



Agenda Item 13.3 - Attachment 1

Schedule of Accounts Paid - January 2024

Shire of Ashburton

CEO's Delegated Payment List - Regulation 13(1) Local Government (Financial Management) Regulation 1996

List of Payments - Payment Detail for Month of January 2024

Pursuant to the regulation:

If the local government has delegated to the CEO its power to make payment from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared.

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

Description	Amount
Municipal Fund	
EFT	\$ 4,710,600.84
Credit Cards/Bpay	\$ 334,521.48
Cheque	\$ -
Payroll	\$ 895,107.51
Bank Fees and Charges	\$ 940.21
Grand Total	\$ 5,941,170.04

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JANUARY 2024
--

EFT Payment	Date	Name	Description	Amount
EFT69083	04/01/2024	3E Advantage Pty Ltd	Printer leasing	6464.83
EFT69084	04/01/2024	Andrew Price Emp #1551	Staff reimbursement	260.00
EFT69085	04/01/2024	Audra Smith	Council meeting travel expenses	1334.68
EFT69086	04/01/2024	Building & Construction Industry	CITF Levy collected	255.75
EFT69087	04/01/2024	Child Support Agency	Payroll deductions	428.43
EFT69088	04/01/2024	Darren Kennedy	Staff reimbursement	1000.00
EFT69089	04/01/2024	Dept Mines, Industry, Reg's and safety	BRB Levy collected	8274.27
EFT69090	04/01/2024	Easifleet Pty Ltd	Novated lease	2304.04
EFT69091	04/01/2024	Horizon Power	Electricity consumption	13979.11
EFT69092	04/01/2024	Independent Fuel Solutions Pty Ltd	Fuel	33542.45
EFT69093	04/01/2024	Lavazza Australia Pty Ltd	Refreshments for Shire offices	830.02
EFT69094	04/01/2024	Linton Rumble	Council meeting travel expenses	834.24
EFT69095	04/01/2024	Market Creations Agency Pty Ltd	Visitashburton.au sub domains	440.00
EFT69096	04/01/2024	Matt Younger	Staff reimbursement	1181.79
EFT69097	04/01/2024	Matthew Lynch	Council meeting travel expenses	838.51
EFT69098	04/01/2024	Rory De Pledge	Council meeting travel expenses	196.68
EFT69099	04/01/2024	Shire Of Ashburton	BRB Commissions collected	93.25
EFT69100	04/01/2024	Smokey Trails	Catering	5000.00
EFT69101	04/01/2024	Spotlight Pty Ltd	Decorations for Christmas events	338.50
EFT69102	04/01/2024	Tom Price Medical Centre Pty Ltd	Pre-employment medical assessment	390.50
EFT69103	10/01/2024	3E Advantage Pty Ltd	Printer leasing	6464.83
EFT69104	10/01/2024	A + M Medical Services	Annual first aid equipment service	1152.24
EFT69105	10/01/2024	A4 Projects	Project Management Consultancy Services	8896.74
EFT69106	10/01/2024	Abco Products	Cleaning products	11378.79
EFT69107	10/01/2024	Aceam Pty Ltd	Asset management assessment	32207.60
EFT69108	10/01/2024	Acromat (CMO Trading Pty Ltd T/A)	Sports safety materials	628.10
EFT69109	10/01/2024	Afgri Equipment Australia Pty Ltd	Vehicle parts, maintenance and repairs	870.92
EFT69110	10/01/2024	Airports Consultancy Group Pty Ltd	Aviation consultancy services and geotechnical brief	11484.00
EFT69111	10/01/2024	Alcolizer Pty Ltd	Upgrade of breath testing system and training	2517.90
EFT69112	10/01/2024	All Glass Window Tinting	Housing repairs and maintenance Tom Price	1030.00
EFT69113	10/01/2024	Amek Engineering Pty Ltd	Repairs and maintenance Tom Price	3850.00
EFT69114	10/01/2024	Ampol Australia Petroleum Pty Ltd	Fuel	1954.20
EFT69115	10/01/2024	AMS - Aerodrome Management Services	Provision of ASIC Card	250.00

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JANUARY 2024
--

EFT Payment	Date	Name	Description	Amount
EFT69116	10/01/2024	Ask Waste Management	Waste Management Service	24906.75
EFT69117	10/01/2024	Assetval Pty Ltd (Marsh Pty Ltd T/As)	Infrastructure fair valuation reports	38940.00
EFT69118	10/01/2024	AIM WA	Management coaching session	374.00
EFT69119	10/01/2024	Australian Institute Of Management WA	AIMWA Corporate SilverPlus membership	3850.00
EFT69120	10/01/2024	AV Truck Services Pty Ltd	Vehicle parts, maintenance and repairs	272.19
EFT69121	10/01/2024	Avantgarde Technologies	Nessus Pro Scanner Licence	5519.14
EFT69122	10/01/2024	Beadon Bay Resort	Catering for events	620.00
EFT69123	10/01/2024	Bellary Dome Pty Ltd	Rates refund	1006.57
EFT69124	10/01/2024	Bennco Group	Repairs and maintenance Tom Price	10178.85
EFT69125	10/01/2024	Blue Force Pty Ltd	Vehicle parts, maintenance and repairs	845.35
EFT69126	10/01/2024	Banjima Native Title Aboriginal Corporation	Karjini Experience 2024 - Platinum Sponsorship	41250.00
EFT69127	10/01/2024	Brandworx Australia	Employee uniforms	713.65
EFT69128	10/01/2024	Brooks Hire Service Pty Ltd	Hire of excavators and loaders	8510.26
EFT69129	10/01/2024	BSM Consulting Pty Ltd	Surveying services	1980.00
EFT69130	10/01/2024	Bunnings Group Limited	Kitchen and laundry renovation materials	8804.94
EFT69131	10/01/2024	Burbury Consulting Pty Ltd	Concept design services	13299.00
EFT69132	10/01/2024	Byblos Constructions-Tom Price	Repairs and maintenance Tom Price	55251.90
EFT69133	10/01/2024	C Munro Contractors	Repairs and maintenance Onslow	82481.01
EFT69134	10/01/2024	Cabcharge Payments Pty Ltd	Cab charges	537.25
EFT69135	10/01/2024	Centurion Transport Co Pty Ltd	Freight	82.78
EFT69136	10/01/2024	Chefmaster Australia	Cleaning products	3378.30
EFT69137	10/01/2024	Choices Flooring Geraldton	Housing upgrade materials	7865.00
EFT69138	10/01/2024	Cleverpatch Pty Ltd	Craft items for events	2176.18
EFT69139	10/01/2024	Coca-Cola Amatil (Aust) Pty Ltd	Soft drinks for on sale	1831.94
EFT69140	10/01/2024	Commercial Aquatics Australia Pty Ltd	Hardware	77.00
EFT69141	10/01/2024	Compu-Stor	Offsite storage of archive boxes	213.49
EFT69142	10/01/2024	Connect Call Centre Services	After-hours Call centre service	224.99
EFT69143	10/01/2024	Connop Networking	ICT consultancy services	900.00
EFT69144	10/01/2024	Contatore Engineering Pty Ltd	Vehicle parts, maintenance and repairs	2171.40
EFT69145	10/01/2024	Core Entertainment	Entertainment for Christmas event	1000.00
EFT69146	10/01/2024	Corporate Travel Management Pty Ltd	Travel	10837.21
EFT69147	10/01/2024	Crown Perth Limited	Accommodation for Cr Gallanagh for conference	1680.00
EFT69148	10/01/2024	Davric Australia Pty Ltd	Merchandise for on sale	4638.48
EFT69149	10/01/2024	Daysafe Pty Ltd	Fire Warden training	3500.00

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JANUARY 2024

EFT Payment	Date	Name	Description	Amount
EFT69150	10/01/2024	Dept of Premier And Cabinet	Publishing of Local Laws	2096.20
EFT69151	10/01/2024	Dept of Water & Environment Regulation	Annual Licence Fee for PRWMF	30635.75
EFT69152	10/01/2024	Dice Solutions	Electrical repairs and maintenance Onslow	4823.29
EFT69153	10/01/2024	Drilline Civil & Haulage	Hire of plant and transport of equipment	6292.00
EFT69154	10/01/2024	E.Law International	Caseroom and hosting fees for Wittenoom matters	1292.50
EFT69155	10/01/2024	Environex International	Chemicals	354.02
EFT69156	10/01/2024	Feddersen Consulting Group Pty Ltd	Consulting services	24475.00
EFT69157	10/01/2024	Focus Consulting Wa Pty Ltd	Electrical consulting services	550.00
EFT69158	10/01/2024	Frank Richardson	Merchandise for on sale	2012.50
EFT69159	10/01/2024	Fujifilm Business Innovation	SES Printer lease	133.10
EFT69160	10/01/2024	GHD Pty Ltd	Landfill water monitoring	12872.75
EFT69161	10/01/2024	Gravity Etc Pty Ltd (X5 Academy T/A)	Event facilitators	7044.40
EFT69162	10/01/2024	Hedland Property Shop	Water consumption	124.99
EFT69163	10/01/2024	Horizon Power	Electricity consumption	23288.89
EFT69164	10/01/2024	HWL Ebsworth Lawyers	Legal services	35775.93
EFT69165	10/01/2024	ID Consulting Pty Limited	Economic and Demographic report	3850.00
EFT69166	10/01/2024	linsights Pty Ltd	Asset management dashboard subscription	5445.00
EFT69167	10/01/2024	Independent Fuel Solutions Pty Ltd	Fuel	7709.23
EFT69168	10/01/2024	Inform Strategic Consulting	Consulting services	13530.00
EFT69169	10/01/2024	Initial Hygiene / Pink Hygiene Solutions	Hygiene services	4132.16
EFT69170	10/01/2024	IP Cameras Australia Pty Ltd	Remote technical support for CCTV	176.00
EFT69171	10/01/2024	JB Hi-Fi Group Pty Ltd	ICT hardware	3110.00
EFT69172	10/01/2024	Karratha Florist	Event facilitators	5169.98
EFT69173	10/01/2024	Karratha Veterinary Hospital	Veterinary services for Ranger program	3550.00
EFT69174	10/01/2024	Keyspot Services	Key cutting	90.00
EFT69175	10/01/2024	KHB Mobile Mechanical Pty Ltd	Vehicle parts, maintenance and repairs	1766.14
EFT69176	10/01/2024	Kmart Karratha	Decorations and supplies for Christmas events	359.50
EFT69177	10/01/2024	Komatsu Australia Pty Ltd	Vehicle parts, maintenance and repairs	1554.70
EFT69178	10/01/2024	Landgate	Gross rental valuations	402.36
EFT69179	10/01/2024	Leidos Security Enterprise Solutions	Service and maintenance Onslow	26416.50
EFT69180	10/01/2024	Lilly Gogos	Event facilitators	1400.00
EFT69181	10/01/2024	Lo-Go Appointments	Labour hire contracting services	1805.76
EFT69182	10/01/2024	Maintenance Experts Pty Ltd	Fleet software maintenance agreement	1815.00
EFT69183	10/01/2024	Mark Elliott	Bond refund	700.00

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JANUARY 2024
--

EFT Payment	Date	Name	Description	Amount
EFT69184	10/01/2024	Market Creations Agency Pty Ltd	Marketing support services	440.00
EFT69185	10/01/2024	Marsh Advisory (Marsh Pty Ltd T/As)	Evacuation signs	6215.00
EFT69186	10/01/2024	Mary Jane Howard	Labour services	6700.00
EFT69187	10/01/2024	McLeods Barristers & Solicitors	Legal services	8561.85
EFT69188	10/01/2024	MCR Workplace Investigations	Confidential investigation	5965.00
EFT69189	10/01/2024	Mettler-Toledo Ltd	Weighbridge calibration	7272.10
EFT69190	10/01/2024	MKJ Logistics	Freight	480.70
EFT69191	10/01/2024	Moray & Agnew (Perth)	Legal services	5500.00
EFT69192	10/01/2024	Napa (Gpc Asia Pacific T/As)	Vehicle parts, maintenance and repairs	691.64
EFT69193	10/01/2024	Netlink Group Pty Ltd	Exclaimer Cloud Office 365 Licence	429.00
EFT69194	10/01/2024	Norwest Refrigeration Services	Electrical	4871.59
EFT69195	10/01/2024	Office Of The Auditor General WA	Audit fees	85019.00
EFT69196	10/01/2024	Onslow Contracting	Key cutting services	29.70
EFT69197	10/01/2024	Onslow General Store	Onslow consumables	9402.19
EFT69198	10/01/2024	Onslow Primary School	Water usage	10777.68
EFT69199	10/01/2024	Onslow Sports Club Incorporated	Venue hire and refreshments for Christmas event	1018.00
EFT69200	10/01/2024	Paraburdoo Inn	Vouchers for event prizes	100.00
EFT69201	10/01/2024	Pendoley Environmental Pty Ltd	Refund of room bookings at Sun Chalets	299.00
EFT69202	10/01/2024	PFD Food Services Pty Ltd	Food items for on sale	1500.95
EFT69203	10/01/2024	Pilbara Food Services	Items for on sale and transport of street sweeper	3269.82
EFT69204	10/01/2024	Pilbara Motor Group / Karratha Toyota	Vehicle parts, maintenance and repairs	434.50
EFT69205	10/01/2024	Pivotel Satellite Pty Ltd	Monthly subscription for vehicle spot trackers	982.25
EFT69206	10/01/2024	Poolshop Online Pty Ltd	Chemicals	3483.40
EFT69207	10/01/2024	Premier Truck Painters Pty Ltd	Restoration of Bedford truck	10000.00
EFT69208	10/01/2024	Proludic Pty Ltd	Playground equipment parts	285.96
EFT69209	10/01/2024	Qit Plus Pty Ltd	Disaster dashboard maintenance and upgrades	4950.00
EFT69210	10/01/2024	Ray White Exmouth	Rent	10414.42
EFT69211	10/01/2024	Redfish Technologies Pty Ltd	Site review and audit of Security systems	17193.00
EFT69212	10/01/2024	Rio Tinto - Pilbara Iron Company	Water and electricity consumption	24438.61
EFT69213	10/01/2024	RMS	RMS Cloud and Support	3300.00
EFT69214	10/01/2024	Run Energy Pty Ltd	High flow leachate pumping system	40624.10
EFT69215	10/01/2024	Shire Of Ashburton	Forfeited gym bonds	3910.00
EFT69216	10/01/2024	Sinch Messagemedia	SMS notifications for Airport management system	53.90
EFT69217	10/01/2024	Sodexo Australia	Pannawonica consumables	166.39

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JANUARY 2024

EFT Payment	Date	Name	Description	Amount
EFT69218	10/01/2024	Sodexo Australia - Rental Payments	Rent	10252.84
EFT69219	10/01/2024	Spacetoco Pty Ltd	Partner Pro bundle monthly fee	165.00
EFT69220	10/01/2024	Spotlight Pty Ltd	Decorations for Christmas events	450.00
EFT69221	10/01/2024	Stantec Australia Pty Ltd	CCTV Review	44703.45
EFT69222	10/01/2024	Summit Climbing Walls	Repairs and maintenance Onslow	1815.00
EFT69223	10/01/2024	Talis Consultants Pty Ltd	Onslow closed landfill monitoring	6047.66
EFT69224	10/01/2024	TAMS Group Pty Ltd	Engineering bathymetric survey	20157.01
EFT69225	10/01/2024	Team Global Express (A/C# 2085060)	Freight	1678.19
EFT69226	10/01/2024	Team Global Express (A/C# 2085599)	Freight	280.80
EFT69227	10/01/2024	Telstra Limited	Monthly telephone and communication charges	82196.56
EFT69228	10/01/2024	Tenderlink.Com	Public tender advertising	184.80
EFT69229	10/01/2024	TIAD Enterprises Pty Ltd	Plant and operator hire	39800.00
EFT69230	10/01/2024	TNT Express (Fedex Express T/As)	Freight	309.35
EFT69231	10/01/2024	Tom Price Autopro	Vehicle parts, maintenance and repairs	756.80
EFT69232	10/01/2024	Tom Price Betta Home Living	White goods	319.00
EFT69233	10/01/2024	Tom Price Guardian Pharmacy	Staff PPE	74.95
EFT69234	10/01/2024	Tom Price Veterinary Clinic	Veterinary services	1725.55
EFT69235	10/01/2024	Top Machine Services	Refreshments for Onslow Aquatic	280.00
EFT69236	10/01/2024	Torque Tech Mechanical & Tyre	Vehicle parts, maintenance and repairs	1031.94
EFT69237	10/01/2024	Totally Workwear Malaga	Staff PPE	730.90
EFT69238	10/01/2024	Transair Two-Way Radio	Radios and antennas for Onslow Airport	4921.21
EFT69239	10/01/2024	Tristar Water Solutions Pty Ltd	Monthly inspection Onslow WW Treatment Plant	880.00
EFT69240	10/01/2024	Tyrecycle Pty Ltd	Tyre disposal	4463.16
EFT69241	10/01/2024	Tyrepower Karratha	Tyres for fleet	4294.50
EFT69242	10/01/2024	Tyres4U Pty Ltd	Tyres for fleet	721.45
EFT69243	10/01/2024	Viva Energy Australia Pty Ltd	Fuel	8043.61
EFT69244	10/01/2024	WA Reticulation Supplies	Reticulation parts	445.65
EFT69245	10/01/2024	Water 2 Water	Water system services	69.00
EFT69246	10/01/2024	Water Corporation	Water consumption	29756.20
EFT69247	10/01/2024	Westrac Pty Ltd	Vehicle parts, maintenance and repairs	1084.29
EFT69248	10/01/2024	Wex Australia Pty Ltd (Motorpass)	Fuel and card fees	53.70
EFT69249	10/01/2024	Whitney Consulting	Grant writing services	6578.00
EFT69250	10/01/2024	Wormald Australia	Fire Equipment testing and servicing	13693.90
EFT69251	10/01/2024	WSP Australia Pty Limited	Community Development strategy services	15252.05

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JANUARY 2024

EFT Payment	Date	Name	Description	Amount
EFT69252	10/01/2024	Wyloo Metals Pty Ltd	Rates refund	2480.40
EFT69253	18/01/2024	A4 Projects	Project management consultancy services	11844.45
EFT69254	18/01/2024	Acumentis Pty Ltd	Desktop valuation report	385.00
EFT69255	18/01/2024	Advance Press	Print and design services	2486.00
EFT69256	18/01/2024	AIM Construction Group Wa Pty Ltd	Supply, install and maintenance services	85803.30
EFT69257	18/01/2024	Allmark & Associates Pty Ltd	Stationery	266.75
EFT69258	18/01/2024	Aerodrome Management Services	Design/drafting services	965.25
EFT69259	18/01/2024	APS Power	Vehicle parts, maintenance and repairs	591.80
EFT69260	18/01/2024	Australia Post	Postal charges	522.89
EFT69261	18/01/2024	Australian Audit	Probity audit services	1738.00
EFT69262	18/01/2024	Austwide Consumer Products	Merchandise for onsale	2035.92
EFT69263	18/01/2024	Blackwoods Pty Ltd	Staff uniforms and hardware	5473.68
EFT69264	18/01/2024	Blue Force Pty Ltd	Remote access assistance	104.50
EFT69265	18/01/2024	Boc Gases	Gas cylinders	1359.88
EFT69266	18/01/2024	Boya Equipment	Vehicle parts, maintenance and repairs	378.54
EFT69267	18/01/2024	Brandworx Australia	Staff uniforms	2060.35
EFT69268	18/01/2024	Brooks Hire Service Pty Ltd	Machinery hire	4710.64
EFT69269	18/01/2024	Brumby Sunstate	Merchandise for on sale	1640.49
EFT69270	18/01/2024	Bucher Municipal	Vehicle parts, maintenance and repairs	3438.94
EFT69271	18/01/2024	C Munro Contractors	Repairs and maintenance Onslow	4960.03
EFT69272	18/01/2024	Castledine Gregory	Legal services	3838.40
EFT69273	18/01/2024	Centurion Transport Co Pty Ltd	Freight	2099.42
EFT69274	18/01/2024	City Of Karratha	Building certification services	1980.00
EFT69275	18/01/2024	Clayton Utz	Legal services	1320.00
EFT69276	18/01/2024	Coates Hire Operations Pty Ltd (Tp)	Machinery hire	8829.48
EFT69277	18/01/2024	Coca-Cola Amatil (Aust) Pty Ltd	Refreshments for on sale	786.29
EFT69278	18/01/2024	Combined Monitoring Centre Pty Ltd	Security monitoring services	175.46
EFT69279	18/01/2024	Commercial Aquatics Australia Pty Ltd	Annual equipment service	17501.00
EFT69280	18/01/2024	Comtec Data	Security alarm monitoring	462.00
EFT69281	18/01/2024	Connect Call Centre Services	After-hours call centre service	268.73
EFT69282	18/01/2024	Corporate Travel Management Pty Ltd	Travel	9456.45
EFT69283	18/01/2024	Crown Control Headbands	Shire branded merchandise	1440.00
EFT69284	18/01/2024	Datacom Systems (Au) Pty Ltd	Microsoft 365 Licences	11055.62
EFT69285	18/01/2024	Department Of Transport	Community jetty renewal licence	45.10

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JANUARY 2024

EFT Payment	Date	Name	Description	Amount
EFT69286	18/01/2024	Dept of Water & Environment Regulation	PRWMF licence	434.50
EFT69287	18/01/2024	Dice Solutions	Electrical repairs and maintenance Onslow	308.00
EFT69288	18/01/2024	Direct Trades Supply Pty Ltd	Hardware	960.00
EFT69289	18/01/2024	ESRI Australia Pty Ltd	ArcGIS Annual subscription	990.00
EFT69290	18/01/2024	First National Real Estate Karratha	Rent	7169.64
EFT69291	18/01/2024	GC Sales WA	Bins for Waste services	3435.67
EFT69292	18/01/2024	Go West Tours	Airport transfers	158.96
EFT69293	18/01/2024	Gold Corporation	Citizenship ceremonies coins	239.25
EFT69294	18/01/2024	Greenfield Technical Services	Engineering design services	28160.00
EFT69295	18/01/2024	Hart Sport Australia Pty Ltd	Sports equipment	176.00
EFT69296	18/01/2024	Hitachi Construction Machinery	Vehicle parts, maintenance and repairs	109.35
EFT69297	18/01/2024	Horizon Power	Electricity consumption	6548.36
EFT69298	18/01/2024	HWL Ebsworth Lawyers	Legal services	519.20
EFT69299	18/01/2024	HWL Ebsworth Lawyers Trust Account	Legal services	50312.50
EFT69300	18/01/2024	Industrial Automation	Remote access for Onslow Standpipe	718.85
EFT69301	18/01/2024	James Bennett Pty Ltd	Library stock	157.47
EFT69302	18/01/2024	Japanese Truck & Bus Spares	Vehicle parts, maintenance and repairs	4781.30
EFT69303	18/01/2024	Joyce Krane	Crane hire	537.24
EFT69304	18/01/2024	Karen Davis (Emp)	Staff relocation expenses	4159.89
EFT69305	18/01/2024	KHB Mobile Mechanical Pty Ltd	Vehicle parts, maintenance and repairs	2269.63
EFT69306	18/01/2024	Komatsu Australia Pty Ltd	Vehicle parts, maintenance and repairs	2422.84
EFT69307	18/01/2024	LGIS	Insurance	1207885.32
EFT69308	18/01/2024	LK Advisory Pty Ltd	Consultancy services	69238.87
EFT69309	18/01/2024	Mandalay Technologies Pty Ltd	Mandalay subscription	47303.48
EFT69310	18/01/2024	McLeods Barristers & Solicitors	Legal services	3300.00
EFT69311	18/01/2024	McMahon Burnett Transport	Freight	9135.10
EFT69312	18/01/2024	MCR Workplace Investigations	Workplace Investigation	7630.00
EFT69313	18/01/2024	Melanie Gallanagh	Councillor reimbursement	62.97
EFT69314	18/01/2024	Modern Teaching Aids Pty Ltd	Stationery	194.43
EFT69315	18/01/2024	Nameless Carpet Cleaning	Cleaning services	1580.00
EFT69316	18/01/2024	Napa (Gpc Asia Pacific T/As)	Vehicle parts, maintenance and repairs	923.36
EFT69317	18/01/2024	North Regional Tafe	Student Tafe fee	1106.35
EFT69318	18/01/2024	Norwest Refrigeration Services	Refrigeration supplies and maintenance	24967.03
EFT69319	18/01/2024	NTC Contracting	Onslow firebreak works	8613.00

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JANUARY 2024
--

EFT Payment	Date	Name	Description	Amount
EFT69320	18/01/2024	Officeworks Superstores Pty Ltd	Stationery	1121.47
EFT69321	18/01/2024	Onslow General Store	Onslow consumables	191.82
EFT69322	18/01/2024	P & M Automotive Equipment	Vehicle parts, maintenance and repairs	24013.00
EFT69323	18/01/2024	Pathwest Laboratory Medicine WA	Pathology services	209.00
EFT69324	18/01/2024	Peoplesense By Altius	Training session	2820.00
EFT69325	18/01/2024	PFD Food Services Pty Ltd	Food items for onsale	1589.60
EFT69326	18/01/2024	Pilbara Environmental Services	Total Waste Management Services	322120.86
EFT69327	18/01/2024	Pilbara Food Services	Food items for onsale	2786.08
EFT69328	18/01/2024	Pilbara Mitre10	Hardware	4255.40
EFT69329	18/01/2024	Pilbara Motor Group / Karratha Toyota	Vehicle parts, maintenance and repairs	77.83
EFT69330	18/01/2024	Planning Solutions (Aust) Pty Ltd	Planning services	2283.24
EFT69331	18/01/2024	Reece Pty Ltd	Reticulation parts	3642.36
EFT69332	18/01/2024	Rio Tinto - Pilbara Iron	Water rates and electricity consumption	39281.55
EFT69333	18/01/2024	Rockend Technology Pty Ltd	Property Tree subscription	308.00
EFT69334	18/01/2024	SAS Locksmiths	Security hardware	3642.71
EFT69335	18/01/2024	Seton Australia	Safety equipment	775.08
EFT69336	18/01/2024	Sigma Chemicals	Chemicals and cleaning products	5655.80
EFT69337	18/01/2024	Skipper Transport Parts	Trailer warning signs	381.35
EFT69338	18/01/2024	Sodexo Australia - Rental Payments	Rent	1733.33
EFT69339	18/01/2024	Specialist Apps Pty Ltd	Functionality extension for Visit Ashburton App	11000.00
EFT69340	18/01/2024	Spotlight Pty Ltd	Decorations for Tom Price events	317.39
EFT69341	18/01/2024	Studio 6751	Gift vouchers for Tom Price events	1600.00
EFT69342	18/01/2024	Team Global Express (A/C# 2085060)	Freight	524.61
EFT69343	18/01/2024	Team Global Express (A/C# 1050717)	Freight	174.54
EFT69344	18/01/2024	TIAD Enterprises Pty Ltd	Materials for Tom Price Waste Facility	18000.00
EFT69345	18/01/2024	Tina Mladenovic	Councillor payments 01/10/2023 - 27/11/2023	4317.42
EFT69346	18/01/2024	Tom Price Netball Association	Bond refund	200.00
EFT69347	18/01/2024	Tyrecycle Pty Ltd	Tyre recycling service	5045.32
EFT69348	18/01/2024	Vanguard Print	Distribution and storage of Visit Ashburton guide	56.10
EFT69349	18/01/2024	We Are Feel Good Australia Pty Ltd	Merchandise for onsale	497.00
EFT69350	18/01/2024	West Australian Newspapers Limited	Advertising	1100.00
EFT69351	18/01/2024	Western Australian Electoral Commission	Conduct 2023 Local Government election	42383.59
EFT69352	18/01/2024	Western Diagnostic Pathology	Drug and alcohol testing services	10569.58
EFT69353	18/01/2024	Westrac Pty Ltd	Vehicle parts, maintenance and repairs	156.47

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JANUARY 2024
--

EFT Payment	Date	Name	Description	Amount
EFT69354	18/01/2024	Winc Australia Pty Limited	Stationery	1764.40
EFT69355	18/01/2024	Workforce Health Assessors	Pre-employment medical assessments	250.80
EFT69356	24/01/2024	Abco Products	Cleaning products	370.53
EFT69357	24/01/2024	ACEAM Pty Ltd	Establishment of MyData	22765.05
EFT69358	24/01/2024	Acumentis Pty Ltd	Desktop property valuation	330.00
EFT69359	24/01/2024	AIM Construction Group WA	Repairs and maintenance Paraburdoo	4972.00
EFT69360	24/01/2024	AIT Specialists Pty Ltd	Monthly fuel rebate	1269.18
EFT69361	24/01/2024	Aerodrome Management Services	Onslow Airport on-call allowance and training	632.50
EFT69362	24/01/2024	Aus Crystals	Merchandise for onsale	993.50
EFT69363	24/01/2024	Australian Agribusiness	Garden maintenance products	1257.30
EFT69364	24/01/2024	AIM WA	Training	2378.00
EFT69365	24/01/2024	Australian Taxation Office	Monthly BAS	391200.00
EFT69366	24/01/2024	Australian Taxation Office - Payg	Monthly PAYG withholding	468627.00
EFT69367	24/01/2024	Blackwoods Pty Ltd	Staff PPE and hardware	819.72
EFT69368	24/01/2024	Blue Force Pty Ltd	Remote technical support	104.50
EFT69369	24/01/2024	Brooks Hire Service Pty Ltd	Machinery hire	968.00
EFT69370	24/01/2024	Byblos Constructions-Tom Price	Repairs and maintenance Tom Price	7826.50
EFT69371	24/01/2024	C Munro Contractors	Repairs and maintenance Onslow	3820.73
EFT69372	24/01/2024	Campbells Canning Vale	Food items for onsale	761.68
EFT69373	24/01/2024	Castle Minerals Limited	Rates refund	357.13
EFT69374	24/01/2024	Caterlink (Chrystal & Co. Pty Ltd T/A)	Catering supplies	2684.00
EFT69375	24/01/2024	Centurion Transport Co Pty Ltd	Freight	926.26
EFT69376	24/01/2024	Child Support Agency	Payroll Deductions/Contributions	117.99
EFT69377	24/01/2024	Coca-Cola Amatil (Aust) Pty Ltd	Soft drinks for onsale	1407.37
EFT69378	24/01/2024	Corporate Travel Management Pty Ltd	Travel	2665.05
EFT69379	24/01/2024	CPSQS Consulting Pty Ltd	Consulting services	660.00
EFT69380	24/01/2024	Dice Solutions	Electrical repairs and maintenance Onslow	8475.22
EFT69381	24/01/2024	Emerge Associates	Contract document services	2750.00
EFT69382	24/01/2024	Executive Media Pty Ltd	Advertising	1600.00
EFT69383	24/01/2024	First National Real Estate Karratha	Rent	6083.33
EFT69384	24/01/2024	Fujifilm Business Innovation Australia	SES Printer lease	133.10
EFT69385	24/01/2024	Greenfield Technical Services	Consultancy services	5912.50
EFT69386	24/01/2024	Horizon Power	Electricity consumption	28305.65
EFT69387	24/01/2024	Initial Hygiene / Pink Hygiene Solutions	Hygiene services for Shire facilities	4132.16

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JANUARY 2024
--

EFT Payment	Date	Name	Description	Amount
EFT69388	24/01/2024	Integrity Coachlines	Travel bookings	717.75
EFT69389	24/01/2024	Invision Investigations & Consulting	Investigative services	19500.00
EFT69390	24/01/2024	IP Cameras Australia Pty Ltd	Security items for Onslow Airport security	4345.00
EFT69391	24/01/2024	JB Hi-Fi Group Pty Ltd	Computer hardware	345.21
EFT69392	24/01/2024	KHB Mobile Mechanical Pty Ltd	Vehicle parts, maintenance and repairs	6989.90
EFT69393	24/01/2024	Kone Elevators Pty Ltd	Elevator servicing	1497.84
EFT69394	24/01/2024	McMahon Burnett Transport (Hoylake Nominees	Freight	326.82
EFT69395	24/01/2024	MKJ Logistics	Freight	354.20
EFT69396	24/01/2024	Objective Corporation Limited	Trapeze subscription site licence	7700.00
EFT69397	24/01/2024	PFD Food Services Pty Ltd	Food items for onsale	1408.80
EFT69398	24/01/2024	Pilbara Copy Service	Toner cartridges	2235.75
EFT69399	24/01/2024	Pilbara Food Services	Kennel supplies and food items for onsale	2184.89
EFT69400	24/01/2024	Platinum Surveys	Surveying services	792.00
EFT69401	24/01/2024	Ray White Exmouth	Rent	3693.45
EFT69402	24/01/2024	Rentokil Pest Control	Pest control	20394.00
EFT69403	24/01/2024	Rio Tinto - Pilbara Iron Company	Electricity consumption	3718.33
EFT69404	24/01/2024	Rockend Technology Pty Ltd	Property Tree subscription	616.00
EFT69405	24/01/2024	Safeway Building & Renovations	Onslow northern precinct services headworks	46393.05
EFT69406	24/01/2024	SGS Australia Pty Ltd	Monthly waste water analysis	247.26
EFT69407	24/01/2024	Shire Of Ashburton	Travel booking commissions	126.65
EFT69408	24/01/2024	Shire Of Ashburton (Payroll Deductions)	Payroll Deductions/Contributions	4570.00
EFT69409	24/01/2024	Shire Of Carnarvon	Road maintenance	18295.20
EFT69410	24/01/2024	Sodexo Australia - Rental Payments	Rent	8736.18
EFT69411	24/01/2024	Stantec Australia Pty Ltd	Consultancy services	9148.15
EFT69412	24/01/2024	Stratagreen	Town maintenance supplies	1901.81
EFT69413	24/01/2024	Talis Consultants Pty Ltd	Closed landfill monitoring	562.51
EFT69414	24/01/2024	Team Global Express (A/C# 2085060)	Freight	418.48
EFT69415	24/01/2024	Team Global Express (A/C# 2085599)	Freight	68.38
EFT69416	24/01/2024	Tenderlink.Com	Public tender advertising	369.60
EFT69417	24/01/2024	Timber Floor Doctor Pty Ltd	Timer floor maintenance of community halls	29376.00
EFT69418	24/01/2024	Torque Tech Mechanical & Tyre	Vehicle parts, maintenance and repairs	1727.21
EFT69419	24/01/2024	Triad Laser Crafts	Merchandise for onsale	2963.28
EFT69420	24/01/2024	Visimax (Bucci Holdings Pty Ltd T/A)	Stationery	442.64
EFT69421	24/01/2024	Vision IDZ	Stationery	322.30

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JANUARY 2024

EFT Payment	Date	Name	Description	Amount
EFT69422	24/01/2024	WA Reticulation Supplies	Reticulation parts	1880.16
EFT69423	24/01/2024	Westrac Pty Ltd	Vehicle parts, maintenance and repairs	920.55
EFT69424	24/01/2024	Whitehaus Architects Pty Ltd	Concept plans and drawings	8806.60
			EFT Total	\$ 4,710,600.84
C cards/Bpay	Date	Name	Description	Amount
DD19944.1	02/01/2024	Westpac	Monthly credit card purchases	649.60
DD19952.1	02/01/2024	Westpac	Monthly credit card purchases	2943.73
DD19983.2	02/01/2024	Westpac	Monthly credit card purchases	150.00
DD19997.1	02/01/2024	Westpac	Monthly credit card purchases	5588.77
DD19979.1	04/01/2024	Superannuation payments	Super contributions 04/12/2023 - 31/12/2023	218034.11
DD19996.1	19/01/2024	Superannuation payments	Super contributions 01/01/2024 - 14/01/2024	105145.27
DD20014.1	19/01/2024	Dept Mines, Industry, Reg's and safety	Lodgement of Shire housing bonds - 12th Submission	2010.00
			Credit card Total	\$ 334,521.48
Payroll	Date	Name	Description	Amount
#2024-07.18	04/01/2024		Staff payroll P/E 31/12/2023	\$ 441,062.79
#2024-07.18	18/01/2024		Staff payroll P/E 14/01/2024	\$ 454,044.72
			Total payroll	\$ 895,107.51

Shire of Ashburton

**13A Payments by Employees via purchasing cards
Government (Financial Management) Regulation 1996 13A**

**Corporate Credit Cards
Payment Total for Month of December 2023**

Pursuant to the regulation:

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared -

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment;
- (d) sufficient information to identify the transaction.

- (2) A list prepared under subregulation (1) must be -

- (a) presented to the council at the next ordinary meeting of Council after the list is prepared; and
- (b) recorded in the minutes of that meeting

Description	Amount
Director Community Development	\$ 3,093.73
Director Corporate Services	\$ 5,588.77
Director Infrastructure Services	\$ -
Manager Finance	\$ 649.60
Manager Human Resources	\$ -
Grand Total	\$ 9,332.10

LIST OF PAYMENTS FOR DECEMBER 2023

Trans No.	Date	Name	Description	Payment
DIRECTOR COMMUNITY DEVELOPEMENT - \$10,000				
CM-JAN-24-01	05/12/2023	RMS COMMERCIAL	Monthly fee for OVCP online booking software 01/11/2023 - 30/11/2023	123.17
CM-JAN-24-10	20/12/2023	THALANYJI MANAGEMENT ONSLOW	13.33L Unleaded petrol for Facilities small plant	30.00
CM-JAN-24-11	20/12/2023	THALANYJI MANAGEMENT ONSLOW	6.39L Unleaded petrol for Facilities small plant	14.38
CM-JAN-24-02	05/12/2023	SPROUT SOCIAL	Sprout social subscription 04/12/2023 - 04/01/2024	2029.65
CM-JAN-24-03	06/12/2023	THALANYJI MANAGEMENT ONSLOW	52.18L Unleaded petrol for PUT105 - 2015 Toyota Hilux 4x2 (AS9112)	129.01
CM-JAN-24-04	07/12/2023	RMS COMMERCIAL	Monthly fee for OSC online booking software 01/12/2023 - 31/12/2023	227.99
CM-JAN-24-05	18/12/2023	MAILCHIMP	Monthly subscription fee for online software	90.52
CM-JAN-24-06	18/12/2023	ONSLOW FOOD & FUEL	58.17L Unleaded petrol for PUT117 - Toyota Hilux Workmate (AS9159)	130.88
CM-JAN-24-07	18/12/2023	ONSLOW FOOD & FUEL	48.21L Unleaded petrol for PUT151 - Toyota Hilux Workmate (AS9518)	108.47
CM-JAN-24-09	18/12/2023	ONSLOW FOOD & FUEL	30.52L Unleaded petrol for Onslow depot small plant	68.66
CM-JAN-24-08	18/12/2023	ONSLOW FOOD & FUEL	66.67L Unleaded petrol for PUT118 - Toyota Hilux Workmate (AS9154)	150.00
			Total	\$ 3,093.73
DIRECTOR CORPORATE SERVICES - \$10,000				
DK-JAN-24-01	05/12/2023	COLES	Refreshments for Regulatory Services planning day	244.67
DK-JAN-24-02	06/12/2023	THE WEST AUSTRALIAN	The West Australian quarterly Digital subscription	84.00
DK-JAN-24-03	06/12/2023	BUSINESS NEWS	Yearly subscription for Manager Media and Communications	1265.00
DK-JAN-24-04	07/12/2023	INLOGIK	ExpenseMe Pro expense management system implementation 06/12/2023	3190.00
DK-JAN-24-05	18/12/2023	THE CARLISLE HOTEL	Accommodation for apprentice mechanic Tafe course 25/02/2024 - 29/02/2024	600.00
DK-JAN-24-06	19/12/2023	DEPARTMENT OF TRANSPORT	Vehicle licence plate transfer AS1001	31.10
DK-JAN-24-08	27/12/2023	STARLINK INTERNET	Starlink monthly subscription 17/12/2023 - 18/01/2024	174.00
			Total	\$ 5,588.77
MANAGER FINANCE - \$10,000				
TD-JAN-24-01	19/12/2023	NANUTARRA TRAVEL STOP	Accommodation for Road crew working Towera Rd, 18/12/2023 - 22/12/2023	649.60
			Total	\$ 649.60
			Total Credit Cards	\$ 9,332.10

Shire of Ashburton

**13A Payments by Employees via purchasing cards
Government (Financial Management) Regulation 1996 13A**

**Other Payment Cards
Payment Total for Month of December 2023**

Pursuant to the regulation:

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared -

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment;
- (d) sufficient information to identify the transaction.

- (2) A list prepared under subregulation (1) must be -

- (a) presented to the council at the next ordinary meeting of Council after the list is prepared; and
- (b) recorded in the minutes of that meeting

Description	Amount
Cabcharge	\$ 537.25
Ampol	\$ 1,954.20
Shell	\$ 8,043.61
Wex Motorpass	\$ 53.70
Grand Total	\$ 10,588.76

OTHER PAYMENT CARDS FOR THE MONTH OF DECEMBER 2024				
Supplier	Date	Card Holder	Description	Amount
Cabcharge	28/11/2023	Kenn Donohoe	Taxi Travel	\$ 173.25
Cabcharge	28/11/2023	Kenn Donohoe	Taxi Travel	\$ 167.53
Cabcharge	30/11/2023	Audra Smith	Taxi Travel	\$ 23.92
Cabcharge	1/12/2023	Audra Smith	Taxi Travel	\$ 35.60
Cabcharge	6/12/2023	Chantelle McGurk	Taxi Travel	\$ 54.29
Cabcharge	7/12/2023	Audra Smith	Taxi Travel	\$ 21.32
Cabcharge	7/12/2023	Audra Smith	Taxi Travel	\$ 21.21
Cabcharge	8/12/2023	Audra Smith	Taxi Travel	\$ 40.13
Ampol	1/12/2023	PSW100	Fuel Purchases	\$ 208.69
Ampol	3/12/2023	PSW100	Fuel Purchases	\$ 124.53
Ampol	5/12/2023	PSW104	Fuel Purchases	\$ 199.06
Ampol	13/12/2023	PSW101	Fuel Purchases	\$ 111.69
Ampol	21/12/2023	PSW103	Fuel Purchases	\$ 134.30
Ampol	22/12/2023	PSW103	Fuel Purchases	\$ 141.96
Ampol	22/12/2023	PSW104	Fuel Purchases	\$ 214.50
Ampol	24/12/2023	PSW104	Fuel Purchases	\$ 201.04
Ampol	26/12/2023	PSW98	Fuel Purchases	\$ 92.68
Ampol	29/12/2023	PSW98	Fuel Purchases	\$ 100.51
Ampol	29/12/2023	PSW104	Fuel Purchases	\$ 244.28
Ampol	30/12/2023	PSW110	Fuel Purchases	\$ 180.96
Shell	30/11/2023	PSW99	Fuel Purchases	\$ 219.88
Shell	1/12/2023	PUT115	Fuel Purchases	\$ 86.94
Shell	1/12/2023	PUT102	Fuel Purchases	\$ 69.74
Shell	2/12/2023	PUT140	Fuel Purchases	\$ 130.24
Shell	2/12/2023	PSW100	Fuel Purchases	\$ 216.28
Shell	4/12/2023	PUT116	Fuel Purchases	\$ 117.01
Shell	4/12/2023	PRM18	Fuel Purchases	\$ 67.47
Shell	4/12/2023	PUT146	Fuel Purchases	\$ 75.34
Shell	4/12/2023	PRM19	Fuel Purchases	\$ 72.36
Shell	5/12/2023	P575	Fuel Purchases	\$ 22.43
Shell	5/12/2023	PUT123	Fuel Purchases	\$ 129.26
Shell	6/12/2023	PUT142	Fuel Purchases	\$ 162.40
Shell	6/12/2023	PSW98	Fuel Purchases	\$ 172.91
Shell	6/12/2023	PSW95	Fuel Purchases	\$ 223.49
Shell	7/12/2023	PUT140	Fuel Purchases	\$ 101.26
Shell	8/12/2023	S001	Fuel Purchases	\$ 978.93
Shell	8/12/2023	PUT102	Fuel Purchases	\$ 57.99
Shell	9/12/2023	PSW104	Fuel Purchases	\$ 236.60
Shell	11/12/2023	PUT158	Fuel Purchases	\$ 277.20
Shell	11/12/2023	PUT146	Fuel Purchases	\$ 161.57
Shell	11/12/2023	PUT147	Fuel Purchases	\$ 145.95
Shell	13/12/2023	P575	Fuel Purchases	\$ 55.20
Shell	13/12/2023	PUT115	Fuel Purchases	\$ 124.42
Shell	13/12/2023	PUT140	Fuel Purchases	\$ 93.29
Shell	14/12/2023	P575	Fuel Purchases	\$ 22.38
Shell	15/12/2023	PUT156	Fuel Purchases	\$ 87.92
Shell	18/12/2023	PUT124	Fuel Purchases	\$ 101.64
Shell	18/12/2023	PUT142	Fuel Purchases	\$ 174.45
Shell	18/12/2023	PSD11	Fuel Purchases	\$ 107.74
Shell	18/12/2023	PTR32	Fuel Purchases	\$ 33.63
Shell	19/12/2023	P0252	Fuel Purchases	\$ 13.17
Shell	19/12/2023	PUT121	Fuel Purchases	\$ 113.95
Shell	20/12/2023	PSW100	Fuel Purchases	\$ 216.12
Shell	21/12/2023	PUT160	Fuel Purchases	\$ 304.91
Shell	21/12/2023	PUT140	Fuel Purchases	\$ 70.63
Shell	21/12/2023	PTR32	Fuel Purchases	\$ 27.70
Shell	22/12/2023	PUT122	Fuel Purchases	\$ 72.38
Shell	22/12/2023	PSW104	Fuel Purchases	\$ 238.66
Shell	23/12/2023	PUT140	Fuel Purchases	\$ 93.41
Shell	26/12/2023	PSW104	Fuel Purchases	\$ 199.51
Shell	27/12/2023	PUT146	Fuel Purchases	\$ 173.23
Shell	27/12/2023	PUT123	Fuel Purchases	\$ 131.71
Shell	27/12/2023	PUT115	Fuel Purchases	\$ 145.22
Shell	28/12/2023	P575	Fuel Purchases	\$ 10.76
Shell	28/12/2023	PUT140	Fuel Purchases	\$ 61.55
Shell	28/12/2023	S001	Fuel Purchases	\$ 978.93
Shell	28/12/2023	PUT122	Fuel Purchases	\$ 86.53
Shell	28/12/2023	PUT102	Fuel Purchases	\$ 98.11
Shell	29/12/2023	PUT147	Fuel Purchases	\$ 165.46
Shell	29/12/2023	P575	Fuel Purchases	\$ 84.75
Shell	31/12/2023	P575	Card fee	\$ 2.75
Shell	31/12/2023	P575	Card fee	\$ 2.75

Supplier	Date	Card Holder	Description	Amount
Shell	31/12/2023	P575	Card fee	\$ 2.75
Shell	31/12/2023	P575	Card fee	\$ 2.75
Shell	31/12/2023	PFL03	Card fee	\$ 2.75
Shell	31/12/2023	S001	Card fee	\$ 2.75
Shell	31/12/2023	S002	Card fee	\$ 2.75
Shell	31/12/2023	PPM02	Card fee	\$ 2.75
Shell	31/12/2023	PRM14	Card fee	\$ 2.75
Shell	31/12/2023	PRM18	Card fee	\$ 2.75
Shell	31/12/2023	PRM19	Card fee	\$ 2.75
Shell	31/12/2023	PRS06	Card fee	\$ 2.75
Shell	31/12/2023	PSD09	Card fee	\$ 2.75
Shell	31/12/2023	PSD10	Card fee	\$ 2.75
Shell	31/12/2023	PSD11	Card fee	\$ 2.75
Shell	31/12/2023	PSW100	Card fee	\$ 2.75
Shell	31/12/2023	PSW101	Card fee	\$ 2.75
Shell	31/12/2023	PSW102	Card fee	\$ 2.75
Shell	31/12/2023	PSW103	Card fee	\$ 2.75
Shell	31/12/2023	PSW104	Card fee	\$ 2.75
Shell	31/12/2023	PSW105	Card fee	\$ 2.75
Shell	31/12/2023	PSW106	Card fee	\$ 2.75
Shell	31/12/2023	PSW107	Card fee	\$ 2.75
Shell	31/12/2023	PSW108	Card fee	\$ 2.75
Shell	31/12/2023	PSW109	Card fee	\$ 2.75
Shell	31/12/2023	PSW110	Card fee	\$ 2.75
Shell	31/12/2023	PSW87	Card fee	\$ 2.75
Shell	31/12/2023	PSW89	Card fee	\$ 2.75
Shell	31/12/2023	PSW90	Card fee	\$ 2.75
Shell	31/12/2023	PSW91	Card fee	\$ 2.75
Shell	31/12/2023	PSW92	Card fee	\$ 2.75
Shell	31/12/2023	PSW93	Card fee	\$ 2.75
Shell	31/12/2023	PSW94	Card fee	\$ 2.75
Shell	31/12/2023	PSW95	Card fee	\$ 2.75
Shell	31/12/2023	PSW98	Card fee	\$ 2.75
Shell	31/12/2023	PSW99	Card fee	\$ 2.75
Shell	31/12/2023	PTC07	Card fee	\$ 2.75
Shell	31/12/2023	PTR18	Card fee	\$ 2.75
Shell	31/12/2023	PTR21	Card fee	\$ 2.75
Shell	31/12/2023	PTR24	Card fee	\$ 2.75
Shell	31/12/2023	PTR27	Card fee	\$ 2.75
Shell	31/12/2023	PTR28	Card fee	\$ 2.75
Shell	31/12/2023	PTR31	Card fee	\$ 2.75
Shell	31/12/2023	PTR32	Card fee	\$ 2.75
Shell	31/12/2023	PTR34	Card fee	\$ 2.75
Shell	31/12/2023	PTR35	Card fee	\$ 2.75
Shell	31/12/2023	PTR37	Card fee	\$ 2.75
Shell	31/12/2023	PUT102	Card fee	\$ 2.75
Shell	31/12/2023	PUT112	Card fee	\$ 2.75
Shell	31/12/2023	PUT115	Card fee	\$ 2.75
Shell	31/12/2023	PUT116	Card fee	\$ 2.75
Shell	31/12/2023	PUT120	Card fee	\$ 2.75
Shell	31/12/2023	PUT121	Card fee	\$ 2.75
Shell	31/12/2023	PUT122	Card fee	\$ 2.75
Shell	31/12/2023	PUT123	Card fee	\$ 2.75
Shell	31/12/2023	PUT124	Card fee	\$ 2.75
Shell	31/12/2023	PUT129	Card fee	\$ 2.75
Shell	31/12/2023	PUT131	Card fee	\$ 2.75
Shell	31/12/2023	PUT133	Card fee	\$ 2.75
Shell	31/12/2023	PUT136	Card fee	\$ 2.75
Shell	31/12/2023	PUT137	Card fee	\$ 2.75
Shell	31/12/2023	PUT138	Card fee	\$ 2.75
Shell	31/12/2023	PUT140	Card fee	\$ 2.75
Shell	31/12/2023	PUT141	Card fee	\$ 2.75
Shell	31/12/2023	PUT142	Card fee	\$ 2.75
Shell	31/12/2023	PUT146	Card fee	\$ 2.75
Shell	31/12/2023	PUT147	Card fee	\$ 2.75
Shell	31/12/2023	PUT148	Card fee	\$ 2.75
Shell	31/12/2023	PUT149	Card fee	\$ 2.75
Shell	31/12/2023	PUT150	Card fee	\$ 2.75
Shell	31/12/2023	PUT152	Card fee	\$ 2.75
Shell	31/12/2023	PUT153	Card fee	\$ 2.75
Shell	31/12/2023	PUT154	Card fee	\$ 2.75
Shell	31/12/2023	PUT155	Card fee	\$ 2.75
Shell	31/12/2023	PUT156	Card fee	\$ 2.75
Shell	31/12/2023	PUT157	Card fee	\$ 2.75

Supplier	Date	Card Holder	Description	Amount
Shell	31/12/2023	PUT158	Card fee	\$ 2.75
Shell	31/12/2023	PUT159	Card fee	\$ 2.75
Shell	31/12/2023	PUT160	Card fee	\$ 2.75
Shell	31/12/2023	PUT161	Card fee	\$ 2.75
Shell	31/12/2023	PUT162	Card fee	\$ 2.75
Shell	31/12/2023	PUT163	Card fee	\$ 2.75
Shell	31/12/2023	PUT164	Card fee	\$ 2.75
Shell	31/12/2023	PUT166	Card fee	\$ 2.75
Wex Motorpass	15/11/2023	POD02	Card fee	\$ 3.58
Wex Motorpass	15/11/2023	PSW95	Card fee	\$ 3.58
Wex Motorpass	15/11/2023	PLT14	Card fee	\$ 3.58
Wex Motorpass	15/11/2023	PTR31	Card fee	\$ 3.58
Wex Motorpass	15/11/2023	PUT129	Card fee	\$ 3.58
Wex Motorpass	15/11/2023	PUT133	Card fee	\$ 3.58
Wex Motorpass	15/11/2023	PUT136	Card fee	\$ 3.58
Wex Motorpass	15/11/2023	PUT158	Card fee	\$ 3.58
Wex Motorpass	15/11/2023	P575	Card fee	\$ 3.58
Wex Motorpass	15/11/2023	PUT151	Card fee	\$ 3.58
Wex Motorpass	15/11/2023	P575	Card fee	\$ 3.58
Wex Motorpass	15/11/2023	PUT118	Card fee	\$ 3.58
Wex Motorpass	15/11/2023	PUT148	Card fee	\$ 3.58
Wex Motorpass	15/11/2023	PUT117	Card fee	\$ 3.58
Wex Motorpass	15/11/2023	PUT105	Card fee	\$ 3.58
			Total Other Payment Cards	\$ 10,588.76



Agenda Item 13.4 - Attachment 1

2023-2024 Annual Budget Review

2023-2024

annual *budget Review*





SHIRE OF ASHBURTON

BUDGET REVIEW REPORT

FOR THE PERIOD ENDED 28 FEBRUARY 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Budget Review	2
Note 1 Basis of Preparation	3
Note 2 Summary Graphs - Budget Review	4
Note 3 Net Current Funding Position	5
Note 4 Predicted Variances / Future Budget Amendments	7

SHIRE OF ASHBURTON
STATEMENT OF BUDGET REVIEW
FOR THE PERIOD ENDED 28 FEBRUARY 2024

	Note	Budget v Actual			Estimated		
		Adopted Budget	Budget Estimates (a)	Year to Date Actual	Year at End Amount (b)	Predicted Variance (a) - (b)	
		\$	\$	\$	\$	\$	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	4.1	55,269,200	57,069,200	56,587,024	56,939,319	(129,881)	▼
Rates excluding general rates					0		
Grants, subsidies and contributions	4.2	6,129,125	6,143,799	722,209	5,117,040	(1,026,759)	▼
Fees and charges	4.3	9,556,900	9,556,900	7,361,803	10,698,632	1,141,732	▲
Service charges		0			0		
Interest revenue		3,445,700	3,445,700	1,783,643	3,445,700	0	
Other revenue	4.4	4,387,900	4,387,900	765,732	2,546,571	(1,841,329)	▼
Profit on asset disposals		652,700	652,700	0	652,700	0	
Fair value adjustments to financial assets at fair value thro					0	0	
Fair value adjustments to investment property					0	0	
Share of net profit of associates accounted for using the e					0	0	
		79,441,525	81,256,199	67,220,411	79,399,962	(1,856,237)	
Expenditure from operating activities							
Employee costs	4.5	(24,150,900)	(24,178,900)	(13,890,357)	(22,782,226)	1,396,674	▲
Materials and contracts	4.6	(29,535,463)	(30,897,137)	(11,344,506)	(30,928,900)	(31,763)	▼
Utility charges	4.7	(1,675,900)	(1,671,900)	(875,947)	(1,733,693)	(61,793)	▼
Depreciation		(14,105,200)	(14,105,200)	0	(14,105,200)	0	
Finance costs		(43,000)	(43,000)	(16,872)	(43,000)	0	
Insurance	4.8	(1,508,100)	(1,531,100)	(1,839,758)	(1,838,859)	(307,759)	▼
Other expenditure	4.9	(1,064,300)	(1,064,300)	(344,523)	(1,066,900)	(2,600)	▼
Loss on asset disposals		(81,900)	(81,900)	0	(81,900)	0	
Loss on revaluation of non-current assets					0	0	
Reversal of prior year loss on revaluation of assets					0	0	
		(72,164,763)	(73,573,437)	(28,311,964)	(72,580,678)	992,759	
Non-cash amounts excluded from operating activities		13,534,400	13,534,400	0	13,534,400	0	
Amount attributable to operating activities		20,811,162	21,217,162	38,908,447	20,353,684	(863,478)	
INVESTING ACTIVITIES							
Inflows from investing activities							
Capital grants, subsidies and contributions	4.10	32,232,351	14,712,351	1,090,000	12,064,888	(2,647,463)	▼
Distributions from investments in associates					0	0	
Proceeds from disposal of assets	4.1	1,007,700	1,007,700	325,455	965,609	(42,091)	▼
Proceeds from sale of investments					0	0	
Proceeds from self supporting loans					0	0	
		33,240,051	15,720,051	1,415,455	13,030,497	(2,689,554)	
Outflows from investing activities							
Purchase of land held for resale		0	0	0	0	0	
Purchase of investment property		0	0	0	0	0	
Purchase of intangible assets		0	0	0	0	0	
Purchase of land and buildings	4.2	(16,078,179)	(10,990,179)	(3,475,334)	(10,525,890)	464,289	▲
Purchase of plant and equipment	4.3	(3,380,300)	(3,410,300)	(919,103)	(4,267,077)	(856,777)	▼
Purchase of furniture and equipment	4.4	(530,400)	(705,400)	(162,546)	(734,758)	(29,358)	▼
Purchase and construction of infrastructure-roads	4.5	(3,460,600)	(3,760,600)	(78,220)	(4,560,600)	(800,000)	▼
Purchase and construction of infrastructure-other	4.6	(59,895,624)	(34,930,881)	(1,554,006)	(30,498,579)	4,432,302	▲
Purchase of right of use assets		0	0	0	0	0	
Purchase of investments		0	0	0	0	0	
		(83,345,103)	(53,797,360)	(6,189,209)	(50,586,904)	3,210,456	
Non-cash amounts excluded from investing activities		0	0	(3,700,000)	0		
Amount attributable to investing activities		(50,105,052)	(38,077,309)	(8,473,755)	(37,556,407)	520,902	
FINANCING ACTIVITIES							
Cash inflows from financing activities							
Proceeds from advances					0		
Proceeds from new borrowings					0		
Proceeds from new leases liabilities					0		
Transfers from reserve accounts	4.7	13,733,463	5,248,463	0	6,984,515	1,736,052	▲
		13,733,463	5,248,463	0	6,984,515	1,736,052	
Cash outflows from financing activities							
Advances of self supporting loans					0		
Payments for principal portion of lease liabilities		(67,600)	(67,600)	(67,589)	(67,600)	0	
Repayment of borrowings		(426,500)	(426,500)	(426,511)	(426,500)	0	
Transfers to reserve accounts	4.8	(2,320,700)	(6,320,700)	(747,646)	(8,320,700)	(2,000,000)	▼
		(2,814,800)	(6,814,800)	(1,241,746)	(8,814,800)	(2,000,000)	
Amount attributable to financing activities		10,918,663	(1,566,337)	(1,241,746)	(1,830,285)	(263,948)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	4.9	18,375,227	18,375,227	19,033,008	19,033,008	657,781	▲
Amount attributable to operating activities		20,811,162	21,217,162	38,908,447	20,353,684	(863,478)	
Amount attributable to investing activities		(50,105,052)	(38,077,309)	(8,473,755)	(37,556,407)	520,902	
Amount attributable to financing activities		10,918,663	(1,566,337)	(1,241,746)	(1,830,285)	(263,948)	
Surplus or deficit after imposition of general rates	3(a),4.10	0	(51,257)	48,225,954	0	51,257	▲

**SHIRE OF ASHBURTON
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2024**

1. BASIS OF PREPARATION

This budget review has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the budget review be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 Leases which would have required the Shire of Ashburton to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 33A prescribes contents of the budget review.

Accounting policies which have been adopted in the preparation of this budget review have been consistently applied unless stated otherwise. Except for cash flow and statement of financial activity, the budget review has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Ashburton controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

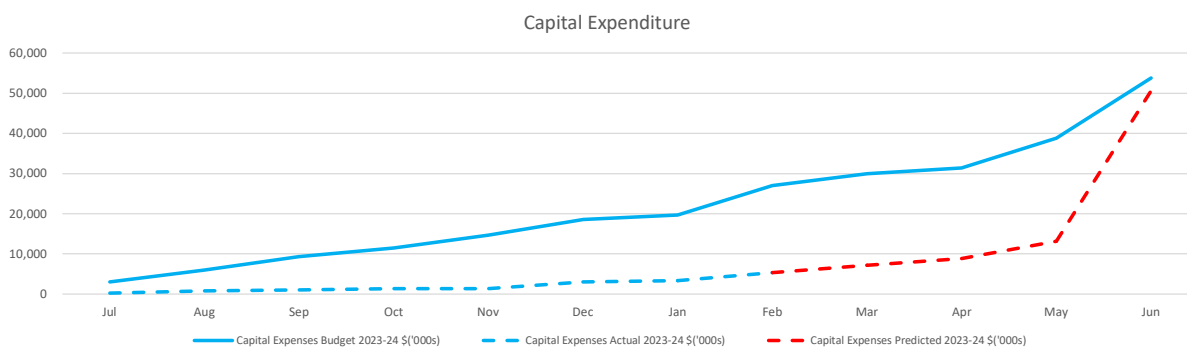
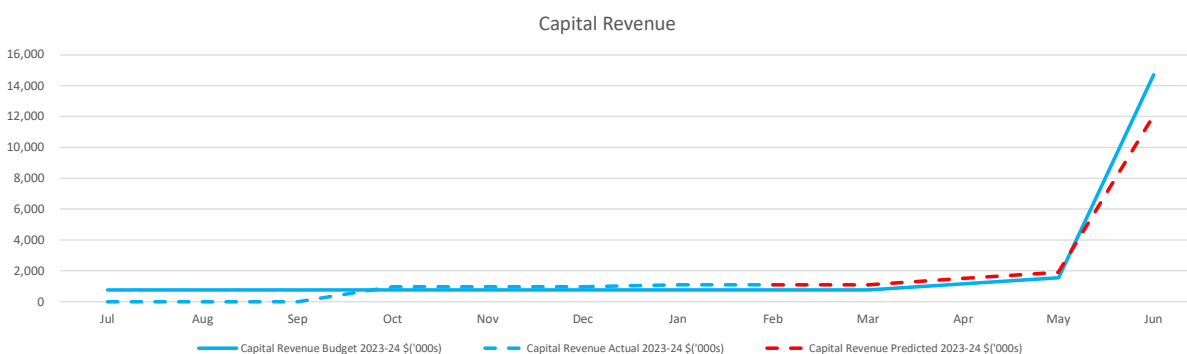
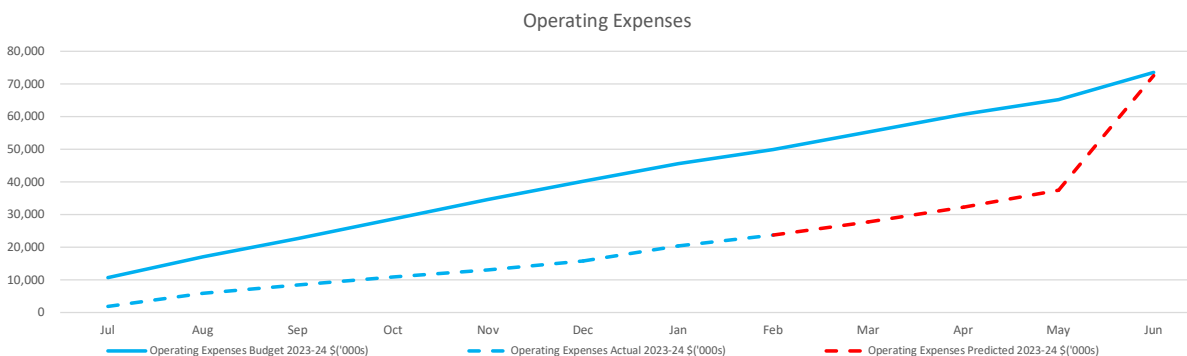
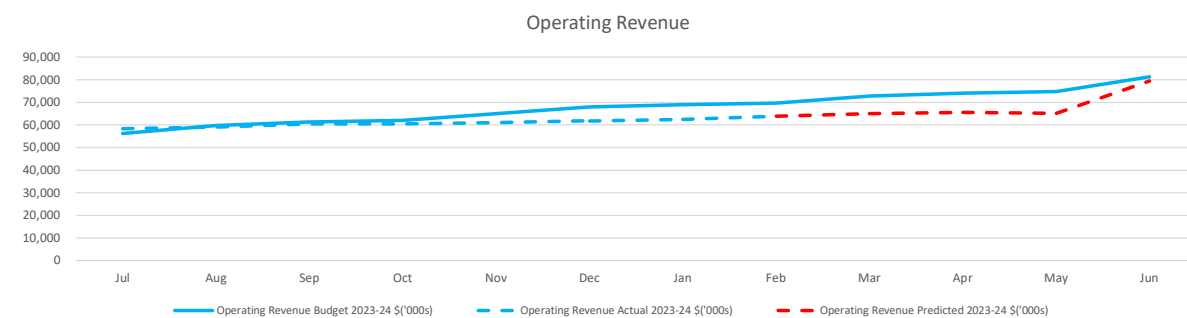
- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimation of fair values of provisions

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

SHIRE OF ASHBURTON
SUMMARY GRAPHS - BUDGET REVIEW
FOR THE PERIOD ENDED 28 FEBRUARY 2024

2. SUMMARY GRAPHS - BUDGET REVIEW



This information is to be read in conjunction with the accompanying financial statements and notes.

SHIRE OF ASHBURTON
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2024

3 NET CURRENT FUNDING POSITION
EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

(a) Composition of estimated net current assets	Audited Actual	Adopted Budget	Updated Budget	Year to Date Actual	Estimated Year at End
	30 June 2023	30 June 2024	Estimates 30 June 2024	28 February 2024	Amount 30 June 2024
	\$	\$	\$	\$	\$
Current assets					
Cash and cash equivalents	32,512,807	41,841,006	41,841,006	111,287,970	58,496,401
Financial assets	39,133,155			0	
Trade and other receivables	3,704,752	2,600,585	2,600,585	2,173,194	2,600,585
Inventories	139,890	289,815	289,815	258,019	289,815
Other assets	1,910,960	1,167,241	1,167,241	(26,124)	1,167,241
	77,401,564	45,898,647	45,898,647	113,693,058	62,554,042
Less: current liabilities					
Trade and other payables	(3,037,508)	(2,705,745)	(2,705,745)	(919,411)	(2,705,745)
Contract liabilities		(784,214)	(784,214)	0	(784,214)
Capital grant/contribution liability	(7,720,016)	(7,388,702)	(7,388,702)	(11,420,016)	(11,088,702)
Lease liabilities	(67,589)	(67,600)	(67,600)	(28,433)	(67,600)
Borrowings	(426,437)	(426,500)	(426,500)	(214,952)	(426,500)
Employee related provisions	(1,684,601)	(2,068,376)	(2,068,376)	(2,137,431)	(2,068,376)
	(12,936,151)	(13,441,137)	(13,441,137)	(14,720,243)	(17,141,137)
Net current assets	64,465,413	32,457,510	32,457,510	98,972,816	45,412,905
Less: Total adjustments to net current assets	(45,432,405)	(32,457,510)	(32,740,884)	(46,431,246)	(45,412,905)
Closing funding surplus / (deficit)	19,033,008	0	(283,374)	52,541,570	0

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Adjustments to operating activities	Audited Actual	Adopted Budget	Updated Budget	Year to Date Actual	Estimated Year at End
	30 June 2023	30 June 2024	Estimates 30 June 2024	28 February 2024	Amount 30 June 2024
	\$	\$	\$	\$	\$
Less: Profit on asset disposals	(87,389)	(652,700)	(652,700)	0	(652,700)
Less: Fair value adjustments to financial assets at fair value through profit or loss	(142,607)		0		
Add: Loss on disposal of assets	12,619	81,900	81,900	0	81,900
Add: Loss on revaluation of fixed assets	9,762,837			0	
Add: Depreciation on assets	18,433,845	14,105,200	14,105,200	0	14,105,200
Non-cash movements in non-current assets and liabilities:					
Assets held for sale	(597,806)				
Employee benefit provisions	32,997				
Other provisions	147,397				
Inventory	597,807				
Non-cash amounts excluded from operating activities	28,159,700	13,534,400	13,534,400	0	13,534,400

(c) Investing activities excluded from budgeted deficiency

The following non-cash revenue and expenditure has been excluded from investing activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Adjustments to investing activities	Audited Actual	Adopted Budget	Updated Budget	Year to Date Actual	Estimated Year at End
	30 June 2023	30 June 2024	Estimates 30 June 2024	28 February 2024	Amount 30 June 2024
	\$	\$	\$	\$	\$
Movement in non-current capital grant/contribution liability	(7,720,016)	0	0	(3,700,000)	(3,368,686)
Non cash amounts excluded from investing activities	(7,720,016)	0	0	(3,700,000)	(3,368,686)

(d) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets	Audited Actual	Adopted Budget	Updated Budget	Year to Date Actual	Estimated Year at End
	30 June 2023	30 June 2024	Estimates 30 June 2024	28 February 2024	Amount 30 June 2024
	\$	\$	\$	\$	\$
Less: Reserve accounts	(45,926,431)	(33,234,984)	(33,234,984)	(46,674,631)	(46,190,379)
Less: Land held for Resale		(108,733)			(108,733)
Add: Current liabilities not expected to be cleared at end of year					
- Current portion of borrowings	426,437	426,500	426,500	214,952	426,500
- Current portion of lease liabilities	67,589	67,600	67,600	28,433	67,600
- other Liabilities		392,107			392,107
Total adjustments to net current assets	(45,432,405)	(32,457,510)	(32,740,884)	(46,431,246)	(45,412,905)

**SHIRE OF ASHBURTON
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2024**

3 COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities.

FINANCIAL ASSETS AT AMORTISED COST

The Shire of Ashburton classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire of Ashburton applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

CONTRACT ASSETS

Contract assets primarily relate to the Shire of Ashburton's right to consideration for work completed but not billed at the end of the period.

CONTRACT LIABILITIES

Contract liabilities represent the Shire of Ashburton's obligation to transfer goods or services to a customer for which the Shire of Ashburton has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

PROVISIONS

Provisions are recognised when the Shire of Ashburton has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Ashburton's operational cycle. In the case of liabilities where the Shire of Ashburton does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire of Ashburton's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire of Ashburton prior to the end of the financial year that are unpaid and arise when the Shire of Ashburton becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire of Ashburton recognises revenue for the prepaid rates that have not been refunded.

EMPLOYEE BENEFITS

Short-Term Employee Benefits

Provision is made for the Shire of Ashburton's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Ashburton's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the net current funding position. Shire of Ashburton's current obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the net current funding position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire of Ashburton's obligations for long-term employee benefits where the Shire of Ashburton does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, are presented as current provisions in the net current funding position.

**SHIRE OF ASHBURTON
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 28 FEBRUARY 2024**

4 PREDICTED VARIANCES

	<u>Variance</u>
	\$
Revenue from operating activities	
4.1 General rates	(129,881) ▼
\$150 Increase in Rates Write Offs. Other Minor Amendments to reflect YTD, Interim Rates remains at \$500K for the budget review	
4.2 Grants, subsidies and contributions	(1,026,759) ▼
\$1M Reduction in Road Flood Damage Funding	
\$77K Reduction in Inspire Funding to match expenditure adjustment	
\$72K Increase in FAGS Funding to match YTD received	
Other Minor Amendments	
4.3 Fees and charges	1,141,732 ▲
\$240K Increase in Building Fees & Licences	
\$100K Increase in Standpipe Revenue (previously excluded from the budget)	
\$501K Increase in Waste Income (partially due to internal charges)	
\$100 Increase in Commercial Lease Revenue (to correct positive entry)	
Variance in other fees and charges anticipated / matching YTD	
4.4 Other revenue	(1,841,329) ▼
\$214K Reduction in staff housing reimbursement Funds received in FY23	
\$75K Increase in Insurance Claim Reimbursements	
\$100K Increase in Reimbursements - Claim of Bank Guartenee on Roadworks contract	
\$2.26M Reduction of Regional Waste Facility - Revenue	
\$200 Reimbursements - Claim of Bank Guartenee on Emergency / Childcare Facility contract	
Expenditure from operating activities	
4.5 Employee costs	1,396,674 ▲
\$1.3M Decrease in Salary & Wages, including Superannuation, due to staff vacancies	
\$151K Decrease in Training and Development	
\$109K increase in Agency Staff	
4.6 Materials and contracts	(31,763) ▼
\$184K increase in Legal Costs	
\$1M Decrease in Consultancies	
\$200K Increase in Airport - Security	
\$100K Increase in Agency Staff	
\$100K Increase in Hardware operation	
\$312K Increase in Regional Roads	
\$570K Increase in Local Roads	
\$721 Increase in Waste Operations (\$500K offset by Internal Income)	
\$2.4M Decrease in Regional Waste Facility - Operation	
\$250K Increase in Events and Festivals - Provision to commence 100 Years of Onslow Event	
\$107K Decrease in Inspire Agreement Delivery - to Match agreement	
4.7 Utility charges	(61,793) ▼
\$84K Increase in Standpipes - Previously omitted from Budget	
4.8 Insurance	(307,759) ▼
\$307K Insurance increase, including \$140K incorrectly omitted in Airport	
4.9 Other expenditure	(2,600) ▼
Various Minor Adjustments	
Inflows from investing activities	
4.10 Capital grants, subsidies and contributions	(2,647,463) ▼
\$565K Increase - LRCI Phase 2 Funding - Ocean Outlets	
\$300K Increase - LRCI Phase 2 Funding - Road Electronic Signage	
\$546K Decrease - LRCI Phase 2 Funding - Onslow Detention Basin - Project Withdrawn	
\$1.5M Increase - LRCI Phase 3 Funding - Anzac Park Foreshore	
\$482K Decrease - LRCI Phase 3 Funding - Basin Beautification Onslow - Project Withdrawn	
\$773K Decrease - LRCI Phase 4 Funding - Paraburdoo Centataph - Project Withdrawn	
\$1.5M Decrease - Preparing Aust. Communities Funding - Seawall Exention - Project Withdrawn	
\$1.7M Decrease - Community Development Fund - Men's Shed - Project deferred to FY25	

**SHIRE OF ASHBURTON
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 28 FEBRUARY 2024**

4 PREDICTED VARIANCES	Variance
	\$
4.1 Proceeds from disposal of assets Variance in a number of Plant Trade Ins	(42,091) ▼
Outflows from investing activities	
4.2 Purchase of land and buildings \$1M Increase in Accomodation Strategy - Residential Purchases \$1.7M Decrease in Men's Shed Construction - Project defered to FY25 \$20K Increase - Wash Bay Oil Seperator - New inclusion \$80K Decrease - Onslow Sun Chalet Boom Gate \$350K Increase - Temporary Office Refurbishment	464,289 ▲
4.3 Purchase of plant and equipment \$140K Decrease - Twin Berth Caravan - Withdrawn \$60K Decrease - Wheel Loader - Reduction in purchase price \$1M Increase - Purchase of Regional Waste Plant and Equipment	(856,777) ▼
4.4 Purchase of furniture and equipment \$34K Increase - ITC Equipment	(29,358) ▼
4.5 Purchase and construction of infrastructure-roads \$800K Increase in Road Renewals - Millstream - Pannwonic Road Resheet	(800,000) ▼
4.6 Purchase and construction of infrastructure-other \$270K Decrease - Airport Secure Car Park - Project Withdrawn \$330K Increase - Taxiway Echo Construction \$200K Decrease - Onslow Stormwater Cleaning & Relining \$200K Increase - Onslow Ocean Outfalls \$5.1M Decrease - Seawall Extension - Project Withdrawn	4,432,302 ▲
Cash inflows from financing activities	
4.7 Transfers from reserve accounts \$552K Increase from Airport Reserve to cover increase in costs \$500K Increase from Financial Risk Reserve to cover increase in Legal Costs \$684 Increase from Plant Reserve to cover Regional Waste Plant Purchases	1,736,052 ▲
Cash outflows from financing activities	
4.8 Transfers to reserve accounts \$2M Increase to Future Projects reserves - due to Seawall project withdrawn in FY24	(2,000,000) ▼
4.9 Surplus or deficit at the start of the financial year \$657K Increase in Surplus - as per audited financial statements	657,781 ▲
.10 Surplus or deficit after imposition of general rates \$51K Increase to take into consideration current budget closing position and project a fully balance budget \$0	51,257 ▲

Management Schedules



Budgeting

Budgeting

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Opening Position					
BU70000 Budget - Opening Position	(18,375,227)	-	(19,033,008)	(657,781)	▲
Non-Cash Movements					
BU70001 Budget - Non-Cash Excluded from Act	(13,534,400)	-	(13,534,400)	-	■
Total Budgeting	(31,909,627)	-	(32,567,408)	(657,781)	▲



Chief Executive Office

CEO Office

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Other Revenue					
CE18001 General Reimbursements	-	-	-	-	■
Total Operating Revenue	-	-	-	-	■
Employment					
CE21001 Payroll	433,200	342,123	447,297	14,097	▲
CE21002 Fringe Benefits Taxation	15,000	-	15,000	-	■
CE21003 Compensation Insurance	9,000	8,455	8,455	(545)	▼
CE21004 Recruitment	15,000	-	12,450	(2,550)	▼
CE21005 Training and Development	12,000	8,570	9,200	(2,800)	▼
CE21006 Uniforms and Protective Items	1,500	15	1,500	-	■
CE21007 First Aid and Safety	500	-	500	-	■
CE21008 Agency Staff	-	2,256	12,000	12,000	▲
CE21098 Leave Allocation	-	-	-	-	■
CE21099 Other Employment Expense	-	-	-	-	■
Office Expense					
CE22001 Telecommunications	1,000	-	1,000	-	■
CE22002 Minor Equipment Repairs	-	-	-	-	■
CE22003 Insurance	4,500	4,398	4,500	-	■
CE22004 Printing and Stationery	900	91	900	-	■
CE22005 Postage and Freight	-	2	-	-	■
CE22006 Advertising	-	-	-	-	■
CE22007 Minor Assets < \$5,000	-	2,511	-	-	■
CE22008 Subscriptions and Publications	-	-	-	-	■
CE22009 Meetings and Travel	34,900	20,433	34,900	-	■
CE22010 Staff Amenities	-	-	-	-	■
CE22099 Other Office Expense	-	-	-	-	■
Professional Services					
CE23001 Legal	10,000	24,333	50,000	40,000	▲
CE23501 Consultancies	220,000	20,649	153,000	(67,000)	▼



CEO Office Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Programs and Services					
CE24001 Sponsorships and Awards	4,500	-	4,500	-	▪
CE24101 CEO Employee Recognition Program	6,000	5,614	6,000	-	▪
CE24069 Regional Alliances	-	-	-	-	▪
Internal Accounting Expense					
CE29960 Housing Allocation	19,200	13,616	19,200	-	▪
CE29970 Vehicle Allocation	15,000	6,896	15,000	-	▪
CE29980 Administration Allocation	214,100	96,619	214,100	-	▪
CE29998 Less Administration Allocated	(894,700)	(403,203)	(894,700)	-	▪
Total Operating Expense	121,600	153,377	114,802	(6,798)	▼
Total CEO Office	121,600	153,377	114,802	(6,798)	▼



Airport

Airport

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Capital Funding					
AR13004 Airport Works Funding	-	-	-	-	▪
Fees and Charges					
AR14029 Landing Fees	(640,800)	(416,513)	(640,800)	-	▪
AR14030 Refreshment Sales	(129,600)	(72,011)	(129,600)	-	▪
AR14031 Advertising Revenue	(5,000)	(3,500)	(5,000)	-	▪
AR14032 Passenger Tax	(1,772,400)	(669,670)	(1,772,400)	-	▪
AR14033 Security Screening Fees	(852,100)	(318,017)	(852,100)	-	▪
AR14034 Aircraft Parking Fees	(5,000)	(87)	(5,000)	-	▪
AR14035 Leases	(75,800)	(30,108)	(75,800)	-	▪
AR14052 Aircraft Hangar Fees	(4,800)	-	(4,800)	-	▪
Other Revenue					
AR18001 General Reimbursements	-	(215)	-	-	▪
Total Operating Revenue	(3,485,500)	(1,510,122)	(3,485,500)	-	▪
Employment					
AR21001 Payroll	475,900	356,254	511,794	35,894	▲
AR21002 Fringe Benefits Taxation	4,900	-	4,900	-	▪
AR21003 Compensation Insurance	7,600	9,998	9,998	2,398	▲
AR21004 Recruitment	27,000	18,267	27,000	-	▪
AR21005 Training and Development	20,000	6,523	20,000	-	▪
AR21006 Uniforms and Protective Items	4,900	2,752	4,900	-	▪
AR21007 First Aid and Safety	500	24	500	-	▪
AR21008 Agency Staff	70,000	47,893	70,000	-	▪
AR21098 Leave Allocation	-	-	-	-	▪
AR21099 Other Employment Expense	-	-	-	-	▪



Airport Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Office Expense					
AR22001 Telecommunications	-	-	-	-	▪
AR22002 Minor Equipment Repairs	2,000	430	2,000	-	▪
AR22003 Insurance	7,000	7,378	7,378	378	▲
AR22004 Printing and Stationery	3,000	1,659	3,000	-	▪
AR22005 Postage and Freight	12,000	6,481	12,000	-	▪
AR22006 Advertising	3,000	-	3,000	-	▪
AR22007 Minor Assets < \$5,000	21,800	12,522	21,800	-	▪
AR22008 Subscriptions and Publications	14,000	12,924	14,000	-	▪
AR22009 Meetings and Travel	17,900	1,482	17,900	-	▪
AR22010 Staff Amenities	500	102	500	-	▪
AR22099 Other Office Expense	1,200	-	1,200	-	▪
Professional Services					
AR23001 Legal	5,000	7,570	10,000	5,000	▲
AR23501 Consultancies	1,117,000	157,231	1,056,596	(60,404)	▼
Programs and Services					
AR24003 Refreshments	78,000	43,811	78,000	-	▪
AR24005 Unallocated Time	50,000	10,021	50,000	-	▪
AR24008 Branding and Promotion	30,000	214	25,000	(5,000)	▼
AR24064 Licences and Permits	1,000	70	1,000	-	▪
AR24070 Emergency and Risk Management	47,800	15,839	47,800	-	▪
Infrastructure Operation and Maintenance					
AR26801 Onslow Airport	1,229,400	825,892	1,677,238	447,838	▲
Internal Accounting Expense					
AR29960 Housing Allocation	74,500	47,266	74,500	-	▪
AR29970 Vehicle Allocation	8,500	3,964	8,500	-	▪
AR29980 Administration Allocation	254,300	114,745	254,300	-	▪
AR29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	3,588,700	1,711,310	4,014,804	426,104	▲

Airport Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Capital Expense					
AR32101 Airport - Renewal	25,000	11,541	32,143	7,143	▲
AR32102 Airport - Upgrade	-	-	63,000	63,000	▲
AR32103 Airport - New	1,658,300	1,580	1,719,105	60,805	▲
Total Capital Expense	1,683,300	13,121	1,814,248	130,948	▲
Total Airport	1,786,500	214,310	2,343,552	557,052	▲



Business and Economic

Business and Economic Development

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Operating Funding					
ED12009 Tourism Initiatives Funding	-	-	-	-	▪
Other Revenue					
ED18001 General Reimbursements	-	-	-	-	▪
Total Operating Revenue	-	-	-	-	▪
Employment					
ED21001 Payroll	241,600	198,536	261,356	19,756	▲
ED21002 Fringe Benefits Taxation	4,200	-	4,200	-	▪
ED21003 Compensation Insurance	3,300	4,735	4,735	1,435	▲
ED21004 Recruitment	6,000	-	17,430	11,430	▲
ED21005 Training and Development	5,000	30	3,000	(2,000)	▼
ED21006 Uniforms and Protective Items	1,100	-	1,100	-	▪
ED21007 First Aid and Safety	-	-	-	-	▪
ED21008 Agency Staff	-	-	-	-	▪
ED21098 Leave Allocation	-	-	-	-	▪
ED21099 Other Employment Expense	-	-	-	-	▪
Office Expense					
ED22001 Telecommunications	-	-	-	-	▪
ED22002 Minor Equipment Repairs	-	-	-	-	▪
ED22003 Insurance	2,100	2,494	2,494	394	▲
ED22004 Printing and Stationery	-	-	-	-	▪
ED22005 Postage and Freight	200	-	200	-	▪
ED22006 Advertising	-	-	-	-	▪
ED22007 Minor Assets < \$5,000	-	-	-	-	▪
ED22008 Subscriptions and Publications	600	-	600	-	▪
ED22009 Meetings and Travel	27,000	6,111	27,000	-	▪
ED22010 Staff Amenities	-	-	-	-	▪
ED22099 Other Office Expense	-	-	-	-	▪



Business and Economic Development Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Professional Services					
ED23001 Legal	4,300	-	4,460	160	▲
ED23501 Consultancies	329,155	106,065	279,782	(49,373)	▼
Programs and Services					
ED24078 Economic Development Initiatives	53,600	6,718	53,600	-	■
ED24080 Affiliations and Sponsorship	191,500	40,984	191,500	-	■
ED24081 Tourism Initiatives	284,300	96,057	284,300	-	■
Internal Accounting Expense					
ED29960 Housing Allocation	19,500	6,565	19,500	-	■
ED29970 Vehicle Allocation	5,000	4,367	5,000	-	■
ED29980 Administration Allocation	117,300	52,913	117,300	-	■
Total Operating Expense	1,295,755	525,575	1,277,557	(18,198)	▼
Capital Expense					
ED30202 Furniture and Equipment - New	-	-	-	-	■
ED31503 Town Infrastructure - New	100,000	-	100,000	-	■
ED31403 Parks and Recreation - New	142,700	10,192	142,700	-	■
Total Capital Expense	242,700	10,192	242,700	-	■
Total Business and Economic Development	1,538,455	535,767	1,520,257	(18,198)	▼



Visitor Centre - Tom Price

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
VC14001 Merchandise Sales	(182,500)	(114,078)	(182,500)	-	▪
VC14002 Refreshment Sales	(800)	-	(800)	-	▪
VC14003 Shower Sales	(7,300)	(2,993)	(7,300)	-	▪
VC14004 National Park Passes	(5,500)	-	(5,500)	-	▪
VC14005 Advertising Revenue	(8,000)	(68)	(8,000)	-	▪
VC14006 Membership Revenue	(4,500)	-	(4,500)	-	▪
VC14999 Other Fees and Charges	(2,000)	(1,267)	(2,000)	-	▪
Other Revenue					
VC18001 General Reimbursements	-	-	-	-	▪
VC18003 Commissions - Tour Operators	(23,000)	(158)	(23,000)	-	▪
VC18004 Commissions - Access Road Passes	(15,800)	(7,200)	(15,800)	-	▪
VC18005 Commissions - Other	-	-	-	-	▪
Total Operating Revenue	(249,400)	(125,763)	(249,400)	-	▪
Employment					
VC21001 Payroll	415,300	229,259	359,546	(55,754)	▼
VC21002 Fringe Benefits Taxation	400	-	400	-	▪
VC21003 Compensation Insurance	4,000	8,060	8,060	4,060	▲
VC21004 Recruitment	7,000	1,221	5,810	(1,190)	▼
VC21005 Training and Development	5,000	-	3,000	(2,000)	▼
VC21006 Uniforms and Protective Items	3,000	70	3,000	-	▪
VC21007 First Aid and Safety	-	-	-	-	▪
VC21008 Agency Staff	-	-	-	-	▪
VC21098 Leave Allocation	-	-	-	-	▪
VC21099 Other Employment Expense	-	-	-	-	▪



Visitor Centre - Tom Price Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Office Expense					
VC22001 Telecommunications	-	-	-	-	▪
VC22002 Minor Equipment Repairs	-	-	-	-	▪
VC22003 Insurance	2,500	4,192	4,192	1,692	▲
VC22004 Printing and Stationery	2,600	1,074	2,600	-	▪
VC22005 Postage and Freight	500	44	500	-	▪
VC22006 Advertising	5,200	-	5,200	-	▪
VC22007 Minor Assets < \$5,000	2,600	-	2,600	-	▪
VC22008 Subscriptions and Publications	3,900	3,085	3,900	-	▪
VC22009 Meetings and Travel	-	-	-	-	▪
VC22010 Staff Amenities	-	-	-	-	▪
VC22099 Other Office Expense	-	-	-	-	▪
Professional Services					
VC23001 Legal	-	-	-	-	▪
VC23501 Consultancies	-	-	-	-	▪
Programs and Services					
VC24002 Merchandise	128,472	87,118	128,472	-	▪
VC24003 Refreshments	300	235	300	-	▪
VC24004 Minor Maintenance	4,300	53	4,300	-	▪
Internal Accounting Expense					
VC29960 Housing Allocation	-	-	-	-	▪
VC29970 Vehicle Allocation	-	-	-	-	▪
VC29980 Administration Allocation	203,900	91,978	203,900	-	▪
VC29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	788,972	426,389	735,780	(53,192)	▼
Capital Expense					
VC30213 Furniture and Equipment - Renewal	10,000	196	10,000	-	▪
Total Capital Expense	10,000	196	10,000	(53,192)	▼
Total Visitor Centre - Tom Price	549,572	300,823	496,380	(79,788)	▼



Deputy Chief Executive Office

DCEO Office

		2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Other Revenue						
DC18001	General Reimbursements	-	-	-	-	■
Total Operating Revenue		-		-	-	■
Employment						
DC21001	Payroll	238,700	38,566	101,766	(136,934)	▼
DC21002	Fringe Benefits Taxation	15,000	-	15,000	-	■
DC21003	Compensation Insurance	6,000	4,915	4,915	(1,085)	▼
DC21004	Recruitment	30,000	14,974	24,900	(5,100)	▼
DC21005	Training and Development	12,000	440	7,200	(4,800)	▼
DC21006	Uniforms and Protective Items	1,000	44	1,000	-	■
DC21007	First Aid and Safety	500	-	500	-	■
DC21008	Agency Staff	-	68,194	100,000	100,000	▲
DC21098	Leave Allocation	-	-	-	-	■
DC21099	Other Employment Expense	-	-	-	-	■
Office Expense						
DC22001	Telecommunications	1,300	-	1,300	-	■
DC22002	Minor Equipment Repairs	-	-	-	-	■
DC22003	Insurance	4,500	2,556	2,556	(1,944)	▼
DC22004	Printing and Stationery	900	-	900	-	■
DC22005	Postage and Freight	-	-	-	-	■
DC22006	Advertising	-	-	-	-	■
DC22007	Minor Assets < \$5,000	-	41,244	5,000	5,000	▲
DC22008	Subscriptions and Publications	-	-	-	-	■
DC22009	Meetings and Travel	28,000	17,129	43,000	15,000	▲
DC22010	Staff Amenities	-	-	-	-	■
DC22099	Other Office Expense	-	-	-	-	■
Professional Services						
DC23001	Legal	10,000	-	15,000	5,000	▲
DC23501	Consultancies	43,200	-	79,220	36,020	▲



DCEO Office Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Programs and Services					
Internal Accounting Expense					
DC29960 Housing Allocation	28,400	89,430	28,400	-	▪
DC29970 Vehicle Allocation	-	-	-	-	▪
DC29980 Administration Allocation	122,000	55,016	122,000	-	▪
DC29998 Less Administration Allocated	(460,100)	(36,696)	(460,100)	-	▪
Total Operating Expense	81,400	295,811	92,557	11,157	▲
Total DCEO Office	81,400	295,811	92,557	11,157	▲



Audit Services

Audit Services

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Other Revenue					
AU18001 General Reimbursements	-	(364)	-	-	■
Total Operating Revenue	-	(364)	-	-	■
Employment					
AU21001 Payroll	258,400	136,746	210,445	(47,955)	▼
AU21002 Fringe Benefits Taxation	6,000	-	6,000	-	■
AU21003 Compensation Insurance	6,000	5,248	5,248	(752)	▼
AU21004 Recruitment	30,000	5,779	37,350	7,350	▲
AU21005 Training and Development	12,000	-	7,200	(4,800)	▼
AU21006 Uniforms and Protective Items	1,000	330	1,000	-	■
AU21007 First Aid and Safety	500	-	500	-	■
AU21008 Agency Staff	-	-	-	-	■
AU21098 Leave Allocation	-	-	-	-	■
AU21099 Other Employment Expense	-	-	-	-	■
Office Expense					
AU22001 Telecommunications	1,300	-	1,300	-	■
AU22002 Minor Equipment Repairs	-	-	-	-	■
AU22003 Insurance	4,500	2,730	2,730	(1,770)	▼
AU22004 Printing and Stationery	900	22	900	-	■
AU22005 Postage and Freight	-	-	-	-	■
AU22006 Advertising	-	-	-	-	■
AU22007 Minor Assets < \$5,000	-	-	-	-	■
AU22008 Subscriptions and Publications	-	-	-	-	■
AU22009 Meetings and Travel	28,000	1,080	28,000	-	■
AU22010 Staff Amenities	-	-	-	-	■
AU22099 Other Office Expense	-	-	-	-	■
Professional Services					
AU23001 Legal	10,000	-	10,000	-	■
AU23501 Consultancies	43,200	356	36,720	(6,480)	▼



Audit Services Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Internal Accounting Expense					
AU29960 Housing Allocation	22,900	-	22,900	-	▪
AU29970 Vehicle Allocation	-	-	-	-	▪
AU29980 Administration Allocation	130,600	58,935	130,600	-	▪
AU29998 Less Administration Allocated	(467,100)	(132,167)	(467,100)	-	▪
Total Operating Expense	88,200	79,059	33,793	(54,407)	▼
Total Audit Services	88,200	78,695	33,793	(54,407)	▼



Media and Communications

Media and Communications

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Employment					
MC21001 Payroll	256,100	116,818	196,905	(59,195)	▼
MC21002 Fringe Benefits Taxation	300	-	300	-	■
MC21003 Compensation Insurance	3,000	5,030	5,030	2,030	▲
MC21004 Recruitment	23,300	3,835	20,300	(3,000)	▼
MC21005 Training and Development	14,000	-	8,400	(5,600)	▼
MC21006 Uniforms and Protective Items	2,000	559	2,000	-	■
MC21007 First Aid and Safety	500	-	500	-	■
MC21008 Agency Staff	-	-	-	-	■
MC21098 Leave Allocation	-	-	-	-	■
MC21099 Other Employment Expense	-	-	-	-	■
Office Expense					
MC22001 Telecommunications	-	-	-	-	■
MC22002 Minor Equipment Repairs	-	-	-	-	■
MC22003 Insurance	3,000	2,616	3,000	-	■
MC22004 Printing and Stationery	700	14	700	-	■
MC22005 Postage and Freight	-	-	-	-	■
MC22006 Advertising	-	-	-	-	■
MC22007 Minor Assets < \$5,000	4,300	2,692	4,300	-	■
MC22008 Subscriptions and Publications	60,800	18,905	60,800	-	■
MC22009 Meetings and Travel	4,100	1,914	4,100	-	■
MC22010 Staff Amenities	-	-	-	-	■
MC22099 Other Office Expense	-	-	-	-	■
Professional Services					
MC23001 Legal	-	-	-	-	■
MC23501 Consultancies	43,200	16,480	87,720	44,520	▲
Programs and Services					
MC24007 Community Engagement	41,500	4,868	41,500	-	■
MC24008 Branding and Promotion	116,800	7,994	116,800	-	■
MC24009 Corporate Documents	34,600	3,526	53,600	19,000	▲
MC24071 Website and Online Presence	60,500	16,255	60,500	-	■



Media and Communications Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Internal Accounting Expense					
MC29960 Housing Allocation	21,700	10,815	21,700	-	▪
MC29970 Vehicle Allocation	-	-	-	-	▪
MC29980 Administration Allocation	124,900	56,378	124,900	-	▪
MC29998 Less Administration Allocated	(759,300)	(175,372)	(759,300)	-	▪
Total Operating Expense	56,000	93,327	53,755	(2,245)	▼
Total Media and Communications	56,000	93,327	53,755	(2,245)	▼



Organisational

Organisational Development

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Operating Funding					
OD12001 Training and Development Funding	-	-	-	-	▪
Other Revenue					
OD18001 General Reimbursements	-	(258)	-	-	▪
Total Operating Revenue	-	(258)	-	-	▪
Employment					
OD21001 Payroll	698,800	523,358	752,024	53,224	▲
OD21002 Fringe Benefits Taxation	700	-	700	-	▪
OD21003 Compensation Insurance	11,000	13,492	13,492	2,492	▲
OD21004 Recruitment	25,000	56,984	72,000	47,000	▲
OD21005 Training and Development	20,000	-	4,800	(15,200)	▼
OD21006 Uniforms and Protective Items	3,700	914	3,700	-	▪
OD21007 First Aid and Safety	-	-	-	-	▪
OD21008 Agency Staff	-	-	-	-	▪
OD21098 Leave Allocation	-	-	-	-	▪
OD21099 Other Employment Expense	-	677	-	-	▪
Office Expense					
OD22001 Telecommunications	-	-	-	-	▪
OD22002 Minor Equipment Repairs	-	-	-	-	▪
OD22003 Insurance	6,300	7,018	7,018	718	▲
OD22004 Printing and Stationery	900	26	900	-	▪
OD22005 Postage and Freight	2,200	360	2,200	-	▪
OD22006 Advertising	-	-	-	-	▪
OD22007 Minor Assets < \$5,000	-	258	-	-	▪
OD22008 Subscriptions and Publications	13,000	15,218	25,000	12,000	▲
OD22009 Meetings and Travel	3,700	3,615	3,700	-	▪
OD22010 Staff Amenities	-	-	-	-	▪
OD22099 Other Office Expense	-	-	-	-	▪
Professional Services					
OD23001 Legal	80,000	10,740	60,000	(20,000)	▼
OD23501 Consultancies	365,300	235,381	310,505	(54,795)	▼



Organisational Development Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Programs and Services					
OD24010 Organisational Development	298,100	37,070	298,100	-	▪
OD24011 Health and Wellbeing	24,700	8,493	24,700	-	▪
OD24012 Industrial Services	25,900	26,395	45,900	20,000	▲
OD24013 Work Health and Safety	47,700	34,615	67,700	20,000	▲
OD24014 Employee Recognition	133,300	62,362	94,300	(39,000)	▼
Internal Accounting Expense					
OD29960 Housing Allocation	96,000	58,021	96,000	-	▪
OD29970 Vehicle Allocation	-	-	-	-	▪
OD29980 Administration Allocation	345,300	155,794	345,300	-	▪
OD29998 Less Administration Allocated	(1,703,000)	(911,667)	(1,703,000)	-	▪
Total Operating Expense	498,600	339,123	525,039	26,439	▲
Total Organisational Development	498,600	338,865	525,039	26,439	▲



Procurement

Procurement

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Employment					
PC21001 Payroll	213,600	166,329	217,938	4,338	▲
PC21002 Fringe Benefits Taxation	300	-	300	-	■
PC21003 Compensation Insurance	2,900	4,155	4,155	1,255	▲
PC21004 Recruitment	8,000	-	6,640	(1,360)	▼
PC21005 Training and Development	2,700	-	1,620	(1,080)	▼
PC21006 Uniforms and Protective Items	500	233	500	-	■
PC21007 First Aid and Safety	-	-	-	-	■
PC21008 Agency Staff	-	-	-	-	■
PC21098 Leave Allocation	-	-	-	-	■
PC21099 Other Employment Expense	-	-	-	-	■
Office Expense					
PC22001 Telecommunications	-	-	-	-	■
PC22002 Minor Equipment Repairs	-	-	-	-	■
PC22003 Insurance	1,800	2,161	2,161	361	▲
PC22004 Printing and Stationery	-	-	-	-	■
PC22005 Postage and Freight	-	-	-	-	■
PC22006 Advertising	15,000	15,114	18,000	3,000	▲
PC22007 Minor Assets < \$5,000	-	-	-	-	■
PC22008 Subscriptions and Publications	13,000	14,826	16,000	3,000	▲
PC22009 Meetings and Travel	-	-	-	-	■
PC22010 Staff Amenities	-	-	-	-	■
PC22099 Other Office Expense	-	-	-	-	■
Professional Services					
PC23001 Legal	-	-	-	-	■
PC23501 Consultancies	-	-	-	-	■
Internal Accounting Expense					
PC29960 Housing Allocation	-	-	-	-	■
PC29970 Vehicle Allocation	-	-	-	-	■
PC29980 Administration Allocation	102,200	46,102	102,200	-	■
PC29998 Less Administration Allocated	(289,500)	(174,549)	(289,500)	-	■
Total Operating Expense	70,500	74,372	80,014	9,514	▲
Total Procurement	70,500	74,372	80,014	9,514	▲



Land and Asset Compliance

Land and Asset Compliance

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Capital Funding					
LA13005 Capital Funding - Recreation - Major P	(20,000)	-	(20,000)	-	■
Other Revenue					
LA18001 General Reimbursements	(1,100)	-	(1,100)	-	■
Total Operating Revenue	(21,100)	-	(21,100)	-	■
Employment					
LA21001 Payroll	591,000	351,471	513,174	(77,826)	▼
LA21002 Fringe Benefits Taxation	9,100	-	9,100	-	■
LA21003 Compensation Insurance	6,500	11,677	11,677	5,177	▲
LA21004 Recruitment	33,000	70	19,390	(13,610)	▼
LA21005 Training and Development	17,200	7,165	8,460	(8,740)	▼
LA21006 Uniforms and Protective Items	1,300	-	1,300	-	■
LA21007 First Aid and Safety	-	-	-	-	■
LA21008 Agency Staff	-	-	-	-	■
LA21098 Leave Allocation	-	-	-	-	■
LA21099 Other Employment Expense	1,000	-	1,000	-	■
Office Expense					
LA22001 Telecommunications	-	-	-	-	■
LA22002 Minor Equipment Repairs	-	-	-	-	■
LA22003 Insurance	3,000	6,074	6,074	3,074	▲
LA22004 Printing and Stationery	-	-	-	-	■
LA22005 Postage and Freight	-	-	100	100	▲
LA22006 Advertising	11,700	984	6,700	(5,000)	▼
LA22007 Minor Assets < \$5,000	-	2,511	3,000	3,000	▲
LA22008 Subscriptions and Publications	-	-	-	-	■
LA22009 Meetings and Travel	10,400	4,098	8,400	(2,000)	▼
LA22010 Staff Amenities	-	-	-	-	■
LA22099 Other Office Expense	-	-	-	-	■
Professional Services					
LA23001 Legal	246,300	103,188	246,300	-	■
LA23501 Consultancies	134,200	19,499	56,270	(77,930)	▼



Land and Asset Compliance Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Infrastructure Operation and Maintenance					
LA24088 Minor Land Development	900	-	900	-	▪
LA24104 Compliance Enforcement	300,000	-	373,000	73,000	▲
Internal Accounting Expense					
LA29960 Housing Allocation	66,700	54,660	66,700	-	▪
LA29970 Vehicle Allocation	10,000	5,631	10,000	-	▪
LA29980 Administration Allocation	238,800	107,737	238,800	-	▪
LA29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	1,681,100	674,765	1,580,345	(100,755)	▼
Capital Expense					
PX30301 Property - Renewal	1,794,249	194,856	1,796,590	2,341	▲
PX30302 Property - Upgrade	-	7,710	-	-	▪
PX30303 Property - New	4,600,000	2,488,500	5,600,000	1,000,000	▲
LA30103 Land - New	1,150,000	48,583	1,150,000	-	▪
LA30407 Commercial Property - New	500,000	503,000	503,000	3,000	▲
LA30202 Furniture and Equipment - New	350,000	51,404	700,000	350,000	▲
Total Capital Expense	8,394,249	3,294,053	9,749,590	1,355,341	▲
Total Land and Asset Compliance	10,054,249	3,968,819	11,308,835	1,254,586	▲



Property - Overheads

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
PX14007 Transit House Revenue	(171,000)	(146,872)	(171,000)	-	▪
PX14009 Residential Property Rent	-	(460)	-	-	▪
PX14022 Community Lease Revenue	(27,300)	(18,475)	(27,300)	-	▪
PX14082 Commercial Lease Revenue	(184,000)	(257,348)	(369,000)	(185,000)	▲
Other Revenue					
PX18001 General Reimbursements	(28,500)	(43,467)	(28,500)	-	▪
PX18012 Staff Housing Reimbursements	(243,600)	(20,357)	(29,323)	214,277	▼
Total Operating Revenue	(654,400)	(486,979)	(625,123)	29,277	▼
Employment					
PX21001 Payroll	356,800	233,462	358,710	1,910	▲
PX21002 Fringe Benefits Taxation	400	-	400	-	▪
PX21003 Compensation Insurance	12,000	10,332	10,332	(1,668)	▼
PX21004 Recruitment	18,000	7,720	14,940	(3,060)	▼
PX21005 Training and Development	14,900	1,233	5,940	(8,960)	▼
PX21006 Uniforms and Protective Items	3,800	898	3,800	-	▪
PX21007 First Aid and Safety	500	-	500	-	▪
PX21008 Agency Staff	-	-	-	-	▪
PX21098 Leave Allocation	-	-	-	-	▪
PX21099 Other Employment Expense	-	-	-	-	▪
Office Expense					
PX22001 Telecommunications	-	-	-	-	▪
PX22002 Minor Equipment Repairs	700	230	700	-	▪
PX22003 Insurance	7,000	5,374	7,000	-	▪
PX22004 Printing and Stationery	500	-	500	-	▪
PX22005 Postage and Freight	400	-	400	-	▪
PX22006 Advertising	2,200	1,244	2,200	-	▪
PX22007 Minor Assets < \$5,000	6,100	1,406	11,100	5,000	▲
PX22008 Subscriptions and Publications	-	-	-	-	▪
PX22009 Meetings and Travel	25,000	21,592	47,000	22,000	▲
PX22010 Staff Amenities	-	-	-	-	▪
PX22099 Other Office Expense	-	-	-	-	▪



Property - Overheads Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Professional Services					
PX23001 Legal	34,600	1,815	10,600	(24,000)	▼
PX23501 Consultancies	34,600	2,610	11,560	(23,040)	▼
Programs and Services					
PX24005 Unallocated Time	46,500	95,016	91,500	45,000	▲
PX24046 Consumables	4,800	262	4,800	-	▪
PX24089 Refunds	-	-	-	-	▪
PX24103 Property Settlement	100,000	8,073	100,000	-	▪
Internal Accounting Expense					
PX29960 Housing Allocation	37,200	41,972	37,200	-	▪
PX29995 Less Housing Allocated	217,800	-	217,800	-	▪
PX29970 Vehicle Allocation	-	139	-	-	▪
PX29980 Administration Allocation	263,000	118,664	263,000	-	▪
PX29998 Less Administration Allocated	-	-	-	-	▪
PX29999 Less Overheads Allocated	(877,400)	(349,817)	(877,400)	-	▪
PX29940 Depot Allocation	19,900	10,158	19,900	-	▪
Total Operating Expense	329,300	212,383	342,482	13,182	▲
Total Property - Overheads	(325,100)	(274,596)	(282,641)	42,459	▲



Property

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Other Revenue					
PY18001 General Reimbursements	-	-	(44,981)	(44,981)	▲
Total Operating Revenue	-	-	(44,981)	(44,981)	▲
Programs and Services					
PY25301 Housing - Shire Owned	1,867,593	1,210,758	1,867,593	-	■
PY25302 Housing - Externally Owned	651,300	436,986	651,300	-	■
PY25310 Commercial Facilities	43,100	9,879	43,100	-	■
Internal Accounting Expense					
PY29960 Housing Allocation	-	-	-	-	■
PY29970 Vehicle Allocation	-	-	-	-	■
PY29980 Administration Allocation	-	-	-	-	■
PY29998 Less Administration Allocated	-	-	-	-	■
PY29995 Less Housing Allocated	(2,018,400)	(1,187,776)	(2,018,400)	-	■
Total Operating Expense	543,593	469,847	543,593	-	■
Total Property	543,593	469,847	498,612	(44,981)	▼



Regulatory Services

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Other Revenue					
RG18001 General Reimbursements	-	-	-	-	▪
Capital Funding					
RG13011 Capital Funding - Law and Order	-	-	-	-	▪
Total Operating Revenue	-	-	-	-	▪
Employment					
RG21001 Payroll	231,000	171,941	238,032	7,032	▲
RG21002 Fringe Benefits Taxation	4,500	-	4,500	-	▪
RG21003 Compensation Insurance	4,000	4,475	4,475	475	▲
RG21004 Recruitment	5,000	-	2,000	(3,000)	▼
RG21005 Training and Development	7,000	8,272	23,000	16,000	▲
RG21006 Uniforms and Protective Items	2,500	394	2,500	-	▪
RG21007 First Aid and Safety	1,000	-	1,000	-	▪
RG21008 Agency Staff	5,000	-	1,000	(4,000)	▼
RG21098 Leave Allocation	-	-	-	-	▪
RG21099 Other Employment Expense	-	-	-	-	▪
Office Expense					
RG22001 Telecommunications	2,600	-	2,600	-	▪
RG22002 Minor Equipment Repairs	2,600	-	2,600	-	▪
RG22003 Insurance	2,500	2,328	2,500	-	▪
RG22004 Printing and Stationery	6,900	-	1,900	(5,000)	▼
RG22005 Postage and Freight	5,200	9	3,200	(2,000)	▼
RG22006 Advertising	5,200	-	3,200	(2,000)	▼
RG22007 Minor Assets < \$5,000	6,500	-	1,500	(5,000)	▼
RG22008 Subscriptions and Publications	1,700	-	1,700	-	▪
RG22009 Meetings and Travel	15,700	2,314	20,700	5,000	▲
RG22010 Staff Amenities	-	-	-	-	▪
RG22099 Other Office Expense	-	-	-	-	▪
Professional Services					
RG23001 Legal	4,300	-	4,300	-	▪
RG23501 Consultancies	43,200	-	36,720	(6,480)	▼



Regulatory Services Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Internal Accounting Expense					
RG29960 Housing Allocation	3,700	6,978	3,700	-	▪
RG29970 Vehicle Allocation	-	-	-	-	▪
RG29980 Administration Allocation	110,500	49,858	110,500	-	▪
RG29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	470,600	246,568	471,627	1,027	▲
Capital Expense					
RG31503 Town Infrastructure - New	50,000	-	50,000	-	▪
Total Capital Expense	50,000	-	50,000	-	▪
Total Regulatory Services	520,600	246,568	521,627	1,027	▲



Regulatory Services

Environmental Health

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Operating Funding					
EH12002 Aboriginal Health Funding	-	1,381	-	-	■
EH12003 Mosquito Control Funding	(14,674)	(14,674)	(14,674)	-	■
Fees and Charges					
EH14021 Health Licence and Permit Fees	(132,200)	(126,723)	(132,200)	-	■
Other Revenue					
EH18001 General Reimbursements	-	-	-	-	■
Total Operating Revenue	(146,874)	(140,016)	(146,874)	-	■
Employment					
EH21001 Payroll	274,000	123,153	231,868	(42,132)	▼
EH21002 Fringe Benefits Taxation	9,500	-	9,500	-	■
EH21003 Compensation Insurance	4,700	5,376	5,376	676	▲
EH21004 Recruitment	5,000	-	4,150	(850)	▼
EH21005 Training and Development	11,000	1,313	34,000	23,000	▲
EH21006 Uniforms and Protective Items	3,000	161	3,000	-	■
EH21007 First Aid and Safety	1,500	-	1,500	-	■
EH21008 Agency Staff	10,000	-	10,000	-	■
EH21098 Leave Allocation	-	-	-	-	■
EH21099 Other Employment Expense	-	-	-	-	■
Office Expense					
EH22001 Telecommunications	2,200	-	2,200	-	■
EH22002 Minor Equipment Repairs	4,300	145	4,300	-	■
EH22003 Insurance	2,900	2,796	2,900	-	■
EH22004 Printing and Stationery	6,500	107	4,500	(2,000)	▼
EH22005 Postage and Freight	4,300	1,200	4,300	-	■
EH22006 Advertising	4,300	-	1,300	(3,000)	▼
EH22007 Minor Assets < \$5,000	6,100	4,206	6,100	-	■
EH22008 Subscriptions and Publications	1,300	-	1,300	-	■
EH22009 Meetings and Travel	15,000	3,155	15,000	-	■
EH22010 Staff Amenities	-	-	-	-	■
EH22099 Other Office Expense	-	-	-	-	■
Professional Services					
EH23001 Legal	8,600	-	3,600	(5,000)	▼
EH23501 Consultancies	60,500	-	45,475	(15,025)	▼



Environmental Health Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Programs and Services					
EH24057 Analytical Expense	8,600	3,434	8,600	-	▪
EH24058 Aboriginal Health	4,300	3,395	4,300	-	▪
EH24059 Health Promotion	4,300	7,095	9,300	5,000	▲
EH24060 Pest Control	900	-	900	-	▪
EH24061 Sentinel Chicken Program	8,800	14,547	18,800	10,000	▲
EH24062 Mosquito Control	27,674	25,345	27,674	-	▪
EH24063 Field Expense	4,300	-	1,300	(3,000)	▼
Internal Accounting Expense					
EH29960 Housing Allocation	40,400	23,752	40,400	-	▪
EH29970 Vehicle Allocation	16,000	9,640	16,000	-	▪
EH29980 Administration Allocation	134,000	60,451	134,000	-	▪
EH29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	683,974	289,269	651,643	(32,331)	▼
Total Environmental Health	537,100	149,254	504,769	(32,331)	▼



Rangers

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Operating Funding					
RR12014 Ranger Operations Funding	(20,000)	-	(20,000)	-	▪
Fees and Charges					
RR14061 Dog Kennels	(18,000)	(34,647)	(18,000)	-	▪
RR14062 Dog Infringements	(8,000)	(400)	(8,000)	-	▪
RR14063 Dog Impoundment	(5,000)	(592)	(5,000)	-	▪
RR14064 Dog Registrations	(10,000)	(13,477)	(10,000)	-	▪
RR14065 Cat Infringements	(1,000)	-	(1,000)	-	▪
RR14066 Cat Impoundment	(1,000)	-	(1,000)	-	▪
RR14067 Cat Registrations	(1,000)	(1,407)	(1,000)	-	▪
RR14068 Other Animal Fees and Charges	(1,000)	(642)	(1,000)	-	▪
RR14069 Fire Infringements	(1,500)	-	(1,500)	-	▪
RR14070 Vehicle Impoundment	(4,000)	(770)	(4,000)	-	▪
RR14071 Other Fees and Charges	(500)	(4,388)	(500)	-	▪
Other Revenue					
RR18001 General Reimbursements	-	(37,121)	-	-	▪
Total Operating Revenue	(71,000)	(93,445)	(71,000)	-	▪
Employment					
RR21001 Payroll	464,100	359,794	477,348	13,248	▲
RR21002 Fringe Benefits Taxation	1,000	-	1,000	-	▪
RR21003 Compensation Insurance	7,300	8,976	8,976	1,676	▲
RR21004 Recruitment	5,000	465	1,000	(4,000)	▼
RR21005 Training and Development	10,000	14,589	15,500	5,500	▲
RR21006 Uniforms and Protective Items	6,000	706	6,000	-	▪
RR21007 First Aid and Safety	2,000	-	2,000	-	▪
RR21008 Agency Staff	10,000	-	31,000	21,000	▲
RR21098 Leave Allocation	-	-	-	-	▪
RR21099 Other Employment Expense	-	45	-	-	▪



Rangers Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Office Expense					
RR22001 Telecommunications	2,200	226	200	(2,000)	▼
RR22002 Minor Equipment Repairs	4,300	386	4,300	-	■
RR22003 Insurance	4,800	4,669	4,800	-	■
RR22004 Printing and Stationery	4,300	1,494	4,300	-	■
RR22005 Postage and Freight	2,600	59	2,600	-	■
RR22006 Advertising	4,300	598	2,300	(2,000)	▼
RR22007 Minor Assets < \$5,000	6,100	7,660	16,100	10,000	▲
RR22008 Subscriptions and Publications	1,700	91	1,700	-	■
RR22009 Meetings and Travel	25,000	6,724	15,000	(10,000)	▼
RR22010 Staff Amenities	-	-	-	-	■
RR22099 Other Office Expense	-	-	-	-	■
Professional Services					
RR23001 Legal	4,300	-	2,300	(2,000)	▼
RR23501 Consultancies	8,600	-	1,600	(7,000)	▼
Programs and Services					
RR24064 Licences and Permits	1,300	-	1,300	-	■
RR24070 Emergency and Risk Management	21,600	11,710	21,600	-	■
RR24084 State Emergency Services	5,600	3,854	5,600	-	■
RR24085 Fire Management	55,800	33,121	49,800	(6,000)	▼
RR24086 Animal Control	36,800	19,080	47,800	11,000	▲
RR24087 Other Law and Safety	14,600	1,145	10,600	(4,000)	▼
RR24089 Refunds	-	-	-	-	■
Asset Operation and Maintenance					
RR25401 Animal Facilities	13,300	4,736	13,300	-	■
Internal Accounting Expense					
RR29960 Housing Allocation	73,600	29,729	73,600	-	■
RR29970 Vehicle Allocation	29,500	9,191	29,500	-	■
RR29980 Administration Allocation	227,700	102,733	227,700	-	■
RR29998 Less Administration Allocated	-	-	-	-	■
Total Operating Expense	1,053,400	621,779	1,078,824	25,424	▲





Rangers Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Capital Expense					
RR30411 Animal Facilities - Renewal	-	-	-	-	▪
RR30412 Animal Facilities - Upgrade	-	-	-	-	▪
RR30413 Animal Facilities - New	-	-	-	-	▪
RR30505 Plant - Law Order and Public Safety	70,000	13,636	70,000	-	▪
Total Capital Expense	70,000	13,636	70,000	-	▪
Total Rangers	1,052,400	541,970	1,077,824	25,424	▲



Development Services

Development Services

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
DV14017 Building Plans	(500)	-	(500)	-	▪
DV14018 Swimming Pool Inspection Levy	(31,000)	(29,816)	(31,000)	-	▪
DV14019 Building Fees and Licences	(160,000)	(488,409)	(400,000)	(240,000)	▲
DV14036 Home Occupation Licences	(2,700)	-	(2,700)	-	▪
DV14037 Town Planning Fees	(57,000)	(42,133)	(57,000)	-	▪
Other Revenue					
DV18001 General Reimbursements	(3,000)	-	(3,000)	-	▪
DV18008 Building Industry and Building Board C	(1,000)	(714)	(1,000)	-	▪
Operating Funding					
DV12999 Operating Funding - Development Ser	(153,173)	-	(153,173)	-	▪
Total Operating Revenue	(408,373)	(561,072)	(648,373)	(240,000)	▲
Employment					
DV21001 Payroll	-	11,233	11,232	11,232	▲
DV21002 Fringe Benefits Taxation	500	-	-	(500)	▼
DV21003 Compensation Insurance	7,100	-	-	(7,100)	▼
DV21004 Recruitment	25,000	303	-	(25,000)	▼
DV21005 Training and Development	-	-	-	-	▪
DV21006 Uniforms and Protective Items	2,300	431	(800)	(3,100)	▼
DV21007 First Aid and Safety	-	-	-	-	▪
DV21008 Agency Staff	-	-	-	-	▪
DV21098 Leave Allocation	-	-	-	-	▪
DV21099 Other Employment Expense	-	-	-	-	▪
Office Expense					
DV22001 Telecommunications	-	-	-	-	▪
DV22002 Minor Equipment Repairs	-	-	-	-	▪
DV22003 Insurance	4,500	-	-	(4,500)	▼
DV22004 Printing and Stationery	200	53	200	-	▪
DV22005 Postage and Freight	400	-	400	-	▪
DV22006 Advertising	4,500	1,831	4,500	-	▪
DV22007 Minor Assets < \$5,000	-	734	-	-	▪
DV22008 Subscriptions and Publications	-	-	-	-	▪
DV22009 Meetings and Travel	6,900	2,913	6,900	-	▪



Development Services Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Professional Services					
DV23001 Legal	46,200	51,019	546,200	500,000	▲
DV23501 Consultancies	620,200	388,289	703,970	83,770	▲
Programs and Services					
DV24051 Landgate and Mapping	4,800	-	4,800	-	■
DV24089 Refunds	-	98	-	-	■
Internal Accounting Expense					
DV29960 Housing Allocation	-	-	-	-	■
DV29970 Vehicle Allocation	3,000	8,937	3,000	-	■
DV29980 Administration Allocation	-	-	-	-	■
DV29998 Less Administration Allocated	-	-	-	-	■
Total Operating Expense	725,600	465,840	1,280,402	554,802	▲
Total Development Services	317,227	(95,232)	632,029	314,802	▲



Corporate Services

Corporate Services

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Other Revenue					
CV18001 General Reimbursements	-	-	-	-	■
Total Operating Revenue	-	-	-	-	■
Employment					
CV21001 Payroll	286,400	190,201	270,877	(15,523)	▼
CV21002 Fringe Benefits Taxation	2,000	-	2,000	-	■
CV21003 Compensation Insurance	5,000	5,765	5,765	765	▲
CV21004 Recruitment	15,000	1,887	12,450	(2,550)	▼
CV21005 Training and Development	20,000	2,856	12,000	(8,000)	▼
CV21006 Uniforms and Protective Items	1,000	1,085	1,700	700	▲
CV21007 First Aid and Safety	-	-	-	-	■
CV21008 Agency Staff	-	-	-	-	■
CV21098 Leave Allocation	-	-	-	-	■
CV21099 Other Employment Expense	-	-	-	-	■
Office Expense					
CV22001 Telecommunications	-	-	-	-	■
CV22002 Minor Equipment Repairs	-	-	-	-	■
CV22003 Insurance	8,000	7,375	7,375	(625)	▼
CV22004 Printing and Stationery	200	232	200	-	■
CV22005 Postage and Freight	-	4	-	-	■
CV22006 Advertising	-	-	-	-	■
CV22007 Minor Assets < \$5,000	-	2,511	2,511	2,511	▲
CV22008 Subscriptions and Publications	-	-	-	-	■
CV22009 Meetings and Travel	17,300	5,762	17,300	-	■
CV22010 Staff Amenities	-	25	-	-	■
CV22099 Other Office Expense	-	-	-	-	■
Professional Services					
CV23001 Legal	850,000	22,341	535,000	(315,000)	▼
CV23501 Consultancies	100,000	63,175	85,000	(15,000)	▼



Corporate Services Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Internal Accounting Expense					
CV29960 Housing Allocation	19,500	6,638	19,500	-	▪
CV29970 Vehicle Allocation	28,000	21,068	28,000	-	▪
CV29980 Administration Allocation	144,100	65,010	144,100	-	▪
CV29998 Less Administration Allocated	(560,100)	(281,716)	(560,100)	-	▪
Total Operating Expense	936,400	114,220	583,678	(352,722)	▼
Capital Expense					
CV30213 Office Furniture - Renewal	-	-	-	-	▪
CV30214 Office Furniture - Upgrade	-	-	-	-	▪
CV30215 Office Furniture - New	-	-	-	-	▪
Total Capital Expense	-	-	-	-	▪
Total Corporate Services	936,400	114,220	583,678	(352,722)	▼



Finance

Finance

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
FN14010 Credit Card Fees	(10,000)	(4,170)	(10,000)	-	▪
FN14011 Cemetery Fees	(10,000)	(9,085)	(10,000)	-	▪
Interest Earnings					
FN16001 Late Payment Interest	(20,000)	(4,345)	(20,000)	-	▪
Other Revenue					
FN18001 General Reimbursements	-	-	-	-	▪
FN18006 Fuel Tax Credits	(60,000)	(44,582)	(60,000)	-	▪
FN18007 Insurance Claims Reimbursement	-	(97,851)	(75,800)	(75,800)	▲
FN18999 Other Minor Revenue	-	-	-	-	▪
Total Operating Revenue	(100,000)	(160,033)	(175,800)	(75,800)	▲
Employment					
FN21001 Payroll	978,800	627,837	901,596	(77,204)	▼
FN21002 Fringe Benefits Taxation	9,300	-	9,300	-	▪
FN21003 Compensation Insurance	18,000	18,731	18,731	731	▲
FN21004 Recruitment	30,000	-	23,699	(6,301)	▼
FN21005 Training and Development	30,000	14,790	18,000	(12,000)	▼
FN21006 Uniforms and Protective Items	2,300	1,787	2,300	-	▪
FN21007 First Aid and Safety	-	-	-	-	▪
FN21008 Agency Staff	45,000	48,303	80,000	35,000	▲
FN21098 Leave Allocation	-	-	-	-	▪
FN21099 Other Employment Expense	-	-	-	-	▪
Office Expense					
FN22001 Telecommunications	-	-	-	-	▪
FN22002 Minor Equipment Repairs	-	-	-	-	▪
FN22003 Insurance	28,000	23,950	23,950	(4,050)	▼
FN22004 Printing and Stationery	-	23	-	-	▪
FN22005 Postage and Freight	-	-	-	-	▪
FN22006 Advertising	-	-	-	-	▪
FN22007 Minor Assets < \$5,000	3,000	-	3,000	-	▪
FN22008 Subscriptions and Publications	3,200	2,790	3,200	-	▪
FN22009 Meetings and Travel	8,800	2,271	8,800	-	▪
FN22010 Staff Amenities	-	-	-	-	▪
FN22099 Other Office Expense	-	-	-	-	▪



Finance Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Professional Services					
FN23001 Legal	5,400	-	5,400	-	▪
FN23501 Consultancies	356,000	60,478	118,831	(237,169)	▼
Programs and Services					
FN24015 Rounding and Minor Adjustments	-	0	-	-	▪
FN24016 Penalties Payable	100	175	100	-	▪
FN24017 Annual Audit	86,600	80,350	96,600	10,000	▲
FN24018 Other Audits	-	-	-	-	▪
FN24019 Bank Fees and Charges	34,000	23,115	34,000	-	▪
FN24020 Burials	11,200	3,509	11,200	-	▪
FN24021 Write-Off - Sundry Debtors	5,000	-	5,000	-	▪
FN24022 Write-Off - General	500	(481)	500	-	▪
FN24023 Debt Collection	-	-	-	-	▪
FN24024 Doubtful Debts	50,000	-	50,000	-	▪
FN24073 Write-Off - Stock Variance	-	-	-	-	▪
Internal Accounting Expense					
FN29960 Housing Allocation	97,400	39,620	97,400	-	▪
FN29970 Vehicle Allocation	10,000	1,463	10,000	-	▪
FN29980 Administration Allocation	481,700	217,344	481,700	-	▪
FN29998 Less Administration Allocated	(1,765,900)	(703,379)	(1,765,900)	-	▪
Total Operating Expense	528,400	462,676	237,407	(290,993)	▼
Total Finance	428,400	302,642	61,607	(366,793)	▼



Rates

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
RT14008 Rates Legal Revenue	(25,000)	(3,876)	(25,000)	-	▪
RT14012 Instalment Payment Fee	(7,000)	9,323	(7,000)	-	▪
RT14013 Special Arrangement Fee	(1,000)	(560)	(1,000)	-	▪
RT14014 Rate Enquiries	(3,800)	(2,730)	(3,800)	-	▪
Interest Earnings					
RT16001 Late Payment Interest	(30,000)	(31,436)	(30,000)	-	▪
RT16002 Deferred Rates Interest	-	-	-	-	▪
RT16003 Emergency Services Levy Deferred Inte	-	-	-	-	▪
RT16004 Emergency Services Levy Interest	-	(352)	-	-	▪
RT16005 Instalment Payment Interest	(20,000)	(46,090)	(20,000)	-	▪
Other Revenue					
RT18001 General Reimbursements	-	-	-	-	▪
RT18017 Emergency Services Levy Commission	(4,000)	(4,000)	(4,000)	-	▪
Total Operating Revenue	(90,800)	(79,722)	(90,800)	-	▪
Office Expense					
RT22005 Postage and Freight	600	186	600	-	▪
RT22006 Advertising	100	113	10,100	10,000	▲
Professional Services					
RT23001 Legal	21,600	5,674	21,600	-	▪
RT23501 Consultancies	-	-	-	-	▪
Programs and Services					
RT24025 Valuations	21,600	6,519	21,600	-	▪
RT24026 Searches	100	-	100	-	▪
Total Operating Expense	44,000	12,493	54,000	10,000	▲
Total Rates	(46,800)	(67,229)	(36,800)	10,000	▲



Control Checking

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Other Revenue					
CC29924 Workers Compensation Recovered	(40,000)	(77,105)	(77,667)	(37,667)	▲
CC29926 Paid Parental Leave Contributions	(10,000)	(84)	(10,000)	-	■
CC29931 Domestic Refuse Revenue Holding acc	-	(749)	-	-	■
Total Operating Revenue	(50,000)	(77,938)	(87,667)	(37,667)	▲
Internal Accounting Expense					
CC29920 Gross Salaries & Wages	18,953,800	7,154,816	18,953,800	-	■
CC29921 Less Salaries & Wages Allocated	(18,953,800)	(7,154,816)	(18,953,800)	-	■
CC29925 Less Workers Compensation Paid	35,200	57,437	65,200	30,000	▲
CC29927 Less Paid Parental Leave Paid	8,800	2,522	8,800	-	■
Total Operating Expense	44,000	59,958	74,000	30,000	▲
Total Control Checking	(6,000)	(17,980)	(13,667)	(7,667)	▼



Rate Revenue

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Rate Revenue					
RV11001 Annual Rates	(56,557,900)	(56,616,464)	(56,616,464)	(58,564)	▲
RV11002 Interim Rates	(500,000)	(136,562)	(500,000)	-	■
RV11003 Back Rates	-	15,833	(15,883)	(15,883)	▲
RV11004 Ex-Gratia Rates	(11,300)	-	(11,300)	-	■
RV11997 Rate Concessions	-	-	-	-	■
RV11998 Rate Write-Offs	-	95,843	150,000	150,000	▼
RV11999 Rate Adjustments	-	54,328	54,328	54,328	▼
		-			
Total Operating Revenue	(57,069,200)	(56,587,024)	(56,939,319)	129,881	▼
Total Rate Revenue	(57,069,200)	(56,587,024)	(56,939,319)	129,881	▲



Reserve Funds

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Interest Earnings					
RF16007 Reserve Interest - Airport	(455,500)	(91,063)	(455,500)	-	■
RF16008 Reserve Interest - Infrastructure	(28,700)	(5,490)	(28,700)	-	■
RF16009 Reserve Interest - Financial Risk	(298,200)	(56,905)	(298,200)	-	■
RF16010 Reserve Interest - Future Projects	(266,900)	(72,426)	(266,900)	-	■
RF16011 Reserve Interest - Housing	-	(1)	-	-	■
RF16012 Reserve Interest - Joint Venture Housing	(200)	(52)	(200)	-	■
RF16013 Reserve Interest - Onslow Community	(8,100)	-	(8,100)	-	■
RF16014 Reserve Interest - Plant Replacement	(130,900)	(22,912)	(130,900)	-	■
RF16015 Reserve Interest - Property Development	(161,700)	(30,849)	(161,700)	-	■
RF16016 Reserve Interest - Tom Price Administration	(449,400)	(147,443)	(449,400)	-	■
RF16017 Reserve Interest - General Waste	(75,600)	(14,705)	(75,600)	-	■
RF16018 Reserve Interest - COVID-19 Support	(500)	(761)	(500)	-	■
RF16019 Reserve Interest - Regional Waste Facility	-	-	-	-	■
Transfer From Reserve					
RF43107 From Reserve - Airport	(1,701,054)	-	(2,253,106)	(552,052)	▲
RF43108 From Reserve - Infrastructure	-	-	-	-	■
RF43109 From Reserve - Financial Risk	(500,000)	-	(1,000,000)	(500,000)	▲
RF43110 From Reserve - Future Projects	-	-	-	-	■
RF43111 From Reserve - Housing	-	-	-	-	■
RF43112 From Reserve - Joint Venture Housing	-	-	-	-	■
RF43113 From Reserve - Onslow Community Int	-	-	-	-	■
RF43114 From Reserve - Plant Replacement	(1,378,123)	-	(2,062,123)	(684,000)	▲
RF43115 From Reserve - Property Development	-	-	-	-	■
RF43116 From Reserve - Tom Price Administration	-	-	-	-	■
RF43117 From Reserve - General Waste	(1,669,286)	-	(1,669,286)	-	■
RF43118 From Reserve - COVID-19 Support	-	-	-	-	■
RF43119 From Reserve - Regional Waste Facility	-	-	-	-	■
Total Revenue	(7,124,163)	(442,608)	(8,860,215)	(1,736,052)	▲



Reserve Funds Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Transfer to Reserves					
RF53007 To Reserve - Airport	455,500	155,073	455,500	-	▪
RF53008 To Reserve - Infrastructure	28,700	8,981	28,700	-	▪
RF53009 To Reserve - Financial Risk	298,200	93,100	298,200	-	▪
RF53010 To Reserve - Future Projects	4,266,900	179,929	6,266,900	2,000,000	▲
RF53011 To Reserve - Housing	445,000	1	445,000	-	▪
RF53012 To Reserve - Joint Venture Housing	200	85	200	-	▪
RF53013 To Reserve - Onslow Community Infras	8,100	-	8,100	-	▪
RF53014 To Reserve - Plant Replacement	130,900	31,589	130,900	-	▪
RF53015 To Reserve - Property Development	161,700	50,472	161,700	-	▪
RF53016 To Reserve - Tom Price Administration	449,400	197,542	449,400	-	▪
RF53017 To Reserve - General Waste	75,600	27,716	75,600	-	▪
RF53018 To Reserve - COVID-19 Support	500	3,157	500	-	▪
RF53019 To Reserve - Regional Waste Facility	-	-	-	-	▪
Total Expense	6,320,700	747,646	8,320,700	2,000,000	▲
Total Reserve Funds	(803,463)	305,039	(539,515)	263,948	▲



Corporate Funds

Corporate Funds

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Operating Funding					
CF12004 General Purpose Grant	-	(89,795)	(63,008)	(63,008)	▲
CF12005 Untied Road Grant	-	(18,866)	(9,433)	(9,433)	▲
Interest Earnings					
CF16006 Municipal Fund Interest	(1,500,000)	(1,277,456)	(1,500,000)	-	■
Other Revenue					
CF18001 General Reimbursements	-	-	-	-	■
CF18009 General Expenses Recouped	-	-	-	-	■
CF18010 Insurance Rebate	-	-	-	-	■
CF18013 Non-Specified Employee Contributions	-	-	-	-	■
CF18015 Advertising Rebate	-	-	-	-	■
Total Operating Revenue	(1,500,000)	(1,386,117)	(1,572,441)	(72,441)	▲
Total Corporate Funds	(1,500,000)	(1,386,117)	(1,572,441)	(72,441)	▲



Loans

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Loan Income					
LN42094 Housing / Property Loan	-	-	-	-	▪
Loan Repayments					
LN24065 Loan Guarantee - Loan 117	-	-	-	-	▪
LN24066 Loan Guarantee - Loan 119	800	310	800	-	▪
LN24067 Loan Guarantee - Loan 122	12,400	2,887	12,400	-	▪
LN24068 Loan Guarantee - Loan 124	1,700	1,772	1,700	-	▪
LN24093 Loan Guarantee - Loan 221	-	-	-	-	▪
LN27065 Interest Expense - Loan 117	-	-	-	-	▪
LN27066 Interest Expense - Loan 119	4,200	2,288	4,200	-	▪
LN27067 Interest Expense - Loan 122	19,500	5,721	19,500	-	▪
LN27068 Interest Expense - Loan 124	16,400	6,880	16,400	-	▪
Lease Repayments					
LN27069 Interest Expense - Lease - Photocopier	2,900	1,984	2,900	-	▪
Loan Repayments - Principal					
LN52065 Principal Repayment - Loan 117	-	-	-	-	▪
LN52066 Principal Repayment - Loan 119	22,500	11,071	22,500	-	▪
LN52067 Principal Repayment - Loan 122	354,800	176,026	354,800	-	▪
LN52068 Principal Repayment - Loan 124	49,200	24,388	49,200	-	▪
Lease Repayments - Principal					
LN52094 Principal Repayment - Lease Payments	67,600	39,156	67,600	-	▪
Total Loans	552,000	272,483	552,000	-	▪



Governance

Governance

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Other Revenue					
GV18001 General Reimbursements	-	-	-	-	■
Total Operating Revenue	-	-	-	-	■
Employment					
GV21001 Payroll	448,300	308,802	429,664	(18,636)	▼
GV21002 Fringe Benefits Taxation	1,500	-	1,500	-	■
GV21003 Compensation Insurance	8,000	8,889	8,889	889	▲
GV21004 Recruitment	18,000	303	14,940	(3,060)	▼
GV21005 Training and Development	10,000	4,809	9,600	(400)	▼
GV21006 Uniforms and Protective Items	2,900	984	2,900	-	■
GV21007 First Aid and Safety	-	-	-	-	■
GV21008 Agency Staff	-	-	-	-	■
GV21098 Leave Allocation	-	-	-	-	■
GV21099 Other Employment Expense	-	-	-	-	■
Office Expense					
GV22001 Telecommunications	-	-	-	-	■
GV22002 Minor Equipment Repairs	1,800	-	1,800	-	■
GV22003 Insurance	5,500	4,624	4,624	(876)	▼
GV22004 Printing and Stationery	900	-	900	-	■
GV22005 Postage and Freight	100	15	100	-	■
GV22006 Advertising	6,100	4,506	6,100	-	■
GV22007 Minor Assets < \$5,000	-	-	-	-	■
GV22008 Subscriptions and Publications	1,500	1,566	1,500	-	■
GV22009 Meetings and Travel	9,000	3,210	9,000	-	■
GV22010 Staff Amenities	-	-	-	-	■
GV22099 Other Office Expense	-	-	-	-	■
Professional Services					
GV23001 Legal	34,600	1,000	34,600	-	■
GV23501 Consultancies	286,500	7,895	122,201	(164,299)	▼



Governance Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Internal Accounting Expense					
GV29960 Housing Allocation	57,900	51,851	57,900	-	▪
GV29970 Vehicle Allocation	-	-	-	-	▪
GV29980 Administration Allocation	225,400	101,720	225,400	-	▪
GV29998 Less Administration Allocated	(880,200)	(308,601)	(880,200)	-	▪
Total Operating Expense	237,800	191,572	51,418	(186,382)	▼
Total Governance	237,800	191,572	51,418	(186,382)	▼



Records

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
RD14015 Freedom of Information Fees	-	(2,708)	-	-	■
Total Operating Revenue	-	(2,708)	-	-	■
Employment					
RD21001 Payroll	292,000	254,016	323,616	31,616	▲
RD21002 Fringe Benefits Taxation	1,000	-	1,000	-	■
RD21003 Compensation Insurance	7,500	5,605	5,605	(1,895)	▼
RD21004 Recruitment	16,500	-	13,695	(2,805)	▼
RD21005 Training and Development	8,500	4,691	5,100	(3,400)	▼
RD21006 Uniforms and Protective Items	2,900	-	2,900	-	■
RD21007 First Aid and Safety	-	-	-	-	■
RD21008 Agency Staff	-	-	-	-	■
RD21098 Leave Allocation	-	-	-	-	■
RD21099 Other Employment Expense	-	-	-	-	■
Office Expense					
RD22001 Telecommunications	-	-	-	-	■
RD22002 Minor Equipment Repairs	800	-	800	-	■
RD22003 Insurance	4,600	2,915	2,915	(1,685)	▼
RD22004 Printing and Stationery	1,000	-	1,000	-	■
RD22005 Postage and Freight	400	1,605	3,280	2,880	▲
RD22006 Advertising	-	-	-	-	■
RD22007 Minor Assets < \$5,000	1,500	-	1,500	-	■
RD22008 Subscriptions and Publications	-	-	-	-	■
RD22009 Meetings and Travel	1,600	2,335	3,200	1,600	▲
RD22010 Staff Amenities	-	-	-	-	■
RD22099 Other Office Expense	-	-	-	-	■
Professional Services					
RD23001 Legal	-	-	-	-	■
RD23501 Consultancies	95,100	12,300	80,835	(14,265)	▼
Programs and Services					
RD24029 Offsite Storage and Digitisation	8,600	1,318	8,600	-	■



Records Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Internal Accounting Expense					
RD29960 Housing Allocation	-	-	-	-	▪
RD29970 Vehicle Allocation	-	-	-	-	▪
RD29980 Administration Allocation	139,900	63,132	139,900	-	▪
RD29998 Less Administration Allocated	(495,800)	(249,137)	(495,800)	-	▪
Total Operating Expense	86,100	98,780	98,146	12,046	-
Total Records	86,100	96,072	98,146	12,046	▲



Customer Service

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
CS14016 Administration Services Fees	-	-	-	-	▪
Other Revenue					
CS18001 General Reimbursements	-	-	-	-	▪
Total Operating Revenue	-	-	-	-	▪
Employment					
CS21001 Payroll	185,200	142,520	195,326	10,126	▲
CS21002 Fringe Benefits Taxation	600	-	600	-	▪
CS21003 Compensation Insurance	2,700	3,622	3,622	922	▲
CS21004 Recruitment	2,000	345	2,000	-	▪
CS21005 Training and Development	4,000	-	2,400	(1,600)	▼
CS21006 Uniforms and Protective Items	3,100	888	3,100	-	▪
CS21007 First Aid and Safety	-	-	-	-	▪
CS21008 Agency Staff	-	-	-	-	▪
CS21098 Leave Allocation	-	-	-	-	▪
CS21099 Other Employment Expense	-	-	-	-	▪
Office Expense					
CS22001 Telecommunications	-	-	-	-	▪
CS22002 Minor Equipment Repairs	800	-	800	-	▪
CS22003 Insurance	1,700	1,884	1,884	184	▲
CS22004 Printing and Stationery	7,500	4,300	10,076	2,576	▲
CS22005 Postage and Freight	100	-	100	-	▪
CS22006 Advertising	-	-	-	-	▪
CS22007 Minor Assets < \$5,000	8,600	2,357	8,600	-	▪
CS22008 Subscriptions and Publications	-	-	-	-	▪
CS22009 Meetings and Travel	-	-	-	-	▪
CS22010 Staff Amenities	8,400	6,029	10,436	2,036	▲
CS22099 Other Office Expense	2,700	-	2,700	-	▪
Professional Services					
CS23001 Legal	-	-	-	-	▪
CS23501 Consultancies	150,000	-	-	(150,000)	▼



Customer Service Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Programs and Services					
CS24030 After-Hours Call Service	8,600	1,867	8,600	-	▪
Internal Accounting Expense					
CS29960 Housing Allocation	-	-	-	-	▪
CS29970 Vehicle Allocation	-	-	-	-	▪
CS29980 Administration Allocation	88,300	39,840	88,300	-	▪
CS29998 Less Administration Allocated	(264,900)	(137,402)	(264,900)	-	▪
Total Operating Expense	209,400	66,251	73,644	(135,756)	▼
Total Customer Service	209,400	66,251	73,644	(135,756)	▼



Elected Members

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Other Revenue					
EM18001 General Reimbursements	-	(1,849)	-	-	▪
Total Operating Revenue	-	(1,849)	-	-	▪
Programs and Services					
EM24031 Council Elections	63,900	45,007	63,900	-	▪
EM24032 Council Receptions	28,500	6,979	28,500	-	▪
EM24033 Council Insurance	23,000	23,782	23,782	782	▲
EM24034 Council Subscriptions and Publications	19,000	19,940	19,000	-	▪
EM24035 Council Donations	20,000	5,090	20,000	-	▪
EM24036 Council Training and Development	82,200	36,170	82,200	-	▪
EM24037 Council Meetings	66,100	46,915	76,100	10,000	▲
EM24038 Council Presentations and Gifts	2,600	1,628	2,600	-	▪
EM24039 Council Uniforms and Protective Items	5,400	348	5,400	-	▪
EM24040 Council Other Business	21,000	9,269	29,268	8,268	▲
EM24041 Council President Allowance	65,900	33,228	65,900	-	▪
EM24042 Council Deputy President Allowance	16,500	8,307	16,500	-	▪
EM24043 Council Annual Allowance	225,800	111,561	225,800	-	▪
EM24044 Council ICT Allowance	27,000	13,332	27,000	-	▪
EM24045 Council Childcare Allowance	1,000	-	1,000	-	▪
Office Expense					
EM22002 Minor Equipment Repairs	2,600	-	2,600	-	▪
EM22007 Minor Assets < \$5,000	27,200	27,434	27,200	-	▪
Internal Accounting Expense					
EM29980 Administration Allocation	264,800	119,496	264,800	-	▪
EM29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	962,500	508,484	981,550	19,050	▲
Total Elected Members	962,500	506,635	981,550	19,050	▲



ICT Services

ICT Services

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Employment					
TV21001 Payroll	351,700	311,120	418,139	66,439	▲
TV21002 Fringe Benefits Taxation	-	-	5,000	5,000	▲
TV21003 Compensation Insurance	8,000	6,990	6,990	(1,010)	▼
TV21004 Recruitment	20,000	14,175	18,990	(1,010)	▼
TV21005 Training and Development	26,000	1,934	15,600	(10,400)	▼
TV21006 Uniforms and Protective Items	500	795	1,100	600	▲
TV21007 First Aid and Safety	-	-	-	-	■
TV21008 Agency Staff	-	-	-	-	■
TV21098 Leave Allocation	-	-	-	-	■
TV21099 Other Employment Expense	-	-	-	-	■
Office Expense					
TV22001 Telecommunications	-	-	-	-	■
TV22002 Minor Equipment Repairs	-	-	-	-	■
TV22003 Insurance	20,000	17,843	17,844	(2,156)	▼
TV22004 Printing and Stationery	28,300	15,887	29,800	1,500	▲
TV22005 Postage and Freight	-	309	309	309	▲
TV22006 Advertising	-	-	-	-	■
TV22007 Minor Assets < \$5,000	13,000	5,092	13,000	-	■
TV22008 Subscriptions and Publications	-	167	167	167	▲
TV22009 Meetings and Travel	1,800	4,397	10,400	8,600	▲
TV22010 Staff Amenities	-	2,056	3,006	3,006	▲
TV22099 Other Office Expense	-	-	-	-	■
Professional Services					
TV23001 Legal	-	-	-	-	■
TV23501 Consultancies	100,000	79,116	110,500	10,500	▲
Programs and Services					
TV24046 Consumables	20,800	2,345	20,800	-	■
TV24047 Communications	675,000	514,709	675,000	-	■
TV24048 Software Operation	477,400	401,653	581,400	104,000	▲
TV24049 Hardware Operation	-	-	100,000	100,000	▲



ICT Services Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Internal Accounting Expense					
TV29960 Housing Allocation	34,100	13,428	34,100	-	▪
TV29970 Vehicle Allocation	-	-	-	-	▪
TV29980 Administration Allocation	176,000	79,407	176,000	-	▪
TV29998 Less Administration Allocated	(2,053,300)	(1,222,543)	(2,053,300)	-	▪
Total Operating Expense	(100,700)	248,880	184,845	285,545	▲
Capital Expense					
TV30201 ICT Equipment - Renewal	150,000	-	150,000	-	▪
TV30202 ICT Equipment - Upgrade	-	-	-	-	▪
TV30203 ICT Equipment - New	325,000	87,435	359,575	34,575	▲
Total Capital Expense	475,000	87,435	509,575	34,575	▲
Total ICT Services	374,300	336,314	694,420	320,120	▲



Infrastructure Services

Infrastructure Services

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Other Revenue					
IS18001 General Reimbursements	-	(1,300)	-	-	▪
Capital Funding					
IC13010 Capital Funding - Transport - Major Pr	-	-	(565,187)	(565,187)	▲
Total Operating Revenue	-	(1,300)	(565,187)	(565,187)	▲
Employment					
IS21001 Payroll	432,000	199,472	328,148	(103,852)	▼
IS21002 Fringe Benefits Taxation	12,500	-	12,500	-	▪
IS21003 Compensation Insurance	-	8,732	8,732	8,732	▲
IS21004 Recruitment	35,000	632	29,050	(5,950)	▼
IS21005 Training and Development	9,000	1,740	5,400	(3,600)	▼
IS21006 Uniforms and Protective Items	1,000	1,144	3,500	2,500	▲
IS21007 First Aid and Safety	500	-	500	-	▪
IS21008 Agency Staff	-	-	-	-	▪
IS21098 Leave Allocation	-	-	-	-	▪
IS21099 Other Employment Expense	-	-	-	-	▪
Office Expense					
IS22001 Telecommunications	-	-	-	-	▪
IS22002 Minor Equipment Repairs	-	-	-	-	▪
IS22003 Insurance	-	4,542	4,452	4,452	▲
IS22004 Printing and Stationery	1,700	1,767	2,500	800	▲
IS22005 Postage and Freight	-	-	-	-	▪
IS22006 Advertising	-	-	-	-	▪
IS22007 Minor Assets < \$5,000	1,700	2,511	2,500	800	▲
IS22008 Subscriptions and Publications	500	418	1,500	1,000	▲
IS22009 Meetings and Travel	14,900	3,133	12,800	(2,100)	▼
IS22010 Staff Amenities	7,400	736	5,400	(2,000)	▼
IS22099 Other Office Expense	300	1,211	300	-	▪
Professional Services					
IS23001 Legal	-	-	-	-	▪
IS23501 Consultancies	948,900	183,400	806,565	(142,335)	▼



Infrastructure Services Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Internal Accounting Expense					
IS29960 Housing Allocation	12,600	11,260	12,600	-	▪
IS29970 Vehicle Allocation	15,000	6,233	15,000	-	▪
IS29980 Administration Allocation	159,500	71,980	159,500	-	▪
IS29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	1,652,500	498,909	1,410,947	(241,553)	▼
Capital Expense					
IS30382 Depot - Upgrade	60,000	-	60,000	-	▪
IC31301 Drainage - Renewal	700,000	-	500,000	(200,000)	▼
IC31302 Drainage - Upgrade	1,515,187	-	1,715,187	200,000	▲
Total Capital Expense	2,275,187	-	2,275,187	-	▪
Total Infrastructure Services	3,927,687	497,609	3,120,947	(806,740)	▼



Assets and Programming

Assets and Programming

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Other Revenue					
AS18001 General Reimbursements	-	-	-	-	■
Total Operating Revenue	-	-	-	-	■
Employment					
AS21001 Payroll	463,200	202,562	330,967	(132,233)	▼
AS21002 Fringe Benefits Taxation	400	-	400	-	■
AS21003 Compensation Insurance	8,000	9,348	9,348	1,348	▲
AS21004 Recruitment	37,500	11,069	32,125	(5,375)	▼
AS21005 Training and Development	8,000	2,600	7,800	(200)	▼
AS21006 Uniforms and Protective Items	4,400	278	4,400	-	■
AS21007 First Aid and Safety	-	-	-	-	■
AS21008 Agency Staff	-	-	-	-	■
AS21098 Leave Allocation	-	-	-	-	■
AS21099 Other Employment Expense	-	-	-	-	■
Office Expense					
AS22001 Telecommunications	-	-	-	-	■
AS22002 Minor Equipment Repairs	-	-	-	-	■
AS22003 Insurance	5,000	4,862	5,000	-	■
AS22004 Printing and Stationery	-	-	-	-	■
AS22005 Postage and Freight	-	-	-	-	■
AS22006 Advertising	-	-	-	-	■
AS22007 Minor Assets < \$5,000	-	-	-	-	■
AS22008 Subscriptions and Publications	-	880	1,880	1,880	▲
AS22009 Meetings and Travel	3,000	1,105	3,000	-	■
AS22010 Staff Amenities	-	-	-	-	■
AS22099 Other Office Expense	-	335	-	-	■
Professional Services					
AS23001 Legal	-	-	-	-	■
AS23501 Consultancies	116,800	49,024	215,036	98,236	▲
Programs and Services					
AS24050 Asset Management Programs	51,900	1,608	21,900	(30,000)	▼



Assets and Programming Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Internal Accounting Expense					
AS29960 Housing Allocation	135,700	95,784	135,700	-	▪
AS29970 Vehicle Allocation	-	-	-	-	▪
AS29980 Administration Allocation	237,400	107,106	237,400	-	▪
AS29998 Less Administration Allocated	-	(43,399)	-	-	▪
Total Operating Expense	1,071,300	443,164	1,004,956	(66,344)	▼
Total Assets and Programming	1,071,300	443,164	1,004,956	(66,344)	▼



Plant

Plant - Overheads

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Proceeds from disposal of assets					
LX41405 Plant Sales - Law Order and Public Safety	(62,000)	-	(62,000)	-	▪
LX41407 Plant Sales - Health	(32,000)	(32,727)	(64,727)	(32,727)	▲
LX41409 Plant Sales - Housing	(18,000)	-	(18,000)	-	▪
LX41410 Plant Sales - Community Amenities	(72,000)	-	(173,818)	(101,818)	▲
LX41411 Plant Sales - Recreation and Culture	(18,000)	-	(42,909)	(24,909)	▲
LX41412 Plant Sales - Transport	(518,000)	(236,364)	(280,000)	238,000	▼
LX41414 Plant Sales - Other Property and Services	(287,700)	(56,364)	(324,155)	(36,455)	▲
Other Revenue					
LX18001 General Reimbursements	-	(3,014)	-	-	▪
Total Operating Revenue	(1,007,700)	(328,468)	(965,609)	42,091	▼
Employment					
LX21001 Payroll	308,200	207,394	306,927	(1,273)	▼
LX21002 Fringe Benefits Taxation	600	-	600	-	▪
LX21003 Compensation Insurance	6,000	8,810	8,810	2,810	▲
LX21004 Recruitment	2,500	-	2,075	(425)	▼
LX21005 Training and Development	15,000	7,417	15,000	-	▪
LX21006 Uniforms and Protective Items	4,600	3,319	4,600	-	▪
LX21007 First Aid and Safety	400	-	2,400	2,000	▲
LX21008 Agency Staff	-	-	-	-	▪
LX21098 Leave Allocation	-	-	-	-	▪
LX21099 Other Employment Expense	-	-	-	-	▪



Plant - Overheads Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Office Expense					
LX22001 Telecommunications	21,400	2,624	17,400	(4,000)	▼
LX22002 Minor Equipment Repairs	-	-	-	-	■
LX22003 Insurance	4,100	4,582	4,582	482	▲
LX22004 Printing and Stationery	4,300	-	2,882	(1,418)	▼
LX22005 Postage and Freight	1,000	113	1,000	-	■
LX22006 Advertising	-	-	-	-	■
LX22007 Minor Assets < \$5,000	13,000	4,776	13,000	-	■
LX22008 Subscriptions and Publications	-	4,427	4,430	4,430	▲
LX22009 Meetings and Travel	2,200	1,535	3,499	1,299	▲
LX22010 Staff Amenities	-	-	-	-	■
LX22099 Other Office Expense	-	-	-	-	■
Professional Services					
LX23001 Legal	-	-	-	-	■
LX23501 Consultancies	-	-	-	-	■
Programs and Services					
LX24005 Unallocated Time	30,800	12,005	30,800	-	■
LX24046 Consumables	10,400	6,072	10,400	-	■
LX24091 Plant Hire	5,900	4,108	5,900	-	■
Internal Accounting Expense					
LX29940 Depot Allocation	115,500	58,919	115,500	-	■
LX29960 Housing Allocation	38,400	14,618	38,400	-	■
LX29970 Vehicle Allocation	23,000	13,007	23,000	-	■
LX29980 Administration Allocation	223,400	100,783	223,400	-	■
LX29999 Less Overheads Allocated	(703,500)	(418,989)	(703,500)	-	■
Total Operating Expense	127,200	35,519	131,105	3,905	▲



Plant - Overheads Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Capital Expense					
LX30510 Plant - Community Amenities	392,300	-	392,300	-	■
LX30511 Plant - Recreation and Culture	450,000	-	417,210	(32,790)	▼
LX30512 Plant - Transport	2,128,000	534,464	2,026,565	(101,435)	▼
LX30514 Plant - Other Property and Services	370,000	371,002	371,002	1,002	▲
Total Capital Expense	3,340,300	905,467	3,207,077	(133,223)	▼
Total Plant - Overheads	2,459,800	612,518	2,372,573	(87,227)	▼



Plant Operations

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Programs and Services					
LS25501 Licences	36,800	44,080	44,080	7,280	▲
LS25502 Tyres	64,900	48,626	74,900	10,000	▲
LS25503 Fuel and Oil	502,100	264,150	452,100	(50,000)	▼
LS25504 Parts and External Repairs	267,200	216,955	307,200	40,000	▲
LS25505 Maintenance and Internal Repairs	829,200	518,783	829,200	-	■
LS25506 Plant Insurance	110,000	116,633	136,000	26,000	▲
Internal Accounting Expense					
LS29112 Depreciation - Plant and Machinery	626,400	-	626,400	-	■
LS29997 Less Plant Operation Costs Allocated	(2,836,100)	(656,642)	(2,836,100)	-	■
LS29960 Housing Allocation	-	-	-	-	■
LS29970 Vehicle Allocation	-	-	-	-	■
LS29980 Administration Allocation	-	-	-	-	■
LS29998 Less Administration Allocated	-	-	-	-	■
Total Operating Expense	(399,500)	552,586	(366,220)	33,280	▲
Total Plant Operations	(399,500)	552,586	(366,220)	33,280	▲



Roads and Civil Projects

Roads and Civil Projects - Overheads

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Operating Funding					
RX12006 Main Roads WA Direct Grant	(290,700)	(310,574)	(290,700)	-	▪
RX12007 Road Flood Damage Funding	(3,726,152)	-	(2,726,152)	1,000,000	▼
Capital Funding					
RX13001 Regional Road Group Funding	(1,034,900)	(320,000)	(1,034,900)	-	▪
RX13002 Roads to Recovery Funding	(736,300)	-	(736,300)	-	▪
RX13003 Blackspot Funding	-	-	-	-	▪
RX13005 Capital Funding - Recreation - Major P	(1,820,162)	-	(320,162)	1,500,000	▼
RX13009 Capital Funding - Economic Major - P	(825,926)	-	(52,726)	773,200	▼
RX13010 Capital Funding - Transport - Major Pr	(1,475,063)	-	(745,976)	729,087	▼
Fees and Charges					
RX14039 Standpipes Revenue	-	(82,725)	(100,000)	(100,000)	▲
RX14999 Other Fees and Charges	-	-	-	-	▪
Other Revenue					
RX18001 General Reimbursements	-	(5,000)	-	-	▪
Total Operating Revenue	(9,909,203)	(718,299)	(6,006,916)	3,902,287	▼
Employment					
RX21001 Payroll	1,077,200	412,674	829,467	(247,733)	▼
RX21002 Fringe Benefits Taxation	6,500	-	6,500	-	▪
RX21003 Compensation Insurance	26,000	27,978	27,978	1,978	▲
RX21004 Recruitment	50,000	2,984	41,500	(8,500)	▼
RX21005 Training and Development	25,000	276	10,000	(15,000)	▼
RX21006 Uniforms and Protective Items	2,000	1,939	2,000	-	▪
RX21007 First Aid and Safety	200	-	200	-	▪
RX21008 Agency Staff	-	-	-	-	▪
RX21098 Leave Allocation	-	-	-	-	▪
RX21099 Other Employment Expense	6,000	-	2,000	(4,000)	▼



Roads and Civil Projects - Overheads Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Office Expense					
RX22001 Telecommunications	-	1,320	1,300	1,300	▲
RX22002 Minor Equipment Repairs	-	-	-	-	■
RX22003 Insurance	17,000	16,043	16,043	(957)	▼
RX22004 Printing and Stationery	-	-	-	-	■
RX22005 Postage and Freight	-	-	-	-	■
RX22006 Advertising	-	-	-	-	■
RX22007 Minor Assets < \$5,000	-	-	-	-	■
RX22008 Subscriptions and Publications	-	-	-	-	■
RX22009 Meetings and Travel	12,400	-	4,400	(8,000)	▼
RX22010 Staff Amenities	-	-	-	-	■
RX22099 Other Office Expense	400	-	400	-	■
Professional Services					
RX23001 Legal	-	-	-	-	■
RX23501 Consultancies	43,200	7,100	51,200	8,000	▲
Programs and Services					
RX24005 Unallocated Time	26,200	29,830	26,200	-	■
RX24046 Consumables	-	-	-	-	■
RX24072 Standpipes	-	56,048	85,630	85,630	▲
RX24113 Road Signs	-	-	1,000	1,000	▲
Internal Accounting Expense					
RX29940 Depot Allocation	111,500	56,887	111,500	-	■
RX29960 Housing Allocation	116,800	75,892	116,800	-	■
RX29970 Vehicle Allocation	28,200	32,741	28,200	-	■
RX29980 Administration Allocation	722,500	325,975	722,500	-	■
RX29998 Less Administration Allocated	-	-	-	-	■
RX29999 Less Overheads Allocated	(1,552,600)	(596,393)	(1,552,600)	-	■
Total Operating Expense	718,500	451,294	532,218	(186,282)	▼



Roads and Civil Projects - Overheads Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Capital Expense					
RX31101 Roads - Renewal	2,375,600	78,220	3,175,600	800,000	▲
RX31103 Roads - New	600,000	-	600,000	-	■
RX31301 Drainage - Renewal	760,000	40,947	470,000	(290,000)	▼
RX31401 Parks and Recreation - Renewal	40,000	-	40,000	-	■
RX31402 Parks and Recreation - Upgrade	-	6,842	-	-	■
RX31403 Parks and Recreation - New	1,140,000	566,267	1,140,000	-	■
RX31803 Coastal Infrastructure - New	5,287,000	35,735	150,000	(5,137,000)	▼
Total Capital Expense	10,202,600	728,011	5,575,600	(4,627,000)	▼
Total Roads and Civil Projects - Overheads	1,011,897	461,007	100,902	(910,995)	▼



Roads and Civil Projects

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
RC18001 General Reimbursements	-	-	(100,000)	(100,000)	▲
Total Operating Revenue	-	-	(100,000)	(100,000)	▲
Infrastructure Operation and Maintenance					
RC26001 Urban Roads	-	-	-	-	■
RC26002 Regional Roads	3,368,900	436,161	3,676,559	307,659	▲
RC26003 Local Roads	648,100	501,822	1,237,441	589,341	▲
RC26004 Other Road Infrastructure	-	-	-	-	■
RC26005 Flood Damage Repairs - Declared Ever	2,825,248	61,806	2,825,248	-	■
Total Operating Expense	6,842,248	999,789	7,739,248	897,000	▲
Total Roads and Civil Projects	6,842,248	999,789	7,639,248	797,000	▲



Town Maintenance

Town Maintenance - Overheads

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Other Revenue					
TX18001 General Reimbursements	-	(11,871)	-	-	■
Total Operating Revenue	-	(11,871)	-	-	■
Employment					
TX21001 Payroll	983,100	631,969	940,041	(43,059)	▼
TX21002 Fringe Benefits Taxation	13,000	-	13,000	-	■
TX21003 Compensation Insurance	41,000	47,871	47,871	6,871	▲
TX21004 Recruitment	10,000	14,323	16,000	6,000	▲
TX21005 Training and Development	37,500	5,735	22,500	(15,000)	▼
TX21006 Uniforms and Protective Items	12,000	9,372	12,000	-	■
TX21007 First Aid and Safety	3,000	2,865	3,000	-	■
TX21008 Agency Staff	-	-	-	-	■
TX21098 Leave Allocation	-	-	-	-	■
TX21099 Other Employment Expense	-	-	-	-	■
Office Expense					
TX22001 Telecommunications	-	-	-	-	■
TX22002 Minor Equipment Repairs	-	-	-	-	■
TX22003 Insurance	26,000	24,899	24,899	(1,101)	▼
TX22004 Printing and Stationery	-	-	-	-	■
TX22005 Postage and Freight	-	82	-	-	■
TX22006 Advertising	-	-	-	-	■
TX22007 Minor Assets < \$5,000	5,200	4,046	5,200	-	■
TX22008 Subscriptions and Publications	-	-	-	-	■
TX22009 Meetings and Travel	7,200	1,905	7,200	-	■
TX22010 Staff Amenities	2,600	769	2,600	-	■
TX22099 Other Office Expense	300	335	300	-	■
Professional Services					
TX23001 Legal	-	-	-	-	■
TX23501 Consultancies	-	-	-	-	■
Programs and Services					
TX24005 Unallocated Time	115,100	210,190	115,100	-	■
TX24046 Consumables	-	-	-	-	■



Roads and Civil Projects

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Internal Accounting Expense					
TX29940 Depot Allocation	111,500	56,887	111,500	-	▪
TX29960 Housing Allocation	306,200	180,690	306,200	-	▪
TX29970 Vehicle Allocation	10,000	7,109	10,000	-	▪
TX29980 Administration Allocation	1,240,400	559,680	1,240,400	-	▪
TX29998 Less Administration Allocated	-	-	-	-	▪
TX29999 Less Overheads Allocated	(2,558,000)	(1,312,551)	(2,558,000)	-	▪
Total Operating Expense	366,100	446,176	319,811	(46,289)	▼
Capital Expense					
TX31301 Drainage Equipment - Renewal	500,000	-	500,000	-	▪
TX31302 Drainage Equipment - Upgrade	75,000	-	75,000	-	▪
TX31101 Roads - Renewal	785,000	-	785,000	-	▪
TX31501 Town Infrastructure - Renewal	100,000	-	100,000	-	▪
TX31401 Parks and Recreation - Renewal	165,000	-	165,000	-	▪
Total Capital Expense	1,625,000	-	1,625,000	-	▪
Total Town Maintenance - Overheads	1,991,100	434,305	1,944,811	(46,289)	▼



Town Maintenance - Onslow

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Asset Operations and Maintenance					
TO25101 Vacant Land	16,500	8,828	16,500	-	▪
TO25303 Administration Centres	-	3,939	9,200	9,200	▲
TO25401 Animal Facilities	-	460	-	-	▪
Infrastructure Operation and Maintenance					
TO26010 Town Streets	529,250	231,927	493,050	(36,200)	▼
TO26101 Pathways	55,600	9,458	55,600	-	▪
TO26201 Drainage	31,800	2,883	31,800	-	▪
TO26301 Ovals	82,900	24,707	82,900	-	▪
TO26302 Parks and Open Space	443,900	203,302	461,900	18,000	▲
TO26303 Environment	186,900	41,803	186,900	-	▪
TO26304 Aquatic Facilities	41,400	28,694	41,400	-	▪
TO26305 Sports Facilities	10,800	10,232	19,800	9,000	▲
TO26401 Cemeteries	56,100	26,471	56,100	-	▪
Total Operating Expense	1,455,150	592,704	1,455,150	-	▪
Total Town Maintenance - Onslow	1,455,150	592,704	1,455,150	-	▪



Town Maintenance - Paraburdoo

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Asset Operations and Maintenance					
TP25101 Vacant Land	1,900	154	1,900	-	▪
TP25301 Housing - Shire Owned	9,300	-	9,300	-	▪
TP25303 Administration Centres	14,600	3,543	14,600	-	▪
TP25306 Community Centres	32,600	15,780	32,600	-	▪
TP25401 Animal Facilities	-	-	-	-	▪
Infrastructure Operation and Maintenance					
TP26010 Town Streets	329,900	63,016	319,900	(10,000)	▼
TP26101 Pathways	9,000	2,784	9,000	-	▪
TP26201 Drainage	81,700	-	66,700	(15,000)	▼
TP26301 Ovals	306,200	74,237	316,200	10,000	▲
TP26302 Parks and Open Space	117,700	44,642	117,700	-	▪
TP26303 Environment	94,800	25,724	89,800	(5,000)	▼
TP26304 Aquatic Facilities	16,100	2,414	12,100	(4,000)	▼
TP26305 Sports Facilities	60,000	22,567	60,000	-	▪
TP26402 Shopping Areas	281,600	201,932	290,600	9,000	▲
TP26403 Information Bays	32,900	31,480	47,900	15,000	▲
Total Operating Expense	1,386,400	488,119	1,386,400	-	▪
Total Town Maintenance - Paraburdoo	1,388,300	488,273	1,388,300	-	▪



Town Maintenance - Tom Price

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Asset Operations and Maintenance					
TT25101 Vacant Land	12,700	-	12,700	-	▪
TT25301 Housing - Shire Owned	41,800	12,499	26,800	(15,000)	▼
TT25303 Administration Centres	25,700	10,275	25,700	-	▪
TT25306 Community Centres	-	-	-	-	▪
TT25401 Animal Facilities	20,300	7,242	20,300	-	▪
TT25404 Community Halls	99,100	34,316	99,100	-	▪
Infrastructure Operation and Maintenance					
TT26010 Town Streets	631,200	183,313	625,200	(6,000)	▼
TT26101 Pathways	120,000	5,347	120,000	-	▪
TT26201 Drainage	107,000	54,794	107,000	-	▪
TT26301 Ovals	585,540	288,723	618,540	33,000	▲
TT26302 Parks and Open Space	311,700	201,290	411,700	100,000	▲
TT26303 Environment	430,900	51,369	302,900	(128,000)	▼
TT26304 Aquatic Facilities	-	-	-	-	▪
TT26305 Sports Facilities	17,500	1,380	17,500	-	▪
TT26401 Cemeteries	43,500	15,016	42,300	(1,200)	▼
TT26402 Shopping Areas	274,400	184,000	274,400	-	▪
TT26403 Information Bays	5,400	3,982	6,600	1,200	▲
Total Operating Expense	2,726,740	1,053,546	2,710,740	(16,000)	▼
Total Town Maintenance - Tom Price	2,726,740	1,053,546	2,710,740	(16,000)	▼



Depots

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Asset Operation and Maintenance					
DX25308 Depots - Facility	-	-	-	-	▪
DX25309 Depots - Grounds	172,850	95,104	172,850	-	▪
Internal Accounting Expense					
DX29960 Housing Allocation	-	-	-	-	▪
DX29970 Vehicle Allocation	-	-	-	-	▪
DX29980 Administration Allocation	-	-	-	-	▪
DX29998 Less Administration Allocated	-	-	-	-	▪
DX29994 Less Depots Allocated	(173,600)	(203,169)	(173,600)	-	▪
Total Operating Expense	(750)	(108,064)	(750)	-	▪
Capital Expense					
TEMPDX1 Depot Renewal	-	-	20,000	20,000	▲
Total Capital Expense	-	-	20,000	20,000	▲
Total Depots	(750)	(108,064)	19,250	20,000	▲



Waste Services

Waste Services - Overheads

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Other Revenue					
WX18001 General Reimbursements	-	-	-	-	■
Total Operating Revenue	-	-	-	-	■
Employment					
WX21001 Payroll	655,700	392,708	640,203	(15,497)	▼
WX21002 Fringe Benefits Taxation	3,500	-	3,500	-	■
WX21003 Compensation Insurance	22,000	26,087	26,087	4,087	▲
WX21004 Recruitment	43,000	14,078	35,690	(7,310)	▼
WX21005 Training and Development	32,500	-	5,875	(26,625)	▼
WX21006 Uniforms and Protective Items	12,600	5,208	7,600	(5,000)	▼
WX21007 First Aid and Safety	13,500	79	8,500	(5,000)	▼
WX21008 Agency Staff	-	-	-	-	■
WX21098 Leave Allocation	-	-	-	-	■
WX21099 Other Employment Expense	-	-	-	-	■
Office Expense					
WX22001 Telecommunications	-	-	-	-	■
WX22002 Minor Equipment Repairs	-	-	-	-	■
WX22003 Insurance	15,000	13,569	13,569	(1,431)	▼
WX22004 Printing and Stationery	1,700	-	1,700	-	■
WX22005 Postage and Freight	-	-	-	-	■
WX22006 Advertising	-	-	-	-	■
WX22007 Minor Assets < \$5,000	4,300	-	4,300	-	■
WX22008 Subscriptions and Publications	900	-	900	-	■
WX22009 Meetings and Travel	9,900	3,082	9,900	-	■
WX22010 Staff Amenities	-	-	-	-	■
WX22099 Other Office Expense	900	521	900	-	■
Professional Services					
WX23001 Legal	4,300	-	4,300	-	■
WX23501 Consultancies	129,700	-	110,245	(19,455)	▼
Programs and Services					
WX24005 Unallocated Time	13,600	2,835	15,600	2,000	▲
WX24046 Consumables	400	-	400	-	■
WX24064 Licences and Permits	-	-	-	-	■



Waste Services - Overheads Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Internal Accounting Expense					
WX29960 Housing Allocation	85,900	80,533	85,900	-	▪
WX29970 Vehicle Allocation	15,000	11,135	15,000	-	▪
WX29980 Administration Allocation	673,200	303,763	673,200	-	▪
WX29998 Less Administration Allocated	-	-	-	-	▪
WX29940 Depot Allocation	19,900	10,158	19,900	-	▪
WX29999 Less Overheads Allocated	(907,100)	(317,830)	(907,100)	-	▪
Total Operating Expense	850,400	545,926	776,169	(74,231)	▼
Capital Expense					
WX31601 General Waste - Renewal	-	-	-	-	▪
WX31602 General Waste - Upgrade	-	-	-	-	▪
WX31603 General Waste - New	-	-	-	-	▪
Total Capital Expense	-	-	-	-	▪
Total Waste Services - Overheads	850,400	545,926	776,169	(74,231)	▼



Waste Services - Onslow

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
WO14041 Waste Collection Fees	(146,000)	(359,490)	(359,461)	(213,461)	▲
WO14042 Waste Facility Revenue	(130,000)	(269,112)	(308,000)	(178,000)	▲
Total Operating Revenue	(276,000)	(628,603)	(667,461)	(391,461)	▲
Programs and Services					
WO24076 Waste Collection	283,500	266,308	453,500	170,000	▲
WO26501 Waste Facilities	852,900	486,369	852,900	-	■
Total Operating Expense	1,136,400	752,677	1,306,400	170,000	▲
Total Waste Services - Onslow	860,400	124,074	638,939	(221,461)	▼



Waste Services - Paraburdoo

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
WP14041 Waste Collection Fees	(120,000)	(462,110)	(462,310)	(342,310)	▲
WP14042 Waste Facility Revenue	(220,000)	(351,274)	(390,000)	(170,000)	▲
Total Operating Revenue	(340,000)	(813,384)	(852,310)	(512,310)	▲
Programs and Services					
WP24076 Waste Collection	275,200	155,282	275,200	-	■
WP26501 Waste Facilities	736,200	268,645	700,200	(36,000)	▼
Total Operating Expense	1,011,400	423,928	975,400	(36,000)	▼
Total Waste Services - Paraburdoo	671,400	(389,456)	123,090	(548,310)	▼



Waste Services - Tom Price

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
WT14041 Waste Collection Fees	(1,534,800)	(974,808)	(998,008)	536,792	▲
WT14042 Waste Facility Revenue	(865,000)	(781,632)	(1,000,000)	(135,000)	▼
Total Operating Revenue	(2,399,800)	(1,756,440)	(1,998,008)	401,792	▼
Programs and Services					
WT24076 Waste Collection	486,000	455,862	833,829	347,829	▲
WT26501 Waste Facilities	1,023,000	467,787	1,263,000	240,000	▲
Total Operating Expense	1,509,000	923,649	2,096,829	587,829	▲
Capital Expense					
WT31603 General Waste - New	40,000	34,467	40,000	-	■
Total Capital Expense	40,000	34,467	40,000	-	■
Total Waste Services - Tom Price	(850,800)	(798,324)	138,821	989,621	▲



Regional Waste Facility

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Capital Funding					
RW13007 Capital Funding - Community Amenities	-	-	-	-	■
Other Revenue					
RW18001 General Reimbursements	-	-	-	-	■
RW18011 Regional Waste Facility - Revenue	(3,952,000)	(407,435)	(2,263,000)	1,689,000	▼
Total Operating Revenue	(3,952,000)	(407,435)	(2,263,000)	1,689,000	▼
Employment					
RW21001 Payroll	-	-	77,400	77,400	▲
RW21004 Recruitment	-	-	24,900	24,900	▲
RW21008 Agency Staff	-	-	60,000	60,000	▲
Office Expense					
RW22007 Minor Assets < \$5,000	-	-	99,000	99,000	▲
Professional Services					
RW23001 Legal	50,000	12,264	50,000	-	■
Infrastructure Operation and Maintenance					
RW26701 Regional Waste Facility - Operation	4,424,200	1,361,791	2,361,600	(2,062,600)	▼
Total Operating Expense	4,474,200	1,374,055	2,672,900	(1,801,300)	▼
Capital Expense					
RW32211 Regional Waste Facility - Renewal	-	-	-	-	■
RW32212 Regional Waste Facility - Upgrade	-	-	-	-	■
RW32213 Regional Waste Facility - New	5,498,941	353,570	5,498,941	-	■
RW30510 Plant - Community Amenities	-	-	990,000	990,000	▲
Total Capital Expense	5,498,941	353,570	6,488,941	990,000	▲
Total Regional Waste Facility	6,021,141	1,320,189	6,898,841	877,700	▲



Private Works

Private Works

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
PW14100 Private Works Revenue	-	(636)	-	-	▪
PW14099 Private Works Revenue - Main Roads	(500,000)	-	(500,000)	-	▪
Total Operating Revenue	(500,000)	(636)	(500,000)	-	▪
Programs and Services					
PW24100 Private Works	-	-	-	-	▪
PW24099 Private Works - Main Roads	497,000	-	497,000	-	▪
Total Operating Expense	497,000	-	497,000	-	▪
Total Private Works	(3,000)	(636)	(3,000)	-	▪



Community Development

Community Development

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Operating Funding					
CD12010 CLIP Funding - Rio Tinto	(385,300)	-	(385,300)	-	▪
Total Operating Revenue	(385,300)	-	(385,300)	-	▪
Employment					
CD21001 Payroll	398,800	208,624	325,573	(73,227)	▼
CD21002 Fringe Benefits Taxation	12,600	-	12,600	-	▪
CD21003 Compensation Insurance	5,000	7,979	7,979	2,979	▲
CD21004 Recruitment	8,000	415	6,640	(1,360)	▼
CD21005 Training and Development	12,000	592	7,200	(4,800)	▼
CD21006 Uniforms and Protective Items	400	945	400	-	▪
CD21007 First Aid and Safety	500	-	500	-	▪
CD21008 Agency Staff	30,000	-	15,000	(15,000)	▼
CD21098 Leave Allocation	-	-	-	-	▪
CD21099 Other Employment Expense	-	-	-	-	▪
Office Expense					
CD22001 Telecommunications	-	-	-	-	▪
CD22002 Minor Equipment Repairs	-	-	-	-	▪
CD22003 Insurance	3,000	26,831	26,831	23,831	▲
CD22004 Printing and Stationery	1,000	353	1,000	-	▪
CD22005 Postage and Freight	-	-	-	-	▪
CD22006 Advertising	-	-	-	-	▪
CD22007 Minor Assets < \$5,000	-	2,511	2,500	2,500	▲
CD22008 Subscriptions and Publications	-	-	-	-	▪
CD22009 Meetings and Travel	10,400	9,325	10,400	-	▪
CD22010 Staff Amenities	1,000	373	1,000	-	▪
CD22099 Other Office Expense	-	-	-	-	▪



Community Development Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Professional Services					
CD23001 Legal	95,000	44,906	95,000	-	▪
CD23501 Consultancies	1,374,445	414,166	1,190,767	(183,678)	▼
PP23501 Consultancy	-	48,405	-	-	▪
Programs and Services					
PJ24075 Community Support - Recreation	-	786	1,000	1,000	▲
Internal Accounting Expense					
CD29960 Housing Allocation	-	-	-	-	▪
CD29970 Vehicle Allocation	15,000	6,211	15,000	-	▪
CD29980 Administration Allocation	201,700	91,027	201,700	-	▪
CD29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	2,168,845	863,451	1,921,090	(247,755)	▼
Total Community Development	1,783,545	863,451	1,535,790	(247,755)	▼



Projects

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Capital Funding					
PJ13005 Capital Funding - Recreation - Major P	(8,800,000)	(770,000)	(8,589,637)	210,363	▼
PJ13006 Capital Funding - Education and Welfa	-	-	-	-	▪
PJ13009 Capital Funding - Economic Major - P	-	-	-	-	▪
PJ13010 Capital Funding - Transport - Projects	-	-	-	-	▪
PJ13011 Capital Funding - Recreation - Major P	-	-	-	-	▪
Other Revenue					
PJ18001 General Reimbursements	-	-	200,000	200,000	▼
Total Operating Revenue	(8,800,000)	(770,000)	(8,389,637)	410,363	▼
Capital Expense					
PJ30333 Administration Centres - New	127,000	9,164	127,000	-	▪
PJ30372 Accommodation Facilities - Upgrade	80,000	29,055	29,055	(50,945)	▼
PJ31302 Drainage - Upgrade	500,000	140,987	500,000	-	▪
PJ31201 Pathways - Renewal	1,000,000	23,516	1,000,000	-	▪
PJ31803 Coastal - New	1,000,000	57,739	1,000,000	-	▪
PJ31402 Parks and Recreation - Upgrade	1,130,000	1,241	2,000,000	870,000	▲
PJ31403 Parks and Recreation - New	9,201,850	(27,091)	9,233,850	32,000	▲
PJ31502 Town Infrastructure - Upgrade	1,500,000	23,665	1,500,000	-	▪
PJ31503 Town Infrastructure - New	1,637,900	50,249	1,637,900	-	▪
PJ30443 Community Halls - New	1,800,000	-	11,315	(1,788,685)	▼
Total Capital Expense	17,976,750	308,525	17,039,120	(937,630)	▼
Total Projects	9,176,750	(461,475)	8,649,483	(527,267)	▼



Communities

Communities

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Operating Funding					
CM12013 Event Contributions - Shire	-	-	-	-	■
Fees and Charges					
CM14040 Ticket Sales	(2,000)	(4,074)	(4,000)	(2,000)	▲
Other Revenue					
CM18001 General Reimbursements	(1,000)	-	(1,000)	-	■
Total Operating Revenue	(3,000)	(4,074)	(5,000)	(2,000)	▼
Employment					
CM21001 Payroll	146,400	149,930	187,981	41,581	▲
CM21002 Fringe Benefits Taxation	4,300	-	4,300	-	■
CM21003 Compensation Insurance	7,800	2,925	2,925	(4,875)	▼
CM21004 Recruitment	13,000	2,910	8,954	(4,046)	▼
CM21005 Training and Development	8,300	1,223	4,814	(3,486)	▼
CM21006 Uniforms and Protective Items	1,600	807	1,600	-	■
CM21007 First Aid and Safety	600	-	600	-	■
CM21008 Agency Staff	-	-	-	-	■
CM21098 Leave Allocation	-	-	-	-	■
CM21099 Other Employment Expense	-	-	-	-	■
Office Expense					
CM22001 Telecommunications	-	-	-	-	■
CM22002 Minor Equipment Repairs	6,900	1,185	6,900	-	■
CM22003 Insurance	4,500	1,521	1,522	(2,978)	▼
CM22004 Printing and Stationery	4,300	1,508	4,300	-	■
CM22005 Postage and Freight	-	-	-	-	■
CM22006 Advertising	27,700	-	27,700	-	■
CM22007 Minor Assets < \$5,000	8,600	1,444	8,600	-	■
CM22008 Subscriptions and Publications	5,100	2,065	5,100	-	■
CM22009 Meetings and Travel	12,600	2,263	12,600	-	■
CM22010 Staff Amenities	-	-	-	-	■
CM22099 Other Office Expense	-	-	-	-	■
Professional Services					
CM23001 Legal	13,000	-	13,000	-	■
CM23501 Consultancies	197,000	19,247	197,000	-	■



Communities Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Programs and Services					
CM24074 Community Initiatives	288,500	58,841	283,670	(4,830)	▼
CM24097 WTO - Chevron - Governance and Auc	8,600	-	8,600	-	▪
CM24098 CISP - Rio Tinto - Governance and Auc	8,600	-	8,600	-	▪
CM24102 DAIP Initiative	13,000	-	13,000	-	▪
Internal Accounting Expense					
CM29960 Housing Allocation	19,500	16,863	19,500	-	▪
CM29970 Vehicle Allocation	8,000	5,881	8,000	-	▪
CM29980 Administration Allocation	70,100	31,643	70,100	-	▪
CM29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	878,000	300,256	899,366	21,366	▲
Capital Expense					
CM30202 Furniture and Equipment - New	174,800	37,676	171,880	(2,920)	▼
CM31503 Town Infrastructure - New	4,000	11,750	11,750	7,750	▲
CM30363 Community Centres - New	10,000	4,950	10,000	-	▪
Total Capital Expense	188,800	54,376	193,630	4,830	▲
Total Communities	1,063,800	350,559	1,087,996	9,660	▲



Communities - Onslow

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Operating Funding					
CO12008 Every Club Funding	-	-	-	-	▪
CO12012 WTO - Chevron - Funding	(200,000)	(200,000)	(200,000)	-	▪
CO12016 WTO - Chevron - External Funding	(1,000)	-	(1,000)	-	▪
CO12013 Event Contributions - Shire	(110,000)	(89,682)	(88,200)	21,800	▼
Fees and Charges					
CO14023 WTO - Chevron - Revenue	(2,800)	-	(2,800)	-	▪
CO14046 Equipment Hire	(1,000)	(118)	(1,000)	-	▪
Other Revenue					
CO18001 General Reimbursements	(3,900)	(162)	(3,900)	-	▪
Total Operating Revenue	(318,700)	(289,962)	(296,900)	21,800	▼
Employment					
CO21001 Payroll	444,000	305,435	400,067	(43,933)	▼
CO21002 Fringe Benefits Taxation	400	-	400	-	▪
CO21003 Compensation Insurance	6,000	8,643	8,643	2,643	▲
CO21004 Recruitment	13,300	1,580	11,039	(2,261)	▼
CO21005 Training and Development	10,400	2,490	6,240	(4,160)	▼
CO21006 Uniforms and Protective Items	4,500	3,211	4,500	-	▪
CO21007 First Aid and Safety	3,600	2,284	3,600	-	▪
CO21008 Agency Staff	-	-	-	-	▪
CO21098 Leave Allocation	-	-	-	-	▪
CO21099 Other Employment Expense	-	-	-	-	▪
Office Expense					
CO22001 Telecommunications	-	-	-	-	▪
CO22002 Minor Equipment Repairs	-	-	-	-	▪
CO22003 Insurance	5,000	5,746	5,745	745	▲
CO22004 Printing and Stationery	-	-	-	-	▪
CO22005 Postage and Freight	-	-	-	-	▪
CO22006 Advertising	-	-	-	-	▪
CO22007 Minor Assets < \$5,000	5,200	-	5,200	-	▪
CO22008 Subscriptions and Publications	-	-	-	-	▪
CO22009 Meetings and Travel	5,700	2,543	5,700	-	▪
CO22010 Staff Amenities	-	-	-	-	▪
CO22099 Other Office Expense	-	-	-	-	▪



Communities - Onslow Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Professional Services					
CO23001 Legal	-	-	-	-	▪
CO23501 Consultancies	-	-	-	-	▪
Programs and Services					
CO24094 WTO - Chevron - Shire Expense	53,000	33,929	53,000	-	▪
CO24112 WTO - Chevron - Agreement Delivery	217,000	132,015	217,000	-	▪
CO24096 Events and Festivals	450,000	432,744	700,000	250,000	▲
CO24074 Community Initiatives	-	-	-	-	▪
Internal Accounting Expense					
CO29960 Housing Allocation	27,300	10,928	27,300	-	▪
CO29970 Vehicle Allocation	8,000	2,372	8,000	-	▪
CO29980 Administration Allocation	219,000	98,833	219,000	-	▪
CO29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	1,472,400	1,042,753	1,675,434	203,034	▲
Total Communities - Onslow	1,153,700	752,791	1,378,534	224,834	▲



Communities - Pannawonica

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Operating Funding					
CQ12008 Every Club Funding	-	-	-	-	■
Total Operating Revenue	-	-	-	-	■
Employment					
CQ21001 Payroll	178,100	118,088	165,281	(12,819)	▼
CQ21002 Fringe Benefits Taxation	400	-	400	-	■
CQ21003 Compensation Insurance	4,000	3,597	3,597	(403)	▼
CQ21004 Recruitment	3,200	-	2,656	(544)	▼
CQ21005 Training and Development	4,900	-	2,940	(1,960)	▼
CQ21006 Uniforms and Protective Items	3,200	543	3,200	-	■
CQ21007 First Aid and Safety	800	-	800	-	■
CQ21008 Agency Staff	-	-	-	-	■
CQ21098 Leave Allocation	-	-	-	-	■
CQ21099 Other Employment Expense	-	-	-	-	■
Office Expense					
CQ22001 Telecommunications	-	70	-	-	■
CQ22002 Minor Equipment Repairs	-	-	-	-	■
CQ22003 Insurance	2,500	1,884	1,885	(615)	▼
CQ22004 Printing and Stationery	-	-	-	-	■
CQ22005 Postage and Freight	-	-	-	-	■
CQ22006 Advertising	-	-	-	-	■
CQ22007 Minor Assets < \$5,000	-	-	-	-	■
CQ22008 Subscriptions and Publications	-	-	-	-	■
CQ22009 Meetings and Travel	1,200	-	1,200	-	■
CQ22010 Staff Amenities	900	40	900	-	■
CQ22099 Other Office Expense	-	-	-	-	■
Professional Services					
CQ23001 Legal	-	-	-	-	■
CQ23501 Consultancies	-	-	-	-	■



Communities - Pannawonica Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Programs and Services					
CQ24095 CISP - Rio Tinto - Shire Expense	-	-	-	-	▪
CQ24074 Community Initiatives	24,700	14,160	24,700	-	▪
Internal Accounting Expense					
CQ29960 Housing Allocation	-	-	-	-	▪
CQ29970 Vehicle Allocation	2,500	1,018	2,500	-	▪
CQ29980 Administration Allocation	87,600	39,539	87,600	-	▪
CQ29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	314,000	178,939	297,659	(16,341)	▼
Total Communities - Pannawonica	314,000	178,939	297,659	(16,341)	▼



Communities - Paraburdoo

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Operating Funding					
CP12008 Every Club Funding	-	-	-	-	■
Total Operating Revenue	-	-	-	-	■
Employment					
CP21001 Payroll	203,300	44,388	112,160	(91,140)	▼
CP21002 Fringe Benefits Taxation	300	-	300	-	■
CP21003 Compensation Insurance	1,500	3,918	3,918	2,418	▲
CP21004 Recruitment	2,100	1,252	2,100	-	■
CP21005 Training and Development	7,000	-	7,000	-	■
CP21006 Uniforms and Protective Items	3,200	846	3,200	-	■
CP21007 First Aid and Safety	1,000	-	1,000	-	■
CP21008 Agency Staff	-	-	-	-	■
CP21098 Leave Allocation	-	-	-	-	■
CP21099 Other Employment Expense	-	-	-	-	■
Office Expense					
CP22001 Telecommunications	-	-	-	-	■
CP22002 Minor Equipment Repairs	-	-	-	-	■
CP22003 Insurance	1,000	2,038	2,038	1,038	▲
CP22004 Printing and Stationery	-	-	-	-	■
CP22005 Postage and Freight	-	-	-	-	■
CP22006 Advertising	-	-	-	-	■
CP22007 Minor Assets < \$5,000	1,700	-	1,700	-	■
CP22008 Subscriptions and Publications	-	-	-	-	■
CP22009 Meetings and Travel	3,100	-	3,100	-	■
CP22010 Staff Amenities	-	-	-	-	■
CP22099 Other Office Expense	-	-	-	-	■
Professional Services					
CP23001 Legal	-	-	-	-	■
CP23501 Consultancies	-	-	-	-	■



Communities - Paraburdoo Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Programs and Services					
CP24095 CISP - Rio Tinto - Shire Expense	-	-	-	-	▪
CP24074 Community Initiatives	30,100	19,705	30,100	-	▪
Internal Accounting Expense					
CP29960 Housing Allocation	-	-	-	-	▪
CP29970 Vehicle Allocation	-	-	-	-	▪
CP29980 Administration Allocation	96,000	43,315	96,000	-	▪
CP29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	350,300	115,461	262,616	(87,684)	▼
Total Communities - Paraburdoo	350,300	115,461	262,616	(87,684)	▼



Communities - Tom Price

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
CT14046 Equipment Hire	-	(182)	-	-	▪
Operating Funding					
CT12008 Every Club Funding	-	-	-	-	▪
Total Operating Revenue	-	(182)	-	-	▪
Employment					
CT21001 Payroll	477,400	197,050	345,583	(131,817)	▼
CT21002 Fringe Benefits Taxation	700	-	700	-	▪
CT21003 Compensation Insurance	2,500	9,428	9,428	6,928	▲
CT21004 Recruitment	13,200	624	10,956	(2,244)	▼
CT21005 Training and Development	17,000	3,379	10,200	(6,800)	▼
CT21006 Uniforms and Protective Items	4,800	381	4,800	-	▪
CT21007 First Aid and Safety	3,600	340	3,600	-	▪
CT21008 Agency Staff	-	-	-	-	▪
CT21098 Leave Allocation	-	-	-	-	▪
CT21099 Other Employment Expense	-	-	-	-	▪
Office Expense					
CT22001 Telecommunications	-	-	-	-	▪
CT22002 Minor Equipment Repairs	-	-	-	-	▪
CT22003 Insurance	1,700	4,968	4,968	3,268	▲
CT22004 Printing and Stationery	-	-	-	-	▪
CT22005 Postage and Freight	-	-	-	-	▪
CT22006 Advertising	-	-	-	-	▪
CT22007 Minor Assets < \$5,000	4,300	1,007	4,300	-	▪
CT22008 Subscriptions and Publications	-	-	-	-	▪
CT22009 Meetings and Travel	5,500	2,700	5,500	-	▪
CT22010 Staff Amenities	-	-	-	-	▪
CT22099 Other Office Expense	-	-	-	-	▪
Programs and Services					
CT24074 CISP - Rio Tinto - Shire Expense	47,600	27,340	49,600	2,000	▲



Communities - Tom Price Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Internal Accounting Expense					
CT29960 Housing Allocation	31,500	18,668	31,500	-	▪
CT29970 Vehicle Allocation	-	-	-	-	▪
CT29980 Administration Allocation	239,500	108,043	239,500	-	▪
CT29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	849,300	373,928	720,635	(128,665)	▼
Total Communities - Tom Price	849,300	373,746	720,635	(128,665)	▼



Communities - Support

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Employment					
CU21001 Payroll	92,600	7,099	40,201	(52,399)	▼
CU21002 Fringe Benefits Taxation	-	-	-	-	▪
CU21003 Compensation Insurance	1,600	1,812	1,812	212	▲
CU21004 Recruitment	-	1,007	1,006	1,006	▲
CU21005 Training and Development	2,500	-	1,500	(1,000)	▼
CU21006 Uniforms and Protective Items	700	-	700	-	▪
CU21007 First Aid and Safety	-	-	-	-	▪
CU21008 Agency Staff	-	-	-	-	▪
CU21098 Leave Allocation	-	-	-	-	▪
CU21099 Other Employment Expense	-	-	-	-	▪
Office Expense					
CU22003 Insurance	1,000	942	942	(58)	▼
Professional Services					
CU23001 Legal	-	-	-	-	▪
CU23501 Consultancies	-	-	-	-	▪
Programs and Services					
CU24075 Community Support Grants	55,200	9,052	55,200	-	▪
CU24077 Signature Event Grants	144,000	79,070	154,000	10,000	▲
CU24079 Small Assistance Donations	30,000	1,160	30,000	-	▪
CU24114 Education Donations	10,000	100	10,000	-	▪
CU24035 Council Donation	10,000	-	10,000	-	▪
CU24115 Community Group Compliance Contrib	100,000	2,520	100,000	-	▪
Internal Accounting Expense					
CU29960 Housing Allocation	-	-	-	-	▪
CU29970 Vehicle Allocation	-	-	-	-	▪
CU29980 Administration Allocation	41,200	18,570	41,200	-	▪
CU29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	488,800	121,331	446,561	(42,239)	▼
Total Communities - Support	488,800	121,331	446,561	(42,239)	▼



Communities - Inspire

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Operating Funding					
CP12011 Inspire - Funding - Paraburdoo	(323,000)	-	(283,500)	39,500	▼
CQ12011 Inspire - Funding - Pannawonica	(211,400)	-	(238,500)	(27,100)	▲
CT12011 Inspire - Funding - Tom Price	(426,000)	-	(361,000)	65,000	▼
Total Operating Revenue	(960,400)	-	(883,000)	77,400	▼
Programs and Services					
CP24111 Inspire - Paraburdoo	323,000	81,944	283,500	(39,500)	▼
CQ24111 Inspire - Pannawonica	241,400	83,733	238,500	(2,900)	▼
CT24111 Inspire - Tom Price	426,000	122,176	361,000	(65,000)	▼
Total Operating Expense	990,400	287,852	883,000	(107,400)	▼
Total Communities - Inspire	30,000	287,852	-	(30,000)	▼



Libraries

Libraries

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Employment					
LB21001 Payroll	128,300	98,581	134,882	6,582	▲
LB21002 Fringe Benefits Taxation	4,700	-	4,700	-	■
LB21003 Compensation Insurance	2,200	2,640	2,640	440	▲
LB21004 Recruitment	2,000	-	2,000	-	■
LB21005 Training and Development	1,500	-	1,500	-	■
LB21006 Uniforms and Protective Items	600	-	600	-	■
LB21007 First Aid and Safety	-	-	-	-	■
LB21008 Agency Staff	-	-	-	-	■
LB21098 Leave Allocation	-	-	-	-	■
LB21099 Other Employment Expense	-	-	-	-	■
Office Expense					
LB22001 Telecommunications	-	-	-	-	■
LB22002 Minor Equipment Repairs	-	-	-	-	■
LB22003 Insurance	1,400	1,373	1,373	(27)	▼
LB22004 Printing and Stationery	-	-	-	-	■
LB22005 Postage and Freight	-	-	-	-	■
LB22006 Advertising	-	-	-	-	■
LB22007 Minor Assets < \$5,000	-	-	-	-	■
LB22008 Subscriptions and Publications	36,000	-	36,000	-	■
LB22009 Meetings and Travel	-	436	-	-	■
LB22010 Staff Amenities	-	-	-	-	■
LB22099 Other Office Expense	-	-	-	-	■
Internal Accounting Expense					
LB29960 Housing Allocation	19,200	7,844	19,200	-	■
LB29970 Vehicle Allocation	10,000	3,430	10,000	-	■
LB29980 Administration Allocation	62,700	28,297	62,700	-	■
LB29998 Less Administration Allocated	-	-	-	-	■
Total Operating Expense	268,600	142,601	275,595	6,995	▲
Total Libraries	268,600	142,601	275,595	6,995	▲



Libraries - Onslow

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
LO14020 Library Fees and Charges	(300)	(872)	(872)	(572)	▲
Total Operating Revenue	(300)	(872)	(872)	(572)	▲
Employment					
LO21001 Payroll	96,500	44,318	77,804	(18,696)	▼
LO21002 Fringe Benefits Taxation	200	-	200	-	■
LO21003 Compensation Insurance	1,200	1,863	1,863	663	▲
LO21004 Recruitment	2,000	140	2,000	-	■
LO21005 Training and Development	1,500	-	1,500	-	■
LO21006 Uniforms and Protective Items	1,000	472	1,000	-	■
LO21007 First Aid and Safety	-	-	-	-	■
LO21008 Agency Staff	-	-	-	-	■
LO21098 Leave Allocation	-	-	-	-	■
LO21099 Other Employment Expense	-	-	-	-	■
Office Expense					
LO22001 Telecommunications	-	-	-	-	■
LO22002 Minor Equipment Repairs	-	-	-	-	■
LO22003 Insurance	800	969	969	169	▲
LO22004 Printing and Stationery	1,000	778	1,000	-	■
LO22005 Postage and Freight	1,000	63	1,000	-	■
LO22006 Advertising	-	-	-	-	■
LO22007 Minor Assets < \$5,000	-	-	-	-	■
LO22008 Subscriptions and Publications	-	-	-	-	■
LO22009 Meetings and Travel	-	-	-	-	■
LO22010 Staff Amenities	-	-	-	-	■
LO22099 Other Office Expense	-	-	-	-	■
Programs and Services					
LO24004 Minor Maintenance	-	-	-	-	■
LO24052 Local History	-	-	-	-	■
LO24053 Book Week	200	-	200	-	■
LO24054 Library Stock	2,200	1,190	2,200	-	■
LO24055 Signage	200	-	200	-	■
LO24056 Library Programs	2,200	1,148	2,200	-	■



Libraries - Onslow Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Internal Accounting Expense					
LO29960 Housing Allocation	-	-	-	-	▪
LO29970 Vehicle Allocation	-	-	-	-	▪
LO29980 Administration Allocation	42,500	19,167	42,500	-	▪
LO29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	152,500	70,108	134,636	(17,864)	▼
Total Libraries - Onslow	152,200	69,236	133,764	(18,436)	▼



Libraries - Pannawonica

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
LQ14020 Library Fees and Charges	(800)	(305)	(1,295)	(495)	▲
Total Operating Revenue	(800)	(305)	(1,295)	(495)	▲
Employment					
LQ21001 Payroll	65,800	50,116	66,690	890	▲
LQ21002 Fringe Benefits Taxation	200	-	200	-	■
LQ21003 Compensation Insurance	1,100	1,259	1,259	159	▲
LQ21004 Recruitment	1,500	-	1,500	-	■
LQ21005 Training and Development	1,000	-	1,000	-	■
LQ21006 Uniforms and Protective Items	1,000	-	1,000	-	■
LQ21007 First Aid and Safety	-	-	-	-	■
LQ21008 Agency Staff	-	-	-	-	■
LQ21098 Leave Allocation	-	-	-	-	■
LQ21099 Other Employment Expense	-	-	-	-	■
Office Expense					
LQ22001 Telecommunications	-	-	-	-	■
LQ22002 Minor Equipment Repairs	-	-	-	-	■
LQ22003 Insurance	700	655	655	(45)	▼
LQ22004 Printing and Stationery	2,200	1,330	2,200	-	■
LQ22005 Postage and Freight	1,300	5	1,300	-	■
LQ22006 Advertising	-	-	-	-	■
LQ22007 Minor Assets < \$5,000	1,600	-	1,600	-	■
LQ22008 Subscriptions and Publications	-	-	-	-	■
LQ22009 Meetings and Travel	-	-	-	-	■
LQ22010 Staff Amenities	1,000	268	1,000	-	■
LQ22099 Other Office Expense	1,000	-	1,000	-	■
Programs and Services					
LQ24004 Minor Maintenance	-	-	-	-	■
LQ24052 Local History	-	-	-	-	■
LQ24053 Book Week	100	-	100	-	■
LQ24054 Library Stock	2,200	1,224	2,200	-	■
LQ24055 Signage	400	-	400	-	■
LQ24056 Library Programs	1,300	945	1,300	-	■



Libraries - Pannawonica Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Internal Accounting Expense					
LQ29960 Housing Allocation	-	-	-	-	▪
LQ29970 Vehicle Allocation	-	-	-	-	▪
LQ29980 Administration Allocation	26,800	12,074	26,800	-	▪
LQ29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	109,200	67,877	110,204	1,004	▲
Total Libraries - Pannawonica	108,400	67,572	108,909	509	▲



Libraries - Paraburdo

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
LP14020 Library Fees and Charges	(900)	(2,031)	(2,031)	(1,131)	▲
Total Operating Revenue	(900)	(2,031)	(2,031)	(1,131)	▲
Employment					
LP21001 Payroll	127,100	102,199	131,987	4,887	▲
LP21002 Fringe Benefits Taxation	300	-	300	-	■
LP21003 Compensation Insurance	2,100	2,449	2,449	349	▲
LP21004 Recruitment	2,100	-	2,100	-	■
LP21005 Training and Development	1,500	-	1,500	-	■
LP21006 Uniforms and Protective Items	2,000	-	2,000	-	■
LP21007 First Aid and Safety	-	-	-	-	■
LP21008 Agency Staff	-	-	-	-	■
LP21098 Leave Allocation	-	-	-	-	■
LP21099 Other Employment Expense	-	-	-	-	■
Office Expense					
LP22001 Telecommunications	-	-	-	-	■
LP22002 Minor Equipment Repairs	-	-	-	-	■
LP22003 Insurance	1,300	1,274	1,274	(26)	▼
LP22004 Printing and Stationery	2,500	1,394	2,500	-	■
LP22005 Postage and Freight	1,700	979	1,700	-	■
LP22006 Advertising	-	-	-	-	■
LP22007 Minor Assets < \$5,000	1,600	-	1,600	-	■
LP22008 Subscriptions and Publications	-	-	-	-	■
LP22009 Meetings and Travel	2,400	870	2,400	-	■
LP22010 Staff Amenities	400	81	400	-	■
LP22099 Other Office Expense	300	157	300	-	■
Programs and Services					
LP24004 Minor Maintenance	-	-	-	-	■
LP24052 Local History	51,900	21,680	51,900	-	■
LP24053 Book Week	200	-	200	-	■
LP24054 Library Stock	3,000	1,639	3,000	-	■
LP24055 Signage	400	-	400	-	■
LP24056 Library Programs	3,000	1,704	3,000	-	■



Libraries - Paraburdoo Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Internal Accounting Expense					
LP29960 Housing Allocation	-	-	-	-	▪
LP29970 Vehicle Allocation	-	-	-	-	▪
LP29980 Administration Allocation	57,800	26,060	57,800	-	▪
LP29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	261,600	160,486	266,810	5,210	▲
Total Libraries - Paraburdoo	260,700	158,455	264,779	4,079	▲



Libraries - Tom Price

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
LT14020 Library Fees and Charges	(800)	(1,595)	(1,595)	(795)	▲
Total Operating Revenue	(800)	(1,595)	(1,595)	(795)	▲
Employment					
LT21001 Payroll	128,000	61,833	101,474	(26,526)	▼
LT21002 Fringe Benefits Taxation	200	-	200	-	■
LT21003 Compensation Insurance	2,000	2,515	2,515	515	▲
LT21004 Recruitment	1,500	1,131	1,500	-	■
LT21005 Training and Development	2,000	-	2,000	-	■
LT21006 Uniforms and Protective Items	1,500	15	1,500	-	■
LT21007 First Aid and Safety	-	-	-	-	■
LT21008 Agency Staff	-	-	-	-	■
LT21098 Leave Allocation	-	-	-	-	■
LT21099 Other Employment Expense	-	-	-	-	■
Office Expense					
LT22001 Telecommunications	-	-	-	-	■
LT22002 Minor Equipment Repairs	-	-	-	-	■
LT22003 Insurance	1,200	1,308	1,308	108	▲
LT22004 Printing and Stationery	1,600	857	1,600	-	■
LT22005 Postage and Freight	2,200	344	2,200	-	■
LT22006 Advertising	-	-	-	-	■
LT22007 Minor Assets < \$5,000	1,000	68	1,000	-	■
LT22008 Subscriptions and Publications	-	-	-	-	■
LT22009 Meetings and Travel	-	-	-	-	■
LT22010 Staff Amenities	500	253	500	-	■
LT22099 Other Office Expense	-	-	-	-	■
Programs and Services					
LT24004 Minor Maintenance	-	-	-	-	■
LT24052 Local History	-	-	-	-	■
LT24053 Book Week	-	-	-	-	■
LT24054 Library Stock	3,900	2,090	3,900	-	■
LT24055 Signage	400	-	400	-	■
LT24056 Library Programs	4,200	2,098	4,200	-	■



Libraries - Tom Price Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Internal Accounting Expense					
LT29960 Housing Allocation	-	-	-	-	▪
LT29970 Vehicle Allocation	-	-	-	-	▪
LT29980 Administration Allocation	59,500	26,829	59,500	-	▪
LT29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	209,700	99,340	183,797	(25,903)	▼
Total Libraries - Tom Price	208,900	97,746	182,202	(26,698)	▼



Aquatic Facilities

Aquatic Facility - Onslow

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
QO14044 Aquatic Facility Revenue	(75,200)	(71,834)	(83,831)	(8,631)	▲
Other Revenue					
QO18001 General Reimbursements	-	-	-	-	■
Total Operating Revenue	(75,200)	(71,834)	(83,831)	(8,631)	▲
Employment					
QO21001 Payroll	478,600	253,450	402,787	(75,813)	▼
QO21002 Fringe Benefits Taxation	400	-	400	-	■
QO21003 Compensation Insurance	5,900	8,827	8,827	2,927	▲
QO21004 Recruitment	12,000	473	2,050	(9,950)	▼
QO21005 Training and Development	13,600	8,419	9,840	(3,760)	▼
QO21006 Uniforms and Protective Items	2,500	609	950	(1,550)	▼
QO21007 First Aid and Safety	1,000	396	1,000	-	■
QO21008 Agency Staff	-	-	-	-	■
QO21098 Leave Allocation	-	-	-	-	■
QO21099 Other Employment Expense	2,000	-	-	(2,000)	▼
Office Expense					
QO22001 Telecommunications	-	-	-	-	■
QO22002 Minor Equipment Repairs	-	-	-	-	■
QO22003 Insurance	3,700	4,591	4,591	891	▲
QO22004 Printing and Stationery	800	89	160	(640)	▼
QO22005 Postage and Freight	100	185	100	-	■
QO22006 Advertising	400	-	-	(400)	▼
QO22007 Minor Assets < \$5,000	8,000	5,311	8,000	-	■
QO22008 Subscriptions and Publications	-	255	255	255	▲
QO22009 Meetings and Travel	4,300	3,060	4,300	-	■
QO22010 Staff Amenities	400	180	400	-	■
QO22099 Other Office Expense	300	-	300	-	■
Professional Services					
QO23001 Legal	-	-	-	-	■
QO23501 Consultancies	9,900	-	8,415	(1,485)	▼



Aquatic Facility - Onslow Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Programs and Services					
QQ24002 Merchandise	3,500	4,140	4,053	553	▲
QQ24003 Refreshments	17,300	20,308	20,300	3,000	▲
QQ24004 Minor Maintenance	17,300	8,583	17,300	-	■
QQ24006 Site First Aid and Safety	1,400	1,312	1,637	237	▲
QQ24046 Consumables	400	125	400	-	■
QQ24082 Swimming Programs	4,800	1,586	4,800	-	■
QQ24083 Chemicals	10,300	4,256	10,300	-	■
QQ24089 Refunds	-	-	-	-	■
Internal Accounting Expense					
QQ29960 Housing Allocation	67,500	44,798	67,500	-	■
QQ29970 Vehicle Allocation	8,000	3,637	8,000	-	■
QQ29980 Administration Allocation	223,800	100,988	223,800	-	■
QQ29998 Less Administration Allocated	-	-	-	-	■
Total Operating Expense	898,200	475,577	810,465	(87,735)	▼
Capital Expense					
QQ30401 Sporting Facilities - Renewal	182,000	81,857	182,000	-	■
Total Capital Expense	182,000	81,857	182,000	(87,498)	▼
Total Aquatic Facility - Onslow	1,005,000	485,600	908,634	(140,115)	▼



Aquatic Facility - Paraburdoo

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
QP14044 Aquatic Facility Revenue	(48,700)	(41,325)	(41,844)	6,856	▼
Other Revenue					
QP18001 General Reimbursements	-	-	-	-	▪
Total Operating Revenue	(48,700)	(41,325)	(41,844)	6,856	▼
Employment					
QP21001 Payroll	447,100	261,694	375,737	(71,363)	▼
QP21002 Fringe Benefits Taxation	400	-	400	-	▪
QP21003 Compensation Insurance	6,500	8,718	8,718	2,218	▲
QP21004 Recruitment	20,000	140	16,600	(3,400)	▼
QP21005 Training and Development	9,000	4,592	3,000	(6,000)	▼
QP21006 Uniforms and Protective Items	2,300	152	150	(2,150)	▼
QP21007 First Aid and Safety	1,500	788	700	(800)	▼
QP21008 Agency Staff	2,300	-	2,300	-	▪
QP21098 Leave Allocation	-	-	-	-	▪
QP21099 Other Employment Expense	-	-	-	-	▪
Office Expense					
QP22001 Telecommunications	-	-	-	-	▪
QP22002 Minor Equipment Repairs	1,900	451	1,900	-	▪
QP22003 Insurance	4,000	4,534	4,534	534	▲
QP22004 Printing and Stationery	300	-	-	(300)	▼
QP22005 Postage and Freight	-	211	-	-	▪
QP22006 Advertising	400	-	-	(400)	▼
QP22007 Minor Assets < \$5,000	14,900	9,225	14,900	-	▪
QP22008 Subscriptions and Publications	800	-	-	(800)	▼
QP22009 Meetings and Travel	-	10,260	-	-	▪
QP22010 Staff Amenities	500	-	-	(500)	▼
QP22099 Other Office Expense	-	-	-	-	▪
Professional Services					
QP23001 Legal	-	-	-	-	▪
QP23501 Consultancies	-	-	-	-	▪



Aquatic Facility - Paraburdoo Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Programs and Services					
QP24002 Merchandise	3,500	1,194	3,500	-	▪
QP24003 Refreshments	11,700	10,433	11,700	-	▪
QP24004 Minor Maintenance	39,800	11,084	29,800	(10,000)	▼
QP24006 Site First Aid and Safety	1,900	1,967	1,900	-	▪
QP24046 Consumables	1,200	-	-	(1,200)	▼
QP24082 Swimming Programs	2,100	897	2,100	-	▪
QP24083 Chemicals	34,100	18,443	34,100	-	▪
Internal Accounting Expense					
QP29960 Housing Allocation	38,700	14,711	38,700	-	▪
QP29970 Vehicle Allocation	6,000	-	6,000	-	▪
QP29980 Administration Allocation	221,000	99,703	221,000	-	▪
QP29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	871,900	459,195	777,739	(94,161)	▼
Capital Expense					
QP30201 Furniture and Equipment - Renewal	12,600	9,214	10,303	(2,297)	▼
Total Capital Expense	12,600	9,214	10,303	(2,297)	▼
Total Aquatic Facility - Paraburdoo	835,800	427,084	746,198	(89,602)	▼



Aquatic Facility - Tom Price

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
QT14044 Aquatic Facility Revenue	(115,200)	(105,865)	(119,550)	(4,350)	▲
Total Operating Revenue	(115,200)	(105,865)	(119,550)	(4,350)	▲
Employment					
QT21001 Payroll	475,500	290,380	427,236	(48,264)	▼
QT21002 Fringe Benefits Taxation	200	-	200	-	■
QT21003 Compensation Insurance	7,300	9,386	9,386	2,086	▲
QT21004 Recruitment	13,400	638	8,952	(4,448)	▼
QT21005 Training and Development	5,000	3,872	5,000	-	■
QT21006 Uniforms and Protective Items	6,000	1,340	6,000	-	■
QT21007 First Aid and Safety	5,000	881	5,000	-	■
QT21008 Agency Staff	-	-	-	-	■
QT21098 Leave Allocation	-	-	-	-	■
QT21099 Other Employment Expense	-	-	-	-	■
Office Expense					
QT22001 Telecommunications	-	-	-	-	■
QT22002 Minor Equipment Repairs	-	-	-	-	■
QT22003 Insurance	4,500	4,882	4,882	382	▲
QT22004 Printing and Stationery	3,600	509	3,600	-	■
QT22005 Postage and Freight	400	64	400	-	■
QT22006 Advertising	600	-	600	-	■
QT22007 Minor Assets < \$5,000	20,800	5,707	20,800	-	■
QT22008 Subscriptions and Publications	400	116	400	-	■
QT22009 Meetings and Travel	3,000	3,306	2,500	(500)	▼
QT22010 Staff Amenities	500	-	500	-	■
QT22099 Other Office Expense	1,000	35	742	(258)	▼
Professional Services					
QT23001 Legal	-	-	-	-	■
QT23501 Consultancies	-	-	-	-	■



Aquatic Facility - Tom Price Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Programs and Services					
QT24002 Merchandise	5,200	4,778	5,200	-	▪
QT24003 Refreshments	25,900	20,746	25,900	-	▪
QT24004 Minor Maintenance	54,600	39,740	54,600	-	▪
QT24006 Site First Aid and Safety	2,600	342	2,600	-	▪
QT24046 Consumables	500	462	500	-	▪
QT24082 Swimming Programs	2,600	1,303	2,600	-	▪
QT24083 Chemicals	21,800	14,598	21,800	-	▪
Internal Accounting Expense					
QT29960 Housing Allocation	40,900	23,377	40,900	-	▪
QT29970 Vehicle Allocation	8,000	6,683	8,000	-	▪
QT29980 Administration Allocation	238,400	107,551	238,400	-	▪
QT29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	947,700	540,693	896,698	(51,002)	▼
Total Aquatic Facility - Tom Price	832,500	434,828	777,148	(55,352)	▼



Ocean View Caravan Park

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
OV14050 Ocean View Caravan Park Revenue	(745,200)	(626,697)	(745,200)	-	■
Total Operating Revenue	(745,200)	(626,697)	(745,200)	-	■
Employment					
OV21001 Payroll	330,800	295,127	407,270	76,470	▲
OV21002 Fringe Benefits Taxation	400	-	400	-	■
OV21003 Compensation Insurance	5,100	6,022	6,022	922	▲
OV21004 Recruitment	16,200	1,518	13,446	(2,754)	▼
OV21005 Training and Development	3,500	-	2,100	(1,400)	▼
OV21006 Uniforms and Protective Items	1,500	671	1,500	-	■
OV21007 First Aid and Safety	1,000	-	1,000	-	■
OV21008 Agency Staff	-	-	-	-	■
OV21098 Leave Allocation	-	-	-	-	■
OV21099 Other Employment Expense	-	-	-	-	■
Office Expense					
OV22001 Telecommunications	-	-	-	-	■
OV22002 Minor Equipment Repairs	-	-	-	-	■
OV22003 Insurance	3,200	3,132	3,132	(68)	▼
OV22004 Printing and Stationery	-	45	-	-	■
OV22005 Postage and Freight	-	-	-	-	■
OV22006 Advertising	5,200	-	5,200	-	■
OV22007 Minor Assets < \$5,000	10,400	5,751	10,400	-	■
OV22008 Subscriptions and Publications	5,200	7,431	5,200	-	■
OV22009 Meetings and Travel	-	-	-	-	■
OV22010 Staff Amenities	1,000	-	1,000	-	■
OV22099 Other Office Expense	-	-	-	-	■
Professional Services					
OV23001 Legal	-	-	-	-	■
OV23501 Consultancies	-	-	-	-	■
Programs and Services					
OV24004 Minor Maintenance	12,500	-	12,500	-	■
OV24089 Refunds	-	372	400	400	▲



Ocean View Caravan Park Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Internal Accounting Expense					
OV29960 Housing Allocation	-	-	-	-	▪
OV29970 Vehicle Allocation	3,500	1,317	3,500	-	▪
OV29980 Administration Allocation	150,800	68,031	150,800	-	▪
OV29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	550,300	389,417	623,870	73,570	▲
Total Ocean View Caravan Park	(194,900)	(237,279)	(121,330)	73,570	▲



Sun Chalets

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
SN14051 Sun Chalets Revenue	(310,600)	(560,920)	(310,600)	-	▪
Other Revenue					
SN18001 General Reimbursements	-	-	-	-	▪
Total Operating Revenue	(310,600)	(560,920)	(310,600)	-	▪
Employment					
SN21001 Payroll	186,000	145,098	209,299	23,299	▲
SN21002 Fringe Benefits Taxation	400	-	400	-	▪
SN21003 Compensation Insurance	4,000	3,540	3,540	(460)	▼
SN21004 Recruitment	15,000	-	12,450	(2,550)	▼
SN21005 Training and Development	3,000	-	1,800	(1,200)	▼
SN21006 Uniforms and Protective Items	1,800	258	1,800	-	▪
SN21007 First Aid and Safety	1,300	-	1,300	-	▪
SN21008 Agency Staff	-	-	-	-	▪
SN21098 Leave Allocation	-	-	-	-	▪
SN21099 Other Employment Expense	-	-	-	-	▪
Office Expense					
SN22001 Telecommunications	-	-	-	-	▪
SN22002 Minor Equipment Repairs	-	-	-	-	▪
SN22003 Insurance	2,500	1,841	1,841	(659)	▼
SN22004 Printing and Stationery	-	91	-	-	▪
SN22005 Postage and Freight	-	-	-	-	▪
SN22006 Advertising	4,300	-	4,300	-	▪
SN22007 Minor Assets < \$5,000	9,300	2,293	9,300	-	▪
SN22008 Subscriptions and Publications	2,600	1,648	2,600	-	▪
SN22009 Meetings and Travel	-	-	-	-	▪
SN22010 Staff Amenities	-	-	-	-	▪
SN22099 Other Office Expense	-	-	-	-	▪
Programs and Services					
SN24004 Minor Maintenance	15,600	-	15,600	-	▪
SN24089 Refunds	3,000	1,408	3,000	-	▪



Sun Chalets Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Internal Accounting Expense					
SN29960 Housing Allocation	-	-	-	-	▪
SN29970 Vehicle Allocation	-	-	-	-	▪
SN29980 Administration Allocation	86,200	38,874	86,200	-	▪
SN29998 Less Administration Allocated	-	-	-	-	▪
Total Operating Expense	335,000	195,051	353,430	18,430	▲
Total Sun Chalets	24,400	(365,869)	42,830	18,430	▲



Facilities

Facilities - Overheads

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
FX14043 Line Marking Sales	(3,000)	-	(3,000)	-	■
Other Revenue					
FX18001 General Reimbursements	(1,000)	(3,567)	(4,500)	(3,500)	▲
Total Operating Revenue	(4,000)	(3,567)	(7,500)	(3,500)	▲
Employment					
FX21001 Payroll	1,430,700	661,436	1,205,908	(224,792)	▼
FX21002 Fringe Benefits Taxation	8,200	-	8,200	-	■
FX21003 Compensation Insurance	30,000	42,631	42,631	12,631	▲
FX21004 Recruitment	8,000	11,318	9,960	1,960	▲
FX21005 Training and Development	24,000	890	14,400	(9,600)	▼
FX21006 Uniforms and Protective Items	15,000	7,719	15,000	-	■
FX21007 First Aid and Safety	5,000	-	5,000	-	■
FX21008 Agency Staff	-	-	-	-	■
FX21098 Leave Allocation	-	-	-	-	■
FX21099 Other Employment Expense	-	890	-	-	■
Office Expense					
FX22001 Telecommunications	-	-	-	-	■
FX22002 Minor Equipment Repairs	4,300	189	4,300	-	■
FX22003 Insurance	19,000	22,174	22,174	3,174	▲
FX22004 Printing and Stationery	4,300	1,390	3,500	(800)	▼
FX22005 Postage and Freight	400	238	1,200	800	▲
FX22006 Advertising	-	-	-	-	■
FX22007 Minor Assets < \$5,000	2,600	-	2,600	-	■
FX22008 Subscriptions and Publications	-	900	1,830	1,830	▲
FX22009 Meetings and Travel	10,000	2,069	9,000	(1,000)	▼
FX22010 Staff Amenities	1,700	2,226	2,700	1,000	▲
FX22099 Other Office Expense	4,300	200	2,470	(1,830)	▼
Programs and Services					
FX24005 Unallocated Time	109,900	203,468	109,900	-	■
FX24046 Consumables	-	-	-	-	■
FX24064 Licences and Permits	500	-	500	-	■
FX24092 Line Marking	6,100	4,953	10,300	4,200	▲



Facilities - Overheads Continued

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Internal Accounting Expense					
FX29960 Housing Allocation	177,000	97,470	177,000	-	▪
FX29970 Vehicle Allocation	62,000	22,074	62,000	-	▪
FX29980 Administration Allocation	1,104,000	498,130	1,104,000	-	▪
FX29998 Less Administration Allocated	-	-	-	-	▪
FX29940 Depot Allocation	19,900	10,158	19,900	-	▪
FX29999 Less Overheads Allocated	(1,355,000)	(810,524)	(1,355,000)	-	▪
Total Operating Expense	1,691,900	780,000	1,479,473	(212,427)	▼
Capital Expense					
FX30207 Facility Equipment - Renewal	25,000	20,602	25,000	-	▪
FX30201 Furniture and Equipment - Renewal	8,000	7,423	8,000	-	▪
FX30401 Sports Facilities - Renewal	110,000	-	110,000	-	▪
FX30408 Childcare Centres - Renewal	27,000	26,325	27,000	-	▪
FX30410 Childcare Centres - New	20,000	-	20,000	-	▪
FX30441 Community Halls - Renewal	179,930	29,930	179,930	-	▪
FX31401 Parks and Recreation - Renewal	783,003	106,957	749,003	(34,000)	▼
FX31402 Parks and Recreation - Upgrade	139,000	77,438	119,000	(20,000)	▼
FX31403 Parks and Recreation - New	87,000	17,264	87,000	-	▪
FX31501 Town Infrastructure - Renewal	15,000	-	15,000	-	▪
FX31502 Town Infrastructure - Upgrade	-	-	-	-	▪
FX31503 Town Infrastructure - New	108,000	9,148	116,000	8,000	▲
FX31201 Pathways - Renewal	28,000	-	28,000	-	▪
Total Capital Expense	1,529,933	295,088	1,483,933	(46,000)	▼
Total Facilities - Overheads	3,217,833	1,071,521	2,955,906	(261,927)	▼



Facilities - Onslow

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
FO14046 Equipment Hire	-	(1,231)	-	-	▪
FO14056 Aged Care Facility Revenue	(10,800)	(11,830)	(27,260)	(16,460)	▲
FO14058 Community Hall Hire	(2,400)	(5,596)	(6,392)	(3,992)	▲
FO14059 Parks and Open Space Hire	(6,600)	(582)	(6,801)	(201)	▲
FO14060 Sports Facility Hire	(60,600)	(73,234)	(99,418)	(38,818)	▲
FO14083 Oval Hire	(2,400)	(5,966)	(6,764)	(4,364)	▲
Other Revenue					
FO18016 Sports Facility Reimbursements	-	(44,728)	-	-	▪
Total Operating Revenue	(82,800)	(143,167)	(146,635)	(63,835)	▲
Programs and Services					
FO24089 Refunds	-	280	-	-	▪
Asset Operation and Maintenance					
FO25303 Administration Centres	177,900	129,498	177,900	-	▪
FO25304 Aged Care Facilities	74,300	41,752	80,201	5,901	▲
FO25305 Childcare Centres	26,300	4,125	26,300	-	▪
FO25306 Community Centres	22,600	6,721	19,196	(3,404)	▼
FO25307 Accommodation Facilities	851,000	538,323	835,676	(15,324)	▼
FO25402 Cultural Locations and Facilities	52,600	25,737	52,090	(510)	▼
FO25404 Community Halls	31,200	11,762	31,200	-	▪
FO25405 Libraries	15,300	5,272	10,300	(5,000)	▼
FO25406 Public Toilets	112,500	72,291	109,903	(2,597)	▼
FO25407 Television Facilities	162,700	60,120	149,070	(13,630)	▼
FO25308 Depots - Facility	73,400	45,136	81,271	7,871	▲
Infrastructure Operation and Maintenance					
FO26301 Ovals	142,600	70,030	142,280	(320)	▼
FO26302 Parks and Open Space	265,500	174,356	270,203	4,703	▲
FO26304 Aquatic Facilities	147,700	121,172	145,722	(1,978)	▼
FO26305 Sports Facilities	424,070	244,473	417,198	(6,872)	▼
Internal Accounting Expense					
FO29994 Less Depots Allocated	(76,800)	-	(76,800)	-	▪
Total Operating Expense	2,502,870	1,551,047	2,471,710	(31,160)	▼
Total Facilities - Onslow	2,420,070	1,407,880	2,325,075	(94,995)	▼



Facilities - Pannawonica

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
FQ14084 Pannawonica Transit Park Revenue	(3,000)	(9,197)	(10,854)	(7,854)	▲
Total Operating Revenue	(3,000)	(9,197)	(10,854)	(7,854)	▲
Asset Operation and Maintenance					
FQ25405 Libraries	6,600	233	575	(6,025)	▼
Infrastructure Operation and Maintenance					
FQ26305 Accommodation Facilities	3,000	2,263	3,000	-	■
Total Operating Expense	9,600	2,497	3,575	(6,025)	▼
Total Facilities - Pannawonica	6,600	(6,701)	(7,279)	(13,879)	▼



Facilities - Paraburdo

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
FP14046 Equipment Hire	-	(223)	-	-	▪
FP14058 Community Hall Hire	(15,000)	(18,970)	(23,937)	(8,937)	▲
FP14060 Sports Facility Hire	(9,600)	(3,859)	(7,049)	2,551	▼
FP14083 Oval Hire	(6,600)	(5,737)	(7,931)	(1,331)	▲
Operating Grants					
PJ12999 Community Hub Funding	(282,400)	-	(282,400)	-	▪
Total Operating Revenue	(313,600)	(28,789)	(321,317)	(7,717)	▲
Asset Operation and Maintenance					
FP25303 Administration Centres	73,000	18,957	58,866	(14,134)	▼
FP25305 Childcare Centres	41,800	48,866	65,564	23,764	▲
FP25306 Community Centres	78,700	56,661	77,415	(1,285)	▼
FP25404 Community Halls	171,600	121,584	169,935	(1,665)	▼
FP25405 Libraries	59,900	26,102	38,060	(21,840)	▼
FP25406 Public Toilets	129,500	89,320	129,417	(83)	▼
FP25308 Depots - Facility	37,000	31,699	38,197	1,197	▲
Infrastructure Operation and Maintenance					
FP26301 Ovals	103,200	42,444	140,284	37,084	▲
FP26302 Parks and Open Space	99,600	68,034	137,225	37,625	▲
FP26304 Aquatic Facilities	78,500	65,509	89,187	10,687	▲
FP26305 Sports Facilities	344,200	277,297	465,356	121,156	▲
FP26402 Shopping Areas	108,600	55,799	130,038	21,438	▲
FP26403 Information Bays	26,100	32,872	44,191	18,091	▲
Internal Accounting Expense					
FP29994 Less Depots Allocated	(38,700)	-	(38,700)	-	▪
Total Operating Expense	1,313,000	935,144	1,545,035	232,035	▲
Total Facilities - Paraburdo	999,400	906,355	1,223,718	224,318	▲



Facilities - Tom Price

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Fees and Charges					
FT14046 Equipment Hire	-	-	-	-	■
FT14058 Community Hall Hire	(8,100)	(20,501)	(23,202)	(15,102)	▲
FT14059 Parks and Open Space Hire	(600)	(328)	(530)	70	▼
FT14060 Sports Facility Hire	(26,400)	(23,759)	(32,562)	(6,162)	▲
FT14083 Oval Hire	(12,900)	(11,065)	(15,935)	(3,035)	▲
Other Revenue					
FT18001 General Reimbursments	-	(3,134)	-	-	■
Total Operating Revenue	(48,000)	(58,788)	(72,229)	(24,229)	▲
Asset Operation and Maintenance					
FT25303 Administration Centres	169,100	92,062	170,635	1,535	▲
FT25305 Childcare Centres	9,700	73,657	107,550	97,850	▲
FT25306 Community Centres	49,200	26,038	50,508	1,308	▲
FT25403 Emergency Services Facilities	8,600	20,501	29,139	20,539	▲
FT25404 Community Halls	250,300	123,728	192,282	(58,018)	▼
FT25405 Libraries	43,100	20,834	36,792	(6,308)	▼
FT25406 Public Toilets	212,300	105,958	207,599	(4,701)	▼
FT25308 .Depots - Facility	112,900	57,798	101,137	(11,763)	▼
Infrastructure Operation and Maintenance					
FT26301 Ovals	154,340	69,604	194,361	40,021	▲
FT26302 Parks and Open Space	137,900	94,317	200,737	62,837	▲
FT26304 Aquatic Facilities	116,400	87,587	118,772	2,372	▲
FT26305 Sports Facilities	591,100	353,532	627,778	36,678	▲
FT26402 Shopping Areas	122,400	58,331	122,482	82	▲
FT26403 Information Bays	11,300	11,251	16,300	5,000	▲
Internal Accounting Expense					
FT29994 Less Depots Allocated	(119,300)	-	(119,300)	-	■
Total Operating Expense	1,869,340	1,195,198	2,056,772	187,432	▲
Total Facilities - Tom Price	1,821,340	1,136,410	1,984,543	163,203	▲



Non-Cash Amounts

Profit / Loss on Disposal of Assets

	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
Profit on Sale of asset					
PF19305 Profit - Law, Order and Public Safety	(33,400)	-	(33,400)	-	▪
PF19307 Profit - Health	(49,500)	-	(49,500)	-	▪
PF19309 Profit - Housing	(11,400)	-	(11,400)	-	▪
PF19310 Profit - Community Amenities	(149,000)	-	(149,000)	-	▪
PF19311 Profit - Recreation and Culture	(45,800)	-	(45,800)	-	▪
PF19312 Profit - Transport	(216,500)	-	(216,500)	-	▪
PF19314 Profit - Other Property and Services	(147,100)	-	(147,100)	-	▪
Total Operating Revenue	(652,700)	-	(652,700)	-	▪
Loss on Sale of Asset					
SS29310 Loss - Community Amenities	81,900	-	81,900	-	▪
Total Operating Expense	81,900	-	81,900	-	▪
Total Profit / Loss on Disposal of Assets	(570,800)	-	(570,800)	-	▪



Non-Cash Amounts

Depreciation

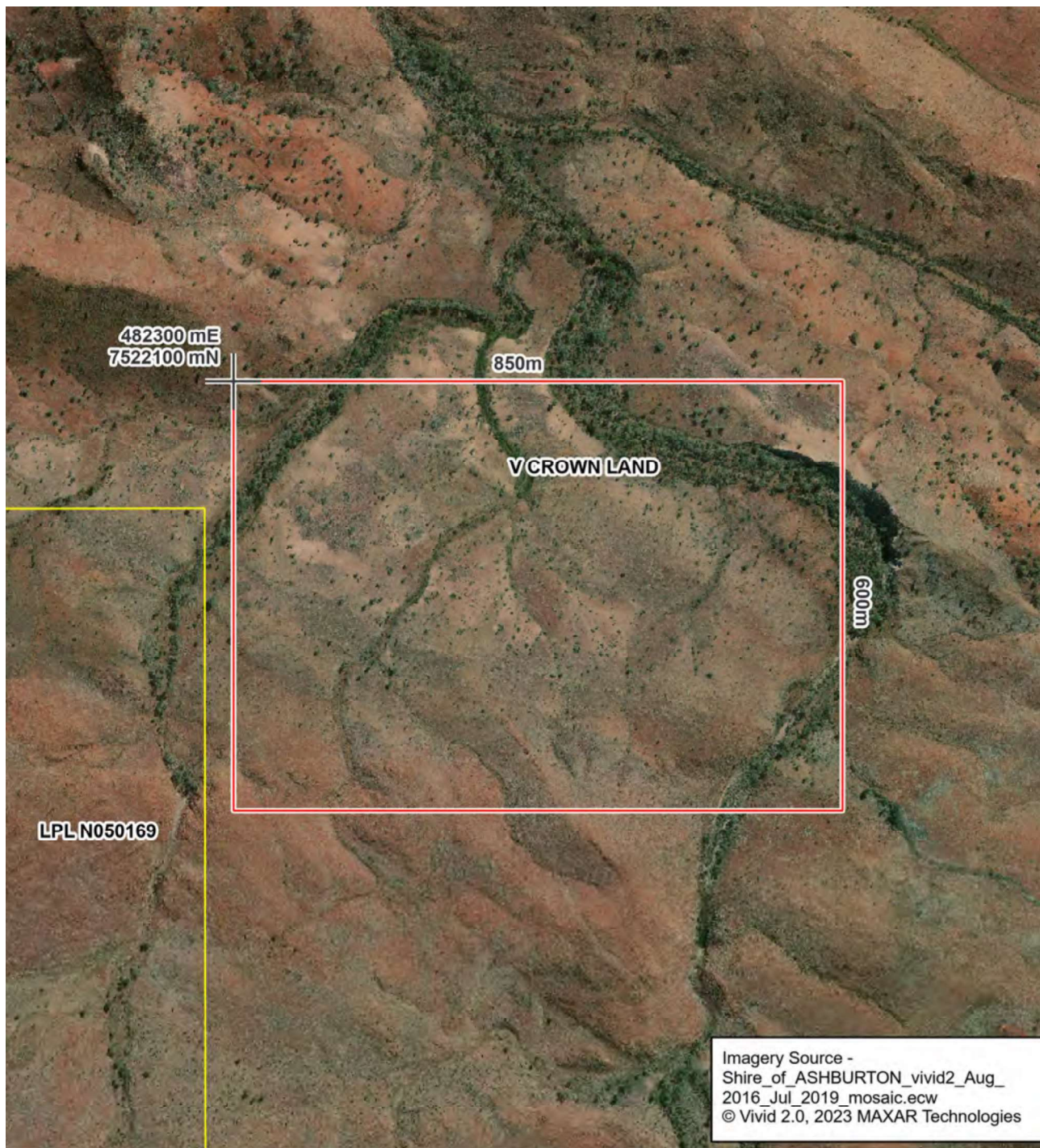
	2023-2024 Current Budget \$	2023-2024 Feb 2024 Actuals \$	2023-2024 Revised Budget \$	2023-2024 Variance Budget \$	
		-			
Total Operating Revenue	-		-	-	▪
Internal Accounting Expense					
DB29105 Depreciation - Buildings - Law, Order a	11,900	-	11,900	-	▪
DB29108 Depreciation - Buildings - Education a	164,100	-	164,100	-	▪
DB29109 Depreciation - Buildings - Housing	621,500	-	621,500	-	▪
DB29110 Depreciation - Buildings - Community	297,600	-	297,600	-	▪
DB29111 Depreciation - Buildings - Recreation a	1,318,600	-	1,318,600	-	▪
DB29112 Depreciation - Buildings - Transport	242,600	-	242,600	-	▪
DB29113 Depreciation - Buildings - Economic Se	491,500	-	491,500	-	▪
DB29114 Depreciation - Buildings - Other Prop	288,700	-	288,700	-	▪
DF29107 Depreciation - Furniture and Equipme	1,400	-	1,400	-	▪
DF29110 Depreciation - Furniture and Equipme	1,800	-	1,800	-	▪
DF29111 Depreciation - Furniture and Equipme	10,100	-	10,100	-	▪
DF29113 Depreciation - Furniture and Equipme	7,700	-	7,700	-	▪
DF29114 Depreciation - Furniture and Equipme	130,900	-	130,900	-	▪
IA29112 Depreciation - Airport - Transport	1,139,600	-	1,139,600	-	▪
ID29112 Depreciation - Drainage - Community	565,600	-	565,600	-	▪
IK29111 Depreciation - Parks and Recreation -	888,000	-	888,000	-	▪
IP29112 Depreciation - Pathways - Transport	192,300	-	192,300	-	▪
IR29112 Depreciation - Roads - Transport	6,822,800	-	6,822,800	-	▪
IT29112 Depreciation - Town Infrastructure - Co	282,100	-	282,100	-	▪
Total Operating Expense	13,478,800	-	13,478,800	-	▪
Total Depreciation	13,478,800	-	13,478,800	-	▪





Agenda Item 13.5 - Attachment 2

FMG - Kartajirri TWA Technical Land Description

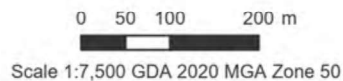


Kartajirri Workers' Village - Technical Description

Liwana Iron Ore Mine Project Workers' Village
Ortescue Metals Group Ltd.

All that portion of land being part of UCL V14/1 starting from a point at coordinate 482300.0 metres East, 7522100.0 metres North (MGA2020 Zone 50) and extending easterly 90 degrees, 0 minutes, 0.0 seconds, 50.0 metres; thence southerly 180 degrees, 0 minutes, 0.0 seconds, 600.0 metres; thence westerly 270 degrees, 0 minutes, 0.0 seconds, 850.0 metres; thence northerly 0 degrees, 0 minutes, 0.0 seconds, 600.0 metres to the starting point.

Approximate Area: 51.0 hectares



Ref: Job no. 0139145
 Produced: 8/11/2023
 Geospatial Team, Location Services, Landgate
 Email: mapping@landgate.wa.gov.au

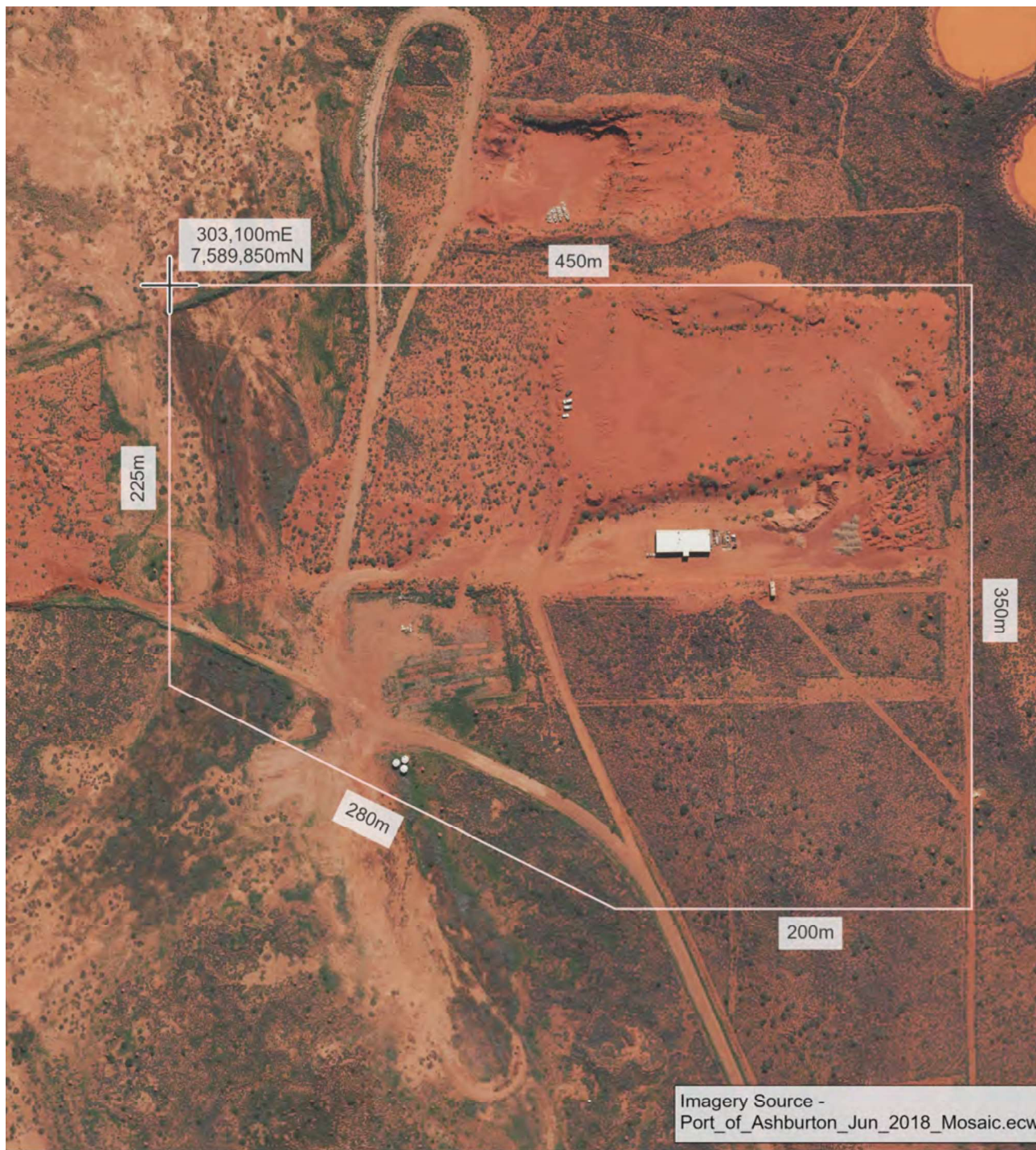


© Western Australian Land Information Authority 2023



Agenda Item 13.5 - Attachment 4

MRL - Yarri TWA Technical Land Description



'Arrie Workers' Village - Technical Description

Arrie Workers' Village
 Mineral Resources Ltd
 Inslow Iron Project

All that portion of land being part of 149, as shown on DP220384, starting from a point at coordinate 303100.0 metres East, 589850.0 metres North (MGA94 Zone 50) and extending easterly 90 degrees, 0 minutes, 0 seconds, 450.0 metres; thence southerly 180 degrees, 0 minutes, 0 seconds, 350.0 metres; thence westerly 270 degrees, 0 minutes, 0 seconds, 200.0 metres; thence northwesterly 296 degrees, 33 minutes, 4.5 seconds, 279.5 metres; thence northerly 0 degrees, 0 minutes, 0 seconds, 225.0 metres to the starting point.

0 50 100 150 m



1:3,000 GDA 1994 MGA Zone 50



Job Number 0144881
 Produced: 13/02/2024

Geospatial Team, Location Services, Landgate
 Email: mapping@landgate.wa.gov.au



© Western Australian Land Information Authority 2024



Agenda Item 13.6 - Attachment 1

Shire of Ashburton Committees and Working Groups
Booklet



Committees and Working Groups Booklet

January 2024

v



Table of Contents

Part 1 – Council Committees	3
Audit and Risk Management Committee	4
Terms of Reference	5
Chief Executive Officer’s Recruitment and Performance Review Committee	8
Terms of Reference	9
Community Grants Committee	11
Terms of Reference	12
Economic and Tourism Development Committee	14
Terms of Reference	15
Part 2 –Working Groups	17
Inland Local Emergency Management Committee	18
Terms of Reference	20
Onslow Local Emergency Management Committee	26
Terms of Reference	28
Pannawonica Local Emergency Management Committee	34
Terms of Reference	36
Onslow Senior Citizens and Carinya Units Working Group	42
Terms of Reference	43
Pilbara Regional Waste Management Facility Alliance Board	46
Terms of Reference	47
Tom Price Sporting Working Group	51
Terms of Reference	52
Working Together Onslow Steering Committee	57
Terms of Reference	58
Part 3 – External Groups	60
Regional Development Assessment Panel	61
Regional Road Group	62
Western Australian Local Government Association Pilbara Country Zone	63
Western Australian Local Government Association State Council	64





Part 1 – Council Committees

Section 5.8 of the *Local Government Act 1995* (the Act) enables Council to establish committees (absolute majority required) with three or more persons, to assist it with its functions. Committee members can include elected members, employees and members of the public in a variety of combinations. Committees can operate with delegated decision-making powers or solely on an advisory basis.

In accordance with section 5.12 of the Act, the committee are to elect a presiding member from amongst themselves and may elect a deputy presiding member.

Section 7.1A of the Act requires a Council to establish an audit committee. At least three of the members, and the majority of the members, are to be Council members.

Council has resolved to formally establish the following committees of Council in accordance with *Local Government Act 1995*:

- Audit and Risk Management Committee
- Chief Executive Officer's Recruitment and Performance Review Committee
- Community Grants Committee
- Economic and Tourism Development Committee.



Audit and Risk Management Committee

Position	Incumbent
Members	1. Shire President Audra Smith 2. Cr Kerry White 3. Cr Matthew Lynch 4. Cr Alana Sullivan 5. Vacant
Deputies	1. Cr Linton Rumble 2. Cr Brie Healy 3. Cr Rory De Pledge 4. Cr Melanie Gallanagh
External Members	Nil
Chairperson	Shire President Audra Smith
Deputy Chairperson	Cr Kerry White
Responsible Officers	Deputy Chief Executive Officer Internal Auditor Governance Team





Terms of Reference

Purpose

In line with the *Local Government (Audit) Regulations 1996* (Regulations), the purpose of the Audit and Risk Management Committee (Committee) is to:

1. Support Council in fulfilling its governance and oversight responsibilities in relation to financial reporting, internal control structure, risk management systems, external audit functions and ethical accountability,
2. Examine the audit and management reports from external audits, and ensure that the Shire of Ashburton (Shire) appropriately implements any actions, and
3. Receive and review reports prepared by the Chief Executive Officer (CEO) in accordance with the Regulations and provide recommendations to Council on its findings and proposed actions.

Role and functions

The role of the Committee is to provide guidance and assistance to Council in fulfilling its governance and oversight responsibilities, in relation to the following key areas:

Financial reporting

1. Make recommendations to Council on how to enhance credibility and objectivity in the Shire's financial reporting.
2. Review the Shire's draft annual financial report, focusing on:
 - accounting policies and practices
 - the process used in making significant accounting estimates
 - significant adjustments to the financial report (if any) arising from the audit process
 - compliance with accounting standards and other reporting requirements
 - significant variances from prior years.
3. Consider and recommend the Shire's annual financial report to Council for adoption.

Internal control

1. Review the CEO's report/s made under regulation 17 of the Regulations, relating to systems and procedures concerning risk management, internal controls and legislative compliance, and,



- a. Make recommendations to Council to address issues identified in the reviews, and
 - b. Oversee the implementation of recommendations arising from the reviews undertaken, once accepted by Council.
2. Review the annual Compliance Audit Return and report to Council on the results of that review.
 3. Ensure continued compliance with relevant legislation.

Strategic risk management

1. Review whether the Shire has an effective risk management system and report back to Council on its findings.
2. Receive and review strategic risk reports which identify key risks and the status and effectiveness of risk management systems.
3. Report back to Council on any adverse trends identified and any risks that need further attention.
4. Ensure that fraud and misconduct risks have been identified and have an appropriate treatment plan.

External audit

1. Liaise with the appointed external auditor to ensure that Council can be satisfied with the performance of the local government in managing its financial affairs.
2. Promote a more effective and efficient external audit process by providing an independent review of reports presented to the Committee and reporting to Council on the results of that review.

Internal audit

1. Assist Council to form an opinion on the local government's audit requirements by recommending courses of action which ensure that internal audit processes are appropriate, accountable and transparent.
2. Review and recommend a regular internal audit program to Council.
3. Review internal audit reports and make recommendations to Council on its results.
4. Oversee and monitor the implementation of internal audit recommendations.

Delegation

1. This Committee has no delegated authority and no authority to implement its recommendations without resolution of Council.



2. The Committee is a formally appointed committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility.
3. The Committee does not have any management functions and cannot involve itself in management processes or procedures, other than by making a recommendation to Council.

Membership

1. The Committee shall comprise of five elected members of the Shire.
2. All other elected members shall be appointed as deputy members of the Committee.
3. The CEO or their nominee is to be available to attend meetings to provide advice to the Committee.
4. Appointments to the Committee will be for up to two-year terms, with membership expiry coinciding with the local government ordinary elections.

Quorum

The quorum for a committee meeting is set by section 5.19 of the *Local Government Act 1995*.

Meetings

1. The Committee must elect a presiding member and deputy presiding member in accordance with section 5.12 and Schedule 2.3 of the *Local Government Act 1995*.
2. A schedule of meetings will be developed and agreed to by the Committee.

Reporting

The Committee shall report to Council by way of its minutes and any recommendations it may make.

Office use only				
Relevant delegations	Nil			
Council adoption	Date	8 August 2023	Resolution #	157/2023
Reviewed/modified	Date		Resolution #	
Next review due	Date	2025		





Chief Executive Officer’s Recruitment and Performance Review Committee

Position	Incumbent
Members	<ol style="list-style-type: none"> 1. Shire President Audra Smith 2. Cr Kerry White 3. Cr Matthew Lynch 4. Cr Alana Sullivan 5. Vacant
Deputies	<ol style="list-style-type: none"> 1. Cr Linton Rumble 2. Cr Melanie Gallanagh 3. Cr Rory De Pledge 4. Cr Brie Healy
External Members	Nil
Chairperson	To be determined at the first meeting of the committee following the local government elections.
Deputy Chairperson	As above
Responsible Officers	Chief Executive Officer Manager Organisational Development Governance Team



Terms of Reference

Purpose

The purpose of the Chief Executive Officer's Recruitment and Performance Review Committee (the Committee) is to support Council in fulfilling its obligations to:

1. recruit and select a Chief Executive Officer (CEO); and
2. review the performance of the CEO at least once in relation to each year of the person's employment, where the CEO is employed for a term of more than one year,
in accordance with the *Local Government Act 1995*, and the adopted model Standards for CEO Recruitment, Performance and Termination.

Role and functions

The role of the Committee is to:

1. review the selection criteria and job description for the CEO position;
2. develop a process for the recruitment and selection of the CEO position;
3. ensure the selection process is in accordance with the principles of merit and equity;
4. consider recommendations from the selection panel and make recommendations to Council in relation to the preferred applicant and proposed terms of the contract of employment (including any variations);
5. develop a process for the annual review of the CEO's performance;
6. in consultation with the CEO and a suitably qualified and experienced consultant (if appointed), review the CEO's performance annually, against the contractual performance criteria and any additional Key Performance Indicators (KPIs) that has been agreed to by Council;
7. review any KPIs to be met by the CEO that are in addition to the contractual performance criteria, on an annual basis;
8. review the CEO's remuneration package, in accordance with the appropriate provisions within the CEO's contract of employment; and
9. review the CEO's contract of employment and make recommendations to Council in relation to varying the contract as and when necessary.

Delegation

1. This Committee has no delegated authority and no authority to implement its recommendations without resolution of Council.



2. The Committee is a formally appointed committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility.
3. The Committee does not have any management functions and cannot involve itself in management processes or procedures, other than by making a recommendation to Council.

Membership

1. The Committee shall comprise of five elected members of the Shire.
2. All other elected members shall be appointed as deputy members of the Committee.
3. The Manager Organisational Development or their nominee is to be available to attend meetings to provide advice to the Committee.
4. Appointments to the Committee will be for up to two-year terms, with membership expiry coinciding with the local government ordinary elections.

Quorum

The quorum for a committee meeting is set by section 5.19 of the *Local Government Act 1995*.

Meetings

1. The Committee must elect a presiding member and deputy presiding member in accordance with section 5.12 and Schedule 2.3 of the *Local Government Act 1995*.
2. A schedule of meetings will be developed and agreed to by the Committee.

Reporting

The Committee shall report to Council by way of its minutes and any recommendations it may make.

Office use only			
Relevant delegations	Nil		
Council adoption	Date	8 August 2023	Resolution # 157/2023
Reviewed/modified	Date		Resolution #
Next review due	Date	2025	





Community Grants Committee

Position	Incumbent
Members	<ol style="list-style-type: none"> 1. Cr Brie Healy 2. Cr Matthew Lynch 3. Cr Kerry White 4. Cr Melanie Gallanagh
Deputies	<ol style="list-style-type: none"> 1. Shire President Audra Smith 2. Cr Linton Rumble 3. Cr Alana Sullivan 4. Cr Rory De Pledge 5. Vacant
External Members	Nil
Chairperson	To be determined at the first meeting of the committee following the local government elections.
Deputy Chairperson	As above
Responsible Officers	Director Community Development Manager Communities Grants and Communities Administrator Governance Team



Terms of Reference

Purpose

The Committee's purpose is to receive, assess and determine applications received for grants under the Council Policy – Community Donations, Grants and Funding with the exception of Small Assistance Donations.

Role and functions

The role of the Committee is to:

1. consider officer recommendations for community support grant and signature event applications, within four weeks after the close of each grant round; and
2. make recommendations to Council to either decline or approve valid applications.

Delegation

1. This Committee has no delegated authority and no authority to implement its recommendations without resolution of Council.
2. The Committee is a formally appointed committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility.
3. The Committee does not have any management functions and cannot involve itself in management processes or procedures, other than by making a recommendation to Council.

Membership

1. The Committee shall comprise of four elected members of the Shire, one from each of the following wards: Onslow, Pannawonica, Paraburdoo and Tom Price.
2. All other elected members shall be appointed as deputy members of the Committee.
3. The CEO or their nominee is to be available to attend meetings to provide advice to the Committee.
4. Appointments to the Committee will be for up to two-year terms, with membership expiry coinciding with the local government ordinary elections.

Quorum

The quorum for a committee meeting is set by section 5.19 of the *Local Government Act 1995*.





Meetings

1. The Committee must elect a presiding member and deputy presiding member in accordance with section 5.12 and Schedule 2.3 of the *Local Government Act 1995*.
2. A schedule of meetings will be developed and agreed to by the Committee.

Reporting

The Committee shall report to Council by way of its minutes and any recommendations it may make.

Office use only			
Relevant delegations	Nil		
Council adoption	Date	8 August 2023	Resolution # 157/2023
Reviewed/modified	Date		Resolution #
Next review due	Date	2025	





Economic and Tourism Development Committee

Position	Incumbent
Members	<ol style="list-style-type: none"> 1. Shire President Audra Smith 2. Cr Matthew Lynch 3. Cr Alana Sullivan 4. Vacant
Deputies	<ol style="list-style-type: none"> 1. Cr Linton Rumble 2. Cr Kerry White 3. Cr Rory De Pledge 4. Cr Melanie Gallanagh 5. Cr Brie Healy
External Members	Nil
Chairperson	Cr Matthew Lynch
Deputy Chairperson	Cr Alana Sullivan
Responsible Officers	Chief Executive Officer Manager Business and Economic Development Governance Team





Terms of Reference

Purpose

The Economic and Tourism Development Committee's (the Committee) purpose is to identify strategies/opportunities that promote economic development and tourism within the Shire of Ashburton (the Shire).

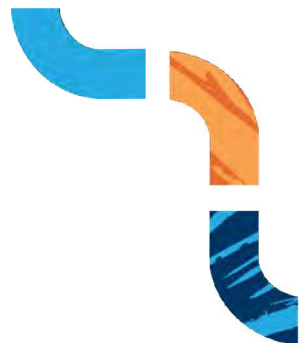
Role and functions

The role of the Committee is to provide guidance and assistance to Council on matters including but not limited to:

1. Positioning local businesses and industry to capitalise on global and emerging industry trends that facilitate new markets and investment.
2. The formulation of stakeholders, strategic partnerships and communication to facilitate new and developing industry initiatives across sectors to ensure ongoing and sustained economic growth.
3. Providing industry feedback and input, as appropriate, into strategic and high-level economic development documents/plans including future growth plans for the Shire.
4. The role Council should play to address industry specific feedback (including perceived impediments) on Federal, State and local regulatory processes and funding programs to create better investment conditions and refinements for economic growth and employment generation in the short, medium and long term.
5. Facilitation of identified industry and strategic initiatives across industry sectors and relevant organisations.
6. Policies relating to economic development.
7. Encouraging development and investment through active marketing.

Delegation

1. This Committee has no delegated authority and no authority to implement its recommendations without resolution of Council.
2. The Committee is a formally appointed committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility.
3. The Committee does not have any management functions and cannot involve itself in management processes or procedures, other than by making a recommendation to Council.



Membership

1. The Committee shall comprise of four elected members of the Shire.
2. All other elected members shall be appointed as deputy members of the Committee.
3. The CEO or their nominee is to be available to attend meetings to provide advice to the Committee.
4. Appointments to the Committee will be for up to two-year terms, with membership expiry coinciding with the local government ordinary elections.

Quorum

The quorum for a committee meeting is set by section 5.19 of the *Local Government Act 1995*.

Meetings

1. The Committee must elect a presiding member and deputy presiding member in accordance with section 5.12 and Schedule 2.3 of the *Local Government Act 1995*.
2. A schedule of meetings will be developed and agreed to by the Committee.

Reporting

The Committee shall report to Council by way of its minutes and any recommendations it may make.

Office use only				
Relevant delegations	Nil			
Council adoption	Date	8 August 2023	Resolution #	157/2023
Reviewed/modified	Date		Resolution #	
Next review due	Date	2025		





Part 2 –Working Groups

Council has resolved to establish a number of working groups.

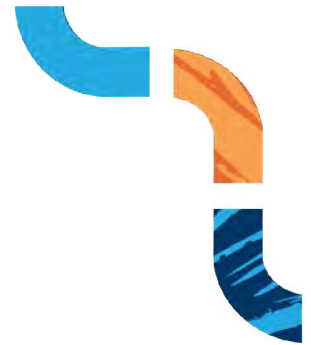
Working groups are not intended to be constrained by the procedural requirements of the Act and the *Local Government (Administration) Regulations 1996*, however many best practice meeting procedures used under the Act can be practised for working group meetings.

In most instances, the Chairperson is voted from amongst the membership of the working group and presides over the meeting. Simple majority voting can be used; all members of the working group present must vote, and the Chairperson has a further casting vote should votes be tied. It is good practise to vacate Chairperson and Deputy Chairperson positions following the biannual Council elections whereupon new elected members may replace the current elected member representatives.

It is acknowledged that working groups generally have members with speciality interests in fields relevant to the particular working group. However, members with financial interests in agenda items must abstain from participation in discussions and voting on such items and leave the room for that part of the meeting.

Any recommendations emanating from working groups are to be endorsed by Council through an officer report and subsequent recommendation. A Working Group has no other power.

Some other points to note for the operation of working groups are that notes of meetings are taken rather than minutes, which are submitted by the responsible officer for inclusion in the following Council agenda to be received.



Inland Local Emergency Management Committee

The Inland Local Emergency Management Committee (LEMC) is established in accordance with the *Emergency Management Act 2005* and comprises the Tom Price and Paraburdoo townships and surrounding communities.

Position	Incumbent
Members	<ol style="list-style-type: none"> 1. Shire President Audra Smith 2. Cr Linton Rumble
Deputies	<ol style="list-style-type: none"> 1. Cr Matthew Lynch 2. Cr Brie Healy
External Members	Representatives from the following organisations: <ul style="list-style-type: none"> • Department of Communities • Department of Fire and Emergency Services • Flinders Mines • FMG • Karijini National Park • Main Roads WA – Pilbara Region • Nintirri Centre • North Tom Price Primary School • Office of Emergency Management • Paraburdoo Hospital • Paraburdoo Primary School • Paraburdoo Volunteer Fire and Rescue • Paulsens Goldmine





<p>External Members cont.</p>	<ul style="list-style-type: none"> • Rio Tinto • St John Ambulance • Tom Price Bush Fire Brigade • Tom Price Hospital • Tom Price Primary School • Tom Price Senior High School • Tom Price State Emergency Service • Tom Price Volunteer Fire and Rescue Service • WA Police – Tom Price
<p>Chairperson</p>	<p>Phil Kuhne, Manager Regulatory Services</p>
<p>Deputy Chairperson</p>	<p>Sargent Chris Clelland, Officer in Charge, Tom Price Police</p>
<p>Responsible Officers</p>	<p>Deputy Chief Executive Officer Manager Regulatory Services Coordinator Ranger Services Administration Officer Community Safety</p>
<p>Contact Details</p>	<p>LEMC Executive Officer emergency.management@ashburton.wa.gov.au</p>





Terms of Reference

1. Name

Shire of Ashburton Inland Local Emergency Management Committee

2. Aim

The aim of the Local Emergency Management Committee (LEMC) is to collaborate with local support organisations, hazard management agencies and industry representatives to collectively build a resilient community that is prepared to respond and recover from an emergency.

3. Objectives

1. Develop local emergency management arrangements that are practical to all stakeholders and service agencies.
2. Ensure the arrangements are contemporary and relevant to the community and addresses all possible risks and scenarios.
3. Participate in inter-local government relations to further emergency management cooperation within the Emergency Management District.
4. Engage the community through safety and awareness campaigns, and by disseminating information through social media, media outlets, and public events.
5. Participate in interagency training exercises that improve the capabilities and knowledge of the committee, local stakeholders, and hazard management agencies.
6. Exercise the emergency management arrangements to test their effectiveness in practical applications, and actively strive for continuous improvement.
7. Share meeting minutes, committee member experiences and proposed actions with local government elected members, State agencies and the local community.
8. Strategise ways to mitigate potential emergencies and to improve recovery arrangements.

4. Duties and Responsibilities

1. Advise and assist the Shire of Ashburton in ensuring that local emergency management arrangements are established for its district.
2. Liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements.





3. Carry out other emergency management activities as directed by the State Emergency Management Committee or prescribed by the regulations.
4. Perform at least one emergency training exercise a year to assist improve the capabilities of their community to prepare for, respond to and recover from emergencies.
5. After the end of each financial year each Local Emergency Management Committee is to prepare and submit to the District Emergency Management Committee for the district, an annual report on activities undertaken by it during the financial year.

5. Membership

Membership Notes:

1. Special guests may be invited to attend committee meetings as determined by the LEMC Executive Officer.
2. Each voting member is to nominate a proxy to the Executive Officer from within their agency or organisation to attend if the appointed member is absent.
3. Non-attendance at meetings of voting members without a justifiable apology, or that have not been represented by their proxy will be asked to provide an explanation to the Chairperson.
4. Repeated non-attendance may result in the Chairperson notifying the District Emergency Management Committee.
5. Members representing agencies and organisations that can no longer participate in the committee should advise the Executive Officer of their resignation and nominate an alternative representative for membership.
6. Committee membership will be reviewed at each meeting by the LEMC Executive to ensure that it is representative of the community and the potential risks and scenarios.
7. New members may join the LEMC via resolution of the committee.
8. Membership may cease by decision of the LEMC due to the representative:
 - Ceasing to hold office with the organisation that required membership.
 - Resigning their membership.
 - Failing to attend 50% of scheduled meetings in a calendar year; or
 - The LEMC is disbanded.



The membership of the LEMC will comprise the following:

5.1 Executive Membership

This group comprises the:

- Chairperson
- Deputy Chairperson
- Executive Officer
- Department of Fire and Emergency Services representative
- Any other representative as determined LEMC.

The role of this group is to is to form quickly to consider issues of an urgent nature to determine a course of action for the LEMC.

5.2 General members

This group comprises LEMC members with voting rights.

5.3 Co-opted members

This group is comprised of representatives that are brought in to assist the LEMC to deal with a specific issue. They are selected due to their specialist skills and knowledge and engaged only for the duration of the issue under consideration.

5.4 Invited guests

Are representatives invited by the LEMC to:

- address the Committee on an issue
- provide a presentation to inform the committee about a topic or issue
- or observe to facilitate engagement.

6. Meeting Management

6.1 Chairperson

The Chairperson is appointed by Council and should be an elected member of Council. In the absence of the Chair, the Deputy Chair will act as the Chairperson.

If an elected member of Council is not appointed as Chair, Council may appoint a senior Shire staff member to be Chair.

6.2 Deputy Chair

The Local Emergency Coordinator (Officer in Charge of the local Police station for the area) should be appointed as the Deputy Chair.





6.3 Executive Officer

The LEMC Executive Officer is a Council appointed senior Shire staff member.

6.4 Quorum

A quorum for the committee will be a minimum 50% of its voting membership.

If voting members present at the meeting are equally divided, the Chair is to cast a second vote to decide the issue.

The Chair may take part in discussion on any matter before the committee. Upon indicating this, the presiding person is to vacate the Chair for that part of the meeting and the Deputy Chair is to take over until the Chair has completed their participation.

6.5 Minutes - Agendas

The Shire of Ashburton is responsible for secretariat and administrative support to the LEMC and does that through the Executive Officer who is responsible for preparing documentation for all business transacted at each meeting. An Administration Officer may be appointed to assist as required to prepare meeting documentation as follows:

- Preparation of agendas
- Distribution of agendas fourteen (14) days prior to a scheduled meeting
- Taking of meeting minutes
- Distribution of draft minutes within fourteen (14) days of the meeting.
- Ensure that the LEMC contact list is updated at each meeting
- Ensure an attendance register is completed at each meeting
- Provide a copy of the draft minutes to Council Support for the information of Council at their next available meeting.

6.6 Schedule

The meeting schedule will be set at the start of each calendar in consultation between the Chair, Executive Officer, and membership.

Meeting notes:

- Four (4) meetings are to be scheduled a minimum of one in each quarter in the months of:
 - March
 - June
 - September
 - November



- Other meeting may be facilitated in consultation between the Executive
- Scheduled dates may vary with consultation and agreement of the Executive
- Meetings will not be held on a Public Holiday unless there is an operational requirement.

6.7 Authority

The LEMC has no delegated powers under the *Local Government Act 1995*. The LEMC role is to advise and recommend and has no power to commit or compel any member agency or other to do things.

6.8 Annual Business Plan

The Chair in consultation with the Executive Officer and the membership will develop an annual business plan that provides guidance on the work of the LEMC each year.

6.9 Annual Reporting

The LEMC is required to provide an annual report at the end of each financial year on its activities which is provided to the Pilbara District Emergency Management Committee (DEMC) and State Emergency Management Committee (SEMC).

The compilation of the report is coordinated by the Chair in consultation with the Executive Officer and the membership based on documents and guidance provided by the Pilbara District Emergency Management Adviser who coordinates the reports on behalf of the DEMC and SEMC.

7. Contact and Resource Directory

The LEMC through the Chair and Executive Officer coordinates the development and maintenance of two key documents for use by the LEMC membership within the Shire.

7.1 Shire of Ashburton Emergency Management Contact Directory

This document is maintained by Shire through the LEMC Executive Officer and is distributed to agencies and organizations that have a representative on the LEMC with voting rights. Any other distribution is at the discretion of the Chair in consultation with the executive Officer.

The document is:

- Routinely updated and reviewed at each scheduled LEMC meeting.
- An online copy is kept on the Shire's Microsoft Teams website.





- The Executive Officer manages access to the Microsoft Teams site.
- Use is permitted for emergency management related activity only.

7.2 Shire of Ashburton Emergency Management Resource Directory

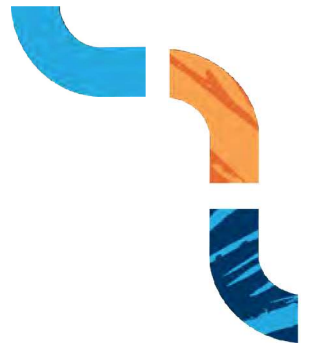
This document is maintained by Shire through the LEMC Executive Officer and is distributed to agencies and organizations that have a representative on the LEMC with voting rights. Any other distribution is at the discretion of the Chair in consultation with the executive Officer.

The document is:

- Routinely updated and reviewed at each scheduled LEMC meeting.
- An online copy is kept on the Shire’s Microsoft Teams website.
- The Executive Officer manages access to the Microsoft Teams site.
- Use is permitted for emergency management related activity only.

Office use only		
Relevant delegations	Nil	
LEMC adoption	Date	28 March 2023
Reviewed/modified	Date	
Next review due	Date	2024





Onslow Local Emergency Management Committee

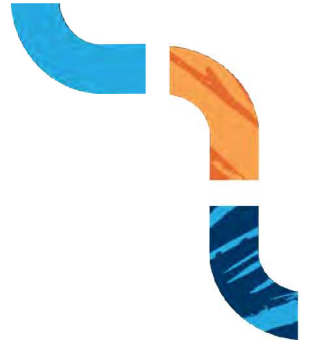
The Onslow Local Emergency Management Committee (LEMC) is established in accordance with the *Emergency Management Act 2005* and comprises the Onslow town site and surrounding communities.

Position	Incumbent
Members	<ol style="list-style-type: none"> 1. Shire President Audra Smith 2. Cr Rory De Pledge
Deputies	<ol style="list-style-type: none"> 1. Cr Melanie Gallanagh 2. Cr Kerry White
External Members	<p>Representatives from the following organisations:</p> <ul style="list-style-type: none"> • BHP • Buurabalayji Thalanyji Aboriginal Corporation • Chevron • Dampier Vessel Traffic Service • Department of Communities • Department of Fire and Emergency Services • Department of Transport • Horizon Power – Onslow • Main Roads WA – Pilbara Region • Office of Emergency Management • Onslow General Store • Onslow Hospital • Onslow Salt





External Members cont.	<ul style="list-style-type: none"> • Onslow School • Onslow Volunteer Emergency Service Unit • Onslow Volunteer Marine Rescue • Peedamulla Station • Pilbara Port Authority • St John Ambulance – Onslow • WA Police – Onslow • Water Corporation – West Pilbara District
Chairperson	Phil Kuhne, Manager Regulatory Services
Deputy Chairperson	Sargent Dan Acres, Officer in Charge, Onslow Police Station
Responsible Officers	Deputy Chief Executive Officer Manager Regulatory Services Ranger – Onslow Administration Officer Community Safety
Contact Details	LEMC Executive Officer emergency.management@ashburton.wa.gov.au



Terms of Reference

1. Name

Shire of Ashburton Onslow Local Emergency Management Committee

2. Aim

The aim of the Local Emergency Management Committee (LEMC) is to collaborate with local support organisations, hazard management agencies and industry representatives to collectively build a resilient community that is prepared to respond and recover from an emergency.

3. Objectives

1. Develop local emergency management arrangements that are practical to all stakeholders and service agencies.
2. Ensure the arrangements are contemporary and relevant to the community and addresses all possible risks and scenarios.
3. Participate in inter-local government relations to further emergency management cooperation within the Emergency Management District.
4. Engage the community through safety and awareness campaigns, and by disseminating information through social media, media outlets, and public events.
5. Participate in interagency training exercises that improve the capabilities and knowledge of the committee, local stakeholders, and hazard management agencies.
6. Exercise the emergency management arrangements to test their effectiveness in practical applications, and actively strive for continuous improvement.
7. Share meeting minutes, committee member experiences and proposed actions with local government elected members, State agencies and the local community.
8. Strategise ways to mitigate potential emergencies and to improve recovery arrangements.

4. Duties and Responsibilities

1. Advise and assist the Shire of Ashburton in ensuring that local emergency management arrangements are established for its district.
2. Liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements.



3. Carry out other emergency management activities as directed by the State Emergency Management Committee or prescribed by the regulations.
4. Perform at least one emergency training exercise a year to assist improve the capabilities of their community to prepare for, respond to and recover from emergencies.
5. After the end of each financial year each Local Emergency Management Committee is to prepare and submit to the District Emergency Management Committee for the district, an annual report on activities undertaken by it during the financial year.

5. Membership

Membership Notes:

1. Special guests may be invited to attend committee meetings as determined by the LEMC Executive Officer.
2. Each voting member is to nominate a proxy to the Executive Officer from within their agency or organisation to attend if the appointed member is absent.
3. Non-attendance at meetings of voting members without a justifiable apology, or that have not been represented by their proxy will be asked to provide an explanation to the Chairperson.
4. Repeated non-attendance may result in the Chairperson notifying the District Emergency Management Committee.
5. Members representing agencies and organisations that can no longer participate in the committee should advise the Executive Officer of their resignation and nominate an alternative representative for membership.
6. Committee membership will be reviewed at each meeting by the LEMC Executive to ensure that it is representative of the community and the potential risks and scenarios.
7. New members may join the LEMC via resolution of the committee.
8. Membership may cease by decision of the LEMC due to the representative:
 - Ceasing to hold office with the organisation that required membership.
 - Resigning their membership.
 - Failing to attend 50% of scheduled meetings in a calendar year; or
 - The LEMC is disbanded.



The membership of the LEMC will comprise the following:

5.1 Executive Membership

This group comprises the:

- Chairperson
- Deputy Chairperson
- Executive Officer
- Department of Fire and Emergency Services representative
- Any other representative as determined LEMC.

The role of this group is to is to form quickly to consider issues of an urgent nature to determine a course of action for the LEMC.

5.2 General members

This group comprises LEMC members with voting rights.

5.3 Co-opted members

This group is comprised of representatives that are brought in to assist the LEMC to deal with a specific issue. They are selected due to their specialist skills and knowledge and engaged only for the duration of the issue under consideration.

5.4 Invited guests

Are representatives invited by the LEMC to:

- address the Committee on an issue
- provide a presentation to inform the committee about a topic or issue
- or observe to facilitate engagement.

6. Meeting Management

6.1 Chairperson

The Chairperson is appointed by Council and should be an elected member of Council. In the absence of the Chair, the Deputy Chair will act as the Chairperson.

If an elected member of Council is not appointed as Chair, Council may appoint a senior Shire staff member to be Chair.

6.2 Deputy Chair

The Local Emergency Coordinator (Officer in Charge of the local Police station for the area) should be appointed as the Deputy Chair.





6.3 Executive Officer

The LEMC Executive Officer is a Council appointed senior Shire staff member.

6.4 Quorum

A quorum for the committee will be a minimum 50% of its voting membership.

If voting members present at the meeting are equally divided, the Chair is to cast a second vote to decide the issue.

The Chair may take part in discussion on any matter before the committee. Upon indicating this, the presiding person is to vacate the Chair for that part of the meeting and the Deputy Chair is to take over until the Chair has completed their participation.

6.5 Minutes - Agendas

The Shire of Ashburton is responsible for secretariat and administrative support to the LEMC and does that through the Executive Officer who is responsible for preparing documentation for all business transacted at each meeting. An Administration Officer may be appointed to assist as required to prepare meeting documentation as follows:

- Preparation of agendas
- Distribution of agendas fourteen (14) days prior to a scheduled meeting
- Taking of meeting minutes
- Distribution of draft minutes within fourteen (14) days of the meeting.
- Ensure that the LEMC contact list is updated at each meeting
- Ensure an attendance register is completed at each meeting
- Provide a copy of the draft minutes to Council Support for the information of Council at their next available meeting.

6.6 Schedule

The meeting schedule will be set at the start of each calendar in consultation between the Chair, Executive Officer, and membership.

Meeting notes:

- Four (4) meetings are to be scheduled a minimum of one in each quarter in the months of:
 - March
 - June
 - September
 - November



- Other meeting may be facilitated in consultation between the Executive
- Scheduled dates may vary with consultation and agreement of the Executive
- Meetings will not be held on a Public Holiday unless there is an operational requirement.

6.7 Authority

The LEMC has no delegated powers under the *Local Government Act 1995*. The LEMC role is to advise and recommend and has no power to commit or compel any member agency or other to do things.

6.8 Annual Business Plan

The Chair in consultation with the Executive Officer and the membership will develop an annual business plan that provides guidance on the work of the LEMC each year.

6.9 Annual Reporting

The LEMC is required to provide an annual report at the end of each financial year on its activities which is provided to the Pilbara District Emergency Management Committee (DEMC) and State Emergency Management Committee (SEMC).

The compilation of the report is coordinated by the Chair in consultation with the Executive Officer and the membership based on documents and guidance provided by the Pilbara District Emergency Management Adviser who coordinates the reports on behalf of the DEMC and SEMC.

7. Contact and Resource Directory

The LEMC through the Chair and Executive Officer coordinates the development and maintenance of two key documents for use by the LEMC membership within the Shire.

7.1 Shire of Ashburton Emergency Management Contact Directory

This document is maintained by Shire through the LEMC Executive Officer and is distributed to agencies and organizations that have a representative on the LEMC with voting rights. Any other distribution is at the discretion of the Chair in consultation with the executive Officer.

The document is:

- Routinely updated and reviewed at each scheduled LEMC meeting.
- An online copy is kept on the Shire's Microsoft Teams website.





- The Executive Officer manages access to the Microsoft Teams site.
- Use is permitted for emergency management related activity only.

7.2 Shire of Ashburton Emergency Management Resource Directory

This document is maintained by Shire through the LEMC Executive Officer and is distributed to agencies and organizations that have a representative on the LEMC with voting rights. Any other distribution is at the discretion of the Chair in consultation with the executive Officer.

The document is:

- Routinely updated and reviewed at each scheduled LEMC meeting.
- An online copy is kept on the Shire’s Microsoft Teams website.
- The Executive Officer manages access to the Microsoft Teams site.
- Use is permitted for emergency management related activity only.

Office use only		
Relevant delegations	Nil	
LEMC adoption	Date	21 March 2023
Reviewed/modified	Date	
Next review due	Date	2024





Pannawonica Local Emergency Management Committee

The Pannawonica Local Emergency Management Committee (LEMC) is established in accordance with the *Emergency Management Act 2005* and comprises the 'closed' town of Pannawonica.

Position	Incumbent
Members	<ol style="list-style-type: none"> 1. Cr Melanie Gallanagh 2. Shire President Audra Smith
Deputies	<ol style="list-style-type: none"> 1. Cr Alana Sullivan 2. Cr Matthew Lynch
External Members	Representatives from the following organisations: <ul style="list-style-type: none"> • Department of Communities • Department of Fire and Emergency Services • Office of Emergency Management • Pannawonica Medical Centre • Pannawonica School • Rio Tinto • Sodexo • WA Police – Pannawonica • WA Sonic Health Plus
Chairperson	Phil Kuhne, Manager Regulatory Services
Deputy Chairperson	Sargent Anntoinette Cashmore, Officer in Charge, Pannawonica Police





<p>Responsible Officers</p>	<p>Deputy Chief Executive Officer Manager Regulatory Services Coordinator Ranger Services Administration Officer Community Safety</p>
<p>Contact Details</p>	<p>LEMC Executive Officer emergency.management@ashburton.wa.gov.au</p>





Terms of Reference

1. Name

Shire of Ashburton Pannawonica Local Emergency Management Committee

2. Aim

The aim of the Local Emergency Management Committee (LEMC) is to collaborate with local support organisations, hazard management agencies and industry representatives to collectively build a resilient community that is prepared to respond and recover from an emergency.

3. Objectives

1. Develop local emergency management arrangements that are practical to all stakeholders and service agencies.
2. Ensure the arrangements are contemporary and relevant to the community and addresses all possible risks and scenarios.
3. Participate in inter-local government relations to further emergency management cooperation within the Emergency Management District.
4. Engage the community through safety and awareness campaigns, and by disseminating information through social media, media outlets, and public events.
5. Participate in interagency training exercises that improve the capabilities and knowledge of the committee, local stakeholders, and hazard management agencies.
6. Exercise the emergency management arrangements to test their effectiveness in practical applications, and actively strive for continuous improvement.
7. Share meeting minutes, committee member experiences and proposed actions with local government elected members, State agencies and the local community.
8. Strategise ways to mitigate potential emergencies and to improve recovery arrangements.

4. Duties and Responsibilities

1. Advise and assist the Shire of Ashburton in ensuring that local emergency management arrangements are established for its district.
2. Liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements.



3. Carry out other emergency management activities as directed by the State Emergency Management Committee or prescribed by the regulations.
4. Perform at least one emergency training exercise a year to assist improve the capabilities of their community to prepare for, respond to and recover from emergencies.
5. After the end of each financial year each Local Emergency Management Committee is to prepare and submit to the District Emergency Management Committee for the district, an annual report on activities undertaken by it during the financial year.

5. Membership

Membership Notes:

1. Special guests may be invited to attend committee meetings as determined by the LEMC Executive Officer.
2. Each voting member is to nominate a proxy to the Executive Officer from within their agency or organisation to attend if the appointed member is absent.
3. Non-attendance at meetings of voting members without a justifiable apology, or that have not been represented by their proxy will be asked to provide an explanation to the Chairperson.
4. Repeated non-attendance may result in the Chairperson notifying the District Emergency Management Committee.
5. Members representing agencies and organisations that can no longer participate in the committee should advise the Executive Officer of their resignation and nominate an alternative representative for membership.
6. Committee membership will be reviewed at each meeting by the LEMC Executive to ensure that it is representative of the community and the potential risks and scenarios.
7. New members may join the LEMC via resolution of the committee.
8. Membership may cease by decision of the LEMC due to the representative:
 - Ceasing to hold office with the organisation that required membership.
 - Resigning their membership.
 - Failing to attend 50% of scheduled meetings in a calendar year; or
 - The LEMC is disbanded.



The membership of the LEMC will comprise the following:

5.1 Executive Membership

This group comprises the:

- Chairperson
- Deputy Chairperson
- Executive Officer
- Department of Fire and Emergency Services representative
- Any other representative as determined LEMC.

The role of this group is to is to form quickly to consider issues of an urgent nature to determine a course of action for the LEMC.

5.2 General members

This group comprises LEMC members with voting rights.

5.3 Co-opted members

This group is comprised of representatives that are brought in to assist the LEMC to deal with a specific issue. They are selected due to their specialist skills and knowledge and engaged only for the duration of the issue under consideration.

5.4 Invited guests

Are representatives invited by the LEMC to:

- address the Committee on an issue
- provide a presentation to inform the committee about a topic or issue
- or observe to facilitate engagement.

6. Meeting Management

6.1 Chairperson

The Chairperson is appointed by Council and should be an elected member of Council. In the absence of the Chair, the Deputy Chair will act as the Chairperson.

If an elected member of Council is not appointed as Chair, Council may appoint a senior Shire staff member to be Chair.

6.2 Deputy Chair

The Local Emergency Coordinator (Officer in Charge of the local Police station for the area) should be appointed as the Deputy Chair.





6.3 Executive Officer

The LEMC Executive Officer is a Council appointed senior Shire staff member.

6.4 Quorum

A quorum for the committee will be a minimum 50% of its voting membership.

If voting members present at the meeting are equally divided, the Chair is to cast a second vote to decide the issue.

The Chair may take part in discussion on any matter before the committee. Upon indicating this, the presiding person is to vacate the Chair for that part of the meeting and the Deputy Chair is to take over until the Chair has completed their participation.

6.5 Minutes - Agendas

The Shire of Ashburton is responsible for secretariat and administrative support to the LEMC and does that through the Executive Officer who is responsible for preparing documentation for all business transacted at each meeting. An Administration Officer may be appointed to assist as required to prepare meeting documentation as follows:

- Preparation of agendas
- Distribution of agendas fourteen (14) days prior to a scheduled meeting
- Taking of meeting minutes
- Distribution of draft minutes within fourteen (14) days of the meeting.
- Ensure that the LEMC contact list is updated at each meeting
- Ensure an attendance register is completed at each meeting
- Provide a copy of the draft minutes to Council Support for the information of Council at their next available meeting.

6.6 Schedule

The meeting schedule will be set at the start of each calendar in consultation between the Chair, Executive Officer, and membership.

Meeting notes:

- Four (4) meetings are to be scheduled a minimum of one in each quarter in the months of:
 - March
 - June
 - September
 - November



- Other meeting may be facilitated in consultation between the Executive
- Scheduled dates may vary with consultation and agreement of the Executive
- Meetings will not be held on a Public Holiday unless there is an operational requirement.

6.7 Authority

The LEMC has no delegated powers under the *Local Government Act 1995*. The LEMC role is to advise and recommend and has no power to commit or compel any member agency or other to do things.

6.8 Annual Business Plan

The Chair in consultation with the Executive Officer and the membership will develop an annual business plan that provides guidance on the work of the LEMC each year.

6.9 Annual Reporting

The LEMC is required to provide an annual report at the end of each financial year on its activities which is provided to the Pilbara District Emergency Management Committee (DEMC) and State Emergency Management Committee (SEMC).

The compilation of the report is coordinated by the Chair in consultation with the Executive Officer and the membership based on documents and guidance provided by the Pilbara District Emergency Management Adviser who coordinates the reports on behalf of the DEMC and SEMC.

7. Contact and Resource Directory

The LEMC through the Chair and Executive Officer coordinates the development and maintenance of two key documents for use by the LEMC membership within the Shire.

7.1 Shire of Ashburton Emergency Management Contact Directory

This document is maintained by Shire through the LEMC Executive Officer and is distributed to agencies and organizations that have a representative on the LEMC with voting rights. Any other distribution is at the discretion of the Chair in consultation with the executive Officer.

The document is:

- Routinely updated and reviewed at each scheduled LEMC meeting.
- An online copy is kept on the Shire's Microsoft Teams website.





- The Executive Officer manages access to the Microsoft Teams site.
- Use is permitted for emergency management related activity only.

7.2 Shire of Ashburton Emergency Management Resource Directory

This document is maintained by Shire through the LEMC Executive Officer and is distributed to agencies and organizations that have a representative on the LEMC with voting rights. Any other distribution is at the discretion of the Chair in consultation with the executive Officer.

The document is:

- Routinely updated and reviewed at each scheduled LEMC meeting.
- An online copy is kept on the Shire’s Microsoft Teams website.
- The Executive Officer manages access to the Microsoft Teams site.
- Use is permitted for emergency management related activity only.

Office use only		
Relevant delegations	Nil	
LEMC adoption	Date	22 March 2023
Reviewed/modified	Date	
Next review due	Date	2024





Onslow Senior Citizens and Carinya Units Working Group

Position	Incumbent
Members	1. Cr Kerry White (Onslow Ward Councillor) 2. Chantelle McGurk, Director Community Development
Deputies	Nil
External Members	1. Community representative 2. Community representative 3. Department of Communities (Housing Branch) representative
Chairperson	Cr Kerry White (Onslow Ward Councillor)
Deputy Chairperson	Nil
Responsible Officers	Director Community Development Executive Manager Land, Property and Regulatory Services





Terms of Reference

Purpose

The purpose of the Onslow Senior Citizens and Carinya Units Working Group (Working Group) is to provide means to consider applications lodged for residential occupancy of the Onslow Senior Citizens Units and the Carinya Units (Units) by eligible persons, and to broadly support ongoing effective operations at the Units.

Role and functions

The role and functions of the Working Group is to:

1. review applications submitted for residential accommodation vacancies at the Units to determine compliance with the occupancy eligibility criteria;
2. ensure an up to date waiting list of eligible tenants is adequately maintained; and
3. be a forum for tenants collectively through the appointed tenant community representatives to raise matters of common concern in respect to the operation of the Units.

Guiding principles

The Working Group must give full consideration to the requirements of the Joint Venture agreement with the Department of Communities (Department), formerly Homeswest, in regard to applying the Department's occupancy eligibility criteria to applications for vacancies at the Units.

Delegation

1. The Working Group:
 - a. is formally supported by Council and it is broadly responsible to that body through the Shire administration; and
 - b. in its own right does not have any executive powers to make decisions that require a formal Council determination, excepting decisions of the Shire officers on the Working Group, through delegations approved by Council or through any applicable sub-delegations.
2. The Shire administration through the Executive Manager, Land, Property and Regulatory Services, in accordance with delegated authority, administers leasing functions and arrangements, using the developed waiting list.



Terms

1. These terms of reference are effective upon endorsement by Council and continue until for the length of the Joint Venture agreement.
2. Any variations to these Terms of Reference are to be endorsed by Council.

Membership

1. The Working Group comprises of six members as follows:
 - a. Shire of Ashburton – Councillor, Onslow Ward;
 - b. Two community representatives (being current tenants of the Units);
 - c. One Department of Communities (Housing) representative; and
 - d. Shire of Ashburton – Director Community Development.
2. Community representatives will be appointed by calling for nominations from the current tenants of the Units.
3. Community representative selections will be made by the Chief Executive Officer or an authorised delegate.
4. Community membership is contingent on regular attendance at meetings. If a member is absent from two consecutive meetings, and/or is an apology for three consecutive meetings, membership may be terminated.
5. The Department of Communities may send an alternate representative as proxy to a meeting, where operational situations arise from time to time. Prior notice in writing must be provided.
6. Community representatives and elected member appointments will be for up to two-years, with membership expiry coinciding with local government ordinary elections.

Community representation appointment and selection

1. Nominees for membership of the Working Group must be able to demonstrate:
 - a. They are a current tenant of the Units;
 - b. A willingness to contribute meaningfully to meetings in a fair and unbiased manner; and
 - c. Capacity to represent and commit to Working Group for the required term.
2. Nominations will be assessed by the selection panel, against the selection criteria detailed above.





3. The selection panel will consist of:
 - a. Director Community Development;
 - b. Executive Manager Land, Property and Regulatory Services; and
 - c. Lease and Accommodation Officer.
4. Recommendations of the selection panel will be submitted to Council for endorsement.

Quorum

The meeting quorum will be at least 50% of the members of the Working Group.

Voting

Each Working Group representative shall have one vote and in the case of a tied vote, the Chairperson shall have a casting vote.

Meetings

1. The elected member representative will be the appointed chairperson of the Working Group for the purposes of coordinating and managing meetings.
2. Meetings will be scheduled as and when required in consultation with the chairperson, with no less than two meetings being held each year.

Confidentiality

Members must not release information that the person knows, or should reasonably know, is confidential.

Reporting

1. The Working Group shall report to Council by way of its meeting notes.
2. Any recommendations from the Working Group are to be endorsed by Council through an officer report.

Office use only			
Relevant delegations	Nil		
Council adoption	Date	8 August 2023	Resolution # 157/2023
Reviewed/modified	Date		Resolution #
Next review due	Date	2025	





Pilbara Regional Waste Management Facility Alliance Board

Position	Incumbent
Members	<ol style="list-style-type: none"> 1. Shire President Audra Smith 2. Kenn Donohoe, Chief Executive Officer 3. Rick Miller, Director Infrastructure Services 4. Darren Kennedy, Director Corporate Services 5. Vacant, Manager Waste Services
Deputies	Nil
External Members	<ol style="list-style-type: none"> 1. Tim Hyatt, Regional Manager North-West Cleanaway 2. Scott Collins, Joint Venture Manager 3. Ramal Tissera, Environmental and Technical Manager 4. Rebecca Walter, Landfill and Logistics Manager 5. Marcus Geisler, Independent Member (non-voting)
Chairperson	Shire President Audra Smith
Deputy Chairperson	Nil
Responsible Officers	Director Infrastructure Services Manager Waste Services Governance Team





Terms of Reference

Composition of the Alliance Board

To ensure the parties are working effectively together, the parties have established an Alliance Board that is comprised of up to nine people, with four representatives from each party and an independent member who:

1. in respect of the Operator, one person must be the Operator's Representative and the remaining persons must hold three of the following titles:
 - a. State Manager or equivalent;
 - b. Regional Manager or equivalent;
 - c. Finance Manager or equivalent; or
 - d. Contract Manager or equivalent;
2. in respect of the Shire, one person must be the Shire's Representative and the remaining persons must be sufficiently senior to be able to make decisions affecting the Agreement; and
3. in respect of the independent member, they must have significant relevant experience in waste management.

Meetings

The Alliance Board must meet at least quarterly and more frequently as reasonably required by the Shire.

An Alliance Board member of the Shire will be appointed to be the chair for each meeting.

Quorum

The quorum for a meeting of the Alliance Board is six members (three for each party) of the Alliance Board (or their proxy) and the quorum must be present at all times during the meeting. Attendance at a meeting includes attendance in person, by telephone or video or similar means.

If a quorum is not present within 30 minutes after the time for the meeting, the chair will decide whether the meeting is to continue or whether the meeting will be adjourned to the date, time and place decided by the chair.



Casting vote of Shire's representative

In the case of an equality of votes, the Alliance Board member of the Shire appointed to be the chair for that meeting, has a casting vote (in addition to that member's vote as a member or proxy).

Purpose and duties of the Alliance Board

The purpose and duties of the Pilbara Regional Waste Management Facility Alliance Board (Alliance Board) are to:

1. ensure that the parties, Pilbara Environmental Services (PES) and Shire of Ashburton (SoA) work collaboratively;
2. undertake a 'best for project' approach to all decision making;
3. review the content of, including any suggested changes to the Operator's (PES) plans including the Operational and Environmental Management Plan, Marketing Plan, Transition Plan and the Maintenance Plan;
4. review the Operator's performance against the Operator's plans including the Marketing Plan, Transition Plan and the Maintenance Plan;
5. review and provide feedback to the Operator, including any areas for improvement, regarding its performance of the Services at regular intervals, and at least every three months, during the Ramp-up Stage;
6. review the agreed payment model at regular intervals against the performance of the Services provided;
7. review and approve (or reject) any additional costs that the Operator intends to be Operator Costs;
8. review and agree the rates for Discretionary Services set out in the Agreement for each Financial Year;
9. provide leadership, guidance and governance to ensure effective delivery of the Services;
10. provide guidance on the performance of the Services;
11. ensure that sufficient resources are allocated to the delivery of the Services;
12. resolve (where possible) matters referred to it by the representatives of both parties in accordance with the Agreement;
13. monitor and review the performance of the Agreement;
14. determine additional corrective actions where the performance of any part of the Agreement is determined to require significant improvement;
15. review and approve the calculation of the KPI Score for a Financial Year, as prepared by the Operator;



16. review and approve the calculation of the Residual Revenue to be retained by the Operator for a Financial Year, as prepared by the Operator;
17. discuss any potential Variations to the Agreement;
18. resolve disputes in accordance with Dispute Resolution clause of the Agreement and resolve any other disputes that may arise;
19. perform any other functions agreed by the parties to be functions of the Alliance Board; and
20. perform any other functions contemplated by, or necessary to give effect to, the Agreement.

Replacement of representatives

If a representative of the Operator, cannot perform their role, the Operator must replace the representative with a person acceptable to the Shire (acting reasonably) by providing notice of the replacement to the Shire.

The Shire may replace its representatives on the Alliance Board by providing notice to the Operator.

If a representative of the Operator on the Alliance Board misses two consecutive meetings of the Alliance Board, the Shire may request that the Operator replace such representative.

Decisions

A decision of the Alliance Board must be agreed by a majority of the members of the Alliance Board at a meeting of the Alliance Board.

The following decisions of the Alliance Board must be agreed unanimously by all members of the Alliance Board at a meeting of the Alliance Board:

1. any waiver of a power or right under the Agreement;
2. amendments to the terms and conditions of the Agreement;
3. matters which the Shire, after consultation with the Alliance Board, or the Alliance Board unanimously agrees, should be a Reserved Decision;
4. decisions as to the amount of the gate fees and other charges to apply for disposal of waste at the Facility; and
5. recommendations in respect of major capital expenditure in which the business case is presented to Council for endorsement.

The Alliance Board may discuss but cannot make a decision in respect of a Reserved Decision. The following matters are Reserved Decisions as set out in the Agreement unless otherwise specified:





1. the decision as to whether or not the Operator will be engaged to carry out the Services during the Operating Stage in accordance with the Agreement;
2. approval of the Proposed Budget each Financial Year;
3. decisions regarding the urgent protection of the Services, other property, people or the Environment;
4. the decision to issue a suspension in accordance with the Agreement;
5. the decision to issue a variation in accordance with the Agreement;
6. decisions to make any public announcement or other disclosure in respect of the Agreement or the Services;
7. the decision to terminate the Agreement; and
8. any decision necessary for the Shire to:
 - a. comply with its responsibilities and obligations under any approvals with respect to the Services;
 - b. comply with its statutory obligations or responsibilities; and
 - c. decisions or matters regarding any actual or threatened legal action, litigation or third party claims arising out of or in connection to the draft Agreement, excluding where the Shire is not a party or prospective party to such actual or threatened legal action, litigation or third party claims.

The Reserved Decisions may only be made by the Shire acting in its discretion.

Each party must comply with each decision of the Alliance Board, unless:

1. doing so, would cause the party to contravene a Law or its constituent statute, constitution, memorandum or articles of association (as applicable); and
2. the party provides written notice to the other party with details of the potential contravention.

Office use only		
Relevant delegations	Nil	
Alliance Board adoption	Date	20 June 2023
Reviewed/modified	Date	
Next review due	Date	





Tom Price Sporting Working Group

Position	Incumbent
Members	<ol style="list-style-type: none"> 1. Tom Price Ward Councillor 2. Tom Price Ward Councillor
Deputies	<ol style="list-style-type: none"> 1. Tom Price Ward Councillor
External Members	<ol style="list-style-type: none"> 1. 2. 3. 4. 5. 6. 7.
Chairperson	
Deputy Chairperson	
Responsible Officers	Director Community Development Manager Communities Senior Club Development Officer





Terms of Reference

Purpose

The purpose of the Tom Price Sporting Working Group (the Group) is to:

1. provide guidance to sport and recreation issues within the Tom Price Sporting precinct (Tom Price Oval and Minna Oval);
2. provide a forum for discussion of matters relating to sport and recreation within the town of Tom Price, including the identification of issues and opportunities and ensuring equitable access to sport and recreation opportunities for all members of the community; and
3. provide direction on all matters relating to the clubs and facilities.

Role and functions

The role of the Group is to:

1. assist and provide feedback on policy development in relation to sport and recreation;
2. assist Council to develop key strategies in relation to sport and recreation;
3. provide advice on the provision of sport and recreation facilities, with a view to ensuring facilities are activated, well utilised and are fit for purpose;
4. provide a forum for the engagement, communication, dissemination and consideration of information regarding sport and recreation issues;
5. assist in the development of a partnership approach in addressing club development needs; and
6. leverage partnerships and networks to advocate for support, investment and promotion of sport and recreation within the Tom Price sporting precincts.

The role of members of the Group are to:

1. attend meetings, reviewing relevant material to enable informed discussion, and making timely decisions/actions to progress the purpose of the Group;
2. abide by the Shire's Code of Conduct, to have open and honest discussions and to treat each member with due courtesy and respect;
3. have the best interests of the stakeholders and facilities at its forefront;

In addition to these, the specific roles for each membership type are as follows:

1. Elected members are responsible for ensuring that the Group adheres to the direction set by Council, contributing from a Shire-wide perspective, and ensures the delivery of the Group's purpose.





2. Community members are responsible for contributing to the delivery of the Group's purpose within the scope of their skills, knowledge and capabilities.
3. Officers are responsible for presenting to the Group, conducting necessary research, providing professional advice, and for administering its meetings.

Delegation

1. This Group has no delegated authority and no authority to implement its recommendations without resolution of Council.
2. The Group may only make decisions in respect to its day-to-day operations and these are to be made by consensus (i.e. members being satisfied with a decision even though it may not be their first choice). If consensus is not possible, the presiding member can make the final decision.
3. The Committee does not have any management functions and cannot involve itself in management processes or procedures, other than by making a recommendation to Council.

Terms

1. These terms of reference are effective upon endorsement by Council and continue until Council otherwise resolve to disband the Group.
2. Any variations to these Terms of Reference are to be endorsed by Council.

Membership

1. The Group shall be comprised of:
 - a. two Tom Price Ward Councillors, with the remaining Tom Price Ward Councillor being the appointed deputy; and
 - b. seven community members (only one member may be appointed to the Group from each sporting organisation at any one time).
2. All memberships expire at the end of the Group's term.
3. Members appointed to the Group are not entitled to a sitting fee, or any such type of remuneration.
4. Appointments of Councillors to the Group will be for up to two-year terms, with membership expiry coinciding with the local government ordinary elections.
5. Appointments of community members are for a period of one year.
6. Community members may not serve more than two consecutive terms on the Group unless insufficient nominations are received.



7. The following Shire officers will attend Group meetings, however, will not have voting rights:
 - a. Manager Communities (or their delegate);
 - b. Senior Club Development Officer; and
 - c. A meeting secretary (for the purpose of taking meeting notes).

Community representative appointment and selection

1. Community members will be appointed by calling for nominations through an advertisement on the Shire's website, social media channels and noticeboards.
2. Nominations will be assessed by the selection panel, against the selection criteria detailed below, giving consideration to the diversity of sport and recreation clubs, associations, and interests, to ensure even and fair representation.
3. The selection panel will consist of:
 - a. Director Community Development;
 - b. Manager Communities; and
 - c. Senior Club Development Officer.
4. Recommendations of the selection panel will be submitted to Council for endorsement.

Selection criteria

Nominees for membership of the Group must be able to demonstrate:

1. Current involvement in service provision, policy or program development in the area of sport and recreation;
2. Endorsement by their organisation;
3. Strong knowledge of the Tom Price sporting activities with networks throughout the local community;
4. Strong knowledge of sport and recreation trends and impacts relevant to the purpose of the Group;
5. A willingness to contribute meaningfully to meetings in a fair and unbiased manner; and
6. Capacity to represent and commit to Group for the required term.



Quorum

The meeting quorum will be at least 50% of the participating members of the Group.

Meetings

1. The Group will elect a chairperson and deputy chairperson at its first meeting. The chairperson will be the person consulted on the day-to-day operations of the Group and its required preparations, including the agenda, for its next meeting.
2. The chairperson and deputy chairperson will be appointed for a period of 12 months, after which time a new chairperson and deputy chairperson will be appointed.
3. The Group will meet as agreed and required, upon the calling of the meeting by the chairperson.
4. A schedule of meetings will be developed and agreed by the Group and the Group may change the meeting schedule by agreement.
5. The Group may invite meeting guests that may include, but not be limited to, staff and or external subject matter experts.
6. Decisions are to be made by simple majority. Where a vote is tied, the chairperson may use a casting vote to make the final decision.
7. If a member is unable to attend the meeting, they must advise the presiding member as soon as reasonably practicable.
8. The agenda and meeting notes are to be prepared by the Shire, as follows:
 - a. The agenda will be distributed no later than three working days before the meeting on the Shire's website.
 - b. The minutes will be distributed no later than five working days after the meeting on the Shire's website.
 - c. Both the agenda and meeting notes are to be developed in the prescribed form.

Confidentiality

Committee members must not release information that the person knows, or should reasonably know, is confidential information.

Reporting

1. The Group shall report to Council by way of its meeting notes.



- 2. Any recommendations from the Group are to be endorsed by Council through an officer report.

Office use only				
Relevant delegations	Nil			
Council adoption	Date	8 August 2023	Resolution #	157/2023
Reviewed/modified	Date		Resolution #	
Next review due	Date	2025		





Working Together Onslow Steering Committee

Position	Incumbent
Members	<ol style="list-style-type: none"> 1. Shire President Audra Smith 2. Cr Kerry White (Onslow Ward Councillor) 3. Kenn Donohoe, Chief Executive Officer 4. Chantelle McGurk, Director Community Development 5. Tina Taylor, Manager Communities 6. Bree Maher, Coordinator Communities – West
Deputies	Nil
External Members	<ol style="list-style-type: none"> 1. Melissa Smith, Public Affairs Manager 2. Ciara Griffiths, Team Lead – Partnerships 3. Luana MacDermott, Partnership Advisor 4. Shawn Heiderich, Chevron Field Advisor
Chairperson	Shire President Audra Smith
Deputy Chairperson	Cr Kerry White (Onslow Ward Councillor)
Responsible Officers	Director Community Development Manager Communities Coordinator Communities West



Terms of Reference

Purpose

The purpose of the Working Together Onslow Steering Committee (Committee) is to provide oversight of the Working Together Onslow Agreement funding allocations.

Role and functions

The role and function of the Committee is to:

1. receive financial updates on spend-to-date against the funding allocations listed under 'Budget' in Schedule 2 of the agreement; and
2. adjust allocations where appropriate.

Membership

1. The Committee consists of the Chevron Corporate Affairs team representatives including but not limited to the Partnerships Manager and Partnerships Advisor and the Shire of Ashburton President, Onslow Ward Councillor, Director Community Development, Manager Communities and Coordinator Communities West.
2. Elected member appointments will be for up to two-years, with membership expiry coinciding with local government ordinary elections.

Quorum

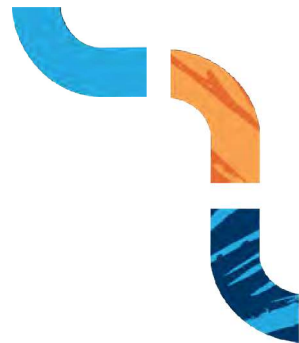
The meeting quorum will be at least 50% of the members of the Committee.

Voting

Each Committee representative shall have one vote and in the case of a tied vote, the chairperson shall have a casting vote.

Meetings

1. The Shire President will be the appointed chairperson of the Committee for the purposes of coordinating and managing meetings.
2. Where the Shire President is not available, the Onslow Ward Councillor will be responsible for chairing the meeting.
3. Meetings will be scheduled as and when required in consultation with the chairperson, with no less than two meetings being held each year.

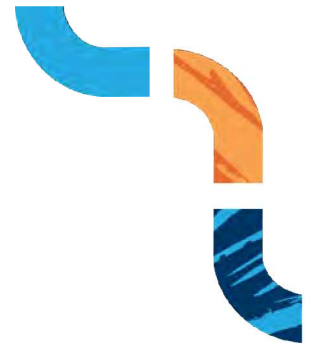


Reporting

The Committee shall report to Council by way of its meeting notes.

Office use only				
Relevant delegations	Nil			
Council adoption	Date	8 August 2023	Resolution #	157/2023
Reviewed/modified	Date		Resolution #	
Next review due	Date			





Part 3 – External Groups

Council provide representation on a number of external organisation's groups. These groups are administered by parties other than the Shire of Ashburton therefore, information provided and operation of these groups is at the discretion of the convening bodies.

Council has resolved to formally provide representation on the following groups:

- Regional Road Group
- Regional Development Assessment Panels
- Western Australian Local Government Association Pilbara Country Zone





Regional Development Assessment Panel

A Development Assessment Panel (DAP) is an independent decision-making body comprised of technical experts and elected local government members. These panels determine development applications made under local and region planning schemes, in the place of the original decision maker.

The Shire of Ashburton is part of a joint development assessment panel (JDAP) being, the Regional DAP.

JDAPs service two or more local government areas, and two local government members from each relevant local government area will be appointed to the panel. The two members from each local government will only sit on the panel when the applications being determined by the panel have been made under their local planning scheme. As such, the local government membership of a JDAP will depend on the location of the development application being determined at the time.

Position	Incumbent
Members	<ol style="list-style-type: none"> 1. Shire President Audra Smith 2. Cr Linton Rumble JP
Deputies	<ol style="list-style-type: none"> 1. Cr Matthew Lynch 2. Cr Alana Sullivan
Responsible Organisation	Department of Planning, Lands and Heritage
Supporting Information	Development Assessment Panels information
Contact Details	DAP Secretariat daps@dplh.wa.gov.au (08) 6551 9919





Regional Road Group

There are 10 Regional Road Groups (RRG) in WA, established under the State Road Funds to Local Government Agreement which is overseen by a State Advisory Committee (SAC). The RRGs make recommendations to the SAC regarding the Annual Local Government Roads Program for their Region and any other relevant issues.

The RRGs are comprised of elected representatives from each local government within the road group. Most groups are supported by a sub-group or technical committee comprised of local government staff. Administrative support is provided by Main Roads WA. RRGs importantly provide local government with a voice in how the State Government’s contribution to local roads is spent. RRG members serve a vital and valuable role in ensuring road funding decisions maximise community benefits and preserve and improve the public road network across Western Australia.

Position	Incumbent
Members	1. Cr Linton Rumble JP 2. Cr Rory De Pledge
Deputies	1. Shire President Audra Smith 2. Cr Alana Sullivan
Responsible Organisation	Main Roads WA
Supporting Information	Regional Road Group information
Contact Details	Cassandra Neave, Acting Customer Service Manager cassandra.neave@mainroads.wa.gov.au (08) 9172 8860





Western Australian Local Government Association Pilbara Country Zone

WALGA’s Constitution outlines that the functions of Zones are to:

- Elect one or more State Councillors;
- Consider the State Council agenda;
- Provide direction and feedback to their State Councillor; and,
- Any other function deemed appropriate by the Zone.

Additional activities undertaken by Zones include:

- Developing and advocating on positions on regional issues affecting local government;
- Progressing regional Local Government initiatives;
- Identifying relevant issues for action by WALGA;
- Networking and information sharing; and,
- Contributing to policy development through policy forums and other channels.

Position	Incumbent
Members	1. Shire President Audra Smith 2. Cr Alana Sullivan
Deputies	1. Cr Brie Healy 2. Cr Linton Rumble JP
Responsible Organisation	Western Australian Local Government Association
Supporting Information	WALGA Zone information
Contact Details	Chantelle O’Brien, Governance Support Officer cobrien@walga.asn.au (08) 9213 2013





Western Australian Local Government Association State Council

WALGA State Council is a decision making representative body of all member local governments, and is responsible for sector-wide policy making and strategic planning.

WALGA’s State Council structure is as follows:

- Chaired by the WALGA President;
- 24 members (State Councillors) – 12 from country constituencies and 12 from metropolitan constituencies;
- Members must be serving elected members in WA local government; and
- State Councillors are elected by and from the [Local Government Zones](#).

The Chair of the WALGA Pilbara Country Zone is required to attend State Council meetings as the Pilbara Country Zone representative. The Deputy Chair is only required to attend if the Chair is unavailable.

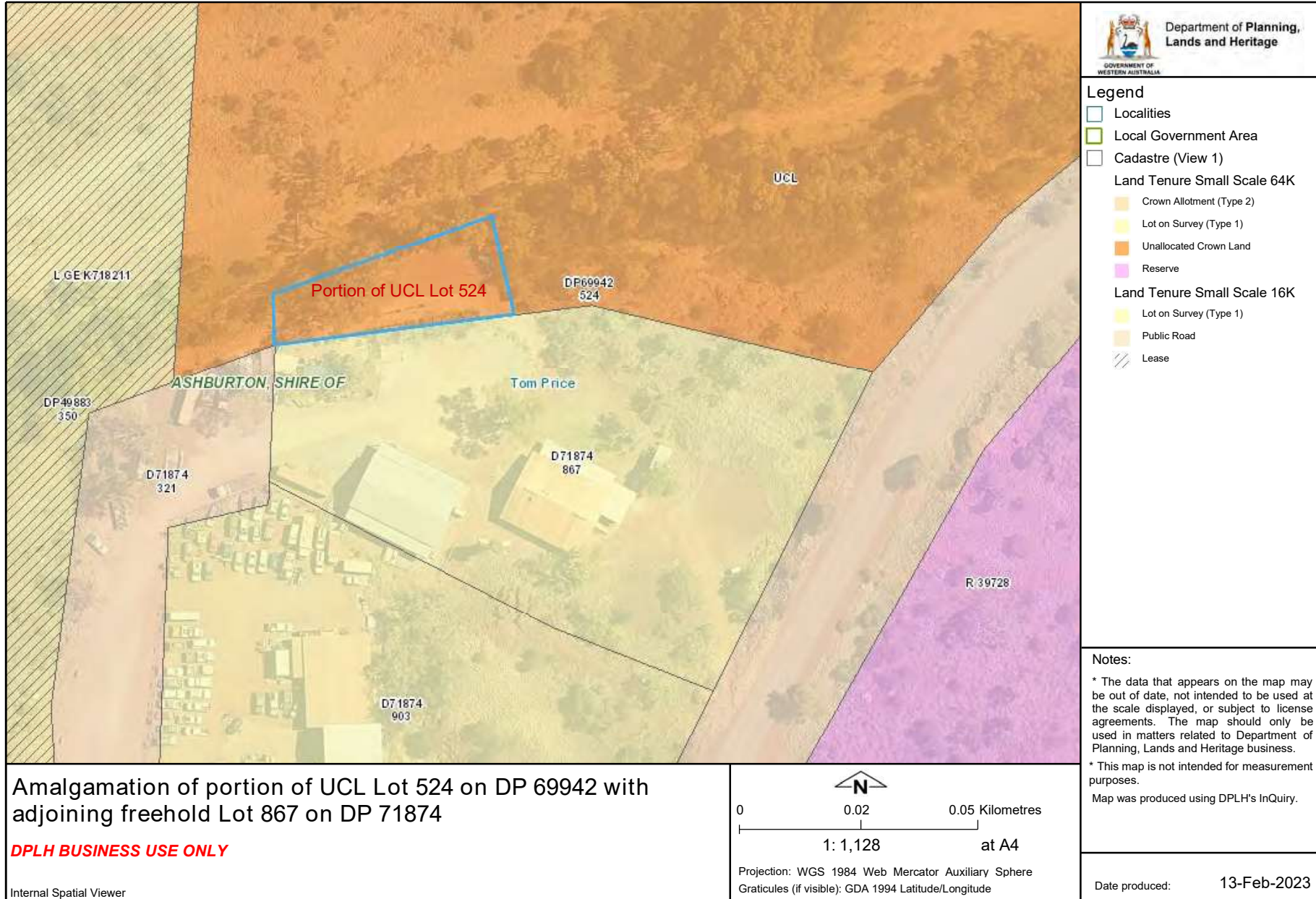
Position	Incumbent
Pilbara Country Zone Chair	Cr Wendy McWhirter-Brooks (Shire of East Pilbara)
Pilbara Country Zone Deputy Chair	Shire President Audra Smith
Responsible Organisation	Western Australian Local Government Association
Supporting Information	State Council Structure WALGA WALGA
Contact Details	Meghan Dwyer, Executive Officer Governance mdwyer@walga.asn.au (08) 9213 2050





Agenda Item 15.1 - Attachment 1

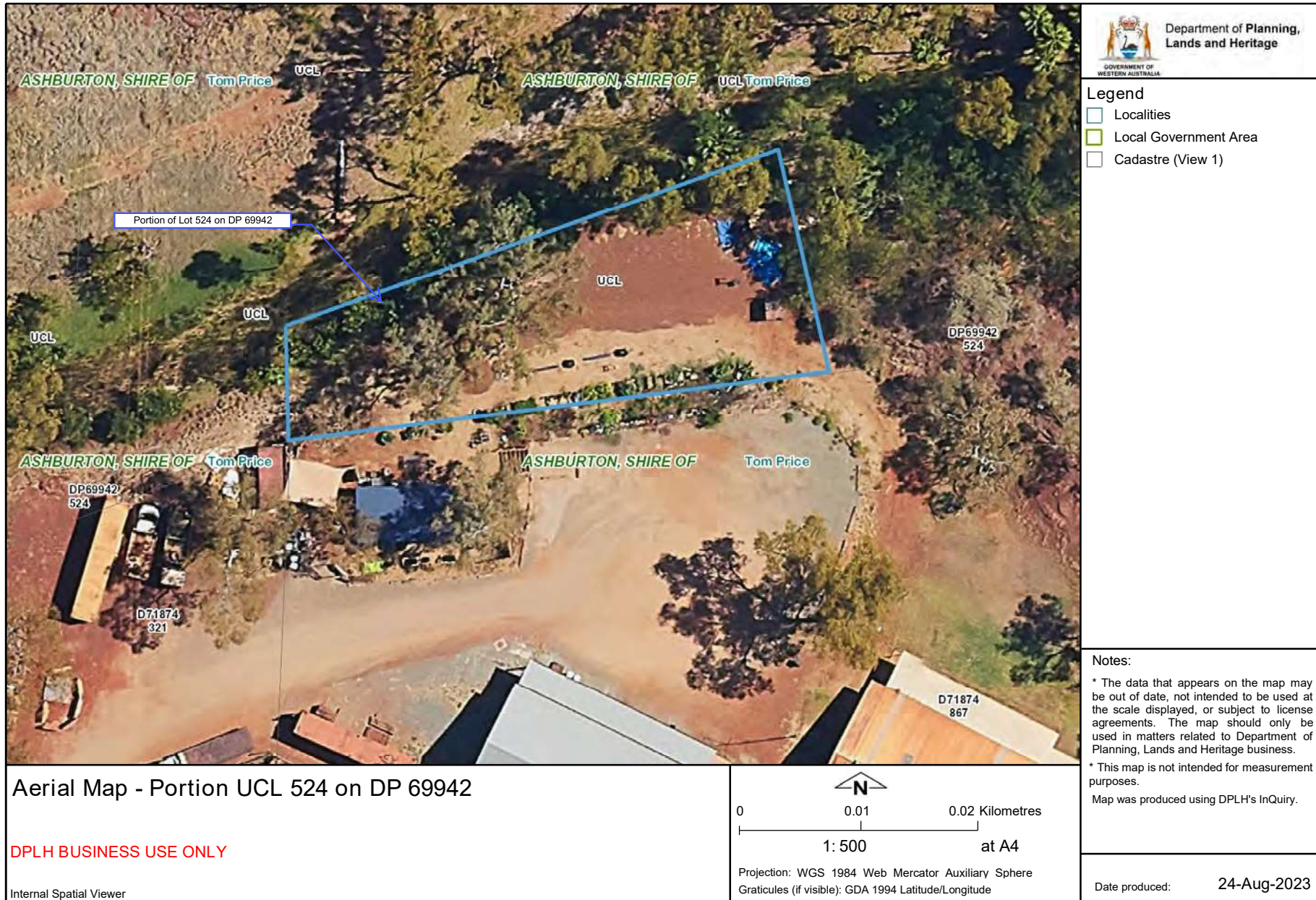
Tenure Map Portion of UCL Lot 524 on DP 69942





Agenda Item 15.1 - Attachment 2


Aerial Map





Agenda Item 15.1 - Attachment 3

Letter of Support

A decorative graphic consisting of several curved, overlapping shapes in shades of blue and orange, positioned in the top right corner of the page.

Shire of Ashburton
246 Poinciana Street, Tom Price WA 6751
08 9188 4444
soa@ashburton.wa.gov.au
ashburton.wa.gov.au

Enquiries: Jack.Hunter@ashburton.wa.gov.au

Our Ref: DOR.0867

5 September 2023

Dear Land Use Management team - Department of Planning, Lands and Heritage,

RE: SHIRE OF ASHBURTON: REQUEST FOR COMMENTS - PROPOSED FREEHOLD TRANSFER OF PORTION OF UCL 524 ON DEPOSITED PLAN 69942 – TOWN OF TOM PRICE.

Thank you for the opportunity to provide comment on the proposal for Tom Price Community Arts and Cultural Centre to purchase a portion of adjoining UCL Lot 524 on Deposited Plan 69942, to be amalgamated into freehold Lot 867 on DP 71874 under section 87 of the Land Administration Act 1997.

The Shire has been liaising with and assisting the Tom Price Community Arts and Cultural Centre regarding this proposal since early 2022/ late 2021. The Shire is happy to provide its support regarding the proposal.

The Shire's only caveat is that the adjoining water course to the north of the proposed site must remain undisturbed unless for invasive species weed management and removal of rubbish.

Additionally, the Tom Price Community Arts and Cultural Centre should already be aware; however, it should be reiterated that the subject land is prone to flooding during high rainfall events. Permanent structures placed within the subject land should be discouraged as these structures are likely to be damaged or lost during a flood event.

Kind regards,

A handwritten signature in black ink, appearing to read "Rachael Wright".

Rachael Wright

Executive Manager Land, Property and Regulatory Services



Agenda Item 15.1 - Attachment 4

Image of Flooded Land





Agenda Item 15.1 - Attachment 5

Letter Requesting Support

Dear Kenn & Chantelle,

Jemma from the Rio Tinto communities team has passed on your information to us, after the meeting they had with you last month in which the Community Garden was brought up during the discussion.

The garden and the Tom Price Arts & Cultural Centre have been dealing with Jack Hunter & Benjamin Leavy before that, both from the Planning and Lands for the Shire of Ashburton, and also the Department of Planning, Lands and Heritage, for the last couple of years to acquire the use of the 875m2 area of unused crown land next to the TPACC land that the garden is currently on. During this time, DPLH & TPACC were told that “the shires preference due to the additional management, liability, etc that would come with taking on a new reserve and any lease agreement with the cultural centre”.

With our request for the Option to Lease or Acquire a Portion of UCL Lot 524 on Deposited Plan 69942e , we were informed in February of this year that The Department of Planning, Land and Heritage has completed initial assessment of the application and determined that the best outcome would be for the subject land to be offered on a freehold basis rather than a lease. In September of this year, we received their offer of \$34,793.00 plus costs and surveying fees for this land making it about \$45 – \$50,000 for us to get the land.

As both the Tom Price Arts and Cultural Centre and the Tom Price Community Garden are very small non-for-profit volunteer run community groups with annual usable incomes of about \$3000, that price is way over what we could manage. We are looking into sponsorships and community fundraising possibilities to try and raise the money. But if there is anything the shire can do to help us to expand the garden space, we would be very interested in discussing this.

This community space is currently used by many groups and as we continue to offer new programs and improve the community garden, we expect this to grow.

For example, we currently have:

- Excursions with the Tom Price after school care & daycare centre.
- Each week the Rangers 4 Life an aboriginal children’s group who use the space for crafts and educational teachings in nature.
- We have corporate team building days held at the garden.
- The Tom Price home school group sometimes meets down there to do classes with the kids.
- We also have a Free Book library at the garden for the community to encourage reading.
- We have Spoonville for the local kids to be creative.
- We are in the process of organising for the elders of the local communities to come and regularly have morning teas down at the garden and enjoy the bush tucker area we planted this year.
- The garden also runs Garden Java which is a recycling program that sees 100% of the waste from Cafe style Coffees sold in town redirected from landfill and used in the garden. This was via a grant from Rio Tinto.
- A community composting area, for people to drop off kitchen waste, which we then use in the garden.
- Container for Change collection bins (the funds raised from this covers our annual insurance and some of the cost of things, eg, coffee tea milk, cleaning items etc.)
- We also run educational workshops, most of these are free.

- We have been asked about the possibility of new clubs and groups using the space. E.g., Art club to draw while in nature and a bird watching group.
- Plus, regular tourists and local people come down to relax and enjoy the beautiful space we have been creating.
- Next year we are looking at starting a CommuniTEAS program to help with mental health in the town via monthly morning teas and evening social events for the Community.
- We have also just been awarded another FRRR grant of \$4998 to purchase and install 7 new waist high garden beds in 2024 so that the garden can be more accessible to more people who find it hard to access the lower ground beds we currently have.

In August we had over 200 people use the garden space, with local kids planting the new carpark flower beds that we received a government grant for, and the grand opening of our Revegetation Bush Tucker focused area, plus some corporate events and a fundraising paint and sip.

We also hold an annual Community Open day in conjunction with the Men's Shed and Art & Cultural center that see an attendance of about 400 people.

We have worked very hard over the last almost 3 years to build a fantastic space for the community to enjoy. Acquiring funding via different grants and fund-raising events to complete a range of projects to improve and grow the garden and will continue to do so with many other ideas in different stages of development for the next few years.

On the land in question, we are planning to put a permaculture food forest, frog bog, children's fairy and dinosaur garden area, fruit tree orchard and a secret relaxation garden. These will expand the educational range of the garden for the Community as well as provide fresh food for the people who use the garden space.

This section of land is not usable for any other purpose, due to it being a flood area which we have worked with in our design of the garden space. It also has so many rocks, rubbish, and concrete in the ground, even though we removed a large amount when we initially cleaned up the area for safety concerns, it is also landlocked between our existing land and the watercourse, with no other access.



Agenda Item 15.1 - Attachment 6

DPLH Current Offer - 23/02/2024

From: **David Nguyen** <david.nguyen@dplh.wa.gov.au>
Date: Fri, 23 Feb 2024, 1:30 pm
Subject: Landgate Valuation Services - Valuation Review - Proposed Freehold Transfer of Portion of UCL 524 on Deposited Plan 69942 – Town of Tom Price, Shire of Ashburton
To: Tania Carling <communitygardentomprice@gmail.com>

OFFICIAL

Our ref: Job No: 2201225 File No: 01008-1968

Hello Tania,

The Department of Planning, Lands and Heritage (**Department**) have reached out to Landgate Valuation Services for a valuation review. Landgate has returned a value that has been reduced to reflect the flooding and utility issues that were previously unknown to them, the valuation has now been revised to **\$10,000 + GST**.

Given the revised valuation, would Tom Price Community Garden (**TPCG**) be agreeable to the amended purchase price? Please note that TPCG would still be required to pay for survey costs (TPCG's nominated surveyor), stamp duty (to be assessed by the Office of State Revenue), document preparation (\$1,427) and lodgement fees (\$203) moving forward.

Noting that the subject land was prone to flooding, the Department have decided to issue instructions to our Contaminated Sites Team to undertake a site inspection to confirm the existence (if any) of contamination on the land. The Department is hopeful that a Field Officer would come out for an inspection in the next 4-6 weeks.

If contamination is identified then this will be referred to the Department of Water and Environmental Regulation (**DWER**) who will record the contamination. The land can be transferred while awaiting classification from DWER, the Department will provide TPCG with information via a Statutory Declaration declaring possible contamination.

I have also reached out to Jack Hunter from the Shire of Ashburton for discussion.

Please do not hesitate to contact me if you have any queries, I look forward to receiving your response.

Kind Regards,

David Nguyen

Assistant State Land Officer | Land Use Management

Department of Planning, Lands and Heritage

140 William Street, Perth WA 6000

wa.gov.au/dplh | 6551 9939



Agenda Item 15.2 - Attachment 1

Tom Price Sporting Working Group Terms of Reference



Tom Price Sporting Working Group

Position	Incumbent
Members	<ol style="list-style-type: none"> 1. Tom Price Ward Councillor 2. Tom Price Ward Councillor
Deputies	<ol style="list-style-type: none"> 1. Tom Price Ward Councillor
External Members	<ol style="list-style-type: none"> 1. 2. 3. 4. 5. 6. 7.
Chairperson	
Deputy Chairperson	
Responsible Officers	Director Community Development Manager Communities Senior Club Development Officer



Terms of Reference

Purpose

The purpose of the Tom Price Sporting Working Group (the Group) is to:

1. provide guidance to sport and recreation issues within the Tom Price Sporting precinct (Tom Price Oval and Minna Oval);
2. provide a forum for discussion of matters relating to sport and recreation within the town of Tom Price, including the identification of issues and opportunities and ensuring equitable access to sport and recreation opportunities for all members of the community; and
3. provide direction on all matters relating to the clubs and facilities.

Role and functions

The role of the Group is to:

1. assist and provide feedback on policy development in relation to sport and recreation;
2. assist Council to develop key strategies in relation to sport and recreation;
3. provide advice on the provision of sport and recreation facilities, with a view to ensuring facilities are activated, well utilised and are fit for purpose;
4. provide a forum for the engagement, communication, dissemination and consideration of information regarding sport and recreation issues;
5. assist in the development of a partnership approach in addressing club development needs; and
6. leverage partnerships and networks to advocate for support, investment and promotion of sport and recreation within the Tom Price sporting precincts.

The role of members of the Group are to:

1. attend meetings, reviewing relevant material to enable informed discussion, and making timely decisions/actions to progress the purpose of the Group;
2. abide by the Shire's Code of Conduct, to have open and honest discussions and to treat each member with due courtesy and respect;
3. have the best interests of the stakeholders and facilities at its forefront;

In addition to these, the specific roles for each membership type are as follows:

1. Elected members are responsible for ensuring that the Group adheres to the direction set by Council, contributing from a Shire-wide perspective, and ensures the delivery of the Group's purpose.





2. Community members are responsible for contributing to the delivery of the Group's purpose within the scope of their skills, knowledge and capabilities.
3. Officers are responsible for presenting to the Group, conducting necessary research, providing professional advice, and for administering its meetings.

Delegation

1. This Group has no delegated authority and no authority to implement its recommendations without resolution of Council.
2. The Group may only make decisions in respect to its day-to-day operations and these are to be made by consensus (i.e. members being satisfied with a decision even though it may not be their first choice). If consensus is not possible, the presiding member can make the final decision.
3. The Committee does not have any management functions and cannot involve itself in management processes or procedures, other than by making a recommendation to Council.

Terms

1. These terms of reference are effective upon endorsement by Council and continue until Council otherwise resolve to disband the Group.
2. Any variations to these Terms of Reference are to be endorsed by Council.

Membership

1. The Group shall be comprised of:
 - a. two Tom Price Ward Councillors, with the remaining Tom Price Ward Councillor being the appointed deputy; and
 - b. seven community members (only one member may be appointed to the Group from each sporting organisation at any one time).
2. All memberships expire at the end of the Group's term.
3. Members appointed to the Group are not entitled to a sitting fee, or any such type of remuneration.
4. Appointments of Councillors to the Group will be for up to two-year terms, with membership expiry coinciding with the local government ordinary elections.
5. Appointments of community members are for a period of one year.
6. Community members may not serve more than two consecutive terms on the Group unless insufficient nominations are received.



7. The following Shire officers will attend Group meetings, however, will not have voting rights:
 - a. Manager Communities (or their delegate);
 - b. Senior Club Development Officer; and
 - c. A meeting secretary (for the purpose of taking meeting notes).

Community representative appointment and selection

1. Community members will be appointed by calling for nominations through an advertisement on the Shire's website, social media channels and noticeboards.
2. Nominations will be assessed by the selection panel, against the selection criteria detailed below, giving consideration to the diversity of sport and recreation clubs, associations, and interests, to ensure even and fair representation.
3. The selection panel will consist of:
 - a. Director Community Development;
 - b. Manager Communities; and
 - c. Senior Club Development Officer.
4. Recommendations of the selection panel will be submitted to Council for endorsement.

Selection criteria

Nominees for membership of the Group must be able to demonstrate:

1. Current involvement in service provision, policy or program development in the area of sport and recreation;
2. Endorsement by their organisation;
3. Strong knowledge of the Tom Price sporting activities with networks throughout the local community;
4. Strong knowledge of sport and recreation trends and impacts relevant to the purpose of the Group;
5. A willingness to contribute meaningfully to meetings in a fair and unbiased manner; and
6. Capacity to represent and commit to Group for the required term.



Quorum

The meeting quorum will be at least 50% of the participating members of the Group.

Meetings

1. The Group will elect a chairperson and deputy chairperson at its first meeting. The chairperson will be the person consulted on the day-to-day operations of the Group and its required preparations, including the agenda, for its next meeting.
2. The chairperson and deputy chairperson will be appointed for a period of 12 months, after which time a new chairperson and deputy chairperson will be appointed.
3. The Group will meet as agreed and required, upon the calling of the meeting by the chairperson.
4. A schedule of meetings will be developed and agreed by the Group and the Group may change the meeting schedule by agreement.
5. The Group may invite meeting guests that may include, but not be limited to, staff and or external subject matter experts.
6. Decisions are to be made by simple majority. Where a vote is tied, the chairperson may use a casting vote to make the final decision.
7. If a member is unable to attend the meeting, they must advise the presiding member as soon as reasonably practicable.
8. The agenda and meeting notes are to be prepared by the Shire, as follows:
 - a. The agenda will be distributed no later than three working days before the meeting on the Shire's website.
 - b. The minutes will be distributed no later than five working days after the meeting on the Shire's website.
 - c. Both the agenda and meeting notes are to be developed in the prescribed form.

Confidentiality

Committee members must not release information that the person knows, or should reasonably know, is confidential information.

Reporting

1. The Group shall report to Council by way of its meeting notes.



2. Any recommendations from the Group are to be endorsed by Council through an officer report.

Office use only				
Relevant delegations	Nil			
Council adoption	Date	8 August 2023	Resolution #	157/2023
Reviewed/modified	Date		Resolution #	
Next review due	Date	2025		

