Attachments

Ordinary Council Meeting

Tuesday, 18 August 2026

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Agenda Item 6.2 - Attachment 1

2025 Compliance Audit Return

Shire of Ashburton – 2025 Compliance Audit Return

Return Period 1 January 2025 – 31 December 2025 (Inclusive)

Regulation 14 of the *Local Government (Audit) Regulations 1996* requires local governments to carry out a compliance audit return for the period of 1 January to 31 December of each year.

Local Government Act 1995				
No	**Reference**	**Question**	**Response**	**Comments**
1	s. 2.29	Has every person elected or appointed to a mayor, president, deputy, or councillor role made the required declaration in the prescribed form before a prescribed person, prior to acting in the office?	Yes	Following the 2025 Ordinary Local Government Election, each person elected completed and lodged a declaration pursuant to r.13 of the *Local Government (Constitution) Regulations 1998.*
2	s. 3.16	Has the local government reviewed local laws which have not been reviewed in the previous 8 years, to ensure compliance with Schedule 9.3, Clause 65?	Not applicable	All applicable existing Shire of Ashburton Local Laws were periodically reviewed in December 2022. This outcome achieves compliance with the relevant requirements of Schedule 9.3, Clause 65 of the *Local Government Act 1995*.
3	s. 3.57	Subject to Local Government (*Functions and General) Regulations 1996*, regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations?	Yes	
4	s. 3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the *Local Government Act 1995* (unless section 3.58(5) applies)?	Yes	

No	Reference	Question	Response	Comments
5	s. 3.59(2)(a)	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2025?	Not applicable	No major trading undertaking occurred during the reporting period.
6	s. 3.59(2)(b)	Has the local government prepared a business plan for each major land transaction that was not exempt in 2025?	Not applicable	No major trading undertaking occurred during the reporting period.
7	s. 3.59(2)(c)	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2025?	Not applicable	No major land transaction occurred during the reporting period.
8	s. 3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2025?	Not applicable	No major land or major trading transactions occurred during the reporting period.
9	s. 3.59(5)	During 2025, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	Not applicable	No major land or major trading transactions occurred during the reporting period.
10	s5.16 (1)	Were all delegations to committees resolved by absolute majority?	Not applicable	No delegations to Committees
11	s5.16 (2)	Were all delegations to committees in writing?	Not applicable	No delegations to Committees
12	s5.17	Were all delegations to committees within the limits specified in section 5.17 of the *Local Government Act 1995*?	Not applicable	No delegations to Committees
13	s5.18	Were all delegations to committees recorded in a register of delegations?	Not applicable	No delegations to Committees
14	s. 5.36(4) & s. 5.37(3)	Were all CEO and/or senior employee vacancies advertised in accordance with *Local Government (Administration) Regulations 1996*, regulation 18A?	Yes	CEO vacancy advertised in accordance with the legislative requirements in the West Australian on 8 February 2025, the Australian Local Government Job Directory 10 February 2025 and on Seek and LinkedIn on 7 February 2025. Application closed on 24 February 2025. Council decision to appoint 20 May 2025 (067/2025). No senior employee positions advertised in the 2025 calendar year.

No	Reference	Question	Response	Comments
15	s. 5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee? Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	Not applicable	No senior employees were appointed or dismissed during the reporting period.
16	s. 5.39B	Has the local government adopted and maintained model standards that incorporate the prescribed model standards within required timeframes (including amendments), ensured adoption by absolute majority, published an up-to-date version on its official website, and avoided including any inconsistent additional provisions?	Yes	Refer to the current adopted Standards for CEO Recruitment, Performance, and Termination. Adopted 21 April 2021, Last reviewed 20 February 2024 (Next scheduled review October 2026).
17	s. 5.42	Were all delegations to the CEO resolved by an absolute majority? Were all delegations to the CEO in writing?	Yes Yes	• Annual Statutory Review, 20 May 2025, Council Decision 076/2025 • Delegation Amendments, 15 April 2025, 19 August 2025 and 18 November 2025 All delegations are in writing. These are managed through Attain
18	s. 5.43	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the *Local Government Act 1995*?	Yes	
19	s5.44(2)	Were all employees delegated authority by the CEO under Section 5.44(1), issued with a written instrument of delegation?	Yes	Delegations in writing managed through Attain
20	s. 5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority?	Yes	Refer to Council Decisions: 076/2025 054/2025 153/2025 214/2025

No	Reference	Question	Response	Comments
21	s5.46	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees? Were all delegations made under Division 4 reviewed by the delegator at least once during the 2024/2025 financial year? Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with *Local Government (Administration) Regulations 1996*, regulation 19?	Yes Yes Yes	Refer to the Register of Delegations and Authorisations on the Shires' website. Annual Statutory Review, 20 May 2025, Council Decision 076/2025 Managed through Attain
22	s. 5.50	If the local government paid a finishing employee an amount in addition to their entitlement, did the local government follow a policy it had adopted and published on the website? outlining the circumstances in relation to payments made to terminated employees? If the local government made a payment to a finishing employee that is more than the amount set out in the policy, was local public notice given?	Yes Not applicable	
23	s. 5.46	Has the CEO prepared and implemented a code of conduct to be observed by employees of the local government? If yes, has the CEO published an up-to-date version of the code of conduct for employees on the local government's website?	Yes Yes	Refer to Employee Code of Conduct adopted 21 November 2024. Last reviewed 10 April 2026.
24	5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the *Local Government Act 1995*, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes	
25	s. 5.68(2)	Were all decisions regarding participation approval in relation to Section 5.68(2), including the extent of participation allowed and, where relevant, the information required by the *Local Government (Administration) Regulations 1996* regulation 21A, recorded in the minutes of the relevant council or committee meeting?	Yes	

No	Reference	Question	Response	Comments
26	s. 5.69(5)	Were all decisions regarding participation approval in relation to Section 5.69(5), including the extent of participation allowed recorded in the minutes of the relevant council or committee meeting?	Yes	
27	s. 5.70	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Yes	
28	s. 5.71B(5) and (7)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under section 5.71A(1) of the *Local Government Act 1995* relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application? Was any decision made by the Minister under section 5.71B(6) of the *Local Government Act 1995*, recorded in the minutes of the council meeting at which the decision was considered?	Not Applicable	
29	s. 5.73	Were disclosures under sections 5.65, 5.70 or 5.71A(3) of the *Local Government Act 1995* recorded in the minutes of the meeting at which the disclosures were made?	Yes	
30	s. 5.75	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Yes	
31	s. 5.76	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2025?	No	One elected member annual return for the 2024/2025 period was lodged after the due date of 31 August 2025. This occurrence was reported to the Department and the Crime and Corruption Commission.

No	Reference	Question	Response	Comments
32	s. 5.77	On receipt of a primary or annual return, did the CEO, or the Mayor/President, as the case may be, give written acknowledgment of having received the return?	Yes	CEO acknowledgement of primary or annual returns lodged is delegated to Manager Governance. Shire President acknowledged CEO returns. Attain is used to manage acknowledgments.
33	s. 5.88	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76 of the *Local Government Act 1995*?	Yes	Refer to Register of Financial Interests
		Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A of the *Local Government Act 1995,* in the form prescribed in the *Local Government (Administration) Regulations 1996*, regulation 28?	Yes	As above.
		After a person ceased to be a person required to lodge a return under sections 5.75 and 5.76 of the *Local Government Act 1995*, did the CEO remove from the register all returns relating to that person?	Yes	Register reviewed regularly to ensure accurate records are maintained.
		Have all returns removed from the register in accordance with section 5.88(3) of the *Local Government Act 1995* been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes	Records removed are managed and maintained within Attain.
34	s. 5.89A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the *Local Government Act 1995*, in the form prescribed in the Local *Government (Administration) Regulations 1996*, regulation 28A?	Yes	Refer to Register of Gifts which is maintained in Attain
		Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes	As above.

No	Reference	Question	Response	Comments
35	s. 5.90A	Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?	Yes	Refer to the adopted and published Council Policy- Elected Member and Chief Executive Officer Attendance at Events. Adopted 13 December 2022. Last reviewed 9 December 2025.
36	s. 5.94	Does the local government have information available for members of the public to inspect, free of charge as prescribed under section 5.94 and Admin Reg 29, except where restricted under this section?	Yes	
37	s. 5.96	Where a person is entitled to inspect information under this Division, can the local government confirm that copies are available and that the price at which it sells copies does not exceed the cost of providing them, (unless prescribed otherwise)?	Yes	
38	s. 5.96A	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4) of the *Local Government Act 1995*?	Yes	Refer to internal 2025 Compliance Report - Access to Public Information
39	s. 5.104	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates that incorporates the model code of conduct? Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4) of the *Local Government Act 1995*? Has the CEO published an up-to-date version of the code of conduct for council members, committee members and candidates on the local government's website?	Yes Not Applicable Yes	Code of Conduct for Council Members, Committee Members and Candidates first adopted by Council at its Ordinary Meeting on 20 April 2021 (Council Decision 54/2021). Reviewed in this reporting period on 9 December 2025. No additional requirements implemented. Refer to the adopted and published Code of Conduct for Council Members, Committee Members and Candidates

No	Reference	Question	Response	Comments
40	s. 5.128	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	Yes	Refer to Council Policy - Elected Member Continuing Professional Development. Adopted 12 July 2022. Last reviewed 9 December 2025.
41	s. 7.12A(3), (4) and (5)	Where the local government determined that matters raised in the auditor's report prepared under section 7.9(1) of the *Local Government Act 1995* required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters? Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government? Within 14 days after the local government gave a report to the Minister under section 7.12A(4)(b) of the *Local Government Act 1995*, did the CEO publish a copy of the report on the local government's official website?	Nothing to report. Nothing to report Nothing to report	

Local Government (Administration) Regulations 1996				
No	**Reference**	**Question**	**Response**	**Comments**
1	Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the *Local Government Act 1995*?	Yes	
2	Reg 19AB	Does the code of conduct contain the requirement that a local government employee (not including the CEO) must not accept a prohibited gift from an associated person?	Yes	Refer to: Employee Code of Conduct, clause 8.6 .
3	Reg 19AC	Does the local government's code of conduct include requirements for the recording, storing, disclosure, and use of information relating to gifts accepted by local government employees (excluding the CEO) from associated persons, in accordance with regulatory requirements?	Yes	Refer to: Employee Code of Conduct clause 8.6.2
4	Reg 19AE	Does the local government's code of conduct include requirements addressing employee behaviour in the performance of duties, interactions with others, use and disclosure of information, use of local government resources and finances, the keeping of records, and the reporting and management of suspected breaches and misconduct, in accordance with regulatory requirements?	Yes	Refer to: Employee Code of Conduct
5	Reg 19B	Did the local government include in its annual report all information required under section 5.53(2)(g) and (i) and regulation 3A(2), including number of employee's in salary bands over $130,000, remuneration and allowances paid, ordered payments, CEO remuneration, council member meeting attendance, available demographic information about council members, and details of any modifications to the strategic community plan or significant modifications to the corporate business plan?	Yes	The Shire of Ashburton 2023/2024 Annual Report adopted by Council on 18 February 2025. The 2024/2025 Annual Report adopted by Council on 24 November 2025 Refer to: Annual Report 2023-2024 Annual Report 2024-2025

No	Reference	Question	Response	Comments
6	Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If yes, provide the date of the most recent review	Yes	The current Strategic Community Plan (SCP) 2022-2032 was adopted by Council on 8 March 2022. Refer to the Strategic Community Plan 2022-2032
7	Reg 19DA	Has the local government reviewed its corporate business plan in accordance with Admin Regulation 19DA(4) ? If yes, provide date of review Does the corporate business plan comply with the requirements of *Local Government (Administration) Regulations 1996* 19DA(2) & (3)?	Yes Yes	The last annual review of the Corporate Business Plan was completed on 19 August 2025 (Council Decision 150/2025). Refer to the Strategic Plans » Shire of Ashburton
8	Reg 22	Asked as part of question s5.75	No response required	
9	Reg 23	Asked as part of question s5.76	No response required	
10	Reg 28	Asked as part of question s5.88(1)	No response required	
11	Reg 28A	Asked as part of question s5.89A(1)	No response required	
12	Reg 29	Asked as part of question s5.94	No response required	

No	Reference	Question	Response	Comments
13	Reg 29C	Does the local government publish all prescribed information on its official website— including up-to-date policies, required details of council member and employee returns, council member fees and allowances, and relevant public notices—within the specified timeframes and in accordance with legislative requirements?	Yes	Refer to Registers for elected member and employee primary and annual returns, financial interest register, register of gifts, elected members fees and allowances and elected member training records. Refer to Council Policies for all current documents.
14	Reg 35	Has every local government council member completed and passed the Council Member Essentials course, consisting of the five required modules and delivered by an approved provider, within 12 months of being elected?	Yes	All incumbent elected members (inclusive of those members whose terms expire in 2025 have completed the requisite mandatory training. New elected member, elected at the October 2025 Ordinary Local Government Election have 12 months to complete their mandatory training and lodge a statutory declaration.
15	Reg 36	Does the local government appropriately identify and document council members who are exempt from the training requirements under section 5.126(1), including verifying that the member: - has completed an approved course within the specified 5-year period prior to election, or - completed the LGASS00002 Elected Member Skill Set before 1 July 2019 within the relevant timeframe, or - qualifies for the transitional exemption applicable to council members in office at the commencement of the 2019 regulatory amendments?	Yes	An internal training register identifies elected members training/professional development status.

Local Government (Audit) Regulations 1996				
No	**Reference**	**Question**	**Response**	• **Comments**
1	Reg 10	Was the auditor's report for the financial year ending 30 June 2025 received by the local government within 30 days of completion of the audit?	Yes	• Audit report dated 21 November 2025 • Auditors report received by ARIC 24 November 2025. • Council adopted Annual Financial report and Independent Audit Report 24 November 2025 at a Special Council meeting. 225/2025
2	Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with *Local Government (Audit) Regulations 1996* regulation 17 within the three financial years prior to 31 December 2025? If yes, provide date of council's resolution to accept the report.	Yes	Refer to item 6.1 of the Audit and Risk Management Committee 10 October 2023 for the Regulation 17 Review. Council endorsed the Committee recommendation at its Meeting on 10 October 2023 Refer Item AR .2 (Council Decision 180/2023).
Local Government (Constitution) Regulations 1998				
1	Reg 11FA	Did the CEO provide the Minister a report as to the result of the election within 14 days of the declaration and in the form of Form 20 of the *Local Government (Elections) Regulations 1997,* modified as necessary?	No, (refer comment)	Form 20 submitted to the Department on 30 October 2025 by the Western Australian Electoral Commission on behalf of the WAEC appointed Returning Officer for the 2025 Shire of Ashburton Ordinary Local Government Election.
2	Reg 13	Were all required oaths, affirmations and declarations under section 2.42 (in relation to Commissioners) made in the correct form (Form 8), before the appropriate authorised person?	Not applicable	Commissioners not appointed for the Shire of Ashburton.

No	Reference	Question	Response	Comments
Local Government (Elections) Regulations 1997				
1	Reg 30G	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulations 30G(1) and 30G(2) of the *Local Government (Elections) Regulations 1997*? Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(4) of the Local Government (Elections) Regulations 1997? Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with regulation 30G(5) of the *Local Government (Elections) Regulations 1997*?	Yes	Reminder sent to all nominated and continuing election candidates about declaring electoral gifts via the appointed WAEC returning officer. Refer email sent 6 October 2025. No disclosure received in respect to the 2025 Ordinary Local Government Election. Online register available, refer to Register of Electoral Gifts
Local Government (Financial Management) Regulations 1996				
1	Reg 5	Has the CEO ensured efficient systems and procedures are established under provisions set out in Financial Management Regulations 5(1)(a) to (g)?	Yes	Refer Audit Risk and Improvement Committee Item 6.4, 20 February 2024. Council endorsement of review of financial management systems 20 February 2024 (Council Decision 009/2024).
2	Reg 6	Has the local government ensured that any employee delegated responsibility for day-to-day accounting or financial management operations is not also delegated the responsibility for conducting internal audits, reviewing their own duties, or for managing, directing or supervising someone who carries out these functions?	Yes	

No	Reference	Question	Response	Comments
3	Reg 7	Did the local government ensure it has regard to the needs of the inhabitants of the district as a whole and not keep separate ward accounts or determine expenditure on the basis of revenue from a ward?	Yes	No ward accounting in place, with Finance system based on business units and Directorate Functions.
4	Reg 8	Does the local government maintain separate accounts with a bank or other financial institution for money to be held in the municipal fund, trust fund and for reserve account purposes?	Yes	Shire maintains separate accounts for the 3 purposes mentioned and are reconciled/audited by external auditors annually.
5	Reg 9	Did the local government keep separate financial records for each trading undertaking and each major land transaction?	Yes	Active major trading undertakings or major land transaction are reported in the annual budget and the annual report, separately as required.
6	Reg 11	Has the local government developed procedures for the authorisation of, and the payment of, accounts in accordance with Local Government (Financial Management) Regulations 11(1), (2) and (3)?	Yes	Procedures in place to ensure payment of invoices is appropriately authorised and control round payments including the use of Eftsure for additional security.
7	Reg 12	Were payments made from the municipal fund or trust fund made by the CEO under a delegated authority or authorised, in accordance with regulation 13(2), in advance by a council resolution?	Yes	Monthly Payment listing in accordance with regulation 13(2) submitted to Council each month.
8	Reg 13	Can the local government confirm that, where the CEO has been delegated authority to make payments from the municipal or trust fund, the CEO prepared accurate monthly lists that are presented at the next ordinary council meeting and recorded in the minutes that: - include the payee's name, payment amount, payment date, and sufficient information to identify each transaction where payments have already been made; or - include the payee's name, payment amount, sufficient information to identify each transaction, and the date of the council meeting (to which the list will be presented) for accounts requiring council approval?	Yes	Report prepared with all related information presented to each Ordinary Council Meeting for consideration.

No	Reference	Question	Response	Comments
9	Reg 13A	Did the local government prepare a list each month of all payments made using employee-authorised credit, debit or other purchasing cards, and include the payee's name, the amount of the payment, the date of the payment, sufficient information to identify the payment, and present the list at the next ordinary council meeting (and record in the minutes)?	Yes	Report prepared with all related information presented to each Ordinary Council Meeting for consideration.
10	Reg 19	Has the local government established and documented internal control procedures to enable identification of the nature and location of all investments and any related transactions?	Yes	Documented within Finance. Council also has an Investments Policy. Monthly.
11	Reg 19C	Has the local government ensured that all investments made under section 6.14(1) comply with statutory restrictions set out in Financial Management Reg. 19C?	Yes	Investment Policy adopted by Council and Investment portfolio reported to Council Monthly.
Local Government (Functions and General) Regulations 1996				
1	Reg 7	Asked as part of question s3.59(2)	No response required	
2	Reg 9	Asked as part of question s3.59(2)	No response required	
3	Reg 10	Asked as part of question s3.59(2)	No response required	
4	Reg 11A	Did the local government comply with its current purchasing policy, adopted under the *Local Government (Functions and General) Regulations 1996*, regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, $250,000 or less or worth $250,000 or less?	Yes	
5	Reg 11	Asked as part of question s3.57	No response required	

No	Reference	Question	Response	Comments
6	Reg 12	Did the local government consider the implications of *Local Government (Functions and General) Regulations 1996*, Regulation 12 when deciding to enter into multiple contracts rather than a single contract?	Yes	
7	Reg 14(1), (3) and (5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents, or each acceptable tenderer notice of the variation?	Yes	All communications are captured in Addendums and released as an attachment, available to all interested parties to access.
8	Reg 15	Did the local government's procedure for receiving and opening tenders comply with the requirements of *Local Government (Functions and General) Regulations 1996*, Regulation 15 and 16?	Yes	Minimum 14 days advertising, on Shire website, newspaper, VendorPanel, local public notices and via social media. Two employees opening Tenders. Recorded in Public Tender Register
9	Reg 16	Asked as part of question Reg 15	No response required	
10	Reg 17	Did the information recorded in the local government's tender register comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Yes	Refer to the Public Tender Register on the Shire's website.
11	Reg 18(1) and (4)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender? Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes	All tenders are firstly individually assessed by the panel and evaluate in the VendorPanel platform under Multiparty Evaluation, scoring against the qualitative criteria that was predetermined. A consensus meeting held to determine the outcome. A written evaluation and recommendation report presented for approval.

No	Reference	Question	Response	Comments
12	Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes	Advice in writing was provided to both unsuccessful and successful tenderers.
13	Reg 21	Does the local government's advertising and expression of interest processes for limiting who can tender comply with the requirements of the *Local Government (Functions and General) Regulations 1996*, Regulations 21 and 22?	Yes	Expressions of interest are advertised in the same way as publicly invited tenders, as required from time to time. Thereafter a closed tender released to the top successful EOI respondents after Council approval.
86	Reg 22	Asked as part of question Reg 21	No response required	
14	Reg 23	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice? Were all expressions of interest that were not rejected under the *Local Government (Functions and General) Regulations 1996*, Regulation 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?	Not Applicable	No expressions of Interest invited.
15	Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with *Local Government (Functions and General) Regulations 1996*, Regulation 24?	Not Applicable	No expressions of Interest invited.

No	Reference	Question	Response	Comments
16	Reg 24AD(2), (4) and (6)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with *Local Government (Functions & General) Regulations 1996* regulations 24AD(4) and 24AE? If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	Yes	A panel are treated in the same manner as a public tender, advertising 4 ways for a minimum of 14 days. All communication / changes during the open period of the tender are addressed via addendums to ensure transparency. A detailed description was provided of how the panel would operate.
17	Reg 24AE	Asked as part of question Reg 24AD(2), (4) and (6)		
18	Reg 24AF	Asked as part of question Reg 24AD(2), (4) and (6)		
19	Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of *Local Government (Functions and General) Regulations 1996*, Regulation 24AG?	Yes	Brief Description, Invitation to apply to join a panel, 2 internal personnel opening the tender responses, successful applicant, unsuccessful letters to those that were not chosen to join panel. Details captured in tender register same way as a tender.
20	Reg 24AH(1) and (3)	Did the local government reject any applications to join a panel of prequalified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications? Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	Yes	A spreadsheet and written evaluation and recommendation report against a pre-determined qualitative criterion.
21	Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	Yes	All unsuccessful respondents receive written notice of the outcome of their response to a panel

No	Reference	Question	Response	Comments
22	Reg 24E	Where the local government gave regional price preference, did the local government comply with the requirements of Local *Government (Functions and General) Regulations 1996,* Regulation 24E and 24F?	Yes	
23	Reg 24F	Asked as part of question Reg 24	No response required	

______________________________ ______________________

Keith Woodward Date
Chief Executive Officer

______________________________ ______________________

Audra Smith Date
Shire President

Agenda Item 6.5 - Attachment 1

Internal Audit Report - Contract Management July 2026

Shire of Ashburtor

Internal Audit over Contract Managemen

July 202

Acknowledgement of Country

The Shire of Ashburton acknowledges the local Indigenous people, the traditional custodians of this land. We pay respect to the elders, past and present and extend that respect to all Aboriginal Australians living within the Shire of Ashburton.

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From: Diluka Weerasingha, Internal Auditor

To: Audit Risk and Improvement Committee

Subject: Internal Audit over Contract Management (IAOCCC)

Engagement Period: 1st January 2025 to 31st January 2026

Date: 06 July 2026

Executive Summary

The Internal Audit over Contract Management was undertaken to assess whether contract management arrangements provide appropriate governance, accountability and oversight across the contract lifecycle, including contract administration, variations, extensions, performance monitoring, recordkeeping and reporting.

Overall, the audit identified that the Shire undertakes a significant level of contract administration activity across its contracts and projects. Evidence reviewed included tender evaluations, superintendent reports, progress reporting, variation approvals, quality assurance documentation, practical completion assessments, project closure reports and lessons learned reviews. In several instances, particularly for larger infrastructure and construction contracts, contract administration practices were found to be comprehensive and supported by detailed documentation demonstrating active management of contractual obligations and project outcomes.

The audit also noted that management has proactively commenced development of several organisational practices, procedures, registers and supporting tools intended to strengthen contract management governance. These initiatives represent a positive step toward establishing a more structured and consistent contract management environment across the organisation. However, at the time of audit fieldwork, all of these arrangements remained in draft form and had not yet been formally approved, implemented or assessed for operational effectiveness. Accordingly, the audit primarily assessed the effectiveness of existing practices rather than the proposed future-state framework.

While many positive contract management practices were observed, the application of contract management requirements varied across business units, contract types and individual contract managers. Some contracts maintained comprehensive documentation throughout the contract lifecycle, including performance monitoring, close-out reporting and lessons learned reviews, whereas others demonstrated differing levels of governance documentation, oversight and supporting records. These observations indicate that contract management activities are occurring across the organisation; however, they are not yet consistently standardised or supported by a fully implemented organisation-wide framework. As a result, contract management outcomes remain dependent, to a significant extent, on individual officer practices, project teams and external consultants rather than embedded and consistently applied corporate requirements.

The audit identified five key areas where further improvement would strengthen governance and support a more consistent, risk-based approach to contract management:

Findings Summary

This report presents the findings of the Internal Audit of Contract Management for the period 1 January 2025 to 31 January 2026 (the "engagement period").

The findings presented in this report focus primarily on governance and framework improvements required to establish a more consistent, risk-based, and organisation-wide approach to contract management.

S/N	Finding	Control Effectiveness
1	Contract Management Framework Not Yet Fully Implemented	Partially Effective
2	Contract Information and Recordkeeping Requirements Are Not Consistently Applied	Partially Effective
3	Contract Risk Management Is Not Applied Consistently	Partially Effective
4	Contract Extensions Are Not Supported by Formal Value-for-Money Assessments	Partially Effective
5	Contractor Performance Information Is Not Consistently Leveraged	Partially Effective

A recurring theme identified throughout the audit was the absence of a fully implemented, organisation-wide framework establishing minimum expectations for contract ownership, contract administration, recordkeeping, contract risk management, performance monitoring and reporting. While contract management activities are occurring across the organisation, the level of governance applied varies considerably depending on the nature of the contract and the individuals responsible for administration. This creates a risk of inconsistent practices, reduced organisational oversight and reliance on individual knowledge rather than established corporate processes.

The audit also identified opportunities to improve organisational visibility over contract commitments and lifecycle events. Although management has developed a draft Contract Register Procedure, the current arrangements do not provide a consolidated view of key contract information such as contract extensions, variations, contractor performance outcomes, defects liability periods, disputes, risk exposures and contract close-out status. Strengthening the contract register and associated recordkeeping practices would improve management oversight and support more informed decision-making across the Shire's contract portfolio.

Contract risk management was another area requiring further development. The audit observed that many contractual risks were being managed operationally; however, a consistent process for identifying, assessing, monitoring and reporting contract-specific risks was not evident. Importantly, the audit recognises that contract management and project management serve different but complementary purposes. Contract management focuses on the management of contractual obligations, supplier performance, extensions, variations and commercial risks, whereas project management focuses on the delivery of project outcomes. While management may decide to integrate aspects of contract risk management into the Project Management Framework, doing so remains a management decision and should be supported by clear procedures demonstrating how contractual risks will be identified, monitored and escalated within existing governance arrangements.

The audit further identified that contractor performance information and lessons learned are not currently captured and utilised consistently across the organisation. Valuable knowledge is generated through project closure reports, superintendent reviews and officer experience; however, there is limited evidence that this information is systematically retained and incorporated into future procurement decisions, contract extension assessments or contract planning activities. Formalising these processes would assist in strengthening organisational learning and improving value-for-money outcomes over time.

Indicative Contract Management Maturity Assessment

To provide additional context to the findings, Internal Audit has included a high-level assessment of the maturity of key contract management elements observed during the engagement period. This assessment complements the control effectiveness ratings detailed in Annexure 2.

Contract Management Element	Maturity Assessment	Current State
Governance Framework	Developing	Draft organisational practices, procedures and supporting tools have been developed; however, formal approval, implementation and consistent application across the organisation has not yet occurred.
Contract Ownership & Accountability	Developing	Contract management responsibilities are generally understood at an operational level; however, ownership, oversight and accountability requirements are not consistently documented or applied across contract types.
Contract Information & Recordkeeping	Developing	Evidence of good recordkeeping exists for several contracts; however, practices vary significantly between business units and contract managers. A centralised and fully

Contract Management Element	Maturity Assessment	Current State
		implemented contract register is not yet operational.
Contract Risk Management	Developing	Contract risks are often managed operationally; however, formal contract risk assessment, monitoring and reporting requirements are not consistently applied across the contract portfolio.
Contract Administration	Established	The audit identified numerous examples of effective contract administration activities, including monitoring of contractual obligations, variation management, superintendent oversight, quality management and contract close-out activities.
Contract Extension Governance	Developing	Contract extensions are administered in accordance with contractual provisions; however, documented value-for-money assessments and performance reviews are not consistently undertaken before extension decisions are made.
Contractor Performance Management	Developing	Contractor performance is monitored in various ways across the organisation; however, there is no formal and consistently applied framework for recording, retaining and using contractor performance information.
Organisational Learning & Continuous Improvement	Developing	Lessons learned are captured for some contracts; however, there is no formal process to ensure outcomes are systematically retained, tracked and incorporated into future procurement and contract management activities.

Review Conclusion

The matters identified are primarily governance and consistency issues rather than widespread deficiencies in contract administration, and management has already commenced several initiatives that are expected to strengthen contract management maturity across the organisation.

The Shire's contract management control environment is assessed as **Partially Effective**. While effective contract administration practices were evident in a number of sampled contracts, the control environment is not yet consistently embedded through an approved, organisation-wide contract management framework (Policies, Organisational Practices, Procedures and associated Templates). Key improvement areas relate to contract ownership and accountability, centralised contract information, contract-specific risk management, extension decision-making, contractor performance assessment and organisational learning. These matters do not indicate widespread contract administration failure; however, they expose the Shire to inconsistent decision-making, reduced auditability, limited portfolio oversight and potential value-for-money risk.

Basis of Review

The assessment of internal controls was conducted against the audit criteria approved within the Planning Memorandum, including relevant provisions of the Local Government Act 1995, Local Government (Functions and General) Regulations 1996, State Records Act 2000, contractual administration requirements under AS 4000 and AS 2124 where applicable, WALGA contract administration principles, and established governance and contract management better practices.

The effectiveness of controls for each finding has been assessed using the control-effectiveness criteria contained within the Shire's adopted Risk Management Procedure depicted in Annexure 1. In accordance with the Risk Management Procedure, risk analysis and determination of risk exposure remain management responsibilities.

As the Shire is currently developing and implementing its contract management framework, and several organisational practices, procedures, forms, and registers remained in draft form at the time of audit fieldwork, Internal Audit has focused on assessing the adequacy and effectiveness of existing controls and identifying opportunities to strengthen governance and improve consistency across the contract lifecycle. The control effectiveness ratings included in this report are intended to support management in assessing and prioritising future contract management improvements.

This audit was conducted on a sample basis in accordance with the approved Planning Memorandum and focused on contract management governance, policy, delegations, records and registers, contract administration, variations, extensions, performance monitoring, and reporting arrangements. Due to the inherent limitations of internal controls and sample-based testing, not all control weaknesses or instances of non-compliance may have been identified, and the conclusions are limited to the contracts, processes, records and activities examined during the engagement period. In my professional judgement, sufficient and appropriate audit evidence was obtained to support the observations, conclusions and recommendations contained in this report. The review was conducted in accordance with the International Professional Practices Framework (IPPF), as adopted by the Shire's Internal Audit Charter, and provides a reasonable basis for reporting to the Audit and Risk Improvement Committee.

Diluka Weerasingha CPA, CIA

Internal Auditor

Shire of Ashburton

Detailed Findings

1	Contract Management Framework Not Yet Fully Implemented	Control Effectiveness
Finding, Implications and Recommendations		Partially Effective

Finding

The audit identified that the Shire is in the process of developing a more structured contract management environment; however, key elements of the Contract Management Framework had not been formally approved, implemented or operating for a sufficient period to enable their effectiveness to be assessed during the audit period. Draft procedures, registers, guidance documents and supporting tools had been developed by management, demonstrating a commitment to strengthening contract management governance. However, the absence of an implemented organisation-wide framework resulted in varying approaches to contract management activities across the contracts reviewed.

The audit observed differing levels of governance documentation and oversight relating to contract variations, contract extensions, contractor performance monitoring, project closure reporting and lessons learned activities. These observations demonstrate that contract management activities are occurring across the organisation; however, minimum governance requirements have not yet been consistently established and embedded across all contract types and business areas.

The need for a structured and proportionate contract management approach is supported by the WA Office of the Auditor General's Local Government Contract Extensions and Variations report, which recognises that contracts vary in value, complexity, duration and risk but benefit from governance arrangements that promote accountability, transparency and value-for-money outcomes. This is also consistent with the broader governance obligations established by Regulation 17 of the Local Government (Audit) Regulations 1996 relating to the review of systems and procedures for financial management, legislative compliance and risk management.

Implication

- Contract management practices may continue to vary across contracts and directorates.
- Accountability and minimum governance requirements may not be consistently understood or applied.
- Organisational oversight may remain dependent on individual practices and knowledge rather than embedded corporate processes.

Recommendations

Note: *The recommendations provided are intended as possible actions to address the identified risks; management may implement alternative measures where they adequately address the underlying risks and control objectives.*

Management should finalise, approve and implement the developing Contract Management Framework (i.e associated organisational practices, procedures, guidance materials and supporting tools) to establish minimum governance requirements across the contract lifecycle proportionate to contract value, complexity and risk.

1	Contract Management Framework Not Yet Fully Implemented	Control Effectiveness
Finding, Implications and Recommendations		Partially Effective
Management Comment		
Management agrees that contract management activities are occurring across the organisation but are not yet supported by a fully implemented and organisation-wide governance framework. Organisational Practices, Procedures, Forms and supporting tools have been developed and are currently progressing through the Shire's governance approval process. These documents are intended to establish minimum requirements for contract ownership, accountability, administration, recordkeeping, monitoring and reporting proportionate to contract value, complexity and risk.		

Agreed Actions	Responsible Officer	Target Completion Date
• Finalise and approve the Contract and Procurement Governance Framework. • Implement approved Organisational Practices, Procedures and Forms. • Define Contract Owner and Contract Manager responsibilities. • Communicate governance requirements across all Directorates. • Monitor implementation through management governance processes.	MLT ELT CEO	31 March 2027

Audit log ref		Date Issued to ELT and CEO	06 July 2026

2	Contract Information and Recordkeeping Requirements Are Not Consistently Applied	Control Effectiveness
Finding, Implications and Recommendations		Partially Effective

Finding

The audit identified inconsistencies in contract information management and recordkeeping practices across the contracts reviewed. While several contracts maintained comprehensive records supporting contract administration and project outcomes, the completeness, structure and accessibility of records varied across the audit sample. For example:

- **RFT 02.25** contained progress reports, contractor programmes, inspection records, non-conformance reports, Superintendent correspondence, practical completion documentation, closure reporting and lessons learned.
- **RFT 03.25** included Project reviews and lessons learned records.
- **RFT 22.25** included project closure reporting and lessons learned documenting contractor performance observations and project outcomes.
- **RFT 28 (PRWMR)** relied partly on records retrieved from individual email correspondence together with formal documentation found in emails rather than a structured contract repository, making it difficult to readily establish a

2	Contract Information and Recordkeeping Requirements Are Not Consistently Applied	Control Effectiveness
Finding, Implications and Recommendations		Partially Effective

complete history of significant contract decisions, communications and activities throughout the contract lifecycle.

The audit also identified that key contract lifecycle information is not currently consolidated within a fully implemented organisation-wide **contract register**. Consequently, the Shire does not have a single, consistently maintained source providing visibility over key contract information such as extensions, variations, contractor performance outcomes, defects liability periods, disputes, risk exposures and contract close-out status. While a draft Contract Register Procedure has been developed, it had not been implemented at the time of audit fieldwork. These matters are consistent with the evidence and control gap identified in the current report.

The **State Records Act 2000** establishes the statutory recordkeeping framework applicable to WA State organisations, including the requirement for an approved Record Keeping Plan under sections 12(1), 19 and 27. The State Records Office describes a Record Keeping Plan as capturing the processes and systems used by an organisation to manage records and the arrangements for their retention and disposal.

The **WA Office of the Auditor General's Local Government Contract Extensions and Variations report** identified that entities should maintain a comprehensive register of contracts containing key contract information. The OAG further observed that a comprehensive contract summary assists contract managers to effectively manage extensions and variations and provides oversight of contract lifecycle events.

Implication

- Contract information may not be complete, accessible or readily retrievable when required.
- The Shire may be unable to readily demonstrate a complete audit trail supporting significant contract decisions, approvals and communications.
- Important contract knowledge may be lost when responsible officers, project teams or consultants change.
- Management oversight of significant contract commitments and lifecycle events may be limited.
- Contract expiry dates, extensions, variations, defects liability periods and other significant contractual events may not be consistently monitored at an organisational level.

Recommendations

Note: *The recommendations provided are intended as possible actions to address the identified risks; management may implement alternative measures where they adequately address the underlying risks and control objectives.*

Management should implement a consistent organisation-wide approach to contract information management by establishing minimum recordkeeping requirements, defined corporate repositories for contract documentation, and a central contract register providing visibility over significant contract lifecycle information.

2	Contract Information and Recordkeeping Requirements Are Not Consistently Applied	Control Effectiveness
Finding, Implications and Recommendations		Partially Effective
The extent of information recorded and monitoring undertaken should be proportionate to contract value, complexity and risk.		
Management Comment		
Management agrees that improvements can be made to the consistency, accessibility and visibility of contract information. The STRIVE Contract Management Module will establish a central Contract Register and corporate contract repository. The Contract Register Procedure establishes requirements for contract ownership, key dates, contract information, contract values, variations and supporting documentation. The implementation of STRIVE and associated governance controls is expected to significantly improve recordkeeping, visibility and auditability across the contract portfolio		

Agreed Actions	Responsible Officer	Target Completion Date
• Implement the STRIVE Contract Management Module. • Establish a central Contract Register. • Migrate active contracts to STRIVE. • Standardise contract recordkeeping requirements. • Implement management reporting for contract lifecycle information.	MLT ELT CEO	31 March 2028

Audit log ref		Date Issued to ELT and CEO	06 July 2026

3	Contract Risk Management Is Not Applied Consistently	Control Effectiveness
Finding, Implications and Recommendations		Partially Effective
Finding The audit identified that contract-related risks are generally being managed through operational, project delivery and contract administration activities. Evidence reviewed included inspections, contractor meetings, quality assurance activities, Extension of Time assessments, defect management, progress reporting and contract close-out reviews. However, the audit did not identify a consistently applied, risk-based process for identifying, assessing, monitoring and reporting significant contract-specific risks throughout the contract lifecycle. For example:		

3	Contract Risk Management Is Not Applied Consistently	Control Effectiveness

- **RFT 03.25** lessons learned identified redesign requirements, specification deficiencies, procurement delays, stakeholder management issues and variation impacts affecting contract outcomes.
- **RFT 22.25** closure reporting identified contractor quality concerns, non-conforming works, ongoing supervision requirements and planning deficiencies affecting delivery outcomes.
- **RFT 27.24** status reporting identified programme delays, contractor reporting deficiencies, communication issues and emerging variation costs.

These examples demonstrate that contract-related risks and issues were identified and managed during contract delivery. However, the audit did not consistently observe formal mechanisms demonstrating how significant contract risks were identified and assessed, assigned to responsible officers, monitored throughout the contract lifecycle and escalated or reported where necessary. This is consistent with the evidence presented in the current report.

The broader governance context is established by **regulation 17 of the Local Government (Audit) Regulations 1996**, which requires the CEO to review the appropriateness and effectiveness of the local government's systems and procedures in relation to financial management, legislative compliance and risk management.

The Shire's developing contract management documentation refers to risk management concepts; however, specific requirements for **proportionate contract risk assessment, monitoring and escalation** had not been fully implemented at the time of audit fieldwork.

Implication

- Significant contract risks may not be identified and assessed consistently across the contract portfolio.
- Emerging contractual, commercial and delivery risks may be addressed reactively rather than through structured monitoring.
- Management may have limited visibility of significant or emerging contract risk exposures across multiple contracts.
- Escalation and reporting of significant contract risks may depend on individual officer judgement rather than consistently applied governance arrangements.
- Lessons arising from realised contract risks may not be systematically considered in future procurement planning and contract management activities.

Recommendations
Note: *The recommendations provided are intended as possible actions to address the identified risks; management may implement alternative measures where they adequately address the underlying risks and control objectives.*

Management should establish and implement a proportionate approach to identifying, assessing, monitoring and reporting **contract-related risks**, particularly for higher-value, higher-risk or complex contracts.
The approach may be integrated with existing project and enterprise risk management processes, **contract management plans**, contract-specific risk assessments or other

3	Contract Risk Management Is Not Applied Consistently	Control Effectiveness
governance mechanisms, provided that significant contract risks are appropriately documented, assigned, monitored and escalated throughout the contract lifecycle.		

Management Comment
Management acknowledges the opportunity to strengthen consistency in the identification, monitoring and escalation of significant contract risks. Routine contract risks will continue to be managed through contract administration and operational controls. Material contract risks will be escalated through the Enterprise Risk Framework where established consequence thresholds are met. Risk management requirements will be incorporated into the Contract Management Framework and aligned with the Enterprise Risk Procedure. The Shire's Enterprise Risk Framework will continue to provide the mechanism for identifying, assessing, monitoring and reporting material organisational risks.

Agreed Actions	Responsible Officer	Target Completion Date
• Develop proportionate contract risk management requirements. • Define escalation criteria aligned to the Enterprise Risk Framework. • Establish risk monitoring requirements for material contracts. • Train Contract Managers on Enterprise Risk Procedure requirements. • Incorporate contract risk requirements into the Contract Management Framework.	MLT ELT CEO	30 June 2027

Audit log ref		Date Issued to ELT and CEO	06 July 2026

4	Contract Extensions Are Not Supported by Formal Value-for-Money Assessments	Control Effectiveness
Finding, Implications and Recommendations		Partially Effective

Finding

The audit reviewed contract extension arrangements as part of the audit sample. For **RFT 21.20 – Pest Management and Termite Inspections**, the contract was extended in accordance with an extension option available under the contract. However, the documentation reviewed did not demonstrate that the decision to exercise the extension option was supported by a formal assessment of contractor performance, value for money, relevant market considerations or ongoing business requirements.

While no non-compliance with the contractual extension provisions was identified, the audit noted that the developing Contract Management Framework and supporting procedures do not currently establish minimum requirements for assessing, documenting and approving contract extension decisions. Consequently, the level of analysis supporting extension decisions may vary depending on the contract, responsible officer or business area. This reflects the condition identified in the current audit evidence.

The Local Government (Functions and General) Regulations 1996 establish the regulatory framework governing when local governments are required to invite public tenders and the circumstances in which exemptions apply. Although exercising a valid contractual extension option does not, of itself, demonstrate a control deficiency, the WA Office of the Auditor General's Local Government Contract Extensions and Variations report identifies as better practice that contractor performance should be adequately and timely assessed before an extension option is exercised, enabling management to determine whether the contractor continues to provide value for money.

The OAG's better-practice guidance further supports maintaining key contract information, including contract extensions and scheduled contractor performance reviews, to facilitate effective oversight of contract lifecycle decisions.

Implication

- Contract extension decisions may not be supported by consistent and sufficient evidence demonstrating continued value for money.
- Contractor performance and service outcomes may not be consistently considered before extension options are exercised.
- Extension decisions may be influenced by incumbent familiarity or operational convenience without documented consideration of relevant commercial and business factors.
- The Shire may have limited evidence demonstrating the basis for extension decisions where they are subsequently challenged, reviewed or audited.

Recommendations

Note: *The recommendations provided are intended as possible actions to address the identified risks; management may implement alternative measures where they adequately address the underlying risks and control objectives.*

4	Contract Extensions Are Not Supported by Formal Value-for-Money Assessments	Control Effectiveness
Finding, Implications and Recommendations		Partially Effective

Management should establish minimum requirements for assessing, documenting and approving contract extension decisions. The assessment should be proportionate to the value, complexity and risk of the contract and consider, where relevant, contractor performance, value for money, market conditions, contract risks and ongoing business requirements.

Contract extension assessments should be completed sufficiently in advance of contractual notice and expiry dates and approved in accordance with applicable contractual requirements, delegations and authorisations.

Management Comment

Management agrees that documented extension assessment requirements should be applied more consistently. The Contract Management Framework will establish minimum requirements for documenting extension decisions, including consideration of contractor performance, value-for-money, business requirements and relevant risks where appropriate. Requirements will be applied proportionately according to contract value, complexity and risk. STRIVE will support approval workflows, document retention and audit trails for extension decisions.

Agreed Actions	Responsible Officer	Target Completion Date
• Develop extension assessment requirements. • Establish standard extension approval documentation. • Incorporate contractor performance considerations into extension reviews. • Record extension decisions within STRIVE. • Implement management oversight of extension decisions.	MLT ELT CEO	30 June 2027

Audit log ref		Date Issued to ELT and CEO	06 July 2026

5	Contractor Performance Information Is Not Consistently Leveraged	Control Effectiveness
Finding, Implications and Recommendations		Partially Effective

Finding

The audit identified that contractor performance information and lessons learned are being generated through contract administration, project reporting and contract close-out activities. However, the retention and use of this information to support future procurement, contract extension and contract management decisions is not consistently applied across the organisation.
Examples observed during the audit included:

- **RFT 03.25** lessons learned identified planning deficiencies, stakeholder management issues, procurement delays, contractor coordination challenges and specification-related matters impacting contract outcomes.
- **RFT 22.25** closure reporting identified quality concerns, non-conforming work, ongoing supervision requirements and contractor performance observations, including instances where continuous supervision was required to achieve expected standards.
- **RFT 27.24** status reporting identified concerns regarding contractor reporting, communication and documentation requirements, including instances of under-delivery against contractual reporting obligations.

Multiple project closure reports also contained recommendations intended to improve future project delivery. However, the audit did not identify a consistently applied organisational process requiring significant contractor performance information and lessons learned to be systematically retained, reviewed and considered as part of future procurement planning, contract extension decisions or contract management activities.

The absence of a consistently applied process for retaining and using contractor performance information may also limit management's ability to support future procurement, contract extension and contract management decisions with objective historical performance information.

As a result, valuable organisational knowledge may remain dependent on individual officers and project teams rather than being retained and utilised through established corporate processes.

The WA Office of the Auditor General's *Local Government Contract Extensions and Variations* report identifies contractor performance assessment as an important element of effective contract management and value-for-money decision-making.

Implication

- Contractor performance information may not be applied consistently across future procurement and contract management activities.
- Recurring contractor performance issues and lessons learned may not be identified and addressed at an organisational level.
- Organisational knowledge may be lost when responsible officers, project teams or consultants change.

5	Contractor Performance Information Is Not Consistently Leveraged	Control Effectiveness
Finding, Implications and Recommendations		Partially Effective

Recommendations

Note: *The recommendations provided are intended as possible actions to address the identified risks; management may implement alternative measures where they adequately address the underlying risks and control objectives.*

Management should establish a practical and proportionate approach to capturing, retaining and utilising contractor performance information and lessons learned. This should support contractor performance assessments, contract extension decisions, future procurement activities and continuous improvement across the contract lifecycle.

Management Comment

Management agrees that contractor performance information should be retained and utilised more consistently. Contractor performance monitoring currently occurs across various contracts; however, formal requirements for recording, retaining and applying contractor performance information will be established through the Contract Management Framework and associated Organisational Practices. STRIVE will provide a central repository for contractor performance information and lessons learned to support future procurement, contract extension and contract management decisions.

Agreed Actions	Responsible Officer	Target Completion Date
• Implement the Organisational Practice for Post Contract Supplier Performance Recording. • Establish contractor performance review requirements. • Record contractor performance information within STRIVE. • Establish lessons learned requirements for material contracts. • Incorporate contractor performance information into future procurement and extension decisions.	MLT ELT CEO	31 March 2028

Audit log ref		Date Issued to ELT and CEO	06 July 2026

Annexure 1-Control Effectiveness Ratings Criteria (SOA Risk Management Framework)

RATING	DESCRIPTOR
Effective	No control gaps. The control is influencing the risk level and only continued monitoring is needed.
Mostly Effective	Few control gaps. The control is influencing the risk level however, improvement is needed.
Partially Effective	Some control gaps that result in the control having limited influence on risk level.
Not Effective	Significant control gaps that result in the control not influencing risk level.

Annexure 2 – Maturity Scale

Level	Description
Initial	Processes are informal, inconsistent and largely dependent on individual staff members.
Developing	Key processes are being established and applied in some areas, however implementation remains inconsistent across the organisation.
Established	Processes are formally documented, implemented and generally operating effectively across the organisation.
Managed	Processes are consistently applied, measured, monitored and subject to regular review and improvement.
Optimised	Contract management practices are integrated, data-driven and continuously improved through organisational learning and performance monitoring.

Annexure 3 -Introduction, Objectives, Scope and Audit Criteria

Introduction

Local governments enter into contracts for the provision of goods, services, consultancy engagements, maintenance activities and capital works to support the delivery of community services and infrastructure. Effective contract management is essential to ensure contractual obligations are met, risks are appropriately managed, value for money is achieved, and public resources are used in an accountable and transparent manner.

Objectives

The objective of the Internal Audit over Contract Management (IAOCM) was to assess whether contract management arrangements:

- Are appropriately governed and controlled;
- Operate in accordance with relevant legislative, contractual and better-practice expectations;
- Provide adequate assurance over contract variations, extensions and contractual performance obligations;
- Support accountability, transparency and value-for-money outcomes across the contract lifecycle; and
- Provide management with sufficient information and oversight to manage contract risks and contractual commitments.

Scope

Audit Area	Key Controls Expected (LG Act, LG Regulations & DLGSC Operational Guidelines & OAG Batter Practice Guide)
Governance & Policy	Contract management policies, procedures, and guidance are formally established, approved by appropriate authority, and periodically reviewed to ensure ongoing compliance with legislative requirements, alignment with better practice, and operational relevance.
Delegations	Clear and current delegations are in place for contract execution, extensions, variations, and termination. Delegated authorities are consistently applied, documented, and exercised within approved limits in accordance with the Local Government Act 1995 and Council delegations.
Records and System Access	A complete, accurate, and up-to-date contract register is maintained, capturing all key contract details, including contract value, term, variations, extensions, and responsible officers. Contract management records, including meetings, correspondence, approvals, and performance documentation, are appropriately recorded, retained, and accessible to support accountability and auditability.

Audit Area	Key Controls Expected (LG Act, LG Regulations & DLGSC Operational Guidelines & OAG Batter Practice Guide)
	Access to contract management systems and records is restricted, role-based, and aligned with defined responsibilities to ensure data integrity and security.
Contract Management Planning	For material or higher-risk contracts, a structured approach is applied to manage contractual obligations, including identification of key risks, deliverables, and monitoring requirements. Contract management activities are planned to support administration of contract terms (e.g. milestones, obligations, reporting), without extending into project delivery planning.
Compliance with contract conditions, Disputes, Termination and Remedies	Contractual obligations, notices, and conditions are administered in accordance with contract terms (e.g. AS 4000 / AS 2124), including claims, certifications, and compliance requirements. Processes are applied to manage contractual issues, disputes, and remedies, including escalation, determination, and documentation of decisions. Termination or enforcement actions, where required, are supported by appropriate approvals and documentation.
Contract Issue, Contract extensions and variations	Contract-related issues (e.g. non-compliance, delays impacting contractual entitlement, disputes) are identified, documented, and managed through contractual processes. Contract extensions and variations are: • Supported by documented justification (time, cost, scope) • Assessed in the context of contractual entitlement (e.g. EOT, variation clauses) • Approved within delegated authority • Recorded to support tracking of cumulative impacts
Contract Performance monitoring	Contract performance is monitored in relation to contractual requirements (e.g. milestones, deliverables, service levels, or KPIs, where specified in the contract). Performance issues affecting contractual entitlement or compliance are documented and escalated, with appropriate contractual actions taken where required. Note: This excludes operational/project performance monitoring and focuses only on contractual performance obligations.

Audit Area	Key Controls Expected (LG Act, LG Regulations & DLGSC Operational Guidelines & OAG Batter Practice Guide)
Reporting and Oversight	Contract-related information, including variations, extensions, key risks, and performance issues, is recorded and made available to support oversight by management. Reporting supports visibility of contract commitments, compliance, and risks, rather than project delivery status.

Audit Criteria

The audit criteria are based on relevant WA legislation, audit guidance, contract standards, and WALGA better practice.

- Local Government Act 1995 and Regulations
- Office of the Auditor General (WA) -Report 20 – Local Government Contract Extensions and Variations
- AS 4000 / AS 2124 (General Conditions of Contract)
- WALGA Contract Administration Training
- State Records Act 2000
- Internal Policy - Purchasing and Procurement Policy

Internal Audit
Department

Shire of Ashburton

shire of Ashburton
opportunity to community

Agenda Item 10.1.1 - Attachment 1

Minutes of the Ordinary Council Meeting held 21 July 2026

Published Minutes

Ordinary Council Meeting

Tuesday, 21 July 2026

Date:	Tuesday 21 July 2026
Time:	1:00pm
Location:	Clem Thompson Sports Pavilion, Stadium Road, Tom Price
Distribution Date:	Friday 24 July 2026

Shire of Ashburton
Ordinary Council Meeting

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Council Meeting.

Keith Woodward PSM
Chief Executive Officer
24 July 2026

These minutes were confirmed by Council as a true and accurate record of proceedings at the Ordinary Council Meeting held on Tuesday, 21 July 2026.

Presiding Member ______________________

Date ______________________

Disclaimer
The Shire of Ashburton warns anyone who has an application lodged with Council must obtain, and should only rely on, written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by Council in respect of the application. No responsibility whatsoever is implied, or accepted, by the Shire of Ashburton for any act, omission, statement, or intimation occurring during a Council meeting. Artificial intelligence tools may have been used in the preparation of these Minutes.

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1 Declaration Of Opening

The Presiding Member declared the meeting open at 1:00pm.

1.1 Acknowledgement Of Country

As representatives of the Shire of Ashburton Council, we respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay our respects to them and all their elders past and present.

2 Announcement Of Visitors

The Presiding Member welcomed members of the public to the gallery.

3 Attendance

Shire President Declaration

In accordance with regulation 14C(2)(b) of the *Local Government (Administration) Regulations 1996*, I have approved for Cr Kerry White to attend this meeting via electronic means, noting that they are in instantaneous communication with the meeting.

Cr White Declaration

In accordance with regulation 14CA(5) of the *Local Government (Administration) Regulations 1996*, I declare that I can maintain confidentiality during the meeting including any closed part of the meeting.

3.1 Present

Elected Members:	SP A Smith	Shire President
	Cr A Sullivan	Paraburdoo Ward
	Cr R de Pledge	Ashburton-Tablelands Ward
	Cr K White	Onslow Ward (by electronic means)
	Cr T Fox	Pannawonica Ward
	Cr L Rumble JP	Paraburdoo Ward
	Cr K Day	Tom Price Ward
	Cr B Noone	Tom Price Ward
	Cr C Rogers	Tom Price Ward

Employees:	K Woodward	Chief Executive Officer
	C McGurk	Director Community Development
	D Kennedy	Director Corporate Services
	G Harris	Director Infrastructure Services
	A Johnston	Manager Media and Communications
	S Allan	Manager Business and Economic Development
	S Fernandes	Manager Governance
	J Watson	ICT Systems Officer
	E Pirozek	Executive Assistant (CEO)
	J Rouse	Governance Officer
Guests:	Nil	
Members of Public:	There were no members of the public in attendance at the commencement of the meeting.	
Members of media:	There were no members of the media in attendance at the commencement of the meeting.	

3.2 Apologies

Nil

3.3 Approved Leave Of Absence

Nil

4 Question Time

4.1 Response To Previous Public Questions Taken On Notice

Responses to public questions from Ordinary Council Meeting held in Paraburdoo on 16 June 2026 will be provided to the relevant community members.

4.2 Public Question Time

Ana Rauhihi of Tom Price

PICCI submitted a formal letter on 3 July seeking clarification on the recent decrease in Business Grant funding available per application.

To date, we have not received any acknowledgement or response.

Could Council please advise:

Why PICCI has not received a response to our correspondence regarding the reduction in Business Grant funding and when can we expect a formal reply addressing the rationale behind the funding decrease and its impact on local businesses?

Why Is the Shire Not Participating in Census Engagement?

PICCI has been advised that the Shire of Ashburton is not participating in the Census engagement process.

Given the importance of Census data for:

- Business development and economic planning
- Accurate demographic and workforce insights
- Strengthening grant applications and funding eligibility
- Supporting local business advocacy
- Improving service delivery and community outcomes.

Could Council please explain why the Shire is not involved in the Census engagement program, and whether this decision can be reconsidered to ensure our region is not disadvantaged in future funding, planning, and business support opportunities?

Response

The Chief Executive Officer advised the meeting that these questions would be taken on notice and a response provided back to Ms Rauhihi.

5 Declaration By Members

5.1 Due Consideration By Elected Members To The Agenda

Elected Members were requested to note they have given due consideration to all matters contained in this agenda.

5.2 Declaration Of Interest

A member who has an Impartiality, Proximity or Financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice, given to the Chief Executive Officer, prior to the meeting, or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

Mr Keith Woodward
Chief Executive Officer
Shire of Ashburton

Email: governance@ashburton.wa.gov.au

Dear Mr Woodward

I refer to your correspondence dated 17 July 2026 participation approval for councillors to participate and vote on **Item 14.2 - Proposed Local Planning Policy 9.1 - Sea Containers** at the Shire of Ashburton Ordinary Council Meeting on 21 July 2026.

Consistent with a delegation from the Minister for Local Government, I am supportive of your application under section 5.69(3) of the *Local Government Act 1995* (Act).

Approval is granted to allow disclosing members Cr Day, Cr Noone and Cr Fox to participate in discussions and decision-making procedures relating to this item and subject to the following conditions:

1. this approval is only valid for the 21 July 2026 Ordinary Council Meeting when agenda item 14.2 is considered;
2. the disclosing council members must declare the nature and extent of their interests at the meeting when the matter is considered;
3. the Chief Executive Officer (CEO) is to provide a copy of the Department of Local Government, Industry Regulation and Safety (LGIRS) letter of approval to the disclosing council members;
4. the CEO is to ensure declarations, including this approval and any conditions imposed, are recorded in the minutes of meeting when the item is considered;
5. the CEO is to provide a copy of the confirmed meeting minutes to LGIRS to verify compliance with the conditions of this approval; and
6. this approval granted is based solely on the interests disclosed by council member, made in accordance with the application. Should other interests be identified, they are not to be included in this approval and the financial interest provisions of the Act will apply.

Please contact LGIRS Principal Strategy Officer Steven Elliott should you require further information.

Yours sincerely

Alex Lyon
A/EXECUTIVE DIRECTOR, LOCAL GOVERNMENT
21 July 2026

Gordon Stephenson House, 140 William Street Perth WA 6000
Locked Bag 14 Cloister Square Perth WA 6850
Telephone (08) 9492 9800
Email legislation@lgirs.wa.gov.au
Web www.lgirs.wa.gov.au

The following declarations of interest are disclosed –

14.2 Proposed Local Planning Policy 9.1 - Sea Containers	
Name	A Smith
Nature of interest	Direct Financial
Interest description	I declare a direct financial interest in relation to Rio Tinto. This interest arises from my husband's employment with Rio Tinto, the ownership of Rio Tinto shares above the prescribed amount, and the receipt of subsidised housing and utilities provided by Rio Tinto. I am a Board Member with AWARE Group Inc, which has a partnership with Rio Tinto. My husband's employment with Rio Tinto provides us with subsidised housing and utilities which I also benefit from. As a Board Member with AWARE Group Inc, I am involved in projects and agreements that benefit from Rio Tinto support through this partnership. I also declare that I have received gifts from Rio Tinto with a cumulative value exceeding $300 as recorded in my Gift Register.
Name	Cr C Rogers
Nature of interest	Direct Financial
Interest description	Rio Tinto are the entity that has submitted the only submission relating to this item. Both my wife and I are employees of Rio Tinto. Both my wife and I receive a wage from Rio Tinto, have Rio shares, and live in housing rented from Rio Tinto.
Name	Cr K Day
Nature of interest	Indirect Financial
Interest description	My husband is a Rio Tinto employee and I live in Rio Tinto supplied housing. My husband and I do not hold shares.
Name	Cr L Rumble JP
Nature of interest	Direct Financial
Interest description	I am a shareholder of Rio Tinto Ltd of a value exceeding the prescribed amount. This is part of my retirement fund. I am an elected member for the Paraburdoo Ward and I wish to participate for my community.
Name	Cr T Fox
Nature of interest	Direct Financial
Interest description	I am an employee of Rio Tinto. I live in Rio Tinto supplied housing. I hold Rio Tinto shares and my wife works for Rio Tinto.
Name	Cr A Sullivan
Nature of interest	Direct Financial
Interest description	My husband works for Rio Tinto. I and my husband live in subsidised accommodation provided by Rio Tinto. I and my husband own shares above the prescribed amounts.

Name	Cr B Noone
Nature of interest	Indirect Financial
Interest description	My partner is an employee of RTIO. A RTIO consultant provided a submission in relation to this matter. We do not reside in company housing, however my husband does receive a Housing Support Payment from Rio Tinto. My husband owns shares that exceed the set amount in RTIO.

6 Announcements By The Presiding Member And Councillors Without Discussion

Cr L Rumble

I would like to share that the Paraburdoo Tidy Towns Group recently hosted a community event that was well supported by local residents. The event featured a seed pot planting activity and the announcement of the Paraburdoo Tidy Towns Street Winner - Dale Avenue.

The Paraburdoo Tidy Towns Group produced rubbish bin stickers, which have been distributed to residents of Dale Avenue. A Tidy Towns sign will also be erected, and a date for a street party on Dale Avenue is to be announced shortly.

It was a highly successful day, with Rio Tinto supporting the event and special guest ‘The Bushman’ also in attendance.

The Paraburdoo Tidy Towns Group is now planning a community clean-up day on 2 August 2026, supported by Tidy Towns WA. The event will include a town barbecue, and we are hoping for a strong community turnout.

The clean-up efforts will cover areas from the Paraburdoo rubbish tip to the Paraburdoo town intersection, from the town boundary to the airport, and other locations within the town where litter removal is required.

This is a fantastic community group made up entirely of volunteers. Volunteers WA and Rio Tinto are also supporting this upcoming event. Thank you.

Shire President A Smith

I would like to add my congratulations to Tidy Towns Paraburdoo. I have seen that work that you have all done and the support given to community groups and I know myself and Cr Day, as Board Members of AWARE, we are very appreciative to Tidy Towns Paraburdoo for their support over the Containers for Change. Well done Tidy Towns.

Cr K White

I met with the Yindjibarndi Group in Perth last week. The meeting was relatively brief, with the main outcomes being a request for a suitable location in Onslow to house their bus and discussion around the potential development of an arts and cultural centre within the town.

I advised the group to contact the Shire's Director of Community Development to further discuss these matters.

In addition, I sought their support for the continued operation of the Onslow Darts Club, as well as their assistance for community groups across the broader Shire that may require support in the future.

7 Petitions / Deputations / Presentations

7.1 Petitions

Nil

7.2 Deputations

Nil

7.3 Presentations

Nil

8 Applications for Leave of Absence

Nil

9 En Bloc Council Resolutions

9.1 Agenda Items Adopted En Bloc

Nil

10 Confirmation Of Minutes

10.1 Confirmation Of Council Minutes

10.1.1 Minutes Of The Ordinary Council Meeting Held On 16 June 2026

Council Decision	**106/2026**
Moved	**Cr L Rumble JP**
Seconded	**Cr T Fox**

That the Minutes of the Ordinary Council Meeting held 16 June 2026 (Item 10.1.1 Attachment 1) be confirmed as a true and accurate record.

For:	**A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day, B Noone and C Rogers**
Against:	**Nil**

Carried 9/0

10.2 Receipt Of Committee And Other Minutes

10.2.1 Minutes Of The Economic And Tourism Development Committee Meeting Held On 16 June 2026

Council Decision	**107/2026**
Moved	**Cr K Day**
Seconded	**Cr B Noone**

That the Minutes of the Economic And Tourism Development Committee Meeting held 16 June 2026 (Item 10.2.1 Attachment 1) be received.

For:	**A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day, B Noone and C Rogers**
Against:	**Nil**

Carried 9/0

11 Recommendations From Committee

Economic And Tourism Development Committee Meeting held on 21 July 2026

11/ETD.1 Shire of Ashburton and City of Karratha - Great Aussie Road Trip Collaboration

File Reference	ED01
Applicant or Proponent(s)	Not Applicable
Author	S Allan, Manager Business & Economic Development
Authorising Officer	K Woodward, Chief Executive Officer
Previous Meeting Reference	Nil
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	Nil

Report Purpose

The purpose of this report is to inform the Economic Tourism and Development Committee (the Committee) of a proposed collaborative promotional opportunity between the Shire of Ashburton and the City of Karratha for a Great Aussie Road Trip itinerary with a focus on tourism and liveability aspects of the Pilbara region.

The Committee is requested to support for the collaboration and agree to an allocation of budgeted funds of $31,000 (excluding GST) from the 2026/2027 financial year towards the collaboration between the Shire of Ashburton and the City of Karratha, following adoption of its 2026/2027 Annual Budget.

Background

The Shire's Economic Development Strategy 2024 – 2028 (the Strategy) outlines the Shire's commitment to supporting economic development outcomes for the region, including maximising our resource industry whilst expanding emerging sectors, creating liveable and vibrant communities, achieving economic prosperity, attracting investment for expansion, industry growth, and becoming a place of choice to live, visit and invest.

The Shire's Economic Development Vision focuses on 4 pillars - To become:

- A global resources powerhouse
- A world-class tourist destination
- A thriving community
- A great place to have a small business

To achieve this vision, Council endorsed actions that include, leading regional tourism promotion through the continued growth of the Visit Ashburton brand, with the key to the success of the Strategy, to collaborate with local stakeholders, all tiers of government and private sector proponents.

The Shire was approached by the City of Karratha Economic Development team to collaborate on the project to promote a Pilbara road trip and to highlight the liveability of the Pilbara region, to be produced by Visage Productions.

Comments

The Shire has, in previous years, executed numerous television show episodes/programmes with Destination WA, 4WD and Adventure Show. Typically, these have had a strong tourism focus.

The proposed production will showcase destinations across both local government areas of the City of Karratha and the Shire of Ashburton, as a Great Aussie Road trip in the Pilbara region.

The itinerary would begin in Karratha, travelling through to Python Pool, Millstream Chichester National Park, Tom Price, Karijini National Park, Onslow (via Paraburdoo and Cheela Plains Station Stay), and the Mackerel Islands, departing from Onslow Airport.

The episode will enable visitors to understand how they can fly into Karratha, hire a vehicle, travel and adventure through the Pilbara region and then depart from Onslow Airport – on one of Australia's best road trips.

The episode will present the road trip experience through the lenses of liveability, tourism and economic development, highlighting the Pilbara's adventure tourism opportunities and lifestyle appeal.

Overview:

- The Great Aussie Road trip aligns strongly with our tourism and economic development objectives.
- Broadcast: Australia (Foxtel) and internationally via Outdoor Channel (58 countries, 96M+ households).
- Episode length: 23–24 minutes total (approximately 11 minutes per LGA).
- Content rights: All partners receive access to footage and imagery for future marketing use.
- Editorial control: Full approval provided prior to broadcast.
- Filming is planned for late August, early September 2026.

Investment:

- Total production cost: $62,000 (ex GST).
- $31,000.00 (ex GST) for each Local Government Authority, allocated from General Ledger ED24081 for the 2026/2027 financial year from budgeted funds, following Council's adoption of its 2026/2027 Annual Budget.

Consultation

City of Karratha Economic Development and Tourism team/s in consideration of the project and the outcomes of the investment successfully promoting the liveability of the Pilbara region, marketed to the tourism sector and an investment attraction opportunity.

Shire of Ashburton Media and Communications team as to ensure messaging and content meets the Shire's Media and Communications Policy.

The Shire of Ashburton Chief Executive Officer was consulted to provide an overview of the project, confirm the viability of its focus, and assess the capacity of the Business and Economic Development and Tourism team and budget availability.

Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	3. Prosperity - We will advocate and drive opportunities for the community to be economically desirable, resilient, and prosperous.
Strategic Outcome	3.4 Sustainable commerce and tourism opportunities
Strategy	3 Work collaboratively with tourism sector providers, Australia's North-West Tourism and Tourism WA to increase visitor spend, and length of stay, in the Shire.

Council Policy

Council Policies » Shire of Ashburton

Communications and Media:

- Maximise media opportunities for Council's achievements and programs and provide a positive public image of Council in line with corporate objectives

Community Engagement:

- As part of the itinerary and production process, we will ensure a coordinated approach to community consultation to foster meaningful and effective engagement within the Shire.

Tourism Promotion and Attraction:

- To support the tourism industry and initiatives, facilitate tourism-based business investment attraction and promote tourism in the Shire of Ashburton.
- The Shire will continue to work with State, regional and tourism industry stakeholders to promote and develop local tourism, encourage tourism-based investment attraction opportunities and facilitate development of infrastructure for current and future tourism business and services.
- Facilitate the development of scenic drive routes and trails, locations of interest, and review direction, information, promotional and interpretative signage needed in strategically important tourist areas.
- Ensure a consistent and strategic approach to the promotion of marketing of the Shire to encourage an increase of visitors, supporting economic diversification and sustainability of the region.

Financial Implications

Current Financial Year

Funding would be allocated from budgeted funds, General Ledger ED24081 for a total amount of $31,000 (ex GST), following Council's adoption of its 2026/2027 Annual Budget.

Future Financial Year(s)

Nil

Legislative Implications

Nil

Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)		Possible (3)	Minor (2)	Moderate (5-9)	

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be medium.

Voting Requirements

Simple Majority

Committee Recommendation

That Council endorses the Economic and Tourism Development Committee recommendation and:

1. Approve the Shire of Ashburton's support for, and participation in, the collaborative project with the City of Karratha for the production of The Great Australian Road Trip by Visage Productions; and
2. Seeks Council approval for budgeted funds of $31,000 (excluding GST), be allocated towards the Great Australian Road trip, following Council's adoption of its 2026/2027 Annual Budget.
3. Report back to Council in regards to the return of investment, measurables and outcomes, and for Council to approve a budget amount of $5,000 for marketing purposes.

Council Decision **108/2026**

Moved **Cr C Rogers**

Seconded **Cr B Noone**

That Council endorses the Economic and Tourism Development Committee recommendation and:

1. **Approve the Shire of Ashburton's support for, and participation in, the collaborative project with the City of Karratha for the production of The Great Australian Road Trip by Visage Productions; and**
2. **Seeks Council approval for budgeted funds of $31,000 (excluding GST), be allocated towards the Great Australian Road trip, following Council's adoption of its 2026/2027 Annual Budget.**
3. **Report back to Council in regards to the return of investment, measurables and outcomes, and for Council to approve a budget amount of $5,000 for marketing purposes.**

For: **A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day, B Noone and C Rogers**

Against: **Nil**

Carried 9/0

11/ETD.2 Pilbara Regional Tourism Partnership Framework 2026–2029

File Reference	ED01
Applicant or Proponent(s)	Not Applicable
Author	S Allan, Manager Business & Economic Development
Authorising Officer	K Woodward, Chief Executive Officer
Previous Meeting Reference	Nil
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Pilbara Working Group Objectives and TOR 2. Proposed Pilbara Regional Tourism Partnership Framework 2026-2029

Report Purpose

This report presents to the Economic Tourism and Development Committee (the Committee) the proposed Pilbara Regional Tourism Partnership Framework 2026–2029 (the Framework), developed by Australia's North West Regional Tourism Organisation (ANW).

The Committee is requested to support the proposed Framework, subject to the amendments outlined in this report, with a further recommendation to Council for its endorsement and financial support of $25,000.00 per financial year commencing in 2026/2027 until 2029/2030, a total investment of $100,000.00 from allocated funds (General Ledger ED24081 – Tourism Initiatives), following adoption of Council's annual budgets.

Background

The Pilbara Regional Tourism Working Group (the Working Group) was established in March 2026 at the ANW Tourism Forum. The Working Group was formed in recognition of the need for a coordinated regional tourism framework capable of delivering strategic tourism outcomes, strengthening regional collaboration, and advocating for tourism development opportunities across the Pilbara region. (Refer to Attachment 1 for the Working Group's Terms of Reference).

Following discussions through the Working Group, ANW has developed a proposed Pilbara Regional Tourism Partnership Framework 2026–2029 (the Framework) to provide a coordinated approach to regional tourism collaboration and investment across the Pilbara. (Refer Attachment 2).

The development of the Framework was prompted by discussions at the Pilbara Tourism Association (PTA) Annual General Meeting in November 2025, where concerns were raised regarding the Association's ability to operate at the required capacity following the departure of key personnel from the State. As a result, stakeholders identified the need for a new regional approach to tourism leadership, coordination and advocacy for the Pilbara.

Comments

The Shire's Strategic Community Plan 2022-2032 (the Plan) identifies economic prosperity as a key objective under Pillar 3 – Prosperity, with a commitment to advocating for and facilitating opportunities that support a desirable, resilient and prosperous local economy. Specifically, the Plan recognises the importance of working collaboratively with tourism industry stakeholders and ANW to increase visitor expenditure and length of stay within the

Shire. It also highlights the value of partnering with all tiers of government and key industry stakeholders to attract investment and support economic diversification initiatives that benefit the community.

The Shire's Economic Tourism and Development Strategy 2024–2028 and Strategic Tourism Branding, Communications and Marketing Plan 2025–2030 recognise collaboration as a key enabler of sustainable tourism growth. Both Strategies identify the importance of partnering with local businesses, industry stakeholders and government agencies to strengthen destination branding, increase visitor awareness, leverage shared resources, and maximise tourism outcomes. In this context, the proposed Pilbara Regional Tourism Partnership Framework 2026–2029 aligns strongly with the Shire's strategic objectives by supporting a coordinated regional approach to tourism development, marketing and advocacy across the Pilbara.

The proposed Framework has been informed by previous tourism consultation undertaken by the ANW, discussions and feedback from Working Group members, and the outcomes of a regional priorities survey. The survey identified regional leadership, Pilbara branding and regional coordination of key projects (such as the Warlu Way) as the highest priorities for future collaboration.

It also proposes the establishment of a regional tourism investment pool, funded through annual contributions from participating local governments and ANW, to support the delivery of agreed regional tourism initiatives and advocacy activities. The Framework is intended to complement, rather than replace, existing local tourism priorities and destination-specific investments by enabling projects that deliver benefits across the Pilbara region and are not readily achievable by individual organisations acting independently.

Other examples of regional tourism alliances can be compared with the Bunbury Geographe Tourism Partnership (incorporating 6 Local Government areas) and the Perth Hills Tourism Alliance (incorporating 5 Local Government areas).

The Framework will guide future discussions regarding regional priorities, project development, governance arrangements and investment commitments to support implementation from 2026 to 2029.

As a participating local government within the Pilbara Regional Tourism Working Group and contributor to the development of the proposed Pilbara Regional Tourism Partnership Framework 2026–2029, ANW has requested an annual contribution of $25,000 through to 2029/2030 financial year (a total of $100,000 ex GST). The annual contribution is proposed to be funded from budget allocations within General Ledger ED24081 – Tourism Initiatives following adoption of Council's annual budget for 2026-2027.

As the representative for the Shire on the Pilbara Regional Tourism Working Group, the Manager of Business and Economic Development recommends the below amendments/inclusions to the proposed Framework.

- An indicative budget schedule and proposed funding allocations.
- A clear outline of annual and total financial commitments under the agreement.
- A multi-year funding structure detailing proposed expenditure across the term of the framework.
- Improved wording relating to local government contributions and funding commitments.

- A project implementation timeline, including key milestones and deliverables.
- All three other Pilbara Local Government Authorities (City of Karratha, Town of Port Headland and Shire of East Pilbara) support the Framework and financial request from ANW.

Consultation

The Manager Business and Economic Development briefed the Economic, Tourism and Development Committee in June 2026. Further discussions were subsequently held with local government representatives from participating Pilbara Regional Tourism Working Group members to identify additional information requirements and inform refinement of the proposed framework.

Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	3. Prosperity - We will advocate and drive opportunities for the community to be economically desirable, resilient, and prosperous.
Strategic Outcome	3.4 Sustainable commerce and tourism opportunities
Strategy	3 Work collaboratively with tourism sector providers, Australia’s North-West Tourism and Tourism WA to increase visitor spend, and length of stay, in the Shire.

Council Policy

Council Policies » Shire of Ashburton

Tourism Promotion and Attraction:

The Shire will continue to work with State, regional and tourism industry stakeholders to promote and develop local tourism, encourage tourism-based investment attraction opportunities and facilitate development of infrastructure for current and future tourism business and services.

Facilitate the development of scenic drive routes and trails, locations of interest, and review direction, information, promotional and interpretative signage needed in strategically important tourist areas.

Ensure a consistent and strategic approach to the promotion of marketing of the Shire to encourage an increase of visitors, supporting economic diversification and sustainability of the region.

Financial Implications

Current Financial Year

The proposed Pilbara Regional Tourism Partnership Framework 2026–2029 includes an annual local government contribution of $25,000 (ex GST).

Should Council endorse participation in the framework, and following the adoption of its 2026/2027 annual budget, the contribution will be funded from the budget allocation under General Ledger ED24081 – Tourism Initiatives, subject to annual budget adoption by Council.

No additional budget allocation is required at this time.

Future Financial Year(s)

An annual financial contribution of $25,000 (ex GST) up to and including 2029/2030 financial year would be required.

The total financial commitment over the term of the Framework is $100,000.00 (ex GST) subject to annual budget adoption by Council.

Legislative Implications

Nil

Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	There is a potential reputational risk to the Shire should it not support the proposed framework and further amendments, given previous investment in regional tourism initiatives and its strategic commitment to economic development, tourism growth, collaboration and regional advocacy as outlined in adopted Council strategies.	Likely (4)	Minor (2)	Moderate (5-9)	Support the proposed Framework and acknowledge future financial year obligations, with the suggested amendments.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be medium.

Voting Requirements

Simple Majority

Committee Recommendation

That Council endorses the Economic and Tourism Development Committee recommendation and:

1. Supports the proposed Pilbara Regional Tourism Partnership Framework 2026–2029 in principle, subject to the suggested amendments.
2. Endorse participation in the Pilbara Regional Tourism Partnership Framework 2026–2029, subject to the above amendments being incorporated.
3. Authorises the Chief Executive Officer to execute the Pilbara Regional Tourism Partnership Framework 2026-2029 agreement on behalf of Council following receipt and review of the amended Framework from Australia's North West Regional Tourism Organisation.
4. As a participating member of the Pilbara Regional Tourism Working Group, Council approve four annual contributions of $25,000 (ex GST) towards the Pilbara Regional Tourism Partnership Framework 2026–2029.

Council Decision	**109/2026**
Moved	**Cr L Rumble JP**
Seconded	**Cr B Noone**

That Council endorses the Economic and Tourism Development Committee recommendation and:

1. **Supports the proposed Pilbara Regional Tourism Partnership Framework 2026–2029 in principle, subject to the suggested amendments.**
2. **Endorse participation in the Pilbara Regional Tourism Partnership Framework 2026–2029, subject to the above amendments being incorporated.**
3. **Authorises the Chief Executive Officer to execute the Pilbara Regional Tourism Partnership Framework 2026-2029 agreement on behalf of Council following receipt and review of the amended Framework from Australia's North West Regional Tourism Organisation.**
4. **As a participating member of the Pilbara Regional Tourism Working Group, Council approve four annual contributions of $25,000 (ex GST) towards the Pilbara Regional Tourism Partnership Framework 2026–2029.**

For:	**A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day, B Noone and C Rogers**
Against:	**Nil**

Carried 9/0

12 Office of the Chief Executive Officer Reports

Nil

13 Corporate Services Reports

13.1 Monthly Financial Statements - June 2026

File Reference	FM03
Applicant or Proponent(s)	Not Applicable
Author	T Dayman, Manager Finance
Authorising Officer	D Kennedy, Director Corporate Services
Previous Meeting Reference	Nil
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Monthly Financial Report - June 2026

Report Purpose

Shire officers are required to prepare a Statement of Financial Activity each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the month ended 30 June 2026.

Council is requested to accept the Statement of Financial Activity, as provided at Attachment 1.

Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements (as attached).

Consultation

Executive Leadership Team
Middle Management Group
Finance Team

Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.2 Appropriate, sustainable, and transparent management of community funds
Strategy	4 Ensure financial transactions are accurate and timely.

Council Policy

Nil

Financial Implications

Current Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Year(s)

Nil

Legislative Implications

Local Government Act 1995

Section 6.4 (Financial report)

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Regulation 34 (Financial activity statement required each month (Act s.6.4)

Shire officers are to prepare each month a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Material misstatement or significant error in the financial statements.	Unlikely (2)	Moderate (3)	Moderate (5-9)	Review of financial position information to be undertaken regularly and by multiple Shire officers.
Compliance	Council does not accept the officer recommendation.	Unlikely (2)	Minor (2)	Low (1-4)	Provide Council with sufficient information for decision making.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

Voting Requirements

Simple Majority

Officer Recommendation

That Council, in accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996*, accepts the Statement of Financial Activity, and associated documentation for June 2026, as included at Attachment 1.

Council Decision **110/2026**

Moved **Cr A Sullivan**

Seconded **Cr K Day**

That Council, in accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996*, accepts the Statement of Financial Activity, and associated documentation for June 2026, as included at Attachment 1.

For: **A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day, B Noone and C Rogers**

Against: **Nil**

Carried 9/0

13.2 Monthly Schedule of Accounts Paid - June 2026

File Reference	FM03
Applicant or Proponent(s)	Not Applicable
Author	T Dayman, Manager Finance
Authorising Officer	D Kennedy, Director Corporate Services
Previous Meeting Reference	Nil
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Schedule of Accounts Paid - June 2026

Report Purpose

Shire officers are required to prepare a Schedule of Accounts Paid each month containing relevant information, as legislated.

The purpose of this report is to present the:

- Schedule of Creditor Accounts Paid for June 2026; and
- Corporate Credit Card and Payment Card Reconciliations for June 2026.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as presented in Attachment 1.

Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

A new regulation has been added to the *Local Government (Financial Management) Regulations 1996* to increase transparency and accountability in local government, through greater oversight of incidental spending. From 1 September 2023, local governments are required to disclose information about each transaction made on a credit cards, debit cards or other purchasing cards.

Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and this is attached.

For the month under review the following summarised details are presented:

Description	Amount $
Municipal Fund	
Electronic Funds Transfers	12,155,578.06
Credit Cards	58,485.08
Payroll	1,277,570.99
Bank Fees and Charges	1,932.42
Municipal Fund Total	**14,022,329.03**
Trust Fund	
Electronic Funds Transfers	0.00
Trust Fund Total	**0.00**
Payment Cards	
Credit Cards	58,485.08
Fuel Cards – Ampol *	4,073.67
Fuel Cards – Viva / Shell*	11,593.16
Taxi Cards – Cabcharge*	2,627.91
Payment Cards Total	**76,779.82**

The below table provides a summary of payment totals during 2025-2026.

Month	EFT Payment	Direct Debits	Credit Cards	Payroll	Bank Fees	Total Payment
July 25	11,877,167	464,990	84,140	1,609,770	2,351	14,039,011
August 25	13,059,809	153,819	84,816	1,059,073	2,337	14,359,856
September	12,329,479	4,714	62,308	1,1125,90	2,709	13,524,800
October 25	20,344,341	749,066	79,176	1,143,187	2,540	22,318,311
November 25	13,085,271	387,119	67,783	1,202,171	3,002	14,745,346
December 25	8,493,936	368,574	58,728	1,736,787	1,437	10,659,462
January 26	8,707,051	472,208	46,136	1,194,558	1,706	7,421,659
February 26	5,914,511	328,894	70,253	1,149,209	1,286	7,464,153
March 26	4,472,339	326,981	72,936	1,203,312	1,818	6,077,388
April 26	8,363,857	313,448	92,701	1,190,854	1,470	9,962,333
May 26	8,589,668	444,839	75,961	1,255,731	1,788	10,367,988
June 26	**12,155,578**	**528,762**	**58,485**	**1,277,571**	**1,932**	**14,022,329**
Total 25/26	**124,393,604**	**4,470,170**	**858,890**	**15,147,814**	**24,376**	**144,894,853**
Total 24/25	83,319,933	3,931,059	579,458	13,971,918	30,854	101,833,224

* Fuel Card & Taxi cards included in Direct Debit total

Consultation

Executive Leadership Team
Finance Team

Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.2 Appropriate, sustainable, and transparent management of community funds
Strategy	4 Ensure financial transactions are accurate and timely.

Council Policy

Nil

Financial Implications

Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

Future Financial Year(s)

Nil

Legislative Implications

Local Government (Financial Management) Regulations 1996

Regulation 13 (Payments from municipal fund or trust fund by Chief Executive Officer, Chief Executive Officer's duties as to etc.)

Where the Chief Executive Officer has been delegated the exercise of power to make payments from the Municipal Fund or the Trust Fund, a list of accounts authorised for payment by the Chief Executive Officer is to be presented each month to Council.

Regulation 13A Payments by employees via purchasing cards

If a local government has authorised an employee to use a credit, debtor or other purchasing card, a list of payments made using the card must be prepared each month is to be presented to Council.

Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Property (plant, equipment, buildings)	Council does not accept the officer recommendation.	Unlikely (2)	Minor (2)	Low (1-4)	Provide Council with adequate information to make an informed decision.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

Voting Requirements

Simple Majority

Officer Recommendation

That Council, in accordance with regulation 13 and 13A of the *Local Government (Financial Management) Regulations 1996*, confirms the Monthly Schedule of Accounts Paid for June 2026, inclusive of purchasing cards payments for June 2026, as included at Attachment 1.

Council Decision **111/2026**

Moved **Cr A Sullivan**

Seconded **Cr C Rogers**

That Council, in accordance with regulation 13 and 13A of the *Local Government (Financial Management) Regulations 1996*, confirms the Monthly Schedule of Accounts Paid for June 2026, inclusive of purchasing cards payments for June 2026, as included at Attachment 1.

For: **A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day, B Noone and C Rogers**

Against: **Nil**

Carried 9/0

13.3 Appointment of Voting Delegates - 2026 Western Australian Local Government Association - Annual General Meeting

File Reference	GR02
Applicant or Proponent(s)	Not Applicable
Author	R Marlborough, Senior Governance Officer
Authorising Officer	D Kennedy, Director Corporate Services
Previous Meeting Reference	Nil
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. 2026 Notice of Annual General Meeting

Report Purpose

The purpose of this report is to:

- inform Council about the 2026 Western Australian Local Government Association (WALGA) Annual General Meeting (AGM);
- determine the appointment of two voting delegates and one proxy delegate to be the Shire of Ashburton's (the Shire) representatives at the WALGA AGM.

Background

The WALGA AGM (refer to Attachment 1) is being held on Thursday, 17 September 2026 at 2:30pm at the Perth Convention and Exhibition Centre in conjunction with the 2026 Local Government Convention (16-18 September 2026).

The Shire is a WALGA member local government and attendance at the AGM is at no cost for elected members or Shire officers. Each member local government is entitled to be represented by two voting delegates at the AGM. Voting delegates appointed are entitled to one vote. A proxy delegate when appointed is entitled to vote in the absence of a voting delegate. Voting delegates and proxies may be elected members or Shire officers.

Voting delegates and proxies must be registered with WALGA by the Shire's Chief Executive Officer (CEO) prior to 5:00pm on Tuesday, 1 September 2026, however, delegate registrations can be completed or amended up until the start of the AGM at 2:30pm on Thursday, 17 September 2026.

WALGA member local government motions must be submitted prior to 5.00pm on Thursday, 30 July 2026.

The AGM agenda will be available on the WALGA website by 5:00pm on Tuesday 18 August 2026. All elected members, whether proposing to attend the 2026 WALGA Local Government Convention or not, and the Chief Executive Officer, will be advised of the availability of the agenda.

Information on how voting will be conducted will be sent to all registered voting delegates and proxies prior to the AGM.

Comments

Appointing representatives as voting or proxy voting delegates to represent the Shire provides the opportunity to fully participate in motions put to the WALGA AGM, and that if passed, would form part of WALGA's broader advocacy position.

To ensure active participation at the WALGA AGM, it is recommended that Council support the recommendation provided to appoint two voting delegates and one proxy delegate as representatives of the Shire.

Consultation

Elected members were provided information about the upcoming WALGA AGM by email on 2 July 2026.

Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.1 Coordinated delivery of organisational leadership and performance excellence for the benefit of the community
Strategy	4 Advocate for the community at Regional, State and Federal levels.

Council Policy

[Council Policies » Shire of Ashburton]

Elected Member and Chief Executive Officer Attendance Events – This policy details events run by WALGA are pre-approved events that can be attended by elected members and the CEO.

Elected Member Continuing Professional Development – This policy supports elected members participating in continuing professional development as part of their obligation and duty to fulfil their role on Council, subject to certain limitations and express requirements.

Financial Implications

Current Financial Year

Funding for elected member professional development is part of the 2026/2027 Annual Budget.

Future Financial Year(s)

Nil

Legislative Implications

Section 5.98A(6) of the Act further prescribes in respect to fees, reimbursements and allowances for elected members the following –

"(6) A local government cannot make any payment to, or reimburse an expense of, a person who is a council member or a mayor or president in that person's capacity as council member, mayor or president unless the payment or reimbursement is in accordance with —

(a) this Division; or

(b) a policy adopted by the local government under section 5.129 of the Act."

Section 5.129(1) prescribes the following, relating to a policy made under section 5.128 of the Act. -

"(1) A local government may prepare and adopt a policy under which the local government undertakes to do 1 or more of the following —*

(c) pay a fee to a council member in relation to their participation in continuing professional development under the local government's policy under section 5.128;

(d) reimburse a council member for a fee or other expense incurred by the council member in relation to their participation in continuing professional development under the local government's policy under section 5.128."

Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	Not participating in the AGM could present a reputational risk to the organisation, as the opportunity for broader advocacy will be lost.	Unlikely (2)	Minor (2)	Low (1-4)	Appointing delegates provides opportunity to vote on broader State and regionally specific advocacy issues that may reduce impacts on the community.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

Voting Requirements

Simple Majority

Officer Recommendation

That Council approves the following elected members as the Shire of Ashburton's representatives at the 2026 Western Australian Local Government Association - Annual General Meeting on Thursday 16 September 2026.

1. Cr Rumble and Cr Rogers as voting delegates; and
2. Shire President Smith as a proxy delegate that is entitled to vote in the absence of an approved voting delegate.

Council Decision	**112/2026**
Moved	**Cr B Noone**
Seconded	**Cr R de Pledge**

That Council approves the following elected members as the Shire of Ashburton's representatives at the 2026 Western Australian Local Government Association - Annual General Meeting on Thursday 16 September 2026.

1. **Cr Rumble and Cr Rogers as voting delegates; and**
2. **Shire President Smith as a proxy delegate that is entitled to vote in the absence of an approved voting delegate.**

For:	**A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day, B Noone and C Rogers**
Against:	**Nil**

Carried 9/0

13.4 Amendments - Committees and Working Groups Booklet

File Reference	GV04
Applicant or Proponent(s)	Not Applicable
Author	R Marlborough, Senior Governance Officer
Authorising Officer	D Kennedy, Director Corporate Services
Previous Meeting Reference	Ordinary Council Meeting 8 August 2023 - Item 13.4 – (157/2023) Special Council Meeting 25 October 2023 – Item 9.2 – (196/2023) Ordinary Council Meeting 19 August 2025 – Item 13.3 – (151/2025) Ordinary Council Meeting 28 October 2025 – Items 13.4. 13.5 and 15.1 – (192,194 & 202/2025)
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Committees and Working Groups Booklet

Report Purpose

Council is requested to consider amendments to the Committees and Working Groups Booklet to ensure alignment to current operational structure, reduce some membership requirements due to local limitations, streamline some reporting requirements for specific working groups and include the North West Defence Alliance, as an external group.

Background

The Committees and Working Groups Booklet (Booklet) is the documented framework for formally recording terms of references and representation on formal Committees, Working Groups and External Groups.

Council last formally reviewed this document after the 2025 Local Government Ordinary Election. Administrative amendments to some Committees and Working Group memberships were completed in February 2026, following an elected member name change.

Comments

The proposal presented for Council is to consider is amendments to the Booklet to support legislative compliance, operational functionally, streamlining information sharing (reporting) for some working groups, and for the inclusion of the North West Defence Alliance as an external group. The following table details proposed amendments to the Booklet.

Council Committees

Name	Amendment/s Proposed	Rationale
Audit, Risk and Improvement Committee	Minor amendment to change the Deputy Presiding Member title to Deputy of the Presiding Member.	Title amendment aligns with the requirements of the *Local Government Act 1995*.

Working Groups

Name	Amendment/s Proposed	Rationale
Inland, Onslow and Pannawonica Emergency Management Committees	In each of the group terms of references, amend clause 6.5 to reflect that minutes of meetings will be provided to elected members through the Elected Members Teams Channel.	Providing elected members with this meeting minute via in their Teams Channel ensures security and it is an expedient process, following meetings. Advice that meeting minutes are available will be provided to elected members by Councillor Support.
Onslow Senior Citizens and Carinya Units Working Groups	In the role and functions section remove the word "tenant" from point 3. In point 2 of the delegation section replace the prior position of Executive Manager Land, Property and Regulatory Services with the Director Community. In the membership section relax the composition of the working group to between three and six members. Remove the requirement for current tenants to be the two-community representatives and open up options to allow Onslow residents to participate, subject to selection conditions. In the community representation appointment and selection section provide the ability for the CEO to endorse community representation on the working group. Amend the reporting framework to: • enable meeting minutes to be provided to elected members via the Elected Members Teams Channel. • reword point 2, to provide greater clarity that recommendations from the working group that require formal endorsement are presented to Council for consideration.	Updating the delegation section align with the current organisational structure. It has not been possible to attract tenants from the Units to participate on this working group. Amending the membership and the community representation appointment and selection sections provides greater flexibility. There is a high likelihood of personal information being included in meeting minutes. Providing elected members with this information in their Teams Channel ensures security and it is an expedient process, following a meeting. Advice that meeting minutes are available will be provided to elected members by Councillor Support. Tenancy arrangements for occupancy of the Units are completed through an existing delegated authority.
Tom Price Sporting Working Group	Amend the reporting framework to: • enable meeting minutes to be provided to elected members via the Elected Members Teams Channel • reword point 2, to provide greater clarity that recommendations from the working group that require formal endorsement are presented to Council for consideration.	Providing elected members with this meeting minute via in their Teams Channel ensures security and it is an expedient process, following meetings. Advice that meeting minutes are available will be provided to elected members by Councillor Support.

Working Together Onslow Steering Group	Delete the names and titles of the external members on this working group and replace with "Maximum of 4 x Chevron Representatives" Amend the reporting framework to enable meeting minutes to be provided via the Elected members Teams Channel. Add point 2 to the reporting framework to ensure recommendations from the working group that require formal endorsement are presented to Council for consideration.	Chevron staff that participate on this working group regularly change. Specifically removing references to names/titles reduces the need for ongoing updates. Providing elected members with this meeting minute via in their Teams Channel ensures security and it is an expedient process, following meetings. Advice that meeting minutes are available will be provided to elected members by Councillor Support. Adding point two provides alignment with other working groups.

External Groups

Name	Proposal
North West Defence Alliance	Council supported participation in the North West Defence Alliance group in late 2025. Adding the group to the Booklet provides consistency and ensures periodic review following each ordinary local government elections cycle.

The current Booklet with the amendments detailed above is provided for consideration at Attachment 1. Track changes have been used for ease of reference.

Consultation

Nil

Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.6 Visionary community leadership with sound, diligent and accountable governance
Strategy	3 Deliver best practice governance and risk management.

Council Policy

Nil

Financial Implications

Current Financial Year

Nil

Future Financial Year(s)

Nil

Legislative Implications

Nil

Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	Information not being current or accurately aligned with operations.	Unlikely (2)	Minor (2)	Low (1-4)	Adopt the officer recommendation.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

Voting Requirements

Simple Majority

Officer Recommendation

That Council support the amendments presented to the Committees and Working Groups Booklet, as provided and detailed in Attachment 1.

Amended Recommendation

That Council support the amendments presented to the Committees and Working Groups Booklet, as provided and detailed in Attachment 1 and with the following additional changes to be made and included within the Booklet:

1. Inland/Onslow and Pannawonica - Local Emergency Management Committee Terms of Reference still references the Deputy CEO (Responsible Officer), it should be updated to reflect the current organisational structure.

   Responsible Officer: Director appointed by the Chief Executive Officer with responsibility for emergency management.

2. That the membership of the Onslow Senior Citizens and Carinya Units Working Group be amended to include:
   - One tenant representative from the Carinya Units; and
   - One representative from the Onslow Senior Citizens group.

3. Western Australian Local Government Association representation be updated as follows:
   - Pilbara Zone Chair: Cr Dan Scott, Mayor, City of Karratha;
   - Pilbara Zone Deputy Chair: Cr Anthony Middleton, Shire President, Shire of East Pilbara; and
   - WALGA State Councillor (Pilbara Zone): Cr Audra Smith, Shire President, Shire of Ashburton.

Reasons for change:

<u>Inland/Onslow and Pannawonica - Local Emergency Management Committee</u>

The Deputy CEO position no longer exists, so I believe this reference should be updated to the relevant Director to reflect our current organisational structure.

<u>Onslow Senior Citizens and Carinya Units Working Group</u>

This amendment is to ensure the people most affected by decisions of the Working Group have a voice at the table. Including a tenant representative and a representative from the Onslow Senior Citizens group will provide valuable local knowledge and help the Working Group make informed decisions.

<u>Western Australian Local Government Association</u>

This is simply a housekeeping amendment to ensure the booklet accurately reflects the current WALGA Pilbara Zone office bearers and State Council representation

Council Decision	**113/2026**
Moved	**SP A Smith**
Seconded	**Cr B Noone**

That Council support the amendments presented to the Committees and Working Groups Booklet, as provided and detailed in Attachment 1 and with the following additional changes to be made and included within the Booklet:

1. Inland/Onslow and Pannawonica - Local Emergency Management Committee Terms of Reference still references the Deputy CEO (Responsible Officer), it should be updated to reflect the current organisational structure.

Responsible Officer: Director appointed by the Chief Executive Officer with responsibility for emergency management.

2. That the membership of the Onslow Senior Citizens and Carinya Units Working Group be amended to include:

- **One tenant representative from the Carinya Units; and**
- **One representative from the Onslow Senior Citizens group.**

3. Western Australian Local Government Association representation be updated as follows:

- **Pilbara Zone Chair: Cr Dan Scott, Mayor, City of Karratha;**
- **Pilbara Zone Deputy Chair: Cr Anthony Middleton, Shire President, Shire of East Pilbara; and**
- **WALGA State Councillor (Pilbara Zone): Cr Audra Smith, Shire President, Shire of Ashburton.**

For: **A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day, B Noone and C Rogers**

Against: **Nil**

Carried 9/0

13.5 Council Policy Periodic Review - July 2026

File Reference	GV20
Applicant or Proponent(s)	Not Applicable
Author	R Marlborough, Senior Governance Officer
Authorising Officer	D Kennedy, Director Corporate Services
Previous Meeting Reference	Nil
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Disposal of Property - Other than Land 2. Appointment of Acting or Temporary Chief Executive Officer 3. Community Leases and Licences 4. Elected Member Briefing Forums 5. Payments to Employees in Addition to Contract or Award 6. Road Management 7. Verge Lawns and Gardens 8. Closure of Facilities - Christmas - New Year

Report Purpose

The purpose of this report is to present to Council for consideration the outcome of a periodic review of the following existing Council policies:

- Disposal of Property (Other than Land);
- Appointment of Acting or Temporary Chief Executive Officer;
- Community Leases and Licences;
- Elected Member Briefing Forums;
- Payments to Employees in Addition to Contract or Award;
- Road Management;
- Verge Lawns and Gardens; and
- Closure of Facilities - Christmas-New Year;

Council is requested to consider and endorse the review of the policies detailed in Attachments 1 to 8, respectively.

Background

Council policies, not considered high risk or elected member related, are reviewed at least once every four years to ensure fit for purpose. Reviews can occur outside this timeframe where legislation changes, or where amendment is required to support the direction of Council or where improved guidance is required to support function and operability.

Effective policies clearly establish Council's position on various matters, complement and support associated legislation, provide good governance and clear administrative guidance and present the community with concise and topical information.

Comments

A full review of the following existing Council policies has been undertaken by the relevant Shire officers.

The table below summarises proposed amendments to these policies. Attachments 1 to 8 provides the policy documents in full for consideration, with proposed amendments or other actions, if any, marked using track changes.

Policy Title	Proposed Amendments – Comments or Actions
Disposal of Property (Other than Land) (Attachment 1)	The current policy framework content is operating effectively. No amendments are recommended.
Appointment of Acting or Temporary Chief Executive Officer (Attachment 2)	The following proposed amendments align the policy with the current organisational framework and provide a clear contemporary process for acting or temporary CEO appointments: ➢ Clause 1: • Update the business unit/officers responsible as Organisational Development has been replaced by People and Culture; • Remove reference to the prior Deputy Chief Executive Officer's role and insert the new Directors position, Development and Regulatory Services. • Remove the order of preference provisions in clause 1(c). ➢ Clause 2: • In 2(c) update the point of contact for the facilitation for an acting CEO by removing the reference to the prior Deputy Chief Executive Officer's role and replace with Director Corporate Services; • Insert a reference to the Manager People and Culture to replace Manager Organisational Development; ➢ Clause 3: • In 3(b)(i) delete prior Deputy Chief Executive Officer's role and refer to senior employees holding a director's position to avoid doubt; • In 3(c) update the point of contact for the facilitation for an acting CEO by removing the reference to the prior Deputy Chief Executive Officer's role, and replace with Director Corporate Services and insert Manager People and Culture to replace Manager Organisational Development. • In clauses 3(d) and 4 insert Manager People and Culture to replace Manager Organisational Development. ➢ Clause 5: • Amend the percentage structure payable to a temporary CEO to reflect consistency with industry standards. ➢ Clause 6: • Updated to remove prior Deputy Chief Executive Officer's role and replace with Director Corporate Services. • Definitions updated for operability and consistency.

Community Leases and Licences (Attachment 3)	The current policy framework is operating effectively. The only minor amendments recommended are to: • Update the responsible business unit, officer and affected business units; • Correct the legislation reference to the *Associations Incorporation Act 2015*; and • Update the Local Law reference, as the *Shire of Ashburton Local Government Property Law 2012* has been repealed, being replaced by a new local law.
Elected Member Strategic and Other Briefing Forums (Attachment 4)	The purpose of the amendments recommended is to embed a framework within this existing policy to recognise strategic briefing sessions so that the forums similarly aligned with normal to Council meeting day forums. Amendments suggested: • Update policy title to Elected Member Strategic and Other Briefing Forums; • Context added to recognise when strategic briefing forums are schedule, with flexibility added to enable date adjustments, if required from time to time; • Context added to enable flexibility for arranging other necessary briefing forums when required, with consultation occurring.
Payments to Employees in Addition to Contract or Award (Attachment 5)	This policy is statutorily required. The amendments suggested are: • Update the business unit/officers responsible as Organisational Development has been replaced by People and Culture; • Simplify the text of the policy to improve understanding and the management of the application of gratuity payments for employees finishing with the Shire that have provided extended significant and valuable service and give guidance to managing payments; and • Specify that gift cards are the means of providing length of service gratuities as this supports administrative efficiencies.
Road Management (Attachment 6)	Only minor amendments are recommended to ensure accuracy, as follows: • Update the responsible directorate, business unit and officers; • Correct the title reference to the Department of Biodiversity Conservation and Attractions and remove old department title; • Minor grammar corrections to support readability; and • Relevant policies/documents updated and electronic links provided where possible.
Verge Lawns and Gardens (Attachment 7)	Minor changes are recommended to: • Update the responsible officer; and • Update the local law reference to the *Shire of Ashburton Public Places and* Local *Government Property Local Law 2023* as the prior local law reference was repealed.

Closure of Facilities - Christmas-New Year (Attachment 8)	The closure of operational facilities during the Christmas and New Year is a long-standing district wide practice, managed by the Chief Executive Officer, Community advice about closure periods is standard practice via social media and through other advice mediums. The Shire's Industrial Agreement 2026 provides context for employees about leave management, during closure (shut down) periods. It is recommended that this policy be revoked.

If the policy reviews and the new policy presented are supported, the Shire's website will be updated, and information will be circulated internally.

Consultation

Responsible officers and the Executive Leadership Team (ELT) were consulted regarding the review of the policies presented. Elected members were provided a presentation at the briefing session held in Paraburdoo on 16 June 2026.

Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.6 Visionary community leadership with sound, diligent and accountable governance
Strategy	2 Provide, and lead in the development of, meaningful policies and processes to ensure sound and compliant delivery of services to the community.

Council Policy

This periodic review considers the Council policies detailed in the comment section of this report.

Financial Implications

Current Financial Year

Nil

Future Financial Year(s)

Nil

Legislative Implications

In accordance with section 2.7 of the *Local Government Act 1995,* Council is responsible for determining the local government's policies.

Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Policy positions not being in place or statutorily compliant or operationally functional to support Council, the administration or community.	Unlikely (2)	Insignificant (1)	Low (1-4)	Reviewing policies in a structured framework ensures policies remain functional and legislatively compliant to meet the needs of Council, the administration and the community.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

1. Accepts the periodic review of following Council Policy without change:
   (a) Disposal of Property (Other than Land), as detailed at Attachment 1.
2. Endorses amendments to the following Council policies, subsequent to the completed periodic review:
   (a) Appointment of Acting or Temporary Chief Executive Officer, as detailed at Attachment 2;
   (b) Community Leases and Licences, as detailed in Attachment 3;
   (c) Elected Member Strategic and Other Briefing Forums, as detailed in Attachment 4;
   (d) Payments to Employees in Addition to Contract or Award, as detailed in Attachment 5;
   (e) Road Management, as detailed in Attachment 6; and
   (f) Verge Lawns and Gardens, as detailed in Attachment 7.
3. Endorses the revocation of the Council Policy – Closure of Facilities - Christmas-New Year, as provided in Attachment 8.

Council Decision **114/2026**

Moved **Cr A Sullivan**

Seconded **Cr B Noone**

That Council:

1. **Accepts the periodic review of following Council Policy without change:**
   (a) **Disposal of Property (Other than Land), as detailed at Attachment 1.**
2. **Endorses amendments to the following Council policies, subsequent to the completed periodic review:**
   (a) **Appointment of Acting or Temporary Chief Executive Officer, as detailed at Attachment 2;**
   (b) **Community Leases and Licences, as detailed in Attachment 3;**
   (c) **Elected Member Strategic and Other Briefing Forums, as detailed in Attachment 4;**
   (d) **Payments to Employees in Addition to Contract or Award, as detailed in Attachment 5;**
   (e) **Road Management, as detailed in Attachment 6; and**
   (f) **Verge Lawns and Gardens, as detailed in Attachment 7.**
3. **Endorses the revocation of the Council Policy – Closure of Facilities - Christmas-New Year, as provided in Attachment 8.**

For: **A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day, B Noone and C Rogers**

Against: **Nil**

Carried 9/0

14 Infrastructure Services Reports

14.1 Proposed Local Planning Policies LPP 9.2 - Signage and Advertising, LPP 9.3 Caretakers and Ancillary Dwellings and LPP 9.4 - Exemptions for Minor Development

File Reference	LP10.8.0
Applicant or Proponent(s)	Not Applicable
Author	R Wallin, Coordinator Planning and Lands
Authorising Officer	G Harris, Director Infrastructure Services
Previous Meeting Reference	Nil
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. LPP 9.2 - Signage and Advertising 2. LPP 9.3 - Ancillary Dwellings and Caretakers 3. LPP 9.4 - Exemptions for Minor Development

Report Purpose

The purpose of this report is to consider three draft Local Planning Policies (LPP) for commencing community consultation. These draft LPPs are:

(i) LPP 9.2 – Signage and Advertising

(ii) LPP 9.3 – Ancillary Dwellings and Caretakers

(iii) LPP 9.4 – Exemptions for Minor Development

Council is requested to

1. In accordance with the provisions of Schedule 2, Clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015,* resolves to advertise draft Local Planning Policies LPP 9.2 – Signage and Advertising, LPP 9.3 – Ancillary Dwellings and Caretakers and LPP 9.4 – Exemptions for Minor Development as set out in Attachments 1, 2 and 3 for public comment for a period of not less than twenty-one (21) days; and
2. Following completion of the public comment period, receive a further report detailing the outcomes of the advertising, including any submissions received, for consideration.

Background

These draft LPPs have been prepared to establish a clear and consistent position in relation to the assessment of development and land use applications and are intended to be in place when draft Local Planning Scheme 8 (LPS8) is finalised.
LPS8 was considered at the Ordinary Council Meeting 19 May 2026 for a recommendation for final approval and resolved to:

"*1. Pursuant to Regulations 25(21)(a) and (b) of the Planning and Development (Local Planning Schemes) Regulations 2015 notes all submissions received on the proposed Scheme, as contained in Attachment 1;*

2. *Pursuant to Regulation 25 (3)(b) of the Planning and Development (Local Planning Schemes) Regulations 2015, supports the proposed Scheme subject to the modifications contained within Attachment 2;*
3. *Requests the Chief Executive Officer to provide the Western Australian Planning Commission with all necessary details and documents required to satisfy Regulation 28 of the Planning and Development (Local Planning Schemes) Regulations 2015 for finalisation of the proposed Scheme."*

LPS8 has been prepared in a format consistent with the model provisions contained within the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations) and includes limited guidance for the assessment of land use development. This approach reflects specific instructions from the Western Australian Planning Commission (WAPC) and officers at the Department of Planning and Infrastructure (DPLH).

These draft LPPs are intended to provide specific guidance on requirements for development and land use outcomes to ensure the zone objectives stated in draft LPS8 are satisfied in a consistent and clearly described way.

The draft LPPs have been formatted and numbered to reflect the draft WA Planning Manual - Local Planning Policies prepared by the WAPC.

In terms of a planning instrument, LPPs guide the exercise of discretion in decision making and are afforded "due regard" in the decision-making process. "Due regard" in a planning context means that the relevant matters are given:

- Active and positive consideration; or
- Proper, genuine and realistic consideration.

Comments

A LPP provides additional criteria for development assessment not otherwise contained in proposed LPS8 (see Attachments 1, 2 and 3). The following provides background on each of the policies.

LPP 9.2 – Signage and Advertising

The Shire has an existing signage policy (see Attachment 4). It is proposed to update this policy as it was adopted and last reviewed 18 September 2013.

Signs often form a significant element in the Shire's built and rural areas. Signage, if appropriately designed, can add vitality to urban centres and help identify the location of businesses. Inappropriately designed and located signage can impact the legibility and visual amenity of an area due to creating clutter and compromising public safety due to impeding sightlines.

This LPP seeks to:

a) ensure signs are in character with the streetscape and are of a scale and form appropriate to their setting, considering elements such as:
   a. safety;
   b. design and content; and
   c. installation and maintenance standards.
b) Identify signage forms that do not require a development approval due to their temporary nature or limited scale.
c) Identify types of signs and design requirements by type.

LPP 9.3- Ancillary Dwellings and Caretakers

A caretakers and ancillary dwellings provide potential to improve site management, security of businesses and affordability/flexibility for industry, tourism and rural properties.

This LPP seeks to provide guidance on the siting and form of caretakers and ancillary dwellings, to ensure a balance between commercial realities and potential land use conflicts and low amenity outcomes resulting from living in locations never intended or designed for residential living.

The policy seeks to consider:

a) Risk levels to exposing “residents” to emissions of dust, odour, noise and vibration
b) Access to traditional residential amenities such as open space and cultural facilities
c) Viability of small businesses in remote areas
d) Impacts on key infrastructure development associated with ports, railways and service corridors.

The LPP provides guidance on:

a) Number of dwellings per lot;
b) Relationship to the predominant land use (must be incidental);
c) Maximum floor areas;
d) Standards of construction.

LPP 9.4 – Exemptions for Minor Development

This LPP is to clarify types of minor development that is exempt from the need to obtain a development approval. The intent is to remove unnecessary administrative “red tape” and delays for small scale minor development that has no potential for impacts on local amenity, good neighbourliness and streetscape.

The LPP includes a table listing the types of minor developments that are exempt from a development application for various zones, subject to meeting specified conditions (standards). Table 1 of the LPP (See Attachment 3) provides a list of all the exempted development types and the conditions that apply to confirm exemption status.

Consultation

A briefing on these items was provided at Council’s Ordinary Council Meeting 16 June 2026 and copies of the documents made available for inspection.

Should the Council resolve to adopt the draft LPPs for the purposes of public advertising, an advertising of at least twenty-one (21) days is required in accordance with clauses 4(1) and 4(2) of the Regulations.

A further report will be referred to Council with recommendations incorporating any comments received during the public advertising period. This report will provide Council with a further opportunity to review the draft LPPs and to consider them for final approval.

Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	2. Place - We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.
Strategic Outcome	2.6 Land use opportunities to benefit current and future communities
Strategy	2 Incorporate appropriate planning controls for land use planning and development.

Council Policy

Nil

Financial Implications

Current Financial Year

Nil

Future Financial Year(s)

Nil

Legislative Implications

A LPP does not form part of a Local Planning Scheme and cannot bind the decision maker in respect of an application or planning matter. However, the decision maker is required to have due regard to the provisions and objectives of the policy in its decision making.

The Shire can adopt LPPs relating to matters of local development under Part 2, Division 2 of the Regulations. These draft LPPs have been made pursuant to this legislation.

Further, provisions of Schedule 2, Clause 4 of the Regulations require advertising to occur, and a period for making submissions to be no less than a period of twenty-one days after the day on which a notice is first published.

Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Interruption to service	Failure to adopt draft Local Planning Policies will potentially lead to limited control of development and inconsistent assessment of proposals.	Possible (3)	Minor (2)	Moderate (5-9)	Approving the Local Planning Policies

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

1. In accordance with the provisions of Schedule 2, Clause 4 of the Planning and Development (Local Planning Schemes) Regulations 2015, resolves to advertise draft Local Planning Policies LPP 9.2 – Signage and Advertising, LPP 9.3 – Caretakers and Ancillary Accommodation and LPP 9.4 – Exemptions for Minor Development as set out in Attachments 1, 2 and 3 for public comment for a period of not less than twenty- one (21) days; and
2. Following completion of the public comment period, receive a further report detailing the outcomes of the advertising, including any submissions received, for consideration.

Council Decision	**115/2026**
Moved	**Cr B Noone**
Seconded	**Cr A Sullivan**

That Council:

1. **In accordance with the provisions of Schedule 2, Clause 4 of the Planning and Development (Local Planning Schemes) Regulations 2015, resolves to advertise draft Local Planning Policies LPP 9.2 – Signage and Advertising, LPP 9.3 – Caretakers and Ancillary Accommodation and LPP 9.4 – Exemptions for Minor Development as set out in Attachments 1, 2 and 3 for public comment for a period of not less than twenty- one (21) days; and**
2. **Following completion of the public comment period, receive a further report detailing the outcomes of the advertising, including any submissions received, for consideration.**

For: **A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day, B Noone and C Rogers**

Against: **Nil**

Carried 9/0

Procedural Motion

That Council approve Councillor Noone as the Presiding Member for the following Item 14.2 Proposed Local Planning Policy 9.1 Sea Containers.

Council Decision	**116/2026**
Moved	**Cr K Day**
Seconded	**Cr T Fox**

That Council approve Councillor Noone as the Presiding Member for the following Item 14.2 Proposed Local Planning Policy 9.1 Sea Containers.

For:	**A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day, B Noone and C Rogers**
Against:	**Nil**

Carried 9/0

At 2:03 pm, Cr Linton Rumble JP left the meeting.

At 2:03 pm, Cr Alana Sullivan left the meeting.

At 2:03 pm, SP Audra Smith left the meeting.

At 2:03 pm, Cr Clay Rogers left the meeting

SP A Smith disclosed a direct financial interest in Item 14.2 (detailed in Item5.2).

Cr C Rogers disclosed a direct financial interest in Item 14.2 (detailed in Item 5.2).

Cr K Day disclosed an indirect financial interest in Item 14.2 (detailed in Item 5.2).

Cr L Rumble JP disclosed a direct financial interest in Item 14.2 (detailed in Item 5.2).

Cr T Fox disclosed a direct financial interest in Item 14.2 (detailed in Item 5.2).

Cr A Sullivan disclosed a direct financial interest in Item 14.2 (detailed in Item 5.2).

Cr B Noone disclosed an indirect financial interest in Item 14.2 (detailed in Item 5.2).

14.2 Proposed Local Planning Policy 9.1 - Sea Containers

File Reference	LP10.8.0
Applicant or Proponent(s)	Not Applicable
Author	R Wallin, Coordinator Planning and Lands
Authorising Officer	G Harris, Director Infrastructure Services
Previous Meeting Reference	Ordinary Council Meeting 19 May 2026 - Item 14.3 – 078/2026
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Local Planning Policy 9.1 - Sea Containers 2. Submission to Local Planning Policy 9.1 3. Summary of submission and suggested changes

Report Purpose

The purpose of this report is to adopt Local Planning Policy 9.1 – Sea Containers (LPP9.1) (see Attachment 1).

It is recommended that Council:

1. Receives the submission (Attachment 2) and amends the draft advertised Local Planning Policy in accordance with Attachment 3;
2. in accordance with the provisions of Schedule 2, Part 2, Clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* Adopts the draft Local Planning Policy 9.1 – Sea Containers as shown in Attachment 1; and
3. Publishes a public notice on the Shire's website, notifying of the adoption of the local planning policy

Background

Council at its Ordinary Council Meeting 19 May 2026 resolved to:

1. In accordance with the provisions of Schedule 2, Clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, resolves to advertise the draft Local Planning Policy 9.1 – Sea Containers as set out in Attachment 1 for public comment, for a period of not less than twenty-one (21) days; and

2. Notes that a further report will be presented to consider any submissions received on the proposed Local Planning Policy 9.1 – Sea Containers, after the close of the public consultation period, and to determine a final position on this Local Planning Policy.

Advertising has been undertaken between 22 May 2026 and 15 June 2026 for a period of greater than 21 days and one submission was received. The draft LPP9.1 is now presented for Council to consider for final adoption and includes changes to reflect comments received.

LPP9.1 has been prepared to assist in providing a clear and consistent approach to assessing sea container proposals and to set limits and criteria for determining where and when a sea container is acceptable.

While sea containers provide a convenient, safe and secure storage option for remote transient populations, the design and appearance of sea containers can present issues for achieving attractive urban streetscape outcomes.

LPP9.1 will provide additional criteria for development assessment not otherwise contained in a local planning scheme. In terms of a planning instrument, Local Planning Policies guide the exercise of discretion in decision making and are afforded "due regard".

"Due regard" in a planning context means that the relevant matters be given:

- Active and positive consideration; or
- Proper, genuine and realistic consideration

Comments

It is evident that sea containers are being used within the Shire as a permanent basis for storage needs. While sea containers revolutionised global trade through their standard design and modular transportability, these design features were never considered for an urban setting. Due to this, sea containers present an industrial aesthetic that is often out of place within residential areas and erode streetscape outcomes.

LPP9.1 has been prepared to ensure that sea containers are located to minimise impacts on streetscape and local amenity (refer to Attachment 1).

Consultation

The draft LPP 9.1 was advertised for at least twenty-one (21) days in accordance with clauses 4(1) and 4(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Deemed Provisions). Notices were uploaded to the Shire's website.

The advertising period closed 15 June 2026, and one submission was received (refer Attachment 2).

A summary of the submission and suggested modifications are provided in Attachment 3. Shire officers have discussed the details of the submission with the submitter. The policy presented in Attachment 1 has been updated to reflect comments received and the changes presented have generally been agreed to by the submitter.

Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	2. Place - We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.
Strategic Outcome	2.1 Coordinated delivery of natural and built environment services and projects for the community
Strategy	3 Provide professional leadership and advice to assist Council.

Council Policy

Nil

Financial Implications

Current Financial Year

Nil

Future Financial Year(s)

Nil

Legislative Implications

A LPP does not form part of a Local Planning Scheme and cannot bind the decision maker in respect of an application or planning matter, however, the decision maker is required to have due regard to the provisions and objectives of the policy in its decision making.

A Local Government can adopt LPP's relating to matters of local development under Part 2, Division 2 of the Regulations. This draft policy has been made pursuant to this legislation.

Furthermore, the provisions of Schedule 2, Clause 4 of the Regulations require advertising to occur, and a period for making submissions to be no less than a period of twenty-one days after the day on which the notice was first published.

Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Interruption to service		Possible (3)	Minor (2)	Moderate (5-9)	

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

1. Receives the submission as provided in Attachment 2 and amends the draft advertised Local Planning Policy in accordance with Attachment 3;
2. In accordance with the provisions of Schedule 2, Part 2, Clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* adopts the draft Local Planning Policy 9.1 – Sea Containers as shown in Attachment 1; and
3. Publishes a public notice on the Shire's website notifying of the adoption of the Local Planning Policy

Council Decision	**117/2026**
Moved	**Cr K Day**
Seconded	**Cr T Fox**

That Council:

1. **Receives the submission as provided in Attachment 2 and amends the draft advertised Local Planning Policy in accordance with Attachment 3;**
2. **In accordance with the provisions of Schedule 2, Part 2, Clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* adopts the draft Local Planning Policy 9.1 – Sea Containers as shown in Attachment 1; and**
3. **Publishes a public notice on the Shire's website notifying of the adoption of the Local Planning Policy**

For:	**R de Pledge, K White, T Fox, K Day and B Noone**
Against:	**Nil**

Carried 5/0

At 2:06 pm, SP Audra Smith returned to the meeting.

At 2:06 pm, Cr Clay Rogers returned to the meeting.

At 2:06 pm, Cr Linton Rumble JP returned to the meeting.

At 2:06 pm, Cr Alana Sullivan returned to the meeting.

15 Community Development Reports

15.1 Policy Proposal - Child Safe Awareness

File Reference	GV20
Applicant or Proponent(s)	Not Applicable
Author	T Taylor, Manager Communities
Authorising Officer	C McGurk, Director Community Development
Previous Meeting Reference	Nil
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Draft Council Policy - Child Safe Awareness

Report Purpose

Council is requested to consider and endorse a new Policy titled Child Safe Awareness, as provided in Attachment 1.

Background

In May 2024, the then Department of Local Government, Sport and Cultural Industries (DLGSCI) launched the Local Government Child Safety self-assessment process. Around the same time engagement occurred with local governments about developing a Child Safe Awareness Policy to support recommendation 6.12 from the Royal Commission into Institutional Responses to Child Sexual Abuse.

A Child Safe Awareness policy template was developed by the Western Australian Government, and it is focused on the external facing and public role of local governments in providing child safe awareness information within their respective districts and for supporting their communities.

The template developed recognised the important role of local governments in community development and community safety, particularly roles that impact on child safety. The Royal Commission identified the opportunity to integrate their direct responsibilities to children and young people within their wider role in the community.

Comments

Whilst the adoption of a Child Safe Awareness policy is not mandatory it is seen as best practice, particularly where there are high levels of contact with children and young people.

The policy developed for consideration as provided at Attachment 1 aligns closely with the template and the key features are detailed, as follows:

Provision	Rationale
Scope	• all individuals working, including employees, volunteers, contractors, suppliers and anyone else who undertakes work, regardless of whether their work is directly related to children or young people.
Definitions	• As provided in the template document to ensure consistency across local governments.
Policy Principals	• Defined as per the template document for consistency across local governments. Sets out the national and broader principles for how children and young people can expect to be treated and engaged with throughout the Shire.
Policy Functions	• Primarily aligned to the template however additional functions included to support reporting requirements.
Responsibilities	• As per the template
Compliance Oversight	• Added content to provide a means of compliance reporting through the Audit, Risk and Improvement Committee to uphold the policy functions.

It is expected that the implications of the policy will be managed by Communities Directorate within existing resource allocations.

Council is requested to support the adoption of the Policy, as provided in Attachment 1.

Consultation

The Executive Leadership Team were consulted regarding the development of this new policy to support the recommendation 6.12 of the Royal Commission into Institutional Responses to Child Sexual Abuse. Elected members were informed about this new policy proposal by email on 9 July 2026.

Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.6 Visionary community leadership with sound, diligent and accountable governance
Strategy	2 Provide, and lead in the development of, meaningful policies and processes to ensure sound and compliant delivery of services to the community.

Council Policy

No impact on existing Council policies.

Financial Implications

Current Financial Year

Nil

Future Financial Year(s)

Nil

Legislative Implications

In accordance with section 2.7 of the *Local Government Act 1995,* Council is responsible for determining the local government's policies.

Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/ community)	If a policy is not supported there is a reputational risk in the event of a child safety incident within the Shire. This could lead to further Workplace Health and Safety, reputational, service delivery and financial implications.	Unlikely (2)	Insignificant (1)	Low (1-4)	Embedding a functional policy that provides clear guidance supports best practice.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

Voting Requirements

Simple Majority

Officer Recommendation

That Council in support of the recommendation 6.12 of the Royal Commission into Institutional Responses to Child Sexual Abuse adopt Council Policy – Child Safe Awareness as provided at Attachment 1.

Council Decision 118/2026

Moved Cr K Day

Seconded Cr A Sullivan

That Council in support of the recommendation 6.12 of the Royal Commission into Institutional Responses to Child Sexual Abuse adopt Council Policy – Child Safe Awareness as provided at Attachment 1.

For: **A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day, B Noone and C Rogers**

Against: **Nil**

Carried 9/0

16 Councillor Agenda Items / Notices of Motion

Nil

17 New Business Of An Urgent Nature Introduced By Council Decision

17.1 Special Council Meeting to be held by Electronic Means

Procedural Motion

That Council accepts a late item of business to set the date and time for a Special Council Meeting to be held by electronic means for the purposes of adopting the 2026/2027 Annual Budget and that this meeting is to be broadcast in accordance with the Regulations.

Council Decision **119/2026**

Moved **Cr C Rogers**

Seconded **Cr B Noone**

That Council accepts a late item of business to set the date and time for a Special Council Meeting to be held by electronic means for the purposes of adopting the 2026/2027 Annual Budget and that this meeting is to be broadcast in accordance with the Regulations.

For: **A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day, B Noone and C Rogers**

Against: **Nil**

Carried 9/0

Suspension of Standing Orders

Council Decision **120/2026**

Moved **Cr R de Pledge**

Seconded **Cr T Fox**

A motion was moved that Council suspend standing orders at 2:11pm.

Carried 9/0

Background

The Shire has received approval from the Department of Local Government, Industry Regulation and Safety for Differential Rates 2026/27.

The Municipal Budget can now be adopted in the required Statutory Format.

This will require Council to set a date and time for a Special Council Meeting to be held by electronic means.

Resumption of Standing Orders

Council Decision	**121/2026**
Moved	**Cr R de Pledge**
Seconded	**Cr T Fox**

A motion was moved that Council resume standing orders at 2:18pm.

Carried 9/0

Council Decision	**122/2026**
Moved	**Cr A Sullivan**
Seconded	**Cr R de Pledge**

That with respect to a Special Council Meeting to be held by electronic means on Tuesday, 28 July 2026 at 6:30pm, Council approves for a Special Council Meeting to be held by electronic means and that this meeting is to be broadcast in accordance with the Regulations, for the purpose of considering the following items:

1. Adoption of 2026/2027 Annual Budget.

For: **A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day, B Noone and C Rogers**

Against: **Nil**

Carried 9/0

18 Confidential Matters

Council Decision	**123/2026**
Moved	**Cr T Fox**
Seconded	**Cr B Noone**

That Council move behind closed doors at 2:25pm, pursuant to clause 6.2 of the *Shire of Ashburton Standing Orders Local Law 2012* to consider the following confidential items.

18.1 Purchase of Properties - Pilkena Street - Tom Price

18.2 Approval of Amended Chief Executive Officer Employment Contract

Pursuant to sub section 5.23(2)(c) of the *Local Government Act 1995* which provides:

(a) the price, or potential price, for the sale or purchase of property by the local government and any information relating to the price or potential price

(b) information relating to the personal affairs of an individual

For: A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day, B Noone and C Rogers

Against: Nil

Carried 9/0

18.1 Purchase of Properties - Pilkena Street - Tom Price

File Reference	PI903 - PI3/25
Applicant or Proponent(s)	Not Applicable
Author	K Downes, Lease and Accommodation Officer
Authorising Officer	C McGurk, Director Community Development
Previous Meeting Reference	Nil
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Valuation - 903 Pilkena St - Confidential 2. Valuation - 3/25 Pilkena St - Confidential

Reason for Confidentiality

Section under the Act	*This matter is to be considered behind closed doors pursuant to r.4A(a) of the Local Government (Administration) Regulations 1996 as the subject matter relates to:*
Sub-clause and Reason:	*“r.4A(a) the price, or potential price, for the sale or purchase of property by the local government and any information relating to the price or potential price.”*

Report Purpose

The purpose of this report is to present to Council the opportunity to acquire two residential properties in Tom Price to support the Shire's staff housing requirements.

Council is requested to consider the proposed acquisitions and, if supported, approve progression to the next stage of the procurement process through the submission of purchase offers for both properties.

Voting Requirements

Simple Majority

Council Decision 124/2026

Moved Cr R de Pledge

Seconded Cr K Day

That Council: with respect to the proposed residential property purchases at 903 Pilkena Street and 3/25 Pilkena Street, Tom Price, for employee accommodation purposes:

1. **Authorises the Chief Executive Officer to negotiate and submit formal Offer and Acceptance contracts for either or both properties, for amounts not exceeding those detailed within the body of this report.**
2. **Authorises the Chief Executive Officer, upon acceptance of an offer and subject to satisfactory completion of all required due diligence assessments, including building, structural and pest inspections, to engage a suitably qualified property conveyancer to finalise the purchase on behalf of the Shire of Ashburton.**
3. **Approves the expenditure required to purchase the selected property or properties, as detailed within the body of this report, from the Housing Reserve.**
4. **Authorises the Chief Executive Officer to execute all documentation associated with the purchase(s), including any transfer of land documents under section 9.49A of the *Local Government Act 1995*, and where required, authorises the Shire President and Chief Executive Officer to affix the Common Seal to all documents associated with the purchase(s).**

For: A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day, B Noone and C Rogers

Against: Nil

Carried 9/0

Shire Administration Officers left the room at 2:25pm.

18.2 Approval of Amended Chief Executive Officer Employment Contract

File Reference	HR1
Applicant or Proponent(s)	Not Applicable
Author	D Kennedy, Director Corporate Services
Authorising Officer	D Kennedy, Director Corporate Services
Previous Meeting Reference	Special Council Meeting 20 May 2025 - Item 9/CEO.1 – 067/2025
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Advice - CEO Performance Review Process and Contract - Confidential (under separate cover) 2. New CEO Contract with tracked changes - Confidential (under separate cover) 3. New CEO Contract - clean copy - Confidential (under separate cover)

Reason for Confidentiality

Section under the Act	*This matter is to be considered behind closed doors pursuant to s.5.23(4)(a) and (b) of the Local Government Act 1995 as the subject matter relates to:*
Sub-clause and Reason:	*“s.5.23(4)(a) and (b) legal advice, or other information, over which the local government holds legal professional privilege and information relating to the personal affairs of an individual.”*

Report Purpose

The purpose of this report is to present to Council a replacement Chief Executive Officer Employment (CEO) Contract that incorporates contract performance criteria as required by the *Local Government Act 1995* (Act) section 5.39(3).

Council is requested to approve the replacement CEO Employment Contract.

Voting Requirements

Absolute Majority

Council Decision **125/2026**

Moved **Cr B Noone**

Seconded **Cr C Rogers**

That Council:

1. **Approves the Chief Executive Officer Employment Contract attached as Confidential Attachment 2 & 3.**
2. **Notes that the contract:**
   - **recognises the Chief Executive Officer's continuous employment from 1 September 2025;**
   - **retains the expiry date of 31 August 2030; and**
   - **incorporates performance criteria as required by the *Local Government Act 1995***
3. **Authorises the President and Director Corporate Services to execute the CEO employment contract and apply the common seal in accordance with section 9.49A(1)(a) of the *Local Government Act 1995.***
4. **Authorises the President**
   - **to conduct any negotiations with the Chief Executive Officer in relation to the Employment contract;**
   - **to accept any minor amendments to the Employment Contract that are consistent with the original contract and legal advice received.**
5. **Notes that if the Chief Executive Officer proposes amendments to the Employment Contract that are not minor amendments, the amendments must be approved, by an absolute majority of the Council, before the contract is executed; and**
6. **Notes that following the execution of the replacement contract, Council will commence development of an agreed Chief Executive Officer performance review framework and review process in accordance with the *Local Government Act 1995,* the Model Standards adopted by Council and the employment contract.**

For: **A Smith, R de Pledge, K White, T Fox, L Rumble JP, K Day, B Noone and C Rogers**

Against: **A Sullivan**

Carried By Absolute Majority 8/1

Shire Administration Officers returned at 2:37pm

Council Decision	**126/2026**
Moved	**Cr R de Pledge**
Seconded	**Cr K Day**

That Council re-open the meeting to the public at 2:37pm.

For:	**A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day, B Noone and C Rogers**
Against:	**Nil**

Carried 9/0

19 Next Meeting

The next Ordinary Council Meeting will be held at 1:00pm on Tuesday 18 August 2026 at Council Chambers, Onslow Shire Complex, Second Avenue, Onslow.

20 Closure Of Meeting

There being no further business, the Presiding Member closed the meeting at 2:39pm.

Agenda Item 10.1.2 - Attachment 1

Minutes of the Special Council Meeting held 28 July 2026

Published Minutes

Special Council Meeting

(electronic)

Tuesday, 28 July 2026

Date:	Tuesday 28 July 2026
Time:	6:30 PM
Location:	Electronic
Distribution Date:	Thursday, 29 July 2026

Shire of Ashburton
Special Council Meeting

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Council Meeting.

Keith Woodward PSM
Chief Executive Officer
31 July 2026

These minutes were confirmed by Council as a true and accurate record of proceedings at the Special Council Meeting held on Tuesday, 28 July 2026.

Presiding Member ____________________

Date ____________________

Disclaimer
The Shire of Ashburton warns anyone who has an application lodged with Council must obtain, and should only rely on, written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by Council in respect of the application. No responsibility whatsoever is implied, or accepted, by the Shire of Ashburton for any act, omission, statement, or intimation occurring during a Council meeting. Artificial intelligence tools may have been used in the preparation of these Minutes.

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1 Declaration Of Opening

The Presiding Member declared the meeting open at 6:30pm.

1.1 Acknowledgement Of Country

As representatives of the Shire of Ashburton Council, we respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay our respects to them and all their elders past and present.

2 Announcement Of Visitors

There were no visitors in attendance.

3 Attendance

3.1 Present

Elected Members:	SP A Smith	Shire President
	Cr A Sullivan	Paraburdoo Ward
	Cr R de Pledge	Ashburton-Tablelands Ward
	Cr K White	Onslow Ward
	Cr T Fox	Pannawonica Ward
	Cr L Rumble JP	Paraburdoo Ward
	Cr K Day	Tom Price Ward
	Cr C Rogers	Tom Price Ward
Employees:	K Woodward	Chief Executive Officer
	C McGurk	Director Community Development
	D Kennedy	Director Corporate Services
	G Harris	Director Infrastructure Services
	S Fernandes	Manager Governance
	L Milne	ICT Coordinator
	J Rouse	Governance Officer
Guests:	There were no guests in attendance.	
Members of Public:	There were no members of the public in attendance at the commencement of the meeting.	
Members of media:	There were no members of the media in attendance at the commencement of the meeting.	

3.2 Apologies

Cr B Noone

3.3 Approved Leave Of Absence

Nil

4 Question Time

4.1 Public Question Time

Nil

5 Declaration By Members

5.1 Due Consideration By Elected Members To The Agenda

Elected Members were requested to note they have given due consideration to all matters contained in this agenda.

5.2 Declaration Of Interest

A member who has an Impartiality, Proximity or Financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice, given to the Chief Executive Officer, prior to the meeting, or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

There were no declarations of interest disclosed.

6 Announcements By The Presiding Member And Councillors Without Discussion

Nil

7 Applications for Leave of Absence

7.1 Application for Leave of Absence

Council Decision	**127/2026**
Moved	**Cr L Rumble JP**
Seconded	**Cr T Fox**

That Council approves the request for leave of absence, for Cr K Day of Tom Price Ward for the period from 22 September 2026 to 22 September 2026 inclusive.

For:	**A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day and C Rogers**
Against:	**Nil**

Carried 8/0

8 En Bloc Resolutions

8.1 Agenda Items Adopted En Bloc

Nil

9 Recommendations From Committee

Nil

10 Corporate Services Reports

10.1 2026-2027 Annual Budget

File Reference	GV04
Applicant or Proponent(s)	Not Applicable
Author	R McDermott, Chief Financial Officer
Authorising Officer	D Kennedy, Director Corporate Services
Previous Meeting Reference	Ordinary Council Meeting 19 May 2026 - Item 13.1 – 071/2026 Ordinary Council Meeting 19 August 2025 – Item 13.8 – 248/2025
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Statutory Budget 2026-2027 2. 2026-2027 Project Listing 3. Carry Forward Projects 2025-2026 4. Differential Rates - Ministerial Approval

Report Purpose

The purpose of this report is to present the 2026-2027 Annual Budget for adoption.

Council is requested to adopt the Annual Budget, which includes –

- The Municipal Fund Budget for 2026–2027;
- General differential rates, minimum payments, and instalment arrangements;
- Elected Member payments; and
- Material variance reporting parameters.

Background

The development of the 2026-2027 Annual Budget has been developed over several months and has included:

- The approval by Council of a Statement of Objects and Reasons for Differential Rating for public advertising/submission period. (1 submission received);
- Benchmarked with Council's Long Term Financial Plan (LTFP) adopted in April 2024;
- Five workshops with Elected Members aimed at delivering information, exploring concepts and clarifying options;
- Referral to Council's Integrated Planning and Reporting Framework, Strategies and Asset Management Plans; and
- Obtaining Ministerial approval for the GRV Transient Worker Accommodation differential rate. (Attachment 4).

Comments

Annual Budget

The 2026-2027 Annual Budget has been prepared to include information required by the *Local Government Act 1995, Local Government (Financial Management) Regulations 1996* and the Australian Accounting Standards. The main features of the draft budget include:

Revenue

- Cost of living pressures continue to be acknowledged with residential rates maintained at the 2025-2026 rate in the dollar and waste collection charge increases kept in line with CPI.
- Rate revenue growth is conservatively forecast at a moderate 4.2% ($3.1 million). This reflects an easing of the substantial rate growth of prior years that was driven by new resource projects and includes 3 new Temporary Workforce accommodation facilities being gazetted to Gross Rental Value (GRV).
- Total rate revenue for 2026-2027 is estimated at $77.2 million, including interim rates of $30,000.
- Investment interest rates are anticipated to stabilise during the year following a period of recent Reserve Bank interest rate increases. Interest revenue has subsequently been budgeted conservatively in-line with forecast 2025-2026 levels at $4.8 million.
- Fees and charges at $19.9 million account for 17.6% of revenue. Much of this revenue is derived from waste and airport operations.
- Revenue at the Pilbara Regional Waste Management Facility (PRWMF) has been budgeted at $9.4 million. This includes forecast major campaign revenue in line with 2025/26 business developments.
- The PRWMF fees and charges have been reviewed with the majority being increased by 4.0%.
- Total operating revenue budget of $113.1 million, includes Inspire Funding of $1.6 million for the Pannawonica decking and adventure playground, and $1.6 million for the Department of Fire and Emergency Services (DFES) flood damage repairs.

Differential Rates 2026-2027

Rate Category		Rate in Dollar	Minimum Payment	% of Revenue
GRV	Residential	0.06771	$1,390	7%
GRV	Commercial / Industrial	0.08921	$1,390	2%
GRV	Transient Workforce Accommodation	0.19946	$1,390	13%
UV	Pastoral	0.19250	$1,390	2%
UV	Non-Pastoral	0.37725	$1,390	76%

- The proposed differential general rates were approved by Council on 21 April 2026 and advertised for public comment in accordance with section 6.36 of the Act.
- One submission was received by the close of submission date for Council to consider.
- Ministerial approval was required for the GRV Transient Workforce Accommodation differential rate category. This is due to the rate of 0.19946 being more than twice the lowest differential rate in the GRV category. (GRV Residential – 0.06771).

- No concessions have been provided for in the budget. Council has however provided delegated authority to consider written concession applications from leaseholders of pastoral land, with the principal factor in considering each application being the capacity of the applicant to pay.

Expenditure

- The Shire's operating expenditure is forecast at $93.1 million with Employee Costs and Materials & Contracts accounting for 76% of this figure.
- After adding back depreciation (non-cash item) the Shire is forecasting a net cash from operating activities of $20.0 million. Cashflow to fund the capital works program remains strong.

Employee Costs

- The employee costs budget of $31.3 million is based on the current workforce and a full employment ratio of 85%. Historically the Shire has been unable to operate at this level due to a turnover rate of between 25% - 40%.
- A Workforce Plan has been developed that has informed the 2026-2027 Annual Budget and will be used as the basis to update the Shire's Long Term Financial Plan prior to the commencement of 2027-2028 budget deliberations.
- The employee costs budget incorporates the new Industrial Agreement approved in early 2026.
- A breakup of employment expenses is provided below.

Component	Amount	Comments
Full time employees (FTE)		
Salary & Wages	$22.2 M	~ 220 staff (including casuals)
Superannuation	$ 3.2 M	12% Shire 6% matching contribution scheme
Allowances	$ 3.3 M	IA – Ashburton Allowance
Training & Development	$ 0.6 M	Training and development costs
Recruitment	$ 0.4 M	Including relocation costs
Workers Compensation	$ 0.6 M	Local Government Insurance Service (LGIS)
Other	$ 1.0 M	Agency staff, FBT, Uniforms, Health & Wellbeing Allowance, Employee Recognition.

Materials & Contracts

- Materials and Contracts (goods and services) budget of $37.1 million includes items such as legal expenses, consultancy, maintenance, communication expenses, advertising, memberships, periodicals, hire expenses, leases, postage, freight and information technology expenses across the Shire's many business units.
- This is down $8.3m million on the prior year's budget, this decrease predominantly relates to the timing of realignment works of Pilbara Utilities associated with the proposed Tom Price administration building and spoilbank remediation near the Onslow Airport.
- Consultancy expenditure for several years has been significantly underspent. In 2025-2026 the budget in this area was reduced from $7.6 million to $5.2m million.

This reduction has been maintained for 2026-2027 at $5.2 million. Most of this budget has been corporatised into the Office of the CEO, Infrastructure Services and Community directorates to allow for executive oversight and prioritisation. The below identifies the major recurrent consultancy expenditure within the materials and contracts budget.

- Outsourcing of Project Management within Community Development to assist with major capital works - $850K
- Outsourced IT specialist services including cyber security, disaster recovery and network engineering - $500K
- Outsourced Development Services for planning and building approvals - $300K.

- Legal fees budget has been included at $0.9 million, down slightly from 2025-2026 of $1.0 million based on recent history. Wittenoom legal claims account for most of this expense and are difficult to forecast both in terms of timing and quantum. Council is fortunate in that it has a Financial Risks Reserve as a contingency for this area if required.
- A breakup of the materials and contracts budget by major business unit, including carryovers, is below:

Business Unit	Amount
Roads	$6.7M
Communities	$3.2M
Facilities	$3.8M
Waste	$2.2M
Property	$2.2M
ICT	$4.0M
Airport	$1.0M
Town Maintenance	$0.5M
Fleet	$1.4M

Insurance

- As the Shire's property and facility portfolio continues to grow and building costs in the Pilbara escalate, the cost of insurance remains at a commensurately higher rate than inflation. Property insurance alone is near $1.2 million in 2026-27. This includes new assets such as the Minna Oval Sports Pavillion, Ocean View Caravan Park Stage 3, Watson Drive housing development and considers the redevelopment of the Diamond Club.
- Total insurance including Workers Compensation, Public Liability, Motor Vehicle Fleet and Commercial Crime & Cyber Liability is estimated at $2.2 million.

Other Expenditure

- The other expenditure budget of $1.1 million predominately covers donations and subsidies made to community groups, elected member's fees and provision for bad debts.

Capital Expenditure (Attachments 2 and 3)

- Total capital expenditure budget of $72.7 million representing $46.4 million in new projects and $26.3 million of projects and plant purchases funded plus carried forward;
- As per Attachment 2, some items within the Capex program will be treated as an operating expense from an accounting perspective.
- A breakup by Asset Class with major projects (including carry forward projects) is provided below:

Asset Class	Amount	Major Projects
Roads & Drainage	$34.6M	$ 8.9 M – Roebourne – Wittenoom Rd including floodway stabilisation $ 4.3 M – Ashburton – Meekatharra Rd $ 3.3 M – Towera – Towera Lyndon Rds $ 1.9 M – Old Onslow Rd $ 0.7 M – Ashburton Downs Rd $ 6.2 M – Drainage, Onslow $ 2.1 M – Paraburdoo LIA Road reconstruction $ 6.0 M – Floodway construction $ 1.2 M - Footpath construction
Town Infrastructure	$14.2M	$ 12.8 M – Onslow Streetscape Stage 2 $ 0.9 M – Onslow Streetscape Stage 1 $ 0.5 M – South St bore
Parks & Recreation	$7.6M	$ 1.6 M – Pannawonica Decking and Destination playground (Operating expenditure) $ 3.4M – Softball Clubhouse redevelopment $ 1.0 M – Onslow MPC air-conditioning $ 1.0 M – Facilities renewal various $ 0.5 M – Pool shade and winch systems $ 0.1 M – Clem Thompson cricket pitch replacement
Airport	$2.9 M	$ 2.3 M – Design works runway strengthening $ 0.6 M – Terminal air-conditioning
Housing	$7.9M	$ 5.5 M – South Street development $ 2.0 M – Tom Price residential purchase $ 0.4 M – Onslow residential purchase
Plant Purchases	$ 5.3M	$ 5.3M – Annual Plant Replacement Program (including CFWD 25/26)

- No new loans are proposed.
- An estimated surplus of $10.8 million is anticipated to be brought forward from 30 June 2026. This is an unaudited figure that supports the large carry-forward program and includes the prepayment of the Shire's annual Financial Assistance Grants. Any change will be brought back to Council as part of a future budget review.

Determination of material variance

Each year Council is required to adopt a percentage or value for the purposes of reporting material variances in the consolidated monthly Statement of Financial Activity.

This value or percentage is then used throughout the financial year to identify potential areas in Council's actual revenue and expenses which may not be in keeping with Council's budget.

The early identification of those potential issues can assist in better utilisation and allocation of Council funds and resources.

It is proposed to increase the material variance reporting limit from 10% or $50,000 whichever is the greater, to 10% or $100,000 whichever is greater. This is consistent with the City of Karratha who also have a material variance of 10% or $100,000 whichever is greater.

It should be noted that internally, responsible officers are monitoring variances at a more granular general ledger or job level, and that Finance and Costing Reviews by Business Unit are conducted throughout the year.

Statement of calculation of the Annual Budget

In compiling the Annual Budget, Shire officers have, in accordance with the Local Government Accounting Manual,

- Identified and reviewed recurring operating revenue and expenditure,
- Prepared salary and wage schedules, including proposed new employees, employee increment changes, industrial agreement increases, and the 12.0% Superannuation Guarantee Scheme (SGC),
- Prepared water, power and other essential cost estimates and increase assumptions,
- Prepared capital expenditure forecast based, where possible, on reasonably assumed estimates for construction and/or purchase, together with indicative timing, taking into account resourcing requirements,
- Confirmed grants reasonably expected to be received for both operating and capital projects,
- Forecast the opening Net Current Assets position as of 1 July 2026 based on the most current information available,
- Identified committed carry-forward projects from the previous financial year,
- Flagged committed funds (contract liabilities) and treated these in accordance with accounting standards,
- Obtained revenue estimates for the disposal of non-current assets,
- Obtained estimates from LGIS for insurance, including workers compensation,
- Reviewed Fees and Charges, and
- Prepared the Statutory Annual Budget document in accordance with the standard format recommended by the Department of Local Government.

Consultation

Community
Elected Members
Relevant responsible Shire Officers
Finance Team

Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.2 Appropriate, sustainable, and transparent management of community funds
Strategy	3 Plan effectively for financial sustainability.

Council Policy

Nil

Financial Implications

Current Financial Year

Carry-over estimates of $28.0 million from the 2025-2026 Financial Year have been included in the draft 2026-2027 Annual Budget presented for adoption. These estimates are subject to change pending outcomes from the final audit in October/November 2026. Any required adjustments will be brought back to Council for endorsement.

Future Financial Year(s)

Specific financial implications are as outlined in the body of this report and as itemised in the draft 2026-2027 Annual Budget attached for adoption.

Legislative Implications

Local Government Act 1995 (the Act)

Section 6.2 requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt by absolute majority, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of Part 6 of the Act refer to the setting of budgets and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft 2026-2027 Annual Budget, as presented, is considered to meet statutory requirements. A copy of the 2026-2027 Annual Budget is to be submitted to the Department responsible for Local Government within 30 days of adoption by Council.

Section 5.98 of the Act sets out fees and allowances payable to elected members.

Section 5.98A of the Act sets out the allowance payable to the Deputy President.

Regulations 30-34AD of the *Local Government (Administration) Regulations 1996* sets the limits, parameters and types of allowances that can be paid to elected members.

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires Council to adopt a percentage or value, calculated in accordance with the Australian Accounting Standards, to be used in monthly statements of financial activity for reporting material variances.

Section 67 of the *Waste Avoidance and Resource Recovery Act 2007* enables a local government to impose an annual charge in respect of premises provided with a waste service by the local government.

Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Financial impact	Potential cash flow issues may result if the Annual Budget is not adopted.	Unlikely (2)	Moderate (3)	Moderate (5-9)	Provide Elected Members with sufficient information for decision making including budget workshops and community submission period for differential rates.
Reputation (social/community)	Potential reduction in service levels and assets provided to the community if the Annual Budget is not adopted	Unlikely (2)	Moderate (3)	Moderate (5-9)	Provide Elected Members with sufficient information for decision making including budget workshops and community submission period for differential rates.
Compliance	Failing to adopt Annual Budget by 31 August is a compliance breach without Ministerial approval	Unlikely (2)	Moderate (3)	Moderate (5-9)	Provide Elected Members with sufficient information for decision making including budget workshops and community submission period for differential rates.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

Voting Requirements

Absolute Majority

Officer Recommendation

That with respect to the adoption of the 2026-2027 Annual Budget, Council,

Recommendation 1 – Budget for 2026-2027

Pursuant to the provisions of Section 6.2 of the *Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996,* Council adopt the Annual Budget as contained in Attachment 1 for the Shire of Ashburton for the 2026-2027 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type.
- Statement of Cashflows.
- Rating Setting Statement.
- Notes to and Forming Part of the Budget

Absolute Majority Required

Recommendation 2 – General and Minimum Rates, Instalment payment arrangements, and interest

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Recommendation 1 above, Council pursuant to Sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following differential general rates and minimum payments on Gross Rental and Unimproved Values.

   A. General Rates

• Residential	(GRV)	$0.06771 rate in the dollar
• Commercial / Industrial	(GRV)	$0.08921 rate in the dollar
• Transient Worker Accommodation	(GRV)	$0.19946 rate in the dollar
• Pastoral	(UV)	$0.19250 rate in the dollar
• Non-Pastoral	(UV)	$0.37725 rate in the dollar

   B. Minimum Payments

• Residential and Community	(GRV)	$1,390
• Commercial and Industrial	(GRV)	$1,390
• Transient Worker Accommodation	(GRV)	$1,390
• Pastoral	(UV)	$1,390
• Non-Pastoral	(UV)	$1,390

2. Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 64(2) of the *Local* Government *(Financial Management) Regulations 1996,* Council nominates the following due dates for the payment in full by instalments:

   Option 1 (Full Payment)

   Full amount of rates and charges including arrears, to be paid on or before 11 September 2026 or 35 days after the date of issue appearing on the rates notice whichever is the later.

Option 2 (Two Instalments)

- First instalment to be made on or before 11 September 2026 or 35 days after the date of issue appearing on the rate notice whichever is later, including all arrears and half the current rates and service charges; and
- Second instalment to be made on or before 11 January 2027, or 2 months after the due date of the first instalment, whichever is later.

Option 3 (Four Instalments)

- First instalment to be made on or before 11 September 2026 or 35 days after the date of issue appearing on the rate notice, whichever is later, including all arrears and a quarter of the current rates and service charges;
- Second instalment to be made on or before 10 November 2026, or 2 months after the due date of the first instalment, whichever is later;
- Third instalment to be made on or before 11 January 2027, or 2 months after the due date of the second instalment, whichever is later; and
- Fourth instalment to be made on or before 12 March 2027, or 2 months after the due date of the third instalment, whichever is later.

3. Pursuant to Section 6.45 of the *Local Government Act 1995,* and Regulation 67 of the *Local Government (Financial Management) Regulations 1996,* Council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of $17.00 for each instalment after the initial instalment is paid.
4. Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 68 of the *Local Government (Financial Management) Regulations 1996,* Council adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.
5. Pursuant to Section 6.51(1) and subject to Section 6.51(4) of the *Local Government Act 1995* and Regulation 70 of the *Local Government (Financial Management) Regulations 1996,* Council adopts an interest rate of 11% for rates and service charges, and costs of proceedings to recover such charges that remain unpaid after becoming due and payable.

Absolute Majority Required

Recommendation 3 – Elected Members' Fees and Allowances for 2026-2027

In accordance with Section 5.98(1)(b) and Section 5.99 of the *Local Government Act 1995* and Regulation 30 of the *Local Government (Administration) Regulations 1996,* Council adopts the following annual meeting attendance fees for Elected Members:

i. Shire President $36,112

ii. Councillors $26,931

In accordance with Section 5.98(1)(b) of the *Local Government Act 1995* the annual allowance for the Shire President be set at $73,435.

In accordance with Section 5.98A(1) of the *Local Government Act 1995* the annual allowance for the Deputy Shire President be set at $18,358.

In accordance with Section 5.99A of the *Local Government Act 1995* and Regulation 32 of the Local *Government (Administration) Regulations 1996* the annual allowance for ICT expenses for Elected Members be set at $3,100.

In accordance with Section 5.98(2)(a) of the *Local Government Act 1995* and Regulation 31 of the *Local Government (Administration) Regulations 1996* the childcare/child minding reimbursement rate be set at actual cost per hour or $35 per hour, whichever is the lesser, for Elected Members requiring childcare services whilst undertaking their role as an Elected Member.

In accordance with Section 5.100(2)(b) of the *Local Government Act 1995* the per meeting attendance fee for an independent committee member be set at $1,093.

Absolute Majority Required

Recommendation 4 – Material Variance Reporting for 2026-2027

In accordance with Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996,* the level to be used in statements of financial activity in 2026-2027 for reporting material variances shall be 10% or $100,000, whichever is the greater.

Simple Majority Required

Council Decision **128/2026**

Moved **Cr R de Pledge**

Seconded **Cr T Fox**

That with respect to the adoption of the 2026-2027 Annual Budget, Council,

Recommendation 1 – Budget for 2026-2027

Pursuant to the provisions of Section 6.2 of the *Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996,* Council adopt the Annual Budget as contained in Attachment 1 for the Shire of Ashburton for the 2026-2027 financial year which includes the following:

- **Statement of Comprehensive Income by Nature and Type.**
- **Statement of Cashflows.**
- **Rating Setting Statement.**
- **Notes to and Forming Part of the Budget**

For: **A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day and C Rogers**

Against: **Nil**

Carried By Absolute Majority 8/0

Council Decision **129/2026**

Moved **Cr K Day**

Seconded **Cr T Fox**

That with respect to the adoption of the 2026-2027 Annual Budget, Council,

Recommendation 2 – General and Minimum Rates, Instalment payment arrangements, and interest

1. **For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Recommendation 1 above, Council pursuant to Sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following differential general rates and minimum payments on Gross Rental and Unimproved Values.**

   A. General Rates

• **Residential**	**(GRV)**	**$0.06771 rate in the dollar**
• **Commercial / Industrial**	**(GRV)**	**$0.08921 rate in the dollar**
• **Transient Worker Accommodation**	**(GRV)**	**$0.19946 rate in the dollar**
• **Pastoral**	**(UV)**	**$0.19250 rate in the dollar**
• **Non-Pastoral**	**(UV)**	**$0.37725 rate in the dollar**

B. Minimum Payments

• **Residential and Community**	**(GRV)**	**$1,390**
• **Commercial and Industrial**	**(GRV)**	**$1,390**
• **Transient Worker Accommodation**	**(GRV)**	**$1,390**
• **Pastoral**	**(UV)**	**$1,390**
• **Non-Pastoral**	**(UV)**	**$1,390**

2. **Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 64(2) of the *Local* Government *(Financial Management) Regulations 1996,* Council nominates the following due dates for the payment in full by instalments:**

Option 1 (Full Payment)

Full amount of rates and charges including arrears, to be paid on or before 11 September 2026 or 35 days after the date of issue appearing on the rates notice whichever is the later.

Option 2 (Two Instalments)

- **First instalment to be made on or before 11 September 2026 or 35 days after the date of issue appearing on the rate notice whichever is later, including all arrears and half the current rates and service charges; and**
- **Second instalment to be made on or before 11 January 2027, or 2 months after the due date of the first instalment, whichever is later.**

Option 3 (Four Instalments)

- **First instalment to be made on or before 11 September 2026 or 35 days after the date of issue appearing on the rate notice, whichever is later, including all arrears and a quarter of the current rates and service charges;**
- **Second instalment to be made on or before 10 November 2026, or 2 months after the due date of the first instalment, whichever is later;**
- **Third instalment to be made on or before 11 January 2027, or 2 months after the due date of the second instalment, whichever is later; and**
- **Fourth instalment to be made on or before 12 March 2027, or 2 months after the due date of the third instalment, whichever is later.**

3. **Pursuant to Section 6.45 of the *Local Government Act 1995,* and Regulation 67 of the *Local Government (Financial Management) Regulations 1996,* Council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of $17.00 for each instalment after the initial instalment is paid.**
4. **Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 68 of the *Local Government (Financial Management) Regulations 1996,* Council adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.**

5. Pursuant to Section 6.51(1) and subject to Section 6.51(4) of the *Local Government Act 1995* and Regulation 70 of the *Local Government (Financial Management) Regulations 1996,* Council adopts an interest rate of 11% for rates and service charges, and costs of proceedings to recover such charges that remain unpaid after becoming due and payable.

Absolute Majority Required

For: **A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day and C Rogers**

Against: **Nil**

Carried By Absolute Majority 8/0

Council Decision **130/2026**

Moved **Cr K Day**

Seconded **Cr A Sullivan**

That with respect to the adoption of the 2026-2027 Annual Budget, Council,

Recommendation 3 – Elected Members' Fees and Allowances for 2026-2027

In accordance with Section 5.98(1)(b) and Section 5.99 of the *Local Government Act 1995* and Regulation 30 of the *Local Government (Administration) Regulations 1996,* Council adopts the following annual meeting attendance fees for Elected Members:

- **i. Shire President $36,112**
- **ii. Councillors $26,931**

In accordance with Section 5.98(1)(b) of the *Local Government Act 1995* the annual allowance for the Shire President be set at $73,435.

In accordance with Section 5.98A(1) of the *Local Government Act 1995* the annual allowance for the Deputy Shire President be set at $18,358.

In accordance with Section 5.99A of the *Local Government Act 1995* and Regulation 32 of the Local *Government (Administration) Regulations 1996* the annual allowance for ICT expenses for Elected Members be set at $3,100.

In accordance with Section 5.98(2)(a) of the *Local Government Act 1995* and Regulation 31 of the *Local Government (Administration) Regulations 1996* the childcare/child minding reimbursement rate be set at actual cost per hour or $35 per hour, whichever is the lesser, for Elected Members requiring childcare services whilst undertaking their role as an Elected Member.

In accordance with Section 5.100(2)(b) of the *Local Government Act 1995* the per meeting attendance fee for an independent committee member be set at $1,093.

Absolute Majority Required

For: **A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day and C Rogers**

Against: **Nil**

Carried By Absolute Majority 8/0

Council Decision **131/2026**

Moved **Cr T Fox**

Seconded **Cr L Rumble JP**

That with respect to the adoption of the 2026-2027 Annual Budget, Council,

Recommendation 4 – Material Variance Reporting for 2026-2027

In accordance with Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996,* the level to be used in statements of financial activity in 2026-2027 for reporting material variances shall be 10% or $100,000, whichever is the greater.

Simple Majority Required

For: **A Smith, A Sullivan, R de Pledge, K White, T Fox, L Rumble JP, K Day and C Rogers**

Against: **Nil**

Carried 8/0

8 Next Meeting

The next Ordinary Council Meeting will be held at 1:00pm on Tuesday 18 August 2026 at Council Chambers, Onslow Shire Complex, Second Avenue, Onslow.

9 Closure Of Meeting

There being no further business, the Presiding Member closed the meeting at 6:45pm.

Agenda Item 13.1 - Attachment 1

Monthly Financial Report July 2026

SHIRE OF ASHBURTON

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 July 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF ASHBURTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026

	Note	Adopted Budget Estimates (a)	YTD Budget Estimates (b)	YTD Actual (c)	Variance* $ (c) - (b)	Variance* % ((c) - (b))/(b)	Va
		$	$	$	$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates		77,210,367	77,168,367	**0**	(77,168,367)	(100.00%)	▼
Grants, subsidies and contributions		6,768,524	465,075	**167,580**	(297,495)	(63.97%)	▼
Fees and charges		19,978,845	1,642,662	**994,316**	(648,346)	(39.47%)	▼
Interest revenue		4,875,795	406,318	**41,377**	(364,941)	(89.82%)	▼
Other revenue		945,950	30,280	**206,243**	175,963	581.12%	▲
Profit on asset disposals		265,260	0	**0**	0		
		110,044,741	**79,712,702**	**1,409,516**	**(78,303,186)**	(98.23%)	
Expenditure from operating activities							
Employee costs		(31,366,192)	(2,293,680)	**(2,227,137)**	66,543	2.90%	
Materials and contracts		(37,113,856)	(3,049,467)	**(2,129,307)**	920,160	30.17%	▲
Utility charges		(1,732,580)	0	**(40,921)**	(40,921)		
Depreciation		(20,089,344)	(1,674,115)	**(1,720,612)**	(46,497)	(2.78%)	
Finance costs		(55,255)	(3,915)	**(1,614)**	2,301	58.77%	
Insurance		(1,607,671)	0	**(315)**	(315)		
Other expenditure		(1,021,998)	(38,922)	**(83,128)**	(44,206)	(113.58%)	
Loss on asset disposals		(126,046)	0	**0**	0		
		(93,112,942)	**(7,060,099)**	**(6,203,034)**	**857,065**	12.14%	
Amounts excluded from operating activities	2(c)	19,950,130	1,674,115	**1,720,612**	46,497	2.78%	
Amount attributable to operating activities		**36,881,929**	**74,326,718**	**(3,072,906)**	**(77,399,624)**	(104.13%)	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		3,114,708	0	**384,476**	384,476		▲
Proceeds from disposal of property, plant and equipment		947,000	0	**0**	0		
Proceeds from disposal financial assets at amortised cost - term deposits		21,193,134	0	**0**	0		
		25,254,842	**0**	**384,476**	**384,476**		
Outflows from investing activities							
Acquisition of property, plant and equipment		(14,926,822)	(2,033,600)	**(1,227,886)**	805,714	39.62%	▲
Acquisition of infrastructure		(57,774,904)	(867,014)	**(563,775)**	303,239	34.98%	▲
		(72,701,726)	**(2,900,614)**	**(1,791,660)**	**1,108,954**	38.23%	
Amounts excluded from investing activities	2(d)	(21,193,134)	0	**0**	0		
Amount attributable to investing activities		**(68,640,018)**	**(2,900,614)**	**(1,407,184)**	**1,493,430**	51.49%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves		32,774,975	0	**0**	0		
		32,774,975	**0**	**0**	**0**		
Outflows from financing activities							
Repayment of borrowings		(54,269)	0	**0**	0		
Payments for principal portion of lease liabilities		(187,385)	(5,004)	**(5,004)**	0	0.00%	
Transfer to reserves		(11,581,841)	0	**0**	0		
		(11,823,495)	**(5,004)**	**(5,004)**	**0**	0.00%	
Amount attributable to financing activities		**20,951,480**	**(5,004)**	**(5,004)**	**0**	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a)	10,806,609	10,806,609	**29,999,457**	19,192,848	177.60%	▲
Amount attributable to operating activities		36,881,929	74,326,718	**(3,072,906)**	(77,399,624)	(104.13%)	▼
Amount attributable to investing activities		(68,640,018)	(2,900,614)	**(1,407,184)**	1,493,430	51.49%	▲
Amount attributable to financing activities		20,951,480	(5,004)	**(5,004)**	0	0.00%	
Surplus or deficit after imposition of general rates		**0**	**82,227,709**	**25,514,363**	**(56,713,346)**	(68.97%)	▼

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
▲ Indicates a variance with a positive impact on the financial position.
▼ Indicates a variance with a negative impact on the financial position.
Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF ASHBURTON
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2026

	Actual 30 June 2026	Actual as at 31 July 2026
	$	$
CURRENT ASSETS		
Cash and cash equivalents	101,032,368	94,191,028
Trade and other receivables	8,007,545	6,125,816
Inventories	209,066	256,054
Other assets	1,676,105	783,778
TOTAL CURRENT ASSETS	110,925,084	101,356,676
NON-CURRENT ASSETS		
Other financial assets	271,561	271,561
Property, plant and equipment	214,646,553	215,288,052
Infrastructure	466,367,120	465,796,669
Right-of-use assets	923,705	923,705
TOTAL NON-CURRENT ASSETS	682,208,939	682,279,987
TOTAL ASSETS	793,134,023	783,636,663
CURRENT LIABILITIES		
Trade and other payables	10,698,898	5,620,330
Other liabilities	3,262,147	3,257,401
Lease liabilities	187,929	182,925
Borrowings	54,269	54,269
Employee related provisions	2,536,163	2,536,163
TOTAL CURRENT LIABILITIES	16,739,406	11,651,088
NON-CURRENT LIABILITIES		
Other liabilities	2,676,620	2,676,620
Lease liabilities	619,492	619,492
Borrowings	299,754	299,754
Employee related provisions	647,054	647,054
Other provisions	11,082,433	11,082,433
TOTAL NON-CURRENT LIABILITIES	15,325,353	15,325,353
TOTAL LIABILITIES	32,064,759	26,976,441
NET ASSETS	**761,069,264**	**756,660,222**
EQUITY		
Retained surplus	384,953,037	380,543,995
Reserve accounts	66,964,582	66,964,582
Revaluation surplus	309,151,645	309,151,645
TOTAL EQUITY	**761,069,264**	**756,660,222**

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF ASHBURTON

SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF ASHBURTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996,* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied with exception to the following:

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 11 August 2026

Note: End of financial year adjustments are still being finalised and may result in changes to the figures reported in these monthly financial statements.

The local government reporting entity
All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Material accounting policies
Material accounting policies utilised in the preparation of these statements are as described within the 2026-27 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

SHIRE OF ASHBURTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity	Note	Adopted Budget Opening 1 July 2026	Actual as at 30 June 2026	Actual as at 31 July 2026
		$	$	$
Current assets				
Cash and cash equivalents		69,919,445	101,032,368	94,191,02
Trade and other receivables		8,406,706	8,007,545	6,125,81
Inventories		345,354	209,066	256,05
Other assets		5,022,199	1,676,105	783,77
		83,693,704	110,925,084	101,356,67
Less: current liabilities				
Trade and other payables		(11,583,203)	(10,698,898)	(5,620,33
Other liabilities		0	(3,262,147)	(3,257,40
Lease liabilities		(164,970)	(187,929)	(182,92
Borrowings		(243,674)	(54,269)	(54,26
Employee related provisions		(3,334,817)	(2,536,163)	(2,536,16
		(15,326,664)	(16,739,406)	(11,651,08
Net current assets		68,367,040	94,185,678	89,705,58
Less: Total adjustments to net current assets	2(b)	(68,367,040)	(64,186,221)	(64,191,22
Closing funding surplus / (deficit)		**0**	**29,999,457**	**25,514,36**

(b) Current assets and liabilities excluded from budgeted deficiency	Note	Adopted Budget Opening 1 July 2026	Actual as at 30 June 2026	Actual as at 31 July 2026
Adjustments to net current assets				
Less: Reserve accounts		(68,775,684)	(66,964,582)	(66,964,58
Add: Current liabilities not expected to be cleared at the end of the year				
- Current portion of lease liabilities		164,970	187,929	182,92
- Current portion of borrowings		243,674	54,269	54,26
Add: Current liabilities covered by funds held in reserve account				
- Current portion of employee benefit provisions		0	2,536,163	2,536,16
Total adjustments to net current assets	2(a)	**(68,367,040)**	**(64,186,221)**	**(64,191,22**

(c) Amounts excluded from operating activities	Adopted Budget Estimates 30 June 2027	YTD Budget Estimates 31 July 2026	YTD Actual 31 July 2026
	$	$	$
Less: Profit on asset disposals	(265,260)	0	
Add: Loss on disposal of assets	126,046	0	
Add: Depreciation	20,089,344	1,674,115	1,720,61
Total amounts excluded from operating activities	**19,950,130**	**1,674,115**	**1,720,61**

(d) Amounts excluded from investing activities	Adopted Budget Estimates 30 June 2027	YTD Budget Estimates 31 July 2026	YTD Actual 31 July 2026
Reconciling item - movement between current assets			
- Financial assets at amortised cost - term deposits	(21,193,134)	0	
Total amounts excluded from investing activities	**(21,193,134)**	**0**	

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF ASHBURTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2026-27 year is $100,000 and 10.00% whichever is the greater.

Description		Var. $	Var. %
		$	%
Revenue from operating activities			
General rates		**(77,168,367)**	**(100.00%)**
Rates Raised in August	(77,168,367)		Timing
Grants, subsidies and contributions		**(297,495)**	**(63.97%)**
Road Flood Damage Funding	(297,495)		Timing
Fees and charges		**(648,346)**	**(39.47%)**
Ocean View Caravan Park Revenue	185,459		Timing
Disaster Recovery Funding	(276,441)		Timing
Capital Funding - Recreation - (Thalanjyi Oval Lighting, Mens Shed, Ons Bike Path)	(108,035)		Timing
Waste Collection Fees	(157,050)		Timing
Airport Income	(162,085)		Timing
Waste Facility Revenue	(130,137)		Timing
Interest revenue		**(364,941)**	**(89.82%)**
Municipal Fund Interest	(111,740)		Timing
Reserve Interest	(252,585)		Timing
Other revenue		**175,963**	**581.12%**
Shire Reimbursements	146,852		Timing
Proceeds from Sales - Pending processing	29,091		Timing
Expenditure from operating activities			
Materials and contracts		**920,160**	**30.17%**
Variance in Airport operations	70,210		Timing
Variance In Consultancy Expenditure	357,161		Timing
Variance in Legal Expenditure	86,040		Timing
Variance in Inspire - Rio Tinto - Agreement Delivery	215,191		Timing
Variance in Fuel & Oils	50,335		Timing
Variance in Local Roads Expenditure	66,348		Timing
Variance in Regional Waste Facility - Operation	94,734		Timing
Variance in Waste Operations	48,714		Timing
Variance in IT Operations (Software, Hardware, communications, CCTV)	(654,284)		Timing
Variance in Strive Software and Project Management	92,691		Timing
Variance in Shire Facilities and Facility Operations - All towns	211,254		Timing
Variance in Housing and Property - Shire Owned	85,845		Timing
Variance in Economic Development Operations (Tourism, Initiatives)	44,754		Timing
Variance in Road Operations	148,590		Timing
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions		**384,476**	
Disaster Recovery Funding	276,441		
Capital Funding - Recreation - Major Projects	108,035		
Outflows from investing activities			
Acquisition of property, plant and equipment		**805,714**	**39.62%**
Variance in Capital Project timing - refer to capital acquisition	805,714		Timing
Acquisition of infrastructure		**303,239**	**34.98%**
Variance in Capital Project timing - refer to capital acquisition	303,239		Timing
Surplus or deficit at the start of the financial year		**19,192,848**	**177.60%**
Due to variance in EOFY position v's budget estimated position	19,192,848		Timing
Surplus or deficit after imposition of general rates		**(56,713,346)**	**(68.97%)**
	(56,713,346)		Timing

SHIRE OF ASHBURTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

4 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
Opening	$10.81 M	$10.81 M	$30.00 M	$19.19 M
Closing	$0.00 M	$82.23 M	$25.51 M	($56.71 M)

Refer to Statement of Financial Activity

Cash and cash equivalents

	$94.19 M	% of total
Unrestricted Cash	$27.23 M	28.9%
Restricted Cash	$66.96 M	71.1%

Refer to 6 - Cash and Financial Assets

Payables

	$5.62 M	% Outstanding
Trade Payables	$2.69 M	
0 to 30 Days		99.9%
Over 30 Days		0.1%
Over 90 Days		0.0%

Refer to 12 - Payables

Receivables

	$5.79 M	% Collected
Rates Receivable	$0.33 M	0.0%
Trade Receivable	$5.79 M	% Outstanding
Over 30 Days		70.8%
Over 90 Days		2.2%

Refer to 10 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$36.88 M	$74.33 M	($3.07 M)	($77.40 M)

Refer to Statement of Financial Activity

Rates Revenue

		% Variance
YTD Actual	$0.00 M	
YTD Budget	$77.17 M	(100.0%)

Grants and Contributions

		% Variance
YTD Actual	$0.00 M	
YTD Budget	$0.00 M	0.0%

Fees and Charges

		% Variance
YTD Actual	$0.99 M	
YTD Budget	$1.64 M	(39.5%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($68.64 M)	($2.90 M)	($1.41 M)	$1.49 M

Refer to Statement of Financial Activity

Proceeds on sale

		%
YTD Actual	$0.00 M	
Adopted Budget	$0.95 M	(100.0%)

Refer to 9 - Disposal of Assets

Asset Acquisition

		% Spent
YTD Actual	$0.56 M	
Adopted Budget	$57.77 M	(99.0%)

Refer to 8 - Capital Acquisitions

Capital Grants

		% Received
YTD Actual	$0.00 M	
Adopted Budget	$3.11 M	(100.0%)

Refer to 8 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$20.95 M	($0.01 M)	($0.01 M)	$0.00 M

Refer to Statement of Financial Activity

Borrowings

Principal repayments	$0.00 M
Interest expense	($0.00 M)
Principal due	$0.35 M

Refer to 13 - Borrowings

Reserves

Reserves balance	$66.96 M
Net Movement	$0.00 M

Refer to 7 - Cash Reserves

Lease Liability

Principal repayments	($0.01 M)
Interest expense	($0.00 M)
Principal due	$0.80 M

Refer to Note 14 - Lease Liabilites

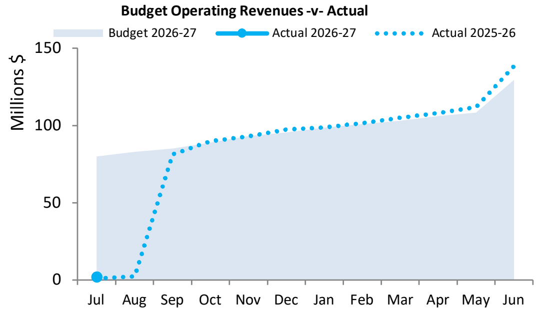
This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF ASHBURTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

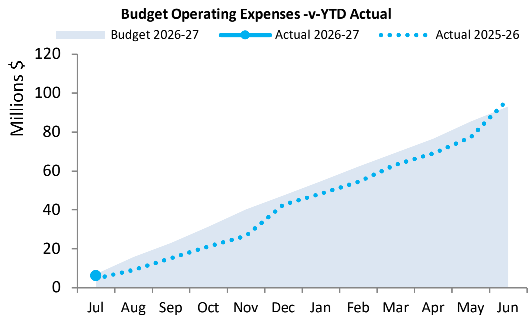
5 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

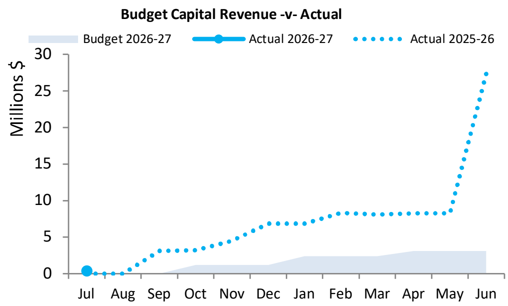


OPERATING EXPENSES

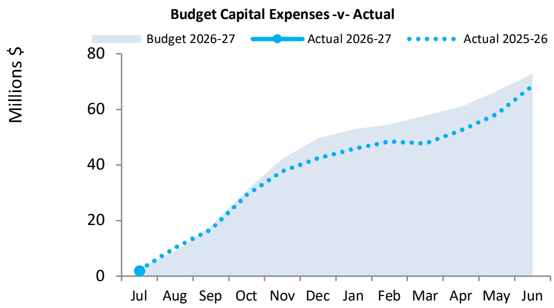


INVESTING ACTIVITIES

CAPITAL REVENUE

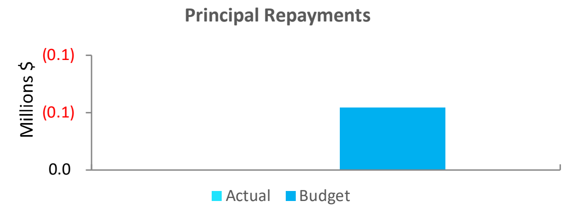


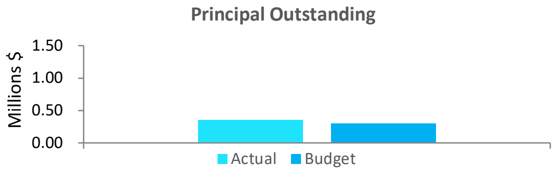
CAPITAL EXPENSES



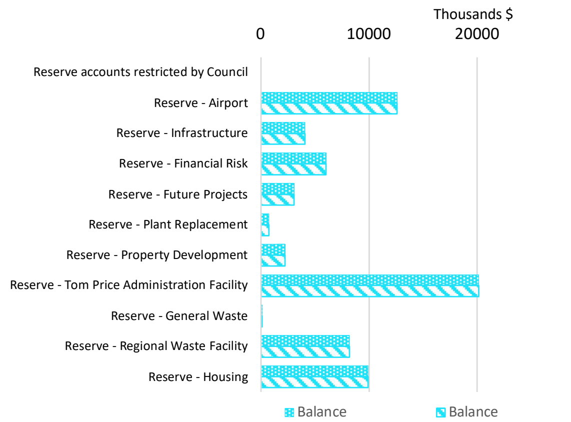
FINANCING ACTIVITIES

BORROWINGS





RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF ASHBURTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

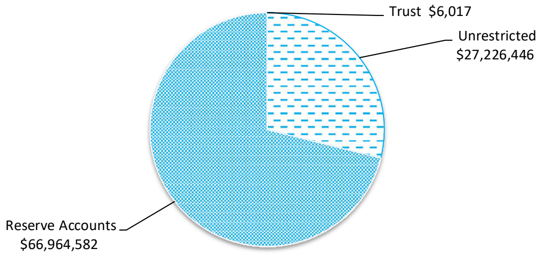
6 CASH AND CASH EQUIVALENTS

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		$	$	$	$			
Cash on Hand	Cash and cash equivalents	4,650		4,650				
Westpac	Cash and cash equivalents	10,378,299		10,378,299		Westpac	4.10%	On-call
Commonwealth Bank	Cash and cash equivalents	9,327,959		9,327,959		CBA	4.10%	On-call
Commonwealth Bank	Cash and cash equivalents	543,043		543,043		CBA	4.70%	On-call
Trust	Cash and cash equivalents	0			6,017	Westpac	0.00%	On-call
Term Deposit	Cash and cash equivalents	6,972,495	4,745,758	11,718,253		NAB	5.15%	09/2026
Term Deposit	Cash and cash equivalents	0	8,739,993	8,739,993		NAB	5.15%	09/2026
Term Deposit	Cash and cash equivalents	0	5,860,169	5,860,169		NAB	5.15%	09/2026
Term Deposit	Cash and cash equivalents	0	3,521,373	3,521,373		NAB	5.15%	10/2026
Term Deposit	Cash and cash equivalents	0	3,521,373	3,521,373		NAB	5.15%	10/2026
Term Deposit	Cash and cash equivalents	0	3,613,029	3,613,029		JUDO	5.30%	10/2026
Term Deposit	Cash and cash equivalents	0	5,123,904	5,123,904		JUDO	5.30%	10/2026
Term Deposit	Cash and cash equivalents	0	9,157,342	9,157,342		NAB	5.15%	10/2026
Term Deposit	Cash and cash equivalents	0	4,254,634	4,254,634		AMP	5.10%	11/2026
Term Deposit	Cash and cash equivalents	0	3,894,383	3,894,383		NAB	5.10%	12/2026
Term Deposit	Cash and cash equivalents	0	5,627,445	5,627,445		AMP	5.10%	12/2026
Term Deposit	Cash and cash equivalents	0	3,556,191	3,556,191		NAB	5.10%	11/2026
Term Deposit	Cash and cash equivalents	0	5,348,988	5,348,988		NAB	5.20%	06/2027
Total		**27,226,446**	**66,964,582**	**94,191,028**	**6,017**			
Comprising								
Cash and cash equivalents		27,226,446	66,964,582	94,191,028	6,017			
		27,226,446	**66,964,582**	**94,191,028**	**6,017**			

KEY INFORMATION
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.
Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 11 - Other assets.



SHIRE OF ASHBURTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

7 RESERVE ACCOUNTS

	Budget				Actual			
Reserve account name	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	$	$	$	$	$	$	$	$
Reserve accounts restricted by Council								
Reserve - Airport	13,686,603	1,532,157	(2,944,962)	12,273,798	12,582,100	0	0	12,582,10
Reserve - Infrastructure	18,907,998	545,000	(16,940,013)	2,512,985	4,073,971	0	0	4,073,97
Reserve - Financial Risk	5,978,332	200,000	0	6,178,332	5,999,463	0	0	5,999,46
Reserve - Future Projects	2,932,138	60,000	(3,100,000)	(107,862)	3,043,369	0	0	3,043,36
Reserve - Plant Replacement	730,593	24,000	0	754,593	733,175	0	0	733,17
Reserve - Property Development	2,627,211	84,000	(440,000)	2,271,211	2,220,408	0	0	2,220,40
Reserve - Tom Price Administration Facility	20,042,827	845,000	0	20,887,827	20,149,846	0	0	20,149,84
Reserve - General Waste	78,341	8,000	0	86,341	78,739	0	0	78,73
Reserve - Regional Waste Facility	15,096,926	8,043,684	(1,850,000)	21,290,610	8,164,568	0	0	8,164,56
Reserve - Housing	9,887,849	240,000	(7,500,000)	2,627,849	9,918,943	0	0	9,918,94
	89,968,818	**11,581,841**	**(32,774,975)**	**68,775,684**	**66,964,582**	**0**	**0**	**66,964,58**

SHIRE OF ASHBURTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

8 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	YTD Budget	YTD Actual	YTD Variance
	$	$	$	$
Buildings	7,940,000	0	20,280	20,280
Buildings - specialised	1,650,000	0	45	45
Furniture and equipment	71,822	13,600	8,326	(5,275)
Plant and equipment	5,265,000	2,020,000	1,199,235	(820,765)
Acquisition of property, plant and equipment	**14,926,822**	**2,033,600**	**1,227,886**	**(805,714)**
Infrastructure - Roads	28,405,779	0	0	0
Infrastructure - Pathways	1,243,000	0	0	0
Infrastructure - Drainage	6,200,000	0	0	0
Infrastructure - Parks & Recreation	5,581,000	312,000	469,943	157,943
Infrastructure - Town	13,700,163	525,014	114,159	(410,855)
Infrastructure - Regional Waste Facility	350,000	0	0	0
Infrastructure - Airport	2,294,962	30,000	(20,328)	(50,328)
Acquisition of infrastructure	**57,774,904**	**867,014**	**563,775**	**(303,239)**
Total capital acquisitions	**72,701,726**	**2,900,614**	**1,791,660**	**(1,108,954)**
Capital Acquisitions Funded By:				
Capital grants and contributions	3,114,708	0	0	0
Other (disposals & C/Fwd)	947,000	0	0	0
Reserve accounts				
Reserve - Airport	2,944,962		0	0
Reserve - Infrastructure	16,940,013		0	0
Reserve - Future Projects	3,100,000		0	0
Reserve - Property Development	440,000		0	0
Reserve - Regional Waste Facility	1,850,000		0	0
Reserve - Housing	7,500,000		0	0
Contribution - operations	35,865,043	2,900,614	1,791,660	(1,108,954)
Capital funding total	**72,701,726**	**2,900,614**	**1,791,660**	**(1,108,954)**

KEY INFORMATION
Initial recognition
An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5).* These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition
Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2).* Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value
In accordance with *Local Government (Financial Management) Regulation 17A(2),* the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

SHIRE OF ASHBURTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

8 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total
Level of completion indicators

0%
20%
40%
60%
80%
100%
Over 100%

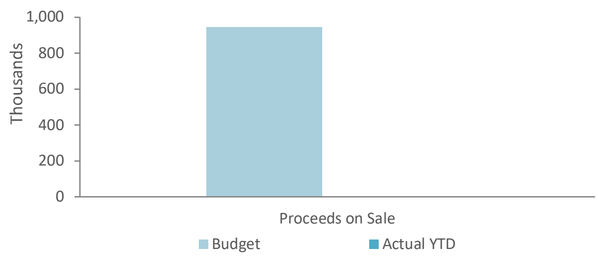
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

	Account Description	Adopted Budget	YTD Budget	YTD Actual	Variance (Under)/Over
		$	$	$	$
X3838	Terminal Building	650,000	0	0	0
X3874	Airport Runway Strengthening Project	2,294,962	30,000	(20,939)	50,939
X3893	Onslow Airport CCTV	0	0	611	(611)
X3755	Linemarking Robot	40,000	0	0	0
X3809	Onslow Foreshore Gym Equipment	31,822	13,600	6,802	6,798
X3808	Wildlife Sculptures	0	0	1,524	(1,524)
X3818	Onslow Skate Park Toilet	0	0	(0)	0
X3907	MPC Onslow - Airconditioner Replacement	1,000,000	0	0	0
X2891	Tom Price Irrigation Bore Renewal	550,000	0	0	0
X3827	Paraburdoo Pool - Shade and Winch system	250,000	0	0	0
X3828	Tom Price Pool - Shade and Winch system	250,000	0	0	0
X3831	Clem Thompson Cricket Pitch replacement	131,000	0	0	0
X3837	Parks & Recreation Budget Only	1,000,000	0	0	0
X3882	Tjiluna Oval Softball Clubhouse Redevelopment	3,400,000	312,000	312,197	(197)
X3833	Pathways - New	1,243,000	0	0	0
X3823	Drainage upgrade - First Street - Onslow	3,200,000	0	0	0
X3941	Onslow Various Stormwater Drainage Upgrades 26-27 program	3,000,000	0	0	0
X3898	Onslow - Residential Property	440,000	0	10,000	(10,000)
X3848	Renewal of PRTV01 Buggy	32,000	32,000	0	32,000
X3849	Renewal of PRTV02 - Ranger vehicle	32,000	32,000	0	32,000
X3915	Replacement of Mgr Lands Toyota Fortuner PSW103	54,000	0	0	0
X3597	Landfill Compactor PRWMF	1,500,000	1,500,000	1,198,427	301,573
X3855	Renewal of PTR28 Refuse Truck	370,000	0	0	0
X3912	Replacement of TP Waste Loader PLD14	430,000	0	0	0
X3840	Renewal of PRM11 Mower	57,000	57,000	0	57,000
X3841	Renewal of PRM13 Mower	57,000	57,000	0	57,000
X3842	Renewal of PRM14 Mower	57,000	57,000	0	57,000
X3843	Renewal of PRM16 Ride on Mower	57,000	57,000	0	57,000
X3844	Renewal of PRM17 Ride on Mower	57,000	57,000	0	57,000
X3845	Renewal of PRM18 Ride on Mower	57,000	57,000	0	57,000
X3846	Renewal of PRM19 Ride on Mower	57,000	57,000	0	57,000
X3847	Renewal of PRM20 Mower	57,000	57,000	0	57,000
X3867	New Skid Steer Mower deck	15,000	0	0	0
X3868	New Skid Steer Mower deck	15,000	0	0	0
X3917	Replacement of Community Pool Vehicle Onslow Toyota Fortune	54,000	0	0	0
X3918	Replacement of Community Pool Vehicle TP Toyata Fortuner PS'	54,000	0	0	0
X3920	Replacement of Community Pool Vehicle TP Hilux 4x4 PUT141	65,000	0	0	0
X3937	Purchase of Skid Steer Mower deck	15,000	0	0	0
X3938	Purchase of Skid Steer Mower Deck	15,000	0	0	0
X3856	Renewal of PTR29 Tipper	120,000	0	0	0
X3913	Replacement of TMC Onslow Huski 11 Skid Steer PLD15	210,000	0	0	0
X3914	Replacement of Infra CAT 140 Grader	530,000	0	0	0
X3919	Replacement of Infrastructure Pool Vehicle Toyota Fortuner PSW	54,000	0	0	0
X3921	Replacement of TMC Para Hilux 4x2 PUT142	42,000	0	0	0
X3922	Replacement of Infra Hilux W/Mate PUT146	42,000	0	0	0
X3923	Replacement of TMC Para Hilux W/Mate PUT147	42,000	0	0	0
X3924	Replacement of Onslow AIrport Hilux W/Mate PUT148	42,000	0	0	0
X3925	Replacement of Airport Manager Hilux 4x4 PUT149	65,000	0	0	0
X3926	Replacement of TMC Onslow Hilux W/Mate PUT151	42,000	0	0	0
X3927	Replacement of Infra PMO Hilux 4x4 PUT152	65,000	0	0	0
X3928	Replacement of Infra Ops Manager Hilux 4x4 PUT153	65,000	0	0	0
X3932	Replacement of Infra Hilux W/Mate PUT168	60,000	0	0	0
X3934	Purchase of Hilux 4x4	65,000	0	0	0
X3935	Purchase of Hilux 4x4	65,000	0	0	0
X3936	Purchase of Hilux 4x4	65,000	0	0	0
X3073	4WD Vehicle - 1001AS	80,000	0	0	0
X3074	4WD Vehicle - 1002AS	80,000	0	0	0
X3075	4WD Vehicle - 1005AS	80,000	0	0	0
X3079	Toyota Prado AS1003 Director Development	80,000	0	0	0
X3916	Replacement of Aset Manager Toyota Fortuner PSW105	54,000	0	0	0
X3929	Replacement of Build Mtce Hilux Extra Cab PUT154	65,000	0	0	0
X3930	Replacement of Build Mtce Hilux Extra Cab PUT155	65,000	0	0	0
X3931	Replacement of Fleet Manager Hilux 4x4 PUT156	65,000	0	0	0
X3933	Replacement of Workshop Vehicle Hoist	15,000	0	0	0
X2328	Onslow Men's Shed Construction	0	0	46	(46)
X3481	Pannawonica Bike / Pump Track	0	0	158,553	(158,553)
X3588	Onslow Streetscape Stage 1	900,163	75,014	0	75,014
X3589	Onslow Streetscape Stage 2	12,800,000	450,000	14,388	435,612
X2339	Ocean View Caravan Park Stage 3	0	0	877	(877)
X3899	Purchase 3-25 Pilkena Street Tom Price	1,000,000	0	10,280	(10,280)
X3904	Purchase - Residential Housing Tom Price	1,000,000	0	0	0
X3905	SOuth Street Residential Housing Construction	5,500,000	0	0	0
X3906	PRWMF Site Administration Office purchase and install	350,000	0	0	0
X2998	Towera - Lyndon Road Renewal	3,258,305	0	0	0
X3518	Roebourne - Wittenoom Road - Resheet	6,457,235	0	0	0
X3816	Beasley Street - Reconstruction	1,100,000	0	0	0
X3817	Turee Way - Reconstruction & Reseal	1,020,739	0	0	0
X3822	Ashburton Downs Meekathara Rd - Resheet 2	3,119,500	0	0	0
X3908	Asburton Downs Meekatharra Rd 88km Heavy Maintenance Grac	1,200,000	0	0	0
X3909	Ashburton Downs Rd 55km Heavy Maintenance Grade RRG	750,000	0	0	0
X3911	Roebourne Wittenoom Rd Floodway Stabilisation	2,500,000	0	0	0
X0614	Remote Road Condition Signage Upgrade	200,000	0	0	0
X3902	Ashburton Downs Road - concrete floodway reconstruction RRG	3,000,000	0	0	0
X3903	Glenflorrie Road - reinstate culvert crossing SLK70.98	850,000	0	0	0
X3910	Old Onslow Rd Heavy Maintenance Grade with Claycrete	1,950,000	0	0	0
X3901	Cane River Floodway Upgrade - Onslow Peedamulla Rd	3,000,000	0	0	0
X3727	Tom Price Post Office Landscaping Upgrade	0	0	98,894	(98,894)
		72,701,726	**2,900,614**	**1,791,660**	**1,108,954**

SHIRE OF ASHBURTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

9 DISPOSAL OF ASSETS

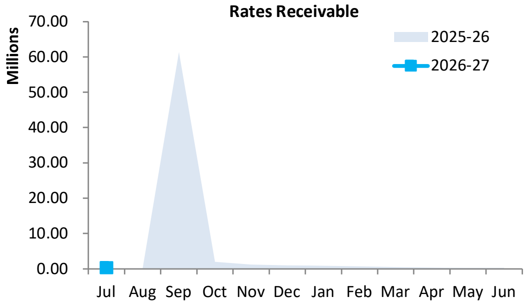
		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		$	$	$	$	$	$	$	$
	Plant and equipment								
	PUT146	$ 11,922	$ 19,000	7,078	0			0	
	PUT147	$ 10,874	$ 14,000	3,126	0			0	
	PUT148	$ 11,209	$ 14,000	2,791	0			0	
	PUT151	$ 11,826	$ 14,000	2,174	0			0	
	PUT168	$ 10,955	$ 20,000	9,045	0			0	
	PUT141	$ 21,872	$ 32,000	10,128	0			0	
	PUT149	$ 24,504	$ 34,000	9,496	0			0	
	PUT152	$ 24,877	$ 32,000	7,123	0			0	
	PUT153	$ 27,694	$ 32,000	4,306	0			0	
	PUT154	$ 31,269	$ 32,000	731	0			0	
	PUT155	$ 31,286	$ 32,000	714	0			0	
	PUT156	$ 30,589	$ 32,000	1,411	0			0	
	PSW103	$ 24,214	$ 32,000	7,786	0			0	
	PSW105	$ 31,687	$ 32,000	313	0			0	
	PSW106	$ 36,467	$ 32,000	0	(4,467)			0	
	PSW107	$ 36,055	$ 32,000	0	(4,055)			0	
	PSW108	$ 34,783	$ 32,000	0	(2,783)			0	
	PSW112	$ 20,084	$ 60,000	39,916	0			0	
	PSW113	$ 19,923	$ 60,000	40,077	0			0	
	PSW114	$ 20,805	$ 60,000	39,195	0			0	
	PSW115	$ 22,841	$ 60,000	37,159	0			0	
	PUT142	$ 10,998	$ 15,000	4,002	0			0	
	PMG06	$175,509	$ 130,000	0	(45,509)			0	
	PLD15	$ 31,311	$ 70,000	38,689	0			0	
	PLD14	$ 94,232	$ 25,000	0	(69,232)			0	
		807,786	**947,000**	**265,260**	**(126,046)**	**0**	**0**	**0**	



SHIRE OF ASHBURTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

10 RECEIVABLES

Rates receivable	30 Jun 2026	31 Jul 2026
	$	$
Opening arrears previous year	216,814	451,594
Levied this year	72,540,492	0
Less - collections to date	(72,305,712)	58
Gross rates collectable	**451,594**	**451,652**
Allowance for impairment of rates receivable	0	(119,206)
Net rates collectable	**451,594**	**332,446**
% Collected	99.4%	0.0%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	(46,253)	1,510,126	3,437,374	2,078	109,661	5,012,98
Percentage	(0.9%)	30.1%	68.6%	0.0%	2.2%	
Balance per trial balance						
Trade receivables	(46,253)	1,510,126	3,437,374	2,078	109,661	5,012,98
Other receivables	0	176,612	0	0	0	176,61
GST receivable	0	748,417	0	0	0	748,41
Allowance for impairment of receivables from contracts with customers						(144,64
Total receivables general outstanding						**5,793,37**

Amounts shown above include GST (where applicable)

KEY INFORMATION

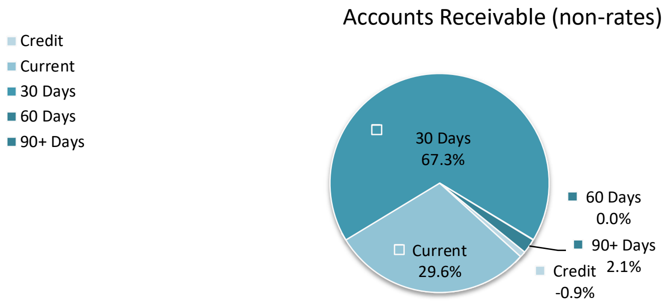
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



SHIRE OF ASHBURTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

11 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2026	Asset Increase	Asset Reduction	Closing Balance 31 July 2026
	$	$	$	$
Inventory				
Fuel and Oil	86,811	46,988		133,79
Tom Price Tourist Bureau	122,255			122,25
Other assets				
Prepayments	334,966		(317,191)	17,77
Accrued income	1,341,139		(575,136)	766,00
Total other current assets	**1,885,171**	**46,988**	**(892,327)**	**1,039,83**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory
Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

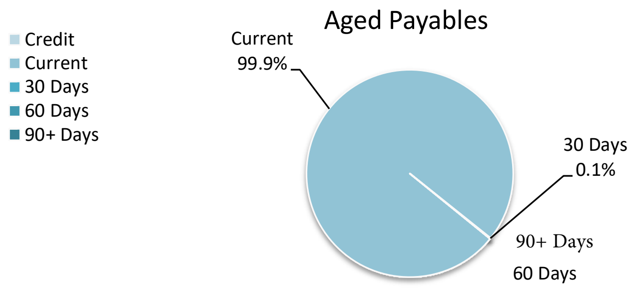
SHIRE OF ASHBURTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

12 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	0	2,684,701	3,461	0	0	2,688,16
Percentage	0.0%	99.9%	0.1%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors	0	2,684,701	3,461	0	0	2,688,16
ATO liabilities	0	685,961	0	0	0	685,96
Accrued Interest On Loans	0	934	0	0	0	93
Accrued Expenses	0	1,586,250	0	0	0	1,586,25
Bonds And Deposits Not Held In Trust	0	9,419	-66,256	-37,103	556,240	462,30
Prepaid Rates - Excess Rates	0	2,095	-3,729	6,454	191,903	196,72
Total payables general outstanding						**5,620,33**

Amounts shown above include GST (where applicable)

KEY INFORMATION
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.
The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF ASHBURTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

13 BORROWINGS

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2026	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budge
		$	$	$	$	$	$	$	$	$
Onslow Administration Centre	124	354,024	0	0	0	(54,269)	354,024	299,755	(934)	(11,27
Total		**354,024**	**0**	**0**	**0**	**(54,269)**	**354,024**	**299,755**	**(934)**	**(11,27**
Current borrowings		54,269					54,269			
Non-current borrowings		299,755					299,755			
		354,024					**354,024**			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION
The City has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

SHIRE OF ASHBURTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

14 LEASE LIABILITIES

Movement in carrying amounts

Information on leases			New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	**Lease No.**	**1 July 2026**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budge**
		$	$	$	$	$	$	$	$	$
Photocopier lease	1	23,236	0	0	0	(23,236)	23,236	0	0	(27
Laptop lease	2	336,106	0	0	(5,004)	(61,672)	331,102	274,434	(1,615)	(17,75
Server Lease	3	448,079	0	0	0	(102,477)	448,079	345,602	0	(25,95
Total		**807,421**	**0**	**0**	**(5,004)**	**(187,385)**	**802,417**	**620,036**	**(1,615)**	**(43,98**
Current lease liabilities		187,929					182,925			
Non-current lease liabilities		619,492					619,492			
		807,421					**802,417**			

All lease repayments were financed by general purpose revenue. 802,417

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

SHIRE OF ASHBURTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

15 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2026	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 July 2026
		$	$	$	$	$
Other liabilities						
Contract liabilities		5,583,353	0		(2,322,000)	3,261,353
Capital grant/contributions liabilities		(207,257)	0	0	0	(207,257)
Income received in advance		90,909	0			90,909
Monies held in trust		117,142	0		(4,746)	112,396
Total other liabilities		5,584,147	0	0	(2,326,746)	3,257,401
Employee Related Provisions						
Provision for annual leave		1,688,734	0			1,688,734
Provision for long service leave		830,289	0			830,289
Other employee leave provisions		17,140	0			17,140
Total Provisions		2,536,163	0	0	0	2,536,163
Total other current liabilities		**8,120,310**	**0**	**0**	**(2,326,746)**	**5,793,564**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 15 and 15

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF ASHBURTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

16 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2026	Amount Received	Amount Paid	Closing Balance 31 July 2026
	$	$	$	$
Public Open Space	6,000			**6,000**
Interest Earnings	17			**17**
	6,017	**0**	**0**	**6,017**

Agenda Item 13.2 - Attachment 1

1. Monthly Schedule of Accounts Paid - July 2026

Shire of Ashburton

CEO's Delegated Payment List - Regulation 13(1) Local Government (Financial Management) Regulation 1996

List of Payments - Payment Detail for Month of July 2026

Pursuant to the regulation:
If the local government has delegated to the CEO its power to make payment from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared.

(a) the payee's name; and
(b) the amount of the payment; and
(c) the date of the payment; and
(d) sufficient information to identify the transaction.

Description		**Amount**
Municipal Fund		
EFT	$	8,963,974.67
Credit Cards/Bpay	$	789,314.35
Payroll	$	2,398,224.70
Bank Fees and Charges	$	2,380.51
Grand Total	$	12,153,894.23

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JULY 2026				
EFT Payment	Date	Name	Description	Amount
EFT80854	03/07/2026	Aboriginal Enterprises Australia (WA)	Construction services	$ 2,657.05
EFT80855	03/07/2026	Australian Institute Of Management	Training services	$ 6,985.00
EFT80856	03/07/2026	Australian Taxation Office	2025/26 FBT return payable	$ 14,005.00
EFT80857	03/07/2026	B's and BBQ	Catering services	$ 816.00
EFT80858	03/07/2026	Blackwoods Pty Ltd	Staff PPE and cleaning products	$ 126.12
EFT80859	03/07/2026	BOC Gases	BOC container service	$ 351.49
EFT80860	03/07/2026	Brandworx Australia	Staff uniforms	$ 1,269.82
EFT80861	03/07/2026	Byblos Constructions	Repairs and maintenance Tom Price	$ 8,214.03
EFT80862	03/07/2026	C Munro Contractors	Repairs and maintenance Onslow	$ 7,124.53
EFT80863	03/07/2026	Central Regional TAFE	Training services	$ 1,333.92
EFT80864	03/07/2026	Choices Flooring Geraldton	Furnishings for Shire properties	$ 3,290.00
EFT80865	03/07/2026	Compliant Electrical Solutions	Electrical repairs and maintenance Tom Price	$ 26,978.51
EFT80866	03/07/2026	Department of Premier And Cabinet	Gazettal publication of rates	$ 207.87
EFT80867	03/07/2026	Dice Solutions	Electrical repairs and maintenance Onslow	$ 26,813.48
EFT80868	03/07/2026	Direct Trades Supply Pty Ltd	Hardware supplies	$ 330.99
EFT80869	03/07/2026	E & MJ Rosher Pty Ltd	Vehicle parts, maintenance and repairs	$ 2,136.06
EFT80870	03/07/2026	Ertech Pty Ltd	Design and construction services	$ 581,328.91
EFT80871	03/07/2026	Face 2 Face Painting	Event facilitator	$ 400.00
EFT80872	03/07/2026	Glass Co WA	Materials for Shire properties	$ 1,254.24
EFT80873	03/07/2026	Greenfield Technical Services	Engineering services	$ 25,635.23
EFT80874	03/07/2026	HWL Ebsworth Lawyers	Legal services	$ 785.40
EFT80875	03/07/2026	I'm Alert Training	Subscription renewal	$ 330.00
EFT80876	03/07/2026	Infocouncil Pty Ltd	Annual license fee	$ 13,577.47
EFT80877	03/07/2026	Integrity / Pinnacle Coachlines	Coach ticket sales	$ 538.90
EFT80878	03/07/2026	IW Projects Pty Ltd	Consultancy services	$ 154,259.09
EFT80879	03/07/2026	JBS&G Australia Pty Ltd	Consultancy services	$ 2,035.00
EFT80880	03/07/2026	Jenny Wilton	Refund	$ 21.00
EFT80881	03/07/2026	Joyce Krane	Burial services	$ 589.49
EFT80882	03/07/2026	KHB Mobile Mechanical Pty Ltd	Vehicle parts, maintenance and repairs	$ 2,025.14
EFT80883	03/07/2026	Kone Elevators Pty Ltd	Elevator servicing	$ 1,589.05
EFT80884	03/07/2026	Landgate	Land and asset compliance documents	$ 65.20
EFT80885	03/07/2026	Landscape Australia Construction	Landscaping and irrigation services	$ 543,207.20
EFT80886	03/07/2026	LK Advisory Pty Ltd	Consultancy services	$ 9,726.75
EFT80887	03/07/2026	Locum IT	Consultancy services	$ 30,030.00
EFT80888	03/07/2026	Maxxia Pty Ltd	Novated lease payments	$ 6,923.85
EFT80889	03/07/2026	Mcleods Lawyers Pty Ltd	Legal services	$ 3,016.00
EFT80890	03/07/2026	MKJ Logistics	Freight	$ 400.40
EFT80891	03/07/2026	Neowest Building Co Pty Ltd	Electrical services	$ 2,827.00
EFT80892	03/07/2026	NWMC Mining & Civil Pty Ltd	Liquid waste collection services	$ 2,535.00
EFT80893	03/07/2026	Officeworks Superstores Pty Ltd	Stationery	$ 269.57
EFT80894	03/07/2026	Onemusic Australia	Onemusic licence fee	$ 1,336.09
EFT80895	03/07/2026	Onslow Beach Resort	Catering and accommodation	$ 2,374.00
EFT80896	03/07/2026	Paraburdoo Taipans Cricket Club	Refund	$ 100.00
EFT80897	03/07/2026	Pilbara Mobile Medical Screening Pty Ltd	Drug and alcohol screening services	$ 8,126.27
EFT80898	03/07/2026	Pilbara Motor Group / Karratha Toyota / Nissan	Vehicle purchases, parts and maintenance	$ 396.00
EFT80899	03/07/2026	Pilbara Mowing and Aeriation	Gardening services	$ 620.00
EFT80900	03/07/2026	Pilbara Trees	Arborist services	$ 6,200.19
EFT80901	03/07/2026	Ray White Exmouth	Rent	$ 14.36
EFT80902	03/07/2026	Ray White Exmouth	Deposit for property purchase	$ 10,000.00
EFT80903	03/07/2026	Services Australia	Payroll Deductions/Contributions	$ 713.02
EFT80904	03/07/2026	Sigma Telford Group	Chemicals	$ 389.62
EFT80905	03/07/2026	Technology One Ltd	ICT consultancy services	$ 18,047.92
EFT80906	03/07/2026	TNT Express	Freight	$ 286.42
EFT80907	03/07/2026	Water 2 Water	Water system supplies and servicing	$ 1,176.90

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JULY 2026				
EFT Payment	**Date**	**Name**	**Description**	**Amount**
EFT80908	10/07/2026	Access Technologies	Cable gate parts	$ 3,468.29
EFT80909	10/07/2026	Airports Consultancy Group Pty Ltd	Aviation consultancy services	$ 1,732.50
EFT80910	10/07/2026	Alana Sullivan	Councillor travel expenses	$ 571.14
EFT80911	10/07/2026	All Glass Window Tinting & Windscreens	Vehicle purchases, parts and maintenance	$ 3,082.80
EFT80912	10/07/2026	Amar Auto Electrics	Electrical services	$ 1,408.00
EFT80913	10/07/2026	Ampol Australia Petroleum Pty Ltd	Fuel	$ 4,013.04
EFT80914	10/07/2026	Audra Smith	Councillor meal and travel expenses	$ 633.83
EFT80915	10/07/2026	Australian Taxation Office - PAYG	Monthly PAYG withholding	$ 546,859.00
EFT80916	10/07/2026	Avantgarde Technologies	ICT Subscriptions and hardware	$ 47,575.89
EFT80917	10/07/2026	Bennco Group	Repairs and maintenance Tom Price	$ 1,234.76
EFT80918	10/07/2026	Blackwoods Pty Ltd	Staff PPE and cleaning products	$ 925.67
EFT80919	10/07/2026	Brandworx Australia	Staff uniforms	$ 2,884.31
EFT80920	10/07/2026	Employee 2357	Reimbursement	$ 10,474.71
EFT80921	10/07/2026	Building & Construction Industry Training Board	BCITF Levy	$ 2,791.75
EFT80922	10/07/2026	Burbury Consulting Pty Ltd	Design services	$ 51,027.90
EFT80923	10/07/2026	Byblos Constructions	Repairs and maintenance Tom Price	$ 6,458.10
EFT80924	10/07/2026	C Munro Contractors	Repairs and maintenance Onslow	$ 2,170.45
EFT80925	10/07/2026	City of Greater Geraldton	Building Surveying Services	$ 249.75
EFT80926	10/07/2026	Coates Hire Operations Pty Ltd	Equipment hire	$ 462.00
EFT80927	10/07/2026	Compu-Stor	Archive and storage service	$ 341.96
EFT80928	10/07/2026	Consilio (Lawyers On Demand Pty Ltd T/A)	Hosting fees for Wittenoom legal cases	$ 1,441.00
EFT80929	10/07/2026	Employee 1848	Reimbursement	$ 649.00
EFT80930	10/07/2026	Employee 2296	Reimbursement	$ 82.36
EFT80931	10/07/2026	Dept of Local Government, Industry Regulation And Safety	BRB Levy	$ 16,083.67
EFT80932	10/07/2026	Dice Solutions	Electrical repairs and maintenance Onslow	$ 412.50
EFT80933	10/07/2026	Dingo Concrete Services Pty Ltd	Town Maintenance supplies	$ 2,310.00
EFT80934	10/07/2026	Easifleet Pty Ltd	Novated lease	$ 2,074.58
EFT80935	10/07/2026	Environex International / Poolshop Online	Chemicals	$ 2,348.50
EFT80936	10/07/2026	Eurofins ARL	Water sampling services	$ 297.55
EFT80937	10/07/2026	Feddersen Consulting Group Pty Ltd	Work Health Safety consulting service	$ 26,134.93
EFT80938	10/07/2026	Fortescue National Football League	Event facilitator	$ 5,000.00
EFT80939	10/07/2026	Gemma Taylor	Inspiring Youth Leaders Grant	$ 750.00
EFT80940	10/07/2026	Glass Co WA	Materials for Shire properties	$ 16,073.53
EFT80941	10/07/2026	GPD Group Pty Ltd	Construction services	$ 76,316.81
EFT80942	10/07/2026	Greenfield Technical Services	Engineering services	$ 8,539.30
EFT80943	10/07/2026	Horizon Power	Electricity consumption	$ 12,406.92
EFT80944	10/07/2026	HWL Ebsworth Lawyers	Legal services	$ 5,136.78
EFT80945	10/07/2026	Initial Hygiene / Pink Hygiene Solutions	Hygiene services	$ 5,516.28
EFT80946	10/07/2026	IW Projects Pty Ltd	Consultancy services	$ 1,663.75
EFT80947	10/07/2026	JBS&G Australia Pty Ltd	Consultancy services	$ 13,420.00
EFT80948	10/07/2026	K&L Gates	Legal Sevices	$ 20,900.00
EFT80949	10/07/2026	KHB Mobile Mechanical Pty Ltd	Vehicle parts, maintenance and repairs	$ 2,886.18
EFT80950	10/07/2026	L.E's Photography	Photography services	$ 450.00
EFT80951	10/07/2026	Landgate	Land and asset compliance documents	$ 11,507.40
EFT80952	10/07/2026	Linen House Pty Ltd	Housewares for Shire facilities	$ 3,493.60
EFT80953	10/07/2026	Market Creations Agency Pty Ltd	Subscription renewal	$ 22,764.50
EFT80954	10/07/2026	McMahon Burnett Transport	Freight	$ 1,233.85
EFT80955	10/07/2026	Mean Bean Coffee Shop	Catering	$ 162.50
EFT80956	10/07/2026	Michael Walters	Event facilitator	$ 12,000.00
EFT80957	10/07/2026	Modern Teaching Aids Pty Ltd	Craft items	$ 2,117.74
EFT80958	10/07/2026	Napa	Vehicle parts, maintenance and repairs	$ 916.08
EFT80959	10/07/2026	Nespresso Professional	Coffee supplies	$ 1,230.00
EFT80960	10/07/2026	NWMC Mining & Civil Pty Ltd	Liquid waste collection service	$ 3,042.00
EFT80961	10/07/2026	Omnicom Media Group Australia Pty Ltd (Marketforce)	Tender advertising	$ 939.15

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JULY 2026				
EFT Payment	Date	Name	Description	Amount
EFT80962	10/07/2026	Onslow Contracting	Repairs and maintenance Onslow	$ 825.00
EFT80963	10/07/2026	Onslow Electrical Pty Ltd	Electrical services	$ 440.00
EFT80964	10/07/2026	Onslow General Store	Catering, consumables and hardware for Onslow	$ 552.44
EFT80965	10/07/2026	Paraburdoo Arts And Craft	Small Assistance Donation FY26/27	$ 500.00
EFT80966	10/07/2026	Progresciv Pty Ltd	Engineering consultancy services	$ 19,800.00
EFT80967	10/07/2026	Prompt Contracting and Fencing Pty Ltd	Fencing construction	$ 75,240.00
EFT80968	10/07/2026	Readytech	Payroll processing service	$ 5,156.25
EFT80969	10/07/2026	Rio Tinto - Pilbara Iron Company Services P/L	Water, Rates and Electricity	$ 16,672.21
EFT80970	10/07/2026	Rosalie Cooke	Refund	$ 24.00
EFT80971	10/07/2026	Sonic Healthplus Pty Ltd	Pre-employment Medical Assessments	$ 618.20
EFT80972	10/07/2026	Southern Cross Austereo Pty Ltd	Radio advertising	$ 2,282.50
EFT80973	10/07/2026	St John Ambulance Western Australia Ltd	First Aid supplies	$ 616.80
EFT80974	10/07/2026	Stihl Shop Osborne Park	Town Maintenance supplies	$ 1,138.00
EFT80975	10/07/2026	Studio 6751	Event decorations	$ 5,840.00
EFT80976	10/07/2026	Talis Consultants Pty Ltd	Landfill monitoring services	$ 2,349.88
EFT80977	10/07/2026	Technology One Ltd	Subscription renewal	$ 667,997.17
EFT80978	10/07/2026	Tom Price Senior High School	Electricity usage	$ 14,434.28
EFT80979	10/07/2026	Touchdown Services Pty Ltd	Consultancy services	$ 8,657.00
EFT80980	10/07/2026	TSA Riley Pty Ltd	Project mangement and consultancy services	$ 44,170.50
EFT80981	10/07/2026	Vanguard Print	Distribution and storage of Visit Ashburton guide	$ 876.22
EFT80982	10/07/2026	Veritas Engineering Pty Ltd	Subscription renewal	$ 4,935.70
EFT80983	10/07/2026	Viva Energy Australia Pty Ltd	Fuel	$ 12,741.81
EFT80984	10/07/2026	Water 2 Water	Water system supplies and servicing	$ 590.52
EFT80985	10/07/2026	Western Australian Local Government Association	Training services	$ 517.00
EFT80986	10/07/2026	Winc Australia Pty Limited	Stationery and refreshments	$ 1,247.86
EFT80987	14/07/2026	Salt Property Group	Deposit for property purchase	$ 10,000.00
EFT80988	16/07/2026	A4 Projects Pty Ltd	Project Management consultancy services	$ 41,078.15
EFT80989	16/07/2026	Aboriginal Enterprises Australia (WA)	Construction services	$ 1,228.70
EFT80990	16/07/2026	Airway Logistics Pty Ltd	Freight	$ 297.91
EFT80991	16/07/2026	AMP Bank Audits	Audit certificate fee	$ 25.00
EFT80992	16/07/2026	Ashfuels (WA) Pty Ltd	Fuel	$ 18,825.65
EFT80993	16/07/2026	Australian Institute Of Management	Training services	$ 473.00
EFT80994	16/07/2026	BDR Welding And Fabrication	Welding and fabrication services	$ 6,127.00
EFT80995	16/07/2026	Bennco Group	Repairs and maintenance Tom Price	$ 311.30
EFT80996	16/07/2026	Blackwoods Pty Ltd	Staff PPE and cleaning products	$ 767.58
EFT80997	16/07/2026	Brandworx Australia	Staff uniforms	$ 376.90
EFT80998	16/07/2026	Brooks Hire Service Pty Ltd	Machinery hire	$ 17,731.56
EFT80999	16/07/2026	Bunnings Group Limited	Materials for Shire properties	$ 15.24
EFT81000	16/07/2026	C Munro Contractors	Repairs and maintenance Onslow	$ 1,294.35
EFT81001	16/07/2026	Cabcharge Payments Pty Ltd	Cabcharges	$ 1,326.49
EFT81002	16/07/2026	Centurion Transport Co Pty Ltd	Freight	$ 363.18
EFT81003	16/07/2026	Comtec Data	Security Alarm Monitoring	$ 462.00
EFT81004	16/07/2026	Cummins	Vehicle parts, maintenance and repairs	$ 199.73
EFT81005	16/07/2026	Department of Biodiversity, Conservation and Attractions	Accommodation	$ 150.00
EFT81006	16/07/2026	Dice Solutions	Electrical repairs and maintenance Onslow	$ 3,964.40
EFT81007	16/07/2026	Direct Trades Supply Pty Ltd	Hardware supplies	$ 927.00
EFT81008	16/07/2026	Eurofins ARL	Water sampling services	$ 7,127.45
EFT81009	16/07/2026	GPD Group Pty Ltd	Construction and maintenance services	$ 11,104.17
EFT81010	16/07/2026	Hedland Property Shop	Rent	$ 6,083.33
EFT81011	16/07/2026	Horizon Power	Electricity consumption	$ 91,667.70
EFT81012	16/07/2026	HWL Ebsworth Lawyers	Legal services	$ 18,605.29
EFT81013	16/07/2026	Initial Hygiene / Pink Hygiene Solutions	Hygiene services	$ 61.66
EFT81014	16/07/2026	Institute of Public Works Engineering Australia	Subscription renewal	$ 1,705.00
EFT81015	16/07/2026	Japanese Truck & Bus Spares	Vehicle parts, maintenance and repairs	$ 404.10

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JULY 2026				
EFT Payment	**Date**	**Name**	**Description**	**Amount**
EFT81016	16/07/2026	Karingal Neighbourhood Centre	Catering and decorations	$ 300.00
EFT81017	16/07/2026	KHB Mobile Mechanical Pty Ltd	Vehicle parts, maintenance and repairs	$ 5,637.90
EFT81018	16/07/2026	L.E's Photography	Photography services	$ 1,400.00
EFT81019	16/07/2026	Landgate	Land and asset compliance documents	$ 467.43
EFT81020	16/07/2026	LIWA Aquatics	Membership renewals	$ 150.00
EFT81021	16/07/2026	Maxxia Pty Ltd	Novated lease payments	$ 6,923.85
EFT81022	16/07/2026	Michelle Evans	Refund	$ 39.00
EFT81023	16/07/2026	Employee 2321	Reimbursement	$ 140.23
EFT81024	16/07/2026	Moore Australia (WA) Pty Ltd As Agent	Training services	$ 1,100.00
EFT81025	16/07/2026	Nichelle Dodd	Refund	$ 495.00
EFT81026	16/07/2026	Northstar Asset	Copyright for movie screenings	$ 352.00
EFT81027	16/07/2026	Onslow Sports Club Incorporated	Venue hire	$ 230.00
EFT81028	16/07/2026	Pannawonica Primary School P&C Association Incorporated	Catering	$ 500.00
EFT81029	16/07/2026	Pilbara Mitre10	Hardware	$ 6,621.08
EFT81030	16/07/2026	Pilbara Motor Group / Karratha Toyota / Nissan	Vehicle purchases, parts and maintenance	$ 135.96
EFT81031	16/07/2026	Pilbara Trees	Arborist services	$ 3,985.63
EFT81032	16/07/2026	Pivotel Satellite Pty Ltd	Monthly spot trackers subscription	$ 937.20
EFT81033	16/07/2026	Precision Doors & Shutters Pty Ltd	Servicing roller doors	$ 3,168.99
EFT81034	16/07/2026	Quality Press	Stationery	$ 297.00
EFT81035	16/07/2026	Redfish Technologies Pty Ltd	Subscription renewal	$ 9,985.93
EFT81036	16/07/2026	Rio Tinto - Pilbara Iron Company Services P/L	Water, Rates and Electricity	$ 11,114.64
EFT81037	16/07/2026	RM Surveys Pty Ltd	Survey services	$ 34,056.00
EFT81038	16/07/2026	Safetyculture Pty Ltd	Consultancy services	$ 10,454.40
EFT81039	16/07/2026	Sandy Attwell	Refund	$ 29.00
EFT81040	16/07/2026	Scott Printers Pty Ltd	Printing services	$ 583.00
EFT81041	16/07/2026	Services Australia	Payroll Deductions/Contributions	$ 713.02
EFT81042	16/07/2026	Sodexo Remote Sites Australia Pty Ltd	Pannawonica consumables	$ 1,663.76
EFT81043	16/07/2026	Sunflower Smile	Cleaning services	$ 450.00
EFT81044	16/07/2026	Tangibility Pty Ltd	Shire branded merchandise	$ 2,209.24
EFT81045	16/07/2026	Team Global Express A/C 2085060	Freight	$ 502.66
EFT81046	16/07/2026	Tecon WA Pty Ltd	Building consultancy surveying services	$ 2,046.00
EFT81047	16/07/2026	Tourism Council WA	Training services	$ 325.00
EFT81048	16/07/2026	Vizi Design Group Pty Ltd	Project management consultancy services	$ 15,281.12
EFT81049	16/07/2026	Vocus Pty Ltd	Starlink business satellite	$ 5,582.50
EFT81050	23/07/2026	Aboriginal Enterprises Australia (WA)	Construction services	$ 396.00
EFT81051	23/07/2026	Allied Pickfords WA	Relocation services	$ 10,750.73
EFT81052	23/07/2026	Ashfuels (WA) Pty Ltd	Fuel	$ 32,861.43
EFT81053	23/07/2026	Ausco Modular Pty Ltd	Hire of office equipment	$ 10,051.25
EFT81054	23/07/2026	Brandworx Australia	Staff uniforms	$ 3,262.63
EFT81055	23/07/2026	Byblos Constructions	Repairs and maintenance Tom Price and Paraburdoo	$ 55,492.25
EFT81056	23/07/2026	C Munro Contractors	Repairs and maintenance Onslow	$ 74.25
EFT81057	23/07/2026	Centurion Transport Co Pty Ltd	Freight	$ 62.36
EFT81058	23/07/2026	Coca-Cola Amatil (Aust) Pty Ltd	Refreshments for onsale	$ 1,805.34
EFT81059	23/07/2026	Collin Ween	Refund	$ 26.00
EFT81060	23/07/2026	Commercial Aquatics Australia Pty Ltd	Swimming pool parts	$ 1,311.20
EFT81061	23/07/2026	Connect Call Centre Services	After-Hours Call Centre Service	$ 104.79
EFT81062	23/07/2026	Davric Australia Pty Ltd	Merchandise for onsale	$ 961.40
EFT81063	23/07/2026	Dice Solutions	Electrical repairs and maintenance Onslow	$ 10,248.26
EFT81064	23/07/2026	Diverseco Pty Ltd	Repair, service and callibration of weighbridges	$ 18,509.70
EFT81065	23/07/2026	Easifleet Pty Ltd	Novated leases	$ 2,074.58
EFT81066	23/07/2026	Emerge Associates	Landscape design and contract services	$ 2,750.00
EFT81067	23/07/2026	Emirge Pty Ltd	Design and construction services	$ 570,566.63
EFT81068	23/07/2026	Ertech Pty Ltd	Design and construction services	$ 3,522,433.10
EFT81069	23/07/2026	First National Real Estate Karratha	Rent	$ 14,991.07

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JULY 2026					
EFT Payment	Date	Name	Description		Amount
EFT81070	23/07/2026	GPD Group Pty Ltd	Construction services	$	130,259.73
EFT81071	23/07/2026	Grandstand Agency	Performance fees for events	$	6,050.00
EFT81072	23/07/2026	Horizon Power	Electricity consumption	$	258.12
EFT81073	23/07/2026	Housing Authority	Rent	$	8,000.00
EFT81074	23/07/2026	Indigo Foodies	Event facilitator	$	800.00
EFT81075	23/07/2026	Industrial Automation	Remote access and cloud server fees	$	1,577.40
EFT81076	23/07/2026	Inspired Development Solutions	Consultancy services	$	1,100.00
EFT81077	23/07/2026	Iron Country Services Pty Ltd	Catering services	$	213.40
EFT81078	23/07/2026	JJs Cleaning Tom Price Pty Ltd	Cleaning services	$	1,100.00
EFT81079	23/07/2026	K&L Gates	Legal sevices	$	12,183.60
EFT81080	23/07/2026	Kayla Webb	Videography services	$	1,500.00
EFT81081	23/07/2026	Keys The Moving Solution	Relocation services	$	9,825.00
EFT81082	23/07/2026	Koori Kids	Event facilitator	$	500.00
EFT81083	23/07/2026	L.E.'s Photography	Photography services	$	1,200.00
EFT81084	23/07/2026	Lacuna Bridge	ICT Consultancy services	$	975.00
EFT81085	23/07/2026	Lime Intelligence Pty Ltd	Annual subscription	$	26,492.40
EFT81086	23/07/2026	Local Government Professionals Australia WA	Annual subscription	$	3,960.00
EFT81087	23/07/2026	Local Health Authorities Analytical Commitee	Consultancy services	$	2,016.34
EFT81088	23/07/2026	Malcolm Mallaby	Refund	$	24.00
EFT81089	23/07/2026	Napa	Vehicle parts, maintenance and repairs	$	2,760.63
EFT81090	23/07/2026	Officeworks Superstores Pty Ltd	Stationery	$	705.95
EFT81091	23/07/2026	Onslow Contracting	Repairs and maintenance Onslow	$	3,349.06
EFT81092	23/07/2026	Onslow General Store	Catering, consumables and hardware for Onslow	$	2,842.18
EFT81093	23/07/2026	Paula Wiles	Refund	$	47.00
EFT81094	23/07/2026	Perth Signcraft & Graphics	Signage	$	1,067.00
EFT81095	23/07/2026	Pilbara Mitre10	Hardware	$	656.14
EFT81096	23/07/2026	Pilbara Trees	Arborist services	$	11,909.26
EFT81097	23/07/2026	Pimmy's Kitchen Pty Ltd	Catering	$	198.00
EFT81098	23/07/2026	Playmaster Pty Ltd	Playground parts and materials	$	478.50
EFT81099	23/07/2026	Ray White Exmouth	Rent	$	8,907.74
EFT81100	23/07/2026	Rhelm Pty Ltd	Consultancy services	$	9,724.00
EFT81101	23/07/2026	Rio Tinto - Pilbara Iron Company Services P/L	Water, Rates and Electricity	$	31,491.08
EFT81102	23/07/2026	Steven Higgins	Refund	$	26.00
EFT81103	23/07/2026	Survey Group	Survey services	$	11,000.00
EFT81104	23/07/2026	Tangibility Pty Ltd	Shire branded merchandise	$	1,013.87
EFT81105	23/07/2026	TCN Group Pty Ltd	Gift cards	$	322.00
EFT81106	23/07/2026	Team Global Express A/C 2085060	Freight	$	366.41
EFT81107	23/07/2026	Telstra Limited	Telephone and communication charges	$	115,727.40
EFT81108	23/07/2026	TNT Express	Freight water samples	$	252.31
EFT81109	23/07/2026	Tom Price Nameless Festival Incorporated	2026 Jarndunmunha (Nameless) Festival Sponsorship Agreement	$	75,000.00
EFT81110	23/07/2026	Technical Services Group Pty Ltd	Public wifi annual renewal for Old Onslow	$	2,550.63
EFT81111	23/07/2026	Water 2 Water	Water system supplies and servicing	$	4,694.72
EFT81112	23/07/2026	Water Corporation	Water consumption	$	5,181.66
EFT81113	23/07/2026	Winc Australia Pty Limited	Stationery and refreshments	$	1,660.76
EFT81114	23/07/2026	Wormald Australia	Fire equipment testing and servicing	$	9,361.00
EFT81115	30/07/2026	AD Engineering International Pty Ltd	Annual subscription	$	1,056.00
EFT81116	30/07/2026	AIT Specialists Pty Ltd	Fuel rebate calculations	$	681.11
EFT81117	30/07/2026	Allied Pickfords WA	Relocation services	$	3,828.00
EFT81118	30/07/2026	Allrid Pest Management - Rentokil Company	Pest management services	$	280.00
EFT81119	30/07/2026	Aspire Change Management	Training services	$	764.50
EFT81120	30/07/2026	Australian Audit	Probity audit services	$	2,090.00
EFT81121	30/07/2026	Australian Communications & Media Authority	Licence renewals	$	192.00
EFT81122	30/07/2026	Awen Services Pty Ltd	Consultancy services	$	35,312.75
EFT81123	30/07/2026	BDR Welding And Fabrication	Welding and fabrication services	$	487.85

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JULY 2026				
EFT Payment	**Date**	**Name**	**Description**	**Amount**
EFT81124	30/07/2026	Blackwoods Pty Ltd	Staff PPE and cleaning products	$ 7,620.96
EFT81125	30/07/2026	Blue Force Pty Ltd	ICT Maintenance	$ 616.00
EFT81126	30/07/2026	Brandworx Australia	Staff uniforms	$ 603.21
EFT81127	30/07/2026	Byblos Constructions	Repairs and maintenance Tom Price	$ 8,756.11
EFT81128	30/07/2026	C Munro Contractors	Repairs and maintenance Onslow	$ 9,728.34
EFT81129	30/07/2026	Centurion Water & Wastewater Solutions	Waste water sampling	$ 1,760.00
EFT81130	30/07/2026	Cleverpatch Pty Ltd	Craft items for programs	$ 282.72
EFT81131	30/07/2026	Coates Hire Operations Pty Ltd	Equipment hire	$ 2,244.00
EFT81132	30/07/2026	Department Of Premier And Cabinet	Gazettal publication	$ 127.92
EFT81133	30/07/2026	Des Castine	Refund	$ 26.00
EFT81134	30/07/2026	Dice Solutions	Electrical repairs and maintenance Onslow	$ 19,424.68
EFT81135	30/07/2026	Employee 2047	Reimbursement	$ 690.00
EFT81136	30/07/2026	Dingo Concrete Services Pty Ltd	Aggregate	$ 1,675.85
EFT81137	30/07/2026	Edgeloe Engineering Pty Ltd	Consultancy services	$ 1,493.25
EFT81138	30/07/2026	Fujifilm Business Innovation Australia Pty Ltd	SES Printer Lease/rental Agreement	$ 133.10
EFT81139	30/07/2026	Geoff Barden	Refund	$ 180.00
EFT81140	30/07/2026	GPD Group Pty Ltd	Construction and maintenance services	$ 4,342.14
EFT81141	30/07/2026	Greenfield Technical Services	Engineering services	$ 20,136.31
EFT81142	30/07/2026	Herseys Safety Pty Ltd	Vehicle parts, maintenance and repairs	$ 540.10
EFT81143	30/07/2026	Hitachi Construction Machinery	Vehicle parts, maintenance and repairs	$ 2,739.09
EFT81144	30/07/2026	Horizon Power	Electricity consumption	$ 5,016.29
EFT81145	30/07/2026	ICMI Speakers And Entertainers	Guest speaker engagement	$ 19,501.90
EFT81146	30/07/2026	Initial Hygiene / Pink Hygiene Solutions	Sanitary disposal service	$ 61.66
EFT81147	30/07/2026	Employee 2201	Reimbursement	$ 709.35
EFT81148	30/07/2026	JLT Risk Solutions Pty Ltd	Marine cargo insurance renewal	$ 346.50
EFT81149	30/07/2026	Employee 2361	Reimbursement	$ 281.40
EFT81150	30/07/2026	K&L Gates	Legal sevices	$ 32,688.04
EFT81151	30/07/2026	Karratha Shooting Supplies	Ranger fire arm supplies	$ 805.00
EFT81152	30/07/2026	Khanh An Le	Inspiring Youth Leaders Fund Grant	$ 750.00
EFT81153	30/07/2026	KHB Mobile Mechanical Pty Ltd	Vehicle parts, maintenance and repairs	$ 3,425.40
EFT81154	30/07/2026	Landgate	Land and asset compliance documents	$ 443.13
EFT81155	30/07/2026	Linton Rumble	Councillor travel expenses	$ 165.63
EFT81156	30/07/2026	Lumen IT Pty Ltd	ICT support services	$ 1,300.20
EFT81157	30/07/2026	Mandala Art	Craft items for programs	$ 974.10
EFT81158	30/07/2026	Maxxia Pty Ltd	Novated lease payments	$ 6,923.85
EFT81159	30/07/2026	MCS Quarry Operations Pty Ltd	Refund	$ 122.50
EFT81160	30/07/2026	Mills Oakley	Legal services	$ 891.00
EFT81161	30/07/2026	MKJ Logistics	Freight	$ 163.24
EFT81162	30/07/2026	Modern Teaching Aids Pty Ltd	Craft items for programs	$ 62.65
EFT81163	30/07/2026	Monsterball Broome	Event facilitator	$ 8,778.00
EFT81164	30/07/2026	Napa	Vehicle parts, maintenance and repairs	$ 1,015.08
EFT81165	30/07/2026	Natasha South	Refund	$ 458.00
EFT81166	30/07/2026	Nearmap Australia Pty Ltd	Subscription	$ 11,000.00
EFT81167	30/07/2026	Nespresso Professional	Coffee supplies	$ 512.00
EFT81168	30/07/2026	Netlink Group Pty Ltd	ICT services	$ 522.50
EFT81169	30/07/2026	New Age Exploration Limited	Rates refund	$ 96.16
EFT81170	30/07/2026	Oceanside Consulting Services	Electrical consultancy services	$ 550.00
EFT81171	30/07/2026	Onslow Beach Resort	Catering and accommodation	$ 553.00
EFT81172	30/07/2026	P & M Automotive Equipment	Hoist safety & compliance inspection	$ 795.85
EFT81173	30/07/2026	Paraburdoo Saints Football And Sporting Club Inc	Venue hire	$ 270.00
EFT81174	30/07/2026	Parlaparla Construction	Construction services	$ 84,566.90
EFT81175	30/07/2026	Perth Iveco	Vehicle parts, maintenance and repairs	$ 634.21
EFT81176	30/07/2026	Pilbara Food Services	Food items for onsale	$ 1,024.11
EFT81177	30/07/2026	Pilbara Trees	Arborist services	$ 3,982.00

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JULY 2026				
EFT Payment	**Date**	**Name**	**Description**	**Amount**
EFT81178	30/07/2026	Pilbara Traffic Management Pty Ltd	Traffic management plans	$ 165.00
EFT81179	30/07/2026	Reboot Mindset Training	Consultancy services	$ 3,080.00
EFT81180	30/07/2026	Rema Tip Top Automotive	Vehicle parts, maintenance and repairs	$ 988.35
EFT81181	30/07/2026	Reward Hospitality	Housewares	$ 1,150.52
EFT81182	30/07/2026	Rio Tinto - Pilbara Iron Company Services P/L	Water, Rates and Electricity	$ 318.59
EFT81183	30/07/2026	Rory De Pledge	Councillor travel and meal expenses	$ 659.68
EFT81184	30/07/2026	SAS Locksmiths	Security supplies	$ 1,328.19
EFT81185	30/07/2026	Scott Printers Pty Ltd	Printing services	$ 690.80
EFT81186	30/07/2026	Sequel Consulting Engineers	Consultancy services	$ 5,242.28
EFT81187	30/07/2026	Services Australia	Payroll Deductions/Contributions	$ 713.02
EFT81188	30/07/2026	Sigma Telford Group	Chemicals	$ 2,050.36
EFT81189	30/07/2026	Soco Studios	Photography and video services	$ 264.00
EFT81190	30/07/2026	Sodexo Remote Sites Australia Pty Ltd	Pannawonica consumables	$ 522.24
EFT81191	30/07/2026	Sonic Healthplus Pty Ltd	Pre employment medical assessments	$ 2,250.60
EFT81192	30/07/2026	Stihl Shop Osborne Park	Tools	$ 1,744.65
EFT81193	30/07/2026	Stott & Hoare	ICT equipment	$ 940.50
EFT81194	30/07/2026	Stratagreen	Materials for Greening Ashburton	$ 275.37
EFT81195	30/07/2026	Sunflower Smile	Cleaning services	$ 3,350.00
EFT81196	30/07/2026	Supagas Pty Limited	Bulk LPG	$ 2,088.13
EFT81197	30/07/2026	Team Global Express A/C 2085060	Freight	$ 2,678.02
EFT81198	30/07/2026	Thomas Fox	Councillor travel expenses	$ 935.82
EFT81199	30/07/2026	Tom Price Autopro	Vehicle parts, maintenance and repairs	$ 384.00
EFT81200	30/07/2026	Tom Price Hotel/Motel	Contractor accommodation	$ 570.00
EFT81201	30/07/2026	Torque Tech Mechanical & Tyre	Vehicle parts, maintenance and repairs	$ 1,667.69
EFT81202	30/07/2026	Vibe Fitness And Mindset	Event facilitator	$ 3,025.00
EFT81203	30/07/2026	WA Library Supplies / WA Ergo Supplies	Stationery supplies	$ 319.00
EFT81204	30/07/2026	WA Reticulation Supplies	Reticulation supplies	$ 2,794.05
EFT81205	30/07/2026	Western Australian Local Government Association	Training services	$ 54,396.00
EFT81206	30/07/2026	Westrac Pty Ltd	Vehicle parts, maintenance and repairs	$ 1,972.05
EFT81207	30/07/2026	White Chalk Road Pty Ltd	Facebook ads management	$ 836.00
EFT81208	30/07/2026	Winc Australia Pty Limited	Stationery and refreshments	$ 905.14
EFT81209	30/07/2026	Wormald Australia	Fire equipment testing and servicing	$ 16,603.85
EFT81210	30/07/2026	Wurth Australia	Consumables	$ 541.29
			Total	**$ 8,963,974.67**

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JULY 2026

C cards/Bpay	Date	Name	Description	Amount
DD23628.1	02/07/2026	Shire of Ashburton	Payroll Deductions/Contributions	$ 1,630.00
DD23653.1	02/07/2026	Beam Clearing House	Superannuation for Payrun #113 15/06/2026 - 28/06/2026	$ 238,803.75
DD23654.1	01/07/2026	Dell Financial Services Pty Ltd	Lease rental contract	$ 7,280.83
DD23665.1	09/07/2026	Shire Of Ashburton	BRB commissions collected June 2026	$ 68.25
DD23690.1	16/07/2026	Shire of Ashburton	Payroll Deductions/Contributions	$ 1,130.00
DD23696.1	16/07/2026	Beam Clearing House	Superannuation for Payrun #114 29/06/2026 - 12/07/2026	$ 213,815.12
DD23726.1	20/07/2026	Spacetoco Pty Ltd	Partner Pro bundle	$ 847.89
DD23727.1	20/07/2026	Spacetoco Pty Ltd	Partner Pro bundle	$ 253.47
DD23728.1	20/07/2026	Spacetoco Pty Ltd	Partner Pro bundle	$ 581.39
DD23729.1	20/07/2026	Spacetoco Pty Ltd	Partner Pro bundle	$ 1,593.72
DD23730.1	20/07/2026	Spacetoco Pty Ltd	Partner Pro bundle	$ 1,236.06
DD23739.1	10/07/2026	Redline Assured Security Limited	Annual training for Onslow Airport staff	$ 2,395.21
DD23744.1	23/07/2026	Western Australian Treasury Corporation	Loan repayment	$ 1,435.17
DD23745.1	27/07/2026	Department Of Transport (Perth Office)	Annual registration for Shire Vehicles and plant	$ 51,095.20
DD23750.1	16/07/2026	Dept of Local Government, Industry Regulation & Safety	Lodgement of tenancy bond	$ 2,260.00
DD23759.1	02/07/2026	Dept of Local Government, Industry Regulation & Safety	Lodgement of tenancy bond	$ 2,000.00
DD23760.1	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 322.91
DD23760.2	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 21,458.87
DD23760.3	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 935.00
DD23760.4	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 981.33
DD23760.5	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 1,565.92
DD23760.6	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 1,772.19
DD23760.7	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 6,239.72
DD23760.8	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 3,688.52
DD23760.9	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 421.99
DD23760.10	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 848.50
DD23760.11	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 979.40
DD23760.12	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 2,256.79
DD23760.13	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 7,771.82
DD23760.14	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 1,100.18
DD23760.15	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 2,068.45
DD23760.16	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 2,559.97
DD23760.17	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 1,324.14
DD23760.18	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 5,089.76
DD23760.19	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 2,872.01
DD23760.20	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 828.66
DD23760.21	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 721.39
DD23760.22	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 114.00
DD23760.23	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 517.60
DD23760.24	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 467.24
DD23760.25	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 839.77
DD23760.26	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 3,040.54
DD23760.27	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 331.00
DD23760.28	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 1,197.44
DD23760.29	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 646.80
DD23760.30	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 153.80
DD23760.31	20/07/2026	Commonwealth Bank	Monthly credit card purchases	$ 519.83
DD23763.1	26/07/2026	Shire of Ashburton	Payroll Deductions/Contributions	$ 1,000.00
DD23769.1	30/07/2026	Beam Clearing House	Superannuation for Payrun #115 13/07/2026 - 26/07/2026	$ 182,413.74
DD23779.1	31/07/2026	Avdata Australia	Monthly data and billing	$ 5,839.01
			Credit card/Bpay Total	**$ 789,314.35**

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JULY 2026

Payroll	Date	Name	Description	Amount
2027-01.01	02/07/2026	Shire of Ashburton	Staff payroll PE 28/06/2026	$ 913,272.00
2027-01.03	16/07/2026	Shire of Ashburton	Staff payroll PE 12/07/2026	$ 795,618.26
2027-01.07	30/07/2026	Shire of Ashburton	Staff payroll PE 26/07/2027	$ 689,334.44
			Total payroll	**$ 2,398,224.70**

Shire of Ashburton

13A Payments by Employees via purchasing cards
Government (Financial Management) Regulation 1996 13A

Corporate Credit Cards
Payment Total for Months of June/July 2026

Pursuant to the regulation:

(1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared -

(a) the payee's name;
(b) the amount of the payment;
(c) the date of the payment;
(d) sufficient information to identify the transaction.

(2) A list prepared under subregulation (1) must be -

(a) presented to the council at the next ordinary meeting of Council after the list is prepared; and
(b) recorded in the minutes of that meeting

Description		Amount
CEO	$	322.91
Director Community Development	$	6,239.72
Director Corporate Services	$	5,089.76
Director Infrastructure Services	$	517.60
Manager Fleet	$	2,559.97
Manager libraries	$	3,040.54
Manager Airport Services	$	979.40
Pool Manager Paraburdoo	$	114.00
Manager Regulatory Services	$	2,872.01
Leading Hand Onslow	$	721.39
Swimming Pools Coordinator	$	331.00
Manager Facilities Paraburdoo	$	3,688.52
Facilities Officer Tom Price	$	981.33
Tom Price Pool Manager	$	1,100.18

Coordinator Communities West	$	519.83
Executive Assistant	$	828.66
Organisational Development Officer	$	935.00
ICT Coordinator	$	839.77
Executive Assistant Corporate Service	$	21,458.87
Manager Media and Communications	$	2,256.79
Organisational Development Officer	$	848.50
Manager Information Services	$	2,068.45
Executive Assistant Infrastructure	$	467.24
Manager Communities	$	1,197.44
Manager Business and Economic Development	$	646.80
Community Development Officer Pannawonica	$	1,324.14
Passenger Screening & Security Compliance Supervisor	$	153.80
Executive Assistant	$	1,565.92
Governance Officer	$	7,771.82
Community Development Officer	$	1,772.19
Community Development Officer	$	421.99
Grand Total	$	73,635.54

LIST OF PAYMENTS FOR JUNE/JULY 2026

Reference	Date	Name	Description	Payment
Chief Executive Officer - 2263				
X0000000000000004721	18/06/2026	BP CARANARVON TS 6663	Fuel for 1000AS	$ 160.44
X0000000000000004822	29/06/2026	CALTEX TARCOOLA BEAC	Fuel for 1000AS	$ 162.47
				$ 322.91
Director Community Development - 1346				
X0000000000000004811	23/06/2026	THALANYJI FOOD & FUE	Fuel for Onslow Cleaners lawn blower equipment 23/06/2026.	$ 101.53
X0000000000000004812	26/06/2026	THALANYJI FOOD & FUE	Fuel for AS9745 26/06/2026.	$ 116.00
X0000000000000004813	22/06/2026	THALANYJI FOOD & FUE	Fuel for AS9743 22/06/2026	$ 181.81
X0000000000000004814	1/07/2026	LOCAL GOVERNEMENT MANA	Annual LG Professionals Membership fee for Director Community Development 01/07/2026.	$ 560.00
X0000000000000004856	2/07/2026	RMS- Commercial	RMS SMS Transaction Fees for Ocean View Caravan Park 01/06/26 - 30/06/2026.	$ 37.37
X0000000000000004857	1/07/2026	RMS- Commercial	RMS Online Fees (583 bookings) for Ocean View Caravan Park 01/06/26 - 30/06/26.	$ 1,100.98
X0000000000000004882	8/07/2026	THALANYJI FOOD & FUE	Fuel for AS9745 08/07/2026.	$ 139.00
X0000000000000004883	9/07/2026	DURAMEGA GOLF & TURF	Line Marking Paint for Tom Price Line Marking Robot (BOB)	$ 3,666.30
X0000000000000004921	3/07/2026	RMS- Commercial	RMS Cloud and Support Monthly User License for Onslow Sun Chalets 01/07/26 - 30/07/26.	$ 328.08
X0000000000000004922	2/07/2026	RMS- Commercial	SMS Transaction Fees for Onslow Sun Chalets 01/06/26 - 30/06/26.	$ 8.65
				$ 6,239.72
Director Corporate Services - 2073				
X0000000000000004792	26/06/2026	QANTAS AIRWAYS LIMITED	Flights for WALGA Trainer 16/07/26 - 17/07/26.	$ 1,525.94
X0000000000000004825	28/06/2026	Ampol Nanutarra Roadho	Fuel for 1002AS 28/06/2026	$ 225.26
X0000000000000004826	28/06/2026	THALANYJI MANAGEMENT P	Fuel for 1002AS 28/06/2026	$ 99.65
X0000000000000004830	30/06/2026	CORPORATE TRAVEL MANAG	CTM Booking Service Fee.	$ 6.13
X0000000000000004831	2/07/2026	QANTAS AIRWAYS LIMITED	Flights for Contractor Environmental Health Officer 19/07/26 - 25/07/26.	$ 1,194.71
X0000000000000004832	2/07/2026	CORPORATE TRAVEL MANAG	CTM Service Fee.	$ 6.13
X0000000000000004889	13/07/2026	EHA NSW	Conference registration fee for Environmental Health Officer 13/07/26.	$ 1,550.00
X0000000000000005005	14/07/2026	ASIC	ASIC company search	$ 21.00
X0000000000000005006	16/07/2026	INLOGIK PTY LIMITED	Inlogik incorrect direct debit (credit received)	$ 309.76
X0000000000000005007	16/07/2026	INLOGIK PTY LIMITED	Inlogik reversal	-$ 309.76
X0000000000000005008	16/07/2026	INLOGIK PTY LIMITED	ExpenseMe Pro monthly subscription May 2026	$ 460.94
				$ 5,089.76
Director Infrastructure Services - 2171				
X0000000000000004722	19/06/2026	NTRO/ARRB	Online Training Course - Unsealed Roads	$ 199.20
X0000000000000004723	19/06/2026	NTRO/ARRB	Online Training Sealed Roads	$ 199.20
X0000000000000004724	19/06/2026	NTRO/ARRB	Online Training - AM Roads	$ 119.20
			Total	$ 517.60
Fleet Manager - 536				
X0000000000000004749	22/06/2026	MAIN ROADS WESTERN AUS	Duct tape for small plant equipment 22/06/2026.	$ 50.00
X0000000000000004886	13/07/2026	SP DISHY MINI MOUNTS -	Starlink roof mounting kits for Shire vehicles	$ 1,426.30
X0000000000000004941	15/07/2026	MOUNT AUTOEQUIP SERV	Software subscription for Tom Price Works Depot diagnostic scan tool	$ 976.44
X0000000000000004945	16/07/2026	TRUCKLINE SPEARWOOD	Replacement air fitting for damaged part Hino Leaf Truck	$ 107.23
				$ 2,559.97
Manager Libraries - 549				
X0000000000000004961	15/07/2026	EZI*ASA	Online Archivists training course for 3x Local History staff	$ 2,400.00
X0000000000000004962	14/07/2026	RISE MERCHANDISE	Craft items for Local History program Passion of the Pilbara event	$ 382.04
X0000000000000004962	14/07/2026	RISE MERCHANDISE	Freight on craft items for Local History program Passion of the Pilbara event	$ 38.50
X0000000000000004972	13/07/2026	BIGW ONLINE	New stock for Onslow library	$ 220.00
				$ 3,040.54
Manager Airport Services - 726				
X0000000000000004870	6/07/2026	THALANYJI FOOD & FUE	Unleaded Fuel AS9514	$ 141.51
X0000000000000004873	28/06/2026	Kounta	Monthly Subscription for Onslow Airport Kiosk POS	$ 114.00
X0000000000000004958	14/07/2026	SQ *D.JAYS GOURMET PTY	Freight on food items for Onslow Airport Kiosk	$ 11.00

LIST OF PAYMENTS FOR JUNE/JULY 2026

Reference	Date	Name	Description	Payment
X0000000000000004958	14/07/2026	SQ *D.JAYS GOURMET PTY	Food items for onsale at Onslow Airport Kiosk	$ 428.00
X0000000000000004960	14/07/2026	PARCHEM BELMONT	Supplies for Onslow Airport pavement repairs	$ 126.76
X0000000000000004960	14/07/2026	PARCHEM BELMONT	Freight on supplies for Onslow Airport pavement repairs	$ 158.13
X0000000000000004966	14/07/2026	AREA SAFE PRODUCTS	Coldmix Pothole Filler Black 20kg Bag	-$ 829.17
X0000000000000004967	9/07/2026	AREA SAFE PRODUCTS	Coldmix Pothole Filler for Onslow Airport runway maintenance	$ 544.50
X0000000000000004967	9/07/2026	AREA SAFE PRODUCTS	Freight on Coldmix Pothole Filler for Onslow Airport runway maintenance	$ 284.67
				$ 979.40
Pool Manager Paraburdoo - 1157				
X0000000000000004937	9/07/2026	Kounta	Aquatic Facility POS system monthly subscription 09/06/26 - 09/07/26.	$ 114.00
				$ 114.00
Manager Regulatory Services - 1234				
X0000000000000004784	24/06/2026	SHOOF INT AUS PLY LTD	Disinfectant wet mats for Ranger Services	$ 690.00
X0000000000000004828	1/07/2026	WWW.LESTOKT* GWTG8EY66	Airport Bus Transfer to Tom Price for Contracted Environmental Health Officer 19/07/2026.	$ 44.33
X0000000000000004829	1/07/2026	WWW.LESTOKT* GWTJAHNWL	Airport Bus Transfer to Airport for Contracted Environmental Health Officer 19/07/2026.	$ 44.33
X0000000000000004903	1/07/2026	COLES 0328	Dog food for Ranger Services	$ 86.60
X0000000000000004904	10/07/2026	MUZZYS HARDWARE	Tom Price dog kennel washing station equipment	$ 149.98
X0000000000000004905	5/07/2026	KMART 1103	Small pet kennel for Ranger Services	$ 69.00
X0000000000000004906	6/07/2026	THE REJECT SHOP A383	Dog treats for Ranger Services	$ 92.80
X0000000000000004907	2/07/2026	MUZZYS HARDWARE	Tom Price dog kennel cleaning and animal control equipment	$ 181.92
X0000000000000004908	2/07/2026	COLES 0328	Pet food for Ranger Services	$ 82.74
X0000000000000004909	8/07/2026	TOM PRICE VET CLNC	Vet services for impounded cats	$ 726.00
X0000000000000004910	10/07/2026	TOM PRICE VET CLNC	Vet services for surrendered dog	$ 429.00
X0000000000000004935	11/07/2026	COLES 0328	Pet food for Ranger Services	$ 68.64
X0000000000000004935	11/07/2026	COLES 0328	Pet food for Ranger Services	$ 8.41
X0000000000000004936	12/07/2026	COLES 0328	Dog food and supplies for Ranger Services	$ 77.22
X0000000000000004936	12/07/2026	COLES 0328	Dog food and supplies for Rangers Services	$ 21.04
X0000000000000004991	20/07/2026	CENTRAL REGIONAL TAFE	Online firearms training for Ranger	$ 100.00
				$ 2,872.01
Leading Hand Onslow - 1435				
X0000000000000004803	25/06/2026	THALANYJI FOOD & FUE	Fuel for AS9737 25.06.2026	$ 120.67
X0000000000000004804	24/06/2026	THALANYJI FOOD & FUE	Fuel for AS9518 24.06.2026	$ 138.23
X0000000000000004847	7/07/2026	THALANYJI FOOD & FUE	Unleaded fuel for P575 small plant	$ 92.17
X0000000000000004848	7/07/2026	THALANYJI FOOD & FUE	Fuel for AS9518 07.07.2026	$ 108.19
X0000000000000004929	9/07/2026	THALANYJI FOOD & FUE	Fuel for AS9819 09.07.2026	$ 119.80
X0000000000000004987	16/07/2026	THALANYJI FOOD & FUE	Fuel for AS9737 16.07.2026	$ 142.33
				$ 721.39
Swimming Pools Coordinator - 1551				
X0000000000000004796	25/06/2026	Kounta	Lightspeed POS Monthly Subscription for Onslow Aquatic Centre 01/06/26 - 30/06/2026.	$ 114.00
X0000000000000004809	1/07/2026	ROYAL LIFE SAVING	Online access to the RLSS Australia - Guidelines for Safe Pool Operations (1 Facility) 2026-27	$ 130.00
X0000000000000004965	20/07/2026	POST ONSLOW LPO	Renewal fee for Working With Children Check for Swimming Pool Coordinator	$ 87.00
				$ 331.00
Manager Facilities Paraburdoo - 1559				
X0000000000000004858	23/06/2026	DURAMEGA GOLF & TURF	Line marking paint for Tom Price line marking robot	$ 3,652.00
X0000000000000004858	23/06/2026	DURAMEGA GOLF & TURF	Line marking paint for Tom Price line marking robot - credit card fee	$ 36.52
				$ 3,688.52
Facilities Officer Tom Price - 1567				
X0000000000000004851	8/07/2026	SP DIRECT HOTEL	Furniture for Shire transit accommodation	$ 332.11
X0000000000000004851	8/07/2026	SP DIRECT HOTEL	Furniture for Shire transit accommodation	$ 332.11
X0000000000000004851	8/07/2026	SP DIRECT HOTEL	Furniture for Shire transit accommodation	$ 332.11
X0000000000000004933	9/07/2026	SP DIRECT HOTEL	Refund for express delivery option not available	-$ 15.00
				$ 981.33

LIST OF PAYMENTS FOR JUNE/JULY 2026

Reference	Date	Name	Description	Payment
Community Development Officer - 1816				
X0000000000000004740	22/06/2026	Kounta	POS System for Tom Price Pool	$ 160.00
X0000000000000004782	25/06/2026	COLES 0328	Refreshments for Highschool Pop Up event 26/06/2026	$ 16.50
X0000000000000004782	25/06/2026	COLES 0328	Refreshments for Highschool Pop Up event 26/06/2026	$ 91.30
X0000000000000004783	25/06/2026	MUZZYS HARDWARE	Painting supplies for line marking Clem Thompson for NAIDOC round	$ 46.98
X0000000000000004815	29/06/2026	SP YARN MARKETPLACE	Prize for Passion of the Pilbara	$ 59.97
X0000000000000004815	29/06/2026	SP YARN MARKETPLACE	Shipping on prize for Passion of the Pilbara	$ 12.95
X0000000000000004816	29/06/2026	SP JB HI-FI	Prizes for Passion of the Pilbara	$ 445.00
X0000000000000004816	29/06/2026	SP JB HI-FI	Shipping on prizes for Passion of the Pilbara	$ 10.99
X0000000000000004817	29/06/2026	SP YETI AUSTRALIA	Prizes for Passion of the Pilbara	$ 250.00
X0000000000000004849	8/07/2026	MUZZYS HARDWARE	Consumables for school holiday program	$ 6.49
				$ 1,100.18
Coordinator Communities West - 1997				
X0000000000000004837	25/06/2026	BLACKWOODS	Personal Protection Equipment (PPE) for Onslow Communities Shire Staff	$ 473.96
X0000000000000004837	25/06/2026	BLACKWOODS	Personal Protection Equipment (PPE) for Onslow Communities Shire Staff	$ 40.92
X0000000000000004837	25/06/2026	BLACKWOODS	Personal Protection Equipment (PPE) for Onslow Communities Shire Staff	$ 4.95
				$ 519.83
Executive Assistant - 2039				
X0000000000000004819	26/06/2026	LOCAL GOVERNEMENT MANA	Training for EA (CEO) - Rethinking Time Management Workshop 14/10/2026	$ 500.00
X0000000000000004820	26/06/2026	LOCAL GOVERNEMENT MANA	Online training for EA (CEO) - AI Fundamentals 14/09/2026	$ 240.00
X0000000000000004915	15/07/2026	WWW.LESTOKT* GWT8AKPJA	Airport Transfer for Visitor Centre Co-Ordinator for Training 19/08/2026	$ 44.33
X0000000000000004934	16/07/2026	WWW.LESTOKT* GWTDW51QY	Return Airport transfer for Visitor Centre Coordinator	$ 44.33
				$ 828.66
Organisational Development Officer - 2061				
X0000000000000004850	2/07/2026	PORT HEDLAND MEDICAL C	Pre employment medical assessment	$ 324.50
X0000000000000004850	2/07/2026	PORT HEDLAND MEDICAL C	Pre employment medical assessment	$ 610.50
				$ 935.00
ICT Coordinator - 2076				
X0000000000000004727	19/06/2026	UBIQUITI AUS	UISP Monthly Renewal	$ 49.00
X0000000000000004781	24/06/2026	INTNL TRANSACTION FEE	Credit Card Fees and Charges	$ 4.32
X0000000000000004838	2/07/2026	COLES 0328	Cables and chargers for Roads Crew	$ 289.25
X0000000000000004839	2/07/2026	MUZZYS HARDWARE	Cables and chargers for Roads Crew	$ 189.96
X0000000000000004840	24/06/2026	REBRANDLY.COM	Rebrandly monthly subscription renewal	$ 172.89
X0000000000000004957	13/07/2026	COLES 0328	Refreshments for Strive Training Sessions	$ 16.61
X0000000000000004957	13/07/2026	COLES 0328	Refreshments for Strive Training Sessions	$ 44.74
X0000000000000004959	8/07/2026	SP JB HI-FI	Replacement displayport cable	$ 24.00
X0000000000000004985	19/07/2026	UBIQUITI AUS	Unifi monthly renewal	$ 49.00
				$ 839.77
Executive Assistant Corporate Service - 2083				
X0000000000000004735	23/06/2026	QANTAS AIRWAYS LIMITED	Flights for Project Manager 22/09/26 - 02/10/26.	$ 545.22
X0000000000000004736	22/06/2026	CORPORATE TRAVEL MANAG	Accommodation for Paraburdoo Ranger 18/05/26 -23/05/26.	$ 1,136.00
X0000000000000004737	22/06/2026	CORPORATE TRAVEL MANAG	CTM service fee	$ 15.33
X0000000000000004738	22/06/2026	CORPORATE TRAVEL MANAG	CTM service fee	$ 12.39
X0000000000000004739	23/06/2026	QANTAS AIRWAYS LIMITED	Flights for Project Manger 04/08/26 - 14/08/26.	$ 606.06
X0000000000000004742	23/06/2026	CORPORATE TRAVEL MANAG	Accommodation for Local History Officer 10/05/26 - 16/05/26.	$ 1,038.40
X0000000000000004743	20/06/2026	QANTAS AIRWAYS LIMITED	Flights for Cr Sullivan 23/06/26 - 30/06/26.	$ 1,723.96
X0000000000000004744	23/06/2026	QANTAS AIRWAYS LIMITED	Flights for Project Manager 25/08/26 - 04/09/26.	$ 545.22
X0000000000000004745	23/06/2026	CORPORATE TRAVEL MANAG	CTM service fee	$ 6.13
X0000000000000004746	23/06/2026	CORPORATE TRAVEL MANAG	CTM service fee	$ 14.01
X0000000000000004747	23/06/2026	CORPORATE TRAVEL MANAG	CTM service fee	$ 12.39
X0000000000000004748	23/06/2026	CORPORATE TRAVEL MANAG	CTM service fee	$ 6.13

LIST OF PAYMENTS FOR JUNE/JULY 2026

Reference	Date	Name	Description	Payment
X0000000000000004777	19/06/2026	VIRGIN AU7955840728731	Credit for Cr Sullivan's Flights 19/06/2026.	-$ 667.45
X0000000000000004785	24/06/2026	CORPORATE TRAVEL MANAG	CTM service fee	$ 6.13
X0000000000000004786	24/06/2026	CORPORATE TRAVEL MANAG	CTM service fee	$ 12.39
X0000000000000004787	24/06/2026	CORPORATE TRAVEL MANAG	CTM service fee	$ 3.40
X0000000000000004788	24/06/2026	CORPORATE TRAVEL MANAG	CTM Car Hire Fee 11/05.26 - 15/05/26.	$ 252.03
X0000000000000004789	22/06/2026	VIRGIN AU7952710454912	Flights for Project Manager 25/08/26 - 04/09/26.	$ 605.31
X0000000000000004790	22/06/2026	VIRGIN AU7952710454919	Flights for Project Manager 22/09/26 - 02/10/26.	$ 605.31
X0000000000000004791	22/06/2026	VIRGIN AU7952710492200	Flights for Project Manager 04/08/26 - 14/08/26.	$ 605.31
X0000000000000004793	26/06/2026	MISCELLANEOUS CREDIT	CBA Credit for reported fraudulent charge 26/06/2026.	-$ 5.08
X0000000000000004794	26/06/2026	MISCELLANEOUS CREDIT	CBA Credit for reported fraudulent charge 26/06/2026.	-$ 5.08
X0000000000000004797	25/06/2026	CORPORATE TRAVEL MANAG	Accommodation for Planning & Lands Officer 16/06/26 - 19/06/26.	$ 600.00
X0000000000000004798	25/06/2026	CORPORATE TRAVEL MANAG	CTM Booking Service Fee.	$ 8.10
X0000000000000004799	25/06/2026	CORPORATE TRAVEL MANAG	CTM Booking Service Fee.	$ 12.39
X0000000000000004800	25/06/2026	QANTAS AIRWAYS LIMITED	Fee change for Cr Sullivan flights 23/06/26 - 19/07/26.	$ 110.00
X0000000000000004801	25/06/2026	QANTAS AIRWAYS LIMITED	Fee change for Cr Sullivan flights 23/06/26 - 19/07/26.	$ 20.86
X0000000000000004802	25/06/2026	CORPORATE TRAVEL MANAG	CTM Booking Service Fee.	$ 6.13
X0000000000000004827	2/07/2026	OFFICEWORKS 0621	Office stationery for Executive Assistant Corporate Services 02/07/2026.	$ 30.00
X0000000000000004859	7/07/2026	Amart Furniture Pty Lt	Lounge furniture for Shire residential property	$ 1,428.00
X0000000000000004860	4/07/2026	QANTAS AIRWAYS LIMITED	Flights for Executive Assistant CEO 10/10/26 - 17/10/26.	$ 1,525.94
X0000000000000004861	6/07/2026	CORPORATE TRAVEL MANAG	CTM Booking Service Fee.	$ 6.13
X0000000000000004862	8/07/2026	QANTAS AIRWAYS LIMITED	Flights for Chief Executive Officer 15/09/26 - 19/09/26.	$ 1,525.94
X0000000000000004863	8/07/2026	CORPORATE TRAVEL MANAG	CTM Booking Service Fee.	$ 20.45
X0000000000000004864	8/07/2026	CORPORATE TRAVEL MANAG	CTM Booking Service Fee.	$ 6.13
X0000000000000004869	8/07/2026	NISBETS AUSTRALIA PTY	Ice machine for the Paraburdoo Community Facility (CHUB)	$ 2,124.58
X0000000000000004894	11/07/2026	QANTAS AIRWAYS LIMITED	Flights for Manager Regulatory Services 15/09/26 - 19/09/26.	$ 1,149.53
X0000000000000004895	13/07/2026	CORPORATE TRAVEL MANAG	CTM Booking Service Fee.	$ 6.13
X0000000000000004896	13/07/2026	CORPORATE TRAVEL MANAG	Accommodation for Environmental Health Officer 25/06/25 - 27/06/26.	$ 436.10
X0000000000000004897	13/07/2026	CORPORATE TRAVEL MANAG	CTM Booking Service Fee.	$ 12.39
X0000000000000004898	13/07/2026	CORPORATE TRAVEL MANAG	CTM Booking Service Fee.	$ 5.89
X0000000000000004899	14/07/2026	QANTAS AIRWAYS LIMITED	Flights for STRIVE Business System Analyst 19/07/26 - 28/07/26.	$ 379.39
X0000000000000004900	9/07/2026	CORPORATE TRAVEL MANAG	CTM bond refund for hire car 11/05/26 - 15/05/26.	-$ 259.57
X0000000000000004901	9/07/2026	CORPORATE TRAVEL MANAG	CTM bond refund for hire car 11/05/26 - 15/05/26.	-$ 3.50
X0000000000000004902	9/07/2026	CORPORATE TRAVEL MANAG	CTM bond refund for hire car 11/05/26 - 15/05/26.	-$ 12.39
X0000000000000004911	14/07/2026	CORPORATE TRAVEL MANAG	CTM Booking Service Fee.	$ 6.13
X0000000000000004912	15/07/2026	QANTAS AIRWAYS LIMITED	Flights for Environmental Health Officer 19/10/26 - 23/10/26.	$ 110.00
X0000000000000004913	15/07/2026	QANTAS AIRWAYS LIMITED	CTM Service Fee.	$ 37.67
X0000000000000004914	15/07/2026	CORPORATE TRAVEL MANAG	CTM Service Fee.	$ 6.13
X0000000000000004923	16/07/2026	QANTAS AIRWAYS LIMITED	Flights for Visitor Centre Coordinator 18/08/26 - 20/08/26.	$ 1,109.94
X0000000000000004924	13/07/2026	VIRGIN AU7952711088831	Flights for Project Manager 08/09/26 - 22/09/26.	$ 1,210.61
X0000000000000004925	16/07/2026	CORPORATE TRAVEL MANAG	CTM Service Fee.	$ 6.13
X0000000000000004926	16/07/2026	CORPORATE TRAVEL MANAG	CTM Service Fee.	$ 23.14
X0000000000000004930	14/07/2026	VIRGIN AU7952711132632	Flights for Environmental Health Officer 19/10/26 - 23/10/26.	$ 1,193.74
X0000000000000004973	16/07/2026	VIRGIN AU7952711199443	Flights for Environmental Health Officer 19/10/26 - 23/10/26	$ 922.45
X0000000000000004974	20/07/2026	CORPORATE TRAVEL MANAG	CTM Service Fee.	$ 8.11
X0000000000000004975	20/07/2026	CORPORATE TRAVEL MANAG	Accommodation for Manager Strategic Waste 22/06/26 - 25/06/26.	$ 600.30
X0000000000000004976	20/07/2026	CORPORATE TRAVEL MANAG	CTM Service Fee.	$ 12.39
				$ 21,458.87
Manager Media and Communications - 2090				
X0000000000000004806	22/06/2026	OFFICEWORKS	Flyers for ALGA	$ 92.40
X0000000000000004807	30/06/2026	Vistaprint Australia P	A1 frame signs for Shire towns	$ 609.95
X0000000000000004808	29/06/2026	FACEBK *7SMHDVRGY2	Monthly Facebook advertising SOA and Visit Ashburton	$ 885.00

LIST OF PAYMENTS FOR JUNE/JULY 2026

Reference	Date	Name	Description	Payment
X0000000000000004871	9/07/2026	Canva* 04937-10796842	Flyers for Passion of the Pilbara	$ 79.50
X0000000000000004871	9/07/2026	Canva* 04937-10796842	Shipping on POP flyers	$ 14.00
X0000000000000004872	1/07/2026	FACEBK *HMJSLUMGY2	Monthly Facebook advertising Visit Ashburton and SoA	$ 90.64
X0000000000000004874	8/07/2026	Vistaprint Australia P	A frame signs for Passion of the Pilbara	$ 52.98
X0000000000000004874	8/07/2026	Vistaprint Australia P	Shipping on A frame signs	$ 20.00
X0000000000000004875	29/06/2026	Vistaprint Australia P	A frame signs for Shire towns	$ 105.98
X0000000000000004927	14/07/2026	Canva* 04942-5050154	Flyers for Passion of the Pilbara	$ 202.00
X0000000000000004954	9/07/2026	SQSP* DOMAIN#242022650	Renewal of Tom Price Bushfire Brigade Domain for 2027	$ 18.00
X0000000000000004970	17/07/2026	Intuit	Email marketing platform	$ 86.34
				$ 2,256.79
Organisational Development Officer - 2116				
X0000000000000004841	30/06/2026	ONSLOW PHARMACY	Hep AB vaccination for Shire Cleaner	$ 80.00
X0000000000000004868	8/07/2026	Tom Price Medical Cen	Pre-employment medical assessment for Roads General Hand	$ 533.50
X0000000000000004868	8/07/2026	Tom Price Medical Cen	Pre-employment medical assessment for Roads General Hand	$ 235.00
				$ 848.50
Manager Information Services - 2119				
X0000000000000004805	29/06/2026	INTNL TRANSACTION FEE	Credit Card Fees and Charges	$ 26.69
X0000000000000004884	29/06/2026	IN *APOLLO MAPPING LL	Satellite Imagery provision	$ 1,067.77
X0000000000000004885	9/07/2026	Microsoft-G170029028	Microsoft 0365 Security	$ 413.99
X0000000000000004893	13/07/2026	LOCAL GOVERNEMENT MANA	LG Pro Membership for Manager ICT Services	$ 560.00
				$ 2,068.45
Executive Assistant Infrastructure - 2125				
X0000000000000004843	1/07/2026	MUZZYS HARDWARE	Tool box for Infrastructure Services	$ 79.99
X0000000000000004951	15/07/2026	SQ *TOM PRICE BAKERY	Food for Infrastructure sausage sizzle	$ 17.70
X0000000000000004952	15/07/2026	COLES 0328	Items for Infrastructure sausage sizzle	$ 57.00
X0000000000000004953	15/07/2026	COLES 0328	Food for Infrastructure sausage sizzle	$ 11.99
X0000000000000004953	15/07/2026	COLES 0328	Food for Infrastructure sausage sizzle	$ 203.71
X0000000000000004963	16/07/2026	SQ *TOM PRICE BAKERY	Food for Infrastructure sausage sizzle	$ 30.00
X0000000000000004963	16/07/2026	SQ *TOM PRICE BAKERY	Food for Infrastructure sausage sizzle	$ 29.50
X0000000000000004964	17/07/2026	COLES 0328	Paper plates for Infrastructure sausage sizzle	$ 37.35
				$ 467.24
Manager Communities - 2128				
X0000000000000004997	14/07/2026	KMART	Supplies for Tom Price King of the Kart Youth Program	$ 348.06
X0000000000000004997	14/07/2026	KMART	Supplies for Paraburdoo King of the Kart Youth Program	$ 436.60
X0000000000000004998	13/07/2026	SPE*partyrama	Supplies for Tom Price MarioKart Youth Program	$ 92.87
X0000000000000004998	13/07/2026	SPE*partyrama	Supplies for Paraburdoo MarioKart Youth Program	$ 13.98
X0000000000000004999	30/06/2026	GOOGLE*YOUTUBE VIDEOS	Movie Purchase for Onslow school holiday program	$ 14.99
X0000000000000005000	30/06/2026	Google YouTube Videos	Movie Purchase for Onslow school holiday program	$ 4.99
X0000000000000005001	13/07/2026	BIGW ONLINE	Supplies for Tom Price Mario Kart Youth Activity	$ 176.00
X0000000000000005001	13/07/2026	BIGW ONLINE	Supplies for Paraburdoo Mario Kart Youth Activity	$ 88.00
X0000000000000005002	14/07/2026	BIGW ONLINE	Para - Mario Kart Youth Activity Refund	-$ 44.00
X0000000000000005003	16/07/2026	OFFICEWORKS	Passport Challenge Stamps for Passion of the Pilbara	$ 40.00
X0000000000000005003	16/07/2026	OFFICEWORKS	Delivery for Passport Challenge stamps	$ 25.95
				$ 1,197.44
Manager Business and Economic Development - 2161				
X0000000000000005010	29/06/2026	REZDY	Rezdy Online Booking System Annual Foundation Plan (2026-27)	$ 646.80
				$ 646.80
Community Development Officer Pannawonica - 2210				
X0000000000000004818	26/06/2026	TEMU.COM	Decorations for Pannawonica Blue Light Disco	$ 522.49
X0000000000000004821	26/06/2026	Canva* 04924-17155261	Craft items for Pannawonica School holiday program	$ 160.00
X0000000000000004887	3/07/2026	HARRIS SCARFE PTY LTD	Compost Bins for Pannawonica Environmental Activation event	$ 549.70

LIST OF PAYMENTS FOR JUNE/JULY 2026

Reference	Date	Name	Description	Payment
X0000000000000004888	6/07/2026	OFFICEWORKS	Stationery for Pannawonica School Holiday program	$ 66.00
X0000000000000004888	6/07/2026	OFFICEWORKS	Shipping on stationery for Pannawonica School Holiday Program	$ 25.95
				$ 1,324.14
Passenger Screening & Security Compliance Supervisor - 2234				
X0000000000000004795	29/06/2026	BENCHMARK ENGRAVING AN	Noticeboard with in/out name plates for Onslow Airport	$ 132.00
X0000000000000004795	29/06/2026	BENCHMARK ENGRAVING AN	Shipping on noticeboard for Onslow Airport	$ 21.80
				$ 153.80
Council Support Officer - 2251				
X0000000000000004844	2/07/2026	WALGA EVENTS	WALGA Convention 2026 Registration Fee for President Smith 02/07/2026.	$ 495.00
X0000000000000004845	2/07/2026	WWW.LESTOKT* GWTVWZ0L0	Airport bus transfer Paraburdoo airport to Tom Price for President Smith 2/07/2026	$ 44.33
X0000000000000004846	8/07/2026	QANTAS AIRWAYS LIMITED	Flights for President Smith 20/09/2026.	$ 554.46
X0000000000000004852	8/07/2026	QANTAS AIRWAYS LIMITED	Flights Paraburdoo - Perth and return for Cr Rogers 15-19/09/2026	$ 459.87
X0000000000000004853	8/07/2026	CORPORATE TRAVEL MANAG	CTM Service Fee	$ 6.13
X0000000000000004855	8/07/2026	CORPORATE TRAVEL MANAG	CTM Service Fee	$ 6.13
				$ 1,565.92
Governance Officer - 2252				
X0000000000000004771	20/06/2026	Avenue Northbourne OPI	Accommodation for Shire President NGA 2026 State of the Nation Event	$ 1,856.00
X0000000000000004772	24/06/2026	CORPORATE TRAVEL MANAG	CTM service fee	$ 20.45
X0000000000000004773	23/06/2026	CORPORATE TRAVEL MANAG	CTM service fee	$ 13.62
X0000000000000004774	22/06/2026	CORPORATE TRAVEL MANAG	Accommodation for Cr Noone 12/06/25 - 13/06/26.	$ 230.00
X0000000000000004775	22/06/2026	CORPORATE TRAVEL MANAG	Flight for Cr Smith Perth-Canberra-Melbourne-Perth ALGA 2026 Annual Conference	$ 74.09
X0000000000000004778	22/06/2026	CORPORATE TRAVEL MANAG	CTM change fee - Shire President flights Perth-Canberra-Melb-Perth 21 - 26/06/2026	$ 110.00
X0000000000000004779	22/06/2026	CORPORATE TRAVEL MANAG	CTM service fee	$ 3.10
X0000000000000004780	22/06/2026	CORPORATE TRAVEL MANAG	CTM Service Fee	$ 12.39
X0000000000000004836	29/06/2026	SP CARD.GIFT	Online Gift Card for staff leaving gift	$ 150.00
X0000000000000004842	3/07/2026	MUZZYS HARDWARE	10 metre HDMI Cable	$ 74.99
X0000000000000004876	29/06/2026	CORPORATE TRAVEL MANAG	Accommodation for President Smith 17-21/06/2026 attending meetings in Perth	$ 1,269.50
X0000000000000004877	8/07/2026	QANTAS AIRWAYS LIMITED	Flights for Cr Rumble Paraburdoo - Perth return WALGA 2026 Convention 16-20/09/2026	$ 1,108.92
X0000000000000004878	8/07/2026	CORPORATE TRAVEL MANAG	CTM Service Fee	$ 6.13
X0000000000000004879	7/07/2026	CORPORATE TRAVEL MANAG	CTM Service Fee	$ 4.84
X0000000000000004880	7/07/2026	CORPORATE TRAVEL MANAG	Accommodation for President Smith 11-12.06.2026	$ 358.53
X0000000000000004881	7/07/2026	CORPORATE TRAVEL MANAG	CTM Service Fee	$ 12.39
X0000000000000004890	13/07/2026	CORPORATE TRAVEL MANAG	Accommodation for Cr Sullivan 23-26.06.2026 for CEDA State of the Nation Conference.	$ 507.00
X0000000000000004891	13/07/2026	CORPORATE TRAVEL MANAG	CTM Service Fee	$ 12.39
X0000000000000004892	13/07/2026	CORPORATE TRAVEL MANAG	CTM service fee	$ 6.84
X0000000000000004938	29/06/2026	CORPORATE TRAVEL MANAG	CTM Service Fee.	$ 17.14
X0000000000000004939	29/06/2026	CORPORATE TRAVEL MANAG	CTM Service Fee.	$ 12.39
X0000000000000004940	1/07/2026	CORPORATE TRAVEL MANAG	CTM Service Fee.	$ 20.45
X0000000000000004942	30/06/2026	CORPORATE TRAVEL MANAG	Accommodation for President Smith 30/04/26 - 02/05/26.	$ 660.00
X0000000000000004943	30/06/2026	CORPORATE TRAVEL MANAG	CTM Service Fee.	$ 12.39
X0000000000000004944	30/06/2026	CORPORATE TRAVEL MANAG	CTM Service Fee.	$ 8.91
X0000000000000004946	30/06/2026	CORPORATE TRAVEL MANAG	Accommodation for Cr Linton Rumble 08/12/25 - 10/12/25.	$ 695.00
X0000000000000004947	30/06/2026	CORPORATE TRAVEL MANAG	CTM Service Fee.	$ 9.38
X0000000000000004948	30/06/2026	CORPORATE TRAVEL MANAG	CTM Service Fee.	$ 12.39
X0000000000000004949	14/07/2026	CORPORATE TRAVEL MANAG	CTM Service Fee.	$ 20.45
X0000000000000004950	1/07/2026	CORPORATE TRAVEL MANAG	CTM Service Fee.	$ 20.45
X0000000000000004955	1/07/2026	CORPORATE TRAVEL MANAG	CTM Service Fee.	$ 20.45
X0000000000000004956	1/07/2026	CORPORATE TRAVEL MANAG	CTM Service Fee.	$ 20.45
X0000000000000004982	16/07/2026	COLES 0328	Refreshments for WALGA Elected Members Training Session 17.06.2026	$ 1.85
X0000000000000004983	17/07/2026	SQ *MEAN BEAN COFFEE S	Catering Morning Tea Lunch and Coffees for WALGA Elected Member Training	$ 408.94
				$ 7,771.82

LIST OF PAYMENTS FOR JUNE/JULY 2026

Reference	Date	Name	Description	Payment
Community Development Officer - 2327				
X0000000000000004733	22/06/2026	Reddy Express 6944	Gift Voucher for Recycled Runway event winners	$ 100.00
X0000000000000004733	22/06/2026	Reddy Express 6944	Activation Fee for Gift Card	$ 5.95
X0000000000000004734	22/06/2026	Reddy Express 6944	Gift Voucher for Recycled Runway event winners	$ 100.00
X0000000000000004734	22/06/2026	Reddy Express 6944	Activation Fee for Gift Card	$ 5.95
X0000000000000004823	26/06/2026	COLES 0328	Supplies for school holiday event Choc-O-Mania 07.07.2026	$ 149.23
X0000000000000004823	26/06/2026	COLES 0328	Supplies for school holiday event Choc-O-Mania 07.07.2026	$ 17.00
X0000000000000004824	30/06/2026	WHY LEAVE TOWN	Why Leave Town Gift Card for July Local Legend - Paraburdoo	$ 51.20
X0000000000000004833	1/07/2026	COLES 0328	Supplies for school holiday event Choc-O-Mania 07.07.2026	$ 42.39
X0000000000000004833	1/07/2026	COLES 0328	Supplies for school holiday event Choc-O-Mania 07.07.2026	$ 64.60
X0000000000000004834	1/07/2026	Clever Patch	Craft Supplies for NAIDOC Sundowner - 18.07.2026	$ 576.15
X0000000000000004834	1/07/2026	Clever Patch	Freight on Craft Supplies for NAIDOC Sundowner	$ 38.39
X0000000000000004835	2/07/2026	Etsy.com*IMMICreativeS	Colouring Sheets for NAIDOC Colouring Competition - July 2026	$ 7.12
X0000000000000004854	3/07/2026	IGA PARABURDOO	Supplies for school holiday program event Choc-O-Mania 07.07.2026	$ 47.50
X0000000000000004854	3/07/2026	IGA PARABURDOO	Supplies for school holiday program event Choc-O-Mania 07.07.2026	$ 27.76
X0000000000000004916	13/07/2026	MUZZYS HARDWARE	Prizes for NAIDOC Colouring Competition 18.07.26	$ 103.03
X0000000000000004917	13/07/2026	IGA PARABURDOO	Ingredients for school holiday program cooking classes	$ 55.40
X0000000000000004918	10/07/2026	IGA PARABURDOO	Refreshments for school holiday program Monsterball activities	$ 15.95
X0000000000000004918	10/07/2026	IGA PARABURDOO	Refreshments for school holiday program Monsterball activities	$ 5.50
X0000000000000004919	14/07/2026	IGA PARABURDOO	Materials for school holiday program cooking classes	$ 31.60
X0000000000000004920	13/07/2026	COLES 0328	Ingredients for school holiday program cooking classes	$ 15.08
X0000000000000004920	13/07/2026	COLES 0328	Ingredients for school holiday program cooking classes	$ 192.54
X0000000000000004932	16/07/2026	IGA PARABURDOO	BBQ supplies for school holiday program PCYC Disco	$ 55.40
X0000000000000004969	17/07/2026	IGA PARABURDOO	Prizes for Paraburdoo NAIDOC Colouring Competition - 18.7.26	$ 64.45
				$ 1,772.19
Community Development Officer - 2337				
X0000000000000004810	30/06/2026	WHY LEAVE TOWN	Why Leave Town Gift Cards for the Local Legend Initiative 30/06/2026.	$ 50.00
X0000000000000004810	30/06/2026	WHY LEAVE TOWN	Why Leave Town Gift Card for the Term 1 School Holiday Program 30/06/2026.	$ 50.00
X0000000000000004810	30/06/2026	WHY LEAVE TOWN	Credit Card Processing Fee 30/06/2026.	$ 2.40
X0000000000000004865	6/07/2026	COLES 0328	Food Ingredients for Paraburdoo Term 2 School Holiday Program 06/07/26.	$ 29.25
X0000000000000004865	6/07/2026	COLES 0328	Food Ingredients for Paraburdoo Term 2 School Holiday Program 06/07/26.	$ 26.29
X0000000000000004866	6/07/2026	COLES 0328	Refreshments for Tom Price School Holiday Program	$ 85.10
X0000000000000004866	6/07/2026	COLES 0328	Refreshments for Tom Price School Holiday Program	$ 69.60
X0000000000000004867	8/07/2026	COLES 0328	Refreshments for Tom Price School Holiday Program	$ 23.25
X0000000000000004928	15/07/2026	COLES 0328	Supplies for school holiday program	$ 22.20
X0000000000000004928	15/07/2026	COLES 0328	Refreshments for school holiday program	$ 10.50
X0000000000000004931	16/07/2026	COLES 0328	Refreshments for school holiday program	$ 53.40
				$ 421.99
			Total Credit Cards	**$ 73,635.54**

Shire of Ashburton

13A Payments by Employees via purchasing cards
Government (Financial Management) Regulation 1996 13A

Other Payment Cards
Payment Total for Months of June 2026

Pursuant to the regulation:

(1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared -

(a) the payee's name;
(b) the amount of the payment;
(c) the date of the payment;
(d) sufficient information to identify the transaction.

(2) A list prepared under subregulation (1) must be -

(a) presented to the council at the next ordinary meeting of Council after the list is prepared; and
(b) recorded in the minutes of that meeting

Description	Amount
Cabcharge	$ 1,326.49
Ampol	$ 4,013.04
Shell	$ 12,741.81
Grand Total	**$ 18,081.34**

OTHER PAYMENT CARDS FOR THE MONTHS OF JUNE 2026				
Supplier	Date	Card Holder	Description	Amount
Cabcharge	7/06/2026	Amy Bishop	Taxi Travel	$ 19.82
Cabcharge	6/06/2026	Amy Bishop	Taxi Travel	$ 28.46
Cabcharge	5/06/2026	Amy Bishop	Taxi Travel	$ 26.02
Cabcharge	4/06/2026	Amy Bishop	Taxi Travel	$ 25.52
Cabcharge	4/06/2026	Amy Bishop	Taxi Travel	$ 16.85
Cabcharge	3/06/2026	Amy Bishop	Taxi Travel	$ 22.66
Cabcharge	3/06/2026	Amy Bishop	Taxi Travel	$ 20.45
Cabcharge	2/06/2026	Amy Bishop	Taxi Travel	$ 21.50
Cabcharge	2/06/2026	Amy Bishop	Taxi Travel	$ 13.34
Cabcharge	26/06/2026	Audra Smith	Taxi Travel	$ 73.92
Cabcharge	26/06/2026	Audra Smith	Taxi Travel	$ 61.27
Cabcharge	25/06/2026	Audra Smith	Taxi Travel	$ 18.32
Cabcharge	25/06/2026	Audra Smith	Taxi Travel	$ 25.15
Cabcharge	25/06/2026	Audra Smith	Taxi Travel	$ 25.15
Cabcharge	24/06/2026	Audra Smith	Taxi Travel	$ 19.69
Cabcharge	24/06/2026	Audra Smith	Taxi Travel	$ 20.42
Cabcharge	22/06/2026	Audra Smith	Taxi Travel	$ 19.27
Cabcharge	22/06/2026	Audra Smith	Taxi Travel	$ 20.00
Cabcharge	21/06/2026	Audra Smith	Taxi Travel	$ 13.70
Cabcharge	27/06/2026	Clarissa Walker	Taxi Travel	$ 67.94
Cabcharge	26/06/2026	Clarissa Walker	Taxi Travel	$ 52.50
Cabcharge	26/06/2026	Clarissa Walker	Taxi Travel	$ 47.46
Cabcharge	24/06/2026	Clarissa Walker	Taxi Travel	$ 35.81
Cabcharge	6/06/2026	Clay Rogers	Taxi Travel	$ 50.19
Cabcharge	5/06/2026	Clay Rogers	Taxi Travel	$ 34.76
Cabcharge	5/06/2026	Clay Rogers	Taxi Travel	$ 25.31
Cabcharge	4/06/2026	Clay Rogers	Taxi Travel	$ 19.74
Cabcharge	3/06/2026	Clay Rogers	Taxi Travel	$ 53.55
Cabcharge	13/06/2026	Keith Woodward	Taxi Travel	$ 48.93
Cabcharge	12/06/2026	Keith Woodward	Taxi Travel	$ 17.75
Cabcharge	12/06/2026	Keith Woodward	Taxi Travel	$ 21.11
Cabcharge	11/06/2026	Keith Woodward	Taxi Travel	$ 34.21
Cabcharge	11/06/2026	Keith Woodward	Taxi Travel	$ 66.26
Cabcharge	14/06/2026	Linton Rumble	Taxi Travel	$ 101.38
Cabcharge	13/06/2026	Linton Rumble	Taxi Travel	$ 76.65
Cabcharge	12/06/2026	Linton Rumble	Taxi Travel	$ 81.43
			Total	**$ 1,326.49**
Ampol	27/06/2026	PSW108	Fuel purchase	$ 816.20
Ampol	19/06/2026	PUT158	Fuel purchase	$ 240.72
Ampol	27/06/2026	PUT159	Fuel purchase	$ 231.01
Ampol	18/06/2026	PUT163	Fuel purchase	$ 65.79
Ampol	06/06/2026	PUT163	Fuel purchase	$ 170.95
Ampol	07/06/2026	PUT163	Fuel purchase	$ 140.29
Ampol	20/06/2026	PSW117	Fuel purchase	$ 126.61
Ampol	13/06/2026	PSW119	Fuel purchase	$ 122.92
Ampol	20/06/2026	PUT177	Fuel purchase	$ 179.68
Ampol	04/06/2026	PUT177	Fuel purchase	$ 119.03
Ampol	04/06/2026	PUT177	Fuel purchase	$ 137.03
Ampol	05/06/2026	PUT177	Fuel purchase	$ 112.89
Ampol	17/06/2026	PUT177	Fuel purchase	$ 199.09
Ampol	19/06/2026	PUT179	Fuel purchase	$ 314.77
Ampol	01/06/2026	PUT179	Fuel purchase	$ 152.88
Ampol	16/06/2026	PTR42	Fuel purchase	$ 272.46

Supplier	Date	Card Holder	Description	Amount
Ampol	29/06/2026	PSW122	Fuel purchase	$ 257.58
Ampol	03/06/2026	PSW122	Fuel purchase	$ 154.58
Ampol	06/06/2026		Fuel purchase	$ 198.56
			Total	**$ 4,013.04**
Shell	1/06/2026	PUT155	Fuel purchase	$ 306.00
Shell	2/06/2026	PSW111	Fuel purchase	$ 159.72
Shell	2/06/2026	PSW118	Fuel purchase	$ 238.15
Shell	3/06/2026	PUT147	Fuel purchase	$ 126.83
Shell	3/06/2026	PUT160	Fuel purchase	$ 250.05
Shell	4/06/2026	SP1	Fuel purchase	$ 974.25
Shell	4/06/2026	PUT142	Fuel purchase	$ 142.53
Shell	5/06/2026	P575	Fuel purchase	$ 147.62
Shell	6/06/2026	PUT163	Fuel purchase	$ 125.60
Shell	6/06/2026	PSD09	Fuel purchase	$ 114.53
Shell	7/06/2026	PSD11	Fuel purchase	$ 70.42
Shell	8/06/2026	PRM19	Fuel purchase	$ 48.54
Shell	8/06/2026	PUT174	Fuel purchase	$ 106.30
Shell	8/06/2026	PUT168	Fuel purchase	$ 72.15
Shell	8/06/2026	PTC11	Fuel purchase	$ 301.72
Shell	8/06/2026	SP1	Fuel purchase	$ 974.14
Shell	9/06/2026	PUT146	Fuel purchase	$ 131.05
Shell	10/06/2026	PUT188	Fuel purchase	$ 85.15
Shell	10/06/2026	PSW107	Fuel purchase	$ 30.27
Shell	10/06/2026	PUT183	Fuel purchase	$ 93.13
Shell	10/06/2026	PUT158	Fuel purchase	$ 257.23
Shell	10/06/2026	PSW118	Fuel purchase	$ 257.81
Shell	11/06/2026	PUT173	Fuel purchase	$ 101.11
Shell	11/06/2026	PUT160	Fuel purchase	$ 218.68
Shell	11/06/2026	PSW111	Fuel purchase	$ 266.49
Shell	11/06/2026	SP1	Fuel purchase	$ 974.14
Shell	11/06/2026	PUT146	Fuel purchase	$ 136.76
Shell	12/06/2026	PTR35	Fuel purchase	$ 255.90
Shell	12/06/2026	P575	Fuel purchase	$ 93.46
Shell	14/06/2026	PSW120	Fuel purchase	$ 177.11
Shell	14/06/2026	PUT158	Fuel purchase	$ 289.84
Shell	15/06/2026	PRM19	Fuel purchase	$ 43.89
Shell	15/06/2026	PRM14	Fuel purchase	$ 38.58
Shell	15/06/2026	PSW108	Fuel purchase	$ 276.54
Shell	16/06/2026	SP1	Fuel purchase	$ 838.77
Shell	16/06/2026	PUT182	Fuel purchase	$ 140.15
Shell	16/06/2026	PRM18	Fuel purchase	$ 83.63
Shell	17/06/2026	PSD11	Fuel purchase	$ 80.23
Shell	17/06/2026	PUT146	Fuel purchase	$ 121.08
Shell	17/06/2026	PSW111	Fuel purchase	$ 205.06
Shell	17/06/2026	PUT185	Fuel purchase	$ 127.03
Shell	17/06/2026	PUT160	Fuel purchase	$ 264.51
Shell	18/06/2026	PUT183	Fuel purchase	$ 87.21
Shell	19/06/2026	P575	Fuel purchase	$ 23.96
Shell	19/06/2026	PUT188	Fuel purchase	$ 126.98
Shell	19/06/2026	P575	Fuel purchase	$ 20.41
Shell	22/06/2026	PUT183	Fuel purchase	$ 38.72
Shell	22/06/2026	SP1	Fuel purchase	$ 534.09
Shell	23/06/2026	PUT147	Fuel purchase	$ 120.03
Shell	23/06/2026	PUT173	Fuel purchase	$ 116.50

Supplier	Date	Card Holder	Description	Amount
Shell	24/06/2026	PUT142	Fuel purchase	$ 148.89
Shell	24/06/2026	PSW107	Fuel purchase	$ 108.39
Shell	26/06/2026	PSD11	Fuel purchase	$ 73.45
Shell	26/06/2026	PUT146	Fuel purchase	$ 92.11
Shell	29/06/2026	PUT160	Fuel purchase	$ 221.34
Shell	30/06/2026	SP1	Fuel purchase	$ 972.98
Shell	30/06/2026	PUT183	Fuel purchase	$ 92.33
Shell	30/06/2026	PUT142	Fuel purchase	$ 143.26
Shell	30/06/2026	P575	Card fees	$ 2.50
Shell	30/06/2026	P575	Card fees	$ 2.50
Shell	30/06/2026	P575	Card fees	$ 2.50
Shell	30/06/2026	SP1	Card fees	$ 2.50
Shell	30/06/2026	PRM14	Card fees	$ 2.50
Shell	30/06/2026	PRM18	Card fees	$ 2.50
Shell	30/06/2026	PRM19	Card fees	$ 2.50
Shell	30/06/2026	PSD09	Card fees	$ 2.50
Shell	30/06/2026	PSD11	Card fees	$ 2.50
Shell	30/06/2026	PSW107	Card fees	$ 2.50
Shell	30/06/2026	PSW108	Card fees	$ 2.50
Shell	30/06/2026	PSW111	Card fees	$ 2.50
Shell	30/06/2026	PSW118	Card fees	$ 2.50
Shell	30/06/2026	PSW120	Card fees	$ 2.50
Shell	30/06/2026	PTC11	Card fees	$ 2.50
Shell	30/06/2026	PTR35	Card fees	$ 2.50
Shell	30/06/2026	PUT142	Card fees	$ 2.50
Shell	30/06/2026	PUT146	Card fees	$ 2.50
Shell	30/06/2026	PUT147	Card fees	$ 2.50
Shell	30/06/2026	PUT155	Card fees	$ 2.50
Shell	30/06/2026	PUT158	Card fees	$ 2.50
Shell	30/06/2026	PUT160	Card fees	$ 2.50
Shell	30/06/2026	PUT163	Card fees	$ 2.50
Shell	30/06/2026	PUT168	Card fees	$ 2.50
Shell	30/06/2026	PUT173	Card fees	$ 2.50
Shell	30/06/2026	PUT174	Card fees	$ 2.50
Shell	30/06/2026	PUT182	Card fees	$ 2.50
Shell	30/06/2026	PUT183	Card fees	$ 2.50
Shell	30/06/2026	PUT185	Card fees	$ 2.50
Shell	30/06/2026	PUT188	Card fees	$ 2.50
			Total	**$ 12,741.81**
			Total Other Payment Cards	**$ 18,081.34**

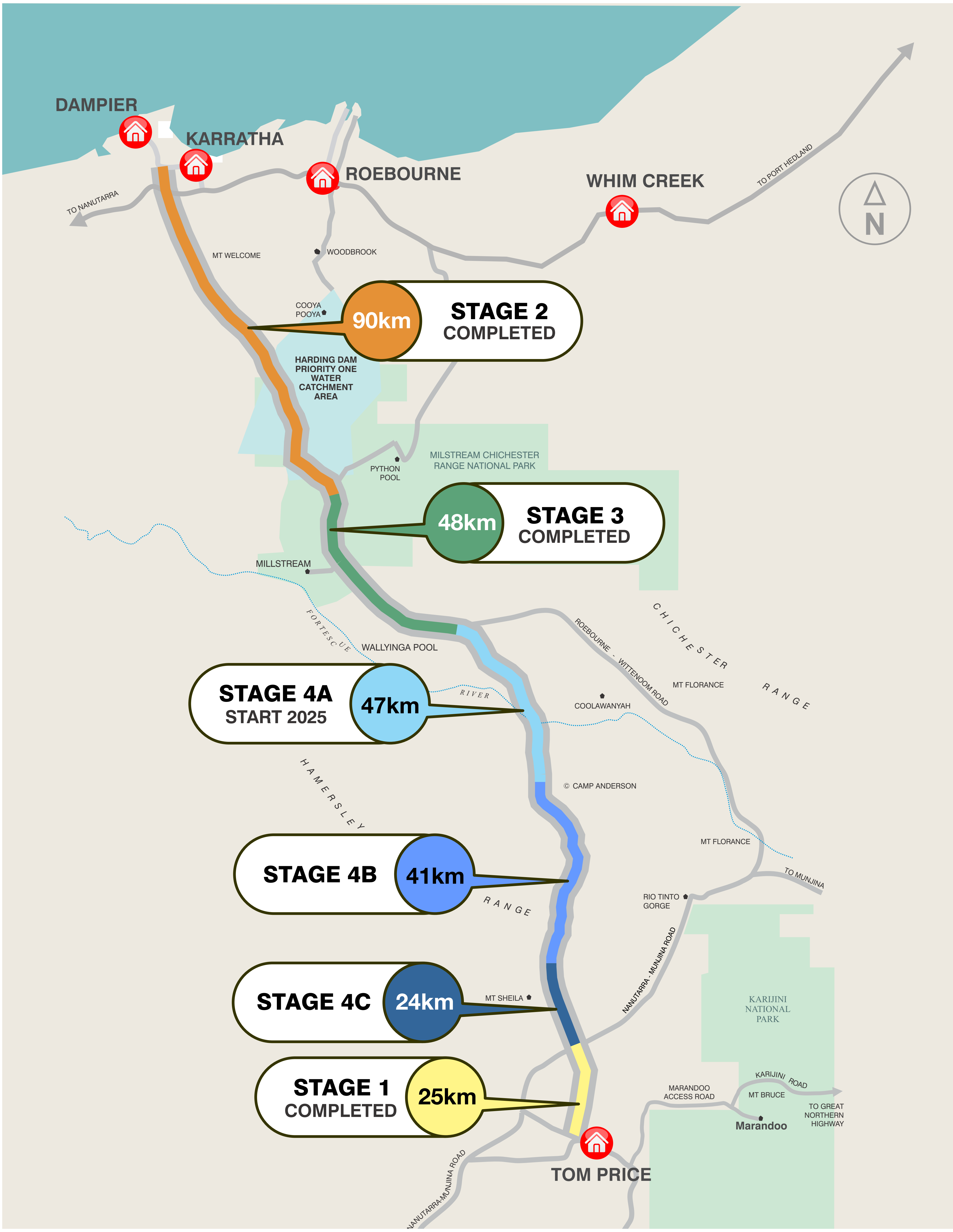
Agenda Item 14.1 - Attachment 1

Nanuwarra Red Dog Highway Project

MANUWARRA RED DOG HIGHWAY

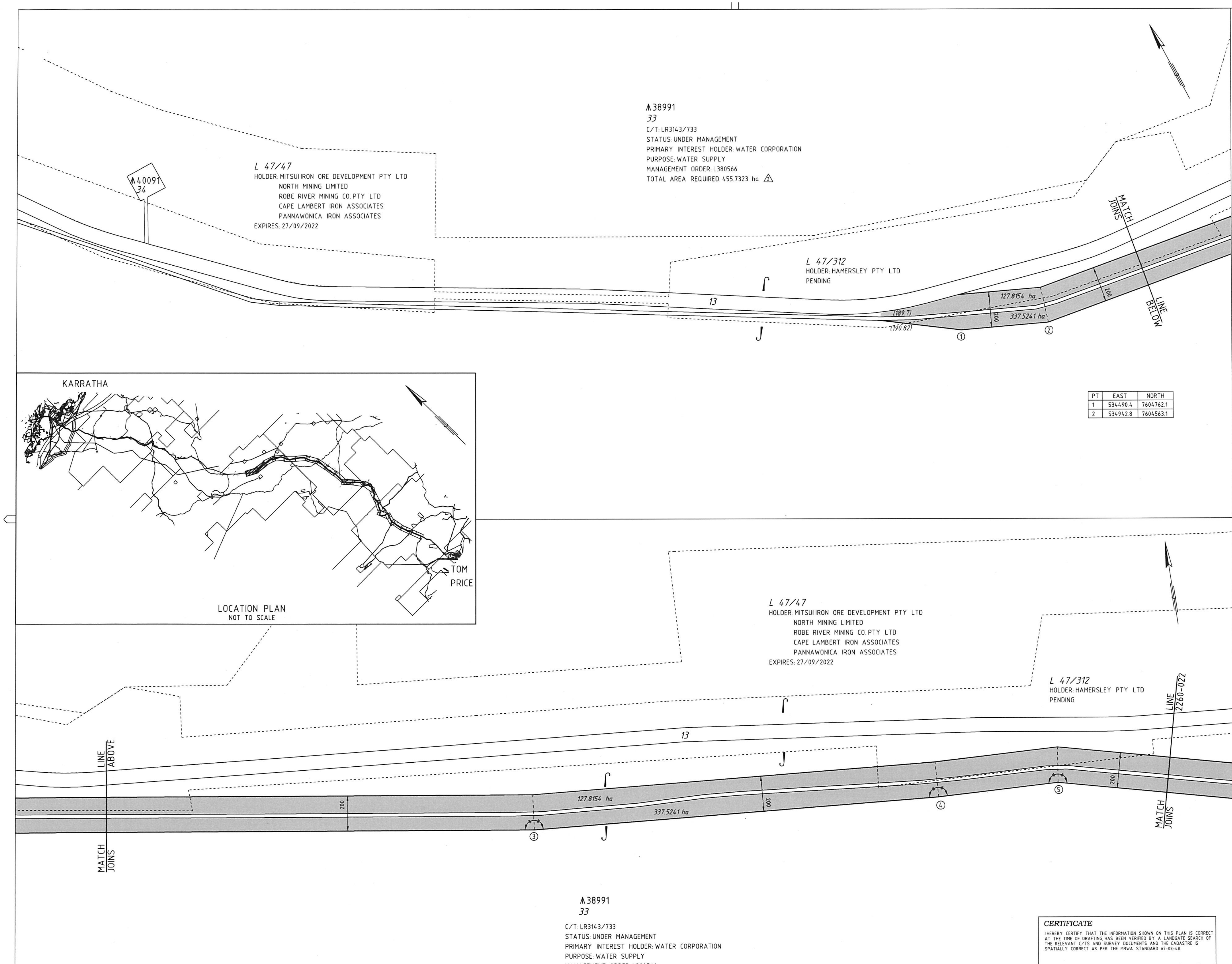
GOVERNMENT OF WESTERN AUSTRALIA

BUILDING FOR TOMORROW



Agenda Item 14.1 - Attachment 2

Sections of road to be dedicated



PT	EAST	NORTH
1	534490.4	7604762.1
2	534942.8	7604563.1

PT	EAST	NORTH
3	537923.8	7604125.4
4	540203.2	7603962.9
5	540881.6	7603941.2

NNTT No.	NATIVE TITLE CLAIM	FEDERAL COURT REFERENCE	STATUS ON NNTT REGISTER
WCD2005/001	NGARLUMA/YINDJIBARNDI	WAD6017/1996 WAD215/2017	REGISTERED

CERTIFICATE

I HEREBY CERTIFY THAT THE INFORMATION SHOWN ON THIS PLAN IS CORRECT AT THE TIME OF DRAFTING, HAS BEEN VERIFIED BY A LANDGATE SEARCH OF THE RELEVANT C/TS AND SURVEY DOCUMENTS AND THE CADASTRE IS SPATIALLY CORRECT AS PER THE MRWA STANDARD 67-08-48.

PROJECT MANAGER B. BOYLE DATE 30.06.22

THIS DRAWING IS AN AMENDMENT OF THE APPROVED DRAWING D. GOODRAM 18/8/23

AMENDMENTS

No.	DESCRIPTION	AUTHORISED	DATE	MICRO DATE
1.	NATIVE TITLE CORRECTED, MANAGEMENT ORDER ADDED, REQUIREMENT INCREASED	W.M. ROLLINGS	17/11/22	17/11/22
2.	REQUIREMENT FROM 38991 (LOT 33) AMENDED, COORDINATE POINTS AMENDED	W.M. ROLLINGS	18/8/23	18/8/23

LEGEND

- LAND REQUIRED FOR ROAD PURPOSES
- BOUNDARY TO BE SURVEYED.
- MINING TENEMENT

NOTES

1. DIMENSIONS AND AREAS ARE APPROXIMATE ONLY AND ARE SUBJECT TO SURVEY.
2. S.L.K. IS A M.R.W.A. STRAIGHT LINE KILOMETRE AND IS APPROXIMATE ONLY.
3. CADASTRAL MODEL : CAD1239A.
4. HORIZONTAL DATUM IS GDA94.

SCALE 1:10000 (0 200 400 600 800 1000 1200 1400 1600 1800 2000)

PILBARA REGION

Telephone (08) 9172 8877 Fax (08) 9140 1076

APPROVED FOR IMPLEMENTATION

FILE NUMBER	DATE	APPROVAL NUMBER
19/5920		
AUTHORISED	C. WOOD	13/9/22
APPROVED	D. GOODRAM	13/9/22

mainroads WESTERN AUSTRALIA

FINANCE AND SERVICES
PROPERTY MANAGEMENT

Telephone 9323 4580 Fax 9323 4600

Advisian
Worley Group

SCAN DATE 3/11/22

GRAPHIC PRESENTATION (ONLY) AUDITED IN ACCORDANCE WITH STANDARD 67-08-48 IN THE ROAD AND TRAFFIC ENGINEERING MANUAL

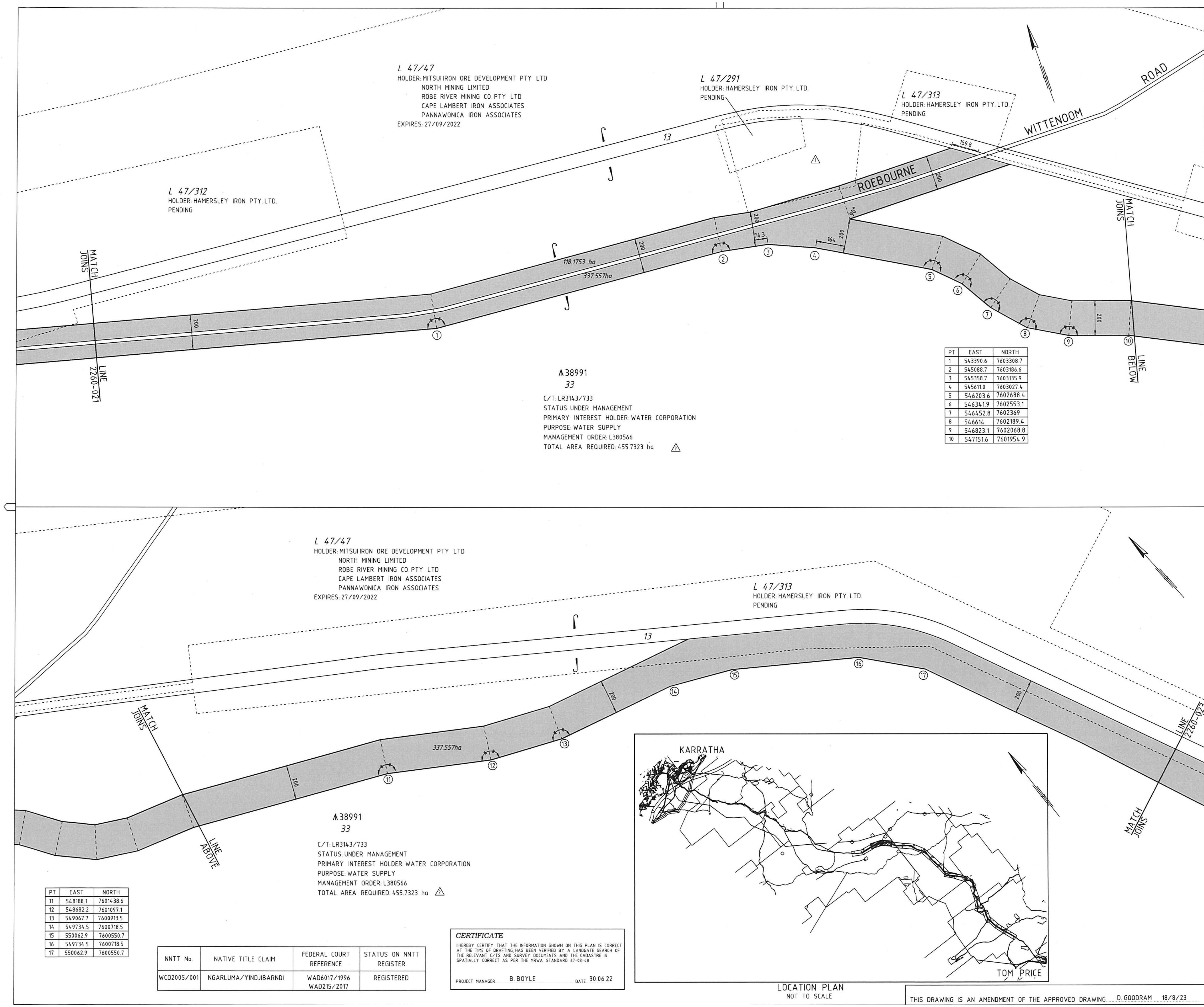
A1

KARRATHA TOM PRICE RD M065

LAND DEALINGS
SHEET 1 OF 10
118.54 - 131.02 SLK

LOCAL AUTHORITY (811) SHIRE OF ASHBURTON

DRAWING TYPE 7200
FILE NUMBER 19/5920
DRAWING NUMBER 2260-021-2
AMEND.



PT	EAST	NORTH
1	543390.6	7603308.7
2	545088.7	7603186.6
3	545358.7	7603135.9
4	545611.0	7603027.4
5	546203.6	7602688.4
6	546341.9	7602553.1
7	546452.8	7602369
8	546614	7602189.4
9	546823.1	7602068.8
10	547151.6	7601954.9

PT	EAST	NORTH
11	548188.1	7601438.6
12	548682.2	7601097.1
13	549067.7	7600913.5
14	549734.5	7600718.5
15	550062.9	7600550.7
16	549734.5	7600718.5
17	550062.9	7600550.7

NNTT No.	NATIVE TITLE CLAIM	FEDERAL COURT REFERENCE	STATUS ON NNTT REGISTER
WCD2005/001	NGARLUMA/YINDJIBARNDI	WAD6017/1996 WAD215/2017	REGISTERED

CERTIFICATE

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PROJECT MANAGER B. BOYLE DATE 30.06.22

THIS DRAWING IS AN AMENDMENT OF THE APPROVED DRAWING D. GOODRAM 18/8/23

AMENDMENTS

No.	DESCRIPTION	AUTHORISED	DATE	MICRO DATE
1.	NATIVE TITLE CORRECTED, MANAGEMENT ORDER ADDED, REQUIREMENT INCREASED	W.M. ROLLINGS	17/11/22	
2.	REQUIREMENT FROM A 38991 (LOT 33) AMENDED, COORDINATE POINTS AMENDED	W.M. ROLLINGS	18/8/23	18/8/23

LEGEND

LAND REQUIRED FOR ROAD PURPOSES

BOUNDARY TO BE SURVEYED.

MINING TENEMENT

NOTES

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2. S.L.K. IS A M.R.W.A. STRAIGHT LINE KILOMETRE AND IS APPROXIMATE ONLY.
3. CADASTRAL MODEL CAD1239A
4. HORIZONTAL DATUM IS GDA94.

SCALE 1:10000

PILBARA REGION

Telephone (08) 9172 8877 Fax (08) 9140 1076

APPROVED FOR IMPLEMENTATION

FILE NUMBER	DATE	APPROVAL NUMBER
19/5920		
AUTHORISED C. WOOD	13/9/22	
APPROVED D. GOODRAM	13/9/22	

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Worley Group

SCAN DATE 3/11/22

GRAPHIC PRESENTATION (ONLY) AUDITED IN ACCORDANCE WITH STANDARD 67-08-48 IN THE ROAD AND TRAFFIC ENGINEERING MANUAL

A1

KARRATHA TOM PRICE RD M065

LAND DEALINGS
SHEET 2 OF 10
131.02 - 143.59 SLK

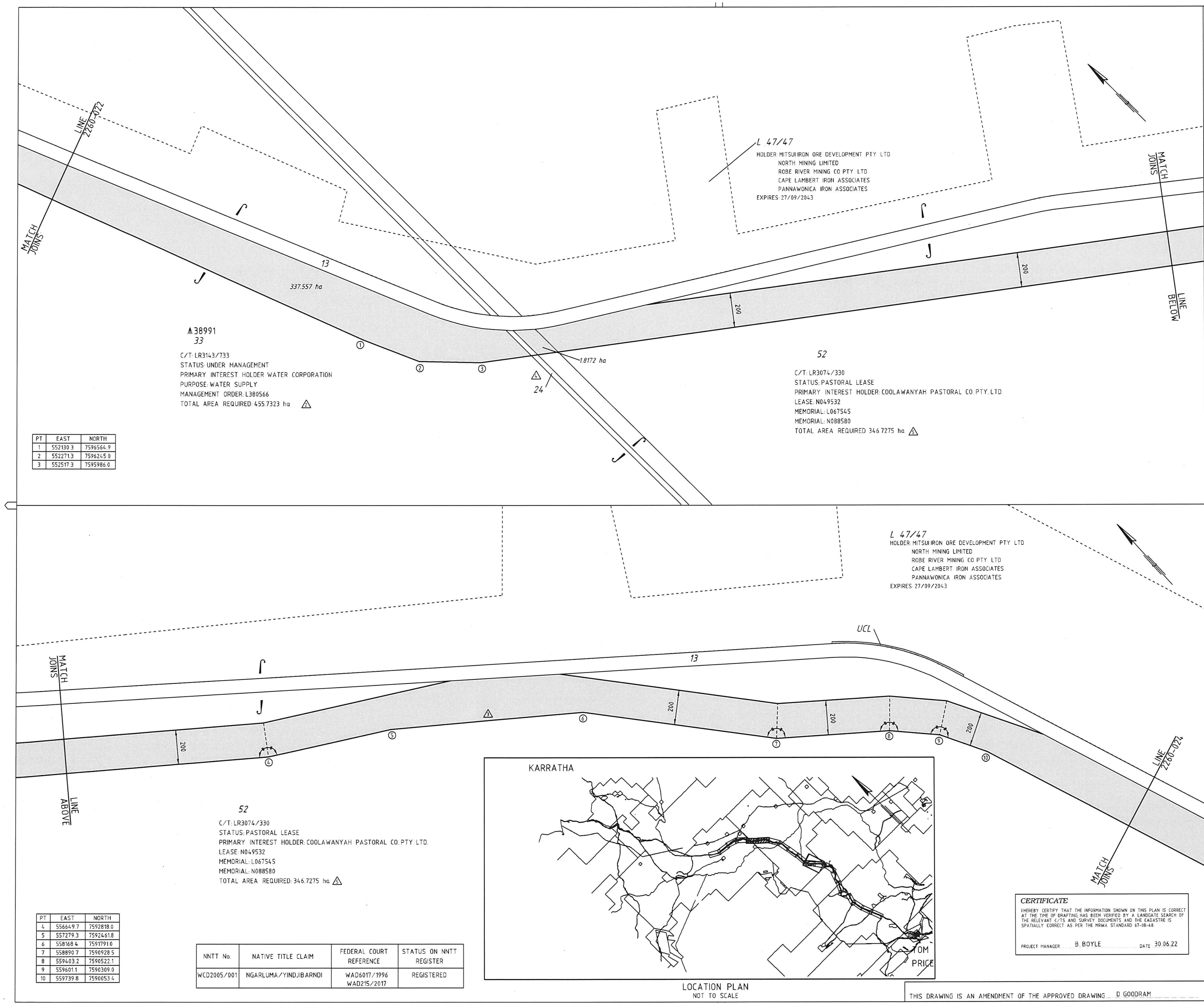
LOCAL AUTHORITY (811) SHIRE OF ASHBURTON

DRAWING TYPE 7200

FILE NUMBER 19/5920

DRAWING NUMBER 2260-022-2

AMEND.



PT	EAST	NORTH
1	552130.3	7596564.9
2	552271.3	7596245.0
3	552517.3	7595986.0

PT	EAST	NORTH
4	556649.7	7592818.0
5	557279.3	7592461.8
6	558168.4	7591791.0
7	558890.7	7590928.5
8	559403.2	7590522.1
9	559601.1	7590309.0
10	559739.8	7590053.4

NNTT No.	NATIVE TITLE CLAIM	FEDERAL COURT REFERENCE	STATUS ON NNTT REGISTER
WCD2005/001	NGARLUMA/YINDJIBARNDI	WAD6017/1996 WAD215/2017	REGISTERED

CERTIFICATE

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PROJECT MANAGER B. BOYLE DATE 30.06.22

THIS DRAWING IS AN AMENDMENT OF THE APPROVED DRAWING D GOODRAM

AMENDMENTS

No.	DESCRIPTION	AUTHORISED	DATE	MICRO DATE
1	NATIVE TITLE CORRECTED, MANAGEMENT ORDER ADDED, REQUIREMENT INCREASED	W.M. ROLLINGS	1/12/22	3/11/22
2.	REQUIREMENT FROM ʌ 38991 (LOT 33) AMENDED, COORDINATE POINTS AMENDED	W.M. ROLLINGS	18/8/23	18/8/23
3.	REQUIREMENT FROM LOT 52 AMENDED, PENDING MINING TENEMENTS REMOVED	W.M. ROLLINGS	16/9/25	16/9/25
4.	REQUIREMENT FROM LOT 24 REMOVED	W.M. ROLLINGS	14/5/26	19/6/26
5.	REQUIREMENT FROM LOT 24 REMOVED	W.M. ROLLINGS	21/7/26	21/7/26

LEGEND

LAND REQUIRED FOR ROAD PURPOSES

BOUNDARY TO BE SURVEYED.

MINING TENEMENT

NOTES

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3. CADASTRAL MODEL : CAD1239A.
4. HORIZONTAL DATUM IS GDA94.

PILBARA REGION

Telephone (08) 9172 8877 Fax (08) 9140 1076

APPROVED FOR IMPLEMENTATION

FILE NUMBER	DATE	APPROVAL NUMBER
19/5920		
AUTHORISED: C WOOD	13/9/22	
APPROVED: D. GOODRAM	13/9/22	

mainroads WESTERN AUSTRALIA

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PROPERTY MANAGEMENT
Telephone 9323 4580 Fax 9323 4600

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Worley Group

SCALE 1:10000
SCAN DATE 3/11/22

GRAPHIC PRESENTATION (ONLY) AUDITED IN ACCORDANCE WITH STANDARD 67-08-48 IN THE ROAD AND TRAFFIC ENGINEERING MANUAL

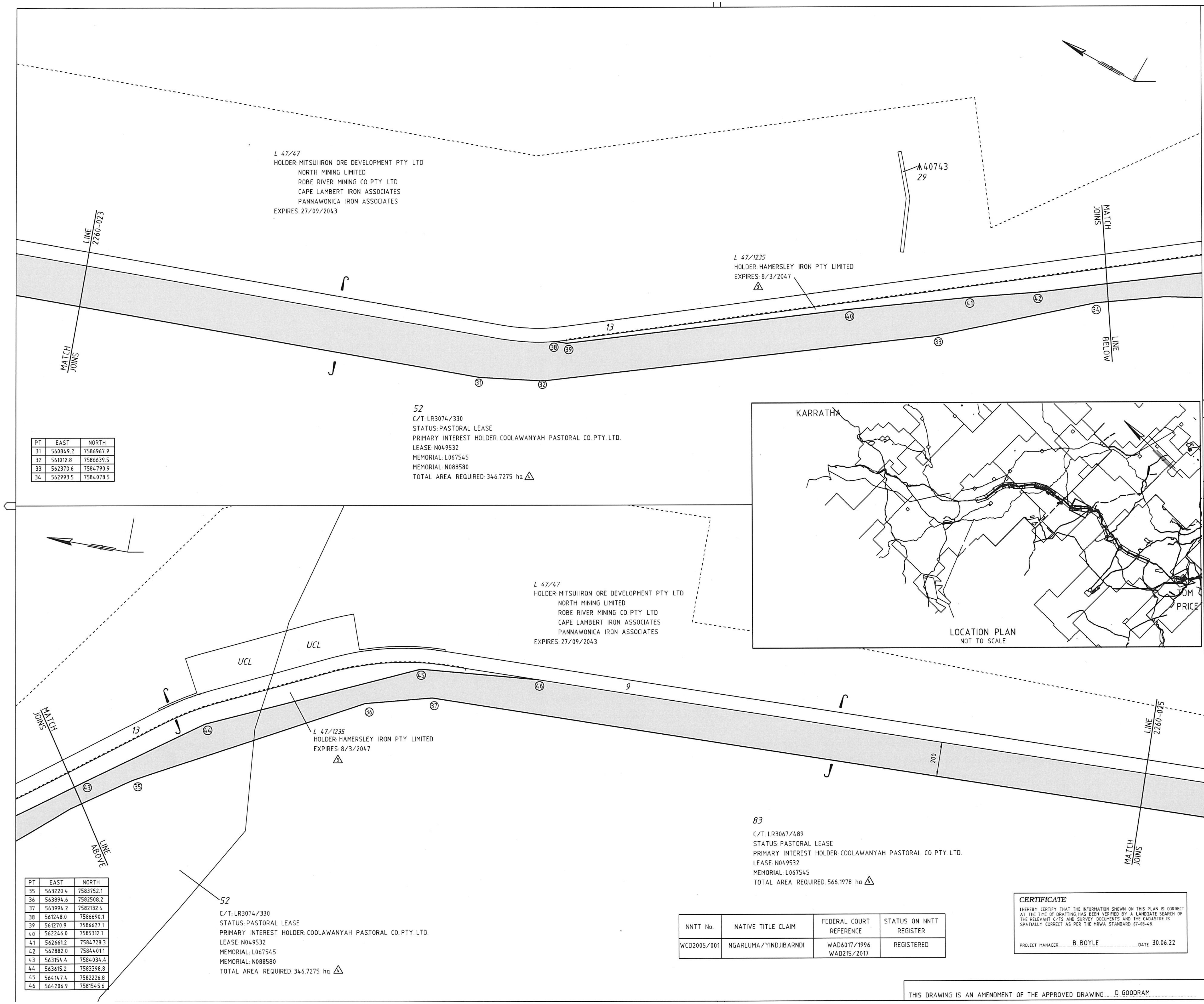
A1

KARRATHA TOM PRICE RD M065

LAND DEALINGS
SHEET 3 OF 10
143.59 - 156.64 SLK

LOCAL AUTHORITY (811) SHIRE OF ASHBURTON

DRAWING TYPE 7200
FILE NUMBER 19/5920
DRAWING NUMBER 2260-023-5
AMEND.



PT	EAST	NORTH
31	560849.2	7586967.9
32	561012.8	7586639.5
33	562370.6	7584790.9
34	562993.5	7584078.5

PT	EAST	NORTH
35	563220.4	7583752.1
36	563894.6	7582508.2
37	563994.2	7582132.4
38	561248.0	7586690.1
39	561270.9	7586627.1
40	562246.0	7585312.1
41	562661.2	7584728.3
42	562882.0	7584401.1
43	563154.4	7584034.4
44	563615.2	7583398.8
45	564147.4	7582226.8
46	564206.9	7581545.6

NNTT No.	NATIVE TITLE CLAIM	FEDERAL COURT REFERENCE	STATUS ON NNTT REGISTER
WCD2005/001	NGARLUMA/YINDJIBARNDI	WAD6017/1996 WAD215/2017	REGISTERED

CERTIFICATE

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PROJECT MANAGER B. BOYLE DATE 30.06.22

THIS DRAWING IS AN AMENDMENT OF THE APPROVED DRAWING D GOODRAM

AMENDMENTS

No.	DESCRIPTION	AUTHORISED	DATE	MICRO DATE
1.	NATIVE TITLE CORRECTED	W.M. ROLLINGS	1/12/22	28/2/23
2.	REQUIREMENT FROM LOT 52 & 83 AMENDED, PENDING MINING TENEMENTS REMOVED	W.M. ROLLINGS	16/9/25	25/11/25
3.	MINING TENEMENT L 47/1235 ADDED	W.M. ROLLINGS	14/5/26	19/6/26
4.	REQUIREMENT ADJUSTED TO AVOID MINING TENEMENT L 47/1235	W.M. ROLLINGS	21/7/26	

LEGEND

LAND REQUIRED FOR ROAD PURPOSES

BOUNDARY TO BE SURVEYED.

MINING TENEMENT

NOTES

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3. CADASTRAL MODEL : CAD1239A
4. HORIZONTAL DATUM IS GDA94

PILBARA REGION

Telephone (08) 9172 8877 Fax (08) 9140 1076

APPROVED FOR IMPLEMENTATION

FILE NUMBER	DATE	APPROVAL NUMBER
19/5920		

AUTHORISED	C WOOD	13/9/22
APPROVED	D. GOODRAM	13/9/22

mainroads WESTERN AUSTRALIA

FINANCE AND SERVICES
PROPERTY MANAGEMENT

Telephone 9323 4580 Fax 9323 4600

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Worley Group

SCALE 1:10000

SCAN DATE 3/11/22

A1

GRAPHIC PRESENTATION (ONLY) AUDITED IN ACCORDANCE WITH STANDARD 67-08-48 IN THE ROAD AND TRAFFIC ENGINEERING MANUAL

KARRATHA TOM PRICE RD M065

LAND DEALINGS
SHEET 4 OF 10
156.64 - 169.7 SLK

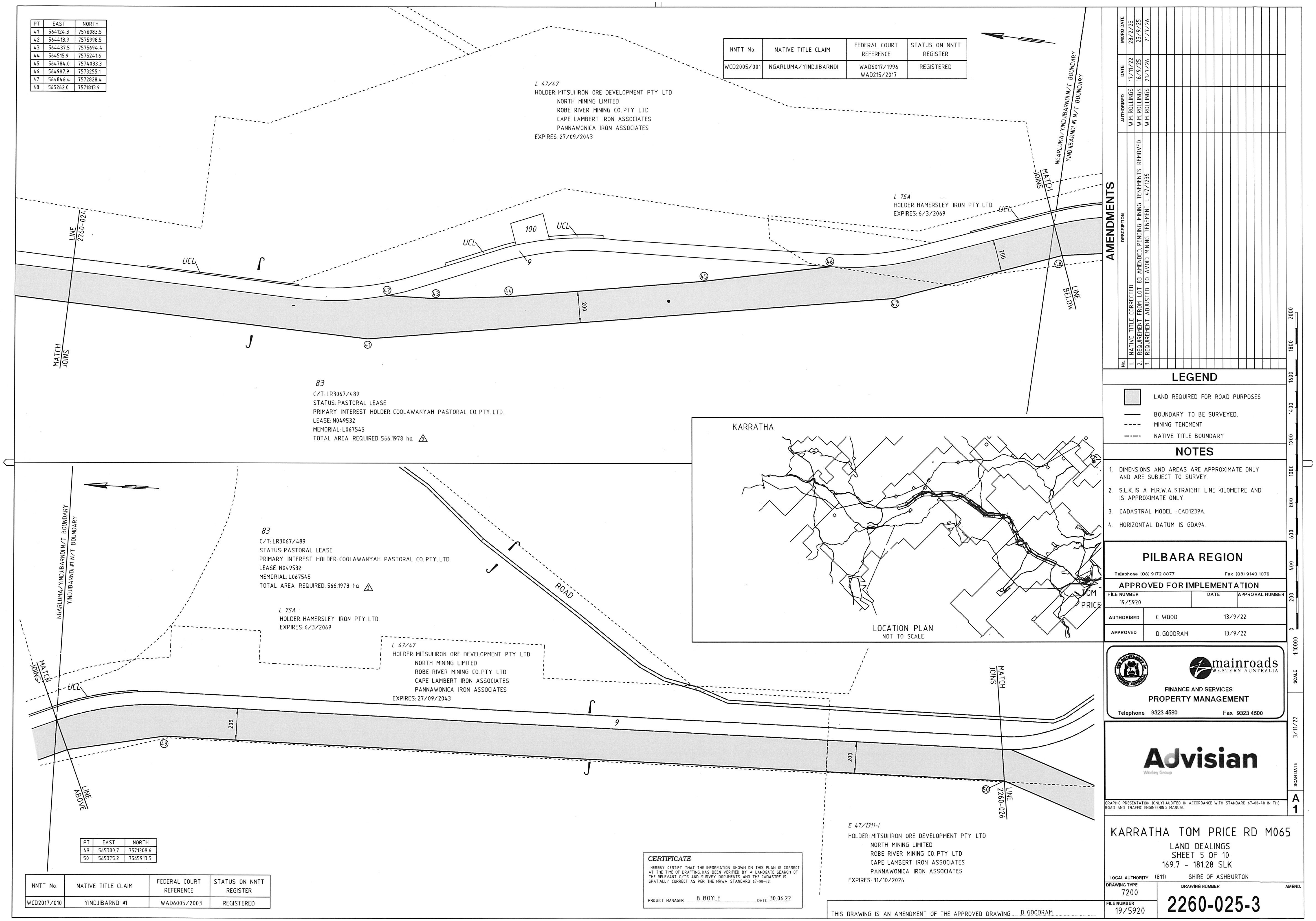
LOCAL AUTHORITY (811) SHIRE OF ASHBURTON

DRAWING TYPE 7200

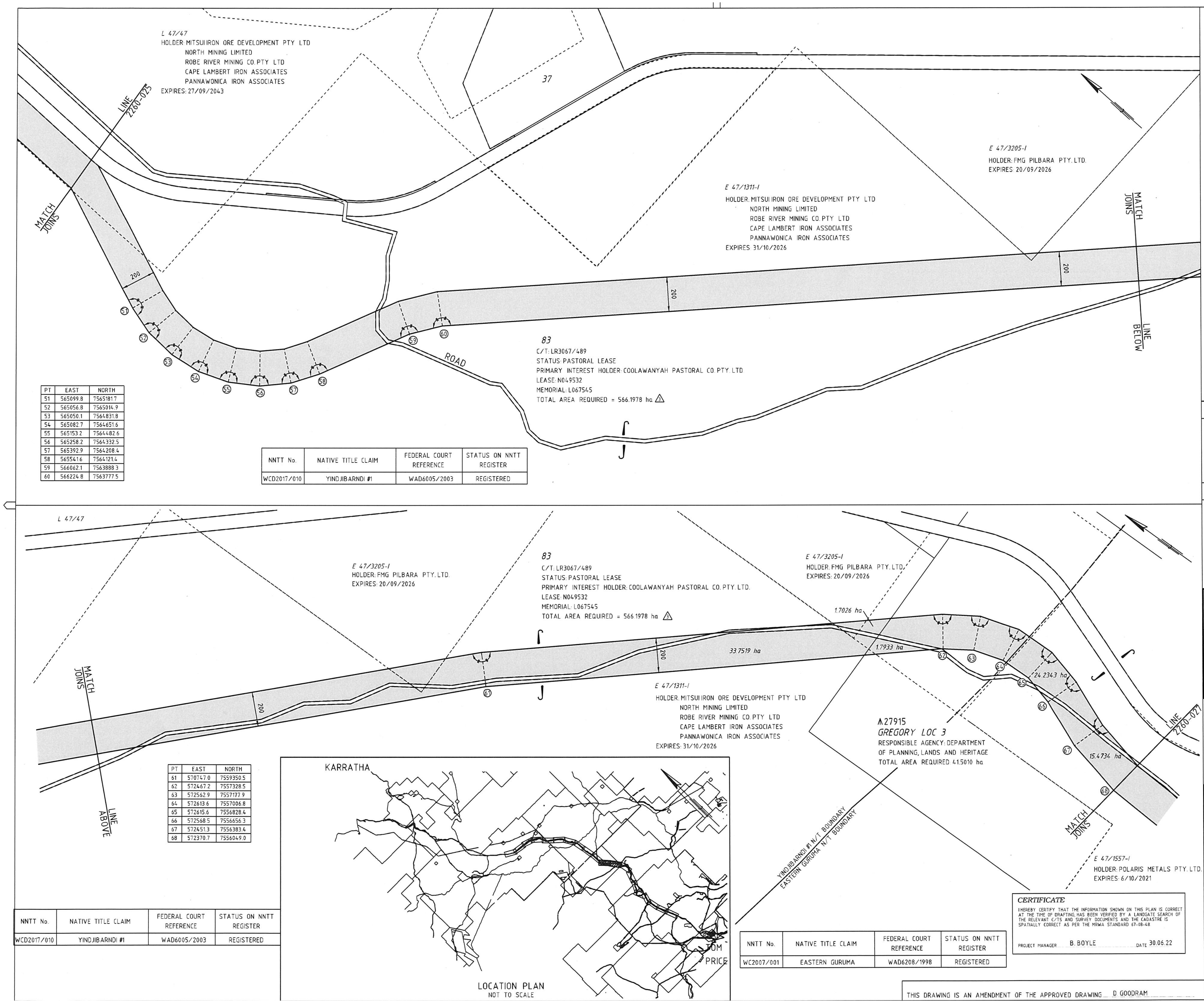
FILE NUMBER 19/5920

DRAWING NUMBER 2260-024-4

AMEND.



PT | EAST | NORTH
41 | 564124.3 | 7576083.5
42 | 564413.9 | 7575998.5
43 | 564437.5 | 7575694.4
44 | 564515.9 | 7575241.6
45 | 564784.0 | 7574033.3
46 | 564987.9 | 7573255.1
47 | 564846.4 | 7572828.4
48 | 565262.0 | 7571813.9
NNTT No | NATIVE TITLE CLAIM | FEDERAL COURT REFERENCE | STATUS ON NNTT REGISTER
WCD2005/001 | NGARLUMA/YINDJIBARNDI | WAD6017/1996 WAD215/2017 | REGISTERED
L 47/47
HOLDER: MITSUI IRON ORE DEVELOPMENT PTY LTD
NORTH MINING LIMITED
ROBE RIVER MINING CO. PTY LTD
CAPE LAMBERT IRON ASSOCIATES
PANNAWONICA IRON ASSOCIATES
EXPIRES: 27/09/2043
L 7SA
HOLDER: HAMERSLEY IRON PTY LTD
EXPIRES: 6/3/2069
NGARLUMA/YINDJIBARNDI N/T BOUNDARY
YINDJIBARNDI #1 N/T BOUNDARY
MATCH JOINS
LINE 2260-024
LINE BELOW
UCL
100
200
83
C/T: LR3067/489
STATUS: PASTORAL LEASE
PRIMARY INTEREST HOLDER: COOLAWANYAH PASTORAL CO PTY LTD
LEASE: N049532
MEMORIAL: L067545
TOTAL AREA REQUIRED 566.1978 ha
KARRATHA
TOM PRICE
LOCATION PLAN
NOT TO SCALE
ROAD
LINE ABOVE
LINE 2260-026
E 47/1311-I
HOLDER: MITSUI IRON ORE DEVELOPMENT PTY LTD
NORTH MINING LIMITED
ROBE RIVER MINING CO. PTY LTD
CAPE LAMBERT IRON ASSOCIATES
PANNAWONICA IRON ASSOCIATES
EXPIRES: 31/10/2026
PT | EAST | NORTH
49 | 565380.7 | 7571209.6
50 | 565375.2 | 7565913.5
NNTT No | NATIVE TITLE CLAIM | FEDERAL COURT REFERENCE | STATUS ON NNTT REGISTER
WCD2017/010 | YINDJIBARNDI #1 | WAD6005/2003 | REGISTERED
CERTIFICATE
I HEREBY CERTIFY THAT THE INFORMATION SHOWN ON THIS PLAN IS CORRECT AT THE TIME OF DRAFTING, HAS BEEN VERIFIED BY A LANDGATE SEARCH OF THE RELEVANT C/TS AND SURVEY DOCUMENTS AND THE CADASTRE IS SPATIALLY CORRECT AS PER THE MRWA STANDARD 67-98-48
PROJECT MANAGER B. BOYLE DATE 30.06.22
THIS DRAWING IS AN AMENDMENT OF THE APPROVED DRAWING D. GOODRAM
AMENDMENTS
No. | DESCRIPTION | AUTHORISED | DATE | MICRO DATE
1. | NATIVE TITLE CORRECTED | W.M. ROLLINGS | 17/11/22 | 28/2/23
2. | REQUIREMENT FROM LOT 83 AMENDED, PENDING MINING TENEMENTS REMOVED | W.M. ROLLINGS | 16/9/25 | 25/9/25
3. | REQUIREMENT ADJUSTED TO AVOID MINING TENEMENT L 47/1235 | W.M. ROLLINGS | 21/7/26 | 21/7/26
LEGEND
LAND REQUIRED FOR ROAD PURPOSES
BOUNDARY TO BE SURVEYED.
MINING TENEMENT
NATIVE TITLE BOUNDARY
NOTES
1. DIMENSIONS AND AREAS ARE APPROXIMATE ONLY AND ARE SUBJECT TO SURVEY
2. S.L.K. IS A M.R.W.A. STRAIGHT LINE KILOMETRE AND IS APPROXIMATE ONLY
3. CADASTRAL MODEL : CAD1239A.
4. HORIZONTAL DATUM IS GDA94.
PILBARA REGION
Telephone (08) 9172 8877 Fax (08) 9140 1076
APPROVED FOR IMPLEMENTATION
FILE NUMBER 19/5920
AUTHORISED C. WOOD 13/9/22
APPROVED D. GOODRAM 13/9/22
mainroads WESTERN AUSTRALIA
FINANCE AND SERVICES
PROPERTY MANAGEMENT
Telephone 9323 4580 Fax 9323 4600
Advisian
Worley Group
SCALE 1:10000
SCAN DATE 3/11/22
A1
KARRATHA TOM PRICE RD M065
LAND DEALINGS
SHEET 5 OF 10
169.7 - 181.28 SLK
LOCAL AUTHORITY (811) SHIRE OF ASHBURTON
DRAWING TYPE 7200
FILE NUMBER 19/5920
DRAWING NUMBER 2260-025-3



PT	EAST	NORTH
51	565099.8	7565181.7
52	565056.8	7565014.9
53	565050.1	7564831.8
54	565082.7	7564651.6
55	565153.2	7564482.6
56	565258.2	7564332.5
57	565392.9	7564208.4
58	565541.6	7564121.4
59	566062.1	7563888.3
60	566224.8	7563777.5

NNTT No.	NATIVE TITLE CLAIM	FEDERAL COURT REFERENCE	STATUS ON NNTT REGISTER
WCD2017/010	YINDJIBARNDI #1	WAD6005/2003	REGISTERED

PT	EAST	NORTH
61	570747.0	7559350.5
62	572467.2	7557328.5
63	572562.9	7557177.9
64	572613.6	7557006.8
65	572615.6	7556828.4
66	572568.5	7556656.3
67	572451.3	7556383.4
68	572370.7	7556049.0

NNTT No.	NATIVE TITLE CLAIM	FEDERAL COURT REFERENCE	STATUS ON NNTT REGISTER
WCD2017/010	YINDJIBARNDI #1	WAD6005/2003	REGISTERED

NNTT No.	NATIVE TITLE CLAIM	FEDERAL COURT REFERENCE	STATUS ON NNTT REGISTER
WC2007/001	EASTERN GURUMA	WAD6208/1998	REGISTERED

CERTIFICATE

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PROJECT MANAGER B. BOYLE DATE 30.06.22

THIS DRAWING IS AN AMENDMENT OF THE APPROVED DRAWING D GOODRAM

AMENDMENTS

No.	DESCRIPTION	AUTHORISED	DATE	MICRO DATE
1	NATIVE TITLE CORRECTED	W.M. ROLLINGS	8/11/22	
2	REQUIREMENT FROM LOT 83 AMENDED. PENDING MINING TENEMENTS REMOVED	W.M. ROLLINGS	16/9/25	
3	REQUIREMENT ADJUSTED TO AVOID MINING TENEMENT L 47/1235	W.M. ROLLINGS	21/7/26	21/7/26

LEGEND

- LAND REQUIRED FOR ROAD PURPOSES
- BOUNDARY TO BE SURVEYED.
- MINING TENEMENT
- NATIVE TITLE BOUNDARY

NOTES

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4. HORIZONTAL DATUM IS GDA94.

PILBARA REGION

Telephone (08) 9172 8877 Fax (08) 9140 1076

APPROVED FOR IMPLEMENTATION

FILE NUMBER	DATE	APPROVAL NUMBER
19/5920		
AUTHORISED	C WOOD	13/9/22
APPROVED	D. GOODRAM	13/9/22

mainroads WESTERN AUSTRALIA

FINANCE AND SERVICES
PROPERTY MANAGEMENT
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SCALE 1:10000
SCAN DATE 3/11/22

GRAPHIC PRESENTATION (ONLY) AUDITED IN ACCORDANCE WITH STANDARD 67-08-48 IN THE ROAD AND TRAFFIC ENGINEERING MANUAL

A1

KARRATHA TOM PRICE RD M065
LAND DEALINGS
SHEET 6 OF 10
181.28 - 195.55 SLK

LOCAL AUTHORITY (811) SHIRE OF ASHBURTON

DRAWING TYPE	DRAWING NUMBER	AMEND.
7200	2260-026-3	
FILE NUMBER 19/5920		

Agenda Item 14.2 - Attachment 1

LPP 2.1 - General Industry Zone

Local Planning Policy – 2.1 – General Industry zone

1. Citation

This Local Planning Policy is prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

2. Introduction

Local Planning Policies are to assist the Shire in making decisions under the Shire of Ashburton Local Planning Scheme No. 8 ('Scheme'). The scheme prevails should there be any conflict between this Policy and the Scheme. The objectives of the General Industry zone are stated as follows:

- To provide for a broad range of industrial, service and storage activities which, by the nature of their operations, should be isolated from residential and other sensitive land uses.
- To accommodate industry that would not otherwise comply with the performance standards of light industry.
- Seek to manage impacts such as noise, dust and odour within the zone.

This Policy is intended to:

- Establish site requirements, development standards and planning requirements and considerations for all development within the General Industry zone.
- To identify the circumstances where Council will consider variations to the site requirements and development standards outlined in this policy.

3. Objectives

1. Provide guidance for the assessment of development applications.
2. To ensure new development is well designed and appropriately serviced.
3. To ensure new development presents an orderly built form to the street environment.

4. Application

This Policy applies to all development on land zoned “General Industry” under Local Planning Scheme 8.

Development approval is required for all development and for discretionary land uses on land zoned General Industry.

This policy applies to consideration of subdivision applications referred to the Shire by the WAPC.

Where there is a conflict between this Policy and the purpose or use authorised under a Crown Lease or other State land agreement, due regard shall be given to the relevant lease or agreement.

4.1 Exemptions

In addition to the exemptions under Clause 61 of the Planning and Development (Local Planning Schemes) Regulations, 2015, the following exemptions apply:

a) Where exempt due to other higher order legislation, such as the Mining Act 1978, or other State level agreements; and

b) Temporary works when on site for less than a 12-month duration.

5. Policy Provisions

5.1 Development standards

5.1.1 Within existing established areas, setbacks should reflect the prevailing street setback rhythm and provide for landscaping and carparking.

5.1.2 A Local Development Plan may be required to establish development standards to ensure the orderly and proper development where:

a) coordinated planning is required across multiple lots or land holdings; and

b) site specific planning issues cannot be adequately addressed through the Local Planning Scheme, Structure Plan or other applicable planning controls.

5.1.3 Lot sizes shall be in accordance with an adopted Activity Centre/Local Structure Plan or Local Development Plan.

5.14 Notwithstanding clause 5.1.3 above, the local government may recommend approval for a subdivision where it is satisfied that:

a) subdivision is of a limited scale and will not unduly prejudice the orderly and proper development of the locality;

b) the subdivision design is comprehensive and provides a logical road network and provides appropriate levels of servicing; and

c) the proposed lots have a clearly demonstrated practical utility for industrial land use.

5.2 Use of setback areas

5.2.1 Primary and secondary street setback areas should only be used for the following purposes:

a) An access driveway;

b) Parking areas, including the daily parking of vehicles by employees and customers;

c) Trade display; and

d) Landscaping.

e) Temporary storage and laydown where:

- suitably screened;
- does not adversely impact visibility or access to the main building on site or streetscape outcomes;
- Does not generate traffic safety risks due to uncontrolled access to and from the site or restrict visibility and sightlines.

5.2.2 Primary and secondary street setback areas shall not be used for the parking of vehicles which are being wrecked or repaired, permanent storage of materials, products, by products or waste or the storage of fuel, except underground fuel tanks.

5.2.3 A trade display may be conducted within the primary and secondary street setback areas, where the trade display –

a) Does not occupy required car parking bays, aisles or maneuvering areas.

b) Is not located closer than 2 metres to a road reserve; and

c) In the opinion of the local government, the trade display will not adversely impact the streetscape or the amenity of the locality.

5.3 Refuse and storage areas

5.3.1 All structures including but not limited to plant rooms, service areas, garages, collection areas and bin enclosures shall be located at the side or rear of buildings, unless screened and satisfying the design outcomes of clause 5.9 Building design and materials.

5.3.1 Any refuse or storage area shall be screened from view from any public street or neighboring property.

5.3.2 Bin storage areas shall have a minimum size of 10m^2, be screened by a 1.8m high wall or fence and be connected to a reticulated water supply.

5.3.3 Bin storage, refuse and storage areas shall be accessible to service vehicles including commercial waste collection.

5.4 Access and car parking

5.4.1 Off street carparking shall be in accordance with requirements of the relevant Local Planning Policy and Local Planning Scheme 8.

5.4.2 All vehicles are required to enter and exit a site in a forward gear movement to minimize traffic safety impacts.

5.4.3 Loading/unloading areas to be located either inside buildings or to side/rear of the premises, separate from any publicly accessible areas.

5.5 Ancillary/transportable structures

5.5.1 Ancillary Structures visible from the primary street should complement the design of the main building or be screened.

5.6 Landscaping

5.6.1 Landscaping shall be provided in accordance with a relevant Local Planning Policy on Urban Landscaping requirements.

5.7 Fencing

5.7.1 Any fence on the front lot boundary of the Primary Street, forward of the building line, shall be of an open style.

5.8 Building design and materials

5.8.1 The building should be designed to address the street, providing a legible and safe entrance for pedestrians.

5.8.2 Offices and administrative components should be located at the front of the building for ease of access for customers.

5.8.3The use of reflective materials in a development will not be permitted where it adversely impacts upon the visual amenity of the area.

5.8.4 The entrance to a General Industrial building shall be clearly defined and provide for safe access to employees and customers.

5.9 Variations

5.9.1 Variations to the policy provisions will be supported by the local government where in the opinion of the local government:

a) The application demonstrates compliance with the objectives of this policy;

b) The application demonstrates compliance with the matters raised in clause 67 of Schedule 2, Part 9 Deemed Provisions for Local Planning Schemes; and

c) The application demonstrates a need of the general industrial land use or development that cannot be achieved without varying the policy provisions.

6. Relevant policies/documents

DPLH Transport Impact Assessment Guidelines
EPA Separation Distances to Sensitive Land Uses

7. Relevant legislation/Local Laws

Shire of Ashburton Local Planning Scheme 8
Planning and Development (Local Planning Schemes) Regulations 2015
Planning and Development Act 2005

Responsible Business Unit/s	All business Units
Responsible Officer	Coordinator Planning and Lands
Affected Business Unit/s	All

Document Control			
Previous Policy Title: **Date Previous Policy Revoked:**			**Next Review Date:**
Document Reference #:			
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1.		N/A	
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WAPC Approval Required *If yes, include a brief reason (refer to clause 4(3A) of the Regulations).*			**WAPC Approval Date** *(if applicable)*

Agenda Item 14.2 - Attachment 2

LPP 2.2 - Service Commercial Zone

Local Planning Policy – 2.2 – Service Commercial zone

1. Citation

This Local Planning Policy is prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015.*

2. Introduction

Local Planning Policies are to assist the Shire in making decisions under the Shire of Ashburton Local Planning Scheme No. 8 ('Scheme'). The scheme prevails should there be any conflict between this Policy and the Scheme. The objectives of the Service Commercial zone are stated as follows:

- To accommodate commercial activities which, because of the nature of the business, require good vehicular access and/or large sites; and
- To provide for a range of wholesale sales, showrooms, trade and services which, by reason of their scale, character, operational or land requirements, are not generally appropriate in, or cannot conveniently or economically be accommodated in, the central area, shops and offices or industrial zones.

This Policy is intended to:

- Establish site requirements, development standards and planning requirements and considerations for all development within the Service Commercial zone; and
- To identify the circumstances where Council will consider variations to the site requirements and development standards outlined in this policy.

3. Objectives

1. To ensure a high standard of streetscape amenity through the design and siting of development.
2. To protect the amenity of adjoining sensitive land-uses.
3. To ensure a consistent approach to assessing application for development within the Service Commercial zone.

4. Application

This Policy applies to all development on land zoned "Service Commercial" under Local Planning Scheme 8.

Development approval is required for all development and for discretionary land uses on land zoned "Service Commercial".

This policy applies to consideration of subdivision applications referred to the Shire by the WAPC.

Where there is a conflict between this Policy and the purpose or use authorised under a Crown Lease or other State land agreement, due regard shall be given to the relevant lease or agreement.

4.1 Exemptions

In addition to the exemptions under Clause 61 of the Planning and Development (Local Planning Schemes) Regulations 2015, the following exemptions apply:

a) Where exempt due to other higher order legislation, such as the Mining Act 1978, or other State level agreements; and

b) Temporary works when on site for less than a 12-month duration.

5. Policy Provisions

5.1 Development standards

5.1.1 Within existing established areas, setbacks should reflect the prevailing street setback rhythm and provide for landscaping and carparking.

5.1.2 Within new undeveloped areas, development standards are to be in accordance with an approved local development plan.

5.1.1 Lot sizes shall be in accordance with an adopted Activity Centre/Local Structure Plan or Local Development Plan.

5.1.2 Notwithstanding clause 5.1.1 above, the local government may recommend approval for a subdivision where it is satisfied that:

a) subdivision is of a limited scale and will not unduly prejudice the orderly and proper development of the locality;

b) the subdivision design is comprehensive and provides a logical road network and provides appropriate levels of servicing; and

c) the proposed lots have a clearly demonstrated practical utility for service/commercial land use.

5.2 Landscaping

5.2.1 A minimum landscaping area of 10% shall be provided.

5.2.2 The provision of soft landscaping and shade trees to parking areas is to be considered to provide visual amenity and shade relief.

5.3 Loading, unloading and service vehicle parking

5.3.1 Loading/unloading areas to be located either inside buildings or to side/rear of the premises, separate and screened from any publicly accessible areas.

5.4 Outbuildings and other structures

5.4.1 All structures including but not limited to plant rooms, service areas, garages, collection areas and bin enclosures shall be located at the side or rear of buildings and screened from the street.

5.5 Storage

5.5.1 All open-air storage areas shall be located behind the front setback area and screened from public view by fencing, walls, or landscaping.

5.6 Carparking

5.6.1 Carparking shall be in accordance with requirements of the relevant Local Planning Policy and Local Planning Scheme 8.

5.7 Building facades and materials

5.7.1 All building facades facing the street shall include a clearly defined entrance and features to break the bulk of blank walls, which may include windows, vertical and horizontal stepping of elevations and a mix of materials or colours.

5.7.2 Facades shall include awnings over pedestrian routes/main entrances to provide weather protection.

5.7.3 All external surfaces of concrete tilt panel shall be painted.

5.7.4 Fencing forward of the primary street building line shall be of an open style.

5.8 Variations

5.8.1. Variations to the policy provisions will be supported by the local government where in the opinion of the local government:

a) The application demonstrates compliance with the objectives of this policy;

b) The application demonstrates compliance with the matters raised in clause 67 of Schedule 2, Part 9 Deemed Provisions for Local Planning Schemes; and

c) The application demonstrates a need of the land use or development that cannot be achieved without varying the policy provisions.

6. Relevant policies/documents

Nil

7. Relevant legislation/local laws

Shire of Ashburton Local Planning Scheme 8
Planning and Development (Local Planning Schemes) Regulations 2015
Planning and Development Act 2005

Responsible Business Unit/s	All Business Units
Responsible Officer	Coordinator Planning and Lands
Affected Business Unit/s	All

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Agenda Item 14.2 - Attachment 3

LPP 2.3 - Tourism Zone

Local Planning Policy – 2.3 – Tourism zone

1. Citation

This Local Planning Policy is prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

2. Introduction

The Tourism zone is intended to promote tourism opportunities.

This policy seeks to guide subdivision and development within the zone to ensure that Local Planning Scheme 8 zone objectives are achieved. These objectives are:

- To promote and provide for tourism opportunities;
- To provide for a variety of holiday accommodation styles and associated uses, including retail and service facilities where those facilities are provided in support of the tourist accommodation and are of an appropriate scale where they will not impact detrimentally on the surrounding or wider area;
- To allow limited residential uses where appropriate; and
- To encourage the location of tourist facilities so that they may benefit from existing road services, physical service infrastructure, other tourist attractions, natural features and urban facilities.

3. Objective

1. To ensure that development is well designed and presents a high standard of streetscape appeal.
2. To ensure that development addresses impacts on sensitive land uses in terms of traffic movements, emission of noise, odour, light and any other amenity impacts.
3. To encourage landscaping that complements the streetscape and provides amenity to the occupants.
4. To encourage active street interfaces, visibility and security within the development and interfacing with the public realm.
5. To support transitional and complementary uses that do not prejudice achieving Tourism objectives.

4. Application

This Policy applies to all land use and development on land zoned "Tourism" under Local Planning Scheme 8.

This policy applies to consideration of subdivision applications referred to the Shire by the WAPC.

A development application is required for development within the Tourism zone in the following circumstances:A development application is required for development within the Tourism zone in the following circumstances:

1. all development; and
2. all discretionary land uses on land zoned Tourism.

Where there is a conflict between this Policy and the purpose or use authorised under a Crown Lease or other State land agreement, due regard shall be given to the relevant lease or agreement.

4.1 Exemptions

In addition to the exemptions under Clause 61 of the Planning and Development (Local Planning Schemes) Regulations 2015, the following exemptions apply: Where exempt due to other higher order legislation, such as the Mining Act 1978, or other State level agreements:

a) Temporary works when on site for less than a 12-month duration; and

b) The use of a dwelling as hosted and un-hosted short-term rental accommodation.

5. Policy Provisions

5.1 Local development plans

5.1.1 A Local Development Plan may be required to ensure the orderly and proper development of interim or staged development of vacant land or to support subdivision where:

a) coordinated planning is required across multiple lots or land holdings;

b) site specific planning issues cannot be adequately addressed through the Local Planning Scheme, Structure Plan or other applicable planning controls.

5.1.2 A Local Development Plan shall be prepared and approved by the Local government and shall address the following elements:

a) indicative building footprints;

b) orientation of buildings;

c) building design requirements;

d) potential landmark design elements;

e) signage locations;

f) access points to the site;

g) servicing areas and servicing access;

h) carparking and access and pedestrian access;

i) landscaping areas; and

j) interface treatments with adjoining sites and the public realm.

5.2 Lot sizes, setbacks, heights

5.2.1 Lot sizes shall be in accordance with an approved local structure plan or Local Development Plan.

5.2.2 Notwithstanding clause 5.1.1 above, the local government may recommend approval for a subdivision where it is satisfied that:

a) subdivision is of a limited scale and will not unduly prejudice the orderly and proper development of the locality;

b) the subdivision design is comprehensive and provides a logical road network and provides appropriate levels of servicing; and

c) the proposed lots have a clearly demonstrated practical utility for tourism development.

5.2.3 Setbacks to be determined:

a) in accordance with an approved Local Development Plan or as required under the *Building Code of Australia;* and/or

b) consistent with an established streetscape; and/or

c) in accordance with the Residential Design Codes where abutting residential land.

5.2.4 Maximum building height of 12m, unless:

a) a lessor height is required in SCA2 Airport height restriction area; and or

b) where the land abuts a Residential zone, then the Residential Design Codes height requirements shall prevail.

5.2.5 Notwithstanding 5.2.3 (iii) above, where a lot adjoins residential development, a lesser setback can be considered where it will not cause adverse impacts to the amenity or character of the adjoining properties or locality.

5.3 Site coverage

5.3.1 Maximum site cover 65% unless it can be demonstrated that additional site cover can be sustained whilst providing for essential facilities, parking and tourist amenities.

5.4 Landscaping and fencing

5.4.1 Minimum landscaping area of 10% of site with a minimum dimension of 1.5m.

5.4.2 Landscaping to be located to provide streetscape amenity, screening to adjoining land uses and amenity for the development.

5.4.3 Fencing forward of the building line to be visually permeable above 1.2m natural ground level.

5.4.4 Acoustic fencing may be required adjoining sensitive land uses including residential/aged care facilities.

5.5 Loading, unloading and service vehicle parking

5.5.1 Loading/unloading areas to be located either inside buildings or to side/rear of the premises, separate and screened from any publicly accessible areas.

5.6 Outbuildings and other structures

5.6.1 All structures including but not limited to plant rooms, service areas, garages, collection areas and bin enclosures shall be located at the side or rear of buildings and screened from the street.

5.7 Storage

5.7.1 All open-air storage areas shall be located behind the front setback area and screened from public view by fencing, walls, or landscaping.

5.8 Carparking

5.8.1 Carparking shall be provided in accordance with requirements of the relevant Local Planning Policy and Local Planning Scheme 8.

5.9 Residential occupation

5.9.1 Permanent residential occupation shall not be the predominant use and where proposed should be:

a) located to interface with any abutting residential zoned land;

b) designed and located to minimise conflict between the two land uses; and

c) supported by an acoustic report prepared by a suitably qualified professional to address potential on-site noise impacts.

5.10 Building facades

5.10.1 Building facades are to be designed in accordance with an approved Local Development Plan or demonstrate:

a) an overall design theme;

b) clearly defined entrance points and opportunity for passive surveillance;

c) shade treatments to improve pedestrian comfort;

d) a mix of materials, colours and opportunities for vertical and horizontal stepping; and

e) include design elements to limit areas of blank wall where facades are visible from the pubic realm.

5.11 Communal/gathering areas

5.11.1 Communal/gathering areas to be located and designed to minimise impacts on any adjoining sensitive land uses.

5.12 Variations

5.12.1 Variations to the policy provisions will be supported by the local government where in the opinion of the local government:

a) The application demonstrates compliance with the objectives of this policy;

b) The application demonstrates compliance with the matters raised in clause 67 of Schedule 2, Part 9 Deemed Provisions for Local Planning Schemes; and

c) The application demonstrates a need of the tourism land use or development that cannot be achieved without varying the policy provisions.

6. Relevant policies/documents

Nil

7. Relevant legislation/local laws

Shire of Ashburton Local Planning Scheme 8
Planning and Development (Local Planning Schemes) Regulations 2015
Planning and Development Act 2005

Responsible Business Unit/s	All Business Units
Responsible Officer	Coordinator Planning and Lands
Affected Business Unit/s	All

Document Control		
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1.		N/A
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WAPC Approval Required *If yes, include a brief reason (refer to clause 4(3A) of the Regulations).*		**WAPC Approval Date** *(if applicable)*

Agenda Item 14.2 - Attachment 4

LPP 2.4 - Centre Zone

Local Planning Policy – 2.4 – Centre zone

1. Citation

This Local Planning Policy is prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

2. Introduction

Local Planning Policies are to assist the Shire in making decisions under the Shire of Ashburton Local Planning Scheme No. 8 ('Scheme'). The scheme prevails should there be any conflict between this Policy and the Scheme. The objective of the Centre zone is stated as follows:

- To designate land for future development as a town centre or activity centre.

This policy seeks to guide subdivision and development within the zone to ensure that Local Planning Scheme 8 zone objectives are achieved. These objectives are, to designate land for future development as a town centre or activity centre.

This Policy is intended to:

- Establish site requirements, development standards and planning requirements and considerations for all development within the Centre zone; and
- To identify the circumstances where Council will consider variations to the site requirements and development standards outlined in this policy.

3. Objectives

1. To encourage a high standard of development that incorporates design responses to Pilbara conditions.
2. Maintain visually attractive, interesting and welcoming streetscapes at all times.
3. To protect the amenity of adjoining sensitive land-uses.
4. To ensure a consistent approach to assessing application for development within the Centre.

4. Application

This Policy applies to all new non-residential development on land zoned "Centre" under Local Planning Scheme 8.

This policy applies to consideration of subdivision applications referred to the Shire by the WAPC.

A development application is required for development ion the Tourism zone in the following circumstances:

a) all development; and

b) all discretionary land uses on land zoned Centre.

4.1 Exemptions

In addition to the exemptions under Clause 61 of the Planning and Development (Local Planning Schemes) Regulations 2015, the following exemption applies:

a) Temporary works when on site for less than a 12-month duration where they have limited visibility from the public realm and do not reduce sight lines or unreasonably restrict access to public spaces.

5. Policy Provisions

5.1 Staging and/or interim development

5.1.1 A Local Development Plan may be required to ensure the orderly and proper development of interim or staged development of vacant land or to support subdivision. A Local Development Plan shall be prepared and approved by the Local government and shall address the following elements:

a) indicative building footprints;

b) orientation of buildings;

c) building design requirements;

d) potential landmark design elements;

e) signage locations;

f) access points to the site;

g) servicing areas and servicing access;

h) carparking and access and pedestrian access;

i) landscaping areas; and

j) interface treatments with adjoining sites and the public realm.

5.2 Lot sizes, setbacks/height and site coverage

5.2.1 Lot sizes shall be in accordance with an approved local structure plan or Local Development Plan.

5.2.2 Notwithstanding clause 5.2.1 above, the local government may recommend approval for a subdivision where it is satisfied that:

a) subdivision is of a limited scale and will not unduly prejudice the orderly and proper development of the locality;

b) the subdivision design is comprehensive and provides a logical road network and provides appropriate levels of servicing; and

c) the proposed lots have a clearly demonstrated practical utility for commercial development.

5.2.3 Nil setbacks shall apply to all boundaries unless a lot adjoins residential development. In these instances, lot boundary setbacks are to be in accordance with the R Codes of the adjoining residential land, unless it can be demonstrated that a lesser setback will not result in adverse amenity impacts.

5.2.4 A maximum building height shall be 12m, unless a lot adjoins residential development. In these instances, building heights shall be in accordance with the R Codes of the adjoining residential land, unless it can be demonstrated that a higher building height will not result in adverse amenity impacts.

5.2.5 Maximum site coverage shall be 70%.

5.3 Landscaping and pedestrian environment

5.3.1 A minimum of 10% of the site is to be set aside for landscaping for all non-residential development.

5.3.2 The provision of soft landscaping, rest areas and shade trees to parking areas is to be incorporated within landscaped areas to provide visual amenity and shade relief.

5.4 Fencing

5.4.1 Fencing forward of the primary street building line shall be visually permeable as defined by the Residential Design Codes.

5.5 Corner sites

5.5.1 Buildings are to include architectural features that address both streets. These features can include entry statements, glazing, articulation of walls and roof design.

5.6 Pedestrian access and building entrances

5.6.1 Facades shall include awnings over pedestrian routes/main entrances to provide weather protection.

5.6.2 Building entrances to have clear pedestrian access via a pedestrian path network.

5.7 Visual privacy

5.7.1 Openings to an office, kitchen or meeting room abutting residential land shall comply with the visual privacy requirements of the Residential Design Codes.

5.8 Amenity considerations

5.8.1 The location of outdoor gathering spaces such as alfresco dining or similar, utilities areas or servicing equipment such as conditioning units, shall be located to maximise separation and or designed to minimize adverse amenity impacts on adjoining noise sensitive land uses.

5.9 Loading, unloading and service vehicle parking

5.9.1 Loading/unloading areas to be located either inside buildings or to side/rear of the premises, separate and screened from any publicly accessible areas.

5.10 Outbuildings and other structures

5.10.1 All structures including but not limited to plant rooms, service areas, garages, collection areas and bin enclosures shall be located at the side or rear of buildings and screened from the street.

5.11 Storage

5.11.1 All open-air storage areas shall be located behind the front setback area and screened from public view by fencing, walls, or landscaping.

5.12 Carparking

5.12.1 Carparking bays shall be in accordance with requirements of the relevant Local Planning Policy and Local Planning Scheme 8.

5.12.2 Carparking areas shall include shade structures for at least 50% of new carparking bays.

5.13. Building facades and materials

5.13.1 All building facades shall be in accordance with the following development requirements:

a) Entrances to be clearly identifiable;

b) Elevations that front a primary street or a main pedestrian area include the following:

shire of Ashburton

a. Minimum façade height of 3.6m;

b. Architectural features including;

i. articulated facades;

ii. at least 2 colours; and

iii. at least two types of materials (in addition to glazing);

c. active frontages, such as a door and window openings, that reduce the visual impact of large blank wall spaces; and

d. awnings over pedestrian routes/main entrances to provide weather protection.

c) Elevations that directly abut a public reserve to include the following:

a. glazed areas to provide for passive surveillance;

b. orientation of building and open areas to encourage interaction with public space; and

c. awnings over pedestrian routes/main entrances to provide weather protection.

d) All external surfaces of concrete tilt panel shall be painted.

5.13.2 Residential development requirements will be determined in accordance with the Residential Design Codes.

5.14 Variations

5.14.1. Variations to the policy provisions will be supported by the local government where in the opinion of the local government:

a) The application demonstrates compliance with the objectives of this policy;

b) The application demonstrates compliance with the matters raised in clause 67 of Schedule 2, Part 9 Deemed Provisions for Local Planning Schemes; and

c) The application demonstrates a need of the land use or development that cannot be achieved without varying the policy provisions.

6. Relevant policies/documents

Nil

shire of Ashburton

7. Relevant legislation/local laws

Shire of Ashburton Local Planning Scheme 8
Planning and Development (Local Planning Schemes) Regulations 2015
Planning and Development Act 2005

Responsible Business Unit/s	All Business Units
Responsible Officer	Coordinator Planning and Lands
Affected Business Unit/s	All

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Agenda Item 14.2 - Attachment 5

Submission received

TBB PLANNING

Our Ref: 23/074

8 July 2026

Attention: Robert Wallin

Shire of Ashburton
PO Box 567
Tom Price WA 6751

Dear Robert,

SUBMISSION – DRAFT LPP 2.1 AND DRAFT LPP 2.3

TBB Planning has been engaged by Rio Tinto Iron Ore (RTIO) to prepare the following submission in relation to the Shire of Ashburton's proposed Local Planning Policy 2.1 - General Industry Zone (**LPP2.1**) and Local Planning Policy 2.3 – Tourism Zone (**LPP2.3**)

RTIO maintains extensive mining, rail, and associated infrastructure operations throughout the Shire, including at Tom Price, Marandoo, Brockman, Paraburdoo, West Angelas and Robe Valley. As part of these operations, RTIO has significant landholdings and operational interests within a number of areas that will be affected by the proposed Policies, including the Camp Road Light Industrial Area, Paraburdoo and Lot 19 & Lot 36 Mine Road, Tom Price, which are proposed to be rezoned to General Industry under Local Planning Scheme No. 8, and Rocklea Palms, which is proposed to be rezoned to the Tourism zone.

RTIO supports the Shire's objective of providing clear planning guidance for development within the General Industry and Tourism zones and acknowledges the importance of promoting high-quality development outcomes that contribute positively to the amenity and functionality of these areas. However, given the scale and operational nature of resource sector development within the Shire, it is important that the Policies provide sufficient clarity and flexibility to accommodate a broad range of industrial, workforce accommodation and other land uses associated with mining operations whilst continuing to support the long-term planning objectives of Local Planning Scheme No. 8.

RTIO also has a number of landholdings that are subject to State Agreement obligations, Crown Leases and other statutory land tenure arrangements. As these instruments may prescribe the use and development of land, it is important that the proposed Policies acknowledge their interaction with these non-planning related statutory frameworks and provide confidence that existing lawful land uses and future development undertaken in accordance with those arrangements will not be inadvertently constrained or compromised.

The following submission identifies several aspects of the proposed Policies where further clarification or refinement is considered necessary to provide greater certainty to landowners, proponents and decision-makers, whilst ensuring the Policies can effectively support the ongoing operational requirements of major resource sector developments and the orderly future development of land within the Shire.

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Proposed Local Planning Policy 2.1 – General Industry Zone

RTIO conducts extensive mining, rail and infrastructure throughout the Shire of Ashburton, including landholdings and operational interests within Industrial areas across the Shire. In particular, RTIO has interests in the Camp Road Light Industrial Area, Paraburdoo which is proposed to be rezoned to 'General Industry' under LPS8, as well as the Hamersley Iron Pty Limited Crown Lease area and State Agreement Mineral Lease ML4SA.

As a major landowner and operator within the Shire, RTIO supports the Shire's objective of providing guidance for industrial development and promoting orderly and well-designed outcomes. However, given the scale and operational nature of resource sector development, it is important that the Policy provides sufficient flexibility to accommodate a broad range of industrial activities and infrastructure.

Clarification of Exemptions and Extent of Application

Section 4 of the Policy states that development approval is required for all development within the General Industry zone. However, it is unclear how this provision is intended to interact with Clause 61 of the Planning and Development (Local Planning Schemes) Regulations 2015. Although Section 4.1 clarifies the extent of exemptions, the types of development are very limited.

On this basis, we recommend clarifying the relationship between the Policy and the Deemed Provisions. This will ensure consistency with the statutory planning framework and provide greater certainty to landowners, proponents and decision-makers.

RTIO also notes that a number of its landholdings within the Shire are subject to State Agreement obligations, Crown Leases and other statutory land tenure arrangements that may prescribe the range of permissible land uses.

Accordingly, the Policy should recognise the operation of these statutory instruments which exist outside of the planning framework and ensure they do not create uncertainty regarding the continued operation, expansion or redevelopment of existing lawful uses established under those arrangements.

We suggest that further clarification as to the relationship between the Local Planning Framework and Tenure Arrangements is provided and confirm whether this Policy is capable of being applied retrospectively to these sites, or alternatively, whether clarification can be provided in the Policy.

We would welcome a discussion with the Shire on this prior to finalising the draft Policy.

Local Development Plans

Clause 5.1.2 states that a Local Development Plan (LDP) may be required to establish development standards for interim or staged development of vacant land or the comprehensive redevelopment of an existing site. However, the provision does not provide sufficient guidance regarding the circumstances in which an LDP would, and would not, be required.

To provide greater certainty to landowners, applicants and decision-makers, RTIO recommends that the provision be amended to clearly identify the circumstances where an LDP may be required, and conversely, where development may proceed without the need for an LDP. Circumstances where an LDP may be appropriate could include:

- where development is proposed to occur in stages;
- where coordinated planning is required across multiple lots or landholdings;
- where additional development standards are required to guide the orderly and proper development of the land; and/or
- where site-specific planning issues cannot be adequately addressed through the Local Planning Scheme, Structure Plan or other applicable planning controls.

Conversely, the provision should clarify that an LDP is generally not required where development can be adequately assessed against the existing planning framework and no additional site-specific planning controls or coordinated planning outcomes are necessary. This may include development on a single lot, development that is not staged, or

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proposals that comply with the applicable development standards and do not require any variation or supplementary guidance.

Providing greater clarity regarding the circumstances in which an LDP is, and is not, required will improve transparency, reduce unnecessary regulatory burden, and ensure applicants have a clear understanding of when an LDP is likely to be required. It will also provide decision-makers with a more consistent and transparent basis on which to exercise planning discretion.

Operational Storage, Screening and Use of Setback Areas

RTIO supports the Policy objective of ensuring industrial development presents an orderly appearance to the public realm. However, Clauses 5.2 and 5.3 limit the use of setback areas and require storage areas, refuse areas and certain ancillary structures to be screened from public streets and neighbouring properties.

While these provisions are appropriate in many circumstances, large-scale industrial and resource-sector developments frequently require temporary laydown areas, storage compounds, equipment and operational infrastructure associated with construction, maintenance and operational activities. In some instances, the temporary use of setback areas may represent the most practical and efficient outcome without adversely affecting the streetscape or amenity of the locality.

Accordingly, RTIO recommends that the Policy incorporates greater flexibility to support the temporary use of setback areas for storage, laydown and operational activities, and allow alternative screening responses where it can be demonstrated that the objectives of the Policy can be achieved.

Recommendations

To assist the Shire in considering the matters raised within this submission, **Table 1** provides a summary of the amendments and further clarification requested.

Table 1 LPP 2.1 – General Industry Submission Recommendations Summary

Applicable Policy Section	Recommended Amendment	Reason
4. Application	Provide further clarification within the Application section of the Policy confirming how the Policy will interact with existing Crown Lease and State Agreements.	To provide greater certainty regarding the interaction between the Policy and existing or future statutory land tenure arrangements, ensuring the Policy does not create unintended inconsistency or uncertainty for land subject to Crown Leases, State Agreements or other Statutory Instruments outside of the Planning Framework.
4. Application	Amend Section 4 to clarify that the requirement for development approval applies except where development is exempt under the Planning and Development (Local Planning Schemes) Regulations 2015, including Clause 61 of the Deemed Provisions.	The current wording suggests that development approval is required for <u>all</u> development within the General Industry zone. However, higher-order planning instruments provide exemptions for certain development, and this should be reflected accordingly.
5.1 Development Standards	Amend Clause 5.1.2 to specifically identify the circumstances where a Local Development Plan may and may not be required.	Although the current provision provides discretionary power to the Shire, it does not provide sufficient guidance regarding when an LDP will be required creating uncertainty for landowners, applicants and decision-makers.

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5.2 Use of Setback Areas	Amend the Policy to provide flexibility for the use of setback areas for storage, laydown and operational activities in certain circumstances where it is temporary in nature and it can be demonstrated that the objectives of the Policy can still be achieved.	Industrial and Resource-sector developments frequently require flexibility for its storage and laydown areas.
5.3 Refuse and Storage Areas	Amend the Policy to allow alternative screening responses where it can be demonstrated that the objectives of the Policy can be achieved.	The current provisions may unnecessarily constrain industrial development where alternative design responses are able to be achieved.

Proposed Local Planning Policy 2.3 – Tourism Zone

RTIO maintains landholdings and operational interests throughout the Shire of Ashburton, including Rocklea Palms, which is proposed to be rezoned to the Tourism Zone under Local Planning Scheme No. 8. Rocklea Palms operates as a workforce accommodation facility and, whilst the Workforce Accommodation use remains a discretionary ('D') land use within the Tourism zone, the site represents the largest parcel of Tourism zoned land within Paraburdoo.

RTIO understands the Shire's objective of promoting tourism opportunities and providing guidance for development within the zone. However, it is important that the Policy provides sufficient clarity and flexibility to accommodate the range of tourism, accommodation and complementary land uses contemplated within the zone.

Clarification of Scope

RTIO acknowledges the Shire's long-term vision for land within the Tourism zone and supports the objective of promoting tourism opportunities throughout the Shire. However, it is recognised that the realisation of this vision will occur progressively over time and that many sites currently comprise established land uses which are intended to remain in the medium term. In particular, existing accommodation and workforce accommodation developments currently represent the predominant land uses within several of the proposed Tourism zoned precincts. The Policy should therefore recognise that the evolution of Tourism zoned land is likely to occur over an extended period and should facilitate, rather than discourage, appropriate transitional and complementary development outcomes.

While these uses are contemplated under Local Planning Scheme No. 8, the Policy is largely framed around the ultimate tourism vision for the zone and provides limited recognition of the role that existing transitional and complementary land uses may continue to play as the zone evolves. Accordingly, RTIO recommends that the Policy include an additional objective acknowledging that transitional and complementary land uses may be supported where they maintain the amenity of the locality, support the ongoing function of the area, and do not prejudice the long-term vision for the Tourism zone.

An objective along the following lines is suggested:

"To accommodate transitional and complementary land uses where they maintain the amenity of the locality, support the ongoing function of the area, and do not prejudice the long-term vision for the Tourism zone."

Clarification of Exemptions- and Extent of Application

Section 4 states that development approval is required for all development and discretionary land uses within the Tourism zone. While Section 4.1 identifies certain exemptions, the Policy should recognise that additional exemptions may apply under Clause 61 of the Planning and Development (Local Planning Schemes) Regulations 2015.

Clarifying the relationship between the Policy and the Deemed Provisions would ensure consistency with the statutory planning framework and provide greater certainty to landowners, proponents and decision-makers.

RTIO also notes that a number of its landholdings within the Shire are subject to State Agreement obligations, Crown Leases and other statutory land tenure arrangements that may prescribe the range of permissible land uses.

Accordingly, the Policy should recognise the operation of these higher-order statutory instruments and ensure they do not create uncertainty regarding the continued operation, expansion or redevelopment of existing lawful uses established under those arrangements.

We suggest that further clarification as to the relationship between the Local Planning Framework and Tenure Arrangements is provided and confirm whether this Policy is capable of being applied retrospectively to these sites, or alternatively, whether clarification can be provided in the Policy.

We would welcome a discussion with the Shire on this prior to finalising the draft Policy.

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Local Development Plans

As with Local Planning Policy 1.2, Clause 5.1.1 of LPP 2.3 states that a Local Development Plan (LDP) may be required to ensure the orderly and proper development of interim or staged development of vacant land or to support subdivision. However, the provision does not provide sufficient guidance regarding the circumstances in which an LDP will, and will not, be required. To provide greater certainty to landowners, applicants and decision-makers, RTIO recommends that the provision be amended to identify the specific circumstances where an LDP may be required, as well as those where development or subdivision may proceed without the need for an LDP. Alternatively, the Policy should provide greater transparency regarding the primary factors that will guide the Shire's decision as to whether an LDP is required, including confirmation that an LDP will only be required where it is necessary to achieve orderly and proper planning outcomes and provides a clear planning benefit beyond the existing planning framework.

Additionally, under Local Planning Scheme No. 7, Clause 6.4.1, the Tourism zone is not identified as a zone in which the local government may require the preparation of a Development Plan prior to subdivision or development. As such, it is unclear why the preparation of an LDP is now contemplated under the draft Policy and Local Planning Scheme No. 8. If the Shire intends to introduce this additional planning mechanism, RTIO recommends that the Policy clearly articulate the planning rationale, together with the circumstances in which an LDP is, and is not, required. This will improve transparency, ensure the requirement is applied consistently, and provide confidence that an LDP will only be required where it is necessary to achieve orderly and proper planning outcomes, rather than as a routine requirement for subdivision or development.

Policy Flexibility

RTIO supports the Policy's objective of promoting high-quality tourism development. However, given the diverse range of development and accommodation uses contemplated within the Tourism zone, it is important that the Policy retains sufficient flexibility to respond to site-specific circumstances and the progressive evolution of Tourism zoned land.

It is acknowledged that Section 5.12.1 provides flexibility, where the proposal is considered to be consistent with the objectives of the Policy, Deemed Provisions, and a demonstrated need is provided and appreciate that this provides ultimate discretion to the decision maker. We agree with this approach, as it is reflective of the place of a Local Planning Policy within the wider planning framework.

Recommendations

Table 2 LPP 2.3 – Tourism Zone Submission Recommendations Summary

Applicable Policy Section	Recommended Amendment	Reason
3. Objectives	Include an additional objective recognising that transitional and complementary land uses may be supported where they maintain the amenity of the locality and do not prejudice the long-term vision for the Tourism zone.	The transition of existing land uses to the long-term tourism vision will occur progressively. The Policy should recognise the role of existing and transitional land uses whilst maintaining the ultimate objectives of the zone.
4. Application	Provide further clarification within the Application section of the Policy confirming how the Policy will interact with existing Crown Lease and State Agreements.	To provide greater certainty regarding the interaction between the Policy and existing or future statutory land tenure arrangements, ensuring the Policy does not create unintended inconsistency or uncertainty for land subject to Crown Leases, State Agreements or other Statutory Instruments outside of the Planning Framework.
4. Application	Amend Section 4 to clarify that the requirement for development approval	The current wording suggests that development approval is required for

	applies except where development is exempt under the *Planning and Development (Local Planning Schemes) Regulations 2015*, including Clause 61 of the Deemed Provisions.	all development within the Tourism zone. However, higher-order planning instruments provide exemptions for certain development, and this should be reflected accordingly.
5.1 Local Development Plans	Amend Clause 5.1.1 to identify the circumstances where a Local Development Plan may and may not be required, or alternatively identify the primary factors the Shire will consider when determining whether an LDP is necessary	The current provision provides discretion but does not provide sufficient guidance regarding when an LDP will and will not be required, creating uncertainty for landowners, applicants and decision-makers
	We request that the Shire separately clarify the planning rationale for introducing Local Development Plans within the Tourism zone under LPS8, noting this mechanism was not available under Clause 6.4.1 of Local Planning Scheme No. 7.	Greater transparency regarding the intended purpose and application of LDPs will assist applicants and ensure the mechanism is only applied where necessary to achieve orderly and proper planning outcomes.

We respectfully request that the Shire consider the matters raised within this submission as part of the finalisation of Local Planning Policies 2.1 and 2.3 and would welcome the opportunity to discuss any aspect of this submission further

Yours sincerely,

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Agenda Item 14.2 - Attachment 6

Summary of submission and suggested modifications

SUMMARY OF SUBMISSION AND COMMENTS/CHANGES

Local Planning Policy 2.1 – General Industry Zone

Submission elements			Comments	Suggested Recommendations
Applicable Policy Section	**Recommended Amendment**	**Reason**		
4. Application	Provide further clarification within the Application section of the Policy confirming how the Policy will interact with existing Crown Lease and State Agreements.	To provide greater certainty regarding the interaction between the Policy and existing or future statutory land tenure arrangements, ensuring the Policy does not create unintended inconsistency or uncertainty for land subject to Crown Leases, State Agreements or other Statutory Instruments outside of the Planning Framework.	The suggestion is reasonable and will assist in improving clarity for how the policy applies in relation to other legislation and instruments.	Note and recommend to update text to clarify relationships with other legislation and instruments.
4. Application	Amend Section 4 to clarify that the requirement for development approval applies except where development is exempt under the Planning and Development (Local Planning Schemes) Regulations 2015, including Clause 61 of the Deemed Provisions.	The current wording suggests that development approval is required for all development within the General Industry zone. However, higher-order planning instruments provide exemptions for certain development, and this should be reflected accordingly.	See above.	As above
5.1 Development Standards	Amend Clause 5.1.2 to specifically identify the circumstances where a Local Development Plan may and may not be required.	Although the current provision provides discretionary power to the Shire, it does not provide sufficient guidance regarding when an LDP will be required creating uncertainty for landowners, applicants and decision-makers.	The suggestion is reasonable and will assist in describing criteria for when a Local Development Plan will be required to ensure orderly and proper planning for a site or sites.	Note and recommend that criteria be for Local Development Plans be amended to improve clarity.

5.2 Use of Setback Areas — Amend the Policy to provide flexibility for the use of setback areas for storage, laydown and operational activities in certain circumstances where it is temporary in nature and it can be demonstrated that the objectives of the Policy can still be achieved. — Industrial and Resource-sector developments frequently require flexibility for its storage and laydown areas.	This suggestion is reasonable and the text modified to provide a degree of flexibility where it does not compromise streetscape and safety outcomes.	Note and recommend that text be modified to provide scope for limited flexibility for how setback areas are used.
5.3 Refuse and Storage Areas — Amend the Policy to allow alternative screening responses where it can be demonstrated that the objectives of the Policy can be achieved. — The current provisions may unnecessarily constrain industrial development where alternative design responses are able to be achieved.	This suggestion is reasonable as it will provide some practical options for the location of refuse and storage areas while adding criteria to ensure streetscape presentation is not eroded.	Note and recommend that the text be modified to provide added flexibility and criteria to satisfy for location of refuse and storage areas.

SUGGESTED CHANGES (TRACK CHANGES IN RED) TO DRAFT LOCAL PLANNING POLICY 2.1 – General Industry Zone

Section	Changes	Reason
4. Application	To amend text as follows: **4. Application** This Policy applies to all development on land zoned "General Industry" under Local Planning Scheme 8. Development approval is required for all development and for discretionary land uses on land zoned General Industry. This policy applies to consideration of subdivision applications referred to the Shire by the WAPC. Where there is a conflict between this Policy and the purpose or use authorised under a Crown Lease or other State land agreement, due regard shall be given to the relevant lease or agreement.	To improve clarity on the relationship with other legislation or instruments.
4.1 Exemptions	To amend text as follows:	As above.

	4.1 Exemptions In addition to the exemptions under Clause 61 of the Planning and Development (Local Planning Schemes) Regulations, 2015, the following exemptions apply:~~Development approval will not be required for the following~~: ~~a) Internal building works that does not materially affect the external appearance of the building; and~~ a) ~~Maintenance and repair works.~~Where exempt due to other higher order legislation, such as the Mining Act 1978, or other State level agreements; and b) Temporary works when on site for less than a 12 months duration.	
5.1.2 Policy Provisions relating to Local Development Plans	To amend text as follows: 5.1.2 A Local Development Plan may be required to establish development standards to ensure the orderly and proper development where: a) coordinated planning is required across multiple lots or land holdings; b) site specific planning issues cannot be adequately addressed through the Local Planning Scheme, Structure Plan or other applicable planning controls ~~5.1.2 of interim or staged development of vacant land or comprehensive redevelopment of an existing site.~~	To improve clarity when a Local Development Plan will be required to address situations that require coordinated planning.
5.2.1 Policy Provisions relating to Use of setback areas	To Amend text as follows: **5.2 Use of setback areas** 5.2.1 Primary and secondary street setback areas should only ~~shall~~ be used only for the following purposes: a) An access driveway; b) Parking areas, including the daily parking of vehicles by employees and customers; c) Trade display; and d) Landscaping. e) Temporary storage and laydown where: • suitably screened; • does not adversely impact visibility or access to the main building on site or streetscape outcomes; ~~d)~~• Does not generate traffic safety risks due to uncontrolled access to and from the site or restrict visibility and sightlines.	To provide limited flexibility for the use of front setbacks for storage, requiring such use to address criteria that protects streetscape and safety.

5.3 Policy Provisions relating to Refuse and storage areas	To amend text as follows: **5.3 Refuse and storage areas** 5.3.1 All structures including but not limited to plant rooms, service areas, garages, collection areas and bin enclosures shall be located at the side or rear of buildings, unless screened and satisfying the design outcomes of clause 5.9 Building design and materials.	To provide practical solutions to refuse and storage areas where they are screened.

Local Planning Policy 2.3 – Tourism Zone

Submission elements			Comments	Suggested Recommendations
Applicable Policy Section	**Recommended Amendment**	**Reason**		
3. Objectives	Include an additional objective recognising that transitional and complementary land uses may be supported where they maintain the amenity of the locality and do not prejudice the long-term vision for the Tourism zone.	The transition of existing land uses to the long-term tourism vision will occur progressively. The Policy should recognise the role of existing and transitional land uses whilst maintaining the ultimate objectives of the zone.	This objective is reasonable and will address options to use land that will not prejudice long term vision for the tourism zone.	Note and recommend that an additional objective be included.
4. Application	Provide further clarification within the Application section of the Policy confirming how the Policy will interact with existing Crown Lease and State Agreements.	To provide greater certainty regarding the interaction between the Policy and existing or future statutory land tenure arrangements, ensuring the Policy does not create unintended inconsistency or uncertainty for land subject to Crown Leases, State Agreements or other Statutory Instruments outside of the Planning Framework.	The suggestion is reasonable and will assist in improving clarity for how the policy applies in relation to other legislation and instruments.	Note and recommend to update text to clarify relationships with other legislation and instruments.
4. Application	Amend Section 4 to clarify that the requirement for development approval	The current wording suggests that development approval is required for	As above	As above

applies except where development is exempt under the *Planning and Development (Local Planning Schemes) Regulations 2015*, including Clause 61 of the Deemed Provisions. all development within the Tourism zone. However, higher-order planning instruments provide exemptions for certain development, and this should be reflected accordingly.		
5.1 Local Development Plans Amend Clause 5.1.1 to identify the circumstances where a Local Development Plan may and may not be required, or alternatively identify the primary factors the Shire will consider when determining whether an LDP is necessary The current provision provides discretion but does not provide sufficient guidance regarding when an LDP will and will not be required, creating uncertainty for landowners, applicants and decision-makers We request that the Shire separately clarify the planning rationale for introducing Local Development Plans within the Tourism zone under LPS8, noting this mechanism was not available under Clause 6.4.1 of Local Planning Scheme No. 7. Greater transparency regarding the intended purpose and application of LDPs will assist applicants and ensure the mechanism is only applied where necessary to achieve orderly and proper planning outcomes.	The suggestion is reasonable and will assist in describing criteria for when a Local Development Plan will be required to ensure orderly and proper planning for a site or sites.	Note and recommend that criteria be for Local Development Plans be amended to improve clarity.

SUGGESTED CHANGES (TRACK CHANGES IN RED) TO DRAFT LOCAL PLANNING POLICY 2.3 – Tourist Zone

Section	Changes	Reason
3. Objectives	Include additional text as follows: **3. Objective** 1. To ensure that development is well designed and presents a high standard of streetscape appeal. 2. To ensure that development addresses impacts on sensitive land uses in terms of traffic movements, emission of noise, odour, light and any other amenity impacts. 3. To encourage landscaping that complements the streetscape and provides amenity to the occupants. 4. To encourage active street interfaces, visibility and security within the development and interfacing with the public realm. ~~4.~~5. To support transitional and complementary uses that do not prejudice achieving Tourism objectives.	To promote flexibility for interim uses that ensure land is productively used where it will not prejudice achieving long term tourism objectives.
4. Application	Include additional text as follows:	To improve clarity on the relationship with other legislation or instruments.

	~~2.~~ Where there is a conflict between this Policy and the purpose or use authorised under a Crown Lease or other State land agreement, due regard shall be given to the relevant lease or agreement.	
4.1 Exemptions	To amend text as follows: ~~4.1~~5.1 Exemptions ~~Notwithstanding 4 above Development Approval is not required for the following:~~ ~~a)~~ In addition to the exemptions under Clause 61 of the Planning and Development (Local Planning Schemes) Regulations 2015, the following exemptions apply: ~~Internal building works that does not materially affect the external appearance of the building;~~ ~~b) Maintenance and repair works;~~ a) Where exempt due to other higher order legislation, such as the Mining Act 1978, or other State level agreements; ~~c)~~b) Temporary works when on site for less than a 12 months duration; and ~~and~~ ~~d)~~c) The use of a dwelling as hosted and un-hosted short-term rental accommodation.	To improve clarity on the relationship with other legislation or instruments.
5.1.1 Policy Provisions relating to Local Development Plans	To Amend Table 1 text as follows: 5.1 Local development plans 5.1.1 A Local Development Plan may be required to ensure the orderly and proper development of interim or staged development of vacant land or to support subdivision where: a) coordinated planning is required across multiple lots or land holdings; b) site specific planning issues cannot be adequately addressed through the Local Planning Scheme, Structure Plan or other applicable planning controls.	To improve clarity when a Local Development Plan will be required to address situations that require coordinated planning.

SUGGESTED CHANGES (TRACK CHANGES IN RED) TO DRAFT LOCAL PLANNING POLICY 2.2 – Service Commercial Zone

Section	Changes	Reason
4. Application	Include additional text as follows:	To improve clarity on the relationship with other legislation or instruments.

	4. Application This Policy applies to all development on land zoned "Service Commercial" under Local Planning Scheme 8. Development approval is required for all development and for discretionary land uses on land zoned "Service Commercial". Page 1 of 5 shire of Ashburton This policy applies to consideration of subdivision applications referred to the Shire by the WAPC. Where there is a conflict between this Policy and the purpose or use authorised under a Crown Lease or other State land agreement, due regard shall be given to the relevant lease or agreement.	
4.1 Exemptions	Include additional text as follows: **4.1 Exemptions** ~~N~~ In addition to the exemptions under Clause 61 of the Planning and Development (Local Planning Schemes) Regulations 2015, the following exemptions apply: a) Where exempt due to other higher order legislation, such as the Mining Act 1978, or other State level agreements; and b) Temporary works when on site for less than a 12 months duration. ~~otwithstanding 4 above Development Approval is not required for the following:~~ ~~a) Internal building works that does not materially affect the external appearance of the building; and/or~~ ~~b) Maintenance and repair works.~~	To improve clarity on the relationship with other legislation or instruments.

SUGGESTED CHANGES (TRACK CHANGES IN RED) TO DRAFT LOCAL PLANNING POLICY 2.4 – Centre Zone

Section	Changes	Reason
4.1 Exemptions	Include additional text as follows: 4.1 Exemptions ~~Notwithstanding 4. above Development Approval is not required for the following:~~ ~~a) Internal building works that does not materially affect the external appearance of the building; and~~ ~~b) Maintenance and repair works.~~ In addition to the exemptions under Clause 61 of the Planning and Development (Local Planning Schemes) Regulations 2015, the following exemptions apply: a) Temporary works when on site for less than a 12 months duration where they have limited visibility from the public realm and do not reduce sight lines or unreasonably restrict access to public spaces.	To improve clarity on the relationship with other legislation or instruments.

Agenda Item 14.3 - Attachment 1

LPP 9.5 - Extractive Industries

Local Planning Policy 9.5 – Extractive Industries

1. Citation

This policy may be cited as Local Planning Policy 9.5 – Extractive Industries and it has been prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

2. Introduction

The Shire of Ashburton (the Shire) recognises the supply of basic raw materials as a critical component of the land and resource development industry.

In May 2023, the Shire repealed its 2013 Extractive Industries Local Law. This policy is intended to provide a planning framework to clearly state:

a) Requirements to be provided to support an extractive industry application; and

b) Establishing criteria for assessing applications.

This policy is to ensure that basic raw materials are accessed in a sustainable manner, controlling for potential adverse impacts on local amenity during extraction, deterioration on local road networks resulting from haulage, and ensuring a long-term land use viability post extraction.

2.1 Definitions

In relation to this Local Planning Policy and the Shire of Ashburton Local Planning Scheme No.8, the definition of an extractive industry is defined as:

'Industry – Extractive' means premises, other than premises used for mining operations, that are used for the extraction of basic raw materials including by means of ripping, blasting or dredging and may include facilities for any of the following;

a) the processing of raw materials including crushing, screening, washing, blending or grading;

b) activities associated with the extraction of raw materials including wastewater treatment, storage, rehabilitation, transportation, maintenance and admin.

'Land Degradation' is defined under the Soil and Land Conservation Act 1945 as '*soil erosion, salinity, eutrophication and flooding; and the removal or deterioration of natural or introduced vegetation, that may be detrimental to the present or future use of land.*'

'Tandem Drive 4 Network' refers to the prime movers and trailer combinations as part of the restricted access vehicle (RAV) categories. Category 4 relates to 4A – A double vehicles with a maximum length of 27.5m and maximum mass of 88.5t.

Prior to application lodgement, landowners and applicants are encouraged to discuss all development proposals with Shire officers including making a presentation to the

Shire's Development Coordination Unit to determine whether the terms and requirements of this policy apply.

3. Objectives

1. Ensure extractive industries do not adversely affect the environment or the amenity of the locality during or after extraction.

2. Ensure that Industry – Extractive, Mining Operations, and Mining Operations on Minerals to Owner land are appropriately located, designed, operated, managed

and closed to mitigate the impacts of those activities on sensitive land uses, environmental qualities, established agriculture, and rural landscape amenity.

3. Ensure volumes of extraction occurs where the available haulage routes and road hierarchy are satisfactory or can be upgraded to support an extractive industry without affecting the safety of road users and the sustainability of the transport network.
4. Achieve a high level of staged rehabilitation to native vegetation when clearing of remnant native vegetation is proposed and approved.

4. Application

This policy applies to all Industry – Extractive, Mining Operations, and Mining Operations on Minerals to Owner land[1] on zoned and reserved land under Local Planning Scheme 8.

Pursuant to clause 63(1)(d) of the Deemed Provisions, every development application must be accompanied by the plans and information specified in Appendix 1[2] of this Policy in addition to the requirements of Clauses 62 and 63 of the Deemed Provisions.

Pursuant to clause 63A(1)(b)(ii) of the Deemed Provisions, if a development application fails to meet the information requirements described in clause 8.1, the Shire may give written notice to the applicant requiring an amended application or to provide further accompanying material before it can be accepted.

Within Scheme 8, Industry Extractive is an 'A' land use that requires an application to be **advertised** prior to determination by the local government. Every development application will be treated as a 'complex application', as defined by clause 1 of the Deemed Provisions.

Applications for sites with direct access to highways and major roads under the control of Main Roads WA will be subject to referral to Main Roads WA. An approval of an extractive industry may increase the number and size of vehicles entering or exiting a highway or major road under the control of Main Roads Western Australia. The upgrading of site access may be required including slip lanes and turning pockets.

These upgrades would require Main Roads approval, and the applicant would be financially liable for all construction costs.

Before determining a development application, the Shire will advertise the proposal for public comment:

a) In accordance with the advertising requirements for a 'complex application' under clause 64 of the Deemed Provisions;
b) By inviting comment on the proposal from every landowner within 1,000 metres of the development footprint, as defined by this Policy[3].

4.1 Exemptions

This policy does not apply to development that is exempt from approval pursuant to:

i. Part 7 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*; or

ii. Section 6 of the *Planning and Development Act 2005*; or

iii. Section 120 of the *Mining Act 1978*.

---

[1] Minerals to Owner land refers to freehold land created before 1 January 1899. Except for gold, silver and precious metals, all mineral rights in such land are held by the landowner, not the Crown. The *Mining Act 1978* does not apply to mining operations on Minerals to Owner land and, as such, the mining or extraction of metals and minerals (other than gold, silver and precious metals) on that land will require development approval.

[2] Appendix 1 consolidates the minimum development application requirements from Clause 32(62), SPP 2.4 and SPP 2.5.

[3] The Shire has the right to extend the advertising requirements beyond 200m, pursuant to clause 64(3)(b)(ii) of the Deemed Provisions.

5. Policy Provisions

5.1 The Shire will only support a development application where:

a) The extraction of minerals or basic raw materials does not adversely affect the environment or amenity in the locality of the operation during or after excavation;

b) Due consideration is given to the rehabilitation and sequential use of extraction areas early in the planning process; and

c) Proposals comply with all relevant legislation and the objectives of this policy.

5.2 Extractive Industry shall minimise and negate for adverse environment and amenity impacts including:

a) Demonstrate regard to any public submissions and referral responses received in respect of the proposal;

b) Demonstrate whether the proposal's development footprint adequately achieves the separation distances recommended the Environmental Protection Authority's Guidance Statement 3 – Separation Distances between Industrial and Sensitive Land Uses (2005);

c) Demonstrate whether any potential adverse impacts are satisfactorily mitigated;

d) Demonstrate the proposed hours of operation are appropriate in the context of the locality having regard to the nature and scale of the development;

e) Demonstrate that the proposal appropriately addresses sites of cultural or historic significance on or near the land;

f) Demonstrate that the local road network is capable of accommodating the proposal, including upgrading where necessary;

g) Demonstrate that impacts on sensitive environmental features are satisfactorily mitigated;

h) Demonstrate that appropriate horizontal separation distances between extraction, water supply infrastructure and other engineering requirements are achieved;

i) Demonstrate regard to any specialist assessment;

j) Demonstrate that visual impact in the locality will not be adversely impacted;

k) Demonstrate that conflicts with adjoining rural activities can be addressed; and

l) Demonstrate that bushfire risks have been satisfactorily addressed, having regard to the nature, scale and intensity of development proposed.

5.3 When considering the future use of the subject land post extraction, the Shire of Ashburton will:

a) Consider whether the applicant has satisfactorily demonstrated the proposal's staging and sequential progression towards the ultimate development footprint;

b) Consider whether the applicant satisfactorily incorporates the progressive rehabilitation, restoration, and repurposing of extracted or disturbed areas over the course of the development;

c) Need to be satisfied that the proposed future use(s) of the subject land is viable and compatible with the Shire's planning framework, and the objectives for and amenity of the locality;

d) Need to be satisfied that the pursuit of a future use(s) would not prematurely conclude commercial extraction of the material or resource from the subject land;

e) Need to be satisfied that proposal achieves appropriate vertical separation distances to groundwater for the intended future land use(s);

f) Consider whether the applicant has committed to regular reporting of progress towards the ultimate development footprint; and

g) Need to be satisfied that the proposed future use(s) of the subject land is achievable having regard to the nature, scale and duration of rehabilitation and restoration needed to render the subject land safe and fit for alternate use(s) upon cessation of the development.

5.4 If the Shire decides to grant approval to a development application, then its approval may include conditions to any one or more of the following:

a) Upgrading of roads if operations alter the trafficability of any road;

b) Compliance with submitted plans, information and documentation, with or without any amendments required by the Shire;

c) Provision of and compliance with further plans, information and documentation, with or without any amendments required by the Shire;

d) Undertaking regular monitoring and reporting of factors including but not limited to road condition, progress towards the ultimate development footprint, rehabilitation and revegetation;

e) Location, construction and timing of access roads, buildings, plant, stockpiles and equipment;

f) Days and hours of operation;

g) Containment of parts of the development within buildings or other enclosures;

h) Screening of parts of the development;

i) Prescribing a maximum development footprint;

j) Specifying the minimum setback distance of the development footprint from other properties;

k) Control of dust and wind-blown material;

l) Planting, care and maintenance of vegetation for the purposes of screening and progressive rehabilitation; and

m) Any other conditions the Shire considers valid and necessary.

5.5 Extractive industry proposals are to demonstrate that:

a) Potential impacts on native flora and fauna, groundwater, surface water, drainage, and sites of cultural or historic significance are avoided or minimised, having regard to advice from relevant State agencies;

b) Final landforms, including excavation batters, are designed to achieve stable and rehabilitated slopes compatible with the intended future land use and surrounding topography;

c) Adequate separation distances are achieved in accordance with EPA Guidance Statement 3 and SPP 4.1 to mitigate off-site impacts;

d) Visual impacts are minimised through site design, retention of vegetation, and/or provision of appropriate landscaping or screening measures; and

e) Staged rehabilitation is undertaken in accordance with an approved Environmental Management Plan and Rehabilitation Plan.

5.6 In relation to transport and access, the Shire will:

a) Require demonstration that haulage and traffic generation will not adversely impact the safety, function or amenity of the local and regional road network;

b) Require a Traffic Impact Assessment where necessary to confirm the capacity of the road network to accommodate the development; and

c) Require that haulage routes and road infrastructure are suitable for the proposed vehicle types, with upgrades undertaken where necessary.

5.7 If the Shire grants approval, conditions may include requirements for:

a) Limiting hours of operation where necessary to protect local amenity;

b) Implementation of environmental management and rehabilitation plans, including progressive rehabilitation;

c) Landscaping, screening, and visual impact mitigation measures; and

d) Ongoing monitoring of environmental, transport and amenity impacts.

5.8 The Shire will only support a development application where:

a) The proposal demonstrates a negligible impact on the amenity of surrounding residential areas, having regard to vehicular traffic, noise, dust, blasting and vibration;

b) The development is designed and managed to avoid land degradation and to ensure the final landform supports a productive and compatible end use; and

c) The proposal incorporates appropriate staging and progressive rehabilitation to minimise disturbance over the life of the operation.

6. Relevant Policies/Documents

State Planning Policy 2.0 - Environment and natural resources policy
State Planning Policy 2.4 - Basic raw materials
State Planning Policy 2.5 - Rural planning
Shire of Ashburton Local Planning Strategy.
Planning Bulletin 94 Approval Requirements for Public Works and Development by Public Authorities.
Separation Distances between Industrial and Sensitive Land Uses (GS 3) | EPA Western Australia

7. Relevant Legislation/Local Laws

Planning and Development Act 2005
Planning and Development (Local Planning Schemes) Regulations 2015
Shire of Ashburton Local Planning Scheme 8

Responsible Business Unit/s	All
Responsible Officer	Coordinator Planning and Lands
Affected Business Unit/s	All

<table>
<tr><th colspan="4">Document Control</th></tr>
<tr><td colspan="3">Previous Policy Title:

Date Previous Policy Revoked:</td><td>Next Review Date:</td></tr>
<tr><td colspan="4">Document Reference #:</td></tr>
<tr><td>Ver</td><td>Date of Council Adoption/ Amendment and Council Decision #</td><td colspan="2">Brief Details of Amendments</td></tr>
<tr><td>1.</td><td></td><td colspan="2">N/A</td></tr>
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<tr><td>3.</td><td></td><td colspan="2"></td></tr>
<tr><td>4.</td><td></td><td colspan="2"></td></tr>
<tr><td>5.</td><td></td><td colspan="2"></td></tr>
<tr><td>6.</td><td></td><td colspan="2"></td></tr>
<tr><td>WAPC Approval Required
If yes, include a brief reason (refer to clause 4(3A) of the Regulations).</td><td colspan="2">n/a</td><td>WAPC Approval Date (if applicable)</td></tr>
</table>

Agenda Item 14.3 - Attachment 2

LPP 9.6 - Urban Landscaping

Local Planning Policy 9.6 – Urban Landscaping

1. Citation

This policy may be cited as Local Planning Policy 9.6 – Urban Landscaping and it has been prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

2. Introduction

Landscaping plays an integral role in shaping the amenity of any given area, and will typically improve the visual appearance of development, moderate temperature (reduce temperature extremes), and assist in managing stormwater runoff.

Landscaping can also provide social and cultural benefits, forming a key part of the character and history of local areas, often supplementing and improving the amenity of the built environment.

This policy assists in reducing the dominance of hard stand areas associated with contemporary residential and non-residential development, improving the amenity and sustainability of development and streetscapes within the Shire.

3. Objectives

The objectives of this policy are:

1. To incorporate landscaping as a fundamental element of all developments on private land and public spaces.
2. Protect and enhance the natural environment through the retention of vegetation with environmental, aesthetic or cultural value and increasing tree canopy and soft landscaping promoting native plants endemic to the area
3. Ensure a suitable supply of landscaping relative to the size of a development to complement the development and reduce the dominance of hard surfaces.
4. Develop a local character and sense of place though the provision of vegetated streetscapes with consistent and quality landscaping.
5. Provide for the needs of the community by ensuring that public spaces are functional, accessible, healthy and safe for the intended purpose

4. Application

This Local Planning Policy applies to all development applications on zoned land for the following developments:

a) Commercial and Industrial developments.

b) Grouped dwelling developments where more than ten dwellings are proposed and shared access to the units is provided.

c) Multiple dwelling developments.

d) Change of Use applications that involve substantial works.

4.1 Exemptions

This policy does not apply in the following circumstances:

a) The development relates to minor works where the cost of development does not exceed $200,000;
b) The development relates to land that is remote, and not located in a town or centre; and
c) The development does not involve works to the existing carparking and landscaping areas.

Prior to the commencement of any planting or landscaping, landowners and applicants are encouraged to discuss all development proposals with Shire Officers to determine whether the terms and requirements of this policy apply.

4.2 Application Requirements

4.2.1 Pursuant to clause 63(1)(d) of the Deemed Provisions, applications for development approval as outlined in the Application Section, must be accompanied by:

a) A Landscaping Plan; and
b) A Planting Schedule.

4.2.2 The 'Landscaping Plan' shall include the following:

a) Plant schedules - specify trees, shrubs, ground covers, climbers, flowers. Botanical names are to be in alphabetical order and used in conjunction with common names on the plant schedule
b) Planting density for specific areas, total quantity and pot size of each individual species used in the planting design must be included on the schedule
c) Height and spread of trees is to be included on the schedule along with spacing and staking of all planting
d) All species used are to be noted on the drawing by either full botanical name or by code which will be referred to on the schedule. The plan and schedule should include plant coding where necessary to avoid plans cluttered with lengthy annotations
e) Identification of any irrigation systems and sources of water for reticulation of gardens and/or turf
f) Location and types of park furniture, playground equipment and other structures/features in public open space/road reserves.

4.2.3 Landscaping plans for development applications comprising 10 or more dwellings, or an estimated development value of $5 million or more, or as otherwise determined by the City shall be prepared by a suitably qualified landscape architect.

4.2.4 The applicant shall include a maintenance program within the landscaping plan that addresses the following:

a) Soft and hard landscaping outcomes and their integration.
b) Reinforcement of the overall philosophy/objectives of the landscape design.

c) Acceptance of horticultural best practices necessary to establish the proposed landscape works during the maintenance period, ensuring ongoing sustainability and ease of maintenance over the long term.
d) Designation of access pathways and traffic management requirements.
e) Arrangements for the maintenance of the landscaping for a minimum period of two summers from practical completion.
f) The annual cost of maintenance and asset replacement calculated by a qualified person and submitted to the Shire with the landscape plans.
g) Any bond required to ensure compliance with landscaping and maintenance plans, enabling the Shire to complete works and maintenance where a proponent defaults.

5. Policy Provisions

5.1 The following provisions apply to development applications of a type specified in Section 4 of this policy.

5.1.1 A landscaping plan to be provided generally in accordance with the Shire of Ashburton Landscape Guidelines (guidelines).

5.1.2 In instances where departures are proposed from the guidelines, the landscape plan is to demonstrate how the principles and intended outcomes of the guidelines are satisfied.

6. Relevant Policies/Documents

Shire of Ashburton Landscape Guidelines for Commercial, Industrial and Residential Applications

7. Relevant legislation/local laws

Shire of Ashburton Local Planning Scheme 8
Planning and Development (Local Planning Schemes) Regulations 2015
Planning and Development Act 2005

Responsible Business Unit/s	All
Responsible Officer	Coordinator Planning and Lands
Affected Business Unit/s	All

Document Control	
Previous Policy Title: **Date Previous Policy Revoked:**	**Next Review Date:**

Page 3 of 4

shire of Ashburton

Document Reference #:		
Ver	**Date of Council Adoption/ Amendment and Council Decision #**	**Brief Details of Amendments**
1.		N/A
2.		
3.		
4.		
5.		
6.		
WAPC Approval Required *If yes, include a brief reason (refer to clause 4(3A) of the Regulations).*		**WAPC Approval Date** *(if applicable)*

shire of Ashburton

Agenda Item 15.2 - Attachment 1

Tactical Advisory Team Meeting Minutes

0.1 Community Projects

5.2.1 Paraburdoo Youth Centre Refurbishment and Activation

Author	H De Silva, Strategic Partnership Officer
Attachments	1. Byblos Hybrid Flooring Quote_No_18631 2. Byblos Painting Quote_No_18560 3. Eastern Guruma Vinyl Strip and Seal Quote 4. Labourright Painting Quote QU00269

Report Purpose

To seek endorsement for the allocation of $50,000 from the Inspire Program Events underspend (FY25/26) to support refurbishment and activation works at the Paraburdoo Youth Centre.

Background

The Paraburdoo Youth Centre is being prepared for activation as a dedicated community facility for local young people. The centre will provide a safe, welcoming and inclusive environment where young people can connect, participate in programs and activities, and access positive recreational opportunities.

To support the opening of the facility, several refurbishment works have been identified to improve the presentation, functionality and overall amenity of the space. These works include internal painting, flooring improvements, cleaning of amenities and external areas, and site presentation activities.

The proposed refurbishment works will contribute to creating an inviting and fit-for-purpose facility that encourages participation and provides a positive environment for young people. Completing these works now will assist in bringing the facility into operation sooner, while maintaining momentum should additional funding be required for future improvements.

Comments

The preferred scope of works includes:

- Internal painting of the open spaces, kitchen and office areas - $21,494
- Installation of approximately 155m2 of hybrid flooring - $21,620.50
- Cleaning of kitchen, toilet facilities and external building wash - $4,340
- Yard tidy-up works - $960

Total preferred Scope: $48,414.50

The proposed investment aligns with the objectives of the Inspire Partnership by supporting infrastructure that strengthens community wellbeing and provides positive outcomes for young people.

The refurbishment will enhance the appearance and functionality of the centre, creating a welcoming space that encourages youth participation, social connection and community engagement. The funding will also assist in accelerating the opening of the facility, enabling local young people to benefit from a dedicated youth space sooner.

Recommendation

That with respect to Paraburdoo Youth Centre Refurbishment and Activation, Technical Advisory Team Meeting, endorse the allocation of $50,000 from the Inspire Program Events underspend (FY25/26) to undertake the refurbishment works required to support the opening and activation of the Paraburdoo Youth Centre.

Discussion

Type here

Committee Decision

Moved	**C McGurk**
Seconded	**J Milton**

That with respect to Paraburdoo Youth Centre Refurbishment and Activation, Technical Advisory Team Meeting, endorse the allocation of $50,000 from the Inspire Program Events underspend (FY25/26) to undertake the refurbishment works required to support the opening and activation of the Paraburdoo Youth Centre.

Carried 4/4

Agenda Item 15.2 - Attachment 2

Senior Leadership Team - Out of cycle session Approval

From: Chantelle McGurk
To: Tina Taylor; Pontre, Michelle (RTIO); Singline, Molly (RTIO); •Richard Meyer - "Meyer, Richard (RTIO; Eppen, Rachael (RTIO); Gavin Harris; Keith Woodward
Cc: Hansi De Silva; Miller, Paul (RTIO); Milton, Jemma (RTIO)
Subject: RE: SLT"s DECISION REQUIRED - Paraburdoo Youth Centre
Date: Monday, 10 August 2026 2:54:16 PM
Attachments: image001.png

Approved

Chantelle McGurk
Director Community Development
+61 8 9184 9315
0417 183 364
chantelle.mcgurk@ashburton.wa.gov.au
www.ashburton.wa.gov.au

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From: Tina Taylor <tina.taylor@ashburton.wa.gov.au>
Sent: Monday, 10 August 2026 11:50 AM
To: Pontre, Michelle (RTIO) <michelle.pontre@riotinto.com>; Singline, Molly (RTIO) <molly.singline@riotinto.com>; •Richard Meyer - "Meyer, Richard (RTIO <richard.meyer@riotinto.com>; Eppen, Rachael (RTIO) <rachael.eppen@riotinto.com>; Gavin Harris <Gavin.Harris@ashburton.wa.gov.au>; Chantelle McGurk <chantelle.mcgurk@ashburton.wa.gov.au>; Keith Woodward <keith.woodward@ashburton.wa.gov.au>
Cc: Hansi De Silva <hansi.desilva@ashburton.wa.gov.au>; Miller, Paul (RTIO) <paul.miller1@riotinto.com>; Milton, Jemma (RTIO) <jemma.milton@riotinto.com>
Subject: SLT's DECISION REQUIRED - Paraburdoo Youth Centre
Importance: High

Good Morning SLT Members,

An Out-of-session decision is required by the members of the Inspire Community Partnership's Senior Leadership for the requested works to the Paraburdoo Youth Centre.

As per the Terms of Reference, please ensure you **REPLY ALL within three (3) working days** to this email with the wording **I APPROVE** or **I DO NOT APPROVE** and note that a resolution approved by both parties' relevant Inspire Working Teams is valid and binding and, has the same effect as if the resolution had been duly passed at a joint meeting and, the approved resolution will form part of the minutes in the next Inspire Working Team meeting.

Please see attached:

1. TAT Endorsement of Paraburdoo Youth Centre Refurbishment and Activation
2. SLT Agenda Item o Paraburdoo Youth Centre Agenda Item – for Out-of-session approval
3. Attachments

If you should require any further clarification to the attached item, please do not hesitate to contact me.

Kind regards,

Tina Taylor
Manager Communities
08 9188 4434
0417 608 403
tina.taylor@ashburton.wa.gov.au
www.ashburton.wa.gov.au

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Please consider the environment before printing this email.

From: Gavin Harris
To: Tina Taylor; Pontre, Michelle (RTIO); Singline, Molly (RTIO); •Richard Meyer - "Meyer, Richard (RTIO; Eppen, Rachael (RTIO); Chantelle McGurk; Keith Woodward
Cc: Hansi De Silva; Miller, Paul (RTIO); Milton, Jemma (RTIO)
Subject: RE: SLT"s DECISION REQUIRED - Paraburdoo Youth Centre
Date: Monday, 10 August 2026 2:51:15 PM
Attachments: image001.png

I approve

Thanks

Gavin Harris
Director Infrastructure Services
08 9188 5513
0419 167 403
Gavin.Harris@ashburton.wa.gov.au
www.ashburton.wa.gov.au

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From: Tina Taylor <tina.taylor@ashburton.wa.gov.au>
Sent: Monday, 10 August 2026 11:50 AM
To: Pontre, Michelle (RTIO) <michelle.pontre@riotinto.com>; Singline, Molly (RTIO) <molly.singline@riotinto.com>; •Richard Meyer - "Meyer, Richard (RTIO <richard.meyer@riotinto.com>; Eppen, Rachael (RTIO) <rachael.eppen@riotinto.com>; Gavin Harris <Gavin.Harris@ashburton.wa.gov.au>; Chantelle McGurk <chantelle.mcgurk@ashburton.wa.gov.au>; Keith Woodward <keith.woodward@ashburton.wa.gov.au>
Cc: Hansi De Silva <hansi.desilva@ashburton.wa.gov.au>; Miller, Paul (RTIO) <paul.miller1@riotinto.com>; Milton, Jemma (RTIO) <jemma.milton@riotinto.com>
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Importance: High

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0417 608 403
tina.taylor@ashburton.wa.gov.au
www.ashburton.wa.gov.au

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From: Keith Woodward
To: Tina Taylor
Subject: RE: SLT"s DECISION REQUIRED - Paraburdoo Youth Centre
Date: Monday, 10 August 2026 1:57:59 PM
Attachments: image001.png

Hi Tina,

I approve.

Regards

Keith Woodward
Chief Executive Officer
08 9188 5599
0448 096 876
keith.woodward@ashburton.wa.gov.au
www.ashburton.wa.gov.au

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From: Tina Taylor <tina.taylor@ashburton.wa.gov.au>
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To: Pontre, Michelle (RTIO) <michelle.pontre@riotinto.com>; Singline, Molly (RTIO) <molly.singline@riotinto.com>; •Richard Meyer - "Meyer, Richard (RTIO <richard.meyer@riotinto.com>; Eppen, Rachael (RTIO) <rachael.eppen@riotinto.com>; Gavin Harris <Gavin.Harris@ashburton.wa.gov.au>; Chantelle McGurk <chantelle.mcgurk@ashburton.wa.gov.au>; Keith Woodward <keith.woodward@ashburton.wa.gov.au>
Cc: Hansi De Silva <hansi.desilva@ashburton.wa.gov.au>; Miller, Paul (RTIO) <paul.miller1@riotinto.com>; Milton, Jemma (RTIO) <jemma.milton@riotinto.com>

Subject: SLT's DECISION REQUIRED - Paraburdoo Youth Centre
Importance: High

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tina.taylor@ashburton.wa.gov.au
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From: Singline, Molly (RTIO)
To: Meyer, Richard (RTIO); Eppen, Rachael (RTIO); Tina Taylor; Pontre, Michelle (RTIO); Gavin Harris; Chantelle McGurk; Keith Woodward
Cc: Hansi De Silva; Miller, Paul (RTIO); Milton, Jemma (RTIO)
Subject: Re: [External] SLT"s DECISION REQUIRED - Paraburdoo Youth Centre
Date: Monday, 10 August 2026 1:56:56 PM
Attachments: image001.png

I approve. Thanks

From: Meyer, Richard (RTIO) <Richard.Meyer@riotinto.com>
Sent: Monday, 10 August 2026 1:45 PM
To: Eppen, Rachael (RTIO) <Rachael.Eppen@riotinto.com>; Tina Taylor <tina.taylor@ashburton.wa.gov.au>; Pontre, Michelle (RTIO) <michelle.pontre@riotinto.com>; Singline, Molly (RTIO) <molly.singline@riotinto.com>; Gavin Harris <Gavin.Harris@ashburton.wa.gov.au>; Chantelle McGurk <chantelle.mcgurk@ashburton.wa.gov.au>; Keith Woodward <keith.woodward@ashburton.wa.gov.au>
Cc: Hansi De Silva <hansi.desilva@ashburton.wa.gov.au>; Miller, Paul (RTIO) <paul.miller1@riotinto.com>; Milton, Jemma (RTIO) <jemma.milton@riotinto.com>
Subject: Re: [External] SLT's DECISION REQUIRED - Paraburdoo Youth Centre

Thanks, Tina.

I approve.

Cheers,
Richard

Richard Meyer

General Manager, Greater Tom Price and Marandoo | Pilbara Mines | Iron Ore Pilbara
PO Box 22, Tom Price, Western Australia, 6751 | **M** +61 (0) 437 803 218

I am located in Greater Tom Price and Marandoo on the land of the Muntulgura Guruma and Yinhawangka People, and I pay my respects to their Elders, both past and present. I further acknowledge the important role that Indigenous Peoples continue to play within communities and our business.

From: Eppen, Rachael (RTIO) <Rachael.Eppen@riotinto.com>
Sent: Monday, 10 August 2026 12:42 PM
To: Tina Taylor <tina.taylor@ashburton.wa.gov.au>; Pontre, Michelle (RTIO) <michelle.pontre@riotinto.com>; Singline, Molly (RTIO) <molly.singline@riotinto.com>; Meyer, Richard (RTIO) <richard.meyer@riotinto.com>; Gavin Harris <Gavin.Harris@ashburton.wa.gov.au>; Chantelle McGurk <chantelle.mcgurk@ashburton.wa.gov.au>; Keith Woodward <keith.woodward@ashburton.wa.gov.au>
Cc: Hansi De Silva <hansi.desilva@ashburton.wa.gov.au>; Miller, Paul (RTIO) <paul.miller1@riotinto.com>; Milton, Jemma (RTIO) <jemma.milton@riotinto.com>
Subject: Re: [External] SLT's DECISION REQUIRED - Paraburdoo Youth Centre

I APPROVE

Rachael Eppen

General Manager, Greater Paraburdoo | Pilbara Mines | Iron Ore Pilbara

PO Box 114, Paraburdoo, Western Australia, 6754, Australia | **M** +61 (0) 438 511 228

I am located in Greater Paraburdoo on the land of the Yinhawangka People, and I pay my respects to their Elders, both past and present. I further acknowledge the important role that Indigenous Peoples continue to play within communities and our business.

From: Tina Taylor <tina.taylor@ashburton.wa.gov.au>
Sent: Monday, 10 August 2026 11:50
To: Pontre, Michelle (RTIO) <michelle.pontre@riotinto.com>; Singline, Molly (RTIO) <molly.singline@riotinto.com>; Meyer, Richard (RTIO) <richard.meyer@riotinto.com>; Eppen, Rachael (RTIO) <rachael.eppen@riotinto.com>; Gavin Harris <Gavin.Harris@ashburton.wa.gov.au>; Chantelle McGurk <chantelle.mcgurk@ashburton.wa.gov.au>; Keith Woodward <keith.woodward@ashburton.wa.gov.au>
Cc: Hansi De Silva <hansi.desilva@ashburton.wa.gov.au>; Miller, Paul (RTIO) <paul.miller1@riotinto.com>; Milton, Jemma (RTIO) <jemma.milton@riotinto.com>
Subject: [External] SLT's DECISION REQUIRED - Paraburdoo Youth Centre

Good Morning SLT Members,

An Out-of-session decision is required by the members of the Inspire Community Partnership's Senior Leadership for the requested works to the Paraburdoo Youth Centre.

As per the Terms of Reference, please ensure you **REPLY ALL within three (3) working days** to this email with the wording **I APPROVE** or **I DO NOT APPROVE** and note that a resolution approved by both parties' relevant Inspire Working Teams is valid and binding and, has the same effect as if the resolution had been duly passed at a joint meeting and, the approved resolution will form part of the minutes in the next Inspire Working Team meeting.

Please see attached:

1. TAT Endorsement of Paraburdoo Youth Centre Refurbishment and Activation
2. SLT Agenda Item o Paraburdoo Youth Centre Agenda Item – for Out-of-session approval
3. Attachments

If you should require any further clarification to the attached item, please do not hesitate to contact me.

Kind regards,

Tina Taylor
Manager Communities
08 9188 4434
0417 608 403
tina.taylor@ashburton.wa.gov.au
www.ashburton.wa.gov.au

Want to hear about upcoming projects, news and events - **Subscribe to the Inside Ashburton newsletter**!

The Shire of Ashburton acknowledges the first custodians of this region, the richness of their culture, and the responsibility of all Australians to respect Aboriginal heritage.
Please consider the environment before printing this email.

From: Meyer, Richard (RTIO)
To: Eppen, Rachael (RTIO); Tina Taylor; Pontre, Michelle (RTIO); Singline, Molly (RTIO); Gavin Harris; Chantelle McGurk; Keith Woodward
Cc: Hansi De Silva; Miller, Paul (RTIO); Milton, Jemma (RTIO)
Subject: Re: [External] SLT"s DECISION REQUIRED - Paraburdoo Youth Centre
Date: Monday, 10 August 2026 1:46:24 PM
Attachments: image001.png

Thanks, Tina.

I approve.

Cheers,
Richard

Richard Meyer

General Manager, Greater Tom Price and Marandoo | Pilbara Mines | Iron Ore Pilbara
PO Box 22, Tom Price, Western Australia, 6751 | **M** +61 (0) 437 803 218

I am located in Greater Tom Price and Marandoo on the land of the Muntulgura Guruma and Yinhawangka People, and I pay my respects to their Elders, both past and present. I further acknowledge the important role that Indigenous Peoples continue to play within communities and our business.

From: Eppen, Rachael (RTIO) <Rachael.Eppen@riotinto.com>
Sent: Monday, 10 August 2026 12:42 PM
To: Tina Taylor <tina.taylor@ashburton.wa.gov.au>; Pontre, Michelle (RTIO) <michelle.pontre@riotinto.com>; Singline, Molly (RTIO) <molly.singline@riotinto.com>; Meyer, Richard (RTIO) <richard.meyer@riotinto.com>; Gavin Harris <Gavin.Harris@ashburton.wa.gov.au>; Chantelle McGurk <chantelle.mcgurk@ashburton.wa.gov.au>; Keith Woodward <keith.woodward@ashburton.wa.gov.au>
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Subject: Re: [External] SLT's DECISION REQUIRED - Paraburdoo Youth Centre

I APPROVE

Rachael Eppen

General Manager, Greater Paraburdoo | Pilbara Mines | Iron Ore Pilbara

PO Box 114, Paraburdoo, Western Australia, 6754, Australia | **M** +61 (0) 438 511 228

I am located in Greater Paraburdoo on the land of the Yinhawangka People, and I pay my respects to their Elders, both past and present. I further acknowledge the important role that Indigenous Peoples continue to play within communities and our business.

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McGurk <chantelle.mcgurk@ashburton.wa.gov.au>; Keith Woodward <keith.woodward@ashburton.wa.gov.au>
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From:	Eppen, Rachael (RTIO)
To:	Tina Taylor; Pontre, Michelle (RTIO); Singline, Molly (RTIO); Meyer, Richard (RTIO); Gavin Harris; Chantelle McGurk; Keith Woodward
Cc:	Hansi De Silva; Miller, Paul (RTIO); Milton, Jemma (RTIO)
Subject:	Re: [External] SLT"s DECISION REQUIRED - Paraburdoo Youth Centre
Date:	Monday, 10 August 2026 12:43:06 PM
Attachments:	image001.png

I APPROVE

Rachael Eppen

General Manager, Greater Paraburdoo | Pilbara Mines | Iron Ore Pilbara

PO Box 114, Paraburdoo, Western Australia, 6754, Australia | **M** +61 (0) 438 511 228

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Cc: Hansi De Silva <hansi.desilva@ashburton.wa.gov.au>; Miller, Paul (RTIO) <paul.miller1@riotinto.com>; Milton, Jemma (RTIO) <jemma.milton@riotinto.com>
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Kind regards,
Tina Taylor

Manager Communities
08 9188 4434
0417 608 403
tina.taylor@ashburton.wa.gov.au
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Agenda Item 15.2 - Attachment 3

Quotes

Attachments

Inspire - Senior Leadership Team Meeting (SLT)

Wednesday, 26 August 2026

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Attachment 4 Labourright Painting Quote QU00269 14

Agenda Item - Attachment 1

Byblos Hybrid Flooring Quote_No_18631

BYBLOS CONSTRUCTIONS

Byblos Constructions
Paraburdoo
8 Turee Way
Paraburdoo WA 6754

admin.para@byblosgroup.com.au
byblosgroup.com.au

QUOTE No.
18631
Order No.
Valid until 20/08/2026

Shire Of Ashburton
Att: Accounts Payable PO Box 567
Tom Price, WA,6751

Site:	Youth Centre
Site Contact:	Lorrae Batten
Prepared By:	Clarke Battersby
Date:	21/07/2026

Youth Centre - Install new flooring to Vinyl areas

- Perform JHA / Take 5 and obtain required permits
- Mobilise to site and set up area of works with applicable signage and barricading
- Move furniture/belongings to one side of rooms
- Supply and install Approx 155m2 of Hybrid flooring boards. Colour TBC
- Supply and install scotia to existing skirtings
- Supply and install thresholds where applicable
- Replace furniture/belongings to match existing
- Tidy work area and demobilise

Please Note
- Additional works or delays will be charged at an hourly rate.
- No allowance for asbestos removal

Item	Quantity	Unit Price	Total
Material	1	$7,150.00	$7,150.00
Waste	1	$260.00	$260.00
Freight	1	$845.00	$845.00
Carpenter / Joiner	78.00 hrs	$135.00	$10,530.00
Supervisor	6.00 hrs	$145.00	$870.00
		Sub Total ex GST	$19,655.00

Summary

Quote Sub-Total ex GST	$19,655.00
GST	$1,965.50
Quote Total inc GST	**$21,620.50**

Please contact us if you have any queries regarding this quote.

Clarke Battersby
Construction Supervisor
Byblos Constructions Paraburdoo
e: clarke.battersby@byblosgroup.com.au
Ph: 08 9189 5637| M: 0447 774 939

Byblos Constructions
Paraburdoo
8 Turee Way
Paraburdoo WA 6754

admin.para@byblosgroup.com.au
byblosgroup.com.au

QUOTE No.
18631
Order No.
Valid until 20/08/2026

Standard Terms & Conditions

1. This quote remains valid for a period of 30 days.
2. Upon acceptance of this quote, new customers may be required to make an upfront payment as a deposit before works can commence.
3. If works are for a company, a valid purchase order for the full value of the quote must be supplied as acceptance of this quote and before mobilisation will proceed.
4. Invoice payment terms are strictly 30 days End of Month, unless otherwise agreed in writing by Byblos Constructions Pty Ltd. Credit facilities may be withdrawn on overdue accounts at the company's discretion and no further POs will be accepted or work undertaken until overdue accounts are settled.
5. If payment terms are defaulted, all collection costs and legal costs incurred for the recovery of overdue accounts will be charged to the Customer and the Customer will indemnify Byblos Constructions Pty Ltd from these costs.
6. For works expected to take more than one month to reach completion, Byblos Constructions Pty Ltd reserves its right to invoice progress payments which will be due and payable as per clause 4 above.
7. Price Variation – Fuel & Supplier Costs
   Prices are based on costs at the date of quotation and may be subject to change. Due to ongoing fuel market volatility and supply chain impacts (including the current fuel crisis), the Company reserves the right to adjust prices where supplier, freight, or fuel-related costs increase beyond its control.
8. Materials delivered or installed will remain the property of Byblos Constructions Pty Ltd until the invoice is paid in full.
9. Byblos Constructions Pty Ltd reserves its rights to cease work with immediate effect should an account become overdue and will not be liable for any client losses suffered as a result.
10. Acceptance of this quote is acceptance of our Terms and Conditions.

Agenda Item - Attachment 2

Byblos Painting Quote_No_18560

BYBLOS CONSTRUCTIONS

Byblos Constructions
Paraburdoo
8 Turee Way
Paraburdoo WA 6754

admin.para@byblosgroup.com.au
byblosgroup.com.au

QUOTE No. 18560

Order No.
Valid until 16/08/2026

Shire Of Ashburton

Att: Accounts Payable PO Box 567
Tom Price WA 6751

Site:	Youth Centre
Site Contact:	Lorrae Batten
Prepared By:	Clarke Battersby
Date:	17/07/2026

Youth Centre - Internal repaint

- Perform JHA / Take 5 and obtain required permits
- Mobilise to site and set up area of works with applicable signage and barricading
- Rec Room and office.
    - Protect floor coverings Plastic or Drop Sheets
    - Remove hardware, blinds
    - Prepare all surfaces (Sand, Gap, Fill, Patch)
    - Undercoat any required areas
    - Apply 1 x Coat of primer to walls
    - Apply 2 x Coats of topcoat Dusty dawn 50%
    - Apply 1 x Coat of water-based gloss to skirtings, Architraves and window/door frames.
- Gym and kitchen.
    - Protect floor coverings Plastic or Drop Sheets
    - Remove hardware, blinds
    - Prepare all surfaces (Sand, Gap, Fill, Patch)
    - Flushing/Patching where required.
    - Undercoat any required areas
    - Apply 1 x Coat of primer to walls and windows/doorframes.
    - Apply 2 x Coats of topcoat Dusty dawn 50%
    - Apply 1 x Coat of water-based gloss to skirtings, Architraves and window/door frames.
- Tidy work area and demobilise

Please Note

- Additional works or delays will be charged at an hourly rate.
- No Allowance for furniture removal
- No Allowance for asbestos.

Sub-Total ex GST	$19,540.00
GST	$1,954.00
Total inc GST	$21,494.00

BYBLOS CONSTRUCTIONS

Byblos Constructions
Paraburdoo
8 Turee Way
Paraburdoo WA 6754

admin.para@byblosgroup.com.au
byblosgroup.com.au

QUOTE No. 18560

Order No.
Valid until 16/08/2026

Quote Total ex GST	$19,540.00
GST	$1,954.00
Quote Total inc GST	$21,494.00

Please contact us if you have any queries regarding this quote.

Clarke Battersby
Construction Supervisor
Byblos Constructions Paraburdoo
e: clarke.battersby@byblosgroup.com.au
Ph: 08 9189 5637| M: 0447 774 939

Byblos Constructions
Paraburdoo
8 Turee Way
Paraburdoo WA 6754

admin.para@byblosgroup.com.au
byblosgroup.com.au

QUOTE No. 18560
Order No.
Valid until 16/08/2026

Standard Terms & Conditions

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10. Acceptance of this quote is acceptance of our Terms and Conditions.

Agenda Item - Attachment 3

Eastern Guruma Vinyl Strip and Seal Quote

Senior Leadership Team Meeting Attachments 26 August 2026

	CLIENT DETAILS			
	Paraburdoo Township	Dpt:	Cleaning	Category
t:	Shire of Ashburton	Ref No.:	QU26123	
Name:	Pstrip & Seal - Paraburdoo Youth Centre	PO No:		
act:	Jay Elms | Facilities Officer (Onslow) | 0418 444 530	Vork Type:	One-Off	
ess:	Ashburton	From Date	TBA	Labour (if app
		To Date:		Materials (if a

DETAILED JOB DESCRIPTION	
	Other Costs (
Seal of vinyl flooring at the Paraburdoo Youth Centre totalling 138m2	Sub-Total
g 1 - 12m x 7.2m (86.4m2)	
g 2 - 7.2m x 7.2m (51.84m2)	
dates for quotation purposes only.	
	GST
	Total

Labour

ole	Job Title	Start Date:	End Date:	Full Shift Partial Shift	Service Frequency	Day Shift / Night Shift	No. of Staff Required	Hourly Rate	Hours per Shift	Total Equipment Hours
	Vinyl Strip & Seal	01/08/2026	02/08/2026	Full Shift	Daily	Day Shift	3	$103.87	11.00	22
										22

Materials

Description	Unit of Measure	Unit Cost
E STRIP HEAVY DUTY ODOURLESS FLOOR STRIPPER 5L	Btl	$28.83
E REFLECTION METALLISED POLYMER SEALER FINISH 5L	Btl	$82.65
RAL APPLICATION CONSUMABLES (Polisher Pads, Application Pads, Cloths)	Assorted	$150.00

Agenda Item - Attachment 4

Labourright Painting Quote QU00269

QUOTE

Shire of Ashburton
PARABURDOO WESTERN AUSTRALIA 6754
ABN: 45503070070

Date
17 Jul 2026

Expiry
16 Aug 2026

Quote Number
QU-00269

ABN
68 272 889 319

Labour Right Services
582 King Avenue,
PARABURDOO WA 6754
AUSTRALIA

Patching & Re Paint of Youth Centre

Mobilisation & Site Establishment
- Mobilise personnel, equipment and materials to site.
- Establish a safe work area using approved barricading and signage.
- Conduct site inspection and identify any hazards prior to commencing works.

Kitchen Area & Gym
- Ensure the flooring, fixtures and fixed equipment is protected with drop sheets etc.. prior to commencing works.
- Remove blinds, hardware and removable fittings as required.
- Prepare surfaces by sanding, filling, patching and repairing damaged areas.
- Spot prime repaired sections and apply one full coat of primer to walls and timber trims.
- Apply two coats of Dusty Dawn 50% Low Sheen to all nominated wall surfaces.
- Apply one coat of water-based gloss enamel to skirting boards, architraves, door frames and window frames.

Rec Room & Office
- Protect floors, furniture, fixtures and surrounding areas from paint splatter and damage, use drop sheets and plastic where required.
- Remove blinds, handles and any fittings required to complete painting works.
- Prepare all surfaces by sanding, scraping, filling, gapping and patching defects as required.
- Spot prime repaired areas where required.
- Apply one full coat of primer to all wall surfaces.
- Apply two coats of Dusty Dawn 50% Low Sheen to all wall surfaces.
- Apply one coat of water-based gloss enamel to skirting boards, architraves, door frames and window frames.
- Reinstall all removed fixtures, fittings and hardware.
- Remove protective coverings and inspect all completed works.
- Clean work areas and dispose of all waste and surplus materials.
- Leave all areas clean, tidy and ready for use.

Description	Quantity	Unit Price	GST	Amount AUD
Patching & Re Paint of Youth Centre	1.00	21,660.00	10%	21,660.00
			Subtotal	21,660.00

TOTAL GST 10%	2,166.00
TOTAL AUD	**23,826.00**

Agenda Item 16.1 - Attachment 1

Pilbara Inland Chamber of Commerce and Industry Feedback on 2025/26 Grant Round

PILBARA INLAND CHAMBER OF COMMERCE AND INDUSTRY

Chamber Feedback on 2025 Small Business Grant & Interest for 2026/27

3 June 2026

Susan Allan
Manager Business and Economic Development
Shire of Ashburton

susan.allan@ashburton.wa.gov.au

Dear Sue,

The Pilbara Inland Chamber of Commerce and Industry (PICCI) is pleased to provide feedback in support of your June report to Council regarding the 2025 Small Business Grant Program and the level of business interest in a 2026/27 grant round.

Impact of the 2025 Small Business Grant Program

The Chamber has received consistent and positive feedback from local businesses regarding the 2025 Small Business Grant Program. Businesses have highlighted that the grant has:

- Enabled them to undertake projects that would otherwise have been financially out of reach
- Supported business growth, operational improvements, and increased local capability
- Strengthened confidence in the Shire’s commitment to small business development
- Encouraged greater engagement with both the Chamber and the wider business community

The program is widely regarded as a practical, accessible, and high-value initiative that delivers direct benefits to small businesses across Tom Price and Paraburdoo.

Business Interest in a 2026/27 Grant Round

There is clear and growing interest from the business community in the continuation of the Small Business Grant Program for 2026/27. This interest has been demonstrated through:

- **New Chamber Memberships:** Five businesses have joined PICCI specifically to ensure they can participate in and stay informed about the Small Business Grant Program.
- **Business After Hours Enquiries:** At our most recent Business After Hours event, **four separate businesses** approached the Chamber seeking information about the grant and expressing interest in applying in the next round.

PILBARA INLAND
CHAMBER OF COMMERCE AND INDUSTRY

- **General Enquiries:** Ongoing conversations with local operators indicate strong anticipation for the program's return, with many already considering potential projects for 2026/27.

The Chamber believes the continuation of this program will further strengthen local business resilience, innovation, and economic participation.

Conclusion

PICCI strongly supports the continuation of the Small Business Grant Program into 2026/27. The 2025 round has delivered meaningful outcomes for small businesses, and the level of interest for the upcoming round demonstrates the program's value and relevance to our local economy.

Please let us know if you require any additional information to support your report.

Kind regards,

Ana Rauhihi
Chief Executive Officer
Pilbara Inland Chamber of Commerce and Industry

Agenda Item 16.1 - Attachment 2

Onslow Chamber of Commerce and Industry Feedback on Council Decision 087/2026

ONSLOW CHAMBER OF COMMERCE & INDUSTRY

6 July 2026

Cr Audra Smith
Shire President
Shire of Ashburton

Dear Shire President

Re: Small Business Grants Program 2026/27

On behalf of the Onslow Chamber of Commerce, I would like to thank the Shire of Ashburton and Council for continuing the Small Business Grants Program into the 2026/27 financial year.

The Chamber strongly supported the introduction of the program in its inaugural year and welcomed Council's recent decision to continue investing in local businesses. The program provides practical assistance to small businesses seeking to improve their operations, increase productivity, invest in equipment, and build long-term sustainability. It is an important demonstration of the Shire's commitment to supporting economic development and business growth across our communities.

While we are pleased to see the program continue, we are concerned by the decision to reduce the maximum grant amount from $10,000 to $5,000.

Based on the outcomes of the 2025/26 funding round, we believe the original funding cap provided a more meaningful level of support and was more closely aligned with the realities of operating a business in regional and remote Western Australia.

Our understanding is that of the twelve successful grant recipients from the previous round, only three received less than $5,000, with the majority of approved projects requiring support above that threshold. This demonstrates that businesses were seeking to undertake projects of a scale and value that often exceeded the proposed new cap.

The Chamber is also aware of a business that ultimately returned its grant funding because the cost of the essential machinery it intended to purchase increased significantly, to more than $20,000. Despite receiving grant approval, the business was unable to source sufficient additional funds to complete the purchase and therefore could not proceed with the project. This example highlights the financial pressures currently facing small businesses and the challenges associated with escalating equipment, freight, and operating costs in regional areas.

The reduction to a maximum grant of $5,000 may unintentionally limit the impact of the program by restricting businesses to smaller projects or discouraging applications for initiatives that require a more substantial investment. While a $5,000 grant is certainly welcomed, it may not provide sufficient leverage for businesses seeking to undertake transformational improvements, purchase key equipment, implement new technology, or expand their operational capacity.

Given the strong demand demonstrated during the inaugural round, the level of funding awarded to the majority of successful applicants, and the increasing costs facing small businesses, we respectfully request that Council reconsider the revised cap and explore opportunities to retain the maximum grant amount of up to $10,000.

We were also disappointed that the Chambers of Commerce across the Shire were not consulted prior to this change being recommended. Throughout the development and delivery of the program, the Chambers have been strong advocates for the initiative, assisted in promoting the program, and contributed to the assessment and shortlisting process. As organisations that work closely with local businesses on a daily basis, we believe we could have provided valuable feedback and evidence from grant recipients and the broader business community to help inform Council's decision-making regarding future funding levels.

Maintaining the previous funding threshold would provide businesses with greater capacity to undertake projects that deliver meaningful operational improvements, increase productivity, and strengthen long-term business sustainability. It would also ensure the program continues to support initiatives of genuine scale and impact, delivering broader economic benefits to our communities across the Shire.

The Onslow Chamber of Commerce remains highly supportive of the Small Business Grants Program and appreciates the Shire's ongoing commitment to fostering a vibrant and sustainable business community. We welcome the opportunity to work collaboratively with the Shire on the future development of the program and thank Council for considering this feedback.

Yours sincerely,

BMaher

Bree Maher
Chief Executive Officer
Onslow Chamber of Commerce & Industry

Unit 1, 16 Second Avenue, Onslow WA 6710 | PO BOX 43, Onslow WA 6710
P: (08) 9184 6182 | M: 0499 028 766
ceo@onslowcci.com.au | www.onslowcci.com.au | www.onslowhub.com.au

Agenda Item 16.1 - Attachment 3

Pilbara Inland Chamber of Commerce and Industry Feedback on Council Decision 087/2026

PILBARA INLAND
CHAMBER OF COMMERCE AND INDUSTRY

Feedback on 2025 Small Business Grants and Request to Reconsider 2026/27 Grant Cap

3 July 2026

Susan Allan
Manager Business and Economic Development
Shire of Ashburton

susan.allan@ashburton.wa.gov.au

Dear Sue,

The Pilbara Inland Chamber of Commerce and Industry (PICCI) is writing to express our sincere appreciation for the Shire of Ashburton's support of the 2025 Small Business Grant Program, and to provide feedback on the proposed 2026/27 grant round, particularly the reduction of the maximum grant amount to $5,000.

Gratitude for the 2025 Small Business Grant Program

PICCI and the local business community were extremely grateful for the 2025 Small Business Grant Program. The program enabled businesses to deliver practical, high-value projects that created meaningful outcomes for their operations, customers, employees, and the broader local economy.

- Enabled them to undertake projects that would otherwise have been financially out of reach
- Supported business growth, operational improvements, and increased local capability
- Strengthened confidence in the Shire's commitment to small business development
- Encouraged greater engagement with both the Chamber and the wider business community

The 2025 program was widely regarded as a practical, accessible, and high-impact initiative. Importantly, the grant amounts available under the 2025 round gave businesses the confidence and capacity to undertake projects of genuine substance, rather than smaller activities with limited long-term benefit.

Concern Regarding the Proposed 2026/27 Grant Cap

While PICCI is pleased to see that the Shire has approved a further business grant round, we were disappointed to hear that the proposed maximum grant amount for 2026/27 has been reduced to $5,000.

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- Based on feedback from the 2025 round, most meaningful business initiatives require a minimum investment of around $10,000 to create a significant and lasting difference.
- The statistics from the 2025 grants indicate that many successful projects were supported at or close to the $10,000 level.
- A reduced cap of $5,000 may limit the type, scale, and value of projects businesses are able to deliver.
- There is a risk that the reduced amount may make the program less worthwhile for businesses considering projects that require a more substantial investment.

PICCI understands that there may be budgetary or policy reasons behind the proposed reduction; however, from a business perspective, it is unclear why the grant amount would be decreased when the 2025 round demonstrated strong uptake, meaningful outcomes, and a clear need for grant support at a higher level.

Request to Reconsider the Maximum Grant Amount

PICCI respectfully requests that the Shire reconsider the proposed $5,000 cap and return the maximum grant amount to up to $10,000, consistent with the 2025 program. We believe this would ensure the program remains genuinely impactful, supports projects of meaningful scale, and continues to deliver strong value for local businesses and the wider community.

Conclusion

PICCI strongly supports the continuation of the Small Business Grant Program into 2026/27 and remains very grateful for the Shire's investment in local business. The 2025 round demonstrated the value of providing grant support at a level that enables businesses to deliver meaningful projects, and we believe maintaining a maximum grant amount of up to $10,000 would best preserve the program's effectiveness.

Thank you for considering this feedback. PICCI would welcome the opportunity to discuss this further or provide additional information to support Council's consideration of the 2026/27 grant round.

Kind regards,

Ana Rauhihi
Chief Executive Officer
Pilbara Inland Chamber of Commerce and Industry