** | **$50,000.00** |
| EFT62145 | 19/08/2022 | SODEXO - RENTAL PAYMENTS | Payment | | $2,129.17 |
| PM01-039581 | 15/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 294 Samson Ave, Paraburdoo 28/08/2022 - 27/09/2022 | 1042.86 | |
| PM01-039579 | 15/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 487 Robe Ave, Paraburdoo 28/08/2022 - 27/09/2022 | 1086.31 | |
| | | **SODEXO - RENTAL PAYMENTS Total** | | **2129.17** | **$2,129.17** |
| EFT62146 | 19/08/2022 | SUNNY DAY MUSIC | Payment | | $1,110.00 |
| INV-004 | 16/08/2022 | SUNNY DAY MUSIC | 50% deposit for music sets on 11 and 12 September 2022 | 1110.00 | |
| | | **SUNNY DAY MUSIC Total** | | **1110.00** | **$1,110.00** |
| EFT62147 | 19/08/2022 | TELSTRA | Payment | | $54,202.61 |
| 1559493000- | 02/08/2022 | TELSTRA | Monthly telephone charges | 194.73 | |
| 5762935200- | 06/08/2022 | TELSTRA | Monthly telephone charges | 290.22 | |
| 0460869000- | 09/08/2022 | TELSTRA | Monthly telephone and communication charges | 53717.66 | |
| | | **TELSTRA Total** | | **54202.61** | **$54,202.61** |
| EFT62148 | 19/08/2022 | THE WORKWEAR GROUP | Payment | | $489.41 |
| 14089904 | 27/06/2022 | THE WORKWEAR GROUP | Supply uniforms for employee #1567 | 236.05 | |
| 14109248 | 27/06/2022 | THE WORKWEAR GROUP | Supply uniforms for employee #1894 | 253.36 | |
| | | **THE WORKWEAR GROUP Total** | | **489.41** | **$489.41** |
| EFT62149 | 19/08/2022 | THOMAS BLACKLEY | Payment | | $199.00 |
| EXPENSE20220818 | 06/08/2022 | THOMAS BLACKLEY | Reimbursment of expenses for urgent purchase of trailer wheel by employee #1802 | 199.00 | |
| | | **THOMAS BLACKLEY Total** | | **199.00** | **$199.00** |
| EFT62150 | 19/08/2022 | TINA MLADENOVIC | Payment | | $460.29 |
| CRTRAVEL20220818 | 09/08/2022 | TINA MLADENOVIC | Councillor travel expense to attend Ordinary Meeting of Council in Onslow 09/08/2022 | 460.29 | |
| | | **TINA MLADENOVIC Total** | | **460.29** | **$460.29** |
| EFT62151 | 19/08/2022 | TOM PRICE COMMUNITY ARTS | Payment | | $2,500.00 |
| 57 | 29/06/2022 | TOM PRICE COMMUNITY ARTS | Provide venue hire and assistance for Community event | 2500.00 | |
| | | **TOM PRICE COMMUNITY ARTS Total** | | **2500.00** | **$2,500.00** |
| EFT62152 | 19/08/2022 | TOM PRICE COMMUNITY GARDEN | Payment | | $2,200.00 |
| GRANT20220818 | 10/08/2022 | TOM PRICE COMMUNITY GARDEN | Community Support Grant to Tom Price Community Garden Round 2 2021-22 | 2200.00 | |
| | | **TOM PRICE COMMUNITY GARDEN Total** | | **2200.00** | **$2,200.00** |
| EFT62153 | 19/08/2022 | TOM PRICE HOTEL MOTEL | Payment | | $202.70 |
| 228451 | 21/06/2022 | TOM PRICE HOTEL MOTEL | Provide catering for grant writing workshops 21/06/2022 | 111.30 | |
| 229273 | 27/07/2022 | TOM PRICE HOTEL MOTEL | Provide meals for employee #1062 01-03/08/2022 | 91.40 | |
| | | **TOM PRICE HOTEL MOTEL Total** | | **202.70** | **$202.70** |
| EFT62154 | 19/08/2022 | TOM PRICE JUNIOR SOCCER | Payment | | $2,000.00 |
| GRANT20220818 | 12/08/2022 | TOM PRICE JUNIOR SOCCER | Community Support Grant to Tom Price Junior Soccer Assocation Round 2 2021-22 | 2000.00 | |
| | | **TOM PRICE JUNIOR SOCCER Total** | | **2000.00** | **$2,000.00** |
| EFT62155 | 19/08/2022 | WA RETICULATION SUPPLIES | Payment | | $317.92 |
| M7334 | 11/08/2022 | WA RETICULATION SUPPLIES | Supply reticulation parts for Onslow Swimming Pool grounds | 317.92 | |
| | | **WA RETICULATION SUPPLIES Total** | | **317.92** | **$317.92** |
| EFT62156 | 19/08/2022 | WATER CORPORATION | Payment | | $65,700.16 |
| 9008513047-0170 | 09/08/2022 | WATER CORPORATION | Water consumption for 14 Second Av Onslow Lot 312 06/06/2022 - 08/08/2022 | 9563.00 | |
| 9008514226-0189 | 09/08/2022 | WATER CORPORATION | Water consumption for 9 Third Av Onslow Lot 583 06/06/2022 - 08/08/2022 | 165.69 | |
| 9008515843-0136 | 09/08/2022 | WATER CORPORATION | Water consumption for Back Beach Rd Onslow Lot 330 08/06/2022 - 08/08/2022 | 6729.71 | |
| 9008515886-0143 | 09/08/2022 | WATER CORPORATION | Water consumption for 16 Onslow Rd Onslow Lot 201 06/06/2022 - 08/08/2022 | 2330.57 | |
| 9008516555-0148 | 09/08/2022 | WATER CORPORATION | Water consumption for Onslow Rd Onslow Lot 306 21235 05/06/2022 - 08/08/2022 | 1596.47 | |
| 9008516571-0159 | 09/08/2022 | WATER CORPORATION | Water consumption for standpipe Onslow Rd Onslow Lot ROAD RESERVE 05/06/2022 - 08/08/2022 | 9404.49 | |
| 9014625002-0090 | 09/08/2022 | WATER CORPORATION | Water consumption for 52 Second Av Onslow Lot 937 RES 41929 06/06/2022 - 08/08/2022 | 137.77 | |
| 9014648562-0083 | 09/08/2022 | WATER CORPORATION | Water consumption for 1/46 Second Av Onslow Lot 654 RES 38730 06/06/2022 - 08/08/2022 | 26.03 | |
| 9020481690-0045 | 09/08/2022 | WATER CORPORATION | Water consumption for 7 Anketell Ct Onslow Lot 667 06/06/2022 - 08/08/2022 | 12590.27 | |
| 9020481703-0044 | 09/08/2022 | WATER CORPORATION | Water service charges for 1/7 Anketell Ct Onslow Lot 667 001/07/2022 - 31/08/2022 | 186.57 | |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| 9020481711-0044 | 09/08/2022 | WATER CORPORATION | Water service charges for 2/7 Anketell Ct Onslow Lot 667 01/07/2022 - 31/08/2022 | 178.54 | |
| 9008513151-0180 | 09/08/2022 | WATER CORPORATION | Water consumption for 15 First Av Onslow Lot 335 06/06/2022 - 08/08/2022 | 290.20 | |
| 9020481738-0044 | 09/08/2022 | WATER CORPORATION | Water service charges for 3/7 Anketell Ct Onslow Lot 667 01/07/2022 - 31/08/2022 | 178.54 | |
| 9020481746-0044 | 09/08/2022 | WATER CORPORATION | Water service charges for 4/7 Anketell Ct Onslow Lot 667 01/07/2022 - 31/08/2022 | 186.57 | |
| 9020481754-0044 | 09/08/2022 | WATER CORPORATION | Water service charges for 5/7 Anketell Ct Onslow Lot 667 01/07/2022 - 31/08/2022 | 186.57 | |
| 9020481762-0044 | 09/08/2022 | WATER CORPORATION | Water service charges for 6/7 Anketell Ct Onslow Lot 667 01/07/2022 - 31/08/2022 | 178.54 | |
| 9020481770-0044 | 09/08/2022 | WATER CORPORATION | Water service charges for 7/7 Anketell Ct Onslow Lot 667 01/07/2022 - 31/08/2022 | 178.54 | |
| 9021259143-0044 | 09/08/2022 | WATER CORPORATION | Water consumption for Macedon Rd Onslow Lot 127 RES 39070 05/06/2022 - 07/08/2022 | 1591.01 | |
| 9008513258-0146 | 09/08/2022 | WATER CORPORATION | Water consumption for First Av Onslow OPP 447 06/06/2022 - 08/08/2022 | 3899.74 | |
| 9008513290-0178 | 09/08/2022 | WATER CORPORATION | Water consumption for 60 Second Av Onslow Lot 588 RES 35889 06/06/2022 - 08/08/2022 | 14225.27 | |
| 9008513311-0170 | 09/08/2022 | WATER CORPORATION | Water consumption for 82 Second Av Onslow Lot 675 RES 39509 06/06/2022 - 08/08/2022 | 102.29 | |
| 9008513645-0161 | 09/08/2022 | WATER CORPORATION | Water consumption for 32 Second Av Onslow Lot 343 06/06/2022 - 08/08/2022 | 686.31 | |
| 9008513709-0143 | 09/08/2022 | WATER CORPORATION | Water consumption for Second Av Onslow OPP Lot 309 06/06/2022 - 08/08/2022 | 46.39 | |
| 9008513952-0193 | 09/08/2022 | WATER CORPORATION | Water consumption for 29 Second Av Onslow Lot 500 RES 29808 06/06/2022 - 08/08/2022 | 880.21 | |
| 9008514162-0181 | 09/08/2022 | WATER CORPORATION | Water consumption for 3 First St Onslow Lot 944 RES 42626 06/06/2022 - 08/08/2022 | 160.87 | |
| | | **WATER CORPORATION Total** | | **65700.16** | **$65,700.16** |
| EFT62157 | 19/08/2022 | WALGA | Payment | | $638.00 |
| SI-001084 | 09/08/2022 | WALGA | Provide Planning Practices Essentials short course for employee #1954 | 638.00 | |
| | | **WALGA Total** | | **638.00** | **$638.00** |
| EFT62158 | 19/08/2022 | WRAPPED CREATIONS | Payment | | $30,267.11 |
| INV-1337 | 11/08/2022 | WRAPPED CREATIONS | Provide Event Management services for Partnership Dinner July 2022 | 30267.11 | |
| | | **WRAPPED CREATIONS Total** | | **30267.11** | **$30,267.11** |
| EFT62182 | 25/08/2022 | 4CABLING PTY LTD | Payment | | $403.15 |
| 2676097 | 09/08/2022 | 4CABLING PTY LTD | Supply server rack and cables for Tom Price Swimming Pool | 403.15 | |
| | | **4CABLING PTY LTD Total** | | **403.15** | **$403.15** |
| EFT62183 | 25/08/2022 | AURORA ENVIRONMENTAL | Payment | | $3,300.00 |
| 07008 | 15/08/2022 | AURORA ENVIRONMENTAL | Provide consulting services July 2022 - Data gaps assessment for Lot 385 Simpson St Onslow | 3300.00 | |
| | | **AURORA ENVIRONMENTAL Total** | | **3300.00** | **$3,300.00** |
| EFT62184 | 25/08/2022 | AUTOPRO TOM PRICE | Payment | | $100.00 |
| 00065620 | 16/08/2022 | AUTOPRO TOM PRICE | Supply bracket for Toyota LC70 T/D Single cab Chassis WorkMate (AS33) | 100.00 | |
| | | **AUTOPRO TOM PRICE Total** | | **100.00** | **$100.00** |
| EFT62185 | 25/08/2022 | BENNCO GROUP | Payment | | $3,989.15 |
| INV-6590 | 16/08/2022 | BENNCO GROUP | Replace 18x fluro lights for LED at Tom Price Swimming Pool | 3989.15 | |
| | | **BENNCO GROUP Total** | | **3989.15** | **$3,989.15** |
| EFT62186 | 25/08/2022 | BLACKWOODS PTY LTD | Payment | | $1,497.61 |
| ON7499ET | 12/08/2022 | BLACKWOODS PTY LTD | Supply odour neutraliser for Onslow Waste Site | 1497.61 | |
| | | **BLACKWOODS PTY LTD Total** | | **1497.61** | **$1,497.61** |
| EFT62187 | 25/08/2022 | BRAYCO COMMERCIAL PTY LTD | Payment | | $611.00 |
| IN200758 | 17/08/2022 | BRAYCO COMMERCIAL PTY LTD | Supply steel bench and fittings for Onslow Swimming Pool | 611.00 | |
| | | **BRAYCO COMMERCIAL PTY LTD Total** | | **611.00** | **$611.00** |
| EFT62188 | 25/08/2022 | BUCHER MUNICIPAL | Payment | | $5,516.83 |
| 1040755 | 08/08/2022 | BUCHER MUNICIPAL | Supply auxillary engine service kit for Hino FG1628 Johnston VT651 Road Sweeper (1GBG556) | 961.52 | |
| 1040754 | 08/08/2022 | BUCHER MUNICIPAL | Supply parts for 2016 Hino FG1628 Johnston VT651 Road Sweeper (1GBG556) | 4555.31 | |
| | | **BUCHER MUNICIPAL Total** | | **5516.83** | **$5,516.83** |
| EFT62189 | 25/08/2022 | BUNNINGS GROUP LIMITED | Payment | | $335.40 |
| 2440/99884064 | 16/08/2022 | BUNNINGS GROUP LIMITED | Supply fence brackets for Lions Park Tom Price | 335.40 | |
| | | **BUNNINGS GROUP LIMITED Total** | | **335.40** | **$335.40** |
| EFT62190 | 25/08/2022 | BYBLOS CONSTRUCTIONS | Payment | | $2,238.50 |
| 923 | 29/07/2022 | BYBLOS CONSTRUCTIONS | Repair water leak at Tom Price splash pad | 1441.00 | |
| 1084 | 16/08/2022 | BYBLOS CONSTRUCTIONS | Provide plumbing repairs at Paraburdoo Information Bay toilets | 797.50 | |
| | | **BYBLOS CONSTRUCTIONS Total** | | **2238.50** | **$2,238.50** |
| EFT62191 | 25/08/2022 | C MUNRO CONTRACTORS | Payment | | $264.00 |

# LIST OF PAYMENTS FOR AUGUST 2022

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| 133188 | 11/08/2022 | C MUNRO CONTRACTORS | Provide emergency repairs Onslow Airport Terminal Building | 264.00 | |
| | | **C MUNRO CONTRACTORS Total** | | **264.00** | **$264.00** |
| EFT62192 | 25/08/2022 | CASTLEDINE GREGORY | Payment | | $2,530.00 |
| 00005506 | 16/08/2022 | CASTLEDINE GREGORY | Provide legal services in respect of matter 0162-0035 | 2530.00 | |
| | | **CASTLEDINE GREGORY Total** | | **2530.00** | **$2,530.00** |
| EFT62193 | 25/08/2022 | CLUBS WA INCORPORATED | Payment | | $128.21 |
| 47897 | 20/06/2022 | CLUBS WA INCORPORATED | Reimbursement of Clubs WA travel expenses to deliver Clubs WA workshop series May 2022 | 128.21 | |
| | | **CLUBS WA INCORPORATED Total** | | **128.21** | **$128.21** |
| EFT62194 | 25/08/2022 | COATES HIRE - ONSLOW | Payment | | $1,367.93 |
| 21643114 | 10/08/2022 | COATES HIRE - ONSLOW | Hire of 5 kVA Generator for Onslow Water Tank project | 198.84 | |
| 21651286 | 15/08/2022 | COATES HIRE - ONSLOW | Provide hire of generators and lighting equipment for Onslow Staircase to the Moon Festival | 1169.09 | |
| | | **COATES HIRE - ONSLOW Total** | | **1367.93** | **$1,367.93** |
| EFT62195 | 25/08/2022 | CONNECT CALL CENTRE SERVICES | Payment | | $486.64 |
| 00112274 | 15/08/2022 | CONNECT CALL CENTRE SERVICES | After hours Call Centre Service for month of July 2022 | 486.64 | |
| | | **CONNECT CALL CENTRE SERVICES Total** | | **486.64** | **$486.64** |
| EFT62196 | 25/08/2022 | CORPORATE TRAVEL MANAGEMENT | Payment | | $3,095.10 |
| I.0015338262 | 17/08/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11323722 flights Ons-Per-Para for external contractor 21/08/2022 - 24/08/2022 | 746.40 | |
| I.0015344796 | 18/08/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11009848 Car hire for Employee #1919 28/06/2022 - 30/06/2022 | 137.93 | |
| I.0015347735 | 18/08/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11330706 Flights (Para-Per-Para) for Councillor 30/09/2022 - 05/10/2022 | 742.22 | |
| I.0015347707 | 18/08/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11330672 Flights (Karratha-Per-Karratha) for Councillor 01/10/2022 - 05/10/2022 | 726.33 | |
| I.0015347726 | 18/08/2022 | CORPORATE TRAVEL MANAGEMENT | Booking #B11330689 Flights (Para-Per-Para) for Councillor 01/10/2022 - 05/10/2022 | 742.22 | |
| | | **CORPORATE TRAVEL MANAGEMENT** | | **3095.10** | **$3,095.10** |
| EFT62197 | 25/08/2022 | CREATIVE ADM | Payment | | $3,317.60 |
| 4749 | 29/07/2022 | CREATIVE ADM | Provide design and layout for Partnership branding project | 3317.60 | |
| | | **CREATIVE ADM Total** | | **3317.60** | **$3,317.60** |
| EFT62198 | 25/08/2022 | DICE SOLUTIONS | Payment | | $370.15 |
| 17693 | 11/08/2022 | DICE SOLUTIONS | Provide repairs to departures door at Onslow Airport | 370.15 | |
| | | **DICE SOLUTIONS Total** | | **370.15** | **$370.15** |
| EFT62199 | 25/08/2022 | DIRECT TRADES SUPPLY PTY LTD | Payment | | $469.00 |
| 561614 | 11/08/2022 | DIRECT TRADES SUPPLY PTY LTD | Supply heavy duty racking for Tom Price Works Depot | 469.00 | |
| | | **DIRECT TRADES SUPPLY PTY LTD Total** | | **469.00** | **$469.00** |
| EFT62200 | 25/08/2022 | DONALD VEAL CONSULTANTS | Payment | | $1,650.00 |
| 22010021 | 17/08/2022 | DONALD VEAL CONSULTANTS | Peer review of Onslow Transient Workforce Accommodation Traffic Impact Statement | 1650.00 | |
| | | **DONALD VEAL CONSULTANTS Total** | | **1650.00** | **$1,650.00** |
| EFT62201 | 25/08/2022 | E & MJ ROSHER PTY LTD | Payment | | $40.52 |
| 1446706 | 17/08/2022 | E & MJ ROSHER PTY LTD | Supply bush for 2012 Kubota GZD15-HD Mower (1EBC719) | 40.52 | |
| | | **E & MJ ROSHER PTY LTD Total** | | **40.52** | **$40.52** |
| EFT62202 | 25/08/2022 | EMIRGE PTY LTD | Payment | | $146,894.70 |
| V00000854 | 30/07/2022 | EMIRGE PTY LTD | Design and Construction of Tom Price and Paraburdoo Multipurpose Courts - claim 2 | 146894.70 | |
| | | **EMIRGE PTY LTD Total** | | **146894.70** | **$146,894.70** |
| EFT62203 | 25/08/2022 | EMPLOYMENT TRAINING SOLUTIONS | Payment | | $1,650.00 |
| INV-4856 | 17/08/2022 | EMPLOYMENT TRAINING SOLUTIONS | Provide Working with Heights Training for 3x employees in Tom Price | 1650.00 | |
| | | **EMPLOYMENT TRAINING SOLUTIONS Total** | | **1650.00** | **$1,650.00** |
| EFT62204 | 25/08/2022 | FIRST NATIONAL REAL ESTATE | Payment | | $6,083.33 |
| 017243 | 17/08/2022 | FIRST NATIONAL REAL ESTATE | Rent for 5/327 Warara Street, Tom Price 01/09/2022 - 30/09/2022 | 6083.33 | |
| | | **FIRST NATIONAL REAL ESTATE Total** | | **6083.33** | **$6,083.33** |
| EFT62205 | 25/08/2022 | GREENFIELD TECHNICAL SERVICES | Payment | | $8,263.75 |
| INV-2648 | 14/07/2022 | GREENFIELD TECHNICAL SERVICES | Provide support for flood damage reinstatement works Pannawonica Millstream Rd | 907.50 | |
| INV-2718 | 16/08/2022 | GREENFIELD TECHNICAL SERVICES | Provide flood damage inspections and assessments for Ashburton Downs - Meekatharra Road | 3608.00 | |
| INV-2760 | 19/08/2022 | GREENFIELD TECHNICAL SERVICES | Provide support for flood damage works Banjima Dr and Hamersley Mt Bruce Road | 877.25 | |
| INV-2761 | 19/08/2022 | GREENFIELD TECHNICAL SERVICES | Provide support for AGRN920 Flood Damage reinstatement works 01/07/2022 - 19/08/2022 | 726.00 | |
| INV-2768 | 23/08/2022 | GREENFIELD TECHNICAL SERVICES | Provide technical and engineering advice Mine Rd culverts | 2145.00 | |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| | | **GREENFIELD TECHNICAL SERVICES Total** | | **8263.75** | **$8,263.75** |
| EFT62206 | 25/08/2022 | HEDLAND PROPERTY SHOP | Payment | | $406.44 |
| 81390-20220817 | 17/08/2022 | HEDLAND PROPERTY SHOP | Water usage for 26 Maunsell Cnr, Onslow 09/06/2022 - 11/08/2022 | 406.44 | |
| | | **HEDLAND PROPERTY SHOP Total** | | **406.44** | **$406.44** |
| EFT62207 | 25/08/2022 | HERBERT SMITH FREEHILLS | Payment | | $16,537.29 |
| 51029218 | 01/07/2022 | HERBERT SMITH FREEHILLS | Provide professional service in regard to IR/ER advice | 15459.62 | |
| 51029220 | 01/07/2022 | HERBERT SMITH FREEHILLS | Provide professional services in regard to advice on mandatory vaccinations | 1077.67 | |
| | | **HERBERT SMITH FREEHILLS Total** | | **16537.29** | **$16,537.29** |
| EFT62208 | 25/08/2022 | IDS AUSTRALASIA PTY LIMITED | Payment | | $8,090.50 |
| INV-00010688 | 11/08/2022 | IDS AUSTRALASIA PTY LIMITED | Annual Maintenance of Onslow Airport Instrument Flight Procedures 1/09/2022 - 31/08/2023 | 8090.50 | |
| | | **IDS AUSTRALASIA PTY LIMITED Total** | | **8090.50** | **$8,090.50** |
| EFT62209 | 25/08/2022 | IMAGINATION WORKSHOP PTY LTD | Payment | | $4,400.00 |
| 19348 | 21/07/2022 | IMAGINATION WORKSHOP PTY LTD | Provide theatre shows - Roald Dahl and The Imagination Seekers | 4400.00 | |
| | | **IMAGINATION WORKSHOP PTY LTD Total** | | **4400.00** | **$4,400.00** |
| EFT62210 | 25/08/2022 | IMPALA KART CLUB | Payment | | $2,500.00 |
| GRANT20220824 | 17/08/2022 | IMPALA KART CLUB | Community Support Grant to Impala Kart Club Round 2 2021-22 | 2500.00 | |
| | | **IMPALA KART CLUB Total** | | **2500.00** | **$2,500.00** |
| EFT62211 | 25/08/2022 | INDEPENDENT FUEL SOLUTIONS PTY LTD | Payment | | $11,425.15 |
| INV-10941 | 16/08/2022 | INDEPENDENT FUEL SOLUTIONS PTY LTD | Supply 6,000x litres diesel fuel for Onslow bulk tank | 11425.15 | |
| | | **INDEPENDENT FUEL SOLUTIONS PTY LTD** | | **11425.15** | **$11,425.15** |
| EFT62212 | 25/08/2022 | INFOCOUNCIL PTY LTD | Payment | | $34,029.84 |
| INFO-202458 | 26/06/2022 | INFOCOUNCIL PTY LTD | Standard Info Council fees 01/08/2022 - 30/06/2023 | 34029.84 | |
| | | **INFOCOUNCIL PTY LTD Total** | | **34029.84** | **$34,029.84** |
| EFT62213 | 25/08/2022 | JANI MURPHY & ASSOCIATES | Payment | | $5,830.00 |
| 3420 | 22/08/2022 | JANI MURPHY & ASSOCIATES | Provide Email Workload Mastery online workshop 23-24/08/2022 | 5830.00 | |
| | | **JANI MURPHY & ASSOCIATES Total** | | **5830.00** | **$5,830.00** |
| EFT62214 | 25/08/2022 | JAPANESE TRUCK & BUS SPARES | Payment | | $192.30 |
| 454599 | 11/08/2022 | JAPANESE TRUCK & BUS SPARES | Supply clutch save cylinder for 2012 Hino 500 Series 4.0 M Dump Truck (AS684) | 192.30 | |
| | | **JAPANESE TRUCK & BUS SPARES Total** | | **192.30** | **$192.30** |
| EFT62215 | 25/08/2022 | JOYCE KRANE | Payment | | $525.14 |
| 20222700 | 19/08/2022 | JOYCE KRANE | Provide crane and operator to relocatd concrete panels, Onslow Works Depot | 525.14 | |
| | | **JOYCE KRANE Total** | | **525.14** | **$525.14** |
| EFT62216 | 25/08/2022 | KENNARDS HIRE | Payment | | $305.80 |
| 24067691 | 15/08/2022 | KENNARDS HIRE | Provide hire of camp shower and heater for Twitchin Road works 01/08/2022 - 15/08/2022 | 305.80 | |
| | | **KENNARDS HIRE Total** | | **305.80** | **$305.80** |
| EFT62217 | 25/08/2022 | KHB MOBILE MECHANICAL | Payment | | $3,499.59 |
| 00025904 | 17/08/2022 | KHB MOBILE MECHANICAL | Provide repairs to Komatsu 655 - 7 Motor Grader | 1282.77 | |
| 00025912 | 17/08/2022 | KHB MOBILE MECHANICAL | Supply 75MM Exhaust Clamp for Onslow - Peedamulla Road works | 26.00 | |
| 00025894 | 18/08/2022 | KHB MOBILE MECHANICAL | Provide on-site repairs to CAT 140 Motor Grader | 1763.30 | |
| 00025888 | 18/08/2022 | KHB MOBILE MECHANICAL | Provide service for Toyota Hilux (AS9504) | 427.52 | |
| | | **KHB MOBILE MECHANICAL Total** | | **3499.59** | **$3,499.59** |
| EFT62218 | 25/08/2022 | KOMATSU AUSTRALIA PTY LTD | Payment | | $705.94 |
| 002876048 | 12/08/2022 | KOMATSU AUSTRALIA PTY LTD | Supply air cleaners and cabin filters for Komatsu 655 - 7 Motor Grader | 705.94 | |
| | | **KOMATSU AUSTRALIA PTY LTD Total** | | **705.94** | **$705.94** |
| EFT62219 | 25/08/2022 | LIWA AQUATICS | Payment | | $660.00 |
| 3992 | 15/08/2022 | LIWA AQUATICS | LIWA membership fees for employees #1551, 1542, and 1997 | 660.00 | |
| | | **LIWA AQUATICS Total** | | **660.00** | **$660.00** |
| EFT62220 | 25/08/2022 | LOCAL HEALTH AUTHORITY | Payment | | $1,860.19 |
| MA2022 003 | 05/08/2022 | LOCAL HEALTH AUTHORITY | Local Government Analytical Services fee for 2022-23 | 1860.19 | |
| | | **LOCAL HEALTH AUTHORITY Total** | | **1860.19** | **$1,860.19** |
| EFT62221 | 25/08/2022 | M J MAINTENANCE | Payment | | $1,000.00 |
| 0012 | 11/08/2022 | M J MAINTENANCE | Provide weed control and garden maintenance Onslow Airport | 1000.00 | |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| | | **M J MAINTENANCE Total** | | **1000.00** | **$1,000.00** |
| EFT62222 | 25/08/2022 | MARK ONE VISUAL PROMOTIONS | Payment | | $44,000.00 |
| 00220077 | 15/08/2022 | MARK ONE VISUAL PROMOTIONS | Supply decorations for Christmas decorations trail - 50% deposit | 44000.00 | |
| | | **MARK ONE VISUAL PROMOTIONS Total** | | **44000.00** | **$44,000.00** |
| EFT62223 | 25/08/2022 | MOORE AUSTRALIA (WA) PTY LTD | Payment | | $7,150.00 |
| 425906 | 17/08/2022 | MOORE AUSTRALIA (WA) PTY LTD | Provide professional services in relation to Fraud and Corruption internal audit | 7150.00 | |
| | | **MOORE AUSTRALIA (WA) PTY LTD Total** | | **7150.00** | **$7,150.00** |
| EFT62224 | 25/08/2022 | MUNRO KELLY SUPERANNUATION | Payment | | $2,250.00 |
| 140 | 01/08/2022 | MUNRO KELLY SUPERANNUATION | Rent for 7/9 First Ave, Onslow 26/08/2022 - 29/09/2022 | 2250.00 | |
| | | **MUNRO KELLY SUPERANNUATION Total** | | **2250.00** | **$2,250.00** |
| EFT62225 | 25/08/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Payment | | $3,230.33 |
| 5470069905 | 09/08/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Supply extreme pressure grease for Tom Price Works Depot | 574.20 | |
| 5470069906 | 09/08/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Supply extreme pressure grease for Tom Price Works Depot | 172.26 | |
| 5470069941 | 09/08/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Supply telescopic squeegee and cleaner for Tom Price Works Depot | 272.95 | |
| 5470069911 | 09/08/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Supply CD receiver and voltage reducer for Tom Price Works Depot | 798.60 | |
| 5470069921 | 09/08/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Supply voltage reducer for Tom Price Works Depot | 94.05 | |
| 5470069909 | 09/08/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Supply 2x 10 litres of small engine oil for Tom Price Works Depot | 90.53 | |
| 5470070288 | 11/08/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Supply beacon switch and electrical cabling for Tom Price Works Depot | 907.29 | |
| 5470070325 | 11/08/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Supply electrical cabling for Tom Price Works Depot | 239.80 | |
| 5470070298 | 11/08/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Supply 1x 20 litre of CRC water based parts cleaning fluid for Tom Price Works Depot | 225.50 | |
| 5470070785 | 16/08/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Supply tie down straps for Tom Price Works Depot | 66.51 | |
| 5470071110 CR | 18/08/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Credit for items on PO 73423 invoice 5470067499 | -189.75 | |
| 5470071072 | 18/08/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Supply Airboy Air blow gun for Tom Price Works Depot | 168.14 | |
| 5470071109 CR | 18/08/2022 | NAPA (GPC ASIA PACIFIC T/AS) | Credit for items on PO 73680 invoices 5470068448, 5470068669 and 5470068840 | -189.75 | |
| | | **NAPA (GPC ASIA PACIFIC T/AS) Total** | | **3230.33** | **$3,230.33** |
| EFT62226 | 25/08/2022 | NICHOLAS STUART (EMP #1988) | Payment | | $1,040.20 |
| EXPENSE20220825 | 19/08/2022 | NICHOLAS STUART (EMP #1988) | Reimbursement of travel expenses for training in Perth for employee #1988 | 1040.20 | |
| | | **NICHOLAS STUART (EMP #1988) Total** | | **1040.20** | **$1,040.20** |
| EFT62227 | 25/08/2022 | NORWEST REFRIGERATION | Payment | | $242.00 |
| 00039440 | 17/08/2022 | NORWEST REFRIGERATION | Provide repairs to drinks fridge Paraburdoo Swimming Pool | 242.00 | |
| | | **NORWEST REFRIGERATION Total** | | **242.00** | **$242.00** |
| EFT62228 | 25/08/2022 | OFFICEWORKS SUPERSTORES | Payment | | $96.17 |
| 379930605CR | 23/05/2022 | OFFICEWORKS SUPERSTORES | Credit for invoice 25722899 - water cooler | -220.95 | |
| 602323222 | 12/08/2022 | OFFICEWORKS SUPERSTORES | Supply stationery items for Paraburdoo Library | 317.12 | |
| | | **OFFICEWORKS SUPERSTORES Total** | | **96.17** | **$96.17** |
| EFT62229 | 25/08/2022 | ONSLOW BEACH RESORT | Payment | | $1,047.00 |
| 24228 | 12/08/2022 | ONSLOW BEACH RESORT | Provide meals for employee #1896 10-12/08/2022 | 123.00 | |
| 24239 | 14/08/2022 | ONSLOW BEACH RESORT | Provide accommodation for Staircase to the Moon Festival band | 609.50 | |
| 24261 | 16/08/2022 | ONSLOW BEACH RESORT | Provide meals for events facilitators 15-16/08/2022 | 314.50 | |
| | | **ONSLOW BEACH RESORT Total** | | **1047.00** | **$1,047.00** |
| EFT62230 | 25/08/2022 | ONSLOW GENERAL STORE | Payment | | $678.12 |
| PE-21/08/2022-1 | 21/08/2022 | ONSLOW GENERAL STORE | Onslow consumables | 466.49 | |
| PE-21/08/2022-2 | 21/08/2022 | ONSLOW GENERAL STORE | Ocean View Caravan Park consumables | 33.44 | |
| PE-21/08/2022-3 | 21/08/2022 | ONSLOW GENERAL STORE | Onslow Airport consumables | 104.69 | |
| PO74023-PE- | 21/08/2022 | ONSLOW GENERAL STORE | Supply 3 x bags of straw for Onslow Community Garden | 73.50 | |
| | | **ONSLOW GENERAL STORE Total** | | **678.12** | **$678.12** |
| EFT62231 | 25/08/2022 | ONSLOW SCHOOL P&C | Payment | | $2,430.67 |
| GRANT20220824 | 17/08/2022 | ONSLOW SCHOOL P&C | Community Support Grant to Onslow School P&C Association Round 2 2021-22 | 2430.67 | |
| | | **ONSLOW SCHOOL P&C Total** | | **2430.67** | **$2,430.67** |
| EFT62232 | 25/08/2022 | ONSLOW TOURISM & PROGRESS | Payment | | $240.00 |
| 00000094 | 12/08/2022 | ONSLOW TOURISM & PROGRESS | Provide advertising in July edition of Pipeline | 240.00 | |
| | | **ONSLOW TOURISM & PROGRESS Total** | | **240.00** | **$240.00** |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| EFT62233 | 25/08/2022 | PANNAWONICA SPORTING CLUB | Payment | | $2,500.00 |
| GRANT20220824 | 17/08/2022 | PANNAWONICA SPORTING CLUB | Community Support Grant to Pannawonica Sporting Club Round 2 2021-22 | 2500.00 | |
| | | **PANNAWONICA SPORTING CLUB Total** | | **2500.00** | **$2,500.00** |
| EFT62234 | 25/08/2022 | PARABURDOO IGA | Payment | | $320.33 |
| 00544896 | 09/08/2022 | PARABURDOO IGA | Supply items for Paraburdoo Library programs | 73.84 | |
| 0054771 PO74053 | 17/08/2022 | PARABURDOO IGA | Supply refreshments for WA Cricket community session 18/08/2022 | 246.49 | |
| | | **PARABURDOO IGA Total** | | **320.33** | **$320.33** |
| EFT62235 | 25/08/2022 | PARABURDOO INN | Payment | | $1,500.00 |
| 3502 | 16/08/2022 | PARABURDOO INN | Provide accommodation for WA Cricket representative 15/08/2022 | 250.00 | |
| 3503 | 16/08/2022 | PARABURDOO INN | Provide accommodation for WA Cricket representative 15/08/2022 | 250.00 | |
| 3509 | 20/08/2022 | PARABURDOO INN | Provide accommodation for WA Cricket representative 18-19/08/08/2022 | 500.00 | |
| 3510 | 20/08/2022 | PARABURDOO INN | Provide accommodation for WA Cricket representative 18-19/08/08/2022 | 500.00 | |
| | | **PARABURDOO INN Total** | | **1500.00** | **$1,500.00** |
| EFT62236 | 25/08/2022 | PARABURDOO NETBALL | Payment | | $2,500.00 |
| GRANT20220824 | 17/08/2022 | PARABURDOO NETBALL | Community Support Grant to Paraburdoo Netball Association Round 2 2021-22 | 2500.00 | |
| | | **PARABURDOO NETBALL Total** | | **2500.00** | **$2,500.00** |
| EFT62237 | 25/08/2022 | PARA PIRATES RUGBY LEAGUE | Payment | | $250.00 |
| 00041 | 20/08/2022 | PARA PIRATES RUGBY LEAGUE | Provide assistance at Paraburdoo Fun Run/Welcome to Town event | 250.00 | |
| | | **PARA PIRATES RUGBY LEAGUE Total** | | **250.00** | **$250.00** |
| EFT62238 | 25/08/2022 | PFD FOOD SERVICES PTY LTD | Payment | | $2,209.15 |
| LD770274 | 23/08/2022 | PFD FOOD SERVICES PTY LTD | Supply food and refreshments for onsale at Onslow Aquatic Centre | 2209.15 | |
| | | **PFD FOOD SERVICES PTY LTD Total** | | **2209.15** | **$2,209.15** |
| EFT62239 | 25/08/2022 | PILBARA COPY SERVICE | Payment | | $1,999.80 |
| 49445 | 21/08/2022 | PILBARA COPY SERVICE | Supply toner cartridges for Cannon MF 746 CX printer | 1999.80 | |
| | | **PILBARA COPY SERVICE Total** | | **1999.80** | **$1,999.80** |
| EFT62240 | 25/08/2022 | PILBARA FOOD SERVICES | Payment | | $224.40 |
| SI133603 | 26/07/2022 | PILBARA FOOD SERVICES | Supply poultry mix for Shire sentinal chickens | 224.40 | |
| | | **PILBARA FOOD SERVICES Total** | | **224.40** | **$224.40** |
| EFT62241 | 25/08/2022 | RAY WHITE EXMOUTH | Payment | | $2,882.03 |
| 005265-19CLARKE | 19/08/2022 | RAY WHITE EXMOUTH | Water usage for 19 Clarke Place, Onslow 08/06/2022 - 11/08/2022 | 57.63 | |
| 005268-19CLARKE | 19/08/2022 | RAY WHITE EXMOUTH | Rent for 19 Clarke Place, Onslow 10/09/2022 - 09/10/2022 | 2824.40 | |
| | | **RAY WHITE EXMOUTH Total** | | **2882.03** | **$2,882.03** |
| EFT62242 | 25/08/2022 | RECORDS AND INFORMATION | Payment | | $4,000.00 |
| 467575 | 26/07/2022 | RECORDS AND INFORMATION | Event Registration for Employee #1164 for Certificate IV in Business | 4000.00 | |
| | | **RECORDS AND INFORMATION** | | **4000.00** | **$4,000.00** |
| EFT62243 | 25/08/2022 | RED DIRT PLUMBING AND GAS | Payment | | $4,882.10 |
| INV-1079 PO73838 | 16/08/2022 | RED DIRT PLUMBING AND GAS | Provide repairs to leaking cistern, Tom Price Administration Office | 430.10 | |
| INV-1079 PO73979 | 16/08/2022 | RED DIRT PLUMBING AND GAS | Rectify blocked drains Paraburdoo CHUB function room | 737.00 | |
| INV-1079 PO74003 | 16/08/2022 | RED DIRT PLUMBING AND GAS | Rectify blocked shower drain 39 Joffre Ave Paraburdoo | 349.00 | |
| INV-1081 PO73636 | 17/08/2022 | RED DIRT PLUMBING AND GAS | Supply and install new hot water system 22 Lilac Street Tom Price | 3366.00 | |
| | | **RED DIRT PLUMBING AND GAS Total** | | **4882.10** | **$4,882.10** |
| EFT62244 | 25/08/2022 | RIO TINTO - PILBARA IRON | Payment | | $10,294.44 |
| 5000297951 | 13/04/2022 | RIO TINTO - PILBARA IRON | Water & Sewerage charges for Tom Price BMX Club, 60 Nameless Valley Rd Jan-Mar 2022 | 3431.48 | |
| 5000811017 | 13/04/2022 | RIO TINTO - PILBARA IRON | Water & Sewerage charges for Tom Price BMX Club, 60 Nameless Valley Rd Apr-Jun 2022 | 3431.48 | |
| 5000845395 | 01/07/2022 | RIO TINTO - PILBARA IRON | Water & Sewerage charges for Tom Price BMX Club, 60 Nameless Valley Rd Jul-Sep 2022 | 3431.48 | |
| | | **RIO TINTO - PILBARA IRON Total** | | **10294.44** | **$10,294.44** |
| EFT62245 | 25/08/2022 | ROCK PUPPY T/A NEW SENSATION | Payment | | $7,040.00 |
| 08-2022-008 | 22/08/2022 | ROCK PUPPY T/A NEW SENSATION | Deposit payment for New Sensation - INXS tribute band event | 7040.00 | |
| | | **ROCK PUPPY T/A NEW SENSATION Total** | | **7040.00** | **$7,040.00** |
| EFT62246 | 25/08/2022 | SHIRLENE'S FACEPAINTING | Payment | | $1,000.00 |
| 003 | 17/08/2022 | SHIRLENE'S FACEPAINTING | Provide facepainting at the Onslow Staircase to the Moon festival | 1000.00 | |
| | | **SHIRLENE'S FACEPAINTING Total** | | **1000.00** | **$1,000.00** |

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| EFT62247 | 25/08/2022 | SODEXO - RENTAL PAYMENTS | Payment | | $39,354.73 |
| PM01-039260 | 25/07/2022 | SODEXO - RENTAL PAYMENTS | Rent for 2/04 Kanberra Drive, Tom Price 08/08/2022 - 07/09/2022 | 910.00 | |
| PM01-039256 | 25/07/2022 | SODEXO - RENTAL PAYMENTS | Rent for 4/10 Kanberra Drive, Tom Price 08/08/2022 - 07/09/2022 | 823.33 | |
| PM01-039732 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 397 Acalypha Street, Tom Price 01/09/2022 - 30/09/2022 | 1300.00 | |
| PM01-039644 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 21B Cogelup Way, Tom Price 01/09/2022 - 30/09/2022 | 1516.66 | |
| PM01-039787 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 423 Hibiscus St, Tom Price 01/09/2022 - 30/09/2022 | 1516.67 | |
| PM01-039784 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 2/02 Kanberra Dr, Tom Price 01/09/2022 - 30/09/2022 | 910.00 | |
| PM01-039706 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 3/02 Kanberra Dr, Tom Price 01/09/2022 - 30/09/2022 | 1516.66 | |
| PM01-039632 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 3/10 Kanberra Dr, Tom Price 01/09/2022 - 30/09/2022 | 823.33 | |
| PM01-039642 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 2/19 Allambi Way, Tom Price 01/09/2022 - 30/09/2022 | 1516.67 | |
| PM01-039736 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 2/23 Allambi Way, Tom Price 01/09/2022 - 30/09/2022 | 1191.67 | |
| PM01-039734 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 3/19 Allambi Way, Tom Price 01/09/2022 - 30/09/2022 | 736.66 | |
| PM01-039638 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 3/25 Allambi Way, Tom Price 01/09/2022 - 30/09/2022 | 910.00 | |
| PM01-039631 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 280 Ashburton Ave, Paraburdoo 01/09/2022 - 30/09/2022 | 1303.57 | |
| PM01-039777 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 159 Cassia St, Tom Price 01/09/2022 - 30/09/2022 | 1738.10 | |
| PM01-039758 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 144 Cedar St, Tom Price 01/09/2022 - 30/09/2022 | 1516.66 | |
| PM01-039630 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 17B Cogelup Way, Tom Price 01/09/2022 - 30/09/2022 | 1300.00 | |
| PM01-039636 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 726 Yiluk St, Tom Price 01/09/2022 - 30/09/2022 | 1300.00 | |
| PM01-039788 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 27 Lilac St, Tom Price 01/09/2022 - 30/09/2022 | 1516.67 | |
| PM01-039799 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 816 Kulai St, Tom Price 01/09/2022 - 30/09/2022 | 1321.66 | |
| PM01-039789 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 4/06 Kanberra Dr, Tom Price 01/09/2022 - 30/09/2022 | 1300.00 | |
| PM01-039748 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 4/04 Kanberra Dr, Tom Price 01/09/2022 - 30/09/2022 | 910.00 | |
| PM01-039745 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 1217 Wilgerup Pl, Tom Price 01/09/2022 - 30/09/2022 | 1516.67 | |
| PM01-039637 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 9 Weelamurra Crt, Tom Price 01/09/2022 - 30/09/2022 | 1651.19 | |
| PM01-039754 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 4 Weelamurra Crt, Tom Price 01/09/2022 - 30/09/2022 | 1408.33 | |
| PM01-039720 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 18 Weelamurra Crt, Tom Price 01/09/2022 - 30/09/2022 | 1516.66 | |
| PM01-039635 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 1175 Tarwonga Crt, Tom Price 01/09/2022 - 30/09/2022 | 1998.81 | |
| PM01-039629 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 1167 Tarwonga Crt, Tom Price 01/09/2022 - 30/09/2022 | 1998.81 | |
| PM01-039627 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 1166 Tarwonga Crt, Tom Price 01/09/2022 - 30/09/2022 | 2172.62 | |
| PM01-039656 | 18/08/2022 | SODEXO - RENTAL PAYMENTS | Rent for 20 Lilac St, Tom Price 01/09/2022 - 30/09/2022 | 1213.33 | |
| | | **SODEXO - RENTAL PAYMENTS Total** | | **39354.73** | **$39,354.73** |
| EFT62248 | 25/08/2022 | SPECIALIST APPS PTY LTD | Payment | | $10,120.00 |
| INV-0091239 | 11/08/2022 | SPECIALIST APPS PTY LTD | Support and maintenance fees for Old Onslow App | 10120.00 | |
| | | **SPECIALIST APPS PTY LTD Total** | | **10120.00** | **$10,120.00** |
| EFT62249 | 25/08/2022 | SPORTSWORLD OF WA | Payment | | $1,684.65 |
| 141512 | 16/08/2022 | SPORTSWORLD OF WA | Supply merchandise for Tom Price Swimming Pool season 2022/2023 | 1684.65 | |
| | | **SPORTSWORLD OF WA Total** | | **1684.65** | **$1,684.65** |
| EFT62250 | 25/08/2022 | THE CARLISLE HOTEL & DISTILLERY | Payment | | $1,070.00 |
| 820 | 18/08/2022 | THE CARLISLE HOTEL & DISTILLERY | Provide accommodation and meals for Employee #1882 02/08/2022 - 10/08/2022 | 1070.00 | |
| | | **THE CARLISLE HOTEL & DISTILLERY Total** | | **1070.00** | **$1,070.00** |
| EFT62251 | 25/08/2022 | THE WORKWEAR GROUP | Payment | | $300.30 |
| 14089905 | 27/06/2022 | THE WORKWEAR GROUP | Supply uniforms for employee #1559 | 300.30 | |
| | | **THE WORKWEAR GROUP Total** | | **300.30** | **$300.30** |
| EFT62252 | 25/08/2022 | TOM PRICE COMMUNITY GARDEN | Payment | | $2,200.00 |
| GRANT20220824 | 10/08/2022 | TOM PRICE COMMUNITY GARDEN | Community Support Grant to Tom Price Community Garden Round 2 2021-22 | 2200.00 | |
| | | **TOM PRICE COMMUNITY GARDEN Total** | | **2200.00** | **$2,200.00** |
| EFT62253 | 25/08/2022 | TOM PRICE HOTEL MOTEL | Payment | | $40.00 |
| 229181 | 22/07/2022 | TOM PRICE HOTEL MOTEL | Provide meals for employee #1937 25/07/2022 | 40.00 | |
| | | **TOM PRICE HOTEL MOTEL Total** | | **40.00** | **$40.00** |
| EFT62254 | 25/08/2022 | TOM PRICE NEEDLE SEWING CLUB | Payment | | $2,500.00 |
| GRANT20220822 | 22/08/2022 | TOM PRICE NEEDLE SEWING CLUB | Community Support Grant to Tom Price Needle Sewing & Quilting Club Round 2 2021-22 | 2500.00 | |
| | | **TOM PRICE NEEDLE SEWING Total** | | **2500.00** | **$2,500.00** |

# LIST OF PAYMENTS FOR AUGUST 2022

| Reference Number | Date | Name | Description | | Payment Amount |
|---|---|---|---|---|---|
| | | | | | |
| EFT62255 | 25/08/2022 | TOP MACHINE SERVICES | Payment | | $4,940.00 |
| 00040850 | 10/08/2022 | TOP MACHINE SERVICES | Supply slushi machine and slushi mix for Tom Price Swimming Pool | 4940.00 | |
| | | **TOP MACHINE SERVICES Total** | | **4940.00** | **$4,940.00** |
| EFT62256 | 25/08/2022 | TORQUE TECH MECHANICAL | Payment | | $130.00 |
| 53,103 | 18/08/2022 | TORQUE TECH MECHANICAL | Provide wheel alignment for Toyota Fortuner (AS9365) | 130.00 | |
| | | **TORQUE TECH MECHANICAL Total** | | **130.00** | **$130.00** |
| EFT62257 | 25/08/2022 | TYREPOWER KARRATHA | Payment | | $2,088.00 |
| 1016018 | 19/08/2022 | TYREPOWER KARRATHA | Supply tyres for Toyota Hilux 4x4 | 2088.00 | |
| | | **TYREPOWER KARRATHA Total** | | **2088.00** | **$2,088.00** |
| EFT62258 | 25/08/2022 | VIVA ENERGY AUSTRALIA PTY LTD | Payment | | $11,211.07 |
| 6712117 | 31/07/2022 | VIVA ENERGY AUSTRALIA PTY LTD | Fuel usage for the period - 01-Jul-2022 to 31-Jul-2022 | 7215.51 | |
| 6712117 | 31/07/2022 | VIVA ENERGY AUSTRALIA PTY LTD | Fuel usage for the period - 01-Jul-2022 to 31-Jul-2022 | 3995.56 | |
| | | **VIVA ENERGY AUSTRALIA PTY LTD Total** | | **11211.07** | **$11,211.07** |
| EFT62259 | 25/08/2022 | WAITANGI DAY | Payment | | $2,000.00 |
| GRANT20220824 | 23/08/2022 | WAITANGI DAY | Community Support Grant to Waitangi Day Round 2 2021-22 | 2000.00 | |
| | | **WAITANGI DAY Total** | | **2000.00** | **$2,000.00** |
| EFT62260 | 25/08/2022 | WATER 2 WATER | Payment | | $8,238.65 |
| INV254654 | 26/07/2022 | WATER 2 WATER | Maintenance, repairs and supply of water systems located Onslow - July 2022 | 1199.50 | |
| INV254656 | 26/07/2022 | WATER 2 WATER | Supply and install Zip autoboil, Onslow Administration Building | 2382.20 | |
| INV254678 | 27/07/2022 | WATER 2 WATER | Maintenance, repairs and supply of water systems located Onslow July 2022 | 4587.95 | |
| INV253193 | 23/08/2022 | WATER 2 WATER | Maintenance, repairs and supply of water systems located Paraburdoo August 2022 | 69.00 | |
| | | **WATER 2 WATER Total** | | **8238.65** | **$8,238.65** |
| EFT62261 | 25/08/2022 | WESTRAC PTY LTD | Payment | | $804.03 |
| PI7301879 | 11/08/2022 | WESTRAC PTY LTD | Supply wiper towels for Tom Price Works Depot | 163.68 | |
| PI7312498 | 15/08/2022 | WESTRAC PTY LTD | Supply LH Glass front for Onslow - Peedamulla Road works | 640.35 | |
| | | **WESTRAC PTY LTD Total** | | **804.03** | **$804.03** |
| EFT62262 | 25/08/2022 | WEX AUSTRALIA PTY LTD (MOTORPASS) | Payment | | $1,257.83 |
| 16 | 15/08/2022 | WEX AUSTRALIA PTY LTD (MOTORPASS) | Fuel usage and card fees for period ending 15/08/2022 (507.63x litres) | 1257.83 | |
| | | **WEX AUSTRALIA PTY LTD (MOTORPASS)** | | **1257.83** | **$1,257.83** |
| | | | **TOTAL** | **4370994.79** | **$4,370,994.79** |
| **Muni Cheques** | | | | | |
| 28777 | 17/08/2022 | SHIRE OF ASHBURTON | Float for Onslow Swimming Pool Kiosk ond Office | | $750.00 |
| FLOATONSLOWSP2022 | 17/08/2022 | SHIRE OF ASHBURTON | Float for Onslow Swimming Pool Kiosk ond Office | 300.00 | |
| FLOATPARABURDOOSP | 17/08/2022 | SHIRE OF ASHBURTON | Float for Paraburdoo Swimming Pool kiosk | 150.00 | |
| FLOATTOMPRICESP202 | 17/08/2022 | SHIRE OF ASHBURTON | Float for Tom Price Swimming Pool kiosk and office | 300.00 | |
| | | **SHIRE OF ASHBURTON** | | **750.00** | **$750.00** |
| | | | **TOTAL** | **$750.00** | **$750.00** |
| **Superannuation** | | | | | |
| PAYMENT | 04/08/2022 | CLICKSUPER | Payment | | $100,160.76 |
| SUPER | | CLICKSUPER | Superannuation contributions 18/07/2022 - 31/07/2022 | 100160.76 | |
| | | **CLICKSUPER** | | **100160.76** | **$100,160.76** |
| PAYMENT | 24/08/2022 | CLICKSUPER | Payment | | $100,442.97 |
| SUPER | | CLICKSUPER | Superannuation contributions 01/08/2022 - 14/08/2022 | 100442.97 | |
| | | **CLICKSUPER** | | **$100,442.97** | **$100,442.97** |
| PAYMENT | 28/08/2022 | CLICKSUPER | Payment | | $99,627.92 |
| SUPER | | CLICKSUPER | Superannuation contributions 15/08/2022 - 28/08/2022 | 99627.92 | |
| | | **CLICKSUPER** | | **99627.92** | **$99,627.92** |
| | | | **TOTAL** | **300231.65** | **$300,231.65** |
| | | | | | |

# Shire of Ashburton

## CEO's Delegated Payment List - Regulation 13(1) Local Government (Financial Management) Regulation 1996

**Corporate Credit Cards**
**Payment Total for Month of July 2022**

| Description | | Amount |
|---|---|---|
| Director Projects and procurement | $ | 1,003.88 |
| Director Corporate Services | $ | 2,457.58 |
| Director Infrastructure Services | $ | 39.25 |
| Director People and Places | $ | 1,334.64 |
| Manager Human Resources | $ | 106.51 |
| **Grand Total** | $ | 4,941.86 |

# LIST OF PAYMENTS FOR JULY 2022

| Trans No. | Date | Name | Description | Payment |
|---|---|---|---|---|
| **DIRECTOR PROJECTS AND PROCUREMENT - $10,000** | | | | |
| CM-AUG-22-01 | 04/07/2022 | RMS COMMERCIAL | Monthly fee for OVCP online booking system 01/06/2022 - 30/06/2022 | 115.71 |
| CM-AUG-22-02 | 04/07/2022 | RMS COMMERCIAL | Monthly flat fee for OSC online booking system 01/07/2022 - 31/07/2022 | 193.50 |
| CM-AUG-22-03 | 07/07/2022 | ONSLOW SUPERMARKET | Under desk heater for office | 38.50 |
| CM-AUG-22-04 | 11/07/2022 | THALANYJI MANAGEMENT | 38.6L unleaded petrol for PUT151, Toyota Hilux Workmate 4x2 S/C | 88.46 |
| CM-AUG-22-05 | 11/07/2022 | THALANYJI MANAGEMENT | THALANYJI MANAGEMENT: 57.14L unleaded petrol for PUT117, Toyota Hilux Workmate 4x2 S/C | 137.14 |
| CM-AUG-22-06 | 20/07/2022 | ONSLOW SUPERMARKET | Tools and equipment for Onslow community garden | 230.35 |
| CM-AUG-22-07 | 01/08/2022 | NANUTARRA ROADHOUSE | 80.12L diesel for PSW100, Toyota Prado GXL T/D A/T | 200.22 |
| | | | **Total** | **$ 1,003.88** |
| **DIRECTOR CORPORATE SERVICES - $10,000** | | | | |
| NC-AUG-22-01 | 11/07/2022 | COLES | Catering for NAIDOC Sundowner in Tom Price, 8/07/2022 | 511.56 |
| NC-AUG-22-02 | 11/07/2022 | COLES | Catering for NAIDOC Sundowner in Tom Price, 8/07/2022 | 383.69 |
| NC-AUG-22-03 | 11/07/2022 | COLES | Refreshments for July OCM in Tom Price, 12/07/2022 | 177.11 |
| NC-AUG-22-04 | 12/07/2022 | MUZZYS HARDWARE | Plastic storage tub for Council Meetings | 29.50 |
| NC-AUG-22-05 | 12/07/2022 | SPROUT SOCIAL | Subscription fee for 8/05/2022 - 24/05/2022 | 487.65 |
| NC-AUG-22-06 | 13/07/2022 | MIB BAKERIES | Refreshments for July OCM in Tom Price, 12/07/2022 | 66.00 |
| NC-AUG-22-07 | 18/07/2022 | MAILCHIMP | Monthly subscription for social media software | 100.02 |
| NC-AUG-22-08 | 26/07/2022 | DJ CITY | Wireless microphones for filming and streaming of Council meetings | 642.65 |
| NC-AUG-22-09 | 26/07/2022 | GOOGLE DOMAINS | 3 year subscription for new domain for TP Bush Fire Brigade | 59.40 |
| | | | **Total** | **$ 2,457.58** |
| **DIRECTOR INFRASTRUCTURE SERVICES - $10,000** | | | | |
| MF-AUG-22-01 | 04/07/2022 | LESTOKTOURS | Airport transfers for employee #1903, 10/07/2022 and 29/07/2022 | 67.25 |
| MF-AUG-22-02 | 21/07/2022 | LESTOKTOURS | Refund of airport transfer for employee #1903, 29/07/2022 | -28.00 |
| | | | **Total** | **$ 39.25** |
| **DIRECTOR PEOPLE AND PLACES - $10,000** | | | | |
| TM-AUG-22-01 | 07/07/2022 | BEADON BAY HOTEL | Refreshments for consultant meeting | 101.50 |
| TM-AUG-22-02 | 11/07/2022 | THALANYJI MANAGEMENT | Diesel for PSW101, Toyota Prado GXL T/D A/T (1004AS) | 100.28 |
| TM-AUG-22-03 | 13/07/2022 | YARN MARKETPLACE | NAIDOC scarf for Cr Gallanagh | 26.91 |
| TM-AUG-22-04 | 15/07/2022 | OFFICEWORKS | 8 x easels for CLIP community consultation workshops July 2022 | 905.95 |
| TM-AUG-22-05 | 25/07/2022 | COLES | Gift cards for prizes | 200.00 |
| | | | **Total** | **$ 1,334.64** |
| **MANAGER HUMAN RESOURCES - $5,000** | | | | |
| AH-AUG-22-01 | 06/07/2022 | LESTOKTOURS | Airport transfer for external facilitator Janna Jones for MMT Workshop 02/08/2022 | 67.25 |
| AH-AUG-22-02 | 12/07/2022 | LESTOKTOURS | Airport transfer for employee #1981 14/07/2022 | 33.63 |
| AH-AUG-22-03 | 20/07/2022 | LESTOKTOURS | Airport transfer for Employee #1033 25/07/2022 | 33.63 |
| AH-AUG-22-04 | 21/07/2022 | LESTOKTOURS | Refund of airport transfer for Employee #1033 25/07/2022 | -28.00 |
| | | | **Total** | **$ 106.51** |
| | | | | |
| | | | **Total Credit Cards** | **$ 4,941.86** |

Westpac

**Cardholder statement** **Run Date: 3 August 2022**

Company details

ATTN: SENIOR FINANCE OFFI
SHIRE OF ASHBURTON
SHIRE OF ASHBURTON
PO BOX 567
ONSLOW WA 6710

Cardholder name: CHANTELLE BRYCE
Cardholder number: [redacted]

Cost centre no:
Statement date: 02/08/22

Opening balance: 0.00

For enquiries please call: 1300 650 107

C indicates a credit or payment

*Closing balance: 0.00

* The closing balance will be transferred automatically in terms of the authority held.

| | | | | | |
|---|---|---|---|---|---|
| Payment due date: | 29/08/22 | Credit limit: | 10,000.00 | Annual percentage rate: | 19.96% |
| Past due: | 0.00 | Available credit: | 10,000.00 | Monthly percentage rate: | 1.66% |
| Mimimum payment due: | 0.00 | | | | |

| Date | Description of transaction | Amount | Ref. |
|---|---|---|---|
| 04/07/22 | RMS- Commercial 0383999462 AUS | 115.71 | 7011 |
| 04/07/22 | RMS- Commercial 0383999462 AUS | 193.50 | 7011 |
| 07/07/22 | ONSLOW SUPERMARKET ONSLOW AUS | 38.50 | 5411 |
| 11/07/22 | THALANYJI MANAGEMENT ONSLOW AUS | 88.46 | 5541 |
| 11/07/22 | THALANYJI MANAGEMENT ONSLOW AUS | 137.14 | 5541 |
| 20/07/22 | ONSLOW SUPERMARKET ONSLOW AUS | 230.35 | 5411 |
| 01/08/22 | NANUTARRA ROADHOUSE PT NANUTARRA AUS | 200.22 | 5541 |
| 02/08/22 | PRINCIPAL CREDIT | 1,003.88 C | 5541 |

*** E N D O F L I S T ***

Westpac Banking Corporation ABN 33 007 457 141.

I have checked the above details and verify that they are correct.

Cardholder Signature Chantelle McGurk Date 04/08/2022

Transactions examined and approved.

Manager/Supervisor Signature [signature] Date 08.08.2022

Westpac

**Cardholder statement**

**Run Date: 3 August 2022**

Company details

ATTN: SENIOR FINANCE OFFI
SHIRE OF ASHBURTON
SHIRE OF ASHBURTON
PO BOX 567
TOM PRICE WA 6751

Cardholder name: NATHAN CAIN
Cardholder number: [redacted]

Cost centre no:
Statement date: 02/08/22

Opening balance: 0.00

For enquiries please call: 1300 650 107

C indicates a credit or payment

*Closing balance: 0.00

* The closing balance will be transferred automatically in terms of the authority held.

Payment due date: 29/08/22
Past due: 0.00
Mimimum payment due: 0.00

Credit limit: 10,000.00
Available credit: 10,000.00

Annual percentage rate: 19.96%
Monthly percentage rate: 1.66%

| Date | Description of transaction | Amount | Ref. |
|---|---|---|---|
| 11/07/22 | COLES 0328 TOM PRICE AUS | NC 511.56 | 5411 |
| 11/07/22 | COLES 0328 TOM PRICE AUS | 383.69 | 5411 |
| 11/07/22 | COLES 0328 TOM PRICE AUS | 177.11 | 5411 |
| 12/07/22 | MUZZYS HARDWARE TOM PRICE AUS | 29.50 | 5251 |
| 12/07/22 | SPROUT SOCIAL, INC 8668783231 USA<br>317.87 U. S. DOLLAR | NC. 487.65 | 5045 |
| 13/07/22 | MIB BAKERIES PTY LTD TOM PRICE AUS | 66.00 | 5462 |
| 18/07/22 | MailChimp Atlanta USA | NC. 100.02 | 5818 |
| 26/07/22 | Dj City djcity.com.auAUS | 642.65 | 5732 |
| 26/07/22 | GOOGLE*DOMAINS SYDNEY AUS | 59.40 | 7372 |
| 02/08/22 | PRINCIPAL CREDIT | 2,457.58 C | 7372 |

*** E N D O F L I S T ***

Westpac Banking Corporation ABN 33 007 457 141.

I have checked the above details and verify that they are correct.
Cardholder Signature _____ Date 5/8
Transactions examined and approved.
Manager/Supervisor Signature _____ Date 08/08/2022

Westpac

**Cardholder statement**

**Run Date: 3 August 2022**

Company details

ATTN: SENIOR FINANCE OFFI
SHIRE OF ASHBURTON
SHIRE OF ASHBURTON
PO BOX 567
TOM PRICE WA 6751

Cardholder name: MATTHEW FANNING
Cardholder number: [redacted]

Cost centre no:
Statement date: 02/08/22

Opening balance: 0.00

For enquiries please call: 1300 650 107

C indicates a credit or payment

*Closing balance: 0.00

* The closing balance will be transferred automatically in terms of the authority held.

Payment due date: 29/08/22
Past due: 0.00
Mimimum payment due: 0.00

Credit limit: 10,000.00
Available credit: 10,000.00

Annual percentage rate: 19.96%
Monthly percentage rate: 1.66%

| Date | Description of transaction | Amount | Ref. |
|---|---|---|---|
| 04/07/22 | WWW.LESTOKTOU* RPRJFMN TOM PRICE AUS | 67.25 | 4111 |
| 21/07/22 | WWW.LESTOKTOU* RPRJFMN TOM PRICE AUS | 28.00 C | 4111 |
| 02/08/22 | PRINCIPAL CREDIT | 39.25 C | 4111 |

*** E N D O F L I S T ***

Westpac Banking Corporation ABN 33 007 457 141.

**I have checked the above details and verify that they are correct.**

Cardholder Signature _____ Date 5/8/22

**Transactions examined and approved.**

Manager/Supervisor Signature _____ Date 15/08/2022

Westpac

**Cardholder statement**

**Run Date: 3 August 2022**

Company details

ATTN: SENIOR FINANCE OFFI
SHIRE OF ASHBURTON
SHIRE OF ASHBURTON
PO BOX 567
TOM PRICE WA 6751

Cardholder name: TY MATSON
Cardholder number: [redacted]

Cost centre no:
Statement date: 02/08/22

Opening balance: 0.00

For enquiries please call: 1300 650 107

C indicates a credit or payment

*Closing balance: 0.00

* The closing balance will be transferred automatically in terms of the authority held.

| | | | | | |
|---|---|---|---|---|---|
| Payment due date: | 29/08/22 | Credit limit: | 10,000.00 | Annual percentage rate: | 19.96% |
| Past due: | 0.00 | Available credit: | 10,000.00 | Monthly percentage rate: | 1.66% |
| Mimimum payment due: | 0.00 | | | | |

| Date | Description of transaction | Amount | Ref. |
|---|---|---|---|
| 07/07/22 | BEADON BAY HOTEL Onslow AUS | 101.50 | 7011 |
| 11/07/22 | THALANYJI MANAGEMENT P ONSLOW AUS | 100.28 | 5422 |
| 13/07/22 | SP YARNMARKETPLACE BRISBANE AUS | 26.91 | 5734 |
| 15/07/22 | OFFICEWORKS BENTLEIGH EASAUS | 905.95 | 5943 |
| 25/07/22 | COLES 0328 TOM PRICE AUS | 200.00 | 5411 |
| 02/08/22 | PRINCIPAL CREDIT | 1,334.64 C | 5411 |

*** END OF LIST ***

Westpac Banking Corporation ABN 33 007 457 141.

I have checked the above details and verify that they are correct.

Cardholder Signature _____ Date 17/8/22

Transactions examined and approved.

Manager/Supervisor Signature _____ Date 17/8/22

Westpac

**Cardholder statement** **Run Date: 3 August 2022**

Company details

ATTN: SENIOR FINANCE OFFI
SHIRE OF ASHBURTON
SHIRE OF ASHBURTON
PO BOX 567
TOM PRICE WA 6751

Cardholder name: ADELE HERATY
Cardholder number: [redacted]

Cost centre no:
Statement date: 02/08/22

Opening balance: 0.00

For enquiries please call: 1300 650 107

C indicates a credit or payment

*Closing balance: 0.00

* The closing balance will be transferred automatically in terms of the authority held.

| | | | | | |
|---|---|---|---|---|---|
| Payment due date: | 29/08/22 | Credit limit: | 5,000.00 | Annual percentage rate: | 19.96% |
| Past due: | 0.00 | Available credit: | 5,000.00 | Monthly percentage rate: | 1.66% |
| Mimimum payment due: | 0.00 | | | | |

| Date | Description of transaction | Amount | Ref. |
|---|---|---|---|
| 06/07/22 | WWW.LESTOKTOU* RAE1TLB TOM PRICE AUS | 67.25 | 4111 |
| 12/07/22 | WWW.LESTOKTOU* RMUG8MW TOM PRICE AUS | 33.63 | 4111 |
| 20/07/22 | WWW.LESTOKTOU* RMD7RC0 TOM PRICE AUS | 33.63 | 4111 |
| 21/07/22 | WWW.LESTOKTOU* RMD7RC0 TOM PRICE AUS | 28.00 C | 4111 |
| 02/08/22 | PRINCIPAL CREDIT | 106.51 C | 4111 |

*** E N D O F L I S T ***

Westpac Banking Corporation ABN 33 007 457 141.

I have checked the above details and verify that they are correct.

Cardholder Signature _____ Date 17.08.22

Transactions examined and approved.

Manager/Supervisor Signature _____ Date 07/09/2022

# Agenda Item 12.2 - Attachment 1

## Monthly Financial Statements – August 2022

# SHIRE OF ASHBURTON

## MONTHLY FINANCIAL REPORT
**(Containing the Statement of Financial Activity)**
**For the period ending 31 August 2022**

***LOCAL GOVERNMENT ACT 1995***
***LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

## TABLE OF CONTENTS

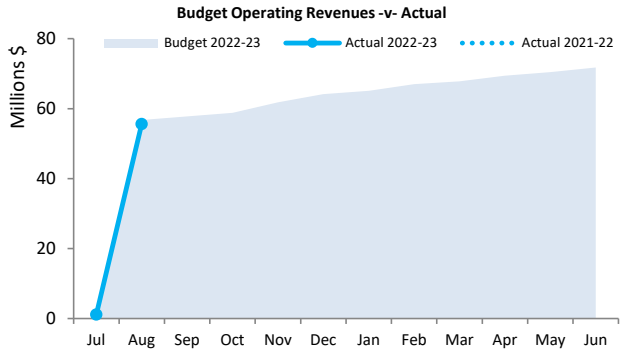

| | | |
|---|---|---|
| Statement of Financial Activity by Nature or Type | | 5 |
| Basis of Preparation | | 6 |
| Note 1 | Statement of Financial Activity Information | 7 |
| Note 2 | Cash and Financial Assets | 8 |
| Note 3 | Receivables | 9 |
| Note 4 | Other Current Assets | 10 |
| Note 5 | Payables | 11 |
| Note 6 | Disposal of Assets | 12 |
| Note 7 | Capital Acquisitions | 13 |
| Note 8 | Borrowings | 15 |
| Note 9 | Reserve Accounts | 16 |
| Note 10 | Other Current Liabilities | 17 |
| Note 13 | Trust Fund | 20 |
| Note 14 | Explanation of Material Variances | 21 |

**MONTHLY FINANCIAL REPORT**
**FOR THE PERIOD ENDED 31 AUGUST 2022**

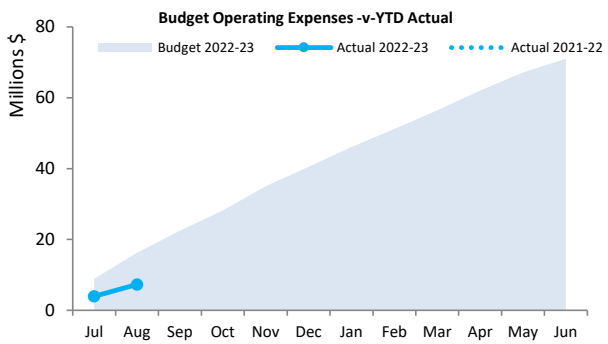
## SUMMARY INFORMATION - GRAPHS

### OPERATING ACTIVITIES

**OPERATING REVENUE**

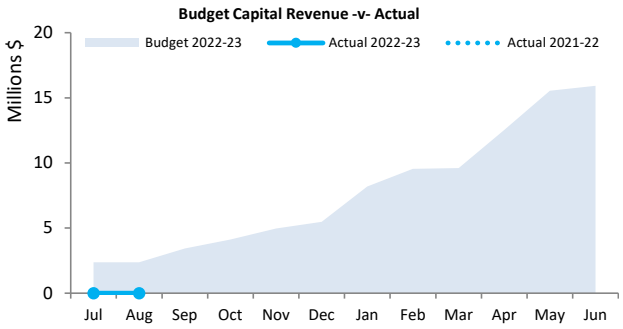



**OPERATING EXPENSES**

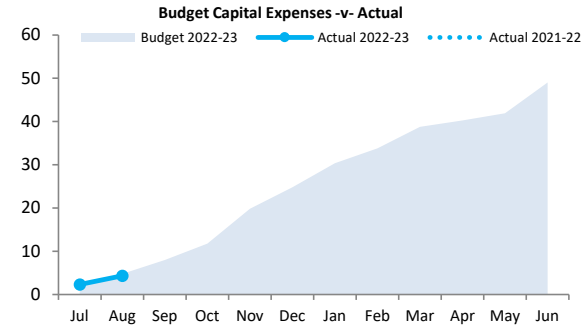



### INVESTING ACTIVITIES

**CAPITAL REVENUE**

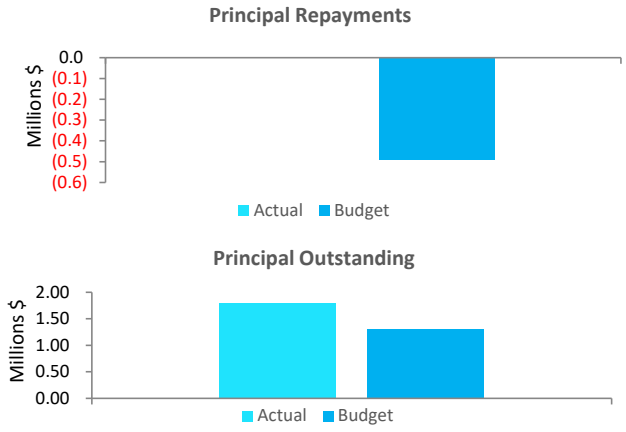



**CAPITAL EXPENSES**

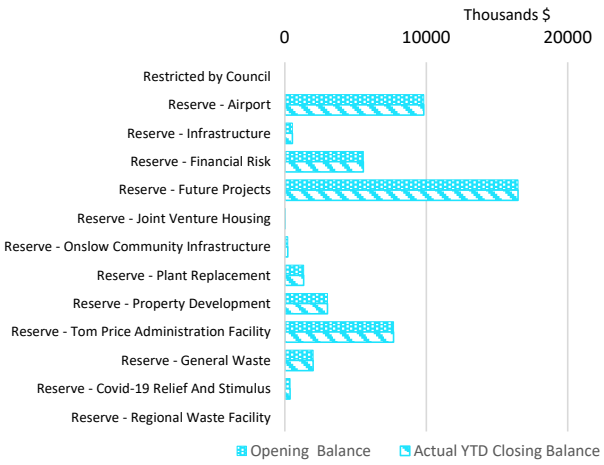



### FINANCING ACTIVITIES

**BORROWINGS**




**RESERVES**



**MONTHLY FINANCIAL REPORT**
**FOR THE PERIOD ENDED 31 AUGUST 2022**

# EXECUTIVE SUMMARY

## Funding surplus / (deficit) Components

### Funding surplus / (deficit)

| | Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. $ (b)-(a) |
|---|---|---|---|---|
| Opening | $11.46 M | $11.46 M | $15.88 M | $4.41 M |
| Closing | $0.00 M | $53.53 M | $59.89 M | $6.36 M |

Refer to Statement of Financial Activity

### Cash and cash equivalents

| | $71.38 M | % of total |
|---|---|---|
| Unrestricted Cash | $23.40 M | 32.8% |
| Restricted Cash | $47.98 M | 67.2% |

Refer to Note 2 - Cash and Financial Assets

### Payables

| | $3.00 M | % Outstanding |
|---|---|---|
| Trade Payables | $1.15 M | |
| 0 to 30 Days | | 98.6% |
| Over 30 Days | | 1.4% |
| Over 90 Days | | 0% |

Refer to Note 5 - Payables

### Receivables

| | $1.64 M | % Collected |
|---|---|---|
| Rates Receivable | $50.18 M | 3.1% |
| Trade Receivable | $1.64 M | % Outstanding |
| Over 30 Days | | 0.9% |
| Over 90 Days | | -27.7% |

Refer to Note 3 - Receivables

## Key Operating Activities

### Amount attributable to operating activities

| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. $ (b)-(a) |
|---|---|---|---|
| $14.78 M | $44.49 M | $48.34 M | $3.85 M |

Refer to Statement of Financial Activity

### Rates Revenue

| | | |
|---|---|---|
| YTD Actual | $51.79 M | % Variance |
| YTD Budget | $51.77 M | 0.0% |

Refer to Statement of Financial Activity

### Operating Grants and Contributions

| | | |
|---|---|---|
| YTD Actual | $0.67 M | % Variance |
| YTD Budget | $1.45 M | (53.5%) |

Refer to Note 12 - Operating Grants and Contributions

### Fees and Charges

| | | |
|---|---|---|
| YTD Actual | $3.01 M | % Variance |
| YTD Budget | $2.95 M | 2.0% |

Refer to Statement of Financial Activity

## Key Investing Activities

### Amount attributable to investing activities

| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. $ (b)-(a) |
|---|---|---|---|
| ($32.17 M) | ($2.42 M) | ($4.33 M) | ($1.91 M) |

Refer to Statement of Financial Activity

### Proceeds on sale

| | | |
|---|---|---|
| YTD Actual | $0.00 M | % |
| Adopted Budget | $0.94 M | (100.0%) |

Refer to Note 6 - Disposal of Assets

### Asset Acquisition

| | | |
|---|---|---|
| YTD Actual | $4.33 M | % Spent |
| Adopted Budget | $49.04 M | (91.2%) |

Refer to Note 7 - Capital Acquisitions

### Capital Grants

| | | |
|---|---|---|
| YTD Actual | $0.00 M | % Received |
| Adopted Budget | $15.92 M | (100.0%) |

Refer to Note 7 - Capital Acquisitions

## Key Financing Activities

### Amount attributable to financing activities

| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. $ (b)-(a) |
|---|---|---|---|
| $5.93 M | $0.00 M | $0.00 M | $0.00 M |

Refer to Statement of Financial Activity

### Borrowings

| | |
|---|---|
| Principal repayments | $0.00 M |
| Interest expense | $0.00 M |
| Principal due | $1.79 M |

Refer to Note 8 - Borrowings

### Reserves

| | |
|---|---|
| Reserves balance | $46.98 M |
| Interest earned | $0.00 M |

Refer to Note 10 - Cash Reserves

### Lease Liability

| | |
|---|---|
| Principal repayments | $0.00 M |
| Interest expense | $0.00 M |
| Principal due | $0.00 M |

Refer to Note 9 - Lease Liabilites

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS**
**FOR THE PERIOD ENDED 31 AUGUST 2022**

# NATURE OR TYPE DESCRIPTIONS

## REVENUE

**RATES**
All rates levied under the *Local Government Act 1995.* Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**
Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**
Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**
Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

**SERVICE CHARGES**
Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

**INTEREST EARNINGS**
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

**PROFIT ON ASSET DISPOSAL**
Excess of assets received over the net book value for assets on their disposal.

## EXPENSES

**EMPLOYEE COSTS**
All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER)**
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**
Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**
Depreciation expense raised on all classes of assets. Excluding Land.

**INTEREST EXPENSES**
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**
Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 AUGUST 2022**

## BY NATURE OR TYPE

| | Ref Note | Adopted Budget (a) | YTD Budget (b) | YTD Actual (c) | Variance $ (c) - (b) | Variance % ((c) - (b))/(b) | Var. |
|---|---|---|---|---|---|---|---|
| | | $ | $ | $ | $ | % | |
| **Opening funding surplus / (deficit)** | 1(c) | 11,464,289 | 11,464,289 | **15,875,523** | 4,411,234 | 38.48% | ▲ |
| **Revenue from operating activities** | | | | | | | |
| Rates | | 52,255,600 | 51,774,300 | **51,790,603** | 16,303 | 0.03% | |
| Operating grants, subsidies and contributions | 12 | 6,862,900 | 1,445,400 | **672,392** | (773,008) | (53.48%) | ▼ |
| Fees and charges | | 7,510,700 | 2,948,570 | **3,006,616** | 58,046 | 1.97% | |
| Interest earnings | | 1,525,565 | 240,512 | **9,643** | (230,869) | (95.99%) | ▼ |
| Other revenue | | 3,432,600 | 334,300 | **168,112** | (166,188) | (49.71%) | ▼ |
| Profit on disposal of assets | 6 | 162,604 | 0 | **0** | 0 | 0.00% | |
| | | **71,749,969** | **56,743,082** | **55,647,365** | (1,095,717) | (1.93%) | |
| **Expenditure from operating activities** | | | | | | | |
| Employee costs | | (23,489,265) | (3,514,352) | **(3,509,965)** | 4,387 | 0.12% | |
| Materials and contracts | | (29,256,800) | (7,757,239) | **(3,363,982)** | 4,393,257 | 56.63% | ▲ |
| Utility charges | | (1,585,400) | (214,500) | **(235,970)** | (21,470) | (10.01%) | ▼ |
| Depreciation on non-current assets | | (14,105,200) | (2,350,476) | **0** | 2,350,476 | 100.00% | ▲ |
| Interest expenses | | (58,100) | 0 | **0** | 0 | 0.00% | |
| Insurance expenses | | (1,248,600) | (694,600) | **(1,216)** | 693,384 | 99.82% | ▲ |
| Other expenditure | | (1,172,600) | (72,934) | **(192,216)** | (119,282) | (163.55%) | ▼ |
| Loss on disposal of assets | 6 | (163,756) | 0 | **0** | 0 | 0.00% | |
| | | **(71,079,721)** | **(14,604,101)** | **(7,303,349)** | 7,300,752 | (49.99%) | |
| Non-cash amounts excluded from operating activities | 1(a) | 14,106,352 | 2,350,476 | **0** | (2,350,476) | (100.00%) | ▼ |
| **Amount attributable to operating activities** | | **14,776,600** | **44,489,457** | **48,344,016** | 3,854,559 | 8.66% | |
| **Investing activities** | | | | | | | |
| Proceeds from non-operating grants, subsidies and contributions | 13 | 15,921,500 | 2,367,300 | **0** | (2,367,300) | (100.00%) | ▼ |
| Proceeds from disposal of assets | 6 | 939,000 | 0 | **0** | 0 | 0.00% | |
| Payments for property, plant and equipment and infrastructure | 7 | (49,035,000) | (4,789,910) | **(4,332,265)** | 457,645 | 9.55% | |
| **Amount attributable to investing activities** | | **(32,174,500)** | **(2,422,610)** | **(4,332,265)** | (1,909,655) | 78.83% | |
| **Financing Activities** | | | | | | | |
| Transfer from reserves | 10 | 12,491,500 | 0 | **0** | 0 | 0.00% | |
| Repayment of debentures | 8 | (492,861) | 0 | **0** | 0 | 0.00% | |
| Transfer to reserves | 10 | (6,065,028) | 0 | **0** | 0 | 0.00% | |
| **Amount attributable to financing activities** | | **5,933,611** | **0** | **0** | 0 | 0.00% | |
| **Closing funding surplus / (deficit)** | 1(c) | **0** | **53,531,136** | **59,887,274** | 6,356,138 | (11.87%) | ▲ |

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 15 for an explanation of the reasons for the variance.
This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT**
**FOR THE PERIOD ENDED 31 AUGUST 2022**



## BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**
All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

## SIGNIFICANT ACCOUNTING POLICES

**CRITICAL ACCOUNTING ESTIMATES**
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources.
Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:
- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

**GOODS AND SERVICES TAX**
Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.
Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**
All figures shown in this statement are rounded to the nearest dollar.

## PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 29 September 2022

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 AUGUST 2022**

## NOTE 1
## STATEMENT OF FINANCIAL ACTIVITY INFORMATION

### (a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32* .

| Non-cash items excluded from operating activities | Notes | Adopted Budget | YTD Budget (a) | YTD Actual (b) |
|---|---|---|---|---|
| | | $ | $ | $ |
| **Adjustments to operating activities** | | | | |
| Less: Profit on asset disposals | 6 | (162,604) | 0 | 0 |
| Add: Loss on asset disposals | 6 | 163,756 | 0 | 0 |
| Add: Depreciation on assets | | 14,105,200 | 2,350,476 | 0 |
| **Total non-cash items excluded from operating activities** | | **14,106,352** | **2,350,476** | **0** |

### (b) Adjustments to net current assets in the Statement of Financial Activity

| The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates. | | Adopted Budget Opening 30 June 2022 | Last Year Closing 30 June 2022 | Year to Date 31 August 2022 |
|---|---|---|---|---|
| **Adjustments to net current assets** | | | | |
| Less: Reserves - restricted cash | 10 | (40,551,081) | (46,977,553) | (46,977,553) |
| Add: Borrowings | 8 | (492,861) | 492,862 | 492,862 |
| Add: Provisions employee related provisions | 11 | | 1,490,910 | 1,490,910 |
| **Total adjustments to net current assets** | | **(41,043,942)** | **(44,912,367)** | **(44,912,367)** |

### (c) Net current assets used in the Statement of Financial Activity

| | | | | |
|---|---|---|---|---|
| **Current assets** | | | | |
| Cash and cash equivalents | 2 | | 71,720,375 | 71,380,760 |
| Rates receivables | 3 | | 631,721 | 50,176,270 |
| Receivables | 3 | | 791,916 | 1,639,283 |
| Other current assets | 4 | | 668,930 | 626,715 |
| **Less: Current liabilities** | | | | |
| Payables | 5 | | (1,546,903) | (7,545,961) |
| Borrowings | 8 | | (492,862) | (492,862) |
| Contract liabilities | 11 | | (9,412,963) | (9,412,240) |
| Provisions | 11 | | (1,490,910) | (1,490,910) |
| **Less: Total adjustments to net current assets** | 1(b) | | (44,912,367) | (44,912,367) |
| **Closing funding surplus / (deficit)** | | **0** | **15,875,523** | **59,887,274** |

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 AUGUST 2022**

## OPERATING ACTIVITIES
## NOTE 2
## CASH AND FINANCIAL ASSETS

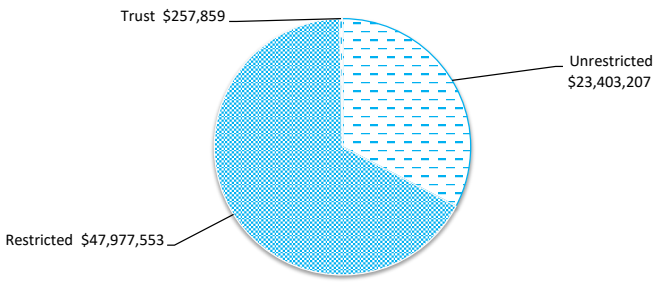
| Description | Classification | Unrestricted | Restricted | Total Cash | Trust | Institution | Interest Rate | Maturity Date |
|---|---|---|---|---|---|---|---|---|
| | | $ | $ | $ | $ | | | |
| Cash on hand | | | | | | | | |
| Westpac | Cash and cash equivalents | 23,030,270 | 2,930,764 | 25,961,034 | | Westpac | 0.00% | On-call |
| Commonwealth Bank | Cash and cash equivalents | 171,725 | 0 | 171,725 | | CBA | 0.00% | On-call |
| Cash on hand | Cash and cash equivalents | 4,700 | 0 | 4,700 | | - | - | - |
| WA Treasury Corporation | Cash and cash equivalents | 196,513 | 0 | 196,513 | | WATC | 0.20% | On-going |
| Trust | Cash and cash equivalents | 0 | | 0 | 257,859 | Westpac | 0.00% | On-call |
| Reserves saving Account | Cash and cash equivalents | 0 | 2,283 | 2,283 | | Westpac | 0.00% | On-call |
| Term Deposit | Cash and cash equivalents | 0 | 3,000,000 | 3,000,000 | | NAB | 1.40% | 08/2022 |
| Term Deposit | Cash and cash equivalents | 0 | 10,000,000 | 10,000,000 | | NAB | 0.55% | 09/2022 |
| Term Deposit | Cash and cash equivalents | 0 | 3,000,000 | 3,000,000 | | NAB | 2.95% | 10/2022 |
| Term Deposit | Cash and cash equivalents | 0 | 3,000,000 | 3,000,000 | | NAB | 2.20% | 10/2022 |
| Term Deposit | Cash and cash equivalents | 0 | 4,020,712 | 4,020,712 | | NAB | 2.45% | 10/2022 |
| Term Deposit | Cash and cash equivalents | 0 | 3,000,000 | 3,000,000 | | NAB | 2.50% | 11/2022 |
| Term Deposit | Cash and cash equivalents | 0 | 5,000,000 | 5,000,000 | | NAB | 2.75% | 12/2022 |
| Term Deposit | Cash and cash equivalents | 0 | 5,000,000 | 5,000,000 | | AMP | 3.95% | 06/2023 |
| Term Deposit | Cash and cash equivalents | 0 | 4,020,712 | 4,020,712 | | AMP | 4.30% | 06/2023 |
| Term Deposit | Cash and cash equivalents | (0) | 5,003,082 | 5,003,082 | | NAB | 245.00% | 44,851 |
| **Total** | | **23,403,207** | **47,977,553** | **71,380,760** | **257,859** | | | |
| **Comprising** | | | | | | | | |
| Cash and cash equivalents | | 23,403,207 | 47,977,553 | 71,380,760 | 257,859 | | | |
| Financial assets at amortised cost | | 0 | 0 | 0 | 0 | | | |
| | | **23,403,207** | **47,977,553** | **71,380,760** | **257,859** | | | |

**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

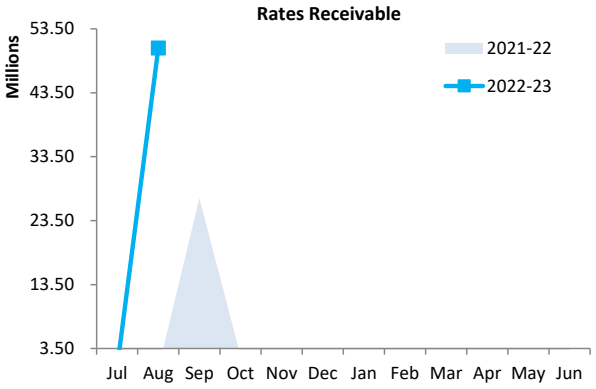
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 AUGUST 2022**

## OPERATING ACTIVITIES
## NOTE 3
## RECEIVABLES

| Rates receivable | 30 Jun 2022 | 31 Aug 2022 |
|---|---|---|
| | $ | $ |
| Opening arrears previous years | 457,690 | 306,190 |
| Levied this year | 51,790,603 | 51,790,603 |
| Less - collections to date | (51,616,572) | (1,594,992) |
| Gross rates collectable | **631,721** | **50,501,801** |
| Allowance for impairment of rates receivable | (325,531) | (325,531) |
| **Net rates collectable** | **306,190** | **50,176,270** |
| % Collected | 98.8% | 3.1% |




| Receivables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|---|---|---|---|---|---|---|
| | $ | $ | $ | $ | $ | $ |
| Receivables - general | (21,022) | 889,095 | 89,000 | 161,129 | (242,803) | 875,399 |
| Percentage | (2.4%) | 101.6% | 10.2% | 18.4% | -27.7% | |
| **Balance per trial balance** | | | | | | |
| Sundry receivable | | | | | | 875,399 |
| GST receivable | | | | | | 763,884 |
| **Total receivables general outstanding** | | | | | | **1,639,283** |

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

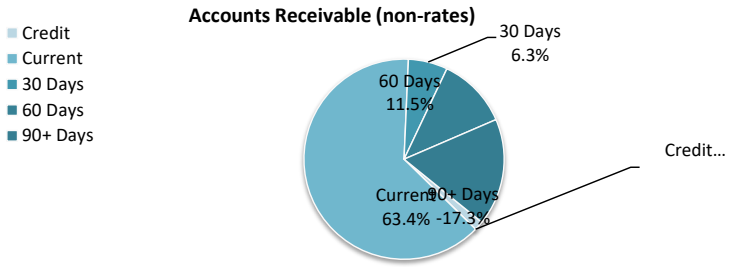
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

**Classification and subsequent measurement**

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 AUGUST 2022**

## OPERATING ACTIVITIES
## NOTE 4
## OTHER CURRENT ASSETS

| Other current assets | Opening Balance 1 July 2022 | Asset Increase | Asset Reduction | Closing Balance 31 August 2022 |
|---|---|---|---|---|
| | $ | $ | $ | $ |
| **Inventory** | | | | |
| Fuel | 157,741 | 118,141 | (160,356) | 105,884 |
| Tom Price Tourist Bureau | 95,818 | 0 | 0 | 95,818 |
| Corporate Uniforms | 2,913 | 0 | 0 | 2,913 |
| **Land held for resale** | | | | |
| Cost of acquisition | 106,638 | | | 106,638 |
| **Other Assets** | | | | |
| Prepayments | 74,203 | | | 83,845 |
| Accrued income | 231,617 | 0 | 0 | 231,617 |
| **Total other current assets** | **668,930** | **118,141** | **(160,356)** | **626,715** |

**Amounts shown above include GST (where applicable)**

**KEY INFORMATION**

**Inventory**
Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land held for resale**
Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

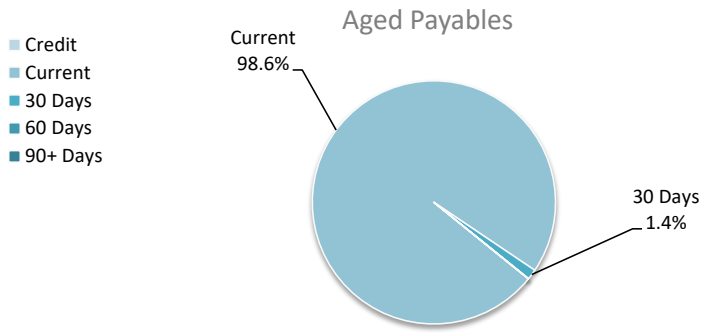
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 AUGUST 2022**

## OPERATING ACTIVITIES
## NOTE 5
## PAYABLES

| Payables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|---|---|---|---|---|---|---|
| | $ | $ | $ | $ | $ | $ |
| Payables - general | 0 | 1,147,356 | 15,976 | 232 | (102) | 1,163,461 |
| Percentage | 0% | 98.6% | 1.4% | 0% | 0% | |
| **Balance per trial balance** | | | | | | |
| Sundry creditors | | | | | | 1,153,454 |
| ATO liabilities | | | | | | 310,817 |
| Other payables | | | | | | 121,929 |
| Accrued Interest On Loans | | | | | | 9,356 |
| Accrued Expenses | | | | | | 818,168 |
| Payroll Creditors | | | | | | 454,281 |
| Bonds And Deposits Not Held In Trust | | | | | | 135,229 |
| **Total payables general outstanding** | | | | | | **3,003,234** |
| **Amounts shown above include GST (where applicable)** | | | | | | |

**KEY INFORMATION**

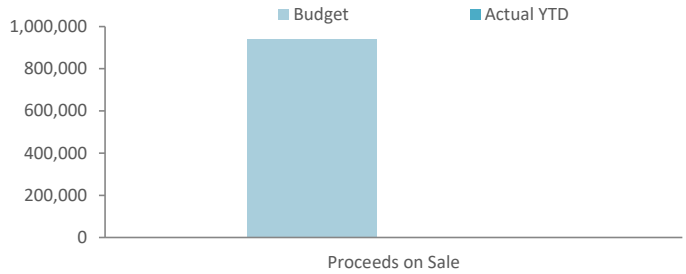
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 AUGUST 2022**

## OPERATING ACTIVITIES
## NOTE 6
## DISPOSAL OF ASSETS

| | | Budget | | | | YTD Actual | | | |
|---|---|---|---|---|---|---|---|---|---|
| Asset Ref. | Asset description | Net Book Value | Proceeds | Profit | (Loss) | Net Book Value | Proceeds | Profit | (Loss) |
| | | $ | $ | $ | $ | $ | $ | $ | $ |
| | **Plant and equipment** | | | | | | | | |
| | **Law, order, public safety** | | | | | | | | |
| | Hilux 4x4 - AS9357 | 29,600 | 33,000 | 3,400 | 0 | | | 0 | 0 |
| | Hilux 4x4 - AS9366 | 29,275 | 33,000 | 3,725 | 0 | | | 0 | 0 |
| | **Health** | | | | | | | | |
| | Hilux 4x4 - AS9370 | 29,795 | 35,000 | 5,205 | 0 | | | 0 | 0 |
| | **Housing** | | | | | | | | |
| | Isuzu Dmas - AS340 | 13,567 | 20,000 | 6,433 | 0 | | | 0 | 0 |
| | **Community amenities** | | | | | | | | |
| | Rubbish Compactor - 1EQM927 | 197,031 | 40,000 | 0 | (157,031) | | | 0 | 0 |
| | Toyota Fortuner - AS9167 | 27,075 | 35,000 | 7,925 | 0 | | | 0 | 0 |
| | Toyota Fortuner - AS9374 | 28,500 | 35,000 | 6,500 | 0 | | | 0 | 0 |
| | **Recreation and culture** | | | | | | | | |
| | Hilux W/Mate - AS9107 | 8,633 | 10,000 | 1,367 | 0 | | | 0 | 0 |
| | Isuzu MUX - AS61 | 19,733 | 20,000 | 267 | 0 | | | 0 | 0 |
| | Toyota Fortuner - AS32 | 28,500 | 35,000 | 6,500 | 0 | | | 0 | 0 |
| | **Transport** | | | | | | | | |
| | Hilux 4x4 - AS9162 | 19,733 | 28,000 | 8,267 | 0 | | | 0 | 0 |
| | Hilux 4x4 - AS41 | 29,600 | 25,000 | 0 | (4,600) | | | 0 | 0 |
| | HP 20 tonne Float - 1tgw196 | 12,125 | 10,000 | 0 | (2,125) | | | 0 | 0 |
| | Isuzu Dmax - AS002 | 11,100 | 20,000 | 8,900 | 0 | | | 0 | 0 |
| | Landcruiser - AS8718 | 52,725 | 60,000 | 7,275 | 0 | | | 0 | 0 |
| | Landcruiser - AS9355 | 52,825 | 60,000 | 7,175 | 0 | | | 0 | 0 |
| | Landcruiser - AS136 | 35,150 | 58,000 | 22,850 | 0 | | | 0 | 0 |
| | **Other property and services** | | | | | | | | |
| | Hiace Van - AS9124 | 15,417 | 25,000 | 9,583 | 0 | | | 0 | 0 |
| | Hiace Van - AS9109 | 14,800 | 25,000 | 10,200 | 0 | | | 0 | 0 |
| | Hilux 4x4 - AS9359 | 28,983 | 30,000 | 1,017 | 0 | | | 0 | 0 |
| | Toyota Prado - 1004AS | 49,126 | 58,000 | 8,874 | 0 | | | 0 | 0 |
| | Toyota Fortuner - AS9163 | 27,075 | 35,000 | 7,925 | 0 | | | 0 | 0 |
| | Toyota Fortuner - AS9358 | 31,350 | 35,000 | 3,650 | 0 | | | 0 | 0 |
| | Toyota Prado - 1001AS | 49,417 | 58,000 | 8,583 | 0 | | | 0 | 0 |
| | Toyota Prado - 1002AS | 49,890 | 58,000 | 8,110 | 0 | | | 0 | 0 |
| | Toyota Prado - 1005AS | 49,126 | 58,000 | 8,874 | 0 | | | 0 | 0 |
| | | **940,151** | **939,000** | **162,605** | **(163,756)** | **0** | **0** | **0** | **0** |



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 AUGUST 2022**

## INVESTING ACTIVITIES
## NOTE 7
## CAPITAL ACQUISITIONS

| Capital acquisitions | Adopted Budget | YTD Budget | YTD Actual | YTD Actual Variance |
|---|---|---|---|---|
| | $ | $ | $ | $ |
| Buildings - specialised | 9,566,900 | 1,061,450 | 3,340,711 | 2,279,261 |
| Furniture and equipment | 389,500 | 0 | 0 | 0 |
| Plant and Machinery | 2,365,000 | 202 | 27,475 | 27,273 |
| Infrastructure - roads | 4,967,100 | 57,086 | 58,561 | 1,475 |
| Infrastructure - Drainage | 200,000 | 0 | 0 | 0 |
| Infrastructure - Coastal Infrastructure | 1,067,000 | 67,155 | 67,367 | 212 |
| Infrastructure - Parks and Recreation | 20,607,800 | 3,447,148 | 634,079 | (2,813,069) |
| Infrastructure - Town Infrastructure | 4,430,200 | 0 | 24,698 | 24,698 |
| Infrastructure - General Waste | 75,000 | 0 | 0 | 0 |
| Infrastructure - Airport | 1,904,000 | 0 | 31,566 | 31,566 |
| Infrastructure - Regional Waste Facility | 3,462,500 | 156,869 | 147,807 | (9,062) |
| **Payments for Capital Acquisitions** | **49,035,000** | **4,789,910** | **4,332,265** | **(457,645)** |
| **Capital Acquisitions Funded By:** | | | | |
| | $ | $ | $ | $ |
| Capital grants and contributions | **15,921,500** | **2,367,300** | **0** | (2,367,300) |
| Other (disposals & C/Fwd) | **939,000** | **0** | **0** | 0 |
| Cash backed reserves | | | | |
| Reserve - Airport | **(2,557,900)** | | **0** | 0 |
| Reserve - Infrastructure | **(532,100)** | | **0** | 0 |
| Reserve - Future Projects | **(5,987,500)** | | **0** | 0 |
| Reserve - Plant Replacement | **(1,209,200)** | | **0** | 0 |
| Reserve - General Waste | **(2,020,900)** | | **0** | 0 |
| Reserve - Covid-19 Relief And Stimulus | **(183,900)** | | **0** | 0 |
| Contribution - operations | **44,666,000** | **2,422,610** | **4,332,265** | 1,909,655 |
| **Capital funding total** | **49,035,000** | **4,789,910** | **4,332,265** | **(457,645)** |

**SIGNIFICANT ACCOUNTING POLICIES**

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)* . These assets are expensed immediately.

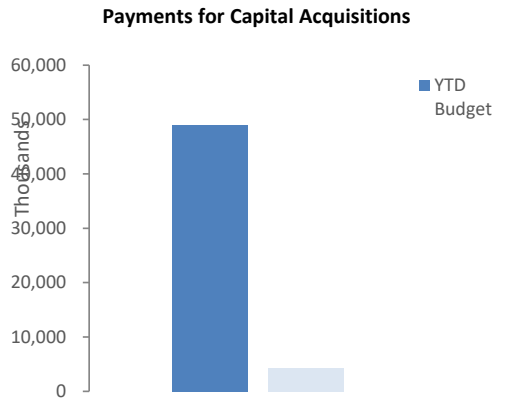
Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

**Initial recognition and measurement for assets held at cost**

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A.* Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

**Initial recognition and measurement between mandatory revaluation dates for assets held at fair value**

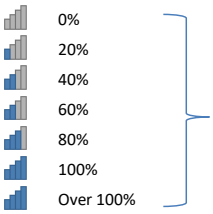
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 AUGUST 2022**

## INVESTING ACTIVITIES
## NOTE 7
## CAPITAL ACQUISITIONS (CONTINUED)

**Capital expenditure total**
**Level of completion indicators**




*Level of completion indicator, please see table at the end of this note for further detail.*

| | Account Description | | Adopted Budget | YTD Budget | YTD Actual | Variance (Under)/Over |
|---|---|---|---|---|---|---|
| | | | $ | $ | $ | $ |
| | **Buildings** | | | | | 0 |
| | X2321 | Ashburton Hall Window Treatments Renewal | 15,000 | 0 | 0 | 0 |
| | X2327 | Sun Chalets Construction | 1,287,200 | 0 | 500 | 500 |
| | X2328 | Onslow Men's Shed Construction | 800,000 | 0 | 0 | 0 |
| | X2329 | Tom Price Childcare Construction | 3,093,300 | 515,550 | 1,824,131 | 1,308,581 |
| | X2330 | Tom Price Emergency Services Facility | 3,275,400 | 545,900 | 1,454,146 | 908,246 |
| | X2290 | Tom Price Depot Gate Automation | 30,000 | 0 | 0 | 0 |
| | X0165 | Tom Price Cat Impound Construction | 41,000 | 0 | 0 | 0 |
| | X0177 | Accommodation Strategy | 1,000,000 | 0 | 0 | 0 |
| | X0180 | Storage Container | 25,000 | 0 | 0 | 0 |
| | X0522 | Senior Citizen Unit 1 Renewal | 0 | 0 | 21,453 | 21,453 |
| | X0523 | Senior Citizen Unit 4 Renewal | 0 | 0 | 40,482 | 40,482 |
| | **Buildings Total** | | **9,566,900** | **1,061,450** | 3,340,711 | **2,279,261** |
| | **Furniture and Equipment** | | | | | |
| | X2909 | Onslow Gymnasium Equipment Renewal | 23,500 | 0 | 0 | 0 |
| | X2332 | Vic Hayton Swimming Pool Cleaner | 6,000 | 0 | 0 | 0 |
| | X2293 | Pipe Inspection Camera | 10,000 | 0 | 0 | 0 |
| | X0183 | Office Furniture | 50,000 | 0 | 0 | 0 |
| | X2853 | Information and Communication Technology | 300,000 | 0 | 0 | 0 |
| | **Furniture and Equipment Total** | | **389,500** | **0** | 0 | **0** |
| | **Plant and Machinery** | | | | | |
| | X3059 | 20 Tonne Float - TGW196 | 90,000 | 0 | 0 | 0 |
| | X3065 | 4WD Dual Cab - AS9355 | 65,000 | 0 | 0 | 0 |
| | X3052 | 4WD Dual Cab Utility - AS9357 | 52,000 | 0 | 0 | 0 |
| | X3053 | 4WD Dual Cab Utility - AS9366 | 52,000 | 0 | 0 | 0 |
| | X3054 | 4WD Dual Cab Utility - AS9370 | 52,000 | 0 | 0 | 0 |
| | X3055 | 4WD Extra Cab Utility - AS41 | 60,000 | 0 | 0 | 0 |
| | X3056 | 4WD Extra Cab Utility - AS9359 | 52,000 | 0 | 0 | 0 |
| | X3066 | 4WD Single Cab - AS136 | 65,000 | 0 | 0 | 0 |
| | X3073 | 4WD Vehicle - 1001AS | 60,000 | 0 | 0 | 0 |
| | X3074 | 4WD Vehicle - 1002AS | 60,000 | 0 | 0 | 0 |
| | X3067 | 4WD Vehicle - 1004AS | 60,000 | 0 | 0 | 0 |
| | X3075 | 4WD Vehicle - 1005AS | 60,000 | 0 | 0 | 0 |
| | X3068 | 4WD Vehicle - AS32 | 48,000 | 0 | 0 | 0 |
| | X3062 | 4WD Vehicle - AS61 | 48,000 | 0 | 0 | 0 |
| | X3064 | 4WD Vehicle - AS8718 | 68,000 | 0 | 0 | 0 |
| | X3069 | 4WD Vehicle - AS9163 | 48,000 | 0 | 0 | 0 |
| | X3070 | 4WD Vehicle - AS9167 | 48,000 | 0 | 0 | 0 |
| | X3071 | 4WD Vehicle - AS9358 | 48,000 | 0 | 0 | 0 |
| | X3072 | 4WD Vehicle - AS9374 | 48,000 | 0 | 0 | 0 |
| | X3057 | Dual Cab Utility - AS9107 | 52,000 | 0 | 0 | 0 |
| | X3061 | Extra Cab Utility - AS002 | 41,000 | 0 | 0 | 0 |
| | X3060 | Extra Cab Utility - AS340 | 52,000 | 0 | 0 | 0 |
| | X3050 | Van - AS9109 | 45,000 | 0 | 0 | 0 |
| | X3049 | Van - AS9124 | 45,000 | 0 | 0 | 0 |
| | X0744 | Accommodation Unit / Service Trailer | 186,000 | 202 | 202 | 0 |
| | X3076 | Auger - Earth Drill | 15,000 | 0 | 0 | 0 |
| | X3077 | Auger - Mini Excavator | 10,000 | 0 | 0 | 0 |
| | X3048 | Rear Loader Waste Compactor - PTR28 | 375,000 | 0 | 0 | 0 |
| | X3063 | Side Loader - 1GPU601 | 360,000 | 0 | 0 | 0 |
| | X0174 | Bedford Fire Truck Restoration | 100,000 | 0 | 27,273 | 27,273 |

| | Account Description | | Budget | YTD Budget | YTD Actual | Variance (Under)/Over |
|---|---|---|---|---|---|---|
| | **Plant and Machinery Total** | | **2,365,000** | **202** | 27,475 | **27,273** |
| | **Roads** | | | | | |
| | X3026 | Ashburton Downs Road Resheet - 21.10 to 24.00 | 278,000 | 0 | 0 | 0 |
| | X3027 | Ashburton Downs Road Resheet - 24.00 to 29.00 | 480,000 | 0 | 0 | 0 |
| | X3028 | Ashburton Downs Road Resheet - 29.00 to 34.00 | 480,000 | 0 | 0 | 0 |
| | X3029 | Ashburton Downs Road Resheet - 34.00 to 39.00 | 480,000 | 0 | 0 | 0 |
| | X3030 | Ashburton Downs Road Resheet - 39.00 to 44.00 | 80,000 | 0 | 0 | 0 |
| | X3031 | Burt Close Reseal - 0.00 to 0.15 | 36,000 | 0 | 0 | 0 |
| | X3032 | Cedar Street Reseal - 0.00 to 0.45 | 129,800 | 0 | 0 | 0 |
| | X3033 | Cogelup Way Reseal - 0.00 to 0.49 | 140,800 | 0 | 0 | 0 |
| | X3034 | Coolibah Street Reseal - 0.00 to 0.30 | 0 | 0 | 0 | 0 |
| | X3035 | Hope Close Reseal - 0.00 to 0.21 | 50,000 | 0 | 0 | 0 |
| | X3036 | Marradong Place Reseal - 0.00 to 0.15 | 64,900 | 0 | 0 | 0 |
| | X3037 | Millstream - Pannawonica Road Resheet | 750,000 | 0 | 0 | 0 |
| | X0173 | Mine Road Reconstruct and Reprofile | 109,900 | 19,091 | 21,041 | 1,950 |
| | X3038 | Moonah Street Reseal - 0.00 to 0.19 | 55,000 | 0 | 0 | 0 |
| | X0160 | Nameless Valley Drive Road Works | 309,500 | 36,415 | 36,414 | (1) |
| | X3039 | Pepper Street Reseal - 0.00 to 0.16 | 66,000 | 0 | 0 | 0 |
| | X3040 | Pine Street Reseal - 0.00 to 0.20 | 63,800 | 0 | 0 | 0 |
| | X3041 | Roebourne - Wittenoom Road Works | 1,000,000 | 1,580 | 1,106 | (474) |
| | X3042 | Tanunda Street - 0.00 to 0.47 | 393,400 | 0 | 0 | 0 |
| | X2982 | Millstream - Pannawonica Road Reconstruction - 5.00 To 25.50 | 0 | 0 | 0 | 0 |
| | **Roads Total** | | **4,967,100** | **57,086** | 58,561 | **1475** |
| | **Drainage** | | | | | |
| | X3045 | Millstream - Pannawonica Road | 200,000 | 0 | 0 | 0 |
| | **Drainage Total** | | **200,000** | **0** | 0 | **0** |
| | **Coastal** | | | | | |
| | X2342 | ANZAC Park Seawall | 777,000 | 67,155 | 67,367 | 212 |
| | X2334 | Seawall Extension | 290,000 | 0 | 0 | 0 |
| | **Coastal Total** | | **1,067,000** | **67,155** | 67,367 | **212** |
| | **Parks and Recreation** | | | | | |
| | X2890 | Doug Talbot Park Softfall Renewal | 70,000 | 0 | 0 | 0 |
| | X2905 | Four Mile Rest Area Decking Renewal | 150,000 | 0 | 0 | 0 |
| | X2322 | Four Mile Rest Area Renewal | 70,000 | 0 | 0 | 0 |
| | X2892 | Lions Park BBQ Renewal | 60,000 | 0 | 0 | 0 |
| | X2893 | Minna Oval Bollards Renewal | 250,000 | 0 | 0 | 0 |
| | X2894 | Minna Oval Irrigation Renewal | 220,000 | 0 | 0 | 0 |
| | X2323 | Onslow Community Garden Renewal | 50,000 | 0 | 0 | 0 |
| | X2324 | Paraburdoo Parks Softfall Renewal | 150,000 | 0 | 0 | 0 |
| | X2895 | Tjiluna Oval Softball Netting Renewal | 20,000 | 0 | 0 | 0 |
| | X2891 | Tom Price Irrigation Bore Renewal | 50,000 | 0 | 0 | 0 |
| | X2889 | Clem Thompson Oval Equipment Gate | 12,000 | 0 | 0 | 0 |
| | X2325 | Peter Sutherland Oval Rugby Goals | 20,000 | 0 | 0 | 0 |
| | X2344 | Foreshore Masterplan Works | 431,900 | 0 | 0 | 0 |
| | X2862 | Paraburdoo Sports Court Cover | 6,000,000 | 1,333,332 | 136,304 | (1,197,028) |
| | X2347 | Quentin Broad Swimming Pool Access Steps | 20,000 | 0 | 0 | 0 |
| | X2350 | Tom Price Bicycle Track | 1,578,500 | 789,250 | 324,630 | (464,620) |
| | X2353 | Tom Price Sports Court Cover | 5,944,400 | 1,320,976 | 173,145 | (1,147,831) |
| | X2331 | Vic Hayton Swimming Pool Shed | 65,000 | 0 | 0 | 0 |
| | X2858 | Onslow Water Spray Park Renewal | 60,000 | 0 | 0 | 0 |
| | X3046 | ANZAC Park Foreshore | 1,000,000 | 0 | 0 | 0 |
| | X0157 | Old Onslow Additional Road Signage | 46,000 | 0 | 0 | 0 |
| | X0159 | Old Onslow Contingency Works | 15,500 | 0 | 0 | 0 |
| | X0164 | Old Onslow Heritage Street Signs | 13,000 | 0 | 0 | 0 |
| | X0171 | Old Onslow Information App | 31,400 | 0 | 0 | 0 |
| | X0186 | Old Onslow Pedestrian and Parking Access | 52,100 | 0 | 0 | 0 |
| | X3047 | Paraburdoo Cenotaph | 430,000 | 0 | 0 | 0 |
| | X3025 | Onslow Basin Beautification [2] | 2,000,000 | 0 | 0 | 0 |
| | X2292 | Tom Price Skate Park Expansion [1 and 2] | 718,000 | 3,590 | 0 | (3,590) |
| | X3043 | Barrarda Estate Irrigation Tanks | 40,000 | 0 | 0 | 0 |
| | X3023 | Basin Beautification Discharge Pipe [2] | 350,000 | 0 | 0 | 0 |
| | X3024 | Basin Beautification Overflow Path [2] | 400,000 | 0 | 0 | 0 |
| | X3044 | Tom Price Water Tank Relining | 80,000 | 0 | 0 | 0 |
| | X2291 | Onslow Ovals Revitalisation | 70,000 | 0 | 0 | 0 |
| | X2295 | Paraburdoo Ovals Revitalisation | 70,000 | 0 | 0 | 0 |

| | Account Description | | Budget | YTD Budget | YTD Actual | Variance (Under)/Over |
|---|---|---|---|---|---|---|
| | X2298 | Tom Price Ovals Revitalisation | 70,000 | 0 | 0 | 0 |
| | **Parks and Recreation Total** | | **20,607,800** | **3,447,148** | 634,079 | **(2,813,069)** |
| | **Town Infrastructure** | | | | | |
| | X2326 | Onslow Cartoon Tank Works | 10,000 | 0 | 0 | 0 |
| | X0996 | Onslow Cartoon Tank Works | 40,000 | 0 | 500 | 500 |
| | X2333 | Ocean View Caravan Park Stage 2 [1] | 982,200 | 0 | 0 | 0 |
| | X2336 | Paraburdoo Tourist Bay Sculpture [1] | 138,000 | 0 | 0 | 0 |
| | X2339 | Ocean View Caravan Park - Stage 3 | 3,260,000 | 0 | 24,198 | 24,198 |
| | **Town Infrastructure Total** | | **4,430,200** | **0** | 24,698 | **24,698** |
| | **General Waste** | | | | | |
| | X0176 | Paraburdoo Alternative Daily Cover | 75,000 | 0 | 0 | |
| | **General Waste Total** | | **75,000** | **0** | 0 | |
| | **Airport** | | | | | |
| | X2315 | Hangar Ablution Block Restoration | 25,000 | 0 | 0 | 0 |
| | X2316 | Outdoor Shade Replacement | 14,000 | 0 | 0 | 0 |
| | X2317 | Terminal Lighting Renewal | 7,000 | 0 | 0 | 0 |
| | X2831 | CCTV Camera Expansion | 23,000 | 0 | 15,794 | 15,794 |
| | X2318 | Airport Secure Car Park | 270,000 | 0 | 0 | 0 |
| | X2827 | Airside Civil Works | 390,000 | 0 | 2,090 | 2,090 |
| | X2828 | Aviation Area Development | 363,300 | 0 | 0 | 0 |
| | X2319 | Hangar Car Park Construction | 110,000 | 0 | 0 | 0 |
| | X2826 | Mixed Business Land Development | 61,500 | 0 | 6,100 | 6,100 |
| | X2837 | Promotional Televisions | 7,500 | 0 | 0 | 0 |
| | X2829 | Rotary Wing Base | 110,700 | 0 | 0 | 0 |
| | X2836 | Water Softener | 0 | 0 | 7,583 | 7,583 |
| | X2320 | Taxiway Echo Construction | 522,000 | 0 | 0 | 0 |
| | **Airport Total** | | **1,904,000** | **0** | 31,566 | **31,566** |
| | **Regional Waste Facility** | | | | | |
| | X0182 | Regional Waste Facility Construction | 3,247,000 | 156,869 | 147,807 | (9,062) |
| | X0185 | Waste Site CCTV System | 215,500 | 0 | 0 | 0 |
| | **Regional Waste Facility Total** | | **3,462,500** | **156,869** | 147,807 | **(9,062)** |
| | **Total** | | **49,035,000** | **4,789,910** | **4,332,265** | **(457,645)** |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 AUGUST 2022**

**FINANCING ACTIVITIES**
**NOTE 8**
**BORROWINGS**

## Repayments - borrowings

| Information on borrowings | | | New Loans | | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|---|---|---|---|---|---|---|---|---|---|---|
| **Particulars** | **Loan No.** | **1 July 2022** | **Actual** | **Budget** | **Actual** | **Budget** | **Actual** | **Budget** | **Actual** | **Budget** |
| | | $ | $ | $ | $ | $ | $ | $ | $ | $ |
| **Housing** | | | | | | | | | | |
| Staff Housing | 117 | 80,060 | | 0 | 0 | (80,058) | 80,060 | 2 | 0 | (3,300) |
| **Community amenities** | | | | | | | | | | |
| Onslow Transfer Station | 122 | 1,064,620 | | 0 | 0 | (344,083) | 1,064,620 | 720,537 | 0 | (30,200) |
| **Transport** | | | | | | | | | | |
| Airport Upgrade | 119 | 93,428 | | 0 | 0 | (21,129) | 93,428 | 72,299 | 0 | (5,600) |
| **Other property and services** | | | | | | | | | | |
| Onslow Administration Centre | 124 | 555,130 | | 0 | 0 | (47,591) | 555,130 | 507,539 | 0 | (19,000) |
| **Total** | | 1,793,238 | 0 | 0 | 0 | (492,861) | 1,793,238 | 1,300,377 | 0 | (58,100) |
| Current borrowings | | 492,861 | | | | | 492,862 | | | |
| Non-current borrowings | | 1,300,377 | | | | | 1,300,376 | | | |
| | | 1,793,238 | | | | | 1,793,238 | | | |

All debenture repayments were financed by general purpose revenue.
The Shire has no unspent debenture funds as at 30th June 2021, nor is it expected to have unspent funds as at 30th June 2022.

**KEY INFORMATION**
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materiallly different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 AUGUST 2022**

**OPERATING ACTIVITIES**
**NOTE 10**
**RESERVE ACCOUNTS**

**Reserve accounts**

| Reserve name | Opening Balance | Budget Interest Earned | Actual Interest Earned | Budget Transfers In (+) | Actual Transfers In (+) | Budget Transfers Out (-) | Actual Transfers Out (-) | Budget Closing Balance | Actual YTD Closing Balance |
|---|---|---|---|---|---|---|---|---|---|
| | $ | $ | $ | $ | $ | $ | $ | $ | $ |
| **Restricted by Council** | | | | | | | | | |
| Reserve - Airport | 9,816,140 | 294,000 | 0 | 294,000 | 0 | (2,557,900) | 0 | 7,846,240 | 9,816,140 |
| Reserve - Infrastructure | 535,410 | 16,000 | 0 | 16,000 | 0 | (532,100) | 0 | 35,310 | 535,410 |
| Reserve - Financial Risk | 5,550,642 | 166,000 | 0 | 166,000 | 0 | 0 | 0 | 5,882,642 | 5,550,642 |
| Reserve - Future Projects | 16,485,837 | 494,000 | 0 | 3,936,928 | 0 | (5,987,500) | 0 | 14,929,265 | 16,485,837 |
| Reserve - Joint Venture Housing | 5,070 | 65 | 0 | 0 | 0 | 0 | 0 | 5,135 | 5,070 |
| Reserve - Onslow Community Infrastruct | 199,126 | 5,000 | 0 | 5,000 | 0 | 0 | 0 | 209,126 | 199,126 |
| Reserve - Plant Replacement | 1,330,680 | 39,000 | 0 | 887,000 | 0 | (1,209,200) | 0 | 1,047,480 | 1,330,680 |
| Reserve - Property Development | 3,009,125 | 90,000 | 0 | 90,000 | 0 | 0 | 0 | 3,189,125 | 3,009,125 |
| Reserve - Tom Price Administration Facil | 7,682,829 | 230,000 | 0 | 230,000 | 0 | 0 | 0 | 8,142,829 | 7,682,829 |
| Reserve - General Waste | 1,995,193 | 59,000 | 0 | 159,000 | 0 | (2,020,900) | 0 | 192,293 | 1,995,193 |
| Reserve - Covid-19 Relief And Stimulus | 367,501 | 11,000 | 0 | 11,000 | 0 | (183,900) | 0 | 205,601 | 367,501 |
| Reserve - Regional Waste Facility | 0 | 0 | 0 | 270,100 | 0 | 0 | 0 | 270,100 | 0 |
| | **46,977,553** | **1,404,065** | **0** | **6,065,028** | **0** | **(12,491,500)** | **0** | **41,955,146** | **46,977,553** |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 AUGUST 2022**

## OPERATING ACTIVITIES
## NOTE 11
## OTHER CURRENT LIABILITIES

| Other current liabilities | Note | Opening Balance 1 July 2022 | Liability transferred from/(to) non current | Liability Increase | Liability Reduction | Closing Balance 31 August 2022 |
|---|---|---|---|---|---|---|
| | | $ | | $ | $ | $ |
| **Other liabilities** | | | | | | |
| - Contract liabilities | | 347,759 | 0 | | | 347,759 |
| - Capital grant/contribution liabilities | | 9,054,930 | 0 | 0 | 0 | 9,054,930 |
| - Income Received In Advance | | 9,643 | 0 | | (92) | 9,551 |
| - Other Liability - Trust | | 631 | 0 | | (631) | 0 |
| **Total other liabilities** | | 9,412,963 | 0 | 0 | (723) | 9,412,240 |
| **Employee Related Provisions** | | | | | | |
| Annual leave | | 956,423 | 0 | | | 956,423 |
| Long service leave | | 534,487 | 0 | | | 534,487 |
| **Total Employee Related Provisions** | | 1,490,910 | 0 | 0 | 0 | 1,490,910 |
| **Total other current assets** | | **10,903,873** | **0** | **0** | **(723)** | **10,903,150** |

**Amounts shown above include GST (where applicable)**

**A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13**

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee Related Provisions**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

**Capital grant/contribution liabilities**

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 AUGUST 2022

**NOTE 14**
**TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

| Description | Opening Balance 1 July 2022 | Amount Received | Amount Paid | Closing Balance 31 Aug 2022 |
|---|---|---|---|---|
| | $ | $ | $ | $ |
| Public open Spaces | 236,555 | | | **236,555** |
| Retention Funds | 15,188 | | | **15,188** |
| | **251,743** | **0** | **0** | **251,743** |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
**FOR THE PERIOD ENDED 31 AUGUST 2022**

## NOTE 15
## EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
The material variance adopted by Council for the 2022-23 year is $10,000 or 10.00% whichever is the greater.

| | | | | Explanation of positive variances | | Explanation of negative variances | |
|---|---|---|---|---|---|---|---|
| **Nature or type** | **Var. $** | **Var. %** | | **Timing** | **Permanent** | **Timing** | **Permanent** |
| | $ | % | | | | | |
| **Opening funding surplus / (deficit)** | 4,411,234 | 38.48% | ▲ | Pending EOY adjustments | | | |
| **Revenue from operating activities** | | | | | | | |
| Operating grants, subsidies and contributions | (773,008) | (53.48%) | ▼ | Budget profile timing | In receipt of FAGS funding not budgeted for | | |
| Interest earnings | (230,869) | (95.99%) | ▼ | Timing of Term Deposits maturating | | Budget profile timing | |
| Other revenue | (166,188) | (49.71%) | ▼ | | | Budget profile timing | |
| **Expenditure from operating activities** | | | | | | | |
| Materials and contracts | 4,393,257 | 56.63% | ▲ | Budget profile timing | | | |
| Utility charges | (21,470) | (10.01%) | ▼ | | | Budget profile timing | |
| Depreciation on non-current assets | 2,350,476 | 100.00% | ▲ | Budget profile timing | | | |
| Insurance expenses | 693,384 | 99.82% | ▲ | Budget profile timing | | | |
| Other expenditure | (119,282) | (163.55%) | ▼ | | | Budget profile timing | |
| Non-cash amounts excluded from operating activities | (2,350,476) | (100.00%) | ▼ | | | Budget profile timing | |
| **Investing activities** | | | | | | | |
| Proceeds from non-operating grants, subsidies and contributions | (2,367,300) | (100.00%) | ▼ | | | Budget profile timing | |
| **Closing funding surplus / (deficit)** | 6,356,138 | (11.87%) | ▲ | Budget profile timing EOY Adjustments | | | |

# Agenda Item 12.3 - Attachment 1

## Policies with Minor Amendments

# Council Policy – Closure of Facilities - Christmas/New Year

| | |
|---|---|
| **Responsible Directorate** | Office of the Chief Executive Officer |
| **Responsible Business Unit/s** | Office of the Chief Executive Officer |
| **Responsible Officer** | Chief Executive Officer |
| **Affected Business Unit/s** | All |

## Objective

To provide direction to the Chief Executive Officer (CEO) in relation to the closure of Shire facilities (i.e., administration, works and services) over the Christmas and New Year period.

## Scope

This policy applies to all employees based at the Shire's Administration Offices, Libraries, and Works Depots only.

## Policy Statement

Each year, the closure of the Shire Administration Offices, Libraries, and Works Depots will commence at a suitable time as approved by the CEO. This is traditionally two working days prior to Christmas Day, reopening the next working day following the New Year's Day public holiday.

### Advertising the closure

A minimum of three weeks prior to commencement of the closure period, the CEO or their delegate will notify all Shire employees of the closure dates for that year and advertise the dates of the closure period on the Shire's:

- website,
- social media page (Facebook), and
- public noticeboards.

These advertisements are to include details of the emergency contact number(s) for customers to access essential operations during the closure period. The call centre arrangements will remain in place.

### Maintaining essential services

The CEO will determine what essential operations are to be provided during the closure period each year and ensure that appropriate employees are available to resource the provision of these operations.

### Leave arrangements for employees

Unless otherwise approved by the CEO, employees will be required to use their leave entitlements during the closure period for those days that are not designated public holidays.

## Definitions

**Working days** means Monday through to Friday.

## Relevant policies/documents

Nil

## Relevant legislation/local laws

Nil

| | | | | |
|---|---|---|---|---|
| **Office use only** | | | | |
| **Relevant delegations** | | | | |
| **Council adoption** | **Date** | | **Resolution #** | |
| **Reviewed/modified** | **Date** | | **Resolution #** | |
| **Next review due** | **Date** | | **Resolution #** | |

# Council Policy Communications and Media

| | |
|---|---|
| **Responsible Directorate** | Office of the Chief Executive Officer |
| **Responsible Business Unit/s** | Media and Communications |
| **Responsible Officer** | Manager Media and Communications |
| **Affected Business Unit/s** | All |

## Objective

To provide a professional, consistent, and cohesive approach to addressing media related issues within the Shire of Ashburton (the Shire).

This policy provides detail on obligations and protocols for responsible engagement with the community through traditional and digital communication platforms. This includes but is not limited to advertisements, media releases and public statements, media interactions, written publications, website, social media, online and web-based forums, blogs, and online surveys/polls.

## Scope

This policy is applicable to all elected members, employees, consultants, volunteers' contractors, and outsourced service providers of Shire.

## Policy Statement

The Shire aims to provide consistent information to the community, in a timely manner using various modes of media.

The purpose of this policy is to:

- outline the standards and expectations the Shire has of its elected members and employees as public officers, when making public comment both in their professional and personal lives,
- provide public image of Council in line with corporate objectives,
- ensure consistent information is provided to the media and community, in an open and transparent manner,
- ensure Council presents a consistent message,
- maximise media opportunities for Council's achievements and programs, and
- maintain Council's corporate integrity.

This policy also acknowledges the rights and responsibilities of elected members as outlined in the *Local Government Act 1995*.

The Shire acknowledges that everyone has the right to contribute content to public communications and that individuals may use social media in their personal life and does not intend to discourage nor unduly limit personal expression or online activities. However, the potential for damage to be caused (either directly or indirectly) to the Shire in certain circumstances via the use of social media, should be recognised. Accordingly, this policy is to ensure that the risk of such damage is minimised when using social media.

## Media engagement and comment

All public statements on behalf of the Shire can only be issued by the Shire President or, if the President permits, the Chief Executive Officer (CEO). This is addressed under section 5.41(f) of the *Local Government Act 1995*.

The CEO may refer an issue to another employee where appropriate, including at the request of the Shire President, but only the CEO may direct another employee accordingly.

The Shire President, CEO or authorised person should express the will of the Council and should not in any way present views which are, or could be interpreted as being, inconsistent with the formal decisions or will of the Council.

Elected members are not permitted to speak on behalf of the Council, to the media unless appropriate approval has been granted by the Shire President or CEO.

No employee can speak on behalf of the Shire, to journalists in the media or social media outlets, without prior authorisation by the CEO.

The Media and Communications Department shall manage and coordinate all media relations and communications strategies.

Council shall encourage all media to direct initial enquiries to the Manager Media and Communications, who is responsible for liaising with media and coordinating responses to media enquiries.

Written statements to the media on behalf of Council shall be issued through the Media and Communications Department with approval of CEO and Shire President prior to its issue.

All quotes included in media releases must be approved by the relevant spokesperson.

Elected members and/or employees who become aware of issues or potential issues that could damage the image or reputation of the Shire, should contact the Shire President or CEO (as appropriate) immediately.

Providing timely information will assist in proactive communication with the media on an issue.

## General expectations

- Only disclose and discuss publicly available information.
- Ensure that all content published is accurate and not misleading.
- Expressly state on all postings that the stated views are your own and not those of the Shire.
- Adhere to the Terms of Use of the relevant social media platform/website, as well as copyright, privacy, defamation, contempt of court, discrimination, harassment, and other applicable laws.
- Be polite and respectful to all people you interact with.
- Do not post or share material that is offensive, obscene, defamatory, threatening, harassing, bullying, discriminatory, hateful, racist, sexist, infringes copyright, constitutes a contempt of court, breaches a Court suppression order, or is otherwise unlawful.
- Do not imply that you are authorised to speak as a representative of the Shire, nor give the impression that the views you express are those of the Shire.
- Do not use the identity or likeness of another.
- Do not use or disclose any confidential information obtained in your capacity.
- Do not use your Shire email address or any logos or insignia that may give the impression of official support or endorsement of your personal comment.
- Do not post or share material that is, or might be construed as, threatening, harassing, bullying or discriminatory towards another.
- Do not make any comment, post, or share any material that might otherwise cause damage to the Shires' reputation or bring it into disrepute.

## Elected members

An elected member's right to express an opinion on any issue of public interest is recognised.

Elected members:

- are at liberty to express personal views on any matter which is pertinent to the business of the Shire, including Council decisions, provided they do not purport to represent Council. Elected members are permitted to maintain their own personal social media accounts and tools.
- will refrain from making any negative comments publicly regarding a resolution of Council under any account, profile or page that uses the title of elected member/Councillor.
- may make public statements to the media relating to their own personal matters provided their comments do not imply to represent Council or bring the Council into disrepute.

- should not make comments about the Shire, other elected members, employees or its partners and stakeholders, on their personal social media tools.
- should not make comment or disclose any confidential information relating to employees.

## Employees

Employees within the Media and Communications Department are responsible for coordinating Council's media responses and may respond to media enquiries on behalf of Council provided that the enquiry is general in nature and is information freely available to the public.

Employees shall not respond directly to media requests except as authorised within this policy. If an employee receives a request or enquiry directly from the media, the employee shall refer the enquiry to the Manager Media and Communications.

Employees, including employees within the Media and Communications Department, shall not engage in any media activity which is deemed by the CEO to be specifically for the personal advantage of the Shire President, Councillors, or an employee.

Employees should support Council decisions and should refrain from using the media to make negative personal reflections on each other or comment that could be interpreted as such and which are likely to undermine public confidence in the Council or local government.

Employees are entitled to enter public debate and make comment on civic affairs, provided they do not give the impression they are speaking in their official position for or on behalf of Council.

Should a situation arise where employees are requested to disclose information externally, they should consult with the Manager Media and Communications or the CEO.

## Social media

The Shire uses social media and maintains social media accounts to facilitate information sharing and to provide feedback to our community in a relevant and meaningful way and is mindful of the ever increasing and important role of online social media for communication, engagement, and interaction.

Social media will not be used by the Shire to communicate or respond to matters that are complex or relate to a person's or entity's private affairs.

Elected members and employees are permitted to maintain their own personal social media accounts and tools, however, shall not initiate or discuss work related matters on social media.

The Media and Communications Department is responsible for all public social media platforms and members of that team are authorised to distribute information and respond to comments and feedback posted on these platforms.

Engaging in social media on behalf of Council, on social media sites not owned by Council, is not permitted except as approved by the Manager Media and Communications or the CEO. The CEO and/or authorised members of the Media and Communications Department, reserve the right to approve or reject (as they see fit) requests from employees in relation to content to be posted or promoted on Council's social media sites.

Social media should be one component of an overall marketing and communication campaign. If personally approached online regarding a work matter, employees should immediately inform their supervisor and seek advice on how to reply in a way that positively reflects the Shire.

In using social media in a way that identifies their employment with the Shire, employees should be conscious that their online behaviour reflects upon them and the Shire.

When using social media for private purposes, employees must ensure that they make it clear that any comments relating to the Shire's activities are not official, and that they are speaking only on behalf of themselves. Employees must ensure that any personal comments do not compromise their capacity to perform their public role in an unbiased manner.

Although Council considers social media such as, for example Facebook, to be an informal communication channel, we will endeavour to reply to comments that ask a question about Council, or a matter related to Council.

## Incorrect information

In the event of incorrect information or information that has a personal or corporate reputation risk being published, the Media and Communications Department will investigate and report to the CEO on how the information came to be published. If necessary, the CEO will issue or will authorise a media release clarifying the incorrect information.

## Inappropriate comments

The following is guidance to help you comply with obligations under this policy:

- Persons covered by this policy should only use personal information in their role with the Shire in a manner consistent with this policy. This includes not publishing or reporting conversations or information that is deemed confidential or sensitive.

- The Shire's EMP22 Discrimination, Harassment and Bullying Directive applies online and in the physical workplace. Workplace bullying and harassment includes any bullying or harassing comments employees make online, even if on their own private social networks or out of office hours.
- Persons covered by this policy should refrain from publishing material that may cause injury to another person, organisation, association, or company's reputation.
- While performing work duties and during working hours, persons covered by this policy must refrain from posting or watching material that may be offensive or obscene and may infringe relevant laws if it is pornographic, sexually suggestive, harassing, hateful, racist, sexist, abusive, discriminatory or breaches any other legislation.

### Breaches

Alleged breaches of this policy will be dealt with in accordance with the *Local Government Act 1995* and must be reported via email at conduct@ashburton.wa.gov.au

Direct employees breaching this policy may be performance managed up to and including termination of employment and may be exposed to criminal or civil action.

## Definitions

**Elected members** means current elected members (Shire President and Councillors) of the Shire.

**Employee** means any employee, contractor, volunteer etc. of the Shire.

**Direct employee** means persons who have a contract of employment with the Shire.

**Media** means all mediums used for communication including but not limited to, television, radio, newspaper, newsletter, magazine, internet, and social media.

**Social media** includes internet-based tools for sharing and discussing information among people and communities. It refers to user-generated information, opinion and other content shared and discussed over open digital networks. Social media may include (although it is not limited to):

- Social networking websites (e.g., Facebook, LinkedIn, Google+),
- Video and photo sharing platforms (e.g., Instagram, Snapchat, Flickr, YouTube, Tik Tok),
- Blogs, including corporate blogs and personal blogs,
- Blogs hosted by media outlets (e.g., 'comments' or "your say" features on news articles),
- Micro-blogging (e.g., Twitter),
- Wikis and online collaborations (e.g., Wikipedia),

- Forums, discussion boards and groups (e.g., Google groups),
- Video on demand (VOD) and podcasting,
- Online multiplayer gaming platforms,
- Instant messaging (including SMS), and
- Geospatial tagging (e.g., Foursquare, Facebook, Check-in).

**Comment** includes but is not limited to, public speaking engagements, comments to radio, television, press, online media outlets, views expressed in letters to newspapers or in books, journals, and notices where it is expected that the publication or circulation of the comment will spread to the community at large.

**Confidential information** is defined as information or data that must be protected from unauthorised access to safeguard the privacy or security of Council.

## Relevant policies/documents

Code of Conduct for Council Members, Committee Members and Candidates
Code of Conduct for employees
EMP22 Discrimination, Harassment and Bullying Directive

## Relevant legislation/local laws

*Local Government Act 1995*
Section 2.8 Role of mayor or president
Section 2.10 Role of councillors
Section 5.41(f) Functions of CEO

| **Office use only** | | | | |
|---|---|---|---|---|
| **Relevant delegations** | | | | |
| **Council adoption** | Date | | Resolution # | |
| **Reviewed/modified** | Date | | Resolution # | |
| **Next review due** | Date | | Resolution # | |

# Council Policy – Community Engagement

| | |
|---|---|
| **Responsible Directorate** | Office of the CEO |
| **Responsible Business Unit/s** | Media and Communications |
| **Responsible Officer** | Manager Media and Communications |
| **Affected Business Unit/s** | All |

## Objective

The objectives of this policy are to:

- provide awareness of the Shire of Ashburton's (the Shire) principles toward community engagement and to set a framework for all community engagement activities conducted by the Shire.
- ensure Shire stakeholders are well informed about issues, strategies and plans that may directly or indirectly affect them.
- ensure Shire stakeholders have the opportunity to be involved in Council's decision making and policy development.
- seek the views of all stakeholders, selecting engagement methods that are flexible, inclusive and appropriate to those being engaged.
- provide members of the community with the opportunity to hear each other's opinions and to recommend appropriate solutions to community issues.
- ensure Council is meeting its legislative requirements regarding community consultation in all areas of its service delivery.
- recognise that there is diversity in the activities and projects Council undertakes and that the type of engagement should vary accordingly.

## Scope

Applies to elected members, employees and community members.

## Policy Statement

The Shire recognises that community engagement and the opportunity for communities to participate in planning for the future are vital in ensuring we meet our Strategic Community Plan objectives. Community engagement is not only good business practice but also important to good government.

For this reason, the Council is committed to engaging with the community.

Community engagement is about involving the community in decisions which affect them, and it is critical to the successful development and implementation of acceptable policies and decisions and for improving services by being responsive to the needs of the community. Community engagement does not mean achieving consensus. However, it does involve seeking broad, informed agreement and the best possible solution for Council and the community.

The overarching principle is that the Shire will consult with our communities. Therefore, this policy applies not only to Shire's Strategic Planning processes but to all facets of our operations and projects.

## Benefits of community engagement

There are numerous benefits from community engagement:

- Increased community awareness of Council's services, planning and programs,
- Increased awareness across Council of community views and the issues that should be considered as part of the decision-making process,
- Increased awareness of the needs, priorities, and diversity of the local community, which in turn ensures that Council's service provision and planning is well aligned with community expectations,
- Increased level of community ownership and acceptance of decisions,
- Council and the community working together to address local issues; and the potential for the Council to save time and resources.

## Principles

The following principles underpin the Shire of Ashburton's approach to community engagement.

### Be open and inclusive

- We recognise that community participation is an integral part of informed decision making,
- We promote and support opportunities for the community to actively participate,
- We encourage involvement from all stakeholders and will use engagement processes that are accessible and inclusive,

### Create mutual trust, respect and be accountable.

- We treat all stakeholders in the engagement process with respect and dignity,
- We will approach engagement from an impartial perspective,
- We will be accountable, accessible, and ethical in all dealings with the community.

### Engage early and be clear

- We will seek early engagement and regularly involve the community in decision making
- We will clearly communicate the objectives of the engagement process and provide community members with all available, relevant information as part of the consultation engagement process to ensure informed discussion
- We will communicate the parameters of the engagement process to participants from the outset, including legislative requirements, Council's sphere of influence, conflicting community views, policy frameworks and context, budget constraints etc.
- We acknowledge that planning is a critical process to deliver successful outcomes and are committed to developing and implementing community engagement plans.

### Consideration and feedback

- We are committed to demonstrating that we have considered all community contributions and relevant data, prior to making any decisions that affect the local community,
- We are committed to providing participants with feedback at key stages throughout the project and upon completion and how community input influenced the decision.

### Skills and resources

- We recognize the skills required to undertake community engagement and will provide employees with opportunities for further skill development and training,
- We recognize that from time to time we may need to retain professional consultants to assist with certain engagement strategies.

## Definitions

Nil

## Relevant policies/documents

Council Policy – Communications and Media
Council Policy – Election Caretaker

## Relevant legislation/local laws

*Local Government Act 1995*
*Planning and Development Act 2005*

| Office use only | | | | |
|---|---|---|---|---|
| Relevant delegations | | | | |
| Council adoption | Date | | Resolution # | |
| Reviewed/modified | Date | | Resolution # | |
| Next review due | Date | | Resolution # | |

# Council Policy – Consumption of Alcohol on Shire Property

| | |
|---|---|
| **Responsible Directorate** | People and Place |
| **Responsible Business Unit/s** | Regulatory Services |
| **Responsible Officer** | Manager Regulatory Services |
| **Affected Business Unit/s** | Regulatory Services<br>Facilities |

## Objective

To describe the conditions to be observed regarding the consumption of alcohol in and on public reserves and Shire of Ashburton (Shire) owned facilities.

## Scope

Applies to all property and facilities, owned, vested, or under the care, control or maintenance of the Shire.

## Policy Statement

This policy aims to achieve the following outcomes for the consumption and sale of alcohol at Shire owned and managed property:

- Safe consumption of alcohol,
- Responsible service of alcohol, and
- Minimise harm and alcohol related damaged and violence.

Members of the public and organisations who wish to consume, supply, or sell alcohol on reserves managed by the Shire and in Shire owned facilities are to observe the following conditions:

- An application must be made to the Shire by submission of a 'Application to Consume Alcohol on Council Property' at least 14 days prior to the event date. If alcohol is being sold, the Shire must be provided with a copy of the liquor licence as approved by the Department of Racing, Gaming and Liquor prior to the license period commencing.
- The permit holder listed on the 'Application to Consume Alcohol on Council Property' is responsible for the safety and wellbeing of all people involved in the event and managing the activity to ensure other users and residents are not impacted.

- Alcohol consumption is not to exceed six hours in any one day, must not commence prior to 11am and must cease before the following times:
  - Monday – Thursday 10.00pm,
  - Friday and Saturday 12.00am (midnight), and
  - Sunday 9.00pm.
- Any extension or variation to these hours requires the approval of the Officer in Charge of Police (in the relevant town) and the Chief Executive Officer of the Shire.
- All glass beverage and drinking containers are prohibited (unless the event has been identified as low risk and prior approval for use of glass has been requested and agreed to by the Shire.
- Events that are high risk, and/or events where the organisers have previously breached hire conditions (including damage to Shire property) may have their permits refused or be asked to provide additional information (such as risk management plans, evidence of crowd controllers etc.) before a permit is granted.
- For any perceived high-risk event, applications to consume alcohol should be forwarded to the local Police station for input before approval is considered.
- In the event of a cyclone, approval to consume liquor may be revoked for safety reasons.
- Depending on the nature and location of the event or function, the Shire may also place additional terms and conditions on the 'Application to Consume Alcohol on Council Property'.
- Where the event is on Crown land managed by the Shire an application may be revoked if:
  - The event is not in accordance with the Reserve Purpose e.g., a facility subject to a community lease is hired for a Christmas party.
  - The event is not facilitated by the lessee e.g., the premises are hired to a third party.

## Definitions

Nil

## Relevant policies/documents

Guidelines for Concerts Events and Organised Gatherings – WA Department of Health 2009
Food Safety Standards
SOA CD 002 Application to Consume Alcohol on Council Property

## Relevant legislation/local laws

*Liquor Control Act 1988*
*Liquor Licensing Act 1988*
*Liquor Control Regulations 1989*

*Shire of Ashburton Local Government Property Local Law 2013*
*Health Act 1911*
*Health (Public Building) Regulations 1992*
*Food Act 2008*
*Food Regulations 2009*

| **Office use only** | | | | |
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| **Relevant delegations** | | | | |
| **Council adoption** | **Date** | | **Resolution #** | |
| **Reviewed/modified** | **Date** | | **Resolution #** | |
| **Next review due** | **Date** | | **Resolution #** | |

# Council Policy – Digital Information and Records

| | |
|---|---|
| **Responsible Directorate** | Corporate Services |
| **Responsible Business Unit/s** | Governance |
| **Responsible Officer** | Manager Governance |
| **Affected Business Unit/s** | All |

## Objective

To integrate robust digital information management into all the Shire of Ashburton's (the Shire) business processes. This will enable greater:

- efficiency,
- innovation,
- interoperability,
- information re-use, and
- accountability.

## Scope

Applies to all employees and contractors of the Shire.

## Policy Statement

All business transactions, administrative and operational decisions carried out or made by any employee or consultant are to be documented in the official Shire's records management system.

### Principle 1 – Information is valued

The Shire's information is a key strategic asset and economic resource. It informs public policy and debate, ensures accountability, and underpins how the Shire conducts its business. When information is accountably created, managed, described and stored the potential future value of information increases. The Shire will manage its information as an asset, ensuring that it is created and managed for as long as required, considering business and legislative needs and risks.

### Principle 2 – Information is managed digitally

The development of end-to-end digital work processes provides opportunities for the Shire to establish more mature and efficient procedures and services that engage the public directly and effectively, while providing opportunities for process improvements and innovation. The Shire will transition to entirely digital work processes, meaning business processes including authorisations and approvals are completed digitally and that information is created and managed in digital formal.

The exception to this is legislative requirements for information to be retained in its source format. Information in analogue or paper formats will be migrated to digital format, where there is value for the business.

### Principle 3 – Information, systems, and processes are interoperable

Digital transformation initiatives will make the Shire's services simpler, faster and easier to use. This is enabled through interoperable information, system and processes that make it less costly and easier to share information, improve information quality, reduce unnecessary duplication, and reduce the impact of structural changes in the Shire. The Shire will have interoperable information, systems and processes that meet standards for short and long-term management, improve information quality and enable information to be found, managed, shared and re-used easily and efficiently.

## Definitions

**Record** means any record of information however recorded and includes:

- any thing on which there is writing or Braille,
- a map, plan, diagram, or graph,
- a drawing, pictorial or graphic work, or photograph,
- anything on which there are figures marks, perforations, or symbols, having meaning for persons qualified to interpret them,
- anything from which images, sounds, or writings can be reproduced with or without the aid of anything else; and
- any thing on which information has been stored or recorded, either mechanically, magnetically, or electronically.

## Relevant policies/documents

Shire of Ashburton Recordkeeping Plan

## Relevant legislation/local laws

*State Records Act 2000*
*Local Government Act 1995*

| **Office use only** | | | | |
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| **Relevant delegations** | | | | |
| **Council adoption** | **Date** | | **Resolution #** | |
| **Reviewed/modified** | **Date** | | **Resolution #** | |
| **Next review due** | **Date** | | **Resolution #** | |

# Council Policy – Execution of Documents and Affixing the Common Seal

| | |
|---|---|
| **Responsible Directorate** | Corporate Services |
| **Responsible Business Unit/s** | Governance |
| **Responsible Officer** | Manager Governance |
| **Affected Business Unit/s** | All |

## Objective

To establish guidelines for:

- Affixing the Shire of Ashburton (the Shire) Common Seal, and
- Determining whether a document is executed by way of Common Seal or signed by an authorised employee.

## Scope

This policy applies to the Shire President (or Deputy Shire President when required), Chief Executive Officer (the CEO) and employees of the Shire.

## Policy Statement

### Affixing the Common Seal

Documents that require the Common Seal are to be presented to Council for consideration. The report recommendation is to include the following or similar wording:

> *"That Council authorises the Shire President and Chief Executive Officer to affix the Common Seal of the Shire of Ashburton to the [insert document name/type] and execute all documentation as required."*

The affixing of the Common Seal requires attesting by both the Shire President, or in their absence the Deputy Shire President, and Chief Executive Officer or the person acting in that position.

### Documents requiring the Common Seal

The Common Seal is to be affixed to documents as set out in Appendix 1 – Part A.

### Authority to sign documents on behalf of the Shire

Where there is no legal requirement for the Common Seal to be affixed for a document to be executed, Council has resolved to authorise identified employees to sign a document pursuant to section 9.49A of the *Local Government Act 1995*.

Employees authorised under section 9.49A of the *Local Government Act 1995* may sign the documents identified for that purpose in Appendix 1 – Part B of this policy.

Despite the authorisation, the Common Seal may still be affixed in the following circumstances:

- Where the authorised employee is of the opinion the document carries a high level of financial risk, legal complexity or political sensitivity that the document should be executed by way of Common Seal, or
- The other party has reasonably requested the document be executed by way of Common Seal.

### Procedures for the use of the Common Seal

The CEO is responsible for the security and proper use of the Common Seal.

The CEO is to make appropriate arrangements for:

- keeping the Common Seal in a safe and secure location, and
- the appointment of a person who is to have custody of the Common Seal.

### Common Seal Register

Each use of the Common Seal must be entered in the Common Seal Register. Entries in the register are to indicate the:

- date the Common Seal was affixed,
- date and resolution number which Council resolved to enter into the contract/agreement and authorised the execution of the document,
- parties to the document executed,
- document details,
- people who attested to the Common Seal being affixed.

### Common Seal execution format

The format of the affixing of the Common Seal to a document shall be as set out in Appendix 2.

## Definitions

Nil

## Relevant policies/documents

Nil

## Relevant legislation/local laws

*Local Government Act 1995*

Section 9.49A Execution of documents
Section 9.49B Contract formalities
Section 9.49 Documents, how authenticated

| | | | | |
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| **Office use only** | | | | |
| **Relevant delegations** | | | | |
| **Council adoption** | **Date** | | **Resolution #** | |
| **Reviewed/modified** | **Date** | | **Resolution #** | |
| **Next review due** | **Date** | | **Resolution #** | |

## Appendix 1

### Part A – Documents where the Common Seal is/or may be required

1. New, revised or amendments to Town Planning Schemes
2. Commonwealth or State government documents requiring the seal
3. Documents of a ceremonial nature such as Sister City agreements
4. New, revised or amendments to local laws.

## Part B – Documents that can be executed under Council authorisation

1. Restrictive Covenants under section 129BA of the *Transfer of Land Act 1893* and any discharge or modifications of covenants
2. Reciprocal Access agreements and withdrawal or modification of Reciprocal Access agreements
3. Lodgement, modification, and withdrawal of Caveats
4. Management Statements and withdrawal or modification of Management Statements
5. Lodgement, modification, and withdrawal of Memorial
6. General legal and service agreements
7. Leases where Council has previously resolved to enter or have been approved under delegation, including renewals, extensions, subleases, assignments, terminations or variations of leases, including leases and formal notices for employee housing
8. Contracts for the provision of services or goods, including those to be entered into following a tender process
9. Deeds of Agreement, Development Contribution Deeds and Deeds of Release
10. Transfer of land documents where Council has previously resolved to either purchase or dispose of land or land is being transferred to the Shire for a public purpose
11. Licences
12. Debenture documents for loans which Council has resolved to raise
13. Covenants and any discharge or modification of covenants
14. New funding or contracts of agreement between the Council and State or Commonwealth governments or private organisations for programs to which Council has previously adopted, or additions to existing programs, which in the view of the CEO are in accordance with the original intent of the adopted program
15. Easements and the surrender or modification of easements
16. Records disposal authorisation
17. Notifications on title and withdrawal or modification of notifications
18. Letters requested to be written by Council resolution, which are not of a political nature
19. Rights of Carriageway agreements and withdrawal or modification of Rights of Carriageway agreements.

## Appendix 2

Dated: [insert date]

[Common Seal affixed here]

The Common Seal of the Shire of Ashburton was affixed, by authority of a resolution of Council, in the presence of:

[signature here]

[insert name], PRESIDENT

[signature here]

[insert name], CHIEF EXECUTIVE OFFICER

# Policy number – Financial Hardship COVID-19

| | |
|---|---|
| **Responsible Directorate** | Corporate Services |
| **Responsible Business Unit/s** | Finance |
| **Responsible Officer** | Manager Finance and Administration |
| **Affected Business Unit/s** | Finance |

## Objective

The objective of this policy is to:

- give effect to the Shire of Ashburton's (the Shire) commitment to support the whole community, to meet the unprecedented challenges arising from the COVID-19 pandemic, recognising these challenges will result in financial hardship for our ratepayers.
- ensure we offer fair, equitable, consistent, and dignified support to ratepayers suffering hardship during the pandemic, while treating all members of the community with respect and understanding at this difficult time.

## Scope

This policy applies to:

- outstanding rates and service charges as at the date of adoption of this policy, and
- rates and service charges levied during the COVID-19 pandemic. It is a reasonable community expectation, as the Shire deals with the effects of the pandemic that those with the capacity to pay rates will continue to do so.

For this reason, this policy is not intended to provide rate relief to ratepayers who are not able to evidence financial hardship and the statutory provisions of the *Local Government Act 1995* (the Act) and *Local Government (Financial Management) Regulations 1996* will apply.

## Policy Statement

### Payment difficulties, hardship and vulnerability

Payment difficulties, or short-term financial hardship, occur where a change in a person's circumstances result in an inability to pay a rates or service charge debt.

Financial hardship occurs where a person is unable to pay rates and service charges without affecting their ability to meet their basic living needs, or the basic living needs of their dependants.

The Shire recognises the likelihood that COVID-19 will increase the occurrence of payment difficulties, financial hardship and vulnerability in our community. This policy is intended to apply to all ratepayers experiencing financial hardship regardless of their status, be they a property owner, tenant, business owner etc.

## Financial hardship due to COVID-19

The Shire recognises many ratepayers are already experiencing financial hardship due to COVID-19 and respects and anticipates the probability additional financial difficulties will arise when their rates are received.

The Shire will write to ratepayers at the time their account falls into arrears, to advise them of the terms of this policy and encourage eligible ratepayers to apply for hardship consideration.

Where possible and appropriate, the Shire will also provide contact information for a recognised financial counsellor and/or other relevant support services.

## Financial hardship criteria

While evidence of hardship will be required (e.g., letter from financial counsellor/accountant/tax agent), the Shire recognises not all circumstances are alike and will take a flexible approach to a range of individual circumstances including, but not limited to, the following situations:

- Recent unemployment or under-employment sickness or recovery from sickness,
- Recent significant reduction in income or loss,
- Unanticipated circumstances such as caring for and supporting extended family.

Ratepayers are encouraged to provide any information about their individual circumstances which may be relevant for assessment. This may include demonstrating a capacity to make some payment and where possible, entering a payment proposal.

The Shire will consider all circumstances, applying the principles of fairness, integrity and confidentiality whilst complying our statutory responsibilities.

## Payment arrangements

Payment arrangements facilitated in accordance with section 6.49 of the Act are of an agreed frequency and amount. These arrangements will consider the following:

- That a ratepayer has made genuine effort to meet rate and service charge obligations in the past,
- The payment arrangement will establish a known end date that is realistic and achievable,

- The ratepayer will be responsible for informing the Shire of any change in circumstance that jeopardises the agreed payment schedule.

In the case of severe financial hardship, we reserve the right to consider waiving additional charges or interest.

## Interest charges

A ratepayer which meets the financial hardship criteria and enters into a payment arrangement may request a suspension or waiver of interest charges. Applications will be assessed on a case-by-case basis.

## Deferment of rates

Deferment of rates may apply for ratepayers who have a Pensioner Card, State Concession Card or Seniors Card and Commonwealth Seniors Health Care Card registered on their property. The deferred rates balance:

- remains as a debt on the property until paid,
- becomes payable in full upon:
  - the passing of the pensioner
  - the property is sold, or
  - the pensioner ceasing to reside in the property,
- may be paid at any time, but the concession will not apply when the rates debt is subsequently paid (deferral forfeits the right to any concession entitlement), and
- does not incur penalty interest charges.

## Debt recovery

We will suspend our debt recovery processes whilst negotiating a suitable payment arrangement with a debtor. Where a debtor is unable to make payments in accordance with the agreed payment plan and the debtor advises us and makes an alternative plan before defaulting on the 3rd due payment, then we will continue to suspend debt recovery processes.

Where a ratepayer has not reasonably adhered to the agreed payment plan, then for any rates and service charge debts which remain outstanding at the end of the financial year, we will offer the ratepayer one further opportunity of adhering to a payment plan that will clear the total debt by the end of the next financial year.

Rates and service charge debts remaining outstanding at the end of the additional period, will then be subject to the rates debt recovery procedures prescribed in the *Local Government Act 1995*.

## Review

The Shire will establish a mechanism for review of decisions made under this policy and advise the applicant of their right to seek review and the procedure to be followed.

### Communication and confidentiality

We will maintain confidential communications at all times, and we undertake to communicate with a nominated support person or other third party at your request.

We will advise ratepayers of this policy and its application, when communicating in any format (i.e., verbal or written) with a ratepayer that has an outstanding rates or service charge debt.

We recognise that applicants for hardship consideration are experiencing additional stressors and may have complex needs. We will provide additional time to respond to communication and will communicate in alternative formats where appropriate. We will ensure all communication with applicants is clear and respectful.

## Definitions

Nil

## Relevant policies/documents

Council Policy – Debt Recovery

## Relevant legislation/local laws

*Local Government Act 1995*
*Local Government (Financial Management) Regulations 1996*
*Local Government Amendment (COVID-19 Response) Act 2020*

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| **Relevant delegations** | | | | |
| **Council adoption** | **Date** | | **Resolution #** | |
| **Reviewed/modified** | **Date** | | **Resolution #** | |
| **Next review due** | **Date** | | **Resolution #** | |

# Policy number – Financial Hardship COVID-19

| | |
|---|---|
| **Responsible Directorate** | Corporate Services |
| **Responsible Business Unit/s** | Finance |
| **Responsible Officer** | Manager Finance and Administration |
| **Affected Business Unit/s** | Finance |

## Objective

The objective of this policy is to:

- give effect to the Shire of Ashburton's (the Shire) commitment to support the whole community, to meet the unprecedented challenges arising from the COVID-19 pandemic, recognising these challenges will result in financial hardship for our ratepayers.
- ensure we offer fair, equitable, consistent, and dignified support to ratepayers suffering hardship during the pandemic, while treating all members of the community with respect and understanding at this difficult time.

## Scope

This policy applies to:

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## Policy Statement

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The Shire recognises the likelihood that COVID-19 will increase the occurrence of payment difficulties, financial hardship and vulnerability in our community. This policy is intended to apply to all ratepayers experiencing financial hardship regardless of their status, be they a property owner, tenant, business owner etc.

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## Interest charges

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## Deferment of rates

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- remains as a debt on the property until paid,
- becomes payable in full upon:
  - the passing of the pensioner
  - the property is sold, or
  - the pensioner ceasing to reside in the property,
- may be paid at any time, but the concession will not apply when the rates debt is subsequently paid (deferral forfeits the right to any concession entitlement), and
- does not incur penalty interest charges.

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Rates and service charge debts remaining outstanding at the end of the additional period, will then be subject to the rates debt recovery procedures prescribed in the *Local Government Act 1995*.

## Review

The Shire will establish a mechanism for review of decisions made under this policy and advise the applicant of their right to seek review and the procedure to be followed.

### Communication and confidentiality

We will maintain confidential communications at all times, and we undertake to communicate with a nominated support person or other third party at your request.

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We recognise that applicants for hardship consideration are experiencing additional stressors and may have complex needs. We will provide additional time to respond to communication and will communicate in alternative formats where appropriate. We will ensure all communication with applicants is clear and respectful.

## Definitions

Nil

## Relevant policies/documents

Council Policy – Debt Recovery

## Relevant legislation/local laws

*Local Government Act 1995*
*Local Government (Financial Management) Regulations 1996*
*Local Government Amendment (COVID-19 Response) Act 2020*

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| **Relevant delegations** | | | | |
| **Council adoption** | **Date** | | **Resolution #** | |
| **Reviewed/modified** | **Date** | | **Resolution #** | |
| **Next review due** | **Date** | | **Resolution #** | |

# Council Policy – History Collection

| | |
|---|---|
| **Responsible Directorate** | People and Place |
| **Responsible Business Unit/s** | Libraries |
| **Responsible Officer** | Manager Libraries |
| **Affected Business Unit/s** | All |

## Objective

To represent the distinctive cultural identity of the Shire of Ashburton (the Shire), both past and present.

The objective of this policy is to provide a framework within which to develop, organise, maintain, and make available a permanent collection of materials, both retrospective and current, in a variety of formats, which relate to the past and present of the Shire.

## Scope

This policy applies to all elected members and employees of the Shire.

## Policy Statement

This policy aims to:

- provide direction for development and management of a community resource that inspires, educates, and informs the community and visitors on the Shire's history, and
- build and preserve a historical resource for the present and future communities of the Shire by caring for the objects in its collection to the best possible standard and setting parameters for the collection, documentation, conservation, and interpretation of artefacts significant to the Shire.

The Shire will ensure that its own organisation's history is protected through compliance with its responsibilities under the *State Records Act 2000* and will maintain its own local history collection which includes individual activities like the collection at the Tom Price Visitor Centre, and the image library maintained for operational photographic storage and ongoing usage in various publications.

## Local history collection

### Memorabilia

A memorabilia collection contains the gifts presented to the Shire. These gifts include objects, trophies, plaque crests, awards, medals, badges, coins, or certificates accepted by a Council representative while conducting Council business. It also includes objects used by employees or elected members while conducting Council business, deemed significant to preserve for posterity, such as the Shire seals, framed photographs of elected members, past and present, promotional material and equipment.

### Newspapers

A newspaper collection includes articles from local and state newspapers. The articles collected provide an ongoing history of the many events, activities, issues, people, and places of the Shire.

Articles collected relate to Council news and activities, resident's activities and biographies, community development and its issues; historical articles, sporting clubs, community organisations, theatre and other public performances, selected local business information, selected housing styles and practicing architects, and real estate development sites within the Shire.

### Photographs

A photograph collection may be developed from donations from private collections, in-house photography, copies made from originals and donations.

Donors may be required to complete a donation form for legal purposes, and to gather significance and provenance information.

### Community history

A community history collection includes:

- Books both purchased and donated
- Reports
- CD's
- Videos
- DVD's
- Biographies
- Oral histories
- Digital records.

The community history collection includes an archive with historical information and ephemera from businesses, schools, churches, community and sporting groups, events, places, buildings, and people.

### External organisations

Local history may be collected, protected, and managed by volunteer groups, with appropriate levels of support from the Shire, namely:

- the Shire supports local community groups that wish to establish themselves as museum/historical societies to undertake the task of collecting and protecting Ashburton's history,
- any land/buildings support will principally be consistent with Council Policy – Community Leases and Licenses,
- any financial support will be based on normal community group grant applications (namely, through existing Council Policy – Community Donations, Grants and Funding) plus any specific Annual Budget allocations (as determined by Council), and
- any employee support to museum/historical societies will be minimal and reflective of the levels of involvement generally allocated to other local community organisations.

### Copyright

This policy supports and upholds the rights of copyright owners as documented in the *Copyright Act 1968* (Commonwealth).

## Definitions

**Archives** are a collection of documents and records that contain historical information. This includes the papers of individuals and organisations, letters, and diaries.

**Ephemera** refer to printed materials that were only meant to be used for a short time. They may have been printed to use for a day, event, or promotion. This would include menus, tickets, invitations, programs, posters and advertisements, and other various items.

**Local history collection** may consist of:

- Memorabilia
- Newspapers
- Photographs
- Community history
- Oral history
- Artefacts, objects, and records.

**Oral history** refers to recorded historical information obtained in interviews concerning personal experiences and recollections.

## Relevant policies/documents

Nil

## Relevant legislation/local laws

*Copyright Act 1968* (Commonwealth)
*State Records Act 2000*

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|---|---|---|---|---|
| **Relevant delegations** | | | | |
| **Council adoption** | **Date** | | **Resolution #** | |
| **Reviewed/modified** | **Date** | | **Resolution #** | |
| **Next review due** | **Date** | | **Resolution #** | |

# Council Policy – Investments

| | |
|---|---|
| **Responsible Directorate** | Corporate Services |
| **Responsible Business Unit/s** | Finance |
| **Responsible Officer** | Manager Finance and Administration |
| **Affected Business Unit/s** | Finance |

## Objective
The objectives of this policy are to:

- address investing the Shire of Ashburton's (the Shire) surplus funds, with consideration of risk and the most favourable rate of interest available to it at the time, for that investment type, while ensuring that its liquidity requirements are being met, and
- support the local bank, where possible, with the intention of ensuring the bank is retained within the Shire.

## Scope
This policy applies to all investments made by the Shire and those employees who are responsible for managing the Shire's investments.

## Policy Statement
Surplus funds to immediate requirements shall be deposited into an authorised institution, in accordance with regulation 19 of the *Local Government (Financial Management) Regulations 1996*.

The investment will be managed with the care, diligence, and skill that a prudent person would exercise. Officers are to manage the investment portfolios to safeguard the portfolios in accordance with the spirit of this policy, and not for speculative purposes.

### Ethics and conflicts of interests
Employees shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio.

### Approved investments
Investments may only be made with authorised institutions as follows:

- An authorised deposit-taking institution as defined in section 5 of the *Banking Act 1959* (Commonwealth) with a Standard & Poor's (or its equivalent) credit rating of BBB or higher,
- The Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*, or

- Bonds that are guaranteed by the Commonwealth, State or Territory and which have a term not exceeding three years.

## Prohibited investments

Investments which prohibited are as follows:

- Deposits with an institution except an authorised institution,
- Deposits for a fixed term of more than 12 months, and
- Stand-alone securities issued that have underlying futures, options, forwards contracts and swaps of any kind or are in a foreign currency.

## Professional advice

The Shire may from time to time retain the services of suitably qualified investment professionals to aid in investment strategy formulation, portfolio implementation and monitoring. Any such independent advisor must be approved by Council and licensed by the Australian Securities and Investment Commission.

The advisor must be an independent person who has no actual or potential conflict of interest in relation to investment products being recommended and is free to choose the most appropriate product within the terms and conditions of this policy.

Any independent advisor engaged by the Shire is required to provide written confirmation that they do not have any actual or potential conflicts of interest in relation to the investment they are recommending or reviewing, including that they are not receiving any commissions or other benefits in relation to the investments being recommended or reviewed.

## Investment funds

All cash and investment held by the Shire are placed in common investments in accordance with regulation 8 of the *Local Government (Financial Management) Regulations 1996*.

## Risk management

Investments are restricted to bank investments only. The term of the investment will be based on forward cash flow requirements to ensure investment return on available surplus funds.

All investments obtained must comply with three key criteria relating to:

- Portfolio Credit Framework: limits overall credit exposure of the portfolio,
- Counterparty Credit Framework: limits exposure to individual counterparties/institution, and
- Term to Maturity Framework: limits based upon maturity of securities.

### Portfolio Credit Framework

To control the credit quality on the investment portfolio, the following credit framework limits the percentage of the portfolio exposed to any credit rating category.

| S&P Long Term Rating | S&P Short Term Rating | Direct Investment Maximum |
|---|---|---|
| AAA | A-1+ | 100% |
| AA | A-1+ | 100% |
| A | A-1 | 60% |
| B | A-2 | 20% |

If any of the investments within the portfolio are subject to a credit rating downgrade such that the portfolio credit percentage is no longer compliant with this policy, the investment will be diverted as soon as practicable.

### Counterparty Credit Framework

Exposure to an individual counterparty/institution will be restricted by its credit rating so that single entity exposure is limited. There may be on occasion, subject to cash flow requirements e.g., for end of year balancing and reserve transfers, direct investment maximum percentage greater than 40% for a single percentage, as detailed in the table below.

| S&P Long Term Rating | S&P Short Term Rating | Direct Investment Maximum |
|---|---|---|
| AAA | A-1+ | 40% |
| AA | A-1+ | 40% |
| A | A-1 | 20% |
| B | A-2 | 10% |

If any of the investments within the portfolio are subject to a credit rating downgrade such that the portfolio credit percentage is no longer compliant with this policy, the investment will be diverted as soon as practicable.

### Term to Maturity Framework

The investment portfolio is to be invested within the following maturity constraints.

| Investment Type | Term of Maturity |
|---|---|
| ADI Deposits | < 12 months |
| State/Commonwealth Government Bonds | < 3 years |

### Reporting and review
Council will receive a monthly report on the investment portfolio, listing for each investment the:

- Institution,
- Amount,
- Term to maturity,
- Maturity date,
- Amount interest rate, and
- Percentage of total portfolio represented by the individual investment.

A summary of the composition of the investment portfolio by credit rating and institution will also be included.

## Definitions
Nil

## Relevant policies/documents
Department of Local Government, Sport and Cultural Industries guidelines:
Disclosure of Interests Affecting Impartiality
Disclosure of Financial Interests in Return

## Relevant legislation/local laws
*Local Government Act 1995*
*Local Government (Financial Management) Regulations 1996*
*Banking Act 1959*
*Trustees Act 1962*

| | | | | |
|---|---|---|---|---|
| **Office use only** | | | | |
| **Relevant delegations** | | | | |
| **Council adoption** | **Date** | | **Resolution #** | |
| **Reviewed/modified** | **Date** | | **Resolution #** | |
| **Next review due** | **Date** | | **Resolution #** | |

# Council Policy – Memorials on Shire Land

| | |
|---|---|
| **Responsible Directorate** | Infrastructure |
| **Responsible Business Unit/s** | Town Maintenance |
| **Responsible Officer** | Manager Town Maintenance |
| **Affected Business Unit/s** | Town Maintenance |

## Objective

The objective of this policy is to:

- preserve the amenity of public reserves by managing the placement of private monuments and memorials, and
- provide guidelines on what memorials may be placed in public places and the process that needs to be followed to gain consent for the placement of a memorial.

## Scope

This policy applies to community members.

## Policy Statement

### Memorials on Council land

The creation or placement of memorials or monuments on Shire of Ashburton (Shire) land is not permitted unless the consent of the Council is provided.

### Seats

The Shire will consider applications for the placement of seats with plaques in appropriate locations, such as along paths and in accordance with any Land Management Orders that may operate for the reserve. Applications must be made in writing to the Chief Executive Officer (CEO) with a clear description of the proposed location. All applications will require Council approval.

The purchase and placement of the seat will be at the expense of the applicant and the seat will be to Shire specifications and the location as determined by Council. Approval will also be required for the wording to be placed on a plaque.

Fees and Charges for installation of the seat as scheduled under Labour Costs, Private Works.

### Plinths and rocks with plaques

It is the responsibility of the donor to arrange manufacture and delivery of plaques approved by the Shire.

Such memorials will not be permitted on Shire land unless the person, event or location is of historical significance and the memorial is approved by Council.

The placement of plinths and rocks with plaques will be to Shire specifications and the location as determined by Council. Costs associated with purchasing the plaque, plinth or support/surround and engraving the chosen message are the responsibility of the donor. Approval will also be required for the wording to be placed on a plaque.

Fees and Charges for the installation of the plinths and rocks with plaques is as scheduled under Labour Costs, Private Works.

## Trees

The Council will consider applications for the planting of trees on Council land. Trees will not be marked with plaques.

The purchase and placement of the tree will be at the expense of the applicant and will be to Shire specifications and the location as determined by the CEO.

Fees and Charges for the installation of the tree is as scheduled under Labour Costs, Private Works.

## Roadside memorials

The Shire will permit the creation of small roadside memorials unless they are causing safety concerns for the public or if the *Road Traffic Act 1974* requires their removal.

Consent is not required for the placement or creation of these memorials. However, if they are considered a safety risk, the memorial will be removed without notification.

## Scattering of ashes

The scattering of ashes within the Shire's owned or managed property may be permitted with the consent of the CEO.

## Memorial gardens

This policy applies to Paraburdoo Memorial Garden and Doug Talbot Park in Tom Price as memorial gardens. This does not apply to Shire cemeteries.

All memorial garden plaques are to be larger than 150mm x 150mm, with the surrounding plinth or support / surround no larger than 200mm x 200mm.

No responsibility is to be taken by the Shire for the ongoing maintenance, damage to, or the unauthorised removal of the memorials.

If the memorial plaque deteriorates to a point at being unsafe, the Shire reserves the right to remove the memorial or plaque without notice.

The Shire reserves the right to remove any memorials at any time.

The Shire may purchase, install, and maintain plaques for deceased past elected members and employees of the Shire.

## Definitions

**Memorials and monuments** are structures made of concrete, natural stone, marble or timber or the like which have words inscribed onto them and may take on a variety of sizes and shapes. Headstones in cemeteries are an example of a memorial or monument.

**Plinths** are structures onto which plaques are attached. They may be made of concrete, natural stone, marble, timber or the like.

## Relevant policies/documents

ADM11 SOA CS 055 - Application for Installation of Memorial

## Relevant legislation/local laws

*Local Government Act 1995*
*Land Administration Act 1997*
*Road Traffic Act 1974*

| **Office use only** | | | | |
|---|---|---|---|---|
| **Relevant delegations** | | | | |
| **Council adoption** | **Date** | | **Resolution #** | |
| **Reviewed/modified** | **Date** | | **Resolution #** | |
| **Next review due** | **Date** | | **Resolution #** | |

# Council Policy – Tourism Support and Promotion

| | |
|---|---|
| **Responsible Directorate** | Office of the Chief Executive Officer |
| **Responsible Business Unit/s** | Business and Economic Development |
| **Responsible Officer** | Manager Business and Economic Development |
| **Affected Business Unit/s** | All |

## Objective
To set guidelines for supporting and promoting tourism in the Shire of Ashburton (the Shire).

## Scope
This policy applies to the Shire and tourism stakeholders.

## Policy Statement
The Shire recognises that tourism will continue to be a major employer and contributor to the local economy, and that it needs to play an active role to facilitate the growth and development of tourism.

The Shire will continue to work with State, regional and tourism industry stakeholders to promote local tourism opportunities.

### Framework
The Shire will in particular:

- Endeavour to assist community groups or tourist organisations conduct events which have the potential to develop tourism in the area.
- In formulation of planning regulations, and preparation of local laws and other regulations, have regard to the requirements of tourism development, and the impacts these rules will have on tourism.
- When reviewing Strategic Plans, Town Plans and Development Control Plans, take into consideration policies on tourism and other related issues.
- Encourage tourism product development and investment throughout the area and where possible facilitate the development application process.
- Encourage a high standard of relevant design and aesthetics in all forms of tourist development.
- Consider the welfare of the whole community, and examine the social, cultural, economic, and environmental impact when supporting tourism development and any associated facilities.
- Promote landscaping of residential and commercial centres to make the Shire a unique and attractive visitor destination.

- Where practicable, support the enhancement of natural features, conservation areas of outstanding scenic beauty and recognise items of heritage significance.
- Facilitate the development of scenic routes, walk-trails and lookouts and review signage needs in strategically important tourist areas.

### Financial

Council will consider an appropriate budget allocation each year to provide for the following:

- A contribution to the Onslow Visitor Centre, providing it is satisfied that the Onslow Tourism and Progress Association is providing a worthwhile tourist service (as outlined in a signed funding agreement),
- Fund the Tom Price Visitor Centre directly as a Council activity,
- Contribute an amount towards implementing Shire Tourism Strategies and Plans, and
- Support tourism initiatives which build the Pilbara tourism potential.

## Definitions

Nil

## Relevant policies/documents

Strategic Community Plan 2022-2032
Economic and Tourism Development Strategy 2019
Onslow Towards a Visitor Economy 2022

## Relevant legislation/local laws

Nil

| | | | | |
|---|---|---|---|---|
| **Office use only** | | | | |
| **Relevant delegations** | | | | |
| **Council adoption** | **Date** | | **Resolution #** | |
| **Reviewed/modified** | **Date** | | **Resolution #** | |
| **Next review due** | **Date** | | **Resolution #** | |

# Agenda Item 12.3 - Attachment 2

## Proposed Workplace Health and Safety Policy

# Council Policy – Workplace Health and Safety

| | |
|---|---|
| **Responsible Directorate** | Office of the Chief Executive Officer |
| **Responsible Business Unit/s** | Human Resources |
| **Responsible Officer** | Manager Human Resources |
| **Affected Business Unit/s** | All |

## Objective

The purpose of this policy is to recognise the Shire of Ashburton's (the Shire) commitment to providing a safe and healthy work environment for all workers and visitors to the Shire. This policy aligns with the Shire's organisational values in being proactive in the improvement of occupational health and safety, embedding a positive safety culture.

## Scope

All Shire visitors and workers performing work (paid and unpaid) for the Shire.

## Policy Statement

The Shire is committed to:

- Complying with relevant policy, regulations and legislation.
- Creating a safe, healthy and positive workplace culture.
- Recognising that wellbeing includes physical, emotional, psychological, and social wellbeing.
- Where reasonably practical, maintain a working environment, that seeks to eliminate or minimize any form of psychosocial and environmental risk, as reasonably possible.
- Consulting and cooperating with employees and their representatives on safety, health, and wellbeing issues.
- Providing adequate resources both physical and financial to achieve workplace health and safety outcomes.
- Developing key performance indicators that demonstrate we meet workplace health and safety legislative requirements.
- Commitment to a process of continuous improvement through the setting of measurable targets and objectives, monitoring and review of outputs, and improvements in health and safety management systems and initiatives.
- Building a pro-active reporting culture where hazards and incidents are consistently reported, so that risks are actively identified, assessed, and effectively controlled and mitigated.
- Conducting investigations to identify root causes, which will allow the Shire to take appropriate action in preventing reoccurrences.

- Recognising excellence in health and safety performance.
- Supporting and encouraging employees to participate in a range of health and wellbeing initiatives and activities.
- Outlining clear accountabilities for workplace health and safety at all employee levels (which cannot be delegated).
- The safe use of, handling, storage and transport of plant, structure and substances.
- The provision of adequate facilities for the welfare of workers at work.
- The maintenance of any accommodation owned or under their management and control to the ensure the health and safety of workers occupying the premises.

## *Work Health and Safety Act 2020*

The *Work Health and Safety Act 2020* (WHS Act) makes provision for:

- protecting health and safety by minimising risk;
- consultation and cooperation to resolve health and safety issues;
- supporting organisations and workers to achieve a safer work environment;
- promoting health and safety; and
- providing compliance and enforcement measures.

Workers are expected to:

- All workers must comply with relevant policy, regulations and legislation.
- Take reasonable care for the health and safety of themselves and others at work.
- Report all hazards, incidents, injuries, near misses to their supervisor/manager.
- If any staff member believes another worker, contractor or volunteer may be engaging in an unsafe work practice, they are required to report this issue immediately.
- Undertake relevant prestart inspections of machinery and equipment and report all faults immediately.
- Cooperate with management in the event of an incident investigation and to enable compliance with WHS legal obligations.
- Participate in consultative arrangements including toolbox, prestart meetings, and any site-specific requirements.
- Assist management to meet WHS targets/key performance indicators (where applicable).
- Participate in injury management and return to work programs.
- Comply with all reasonable instructions from supervisors/management in relation to work health and safety issues.

- Comply with workplace specific drug and alcohol requirements, including testing.
- Cooperate with any policy or procedure of the Shire relating to health or safety.

There is significant responsibility placed not only on the Shire, as defined in the WHS Act, which may result in financial or more severe penalties for breaches of the WHS Act. The health and safety of our workforce is therefore everyone's responsibility.

Wherever possible, WHS concerns should be resolved through consultation between workers and their manager. If the concern cannot be resolved in this manner, it may be referred to for resolution. Ultimately any WHS issue remaining unresolved may be referred to the Chief Executive Officer.

Where issues are still unresolved, the default procedure set out in the WHS Act.

### Alleged breaches

The Shire has a zero tolerance for breaches of safety and therefore any alleged breach of this policy by Council Members and Committee members will be dealt with in accordance with the *Local Government Act 1995*.

Alleged breaches of this policy by Shire employees must be reported to the Shire's Human Resources team or at conduct@ashburton.wa.gov.au

Employees breaching this policy may be performance managed up to and including termination of employment.

Workers may also expose themselves to criminal or civil action.

## Definitions

**Environmental** includes both natural and built environment such as chemical, biological, physical and cultural risks.

**Hazard** means anything which has the potential to cause injury or illness.

**Health** includes the physical, emotional, psychological, and social wellbeing of an individual.

**Psychosocial** means anything at work that might cause psychological harm. This means any hazard or injury that arises from or in relation to the design or management of work, the working environment or workplace interactions or behaviours that may cause psychological and/or physical harm.

**Psychological** means the mental health harm as a result of psychosocial hazards.

**WHS risk** is the chance of someone becoming injured or ill as a result of a workplace hazard. This significance of the risk is determined by considering the likelihood of it happening and the consequences if it does happen.

**Worker** is as defined in section 7 of the *Work Health and Safety Act 2020* and include all paid and unpaid Shire workers, including employees, contractors, consultants, volunteers and visitors.

## Relevant policies/documents

Shire of Ashburton Safety Plan
Code of Conduct for employees
Code of Conduct for Council Members, Committee Members and Candidates

## Relevant legislation/local laws

*Work Health and Safety Act 2020*
*Work Health and Safety (General) Regulations 2022*
*Local Government Act 1995*

| **Office use only** | | | | |
|---|---|---|---|---|
| **Relevant delegations** | | | | |
| **Council adoption** | Date | | Resolution # | |
| **Reviewed/modified** | Date | | Resolution # | |
| **Next review due** | Date | | Resolution # | |

# Agenda Item 12.7 - Attachment 1

## Financial and Costing Review – September 2022

## September Financial and Costing Review - List of Amendments - By General Ledger

### Corporate Services

| Type | COA | Description | Budget | Amended Budget | End of Year Forecast | Budget Adjustment | Budget Impact | Movement Classification | Comments |
|---|---|---|---|---|---|---|---|---|---|
| Expenditure | CV23001 | Legal | **855,000** | **855,000** | **845,000** | (10,000) | Positive Impact | COA Budget Mapping | Transfer to Legal - Governance legal to provide provision |
| Expenditure | CV23501 | Consultancies | **266,800** | **266,800** | **151,800** | (115,000) | Positive Impact | COA Budget Mapping | Transfer provision to Governance projects |

### Corporate Funds

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Revenue | CF12004 | General Purpose Grant | - | - | **(464,009)** | (464,009) | Positive Impact | Budget Amendment | 2022-23 FAGS allocation |
| Revenue | CF12005 | Untied Road Grant | - | - | **(40,654)** | (40,654) | Positive Impact | Budget Amendment | 2022-23 FAGS allocation |

### Reserve Funds

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Expense | RF53019 | To Reserve - Regional Waste Facility | **270,100** | **270,100** | - | (270,100) | Positive Impact | Budget Amendment | Defer transfer to reserves, due to reduction in income |

### Finance

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Revenue | FN18007 | Insurance Claims Reimbursement | - | - | **(50,000)** | (50,000) | Positive Impact | Budget Amendment | To reflect Insurance claim income to offset expense |

### Customer Service

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Expenditure | CS22004 | Printing and Stationery | **79,800** | **79,800** | **2,800** | (77,000) | Positive Impact | COA Budget Mapping | Reposition budget to ICT for copying lease and charges |
| Expenditure | CS23501 | Consultancies | - | - | **50,000** | 50,000 | Negative Impact | COA Budget Mapping / Budget Amendment | Reposition budget from Corporate Services for Customer Service System $25K, additional funds $25K |
| Expenditure | CS22007 | Minor Assets < $5,000 | - | - | **6,554** | 6,554 | Negative Impact | Budget Amendment | Provision for organisational minor assets |

### Governance

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Expenditure | GV22006 | Advertising | - | - | **10,000** | 10,000 | Negative Impact | COA Budget Mapping | Reposition budget from Corporate services for Local Laws advertising |
| Expenditure | GV23001 | Legal | - | - | **10,000** | 10,000 | Negative Impact | COA Budget Mapping | Reposition budget from Corporate services for Governance Legal general provision |
| Expenditure | GV23501 | Consultancies | - | - | **130,000** | 130,000 | Negative Impact | COA Budget Mapping | Reposition budget from Corporate Services for Internal audits, ward review and general provision |

### ICT Services

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Expenditure | TV22004 | Printing and Stationery | - | - | **80,000** | 80,000 | Negative Impact | COA Budget Mapping | Reposition budget from Customer Services to IT |
| Expenditure | TV22007 | Minor Assets < $5,000 | - | - | **15,000** | 15,000 | Negative Impact | COA Budget Mapping | Reposition part budget from TV24046 - Consumables |
| Expenditure | TV24046 | Consumables | **48,100** | **48,100** | **33,100** | (15,000) | Positive Impact | COA Budget Mapping | Reposition part budget to TV22007 - Minor Assets < $5000 |

### Airport (Onslow)

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Revenue | AR14035 | Leases | **(90,300)** | **(90,300)** | **(95,300)** | (5,000) | Positive Impact | Budget Amendment | Increase to reflect new lease arrangements |
| Expenditure | AR22009 | Meetings and Travel | **1,300** | **1,300** | **2,800** | 1,500 | Negative Impact | Budget Amendment | Increase general provision |

### Business and Economic Development

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Revenue | ED12009 | Tourism Initiatives Funding | - | - | **(381,499)** | (381,499) | Positive Impact | Budget Amendment | BHP Funding - Transfer from contract liabilities |
| Expenditure | ED24078 | Economic Development Initiatives | **40,400** | **40,400** | **30,400** | (10,000) | Positive Impact | Budget Amendment | Identified savings - Business Development |
| Expenditure | ED24080 | Affiliations and Sponsorship | **147,500** | **147,500** | **140,500** | (7,000) | Positive Impact | Budget Amendment | Identified savings - Annual Funding Agreements |
| Expenditure | ED24081 | Tourism Initiatives | **1,708,500** | **1,708,500** | **1,578,100** | (130,400) | Positive Impact | Budget Amendment | Increase in budget provision for Onslow Water Tank Mural $155K<br>Identified savings - Visitor Marketing and Promotions $200K, due to BHP expense being allocated to Onslow Water Tank Mural<br>Identified savings - Astro and Ecotourism Initiatives |
| Capital | ED30202 | Furniture and Equipment - New | - | - | **9,500** | 9,500 | Negative Impact | Budget Amendment | Purchase of Drones for high res filming |

## September Financial and Costing Review - List of Amendments - By General Ledger

### Organisational Development

| Type | COA | Description | Budget | Amended Budget | End of Year Forecast | Budget Adjustment | Budget Impact | Movement Classification | Comments |
|---|---|---|---|---|---|---|---|---|---|
| Expenditure | OD21004 | Recruitment | **41,400** | **41,400** | **21,400** | (20,000) | Positive Impact | Budget Amendment | Identified savings |
| Expenditure | OD21006 | Uniforms and Protective Items | **2,500** | **2,500** | **3,200** | 700 | Negative Impact | Budget Amendment | General increase in provision |
| Expenditure | OD23501 | Consultancies | **513,500** | **513,500** | **420,000** | (93,500) | Positive Impact | COA Budget Mapping / Budget Amendment | Reposition budget to various new general ledgers within Organisational development Increase in Consultancy Work Health and Safety |
| Expenditure | OD24010 | Organisational Development | **271,000** | **271,000** | **258,000** | (13,000) | Positive Impact | COA Budget Mapping | Reposition budget from OD23501 Consultancies to Organisational Development Increase in Consultancy Work Health and Safety |
| Expenditure | OD24012 | Industrial Services | **-** | **-** | **102,800** | 102,800 | Negative Impact | COA Budget Mapping | Reposition from other budgets within Organisational development to provide budget provision |
| Expenditure | OD24013 | Work Health and Safety | **-** | **-** | **10,000** | 10,000 | Negative Impact | COA Budget Mapping | Reposition from other budgets within Organisational development to provide budget provision |
| Expenditure | OD24014 | Employee Engagement | **13,000** | **13,000** | **26,000** | 13,000 | Negative Impact | COA Budget Mapping | Reposition from other budgets within Organisational development to provide budget provision |

### Land and Asset Compliance

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Expenditure | LA21004 | Recruitment | **43,300** | **43,300** | **13,300** | (30,000) | Positive Impact | Budget Amendment | Identified Savings |
| Expenditure | LA21005 | Training and Development | **1,700** | **1,700** | **7,700** | 6,000 | Negative Impact | Budget Amendment | Increase in provision |
| Expenditure | LA22007 | Minor Assets < $5,000 | **-** | **-** | **3,000** | 3,000 | Negative Impact | Budget Amendment | Increase in provision |
| Expenditure | LA23001 | Legal | **-** | **-** | **20,000** | 20,000 | Negative Impact | COA Budget Mapping | Reposition of part budget from LA23501 |
| Capital | LA23501 | Consultancies | **47,500** | **47,500** | **27,500** | (20,000) | Positive Impact | COA Budget Mapping | Reposition of part budget to LA23001 |

### Property - Overheads

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Revenue | PX14009 | Residential Property Rent | **(24,500)** | **(24,500)** | **(121,138)** | (96,638) | Positive Impact | Budget Amendment | Increase in provision, to reflect external rental on residential properties |
| Revenue | PX14082 | Commercial Lease Revenue | **(93,300)** | **(93,300)** | **(105,133)** | (11,833) | Positive Impact | Budget Amendment | Increase in provision, to reflect new lease arrangements |

### Property

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Expenditure | PY25301 | Housing - Shire Owned | **1,281,500** | **1,281,500** | **1,308,200** | 26,700 | Negative Impact | Budget Amendment | Increase provision, to reflect expense & mgt fees on Anketell Properties |

### Media and Communications

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Expenditure | MC21004 | Recruitment | **23,300** | **23,300** | **15,300** | (8,000) | Positive Impact | Budget Amendment | Identified savings |
| Expenditure | MC22008 | Subscriptions and Publications | **-** | **-** | **41,000** | 41,000 | Negative Impact | COA Budget Mapping | Reposition budget from MC24071 - Website and Online Presence |
| Expenditure | MC24008 | Branding and Promotion | **154,000** | **154,000** | **86,000** | (68,000) | Positive Impact | COA Budget Mapping | Reposition part budget to MC24009 - Corporate Documents $40K and MC22008 Subscriptions $28K |
| Expenditure | MC24009 | Corporate Documents | **-** | **-** | **40,000** | 40,000 | Negative Impact | COA Budget Mapping | Reposition budget from MC24008 - Branding and Promotion |
| Expenditure | MC24071 | Website and Online Presence | **56,500** | **56,500** | **43,500** | (13,000) | Positive Impact | COA Budget Mapping | Reposition part budget to MC22008 |

## September Financial and Costing Review - List of Amendments - By General Ledger

| Type | COA | Description | Budget | Amended Budget | End of Year Forecast | Budget Adjustment | Budget Impact | Movement Classification | Comments |
|---|---|---|---|---|---|---|---|---|---|
| **Assets and Programming** | | | | | | | | | |
| Expenditure | AS22009 | Meetings and Travel | - | - | **5,000** | 5,000 | Negative Impact | COA Budget Mapping | Part budget reposition from IS22009 |
| **Depots** | | | | | | | | | |
| Expenditure | DX25308 | Depots - Facility | **214,800** | **214,800** | - | (214,800) | Positive Impact | COA Budget Mapping | Reposition Budget to Facilities Business Units |
| Expenditure | IS22009 | Meetings and Travel | **61,500** | **61,500** | **36,500** | (25,000) | Positive Impact | COA Budget Mapping | Reposition part budget to other service units |
| Expenditure | IS23501 | Consultancies | **1,121,000** | **1,121,000** | **471,000** | (650,000) | Positive Impact | Budget Amendment | Identified savings |
| **Plant - Overheads** | | | | | | | | | |
| Expenditure | LX22004 | Printing and Stationery | - | - | **5,000** | 5,000 | Negative Impact | Budget Amendment | General provision not previously included |
| Capital | LX30511 | Plant - Recreation and Culture | **90,000** | **90,000** | **80,000** | (10,000) | Positive Impact | Budget Amendment | Identified savings - Quotes have come under budget |
| Expenditure | LX30514 | Plant - Other Property and Services | **480,000** | **480,000** | **490,000** | 10,000 | Negative Impact | Budget Amendment | Increase in costs of fleet purchases |
| **Roads and Civil Projects - Overheads** | | | | | | | | | |
| Income | RX13009 | Capital Funding - Economic Major - Projects | **(212,400)** | **(212,400)** | **(62,400)** | 150,000 | Negative Impact | Budget Amendment | Removal of Funding - Park in a Day Cenotaph |
| Expenditure | RX13010 | Capital Funding - Transport - Major Projects | **(2,092,400)** | **(2,092,400)** | **(2,542,400)** | (450,000) | Positive Impact | Budget Amendment | Main Roads NORA Funding - Bindi Bindi Project |
| Capital | RX31101 | Roads - Renewal | **5,014,000** | **5,013,100** | **6,367,100** | 1,354,000 | Negative Impact | Budget Amendment | Revised budget for Roebourne - Wittenoom Road Works (TBA) $604K<br>New project - Bindi Bindi Road Renewal $450k<br>Millstream - Pannawonica Road Resheet $50K |
| Capital | RX31402 | Parks and Recreation - Upgrade | **2,718,000** | **2,718,000** | **2,868,000** | 150,000 | Negative Impact | Budget Amendment | Revised Budget for Tom Price Skate Park Expansion |
| Capital | RX31803 | Coastal Infrastructure - New | **1,067,000** | **1,067,000** | **767,000** | (300,000) | Positive Impact | Budget Amendment | Savings identified - ANZAC Park Seawall |
| **Roads and Civil Projects** | | | | | | | | | |
| Expenditure | RC26002 | Regional Roads | **4,380,300** | **4,380,300** | **2,661,381** | (1,718,919) | Positive Impact | Budget Amendment | Savings identified - various roads |
| Expenditure | RC26003 | Local Roads | **876,000** | **876,000** | **624,883** | (251,117) | Positive Impact | Budget Amendment | Savings identified - various roads |
| **Town Maintenance - Overheads** | | | | | | | | | |
| Expenditure | TX22009 | Meetings and Travel | - | - | **10,000** | 10,000 | Negative Impact | COA Budget Mapping | Reposition part budget IS22009 to Town Maintenance - Overheads |
| Capital | TX31401 | Parks and Recreation - Renewal | **210,000** | **210,000** | **140,000** | (70,000) | Positive Impact | Budget Amendment | Defer Onslow Ovals Revitalisation works |
| **Waste Services - Overheads** | | | | | | | | | |
| Expenditure | WX22009 | Meetings and Travel | - | - | 10,000 | 10,000 | Negative Impact | COA Budget Mapping | Reposition part budget IS22009 to Town Maintenance - Overheads |
| **Pilbara Waste Services** | | | | | | | | | |
| Revenue | RW18011 | Regional Waste Facility - Revenue | **(3,164,400)** | **(3,164,400)** | (200,000) | 2,964,400 | Negative Impact | Budget Amendment | Reduction of projected income - due to current status of site |
| Expenditure | RW23001 | Legal | - | - | 100,000 | 100,000 | Negative Impact | Budget Amendment | Provision for Legal Expense |

# September Financial and Costing Review - List of Amendments - By General Ledger

## Communities

| Type | COA | Description | Budget | Amended Budget | End of Year Forecast | Budget Adjustment | Budget Impact | Movement Classification | Comments |
|---|---|---|---|---|---|---|---|---|---|
| Revenue | CM14040 | Ticket Sales | **(14,600)** | **(14,600)** | (7,000) | 7,600 | Negative Impact | Budget Amendment | Reduction in anticipated income - due to event cancelation |
| Expenditure | CM22006 | Advertising | **104,000** | **104,000** | 79,000 | (25,000) | Positive Impact | COA Budget Mapping | Reposition Part Budget - Digital sign TP & Onslow transferred to capital |
| Expenditure | CM22008 | Subscriptions and Publications | **-** | **-** | 3,000 | 3,000 | Negative Impact | Budget Amendment | Provision of budget allocation to cover subscriptions |
| Expenditure | CM23501 | Consultancies | **178,100** | **178,100** | 138,100 | (40,000) | Positive Impact | Budget Amendment | Identified savings |
| Expenditure | CM24074 | Community Initiatives | **479,500** | **479,500** | 554,500 | 75,000 | Negative Impact | Budget Amendment | Ashburton 50th Anniversary budget provision carried forward was ommitted from the Budget |
| Capital | CM31503 | Town Infrastructure - New | **-** | **-** | 25,000 | 25,000 | Negative Impact | COA Budget Mapping | Reposition budget from CM2206 - Advertising for Digital Signs TP & Onslow - classified as capital |

## Communities - Onslow

| Type | COA | Description | Budget | Amended Budget | End of Year Forecast | Budget Adjustment | Budget Impact | Movement Classification | Comments |
|---|---|---|---|---|---|---|---|---|---|
| Revenue | CO12016 | WTO - Chevron - External Funding | **(1,700)** | **(1,700)** | (51,700) | (50,000) | Positive Impact | Budget Amendment | Anticipated Passion of the Pilbara funding |
| Revenue | CO14023 | WTO - Chevron - Revenue | **(5,000)** | **(5,000)** | (2,500) | 2,500 | Negative Impact | Budget Amendment | Reduction in anticipated income based on 85 tickets |
| Expenditure | CO24112 | WTO - Chevron - Agreement Delivery | **232,700** | **232,700** | 458,855 | 226,155 | Negative Impact | Budget Amendment | Passion of the Pilbara budget allocation, plus amendments to reflect WTO approved program |
| Expenditure | CO24094 | WTO - Chevron - Shire Expense | **14,000** | **14,000** | 24,000 | 10,000 | Negative Impact | Budget Amendment | Increase in budget provision to deliver programs |

## Communities - Tom Price

| Type | COA | Description | Budget | Amended Budget | End of Year Forecast | Budget Adjustment | Budget Impact | Movement Classification | Comments |
|---|---|---|---|---|---|---|---|---|---|
| Expenditure | CT24111 | Inspire - Rio Tinto - Agreement Delivery | **578,800** | **578,800** | 432,000 | (146,800) | Positive Impact | Budget Amendment | Decrease in budget provision to deliver programs |

## Development Services

| Type | COA | Description | Budget | Amended Budget | End of Year Forecast | Budget Adjustment | Budget Impact | Movement Classification | Comments |
|---|---|---|---|---|---|---|---|---|---|
| Expenditure | DV23001 | Legal | **13,400** | **13,400** | 53,400 | 40,000 | Negative Impact | Budget Amendment | Increase in ongoing legal matters |

## Environmental Health

| Type | COA | Description | Budget | Amended Budget | End of Year Forecast | Budget Adjustment | Budget Impact | Movement Classification | Comments |
|---|---|---|---|---|---|---|---|---|---|
| Revenue | EH14021 | Health Licence and Permit Fees | **(139,700)** | **(139,700)** | (141,700) | (2,000) | Positive Impact | Budget Amendment | Reflect Other Trading in Public Places Fees |
| Capital | RR30413 | Animal Facilities - New | **41,000** | **41,000** | - | (41,000) | Positive Impact | Budget Amendment | Project was completed in the prior year. |

## Library Services (Pannawonica)

| Type | COA | Description | Budget | Amended Budget | End of Year Forecast | Budget Adjustment | Budget Impact | Movement Classification | Comments |
|---|---|---|---|---|---|---|---|---|---|
| Expenditure | LQ22004 | Printing and Stationery | **-** | **-** | 2,500 | 2,500 | Negative Impact | COA Budget Mapping | Reposition part budget from LQ22005 |
| Expenditure | LQ22005 | Postage and Freight | **3,400** | **3,400** | 900 | (2,500) | Positive Impact | COA Budget Mapping | Reposition part budget to LQ22004 |

## September Financial and Costing Review - List of Amendments - By General Ledger

### Projects and Procurement Services

| Type | COA | Description | Budget | Amended Budget | End of Year Forecast | Budget Adjustment | Budget Impact | Movement Classification | Comments |
|---|---|---|---|---|---|---|---|---|---|
| Capital | X2333 | Ocean View Caravan Park Stage 2 | **982,200** | **982,200** | 532,200 | (450,000) | Positive Impact | Budget Amendment | Indentified savings to be reallocated to stage 3 |
| Capital | X2339 | Ocean View Caravan Park Stage 3 | **3,260,000** | **3,260,000** | 3,710,000 | 450,000 | Negative Impact | Budget Amendment | Stage 2 savings repositioned to stage 3 |

### Procurement

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Expenditure | PC22008 | Subscriptions and Publications | **-** | **-** | 13,000 | 13,000 | Negative Impact | COA Budget Mapping | Repositioning PC23501 budget |
| Expenditure | PC23501 | Consultancies | **13,000** | **13,000** | - | (13,000) | Positive Impact | COA Budget Mapping | Repositioning Budget to PC22008 |
| Expenditure | PC21004 | Recruitment | **-** | **-** | 8,000 | 8,000 | Negative Impact | Budget Amendment | Provision for recruitment |

### Aquatic Facility - Onslow

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Expenditure | QO21006 | Uniforms and Protective Items | **400** | **400** | 2,000 | 1,600 | Negative Impact | COA Budget Mapping | Reposition part budget from Aquaitic Facility - Tom Price |

### Aquatic Facility - Paraburdoo

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Expenditure | QP21006 | Uniforms and Protective Items | **400** | **400** | 2,000 | 1,600 | Negative Impact | COA Budget Mapping | Reposition part budget from Aquaitic Facility - Tom Price |

### Aquatic Facility - Tom Price

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Expenditure | QT21006 | Uniforms and Protective Items | **6,000** | **6,000** | 2,800 | (3,200) | Positive Impact | COA Budget Mapping | Reposition part budget to Aquatic Facility - Onslow & Paraburdoo |

### Facilities - Overheads

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Expenditure | FX31401 | Parks and Recreation - Renewal | **1,090,000** | **1,090,000** | 1,075,000 | (15,000) | Positive Impact | Budget Amendment | Indentified savings on Lion Parks BBQ Renewal $24K<br>Increase in budget provision due to increase in anticipated costs $9K |
| Expenditure | FX31403 | Parks and Recreation - New | **32,000** | **32,000** | 47,000 | 15,000 | Negative Impact | Budget Amendment | Increase in Peter Sutherland Oval Rugby Goals anticipated costs |

### Facilities Onslow

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Revenue | FO14056 | Aged Care Facility Revenue | **(21,200)** | **(21,200)** | (23,140) | (1,940) | Positive Impact | Budget Amendment | Recalculation of Estimated rental income |
| Expenditure | FO25306 | Community Centres | **19,700** | **19,700** | 29,700 | 10,000 | Negative Impact | Budget Amendment | Increase budget provision for Onslow Business House - Facility due to urgent works |
| Expenditure | FO26305 | Sports Facilities | **485,900** | **485,900** | 475,900 | (10,000) | Positive Impact | Budget Amendment | Indentified savings at Multi-Purpose Centre - Facility |
| Expenditure | FO25308 | Depots - Facility | **-** | **-** | 60,200 | 60,200 | Negative Impact | COA Budget Mapping | Reposition of Budget from Depot Business Unit |

### Facilities Paraburdoo

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Expenditure | FP26301 | Ovals | **79,200** | **79,200** | 64,200 | (15,000) | Positive Impact | COA Budget Mapping | Reposition part budget to Federation Park - Facilitiy |
| Expenditure | FP26302 | Parks and Open Space | **76,400** | **76,400** | 91,400 | 15,000 | Negative Impact | COA Budget Mapping | Reposition part budget From Peter Sutherland Oval - Reserve |
| Expenditure | FP25303 | Administration Centres | **100,100** | **100,100** | 5,400 | (94,700) | Positive Impact | COA Budget Mapping | Reposition budget to Quentin Broad Swimming Pool - Facility - incorrectly mapped |
| Expenditure | FP26304 | Aquatic Facilities | **1,300** | **-** | 94,700 | 94,700 | Negative Impact | COA Budget Mapping | Reposition budget Paraburdoo Administration - Facility - Incorrectly mapped |
| Expenditure | FP25308 | Depots - Facility | **-** | **-** | 34,500 | 34,500 | Negative Impact | COA Budget Mapping | Reposition of Budget from Depot Business Unit |

### Facilities Tom Price

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Expenditure | FT25308 | Depots - Facility | **-** | **-** | 120,100 | 120,100 | Negative Impact | COA Budget Mapping | Reposition of Budget from Depot Business Unit |
| Expenditure | FT26402 | Shopping Areas | **77,900** | **77,900** | 70,000 | (7,900) | Positive Impact | COA Budget Mapping | Reposition part budget to Tom Price Splash pad |
| Expenditure | FT26302 | Parks and Open Space | **50,400** | **50,400** | 58,300 | 7,900 | Negative Impact | COA Budget Mapping | Reposition part budget from FT26402 for TP Splash Pad |

# Agenda Item 13.1 - Attachment 1

## Draft Scheme Text

# SHIRE OF ASHBURTON

## LOCAL PLANNING SCHEME NO. 8

*Updated to Include AMD*

***[INSERT/DELETE AS NEEDED]***

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**DISCLAIMER**

This is a copy of the Local Planning Scheme produced from an electronic version of the Scheme held and maintained by the Department of Planning. Whilst all care has been taken to accurately portray the current Scheme provisions, no responsibility shall be taken for any omissions or errors in this documentation.

Consultation with the respective Local Government Authority should be made to view a legal version of the Scheme.

Please advise the Department of Planning of any errors or omissions in this document.

**LOCAL PLANNING SCHEME GAZETTAL DATE: [INSERT DATE]**

# SHIRE OF ASHBURTON LOCAL PLANNING SCHEME NO. 8
# AMENDMENTS

| AMD NO. | GAZETTAL DATE | UPDATED | | DETAILS |
|---|---|---|---|---|
| | | WHEN | BY | |
| | | | | |

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# SCHEME DETAILS

# SHIRE OF ASHBURTON

## LOCAL PLANNING SCHEME NO. 8

The Shire of Ashburton under the powers conferred by the *Planning and Development Act 2005* makes the following Local Planning Scheme.

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## TABLE OF CONTENTS

**Part 1 - Preliminary ..... 6**
1. Citation ..... 6
2. Commencement ..... 6
3. Scheme revoked ..... 6
4. Notes do not form part of Scheme ..... 6
5. Responsibility for Scheme ..... 6
6. Scheme area ..... 6
7. Contents of Scheme ..... 7
8. Purposes of Scheme ..... 7
9. Aims of Scheme ..... 8
10. Relationship with local laws ..... 8
11. Relationship with other local planning schemes ..... 8
12. Relationship with region planning scheme ..... 8

**Part 2 - Reserves ..... 9**
13. Regional Reserves ..... 9
14. Local reserves ..... 9

Table 1 - Reserve objectives ..... 9

**Part 3 - Zones and use of land ..... 12**
16. Zones ..... 12

Table 3 - Zone objectives ..... 12
Table 4 - Zoning Table ..... 16
18. Interpreting zoning table ..... 18
19. Additional uses ..... 20
20. Restricted uses ..... 20

Table 6 - Restricted uses for land in Scheme area ..... 20
21. Special use zones ..... 21

Table 7 - Special use zones in Scheme area ..... 21
22. Non-conforming uses ..... 22
23. Changes to non-conforming use ..... 23
24. Register of non-conforming uses ..... 23

**Part 4 - General development requirements ..... 25**
25. R-Codes ..... 25
26. Modification of R-Codes ..... 25
27. State Planning Policy 3.6 to be read as part of Scheme ..... 25
28. Modification of State Planning Policy 3.6 ..... 25
29. Other State planning policies to be read as part of Scheme ..... 25
30. Modification of State planning policies ..... 26
31. Environmental conditions ..... 26
32. Additional site and development requirements ..... 26

DRAFT

Table 10 - Additional requirements that apply to land in Scheme area ..... 26
33. Additional site and development requirements for areas covered by structure plan or local development plan ..... 34
34. Variations to site and development requirements ..... 35
35. Restrictive covenants ..... 35
**Part 5 - Special control areas ..... 37**
36. Special control areas ..... 37
Table 12 - Special control areas in Scheme area ..... 38
**Part 6 - Terms referred to in Scheme ..... 47**
Division 1 - General definitions used in Scheme ..... 47
37. Terms used ..... 47
Division 2 - Land use terms used in Scheme ..... 49
38. Land use terms used ..... 49
**Schedule A - Supplemental provisions to the deemed provisions ..... 57**
**Schedule 1 – Car Parking Requirements ..... 59**

DRAFT

# Part 1 - Preliminary

## 1. Citation

This local planning scheme is the Shire of Ashburton. Scheme No, 8.

## 2. Commencement

Under section 87(4) of the Act, this local planning scheme comes into operation on the day on which it is published in the *Gazette*.

## 3. Scheme revoked

The following local planning scheme(s) is (are) revoked -

Shire of Ashburton Local Planning Scheme No. 7 (Gazettal 24 December 2004)

## 4. Notes do not form part of Scheme

Notes, and instructions printed in italics, do not form part of this Scheme.

Note: The *Interpretation Act 1984* section 32 makes provision in relation to whether headings form part of the written law.

## 5. Responsibility for Scheme

The Shire of Ashburton is the local government responsible for the enforcement and implementation of this Scheme and the execution of any works required to be executed under this Scheme.

## 6. Scheme area

This Scheme applies to the area shown on the Scheme Map with the exception of –

(a) The area referred to in Improvement Scheme No. 1: Ashburton North Strategic Industrial Area;

which is excluded from the Scheme.

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## 7. Contents of Scheme

*(1)* In addition to the provisions set out in this document (the ***scheme text),*** *this* Scheme includes the following -

(a) the deemed provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2) including any supplemental deemed provisions outlined in Schedule A of the scheme text;

(b) the Scheme Map;

(2) This Scheme is to be read in conjunction with any local planning strategy for the Scheme area.

## 8. Purposes of Scheme

The purposes of this Scheme are to -

(a) set out the local government's planning aims and intentions for the Scheme area; and

(b) set aside land as local reserves for public purposes; and

(c) zone land within the Scheme area for the purposes defined in this Scheme; and

(d) control and guide development including processes for the preparation of structure plans and local development plans; and

(e) set out procedures for the assessment and determination of development applications; and

(f) set out procedures for contributions to be made for the costs of providing infrastructure in connection with development through development contribution plans; and

(g) make provision for the administration and enforcement of this Scheme; and

(h) address other matters referred to in Schedule 7 of the Act.

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## 9. Aims of Scheme

The aims of this Scheme are –

(1) Protect and enhance the landscape, natural environment, ecological values and environmental quality and improve the sustainable management of natural resources;

(2) Preserve heritage values, amenity and areas of cultural significance;

(3) Deliver a diversity of housing types and lot sizes to accommodate all sectors of the population and integrate new built environments within the existing local character;

(4) Encourage local economic development, employment and diversification opportunities while recognising the importance of both mining and pastoral activities;

(5) Protect rural land for agricultural production and minimise land use conflicts;

(6) Support community wellbeing by promoting active, connected, safe and secure pursuits for all;

(7) Create distinctive and well-defined town sites which foster a strong sense of place and local identity;

(8) Support regional development and improve connections within the broader region.

(9) Define the transport and infrastructure networks for the region including regional and local rail, road, air and infrastructure requirements and to provide for the protection of alignments for future roads, transport and infrastructure corridors and sites, including from infrastructure proposals which may impact existing operations and planned capacity of regional transport for the community.

## 10. Relationship with local laws

Where a provision of this Scheme is inconsistent with a local law, the provision of this Scheme prevails to the extent of the inconsistency.

## 11. Relationship with other local planning schemes

There are no other local planning schemes of the Shire of Ashburton which apply to the Scheme area.

## 12. Relationship with region planning scheme

There are no regional planning schemes which apply to the Scheme area.

# Part 2 - Reserves

## 13. Regional Reserves

*There are no regional reserves in the Scheme area.*

Note: The process of reserving land under a regional planning scheme is separate from the process of reserving land under the *Land Administration Act 1997* section 41.

## 14. Local reserves

(1) In this clause -

***Department of Main Roads*** means the department principally assisting in the administration of the *Main Roads Act 1930*;

***Western Australian Road Hierarchy*** means the document of that name available on the website maintained by the Department of Main Roads.

(2) Local reserves are shown on the Scheme Map according to the legend on the Scheme Map.

(3) The objectives of each local reserve are as follows -

**Table 1 - Reserve objectives**

| Reserve name | Objectives |
|---|---|
| Public Open Space | • To set aside areas for public open space, particularly those established under the *Planning and Development Act 2005* s.152.<br>• To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage. |
| Environmental Conservation | • To identify areas with biodiversity and conservation value, and to protect those areas from development and subdivision.<br>• To identify and protect areas of biodiversity conservation significance within National Parks and State and other conservation reserves. |
| Civic and Community | • To provide for a range of community facilities which are compatible with surrounding development.<br>• To provide for public facilities such as halls, theatres, art galleries, educational, health and social care facilities, accommodation for the aged, and other services by organisations involved in activities for community benefit. |
| Cultural Facilities | • Civic and Community which specifically provide for a range of essential cultural facilities. |

| | |
|---|---|
| Public Purposes | • To provide for a range of essential physical and community infrastructure. |
| Infrastructure Services | • Public Purposes which specifically provide for a range of essential infrastructure services. |
| Education | • Public Purposes which specifically provide for a range of essential education facilities. |
| Emergency Services | • Public Purposes which specifically provide for a range of essential emergency services. |
| Heritage | • Public Purposes which specifically provide for a range of heritage purposes. |
| Government Services | • Public Purposes which specifically provide for a range of government services. |
| Recreational | • Public Purposes which specifically provide for a range of public recreational facilities. |
| Cemetery | • To set aside land required for a cemetery. |
| Car Park | • To set aside land required for a car park. |
| Drainage / Waterway | • To set aside land required for significant waterways and drainage. |
| Railways | • To set aside land required for passenger rail and rail freight services. |
| Primary Distributor Road | • To set aside land required for a primary distributor road being a road classified as a Regional Distributor or Primary Distributor under the Western Australian Road Hierarchy. |
| Local Distributor Road | • To set aside land required for a local distributor road being a road classified as a Local Distributor under the Western Australian Road Hierarchy. |
| Local Road | • To set aside land required for a local road being a road classified as an Access Road under the Western Australian Road Hierarchy. |
| Strategic Infrastructure | • To set aside land required for port or airport facilities. |
| Special Purpose Reserve | • To set aside land for a special purpose.<br>• Purposes that do not comfortably fit in any other reserve classification. |
| Waste Disposal and Treatment | • To set aside land for waste disposal and treatment. |
| Foreshore | • To set aside areas for foreshore reserved abutting a body of water or water course. |

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| | |
|---|---|
| | • To provide for the protection of natural values and processes, a range of active and passive recreational uses, cultural and community activities, activities promoting community education of the environment and/or uses that are compatible with and/or support the amenity of the reservation. |

## 15. Additional uses for local reserves

There are no additional uses for land in local reserves that apply to this Scheme.

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# Part 3 - Zones and use of land

## 16. Zones

(1) Zones are shown on the Scheme Map according to the legend on the Scheme Map.

(2) The objectives of each zone are as follows -

**Table 3 - Zone objectives**

| Zone name | Objectives |
|---|---|
| Residential | • To provide for a range of housing and a choice of residential densities to meet the needs of the community.<br>• To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.<br>• To provide for a range of non-residential uses, which are compatible with and complementary to residential development. |
| Urban Development | • To provide an intention of future land use and a basis for more detailed structure planning in accordance with the provisions of this Scheme.<br>• To provide for a range of residential densities to encourage a variety of residential accommodation.<br>• To provide for the progressive and planned development of future urban areas for residential purposes and for commercial and other uses normally associated with residential development.<br>• To provide an intermediate transitional zone following the lifting of an urban deferred zoning within the Metropolitan Region Scheme. |
| Settlement | • To identify existing and proposed Aboriginal settlements and to collaboratively plan for the orderly and proper development of those places by —<br>(a) requiring preparation and endorsement of a layout plan in accordance with State Planning Policy 3.2; and<br>(b) ensuring that development accords with a layout plan. |

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|---|---|
| Rural | • To provide for the maintenance or enhancement of specific local rural character.<br>• To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.<br>• To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.<br>• To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.<br>• To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses. |
| Light Industry | • To provide for a range of industrial uses and service industries generally compatible with urban areas, that cannot be located in commercial zones.<br>• To ensure that where any development adjoins zoned or developed residential properties, the development is suitably set back, screened or otherwise treated so as not to detract from the residential amenity. |
| General Industry | • To provide for a broad range of industrial, service and storage activities which, by the nature of their operations, should be isolated from residential and other sensitive land uses.<br>• To accommodate industry that would not otherwise comply with the performance standards of light industry.<br>• Seek to manage impacts such as noise, dust and odour within the zone. |
| Industrial Development | • To designate land for future industrial development.<br>• To provide a basis for future detailed planning in accordance with the structure planning provisions of this Scheme. |
| Strategic Industry | • To designate industrial sites of State or regional significance. |

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| | |
|---|---|
| Commercial | • To provide for a range of shops, offices, restaurants and other commercial outlets in defined townsites or activity centres.<br>• To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades.<br>• To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality. |
| Service Commercial | • To accommodate commercial activities which, because of the nature of the business, require good vehicular access and/or large sites.<br>• To provide for a range of wholesale sales, showrooms, trade and services which, by reason of their scale, character, operational or land requirements, are not generally appropriate in, or cannot conveniently or economically be accommodated in, the central area, shops and offices or industrial zones. |
| Tourism | • To promote and provide for tourism opportunities.<br>• To provide for a variety of holiday accommodation styles and associated uses, including retail and service facilities where those facilities are provided in support of the tourist accommodation and are of an appropriate scale where they will not impact detrimentally on the surrounding or wider area.<br>• To allow limited residential uses where appropriate.<br>• To encourage the location of tourist facilities so that they may benefit from existing road services, physical service infrastructure, other tourist attractions, natural features and urban facilities. |
| Private clubs, institutions and places of worship | • To provide sites for privately owned and operated recreation, institutions and places of worship.<br>• To integrate private recreation areas with public recreation areas wherever possible.<br>• To separate potentially noisy engine sports from incompatible uses.<br>• To provide for a range of privately owned community facilities, and uses that are incidental and ancillary to the provision of those facilities, which are compatible with surrounding development.<br>• To ensure that the standard of development is in keeping with surrounding development and protects the amenity of the area. |

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|---|---|
| Special Use Zone | • To facilitate special categories of land uses which do not sit comfortably within any other zone.<br>• To enable the Council to impose specific conditions associated with the special use. |

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## 17. Zoning table

The zoning table for this Scheme is as follows -

**Table 4 - Zoning Table**

| USE AND DEVELOPMENT CLASS | ZONES | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Residential | Urban Development | Settlement | Rural | Light Industry | General Industry | Industrial Development | Strategic Industry | Commercial | Service Commercial | Tourism | Private clubs, institutions and places of worship | | Special Use Zone | |
| RESIDENTIAL | | | | | | | | | | | | | | | |
| Ancillary Dwelling | D | Refer | Refer | D | X | X | Refer | X | X | X | X | X | | Refer to clause 21 | |
| Bed And Breakfast | A | | | P | X | X | | X | X | X | P | X | | | |
| Family Day Care | A | | | X | X | X | | X | X | X | X | X | | | |
| Grouped Dwelling | | D | | | D | X | X | | X | | X | X | X | X | |
| Home Business | | A | | | X | X | X | | X | | X | X | X | X | |
| Home Office | P | | | P | X | X | | X | X | X | X | X | | | |
| Multiple Dwelling | | A | | | A | X | X | | X | | X | X | X | X | |
| Residential Building | | A | | | X | X | X | | X | | X | X | X | X | |
| Rural Worker's Dwelling | | X | | | P | X | X | | X | | X | X | X | X | |
| Single House | | P | | | P | X | X | | X | | X | X | X | X | |
| COMMERCIAL | | | | | | | | | | | | | | | |
| Amusement Parlor | X | Re | Re | X | X | X | R | X | P | D | I | X | | Refer to clause 21 | |
| Art Gallery | X | | | X | X | X | | X | P | X | P | X | | | |
| Betting Agency | X | | | X | X | X | | X | D | X | D | X | | | |
| Brewery | X | | | X | X | X | | X | D | D | A | X | | | |
| Caravan Park | X | | | D | X | X | | X | X | X | D | X | | | |
| Caretakers Dwelling | | X | | | X | X | D | | X | X | X | X | X | | |
| Cinema/ Theatre | | X | | | X | X | X | | X | D | X | X | X | | |
| Convenience Store | | X | | | X | X | X | | X | P | X | P | X | | |
| Eco-Tourist Facility | | X | | | D | X | X | | X | X | X | P | X | | |
| Exhibition Centre | | X | | | X | X | X | | X | X | X | P | X | | |
| Fast Food Outlet/ Lunch Bar | | X | | | X | X | X | | X | D | X | D | X | | |
| Holiday Accommodation | | X | | | A | X | X | | X | X | X | D | X | | |
| Holiday House | | A | | | X | X | X | | X | X | X | D | X | | |
| Hotel | | X | | | X | X | X | | X | A | X | D | X | | |
| Liquor Store - Large | | X | | | X | X | X | | X | D | X | I | X | | |
| Liquor Store Small | | X | | | X | X | X | | X | P | X | I | X | | |
| Market | | X | | | X | D | X | | X | D | X | D | X | | |
| Motel | | X | | | D | X | X | | X | X | X | D | X | | |

| USE AND DEVELOPMENT CLASS | Residential | Urban Development | Settlement | Rural | Light Industry | General Industry | Industrial Development | Strategic Industry | Commercial | Service Commercial | Tourism | Private clubs, institutions and places of worship | Special Use Zone | ZONES |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Nightclub | | X | | | X | X | X | | X | A | X | X | X | |
| Office | | X | | | I | I | I | | I | P | I | I | I | |
| Reception Centre | | X | | | D | X | X | | X | X | X | D | X | |
| Recreation - Private | | X | | | X | D | X | | X | D | X | D | X | |
| Restaurant/ Cafe | | X | | | A | X | X | | X | P | X | D | X | |
| Restricted Premises | | X | | | X | A | X | | X | X | X | X | X | |
| Roadhouse | | X | | | P | X | X | | X | X | X | X | X | |
| Service Station | | X | | | X | A | X | | X | X | D | X | X | |
| Shop | | X | | | I | I | X | | X | P | D | I | X | |
| Small Bar | | X | | | X | X | X | | X | D | X | D | X | |
| Tavern | | X | | | X | X | X | | X | D | X | A | X | |
| Tourist Development | | A | | | P | X | X | | X | X | X | P | X | |
| Workforce Accommodation | | A [x] | | | X | X | X | | X | A | X | A | X | |
| HEALTH, WELFARE AND COMMUNITY | | | | | | | | | | | | | | |
| Car Park | X | Re | Re | X | I | I | R | I | I | I | I | I | Refer to clause 21 | |
| Child Care Premises | A | | | I | X | X | | X | D | X | D | X | | |
| Civic Use | X | | | X | X | X | | X | P | X | D | D | | |
| Club Premises | X | | | D | X | X | | X | X | X | D | P | | |
| Commercial Vehicle Parking | X | | | D | D | I | | P | D | D | I | X | | |
| Community Purpose | X | | | X | X | X | | X | X | X | X | P | | |
| Consulting Rooms | X | | | X | X | X | | X | P | X | D | X | | |
| Educational Establishment | X | | | X | X | X | | X | A | X | X | X | | |
| Funeral Parlor | | X | | | X | D | X | | X | X | X | X | X | |
| Place of worship | | X | | | X | X | X | | X | X | X | X | P | |
| Veterinary Centre | X | | | X | P | X | | X | A | D | X | X | | |
| ESSENTIAL SERVICES | | | | | | | | | | | | | | |
| Aerodrome | | X | Refer to | Refer to | X | X | X | Refer | A | X | X | X | X | Refer to clause |
| Emergency Services | | X | | | X | D | X | | X | X | D | X | X | |
| Medical Centre | | X | | | X | X | X | | X | D | X | X | X | |
| Residential Aged Care Facility | P | | | X | X | X | | X | D | X | X | X | | |
| Telecommunications Infrastructure | X | | | P | X | P | | P | X | X | X | X | | |

| USE AND DEVELOPMENT CLASS | ZONES | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Residential | Urban Development | Settlement | Rural | Light Industry | General Industry | Industrial Development | Strategic Industry | Commercial | Service Commercial | Tourism | Private clubs, institutions and places of worship | Special Use Zone |
| INDUSTRY | | | | | | | | | | | | | |
| Abattoir | X | X | Refer to clause 18 | Refer to clause 18 | P | X | P | Refer to clause 18 | X | X | X | X | X | Refer to clause 21 |
| Agriculture - Extensive | X | X | | | P | X | X | | X | X | X | X | X | |
| Agriculture - Intensive | X | X | | | P | X | X | | X | X | X | X | X | |
| Animal establishment | X | X | | | D | X | X | | X | X | X | X | X | |
| Animal Husbandry - Intensive | X | X | | | A | X | X | | X | X | X | X | X | |
| Bulky Goods Showroom | X | X | | | X | P | X | | X | D | P | X | X | |
| Dam | X | X | | | P | X | X | | X | X | X | X | X | |
| Fuel Depot | X | X | | X | D | D | | A | X | X | X | X | | |
| Garden Centre | X | X | | X | D | D | | X | X | X | X | X | | |
| Industry | X | X | | | X | X | P | | D | X | X | X | X | |
| Industry – Extractive | X | X | | | P | X | X | | X | X | X | X | X | |
| Industry - Light | X | X | | | X | D | X | | X | X | D | X | X | |
| Industry – Primary Production | X | X | | | D | X | X | | P | X | X | X | X | |
| Mining Operations | X | X | | | P | X | X | | X | X | X | X | X | |
| Motor Vehicle, Boat and Caravan Sales | X | X | | | X | D | X | | X | D | D | X | X | |
| Motor Vehicle Repair | X | X | | | X | D | X | | X | X | X | X | X | |
| Motor Vehicle Wash | X | X | | | X | P | P | | X | X | D | X | X | |
| Renewable Energy Facility | X | X | | | P | X | X | | P | X | X | X | X | |
| Resource Recovery Centre | X | X | | | X | X | A | | P | X | X | X | X | |
| Trade Supplies | X | X | | | X | P | P | | X | A | D | X | X | |
| Transport Depot | X | X | | | I | D | P | | I | X | X | X | X | |
| Warehouse/ Storage | X | X | | | X | P | X | | X | A | D | X | X | |
| Waste Disposal Facility | X | X | | | P | X | A | | I | X | X | X | X | |
| Waste Storage Facility | X | X | | | D | X | A | | I | X | X | X | X | |

## 18. Interpreting zoning table

(1) The permissibility of uses of land in the various zones in the Scheme area is determined by cross-reference between the list of use classes on the left-hand side of the zoning table and the list of zones at the top of the zoning table.

(2) The symbols used in the zoning table have the following meanings -

P means that the use is permitted if it complies with all relevant development standards and requirements of this Scheme as it relates to the use of the land.

I means that the use is permitted if it is consequent on, or naturally attaching, appertaining or relating to the predominant use of the land and it complies with all relevant development standards and requirements of this Scheme as it relates to the use of the land.

D means that the use is not permitted unless the local government has exercised its discretion by granting development approval;

A means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions;

$A^X$ means that the use is not permitted if located greater than 50km of a gazetted townsite boundary within the Rural Zone unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions.

If located within 50km of a gazetted townsite boundary and within the Rural zone, the use is not permitted;

X means that the use is not permitted by this Scheme.

Note: 1. The development approval of the local government may be required to carry out works on land in addition to any approval granted for the use of land. In normal circumstances one application is made for both the carrying out of works on, and the use of land.

2. Under clause 61 of the deemed provisions, certain works and uses are exempt from the requirement for development approval.

3. Clause 67 of the deemed provisions deals with the consideration of applications for development approval by the local government. Under that clause, development approval cannot be granted for development that is a class X use in relation to the zone in which the development is located, except in certain circumstances where land is being used for a non-conforming use.

4. If a proposed development is identified as a ‘P’ use in the zoning table, but the proposed development does not comply with all of the development standards and requirements of the scheme as they relate to the use of the land, then it is to be treated as a 'D’ use.

(3) A specific use class referred to in the zoning table is excluded from any other use class described in more general terms.

(4) The local government may, in respect of a use that is not specifically referred

to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table -

(a) determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or

(b) determine that the use may be consistent with the objectives of a particular zone and give notice under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or

(c) determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone.

(5) If a use of land is identified in a zone as being a class P or class I use, the local government may not refuse an application for development approval for that use in that zone but may require works that are to be undertaken in connection with that use to have development approval.

(6) If the zoning table does not identify any permissible uses for land in a zone the local government may, in considering an application for development approval for land within the zone, have due regard to any of the following plans that apply to the land -

a structure plan;

a precinct structure plan;

a local development plan;

a community layout plan

## 19. Additional uses

*There are no additional uses for zoned land that apply to this Scheme.*

## 20. Restricted uses

(1) Table 6 sets out -

(a) restricted classes of use for specified land that apply instead of the classes of use that are permissible in the zone in which the land is located; and

(b) the conditions that apply to that restricted use.

**Table 6 - Restricted uses for land in Scheme area**

| No. | Description of land | Restricted use | Conditions |
|---|---|---|---|

| | | | |
|---|---|---|---|
| 1 | Lot 558 Beadon Creek Road, Onslow | All use classes in the Zoning table for this site are 'X' except as follows:<br><br>'D' use class<br>▪ Transport Depot<br><br>Transport depot means premises used primarily for the parking or garaging of 3 or more commercial vehicles including —<br>(a) any ancillary maintenance or refuelling of those vehicles; and<br>(b) any ancillary storage of goods brought to the premises by those vehicles; and<br>(c) the transfer of goods or persons from one vehicle to another; | 1. Any proposed development of the site for Transport Depot must demonstrate operations on the premises, will not cause any injury to, or will not adversely affect the adjoining property, Lot 100 on Deposited Plan 403216 by reason of the emission of light, noise, electrical interference, vibration, smell, fumes, smoke, vapour, steam soot, ash, dust, waste water or other waste products.<br><br>2. All applications for development approval shall include a traffic impact assessment prepared to the satisfaction of the local government. Details shall include, but not be limited to, the maximum classification of heavy vehicles authorised to access the site from the surrounding road network and demonstration of sufficient internal manoeuvring area so that vehicles can safely enter and exit the site in forward gear.<br><br>3. Activities associated with the handling, storage, loading and transportation of bulk ore materials and other basic raw materials are not permitted to be undertaken on the site. |

(2) Despite anything contained in the zoning table, land that is specified in the Table to subclause (1) may be used only for the restricted class of use set out in respect of that land subject to the conditions that apply to that use.

**21. Special use zones**

(1) Table 7 sets out -

(a) special use zones for specified land that are in addition to the zones in the zoning table; and

(b) the classes of special use that are permissible in that zone; and

(c) the conditions that apply in respect of the special uses.

**Table 7 - Special use zones in Scheme area**

| No. | Description of land | Special use | Conditions |
|---|---|---|---|
| SU 2 | Portion of Lot 201 on DP 422498 (Formerly Lot 9500), Onslow Road | Workforce Accommodation | 1. Accommodation on the land shall be limited to:<br><br>a. Elected Members and persons directly employed by the Shire of Ashburton who are required to temporarily reside in Onslow on official Shire business; and<br><br>b. Workers that are contracted by the Shire of Ashburton to undertake Shire projects and other public works. |

(2) A person must not use any land, or any structure or buildings on land, in a special use zone except for a class of use that is permissible in that zone and subject to the conditions that apply to that use.

Note: Special use zones apply to special categories of land use which do not comfortably sit within any other zone in the Scheme.

**22. Non-conforming uses**

(1) Unless specifically provided, this Scheme does not prevent -

(a) the continued use of any land, or any structure or building on land, for the purpose for which it was being lawfully used immediately before the commencement of this Scheme; or

(b) the carrying out of development on land if -

(i) before the commencement of this Scheme, the development was lawfully approved; and

(ii) the approval has not expired or been cancelled.

(2) Subclause (1) does not apply if -

(a) the non-conforming use of the land is discontinued; and

(b) a period of 6 months, or a longer period approved by the local government, has elapsed since the discontinuance of the non-conforming use.

(3) Subclause (1) does not apply in respect of a non-conforming use of land if, under Part 11 of the Act, the local government -

(a) purchases the land; or

(b) pays compensation to the owner of the land in relation to the non-conforming use.

**23. Changes to non-conforming use**

(1) A person must not, without development approval-

(a) alter or extend a non-conforming use of land; or

(b) erect, alter or extend a building used for, or in conjunction with, a non-conforming use; or

(c) repair, rebuild, alter or extend a building used for a non-conforming use that is destroyed to the extent of 75% or more of its value; or

(d) change the use of land from a non-conforming use to another use that is not permitted by the Scheme.

(2) An application for development approval for the purposes of this clause must be advertised in accordance with clause 64 of the deemed provisions.

(3) A local government may only grant development approval for a change of use of land referred to in subclause (1)(d) if, in the opinion of the local government, the proposed use -

(a) is less detrimental to the amenity of the locality than the existing non-conforming use; and

(b) is closer to the intended purpose of the zone in which the land is situated.

**24. Register of non-conforming uses**

(1) The local government may prepare a register of land within the Scheme area that is being used for a non-conforming use.

(2) A register prepared by the local government must set out the following -

(a) a description of each area of land that is being used for a non-conforming use;

(b) a description of any building on the land;

(c) a description of the non-conforming use;

(d) the date on which any discontinuance of the non-conforming use is noted.

(3) If the local government prepares a register under subclause (1) the local government -

(a) must ensure that the register is kept up-to-date; and

(b) must ensure that an up-to-date copy of the register is published in accordance with clause 87 of the deemed provisions.

(4) An entry in the register in relation to land that is being used for a non-conforming use is evidence of the matters set out in the entry, unless the contrary is proved.

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# Part 4 - General development requirements

**25. R-Codes**

(1) The R-Codes, modified as set out in clause 26, are to be read as part of this Scheme.

(2) The local government -

(a) must make a copy of the R-Codes available for public inspection during business hours at the offices of the local government; and

(b) may publish a copy of the R-Codes on the website of the local government.

(3) The coding of land for the purposes of the R-Codes is shown by the coding number superimposed on a particular area contained within the boundaries of the area shown on the Scheme Map.

(4) The R-Codes apply to an area if the area has a coding number superimposed on it in accordance with subclause (3).

**26. Modification of R-Codes**

(1) Clause 5.4.4 (External fixtures, utilities and facilities) of the R-codes is modified by replacing C4.5 with:

C4.5 Every dwelling shall be provided with a storeroom of not less than four square metres in floor area, with a minimum internal dimension of 1.5 metres. The storeroom shall be fully enclosed.

**27. State Planning Policy 3.6 to be read as part of Scheme**

(1) *State Planning Policy 3.6 - Development Contributions for Infrastructure*, modified as set out in clause 28, is to be read as part of this Scheme.

(2) The local government -

(a) must make a copy of State Planning Policy 3.6 available for public inspection during business hours at the offices of the local government; and

(b) may publish a copy of State Planning Policy 3.6 on the website of the local government.

**28. Modification of State Planning Policy 3.6**

There are no modifications to State Planning Policy 3.6.

**29. Other State planning policies to be read as part of Scheme**

There are no other State planning policies that are to be read as part of the Scheme.

## 30. Modification of State planning policies

There are no modifications to a State planning policy that under clause 29 is to be read as part of the Scheme.

## 31. Environmental conditions

There are no environmental conditions imposed under the *Environmental Protection Act 1986* that apply this Scheme.

## 32. General development standards and requirements

(1) Table 10 sets out requirements relating to development that are additional to those set out in the R-Codes, precinct structure plans, local development plans or State or local planning policies.

**Table 10 - Additional requirements that apply to land in Scheme area**

| No | Description of land | Requirement |
|---|---|---|
| | All Zones | VEHICLE PARKING<br>(1) All development within the Scheme Area shall comply with the Vehicle Parking Requirements specified under Schedule 1 for the relevant land use. Calculated parking requirements shall be rounded up to the nearest whole number.<br>(2) Where parking standards are not specified or the relevant land use is not contained under Schedule 1, the local government shall determine the number of required bays with regard to the following:<br>(a) nature of the proposed development;<br>(b) number of employees, other persons and/or visitors likely to be associated with the proposed development; and<br>(c) the parking requirements of similar land uses contained within Schedule 1.<br>(3) All parking areas shall be designed and constructed in accordance with the relevant Australian Standards, excluding vehicle parking dimensions. The minimum dimensions of parking bays shall be 6m (length) x 3m (wide).<br>(4) The parking requirement for two or more land uses on the same lot shall be the sum of the number of bays required for each use. |

| No | Description of land | Requirement |
|---|---|---|
| | | (5) The local government may permit two or more land uses on the same lot to share parking bays or may reduce the combined parking bay requirement for all land uses, if reciprocal parking arrangements can be demonstrated. The following shall be considered by the local government in determining reciprocal parking arrangements:<br>(a) the peak periods of demand for parking bays generated by each land use;<br>(b) the operating times of each land use;<br>(c) the combined maximum number of parking bays likely to be required at any given time; and<br>(d) potential conflicts which may result from the reciprocal parking arrangement.<br>(6) The local government may require all landowners involved in a reciprocal parking arrangement to prepare a legal agreement which details the shared use of parking facilities and rights of access.<br>(7) The local government may accept a cash payment in lieu of the provision of some or all parking bays required under the Scheme for a proposed development. The following conditions shall apply to cash payments in lieu of parking provisions:<br>(a) the cash-in-lieu payment shall not be less than the estimated cost of constructing the parking bays required by the Scheme and associated manoeuvring areas as well as the value of the land, as determined by the local government, which would have been occupied by the parking bays and manoeuvring areas; and<br>(b) the payments under this clause shall be paid into a parking fund to be used for the provision of public car parking facilities anywhere within reasonable proximity to the subject land in |

| No | Description of land | Requirement |
|---|---|---|
| | | respect of which a cash in lieu arrangement is made.<br><br>(8) All external parking areas shall include shade trees at the rate of 1 tree per 4 parking bays or 1 tree every 12 metres, whichever is the lesser. |
| | All Zones | LANDSCAPING<br><br>~~(1)~~ (1) All applications for development approval shall indicate the landscaping elements of the proposal and in particular a plan showing:<br>~~(2)~~ (a) external lighting;<br>~~(3)~~ (b) the areas subject to landscaping works;<br>~~(4)~~ (c) the location and species of plants;<br>~~(5)~~ (d) other materials imported, arranged and/or constructed on the site;<br>~~(6)~~ (e) areas to be irrigated and the systems to be used; and<br>~~(7)~~ (f) the proposed staging, if any, of works.<br>~~The local government may require landscaping to be provided for any new development within the Scheme Area.~~<br><br>(8) Landscaping required by this Scheme is to:<br><br>*(i)* enhance the appearance of the streetscape and public realm;<br><br>*(ii)* provide shade trees within or adjacent to the development so as to improve the microclimate for users of the site to improve walkability;<br><br>*(iii)* screen or minimise the visual impact of buildings, parking areas, open storage areas, drying areas and/or any other space which is considered by the local government to detract from visual amenity;<br><br>*(iv)* encourage biodiversity;<br><br>*(v)* rehabilitate degraded landscapes; and/or<br><br>*(vi)* achieve passive solar design.<br><br>*(vii)* be in accordance with 'Landscape Guidelines for Commercial, Industrial |

| No | Description of land | Requirement |
|---|---|---|
| | | And Residential Applications'<br><br>(9) Landscaping shall generally consist of locally native species which have low water usage. Consideration should be given to the desirability of integrating landscape planting with stormwater management in order to achieve best practice water sensitive urban design outcomes.<br><br>(10) Landscaping shall have regard to ensuring viewscapes, sightlines, passive surveillance, privacy and amenity are preserved.<br><br>(11) Landscaping shall be provided and thereafter maintained in accordance with this Scheme and any applicable local planning policy.<br><br>(12) A landscape management plan for the subject lot and the adjacent verges, which details the retention of proposed landscaping and retention of remnant vegetation and/or trees, may be required as a condition of development approval.<br><br>(13) Within the Centre, Commercial, Tourism, Mixed Use and Service Commercial zones, any outside area which the local government considers detrimental to the amenity of the locality or adjoining lots, shall be screened by a wall, fence or planting, including gates where access is required, to the satisfaction of the local government.<br><br>(14) Within the General Industry, Light Industry and Industrial Development zones, any outside storage area which the local government considers may lower amenity when visible from the street shall be screened by a wall, fence or planting, including gates where access is required, to the satisfaction of the local government.<br><br>(15) Within the Strategic Industry, General Industry, Light Industry and Tourism zones, a minimum of 10% of the total site area shall be landscaped. A portion of this landscaping may be considered for approval within the verge immediately |

| No | Description of land | Requirement |
|---|---|---|
| | | adjoining the site, subject to approval and ongoing maintenance by the applicant and/or landowner.<br><br>(16) Provide one (1) large canopy tree or two (2) small trees within the street verge for each 12m of primary street frontage.<br><br>(a) Canopy trees are to be of a minimum 90 litre pot size. |
| | All Zones | SEALED AREAS AND STORMWATER MANAGEMENT<br><br>(1) Stormwater is to be managed to not discharge onto neighbouring private property and in accordance with the applicable the Local Planning Policy or local government Design Guidelines.<br><br>(2) All areas to be used for vehicle parking, accessways, loading bays and for turning or manoeuvring of vehicles shall be sealed, drained, curbed, marked, and signposted to the specification and satisfaction of the local government.<br><br>(3) Within the Rural zone, the local government may permit an alternative method of surface treatment/dust suppression where, by reason of the development characteristics or the area of bitumen required, the local government considers the seal required in subclause (2) would be either impractical or unduly expensive and the alternative would serve the same function without unacceptable reduction in the standards of health and safety. Applications under this clause will require dust management and sediment control<br><br>(4) All sealed areas and crossovers shall be permanently maintained to the satisfaction of the local government and the local government may order an owner to effect repairs where it considers that the sealed area has deteriorated.<br><br>(5) Stormwater management infrastructure and treatments, including where private infrastructure intersects with the public system, shall be maintained by the applicant and/or landowner to the specification of the local government. |
| | All Zones | SHIPPING CONTAINERS<br><br>(1) The following provisions relate to the use of shipping containers in association with the residential use of a property: |

| No | Description of land | Requirement |
|---|---|---|
| | | (a) The use of shipping container(s) shall be incidental/ancillary to the approved land use of the property.<br>(b) A maximum of two (2) shipping container shall be permitted per lot for all land which is 4ha or less in area within the Residential or Urban Development zones.<br>(c) Shipping container(s) shall be maintained in good and orderly condition to the satisfaction of the local government.<br>(d) Shipping container(s) shall be sited on the land to prevent any damage and/or removal of existing vegetation and shall be sited outside the root protection zone of existing or designated vegetation areas, unless measures are taken to ensure the vegetation root zones are not going to be affected.<br>(e) Shipping containers may not be used for the purposes of storing food products unless they are modified to comply with the Food Act 2008. Refrigerator motors and other cooling devices must be modified to ensure that the noise emitted from the unit complies with the Environmental Protection (Noise) Regulations 1997.<br><br>(2) Proposals for shipping containers within any industrial zones are to be assessed on individual merits in association with the proposed business operations, as part of a development application.<br><br>(3) Proposals for shipping containers shall be sited, such that the structure/s are located entirely within the lot in a position which is not unduly obtrusive. |
| | All Zones | WORKFORCE ACCOMMODATION<br><br>(1) In exercising discretion in relation to a development application for workforce accommodation, the local government shall have regard to the following:<br>(a) the applicable Local Planning Policies; and<br>(b) appropriateness of the scale design and standard of the accommodation in the context of the location and its integration with the surrounding development.<br><br>(2) Development applications for all time-limited workforce accommodation shall, to the local government's satisfaction, be accompanied by information and plans indicating how and when the development will be removed, and the site rehabilitated or developed for a subsequent use which is consistent with the intent of the zone. |

| No | Description of land | Requirement |
|---|---|---|
| | | (3) The local government may require, by signed agreement, a commitment to the date and details of rehabilitation and development of a subsequent use the subject of subclause (2).<br><br>• *Additional Footnote in Zoning Table** |
| | All Zones | STATE AGREEMENT AREAS<br><br>(1) All development within State Agreement Areas is subject to a development application unless;<br><br>(a) Is a specific use or works clearly defined within a State Agreement Act that is exempt from development approval. |
| | Urban Development | Development approval will not be granted, and subdivision will not be supported unless a structure plan has been approved for all or part of the Urban Development zone in accordance with Part 4 of the Deemed Provisions. |
| | Settlement | In the Settlement zone, the use and development of land is to be in accordance with an endorsed Layout Plan prepared in accordance with State Planning Policy No. 3.2 - Aboriginal Settlements.<br><br>If an approved Layout Plan has not been prepared in accordance with State Planning Policy No. 3.2 - Aboriginal Settlements, assessment and consideration is to be carried out based upon the objectives and intentions of this Scheme. |
| | Rural | Where a lot is not connected to reticulated water, dwellings shall be provided with an adequate supply of potable water from either an underground bore, a rainwater storage system or an alternative system as approved by the local government, with a minimum capacity of 120,000 litres and an appropriate roof catchment where relevant in addition to an adequate supply of water for fire fighting purposes as required by State Planning Policy 3.7 - Planning in Bushfire Prone Areas.<br><br>*-As per BMP (Study/investigation)/SPP* |
| | General Industry & Light Industry | GENERAL INDUSTRY & LIGHT INDUSTRY<br><br>(1) A structure plan may be prepared to guide subdivision and/or development of land within the General Industry, Strategic Industry and Light |

| No | Description of land | Requirement |
|---|---|---|
| | | Industry zones.<br><br>(2) Subdivision and development shall have due regard to any structure plan approved by the Western Australian Planning Commission.<br><br>(3) Unless otherwise prescribed in a structure plan or Local Planning Policy, the following development standards shall apply:<br><br>(a) Buildings to be set back a minimum of 5 metres from the street boundary.<br><br>(b) The street setback area is to be landscaped.<br><br>(4) Storage of materials shall not occur within the street setback unless for a temporary period as determined by the local government.<br><br>(5) Unless otherwise specified within an approved structure plan, lots shall not be less than 4,000m$^2$ or include battle-axe access legs.<br><br>(6) Development applications for Industry, Transport depot, Warehouse/ storage or any other land use involving the use of heavy vehicles as determined by the local government, shall be accompanied by a Transport Impact Assessment/Transport Impact Statement, prepared in accordance with the Western Australian Planning Commission's Transport Impact Assessment Guidelines, by a suitably qualified person, and to the satisfaction of the local government.<br><br>(7) The responsible authority may condition any development approval for Industry, Transport depot or Warehouse/ storage to require the proponent to mitigate any potential dust and/or noise impacts that could be generated by the proposed use or development on any sensitive land uses in proximity to the site. |
| | Strategic Industry | STRATEGIC INDUSTRY<br><br>(1) Development approval will not be granted, and subdivision will not be supported unless a structure plan has been approved for all or part of the Strategic Industry zone in accordance with Part 4 of the Deemed Provisions.<br><br>(2) Development within the Strategic Industry zone shall optimise the effectiveness of the strategic industrial area by utilising existing infrastructure, create a symbiosis with other resource processing |

| No | Description of land | Requirement |
|---|---|---|
| | | industries and provide goods and services which directly support or complement strategic industry. |
| | Industrial Development | Development approval will not be granted, and subdivision will not be supported unless a structure plan has been approved for all or part of the Industrial Development zone in accordance with Part 4 of the Deemed Provisions. |
| | Rural Worker's Dwelling | Development of a rural worker's dwelling may be considered by the local government in the Rural zone where it is demonstrated that a rural worker's dwelling is required to provide the principal place of residence for persons employed in association to agricultural land uses on the land. A rural worker's dwelling shall only be considered if the following can be demonstrated:<br>(a) adequate provision can be made for the supply of domestic water and for the disposal of sewage and stormwater from the rural worker's dwelling; and<br>(b) the rural worker's dwelling will not adversely affect the rural landscape or conflict with agricultural production on the subject lot or on adjoining land. |
| | Ancillary Dwelling | The following shall apply to the development of ancillary dwellings in the Residential and Rural zones:<br>(a) no more than one (1) ancillary dwelling in association with a single house shall be permitted on any lot;<br>(b) ancillary dwellings shall have a maximum floor area of 80m$^2$; and<br>(c) ancillary dwellings shall generally be located behind the primary dwelling setback and be sited to minimise conflict with surrounding uses. |
| | Environmental Conservation Reserve | In considering applications for development approval, due regard shall be given to an approved management plan which permits limited uses or activities within the Environmental Conservation Reserve. |

(2) To the extent that a requirement referred to in subclause (1) is inconsistent with a requirement in the R-Codes, a precinct structure plan, a local development plan or a State or local planning policy the requirement referred to in subclause (1) prevails.

**33. Site specific development standards and requirements**

There are no additional requirements that apply to this Scheme.

**34. Variations to site and development requirements**

(1) In this clause -

***General development standards and requirements*** means requirements set out in clauses 32 and 33.

(2) The local government may approve an application for a development approval that does not comply with an additional site and development requirements.

(3) An approval under subclause (2) may be unconditional or subject to any conditions the local government considers appropriate.

(4) If the local government is of the opinion that the non-compliance with an additional site and development requirement will mean that the development is likely to adversely affect any owners or occupiers in the general locality or in an area adjoining the site of the development the local government must –

(a) consult the affected owners or occupiers by following one or more of the provisions for advertising applications for development approval under clause 64 of the deemed provisions; and

(b) have regard to any expressed views prior to making its determination to grant development approval under this clause.

(5) The local government may only approve an application for development approval under this clause if the local government is satisfied that –

(a) approval of the proposed development would be appropriate having regard to the matters that the local government is to have regard to in considering an application for development approval as set out in clause 67 of the deemed provisions; and

(b) the non-compliance with the additional site and development requirement will not have a significant adverse effect on the occupiers or users of the development, the inhabitants of the locality or the likely future development of the locality.

**35. Restrictive covenants**

(1) A restrictive covenant affecting land in the Scheme area that would have the effect of limiting the number of residential dwellings which may be constructed on the land is extinguished or varied to the extent that the number of residential dwellings that may be constructed is less than the number that could be constructed on the land under this Scheme.

(2) If subclause (1) operates to extinguish or vary a restrictive covenant

(a) development approval is required to construct a residential dwelling that would result in the number of residential dwellings on the land exceeding the number that would have been allowed under the restrictive covenant; and

(b) the local government must not grant development approval for the construction of the residential dwelling unless it gives notice of the application for development approval in accordance with clause 64 of the deemed provisions.

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# Part 5 – Special control areas

**36. Special control areas**

(1) Special control areas are marked on the Scheme Map according to the legend on the Scheme Map.

(2) The purpose, objectives and additional provisions that apply to each special control area is set out in the Table and are in addition to the provisions that apply to the underlying zone or reserve.

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**Table 12 - Special control areas in Scheme area**

| Name of area | Purpose | Objectives | Additional provisions |
|---|---|---|---|
| SCA 1 - Tidal Inundation Areas | To protect the natural environment, particularly the mangrove ecosystem, from the impact of development. | To ensure that new development considers inundation, storm surge events and environmental impacts, prior to construction. | (1) New development in tidal inundation areas shall be constructed in a manner that has no detrimental impact on mangrove or other natural ecosystems<br><br>(2) Any construction within the Special Control Area shall demonstrate design standards that accommodate storm surge and inundation impacts over the lifespan of the development.<br><br>(3) Local Government may require additional Information or investigation from applicants outlining the potential environmental impacts and the likelihood and nature of storm surge events. |
| SCA 2 - Onslow Coastal Hazard Area | To provide guidance for land use and development within areas subject to coastal erosion and inundation | To protect new development from the impacts of flooding, coastal erosion and inundation.<br><br>To provide for implementation of the Onslow Coastal Hazard and Risk Management Adaptation Plan.<br><br>To minimise the risks of coastal processes on community. | Notwithstanding any other provision of the Scheme, all proposed development within SCA 2 requires the approval of local government, unless the development is specified in a local planning policy as a type that does not require approval.<br><br>**COASTAL HAZARD RISK MANAGEMENT & ADAPTION PLAN**<br><br>(1) In considering proposed structure plans, subdivision or development applications due regard shall be given to –<br><br>*(i)* Coastal Hazard Risk Management & Adaption Plan - CHRMAP for the Onslow Coast;<br>*(ii)* State Planning Policy 2.6 – State Coastal Planning Policy;<br>*(iii)* Relevant local planning policies.<br><br>(2) Where subdivision applications are received within SCA 2, a notification pursuant to section 165A of the *Planning and Development Act 2005* is to be placed on the Certificate(s) of Title of the subject land, at the cost of the landowner, advising that: |

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| Name of area | Purpose | Objectives | Additional provisions |
|---|---|---|---|
| | | | *'The lot is located in an area likely to be subject to coastal erosion and/or inundation over the next 100 years.'*<br><br>(3) Where development applications are received within SCA 2, the local government may require a notification pursuant to section 70A of the *Transfer of Land Act 1983* to be placed on the Certificate(s) of Title of the subject land, at the cost of the landowner, advising that:<br><br>*'The lot is located in an area likely to be subject to coastal erosion and/or inundation over the next 100 years.'*<br><br>**STORM SURGE & INUDATION**<br><br>(1) To ensure that all development within the Onslow Coastal Hazard Area is designed and developed with finished floor levels to reflect the direction of State Planning Policy 2.6 and State Planning Policy 7.3.<br><br>(2) For the purpose of SCA 2, the land use descriptions within Table 4 – Zoning Table apply, in addition the following also applies -<br><br>**'Entertainment, Recreation and Culture'** use means -<br>• Recreation - Private<br>• Recreation - Public<br><br>**'Essential Services'** use means -<br>• Aerodrome<br>• Emergency Services<br>• Hospital<br>• Medical Centre<br>• Public Utility<br>• Residential Aged Care Facility<br>• Telecommunications Infrastructure<br><br>**'Temporary and/or Transient'** use means use and development that have a limited tenure and operation on land and may include -<br>• Ablutions;<br>• Car Park<br>• Caravan Park |

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<table>
<tr><th>Name of area</th><th>Purpose</th><th>Objectives</th><th>Additional provisions</th></tr>
<tr><td></td><td></td><td></td><td>
<ul>
<li>transient workforce accommodation that is only required on a temporary basis;</li>
<li>any other use and development that is temporary in nature and where the local government resolves that is consistent with the objectives of SCA2.</li>
</ul>
(3) Within the Onslow Coastal Hazard Area, the following land use and development shall achieve the following minimum finished floor levels:
<table>
<tr><th>Defined Use</th><th>Minimum Finished Floor Level FFL (AHD)</th></tr>
<tr><td>Entertainment, Recreation and Culture</td><td>2.5m</td></tr>
<tr><td>Commercial</td><td>5.9m</td></tr>
<tr><td>Health, Welfare and Community Services</td><td>4.9m</td></tr>
<tr><td>Essential Services</td><td>6.4m</td></tr>
<tr><td>Industry</td><td>4.9m</td></tr>
<tr><td>Residential</td><td>5.9m</td></tr>
<tr><td>Temporary and/or Transient</td><td>4m*</td></tr>
<tr><td colspan="2">*Note: Where planning approval is issued, the use and development shall not remain beyond 31 December 2040. All such approved uses shall be removed from the land by 31 December 2040.</td></tr>
</table>
(4) All land subject of a planning approval within the Onslow Coastal Hazard Area shall have minimum finished ground level of 2.5m AHD.<br><br>
(5) Any filling of land within the Onslow Coastal Hazard Area shall require the approval of the local government. Filling to achieve a finished ground level higher than 2.5m AHD will generally not be supported.<br><br>
(6) Notwithstanding any provision of SCA 2, where land is specifically included in an adopted Municipal Inventory of Heritage Places or State Heritage Register, the local government may approve an application for</td></tr>
</table>

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| Name of area | Purpose | Objectives | Additional provisions |
|---|---|---|---|
| | | | planning approval on land at a finished floor level less than that prescribed in Appendix 12 provided -<br><br>(i) such approval is in keeping with the historic nature of the existing buildings; and<br>(ii) planning approval includes a notification on title as required by condition 6 (above).<br><br>(7) Notwithstanding, any application for use and development of the following kinds:<br><br>*Commercial;*<br>*Industry; or*<br>*Health, Welfare and Community Services;*<br><br>may be considered by the local government at the minimum finished floor level prescribed in that part; where –<br><br>(i) the application includes a strategy and management measures to -<br>(a) ensure that any storage, warehousing, electrical fittings/switchboards (but not including electrical power-points) are provided above 5.9m AHD; and<br>(b) address how an approved use can be removed or adapted as the case may be by the date referred to in (ii) below;<br><br>(ii) an approved use is removed or adapted as the case may be from the land as follows -<br><br>(a) where the finished floor level is between 4.0m - 4.8m AHD, the development shall be removed by 31 December 2040; and<br>(b) where the finished floor level is between 4.8m - 5.8m AHD, the development shall be removed or adapted by 31 December 2060. |

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| Name of area | Purpose | Objectives | Additional provisions |
|---|---|---|---|
| | | | (8) Where a planning approval is issued under Part 5 or SCA 2 or where a Temporary and/or Transient use and development is approved, the local government shall not support subdivision unless it is an amalgamation of land. |
| SCA 3 - Onslow Airport Height Restrictions Area | To protect the use of the Onslow Aerodrome for the operation of private, recreational or commercial aircraft and associated functions including the storage of aircraft and all parts relating to their operation, maintenance, repair and radio communication facilities.<br><br>To ensure that development in the vicinity of the Onslow Aerodrome is compatible with any existing development and operation of the aerodrome. | In assessing applications for planning approval for land within the Special Control Area, Local Government shall ensure appropriate clearance between proposed structures and the current obstacle limitation surfaces for the Onslow Aerodrome. | Development shall ensure appropriate clearance from the current Obstacle Limitation Surfaces (OLS) and PANS-OPS protection surface for the Onslow Aerodrome of:<br><br>• any proposed structures (both permanent and temporary); and<br><br>• any potential light or particulate emissions.<br><br>*PANS-OPS are rules for designing instrument approach and departure procedures. Such procedures are used to allow aircraft to land and take off when instrument meteorological conditions (IMC) impose instrument flight rules (IFR).*<br><br>*OLS is airspace around an aerodrome that is protected from obstacles so that aircraft can safely descend and land or take-off and climb out. The Obstacle Limitation Surfaces (OLS) are a series of surfaces that set the height limits of objects around an aerodrome*<br><br>Notwithstanding anything else in the Scheme, the following requires development approval:<br><br>(i) Permanent structures, such as buildings, intruding into the protected airspace;<br><br>(ii) Temporary structures, such as cranes, intruding into the protected airspace; and<br><br>(iii) Any activities causing intrusions into the protected airspace through |

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| Name of area | Purpose | Objectives | Additional provisions |
|---|---|---|---|
| | | | glare from artificial light or reflected sunlight, air turbulence from stacks or vents, smoke, dust, steam of other gasses or particulate matter.<br><br>(iv) Notwithstanding any other provisions of this Scheme, when considering development applications on land adjoining the Special Control Area or on land beneath the defined OLS, the local government shall not determine the application without first seeking and receiving confirmation from the airport operator that approval of the proposed development will not adversely affect the airport's physical or operational integrity under any circumstances at any time in the future.<br><br>(v) Notwithstanding any other provisions of this Scheme, the local government shall not grant consent to any development unless it is satisfied, that such development will not constitute an obstruction, hazard or potential hazard to aircraft flying in the vicinity and may consult with and consider the advice of the Civil Aviation Safety Authority in making such determination.<br><br>(vi) Development will not be permitted unless the proposed height of the development has been considered and approved by the Civil Aviation Safety Authority and any other relevant authority controlling airport operations<br><br>(vii) Illuminated signs, pylon signs above a roof line, flashing lights on buildings or land within the approach areas to the airport which are situated within, adjacent to the OLS, will not be permitted unless the proposed signs and lights have been considered and approved by the Civil Aviation Safety Authority and any other relevant authority controlling airport operations. |
| SCA 4 - Public Drinking Water Source Areas | To control land use and development which has the potential to adversely | To ensure the quality of public drinking water is protected from contamination from | In considering applications for development approval due regard shall be given to:<br><br>• The provisions of Water Quality Protection Note 25 Land Use |

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| Name of area | Purpose | Objectives | Additional provisions |
|---|---|---|---|
| | impact or prejudice the quality or quantity of water supplies for public use. | inappropriate land use or development and to ensure off-site impacts from stormwater are appropriately managed. | Compatibility in Public Drinking Water Source Areas;<br>• Advice of the Department of Water and Environmental Regulation or any other agency or organisation the local government deems necessary;<br>• State Planning Policies relating to water management and protection;<br>• The Government Sewerage Policy;<br>• The potential impact of the proposal on the quality of the water resource;<br>• The practicability and cost of any ameliorative measures proposed for the protection of the resource;<br>• The existing level of protection of the resource provided, with reference to management of land and location of development;<br>• The nature, location and performance of any existing or proposed effluent disposal system; and<br>• The drainage characteristics of the land, including surface and groundwater flow, and the adequacy of proposed measures to manage run-off and drainage. |
| SCA 5 - Wittenoom | The purpose of the Special Control Area is to avoid any development or use of land likely to be contaminated with | | Development and/or land uses shall not give potential to expose people to asbestos fibres exposed in the Area as a result of historic mining activities.<br><br>Notwithstanding any other provision in the Scheme, development within the Wittenoom Special Control Area shall not be permitted where it is considered by Local Government that this would perpetuate or increase exposure to |

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| Name of area | Purpose | Objectives | Additional provisions |
|---|---|---|---|
| | asbestos fibres. | | asbestos fibre and its health risks. |
| SCA 6 - Land Use Buffers | To ensure compatibility of land use and development within close proximity of a site which may be considered a nuisance or offensive by virtue of noise, dust, gas, odour, fumes, lighting overspill and health concerns. | To control development within close proximity of a site which may be considered a nuisance or offensive by virtue of noise, dust, gas, odour, fumes, lighting overspill and health concerns.<br><br>To control development so that it does not jeopardise or conflict with the ongoing operations of existing approved uses.<br><br>Separation distances shall be designated in accordance with the Environmental Protection Authority's *Guidance for the Assessment of Environmental Factors: Separation Distances between Industrial and Sensitive Land Uses*. Where a separation distance range is recommended, the separation distance shall be based on the scale of the operation with | 1. All proposed development within SCA 6 shall require development approval.<br><br>2. Development may not be supported by the local government where it is considered to be a land use conflict.<br><br>3. Development approval may be subject to conditions in regard to noise attenuation, siting and orientation of buildings.<br><br>4. Development approval shall be subject to a condition requiring the preparation of a Section 70A notification on the certificate of title notifying prospective purchasers of the presence of a buffer.<br><br>5. Development shall be designed so that it does not jeopardise or conflict with the ongoing operations of any servicing infrastructure. |

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| Name of area | Purpose | Objectives | Additional provisions |
|---|---|---|---|
| | | potential offsite impacts. | |
| SCA 7 - High-Pressure Gas Pipelines | To guide strategic planning for land in the vicinity of high-pressure gas pipelines in order to minimise land use conflict. | To ensure that people and development in the vicinity of a high-pressure gas pipelines are not subject to an unacceptable risk from that infrastructure.<br><br>To ensure that people and development in the vicinity of a high-pressure gas pipeline do not pose an unacceptable risk to the integrity of that infrastructure. | Despite the land use permissibility indicated in the Scheme Zoning Table or any provisions elsewhere in the Scheme. Any proposed use or development within the identified trigger distance as depicted on the Scheme Map, must be referred to the pipeline owner/operator.<br><br>The proponent should provide the following information to the pipeline owner/ operator:<br><br>(i) the type of development proposed;<br>(ii) which AS 2885 land use classification the proposed development is considered to fall within;<br>(iii) the anticipated density of the development proposed (for example, the potential lot yield);<br>(iv) if known, the timeframe for commencement of works, including likely staging arrangements; and<br>(v) if known, the number of road and service crossings likely to eventuate. |

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# Part 6 - Terms referred to in Scheme

## Division 1 - General definitions used in Scheme

### 37. Terms used

(1) If a word or expression used in this Scheme is listed in this clause, its meaning is as follows -

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| **building envelope** | means the area of land within which all buildings and effluent disposal facilities on a lot must be contained. |
| **building height** | in relation to a building -<br>(a) if the building is used for residential purposes, has the meaning given in the R-Codes; or<br>(b) if the building is used for purposes other than residential purposes, means the maximum vertical distance between the natural ground level and the finished roof height directly above, excluding minor projections as that term is defined in the R-Codes. |
| **cabin** | means a dwelling forming part of a tourist development or caravan park that is -<br>(a) an individual unit other than a chalet; and<br>(b) designed to provide short-term accommodation for guests. |
| **chalet** | means a dwelling forming part of a tourist development or caravan park that is -<br>(a) a self-contained unit that includes cooking facilities, bathroom facilities and separate living and sleeping areas; and<br>(b) designed to provide short-term accommodation for guests. |
| **Scheme commencement day** | means the day this Scheme comes into effect under section 87(4) of the Act. |
| **commercial vehicle** | means a vehicle, whether licensed or not, that has a gross vehicle mass of greater than 4.5 tonnes including -<br>(a) a utility, van, truck, tractor, bus or earthmoving equipment; and<br>(b) a vehicle that is or is designed to be an attachment to a vehicle referred to in paragraph (a). |
| **floor area** | has meaning given in the Building Code. |
| **frontage** | in relation to a building -<br>(a) if the building is used for residential purposes, has the meaning given in the R-Codes; or<br>(b) if the building is used for purposes other than residential purposes, means the road alignment at the front of a lot and, if a lot abuts 2 or more roads, the one to which the building or proposed building faces. |

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| **incidental use** | means a use of premises which is consequent on, or naturally attaching, appertaining or relating to, the predominant use |
| **minerals** | has the meaning given in the *Mining Act 1978* section 8(1). |
| **net lettable area** or **nla** | means the area of all floors within the internal finished surfaces of permanent walls but does not include the following areas -<br>(a) stairs, toilets, cleaner's cupboards, lift shafts and motor rooms, escalators, tea rooms and plant rooms, and other service areas;<br>(b) lobbies between lifts facing other lifts serving the same floor;<br>(c) areas set aside as public space or thoroughfares and not for the exclusive use of occupiers of the floor or building;<br>(d) areas set aside for the provision of facilities or services to the floor or building where those facilities are not for the exclusive use of occupiers of the floor or building. |
| **non-conforming use** | has the meaning given in the *Planning and Development Act 2005* section 172. |
| **plot ratio** | means the ratio of the floor area of a building to an area of land within the boundaries of the lot or lots on which the building is located. |
| **precinct** | means a definable area where particular planning policies, guidelines or standards apply. |
| **predominant use** | means the primary use of premises to which all other uses carried out on the premises are incidental. |
| **retail** | means the sale or hire of goods or services to the public. |
| **short-term accommodation** | means temporary accommodation provided either continuously or from time to time with no guest accommodated for periods totalling more than 3 months in any 12-month period. |
| **wall height** | in relation to a wall of a building –<br>(a) if the building is used for residential purposes, has the meaning given in the R-Codes; or<br>(b) if the building is used for purposes other than residential purposes, means the vertical distance from the natural ground level of the boundary of the property that is closest to the wall to the point where the wall meets the roof or parapet. |
| **wholesale** | means the sale of goods or materials to be sold by others. |

(2) A word or expression that is not defined in this Scheme -

(a) has the meaning it has in the *Planning and Development Act 2005*; or

(b) if it is not defined in that Act - has the same meaning as it has in the R-Codes.

## Division 2 - Land use terms used in Scheme

### 38. Land use terms used

If this Scheme refers to a category of land use that is listed in this provision, the meaning of that land use is as follows –

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| **abattoir** | means premises used commercially for the slaughtering of animals for the purposes of consumption as food products. |
| **aerodrome** | means an area of land or water (including any buildings, installations and equipment), the use of which as an aerodrome is certified under the regulations made under the *Civil Aviation Act 1998*, being such an area intended for use wholly or partly for the arrival, departure or movement of aircraft; |
| **agriculture - extensive** | means premises used for the raising of stock or crops including outbuildings and earthworks but does not include agriculture - intensive or animal husbandry - intensive. |
| **agriculture - intensive** | means premises used for commercial production purposes, including outbuildings and earthworks, associated with any of the following -<br>(a) the production of grapes, vegetables, flowers, exotic or native plants, or fruit or nuts;<br>(b) the establishment and operation of plant or fruit nurseries;<br>(c) the development of land for irrigated fodder production or irrigated pasture (including turf farms);<br>(d) aquaculture. |
| **amusement parlour** | means premises -<br>(a) that are open to the public; and<br>(b) that are used predominantly for amusement by means of amusement machines including computers; and<br>(c) where there are 2 or more amusement machines. |
| **ancillary dwelling** | as per the definition for 'ancillary dwelling' within Appendix 1 of the Volume 1 of the R-Codes. |
| **animal establishment** | means premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry - intensive or veterinary centre. |
| **animal husbandry - intensive** | means premises used for keeping, rearing or fattening of alpacas, beef and dairy cattle, goats, pigs, poultry (for either egg or meat production), rabbits (for either meat and fur production), sheep or other livestock in feedlots, sheds or rotational pens and excludes 'agriculture – extensive' |
| **art gallery** | means premises -<br>(a) that are open to the public; and<br>(b) where artworks are displayed for viewing or sale. |
| **bed and breakfast** | means a dwelling -<br>(a) used by a resident of the dwelling to provide short-term accommodation, including breakfast, on a commercial basis for not more than 4 adult persons or one family; and<br>(b) containing not more than 2 guest bedrooms. |
| **betting agency** | means an office or totalisator agency established under the *Racing and Wagering Western Australia Act 2003*. |
| **brewery** | means premises the subject of a producer's licence authorising the production of beer, cider or spirits granted under the *Liquor Control* |

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| | *Act 1988*. |
| **bulky goods showroom** | means premises -<br>(a) used to sell by retail any of the goods and accessories of the following types that are principally used for domestic purposes -<br>(i) automotive parts and accessories;<br>(ii) camping, outdoor and recreation goods;<br>(iii) electric light fittings;<br>(iv) animal supplies including equestrian and pet goods;<br>(v) floor and window coverings;<br>(vi) furniture, bedding, furnishings, fabrics, manchester and homewares;<br>(vii) household appliances, electrical goods and home entertainment goods;<br>(viii) party supplies;<br>(ix) office equipment and supplies;<br>(x) babies' and children's goods, including play equipment and accessories;<br>(xi) sporting, cycling, leisure, fitness goods and accessories;<br>(xii) swimming pools. or<br>(b) used to sell goods and accessories if -<br>(i) a large area is required for the handling, display or storage of the goods; or<br>(ii) vehicular access is required to the premises for the purpose of collection of purchased goods. |
| **car park** | means premises used primarily for parking vehicles whether open to the public or not but does not include -<br>(a) any part of a public road used for parking or for a taxi rank; or<br>(b) any premises in which cars are displayed for sale. |
| **caravan park** | means premises that are a caravan park as defined in the *Caravan Parks and Camping Grounds Act 1995* section 5 (1). |
| **caretaker's dwelling** | means a dwelling on the same site as a building, operation or plant, and occupied by a supervisor of that building, operation or plant. |
| **child care premises** | means premises where -<br>(a) an education and care service as defined in the *Education and Care Services National Law (Western Australia)* Section 5(1), other than a family day care service as defined in that section, is provided; or<br>(b) a child care service as defined in the *Child Care Services Act 2007* section 4 is provided. |
| **cinema/theatre** | means premises where the public may view a motion picture or theatrical production. |
| **civic use** | means premises used by a government department, an instrumentality of the State or the local government for administrative, recreational or other purposes. |
| **club premises** | means premises used by a legally constituted club or association or other body of persons united by a common interest. |
| **commercial vehicle parking** | means premises used for parking of one or 2 commercial vehicles but does not include -<br>(a) any part of a public road used for parking or for a taxi rank; or<br>(b) parking of commercial vehicles incidental to the |

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| | predominant use of the land. |
| **community purpose** | means premises designed or adapted primarily for the provision of educational, social or recreational facilities or services by organisations involved in activities for community benefit. |
| **consulting rooms** | means premises used by no more than 2 health practitioners at the same time for the investigation or treatment of human injuries or ailments and for general outpatient care. |
| **convenience store** | means premises -<br>(a) used for the retail sale of convenience goods commonly sold in supermarkets, delicatessens or newsagents; and<br>(b) operated during hours which include, but may extend beyond, normal trading hours; and<br>(c) the floor area of which does not exceed 300 $m^2$ net lettable area. |
| **corrective institution** | means premises used to hold and reform persons committed to it by a court, such as a prison or other type of detention facility. |
| **dam** | means any man-made structure, barrier or excavation designed and constructed to intercept, accumulate, and impound water flowing across, through or under any land and includes an off- stream dam, an on-stream dam, a gully-wall dam, a turkey-nest dam and an excavated soak. |
| **eco-tourist facility** | means a form of tourist accommodation that is designed, constructed, operated and of a scale in an ecologically sustainable way so as not to destroy the natural resources and qualities that attract tourists to the location. The development should utilise sustainable power, have a low energy demand through incorporation of passive solar design, provide for low water consumption, ecologically sensitive waste processing and disposal with no pollutant product. |
| **educational establishment** | means premises used for the purposes of providing education including premises used for a school, higher education institution, business college, academy or other educational institution. |
| **emergency services** | land or buildings used to store and maintain emergency vehicles and equipment, coordinate response to emergency events and may include training facilities |
| **exhibition centre** | means premises used for the display, or display and sale, of materials of an artistic, cultural or historical nature including a museum. |
| **family day care** | means premises where a family day care service as defined in the *Education and Care Services National Law (Western Australia)* is provided. |
| **fast food outlet/ lunch bar** | means premises, including premises with a facility for drive- through service, used for the preparation, sale and serving of food to customers in a form ready to be eaten -<br>(a) without further preparation; and<br>(b) primarily off the premises. |
| **fuel depot** | means premises used for the storage and sale in bulk of solid or liquid or gaseous fuel but does not include premises used -<br>(a) as a service station; or<br>(b) for the sale of fuel by retail into a vehicle for use by the vehicle. |
| **funeral parlor** | means premises used |

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| | (a) to prepare and store bodies for burial or cremation;<br>(b) to conduct funeral services. |
| **garden centre** | means premises used for the propagation, rearing and sale of plants, and the storage and sale of products associated with horticulture and gardens. |
| **holiday accommodation** | means 2 or more dwellings on one lot used to provide short term accommodation for persons other than the owner of the lot. |
| **holiday house** | means a single dwelling on one lot used to provide short-term accommodation but does not include a bed and breakfast. |
| **home business** | means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or profession if the carrying out of the business, service or profession -<br>(a) does not involve employing more than 2 people who are not members of the occupier's household; and<br>(b) will not cause injury to or adversely affect the amenity of the neighbourhood; and<br>(c) does not occupy an area greater than 50 $m^2$; and<br>(d) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and<br>(e) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and<br>(f) does not involve the presence, use or calling of a vehicle more than 4.5 tonnes tare weight; and<br>(g) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located. |
| **home occupation** | means a dwelling or land around a dwelling used by an occupier of the dwelling to carry out an occupation if the carrying out of the occupation that -<br>(a) does not involve employing a person who is not a member of the occupier's household; and<br>(b) will not cause injury to or adversely affect the amenity of the neighbourhood; and<br>(c) does not occupy an area greater than 20 m2; and<br>(d) does not involve the display on the premises of a sign with an area exceeding 0.2 m2; and<br>(e) does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and<br>(f) does not -<br>(i) require a greater number of parking spaces than normally required for a single dwelling; or<br>(ii) result in an increase in traffic volume in the neighbourhood; and<br>(g) does not involve the presence, use or calling of a vehicle more than 4.5 tonnes tare weight; and<br>(h) does not include provision for the fueling, repair or maintenance of motor vehicles; an<br>(i) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located.<br>(j) does not involve the preparation, cooking or baking of any food or food related products. |

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| **home office** | means a dwelling used by an occupier of the dwelling to carry out a home occupation if the carrying out of the occupation -<br>(a) is solely within the dwelling; and<br>(b) does not entail clients or customers travelling to and from the dwelling; and<br>(c) does not involve the display of a sign on the premises; and<br>(d) does not require any change to the external appearance of the dwelling. |
| **home store** | means a shop attached to a dwelling that -<br>(a) has a net lettable area not exceeding 100 $m^2$; and<br>(b) is operated by a person residing in the dwelling. |
| **hospital** | means premises used as a hospital as defined in the *Hospitals and Health Services Act 1927* section 2(1). |
| **hotel** | means premises the subject of a hotel licence other than a small bar or tavern licence granted under the *Liquor Control Act 1988* including any betting agency on the premises. |
| **industry** | means premises used for the manufacture, dismantling, processing, assembly, treating, testing, servicing, maintenance or repairing of goods, products, articles, materials or substances and includes facilities on the premises for any of the following purposes -<br>(a) the storage of goods;<br>(b) the work of administration or accounting;<br>(c) the selling of goods by wholesale or retail;<br>(d) the provision of amenities for employees;<br>(e) incidental purposes. |
| **industry - extractive** | means premises, other than premises used for mining operations, that are used for the extraction of basic raw materials including by means of ripping, blasting or dredging and may include facilities for any of the following purposes -<br>(a) the processing of raw materials including crushing, screening, washing, blending or grading;<br>(b) activities associated with the extraction of basic raw materials including wastewater treatment, storage, rehabilitation, loading, transportation, maintenance and administration. |
| **industry - light** | means premises used for an industry where impacts on the amenity of the area in which the premises is located can be mitigated, avoided or managed. |
| **industry - primary production** | means premises used -<br>(a) to carry out a primary production business as that term is defined in the *Income Tax Assessment Act 1997* (Commonwealth) section 995-1; or<br>(b) for a workshop servicing plant or equipment used in primary production businesses. |
| **liquor store - large** | means premises the subject of a liquor store licence granted under the *Liquor Control Act 1988 with* a net lettable area of more than 300 $m^2$. |
| **liquor store - small** | means premises the subject of a liquor store licence granted under the *Liquor Control Act 1988* with a net lettable area of not more than 300 $m^2$. |
| **marina** | means -<br>(a) premises used for providing mooring, fuelling, servicing, repairing, storage and other facilities for boats, including the |

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| | associated sale of any boating gear or equipment; and<br>(b) all jetties, piers, embankments, quays, moorings, offices and storerooms used in connection with the provision of those services. |
| **marina filling station** | means premises used for the storage and supply of liquid fuels and lubricants for marine craft. |
| **market** | means premises used for the display and sale of goods from stalls by independent vendors. |
| **medical centre** | means premises other than a hospital used by 3 or more health practitioners at the same time for the investigation or treatment of human injuries or ailments and for general outpatient care. |
| **mining operations** | means premises where mining operations, as that term is defined in the Mining Act 1978 section 8(1), is carried out. |
| **motel** | means premises, which may be licensed under the Liquor Control Act 1988 -<br>(a) used to accommodate guests in a manner similar to a hotel; and<br>(b) with specific provision for the accommodation of guests with motor vehicles. |
| **motor vehicle repair** | means premises used for or in connection with -<br>(a) electrical and mechanical repairs, or overhauls, to vehicles other than panel beating, spray painting or chassis reshaping of vehicles; or<br>(b) repairs to tyres other than recapping or retreading of tyres. |
| **motor vehicle wash** | means premises primarily used to wash motor vehicles. |
| **motor vehicle, boat or caravan sales** | means premises used to sell or hire motor vehicles, boats or caravans. |
| **nightclub** | means premises the subject of a nightclub licence granted under the Liquor Control Act 1988. |
| **office** | means premises used for administration, clerical, technical, professional or similar business activities. |
| **place of worship** | means premises used for religious activities such as a chapel, church, mosque, synagogue or temple. |
| **reception centre** | means premises used for hosted functions on formal or ceremonial occasions. |
| **recreation - private** | means premises that are -<br>(a) used for indoor or outdoor leisure, recreation or sport; and<br>(b) not usually open to the public without charge. |
| **renewable energy facility** | renewable energy facility means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or in conjunction with, the generation of energy by a renewable resource, where energy is being produced for commercial gain (i.e., solar farms as opposed to solar panels). |
| **residential aged care facility** | means a residential facility providing personal and/or nursing care primarily to people who are frail and aged and which, as well as accommodation, includes appropriate staffing to meet the nursing and personal care needs of residents; meals and cleaning services; furnishings, furniture and equipment. May also include residential respite (short term) care but does not include a hospital or psychiatric facility. |

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| **residential building** | as per the definition within Appendix 1 of the Volume 1 of the R-Codes. |
| **resource recovery centre** | means premises other than a waste disposal facility used for the recovery of resources from waste. |
| **restaurant/cafe** | means premises primarily used for the preparation, sale and serving of food and drinks for consumption on the premises by customers for whom seating is provided, including premises that are licensed under the Liquor Control Act 1988. |
| **restricted premises** | means premises used for the sale by retail or wholesale, or the offer for hire, loan or exchange, or the exhibition, display or delivery of -<br>(a) publications that are classified as restricted under the *Classification (Publications, Films and Computer Games) Act 1995 (Commonwealth);* and<br>(b) materials, compounds, preparations or articles which are used or intended to be used primarily in or in connection with any form of sexual behaviour or activity; or<br>(c) smoking-related implements. |
| **road house** | means premises that has direct access to a State road other than a freeway and which provides the services or facilities provided by a freeway service centre and may provide any of the following facilities or services -<br>(a) a full range of automotive repair services;<br>(b) wrecking, panel beating and spray painting services;<br>(c) transport depot facilities;<br>(d) short-term accommodation for guests;<br>(e) facilities for being a muster point in response to accidents, natural disasters and other emergencies. |
| **rural worker's dwelling** | means an ancillary dwelling on the same landholding, used as the principal place of residence for persons employed for the purpose of agriculture or a rural industry on that land. |
| **service station** | means premises other than premises used for a transport depot, panel beating, spray painting, major repairs or wrecking, that are used for -<br>(a) the retail sale of petroleum products, motor vehicle accessories and goods of an incidental or convenience nature; and/or<br>(b) the carrying out of greasing, tyre repairs and minor mechanical repairs to motor vehicles. |
| **serviced apartment** | means a group of units or apartments providing -<br>(a) self-contained short-stay accommodation for guests; and<br>(b) any associated reception or recreational facilities. |
| **shop** | means premises other than a bulky goods showroom, a liquor store large or a liquor store - small used to sell goods by retail, to hire goods, or to provide services of a personal nature, including hairdressing or beauty therapy services. |
| **small bar** | means premises the subject of a small bar licence granted under the *Liquor Control Act 1988*. |
| **tavern** | means premises the subject of a tavern licence granted under the *Liquor Control Act 1988*. |
| **telecommunications infrastructure** | means premises used to accommodate the infrastructure used by or in connection with a telecommunications network including any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure related to the network. |

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| **tourist development** | means a building, or a group of buildings forming a complex, other than a bed and breakfast, a caravan park or holiday accommodation, used to provide -<br>(a) short-term accommodation for guests; and<br>(b) onsite facilities for the use of guests; and<br>(c) facilities for the management of the development; |
| **trade display** | means premises used for the display of trade goods and equipment for the purpose of advertisement. |
| **trade supplies** | means premises used to sell by wholesale or retail, or to hire, assemble or manufacture any materials, tools, equipment, machinery or other goods used for any of the following purposes including goods which may be assembled or manufactured off the premises –<br>(a) automotive repairs and servicing;<br>(b) building including repair and maintenance;<br>(c) industry;<br>(d) landscape gardening;<br>(e) provision of medical services;<br>(f) primary production;<br>(g) use by government departments or agencies, including local government. |
| **transport depot** | means premises used primarily for the parking or garaging of 3 or more commercial vehicles including –<br>(a) any ancillary maintenance or refuelling of those vehicles; and<br>(b) any ancillary storage of goods brought to the premises by those vehicles; and<br>(c) the transfer of goods or persons from one vehicle to another. |
| **veterinary centre** | means premises used to diagnose animal diseases or disorders, to surgically or medically treat animals, or for the prevention of animal diseases or disorders. |
| **warehouse/ storage** | means premises including indoor or outdoor facilities used for<br>(a) the storage of goods, equipment, plant or materials; or<br>(b) the display or the sale by wholesale of goods. |
| **waste disposal facility** | means premises used -<br>(a) for the disposal of waste by landfill; or<br>(b) the incineration of hazardous, clinical or biomedical waste. |
| **waste storage facility** | means premises used to collect, consolidate, temporarily store or sort waste before transfer to a waste disposal facility or a resource recovery facility on a commercial scale. |
| **workforce accommodation** | means premises, which may include modular or relocatable buildings, used –<br>(a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and<br>(b) for any associated catering, sporting and recreation facilities for the occupants and authorised visitors. |

# Schedule A - Supplemental provisions to the deemed provisions

These provisions are to be read in conjunction with the deemed provisions (Schedule 2) contained in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

***Clause 61(1)(k)*** *the erection or extension of a single house on a lot if a single house is a permitted ("P") use in the zone where the R Codes do not apply, in which that lot is located and where the development standards set out in the scheme for that particular zone (including boundary setbacks) are satisfied, unless the development is located in a place that is:*

- *(i) entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or*
- *(ii) the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or*
- *(iii) included on a heritage list prepared in accordance with this Scheme; or*
- *(iv) within an area designated under the Scheme as a heritage area; or*
- *(v) the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29.*
- *(vi) within an area designated under the Scheme as a Special Control Area.*

***Clause 61(1)(l)*** *the erection or extension of an outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool on the same lot as a single house if a single house is a permitted ("P") in the zone where the R Codes do not apply and where the development standards set out in the scheme for that particular zone (including boundary setbacks) are satisfied, unless the development is located in a place that is:*

- *(i) entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or*
- *(ii) the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or*
- *(iii) included on a heritage list prepared in accordance with this Scheme; or*
- *(iv) within an area designated under the Scheme as a heritage area; or*
- *(v) the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29.*
- *(vi) within an area designated under the Scheme as a Special Control Area.*

***Clause 61(1)(m)*** The signage and advertisements contained in the relevant local planning policy do not require development approval.

***Clause 61(1)(n)*** Any rural works/activity for example but not limited to ploughing, fencing, seeding, spraying, constructing a dam/weir and harvesting undertaken as part of permitted agricultural/rural use.

***Clause 61(1)(p)*** The development of land in a settlement where the local government has resolved that an endorsed layout plan adequately addresses the local government requirements for development approval.

***Clause 61(1)(q)*** The development of land in a local reserve, where such land is held by the Local Government or a public authority, for the purpose for which the land:

(i) is reserved under the Scheme or Land Administration Act, or

(ii) may be lawfully developed by the Local Government or public authority.

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## Schedule 1 – Car Parking Requirements

| Land Use | Number of Required Car Parking Bays |
|---|---|
| Abattoir | 1 bay for every employee; and<br>1 visitor bay per 10 employees (minimum 1 bay) |
| Aerodrome | As determined by the local government |
| Agriculture - extensive | 1 bay for every employee |
| Agriculture - intensive | 1 bay for every employee |
| Amusement parlour & Cinema/theatre | 1 bay for every 5m$^2$ of open floor area;<br>1 bay for every 10m$^2$ of tables and/or chairs;<br>1 bay for every 4 spectator/audience seats in rows; and<br>All other areas and facilities at the local government's discretion |
| Animal establishment | As determined by the local government |
| Animal husbandry – intensive | As determined by the local government |
| Art gallery | 1 bay per 20m$^2$ floor area (minimum 3 bays per tenancy or unit) |
| Bed and breakfast | 1 additional bay per bedroom |
| Betting agency | 1 bay per 30m² floor area |
| Brewery | 1 bay per 40m$^2$ floor area |
| Bulky goods showroom | 1 bay per 50m$^2$ floor area (minimum 3 bays per tenancy or unit) |
| Caravan park | Visitor car parking:<br>1 bay per 10 long stay bays; and<br>1 bay per 20 short stay bays |
| Caretaker's dwelling | 1 bay per bedroom |
| Child care premises | 1 bay for every 10 children the facility is designed to accommodate; and<br>1 bay for every employee (minimum 3 spaces) |
| Civic use & Community purpose | 1 bay for every 35m$^2$ floor area |
| Club premises | 1 bay for every 4 persons to be accommodated |
| Consulting rooms | 4 bays for every consulting room |
| Convenience store | 1 bay per 25m$^2$ floor area |
| Corrective institution | 1 visitor bay per 5 residents; and 1 bay per employee |

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| Educational establishment | 1 bay for every person employed;<br>Adequate pickup / set down areas on site;<br>Provision of on-site bus standing and turning areas; and<br>Onsite visitor and student parking at the discretion of the local government. |
| Exhibition centre | 1 bay per 30m$^2$ floor area |
| Family day care | 2 bays per 7 children |
| Fast food outlet | 1 bay for every 10m$^2$ floor area |
| Funeral parlour | 1 bay for every 4 persons for which any assembly area is designed; and<br>1 bay for every employee |
| Garden centre | 1 bay per 100m² floor area of display and sales area |
| Holiday accommodation | As determined by the local government |
| Holiday house | As determined by the local government |
| Home business | As determined by the local government |
| Home office | None |
| Home store | 1 bay per 40m$^2$ of floor area or part thereof |
| Hospital | 1 bay for every 4 patient beds, and<br>1 bay for each employee |
| Hotel | 1 bay for every bedroom; and<br>1 bay for every employee |
| Industry | 1 bay for every 100m$^2$ of unenclosed space used for such purposes; and<br>1 bay for every 50m$^2$ enclosed space or 1 space for each employee, whichever is the greater (total minimum 3 bays per tenancy or unit) |
| Industry - extractive | 1 bay for every employee; and<br>1 visitor bay per 10 employees |
| Industry - light | 1 bay for every 100m$^2$ of unenclosed space used for such purposes; and<br>1 bay for every 50m$^2$ enclosed space or 1 space for each employee, whichever is the greater (total minimum 3 bays per tenancy or unit) |
| Industry – primary production | As determined by the local government |
| Liquor store - large | 1 bay per 50m² floor area |
| Liquor store - small | 1 bay per 30m² floor area |
| Lunch bar | 1 bay for every 10m$^2$ floor area |
| Market | 1 bay per 20m$^2$ of land and/or buildings used for such purposes |
| Medical centre | 4 bays for every consulting room |
| Mining operations | As determined by the local government |

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| Motel | 1 bay for every bedroom; and<br>1 bay for every employee |
| Motor vehicle, boat or caravan sales | 1 bay for every 100m$^2$ display area; and<br>1 bay for every employee<br>(total minimum 3 bays) |
| Motor vehicle repair | 4 bays for each working bay or 1 bay for every 50m$^2$ NLA, whichever is the greater; and<br>1 bay for every employee |
| Motor vehicle wash | 1 queuing bay per wash bay; and<br>1 bay per employee present at any one time |
| Nightclub | 1 bay per 50m² floor area |
| Office | 1 bay for every 30m$^2$ NLA (minimum 3 bays per tenancy or office unit) |
| Park home park | 1 bay per accommodation unit |
| Place of worship | 1 bay for every 4 seats; or<br>1 bay for every 4 persons the facility is designed to accommodate |
| Reception centre | 1 bay for every 4 seats; or<br>1 bay for every 4 persons the facility is designed to accommodate |
| Recreation - private | 1 bay for every 20m$^2$ unmarked indoor floor area;<br>1 bay for every 40m$^2$ pool, skating or other free-movement area;<br>1 bay for every player accommodated on marked courts or lanes;<br>1 bay per 4 spectator/audience seats; and<br>1 bay per employee<br>All other non-specified areas and facilities at the local government's discretion |
| Residential aged care facility | 1 bay per 4 beds; and<br>1 bay for every employee |
| Renewable energy facility | As determined by the local government |
| Resource recovery centre | As determined by the local government |
| Restaurant/cafe | 1 bay for every 4 seats; or<br>1 bay for every 5m$^2$ seating area, whichever is the greater |
| Restricted premises | 1 bay per 40m$^2$ of NLA (minimum 3 bays) |
| Road house | 2 bays per pump;<br>1 bay per employee; and<br>1 bay per 15m$^2$ shop area |
| Rural home business | As determined by the local government |
| Rural pursuit / hobby farm | As determined by the local government |

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| Serviced apartment | 1.5 bays per accommodation unit |
| Service station | 1 bay per motor vehicle repair bay;<br>1 bay per 20m$^2$ of floor area area;<br>1 bay per 6m$^2$ of dining space; and<br>1 bay per employee |
| Shop | 1 bay per 20m$^2$ of floor area (minimum 3 bays per tenancy or unit) |
| Small bar | 1 bay per 20m$^2$ bar & lounge areas; and<br>1 bay per 10m$^2$ restaurant |
| Tavern | 1 bay per 20 m$^2$ bar & lounge areas; and<br>1 bay per 10m$^2$ restaurant |
| Tourist development | 1.5 bays per accommodation unit, plus 1 bay per employee, plus<br>1 bay per 10m$^2$ restaurant |
| Transport depot | As determined by the local government |
| Trade display | 1 per 100m$^2$ of display area; and<br>1 bay per employee |
| Trade supplies | 1 bay per 100m$^2$ of display area;<br>1 per employee; and<br>at the local government's discretion the provision of oversized vehicle bays (minimum 1 bay) |
| Veterinary centre | 4 bays per consulting room plus 1 bay per staff member |
| Warehouse/storage | 1 bay per 200m$^2$ floor area |
| Waste disposal facility | As determined by the local government |
| Waste storage facility | As determined by the local government |
| Workforce accommodation | As determined by the local government |
| All land uses | Where a service/loading bay is required for a land use it is to be provided in addition to the minimum number of car parking bays required under this table.<br><br>A variation to this requirement may be appropriate where it can be demonstrated that a service bay is either not required due to the type of land use, can be shared with visitor parking or may be located off-site. |

The certification pages for local planning schemes have been updated as follows -

COUNCIL RESOLUTION TO ADVERTISE LOCAL PLANNING SCHEME

Adopted by resolution of the Council of the Shire of Ashburton at the
**[INSERT MEETING TYPE]** Meeting of Council held on the **[DATE]**

**CHIEF EXECUTIVE OFFICER**

**SHIRE PRESIDENT**

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COUNCIL RESOLUTION TO SUPPORT / NOT SUPPORT* SCHEME FOR APPROVAL

Council resolved to support / not support* approval of the draft Scheme of the Shire of Ashburton at the [INSERT MEETING TYPE] Meeting of Council held on the [DATE]

The Common Seal of the Shire of Ashburton was hereunto
affixed by authority of a resolution
of the Council in the presence of:

**CHIEF EXECUTIVE OFFICER**

**SHIRE PRESIDENT**

WAPC Recommended for Approval

**Delegated under S.16 of the Planning and Development Act, 2005**

**Date:**

Approval Granted

**MINISTER FOR PLANNING**

**Date:**

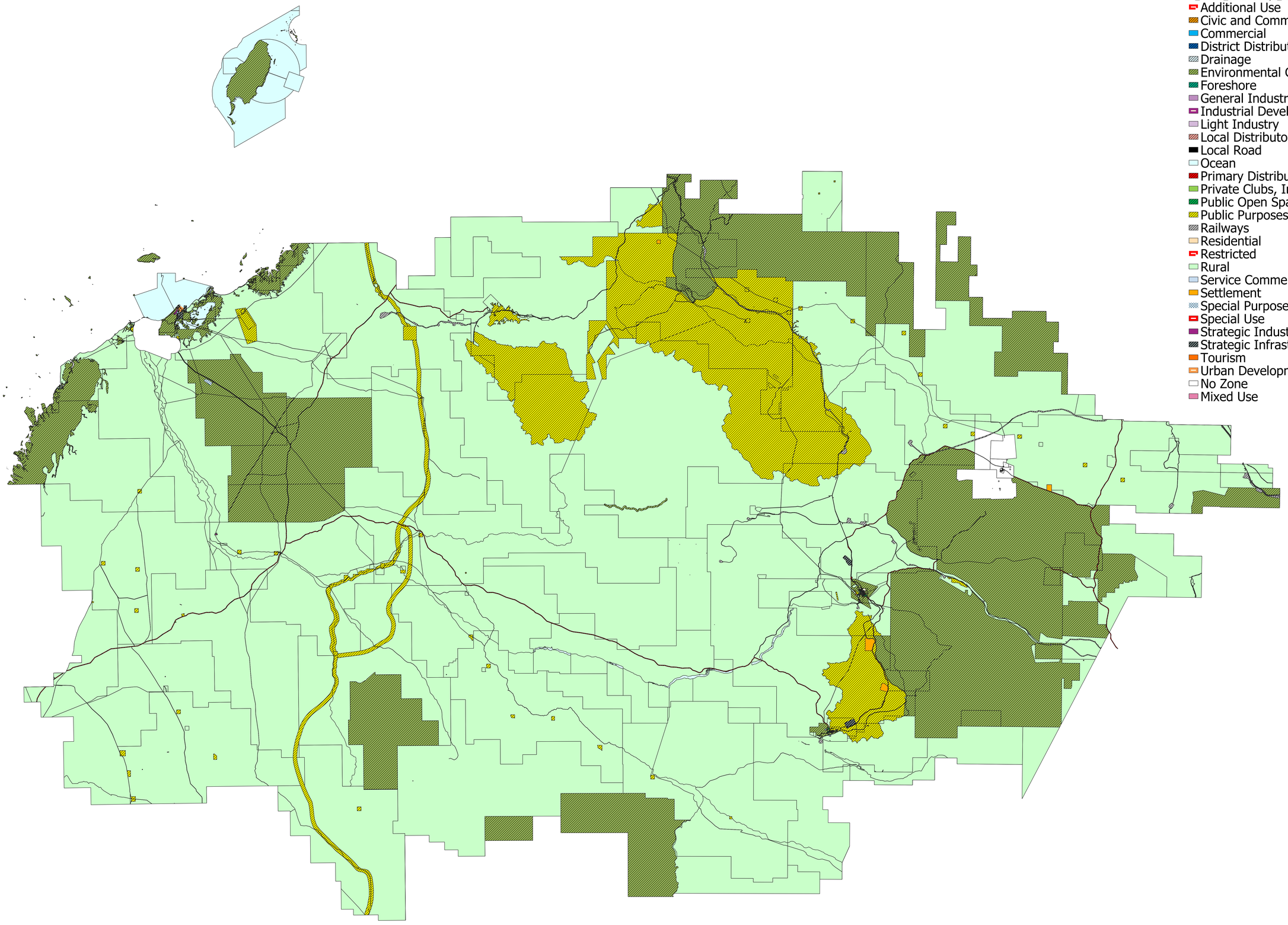
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# Agenda Item 13.1 - Attachment 2

## Scheme Maps

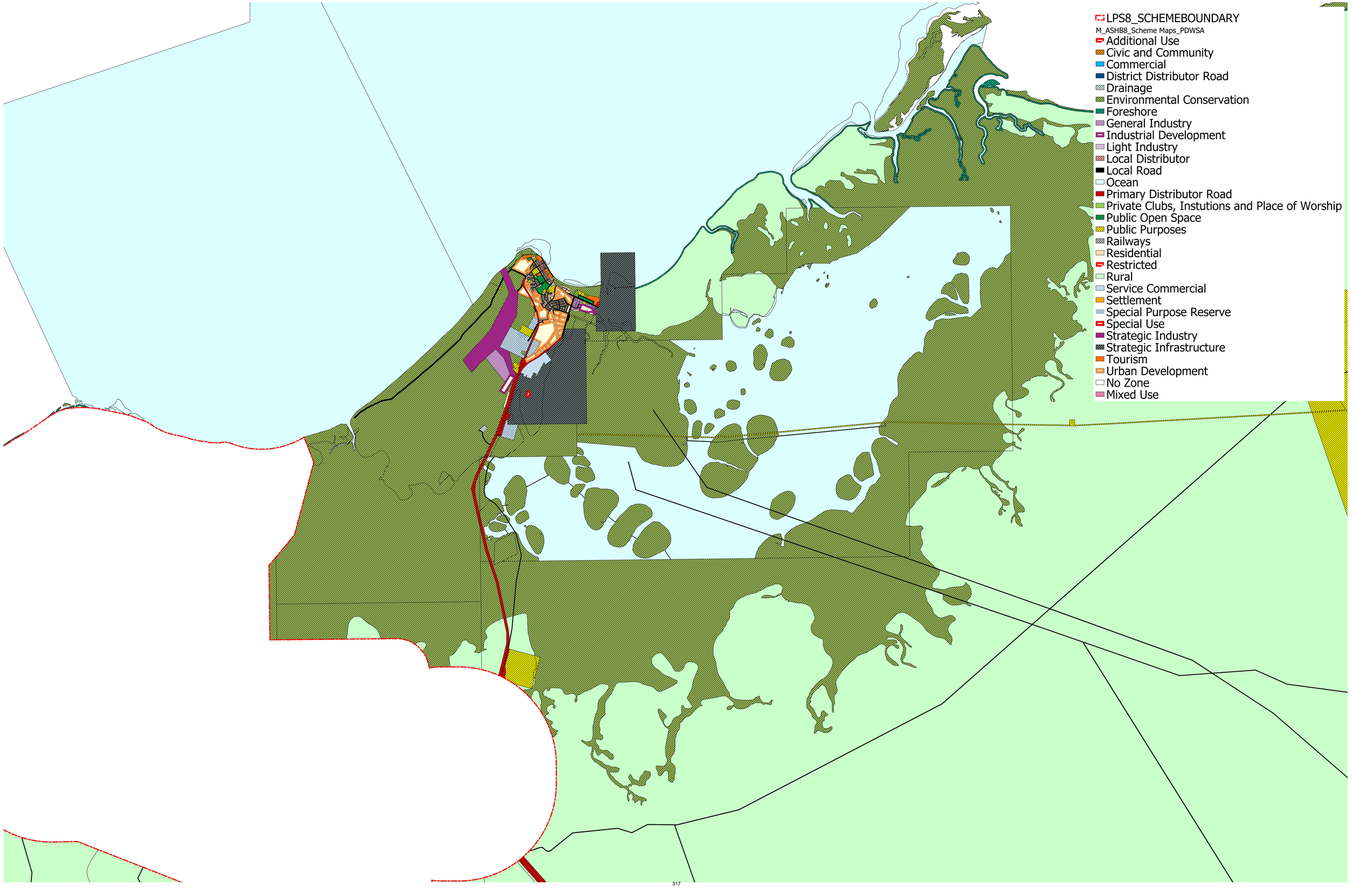
# DRAFT LPS8 SCHEME MAP

## SHIRE OF ASHBURTON



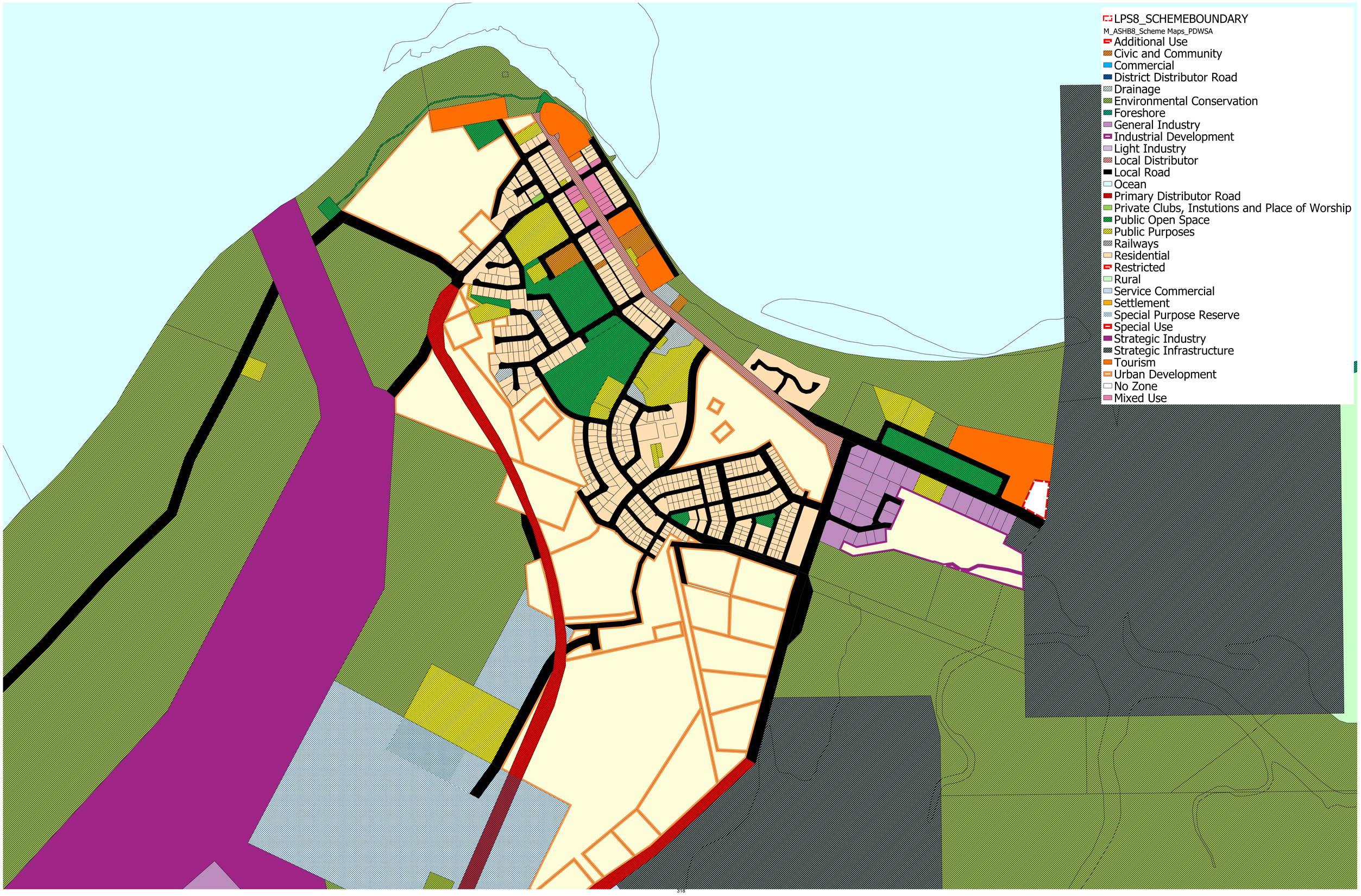
# DRAFT LPS8 SCHEME MAP

## ONSLOW - SURROUNDS



# DRAFT LPS8 SCHEME MAP

## ONSLOW - NORTH



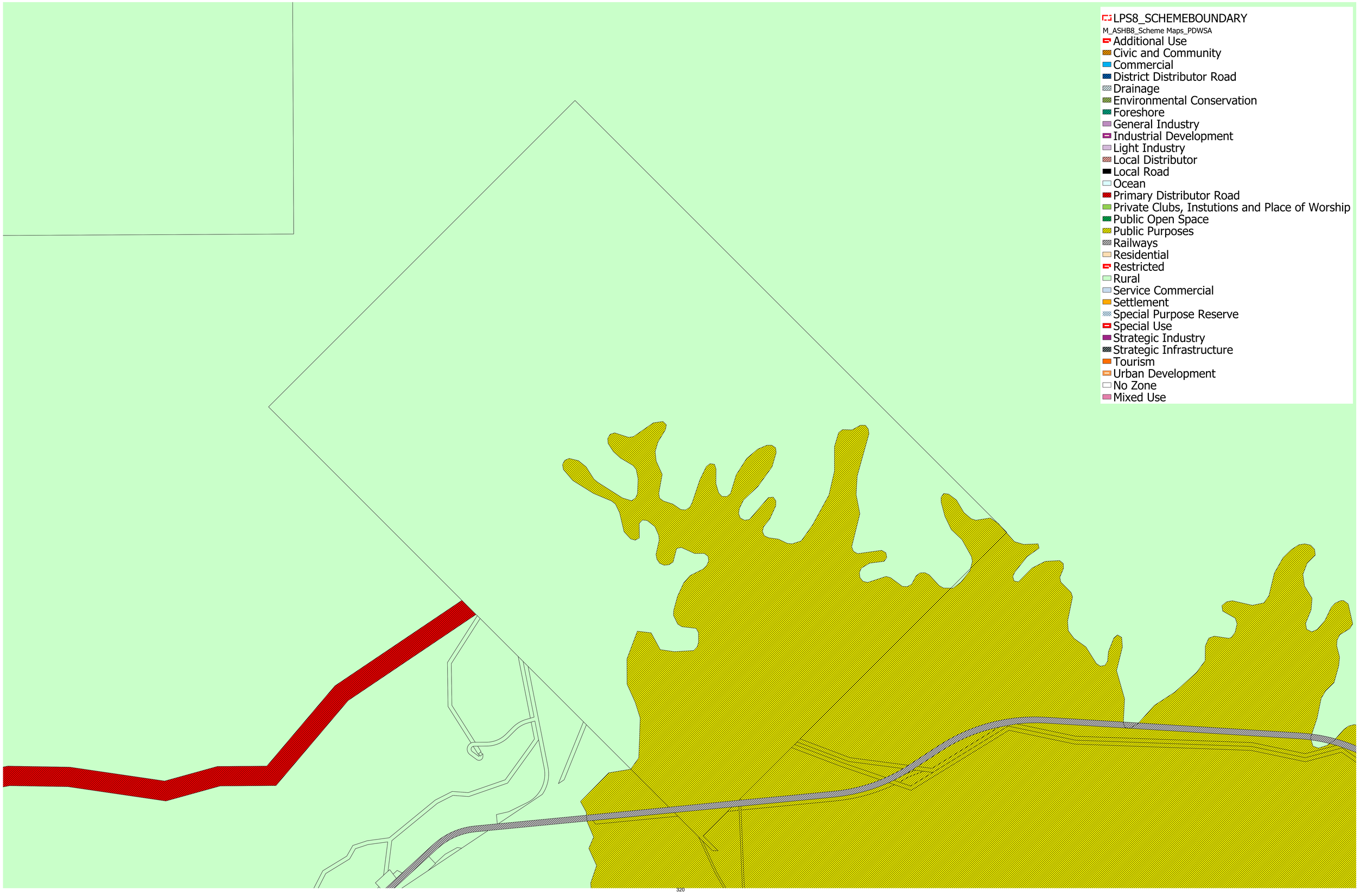
# DRAFT LPS8 SCHEME MAP

## ONSLOW - SOUTH



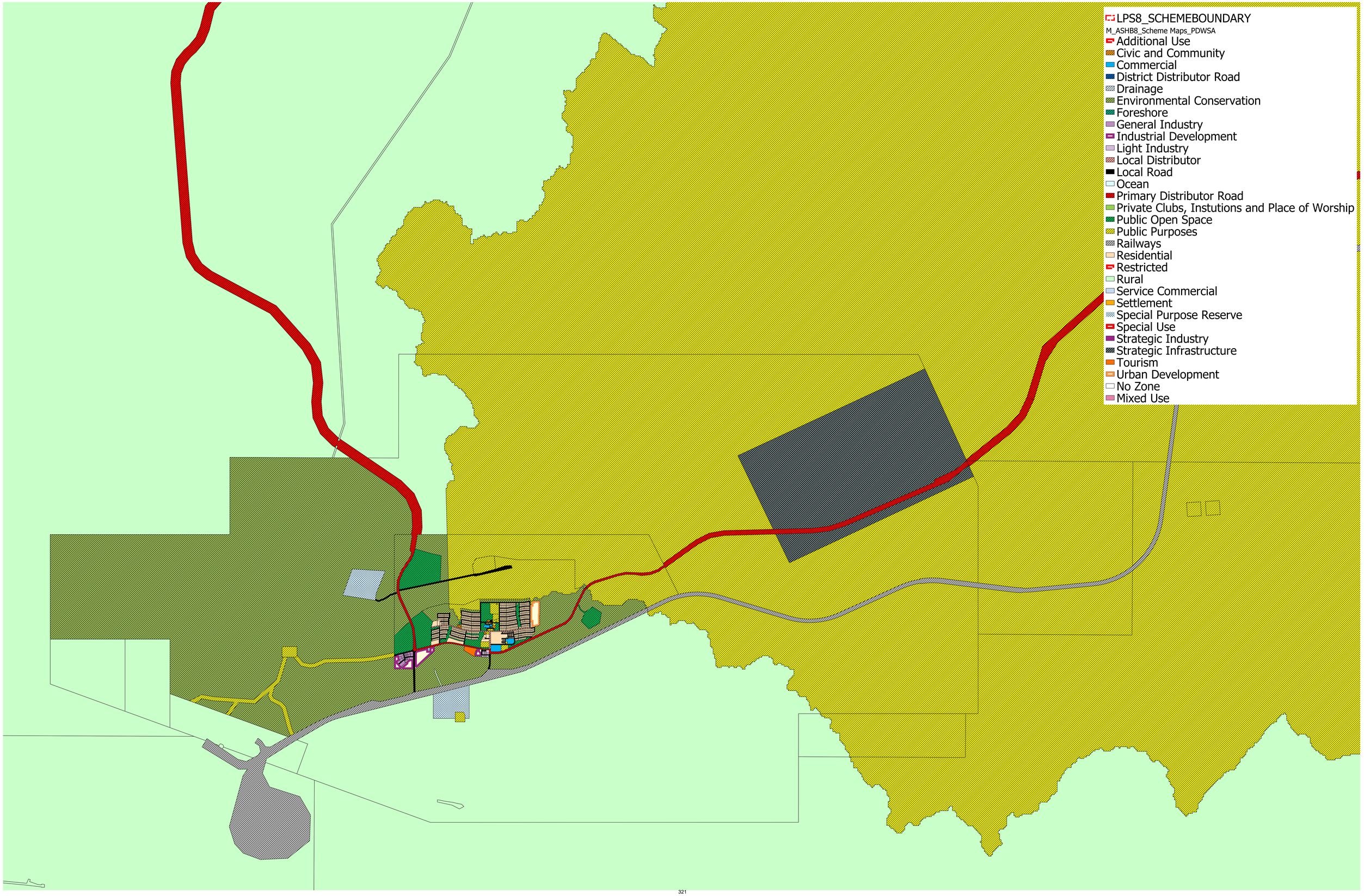
# DRAFT LPS8 SCHEME MAP

## PANNAWONICA



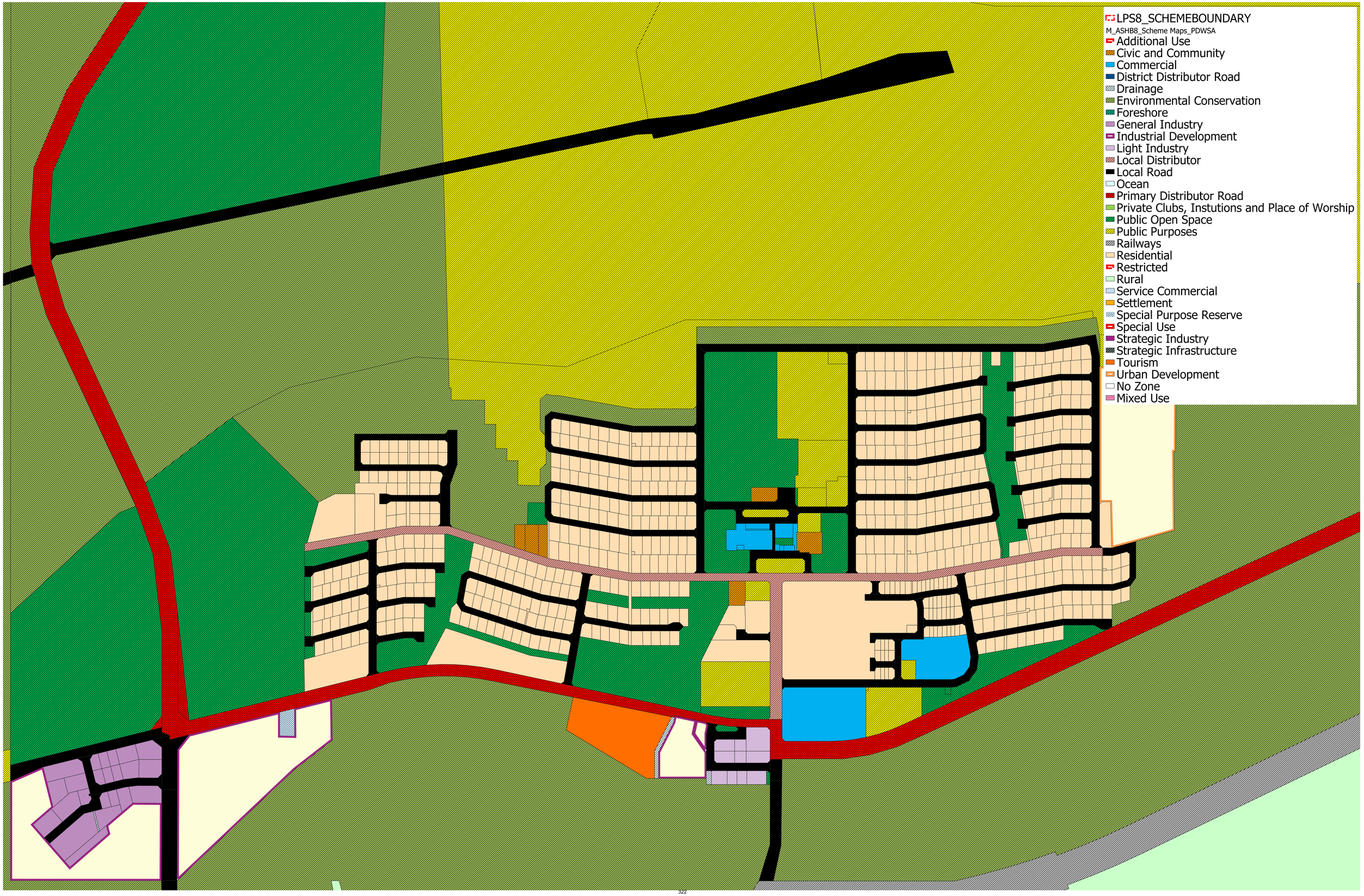
# DRAFT LPS8 SCHEME MAP

## PARABURDOO - SURROUNDS



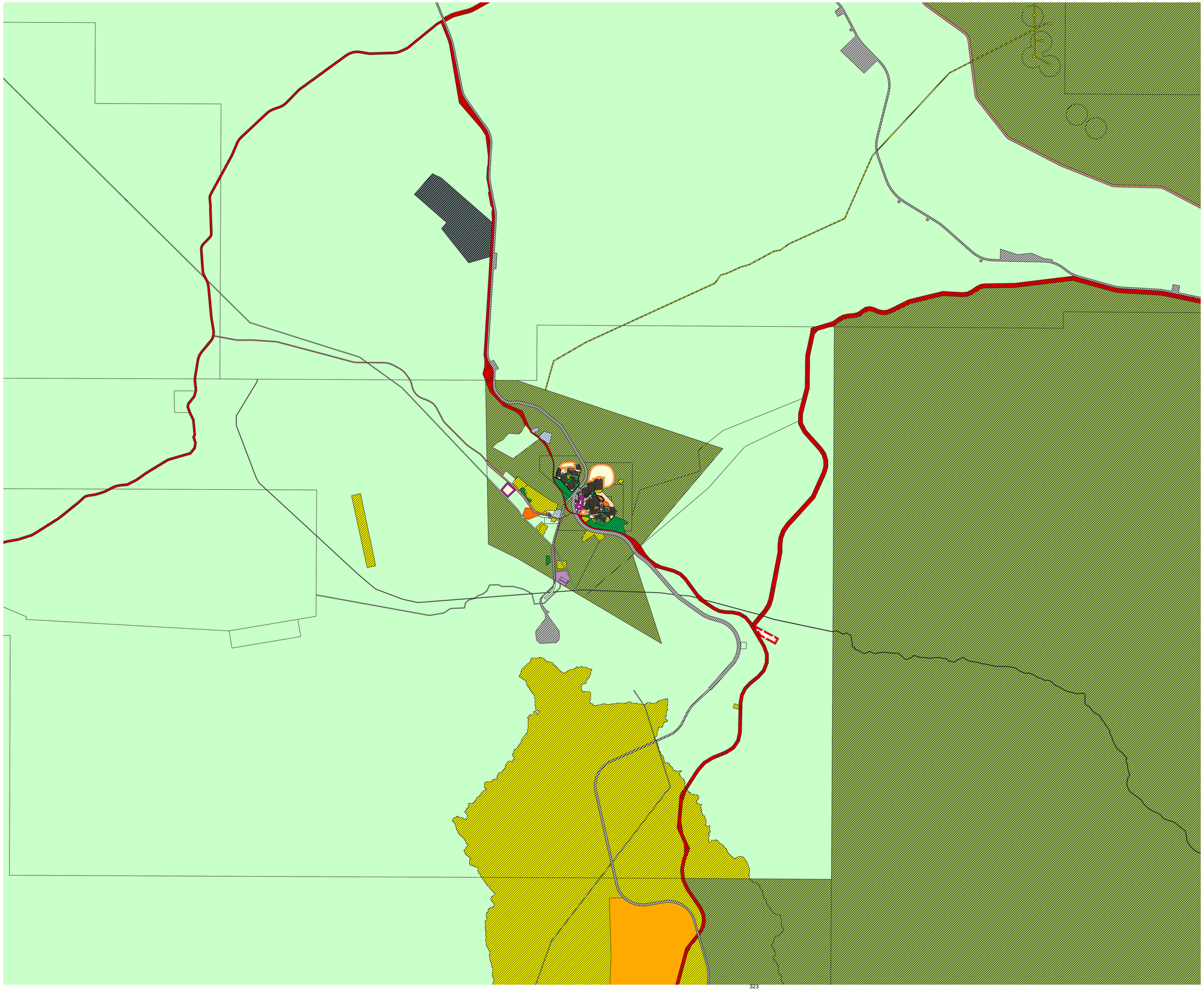
# DRAFT LPS8 SCHEME MAP

## PARABURDOO



# DRAFT LPS8 SCHEME MAP

## TOM PRICE SURROUNDS



LPS8_SCHEMEBOUNDARY

M_ASHB8_Scheme Maps_PDWSA

- Additional Use
- Civic and Community
- Commercial
- District Distributor Road
- Drainage
- Environmental Conservation
- Foreshore
- General Industry
- Industrial Development
- Light Industry
- Local Distributor
- Local Road
- Ocean
- Primary Distributor Road
- Private Clubs, Instutions and Place of Worship
- Public Open Space
- Public Purposes
- Railways
- Residential
- Restricted
- Rural
- Service Commercial
- Settlement
- Special Purpose Reserve
- Special Use
- Strategic Industry
- Strategic Infrastructure
- Tourism
- Urban Development
- No Zone
- Mixed Use

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1 0 1 2 3 4 5 6 7 8 km

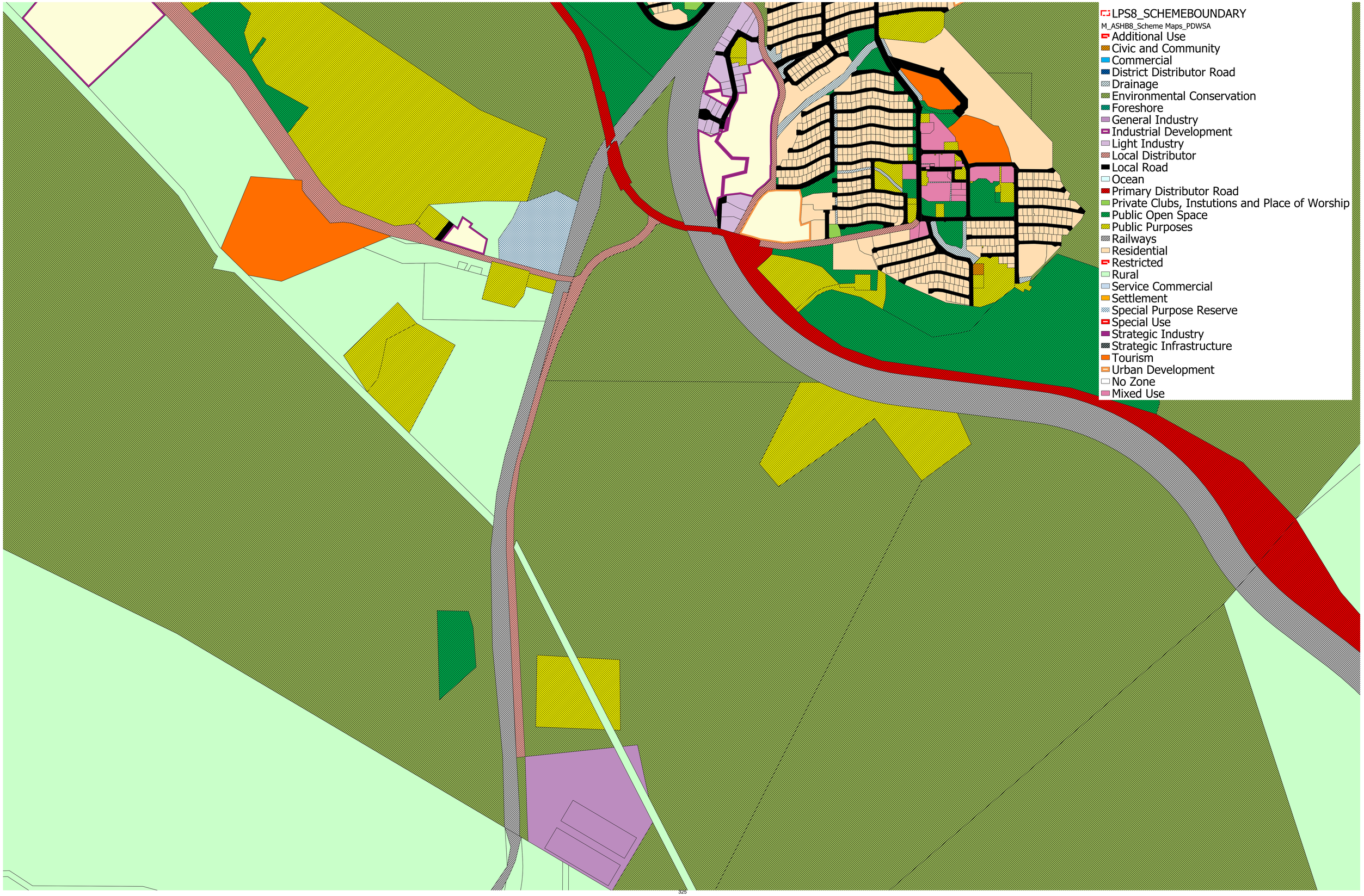
# DRAFT LPS8 SCHEME MAP

## TOM PRICE - NORTH



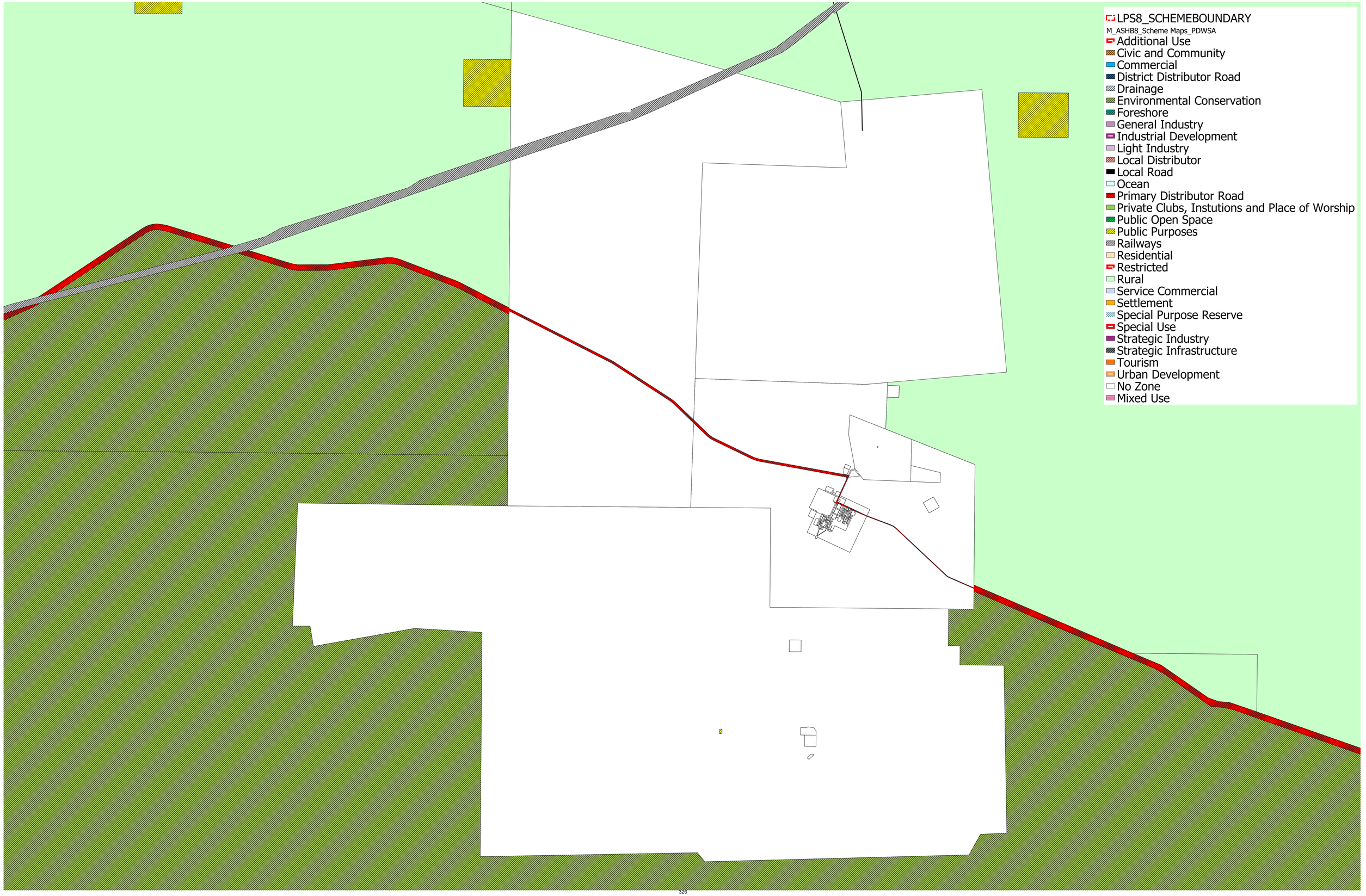
# DRAFT LPS8 SCHEME MAP

## TOM PRICE - SOUTH



# DRAFT LPS8 SCHEME MAP

## WITTENOOM



# Agenda Item 13.3 - Attachment 1

## Letter from Roy Hill Infrastructure

5 Whitham Road
PERTH AIRPORT
WA 6105

Locked Bag 42
WELSHPOOL DC WA 6986

Telephone: +61 (0)8 6242 1000
Fax: +61 (0)8 6242 1200

**Ref:** LE-LET-00772

6 September 2022

Kenn Donohue
Chief Executive Officer
Shire of Ashburton
Lot 246
Poinciana Street
TOM PRICE WA 6751

Dear Kenn

Re: **ROY HILL INFRASTRUCTURE PTY LTD:**
**CONSENT TO SECTION 91 LICENCE APPLICATION - INVESTIGATION CORRIDOR**

As a subsidiary company of Hancock Prospecting Pty Ltd (**HPPL**), Roy Hill Infrastructure Pty Ltd (**RHI**) operates the Roy Hill Railway (**Railway**). HPPL is currently in the pre-feasibility phase of its Mulga Iron Ore Project and other projects in the Central Pilbara, and is considering viable haulage options, such as a railway spur line or haul road extending from new deposits to the Railway.

To facilitate decisions on a final haulage option and route, RHI intends to apply for section 91 Licences under the *Land Administration Act 1997* (**Investigation Licence**) to provide land access for investigation studies.

The proposed Investigation Corridor will consist of four abutting Investigation Licences (referenced as Section 1 to 4) to form a continuous licensed corridor approximately 23km in length and 1000m wide.

The proposed investigation studies will guide detailed engineering design to further reduce the corridor and confirm the location of a preferred centreline. The investigation studies will consist of:

- geophysical, geotechnical and hydrogeological drilling;
- digging test pits and costeans;
- investigation for taking of borrow (e.g. soil, gravel or sand);
- track clearing; and
- environmental and Aboriginal heritage surveys.

The information collected will be used in the preparation of detailed proposals for the construction and operation of either a railway spur line or haul road.

As part of the application process for the Investigation Licences, RHI is consulting with interest holders in order to obtain consent regarding the grant of four Investigation Licences. Such consents will form part of the supporting documentation submitted to the Department of Planning, Lands and Heritage in due course.

RHI has identified Shire of Ashburton as an interest holder within the proposed Investigation Licence areas. For your reference maps are enclosed indicating the portion of that area over which RHI is seeking the Investigation Licences (referenced as Section 1 to 4) to which your consent is being sought.

To allay any concerns you may have, the proposed Investigation Licences being sought by RHI:

- does not constitute any form of approval for the alignment or width of the Investigation Licences which might ultimately be granted to RHI to construct and operate a proposed railway spur line, associated roads and infrastructure; and
- will be non-exclusive.

For clarity, the Investigation Licences will allow RHI to investigate areas suitable for its proposed railway spur line or haul road. In this regard, any future grant to RHI of a licence to allow construction and operation of a railway spur line will require future input from all affected interest holders.

If you are prepared to agree to the grant to RHI of the Investigation Licences, please sign and return the consent form enclosed with this letter or alternatively provide a letter of no objection.

Should you require clarification of any matters raised in this letter or more information please contact me directly on : 0487 753 324 or email peter.king@royhill.com.au

I appreciate your time taken to consider our request and I look forward to receiving your favourable response to by the end of the month.

Peter King
Principal Project Approvals

Encs: Consent to Grant of Investigation Licences
Maps depicting four proposed s91 Investigation Licences and affected Land Interests
Map depicting Investigation Corridor

**CONSENT TO GRANT OF INVESTIGATION LICENCE**

I/We the **SHIRE OF ASHBURTON** ABN 45 503 070 070 hold the rights and or interests(s) specified below (**Land Interest**).

By signing this consent, I/We consent to the grant to Roy Hill Infrastructure Pty Ltd (**RHI**) ABN 60 130 249 633 of:

Non-exclusive Section 91 Licences under the Land Administration Act 1997 (**Investigation Licence**) for geophysical, geotechnical and hydrogeological drilling; digging test pits and costeans; investigation for taking of borrow (e.g. soil, gravel or sand); track clearing; and environmental and Aboriginal heritage survey investigation purposes over that part of the **Land Interests** hatched red and referenced as Sections 1, 2,3 and 4 in the attached maps for a period of two years.

I/We further consent to RHI by itself and by its employees, agents, contractors, consultants and invitees and any other persons acting with RHI's authority entering upon the area of any Investigation Licences granted in accordance with this consent and doing all things which may be authorised by such **Investigation Licences**.

**Land Interest:** LG00250

**EXECUTION CLAUSES**

**Please sign below. Please complete all required details.**

Executed in accordance with section 127 of the *Corporations Act 2001* by
**Shire of Ashburton**
ABN 45 503 070 070

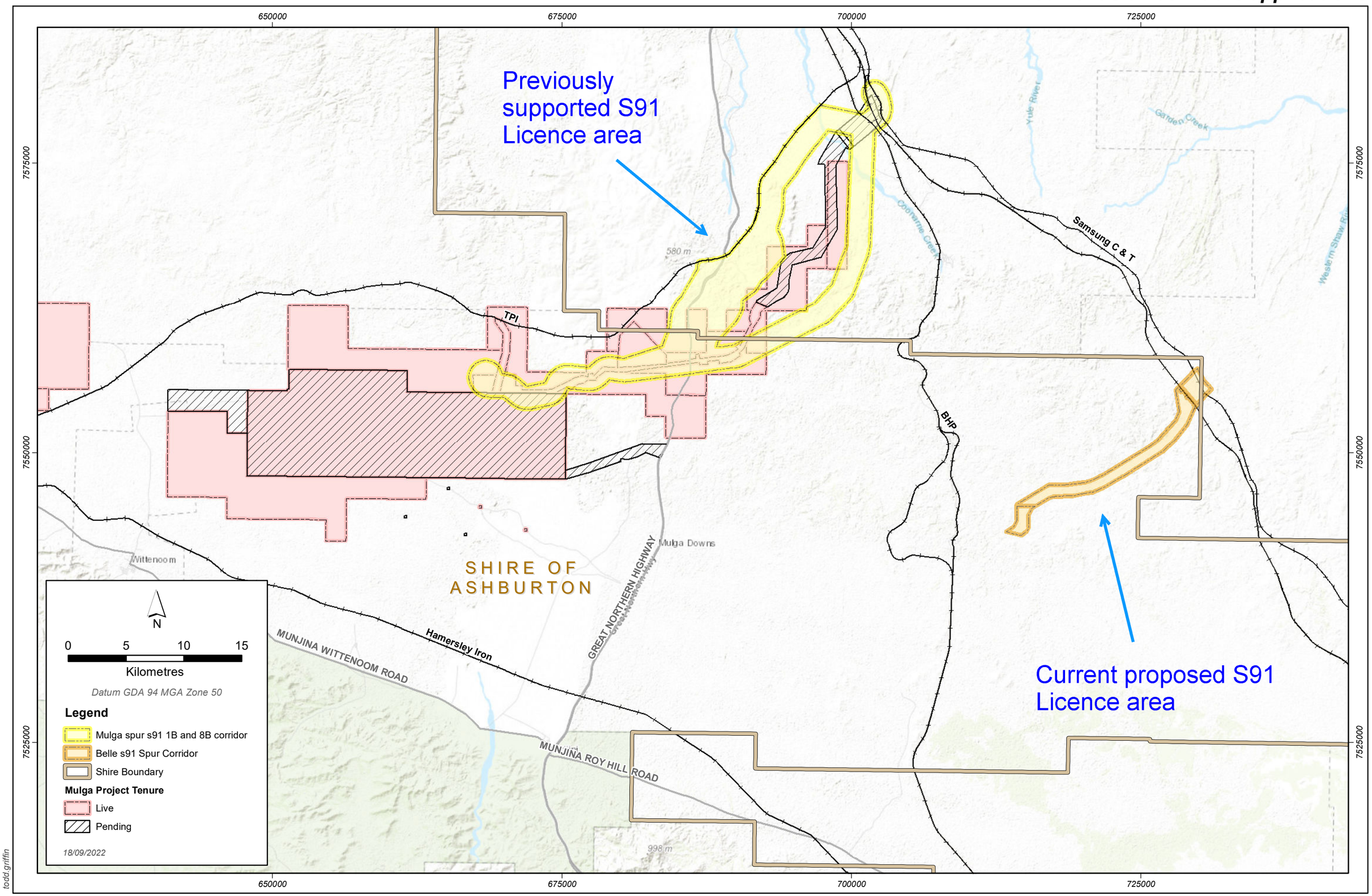
| | |
|---|---|
| Director Signature | Director/Secretary Signature |
| Print Name | Print Name |
| Date | Date |

# Agenda Item 13.3 - Attachment 2

## Current and Previously Supported S91 Areas

# MULGA DOWNS PROJECT

## *Current s.91 corridors applications*



# Agenda Item 13.3 - Attachment 3

## Proposed Investigation Corridor

5 Whitham Road
PERTH AIRPORT
WA 6105

Locked Bag 42
WELSHPOOL DC WA 6986

Telephone: +61 (0)8 6242 1000
Fax: +61 (0)8 6242 1200

**Ref:** LE-LET-00772

6 September 2022

Kenn Donohue
Chief Executive Officer
Shire of Ashburton
Lot 246
Poinciana Street
TOM PRICE WA 6751

Dear Kenn

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**CONSENT TO SECTION 91 LICENCE APPLICATION - INVESTIGATION CORRIDOR**

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I/We further consent to RHI by itself and by its employees, agents, contractors, consultants and invitees and any other persons acting with RHI's authority entering upon the area of any Investigation Licences granted in accordance with this consent and doing all things which may be authorised by such **Investigation Licences**.

**Land Interest:** LG00250

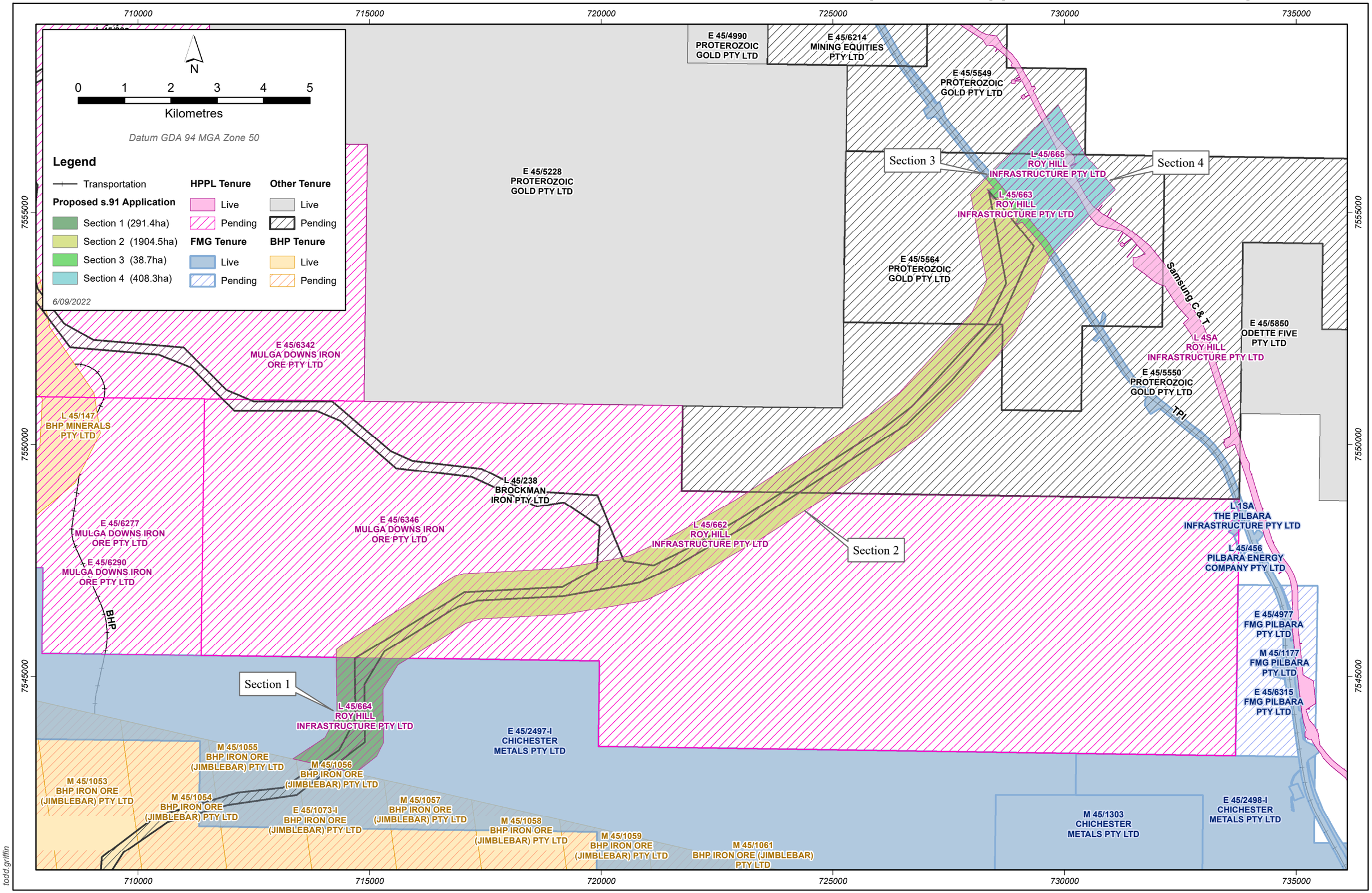
**EXECUTION CLAUSES**

**Please sign below. Please complete all required details.**

Executed in accordance with section 127 of the *Corporations Act 2001* by
**Shire of Ashburton**
ABN 45 503 070 070

| | |
|---|---|
| Director Signature | Director/Secretary Signature |
| Print Name | Print Name |
| Date | Date |

# Proposed s91 Application - Affected Mining Tenements




OTH-TEN--001-01--03 Proposed s91 tenure location.mxd

# Roy Hill Infrastructure Pty Ltd

## *Proposed s.91 Application - Section 1*

N

0 250 500 750 1,000

Meters

*Datum GDA 94 MGA Zone 50*

**Legend**

- Local Government Area
- Pastoral lease
- Proposed s.91 Application Area - Section 1 (291.4ha)

**Other Tenure**

- Live
- Pending

**Note : Entire area is covered by Palyku Part A Native Title**

*6/09/2022*

711000 712000 713000 714000 715000 716000 717000 718000

7546000 7545000 7544000 7543000 7542000

E 45/6346
MULGA DOWNS IRON ORE PTY LTD

L 45/662
ROY HILL INFRASTRUCTURE PTY LTD

E 45/2497-I
CHICHESTER METALS PTY LTD

Shire Of Ashburton

Section 1

MULGA DOWNS PASTORAL STATION

L 45/664
ROY HILL INFRASTRUCTURE PTY LTD

M 45/1055
BHP IRON ORE (JIMBLEBAR) PTY LTD

M 45/1054
BHP IRON ORE (JIMBLEBAR) PTY LTD

E 45/1073-I
BHP IRON ORE (JIMBLEBAR) PTY LTD

L 45/238
BROCKMAN IRON PTY LTD

M 45/1056
BHP IRON ORE (JIMBLEBAR) PTY LTD

M 45/1057
BHP IRON ORE (JIMBLEBAR) PTY LTD

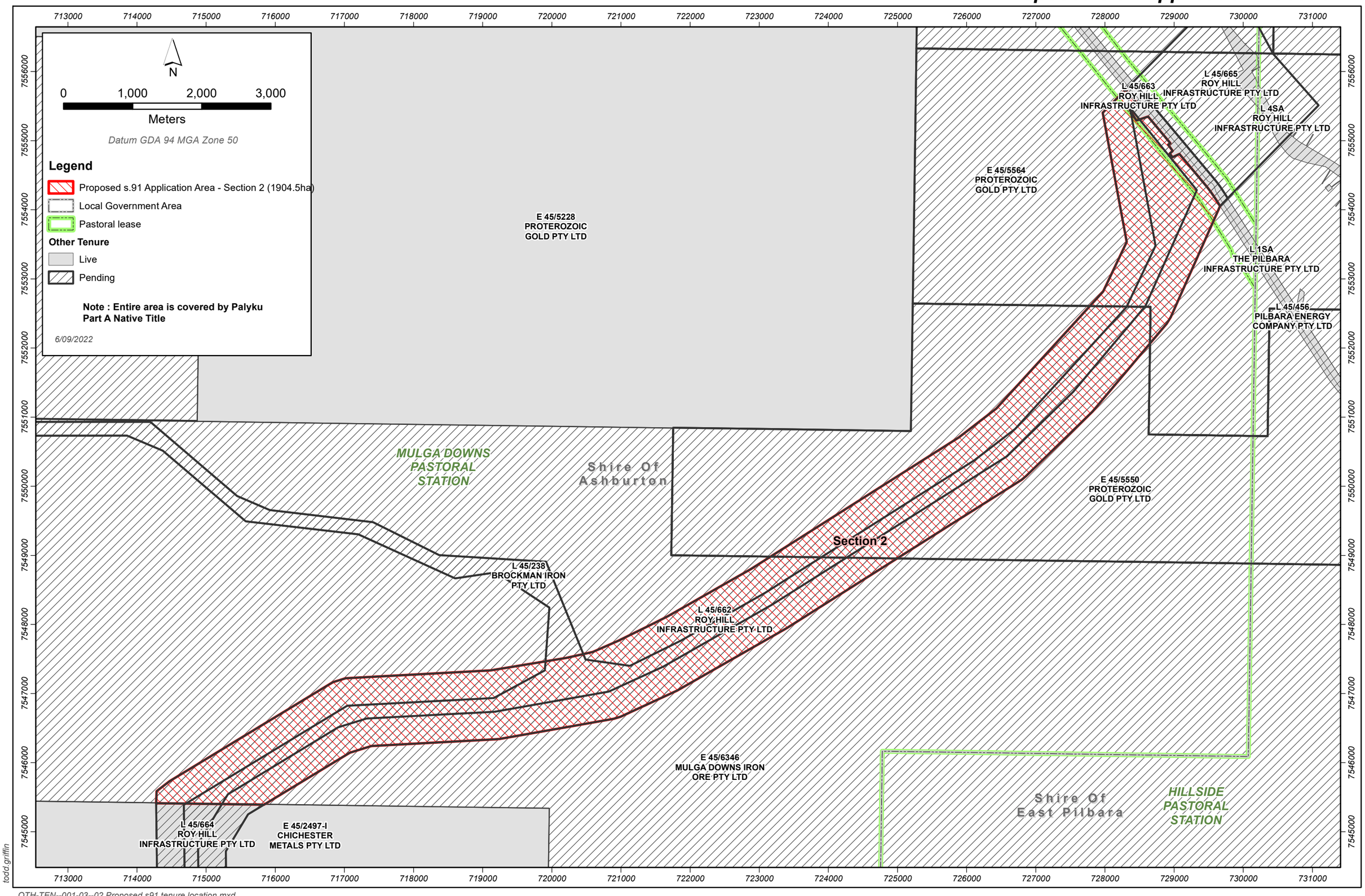
M 45/1058
BHP IRON ORE (JIMBLEBAR) PTY LTD

*todd.griffin*

*OTH-TEN--001-02--02 Proposed s91 tenure location.mxd*

# Roy Hill Infrastructure Pty Ltd

## *Proposed s.91 Application - Section 2*

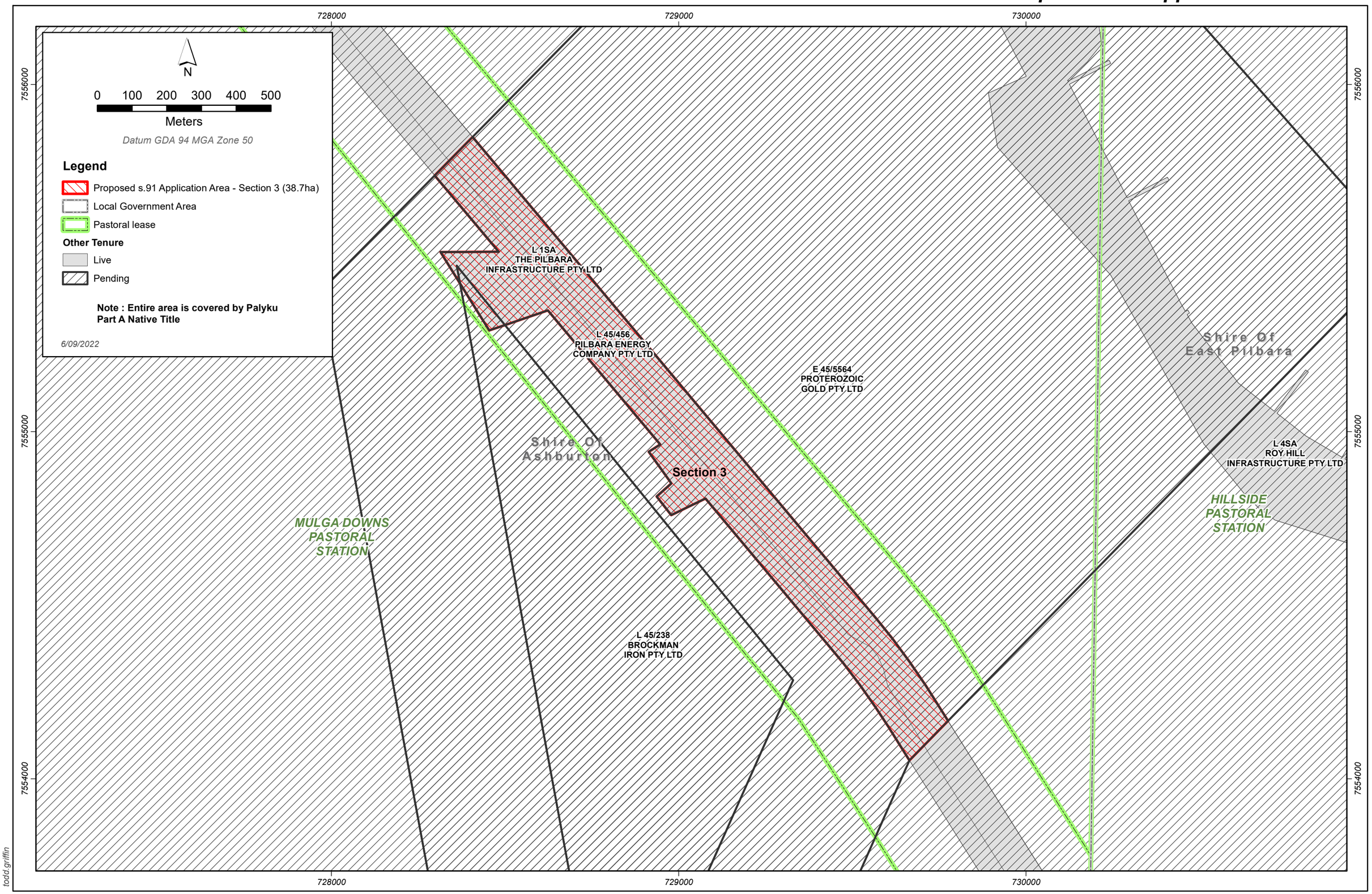



todd.griffin

OTH-TEN--001-03--02 Proposed s91 tenure location.mxd

# Roy Hill Infrastructure Pty Ltd

## *Proposed s.91 Application - Section 3*

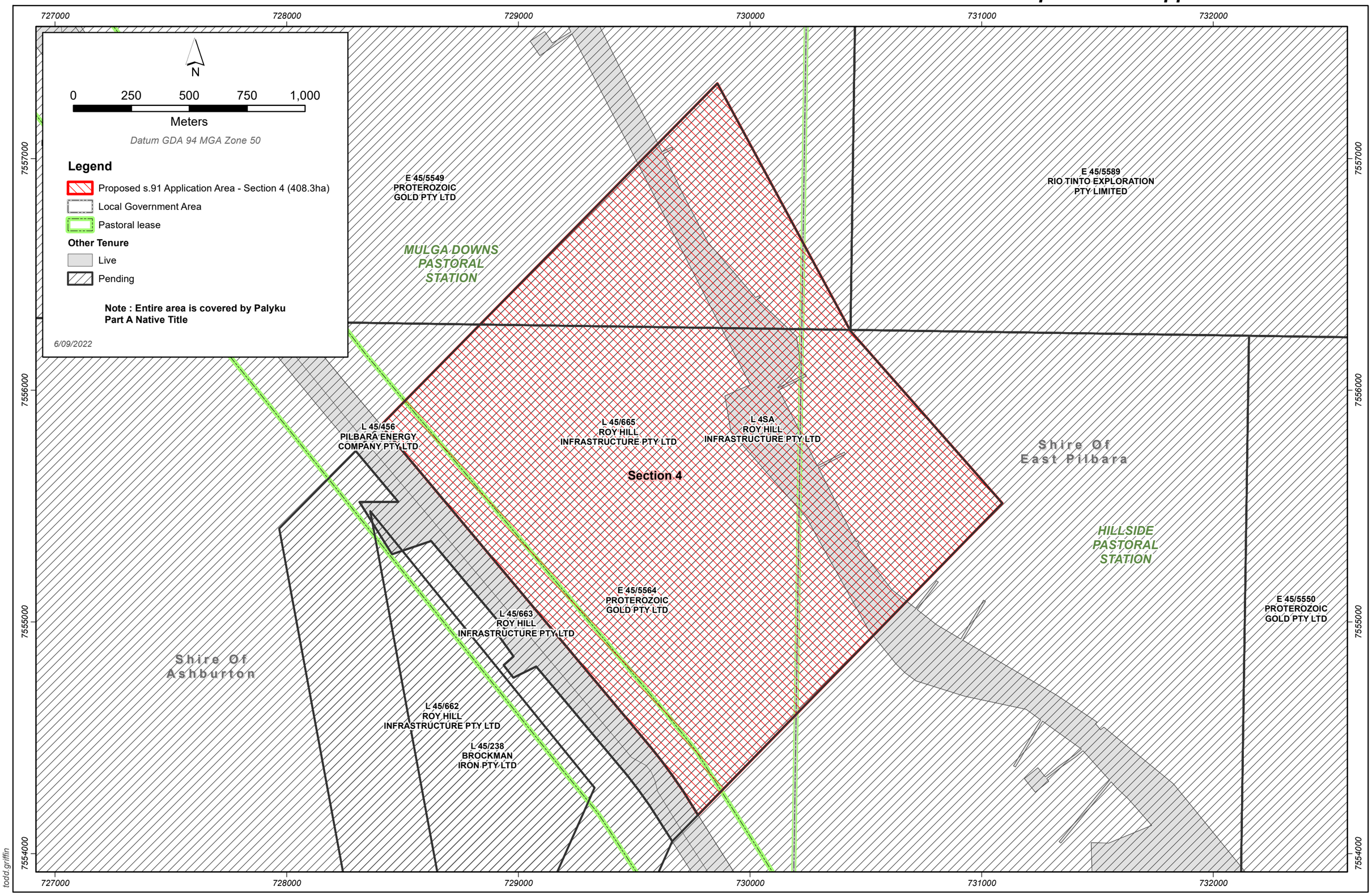



todd.griffin

OTH-TEN--001-04--02 Proposed s91 tenure location.mxd

# Roy Hill Infrastructure Pty Ltd

## *Proposed s.91 Application - Section 4*




todd.griffin

OTH-TEN--001-05--02 Proposed s91 tenure location.mxd

# Agenda Item 14.1 - Attachment 1

## Sample Photos of Tractor and Reach Arm Deck




Reach Arm Mower with Deck at full 8.0m extension




Reach Arm Slasher trimming hedgerow



Reach Arm Mulcher trimming bracken