Ordinary Meeting of Council

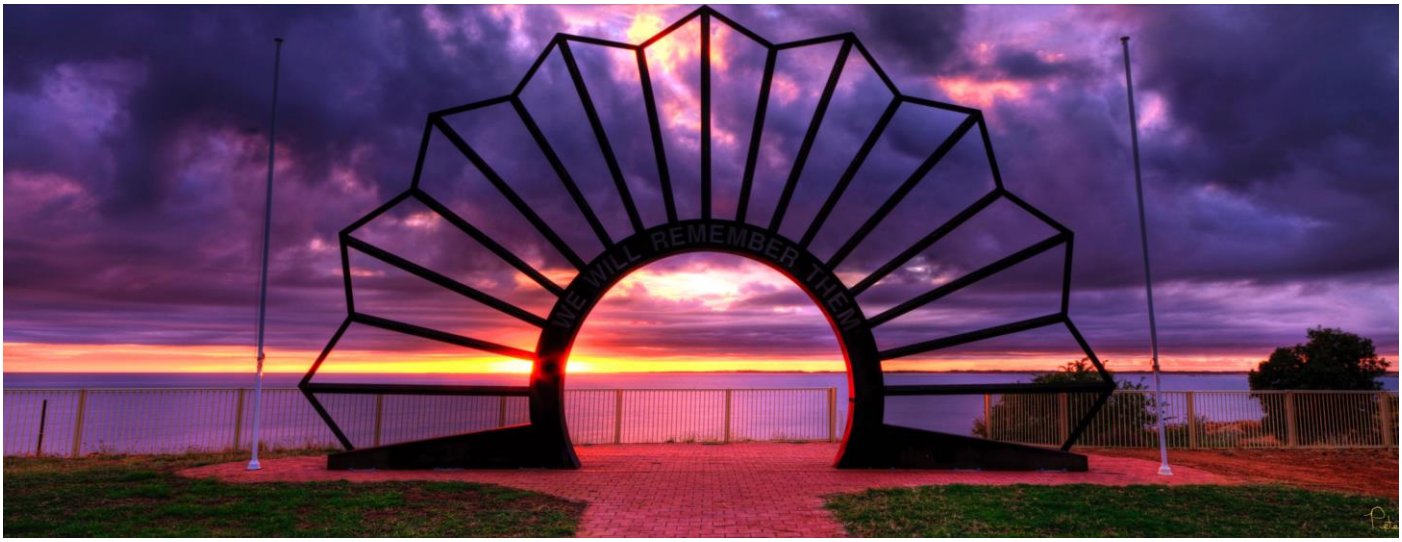
Onslow

Attachments

22 May 2018

Council Chambers,
Onslow Shire Complex,
Second Avenue, Onslow
1.00 pm









Agendas and Minutes are available on the Shire's website ashburton.wa.gov.au

The Shire of Ashburton 10 year Strategic Community Plan (2017-2027) provides focus, direction and represents the hopes and aspirations of the Shire.

Our Vision

We will embrace our unique Pilbara environment and lifestyle through the development of vibrant, connected and active communities that have access to quality services, exceptional amenities and economic vitality.



STRATEGIC DIRECTIONS

1. Vibrant and Active Communities
2. Economic Prosperity
3. Unique Heritage and Environment
4. Quality Services and Infrastructure
5. Inspiring Governance

The Shire of Ashburton respectfully acknowledges the traditional custodians of this land.

Ordinary Meeting of Council

Tom Price

MINUTES

23 April 2018

Clem Thompson Sports Pavilion
Stadium Road
Tom Price
1.00 pm.







UNMINUTES

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SHIRE OF ASHBURTON
ORDINARY MEETING OF COUNCIL

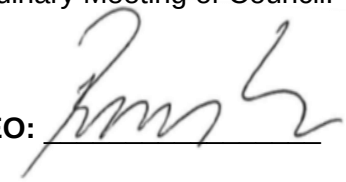
MINUTES

Clem Thompson Sports Pavilion, Stadium Road, Tom Price
23 April 2018
1.00 pm

SHIRE OF ASHBURTON

ORDINARY MEETING OF COUNCIL

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.

CEO:  Date: 23.04.2018

These minutes were confirmed by Council as a true and correct record of proceedings of the Ordinary Meeting of Council on the…/.../…..

Presiding Member: _____ Date: _____

DISCLAIMER

The resolutions contained in the Minutes are subject to confirmation by Council. The Shire of Ashburton warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Ashburton for any act, omission or statement or intimation occurring during a Council meeting.

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1. DECLARATION OF OPENING

The Presiding Member declared the meeting open at 1.00 pm.

1.1 ACKNOWLEDGEMENT OF COUNTRY

As representatives of the Shire of Ashburton Council, we respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay our respects to them and all their elders both past and present.

2. ANNOUNCEMENT OF VISITORS

There were three (3) members of the public in the gallery along with nine (9) Tom Price Shire administration staff members present.

3. ATTENDANCE

3.1 PRESENT

Elected Members:	Cr K White Cr L Rumble Cr P Foster Cr M Lynch Cr D Diver Cr L Thomas Cr M Gallanagh	Shire President, (Presiding Member) Onslow Ward Deputy Shire President, Paraburdoo Ward Tom Price Ward Tom Price Ward Tom Price Ward Tableland Ward Pannawonica Ward
Staff:	Mr R Paull Mr J Bingham Mr B Hall Ms L Reddell Mr K Hannagan Ms J Smith Mrs M Lewis	Chief Executive Officer Director Corporate Services Acting Director Strategic & Community Development Director Development & Regulatory Services Acting Director Infrastructure Services Executive Officer CEO & Councillor Support Officer
Guests:	None in attendance	
Members of Public:	There were three (3) members of the public in attendance at the commencement of the meeting.	
Members of Media:	There were no members of the media in attendance at the commencement of the meeting.	

3.2 APOLOGIES

There were no apologies for this meeting.

3.3 APPROVED LEAVE OF ABSENCE

Cr D Dias Paraburdoo Ward

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4. QUESTION TIME

4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.2 PUBLIC QUESTION TIME

The following questions have been asked:

4.2.1 Greg Lincoln (Tom Price):

Q1. *"Taking into account the Shire of Ashburton's policy LLP09 section 3.2, has Council considered the huge increased traffic implications of constructing the child care centre on the green parkland between Mine Road and Poinciana Street; e.g. busyness of intersections between Central Road, Mine Road, Willow Road, South Street and Poinciana Street, distance between one intersection to another, width of residential street etc., and how it will affect the safety of all involved, i.e. children walking to and from school and the skate park at busy times and drivers navigating intersections that are very close together?"*

Response:

The matter before Council (Item 13.2 to this Agenda) relates to Council identifying a site for the construction of a child care centre and before the community consultation process is commenced, detailed design and assessment is undertaken. Council will be asked to allow the Shire to progress to a 'business case' which will be referred to Council for consideration. The detailed design and assessment will include matters to be addressed by architects and civil engineering consultants who will undertake assessments that will include traffic management planning (addressing data from a traffic survey of existing child care centre). The complete proposal will then be the subject of a planning application which will be subject of community consultation.

Q2. *"What other sites have been considered and why have they been rejected in favour of existing green parkland?"*

Response:

Sites considered by Shire staff in consultation with RioTinto are detailed in Item 13.2 to this Agenda.

Q3. *"The Golfie location seems to be the perfect position with all amenities close by – when one school is currently being bused to the current location, why can't both schools be bused there?"*

Response:

Busing would be a matter for the Education Department and the schools in question.

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4.2.2 Kevin Walsh (Tom Price):

Q1. ***"****The area on East Road close to the Golfie seems to be the perfect area for the new child care centre with good safe access and potential to be developed further and has utilities such as electricity, water and sewerage close by. Other than cost, what are the other reasons that this area was rejected in favour of destroying green parkland?"*

Response:

The land referred to as 'parkland' is zoned 'residential' under the Shire of Ashburton Local Planning Scheme which reflects the potential for development. The area on East Road (near 'Golfie') was considered by Shire Staff in consultation with RioTinto but it has been concluded that it was not ideal due to the distance from primary schools (850m from nearest primary school). In addition, sewer may need pump due to low levels. Should this site be considered, engineering consideration would need to be given with respect to the location and cost of headworks.

Q2. "*The Shire would be aware that the sewerage line on the proposed parkland between Mine Road and Poinciana Street runs very close to the centre of the land and would need to be diverted to enable the child care centre to be constructed. Can Council provide a cost comparison between developing this area and the area on East Road?"*

Response:

The Shire is aware of a sewerage line through centre of Poinciana Street site. Cost comparison between areas is provided in Attachment 13.2A to the Council Agenda. The Poinciana Street site is expected to be slightly more expensive for redirection of services than the 'Golfie' site.

Q3. *"Regarding 4.2.2 question from Kevin Walsh – Why is the area in Area W not considered to be appropriate when it is located close to a school?"*

Response**:**

Council will consider the appropriate location for the Child Care Centre when considering item 13.2.

4.2.3 Yvonne Lincoln (Tom Price):

Q1. *"When door knocking for the petition against the possibility of constructing the new child care centre on the green parkland between Mine Road and Poinciana Street, I was greeted by the shocked reaction of everyone about the possibility of losing the green open space and that the Shire was actually considering this. What community consultation has been undertaken regarding the suggested site?"*

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Response:

At this early stage, community consultation is yet to be undertaken. This will be addressed in the planning application process and follow the statutory process to involve the community. Without limiting Council to seek a more extensive community consultation process, it is anticipated that the minimum level of consultation would reflect *"Local Planning Policy 17 Consultation for Planning Proposals"* as follows:

"Level C – CONSULTATION WITH OWNERS/OCCUPIERS OF NEARBY LAND
Where a proposed land use or development is determined by the Shire as having the potential to impact on not only the use or enjoyment of land adjoining the application site but also other neighbouring land, the owners/occupiers of those neighbouring properties will be consulted.

Method of Consultation.

i. The owners/occupiers of properties determined as being potentially affected by a development proposal will be consulted in writing providing a minimum of 14 days for the lodgement of any submissions.

ii. Dependent upon the level of impact in the area, the Shire may also publish a notice of the development proposal in the Pilbara News inviting comment within a specified period."

In addition and as noted in the Item 13.2 to this Agenda, Rio Tinto, Nintirri, Councillors and Shire Staff have been involved in identifying and investigating site specific requirements and considerations for a child care centre based on expert advice from consultants and from experience in developing the Paraburdoo Child Care Centre.

Q2. "*With the growing outcry in all communities regarding the loss of green spaces, why is the Shire not looking to the future and being proactive in retaining green areas for future generations; especially when there are other locations that would be perfect for the centre?"*

Response:

As noted in Item 13.2 to this Agenda, other 'potential' sites within Tom Price have been investigated. The Shire is seeking to 'future proof' a site for the child care centre. The Poinciana Street does provide the opportunity to take advantage of open areas which are not heavily used, adding to the inviting entry to town (similar to Paraburdoo Child Care Centre) and as an 'attraction' to families. Importantly, the design of the centre will address noise, traffic, safety etc. retention of trees which are vital to natural shade and providing an inviting environment. Importantly, there are substantial open green parklands in the town area including Doug Talbot Park nearby, ovals, Lions Park, open reserves etc.

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5. APPLICATIONS FOR LEAVE OF ABSENCE

There were no applications received for leave of absence.

6. DECLARATION BY MEMBERS

6.1 DUE CONSIDERATION BY COUNCILLORS TO THE AGENDA

All Councillors noted that they had given due consideration to all matters contained in the Agenda presently before the meeting.

6.2 DECLARATIONS OF INTEREST

Councillors to Note

A member who has an Impartiality, Proximity or Financial Interest in any matter to be discussed at a Council or Committee Meeting, that will be attended by the member, must disclose the nature of the interest:

(a) In a written notice given to the Chief Executive Officer before the Meeting or;
(b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

(a) Preside at the part of the Meeting, relating to the matter or;
(b) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under *Section 5.68 or Section 5.69 of the Local Government Act 1995*.

NOTES ON DECLARING INTERESTS (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have an interest in a matter.
These notes are included in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc.), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be

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given when the matter arises in the Agenda, and immediately before the matter is discussed.

6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:

6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under *s.5.68(1)(b)(ii) or the Local Government Act*; or

6.2 Where the Minister allows the Councillor to participate under *s.5.69(3) of the Local Government Act,* with or without conditions.

Declarations of Interest provided:

Item Number/ Name	Type of Interest	Nature/Extent of Interest
11.3 RESIDENTIAL EMPLOYEE ACCOMMODATION – COUNCIL DIRECTION		
Cr Lynch	Financial	The nature of interest is that my spouse is an employee of the Shire of Ashburton. The extent of my interest is that my spouse is paid a wage by the Shire of Ashburton.
Cr Diver	Financial	The nature of interest is that my wife is employed by SOA. The extent of my interest is that my wife is paid a wage/salary from the SOA.
12.1 MONTHLY FINANCIALS AND SCHEDULE OF ACCOUNTS		
Rob Paull	Indirect Financial	The nature of my interest is that my spouse is employed by Muzzy's Hardware in Tom Price and the extent of my interest is that my spouse is earning an income from Muzzy's Hardware, Tom Price.
13.2 TOM PRICE CHILDCARE PROJECT		
Sarah Johnston	Financial Indirect Financial Impartiality	The nature of my interest is both financial and impartiality. The extent of my interest is that I am employed at the Shire of Ashburton under a funding agreement in a role funded by Rio Tinto Iron Ore. My husband is an employee, a shareholder of Rio Tinto (Shares more than $10,000 in value) and as a family we live in a Rio Tinto Iron Ore House on a rental agreement.
Cr Rumble	Financial	The nature of my interest is that I am a Shareholder of Rio Tinto. The extent of my interest is that I have greater value Share than $10,000.
Cr Diver	Financial	The nature of my interest is I am an employee of Rio Tinto. The extent of my interest is I receive a salary from Rio Tinto, I also receive subsidised utility services from Rio Tinto.
Cr Lynch	Financial	The nature of my interest is I am employed by and am a tenant of Pilbara Iron. The extent of my interest is I am paid a salary by Rio Tinto Iron Ore.

Unconfirmed Minutes

Item Number/ Name	Type of Interest	Nature/Extent of Interest
13.2 TOM PRICE CHILDCARE PROJECT (continued)		
Cr Gallanagh	Financial	The nature of my interest is that myself, my husband and my son are all employed by Rio Tinto. The extent of my interest is that we have shares greater than $10,000 in Rio Tinto.
Cr Foster	Financial	The nature of my interest is my partner works for Rio Tinto and is a Shareholder of Rio Tinto. The extent of my interest is that my partner receives an income from Rio Tinto, owns Shares in Rio Tinto and as part of his employment, we live in a Rio Tinto property and pay rent.

The Chief Executive Officer read out aloud to the meeting the following correspondence (dated 23 April 2018) from the Department of Local Government, Sport and Cultural Industries:

"Good morning Mr Paull

I can advise that the Deputy Director General, upon delegation from the CEO, has approved the CEO's application under section 5.69(3)(a) of the Act to allow disclosing members Cr Diver, Cr Rumble and Cr Lynch to fully participate and vote on the following item at the Shire's Ordinary Council Meeting of 23 April 2018:

13.2 TOM PRICE CHILDCARE PROJECT – LOCATION ENDORSEMENT

Subject to the following conditions:

1. *The approval is only valid for the 23 April 2018 Ordinary Council Meeting when agenda item 13.2 is considered;*
2. *The abovementioned Councillors must declare the nature and extent of their interests at the abovementioned meeting when the matter is considered, together with the approval provided;*
3. *The CEO is to provide a copy of the Department's letter of approval to the abovementioned Councillors;*
4. *The CEO is to ensure that the declarations, including the approval given and any conditions imposed, are recorded in the minutes of the abovementioned meeting, when the item is considered;*
5. *The CEO is to provide a copy of the confirmed minutes of the abovementioned meeting to the Department, to allow the Department to verify compliance with the conditions of this approval; and*
6. *The approval granted is based solely on the interests disclosed by the abovementioned Councillors, made in accordance with the application. Should other interests be identified, these interests will not be included in this approval and the financial interest provisions of the Act will apply."*

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7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

There were no announcements by the Presiding Member at this meeting.

8. PETITIONS / DEPUTATIONS / PRESENTATIONS

8.1 PETITIONS

Petition concerning the location of the proposed Tom Price Child Care Centre

Without necessarily supporting the contents, Cr White tabled a petition to Council containing the signatures of 147 people believed to be 'residents/electors' of the district stating as follows:

"We the undersigned are 100% FOR the Tom Price Child Care Centre to be constructed as soon as possible and are happy that the Shire of Ashburton are finally taking positive steps in planning and developing the long-awaited centre to benefit all families of Tom Price.
Our concern is that the Shire select the most appropriate location for the Centre, taking into account impact on the environment, safety of our children, ability to easily access the facility and ensuring minimal impact on surrounding premises. Several sites have been proposed for construction of the Centre, including parkland between Mine Road and Poinciana Street.

We the undersigned are AGAINST developing this parkland and request Council pursue a more appropriate site for the following reasons:

1. *Tom Price is renowned for being an "Oasis in the Pilbara" with its many beautiful mature trees and green open spaces. We disagree with the destruction of existing green parkland that has been there for all to enjoy for 50 years, especially when more appropriate sites are available.*
2. *The safety of our children is of utmost concern; we are against the proposal to build a large centre in this residential area due to heavily increased traffic and congested intersections. Children gaining access to the school and skate park are at particular risk during busy times of the day, e.g. before and after school.*
3. *Increased traffic, noise and activity would adversely affect a quiet residential street where shift workers reside.*
4. *The proposal goes against the Shire of Ashburton's own policy which is currently on their website - LPP09 section 3.2 including headings of Location, Residential Amenity , Noise Generation, Essential Services, Traffic Implications and Building Modifications."*

Note: The Standing Orders require that only Electors can petition Council. The Shire has not confirmed as to whether all signatories are 'electors'.

Unconfirmed Minutes

8.2 DEPUTATIONS

Mr Michael Smith, President of the Fortescue National Football League was to address Council regarding agenda item 12.3 – Sundry Debtors – FNFL request to waive outstanding debt. Unfortunately due to family circumstances he was unavailable to attend this meeting.

8.3 PRESENTATIONS

Nil

The Shire President suggested that Council consider bringing Item 13.2 of the printed Agenda forward to enable the community members present to stay and hear the debate.

Council Decision

MOVED: Cr P Foster **SECONDED: Cr M Lynch**

That Council consider Item 13.2 of the printed Agenda as the next item in the Agenda.

CARRIED 7/0

Councillors White, Rumble, Thomas, Foster, Diver, Gallanagh and Diver voted for the motion

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13.2 TOM PRICE CHILDCARE PROJECT – LOCATION ENDORSEMENT

Declaration of Interest
Prior to consideration of this Agenda Item

Cr Foster declared a financial interest
Cr Gallanagh declared a financial interest
Cr Lynch declared a financial interest
Cr Diver declared a financial interest
Cr Rumble declared a financial interest
Sarah Johnston declared a financial, indirect financial and an impartiality interest

See item 6.2 for details of the interest declared.

RECORDED ON REGISTER GV07

Cr Foster and Cr Gallanagh left the room at 1.22 pm due to their Declarations of Interest and approval from the Department of Local Government for their participation in this matter.

MINUTE: 354/2018

FILE REFERENCE:	CS22.1
AUTHOR'S NAME AND POSITION:	Sarah Johnston Strategic Partnership Manager
AUTHORISING OFFICER AND POSITION:	Anika Serer Director Strategic & Community Development
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	14 March 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author has financial, indirect, and impartiality interests due to being employed at the Shire of Ashburton under a funding agreement in a role funded by Rio Tinto Iron Ore with the author's spouse an employee and a Shareholder of Rio Tinto. The authorising officer has no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Agenda Item 16.1 (Minute No. 169) – Ordinary Meeting of Council 23 May 2017 Agenda Item 13.1 (Minute No. 11153) – Ordinary Meeting of Council 21 March 2012

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Summary
At the Ordinary Meeting of Council on 23 May 2017, Council endorsed the Memorandum of Understanding (MOU) between the Shire of Ashburton and Rio Tinto Iron Ore for the Community Infrastructure and Services Partnership. Annexure Two of the MOU outlines the priority projects agreed between the parties, including the Tom Price Childcare Centre. Extensive land investigations have been undertaken to determine an appropriate site for the new child care facility. Lot 248 Poinciana Street has been identified as the preferred location for the Tom Price Childcare Centre. Council endorsement of this site is requested to enable a concept design and cost estimate to be developed to inform the Business Case and third party funding applications.

Background
In May 2011, The Shire of Ashburton engaged the services of Creating Communities Australia Pty Ltd to complete a study for a proposed redevelopment of the Nintirri Neighbourhood Centre (including little Geckos Childcare Centre) and the Tom Price Youth Centre. The study aimed to look at community services organisations more holistically to identify potential synergies of combining projects. Inadequate childcare places was deemed to be the highest priority of the report.

In October 2015, Community Childcare Cooperative (NSW) in partnership with CRED was engaged to further investigate the demand for childcare services in Tom Price. The assessment focused on the Tom Price community as a whole rather than the specific Rio Tinto workforce. The number of places necessary to meet demand for long day care and out of school care at that time, as well as future demand was considered. Based on a population estimate of 3000 people, the high level estimate for childcare at that time was 96 places (73 long-term and 25 out-of-school).

It was recommended that capacity for a further 35 places (30 long-term and 5 out-of-school) be included in planning, either through innovative design use or ability to expand in the future.

In 2016 CODA was engaged by Rio Tinto to undertake a study to identify the options of increasing the childcare capacity in Tom Price and the development of a Project Definition Plan. The study looked at three main options being to: upgrade and refurbish the existing child care facility (Option 1); upgrade and refurbish the neighborhood centre for the purpose change to childcare (Option 2); or, a new purpose built facility (Option 3).

The report was reviewed by the Partnership Governing Committee for the Community Infrastructure and Services Partnership, where Option 1 and 2 were not considered appropriate as both options did not adequately increase childcare places required to meet the current demand of the community. The committee agreed to recommend to both Council and Rio Tinto Executive Committee, the construction of a new purpose built childcare facility as the only viable option to meet the expected need. In addition, the Committee recommended that the facility be constructed for a capacity of 125 childcare places to enable future-proofing and flexibility in service delivery.

In late 2017, a list of potential sites for the Tom Price Childcare Centre was compiled with the lot size, location, and vicinity to schools, topography and general land constraints considered. Four land sites were shortlisted with further analysis conducted collaboratively with Rio Tinto to understand the utility capacity, resulting in Lot 248 Poinciana Street identified as the preferred location. The four shortlisted land sites were:

1 Lot 248 on plan 14718 Poinciana Street, Owner Hamersley Iron
2 Lot 900 on deposited plan 15092 Tanunda Street, Area W, Owner Hamersley Iron
3 Lot 843 on deposited plan 15336 East Road, Owner Hamersley Iron

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4 Lot 400 on deposited plan 409078 Poinsettia Street, Owner Shire of Ashburton

ATTACHMENT 13.2A

Comment
Each site was assessed against a number of key criteria to determine the appropriateness for a childcare facility. The criteria included in the analysis was:

- Lot Size – ensuring that lot was of sufficient size to allow for a facility to be constructed, including parking and outdoor play areas;
- Existing Purpose – to understand if additional costs would be incurred with the removal of existing building/s or the relocation of existing services;
- Distance from a primary school (after-hours care) – children are currently escorted on foot from the Tom Price Primary School across Central Road to the Little Gecko's facility. A lot within short walking distance to the new centre would assist in the ongoing staffing costs and reduce risks associated with inclement and extreme weather;
- TPS7 – Zoning – to assist in understanding the current zoning and if any additional work/cost would be required to rezone the lot;
- Topography and General Description of the land – high level review of the lot to assist in understanding what additional earthworks would be required;
- Utilities Assessment – conducted only on shortlisted sites to understand what additional costs were specific to each lot to ensure adequate utility capacity.

A shortlist was generated and further reviewed in conjunction with Rio Tinto core services representatives to understand if there was support from their business for the shortlisted locations owned by Hamersley Iron and the capacity of the existing utility services.

ATTACHMENT 13.2B

Considering the key criteria and Rio Tinto's feedback, Lot 248 Poinciana Street has been identified as the preferred site. Features of the lot include:

Lot Size: 5856m2

Distance from nearest primary school: 290m

Comment from land owner: Rio Tinto representatives have indicated support for the lot however a buffer to Lot 250 is requested to be incorporated in the design of the facility. Consideration to amalgamate Lot 247 and 248 together is requested with consideration of the Shire then leasing the existing premises on Lot 247 to the Department of Child Protection and Family Support (current occupants). The transfer of land from Rio Tinto to the Shire of Ashburton is expected to take six months from a finalised proposal being submitted to Rio Tinto's Executive Committee.

It is recommended that Rio Tinto's request to include Lot 247 in the 'handover' is considered separately to the Child Care Centre project.

TPS7 – Zoning: The site is zoned residential in which childcare services is a permitted use, providing appropriate special notice is conducted in accordance with the town planning scheme.

High Level Utility Assessment: Existing electrical capacity insufficient, a new kiosk would be required to be installed with at an estimated cost of $500,000. Connection to the consumer panel is estimated at $100,000. Sewer mains currently run through the centre of the lot, depending on design of the facility this would likely need to be relocated at an estimated value

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of $200,000. The capacity of the water mains in the vicinity is adequate. Service connection costs would be in addition to the above upgrades.

Childcare is a critical function for the Tom Price Community, there are minimal lots that are centrally located available in Tom Price.

This lot provides ample space to allow innovative design of a new facility, it is centrally located in walking distance of the Tom Price Primary School. The current residential zoning would allow for a childcare centre as a permissible purpose. The site is cleared and of a relatively flat nature, minimizing the earthworks potentially required for the lot. Its current use as parkland is not highly utilised and therefore a change is not expected to have negative impact.

A petition was received by the Shire on 16 April 2018 with 147 signatures objecting to the proposed site for the following reasons:

" 1. Tom Price is renowned as being an "Oasis in the Pilbara" with its many beautiful mature trees and green open spaces. We disagree with the destruction of existing green parkland that has been there for all to enjoy for 50 years, especially when more appropriate sites are available.
2. The safety of our children is of utmost concern; we are against the proposal to build a large centre in this residential area due to heavily increased traffic and congested intersections. Children gaining access to the school and skate park are at particular risk during busy of times of the day, e.g. before and after school.
3. Increased traffic, noise and activity would adversely affect a quiet residential street where shift workers reside.
4. The proposal goes against the Shire of Ashburton's own policy which is currently on their website – LPP09 section 3.2 including heads of Location, Residential Amenity, Noise Generation, Essential Services, Traffic Implications and building Modifications."

Shire officers have not previously discussed the proposed site with petitioners or signatories, and therefore have not had the opportunity to address the concerns in the context of considerations for a child care centre such as proximity to primary school/s.

From information available along with consultation with Rio Tinto and stakeholders, it is considered that Lot 248 Poinciana Street is an appropriate site in the townsite for a child care facility, and the concerns listed in the petition may be addressed through the usual consideration to design by the architect (traffic management, location of playgrounds in relation to residential areas, etc.). This total assessment would form the planning application which would be advertised for public comment.

Project Funding

Agreement has recently been reached with Rio Tinto to utilise $575,341 of the underspend from the Community Infrastructure and Services Partnership 2012-2017. This will fund the engagement of a consultant to undertake architectural design for the project. Completing this work will allow the Shire to develop a business case and final budget for the project, for both Rio Tinto funding and third party funding applications. A budget variation is presented for Council's consideration.

To date, funding for the construction of the project has not yet been secured. Rio Tinto representatives have confirmed their commitment to the project in principle via the execution of the Community Infrastructure and Services Partnership Memorandum of Understanding 2017-2022. Rio Tinto's Community Investment Committee have requested the following information be provided before a financial commitment for the project is confirmed:

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- An agreed project brief setting out current and future Tom Price Childcare demand and required childcare functions to accommodate within this project,
-
- A facility design that meets this agreed brief, including quantity surveyor cost estimates for all project stages to be delivered including headworks, site acquisition, construction cost, required furniture and equipment, project management, contingencies, remaining design and development costs,
- Confirmation of a preferred site in collaboration with Rio Tinto,
- An agreed operating model for the proposed facility which includes removal of the financial requirement of Rio Tinto to underwrite child care in Tom Price, and transfer this to the Shire of Ashburton, upon completion of the facility.

Consultation
Chief Executive Officer
Executive Team
Principal Town Planner
Economic and Land Development Manager
Rio Tinto Iron Ore
Nintirri
Little Gecko's Childcare Centre
CODA
Community Childcare Cooperative (NSW)
CRED
Petition received by the Shire (Note Item 8.1 to this Agenda)

At this early stage, community consultation is yet to be undertaken. This will be addressed in the planning application process and will follow the statutory process to involve the community. Without limiting Council to seek a more extensive community consultation process, it is anticipated that the minimum level of consultation would reflect *"Local Planning Policy 17 Consultation for Planning Proposals"* as follows:

"Level C – CONSULTATION WITH OWNERS/OCCUPIERS OF NEARBY LAND
Where a proposed land use or development is determined by the Shire as having the potential to impact on not only the use or enjoyment of land adjoining the application site but also other neighbouring land, the owners/occupiers of those neighbouring properties will be consulted.

Method of Consultation.

i. The owners/occupiers of properties determined as being potentially affected by a development proposal will be consulted in writing providing a minimum of 14 days for the lodgement of any submissions.
ii. Dependent upon the level of impact in the area, the Shire may also publish a notice of the development proposal in the Pilbara News inviting comment within a specified period."

Statutory Environment
No known statutory impediments

Financial Implications
The unspent funds being $575,341 in the Community Infrastructure and Services Partnership 2012-2017 would be utilised for the engagement of a consultant to provide architectural services for the project. All associated costs would be billed to this funding source. In addition officer time and minor administrative costs would be incurred.

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Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2012-2022
Goal 01 Vibrant and Active Communities
Objective 01 – Connected, caring and engaged communities
Goal 04 - Distinctive and well serviced places
Objective 01 – Quality public infrastructure
Objective 03 – Well planned towns

Risk Management
Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Medium" risk and will be managed by specific monitoring and response procedures.

Policy Implications
There were no policy implications identified.

Voting Requirement
Simple Majority Required

Officers Recommendation

That with respect to the Tom Price Childcare Project – Location Endorsement, Council:

1. Support Lot 248 Poinciana Street, Tom Price as the preferred site for the Tom Price Child Care Centre project;

2. Authorise the Chief Executive Officer to pursue the transfer of the site from Hamersley Iron for this purpose;

3. Approve the budget variation of $575,341 from Community Infrastructure and Services Reserve to GL (New project GL to be created) for the purpose of architectural services and preliminary works for the Tom Price Child Care Centre Project; and

4. Authorise the Chief Executive Officer to undertake the design of the new facility, in consultation with appropriate stakeholders such as Rio Tinto, Nintirri and develop a business case for further consideration by Council.

COUNCIL DECISION

MOVED: Cr M Lynch **SECONDED: Cr D Diver**

That with respect to the Tom Price Childcare Project – Location Endorsement, Council:

1. **Support Lot 400, Poinsettia Street, Tom Price as a preferred site for the Tom Price Child Care Centre Project.**

2. **Approve the budget variation of $575,341 from Community Infrastructure and Services Reserve to GL (New project GL to be created) for the purpose of architectural services and preliminary works for the Tom Price Child Care Centre Project; and**

3. **Authorise the Chief Executive Officer to undertake the design of the new facility, in consultation with appropriate stakeholders such as Rio Tinto and develop a business case for further consideration by Council.**

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CARRIED 5/0
Councillors White, Rumble, Thomas, Lynch and Diver voted for the motion

Note: Council considered that Lot 400 Poinsettia Street, Tom Price as the preferred site for the Tom Price Child Care Centre project on the basis that the land is owned by the Shire and will enable the opportunity for swift development resolution.

Cr Foster and Cr Gallanagh returned to the room at 1.28 pm. The Presiding Member advised Cr Foster and Cr Gallanagh of the outcome of the vote for this item.

The three (3) members of the public left the meeting at 1.29 pm.

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9. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 13 MARCH 2018 (ATTACHMENT 9.1)

Officer Recommendation

That the Minutes of the Ordinary Meeting of Council held on 13 March 2018 at the Council Chambers, Onslow Shire Complex, Second Avenue, Onslow (ATTACHMENT 9.1) be confirmed as a true and accurate record.

Council Decision

MOVED: Cr P Foster **SECONDED: Cr M Lynch**

That the Minutes of the Ordinary Meeting of Council held on 13 March 2018 at the Council Chambers, Onslow Shire Complex, Second Avenue, Onslow (ATTACHMENT 9.1) be confirmed as a true and accurate record but modified to show voting of 8/0 on page 12 in Item 9.4 to read voting of 7/0.

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Diver, Gallanagh and Lynch voted for the motion

Note: Council considered that for accuracy of the Minute that the correct voting reference was recorded.

9.2 MINUTES OF PILBARA REGIONAL COUNCIL ORDINARY MEETING HELD ON 22 FEBRUARY 2018 (ATTACHMENT 9.2)

Officers Recommendation and Council Decision

MOVED: Cr L Rumble **SECONDED: Cr P Foster**

That the Minutes of the Pilbara Regional Council Ordinary Meeting of Council held at the WA State Library (Great Southern Room) 25 Francis St, Perth on 22 February 2018 as provided in Attachment 9.2 be received.

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Diver, Gallanagh and Lynch voted for the motion

Unconfirmed Minutes

9.3 MINUTES OF THE SHIRE OF ASHBURTON INLAND LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD ON 23 FEBRUARY 2018 (ATTACHMENT 9.3)

Council Decision

MOVED: Cr P Foster **SECONDED: Cr M Lynch**

That the Minutes of the Shire of Ashburton Inland Local Emergency Management Committee Held on 23 February 2018 at the Tom Price BFB Shed, Boondaroo Road Tom Price as provided in Attachment 9.3 be received.

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Diver, Gallanagh and Lynch voted for the motion

9.4 MINUTES OF PILBARA REGIONAL COUNCIL SPECIAL MEETING HELD ON 26 MARCH 2018 (ATTACHMENT 9.4)

Council Decision

MOVED: Cr L Rumble **SECONDED: Cr P Foster**

That the Minutes of the Pilbara Regional Council Special Meeting of Council held at Citiplace Community Centre, City Railway Station Complex, Wellington Street, Perth on 26 March 2018 as provided in Attachment 9.4 be received.

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Diver, Gallanagh and Lynch voted for the motion

9.5 MINUTES OF THE SHIRE OF ASHBURTON ONSLOW LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD ON 6 MARCH 2018 (ATTACHMENT 9.5)

Council Decision

MOVED: Cr M Lynch **SECONDED: Cr L Rumble**

That the Minutes of the Shire of Ashburton Onslow Local Emergency Management Committee Held on 6 March 2018 at the Onslow VFES Complex, Onslow as provided in Attachment 9.5 be received.

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Diver, Gallanagh and Lynch voted for the motion

Unconfirmed Minutes

9.6 MINUTES OF THE SHIRE OF ASHBURTON TOURISM DEVELOPMENT COMMITTEE MEETING HELD ON TUESDAY 23 APRIL 2018 (MINUTES PRESENTED TO COUNCIL)

Committee Recommendation

That the Minutes of the Shire of Ashburton Tourism Development Committee to be held on Tuesday 23 April 2018 Meeting at the Clem Thompson Sports Pavilion, Stadium Road, Tom Price be received (Minutes provided under separate cover).

Committee Decision and Council Decision

MOVED: Cr L Rumble **SECONDED: Cr M Lynch**

That the Minutes of the Shire of Ashburton Tourism Development Committee to be held on Tuesday 23 April 2018 Meeting at the Clem Thompson Sports Pavilion, Stadium Road, Tom Price as provided in Attachment 9.4 be received.

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Diver, Gallanagh and Lynch voted for the motion

Council Decision

MOVED: Cr P Foster **SECONDED: Cr M Gallanagh**

That Council adjourned for a break at 1.40 pm.

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Diver, Gallanagh and Lynch voted for the motion

Council Decision

MOVED: Cr P Foster **SECONDED: Cr M Gallanagh**

That Council re-adjourned from the break at 1.47 pm.

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Diver, Gallanagh and Lynch voted for the motion

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9.6.1 DEVELOPMENT OF AN ECONOMIC AND TOURISM DEVELOPMENT STRATEGY

Committee Decision and Council Decision

MOVED: Cr L Rumble **SECONDED: Cr M Lynch**

That with respect to the development of an Economic and Tourism Development Strategy Council:

1. **Endorse the proposed scope for development of an Economic and Tourism Development Strategy by an appropriate consultant.**

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Diver, Lynch and Gallanagh voted for the motion

9.6.2 CAMPING ARRANGEMENTS AT THREE MILE POOL, MINDEROO STATION

Committee Decision

MOVED: Cr D Diver **SECONDED: Cr L Rumble**

That with respect to camping arrangements at Three Mile Pool, Minderoo Station the Ashburton Tourism Development Committee recommend to Council, that Council:

1. **Adopt in principle a $5 camping fee for Three Mile Pool (fee calculated per vehicle, per night) inclusive of GST;**

2. **Request Council to include in the 2018/19 Fees & Charges Schedule a $5 camping fee for Three Mile Pool (fee calculated per vehicle, per night) inclusive of GST;**

3. **Liaise with the Onslow Visitor Centre to process camping payments and permits with the intent that fees raised would be donated to the Onslow Visitor Centre;**

4. **Authorise the income received from the camping fees to be donated to the Onslow Visitor Centre for the purpose of maintaining the Good Shed Museum; and**

5. **Request the Chief Executive Officer to advise the Pastoral lease holder of Minderoo Station in relation to camping at Three Mile Pool (Ashburton River) that:**

    a) **The Shire will not erect a fence to limit access of campers to Minderoo Station or introduce skip bins;**

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b) The Shire will improve signage (including defining camping areas, advising campers that toilet facilities are not available and to remove their rubbish) and establish a permit system;
c) The Shire will is to carry out Ranger inspections three times per week during peak season;
d) Council has adopted an 'in principle' $5 camping fee for Three Mile Pool (fee calculated per vehicle, per night) inclusive of GST;
e) Council is to include the $5 camping fee for Three Mile Pool (fee calculated per vehicle, per night) inclusive of GST in the 2018/19 Fees & Charges Schedule;
f) The Council is prepared to allow the Onslow Visitor Centre to process camping payments and permits with the intent that fees raised are a donation to the Onslow Visitor Centre;
g) In consultation with the Onslow Visitor Centre Council request the Shire to pursue a camp host at the site as a volutary arrangement;
h) The Pastoral lease holder of Minderoo Station is requested to confirmation in writing the acceptance (or otherwise) of Council's decisions as per above.
i) Should the Pastoral lease holder of Minderoo Station not accept the arrangements as outlined that:
i. Council will consider this response as an objection to the camping arrangements at Three Mile Pool, Minderoo Station; and
ii. The lease holder is asked to advise how they intend to manage camping at Three Mile Pool (Ashburton River).

CARRIED BY ABSOLUTE MAJORITY 5/1
Councillors White, Rumble, Diver, Lynch and Gallanagh voted for the motion.
Councillor Thomas voted against the motion.

Council Decision

MOVED: Cr D Diver **SECONDED: Cr L Rumble**

That with respect to camping arrangements at Three Mile Pool, Minderoo Station, that Council:

1. **Adopt in principle a $5 camping fee for Three Mile Pool (fee calculated per vehicle, per night) inclusive of GST;**

2. **Request Council to include in the 2018/19 Fees & Charges Schedule a $5 camping fee for Three Mile Pool (fee calculated per vehicle, per night) inclusive of GST;**

3. **Liaise with the Onslow Visitor Centre to process camping payments and permits with the intent that fees raised would be donated to the Onslow Visitor Centre;**
4. **Authorise the income received from the camping fees to be donated to the Onslow Visitor Centre for the purpose of maintaining the Good Shed Museum; and**

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5. Request the Chief Executive Officer to advise the Pastoral lease holder of Minderoo Station in relation to camping at Three Mile Pool (Ashburton River) that:

- **a) The Shire will not erect a fence to limit access of campers to Minderoo Station or introduce skip bins;**
- **b) The Shire will improve signage (including defining camping areas, advising campers that toilet facilities are not available and to remove their rubbish) and establish a permit system;**
- **c) The Shire will is to carry out Ranger inspections three times per week during peak season;**
- **d) Council has adopted an 'in principle' $5 camping fee for Three Mile Pool (fee calculated per vehicle, per night) inclusive of GST;**
- **e) Council is to include the $5 camping fee for Three Mile Pool (fee calculated per vehicle, per night) inclusive of GST in the 2018/19 Fees & Charges Schedule;**
- **f) The Council is prepared to allow the Onslow Visitor Centre to process camping payments and permits with the intent that fees raised are a donation to the Onslow Visitor Centre;**
- **g) In consultation with the Onslow Visitor Centre Council request the Shire to pursue a camp host at the site as a volutary arrangement;**
- **h) The Pastoral lease holder of Minderoo Station is requested to confirmation in writing the acceptance (or otherwise) of Council's decisions as per above.**
- **i) Should the Pastoral lease holder of Minderoo Station not accept the arrangements as outlined that:**
  - **i. Council will consider this response as an objection to the camping arrangements at Three Mile Pool, Minderoo Station; and**
  - **ii. The lease holder is asked to advise how they intend to manage camping at Three Mile Pool (Ashburton River).**

CARRIED BY ABSOLUTE MAJORITY 6/1

Councillors White, Rumble, Foster, Diver, Gallanagh and Lynch voted for the motion

Councillor Thomas voted against the motion

Note: Council considered that $5 per night for camping is more equable fee and that a camp will ensure adequate supervision. The Chief Executive Officer advised that a camp host will enable the Shire to have less need for the rangers to visit the camp grounds.

Unconfirmed Minutes

9.6.3 PROPOSED 2018 VISITOR GUIDE FOR THE SHIRE OF ASHBURTON

Committee Decision and Council Decision

MOVED: Cr L Rumble SECONDED: Cr P Foster

That with respect to the proposed 2018 Visitor Guide, Council to approve the 2018 Visitor Guide for printing and distribution (ATTACHMENT 7.3) with the following changes:

Page 4 clarify distances.
Page 25 reference to Kelly's pool needs to be shown on map.
Page 26 needs to be consistency with the colour of the roads across all maps.
Page 34 clarify correct photo of Pannawonica Hill.
Page 35 replace photograph of camp with a photograph of caravan park.

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Diver, Lynch and Gallanagh voted for the motion

10. AGENDA ITEMS ADOPTED "EN BLOC"

10.1 'EN BLOC'

The following information is provided to Councillors for guidance on the use of En Bloc voting as is permissible under the Shire of Ashburton Standing Orders Local Law 2012:

"Part 5 – Business of a meeting
Clause 5.6 Adoption by exception resolution:

(1) In this clause 'adoption by exception resolution' means a resolution of the Council that has the effect of adopting, for a number of specifically identified reports, the officer recommendation as the Council resolution.

(2) Subject to subclause (3), the Local Government may pass an adoption by exception resolution.

(3) An adoption by exception resolution may not be used for a matter;
(a) that requires a 75% majority or a special majority;
(b) in which an interest has been disclosed;
(c) that has been the subject of a petition or deputation;
(d) that is a matter on which a Member wishes to make a statement; or
(e) that is a matter on which a Member wishes to move a motion that is different to the recommendation."

There were no En Bloc items for this meeting.

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11. OFFICE OF THE CEO REPORTS

11.1 PROGRESS OF IMPLEMENTATION OF COUNCIL DECISIONS STATUS REPORT FOR MARCH 2018

MINUTE: 341/2018

FILE REFERENCE:	GV04
AUTHOR'S NAME AND POSITION:	Michelle Lewis CEO & Councillor Support Officer
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	4 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Agenda Item 10.1 (Minute No. 11477) - Ordinary Meeting of Council 10 April 2013

Summary
The purpose of this agenda item is to report back to Council on the progress of the implementation of Council decisions.

Background
The best practice in governance supports the regular review of Council decisions to ensure that they are actioned and implemented in a timely manner.

Comment
Wherever possible, Council decisions are implemented as soon as practicable after a Council meeting. However, there are projects or circumstances that mean some decisions take longer to action than others.

This report presents a summary of the "Decision Status Reports" for Office of the CEO, Corporate Services, Infrastructure Services, Strategic & Economic Development, Community Development and Development & Regulatory Services.

ATTACHMENT 11.1

Consultation
Chief Executive Officer
Executive Management Team

Statutory Environment
Section 2.7 of the Local Government Act 1995 states:

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"Role of council

(1) The council —
(a) governs the local government's affairs; and
(b) is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to —
(a) oversee the allocation of the local government's finances and resources; and
(b) determine the local government's policies."

The above section of the Act notwithstanding, there is no specific legal requirement to present such a report to Council or for Council to receive or consider such a report. Given it is always 'received', it could simply be provided to elected members via weekly or monthly updates, such as in the weekly Information Bulletin. The decision to retain the report in the Council's monthly agenda is entirely Council's prerogative. Staff acknowledge the critical and ongoing nature of the document, in that Council 'speaks by resolution'.

Financial Implications
Not Applicable

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 5 – Inspiring Governance
Objective 4 – Exemplary Team and Work Environment

Risk Management
This item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures, and is unlikely to need specific application of resources.

Policy Implications
Not Applicable

Voting Requirement
Simple Majority Required

Officers Recommendation and Council Decision

MOVED: Cr P Foster **SECONDED: Cr M Lynch**

That Council receive the "Council Decisions Status Reports" for the month of March 2018 as per ATTACHMENT 11.1.

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Lynch, Gallanagh and Diver voted for the motion

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11.2 USE OF COMMON SEAL AND ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTH OF MARCH 2018

MINUTE: 342/2018

FILE REFERENCE:	GV21 CM02
AUTHOR'S NAME AND POSITION:	Janyce Smith Executive Officer Brooke Beswick Administration Assistant Planning
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	4 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The authors and authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary
The purpose of this agenda item is to report to Council for information, use of the Common Seal, actions performed under delegated authority requiring referral to Council and a copy of the Tender Register, for the month of March 2018.

Background
Council has historically sought a monthly update of the more significant activities for the organisation relative to (1) use of the Common Seal, and (2) actions performed under delegated authority requiring referral to Council as per the Shire of Ashburton Delegated Authority Register 2018.

Comment
A report on use of the Common Seal, relevant actions performed under delegated authority and the Tender Register has been prepared for Council.

ATTACHMENT 11.2A
ATTACHMENT 11.2B

Consultation
Relevant officers as listed in the Attachment.

Statutory Environment
Local Government Act 1995
Clause 9.3 of the Shire of Ashburton Town Planning Scheme No. 7
Delegated Authority Register

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Financial Implications
As outlined in the Attachments.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 5 – Inspiring Governance
Objective 4 – Exemplary Team and Work Environment

Risk Management
This item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low" in light of the report being for information purposes only and the risk and can be managed by routine procedures, and is unlikely to need specific application of resources.

Policy Implications
ELM 13 – Affixing the Shire of Ashburton Common Seal
FIN12 – Purchasing and Tendering Policy

Voting Requirement
Simple Majority Required

Officers Recommendation and Council Decision

MOVED: Cr D Diver **SECONDED: Cr L Rumble**

That with respect to the Use of the Common Seal and Actions Performed under Delegated Authority for the month of March 2018, Council receive the reports relating to:

1. **The use of the Common Seal as per ATTACHMENT 11.2A; and**

2. **Actions performed under delegated authority for the month as per ATTACHMENT 11.2A; and**

3. **The Tender Register as per ATTACHMENT 11.2B.**

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Lynch, Diver and Gallanagh voted for the motion

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11.3 RESIDENTIAL EMPLOYEE ACCOMMODATION – COUNCIL DIRECTION

Declaration of Interest
Prior to consideration of this Agenda Item

Cr Lynch declared a financial interest
Cr Diver declared a financial interest

See item 6.2 for details of the interest declared.

RECORDED ON REGISTER GV07

Cr Lynch and Cr Diver left the meeting at 1.54 pm due to a Declaration of Financial Interest.

MINUTE: 343/2018

FILE REFERENCE:	GV20
AUTHOR'S NAME AND POSITION:	Rachel Cassidy Organisational Development Coordinator
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not applicable
DATE REPORT WRITTEN:	16 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	Whilst the author and the authorising officer have no direct financial, proximity or impartiality interests in the proposal, all staff have an interest in the Council's direction in relation to staff housing.
PREVIOUS MEETING REFERENCE:	Agenda Item 12.07.52 – Ordinary Meeting of Council 21 July 2010

Summary
Due to the reported difficulty experienced by Shire of Ashburton (SoA) staff in accessing affordable local accommodation options and the contributing negative effect that this is suggested to have on the Shire's significant staff turnover rate, Council is requested to provide direction for the provision of support to be extended for residential employee accommodation.

Background
The current EMP19 Staff Accommodation Directive has limited application with benefits being provided to those staff, for the most part, who are in specified higher level and/or technical roles. Staff turnover rates of the Shire of Ashburton for the 2016/17 financial year was 42%, with results for the current financial year trending to reflect much the same result.

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A review of the Staff Accommodation Directive has not been carried out since the approval of the *Shire of Ashburton Enterprise Agreement 2017,* which makes reference to the provision of 'free housing' as per the below:

> ***'20.1 Free Housing***
> *To attract people with skills that are in demand, the Employer will continue to provide rent free housing along with relocation assistance to some positions in accordance with the relevant CEO's Directive (which is not incorporated into this Agreement) for further details.*
>
> *20.1.1 The free-housing provision is only effective while the Employee is working (or on approved paid leave) for the Shire. Employees on unpaid leave may be required to pay rent for the duration of that leave.*
> ***20.2 Affordable Rental Housing***
> *Where stocks allow, the Shire may make available to Employees who do not qualify for free housing under subclause 20.1, rentable accommodation at rates determined by the Employer.'*

Comment
Due to the significant rental costs, difficulty to access accommodation in the Pilbara region and high staff turnover rates at the Shire of Ashburton, it is considered that a review and amendment to the EMP19 – Staff Accommodation Directive is needed to ensure better alignment with industry, staff and community expectations.

Currently, the EMP19 Staff Accommodation Directive only provides for benefit to specific higher level and/or technical roles, meaning that the candidate pool for positions not receiving this benefit are often restricted to locally residing candidates only. The inability to offer residential incentives to relocate to Shire towns makes attraction and retention of middle and lower level roles difficult.

Previous feedback from employees indicates confusion in regards to how staff housing is administered under the current directive. This has the potential to lead to perceived inconsistency and inequity by existing staff as well causing misunderstandings by possible future employees.

Accordingly, a Directive position is proposed which supports a greater and more consistent benefit to a broader range of employees. Eligibility is as per the draft Directive and will not cover employees who are receiving accommodation, subsidies, allowances or benefits from other sources.

It is proposed that the Shire will provide cost neutral accommodation for its current stocks to eligible employees, and where the Shire is not able to provide reasonable accommodation, a rent relief payment will be applicable. It is considered that the proposed Directive will assist in meeting the immediate need of attracting suitable candidates to reside in the Shire of Ashburton.

The proposed SoA initiative has been compared to other Local Governments located in the North West. Amounts indicated below are to be considered in conjunction with their respective Policies:

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Local Government	Allowance Name	Amount
City of Karratha	Rental Assistance	$12,134p/a
	Karratha Allowance	$9,000p/a
	Total Karratha Allowance / Rental Assistance	*$21,134p/a*
Town of Port Hedland	*Port Hedland Allowance / Rental Assistance*	*$18,822p/a*

The City of Karratha, as per the section 33.4 of the *City of Karratha Enterprise Agreement 2015,* also offers a Housing Subsidy to employees of up to $30,390p/a which is paid directly on an employee's mortgage.

Given the above, it is felt that the proposed directive position will assist in not only making the SoA more competitive in the local government industry, but also more competitive with other employers located in the North West.

To compare the rental allowances recommended within this report to the allowance arrangements as highlighted above, the per annum value of Scenarios 1 & 2 (as provided for under 'Financial Implications') are anticipated to be as follows:

Town	Maximum weekly rental allowance to be provided	Maximum annual rental allowance to be provided
Onslow	$420	$21,840
Tom Price	$370	$19,240
Paraburdoo	$300	$15,600
Pannawonica	$300	$15,600

Note in addition to the above, and as per section 14.1 of the *Shire of Ashburton Enterprise Agreement 2017*, SoA employees may also be eligible for an 'Ashburton Allowance' which is currently valued at $4,000p/a.

Turnover of staff can attract significant costs with estimates considered to be between $10,000 - $20,000 per recruitment, not taking in to consideration relevant corporate knowledge loss or loss of productivity. Where contractors are required to fill positions short term, costs are considered to be potentially between $2,600 - $5,400 per week depending on position requirements.

For the period 1 July 2017 to 1 April 2018 there have been 72 separations. Based on the figures provided above of $10,000 - $20,000 per separation, this reflects an estimated cost to Council of $720,000 - $1,440,000.

Accordingly, Council is requested to provide direction as to financial accommodation arrangements to be charged for staff utilising Shire accommodation (note the scenario's as provided for under 'Financial Implications' of this report).

Consultation
Chief Executive Officer
Executive Team
Manager Organisational Development
OD Projects Coordinator

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Statutory Environment
Shire of Ashburton Enterprise Agreement 2017
Residential Tenancy Act 1987
Local Government Act 1995
Local Government (Financial Management) Regulations 1996

Financial Implications
Potential costs of providing assistance is further explored in the below scenarios:

Scenario 1
No rent charged for staff utilising Shire housing and rent assistance up to 75% of determined average for each townsite provided whereby staff are eligible for assistance from, but are not able to be accommodated by the SoA.

*Anticipated costs based on knowledge of staff housing being provided to staff by external means**:

$147,550	Total annual income lost through rents being no longer collected for Shire housing
$934,304	Amount of housing allowances likely to be provided based on current knowledge of staff housing arrangements and take up of externally provided subsidies
$1,081,854	*Sub-total*
$100,360	- Less cost of Shared housing arrangements predicted to continue
$0.00	- Income
$981,494	**Total impact**

* This Scenario and Total impact figure doesn't address costs associated with recruitment of staff.

Scenario 2
$100 rent per week charged for staff utilising Shire housing and rent assistance up to 75% of determined average for each townsite provided whereby staff are eligible for assistance from, but are not able to be accommodated by, the SoA.

Anticipated costs based on knowledge of staff housing being provided to staff by external means #:

$147,550	Total annual income lost through rents being no longer collected for Shire housing
$934,304	Amount of housing allowances likely to be provided based on current knowledge of staff housing arrangements and take up of externally provided subsidies
$1,081,854	*Sub-total expenses*
$100,360	- Less cost of Shared housing arrangements predicted to continue
$436,800	- Income
$544,694	**Total impact**

This Scenario and Total impact figure doesn't address costs associated with recruitment of staff.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 05 – Inspiring Governance
Objective 04 – Exemplary team and work environment

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Desired Outcome – Highly functioning Shire team that effectively manages the Shire resources to build strong communities

Risk Management
If Council were not to support an amendment to the current residential employee accommodation directive, the risk of service interruption occurring due to staff turnover is considered to be 'major' with a likelihood of 'likely' as per the Shire's adopted Risk Assessment and Acceptance criteria.

This results in an overall risk rating of 'High' which indicates the need for urgent attention to be directed to the matter.

Policy Implications
The Council's decision will provide a policy direction for the Shire that addresses their requirements as provided for in the *Shire of Ashburton Enterprise Agreement 2017*.

Voting Requirement
Absolute Majority Required

Officers Recommendation

That with respect to residential employee accommodation – Council direction, Council support the Chief Executive Officer implementing an appropriate directive and procedure to providing residential assistance to Shire Staff as reflect either Scenario 1 or Scenario 2 as outlined within the report.

ALTERNATE RECOMMENDATION

MOVED: Cr P Foster **SECONDED: Cr L Rumble**

That with respect to residential employee accommodation – Council direction, Council authorises the Chief Executive Officer to implement an appropriate directive and procedure to providing residential assistance to Shire Staff as Scenario 1 as outlined within the report.

CARRIED BY ABSOLUTE MAJORITY 5/0
Councillors White, Rumble, Thomas, Foster and Gallanagh voted for the motion

Cr Lynch and Cr Diver returned to the room at 2.00 pm. The Presiding Member advised Cr Lynch and Cr Diver of the outcome of the vote for this item.

NOTE #1: The Chief Executive Officer advised Council of revised figures associated with Scenarios 1and 2 that have been updated in the Minutes.

NOTE #2 Council considered that the Chief Executive Officer was best placed to determine the remuneration arrangements for Shire Staff.

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11.4 REQUEST FOR COUNCIL TO ESTABLISH AND APPOINT A CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW OCCASIONAL COMMITTEE

MINUTE: 344/2018

FILE REFERENCE:	GVO5
AUTHOR'S NAME AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Rob Paull Chief Executive Officer
DATE REPORT WRITTEN:	28 March 2018
DISCLOSURE OF FINANCIAL INTEREST:	Whilst the author/authorising officer has no financial, proximity or impartiality interests in the proposal, should Council agree to establish a *Chief Executive Officer's Performance Review Occasional Committee* the Chief Executive Officer will have a need to declare a financial interest in any such Committee meetings.
PREVIOUS MEETING REFERENCE:	Agenda Item 11.4 (Minute No. 245/2017) Ordinary Meeting of Council 24 October 2017

Summary
For Council to consider appointing a Chief Executive Officer's Performance Review Occasional Committee.

Background
At the 24 October 2017 Ordinary meeting, Council established its Committee's and Working Groups where Council resolve to establish the CEO Performance Review Panel (Working Group) as follows:

3.3 CEO Performance Review Panel

Members: Shire President, Cr Diver.
*Deputies: Crs Rumble, Dellar**
Secretariat: External or one of the members.
Purpose: Undertake reviews of the CEO's Performance and to make recommendations to Council as a result of those reviews as required.
Meeting Cycle: Anniversary of the CEO's contract and then biannually or as required.

*****Note: Cr Dellar has resigned from Council*

Comment
The community expects local government to function effectively and a key player in delivering these expectations is the Chief Executive Officer (CEO), who provides leadership and direction to achieve Council directions. Aside from a need to comply with the *Local Government Act 1995*, Council has solid business reasons for undertaking CEO performance reviews. These reviews can bring great benefits that include:

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- aligning the strategic direction set by the Council with the CEO's responsibilities and Key Performance Indicators;
- promoting better Council and CEO working relations;
- providing an early warning system for possible issues; and
- improving the overall performance and governance of the organisation.

The position of Shire of Ashburton CEO manages a relatively large workforce and is responsible for day-to-day legislative and fiscal governance, and accordingly it is appropriate to undertake a rigorous evaluation process.

In this regard, it is respectfully suggested that the current 'working group' arrangement with the President and one other Councillor should be replaced with a committee of Council with all Councillors invited to participate. The suggested committee arrangement would be as follows:

Chief Executive Officer's Performance Review Occasional Committee
Members: All Councillors
Quorum: 5 Councillors.
Purpose:

- *Compile the consensus response for each of the key result areas detailed in clause of the Chief Executive Officer's (CEO) contract of employment.*
- *Conduct a performance review feedback session with the CEO.*
- *Prepare and submit for Council approval a report describing the assessment developed during the performance review, changes to be made, special tasks to be done, or decisions to follow as a result of the evaluation.*
- *Prepare and submit for Council approval the agreed performance objectives for the next review period.*
- *Prepare and submit for Council approval any variations to the CEO's conditions of employment.*
- *Committee Cycle: Anniversary of the CEO's contract and then biannually or as required.*

Should Council agree to the formation of the *Chief Executive Officer's Performance Review Occasional Committee,* the Shire will also provide further policy direction for Council in a future report.

Consultation
Shire President Cr White

Statutory Environment
Local Government 1995 Part 5, Division 2 Council meetings, committees and their meetings and electors' meetings; Subdivision 2 – Committees and their meetings; Subdivision 3 – Matters affecting council and committee meetings.

Financial Implications
The administrative requirements for the meetings of the Committee will be captured within the existing operating budget, and is expected to be negligible.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 4 – Quality Services and Infrastructure
Objective 1 – Quality Public Infrastructure

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Risk Management
Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Framework. The perceived level of risk from the Risk Matrix is considered to be "Moderate (6)" in light of the potential impacts to external contractual arrangements. As the Risk Acceptance is considered to be "Medium", the Chief Executive Officer will monitor progress of this item.

Policy Implications
There are no policy matters associated with this report. However, it is appropriate for Council to consider a policy in relation to the process of undertaking a Chief Executive Officer's performance review.

Voting Requirement
Absolute Majority Required

Officers Recommendation and Council Decision

MOVED: Cr P Foster **SECONDED: Cr M Lynch**

That with respect to the request for Council to establish and appoint a Chief Executive Officer's Performance Review Occasional Committee, Council:

1. Establish and appoint a Committee of Council to oversee the Chief Executive Officer's Performance Review as follows:

2.14 Chief Executive Officer's Performance Review Occasional Committee (CEOPROC)
Members: All Councillors
Quorum: 5 Councillors.
Purpose:

- **Compile the consensus response for each of the key result areas Detailed in the clause of the Chief Executive Officer's (CEO) contract of employment.**
- **Conduct a performance review feedback session with the CEO.**
- **Prepare and submit for Council approval of a report describing The assessment developed during the performance review, changes to be made, special tasks to be done, or decisions to follow as a result of the evaluation.**
- **Prepare and submit for Council approval the agreed performance objectives for the next review period.**
- **Prepare and submit for Council approval of any variations to the CEO's conditions of employment.**
- **Committee Cycle: Anniversary of the CEO's contract and then Biannually or as required.**

and;

2. Not proceed with the arrangement of the "CEO Performance Review Panel" (Working Group) as provided for in Minute No. 245/2017 of Ordinary Meeting of Council 24 October 2017.

CARRIED BY ABSOLUTE MAJORITY 7/0
Councillors White, Rumble, Thomas, Foster, Lynch, Diver and Gallanagh voted for the motion

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11.5 REQUEST FROM CHEVRON AUSTRALIA PTY LTD FOR COUNCIL TO FORMALLY REVIEW PAST LANDING FEE PAYMENTS AT THE ONSLOW AIRPORT

MINUTE: 345/2018	GV04
FILE REFERENCE:	Rob Paull Chief Executive Officer
AUTHOR'S NAME AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	2 April 2018
DATE REPORT WRITTEN:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
DISCLOSURE OF FINANCIAL INTEREST:	Agenda Item 12.3 (Minute No. 303/2018) – Ordinary Meeting of Council 13 February 2018
PREVIOUS MEETING REFERENCE:	

Summary
For Council to consider the request from Chevron Australia Pty Ltd to waive landing fee payments at the Onslow Airport.

Background
In July 2017, the Acting Chief Executive Officer (CEO) wrote to Chevron requesting that the company commence paying landing fees in accordance with Council's adopted fees and charges. Importantly, the correspondence detailed that it did not appear that there was a formal agreement reached with the Shire and Chevron to exempt landing fees during construction of the Wheatstone LNG development (**ATTACHMENT 11.5A**).

On 30 August 2017, Council adopted the 2017/18 Budget along with fees and charges. With respect to the Onslow Airport, landing fees were again defined for all aircraft with the following exemptions:

"Exempt Aircraft (RFDS, Emergency Rescue, Angel Flight, Community Doctor Transfers)"

Chevron responded to the Acting CEO's correspondence on 17 September 2017 by advising that Chevron had given this consideration and advise that we agree to pay landing fees for 3 flights a week.

By letter dated 1 February 2018, the CEO advised Chevron that from Monday 5 February 2018 the Shire will charge Chevron for all landing fees at the Onslow Airport irrespective as to whether they are Wheatstone Project operational or construction derived flights (**ATTACHMENT 11.5B**).

At the Ordinary Meeting of 13 February 2018, Council sought to address revenue for the Onslow Airport in relation to the 2017/18 Fees and Charges along with any other potential outstanding fees resolved as follows (Minute No. 303/2018):

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"That with respect to the 2017/18 Annual Budget Review Council:
Adopts the recommended budget variations with the following modification:

1. *Landing Fees (Onslow Airport) – retain the original forecasted income for 2017/18 whereby the Chief Executive Officer (CEO) is requested to ensure that all relevant landing fee payments for the period from 1 September 2017 are sought.*
2. *Approves the 30 June 2018 forecast generally as per ATTACHMENT 12.2B modified as per 1. above.*
3. *Request the CEO to advise Council of any other avenues for landing fee payments from the commencement of flights at the Onslow Airport to 30 August 2017".*

On 20 February 2018, Chevron was advised of Council's resolution, and offered the opportunity to provide evidence it may have of any formal agreement with Council that demonstrates an agreed exemption of landing fees at the Onslow Airport (no such evidence has been provided to the Shire) (**ATTACHMENT 11.5C**)

Invoice (No. 30851) for landing fee payments at the Onslow Airport for the period from 1 September 2017 until 4 February 2018 was subsequently issued to Chevron for flights associated with the construction workforce at the Wheatstone LNG development.

In response to Council's decision on 13 February 2018, Chevron responded to separate letters (both dated 9 March 2018) as follows:

- Chevron agreed to payment of landing fees from 5 February 2018; and

- Chevron considered that any outcome of an investigation into landing fee payments from the commencement of flights at the Onslow Airport should not cause financial detriment to Chevron or its partners and it reserves all rights in relation to any action taken by the Shire to back charge Virgin Australia or Chevron for landing fees during periods in which the exemption was previously applied by the Shire. Chevron advised that it would hold invoice (No. 30851) in abeyance and requested period 1 September 2017 to 4 February 2018 be included in the review of landing fees (as per part 3 of Minute No. 303/2018).

It should be noted that Invoice (No. 30851) was cancelled and Invoice No. 30902 for landing fee payments at the Onslow Airport for the period from 1 September 2017 until 4 February 2018 was subsequently issued to Virgin Australia.

By correspondence dated 20 March 2018, Chevron again wrote to the Shire and requested that the CEO withdraw Invoice (No. 30851) and requested period 1 September 2017 to 4 February 2018 be included in the review of landing fees (as per part 3 of Minute No. 303/2018).

The CEO responded to Chevron advising (in part) as follows:

"Accordingly, as part 1 of the Council resolution requires the Shire to seek landing fee payments from 1 September 2017, I have no authority to withdraw Invoice 30902 as requested by Chevron.

Chevron is offered the opportunity to present to Council in relation to the matters raised in your correspondence." (**ATTACHMENT 11.5D**).

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Comment
Chevron has in the past received 'informal' landing fee exemptions for aircraft at the Onslow Airport for passengers directly involved in 'construction' of the Wheatstone LNG plant.
In relation to the 'exemptions', it is noted that no formal arrangement is known to have been established between Council and Chevron.

A review of yearly Shire fees and charges dating back to 2010 reveal that no landing fee 'exemptions' for Chevron or any other commercial operator have been included in yearly Budgets.

Based on the commencement of 'first gas' at Wheatstone, it is considered reasonable to conclude that Council had every intention to charge landing fees to Chevron for all flights as part of the 2017/18 Annual Budget.

From 5 February 2018, Chevron has agreed that all flights associated with the company will have the necessary landing fees applied. This will be the first time Council has had the opportunity to realise Airport related income from Chevron associated with Wheatstone construction passengers.

It is considered reasonable that Council decline Chevron's request to include the period 1 September 2017 to 4 February 2018 in the review of landing fees as this will result in halving the forecast income to the Shire for 2017/18 in relation to landing fees for Chevron at the Onslow Airport.

In relation to landing fee payments from the commencement of flights at the Onslow Airport to 30 August 2017, the will Shire continue investigations with a view to seeking independent financial and governance advice on the matter.

Consultation
Robert Dobrik, Wheatstone Asset Manager, Chevron Australia Pty Ltd
Shire President
Director Corporate Services

Statutory Environment
Section 6.4 Local Government Act 1995, Part 6 – Financial Management, and regulation 34 *Local Government (Finance Management) Regulation 1996*.

The Local Government Act 1995 Part 6 Division 4 s 6.8 (1) *"requires the local government not to incur expenditure from its Municipal Fund for an additional purpose except where the expenditure –*

*(b) Is authorised in advance by resolution**
Additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.
**requires an absolute majority of Council."*

Financial Implications
In relation to landing fees for Chevron at the Onslow Airport, the actual income lost to Council for 1st September 2017 – 4 February 2018 is as follows:

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Month	Number of Flights	Lost Revenue
September	80	$113,757.60
October	83	$118,023.51
November	81	$115,179.57
December	78	$110,913.66
January	81	$115,179.57
February	8	$11,375.76
TOTAL	411	$584,429.67

Should Council determine not pursue landing fees for all Chevron flights for the period 1 September 2017 to 4 February 2018, the income anticipated to be received for 2017/18 will be reduced by $584,429.67.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 4 – Quality Services and Infrastructure
Objective 1 – Quality Public Infrastructure

Risk Management
Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Framework. The perceived level of risk from the Risk Matrix is considered to be "Moderate (6)" in light of the potential impacts to external contractual arrangements. As the Risk Acceptance is considered to be "Medium", the Chief Executive Officer will monitor progress of this item.

Policy Implications
There are no policy matters associated with this report.

Voting Requirement
Simple Majority Required

Officers Recommendation and Council Decision

MOVED: Cr P Foster **SECONDED: Cr D Diver**

That Council with respect to the request from Chevron Australia Pty Ltd to formally review past landing fee payments at the Onslow Airport:

1. **Note the report; and**

2. **Advise Chevron Australia Pty Ltd that:**

   a) **Council declines Chevron's request to include the period 1 September 2017 to 4 February 2018 in the review of landing fees as the charge of landing fees to Chevron for all flights formed part of the 2017/18 Annual Budget;**

   b) **In relation to landing fee payments from the commencement of flights at the Onslow Airport to 30 August 2017, the Shire is to continue investigations with a view to seeking independent financial and governance advice on the matter; and**

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c) Chevron is invited to provide any evidence it may have of any formal agreement with Council that demonstrates an exemption of landing fees at the Onslow Airport.

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Gallanagh, Lynch and Diver voted for the motion

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12. CORPORATE SERVICES REPORTS

Declaration of Interest
Prior to consideration of this Agenda Item

Rob Paull declared an indirect financial interest

See item 6.2 for details of the interest declared.

RECORDED ON REGISTER GV07

12.1 MONTHLY FINANCIALS AND SCHEDULE OF ACCOUNTS PAID

MINUTE: 346/2018

FILE REFERENCE:	FM03
AUTHOR'S NAME AND POSITION:	Kerry Fisher Finance Manager
AUTHORISING OFFICER AND POSITION:	John Bingham Director Corporate Services
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	11 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author has no financial, proximity or impartiality interests in the proposal. However, the Chief Executive Officer has an indirect financial interest due to his spouse being employed and receiving an income from 'Muzzy's Hardware (Tom Price).
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary
In accordance with Regulation 34 of the Local Government (Financial Management) Regulations, the Shire is to prepare a monthly Statement of Financial Activity for consideration by Council. The Financial Reports for March 2018 are presented with comments on variances for Actuals to 2017/18 Budget amounts. A Capex Tracker is also presented.

Background
Regulation 34 of the Local Government (Financial Management) Regulations requires the Shire to prepare a monthly statement of Financial Activity for Consideration by Council.

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Comment
Capital expenditure continues to remain lower than year to date budget due to the profile of budgeted amounts across monthly periods as well as project delivery. Also actual operating income year to date is below current budget due to grants and contributions for large projects (i.e. CHUB, WANDRRA and PRWMF) not being received in alignment with completed works.

The notes in the 'Report on Significant Variances' identify and provide further commentary on the material variances for each project as well as operational revenue and expenditure at program level.

GL/Job No.	General Ledger Description	Current Budget	Variation Amount	Revised Budget	Reason
18067	Road Signage Installation – WA Tourism	0	7,388	7,388	Project was included in the original budget under Road Signage budget of $50,000. This variation is to create a new job code reflecting WA Tourism funded work for signage installation at Peedamulla Campground.
125081	Grant Income GEN	0	(7,388)	(7,388)	This project was included in the original budget. It was to be funded by Reserves. WA Tourism advised they will provide funding.

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GL/Job No.	General Ledger Description	Current Budget	Variation Amount	Revised Budget	Reason
18047	Tom Price Diamond Club Air Conditioner Replacement	42,000	(9,369)	32,631	Works completed under budget.
18049	Tom Price Squash Courts Resurfacing Ceiling Fans and Lighting	80,000	(7,631)	72,369	Works completed under budget.
NEW	Doug Talbot Park BBQ	0	17,000	17,000	Due to high demand and its location, renewal of the BBQ is required.
080062	Community Services West – General Programs	164,066	12,000	176,066	Event hosted at the Onslow Sports Club on Saturday 2 June to celebrate WA Day.
EVI78	Grants & Contribution – Miscellaneous	0	(12,000)	(12,000)	Funding from Celebrate Western Australia Inc. only offered to Onslow - it is a BHP supported enterprise with a focus on towns they have a presence in.
113261	Onslow Sports Club Replacement	400,000	1,150,000	1,550,000	PIP approved (in principle) by Department of Jobs, Tourism, Science and Innovation and Chevron.
092271	Projects to be Identified	144,000	100,000	244,000	Replace funds used prior to PIP becoming available for Onslow Sports Club Replacement.
111441	Grant Income (Capital)	0	(1,550,000)	(1,550,000)	PIP Contribution approved (in principle) by Department of Jobs, Tourism, Science and Innovation and Chevron for the Onslow Sports Club Replacement.

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GL/Job No.	General Ledger Description	Current Budget	Variation Amount	Revised Budget	Reason
134270	Water Wise	35,000	2,124	37,124	Upgrade of Standpipe cost is more than anticipated in original project estimate as Water Corporation requires back flow prevention device installed.
139902	Rural Services	56,526	(2,124)	54,402	Reallocate unused funds.

Consultation
Chief Executive Officer
Executive Management Team
Finance Team

Statutory Environment
Section 6.4 Local Government Act 1995, Part 6 – Financial Management, and regulation 34 Local Government (Finance Management) Regulation 1996.

The Local Government Act 1995 Part 6 Division 4 s 6.8 (1) requires the local government not to incur expenditure from its Municipal Fund for an additional purpose except where the expenditure –

(b) Is authorised in advance by resolution*

"Additional purpose" means a purpose for which no expenditure estimate is included in the local government's annual budget.
*requires an absolute majority of Council.

Financial Implications
Financial implications and performance to budget are reported to Council on a monthly basis.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 5 – Inspiring Governance
Objective 4 – Exemplary Team and Work Environment

Risk Management
This item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered "Low" risk and can be managed by routine procedures, and is unlikely to need specific application of resources.

The predominant strategic financial risk that the Council still faces is the pending formal objections to the valuation on the Wheatstone Plant and Barrow Island Plant.
The formal objection to the Wheatstone plant refers to 2016/17 and 2017/18 valuations whilst the Barrow Island objection was made in November 2017. Wheatstone is Assessment No.

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A51628 and has an Unimproved Valuation (UV) of $17,593,500 with rates levied for 2017/18 of $6,728,933. Barrow Island is Assessment No. A6413 and has a UV of $13,808,000 with rates levied for 2017/18 of $5,281,104.

In Chevron's objection their submitted opinion as to the correct UV's for the two properties are: (i) Wheatstone $6,572,500; and (ii) Barrow Island $2,612,500. Should the objections lead to a State Administrative Hearing (SAT) appeal and the decision be unfavourable to Council the maximum quantum of liability will be around $8.5m based on the abovementioned.

To mitigate any risk with this formal objection that may lead to a State Administrative Tribunal appeal, the Council retains a cash backed Financial Risk Reserve with a forecast balance at the end of the financial year (subject to no adverse appeals) of $6.5 Million. This major risk is categorised as potentially *extreme* on the Council's adopted risk management framework and thresholds due to the potential risk being greater than $5 Million of current year and a comparable amount to future revenues.

The Valuer General Office (VGO) has advised the full SAT hearing will be held on 3 September 2018. The *State Administration Act 2004* (s.37 and s.38) provides Council the opportunity to become a joinder to proceedings. The Shire has now prepared the documents required for the application and filing with the SAT was made on 11 April 2018.

Policy Implications
There are no policy implications for this matter.

Voting Requirement
Absolute Majority Required

Officers Recommendation and Council Decision

MOVED: Cr P Foster **SECONDED: Cr M Lynch**

That with respect to the Monthly Financial Report to Council:

1. **Receive the Financial Report for March 2018 ATTACHMENT 12.1A; and**

2. **Approve budget variations for the 2017/18 Budget as outlined below:**

   a) **Increase Expenditure Account 18067, Road Signage Installation – WA Tourism by $7,388, from $0 to $7,388;**
   b) **Increase Income Account GL 125081, Grant Income by $7,388, from $0 to $7,388;**
   c) **Decrease Expenditure Account 18047, Tom Price Diamond Club Air Conditioner Replacement by $9,369, from $42,000 to $32,631;**
   d) **Decrease Expenditure Account 18049, Tom Price Squash Courts Resurfacing Ceiling Fans and Lighting by $7,631, from $80,000 to $72,369;**
   e) **Increase Expenditure Account NEW, Doug Talbot Park BBQ by $17,000, from $0 to $17,000;**
   f) **Increase Expenditure Account 080062, Community Services West – General Programs by $12,000, from $164,066 to $176,066;**
   g) **Increase Income Account EV178, Grant & Contribution – Miscellaneous Income by $12,000, from $0 to $12,000;**

   h) **Increase Expenditure Account 113261, Onslow Sports Club Replacement – by $1,150,000, from $400,000 to $1,550,000;**

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i) Increase Expenditure Account 092271, Projects to be identified by $100,000, from $144,000 to $244,000;
j) Increase Income Account 111441, Grant Income Capital by $1,550,000, from $0 to $1,550,000;
k) Increase Expenditure Account 134270, Water Wise by $2,124, from $35,000 to $37,124;
l) Decrease Expenditure Account 139902, Rural Services by $2,124, from $56,526 to $54,402; and
m) Note that the Budgeted Surplus position carried forward (Net Current Assets position) forecast as at 30 June 2018 is $1,500,000.

3. Receive the Capital Expenditures Progress Tracker for March 2018 ATTACHMENT 12.1B;

4. Receive the Budget Amendment Register as at 31 March 2018 ATTACHMENT 12.1C; and

5. Receive the Schedule of Accounts and Credit Card paid in March 2018 (approved by the Chief Executive Officer in accordance with delegation DA03-1 Payments from Municipal Fund and Trust Funds) ATTACHMENT 12.1D.

CARRIED BY ABSOLUTE MAJORITY 7/0
Councillors White Rumble, Thomas, Foster, Lynch, Gallanagh and Diver voted for the motion

Rob Paull left the meeting at 2.14 pm due to a Declaration of Financial Interest for Officers Recommendation 2.

Officers Recommendation 2

MOVED: Cr P Foster **SECONDED: Cr M Lynch**

That with respect to the Monthly Financial Report to Council:

1. Receive the Financial Report for March 2018 associated with Muzzy's Hardware (Tom Price) ATTACHMENT 12.1E.

CARRIED BY ABSOLUTE MAJORITY 7/0
Councillors White Rumble, Thomas, Foster, Lynch, Gallanagh and Diver voted for the motion

Rob Paull returned to the room at 2.15 pm. The Presiding Person advised Mr Paull of the outcome of the vote for this item.

Unconfirmed Minutes

12.2 FIN10 - WITTENOOM AND YAMPIRE GORGE RATES AND SERVICES POLICY

MINUTE: 347/2018

FILE REFERENCE:	FM 14.16.17
AUTHOR'S NAME AND POSITION:	John Bingham Director Corporate Services
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	10 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Agenda Item 13.3 (Minute No. 265/2017) – Ordinary Meeting of Council 21 November 2017

Summary
Section 2.7(2) (b) of the *Local Government Act 1995* states that the making of policy is a role of Council. Policies provide clarity, ownership and accountability to the Ashburton community and for the staff of the Shire.

A review of policy FIN10 – 'Wittenoom and Yampire Gorge Rates and Services Policy' was excluded from the Annual Policy review of the 21 November 2017 Ordinary Meeting of Council (OMC). Further to this Council requested a workshop to discuss various aspects of the policy. This report recommends Council now adopt FIN10.

Background
At the 21 November 2017 Ordinary Meeting of Council a review of all policies was undertaken as part of Council's 2017 Annual Policy Review. FIN10 - 'Wittenoom and Yampire Gorge Rates and Services Policy' was not reviewed as Council requested a workshop be held to further discuss its content.

Comment
A workshop was held on 13 March 2018 in Onslow with the agreed outcome that no substantive change to the policy is required. One change was agreed upon to the title i.e. remove the reference to Yampire Gorge and retitle to 'FIN10 – 'Wittenoom Rates and Services Policy'.

ATTACHMENT 12.2

Consultation
Chief Executive Officer
Executive Management Team

Unconfirmed Minutes

Statutory Environment
Local Government Act 1995 section 2.7 (2)(b) states Council is to determine a local government's policies.

Financial Implications
There are no financial implications in this matter.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 5 – Inspiring Governance
Objective 4 – Exemplary Team and Work Environment

Risk Management
This item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be 'Low' risk and can be managed by routine procedures, and is unlikely to need specific application of resources.

Policy Implications
Amendment to Policy FIN10 – 'Wittenoom and Yampire Gorge Rates and Services Policy'.

Voting Requirement
Simple Majority Required

Officers Recommendation and Council Decision

MOVED: Cr P Foster **SECONDED: Cr M Lynch**

That with respect to FIN10 – 'Wittenoom and Yampire Gorge Rates and Services Policy' Council:

1. **Adopt the reviewed FIN10 – 'Wittenoom Rates and Services Policy' per ATTACHMENT 12.2.**

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Gallanagh, Lynch and Diver voted for the motion

Unconfirmed Minutes

12.3 RATES DEBTOR WRITE OFF – SGMC PTY LTD

MINUTE: 348/2018

FILE REFERENCE:	RV13 RV12 GV01.16
AUTHOR'S NAME AND POSITION:	Saul Gordon Rates Officer
AUTHORISING OFFICER AND POSITION:	John Bingham Director Corporate Services
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	10 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Agenda Item 13.7 (Minute No. 41) – Ordinary Meeting of Council 27 September 2016

Summary
In March 2016 SGMC Pty Ltd (SGMC) was wound up in the Federal Court. Following on from this the liquidators received an offer to purchase the three mining leases owned by SGMC.

At the September 2016 Ordinary Meeting of Council (OMC) it was resolved to accept an offer of approximately $24,000 for the three assessments in exchange to write off the rates outstanding of $457,832.11 (assuming the 2016/17 levied rates and ESL charges were paid). Unfortunately the arrangement fell through leaving the Shire with unrecoverable debts of $595,459.05 which it is now recommended Council write off.

Background
Between 1998 and 2007 SGMC acquired the following mining leases - M08/11, M08/12 and M08/27. Payments for rates levied on these leased properties were maintained up to March 2013. The company ran into trouble and was wound up in the Federal Court on 30 March 2016 with Chadwick Hall Chartered Accountants (Hall Chadwick) appointed as liquidators. Hall Chadwick received an offer to purchase the mining leases for $86,363.64 plus GST and as the petitioning creditor the Shire had to either accept or decline the proposal for the arrangement to go through. After deduction of costs of sale and liquidators remuneration the Shire was to receive $24,000 plus payment of the 2016/17 rates.

In December 2016 the Shire was informed the arrangement had fallen through. The liquidators contacted the Shire in April 2017 to say it was not going ahead as according to the parties it was not viable. The new company was prepared to pay a small part of the money but by the time the mining tenements were signed over it would be July 2017. This meant that the company would not have any time to undertake mining operations and earn money from the tenements in the 2016/17 rating year. The new offer included payment of the 2017/18 rates but not prior years (i.e. 2016/17 rates owing).

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Also the new offer included a settlement of less than $24,000 (approximately $12,000 to $18,000) contrary to the settlement amount per Council resolution of September 2016.
The Shire was advised by the parties it had seven days to accept the offer or the tenements would be handed back and SGMC would be wound up with no assets remaining. Council policy does not provide the Chief Executive Officer authority under delegation DA03-2 – Write Off of Monies Owing to write off rates and therefore the decision has to be made by Council. The liquidators did not have the time to wait for the next Council meeting to be held as apparently the offer was time sensitive. SGMC was struck off the Australian Securities and Investments Commission (ASIC) register with no assets and no money left for any creditor. The tenements were returned with liquidators unpaid.

Correspondence received from Hall Chadwick on 6 June 2017 confirming the Shire write off monies owed by SGMC is attached.

ATTACHMENT 12.3

The following timeline shows key events and action taken to recover the debt:

- January 2012
  - Matter referred to Austral Mercantile (Shire's Debt Recovery Agency).

- April 2013
  - Austral Mercantile served a General Procedure Claim to SGMC.

- May 2013
  - The Shire received a Notice of Intention to Defend General Procedure Claim from SGMC. This meant a delay on proceedings and the Shire would be required to go to a pre-trial conference to negotiate a settlement. At this stage SGMC was not required to stipulate why they were defending as this would have been outlined in the pre-trial conference.

- January 2014
  - Due to Shire staff turnover there was a delay in responding to Valenti Lawyers (Valenti) who subsequently acted on behalf of the Shire resulting in a discontinuation of current proceedings and a requirement to re-start the legal process.

- September 2014
  - Letter of Demand was issued to SGMC.

- October 2015
  - Creditors Statutory Demand for Payment of Debt and sworn Affidavit Accompanying Statutory Demand including Rate Record was issued to SGMC in application to wind the company up.

- December 2015
  - Austral Mercantile endeavored to seek a settlement before proceeding to wind up which involved SGMC paying $100,000 initially and monthly payments of $30,000 until the debt was paid inclusive of 11% interest.

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- January 2016
  - SGMC failed to respond to the counter offer in the given timeframe leaving the Shire with no choice but to instruct Valenti to commence proceedings and wind up the company.

- March 2016
  - At the Federal Court SGMC was wound up due to insolvency under the provisions of the *Corporations Act 2001*. Hall Chadwick were appointed as liquidators for the affairs of the company.

- August 2016
  - Hall Chadwick sent through an offer to purchase the Mining Leases for $86,363.64 plus GST.

- December 2016
  - Hall Chadwick advised the arrangement fell through as the buyer reneged on the terms and conditions. Another offer from a separate party was on the table and Hall Chadwick advised they would now pursue this prospect.

- May 2017
  - Hall Chadwick sent a letter of offer for a new agreement to write off current year rates debt and to remove the $24,000 to allow the new buyer to take hold of the tenements. The condition was it be taken to council on the 23 May 2017 however no agenda item was prepared. At this time they informed the Shire the land is now under a native title claim.

- May 2017
  - Offer expired and withdrawn.

- June 2017
  - Letter received from Hall Chadwick advising the tenements had been handed back and there is now no possible return for the Shire or themselves.

- June 2017
  - A final offer comes to the Shire that requires an indemnity to be issued on all rates owing on all tenements. The offer expires.

- November 2017
  - Tenements handed back and “notice of the death” of the tenements comes from Department of Mines on Schedule 2017/9.

Assessment Number	Rates	Emergency Service Levy	Penalty Interest	Legal Fees	Total
A34162	$137,274.97	$557.42	$40,300.11	$2,827.82	$180,960.32
A34153	$159,812.16	$479.44	$45,405.59	$2,827.82	$208,524.66
A6231	$157,805.08	$479.44	$44,861.73	$2,827.82	$205,974.07
TOTAL	**$454,892.21**	**$1,516.30**	**$130,567.43**	**$8,483.60**	**$595,459.05**

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Comment
The Shire has followed Policy FIN15 - Rate Debt Recovery in exhausting all reasonable avenues to recover this outstanding rate debt. As Hall Chadwick advised the Shire will not receive a return and therefore it is recommended the debt be written off.

Consultation
Chief Executive Officer
Executive Management Team
Finance Manager
Rates Officer

Statutory Environment
Section 6.12 (1) (c) of the Local Government Act 1995 states that Council may write off money that is owed to Local Government (by absolute majority).

Financial Implications
An amount of $590,245.91 was posted to Provision for Doubtful Debts in 2016/17 in anticipation of the outstanding debt not being recovered from SGMC.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 5 – Inspiring Governance
Objective 4 – Exemplary Team and Work Environment

Risk Management
This item has been evaluated against the Shire of Ashburton's Risk Management Policy COPR5 Risk Matrix. The perceived level of risk is considered to be 'Low' i.e. managed by routine procedures, unlikely to need specific application of resources.

Policy Implications
Policy FIN15 – 'Rate Debt Recovery Policy'

Voting Requirement
Absolute Majority Required

Officers Recommendation and Council Decision

MOVED: Cr L Rumble **SECONDED: Cr M Lynch**

That with respect to the debt totaling $595,459.05 exclusive of GST, owed by SGMC Pty Ltd for unpaid rates, interest and legal fees, Council write off the amount owing.

CARRIED BY ABSOLUTE MAJORITY 6/1
Councillors White, Rumble, Thomas, Lynch, Diver, Gallanagh voted for the motion
Councillor Foster voted against the motion

Unconfirmed Minutes

12.4 REQUEST TO WAIVE DEBT – FORTESCUE NATIONAL FOOTBALL LEAGUE

MINUTE: 349/2018

FILE REFERENCE:	FM 14.16.17
AUTHOR'S NAME AND POSITION:	John Bingham Director Corporate Services
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	10 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary
On 5 January 2018 the Shire wrote to the Fortescue National Football League (FNFL) to provide a statement of account for overdue invoices. The amount outstanding of $12,159.15 was for use of recreation facilities, oval fields and lights, line-marking and canteen hire. The FNFL responded seeking information and requesting Council write off some of its debt.

This report assesses the FNFL's financial position and reviews relevant factors for Council to consider in determining an appropriate response to their request.

Background
The FNFL is a non-profit unincorporated association set up to promote and encourage the game of Australian Rules Football within the Shire. The teams in the association include the Panthers, Towns and Tigers, all based in Tom Price, as well as the Saints based in Paraburdoo. As well as arranging matches for the clubs within the League the FNFL also supervises and co-ordinates the Juniors League.

On 5 January 2018 the Shire wrote to the FNFL to:

i. provide a statement of account for overdue invoices; and

ii. extend an offer to make payment arrangements to clear the debt. The amount outstanding at the time was $12,159.15 for use of recreation facilities, oval fields and lights, line-marking and canteen hire. Also stated in the letter was an offer from the Shire to meet with the FNFL to arrange a repayment plan and assist in capacity building to meet its obligations going forward.

ATTACHMENT 12.4A

FNFL President Mr. Michael Smith responded on 6 January 2018 advising the most suitable time for a meeting would be after their Annual General Meeting on 8 March 2018.

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Further to this Mr. Smith advised the FNFL had been struggling from a lack of leadership and did not have any money but was committed to turn the situation around. He also added if the Shire could reduce the price being charged for the lights, oval hire and building that would be helpful.

ATTACHMENT 12.4B

In the meantime the Shire appointed a Club Development Officer (CDO) to play a role in assisting the FNFL in its capacity building. The CDO reviewed the hire of Shire facilities against the association's actual needs. Through the review it became apparent the association had booked facilities for significantly longer periods than required with the total cost of facility hire for the senior football for the 2017 season at $17,710.35. As a result a letter of recommendation was prepared and emailed to the Mr Smith on 11 January 2018 noting the following:

- The hire of the first floor pavilion could be shortened from 1am to 10pm;
- The FNFL were incurring the cost of the canteen hire despite individual clubs operating the facility and retaining profits – it was suggested the fees be paid by the clubs or the FNFL retain a percentage of the profit;
- Increase of fundraising activities including sponsorship, grant applications and general fund raising;
- Appoint a committee member responsible for fundraising and grant writing, providing a number of potential grant rounds that would be available to the association;
- Pass on costs associated with facility hire and insurance for running the juniors to the junior football participants in Tom Price (to date no fees have been charged to the junior football clubs by the FNFL with the juniors insurance cost paid by the WACFL and juniors facility hire paid by the FNFL); and
- Clubs to pay own facility hire for training nights (it was $9,543.25 for the 2017 season). The Western Australian Football Commission (WAFC) and Western Australian Country Football League (WACFL) have recommended this occur as no other association in the State is known to be incurring this cost (The FNFL constitution states the clubs affiliated with the association are liable for any debt incurred by the association).

On 8 March 2018 a meeting was held between representatives of the Shire (Manager of Finance and Financial Services Co-ordinator) and the FNFL (Mr. Smith). Councillor Matthew Lynch was also in attendance. The meeting raised the following issues:

- A payment plan for the outstanding debt;
- Lighting costs and maintenance;
- An option for a discount on the current outstanding debt;
- The requirements for the oval to be hired for the 2018 season; and
- A request from Mr Smith for the FNFL's pavilion hire use to incur no charges.

Following on from that a letter formalising the FNFL's position was submitted by Mr. Smith to the Shire's CEO. In it the FNFL requests financial assistance from the Shire to get back to a viable position. Specifically Mr. Smith proposes to pay 50% of the $12,159.15 immediately if the Shire writes off the balance or other half. This would apply to the 2017 season only – it is assumed therefore that another request to write off amounts will not be sought by the FNFL. Also raised in the letter is a request for the breakdown of where the hire fees go (e.g. maintenance, admin costs etc.).

ATTACHMENT 12.4C

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In March an offer of joint promotion organized by the Shire's Club Development and Events team was sent to the FNFL and each of the affiliated clubs to assist with promotion of venue or registration day in lieu of the 'give it a go day' where up to $150 assistance is available – at the close of registrations on 31 March 2018 neither the FNFL nor clubs had accepted the offer. Additionally since January the Shire's CDO has provided ongoing support to the FNFL in the areas of the development of a strategic plan template;

- Liaison with WACFL, WAFC and Pilbara Regional Development Manager;
- A facility hire cost review and breakdown of costs in the form of a summary of fees breakdown taken from invoice requisitions prior to invoicing;
- Organising and expanding the roadshow opportunity;
- Promotion of the AGM; and
- Review of the constitution and outlining the FNFL responsibilities therein.

Comment
Cost breakdown
On 17 March 2017 the FNFL had no outstanding debt to Council. From that date the following charges totaling $18,888.20 have been applied:

Location	Type of Charge	Rate	Hours	Amount
Tom Price	Lights	$29.50	278.50	$8,216.00
	Oval	$4.00	300.50	$1,202.00
	First Floor Pavilion - Night	$20.50 to $21.00	110.00	$2,290.50
	First Floor Pavilion - Day	$25.50 to $26.00	12.00	$307.00
	Ground Floor	$7.00	109.00	$763.00
Paraburdoo	Lights	$30.40 (4 towers)	164.50	$4,864.70
	Oval	$4.00	164.50	$658.00
	Canteen	$7.00	32.50	$227.50
Both	Line-marking	$6 per can	60.00	$360.00
TOTAL				**$18,888.20**

Payments received from the FNFL for the same period totalled $9,676.30:

- ✓ $3,429.25 - 28/6/2017
- ✓ $600.00 – 23/10/2017
- ✓ $2,767.05 – 03/11/2017
- ✓ $3,000.00 – 13/3/2018

The outstanding balance owing to the Shire at 8 April 2018 is $9,159.15.

Associated costs for operations and maintenance of the facilities used for 2017/18 are as follows:

Location	Infrastructure Type	Expenditure Type	Amount
Tom Price	Pavilion	Maintenance and repairs	$25,861.15
		Operating – water rate	$71.49
	Lights	Maintenance and repairs	$10,167.50
		Operating – power	$0
	Oval and Surrounds	Operating – oval upkeep	$96,877.00
Paraburdoo	Pavilion	Maintenance and repairs	$0
Location	**Infrastructure Type**	**Expenditure Type**	**Amount**

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		Operating – insurance, electricity	$13,540.34
	Lights	Maintenance and repairs	$1,746.39
		Operating - power	$1,163.07
	Oval and Surrounds	Operating – oval upkeep	$78,876.43
TOTAL			**$228,303.37**

It should be noted, as is evident from the cost table, that electricity use for the Clem Thompson lights has not to date been billed to the Shire by Rio Tinto (the supplier of the electricity). It is reasonable for the FNFL to therefore question why they are being charged for usage of the lights when in turn the Shire doesn't pay for the electricity themselves. It is also evident however that the income generated from the FNFL contributes only partially to significant costs for upkeep and running of the facilities.

Council Policy
Council's policy for debt recovery is FIN13 – 'Debtor Management – General'. As a sporting group the FNFL is '…*exempt from debt recovery action and penalty interest however the Shire may refuse booking requests for facilities if monies owing exceed the Shire's trading terms*.' To date the Shire has applied this exemption. Further in relation to writing off bad debts FIN13 states they *should only take place where all avenues for recovery have been exhausted or it becomes unviable to keep pursuing the debt*.' Because of the above debt exemption recovery action by the Shire has not taken place - therefore the FNFL request for a 50% write off is not entirely accurate – that is, it is really a request to waive part of the debt.

Waiver of debt
In considering the request from the FNFL it is recommended that Council take the following into account:

- The important role of the association to the communities of Tom Price and Paraburdoo in promoting and encouraging the game of Australian Rules; and
- The contribution the association makes to Junior football development in the district;
- At the AGM new members to the committee were elected potentially resulting in improved accountability in relation to account keeping and reporting;
- In 2017 affiliation fees for the clubs was $6,000 each (total FNFL revenue of $24,000). This amount covers the full debt outstanding for the 2017 season. NB: There is no set of accounts available from the association to verify whether each club paid the fee in 2017 nor if and how that money might have been spent; and
- A number of club representatives have made contact with the Shire's Community Development Officer in regard to concerns about the FNFL's financial viability and its effective running as well as the impact this may have on the clubs associated with the FNFL's banner.

Consultation
Chief Executive Officer
Executive Management Team
Finance Manager
Financial Services Coordinator
Club Development Officer

Statutory Environment
There is no applicable legislation for this report.

Unconfirmed Minutes

Financial Implications
Deferring the billing until end of season will have a minor negative impact on cash-flow as well as interest not earned on receipts normally paid sooner. A nominal sum of $1,000 as a portion of debt waiver is recommended.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 5 – Inspiring Governance
Objective 4 – Exemplary Team and Work Environment

Risk Management
Adoption of this item has been evaluated against the Shire of Ashburton's' Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low", can be managed by routine procedures, and are unlikely to need specific application of resources.

Policy Implications
There are no policy implications for this matter.

Voting Requirement
Absolute Majority Required

Officers Recommendation

That with respect to the Fortescue National Football League's request to waive 50% of its debt owed to the Shire, Council:

1. Acknowledge the important role the Fortescue National Football League plays in the community;

2. Continue to provide the Fortescue National Football League with support and help build capacity to meet its obligations going forward as outlined in the Community Development Officers recommendations;

3. Defer the raising of invoices for use of Shire facilities in 2018 until the end of the season to enable the current debt to be cleared without increasing overdue amounts; and

4. Decline the Fortescue National Football League's request to waive 50% of the debt owed to the Shire and instead, in acknowledgement of the associations good intentions to turn the finances around waive the nominal sum of $1,000 to reduce the current balance owing to $8,159.15.

ALTERNATE RECOMMENDATION

MOVED: Cr P Foster **SECONDED: Cr M Lynch**

That with respect to the Fortescue National Football League's request to waive 50% of its debt owed to the Shire, Council:

1. Acknowledge the important role the Fortescue National Football League plays in the community;

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2. Continue to provide the Fortescue National Football League with support and help build capacity to meet its obligations going forward as outlined in the Community Development Officers recommendations;

3. Defer the raising of invoices for use of Shire facilities in 2018 until the end of the season to enable the current debt to be cleared without increasing overdue amounts; and

4. Waive Fortescue National Football League's debt owed to the Shire to the value of $6,868.65 with the remaining $2,290.50 (representing the cost of accessing the Pavilion) the current balance owing.

CARRIED BY ABSOLUTE MAJORITY 7/0
Councillors White, Rumble, Thomas, Foster, Lynch, Gallanagh and Diver voted for the motion

NOTE: Council considered that the waiving of a significant portion of the debt was an acknowledgement of the positive contribution made by the League to the community.

Unconfirmed Minutes

12.5 GROSS RENTAL VALUATION (GRV) RATING OF TRANSIENT WORKFORCE ACCOMMODATION

MINUTE: 350/2018

FILE REFERENCE:	RV01
AUTHOR'S NAME AND POSITION:	John Bingham Director Corporate Services
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	10 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Agenda Item 13.2 (Minute No. 264/2017) – Ordinary Meeting of Council 21 November 2017

Summary
At the 21 November 2017 Ordinary Meeting of Council (OMC) policy no. FIN21 – 'Rating' was adopted with a focus on changing the method of the valuation from Unimproved Valuation (UV) to Gross Rental Valuation (GRV) for Transient Workforce Accommodation (TWA) where those TWAs are located outside of townsite boundaries.

Following on from this in December 2017 correspondence was sent to TWA property holders inviting comment on Council seeking to review the method of valuation for TWAs. A workshop followed on 13 March in Onslow to update Council on the process.
This report considers the responses from TWA property owners required for Council to apply to the Minister for a determination in accordance with the Department of Local Government, Sport and Cultural Industries (DLGSCI) Rating Policy: "Valuation of Land – Mining".

Background
Rating Principles
In 2015 Council adopted its Rating Strategy including a recommendation for a new differential rate category to be established for TWAs in accordance with then existing Council Policy Fin 16 "GRV Rating of Improvements on Mining Tenements and Petroleum Licence Sites Policy". This recommendation was not enacted upon and in May 2017 Council undertook a Strategic Rating Review highlighting that the issue remains under consideration to maintain objectivity and consistency in its rating structure.

As well as reviewing its Rating Strategy in November 2017 Council reformulated FIN16 - "GRV Rating of Improvements on Mining Tenements and Petroleum Licence Sites Policy" into a new policy FIN21 - 'Rating'. The focus of FIN21 is the application of GRV valuations to TWAs as well as those UV properties predominantly used for non-rural purposes and located outside a town-site boundary. This approach by Council ensures DLGSCI key rating values (i.e. Objectivity, Fairness and Equity, Consistency, Transparency and Administrative Efficiency) are applied.

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The current rating of TWAs within the district is not consistent with the above values in that different valuation methods have been applied primarily determined on whether or not they are located within a town-site.

Basis of Rating

The basis of rating is determined by the Minister based on information supplied by the local government when requesting a change in basis of valuation for a property in the district. In determining whether to approve a change in the basis of rating, the Minister is required, under section 6.28 of the *Local Government Act 1995 ('The Act')*, to consider the predominant use of the land and whether it is rural use (UV) or non-rural use (GRV). Under section 6.29 of *The Act* in the case of mineral and petroleum interests, the default basis of valuation is UV however the Minister may approve the use of a GRV in the case of land predominantly used for accommodation, workshops, sport and recreation etc. It is this provision which has supported neighbouring local governments to apply a valuation of GRV and then proceed to differentially rate those and all TWAs, including those within a townsite.

It is important to note that one property holder (Chevron Australia Pty Ltd) believes that it is not captured by section 6.29 of *The Act* given that they state that the tenure for both Gorgon and Wheatstone is held under the *Land Administration Act 1997*. Gorgon tenure is granted pursuant to that Act and the *Barrow Island Act 2003* in accordance with Approved Proposals under the 'Gorgon Gas Processing and Infrastructure Project Agreement' (Schedule 1 to the *Barrow Island Act 2003* and otherwise referred to as the 'Gorgon State Agreement'). It is not foreseen that that qualification around land tenure will impede the process of reviewing the basis of valuation for TWAs held by Chevron.

All land in WA granted tenure under any relevant legislation is still rateable pursuant and subject to both section 6.26 of *The Act* and any other relevant governing legislation. It has been confirmed that the subject land is indeed eligible for local government rates as long as it is not done on a discriminatory basis.

State Agreements

Before the 1980s State Government conditions of consent for major resources projects in WA included the requirement for purpose-built towns to be constructed in close proximity to project sites. As a result agreements were formed between the State Government and the owners of major resource projects. Known as State Agreement Acts, these pieces of legislation typically included a local government rating restriction not to apply discriminatory rates or taxes. Under these clauses, properties associated with the Agreement were not rated (often mistakenly) or required to be rated on a UV basis. This historical arrangement has caused confusion and common misconceptions in relation to the rating of mining properties covered by State Agreements, namely:

- Land for mining is exempt from rates if they are under a statute agreement; or
- The only applicable rate for mining land is the minimum rate of unimproved land (UV).

However these requirements are not reflected within any of the State Agreements affecting land within the Shire of Ashburton.

Unconfirmed Minutes

The following Agreements apply to sites within the Ashburton district:

- *Barrow Island Act 2003;*
- *Iron Ore (Hamersley Range) Agreement Act 1963;*
- *Iron Ore (FMG Chichester Pty Ltd) Agreement Act 2006;*
- *Iron Ore (Marillana Creek) Agreement Act 1991;*
- *Iron Ore (Hope downs) Agreement Act 1992;*
- *Iron Ore (Robe River) Agreement Act 1964;*
- *Iron Ore (Wittenoom) Agreement Act 1972;*
- *Iron Ore (Channar Joint Venture) Agreement Act 1987*; and
- I*ron Ore (Mount Bruce) Agreement Act 1972.*

The State, its agencies and instrumentalities, together with local or other authorities, are precluded from imposing discriminatory taxes, rates or charges of any nature whatsoever on or in respect of all property, products, materials or services that constitute or are used for the purposes of the Agreement project. There is no reason why properties covered by State Agreements should not be rated in accordance with the General UV rate. Officers are of the view that UV rating is not discriminatory and entirely permitted. The Minister has approved the use of a UV differential Mining rate in the past and there appears no reason to question its continued use.

ATTACHMENT 12.5A

Department Policy and Guidance

In response to the State Agreement Act Rating Clause Study in 2009, the State Government amended Sections including 6.33 of *The Act*. These amendments were followed in 2011 with the introduction of a new policy: 'The Application of Gross Rental Valuation to Mining, Petroleum and Resource Interests' (GRV Mining Policy). The primary objectives of the policy were to clarify the circumstances where local governments could apply GRV rating to mining land and enable the use of GRV rating on new (i.e., initiated after June 2012) mining, petroleum and resource interests. In March 2016, the Department updated its publication 'Rating Policy: Valuation of Land Mining' to clarify the Ministers determination of the basis of valuation of land for capital improvement situated on a mining tenement or a petroleum lease/licence/drilling reservation.

ATTACHMENT 12.5B

Comment

Identified Sites

In November 2017 an assessment of the current status of individual properties identified as potentially hosting TWAs was undertaken. Due to limitations of the Shire's rate records it was difficult to determine with accuracy the number of sites within the District. All potential property holders were then consulted via a Declaration Form on 21 December 2017 requesting confirmation of existing Shire data held in current rate records. An example of the form is attached.

ATTACHMENT 12.5C

Completed Declaration Forms were received from four property holders (BCI Minerals, Chevron, Northern Star Resources and Quadrant Energy) as well as spreadsheets containing most if not all information sought in the Declaration Form from Fortescue Metals Group (FMG) and Rio Tinto (RTIO). A list of 42 TWAs and their relevant profiles has now been compiled including:

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- Capital improvement on the land used;
- Number of beds;
- Relevant State Agreements;
- Life expectancy of the facility;
- Indicative valuations provided by Valuer-General Office (VGO); and
- Aerial photos and maps.

ATTACHMENT 12.5D

Table 1 – List of 42 TWAs identified in the Shire of Ashburton from 2012-2018

No.	Camp Name	Owner	State Agreement	Outside Townsite Boundary
1	Airey Rail *	FMG Pilbara PL		YES
2	Blacksmith	Flinders Mines		YES
3	Bonnie Doon	FMG Pilbara PL		YES
4	Boolgeeda (Brockman 4) *	RTIO – Hamersley Iron PL		YES
5	Briney Rail *	FMG - The Pilbara Infra. PL		YES
6	Brockman 2 Village	RTIO – Hamersley Iron PL	Hamersley Range Act 1963	YES
7	Brockman 4 Village	RTIO – Hamersley Iron PL	Hamersley Range Act 1963	YES
8	Brolga *	Chevron (TAPL) PL		YES
9	Bungaroo South – Buckland Project	BCI Minerals/Hetherington		YES
10	Bungaroo Village *	RTIO - Robe River Iron Assoc.	Robe River Act 1964	YES
11	Cardo	API		YES
12	Castle Camp (Solomon) *	FMG Pilbara PL		YES
13	Cowra	BHP		YES
14	Dally (Solomon)	FMG Pilbara PL		YES
15	Delphine	FMG Pilbara PL		YES
16	Edge	FMG Pilbara PL		YES
17	Ellie Fly *	FMG Pilbara PL		YES
18	Eliwana	FMG Pilbara PL		YES
19	Firetail Rail *	FMG - The Pilbara Infra. PL		YES
20	Gorgon - Butler Park	Chevron (TAPL) PL	Barrow Island Act 2003	YES
21	Gorgon – Operations Village	Chevron (TAPL) PL		YES
22	Homestead Village	RTIO – Hamersley Iron PL	Hamersley Range Act 1963	YES
23	Jerriwah	RTIO – Hamersley Iron PL	Hamersley Range Act 1963	YES
24	Jundunmunnah Village	RTIO – Hamersley Iron PL	Hamersley Range Act 1963	YES
25	Kangi (Solomon)	FMG Pilbara PL		YES

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No.	Camp Name	Owner	State Agreement	Outside Townsite Boundary
26	Kurra Kulli Village	RTIO – Hamersley Iron PL	HRSA Paraburdoo Act 1968	YES
27	Mesa A Village (Waramboo)	RTIO - Robe River Iron Assoc.	Robe River Act 1964	YES
28	Mt Elvire	De Beers Australia PL		YES
29	Mt Minnie	WA Limestone		YES
30	Nammuldi Village	RTIO – Hamersley Iron PL	Hamersley Range Act 1963	YES
31	Paulsens Mine Camp	Northern Star Resources		YES
32	Punurunha Village (Marandoo)	RTIO – Hamersley Iron PL	Hamersley Range Act 1963	YES
33	Rocklea Palms (Paraburdoo Town)	RTIO – Hamersley Iron PL		**NO**
34	Ti Tree Village	RTIO - Robe River Iron Assoc.	Robe River Act 1964	YES
35	Tom Price Town Accom (VIP Lodge)	RTIO – Hamersley Iron PL		**NO**
36	Varanus Island Camp	Quadrant Energy	Varanus Island Act 1969	YES
37	Wandoo (Pannawonica Town)	RTIO - Robe River Iron Assoc.	Robe River Act 1964	**NO**
38	Weelumurra (Hope Downs)	RTIO - Robe River Iron Assoc.	Robe River Act 1964	YES
39	West Pilbara Village	RTIO – Hamersley Iron PL	Hamersley Range Act 1963	YES
40	Wheatstone Ashburton Nth Con. Village	Chevron (TAPL) PL		YES
41	Windawarri (Tom Price Town)	RTIO – Hamersley Iron PL		**NO**
42	Yandi Spinifex	BHP		YES

* TWAs confirmed as decommissioned.

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Table 2 – Identified TWAs with VGO Indicative GRV Values

No.	Camp Name	Current UV Value	Current GRV Value	Rates Levied 2017/18	VGO Indicative GRV Value $	Rates 2018/19 Scenario
1	Blacksmith	950,963	0	363,786	35,000	10,500
2	Bonnie Doon	8,083	0	3,095	25,000	7,500
3	Brockman 2	2,258,000	0	863,610	1,040,000	312,000
4	Brockman 4	109,248	0	41,783	1,275,000	382,500
5	Bungaroo South	125,743	0	48,092	0	0
6	Cardo	171,118	0	65,446	510,000	153,000
7	Cowra	0	0	0	550,000	165,000
8	Dally	0	0	0	1,900,000	570,000
9	Delphine	0	0	0	50,000	15,000
10	Edge	0	0	0	80,000	24,000
11	Eliwana	18,130	0	6,934	85,000	25,500
12	Gorgon-Butler	5,210,500	0	1,992,844	5,000,000	1,500,000
13	Gorgon–Ops.	687,500	0	262,946	280,000	84,000
14	Homestead	0	0	0	105,000	31,500
15	Jerriwah	0	0	0	700,000	210,000
16	Jundunmunnah	0	0	0	1,030,000	309,000
17	Kangi	0	0	0	4,250,000	1,275,000
18	Kurra Kulli	0	0	0	200,000	60,000
19	Mesa A Village	0	0	0	1,000,000	300,000
20	Mt Elvire	0	0	0	50,000	15,000
21	Mt Minnie	0	0	0	100,000	30,000
22	Nammuldi	0	0	0	1,280,000	384,000
23	Paulsens	68,200	0	26,084	340,000	102,000
23	Punurunha	0	676,000	35,120	676,000	202,800
25	Rocklea Palms	0	1,588,440	82,525	1,588,440	476,352
26	Ti Tree	0	0	0	85,000	25,500
27	TP-VIP Lodge	0	98,800	5,133	98,800	29,640
28	Varanus Island	200,000	0	76,493	320,000	96,000
29	Wandoo	0	345,280	17,939	345,280	103,584
30	Weelumurra	0	0	0	920,000	276,000
31	West Pilbara	0	0	0	500,000	150,000
32	Wheatstone	4,863,000	0	1,859,397	4,500,000	1,350,000
33	Windawarri	0	1,103,400	57,326	1,103,400	331,020
34	Yandi Spinifex	523,364	0	200,169	2,250,000	675,000
	TOTAL	**15,193,849**	**3,811,920**	**6,008,722**	**32,271,920**	**9,681,576**

Consultation

Correspondence welcoming comment in writing in 28 days (a requirement for Council to submit an application to the Minister) was sent to property holders on 21 December 2018 alongside the blank Declaration Forms. An indicative timeline was included advising the process to implement change. An example of the correspondence is attached.

ATTACHMENT 12.5E

Of the eleven property holders contacted only two, Chevron Australia and Rio Tinto, offered comment on the review of valuation method. Chevron sought more information about the likely impact of changes to their rates payable whilst Rio Tinto advised they were aware of the recent

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amendments to Ministerial Guidelines and endorsed the proposed changes. Attached is a copy of feedback received including email correspondence and completed Declaration Forms.

ATTACHMENT 12.5F

Table 3 – Summary of Feedback received and Officer Comments

TWA Owner	Name of Camp(s)	Feedback	Officer Comment
API Management Pty Ltd	• Cardo	• On 6 March 2018 API advised via email they would provide feedback a.s.a.p.	• No feedback/comment received re: review of valuation method.
BCI Minerals c/- Hetherington Exploration and Mining Title Services	• Bungaroo South - (Buckland Project)	• Completed Declaration Forms received plus email clarifying status of campsite.	• No other feedback/comment received re: review of valuation method.
BHP Pty Ltd	• Cowra • Yandi Spinifex	• Nil.	• No feedback/comment received re: review of valuation method.
Chevron Aust. Pty Ltd	• Brolga • Gorgon – Butler Park • Gorgon - Ops. Village • Wheatstone Ashburton North Construction Village	• On 22 January 2018 Chevron submitted a written response to the review of valuation method. • Chevron clarified TWA and Non-TWAs in the district. • Chevron requested additional information about the likely impact of changes to their rates payable. • Chevron highlighted that Gorgon and Wheatstone tenure is granted pursuant to the Land Administration Act 1997 and the LG Act 1995 does not apply in their view. • Chevron asks the Shire acknowledge the additional contribution made to social and critical	• On 19 March 2018 phone contact was made with Amy Ruddock (Chevron Government Affairs Advisor) to clarify re: likely impact of changes to Chevron's rates payable. The officer stated that per correspondence sent on 21 December 2017: *'It is important to note there is no intention for a change in the basis of valuation to result in any additional general rate revenue for the Shire.'* Ms. Ruddock was satisfied with this information. • Comments regarding

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		infrastructure for the Onslow community. • Chevron asks the Shire acknowledge the unique circumstances of Gorgon operations which have no impact on Shire infrastructure and services.	Chevrons contribution to the Onslow community as well as the unique circumstances of the Gorgon operations have been acknowledged and taken into consideration. • Officers are firmly of the view that rates are applicable and permitted to be fairly applied.
De Beers Australia Pty Ltd	• Mt Elvire	• Nil.	• No written feedback/comment received re: review of valuation method.
Flinders Mines	• Blacksmith	• Rates Officer received a phone call from Director of company advising the mine is closed and being removed.	• No written feedback/comment received re: review of valuation method.

Table 4 – Summary of Feedback received and Officer Comments (continued)

TWA Owner	Name of Camp(s)	Feedback	Officer Comment
Fortescue Metals Group	• Airey Rail • Bonnie Doon • Briney Rail • Castle Camp (Solomon) • Dally (Solomon) • Delphine • Edge • Ellie Fly • Eliwana • Firetail Rail • Kangi (Solomon)	• A table of TWAs clarifying/confirming Shire records with FMG records was provided. No Declaration Forms were received.	• No written feedback/comment received re: review of valuation method.

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TWA Owner	Name of Camp(s)	Feedback	Officer Comment
Northern Star Resources	• Paulsens Mine Camp	• Completed Declaration Form received plus email confirming location and tenement #.	• No written feedback/comment received re: review of valuation method.
Quadrant Energy	• Varanus Island Camp	• Completed Declaration Form received with property and land use details.	• No written feedback/comment received re: review of valuation method.
RIO Tinto	• Boolgeeda (Brockman 4) • Brockman 2 Village • Brockman 4 Village • Bungaroo Village • Homestead Village • Jerriwah • Jundunmunnah Village • Kurra Kulli Village • Mesa A Village - (Waramboo) • Nammuldi Village • Punurunha Village (Marandoo) • Rocklea Palms (Paraburdoo Town) • Ti Tree Village • Tom Price Town Accommodation (VIP Lodge) • Wandoo (Pannawonica Town) • Weelamurra (Hope Downs) • West Pilbara Village • Windawarri (Tom Price Town)	• A table of TWAs clarifying/confirming Shire records with RIO records was provided. • On 24 January 2018 an email was received from Michelle Ireland (Manager, Tenure & GIS State Agreements & Approvals) confirming: '*Rio Tinto is aware of the recent amendments to the Ministerial Guidelines and accepts the changing methodology for calculation of Shire Rates in relation to certain properties including TWAs*.'	• RTIO have acknowledged and accepted the review of valuation method.

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TWA Owner	Name of Camp(s)	Feedback	Officer Comment
WA Limestone	• Mt Minnie	• Nil.	• No feedback/comment received re: review of valuation method.

Impact of a change in the basis of Valuation
Seeking a change in the basis of valuation for TWAs, outside of townsites, to GRV from UV would require a separate GRV rating category entitled either 'Transient Workforce Accommodation' or 'Mass Accommodation'. This differential rating category would align the Shire to its local government neighbours in the Pilbara region.

Table 5 – Pilbara Shire's Comparison Group 2017/18 Budget

Local Government	Rate Category	Minimum	Cents in the dollar	2017/18 Budgeted Revenue
East Pilbara	GRV - Transient Workforce	$663	$0.044963	$1,631,700
Karratha	GRV – Transient Workforce Accommodation	$1,495	$0.324699	$5,693,987
Port Hedland	GRV – Mass Accommodation	$2,000	$0.260000	$3,233,360

The impact of this change can be managed by:

i. setting a new rate in the dollar (RiD) for the 'Mass Accommodation' category; and

ii. adjusting the RiD for other differential categories, principally UV Mining/Industrial where the TWAs currently sit. This is provided the level of the new differential RiD is not more than twice the lowest GRV rate, in which case Ministerial approval will be required.

Section 6.34 of *The Act* limits the revenue from General Rates of a local government to between 90% and 110% of the budget deficiency, unless Ministerial approval is obtained. Changes in valuation methodology has no impact on the total capacity to generate rate revenue of the Shire - the total general rates burden is spread across all ratepayers in the District in such a way that an increase in rate burden for any one rate payer will result in a corresponding decrease for another ratepayer.

There is no intention for a change in the basis of valuation to result in any additional general rate revenue for the Shire. The scenario modelling indicated in the table below reflects the total rates to be raised from each valuation category and the percentage yield using 2017/18 budgeted rates data.

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Table 6 - Scenario modelling impact after change in basis of valuation

Rate Category	2017/18 Budgeted Rates	% of total rate yield	After change in basis of valuation	% of total rate yield
GRV – Residential / Community	$ 4,221,995	12.3%	$ 4,221,995	12.3%
GRV – Commercial/Industrial	$ 1,092,642	3.2%	$ 899,731	2.6%
GRV – Mass Accommodation	$ 0	0%	$ 9,681,576	28.2%
UV – Mining	$28,574,023	83.2%	$19,088,003	55.5%
UV – Pastoral	$ 404,808	1.2%	$ 402,163	1.2%
UV – Tourism	$ 56,047	0.2%	$ 56,047	0.2%
Total Amount Raised from General Rates	**$34,349,515**	**100%**	**$34,349,515**	**100%**

To achieve the total rate yield of $9,681,576 from GRV Mass Accommodation, a RiD and minimum rate would need to be determined which falls within the statutory requirements, or is approved by the Minister. Only once the change in basis of valuation has been approved by the Minister and new GRV valuations received from the VGO, would accurate detailed modelling be undertaken to determine the RiD and minimum rate applicable.

The mix of rate burden met by each individual property owner would be impacted by the extent of development on the property and its value, along with the area of land no longer rated on a UV basis for all the properties falling within the new differential rate category.
Finally the impact of the change will reduce over-reliance on contributions from the UV Mining/Industrial rating category hence ensuring the rate burden is shared in a more fair and equitable manner.

Application to the Minister
An application requesting a change of method of valuation from UV to GRV for each TWA must be lodged with DLGSCI in accordance with the requirements of 'Rating Policy: Valuation of Land Mining'. To be successful it will need to satisfy the Minister of the following matters:

- Objectivity

1. The land to which the application relates (the subject land) is the subject of a relevant interest or resource interest:

    - All of the identified TWAs are located on either a current Mining or current miscellaneous tenement or other interest issued by the Minister for Lands, within the Shire of Ashburton's municipality.

2. The holder of the relevant interest or resource interest (the holder) has been accurately identified:

    - The holders of each TWA / tenement have been accurately identified using:

        - The Mineral Titles Online program on the Department of Mines Industry Regulation and Safety website;
        - The Shire's Development and Regulatory Services records; and
        - Property holder's feedback and completed Declaration Forms.

Each identified TWA is included in **ATTACHMENT 12.5D.**

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3. The subject land contains capital improvements consisting of any one or more of accommodation, recreation or administration facilities or associated buildings, or maintenance workshops existing within 100 metres of these facilities (or other capital improvements if the holder and the local government have agreed to their inclusion in the subject land) (**the relevant capital improvements**).

    - Building Plans and aerial maps have been sourced via tenement holders directly as well as the Shire of Ashburton Development and Regulatory Services Directorate. The documents were provided to the VGO for the provision of estimated GRV's and were satisfactory for this purpose.

4. The relevant capital improvements have been in place for at least 12 months (or such lesser period as the holder and the local government have agreed).

    - Question 1 of the Declaration Form sent to Property Holders sought to gather information about the structures in place at each of the sites. Also building approval records including building permits and planning applications verify the capital improvements.

5. No other estate in the subject land is rateable on the basis of the gross rental value of the land.
    - All of the identified TWAs are located on either current Mining or current miscellaneous tenements or other interest issued by the Minister of Lands, with no other GRV rated structures or estates.

6. The subject land has been clearly defined to include only the relevant capital improvements.

    - Technical Land Descriptions have been requested and will be undertaken by the VGO. These will be submitted along with the application to the Minister.

7. The VGO has provided notional values for use in modelling the effect of the changes on the rates that would be payable if a determination was made in accordance with the application (**the notional values**).

The VGO has provided indicative values per Table 1 above.

- <u>Fairness and Equity</u>

8. The holder was informed in writing by the local government of:

    - the terms of this policy (through the provision of a copy of this document to the holder);
    - the local government's reasons for considering making the proposed application for a determination under s. 6.28 (**the proposal**);
    - an existing arrangement between the local government and the holder relevant to the proposal, such as an arrangement for a payment in lieu of rates or a similar contribution, the local government's reasons for wishing to depart from that arrangement (if there is one); and
    - the overall likely impact of the changes on the rates that would be payable under the proposal based on the notional values and was given at least 28 days after receiving that information to make submissions to the local government on the proposal (**the holders submissions**)

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In December 2017 correspondence was sent to each Property Holder informing of each of the above areas – see Attachment 12.6E. NB: The terms of the policy were outlined albeit not through the provision of a copy of the document to the holder.

9. The holder's submissions, if any, and the local government's response to the holder's submissions (as recorded in the minutes of the council meeting at which the response was adopted) have been provided to the Minister.

    - A copy of all submissions received can be found in Attachment 12.6F and will be provided to the Minister, along with the Council Meeting Minutes and the application under the Rating Policy for each TWA.

If the applications are approved by the Minister there is an opportunity to include a new GRV – 'Mass Accommodation' rating category within Council's 2018/19 Rating Strategy.

Consultation
Chief Executive Officer
Executive Management Team
Finance Team

Statutory Environment
Local Government Act 1995 section 6.26 (2) (a) (I) under which the Shire is able to rate unoccupied land where a person (or company) is the owner of that land by way of Mining Tenement or similar.

Local Government Act 1995 section 6.28 which specifies that when determining the method of valuation of land, the Minister is to have regard to the general principle that the basis for a rate on any land is to be (a) where the land is used predominantly for rural purposes, the UV of the land; and (b) where the land is used for non-rural purposes, the GRV of the land.

Department of Local Government Rating Policy: Valuation of Land – Mining under which an application is to be made for spot rating TWAs and other structures located on Mining Tenements and other land outside the Town's boundaries.

Financial Implications
When the Minister is making a determination in regard to a change in valuation method, the Act does not specify financial impact as a basis for the determination. Total general rates are determined by the extent of any budgeted deficiency, the overall impact of a change in the basis of valuation of one or more properties within the district has no impact on the total budgeted rate yield required to be levied by the Shire.

As the rate revenue yield required to 'balance the budget' is not a factor of changes in valuation, any change in rate yield from any one single property will have a reverse impact on other properties in the district through the modification of the RiD of one or more rating categories.

Changes in the basis of rating of properties in the district are expected to occur over time as a matter of course influenced by any change in the predominate use of the land. The drivers for this change are influenced by development and growth within the Shire. Approved changes in valuation type during the course of the years are accommodated when rate modelling is undertaken prior to the setting of the budget.

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The impact of these changes is impossible to forecast as the extent of change is outside the control of the Council as is the GRV applied by the VGO. In this regard future changes are not able to be precisely forecast.

In the event of largescale changes in valuation methodology, the change may be more broadly felt by other ratepayers if the net impact in rate yield is significant. These factors can only be fully considered when undertaking future rate modelling in upcoming budgets.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 5 – Inspiring Governance
Objective 4 – Exemplary Team and Work Environment

Risk Management
Adoption of this item has been evaluated against the Shire of Ashburton's' Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low", can be managed by routine procedures, and are unlikely to need specific application of resources.

Policy Implications
In November 2017 Council reformulated FIN16 - "GRV Rating of Improvements on Mining Tenements and Petroleum Licence Sites Policy" into a new policy FIN21 - 'Rating'.

The focus of FIN21 – 'Rating' is the application of GRV valuations to TWAs as well as those UV properties predominantly used for non-rural purposes and located outside a town-site boundary. This report recommends an implementation of the principles contained in FIN21 – 'Rating'.

Voting Requirement
Simple Majority Required

Officers Recommendation and Council Decision

MOVED: Cr P Foster **SECONDED: Cr D Diver**

That with respect to the review of valuation method used for rating properties within the Shire of Ashburton, Council:

1. **Note that there are Transient Workforce Accommodation camps located on Mining or miscellaneous tenements within the Shire's district which are currently not rated Gross Rental Valuation;**

2. **Authorise officers to undertake an analysis of the 34 Transient Workforce Accommodation camps listed in Table 2 to determine and report back to Council on their basis of tenure and eligibility for rating purposes including retrospective rating per section 6.39 of the Local Government Act 1995.**

3. **Note that under the Department of Local Government, Sport and Cultural Industries Rating Policy: "Valuation of Land – Mining" Council can resolve to make an application to the Minister to spot rate Transient Workforce Accommodation camps, located on Mining and Miscellaneous tenement leases using a Gross Rental Value;**

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4. Address the Department of Local Government, Sport and Cultural Industries key values ((i) Objectivity; (ii) Fairness and Equity; (iii) Consistency; and (iv) Transparency and Administrative Efficiency) when considering all submissions received from Transient Workforce Accommodation camp property holders;

5. Resolve to apply to the Minister for Local Government, Sport and Cultural Industries for a determination to spot rate the following Transient Workforce Accommodation camps using a Gross Rental Valuation under the Department's Rating Policy: "Valuation of Land – Mining" commencing 1 July 2018 or the date of Ministerial gazettal (if after 1 July 2018):

- **a) Blacksmith - (Flinders Mines);**
- **b) Bonnie Doon - (FMG Pilbara Pty Ltd);**
- **c) Brockman 2 Village - (RTIO Hamersely Iron Pty Ltd);**
- **d) Brockman 4 Village - (RTIO Hamersely Iron Pty Ltd);**
- **e) Bungaroo Camp 2 – (BCI Minerals);**
- **f) Cardo - (API Minerals);**
- **g) Cowra Camp – (BHP);**
- **h) Dally Solomon - (FMG Pilbara Pty Ltd);**
- **i) Delphine - (FMG Pilbara Pty Ltd);**
- **j) Edge - (FMG Pilbara Pty Ltd);**
- **k) Eliwana - (FMG Pilbara Pty Ltd);**
- **l) Homestead Village - (RTIO Hamersley Iron Pty Ltd);**
- **m) Jerriwah - (RTIO – Hamersley Iron Pty Ltd);**
- **n) Jundunmunnah Village - (RTIO Hamersley Iron Pty Ltd);**
- **o) Kangi Solomon - (FMG Pilbara Pty Ltd);**
- **p) Kurra Kulli Village - (RTIO Hamersley Iron Pty Ltd);**
- **q) Mesa A Village Waramboo - (RTIO Robe River Iron Associates);**
- **r) Mt Elvire – (De Beers Australia Pty Ltd);**
- **s) Mt Minnie - (WA Limestone);**
- **t) Nammuldi Village - (RTIO Hamersley Iron Pty Ltd);**
- **u) Paulsens Mine Camp - (Northern Star Resources);**
- **v) Ti Tree Village - (RTIO Robe River Iron Associates);**
- **w) Weelamurra Hope Downs - (RTIO Robe River Iron Associates);**
- **x) West Pilbara Village - (RTIO Hamersley Iron Pty Ltd); and**
- **y) Yandi Spinifex - (BHP).**

6. Resolve to defer the spot rating of the following Transient Workforce Accommodation camps until a review is undertaken to determine their basis for rating;

a) Gorgon Butler Park – (Chevron TAPL Pty Ltd);
b) Gorgon Operations Village – (Chevron TAPL Pty Ltd);
c) Varanus Island Camp – (Quadrant Energy); and
d) Wheatstone Ashburton North Accommodation Village – (Chevron TAPL Pty Ltd).

7. Resolve to not phase in the change per s. 6.31 and Schedule 6.1 clause 2 of the Local Government Act 1995 to basis for rating affected Transient Workforce Accommodation property holders should the application be approved;

8. Direct the Chief Executive Officer (or authorised officer) to submit the Transient Workforce Accommodation camps spot rating application to the Minister for Local Government, Sport and Cultural Industries, including supporting information;

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9. Note that the rate in the dollar and rates payable by each Transient Workforce Accommodation camps property holder will be determined for the GRV 'Mass Accommodation' category and the 2018/19 rate in the dollar for this category will be considered with all the other rating categories during Council's budget adoption.

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Gallanagh, Lynch and Diver voted for the motion

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12.6 EXTRAORDINARY ELECTION – ASHBURTON WARD

MINUTE: 351/2018

FILE REFERENCE:	GV03
AUTHOR'S NAME AND POSITION:	Jasmin May Corporate Services Support Coordinator
AUTHORISING OFFICER AND POSITION:	John Bingham Director Corporate Services
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	10 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary
Councillor Glen Dellar resigned from his office as the elected member for the Ashburton Ward effective 12 March 2018.

This report proposes Council request the Electoral Commission conduct an extraordinary election on Friday 20 July 2018 for the vacant position. The date allows enough time for the electoral requirements to be complied.

Background
Councillor Dellar resigned as an elected member for the Ashburton Ward effective 12 March 2018. To fill the vacancy, pursuant to section 4.20 (2) of the *Local Government Act 1995 ('The Act'),* it is proposed that Council seek the approval of the Electoral Commissioner to appoint a person other than the CEO to be the returning officer for the election. Given approval Council may declare the Electoral Commissioner to be responsible pursuant to section 4.20 (4) of *The Act*. Correspondence was sent to the Electoral Commissioner with confirmation received on 27 March that he agrees to take responsibility.

ATTACHMENT 12.6A

Comment
If Council wishes to have the election conducted as a postal election, as is recommended, two motions will need to pass by absolute majority:

1. Declare, in accordance with section 4.20 (4) of *The Act* the Electoral Commissioner to be responsible for the conduct of the extraordinary election; and

2. Decide, in accordance with section 4.61 (2) of *The Act* that the method of conducting the extraordinary election will be as a postal election.

The date of the election has been granted approval by the Electoral Commissioner pursuant to section 4.9 (2) of *The Act*.

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In regular circumstances the extraordinary election must be held within four months of the vacancy occurring, unless the Electoral Commissioner approves otherwise. In this case that means by 12 July 2018 (with 12 March being date of vacancy). Due to 12 July 2018 being the last week of WA School Holidays it was recommended by the Electoral Commissioner and agreed by the Shire President to defer for an extra week to 20 July 2018.

ATTACHMENT 12.6B

Consultation
Chief Executive Officer
Executive Management Team
Corporate Services Support Coordinator
Western Australian Electoral Commission

Statutory Environment
Local Government Act 1995 section 4.20 (2) & (4) states a local government may, having first obtained written approval of the Electoral Commissioner, appoint a person other than the CEO to be the returning officer. *Section 4.61* provides the local government the option to conduct the election as a postal election. *Section 4.9* states that unless the Electoral Commissioner approves otherwise the extraordinary election cannot be later than 4 months after the vacancy occurs.

Financial Implications
The estimated cost to conduct the extraordinary election would be $7,000 including GST. Costs not incorporated into the estimate include non-statutory advertising (i.e. additional advertisements in community newspapers and promotional advertising) and any legal expenses other than those that are determined to be borne by the Western Australian Electoral in a court of Disputed Returns.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 5 – Inspiring Governance
Objective 4 – Exemplary Team and Work Environment

Risk Management
This item has been evaluated against the Shire of Ashburton's Risk Management Policy COPR5 Risk Matrix. The perceived level of risk is considered to be 'Low' i.e. managed by routine procedures, unlikely to need specific application of resources.

Policy Implications
There are no policy implications for this matter.

Unconfirmed Minutes

Voting Requirement
Absolute Majority Required

Officers Recommendation and Council Decision

MOVED: Cr L Thomas **SECONDED: Cr D Diver**

That with respect to the vacancy of the Ashburton Ward, Council:

1. **Note the date for the extraordinary election as recommended by the Electoral Commissioner and agreed by the Shire President be held on Friday 20 July 2018;**
2. **Declare, in accordance with *section 4.20 (4) of the Local Government Act 1995,* the Western Australian Electoral Commissioner to be responsible for the conduct of the extraordinary election;**

3. **Decide, in accordance with *section 4.61 (2) of the Local Government Act 1995* that the method of conducting the extraordinary election will be as a postal election.**

4. **Allocate the sum of approximately $7,000 including GST towards the cost of the extraordinary election.**

CARRIED BY ABSOLUTE MAJORITY 7/0
Councillors White, Rumble, Thomas, Foster, Lynch, Gallanagh and Diver voted for the motion

Unconfirmed Minutes

12.7 REVIEW OF COUNCIL POLICY ELM04 CODE OF CONDUCT

MINUTE: 352/2018

FILE REFERENCE:	GV20
AUTHOR'S NAME AND POSITION:	Rachel Cassidy Organisational Development Coordinator Nicky Tyson Procurement Coordinator
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not applicable
DATE REPORT WRITTEN:	10 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Agenda Item 13.3 (Minute No. 265/2017) – Ordinary Meeting of Council 21 November 2017

Summary
The purpose of the Policy Review is to update ELM04 Code of Conduct in order to provide consistent guidelines for an acceptable standard of professional conduct and good governance within the organisation.

Background
The Policy was last adopted in November 2017 with no changes recommended. In order for the Shire of Ashburton to sustain a good level of governance, it is important this Policy is updated where identified to ensure ethical and professional behavior from all parties involved in dealings with the Shire of Ashburton.

Comment
ELM04 Code of Conduct provides consistent guidelines for an acceptable standard of professional conduct and is complimentary to the principles adopted in the *Local Government Act 1995*.

The Shire's Code of Conduct has been updated to reflect the following changes:

- Inclusion of a clause prohibiting private advantage of public expenditure for programs such as purchasing rewards, loyalty programs and competition prizes; and
- Extension to coverage of Policy to include volunteers and contractors.

The extension to include volunteers and Contractors is in line with the *Local Government (Audit) Regulations 1996, Regulation 17* audit conducted by Moore Stephens in 2016 to review risk management, legislative compliance and internal controls. These amendments address item 7.3.1 of the report **ATTACHMENT 12.7**, of the suggested improvement to expand the scope of ELM04 to include volunteers and contractors.

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Consultation
Chief Executive Officer
Manager Organisational Development

Statutory Environment
Local Government Act 1995 (S 5.103 – Codes of Conduct)
Local Government (Administration) Regulations 1996 (Regs 34B and 34C)

Financial Implications
There are no financial implications for this matter.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2012-2022
Goal 05 – Inspiring Governance
Objective 03 – Council leadership
Objective 04 – Exemplary team and work environment

Risk Management
This item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be 'Low' risk and can be managed by routine procedures, and is unlikely to need specific application of resources.

Policy Implications
Review of ELM04 – Code of Conduct

Voting Requirement
Simple Majority Required

Officers Recommendation and Council Decision

MOVED: Cr P Foster **SECONDED: Cr L Rumble**

That with respect to ELM04 Code of Conduct, Council

1. Adopt the reviewed ELM04 Code of Conduct as per ATTACHMENT 12.7.

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Gallanagh, Lynch and Diver voted for the motion

Unconfirmed Minutes

13. STRATEGIC AND COMMUNITY DEVELOPMENT REPORTS

13.1 ENDORSEMENT OF THE PROPOSED YOUTH ENGAGEMENT STRATEGY 2018-2023

MINUTE: 353/2018

FILE REFERENCE:	CS01
AUTHOR'S NAME AND POSITION:	Sarah Johnston Strategic Partnership Manager
AUTHORISING OFFICER AND POSITION:	Anika Serer Director Strategic & Community Development
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	20 March 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Agenda Item 12.1 (Minute No. 11889) – Ordinary Meeting of Council 10 December 2014 Agenda Item 15.5 (Minute No. 11198) – Ordinary Meeting of Council 16 May 2012

Summary
At the Ordinary Meeting of Council held on 10 December 2014, a proposal to replace REC11 Youth Advisory Council Policy with a Youth Engagement Strategy was approved, to be developed and returned to Council for adoption.

Tom Price Youth Support Association were engaged in 2017 to undertake youth workshops across the Shire which was funded through a Youth Friendly Community Grant, via the Department of Communities. Youth Advisory Council WA (YACWA)) was engaged to prepare the draft youth engagement strategy, considering the information gathered from the youth workshops and other stakeholder consultation which is now presented to Council for consideration.

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Background
Shire of Ashburton (SOA) has well-established links with a number of key agencies in the youth support sphere. A total of 585 youth aged between 10 and 19 in the four Shire towns of Onslow, Pannawonica, Paraburdoo and Tom Price benefit from these partnerships. Aboriginal and Torres Strait Islander (ATSI) people make up roughly from 9 per cent (Paraburdoo, Tom Price and Pannawonica) to 21 per cent (Onslow) of those populations.

With the support of Rio Tinto, the Tom Price Youth Support Association (TPYSA), Nintirri Centre and the IBN Corporation, SOA received a $10,000 grant under the Government of Western Australia's Youth Friendly Communities 2015/16 Grants Program for a youth

leadership training program. Prior to the roll-out of the program, preliminary consultation on the youth engagement strategy identified a perceived divide between local government and youth.

This perception needed to change to foster positive relationships and future success when trying to design an engagement strategy to underpin future youth inclusion. The "how" of engaging was identified as a key gap.

It was from this recognition that the Shire of Ashburton and the TPYSA worked in partnership to develop 'You're The Voice' (YTV).

The programme content focussed on the changing face of relevant factors including current youth culture, communication methods, economic uncertainties and geographical location, and included sessions on what youth thought the Shire did and asked the youths to consider the question of "where do I fit in?"

The initial scope of the project had included Nintirri Centre and the IBN Corporation, but due to the timing of the project they were unable to participate.

Responding to expressions of interests, a total of 38 youths attended three workshops from April to July in each of Onslow/Pannawonica, Paraburdoo and Tom Price, representing almost (seven) 7 percent of the Shire's youth population. The ethnography of the participants was 13.2 percent ATSI, 28.9 percent culturally and linguistically diverse (CALD) and 57.9 percent identified as other.

Comment
Subsequent to the workshops, the Shire engaged YAC(WA) to undertake the preparation of a draft Youth Engagement Strategy. The process commenced with consultation with key stakeholders in each of the towns across the Shire. A draft strategy was then prepared.

ATTACHMENT 13.1

The Youth Engagement Strategy 2018 – 2023 is based around a vision, three focus areas with associated outcomes and 11 strategies outlining how these outcomes will be achieved. The Shire of Ashburton, whilst geographically large, has limited resources, so underpinning these strategies are partnership opportunities, these may be in-kind support, joining resources, or in some instances providing resources.

Vision
The vision – Young people living in the Shire of Ashburton have the skills, connections and opportunities to actively shape the future of the towns that they live in.

Focus areas and outcomes
There are three focus areas and associated outcomes. The focus areas are as follows;

- Communication;
- Consultation and engagement; and
- Events and Programmes.

These outcomes outline what the Shire wants youth engagement to look like for young people in the Shire.
Strategies

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Falling out of the outcomes, there are 11 strategies identified that outline what the Shire will do (in partnership) to achieve those outcomes.

Partnership opportunities
Many of the strategies (and actions that flow on from these) will be delivered in partnership with key stakeholders in the Shire. Most of the strategies have one or more potential partnership organisations or groups identified.

Funding opportunities
Each of the strategies have potential funding opportunities identified that can be explored. Where it is likely that this strategy can be delivered with existing resources within the Shire, this has been listed as 'existing Shire resources'.

Priority level
The Youth Engagement Strategy is a five-year plan, and some of the actions are either more likely to be easily achieved or a greater priority than others. Each of the strategies have been colour coded, with red indicating high priority, orange indicating medium priority, and blue indicating longer term priority.

The draft document was provided to Council on 28 February 2018 via EMACCESS for review and comment. The draft has also been provided to TPYSA and VSwans for feedback however no response has been received at the time of preparing the report.

Consultation
Chief Executive Officer
Director Strategic & Community Development
Community Services Manager
Tom Price Youth Support Association
V Swans – Onslow
School Principals
Youth across the Shire

Statutory Environment
There are no statutory impediments.

Financial Implications
There are no known meaningful financial implications relative to this matter in excess of officer time and minor administrative costs. Endorsed priorities will be considered in future budgets and the Long Term Financial Plan.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2012-2022
Goal 01 Vibrant and Active Communities
Objective 01 – Connected, caring and engaged communities

Risk Management
Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low" risk and will be managed by specific monitoring and response procedures.

Policy Implications
There were no policy implications identified.

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Voting Requirement
Simple Majority Required

Officers Recommendation and Council Decision

MOVED: Cr P Foster **SECONDED: Cr D Diver**

That with respect to the Youth Engagement Strategy Council:

1. **Endorse the Youth Engagement Strategy ATTACHMENT 13.1; and**

2. **Authorise the Chief Executive Officer to implement the strategy and associated actions identified, including funding applications and budget allocations.**

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Gallanagh, Lynch and Diver voted for the motion

Unconfirmed Minutes

13.3 ENDORSEMENT OF KARRATHA-TOM PRICE ROAD STAGES 3 AND 4 COST BENEFIT AND SOCIAL IMPACT ASSESSMENT

MINUTE: 355/2018

FILE REFERENCE:	RD.RIO.1
AUTHOR'S NAME AND POSITION:	Anika Serer Director Strategic & Community Development
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	28 March 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Agenda Item 18.1 (Minute No. 174) – Ordinary Meeting of Council 23 May 2017

Summary
In May 2016 a Steering Committee was formed by the Shire of Ashburton, Pilbara Development Commission, City of Karratha, Main Roads WA and the Department of Transport to oversee the development of a Cost Benefit Analysis and Social Impact Assessment for the sealing of the remaining gravel sections of the Karratha – Tom Price route.

Engineering consultant GHD was engaged through a competitive procurement process to undertake the study. The report is now presented for Council's consideration and endorsement for use in advocating the completion of the sealed route.

Background
There have been numerous preliminary explorations of the viability and costs associated with sealing of the Karratha to Tom Price Road. A 1997 Steering Committee oversaw a planning study to identify a new route between Karratha and Tom Price. The Steering Committee recommended a four stage development strategy tracking the Rio Tinto Iron Ore (RTIO) Pilbara Iron Railway and connecting to the Roebourne-Wittenoom Road near Wallarinya Pool. A 24km section between Tom Price and Nanutarra-Munjina Road as Stage 1 was completed in December 2003. Stage 2 comprising an 88km section between Karratha to Barowanna Hill was completed in July 2008. Both roads are the responsibility of Main Roads WA (MRWA).

The road is identified as a key infrastructure priority in both the Pilbara Planning and Infrastructure Framework (PPIF) and the West Australian Regional Freight Transport Network Plan.

A sealed Karratha to Tom Price Road, replacing the current circuitous route, would be an important piece of economic infrastructure connecting the Pilbara hinterland with the West Pilbara.

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A dedicated road would improve the access of inland communities to higher order services in the West Pilbara, expedite the flow of goods and services between coastal ports and inland communities and improve access from the West Pilbara to important tourism assets and mining activity in the hinterland.
Stage 3 of the proposed road covers a 48km section of Roebourne-Wittenoom Road (to the Rio Tinto access road intersection). Several route options have been considered to complete Stage 4 including:

Stage 4 Option A: 107km section on an alignment roughly parallel to the existing Rio Tinto access road from Curlewis to Tom Price;

Stage 4 Option B: 165km section continuing along Roebourne-Wittenoom Road to Nanutarra-Munjina Road and from Nanutarra-Munjina Road to the end of the existing bitumen on Bingarn Road.

Stage 3 and Stage 4 (Options A and B) are illustrated in **ATTACHMENT 13.3A**

In May 2016 a Steering Committee was formed by the Shire of Ashburton (SoA), Pilbara Development Commission (PDC), City of Karratha, Main Roads WA and the Department of Transport to oversee the development of a Cost Benefit Analysis and Social Impact Assessment for the sealing of the remaining gravel sections of the Karratha – Tom Price route. The study was co-funded by PDC $72,506; City of Karratha $10,000 and SoA $23,104. SoA led the study and procurement of a consultant to undertake the Cost Benefit Analysis, Social Impact Assessment and also assessment of the various route options and staging.

The cost benefit analysis and impact assessment is intended to inform future State, Local and Federal Government investment decision-making with respect to the road by:

- Assessing the viability on environmental, social and economic criteria, including an economic cost benefit evaluation for Stage 3 and Stage 4 of the road;
- Identifying any preconstruction requirements (such as the environmental impact assessment) to guide the construction of the project, should it proceed;
- Considering the economic implications and potential opportunity cost of not pursuing the project;
- Updating the environmental impact assessment undertaken in 2003 with specific reference to Stage 3 and Stage 4 components of the road;
- Considering heritage issues in relation to the route and proposed construction activities;
- Evaluating the potential for land activation en-route which may influence the economic benefit and thus the viability of the route from a cost/benefit perspective;
- Investigating the economic and social benefits for the West Pilbara including the pastoral industry, disaster recovery, access to stranded mineral deposits, strategic state freight and logistics linkages, tourism, community benefits and road safety.

Comment
GHD was awarded the consultancy by competitive tender process in October 2016 and has worked with key stakeholders, engaged with the community and undertaken investigations necessary to complete the cost benefit analysis and social impact assessment.

ATTACHMENT 13.3B

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Highlights of the report prepared by GHD include:

Estimated Cost:
Option 1: Stage 3 only (48km from intersection of Warlu Road and Roebourne-Wittenoom Road to the junction of the Rio Tinto Rail Access Road) $70.23 million.

Option 2: Stage 3 & 4A (155km covering Stage 3 plus an alignment parallel to the Rio Tinto Rail Access Road) $301.77 million.
Option 3: Stage 3 & 4B (213km covering Stage 3 plus the Roebourne-Wittenoom Road to Fortescue Crossing and Nanutarra-Munjina Road) $393.32 million.

Current economic conditions in the Pilbara mean that the estimated cost is significantly more competitive than it has been in the last 10 years, demonstrated by comparing the estimates given above to those prepared in 2010 indicating up to $626 million would be required.

Economic Impact:
A benefit-cost analysis (BCA) was performed to evaluate the overall impact of social, environmental and economic benefits related to the project. The Assessment Framework issued by Infrastructure Australia was utilised for the BCA to ensure consistency with assessments of national proposals and competing projects, including the discount rates applied to projects. Discount rates are the 'opportunity cost' of capital, it is applied to a Cost Benefit Analysis to ensure that costs and benefits incurred over different time periods are assessed using their current dollar values. 4% is traditionally applied to core public services such as health, education. 7% is applied to standard capital infrastructure including roads and buildings, and has been applied in this case.

Option	4%	7%	10%
Option 1	1.027	0.330	0.170
Option 2	1.706	0.899	0.510
Option 3	1.228	0.658	0.388

Option 2 (completion of stage 3 and 4A) has the highest positive Benefit Cost Ratio (BCR) across all discounted rates, with 0.899 at the standard discount rate of 7% and 1.1706 at the 'public services' discounted rate of 4%. The discounted rate is the opportunity cost of capital investment, and is applied to ensure that costs and benefits incurred over different time periods are assessed using their current dollar values. A BCR > 1 may be achievable for Option 2 (at 7%) if more aggressive tourist demand assumptions are applied, however the report is based on data available at the time of the investigation.

Infrastructure Australia has also recently updated the Assessment Framework for developing a cost benefit analysis, to now include land use impacts (not previously applicable). This will be further investigated by GHD and an improved BCR may be an outcome of this. The information and update was only released on 16 March 2018, so the impact was not able to be determined at the time of preparing this report.

Social Impact
A high level assessment was undertaken to understand the social impacts resulting from the sealing of the road including cultural, social, health and employment, for Tom Price, Karratha and catchment areas. Targeted stakeholder consultation was undertaken in Tom Price, Karratha and with potentially impacted road/land users along the routes.

Environment and Heritage Constraints Assessment
A constraints assessment was undertaken to understand potential impacts and considerations for the project including environmental conditions, flora, fauna, hydrology, heritage, planning, and future approvals or investigations that may be required.

Economic Analysis
Assessment of the economic impacts to areas such as mining, tourism, transport, service providers along and at the destination points of the road (Karratha and Tom Price).

During the investigation period for this report the Labor Government won the State Election, and as part of its strategy for the Pilbara has allocated $50 million toward sealing the road. This investment has been considered in the report and its impact on staging, required leveraging and impact on completion of the overall project. It is understood that MRWA will commence works with this funding sometime during 2018.

The Shire allocated $267,000 to MRWA at the Ordinary Meeting of Council on 23 May 2017, to enable preliminary investigations such as geo-technical assessment hydrology assessment, heritage and land survey (total value around $800,000) to commence as soon as possible. MRWA has advised that this work has been completed for the planning studies for Stage 3 and some parts on Stage 4A, with a formal report to be provided.

It is noted that Stage 3 (Roebourne Wittenoom Road) is currently under the management of the Shire, and will need to be transferred to the ownership of MRWA for this work to commence.

Further to this, in February 2018 the Chief Executive Officer and Shire President met with the Minister for Transport, Minister Saffioti along with Ministerial advisors who advised that the Department is best paced to pursue project funding and delivery. It is therefore recommended that this report be provided to the Minister for considering and inclusion in business cases and funding bids by the Department.

It is also recommended that Council advise the Minister that it supports the outcome of the analysis into the two route options (4A and 4B), with the construction of a new road generally following the route of the Rio Tinto access road (4A) being considered significantly more attractive due to its lower construction cost, shorter distance, higher BCR and potential to enable logistic and service support to new mining activities such as BBI Group.

Consultation
Chief Executive Officer
Director Infrastructure Services
Pilbara Development Commission
City of Karratha
Main Roads WA
Department of Transport
Various community members and business owners

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Statutory Environment
No known statutory impediments

Financial Implications
The report was funded by contributions from Pilbara Development Commission $72,506, City of Karratha $10,000 and Shire of Ashburton $23,104.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 4: Quality Services and Infrastructure
Objective 1 – Quality public infrastructure
Objective 2 – Accessible and safe towns

Risk Management
This item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low" as the outcomes of the report do not pose a risk to the Shire's operations.

Policy Implications
There were no policy implications identified.

Voting Requirement
Simple Majority Required

Officers Recommendation and Council Decision

MOVED: Cr P Foster **SECONDED: Cr M Lynch**

That with respect to the Karratha-Tom Price Road Stages 3 and 4, Cost Benefit and Social Impact Assessment Report, Council:

1. **Endorse the report prepared by GHD in March 2018 and any updates that may become available from recent changes to the assessment framework for cost benefit analysis by Infrastructure Australia;**

2. **Endorse Stage 3 and 4A, as outlined in the report being the route generally parallel to the Rio Tinto access road, as the preferred option for the sealing of Karratha – Tom Price Road;**

3. **Approve the distribution of the report to the Minister for Transport and Main Roads WA for planning, funding and delivery of the sealed road, and advocates for the project as a high priority for the Shire of Ashburton; and**

4. **Support the handover of ownership of Stage 3 (48km section from the intersection of Warlu Road and Roebourne-Wittenoom Road to the junction of the Rio Tinto Rail Access Road) to Main Roads WA.**

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Diver, Gallanagh and Lynch voted for the motion

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13.4 RESULTS OF SURVEY INTO ALCOHOL RESTRICTIONS AND TAKEAWAY ALCOHOL MANAGEMENT SYSTEM

MINUTE: 356/2018

FILE REFERENCE:	PH04
AUTHOR'S NAME AND POSITION:	Nicky Pratt Executive Assistant Strategic & Community Development
AUTHORISING OFFICER AND POSITION:	Anika Serer Director Strategic & Community Development
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	6 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Agenda Item 14.1 (Minute No. 291/2018) – Ordinary Meeting of Council 16 January 2018 Agenda Item 16.1 (Minute No. 287/2017) – Ordinary Meeting of Council 15 December 2017

Summary
The purpose for this agenda item is for Council to consider the results of its community survey and its position in relation to the proposed implementation of further liquor restrictions within the Pilbara.

Background
At its 16 January 2018 Meeting, Council resolved to undertake further consultation, in the form of an online community survey, to gauge whether there is support for the implementation of further liquor restrictions with the Shire of Ashburton.

Alcohol restrictions are implemented and controlled by the Department of Local Government, Sport and Cultural Industries via conditions on licensees. The *Liquor Control Act 1998* allows for the Director of Liquor Licensing, where it is in the public interest, to impose conditions on licensees restricting the sale and supply of liquor from licensed premises. A condition may include a limitation, prohibition or an authorisation on any licence or permit and can relate to any aspect of business carried out under the licence, or any activity that takes place at the licensed premises. The Shire may be consulted prior to the imposition of any restriction, however the Director of Liquor Licensing may implement a condition which is contrary to Council's opinion.

An online survey was developed by the Shire staff, incorporating comments from WA Police and Councillors. The survey was promoted via the Shire's Website and Facebook page, being open from 8 March 2018 until 6 April 2018. Responses received totalled 768 as follows:

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- Tom Price – 346 responses;
- Paraburdoo – 221 responses;
- Onslow – 125 responses;
- Pannawonica – 55 responses; and
- Outside of the Shire of Ashburton – 19 responses.

Respondents were also asked to describe their support for each of the restriction measures currently in place, with multiple choice answers from "very strongly disagree" to "very strongly agree". Due to alcohol restrictions being a very controversial topic in the region, with strong views for and against, this reflected in the spread of results.

Responses to all the questions had the majority of respondents scoring against the restrictions. 56.17% of respondents were aware of the current take away alcohol restrictions which were implemented in October 2012 to restrict the time of sale of alcohol, and limit the container volumes which alcohol is sold in.

Community support for restriction proposed by Pilbara Police were separated into those respondents who supported the restrictions and those who did not support the proposed restrictions.

Question	Support	Don't Support	Neither Support or Don't Support
There should not be restrictions of full strength takeaway alcohol	502 (66.05%)	203 (26.71%)	55 (7.24%)
Support for consistent liquor restrictions across all towns in the Pilbara	151 (19.79%)	515 (67.5%)	97 (12.71%)

Responses in relation to the imposition of further restrictions on the sale of full strength takeaway alcohol indicated that there was less support for the further restrictions on the sale of alcohol, including the limitations suggested by Pilbara Police.

Balancing the issues around sale and supply of alcohol is very complex, with some members seeking stricter control (due to dealing with issues caused by excess consumption) to those members who consider alcohol sale and supply to be over-serviced. Commentary provided within the survey from residents reflected a wide range of views, as well as personal opinions in relation to the consumption of alcohol, consumers of alcohol (ethnicity) and the effects of further restrictions on the community as a whole. These have been collated as follows:

Comment themes	**Number**
Restrictions don't target problem, drugs, mental health	47
Restrict the minority not the majority	180
Support laws being the same across the Pilbara	26
Impacts lifestyle/Rights (boating, camping, parties, spontaneity, community club events)	87
Increase crime and drug use	23
Generalised comments not supporting implementation	148
Restrictions will encourage people to buy online and not support local businesses	25
Restrict buying quantity not the % of alcohol	16
Support for Takeaway Alcohol Management System (TAMS)	17
Other comment	29

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The additional restrictions as proposed by the Police are currently being considered for implementation within the Town of Port Hedland and in Newman. Restrictions in Newman have been brought in voluntarily by the sole licensee within the town.

At their 31 January 2017 meeting, the Port Hedland Liquor Accord resolved to postpone any decision on the implementation of further alcohol restrictions or a Takeaway Alcohol Management System (TAMS) until such time as they could review the second report on the results of implementation of TAMS and associated restrictions in the Kimberley. The West Pilbara Alcohol Accord (of which the Shire is a Member agency) does not currently intend to voluntarily implement further full strength takeaway alcohol restrictions until they too review the second Kimberley TAMS report.

Comment
The community consultation requested by Council to assist in making a determination as to whether to support further restrictions indicated that the majority of respondents do not support the implementation of further alcohol restrictions within the Shire.

Consultation
Chief Executive Officer
Executive Team
Community members via a community survey

Statutory Environment
Council does not have any statutory powers in relation to the implementation of restrictions on the sale of alcohol. The Director of Liquor Licensing may consult with the Shire when deciding to impose, vary or cancel a condition on a license. The decision on whether this is implemented or not is not the Shire's decision, but our feedback is sought.

Financial Implications
There are no financial implications for this matter.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 3 – Unique Heritage and Environment
Objective Q2 Accessible and Safe Towns

Risk Management
The level of risk is considered to be Low to the Shire in terms of Reputation, as the decision is being made based on the results of the community survey. Given the range of responses, any decision of Council may challenge the views of some members of the community.

Policy Implications
There are no policy implications for this matter.

Voting Requirement
Simple Majority Required

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Officers Recommendation and Council Decision

MOVED: Cr L Rumble **SECONDED: Cr M Lynch**

That with respect to the results of Survey into Alcohol Restrictions and Takeaway Alcohol Management System, Council:

1. **Note the findings of the Survey into Alcohol Restrictions and Takeaway Alcohol Management System ('Survey').**

2. **As a result of the Survey, advise the Director of Liquor Licensing that Council does not support the implementation of further alcohol restrictions for the sale of full strength (over 3.5%) take away alcohol within the Shire at this time as:**

   a) **The majority of the community does not support further liquor restrictions;**
   b) **The community believes that further restrictions would not directly target the underlying problem;**
   c) **Further restrictions could have a negative impact on consumer choice and local businesses.**

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Diver, Gallanagh and Lynch voted for the motion

Unconfirmed Minutes

13.5 OCEAN VIEW CARAVAN PARK – REALIGNMENT OF BOUNDARY AND EXCISION FOR DEDICATION AS A ROAD

MINUTE: 357/2018

FILE REFERENCE:	RC24405
AUTHOR'S NAME AND POSITION:	Janelle Fell Economic and Land Development Manager
AUTHORISING OFFICER AND POSITION:	Anika Serer Director Strategic and Community Development
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	26 February 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Agenda Item 16.2 (Minute No. 11975) – Ordinary Meeting of Council 15 July 2015

Summary
At the Ordinary Meeting of Council held on 15 July 2015 it was resolved to endorse a request to the Minister for Lands for the realignment of the north-eastern boundary to align with the physical layout of the Ocean View Caravan Park, Onslow. Recent review of the job by Department of Planning, Lands and Heritage noted further boundary encroachments along the ANZAC Memorial park and First Avenue cul-de-sac boundaries.

It is recommended that the boundary is rationalised to correctly reflect the park's layout and prevent any issues that may arise through the statutory approval process for future development, such as planning and building approvals. This rationalization includes closure of portion of a public road (First Avenue) for amalgamation into the Ocean View Caravan Park reserve, dedication of portion of the Ocean View Caravan Park as a road and excision of a subject portion of the ANZAC Memorial reserve (49320) for amalgamation into the Ocean View Caravan Park reserve (24405).

Background
Ocean View Caravan Park is located on a Crown Reserve with Management Order issued to the Shire of Ashburton for its care, control and management. The property is known as Lot 3001 on Plan 48469, Reserve 24405, Onslow.

In September 2012 the Shire of Ashburton resumed full control and management of the Ocean View Caravan Park following the expiration of the lease between Council and the former operator. Following the Council assuming management responsibility, it was concluded that the caravan park required substantial works in order to meet statutory obligations and compliance requirements for caravan parks, to provide both a higher quality and variety of accommodation options to better meet the needs of a diverse range of caravan park users as well as to upgrade essential services and facilities that have been unable to meet peak load demands.

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Stage One of the redevelopment was completed in May 2016. Stage Two has been included in Council's Long Term Financial Plan for development in 2020.

A formal request was made to the Minister for Lands in August 2015 to realign the north-east boundary to align with the physical layout and Master Plan for the park.

ATTACHMENT 13.5A

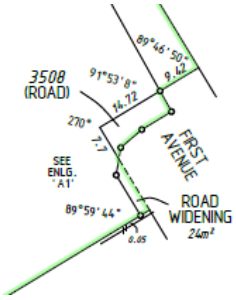
Comment
While processing the Shire's request to rationalise the north-east boundary of the park (ocean front) due to the misalignment of the boundary with the physical layout of the caravan park, it was noted by the Department of Planning, Lands and Heritage (DPLH) that the fencing installed between the caravan park and ANZAC Memorial park does not align with the cadastral boundary, as depicted below in brown.



To rectify the encroachment, endorsement is requested to seek approval from the Minister for Planning, Lands and Heritage to rationalise the boundary, as reflected in the attached plan.

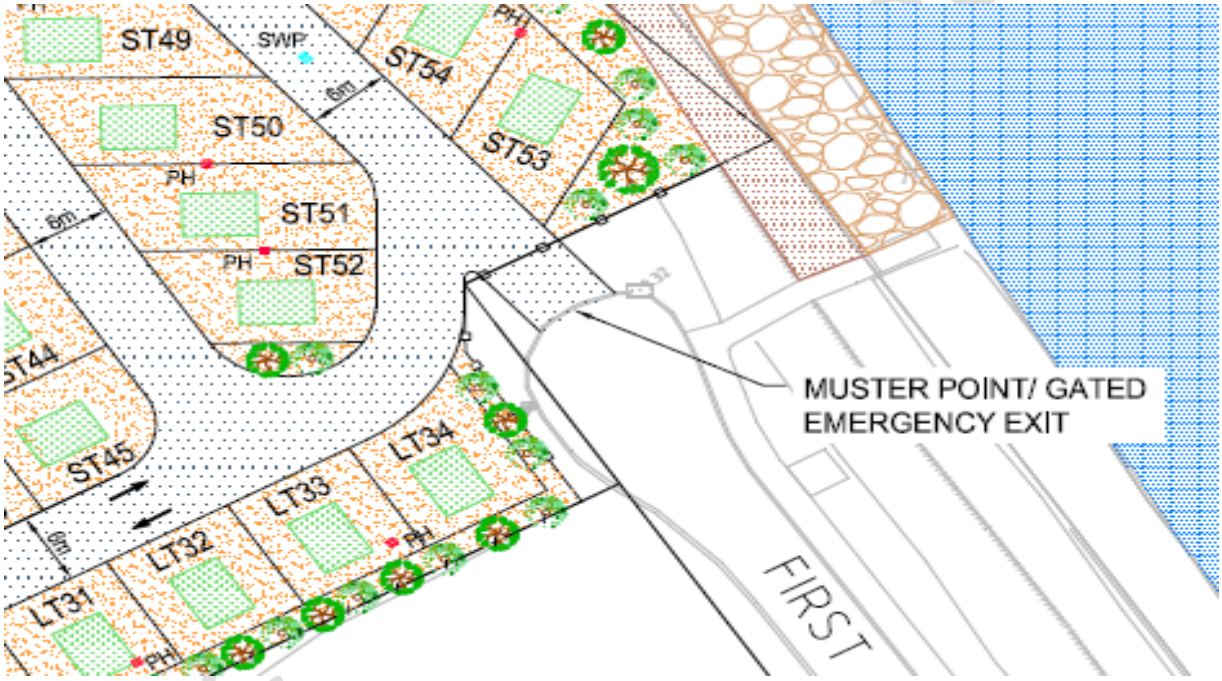
ATTACHMENT 13.5B

While undertaking the review, DPLH noted an encroachment of the road reserve that is the cul-de-sac of First Avenue, Onslow. They have requested the Shire formally request excision of the constructed road on the western boundary for dedication as a road and, closure of portion of the road reserve on the northern boundary (depicted brown below) for amalgamation into the caravan park reserve.





The Redevelopment Master Plan accommodates for the road widening and the closure of portion of the road for amalgamation into the caravan park reserve. It is recommended Council support the request to the Minister for Lands to excise the subject portion of Reserve 24405 for dedication as a road and the proposed closure of the road corridor for amalgamation into the caravan park reserve as this aligns with the Redevelopment Master Plan, excerpt below.



Consultation
Chief Executive Officer
Director Strategic & Community Development
Principal Planner

Statutory Environment
Sections 51 and 56 of the Land Administration Act

The realignment and dedication of a road will ensure that Stage Two's development of the caravan park is contained within the boundary, as per the requirements of Shire of Ashburton Town Planning Scheme No 7 and Building Act 2011.

Financial Implications
There are no expected financial implications to this request.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 02 – Economic Prosperity
Objective E1 – Strong Local Economies
Objective E3 – Well-managed Tourism

Goal 04 – Quality Services and Infrastructure
Objective 1 – Quality Public Infrastructure

Risk Management
The proposal has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures, and is unlikely to need specific application of resources.

Policy Implications
There are no policy implications for this matter.

Voting Requirement
Simple Majority Required

Officers Recommendation and Council Decision

MOVED: Cr D Diver **SECONDED: Cr P Foster**

That with respect to the request to realign the boundary and excise portion for dedication as a road at the Ocean View Caravan Park, Council:

1. **Endorse the proposed realignment of the boundary between Lot 3001 on Plan 48469, Reserve 24405, Onslow (Ocean View Caravan Park), and Lot 3502 on Plan 48469, Reserve 49320, Onslow (ANZAC Memorial Park) and authorises the necessary application be made to the Minister for Lands (ATTACHMENT 13.5B);**

2. **Resolve, in accordance with section 51 of the Land Administration Act 1997, to request the Minister for Planning, Lands and Heritage to:**

    a. **Excise from Reserve 24405 that land identified on Lot 3001 on Deposited Plan 48469 as 'Road Widening' ; and**
    b. **Modify Reserve 24405 to include Lots 300, 3502, and 3508 on Deposited Plan 408851;**

3. **Resolve to close that portion of First Avenue, Onslow identified as Lot 3508 on Deposited Plan 408851 in accordance with Section 58 of the Land Administration Act 1997;**

    a. **Advertise the proposed road closure in accordance with regulation 9 of the Land Administration Regulations 1998; and**
    b. **If no objections are received, Request the Minister for Planning, Lands and Heritage to permanently close that portion of First Avenue;**

4. **In accordance with section 56 of the Land Administration Act 1997, to request the Minister for Planning, Lands and Heritage to dedicate that portion of Lot 3001 on Plan 48469 identified on Deposited plan 408851 as 'Road Widening' as a public road; and**

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5. In accordance with section 56 (4) of the Land Administration Act 1997, advise the Minister for Planning, Lands and Heritage that the Shire indemnifies the Minister against any claim for compensation in respect of the land.

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Diver, Lynch and Gallanagh voted for the motion

Unconfirmed Minutes

13.6 REQUEST FOR TENDER (RFT) 03.18 - DEMOLITION, DESIGN AND CONSTRUCTION OF PLAYGROUND, ONSLOW

MINUTE: 358/2018

FILE REFERENCE:	CM03.18
AUTHOR'S NAME AND POSITION:	Sean Ripley Strategic Project Manager
AUTHORISING OFFICER AND POSITION:	Anika Serer Director Strategic & Community Development
DATE REPORT WRITTEN:	13 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary
A Request for Tender (RFT) or Demolition, Design and Construction of Playground, Onslow WA (RFT 03/18) was issued via the Shire's e-tendering portal known as TenderLink and also advertised via state wide public notice in The West Australian Newspaper on Tuesday 27 February 2018 and closed on 20 March 2018.

Four conforming tenders were received via TenderLink in response to the RFT.

The evaluation panel has now completed its assessment of the tender submissions and has made their recommendation.

Background
In 2015 the Shire appointed a consultant to undertake a compliance audit on all its public playground facilities. The outcome of this report was that all of the Shire's playground assets were deteriorated and not conforming to the current Australian Standards. A plan was developed to upgrade of all the Shire's playgrounds including the Thalanyji Oval playground between 2016 and 2018 and appropriate budget was forecasted in the Shire of Ashburton's Long Term Financial Plan. With upgrades having been completed in Tom Price and Paraburdoo the Onslow, Thalanyji Oval playground is scheduled for upgrade in the 17/18 financial year.

A Design and Construction RFT was drafted for the Thalanyji Oval upgrade that included the removal and appropriate disposal of the existing playground equipment. Design specification informed Tenderers that the playground shall target the age group of 2-12 years of age and be compliant with the Shire of Ashburton's Disability Access and Inclusion Plan.

The selection criteria was amended from the FIN12 Purchasing Policy to better meet the requirements of the project. This was approved under Delegation DA06-2 by Anika Serer – Director Strategic and Community Development. The advertised selection criteria were:

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Criteria		Weighting
(a)	Relevant Experience	10%
(b)	Key Personnel	10%
(c)	Quality / Life Cycle and OHS Systems	15%
(d)	Design and Methodology Risk Management	15%
(e)	Price	50%

After an initial compliance assessment, all submissions were deemed compliant for further assessment. The evaluation panel then assessed the submissions against the selection criteria and value for money.

The Evaluation and Recommendation Report, including the overall evaluation scores and rankings, is attached as a confidential item.

CONFIDENTIAL ATTACHMENT 13.6A

Active Discovery provided 2 concept design options as part of their tender submission for the playground upgrade. Should Council proceed with the recommendation to award the RFT to Active Discovery, the design options will then be communicated and workshopped with the Onslow community to select the preferred design option. This will ensure the community is actively engaged and invested in the project.

ATTACHMENT 13.6B
ATTACHMENT 13.6C

Comment
The tenders have been assessed with the below scores and rankings. Complete details of the assessment are provided in **CONFIDENTIAL ATTACHMENT13.6A**

Rank	Tenderer	Score (/100)
1	Active Discovery	76.5
2	Nature Play Solutions	72.3
3	Moduplay	65.9
4	Miracle Recreation	65.1

The evaluation panel concluded that the highest scoring tenderer is Active Discovery.

Consultation
Director Corporate Services
Strategic Project Manager
Manager Facilities and Recreation Services

Statutory Environment
Local Government Act 1995 Section 3.57. Tenders for providing goods or services
(1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
(2) Regulations may make provision about tenders.

Local Government Act 1995 Section 5.23. Meetings generally open to public
(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;"
Local Government (Functions and General) Regulations 1996

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(1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than $150,000 unless sub-regulation (2) states otherwise.
(2) Tenders do not have to be publicly invited according to the requirements of this Division if:
    (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or
    (b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program;

Financial Implications
The Shire of Ashburton has a committed budget in the 2017/18 Financial Year of $313,000 to undertake the upgrade project. The recommended tender submission is within this budget. As the project is an upgrade/replacement, an allocation for ongoing maintenance and inspections of the playground is provided in the Shire's annual budget.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 4 – Quality Services and Infrastructure
Objective 01 – Quality Public Infrastructure
Objective 03 – Distinctive and Well-Functioning Towns

Risk Management
This item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk for the project is considered to be "Low". The low level of risk is being driven by the "minor" consequence of time and/or cost impacts and the "Unlikely" likelihood that a time and/or cost risk could occur. The "Low" risk rank is considered acceptable with adequate controls, managed by routine procedures and subject to annual monitoring by the Operational Manager.

Policy Implications
Policy FIN12 Shire of Ashburton Purchasing Policy. This Policy outlines how the Shire of Ashburton will deliver best practice in the purchasing of goods, services and works that align with the principles of transparency, probity and good governance whereby establishing efficient, effective, economical and sustainable procedures in all purchasing activities. This Policy was used to undertake the procurement process through a publically advertised RFT.

Voting Requirement
Simple Majority Required

Officers Recommendation

That with respect to Tender RFT 03.18 - Demolition, Design and Construction of Playground, Onslow, Council:

1. Resolve that Report ATTACHMENT 13.6A is confidential in accordance with s5.23 (2) the Local Government Act because it deals with matters affecting s5.23 (2):

    (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;"

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2. Note the attached Evaluation Report, CONFIDENTIAL ATTACHMENT 13.6A;

3. Award the contract for RFT 03.18 to Active Discovery for $300,000 exclusive of GST;

4. Authorise the Chief Executive Officer to enter into a contract with the appointed Contractor;

5. Authorise the Chief Executive Officer to manage the Contract, including variations, providing the variation is necessary in order for the goods or services to be supplied and does not change the scope of the contract and managed within the overall budget for the project.

ALTERNATE RECOMMENDATION

MOVED: Cr M Lynch **SECONDED: Cr D Diver**

That with respect to Tender RFT 03.18 - Demolition, Design and Construction of Playground, Onslow, Council:

1. **Resolve that Report ATTACHMENT 13.6A is confidential in accordance with s5.23 (2) the Local Government Act because it deals with matters affecting s5.23 (2):**

   (*c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;"*

2. **Note the attached Evaluation Report, CONFIDENTIAL ATTACHMENT 13.6A;**

3. **Award the contract for RFT 03.18 to Active Discovery for $300,000 exclusive of GST for the Option 1 playground as referred in the report;**

4. **Authorise the Chief Executive Officer to enter into a contract with the appointed Contractor; and**

5. **Authorise the Chief Executive Officer to manage the Contract, including variations, providing the variation is necessary in order for the goods or services to be supplied and does not change the scope of the contract and managed within the overall budget for the project**

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Diver, Gallanagh and Lynch voted for the motion

NOTE: Council considered that it was appropriate to determine the preferred playground option as the replacement playground is urgently required.

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14. DEVELOPMENT AND REGULATORY SERVICES REPORTS

14.1 TRUCK BREAK DOWN AREA PARKING RESTRICTIONS

MINUTE: 359/2018

FILE REFERENCE:	LE02 LE34
AUTHOR'S NAME AND POSITION:	Lee Reddell Director Development and Regulatory Services
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not applicable
DATE REPORT WRITTEN:	9 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Agenda Item 11.4 (Minute No. 11452) – Ordinary Meeting of Council 13 March 2013

Summary
The Shire's 'Parking and Parking Facilities Local Law 2013' (referred to as 'the local law' hereafter) was adopted at the 13 March 2013 Ordinary Meeting of Council and was subsequently gazetted on 13 April 2013. An amendment was made on 10 October 2014 to include reference to the *Local Government (Parking for People with Disabilities) Regulations 2014*.

The local law provides power to regulate parking on Shire land, consistent with the provisions of the local law. This agenda item seeks to regulate parking at the truck breakdown and parking areas at Nameless Valley Drive in Tom Price and McAullay Road in Onslow in accordance with Parts 1.9 and 2.1 of the local law which requires a resolution of Council in order to formally enact restrictions.

Background
The local law applies across the whole of the Shire of Ashburton and relates to Shire managed car parking. The local law provides the head of power for the Shire to determine and enforce parking restrictions in Shire managed parking areas. It does not apply to privately owned car parks unless there is a written agreement between the owner and the Shire.

It is noted that Part 1.6(4) of the local law indicates that parking signs erected by the local government prior to the local law coming into operation and which relate to the parking of vehicles within the parking region shall be deemed to have been erected under the authority of the local law. This means that signage etc. erected by the Shire prior to gazettal in 2013 does not require retrospective approval by way of a resolution.

This application seeks to formally create the existing truck breakdown and parking areas on Nameless Valley Drive in Tom Price and McAullay Road in Onslow as 'parking stations' under

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the local law and to endorse a proposed restriction for truck parking only.

Comment
Part 1.9 of the local law 'Powers of the local government' states:

> *"The local government may, by resolution, prohibit or regulate by signs or otherwise, the stopping or parking of any vehicle or any class of vehicles in any part of the parking region but must do so consistently with the provisions of this local law."*

Delegation under the local law is currently limited to the appointment of 'authorised persons' (who can undertake enforcement activities) and there is no delegation permissible for Council to allow the consideration and installation of new or altered parking restrictions by officers (without referral to Council).

Part 2.1 'Determination of parking stalls and parking station' allows:

(1) The local government may by resolution constitute, determine and vary:
- *(a) Parking stalls;*
- *(b) Parking stations;*
- *(c) Permitted time and conditions of parking in parking stalls and parking stations which may vary with the locality;*
- *(d) Permitted classes of vehicles which may park in parking stalls and parking stations;*
- *(e) Permitted classes of persons who may park in specified parking stalls or parking stations; and*
- *(f) The manner of parking in parking stalls and parking stations.*

(2) Where the local government makes a determination under subclause (1) it shall erect signs to give effect to the determination.

A 'parking stall' is effectively a marked parking bay and is defined as:

> *"A section or part of a thoroughfare or of a parking station which is marked or defined by painted lines, metallic studs, coloured bricks or pavers or similar devices for the purpose of indicating where a vehicle may be parked"*

A 'parking station' is effectively a car park and is defined as:

> *"Any land, or structure provided for the purpose of accommodating vehicles"*

The possibility of providing delegation to the CEO to allow more efficient administration of Shire managed parking restrictions in accordance with the provisions of the local law was explored however WALGA have advised that this is not a 'preferred' way of dealing with local government parking as it creates the potential for a disconnect between what officers and the Council may consider appropriate.

As such, this agenda item seeks the formal resolution of Council to approve the Nameless Valley Drive truck breakdown area in Tom Price as per **ATTACHMENT 14.1A** and the McAullay Road truck breakdown area in Onslow as per **ATTACHMENT 14.1B** as 'parking stations' under the local law.

Neither of these facilities have been approved as a parking station under the local law previously as the Shire has only recently been given a management order for the Nameless Valley Drive breakdown area and the McAullay Road breakdown area was formerly a Main

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Roads facility (prior to this section of road, previously Onslow Road, being handed back to the Shire for management.

Further, approval is sought for the imposition of restrictions allowing truck parking only to enable the Rangers to issue warnings or infringements under the local law for different classes of vehicles as necessary.

It is noted that Shire Officers are working towards mapping all Shire parking stalls and stations and associated restrictions clearly with the aim of bringing them to Council for formal approval (where required) in a staged manner and with the intent to include these facilities on the Shire's Geographical Information System (GIS) in future for easy reference.

Consultation
Chief Executive Officer
Director Development and Regulatory Services
Manager Operations

Statutory Environment
There are no statutory impediments other than as listed with respect to compliance with the Parking and Parking Facilities Local Law.

Financial Implications
There are no known meaningful financial implications relative to this matter in excess of officer time and minor administrative costs.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 04 – Quality Services and Infrastructure
Objective 02 – Accessible and Safe towns

Risk Management
Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures, and is unlikely to need specific application of resources

Policy Implications
There are no policy implications for this matter.

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Voting Requirement
Simple Majority Required

Officers Recommendation

That with respect to the Parking and Parking Facilities Local Law 2013, Council:

1. Approve the Nameless Valley Drive Truck Area Parking Plan as per ATTACHMENT 14.1A; and

2. Approve the McAullay Road Truck Area Parking Plan as per ATTACHMENT 14.1B.

ALTERNATE RECOMMENDATION

MOVED: Cr P Foster **SECONDED: Cr M Lynch**

That with respect to the Parking and Parking Facilities Local Law 2013, Council:

1. **Approve the Nameless Valley Drive Truck Area Parking Plan as per ATTACHMENT 14.1A amended to include reference to allowing support vehicles for the trucking industry; and**

2. **Approve the McAullay Road Truck Area Parking Plan as per ATTACHMENT 14.1B to amended to include reference to allowing support vehicles for the trucking industry.**

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Diver, Lynch and Gallanagh voted for the motion

NOTE: Council considered that it was appropriate to include reference to allowing support vehicles for the trucking industry to park at the Nameless Valley Drive Truck Area.

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15. INFRASTRUCTURE SERVICES REPORTS

15.1 MOUNT AUGUSTUS TO PARABURDOO ROAD PROJECT

MINUTE: 360/2018

FILE REFERENCE:	RD03
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Acting Director Infrastructure Services
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Shire of Upper Gascoyne
DATE REPORT WRITTEN:	4 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Presentation by Shire of Upper Gascoyne to Councillors 13 February 2018

Summary
For Council to consider a request from the Shire of Upper Gascoyne for support and future involvement from the Shire of Ashburton to enable its representatives to participate in future stakeholder engagement and other aspects of the project.

Background
The Mount Augustus to Paraburdoo Road Project (Project) is a project that the Shire of Upper Gascoyne commenced in 2016 when it received a grant of $300,000 from Royalties for Regions to undertake preliminary works for the proposed road between Mount Augustus National Park and Paraburdoo.

Following the acceptance of the grant, the Shire of Upper Gascoyne Council appointed Talis Consultants Pty Ltd (Talis) to progress the development of the Project, starting with an initial concept design of the alignment using available aerial and spatial data. This work highlighted risks that could threaten the viability of the Project associated with road geometry on some sections south of Ashburton Downs to Meekatharra Road and with the Shire of Upper Gascoyne. Therefore, the decision was made to focus initial investigations on the southern section of the road to prove its viability prior to investigating the northern section and commencing stakeholder consultation.

To date, preliminary horizontal and vertical designs have been completed for the southern section and selective on-site inspections made to confirm the engineering feasibility of this section of the alignment. Attention is now focusing on the section north of Ashburton Downs to Meekatharra Road within the Shire of Ashburton.

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Key issues to be addressed within the Shire of Ashburton section include locating major creek and river crossings, potential impacts on pastoral infrastructure and operations as well as access through the Rio Tinto mine tenements at Paraburdoo.

These tasks will involve consultation with key project stakeholders. To be 'shovel ready', the engineering feasibility needs to be completed and the detailed engineering design and costings finalised. Additionally, heritage, environmental and land access approvals as well as ongoing stakeholder engagement will be required.

The draft strategy will be forwarded to the Shire of Ashburton for review and comment.

The Shire of Upper Gascoyne now requests support and future involvement from the Shire of Ashburton to enable its representatives to participate in future stakeholder consultation and other aspects of the Project. A partnership between the Shire of Upper Gascoyne and the Shire of Ashburton is essential for the success of the Project, particularly in obtaining project funding from the State and Federal governments.

ATTACHMENT 15.1

Comment
The author of this report has contacted the CEO of the Shire of Upper Gascoyne to obtain more detail on the 'support and future involvement' requested. The following response has been received:

The following are the types of support and commitment that the Shire of Upper Gascoyne is seeking from the Ashburton Shire for the project. Of course, they are negotiable if your shire has concerns with any of them:

- *Participation in the project as a co-sponsor, although the Shire of Upper Gascoyne is willing to continue to take the lead on the project if required by the Shire of Ashburton. This would mean, at least, that the Shire would be "putting its name" to the project;*

- *Involvement in and support for an agreed stakeholder consultation strategy for the project. This will involve identifying stakeholders, agreeing on the best consultation methods and participating in the consultation processes. This would include, but not be limited to, consultation with the following:*

  1. *Rio Tinto regarding access through its mining tenements;*
  2. *Pastoralists from within the Shire of Ashburton;*
  3. *Traditional land owners;*
  4. *Main Roads WA; and*
  5. *Approval agencies.*

- *Commitment of Shire staff time to provide technical input into the design and construction of the road within its district;*

- *Involvement and support for joint applications for project funding;*

- *General support for the project as the need arises.*

The Shire of Upper Gascoyne has been informed by the Gascoyne Development Commission that it is very likely that grant funds that have not been expended by 30 June 2018 will be withdrawn by the State Government. Given this, there is some considerable urgency to progress the project as far as possible by the deadline.

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To this end, the Shire of Upper Gascoyne is trying to get to the region to hold a consultation meeting with the pastoralists in Paraburdoo (their preferred location) and to do an inspection of the proposed alignment.

The pastoralists have offered to accompany Talis on the inspection to show them the location and nature of their assets and operations, and also to select the preferred river and creek crossing locations. Talis and the Shire of Upper Gascoyne have advised that it would be best if the Shire of Ashburton was represented at both of these activities.

Talis need to resolve the alignment of the northern section to progress the other tasks, such as developing the design, consulting with Rio Tinto and commencing the investigations required for the project approvals, starting most likely with a heritage survey. They have a lot to do in a short time frame.

The Paraburdoo consultation and site visit is planned to be undertaken over the week of 16 – 20 April 2018, these dates are before the next Shire of Ashburton Council meeting date of 23 April 2018.

As such the Acting Director Infrastructure Services has sought approval from the Chief Executive Officer for the Works Coordinator to attend.

Consultation
Chief Executive Officer
Should Council support the Staff recommendation, a comprehensive consultation strategy has been developed by the Shire of Upper Gascoyne that targets stakeholders, including:

- Pastoralists (along the route as identified by Talis and Shire of Upper Gascoyne).
- Rio Tinto;
- Traditional land owners; and
- Main Roads Western Australia.

Statutory Environment
No known statutory impediments.

Financial Implications
There will be a cost for Officer attendance at meetings and site visits but this can be managed within existing budget allocations. Other administrative requirements can be captured within the existing Infrastructure Services operating budget, and is expected to be minor.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 4 – Quality Services and Infrastructure
Objective 1 – Quality Public Infrastructure

Risk Management
Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Framework. The perceived level of risk from the Risk Matrix is considered to be "Low (4)" in light of the tasks to be undertaken are routine in nature. As the Risk Acceptance is considered to be "Low", the Manager Operations will monitor progress of this item.

Policy Implications
ENG09 Asset Management Policy

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Voting Requirement
Simple Majority Required

Officers Recommendation and Council Decision

MOVED: Cr D Diver **SECONDED: Cr M Lynch**

That with respect to the request from the Shire of Upper Gascoyne in relation to the Mount Augustus to Paraburdoo Road Project, that Council supports the following:

1. **The Shire of Upper Gascoyne continues to take the lead on the project with the Shire of Ashburton "putting its name" to the project as a co-sponsor.**

2. **Involvement in and staff time support for an agreed stakeholder consultation strategy for the project. This will involve identifying stakeholders, agreeing on the best consultation methods and participating in the consultation processes. This would include, but not be limited to, consultation with the following:**

   - **Rio Tinto regarding access through its mining tenements;**
   - **Pastoralists from within the Shire of Ashburton;**
   - **Traditional land owners;**
   - **Main Roads WA; and**
   - **Approval agencies.**

3. **Commitment of Shire staff time to provide technical input into the design and construction of the road within its district (within existing budget allocations); and**

4. **Involvement and support for joint applications for project funding (excluding cost contribution for construction without prior approval of Council).**

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Diver, Lynch and Gallanagh voted for the motion

Unconfirmed Minutes

15.2 PILBARA REGIONAL CLASS IV WASTE MANAGEMENT FACILITY, ONSLOW – AMENDED SITE BOUNDARY

MINUTE: 361/2018

FILE REFERENCE:	WM07
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Acting Director Infrastructure Services
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	8 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary
The original site boundary for the proposed Waste Management Facility submitted to the Department of Planning, Lands and Heritage (DPLH) has been changed and this report seeks Council to endorse the amended site boundary.

Background
In 2018 the Shire submitted to the Department of Planning, Lands and Heritage (DPLH) for the creation of a reserve with a management order vested with the Shire of Ashburton for the then proposed site boundary for establishment of the (PRWMF) at Onslow.

ATTACHMENT 15.2A

Comment
Since the initial lodgement of the proposed site boundary a number of site investigations have been completed and further work undertaken that has resulted in an amendment to the site boundary. From the further site investigations matters such as the high water table beneath the site will impact the depth of excavation for landfill cells and the volume of sand that can be extracted as landfill cover for operational use.

The initial site plan was for a facility operational life of 25 years. The new site boundary is for an operational life of approximately 100 years and encompasses using the adjacent sand ridge that enables sand to be used for construction and landfill cover without the need for a subsequent extraction licence. Additionally the landfill can also be designed to blend in with the sand ridge so that after remediation the amenity of the landscape will be maintained.

Given that DPLH had commenced the process of stakeholder comment it was considered urgent that DPLH be advised of the proposed site boundary change.
In late February 2018 the Acting Director of infrastructure used Delegation DA01-9, Public Lands – making submissions on behalf of Council, to notify DPLH of the proposed site boundary change as attached. The delegation was used due to the urgency to advise DPLH

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of the site boundary change to enable them to advise any potentially affected party and avoid delays to the Shire's tenure application which would also incur delays to the overall project and potential future impacts on funding.

ATTACHMENT 15.2B

It is recommended that Council also consider and endorse the proposed change to the site boundary.

Consultation
Chief Executive Officer

Statutory Environment
Land Administration Act 1997, Section 41,
Reserving Crown land, Minister's powers as to:
Subject to section 45(6), the Minister may by order reserve Crown land to the Crown for one or more purposes in the public interest.

(Note: S45(6) is relevant to Swan and Canning Rivers Management Act 2006 and the need to consult with the Swan River Trust)

Financial Implications
There are no known financial implications for this matter.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 4 – Quality Services and Infrastructure
Objective 1 – Quality Public Infrastructure

Risk Management
Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Framework. The perceived level of risk from the Risk Matrix is considered to be "Low (3)" as this is a normal administrative action. As the Risk Acceptance is considered to be "Low", the Acting Director Infrastructure Services will monitor progress of this item.

Policy Implications
There are no policy implications for this matter.

Voting Requirement
Simple Majority Required

Officers Recommendation and Council Decision

MOVED: Cr L Rumble **SECONDED: Cr P Foster**

That with respect to the Pilbara Regional Class IV Waste Management Facility Project, Council endorses the attached amended site boundary for the Pilbara Regional Waste Management Facility project at Onslow ATTACHMENT 15.2B.

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Diver, Lynch and Gallanagh voted for the motion

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16. COUNCILLOR AGENDA ITEMS / NOTICES OF MOTIONS

There were no Councillor Agenda Items / Notices of Motions for this meeting.

17. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

No New Business of an Urgent Nature Introduced by Decision for this meeting.

18. CONFIDENTIAL MATTERS

Under the Local Government Act 1995, Part 5, and Section 5.23, states in part:

(2) If a meeting is being held by a Council or by a committee referred to in subsection (1)(b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:

(a) a matter affecting an employee or employees;

(b) the personal affairs of any person;

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting:

(e) a matter that if disclosed, would reveal:

(I) a trade secret;
(II) information that has a commercial value to a person; or
(III) information about the business, professional, commercial or financial affairs of a person,

Where the trade secret or information is held by, or is about, a person other than the local government.

(f) a matter that if disclosed, could be reasonably expected to:

(I) Impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
(II) Endanger the security of the local government's property; or
(III) Prejudice the maintenance or enforcement of any lawful measure for protecting public safety;

(g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1981; and

(h) such other matters as may be prescribed.

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Council Decision

MOVED: Cr P Foster **SECONDED: Cr M Lynch**

That Council close the meeting to the public pursuant to *sub section 5.23 (2) (a) and (b) of the Local Government Act 1995* at 2.37 pm.

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Diver, Lynch and Gallanagh voted for the motion

Members of the public and Shire staff left the room at 2.37 pm due to Confidential Items.

18.1 CONFIDENTIAL ITEM - POTENTIAL ACQUISITION OF AIRPORT ASSETS FOR GENERAL AVIATION DEVELOPMENT

MINUTE: 362/2018

FILE REFERENCE:	TT06
AUTHOR'S NAME AND POSITION:	Megan Walsh Airport Manager
AUTHORISING OFFICER AND POSITION:	Kevin Hannagan Acting Director Infrastructure Services
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	09 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Report / Attachment is Confidential as per Local Government Act 1995, Section 5.23

REASON FOR CONFIDENTIALITY
The report is confidential in accordance with s5.23(2) of the Local Government Act 1995 because it deals with matters affecting s5.23(2):

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and

(e)(ii) a matter that if disclosed, would reveal information that has a commercial value to a person

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Officers Recommendation

That with respect to the potential acquisition of airport assets for general aviation development of the Onslow Airport, Council authorise the Chief Executive Officer to proceed to negotiate the acquisition of assets for the Onslow Airport as provided in Options 1 or 2 as outlined in the Report.

ALTERNATE RECOMMENDTION

MOVED: Cr D Diver **SECONDED: Cr L Rumble**

That with respect to the potential acquisition of airport assets for general aviation development of the Onslow Airport, Council authorise the Chief Executive Officer to initially proceed to negotiate the acquisition of assets for the Onslow Airport as provided in Option 1 and the CEO authorised to pursue Option 2 as outlined in the Report.

CARRIED 7/0

Councillors White, Rumble, Thomas, Foster, Diver, Lynch and Gallanagh voted for the motion

NOTE: Council considered that it was appropriate to negotiate the acquisition of assets for the Onslow Airport as provided in Option 1 and the CEO authorised to pursue Option 2 as outlined in the Report.

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18.2 CONFIDENTIAL ITEM - JOINDER TO PROCEEDINGS FOR OBJECTION BY CHEVRON AUSTRALIA PTY LTD

MINUTE: 363/2018

FILE REFERENCE:	RV01
AUTHOR'S NAME AND POSITION:	John Bingham Director Corporate Services
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	10 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Report / Attachment is Confidential as per Local Government Act 1995, Section 5.23

REASON FOR CONFIDENTIALITY
The Chief Executive Officer's Report is confidential in accordance with *s5.23 (2) the Local Government Act* because it deals with matters affecting s5.23 (2):

(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.

Officers Recommendation and Council Decision

MOVED: Cr L Rumble **SECONDED: Cr P Foster**

That with respect to the application to the State Administrative Tribunal to join proceeding no. CC 2501 of 2017, Council:

1. **Receive the update in relation to the status of the joinder application process; and**
2. **Authorise the expenditure of $9,500 plus GST to engage the legal services of McLeods Barristers and Solicitors in anticipation of further advancing the Shire's joinder application.**

CARRIED BY ABSOLUTE MAJORITY 7/0
Councillors White, Rumble, Thomas, Foster, Diver, Lynch and Gallanagh voted for the motion

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Council Decision

MOVED: Cr P Foster **SECONDED: Cr M Lynch**

That Council re-open the meeting to the public at 2.49 pm.

CARRIED 7/0
Councillors White, Rumble, Thomas, Foster, Gallanagh, Diver and Lynch voted for the motion

None of the nine (9) Tom Price Shire administration staff members returned to the room.

19. NEXT MEETING

The next Ordinary Meeting of Council will be held on 22 May 2018, at the Council Chambers, Onslow Shire Complex, Second Avenue, Onslow commencing at 1.00 pm.

20. CLOSURE OF MEETING

There being no further business to discuss the Presiding Member closed the meeting at 2.50 pm.

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SHIRE OF ASHBURTON
PILBARA REGIONAL WASTE MANAGEMENT FACILITY (PRWMF) COMMITTEE

MINUTES

Clem Thompson Sports Pavilion, Stadium Road, Tom Price
23 April 2018

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SHIRE OF ASHBURTON

PILBARA REGIONAL WASTE MANAGEMENT FACILITY (PRWMF) COMMITTEE MEETING

The Chief Executive Officer recommends the endorsement of these minutes at the next Pilbara Regional Waste Management Facility (PRWMF) Committee Meeting.

CEO: _____ Date: 23/04/2018

These minutes were confirmed by the Committee as a true and correct record of proceedings of the Pilbara Regional Waste Management Facility (PRWMF) Committee Meeting held on 23 April 2018.

Presiding Member: _____ Date: 23/04/2018

DISCLAIMER

The recommendations contained in the Agenda are subject to confirmation by the Committee and/or endorsement by the Council. The Shire of Ashburton warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Ashburton for any act, omission or statement or intimation occurring during a Council meeting.

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1. DECLARATION OF OPENING

The Chief Executive Officer declared the meeting open at 4.30 pm.

1.1 ACKNOWLEDGEMENT OF COUNTRY

As representatives of the Shire of Ashburton Council, we respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay our respects to them and all their elders both past and present.

1.2 ELECTION OF CHAIRPERSON

The members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3 of the Local Government Act 1995 (S5.12 Local Government Act 1995).

Cr Diver nominated Cr White to the position of presiding member. Cr White accepted the nomination.

There being no further nominations the Chief Executive Officer declared Cr White to be elected as the Presiding Member of the Pilbara Regional Waste Management Facility Committee for the ensuing two (2) years to October 2019.

Cr White assumed the chair as presiding member.

2. ATTENDANCE

2.1 PRESENT

Members:	Cr K White Cr M Lynch Cr D Diver	Onslow Ward (Presiding Member) Tom Price Ward Tom Price Ward
Staff:	Mr R Paull Mr K Hannagan Ms J Smith Mrs M Lewis	Chief Executive Officer Acting Director Infrastructure Executive Officer CEO & Councillor Support Officer
Guests:	Ronan Cullen	Talis Consultants
Members of Public:	There were no members of the public in attendance at the commencement of the meeting.	
Members of Media:	There were no members of the media in attendance at the commencement of the meeting.	

2.2 APOLOGIES

There were no apologies.

2.3 APPROVED LEAVE OF ABSENCE

There were no Councillors on approved leave of absence.

3. ANNOUNCEMENT OF VISITORS

There were no visitors in attendance.

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4. DECLARATION BY MEMBERS

4.1 DUE CONSIDERATION BY COUNCILLORS TO THE AGENDA

Councillors White, Lynch and Diver noted that they had given due consideration to all matters contained in the Agenda presently before the meeting.

4.2 DECLARATIONS OF INTEREST

Councillors to Note

A member who has an Impartiality, Proximity or Financial Interest in any matter to be discussed at a Council or Committee Meeting, that will be attended by the member, must disclose the nature of the interest:

(a) In a written notice given to the Chief Executive Officer before the Meeting or;
(b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

(a) Preside at the part of the Meeting, relating to the matter or;
(b) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

NOTES ON DECLARING INTERESTS (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have an interest in a matter.

These notes are included in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.

2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.

3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.

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4. If in doubt declare.

5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.

6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:

6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or

6.2 Where the Minister allows the Councillor to participate under s.5.69(3) of the Local Government Act, with or without conditions.

Declarations of Interest provided:

Item Number/ Name	Type of Interest	Nature/Extent of Interest
There were no declared interests.		

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

There are no minutes of a previous meeting as this is the inaugural meeting of the Committee.

6. TERMS OF REFERENCE

Members: Crs Diver, Lynch and White.
Deputies: All other Councillors.
Secretariat: Acting Director Infrastructure Services or nominee.
Membership: 3 Councillors.
Quorum: 2 Councillors.
Purpose: The Committee is to undertake the task of overseeing the PRWMF construction project and to make recommendations to Council as per the following Roles and Responsibilities:

- Progress against the project timeline;
- Income / Expenditure, Actual versus Budget;
- Milestone reports to funding bodies;
- Any designs and reports regarding estimated cost, risk, and deliverables;
- Major variations (over $150,000 in cost, or exceed total budget, or change in scope that affects functionality or purpose of the facility) for recommendation to Council;
- Performance requirements as required under funding agreements;
- Proposed variations to the terms of the funding agreements;

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- Final documented designs before presentation to Council for endorsement; and
- Project progress reports and major variation requests during construction.

Meeting cycle: As required**.**

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7. AGENDA ITEMS

7.1 FUNDING AND GOVERNANCE ARRANGEMENTS FOR THE PILBARA REGIONAL CLASS IV WASTE MANAGEMENT FACILITY, ONSLOW

MINUTE: 331/2018

FILE REFERENCE:	WM07
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Acting Director Infrastructure Services
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	2 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary
This report outlines the funding and governance arrangements to support the development of a Pilbara Regional Class IV Waste Management Facility at Onslow.

Background
The former Onslow Landfill Facility was closed in April 2015 as it had reached capacity and was an impediment to the development of the nearby residential land subdivision and new Onslow Ring Road.

The Shire has constructed a Waste Transfer Station to store and transport waste generated in Onslow to Tom Price until a new facility is constructed.

Under the Wheatstone State Development Agreement (SDA), Chevron Australia Pty Ltd (Chevron) is required to make a capped contribution of $2 million plus GST towards a new Waste Management Facility (WMF) built to Class IV specifications.

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The new Onslow WMF will service the town of Onslow, the Wheatstone Project and other waste generators in the Pilbara. The proposed WMF will have an operating life of 40-50 years and therefore requires adequate land and facilities to accommodate waste over that period.

Under Project Implementation Plan1 (PIP1), a site selection and feasibility study was undertaken to determine the preferred location for the new waste site, and assess the feasibility of a Class IV WMF.

The site selection study identified "Site 10" as the preferred site, located 35kms from the Onslow town site. The preferred site was determined as a suitable location for the development of a WMF due to a number of factors:

- Ability to comply with best practice siting and design standards;
- Considerable separation distances to sensitive receptors; and
- Provision of suitable area for current and future uses.

The preferred site is on land acquired by Department of Parks and Wildlife (DPaW) for inclusion within the Cane River Conservation Park. DPaW have provided in-principle support for the proposal on the basis that no significant impacts to flora, fauna or other values are realised through the proposal and the WMF is the only industrial facility to be placed at the site.

PIP2 was undertaken to allow the Shire to engage with waste generators and reaffirm the feasibility of the project.

PIP3 is to undertake all necessary works to develop the Onslow Waste Management Facility, including planning, site development and construction. Under the State Development Agreement (SDA), Chevron Australia Pty Ltd (Chevron) has committed $2M plus GST for the development of a Class IV Waste Management Facility in Onslow. The funding Chevron agrees to provide for this PIP3 is the outstanding of this $2M (i.e. $1,831,581). The Shire is responsible for meeting any project costs in excess of the agreed funding amount.

CONFIDENTIAL ATTACHMENT 7.1A
CONFIDENTIAL ATTACHMENT 7.1B

The Shire has also secured a grant of up to $9,082,620 from the Federal Governments' Building Better Regions Fund (BBRF) representing 70% of the budgeted project cost of $12,975,171. The Shire is to contribute a minimum of $2,060,970 in cash, plus in-kind support.

CONFIDENTIAL ATTACHMENT 7.1C

The Shire will have overall responsibility for delivery of this project. Other stakeholders include:

- The Department of Job Tourism and Innovation (DJTI);
- Chevron;
- Talis Consultants (engaged under RFQ 69/17 Provision of Waste Consultancy Services).

Governance:

1. Onslow, Critical Services Infrastructure Working Group (CSIWG)

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The CSIWG established under the SDA is one of the approval bodies for this project. The function of the CSIWG is to:

- Endorse the project implementation plans for the project to the Governance Body (also established under the SDA);
- Oversee the delivery of the project; and
- Have oversight on expenditure of funds and associated contracts.

The role of the Governance Body is to approve the Project Implementation Plan and funding contributions for each stage of the project.

2. Onslow, Waste Management Steering Committee

The CSIWG typically meets on a quarterly basis. A subset of the CSIWG called the Steering Committee has been established for more regular oversight of the project. The Steering Committee comprises representatives from the Shire of Ashburton (proponent), DSD and Chevron, and will include other stakeholders as required. The Steering Committee will represent the CSIWG's interest by obtaining more detailed project information and assisting the Shire of Ashburton project management team by providing timely advice and direction.

3. The Shire of Ashburton Project Team

The Shire is to manage all contracts required to deliver the project. The contracts are to be procured through the Shire of Ashburton and subject to its internal Procurement and Contracting policies. The Shire has now appointed a Committee of Council to form part of the project team.

Comment
As the proponent and future asset owner, the Shire will manage and maintain the facility once constructed.

Operational costs including maintenance and on-going capital requirements are outside the SDA funding allocation for the facility and will be the responsibility of the Shire.

The contract for Consultancy Services was awarded to Talis at the Ordinary Meeting of Council on 24 October 2017. Talis has commenced work on Waste Management, Project Management, Design and Construction Superintendence / Quality Assurance services.

Consultation
Consultation is currently underway with Approval Authorities and to date the Shire has been represented by the Shire President, Chief Executive Officer and Acting Director of Infrastructure.

Community consultation will be undertaken as part of the approvals process and an engagement strategy will be the subject of a future report to the Committee of Council.

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Statutory Environment
Local Government 1995 Part 5, Division 2 Council meetings, committees and their meetings and electors' meetings; Subdivision 2 – Committees and their meetings; Subdivision 3 – Matters affecting council and committee meetings.

Financial Implications
There are no financial implications for this matter.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 4 – Quality Services and Infrastructure
Objective 1 – Quality Public Infrastructure

Risk Management
Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Framework. The perceived level of risk from the Risk Matrix is considered to be "Moderate (6)" in light of the potential impacts to external contractual arrangements. As the Risk Acceptance is considered to be "Medium", the Director Infrastructure Services will monitor progress of this item.

Policy Implications
ELM10 Financial Sustainability Policy
ENG09 Asset Management Policy

Voting Requirement
Simple Majority Required

Officers Recommendation and Committee Decision

MOVED: Cr M Lynch **SECONDED: Cr D Diver**

That the Pilbara Regional Waste Management Facility Committee recommend to Council to note the funding and governance arrangements for the Pilbara Regional Class IV Waste Management Facility, Onslow as outlined in the Report.

CARRIED 3/0
Crs White, Lynch and Diver voted for the motion

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7.2 PROJECT PROGRESS REPORT FOR THE PILBARA REGIONAL CLASS IV WASTE MANAGEMENT FACILITY, ONSLOW

MINUTE: 332/2018

FILE REFERENCE:	WM07
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Acting Director Infrastructure Services
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	7 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary
This report provides an update on the progress of the Pilbara Regional Class IV Waste Management Facility (PRWMF) at Onslow. The report outlines the current works and details of each task including the outcomes of site investigations. The required future works are also detailed and the proposed timeframes for completion.

Background
Talis Consultants (Talis) is required to provide the Shire with regular progress reports. Attached is the March 2018 Progress Report.

ATTACHMENT 7.2

Comment
The project is generally tracking against the timelines set in the Gant Chart contained in the last page of the attached report.

Consultation
Consultation is currently underway with Approval Authorities and to date the Shire has been represented by the Shire President, Chief Executive Officer and Acting Director of Infrastructure.

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Community consultation will be undertaken as part of the approvals process and an engagement strategy will be the subject of a future report to the Committee of Council.

Statutory Environment
Local Government 1995 Part 5, Division 2 Council meetings, committees and their meetings and electors' meetings; Subdivision 2 – Committees and their meetings; Subdivision 3 – Matters affecting council and committee meetings.

Financial Implications
There are no financial implications for this matter.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 4 – Quality Services and Infrastructure
Objective 1 – Quality Public Infrastructure

Risk Management
Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Framework. The perceived level of risk from the Risk Matrix is considered to be "Moderate (6)" in light of the potential impacts to external contractual arrangements. As the Risk Acceptance is considered to be "Medium", the Director Infrastructure Services will monitor progress of this item.

Policy Implications
ELM10 Financial Sustainability Policy
ENG09 Asset Management Policy

Voting Requirement
Simple Majority Required

Officers Recommendation and Committee Decision

MOVED: Cr D Diver **SECONDED: Cr M Lynch**

That the Pilbara Regional Class IV Waste Management Facility Committee recommend to Council to note the Project Progress Update for the Pilbara Regional Waste Management Facility project in Onslow (ATTACHMENT 7.2).

CARRIED 3/0
Crs White, Diver and Lynch voted for the motion

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7.3 INCOME & EXPENDITURE REPORT FOR THE PILBARA REGIONAL CLASS IV WASTE MANAGEMENT FACILITY, ONSLOW

MINUTE: 333/2018

FILE REFERENCE:	WM07
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Acting Director Infrastructure Services
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	7 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary
This report provides an update on Income and Expenditure against Budget for the Pilbara Regional Class IV Waste Management Facility (PRWMF) at Onslow. The report also lists all payments made for the 2017/18 Financial Year to March 2018.

Background
The Shire of Ashburton is required to provide the 'up-front' matching funding to undertake all 'pre-construction' costs. Funding under PIP3 (Chevron State Agreement) or BBRF (Federal Government Aus. Industry) cannot be accessed until construction contracts are entered into, early 2019. Additionally, the Shire is to provide $80,000 p.a. in-kind support, this includes officer time, travel costs etc.

Comment
The Budget and Actual results as at month ended March 2018 are as follows:

Job	Budget $	Actual $	Variance $ (- = under budget)
18058 – Waste Supply Agreements	75,000	9,017	-65,983

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18059 – Site Investigations	495,000	310,783	-184,217
18060 – Project Management (SoA in-kind)	170,000	75,962	-94,038
18061 – Detail Design	175,000	0	-175,000
18062 – Approvals	290,000	0	-290,000
18063 – Project Management (Talis)	100,000	45,066	-54,934
18063 - Unallocated	80,000	0	-80,000
Totals	1,385,000	440,828	-944,172

Attached is a copy of the BBRF Progress Report - Assessment & Review of Expenditure and Payments to end of March 2018. This is to be provided to BBRF with each Milestone Report.

ATTACHMENT 7.3

Consultation
Consultation is currently underway with Approval Authorities and to date the Shire has been represented by the Shire President, Chief Executive Officer and Acting Director of Infrastructure.

Community consultation will be undertaken as part of the approvals process and an engagement strategy will be the subject of a future report to the Committee of Council.

Statutory Environment
Local Government 1995
Part 5, Division 2 Council meetings, committees and their meetings and electors' meetings; Subdivision 2 – Committees and their meetings;
Subdivision 3 – Matters affecting council and committee meetings.

Financial Implications
As per Shire of Ashburton approved budget.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 4 – Quality Services and Infrastructure
Objective 1 – Quality Public Infrastructure

Risk Management
Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Framework. The perceived level of risk from the Risk Matrix is considered to be "Moderate (6)" in light of the potential impacts to external contractual arrangements. As the Risk Acceptance is considered to be "Medium", the Director Infrastructure Services will monitor progress of this item.

Policy Implications
ELM10 Financial Sustainability Policy
ENG09 Asset Management Policy

Voting Requirement
Simple Majority Required

Unconfirmed Minutes

Officers Recommendation and Committee Decision

MOVED: Cr M Lynch **SECONDED: Cr D Diver**

That the Pilbara Regional Class IV Waste Management Committee recommend to note the Income and Expenditure Report for the Pilbara Regional Waste Management Facility project in Onslow (ATTACHMENT 7.3).

CARRIED 3/0
Crs White, Diver and Lynch voted for the motion

Unconfirmed Minutes

7.4 BUILDING BETTER REGIONS FUND MILESTONE 2 REPORT FOR THE PILBARA REGIONAL CLASS IV WASTE MANAGEMENT FACIILTY, ONSLOW

MINUTE: 334/2018

FILE REFERENCE:	WM07
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Acting Director Infrastructure Services
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	8 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary
As part of the Building Better Regions Fund (BBRF) funding conditions, the Shire is to provide Milestone Reports for the Pilbara Regional Class IV Waste Management Facility (PRWMF) project at Onslow. This report provides information on compliance with that condition.

Background
As part of the Building Better Regions Fund (BBRF) funding conditions, the Shire is to provide Milestone Reports for the Pilbara Regional Class IV Waste Management Facility (PRWMF) project at Onslow.

Comment
Milestone Report 1
The Shire was not required to provide a Milestone 1 Report as this milestone was the start of the project date of 27 September 2017.

Milestone Report 2
This report was to cover the period from 27 September 2017 to 31 January 2018 and was due on 1 March 2018. The report was submitted by the due date and attached is a copy for information.

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The project is generally on-track and AusIndustry – Business Services, has advised by email:

"This is just a quick email to let you know that we have assessed and approved the progress report provided by you for Milestone 2".

(Please note that the attachments to Milestone 2 report contained large specialist consultancy reports and due to their size have not been attached to this Committee report. Should any Councillor wish to view a copy of any of these reports the author of this report can provide them under separate cover,)

ATTACHMENT 7.4

Consultation
Consultation is currently underway with Approval Authorities and to date the Shire has been represented by the Shire President, Chief Executive Officer and Acting Director of Infrastructure.

Community consultation will be undertaken as part of the approvals process and an engagement strategy will be the subject of a future report to the Committee of Council.

Statutory Environment
Local Government 1995
Part 5, Division 2 Council meetings, committees and their meetings and electors' meetings; Subdivision 2 – Committees and their meetings;
Subdivision 3 – Matters affecting council and committee meetings.

Financial Implications
As per Shire of Ashburton approved budget.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 4 – Quality Services and Infrastructure
Objective 1 – Quality Public Infrastructure

Risk Management
Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Framework. The perceived level of risk from the Risk Matrix is considered to be "Moderate (6)" in light of the potential impacts to external contractual arrangements. As the Risk Acceptance is considered to be "Medium", the Director Infrastructure Services will monitor progress of this item.

Policy Implications
ELM10 Financial Sustainability Policy
ENG09 Asset Management Policy

Voting Requirement
Simple Majority Required

Unconfirmed Minutes

Officers Recommendation and Committee Decision

MOVED: Cr D Diver **SECONDED: Cr M Lynch**

That the Pilbara Regional Class IV Waste Management Facility Committee recommend to Council to note the Building Better Regions Fund Milestone 2 Report for the Pilbara Regional Waste Management Facility project in Onslow (ATTACHMENT 7.4).

CARRIED 3/0
Crs White, Diver and Lynch voted for the motion

Unconfirmed Minutes

7.5 WEBSITE DEVELOPMENT AND COMMUNITY / STAKEHOLDER ENGAGEMENT FOR THE PILBARA REGIONAL CLASS IV WASTE MANAGEMENT FACILITY, ONSLOW

MINUTE: 335/2018

FILE REFERENCE:	WM07
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Acting Director Infrastructure Services
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	8 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary
As part of the Building Better Regions Fund (BBRF) funding conditions, the Shire is to provide *'documentation associated with Community Consultation Workshops'* associated with the statutory approvals process for the Pilbara Regional Class IV Waste Management Facility (PRWMF) project at Onslow. This report provides information on compliance with that condition.

Background
In the early stages of the project the Shire developed a 'project brochure' to provide general information to the public and potential stakeholders.

Comment
The Building Better Regions Fund (BBRF) funding conditions require the Shire to provide *'documentation associated with Community Consultation Workshops'* associated with the statutory approvals process for the Pilbara Regional Class IV Waste Management Facility (PRWMF) project at Onslow.

As the project has now entered the 'statutory approvals' stage it is proposed to undertake community consultation in Onslow in May 2018 as part of a community meeting being arranged

Unconfirmed Minutes

to update the community of a number of other projects being undertaken around Onslow. The Shire President has been part of discussions with Talis Consultants (Talis) on the best way to provide such information to engage with the local community.

As a 'pre-cursor' to the community workshop it is proposed to develop a webpage on the Shire website with information on the project. The information contained on the webpage can also be updated by Shire staff to include a 'Frequently asked Questions' component and any other information deemed necessary to enable the community to have an understanding of the project and enable them to provide feedback to the Shire.

Initial work on progressing the website has been the development of a new link on the Shire's website to enable an updated 'project brochure' to be posted on that site. The site will also have functionality to add the FAQs section and enable feedback to be sent to the Shire. The content information for the 'project brochure' information is currently being updated by Talis.

The BBRF agreement also advises that:

"You must include the Commonwealth logo in all signage, publications and promotional activities related to the Activity.

You must not use the Commonwealth logo without the Commonwealth's approval and in accordance with the Commonwealth's print and signage guidelines.

You must provide drafts of all publicity, announcements and media releases relating to the Activity to the Commonwealth for approval with at least 10 business days' notice prior to release."

The draft website content information will be circulated to AusIndustry and PRWMF Committee members for comment before uploading to the website.

Consultation
Consultation is currently underway with Approval Authorities and to date the Shire has been represented by the Shire President, Chief Executive Officer and Acting Director of Infrastructure.

Community consultation will be undertaken as part of the approvals process and an engagement strategy (in accordance with ADM08 Community Engagement Policy) will be the subject of a future report to the Committee of Council.

Statutory Environment
Local Government 1995 Part 5, Division 2 Council meetings, committees and their meetings and electors' meetings; Subdivision 2 – Committees and their meetings; Subdivision 3 – Matters affecting council and committee meetings.

Financial Implications
As per Shire of Ashburton approved budget.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 4 – Quality Services and Infrastructure
Objective 1 – Quality Public Infrastructure

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Risk Management
Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Framework. The perceived level of risk from the Risk Matrix is considered to be "Low (3)" in light of the need to engage effectively with the community and stakeholders. As the Risk Acceptance is considered to be "Low", the Director Infrastructure Services will monitor progress of this item.

Policy Implications
ADM08 Community Engagement Policy

Voting Requirement
Simple Majority Required

Officers Recommendation and Committee Decision

MOVED: Cr M Lynch **SECONDED: Cr D Diver**

That the Pilbara Regional Class IV Waste Management Facility Committee recommend to Council to note the website development and future community/stakeholder engagement for the Pilbara Regional Waste Management Facility project in Onslow as outlined in the Report.

CARRIED 3/0
Crs White, Diver and Lynch voted for the motion

Unconfirmed Minutes

7.6 REVIEW OF FINANCIAL MODEL FOR THE PILBARA REGIONAL CLASS IV WASTE MANAGEMENT FACILITY, ONSLOW

MINUTE: 336/2018

FILE REFERENCE:	WM07
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Acting Director Infrastructure Services
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	8 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary
For Committee and Council to note that there is to be a Review of Financial Model in relation to the Pilbara Regional Class IV Waste Management Facility at Onslow.

Background
In 2013 a full financial model was prepared to evaluate the financial feasibility of the proposed Pilbara Regional Class IV Waste Management Facility (PRWMF). This assessment established the capital and operational costs involved in the development of the PRWMF over a 20-year lifespan and calculated a cost per tonne gate fee.

The model was re-evaluated in 2016 to accommodate design changes to the PRWMF and changes in market rates, before being utilised to support the Building Better Regions Fund (BBRF) application to seek seed funding for the establishment the PRWMF. In mid-2017 the Shire received notice that it was successful in its funding application.

The contract for Consultancy Services was awarded to Talis Consultants (Talis) at the Ordinary Meeting of Council on 24 October 2017. Talis has commenced work on Waste Management, Project Management, Design and Construction Superintendence / Quality Assurance services.

Comment

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The Shire and Talis have recognised the project's financial model requires updating to accurately reflect costs of the project in the present climate. The key updates include:

- Design changes arising from further detailed site investigations;
- Extension to the site boundary:
- Addition of new plant;
- The latest market rates.

In addition, the Financial Model will include analysis of a variety of Options including:

- The possible development of a new Waste Transfer Station (WTS) at the facility (depending on the outcome of the existing WTS Viability Assessment);
- Sealing of the entire access road as opposed to the 100m fish tail design; and
- Turning pocket and passing lane on Onslow Road.

Talis will also model the implications of the Shire's $2M cash contribution to the project and how this may be returned to the Shire. It is intended that Talis will release a draft version of the financial model with a Report summarising the key findings and outcomes. As the project progresses, the financial model can be revised in the future.

Consultation
Not Applicable

Statutory Environment
Waste Avoidance and Resource Recovery Act 2007:
Section 66, Local government may impose waste collection rate;
Section 67, Local government may impose receptacle charge; and
Section 68, Fees and charges fixed by local government.

Financial Implications
At his time there are no known financial implications for this matter.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 4 – Quality Services and Infrastructure
Objective 1 – Quality Public Infrastructure

Risk Management
Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Framework. The perceived level of risk from the Risk Matrix is considered to be "Low (3)" as this is a normal administrative action. As the Risk Acceptance is considered to be "Low", the Director Infrastructure Services will monitor progress of this item.

Policy Implications
There are no policy implications for this matter.

Voting Requirement
Simple Majority Required

Unconfirmed Minutes

Officers Recommendation and Committee Decision

MOVED: Cr D Diver **SECONDED: Cr M Lynch**

That the Pilbara Regional Class IV Waste Management Facility Committee recommend to Council to note that a review of the Financial Model is to be undertaken for the Pilbara Regional Waste Management Facility project at Onslow as outlined in the Report.

CARRIED 3/0
Cr White, Diver and Lynch voted for the motion

Unconfirmed Minutes

7.7 REVIEW OF WASTE TRANSFER STATION MODELS FOR THE PILBARA REGIONAL CLASS IV WASTE MANAGEMENT FACILITY, ONSLOW

MINUTE: 337/2018

FILE REFERENCE:	WM07
AUTHOR'S NAME AND POSITION:	Kevin Hannagan Acting Director Infrastructure Services
AUTHORISING OFFICER AND POSITION:	Rob Paull Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	8 April 2018
DISCLOSURE OF FINANCIAL INTEREST:	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary
For Committee and Council to note that a Viability Study is being undertaken on retaining the Onslow Waste Transfer Station once the new Pilbara Regional Waste Management Facility becomes operational. The viability study covers financial modelling as well as a technical assessment of community services.

Background
A new Waste Transfer Station (WTS) was constructed in 2015 approximately 6km from Onslow town as a replacement service for the Onslow Landfill, which closed in the same year. Waste accepted at the WTS is consolidated on site before being hauled to Tom Price landfill for disposal. The original design of the Onslow WTS was for the acceptance of all waste generated within Onslow as a short-term arrangement until the new landfill site was developed. Depending on the distance of the new landfill facility from the Onslow Townsite, the WTS may cease to operate or solely operate as a community Drop Off Facility.

During this time, the Shire was progressing a Landfill Site Selection Study which determined Site 10 as the preferred location of a landfill which is 36 kms from Onslow Townsite

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In 2016, Talis Consultants (Talis) undertook a study for the Shire in relation to the Onslow Waste Disposal Strategy. The study looked at a variety of waste disposal options and found that the preferred long term waste disposal option was a Class IV Landfill at Site 10 (now referred to as the proposed Pilbara Regional Class IV Waste Management Facility (PRWMF)). A further recommendation from the study was for the Shire to assess the long-term viability of continuing to operate the Onslow WTS as a 'Community Drop Off Facility', once the PRWMF is operational.

Comment
The Shire recently engaged Talis to undertake detailed financial modelling to determine the financial implications of continuing to operate the existing Onslow WTS (Scenario 1) compared with developing a new WTS at the PRWMF Site (Scenario 2). The modelling will include construction and operational costs for both scenarios over a 20-year period.

The technical implication of the two scenarios will also be assessed including level of service to the local community, labour and plant resources, licencing requirements and potential risks. A further report will be submitted to the Shire upon completion of the assessment with recommendations for moving forward.

This Study is considered to be a critical task in relation to the development of the PRWMF, as if it is determined that the existing WTS should be closed, a new facility would need to be incorporated into the design as part of the PRWMF. This will also impact capital requirements (funded by SoA) for the PRWMF and future operating costs. The site for the existing WTS would also need to be closed and rehabilitated. Community consultation on this matter will be critical at this stage as the round trip distance to the facility is approximately 70kms.

Consultation
Not Applicable at this time.

Statutory Environment
Waste Avoidance and Resource Recovery Act 2007:
Section 66, Local government may impose waste collection rate;
Section 67, Local government may impose receptacle charge; and
Section 68, Fees and charges fixed by local government.

Financial Implications
At his time the financial implications for this matter are not known.

Strategic Implications
Shire of Ashburton 10 Year Community Strategic Plan 2017-2027
Goal 4 – Quality Services and Infrastructure
Objective 1 – Quality Public Infrastructure

Risk Management
Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Framework. The perceived level of risk from the Risk Matrix is considered to be "Low (3)" as this is a normal administrative action. As the Risk Acceptance is considered to be "Low", the Director Infrastructure Services will monitor progress of this item.

Policy Implications
There are no policy implications for this matter.

Unconfirmed Minutes

Voting Requirement
Simple Majority Required

Officers Recommendation and Committee Decision

MOVED: Cr M Lynch **SECONDED: Cr D Diver**

That the Pilbara Regional Class IV Waste Management Facility Committee recommend to Council to note that a review of Waste Transfer Station Models is to be undertaken for the Pilbara Regional Waste Management Facility project at Onslow as outlined in the Report.

CARRIED 3/0
Crs White, Diver and Lynch voted for the motion

8. CONFIDENTIAL MATTERS

There were no confidential matters for this agenda.

9. NEXT MEETING

The next Pilbara Regional Waste Management Facility (PRWMF) Committee meeting will be held on Tuesday 22 May 2018 at Council Chambers, Onslow Shire Complex, Second Avenue, Onslow commencing at a time to be determined.

10. CLOSURE OF MEETING

The Presiding Member closed the meeting at 4.39 pm.

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PILBARA REGIONAL COUNCIL

ORDINARY COUNCIL MEETING

MINUTES

Notice is hereby given that an
Ordinary Meeting of Council was held
at the Crown Events and Conferences,
Great Eastern Highway, Burswood
on 1 May 2018 at 7:00am

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Pilbara Regional Council for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Pilbara Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

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OUR VISION

Efficient, cooperative and sustainable local government across the Pilbara, contributing to a region of social and economic prosperity.

OUR MISSION

To be a passionate and influential advocate for the Pilbara region. To improve efficiency and governance through regional service delivery. To partner with industry to ensure that our members receive equitable economic return.

OUR KEY FOCUS AREAS

We aim to achieve our Vision through consistent delivery in our four Key Focus Areas, the core components of our business.

REGIONAL SERVICE DELIVERY

We work with our members to improve efficiencies across the region, through a best-practice approach to bureau service delivery.

A VOICE FOR THE PILBARA

We provide regional advocacy for the Pilbara to facilitate positive change in the region and champion the interests of our member councils.

EFFICIENCY & EFFECTIVENESS

We strive to be an effective and efficient organisation in project management, local government compliance and engagement with members.

ECONOMIC VALUE

We deliver economic value by identifying opportunities for economies of scale and targeted funding to enhance member councils' compliance, capacity and capability.

OUR VALUES

ACCOUNTABILITY

We hold ourselves fully accountable to our stakeholders, and for all that we do.

HONESTY

We are honest at all times, including about our capacity and unique capabilities.

INNOVATION

We see things differently and aren't afraid to challenge the status quo.

EXCELLENCE

We deliver outcomes for the region that are considered excellent by our stakeholders.

ENTHUSIASM

We are passionate and enthusiastic about our work and our colleagues.

COLLABORATION

We work willingly with others to share knowledge and deliver value.

RESPECT

We value the opinions of others, and approach all with dignity and respect.

INTEGRITY

We hold ourselves to a strong ethical standard, and expect the same from others

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1. ADMINISTRATIVE MATTERS

1.1. Official Opening

The Chairperson declared the Ordinary Meeting of Council opened at 7:01am.

1.2. Acknowledgement of Traditional Owners

The PRC acknowledge the traditional owners of the land on which we meet, and their continuing connection to land, sea and community. We pay our respects to them and their cultures, and to their elders both past and present.

1.3. Attendance

Councillors:	Cr Peter Long Cr Daniel Scott Cr Kerry White Cr Peter Foster Cr Lynne Craigie Cr Anita Grace Cr Camilo Blanco Cr Louise Newbery	Mayor, City of Karratha Councillor, City of Karratha President, Shire of Ashburton, WALGA Zone rep. Councillor, Shire of Ashburton, Deputy Chairperson, PRC President, Shire of East Pilbara and Chairperson, PRC Councillor, Shire of East Pilbara Mayor, Town of Port Hedland Councillor, Town of Port Hedland
PRC Staff:	Mr Tony Friday Mr Alexis Guillot Ms Melody Pia	Chief Executive Officer Deputy CEO Administrator
Guests:	Mr Chris Adams Mr Jeremy Edwards Mr Rob Paull Mr David Pentz	CEO, City of Karratha CEO, Shire of Ashburton CEO, Shire of East Pilbara CEO, Town of Port Hedland
Members of the Public:	Ms Lyn Fogg Ms Jodie Holbrook	Governance Advisor, WALGA Director Local Government Policy & Engagement, DLGSC
Apologies:		
Absent:		
Leave of Absence:		

Meeting Type	Date	Location	Cr Long	Cr White	Cr Foster	Cr Craigie	Cr Grace	Cr Blanco	Cr Newberry	Cr Scott
OCM	31/10/17	WALGA	X	X	X	X	X	X	-	-
OCM	05/12/17	WALGA	X	X	X	X	X	X	X	X
OCM	22/02/18	WASL	X	X	X	X	X	X	Cr Arif	X
SCM	26/03/18	CCC	X	X	Cr Rumble	X	X	X	X	X
OCM	01/05/18	Crown	X	X	X	X	X	X	X	X

1.4. Application(s) for leave of absence

The Chairperson called for any Councillors wishing to apply for a leave of absence.

Nil received.

2. PUBLIC QUESTION TIME

The Chairperson called for questions from members of the public attending the meeting.

Nil received.

3. DECLARATIONS BY MEMBERS

3.1. Oath(s) of office

Nil received.

3.2. Due consideration by Councillors of the agenda

Councillors have given due consideration to all matters contained in the Agenda before the meeting.

3.3. Declaration(s) of conflict of interest

Nil received.

4. DEPUTATIONS / PRESENTATIONS

4.1. Roy Hill, Julian Hill

Mr Hill was an apology.

4.2. WALGA on behalf of Garage Sale Trail, Rebecca Brown, Manager, Waste and Recycling

Ms Brown was an apology.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1. Special Council Meeting held on 26 March 2018

Responsible Officer: PRC Chairperson

Action Officer: PRC Chairperson

Disclosure of Interest: Nil

Attachment(s): PRC SCM – 26 March 2018 – Unendorsed / Unconfirmed Minutes
(attached as a stand-alone document)

Comments/Discussion

No questions relating to the minutes have been received on notice by the Chairperson or the executive prior to the meeting.

Officer's Recommendation

That the minutes of the Pilbara Regional Council Special Meeting of Council held on 26 March 2018 be confirmed as a true and correct record of proceedings.

Council Resolution:
As per officer's recommendation.

Resolution No: FY18-89
Voting Requirement: Simple Majority
Moved: Cr Grace
Seconded: Cr White
Result: 7/1 Carried

The Council deferred the following items and proceeded to discuss item 6.7 Monthly financial reports and warrants of payments:

- ***6.1 Response to questions taken on notice***
- ***6.2 Business and action items arising from meetings***
- ***6.3 WALGA State Council President's report***
- ***6.4 Chairperson report***
- ***6.5 Mayors and Shire President's report***
- ***6.6 CEO Report***

6. EXECUTIVE REPORTS

6.1. Response to questions taken on notice

Responsible Officer: Chief Executive Officer

Action Officer: Chief Executive Officer

Disclosure of Interest: Nil

Attachment(s): Nil

Item	Subject	Actions/Answers
Nil		

Item deferred to discuss item 6.7 Monthly financial reports and warrants of payments.

6.2. Business and action items arising from meetings

Responsible Officer: Chief Executive Officer

Action Officer: Chief Executive Officer

Disclosure of Interest: Nil

Resolution no./Item no.	Meeting	Action Arising	Completed/Carried Forward
Item 5.7 Advocacy	-	PRC CEO to regularly keep Councillors updated on progress made against advocacy objectives.	**Standing item**
Item 5 Confirmation of Previous Meting Minutes	17 May 2017	Chairperson requested that CEO to email digital minutes from PRC meeting to all member Crs.	**Standing item**
	01 May 2018	That Cr Blanco and Cr Foster be copied to all future correspondence to Councillors.	**Standing item**
	01 May 2018	That correspondence to Cr Foster regarding a copy of the RV Friendly project report sent to Cr Foster be forwarded to Cr Blanco.	**Completed**
	01 May 2018	That information regarding PDC's involvement on CWC Peedamulla project be provided to Cr Foster.	**Completed**
Item 7.2	22 Feb 2018	Contact the auditors via email to confirm whether staff are entitled to daily allowance when they are working/attending meetings remotely	Email sent to The Office of the Auditor General (OAG). OAG responded advising the PRC that the OAG is unable to provide formal advice as they need to maintain their independence as our auditors. The PRC executive advises that:

			• s17.8 of the Local Government Officers (Western Australia) Interim Award 2011 states that, *"Where an officer travels on authority business and is required to stay overnight at a place other than his/her normal residence and is required to work in the field, he/she shall be paid an allowance of $12.43 per day.* • The Australian Taxation Office (ATO) Tax Determination 2017/19 establishes 'reasonable' amounts for the following: o overtime meal expenses - for food and drink when working overtime o domestic travel expenses - for accommodation, food and drink, and incidentals when travelling away from home overnight for work o overseas travel expenses - for food and drink, and incidentals when travelling overseas for work. PRC reimbursement policies and procedures are consistent with s17.8 of the Local Government Officers (Western Australia) Interim Award 2011 and The Australian Taxation Office (ATO) Tax Determination 2017/19. **Completed**
Item 7.7	22 Feb 2018	Cr White noted that the SoA had not been informed of its involvement in the Green Waste project. PRC to provide further information.	SoA was informed of its involvement in the Green Waste project, on multiple occasions and via multiple channels. The PRC notes that SoA representatives participated in the following: • EOI scoping (April-May 2015) • EOI evaluation (13 July 2015) On 22 July 2015, the project reference group was convened via teleconference, the **SoA representative** was briefed on the green waste initiative. Minutes from the meeting reflects that the Member LGA's approval requirements for a green waste processing tender were discussed. The City of Karratha representative conveyed that CofK had passed a resolution (at the July 2015 Council Meeting) to support the PRC proposal to proceed to a selective tender for a regional green waste processing contract. The **SoA Representative** stated that she would confirm SoA's tender approval requirements and provide this information to the PRC. The group agreed for the PRC to commence the

			initial drafting of the tender document. A regional green waste processing tender was issued by the PRC to the market in October 2015. **SoA representatives** participated in the following: • RFT scoping and review (September-October 2015) • RFT evaluation (25 November 2015) The tender update was provided to Council at the February 2016 meeting. The item noted that the PRC was contributing $60,000 towards by leveraging funding from the WA Waste Authority. The funding was proposed to be split equally among the member LGAs as part of this regional contract. On 23 May 2016, a Council briefing session was held to discuss the draft FY17 budget and portfolio of activities. **Cr White** was in attendance. The FY16 project acquittal report discussed the status of the Regional Green Waste processing activity at the 16 June 2016 meeting of Council. The acquittal report was accepted by Council (Resolution FY16-092, moved **Cr White**, seconded Cr Howlett). The PRC proposed continuation of the green waste processing activity to the 16 June 2016 meeting of the Pilbara Regional Council, having worked with member executives in advance of this meeting to determine a continuing regional need. Council endorsed this activity as the June 2016 meeting, including the **Shire of Ashburton** (resolution FY-16-093). Budget implication of the Green Waste processing activity were discussed at the 16 June 2016 meeting of the Pilbara Regional Council. Resolution FY16-097 reflected that addition of the "Reserved Funds (Green Waste Grant) of $60,000 to the FY17 budget (moved Howlett, seconded **Cr White**). Subsequent to the 16 June 2016 meeting: • 6 PRC agendas were published containing project status updates for green waste processing • The detailed activity plans have always been available within the PR Councillor portal

			• The **Shire of Ashburton** has participated in regular project discussions and updates via phone and email. The PRC proposed continuation of the green waste processing activity to the 23 June 2017 meeting of the Pilbara Regional Council, having worked with member executives in advance of this meeting to determine a continuing regional need. Council re-endorsed this activity as the 23 June 2017 meeting, including the **Shire of Ashburton**. Subsequent to this meeting: • 5 PRC agendas were published containing project status updates for green waste processing • The detailed activity plans have always been available within the PR Councillor portal • The **Shire of Ashburton** has participated in regular project discussions and updates via phone and email. Late September 2017, an email was written to the **Shire of Ashburton CEO** congratulating the SOA waste manager for active participation in the initiative. The PRC re-tendered for green waste and other waste activities in 2017. The process saw the PRC engaging with every LGAs to refine the scope of the project, capture current needs and The consultation resulted in increase of scope to cover tyres, poly pipes, palettes and plastic bags at the request of the members. This was discussed with the **SoA representative**. The PRC notes that the **SoA representatives** also participated in the following: • RFT scoping and review (August – October 2017) • RFT evaluation (October 2017) • Post tender clarifications (October 2017) • Contract award discussions The outcome of the green waste tender formed part of the 5 December 2017 OCM. Council considered the tender evaluation report and awarded a preferred tendered (Resolution FY18-54, moved Cr Long, seconded **Cr Foster**).

			A green waste contract update was provided to Council at the 22 February 2018 meeting. **Completed**
Item 7.8	22 Feb 2018	Provide further details relating to the name of the Councilor in question and the nature of the communications with that Councilor to Cr Blanco.	Further clarification sought from Cr Blanco. No response received. **Incomplete**
	01 May 2018	That an outline of the selection criteria be added to the Confidential agenda item.	**Completed**

Officer's Recommendation

That Council receive the progress update as presented.

Resolution No: FY18-90
Voting Requirement: Simple Majority
Moved: Cr Grace
Seconded: Cr Long
Result: 8/0 Carried

6.3. WALGA State Council President's report

Responsible Officer: WALGA Chairperson or representative

Action Officer: WALGA Chairperson or representative

Disclosure of Interest: Nil

Attachment(s): 6.3 - President's Report

Purpose

To provide a summary of issues affecting the broader local government sector.

Comments/Discussion

WALGA representative will speak to the most recent State Council President's Report.

Officer's Recommendation

That Council receive the President's report as presented.

Resolution No: FY18-91
Voting Requirement: Simple Majority
Moved:
Seconded:

Item deferred to discuss item 6.7 Monthly financial reports and warrants of payments.

6.4. Chairperson's report

Responsible Officer: PRC Chairperson

Action Officer: PRC Chairperson

Disclosure of Interest: Nil

Attachment(s): Nil

Purpose

To provide a summary of the Chairperson's activities.

Chairperson's report

The Chairperson will provide a verbal report to the meeting on matters of regional interest.

Officer's Recommendation

That Council receive the Chairperson's verbal report as presented.

Resolution No: FY18-92
Voting Requirement: Simple Majority
Moved:
Seconded:

Item deferred to discuss item 6.7 Monthly financial reports and warrants of payments.

6.5. Mayors and Shire Presidents updates

Responsible Officer: Individual Mayors / Shire Presidents

Action Officer: Individual Mayors / Shire Presidents

Disclosure of Interest: Nil

Attachment(s): Nil

Purpose

To provide a brief summary on matters relating to member LGAs.

Comments/Discussion

The PRC is a regional body tasked with fostering regional cooperation and collaboration. Sharing of issues and knowledge is central to this process, allowing matters of common interest to be explored and debated.

Mayors & Shire Presidents are invited to share statutory, economic and/or community matters that impact the broader region or could be utilised more broadly for the benefit of the region.

Officer's Recommendation

That Council receive the Mayors and Shire Presidents verbal updates as presented.

Resolution No: FY18-93
Voting Requirement: Simple Majority
Moved:
Seconded:
Result:

Item deferred to discuss item 6.7 Monthly financial reports and warrants of payments.

6.6. CEO report

Responsible Officer: Chief Executive Officer

Action Officer: Chief Executive Officer

Disclosure of Interest: Nil

Attachment(s): Nil

Purpose

To provide a summary of the PRC's activities for the period since the last OCM.

CEO report

It was very pleasing to note that the State has swiftly supported almost all the recommendations arising from the recent Regional Airfares Inquiry. Of the 13 recommendations outlined in the report, 12 are either fully supported or supported in principle. The recommendation relating to government approvals for new mining airstrips operating close to existing Regular Public Transport airports will be investigated further. With a comprehensive review of the State Aviation Strategy imminent, it is important to ensure that these recommendations are now translated into the Strategy and then actioned for the benefit of regional Western Australia.

The PRC has recently met with key advisors to Minister Safiotti MLA and Minister Papalia MLA to progress the Pilbara's request for undertaking the second year of sponsorship for an intra-regional air service. This has recently resulted in a request by the Department of Transport for a business case to support this request. The PRC will also be meeting with Minster MacTiernan MLC and Ms Jessica Shaw MLA on 4 May 2018 to brief the Minister and request her support for the Government supporting the PRC's request for undertaking the second year of sponsorship for an intra-regional air service.

Planning for the Pilbara Kimberley Forum is now in its final stages, and Councillors will be addressing this agenda on the morning of the Forum's opening. It has been pleasing to note the number of high-profile guests who have agreed to speak or contribute to the Forum as delegates. Ministers, Senators, industry leader, senior academics and others have all acknowledged the continuing importance of the north west to National and State accounts, along with recognising the considerable future potential of the region. Tickets for the Forum were fully subscribed within a couple of weeks. The Forum is scheduled to cost circa $90,000 with the entirety of the cost covered by sponsorship and ticket sales.

The PRC wrote to the Premier's office recently seeking clarification as to why the Pilbara local governments were not included as signatories to the new 'Pilbara Charter. The Chamber of Minerals and Energy (CME) has also raised a similar inquiry on behalf of the PRC with the Premier's office. The PRC has received a verbal response from the Premier's office noting that a response to our letter is in draft. Given a new spirit of cooperation between State and Local Governments as reflected in the Western Australian State Local Government Agreement, there is some hope that the Government will give serious consideration to the inclusion of the Pilbara local governments within this important document.

Activity highlights

- Bullying and Harassment Training has been procured for members.
- Playground Inspections Training has been procured for members.
- Warlu Way signage tender has closed and will be coming to Council for consideration.
- Ageing-in-Place consultation report has been completed and will be provided to SoEP for comment.
- Digitisation workshop promo material has been drafted and will be provided to SoEP for comment.
- Working with SoEP to seek engagement with a local line marking provider
- Green Waste and Other Waste Processing contract has been negotiated and is ready for signing
- Composing EOI evaluation completed, and PRC is engaged in post tender clarifications with City of Karratha

Reference Groups
PRC officers maintain regular contact with the members.
Each activity has a Reference Group (full list noted under item 6.8), with meetings scheduled at intervals.

Officer's Recommendation

That Council receive the CEO report as presented.

Resolution No: FY18-94
Voting Requirement: Simple Majority
Moved:
Seconded:
Result:

Item deferred to discuss item 6.7 Monthly financial reports and warrants of payments.

6.7. Monthly financial reports and warrants of payments

Responsible Officer: Chief Executive Officer

Action Officer: PRC Administration

Disclosure of Interest: Nil

Attachment(s): 6.7 - Monthly Financial Report and Warrants of Payments

Purpose

To seek Council's consideration and adoption of the Statements of Financial Activity.

Background

The PRC Council is required to review and approve the PRC expenditure and financial position on a regular basis. The PRC's financial system is Xero, which generates Monthly Financial Reconciliations that show the PRC's expenditure and financial position on a monthly basis. Excel spreadsheets are used to provide statutory compliant reporting based on the Xero output. To enable the reporting of material variances to be consistent and compliant with the Local Government Financial Management Regulations (FMR 34) the Council adopted the material variance threshold of plus/minus 10% at sub-program and /or individual project level as per FM 34(1)(d), for the financial year in accordance with Australian Accounting Standards (AAS 5).

The Local Government Act Financial Regulations require that a statement of financial activity, including reporting on revenue and expenditure, an explanation of the composition of net current assets and an explanation of any material variances between actual and (now) revised budget allocations be presented to Council to consider for inclusion in the minutes of the meeting.

Reporting Period:
The following financial statements for the periods encompassing 01 February 2018 to 31 March 2018 are attached.

1. Comprehensive Income Statement by Program;
2. Comprehensive Income Statement by Nature/Type;
3. Statement of Financial Position;
4. Statement of Changes in Equity;
5. Statement of Cash Flows;
6. Statement of Financial Activity;
7. Statement of Current Assets and Current Liabilities;
8. Supporting Schedules detailing income and expenditure.

The following table is a summary of the Financial Activity Statement Report compared to the budget:

FY18 (for the month ended 31 Jan 2018)	Endorsed Budget	YTD Budget	YTD Actual	YTD Variance	Impact on Surplus
Revenue	$1,833,278	$1,281,044	$1,143,055	(-$137,989)	↓
Expense	(-$2,493,641)	(-$1,558,502)	(-$1,479,256)	$79,246	↑
Surplus/(Deficit) 17/18	(-$660,363)	(-$277,458)	(-$336,201)		

** Council approved deficit budget, recognising that the deficit arises from unexpended grant revenue carried forward from FY17.*

Comments/Discussion

It has been a customary practice that whilst being a leader in the community, we meet our terms of credit as established between suppliers and aspire to obtain discounts where practicable. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

Policy Implications

Council policy P-012 applies to this report.

Staffs are required to ensure that they comply with P-012 – Purchasing policy and that budget provision is available for any expenditure commitments.

Consultation

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

Legislative Implications

Local Government (Financial Management) Regulations 1996, reg. 13 & 34.

Financial Implications

Payments are made under delegated authority and are within defined and approved budgets.

Strategic Implications

This item is relevant to the PRC's approved Strategic Community Plan and Corporate Business Plan.

Key Focus Area:	*Efficient & Effectiveness*
Strategic Outcome:	*We promote good governance and meet all compliance requirements.*
Strategy:	*We will fairly and transparently report back to our stakeholders on activities and performance.*

Risk Management considerations

Favourable terms of trade reduce the risk of penalties, loss of quality services.

Impact on capacity

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

Options

1. Option 1: As per Officer's recommendation.
2. Option 2: That Council by Simple Majority pursuant to Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Administration) Regulations 1996 resolves to RECEIVE the Financial Report and Warrant of Payments for the nominated financial period.
3. Option 3: That Council by Simple Majority pursuant to Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Administration) Regulations 1996 resolves to NOT RECEIVE the Financial Report and Warrant of Payments for the nominated financial period.

Officer's Recommendation

That Council by Simple Majority pursuant to Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Administration) Regulations 1996 resolves to RECEIVE Financial Report and Warrant of Payments for the nominated financial period as presented.

Council resolution:
As per officer's recommendation.

	FY18-95
Resolution No:	
Voting Requirement:	Simple Majority
Moved:	Cr Grace
Seconded:	Cr Long
Result:	8/0

Cr Foster queried detailed account transactions as follows:

- ***p19 motor vehicle-related expense***
- ***p27 defensive driving training for staff***
- ***p45 meeting expenses relating to flights from and to Port Hedland***

The PRC CEO provided verbal responses to Cr Foster's queries at the meeting.

6.8. Activity reports

Responsible Officer: Chief Executive Officer

Action Officer: Deputy CEO

Disclosure of Interest: Nil

Attachment(s): 6.8 - Activity report

Purpose

To inform Council of various activities, progress made since the last OCM and next steps for endorsed operational activities.

Background

Council endorsed the FY18 portfolio of activities at the June 2017 OCM (Council resolution FY17-85).

The processes that led to the proposed portfolio consisted of:

- A data gathering stage with FY17 reference group members early 2017.
- A pre-feasibility assessment based on all of the information gathered throughout FY17;
- The formulation of an initial list of possible activities for CEOs consideration;
- A planning day with regional leaders hosted in Port Hedland on the 8 June 2017 with member CEOs and a number of their Directors/Executives to draw out areas of regional concern and workshop potential activities to address these concerns;
- The workshop informed the formulation of a draft list of activities that were subsequently prioritised by all member CEOs;
- Member CEOs ran whatever process they deemed necessary to engage their own elected members to support informed decision making by PRC Council;
- Translated the output into basic Project Concept Documents (PCDs) (intent, outcomes, deliverables, and success measures);
- Robust discussion by PRC Councillors at the June OCM to decide which activity will be delivered in FY18.
- The Council endorsed activities were developed into detailed PCDs (drafts for discussions).
- Various cycles of collaboration, robust reviews, clarification and refinement through the socialisation of the detailed PCDs with member CEOs (July 2017).
- Agreed PCDs moved to planning, and execution under the oversight of Reference Group nominees.
- Outstanding PCDs are still subject to discussions with the member CEOs in order to get the scope, outcomes and benefits ‘right’ upfront.
- A mid-point activity update is presented to Council to report on achievements between 01 July and 30 December.

Activities fall into three broad categories:

- New activities for FY18, replacing activities that have been completed in the previous year.
- Continuing activities for FY18, representing activities from the previous FY that have either not been completed or have enduring external funding that needs to be acquitted.
- Advocacy activities for FY18, representing issues that members feel are current and that the PRC can offer an effective advocacy and lobbying voice towards a defined outcome.

Comments/Discussion

Period covered: 01 March 2018 – 13 April 218.

Each project concepts established linkages to the member’s own strategic and corporate planning documents in recognition that our successes are entirely dependent on helping our members being successful in their own objectives.

Policy Implications

Nil

Consultation

Activities and ongoing progress against endorsed objectives and key results are discussed with member officers on a regular basis.
Reference Group members have been consulted and involved in the review of activity updates and next steps leading to the formulation of this agenda item.
A list of all Reference Group members and other contacts is noted in ATTACHMENT 6.8.1.

Legislative Implications

Nil

Procurement Implications

Nil

Financial Implications

All activities are consistent with the endorsed PRC project budget.

Strategic Implications

This item is relevant to the PRC's approved Strategic Community Plan and Corporate Business Plan. Specifically, every activity is mapped against a Key Focus Area and Strategic outcomes to ensure consistency, fit and alignment with endorsed Council strategies.

Risk Management considerations

Nil

Impact on capacity

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

Relevant precedents

Nil

Options

- Option 1: As per Officer's recommendation.
- Option 2: That Council resolves to defer consideration of this item pending further information.
- Option 3: Any other option that Council deems appropriate.

Officer's Recommendation

That Council receive the activity report as presented.

Resolution No: FY18-96
Voting Requirement: Simple Majority
Moved:
Seconded:
Result:

Item deferred to discuss item 7. Matters for Discussion/Decision.

6.9. Advocacy report

Responsible Officer:	Chief Executive Officer
Action Officer:	PRC Advocacy
Disclosure of Interest:	Nil
Attachment(s):	6.9 - Advocacy report

Purpose

To inform Council of the most recent advocacy activities on behalf of the region.

Background

Following the March State Election, the PRC began work on a new portfolio of advocacy topics to be taken forward in FY18.

A planning workshop with regional leaders was hosted in Port Hedland on the 8 June 2017 with member CEOs and a number of their Directors/Executives to draw out areas of regional concern and workshop potential advocacy initiatives to address these concerns.
This led to the formulation of an initial list of possible advocacy topics for CEOs discussion.

At the June Council meeting, the PRC offered a list of advocacy topics, together with the portfolio of project activities, for endorsement. Council resolved unanimously in FY17-85 to support the below topics for further development with CEOs:

- Northern Australia Forum (re-named 'Pilbara Kimberley Forum 2018' according to Council Resolution FY18-16 and moved to Activities portfolio for reporting purposes),
- Funding Attraction,
- WALGA Engagement,
- Regional Air Access,
- Transient Worker Accommodation Policy, and
- Defence Presence in the Pilbara.

The PRC further recommended the formation of a 'Voice for the Pilbara' subcommittee of Council to oversee the development of the advocacy position and key messages. This was brought forward to the June OCM for consideration, however, Council chose to set aside the item noting their preference for the advocacy process, positions and key messages to be developed with the member CEOs and provided to individual member Councils for discussions and comments prior to coming back to the PRC Council (FY17-86-90). The PRC has been working with four member CEOs on a developing an advocacy engagement and approval process.

Comments/Discussion

Period covered: 01 March 2018 – 13 April 218.

Policy Implications

Nil

Consultation

Member CEOs have been consulted and involved in the review of activity updates and next steps.
Other stakeholders are noted in ATTACHMENT 6.9.1.

Legislative Implications

Nil

Procurement Implications

Nil

Financial Implications

All activities are consistent with the endorsed PRC project budget.

Strategic Implications

This item is relevant to the PRC's approved Strategic Community Plan and Corporate Business Plan. Specifically, every activity is mapped against a Key Focus Area and Strategic outcomes to ensure consistency, fit and alignment with endorsed Council strategies.

Risk Management considerations

Nil

Impact on capacity

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

Relevant precedents

Nil

Options

1. Option 1: As per Officer's recommendation.
2. Option 2: That Council resolves to defer consideration of this item pending further information.
3. Option 3: Any other option that Council deems appropriate.

Officer's Recommendation

That Council receive the advocacy report as presented.

Resolution No: FY18-97
Voting Requirement: Simple Majority
Moved:
Seconded:
Result:

Item deferred to discuss item 7. Matters for Discussion/Decision.

7. MATTERS FOR DISCUSSION / DECISION

7.1. PRC structural review

Responsible Officer: PRC Chairperson

Action Officer: PRC Chairperson

Disclosure of Interest: Nil

Attachment(s): Nil

Purpose

For Council to consider the quotation submission for the delivery of a structural review.

Background

The Pilbara Regional Council (PRC) is a regional local government serving the interests of the Shires of Ashburton and East Pilbara, the City of Karratha, and the Town of Port Hedland. The PRC currently operates from premises in Leederville WA and undertakes a range of advocacy and back office functions on behalf of its member local governments.

At its February OCM Council resolved that "The structure of the PRC be looked at by the end of the financial year including relocation to the Pilbara and the cost of downsizing" (resolution: FY18-83).

At the Special Council Meeting help in March 2018, Council scoped the activity and discussed inviting quotations for a structural review based on the following scope of works:

The PRC seeks to commission a functional review of its operations and its value-for-money proposition to member local governments of the Pilbara region. PRC Council has indicated a desire for more PRC resources to be located in the Pilbara region.

Core matters to be addressed throughout the review include:

1. All legal and contractual matters that would need to be considered should the PRC be relocated to a Pilbara location, including but not limited to:

    a. The impact on existing lease arrangements
    b. Asset ownership / transfer
    c. PRC employee agreements that may be impacted by relocation

2. An assessment of the cost/benefits (including financial, reputation and operation) of a Pilbara based PRC organisation as opposed to the current Perth based model.

3. The roles and functions that the PRC should be undertaking on behalf of its members into the future.

4. Financial analysis for a minimum of 3 alternate models of operation of the PRC including:

    a. the current Perth based model
    b. a 100% Pilbara based PRC model
    c. a hybrid model with Perth and Pilbara based staff

We envisage that the review process should entail (at a minimum) a high-level review of:

1. the PRC establishment agreement
2. PRC Strategic Plans
3. Annual Reports
4. Audited Accounts, and
5. other relevant strategic documents

Throughout the review, it will be necessary to consult with:

1. 8 PRC Councillors
2. 4 Pilbara LGA CEOs
3. PRC CEO and senior staff
4. WALGA CEO and senior staff
5. PDC CEO and senior staff, and
6. others considered necessary by the consultants

The consultation will need to encompass:

1. Perceived previous successes and failures of the current PRC model of operation
2. Options for the future service delivery model for the PRC including getting a sense of preferred operating model/s and why that model is preferred.
3. Discussions re how respondents believe that the PRC could/should best operate in the current environment

Deliverables

It is anticipated that the outcome of the proposed review will be a short report (>30 pages) that can be considered by the Pilbara Councils and the PRC Council.

The report will outline the findings of the review, recommend a preferred model of operation and briefly outline the next steps that should be undertaken to achieve that model including which activities represent the best value-for-money for member local governments into the future?

The following deliverables are expected as satisfaction of these requirements:

a. Report
b. Presentation to Council meeting to discuss results (~2hrs)

Procurement & Evaluation

The requests for quotation closed 20 April 2018.

Three (3) submissions were received by the closing date from the following organisations:

- Deloitte
- Hammond Woodhouse Advisory
- Naja Business Consulting Service

Quotations were assessed for compliance with the quotation documents by:

- Chief Executive Officer, City of Karratha
- Chief Executive Officer, Pilbara Regional Council

Council is invited to consider quotations against the following criteria and associated weightings:

Criteria	Weighting
Quoted price	60%
Suitability of Respondent's personnel to provide the desired outcome	20%
Recent and relevant experience in delivering similar outcomes	20%

The Regional Price Preference Policy did not apply to this assessment as there were no local supplier submissions.

Comments/Discussion

Nil.

Policy Implications

Staff are required to ensure that they comply with P-012 – Purchasing policy and that budget provision is available for any expenditure commitments.

Consultation

PRC Councillors discussed this engagement at the February OCM 2018.

PRC Councillors participated in the scoping discussion at the Special Council Meeting held in March 2018.

PRC Councillors appointed Cr Craigie and Chris Adams to develop scope of works and to instruct staff to solicit quotations from the market.

Legislative Implications

The Request for Quotation has been managed in accordance with the relevant provisions of the Local Government (Functions and General) Regulations 1996.

Financial Implications

There is currently no approved budget for this activity, and a budget amendment will consequently require Council endorsement.

Strategic Implications

This item is relevant to all four key focus areas of the PRC's approved Strategic Community Plan and Corporate Business Plan.

Risk Management considerations

Nil

Impact on capacity

There is no impact on the PRC's capacity or resourcing to carry out the Officer's recommendation.

The scope makes it necessary to consult with the following stakeholders, their availability has not been considered as part of this item.

1. 8 PRC Councillors
2. 4 Pilbara LGA CEOs
3. PRC CEO and senior staff
4. WALGA CEO and senior staff
5. PDC CEO and senior staff, and
6. others considered necessary by the consultants

Relevant precedents

Nil.

Options

- Option 1: As per Chairperson's recommendation.
- Option 2: That Council resolve to not to support the Officer's recommendation and propose an alternate option that Council deems appropriate.
- Option 3: That Council resolves to defer consideration of quotations until the next Council meeting.

Committee Recommendation

That Council by **simple** majority resolves to:

1. Accept the quotation provided by Naja Business Consulting at a cost of $31,350 ex GST

2. Endorse an amendment to the PRC budget for contract support services of $31,350 ex GST.

3. Execute a contract between the Pilbara Regional Council and Naja Business Consulting, subject to any variations of a minor nature; and

4. Note a report must be presented back to Council no later than 30 June 2018

Council resolution:
As per officer's recommendation.

Resolution No:	FY18-98
Voting Requirement:	Simple Majority
Moved:	Cr Scott
Seconded:	Cr Newbery
Result:	7/1 Cr Blanco

Cr Blanco voted against the motion for the reason that the supplier is closely associated with the City of Karratha and the Town of Port Hedland and that they may not be independent to Council.

Cr White asked if she needed to declare an impartiality interest for this item. Ms Lyn Fogg , Governance Advisor from WALGA, confirmed that no impartiality interest exists because it's not a personal arrangement, therefore there is no interest to be disclosed. Ms Fogg caveated this statement by advising that if there was an uncertainty, then Cr White should err on the side of caution and disclose an interest. Cr White declined to disclose an interest.

Cr Craigie asked Cr Blanco if he wanted to declare an impartiality interest and Cr Blanco declined to disclose an interest

7.2. WALGA State Council agenda – Zone input

Responsible Officer:	Zone Representative (Cr White)
Action Officer:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachment(s):	7.2 – WALGA State Council Agenda and Attachments

Purpose

To consider recommendations arising from the WALGA State Council Agenda (4 May 2018).

Background

The PRC's Ordinary Council Meetings perform a dual function as the Pilbara Zone meeting for the WA Local Government Association (WALGA). At each Pilbara OCM that coincides with the release of a WALGA State Council Agenda, PRC Councillors acting in their capacity as regional representatives, will consider and provide feedback on the Agenda to WALGA.

Comments/Discussion

WALGA's recommendations are noted below for Pilbara zone consideration.

Policy Implications

Nil

Consultation

The Pilbara zone representative, Cr White was requested to issue the agenda and solicit feedback on the State Agenda recommendations.

Legislative Implications

Nil

Financial Implications

Nil

Strategic Implications

This item is relevant to the PRC's approved Strategic Community Plan and Corporate Business Plan. In particular the Operational Plan provided for this activity:

Key Focus Area:	*A Voice for the Pilbara*
Strategic Outcome:	*We provide regional advocacy for the Pilbara, to facilitate positive change in the Region and champion the interests of our member councils.*
Strategy:	*- We will identify critical issues and provide comment to our member councils to facilitate a regional discussion and response.*

Risk Management considerations

Nil

Impact on capacity

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

Relevant precedents

Council has previously considered and endorsed WALGA State Council recommendations as part of the ordinary council meeting.

Options

- Option 1: As per Officer's recommendation.
- Option 2: That Council only adopt the following recommendations: _____.
- Option 3: Any other option that Council deems appropriate.

WALGA's Recommendation

1. That the Pilbara zone supports the recommended position and actions of WALGA for '5.1 Submission to ERA – Inquiry into Business Licensing' as published for WALGA State Council Agenda for May 2018.
2. That the Pilbara zone supports the recommended position and actions of WALGA for '5.2 Interim Submission – Development Control Policies' as published for WALGA State Council Agenda for May 2018.
3. That the Pilbara zone supports the recommended position and actions of WALGA for '5.3 Interim Submission – State Planning Policy 4.1 Industrial Interface' as published for WALGA State Council Agenda for May 2018.
4. That the Pilbara zone supports the recommended position and actions of WALGA for '5.4 Interim Submission – Third Party Appeal Rights – Consultation with members' as published for WALGA State Council Agenda for May 2018.
5. That the Pilbara zone supports the recommended position and actions of WALGA for '5.5 Interim Submission – Community Resource Centre Funding Costs' as published for WALGA State Council Agenda for May 2018.
6. That the Pilbara zone supports the recommended position and actions of WALGA for '5.6 Interim Submission on Infrastructure WA' as published for WALGA State Council Agenda for May 2018.
7. That the Pilbara zone supports the recommended position and actions of WALGA for '5.7 Interim Submission on 'Australia's Strategy for Nature 2018 – 2030: Australia's Biodiversity Conservation Strategy and Action Inventory' as published for WALGA State Council Agenda for May 2018.
8. That the Pilbara zone supports the recommended position and actions of WALGA for '5.8 Interim Submission on the Emissions Reduction Fund Safeguard Mechanism' as published for WALGA State Council Agenda for May 2018.
9. That the Pilbara zone supports the recommended position and actions of WALGA for '5.9 Surveillance Devices Act 1998 (WA) – Body Worn Camera use in Local Government Law Enforcement' as published for WALGA State Council Agenda for May 2018.
10. That the Pilbara zone supports the recommended position and actions of WALGA for '5.10 Vexatious or Malicious Freedom of Information Applications' as a Threatened Ecological Community' as published for WALGA State Council Agenda for May 2018.
11. That the Pilbara zone supports the recommended position and actions of WALGA for '5.11 Social Media – Cyber Bullying' as published for WALGA State Council Agenda for May 2018.
12. That the Pilbara zone supports the recommended position and actions of WALGA for '5.12 Proposed Amendments to the WALGA Constitution' as published for WALGA State Council Agenda for May 2018.

Council resolution:
As per officer's recommendation.

Resolution No:	FY18-99
Voting Requirement:	Simple Majority
Moved:	Cr Foster
Seconded:	Cr Long
Result:	8/0

7.3. Warlu Way signage tender

Responsible Officer: Chief Executive Officer

Action Officer: Chief Executive Officer

Disclosure of Interest: Nil

Attachment(s): Nil

Purpose

For Council to authorise the Chief Executive Officer to award a tender as part of the PRC's Warlu Way Reinvigoration Activity.

Background

Travellers often cite the Pilbara as simply a landmass to be traversed in order to reach the Kimberley from Perth or vice versa. White there is actually a significant number of visit worth attractions in the region it is fair to say they are far apart and not bounded together in any thematic fashion. This means that travellers with specific interest are not targeted and the presentation of information to these travellers is ad-hoc at best.

Signage is an extremely important element of any destination branding, marketing and communication strategy and in 2017, the PRC was successful in securing funds to deliver a re-invigoration of the Warlu Way Signage.

With assistance from a regional reference to agree on the types, design and locations for the signage that will be installed as part of this project, the PRC will now enter into the implementation of these works.

Comments/Discussion

The PRC has issued an RFT to the market (via Tenderlink) for the purpose of procuring a suitable supplier to manufacture and installed the Warlu Way Signage.

Policy Implications

Staffs are required to ensure that they comply with P-012 – Purchasing policy and that budget provision is available for any expenditure commitments.

Pursuant to P-012, and the Delegation of Authority #17: 'Authority to call and accepts Tenders for Expressions of Interest or Request for Tender', the Chief Executive Officer is able to award a Tender where the consideration does not exceed $300,000.000 (excluding GST) and there is an approved budget.

Whilst there is an approved budget for this activity, consideration for this tender may exceeds the $300,000.00 (ex GST) threshold and consequently requires Council endorsement.

Consultation

The project has been guided by a reference group consisting of:

- Australia's North West Tourism – Glen Chidlow
- City of Karratha – Jake Leahy
- Department of Biodiversity, Conservation and Attractions – Ray De Jong
- Main Roads WA – Peter Ellis, Maria Drysdale, Trent Morley
- Pilbara Development Commission – Audrey Martin
- Shire of Ashburton – Narelle Steele, Anna Del Rio
- Shire of East Pilbara – Rick Miller, Pip Parsonson, Ryan Del Casale
- Town of Port Hedland – Naomi Phillips, Gerard Sherlock, Rob Leeds

Legislative Implications

The Request for Tender (RFT) has been managed in accordance with s. 3.57 of the Local Government Act 1995 and Regulation 11 of the Local Government (Functions and General) Regulations 1996.

Financial Implications

All activities are consistent with the endorsed PRC budget. Pre-tender estimates are in accordance with the endorsed project budget.

Main Roads WA has committed $57,500 ex GST to this project, to be paid to the PRC in FY19. This funding will form part of the FY19 budget.

Strategic Implications

This item is relevant to the PRC's approved Strategic Community Plan and Corporate Business Plan.

Key Focus Area: **A voice for the Pilbara**
Strategic Outcome: *We are a relevant, innovative organisation responsive to stakeholders.*
Strategy: *We will work with other organisations and agencies to promote the Pilbara region.*

This item is relevant to the '**Tourism'** regional pillar which forms part of the '**Diversifying** approach to growth and development of the Pilbara Regional Development Blueprint. In particular, to the following objectives:

This item is relevant to several items under the Pilbara Tourism Product Development Plan (PTPDP). In particular, the following activities:

- The Pilbara's natural and man-made environment is invested in and leveraged to offer a larger and more diverse range of tourism products, including national parks, trails, adventure, museums, industrial tourism, ocean-based tourism, cultural and old town sites.
- The Pilbara is fully incorporated into Western Australia and national tourism branding and promotions and is achieving national and international market recognition.

Risk Management considerations

The risk of not awarding the tender will have a **high impact** on the project timeline and introduce significant delays on the basis that the next PRC OCM is currently scheduled for June 2018.

Funding acquittal required by June 2018 may not leave a sufficient or appropriate amount of time to negotiate the contract within this financial year if awarded at the next OCM.

Impact on capacity

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

Relevant precedents

Council has previously endorsed the PRC CEO to call and manage other Tenders and contracts, most recently from the Green Waste regional tender at the December 2017 OCM, and Old Onslow Conversation Works in August 2016.

Options

- Option 1: As per Officer's recommendation.
- Option 2: That Council resolve to not to support the Officer's recommendation and propose a suitable option that Council deems appropriate.
- Option 3: That Council resolves to defer consideration of the recommended tenderers until the next PRC OCM.

Officer's Recommendation

That Council by **absolute** majority resolves to:

1. Authorise the PRC CEO to nominate a preferred tenderer for the Warlu Way tender based on the assessment of the compliance criteria and qualitative criteria;

2. Authorise the PRC CEO to enter into negotiations with the nominated preferred tenderer;

3. Subject to the outcome of the negotiations being within Councils endorsed project budget, delegate the authority to the Chief Executive Officer to execute a contact with the nominated preferred tenderer; and

4. Note a report will be presented back to Council at the outcome of those negotiations.

Council resolution:
As per officer's recommendation.

Resolution No:	FY18-100
Voting Requirement:	Absolute Majority
Moved:	Cr Grace
Seconded:	Cr Scott
Result:	5/3

Cr Blanco asked why the voting requirement is 'Absolute Majority' if the budget has been approved.
Mr Adams explained that the CEO does not have the delegated authority to award the tender if the amount exceeds the statutory threshold or any policy threshold established by Council.
Cr Scott noted that it was prudent governance on the part of the CEO to refer the matter to Council when the likely amounts were close to a delegated authority threshold.
Cr Foster, Cr White and Cr Blanco voted against the motion.

7.4. Request for budget amendment – Pilbara Kimberley Forum 2018

Responsible Officer:	Chief Executive Officer
Action Officer:	PRC Administration
Disclosure of Interest:	Nil
Attachment(s):	Nil

Purpose

For Council to consider a budget amendment to the 2018 Budget to make provision for additional income and expenses on the Pilbara Kimberley Forum 2018.

Background

The PK Forum 2018 is an annual event jointly hosted by the Pilbara and Kimberley regions on alternative years.

This year the Pilbara Regional Council is hosting the PK Forum.

In 2014 the PRC hosted the Pilbara Kimberley Forum in Jakarta, Indonesia, matching a number of Australian leaders with Indonesian investors and banking capital. The 2016 Forum in Shenzhen, China was considerably larger and received good press from the Shenzhen Daily newspaper (circulation 10M).

The PRC took the view when evaluating these events that there was little sense in further encouraging investors to consider the Pilbara, if the region was characterised by underdeveloped project concepts or known to be a complex investment environment. In 2018, it was proposed that the event be refocused, both in a strategic pivot inward to State/Federal issues and in a focus on advocacy for reform.

The forum received a high level of interest from both political and industry influencers, and includes a CEDA lunch event for which regional delegates will receive complimentary tickets.

The PK Forum 2018 is centred on the theme of ‘hot topics’ and controversial issues. The intention is for rapid brainstorming, expert panel sessions, provocative opening statements, and breakout discussion and problem solving.

This will mean that each ‘hot topic’ is not simply discussed by an expert speaker, but debated by opposing views, workshopped by attendees, problem-solved in groups, and then delivered back to the Forum as potential solutions, advocacy topics and regional projects for the region to take forward in FY19.

A Summary Paper arising from the event will be drafted and presented to both the Prime Minister and Premier, along with other significant political figures and key influencers.

Comments/Discussion

In the compilation of the 2018 mid-year budget review (MYBR), certain assumptions had to be made about income and expenses. A budget allocation of $50,000 for income, with matching expenses was endorsed by Council at the December 2017 OCM.

The PRC has been successful in securing additional revenue for the event and is now requesting for a budget amendment to reflect the additional income and expense.

Policy Implications

Staffs are required to ensure that they comply with P-012 – Purchasing policy and that budget provision is available for any expenditure commitments.

Consultation

Executives have been involved in reviewing the budget requirements.

Legislative Implications

Local Government Act 1995 Section 6.8 – Expenditure from municipal fund not included in annual budget, is relevant to this report. This section states:

1. A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
   a) is incurred in a financial year before the adoption of the annual budget by the local government; or
   b) is authorised in advanced by resolution*' or
   c) is authorised by the mayor or president in an emergency.

* Absolute majority required.

Financial Implications

The FY18 MYBR endorsed budget made a provision for this activity and associated expenses of $50,000.

The PRC has been successful in securing additional revenue to the tune of 104,861.04 with matching expenses, the PRC is now requesting for a budget amendment to reflect the additional income and expenses.

All activities are conducted on a cost recovery basis, with the following budget break down proposed for endorsement:

	FY18 MYBR	Proposed amendment	Variance	Actual (YTD) *as at 24 April 2018*
Income:	$50,000	$100,000	$50,000	$70,240.27
Expense:	$50,000	$100,000	$50,000	$48.294.75

Strategic Implications

This item is relevant to the PRC's approved Strategic Community Plan and Corporate Business Plan.

Key Focus Area:	***Efficient & Effectiveness***
Strategic Outcome:	*We promote good governance and meet all compliance requirements.*
Strategy:	*We will fairly and transparently report back to our stakeholders on activities and performance.*

Risk Management considerations

The level of risk to the PRC is considered to be low in terms of financial impact, and moderate in terms of impact should this item not be endorsed.

Impact on capacity

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

Relevant precedents

Council has previously endorsed unbudgeted expenditure for various PRC Project to be added to the organisational budget (FY16-007, FY16-015)

Options

- Option 1: As per Officer's recommendation.
- Option 2: That Council resolve to defer consideration of the budget amendment until _____.
- Option 3: That Council resolve to not to support the Officer's recommendation and propose an alternate option that Council deems appropriate.

Officer's Recommendation

That Council by **absolute** majority resolves to approve the amendment to the Pilbara Kimberley Forum 2018

income and expense budgets.

Council resolution:
As per officer's recommendation.

Resolution No:	FY18-101
Voting Requirement:	Absolute Majority
Moved:	Cr White
Seconded:	Cr Long
Result:	8/0 Carried

7.5. Request for budget amendment – Age Friendly Strategy for East Pilbara

Responsible Officer:	Chief Executive Officer
Action Officer:	Deputy CEO
Disclosure of Interest:	Nil
Attachment(s):	Nil

Purpose

For Council to consider a budget amendment to the 2018 Budget to make provision for additional income and expenses to the Age Friendly Strategy (SoEP) activity.

Background

In FY17, the Pilbara Regional Council was endorsed to investigate the feasibility for, and if supported, implementation of a Pilbara wide Age Friendly Strategy.

The Age Friendly Communities framework is a set of 8 measures of the suitability of a location to seniors, which feeds into improvements and strategies to improve services to this important demographic.

The framework was developed by the World Health Organisation, and the Department of Local Government now implements this across as many local governments as will agree to participate. WA itself has just been admitted as an affiliate of the WHO Global Network, one of very few State Governments internationally to do so.

More recently, the State Government funded Alzheimer's WA to develop a modular addition to the Age Friendly Communities model for dementia, and in order to prevent duplication of multiple 'friendliness plans', the two have been designed by AWA and the State Government to be integrated.

This year the PRC is working with the Shire of East Pilbara to develop an Age and Dementia Friendly Strategy.

Comments/Discussion

The Shire of East Pilbara has offered an additional $14,000 ex GST in order to enable the selection of a suitable contractor to undertake the development of the Age and Dementia Friendly Strategy.

Policy Implications

Staffs are required to ensure that they comply with P-012 – Purchasing policy and that budget provision is available for any expenditure commitments.

Consultation

Pip Parsonson, Manager of Community Wellbeing at the Shire of East Pilbara has been involved in reviewing the budget requirements.

Legislative Implications

Local Government Act 1995 Section 6.8 – Expenditure from municipal fund not included in annual budget, is relevant to this report. This section states:

1. A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
   a) is incurred in a financial year before the adoption of the annual budget by the local government; or
   b) is authorised in advanced by resolution*' or
   c) is authorised by the mayor or president in an emergency.

* Absolute majority required.

Financial Implications

In FY17, the Council endorsed expense budget for this activity was $10,000. Those funds were carried forward at the end of the financial year into the FY18 budget as a PRC contribution.

The $10,000 DLGC grant was received in FY17.

The Shire of East Pilbara provided $4,545 leveraged funds for the grant and offered an additional $14,000 ex GST in order to enable the selection of a suitable contractor to undertake the development of the Age and Dementia Friendly Strategy.

The FY18 MYBR endorsed budget made a provision for this activity and associated expenses of $25,000. All activities are conducted on a cost recovery basis, with the following budget break down proposed for endorsement:

	FY18 MYRB	Proposed amendment	Variance	Actual (YTD) *as at 24 April 2018*
Income:	$4,545	$18,545	$14,000	$14,545.45
Expense:	$25,000	$39,000	$14,000	$3,844.25

Strategic Implications

This item is relevant to the PRC's approved Strategic Community Plan and Corporate Business Plan.

Key Focus Area:	***Efficient & Effectiveness***
Strategic Outcome:	*We promote good governance and meet all compliance requirements.*
Strategy:	*We will fairly and transparently report back to our stakeholders on activities and performance.*

Risk Management considerations

The level of risk to the PRC is considered to be low in terms of financial impact, and moderate in terms of impact should this item not be endorsed.

Impact on capacity

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

Relevant precedents

Council has previously endorsed unbudgeted expenditure for various PRC Project to be added to the organisational budget (FY16-007, FY16-015)

Options

- Option 1: As per Officer's recommendation.
- Option 2: That Council resolve to defer consideration of the budget amendment until _____.
- Option 3: That Council resolve to not to support the Officer's recommendation and propose an alternate option that Council deems appropriate.

Officer's Recommendation

That Council by **absolute** majority resolves to approve the amendment to the Ageing Strategy 2018 income and expense budgets.

Council resolution:
As per officer's recommendation.

Resolution No:	FY18-102
Voting Requirement:	Absolute Majority
Moved:	Cr Long
Seconded:	Cr Foster
Result:	8/0 Carried

7.6. Cost analysis: Buying vs Leasing ICT office equipment

Responsible Officer: Chief Executive Officer

Action Officer: Chief Executive Officer

Disclosure of Interest: Nil

Attachment(s): Nil

Purpose

To present to Council a report comparing the cost of leasing vs. purchasing ICT office equipment.

Background

The PRC was instructed by Council at its Ordinary Meeting held in Perth on 22nd February 2018, to prepare a report comparing the cost of leasing ICT office equipment as opposed to outright purchasing.

Comments/Discussion

This report shows the comparative analysis to identify the cost efficiency of leasing ICT equipment vs. asset purchase.

The following have been considered in the analysis:

- Price quotations received from lease providers
- PRC budget considerations
- PRC ICT equipment needs
- Capital outlay / PRC's ICT Equipment spending pattern for the past 3 years
- Opportunity cost of capital
- Cost/benefit analysis

Price Quotation

Price quotation requests have been issued to at least three (3) lease providers; however, one response has been received at the time of writing this report.

Lease provider Delta Computers offered two lease term options; a 12-month and a 36-month term. The 36-month term has a lower weekly rate, which would cost the PRC $11,252 in annual payments.

Quote From Delta Computers	12- Month Lease rate per week	Annual Lease Payment	36-Month Lease rate per week	Annual Lease Payment	Option to purchase at end of 36-month lease
5x MacBook	$260.00	$3,120.00	$195.00	$2,340	$180ea
3x MacBook Air	$63.00	$756.00	$48.00	$1,728	$120ea
3x Ipad	$41.40	$496.80	$31.20	$1,123.20	$90ea
1x iPhone X	$21.50	$258.00	$16.15	$581.40	$110ea
1x iPhone 7	$11.50	$138.00	$8.65	$311.40	$70ea
1x iPhone 7 Plus	$14.60	$175.20	$10.95	$394.20	$70ea
8 x Dell U/Sharp 27" 4K Monitor	$110.80	$1,329.60	$83.20	$2,995.20	$90ea
1x LG Ultrafine 5K Monitor	$26.10	$313.20	$19.60	$705.60	$120ea
1 x ix500 Fujitsu ScanSnap	$7.70	$92.40	$5.80	$208.80	$60ea
1 x Fuji Xerox CM405DF	$32.20	$386.40	$24.00	$864.00	$60ea
	Total	**$7,065.60**	**Total**	**$11,252**	

Please note that all prices on the above schedule are ex GST.

At the end of three (3) year term, the PRC has the following options to consider:

a) Return the ICT equipment
b) Continue renting on a week-by-week basis at $442 (ex GST).
c) Purchase the ICT equipment (see details in the table above).

Budget Considerations

The PRC allocated $10,000 in its FY18 budget for the purchase of ICT office equipment, with no budget allocated to lease any equipment this current financial year. If the PRC is to lease its ICT office equipment for FY19, an allocation of $11,252 will be needed, based on the rolling refresh lease of the PRC's current ICT office equipment assets.

ICT Requirement

The PRC is a small organisation of eight employees and does not require a high volume of ICT assets. The procurement of equipment is aligned with the need to run contemporary software, while making full use of older equipment through a cascade down approach from power users to standard users.

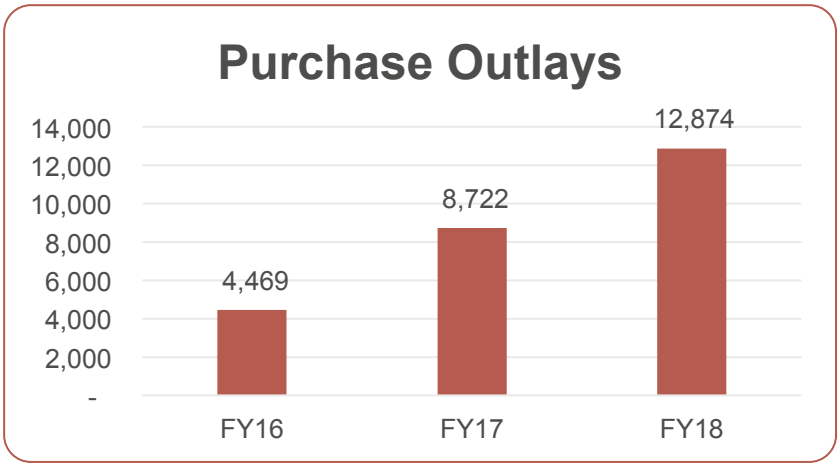
The PRC's staff equipment requirements are as follows:

- Notebook computer capable of running Adobe software
- Mobile phone (management provided, staff reimbursed)
- iPad
- Office Printer/Scanner
- Desktop Screen/Monitor

Cost Benefit Analysis

Cost of buying office equipment in the past 3 years

The PRC's ICT office equipment-related expenses in the past three (3) years have been thoroughly reviewed to identify ICT equipment acquisitions for this period, and were further classified as leasable or consumable (non-leasable).



The cost of acquiring ICT office equipment in the last three (3) years was $26,065 (see graph above).



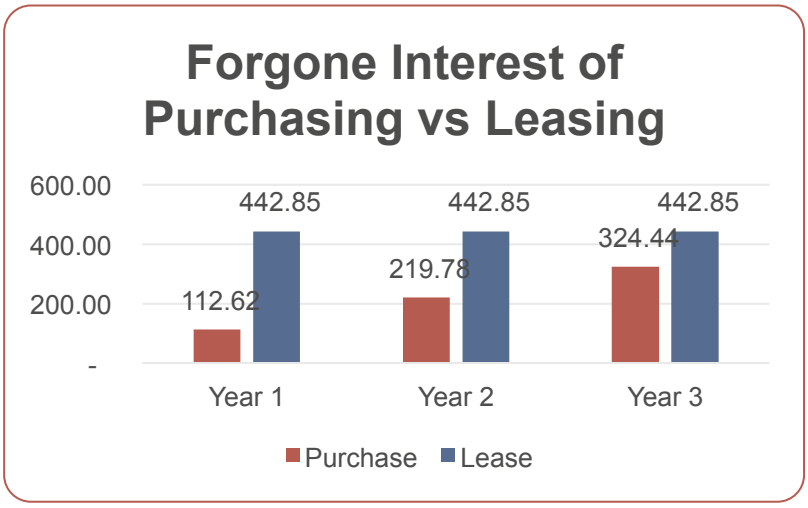
The graph above shows the cost of PRC ICT office equipment-related purchases in the last three (3) years, and the estimated savings, had the PRC decided to lease equipment at the beginning of each financial year. The values for the leasing were obtained from quotes received, assuming the contract with the lowest weekly repayments.

Although the trend is upward it does not necessarily follow that it will be a steady rise, as purchases are not guaranteed for the succeeding years. Two of the three MacBook Pro computers were replaced this FY and one iPhone, which represented a considerable capital expense. It is anticipated that the expenditure will fall next year, before trending upward again in the following years.

Balance Sheet Implications

Historical records and current policies indicate that the PRC does not have capitalised assets as of the record date, and recognises equipment purchases as an outright expense, as no single equipment purchase is beyond the capitalisation threshold. Therefore, there is no reference to be traced in the balance sheet for assets/liabilities. Buy or lease costs will only have an effect on the P&L.

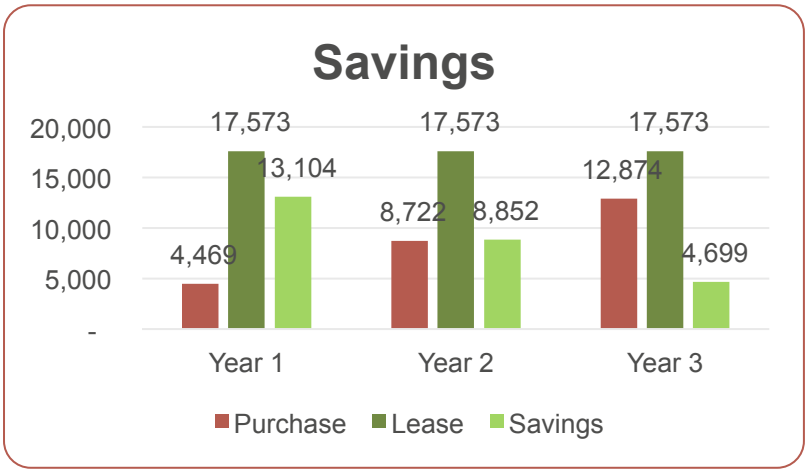
Cost of Capital Comparison



In order to capture the data on the graph above, the interest was calculated on funds invested in a one (1) year term deposits at National Australia Bank's ongoing interest rate of 2.52% as the first month of the year. Based on the foregoing comparatives, the PRC would lose more interest if it leased equipment instead of purchasing on any given year.

Note that these are theoretical figures only and do not constitute actual interest earnings.

Cost difference of buying vs. leasing



The savings shown on the graph above are 'presumed' savings if the PRC leases instead of buys at the first year of each financial year. This graph shows the cost difference of purchase outlays and annual lease payments.

The annual lease payment was determined by soliciting quotes from local equipment leasing providers with term options of 12 and 36 months. For this report the PRC has taken the more prudent approach and used the rates listed on the 36-month term, as they cost considerably less than the 12-month term. The annual lease payment based on the PRC's current needs is determined to be $11,252 per annum *(*see section 2 of this report for details)*.

Pros and Cons of Purchasing Outright

Pros:

- The PRC owns the equipment, and can make any necessary alterations.
- The PRC has an option to sell redundant or end of life equipment, allowing the recovery of some cost.
- Governance overhead is minimised, with no leasing contracts to maintain.
- The PRC has control over purchases and is not limited by a leasing company's stock.

Cons:

- The PRC has higher initial cost as opposed to lower monthly payments.
- The PRC is responsible for the disposal of redundant, or end of life equipment.
- The PRC is responsible for all maintenance, however, has experienced no maintenance costs to date by focusing on purchasing only high quality products.

Pros and Cons of Leasing

Pros:

- Easily allows for maintaining a contemporary asset fleet.
- Leasing is flexible and offers more options when it comes to the type of equipment.
- There is less upfront capital cost with leasing with predictable payments.
- Budgeting is simpler with known payment structure.
- Maintenance costs are capitalised into the lease arrangement.

Cons:

- Higher cost structure.
- No equity in the asset, with no option for cost recovery through end of life disposal.
- Lease terms may result in a product kept in service beyond usable life.
- Maintenance delays may be introduced by the need to deal with issues through the leasing company.

Conclusion

This report evaluated leasing, as an alternative to outright purchase of ICT equipment, to support business needs.

Commercial leasing offers the benefit of simplified budgeting and a flat repayment structure; however, this comes at a considerable cost to the business.

Having considered both options in detail, it is recommended that the PRC continue to purchase ICT assets outright and to dispose of these at end of life at the most advantageous terms.

Policy Implications

Staffs are required to ensure that they comply with P-012 – Purchasing policy and that budget provision is available for any expenditure commitments.

Consultation

No community consultation is required.

Legislative Implications

There were no legislative implications.

Financial Implications

All activities are consistent with the endorsed PRC project budget.
Based on high-level analysis of member ICT expenditures, it appears that the PRC's ICT spend per office FTE is considerably less than the average member spend.

Strategic Implications

This item is relevant to the PRC's approved Strategic Community Plan and Corporate Business Plan.

Key Focus Area:	*Economic Value*
Strategic Outcome:	*Through best practice management we optimise value for money, and increase capacity and capability for our member councils.*
Strategy:	*We will apply robust, consistent approach to evaluating benefits of projects.*

Risk Management considerations

There are no risk management considerations applicable.

Impact on capacity

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

Relevant precedents

Nil

Options

- Option 1: As per Officer's recommendation.
- Option 2: That Council resolve to not support the Officer's recommendation and propose a substitute option that Council deems appropriate.

Officer's Recommendation

That Council resolves to accept the report as presented and accept the PRC's recommendation to continue to purchase ICT office equipment outright and to dispose of these at end of life at the most advantageous terms.

Council Resolution No:
As per officer's recommendation.

Council Resolution No:	FY18-103
Voting Requirement:	Simple
Moved:	Cr Scott
Seconded:	Cr White
Result:	8/0 Carried

7.7. Status of AusShredding arrears

Responsible Officer: Chief Executive Officer

Action Officer: Chief Executive Officer

Disclosure of Interest: Nil

Attachment(s): Nil

Purpose

To update Council on the status of AusShredding arrears in relation to the (previous) Regional Green Waste Contract.

Background

In Round 1 of the (2016-2017) Regional Green Waste Contract, the Pilbara Regional Council produced 10,660 m3 total volume of green waste and paid the associated rate of $10.01 but in Round 2, the regional rate dropped from $10.01 to $4.81 due to the higher total volume across the contract, a final total volume of 29,968 m3. This was reflected in adjustments to the Round 2 invoices for Karratha and Port Hedland volumes as noted below:

Karratha	Round 1 Invoice for 5,141 m3 at $10.01	$51,461.46
	Total Volume 13,646 m3 at associated rate of $4.81	$65,367.26
	Adjusted Amount Paid to AusShredding (**paid**)	**$14,175.85**
Port Hedland	Round 1 Invoice for 5,141 m3 at $10.01	$20,420.40
	Total Volume 10,828 m3 at associated rate of $4.81	$52,082.68
	Adjusted Amount Paid to Ausshredding (**paid**)	**$31,662.28**
Tom Price	Round 2 Invoice for 2,015 m3 at $4.81	$9,692.15
	Volume 2,015 m3 at associated rate of $4.81	$9,692.15
	Adjusted Amount Paid to Ausshredding (**paid**)	**$9,692.15**
Newman	Round 1 Invoice for 3,479 m3 at $10.01	$34,821.79
	Total Volume 3,479 m3 at associated rate of $4.81	$16,732.55
	Adjusted Amount Owed to the Pilbara Regional Council (**paid**)	**$18,089.24**

Ausshredding failed to respond to several attempts to recover the outstanding balance,. As a result, the PRC engaged Tindall Gask Bentley (TGB) to serve a Form 501 Notice (Statutory Demand for Payment) on AusShredding.

On 18th December, the PRC received an update from TGB confirming that Ausshredding agreed to pay the sum of $19,898.16, and offered the PRC a payment arrangement in satisfaction of the statutory demand in accordance with paragraph 4(b) of the demand:

1. Ausshredding will pay to PRC the sum of $5,000 by 31 January 2018;
2. Ausshredding will pay to PRC the sum of $5,000 by 28 February 2018;
3. Ausshredding will pay to PRC the balance of the monies due by no later than 30 March 2018.

The PRC agreed to accept Ausshredding's proposal via a Deed of Settlement.

Comments/Discussion

The PRC received payment for the first and second instalments, however Ausshredding only made a partial payment of the final scheduled instalment with no explanation.

TGB contacted the lawyers acting for AusShredding regarding the outstanding payment and made it clear that their client's breach of the terms of the Settlement Deed is serious. Unfortunately, AusShredding's lawyers, Maloney Anderson Legal, have also been following up their client but have not received any instructions.

The PRC is advised that TGB asked Maloney Anderson Legal for an update by Friday, 13 April 2018, and that no communications was received from their client by this date.

The third and final instalment was subsequently received on 24 April 2018.

Policy Implications

Council policy P-015 – Risk Management applies to this report.

Consultation

The Audit and Risk Committee considered the status of Form 509C served to AusShredding at its February meeting, held on 21 February 2018.

The minutes of the ARC meeting were tabled at the February Ordinary Meeting of Council.

Legislative Implications

The Corporations Regulations 2001 – Form 509C – Notice of meeting of creditors to vary or terminate deed of company arrangement is relevant to this item.

Financial Implications

Monies owed

Instalment	Amounts owed	Amounts received	Status
1	$5,000	$5,000	**Paid**
2	$5,000	$5,000	**Paid**
3	$9,898.16	$9,898.16	**Paid**
Total	**$18,089.24**	**$18,089.24**	

PRC expenses

The PRC recovery costs to date are $550 (excl. GST). All activities are consistent with the endorsed PRC budget.

Strategic Implications

This item is relevant to the PRC's approved Strategic Community Plan and Corporate Business Plan.

Key Focus Area:	**Economic Value and Efficiency & Effectiveness**
Strategic Outcome:	*Through best practice management we optimise value for money, and increase capacity and capability for our member councils.* *We promote good governance and meet all compliance requirements.*
Strategy:	*We will fairly and transparently report back to our stakeholders on activities and performance.*

Risk Management considerations

Management originally considered the risk of not getting paid at all and for this reason, the PRC contracted a legal firm to serve the statutory demand to Ausshredding.
ARC noted management actions at its February meeting and noted it to Council at its February OCM.

The current level of risk to the PRC is considered to be **low** in terms of financial and reputational implications.

Likelihood:	2 – Unlikely – At least once in 10 years.
Impact:	1 - Insignificant – Less than $5,000, no service impact, little impact to operational efficiency.
Risk Rating:	2 – Low – Acceptable, with adequate controls, managed by routine procedures and subject to annual monitoring.

Impact on capacity

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

Relevant precedents

The Council was last updated regarding this matter at the Ordinary meeting of council in February 2018.

Options

- Option 1: As per Officer's recommendation.
- Option 2: Any other option that Council deems appropriate.

Officer's Recommendation

That Council by **simple** majority resolves to note the actions taken by the PRC CEO against AusShredding.

Council resolution:
As per officer's recommendation.

Council Resolution No:	FY18-104
Voting Requirement:	Simple
Moved:	Cr Foster
Seconded:	Cr Long
Result:	8/0 Carried

8. CONFIDENTIAL MATTERS

Responsible Officer: PRC Chairperson

Action Officer: PRC Chairperson

Disclosure of Interest: Nil

Attachment(s): Refer to individual items.

Legislative Implications

Under the Local Government Act 1995, Part 5, and Section 5.23, states in part:

(2) If a meeting is being held by a Council or by a committee referred to in subsection (1)(b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:

(a) a matter affecting an employee or employees;
(b) the personal affairs of any person;
(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting:
(e) a matter that if disclosed, would reveal:
(I) a trade secret;
(II) information that has a commercial value to a person; or
(III) information about the business, professional, commercial or financial affairs of a person,

Where the trade secret or information is held by, or is about, a person other than the local government.
(f) a matter that if disclosed, could be reasonably expected to:
(I) Impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
(II) Endanger the security of the local government's property; or
(III) Prejudice the maintenance or enforcement of any lawful measure for protecting public safety;
(g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1981; and
(h) such other matters as may be prescribed.

Officer's Recommendation

In accordance with Section 5.23(2) of the Local Government Act 1995, that Council move in-camera to discuss item:

1. Statement regarding false and misleading agenda item from the Town of Port Hedland

Resolution No: FY18-105
Voting Requirement: Simple Majority
Moved: Cr Long
Seconded: Cr White
Result: 8/0

Chairperson Recommendation

That Council by simple majority resolves to:

- Endorse and reaffirm the process taken by the PRC CEO to date in assessing an unsolicited bid from a proponent,
- Instruct the PRC CEO to ensure that appropriate legal advice is sought prior to any procurement or sponsorship agreement being drafted for consideration of Council;
- Express its disappointment at Cr Blanco's external distribution of Confidential materials, noting that this is a clear contravention of the PRC gazetted Standing Orders, with reference to the Local Government Act s5.23 and 5.95, Local Government (Rules of Conduct) Regulation 6, and Local Government (Administration) Regulation 14.

Resolution No:	FY18-105C
Voting Requirement:	Simple Majority
Moved:	Cr Long
Seconded:	Cr White
Result:	7/1

Cr Blanco voted against this motion.

Officer's Recommendation

That Council resolve to move ex-camera.

Resolution No:	FY18-106
Voting Requirement:	Simple Majority
Moved:	Cr White
Seconded:	Cr Long
Result:	7/0

Cr Blanco abstained from voting on this motion, no reason offered.

9. ITEMS FOR NOTING / INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Action Officer: Deputy CEO

Disclosure of Interest: Nil

Attachment(s): Refer to individual items.

Purpose

To advise Council of various information items.

Officer's Recommendation

That Council receive and note the following information items:

9.1 Warlu Way signs progress update
9.2 Regional Entry signs progress update
9.3 RV Friendly region progress update
9.4 WALGA draft waste levy discussion paper
9.5 Correspondence from Legislative Council Committee Office of WA
9.6 Regional Training Calendar

Resolution No: FY18-107
Voting Requirement: Simple Majority
Moved:
Seconded:
Result:

Item was deferred to discuss item 6.2 Business and actions taken on notice.

9.1. Warlu Way progress update

Responsible Officer:	Deputy CEO
Action Officer:	PRC Projects
Disclosure of Interest:	Nil
Attachment(s):	9.1 - Warlu Way signage

Purpose

To inform Council of progress on the Warlu Way Re-invigoration Activity.

Background

Signage is an extremely important element of any destination branding, marketing and communications strategies, and in 2017, the PRC was successful in securing $299,500 from the Pilbara Development Commission to deliver a re-invigoration of Warlu Way signage. This presents an opportunity to roll out consistently branded signage for the region, showcase a consistent tourism experience and raise awareness of the region's attractions and features. The project is funded to install both directional and interpretative signage across the Warlu Way Drive Trail.

Comments/Discussion

The following provides an update on key activities completed to date:

- Warlu Way Directional Signage: installation of 'standard brown' Warlu Way Tourist Drive Signage at 17 key intersections across the drive trail has been confirmed. The upgraded signage will provide visitors with directions to towns and tourist attractions along the tourist trail.
- Warlu Way Interpretative Signage: 5 large interpretative panels will be installed as part of the activity. One signs will be installed in each LGA, with the 5th installed in Karijini Naitonal Park. The signs will provide information about the Warlu Way Drive Trail, as well as a map, information about tourist attractions close by, and provide information on 'what's next' on the drive trail.
- Additional Sigange: The PRC is currently in discussions with the Department of Biodiversity, Conservation and Attractions to consider the installation of 'Welcome to the National Parks' Signs. It is yet to be confirmed that these will be rolled out as part of the activity.
- Main Roads WA has provided a letter of commitment to the PRC confirming their commitment to assist with the project. They have also confirmed that a funding contribution of $57,500 ex GST to assist with the upgrade to the Warlu Way Directional Signs.
- The Warlu Way Signage Tender has been released to market and will close in late April.

Policy Implications

Staffs are required to ensure that they comply with P-012 – Purchasing policy and that budget provision is available for any expenditure commitments.

Consultation

This project was overseen by a reference group who provided input and guidance for all aspects of this project. The group consisted of representative from the following organisation:

- Australia's North West Tourism – Glen Chidlow
- City of Karratha – Jake Leahy
- Department of Biodiversity, Conservation and Attractions – Ray De Jong
- Main Roads WA – Peter Ellis, Maria Drysdale, Trent Morley
- Pilbara Development Commission – Audrey Martin
- Shire of Ashburton – Narelle Steele, Anna Del Rio
- Shire of East Pilbara – Rick Miller, Pip Parsonson, Ryan Del Casale
- Town of Port Hedland – Naomi Phillips, Gerard Sherlock, Rob Leeds

To date three reference group meetings have been held to discuss the design, location and approvals required to install both directional and interpretative signage. In additional to this, the PRC regularly engages with members of the group through email and phone calls to seek input and feedback on key aspects of the project.

A project update and preliminary concept designs were discussed by Council at the 31 August 2017 OCM.

Regular project updates are noted in the project portfolio executive report at each OCM.

Legislative Implications

Nil.

Financial Implications

All activities are consistent with the endorsed PRC project budget.

The PRC has secured an additional $57,500 ex GST **additional** contribution from MRWA to support the installation of the Main Roads style directional signage. This funding will be paid to the PRC in FY19.

Strategic Implications

This item is relevant to the PRC's approved Strategic Community Plan and Corporate Business Plan.

Key Focus Area: **A voice for the Pilbara**
Strategic Outcome: *We are a relevant, innovative organisation responsive to stakeholders.*
Strategy: *We will work with other organisations and agencies to promote the Pilbara region.*

This item is relevant to the '**Tourism'** regional pillar which forms part of the '**Diversifying** approach to growth and development of the Pilbara Regional Development Blueprint. In particular, to the following objectives:

This item is relevant to several items under the Pilbara Tourism Product Development Plan (PTPDP). In particular, the following activities:

- The Pilbara's natural and man-made environment is invested in and leveraged to offer a larger and more diverse range of tourism products, including national parks, trails, adventure, museums, industrial tourism, ocean-based tourism, cultural and old town sites.
- The Pilbara is fully incorporated into Western Australia and national tourism branding and promotions and is achieving national and international market recognition.

Risk Management considerations

There are no risk management considerations applicable.

Relevant precedents

Nil.

9.2. Regional Entry Signs progress update

Responsible Officer:	Deputy CEO
Action Officer:	PRC Projects
Disclosure of Interest:	Nil
Attachment(s):	Refer to attachment 9.2 for designs of the Entry Signs.

Purpose

To inform Council of progress on the Regional Entry Signs.

Background

The PRC was successful in securing $50,000 from the Pilbara Development Commission to develop entry signage that seeks to warmly welcome visitors at key regional entry points across the region. The signs locations were selected at road based entry points near:

- Pardoo Roadhouse,
- Capricorn Roadhouse (north of roadhouse, near the tropic of Capricorn sign within the SoEP) and
- South of Yannarie Rest Stop.

Comments/Discussion

The first stage of the project required endorsement from the reference group for the design of the signs. Extensive consultation was undertaken on this phase of the project commencing in March 2017, with final endorsement of the signage design milestone received from the Pilbara Development Commission (PDC) on 31st of July. Key elements of the design include:

- Alignment with the existing Welcome Rest Stop Signage, including branding, fonts and colours
- Colours that align with other state and regional marketing collateral for the North West, and
- Inclusion of the words ‘gateway to Australia’s North West’ to align with other proximate regional entry signs (e.g. Gateway to Coral Coast)
- Background images from key regional iconic landscapes (Hamersley Ranges, Karijini National Park and the Pilbara night sky), as voted on by the Reference Group.

The next phase of the project finalised the location of the signs with the relevant Local Government Authorities (Shire of Ashburton, and Shire of East Pilbara), commencing engineering drawing and applying for relevant approvals over August and September. Approval and location discussions with those Shires are well progressed.

The development of engineering drawings and commencing Main Roads approvals occurred from July to August.

In September 2017, the PRC was approached by the City of Karratha to assist with the Karratha Hedland Border Signage funded by the PDC, the City of Karratha and the Town of Port Hedland. The original project scope looked to installed a tourism information sign at the border between the two LGAs utilising a $80,000 budget. However due to a number of circumstances the project had been delayed for over a year.

From September to November work on these two project was combined, including all planning and building approvals for the signs, as well as finalise designs of the Karratha Hedland Signs.

By mid-December the three regional entry signs where manufactured and installed as well a border sign for the City of Karratha (plus two manufacture for installation by the City), two border signs were manufactured installed for the Town of Port Hedland and an additional tourism information panel manufactured and installed for the Peawah Rest Stop.

Combining the Regional Entry Signage Project and the Karratha Hedland Border Signs the PRC was able to create economies of scale and drive both projects forward. At the completion of the projects the following had been delivered for the region:

	Regional Entry Signs	Karratha Hedland Signs
Scope	Achieved	Exceeded. Originally one sign, delivered manufacture of 6 signs and installation of 4.
Time	6 months ahead of schedule	12-month project delivered in 4 months by the PRC
Budget	$13,500 surplus	$17,500 surplus

Next steps

The final phase of the project will see work with the PDC continue, in order to agree on additional activities to undertake with the budget excess. Pending an approval variation from the PDC, additional signage work has the potential to align with the installation of the Warlu Way Signage, creating further economics of scale.

Policy Implications

Staffs are required to ensure that they comply with P-012 – Purchasing policy and that budget provision is available for any expenditure commitments.

Consultation

Extensive consultation was undertaken on design and locations prior to the project commencing in March 2017. The three road based entry points to the region were identified within the Regional Signage Strategy conducted by tourism and signage specialist firm WayFound. Designs and locations were put to the project reference group for rounds of refinement and discussions between March and July 2017, noting an overwhelming level of support for the three designs.
The following rounds of voting occurred:

- Round 1: Initial design consideration – general style and choice of images (March 2017)
- Round 2: Secondary design consideration – refinement of overall design (May 2017)
- Round 3: Final consideration – use of the words ‘gateway’ and final 3 images (July 2017)

The following stakeholders were thoroughly involved in design discussions and voting:

- Glen Chidlow, Australia’s North West Tourism
- Nancy Emil, Ryan Hall and Jake Leahy, City of Karratha
- Ray De Jong, Department of Biodiversity, Conservation and Attractions (then DPaW)
- Kylie Hartley and Narelle Steele, Shire of Ashburton
- Pip Parsonson, Ryan Del Casale, Rick Miller, Shire of East Pilbara
- Ross McCulloch, Tourism WA
- Ryan Del Casale, Gerard Sherlock and Rob Leeds, Town of Port Hedland
- Jane Knapp, Barbara O’Driscoll, Liz Divers, Janine Rowley, Regional Visitor Centre Managers
- Audrey Martin-Hill, Pilbara Development Commission

Design were been allocated by the Shire of Ashburton and East Pilbara as follow:

Shire	Design	Location
Shire of Ashburton	Hamersley Ranges	At the South of Yannarie Rest Stop
Shire of East Pilbara	Karijini National Park	Capricorn Roadhouse (north of roadhouse, near the tropic of Capricorn sign within the SoEP)
Shire of East Pilbara	Pilbara night sky	Pardoo Roadhouse

Reverse signage including 'thank you for visiting' was considered, and rejected based on ???. Discussions with neighbouring regions took place with no interest received to collaborate or cost-share on cross-regional signs (for example between the Pilbara and Exmouth with Coral Coast Signage).

PRC obtained the individual authorities planning and building permits/approvals.

A project update and preliminary concept designs were discussed by Council at the 31 August 2017 OCM.

Regular project updates are noted in the project portfolio executive report at each OCM.

Legislative Implications

Nil.

Financial Implications

All activities are consistent with the endorsed PRC project budget.

The PRC has secured an additional $57,500 ex GST **additional** contribution from MRWA to support the installation of the Main Roads style directional signage. This funding will be paid to the PRC in FY19.

Strategic Implications

This item is relevant to the PRC's approved Strategic Community Plan and Corporate Business Plan.

Key Focus Area: **A voice for the Pilbara**
Strategic Outcome: *We are a relevant, innovative organisation responsive to stakeholders.*
Strategy: *We will work with other organisations and agencies to promote the Pilbara region.*

This item is relevant to the '**Tourism'** regional pillar which forms part of the '**Diversifying** approach to growth and development of the Pilbara Regional Development Blueprint. In particular, to the following objectives:

This item is relevant to several items under the Pilbara Tourism Product Development Plan (PTPDP). In particular, the following activities:

- The Pilbara's natural and man-made environment is invested in and leveraged to offer a larger and more diverse range of tourism products, including national parks, trails, adventure, museums, industrial tourism, ocean-based tourism, cultural and old town sites.
- The Pilbara is fully incorporated into Western Australia and national tourism branding and promotions and is achieving national and international market recognition.

Risk Management considerations

There are no risk management considerations applicable.

Relevant precedents

Nil.

9.3. RV Friendly region progress update

Responsible Officer: Deputy CEO

Action Officer: PRC Projects

Disclosure of Interest: Nil

Attachment(s): Nil

Purpose

To inform Council of progress on the status of RV Friendly regional initiatives.

Background

The PRC initiated a regional RV Friendly program of work with the Campervan and Motorhome Club or Australia (CMCA) in 2015. Our intent was to assist the Pilbara LGAs to obtain RV Friendly Status for their towns.

Since 2015, the PRC has been working closely with each of the member councils to ensure that all essential criteria are being achieved and applications are submitted to CMCA in order to become registered RV Friendly Towns.

In October 2016 Newman became the first town in the North West to become RV Friendly, Karratha followed and more recently Port Hedland re-achieved RV Friendly status.

At the February 2017 PRC OCM, Council resolved to approve the development of a regional marketing action plan for the Pilbara as an RV Friendly Region as soon as the Shire of Ashburton RV Friendly accreditation is achieved (resolution FY17-64).

The regional action plan would include:

1. Regional RV Friendly Map and Brochure
2. Welcome Wi - Fi Landing Advertisement
3. Social Media promotion and on-going campaigns
4. Media release
5. Coordination press articles withe RAC and CMCA
6. Promotion on relevant forums
7. Any other actions required by the members

Council also resolved to:

- Defer the all activities regarding the RV Friendly Marketing Action Plan until all four members have achieved RV Friendly Status in at least one town in each LGA.
- Instruct the CEO to continue work with the Shire of Ashburton to achieve RV Friendly Status.
- Conditional on the Shire of Ashburton registering one RV Friendly town, commence regional marketing for RV Friendly.

At the Town of Port Hedland's March OCM, Council endorsed to support the Town achieving RV Friendly status. With this resolution, three out of the four members now have one major town as a registered RV Friendly Town.

This only leaves the Shire of Ashburton to have a certified town before the Council resolution on marketing initiative can be enacted.

Comments/Discussion

With three out of the four members having now achieved RV Friendly Status for one major town in each LGA, guidance is being sought as to whether marketing activities should be activated.

Policy Implications

Staffs are required to ensure that they comply with P-012 – Purchasing policy and that budget provision is available for any expenditure commitments.

Consultation

This activity has been discussed with:

- Rick Miller, Director Technical & Development Services
- Rob Leeds, Director – Development Sustainability and Lifestyle
- Jake Leahy, Business Engagement Coordinator
- Anna Del Rio, Manager Economic Development and Tourism

Cr Foster requested at the February OCM that a copy of the RV Friendly project report be sent to him. The report noted the outcome of the RV Friendly certification review and requirements for Tom Price, Onslow, Panawonica and Parburdoo to become certified.

Legislative Implications

Nil.

Financial Implications

All activities are consistent with the endorsed PRC project budget.

Strategic Implications

This item is relevant to the PRC's approved Strategic Community Plan and Corporate Business Plan.

Key Focus Area:	**Economic Value**
Strategic Outcome:	*Through best practice management we optimise value for money, and increase capacity and capabilities for our member councils.*
Strategy:	*We will collaborate with other councils and/or organisations if this benefits our member councils.*

This item is relevant to the '**Tourism'** regional pillar which forms part of the '**Diverging'** approach to growth and development of the Pilbara Regional Development Blueprint. In particular, to the following objectives:

This item is relevant to several items under the Pilbara Tourism Product Development Plan (PTPDP). In particular, the following activities:

- Short term Tourism Priorities: Diverse range of accommodation
- Marketing and Promotion: to target specific market segments

Risk Management considerations

The level of risk to the PRC is considered to be moderate in terms of delays and non–achievement of deliverables.

Likelihood:	Moderate - 3
Impact:	Moderate - 3
Risk Rating:	Moderate – 9
Mitigating control:	This agenda item for Council discussion/decision

Impact on capacity

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

Relevant precedents

Nil.

9.4. WALGA draft waste levy discussion paper

Responsible Officer:	Deputy CEO
Action Officer:	PRC Projects
Disclosure of Interest:	Nil
Attachment(s):	9.4 – Discussion Paper – Review of the WALGA Waste Levy Policy Statement 2009

Purpose

To inform Council of the Discussion Paper on the review of the WALGA Waste Levy Policy Statement.

Background

The Waste Avoidance and Resource Recovery Levy (the Levy) is an economic instrument which has the potential to incentives waste diversion from landfill and fund strategic waste management initiatives for WA.

Over the last few years there has been a number of changes to the Levy, the most significant of which is include the introduction of a five-year schedule of increases, amongst other changes. In addition to this, local government has long argued that the Levy should only be expended on strategic management initiatives. This is not the case with only 25% of funds allocated toward the Waste Avoidance and Resource Recovery Account (WARR Account).

These changes and the change in government has triggered WALGA to undertake a review of its Waste Levy and Strategic Waste Funding Policy Statement. In order to facilitate this, WALGA has developed a discussion paper on the Levy.

Key issues for Local Government to consider have been identified including:

- Application of the Waste Levy to Non-Metropolitan areas
- The rational for Local Government to support the Levy
- The expenditure of the Levy

Comments/Discussion

WALGA are currently seeking feedback from Local Governments, asking that all be aware of the Discussion Paper and identify any concerns regarding the Levy.

The feedback provided will inform a revised Policy Statement which will be considered by the Municipal Waste Advisory Council then circulated to the Zones and State Council for consideration.

Policy Implications

Nil.

Consultation

This matter has been discussed with:

- Rebecca Brown, Manager, Waste and Recycling, WALGA
- Morne Hattingh, City of Karratha
- Rick Miller and Gavin Carlisle, Shire of East Pilbara
- Brenton Hall and Sharon Mitchell, Shire of East Pilbara
- Christopher Adekunle, Town of Port Hedland

Legislative Implications

The Waste Avoidance and Resource Recovery (WARR) Levy Act 2007 is relevant to this item.

Financial Implications

All activities are consistent with the endorsed PRC budget.

Strategic Implications

This item is relevant to the PRC's approved Strategic Community Plan and Corporate Business Plan.

Key Focus Area:	**A voice for the Pilbara**
Strategic Outcome:	*We are a relevant, innovative organisation responsive to stakeholders.*
Strategy:	*We will identify critical issues and provide comment to our member councils to facilitate a regional discussion and response.*

Risk Management considerations

Nil.

Impact on capacity

Nil.

Relevant precedents

The PRC previously developed a regional submission on the Container Deposit Scheme Discussion Paper based on regional feedback from the member LGAs.

9.5. Correspondence from Legislative Council Committee Office of WA

Responsible Officer:	Chief Executive Officer
Action Officer:	Deputy CEO
Disclosure of Interest:	Nil
Attachment(s):	9.5 - Ltr received from Legislative Council Committee Office WA 20180323

Purpose

To advise Council of a correspondence received from the Legislative Council Committee Office of WA regarding Pilbara Regional Council's undertakings on the Committee's proposed changes to the PRC's Standing Orders Local Law 2017.

Background

The Joint Standing Committee on Delegated Legislation considered the PRC's Local Law at its meeting on 27 November 2017 and resolved to contact the PRC about clause 10.2 of the Local Law.

The Committee's proposed changes to the PRC's Local Law were presented to the PRC Ordinary Meeting of Council held in Perth on 22 February 2018 with the following resolution:

Ordinary Council Meeting - Minutes 22 February 2018

Council Resolution:

That Council by absolute majority resolve to endorse Option 2 as noted below:

1. That Council resolve to delete clause 10.2 and replace it with the following clause:

   A member may move a motion to adopt by one resolution, all the recommendations or a group of recommendations from a committee or several reports, without amendment or qualification after having first identified those recommendations. However, if any recommendation relates to a matter –
   (a) which requires adoption by an absolute or special majority vote;
   (b) in which an interest has been disclosed;
   (c) that has been subject of a petition or deputation;
   (d) which any member has indicated the wish to debate; and or
   (e) in which any member has indicated the wish to ask a question or to raise a point of clarification,
   it must be considered separately.
2. when the Local Law is next reviewed, the Council will make all of the amendments to the Local Law which are necessary as a consequence of satisfying undertaking 1.
3. until the Local Law is amended in accordance with undertakings 1 and 2, the Council will:
   (c) not enforce the Local Law in a manner contrary to undertaking 1
   (d) where the Local Law is made publicly available, whether in hard copy or electronic form (including on the Shire's website), ensure that it is accompanied by a copy of these undertakings.

Council Resolution No:	FY18-73
Voting Requirement:	Absolute Majority
Moved:	Cr Long
Seconded:	Cr Grace
Result:	6/0

Comments/Discussion

The Council decision was communicated to the Legislative Council Committee Office of WA which has now accepted the PRC's undertakings and resolved to take no further action in relation to this matter, noting that in the Council's undertaking 1, the word 'and' in the following subclause should be deleted:

(d) which any member has indicated the wish to debate; and or

Changes have been noted in the gazetted and publically available versions of the local laws.

Policy Implications

Nil

Consultation

Both DLGC and WALGA provided comments on the draft Standing Orders prior to inviting public submissions. Their feedback has been considered and added to the version presented to Council in its August 2017 OCM.

The PRC invited submissions form the public on 12/07/2017 for a period of 47 days, closing 24/08/2017. No submissions were received.

Legislative Implications

The *Local Government Act 1995 section 3.16(4) is relevant to this report.*

Financial Implications

The state-wide advertising would cost circa $600 and local public advertising costing circa $250.
Gazetting costs would be circa $1,700.

Strategic Implications

This item is relevant to the PRC's approved Strategic Community Plan and Corporate Business Plan.

Key Focus Area:	*Efficiency & Effectiveness*
Strategic Outcome:	*We promote good governance and meet all compliance requirements.*
Strategy:	*We will continually review internal systems and processes to improve operational efficiency and effectiveness.*

Risk Management considerations

There is no risk consideration relevant to this item.

The effect of standing orders is better decision-making, the orderly conduct of meetings, better understanding of the process of conducting meetings and more efficient and effective use of time at meetings.

Impact on Capacity

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

Relevant precedents

The Council has previously adopted the changes to the PRC's Standing Order Local Law 2017 at its Ordinary Meeting of Council on 22 February 2018.

9.6. Regional training calendar

Responsible Officer: Deputy CEO

Action Officer: PRC Projects

Disclosure of Interest: Nil

Attachment(s): Nil

Purpose

To inform Council of the past and future regional training activities delivered on behalf of the region, according to the approved and endorsed set of training topics from the Reference Group.

Background

Bringing high quality and timely training resources to the Pilbara is an inherently expensive activity. As a result of the lack of availability and higher cost, some Pilbara based staff do not have the same access to quality training opportunities as their city counterparts. This in turn results in a lower level of services provided to Pilbara residents. Over the past few years, the PRC has worked with member LGAs to align training topics, created economies of scale and generated cost savings in delivery of a regional training program.

As part of the Training activity, the PRC will continue to work with member LGAs to identify common training opportunities, and deliver cost savings through regional procurement and contract management.

Comments/Discussion

July 2017

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2017

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2017

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2017

Su	Mo	Tu	We	Th	Fr	Sa
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November 2017

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December 2017

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January 2018

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February 2018

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March 2018

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April 2018

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May 2018

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June 2018

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Training topics

Date	Topic	Location	Status	CoK	SoA	SoEP	ToPH	PRC
20-21 Jul	Firearms Handling Courses	Karratha	Complete	x				
Jul	Conversation Techniques	Port Hedland	Complete				x	
22-Aug	Cultural Awareness	Karratha	Complete	x				
30-31 Aug	Effective Supervision P.1	Newman	Complete			x		x
Aug	Assetic	Port Hedland	Complete				x	
4-6 Sep	Bullying & Harrassment	Karratha	Complete	x				
5-Sep	Bullying & Harrassment - Leaders	Karratha	Complete	x				
14-Sep	Stress Management	Karratha	Complete	x				
14-Sep	Stress Management - Leaders	Karratha	Complete	x				
19-20 Sept	Firearms Handling Course	Karratha	Complete	x	x			x
Sept/Oct	Crucial Conversations	Port Hedland	Complete				x	
10-12 Oct	Communities and Stakeholder Engagement	Port Hedland	Complete				x	
11-Oct	Mental Health Awareness - Leaders	Karratha	Complete	x				
12-Oct	Mental Health Awareness	Karratha	Complete	x				
9-15 Oct	Stress Management Training	Port Hedland	Complete				x	
18-20 Oct	Basic Traffic Management	Ashburton	Complete		x			
19-20 Oct	Effective Supervision P.2	Newman	Complete			x		x
26-Oct	Conversation Techniques Follow Up	Port Hedland	Complete				x	

	1-Nov	Contract Management Fundamentals P.1	Karratha	Complete	x					
	1-Nov	Chainsaw Training - Safe Operations & Maintenance	Ashburton	Complete		x				
	1-2 Nov	Operate & Maintain Chainsaws	Port Hedland	Complete				x		
	8-Nov	Communicating for Success	Karratha	Complete	x					
	23-Nov	Contract Management Fundamentals P.2	Karratha	Complete	x					
	23-Nov	Managing Contracts in Local Government	Ashburton	Complete		x				
	27-30 Nov	Best Practice Chemical Control	Port Hedland	Complete				x		
	28-Nov	Cultural Awareness	Port Hedland	Complete				x		
	28-Nov	Competency Modelling	Karratha	Complete	x	x	x	x	x	
	Dec	First Aid CPR	Karratha	Complete	x					
	Feb-Dec	Horticulutre Cert II	Port Hedland	Confirmed				x		
	19-21 Feb	Injury Management	Ashburton	Complete		x				
	21-Feb	Time Management	Karratha	Complete	x				x	
	6-Mar	Email Management	Karratha	Complete	x				x	
	22-Mar	Shafe Sharps Handling	Karratha	Complete	x				x	
	22-Mar	Survey Design	Karratha	Complete	x				x	
	March	Leadership Training	Ashburton	Confirmed/Scheduled		x				
	10-12 Apr	Verbal Judo	Port Hedland	Confirmed/Scheduled				x		
	12-Apr	Conflict Resolution	Karratha	Confirmed/Scheduled	x				x	
	26-27 Apr	Traffic Management	Karratha	Confirmed/Scheduled	x					
	2-May	Asbestos Awareness	Karratha	Confirmed/Scheduled	x				x	
	24-May	OSH for Managers & Supervisors	Karratha	Confirmed/Scheduled	x				x	
	13-Jun	Marketing for Managers	Karratha	Confirmed/Scheduled	x				x	
	TBA	Integrated Strategic Planning	Ashburton	RFQ		x			x	
	TBC	Bullying & Harrassment	Ashburton	RFQ		x			x	
	TBC	Inclusive Events - Staff	Port Hedland	RFQ				x	x	
	TBC	Operatinal Inspector - Playground Safety	Ashburton	Quote Obtained	x	x		x	x	
	TBC	Visual Inspector - Playground Safety	Port Hedland	Quote Obtained	x	x		x	x	
	18-20 Jul 18	Cert III in Irrigation P.1	Karratha	Confirmed/Scheduled	x	x			x	
	24-26 Oct 18	Cert III in Irrigation P.2	Karratha	Confirmed/Scheduled	x	x			x	

Legends
- Perth
- City of Karratha
- Shire of Ashburton
- Shire of East Pilbara

Policy Implications

PRC and individual Council purchasing policies apply to this report.
Staffs are required to ensure that they comply with P-012 – Purchasing policy and that budget provision is available for any expenditure commitments.

Consultation

Reference Group members for each of the activities have been consulted and involved in the review of activity updates and next steps.

This activity is managed by the Pilbara Regional Council ('PRC') on behalf of its member local governments.
While the information contained in the training calendar is prepared by the PRC with all reasonable care from sources that the PRC believes to be reliable, no responsibility or liability is accepted by the PRC for any errors, omissions or misstatements however caused.

Legislative Implications

Nil

Procurement Implications

Nil

Financial Implications

All activities are consistent with the endorsed PRC project budget.

Strategic Implications

This item is relevant to the PRC's approved Strategic Community Plan and Corporate Business Plan.

Key Focus Area:	*Regional Service Delivery*
Strategic Outcome:	*We work with our members to improve efficiencies across the Region, through a best-practice approach to bureau service delivery.*
Strategy:	*We will facilitate bureau services that bene t our member councils through improved levels of service, reduced costs, improved efficiency, and/or increased value.*

Risk Management considerations

There are no risk management considerations applicable.

Impact on capacity

Nil

Relevant precedents

Nil

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

12. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

13. CLOSURE

13.1. Date of the next meeting

The next meeting is to be held on 25 June 2018 in Perth, starting at 10:30am.

13.2. Closure

The Chairperson declared the meeting closed at 7:58am.

Shire of Ashburton Council Resolutions - Status

	Date of Meeting	Meeting Type	Decision Number	Item Title	Council Decision	Officers Status Update	Directorate Responsibility	Directorate Email	Estimated Start Date	Estimated Due Date	% Complete
2	15/08/12	OCM	11261	Mine Road Tom Price – Dedication of Road.	That Council: 1.That Council resolves to make a request to the Minister under section 56(1)(a) of the Land Administration Act 1997 to dedicate Lot 356 of DP 216348 as a road. 2.Council resolves to advise Department of Regional Development and Lands that it would also be prepared to accept a road reserve to continue to the entry to the Tom Price LIA.	Still in progress Rio has placed project on hold since 2015. A status update has been requested. (September 2017) Status as above - project placed on hold. Department of Lands have informed that Rio Tinto may consider relooking at this project over the next few months. (October 2017) No update from RIO (February 2018) No update from RIO (April 2018) Further Agenda Item prepared for May 2018 OCM. (May 2018)	Infrastructure Services	brenton.hall@ashburton.wa.gov.au	15/08/12	29/06/18	25%
7	17/09/14	OCM	11859	Proposed Memorandum of Understanding for Pilbara Regional Council to undertake conservation works at Old Onslow.	That Council: 1.Endorse the proposal by the Pilbara Regional Council to undertake conservation works at the Old Onslow Townsite in accordance with its proposal and $1 million budget provided in the Onslow Social Infrastructure Fund; and 2.Authorise the Chief Executive Officer to execute the Memorandum of Understanding (MOU) and proposal provided by the Pilbara Regional Council, and negotiate any minor variations required to the scope of works.	Estimated $400,000 remaining in project budget for further conservation/stabilisation/tourism opportunities at the site - proposal to undertake conservation works at cemetery, barrier to track near buildings and App development presented to Steering Committee with SoA proposed proponent - PIP now being finalised for authorisation (April 2018) Approval of PIP expected Mid May 2018 (May 2018)	Strategic & Community Development	anika.serer@ashburton.wa.gov.au	17/09/14	23/12/18	60%
9	19/11/14	OCM	11874	Request to Excise a Portion of Reserve 19291 to Create a New Reserve Vested in the Shire of Ashburton for the Proposed Onslow Waste Transfer Station.	That Council: 1.Request the Minister for Lands excise from Reserve 19291 that portion of land depicted as 'Waste Transfer Site' in ATTACHMENT 15.3; and 2.Reserve the excised portion for the purpose of 'Waste Transfer Station' with a Management Order to the Shire of Ashburton.	Progressing Department of Lands have issued survey instructions to update the reserve boundaries. (October 2016) Ongoing (February 2017) Process is tied to the road excision (Decision 11868) (December 2017). Name of Clandon Road currently under assessment by Landgate. Once the name is accepted, the DP can proceed, including the Reserve modifications and new Management Order. (March 2018) DPLH advised of geographical name approval for access road - creation of reserve will be in conjunction with road dedication. (May 2018)	Infrastructure Services	kevin.hannagan@ashburton.wa.gov.au	19/11/14	30/06/18	25%

Date of Meeting	Meeting Type	Decision Number	Item Title	Council Decision	Officers Status Update	Directorate Responsibility	Directorate Email	Estimated Start Date	Estimated Due Date	% Complete
18/02/15	OCM	14.2	Proposed change of purpose for reserve 42467 from 'Recreation – Model Aircraft" to "Cultural Purposes' to allow for the use of the land for Aboriginal Arts and Cultural Tours	That Council: 1.Request the Minister for Lands to; a)Amend the purpose of Reserve 42467 from 'Recreation to 'Cultural purposes': b)Issue a Management Order to the Shire of Ashburton with power to lease Reserve 42467; and 2.Authorise the CEO to negotiate the terms of and execute a lease agreement between the Shire of Ashburton and Mr. Stevens or his nominated corporate identity for use of Reserve 42467.	On Hold Ongoing liaison with Minister for Lands regarding request to modify reserve. Proponent negotiating with Native Title holders. (November 2015) Access issues across other Crown reserves / UCL needs to be addressed. SoA working with proponent to try and resolve but ultimately any approval sits with Department of Lands. (June 2017) Further advice to be sought from Lands on this matter in February 2018. If it is apparent that the issues with access are unlikely to be resolved in the short-term, an agenda item will be drafted for the March 2018 OMC to revoke this resolution and bring the matter back when access to the site is resolved. (February 2018) Agenda item being prepared for the May OMC to address dedication of roads to all reserves with outstanding access issues. (May 2018)	Development & Regulatory Services	lee.reddell@ashburton.wa.gov.au	19/02/15	30/05/18	10%
17/06/15	OCM	11972	Karratha / Tom Price - Lobbying Proposal for Funding.	That Council: 1.Note that there are multiple economic and social benefits to sealing the Karratha-Tom Price route, that this project sits comfortably with the original aims and objectives of RfR and that it also delivers on all six policy objectives of the RfR Program; 2.Note that any contribution from the private sector and the Shire should be "gifted" to the State Government for the specific purpose of constructing the road and on this basis would attract a higher (dollar for dollar) matched funding from the Commonwealth; 3.Proceed to discuss with stakeholders their support for the Shire to submit an application to the RfR Program for staged funding to complete the Karratha-Tom Price route and authorise the President and CEO to promote the grant application at both state and federal political levels as required (conditional though, that within the eventual grant approval process, the Shire's two policies applicable to Asset Management (ENG09) and Financial Sustainability (ELM10), and its Long Term Financial Plan, must suitably accommodate the road construction schedule and its long term road maintenance program.	Progressing Application for funding for the Karratha-Tom Price Rd was submitted for Rounds 2 (and 3) of the Commonwealth Stronger Regions Fund, but were unsuccessful. A Lobbying Plan has been developed. Copies of the Plan have been provided to PDC who has already indicated support for the project. PDC has allocated $50,000 to expand on the Shire's existing study. Ongoing lobbying will be undertaken in conjunction with PRD and other stakeholders. Plan has been provided to Main Roads WA, who will liaise with PDC. PDC study progressing with the Shire of Ashburton and the City of Karratha also contributing ($25,000 and $10,000 respectively) to provide the necessary funds $85,000 for the study). Ongoing (January 2017) MRWA have agreed to take on the KTP3 project being funded with the $50m State election promise. (June 2017) Survey and Design work proceeding. (October 2017). MRWA requested to initiate request to Shire for management of portion to be sealed. MRWA liaising with Technical services on commencing design. (Feb 2018) After design finalised MRWA will start transfer process. (Mar 2018) DEWR submitted for comment construction MP that did not refer issue of asbestos, letter sent to DEWR attaching SoA GHD Asbestos Management Plan. (May18)	Infrastructure Services	kevin.hannagan@ashburton.wa.gov.au	18/06/15	30/11/18	30%

	Date of Meeting	Meeting Type	Decision Number	Item Title	Council Decision	Officers Status Update	Directorate Responsibility	Directorate Email	Estimated Start Date	Estimated Due Date	% Complete
18	15/10/15	OCM	11868	Request for the Excise and Dedication of a Portion of Reserve 19291 Onslow for the Creation of an Access Road to the Proposed Waste Transfer Station.	That Council: 1.Request the Minister for Lands to excise from Reserve 19291 that portion of land depicted as 'Road' on ATTACHMENT 15.1B; 2.Request that the Minister of Lands dedicate the land depicted as 'Road' on ATTACHMENT 15.1B as a public road in accordance with Section 56 of the Land Administration Act 1997; and 3.In accordance with Section 56 (4) of the Land Administration Act indemnifies the Minister against all costs reasonably incurred in granting this request.	Progressing Department of Lands have issued survey instructions to update the reserve boundaries. (October 2016) Ongoing (February 2017) No further update (May 2017) Process was awaiting a road name to be identified and agreed. Original proposed name 'Crawford Rd' was declined by GNC and an alternate name has been submitted. (December 2017) Clandon Road approved by GNC. (May 2018)	Infrastructure Services	kevin.hannagan@ashburton.wa.gov.au	16/10/15	30/06/18	20%
19	21/10/15	OCM	12022	Request for Creation of Reserve with Management by Shire of Ashburton – Unallocated Crown Land being Lot 330 on Deposited Plan 66635 and Portions of unallocated Crown Land between Lots 330 and 414 for the Purpose of "Recreation", Onslow.	That Council: 1.Request the Minister for Lands to: a.Reserve Lot 330 and portions of Unallocated Crown Land from Lot 330 to Lot 414 as described on Plan Onslow Boardwalk - 01 and dated April 2015 for the purpose "Recreation"; and b.Issue a Management Order to the Shire of Ashburton. 2.Advise Department of Lands in writing of the Shire's commitment to indemnify the Minister against any claim for compensation.	Council's decision and letter of indemnification forwarded to Department of Lands to commence NOITT actions. DPLH propose creation of a reserve pursuant to s24KA of the Native Title Act 1993. This attracts the non-extinguishment principle. Confirmation of Council's support of creation of a reserve and indemnification forwarded to Department of Planning, Lands and Heritage. (May 2018)	Strategic & Community Development	anika.serer@ashburton.wa.gov.au	22/10/15	06/06/18	50%
20	18/11/15	OCM	12032	Relinquishment of Lot 46 South Road, Tom Price by Hamersley Iron for Acquisition by the Shire of Ashburton.	That Council: 1.Endorses the acquisition of Lot 46 South Road, Tom Price; and 2.Approves affixing the Common Seal in the presence of the Shire President and the Chief Executive Officer to the transfer of land documents for lodgment to Landgate.	Transfer approved by Rio Tinto Executives. Final legal sign off acquired by Rio Tinto. Awaiting receipt of Contract of Sale. Further hold up due to underground utilities. Rio Tinto requested easement to mitigate risk. (May 2018)	Strategic & Community Development	anika.serer@ashburton.wa.gov.au	19/11/15	30/06/18	70%
27	19/08/16	OCM	17.2	Notice of Motion in regards to a review of the Transient Worker Accommodation Policy	CEO to initiate a review of LPP13 transient worker accommodation policies and any other related planning in light of other related Councillors opposition to double bunking. Councillors have expressed concerns as Chevron's intentions to double bunk at their Wheatstone Project.	Draft policy being revised. (April 2017) Existing policy to be reviewed as part of full review of Local Planning Policies. Aim to have this completed by end of 2017. (June 2017) Full LPP Review in early 2018. (November 2017)	Development & Regulatory Services	lee.reddell@ashburton.wa.gov.au	20/08/16	29/06/18	5%
33	27/09/16	OCM	28	Notice of Motion – Proposal for RV Friendly Town Status	That Council continue to pursue the achievable essential criteria of being an RV Friendly district, as budget funding permits.	Progressing Working with PRC to address requirements for Tom Price & Onslow: Tom Price requires short-term sites for self-contained vehicles (will liaise with caravan park to seek interest in the first instance) and long-vehicle parking in town centre; Onslow requires similar sites (checking overflow at Ocean View Caravan Park for suitability). Still liaising with Tom Price Tourist Park and interested parties in Onslow (April 2018). Discussions ongoing (May 2018)	Strategic & Community Development	anika.serer@ashburton.wa.gov.au	30/09/16	29/06/18	20%

Date of Meeting	Meeting Type	Decision Number	Item Title	Council Decision	Officers Status Update	Directorate Responsibility	Directorate Email	Estimated Start Date	Estimated Due Date	% Complete
27/09/16	OCM	39	Notice of Motion – Request a report on the formulation of a policy on Greening Ashburton.	That Council: 1.Approve the development of a whole of district integrated Landscaping Plan; and 2.At its 2016/17 Annual Budget Review, consider the potential of providing additional funds to progress district landscaping as outlined in he Plan. 3.Not progress a Local Law to control removal of trees on private property.	1.Progressing Work progressing on this plan.2. Progressing Awaiting Budget Review to consider. (January 2017) Ongoing A Capital Request form has been submitted for the 17/18 budget for $60K that will allow for 60 trees to be planted across the Shire. The LTFP includes ongoing provision each year. (May 2017) Awaiting outcome of Budget deliberations by Council. Advice has been received from Councillors as to locations for additional tree plantings. (June 2017) Awaiting approval of 17/18 budget. RFQ for Horticulture/Landscaping Consultant being drafted. (July 2017) Awaiting approval of 17/18 budget. RFQ for preparation of Integrated Landscaping Plan has been prepared. (August 2017) An RFQ has been released for consultants to price. The closing date of the RFQ is 13 September. (September 2017) Submissions have been received and are being evaluated. It is anticipated that evaluation will be completed by end of October. (October 2017) Evaluations ongoing. (November 2017) Evaluations complete and contract let. Site visits and consultation to be completed late 2017/early 2018. (December 2017) Successful Consultant has withdrawn from the project as, since their submission, they have ceased to provide Landscaping Consultancy in WA. Project has gone back out to RFQ and closes 18 January 2018. (January 2018) RFQ closed with 6 respondents. Assessment completed and contract being awarded, for commencement in February. (February 2018) GHD awarded the works, draft revisions of the landscaping plan and report due for submission 16 April (April 2018) Draft report received, reviewed and feedback provided to GHD, documents progress and will now be workshopped at the May Council Meeting (May 2018	Strategic & Community Development	anika.serer@ashburton.wa.gov.au	28/09/16	30/05/18	60%

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	Date of Meeting	Meeting Type	Decision Number	Item Title	Council Decision	Officers Status Update	Directorate Responsibility	Directorate Email	Estimated Start Date	Estimated Due Date	% Complete
39	22/11/16	OCM	72	Final Adoption of scheme amendment 27 to rezone portions of Lots 271 and 277 Killawara Drive, Tom Price from 'Parks Recreation and Drainage" reserve to 'Residential' zone with applied density code of R20.	That Council: 1. Pursuant to section 75 of the Planning and Development Act 2005, resolves to amend the above Local Planning Scheme by: i.Rezoning the following land parcels from 'Parks, Recreation and Drainage' reserve to 'Residential R20' as depicted on the amendment map: a.Portion Lot 277 Killawarra Drive and Amaroo Place, Tom Price b.Portion Lot 271 Killawarra Drive and Jabbarup Place, Tom Price c.Portion Lot 277 Killawarra Drive and Ceron Street, Tom Price; ii.Amending the Shire of Ashburton Town Planning Scheme No. 7 Scheme Map accordingly; and iii.Endorses the Schedule of Submissions prepared in response to the consultation for Amendment 27; 2. Considers the amendment is 'standard' under the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reason(s): i.The Amendment will have minimal impact on land in the scheme area that is not the subject of the amendment; and ii.The Amendment does not result in any significant environmental; social, economic or governance impacts on land in the Scheme area.	Progressing Amendment documents submitted to WAPC for final approval. (December 2016) DoP have advised a Bushfire Assessmest is reqruied prior to determination. Applicant (DoH) advised and are undertaking assessment. (April 2017) Bushfire study has been prepared and is under review. Awaiting subsequent Ministerial approval. (June 2017) Still awaiting Ministerial sign off. (March 2018)	Development & Regulatory Services	lee.reddell@ashburton.wa.gov.au	23/11/16	30/05/18	90%
55	14/03/17	OCM	125	Request for resolution not to proceed with Scheme Amendment No. 23 to the Shire of Ashburton Town Planning Scheme No. 7 relating to introduction of building heights in Onslow 'Commercial and Civic' zone	That Council resolve that, in pursuance of Section 75 of the Planning and Development Act 2005 (as amended), does not proceed with Scheme Amendment 23 to the Shire of Ashburton Town Planning Scheme No. 7 by: 1.Advising the Western Australian Planning Commission and Minister for Planning of its decision not to proceed with the Amendment; and 2.Removes Scheme Amendment No. 23 from the Shire's list of active Scheme Amendments. 3. Commences an immediate review of Local Planning Policy 26 'Onslow Interim Town Centre Design Guidelines' with a view to ensuring that building height guidelines are relevant to current expectations regarding appropriate development.	Progressing Minister advised of Council's decision Local planning policy being drafted. (May 2017) Will aim to workshop draft policy at August OMC when Principal Planner back from leave. If general principles acceptable to Council, will bring to September OMC in order to commence formal review process and send out for public advertising. (June 2017) Advice received from Department of Planning acknowledging that Amendment 23 is now officially closed with no further action required from the Commission or the Shire. Will work on policy as per advice in June. (July 2017) Will address policy review as part of broader LPP review by end of year. Impact of delay limited given no new DA's for major development in Onslow town centre. (October 2017) Full LPP Review in early 2018. (November 2017)	Development & Regulatory Services	lee.reddell@ashburton.wa.gov.au	15/03/17	29/06/18	25%

	Date of Meeting	Meeting Type	Decision Number	Item Title	Council Decision	Officers Status Update	Directorate Responsibility	Directorate Email	Estimated Start Date	Estimated Due Date	% Complete
90	23/05/17	OCM	174/17	Roebourne - Wittenoom Road (Karratha - Tom Price Road) Sealing	That with respect to the Karratha - Tom Price Rd Labor election commitment Project, Council; 1.Congratulate Labor on its election commitment and; 2.Authorise the Shire President and Acting Chief Executive Officer to continue to advocate strongly for completion of the seal all the way to Tom Price and acceptance of this road as a State Road, consistent with the election commitment and; 3.Contribute up to one third and a maximum of $267,000 towards technical planning studies for the road and route 4A and; 4.Authorise the Acting Chief Executive Officer to work with Main Roads WA, the Department of Transport, City of Karratha, and other potential funding partners to leverage the Council's proposed contribution and; 5.Authorise Main Roads WA to utilise any studies undertaken by or through the Shire of Ashburton for the works, prior to it being accepted as a State Road and; 6.Approve a Budget amendment as follows; a)Decrease Ledger entitled 'Asset Renewal 11244600 Job C211 Roebourne-Wittenoom Rd Resheet' by $267,000 from $2,280,430 to $2,013,430 and; b)Increase Ledger entitled 'Asset Expansion/Upgrade 11244500 Job C211 Roebourne-Wittenoom Rd Sealing' by $267,000 from $0 to $267,000 and; c)Note that this results in a nil change in the forecast net current asset position as at 30 June 2017 which, in turn, retains the forecast surplus at year end 30 June 2017 of $21,639.	1 & 2 & 3 & 4 & 5. Letter written to Premier, cc Ministers for Transport and Regional Development and seeking a meeting. CoK, PRC and MRWA Regional Manager advised. 6. Director Corporate Services updating Budget in Synergy. (May 2017) SP and CEO met with Minister for Transport advocating for road. Matter now subject to State Budget Sept 2017. Awaiting Business Case to inform Political and Funding Strategies in conjunction with Corporate Partners, MRWA, PDC, JTSI, Ministers and Federal approaches. (Nov 2017) Report presented to April OCM (May 2018)	Strategic & Community Development	anika.serer@ashburton.wa.gov.au	22/05/17	30/05/18	50%
141	21/09/17	OCM	230/2017	Weed Management within the Shire	That with respect to weed management within the Shire, Council: 1. Assist the Department of Primary Industries and Regional Development and the Pilbara Mesquite Management Committee with the development of a management plan and associated on ground activity that will address non-compliances under the Biosecurity and Agriculture Management Act 2007 from the presence of declared weeds on land under the management of the Shire of Ashburton; and 2.Develop in consultation with the CSIRO Land & Water Division, the Department of Biodiversity, Conservation and Attractions and the Department of Primary Industries and Regional Development, a management and community education/engagement plan for addressing control measures around priority and emerging environmental weeds such as Leucaena, Stinking Passion Fruit Bush, Ruby Dock and Kapok Bush; and 3.Ensure that Leucaena in particular and other environmental weeds on Council managed land is removed as part of ongoing awareness and monitoring programs.	1. EH will liaise with relevant stakeholders to develop a management plan for declared weeds on Shire land. Will aim to have in place in first quarter 2018. 2. EH will liaise with relevant stakeholders to develop education plan around environmental weeds. Will aim to have in place in first quarter 2018. 3. EH to work with IS (TMO's) to ensure appropriate knowledge around Leucaena and other environmental weeds and on-going removal from Shire land. (October 2017) Working with Pilbara Mesquite Management Committee to address declared weeds. Draft strategy to be reviewed. May need consideration in 18/19 budget. Continuing to work with Infrastructure Services and other local groups on control of Leucaena in inland towns. (March 2018)	Development & Regulatory Services	lee.reddell@ashburton.wa.gov.au	22/09/17	29/06/18	10%
158	24/10/17	OCM	249/2017	Stand Up! Against Bullying Campaign	That with respect to the 'Stand Up! Against Bullying' campaign, Council: 1.Agree to the signing of the Stand Up! Against Bullying campaign Memorandum of Understanding with the Tom Price Youth Support Association; and 2.Agree to cover the associated costs around installing and on-going maintenance of campaign signage, with a review clause, three years from commencement.	In Progress Official launch of campaign planned for 6 May Campaign launched (May 2018)	Strategic & Community Development	anika.serer@ashburton.wa.gov.au	26/11/17	30/05/18	99%

	Date of Meeting	Meeting Type	Decision Number	Item Title	Council Decision	Officers Status Update	Directorate Responsibility	Directorate Email	Estimated Start Date	Estimated Due Date	% Complete
166	24/10/17	OCM	255/2017	Proposed Permanent Closure of Pedestrian Access Way between Carob Street and Poinciana Street, Tom Price	That with respect to the proposed closure of the western PAW in Tom Price, Council: 1.Request the Minister for Planning, Lands, and Heritage to close the PAW located at the western end of Poinciana and Carob Streets, Tom Price as described in the attached plan 170307-CP-01 ATTACHMENT 14.3C; and 2.Advise all parties who have made submissions regarding this matter of the Council's request, noting the ultimate decision and any resultant amalgamations rest with the Minister.	Request sent to Minister. Advice sent to relevant parties. Awaiting response from Minister. (November 2017) Still awaiting Ministerial approval (March 2018)	Development & Regulatory Services	lee.reddell@ashburton.wa.gov.au	24/10/17	30/05/18	75%
169	24/10/17	OCM	258/2017	Onslow Sports Club Building Acquisitions	That with respect to the decommissioned Brolga Camp Tavern and Ablution Facilities, Council approve the following: 1.Amend the 2017/18 Budget as follows; a.Decrease Expenditure Account 092271, Projects to be identified by $100,000 from $212,500 to $112,500; and; b.Create Capital Expenditure Account Onslow Sports Club with an amount of $100,000; and 2.Authorise the Acting Chief Executive Officer to secure the former tavern, ablutions and associated furniture and equipment from the Brolga Camp and to; a.Temporarily store and secure those assets at the former Airport Camp; and b.Negotiate with the Onslow Sports Club and Onslow Community Development Fund appropriate pro-rata financial contributions to replacing the existing aging facility with the final expenditure, and any additional net Council expenditure required if any, and the proposed negotiated funding and total proposed expenditure being approved by the Council.	Buildings acquired under sale agreement Nov 2017. All buildings now at the Onslow Airport Camp, draft concept design complete supported by Onslow Sports Club. Budget is being developed to understand expected cost of the project for presentation to Council (January 2018) Cost estimate has been received with final concept design, working on project brief presentation for Council (February 2018) Draft PIP prepared for consideration by JTSI & Chevron (SDA funding) (April 2018) Architectural Services RFQ closed 10 May 2018 Purchase Order to be issued to successful contractor. (May 2018)	Strategic & Community Development	anika.serer@ashburton.wa.gov.au	30/10/17	30/05/18	80%
176	21/11/17	OCM	266/2017	Adoption of Shire of Ashburton Local Planning Strategy for the purpose of Advertising	That with respect to the Shire of Ashburton Local Planning Strategy, Council: 1.Submit the Strategy to the Western Australian Planning Commission with a request to certify the Strategy with the following modifications: a.Delete the following text from section 3.1.2.3: Due to its location on relatively low-lying land, the recently completed Coastal Hazard Risk Management and Adaptation Plan for the Onslow Coast (CHRMAP) recommends against further intensification of development at Bindi Bindi. The identified flooding and inundation risk is not expected to significantly threaten the community within the time-horizon of this Strategy. Investigations should commence to consider the future relocation Bindi Bindi to a new site, or to gradually integrate residents into town. b.Insert the following text into section 3.4.1 under the 'Accessibility' subheading: Further, the Shire strongly advocates the improvement of the access to Mount Augustus; and 2.Following the Commission's certification, advertise the Strategy in accordance with section 13 of the Planning and Development (Local Planning Schemes) Regulations 2015 for a minimum of 60 days, widely promoting it in accordance with the consultation processes outlined in the officer's report.	1. Request to certify the LPS for advertising sent to WAPC for consideration with relevant modifications made as per Council resolution. 2. Awaiting certification from WAPC prior to advertising. (December 2017) Minor modifications required. Working through these prior to consent to advertise. Likely to go to advertising in May 2018. (April 2018)	Development & Regulatory Services	lee.reddell@ashburton.wa.gov.au	21/11/17	28/09/18	20%

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179	21/11/17	OCM	269/2017	Tom Price Royal Flying Doctor Service (RFDS) Airstrip - Confirmation of Council Position	That in respect to the proposed Tom Price Royal Flying Doctor (RFDS) Airstrip Project, Council: 1.Council supports, without bias, that it is the desire of the residents of Tom Price to have their own Royal Flying Doctors Services Air Strip, for which to service their needs. 2.Council authorises the Chief Executive Officer to source the required capital funding for the Royal Flying Doctors Services Air Strip and investigate means to offset maintenance costs. 3.On the basis of 2 above, should capital funds be located, then Council agree in principle to accept ownership and responsibility of the airstrip. 4.A business plan is to be brought back to Council for approval. 5.Re-engage with Rio Tinto to negotiate access and tenure to the subject site on Bingarn Road; and 6.Undertake a site selection and feasibility study to determine the preferred site should part 5 above not be successful, subject to obtaining funds from other sources. 7.Request a progress report back to Council by no later than July 2018.	Meeting held with Rio Tinto staff to outline project to date and agreed to arrange a meeting with Rio Tinto management prior to the end of the year to discuss. (December 2017) Unsure of outcome of meeting. Contact to be made with Rio Tinto to re-initiate. (February 2018) Due to changes in staff, the CEO will be seeking guidance from Councillors as to the most appropriate way forward to progress this matter. Meeting to be arranged with Rio Tinto (April 2018) Awaiting further advice if project to proceed (May 2018)	Infrastructure Services	kevin.hannagan@ashburton.wa.gov.au	22/11/17	30/06/18	10%
182	21/11/17	OCM	272/2017	Request for Management Order - For the purpose of "Waste Management", for the Pilbara Regional Waste Management Facility, Onslow	That with respect to the request for creation of a reserve with management by the Shire of Ashburton for the purposes of a Regional Waste Management Facility near Onslow on Lot 150 on Deposited Plan 220207, Council: 1.Request the Minister for Transport, Planning and Lands to reserve the portion of the lot as identified in ATTACHMENT 17.1; 2.Request a Management Order be issued to the Shire of Ashburton for the purposes of Waste Management or similar; and 3.Advise the Department of Planning, Lands and Heritage, in writing, of the Shire's commitment to indemnify the Minister against any and all liabilities, obligations, costs, expenses or disbursements including compensation.	Request for Management Order plus Letter of Indemnity have been forwarded to the Department for Lands. (December 2017) Ongoing, awaiting update response. (February 2018) Amended boundary submitted under delegated authority as slight change from Flood Modelling (Mar 2108) Shire President / CEO / ADIS met with DoL and advised of issues to be resolved - PRWMF Committee to be briefed. (April 18) Progressing Native Title and Exploration Licence issues with DPLH / DMIRS / JTSI for Reserve creation (May 2018)	Infrastructure Services	kevin.hannagan@ashburton.wa.gov.au	26/11/17	30/06/18	50%
191	15/12/17	OCM	283/2017	Audit and Risk Committee - Adoption of Recommendations	That Council endorse the following Audit and Risk Committee recommendations: 1.Notes the updated Acting CEO's Report 'Review of Risk Management, Legislative Compliance and Internal Controls' which describes how the suggested improvements/opportunities will be implemented, including actions completed, progressing items, and those requiring further consideration along with any relevant items viewed; and 2.Request the CEO to review the document with a view to progress completion of the outstanding matters in a timely manner with priority to be placed on preparing a report on overall organisational effectiveness and governance and financial health review with a date of completion to be negotiated with the CEO; and 3.That due to the unavailability of Cr Dellar, the Council appoint Cr Lynch as a permanent replacement to Cr Dellar on the Audit and Risk Committee.	Part 1 noted. Part 2 - consultancy brief for Ron Back now finalised by Shire President and being sent to consultant (27 February 2018) for both quote and to agree project delivery timeline. Part 3 documents amended to reflect. re: Financial Health Review - Ron Back, Jenni Law and Megan Shirt will be attending the Shire in late May to conduct the requested Governance Health Check.	Corporate Services	john.bingham@ashburton.wa.gov.au	21/12/17	01/06/18	75%

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193	15/12/17	OCM	285/2017	Planning Scheme Amendment No. 32 - Conversion of Existing Local Planning Scheme No. 7	PART 1 That with respect to the proposed Planning Scheme Amendment No.32 - conversion of existing Town Planning Scheme No.7 to Model Scheme Text, and associated matters, Council resolve: 1.That the local government, pursuant to section 75 of the Planning and Development Act 2005, amend the above Local Planning Scheme by: a.Converting the Scheme text to the Model Scheme Text Format as established in the Planning and Development (Local Planning Schemes) Regulations 2015, Schedule 1 and making the Scheme text consistent with the Deemed Provisions; b.Introducing the following Supplemental Provisions into the converted Scheme: i.Clause 61(1)(k) Notwithstanding the zoning table or any other Scheme requirements, any proposed development or use located within a Special Control Area shall require submission of a development application to Council for assessment, unless otherwise determined. ii.Clause 61(1)(l) The erection or extension of an outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool on the same lot as a single house if a single house is a permitted ("P") in the zone where the R Codes do not apply and where the development standards set out in the scheme for that particular zone (including boundary setbacks) are satisfied, unless the development is located in a place that is: entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or included on a heritage list prepared in accordance with this Scheme; or within an area designated under the Scheme as a heritage area; or the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29.	Principal Planner preparing documents for submission to EPA &WAPC (January 2018)	Development & Regulatory Services	lee.reddell@ashburton.wa.gov.au	18/12/17	28/09/18	10%

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196	15/12/17		285/2017	Planning Scheme Amendment No.32 - Conversion of Existing Local Planning Scheme No.7	PART 2 iii.Clause 61(1)(m) The advertisements contained in Schedule 2 of this Scheme do not require development approval. iv.Clause 61(1)(n) The erection of a boundary fence in a zone where the R Codes do not apply. v.Clause 61(1)(o) The carrying out of works urgently necessary to ensure public safety, for the safety or security of plant or equipment or for the maintenance of essential services. i.Clause 61(1)(p) The use of land which is a permitted (P) or incidental (I) use in the zone in which that land is situated provided it does not involve the carrying out of any building or other works or requires the provision of additional car parking. vii.Clause 61 (1)(q) The carrying out of works associated with low impact telecommunications facilities as defined by the Telecommunications (Low Impact Facilities) Determination 1997. c.Deleting Appendix 11 – Ashburton North Strategic Industrial Area (SIA). d.Amending the Scheme Maps in accordance with Tables 1, 2, and 3 contained in the Officer's report; 2.That the Amendment is complex under the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reason(s): a.the amendment is not addressed by any local planning strategy; and b.the amendment relates to development that is of a scale, or will have a significant impact relative to development in the locality; 3.To request the Acting Chief Executive Officer to prepare the necessary documentation accurately describing the proposed Scheme Amendment for submission to the Western Australian Planning Commission, and for the purpose of public advertising and referral to the Environmental Protection Authority for assessment.	Principal Planner preparing documents for submission to EPA &WAPC (January 2018)	Development & Regulatory Services	lee.reddell@ashburton.wa.gov.au	18/12/17	28/09/18	10%
200	16/01/18	OCM	291/2018	Response to Notice of Motion of 15 December 2017 in regard to 'Toughest Alcohol Restrictions' in the Pilbara	That with respect to the Notice of Motion in regard to 'Toughest Alcohol Restrictions' in the Pilbara, Council: 1.Request the Chief Executive Officer to undertake further community consultation, in the form of an online community survey, to gauge whether there is support for the implementation of takeaway alcohol and associated restrictions; and 2.Request a report on the outcomes of the community consultation to be referred back to Council as soon as practicable with a view to enable Council to form a position on takeaway alcohol and associated restrictions for which to take to the Director of Liquor Licensing, and the relevant Government Minister.	Progressing - draft survey prepared and Councillor comments sought. Further report to Council once survey completed. Agenda item going to Council 23 April 2018. Report presented to April OCM (May 2018)	Strategic & Community Development	anika.serer@ashburton.wa.gov.au	10/05/18	30/05/18	99%
201	16/01/18	OCM	292/2018	Notice of Motion - Tom Price and Paraburdoo Hospitals	That with respect to the future of the Tom Price and Paraburdoo Hospitals, that Council requests a report for the February 2018 Ordinary Council Meeting, taking into account the State Government's Budget 2017-2018, with a view to forming opinion on what action for Council to take to raise the matters directly with the Health Minister and Premier such as inviting them here to take a look at both aging hospitals, noting that both buildings are overdue for renovation work and were promised upgrades under the previous Government's North West Health Initiative which was budgeted.	Written to Minister, waiting to hear back.	Office of the CEO	Rob.paull@ashburton.wa.gov.au	10/05/18	30/05/18	75%

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212	13/02/18	OCM	305/2018	Proposal to name room at Paraburdoo Community Hub in Peter Foote's honour.	That with respect to honouring former Councillor Peter Foote with an appropriate and in permanent recognition facility, Council: 1.Acknowledge that upon advice from the Yinhawangka Aboriginal Corporation the foothill at the base of “Wendall Wendall” is already named; 2.Acknowledge the Yinhawangka Aboriginal Corporation Board of Directors view that former Councillor Peter Foote be honoured by naming a part of the built environment and not part of the natural landscape; and 3.Note Councils decision of 26 April 2017 to name a garden which is being developed as part of the Paraburdoo Tourist Information Bay in Peter Foote’s honour.	Cindy Derschow to survey the site (Para Info Bay) for the possible memorial types and report back to Director. 22/3/2018 - type of sign chosen. Discussion with Infrastructure Manager of Operations to now include the location and type of garden. 1/5/2018 Cindy advised ' To provide a sign per our discussion, we are looking at $600 just for the wood sign, then on top of that the working and logo is extra. I then asked for a normal metal sign quote, which is around $100.00. Still waiting on my other supplier to see what costings they provide.'	Corporate Services	john.bingham@ashburton.wa.gov.au	27/02/18	24/05/18	75%
213	13/02/18	OCM	306/2018	Memorial Request to honour Late Community Member.	That with respect to honouring the passing of the Late Mr Heelan, Council: 1.Thank Mr Ross Jones for his correspondence seeking to name the ‘Golfie Bridge’ the “the Kenny Heelan Bridge”. 2.Advise that due to Policies and Standards for Geographical Naming in Western Australia as advised by the State Government’s Geographical Naming Committee, that no commemorative name shall be used to mark the location of accidents or tragedies. 3.On the basis of 1. above, advise Mr Jones that Council has no opportunity to name the pipe culvert structure after Mr Kenneth Heelan. 4.Invite Mr Jones to meet with Shire staff to determine an appropriate memorial plaque to commemorate the passing of the late Mr Heelan with Council accepting costs of up to $500.	Cindy Derschow to contact Mr Jones and Cr Diver to organise site visit plus completion of application form detail for CEO approval. Cindy advised on 1/5/2018. 'Spoke with Brooke Smith who is speaking on behalf of the family and is now seeking approval from Council re: Memorial at the Doug Talbot Park.'	Corporate Services	john.bingham@ashburton.wa.gov.au	13/02/18	24/05/18	80%
214	13/02/18	OCM	307/2018	Paraburdoo Community Hub (Chub) Committee Meeting for the Month of February 2018	That the Paraburdoo Community Hub (CHUB) Committee recommend to Council that with respect to the Paraburdoo Community Hub Project, Council: 1.Endorses the proposed location and scope for the ‘softball diamond’ component of the project; 2.Approves the appointment of an appropriate artist to undertake community consultation and contribution to a design for the perforated screens at the entry to the new facility, for consideration by Council; and 3.Notes the suggested additional items for investigation and further consideration if savings within the existing project scope allow additional value to be added to the project: •Small basketball/netball club storage shed located between the courts and squash club (captured within budget for the courts upgrade); •Upgrades to pedestrian path/connection to the town centre as identified in the master plan, including traffic calming treatment; •Dug-out and additional facilities for new softball diamond; •Additional spectator viewing/oval side facilities; •Roof to outdoor basketball/netball courts; •Picperf screen (oxidised look); •Relocation of shed in lesser hall courtyard; and •Navy blue shade sail in lesser hall courtyard.	RFQ being assessed for appointment of appropriate artist for the public art component (April 2018)	Strategic & Community Development	anika.serer@ashburton.wa.gov.au	09/05/18	30/06/18	50%
217	13/02/18	OCM	311/2018	Tender RFT 24/17 - Roebourne-Wittenoom Road Works	That with respect to Tender RFT 24/17 Roebourne –Wittenoom Roadworks, Council: 1.Award the contract to NTC Contracting for $1,338,150.85 excluding GST, noting that a provisional sum has been allowed for in the budgeted provision to allow for the traffic control. 2.Authorise the Chief Executive Officer to enter into a contract with the appointed Contractor; and 3.Authorise the Chief Executive Officer to manage the Contract, including any variations to the design specifications and contract value, providing this does not exceed the project budget or reduce the overall scope.	Procurement is exchanging Contracts with NTC. A site meeting between Shire staff and NTC is planned for 12 March 2018 (February 2018) Not to proceed until asbestos issue resolved (March 2018) Exec to meet and discuss options (May 2018)	Infrastructure Services	Kevin.hannagan@ashburton.wa.gov.au	11/03/18	29/06/18	10%

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218	13/02/18	OCM	312/2018	WALGA RFQ- 04/18 - Supply and Deliver Side Loading Refuse Truck	That with respect to RFQ Supply and Deliver Side Loading Refuse Truck, Council: 1.Award the contract to AV Trucks Contracting for $ 353,900.00 excluding GST; 2.Authorise the Chief Executive Officer to enter into a contract with the appointed Contractor; and 3.Authorise the Chief Executive Officer to manage the Contract, including any variations to the design specifications and contract value, providing this does not exceed the project budget or reduce the overall scope.	Order placed with AV trucks. (February 2018) Awaiting delivery (May 2018)	Infrastructure Services	Kevin.hannagan@ashburton.wa.gov.au	22/02/18	31/05/18	50%
227	13/03/18	OCM	322/2018	Request for Licence - Onslow Recreational Flying Club Inc.	That with respect to the request from Onslow Flying Club Inc. regarding use of a 20 square metre portion of the Onslow Airport Hangar, Council: 1.Supports the proposal to enter into a Licence for a period of six months, at $250 (GST incl.) per week, and authorises the Shire President and Chief Executive Officer to execute the Licence Agreement between the Shire of Ashburton and Onslow Flying Club Inc. 2.Amend the Fees and Charges to reflect Councils change to Onslow Airport Aircraft Hangar Fees by including the following in the description: a.“Community Groups with a Community Lease or Licence Agreement as defined in Policy REC05 – ‘Community Leases and License Agreements of Shire Assets (Facilities, Building and Land)’ requiring use of the Onslow Airport Hangar facility will receive upon Council resolution a discount on the rate charged for that usage.”; and “Onslow Flying Club Inc. to have a six month periodical Licence for usage of the Hanger at a 40% discount”. 3Give local public notice of the changes with effect from the date of that notice.	Flying Club investigating alternate storage due to leasing costs. Lease intentions to be advised in due course. (May 2018)	Strategic & Community Development	anika.serer@ashburton.wa.gov.au	09/05/18	30/05/18	25%
228	13/03/18	OCM	323/2018	Proposed Modification to the Restricted Access Vehicle (RAV) Classification of Second Avenue, Third Avenue and Third Street, Onslow	That with respect to the proposed reduction in Restricted Access Vehicle (RAV) classification of Second Avenue, Third Avenue and Third Street, Onslow, Council: 1.Supports in principle the modification to the RAV classification of Second Avenue, Third Street and Third Avenue, Onslow from RAV5 to RAV1. 2.Request the Chief Executive Officer (CEO) to make appropriate arrangements for a 21 day advertising and notification period in relation to modification to the RAV classification of Second Avenue, Third Street and Third Avenue, Onslow from RAV5 to RAV1 by inviting the community and local transport industry to make submissions for or against the proposal. 3. Should there be no community or local transport industry objections received in relation to 2. above: i.request the CEO to formally apply to Main Roads WA (MRWA) to modify the RAV classification of Second Avenue, Third Street and Third Avenue, Onslow from RAV5 to RAV1; and ii.support design progression on the intersection of Second Avenue and Simpson Street at a RAV1 Classification and specification. 4.Should community or local transport industry objections be received in relation to 2. above, the matter be referred back to Council for consideration.	Public 21 day notification completed, no objections received. Application will now be progressed with MRWA. (April 2018) Application to MRWA being draft and on track for submission by mid-May	Strategic & Community Development	anika.serer@ashburton.wa.gov.au	09/05/18	21/12/18	25%
230	13/03/18	OCM	325/2018	Request for Council to approve the Tamarind Street Parking Plan Tamarind Street, Tom Price	That with respect to the Parking and Parking Facilities Local Law 2013, Council: 1.Approve the Tamarind Street Parking Plan as per ATTACHMENT 14.1.	Signs have been ordered. Likely to be installed in April school holiday period. (April 2018)	Development & Regulatory Services	lee.reddell@ashburton.wa.gov.au	10/05/18	30/05/18	90%

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232	13/03/18	OCM	327/2018	Tender RFT 01/18 - Concrete Kerbing and Footpath Works, Onslow WA	That with respect to Tender RFT 01/18 - Concrete Kerbing and Footpath Works, Onslow WA, Council: 1.Resolve that Report ATTACHMENT 15.2 is confidential in accordance with s5.23 (2) the Local Government Act because it deals with matters affecting s5.23 (2): (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;" 2.Note the attached Evaluation Report, CONFIDENTIAL ATTACHMENT 15.2; 3.Award the contract to complete Concrete Kerbing and Footpath Works to Dowsing Group Pty Ltd for $269,361.58 exclusive of GST; 4.Authorise the Chief Executive Officer to enter into a contract with the appointed Contractor; and 5.Authorise the Chief Executive Officer to manage the Contract, including variations to the design specification and contract value, providing this does not exceed the project budget or reduce the overall scope.	Contract documents signed, to start April 2018 (April 2018)	Infrastructure Services	kevin.hannagan@ashburton.wa.gov.au	10/05/18	31/05/18	10%
233	13/03/18	OCM	328/2018	Tender RFT 02/18 - Supply of Road Construction Plant with Operators - WANDRRA AGRN 743	That with respect to Tender RFT 02/18 – Supply of Road Construction Plant with Operators – WANDRRA AGRN 743, Council: 1.Resolve that the estimated cost of repairs under WANDRRA AGRN 743 is revised to $10,710,372.23. 2.Resolve that Report ATTACHMENT 15.3 is confidential in accordance with s5.23 (2) the Local Government Act because it deals with matters affecting s5.23 (2): (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;" 3.Note the attached Evaluation Report, CONFIDENTIAL ATTACHMENT 15.3. 4.Award the contract for complete Separable Portion 1 (West) to Quadrio Earthmoving at the schedule of rates set out in their tender with an estimated extended value of $5,066,000.00 exclusive of GST; 5.Award the contract for complete Separable Portion 2 (East) to THEM Earthmoving at the schedule of rates set out in their tender with an estimated extended value of $4,965,000.00 exclusive of GST; 6.Authorise the Chief Executive Officer to enter into a contract with the appointed Contractor; and 7.Authorise the Chief Executive Officer to manage the Contract, including variations to the design specification and contract value, providing this does not exceed the project budget or reduce the overall scope.	Contract documents being completed (April 2018) West Area commence May (May 2018)	Infrastructure Services	kevin.hannagan@ashburton.wa.gov.au	10/05/18	31/12/18	5%

Date of Meeting	Meeting Type	Decision Number	Item Title	Council Decision	Officers Status Update	Directorate Responsibility	Directorate Email	Estimated Start Date	Estimated Due Date	% Complete
23/04/18	OCM	350/2018	Gross Rental Valuation (GRV) Rating of Transient Workforce Accommodation	That with respect to the review of valuation method used for rating properties within the Shire of Ashburton, Council: 1.Note that there are Transient Workforce Accommodation camps located on Mining or miscellaneous tenements within the Shire's district which are currently not rated Gross Rental Valuation; 2.Authorise officers to undertake an analysis of the 34 Transient Workforce Accommodation camps listed in Table 2 to determine and report back to Council on their basis of tenure and eligibility for rating purposes including retrospective rating per section 6.39 of the Local Government Act 1995. 3.Note that under the Department of Local Government, Sport and Cultural Industries Rating Policy: "Valuation of Land – Mining" Council can resolve to make an application to the Minister to spot rate Transient Workforce Accommodation camps, located on Mining and Miscellaneous tenement leases using a Gross Rental Value; 4.Address the Department of Local Government, Sport and Cultural Industries key values ((i) Objectivity; (ii) Fairness and Equity; (iii) Consistency; and (iv) Transparency and Administrative Efficiency) when considering all submissions received from Transient Workforce Accommodation camp property holders; 5.Resolve to apply to the Minister for Local Government, Sport and Cultural Industries for a determination to spot rate the following Transient Workforce Accommodation camps using a Gross Rental Valuation under the Department's Rating Policy: "Valuation of Land – Mining" commencing 1 July 2018 or the date of Ministerial gazettal (if after 1 July 2018): a)Blacksmith - (Flinders Mines); b)Bonnie Doon - (FMG Pilbara Pty Ltd); c)Brockman 2 Village - (RTIO Hamersely Iron Pty Ltd); d)Brockman 4 Village - (RTIO Hamersely Iron Pty Ltd); e)Bungaroo Camp 2 – (BCI Minerals); f)Cardo - (API Minerals); g)Cowra Camp – (BHP); h)Dally Solomon - (FMG Pilbara Pty Ltd); i)Delphine - (FMG Pilbara Pty Ltd); j)Edge - (FMG Pilbara Pty Ltd); k)Eliwana - (FMG Pilbara Pty Ltd); l)Homestead Village - (RTIO Hamersley Iron Pty Ltd); m)Jerriwah - (RTIO – Hamersley Iron Pty Ltd); n)Jundunmunnah Village - (RTIO Hamersley Iron Pty Ltd); o)Kangi Solomon - (FMG Pilbara Pty Ltd); p)Kurra Kulli Village - (RTIO Hamersley Iron Pty Ltd); q)Mesa A Village Waramboo - (RTIO Robe River Iron Associates); r)Mt Elvire – (De Beers Australia Pty Ltd); s)Mt Minnie - (WA Limestone); t)Nammuldi Village - (RTIO Hamersley Iron Pty Ltd); u)Paulsens Mine Camp - (Northern Star Resources); v)Ti Tree Village - (RTIO Robe River Iron Associates); w)Weelamurra Hope Downs - (RTIO Robe River Iron Associates); x)West Pilbara Village - (RTIO Hamersley Iron Pty Ltd); and y)Yandi Spinifex - (BHP). 6.Resolve to defer the spot rating of the following Transient Workforce Accommodation camps until a review is undertaken to determine their basis for rating; a)Gorgon Butler Park – (Chevron TAPL Pty Ltd); b)Gorgon Operations Village – (Chevron TAPL Pty Ltd); c)Varanus Island Camp – (Quadrant Energy); and d)Wheatstone Ashburton North Accommodation Village – (Chevron TAPL Pty Ltd). 7.Resolve to not phase in the change per s. 6.31 and Schedule 6.1 clause 2 of the Local Government Act 1995 to basis for rating affected Transient Workforce Accommodation property holders should the	Recommendations to be followed up including No.2 - Back Rates Report and No.8 - Application to the Minister. It is intended to have the Back Rating Report completed for next Council meeting 22 May 2018 or if not available to the June meeting. Applications to the Minister will be sent by 4 May 2018 once all relevant information is compiled.	Corporate Services	john.bingham@ashburton.wa.gov.au	24/04/18	22/05/18	25%

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Date of Meeting	Meeting Type	Decision Number	Item Title	Council Decision	Officers Status Update	Directorate Responsibility	Directorate Email	Estimated Start Date	Estimated Due Date	% Complete
23/04/18	OCM	351/2018	Extraordinary Election – Ashburton Ward	That with respect to the vacancy of the Ashburton Ward, Council: 1.Note the date for the extraordinary election as recommended by the Electoral Commissioner and agreed by the Shire President be held on Friday 20 July 2018; 2.Declare, in accordance with section 4.20 (4) of the Local Government Act 1995, the Western Australian Electoral Commissioner to be responsible for the conduct of the extraordinary election; 3.Decide, in accordance with section 4.61 (2) of the Local Government Act 1995 that the method of conducting the extraordinary election will be as a postal election. 4.Allocate the sum of approximately $7,000 including GST towards the cost of the extraordinary election.	Extraordinary Election due to be held on 20 July 2018	Corporate Services	john.bingham@ashburton.wa.gov.au	23/04/18	20/07/18	50%
23/04/18	OCM	353/2018	Endorsement of the proposed Youth Engagement Strategy 2018 - 2023	That with respect to the Youth Engagement Strategy Council: 1.Endorse the Youth Engagement Strategy ATTACHMENT 13.1; and 2.Authorise the Chief Executive Officer to implement the strategy and associated actions identified, including funding applications and budget allocations.	Actions to be implemented and funding opportunities to be sought (May 2018)	Strategic & Community Development	brenton.hall@ashburton.wa.gov.au	14/05/18	28/06/19	1%
23/04/18	OCM	355/2018	Endorsement of Karratha – Tom Price Road stages 3 and 4 Cost Benefit and Social Impact Assessment	That with respect to the Karratha-Tom Price Road Stages 3 and 4, Cost Benefit and Social Impact Assessment Report, Council: 1.Endorse the report prepared by GHD in March 2018 and any updates that may become available from recent changes to the assessment framework for cost benefit analysis by Infrastructure Australia; 2.Endorse Stage 3 and 4A, as outlined in the report being the route generally parallel to the Rio Tinto access road, as the preferred option for the sealing of Karratha – Tom Price Road; 3.Approve the distribution of the report to the Minister for Transport and Main Roads WA for planning, funding and delivery of the sealed road, and advocates for the project as a high priority for the Shire of Ashburton; and 4.Support the handover of ownership of Stage 3 (48km section from the intersection of Warlu Road and Roebourne-Wittenoom Road to the junction of the Rio Tinto Rail Access Road) to Main Roads WA	Letter to be drafted to Minister for Transport (May 2018)	Strategic & Community Development	brenton.hall@ashburton.wa.gov.au	21/05/18	28/12/18	1%

	Date of Meeting	Meeting Type	Decision Number	Item Title	Council Decision	Officers Status Update	Directorate Responsibility	Directorate Email	Estimated Start Date	Estimated Due Date	% Complete
252	23/04/18	OCM	354/2018	Tom Price Childcare Project – Location Endorsement	That with respect to the Tom Price Childcare Project – Location Endorsement, Council: 1. Support Lot 248 Poinciana Street, Tom Price as the preferred site for the Tom Price Child Care Centre project; 2.Authorise the Chief Executive Officer to pursue the transfer of the site from Hamersley Iron for this purpose; 3.Approve the budget variation of $575,341 from Community Infrastructure and Services Reserve to GL (New project GL to be created) for the purpose of architectural services and preliminary works for the Tom Price Child Care Centre Project; and 4. Authorise the Chief Executive Officer to undertake the design of the new facility, in consultation with appropriate stakeholders such as Rio Tinto, Nintirri and develop a business case for further consideration by Council. COUNCIL DECISION That with respect to the Tom Price Childcare Project – Location Endorsement, Council: 1. Support Lot 400, Poinsettia Street, Tom Price as a preferred site for the Tom Price Child Care Centre Project. 2.Approve the budget variation of $575,341 from Community Infrastructure and Services Reserve to GL (New project GL to be created) for the purpose of architectural services and preliminary works for the Tom Price Child Care Centre Project; and 3.Authorise the Chief Executive Officer to undertake the design of the new facility, in consultation with appropriate stakeholders such as Rio Tinto and develop a business case for further consideration by Council.	RFT for architectural services being compiled by officers. Staff have met with RIO on 7 May to discuss lot amalgamation adjacent to Lot 400 (May 2018)	Strategic & Community Development	brenton.hall@ashburton.wa.gov.au	01/05/18	31/10/18	1%
253	23/04/18	OCM	356/2018	Results of survey into Alcohol Restrictions and Takeaway Alcohol Management System	That with respect to the results of Survey into Alcohol Restrictions and Takeaway Alcohol Management System, Council: 1.Note the findings of the Survey into Alcohol Restrictions and Takeaway Alcohol Management System ('Survey'). 2.As a result of the Survey, advise the Director of Liquor Licensing that Council does not support the implementation of further alcohol restrictions for the sale of full strength (over 3.5%) take away alcohol within the Shire at this time as: a)The majority of the community does not support further liquor restrictions; b)The community believes that further restrictions would not directly target the underlying problem; c)Further restrictions could have a negative impact on consumer choice and local businesses.	Letter has been sent to the Director of Liquor Licensing as per Resolution (May 2018)	Strategic & Community Development	brenton.hall@ashburton.wa.gov.au	07/05/18	30/05/18	99%

	Date of Meeting	Meeting Type	Decision Number	Item Title	Council Decision	Officers Status Update	Directorate Responsibility	Directorate Email	Estimated Start Date	Estimated Due Date	% Complete
254	23/04/18	OCM	357/2018	Ocean View Caravan Park –Realignment of Boundary and Excision for Dedication as a Road	That with respect to the request to realign the boundary and excise portion for dedication as a road at the Ocean View Caravan Park, Council: 1.Endorse the proposed realignment of the boundary between Lot 3001 on Plan 48469, Reserve 24405, Onslow (Ocean View Caravan Park), and Lot 3502 on Plan 48469, Reserve 49320, Onslow (ANZAC Memorial Park) and authorises the necessary application be made to the Minister for Lands (ATTACHMENT 13.5B); 2.Resolve, in accordance with section 51 of the Land Administration Act 1997, to request the Minister for Planning, Lands and Heritage to: a.Excise from Reserve 24405 that land identified on Lot 3001 on Deposited Plan 48469 as 'Road Widening' ; and b.Modify Reserve 24405 to include Lots 300, 3502, and 3508 on Deposited Plan 408851; 3.Resolve to close that portion of First Avenue, Onslow identified as Lot 3508 on Deposited Plan 408851 in accordance with Section 58 of the Land Administration Act 1997; a.Advertise the proposed road closure in accordance with regulation 9 of the Land Administration Regulations 1998; and b.If no objections are received, Request the Minister for Planning, Lands and Heritage to permanently close that portion of First Avenue; 4.In accordance with section 56 of the Land Administration Act 1997, to request the Minister for Planning, Lands and Heritage to dedicate that portion of Lot 3001 on Plan 48469 identified on Deposited plan 408851 as 'Road Widening' as a public road; and 5.In accordance with section 56 (4) of the Land Administration Act 1997, advise the Minister for Planning, Lands and Heritage that the Shire indemnifies the Minister against any claim for compensation in respect of the land.	Public notice of road closure being undertaken, closing 7 June 2018. (May 2018)	Strategic & Community Development	brenton.hall@ashburton.wa.gov.au	07/05/18	31/08/18	1%

	Date of Meeting	Meeting Type	Decision Number	Item Title	Council Decision	Officers Status Update	Directorate Responsibility	Directorate Email	Estimated Start Date	Estimated Due Date	% Complete
255	23/04/18	OCM	358/2018	Request for Tender (RFT) 03.18 - Demolition, Design and Construction of Playground, Onslow	That with respect to Tender RFT 03.18 - Demolition, Design and Construction of Playground, Onslow, Council: 1.Resolve that Report ATTACHMENT 13.6A is confidential in accordance with s5.23 (2) the Local Government Act because it deals with matters affecting s5.23 (2): (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;" 2.Note the attached Evaluation Report, CONFIDENTIAL ATTACHMENT 13.6A; 3.Award the contract for RFT 03.18 to Active Discovery for $300,000 exclusive of GST; 4.Authorise the Chief Executive Officer to enter into a contract with the appointed Contractor; 5.Authorise the Chief Executive Officer to manage the Contract, including variations, providing the variation is necessary in order for the goods or services to be supplied and does not change the scope of the contract and managed within the overall budget for the project. ALTERNATE RECOMMENDATION That with respect to Tender RFT 03.18 - Demolition, Design and Construction of Playground, Onslow, Council: 1.Resolve that Report ATTACHMENT 13.6A is confidential in accordance with s5.23 (2) the Local Government Act because it deals with matters affecting s5.23 (2): (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;" 2.Note the attached Evaluation Report, CONFIDENTIAL ATTACHMENT 13.6A; 3.Award the contract for RFT 03.18 to Active Discovery for $300,000 exclusive of GST for the Option 1 playground as referred in the report; 4.Authorise the Chief Executive Officer to enter into a contract with the appointed Contractor; and 5.Authorise the Chief Executive Officer to manage the Contract, including variations, providing the variation is necessary in order for the goods or services to be supplied and does not change the scope of the contract and managed within the overall budget for the project	A new Report is being presented to May OCM (May 2018)	Strategic & Community Development	brenton.hall@ashburton.wa.gov.au	07/05/18	27/12/18	5%
256			359/2018	Truck Break Down Area Parking Restrictions	That with respect to the Parking and Parking Facilities Local Law 2013, Council: 1.Approve the Nameless Valley Drive Truck Area Parking Plan as per ATTACHMENT 14.1A; and 2.Approve the McAullay Road Truck Area Parking Plan as per ATTACHMENT 14.1B. ALTERNATE RECOMMENDATION That with respect to the Parking and Parking Facilities Local Law 2013, Council: 1.Approve the Nameless Valley Drive Truck Area Parking Plan as per ATTACHMENT 14.1A amended to include reference to allowing support vehicles for the trucking industry; and 2.Approve the McAullay Road Truck Area Parking Plan as per ATTACHMENT 14.1B to amended to include reference to allowing support vehicles for the trucking industry.	DRS & IS to determine sign design	Development & Regulatory Services	lee.reddell@ashburton.wa.gov.au	09/05/18	27/06/18	5%

	Date of Meeting	Meeting Type	Decision Number	Item Title	Council Decision	Officers Status Update	Directorate Responsibility	Directorate Email	Estimated Start Date	Estimated Due Date	% Complete
259	23/04/18	OCM	362/2018	Confidential Item - Potential Acquisition of Airport Assets for General Aviation Development	That with respect to the potential acquisition of airport assets for general aviation development of the Onslow Airport, Council authorise the Chief Executive Officer to proceed to negotiate the acquisition of assets for the Onslow Airport as provided in Options 1 or 2 as outlined in the Report. ALTERNATE RECOMMENDATION That with respect to the potential acquisition of airport assets for general aviation development of the Onslow Airport, Council authorise the Chief Executive Officer to initially proceed to negotiate the acquisition of assets for the Onslow Airport as provided in Option 1 and the CEO authorised to pursue Option 2 as outlined in the Report.	Not commenced (May 2018)	Infrastructure Services	kevin.hannagan@ashburton.wa.gov.au	07/05/18	30/06/18	5%

Monthly Report of Use of the Common Seal and Actions Performed under Delegated Authority as required by Council Policy ELM13 (Affixing of the Common Seal) and Delegations DA08-1 and DA02-4.

Common Seal - No Use of Common Seal

Date Seal Applied / Approval Date	Delegation Number	Common Seal No.	Parties Involved / Applicant	Document Details / Description / Decision	Directorate Responsibility	Assigned to
24/04/18	DA08-1		ONSLOW MARINE SUPPORT BASE PTY LTD	Development Application 17-63 Industrial Land Reclamation - Lot 9001 McAullay Road, ONSLOW WA 6710	Development & Regulatory Services	brooke.beswick@ashburton.wa.gov.au

RFT #	RFT Title	Opening	Closing	Awarded To	Method of Award	Council Meeting Date	Consideration
25.17	Refurbishment of Staff Housing Tom Price and Paraburdoo	14/12/2017	18/01/2018	Held over	OCM	13/03/2018	
01.18	Concrete Kerbing and Footpath Works Onslow WA	18/01/2018	14/02/2018	Dowsing Group Pty Ltd	OCM	13/03/2018	$296,297.74 inc GST
02.18	Supply of Hired Road Construction Plant with Operators – WANDRRA AGRN743	30/01/2018	20/02/2018	Portion 1: QUADRIO Portion 2: THEM	OCM	13/03/2018	$10,710,372.23 exc (Estimate)
03.18	Design and Construct Playground - Onslow	27/02/2018	20/03/2018				
04.18	Panel of Pre-Qualified Suppliers for Plant and Equipment	17/03/2018	4/04/2018				
06.18	Pannawonnica Millstream Road Works	2/05/2018	29/05/2018				

SHIRE OF ASHBURTON

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2018

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SHIRE OF ASHBURTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2018

Operating	April 2018 Actual $	April 2018 Y-T-D Budget $	2017/18 Current Budget $	2017/18 Adopted Budget $	Variances Actuals to Budget $	Variances Actual Budget to Y-T-D %	
Revenues/Sources							
Governance	1,251,125	1,186,235	1,264,543	673,908	64,890	5.47%	
General Purpose Funding	2,406,504	1,929,773	3,101,986	3,099,170	476,731	24.70%	▲
Law, Order, Public Safety	112,488	93,428	128,996	137,854	19,060	20.40%	
Health	180,698	162,032	207,810	214,678	18,666	11.52%	
Education and Welfare	230,025	194,553	239,107	238,939	35,472	18.23%	▲
Housing	321,571	252,903	411,737	412,320	68,668	27.15%	▲
Community Amenities	3,254,934	8,098,972	15,059,770	14,828,671	(4,844,038)	(59.81%)	▼
Recreation and Culture	2,695,434	8,022,928	15,570,947	12,913,093	(5,327,494)	(66.40%)	▼
Transport	6,823,953	13,358,603	21,002,424	23,487,451	(6,534,650)	(48.92%)	▼
Economic Services	1,826,303	3,254,433	7,105,074	7,479,133	(1,428,130)	(43.88%)	▼
Other Property and Services	198,761	189,313	225,157	242,941	9,448	4.99%	
	19,301,796	36,743,173	64,317,551	63,728,156	(17,441,377)	(47.47%)	
(Expenses)/(Applications)							
Governance	(5,275,537)	(7,071,908)	(7,563,138)	(7,559,122)	1,796,371	25.40%	▼
General Purpose Funding	(14,887)	(171,028)	(204,692)	(200,300)	156,141	91.30%	▼
Law, Order, Public Safety	(734,149)	(548,315)	(948,238)	(902,945)	(185,834)	(33.89%)	▲
Health	(534,471)	(531,245)	(705,131)	(744,987)	(3,226)	(0.61%)	
Education and Welfare	(324,661)	(397,918)	(534,638)	(421,673)	73,257	18.41%	▼
Housing	(1,069,666)	(999,249)	(1,224,345)	(970,607)	(70,417)	(7.05%)	
Community Amenities	(6,042,466)	(6,529,640)	(8,467,306)	(8,791,494)	487,174	7.46%	
Recreation & Culture	(8,165,942)	(9,324,246)	(11,891,624)	(11,709,096)	1,158,304	12.42%	▼
Transport	(11,482,715)	(12,419,364)	(16,651,299)	(15,901,165)	936,649	7.54%	
Economic Services	(1,758,940)	(2,144,287)	(2,608,826)	(2,747,124)	385,347	17.97%	▼
Other Property and Services	(2,097,646)	(2,192,113)	(2,796,436)	(3,194,906)	94,467	4.31%	
	(37,501,080)	(42,329,313)	(53,595,671)	(53,143,418)	4,828,233	(11.41%)	
Net Operating Result Excluding Rates	(18,199,284)	(5,586,140)	10,721,880	10,584,738	(12,613,144)	225.79%	
Adjustments for Non-Cash (Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	13,972	65,160	(1,869,681)	(1,869,681)	(51,188)	78.56%	▼
Movement in Leave Reserve (Added Back)	0	0	0	0	0	0.00%	
Movement in Deferred Pensioner Rates/ESL (non-current)	0	0	0	0	0	0.00%	
Movement in Employee Benefit Provisions	0	0	0	0	0	0.00%	
Adjustment for Rounding	0	0	0	0	0	0.00%	
Depreciation on Assets	11,338,789	12,455,884	14,973,551	14,973,551	(1,117,095)	8.97%	
Capital Revenue and (Expenditure)							
Purchase Land Held for Resale	(13,796)	(220,000)	(375,260)	(375,000)	206,204	93.73%	▼
Purchase Land and Buildings	(5,098,563)	(5,566,936)	(21,777,504)	(20,865,255)	468,373	8.41%	
Purchase Furniture and Equipment	(133,127)	(221,071)	(268,133)	(416,470)	87,944	39.78%	▼
Purchase Plant and Equipment	(570,349)	(573,844)	(1,564,546)	(1,540,500)	3,495	0.61%	
Purchase Infrastructure Assets - Roads	(2,231,900)	(6,831,935)	(17,846,156)	(17,739,251)	4,600,035	67.33%	▼
Purchase Infrastructure Assets - Footpaths	0	(134,991)	(149,990)	(149,990)	134,991	100.00%	▼
Purchase Infrastructure Assets - Drainage	(838,612)	(1,593,398)	(1,726,484)	(1,724,184)	754,786	47.37%	▼
Purchase Infrastructure Assets - Airports	(3,100,232)	(3,256,488)	(4,802,664)	(5,195,647)	156,256	4.80%	
Purchase Infrastructure Assets - Parks & Recreation	(1,106,920)	(1,734,973)	(2,317,372)	(2,566,258)	628,053	36.20%	▼
Purchase Infrastructure Assets - Town	(2,462,884)	(2,987,525)	(5,732,478)	(5,718,128)	524,641	17.56%	▼
Purchase Infrastructure Assets - Waste	(1,305,040)	(1,726,747)	(14,143,401)	(14,127,716)	421,707	24.42%	▼
Proceeds from Disposal of Assets	266,591	1,269,100	2,539,000	2,539,000	(1,002,509)	(78.99%)	▼
Repayment of Debentures	(660,836)	(490,986)	(719,190)	(719,190)	(169,850)	(34.59%)	▲
Proceeds from New Debentures	0	1,049,580	2,100,000	2,100,000	(1,049,580)	(100.00%)	▼
Transfers to Restricted Assets (Reserves)	(669,660)	(9,014,700)	(19,834,479)	(18,036,606)	8,345,040	92.57%	▼
Transfers from Restricted Asset (Reserves)	1,100,000	8,104,092	17,411,672	16,214,684	(7,004,092)	(86.43%)	▼
ADD Net Current Assets July 1 B/Fwd	12,544,678	12,544,678	12,544,678	11,795,345	0	0.00%	
LESS Net Current Assets Year to Date	23,126,651	29,921,292	1,500,000	1,500,000	(6,794,641)	(22.71%)	
Amount Raised from General Rates	(34,253,824)	(34,372,532)	(34,336,557)	(34,336,557)	118,708	(0.35%)	

SHIRE OF ASHBURTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2018

	2016/17 B/Fwd Per 2017/18 Budget $	2016/17 B/Fwd Per Financial Report $	April 2018 Actual $
NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	8,650,663	8,327,854	20,851,013
Cash - Restricted Unspent Grants	30,488	353,276	353,276
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	35,747,812	35,747,812	34,686,562
Rates - Current	912,829	912,829	1,304,738
Sundry Debtors	6,538,216	6,127,308	2,122,263
Accrued Income	1,183,247	1,044,453	550,366
Payments in Advance	0	0	0
GST Receivable	441,615	442,113	215,528
Provision For Doubtful Debts	(1,032,792)	(1,032,792)	(1,032,792)
Inventories	142,227	682,772	653,603
	52,614,305	52,605,625	59,704,557
LESS: CURRENT LIABILITIES			
Sundry Creditors	(2,342,218)	(2,343,567)	(112,886)
Accrued Expenditure	(1,885,689)	(1,127,566)	(549,988)
PAYG Payable	0	0	(390,876)
Payroll Creditors	0	0	75
Withholding Tax Payable	0	0	0
GST Payable	(593,524)	(556,168)	(206,761)
Other Payables	283	283	2
Unearned Income	0	0	0
Accrued Interest on Debentures	0	(29,523)	0
Accrued Salaries and Wages	(250,000)	(256,594)	0
Current Employee Benefits Provision	(1,269,649)	(1,348,326)	(1,348,326)
Current Loan Liability	(719,190)	(719,190)	(58,353)
	(7,059,987)	(6,380,651)	(2,667,113)
NET CURRENT ASSET POSITION	45,554,318	46,224,974	57,037,444
Less: Reserves - Restricted	(35,747,812)	(35,747,812)	(35,317,472)
Less: Unspent Grants - Restricted	0	0	0
Adjustment for Trust Transactions Within Muni	0	0	0
Add Back : Component of Leave Liability not Required to be Funded	1,269,649	1,348,326	1,348,326
Add Back : Current Loan Liability	719,190	719,190	58,353
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	11,795,345	12,544,678	23,126,651

SHIRE OF ASHBURTON
FOR THE PERIOD ENDED 30 APRIL 2018
Report on Significant Variances Greater than 10% and $20,000

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. grants were budgeted for but not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

The Materiality variances adopted by Council are:
Actual Variance to YTD Budget up to 5% - Not Reported
Actual Variance up to 10% of YTD Budget - Use Management Discretion
Actual Variance exceeding 10% of YTD Budget and a value greater than $20,000 - Must Report

	Actual	Y-T-D Budget	Variances
REPORTABLE OPERATING REVENUE VARIATIONS			
General Purpose Funding - Variance above budget expectations More Interest received on Investments and Reserves compared to budgeted for the period under review.	**2,406,504**	**1,929,773**	**476,731**
Education & Welfare - Variance above budget expectations The variance reflects the last payment received from the Department of Communities for (Child Protection and Family Services Grant) two months earlier than anticipated.	**230,025**	**194,553**	**35,472**
Housing - Variance above budget expectations Rental Collections from Shire provided staff accommodation were higher compared to budgeted, but Income from Staff Transit House, Willow Road, was low for the period under review.	**321,571**	**252,903**	**68,668**
Community Amenities - Variance below budget expectations Variance mainly attributed to the following: The Department of State Development and Chevron's funding for the construction of the Pilbara Waste Management Facility in Onslow not yet received, over $5.0 Million for the period under review.	**3,254,934**	**8,098,972**	**(4,844,038)**
Recreation and Culture - Variance below budget expectations The significant variance comprise mainly of funding for the Paraburdoo CHUBB Construction from Rio Tinto and Royalties for Regions not yet received for the period under review.	**2,695,434**	**8,022,928**	**(5,327,494)**
Transport - Variance below budget expectations. Claim AGRN 743 from WANDRRA (not yet received), makes up a significant majority of the variance under the Transport Program. This is followed by the time lag between the budgeted amounts and actual funds to be received, for the following; Roads to Recovery Funds for re-sheeting of Unsealed Rural Roads, and Regional Road Group Funds for Roads Maintenance. Second Milestone for the Nameless Valley Truck Rest Stop from Main Roads (WA) not yet received.	**6,823,953**	**13,358,603**	**(6,534,650)**
Economic Services - Variance below budget expectations. Funding for the Onslow Town Centre various projects by Chevron Australia Ltd, is received as project milestones have been achieved, as stipulated in the Project Implementation Plans (PIP). The funding received thus far, represents only PIP 1 and 2, equivalent to (17% of the annual project funding), and 34% variance against equal Year To Date Budget. Funding for Tom Price Tourist and Paraburdoo Information Bay from Rio Tinto and Main Roads WA not yet received.	**1,826,303**	**3,254,433**	**(1,428,130)**
REPORTABLE OPERATING EXPENSE VARIATIONS			
Governance - Variance below budget expectations Legal Expenses under (Other Governance) and Salaries & Superannuation for (Administration & Finance for Tom Price & Paraburdoo) were over YTD budget. However, cumulative underspends occurred in the following areas; Consultancy - Projects (Other Governance) where no expenditure has occurred yet; Councillors Seminar and Training costs (Members of Council), Salaries and Superannuation Costs, Communication, Training and Recruitment expenses all under (HR & IT) accountable for 41% of the total Governance Program underspends.	**(5,275,537)**	**(7,071,908)**	**1,796,371**
General Purpose Funding - Variance below budget expectations Very low Legal and Land Valuation Fees incurred and paid for in comparison to the Year to Date Budget.	**(14,887)**	**(171,028)**	**156,141**
Law, Order & Public Safety - Variance above budget expectations Higher year to date Salaries and Superannuation expenses under Animal Control Program in the Eastern Sector compared to budgeted. Fire Fighting and prevention expenses, and Insurance Expenses for Fire Brigades, contributed to the variance.	**(734,149)**	**(548,315)**	**(185,834)**
Education and Welfare - Variance below budget expectations Spending timing differences for e.g. undisbursed Sponsorship and Grants for the Clubs in the Eastern Sector. Payments to VSwans for delivery of Onslow at Risk Youth Engagement Program are determined by milestones achieved. Expenditure towards School Holiday Programs fluctuates depending on number of participants.	**(324,661)**	**(397,918)**	**73,257**
Recreation & Culture - Variance below budget expectations Cumulative underspends for: Tom Price Recreation Centre; Work Programs for Reserves in Tom Price. Further, low expenditure occurred for events under Rio Tinto's Community Infrastructure & Services Partnership Agreement such as Anzac Day, School Holiday Programs, Nameless Festival and Naidoc. Similar occurrence for Chevron's Working Together Programs e.g. Cultural Community Development, Community Concerts etc. Although Salaries and Superannuation under Other Recreation and Sports Program and maintenance costs for Peter Sutherland Oval were higher than budgeted for the period under review.	**(8,165,942)**	**(9,324,246)**	**1,158,304**

SHIRE OF ASHBURTON
FOR THE PERIOD ENDED 30 APRIL 2018
Report on Significant Variances Greater than 10% and $20,000

	Actual	Y-T-D Budget	Variances
Economic Services - Variance below budget expectations	**(2,097,646)**	**(2,192,113)**	**94,467**
Variance attributed to low Consultancy Costs for Projects, Tourism, Economic and Development Services. No expenditure occurred for Indirect Waste (Economic Development Sub-Program) for the Period Under Review.			
Other Property and Services - Variance above budget expectations	**(1,963,647)**	**(2,039,271)**	**75,624**
Investigation & Design Expenses (Technical Services), Law settlement Expenses (Onslow Mixed Business) did not occur in the Period under Review. Salaries and Superannuation (Technical Services) went over budget but Consultancy Expenditure under the same Program registered a lower amount.			
REPORTABLE CAPITAL EXPENSE VARIATIONS			
Purchase of Land Held for Resale - Variance below budget expectations.	**(13,796)**	**(220,000)**	**206,204**
The purchase of Lot 46 designated for the Tom Price Residential Land Development, is dependent on Rio Tinto officially providing the Shire, with the Contract of sale. It is envisaged that this will no longer occur before the end of June 2018. Following little interest generated for Lot 9500 for Onslow Mixed Business Service Installation, the Project's plans need revising, therefore pushed into 2019/20. Lot 400, Tom Price Emergency Services Land and the subdivision of Tom Price Industrial Land will all be carried over into 2018/19, following issues that need to discussed with Rio Tinto.			
Purchase of Furniture & Equipment - Variance below budget expectations.	**(133,127)**	**(221,071)**	**87,944**
ICT Video Conferencing Project delayed pending outcome of discussion with Telstra regarding Cloud options. RFQ for the Event Management Software for Community will only be drafted after events project review concludes. Installation of Aims Share Point (2016) is envisaged to be in 2018/19.			
Purchase of Infrastructure Assets Roads - Variance below budget expectations.	**(2,231,900)**	**(6,831,935)**	**4,600,035**
Majority of the works for Road projects under WANDRRA claim 743 will be in 2018/19, with low expenditure occurring in 2017/18. Delays in tender documents for the Unsealed Rural Road Re-sheeting for Twitchen Road due to difficulties locating suitable water source. The Shire awaits a Licence from Department of Water and Environmental Regulation to utilise surface water for the Project. Regional Road Group sponsored Roebourne-Wittenoom & Pannawonica-Millstream Roads delayed due to Asbestos contamination in road reserves.			
Purchases of Footpaths - Variance below budget expectations	**-**	**(134,991)**	**134,991**
Concrete kerbing and footpath works in the Shire progressing. The variance is due to Invoice timing against projected budget in the period under review.			
Purchases of Drainage - Variance below budget expectations.	**(838,612)**	**(1,593,398)**	**754,786**
Drainage works awarded to J & K Civil are now complete and final invoice will be sent by the Contractor.			
Purchases of Parks & Recreation Assets - Variance below budget expectations.	**(1,106,920)**	**(1,734,973)**	**628,053**
Cricket Replacements works for Onslow, Peter Sutherland and Minha Ovals are now completed and currently waiting for final invoice. Paraburdoo Tennis Court Fencing completed, final invoice sent to Finance for payment. RFT for the design and construction of Onslow Play Ground has now been awarded. This project is expected to be completed in September 2018.			
Purchases of Town Infrastructure - Variance below budget expectations.	**(2,462,884)**	**(2,987,525)**	**524,641**
Greening Ashburton Project awarded to GHD PTY LTD to undertake a Landscape development plan. Purchase orders have not been invoiced yet. RFQ submissions for detailed design of Tom Price Tourist Bay upgrade, currently being evaluated. Concept Design of Onslow Town Centre Revitalisation Projects being undertaken by GHD PTY Ltd is progressing. Expenditure will continue to be low in 17/18 as main works will occur in 18/19.			
Purchases of Waste Infrastructure - Variance below budget expectations.	**(1,305,040)**	**(1,726,747)**	**421,707**
RFQ for Paraburdoo Tip Fencing Project has been put on hold for further evaluation. Progress on Onslow Tip Closure depends on the outcome of the investigations of available options for natural re-growth and water management plan. The actual works likely in 2018/19. Part of the variance is from the Pre-construction expenditure for the new Waste Management Facility in Onslow against the year to date budget for the period under review.			
REPORTABLE CAPITAL INCOME VARIATIONS			
Proceeds from Disposal of Assets - Variance below expectations.	**266,591**	**1,269,100**	**(1,002,509)**
Lot 9500 at Onslow Airport, is on the market but remains unsold due to low demand for purchase. It was projected that about $999,600 will be realised between July-December 2017, and $1,000,400 in June 2018. This represent 92% of the total variance in the period under review.			
Repayment of Debentures - Variance above expectations.	**(660,836)**	**(490,986)**	**(169,850)**
Loan repayments made a month behind budget schedule.			
Proceeds from New Debentures - Variance below expectations.	**-**	**1,049,580**	**(1,049,580)**
Budget timing differences.			
Transfers to Restricted Assets (Reserves) - Variance below budgeted expectations.	**(669,660)**	**(9,014,700)**	**8,345,040**
Transfer to Reserves to occur at end of financial year.			
Transfers from Restricted Assets (Reserves) - Variance below budgeted expectations.	**1,100,000**	**8,104,092**	**(7,004,092)**
Transfers from reserves to occur at end of financial year depending on commencement and progress of capital projects.			

SHIRE OF ASHBURTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2018

Acquisitions of Assets: Capital Expenditure

			Current Budget	Budget YTD	Actual YTD
GOVERNANCE & EXECUTIVE SERVICES					
Office of CEO					
092271		Projects to be Identified	244,000	0	0
			244,000	**0**	**0**
Staff Housing					
097803	BC099	BUDGET ONLY Staff Housing - Security Improvements - All Houses	1,551,284	0	0
	BC169	CAP - 172 Hardy Ave Paraburdoo	0	79,029	79,029
	BC175	CAP - 586 King Ave Paraburdoo	0	25,463	25,463
	BC213	CAP - 178 Cassia St Tom Price	0	162,326	162,326
	BC237	CAP - 17 Lilac St Tom Price	0	145,307	145,307
	BC246	CAP - 758 Mungarra St Tom Price	0	113,066	113,066
	BC261	CAP - 1152 Tarwonga Crt Tom Price	0	66,525	66,525
	BC305	602 Boolee Street, Tom Price	0	154,860	154,860
097800	BN144	New Staff Housing Onslow	166,463	28,312	5,746
097800	BN145	New Staff Housing Tom Price	282,363	282,363	263,140
097800	BN146	New Staff Housing General	1,000,000	125,000	0
			3,000,110	**1,182,250**	**1,015,461**
		Total	**3,244,110**	**1,182,250**	**1,015,461**
STRATEGIC & COMMUNITY DEVELOPMENT					
Public Halls - Civic Centre, Pavillion					
117323	18034	Tom Price Community Services Office	75,000	46,875	0
117327	18036	Paraburdoo -Town Centre Building - (Commercial Lease Lot 811 Ashburton Av)	25,000	25,000	20,311
			100,000	**71,875**	**20,311**
Swimming Pool - Tom Price					
113308	18050	Tom Price Vic Hayton Swimming Pool new lane ropes and storage rollers	11,754	11,754	11,754
113309	C1607	Tom Price - Vic Hayton Swimming Pool Area- Lightning Protection works	13,416	13,416	13,416
			25,170	**25,170**	**25,170**
Foreshore Areas - Onslow					
112862		Works Prog/Foreshore Onslow (Capital)	506,567	351,945	360,451
			506,567	**351,945**	**360,451**
Onslow MPC					
110364	17030	Onslow MPC (Emergency Evacuation Centre)- Upgrade	47,230	0	0
110364	18005	Onslow MPC Completion of Rockwall	40,550	40,550	10,181
			87,780	**40,550**	**10,181**
Other Recreation & Sport					
112760	17050	Tom Price Basketball/Netball Courts	37,000	81	81
112760	18001	Onslow Bowling Club Green Replacement	320,000	316,947	316,947
112760	18002	Paraburdoo Irrigation Renewal	250,000	7,592	7,592
112760	18016	Paraburdoo Tennis Court Fencing	100,000	100,000	159
112763	18025	Tom Price Netball and Basketball Court Repairs / Resurface	110,000	0	0
113230	18049	Tom Price Squash Courts Re-surfacing, Ceiling Fans & Lighting Upgrade	72,369	64,335	64,335
113235	17013	Water Chiller - Paraburdoo Oval	27,734	27,734	27,577
117343	18047	Tom Price Diamond Club Air Conditioner	32,631	32,631	32,631
			949,734	**549,320**	**449,321**
Public Toilets					
100090		Tom Price Halfway Bridge rest stop infrastructure relocation	40,000	20,227	20,227
			40,000	**20,227**	**20,227**
Malls					
100103	C304	Paraburdoo Mall- Notice Board Replacement	1,776	1,776	1,776
			1,776	**1,776**	**1,776**
Other Community Amenities					
100030	18017	Town Centre Commercial Christmas Light Displays	40,000	40,000	9,157
100030	18021	Paraburdoo PA System Replacement	11,988	11,988	11,988
100030	18033	Tom Price PA System Replacement	11,945	11,945	11,945
100030	18065	Pannawonica PA System Replacement	12,500	0	0
			76,433	**63,933**	**33,089**
Swimming Pool - Onslow					
117651	15024	Onslow Swimming Pool Construction	104,773	104,654	104,654
			104,773	**104,654**	**104,654**
Onslow Sports Club					
113261		Onslow Replacement Sports Club	1,550,000	400,000	137,288
			1,550,000	**400,000**	**137,288**
Paraburdoo Chub					
113236	BN379	Professional Fees	653,348	182,565	174,290
113236	BN381	Outdoor Sports Court	295,000	74,218	4,721
113236	BN382	Softball diamond net	90,000	22,500	157
113236	BN383	Clubrooms/storage conversion	83,250	20,813	0
113236	BN384	Lesser hall	40,000	24,427	24,427
113236	BN385	Swimming Pool Amenities	160,332	40,083	0
113236	BN388	Contingency	1,091,989	272,997	0
113236	BN389	Client Direct FFE	250,000	62,500	0
113236	BN390	RFT 17/17 Construction of Paraburdoo Community Hub	12,710,000	3,216,720	3,101,144
			15,373,919	**3,916,822**	**3,304,739**

SHIRE OF ASHBURTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2018

Acquisitions of Assets: Capital Expenditure

			Current Budget	Budget YTD	Actual YTD
STRATEGIC & COMMUNITY DEVELOPMENT (Continued)					
Parks					
112746	17042	Panna Infra - Library - Gazebo - Furniture	55,000	55,000	24,724
112746	17046	Pannawonica BMX Facility	75,000	69,955	69,955
112746	18014	Paraburdoo Disc Golf	18,950	14,500	0
112746	18015	Tom Price Disc Golf	19,450	19,450	157
112746	18020	Pannawonica Furniture for Community Garden	25,000	15,625	0
112749	15230	Onslow Playground @ Oval	313,000	313,000	490
112749	18041	Onslow CCTV Upgrade and Expansion	25,000	25,000	21,545
112761	18018	Onslow Community Garden Shade Sail Replacement	6,632	6,029	6,029
112761	18068	Tom Price -Doug Talbot Park BBQ Renewal	17,000	0	0
			555,032	**518,559**	**122,900**
Ovals					
112748	18010	Cricket Pitch replacements- Peter Sutherland Oval	50,000	50,000	17,473
112748	18011	Cricket pitch replacements- Onslow Oval	50,000	50,000	4,285
112748	18012	Cricket Pitch Replacements- Minha Oval	50,000	50,000	8,065
112748	18013	Paraburdoo BBQ Replacement Federation Park	20,000	20,000	157
112748	18057	Paraburdoo Cricket Nets Re-Surface	18,830	18,830	18,830
112748	C1613	Replace Existing Playground (Tjiluna Oval)	120,000	120,000	120,157
			308,830	**308,830**	**168,967**
Library - Tom Price					
115165	18048	Tom Price Library Kitchen Refurb	16,460	16,460	16,617
			16,460	**16,460**	**16,617**
Library - Paraburdoo					
113838	BC400	CAP - Paraburdoo Library/Shire Admin Building	108,500	58,492	58,492
			108,500	**58,492**	**58,492**
Library - Pannawonica					
114369		Pannawonica Admin Building New Air Conditioner	15,000	15,000	5,899
			15,000	**15,000**	**5,899**
Museums					
114619	BC410	CAP - Building Prog Onslow Museum	194,000	194,000	1,120
			194,000	**194,000**	**1,120**
Other Housing					
092268	BC299	Renovations - Senior Citizens Units	100,000	100,000	65,850
			100,000	**100,000**	**65,850**
Tourism & Area Promotion Eastern Sector					
134854	15150	Paraburdoo - Upgrade Visitor Info Bay Camp Rd	414,350	414,350	449,532
134854	15151	Upgrade Tourist Info Bay Signage	480,000	480,000	1,400
			894,350	**894,350**	**450,932**
Ocean View Caravan Park					
134255	18043	Onslow Ocean View Caravan Park Old Ablutions & Linen Upgrade	177,000	5,257	5,177
134255	BE438	Ocean View Caravan Park Upgrade- Gravel around Cabins	8,646	8,646	8,646
134258		Pannawonica Caravan Park	25,000	6,250	0
			210,646	**20,153**	**13,823**
Tom Price Industrial Land Development					
140154	15190	Tom Price Industrial Land - Planning	135,000	0	0
140741		Tom Price Emergency Services Land ý	20,000	0	0
			155,000	**0**	**0**
Tom Price Residential Land Development					
140054	18022	Tom Price Residential Land Development Subdivision and Survey	20,000	20,000	0
			20,000	**20,000**	**0**
Onslow Mixed Business Development					
147315		Design & Plan Expenses	260	0	0
147318		Services Installation - Onslow Mixed Business Land	200,000	200,000	13,796
			200,260	**200,000**	**13,796**
Economic Development - General					
134270		Onslow Waterwise per accreditation	37,124	7,247	7,247
			37,124	**7,247**	**7,247**
Major Projects					
130001		Pilbara Undeground Power Project (PUPP) - Onslow	1,775,000	1,576,694	1,576,694
130024		Onslow Town Street Light Upgrade	394,272	394,272	394,272
131000		Onslow Town Centre	2,607,080	74,783	39,053
			4,776,352	**2,045,749**	**2,010,019**
		Total	**26,407,706**	**9,945,111**	**7,402,869**

SHIRE OF ASHBURTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2018

Acquisitions of Assets: Capital Expenditure

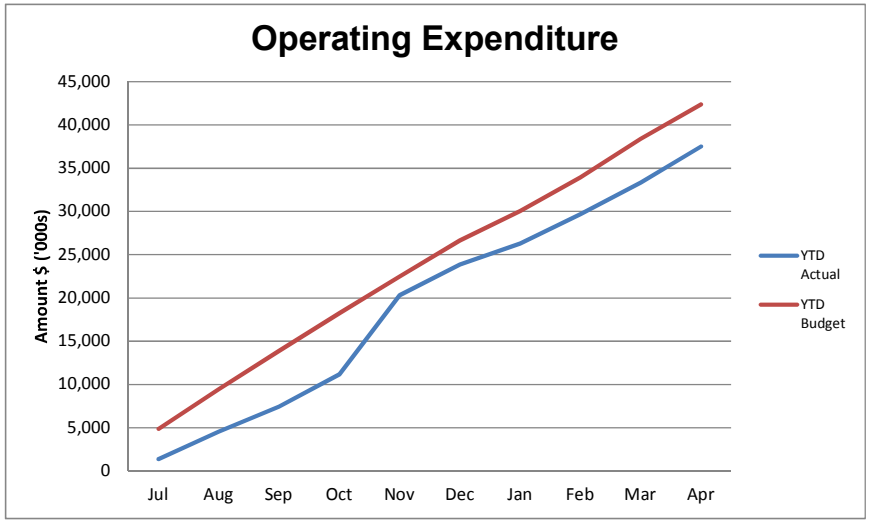
			Current Budget	Budget YTD	Actual YTD
CORPORATE SERVICES					
Administration General - Tom Price & Paraburdoo					
045968		Renovations - Tom Price Office	293,150	293,150	293,150
			293,150	**293,150**	**293,150**
Information Technology					
040466	17029	ICT AIMS (Sharepoint) Upgrade	50,000	32,421	21,158
042464	18051	ICT Hardware -Laptops and Desk Tops replacement	25,230	25,230	25,230
042464	18053	ICT Video Conferencing	35,000	0	0
042464	18054	Event Management Software for Community Development- C/F	15,000	0	0
			125,230	**57,651**	**46,388**
		Total	**418,380**	**350,801**	**339,537**
DEVELOPMENT & REGULATORY SERVICES					
Fire Brigades					
051727	BN022	Dome Shelter for Bush Fire Brigade Vehicles	40,000	40,000	18,194
			40,000	**40,000**	**18,194**
Ranger Services					
051755		Upgrade - Onslow Dog Pound	6,139	6,139	6,139
			6,139	**6,139**	**6,139**
		Total	**46,139**	**46,139**	**24,332**
INFRASTRUCTURE SERVICES					
Depots					
127383	18046	Paraburdoo Chook and Dog Yard Upgrades	14,800	14,800	157
127383	BC417	CAP - Depot Buildings Onslow	85,000	76,500	0
127383	C005	Tom Price Depot Wash Down Bay	150,000	25,158	12,053
127387	18045	Onslow Depot Fencing Renewal	43,000	43,000	1,897
			292,800	**159,458**	**14,107**
Road Plant Purchases					
124954		Plant & Equipment Capital Expenditure	1,468,500	505,469	505,469
124964		Motor Vehicle	7,000	7,000	7,612
			1,475,500	**512,469**	**513,082**
Onslow Airport					
120016	17047	Runway Embankment Remediation	2,483,726	1,429,511	1,378,146
120016	17048	Onslow Airport Sewer System	130,254	130,254	119,980
120016	18006	Onslow Airport Aircraft Fixed Tie Downs	20,000	20,000	16,808
120016	18007	Onslow Airport Expansion to Solar Farm 150kW	320,000	160,000	0
120016	18008	Onslow Airport PAC units shelters	46,000	46,000	157
120016	18009	Onslow Airport Retaining Wall for Landside garden bed	60,000	395	395
120016	18027	Onslow Airport Runway Instrument Procedures	14,650	14,650	14,650
120017	17051	Hanger Construction	1,552,706	1,510,745	1,504,767
120017	17052	Apron Modifications	60,891	60,891	60,891
120017	17053	Briefing Room	4,437	4,437	4,437
120055		Runway 12/30 Upgrade	30,000	0	0
124084		Plant & Equipment Capital Expenditure	7,000	7,000	6,818
124085		Onslow Airport ADD Ground Handling Equipment	80,000	0	0
			4,809,664	**3,383,883**	**3,107,050**
Urban Stormwater Drainage					
124470	17027	CAPEX Drainage Renewal Program LTFP	1,673,214	1,540,128	785,341
124470	C1655	Works Prog Drainage Shanks Rd Onslow	53,270	53,270	53,270
			1,726,484	**1,593,398**	**838,612**
Construction Streets, Roads, Bridges, Depots					
124441	18042	Installation of Electronic Variable Message Signs- Ashburton Downs	85,000	66,687	66,687
124441	C225	Construction of Cattle Grids	71,400	4,404	4,404
124450	17006	Parraburdoo Shopping Mall Carpark- Additional Shade Structure	145,000	94,769	94,769
124450	C1611	Stadium Road Upgrade - Tom Price	817,498	817,498	817,498
124450	C233	Nameless Valley Rd Truck Rest Stop Upgrade Parking Bay	299,096	299,096	215,508
124451		RRG - Roebourne -Witternoom Road & Pannawonica Millstream Rd	3,221,261	1,906,140	820,261
124460	17005	Tom Price Admin Carpark & Depot Carpark - Reseal	16,654	4,164	0
124460	17007	Kerb Replacement/Renewal Program	250,000	471	471
124460	18037	Onslow Truck Stop Carpark Renewals	0	0	0
124460	C200	Works Prog Floodway Stablisations (Capital)	250,000	250,000	1,106
124460	C208	Reseals	450,000	0	0
124461	15204	BUDGET ONLY- Unsealed Rural Roads Re-sheeting Program	1,440,000	1,152,000	664
124540	FD101	Ashburton Downs Meekatharra Road (Wandrra 743)	2,179,013	14,186	14,186
124540	FD102	Ashburton Downs Road (Wandrra 743)	968,859	15,972	15,972
124540	FD103	Cane River Access (Wandrra 743)	8,550	837	837
124540	FD104	Dawson Creek Road (Wandrra 743)	185,041	2,161	2,161
124540	FD105	Glenflorrie Road (Wandrra 743)	502,129	998	998
124540	FD106	Hamersley Road (Wandrra 743)	270,831	5,284	5,284
124540	FD107	Hamersley Mount Bruce Road (Wandrra 743)	813,499	5,230	5,230

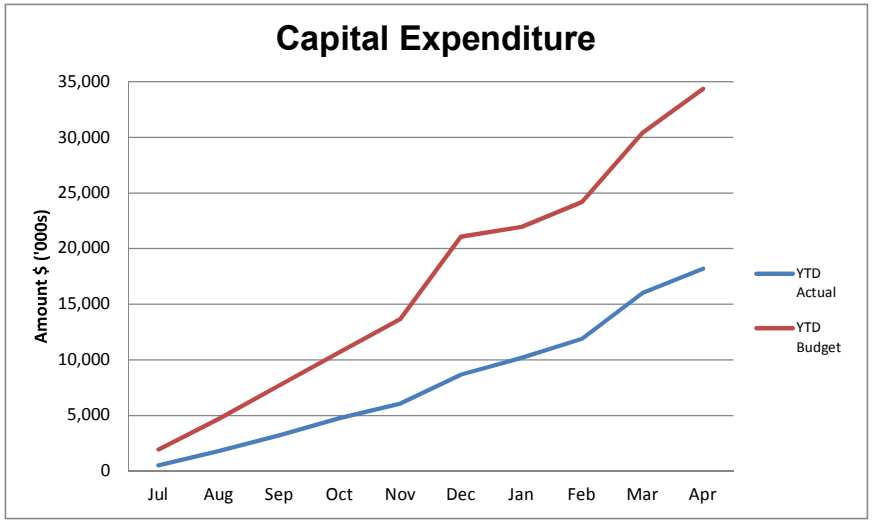
SHIRE OF ASHBURTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2018

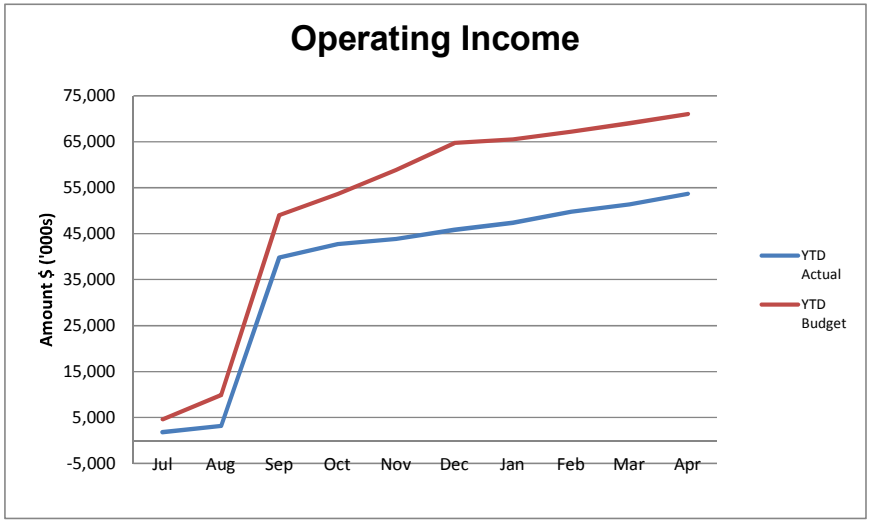
Acquisitions of Assets: Capital Expenditure

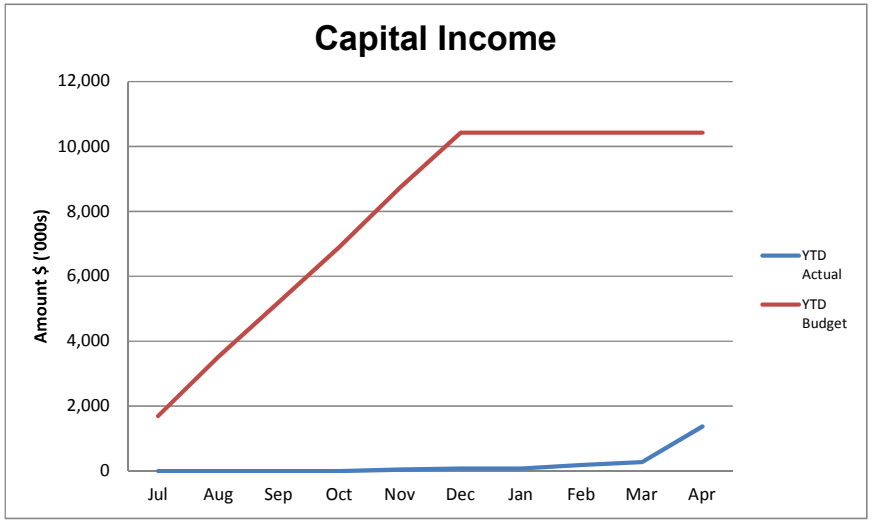
			Current Budget	Budget YTD	Actual YTD
INFRASTRUCTURE SERVICES (Continued)					
124540	FD108	Hooly Road (Wandrra 743)	120,720	1,610	1,610
124540	FD109	Juna Downs Road (Wandrra 743)	288,013	1,940	1,940
124540	FD110	Moroonah Road (Wandrra 743)	1,242,409	17,496	17,496
124540	FD111	Moroonah South Road (Wandraa 743)	53,685	1,085	1,085
124540	FD112	Mt Bruce Road (Wandrra 743)	35,947	579	579
124540	FD113	Mt Florance Road (Wandrra 743)	50,807	1,444	1,444
124540	FD114	Mt Minnie Station Road (Wandrra 743)	34,883	2,960	2,960
124540	FD115	Mulga Downs Road (Wandrra 743)	42,724	1,610	1,610
124540	FD116	Nyang Road (Wandrra 743)	548,823	14,094	14,094
124540	FD117	Old Onslow Road (Wandrra 743)	236,514	1,878	1,878
124540	FD118	Onslow Peedamulla Road (Wandrra 743)	505,188	3,724	3,724
124540	FD119	Packsaddle Road (Wandrra 743)	27,937	3,935	3,935
124540	FD120	Pannawonica Millstream Road (Wandrra 743)	337,172	17,793	17,793
124540	FD121	Red Hill Road (Wandrra 743)	874,573	1,635	1,635
124540	FD122	Twitchen Road (Wandrra 743)	896,913	4,993	4,993
124540	FD123	Uaroo-Glenflorrie Road (Wandrra 743)	245,473	3,125	3,125
124540	FD124	Yanrey Road (Wandrra 743)	240,669	2,274	2,274
			17,756,281	**4,722,073**	**2,148,213**
Maintenance Streets, Roads, Bridges, Depots					
124662	18004	Greening Ashburton	60,000	60,000	157
124664		Linemarking - Roads and Carparks	32,000	32,000	27,808
124665	18040	Road Signage/Traffic Control Devices-PDC	50,487	50,487	48,491
124665	18067	Road Signage installation - WA Tourism	7,388	7,388	7,388
			149,875	**149,875**	**83,844**
Sanitation - General Refuse					
100025	18064	Onslow Refuse Site Generator	17,188	17,188	15,625
100038	C1608	Waste Management Accounting System	66,470	53,650	53,650
100039	17038	Storage Shed (Onslow & Paraburdoo)	71,710	71,710	71,710
100039	18003	Paraburdoo Tip Fencing	149,540	80,000	0
100039	W226	Tom Price Landfill Cells Renewal/Construction	435,492	435,492	435,976
100041	C006	Tom Price Waste Disposal Refuse Weighbridge	220,708	189,484	189,484
100063	18028	Tom Price Waste Disposal Site Battery Storage Shed	60,000	57,787	57,787
100063	18029	Tom Price Waste Disposal Site Construct a Bore Hole	13,290	13,290	9,090
100063	C065	Onslow Tip Closure	937,723	234,431	0
100082		Pilbara Regional Waste Management Facility (Onslow) -Pre-Construction	1,385,000	636,511	540,994
100083		Pilbara Regional Waste Management Facility (Onslow) - Construction	10,869,938	0	0
			14,227,059	**1,789,543**	**1,374,315**
Footpaths					
124681		Asset Renewal Footpaths INFRASTRUCTURE ASSETS - FOOTPATHS	149,990	134,991	0
			149,990	**134,991**	**0**
		Total	**40,587,653**	**12,445,689**	**8,079,222**
Total YTD Capital Expenditure at 30 April 2018			**70,703,988**	**23,969,990**	**16,861,422**

Income and Expenditure Graphs

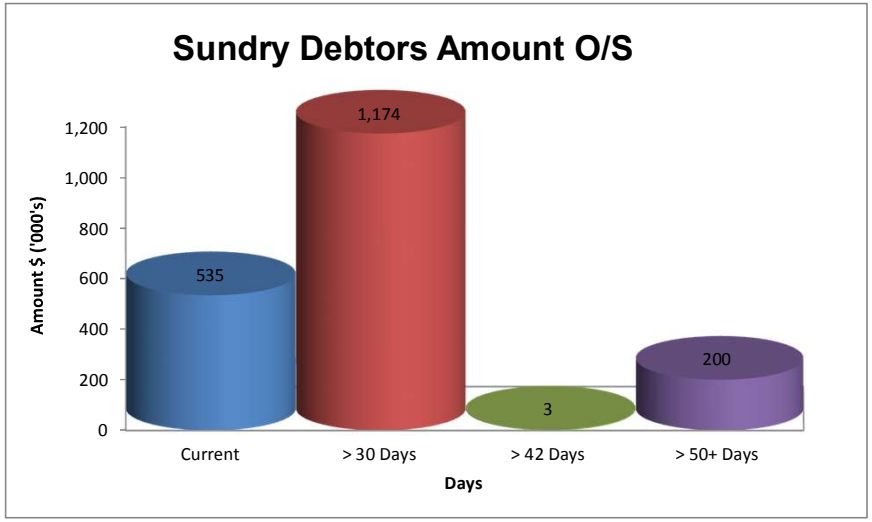


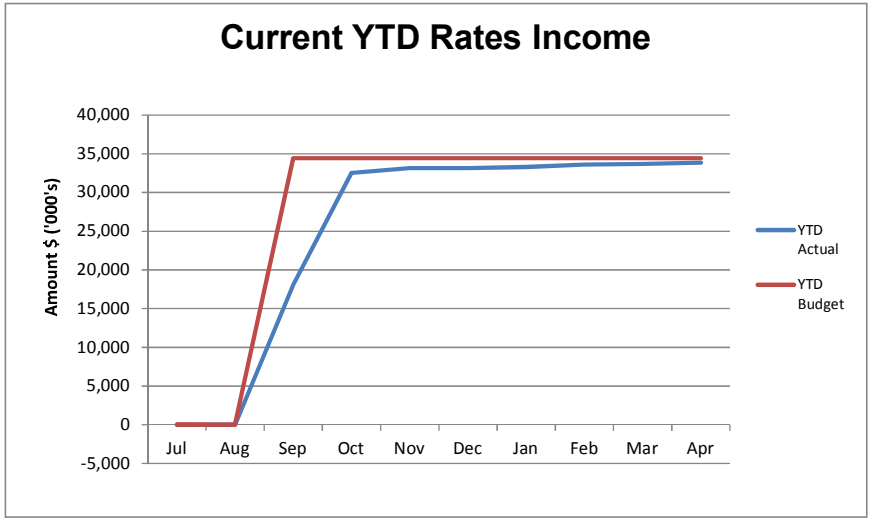


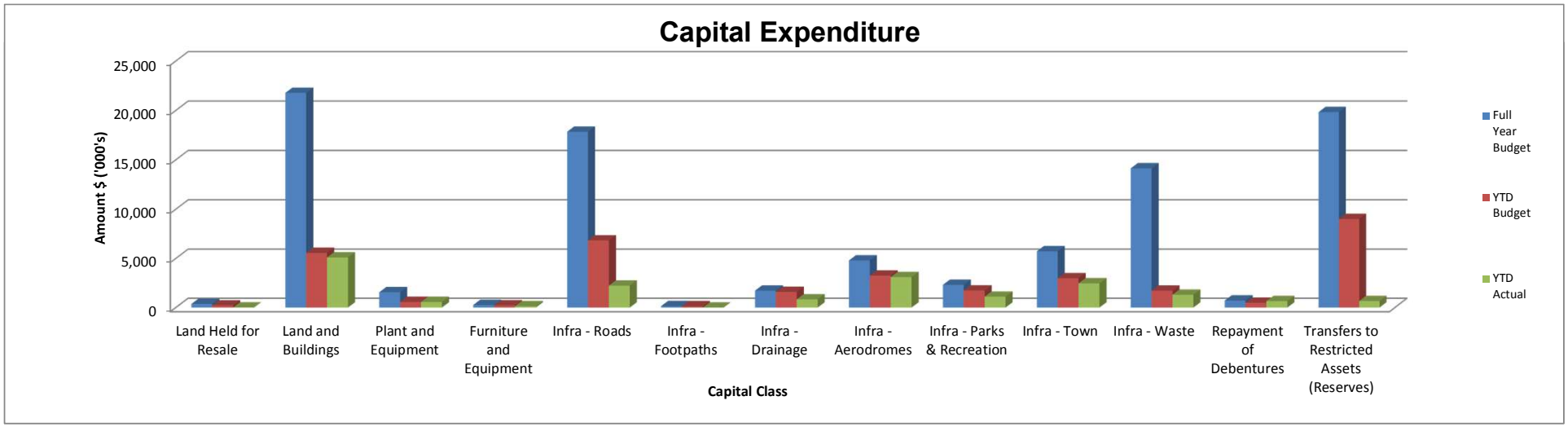




Other Graphs







SHIRE OF ASHBURTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2018

CASH BACK RESERVES	YTD Actual	Budget	YTD ACTUAL	Budget	YTD ACTUAL	Budget	YTD ACTUAL	Budget	YTD ACTUAL	Budget
	Opening Balance	($)	Interest Earned		Amount Set Aside / Transfer To Reserve		Amount Used / Transfer from Reserve		Ending balance	($)
Employee Entitlement Reserve	**330,264**	330,264	5,828	7,497	0	739,573	0	0	**336,092**	**1,077,334**
Financial Risk Reserve	**0**	0	0	0	0	6,775,000	0	(275,000)	**0**	**6,500,000**
Future Projects Reserve	**3,390,969**	3,668,620	59,839	76,980	0	430,446	0	(1,777,448)	**3,450,808**	**2,398,598**
Housing Reserve	**910,789**	910,789	16,072	20,676	0	339,394	0	(900,000)	**926,861**	**370,859**
Infrastructure Reserve	**5,010,868**	5,010,869	88,425	113,757	0	0	0	(1,880,735)	**5,099,293**	**3,243,891**
Joint Venture Housing Reserve	**0**	0	0	0	0	100,000	0	0	**0**	**100,000**
Onslow Aerodrome Reserve	**12,513,148**	12,513,148	220,814	284,067	0	3,321,735	0	(5,021,749)	**12,733,962**	**11,097,201**
Onslow Community Infrastructure Reserve	**186,980**	186,980	3,300	4,245	0	2,000,000	0	0	**190,280**	**2,191,225**
Plant Replacement Reserve	**26,345**	26,345	465	598	0	2,191,904	0	(995,432)	**26,810**	**1,223,415**
Property Development Reserve	**2,647,269**	2,647,269	46,715	60,097	0	0	0	(457,563)	**2,693,984**	**2,249,803**
RIO Tinto Partnership Reserve	**4,995,386**	5,176,963	88,148	113,399	0	1,130,000	0	(4,976,433)	**5,083,534**	**1,443,929**
Tom Price Admin. Bldg. Reserve	**0**	0	0	0	0	1,000,000	0	0	**0**	**1,000,000**
Unspent Grants & Contributions Reserve	**5,735,794**	5,276,565	140,054	130,211	0	0	-1,100,000	(1,127,313)	**4,775,848**	**4,279,463**
Waste Services Reserve	**0**	0	0	0	0	1,000,000	0	0	**0**	**1,000,000**
TOTAL	**35,747,812**	**35,747,812**	**669,660**	**811,527**	**0**	**19,028,052**	**-1,100,000**	**(17,411,673)**	**35,317,472**	**38,175,718**

*** Accrued interest from Term Deposits yet to be allocated.**

CASH AND INVESTMENTS

	Interest Rate	Total Amount $	Institution	Maturity Date	Rating	Direct Investment Maximum	% Invested
Operating							
Municipal Bank Account	0.10%	2,679,898	Westpac	On Call	A1+		
Municipal Investment Account	0.60%	46,815	Westpac	On Call	A1+		
Commonwealth Bank Account	0.00%	5,902	CBA	On Call	A1+		
31 Day Notice Saver - (On Hold)	2.35%	5,000,000	Westpac	10/04/2018	A1+		
31 Day Notice Saver - (On Notice)	1.70%	2,000,000	Westpac	11/05/2018	A1+		
31 Day Notice Saver - (On Notice)	1.70%	2,000,000	Westpac	22/05/2018	A1+		
31 Day Notice Saver - (On Notice)	1.70%	2,000,000	Westpac	30/05/2018	A1+		
Investment							
Westpac 9 mths	2.51%	10,000,000	Westpac	29/05/2018	A1+	40%	23%
Bendigo 9 mths	2.55%	3,500,000	Bendigo	29/05/2018	A - 2	10%	8%
ANZ 12 mths	2.70%	14,299,125	ANZ	31/08/2018	A1+	40%	33%
NAB 8 mths & 21 days	2.60%	3,984,215	NAB	27/06/2018	A1+	40%	9%
NAB 2 mths 1 day	2.36%	5,000,000	NAB	6/05/2018	A1+	40%	12%
NAB 4 mths	2.50%	3,000,000	NAB	11/05/2018	A1+	40%	7%
NAB 3 mths 21 days	2.50%	353,276	NAB	27/06/2018	A1+	40%	1%
Funds invested in WA Treasury	1.45%	2,912,612	WATC	Milestone	A1+	40%	7%
Total		56,781,843					

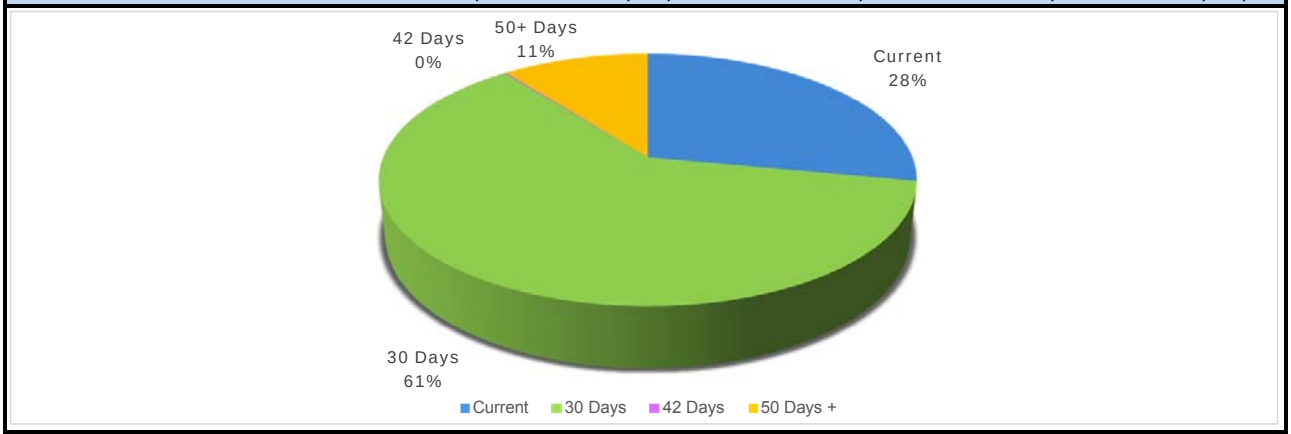
Comments/Notes - Investments

* On Call - Funds available to access on call.
* On Hold - Funds not available until 31 days notice given and maturity date set.
* On Notice - Funds available at maturity date.
* Milestone - Funds available at completion of project milestones.

SHIRE OF ASHBURTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2018

Sundry Debtors

Debtor Code	Top Ten Debtors	Current $	30 Days $	42 Days $	50+ Days $	Total $
280	1	-	-	-	191,199	191,199
78	2	-	-	-	2,291	2,291
1326	3	481	5,215	2,250	540	8,486
318	4	-	2,713	50	103	2,866
639	5	-	-	-	601	601
199	6	56	74	-	184	314
303	7	-	688	258	-	946
2463	8	-	-	-	136	136
2462	9	-	-	-	2,147	2,147
976	10	-	-	-	540	540
	Subtotal	538	8,689	2,558	197,741	**209,526**
	Others	534,114	1,164,876	75	2,750	**1,701,815**
	Total	**$534,652**	**$1,173,565**	**$2,633**	**$200,491**	**$1,911,341**

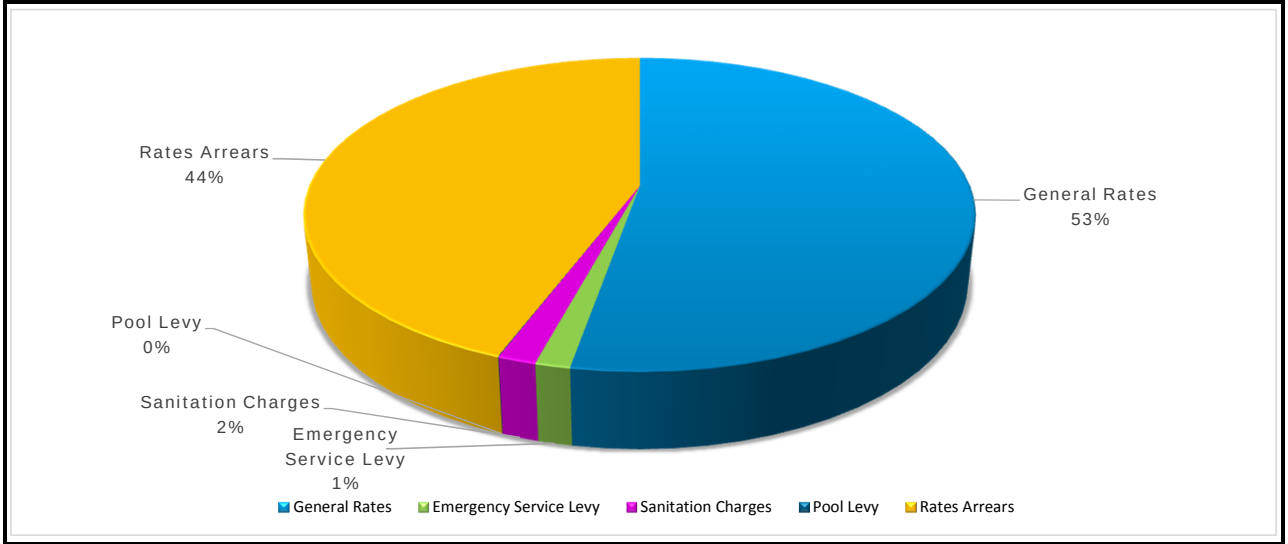


Debtor Code	Top Ten Debtors	Category	Progress for the recovery of Funds comment
280	1	Refuse Charges	Debtor went into liquidation on 19th March 2017. On 11th July the liquidators advised a dividend may be available to the Shire. As per liquidators confirmation on 6th October, no dividend amount can be ascertained. Update as of 5th January, liquidators are still waiting for tax clearance from the ATO which they have been waiting for since 30th October and they cannot provide a timeframe for this to be completed. Update as of 1st February, meeting with ATO regarding superannuation payments on Wednesday 7th February. Will receive update again after this has occurred.
78	2	Oval Charges	Agenda item created 3rd of April for council to discuss remaining amount owing on account. Majority of outstanding amount was waived. Re-sent and re-emailed remaining outstanding invoice amounts for payment
1326	3	Waste	Debtor will not pay until all outstanding invoices owed by the Shire is cleared up after fraudulent activity.
318	4	Workers Comp	Disputing outstanding amount with Human Resources. Other outstanding amounts being followed up by debtor.
639	5	Lease	Debtor has undergone a recent AGM. Following up with new commitee in order to receive payment.
199	6	Oval Charges	Debtor has undergone a recent AGM. Following up with new commitee in order to receive payment.
303	7	Oval Charges	Debtor has undergone a recent AGM. Following up with new commitee in order to receive payment.
2463	8	PUPP	Debtor orginally sent to debt collection and placed on a payment plan. Paying $80/fortnightly. Majority of outstanding amount has been paid off
2462	9	PUPP	Debtor disputing invoice with Ombudsmans.
976	10	Waste	Invoice was being disputed on 18th January. Email was sent out again in regards to this invoice on the 14th March. Contact has been made again as yet to receive a response.

SHIRE OF ASHBURTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2018

Rate Debtors

Type of Debtor	Total Levied 17/18	Collected YTD	Outstanding Amount Including Arrears	Total Outstanding by Percentage
General Rates	34,253,204	33,458,948	822,267	52.78%
Emergency Service Levy	473,862	451,625	22,237	1.43%
Sanitation Charges	1,056,659	1,032,318	24,341	1.56%
Pool Levy	28,438	28,036	402	0.03%
Rates Arrears	861,134	207,885	688,799	44.21%
Totals	**35,812,163**	**35,178,813**	**1,558,046**	**4.35%**



Top Five Rate Debtors	TOP 5 Outstanding Rates Debtors	Total Owing	Status
1	A50138	259,495	Application to the minister has been approved and am awaiting the landgate schedule to confirm change. Will then change the ratebook and bill new total. Expecting total to be around $47,903.89
2	A7420, A7433, A6627	95,278	Company had no assets. Capital raising opportunity is now agreed and signed. Rates payment scheduled to occur in June 2018.
3	A6717 A6719 A6720	40,972	Working out a Special Arrangement Agreement to pay off outstanding debt by the June 30th deadline. Not final yet.
4	A180	20,170	Company deregistered, site contamination, under investigation. An amount has been allocated in the Provision for Doubtful Debts for this assessment.
5	A37	20,489	Further investigations are underway regarding crown lease on this land. Awaiting feedback from Department of Lands.

SHIRE OF ASHBURTON
2017/18 CAPITAL EXPENDITURE PROGRAM
As at 30 April 2018

Project Progress	
Complete	●
On Track	●
Off Track	●
In Trouble	●

Planning Stage
Both
Implementation Stage
At Reporting Date

Project Title	Responsible Directorate	Current Budget	YTD Actual	YTD Actual PLUS PO Balance	Code	Comments
ICT Hardware -Laptops and Desk Tops replacement	John Bingham	25,230	25,230	25,230	●	Desk tops purchased, progressive allocation and installation.
ICT Video Conferencing	John Bingham	35,000	0	0	●	In discussion with Telstra in regards to cloud options in conjunction with 18052 - On going.
Onslow CCTV Upgrade and Expansion	Anika Serer	25,000	21,545	23,715	●	The main project was completed, but a camera went down after the contractor left Onslow. Currently working out a solution to fix the camera.
Onslow New Cage System for Ranger Vehicle	Kevin Hannagan	7,000	7,612	7,612	●	Project completed.
Paraburdoo PA System Replacement	Anika Serer	11,988	11,988	11,988	●	Project completed.
Plant replacement Program	Kevin Hannagan	1,468,500	505,469	1,192,393	●	RFQ to purchase a Tractor and Light Vehicles. Approximately $160K will be carried forward into 2018/19.
Tom Price PA System Replacement	Anika Serer	11,945	11,945	11,945	●	Project completed.
Town Centre Commercial Christmas Light Displays - in Tom Price, Pannawonica, Onslow, Paraburdoo	Anika Serer	40,000	9,157	9,157	●	This is an on-going Project where inventory is built throughout the year, followed by the main works by December 2018.
Tom Price Emergency Services Land (Lot 400)	Anika Serer	20,000	0	0	●	Progress on this project is dependent on the acquisition of Lot 46. (see remark on Lot 46 below). Project to be carried over into 2018/19.
Tom Price Residential Land Development Subdivision and Survey (Lot 46)	Anika Serer	20,000	0	0	●	The shire has not yet received the Contract of Sale for Lot 46. It is envisaged that the Project may need to be carried over into 2018/19.
Floodway Renewal Program	Kevin Hannagan	250,000	1,106	1,106	●	Locations now identified. Still awaiting further information on the RFQ. The project most likely to be carried forward into 2018/19.
Line marking - Roads and Carparks	Kevin Hannagan	32,000	27,808	27,808	●	A Contractor through a Regional Panel is undertaking all line marking. Costs incurred in November'17 was for line marking in Tom Price, Paraburdoo and Onslow.
R2R - Unsealed Rural Road Re-sheeting Program	Kevin Hannagan	1,440,000	664	16,264	●	Tender Documents ready to go out however having difficulty locating suitable water source. Have applied to the Department of Water and Environmental Regulation for a licence to utilise surface water as possible alternative. Project is being delayed as a result. Project to be carried forward to 2018-19.
Sealed Road Renewal Program	Kevin Hannagan	450,000	0	0	●	Work is scheduled to occur on Mine Road. However, the Shire has lodged an application for Black Spot Funding for work along this road. Re-surfacing work may we be delayed pending the outcome of the Black Spot application. Carry forward to 2018/19.
Ashburton Downs Meekatharra Road (Wandrra 743)	Kevin Hannagan	2,179,013	14,186	14,186	●	Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Ashburton Downs Road (Wandrra 743)	Kevin Hannagan	968,859	15,972	15,972	●	Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Cane River Access (Wandrra 743)	Kevin Hannagan	8,550	837	837	●	Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Dawson Creek Road (Wandrra 743)	Kevin Hannagan	185,041	2,161	2,161	●	Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Glenflorrie Road (Wandrra 743)	Kevin Hannagan	502,129	998	998	●	Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Hamersley Road (Wandrra 743)	Kevin Hannagan	270,831	5,284	5,284	●	Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Hamersley Mount Bruce Road (Wandrra 743)	Kevin Hannagan	813,499	5,230	5,230	●	Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Hooly Road (Wandrra 743)	Kevin Hannagan	120,720	1,610	1,610	●	Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Juna Downs Road (Wandrra 743)	Kevin Hannagan	288,013	1,940	1,940	●	Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Moroonah Road (Wandrra 743)	Kevin Hannagan	1,242,409	17,496	17,496	●	Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.

SHIRE OF ASHBURTON
2017/18 CAPITAL EXPENDITURE PROGRAM
As at 30 April 2018

Project Progress	
Complete	
On Track	
Off Track	
In Trouble	

Planning Stage
Both
Implementation Stage
At Reporting Date

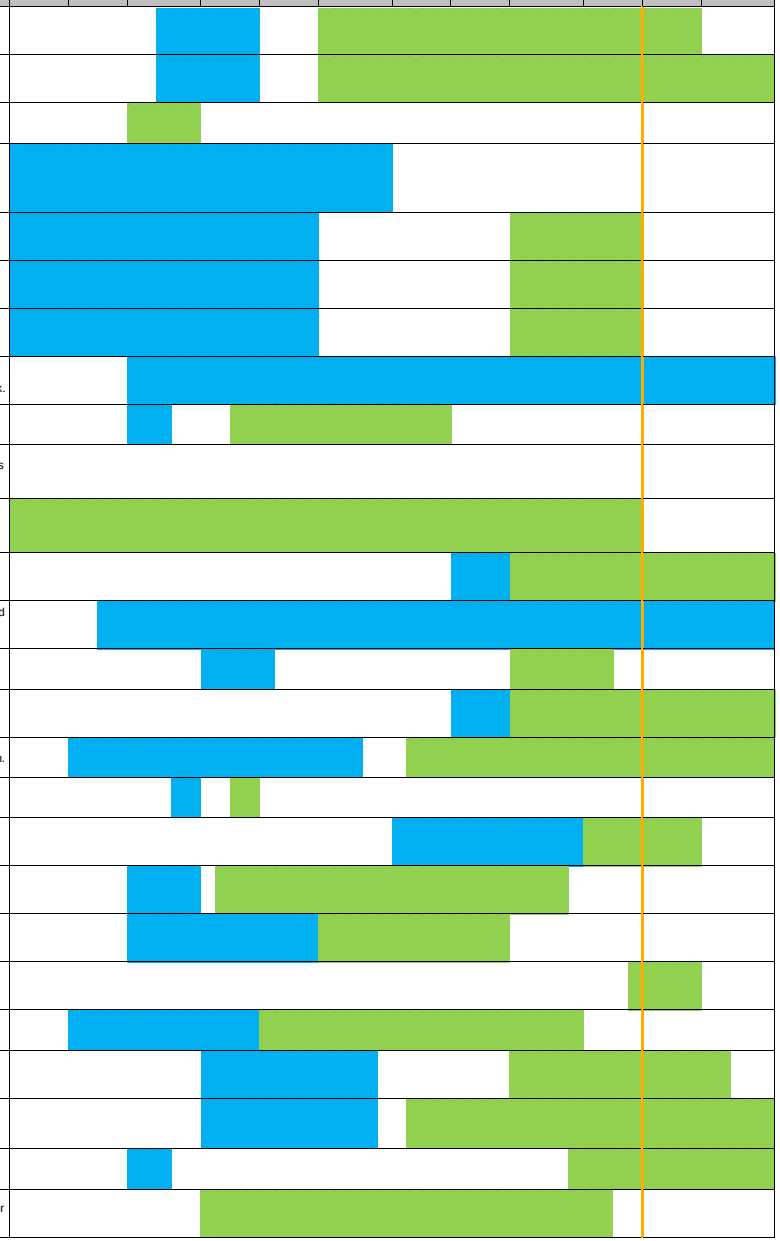
Project Title	Responsible Directorate	Current Budget	YTD Actual	YTD Actual PLUS PO Balance	Code	Comments
Moroonah South Road (Wandraa 743)	Kevin Hannagan	53,685	1,085	1,085		Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Mt Bruce Road (Wandrra 743)	Kevin Hannagan	35,947	579	579		Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Mt Florance Road (Wandrra 743)	Kevin Hannagan	50,807	1,444	1,444		Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Mt Minnie Station Road (Wandrra 743)	Kevin Hannagan	34,883	2,960	2,960		Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Mulga Downs Road (Wandrra 743)	Kevin Hannagan	42,724	1,610	1,610		Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Nyang Road (Wandrra 743)	Kevin Hannagan	548,823	14,094	14,094		Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Old Onslow Road (Wandrra 743)	Kevin Hannagan	236,514	1,878	1,878		Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Onslow Peedamulla Road (Wandrra 743)	Kevin Hannagan	505,188	3,724	3,724		Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Packsaddle Road (Wandrra 743)	Kevin Hannagan	27,937	3,935	3,935		Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Pannawonica Millstream Road (Wandrra 743)	Kevin Hannagan	337,172	17,793	17,793		Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Red Hill Road (Wandrra 743)	Kevin Hannagan	874,573	1,635	1,635		Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Twitchen Road (Wandrra 743)	Kevin Hannagan	896,913	4,993	4,993		Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Uaroo-Glenflorrie Road (Wandrra 743)	Kevin Hannagan	245,473	3,125	3,125		Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Yanrey Road (Wandrra 743)	Kevin Hannagan	240,669	2,274	2,274		Contracts awarded for Plant Hire component of works. Works expected to be carried over into 2018/19.
Road Signage/Traffic Control Devices-PDC	Kevin Hannagan	50,487	48,491	48,491		Project completed.
Road Signage Installation - WA Tourism (Peedamulla Campground Signage)	Kevin Hannagan	7,388	7,388	7,388		Project completed.
Onslow Town Centre various projects	Anika Serer	2,607,080	39,053	59,838		GHD Ltd progressing with the Concept Design of the Onslow Town Centre Revitalisation Project. Actual construction anticipated mid-late 2018. To be carried over into 2018/19.
Onslow Waterwise per accreditation	Anika Serer	37,124	7,247	37,124		Project progressing, only Standpipe Controller Installation remains, at an estimated cost of $27,000. The RFQ is out and works projected for June 2018 completion. In 18/19, only Operational Budget will be required.
Pannawonica Library Sign, Bike Racks and Gazebo	Anika Serer	55,000	24,724	24,724		Roll over item from 16/17, complete with underspend. Cr. Gallanagh still to make additional requests for underspend utilisation. Proposed to be carried forward into 2018/19.
Tom Price Town Tourist Bay Upgrade	Anika Serer	480,000	1,400	1,400		RFQ for a detailed design advertised in March and closed on 12 April 2018. Currently, the submissions are being evaluated.
Tom Price Depot Wash down Bay	Kevin Hannagan	150,000	12,053	143,453		Preliminary expenses incurred. Contract awarded. Building application submitted for approval. Works to be completed in May 2018.
Onslow Airport ADD Ground Handling Equipment	Kevin Hannagan	80,000	0	0		Project to be carried forward to 2018/19.
Onslow Airport Aircraft Fixed Tie Downs	Kevin Hannagan	20,000	16,808	18,063		Project works completed.
Onslow Airport Expansion to Solar Farm 150kW	Kevin Hannagan	320,000	0	0		Works scheduled for post-cyclone season. Liaising with Horizon Power for possible funding opportunities and buy back scheme. Expecting an official response from Horizon Power by May. Project to be carried forward to 2018/19.

SHIRE OF ASHBURTON
2017/18 CAPITAL EXPENDITURE PROGRAM
As at 30 April 2018

Project Progress	
Complete	
On Track	
Off Track	
In Trouble	

Planning Stage
Both
Implementation Stage
At Reporting Date

Project Title	Responsible Directorate	Current Budget	YTD Actual	YTD Actual PLUS PO Balance	Code	Comments
Onslow Airport PAC units shelters	Kevin Hannagan	46,000	157	44,157		Works have been delayed but completion envisaged for end of May 2018.
Onslow Airport Retaining Wall for Landside garden bed	Kevin Hannagan	60,000	395	395		Working through regulatory compliance and requirements and possible options, effectively shifting completion date to end of June 2018.
Onslow Airport Runway Instrument Procedures	Kevin Hannagan	14,650	14,650	14,650		Project completed.
Onslow Airport Runway Line marking	Kevin Hannagan	30,000	0	0		Project to be carried forward to 2018/19.
Cricket Pitch Replacements - Onslow Oval	Anika Serer	50,000	17,473	17,473		Works completed, awaiting final invoice of $65,000 for the three Cricket Pitch replacements.
Cricket Pitch Replacements - Peter Sutherland Oval	Anika Serer	50,000	4,285	21,426		Works completed, awaiting final invoice of $65,000 for the three Cricket Pitch replacements.
Cricket Pitch Replacements -Minha Oval	Anika Serer	50,000	8,065	8,065		Works completed, awaiting final invoice of $65,000 for the three Cricket Pitch replacements.
Greening Ashburton	Kevin Hannagan	60,000	157	18,784		Initially this project will be about developing a plan. GHD was appointed as a Landscape Consultant and progressing with work.
Onslow Community Garden Shade Sail Replacement	Anika Serer	6,632	6,029	6,029		Project completed.
Pannawonica Furniture for Community Garden	Anika Serer	25,000	0	0		Project on hold pending further direction from Cr. Gallanagh. This will be carried forward into 2018/19.
Paraburdoo BBQ Replacement Federation Park	Anika Serer	20,000	157	15,173		Paraburdoo BBQ replacement is now complete, invoice sent to Finance Department for payment.
Paraburdoo Disc Golf	Anika Serer	18,950	0	13,825		RFQ 85.17 awarded to Disc Gold Park Pty Ltd, to be completed by end of June 2018.
Paraburdoo Irrigation Renewal	Kevin Hannagan	250,000	7,592	15,392		Mapping of locations completed. RFT documents developed and will be advertised in June 2018 for award in July. The project will commence in August 2018.
Paraburdoo Tennis Court Fencing	Anika Serer	100,000	159	48,211		Actual works complete, awaiting final invoice.
Tom Price Disc Golf	Anika Serer	19,450	157	157		RFQ 85.17 awarded to Disc Gold Park Pty Ltd, to be completed by end of June 2018.
Tom Price Netball and Basketball Court Repairs / Resurface	Anika Serer	110,000	0	0		Works to be completed in September 2018 after Netball Season.
Tom Price Vic Hayton Swimming Pool new lane ropes and storage rollers	Anika Serer	11,754	11,754	11,754		Project completed.
Paraburdoo Tip Fencing	Kevin Hannagan	149,540	0	0		The RFQ initially drafted but later put on hold for further evaluation prior to being advertised.
Tom Price Waste Disposal Site Battery Storage Shed	Kevin Hannagan	60,000	57,787	57,787		28/3/18 - Site works completed - awaiting final invoice.
Tom Price Waste Disposal Site Bore Hole Construction	Kevin Hannagan	13,290	9,090	15,560		28/3/18 - Site works completed - awaiting final invoice.
Onslow Ocean View Caravan Park Old Ablutions & Linen Upgrade	Anika Serer	177,000	5,177	85,656		Works commenced end of April and earmarked for completion end of May 2018.
Onslow Bowling Club Green Replacement	Anika Serer	320,000	316,947	320,027		Project works complete.
Onslow Depot Fencing Renewal	Kevin Hannagan	43,000	1,897	34,944		Purchase Order now awaiting signature. Works could be completed by 15 June 2018.
Onslow Depot Upgrade	Kevin Hannagan	85,000	0	0		Investigation and design work complete. Building report on asbestos removal required so that RFQ for construction can be released. To be carried over into 2018/19.
Onslow MPC Completion of Rockwall	Anika Serer	40,550	10,181	42,800		Works progressing.
Pannawonica Admin Building New Air Conditioner	Anika Serer	15,000	5,899	5,899		Project works completed, Invoice sent to Finance Department for processing.



ATTACHMENT 12.1B

SHIRE OF ASHBURTON
2017/18 CAPITAL EXPENDITURE PROGRAM
As at 30 April 2018

Project Progress	
Complete	●
On Track	●
Off Track	●
In Trouble	●

Planning Stage
Both
Implementation Stage
At Reporting Date

Project Title	Responsible Directorate	Current Budget	YTD Actual	YTD Actual PLUS PO Balance	Code	Comments
Pannawonica revamp Caravan Park	Anika Serer	25,000	0	0	●	Awaiting further direction from Cr. Gallanagh. Suggested to be carried over into 2018/19.
Paraburdoo Chook and Dog Yard Upgrades	Lee Reddell	14,800	157	9,707	●	Issues around the costs are now sorted, Purchase Order has been raised and works envisaged to be complete by end of June 2018.
Paraburdoo -Town Centre Building (Commercial Lease Lot 811 Ashburton Av)	Anika Serer	25,000	20,311	20,311	●	Project completed.
Tom Price Diamond Club Air Conditioner replacement	Anika Serer	32,631	32,631	32,631	●	Project works completed, final invoice sent to Finance for processing.
Paraburdoo Library / Shire Admin Office Roof Replacement	John Bingham	108,500	58,492	58,492	●	Project completed.
Tom Price Community Services Office refurbishment	Anika Serer	75,000	0	0	●	As per the Project Officer, the Project will not proceed in 2017/18.
Tom Price Halfway Bridge Rest Stop infrastructure re-location	Anika Serer	40,000	20,227	20,227	●	Project completed.
Tom Price Library Kitchen Refurb	Anika Serer	16,460	16,617	16,617	●	Project completed.
Tom Price Squash Courts Re-surfacing, Ceiling Fans & Lighting Upgrade	Anika Serer	72,369	64,335	64,335	●	Project completed.
Dome Shelter for Bush Fire Brigade Vehicles	Lee Reddell	40,000	18,194	30,694	●	Awaiting Building approval. Materials and Contractor ready to commence construction.
Projects to be Identified	John Bingham	244,000	0	0	●	Unallocated funds available for re-allocation to underfunded and new projects.
Onslow Replacement Sports Club	Anika Serer	1,550,000	137,288	169,336	●	Project works to be carried over into 2018/19.
Paraburdoo Cricket Nets Re-Surface	Anika Serer	18,830	18,830	18,830	●	Project completed.
Onslow Refuse Site Generator	Kevin Hannagan	17,188	15,625	15,625	●	Project completed.
Pannawonica PA System Replacement	Anika Serer	12,500	0	5,752	●	Awarded at the end of March 2018 and equipment has been ordered. Project will be complete by end of May 2018..
Onslow Mixed Business Development Services Installation-Design & Plan Expenses	Anika Serer	260	0	0	●	This is a component of Onslow Mixed Business Project and should be merged accordingly.
Construction of Cattle Grids	Anika Serer	71,400	4,404	4,404	●	Project will be carried forward to 2018/19.
Paraburdoo -Doug Talbot Park BBQ Renewal	Anika Serer	17,000	0	173	●	Newly approved by Council April'18 OCM
TOTAL New Projects		**22,543,868**	**1,791,651**	**3,059,668**		
16/17 CARRY OVER						
Footpath Renewal Program	Kevin Hannagan	149,990	0	104,714	●	RFT 01.18 Concrete Kerbing and Footpath Works by Dowsing Group targeted for completion end of May 2018.
Event Management Software for Community Development	Anika Serer	15,000	0	0	●	Planning / RFQ Draft to commence after event review project concludes.
ICT AIMS (SharePoint) upgrade	John Bingham	50,000	21,158	21,158	●	SharePoint 2016 Training and upgrading of Licences complete, only installation remains. To be carried forward to 2018/19.
Onslow Mixed Business Development- Services Installation	Anika Serer	200,000	13,796	13,796	●	Proposal to excise portion of Lot 9500 (Confidential) for amalgamation into Lot 9001. This is deferred to LTFP 19/20.
Tom Price Industrial Land Development Subdivision, Planning	Anika Serer	135,000	0	0	●	Land required from Rio Tinto's Rail Corridor easement to build intersection of Boonderoo and Mine Roads to Main Roads WA specification. Rio Tinto approvals causing delay to the Project. Project to be carried over to 2018/19.
Drainage Renewals Program	Kevin Hannagan	1,673,214	785,341	1,562,796	●	Works completed on 4 May and invoices will be sent by the Contractor.
Shanks Road - Drainage Works	Kevin Hannagan	53,270	53,270	53,270	●	Project completed.

SHIRE OF ASHBURTON
2017/18 CAPITAL EXPENDITURE PROGRAM
As at 30 April 2018

Project Progress	
Complete	●
On Track	●
Off Track	●
In Trouble	●

Planning Stage
Both
Implementation Stage
At Reporting Date

Project Title	Responsible Directorate	Current Budget	YTD Actual	YTD Actual PLUS PO Balance	Code	Comments
Carpark Reseals	Kevin Hannagan	16,654	0	0	●	Reseal work is planned for Mine Road, refer comments in the Sealed Road Renewal Program. Possible delay of Works in this Program, pending the outcome of the Black Spot Application. The cost of mobilisation just for car park work is too great.
Installation of Electronic Variable Message Signs - Ashburton Downs	Kevin Hannagan	85,000	66,687	66,687	●	Two electronic road signs ordered and currently being manufactured. This project will be carried forward into 2018/19.
Kerb Replacement/Renewal Program	Kevin Hannagan	250,000	471	165,118	●	RFT 01.18 Concrete Kerbing and Footpath Works, Onslow WA awarded at the OMC 13 March 2018.
Tom Price - Nameless Valley Rd Truck Rest Stop Upgrade- Parking Bay	Anika Serer	299,096	215,508	269,145	●	RFQ for stabilisation works awarded - works to be completed by mid-June 2018.
Roebourne Wittenoom Rd & Re-sheet	Kevin Hannagan	2,221,261	776,080	2,136,378	●	Delayed by Asbestos contamination Road Reserve. Envisaged to be carried forward into 2018/19.
Pannawonica Millstream Road Re-sheet	Kevin Hannagan	1,000,000	44,181	68,504	●	Initial expenditure was towards Investigation Fees and Geotechnical Testing. The design is complete. Tender documents being prepared for the actual works. Project to be carried over into 2018/19.
Tom Price - Stadium Road Upgrade (Roads)	Kevin Hannagan	817,498	817,498	817,498	●	Project completed.
Onslow Town Centre Street Light Upgrade Works	Anika Serer	394,272	394,272	394,272	●	Project completed.
Onslow Underground Power (PUP)	Anika Serer	1,775,000	1,576,694	1,576,694	●	Project progressing.
Paraburdoo Information Bay	Anika Serer	414,350	449,532	452,935	●	Entire project is now complete. Project Officer preparing an Invoice to MRWA to recoup $41,000 funding.
Paraburdoo Shopping Mall Carpark- Additional Shade Structure	Kevin Hannagan	145,000	94,769	94,769	●	RFQ is currently being reviewed by Acting Manager Operations.
Paraburdoo Mall- Notice Board Replacement	Anika Serer	1,776	1,776	1,776	●	Project completed.
Onslow Airport Hanger	Kevin Hannagan	1,552,706	1,504,767	1,504,767	●	Project completed.
Onslow Apron Modifications	Kevin Hannagan	60,891	60,891	60,891	●	Project completed.
Onslow Airport Briefing room	Kevin Hannagan	4,437	4,437	4,437	●	Project completed.
Onslow Airport Plant & Equipment Renewal	Kevin Hannagan	7,000	6,818	6,818	●	Project completed.
Onslow Airport Runway Embankment Remediation	Kevin Hannagan	2,483,726	1,378,146	1,463,825	●	Stage 1 of the Project is complete, billing issues to be sorted out with the Contractor. Progressing to stage 2. Stage 3 will be in 2019/20.
Onslow Airport Sewer System	Kevin Hannagan	130,254	119,980	127,920	●	Project completed with, outstanding Purchase Orders to be paid.
Onslow Ian Blair Boardwalk- Refurbishment	Anika Serer	506,567	360,451	360,451	●	Project's main works complete. The Shire is working with BTAC on the final design of the Signage. Requested to carry over the remaining part of the project into 2018/19, as Thalanyji is unlikely to complete the artwork for the signage within 17/18.
Onslow Oval Playground upgrade	Anika Serer	313,000	490	300,490	●	RFT 03.18 awarded to Active Discovery. Works will be carried forward into 2018/19.
Onslow Swimming Pool Construction	Anika Serer	104,773	104,654	104,654	●	Project completed.
Pannawonica BMX Facility	Anika Serer	75,000	69,955	75,000	●	Project works completed, last invoice with Finance Department for processing.
Paraburdoo Water Chiller	Anika Serer	27,734	27,577	27,577	●	Project completed.
Tom Price Basketball/Netball Courts urgent rings and posts repairs	Anika Serer	37,000	81	81	●	Project to be carried forward to 2018/19.

ATTACHMENT 12.1B

SHIRE OF ASHBURTON
2017/18 CAPITAL EXPENDITURE PROGRAM
As at 30 April 2018

Project Progress	
Complete	●
On Track	●
Off Track	●
In Trouble	●

Planning Stage
Both
Implementation Stage
At Reporting Date

Project Title	Responsible Directorate	Current Budget	YTD Actual	YTD Actual PLUS PO Balance	Code	Comments
Tom Price Vic Hayton Swimming Pool Lightning Protection works	Anika Serer	13,416	13,416	13,416	●	Project completed.
Tom Price Tjiluna Oval Removal of playground and replacement with new	Anika Serer	120,000	120,157	120,157	●	Project completed.
Waste Accounting Software	Kevin Hannagan	66,470	53,650	53,650	●	Project completed.
Onslow & Paraburdoo Battery Storage Shed -	Kevin Hannagan	71,710	71,710	71,710	●	Project completed.
Onslow Tip Closure (old landfill site)	Kevin Hannagan	937,723	0	0	●	Assessing options from provided reports. Inspections to be done in the next Financial Year 18/19 to review natural re-growth and possible EPA review. Water Management Plan is a major factor for 2.5 hectare site. This will be carried forward into 2018/19.
Pilbara Regional Waste Management Facility (Onslow)- Preliminaries	Kevin Hannagan	75,000	16,585	16,585	●	Preliminary costs of the PRE-BBRF Grant.
Pilbara Regional Waste Management Facility (Onslow)- Site Investigations	Kevin Hannagan	495,000	353,918	449,002	●	Planned construction for late 2019. All preliminary works are planning and approvals.
Pilbara Regional Waste Management Facility (Onslow)- Meetings	Kevin Hannagan	170,000	76,008	76,147	●	Planned construction for late 2019. All preliminary works are planning and approvals.
Pilbara Regional Waste Management Facility (Onslow)- Designs and Specification	Kevin Hannagan	175,000	0	8,005	●	Planned construction for late 2019. All preliminary works are planning and approvals.
Pilbara Regional Waste Management Facility (Onslow)- Approvals and Agreements	Kevin Hannagan	290,000	42,733	57,094	●	Planned construction for late 2019. All preliminary works are planning and approvals.
Pilbara Regional Waste Management Facility (Onslow)- Project Management	Kevin Hannagan	100,000	51,751	58,373	●	Planned construction for late 2019. All preliminary works are planning and approvals.
Pilbara Regional Waste Management Facility (Onslow)- Unallocated	Kevin Hannagan	80,000	0	0	●	Planned construction for late 2019. All preliminary works are planning and approvals.
Pilbara Regional Waste Management Facility (Onslow)- Construction	Kevin Hannagan	10,869,938	0	0	●	Construction in 2019.
Tom Price Waste Site Weigh Bridge	Kevin Hannagan	220,708	189,484	189,484	●	Project completed.
Tom Price Landfill Cells Renewal/Construction	Kevin Hannagan	435,492	435,976	435,976	●	Project completed.
Aged Housing Refurb Unit 2 and New Sheds	Anika Serer	100,000	65,850	65,851	●	Project complete, awaiting final Invoices.
Onslow Dog Exercise Yard and Pound- relocation and installation of New Fence, Septic Tank and Associated Works	Anika Serer	6,139	6,139	6,139	●	Project completed.
Onslow MPC (Emergency Evacuation Centre)-upgrade to comply with AS1670	Anika Serer	47,230	0	0	●	Works will occur in June 2018.
Onslow Museum Mezzanine Floor, Lobby Lift and Signage- Amalgamated	Anika Serer	194,000	1,120	163,021	●	Works scheduled for completion in May 2018. All invoices expected to be submitted and paid to contractor by 31 May 2018.
Paraburdoo CHUBB -Professional Fees	Anika Serer	653,348	174,290	353,551	●	RFT 23/16 awarded. To be rolled over into 2018/19.
Paraburdoo CHUBB - Outdoor Sports Court	Anika Serer	295,000	4,721	152,286	●	Project programmed for the April School Holidays (16th-29th April 2018). To be rolled over into 2018/19.
Paraburdoo CHUBB - Softball Diamond Net	Anika Serer	90,000	157	157	●	Scope being reviewed for presentation to CHUB committee before procurement - estimated to be around June/July 2018. To be rolled over into 2018/19.
Paraburdoo CHUBB - Club Rooms/ Storage Conversion	Anika Serer	83,250	0	0	●	Works to be undertaken later 2018 once new clubrooms in multipurpose building are complete. To be rolled over into 2018/19.
Paraburdoo CHUBB - Lesser Hall	Anika Serer	40,000	24,427	46,265	●	RFQ 64/17 awarded for air-con and painting; shade sails to rear area being scoped. To be rolled over into 2018/19.
Paraburdoo CHUBB - Swimming Pool Amenities	Anika Serer	160,332	0	0	●	To be scoped following completion of building works. To be rolled over into 2018/19.
Paraburdoo CHUBB - Contingency	Anika Serer	1,091,989	0	0	●	Contingency for the project. Funds to be rolled over into 2018/19.

SHIRE OF ASHBURTON
2017/18 CAPITAL EXPENDITURE PROGRAM
As at 30 April 2018

Project Progress	
Complete	
On Track	
Off Track	
In Trouble	

- Planning Stage
- Both
- Implementation Stage
- At Reporting Date

Project Title	Responsible Directorate	Current Budget	YTD Actual	YTD Actual PLUS PO Balance	Code	Comments	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Paraburdoo CHUBB - Client Direct FFE	Anika Serer	250,000	0	0		Furniture and fittings to be scoped Mid-2018 for fit out. To be rolled over into 2018/19.												
Paraburdoo - Construction of the Community HUB	Anika Serer	12,710,000	3,101,144	11,332,354		RFT17/17 awarded, construction has commenced. Project to be carried forward into 2018/19.												
Staff Housing Refurbishments	Rob Paul	1,551,284	747,034	770,174		RFT.25 on hold, pending revision of scoping for the refurbishment of 604 Boolee St, 787 Larnook St, 710 Yiluk St in Tom Price & 556 Margaret Ave in Paraburdoo.												
Onslow New Staff Housing	Rob Paul	166,463	5,287	5,287		New Staff Housing for Onslow complete.												
Tom Price New Staff Housing	Rob Paul	282,363	263,140	263,140		New Staff Housing for Tom Price complete.												
New Staff Housing General	Rob Paul	1,000,000	0	0		No new purchases so far. This project will be carried forward into 2018/19.												
Tom Price Admin Building Renovation	John Bingham	293,150	293,150	293,150		Project completed.												
Onslow Ocean View Caravan Park Upgrade- Gravel around Cabins	Anika Serer	8,646	8,646	8,646		Project completed.												
TOTAL Carry Over		**48,143,120**	**15,069,771**	**26,846,039**														
TOTAL New		**22,543,868**	**1,791,651**	**3,059,668**														
TOTAL		**70,703,988**	**16,861,422**	**29,905,881**														

ATTACHMENT 12.1B

SHIRE OF ASHBURTON
17/18 BUDGET AMENDMENTS REGISTER
AS AT 30 APRIL 2018

Date of Council Meeting	Minute #	General Ledger Description	Original Budget	Variation Increase (Decrease)	Revised Budget Figure	Net Current Assets
		17/18 Budget Surplus				(1,500,000)
21/09/2017	**228/2017**	Consultant/Project Costs Gen	**25,000**	(5,000)	**20,000**	(1,505,000)
		Pannawonica Special Projects/Regional Events	**0**	**5,000**	**5,000**	(1,500,000)
		Town Planning Application Refunds	**0**	**9,000**	**9,000**	(1,491,000)
		Town Planning Assessment Fees	(28,939)	(9,000)	(37,939)	(1,500,000)
24/10/2017	**250/2017**	Unsealed Road Re-Sheeting	**1,500,000**	(60,000)	**1,440,000**	(1,560,000)
		Stadium Road Upgrade	**756,124**	**60,000**	**816,124**	(1,500,000)
		Projects to be Identified	**310,000**	(97,500)	**212,500**	(1,597,500)
		Paraburdoo Cricket Nets Resurface	**0**	**17,500**	**17,500**	(1,580,000)
		Tom Price Netball and Basketball Courts Resurface	**30,000**	**80,000**	**110,000**	(1,500,000)
		Onslow Solar Lights Repairs	**14,250**	(14,250)	**0**	(1,514,250)
		Onslow Wireless PA System	**40,000**	(40,000)	**0**	(1,554,250)
		Paraburdoo Quentin Broad Swimming Pool - Wet Deck Repairs	**25,330**	(25,330)	**0**	(1,579,580)
		Tom Price Vic Hayton Swimming Pool Lightning Protection Works	**37,111**	(23,179)	**13,932**	(1,602,759)
		Tom Price Vic Hayton Swimming Pool Retiling Raised Beams	**22,241**	(22,241)	**0**	(1,625,000)
		Donations to Community Groups	**125,000**	**125,000**	**250,000**	(1,500,000)
		Dept of Child Protection Services Contrib Income	(89,078)	(7,168)	(96,246)	(1,507,168)
		Interest on Investments	(57,404)	(100,000)	(157,404)	(1,607,168)
		Interest on Reserves	(844,000)	**32,473**	(811,527)	(1,574,695)
		Community Serivces (West) General Programs	**89,078**	**74,695**	**163,773**	(1,500,000)
		Sal & Super (Infra Asset Management)	**511,540**	(247,054)	**264,486**	(1,747,054)
		Sal & Super (Financial Asset Management)	**0**	**247,054**	**247,054**	(1,500,000)
		Projects to be Identified	**110,000**	(100,000)	**10,000**	(1,600,000)
		Onslow Sports Club	**0**	**100,000**	**100,000**	(1,500,000)
		Sponsorships and Grants	**75,000**	(7,500)	**67,500**	(1,507,500)
		Pannawonica Special Projects/Regional Events	**5,000**	**7,500**	**12,500**	(1,500,000)
21/11/2017	**263/2017**	Utilities Rural Services	**14,000**	**20,000**	**34,000**	(1,480,000)
		Standpipes Income	(20,000)	(20,000)	(40,000)	(1,500,000)
15/12/2017	**281/2017**	Mosquito Control Subsidy	(19,154)	**8,733**	(10,421)	(1,491,267)
		Mosquito Control (CLAG)	**38,308**	(8,733)	**29,575**	(1,500,000)
		Onslow Refuse Site Genmerator	**0**	17,188	**17,188**	(1,482,812)
		Works Program - Waste Transfer Station - Onslow	**442,572**	(17,188)	**425,384**	(1,500,000)
		Budget Review 2017/2018				
13/02/2018	**303/2018**	Governance & Executive Services	**7,406,851**	(157,526)	**7,249,325**	(1,657,526)
		Development & Regulatory Services	**2,704,057**	(226,819)	**2,477,237**	(1,884,345)
		Strategic & Community Development Services	**15,100,003**	(1,435,803)	**13,664,200**	(3,320,148)
		Infrastructure Services	**25,305,050**	**2,045,381**	**27,350,431**	(1,274,767)
		Corporate Services	(52,015,961)	(225,232)	(52,241,193)	(1,500,000)
13/03/2018	**321/2018**	Onslow Airport PAC Units Shelters	40,000	6,000	46,000	(1,494,000)

Date of Council Meeting	Minute #	General Ledger Description	Original Budget	Variation Increase (Decrease)	Revised Budget Figure	Net Current Assets
		Onslow Airport Sewer System	119,980	10,274	130,254	(1,483,726)
		Runway Embankment Remediation	2,500,000	(16,274)	2,483,726	(1,500,000)
		Building Program Onslow Museum	138,000	56,000	194,000	(1,444,000)
		Projects to be Identified GEN	0	144,000	144,000	(1,300,000)
		Tom Price RFDS Airstrip GEN	200,000	(200,000)	0	(1,500,000)
		Training - Registration Fees	186,000	5,840	191,840	(1,494,160)
		Training Reimbursements	(4,504)	(5,840)	(10,344)	(1,500,000)
		Glenforrie Road (WANDRRA 743)	373,475	128,654	502,129	(1,371,346)
		Hamersley Road (WANDRRA 743)	180,229	90,602	270,831	(1,280,744)
		WANDRRA- Claim AGRN 743 GRANT-Road Flood Damage GEN	(10,491,116)	(219,256)	(10,710,372)	(1,500,000)
		Onslow Replacement Sports Club GEN	100,000	300,000	400,000	(1,200,000)
23/04/2018	**346/2018**	Road Signage Installation - WA Tourism	0	7,388	7,388	(1,192,612)
		Grant Income	0	(7,388)	(7,388)	(1,200,000)
		Tom Price Diamond Club Air Conditioner Replacement	42,000	(9,369)	32,631	(1,209,369)
		Tom Price Squash Courts Resurfacing Ceiling Fans & Lighting	80,000	(7,631)	72,369	(1,217,000)
		Paraburdoo Doug Talbot Park BBQ	0	17,000	17,000	(1,200,000)
		Community Services West - General Programs	164,066	12,000	176,066	(1,188,000)
		Grant & Contribution - Miscellaneous Income	0	(12,000)	(12,000)	(1,200,000)
		Onslow Sports Club Replacement	400,000	1,150,000	1,550,000	(50,000)
		Projects to be Identified	144,000	100,000	244,000	50,000
		Grant Income Capital	0	(1,550,000)	(1,550,000)	(1,500,000)
		Water wise	35,000	2,124	37,124	(1,497,876)
		Rural Services	56,526	(2,124)	54,402	(1,500,000)

Shire of Ashburton

CEO's Delegated Payment List - Regulation 13(1) Local Government (Financial Management) Regulation 1996

List of Payments - Payment Detail for Month of April 2018

Pursuant to the regulation:
If the local government has delegated to the CEO its power to make payment from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared -

(a) the payee's name; and
(b) the amount of the payment; and
(c) the date of the payment; and
(d) sufficient information to identify the transaction.

Description		Amount
Municipal Fund		
EFT	$	3,450,905.65
Superannuation / Payroll (DD)	$	161,452.40
Telstra	$	84,387.23
Trust	$	9,318.93
Cheque	$	147,059.67
Credit Cards	$	32,670.58
Bank Fees and Charges	$	1,315.31
Grand Total	$	3,887,109.77

LIST OF PAYMENTS FOR APRIL 2018

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
Municipal Payments					
EFT43102	05/04/2018	4CABLING PTY LTD	Payment		37.63
2328502	09/03/2018	4CABLING PTY LTD	Appliance power cord & monitor cable Tom Price Admin	37.63	
		4CABLING PTY LTD		**37.63**	**37.63**
EFT43103	05/04/2018	ABCO PRODUCTS	Payment		2,452.82
329831	08/03/2018	ABCO PRODUCTS	Cleaning chemicals & consumables for 8x Paraburdoo facilities & venues	2,452.82	
		ABCO PRODUCTS		**2,452.82**	**2,452.82**
EFT43104	05/04/2018	AERODROME MANAGEMENT SERVICES PTY LTD	Payment		58,674.24
AMSINV-05619	09/03/2018	AERODROME MANAGEMENT SERVICES PTY LTD	Supply and freight 10x gable markers for runway embankment Onslow Airport	5,020.86	
AMSINV-05612	12/03/2018	AERODROME MANAGEMENT SERVICES PTY LTD	Aviation Security Screening Services 12/02/2018 - 11/03/2018 RFT 37/14	53,653.38	
		AERODROME MANAGEMENT SERVICES PTY LTD		**58,674.24**	**58,674.24**
EFT43105	05/04/2018	ALL INTERACTIVE DISTRIBUTION	Payment		293.79
636254	08/03/2018	ALL INTERACTIVE DISTRIBUTION	5x DVDs for Paraburdoo Library	141.78	
636185	07/03/2018	ALL INTERACTIVE DISTRIBUTION	6x DVDs for Onslow Library	152.01	
		ALL INTERACTIVE DISTRIBUTION		**293.79**	**293.79**
EFT43106	05/04/2018	ASHBURTON TYRES & AUTOMOTIVE	Payment		262.50
20796	12/03/2018	ASHBURTON TYRES & AUTOMOTIVE	Repair shift lock PUT79 - 2013 Toyota Hilux	87.50	
20774	12/03/2018	ASHBURTON TYRES & AUTOMOTIVE	Replace driver door handle (handle supplied SOA) PUT123 - Toyota Hilux	87.50	
20776	12/03/2018	ASHBURTON TYRES & AUTOMOTIVE	Remove rock between backing plate and rotor PRTV01 - 2012 Kubota Mower	87.50	
		ASHBURTON TYRES & AUTOMOTIVE		**262.50**	**262.50**
EFT43107	05/04/2018	AUSTRAL POOL SOLUTIONS	Payment		1,452.00
356710	22/02/2018	AUSTRAL POOL SOLUTIONS	8x signs for Paraburdoo Pool	1,452.00	
		AUSTRAL POOL SOLUTIONS		**1,452.00**	**1,452.00**
EFT43108	05/04/2018	BANGARANG DANCE (JESSICA DUDLEY)	Payment		3,060.00
T1/18	26/03/2018	BANGARANG DANCE (JESSICA DUDLEY)	Bangarang Dance 6 week workshop programme run in Onslow March - April 2018	3,060.00	
		BANGARANG DANCE (JESSICA DUDLEY)		**3,060.00**	**3,060.00**
EFT43109	05/04/2018	BENNCO GROUP	Payment		70,920.69
I002158	23/03/2018	BENNCO GROUP	Light and fan upgrades Tom Price Squash Courts 1 and 2	10,491.36	
I002157	23/03/2018	BENNCO GROUP	Floor replacement Tom Price Squash Courts	60,104.00	
I002176	28/03/2018	BENNCO GROUP	Kitchen sink mixer tap repairs 4 Weelamurra Crt Tom Price	189.75	
I002177	28/03/2018	BENNCO GROUP	Bathroom tap repairs 1104B Jabbarup St Tom Price	135.58	
		BENNCO GROUP		**70,920.69**	**70,920.69**
EFT43110	05/04/2018	BLACKWOODS PTY LTD	Payment		1,568.05
OM2899PB	08/03/2018	BLACKWOODS PTY LTD	8x sets viking earmuffs Tom Price Depot	329.70	
PE2325OY	22/02/2018	BLACKWOODS PTY LTD	1x respirator fit test kit Tom Price Admin	367.20	
OM8640OY	26/02/2018	BLACKWOODS PTY LTD	3x sun protection hats for Tom Price Town Maintenance Officers	121.68	
OM3014OZ	27/02/2018	BLACKWOODS PTY LTD	67x pairs coveralls Tom Price Depot	506.33	
OM6451OZ	28/02/2018	BLACKWOODS PTY LTD	2x respirators Onslow Depot	151.77	
PE7822OZ	01/03/2018	BLACKWOODS PTY LTD	2x bottles testing solution for respirator fit test kit Tom Price Admin	91.37	
		BLACKWOODS PTY LTD		**1,568.05**	**1,568.05**
EFT43111	05/04/2018	BLUE FORCE PTY LTD	Payment		6,108.88
77992	11/01/2018	BLUE FORCE PTY LTD	Investigate CCTV issues Tom Price Shopping Mall	212.30	
79797	13/03/2018	BLUE FORCE PTY LTD	Bi-annual preventative maintenance services in Onslow 01/03/2018 - 31/08/2018	5,698.58	
80100	29/03/2018	BLUE FORCE PTY LTD	Replace 2x batteries during preventative maintenance visit Onslow Airport 28/03/2018	99.00	
80117	29/03/2018	BLUE FORCE PTY LTD	Replace 1x battery during preventative maintenance visit Onslow MPC 27/03/2018	49.50	

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
80118	29/03/2018	BLUE FORCE PTY LTD	Replace 1x battery during preventative maintenance visit Onslow Admin 27/03/2018	49.50	
		BLUE FORCE PTY LTD		**6,108.88**	**6,108.88**
EFT43112	05/04/2018	BUNNINGS GROUP	Payment		345.22
2180/99756060	23/01/2018	BUNNINGS GROUP	1x platform trolley, various supplies for Paraburdoo Pool	345.22	
		BUNNINGS GROUP		**345.22**	**345.22**
EFT43113	05/04/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Payment		9,570.00
SI16185	12/03/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Remove 15x old soap dispensers and replace with new Paraburdoo Childcare Centre	2,376.00	
SI16186	12/03/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Supply and install 1x new commercial grade shade sail Paraburdoo Skate Park	3,234.00	
SI16187	12/03/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Supply and install bathroom fittings The Vault & Kader Boot Co Paraburdoo	3,542.00	
SI16188	12/03/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Plumber to service on water fountain at the Paraburdoo Mall toilets and Skate Parks	264.00	
SI16184	12/03/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Replace missing bolts from playpark equipment McRae Ave Gardens Paraburdoo	154.00	
		BYBLOS CONSTRUCTIONS-TOM PRICE		**9,570.00**	**9,570.00**
EFT43114	05/04/2018	CHILD SUPPORT AGENCY	Payment		417.14
DEDUCTION	01/04/2018	CHILD SUPPORT AGENCY	Payroll deductions	417.14	
		CHILD SUPPORT AGENCY		**417.14**	**417.14**
EFT43115	05/04/2018	CLEVERPATCH PTY LTD	Payment		1,496.28
286671	12/03/2018	CLEVERPATCH PTY LTD	Craft items for programs run at Tom Price Library	729.18	
286513	09/03/2018	CLEVERPATCH PTY LTD	Craft items for programs run at Paraburdoo Library	767.10	
		CLEVERPATCH PTY LTD		**1,496.28**	**1,496.28**
EFT43116	05/04/2018	COLLINS BOOKSELLER SOUTHLANDS	Payment		486.81
67839	08/03/2018	COLLINS BOOKSELLER SOUTHLANDS	5x books for Onslow Library	134.24	
67840	08/03/2018	COLLINS BOOKSELLER SOUTHLANDS	4x books for Paraburdoo Library	100.25	
67841	08/03/2018	COLLINS BOOKSELLER SOUTHLANDS	3x books for Paraburdoo Library	55.22	
67827	08/03/2018	COLLINS BOOKSELLER SOUTHLANDS	2x books for Onslow Library	80.73	
67830	08/03/2018	COLLINS BOOKSELLER SOUTHLANDS	1x book for Pannawonica Library	25.49	
67833	08/03/2018	COLLINS BOOKSELLER SOUTHLANDS	1x book for Tom Price Library	8.49	
67835	08/03/2018	COLLINS BOOKSELLER SOUTHLANDS	1x book for Paraburdoo Library	14.44	
67838	08/03/2018	COLLINS BOOKSELLER SOUTHLANDS	5x books for Tom Price Library	67.95	
		COLLINS BOOKSELLER SOUTHLANDS		**486.81**	**486.81**
EFT43117	05/04/2018	COUNTRY COMFORT INTER CITY MOTEL - PERTH	Payment		162.00
126982	12/03/2018	COUNTRY COMFORT INTER CITY MOTEL - PERTH	Accommodation for Director to attend PRWMF meeting with Talis in Perth 06/03/2017 - 07/03/2018	162.00	
		COUNTRY COMFORT INTER CITY MOTEL - PERTH		**162.00**	**162.00**
EFT43118	05/04/2018	COVS PARTS PTY LTD	Payment		5,999.99
1610085772	09/03/2018	COVS PARTS PTY LTD	Spitwater heavy duty hot cold pressure washer Tom Price Depot	5,999.99	
		COVS PARTS PTY LTD		**5,999.99**	**5,999.99**
EFT43119	05/04/2018	DATACOM SYSTEMS (AU) PTY LTD	Payment		84,758.59
INVSTDW059811	12/03/2018	DATACOM SYSTEMS (AU) PTY LTD	Annual payment #3 - Windows software licence renewal paid over 3 years (Invoice 1 of 3)	17,113.47	
INVSTDW059813	12/03/2018	DATACOM SYSTEMS (AU) PTY LTD	Annual payment #3 - Windows software licence renewal paid over 3 years (Invoice 3 of 3)	51,609.69	
INVSTDW059812	12/03/2018	DATACOM SYSTEMS (AU) PTY LTD	Annual payment #3 - Windows software licence renewal paid over 3 years (Invoice 2 of 3)	16,035.43	
		DATACOM SYSTEMS (AU) PTY LTD		**84,758.59**	**84,758.59**
EFT43120	05/04/2018	DAVID GRAY & COMPANY	Payment		10,978.55
I470809	05/02/2018	DAVID GRAY & COMPANY	10x 1100L and 10x 240L replacement bins Paraburdoo	5,407.60	
I470798	05/02/2018	DAVID GRAY & COMPANY	10x 1100L and 10x 240L replacement bins, 50x lid hinge pins Onslow	5,570.95	
		DAVID GRAY & COMPANY		**10,978.55**	**10,978.55**
EFT43121	05/04/2018	DEPARTMENT OF PREMIER AND CABINET	Payment		87.90

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
161110	26/03/2018	DEPARTMENT OF PREMIER AND CABINET	Gazettal for Amendment 27 of Shire of Ashburton Town Planning Scheme No 7	87.90	
		DEPARTMENT OF PREMIER AND CABINET		**87.90**	**87.90**
EFT43122	05/04/2018	DEPARTMENT OF WATER AND ENVIRONMENTAL	Payment		544.00
L6807/1997/8-128	19/03/2018	DEPARTMENT OF WATER AND ENVIRONMENTAL	Amendment to DWER Licence Tom Price Refuse Disposal Site	544.00	
		DEPARTMENT OF WATER AND ENVIRONMENTAL		**544.00**	**544.00**
EFT43123	05/04/2018	DICE SOLUTIONS	Payment		280.50
11687	12/03/2018	DICE SOLUTIONS	Investigate fault with SBS station transmission Onslow TV Compound	280.50	
		DICE SOLUTIONS		**280.50**	**280.50**
EFT43124	05/04/2018	DIRECT TRADES SUPPLY PTY LTD	Payment		206.80
248030	07/03/2018	DIRECT TRADES SUPPLY PTY LTD	1x variable pipe repair clamp Paraburdoo Number 1 Oval	206.80	
		DIRECT TRADES SUPPLY PTY LTD		**206.80**	**206.80**
EFT43125	05/04/2018	GE SURVEYS WA	Payment		924.00
1801ASH	31/01/2018	GE SURVEYS WA	Survey of Windsock Peninsula for possible inclusion in Onslow Airport Runway Embankment	924.00	
		GE SURVEYS WA		**924.00**	**924.00**
EFT43126	05/04/2018	GLOBE AUSTRALIA PTY LTD	Payment		462.00
19015851	09/03/2018	GLOBE AUSTRALIA PTY LTD	4x 20l glyphosate Tom Price parks	462.00	
		GLOBE AUSTRALIA PTY LTD		**462.00**	**462.00**
EFT43127	05/04/2018	HAYS SPECIALIST RECRUITMENT AUSTRALIA PTY	Payment		501.34
7292988	28/03/2018	HAYS SPECIALIST RECRUITMENT AUSTRALIA PTY	Temp Relief Ranger Wages w/e 25/03/2018	501.34	
		HAYS SPECIALIST RECRUITMENT AUSTRALIA PTY		**501.34**	**501.34**
EFT43128	05/04/2018	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA)	Payment		4,035.43
IP580178098	08/03/2018	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA)	9x teeth and 12x shanks PMG03 - 2010 John Deere Motor Grader	2,355.97	
IP580178316	13/03/2018	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA)	8x airconditioner filters PMG03 - 2010 John Deere Motor Grader	208.56	
IP580178375	14/03/2018	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA)	11x teeth PMG03 - 2010 John Deere Motor Grader	397.24	
IP580178474	14/03/2018	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA)	6x air filters PMG03 - 2010 John Deere Motor Grader	417.32	
IP580178475	17/03/2018	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA)	3x air filter elements, 2x secondary air filter PMG03 - 2010 John Deere Motor Grader	656.34	
		HITACHI CONSTRUCTION MACHINERY (AUSTRALIA)		**4,035.43**	**4,035.43**
EFT43129	05/04/2018	HODGE COLLARD PRESTON ARCHITECTS	Payment		4,887.59
71761	23/03/2018	HODGE COLLARD PRESTON ARCHITECTS	Professional fees for travelling time Paraburdoo Community Hub site visit 20/02/2018	1,584.00	
71762	26/03/2018	HODGE COLLARD PRESTON ARCHITECTS	Professional fees for travelling time Paraburdoo Community Hub site visit 08/03/2018	1,320.00	
71763	26/03/2018	HODGE COLLARD PRESTON ARCHITECTS	Reimbursement of Air fares & HCP Paraburdoo Community Hub site visit 05/04//2018	1,983.59	
		HODGE COLLARD PRESTON ARCHITECTS		**4,887.59**	**4,887.59**
EFT43130	05/04/2018	IRONFOX SIGNS & GRAPHICS	Payment		4,632.14
INV-0162	24/03/2018	IRONFOX SIGNS & GRAPHICS	Design and manufacture of information bay signboards for Paraburdoo and TP-Para Road	4,632.14	
		IRONFOX SIGNS & GRAPHICS		**4,632.14**	**4,632.14**
EFT43131	05/04/2018	J BLACKWOOD & SON PTY LTD	Payment		165.97
ON6133PA	06/03/2018	J BLACKWOOD & SON PTY LTD	92x D size batteries for E-flares Onslow Airport	165.97	
		J BLACKWOOD & SON PTY LTD		**165.97**	**165.97**
EFT43132	05/04/2018	JON TAPPER #1157	Payment		305.45
EXPENSE040418	04/04/2018	JON TAPPER #1157	Reimbursement of Easter Egg Hunt supplies Tom Price Pool	305.45	
		JON TAPPER #1158		**305.45**	**305.45**
EFT43133	05/04/2018	JR & A HERSEY PTY LTD	Payment		935.88
41540	09/03/2018	JR & A HERSEY PTY LTD	10x sunscreen, 1x box lens wipes, 2x fume respirators, 12x safety glasses Tom Price Depot	363.88	
41543	09/03/2018	JR & A HERSEY PTY LTD	2x pairs King Gee runners Tom Price Depot	286.00	
41544	09/03/2018	JR & A HERSEY PTY LTD	2x pairs King Gee runners Tom Price Pool, Paraburdoo Pool	286.00	

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
		JR & A HERSEY PTY LTD		**935.88**	**935.88**
EFT43134	05/04/2018	KAW ENGINEERING PTY LTD	Payment		7,680.20
INV-008328	26/03/2018	KAW ENGINEERING PTY LTD	Fabricate purpose built tray storage box and dog cage unit for Ranger Services	7,680.20	
		KAW ENGINEERING PTY LTD		**7,680.20**	**7,680.20**
EFT43135	05/04/2018	KEEPIT KLEEN (BUSYOX PTY LTD T/A)	Payment		5,401.00
294	06/03/2018	KEEPIT KLEEN (BUSYOX PTY LTD T/A)	Contract cleaning 22x venues & facilities Onslow 05/02/2018 - 18/02/2018	5,401.00	
		KEEPIT KLEEN (BUSYOX PTY LTD T/A)		**5,401.00**	**5,401.00**
EFT43136	05/04/2018	KOMATSU AUSTRALIA PTY LTD	Payment		7,318.60
944777	06/03/2018	KOMATSU AUSTRALIA PTY LTD	Bushing and service kit PMG04 - 2012 Komatsu Motor Grader	220.54	
951213	12/03/2018	KOMATSU AUSTRALIA PTY LTD	6x shims and 4x guides PMG04 - 2012 Komatsu Motor Grader	415.01	
946835	07/03/2018	KOMATSU AUSTRALIA PTY LTD	1x complete slide control cylinder PMG04 - 2012 Komatsu Motor Grader	5,619.92	
960165	20/03/2018	KOMATSU AUSTRALIA PTY LTD	1x guide PMG04 - 2012 Komatsu Motor Grader	206.09	
951178	12/03/2018	KOMATSU AUSTRALIA PTY LTD	1x controller, 1x o-ring, 1x filter PMG03 - 2010 John Deere Motor Grader	857.04	
		KOMATSU AUSTRALIA PTY LTD		**7,318.60**	**7,318.60**
EFT43137	05/04/2018	MAXXIA PTY LTD	Payment		1,733.76
DEDUCTION	01/04/2018	MAXXIA PTY LTD	Payroll deductions	1,179.49	
DEDUCTION	01/04/2018	MAXXIA PTY LTD	Payroll deductions	554.27	
		MAXXIA PTY LTD		**1,733.76**	**1,733.76**
EFT43138	05/04/2018	MICHAEL DUNNE - MOWER MAN	Payment		494.00
271-MAR18	31/03/2018	MICHAEL DUNNE - MOWER MAN	Garden maintenance Pannawonica Library March 2018	294.00	
25-MAR18	31/03/2018	MICHAEL DUNNE - MOWER MAN	2x Sentinel chicken bleeds March 2018	200.00	
		MICHAEL DUNNE - MOWER MAN		**494.00**	**494.00**
EFT43139	05/04/2018	MODERN TEACHING AIDS PTY LTD	Payment		120.56
43276868	09/03/2018	MODERN TEACHING AIDS PTY LTD	Craft items for Paraburdoo Library	120.56	
		MODERN TEACHING AIDS PTY LTD		**120.56**	**120.56**
EFT43140	05/04/2018	NER FINANCE	Payment		2,679.60
NA00072709	26/03/2018	NER FINANCE	Printer rental 01/04/2018 - 30/04/2018 Tom Price, Onslow & Pannawonica Admin	2,679.60	
		NER FINANCE		**2,679.60**	**2,679.60**
EFT43141	05/04/2018	NINTIRRI CENTRE INC	Payment		1,065.00
935	09/03/2018	NINTIRRI CENTRE INC	Boardroom hire with catering for training 21/01/2018	205.00	
936	09/03/2018	NINTIRRI CENTRE INC	Nintirri Board room hire for training 5x days between 12/02/2018 - 21/02/2018	860.00	
		NINTIRRI CENTRE INC		**1,065.00**	**1,065.00**
EFT43142	05/04/2018	NORWEST REFRIGERATION SERVICES	Payment		374.00
30169	29/03/2018	NORWEST REFRIGERATION SERVICES	Repairs to 12v fridge Roebourne Wittenoom Road works	374.00	
		NORWEST REFRIGERATION SERVICES		**374.00**	**374.00**
EFT43143	05/04/2018	ONSLOW BEACH RESORT	Payment		374.00
8862	07/03/2018	ONSLOW BEACH RESORT	Onslow Keepers catchup morning tea at Onslow Beach Resort 07/03/2018	374.00	
		ONSLOW BEACH RESORT		**374.00**	**374.00**
EFT43144	05/04/2018	ONSLOW TYRE SERVICE	Payment		162.00
9906	12/03/2018	ONSLOW TYRE SERVICE	Supply and fit Bosch battery PUT104 - 2015 Toyota Hilux	162.00	
		ONSLOW TYRE SERVICE		**162.00**	**162.00**
EFT43145	05/04/2018	PANNAWONICA YOUTH CLUB	Payment		300.00
EXPENSE220318	22/03/2018	PANNAWONICA YOUTH CLUB	Delivery of Inside Ashburton March 2018 to Pannawonica	300.00	
		PANNAWONICA YOUTH CLUB		**300.00**	**300.00**
EFT43146	05/04/2018	PARA CLEANING AND MAINTENANCE	Payment		2,227.50

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
INV-0455	30/03/2018	PARA CLEANING AND MAINTENANCE	Cleaning Paraburdoo Pool 01/03/2018 - 15/03/2018	2,227.50	
		PARA CLEANING AND MAINTENANCE		**2,227.50**	**2,227.50**
EFT43147	05/04/2018	PILBARA AUTO & 4x4 (EVERGROUP T/AS)	Payment		233.85
23265	29/03/2018	PILBARA AUTO & 4x4 (EVERGROUP T/AS)	3x sunshades, 25lt drum cleaning gel, 1x jockey wheel, 2x 375ml bars bugs Tom Price Depot	233.85	
		PILBARA AUTO & 4x4 (EVERGROUP T/AS)		**233.85**	**233.85**
EFT43148	05/04/2018	PILBARA COPY SERVICE	Payment		305.10
32977	06/03/2018	PILBARA COPY SERVICE	Photocopier meterplan billing read 26/02/2018 Machine#1610 Pannawonica Library	184.68	
32978	06/03/2018	PILBARA COPY SERVICE	Photocopier meterplan billing read 28/02/2018 Machine#1600 Tom Price Admin	120.42	
		PILBARA COPY SERVICE		**305.10**	**305.10**
EFT43149	05/04/2018	PILBARA FOOD SERVICES	Payment		445.63
83415	27/03/2018	PILBARA FOOD SERVICES	4x 25kg bags super poultry mix for sentinel chicken program	140.80	
83428	26/03/2018	PILBARA FOOD SERVICES	Refreshments for training Tom Price Admin	104.83	
83429	27/03/2018	PILBARA FOOD SERVICES	20x packs coffee pods for Tom Price Library	200.00	
		PILBARA FOOD SERVICES		**445.63**	**445.63**
EFT43150	05/04/2018	PILBARA MOTOR GROUP	Payment		2,483.69
P125106991	06/03/2018	PILBARA MOTOR GROUP	Oil, fuel & air filters for 10x Shire Fleet Vehicles	2,012.89	
J135110048	28/02/2018	PILBARA MOTOR GROUP	90,000km service PSW64 - 2014 Toyota Prado	470.80	
		PILBARA MOTOR GROUP		**2,483.69**	**2,483.69**
EFT43151	05/04/2018	POWERVAC	Payment		300.00
146046	09/03/2018	POWERVAC	Nylon brush attachment for floor polisher Onslow Pool	300.00	
		POWERVAC		**300.00**	**300.00**
EFT43152	05/04/2018	RAY WHITE EXMOUTH	Payment		7,691.07
SHIRE101-APR-18	28/03/2018	RAY WHITE EXMOUTH	Rent 28 (lot 101) Hooley Street Tom Price 24/04/2018 - 23/05/2018	3,693.45	
SHIRE11B-APR-18	28/03/2018	RAY WHITE EXMOUTH	Rent 11B McGrath Avenue 16/04/2018 - 15/05/2018	1,955.36	
SHIRE419-APR-18	28/03/2018	RAY WHITE EXMOUTH	Rent 9/41 Second Avenue Onslow 10/04/2018 - 09/05/2018	2,042.26	
		RAY WHITE EXMOUTH		**7,691.07**	**7,691.07**
EFT43153	05/04/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Payment		304.38
1002406567	12/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption 498 Sirus Street 25/11/2017 - 02/03/2018	304.38	
		RIO TINTO - PILBARA IRON COMPANY SERVICES		**304.38**	**304.38**
EFT43154	05/04/2018	ROYAL HAUL PTY LTD	Payment		137.50
4050	07/03/2018	ROYAL HAUL PTY LTD	Transfer 1x pallet from Karratha - Onslow	137.50	
		ROYAL HAUL PTY LTD		**137.50**	**137.50**
EFT43155	05/04/2018	SHAWMAC PTY LTD	Payment		19,844.00
8625	08/03/2018	SHAWMAC PTY LTD	Upgrade of Pannawonica Millstream road to meet the design standards of a 110km/h road	19,844.00	
		SHAWMAC PTY LTD		**19,844.00**	**19,844.00**
EFT43156	05/04/2018	SMITH SCULPTORS (JUGGERNAUT HOLDINGS PTY	Payment		297.00
SOA001	08/03/2018	SMITH SCULPTORS (JUGGERNAUT HOLDINGS PTY	To supply 5 missing letters at ANZAC memorial Tom Price includes freight	297.00	
		SMITH SCULPTORS (JUGGERNAUT HOLDINGS PTY		**297.00**	**297.00**
EFT43157	05/04/2018	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Payment		446.21
5100037094	23/03/2018	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Office and meeting refreshemnts Pannawonica	191.01	
5100037095	23/03/2018	SODEXO REMOTE SITES AUSTRALIA PTY LTD	53.14 litres diesel PSW75 23.96 litres diesel PUT99 45.50 litres diesel PUT99 44.41 litres diesel PSW76	255.20	
		SODEXO REMOTE SITES AUSTRALIA PTY LTD		**446.21**	**446.21**
EFT43158	05/04/2018	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Rent 13D Marrinup Way Tom Price 06/04/2018 - 05/05/2018		3,466.66
SDX-046493	23/03/2018	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Rent 13D Marrinup Way Tom Price 06/04/2018 - 05/05/2018	1,733.33	
SDX-046585	25/03/2018	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Rent 2/4 Kanberra Drive Tom Price 08/04/2018 - 07/05/2018	910.00	

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
SDX-046586	25/03/2018	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Rent 4/10 Kanberra Drive Tom Price 08/04/2018 - 07/05/2018	823.33	
		SODEXO REMOTE SITES AUSTRALIA PTY LTD		**3,466.66**	**3,466.66**
EFT43159	05/04/2018	ST JOHN AMBULANCE - ONSLOW	Payment		165.13
ON2628	23/03/2018	ST JOHN AMBULANCE - ONSLOW	First aid kits Onslow	165.13	
		ST JOHN AMBULANCE - ONSLOW		**165.13**	**165.13**
EFT43160	05/04/2018	TENDERLINK.COM	Payment		518.10
ASHBRT-243962	09/03/2018	TENDERLINK.COM	Public tender advertising for repairs to splash pad in Tom Price town mall	172.70	
ASHBRT-243959	09/03/2018	TENDERLINK.COM	Public tender advertising for Onslow Depot fencing	172.70	
ASHBRT-238615	07/12/2017	TENDERLINK.COM	Public tender advertising Paraburdoo chook pen and dog yard upgrades	172.70	
		TENDERLINK.COM		**518.10**	**518.10**
EFT43161	05/04/2018	THE EDUCATIONAL EXPERIENCE P/L	Payment		74.80
1351420	09/03/2018	THE EDUCATIONAL EXPERIENCE P/L	Craft items for programs run at Paraburdoo Library	74.80	
		THE EDUCATIONAL EXPERIENCE P/L		**74.80**	**74.80**
EFT43162	05/04/2018	THE PICKLED BEAN	Payment	- 155.80	155.80
INV-0046	28/03/2018	THE PICKLED BEAN	Catering for infringement module training	155.80	
		THE PICKLED BEAN		**155.80**	**155.80**
EFT43163	05/04/2018	THE WORKWEAR GROUP - NEAT AND TRIM	Payment		418.20
10286221	09/03/2018	THE WORKWEAR GROUP - NEAT AND TRIM	Uniforms for employee # 1617	418.20	
		THE WORKWEAR GROUP - NEAT AND TRIM		**418.20**	**418.20**
EFT43164	05/04/2018	TOLL IPEC PTY LTD	Payment		617.90
1400	30/03/2018	TOLL IPEC PTY LTD	Freight charges 26/03/2018 - 28/03/2018	617.90	
		TOLL IPEC PTY LTD		**617.90**	**617.90**
EFT43165	05/04/2018	TOM PRICE MEDICAL CENTRE	Payment		506.00
168618AVE	13/03/2018	TOM PRICE MEDICAL CENTRE	Asbestos medical employee for # 1165	253.00	
168620AVE	13/03/2018	TOM PRICE MEDICAL CENTRE	Asbestos medical employee for # 1330	253.00	
		TOM PRICE MEDICAL CENTRE		**506.00**	**506.00**
EFT43166	05/04/2018	TOM PRICE TYREPRO (EVERGROUP PTY LTD T/A)	Payment		6,015.00
65075	01/03/2018	TOM PRICE TYREPRO (EVERGROUP PTY LTD T/A)	Tyre repair PUT110	55.00	
65267	24/03/2018	TOM PRICE TYREPRO (EVERGROUP PTY LTD T/A)	Supply and fit 4x tyres PSW86	1,360.00	
65266	24/03/2018	TOM PRICE TYREPRO (EVERGROUP PTY LTD T/A)	Supply and fit 2x tyres and carry out wheel alignment PUT111	805.00	
65265	24/03/2018	TOM PRICE TYREPRO (EVERGROUP PTY LTD T/A)	Supply and fit 4x new tyres PUT06	1,640.00	
65259	24/03/2018	TOM PRICE TYREPRO (EVERGROUP PTY LTD T/A)	Replace battery, supply and fit 4x tyres PUT87	1,780.00	
65274	24/03/2018	TOM PRICE TYREPRO (EVERGROUP PTY LTD T/A)	Puncture repair and balance PUT110	85.00	
65273	24/03/2018	TOM PRICE TYREPRO (EVERGROUP PTY LTD T/A)	Rotate and balance 4x tyres PSW75	90.00	
65268	24/03/2018	TOM PRICE TYREPRO (EVERGROUP PTY LTD T/A)	Strip, fit and balance 4x tyres PSW67	200.00	
		TOM PRICE TYREPRO (EVERGROUP PTY LTD T/A)		**6,015.00**	**6,015.00**
EFT43167	05/04/2018	TOM PRICE TYRES (DINGO CORP T/A)	Payment		150.00
1027460	07/03/2018	TOM PRICE TYRES (DINGO CORP T/A)	Fit and load tyre as required for PLD 13 2014 John Deere tool carrier	150.00	
		TOM PRICE TYRES (DINGO CORP T/A)		**150.00**	**150.00**
EFT43168	05/04/2018	WA LIBRARY SUPPLIES	Payment		1,154.00
113773	06/02/2018	WA LIBRARY SUPPLIES	2 seater lounge and DVD spinner	1,154.00	
		WA LIBRARY SUPPLIES		**1,154.00**	**1,154.00**
EFT43169	05/04/2018	WALGA - WA LOCAL GOV. ASSOC.	Payment		1,287.00
I3069719	12/03/2018	WALGA - WA LOCAL GOV. ASSOC.	Salary and workforce survey for 2017 - 2018	1,287.00	
		WALGA - WA LOCAL GOV. ASSOC.		**1,287.00**	**1,287.00**

LIST OF PAYMENTS FOR APRIL 2018

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT43170	05/04/2018	WESTRAC PTY LTD	Payment		471.77
PI2206521	09/03/2018	WESTRAC PTY LTD	Loctite moly dry film lubricant PLD14	265.52	
PI2208497	11/03/2018	WESTRAC PTY LTD	Transmission oil PMG04	206.25	
		WESTRAC PTY LTD		**471.77**	**471.77**
EFT43171	05/04/2018	WINC AUSTRALIA PTY LIMITED (PREVIOUSLY	Payment		330.58
9023698193	08/03/2018	WINC AUSTRALIA PTY LIMITED (PREVIOUSLY	Various stations Paraburdoo library	317.74	
9023099439	28/12/2017	WINC AUSTRALIA PTY LIMITED (PREVIOUSLY	A5 desk calender	12.84	
		WINC AUSTRALIA PTY LIMITED (PREVIOUSLY		**330.58**	**330.58**
EFT43174	12/04/2018	100% SATISFACTION	Payment		1,210.00
172-MAR18	13/03/2018	100% SATISFACTION	Install concrete pad at end of weigh bridge Tom Price Waste Site	1,210.00	
		100% SATISFACTION		**1,210.00**	**1,210.00**
EFT43175	12/04/2018	ALL BUSINESS NEEDS AUSTRALIA	Payment		7,188.00
3354	09/04/2018	ALL BUSINESS NEEDS AUSTRALIA	2x lecterns including Shire of Ashburton logo for Paraburdoo and Pannawonica	7,188.00	
		ALL BUSINESS NEEDS AUSTRALIA		**7,188.00**	**7,188.00**
EFT43176	12/04/2018	ALLWEST DRILLING PTY LTD	Payment		**233.42**
REFUND090418	09/04/2018	ALLWEST DRILLING PTY LTD	Refund payment made to Shire of Ashburton in error Receipt #74131	233.42	
		ALLWEST DRILLING PTY LTD		**233.42**	**233.42**
EFT43177	12/04/2018	ANDREW PRICE #1551	Payment		75.05
EXPENSE010418	01/04/2018	ANDREW PRICE #1551	Fuel reimbursement due to no fuel card issued PUT107 - 2015 Toyota hilux	75.05	
		ANDREW PRICE #1551		**75.05**	**75.05**
EFT43178	12/04/2018	ASK WASTE MANAGEMENT PTY LTD	Payment		5,038.00
483	01/04/2018	ASK WASTE MANAGEMENT PTY LTD	Provision of technical advice on conversion factors used for gate fees Tom Price Waste Site	660.00	
483	01/03/2018	ASK WASTE MANAGEMENT PTY LTD	Preparation of Annual Environmental Reports for Shire waste facilities Tom Price, Paraburdoo and	4,378.00	
		ASK WASTE MANAGEMENT PTY LTD		**5,038.00**	**5,038.00**
EFT43179	12/04/2018	ASSETIC AUSTRALIA PTY LTD	Payment		12,265.00
INV007237	22/03/2018	ASSETIC AUSTRALIA PTY LTD	Assetic Managed Services Q4 01/04/2018 - 30/06/2018	12,265.00	
		ASSETIC AUSTRALIA PTY LTD		**12,265.00**	**12,265.00**
EFT43180	12/04/2018	ASTRONOMY GROUP WA	Payment		1,500.00
INV-01	20/03/2018	ASTRONOMY GROUP WA	50% deposit to run Astronomy Workshops for April School Holiday Program Tom Price, Paraburdoo	1,500.00	
		ASTRONOMY GROUP WA		**1,500.00**	**1,500.00**
EFT43181	12/04/2018	AUSTRALIAN MADE ART - Emma Blyth	Payment		2,775.00
INV-1099	23/03/2018	AUSTRALIAN MADE ART - Emma Blyth	Deposit towards travel, materials and cutouts Emma Blyth April SHP workshops Pannawonica	2,775.00	
		AUSTRALIAN MADE ART - Emma Blyth		**2,775.00**	**2,775.00**
EFT43182	12/04/2018	AZURE ENTERTAINMENT T/A THE WA	Payment		1,386.00
INV-0052	10/03/2018	AZURE ENTERTAINMENT T/A THE WA	WA Performance School Holiday workshops run 16/04/2018 - 19/04/2018 Onslow	1,386.00	
		AZURE ENTERTAINMENT T/A THE WA		**1,386.00**	**1,386.00**
EFT43183	12/04/2018	BEADON BAY RESORT	Payment		156.00
2232	15/03/2018	BEADON BAY RESORT	Catering for Onslow Airport Emergency Committee Meeting 01/02/2018	156.00	
		BEADON BAY RESORT		**156.00**	**156.00**
EFT43184	12/04/2018	BLACKWOODS PTY LTD	Payment		3,169.51
PE3850PD	16/03/2018	BLACKWOODS PTY LTD	22x hi vis orange camelback for Tom Price SES	2,741.38	
PE1578PD	15/03/2018	BLACKWOODS PTY LTD	3x pairs trousers and 1x pair safety boots employee #973 Tom Price Depot	194.27	
OM1577PD	19/03/2018	BLACKWOODS PTY LTD	2x Danger/No entry signs Tom Price Depot	60.26	
PE5487OP	18/01/2018	BLACKWOODS PTY LTD	Replacement shelving for chemical store Onslow MPC	173.60	
		BLACKWOODS PTY LTD		**3,169.51**	**3,169.51**

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT43185	12/04/2018	BUCHER MUNICIPAL	Payment		3,252.76
890138	19/03/2018	BUCHER MUNICIPAL	1x fan impeller assembly, 1x cowl seal, 1x suction seal PRS06 - 2016 Hino Johnston Road Sweeper	3,252.76	
		BUCHER MUNICIPAL		**3,252.76**	**3,252.76**
EFT43186	12/04/2018	BUNNINGS GROUP	Payment		45.44
2180/99758950	13/03/2018	BUNNINGS GROUP	8x plastic storage tubs for programs run at Tom Price Library	45.44	
		BUNNINGS GROUP		**45.44**	**45.44**
EFT43187	12/04/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Payment		423.50
SI15951	28/02/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Clear blocked urinal Tom Price Admin	423.50	
		BYBLOS CONSTRUCTIONS-TOM PRICE		**423.50**	**423.50**
EFT43188	12/04/2018	CASE STORE PTY LTD	Payment		206.91
CSA-9005705	15/03/2018	CASE STORE PTY LTD	2x Galaxy tab cases Tom Price Admin	206.91	
		CASE STORE PTY LTD		**206.91**	**206.91**
EFT43189	12/04/2018	CIVIC LEGAL	Payment		9,559.00
503191	31/01/2018	CIVIC LEGAL	Professional legal fees Matter No: ADR/C341	1,824.90	
503292	28/02/2018	CIVIC LEGAL	Professional legal fees Matter No: ADR/C341	7,734.10	
		CIVIC LEGAL		**9,559.00**	**9,559.00**
EFT43190	12/04/2018	CREATION LANDSCAPE SUPPLIES	Payment		434.70
126726	19/02/2018	CREATION LANDSCAPE SUPPLIES	3x gabion baskets for landslide retaining wall Onslow Airport retaining wall	434.70	
		CREATION LANDSCAPE SUPPLIES		**434.70**	**434.70**
EFT43191	12/04/2018	CS LEGAL	Payment		429.00
22686	29/03/2018	CS LEGAL	Professional fees for Debt Recovery	429.00	
		CS LEGAL		**429.00**	**429.00**
EFT43192	12/04/2018	DATA#3 LIMITED	Payment		869.22
1704728	29/03/2018	DATA#3 LIMITED	20x data cartridges Tom Price Admin	869.22	
		DATA#3 LIMITED		**869.22**	**869.22**
EFT43193	12/04/2018	DELL COMPUTER LTD	Payment		2,065.80
2408614736	16/03/2018	DELL COMPUTER LTD	Dell monitor, wireless keyboard & mouse and briefcase for spare stock	2,065.80	
		DELL COMPUTER LTD		**2,065.80**	**2,065.80**
EFT43194	12/04/2018	DENVER TECHNOLOGY	Payment		1,177.00
31328	28/02/2018	DENVER TECHNOLOGY	Monthly expenses for IT support and systems/network remote support for the month of February	1,177.00	
		DENVER TECHNOLOGY		**1,177.00**	**1,177.00**
EFT43195	12/04/2018	DICE SOLUTIONS	Payment		1,673.60
11701	19/03/2018	DICE SOLUTIONS	Investigate power trip issues & adjust lighting time clock and sensors at Onslow Pool	140.25	
11705	19/03/2018	DICE SOLUTIONS	Inspect & repair issues with UPS for CBS X-ray at Onslow Airport	210.38	
11714	19/03/2018	DICE SOLUTIONS	Inspect & repair leaking air conditioner Onslow Airport Terminal dispatch office	420.75	
11710	19/03/2018	DICE SOLUTIONS	Replace faulty lights Onslow Gymnasium	196.46	
11715	19/03/2018	DICE SOLUTIONS	Replace faulty lights with LED panel lights Onslow MPC	395.01	
11645	27/02/2018	DICE SOLUTIONS	Electrical inspection and testing for re-energisation 5A First St Onslow	310.75	
		DICE SOLUTIONS		**1,673.60**	**1,673.60**
EFT43196	12/04/2018	DOUBLE LINE SPORTS - ARENA PTY LTD	Payment		388.88
2403	14/03/2018	DOUBLE LINE SPORTS - ARENA PTY LTD	Pro shop stock Tom Price Pool	388.88	
		DOUBLE LINE SPORTS - ARENA PTY LTD		**388.88**	**388.88**
EFT43197	12/04/2018	DOUG DIVER	Payment		6,272.35
COUNCILLORTRAVEL12031	12/03/2018	DOUG DIVER	Councillor travel expense to attend Ordinary Meeting of Council in Onslow 13/03/2018	397.35	
COUNCILLORFEE040418	04/04/2018	DOUG DIVER	Councillor/Communication Fee Q3 January - March 2018	5,875.00	

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
		DOUG DIVER		**6,272.35**	**6,272.35**
EFT43198	12/04/2018	DOUGHLAS DIAS	Payment		7,799.18
COUNCILLORTRAVEL31031	31/03/2018	DOUGHLAS DIAS	Councillor travel expense to attend meetings 01/11/2017 - 31/03/2018	1,924.18	
COUNCILLORFEE040418	04/04/2018	DOUGHLAS DIAS	Councillor/Communication Fee Q3 January - March 2018	5,875.00	
		DOUGHLAS DIAS		**7,799.18**	**7,799.18**
EFT43199	12/04/2018	GHD PTY LTD	Payment		44,364.10
610047530	28/03/2018	GHD PTY LTD	Progress claim#1 Greening Ashburton - Development of an Integrated Landscaping Plan	18,689.00	
610047540	27/03/2018	GHD PTY LTD	Payment Certificate#3 Onslow Town Master Plan Design Development works to 25/03/2018	19,207.10	
610047656	29/03/2018	GHD PTY LTD	Progress fee claim#1 Onslow closed landfill monitoring works	6,468.00	
		GHD PTY LTD		**44,364.10**	**44,364.10**
EFT43200	12/04/2018	GLEN DELLAR	Payment		4,634.88
COUNCILLORFEE040418	04/04/2018	GLEN DELLAR	Councillor/Communication Fee Q3 January - March 2018	4,634.88	
		GLEN DELLAR		**4,634.88**	**4,634.88**
EFT43201	12/04/2018	GREEN SHEEP LANDSCAPE INDUSTRIES	Payment		30,165.72
30	04/04/2018	GREEN SHEEP LANDSCAPE INDUSTRIES	Landscaping works Paraburdoo Visitor Information Bay	30,165.72	
		GREEN SHEEP LANDSCAPE INDUSTRIES		**30,165.72**	**30,165.72**
EFT43202	12/04/2018	GREENFIELD TECHNICAL SERVICES	Payment		58,243.66
INV-0478	28/02/2018	GREENFIELD TECHNICAL SERVICES	Contract Supervisors WANDRRA East 01/02/2018 - 28/02/2018	25,900.89	
INV-0464	28/02/2018	GREENFIELD TECHNICAL SERVICES	Project Management Consultancy WANDRRA East 01/02/2018 - 28/02/2018	3,828.00	
INV-0465	28/02/2018	GREENFIELD TECHNICAL SERVICES	Project Management Consultancy WANDRRA West 01/02/2018 - 28/02/2018	3,828.00	
INV-0476	28/02/2018	GREENFIELD TECHNICAL SERVICES	Contract Supervisors WANDRRA West 01/02/2018 - 28/02/2018	24,686.77	
		GREENFIELD TECHNICAL SERVICES		**58,243.66**	**58,243.66**
EFT43203	12/04/2018	HEDLAND PROPERTY SHOP	Payment		4,127.98
2474-FEB18	22/03/2018	HEDLAND PROPERTY SHOP	Rent 26 Maunsell Cr Onslow 23/02/2018 - 23/03/2018	4,127.98	
		HEDLAND PROPERTY SHOP		**4,127.98**	**4,127.98**
EFT43204	12/04/2018	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA)	Payment		342.98
IP580178468	16/03/2018	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA)	Fuel filter, filter element, oil cooler & oil filter PMG03 - 2010 John Deere Motor Grader	81.93	
IP580178637	21/03/2018	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA)	1x o-ring PMG03 - 2010 John Deere Motor Grader	18.98	
IP580178930	28/03/2018	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA)	2x air filters PMG03 - 2010 John Deere Motor Grader	62.95	
		HITACHI CONSTRUCTION MACHINERY (AUSTRALIA)		**342.98**	**342.98**
EFT43205	12/04/2018	HODGE COLLARD PRESTON ARCHITECTS	Payment		17,013.72
71764	29/03/2018	HODGE COLLARD PRESTON ARCHITECTS	Reimbursement of Air fares & HCP Paraburdoo Community Hub site visit 19/04/2018	1,894.77	
71766	29/03/2018	HODGE COLLARD PRESTON ARCHITECTS	Contract administration services Paraburdoo Community Hub March 2018	5,493.95	
71767	29/03/2018	HODGE COLLARD PRESTON ARCHITECTS	Superintendent services Paraburdoo Community Hub March 2018	9,625.00	
		HODGE COLLARD PRESTON ARCHITECTS		**17,013.72**	**17,013.72**
EFT43206	12/04/2018	HORIZON POWER	Payment		5,915.57
429663-2006695309	04/04/2018	HORIZON POWER	Electricity Onslow Swimming Pool 02/03/2018 - 03/04/2018	4,554.91	
185404-2006693573	03/04/2018	HORIZON POWER	Electricity First Ave Onslow - Street Lighting 01/01/2018 - 31/03/2018	87.20	
199906-2006693534	03/04/2018	HORIZON POWER	Electricity First Ave - Onslow Street Lighting 01/03/2018 - 31/03/2018	1,273.46	
		HORIZON POWER		**5,915.57**	**5,915.57**
EFT43207	12/04/2018	INDUSTRIAL AIR (S.A.) PTY LTD	Payment		1,553.20
160236	03/04/2018	INDUSTRIAL AIR (S.A.) PTY LTD	2x replacement fans for PAC 2 airconditioning unit Onslow Airport	1,553.20	
		INDUSTRIAL AIR (S.A.) PTY LTD		**1,553.20**	**1,553.20**
EFT43208	12/04/2018	INITIAL HYGIENE / PINK HYGIENE SOLUTIONS	Payment		2,871.10
96054783	14/03/2018	INITIAL HYGIENE / PINK HYGIENE SOLUTIONS	Hygiene services for 32x Shire Facilities for period 28/04/2018 - 27/05/2018	2,903.43	

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
96039732	09/03/2018	INITIAL HYGIENE / PINK HYGIENE SOLUTIONS	Credit Invoice 96031828 deletion of premises 17 - service period 28/03/2018 - 27/04/2018	- 32.33	
		INITIAL HYGIENE / PINK HYGIENE SOLUTIONS		**2,871.10**	**2,871.10**
EFT43209	12/04/2018	J BLACKWOOD & SON PTY LTD	Payment		753.12
ON7625PC	14/03/2018	J BLACKWOOD & SON PTY LTD	1x general purpose clamp Onslow Airport Aircraft Fixed Tie Downs	78.96	
PE8490PD	19/03/2018	J BLACKWOOD & SON PTY LTD	Knipex 400mm plier wrench Onslow Airport Aircraft Fixed Tie Downs	308.76	
PE1142OZ	27/02/2018	J BLACKWOOD & SON PTY LTD	2x folding trolleys for Community Services Onslow	388.40	
PE6437OV	13/02/2018	J BLACKWOOD & SON PTY LTD	5th wheel wagon truck Community Services Onslow	999.20	
184583	23/02/2018	J BLACKWOOD & SON PTY LTD	Credit (less restocking fee) for return of 5th wheel wagon truck Community Services Onslow	- 899.28	
186033	21/03/2018	J BLACKWOOD & SON PTY LTD	Credit invoice ON0857OX for 8x shackles Onslow Airport Aircraft Fixed Tie Downs	- 61.46	
186034	21/03/2018	J BLACKWOOD & SON PTY LTD	Credit invoice ON0725OX for 8x shackles Onslow Airport Aircraft Fixed Tie Downs	- 61.46	
		J BLACKWOOD & SON PTY LTD		**753.12**	**753.12**
EFT43210	12/04/2018	JB HIFI	Payment		1,931.00
DE001-6372878-28-1	15/03/2018	JB HIFI	1x cordless phone, 5x apple USB cables Tom Price Admin	200.00	
DE001-6372313-105-1	16/03/2018	JB HIFI	3x iPads for Community Engagement	1,731.00	
		JB HIFI		**1,931.00**	**1,931.00**
EFT43211	12/04/2018	JR & A HERSEY PTY LTD	Payment		364.83
42821	16/03/2018	JR & A HERSEY PTY LTD	7x embroidered hi vis shirts, 4x pairs work pants Tom Price Depot	364.83	
		JR & A HERSEY PTY LTD		**364.83**	**364.83**
EFT43212	12/04/2018	KERRY WHITE	Payment		23,566.00
COUNCILLORTRAVEL05041	05/04/2018	KERRY WHITE	Reimbursement to Councillor for meals -Shire meetings in Perth 03/04/2018 - 05/04/2018	49.00	
COUNCILORFEE040418	04/04/2018	KERRY WHITE	Councillor/Communication Fee Q3 January - March 2018	23,517.00	
		KERRY WHITE		**23,566.00**	**23,566.00**
EFT43213	12/04/2018	KHB MOBILE MECHANICAL PTY LTD	Payment		664.68
13995	05/04/2018	KHB MOBILE MECHANICAL PTY LTD	Service PUT120 - Toyota Hilux	342.93	
13967	28/03/2018	KHB MOBILE MECHANICAL PTY LTD	Replace broken RH side window PRL03 - 2009 Bomag Road Roller	321.75	
		KHB MOBILE MECHANICAL PTY LTD		**664.68**	**664.68**
EFT43214	12/04/2018	KONE ELEVATORS PTY LTD	Payment		972.84
193320821	01/03/2018	KONE ELEVATORS PTY LTD	Kone elevator service fee Onslow Admin for period 01/04/2018 - 30/06/2018	972.84	
		KONE ELEVATORS PTY LTD		**972.84**	**972.84**
EFT43215	12/04/2018	LEARNING DISCOVERY	Payment		1,200.00
79453	08/03/2018	LEARNING DISCOVERY	40x assorted picture story books for Pannawonica Library	300.00	
79454	08/03/2018	LEARNING DISCOVERY	40x assorted picture story books for Onslow Library	300.00	
79257	15/03/2018	LEARNING DISCOVERY	40x assorted picture story books for Tom Price Library	300.00	
79262	15/03/2018	LEARNING DISCOVERY	40x assorted picture story books for Paraburdoo Library	300.00	
		LEARNING DISCOVERY		**1,200.00**	**1,200.00**
EFT43216	12/04/2018	LINTON RUMBLE	Payment		9,795.50
COUNCILLORFEE040418	04/04/2018	LINTON RUMBLE	Councillor/Communication Fee Q3 January - March 2018	9,795.50	
		LINTON RUMBLE		**9,795.50**	**9,795.50**
EFT43217	12/04/2018	LORRAINE THOMAS	Payment		5,875.00
COUNCILLORFEE040418	04/04/2018	LORRAINE THOMAS	Councillor/Communication Fee Q3 January - March 2018	5,875.00	
		LORRAINE THOMAS		**5,875.00**	**5,875.00**
EFT43218	12/04/2018	MATTHEW LYNCH	Payment		5,875.00
COUNCILLORFEE040418	04/04/2018	MATTHEW LYNCH	Councillor/Communication Fee Q3 January - March 2018	5,875.00	
		MATTHEW LYNCH		**5,875.00**	**5,875.00**
EFT43219	12/04/2018	MCMAHON BURNETT TRANSPORT (HOYLAKE	Payment		314.38

LIST OF PAYMENTS FOR APRIL 2018

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
222413	15/03/2018	MCMAHON BURNETT TRANSPORT (HOYLAKE	Transport imop from Onslow to Abco in Bentley for equipment service	73.69	
223152	31/03/2018	MCMAHON BURNETT TRANSPORT (HOYLAKE	Freight charges Onslow Pool to Sigma chemicals Perth for return of drums, freight Perth to Onslow	240.69	
		MCMAHON BURNETT TRANSPORT (HOYLAKE		**314.38**	**314.38**
EFT43220	12/04/2018	MELANIE GALLANAGH	Payment		5,875.00
COUNCILLORFEE040418	04/04/2018	MELANIE GALLANAGH	Councillor/Communication Fee Q3 January - March 2018	5,875.00	
		MELANIE GALLANAGH		**5,875.00**	**5,875.00**
EFT43221	12/04/2018	MORLEY MOWER CENTRE	Payment		49.16
1-255221	16/03/2018	MORLEY MOWER CENTRE	Stihl Blower elbow Paraburdoo Parks maintenance	49.16	
		MORLEY MOWER CENTRE		**49.16**	**49.16**
EFT43222	12/04/2018	NORWEST REFRIGERATION SERVICES	Payment		3,410.00
30682	03/04/2018	NORWEST REFRIGERATION SERVICES	Service and hygiene clean 17x split system airconditioners and 5x wall units Ocean View Caravan Park	1,100.00	
30683	03/04/2018	NORWEST REFRIGERATION SERVICES	Quarterly servicing to airconditioners Onslow Airport	2,310.00	
		NORWEST REFRIGERATION SERVICES		**3,410.00**	**3,410.00**
EFT43223	12/04/2018	ONSLOW BEACH RESORT	Payment		3,143.00
8913	14/03/2018	ONSLOW BEACH RESORT	Accommodation 13/03/2018 - 14/03/2018 1x night plus breakfast for Councillor OCM 13/03/2018	304.00	
8914	14/03/2018	ONSLOW BEACH RESORT	Accommodation 13/03/2018 - 14/03/2018 1x night plus breakfast for Councillor OCM 13/03/2018	269.00	
8903	14/03/2018	ONSLOW BEACH RESORT	Accommodation 13/03/2018 - 14/03/2018 1x night plus breakfast for Councillor OCM 13/03/2018	299.00	
8904	14/03/2018	ONSLOW BEACH RESORT	Accommodation 12/03/2018 - 14/03/2018 2x nights plus breakfast for Councillor OCM 13/03/2018	586.00	
8905	14/03/2018	ONSLOW BEACH RESORT	Accommodation 12/03/2018 - 14/03/2018 2x nights plus breakfast for Councillor to attend Onslow	587.00	
8906	14/03/2018	ONSLOW BEACH RESORT	Accommodation 12/03/2018 - 14/03/2018 2x nights plus breakfast for Councillor to attend Onslow	538.00	
8898	13/03/2018	ONSLOW BEACH RESORT	Lunch catering for the Ordinary Meeting of Council in Onslow 13/03/2018	560.00	
		ONSLOW BEACH RESORT		**3,143.00**	**3,143.00**
EFT43224	12/04/2018	PARABURDOO HORSE CLUB	Payment		200.00
EXPENSE090418	09/04/2018	PARABURDOO HORSE CLUB	Delivery of Paraburdoo Anzac Day Flyer	200.00	
		PARABURDOO HORSE CLUB		**200.00**	**200.00**
EFT43225	12/04/2018	PARABURDOO IGA	Payment		359.35
52992	03/04/2018	PARABURDOO IGA	Clothes pegs for transit house 586 King Ave Paraburdoo	17.02	
11151	21/03/2018	PARABURDOO IGA	5x magazines for Tom Price Library w/e 23/03/2018	26.13	
49888	21/03/2018	PARABURDOO IGA	Easter eggs for programs run at Tom Price Library	73.46	
49936	21/03/2018	PARABURDOO IGA	Springwater for Tom Price Library	49.90	
49887	21/03/2018	PARABURDOO IGA	Confectionery for programs run at Paraburdoo Library	45.99	
11150	21/03/2018	PARABURDOO IGA	5x magazines for Paraburdoo Library w/e 23/03/2018	26.13	
51703	27/03/2018	PARABURDOO IGA	Easter eggs for programs run at Tom Price Library	97.50	
53145	03/04/2018	PARABURDOO IGA	1x tap adaptor and 150gm talon pellets for Paraburdoo Library	23.22	
		PARABURDOO IGA		**359.35**	**359.35**
EFT43226	12/04/2018	PARABURDOO MEDICAL CENTRE	Payment		506.00
64625JAH	23/03/2018	PARABURDOO MEDICAL CENTRE	Asbestos medical Town Maintenance Officer Tom Price	253.00	
64633NME	23/03/2018	PARABURDOO MEDICAL CENTRE	Asbestos medical Town Maintenance Officer Tom Price	253.00	
		PARABURDOO MEDICAL CENTRE		**506.00**	**506.00**
EFT43227	12/04/2018	PARABURDOO TOY LIBRARY ASSOCIATION	Payment		200.00
EXPENSE050418	05/04/2018	PARABURDOO TOY LIBRARY ASSOCIATION	Delivery of Paraburdoo April School Holiday Program Flyer	200.00	
		PARABURDOO TOY LIBRARY ASSOCIATION		**200.00**	**200.00**
EFT43228	12/04/2018	PENNANT HOUSE	Payment		286.00
30644	06/04/2018	PENNANT HOUSE	New Australian and Indigenous Flag for Pannawonica	286.00	
		PENNANT HOUSE		**286.00**	**286.00**

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT43229	12/04/2018	PETER FOSTER	Payment		5,875.00
COUNCILLORFEE040418	04/04/2018	PETER FOSTER	Councillor/Communication Fee Q3 January - March 2018	5,875.00	
		PETER FOSTER		**5,875.00**	**5,875.00**
EFT43230	12/04/2018	PILBARA AUTO & 4x4 (EVERGROUP T/AS)	Payment		107.00
50887	04/04/2018	PILBARA AUTO & 4x4 (EVERGROUP T/AS)	450g high temp oil for Paraburdoo Waste Site, 2x D shackles for PTL18 - 2011 Dean Trailer	107.00	
		PILBARA AUTO & 4x4 (EVERGROUP T/AS)		**107.00**	**107.00**
EFT43231	12/04/2018	PILBARA COPY SERVICE	Payment		4,177.21
33078	19/03/2018	PILBARA COPY SERVICE	24x toner kits Tom Price Admin	4,177.21	
		PILBARA COPY SERVICE		**4,177.21**	**4,177.21**
EFT43232	12/04/2018	PILBARA FOOD SERVICES	Payment		480.38
83495	29/03/2018	PILBARA FOOD SERVICES	Kiosk supplies Tom Price Pool	480.38	
		PILBARA FOOD SERVICES		**480.38**	**480.38**
EFT43233	12/04/2018	PILBARA IRON COMPANY SERVICES	Payment		25,515.56
REFUND090418	09/04/2018	PILBARA IRON COMPANY SERVICES	Refund Debtor overpayment of commercial waste charges receipt #74143	25,515.56	
		PILBARA IRON COMPANY SERVICES		**25,515.56**	**25,515.56**
EFT43234	12/04/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Payment		4,600.98
2002409940	13/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water consumpition 144 Cedar Street Tom Price 28/11/2017 - 08/03/2018	30.73	
1002427779	19/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption 787 Larnook Street Tom Price 20/11/2017 - 06/03/2018	66.07	
1002427928	19/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption 67 Tamarind Street Tom Price 26/11/2017 - 07/03/2018	1,545.33	
1002424107	16/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption 397 Acalypha Street Tom Price 16/11/2017 - 23/02/2018	1,003.66	
1002417309	15/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption 825 Warara Street Tom Price 03/01/2018 - 02/03/2018	477.84	
2002385777	05/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water consumption 17 Lilac Street Tom Price 17/11/2017 - 26/02/2018	140.48	
1002413225	14/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption U3/2 Kanberra Drive Tom Price 21/11/2017 - 10/03/2018	1,231.51	
2002389811	06/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water consumption 1034 Gunggara CCT Tom Price 25/11/2017 - 02/03/2018	105.36	
		RIO TINTO - PILBARA IRON COMPANY SERVICES		**4,600.98**	**4,600.98**
EFT43235	12/04/2018	RMS	Payment		50.05
91266374	03/04/2018	RMS	Online fees for 12 bookings Onslow Caravan Park	50.05	
		RMS		**50.05**	**50.05**
EFT43236	12/04/2018	ROYAL HAUL PTY LTD	Payment		330.00
4363	14/03/2018	ROYAL HAUL PTY LTD	Freight for 1x couch	330.00	
		ROYAL HAUL PTY LTD		**330.00**	**330.00**
EFT43237	12/04/2018	SCOTT PRINTERS	Payment		1,314.50
118864	14/03/2018	SCOTT PRINTERS	Inside Ashburton newsletter	1,314.50	
		SCOTT PRINTERS		**1,314.50**	**1,314.50**
EFT43238	12/04/2018	SHANE HARMS	Payment		86.23
REFUND040418	04/04/2018	SHANE HARMS	Refund for dog kennelling receipt #73971	86.23	
		SHANE HARMS		**86.23**	**86.23**
EFT43239	12/04/2018	SHIRE OF ASHBURTON	Payment		463.99
20180034	04/04/2018	SHIRE OF ASHBURTON	Building permit application fee Tom Price Bush Brigade Dome Shelter	220.34	
20180036	09/04/2018	SHIRE OF ASHBURTON	Building permit application fee Tom Price Depot wash down boom pole and shade sail	243.65	
		SHIRE OF ASHBURTON		**463.99**	**463.99**
EFT43240	12/04/2018	STATE EMERGENCY SERVICES -TOM PRICE	Payment		291.98
EXPENSE290318	29/03/2018	STATE EMERGENCY SERVICES -TOM PRICE	Reimbursement for refreshments Tom Price SES training -4 days March 2018	291.98	
		STATE EMERGENCY SERVICES -TOM PRICE		**291.98**	**291.98**
EFT43241	12/04/2018	STEALERS SOFTBALL CLUB	Payment		500.00

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
DONATION120318	12/03/2018	STEALERS SOFTBALL CLUB	Small assistance donation to Stealers Womens Softball Club towards new bats and equipment	500.00	
		STEALERS SOFTBALL CLUB		**500.00**	**500.00**
EFT43242	12/04/2018	T-QUIP	Payment		928.40
74891#5	15/03/2018	T-QUIP	Standard brush x4	858.00	
74968#5	19/03/2018	T-QUIP	Eye bolt x2 adjustment nut x2	70.40	
		T-QUIP		**928.40**	**928.40**
EFT43243	12/04/2018	TALIS CONSULTANTS PTY LTD	Payment		2,299.00
16435	31/01/2018	TALIS CONSULTANTS PTY LTD	Tom Price bore installation	2,299.00	
		TALIS CONSULTANTS PTY LTD		**2,299.00**	**2,299.00**
EFT43244	12/04/2018	TAYLOR BURRELL BARNETT	Payment		2,648.25
24359	28/02/2018	TAYLOR BURRELL BARNETT	Local planning strategy for Shire of Ashburton final draft	2,076.03	
24443	31/03/2018	TAYLOR BURRELL BARNETT	Local planning strategy for Shire of Ashburton	572.22	
		TAYLOR BURRELL BARNETT		**2,648.25**	**2,648.25**
EFT43245	12/04/2018	TELSTRA	Monthly telephone charges 01/03/2018 - 01/04/2018		84,085.39
1559493000-APR-18	02/04/2018	TELSTRA	Monthly telephone charges SES 01/03/2018 - 01/04/2018	153.66	
5762935200-FEB-18	09/02/2018	TELSTRA	Monthly telephone charges 01/01/2018 - 01/02/2018	629.96	
0460869000-APR-18	09/04/2018	TELSTRA	Monthly telephone charges 01/03/2018 - 01/04/2018	80,244.12	
1467928485-APR-18	02/04/2018	TELSTRA	Monthly telephone charges 01/03/2018 - 01/04/2018	445.61	
1467928501-APR-18	02/04/2018	TELSTRA	Monthly telephone charges 01/03/2018 - 01/04/2018	980.33	
2550276200-APR-18	06/04/2018	TELSTRA	Monthly telephone charges 01/03/2018 - 01/04/2018	241.67	
5762935200-APR-18	09/04/2018	TELSTRA	Monthly telephone charges 01/03/2018 - 01/04/2018	673.89	
1631098200-APR-18	06/04/2018	TELSTRA	Monthly telephone charges 01/03/2018 - 01/04/2018	97.64	
5762935200-MAR-18	10/03/2018	TELSTRA	Monthly telephone charges 01/02/2018 - 01/03/2018	618.51	
		TELSTRA		**84,085.39**	**84,085.39**
EFT43246	12/04/2018	TENDERLINK.COM	Payment		172.70
ASHBRT-244348	16/03/2018	TENDERLINK.COM	Public tender advertising panel supply of plant and equipment	172.70	
		TENDERLINK.COM		**172.70**	**172.70**
EFT43247	12/04/2018	THALANYJI SERVICE STATIONS	Payment		1,604.03
1-92108	19/03/2018	THALANYJI SERVICE STATIONS	95 litres diesel Onslow waste transfer	139.84	
11-55560	28/03/2018	THALANYJI SERVICE STATIONS	102.59 litres diesel PUT120	151.02	
11-55590	29/03/2018	THALANYJI SERVICE STATIONS	39.43 litres unleaded PUT86	63.49	
1-92633	23/03/2018	THALANYJI SERVICE STATIONS	95 litres diesel Onslow waste transfer	139.84	
11-55633	29/03/2018	THALANYJI SERVICE STATIONS	20.31 litres unleaded PUT117	32.70	
1-92229	20/03/2018	THALANYJI SERVICE STATIONS	71.34 litres diesel PSW83	105.01	
1-93758	29/03/2018	THALANYJI SERVICE STATIONS	96 litres diesel Onslow waste transfer	141.31	
1-93775	29/03/2018	THALANYJI SERVICE STATIONS	70.89 litres diesel PSW83	104.35	
11-54585	19/03/2018	THALANYJI SERVICE STATIONS	54.35 litres diesel PSD08	80.00	
11-54595	19/03/2018	THALANYJI SERVICE STATIONS	32.38 litres diesel PSW69	47.66	
11-54672	20/03/2018	THALANYJI SERVICE STATIONS	28.34 litres diesel PRTV02	41.72	
11-55429	27/03/2018	THALANYJI SERVICE STATIONS	40 litres diesel PSW81	58.88	
11-55487	28/03/2018	THALANYJI SERVICE STATIONS	12.26 litres unleaded P575	19.74	
11-56136	05/04/2018	THALANYJI SERVICE STATIONS	50.88 litres unleaded PUT118	89.54	
1-94559	05/04/2018	THALANYJI SERVICE STATIONS	54.36 litres diesel PSD08	80.02	
1-94619	06/04/2018	THALANYJI SERVICE STATIONS	98 litres diesel PLD12	144.26	
1-94195	02/04/2018	THALANYJI SERVICE STATIONS	57.76 litres diesel PSW83	85.02	

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
11-55962	03/04/2018	THALANYJI SERVICE STATIONS	5.47 litres unleaded P575	9.63	
11-56353	08/04/2018	THALANYJI SERVICE STATIONS	9kg Kleenheat gas bottle	70.00	
		THALANYJI SERVICE STATIONS		**1,604.03**	**1,604.03**
EFT43248	12/04/2018	THE WORKWEAR GROUP - NEAT AND TRIM	Payment		980.08
10286883	14/03/2018	THE WORKWEAR GROUP - NEAT AND TRIM	Uniforms for employee # 1465	232.07	
10284756	14/03/2018	THE WORKWEAR GROUP - NEAT AND TRIM	Uniforms for employee # 1480	208.25	
10272886	14/03/2018	THE WORKWEAR GROUP - NEAT AND TRIM	Uniforms for employee # 1169	333.19	
10273637	15/03/2018	THE WORKWEAR GROUP - NEAT AND TRIM	Uniforms for employee # 1627	73.95	
10284705	15/03/2018	THE WORKWEAR GROUP - NEAT AND TRIM	Uniforms for employee # 1129	132.62	
		THE WORKWEAR GROUP - NEAT AND TRIM		**980.08**	**980.08**
EFT43249	12/04/2018	TOLL IPEC PTY LTD	Payment		533.18
263	06/04/2018	TOLL IPEC PTY LTD	Freight charges 04/04/2018 - 06/04/2018	391.27	
1401	06/04/2018	TOLL IPEC PTY LTD	Freight charges 03/04/2018 - 06/04/2018	141.91	
		TOLL IPEC PTY LTD		**533.18**	**533.18**
EFT43250	12/04/2018	TOLL TRANSPORT PTY LTD / TOLL EXPRESS	Payment		181.13
3944955	25/03/2018	TOLL TRANSPORT PTY LTD / TOLL EXPRESS	Freight charge 4x items Paraburdoo library	181.13	
		TOLL TRANSPORT PTY LTD / TOLL EXPRESS		**181.13**	**181.13**
EFT43251	12/04/2018	TOM PRICE TYRES (DINGO CORP T/A)	Payment		4,735.71
10027562	19/03/2018	TOM PRICE TYRES (DINGO CORP T/A)	Replacement Windsreen for PUT47 SES Troop Carrier	330.00	
10027568	19/03/2018	TOM PRICE TYRES (DINGO CORP T/A)	Truck tyre repair x2 PTR12	180.00	
10027486	13/03/2018	TOM PRICE TYRES (DINGO CORP T/A)	Fit new power take off unit PPM02	3,961.71	
10027485	13/03/2018	TOM PRICE TYRES (DINGO CORP T/A)	Fit new window PMG06	264.00	
		TOM PRICE TYRES (DINGO CORP T/A)		4,735.71	4,735.71
EFT43252	12/04/2018	TOYS R US (AUSTRALIA) PTY LTD	Payment		108.92
SSC20180313	13/03/2018	TOYS R US (AUSTRALIA) PTY LTD	Lego Onslow library	108.92	
		TOYS R US (AUSTRALIA) PTY LTD		**108.92**	**108.92**
EFT43253	12/04/2018	UNIRACK WA PTY LTD	Payment		1,176.00
INV-01253	06/03/2018	UNIRACK WA PTY LTD	Unirack shelving and beams for Environmental Health Sheds/Storage for Mosquito equipment	1,176.00	
		UNIRACK WA PTY LTD		**1,176.00**	**1,176.00**
EFT43254	12/04/2018	WA RETICULATION SUPPLIES	Payment		797.76
I3253	13/03/2018	WA RETICULATION SUPPLIES	Reticulation supplies Tom Price Clem Thompson Oval & Surrounds	797.76	
		WA RETICULATION SUPPLIES		**797.76**	**797.76**
EFT43255	12/04/2018	WATER CORPORATION	Payment		4,479.23
9008516133-MAR-18	28/03/2018	WATER CORPORATION	Water use Lot 561 Slipway Onlsow 31/01/2018 - 27/03/2018	7.17	
9008514875-MAR-18	28/03/2018	WATER CORPORATION	Water use Lot Trickle Irrigation Lot 932 31/01/2018 - 27/03/2018	377.78	
9021006867-MAR-18	28/03/2018	WATER CORPORATION	Water use 6 Carlyon Road Lot 170 31/01/2018 - 27/03/2018	393.22	
9020871832-MAR-18	28/03/2018	WATER CORPORATION	Water use 56 Yungu Road Lot 94 31/01/2018 - 27/03/2018	1,054.22	
9008515886-MAR-18	28/03/2018	WATER CORPORATION	Water use 16 Onslow Road Lot 9001 31/01/2018 - 27/03/2018	2,426.87	
9021259143-MAR-18	28/03/2018	WATER CORPORATION	Water use Macedon Road Lot 127 31/01/2018 - 27/03/2018	212.80	
9020549296-MAR-18	28/03/2018	WATER CORPORATION	Water use Onslow road Lot 500 31/01/2018 - 27/03/2018	7.17	
		WATER CORPORATION		**4,479.23**	**4,479.23**
EFT43256	12/04/2018	SLATER & GORDON TRUST ACCOUNT	Payment		31,250.00
LEGAL FEES	12/04/2018	SLATER & GORDON TRUST ACCOUNT	CONFIDENTIAL - Wittenoom Asbestos Claim - payment of Shire's share of commercial settlement	31,250.00	
		SLATER & GORDON TRUST ACCOUNT		**31,250.00**	**31,250.00**
EFT43262	19/04/2018	100% SATISFACTION	Payment		3,080.00

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
178-APR18	12/04/2018	100% SATISFACTION	Supply and install stairs and work platform for new weighbridge Tom Price Waste Site	3,080.00	
		100% SATISFACTION		**3,080.00**	**3,080.00**
EFT43263	19/04/2018	ABCO PRODUCTS	Payment		1,227.28
327754	24/02/2018	ABCO PRODUCTS	2x pelican boxes for transport of i-mops to Perth, service and repairs to i-mop Onslow Airport	1,227.28	
		ABCO PRODUCTS		**1,227.28**	**1,227.28**
EFT43264	19/04/2018	ACACIA CONNECTION PTY LTD	Payment		341.00
INVOICE9264	30/03/2018	ACACIA CONNECTION PTY LTD	Employee Assistance Program March 2018	341.00	
		ACACIA CONNECTION PTY LTD		**341.00**	**341.00**
EFT43265	19/04/2018	ACCESS SERVICES GROUP PTY LTD	Payment		117.84
1578448	26/03/2018	ACCESS SERVICES GROUP PTY LTD	Hydraulic tank kit for Onslow Airport scissor lift	117.84	
		ACCESS SERVICES GROUP PTY LTD		**117.84**	**117.84**
EFT43266	19/04/2018	ADVANCE PRESS	Payment		396.00
121798	27/03/2018	ADVANCE PRESS	Design of Paraburdoo School Holiday A4 Poster April 2018	132.00	
121799	27/03/2018	ADVANCE PRESS	Design of Tom Price School Holiday A4 Poster April 2018	132.00	
121800	27/03/2018	ADVANCE PRESS	Design of Pannawonica School Holiday A4 Poster April 2018	132.00	
		ADVANCE PRESS		**396.00**	**396.00**
EFT43267	19/04/2018	AIT SPECIALISTS PTY LTD	Payment		561.11
INV-11039	11/04/2018	AIT SPECIALISTS PTY LTD	Monthly Fuel Rebate Calculations for March 2018	561.11	
		AIT SPECIALISTS PTY LTD		**561.11**	**561.11**
EFT43268	19/04/2018	ALL INTERACTIVE DISTRIBUTION	Payment		446.89
637781	26/03/2018	ALL INTERACTIVE DISTRIBUTION	7x DVD's for Pannawonica Library	187.00	
638094	27/03/2018	ALL INTERACTIVE DISTRIBUTION	11x DVD's for Tom Price Library	259.89	
		ALL INTERACTIVE DISTRIBUTION		**446.89**	**446.89**
EFT43269	19/04/2018	ALL RID PEST MANAGEMENT	Payment		1,204.50
66091	29/03/2018	ALL RID PEST MANAGEMENT	External pest treatment Tom Price Shopping Mall	489.50	
66092	29/03/2018	ALL RID PEST MANAGEMENT	Visual termite inpection & report, internal & external treatment for general pests Paraburdoo Child	715.00	
		ALL RID PEST MANAGEMENT		**1,204.50**	**1,204.50**
EFT43270	19/04/2018	ASHBURTON TYRES & AUTOMOTIVE	Payment		107.93
21008	27/03/2018	ASHBURTON TYRES & AUTOMOTIVE	Replace trailer plug PTL13 - 2005 Dean Tilt Trailer Kubota	107.93	
		ASHBURTON TYRES & AUTOMOTIVE		**107.93**	**107.93**
EFT43271	19/04/2018	ASHBURTON WELDING & FABRICATION	Payment		522.06
1167	20/03/2018	ASHBURTON WELDING & FABRICATION	Fabrication repairs to shoring box Onslow Cemetery maintenance	522.06	
		ASHBURTON WELDING & FABRICATION		**522.06**	**522.06**
EFT43272	19/04/2018	AUSTRALIA POST	Payment		874.17
1007347004	03/04/2018	AUSTRALIA POST	Postal Charges period ending 31/03/2018	874.17	
		AUSTRALIA POST		**874.17**	**874.17**
EFT43273	19/04/2018	BENNCO GROUP	Payment		396.00
I002213	09/04/2018	BENNCO GROUP	Repair boom gate Tom Price Waste Site	396.00	
		BENNCO GROUP		**396.00**	**396.00**
EFT43274	19/04/2018	BLACKWOODS PTY LTD	Payment		2,019.24
OM5732PF	26/03/2018	BLACKWOODS PTY LTD	84x pairs gloves, 2x packs of 10 respirators Caring for Country cleanup	1,121.49	
PE4486PF	26/03/2018	BLACKWOODS PTY LTD	5x pairs polarised safety sunglasses Tom Price Depot	194.37	
OM0905PG	28/03/2018	BLACKWOODS PTY LTD	4x packs 50x sqwincher qwik-stiks Tom Price Depot	161.78	
PE0906PG	28/03/2018	BLACKWOODS PTY LTD	1x box earplugs Tom Price Depot	105.40	
OM5343PG	29/03/2018	BLACKWOODS PTY LTD	Various PPE for Health and Wellbeing Team	436.20	

LIST OF PAYMENTS FOR APRIL 2018

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
		BLACKWOODS PTY LTD		**2,019.24**	**2,019.24**
EFT43275	19/04/2018	BOC GASES	Payment		509.08
4019077968	29/03/2018	BOC GASES	BOC container service 26/02/2018 - 28/03/2018 39x gas cylinders Tom Price Depot	443.15	
4019126554	03/04/2018	BOC GASES	2x BOC CO2 Food Fresh VT size cylinders supplied to Tom Price Depot 03/04/2018	65.93	
		BOC GASES		**509.08**	**509.08**
EFT43276	19/04/2018	BRIDGETOWN DESIGN AND PRINTING	Payment		1,482.25
645	20/03/2018	BRIDGETOWN DESIGN AND PRINTING	Design and supply Airport Asset Management Plan	643.50	
646	22/03/2018	BRIDGETOWN DESIGN AND PRINTING	A4 poster design, print 2x A1 posters April 2018 School Holiday Program Onslow	357.50	
647	22/03/2018	BRIDGETOWN DESIGN AND PRINTING	Design Onslow Harmony Day 2018 A4 poster, design A4 Musical Workshop poster, print 2x A1 posters	481.25	
		BRIDGETOWN DESIGN AND PRINTING		**1,482.25**	**1,482.25**
EFT43277	19/04/2018	BUCHER MUNICIPAL	Payment		963.06
891086	28/03/2018	BUCHER MUNICIPAL	1x pressure switch PRS06 - 2016 Hino Road Sweeper	258.12	
890996	28/03/2018	BUCHER MUNICIPAL	1x seal kit & 1x breather PRS06 - 2016 Hino Road Sweeper	704.94	
		BUCHER MUNICIPAL		**963.06**	**963.06**
EFT43278	19/04/2018	BUNNINGS GROUP	Payment		64.90
2180/99759546	23/03/2018	BUNNINGS GROUP	Wet pour rubber surfacing Onslow Airport Aircraft Fixed Tie Downs	64.90	
		BUNNINGS GROUP		**64.90**	**64.90**
EFT43279	19/04/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Payment		92,062.91
SI16322	20/03/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Replace leaking water filter 565 Brockman Ave Paraburdoo	693.61	
SI16330	22/03/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Supply and install new stove 516 Lockyer Ave Paraburdoo	1,485.00	
SI16371	24/03/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Repair leaking toilets (includes replacement of 3x cisterns) Tom Price Diamond Club	2,222.00	
SI16372	24/03/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Concrete works to redirect rainwater Tom Price Visitor Centre	2,244.00	
SI16375	24/03/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Paint toilet wall Tom Price Diamond Club	1,144.00	
SI16376	24/03/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Supply and install 4x new LED fittings Tom Price Civic Centre Area W	1,287.00	
SI16465	27/03/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Remove and replace damaged plant room entrance doors Tom Price Pool	4,928.00	
SI16319	20/03/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Additional compaction testing at Paraburdoo Visitor Information Bay	1,521.30	
SI16374	24/03/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Supply 1x Portaloo for 4 weeks and 1x waste disposal Roebourne Wittenoom Road	1,540.00	
SI16373	24/03/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Six monthly maintenance of water softener systems Onslow MPC February 2018	1,848.00	
SI16377	24/03/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Replace damaged solarhart panel 1104B Jabbarup St Tom Price	3,278.00	
SI16477	28/03/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Supply and install transportable battery storage shed Tom Price Waste Site	63,393.00	
SI15651	31/01/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Certification and building approvals Paraburdoo Outdoor Sports Facility	3,646.50	
SI15571	25/01/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Supply and install pool gate latch & hinges 602 Boolee St Tom Price	572.00	
SI16032	28/02/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Repairs to shade sail Tom Price Pool	528.00	
SI15953	28/02/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Light repairs 825B Warara St Tom Price	693.00	
SI15957	28/02/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Building inspection 710 Yiluk St Tom Price	396.00	
SI15958	28/02/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Building inspection 604 Boolee St Tom Price	396.00	
SI15962	28/02/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Reattach mirror to bedroom door 1152 Tarwonga Crt Tom Price	247.50	
		BYBLOS CONSTRUCTIONS-TOM PRICE		**92,062.91**	**92,062.91**
EFT43280	19/04/2018	C MUNRO CONTRACTORS	Payment		40,387.72
121000	29/03/2018	C MUNRO CONTRACTORS	Replace damaged fence sheets Ocean View Caravan Park Onslow	616.00	
121148	31/03/2018	C MUNRO CONTRACTORS	Resecure loose decking boards and replace broken Four Mile Creek Toilets Onslow	508.20	
121151	31/03/2018	C MUNRO CONTRACTORS	Mount 2x wall signs, inspect bench seat, repair gate lock Onslow Pool	146.79	
121157	31/03/2018	C MUNRO CONTRACTORS	Shoring box for grave Onslow Cemetery	163.68	
121182	31/03/2018	C MUNRO CONTRACTORS	Construct and install 2x new leach drains in old section of Ocean View Caravan Park	4,950.00	
121205	31/03/2018	C MUNRO CONTRACTORS	Repair water leak near old office building Ocean View Caravan Park Onslow	523.34	

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
121003	29/03/2018	C MUNRO CONTRACTORS	Hire of backhow and operator to excavate grave Onslow Cemetery	385.00	
121027	29/03/2018	C MUNRO CONTRACTORS	Repair shower tap Carinya Unit 3 Second Ave Onslow	101.20	
121032	29/03/2018	C MUNRO CONTRACTORS	Bathroom sink repairs Onslow Admin	132.00	
121039	29/03/2018	C MUNRO CONTRACTORS	2x door hinge replacements Ocean View Caravan Park ablution	285.21	
121069	31/03/2018	C MUNRO CONTRACTORS	Annual backflow device testing Onslow Oval	462.00	
121107	31/03/2018	C MUNRO CONTRACTORS	Annual backflow device testing Onslow MPC	330.00	
121139	31/03/2018	C MUNRO CONTRACTORS	Patch and paint walls in store room and arrivals area Onslow Airport	451.00	
121140	31/03/2018	C MUNRO CONTRACTORS	Supply and install door lock Onslow TV Compound	238.46	
121033	29/03/2018	C MUNRO CONTRACTORS	Repairs to chlorine pump Onslow Water Park	169.66	
121132	31/03/2018	C MUNRO CONTRACTORS	Install concrete disability access ramp Four Mile Ablution block	2,376.00	
121133	31/03/2018	C MUNRO CONTRACTORS	Install concrete disability access ramp truck stop Onslow Turnoff Toilet	4,621.10	
121137	31/03/2018	C MUNRO CONTRACTORS	Install concrete pad around booster to comply with DFES regulations Onslow Airport	3,616.80	
121142	31/03/2018	C MUNRO CONTRACTORS	Install plaque on terminal wall Onslow Airport	434.11	
121146	31/03/2018	C MUNRO CONTRACTORS	Remove damaged shadesail, replace wire light fitting, fix gate latch, repair fence panels Onslow Water	434.72	
121159	31/03/2018	C MUNRO CONTRACTORS	Transport and disposal of treated pine from Ian Blair Boardwalk to Seven Mile Waste Facility Karratha	8,624.00	
121184	31/03/2018	C MUNRO CONTRACTORS	Repairs to BBQ Four Mile Creek	537.72	
121185	31/03/2018	C MUNRO CONTRACTORS	Supply and install water filter system 585 Third Ave Onslow	909.70	
121203	31/03/2018	C MUNRO CONTRACTORS	Replace P&S trap and repair leaking cleaners sink Onslow Airport Building	929.95	
121208	31/03/2018	C MUNRO CONTRACTORS	Supply and install new oven 584 Third Ave Onslow	1,245.09	
121035	29/03/2018	C MUNRO CONTRACTORS	Replace faulty kitchen flick mixer tap Senior Citizen Unit 4 Onslow	144.65	
121036	29/03/2018	C MUNRO CONTRACTORS	Repair leak to kitchen sink 2/5 Anketell Ct Onslow	87.80	
121037	29/03/2018	C MUNRO CONTRACTORS	Retension loose shade sail Onslow Skate Park	527.44	
121038	29/03/2018	C MUNRO CONTRACTORS	Supply plant with auger and operators for footings and Ubar Onslow Airport Aircraft Fixed Tie Downs	1,104.40	
121051	29/03/2018	C MUNRO CONTRACTORS	Repair lock on security door Senior Citizen Unit 4 Onslow	132.00	
121060	31/03/2018	C MUNRO CONTRACTORS	Plumber to remove HWS to enable access to aircon pipes Onslow Airport	66.00	
121061	31/03/2018	C MUNRO CONTRACTORS	Annual backflow device testing Ocean View Caravan Park Onslow	198.00	
121127	31/03/2018	C MUNRO CONTRACTORS	Remove old and install new bathroom tiles to Senior Citizen Unit 2 Onslow	4,935.70	
		C MUNRO CONTRACTORS		**40,387.72**	**40,387.72**
EFT43281	19/04/2018	CABCHARGE AUSTRALIA	Payment		714.45
25069995P1803	26/03/2018	CABCHARGE AUSTRALIA	Cabcharge for period 26/02/2018 - 25/03/2018	714.45	
		CABCHARGE AUSTRALIA		**714.45**	**714.45**
EFT43282	19/04/2018	CALTEX AUSTRALIA PETROLEUM PTY LTD	Payment		4,821.16
301632621	31/03/2018	CALTEX AUSTRALIA PETROLEUM PTY LTD	Fuel usage 01/03/2018 - 31/03/2018 (3284x litres)	4,821.16	
		CALTEX AUSTRALIA PETROLEUM PTY LTD		**4,821.16**	**4,821.16**
EFT43283	19/04/2018	CATALYSE PTY LTD	Payment		3,300.00
904	03/04/2018	CATALYSE PTY LTD	50% of fees for CULTYR Employee Scorecard 2018	3,300.00	
		CATALYSE PTY LTD		**3,300.00**	**3,300.00**
EFT43284	19/04/2018	CENTURION TRANSPORT CO PTY LTD	Payment		1,575.19
SI0131079	04/03/2018	CENTURION TRANSPORT CO PTY LTD	Freight asphalt, bollards, pool chemicals & cleaning products from Perth - Tom Price	1,179.63	
SI0132002	11/03/2018	CENTURION TRANSPORT CO PTY LTD	Freight Industor load sign & Sigma chemicals to Tom Price	395.56	
		CENTURION TRANSPORT CO PTY LTD		**1,575.19**	**1,575.19**
EFT43285	19/04/2018	CHILD SUPPORT AGENCY	Payment		417.14
DEDUCTION	15/04/2018	CHILD SUPPORT AGENCY	Payroll deductions	417.14	
		CHILD SUPPORT AGENCY		**417.14**	**417.14**
EFT43286	19/04/2018	CLOCKWORK PRINT	Payment		564.30

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
INV-0050503	29/03/2018	CLOCKWORK PRINT	3x canvas prints for Onslow Library	564.30	
		CLOCKWORK PRINT		**564.30**	**564.30**
EFT43287	19/04/2018	COATES HIRE - ONSLOW	Payment		106.43
17046649	20/03/2018	COATES HIRE - ONSLOW	Hire of breaker drill and genset for Onslow Airport Aircraft Fixed Tie Downs 18/03/2018 - 19/03/2018	106.43	
		COATES HIRE - ONSLOW		**106.43**	**106.43**
EFT43288	19/04/2018	COATES HIRE OPERATIONS PTY LTD (TP)	Payment		6,631.84
17099944	31/03/2018	COATES HIRE OPERATIONS PTY LTD (TP)	Hire of 20t roller Roebourne Wittenoom Road works 28/02/2018 - 12/03/2018	3,973.20	
17099942	31/03/2018	COATES HIRE OPERATIONS PTY LTD (TP)	Hire of 1x 6.0M x 3.0M portable building 28/02/2018 - 31/03/2018 Tom Price Waste Site	316.65	
17099943	31/03/2018	COATES HIRE OPERATIONS PTY LTD (TP)	Hire of 1x 20kVA generator 28/02/2018 - 31/03/2018 Tom Price Waste Site	2,341.99	
		COATES HIRE OPERATIONS PTY LTD (TP)		**6,631.84**	**6,631.84**
EFT43289	19/04/2018	COVS PARTS PTY LTD	Payment		692.94
1550020659	15/03/2018	COVS PARTS PTY LTD	4x swarfega hand cleaner Tom Price Depot	196.99	
1550020706	16/03/2018	COVS PARTS PTY LTD	14x CRC and 4x swarfega hand cleaner Tom Price Depot	314.45	
1550020722	16/03/2018	COVS PARTS PTY LTD	2x gun swivels Tom Price Depot	181.50	
		COVS PARTS PTY LTD		**692.94**	**692.94**
EFT43290	19/04/2018	DATA#3 LIMITED	Payment		3,931.84
1707497	10/04/2018	DATA#3 LIMITED	10x Acrobat Pro 2017	3,931.84	
		DATA#3 LIMITED		**3,931.84**	**3,931.84**
EFT43291	19/04/2018	DENVER TECHNOLOGY	Payment		6,941.46
31425	26/03/2018	DENVER TECHNOLOGY	5x software subscription renewals inc Threat Prevention	5,764.46	
31520	31/03/2018	DENVER TECHNOLOGY	Monthly expenses for IT support and systems/network remote support for the month of March 2018	1,177.00	
		DENVER TECHNOLOGY		**6,941.46**	**6,941.46**
EFT43292	19/04/2018	DICE SOLUTIONS	Payment		1,496.79
11717	22/03/2018	DICE SOLUTIONS	Repairs to faulty air conditioner 1/9 Second Ave Onslow	1,018.04	
11747	29/03/2018	DICE SOLUTIONS	Connect supply to camera in light pole Onslow Skate Park, check supply to camera Onslow	198.25	
11761	29/03/2018	DICE SOLUTIONS	Investigate ongoing issue with water pump Onslow MPC	280.50	
		DICE SOLUTIONS		**1,496.79**	**1,496.79**
EFT43293	19/04/2018	DIGGA WEST	Payment		1,136.63
48187	14/03/2018	DIGGA WEST	Replacement brush attachment, wear plate and assembley and new broom reel Onslow Depot	1,073.38	
48214	20/03/2018	DIGGA WEST	Sweeper parts Onslow Depot	63.25	
		DIGGA WEST		**1,136.63**	**1,136.63**
EFT43294	19/04/2018	DINGO DE CONSTRUCTION	Payment		3,685.00
10027496	13/03/2018	DINGO DE CONSTRUCTION	Hire of water cart truck over Xmas period for emergency asbestos control at Tom Price Waste Site	3,685.00	
		DINGO DE CONSTRUCTION		**3,685.00**	**3,685.00**
EFT43295	19/04/2018	DISTINCTLY TRAVEL MANAGEMENT PTY LTD	Payment		2,200.00
INV-0170	14/03/2018	DISTINCTLY TRAVEL MANAGEMENT PTY LTD	Commencement invoice Tom Price Visitors Centre Business Plan	2,200.00	
		DISTINCTLY TRAVEL MANAGEMENT PTY LTD		**2,200.00**	**2,200.00**
EFT43296	19/04/2018	DREADS	Payment		423.50
1477	13/04/2018	DREADS	Repairs to disabled cabin #3 Ocean View Caravan Park Onslow	423.50	
		DREADS		**423.50**	**423.50**
EFT43297	19/04/2018	DYNAPUMPS	Payment		825.00
P647476	22/03/2018	DYNAPUMPS	Replacement pump for waste treatment plant Onslow Airport	825.00	
		DYNAPUMPS		**825.00**	**825.00**
EFT43298	19/04/2018	E & MJ ROSHER PTY LTD	Payment		1,689.35
1110446	20/03/2018	E & MJ ROSHER PTY LTD	Comp filter, locking blade bolt, spring plate PRM17 - 2015 Kubota F3690 Ride on mower	892.90	

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
1110538	26/03/2018	E & MJ ROSHER PTY LTD	Parts for repairs and maintenance on PRM16 - 2015 Kubota Ride on Mower	570.55	
1110547	26/03/2018	E & MJ ROSHER PTY LTD	1x filter cleaner PRM17 - 2015 Kubota Ride on Mower, and 1x filter cleaner PRM18 - 2015 Kubota	140.60	
1110545	26/03/2018	E & MJ ROSHER PTY LTD	2x fan belts PRM13 - 2012 Kubota Mower	85.30	
		E & MJ ROSHER PTY LTD		**1,689.35**	**1,689.35**
EFT43299	19/04/2018	FREELANCE COMMUNICATION PTY LTD	Payment		2,816.00
1338	11/04/2018	FREELANCE COMMUNICATION PTY LTD	Tecom Challenger Panel card replacement and reprogramming Tom Price Sports Pavilion	2,816.00	
		FREELANCE COMMUNICATION PTY LTD		**2,816.00**	**2,816.00**
EFT43300	19/04/2018	FREESTYLE NOW	Payment		3,960.00
1751	12/04/2018	FREESTYLE NOW	BMX, skateboard & scooter coaching sessions Onslow Skatepark 06/04/2018 - 08/04/2018	3,960.00	
		FREESTYLE NOW		**3,960.00**	**3,960.00**
EFT43301	19/04/2018	FUJI XEROX AUSTRALIA PTY LTD	Payment		133.10
Q5773631	21/03/2018	FUJI XEROX AUSTRALIA PTY LTD	SES Printer Lease/rental Agreement#A500057736 22/04/2018 - 21/05/2018	133.10	
		FUJI XEROX AUSTRALIA PTY LTD		**133.10**	**133.10**
EFT43302	19/04/2018	GREENFIELD TECHNICAL SERVICES	Payment		78,655.53
INV-0462	28/02/2018	GREENFIELD TECHNICAL SERVICES	Design report and concept sketches for Paraburdoo Local Area Traffic Management	1,672.00	
INV-0483	23/03/2018	GREENFIELD TECHNICAL SERVICES	Contract Supervisors WANDRRA East 06/03/2018 - 20/03/2018	28,373.13	
INV-0484	23/03/2018	GREENFIELD TECHNICAL SERVICES	Contract Supervisors WANDRRA West 06/03/2018 - 20/03/2018	28,721.01	
INV-0511	31/03/2018	GREENFIELD TECHNICAL SERVICES	Project Management Consultancy WANDRRA West 01/03/2018 - 31/03/2018	6,105.00	
INV-0512	05/04/2018	GREENFIELD TECHNICAL SERVICES	Contract Supervisors WANDRRA West 21/03/2018 - 27/03/2018	13,784.39	
		GREENFIELD TECHNICAL SERVICES		**78,655.53**	**78,655.53**
EFT43303	19/04/2018	HEDLAND PROPERTY SHOP	Payment		8,255.96
2474-APR18	10/04/2018	HEDLAND PROPERTY SHOP	Rent 26 Maunsell Cr Onslow 23/04/2018 - 22/05/2018	4,127.98	
2474-MAR18	10/04/2018	HEDLAND PROPERTY SHOP	Rent 26 Maunsell Cr Onslow 23/03/2018 - 22/04/2018	4,127.98	
		HEDLAND PROPERTY SHOP		**8,255.96**	**8,255.96**
EFT43304	19/04/2018	HODGE COLLARD PRESTON ARCHITECTS	Payment		7,194.06
71769	05/04/2018	HODGE COLLARD PRESTON ARCHITECTS	Reimbursement of air fares, car hire & HCP Paraburdoo Community Hub site visit 23/03/2018	1,760.06	
71768	05/04/2018	HODGE COLLARD PRESTON ARCHITECTS	Professional fees for travelling time Paraburdoo Community Hub site visit 23/03/2018	1,584.00	
71770	10/04/2018	HODGE COLLARD PRESTON ARCHITECTS	Professional fees for travelling time Paraburdoo Community Hub site visit 05/04/2018	2,200.00	
71765	29/03/2018	HODGE COLLARD PRESTON ARCHITECTS	Subconsultancy for design of existing storm water pipes Paraburdoo Community Hub	1,650.00	
		HODGE COLLARD PRESTON ARCHITECTS		**7,194.06**	**7,194.06**
EFT43305	19/04/2018	HOME HARDWARE KARRATHA	Payment		92.29
1323590	24/03/2018	HOME HARDWARE KARRATHA	Stainless steel clips for inflatables Onslow Pool	69.75	
1323592	24/03/2018	HOME HARDWARE KARRATHA	Adhesive tile glue for Onslow Keepers mosaic workshop	22.54	
		HOME HARDWARE KARRATHA		**92.29**	**92.29**
EFT43306	19/04/2018	ID CONSULTING PTY LIMITED	Payment		3,960.00
12017	03/04/2018	ID CONSULTING PTY LIMITED	Annual subscription fee for statutory reporting portion of SOA Annual Report	3,960.00	
		ID CONSULTING PTY LIMITED		**3,960.00**	**3,960.00**
EFT43307	19/04/2018	IT VISION AUSTRALIA PTY LTD	Payment		4,994.12
29338	31/03/2018	IT VISION AUSTRALIA PTY LTD	On site training Infringement Module Tom Price Admin	4,994.12	
		IT VISION AUSTRALIA PTY LTD		**4,994.12**	**4,994.12**
EFT43308	19/04/2018	J BLACKWOOD & SON PTY LTD	Payment		190.14
KW0265PE	20/03/2018	J BLACKWOOD & SON PTY LTD	6x bow shackles Onslow Airport Aircraft Fixed Tie Downs	41.86	
PH5379PE	21/03/2018	J BLACKWOOD & SON PTY LTD	1x 4lt hydroseal Onslow Airport Aircraft Fixed Tie Downs	57.82	
ON8679PE	22/03/2018	J BLACKWOOD & SON PTY LTD	1x black floor fan Onslow Skate Park	90.46	
		J BLACKWOOD & SON PTY LTD		**190.14**	**190.14**

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT43309	19/04/2018	JANELLE FELL #1322	Payment		126.39
EXPENSE110418	11/04/2018	JANELLE FELL #1322	Fuel reimbursement 28/03/2018 & 29/03/2018	126.39	
		JANELLE FELL #1323		**126.39**	**126.39**
EFT43310	19/04/2018	JB HIFI	Payment		213.00
DE001-6379276-98-1	21/03/2018	JB HIFI	3x iPad protective covers for Community Engagement iPads Paraburdoo, Tom Price & Pannawonica	213.00	
		JB HIFI		**213.00**	**213.00**
EFT43311	19/04/2018	JR & A HERSEY PTY LTD	Payment		348.85
42816	21/03/2018	JR & A HERSEY PTY LTD	12x gloves, 3x work pants employee #98, 1x safety boots employee #1536 -Tom Price Depot	348.85	
		JR & A HERSEY PTY LTD		**348.85**	**348.85**
EFT43312	19/04/2018	KEVIN HANNAGAN #1648	Payment		635.00
EXPENSE220318	22/03/2018	KEVIN HANNAGAN #1648	Reimbursement for fuel in lieu of FIFO flight employee #1648	635.00	
		KEVIN HANNAGAN #1649		**635.00**	**635.00**
EFT43313	19/04/2018	KEY2CREATIVE	Payment		792.00
46041	28/03/2018	KEY2CREATIVE	Website hosting for SOA website 2017-2018	792.00	
		KEY2CREATIVE		**792.00**	**792.00**
EFT43314	19/04/2018	KHB MOBILE MECHANICAL PTY LTD	Payment		704.06
13992	05/04/2018	KHB MOBILE MECHANICAL PTY LTD	Impoundment of Holden Commodore from Hooley Ave Onslow and deliver to SOA depot 5/04/2018	192.50	
14040	10/04/2018	KHB MOBILE MECHANICAL PTY LTD	Service genset 666hrs Tom Price Waste Transfer Station	511.56	
		KHB MOBILE MECHANICAL PTY LTD		**704.06**	**704.06**
EFT43315	19/04/2018	KLEENHEAT GAS	Payment		997.83
57589221-21211965	09/03/2018	KLEENHEAT GAS	470.5lt bulk LPG supplied to Tom Price Sports Pavillion	997.83	
		KLEENHEAT GAS		**997.83**	**997.83**
EFT43316	19/04/2018	KMART KARRATHA	Payment		496.00
976821	24/03/2018	KMART KARRATHA	Craft items, confectionery and Easter eggs for Easter Egg Hunt Community Event at Onslow Pool	289.50	
976813	24/03/2018	KMART KARRATHA	Craft supplies for Onslow Keepers 02/05/2018	58.50	
976805	24/03/2018	KMART KARRATHA	Craft supplies for Onslow School Holiday Programs	148.00	
		KMART KARRATHA		**496.00**	**496.00**
EFT43317	19/04/2018	KOMATSU AUSTRALIA PTY LTD	Payment		2,316.78
964744	24/03/2018	KOMATSU AUSTRALIA PTY LTD	Travel to site and carry out repairs to side shift cylinder PMG04 - 2012 Komatsu Motor Grader	2,316.78	
		KOMATSU AUSTRALIA PTY LTD		**2,316.78**	**2,316.78**
EFT43318	19/04/2018	L.E'S PHOTOGRAPHY - PILBARA COLOURS BY LE	Payment		1,200.00
1204	12/04/2018	L.E'S PHOTOGRAPHY - PILBARA COLOURS BY LE	Cover photos and images of the Pilbara for Ashburton Visitor Guide	1,200.00	
		L.E'S PHOTOGRAPHY - PILBARA COLOURS BY LE		**1,200.00**	**1,200.00**
EFT43319	19/04/2018	LANDGATE	Payment		752.20
338248-10000911	22/03/2018	LANDGATE	Gross rental valuations chargeable 30/12/2017 - 09/03/2018	380.50	
338315-10000911	23/03/2018	LANDGATE	Minimum charge Mining tenements 06/02/2018 - 07/03/2018	38.35	
63057819-10000911	29/03/2018	LANDGATE	Supply of aerial imagery for GIS Intramaps Project	206.25	
336832-10000911	25/01/2018	LANDGATE	Minimum charge Rural UV Interim Valuations 06/01/2018 - 19/01/2018	65.50	
336728-10000911	22/01/2018	LANDGATE	8x Mining tenements 06/12/2017 - 11/01/2018	61.60	
		LANDGATE		**752.20**	**752.20**
EFT43320	19/04/2018	LJ HOOKER	Payment		1,516.66
9310	04/04/2018	LJ HOOKER	Rent 1034 Gungarri Crt Tom Price 23/03/2018 - 22/04/2018	1,516.66	
		LJ HOOKER		**1,516.66**	**1,516.66**
EFT43321	19/04/2018	MAP CREATIVE P/L	Payment		1,085.70
INV00007686	28/03/2018	MAP CREATIVE P/L	107x headsox, various designs for stock Tom Price Visitor Centre	1,085.70	

LIST OF PAYMENTS FOR APRIL 2018

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
		MAP CREATIVE P/L		**1,085.70**	**1,085.70**
EFT43322	19/04/2018	MARKET CREATIONS	Payment		10,384.00
HQ65-2	29/03/2018	MARKET CREATIONS	Design and print Shire of Ashburton Holiday Planner Tourism Magazine - progress payment #2	34,771.00	
HQ65-2CR	29/03/2018	MARKET CREATIONS	Credit Note refers Invoice HQ65-2	- 24,387.00	
		MARKET CREATIONS		**10,384.00**	**10,384.00**
EFT43323	19/04/2018	MARKETFORCE PRODUCTIONS	Payment		798.42
27878	01/03/2018	MARKETFORCE PRODUCTIONS	Early settlement discount for January invoices	- 35.56	
20198	26/03/2018	MARKETFORCE PRODUCTIONS	Advertise RAV classification reduction plan in Pilbara News 28/03/2018	331.23	
20199	26/03/2018	MARKETFORCE PRODUCTIONS	Panel supply of plant and equipment advertised in West Australian 17/03/2018	557.83	
28169	02/04/2018	MARKETFORCE PRODUCTIONS	Early Settlement Discount for February invoices 19646 and 19647	- 55.08	
		MARKETFORCE PRODUCTIONS		**798.42**	**798.42**
EFT43324	19/04/2018	MAXXIA PTY LTD	Payment		3,522.57
DEDUCTION	15/04/2018	MAXXIA PTY LTD	Payroll deductions	2,968.30	
DEDUCTION	15/04/2018	MAXXIA PTY LTD	Payroll deductions	554.27	
		MAXXIA PTY LTD		**3,522.57**	**3,522.57**
EFT43325	19/04/2018	MCI AUSTRALIA PTY LTD	Payment		4,955.00
PIA2018-I/451-1	12/04/2018	MCI AUSTRALIA PTY LTD	Registration fees for 1x attendee 2018 Planning Congress 09/05/2018 - 11/05/2018	2,710.00	
PIA2018-I/442-1	11/04/2018	MCI AUSTRALIA PTY LTD	Registration fees for 1x attendee 2018 Planning Congress 09/05/2018 - 11/05/2018	2,245.00	
		MCI AUSTRALIA PTY LTD		**4,955.00**	**4,955.00**
EFT43326	19/04/2018	MEDIA EQUATION PTY LTD	Payment		1,056.00
16657	27/03/2018	MEDIA EQUATION PTY LTD	Upload 2250 images to the SOA Image Library	1,056.00	
		MEDIA EQUATION PTY LTD		**1,056.00**	**1,056.00**
EFT43328	19/04/2018	McLEODS	Payment		9,181.86
102480	29/03/2018	McLEODS	SAT Review for Proposed Weirs for Minderoo Station March 2018	1,267.39	
102481	29/03/2018	McLEODS	SAT Review for Workforce Accommodation Thevenard Island 29/01/2018 - 01/03/2018	1,572.79	
102541	29/03/2018	McLEODS	Professional legal fees State Administrative Tribunal matter CC 2501 of 2017	4,028.02	
102482	29/03/2018	McLEODS	Professional legal fees Optus Mobile Black Spot Proposals	2,313.66	
		McLEODS		**9,181.86**	**9,181.86**
EFT43329	19/04/2018	NAMELESS JARNDUNMUNHA FESTIVAL	Payment		82,500.00
INV-0007	08/04/2018	NAMELESS JARNDUNMUNHA FESTIVAL	Nameless Festival Sponsorship 2018	82,500.00	
		NAMELESS JARNDUNMUNHA FESTIVAL		**82,500.00**	**82,500.00**
EFT43330	19/04/2018	NORWEST REFRIGERATION SERVICES	Payment		11,168.30
30684	03/04/2018	NORWEST REFRIGERATION SERVICES	Airconditioning service and repairs to 13x Onslow Shire Buildings and houses	11,168.30	
		NORWEST REFRIGERATION SERVICES		**11,168.30**	**11,168.30**
EFT43331	19/04/2018	NTC CONTRACTING	Payment		9,274.47
1529	14/03/2018	NTC CONTRACTING	Extra works to weatherproof transportable units demoblised from Brolga Camp	9,274.47	
		NTC CONTRACTING		**9,274.47**	**9,274.47**
EFT43332	19/04/2018	ONSLOW BEACH RESORT	Payment		558.00
9005	27/03/2018	ONSLOW BEACH RESORT	Accommodation for #1392 25/03/2018 - 27/03/2018 2x nights	558.00	
		ONSLOW BEACH RESORT		**558.00**	**558.00**
EFT43333	19/04/2018	ONSLOW TYRE SERVICE	Payment		140.00
9982	03/04/2018	ONSLOW TYRE SERVICE	1x 20lt drum hydraulic oil for elevate work platform Onslow Airport	140.00	
		ONSLOW TYRE SERVICE		**140.00**	**140.00**
EFT43334	19/04/2018	PARABURDOO IGA	Payment		73.93
12148	06/04/2018	PARABURDOO IGA	6x magazines for Tom Price Library w/e 06/04/2018	29.99	

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12149	06/04/2018	PARABURDOO IGA	6x magazines for Paraburoo Library w/e 06/04/2018	29.99	
57410	17/04/2018	PARABURDOO IGA	Refreshments for strategic and community development Mt Augustus to Paraburdoo meeting	13.95	
		PARABURDOO IGA		**73.93**	**73.93**
EFT43335	19/04/2018	PARABURDOO MEDICAL CENTRE	Payment		1,771.00
64516EW	16/03/2018	PARABURDOO MEDICAL CENTRE	Asbestos medical employee #660	253.00	
64417EW	12/03/2018	PARABURDOO MEDICAL CENTRE	Asbestos medical employee #1107	253.00	
64523EW	16/03/2018	PARABURDOO MEDICAL CENTRE	Asbestos medical employee #868	253.00	
64644JAH	26/03/2018	PARABURDOO MEDICAL CENTRE	Asbestos medical employee #961	253.00	
64662JAH	26/03/2018	PARABURDOO MEDICAL CENTRE	Asbestos medical employee #1557	253.00	
64511EW	16/03/2018	PARABURDOO MEDICAL CENTRE	Asbestos medical employee #1166	253.00	
64515EW	16/03/2018	PARABURDOO MEDICAL CENTRE	Asbestos medical employee #1033	253.00	
		PARABURDOO MEDICAL CENTRE		**1,771.00**	**1,771.00**
EFT43336	19/04/2018	PENNANT HOUSE	Payment		120.00
30659	10/04/2018	PENNANT HOUSE	Shire of Ashburton Appliqued Flag for Tom Price	120.00	
		PENNANT HOUSE		**120.00**	**120.00**
EFT43337	19/04/2018	PILBARA AUTO & 4x4 (EVERGROUP T/AS)	Payment		900.00
23587	16/04/2018	PILBARA AUTO & 4x4 (EVERGROUP T/AS)	2x Ultima LED driving lamps PSW84 - 2018 Toyota Prado	900.00	
		PILBARA AUTO & 4x4 (EVERGROUP T/AS)		**900.00**	**900.00**
EFT43338	19/04/2018	PILBARA FOOD SERVICES	Payment		585.84
83564	04/04/2018	PILBARA FOOD SERVICES	1x carton milk portions Paraburdoo Waste Site	29.23	
83702	10/04/2018	PILBARA FOOD SERVICES	6x 15lt springwater Tom Price Visitors Centre	120.00	
83658	13/04/2018	PILBARA FOOD SERVICES	6x 25kg bags super poultry mix for sentinel chicken program	211.20	
83781	16/04/2018	PILBARA FOOD SERVICES	1x 25kg bag super poultry mix for sentinel chicken program	35.20	
83753	13/04/2018	PILBARA FOOD SERVICES	Kiosk supplies Tom Price Pool	190.21	
		PILBARA FOOD SERVICES		**585.84**	**585.84**
EFT43339	19/04/2018	PINDAN CONTRACTING PTY LTD	Payment		532,865.80
PCN0150-PC-06	11/04/2018	PINDAN CONTRACTING PTY LTD	Progress Claim#6 Paraburdoo Community Hub	532,865.80	
		PINDAN CONTRACTING PTY LTD		**532,865.80**	**532,865.80**
EFT43340	19/04/2018	POINCIANA NURSERY AND LANDSCAPING	Payment		449.65
6563	28/03/2018	POINCIANA NURSERY AND LANDSCAPING	Plants, fertiliser, watering can Onslow Admin Building	449.65	
		POINCIANA NURSERY AND LANDSCAPING		**449.65**	**449.65**
EFT43341	19/04/2018	POOLMART KARRATHA	Payment		480.00
32341	16/04/2018	POOLMART KARRATHA	20x 25kg bags pool salt Onslow MPC and 20x 25kg bags pool salt Onslow Airport	480.00	
		POOLMART KARRATHA		**480.00**	**480.00**
EFT43342	19/04/2018	PROGRESSIVE DIAGNOSTICS PTY LTD	Payment		3,150.00
SA-13022018	05/04/2018	PROGRESSIVE DIAGNOSTICS PTY LTD	Registration fees for Drug & Alcohol Specimen Collector Training	3,150.00	
		PROGRESSIVE DIAGNOSTICS PTY LTD		**3,150.00**	**3,150.00**
EFT43343	19/04/2018	RECHARGE PETROLEUM	Payment		39,703.08
82639	23/03/2018	RECHARGE PETROLEUM	Tom Price Depot bulk diesel	37,204.98	
84987	31/03/2018	RECHARGE PETROLEUM	Monthly tank hire 01/03/2018 - 31/03/2018 Tom Price Depot	2,498.10	
		RECHARGE PETROLEUM		**39,703.08**	**39,703.08**
EFT43344	19/04/2018	REGAL TRANSPORT	Payment		282.56
993116	31/03/2018	REGAL TRANSPORT	Freight for shelving for Depot Environmental Health	282.56	
		REGAL TRANSPORT		**282.56**	**282.56**
EFT43345	19/04/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Payment		18,950.81

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
1002429536	20/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption U4/6 Kanberra Drive Tom Price 25/11/2017 - 27/02/2018	1,172.34	
1002429338	20/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption 604 Boolee Street Tom Price 23/11/2017 - 06/03/2018	102.73	
2002372353	28/02/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water consumption 423 Hibiscus Street Tom Price 16/11/2017 - 23/02/2018	40.39	
1002407326	12/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption 261 Poincianna Street Tom Price 27/11/2017 - 07/03/2018	631.64	
1002429189	20/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption U4/10 Kanberra Drive Tom Price 21/11/2017- 27/02/2018	1,256.33	
1002428462	20/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption 98 Oleander Street Tom Price 17/11/2017 - 02/03/2018	85.44	
1002432662	21/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption 4 Weelamurra Court 20/11/2017 - 26/02/2018	871.26	
1002373445	22/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption Lot 39 Joffre Avenue Paraburdoo 13/11/2017 - 21/04/2048	100.34	
1002432779	21/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption 21B Cogelup Way Tom Price 25/11/2017 - 12/03/2018	971.29	
1002431383	22/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption 144 Cedar Street 28/11/2017 - 08/03/2018	2,771.55	
1002431201	20/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption 1217 Wilgerup Place Tom Price 23/11/2017 - 05/03/2018	1,407.27	
1002370094	22/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption 1104A Jabbarup Place Tom Price 21/11/2017 - 22/02/2018	990.30	
2002166433	11/09/2017	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water Consumption 1104B Jabbarup Place Tom Price 05/06/2017 - 08/09/2017	51.87	
2002373450	28/02/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water Consumption 39 Joffre Avenue Paraburdoo 13/11/2017 - 24/02/2018	428.44	
2002349286	22/02/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water Consumption 39 Joffre Avenue Paraburdoo 27/08/2017 - 13/11/2017	10.54	
1002445193	27/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity Consumption 586 King Avenue Paraburdoo 13/11/2017 - 01/03/2018	1,090.21	
1143YANAGINPLACE	05/04/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water consumption 1143 Yanagin Place Tom Price 21/06/2017 - 28/02/2018	418.98	
22LILACSTREET	24/01/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water consumption 22 Lilac Street Tom Price 01/07/2017 - 15/09/2017	118.90	
215GREVILLEASTREET	24/01/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water consumption 215 Grevillea Street Tom Price 19/10/2016 - 23/01/2017	98.15	
2002363956	23/02/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water Consumption 571 North Rd Tom Price 22/08/2017 - 23/11/2017	87.80	
2002391403	07/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water Consumption 98 Oleander St Tom Price 17/11/2017 - 02/03/2018	325.74	
2002394704	08/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water Consumption 787 Larnook St Tom Price 20/11/2017 - 06/03/2018	254.62	
2002394035	08/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water Consumption 67 Tamarind St Tom Price 26/11/2017 - 07/03/2018	81.65	
2002374839	28/02/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water Consumption 283 Carob St Tom Price 27/12/2017 - 26/02/2018	95.70	
1002446258	28/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity Consumption U2/23 Allambi Way Tom Price 21/11/2017 - 27/02/2018	818.71	
1002446332	28/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity Consumption U2/4 Kanberra Dr Tom Price 21/11/2017 - 27/02/2018	1,295.40	
1002433504	22/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity Consumption 602 Boolee St Tom Price 23/11/2017 - 06/03/2018	643.29	
3002365942	27/02/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity Consumption 246 Poinciana St Tom Price 28/01/2018 - 19/02/2018	86.91	
1002384681	05/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity Consumption 571 North Rd Tom Price 23/11/2017 - 28/02/2018	866.79	
2002384697	05/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water Consumption 571 North Rd Tom Price 23/11/2017 - 28/02/2018	25.46	
2002363915	23/02/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water Consumption 571 North Rd Tom Price 02/05/2017 - 01/06/2017	8.78	
1002363941	23/02/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity Consumption 571 North Road 22/08/2017 - 23/11/2017	539.32	
1002363925	23/02/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity Consumption 571 North Rd Tom Price 01/06/2017 - 22/08/2017	79.02	
1002363909	23/02/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity Consumption 571 North Rd Tom Price 02/05/2017 - 01/06/2017	300.94	
1002352308	23/02/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity Consumption 39 Joffre Av Paraburdoo 27/08/2017 - 13/11/2017	172.08	
1002378931	22/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity Consumption 283 Carob St Tom Price 27/12/2017 - 26/02/2018	265.19	
2002410054	13/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water Consumption 1152 Tarwonga Cct Tom Price 17/10/2017 - 27/02/2018	314.32	
2002391924	07/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water Consumption 602 Boolee St Tom Price 23/11/2017 - 06/03/2018	71.12	
		RIO TINTO - PILBARA IRON COMPANY SERVICES		**18,950.81**	**18,950.81**
EFT43346	19/04/2018	SIGMA CHEMICALS	Payment		7,690.93
112184/01	06/03/2018	SIGMA CHEMICALS	Chlorine and dry acid Tom Price	3,866.50	
112121/01	01/03/2018	SIGMA CHEMICALS	Dry acid and winteriser chemicals and water test tablets plus cleaning materials for cleaning tiles	1,322.75	
112159/01	06/03/2018	SIGMA CHEMICALS	5x pool testing tabs and 5x phenol testing tabs for Paraburdoo pool	272.25	
408074	26/03/2018	SIGMA CHEMICALS	Return of 20l DG drum poly	- 492.80	
111063/01.	01/03/2018	SIGMA CHEMICALS	2x storage trolleys 10 x 66 litre bins	2,722.23	

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
		SIGMA CHEMICALS		**7,690.93**	**7,690.93**
EFT43347	19/04/2018	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Payment		910.00
SDX-046326	18/03/2018	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Rent 3/25 Allambi Place Tom Price 01/04/2018 - 30/04/2018	910.00	
		SODEXO REMOTE SITES AUSTRALIA PTY LTD		**910.00**	**910.00**
EFT43348	19/04/2018	STRATAGREEN	Payment		187.83
92563	22/03/2018	STRATAGREEN	Plastic garden edging and spikes Onslow	187.83	
		STRATAGREEN		**187.83**	**187.83**
EFT43349	19/04/2018	SUNNY SIGN COMPANY PTY LTD	Payment		5,089.26
381265	13/03/2018	SUNNY SIGN COMPANY PTY LTD	Replacement sign	74.80	
381313	13/03/2018	SUNNY SIGN COMPANY PTY LTD	Office Admin sign Paraburdoo	103.51	
380528	01/03/2018	SUNNY SIGN COMPANY PTY LTD	Tom Price, Paraburdoo and Onslow tip fees and charges signs for Waste Sites	841.50	
381167	09/03/2018	SUNNY SIGN COMPANY PTY LTD	Retractable bollard with galvanised steel for Tom Price Visitor Centre	768.90	
380838	06/03/2018	SUNNY SIGN COMPANY PTY LTD	Traffic bollards Tom Price waste site	1,705.00	
381766	20/03/2018	SUNNY SIGN COMPANY PTY LTD	School parking signs Tom Price	127.60	
381762	20/03/2018	SUNNY SIGN COMPANY PTY LTD	School road crossing and parking signs Tom Price	322.85	
382193	26/03/2018	SUNNY SIGN COMPANY PTY LTD	Flooding road signs Nameless Valley Road	567.60	
380075	23/02/2018	SUNNY SIGN COMPANY PTY LTD	30x Danger signs Tom Price waste	288.75	
380074	23/02/2018	SUNNY SIGN COMPANY PTY LTD	30x Danger signs Tom Price waste	288.75	
		SUNNY SIGN COMPANY PTY LTD		**5,089.26**	**5,089.26**
EFT43351	19/04/2018	TENDERLINK.COM	Payment		690.80
ASHBRT-244484	30/04/2018	TENDERLINK.COM	Public tender advertising Nameless Valley Road truckstop stabilisation works	172.70	
ASHBRT-244739	23/03/2018	TENDERLINK.COM	Public tender advertising-supply and installation of standpipe controller	172.70	
ASHBRT-244556	21/03/2018	TENDERLINK.COM	Public tender advertising-Lighting works Onslow	172.70	
ASHBRT-244717	23/03/2018	TENDERLINK.COM	Public tender advertising art desgin consultancy	172.70	
		TENDERLINK.COM		**690.80**	**690.80**
EFT43352	19/04/2018	THALANYJI SERVICE STATIONS	Payment		154.98
11-55965	03/04/2018	THALANYJI SERVICE STATIONS	55.70 litres diesel PSD08	82.00	
11-56228	06/04/2018	THALANYJI SERVICE STATIONS	45.33 litres unleaded PUT117	72.98	
		THALANYJI SERVICE STATIONS		**154.98**	**154.98**
EFT43353	19/04/2018	THE PICKLED BEAN NETBALL TEAM	Payment		120.00
DONATION130418	13/04/2018	THE PICKLED BEAN NETBALL TEAM	Small assistance donation towards new team jackets	120.00	
		THE PICKLED BEAN NETBALL TEAM		**120.00**	**120.00**
EFT43354	19/04/2018	TOLL IPEC PTY LTD	Payment		619.56
264	13/04/2018	TOLL IPEC PTY LTD	Freight charges 10/04/2018 - 13/04/2018	157.94	
1402	13/04/2018	TOLL IPEC PTY LTD	Freight charges 10/04/2018 - 13/04/2018	461.62	
		TOLL IPEC PTY LTD		**619.56**	**619.56**
EFT43355	19/04/2018	TOM PRICE MEDICAL CENTRE	Payment		253.00
168961SB	22/03/2018	TOM PRICE MEDICAL CENTRE	Asbestos medical employee # 994	253.00	
		TOM PRICE MEDICAL CENTRE		**253.00**	**253.00**
EFT43356	19/04/2018	TOM PRICE TENNIS CLUB INC	Payment		600.00
201802	17/04/2018	TOM PRICE TENNIS CLUB INC	Junior memberships for April 2018 School Holiday Program, 4x 45 minute Hot Shot sessions	600.00	
		TOM PRICE TENNIS CLUB INC		**600.00**	**600.00**

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT43357	19/04/2018	TOXFREE AUSTRALIA PTY LTD	Payment		49,157.92
248209	31/03/2018	TOXFREE AUSTRALIA PTY LTD	Waste transfer from Onslow to Tom Price	49,157.92	
		TOXFREE AUSTRALIA PTY LTD		**49,157.92**	**49,157.92**
EFT43358	19/04/2018	VISIMAX SAFETY PRODUCTS	Payment		352.80
5560	27/03/2018	VISIMAX SAFETY PRODUCTS	Cat and possum trap including freight	352.80	
		VISIMAX SAFETY PRODUCTS		**352.80**	**352.80**
EFT43359	19/04/2018	VIVA ENERGY AUSTRALIA LTD	Payment		14,557.39
1600573894	31/03/2018	VIVA ENERGY AUSTRALIA LTD	1989.25 litres unleaded and 7578.59 litres diesel and administration fees	14,557.39	
		VIVA ENERGY AUSTRALIA LTD		**14,557.39**	**14,557.39**
EFT43360	19/04/2018	WA LIBRARY SUPPLIES	Payment		314.00
114256	26/03/2018	WA LIBRARY SUPPLIES	Book covers Onslow library	314.00	
		WA LIBRARY SUPPLIES		**314.00**	**314.00**
EFT43361	19/04/2018	WA RETICULATION SUPPLIES	Payment		**797.75**
I3341	15/03/2018	WA RETICULATION SUPPLIES	Reticulation supplies Tom Price	797.75	
		WA RETICULATION SUPPLIES		**797.75**	**797.75**
EFT43362	19/04/2018	WATER 2 WATER	Payment		69.00
INV167055	23/04/2018	WATER 2 WATER	Monthly Water 2 Water unit rental 01/04/208 - 30/04/2018	69.00	
		WATER 2 WATER		**69.00**	**69.00**
EFT43363	19/04/2018	WATER CORPORATION	Payment		49,568.61
9008514728-APR-18	03/04/2018	WATER CORPORATION	Water use and service charge for Onslow Swimming Pool 01/02/2018 - 29/03/2018	3,672.59	
9018028117-APR-18	09/04/2018	WATER CORPORATION	Service charge 3/9 Second Av Onslow 01/02/2018 - 29/03/2018	209.38	
9008513100-APR-18	03/04/2018	WATER CORPORATION	Water use and service charge 7 First Av Onslow 01/02/2018 - 29/03/2018	156.98	
9008516029-APR-18	03/04/2018	WATER CORPORATION	Water use and service charge Workshop Beadon Creek Onslow 01/02/2018 - 29/03/2018	961.18	
9008513709-APR-18	03/04/2018	WATER CORPORATION	Water use and service charge Garden Second Av Onslow 30/01/2018 - 29/03/2018	93.25	
9014625002-APR-18	03/04/2018	WATER CORPORATION	Water use and service charge Museum 52 Second Av Onslow 01/02/2018 - 29/03/2018	144.46	
9008515843-APR-18	03/04/2018	WATER CORPORATION	Water use and service charge Beach Facilities Onslow 01/02/2018 - 29/03/2018	1,164.42	
9014648669-APR-18	03/04/2018	WATER CORPORATION	Water use 10/46 Second Av Onslow 01/02/2018 - 29/03/2018	82.37	
9014648642-APR-18	03/04/2018	WATER CORPORATION	Water use 8/46 Second Av Onslow 01/02/2018 - 29/03/2018	8.41	
9014648634-APR-18	03/04/2018	WATER CORPORATION	Water use 7/46 Second Av Onslow 01/02/2018 - 29/03/2018	8.41	
9014648626-APR-18	03/04/2018	WATER CORPORATION	Water use 6/46 Second Av Onslow 01/02/2018 - 29/03/2018	16.81	
9009029679-APR-18	03/04/2018	WATER CORPORATION	Water use and service charge for Sports Ground at 51 Third Av Onslow 01/02/2018 - 29/03/2018	10,539.53	
9014648618-APR-18	03/04/2018	WATER CORPORATION	Water use 5/46 Second Av Onslow 01/02/2018 - 29/03/2018	26.90	
9014648597-APR-18	03/04/2018	WATER CORPORATION	Water use 4/46 Second Av Onslow 01/02/2018 - 29/03/2018	73.96	
9014648589-APR-18	03/04/2018	WATER CORPORATION	Water use 3/46 Second Av Onslow 01/02/2018 - 29/03/2018	45.39	
9014648570-APR-18	03/04/2018	WATER CORPORATION	Water use 2/46 Second Av Onslow 01/02/2018 - 29/03/2018	25.22	
9014648562-APR-18	03/04/2018	WATER CORPORATION	Water use 1/46 Second Av Onslow 01/02/2018 - 29/03/2018	11.77	
9008514736-APR-18	03/04/2018	WATER CORPORATION	Water use and service charge Park Cameron Av Onslow 01/02/2018 - 29/03/2018	93.25	
9008514162-APR-18	03/04/2018	WATER CORPORATION	Water use and service charge 3 First St Onslow 01/02/2018 - 29/03/2018	432.05	
9008514218-APR-18	03/04/2018	WATER CORPORATION	Water use and service charge 11 Third Av Onslow 01/02/2018 - 29/03/2018	197.88	
9008514226-APR-18	03/04/2018	WATER CORPORATION	Water use and service charge 9 Third Av Onslow 01/02/2018 - 29/03/2018	309.83	
9008514234-APR-18	03/04/2018	WATER CORPORATION	Water use and service charge 13 Third Av Onslow 01/02/2018 - 29/03/2018	343.45	
9008513258-APR-18	03/04/2018	WATER CORPORATION	Water use and service charge Median Strip Onslow 01/02/2018 - 29/03/2018	3,242.20	
9008513151-APR-18	03/04/2018	WATER CORPORATION	Water use and service charge 15 First st Onslow 01/02/2018 - 29/03/2018	283.39	
9008513530-APR-18	03/04/2018	WATER CORPORATION	Water use and service charge Youth Centre Onslow 01/02/2018 - 29/03/2018	584.40	
9008513047-APR-18	03/04/2018	WATER CORPORATION	Water use and service charge Caravan Park Onslow 01/02/2018 - 29/03/2018	24,737.65	

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
9008516571-APR-18	03/04/2018	WATER CORPORATION	Water use and service charge LA Standpipe Onslow 31/01/2018 - 29/03/2018	1,313.86	
9018028109-APR-18	09/04/2018	WATER CORPORATION	Water use and service charge for 2/9 Second Av Onslow 01/03/2018 - 30/04/2018	209.38	
9018842565-APR-18	03/04/2018	WATER CORPORATION	Water use and service charge 2/5 Anketell Court Onslow 01/02/2018 - 29/03/2018	311.97	
9018842573-APR-18	03/04/2018	WATER CORPORATION	Water use and service charge 3/5 Anketell Court Onslow 01/02/2018 - 29/03/2018	268.27	
		WATER CORPORATION		**49,568.61**	**49,568.61**
EFT43364	19/04/2018	WESTCOAST ENGINEERING (WA) PTY LTD	Payment		2,200.00
1055	22/03/2018	WESTCOAST ENGINEERING (WA) PTY LTD	Lowering of water main design Onslow	2,200.00	
		WESTCOAST ENGINEERING (WA) PTY LTD		**2,200.00**	**2,200.00**
EFT43365	19/04/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	Payment		376,511.40
121APR18	03/04/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan 121 Repayment April 2018	167,806.31	
122APR18	03/04/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan 122 Repayment April 2018	187,122.12	
118APR18	03/04/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan 118 Repayment April 2018	21,582.97	
		WESTERN AUSTRALIAN TREASURY CORPORATION		**376,511.40**	**376,511.40**
EFT43366	19/04/2018	WINC AUSTRALIA PTY LIMITED (PREVIOUSLY	Payment		3,466.68
9023828243	23/03/2018	WINC AUSTRALIA PTY LIMITED (PREVIOUSLY	A5 to do list Tom Price	8.03	
9023544459	20/02/2018	WINC AUSTRALIA PTY LIMITED (PREVIOUSLY	Various Stationery for Tom Price Administration and Depot Buildings	924.74	
9023553078	21/02/2018	WINC AUSTRALIA PTY LIMITED (PREVIOUSLY	Binders for Tom Price Depot	35.71	
9023549811	21/02/2018	WINC AUSTRALIA PTY LIMITED (PREVIOUSLY	AAA Batteries for Tom Price Depot	21.88	
9023360192	31/01/2018	WINC AUSTRALIA PTY LIMITED (PREVIOUSLY	Credit note for return of calendar stands	- 15.09	
9023564920	22/02/2018	WINC AUSTRALIA PTY LIMITED (PREVIOUSLY	Filing cabinet 4 draw for Human Resources at Tom Price Administration	2,021.71	
9023555669	21/02/2018	WINC AUSTRALIA PTY LIMITED (PREVIOUSLY	Various stationery for TPVC, Human Resources and Tom Price Administration	469.70	
		WINC AUSTRALIA PTY LIMITED (PREVIOUSLY		**3,466.68**	**3,466.68**
EFT43367	19/04/2018	WURTH AUSTRALIA	Payment		212.51
4306214033	20/03/2018	WURTH AUSTRALIA	Workshop consumables for Tom Price mechanical workshop	397.88	
5305051096	19/03/2018	WURTH AUSTRALIA	Credit note for return of 4000ml bucket hand cleaner	- 185.37	
		WURTH AUSTRALIA		**212.51**	**212.51**
EFT43368	19/04/2018	ZIRCODATA PTY LTD	Payment		365.32
ZD10017305	26/03/2018	ZIRCODATA PTY LTD	Permanent archive storage for the Shire of Ashburton	92.51	
ZD10017465	26/03/2018	ZIRCODATA PTY LTD	Permanent archive storage for the Shire of Ashburton	272.81	
		ZIRCODATA PTY LTD		**365.32**	**365.32**
EFT43370	26/04/2018	APRA - AUSTRALASIAN PERFORMING RIGHT	Payment		1,659.49
02865650/00004	02/04/2018	APRA - AUSTRALASIAN PERFORMING RIGHT	APRA Licence 17x Ashburton Shire Venues 01/04/2018 - 30/06/2018	1,659.49	
		APRA - AUSTRALASIAN PERFORMING RIGHT		**1,659.49**	**1,659.49**
EFT43371	26/04/2018	ARMADALE MOWER WORLD & SERVICE CO	Payment		654.80
45574#8	16/04/2018	ARMADALE MOWER WORLD & SERVICE CO	8x chainsaw chains Tom Price Depot	334.80	
45575#8	16/04/2018	ARMADALE MOWER WORLD & SERVICE CO	1x Stihl cordless blower Tom Price Depot	320.00	
		ARMADALE MOWER WORLD & SERVICE CO		**654.80**	**654.80**
EFT43372	26/04/2018	BENNCO GROUP	Payment		140,400.32
I002169	23/03/2018	BENNCO GROUP	Replace oven and fix unsafe wiring 398 Acalypha St Tom Price	2,545.95	
I001692	19/12/2017	BENNCO GROUP	Separable Portion 4 - Internal Refurbishment 17 Lilac St Tom Price	137,854.37	
		BENNCO GROUP		**140,400.32**	**140,400.32**
EFT43373	26/04/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Payment		235,400.66
SI16320	20/03/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Final claim for Design and Construction of Paraburdoo Visitor Information Bay	67,898.16	
SI16321	20/03/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Installation of upgraded electrical services Paraburdoo Information Bay	17,897.00	
SI15570	25/01/2018	BYBLOS CONSTRUCTIONS-TOM PRICE	Internal refurbishment of 602 Boolee St Tom Price	149,605.50	

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
		BYBLOS CONSTRUCTIONS-TOM PRICE		**235,400.66**	**235,400.66**
EFT43374	26/04/2018	CENTURION TRANSPORT CO PTY LTD	Payment		434.06
SI0133055	18/03/2018	CENTURION TRANSPORT CO PTY LTD	Freight Bunnings, Sigma Chemicals & Abco in Perth to Paraburdoo	280.81	
SI0134143	25/03/2018	CENTURION TRANSPORT CO PTY LTD	Freight Tquip parts Perth to Tom Price Depot	153.25	
		CENTURION TRANSPORT CO PTY LTD		**434.06**	**434.06**
EFT43375	26/04/2018	FERN'S FILTRATION SERVICES	Payment		200.00
139	23/04/2018	FERN'S FILTRATION SERVICES	GAC inline taste & odour filter Tom Price Shopping Mall	200.00	
		FERN'S FILTRATION SERVICES		**200.00**	**200.00**
EFT43376	26/04/2018	GHD PTY LTD	Payment		4,852.10
610047657	28/03/2018	GHD PTY LTD	Costs to March 2018 for quarterly groundwater sampling, analysis and reporting at Tom Price Waste	2,652.10	
610047472	30/03/2018	GHD PTY LTD	Conduct Peer Review on Tom Price Water Sampling Analysis results	2,200.00	
		GHD PTY LTD		**4,852.10**	**4,852.10**
EFT43377	26/04/2018	J & K CIVIL (WA) PTY LTD	Payment		**411,622.89**
375	05/04/2018	J & K CIVIL (WA) PTY LTD	Variations Drainage Renewal Program	64,673.17	
374	05/04/2018	J & K CIVIL (WA) PTY LTD	Payment Certificate #4 Stormwater drainage renewal Tom Price	346,949.72	
		J & K CIVIL (WA) PTY LTD		**411,622.89**	**411,622.89**
EFT43378	26/04/2018	JANELLE FELL #1322	Payment		139.29
EXPENSE240418	24/04/2018	JANELLE FELL #1322	Fuel reimbursement 18/04/2018 and 23/04/2018	139.29	
		JANELLE FELL #1323		**139.29**	**139.29**
EFT43379	26/04/2018	KARRATHA CONTRACTING PTY LTD	Payment		2,797.19
108931	19/04/2018	KARRATHA CONTRACTING PTY LTD	Annual service 5x BAF Onslow Airport Terminal	2,797.19	
		KARRATHA CONTRACTING PTY LTD		**2,797.19**	**2,797.19**
EFT43380	26/04/2018	KEITH PEARSON	Payment		5,844.30
137	16/04/2018	KEITH PEARSON	Local Government Consult Services February 2018	5,844.30	
		KEITH PEARSON		**5,844.30**	**5,844.30**
EFT43381	26/04/2018	LEARNING DISCOVERY	Payment		220.00
79957	28/03/2018	LEARNING DISCOVERY	24x picture books Tom Price Library	220.00	
		LEARNING DISCOVERY		**220.00**	**220.00**
EFT43382	26/04/2018	MRA CONSULTING GROUP	Payment		5,633.10
253656	19/04/2018	MRA CONSULTING GROUP	Preparation of Waste Asset Management Plans - Project Inception 20%	5,633.10	
		MRA CONSULTING GROUP		**5,633.10**	**5,633.10**
EFT43383	26/04/2018	NORTH REGIONAL TAFE	Payment		440.00
I0004696	04/04/2018	NORTH REGIONAL TAFE	Registration fees Snake Handling course 16/03/2018 employee #1460	440.00	
		NORTH REGIONAL TAFE		**440.00**	**440.00**
EFT43384	26/04/2018	NORWEST REFRIGERATION SERVICES	Payment		42,975.50
30813	20/04/2018	NORWEST REFRIGERATION SERVICES	Investigate cool room fault Tom Price Bowls Club	287.00	
30789	12/04/2018	NORWEST REFRIGERATION SERVICES	Remove and replace Air-Conditioning Units Diamond Club Tom Price and Pannawonica Library	42,210.00	
30805	19/04/2018	NORWEST REFRIGERATION SERVICES	Clear blocked airconditioner drain 1143 Yanagin Pl Tom Price	165.00	
30815	20/04/2018	NORWEST REFRIGERATION SERVICES	Repair airconditioner Tom Price Visitors Centre	313.50	
		NORWEST REFRIGERATION SERVICES		**42,975.50**	**42,975.50**
EFT43385	26/04/2018	ONSLOW GENERAL STORE	Payment		782.40
PE-31/03/18	31/03/2018	ONSLOW GENERAL STORE	Consumbables for Onslow 01/03/2018 - 31/03/2018	782.40	
		ONSLOW GENERAL STORE		**782.40**	**782.40**
EFT43386	26/04/2018	PERITAS CONSULTING PTY LTD	Payment		2,497.55
PSI06791	29/03/2018	PERITAS CONSULTING PTY LTD	Site inspection Tom Price Sports Pavilion	2,497.55	

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
		PERITAS CONSULTING PTY LTD		**2,497.55**	**2,497.55**
EFT43387	26/04/2018	PERTH AUDIOVISUAL - ROYAL PRIDE PTY LTD	Payment		1,803.05
205997	12/04/2018	PERTH AUDIOVISUAL - ROYAL PRIDE PTY LTD	Servicing & repair of PA Systems Onslow, Tom Price, Paraburdoo & Pannawonica	1,803.05	
		PERTH AUDIOVISUAL - ROYAL PRIDE PTY LTD		**1,803.05**	**1,803.05**
EFT43388	26/04/2018	PILBARA REGIONAL COUNCIL	Payment		57,750.00
FY18-068	01/04/2018	PILBARA REGIONAL COUNCIL	FY18 Member contributions quarter 4 April - June 2018	57,750.00	
		PILBARA REGIONAL COUNCIL		**57,750.00**	**57,750.00**
EFT43389	26/04/2018	RAY WHITE EXMOUTH	Payment		23.53
SHIRE101WATER-MAR-18	17/04/2018	RAY WHITE EXMOUTH	Water use Lot 101 Hooley Street Onslow 04/02/2018 - 29/03/2018	5.04	
SHIRE101WATER-FEB-18	17/04/2018	RAY WHITE EXMOUTH	Water use Lot 101 Hooley Street Onslow 30/11/2017 - 04/02/2018	11.77	
SHIRE11BWATER-APR-18	13/04/2018	RAY WHITE EXMOUTH	Water use 11B McGrath Avenue Onslow 01/02/2018 - 29/03/2018	6.72	
		RAY WHITE EXMOUTH		**23.53**	**23.53**
EFT43390	26/04/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Payment		15,217.87
1002446001	28/03/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption U4/4 Kanberra Drive Tom Price 25/11/2017 - 27/02/2018	935.33	
3002448805	02/04/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption bird park Tom Price 19/02/2018 - 30/03/2018	79.30	
3002448300	02/04/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption Tom Price swimming pool 19/02/2018 - 28/03/2018	6,085.45	
3002448656	02/04/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption Meeka Park Paraburdoo 24/02/2018 - 29/03/2018	24.24	
3002448680	02/04/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption Library Tom Price 19/02/2018 - 30/03/2018	950.17	
3002448623	02/04/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption basketball courts Paraburdoo 28/02/2018 - 29/03/2018	15.94	
3002448607	02/04/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption Sports Pavillion Paraburdoo 28/02/2018 - 29/03/2018	743.79	
3002448599	02/04/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption Paraburdoo swimming pool 28/02/2018 - 29/03/2018	380.58	
3002448482	02/04/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption Paraburdoo skatepark 01/03/2018 - 29/03/2018	265.06	
3002448052	02/04/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption 897 Tanunda Street 19/02/2018 - 28/03/2018	173.87	
3002448763	02/04/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricty consumption Tom Price Shire Office 19/02/2018 - 30/03/2018	127.73	
3002448714	02/04/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption Lot 2001 Boonderoo Road Tom Price 19/02/2018 - 308/03/2018	1,817.59	
3002182909	15/09/2017	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption The Visitor Centre Tom Price 24/07/2017 - 03/09/2017	581.98	
3002447583	02/04/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption Lions Park Tom Price 19/02/2018 - 30/03/2018	309.82	
3002448045	02/04/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption Area W toilets 19/02/2018 - 28/03/2018	106.12	
1002177051	13/09/2017	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption 98 Oleander Street Tom Price 31/05/2017 - 31/08/2017	2,163.84	
1002065074	09/06/2017	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption 98 Oleander Street Tom Price 24/02/2017 - 31/05/2017	152.25	
1001867025	28/02/2017	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption 98 Oleander Street Tom Price 26/11/2016 - 24/02/2017	43.74	
1002272720	27/11/2017	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Electricity consumption 98 Oleander Street Tom Price 31/08/2017 - 17/11/2017	69.40	
5000299049	08/01/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water rate Public Toilet (Exeloo) Town Centre Tom Price Tom Price 01/01/2018 - 31/03/2018	71.49	
2001828512	25/02/2018	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water consumption 423 Hibiscus Street Tom Price 17/11/2016 - 25/02/2017	44.69	
2002015291	31/05/2017	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water consumption 423 Hibiscus Street Tom Price 25/02/2017 - 30/05/2017	22.34	
2002166615	11/09/2017	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water consumption 423 Hibiscus Street Tom Price 30/05/2017 - 09/09/2017	30.32	
2002239040	16/11/2017	RIO TINTO - PILBARA IRON COMPANY SERVICES Pty	Water consumption 423 Hibiscus Street Tom Price 09/09/2017 - 16/11/2017	22.83	
		RIO TINTO - PILBARA IRON COMPANY SERVICES		**15,217.87**	**15,217.87**
EFT43391	26/04/2018	ROYAL LIFE SAVING SOCIETY - WA	Payment		404.00
80149	13/04/2018	ROYAL LIFE SAVING SOCIETY - WA	3x no diving sign 3x no running sign & postage Onslow Pool	404.00	
		ROYAL LIFE SAVING SOCIETY - WA		**404.00**	**404.00**
EFT43392	26/04/2018	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Payment		3,228.33
PM01-000197	17/04/2018	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Rent 3/19 Allambi Place Tom Price 01/05/2018 - 31/05/2018	736.66	
PM01-000196	17/04/2018	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Rent 397 Acalypha Street Tom Price 01/05/2018 - 31/05/2018	1,300.00	
PM01-000198	17/04/2018	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Rent 2/23 Allambi Place Tom Price 01/05/2018 - 31/05/2018	1,191.67	

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
		SODEXO REMOTE SITES AUSTRALIA PTY LTD		**3,228.33**	**3,228.33**
EFT43393	26/04/2018	STEMS SOLUTIONS PTY LTD	Payment		220.00
INV-28882	01/04/2018	STEMS SOLUTIONS PTY LTD	Subscription fee 01/05/2018 - 30/05/2018	220.00	
		STEMS SOLUTIONS PTY LTD		**220.00**	**220.00**
EFT43394	26/04/2018	SUNNY SIGN COMPANY PTY LTD	Payment		371.80
382278	27/03/2018	SUNNY SIGN COMPANY PTY LTD	1x sign waste Tom Price	371.80	
		SUNNY SIGN COMPANY PTY LTD		**371.80**	**371.80**
EFT43395	26/04/2018	TALIS CONSULTANTS PTY LTD	Payment		110,131.21
16643	31/03/2018	TALIS CONSULTANTS PTY LTD	Onslow marketing sounding report preparation RFQ69.17 Pilbara Waste Facility	2,835.25	
16550	28/02/2018	TALIS CONSULTANTS PTY LTD	Onslow approval documentation RFQ69.17 Pilbara Waste Facility	9,985.25	
16601	28/03/2018	TALIS CONSULTANTS PTY LTD	Onslow WMF project management RFQ69.17 Pilbara Waste Facility	7,353.50	
16549	28/02/2018	TALIS CONSULTANTS PTY LTD	Onslow market sounding consultation RFQ69.17 Pilbara Waste Facility	8,324.25	
16577	28/02/2018	TALIS CONSULTANTS PTY LTD	Onslow desktop assessment consultancy services RFQ69.17 Pilbara Waste Facility	2,244.00	
16567	08/03/2018	TALIS CONSULTANTS PTY LTD	Onslow transducer installation consultancy services RFQ69.17 Pilbara Waste Facility	11,464.28	
16440	31/01/2018	TALIS CONSULTANTS PTY LTD	Onslow approval documentation consultancy services RFQ69.17 Pilbara Waste Facility	10,034.75	
16574	28/02/2018	TALIS CONSULTANTS PTY LTD	Onslow site investigations consultancy services RFQ69.17 Pilbara Waste Facility	27,307.50	
16676	31/03/2018	TALIS CONSULTANTS PTY LTD	Onslow site investigations consultancy services RFQ69.17 Pilbara Waste Facility	2,342.21	
16645	31/03/2018	TALIS CONSULTANTS PTY LTD	Onslow approval documentation consultancy services RFQ69.17 Pilbara Waste Facility	24,150.50	
16678	31/03/2018	TALIS CONSULTANTS PTY LTD	Onslow transducer installation consultancy services RFQ69.17 Pilbara Waste Facility	4,089.72	
		TALIS CONSULTANTS PTY LTD		**110,131.21**	**110,131.21**
EFT43396	26/04/2018	TECHNICAL IRRIGATION IMPORTS	Payment		896.50
57096	02/03/2018	TECHNICAL IRRIGATION IMPORTS	Replacement of relay cube for light tower operation of Clem Thompson Oval	896.50	
		TECHNICAL IRRIGATION IMPORTS		**896.50**	**896.50**
EFT43397	26/04/2018	TECHNOLOGY ONE LTD	Payment		3,542.00
167307	29/03/2018	TECHNOLOGY ONE LTD	Consulting services 2017 - 2018	902.00	
168137	16/04/2018	TECHNOLOGY ONE LTD	Registration fee for employee # 1284 to attend IntraMaps administrator course	2,640.00	
		TECHNOLOGY ONE LTD		**3,542.00**	**3,542.00**
EFT43398	26/04/2018	THALANYJI SERVICE STATIONS	Payment		514.33
11-56811	13/04/2018	THALANYJI SERVICE STATIONS	64.11 litres diesel PTR29	95.01	
11-56495	10/04/2018	THALANYJI SERVICE STATIONS	30 litre's premium oil P575	13.00	
1-95179	11/04/2018	THALANYJI SERVICE STATIONS	51.96 litres diesel PSW83	77.00	
11-56677	12/04/2018	THALANYJI SERVICE STATIONS	58.09 litres unleaded PUT105	93.52	
11-56695	12/04/2018	THALANYJI SERVICE STATIONS	40.53 litres diesel PSW69	60.06	
11-56791	13/04/2018	THALANYJI SERVICE STATIONS	59 litres unleaded PUT86	94.99	
11-56968	15/04/2018	THALANYJI SERVICE STATIONS	54.49 litres diesel PSD08	80.75	
		THALANYJI SERVICE STATIONS		**514.33**	**514.33**
EFT43399	26/04/2018	TOLL IPEC PTY LTD	Payment		296.04
265	20/04/2018	TOLL IPEC PTY LTD	Freight charges 4x items Onslow	296.04	
		TOLL IPEC PTY LTD		**296.04**	**296.04**
EFT43400	26/04/2018	TOM PRICE BETTA HOME LIVING	Payment		390.00
10032826	18/04/2018	TOM PRICE BETTA HOME LIVING	2x sheets 586 King Avenue Paraburdoo	390.00	
		TOM PRICE BETTA HOME LIVING		**390.00**	**390.00**
EFT43401	26/04/2018	TOM PRICE NETBALL ASSOCIATION	Payment		500.00
DONATION290318	29/03/2018	TOM PRICE NETBALL ASSOCIATION	Small assistance donation to Tom Price Netball Green Shirt Umpiring Development Program	500.00	
		TOM PRICE NETBALL ASSOCIATION		**500.00**	**500.00**

LIST OF PAYMENTS FOR APRIL 2018

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT43402	26/04/2018	TOM PRICE TYRES (DINGO CORP T/A)	Payment		120.00
10027656	29/03/2018	TOM PRICE TYRES (DINGO CORP T/A)	Fit grader tyre PMG03	120.00	
		TOM PRICE TYRES (DINGO CORP T/A)		**120.00**	**120.00**
EFT43403	26/04/2018	TUTT BRYANT EQUIPMENT - BT EQUIPMENT	Payment		304.89
8448340	26/03/2018	TUTT BRYANT EQUIPMENT - BT EQUIPMENT	Right hand side window PRL03	304.89	
		TUTT BRYANT EQUIPMENT - BT EQUIPMENT		**304.89**	**304.89**
EFT43404	26/04/2018	WATER 2 WATER	Payment		**69.00**
INV162371	23/01/2018	WATER 2 WATER	Service fee 01/02/2018 - 28/02/2018	69.00	
		WATER 2 WATER		**69.00**	**69.00**
EFT43405	26/04/2018	WATER CORPORATION	Payment		1,649.43
9018028096-APR-18	09/04/2018	WATER CORPORATION	Service charge Triplex unit 1/9 Second Avenue Onslow 01/03/2018 - 30/04/2018	209.38	
9018831794-APR-18	09/04/2018	WATER CORPORATION	Water use 9 Second Avenue Onslow 01/02/2018 - 29/03/2018	129.44	
9008513952-APR-18	09/04/2018	WATER CORPORATION	Water use 29 Second Avenue Onslow 01/02/2018 - 29/03/2018	721.63	
9017509568-APR-18	09/04/2018	WATER CORPORATION	Water use McGrath Avenue Onslow 01/02/2018 - 29/03/2018	398.43	
9008514074-APR-18	09/04/2018	WATER CORPORATION	Water use 20 Third Avenue Onslow 31/01/2018 - 29/03/2018	190.55	
		WATER CORPORATION		**1,649.43**	**1,649.43**
EFT43406	26/04/2018	WEST AUSTRALIAN NEWSPAPERS LIMITED	Payment		1,760.00
1028532720180331	31/03/2018	WEST AUSTRALIAN NEWSPAPERS LIMITED	2x advertisments Onslow Caravan Park and Tom Price Visitor Center	1,760.00	
		WEST AUSTRALIAN NEWSPAPERS LIMITED		**1,760.00**	**1,760.00**
					3,450,905.65

LIST OF PAYMENTS FOR APRIL 2018

Reference Number	Date	Name	Description	Invoice	Payment Amount
Superannuation Payments					
DD12722.1	01/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payment		44,053.09
SUPER	01/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Superannuation contributions	34,756.67	
DEDUCTION	01/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	262.36	
DEDUCTION	01/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	46.38	
DEDUCTION	01/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	614.28	
DEDUCTION	01/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	5,343.36	
DEDUCTION	01/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	862.28	
DEDUCTION	01/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	84.80	
DEDUCTION	01/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	415.40	
DEDUCTION	01/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	187.13	
DEDUCTION	01/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	554.53	
DEDUCTION	01/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	46.38	
DEDUCTION	01/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	300.00	
DEDUCTION	01/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	296.27	
DEDUCTION	01/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	283.25	
		WA LOCAL GOVERNMENT SUPER PLAN		**44,053.09**	**44,053.09**
DD12722.2	01/04/2018	TASPLAN SUPER	Payment		5.44
SUPER	01/04/2018	TASPLAN SUPER	Superannuation contributions	2.72	
DEDUCTION	01/04/2018	TASPLAN SUPER	Payroll deductions	2.72	
		TASPLAN SUPER		5.44	5.44
DD12722.3	01/04/2018	HOSTPLUS SUPERANNUATION FUND	Payment		2073.51
SUPER	01/04/2018	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	1,811.95	
DEDUCTION	01/04/2018	HOSTPLUS SUPERANNUATION FUND	Payroll deductions	129.52	
DEDUCTION	01/04/2018	HOSTPLUS SUPERANNUATION FUND	Payroll deductions	56.25	
DEDUCTION	01/04/2018	HOSTPLUS SUPERANNUATION FUND	Payroll deductions	75.79	
		HOSTPLUS SUPERANNUATION FUND		**2,073.51**	**2073.51**
DD12722.4	01/04/2018	AUSTRALIAN SUPER	Payment		6518.76
SUPER	01/04/2018	AUSTRALIAN SUPER	Superannuation contributions	4,515.52	
DEDUCTION	01/04/2018	AUSTRALIAN SUPER	Payroll deductions	773.21	
DEDUCTION	01/04/2018	AUSTRALIAN SUPER	Payroll deductions	34.79	
DEDUCTION	01/04/2018	AUSTRALIAN SUPER	Payroll deductions	1,195.24	
		AUSTRALIAN SUPER		**6,518.76**	**6518.76**
DD12722.5	01/04/2018	IOOF SUPERANNUATION	Payment		1143.83
SUPER	01/04/2018	IOOF SUPERANNUATION	Superannuation contributions	863.71	
DEDUCTION	01/04/2018	IOOF SUPERANNUATION	Payroll deductions	280.12	
		IOOF SUPERANNUATION		**1,143.83**	**1143.83**
DD12722.6	01/04/2018	SUNSUPER	Payment		3901.36
SUPER	01/04/2018	SUNSUPER	Superannuation contributions	2,905.54	
DEDUCTION	01/04/2018	SUNSUPER	Payroll deductions	995.82	
		SUNSUPER		**3,901.36**	**3901.36**
DD12722.7	01/04/2018	THE CARPENTER AND TONKIN SUPERANNUATION FUND	Payment		676.94
SUPER	01/04/2018	THE CARPENTER AND TONKIN SUPERANNUATION FUND	Superannuation contributions	511.16	
DEDUCTION	01/04/2018	THE CARPENTER AND TONKIN SUPERANNUATION FUND	Payroll deductions	165.78	
		THE CARPENTER AND TONKIN SUPERANNUATION FUND		**676.94**	**676.94**

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Reference Number	Date	Name	Description	Invoice	Payment Amount
DD12722.8	01/04/2018	HESTA SUPER FUND	Payment		1764.33
SUPER	01/04/2018	HESTA SUPER FUND	Superannuation contributions	1,493.41	
DEDUCTION	01/04/2018	HESTA SUPER FUND	Payroll deductions	191.24	
DEDUCTION	01/04/2018	HESTA SUPER FUND	Payroll deductions	79.68	
		HESTA SUPER FUND		**1,764.33**	**1764.33**
DD12722.9	01/04/2018	MLC SUPERFUND	Payment		275.68
SUPER	01/04/2018	MLC SUPERFUND	Superannuation contributions	275.68	
		MLC SUPERFUND		**275.68**	**275.68**
DD12792.1	15/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payment		44,331.37
SUPER	15/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Superannuation contributions	35,159.94	
DEDUCTION	15/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	246.59	
DEDUCTION	15/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	38.50	
DEDUCTION	15/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	614.28	
DEDUCTION	15/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	5,076.52	
DEDUCTION	15/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	862.28	
DEDUCTION	15/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	84.80	
DEDUCTION	15/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	415.40	
DEDUCTION	15/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	187.13	
DEDUCTION	15/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	702.20	
DEDUCTION	15/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	42.74	
DEDUCTION	15/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	300.00	
DEDUCTION	15/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	296.27	
DEDUCTION	15/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	283.25	
DEDUCTION	15/04/2018	WA LOCAL GOVERNMENT SUPER PLAN	Payroll deductions	21.47	
		WA LOCAL GOVERNMENT SUPER PLAN		**44,331.37**	**44,331.37**
DD12792.2	15/04/2018	TELSTRA SUPER PTY LTD	Payment		277.48
SUPER	15/04/2018	TELSTRA SUPER PTY LTD	Superannuation contributions	277.48	
		TELSTRA SUPER PTY LTD		**277.48**	**277.48**
DD12792.3	15/04/2018	HOSTPLUS SUPERANNUATION FUND	Payment		2,596.56
SUPER	15/04/2018	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	2,250.59	
DEDUCTION	15/04/2018	HOSTPLUS SUPERANNUATION FUND	Payroll deductions	138.15	
DEDUCTION	15/04/2018	HOSTPLUS SUPERANNUATION FUND	Payroll deductions	56.25	
DEDUCTION	15/04/2018	HOSTPLUS SUPERANNUATION FUND	Payroll deductions	151.57	
		HOSTPLUS SUPERANNUATION FUND		**2,596.56**	**2,596.56**
DD12792.4	15/04/2018	IOOF SUPERANNUATION	Payment		1,143.83
SUPER	15/04/2018	IOOF SUPERANNUATION	Superannuation contributions	863.71	
DEDUCTION	15/04/2018	IOOF SUPERANNUATION	Payroll deductions	280.12	
		IOOF SUPERANNUATION		**1,143.83**	**1,143.83**
DD12792.5	15/04/2018	SUNSUPER	Payment		3,981.64
SUPER	15/04/2018	SUNSUPER	Superannuation contributions	2,988.02	
DEDUCTION	15/04/2018	SUNSUPER	Payroll deductions	993.62	
		SUNSUPER		**3,981.64**	**3,981.64**
DD12792.6	15/04/2018	SUPERANNUATION FUND	Payment		676.94
SUPER	15/04/2018	SUPERANNUATION FUND	Superannuation contributions	511.16	
DEDUCTION	15/04/2018	SUPERANNUATION FUND	Payroll deductions	165.78	

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Reference Number	Date	Name	Description	Invoice	Payment Amount
		SUPERANNUATION FUND		**676.94**	**676.94**
DD12792.7	15/04/2018	HESTA SUPER FUND	Payment		1,849.38
SUPER	15/04/2018	HESTA SUPER FUND	Superannuation contributions	1,578.46	
DEDUCTION	15/04/2018	HESTA SUPER FUND	Payroll deductions	191.24	
DEDUCTION	15/04/2018	HESTA SUPER FUND	Payroll deductions	79.68	
		HESTA SUPER FUND		**1,849.38**	**1,849.38**
DD12792.8	15/04/2018	MLC SUPERFUND	Payment		275.68
SUPER	15/04/2018	MLC SUPERFUND	Superannuation contributions	275.68	
		MLC SUPERFUND		**275.68**	**275.68**
DD12792.9	15/04/2018	ONEPATH MASTERFUND	Payment		959.09
SUPER	15/04/2018	ONEPATH MASTERFUND	Superannuation contributions	688.22	
DEDUCTION	15/04/2018	ONEPATH MASTERFUND	Payroll deductions	270.87	
		ONEPATH MASTERFUND		**959.09**	**959.09**
DD12722.10	01/04/2018	ONEPATH MASTERFUND	Payment		827.66
SUPER	01/04/2018	ONEPATH MASTERFUND	Superannuation contributions	556.79	
DEDUCTION	01/04/2018	ONEPATH MASTERFUND	Payroll deductions	270.87	
		ONEPATH MASTERFUND		**827.66**	**827.66**
DD12722.11	01/04/2018	BT SUPER FOR LIFE	Payment		247.49
SUPER	01/04/2018	BT SUPER FOR LIFE	Superannuation contributions	247.49	
		BT SUPER FOR LIFE		**247.49**	**247.49**
DD12722.12	01/04/2018	BT PERSONAL SUPER PLAN	Payment		103.59
SUPER	01/04/2018	BT PERSONAL SUPER PLAN	Superannuation contributions	103.59	
		BT PERSONAL SUPER PLAN		**103.59**	**103.59**
DD12722.13	01/04/2018	KINETIC SUPERANNUATION LTD	Payment		2,501.88
SUPER	01/04/2018	KINETIC SUPERANNUATION LTD	Superannuation contributions	1,840.96	
DEDUCTION	01/04/2018	KINETIC SUPERANNUATION LTD	Payroll deductions	660.92	
		KINETIC SUPERANNUATION LTD		**2,501.88**	**2,501.88**
DD12722.14	01/04/2018	SUPERANNUATION FUND	Payment		1,061.17
SUPER	01/04/2018	SUPERANNUATION FUND	Superannuation contributions	713.88	
DEDUCTION	01/04/2018	SUPERANNUATION FUND	Payroll deductions	347.29	
		SUPERANNUATION FUND		**1,061.17**	**1,061.17**
DD12722.15	01/04/2018	BT SUPER FOR LIFE	Payment		715.63
SUPER	01/04/2018	BT SUPER FOR LIFE	Superannuation contributions	540.37	
DEDUCTION	01/04/2018	BT SUPER FOR LIFE	Payroll deductions	175.26	
		BT SUPER FOR LIFE		**715.63**	**715.63**
DD12722.16	01/04/2018	LOCAL GOVERNMENT SUPERANNUATION SCHEME QLD	Payment		1,797.48
SUPER	01/04/2018	LOCAL GOVERNMENT SUPERANNUATION SCHEME QLD	Superannuation contributions	1,327.56	
DEDUCTION	01/04/2018	LOCAL GOVERNMENT SUPERANNUATION SCHEME QLD	Payroll deductions	242.96	
DEDUCTION	01/04/2018	LOCAL GOVERNMENT SUPERANNUATION SCHEME QLD	Payroll deductions	226.96	
		LOCAL GOVERNMENT SUPERANNUATION SCHEME QLD		**1,797.48**	**1,797.48**
DD12722.17	01/04/2018	FIRST STATE SUPERANNUATION SCHEME	Payment		1,132.16
SUPER	01/04/2018	FIRST STATE SUPERANNUATION SCHEME	Superannuation contributions	854.90	
DEDUCTION	01/04/2018	FIRST STATE SUPERANNUATION SCHEME	Payroll deductions	277.26	
		FIRST STATE SUPERANNUATION SCHEME		**1,132.16**	**1,132.16**
DD12722.18	01/04/2018	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Payment		285.92

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Reference Number	Date	Name	Description	Invoice	Payment Amount
SUPER	01/04/2018	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Superannuation contributions	285.92	
		WEALTH PERSONAL SUPERANNUATION AND PENSION		**285.92**	**285.92**
DD12722.19	01/04/2018	STATEWIDE SUPERANNUATION	Payment		1,859.22
SUPER	01/04/2018	STATEWIDE SUPERANNUATION	Superannuation contributions	1,319.22	
DEDUCTION	01/04/2018	STATEWIDE SUPERANNUATION	Payroll deductions	540.00	
		STATEWIDE SUPERANNUATION		**1,859.22**	**1,859.22**
DD12722.20	01/04/2018	VISION SUPER	Payment		2,297.06
SUPER	01/04/2018	VISION SUPER	Superannuation contributions	1,749.48	
DEDUCTION	01/04/2018	VISION SUPER	Payroll deductions	547.58	
		VISION SUPER		**2,297.06**	**2,297.06**
DD12722.21	01/04/2018	CBUS SUPER	Payment		364.85
SUPER	01/04/2018	CBUS SUPER	Superannuation contributions	364.85	
		CBUS SUPER		**364.85**	**364.85**
DD12722.22	01/04/2018	ANZ AUSTRALIAN STAFF SUPERANNUATION SCHEME	Payment		253.49
SUPER	01/04/2018	ANZ AUSTRALIAN STAFF SUPERANNUATION SCHEME	Superannuation contributions	182.75	
DEDUCTION	01/04/2018	ANZ AUSTRALIAN STAFF SUPERANNUATION SCHEME	Payroll deductions	70.74	
		ANZ AUSTRALIAN STAFF SUPERANNUATION SCHEME		**253.49**	**253.49**
DD12722.23	01/04/2018	AMP SUPERANNUATION SAVINGS TRUST	Payment		1,961.79
SUPER	01/04/2018	AMP SUPERANNUATION SAVINGS TRUST	Superannuation contributions	1,703.59	
DEDUCTION	01/04/2018	AMP SUPERANNUATION SAVINGS TRUST	Payroll deductions	258.20	
		AMP SUPERANNUATION SAVINGS TRUST		**1,961.79**	**1,961.79**
DD12722.24	01/04/2018	COLONIAL FIRST STATE FIRSTCHOICE SUPERANNUATION	Payment		372.60
SUPER	01/04/2018	COLONIAL FIRST STATE FIRSTCHOICE SUPERANNUATION	Superannuation contributions	372.60	
		COLONIAL FIRST STATE FIRSTCHOICE SUPERANNUATION		**372.60**	**372.60**
DD12722.25	01/04/2018	BT SUPER FOR LIFE	Payment		633.77
SUPER	01/04/2018	BT SUPER FOR LIFE	Superannuation contributions	482.20	
DEDUCTION	01/04/2018	BT SUPER FOR LIFE	Payroll deductions	151.57	
		BT SUPER FOR LIFE		**633.77**	**633.77**
DD12722.26	01/04/2018	FTW SUPER FUND	Payment		579.81
SUPER	01/04/2018	FTW SUPER FUND	Superannuation contributions	418.00	
DEDUCTION	01/04/2018	FTW SUPER FUND	Payroll deductions	161.81	
		FTW SUPER FUND		**579.81**	**579.81**
DD12722.27	01/04/2018	AMP FLEXIBLE SUPER	Payment		280.05
SUPER	01/04/2018	AMP FLEXIBLE SUPER	Superannuation contributions	201.90	
DEDUCTION	01/04/2018	AMP FLEXIBLE SUPER	Payroll deductions	78.15	
		AMP FLEXIBLE SUPER		**280.05**	**280.05**
DD12722.28	01/04/2018	MINE WEALTH AND WELLBEING SUPERANNUATION FUND	Payment		579.81
SUPER	01/04/2018	MINE WEALTH AND WELLBEING SUPERANNUATION FUND	Superannuation contributions	418.00	
DEDUCTION	01/04/2018	MINE WEALTH AND WELLBEING SUPERANNUATION FUND	Payroll deductions	161.81	
		MINE WEALTH AND WELLBEING SUPERANNUATION FUND		**579.81**	**579.81**
DD12722.29	01/04/2018	MTAA SUPERANNUATION FUND	Payment		242.75
SUPER	01/04/2018	MTAA SUPERANNUATION FUND	Superannuation contributions	242.75	
		MTAA SUPERANNUATION FUND		**242.75**	**242.75**
DD12722.30	01/04/2018	Q SUPER	Payment		760.82
DEDUCTION	01/04/2018	Q SUPER	Payroll deductions	40.00	

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Reference Number	Date	Name	Description	Invoice	Payment Amount
DEDUCTION	01/04/2018	Q SUPER	Payroll deductions	95.21	
SUPER	01/04/2018	Q SUPER	Superannuation contributions	625.61	
		Q SUPER		**760.82**	**760.82**
DD12722.31	01/04/2018	REI SUPER	Payment		3,303.83
DEDUCTION	01/04/2018	REI SUPER	Payroll deductions	443.01	
DEDUCTION	01/04/2018	REI SUPER	Payroll deductions	183.42	
DEDUCTION	01/04/2018	REI SUPER	Payroll deductions	134.40	
SUPER	01/04/2018	REI SUPER	Superannuation contributions	2,543.00	
		REI SUPER		**3,303.83**	**3,303.83**
DD12722.32	01/04/2018	REST SUPERANNUATION	Payment		4,774.94
DEDUCTION	01/04/2018	REST SUPERANNUATION	Payroll deductions	452.46	
SUPER	01/04/2018	REST SUPERANNUATION	Superannuation contributions	3,977.40	
DEDUCTION	01/04/2018	REST SUPERANNUATION	Payroll deductions	345.08	
		REST SUPERANNUATION		**4,774.94**	**4,774.94**
DD12722.33	01/04/2018	ASGARD SUPERANNUATION	Payment		1,449.51
SUPER	01/04/2018	ASGARD SUPERANNUATION	Superannuation contributions	1,224.84	
DEDUCTION	01/04/2018	ASGARD SUPERANNUATION	Payroll deductions	224.67	
		ASGARD SUPERANNUATION		**1,449.51**	**1,449.51**
DD12722.34	01/04/2018	SUPERANNUATION FUND	Payment		283.25
DEDUCTION	01/04/2018	SUPERANNUATION FUND	Payroll deductions	283.25	
		SUPERANNUATION FUND		**283.25**	**283.25**
DD12722.35	01/04/2018	TELSTRA SUPER PTY LTD	Payment		277.48
SUPER	01/04/2018	TELSTRA SUPER PTY LTD	Superannuation contributions	277.48	
		TELSTRA SUPER PTY LTD		**277.48**	**277.48**
DD12792.10	15/04/2018	BT SUPER FOR LIFE	Payment		247.49
SUPER	15/04/2018	BT SUPER FOR LIFE	Superannuation contributions	247.49	
		BT SUPER FOR LIFE		**247.49**	**247.49**
DD12792.11	15/04/2018	KINETIC SUPERANNUATION LTD	Payment		1,537.64
SUPER	15/04/2018	KINETIC SUPERANNUATION LTD	Superannuation contributions	1,122.24	
DEDUCTION	15/04/2018	KINETIC SUPERANNUATION LTD	Payroll deductions	415.40	
		KINETIC SUPERANNUATION LTD		**1,537.64**	**1,537.64**
DD12792.12	15/04/2018	AUSTRALIAN SUPER	Payment		5,904.78
SUPER	15/04/2018	AUSTRALIAN SUPER	Superannuation contributions	4,092.70	
DEDUCTION	15/04/2018	AUSTRALIAN SUPER	Payroll deductions	582.05	
DEDUCTION	15/04/2018	AUSTRALIAN SUPER	Payroll deductions	34.79	
DEDUCTION	15/04/2018	AUSTRALIAN SUPER	Payroll deductions	1,195.24	
		AUSTRALIAN SUPER		**5,904.78**	**5,904.78**
DD12792.13	15/04/2018	SUPERANNUATION FUND	Payment		1,061.17
SUPER	15/04/2018	SUPERANNUATION FUND	Superannuation contributions	713.88	
DEDUCTION	15/04/2018	SUPERANNUATION FUND	Payroll deductions	347.29	
		SUPERANNUATION FUND		**1,061.17**	**1,061.17**
DD12792.14	15/04/2018	BT SUPER FOR LIFE	Payment		715.63
SUPER	15/04/2018	BT SUPER FOR LIFE	Superannuation contributions	540.37	
DEDUCTION	15/04/2018	BT SUPER FOR LIFE	Payroll deductions	175.26	
		BT SUPER FOR LIFE		**715.63**	**715.63**

LIST OF PAYMENTS FOR APRIL 2018

Reference Number	Date	Name	Description	Invoice	Payment Amount
DD12792.15	15/04/2018	LOCAL GOVERNMENT SUPERANNUATION SCHEME QLD	Payment		1,903.07
SUPER	15/04/2018	LOCAL GOVERNMENT SUPERANNUATION SCHEME QLD	Superannuation contributions	1,433.15	
DEDUCTION	15/04/2018	LOCAL GOVERNMENT SUPERANNUATION SCHEME QLD	Payroll deductions	242.96	
DEDUCTION	15/04/2018	LOCAL GOVERNMENT SUPERANNUATION SCHEME QLD	Payroll deductions	226.96	
		LOCAL GOVERNMENT SUPERANNUATION SCHEME QLD		**1,903.07**	**1,903.07**
DD12792.16	15/04/2018	FIRST STATE SUPERANNUATION SCHEME	Payment		1,132.16
SUPER	15/04/2018	FIRST STATE SUPERANNUATION SCHEME	Superannuation contributions	854.90	
DEDUCTION	15/04/2018	FIRST STATE SUPERANNUATION SCHEME	Payroll deductions	277.26	
		FIRST STATE SUPERANNUATION SCHEME		**1,132.16**	**1,132.16**
DD12792.17	15/04/2018	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Payment		285.92
SUPER	15/04/2018	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	Superannuation contributions	285.92	
		WEALTH PERSONAL SUPERANNUATION AND PENSION		**285.92**	**285.92**
DD12792.18	15/04/2018	STATEWIDE SUPERANNUATION	Payment		1,859.22
SUPER	15/04/2018	STATEWIDE SUPERANNUATION	Superannuation contributions	1,319.22	
DEDUCTION	15/04/2018	STATEWIDE SUPERANNUATION	Payroll deductions	540.00	
		STATEWIDE SUPERANNUATION		**1,859.22**	**1,859.22**
DD12792.19	15/04/2018	VISION SUPER	Payment		3,350.56
SUPER	15/04/2018	VISION SUPER	Superannuation contributions	2,508.98	
DEDUCTION	15/04/2018	VISION SUPER	Payroll deductions	841.58	
		VISION SUPER		**3,350.56**	**3,350.56**
DD12792.20	15/04/2018	CBUS SUPER	Payment		233.43
SUPER	15/04/2018	CBUS SUPER	Superannuation contributions	233.43	
		CBUS SUPER		**233.43**	**233.43**
DD12792.21	15/04/2018	ANZ AUSTRALIAN STAFF SUPERANNUATION SCHEME	Payment		205.14
SUPER	15/04/2018	ANZ AUSTRALIAN STAFF SUPERANNUATION SCHEME	Superannuation contributions	147.89	
DEDUCTION	15/04/2018	ANZ AUSTRALIAN STAFF SUPERANNUATION SCHEME	Payroll deductions	57.25	
		ANZ AUSTRALIAN STAFF SUPERANNUATION SCHEME		**205.14**	**205.14**
DD12792.22	15/04/2018	COLONIAL FIRST STATE FIRSTCHOICE SUPERANNUATION	Payment		401.24
SUPER	15/04/2018	COLONIAL FIRST STATE FIRSTCHOICE SUPERANNUATION	Superannuation contributions	401.24	
		COLONIAL FIRST STATE FIRSTCHOICE SUPERANNUATION		**401.24**	**401.24**
DD12792.23	15/04/2018	BT PERSONAL SUPER PLAN	Payment		103.59
SUPER	15/04/2018	BT PERSONAL SUPER PLAN	Superannuation contributions	103.59	
		BT PERSONAL SUPER PLAN		**103.59**	**103.59**
DD12792.24	15/04/2018	BT SUPER FOR LIFE	Payment		692.04
SUPER	15/04/2018	BT SUPER FOR LIFE	Superannuation contributions	540.47	
DEDUCTION	15/04/2018	BT SUPER FOR LIFE	Payroll deductions	151.57	
		BT SUPER FOR LIFE		**692.04**	**692.04**
DD12792.25	15/04/2018	FTW SUPER FUND	Payment		579.81
SUPER	15/04/2018	FTW SUPER FUND	Superannuation contributions	418.00	
DEDUCTION	15/04/2018	FTW SUPER FUND	Payroll deductions	161.81	
		FTW SUPER FUND		**579.81**	**579.81**
DD12792.26	15/04/2018	AMP FLEXIBLE SUPER	Payment		542.59
SUPER	15/04/2018	AMP FLEXIBLE SUPER	Superannuation contributions	391.17	
DEDUCTION	15/04/2018	AMP FLEXIBLE SUPER	Payroll deductions	151.42	
		AMP FLEXIBLE SUPER		**542.59**	**542.59**

LIST OF PAYMENTS FOR APRIL 2018

Reference Number	Date	Name	Description	Invoice	Payment Amount
DD12792.27	15/04/2018	MINE WEALTH AND WELLBEING SUPERANNUATION FUND	Payment		579.81
SUPER	15/04/2018	MINE WEALTH AND WELLBEING SUPERANNUATION FUND	Superannuation contributions	418.00	
DEDUCTION	15/04/2018	MINE WEALTH AND WELLBEING SUPERANNUATION FUND	Payroll deductions	161.81	
		MINE WEALTH AND WELLBEING SUPERANNUATION FUND		**579.81**	**579.81**
DD12792.28	15/04/2018	AMP SUPERANNUATION SAVINGS TRUST	Payment		1,626.81
SUPER	15/04/2018	AMP SUPERANNUATION SAVINGS TRUST	Superannuation contributions	1,388.61	
DEDUCTION	15/04/2018	AMP SUPERANNUATION SAVINGS TRUST	Payroll deductions	238.20	
		AMP SUPERANNUATION SAVINGS TRUST		**1,626.81**	**1,626.81**
DD12792.29	15/04/2018	Q SUPER	Payment		691.24
DEDUCTION	15/04/2018	Q SUPER	Payroll deductions	40.00	
DEDUCTION	15/04/2018	Q SUPER	Payroll deductions	75.79	
SUPER	15/04/2018	Q SUPER	Superannuation contributions	575.45	
		Q SUPER		**691.24**	**691.24**
DD12792.30	15/04/2018	REI SUPER	Payment		2,936.35
DEDUCTION	15/04/2018	REI SUPER	Payroll deductions	443.01	
DEDUCTION	15/04/2018	REI SUPER	Payroll deductions	183.41	
DEDUCTION	15/04/2018	REI SUPER	Payroll deductions	71.05	
SUPER	15/04/2018	REI SUPER	Superannuation contributions	2,238.88	
		REI SUPER		**2,936.35**	**2,936.35**
DD12792.31	15/04/2018	REST SUPERANNUATION	Payment		3,698.42
DEDUCTION	15/04/2018	REST SUPERANNUATION	Payroll deductions	445.24	
DEDUCTION	15/04/2018	REST SUPERANNUATION	Payroll deductions	155.68	
SUPER	15/04/2018	REST SUPERANNUATION	Superannuation contributions	3,097.50	
		REST SUPERANNUATION		**3,698.42**	**3,698.42**
DD12792.32	15/04/2018	ASGARD SUPERANNUATION	Payment		1,525.30
DEDUCTION	15/04/2018	ASGARD SUPERANNUATION	Payroll deductions	224.67	
SUPER	15/04/2018	ASGARD SUPERANNUATION	Superannuation contributions	1,300.63	
		ASGARD SUPERANNUATION		**1,525.30**	**1,525.30**
DD12792.33	15/04/2018	MTAA SUPERANNUATION FUND	Payment		247.74
SUPER	15/04/2018	MTAA SUPERANNUATION FUND	Superannuation contributions	247.74	
		MTAA SUPERANNUATION FUND		**247.74**	**247.74**
DD12792.34	15/04/2018	PAULL SUPERANNUATION FUND	Payment		283.25
DEDUCTION	15/04/2018	PAULL SUPERANNUATION FUND	Payroll deductions	283.25	
		PAULL SUPERANNUATION FUND		**283.25**	**283.25**
DD12804.2	20/04/2018	REST SUPERANNUATION	Payment		14.93
DEDUCTION	20/04/2018	REST SUPERANNUATION	Payroll deductions	14.93	
		REST SUPERANNUATION		**14.93**	**14.93**
			Total		**161,452.40**

Date	Reference	Name	Description	Invoice Amount	Payment Amount
Telstra Payments					
19/04/2018	EFT43350	TELSTRA	Payment		301.87
	1112742901	TELSTRA	SES monthly telephone charges for March 2018	301.87	
		TELSTRA		**301.87**	**301.87**
12/04/2018	EFT43245	TELSTRA	Payment		84,085.36
	10500820.019	TELSTRA	Monthly Telephone charges	153.66	
	10405180.019	TELSTRA	Onslow library phone and internet charges	286.98	
	O127	TELSTRA	20 Third Avenue Onslow phone charges	37.94	
	O372	TELSTRA	Ocean View Caravan Park phone and internet charges	348.99	
	10405120.019	TELSTRA	Rounding	-0.02	
	10400590.019	TELSTRA	Tom Price Council Chambers	31.78	
	10405180.019	TELSTRA	Network servicing, 145x landlines, routers, switches plus site connection	35,141.32	
	10407420.002	TELSTRA	White Pages advertising	1487.94	
	11395320.019	TELSTRA	Tom Price fax for records	31.77	
	11423320.019	TELSTRA	Infrastructure building Tom Price	337.53	
	11472070.019	TELSTRA	Fee to divert calls for Tom Price Depot	34.49	
	O001	TELSTRA	Tom Price Council Chamber meeting room	31.77	
	O335	TELSTRA	Tom Price Swimming Pool	604.41	
	O345	TELSTRA	Paraburdoo Swimming Pool	565.00	
	O432	TELSTRA	Tom Price Visitor Centre	904.05	
	10405120.019	TELSTRA	Email archiving and anti virus	2236.79	
	10405120.019	TELSTRA	Rounding	-0.67	
	10400590.019	TELSTRA	Satellite phone plan charges Tom Price	31.82	
	10405180.019	TELSTRA	Satellite phone plan charges Tom Price	68.06	
	10500820.019	TELSTRA	State emergency satellite phone plan charges	63.64	
	10511870.019	TELSTRA	Animal control satellite phone plan charges	31.82	
	10518020.019	TELSTRA	Satellite phone plan charges	63.64	
	10548220.019	TELSTRA	Fire prevention satellite phone plan charges	63.64	
	11423320.019	TELSTRA	Infrastructure satellite phone plan charges	50.66	
	11472070.019	TELSTRA	Tom Price depot satellite phone plan charges	31.84	
	10405120.019	TELSTRA	Rounding	-0.01	
	10405180.019	TELSTRA	Satellite phone plan charges	448.55	
	10514170.019	TELSTRA	Animal control satellite phone plan charges	31.82	
	10717470.019	TELSTRA	Satellite phone plan charges Tom Price	31.82	
	10764120.019	TELSTRA	Satellite phone plan charges Tom Price	31.82	
	11300100.019	TELSTRA	Satellite phone plan charges Tom Price	31.82	
	11395320.019	TELSTRA	Satellite phone plan charges Tom Price	31.82	
	11423320.019	TELSTRA	Tom Price infrastructure satellite phone plan charges	372.68	
	10405180.019	TELSTRA	Paraburdoo Library charges	152.88	
	11423320.019	TELSTRA	Paraburdoo Depot charges	34.49	
	O345	TELSTRA	Paraburdoo Swimming Pool charges	40.07	
	O400	TELSTRA	Paraburdoo Library fax charges	31.77	
	10405180.019	TELSTRA	Discount for group plan	-17.54	
	10405180.019	TELSTRA	Pannawonica fax machine charges	33.14	
	O405	TELSTRA	Pannawonica telephone charges	69.28	
	10405180.019	TELSTRA	Discount for group plan	-4.78	
	10405180.019	TELSTRA	Onslow library phone and internet charges	286.98	
	O127	TELSTRA	20 Third Avenue Onslow phone charges	37.94	
	O372	TELSTRA	Ocean View Caravan Park phone and internet charges	326.66	

10405180.019	TELSTRA	Shire of Ashburton Tom Price administration		
10405180.019	TELSTRA	94x mobile phones, 47x air cards plus data	11,274.75	
		Network connections, internet and data	27,603.69	
10405120.019	TELSTRA		-33.07	
10405180.019	TELSTRA	Group discount	286.98	
O127	TELSTRA	Onslow Library phone and internet charges	37.94	
O372	TELSTRA	20 Third Avenue Onslow phone charges	337.30	
10405120.019	TELSTRA	Ocean View Caravan Park phone and internet charges	-32.29	
	TELSTRA	Group discount	**84,085.36**	**84,085.36**
		Total		**84,387.23**

LIST OF PAYMENTS FOR APRIL 2018

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
Trust Payments					
EFT43172	06/04/2018	BENJAMIN M SHARMAN	Payment		1,000.00
T4124	06/04/2018	BENJAMIN M SHARMAN	Refund of housing bond for Employee #1493	1,000.00	
		BENJAMIN M SHARMAN		**1,000.00**	**1,000.00**
EFT43173	06/04/2018	NGURRA BARNA	Payment		600.00
T1108	06/04/2018	NGURRA BARNA	Refund of venue and key bond	600.00	
		NGURRA BARNA		**600.00**	**600.00**
EFT43257	13/04/2018	BUILDING COMMISSION	Payment		3,579.62
T2	13/04/2018	BUILDING COMMISSION	BRB Levy collected for the month of March 2018	3,579.62	
		BUILDING COMMISSION		**3,579.62**	**3,579.62**
EFT43258	13/04/2018	CONSTRUCTION TRAINING FUND	Payment		174.46
T1	13/04/2018	CONSTRUCTION TRAINING FUND	CITF Levy collected for the month of March 2018	174.46	
		CONSTRUCTION TRAINING FUND		**174.46**	**174.46**
EFT43259	13/04/2018	KHB MOBILE MECHANICAL PTY LTD	Payment		500.00
T1301	13/04/2018	KHB MOBILE MECHANICAL PTY LTD	Refund of venue hire bond for RM Forrest Hall	500.00	
		KHB MOBILE MECHANICAL PTY LTD		**500.00**	**500.00**
EFT43260	13/04/2018	SHIRE OF ASHBURTON	Payment		56.50
T2	13/04/2018	SHIRE OF ASHBURTON	BRB Commissions collected for March 2018	40.00	
T1	13/04/2018	SHIRE OF ASHBURTON	CITF Commissions collected for March 2018	16.50	
		SHIRE OF ASHBURTON		**56.50**	**56.50**
EFT43261	13/04/2018	TIM BROKENSHIRE #1330	Payment		1,000.00
T4106	13/04/2018	TIM BROKENSHIRE #1330	Refund of housing bond for Employee #1330	1,000.00	
		TIM BROKENSHIRE #1331		**1,000.00**	**1,000.00**
EFT43369	20/04/2018	CATHERINE SMITH	Payment		120.00
T2000	20/04/2018	CATHERINE SMITH	Refund of cat trap bond	120.00	
		CATHERINE SMITH		**120.00**	**120.00**
EFT43407	27/04/2018	BJK PUBLISHING & PHOTOGRAPHY	Payment		49.00
T6603	27/04/2018	BJK PUBLISHING & PHOTOGRAPHY	Total Sales for March 2018	49.00	
		BJK PUBLISHING & PHOTOGRAPHY		**49.00**	**49.00**
EFT43408	27/04/2018	FRANK RICHARDSON	Payment		159.20
T6602	27/04/2018	FRANK RICHARDSON	Total Sales for March 2018	159.20	
		FRANK RICHARDSON		**159.20**	**159.20**
EFT43409	27/04/2018	GRAEME G HAMMOND	Payment		21.25
T6608	27/04/2018	GRAEME G HAMMOND	Total Sales for March 2018	21.25	
		GRAEME G HAMMOND		**21.25**	**21.25**
EFT43410	27/04/2018	HOBBYIST ARTIST	Payment		268.80
T6613	27/04/2018	HOBBYIST ARTIST	Total Sales for March 2018	268.80	
		HOBBYIST ARTIST		**268.80**	**268.80**
EFT43411	27/04/2018	INTEGRITY COACH LINES (AUST) P/L	Payment		242.25
T6504	27/04/2018	INTEGRITY COACH LINES (AUST) P/L	Total Sales for March 2018	242.25	
		INTEGRITY COACH LINES (AUST) P/L		**242.25**	**242.25**
EFT43412	27/04/2018	L.E'S PHOTOGRAPHY - PILBARA COLOURS	Payment		89.25
T6610	27/04/2018	L.E'S PHOTOGRAPHY - PILBARA COLOURS	Total Sales for March 2018	89.25	
		L.E'S PHOTOGRAPHY - PILBARA COLOURS		**89.25**	**89.25**
EFT43413	27/04/2018	LESTOK TOURS PTY LTD	Payment		723.69
T6501	27/04/2018	LESTOK TOURS PTY LTD	Total Sales for March 2018	723.69	
		LESTOK TOURS PTY LTD		**723.69**	**723.69**

LIST OF PAYMENTS FOR APRIL 2018

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT43414	27/04/2018	RENAE MADE IT	Payment		17.00
T6616	27/04/2018	RENAE MADE IT	Total Sales for March 2018	17.00	
		RENAE MADE IT		**17.00**	**17.00**
EFT43415	27/04/2018	SHIRE OF ASHBURTON	Payment		14.96
T6501	27/04/2018	SHIRE OF ASHBURTON	Total Sales for March 2018	14.96	
		SHIRE OF ASHBURTON		**14.96**	**14.96**
EFT43416	27/04/2018	THE FLYING SANDGROPER TOURS	Payment		578.00
T6615	27/04/2018	THE FLYING SANDGROPER TOURS	Total Sales for March 2018	578.00	
		THE FLYING SANDGROPER TOURS		**578.00**	**578.00**
EFT43417	27/04/2018	VISUAL CONTRAST (SARAH LINDSAY T/A)	Payment		**124.95**
T6617	27/04/2018	VISUAL CONTRAST (SARAH LINDSAY T/A)	Total Sales for March 2018	124.95	
		VISUAL CONTRAST (SARAH LINDSAY T/A)		**124.95**	**124.95**
			Total		**9,318.93**

LIST OF PAYMENTS FOR APRIL 2018

Reference Number	Date	Name	Description		Invoice Amount	Payment Amount
Muni Cheques						
28664	05/04/2018	C MUNRO CONTRACTORS	Liquid waste collection Onslow Grease Traps 15/02/2018			5,103.08
120907	20/03/2018	C MUNRO CONTRACTORS	Supply and deliver 2x truckloads potable water to fill tanks Onslow MPC		758.08	
120898	19/03/2018	C MUNRO CONTRACTORS	Liquid waste collection Onslow Grease Traps 15/02/2018		2,200.00	
120916	20/03/2018	C MUNRO CONTRACTORS	Liquid waste collection Onslow Grease Traps 09/02/2018		2,145.00	
		C MUNRO CONTRACTORS			**5,103.08**	**5,103.08**
28665	16/04/2018	DRILLINE PTY LTD	Refer Credit Note CN101163 to cancel Invoice I01708 in full			140,463.73
I01706	14/03/2018	DRILLINE PTY LTD	Refer Credit Note CN101164 14/03/2018		10,224.50	
CN101164	14/03/2018	DRILLINE PTY LTD	Credit note to cancel Invoice I01706 in full	-	10,224.50	
I101165	14/03/2018	DRILLINE PTY LTD	Delay start costs 12/02/2018 - 03/03/2018 Onslow Runway Embankment		8,365.50	
I01733	14/03/2018	DRILLINE PTY LTD	Geo-Fabric supplied & unused, retained by Shire of Ashburton for future use Onslow Airport		19,056.40	
I01707	14/03/2018	DRILLINE PTY LTD	Refer Credit Note I01731 to cancel invoice in full		43,615.00	
I01731	14/03/2018	DRILLINE PTY LTD	Credit note to cancel Invoice I01707 in full	-	43,615.00	
I101162	14/03/2018	DRILLINE PTY LTD	Rip rap material Claim 5 Onslow Runway Embankment Remediation		113,041.83	
I01708	14/03/2018	DRILLINE PTY LTD	Refer Credit Note CN101163 to cancel Invoice I01708 in full		142,257.28	
CN101163	14/03/2018	DRILLINE PTY LTD	Credit note to cancel Invoice I01708 in full	-	142,257.28	
		DRILLINE PTY LTD			**140,463.73**	**140,463.73**
28666	19/04/2018	POSTIES GENERAL STORE	Stationery & newspaper deliveries Onslow Admin 01/02/2018 - 31/03/2018			324.61
1514	31/03/2018	POSTIES GENERAL STORE	Stationery & newspaper deliveries Onslow Admin 01/02/2018 - 31/03/2018		324.61	
		POSTIES GENERAL STORE			**324.61**	**324.61**
28667	19/04/2018	SHIRE OF ASHBURTON (PETTY CASH)	Petty cash reimbursement Tom Price 01/02/2018 - 18/04/2018			1,168.25
TOMPRICEPETTYCAS	18/04/2018	SHIRE OF ASHBURTON (PETTY CASH)	Petty cash reimbursement Tom Price 01/02/2018 - 18/04/2018		745.20	
ONSLOWPETTYCASH	09/04/2018	SHIRE OF ASHBURTON (PETTY CASH)	Petty cash reimbursement Onslow 16/03/2018 - 09/04/2018		423.05	
		SHIRE OF ASHBURTON (PETTY CASH)			**1,168.25**	**1,168.25**
			Total			**147,059.67**

Shire of Ashburton

CEO's Delegated Payment List - Regulation 13(1) Local Government (Financial Management) Regulation 1996

Corporate Credit Cards
Payment Total for Month 3rd March to 4th April 2018

Description		Amount
Director Strategic & Economic Development	$	210.00
Director Development & Regulatory Services	$	825.22
Director Corporate Services	$	5,521.97
Manager Community Services	$	909.17
Director Infrastructure Services	$	62.50
Manager Organisational Development	$	11,658.06
CEO	$	13,483.66
Grand Total	$	32,670.58

LIST OF PAYMENTS FOR APRIL 2018

Trans No.	Date	Name	Description	Payment
Credit Card Payments				
DIRECTOR OF STRATEGIC & COMMUNITY DEVELOPMENT				
$15,000				
AS-MAR-18-01	20/03/2018	HEALTHY PLUS GARDENS	Purchase 20L Eco Hydrate for Ocean View Caravan Park includes freight	210.00
			Total	**210.00**
DIRECTOR OF DEVELOPMENT & REGULATORY SERVICES				
$5,000				
LR-MAR-18-01	02/03/2018	QANTAS	Change of flight fee as temporary Range is able to stay an extra week to cover Senior Rangers leave	99.00
LR-MAR-18-02	07/03/2018	VIRGIN AUSTRALIA	Credit card fee for flights for Principal Planner for FIFO Swing 21/05/2018 - 25/05/2018	7.77
LR-MAR-18-03	07/03/2018	VIRGIN AUSTRALIA	Flights FIFO (Perth - Onslow, return) for Principal Planner 21/05/2018 - 25/05/2018	598.00
LR-MAR-18-04	15/03/2018	GOOGLE PLAY	Subscription to AVENZA Map Products for Emergency Management Coordinator Tablet 1	40.15
LR-MAR-18-05	15/03/2018	GOOGLE PLAY	Subscription to AVENZA Map Products for Emergency Management Tablet 2	40.15
LR-MAR-18-06	28/03/2018	GOOGLE PLAY	AVENZA subscription for Tom Price VBFB for Emergency Management Coordinator for mobile	40.15
			Total	**825.22**
DIRECTOR OF CORPORATE SERVICES				
$10,000				
JB-MAR-18-01	13/03/2018	ONSLOW BEACH RESORT	Council meeting dinner March 2018 refreshments	598.00
JB-MAR-18-02	13/03/2018	ONSLOW BEACH RESORT	Council meeting dinner March 2018 for meals	771.00
JB-MAR-18-03	16/03/2018	AUSTRALIA POST	Express envelopes for record department	900.05
JB-MAR-18-04	01/03/2018	PIVOTEL	Monthly charge for spot tracker	732.72
JB-MAR-18-05	19/03/2018	QANTAS	Flights (Perth - Paraburdoo, return) for employee #1388 for remote working arrangement 29/04/2018 - 04/05/2018	836.94
JB-MAR-18-06	28/03/2018	AVTECH SOFTWARE	Room alert system for Onslow Server Room includes FX fee	1386.26
JB-MAR-18-07	29/03/2018	SONIC HEALTH PLUS PTY LTD	Pre-employment medical assessment for potential employee	297.00
			Total	**5,521.97**
MANAGER OF COMMUNITY SERVICES				
$1,000				
SH-MAR-18-01	16/03/2018	COLES SUPERMARKETS - TOM PRICE	Kettle for the Community Services Department	25.00
SH-MAR-18-02	21/03/2018	DIRECT PARTY SUPPLIES	12 pack of plastic medals includes delivery for Pannawealth games Pannawonica	34.90
SH-MAR-18-03	21/03/2018	GOLD COAST 2018 OFFICIAL STORE	Neoprene flying disk includes freight for Pannawealth games Pannawonica	100.00
SH-MAR-18-04	21/03/2018	DISCOUNT TARPAULINS	Tarpaulin with tearstop weave 4x4m for Pannawonica ANZAC Day Event includes freight	250.00
SH-MAR-18-05	29/03/2018	ARGYLE COMMERCIAL	600-1020 FlowMasta Hessian Sand Bay 100 pack for Pannawonica ANZAC Day Event includes freight	213.95
SH-MAR-18-06	29/03/2018	AUSTRALIAN GEOGRAPHIC	Two Up Set for Pannawonica Day Event includes freight	22.90
SH-MAR-18-07	29/03/2018	LOCLA COMMUNITY INSURANCE	Public liability insurance for Astronomy WA to provide workshops in Tom Price, Paraburdoo and Onslow	262.42
			Total	**909.17**
Director of Infrastructure				
$10,000				
KH-MAR-18-01	03/04/2018	WESTPAC	Credit card fee for new account	62.50
			Total	**62.50**

MANAGER OF ORGANISATIONAL DEVELOPMENT

$15,000

KP-MAR-18-01	18/03/2018	QANTAS	Flights (Paraburdoo - Perth, return) for employee #1590 for training in Perth 14/03/2018 - 17/03/2018	664.10
KP-MAR-18-02	05/03/2018	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Accommodation for trainer to deliver onsite drug and alcohol testing training 05/03/2018 - 06/03/2018 1 night	210.00
KP-MAR-18-03	07/03/2018	WINC AUSTRALIA PTY LIMITED (PREVIOUSLY	Stationery order for drug and alcohol testing training, includes folders, clipboards, storage containers, tape, markers & food dye	209.33
KP-MAR-18-04	08/03/2018	COLES SUPERMARKETS - TOM PRICE	Three year staff recognition award for amployee #1346	150.00
KP-MAR-18-05	12/03/2018	WINC AUSTRALIA PTY LIMITED (PREVIOUSLY	Partial payment refund as folders were not in stock from previous purchase for D&A training	-15.03
KP-MAR-18-06	13/03/2018	WINC AUSTRALIA PTY LIMITED (PREVIOUSLY	Drug and Alcohol testing stationery and equipment 3 x binders	31.35
KP-MAR-18-07	13/03/2018	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Accommodation at Windawarri lodge for leadership development trainer 13/03/2018 - 14/03/2018 1 night	210.00
KP-MAR-18-08	14/03/2018	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Room hire and catering for Leadership Development Training at Windawarri 14/03/2018	521.80
KP-MAR-18-09	15/03/2018	MUZZYS HARDWARE (RED DAWN ENTERPRISES	Hairspray for Worlds Greatest Shave Event	14.85
KP-MAR-18-10	15/03/2018	KEEPIT KLEEN (BUSYOX PTY LTD T/A)	Drug & Alcohol Screening for JA.117 candidate	88.00
KP-MAR-18-11	17/03/2018	IBIS STYLES KARRATHA	Accommodation in Karratha for employee #1460 to attend training 15/03/2018 - 16/03/2018	415.33
KP-MAR-18-12	17/03/2018	FRASER SUITES PERTH	Accommodation in Perth for employee #1590 to attend training 15/03/2018 - 16/03/2018	402.00
KP-MAR-18-13	18/03/2018	FRASER SUITES PERTH	Accommodation in Perth for employee #1616 to attend training 15/03/2018	238.00
KP-MAR-18-14	20/03/2018	VARIDESK	Variable height desk top unit purchased for employee due to medical concerns	675.00
KP-MAR-18-15	21/03/2018	MEDICAL RESPONSE	First aid kit item for Paraburdoo Strategic Office	20.95
KP-MAR-18-16	23/03/2018	THE PEARLE CABLE BEACH\	Accommodation for employee #1631 to attend training 23/03/2018 - 26/03/2018	658.80
KP-MAR-18-17	22/03/2018	ST JOHN AMBULANCE WESTERN AUSTRALIA PTY	Refund for order placed in October for a first aid kit that never arrived	-33.83
KP-MAR-18-18	23/03/2018	QANTAS	Flight (Paraburdoo - Perth, return) for employee #1534 to attend training in Perth 29/04/2018 - 05/05/2018	696.51
KP-MAR-18-19	23/03/2018	VIRGIN AUSTRALIA	Credit card fees for flight (Perth - Onslow, return) 23/04/2018 - 25/04/2018	7.77
KP-MAR-18-20	23/03/2018	VIRGIN AUSTRALIA	Flights (Perth - Onslow, return) for trainer to deliver onsite training in Onslow 23/04/2018 - 25/04/2018	598.01
KP-MAR-18-21	26/03/2018	PEARLE BEACH HOTEL	Accommodation for employee #1631 to attend training 26/03/2018	329.40
KP-MAR-18-22	27/03/2018	GP SUPERCLINIC	Pre-employment medical for JA.116 candidate	132.00
KP-MAR-18-23	26/03/2018	QANTAS	Flights (Paraburdoo - Perth, return) for employee #1487 for Director of Infrastructure Interview 03/04/2018 - 04/04/2018	859.50
KP-MAR-18-24	26/03/2018	QANTAS	Flight (Newman - Perth, return) for IH to attend Director of Infrastructure interview 03/04/2018 - 05/04/2018	672.18
KP-MAR-18-25	27/03/2018	SHIRE OF BROOME	Registration fees for employee #1631 to attend training	275.00
KP-MAR-18-26	27/03/2018	QANTAS	Flights (Melbourne - Kununurra, one way) for PB for Director of Infrastructure interview in Perth 03/04/2018 - 05/04/2018	1204.72
KP-MAR-18-27	27/03/2018	TRAVEL LODGE PERTH	Accommodation for employee #1487 for Director of Infrastructure Services Interviews 03/04/2018	126.75
KP-MAR-18-28	27/03/2018	TRAVEL LODGE PERTH	Accommodation for IH for Director of Infrastructure Services Interview 03/04/2018 - 04/04/2018	253.50
KP-MAR-18-29	27/03/2018	TRAVEL LODGE PERTH	Accommodation for PB for Director of Infrastructure Services Interviews 03/04/2018 - 04/04/2018	253.50
KP-MAR-18-30	28/03/2018	QANTAS	Flights (Launceston - Perth, return) for GB for Director of Infrastructure Services Interview 03/04/2018 - 05/04/2018	1505.07
KP-MAR-18-31	27/03/2018	TRAVEL LODGE PERTH	Accommodation for GB for Director of Infrastructure Services Interview 03/04/2018 - 04/04/2018	283.50
			Total	**11,658.06**

LIST OF PAYMENTS FOR APRIL 2018

CEO
$10,000

RP-MAR-18-01	02/03/2018 QANTAS	FIFO Flights (Paraburdoo - Devonport, return) for employee #1033 27/03/2018 - 10/04/2018	1262.82
RP-MAR-18-02	02/03/2018 VIRGIN AUSTRALIA	FIFO Flights (Onslow - Melbourne, return) for employee #1104 13/04/2018 - 22/04/2018	1356.22
RP-MAR-18-03	02/03/2018 VIRGIN AUSTRALIA	Credit card surcharge for FIFO Flight (Onslow - Melbourne, return) for employee #1104 13/04/2018 - 22/04/2018	11.00
RP-MAR-18-04	07/03/2018 DEPARTMENT OF TRANSPORT (PERTH OFFICE)	Change of plate and plate remake for PSW65	142.00
RP-MAR-18-05	07/03/2018 QANTAS	Flight (Perth - Paraburdoo, return) for Councillor to attend Opening Ceremony for the Karijini Experience 18/04/2018 - 19/04/2018	760.32
RP-MAR-18-06	07/03/2018 VIRGIN AUSTRALIA	Credit card surcharge for Flight (Onslow - Perth, one way) for Councillor to attend Waste Management meetings for the Shire with Talis	3.89
RP-MAR-18-07	07/03/2018 VIRGIN AUSTRALIA	Flight (Onslow - Perth, one way) for Councillor to attend the Waste Management meetings for the Shire with Talis 27/03/2018	299.00
RP-MAR-18-08	07/03/2018 VIRGIN AUSTRALIA	Credit card fee for Flight (Onslow - Perth, one way) for Councillor 26/04/2018 - 08/05/2018	7.77
RP-MAR-18-09	07/03/2018 VIRGIN AUSTRALIA	Flight (Onslow - Perth, return) for Councillor to attend PRC Meetinf, Pilbara Kimberley and the State Council Meeting 26/04/2018 - 08/05/2018	598.00
RP-MAR-18-10	13/03/2018 QANTAS	Flights (Paraburdoo - Perth, return) for temporary infrastructure director to attend PRWMF Meetings 03/04/2018 - 04/04/2018	696.51
RP-MAR-18-11	09/03/2018 QANTAS	Flights (Paraburdoo - Perth, return) for CEO to attend meeting with Talis 03/04/2018 - 03/04/2018	696.51
RP-MAR-18-12	13/03/2018 ONSLOW BEACH RESORT	Breakfast for meeting with Shire President, CEO and K-S Salt 14/03/2018	119.50
RP-MAR-18-13	20/03/2018 QANTAS	Flight (Paraburdoo - Perth, return) for councillor to attend urgent PRC Meeting on behalf of Shire 26/03/2018	696.51
RP-MAR-18-14	20/03/2018 VIRGIN AUSTRALIA	Flight change fee for flight (Onslow - Perth, one way) for Councillor to attend urgent meeting in Perth for PRC Meeting	50.00
RP-MAR-18-15	21/03/2018 QANTAS	Change of flight for Flight (Paraburdoo - Perth, return) for CEO for Director of Infrastructure Interviews	99.00
RP-MAR-18-16	21/03/2018 QANTAS	Flight change fee for Flight (Paraburdoo - Perth, return) for temporary Director of Infrastructure to attend additional meetings in Perth 03/04/2018	99.00
RP-MAR-18-17	21/03/2018 QANTAS	Flights (Paraburdoo - Perth, return) for Councillor to attend Director of Infrastructure interviews 03/04/2018 - 05/03/2018	696.51
RP-MAR-18-18	21/03/2018 QANTAS	Flights (Paraburdoo - Perth, return) for Councillor to attend Director of Infrastructure interviews 03/04/2018 - 05/04/2018	696.51
RP-MAR-18-19	22/03/2018 VIRGIN AUSTRALIA	Credit card fee for FIFO Flight (Onslow - Sydney) for employee #1104	8.41
RP-MAR-18-20	22/03/2018 VIRGIN AUSTRALIA	FIFO Flights (Onslow - Sydney, one way) for employee #1104 21/05/2018	647.22
RP-MAR-18-21	22/03/2018 TRAVEL LODGE PERTH	Accommodation for Councillor to attend Director of Infrastructure Interviews 03/04/2018 - 05/04/2018	223.50
RP-MAR-18-22	22/03/2018 TRAVEL LODGE PERTH	Accommodation for Councillor to attend Director of Infrastructure Interviews 03/04/2018 - 05/04/2018	223.50
RP-MAR-18-23	23/03/2018 TRAVEL LODGE PERTH	Accommodation for CEO to attend Director of Infrastructure Meetings and others in Perth 03/04/2018 - 06/04/2018	335.25
RP-MAR-18-24	23/03/2018 TRAVEL LODGE PERTH	Accommodation for temporary Director of Infrastructure to attend interviews to full time employee 03/04/2018 - 06/04/2018	335.25
RP-MAR-18-25	26/03/2018 QANTAS	Flight (Perth - Paraburdoo, return) for consultant auditor 11/04/2018 - 14/04/2018	1156.50
RP-MAR-18-26	27/03/2018 QANTAS	FIFO Flights (Perth - Paraburdoo, one way) for employee #1284 02/04/2018	364.51
RP-MAR-18-27	28/03/2018 QANTAS	Flight (Paraburdoo - Perth, return) for CEO to attend Pilbara Kimberley Forum in Perth 30/04/2018 - 03/05/2018	664.10
RP-MAR-18-28	28/03/2018 TRAVEL LODGE PERTH	Meeting room, lunch, tea, coffee and water for panel members for Director of Infrastructure Interviews	295.00
RP-MAR-18-29	29/03/2018 TRAVEL LODGE PERTH	Accommodation for employee #1634 to attend Director of Infrastructure Interviews	111.75
RP-MAR-18-30	29/03/2018 TRAVEL LODGE PERTH	Accommodation for CEO to attend Pilbara Kimberley Forum in Perth 02/05/2018 - 03/05/2018	148.70
RP-MAR-18-31	29/03/2018 QANTAS	Flight (Paraburdoo - Perth, return) for employee# 1634 to attend Director of Infrastructure Interviews in Perth 03/04/2018 - 05/04/2018	664.10
RP-MAR-18-32	31/03/2018 DROPBOX	Premium dropbox subscription for media for the month of April 2018	14.80
		Total	**13,483.66**

Total Credit Cards	**32,670.58**

ATTACHMENT 12.1D

Westpac

BusinessChoice Everyday VISA Card Statement

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards sevice available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency show the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme. Any applicable Westpac Foreign Transaction Fee (described below as "Foreign Transaction Fee") charged is shown as a separate entry.

Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Miss Anika Jayne Serer	4293 1830 0184 4879	13,000	13,000.00

Statement From	Statement To	Facility Number
05 MAR 2018	03 APR 2018	00028553

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	210.00	0.00	0.00	210.00 -	0.00	0.00	0.00

AMENDMENTS TO THE TERMS AND CONDITIONS FOR THE BUSINESSCHOICE EVERYDAY CARD. THE FOLLOWING CHANGE WILL COME INTO EFFECT ON 1 JUNE 2018. COPIES OF THE AMENDED TERMS AND CONDITIONS WILL BE MADE AVAILABLE ON THE CREDIT CARDS PAGE ON OUR WEBSITE AND IN BRANCHES. EXTENDED INTEREST-FREE DAYS. GREAT NEWS. THE TOTAL NUMBER OF INTEREST-FREE DAYS FOR PURCHASES HAS BEEN EXTENDED FROM 45 DAYS TO 55 DAYS. FOR FULL DETAILS PLEASE READ THE AMENDED TERMS AND CONDITIONS WHEN THEY BECOME AVAILABLE ON 1 JUNE 2018.

Westpac

BusinessChoice Everyday VISA Card			
Date of Transaction	**Description**	**Debits/Credits**	**Cardholder Comments**
	Purchases		
20 MAR	HEALTHY PLUS GARDENS CARLISLE AU LANDSCAPING AND HORTICULTURA	210.00	
	Sub Total:	**210.00**	
	Miscellaneous Transactions		
03 APR	TRANSFER CLOSING BALANCE TO BILLING ACCT	210.00 -	
	Sub Total:	**210.00 -**	
	Grand Total:	**0.00**	

I have checked the above details and verify that they are correct.

Cardholder Signature on annual leave. **Date** _____

Transactions examined and approved.

Manager/Supervisor Signature _____ **Date** 19/4/18.

Effective 1 October 2017, the insurer of your Commercial Cards Insurance will be changing from QBE Insurance (Australia) Limited ("QBE") to Allianz Australia Insurance Limited ("Allianz") ABN 15 000 122 850, AFSL 234708.

Whilst your policy wording has been updated, your level of cover will remain the same with Allianz as it is with QBE.

The policy wording updates have been made to reflect Allianz's standard policy wording.

The key clauses that have been updated are Privacy, Complaints and dispute resolution process, and Emergency and medical services whilst overseas.

For details of this change and to view the new Commercial Cards Insurance Policy, please visit westpac.com.au/ccinsurance.

Electronic Statement

Westpac

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Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Ms Lee Fiona Reddell	4293 1830 0183 9226	5,000	5,000.00

Statement From	Statement To	Facility Number
05 MAR 2018	03 APR 2018	00028553

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	825.22	0.00	0.00	825.22 -	0.00	0.00	0.00

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Westpac

BusinessChoice Everyday VISA Card			
Date of Transaction	**Description**	**Debits/Credits**	**Cardholder Comments**
	Purchases		
03 MAR	QANTAS AIRWAYS LTD MASCOT AU QANTAS	99.00	
08 MAR	VIRGIN AUSTRALIA AIRLINSPRING HILL AU AIRLINES, AIR CARRIERS	7.77	
08 MAR	VIRGIN AUSTRALIA AIRLINSPRING HILL AU AIRLINES, AIR CARRIERS	598.00	
15 MAR	GOOGLE *Avenza Maps g.co/helppay# GB INC FX FEE AUD $1.16 COMPUTER SOFTWARE	40.15	
15 MAR	GOOGLE *Avenza Maps g.co/helppay# GB INC FX FEE AUD $1.16 COMPUTER SOFTWARE	40.15	
28 MAR	GOOGLE *Avenza Maps g.co/helppay# GB INC FX FEE AUD $1.16 COMPUTER SOFTWARE	40.15	
	Sub Total:	**825.22**	
	Miscellaneous Transactions		
03 APR	TRANSFER CLOSING BALANCE TO BILLING ACCT	825.22 -	
	Sub Total:	**825.22 -**	
	Grand Total:	**0.00**	

I have checked the above details and verify that they are correct.

Cardholder Signature _____ **Date** 19/4/18

Transactions examined and approved.

Manager/Supervisor Signature _____ **Date** 19/4/18

Effective 1 October 2017, the insurer of your Commercial Cards Insurance will be changing from QBE Insurance (Australia) Limited ("QBE") to Allianz Australia Insurance Limited ("Allianz") ABN 15 000 122 850, AFSL 234708.

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The policy wording updates have been made to reflect Allianz's standard policy wording.

The key clauses that have been updated are Privacy, Complaints and dispute resolution process, and Emergency and medical services whilst overseas.

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Electronic Statement

Westpac

BusinessChoice Everyday VISA Card Statement

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Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
John Bingham	4293 1830 0205 5327	10,000	10,000.00

Statement From	Statement To	Facility Number
05 MAR 2018	03 APR 2018	00028553

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	5,521.97	0.00	0.00	5,521.97 -	0.00	0.00	0.00

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Electronic Statement

Westpac

BusinessChoice Everyday VISA Card			
Date of Transaction	**Description**	**Debits/Credits**	**Cardholder Comments**
	Purchases		
13 MAR	ONSLOW BEACH RESORT ONSLOW AU DRINKING PLACES (ALCOHOLIC B	598.00	
13 MAR	ONSLOW BEACH RESORT ONSLOW AU DRINKING PLACES (ALCOHOLIC B	771.00	
16 MAR	AUST POST ONLINE SHO P MELBOURNE AU POSTAL SERVICES GOVERNMENT O	900.05	
19 MAR	PIVOTEL SATELLITE WAHROONGA AU TELECOMMUNICATIONS EQUIPMENT	732.72	
20 MAR	QANTAS AIRWAYS LTD MASCOT AU QANTAS	836.94	
28 MAR	AVTECH SOFTWARE INC WARREN US U. S. DOLLAR 1027.27 INC FX FEE AUD $40.37 COMPUTERS, PERIPHERALS, SOFT	1,386.26	
29 MAR	SONIC HEALTH PLUS PL KARRATHA AU MEDICAL SERVICES NOT ELSEWHE	297.00	
	Sub Total:	**5,521.97**	
	Miscellaneous Transactions		
03 APR	TRANSFER CLOSING BALANCE TO BILLING ACCT	5,521.97 -	
	Sub Total:	**5,521.97 -**	
	Grand Total:	**0.00**	

I have checked the above details and verify that they are correct.

Cardholder Signature _____ **Date** 18.4.2018.

Transactions examined and approved.

Manager/Supervisor Signature _____ **Date** 19/4/18.

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Westpac

Electronic Statement

BusinessChoice Everyday VISA Card Statement

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Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Sharmayne Halliday	4293 1830 0205 5970	1,000	1,000.00

Statement From	Statement To	Facility Number
05 MAR 2018	03 APR 2018	00028553

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	909.17	0.00	0.00	909.17 -	0.00	0.00	0.00

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BusinessChoice Everyday VISA Card

Date of Transaction	Description	Debits/Credits	Cardholder Comments
	Purchases		

Electronic Statement

Westpac

BusinessChoice Everyday VISA Card

Date of Transaction	Description	Debits/Credits	Cardholder Comments
16 MAR	COLES 0328 TOM PRICE AU GROCERY STORES, SUPERMARKETS	25.00	
21 MAR	324 Discount Party Sup AU AU HOBBY, TOY & GAME SHOPS	34.90	
21 MAR	MATEVENTS GC2018 BENOWA AU MEN'S & LADIES CLOTHING STOR	100.00	
22 MAR	AUSTWIDE TARPS PTY L ALEXANDRIA AU MISCELLANEOUS & SPECIALTY RE	250.00	
29 MAR	ARGYLE CMMRCL ENTPRIS GOULBURN AU CHEMICALS AND ALLIED PRODUCT	213.95	
29 MAR	AG ESHOP ULTIMO AU MISCELLANEOUS & SPECIALTY RE	22.90	
29 MAR	JLTA LOCAL COMMS INS SYDNEY AU INSURANCE SALES, UNDERWRITIN	262.42	
	Sub Total:	**909.17**	
	Miscellaneous Transactions		
03 APR	TRANSFER CLOSING BALANCE TO BILLING ACCT	909.17 -	
	Sub Total:	**909.17 -**	
	Grand Total:	**0.00**	

I have checked the above details and verify that they are correct.

Cardholder Signature Gallday **Date** 17/04/18

Transactions examined and approved.

Manager/Supervisor Signature [signature] **Date** 19/4/18.

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Westpac

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Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Mr Kimberley Charles Parks	4293 1830 0193 3565	15,000	15,000.00

Statement From	Statement To	Facility Number
05 MAR 2018	03 APR 2018	00028553

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	11,658.06	0.00	0.00	11,658.06 -	0.00	0.00	0.00

AMENDMENTS TO THE TERMS AND CONDITIONS FOR THE BUSINESSCHOICE EVERYDAY CARD. THE FOLLOWING CHANGE WILL COME INTO EFFECT ON 1 JUNE 2018. COPIES OF THE AMENDED TERMS AND CONDITIONS WILL BE MADE AVAILABLE ON THE CREDIT CARDS PAGE ON OUR WEBSITE AND IN BRANCHES. EXTENDED INTEREST-FREE DAYS. GREAT NEWS. THE TOTAL NUMBER OF INTEREST-FREE DAYS FOR PURCHASES HAS BEEN EXTENDED FROM 45 DAYS TO 55 DAYS. FOR FULL DETAILS PLEASE READ THE AMENDED TERMS AND CONDITIONS WHEN THEY BECOME AVAILABLE ON 1 JUNE 2018.

BusinessChoice Everyday VISA Card					
Date of Transaction	**Description**			**Debits/Credits**	**Cardholder Comments**
	Purchases				
03 MAR	QANTAS AIRWAYS LTD QANTAS	MASCOT	AU	664.10	
05 MAR	SODEXO REMOTE SITES AU CATERERS	TOM PRICE	AU	210.00	
07 MAR	WINC AUSTRALIA STATIONERY, OFFICE SUPPLIES,	MASCOT	AU	209.33	
08 MAR	COLES 0328 GROCERY STORES, SUPERMARKETS	TOM PRICE	AU	150.00	
12 MAR	WINC AUSTRALIA STATIONERY, OFFICE SUPPLIES,	MASCOT	AU	15.03 -	
13 MAR	WINC AUSTRALIA STATIONERY, OFFICE SUPPLIES,	MASCOT	AU	31.35	
14 MAR	SODEXO REMOTE SITES AU CATERERS	TOM PRICE	AU	210.00	
14 MAR	SODEXO REMOTE SITES AU CATERERS	TOM PRICE	AU	521.80	
15 MAR	MUZZYS HARDWARE HARDWARE STORES	TOM PRICE	AU	14.85	
15 MAR	BUSYOX PTY LTD TAXICABS/LIMOUSINES	ONSLOW	AU	88.00	
17 MAR	IBIS STYLES KARRATHA IBIS SPHERE SA	Karratha	AU	415.33	
17 MAR	FRASERS PERTH HOTELS, MOTELS, RESORTS - LO	EAST PERTH	AU	402.00	
18 MAR	FRASERS PERTH HOTELS, MOTELS, RESORTS - LO	EAST PERTH	AU	238.00	
19 MAR	VARIDESK AU PTY, LTD. 0384004804 MISCELLANEOUS GENERAL MERCHA		AU	675.00	
21 MAR	MEDICAL RESPONSE COMPUTER SOFTWARE	MULGRAVE	AU	20.95	
23 MAR	THE PEARLE OPERATION HOTELS, MOTELS, RESORTS - LO	CABLE BEACH	AU	658.80	
22 MAR	ST JOHN AMBULANCE AUST CHARITABLE AND SOCIAL SERVIC	BELMONT	AU	33.83 -	
24 MAR	QANTAS AIRWAYS LTD QANTAS	MASCOT	AU	696.51	
24 MAR	VIRGIN AUSTRALIA AIRLINS AIRLINES, AIR CARRIERS	PRING HILL	AU	7.77	
24 MAR	VIRGIN AUSTRALIA AIRLINS AIRLINES, AIR CARRIERS	PRING HILL	AU	598.01	
26 MAR	THE PEARLE OPERATION HOTELS, MOTELS, RESORTS - LO	CABLE BEACH	AU	329.40	
27 MAR	GPSC Midland DOCTORS NOT ELSEWHERE CLASSI	Midland	AU	132.00	
27 MAR	QANTAS AIRWAYS LTD QANTAS	MASCOT	AU	859.50	
27 MAR	QANTAS AIRWAYS LTD QANTAS	MASCOT	AU	672.18	
27 MAR	SHIRE OF BROOME GOVERNMENT SERVICES NOT ELSE	BROOME	AU	275.00	
28 MAR	QANTAS AIRWAYS LTD QANTAS	MASCOT	AU	1,204.72	

S006253 / M006253 / 094 / CN1VPCP2

Westpac

BusinessChoice Everyday VISA Card			
Date of Transaction	**Description**	**Debits/Credits**	**Cardholder Comments**
27 MAR	TRAVELODGE PERTH HAY PERTH AU TRAVELODGE MOTELS	126.75	
27 MAR	TRAVELODGE PERTH HAY PERTH AU TRAVELODGE MOTELS	253.50	
27 MAR	TRAVELODGE PERTH HAY PERTH AU TRAVELODGE MOTELS	253.50	
29 MAR	QANTAS AIRWAYS LTD MASCOT AU QANTAS	1,505.07	
28 MAR	TRAVELODGE PERTH HAY PERTH AU TRAVELODGE MOTELS	283.50	
	Sub Total:	**11,658.06**	
	Miscellaneous Transactions		
03 APR	TRANSFER CLOSING BALANCE TO BILLING ACCT	11,658.06 -	
	Sub Total:	**11,658.06 -**	
	Grand Total:	**0.00**	

I have checked the above details and verify that they are correct.

Cardholder Signature _____ **Date** _____

Transactions examined and approved.

Manager/Supervisor Signature _____ **Date** 19/4/18.

Effective 1 October 2017, the insurer of your Commercial Cards Insurance will be changing from QBE Insurance (Australia) Limited ("QBE") to Allianz Australia Insurance Limited ("Allianz") ABN 15 000 122 850, AFSL 234708.

Whilst your policy wording has been updated, your level of cover will remain the same with Allianz as it is with QBE.

The policy wording updates have been made to reflect Allianz's standard policy wording.

The key clauses that have been updated are Privacy, Complaints and dispute resolution process, and Emergency and medical services whilst overseas.

For details of this change and to view the new Commercial Cards Insurance Policy, please visit westpac.com.au/ccinsurance.

Electronic Statement

Westpac

BusinessChoice Everyday VISA Card Statement

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards sevice available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency show the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme. Any applicable Westpac Foreign Transaction Fee (described below as "Foreign Transaction Fee") charged is shown as a separate entry.

Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Robert L Paull	4293 1830 0204 4420	10,000	10,000.00

Statement From	Statement To	Facility Number
05 MAR 2018	03 APR 2018	00028553

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	8,291.07 -	13,483.66	0.00	0.00	5,192.59 -	0.00	0.00	0.00

AMENDMENTS TO THE TERMS AND CONDITIONS FOR THE BUSINESSCHOICE EVERYDAY CARD. THE FOLLOWING CHANGE WILL COME INTO EFFECT ON 1 JUNE 2018. COPIES OF THE AMENDED TERMS AND CONDITIONS WILL BE MADE AVAILABLE ON THE CREDIT CARDS PAGE ON OUR WEBSITE AND IN BRANCHES. EXTENDED INTEREST-FREE DAYS. GREAT NEWS. THE TOTAL NUMBER OF INTEREST-FREE DAYS FOR PURCHASES HAS BEEN EXTENDED FROM 45 DAYS TO 55 DAYS. FOR FULL DETAILS PLEASE READ THE AMENDED TERMS AND CONDITIONS WHEN THEY BECOME AVAILABLE ON 1 JUNE 2018.

BusinessChoice Everyday VISA Card

Date of Transaction	Description	Debits/Credits	Cardholder Comments
	Payments		

Electronic Statement

Westpac

BusinessChoice Everyday VISA Card

Date of Transaction	Description	Debits/Credits	Cardholder Comments
23 MAR	PAYMENT-BPAY-THANK YOU FINANCIAL INSTITUTIONS - MAN	8,291.07 -	
	Sub Total:	**8,291.07 -**	
	Purchases		
03 MAR	QANTAS AIRWAYS LTD MASCOT AU QANTAS	1,262.82	
03 MAR	VIRGIN AUSTRALIA AIRLINSPRING HILL AU AIRLINES, AIR CARRIERS	1,356.22	
03 MAR	VIRGIN AUSTRALIA AIRLINSPRING HILL AU AIRLINES, AIR CARRIERS	11.00	
07 MAR	DOT - LICENSING TOM PRICE AU GOVERNMENT SERVICES NOT ELSE	142.00	
08 MAR	QANTAS AIRWAYS LTD MASCOT AU QANTAS	760.32	
08 MAR	VIRGIN AUSTRALIA AIRLINSPRING HILL AU AIRLINES, AIR CARRIERS	3.89	
08 MAR	VIRGIN AUSTRALIA AIRLINSPRING HILL AU AIRLINES, AIR CARRIERS	299.00	
08 MAR	VIRGIN AUSTRALIA AIRLINSPRING HILL AU AIRLINES, AIR CARRIERS	7.77	
08 MAR	VIRGIN AUSTRALIA AIRLINSPRING HILL AU AIRLINES, AIR CARRIERS	598.00	
10 MAR	QANTAS AIRWAYS LTD MASCOT AU QANTAS	696.51	
14 MAR	QANTAS AIRWAYS LTD MASCOT AU QANTAS	696.51	
14 MAR	ONSLOW BEACH RESORT ONSLOW AU DRINKING PLACES (ALCOHOLIC B	119.50	
21 MAR	QANTAS AIRWAYS LTD MASCOT AU QANTAS	696.51	
21 MAR	VIRGIN AUSTRALIA AIRLINSPRING HILL AU AIRLINES, AIR CARRIERS	50.00	
22 MAR	QANTAS AIRWAYS LTD MASCOT AU QANTAS	99.00	
22 MAR	QANTAS AIRWAYS LTD MASCOT AU QANTAS	99.00	
22 MAR	QANTAS AIRWAYS LTD MASCOT AU QANTAS	696.51	
22 MAR	QANTAS AIRWAYS LTD MASCOT AU QANTAS	696.51	
23 MAR	VIRGIN AUSTRALIA AIRLINSPRING HILL AU AIRLINES, AIR CARRIERS	8.41	
23 MAR	VIRGIN AUSTRALIA AIRLINSPRING HILL AU AIRLINES, AIR CARRIERS	647.22	
22 MAR	TRAVELODGE PERTH HAY PERTH AU TRAVELODGE MOTELS	223.50	
22 MAR	TRAVELODGE PERTH HAY PERTH AU TRAVELODGE MOTELS	223.50	
23 MAR	TRAVELODGE PERTH HAY PERTH AU TRAVELODGE MOTELS	335.25	
26 MAR	TRAVELODGE PERTH HAY PERTH AU TRAVELODGE MOTELS	335.25	
27 MAR	QANTAS AIRWAYS LTD MASCOT AU QANTAS	1,156.50	

Westpac

BusinessChoice Everyday VISA Card					
Date of Transaction	**Description**			**Debits/Credits**	**Cardholder Comments**
28 MAR	QANTAS AIRWAYS LTD QANTAS	MASCOT	AU	364.51	
29 MAR	QANTAS AIRWAYS LTD QANTAS	MASCOT	AU	664.10	
28 MAR	TRAVELODGE PERTH HAY TRAVELODGE MOTELS	PERTH	AU	295.00	
29 MAR	TRAVELODGE PERTH HAY TRAVELODGE MOTELS	PERTH	AU	111.75	
29 MAR	TRAVELODGE PERTH HAY TRAVELODGE MOTELS	PERTH	AU	148.70	
30 MAR	QANTAS AIRWAYS LTD QANTAS	MASCOT	AU	664.10	
31 MAR	Dropbox XDMLQ1W8ZS7K U. S. DOLLAR 10.99 INC FX FEE AUD $0.43 ELECTRONIC/COMMERCE/INFORMAT	db.tt/cchelp	IE	14.80	
			Sub Total:	**13,483.66**	
	Miscellaneous Transactions				
03 APR	TRANSFER CLOSING BALANCE TO BILLING ACCT			5,192.59 -	
			Sub Total:	**5,192.59 -**	
			Grand Total:	**0.00**	

I have checked the above details and verify that they are correct.

Cardholder Signature _____ **Date** 14/4/18

Transactions examined and approved.

Manager/Supervisor Signature _____ **Date** 20/4/18

Effective 1 October 2017, the insurer of your Commercial Cards Insurance will be changing from QBE Insurance (Australia) Limited ("QBE") to Allianz Australia Insurance Limited ("Allianz") ABN 15 000 122 850, AFSL 234708.

Whilst your policy wording has been updated, your level of cover will remain the same with Allianz as it is with QBE.

The policy wording updates have been made to reflect Allianz's standard policy wording.

The key clauses that have been updated are Privacy, Complaints and dispute resolution process, and Emergency and medical services whilst overseas.

For details of this change and to view the new Commercial Cards Insurance Policy, please visit westpac.com.au/ccinsurance.

Shire of Ashburton

CEO's Delegated Payment List - Regulation 13(1) Local Government (Financial Management) Regulation 1996

List of Payments - Payment Detail for Month of April 2018

Pursuant to the regulation:
If the local government has delegated to the CEO its power to make payment from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared -

(a) the payee's name; and
(b) the amount of the payment; and
(c) the date of the payment; and
(d) sufficient information to identify the transaction.

Description		Amount
Muzzy's Hardware	$	9,660.48
Grand Total	$	9,660.48

LIST OF PAYMENTS FOR APRIL 2018

MUZZYS HARDWARE (RED DAWN ENTERPRISES PTY LTD T/A)

Reference	Date	Description	Invoice Amount	Payment Amount
EFT43327	19/04/2018	Payment		9,660.48
491400	01/03/2018	1x water container and 1x jerrycan Tom Price Depot	48.75	
491906	06/03/2018	1x Oxy/acetylene nozzle Tom Price Depot	37.40	
491914	06/03/2018	4x surge protected powerboards Paraburdoo Waste Site	182.00	
492009	07/03/2018	Thread seal tape, screws, hex reducing nipple, 3x pipe clips Tom Price SES	10.30	
492188	08/03/2018	1x 2m length steel angle Tom Price Waste Site	45.35	
492189	08/03/2018	12x galv post caps Tom Price Waste Site	49.20	
492229	09/03/2018	5x safety signs, drill bit, killrust spraypaint Tom Price Waste Site	68.50	
492330	09/03/2018	2x bales pea straw Tom Price SES	35.00	
492615	12/03/2018	1x 1kg pack chlorine pool tablets Tom Price Community Centre, 2x 20kg bags pool salt 27 Willow Rd Tom Price	48.50	
492729	13/03/2018	3x masonry drill bits Tom Price Depot	119.00	
492764	13/03/2018	2x boxes zinc anchors Tom Price Depot	66.00	
491401	01/03/2018	1x compression coupling Tom Price Area W Oval	44.00	
492795	13/03/2018	1x rotary hammer drill Tom Price Depot	329.00	
492801	13/03/2018	1x impact drill, 1x masonry drill bit Tom Price Depot	423.00	
492848	13/03/2018	15x 25g packs coppex residual insecticide, 1x shovel, pvc tape, WD40 Environmental Health	301.50	
492891	14/03/2018	3x reticulation poly fittings Tom Price Skate Park	8.90	
492990	15/03/2018	2x bulk spool trimline Tom Price Dry Parks	223.50	
492991	15/03/2018	12x reticulation poly joiners & reducers Tom Price Shopping Mall	20.40	
493037	15/03/2018	1x surge protected powerboard Tom Price SES	39.00	
493115	16/03/2018	1x 19mm poly nut Tom Price Depot	2.55	
493140	16/03/2018	7x poly nipples, 6x pop up sprinklers 61 Pine St Tom Price	36.25	
493210	16/03/2018	6x cottonwood 1217 Wilgerup Pl Tom Price	900.00	
491484	02/03/2018	Various screws and washers Tom Price Waste Site	39.00	
493526	19/03/2018	2x reticulation drip barbs, 1x roll tie wire Tom Price street trees	29.25	
493640	20/03/2018	1x pack nuts & bolts Tom Price Admin	4.25	
493657	20/03/2018	3x 500g dymark turfmaster Tom Price Area W Oval	51.00	
493661	20/03/2018	1x hose connector & 1x pope watering set Tom Price Depot	29.60	
493705	20/03/2018	7x packs D size batteries Tom Price stormwater	45.50	
493742	20/03/2018	1x 10pk cut off wheels Tom Price stormwater	33.50	
493754	20/03/2018	1x powerboard, 4x hose fittings, 3x sprinklers, 1x hose, 4x soaker hoses, 3x 10kg dynamic lifter Paraburdoo Pool	341.90	
493826	21/03/2018	3x packs nuts & bolts Tom Price Tjilina No 2 Oval Changerooms & Club Room	6.05	
493829	21/03/2018	1x bulk spool trimline Tom Price Area W Oval	115.00	
493929	21/03/2018	2x fluro tubes Tom Price Sports Pavilion	28.00	
491497	02/03/2018	Washers Tom Price Waste Site	4.00	
493932	21/03/2018	2x packs hooks Tom Price Admin	12.95	
493999	22/03/2018	24x killrust spray cans Tom Price Bush Fire Brigade	504.00	
494056	22/03/2018	1x padlock, 1x 8lt pressure sprayer Dog Pound	74.00	
494121	22/03/2018	1x padlock, 1x timer tap 13d Marrinup Way Tom Price	118.00	
494210	23/03/2018	1x broom handle, 1x yard broom Tom Price stormwater	77.95	
494233	23/03/2018	132x 500g line marking paint for Ovals	2,420.68	
494611	26/03/2018	1x box of 100 screws Tom Price Waste Site	25.00	

LIST OF PAYMENTS FOR APRIL 2018

MUZZYS HARDWARE (RED DAWN ENTERPRISES PTY LTD T/A)

494647	26/03/2018	1x post hole shovel, 1x set drill bits, 6x leaf rakes, 1x 300g fluro spray paint Caring for Country Campaign	109.30	
494650	26/03/2018	1x pack wire connectors, 1x 6v battery Tom Price Doug Talbot Park reticulation	24.25	
494769	27/03/2018	1x set knee pads Staff Housing works	42.95	
491763	05/03/2018	5x plants, potting mix, weed control mat, pea straw, fertiliser, timer tap, polytube & reticulation parts, crayons Tom Price SES	429.25	
494996	28/03/2018	Markers, crayons, electrical tape Tom Price Clem Thompson Oval reticulation	14.20	
495104	28/03/2018	1x 30mm padlock Caring for Country Campaign	45.00	
491769	05/03/2018	6x reticulation joiners & ends Tom Price SES	5.10	
491780	05/03/2018	Leaf rake, 6x reticulation joiners & ends Tom Price SES	12.85	
491783	05/03/2018	20x reticulation poly clamps Tom Price SES	7.50	
491803	06/03/2018	1x screen door latch Paraburdoo Waste Site	39.00	
492967	14/03/2018	4x padlock keys cut Onslow Depot	32.00	
495154	29/03/2018	1x 1lt solagard paint, sandpaper, brush set Tom Price Admin	51.15	
495275	29/03/2018	1x 4lt mower oil, 2x rolls duct tape, 2x rolls barricade tape, 2x 350g marking paint, 8x packs nuts & bolts Peter Sutherland Oval	132.40	
495286	29/03/2018	1x table and 10x chairs Paraburdoo Depot	729.00	
495292	29/03/2018	20x wood stakes Paraburdoo Parks & Reserves	73.00	
495055	28/03/2018	10x black post caps Tom Price Street and Road works	27.50	
494382	24/03/2018	Bucket, cloths, mop, broom, disinfectant Tom Price Waste Site Office	74.35	
494654	26/03/2018	2x sunbeam kettles Tom Price Waste Site	99.90	
494665	26/03/2018	20x 500g line marking paint Tom Price Street and Road works	409.70	
494876	27/03/2018	1x roll masking tape Tom Price Street and Road works	24.50	
494877	27/03/2018	12x 500g line marking paint Tom Price Street and Road works	203.40	
494971	28/03/2018	1x pack hex bolts Tom Price Depot building	39.95	
494981	28/03/2018	4x packs D shackles Tom Price Depot maintenance works	12.00	
495057	28/03/2018	1x roll masking tape Tom Price Street and Road works	24.50	
			9,660.48	**9,660.48**

Total	**9,660.48**

ATTACHMENT 12.1E

Policy Name	ELM26 Chief Executive Officer Performance Review

Council Policy

Number	ELM26
Name	Chief Executive Officer Performance Review
File No	GV20
Aim	Guidelines for the CEO Performance review process
Application:	CEO and Elected Members
Statutory Environment	*Local Government Act 1995 s5.38*
Principles	Community Strategic Plan 2017 – 2027 Goal 05 - Inspiring Governance Objective 4 – Exemplary team and work environment
Approval Date	OCM 22 May 2018
Monitor & Review	Governance
Last Review	22 May 2018
Next Review	2020
Review Period	Every 2 Years

This policy is to remain in force until otherwise determined by the Council or superseded.

Policy Name | ELM26 Chief Executive Officer Performance Review

1. OBJECTIVE

- To accord with s5.38 of the *Local Government Act 1995* in undertaking the performance review of the Chief Executive Officer (CEO).

2. POLICY

- That the performance of the Chief Executive Officer be reviewed by the 'Shire of Ashburton Chief Executive Officer Performance Review Occasional Committee' ('Committee') at least once in relation to each year of employment using the performance criteria contained in the CEO's Position Description.

The objective of the Committee is as follows:

- Compile the consensus response for each of the key result areas detailed in clause of the CEO's contract of employment;
- Conduct a performance review feedback session with the CEO;
- Prepare and submit for Council approval a report describing the assessment developed during the performance review, changes to be made, special tasks to be done, or decisions to follow as a result of the evaluation;
- Prepare and submit for Council approval the agreed performance objectives for the next review period; and
- Prepare and submit for Council approval any variations to the CEO's conditions of employment.

3. ARRANGEMENTS

The Shire President shall arrange for an appropriate consultant to undertake the CEO's performance review. As part of the performance review, the consultant will undertake interviews with (but not limited to):

- committee members who have a direct relationship with the CEO (e.g);
- senior staff;
- other as determined by the Shire President.

4. That the performance review will be carried out by the Committee in a closed meeting with the CEO.

5. That a review of delegations and Key Performance Indicators forms part of the review process and which will reference s5.41. 'Functions of CEO' under the *Local Government Act 1995.*

6. That a record of proceedings be prepared by the CEO and when confirmed by the Committee will be forwarded to the next available Council meeting on a confidential basis for consideration.

7. ASSOCIATED DOCUMENTS

External

- *Local Government Act 1995*

Policy Name	ELM05 COUNCILLOR TRAINING/CONFERENCE ATTENDANCE

Council Policy

Number	ELM05
Name	Councillor Training/Conference Attendance
File No	GV20
Aim	To provide best practice local government by providing Councillors with the opportunity to attend relevant training and conference programs to further their knowledge and skills to better represent their constituents.
Application:	All Elected Members
Statutory Environment	The Local Government Act 1995 Local Government (Administration) Regulations 1996 Planning and Development Act 2005 Public Service Award 1992
Principles	Community Strategic Plan 2017-2027 Goal 05 – Inspiring Governance Objective 03 – Council Leadership
Approval Date	OMC 21 November 2017 OMC 22 May 2018
Monitor & Review	CEO
Last Review	22 May 2018
Next Review	202019
Review Period	Every 2 Years

1. OBJECTIVE

This policy is to remain in force until otherwise determined by the Council or superseded.

Policy Name | ELM05 COUNCILLOR TRAINING/CONFERENCE ATTENDANCE

PREAMBLE

This policy is to provide a framework within which Councillors can have access to a range of development and training/conference opportunities that will assist them to undertake their role throughout the elected term of office.

The Shire of Ashburton has a budget allocation for the purpose of enabling Councillors to participate in development opportunities that will assist them to undertake their role and/or develop skills and competencies.

TRAINING/CONFERENCE

The Shire of Ashburton provides training /conference opportunities for Councillors that contributes to the corporate objectives by:

- Assisting prospective and new Councillors assimilate into the role; and
- Assisting Councillors to meet the demands upon them by developing the necessary skills through recognised training; and
- Assisting Councillors to achieve excellence in performance; and
- Ensuring Councillors work professionally in a team environment for the betterment of their constituents.

Councillors can attend various programs during their term of office, to assist their professional development and to provide them with enhanced skills to effectively maximise the benefits of the commitment they have given to their elected position.

Council will give preference to any course which can be conducted on site and therefore can benefit a larger number of Councillors and Staff. Any request for training/conference attendance should include consideration of whether the course can be conducted within the Shire of Ashburton.

If possible, where training can be held on site, an invitation will be extended to regional councils to join in the training. To register, the attached application form and other relevant documents must be completed and provided to the Chief Executive Officer (CEO) prior to the program.

CONFERENCE TRAINING BUDGET

The $5,000 individual Councillor Conference / Training budget is to be maintained and all Conference / Training costs are allocated against that sum, except for the following:

- Car mileage expenses from the Councillors home in Ashburton to the airport, and likewise for the return journey, from the airport to the Councillors home.

- Local hotel costs where travel from the Councillors home in Ashburton to the airport warrants it (Note – generally the hotel in Tom Price or Paraburdoo, but could be Onslow or Karratha in certain circumstances.

- Costs to attend the annual WALGA Local Government Week Conference (Note – this is to promote Councillor attendance at this annual conference as a

combination training opportunity; chance to meet other WA Local Government Councillors and WALGA representatives; and also as a good forum for Councillor team development. It will be budgeted separately to the $45,000 Councillor Conference allocation, as will the President's attendance at either the ALGA Congress or the State of the Nation event.

Should a Councillor have the opportunity to be accompanied by a family member or partner to a work related conference or event, any administration in relation to transport and/or bookings or accommodation and/or any associated costs are the responsibility of the Councillor in all instances.

Should a Councillor attend an authorised conference dinner (or similar), where available, the Shire will pay for the cost of one family member or partner to accompany the Councillor. Any family members or other attendees accompanying the Councillor is not covered under the Council's relevant insurance policies.

APPROVAL PROCESS

The ELM05 Procedure, Applications and Expenses Forms are available from the CEO's office on request. Applications will be determined by the Shire President in consultation with the CEO with regard to budget availability. It is intended that the budget allocation for Councillors will be applied in a consistent and fair manner without patronage.

The application can only be approved where the costs are in accordance with ELM06 Councillors Accommodation, Travel and Incidental Expenses whilst on Council Business Policy can be accommodated within the approved budget allowance.

The Evaluation Form and any comments from the Training/Conference is to be provided to the CEO for inclusion into the monthly Information Bulletin.

SUMMARY

Policy ELM04 Code of Conduct ~~Policy for Councillors, Committee Member and Staff~~ and ELM06 Councillors Accommodation, Travel and Incidental Expenses whilst on Council Business Policy are to be adhered to at all times.

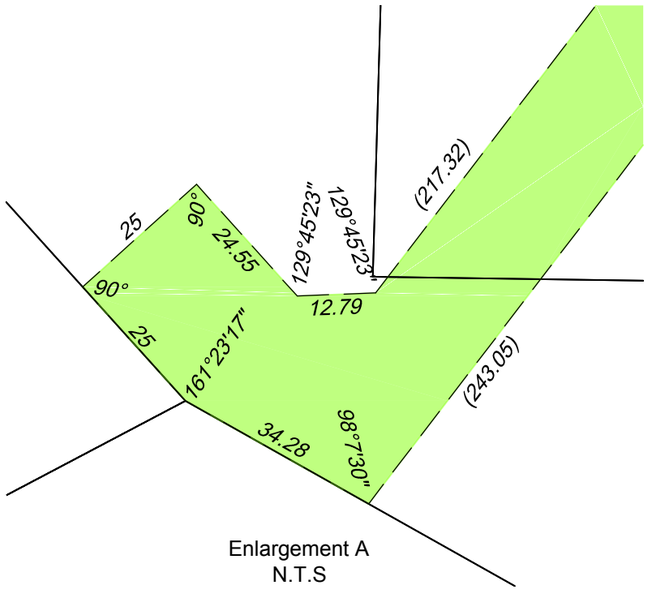
ASSOCIATED DOCUMENTS

Internal

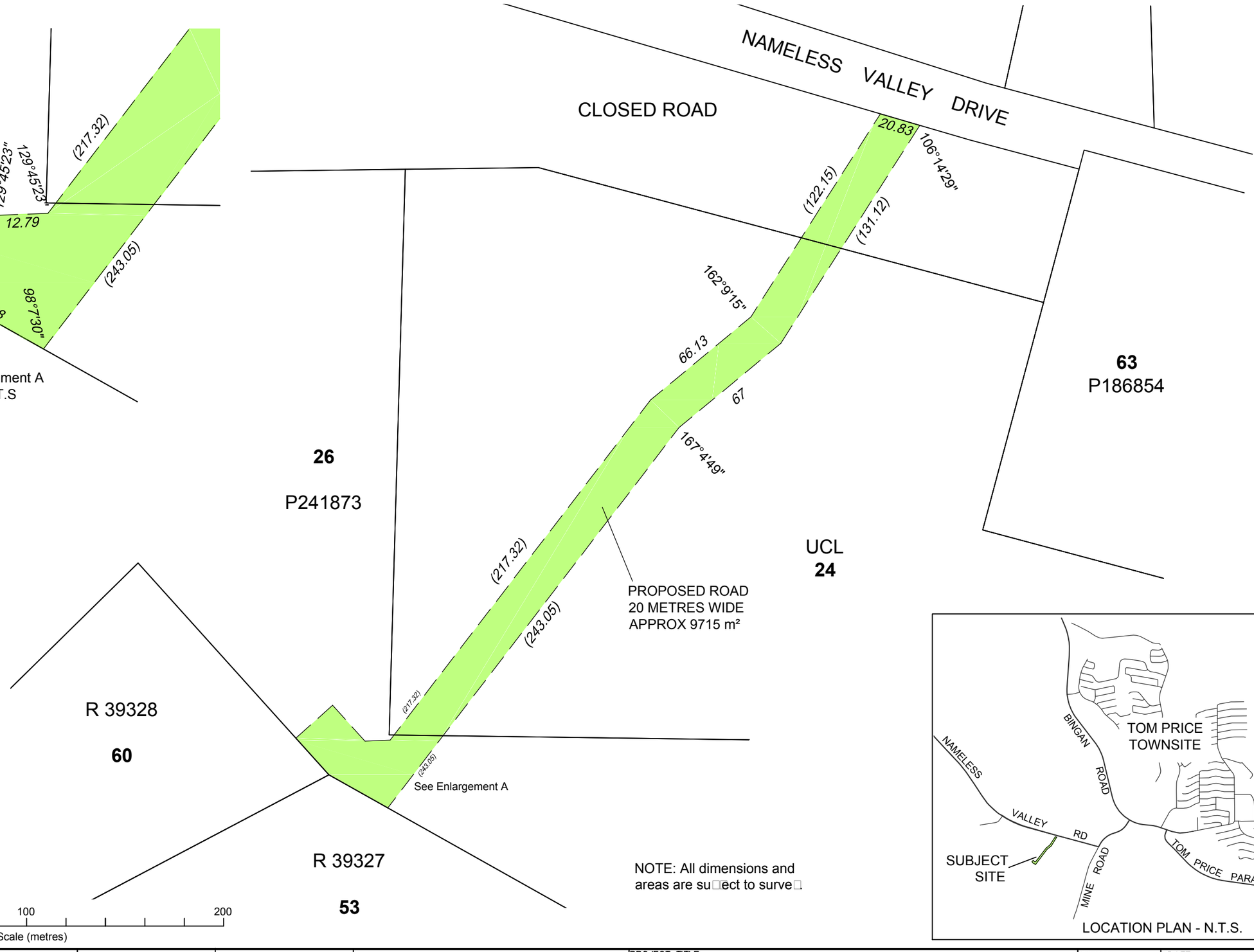
- ELM05 Procedure
- ELM05 Application Form (CEO 058)
- ELM05 Councillor Travel Expense Claim Form (CEO 023)
- ELM05 Evaluation Form (CEO 054)
- ELM06 Councillors Accommodation, Travel and Incidental Expenses Whilst on Council Business Policy

NUMBER	DATE	DESCRIPTION
0	15/8/16	Original issue

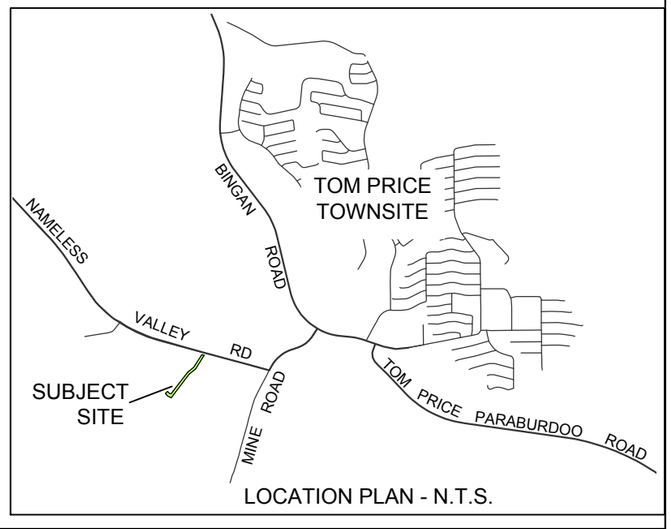
REVISION TABLE



Enlargement A
N.T.S



NOTE: All dimensions and areas are su□ect to surve□.



LOCATION PLAN - N.T.S.

DESIGN PRELIMINARY UNLESS SIGNED

ANDREW PATTERSON
Principal To□n Planner

DRAWN	GW	DESIGNED	
SURVEY		CHECKED	
Datum: Horizontal: GDA 94 MGA. Zone 50. Vertical: A.H.D.			Orig. Size A3

shire of Ashburton
reef to range

Poinciana Street
Tom Price WA 6751
Ph. 9189 1444

PROJECT TITLE
SHIRE RESERVES
ROAD ACCESS

SHEET TITLE
PROPOSED ROAD- RES 39327 □39328

SCALE	DATE	REV No.
1:2000	AUGUST 2016	0

DWG No.
160804-SK1-01

NUMBER	DATE	DESCRIPTION
0	26/8/16	Original issue

REVISION TABLE

UCL
26
P241873

MATCH LINE (B)
SEE SHEET 2 OF 4

186.4
183.05

L GE N269938
57
P216345

UCL
26
P241873

201.34
197.88

30 METRE WIDE
PARALLEL PROPOSED
ROAD RESERVE

UCL
26
P241873

L GE I195323
9
P047815

300
299.15

MATCH LINE (C)
SEE RIGHT

UCL
26
P241873

TOWN BOUNDARY

MATCH LINE (C)
SEE LEFT

300
299.15

30 METRE PARALLEL
PROPOSED ROAD
RESERVE

UCL
26
P241873

300
295.65

L GE I195323
9
P47815

20 METRE WIDE
PARALLEL PROPOSED
ROAD
RESERVE

14.14
86.22
66.26
20.04
84.9
14.14

R 42510
326
P190955

299.15
334.93
280.04

MATCH LINE (D)
SEE SHEET 4 OF 4

Scale (metres)
1:2500
0 50 100 150 200 250

SHEET 3 OF 4

NOTE: All dimensions and areas are subject to survey.

DESIGN PRELIMINARY UNLESS SIGNED	DRAWN GW	DESIGNED	
	SURVEY	CHECKED	
ANDREW PATTERSON Principal Town Planner	Datum: Horizontal: GDA 94 MGA. Zone 50. Vertical: A.H.D.		Orig. Size A3

shire of Ashburton
reef to range

Poinciana Street
Tom Price WA 6751
Ph. 9188 4444

PROJECT TITLE: SHIRE RESERVES ROAD ACCESS

SHEET TITLE: PROPOSED ROAD RESERVES - MINE ROAD

SCALE	DATE	REV No.
1:2500	AUGUST 2016	0

DWG No. 160804-SK3-03

0	6/5/18	Original issue
NUMBER	DATE	DESCRIPTION

REVISION TABLE

NAMELESS VALLEY ROAD

LOT 63

UCL
LOT 24

LOT 360
R 52322

LOT 57

UCL
LOT 26

LOT 9

MINE ROAD (Constructed)

TOWNSITE BOUNDARY

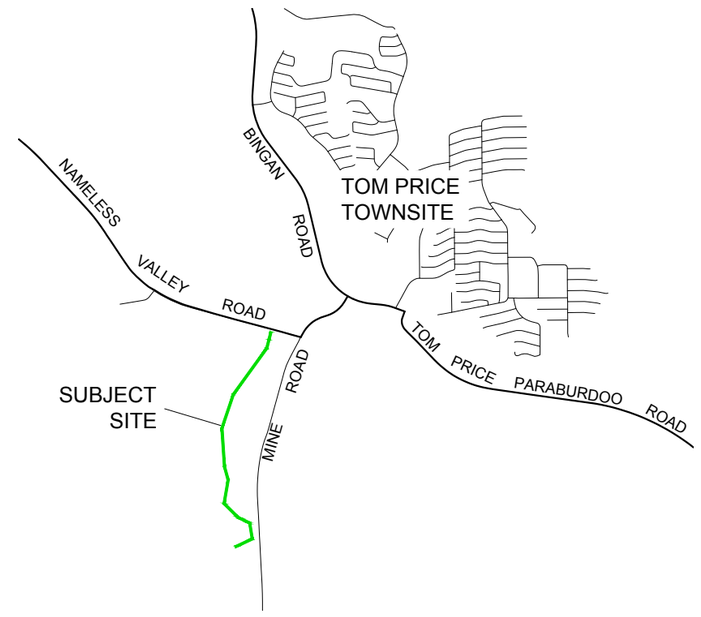
PROPOSED ROAD
20 METRES WIDE
APPROX. 4.2199 Ha
RESERVE TO FOLLOW
EXISTING TRACK

UCL
LOT 26

R 39204

0 200 400 600 800 1000

Scale (metres)
1:10000



LOCATION PLAN - NTS

DESIGN PRELIMINARY UNLESS SIGNED

JANELLE FELL
Economic and Land Development Manager

DRAWN	GW	DESIGNED	
SURVEY		CHECKED	
Datum: Horizontal: MGA. Zone 50. Vertical: N/A			Orig. Size A3

shire of Ashburton
reef to range

Poinciana Street
Tom Price WA 6751
Ph.9189 [illegible]

PROJECT TITLE
SHIRE RESERVES
ROAD ACCESS

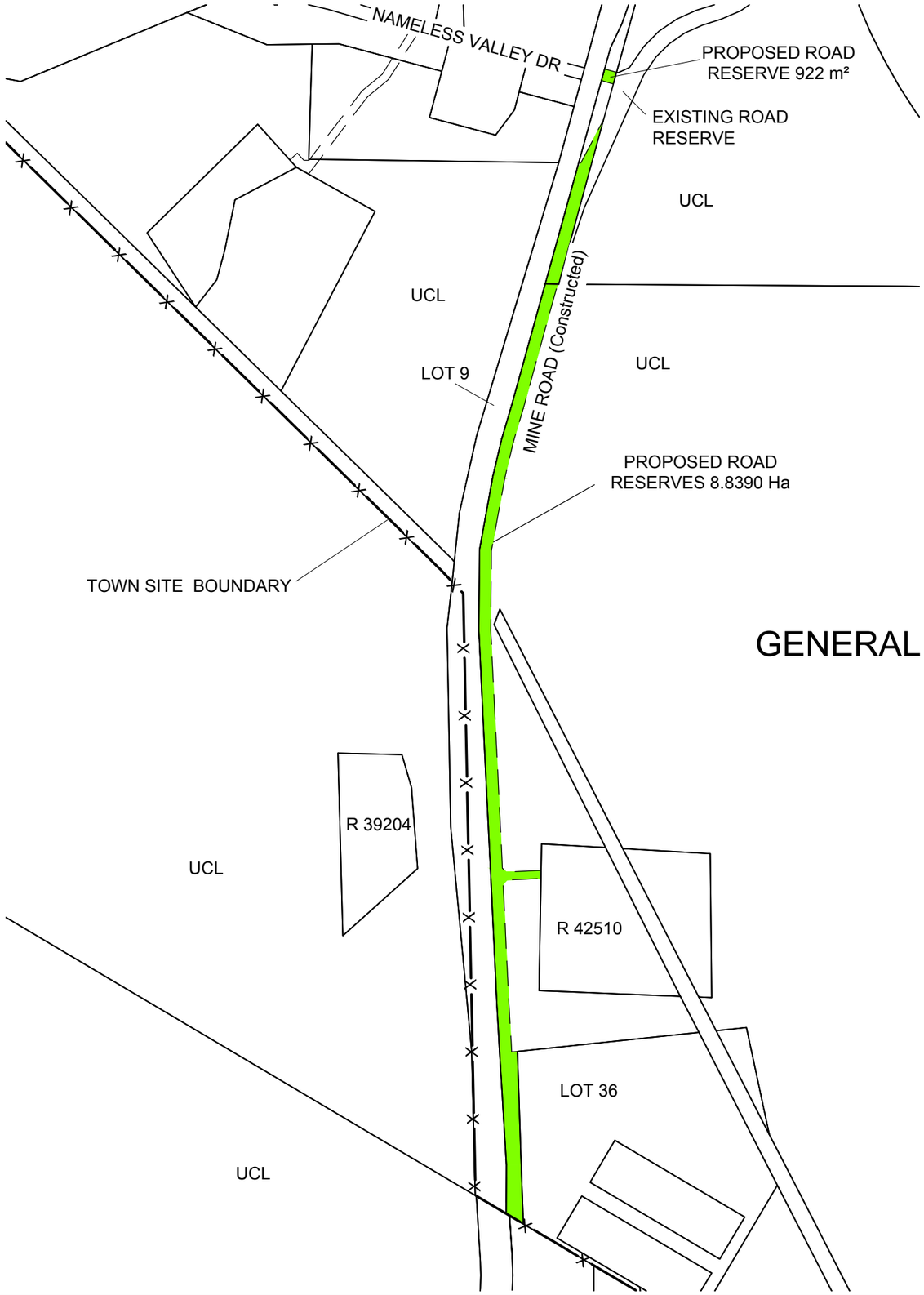
SHEET TITLE
PROPOSED ROAD - RESERVE 39204

SCALE	DATE	REV No.
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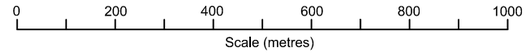
DWG No.
160804-SK4-01

NUMBER	DATE	DESCRIPTION
0	26/8/16	Original issue

REVISION TABLE



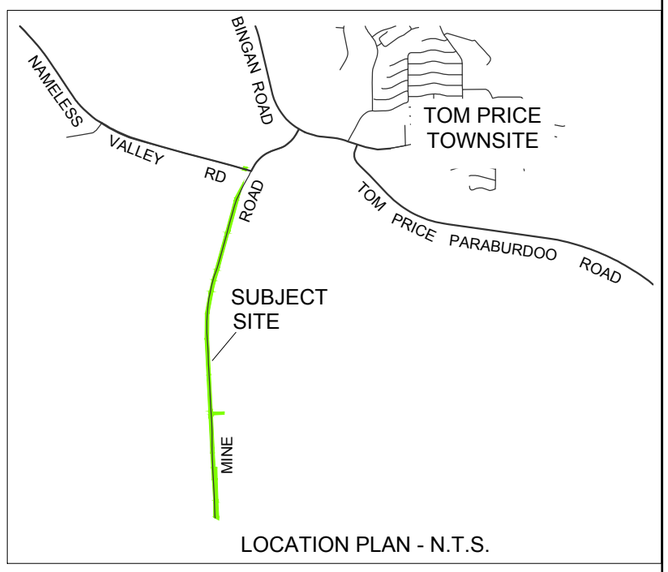




GENERAL ARRANGEMENT

NOTE: All dimensions and areas are su□ect to surve□.

SHEET 1 OF 4



LOCATION PLAN - N.T.S.

DESIGN PRELIMINARY UNLESS SIGNED	DRAWN GW	DESIGNED	
	SURVEY	CHECKED	
ANDREW PATTERSON Principal To□n Planner	Datum: Horizontal: GDA 94 MGA. Zone 50. Vertical: A.H.D.		Orig. Size A3

shire of Ashburton
reef to range

Poinciana Street
Tom Price WA 6751
Ph. 9189 1444

PROJECT TITLE	SHIRE RESERVES ROAD ACCESS	SCALE 1:12500	DATE AUGUST 2016
SHEET TITLE	PROPOSED ROAD RESERVES - MINE ROAD	DWG No. 160804-SK3-01	REV No. 0

NUMBER	DATE	DESCRIPTION
0	26/8/16	Original issue

REVISION TABLE

MATCH LINE (D)
SEE SHEET 3 OF 4

334.93
299.15
121.38
119.84
14.42
93.1

R 42510
326
P190955

UCL
26
P241873

26
P241873

L GE N104189
36

L GE I195323
9
P47815

270.54
185.87

VARIABLE WIDTH
PROPOSED ROAD
RESERVE

MATCH LINE (E)
SEE RIGHT

122.15
160.42

L GE N104189
36

MATCH LINE (E)
SEE LEFT

122.15
160.42
49.99

UCL

L GE I195323
9
P47815

UCL

0 50 100 150 200 250
Scale (metres)
1:2500

SHEET 4 OF 4

NOTE: All dimensions and areas are su□ect to surve□

DESIGN PRELIMINARY UNLESS SIGNED

ANDREW PATTERSON
Principal To□n Planner

DRAWN	GW	DESIGNED	
SURVEY		CHECKED	
Datum: Horizontal: GDA 94 MGA. Zone 50. Vertical: A.H.D.			Orig. Size A3

shire of Ashburton
reef to range

Poinciana Street
Tom Price WA 6751
Ph. 9189 [illegible]

PROJECT TITLE
SHIRE RESERVES
ROAD ACCESS

SHEET TITLE
PROPOSED ROAD RESERVES - MINE ROAD

SCALE	DATE	REV No.
1:2500	AUGUST 2016	0

DWG No.
160804-SK3-04

NUMBER	DATE	DESCRIPTION
0	26/8/16	Original issue

REVISION TABLE

NAMELESS VALLEY DRIVE

R 52322

360

UCL

GREGORY LOC 24

L GE I195323

9

P047815

UCL

26

P241873

UCL

522

P69942

MINE ROAD

30.72

30

30

30.72

92.21

122.21

221.14

145.89

151.75

13.6

291.89

273.96

2.44

30 METRE WIDE PARALLEL PROPOSED ROAD RESERVE

MATCH LINE (A) SEE RIGHT

MATCH LINE (A) SEE LEFT

UCL

26

P241873

8.08

2.44

313.27

401.07

L GE I195323

9

P47815

88.09

87.51

96.1

94.47

186.4

183.05

30 METRE WIDE PARALLEL PROPOSED ROAD RESERVE

MATCH LINE (B) SEE SHEET 3 OF 4

Scale (metres) 1:2500

0 50 100 150 200 250

SHEET 2 OF 4

NOTE: All dimensions and areas are su□ect to surve□.

DESIGN PRELIMINARY UNLESS SIGNED	DRAWN GW	DESIGNED	
ANDREW PATTERSON Principal To□n Planner	SURVEY	CHECKED	
	Datum: Horizontal: GDA 94 MGA. Zone 50. Vertical: A.H.D.		Orig. Size A3

shire of Ashburton reef to range

Poinciana Street
Tom Price WA 6751
Ph. 9189 1444

PROJECT TITLE: SHIRE RESERVES ROAD ACCESS

SHEET TITLE: PROPOSED ROAD RESERVES - MINE ROAD

SCALE	DATE	REV No.
1:2500	AUGUST 2016	0

DWG No. 160804-SK3-02

NUMBER	DATE	DESCRIPTION
0	15/8/16	Original issue

REVISION TABLE

0 50 100 150 200 250

Scale (metres)
1:2500

PROPOSED ROAD
20 METRES WIDE
APPROX 1.5626 Ha

KULAI ST

91.58 98.68 52.14 49.36 181.13 179.24 194.12 190.12 99.5 89.39 102.56 104.33 46.06 64.82 156.69

169°3'14" 175°4'10" 174°5'13" 163°7'20" 140°40'52" 131°56'39"

See Enlargement A

UCL

23

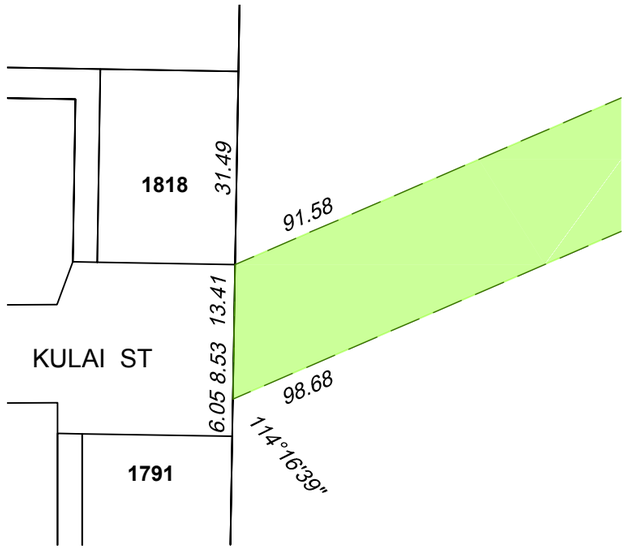
P241873

See Enlargement B

R 42467

325

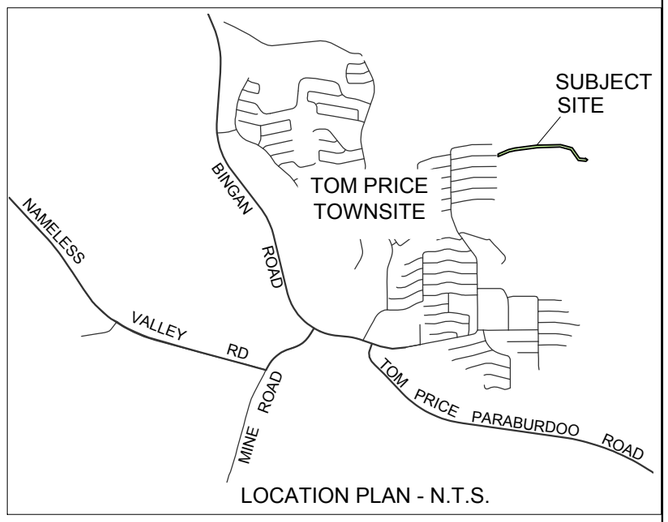
P190883



Enlargement A
N.T.S.



Enlargement B
N.T.S.



LOCATION PLAN - N.T.S.

DESIGN PRELIMINARY UNLESS SIGNED

ANDREW PATTERSON
Principal To□n Planner

DRAWN	GW	DESIGNED	
SURVEY		CHECKED	
Datum: Horizontal: GDA 94 MGA. Zone 50. Vertical: A.H.D.			Orig. Size A3

shire of Ashburton
reef to range

Poinciana Street
Tom Price WA 6751
Ph. 9189 1444

PROJECT TITLE: SHIRE RESERVES ROAD ACCESS

SHEET TITLE: PROPOSED ROAD - RES 42467

SCALE	DATE	REV No.
1:2500	AUGUST 2016	0

DWG No. 160804-SK2-01

PO Box 328
TOM PRICE WA 6751

Shire of Ashburton
PO Box 567
TOM PRICE WA 6751

27th March 2018

Dear Mr Paull

My name is Tracey Walawski, and I'm head of a subcommittee for the Tom Price Amateur Swimming Club. The Club will be hosting the 2018 Hancock Prospecting Pilbara Swimming Championships over the weekend of the 23rd, 24th and 25th November 2018.

The Pilbara has a proud history of swimming and although this event has been running for many years, this will be the first time Tom Price will host it. The Hancock Prospecting Pilbara Championships will have great sporting, community participation and economic benefits. Varying levels of support from local governments have provided previous Swim Club holders in the Pilbara the opportunity to conduct the Championships successfully.

Accommodation facilities have been booked including hiring out majority of the Shires facilities capable to accommodate regional swimming clubs (with shower and toilet facilities). A number of spectators will be looking for hotel style accommodation while others will be travelling with caravans. All chalets and cabins at the Tom Price Tourist Park have already been fully booked for this weekend by visiting clubs.

The local retail shops including food outlets and other local organisations will also benefit with a predicted increase in trade over the 3 days of competition not only from the swimming championships but also the Annual Movember Cricket Charity match being held this same weekend. We will be working collaboratively with Luke Tyson and Brad Malingre to coordinate activities between the two areas being utilised so that local businesses are effectively utilised.

The Club is already in full fundraising mode with a number of avenues (donut drive, raffles, merchandise pre-orders etc.) where we hope to raise more money to contribute to the costs of holding the event. Other local business including Rio Tinto have been approached for additional support and assistance.

We have also submitted a grant request with the Shire of Ashburton Community Grants department for the Community Support Grant which closed on the 31st March. This grant was submitted for assistance with the cost of flights for officials from Perth to Paraburdoo and return; this is estimated to cost $5759.40. We are working with other regional clubs that will be participating in the event to provide officials, however at this time it looks like we will need to fly a minimum 5 officials from Perth and accommodate them.

In addition to the Community Support Grant, the Club is seeing the following in-kind support and assistance from the Shire of Ashburton:

1. **Training Prior to the pool opening**

With this event being the first long course swim meet of the season, and for many Tom Price swimmers their very first swim meet. We are seeking permission for our squad to commence training 4 weeks prior to the official opening date of the pool, which officially opens to the public on the 22nd September 2018. The Club would like to train 3-4 days per week with lessons running over a 2 hour period. This would allow our swimmers to prepare over 12 weeks instead of 4 weeks giving them the same opportunity as visiting teams (which most have year round access) We would provide Qualified Swim coaches with a ratio of 1 to 10 swim club members and provide insurance. The Pilbara Championships is a Swimming WA sanctioned event, all competitors' times from this event give them the opportunity to represent their club and town at a higher level of competition.

All liability would be removed from the Shire of Ashburton. Only financial members would be allowed to participate in the training above to ensure their coverage under our insurance.

2. **Hire of the pool venue**

Setting up for this event will require numerous hours of work commencing Thursday afternoon and Friday morning and could be done while the pool is still open to the public.

Friday 23rd November 2018 - Exclusive use of the pool from 3pm - 9pm
3pm - 4pm Install all pool lanes & final checks
4pm - 5pm Warm ups
5pm - 6pm March Past & Opening Ceremony
6pm - 9pm Swimming events

Saturday 24th November 2018 - Exclusive use of the pool from 6am - 6pm
(The facility will need to be left setup overnight. Visiting Clubs usually leave eskies, chairs and such items at the pool overnight at their own risk.
6.10am - 7.10am Warm ups
7.10am - 6pm Swimming events

Sunday 25th November 2018 – Exclusive use of the pool from 6am - 3pm
6.10am - 7.10am Warm ups
7.10am - 3pm Swimming events and closing ceremony
From 3pm Swimming club to pack and clean up Pool and grounds (to be re-opened to the public)

3. Canteen Facility for Chief Recorders & Officials

As part of holding the Championships the Club must provide the Chief Recorders and Officials access to a secure room for immediate and regulated transfer of records to an online system. A large amount of electronic equipment is used by the Chief Recorders and needs to be housed and operated in a secure and air conditioned room. From discussions with the Pool Manager the most suitable area is to use the existing Canteen. It's the most secure area that is not accessible by swimmers or spectators.

4. Pool Entry Fee

We estimate that over the weekend there will be 300 spectators (high potential of more) to the pool each day during the event. We propose a minimal charge of $1 per day for spectators and competitors entry fee waived.
With safety in mind we request that the toddler pools be closed and fenced off during the event.

5. Shade Shelters

The club will need to provide a large amount of shelter for sun protection over the weekend for competitors, time keepers and Marshalling area.

As this event has naming rights that cannot be change, we would highlight and promote the Shire of Ashburton as being a major sponsor and contributor to the success of the competition. We would acknowledge the Shire's contribution to the event on social media, printed event programs, and verbally thanked throughout the event. A Shire representative will be invited to officially open the event and invited to present medals at event. The Shire of Ashburton banners can also be positioned at the entry points to the venue.

The success of this event wouldn't be possible without the support of the Shire and local companies who provide valuable products and services so that we can support participants during the event.

I'd like to take this time to thank you for considering our application of support and with the Shires sponsorship we're one step closer to hosting a first successful regional meet for the Swimming Club and town of Tom Price.

Sincerely

Tracey Walawski
Event Organiser

Jolene Humphrey
Play & Sport Consultant
22 Ranson Drive, Roelands, WA, 6226
jolene@proludic.com.au
0439 937 661

Equipment and Design for Play and Sport Areas

Proludic®

shire of Ashburton
reef to range

Proposal for
Onslow Playspace - Option 1
Shire of Ashburton

www.**proludic**.com.au

play AUSTRALIA MEMBER

ATTACHMENT 13.5B

Inclusive Design Approach Rationale

'Creating an inclusive 'All Abilities' playground is giving every child the means to live their childhood to the full'

Children with disabilities are like all other children – to progress they need to develop their physical, cognitive, psychomotor and social skills, as well as their independence. They need to engage in the same activities as their friends, within their own capacities. They want to enjoy themselves like everyone else, with everyone else.

Creating a successful inclusive play area involves making it as accessible to as many children as possible, whilst also balancing different needs according to disabilities. The needs of carers must also be taken into consideration.

At Proludic we strive to offer all children the enjoyment of play, to facilitate playing as a shared experience and give every child the means to blossom and develop.

Our design approach follows our universal design principles including:

- **Encourage children to play together** by laying out the play equipment with great care to enable children and carers to move around the playground with ease, and to interact and communicate with one another.
- **Provide a wide range of play equipment and activities** to meet the needs of many types of possible disabilities.
- **Provide a number of access and exit points** on structures to prevent blockages if a difficulty is encountered.
- **Integrate wheelchair use** into various play activities, but also provide opportunities for children who are able to spend time out of their wheelchairs with assistive aids and carers.
- **Provide simple activities with gradual progression in levels of difficulty** to enable children to experience success and to also stimulate development.
- **Provide sensory equipment** to stimulate the senses and promote development. Use appropriate colours, shapes, textures and sounds. Offer activities that provide sensations that allow children to learn and feel the vitality in their body.
- Provide equipment and spaces that **allow children to withdraw for quiet periods** when they need to have a rest from what is going on around them.
- **Integrate access and the presence of carers** who need places to sit down. Carers also need to be able to take part in the play activities and move around the play equipment.













Proludic supports the aims and implementation of the National Disability Strategy. In line with Policy Direction 1 for the outcome of Inclusive and Accessible Communities we have incorporated Universal Design Principles into this playground proposal and our playground equipment. This will assist people with disability to live in accessible and well-designed communities with opportunity for full inclusion in social, economic, sporting and cultural life.

GOOD DESIGN Award
INCLUSIVE PLAY AREAS GUIDE BY PROLUDIC
Designed in France
Licence No. 169450
Good Design Australia

Contact: info@proludic.com.au | 02 9485 8700 | www.proludic.com.au

ATTACHMENT 13.5B

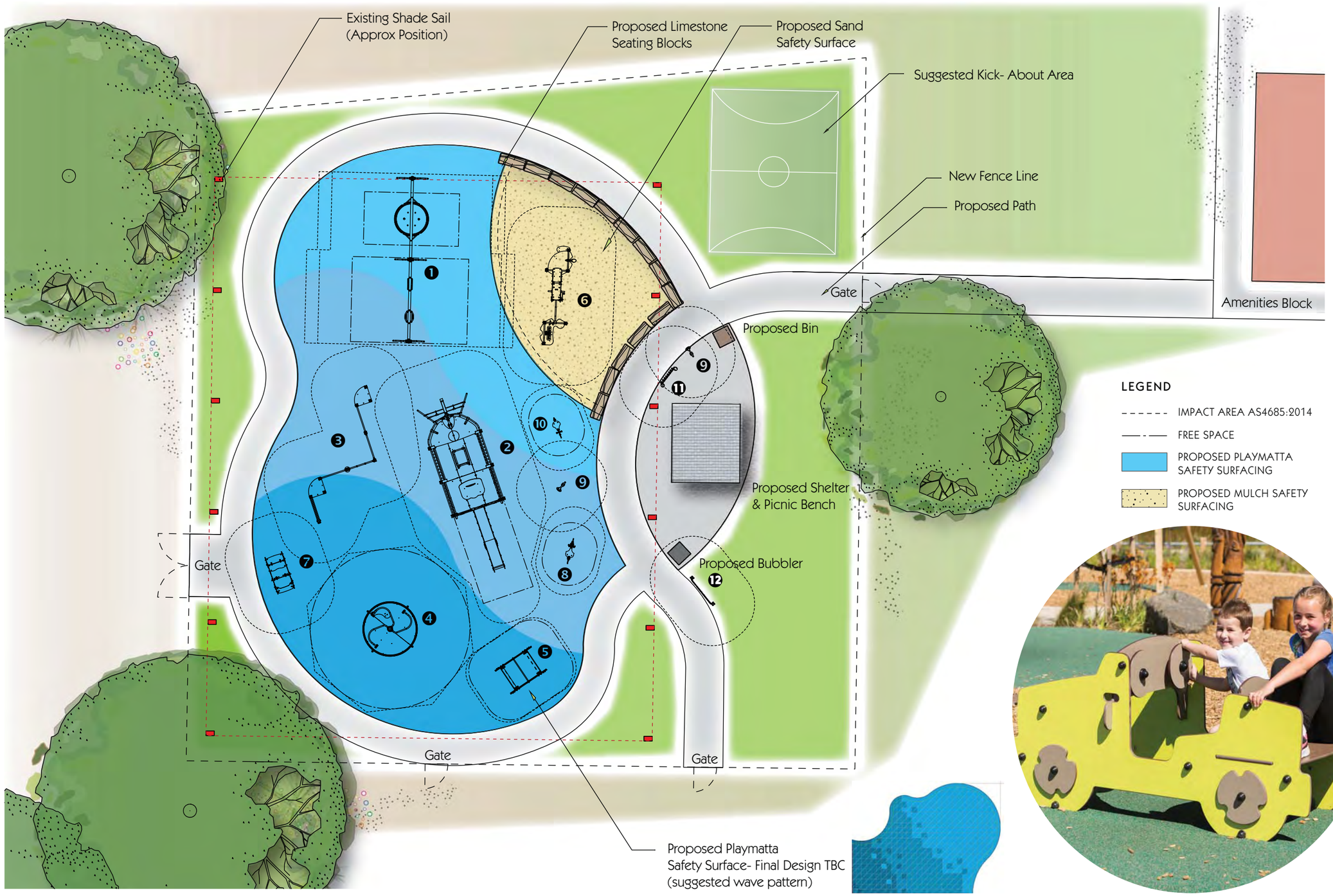
Onslow Playspace - Option 1

Proludic









PROJECT
ONSLOW PLAYSPACE

Shire of Ashburton

DRAWING TITLE
EQUIPMENT LAYOUT PLAN

DRAWING NO.
010100_001

DATE
19.03.2018

DRAWN
MOS

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CONCEPTUAL ONLY -
NOT FOR CONSTRUCTION
Play equipment designed and installed in accordance with Australian Standards AS/NZS 4685 : 2014.

CONTACT
Jolene Humphrey, Play & Sport Consultant
E-mail: jolene@proludic.com.au
Mobile: 0439 937 661
Phone: -

0 1 2 3 4 5m

SCALE 1:150 @ A3

N

ATTACHMENT 13.5B

Onslow Playspace - Option 1 - Equipment Details

Proludic









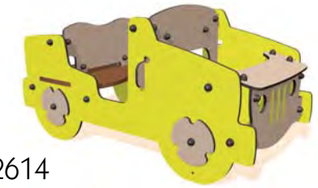
❷ J1958
Tug Boat
* Supplied with metal square posts



❶ J496
Double Bay Swing



❿ J821- GA
Fish Springer



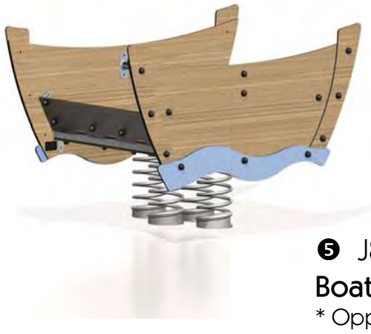
❼ J2614
Adventure Jeep



❻ J5001-SP-M
Sand Factory



❸ J1664-M
Climbing Unit



❺ J859
Boat Springer
* Opptional additional grafics

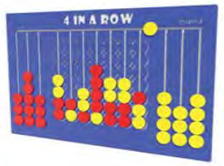




❹ J2409
Accessible Carousel



❾ J3410
Talk Tubes



⓬ R34-FIROW3
4 in A Row- Play Panel



⓫ R34-FIECOCH
Rainbow Chimes



❽ J854
Seahorse Springer

ATTACHMENT 13.5B

PROJECT ONSLOW PLAYSPACE Shire of Ashburton	**DRAWING TITLE** EQUIPMENT LAYOUT PLAN **DRAWING NO.** 010100_001	**DATE** 19.03.2018 **DRAWN** MOS	**PROPRIETARY & CONFIDENTIAL** The information contained in this drawing is the sole property of Proludic Pty Ltd. Any reproduction in parts or as a whole without the written permission of Proludic Pty Ltd is prohibited.	**CONCEPTUAL ONLY - NOT FOR CONSTRUCTION** Play equipment designed and installed in accordance with Australian Standards AS/NZS 4685 : 2014.	**CONTACT** Jolene Humphrey, Play & Sport Consultant E-mail: jolene@proludic.com.au Mobile: 0439 937 661 Phone: -

0 1 2 3 4 5m

SCALE 1:150 @ A3

N

Proludic®

WELCOME TO ONSLOW PLAYSPACE



OPTION 1

*Artistic representation only. Please refer to the site plan for exact equipment components and location.

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SAND
FACTORY

TALK
TUBES

RAINBOW
CHIMES

DOUBLE BAY
SWING

SEAHORSE
SPRINGER

TALK
TUBES

PLAY
PANEL

AMAZONE FISH
SPRINGER

BALANCE AND
CLIMBING

TUG BOAT
MULTIPLAY

ROWING
BOAT

JEEP

ACCESSIBLE
CAROUSEL

Proludic®

OPTION 1

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ATTACHMENT 1 3.3B

Proludic®

OPTION 1

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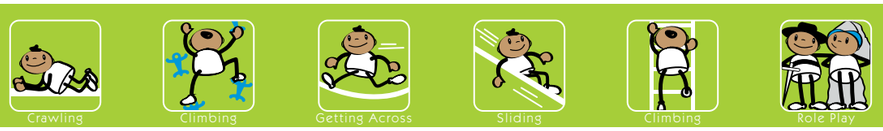
OPTION 1

*Artistic representation only. Please refer to the site plan for exact equipment components and location.

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The Tug Boat



J1958SP

Children set sail for a world of adventure, crossing the stormy seas, discovering a desert island, or simply dropping the anchor to go fishing with friends, any number of stories can be created around the theme of water. Themed items are ideal all-in-one play solutions that optimise the use of space. Each of the structures is equipped with numerous play elements, designed to test motor and fine motor skills.



Range:	Themed Play
Ages:	3+ yrs
Capacity:	17
Size:	W 6.9m D 2.16m H 3.05m
Free Height of Fall:	1.37m



* Square Posts Supplied in Metal Version

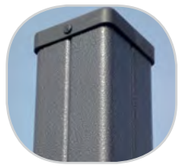


Click Here for more info...

*Similar Vessel Illustrated



1 The coloured panels are made from a 13mm thick compact material (HPL). Robust in construction, it offers excellent resistance to weathering and vandalism.



2 The vertical 95mm square posts are made of galvanised, lacquered steel. The two-tone grey graining finish has a slight undulating surface for increased scratch resistance.



3 The sliding surface is made of stainless steel 2mm thick, shaped, bent and rolled in one piece.



4 The shaped beam is made of oven-cured laminated wood with a surface coating. They are 95mm thick, 200mm wide, and 3.2m high, and gives the structure considerable strength.

ATTACHMENT 13.5B

Aquatica- The Tug Boat - Play Features

J1958



Role Play



Climbing



Handling

Children set sail for a world of adventure, crossing the stormy seas, discovering a desert island, or simply dropping the anchor to go fishing with friends, any number of stories can be created around the theme of water. Each of the structures is equipped with numerous play elements, designed to test motor and fine motor skills.

Manipulative and role play elements are accessible at ground level . Nets and ladders provide a challenge to get to the upper deck. Then there's the question of who takes the helm, who scans the horizon or who jumps on the slide to set off on a new adventure.



Handling



Sliding



Handling



ATTACHMENT 13.5B

Contact: info@proludic.com.au | 02 9485 8700 | www.proludic.com.au

Metal Double Bay Swing with Pod



J496

Swings have given generations of children the sensation of flying through the air and the fun of reaching for the sky! Swings combine motor coordination with sensory stimulation, while repetition of movement also has a calming effect. The pod seat allows for a seated or lying position and is at a height suitable for easy transfer from a wheelchair. The toddler and junior seats allow children to select a supportive seat appropriate to their age.



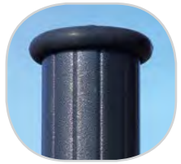
Range:	Traditional
Ages:	2+ yrs
Capacity:	7
Size:	W 6.36m D 1.22m H 2.63m
Free Height of Fall:	1.55m





Click Here for more info...

Shang Street, QLD



1 The 125mm diameter posts are made of lacquered galvanised steel. The two-tone grey graining finish has a slightly undulating surface for increased scratch resistance.



2 The pod is made from a single piece of rotary moulded polyethylene. It is fixed to a stainless steel frame that is fitted with buffers.



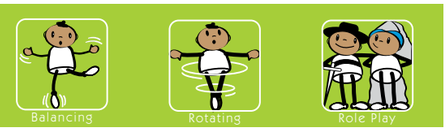
3 The horizontal beams of the swings are made of non-painted galvanised steel. The swing bearings are made of stainless steel.



4 The fixings are made of stainless steel and protected by anti-vandalism polyamide caps.

ATTACHMENT 13.5B

Accessible Carousel



J2409

Rotating equipment is suitable for children of all ages. Younger children gradually learn about the fun of speed on roundabouts. As they gain self-confidence children can test their sense of balance and their limits on equipment that combines rotating and swinging.
Rotating equipment with low platforms enables access for children with motor impairments.



Range:	Rotating
Ages:	2+ yrs
Capacity:	6
Size:	W 2.04m D 2.04m H1.2m
Free Height of Fall:	1m







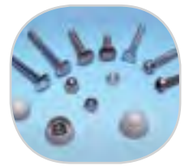
1 The 157mm diameter post is made of lacquered galvanised steel. The two-tone grey graining finish has a slightly undulating surface for increased scratch resistance.



2 The platform is made from aluminium.



4 The tubes are made of stainless steel, diameter 40mm, guaranteeing lasting durability and reliability of the equipment.



4 The stainless steel fixings are protected by polyamide anti-vandalism caps.

ATTACHMENT 13.5B

The Adventure Jeep



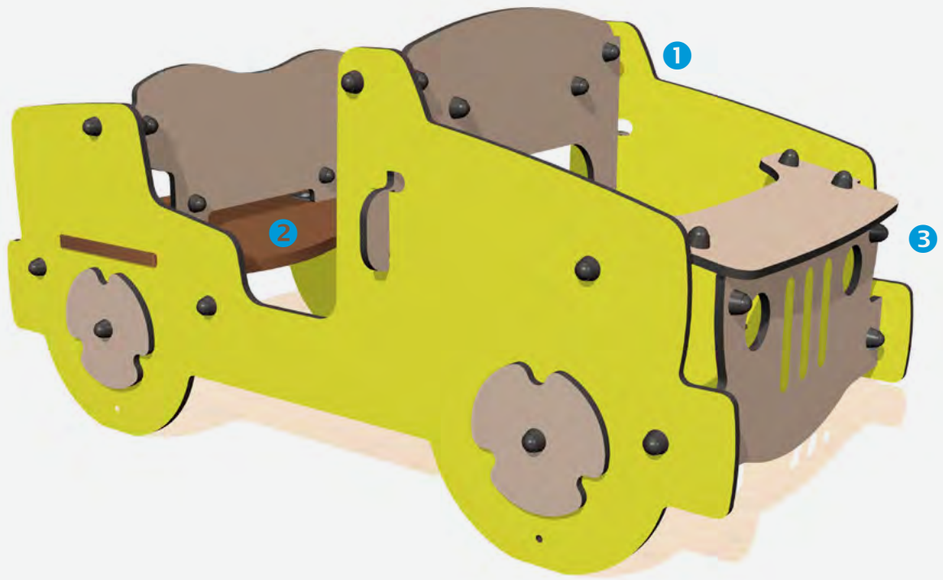
J2614

The Adventure themed equipment encourages imaginative play and transports children into the leafy undergrowth of a jungle environment. Aboard the jeep the young explorers can go in search of the secret temple! Supplied with two steering wheels and two seats there is room for all the members of an expedition to explore together. With room for older explorers to join in the fun – it's a great opportunity for inter generational play!



Range:	Themed Play
Ages:	2+ yrs
Capacity:	4
Size:	W 1.50m D 0.70m H 0.80m
Free Height of Fall:	0.35m

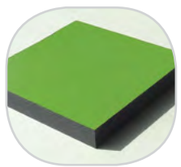
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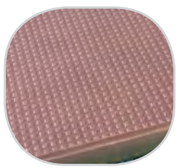


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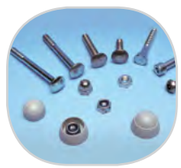
Bert Payne Playground , NSW



1 The coloured panels are made with a compact material 13mm thick. It withstands weathering very well. The coloured surfaces stand up well to UV radiation and resist damage.



2 The platforms are made from a 12.5mm thick, textured, non-slip compact material (HPL).



3 The stainless steel fixings are protected by polyamide anti-vandalism caps.

ATTACHMENT 13.5B

The Sand Factory



J5001M-SP

The Sand Factory reinvents the traditional playground sandpit providing even more play value in a clean, safe environment. In a play area, children can spend hours handling this material, which helps them to develop their motor skills and enhance their concentration through play.



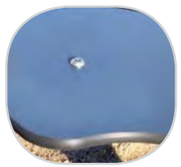
Range:	Sand & Water Play
Ages:	2+yrs
Capacity:	8
Size:	W 3.75m D 1.35m H 2.18m
Free Height of Fall:	0.6m

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*Timber Version Shown



1 The tables are made with a compact material 13mm thick. It is made up of 70% of softwood fibres and 30% of thermosetting resin, and it stands up to weathering and sand abrasion.



2 Galvanised, painted steel posts 95x95mm, guarantee long term durability. The posts are protected by injected polyamide caps.



3 The tubes are made of stainless steel, diameter 40mm, guaranteeing lasting durability and reliability of the equipment. Injection moulded polyamide fixings connect the posts with the platforms and the various play features.



4 The fixings are made of stainless or plated steel and protected by anti-vandal polyamide caps.

ATTACHMENT 13.5B

Stomp The Seahorse

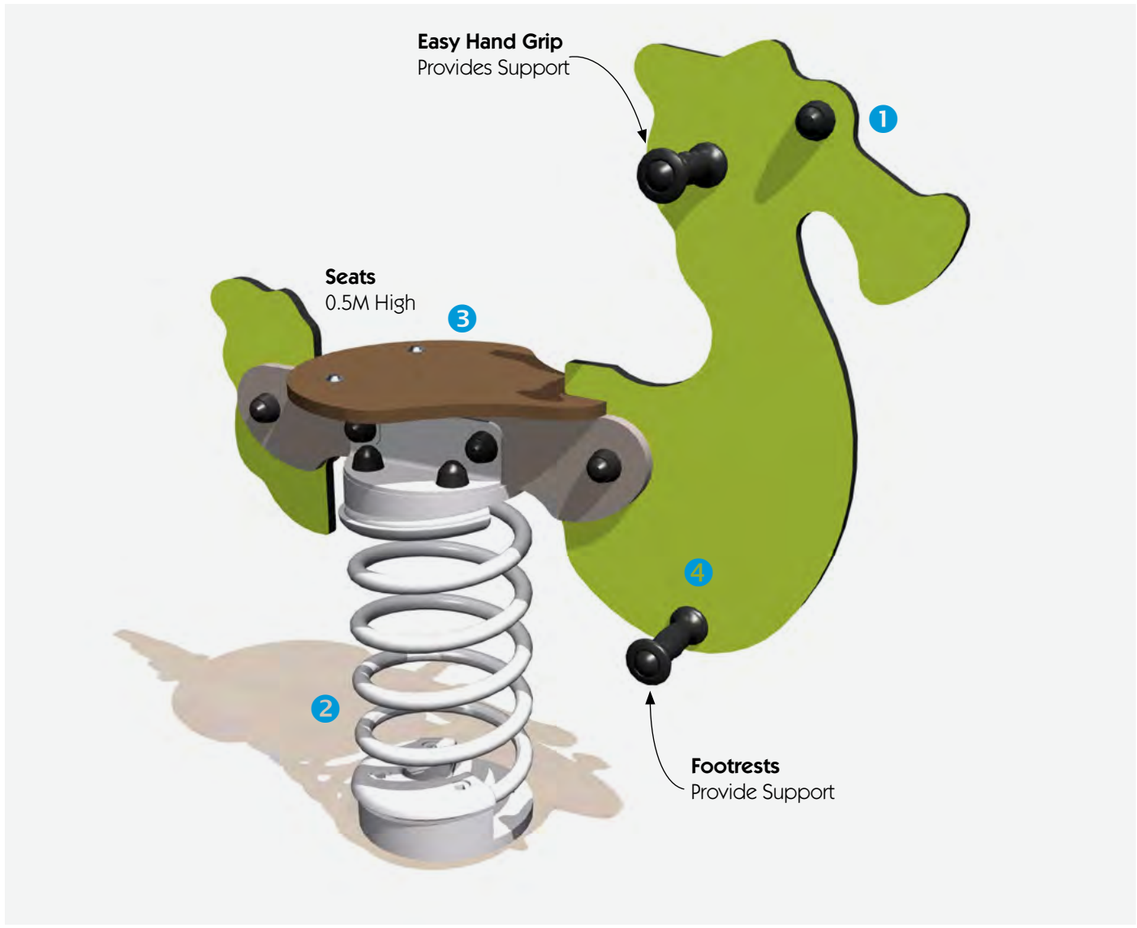
Sensory | Balancing | Swinging | Role Play

J854

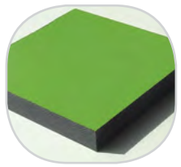
The joy of riding a springer is an essential childhood experience. Springers help children develop motor skills and the sense of balance. They are ergonomically designed for maximum comfort and safety with wide seat panels, handles and footrests, and may also include side panels and backrests for additional body support. Springer shapes stimulate the imagination and enhance the playfulness of a playground.



Range:	Moving
Ages:	2+ Years
Capacity:	1
Size:	W 0.82m D 0.3m H 0.85m
Free Height of Fall:	0.52m



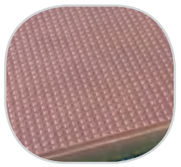




1 The coloured panels are made from a 13mm thick compact material (HPL). Robust in construction, it offers excellent resistance to weathering and vandalism.



2 The springs are made from Grade 35SCD6 steel, shot blasted, stress relieved, zinc coated and finished with two coats of epoxy polyester powder.



3 The 19mm thick seats are made from a textured, non-slip compact material (HPL).



4 The handles and footrests are made of very strong polyamide plastic.

ATTACHMENT 13.5B

Rowing Boat

Swinging | Balancing | Role Play

J859

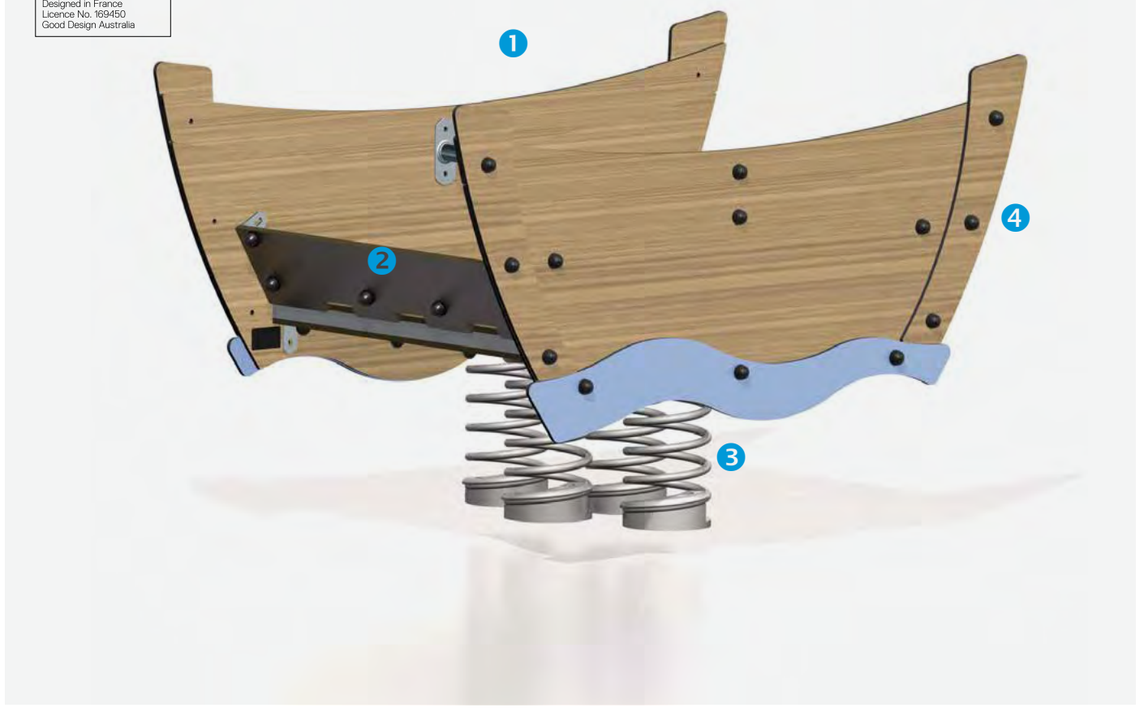
Unique in terms of its size, it can cater for up to 6 users at any one time encouraging group play. Its size means it is accessible for older users with learning difficulties who want to enjoy the rocking motion. The spring rides are ergonomically designed for maximum user comfort and safety. The shapes are designed to stimulate the imagination.

SENSORY MOTOR LEARNING

Range:	Moving
Ages:	2+ yrs
Capacity:	6
Size:	W 1.7m D 1.1m H 1.0m
Free Height of Fall:	0.51m

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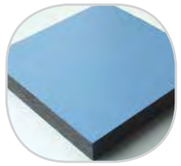
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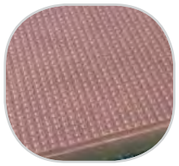


Click Here for more info...

Oakridge Reserve,VIC



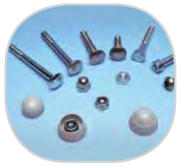
1 The coloured panels are made from a 13mm thick compact material (HPL). Robust in construction, it offers excellent resistance to weathering and vandalism.



2 The seats are made with a compact material 13mm thick. A mix of softwood fibres and thermosetting resin, which stands up to weathering very well.



3 The springs are made from Grade 35SCD6 steel, shot blasted, stress relieved, zinc coated and finished with two coats of epoxy polyester powder.



4 The stainless steel fixings are protected by polyamide anti-vandalism caps.

ATTACHMENT 13.5B

Frankie the Fish Amazone

Swinging Balancing

J821-GA

Grafic Games reinvents the rules for playground equipment, producing a result that is innovative, personalised and unique. The Amazone theme plunges children into a complete change of scenery in which the environment is transformed into a tropical jungle. The play equipment is covered with elements replicating lush, savage vegetation, large leaves, branches and exotic animals provide a unique playground adventure.

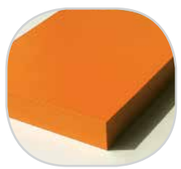
SENSORY · MOTOR · LEARNING

Range:	Moving
Ages:	2+ yrs
Capacity:	1
Size:	W 0.9m D 0.3m H 0.8m
Free Height of Fall:	0.47m

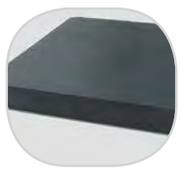
GOOD DESIGN Selection







1 The coloured panels are made from a 13mm thick compact material (HPL). Robust in construction, it offers excellent resistance to weathering and vandalism.



2 The seats are made with a compact material 13mm thick. It is made up of 70% softwood fibres and 30% thermosetting resin, and stands up to weathering very well.



3 The springs are made from Grade 35SCD6 steel, shot blasted, stress relieved, zinc coated and finished with two coats of epoxy polyester powder.



4 The handles and footrests are made of very strong polyamide plastic.

ATTACHMENT 13.5B

Balance and Climbing Unit

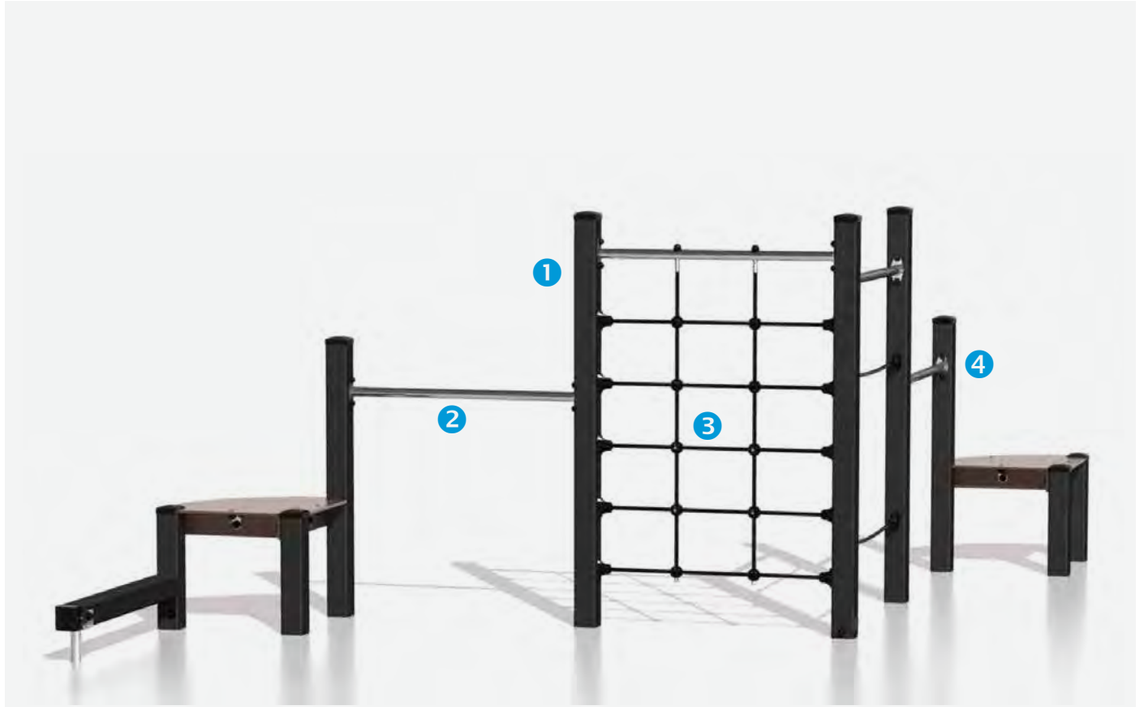


J1664M

Balancing and Climbing equipment are perfect for children to test their balance and agility while developing concentration and co-ordination skills. A wide variety of equipment including nets, climbing walls, ladders, horizontal bars and pyramids provide varying levels of difficulty for different age groups and ability levels.

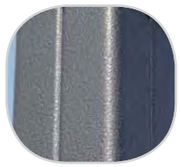


Range:	Balancing and Climbing
Ages:	2+ yrs
Capacity:	11
Size:	W 4.0m D 2.35m H 1.8m
Free Height of Fall:	1.7m

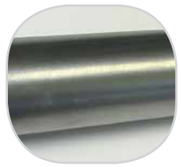




Click Here for more info... *Similar Timber Unit Illustrated



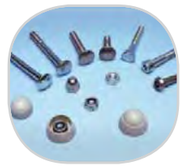
1 The posts are made of lacquered galvanised steel. The two-tone grey graining finish has a slightly undulating surface for increased scratch resistance.



2 The tubes are made of stainless steel,guaranteeing lasting durability and reliability of the equipment.



3 The rope is made of galvanised steel cable covered with polypropylene. The cables are linked together and held in place by injected polyamide spheres.



4 The fixings are made of stainless steel and protected by anti-vandalism polyamide caps

ATTACHMENT 13.5B

Four In A Row Play Panel







R34-FIROW3

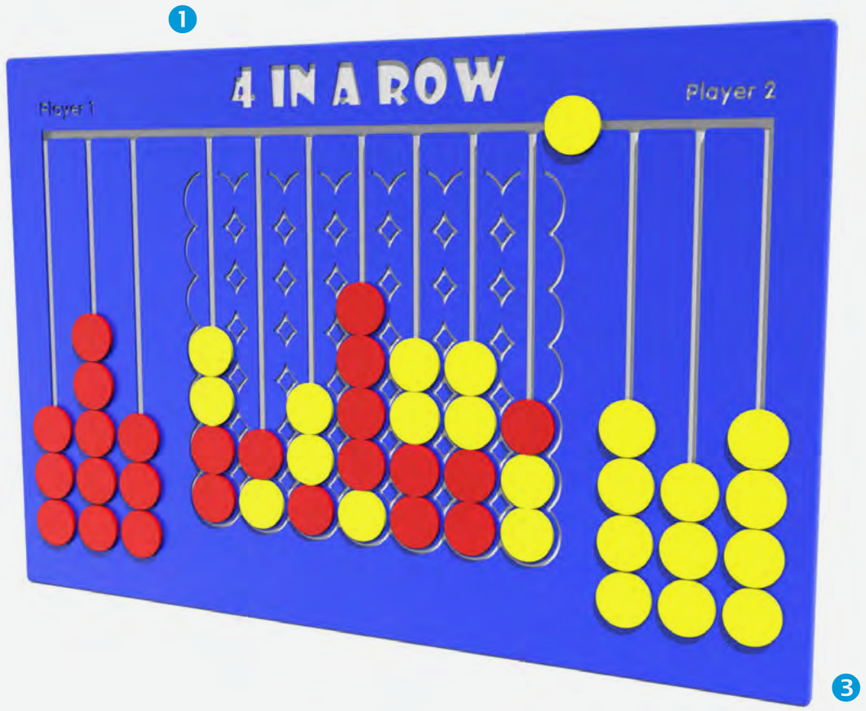
Play panels and interactive play experiences provide young children with yet another way of having fun, through a learning approach that enhances their ability to observe and concentrate. Many of the play panels include educational games with movable elements that children can learn from and also enjoy using.



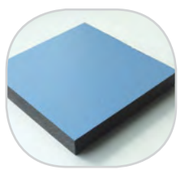
Range:	Play Panels
Ages:	2+ yrs
Capacity:	2
Size:	W 1.20m D 0.03m H 0.80m
Free Height of Fall:	0m

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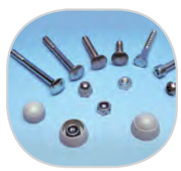




1 The coloured panels are made with High Density Polyethylene (HDPE) with orange peel texture finish.



2 The 95mm square posts are made of painted steel, ensuring robustness and durability



3 The stainless steel fixings are protected by polyamide anti-vandalism caps.

ATTACHMENT 13.5B

Rainbow Chimes







R34-FIECOCH

Play panels provide young children with yet another way of having fun, through a learning approach that enhances their ability to observe and concentrate. Many of the play panels include educational games with movable elements that children can learn from and also enjoy using.



Range:	Play Panels
Ages:	4+yrs
Capacity:	2
Size:	W 0.90m D 0.20m H 1.4m
Free Height of Fall:	0m

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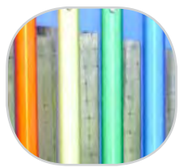




Click Here for more info... Frank Beckman Playground, NSW



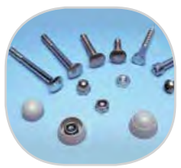
1 The posts are 120 mm in diameter made from 100% recycled material, with a heavy textured finish.



2 Anodised aluminium chimes with a smooth finish are pentatonic notes C4 to C5 with a medium alto pitch.



3 The beaters are fully moulded from polyurethane which adds strength.



4 All fixings are made from stainless steel.

ATTACHMENT 13.5B

Tubophone

Handling Sensory Role Play

J3410

Play panels and interactive play experiences provide young children with yet another way of having fun, through a learning approach that enhances their ability to observe and concentrate. Many of the play panels include educational games with movable elements that children can learn from and also enjoy using.

SENSORY LEARNING MOTOR

Range:	Play Panels
Ages:	2+ yrs
Capacity:	2
Size:	W 0.20m D 0.50m H 1.15m
Free Height of Fall:	0m

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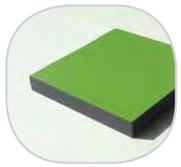
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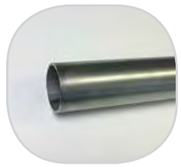
Waverley Park, VIC



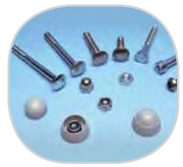
1 The coloured panels are made with a compact material 13mm thick. It is made up of 70% of softwood fibres and 30% of thermosetting resin, and it stands up to weathering very well (sun, rain, damp, etc.).



2 Galvanised, painted steel posts 95x95mm, guarantee long term durability.



3 The tubes are made of stainless steel, diameter 40mm, guaranteeing lasting durability and reliability of the equipment.



4 The fixings are made of stainless or plated steel and protected by anti-vandal polyamide caps.

ATTACHMENT 13.5B

Jolene Humphrey
Play & Sport Consultant
22 Ranson Drive, Roelands, WA, 6226
jolene@proludic.com.au
0439 937 661

Equipment and Design for Play and Sport Areas

Proludic®

shire of Ashburton
reef to range

Proposal for
Onslow Playspace - Option 2
Shire of Ashburton

play AUSTRALIA MEMBER

Inclusive Design Approach Rationale

'Creating an inclusive 'All Abilities' playground is giving every child the means to live their childhood to the full'

Children with disabilities are like all other children – to progress they need to develop their physical, cognitive, psychomotor and social skills, as well as their independence. They need to engage in the same activities as their friends, within their own capacities. They want to enjoy themselves like everyone else, with everyone else.

Creating a successful inclusive play area involves making it as accessible to as many children as possible, whilst also balancing different needs according to disabilities. The needs of carers must also be taken into consideration.

At Proludic we strive to offer all children the enjoyment of play, to facilitate playing as a shared experience and give every child the means to blossom and develop.

Our design approach follows our universal design principles including:

- **Encourage children to play together** by laying out the play equipment with great care to enable children and carers to move around the playground with ease, and to interact and communicate with one another.
- **Provide a wide range of play equipment and activities** to meet the needs of many types of possible disabilities.
- **Provide a number of access and exit points** on structures to prevent blockages if a difficulty is encountered.
- **Integrate wheelchair use** into various play activities, but also provide opportunities for children who are able to spend time out of their wheelchairs with assistive aids and carers.
- **Provide simple activities with gradual progression in levels of difficulty** to enable children to experience success and to also stimulate development.
- **Provide sensory equipment** to stimulate the senses and promote development. Use appropriate colours, shapes, textures and sounds. Offer activities that provide sensations that allow children to learn and feel the vitality in their body.
- Provide equipment and spaces that **allow children to withdraw for quiet periods** when they need to have a rest from what is going on around them.
- **Integrate access and the presence of carers** who need places to sit down. Carers also need to be able to take part in the play activities and move around the play equipment.













Proludic supports the aims and implementation of the National Disability Strategy. In line with Policy Direction 1 for the outcome of Inclusive and Accessible Communities we have incorporated Universal Design Principles into this playground proposal and our playground equipment. This will assist people with disability to live in accessible and well-designed communities with opportunity for full inclusion in social, economic, sporting and cultural life.

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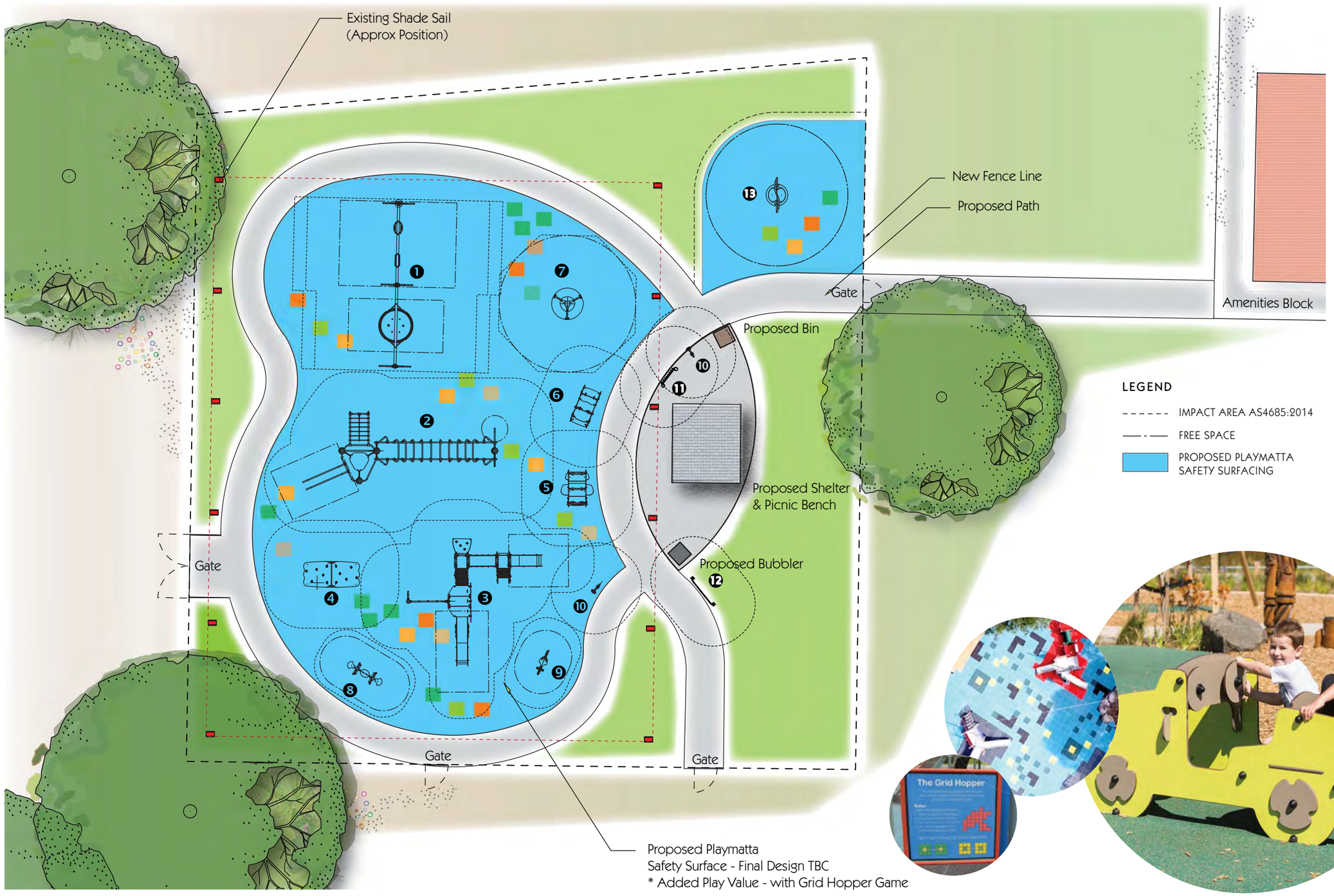
Onslow Playspace - Option 2

Proludic











PROJECT
ONSLOW PLAYSPACE
Shire of Ashburton

DRAWING TITLE
EQUIPMENT LAYOUT PLAN

DRAWING NO.
010100_002

DATE
19.03.2018

DRAWN
MOS

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CONCEPTUAL ONLY -
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Play equipment designed and installed in accordance with Australian Standards AS/NZS 4685 : 2014.

CONTACT
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Mobile: 0439 937 661
Phone: -

0 1 2 3 4 5m

SCALE 1:150 @ A3

N

ATTACHMENT 13.5C

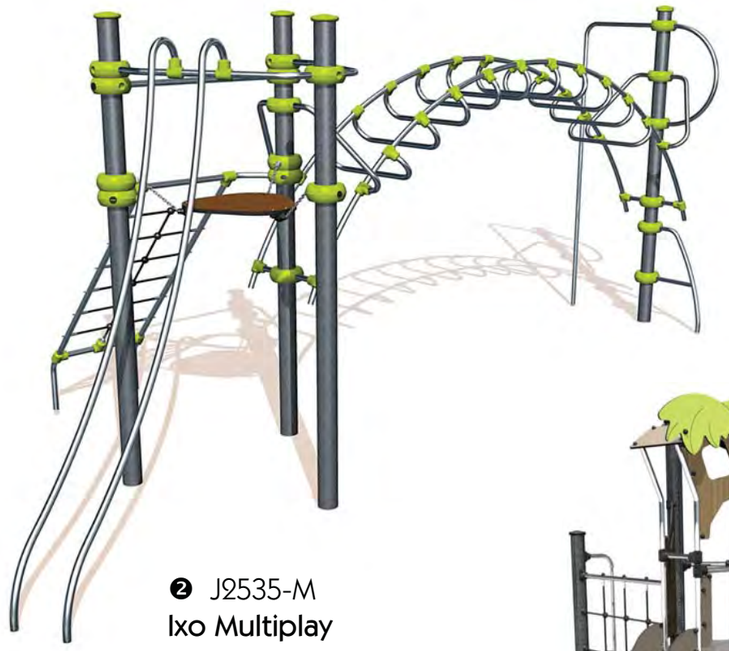
Onslow Playspace - Option 2 - Equipment Details

Proludic









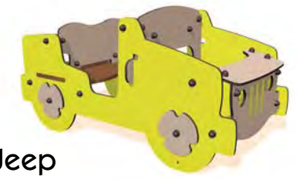
❷ J2535-M
Ixo Multiplay



❸ J38503
Adventure Multiplay



❶ J496
Double Bay Swing



❻ J2614
Adventure Jeep



⓭ J3501
Rodeoboard



❼ J2401
Tournicolo



❽ J827
Duo Springer



❹ J254
Climbing Hut



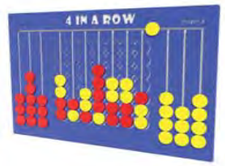
❺ Z16-2612
RFDS Jet



❾ J820
Snake Springer



❿ J3410
Talk Tubes



⓬ R34-FIROW3
4 in A Row- Play Panel



⓫ R34-FIECOCH
Rainbow Chimes

PROJECT ONSLOW PLAYSPACE Shire of Ashburton	DRAWING TITLE EQUIPMENT LAYOUT PLAN DRAWING NO. 010100_002	DATE 19.03.2018 DRAWN MOS	PROPRIETARY & CONFIDENTIAL The information contained in this drawing is the sole property of Proludic Pty Ltd. Any reproduction in parts or as a whole without the written permission of Proludic Pty Ltd is prohibited.	CONCEPTUAL ONLY - NOT FOR CONSTRUCTION Play equipment designed and installed in accordance with Australian Standards AS/NZS 4685 : 2014.	CONTACT Jolene Humphrey, Play & Sport Consultant E-mail: jolene@proludic.com.au Mobile: 0439 937 661 Phone: -

0 1 2 3 4 5m

SCALE 1:150 @ A3

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ATTACHMENT 13.5C

Ixo Metal

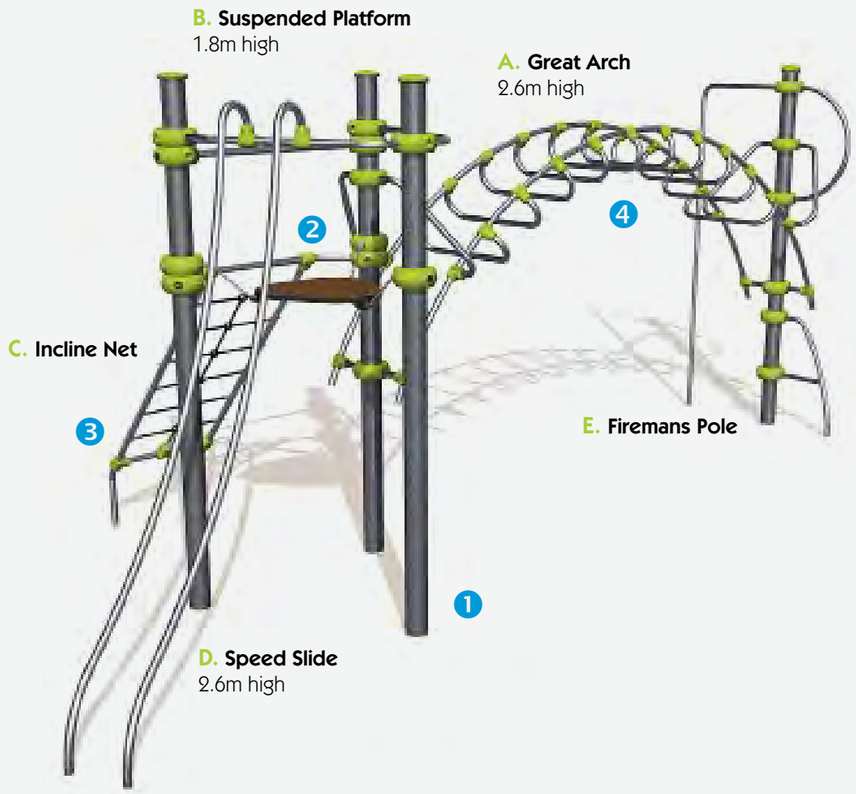


J2535M

The Ixo range has been designed with pre-teens in mind. With its smooth lines and contemporary design, Ixo is equally at home in rural or urban settings. The wide variety of testing elements gives it widespread, long lasting appeal for junior users in any playground.



Range:	Multi-Play
Ages:	6+ yrs
Capacity:	14
Size:	W 7.43m D 2.99m H 3.0m
Free Height of Fall:	2.40m

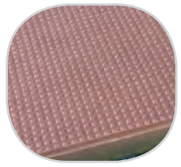


Play Features
- **A.** Great Arch
- **B.** Platform
- **C.** Incline Net
- **D.** Speed Slide
- **E.** Firemans Pole





1 The 125mm diameter posts are made of lacquered galvanised steel. The two-tone grey graining finish has a slightly undulating surface for increased scratch resistance.



2 The platforms are made from a 12.5mm thick, textured, non-slip compact material (HPL).



3 The ropes are made of galvanised steel cable covered with polypropylene. Injection moulded polyamide connectors link the cables and keep the nets in shape.



4 The tubes are made of stainless steel guaranteeing lasting durability and reliability of the equipment.

ATTACHMENT 13.5C

Diabolo Adventure

Sensory | Climbing | Handling | Sliding | Getting Across | Climbing | Role Play

J38503

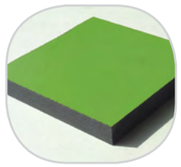
The Adventure themed Diabolo transports children into the leafy undergrowth of a jungle environment. Along the way they will come in contact with a whole host of wonderful wild animals. Each of the structures comes complete with a wide range of play elements containing challenges to stimulate the senses. The ideal item for a neighbourhood park appealing to a wide range of age groups.



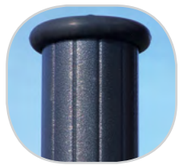
Range:	Themed Play
Ages:	2+ yrs
Capacity:	30
Size:	W 5.20m D 4.80m H 3.0m
Free Height of Fall:	1.80m







1 The coloured panels are made from a 13mm thick compact material (HPL). Robust in construction, it offers excellent resistance to weathering and vandalism.



2 The 125mm diameter posts are made of lacquered galvanised steel, ensuring robustness and durability. The caps are made of injection moulded polyamide.



3 The sliding surface is made of stainless steel 2mm thick, shaped, bent and rolled in one piece.



4 The tubes are made of stainless steel, diameter 40mm, guaranteeing lasting durability and reliability of the equipment.

ATTACHMENT 13.5C

Diabolo Adventure Play Features

J38503



Handling

Spin the Tail...

The Adventure theme transports children into the leafy undergrowth of a jungle environment. Either aboard the jeep or by crossing the suspended bridge, the young explorers go in search of a secret temple, meeting exotic animals along the way. When combined with children's imagination the equipment becomes the strong point for a host of fun adventures. The numerous play panels add to the theme and test children's problem solving skills.





*Available in 4 different themes

Handling



Learn the Alphabet...



Handling

Find the Monkey...

Role Play



Match the Footprint..



Role Play

Play the Tribal Queen...

Resting



Hang out with Friends...

ATTACHMENT 13.5C

Contact: info@proludic.com.au | 02 9485 8700 | www.proludic.com.au

Metal Double Bay Swing with Pod

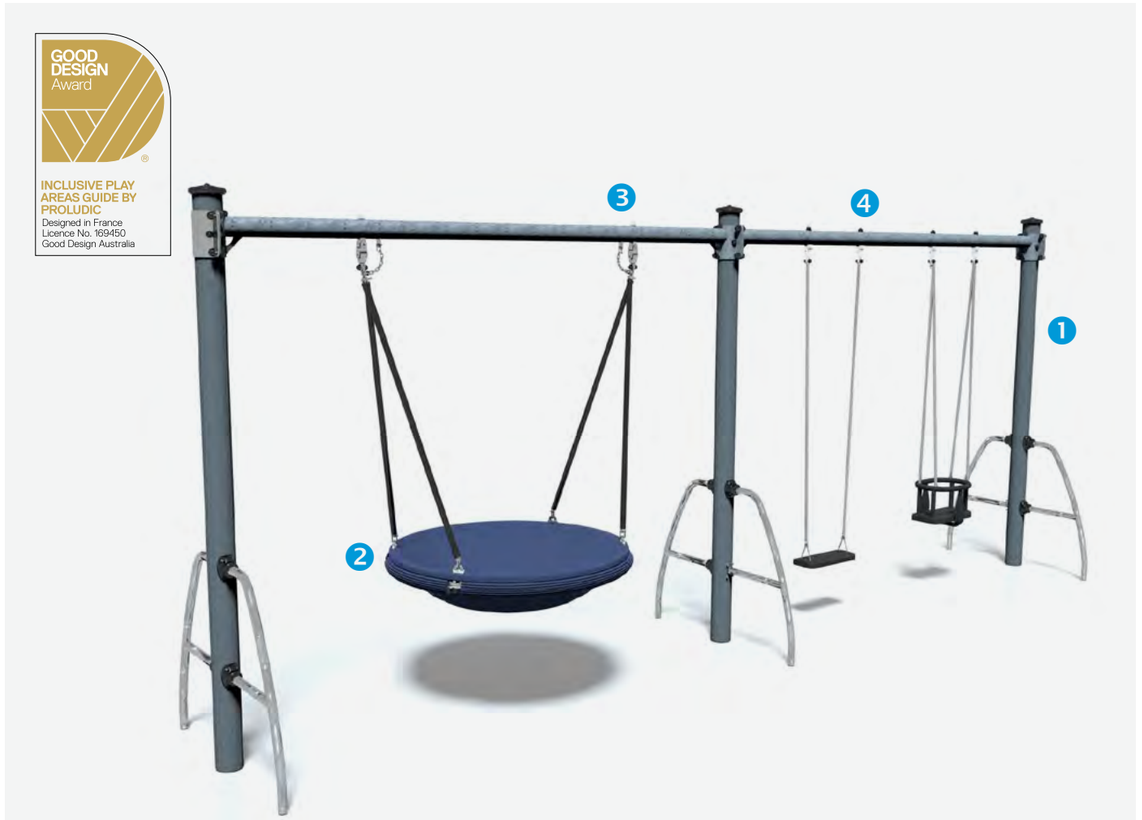


J496

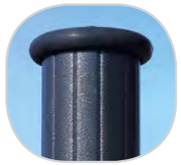
Swings have given generations of children the sensation of flying through the air and the fun of reaching for the sky! Swings combine motor coordination with sensory stimulation, while repetition of movement also has a calming effect. The pod seat allows for a seated or lying position and is at a height suitable for easy transfer from a wheelchair. The toddler and junior seats allow children to select a supportive seat appropriate to their age.



Range:	Traditional
Ages:	2+ yrs
Capacity:	7
Size:	W 6.36m D 1.22m H 2.63m
Free Height of Fall:	1.55m







1 The 125mm diameter posts are made of lacquered galvanised steel. The two-tone grey graining finish has a slightly undulating surface for increased scratch resistance.



2 The pod is made from a single piece of rotary moulded polyethylene. It is fixed to a stainless steel frame that is fitted with buffers.



3 The horizontal beams of the swings are made of non-painted galvanised steel. The swing bearings are made of stainless steel.



4 The fixings are made of stainless steel and protected by anti-vandalism polyamide caps.

ATTACHMENT 13.5C

Tournicolo

Rotating Balancing Role Play

J2401

Rotating equipment is ideal for children of all ages. Younger children gradually learn about the fun of speed on roundabouts. Then, as they gain self-assurance, the children can test their sense of balance and test their limits on equipment that combines rotation and swinging

SENSORY MOTOR LEARNING

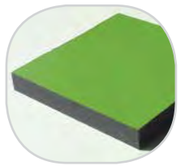
Range:	Rotating
Ages:	3+ yrs
Capacity:	6
Size:	W 1.20m D 1.20m H 0.95m
Free Height of Fall:	1.0m

GOOD DESIGN Award

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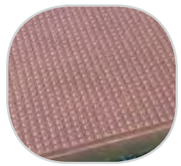




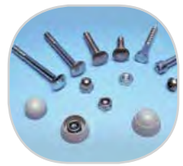
1 The coloured panels are made from a 13mm thick compact material (HPL). Robust in construction, it offers excellent resistance to weathering and vandalism.



2 The tubes, Ø 40mm, are made of stainless steel guaranteeing durability and reliability of the equipment. Injection moulded polyamide fixings connect the posts to the platforms and the various play features.



3 The platform is made from a 12.5mm thick, textured, non-slip compact material (HPL).



4 The stainless steel fixings are protected by polyamide anti-vandalism caps.

ATTACHMENT 13.5C

RodeoBoard

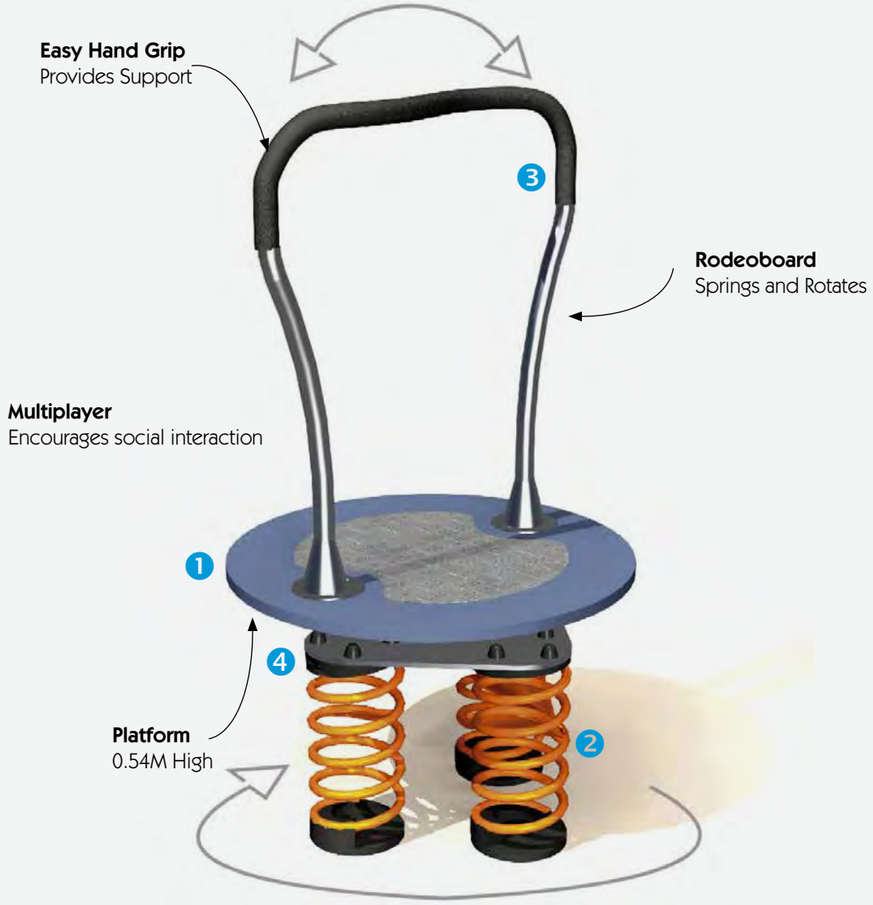
Sensory Rotating Balancing Role Play

J3501

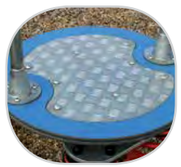
Rotating equipment is suitable for children of all ages. Younger children gradually learn about the fun of speed on roundabouts. As they gain self-confidence children can test their sense of balance and their limits on equipment that combines rotating and swinging.



Range:	Rotating
Ages:	8+ yrs
Capacity:	4
Size:	W 0.84m D 0.84m H 1.50m
Free Height of Fall:	0.55m







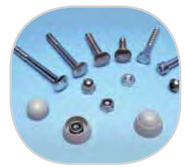
1 The rotating platform is made up of 2 HPL discs that give the equipment an extremely solid base. A non-slip channelled aluminium surface provides a good hold during rotation.



2 The oscillation system is based on the interaction of three highly resistant steel springs (35SCD6 grade steel) fitted with anti-trap retention components (patented by Proludic).



3 The grip section of the stainless steel handle is over moulded with rubber to give a good grip.



4 The stainless steel fixings are protected by polyamide anti-vandalism caps.

ATTACHMENT 13.5C

Contact: info@proludic.com.au | 02 9485 8700 | www.proludic.com.au

Sidney The Snake

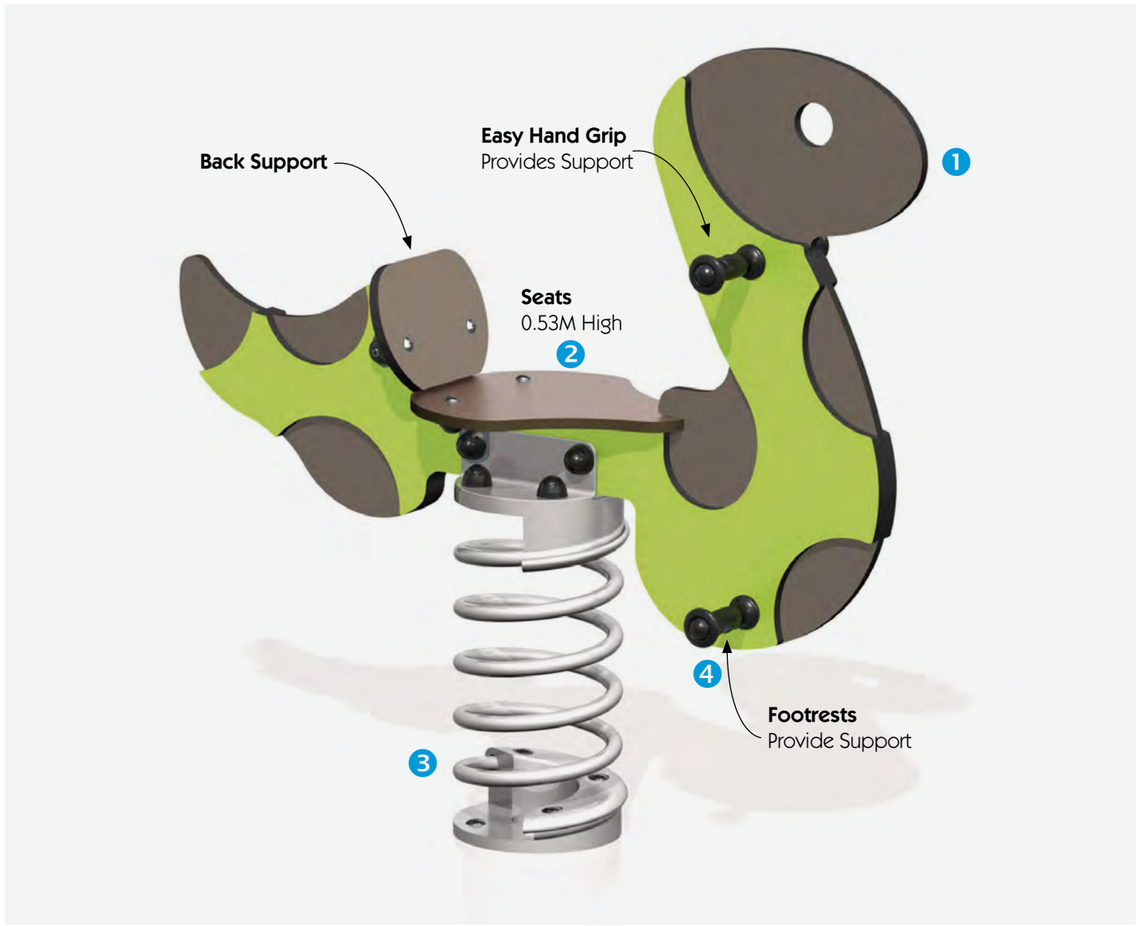


J820

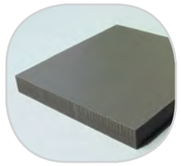
Springers are essential equipment in playgrounds designed for young children. They enhance a toddlers' sense of balance and help them to coordinate their movements. Each springer is ergonomically designed for maximum user comfort and safety. Their shapes are drawn from popular images that are familiar to children and designed to stimulate imaginations.



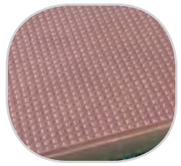
Range:	Moving
Ages:	2+ yrs
Capacity:	1
Size:	W 1.02m D 0.3m H 0.97m
Free Height of Fall:	0.53m







1 The coloured panels are made from a 13mm thick compact material (HPL). Robust in construction, it offers excellent resistance to weathering and vandalism.



2 The seats are made with a compact material 13mm thick. It is made up of 70% of softwood fibres and 30% of thermosetting resin, and it stands up to weathering very well.



3 The springs are made from Grade 35SCD6 steel, shot blasted, stress relieved, zinc coated and finished with two coats of epoxy polyester powder.



4 The handles and footrests are made of very strong polyamide plastic.

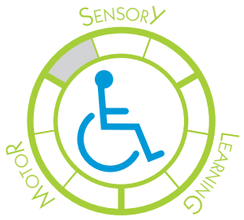
ATTACHMENT 13.5C

Duo

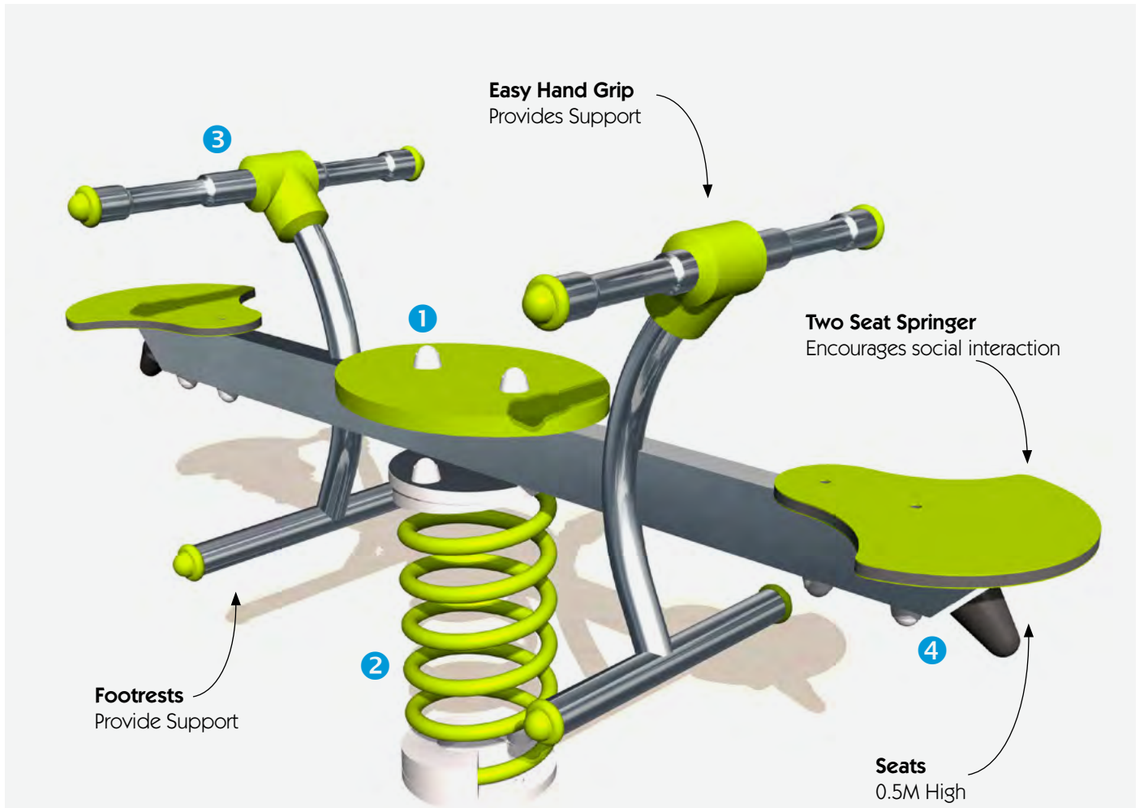
Sensory | Swinging | Balancing | Role Play

J827

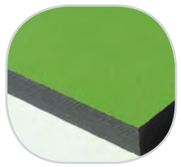
The joy of riding a springer is an essential childhood experience. Springers help children develop motor skills and the sense of balance. They are ergonomically designed for maximum comfort and safety with wide seat panels, handles and footrests. The Duo has room for several children to play together, encouraging social interaction and cooperation. The oscillating movement has a calming effect for children with autism.



Range:	Moving
Ages:	2+ yrs
Capacity:	2
Size:	W 1.48m D 0.43m H 0.73m
Free Height of Fall:	0.70m







1 The coloured panels are made from a 13mm thick compact material (HPL). Robust in construction, it offers excellent resistance to weathering and vandalism.



2 The springs are made from Grade 35SCD6 steel, shot blasted, stress relieved, zinc coated and finished with two coats of epoxy polyester powder.



3 The tubes are made of stainless steel guaranteeing lasting durability and reliability of the equipment. The fixing are made from injection moulded polyamide.



4 The stainless steel fixings are protected by polyamide anti-vandalism caps.

ATTACHMENT 13.5C

Climbing Hut



J254

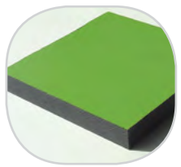
Playhouses provide wonderful places for young children to play and chat and are a welcome addition to any playground. Their detailed design means that they act as a stimulus for role play games as well as being an ideal place for children to take a break before launching into other activities. Outside or inside, on top or underneath, children can climb, take shelter, play alone or in a group. There are numerous possible play situations.



Range:	Traditional
Ages:	2+ yrs
Capacity:	14
Size:	W 2.12m D 1.10m H 1.48m
Free Height of Fall:	1.50m







1 The coloured panels and roof are made from a 13mm thick compact material (HPL). Robust in construction, it offers excellent resistance to weathering and vandalism.



2 The 68mm square posts are made of planks in solid wood.



3 The climbing holds are made of polypropylene. They are non-toxic, non-flammable and shock and UV resistant.



4 The tubes are made of galvanised steel, diameter 40mm, thickness 2mm, ensuring robustness and durability of the equipment.

ATTACHMENT 13.5C

The Adventure Jeep



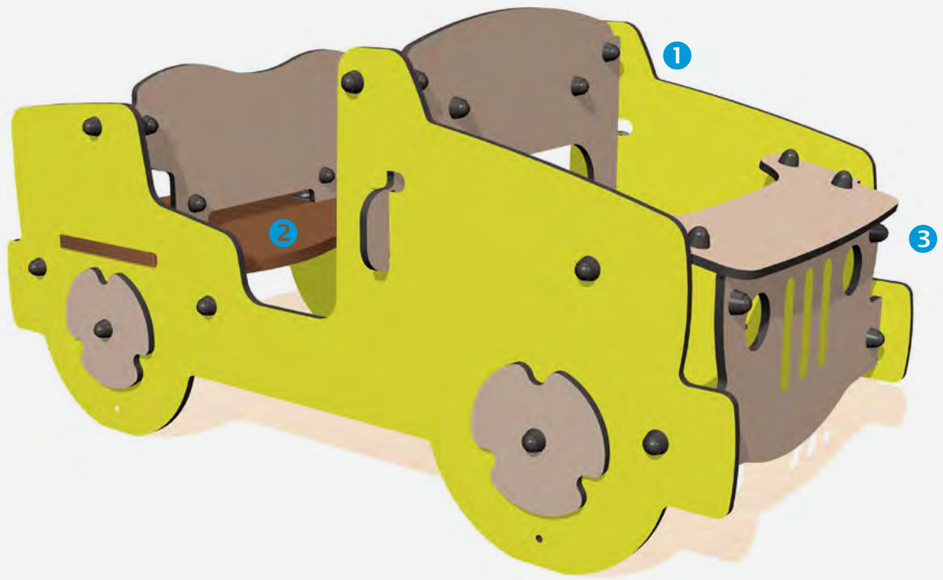
J2614

The Adventure themed equipment encourages imaginative play and transports children into the leafy undergrowth of a jungle environment. Aboard the jeep the young explorers can go in search of the secret temple! Supplied with two steering wheels and two seats there is room for all the members of an expedition to explore together. With room for older explorers to join in the fun – it's a great opportunity for inter generational play!



Range:	Themed Play
Ages:	2+ yrs
Capacity:	4
Size:	W 1.50m D 0.70m H 0.80m
Free Height of Fall:	0.35m

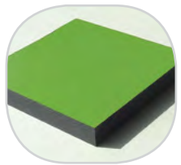
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INCLUSIVE PLAY AREAS GUIDE BY PROLUDIC
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Good Design Australia



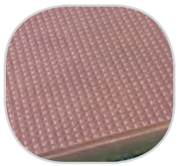


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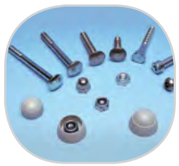
Bert Payne Playground , NSW



1 The coloured panels are made with a compact material 13mm thick. It withstands weathering very well. The coloured surfaces stand up well to UV radiation and resist damage.



2 The platforms are made from a 12.5mm thick, textured, non-slip compact material (HPL).



3 The stainless steel fixings are protected by polyamide anti-vandalism caps.

ATTACHMENT 13.5C

The RFDS Jet

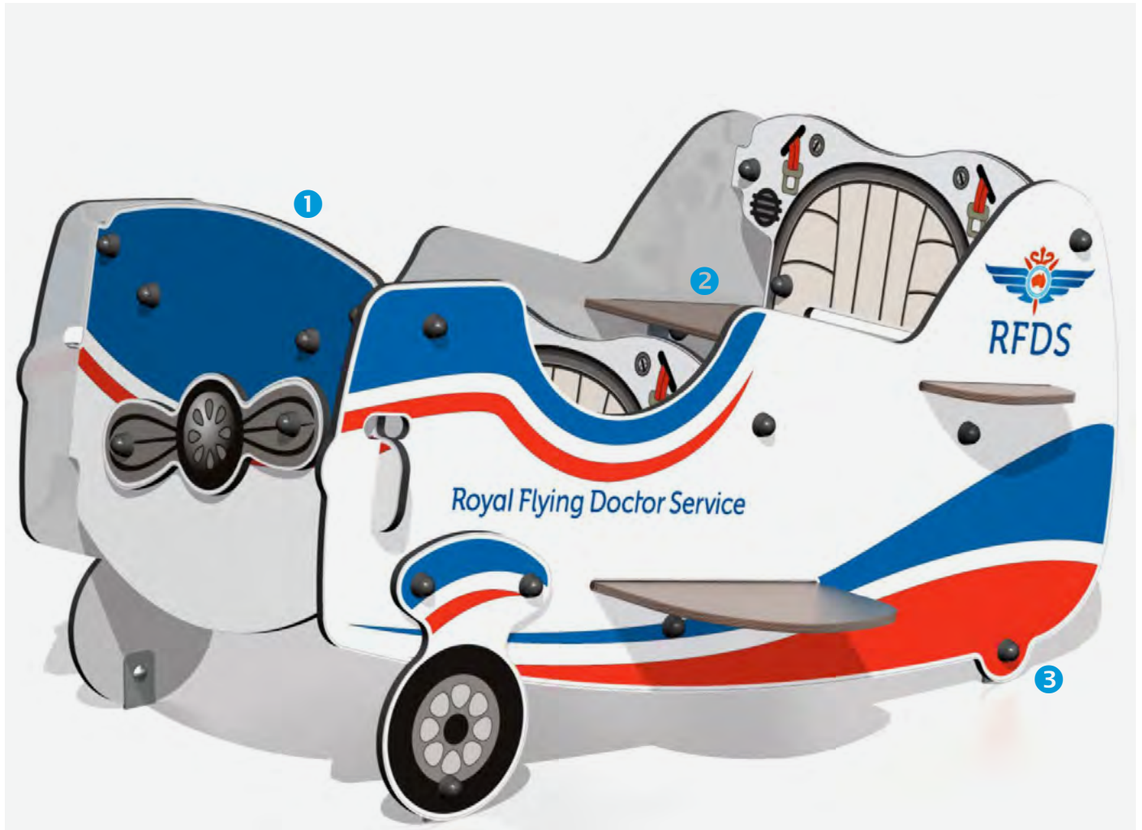
Handling Resting Role Play

Z16-2612

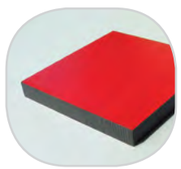
The City theme takes children on a journey to an imaginary urban environment where they take on the role of a fireman, ambulance driver, postman, train driver, or even a passenger on an open-top bus. The products are packed full of play features that are ideal sources of inspiration for role-play games, as well as for the development of fine motor skills.

SENSORY LEARNING MOTOR

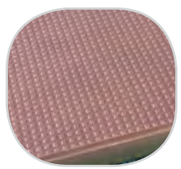
Range:	Multi-Play
Ages:	2+ yrs
Capacity:	6
Size:	W 1.4m D 1.23m H 0.72m
Free Height of Fall:	0.46m







1 The coloured panels are made from a 13mm thick compact material (HPL). Robust in construction, it offers excellent resistance to weathering and vandalism.



2 The platforms are made from a 12.5mm thick, textured, non-slip compact material (HPL).



3 The fixings are made of stainless steel and protected by anti-vandalism polyamide caps.

ATTACHMENT 13.5C

Four In A Row Play Panel







R34-FIROW3

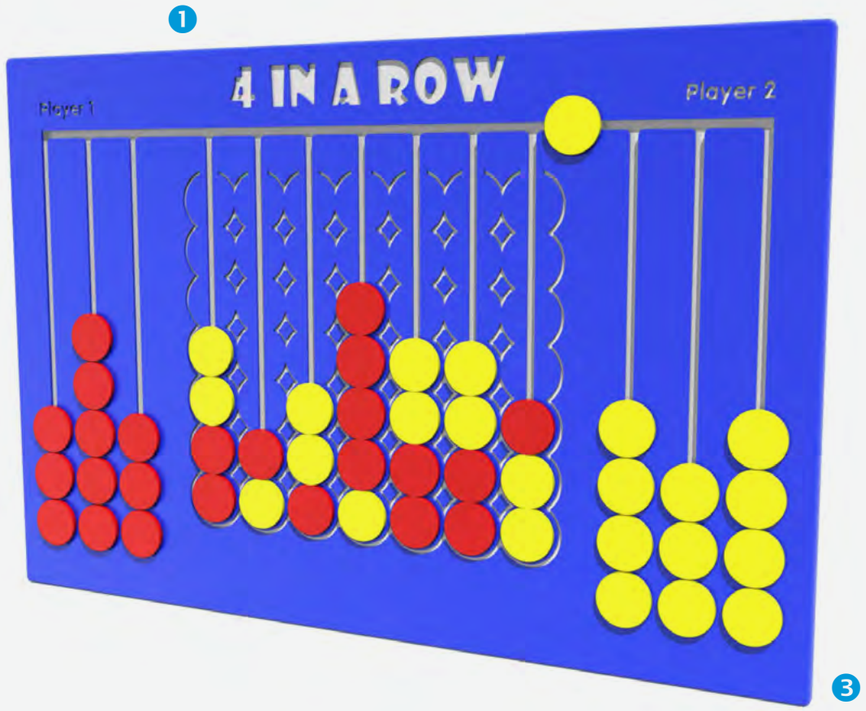
Play panels and interactive play experiences provide young children with yet another way of having fun, through a learning approach that enhances their ability to observe and concentrate. Many of the play panels include educational games with movable elements that children can learn from and also enjoy using.



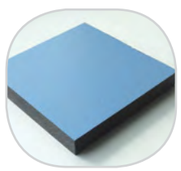
Range:	Play Panels
Ages:	2+ yrs
Capacity:	2
Size:	W 1.20m D 0.03m H 0.80m
Free Height of Fall:	0m

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1 The coloured panels are made with High Density Polyethylene (HDPE) with orange peel texture finish.



2 The 95mm square posts are made of painted steel, ensuring robustness and durability



3 The stainless steel fixings are protected by polyamide anti-vandalism caps.

ATTACHMENT 13.5C

Rainbow Chimes



R34-FIECOCH

Play panels provide young children with yet another way of having fun, through a learning approach that enhances their ability to observe and concentrate. Many of the play panels include educational games with movable elements that children can learn from and also enjoy using.



Range:	Play Panels
Ages:	4+yrs
Capacity:	2
Size:	W 0.90m D 0.20m H 1.4m
Free Height of Fall:	0m

GOOD DESIGN Award
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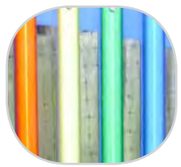




Click Here for more info... Frank Beckman Playground, NSW



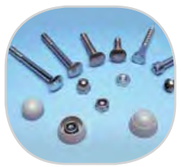
1 The posts are 120 mm in diameter made from 100% recycled material, with a heavy textured finish.



2 Anodised aluminium chimes with a smooth finish are pentatonic notes C4 to C5 with a medium alto pitch.



3 The beaters are fully moulded from polyurethane which adds strength.



4 All fixings are made from stainless steel.

ATTACHMENT 13.5C

Tubophone

Handling Sensory Role Play

J3410

Play panels and interactive play experiences provide young children with yet another way of having fun, through a learning approach that enhances their ability to observe and concentrate. Many of the play panels include educational games with movable elements that children can learn from and also enjoy using.

SENSORY LEARNING MOTOR

Range:	Play Panels
Ages:	2+ yrs
Capacity:	2
Size:	W 0.20m D 0.50m H 1.15m
Free Height of Fall:	0m

GOOD DESIGN Award

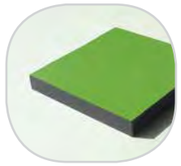
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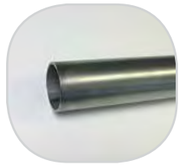
Waverley Park, VIC



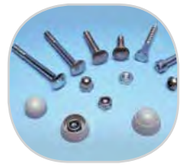
1 The coloured panels are made with a compact material 13mm thick. It is made up of 70% of softwood fibres and 30% of thermosetting resin, and it stands up to weathering very well (sun, rain, damp, etc.).



2 Galvanised, painted steel posts 95x95mm, guarantee long term durability.



3 The tubes are made of stainless steel, diameter 40mm, guaranteeing lasting durability and reliability of the equipment.



4 The fixings are made of stainless or plated steel and protected by anti-vandal polyamide caps.

ATTACHMENT 13.5C



