



Agenda

Ordinary Council Meeting
Tuesday, 28 October 2025

Date:	Tuesday 28 October 2025
Time:	1:00 PM
Location:	Clem Thompson Sports Pavilion, Stadium Road, Tom Price
Distribution Date:	Thursday 23 October 2025



**Shire of Ashburton
Ordinary Council Meeting**

Please be informed an Ordinary Council Meeting will be held at 1:00 PM on Tuesday 28 October 2025 at Clem Thompson Sports Pavilion, Stadium Road, Tom Price.

A handwritten signature in black ink, appearing to read "Keith Woodward".

Keith Woodward
Chief Executive Officer

Disclaimer

The Shire of Ashburton warns anyone who has an application lodged with Council must obtain, and should only rely on, written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by Council in respect of the application. No responsibility whatsoever is implied, or accepted, by the Shire of Ashburton for any act, omission, statement, or intimation occurring during a Council meeting.

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1 Declaration Of Opening

The Presiding Member declared the meeting open at [enter time](#).

1.1 Acknowledgement Of Country

As representatives of the Shire of Ashburton Council, we respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay our respects to them and all their elders past and present.

1.2 Election of Deputy Shire President

Nominations for the position of Deputy Shire President to be invited. Nominations can be made in writing prior to the meeting or, made during the meeting.

If more than one nomination is received a ballot will undertaken to determine the order of draw on the ballot paper. Following this an election by secret vote will be undertaken.

At the conclusion of the vote the Shire President will declare the result and announce the Deputy Shire President and declare the result in accordance with the regulations.

2 Announcement Of Visitors

To be informed at the meeting.

3 Attendance

3.1 Present

Elected Members:	SP A Smith	Shire President
	Cr K White	Deputy Shire President, Onslow Ward
	Cr R de Pledge	Ashburton-Tablelands Ward
	Cr T Fox	Pannawonica Ward
	Cr L Rumble JP	Paraburdoo Ward
	Cr A Sullivan	Paraburdoo Ward
	Cr K Day	Tom Price Ward
	Cr B Healy	Tom Price Ward
	Cr C Rogers	Tom Price Ward

Employees:	K Woodward J Sangster C McGurk D Kennedy G Harris A Johnston J Bray J Watson J Rouse M Malinowska	Chief Executive Officer Deputy Chief Executive Officer Director Community Development Director Corporate Services Director Infrastructure Services Manager Media and Communications Manager Governance ICT Systems Officer Governance Officer Council Support Officer
Guests:	Enter names	
Members of Public:	There were enter number members of the public in attendance at the commencement of the meeting.	
Members of media:	There were enter number members of the media in attendance at the commencement of the meeting.	

3.2 Apologies

To be informed at the meeting.

3.3 Approved Leave Of Absence

Nil

4 Question Time

4.1 Response To Previous Public Questions Taken On Notice

Nil

4.2 Public Question Time

To be informed at the meeting.

5 Declaration By Members

5.1 Due Consideration By Elected Members To The Agenda

Elected Members will be requested to note they have given due consideration to all matters contained in this agenda.

5.2 Declaration Of Interest

A member who has an Impartiality, Proximity or Financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice, given to the Chief Executive Officer, prior to the meeting, or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest are disclosed –

Nil

6 Announcements By The Presiding Member And Councillors Without Discussion

To be informed at the meeting.

7 Petitions / Deputations / Presentations

7.1 Petitions

Nil

7.2 Deputations

Nil

7.3 Presentations

7.3.1 Ashburton Anglers Acknowledgement of Sponsorship

Presentation to Council of a plaque from the Ashburton Anglers Fishing Club acknowledging the Shire of Ashburton's sponsorship of its recent 2025 Munro's Mack10K Fishing Competition in August 2025.

8 Applications for Leave of Absence

Nil

9 En Bloc Council Resolutions

9.1 Agenda Items Adopted En Bloc

To be advised at the meeting

10 Confirmation Of Minutes

10.1 Confirmation of Council Minutes

10.1.1 Minutes Of The Ordinary Council Meeting Held On 16 September 2025

Officer Recommendation

That the Minutes of the Ordinary Council Meeting held 16 September 2025 (Item 10.1.1 Attachment 1) be confirmed as a true and accurate record.

10.2 Receipt of Committee and other Minutes

10.2.1 Minutes Of The Onslow Local Emergency Management Committee Meeting Held On 10 September 2025

Officer Recommendation

That the Minutes of the Onslow Local Emergency Management Committee Meeting held 10 September 2025 (Item 10.2.1 Attachment 1) be received.

10.2.2 Minutes Of The Pannawonica Local Emergency Management Committee Meeting Held On 30 September 2025

Officer Recommendation

That the Minutes of the Pannawonica Local Emergency Management Committee Meeting held 30 September 2025 (Item 10.2.2 Attachment 1) be received.

10.2.3 Minutes Of The Inland Local Emergency Management Committee Meeting Held On 25 September 2025

Officer Recommendation

That the Minutes of the Inland Local Emergency Management Committee Meeting held 25 September 2025 (Item 10.2.3 Attachment 1) be received.

11 Recommendations From Committee

Nil

12 Office of the Chief Executive Officer Reports

12.1 North West Defence Alliance

File Reference	ED01
Applicant or Proponent(s)	Not Applicable
Author	K Woodward, Chief Executive Officer
Authorising Officer	
Previous Meeting Reference	Ordinary Council Meeting 20 February 2024 – Item 12.8 – (019/2024)
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	Nil

Report Purpose

The Chief Executive Officer recommends to Council that the Shire of Ashburton (Shire) rejoins the North West Defence Alliance (NWDA), following its previous withdrawal in early 2024. The NWDA is a coalition of northern WA local governments advocating for defence investment, regional security, and economic development.

The report also recommends appointing delegates and allocating funds for membership and participation.

Background

- The NWDA was established in 2020 and comprises local governments along the north-west coast of WA, including Broome, Derby-West Kimberley, Exmouth, Halls Creek, Karratha, Port Hedland, and Wyndham-East Kimberley.
- The Shire was previously a member but withdrew in early 2024 due to uncertainty about direct benefits and alignment with Council priorities.
- Recent developments, including significant Federal and State defence investment in the region and feedback from regional stakeholders, have prompted reconsideration of the Shire’s position.
- Representatives to the NWDA are typically the Shire President/Mayor (voting rights) and the Chief Executive Officer (CEO), or a senior executive (support, non-voting).
- The Shire President attended the NWDA Annual General Meeting (AGM) as an invited observer on 22 September 2025 to consider potential membership.
- Cr Matt Niikkula, Shire President of Exmouth and NWDA Chair, has formally invited Ashburton to rejoin and indicated a willingness to address Council regarding membership.

Comments

Rejoining the NWDA directly supports the Shire’s Strategic Community Plan (SCP) objective under the “Prosperity” pillar: to advocate and drive opportunities for the community to be economically desirable, resilient, and prosperous.

The Alliance’s coordinated regional advocacy for defence investment aligns with the Shire’s commitment to strategic partnerships and infrastructure development that stimulate economic growth and attract Federal and State funding.

This is especially relevant given Ashburton’s significant contribution to Western Australia’s Gross State Product and its role as a major resource hub.

The SCP emphasises the importance of professional leadership, regional collaboration, and leveraging strategic opportunities to benefit local communities. NWDA membership enables the Shire to engage with Defence West, Federal departments, and neighbouring councils to ensure Ashburton’s assets such as ports, airports, road, and logistics infrastructure are considered in national defence planning. This supports the Shire’s goal to maintain and improve infrastructure and services while enhancing liveability and safety across its towns.

The SCP calls for openness, teamwork, and excellence in delivering services and projects. Participation in NWDA forums and initiatives provides a platform for the Shire to contribute to regional defence strategy, promote local capability, and advocate for community resilience. It also aligns with the SCP emphasis on acting with fairness and trusted leadership, ensuring Ashburton remains a proactive and influential voice in shaping the future of the North West.

The Shire President and CEO are recommended as delegates (voting and non-voting, respectively), consistent with NWDA practice.

Consultation

1. The Shire President attended the NWDA AGM as an invited observer on 22 September 2025.
2. Cr Matt Niikkula, Shire President of Exmouth and Chair of NWDA, has indicated a willingness to address Council regarding NWDA membership, either in person or via Teams.

Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	3. Prosperity - We will advocate and drive opportunities for the community to be economically desirable, resilient, and prosperous.
Strategic Outcome	3.1 Coordinated delivery of economic services and projects for the community
Strategy	3 Provide professional leadership and advice to assist Council.

Council Policy

[Council Policies » Shire of Ashburton](#)

Nil

Financial Implications

Current Financial Year

- Annual membership fee: \$5,000 (to be funded from the Economic Development budget).
- Additional costs for meeting attendance (travel, accommodation, registration) to be allocated as required.

Future Financial Year(s)

Budget considerations will be required annually to ensure funds are available for annual membership fees and meeting attendance, inclusive of travel, meals, and accommodation, estimated at \$20,000 per annum.

Legislative Implications

Nil

Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	Missed opportunities for regional advocacy and investment.	Possible (3)	Moderate (3)	Moderate (5-9)	Rejoin NWDA to strengthen regional advocacy efforts and ensure representation.
Financial impact	Unbudgeted expenditure for travel and participation.	Possible (3)	Minor (2)	Moderate (5-9)	Allocate funds and monitor via monthly reviews.
Reputation (social/community)	Lack of alignment with regional defence initiatives.	Possible (3)	Minor (2)	Moderate (5-9)	Appoint delegates and engage actively in NWDA planning and forums.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

1. Authorises the Chief Executive Officer to renew the Shire of Ashburton's membership in the North West Defence Alliance Inc.
2. Approves payment of the \$5,000 (pro rata) annual membership fee for the 2025/2026 financial year and allocates additional funds for meeting attendance as required from the Economic Development budget.
3. Appoints the Shire President (with voting rights) and the Chief Executive Officer (with non-voting rights) as the Shire of Ashburton's delegates to the North West Defence Alliance.
4. Instructs the Chief Executive Officer to represent the Shire of Ashburton's interests at North West Defence Alliance meetings and report back to Council on alliance activities and outcomes.

13 Corporate Services Reports

13.1 Monthly Schedule of Accounts Paid - September 2025

File Reference	FM03
Applicant or Proponent(s)	Not Applicable
Author	T Dayman, Manager Finance
Authorising Officer	D Kennedy, Director Corporate Services
Previous Meeting Reference	Nil
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Schedule of Accounts Paid - September 2025

Report Purpose

Shire officers are required to prepare a Schedule of Accounts Paid each month containing relevant information, as legislated.

The purpose of this report is to present the:

- Schedule of Creditor Accounts Paid for September 2025;
- Trust Fund Payments for September 2025; and
- Corporate Credit Card and Payment Card Reconciliations for September 2025.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as presented in Attachment 1.

Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

A new regulation has been added to the *Local Government (Financial Management) Regulations 1996* to increase transparency and accountability in local government, through greater oversight of incidental spending. From 1 September 2023, local governments are required to disclose information about each transaction made on a credit cards, debit cards or other purchasing cards.

Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and this is attached.

For the month under review the following summarised details are presented:

Description	Amount \$
<u>Municipal Fund</u>	
Electronic Funds Transfers	12,329,479.01
BPay/Credit Cards	67,022.54
Cheques	0
Payroll	1,125,589.50
Bank Fees and Charges	2,708.93
<u>Municipal Fund Total</u>	14,359,855.98
<u>Trust Fund</u>	
Electronic Funds Transfers	0.00
<u>Trust Fund Total</u>	0.00

Payment Cards

Credit Cards	62,308.04
Fuel Cards – Ampol	1,274.32
Fuel Cards – Viva / Shell	8,012.05
Fuel Cards – Wex Motorpass	0
Taxi Cards – Cabcharge	1,196.57
<u>Payment Cards Total</u>	72,790.98

The below table provides a summary of payment totals during 2025-2026.

Month	EFT Payment	Direct Debits	Credit Cards	Payroll	Bank Fees	Total Payment
July 25	11,877,167	464,990	84,140	1,609,770	2,351	14,039,011
August 25	13,059,809	153,819	84,816	1,059,073	2,337	14,359,856
September 25	12,329,479	4,714	62,308	1,1125,90	2,709	13,524,800
Total YTD 25/26	37,267,050	623,524	231,265	3,794,433	7,397	41,923,667
Total 24/25	83,319,933	3,931,059	579,458	13,971,918	30,854	101,833,224

Consultation

Executive Leadership Team
Finance Team

Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

- Strategic Objective 4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
- Strategic Outcome 4.2 Appropriate, sustainable, and transparent management of community funds
- Strategy 4 Ensure financial transactions are accurate and timely.

Council Policy

Nil

Financial Implications

Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

Future Financial Year(s)

Nil

Legislative Implications

Local Government (Financial Management) Regulations 1996

Regulation 13 (Payments from municipal fund or trust fund by Chief Executive Officer, Chief Executive Officer’s duties as to etc.)

Where the Chief Executive Officer has been delegated the exercise of power to make payments from the Municipal Fund or the Trust Fund, a list of accounts authorised for payment by the Chief Executive Officer is to be presented each month to Council.

Regulation 13A Payments by employees via purchasing cards

If a local government has authorised an employee to use a credit, debtor or other purchasing card, a list of payments made using the card must be prepared each month is to be presented to Council.

Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Council does not accept the officer recommendation.	Unlikely (2)	Minor (2)	Low (1-4)	Provide Council with adequate information to make an informed decision.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

Voting Requirements

Simple Majority

Officer Recommendation

That Council, in accordance with regulation 13 and 13A of the *Local Government (Financial Management) Regulations 1996*, confirms the Monthly Schedule of Accounts Paid for September 2025, inclusive of purchasing cards payments for September 2025, as included at Attachment 1.

13.2 Monthly Financial Statements - September 2025

File Reference	FM03
Applicant or Proponent(s)	Not Applicable
Author	T Dayman, Manager Finance
Authorising Officer	D Kennedy, Director Corporate Services
Previous Meeting Reference	Nil
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Monthly Financial Statements - September 2025

Report Purpose

Shire officers are required to prepare a Statement of Financial Activity each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the month ended 30 September 2025.

Council is requested to accept the Statement of Financial Activity, as provided at Attachment 1.

Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements (as attached).

Consultation

Executive Leadership Team
 Middle Management Group
 Finance Team

Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.2 Appropriate, sustainable, and transparent management of community funds
Strategy	4 Ensure financial transactions are accurate and timely.

Council Policy

Nil

Financial Implications

Current Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Year(s)

Nil

Legislative Implications

Local Government Act 1995

Section 6.4 (Financial report)

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Regulation 34 (Financial activity statement required each month (Act s.6.4)

Shire officers are to prepare each month a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Material misstatement or significant error in the financial statements.	Unlikely (2)	Moderate (3)	Moderate (5-9)	Review of financial position information to be undertaken regularly and by multiple Shire officers.
Compliance	Council does not accept the officer recommendation.	Unlikely (2)	Minor (2)	Low (1-4)	Provide Council with sufficient information for decision making.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

Voting Requirements

Simple Majority

Officer Recommendation

That Council, in accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996*, accepts the Statement of Financial Activity, and associated documentation for September 2025, as included at Attachment 1.

13.3 Elected Member Appointments to Committees

File Reference	GV04
Applicant or Proponent(s)	Not Applicable
Author	R Marlborough, Senior Governance Officer
Authorising Officer	D Kennedy, Director Corporate Services
Previous Meeting Reference	Special Council Meeting 25 October 2023 – Item 9.1 – (195/2023) Ordinary Council Meeting 15 April 2025 – Items 13.5 and 14.1 – (055/2025 and 058/2025) Ordinary Council Meeting 19 August 2025 – Item 13.3 – (151/2025)
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	Nil

Report Purpose

The purpose of this report is to appoint elected members to Council's established committees and determine the presiding and deputy presiding members on specified committees.

Background

Section 5.8 of the *Local Government Act 1995* (the Act) provides the ability for Council to establish committees to assist the Council and may exercise powers and discharge duties of the local government, if so delegated. Council's established committees have no delegated decision-making powers. They are advisory committees, which make recommendations to Council.

The Act also provides for the appointment of elected members to committees, and the appointment of committee presiding and deputy presiding members. Elected member appointments to committees are for a term of two years, with all terms expiring and the next ordinary local government elections.

Elected members were last appointed as members of the Audit and Risk Management Committee, Chief Executive Officer's Recruitment and Performance Review Committee, Community Grants Committee and Economic and Tourism Development Committee following the 2023 Shire of Ashburton ordinary elections, at the Special Council Meeting held on 25 October 2023 (Council decision 195/2023).

In April 2025, Council established a Waste Committee, appointed elected members to this committee and, from the committee membership, appointed a presiding and deputy presiding member (Council decision 058/2025).

Also in April 2025, following legislative reforms, Council formally reaffirmed the appointment of presiding and deputy presiding members on the following committees, to ensure legislative compliance:

- Audit and Risk Management Committee;
- Chief Executive Officer’s Recruitment and Performance Review Committee;
- Community Grants Committee; and
- Economic and Tourism Development Committee.

To ensure best practice and statutory compliance a review of Council’s Committee and Working Groups booklet was undertaken and subsequently endorsed by Council in August 2025.

As part of this review and in preparation for the implementation of the new section 7.1A of the Act, Council resolved to establish an Audit, Risk and Improvement Committee to replace the current Audit and Risk Management Committee and to release an expression of interest for an external independent presiding and deputy presiding member for this particular committee (Council decision 151/2025).

Comments

The appointment of elected members to Council committees and the appointment of presiding members and deputy presiding member of a committee must be determined by Council resolution. Nominations for committee membership can be made prior to the meeting in writing, or at the meeting when invited by the presiding member.

The details of each of Council’s current committees are as follows.

Committee	Purpose	Membership
Audit Risk and Improvement Committee	This committee role and purpose is to support Council in fulfilling its governance and oversight responsibilities in relation to: <ul style="list-style-type: none"> • financial reporting, internal control structure, risk management systems, external audit functions and ethical accountability, • examining audit and management reports from external audits, and ensure that the Shire appropriately implements any actions, and • receiving and review reports prepared by the Chief Executive Officer (CEO) in accordance with the Regulations and provide recommendations to Council on its findings and proposed actions. 	<ul style="list-style-type: none"> • Five elected members • One external appointed independent member who is the committee’s presiding member Notes: <ul style="list-style-type: none"> • A deputy presiding member is also appointed to undertake the independent presiding members duties, when absent. • Four deputies (all other elected members)
Chief Executive Officer’s Recruitment and Performance Review Committee	This committee’s purpose is to support Council fulfilling its obligations to: <ul style="list-style-type: none"> • recruit and select a Chief Executive Officer (CEO); and • review the performance of the CEO at least once in relation to each year of the person’s employment, where the CEO is employed for a term of more than one year, 	<ul style="list-style-type: none"> • Five elected members. From the members elected a presiding and deputy presiding member are appointed, Note: <ul style="list-style-type: none"> • Four deputies (all other elected members)

	in accordance with the <i>Local Government Act 1995</i> , and the adopted Standards for CEO Recruitment, Performance and Termination.	
Community Grants Committee	This committee’s purpose is to receive, assess and determine applications received for grants under the Council Policy – Community Donations, Grants and Funding, with the exception of Small Assistance Donations.	<ul style="list-style-type: none"> • Four elected members with representation from: <ul style="list-style-type: none"> ○ Onslow Ward, ○ Pannawonica Ward, ○ Paraburdoo Ward, and ○ Tom Price Ward <p>From the members elected a presiding and deputy presiding member are appointed,</p> <p>Note:</p> <ul style="list-style-type: none"> • Five deputies (all other elected members)
Economic and Tourism Development Committee	This committee’s role and purpose is to assist the Council identify strategies/opportunities that promote economic development and tourism within the Shire of Ashburton.	<ul style="list-style-type: none"> • Four elected members <p>From the members elected a presiding and deputy presiding member are appointed,</p> <p>Note:</p> <ul style="list-style-type: none"> • Five deputies (all other elected members)
Waste Committee	This committee’s role and purpose is to guide and assist the Council to identify strategies and opportunities to fully develop the operational capacity of the Shire of Ashburton’s (the Shire) Waste Management sites.	<ul style="list-style-type: none"> • Five elected members <p>From the members elected a presiding and deputy presiding member are appointed,</p> <p>Note:</p> <ul style="list-style-type: none"> • Four deputies (all other elected members)

Council is required to appoint elected members to be members of the following committees:

- Audit, Risk and Improvement Committee,
- Chief Executive Officer’s Recruitment and Performance Review Committee,
- Community Grants Committee,
- Economic and Tourism Development Committee, and the
- Waste Committee.

From the elected membership appointed, Council is to determine the presiding and deputy presiding members on the above committees, except for the Audit, Risk and Improvement Committee.

The results of the expression of interest advertised and enquires with the Western Australian Local Government Association for an external independent presiding and deputy presiding member of the Shire’s Audit, Risk and Improvement Committee are provided in a separate report to Council for consideration.

Consultation

Nil

Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.6 Visionary community leadership with sound, diligent and accountable governance
Strategy	3 Deliver best practice governance and risk management.

Council Policy

[Council Policies » Shire of Ashburton](#)

Nil

Financial ImplicationsCurrent Financial Year

Funds are provided in the Annual Budget to support the expected costs for the effective operation of Council committees.

Future Financial Year(s)

Council annually allocates budget funds for the effective operation of Council committees.

Legislative Implications*Local Government Act 1995*

Section 5.8 – provides Council the power to establish* committees of three or more persons to assist the with, and to exercise the powers and discharge the duties of the Council.

Section 5.9 – provides the detail about the composition of committees.

Section 5.10 – prescribes a committee is to have as its member persons appointed by the Council.

Note: *Each Council member is entitled to be a member of at least one committee. If the Shire President informs the Council, they wish to be a member of a committee, the Council is to appoint the Shire President to be a member of the committee.*

Section 5.11 – prescribes that committee membership and tenure of appointments to committees continue until next ordinary election day, unless the person appointed no longer holds office, resigns, or the committee is disbanded, whichever occurs first.

Section 5.11A – specifies obligations and duties of the deputy member of a committee.

Section 5.12 - specifies that the local government must appoint* a member of a committee to be the presiding member of the committee, and that a local government may may appoint* a member of a committee to be the deputy presiding member of a committee.

Section 7.1A - prescribes a local government is to establish an audit committee of three or more persons.

* *Absolute majority decision*

Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Not having elected members appointed to committees or presiding or deputy presiding members appointed.	Unlikely (2)	Moderate (3)	Moderate (5-9)	Appoint elected members to committees and appoint presiding and deputy presiding members, as recommended.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

Voting Requirements

Absolute Majority

Officer Recommendation

That Council:

1. Pursuant to the requirements of *Local Government Act 1995*, appoints the following elected members to be members of the Committees and as presiding and deputy presiding member of Committees, as specified, for terms expiring on 16 October 2027:
 - a. Audit, Risk and Improvement Committee
 - (i) _____
 - (ii) _____
 - (iii) _____
 - (iv) _____
 - (v) _____, and
 - (vi) All other elected members being deputies.
 - b. Chief Executive Officer’s Recruitment and Performance Review Committee
 - (i) _____
 - (ii) _____
 - (iii) _____
 - (iv) _____
 - (v) _____, and
 - (vi) All other elected members being deputies.

From the appointments made at b(i)-(v) above, appoints:

- (1) _____ as the presiding member of the Committee; and
- (2) _____ as the deputy presiding member of the Committee.

c. Community Grants Committee

- (i) _____
- (ii) _____
- (iii) _____
- (iv) _____, and
- (v) All other elected members being deputies.

From the appointments made at c(i)-(v) above, appoints:

- (1) _____ as the presiding member of the Committee; and
- (2) _____ as the deputy presiding member of the Committee.

d. Economic and Tourism Development Committee

- (i) _____
- (ii) _____
- (iii) _____
- (iv) _____, and
- (v) All other elected members being deputies.

From the appointments made at d(i)-(iv), appoints:

- (1) _____ as the presiding member of the Committee; and
- (2) _____ as the deputy presiding member of the Committee.

e. Waste Committee

- (i) _____
- (ii) _____
- (iii) _____
- (iv) _____
- (v) _____, and
- (vi) All other elected members being deputies.

From the appointments made at e(i)-(v), appoints:

- (1) _____ as the presiding member of the Committee; and
- (2) _____ as the deputy presiding member of the Committee.

13.4 Selection and Appointment - Independent Presiding and Deputy Presiding Members - Audit, Risk and Improvement Committee

File Reference	GV04
Applicant or Proponent(s)	Not Applicable
Author	R Marlborough, Senior Governance Officer
Authorising Officer	D Kennedy, Director Corporate Services
Previous Meeting Reference	Ordinary Council Meeting 19 August 2025 – Item 13.3 – (151/2025)
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	<ol style="list-style-type: none"> 1. Expression of Interest - Independent Members - Audit, Risk and Improvement Committee 2. Expression of Interest - David Cyngler - Confidential 3. Expression of Interest - Peter Carter - Confidential 4. Expression of Interest - Duy Vu Vo - Confidential 5. Expression of Interest - Phil Anastakis - Confidential 6. Expression of Interest - Baptiste Isambert - Confidential 7. Expression of Interest - Gia Jac - Confidential 8. Expression of Interest - Stephen Brown - Confidential 9. Expression of Interest - Vernon Lawrence - Confidential

Report Purpose

The purpose of this report is for Council to consider the formal appointment of an independent presiding and deputy presiding member of the Audit, Risk and Improvement Committee.

Council is requested to review the applications received and formally appoint the preferred qualifying persons to these roles on the Shire of Ashburton’s Audit, Risk and Improvement Committee for a term expiring on 16 October 2027.

Background

In August 2025, Council supported the establishment of an Audit Risk and Improvement Committee (ARIC) and agreed to progress the appointment of an independent presiding and deputy presiding member of the ARIC, given the pending legislative changes to the *Local Government Act 1995* (Act) requiring the appointment of these two independent member positions on this committee.

In conjunction with the formal establishment of the ARIC, at the August 2025 Ordinary Council Meeting a review of Council's Committee and Working Groups Booklet was supported to ensure best practice and statutory compliance. This review included preparatory context to align with the implementation of the new section 7.1A of the Act for the external independent presiding and deputy presiding member to be appointed to the ARIC.

Council further supported the expression of interest being invited to fill the external independent presiding and deputy presiding member positions on the ARIC.

Comments

In accordance with Council's direction, an expression of interest was publicly invited through the Shire's website in September 2025 (refer to Attachment 1). Applications were invited until 12 October 2025. The expression of interest was also promoted on Seek, LinkedIn and other social media channels in October 2025. Three applications were received through this Shire process.

The applications received from the Shire initiated expression of interest process were from:

- David Cyngler
- Peter Carter
- Du Vu Vo.

The Western Australian Local Government Association (WALGA) also invited a similar expression of interest for a pool of independent presiding and deputy presiding members for local government Audit, Risk and Improvement Committees. WALGA advised the Shire that ten applicants indicated a willingness to provide these services to Pilbara local governments.

Of the ten applicants on the WALGA pool, two had already applied via the Shire's expression of interest process. The Shire contacted the remaining WALGA pool members and of those, the following confirmed their interest and willingness to be considered for the roles available on the Shire's ARIC.

- Phillip Anastasakis
- Baptiste Isambert
- Gia Jac
- Stephen Brown
- Vernon Lawrence.

Copies of their applications and all supporting information are attached for Council's review and consideration.

Council is requested to consider the applications received and appoint a presiding and deputy presiding member for the Shire's ARIC for a term expiring on 16 October 2027.

Consultation

The Shire invited applications via an expression of interest in September and October 2025. Applications were invited until 12 October 2025. This invitation was published via the Shire's website, Seek, LinkedIn and other social media channels.

Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.6 Visionary community leadership with sound, diligent and accountable governance
Strategy	3 Deliver best practice governance and risk management.

Council Policy

Nil

Financial Implications

Current Financial Year

Adequate funds have been identified in the current budget to support expected costs associated with the ARIC appointed presiding member participating at committee meetings.

Future Financial Year(s)

Each year, funding must be set aside in the annual budget to cover the costs of the ARIC presiding member participation at committee meetings.

Legislative Implications

Local Government Act 1995 (Act)

Section 5.10 of the Act prescribes a committee is to have as its member persons appointed by the Council.

Section 5.12 of the Act deals with the appointment of presiding members and deputies

- (1) The local government must appoint* a member of a committee to be the presiding member of the committee. *
- (2) The local government may appoint* a member of a committee to be the deputy presiding member of the committee.

*Absolute majority required.

The *Local Government Amendment Act 2024* is to introduce new provisions into the *Local Government Act 1995 (Act)* regarding presiding members and deputy presiding members of Audit Risk and Improvement Committees. Section 7.1A(3) and (4) provide:

- (3) The presiding member of the audit, risk and improvement committee cannot be a council member of the local government or of any other local government.
- (4) Any deputy presiding member of the audit, risk and improvement committee cannot be a council member of the local government or of any other local

Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Non-compliance with the requirements for the appointment of a presiding and deputy presiding member of the ARIC.	Unlikely (2)	Minor (2)	Low (1-4)	Council select and appoint a presiding and deputy presiding member of the ARIC.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

Voting Requirements

Absolute Majority

Officer Recommendation

That Council, in support of pending amendments to the *Local Government Act 1995* (Act) to introduce a new Section 7.1A, and in accordance with the relevant provisions of the Act, appoint:

1. _____ to be the independent Presiding Member of the Audit, Risk and Improvement Committee, for a term expiring on 16 October 2027; and
2. _____ to be the independent Deputy Presiding Member of the Audit, Risk and Improvement Committee, for a term expiring on 16 October 2027

13.5 Elected Member Appointments to Working Groups and External Groups

File Reference	GV04
Applicant or Proponent(s)	Not Applicable
Author	R Marlborough, Senior Governance Officer
Authorising Officer	D Kennedy, Director Corporate Services
Previous Meeting Reference	Ordinary Council Meeting 8 August 2023 - Item 13.4 – (157/2023) Special Council Meeting 25 October 2023 – Item 9.2 – (196/2023) Ordinary Council Meeting 19 August 2025 – Item 13.3 – (151/2025)
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	<ol style="list-style-type: none"> 1. Local Emergency Management Committee's - Terms of Reference - Update 2. Onslow Senior Citizens and Carinya Units Working Group - Terms of Reference - Update 3. Regional Road Group Framework - Update

Report Purpose

Council is required to have elected member representation to Council working groups and external groups. Elected members are appointed to each of the groups for two years with all terms expiring on 16 October 2027.

The purpose of this report is to provide information on each of the working and external groups and the number of members required on each.

Council is requested to nominate and appoint elected members to each group.

Background

Following from the 2023 Local Government Ordinary Election at the Special Council Meeting held on 25 October 2023, elected members were appointed to each of the working and external groups.

Recently, the Shire undertook a comprehensive review of the Shire's current committees and working groups and at the Ordinary Council Meeting on 19 August 2025, Council endorsed elected member representation on the following working groups and external groups.

Council Working Groups

- Inland Local Emergency Management Committee
- Onslow Local Emergency Management Committee
- Pannawonica Local Emergency Management Committee
- Onslow Senior Citizens and Carinya Units Working Group

- Tom Price Sporting Working Group
- Working Together Onslow Steering Group

External Groups

- Regional Development Assessment Panel
- Regional Road Group
- Western Australian Local Government Association Pilbara Country Zone

Comments

Working groups are not intended to be constrained by the procedural requirements of the *Local Government Act 1995* (the Act) and *Local Government (Administration) Regulations 1996* however, many best practice meeting procedures used under the Act can be practised for working group meetings.

Any recommendations emanating from working groups are to be endorsed by Council through an officer report and subsequent recommendation. A working group has no other power.

Shire Working Groups

The details of each of current working groups are as follows –

Shire Working Group	Purpose	Membership
Inland Local Emergency Management Committee	The Inland Local Emergency Management Committee (LEMC) is established in accordance with the <i>Emergency Management Act 2005</i> and comprises the Tom Price and Paraburdoo townships and surrounding communities. The aim of the LEMC is to collaborate with local support organisations, hazard management agencies and industry representatives to collectively build a resilient community that is prepared to respond and recover from an emergency.	<ul style="list-style-type: none"> • Two elected members • Two elected members as deputies Note: Elected member to be appointed as Chairperson
Onslow Local Emergency Management Committee	The Onslow Local Emergency Management Committee (LEMC) is established in accordance with the <i>Emergency Management Act 2005</i> and comprises the Onslow town site and surrounding communities. The aim of the LEMC is to collaborate with local support organisations, hazard management agencies and industry representatives to collectively build a resilient community that is prepared to respond and recover from an emergency.	<ul style="list-style-type: none"> • Two elected members • Two elected members as deputies Note: <ul style="list-style-type: none"> • Elected member to be appointed as Chairperson
Pannawonica Local Emergency Management Committee	The Pannawonica Local Emergency Management Committee (LEMC) is established in accordance with the <i>Emergency Management Act 2005</i> and comprises the ‘closed’ town of Pannawonica. The aim of the LEMC is to collaborate with local support organisations, hazard management agencies and industry representatives to collectively build a resilient community that is prepared to respond and recover from an emergency.	<ul style="list-style-type: none"> • Two elected members • Two elected members as deputies Note: <ul style="list-style-type: none"> • Elected member to be appointed as Chairperson

<p>Onslow Senior Citizens and Carinya Units Working Groups</p>	<p>The purpose of the Onslow Senior Citizens and Carinya Units Working Group is to provide means to consider applications lodged for residential occupancy of the Onslow Senior Citizens Units and the Carinya Units (Units) by eligible persons, and to broadly support ongoing effective operations at the Units.</p>	<ul style="list-style-type: none"> • Onslow Ward Councillor (chairperson of meetings)
<p>Tom Price Sporting Working Group</p>	<p>The purpose of the Tom Price Sporting Working Group is to:</p> <ol style="list-style-type: none"> 1. provide guidance to sport and recreation issues within the Tom Price Sporting precinct (Tom Price Oval and Minna Oval); 2. provide a forum for discussion of matters relating to sport and recreation within the town of Tom Price, including the identification of issues and opportunities and ensuring equitable access to sport and recreation opportunities for all members of the community; and 3. provide direction on all matters relating to the clubs and facilities. 	<ul style="list-style-type: none"> • Two members (Tom Price Ward Councillor) • Deputy (Tom Price Ward Councillor)
<p>Working Together Onslow Steering Group</p>	<p>The purpose of the Working Together Onslow Steering Committee is to provide oversight of the Working Together Onslow Agreement funding allocations.</p>	<ul style="list-style-type: none"> • Shire President (chairperson of meeting) • Onslow Ward Councillor

Local Emergency Management Committee's

It is proposed to amend clause 6.3 in all of the Local Emergency Management Committee's (LEMC's) - Terms of References as detailed in Attachment 1 to enable the Chief Executive Officer (CEO) to determine the Executive Officer, as the management and direction of employees is the responsibility of the CEO.

Onslow Senior Citizens and Carinya Units Working Group

Council is requested to support minor amendments to the Onslow Senior Citizens and Carinya Units Working Groups – Terms of Reference to remove the previous position of Executive Manager Land, Property and Regulatory Services and replace with the Manager Communities, as detailed in Attachment 2.

External Groups

Council provide representation on a number of external groups. These groups are administered by parties other than the Shire of Ashburton therefore, information provided, and operation of these groups is at the discretion of the convening bodies.

The details of each current external working groups are as follows –

<p>External Working Group</p>	<p>Purpose</p>	<p>Membership</p>
<p>Regional Development Assessment Panel</p>	<p>A Development Assessment Panel is an independent decision-making body comprised of technical experts and elected local government members. These panels determine development applications made under local and region planning schemes, in the place of the original decision maker.</p>	<ul style="list-style-type: none"> • Two members • Two deputies

Regional Road Group	There are 10 Regional Road Groups (RRG) in WA, established under the State Road Funds to Local Government Agreement which is overseen by a State Advisory Committee (SAC). The RRGs make recommendations to the SAC regarding the Annual Local Government Roads Program for their Region and any other relevant issues.	<ul style="list-style-type: none"> • Two members • Two deputies
Western Australian Local Government Association (WALGA) Pilbara Country Zone	<p>WALGA's Constitution outlines that the functions of Zones are to:</p> <ul style="list-style-type: none"> • Elect one or more State Councillors; • Consider the State Council agenda; • Provide direction and feedback to their State Councillor; and, • Any other function deemed appropriate by the Zone. 	<ul style="list-style-type: none"> • Two members • Two deputies

Regional Road Group

It is proposed to amend the elected member representation on the Regional Road Group to one elected member and one elected member as a deputy, rather than two elected members and two elected members as deputies. The rationale for amendment is that each member local government on the group has only one vote. Having two elected members creates confusion and does not provide any overall increased direct benefit to the Shire. The amended regional road group framework is provided for consideration at Attachment 3.

The current Terms of Reference for each of the working groups are detailed in the Committee and Working Groups Booklet which is available on the Shires Website.

Consultation

Nil

Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.6 Visionary community leadership with sound, diligent and accountable governance
Strategy	3 Deliver best practice governance and risk management.

Council Policy

[Council Policies » Shire of Ashburton](#)

Nil

Financial Implications

Current Financial Year

Any associated costs for elected members required to travel to attend external group meetings is provided for in the Annual Budget.

Future Financial Year(s)

Any associated costs for elected members required to travel to attend external group meetings is provided for in the Annual Budget.

Legislative Implications

Section 38 of the *Emergency Management Act 2005* prescribes a local government is to establish one or more local emergency management committees for the district.

Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	Council not being appropriately represented at working and external groups.	Unlikely (2)	Minor (2)	Low (1-4)	Elected members nominate for vacancies, and Council makes appropriate elected member and any other appointments, as recommended.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

1. Endorse the following elected member appointments on the listed Working and Groups and External Groups for a term expiring on 16 October 2027:
 - A. Inland Local Emergency Management Committee
 - (a) _____ (Chairperson)
 - (b) _____
 - (c) _____ (Deputy)
 - (d) _____ (Deputy).
 - B. Onslow Local Emergency Management Committee
 - (a) _____ (Chairperson)
 - (b) _____
 - (c) _____ (Deputy)
 - (d) _____ (Deputy).

- C. Pannawonica Local Emergency Management Committee
 - (a) _____ (Chairperson)
 - (b) _____
 - (c) _____ (Deputy)
 - (d) _____ (Deputy).
 - D. Onslow Senior Citizens and Carinya Units Working Groups
 - (a) Onslow Ward Councillor, as per the adopted Terms of Reference.
 - E. Tom Price Sporting Working Group
 - (a) Tom Price Ward Councillor _____
 - (b) Tom Price Ward Councillor _____
 - (c) Tom Price Ward Councillor _____(Deputy)as per the adopted Terms of Reference.
 - F. Working Together Onslow Steering Committee
 - (a) Shire President
 - (b) Onslow Ward Councilloras per the adopted Terms of Reference.
 - G. Regional Development Assessment Panel
 - (a) _____
 - (b) _____
 - (c) _____ (Deputy)
 - (d) _____ (Deputy)
 - H. Regional Road Group
 - (a) _____
 - (b) _____ (Deputy)
 - I. Western Australian Local Government Association - Pilbara Country Zone
 - (a) _____
 - (b) _____
 - (c) _____ (Deputy)
 - (d) _____ (Deputy)
2. Support the amendments to the proposed to the Local Emergency Management Committee’s Terms of Refence, the Onslow Senior Citizens and Carinya Units Working Groups Terms of Refence, and the Regional Road Group framework, as detailed at Attachments 1, 2 and 3 respectively.

14 Infrastructure Services Reports

Nil

15 Community Development Reports

15.1 Tom Price Sporting Working Group - Status and Selection of Community Representatives

File Reference	RC40
Applicant or Proponent(s)	Not Applicable
Author	M Bishop, Club Development Lead
Authorising Officer	C McGurk, Director Community Development
Previous Meeting Reference	Ordinary Council Meeting 8 August 2023 - Item 13.4 – 157/2023 Special Council Meeting 25 October 2023 – Item 9.2 – (196/2023) Ordinary Council Meeting 19 August 2025 – Item 13.3 – (151/2025)
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	<ol style="list-style-type: none"> 1. Nomination - Adam Hitchcock - Confidential 2. Nomination - Marama Rawiri - Confidential 3. Nomination - Danielle Cheeseman - Confidential 4. Nomination - Brendan Rockliff - Confidential 5. Tom Price Sporting Working Group - Terms of Reference Review

Report Purpose

The purpose of this report is to provide Council with information on the status of the Tom Price Sporting Working Group (Group) and provide information to consider community membership on the Group for the next two years, following an invitation being advertised.

Council is requested to consider the applications for community membership received and approve a minor amendment to the Group’s Terms of Reference to ensure ongoing operations and provide future flexibility.

Background

The Tom Price Sporting Working Group (Group) was established to provide an opportunity for local sporting groups to have one point of contact with the Shire on sport and recreation matters within the Tom Price Sporting precinct, with the overall intent being an accessible forum for discussions to facilitate equitable access to sport and recreation opportunities for all members of the community, and to provide direction on all matters relating to the clubs and facilities.

The adopted Terms of Reference requires seven community representatives to be part of the Group. From May 2024 to October 2025, seven meetings were held, with only four having the required quorum to function, as intended.

The meetings where a quorum was not achieved were held as informal discussions, which were generally productive. Overall, the meetings, whether formal or informal, were productive with all representatives having the opportunity to provide updates, share ideas, discuss issues, and hear what was upcoming with the Shire's Club Development Plan 2024-2027.

Comments

In preparation for the expiry of the community member representative roles on this Group, advertising for nominations commenced on 25 August 2025. Applications closed at 4.00pm on 19 September 2025. The nomination period was advertised extensively, and possible candidates were contacted directly. This approach generated two of the four nominations received, as follows:

- Adam Hitchcock (2024-25 working group member)
- Marama Rawiri
- Danielle Cheeseman
- Brendan Rockliff.

These nominations were assessed by the selection panel against the selection criteria detailed below, giving consideration to the diversity of sport and recreation clubs, associations and interests, to ensure fair and even representation.

1. Current involvement in service provision, policy or program development in the area of sport and recreation;
2. Endorsement by their organisation;
3. Strong knowledge of the Tom Price sporting activities with networks throughout the local community;
4. Strong knowledge of sport and recreation trends and impacts relevant to the purpose of the Group;
5. A willingness to contribute meaningfully to meetings in a fair and unbiased manner; and
6. Capacity to represent and commit to the Working Group for the required term.

The section panel support the applicants that have nominated to be community member representatives on the Group, and Council are requested to endorse the applications received. For Council's information copies of the applications lodged are provided in Attachments 1 to 4, respectively.

The current Terms of Reference requirements for this Group are seven community member representatives. As only four nominations were received, the potential for future meeting quorums not being achieved is significant, meaning meetings would be informal and outside of Council's original intent.

To resolve this situation and provide flexibility, Council are requested to support an amendment to the Group's the Terms of Reference to allow for a minimum of four and a maximum of seven community member representatives. The proposed amended Terms of Reference are provided for Council's information at Attachment 5.

Consultation

Local advertising for nominations through the Shire’s website and via social media for community member representation on the Tom Price Sporting Working Group commenced on 25 August 2025. Applications closed at 4.00pm on 19 September 2025.

Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	2. Place - We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.
Strategic Outcome	2.7 Quality, well-maintained, and purposeful community facilities
Strategy	2 Maintain facilities in a strategic manner, ensuring community needs are met.

Council Policy

[Council Policies » Shire of Ashburton](#)

Nil

Financial Implications

Current Financial Year

Nil

Future Financial Year(s)

Nil

Legislative Implications

Nil

Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	Community is not appropriately represented at working groups.	Unlikely (2)	Minor (2)	Low (1-4)	Endorse community members for a 2-year period following which, nominations for vacancies will be readvertised.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

1. Endorses Adam Hitchcock, Marama Rawiri, Danielle Cheeseman and Brendan Rockliff being community member representatives on the Tom Price Sporting Working Group for a term expiring on 16 October 2027; and
2. Supports an amendment to the Tom Price Sporting Working Group – Terms of Reference, as provided and detailed at Attachment 5.

16 Councillor Agenda Items / Notices of Motion

Nil

17 New Business Of An Urgent Nature Introduced By Council Decision

18 Confidential Matters

Nil

19 Next Meeting

The next Ordinary Council Meeting will be held at 1:00pm on Tuesday 18 November 2025 at Ashburton Hall, Ashburton Avenue, Paraboradoo.

20 Closure Of Meeting

There being no further business, the Presiding Member closed the meeting at [enter time](#).