



# Attachments

Ordinary Council Meeting

Tuesday, 16 April 2024



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# Agenda Item 10.1.1 - Attachment 1

Minutes of the Ordinary Council Meeting held 19 March  
2024



# Published Minutes

Ordinary Council Meeting

Tuesday, 19 March 2024

Date: Tuesday 19 March 2024  
Time: 2:00pm  
Location: Ashburton Hall, Ashburton Avenue, Paraboradoo  
Distribution Date: Friday 22 March 2024



**Shire of Ashburton  
Ordinary Council Meeting**

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Council Meeting.

K Donohoe  
Chief Executive Officer  
22 March 2024

These minutes were confirmed by Council as a true and accurate record of proceedings at the Ordinary Council Meeting held on Tuesday, 19 March 2024.

Presiding Member \_\_\_\_\_

Date \_\_\_\_\_

**Disclaimer**

*The Shire of Ashburton warns anyone who has an application lodged with Council must obtain, and should only rely on, written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by Council in respect of the application. No responsibility whatsoever is implied, or accepted, by the Shire of Ashburton for any act, omission, statement, or intimation occurring during a Council meeting.*

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## 1 Declaration Of Opening

The Presiding Member declared the meeting open at 2:00pm.

### 1.1 Acknowledgement Of Country

As representatives of the Shire of Ashburton Council, we respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay our respects to them and all their elders past, present and emerging.

## 2 Announcement Of Visitors

Nil

## 3 Attendance

### 3.1 Present

Elected Members:	SP A Smith	Shire President
	Cr K White	Deputy Shire President, Onslow Ward
	Cr R De Pledge	Ashburton-Tablelands Ward
	Cr M Gallanagh	Pannawonica Ward
	Cr L Rumble JP	Paraburdoo Ward
	Cr A Sullivan	Paraburdoo Ward
	Cr M Lynch	Tom Price Ward
	Cr B Healy	Tom Price Ward
	Cr R Kapor	Tom Price Ward
Employees:	K Donohoe	Chief Executive Officer
	J Sangster	Deputy Chief Executive Officer
	R Wright	Acting Director Community Development
	D Kennedy	Director Corporate Services
	I Bishop	Acting Director Infrastructure Services
	A Johnston	Manager Media and Communications
	Tina Taylor	Manager Communities
	Jack Hunter	Acting Executive Manager, Lands and Regulatory Services
	Lorrae Batten	Manager Facilities

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	Gemma Taylor Jack Watson A Furfaro	Digital Communications Officer ICT Systems Specialist Governance Officer
Guests:	Nil	
Members of Public:	There was one member of the public in attendance at the commencement of the meeting.	
Members of media:	There were no members of the media in attendance at the commencement of the meeting.	

**3.2 Apologies**

Nil

**3.3 Approved Leave Of Absence**

Nil

**4 Question Time**

**4.1 Response To Previous Public Questions Taken On Notice**

Nil

**4.2 Public Question Time**

Nil

**5 Declaration By Members**

**5.1 Due Consideration By Elected Members To The Agenda**

Elected Members noted they have given due consideration to all matters contained in this agenda.

## 5.2 Declaration Of Interest

A member who has an Impartiality, Proximity or Financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice, given to the Chief Executive Officer, prior to the meeting, or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The Presiding Member requested the Chief Executive Officer to read aloud the following correspondence from the Department of Local Government, Sport and Cultural Industries and noted each Councillor had been provided a copy.

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Department of  
Local Government, Sport  
and Cultural Industries

Our ref AB1-7-2024-25; E24026645  
Enquiries Kimberley Craik  
Phone (08) 6562 1530  
Email [legislation@dlgsc.wa.gov.au](mailto:legislation@dlgsc.wa.gov.au)

Mr Kenn Donohoe  
Chief Executive Officer  
Shire of Ashburton

Email: [governance@ashburton.wa.gov.au](mailto:governance@ashburton.wa.gov.au)

Dear Mr Donohoe

I refer to your correspondence dated 13 March 2024 and advise that, in accordance with the authority delegated by the Minister for Local Government, I have approved your application, under section 5.69(3) of the *Local Government Act 1995* (the Act).

Approval is granted to Cr Kapor and Cr Lynch to fully participate in the discussion and decision making relating to the following agenda item at the Shire's Ordinary Council Meeting, to be held on 19 March 2024:

**18.1 – PARABURDOO COMMUNITY HUB FUNDING AGREEMENT VARIATION.**

Conditions of approval:

1. *The approval is only valid for the 19 March 2024 Ordinary Council Meeting when agenda item 18.1 is considered;*
2. *The abovementioned councillors must declare the nature and extent of their interests at the abovementioned meeting when the matter is considered, together with the approval provided;*
3. *The Chief Executive Officer (CEO) is to provide a copy of the Department of Local Government, Sport and Cultural Industries (DLGSC) letter of approval to the abovementioned councillors;*
4. *The CEO is to ensure that the declarations, including the approval given and any conditions imposed, are recorded in the minutes of the abovementioned meeting, when the item is considered;*
5. *The CEO is to provide a copy of the confirmed minutes of the abovementioned meeting to the DLGSC, to allow the DLGSC to verify compliance with the conditions of this approval; and*
6. *The approval granted is based solely on the interests disclosed by the abovementioned councillors, made in accordance with the application. Should other interests be identified, these interests will not be included in this approval and the financial interest provisions of the Act will apply.*

The Shire should keep in mind that under the Act, councilors are required to provide both the nature and extent of their financial interest. This should include, where possible, an approximation of the interest's financial value in dollars at the time of the declaration.

If a councilor fails to provide sufficient information in their declaration, their interests cannot be assessed correctly, and the councilor will not be considered for an approval.

Should you require further information in relation to this matter, please contact Kimberley Craik, A/Senior Legislation Officer, via the details provided above.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Tim Fraser'.

TIM FRASER  
EXECUTIVE DIRECTOR – LOCAL GOVERNMENT

19 March 2024

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The following declarations of interest are disclosed –

11/AD.2 Small Business Friendly Council Initiatives	
Name	SP A Smith
Nature of interest	Direct Financial
Interest description	I am a small business owner. My catering/food business operates within the Shire of Ashburton and recently became a member of the Pilbara Inland Chamber of Commerce and Industry (PICCI).

14.1 RFT 24.23 Maintenance Grading of Roebourne-Wittenoom Road and Pannawonica-Millstream Road	
Name	Cr M Lynch
Nature of interest	Impartiality
Interest description	My wife, Renae Lynch is the Senior Procurement Officer for the Shire of Ashburton. The Senior Procurement Officer ensures all processes and procedures required to ensure a compliant process together with a fair and equitable evaluation.

15.1 Tom Price Community Arts and Cultural Centre – Support for Proposed Freehold Transfer of Portion of UCL 524 on Deposited Plan 69942	
Name	Cr B Healy
Nature of interest	Indirect Financial
Interest description	I am currently a volunteer on the committee of the Tom Price Community Arts & Cultural Centre in the position of Chairperson.  My business From Dust Creative Arts hires the premises for the purpose of dance classes. The purchase of this land is for the benefit of the extension of another group who utilises space at the Arts & Cultural Centre - it in no way benefits either myself individually or my business who utilises a different area of the land.

15.2 Tom Price Sporting Working Group - Community Member Selection	
Name	Tina Taylor (Manager Communities)
Nature of interest	Impartiality
Interest description	My husband is the President of the Fortescue National Football League (FNFL).
Name	SP Audra Smith
Nature of interest	Direct Financial
Interest description	With regard to the matter in Item 15.2 Tom Price Sporting Working Group, I disclose that I have a business relationship with Mrs Bria Bovell. My catering/food business has provided catering services to Tom Price Netball Association where Mrs Bovell is the Secretary.

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Name	SP Audra Smith
Nature of interest	Impartiality
Interest description	I have an association with Tom Price Amateur Basketball Association (TPABA). I am a committee member with TPABA and have was previously a work colleagues of Ms Felicity Guthrie - President of TPABA.
Name	Cr B Healy
Nature of interest	Impartiality
Interest description	Member of Touch Rugby of which a nominee is on the committee.
Name	Cr R Kapor
Nature of interest	Impartiality
Interest description	Volunteer involvement with various clubs, President – Tom Price swimming club. General committee – Athletics, basketball and tennis club.

18.1 Paraburdoo Community Hub Funding Agreement Variation

Name	Cr M Gallanagh
Nature of interest	Direct Financial
Interest description	My husband works for Rio Tinto, and we both have shares above the prescribed amount.
Name	Cr M Lynch
Nature of interest	Indirect Financial
Interest description	I am an employee and tenant of Rio Tinto. I am paid a salary by Pilbara Iron.
Name	Cr L Rumble JP
Nature of interest	Direct Financial
Interest description	Share holder of Rio Tinto Shares greater than \$10,000 as to local government act.
Name	SP A Smith
Nature of interest	Direct Financial
Interest description	My husband is an employee of Rio Tinto and own over the prescribed amount of Rio Tinto shares.  I am a small business owner and have had business relationship with Rio Tinto. My husband's employment with Rio Tinto provides him with subsidised housing and utilities in which I reside too.  My business "Mari Makan" has done a one-off catering service for Rio Tinto.

Name	Cr A Sullivan
Nature of interest	Direct Financial
Interest description	I and my husband hold shares above the prescribed amount. I and my husband live in subsidised housing provided by Rio Tinto. I and my husband are employees of Rio Tinto.
Name	Cr R Kapor
Nature of interest	Indirect Financial
Interest description	Husband is Rio Tinto employee. Live in company housing, reduced utilities.

**6 Announcements By The Presiding Member And Councillors Without Discussion**

Nil

**7 Petitions / Deputations / Presentations**

**7.1 Petitions**

Nil

**7.2 Deputations**

Nil

**7.3 Presentations**

Shire President Audra Smith, thanked Tina Mladenovic previous Councillor of the Tom Price Ward, for her contribution to Council from October 2021 – November 2023, and presented her with a plaque in recognition of her service.



## 8 Applications for Leave of Absence

### 8.1 Application for Leave of Absence

**Council Decision** 042/2024

**Moved** Cr L Rumble JP

**Seconded** Cr M Lynch

**That Council approve the request for Leave of Absence, for Councillors,**

- **Rory De Pledge of Ashburton-Tablelands Ward for the period from 16 April 2024 to 16 April 2024 inclusive, and**
- **Alana Sullivan of Paraburdoo Ward for the period from 16 April 2024 to 16 April 2024 inclusive.**

**For:** A Smith, K White, R De Pledge, M Gallanagh, L Rumble JP, A Sullivan, M Lynch, B Healy and R Kapor

**Against:** Nil

**Carried 9/0**

## 9 En Bloc Council Resolutions

### 9.1 Agenda Items Adopted En Bloc

The following confirmation of minutes, receipt of minutes and committee recommendations were adopted en bloc:

- 10.1.1 Minutes of the Ordinary Council Meeting held on 20 February 2024
- 10.1.2 Minutes of the Audit and Risk Management Committee Meeting held on 20 February 2024
- 10.2.1 Minutes of the Chief Executive Officer's Recruitment and Performance Review Committee Meeting held on 20 February 2024
- 11/AD1 Shire of Ashburton Economic and Demographic Analysis Report
- 11/AD3 Airlie Island Preliminary Conservation and Eco-Tourism Concept

## **10 Confirmation Of Minutes**

### **10.1 Confirmation Of Council Minutes**

#### **10.1.1 Minutes Of The Ordinary Council Meeting Held On 20 February 2024**

**Council Decision**            **043/2024**

**Moved**                        **Cr M Gallanagh**

**Seconded**                    **Cr R Kapor**

**That the Minutes of the Ordinary Council Meeting held 20 February 2024 (Item 10.1.1 Attachment 1) be confirmed as a true and accurate record.**

**Carried 9/0**

**Resolved en bloc**

### **10.2 Receipt Of Committee And Other Minutes**

#### **10.2.1 Minutes Of The Audit And Risk Management Committee Meeting Held On 20 February 2024**

**Council Decision**            **044/2024**

**Moved**                        **Cr M Gallanagh**

**Seconded**                    **Cr R Kapor**

**That the Minutes of the Audit And Risk Management Committee Meeting held 20 February 2024 (Item 10.2.1 Attachment 1) be received.**

**Carried 9/0**

**Resolved en bloc**

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**10.2.2 Minutes Of The Chief Executive Officer's Recruitment and Performance Review Committee Meeting Held On 20 February 2024****Council Decision**            **045/2024****Moved**                        **Cr M Gallanagh****Seconded**                  **Cr R Kapor****That the Minutes of the Chief Executive Officer's Recruitment and Performance Review Committee Meeting held 20 February 2024 (Item 10.2.2 Attachment 1) be received.****For:**            **A Smith, K White, R De Pledge, M Gallanagh, L Rumble JP, A Sullivan, M Lynch, B Healy and R Kapor****Against:**    **Nil****Carried 9/0**  
**Resolved en bloc**

## 11 Recommendations From Committee

### Economic And Tourism Development Committee Meeting held on 19 March 2024

#### AD.1 Shire of Ashburton Economic and Demographic Analysis Report

<b>File Reference</b>	ED01
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	P Hanlon, Manager Business and Economic Development
<b>Authorising Officer</b>	K Donohoe, Chief Executive Officer
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Shire of Ashburton Economic and Demographic Analysis Report 2023</li> <li>2. Shire of Ashburton Economic and Demographic Analysis Report 2023 Overview Presentation</li> </ol>

#### Report Purpose

Council is required to consider the Shire of Ashburton (the Shire) Economic and Demographic Analysis Report 2023 (Attachment 1) and the overview presentation (Attachment 2).

The purpose of this report is to provide Council with in-depth analysis of the economic and demographic trends within the Shire over the past 20 years.

Council is requested to note the findings in the report to inform future decision making and adopt the report and overview presentation as key evidence tools to inform and support advocacy initiatives.

#### Background

This report provides insights into the Shire's economic dynamics, workforce characteristics, population trends, and the impact of major projects on its development trajectory over the last twenty years. It concludes with an analysis of potential opportunities for growth going forward and challenges that may inhibit growth or diversification.

The report was prepared by .id Consulting, a demographic and data analysis firm, that work with clients across local and State governments as well as the private sector to display relevant data within defined boundaries.

The Shire currently has a subscription to .id Consulting's online economy id and community id platforms. The content of the report has been produced using Australian Bureau of Statistics (ABS) including Census information and National Institute of Economic and Industry Research (NIEIR) data. The sources of the data provide a credibility to the report and include:

- Australian Business Register, GST Registration (2023)
- Australian Bureau of Statistics, Building Approvals (2023)
- Australian Bureau of Statistics, Regional Population Growth (2023)
- Australian Bureau of Statistics, Census of Population and Housing 2006, 2011, 2016 and 2021 estimates
- Australian Bureau of Statistics, Weekly Payroll Jobs and Wages in Australia (2023)
- Department of Employment, Small Area Labour Market (2023)
- NIEIR (National Economics), Small area estimates of employment and economic value (2023).

### Comments

The Shire's Economic and Demographic Analysis Report 2023 and overview presentation provide a number of key findings including the below for consideration:

#### Economic and Demographic Overview

- The economy is dominated by extractive industries and supporting construction.
- Worker productivity is four times higher than the average for regional Western Australian workers.
- The workforce in Ashburton is characterized by a younger and predominantly male population.

#### How is the economy performing?

- Employment levels in Ashburton have decreased rapidly in recent years, particularly following the completion of major gas projects like Gorgon and Wheatstone. The workforce has dropped from a peak of over 26,000 workers to an estimated 16,357 workers in 2022.
- The Shire consistently maintains one of the lowest unemployment rates in Australia, hovering around 1% for over a decade.

#### What is driving conditions?

- The construction industry played a pivotal role in Ashburton's economic growth, driven by major projects.
- However, upon project completion most workers left. Worker numbers rose from an estimated 2,000 in 2011 to almost 10,000 in 2016 before falling back to 1,854 in 2022.
- Productivity has experienced exceptional growth as the operational phases of gas and iron ore projects are far less labour intensive.

#### Industry competitive analysis

- Ashburton's economy is highly concentrated, with 66% of local employment in the mining industry. While it is more diverse than East Pilbara, it is less diversified than Karratha and Port Hedland.
- Even when compared to the Pilbara region, Ashburton's specialisations in oil and gas, heavy and civil engineering and metal ore mining come through.

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- Smaller specialisations in terms of job numbers include agriculture (livestock farming), real estate/property management, and administrative services (mostly employment services).
- The Shire's economy is considerably under-represented in terms of health and social assistance services employment.

What are the demographic drivers?

- Since the boom in resource projects, Ashburton has consistently had a much higher level of people being present in the LGA (enumerated population within the Census) than the resident population would suggest.
- The region has a very non-local workforce and the share of the workforce residing locally has fallen between censuses. In 2016, an estimated 1 in 3 workers resided in Ashburton. In 2021, this had fallen to 1 in 4. This highlights the increasing nature of the fly in fly out (FIFO) work practices.

Future growth prospects

- Ashburton's future is still tied to the resource based industries with short to medium term demand for gas and iron ore to continue and longer term growth in critical minerals.
- Risks from global competition, potential downturns in China, regulatory changes, and competition for investment in the Pilbara region are challenges to navigate.
- Renewable energy developments offer opportunities to decarbonize high emission industries.
- The Shire's small and dispersed population base limit its capacity to compete with larger towns like Karratha and Port Hedland for commercial investment and larger essential facilities.
- Decommissioning oil and gas infrastructure presents employment opportunities for the construction sector.
- In tourism, infrastructure upgrades, nature-based/ecotourism development, indigenous tourism expansion, and targeted campaigns for FIFO workers/families present growth avenues.
- In agriculture, the exploration of irrigated agriculture in alluvial floodplains, technology adoption, and native food crops present growth opportunities.
- In education, the region has the potential for remote learning facilities, and leveraging major employers for new training facilities, focusing on relevant emerging course.
- Other areas that have the potential to support employment and economic diversity opportunities include the space and marine sectors.

### Consultation

Chief Executive Officer

Executive Leadership Team

Council – A representative from .id Consulting provided a 30 minute presentation on the key findings to Council at a briefing session held in Onslow on 20 February 2024.

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	3. Prosperity - We will advocate and drive opportunities for the community to be economically desirable, resilient, and prosperous.
Strategic Outcome	3.1 Coordinated delivery of economic services and projects for the community
Strategy	3 Provide professional leadership and advice to assist Council.

**Council Policy**

Nil

**Financial Implications**

Current Financial Year

The report was produced with budgeted funds in the Business and Economic Development 2023/24 Annual Budget.

Future Financial Year(s)

Nil

**Legislative Implications**

Nil

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	There is a risk to Council's reputation should it not make informed decisions and advocate for identified regional priorities.	Unlikely (2)	Minor (2)	Low (1-4)	Following the officer's recommendation will ensure Council have a credible information base to inform decision making and advocacy initiatives.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to Shire of Ashburton Economic and Demographic Analysis Report, the Economic and Tourism Development Committees recommends that Council,

1. Notes the findings in the report to inform future decision making; and
2. Adopts the report and overview presentation, as detailed in Attachments 1 and 2, as key evidence tools to inform and support advocacy initiatives.

**Council Decision            046/2024**

**Moved                            Cr M Gallanagh**

**Seconded                      Cr R Kapor**

**That with respect to Shire of Ashburton Economic and Demographic Analysis Report, the Economic and Tourism Development Committees recommends that Council,**

- 1. Notes the findings in the report to inform future decision making; and**
- 2. Adopts the report and overview presentation, as detailed in Attachments 1 and 2, as key evidence tools to inform and support advocacy initiatives.**

**For:                    A Smith, K White, R De Pledge, M Gallanagh, L Rumble JP, A Sullivan, M Lynch, B Healy and R Kapor**

**Against:            Nil**

**Carried 9/0  
Resolved en bloc**



**AD.3 Airlie Island Preliminary Conservation and Eco-Tourism Concept**

<b>File Reference</b>	ED01
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	P Hanlon, Manager Business and Economic Development
<b>Authorising Officer</b>	K Donohoe, Chief Executive Officer
<b>Previous Meeting Reference</b>	Ordinary Council Meeting 11 December 2020 - Item 16.1 – 227/2020
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Airlie Island Preliminary Conservation and Eco-Tourism Concept</li> <li>2. Letter - Marine Tourism Business - Confidential</li> </ol>

**Report Purpose**

Council is required to consider the Airlie Island Preliminary Conservation and Eco-Tourism Concept (Attachment 1) as a key tourism project proposal in accordance with Council's resolved position on the Pilbara Inshore Islands Draft Management Plan 2020.

The purpose of this report is to provide Council with greater detail on the Pilbara Inshore Island Conservation and Eco-Tourism Project.

Council is requested to endorse the Airlie Island Preliminary Conservation and Eco-Tourism Concept as a key tourism project for the Shire of Ashburton (the Shire) for further development and authorise the Chief Executive Officer to engage with the Western Australian Government.

**Background**

In December 2020, Council resolved to authorise the Chief Executive Office and the Shire President to continue to investigate tourism and development opportunities for the Pilbara Inshore Island Group.

Prosperity is one of the four pillars included in the Shire's Strategic Community Plan 2022-2032, which states that we will advocate and drive opportunities for the community to be economically desirable, resilient, and prosperous. Onslow currently has a strong industrial economy with Chevron's Wheatstone and Woodside's Macedon LNG projects and Onslow Salt's operations providing employment opportunities.

The Shire is committed to securing the long-term future of Onslow by ensuring the community has the amenity, vibrancy and lifestyle in place to underpin future industry expansion.

The visitor economy is seen as a sustainable opportunity to deliver these long-term benefits to the community and to sustain a strong industry workforce.

To support this vision, the Shire adopted the positioning paper 'Onslow Towards a Visitor Economy' which highlights the visitor economy vision of the community, the actions that we have taken to date and those we plan to undertake.

Principle 2 of this document states that we will enhance the Gateway to the Mackerel Islands experience.

The Shire has received communication from a private entity who was looking to establish a marine charter business in Onslow (Attachment 2). Unfortunately, the underlying infrastructure (availability of safe commercial anchorage in Beadon Creek) is not currently in place in Onslow to make this commercially achievable.

### Comments

One of the priority projects of Council to be considered in the draft 2024 Priority Projects Council report is to 'Develop the Pilbara Inshore Island Conservation and Eco-Tourism Project'.

The Pilbara Inshore Islands Nature Reserve comprises over 170 islands, islets and rocks, and spans the area between Exmouth Gulf and Cape Preston. Many of the islands are protected as nature reserves, home to migratory shorebirds, marine turtles and seabirds. The islands also offer incredible tourism value.

Tourism is a key economic driver for the Shire. There were approximately 365,000 visitors to the Shire in 2019 (Tourism Research Australia, 2020), which provided an economic benefit of over \$150 million – almost 30% of the total output of the Pilbara region. The Department of Biodiversity, Conservation and Attractions (DBCA) released the Pilbara Inshore Islands Nature Reserves and Proposed Additions Draft Management Plan in September 2020 (Draft Management Plan). This has created a potential change of status for the islands, with the potential to inhibit tourism numbers by up to 36,000, at a loss of \$15 million to the local economy.

The Draft Management Plan identified that Airlie Island is one of three islands that have the most challenges for long-term management of conservation values.

The Shire is seeking to develop designated camping and day use areas on select islands such as Airlie Island to minimise camping and use outside of designated areas of higher natural values and significance, thereby reducing disturbance, abandonment of shore bird chicks and risk of introducing pests.

Airlie Island is classified as a contaminated site with an updated investigation required to understand the current levels of contamination. Recent site visits revealed that the island has introduced weed species and infrastructure not removed during oil and gas decommissioning including concrete pads, pylons and considerable portions of the bund wall.

With the level of contamination, remaining industry infrastructure and likely prevalence of invasive weeds, Airlie Island presents as a logical candidate for a locally driven and managed case study into how Eco-Tourism can assist in conservation.

Alternatively, the Shire will work with the Western Australian Government to determine the most feasible islands for greater tourism utilisation.

The Airlie Island Preliminary Conservation and Eco-Tourism Concept provides context and further information on the concept. This will be used in conjunction with the 2024 Priority Projects document to seek support of the Western Australian Government through the New Tourism Investment Committee of Cabinet to develop Airlie Island or other suitable islands accessible off the coast of Onslow as a first stage tourism project.

The Shire will develop the management plans and business cases required for investment. This will be performed in collaboration with the community and Western Australian Government.

**Consultation**

Chief Executive Officer

Executive Manager Land, Property and Regulatory Services

Department of Biodiversity, Conservation and Attractions (DBCA) – Shire officers have held positive early engagement with DBCA on the concept. Further work needs to be undertaken to understand land tenure and the level of contamination on the island to inform a detailed concept design. DBCA have also indicated that the project would require liaison with a number of State government departments including:

- Department of Transport and Pilbara Ports Authority – to investigate the requirements to install marine moorings.
- Department of Water and Environmental Regulation – to confirm levels of contamination.
- Department of Energy, Mines, Industry Regulation and Safety – to confirm the current land tenure details of past resource industry activities.

Further consultation should also be undertaken with the Australian Marine Safety Authority as the island has an operational lighthouse for marine navigation.

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	3. Prosperity - We will advocate and drive opportunities for the community to be economically desirable, resilient, and prosperous.
Strategic Outcome	3.4 Sustainable commerce and tourism opportunities
Strategy	3 Work collaboratively with tourism sector providers, Australia’s North-West Tourism and Tourism WA to increase visitor spend, and length of stay, in the Shire.

**Council Policy**

Council Policy – Tourism Support and Promotion

The Shire recognises that tourism will continue to be a major employer and contributor to the economy within the Shire of Ashburton, and that it needs to play an active role to facilitate the growth and development of tourism in Ashburton.

**Financial Implications**

Current Financial Year

The concept plan has been produced by officers internally so there is no financial impact on Council further than the budgeted staff time.

Future Financial Year(s)

Future actions and initiatives will be considered at the time of procurement.

**Legislative Implications**

Nil

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	There is a risk to Council's reputation should an endorsed Priority Project not be developed further.	Possible (3)	Moderate (3)	Moderate (5-9)	Following the officer's recommendation will provide Council with a concept and pathway forward to continue developing the project.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to the Airlie Island Preliminary Tourism Concept, the Economic and Tourism Development Committee recommends that Council:

1. Endorses the Concept as a key tourism project for the Shire.
2. Authorises the Chief Executive Officer to engage with the Western Australian Government through the New Tourism Investment Committee of Cabinet to develop Airlie Island or other suitable islands accessible off the coast of Onslow, as a first stage project utilising the Concept as provided at Attachment 1.
3. Authorises the Chief Executive Officer to commence detailed project planning and development.

**Council Decision**            **047/2024**

**Moved**                            **Cr M Gallanagh**

**Seconded**                      **Cr R Kapor**

**That with respect to the Airlie Island Preliminary Tourism Concept, the Economic and Tourism Development Committee recommends that Council:**

- 1. Endorses the Concept as a key tourism project for the Shire.**
- 2. Authorises the Chief Executive Officer to engage with the Western Australian Government through the New Tourism Investment Committee of Cabinet to develop Airlie Island or other suitable islands accessible off the coast of Onslow, as a first stage project utilising the Concept as provided at Attachment 1.**
- 3. Authorises the Chief Executive Officer to commence detailed project planning and development.**

**For:**                    **A Smith, K White, R De Pledge, M Gallanagh, L Rumble JP, A Sullivan, M Lynch, B Healy and R Kapor**

**Against:**            **Nil**

**Carried 9/0**

**Resolved en bloc**

*SP A Smith disclosed a direct financial interest in Item 6.2 (detailed in Item 5.2).*

At 2:12 pm, SP Audra Smith left the meeting.

Deputy Shire President, K White assumed the chair.

**AD.2 Small Business Friendly Council Initiatives**

<b>File Reference</b>	ED01
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	P Hanlon, Manager Business and Economic Development
<b>Authorising Officer</b>	K Donohoe, Chief Executive Officer
<b>Previous Meeting Reference</b>	Ordinary Council Meeting 12 December 2023 - Item AD.2 – 218/2023
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Shop Ashburton Campaign Proposal</li> <li>2. Whitsunday Small Business Start-Up Program Application Form</li> </ol>

**Report Purpose**

Council is required to consider the Small Business Friendly Council initiatives for further implementation and further development.

The purpose of this report is to inform Council of the engagement to date with the Onslow Chamber of Commerce and Industry (OCCI) and Pilbara Inland Chamber of Commerce and Industry (PICCI) on Small Business Friendly Council initiatives for implementation and development.

Council is requested to note the Shire of Ashburton (the Shire) Business Grants Program investigation to date and endorse the recommendation to deliver the Shop Ashburton Campaign Proposal.

**Background**

The Western Australian Government’s Small Business Development Corporation’s (SBDC) Small Business Friendly Local Government (SBFLG) initiative fosters better ties between small businesses and local government. This program acknowledges local governments that actively aid their small business communities. [Small Business Friendly Local Governments | Small Business Development Corporation](#)

Council resolved to become a Small Business Friendly Council at its meeting held 12 December 2023 (resolution 218/2023). Council also requested the Chief Executive Officer to investigate a future small business grant program and report to the next meeting of the Economic and Tourism Development Committee.

At the December 2023 Council meeting, Council also resolved to adopt the Economic and Tourism Development Priorities Workshop Outputs report (resolution 217/2023), for an initial SBFLG program to focus on the following programs:

1. Buy Local Scheme with Chambers of Commerce
2. Doing business with Council guide - encouraging and supporting small to medium enterprises to go for tenders and contracts with Council and larger businesses (video/webinar format)
3. Early notification alerts of projects coming up to enable SMEs to get prepared to plan and submit tenders etc.
4. Home based business guide
5. Sponsoring Chamber of Commerce events.

### Comments

Council officers have engaged with OCCI and PICCI to develop initial proposals for the following SBFLG initiatives for further development:

1. Shop Ashburton Campaign Proposal (Attachment 1)

The Shop Ashburton Campaign is centred on the rollout and marketing of a gift card program that can only be used at Shire participating businesses. Shire officers conducted initial market research to understand the options currently available which lead to the discovery of the Why Leave Town (WLT) model used by the City of Greater Geraldton [Geraldton | Why Leave Town](#).

OCCI and PICCI have submitted a proposal to the Shire for the delivery of the program (Attachment 1).

OCCI has conducted market research and in conjunction with PICCI recommends the WLT proposal due to its usability for all vendors, administrative support (including remote Point of Sale (POS) terminal lockdown and management) and reporting. The recommendation is to implement Generic Chip Gift Cards and Digital Gift Cards.

The Chambers of Commerce compared other options available including:

- Cards 4 All – due to the type of cards not all businesses would be able to be involved
- Manual Hard Copy Voucher – very labour intensive to administer and lag time for reimbursements to businesses.

The WLT program gift cards are unique to the businesses within the Shire who choose to participate. It is expected that the program will be open to all business located within the Shire to participate.

Whilst there are costs to participating in the program including a subscription fee and per card fee, the benefit of the program comes from an increased awareness of spending money locally (marketing) with the call to action leading to the purchase of unique Ashburton gift cards. This ensures that money stays within our community and supports local businesses in alignment with the Shire's Tourism and Economic Development Strategy.

There will be a requirement to engage with local businesses to sign them up to the program and OCCI and PICCI have stated that they are committed to promoting the program with member businesses and providing support in addition to WLT to assist member sign-up as well as being a local load-up point for the gift cards.

Funding support requested from the Shire:

- In-kind support from the Shire for all associated graphic design work, including for cards and promotional materials (a draft design has been included with Attachment 1).

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- Initial seed funding to purchase program subscription that covers five years \$13,596 (incl. GST). Initial subscription includes marketing for 30 member businesses (shop-front stickers and posters), additional quantity can be purchased as needed.
- Sponsorship of initial 500 generic cards to reduce barriers to purchase, \$2,600 (incl. GST).

Total contribution from the Shire: \$16,196.00 (incl. GST).

## 2. Shire Business Grants Program Investigation

Council officers have held an initial engagement with OCCI and PICCI to investigate a Business Grants Program for the Shire.

During this engagement it was discussed that whilst there are business grants available through avenues such as State and Federal government departments, small businesses, and in particular start-up businesses, don't usually meet the necessary eligibility criteria. An overview of these grants can be found here: [Grants Assistance and Programs Register for WA industry \(www.wa.gov.au\)](http://www.wa.gov.au). The Shire currently operates the following grant programs, however they are not targeted at the business community:

- Community Support Grants
- Signature Events and Activities Grants
- Small Assistance Donations.

OCCI and PICCI see an opportunity to partner with the Shire to continue investigating our own small business grants, focusing on topics such as:

- Purchasing of new equipment
- Enhancing digital capacity
- Upgrade of facilities.

Shire officers also see the following possible grant funded initiatives as needing further investigation:

- Marketing support of tourism related businesses
- Initial seed capital for start-up businesses.

The Chambers of Commerce would like to work with the Shire to determine the best way to utilise the funds considering:

- Co-contribution from businesses
- Spread across each town in the Shire
- Eligibility criteria
- Individual grant amounts.

Shire officers have conducted an initial review of business grants operated by other local governments in Australia including Queensland's Whitsunday Regional Council Small Business Start-up Grants Program [Small Business Start-up Grants - Apply Now | Your Say Whitsunday \(whitsundayrc.qld.gov.au\)](http://whitsundayrc.qld.gov.au).

The Whitsunday Regional Council states:

The Whitsunday Small Business Start-Up Program is a Council-administered business grant fund targeting start-up business opportunities in the Whitsunday region.



It is a competitive and merit-based grant program that aims to attract entrepreneurs to undertake start-up business activities in the Whitsundays.

Successful applicants have the opportunity to receive monetary funding of up to \$10,000 (matched 50:50 by the applicant) for business-related activities in a start-up new business.

Council will ensure the successful applicants will align with our identified regional economic opportunities and will not compete with existing business.

The program aims to benefit the Whitsunday region by:

- Increasing employment
- Attracting new investment
- Increasing local supply and/or manufacturing supply chains (i.e. local import replacement, local procurement)
- Establishing new trade opportunities (local, inter-regional and/or overseas)
- Value adding to the existing Whitsunday region
- Providing circular economy benefits.

A detailed application form can be found at Attachment 3.

Given that the Shire is investigating a program that provides ratepayer funds to private enterprise, a well-developed grant guideline and application process must be developed to ensure a high level of governance is maintained. With the development of the Shire's Economic Development Strategy 2024-2028 nearing completion, it is recommended that any proposed business grants program is aligned to this strategy to ensure that the Shire achieves strategic outcomes endorsed by Council. It is recommended that further investigation on a business grants program is conducted by Council officers following the endorsement of the Shire's Economic Development Strategy 2024-2028.

**Consultation**

Onslow Chamber of Commerce and Industry  
 Pilbara Inland Chamber of Commerce and Industry  
 Marketing and Communications Officer

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	3. Prosperity - We will advocate and drive opportunities for the community to be economically desirable, resilient, and prosperous.
Strategic Outcome	3.4 Sustainable commerce and tourism opportunities
Strategy	2 Ensure Shire processes support the development of strong and sustainable local business opportunities.

**Council Policy**

Nil

**Financial Implications**

Current Financial Year

1. Shop Ashburton Campaign Proposal

\$14,724 plus GST covers the five year cost of the program and initial sponsorship of 500 gift cards and will be outlaid in the current financial year under budget J3101 Business Development.

2. Shire Business Grants Program

No financial contribution has currently been considered until the program has been further developed for implementation. It is anticipated that officer time and consultancy funds may be required this financial year to develop the concept further.

Future Financial Year(s)

1. Shop Ashburton Campaign Proposal

As the funding is being committed for five years upfront, future financial year spending is not currently considered. It is anticipated that officer time will be the main contribution in the future with further funding contributions, if required, to be considered at a future point in time.

2. Shire Business Grants Program

Future contributions will be considered once the program has been developed for implementation.

**Legislative Implications**

Nil.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	There is a risk to the Shire's reputation should it not be seen to support business friendly local government initiatives adopted as a priority action.	Possible (3)	Minor (2)	Moderate (5-9)	Following the officer's recommendation will ensure the Council is supporting adopted small business friendly local government programs.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

**Voting Requirements**

Simple Majority

**Committee Recommendation**

That with respect to Small Business Friendly Council Initiatives, the Economic and Tourism Development Committee recommends that Council,

1. Notes the Business Grants Program investigation to date;
2. Authorises the Chief Executive Officer to continue investigating a business grants program with the Onslow Chamber of Commerce and Industry and the Pilbara Inland Chamber of Commerce and Industry following the adoption of the Shire's renewed Economic Development Strategy for future consideration;
3. Endorses the following contributions to the Shop Ashburton Campaign Proposal for delivery in partnership with the Onslow Chamber of Commerce and Industry and the Pilbara Inland Chamber of Commerce and Industry:
  - (a) In-kind support from the Shire of Ashburton for all associated graphic design work including for cards and promotional materials;
  - (b) Initial seed funding to purchase program subscription that covers five years \$13,596 (incl. GST); and
  - (c) Sponsorship of initial 500 generic cards to reduce barriers to purchase, \$2,600 (incl. GST).
4. Authorises the Chief Executive Officer to investigate the possibility of external Sponsorship, to increase seed and/or generic card purchase funding.

**Council Decision**            **0488/2024**

**Moved**                            **Cr M Lynch**

**Seconded**                    **Cr R De Pledge**

**That with respect to Small Business Friendly Council Initiatives, the Economic and Tourism Development Committee recommends that Council,**

- 1. Notes the Business Grants Program investigation to date;**
- 2. Authorises the Chief Executive Officer to continue investigating a business grants program with the Onslow Chamber of Commerce and Industry and the Pilbara Inland Chamber of Commerce and Industry following the adoption of the Shire's renewed Economic Development Strategy for future consideration;**
- 3. Endorses the following contributions to the Shop Ashburton Campaign Proposal for delivery in partnership with the Onslow Chamber of Commerce and Industry and the Pilbara Inland Chamber of Commerce and Industry:**
  - (a) In-kind support from the Shire of Ashburton for all associated graphic design work including for cards and promotional materials;**
  - (b) Initial seed funding to purchase program subscription that covers five years \$13,596 (incl. GST); and**
  - (c) Sponsorship of initial 500 generic cards to reduce barriers to purchase, \$2,600 (incl. GST).**
- 4. Authorises the Chief Executive Officer to investigate the possibility of external Sponsorship, to increase seed and/or generic card purchase funding.**

**For:**                    **K White, R De Pledge, M Gallanagh, L Rumble JP, A Sullivan, M Lynch, B Healy and R Kapor**

**Against:**            **Nil**

**Carried 8/0**

At 2:13 pm, SP Audra Smith returned to the meeting and resumed the Chair.

**12 Office of the Chief Executive Officer Reports**

Nil

## 13 Corporate Services Reports

### 13.1 Monthly Financial Statements - February 2024

<b>File Reference</b>	FM03
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	T Dayman, Manager Finance
<b>Authorising Officer</b>	D Kennedy, Director Corporate Services
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	1. Financial Statements - February 2024

#### Report Purpose

Shire officers are required to prepare a Statement of Financial Activity each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the month ended 29 February 2024.

Council is requested to accept the Statement of Financial Activity as provided.

#### Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

#### Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements (as attached).

There are no further 2023/2024 Budget amendments recommended.

#### Consultation

Executive Leadership Team  
 Middle Management Group  
 Finance Team

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.2 Appropriate, sustainable, and transparent management of community funds
Strategy	4 Ensure financial transactions are accurate and timely.

**Council Policy**

Nil

**Financial Implications**

Current Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Year(s)

Nil

**Legislative Implications**

*Local Government Act 1995*

*Section 6.4 (Financial report)*

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

*Regulation 34 (Financial activity statement required each month (Act s.6.4)*

Shire officers are to prepare each month a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Material misstatement or significant error in the financial statements.	Unlikely (2)	Moderate (3)	Moderate (5-9)	Review of financial position information to be undertaken regularly and by multiple Shire officers.
Compliance	Council does not accept the officer recommendation.	Unlikely (2)	Minor (2)	Low (1-4)	Provide Council with sufficient information for decision making.

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Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to Monthly Financial Statements, Council, in accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996*, accepts the Statement of Financial Activity, and associated documentation, for February 2024, as included at Attachment 1.

**Council Decision**                    **049/2024**

**Moved**                                    **Cr M Lynch**

**Seconded**                                **Cr R Kapor**

**That with respect to Monthly Financial Statements, Council, in accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996*, accepts the Statement of Financial Activity, and associated documentation, for February 2024, as included at Attachment 1.**

**For:**                    **A Smith, K White, R De Pledge, M Gallanagh, L Rumble JP, A Sullivan, M Lynch, B Healy and R Kapor**

**Against:**            **Nil**

**Carried 9/0**



**13.2 Monthly Schedule of Accounts Paid - February 2024**

<b>File Reference</b>	FM03
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	T Dayman, Manager Finance
<b>Authorising Officer</b>	D Kennedy, Director Corporate Services
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	1. Schedule of Accounts Paid - February 2024

**Report Purpose**

Shire officers are required to prepare a Schedule of Accounts Paid each month containing relevant information, as legislated.

The purpose of this report is to present the:

- Schedule of Creditor Accounts Paid for February 2024,
- Trust Fund Payments for February 2024, and
- Corporate Credit Card and Payment Card Reconciliations for January 2024.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as presented.

**Background**

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

A new regulation has been added to the *Local Government (Financial Management) Regulations 1996* to increase transparency and accountability in local government, through greater oversight of incidental spending. From 1 September 2023, local governments are required to disclose information about each transaction made on a credit cards, debit cards or other purchasing cards.

**Comments**

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and this is attached.

For the month under review the following summarised details are presented:

Description	Amount \$
<u>Municipal Fund</u>	
Electronic Funds Transfers	4,500,781.40
BPay/Credit Cards	356,747.45
Cheques	0
Payroll	1,373,780.78
Bank Fees and Charges	1027.74
<u>Municipal Fund Total</u>	6,232,337.37
<u>Trust Fund</u>	
Electronic Funds Transfers	0.00
<u>Trust Fund Total</u>	0.00

**Payment Cards**

Credit Cards	9408.41
Fuel Cards – Ampol	2530.39
Fuel Cards – Viva / Shell	7015.79
Fuel Cards – Wex Motorpass	253.05
Taxi Cards – Cabcharge	0
<u>Payment Cards Total</u>	19,207.64

**Consultation**

Executive Leadership Team

Finance Team

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.2 Appropriate, sustainable, and transparent management of community funds
Strategy	4 Ensure financial transactions are accurate and timely.

**Council Policy**

Nil

**Financial Implications**

Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

Future Financial Year(s)

Nil

**Legislative Implications**

*Local Government (Financial Management) Regulations 1996*

*Regulation 13 (Payments from municipal fund or trust fund by Chief Executive Officer, Chief Executive Officer's duties as to etc.)*

Where the Chief Executive Officer has been delegated the exercise of power to make payments from the Municipal Fund or the Trust Fund, a list of accounts authorised for payment by the Chief Executive Officer is to be presented each month to Council.

*Regulation 13A Payments by employees via purchasing cards*

If a local government has authorised an employee to use a credit, debtor or other purchasing card, a list of payments made using the card must be prepared each month is to be presented to Council.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Council does not accept the officer recommendation.	Unlikely (2)	Minor (2)	Low (1-4)	Provide Council with adequate information to make an informed decision.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

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**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to Monthly Schedule of Accounts Paid, Council, in accordance with regulation 13 and 13A of the *Local Government (Financial Management) Regulations 1996*, confirms the Monthly Schedule of Accounts Paid, including payment cards, for February 2024, as included at Attachment 1.

**Council Decision**            **050/2024**

**Moved**                            **Cr M Lynch**

**Seconded**                       **Cr M Gallanagh**

That with respect to Monthly Schedule of Accounts Paid, Council, in accordance with regulation 13 and 13A of the *Local Government (Financial Management) Regulations 1996*, confirms the Monthly Schedule of Accounts Paid, including payment cards, for February 2024, as included at Attachment 1.

**For:**                    **A Smith, K White, R De Pledge, M Gallanagh, L Rumble JP, A Sullivan, M Lynch, B Healy and R Kapor**

**Against:**            **Nil**

**Carried 9/0**

**13.3 Monthly Schedule of Accounts Paid - January 2024**

<b>File Reference</b>	FM03
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	T Dayman, Manager Finance
<b>Authorising Officer</b>	D Kennedy, Director Corporate Services
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	1. Schedule of Accounts Paid - January 2024

**Report Purpose**

Shire officers are required to prepare a Schedule of Accounts Paid each month containing relevant information, as legislated.

The purpose of this report is to present the:

- Schedule of Creditor Accounts Paid for January 2024,
- Trust Fund Payments for January 2024, and
- Corporate Credit Card and Payment Card Reconciliations for December 2023.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as presented.

**Background**

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

A new regulation has been added to the *Local Government (Financial Management) Regulations 1996* to increase transparency and accountability in local government, through greater oversight of incidental spending. From 1 September 2023, local governments are required to disclose information about each transaction made on a credit cards, debit cards or other purchasing cards.

**Comments**

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and this is attached.

For the month under review the following summarised details are presented:

Description	Amount \$
<u>Municipal Fund</u>	
Electronic Funds Transfers	4,710,660.84
BPay/Credit Cards	334,521.48
Cheques	0
Payroll	895,107.51

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Bank Fees and Charges	940.21
<u>Municipal Fund Total</u>	5,941,230.04
<u>Trust Fund</u>	
Electronic Funds Transfers	0.00
<u>Trust Fund Total</u>	0.00

**Payment Cards**

Credit Cards	9,332.10
Fuel Cards – Ampol	1,954.20
Fuel Cards – Viva / Shell	8,043.61
Fuel Cards – Wex Motorpass	53.70
Taxi Cards – Cabcharge	537.25
<u>Payment Cards Total</u>	19,920.86

**Consultation**

Executive Leadership Team

Finance Team

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.2 Appropriate, sustainable, and transparent management of community funds
Strategy	4 Ensure financial transactions are accurate and timely.

**Council Policy**

Nil

**Financial Implications**

Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

Future Financial Year(s)

Nil

**Legislative Implications**

*Local Government (Financial Management) Regulations 1996*

*Regulation 13 (Payments from municipal fund or trust fund by Chief Executive Officer, Chief Executive Officer's duties as to etc.)*

Where the Chief Executive Officer has been delegated the exercise of power to make payments from the Municipal Fund or the Trust Fund, a list of accounts authorised for payment by the Chief Executive Officer is to be presented each month to Council.

*Regulation 13A Payments by employees via purchasing cards*

If a local government has authorised an employee to use a credit, debtor or other purchasing card, a list of payments made using the card must be prepared each month is to be presented to Council.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Council does not accept the officer recommendation.	Unlikely (2)	Minor (2)	Low (1-4)	Provide Council with adequate information to make an informed decision.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to Monthly Schedule of Accounts Paid, Council, in accordance with regulation 13 and 13A of the *Local Government (Financial Management) Regulations 1996*, confirms the Monthly Schedule of Accounts Paid, including payment cards, for January 2024, as included at Attachment 1.

**Council Decision**                      **051/2024**

**Moved**                                      **Cr R Kapor**

**Seconded**                                **Cr B Healy**

**That with respect to Monthly Schedule of Accounts Paid, Council, in accordance with regulation 13 and 13A of the *Local Government (Financial Management) Regulations 1996*, confirms the Monthly Schedule of Accounts Paid, including payment cards, for January 2024, as included at Attachment 1.**

**For:**                      **A Smith, K White, R De Pledge, M Gallanagh, L Rumble JP, A Sullivan, M Lynch, B Healy and R Kapor**

**Against:**              **Nil**

**Carried 9/0**

**13.4 2023-2024 Annual Budget Review**

<b>File Reference</b>	FM14
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	T Dayman, Manager Finance
<b>Authorising Officer</b>	D Kennedy, Director Corporate Services
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	1. 2023-2024 Annual Budget Review

**Report Purpose**

Council is required to review its Annual Budget between 1 January and the last day of February each year.

The purpose of this report is to present to Council the outcomes of the Annual Budget review completed by Responsible Officers that includes forecast estimates and budget amendment recommendations to the end of the financial year.

Council is requested to endorse the review of the 2023-2024 Annual Budget, noting proposed amendments.

**Background**

Regulation 33A of the *Local Government Act (Financial Management) Regulations 1996* requires local governments to undertake a review of the annual budget no earlier than 31 December and no later than the last day of February in each financial year.

The review must be submitted to Council on or before 31 March each financial year.

Council should then determine (by absolute majority) whether to adopt the review, any parts of the review or any recommendations made in the review.

Additional requirements:

- The review must consider the local government’s position at the date of the review and evaluate outcomes for the end of 2023-24 that are forecast in the budget.
- Provide the estimated end-of-year amount for the item adjacent to each item in the annual budget that states an amount.
- Provide an estimated end-of-year amount for any items that did not have an amount stated in the adopted annual budget.
- Provide a copy of the budget review and the budget review item from the unconfirmed Council minutes to the Department of Local Government, Sport and Cultural Industries within 14 days of the Council meeting.

Responsible Officers recently undertook a detailed Finance and Costing Review (FACR) for the current financial year, which incorporated the requirements outlined above.



The review, completed on the 29 February 2024, is based on year-to-date actual revenue and expenditure, along with any commitments, and seeks to forecast known impacts on the annual budget for the remainder of the financial year.

The budget review is intended to ensure the local government has considered the impact of budget to actual variations on the predicted adjusted net current asset position at the end of the budget year. This includes issues arising from:

- Changes in the opening surplus/deficit position between the annual budget and the audited annual financial report; and
- Changes which may have occurred or are expected to occur to revenue or expenditure or financing cashflows.

Essentially it is looking at Council’s solvency and ensuring that there are no extraordinary issues that have arisen in the financial year that will impact budget and rating considerations into the following financial year.

**Comments**

The 2023-2024 Annual Budget was adopted by Council at the July 2023 Council Meeting as a balanced budget (i.e., all revenue sources were offset by an equal amount of expense).

A review of the Annual Budget (for the first quarter of the financial year) was undertaken and presented to Council at the 12 December 2023 Ordinary Council Meeting which, although not statutorily required, is considered best practice, ensuring Council is aware of the Shire’s financial performance against budget estimates.

This further review was undertaken with year-to-date values of 29 February 2024.

Meetings with Managers, the Executive Leadership Team and the Manager Finance were held with the overall aim of achieving a \$nil impact and the continued delivery of a balanced budget.

The generally adopted practice is for identified expense savings and revenue windfalls to be offset against increases in forecast costs, with any remaining funds used towards new essential projects/services not identified in the Annual Budget.

Finally, any surplus remaining is moved to Reserve Accounts to assist with funding future priorities in accordance with the Long-Term Financial Plan (LTFP).

The table below provides an overview of the net proposed amendments for each Directorate.

The totals represent a net of Revenue, Operating Expense, and Capital Expense, as well as movements in Loan and Reserve Account balances.

<b>Directorate</b>	<b>Current Budget (Net) \$</b>	<b>End-of-Year Forecast (Net) \$</b>	<b>Proposed Amendments (Net) \$</b>
Opening Position	(18,375,227)	(19,033,008)	(657,781)
Office of the Chief Executive Officer	3,996,127	4,474,991	478,864
Office of the DCEO	13,494,769	15,046,213	1,551,444
Corporate Services	(55,638,563)	(56,005,279)	(366,716)
Infrastructure Services	30,023,513	29,963,517	(59,996)

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Community Development	27,177,038	26,179,966	(997,072)
Less Non-Cash Movements	(13,534,400)	(13,534,400)	0
<b>Total</b>	<b>51,257</b>	<b>0</b>	<b>(51,257)</b>

*Income / positive budget impact is represented by brackets*

Non-cash movements, such as depreciation, profit and loss are removed from the calculations in accordance with accounting practices for local government.

The review was completed on the 29 February 2024 and provides a balanced budget to be considered by Council.

Proposed Budget Amendments

The review process identified several proposed budget amendments, and new items for inclusion in the review.

The following is a list of new items, which have been assessed by the Executive Leadership Team (totalling \$1,172,649 net), and are proposed for inclusion in the review, which are offset by reduced expense and increased revenue in other areas –

Income

- CF12004 General Purchase Grant (FAGS) \$ 63,008
- CF12005 Untied Road Grant (FAGS) \$ 9,433
- FN18007 Insurance Claims Reimbursements \$ 75,800
- RV11003 Back Rates \$ 15,833
- RV11998 Rate Write-Offs -\$ 150,000
- RV11999 Rate Adjustments \$ 54,328
- RX14039 Standpipes Revenue \$ 100,000
- RX13010 Capital Funding - Transport - Major Projects – LRCI Funding \$ 300,000

Expenditure

- DC21008 Agency Staff (Office of the DCEO) \$ 100,000
- DC22007 Minor Equipment (Office of the DCEO) \$ 5,000
- CD22007 Minor Equipment (Community Development) \$ 2,500
- CE21008 Agency Staff (Office of the CEO) \$ 12,000
- CU21004 Recruitment (Communities Support) \$ 1,006
- CV22007 Minor Equipment (Corporate Services) \$ 2,511
- DV21001 Payroll (Development Services) \$ 11,323
- FX22008 Subscriptions and Publications (Facilities) \$ 1,830
- IS21003 Compensation Insurance (ICT Services) \$ 8,732
- IS22003 Insurance (ICT Services) \$ 4,452
- LA22007 Minor Assets < \$5,000 (Land, Property & Reg. Services) \$ 3,000
- LX22008 Subscriptions and Publications (Plant – Overheads) \$ 4,430
- OV24089 Refunds (Ocean View Caravan Park) \$ 400

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• PJ24075 Community Support – Recreation	\$ 1,000
• QO22008 Subscriptions and Publications (Aquatic Facility – Onslow)	\$ 255
• RX22001 Telecommunications (Roads & Civil)	\$ 1,300
• RX24072 Standpipes	\$ 85,630
• TO25303 Administration Centres	\$ 9,200
• TV22005 Postage and Freight (ICT Services)	\$ 309
• TV22008 Subscriptions and Publications (ICT Services)	\$ 167
• TV22010 Staff Amenities (ICT Services)	\$ 3,006
• CO24096 Events and Festivals (100 Years of Onslow Event)	\$ 250,000
<b>Capital Expense</b>	
• AR32103 Airport Upgrade – CCTV Camera expansion	\$ 63,000
• LX30512 Plant – Transport – New Regional Waste Facility Utility	\$ 60,000
• TEMPDX1 Depot Renewal – Wash Bay Separator Upgrade	\$ 20,000
• RW30510 Plant – Regional Waste - Hooklift Truck	\$ 300,000
• RW30510 Plant – Regional Waste - Hooklift Bins 3 x 30m3	\$ 50,000
• RW30510 Plant – Regional Waste - Water Unit for Hooklift Truck	\$ 100,000
• RW30510 Plant – Regional Waste - 16tn Forklift	\$ 320,000
• RW30510 Plant – Regional Waste - Telehandler with rotating forks	\$ 200,000
• RW30510 Plant – Regional Waste – Standpipe	\$ 20,000

A comprehensive list of budget adjustments by business unit has been attached for Council's consideration.

Note 4. Predicted Variance provides a list of significant amendments exceeding \$100,000.

Employment costs

The original budget estimated employment costs (Salary, Wages, Allowances and Superannuation) at \$21,514,600 based on the previous organisation structure as well as consideration for trends in vacancy rates.

Shire officers have conservatively estimated, and included in the review, a reduction in employment costs of \$1,331,124 to \$20,183,475 which takes into account staff vacancies and changes to organisational structure and/or arrangements.

Opening Position

The budget review has taken into consideration the amended opening position of \$19,033,008, which has been certified by the Shire's auditors, being an increase of \$657,781 from the projections used for the budget.

Reserve Accounts

The additional transfers are outlined as follows:

- \$552,052 From the Airport reserve – To cover increase in Airport costs
- \$500,000 From Financial Risk Reserve – to cover increase in legal costs
- \$684,000 From Plant Reserve – to cover Regional Waste Plant Purchases
- -\$2,000,000 To Future Reserves – Seawall project withdrawal

Should Council achieve additional savings resulting in a positive 30 June 2024 closing position, the above transfers from reserves will be reviewed with the aim to retain a positive reserve balance.

A provision has been included in the Draft Long Term Financial Plan (LTFP) for the purchase of plant for the operations of the Pilbara Regional Waste Facility in 2024/2025. To ensure that plant is received in a timely manner, these plant purchase have been added to the 2023/2024 budget to enable purchasing to commence as several items have long lead times. The Plant Reserve will be replenished using the funds set aside in the LTFP.

Council remains in a sound financial position.

The annual budget review confirms that the Shire will be able to deliver a balanced position or better by the 30 June 2024.

**Consultation**

- Executive Leadership Team
- Middle Management Group
- Finance Team

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.2 Appropriate, sustainable, and transparent management of community funds
Strategy	1 Provide cost-effective financial management and value for money.

**Council Policy**

[Council Policies » Shire of Ashburton](#)

Nil

**Financial Implications**Current Financial Year

The net result of all proposed amendments in the review is \$nil.

Future Financial Year(s)

The Pilbara Regional Waste Facility Plant Purchases have been brought forward from the draft Long Term Financial Plan to allow for the ordering and purchase of required equipment.

Additional transfers from reserves may have an impact on the Long-Term Financial Plan and Council's ability to fund projects.

**Legislative Implications**

*Local Government (Financial Management) Regulations 1996*

*Regulation 33A – Review of budget*

- 1) Between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.
- 2A) The review of an annual budget for a financial year must —
  - a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
  - b) consider the local government's financial position as at the date of the review; and
  - c) review the outcomes for the end of that financial year that are forecast in the budget; and
  - d) include the following —
    - i. the annual budget adopted by the local government;
    - ii. an update of each of the estimates included in the annual budget;
    - iii. the actual amounts of expenditure, revenue and income as at the date of the review;
    - iv. adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end-of-year amount for the item.
- 2) The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.
- 3) A council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

\*Absolute majority required.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Interruption to service	Potential reduction in the quality of assets provided and services delivered if the budget amendments are not adopted.	Possible (3)	Major (4)	High (10-16)	Provide Council with sufficient information for sound decision making and provide adequate resources for the continued service delivery.
Reputation (social/community)	Negative public perception if works are not completed due to funding issues.	Possible (3)	Moderate (3)	Moderate (5-9)	Provide Council with sufficient information for sound decision making and provide adequate resources for the continued service delivery.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be medium.

**Voting Requirements**

Absolute Majority

**Officer Recommendation**

That with respect to 2023-2024 Annual Budget Review, Council, adopts the 2023-2024 Annual Budget review and notes the budget amendments, as included in Attachment 1.

**Council Decision**            **052/2024**

**Moved**                            **Cr M Lynch**

**Seconded**                        **Cr K White**

**That with respect to 2023-2024 Annual Budget Review, Council, adopts the 2023-2024 Annual Budget review and notes the budget amendments, as included in Attachment 1.**

**For:**            **A Smith, K White, R De Pledge, M Gallanagh, L Rumble JP, A Sullivan, M Lynch, B Healy and R Kapor**

**Against:**    **Nil**

**Carried By Absolute Majority 9/0**

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### 13.5 Gross Rental Valuation (GRV) Rating of Transient Workforce Accommodation

<b>File Reference</b>	RV01
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	D Kennedy, Director Corporate Services
<b>Authorising Officer</b>	K Donohoe, Chief Executive Officer
<b>Previous Meeting Reference</b>	Ordinary Council Meeting 14/11/2023 - Item 13.3 – 205/2023
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. FMG - Kartajirri TWA Consultation Letter. - Confidential</li> <li>2. FMG - Kartajirri TWA Technical Land Description</li> <li>3. MRL - Yarri Village Consultation Letter - Confidential</li> <li>4. MRL - Yarri TWA Technical Land Description</li> </ol>

#### Report Purpose

Council is required to consider any submissions received during the consultation period with respect to changing the basis of rating on the Kartajirri Workers Village (FMG) and Yarri Workers Village (MRL) from unimproved valuation (UV) to gross rental valuation (GRV).

The purpose of this report is to complete the statutory process in accordance with the guidelines issued by the Department of Local Government, Sport and Cultural Industries (DLGSC).

Council is requested to approve the Chief Executive Officer making an application to the Minister for Local Government (the Minister) to change the basis of rating on both properties.

#### Background

At its meeting held 14 November 2023, Council resolved as follows:

*“That with respect to Gross Rental Valuation (GRV) Rating on Transient Workforce Accommodation, Council,*

1. *Notes that the Kartajirri Village, operated by Fortescue Metals Group since September 2019, is not currently rated using the Gross Rental Valuation basis;*
2. *Notes that the Yarri Mining Camp Village, operated by Mineral Resources Limited since February 2023, is not currently rated using the Gross Rental Valuation basis;*
3. *Supports the Chief Executive Officer in commencing the gazettal process to change the method of valuation on both Transient Workforce Accommodation facilities from Unimproved Value to Gross Rental Value;*
4. *Requests the Chief Executive Officer, to consult with the property owners to inform them of Council’s intention to make an application to the Minister for Local Government to change the basis of rating to Gross Rental Value and provide a 6-week period for them to make a submission; and*

5. *Requests the Chief Executive Officer prepare a further report to Council at the conclusion of the consultation period."*

**Comments**

FMG and MRL were advised of the proposed change in the basis of rating on the Transient Workforce Accommodation (TWA) facilities that had been developed and the indicative financial impact in early January 2024. (Attachments 1 & 3)

FMG and MRL acknowledged receipt of the correspondence.

FMG provided no feedback and MRL indicated they had no further comment at the conclusion of the consultation period.

The final step in the process is for Council to resolve to make an application to the Minister to change the basis of rating from UV to GRV and for the DLGSC to complete the gazettal process on behalf of the Minister.

**Consultation**

FMG and MRL were both consulted with as per the DLGSC guidelines. No submissions were received prior to the conclusion of the consultation period.

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.2 Appropriate, sustainable, and transparent management of community funds
Strategy	3 Plan effectively for financial sustainability.

**Council Policy**

[Council Policies » Shire of Ashburton](#)

The Application of Gross Rental Valuation to Mining, Petroleum and Resources Interests dated 1 October 2015, is a policy of the Minister containing the guiding principles for the rating of TWA.

**Financial Implications**

Current Financial Year

Both facilities will become rateable upon completion of the gazettal process. This is expected by May 2024 and will enable interim rates for the 2023/24 financial year to be raised.

Future Financial Year(s)

The indicative GRV for the two facilities is \$5,850,000, which, based on the current rate in the dollar for the GRV Transient Workforce Accommodation category of \$0.17814, will generate approximately \$1,042,000 in additional rate revenue.



**Legislative Implications**

*Local Government Act 1995*

Section 6.29 – Valuation and rates on mining and petroleum interests.

Basis of rating is to be the unimproved value of the land unless the following applies:

Capital improvements for the purpose of section 6.29(2) of the Act means:

- (a) Accommodation, recreation and administration facilities and associated buildings; and
- (b) Maintenance workshops existing within 100 metres of facilities listed above; provided that these facilities have been in place for at least 12 months.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Financial impact	Failure to identify rateable properties correctly therefore having a negative impact on revenue.	Possible (3)	Major (4)	High (10-16)	Review of TWA's has been completed and processes put in place to ensure that future developments are identified in a timely manner.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be medium.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to Gross Rental Valuation (GRV) Rating of Transient Workforce Accommodation, Council,

1. Notes that Fortescue Metals Group were consulted with regards to the proposed basis of rating to apply to the Kartajirri Workers Village and that no submission was received;
2. Notes that Mineral Resources Limited were consulted with regards to the proposed basis of rating to apply to the Yarri Workers Village and that no submission was received;
3. Approves the Chief Executive Officer making an application to the Minister for Local Government to apply the Gross Rental Valuation basis of rating to the area contained within the Technical Land Description for the Kartajirri Workers Village (Attachment 2);
4. Approves the Chief Executive Officer making an application to the Minister for Local Government to apply the Gross Rental Valuation basis of rating to the area contained within the Technical Land Description for the Yarri Mining Camp Village (Attachment 4); and

5. Requests the Chief Executive Officer to take all necessary steps to commence rating both properties upon notification that the Minister for Local Government has completed the gazettal process.

<b>Council Decision</b>	<b>053/2024</b>
<b>Moved</b>	<b>Cr R Kapor</b>
<b>Seconded</b>	<b>Cr A Sullivan</b>
<b>That with respect to Gross Rental Valuation (GRV) Rating of Transient Workforce Accommodation, Council,</b>	
<ol style="list-style-type: none"> <li>1. <b>Notes that Fortescue Metals Group were consulted with regards to the proposed basis of rating to apply to the Kartajirri Workers Village and that no submission was received;</b></li> <li>2. <b>Notes that Mineral Resources Limited were consulted with regards to the proposed basis of rating to apply to the Yarri Workers Village and that no submission was received;</b></li> <li>3. <b>Approves the Chief Executive Officer making an application to the Minister for Local Government to apply the Gross Rental Valuation basis of rating to the area contained within the Technical Land Description for the Kartajirri Workers Village (Attachment 2);</b></li> <li>4. <b>Approves the Chief Executive Officer making an application to the Minister for Local Government to apply the Gross Rental Valuation basis of rating to the area contained within the Technical Land Description for the Yarri Mining Camp Village (Attachment 4); and</b></li> <li>5. <b>Requests the Chief Executive Officer to take all necessary steps to commence rating both properties upon notification that the Minister for Local Government has completed the gazettal process.</b></li> </ol>	
<b>For:</b>	<b>A Smith, K White, R De Pledge, M Gallanagh, L Rumble JP, A Sullivan, M Lynch, B Healy and R Kapor</b>
<b>Against:</b>	<b>Nil</b>
<b>Carried 9/0</b>	

**13.6 Appointment of Elected Members to Committees of Council and Working Groups**

<b>File Reference</b>	GV04
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	J Bray, Manager Governance
<b>Authorising Officer</b>	D Kennedy, Director Corporate Services
<b>Previous Meeting Reference</b>	Special Council Meeting – 12 December 2023 – Item 8.1 – (197/2023) Special Council Meeting – 12 December 2023 – Item 8.2 – (198/2023) Ordinary Council Meeting - 8 August 2023 - Item 13.4 – (157/2023)
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	1. Shire of Ashburton Committees and Working Groups Booklet

**Report Purpose**

The purpose of this report is to fill the vacancies available on the committees of Council and working group.

Council is requested to appoint an elected member to the following committees of Council and working group:

- Audit and Risk Management Committee,
- Chief Executive Officer’s Recruitment and Performance Review Committee,
- Community Grants Committee,
- Economic and Tourism Development Committee, and
- Tom Price Sporting Working Group.

**Background**

Council may establish committees in accordance with the *Local Government Act 1995* to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees. Elected members are appointed to each of the committees for the term of two years following each local government elections.

Elected members were last appointed to committees at the Special Council Meeting held 25 October 2023 however, the resignation of an elected member on 27 November 2023 resulted in vacancies in all committees and one working group.

**Comments**

Elected member membership to committees of Council is at the discretion of the Council. Appointment of elected members to committees is done by way of nomination. Where the number of nominees exceed the positions available, an election will be held.

In accordance with section 5.11A of the *Local Government Act 1995*, a deputy member of a committee may perform the functions of the member when they are unable to do so by reason of illness, absence or other cause.

The details of each of the committees and the Tom Price Sporting Working Group are as follows –

Committee/Working Group	Purpose	Vacancy
Audit and Risk Management Committee	<p>In line with the <i>Local Government (Audit) Regulations 1996</i>, the purpose of the Audit and Risk Management Committee is to:</p> <ol style="list-style-type: none"> <li>1. Support Council in fulfilling its governance and oversight responsibilities in relation to financial reporting, internal control structure, risk management systems, external audit functions and ethical accountability,</li> <li>2. Examine the audit and management reports from external audits, and ensure that the Shire of Ashburton (Shire) appropriately implements any actions, and</li> <li>3. Receive and review reports prepared by the Chief Executive Officer (CEO) in accordance with the Regulations and provide recommendations to Council on its findings and proposed actions.</li> </ol>	One member
Chief Executive Officer's Recruitment and Performance Review Committee	<p>The purpose of the Chief Executive Officer's Recruitment and Performance Review Committee) is to support Council in fulfilling its obligations to:</p> <ol style="list-style-type: none"> <li>1. recruit and select a Chief Executive Officer (CEO); and</li> <li>2. review the performance of the CEO at least once in relation to each year of the person's employment, where the CEO is employed for a term of more than one year,</li> </ol> <p>in accordance with the <i>Local Government Act 1995</i>, and the adopted model Standards for CEO Recruitment, Performance and Termination.</p>	One member
Community Grants Committee	<p>The Community Grants Committee's purpose is to receive, assess and determine applications received for grants under the Council Policy – Community Donations, Grants and Funding with the exception of Small Assistance Donations.</p>	One deputy member
Economic and Tourism Development Committee	<p>The Economic and Tourism Development Committee's purpose is to identify strategies/opportunities that promote economic development and tourism within the Shire of Ashburton.</p>	One member

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Tom Price Sporting Working Group	<p>The purpose of the Tom Price Sporting Working Group is to:</p> <ol style="list-style-type: none"> <li>1. provide guidance to sport and recreation issues within the Tom Price Sporting precinct (Tom Price Oval and Minna Oval);</li> <li>2. provide a forum for discussion of matters relating to sport and recreation within the town of Tom Price, including the identification of issues and opportunities and ensuring equitable access to sport and recreation opportunities for all members of the community; and</li> </ol> <p>provide direction on all matters relating to the clubs and facilities.</p>	One member (Tom Price Ward Councillor)
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Terms of reference for each committee and working group are detailed in the Committee and Working Groups Booklet endorsed by Council on 8 August 2023 and as shown in Attachment 1.

**Consultation**

Nil

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.6 Visionary community leadership with sound, diligent and accountable governance
Strategy	3 Deliver best practice governance and risk management.

**Council Policy**

[Council Policies » Shire of Ashburton](#)

Nil

**Financial Implications**

Current Financial Year

Nil

Future Financial Year(s)

Nil

**Legislative Implications**

Section 5.8 of the *Local Government Act 1995* provides Council the power to establish committees of three or more persons to assist with, and to exercise the powers and discharge the duties of the Council.

Section 5.10 of the *Local Government Act 1995* prescribes a committee is to have as its member persons appointed by the Council. Each Council member is entitled to be a member of at least one committee. If the Shire President informs the Council, they wish to be a member of a committee, the Council is to appointment them to the committee.

Section 5.11 of the *Local Government Act 1995* prescribes that committee membership and tenure of appointments to committees continue until next ordinary election day.

Section 5.11A of the *Local Government Act 1995* specifies obligations and duties of the deputy member of a committee.

Section 7.1A of the *Local Government Act 1995* prescribes a local government is to establish an audit committee of three or more persons.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Elected members not being appointed to committees of Council and represented at working groups.	Unlikely (2)	Minor (2)	Low (1-4)	Elected members requested to nominate for vacancies, as detailed in this report.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

**Voting Requirements**

Absolute Majority

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**Officer Recommendation**

That with respect to Appointment of Elected Members to Committees of Council and Working Groups, and pursuant to sections 5.10 and 5.11A of *Local Government Act 1995*, Council, appoints the following elected members to the following committees and working group, for the term of 19 March 2024 to 18 October 2025 -

1. Audit and Risk Management Committee
  - (a) \_\_\_\_\_ (one member)
2. Chief Executive Officer's Recruitment and Performance Review Committee
  - (a) \_\_\_\_\_ (one member)
3. Community Grants Committee
  - (a) \_\_\_\_\_ (one deputy member)
4. Economic and Tourism Development Committee
  - (a) \_\_\_\_\_ (one member)
5. Tom Price Sporting Working Group
  - (a) \_\_\_\_\_ (one member).

**Suspension of Standing Orders****Procedural Motion****Moved** Cr B Healy**Seconded** Cr M Lynch**A motion was moved that Council suspend standing orders at 2:20 pm.****Carried 9/0****Resumption of Standing Orders****Procedural Motion****Moved** Cr M Lynch**Seconded** Cr L Rumble JP**A motion was moved that Council resume standing orders at 2:25 pm.****Carried 9/0**

**Amended Recommendation**

That with respect to Appointment of Elected Members to Committees of Council and Working Groups, and pursuant to sections 5.10 and 5.11A of *Local Government Act 1995*, Council, appoints the following elected members to the following committees and working group, for the term of 19 March 2024 to 18 October 2025 -

1. Audit and Risk Management Committee
  - (a) Cr R De Pledge (one member)
2. Community Grants Committee
  - (a) Cr R Kapor (one deputy member)
3. Economic and Tourism Development Committee
  - (a) Cr L Rumble (one member)
4. Tom Price Sporting Working Group
  - (a) Cr R Kapor (one member).

**Council Decision            054/2024**

**Moved                            Cr M Lynch**

**Seconded                        Cr R Kapor**

**That with respect to Appointment of Elected Members to Committees of Council and Working Groups, and pursuant to sections 5.10 and 5.11A of *Local Government Act 1995*, Council, appoints the following elected members to the following committees and working group, for the term of 19 March 2024 to 18 October 2025 -**

1. **Audit and Risk Management Committee**
  - (a) Cr R De Pledge (one member)**
2. **Community Grants Committee**
  - (a) Cr R Kapor (one deputy member)**
3. **Economic and Tourism Development Committee**
  - (a) Cr L Rumble (one member)**
4. **Tom Price Sporting Working Group**
  - (a) Cr R Kapor (one member).**

**For:                    A Smith, K White, R De Pledge, M Gallanagh, L Rumble JP, A Sullivan, M Lynch, B Healy and R Kapor**

**Against:            Nil**

**Carried By Absolute Majority 9/0**

**Reason for change:**

Nominated elected members included. Appointment to the Chief Executive Officer's Recruitment and Performance Review Committee was not required as membership was filled at the meeting held 25 October 2023.



## 14 Infrastructure Services Reports

*Cr M Lynch disclosed an impartiality interest in Item 14.1 (detailed in Item 5.2).*

### 14.1 RFT 24.23 Maintenance Grading of Roebourne-Wittenoom Road and Pannawonica-Millstream Road

<b>File Reference</b>	CM24.23
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	C Hurstfield, Manager Town Maintenance
<b>Authorising Officer</b>	R Miller, Director Infrastructure Services
<b>Previous Meeting Reference</b>	Ordinary Council Meeting 20 February 2024 - Item 14.2 – 029/2024
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	1. Confidential Evaluation and Recommendation Report - Confidential

#### Report Purpose

Council is required to consider award of tender RFT 24.23 Maintenance Grading of Roebourne-Wittenoom Road and Pannawonica-Millstream Road.

The purpose of this report is to provide the Tender Evaluation and Recommendation Report for RFT 24.23 Maintenance Grading of Roebourne-Wittenoom Road and Pannawonica-Millstream Road to allow Council to make a decision regarding award or rejection of RFT 24.23.

Based on the tender evaluation panel’s assessment, Council is requested to award RFT 24.23 to Tenderer 2, being the preferred contractor, for the Maintenance Grading of Roebourne-Wittenoom Road and Pannawonica-Millstream Road.

#### Background

Tenders were invited in accordance with the *Local Government Act 1995* to invite suitably registered, qualified, and experienced contractors to submit bids to enter a contract for RFT 24.23, in accordance with the tender brief as detailed below:

*The Shire of Ashburton seeks to engage a suitably qualified and experienced road construction Contractor to undertake unsealed road works on Roebourne-Wittenoom Road and Pannawonica-Millstream Road.*

*The works summary is as follows:*

- *Separable Portion 1: Roebourne – Wittenoom Road - Medium maintenance grade of specific segments, including the reinstatement of several cement stabilised floodways, of the Roebourne-Wittenoom Road.*

- *Separable Portion 2: Pannawonica–Millstream Road - Unsealed road upgrade works, reconstruction of an existing culvert structure within a sealed road segment and specific road flood damage repairs on Pannawonica-Millstream Road.*

The works detail scope is as follows:

**Separable Portion 1:**

The work general includes but is not limited to:

- *Develop and implementation of an Asbestos Management Plan to its fullest extent in consultation with Worksafe WA.*
  - *Wet maintenance grade Roebourne -Wittenoom Rd Slk 0 – 6.34, Slk 15.89 – 25.58 o Minimum equipment requirement: 2 x semi water carts and 1 roller (tenders may choose to use more than these minimum requirements);*
  - *Supply of all equipment required for the sourcing and supply of water for the works from locally available sources (bores). Contractor will need to liaise with Main Roads WA Pilbara if the bore and turkey's nest at SLK 106.5 Manuwarra Red Dog Hwy is required as culverts will need to be installed through the table drain and appropriate cover provided to allow the area to be accessed by water carts;*
  - *Watering the road, table / roadside drains and windrows to limit dust and the presence of airborne fibres;*
  - *Use of suitable loose material from the road carriageway and drains to mix with the existing material and reform the road formation as necessary;*
  - *Full compliance with the requirements of the Contractors Asbestos Management plan including decontamination of equipment and personnel as necessary;*
  - *Opening up the entrances to the existing offshoot drains is required but grading of the offshoot drains is prohibited; and*
  - *The graded road carriageway should generally have a crowned cross-section (approx. 3 – 4% cross-fall) with 4% superelevation on curves. The typical cross-section able to be achieved will vary with site constraints.*
- *Construction of cement stabilised floodway pavements (3% cement stabilised by mass) in the following areas:*
  - *Slk 4.20 – 4.40 (6m wide, 200mm compacted thickness);*
  - *Slk 6.20 – 6.31 (6m wide, 200mm compacted thickness); and*
  - *Finished level of the compacted stabilised pavement shall generally follow the natural topography however particular care shall be given to ensuring the invert level of the floodway is appropriate for the invert of the creek and provides for a flat surface with 1% one way crossfall from upstream to downstream*

*The grading work shall generally comprise 3 – 4 passes up and back with mixing and compaction of loose material using both water and rollers.*

**Separable Portion 2:**

The work generally includes but is not limited to:

*Separable Portion 2 is identified in three (3) sections identified below. Tenderers should also refer to the pricing schedule, specifications, flood damage defect schedule and drawings for information regarding the required scope of work.*

**Section A – Reinstatement Of Flood-Damaged Road Segments**

*Reinstatement of specific segments of Pannawonica-Millstream Rd to a standard equivalent to the pre-disaster standard and condition of the road as determined by the Principal. The scope of works is as per the Shire's AGRN920, AGRN951 and AGRN1015 flood damage reinstatement defect schedule provided for reference in Attachment F.*

In general terms, the scope of work typically comprises:

- *Minor clearing;*
- *Reconstruct road formation;*
- *Gravel sheeting;*
- *Maintenance grading;*
- *Reshape/form table drains and offshoot drains;*
- *Repairs and reconstruction of various floodways including cement stabilised and unsealed floodways including rock protection as required;*
- *Source gravel from borrow pits including clearing, topsoil stripping, removal of overburden, pushing up and stockpiling gravel and associated rehabilitation of expired borrow pits;*
- *Construction and maintenance of turkey nests associated with nominated water bore sources;*
- *Various works to obtain water from water bores, natural sources and any other source for road construction purposes; and*
- *Maintenance of all roads that the Contractor travels on as part of completing the work.*

**Section B – Reforming and Resheeting**

*Reforming and resheeting of Pannawonica-Millstream Road between SLK 20 – 25 and SLK 30 – 35. In general terms, the works comprise:*

- o *Cut-to-fill to achieve a typical 4% crown approx. 11m wide formation to suit typical details provided in the drawing within this RFT;*

- o *Prepare the existing surface to form the subgrade surface which is to be to the shape and width as detailed in the typical details in Dwg No. SAB-J0554-100;*
- o *Form table drains and/or clean out and deepen existing table drains to match new formation as required. Table drains should be approx. 150mm below the subgrade hinge point and be trapezoid in shape with details as shown in the drawing within this RFT;*
- o *Supply, place, compact and trim gravel sheeting layer 150mm compacted thickness 9m wide; and*
- o *Supply and install guideposts.*

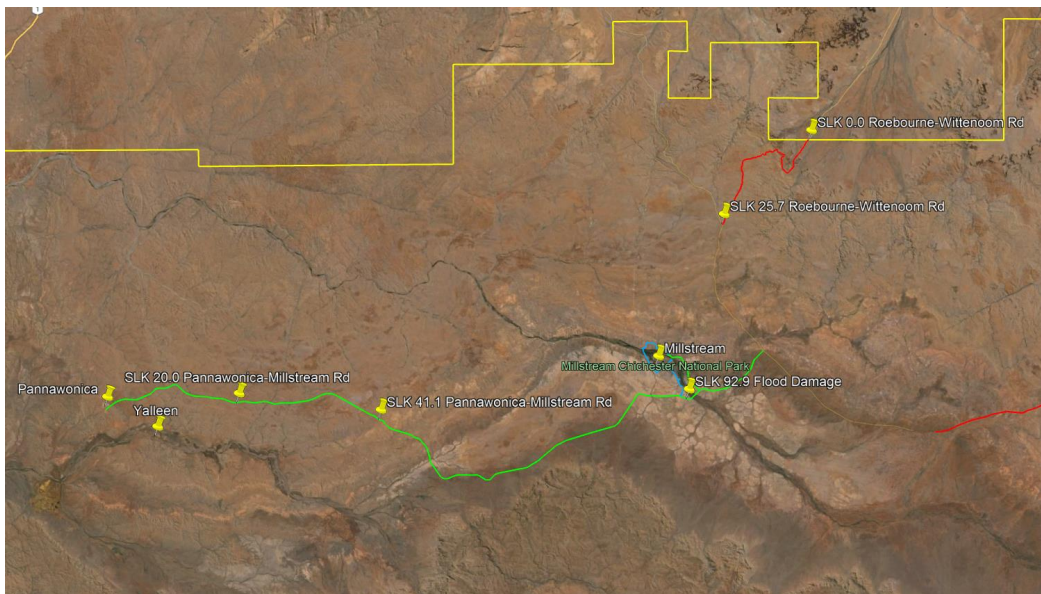
- *Supply of all materials for the above scope including, but not limited to cement, water from local water sources and gravel sheeting/embankment fill material from local borrow pits; and*
- *Maintenance of all roads that the Contractor travels on to complete the above scope of work to the satisfaction of the Superintendent's Representative.*

**Section C – Culvert Upgrade And Sealed Pavement Works**

- *Upgrade of an existing helicor culvert structure at SLK 40.66. The scope will comprise:*
- *Removal and disposal of the existing helicor culvert structure and road surfacing as required to remove the culvert;*
  - *Prepare the trench for installation of new pipe culvert structure;*
  - *Supply and install 450mmØ Class 4 Reinforced Concrete Pipes (min. 14.4m long), complete with pre-cast headwalls to suit;*
  - *Backfill around pipes with suitable 5% cement stabilised fill;*
  - *Reconstruction of the road segment above and adjacent to the newly constructed culvert structure to provide for a minimum cover of 150mm above the top of the new pipes. Blend into existing road vertical geometry to ensure smooth transition across the culvert structure. Newly constructed pavement to be 3% cement stabilised;*
  - *Supply and placement of rock scour protection around upstream and downstream culvert headwalls and at least 2m long adjacent the full width of the downstream headwall apron slab; and*
  - *Supply and install guide posts and culvert posts in accordance with Main Roads WA Standard Drawing 201331-008.*
- *Upgrade of an existing HDPE culvert structure at SLK 92.9. The scope will comprise:*
  - *Removal and disposal of the existing HDPE culvert structure and associated concrete headwalls and road surfacing as required to remove the culvert;*
  - *Prepare the base of the excavated area suitable for the construction of a new RCBC culvert structure;*
  - *Supply and install a 3 x 1200 x 900 (W x H) RCBC culvert structure (min. 12m long) complete with in-situ concrete base slabs and pre-cast headwalls to suit;*
  - *Backfill around culvert structure with suitable cement stabilised fill;*
  - *Reconstruction of the road segment above and adjacent to the newly constructed culvert structure to provide for a min. cover of 300mm above the top of the new culvert structure. Blend into existing road vertical geometry to ensure smooth transition across the culvert structure. Newly constructed pavement to be 3% cement stabilised;*
  - *Supply and construct new prime + 2 coat seal onto newly constructed cement stabilised pavement (14/7mm);*

- Supply and placement of rock scour protection around upstream and downstream culvert headwalls and at least 2m long adjacent the full width of the downstream headwall apron slab and
- Supply and install guide posts and culvert posts in accordance with Main Roads WA Standard Drawing 201331-008.
- Supply of all materials for the above scope including, but not limited to cement, water from local water sources and gravel sheeting / embankment fill material from local borrow pits.

Maintenance of all roads that the Contractor travels on to complete the above scope of work to the satisfaction of the Superintendent's Representative.



Locations of work for RFT 24.23

**Comments**

A Request for Tender RFT 24.23 - Maintenance Grading of Roebourne-Wittenoom Road and Pannawonica-Millstream Road was issued via the Shire's e-tendering portal known as Tenderlink on Saturday 16 December 2023 and the tender invited closed on Thursday 1 February 2024 at 2pm.

The Tender was also advertised via statewide public notice in The West Australian newspaper from Saturday 16 December 2023.

Submissions were received from two companies and were assessed using the following assessment criteria approved prior to the advertisement of RFT 24.23.

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Criteria		Weighting
(a)	Relevant Experience	30%
(b)	Key Personnel	20%
(c)	Demonstrated Understanding of the Project & Methodology	30%
(d)	WHS Systems / Risk Management	20%
<b>Total</b>		<b>100%</b>

Following completion of a Declaration of Confidentiality and Interest, each tender assessment panel member individually assessed the tender submissions against the criteria and each criterion was given a rating scale of 0-10, with zero being the lowest and 10 being the highest.

The evaluation and recommendation report, including the overall evaluation scores and rankings, is detailed in Confidential Attachment 1. The submissions received, in no particular order, are shown in the table below.

Tenderers
Meck Civil Pty Ltd
THEM Earthmoving Pty Ltd

An independent probity auditor was involved throughout the tender process due to the project value being greater than \$1million.

**Consultation**

- Procurement Department
- Independent Probity Auditor
- Tender Assessment Panel

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

- Strategic Objective            2. Place - We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.
- Strategic Outcome            2.8 Safe and interconnected transport networks for the community
- Strategy                            2 Manage roads, pathways, and other transport infrastructure according to need and use.

**Council Policy**

[Council Policies » Shire of Ashburton](#)

- Council Policy – Purchasing and Procurement
- Council Policy – Asset Management
- Council Policy – Risk Management

**Financial Implications**

Current Financial Year

A summary of funding for this project is detailed below.

- GL X3037 - Millstream - Pannawonica Road Resheet (TBD): \$701,276.20 ex GST;
- GL X3045 - Millstream - Pannawonica Road - 92.90: \$200,000.00 ex GST; and
- GL R1299 - Roebourne - Wittenoom Road: \$531,320.00 ex GST;
- Local Roads and Community Infrastructure Program LRCIP Ph4B Allocation - \$445,976 ex GST
- Funding Available at time of report = \$1,878,575.20 ex GST
- Tender Price = \$2,151,244 ex GST. Leaving a shortfall of \$273,672. A contingency amount of \$80,350 has been added for a total additional amount of \$354,000 ex GST.

The identified shortfall of \$354,000 in the roads budget to fund this project has been taken into consideration to fund the project shortfall in a separate agenda item within this Council meet to allow total funds to be available to fund Tender 24.23 Maintenance Grading of Roebourne-Wittenoom Road and Pannawonica-Millstream Road.

Note there will be reimbursement from Department of Fire and Emergency Services (DFES) for the flood damage component of this project.

Future Financial Year(s)

Ongoing funding amounts to maintain levels of services will be required in future years and will be form part of the Shire’s asset renewal program for roads which is currently being reviewed.

**Legislative Implications**

*Local Government Act 1995*, Section 3.57 – Tenders for providing goods or services

*Local Government Act 1995*, Section 3.53 – Control of certain unvested facilities

*Local Government (Functions and General) Regulations 1996*, Regulation 11 – When tenders must be publicly invited

*Local Government (Functions and General) Regulations 1996* Regulation 18 – Rejecting and accepting tenders

*Main Roads Act 1930* Part 6 – Secondary roads

The Shire has a responsibility as a road authority to maintain roads under its care and control in a safe condition to the best of its ability, subject to availability of resources.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
People	Potential to damage vehicles or injure motorists / passengers travelling in vehicles.	Possible (3)	Moderate (3)	Moderate (5-9)	Maintain road pavement in accordance with industry standards and available resources.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

**Voting Requirements**

Absolute Majority

**Officer Recommendation**

That with respect to RFT 24.23 Maintenance Grading of Roebourne-Wittenoom Road and Pannawonica-Millstream Road, Council,

1. Notes that additional funding of \$354,020 (includes a contingency amount) has been taken into consideration to fund the project shortfall in a separate agenda item within this Council meet to allow total funds to be available to fund Tender 24.23 Maintenance Grading of Roebourne-Wittenoom Road and Pannawonica-Millstream Road.
2. Accepts the Evaluation Panel's Recommendation and accepts the most advantageous tender being submitted by Tenderer 2 to form a contract for Request for Tender 24.23 Maintenance Grading of Roebourne-Wittenoom Road and Pannawonica-Millstream Road in accordance with the schedule of rates detailed in Confidential Attachment 1.
3. Authorises the Chief Executive Officer to enter into a formal contract with Tenderer 2 for the tendered works.

**Council Decision**                      **055/2024**

**Moved**                                      **Cr L Rumble JP**

**Seconded**                                **Cr B Healy**

**That with respect to RFT 24.23 Maintenance Grading of Roebourne-Wittenoom Road and Pannawonica-Millstream Road, Council,**

1. **Notes that additional funding of \$354,020 (includes a contingency amount) has been taken into consideration to fund the project shortfall in a separate agenda item within this Council meet to allow total funds to be available to fund Tender 24.23 Maintenance Grading of Roebourne-Wittenoom Road and Pannawonica-Millstream Road.**
2. **Accepts the Evaluation Panel's Recommendation and accepts the most advantageous tender being submitted by Tenderer 2 to form a contract for Request for Tender 24.23 Maintenance Grading of Roebourne-Wittenoom Road and Pannawonica-Millstream Road in accordance with the schedule of rates detailed in Confidential Attachment 1.**
3. **Authorises the Chief Executive Officer to enter into a formal contract with Tenderer 2 for the tendered works.**

**For:**                      **A Smith, K White, R De Pledge, M Gallanagh, L Rumble JP, A Sullivan, M Lynch, B Healy and R Kapor**

**Against:**              **Nil**

**Carried By Absolute Majority 9/0**



**14.2 Request to Vary Road Use Agreement - Mt Stuart Red Hill Road**

<b>File Reference</b>	TT.02
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	C Hurstfield, Manager Town Maintenance
<b>Authorising Officer</b>	R Miller, Director Infrastructure Services
<b>Previous Meeting Reference</b>	Ordinary Council Meeting 13 June 2023 - Item 14.2 – 108/2023
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Amendment and Restatement Deed Red Hill-Mt Stuart Road - Road Use Agreement - Confidential</li> <li>2. Letter - Request for Variation to Red Hill-Mt Stuart Road User Agreement - Confidential</li> </ol>

**Report Purpose**

Council is required to consider a proposed variation to the existing Mt Stuart Red Hill Road Road Use Agreement (RUA) between Mineral Resources Limited (MinRes), Crushing Services International Pty Ltd (CSI), Onslow Iron Pty Ltd (Onslow Iron) and the Shire of Ashburton.

The purpose of this report is to outline the reasons for the proposed variation and to table an Amendment and Restatement Deed for the Mt Stuart Red Hill Road RUA, which if supported with amend the terms of the agreement.

Council is requested to authorise the Shire President and the Chief Executive Officer to engross the Amendment and Restatement Deed (Confidential Attachment 1).

**Background**

The Shire entered into a RUA with MinRes, CSI and Onslow Iron on 6 July 2023 regarding the upgrading and maintenance of Mt Stuart Red Hill Road. A copy of this agreement is included with proposed amendments highlighted and provided at Confidential Attachment 1. The term of this agreement is for 10 years (through to 28 March 2033).

In relation to the RUA, clause 4(a)(ii) states:

*“the parties acknowledge that when the proposed Service Road has been constructed and is open for use, or on 30 March 2024, whichever is earlier, use of the Access Road for constructing or servicing the Project will cease”.*

Similar references to the use of Mt Stuart Red Hill Road occur in clauses 9(a) and 9(b) of the RUA.

MinRes has formally requested an extension of time from 30 March 2024 to 31 October 2024, as the Service Road will not be ready for use by 30 March 2024 and use of Red Hill-Mt Stuart Road will be required to service the project through until 31 October 2024. Delays have been experienced due to construction and operational constraints. MinRes has supplied the attached supporting letter in regards to this matter (Confidential Attachment 2).

**Comments**

Clause 22 of the RUA provides a mechanism for varying the terms of the existing Deed, which may be formally varied by a document (Confidential Attachment 1) signed on behalf of each Party.

The MinRes correspondence contained two components:

1. Request to extend the use of the access road to allow continued construction and completion of the MinRes Service Road; and
2. Request to delete items 4 and 5 of Council resolution 108/2023 from the attachment which is currently included in the RUA agreement.

This report to Council at OCM 19 March 2024 is to consider the request. Given that Council supports the project and has endorsed the original agreement, the officer will be recommending to support the extension request to use the access road to the 31 October 2024.

In regards to Council Resolution 108/2023 items 4 and 5, the resolution gave permission to the CEO to advise MinRes of matters that the Shire considered important.

The word advise was used on the understanding that the Shire could not direct MinRes to do actions that may be outside of their control or not legal. In this case the Shire has completed the actions of items 4 and 5 and demonstrated that advice was provided to MinRes and with the subsequent inclusion in the signed RUA agreement.

This is also supported in Council’s reasons for change noted in the resolution. MinRes have now provided information to the Shire by way of letter (Confidential Attachment 2) dated 26 February 2024 that, on Shire advice they have engaged and investigated actions for items 4 and 5. The outcome is that they consider item 4 addressed and that to complete the request of item 5 would require illegal activity of which the company cannot carry out.

To ensure clarity, officer’s will recommend that the attachment in the RUA agreement detailing Council’s resolution 108/2023 be kept in the agreement and include MinRes letter dated 26 February 2024 addressing items 4 and 5 and a copy of this agenda item resolution, as Annexure 4 to the amended and varied RUA,if approved.

**Consultation**

N/A

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	2. Place - We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.
Strategic Outcome	2.8 Safe and interconnected transport networks for the community
Strategy	2 Manage roads, pathways, and other transport infrastructure according to need and use.

**Council Policy**

[Council Policies » Shire of Ashburton](#)

Council Policy – Road Management

The Shire manages its road network to minimise preventable expenditure.

**Financial Implications**

Current Financial Year

All costs associated with the upgrade and maintenance of the Access Road, in accordance with the terms of the existing RUA, will be borne by MinRes.

Future Financial Year(s)

There will be no financial impact in future years as any work required for the term of the RUA is at the expense of MinRes.

**Legislative Implications**

Section 3.53 of the *Local Government Act 1995* provides for local government to be responsible for controlling or managing thoroughfares.

Section 132 of the *Road Traffic Act 2008* permits a local government and person who may become liable for the cost of repairs to enter into an agreement providing for the person to pay a compensation to the local government.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Financial impact	Shire expending funds to maintain / upgrade the road.	Unlikely (2)	Insignificant (1)	Low (1-4)	Ensure adequate provisions requiring upgrading and maintenance of the road are contained within the RUA.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to the proposed Amendment and Restatement Deed Mt Stuart Red Hill Road - Road Use Agreement, Council:

1. Supports the Amendment and Restatement Deed in accordance with clause 22 of the Road Use Agreement and with the request to vary clauses 4(a)(ii), 9(a) and 9(b) of the Road Use Agreement between the Shire of Ashburton, Mineral Resources Limited, Crushing Services International Pty Ltd and Onslow Iron Pty Ltd by extending the use of Mt Stuart Red Hill Road for the purpose of servicing the project from 30 March 2024 to 31 October 2024.
2. Authorises the Shire President and Chief Executive Officer to engross and affix the Common Seal to the Amendment and Restatement Deed (Confidential Attachment 1).
3. Acknowledges Mineral Resources Limited's request and comments (Confidential Attachment 2) and includes a copy of the letter and the current resolution as an Annexure of the Road Use Agreement.
4. Authorises the Chief Executive Officer to advise Mineral Resources Limited to pursue active communications and engagement with Red Hill Station and to minimise disruption and impact on the pastoralist operations while continuing to use the Access Road for the project.

**Council Decision**            **056/2024**

**Moved**                            **Cr R De Pledge**

**Seconded**                        **Cr L Rumble JP**

**That with respect to the proposed Amendment and Restatement Deed Mt Stuart Red Hill Road - Road Use Agreement, Council:**

- 1. Supports the Amendment and Restatement Deed in accordance with clause 22 of the Road Use Agreement and with the request to vary clauses 4(a)(ii), 9(a) and 9(b) of the Road Use Agreement between the Shire of Ashburton, Mineral Resources Limited, Crushing Services International Pty Ltd and Onslow Iron Pty Ltd by extending the use of Mt Stuart Red Hill Road for the purpose of servicing the project from 30 March 2024 to 31 October 2024.**
- 2. Authorises the Shire President and Chief Executive Officer to engross and affix the Common Seal to the Amendment and Restatement Deed (Confidential Attachment 1).**
- 3. Acknowledges Mineral Resources Limited's request and comments (Confidential Attachment 2) and includes a copy of the letter and the current resolution as an Annexure of the Road Use Agreement.**
- 4. Authorises the Chief Executive Officer to advise Mineral Resources Limited to pursue active communications and engagement with Red Hill Station and to minimise disruption and impact on the pastoralist operations while continuing to use the Access Road for the project.**

**For:**                    **A Smith, K White, R De Pledge, M Gallanagh, L Rumble JP, A Sullivan, M Lynch, B Healy and R Kapor**

**Against:**            **Nil**

**Carried 9/0**

## 15 Community Development Reports

*Cr B Healy disclosed an indirect financial interest in Item 15.1 (detailed in Item 5.2).*

At 2:31 pm, Cr Brie Healy left the meeting.

### 15.1 Tom Price Community Arts and Cultural Centre – Support for Proposed Freehold Transfer of Portion of UCL 524 on Deposited Plan 69942

<b>File Reference</b>	DOR.0867
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	T Staley, Coordinator Communities East
<b>Authorising Officer</b>	R Wright, Acting Director Community Development
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Tenure Map Portion of UCL Lot 524 on DP 69942</li> <li>2. Aerial Map</li> <li>3. Letter of Support</li> <li>4. Image of Flooded Land</li> <li>5. Letter Requesting Support</li> <li>6. DPLH Current Offer - 23/02/2024</li> </ol>

#### Report Purpose

The purpose of this report is for Council to consider a request from the Tom Price Community Arts and Cultural Centre Inc (TPCACC) for a contribution of \$22,000 towards the freehold land purchase of Unallocated Crown Land (UCL) adjoining their existing facility at Lot 867 Doradeen Road, Tom Price.

Council is requested to support the proposal to provide funding from the Community Initiatives Account CM24074, for this purchase.

#### Background

The Shire was approached by the TPCACC in January 2022 requesting the use of/extension of their property into a portion of UCL – Lot 524 on Deposited Plan 069942 (Attachment 2 refers) adjoining their existing property for use as a part of the Tom Price Community Garden (Attachment 1 refers).

It was noted at that time that there were several options for the TPCACC to obtain tenure of the land as follows:

1. The Shire purchases the UCL or requests a Management Order over the UCL and leases to the TPCACC directly.
2. The State leases the land directly to the TPCACC.

3. The TPCACC purchases the land from the State and amalgamates this with their existing freehold property.

At that time, the Shire recommended Option 2 and 3, as these two options were considered to be the least complex for both the Shire and the TPCACC and would provide more long-term security over the land to the TPCACC.

The TPCACC subsequently approached the Department of Planning, Lands and Heritage (DPLH) directly, submitting a formal request for the land (and their preferred tenure option) through a Crown Land Enquiry Form (CLEF) in May 2022.

DPLH suggested that freehold tenure may be the best option, advising:

*“Given that the encroachment area extends from the boundary of the Tom Price Community Arts and Cultural Centres freehold lot, from a land assembly perspective, freehold could be the recommended form of tenure”.*

In August 2023 the Shire received the referral request from the DPLH and responded by way of support for the acquisition of freehold land for amalgamation into their adjoining lot (Attachment 3 refers). It was noted that the subject land is prone to flooding during high rainfall events and that this should be reaffirmed with the proponent. A picture of land during a rainfall event is provided for information as Attachment 4.

The TPCACC received an offer from the DPLH to purchase the 875m<sup>2</sup> of subject land for \$34,793.00 plus costs for surveyor fees, etc, totalling an approximate cost of \$50,000.

As outlined in the TPCACC's email sent on 28 November 2023 (Attachment 5), as both the TPCACC and Tom Price Community Garden groups are very small non-for-profit volunteer run community organisations, they are unable to afford the purchase of the subject land and are pursuing sponsorships and community fundraising possibilities to try and raise the money, requesting the Shire consider providing some support or contribution.

At that time, the Shire encouraged the TPCACC via telephone to request a revised valuation through the DPLH to consider the community benefit of the land by amalgamating it with a Not-for-Profit entity as well as the land constraints such as flooding, drainage and utility issues.

### Comments

On 23 February 2023, the TPCACC received communication from the DPLH (Attachment 6), with a revised Landgate valuation for the subject portion of UCL, being \$10,000 plus GST reflecting the flooding and utility issues, previously unknown to the valuer.

The total cost to the TPCACC is now approximately \$22,000 which includes the following: revised land valuation of \$10,000 plus GST, stamp duty, survey fees, document preparation and Landgate lodgement Fees TPCAAC, a substantial decrease from the initial \$50,000.

TPACC together with the Tom Price Community Garden could potentially seek community donations and sponsorship to raise the funds required to purchase the freehold land, however it is anticipated that this would be a protracted process.

The Tom Price Community Garden has reached its capacity within the confines of the TPCACC current land holdings. The overwhelming community interest and support of the garden coupled with the numerous programs the garden provides to the community it is recommended Council endorse the Shire to provide the funds required for the purchase of UCL 524 to a maximum of \$22,000.

The positive impact of endorsing the funding for this project would extend not only to the Tom Price Community Garden but also to the broader community. Supporting TPCACC in purchasing Portion of UCL 524 on Deposited Plan 69942 will enhance the Tom Price Community Gardens capacity, expand its programs, and create a more sustainable and vibrant space for community members. Fostering community well-being, environmental stewardship, and social cohesion.

**Consultation**

Tom Price Community Arts and Cultural Centre Inc  
 Tom Price Community Garden  
 Department of Planning, Land and Heritage  
 Community Development  
 Planning and Lands

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	1. People - We will support opportunities for the community to be safe, socially active, and connected.
Strategic Outcome	1.2 Communities connected with opportunities
Strategy	2 Drive community engagement to provide input to enhance opportunities aligned with community needs.

**Council Policy**

[Council Policies » Shire of Ashburton](#)

Nil

**Financial Implications**

Current Financial Year

\$22,000 inclusive of GST is available from within this existing budget - Community Initiatives account (CM24074).

Future Financial Year(s)

Nil

**Legislative Implications**

Nil



**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
People	The Council could be seen to favouring the Tom Price Community Arts and Cultural Centre.	Possible (3)	Moderate (3)	Low (1-4)	Positive communications of support of the Tom Price Community Garden.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

With respect to the Tom Price Community Arts and Cultural Centre Inc request for support for the proposed freehold purchase of 875m<sup>2</sup> of Unallocated Crown Land, being a portion of Lot 524 on Deposited Plan 069942, Council,

1. Approves a financial contribution of up to a maximum of \$22,000 inclusive of GST, from account CM24074 Community Initiatives to the Tom Price Community Arts and Cultural Centre Inc, to facilitate the freehold land purchase and its formal amalgamation into Lot 867 Doradeen Road, Tom Price (CT1749/660); and
2. Approves for the Chief Executive Officer to release funds up to the maximum amount of \$22,000 including GST subject to the acquisition of an 875m<sup>2</sup> portion of Lot 524 on Deposited Plan 069942 and associated evidence from the Department of Lands, Planning and Heritage shown as Attachment 1.

**Council Decision**            **057/2024**

**Moved**                            **Cr M Lynch**

**Seconded**                      **Cr R Kapor**

**With respect to the Tom Price Community Arts and Cultural Centre Inc request for support for the proposed freehold purchase of 875m<sup>2</sup> of Unallocated Crown Land, being a portion of Lot 524 on Deposited Plan 069942, Council,**

- 1. Approves a financial contribution of up to a maximum of \$22,000 inclusive of GST, from account CM24074 Community Initiatives to the Tom Price Community Arts and Cultural Centre Inc, to facilitate the freehold land purchase and its formal amalgamation into Lot 867 Doradeen Road, Tom Price (CT1749/660); and**
- 2. Approves for the Chief Executive Officer to release funds up to the maximum amount of \$22,000 including GST subject to the acquisition of an 875m<sup>2</sup> portion of Lot 524 on Deposited Plan 069942 and associated evidence from the Department of Lands, Planning and Heritage shown as Attachment 1.**

**For:**                      **A Smith, K White, R De Pledge, M Gallanagh, L Rumble JP, A Sullivan, M Lynch and R Kapor**

**Against:**            **Nil**

**Carried 8/0**

At 2:35 pm, Cr Brie Healy returned to the meeting.

*SP A Smith disclosed a direct financial interest in Item 15.2 (detailed in Item 5.2).*

*Cr B Healy disclosed an impartiality interest in Item 15.2 (detailed in Item 5.2).*

At 2:35 pm, SP Audra Smith left the meeting.

Deputy Shire President, K White, assumed position of Chair.

### 15.2 Tom Price Sporting Working Group - Community Member Selection

<b>File Reference</b>	RC40
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	M Bishop, Club Development Lead
<b>Authorising Officer</b>	R Wright, Acting Director Community Development
<b>Previous Meeting Reference</b>	Ordinary Council Meeting 8 August 2023 - Item 13.4 – 157/2023 Special Council Meeting 25 October 2023 – Item 8.2 – 196/2023
<b>Disclosure(s) of interest</b>	Author – Nil Authorising Officer – Nil
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Tom Price Sporting Working Group Terms of Reference</li> <li>2. Tom Price Sporting Working Group - Nominations - Confidential</li> <li>3. Tom Price Sporting Working Group - Selection Panel Recommendation - Confidential</li> </ol>

#### Report Purpose

Council is required to endorse community member representation on the Tom Price Sporting Working Group.

The purpose of this report is to provide information on the nominations received and the assessment against the selection criteria by the selection panel.

Council is requested to endorse the selection panel’s recommendation.

#### Background

At its meeting held 8 August 2023, Council endorsed a review of the Shire’s committees and working groups. During this process, representation on the Tom Price Sporting Working Group was agreed on.

The purpose of the Tom Price Sporting Working Group is to:

1. Provide guidance to sport and recreation issues within the Tom Price Sporting precinct (Tom Price Oval and Minna Oval);
2. Provide a forum for discussion of matters relating to sport and recreation within the town of Tom Price, including identification of issues and opportunities and ensuring

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equitable access to sport and recreation opportunities for all members of the community; and

3. Provide direction on all matters relating to the clubs and facilities.

At the Special Council Meeting held on 25 October 2023, Council endorsed the appointment of two Tom Price Ward Councillors with the remaining Tom Price Ward Councillor being the appointed deputy on the Tom Price Sporting Working Group for terms expiring on 18 October 2025.

As per the endorsed Tom Price Working Group Terms of Reference (refer to Attachment 1), the working group shall include seven community members with community members being appointed by calling for nominations through an advertisement on the Shire's website, social media channels and noticeboards and being selected by a selection panel.

The selection panel to consider community representation on this working group consisted of the:

- Director Community Development;
- Manager Communities; and
- Senior Club Development Officer.

Recommendations from the selection panel are to be submitted to Council for endorsement.

**Comments**

The call for nominations for community representation on the Tom Price Sporting Working Group was deferred until February 2024, given many people are away in December and January and some sporting groups are inactive at this time.

Advertising for nominations took place from 21 February 2024 and was open for two weeks.

At the close of nominations, 12 nominations were received (refer to Confidential Attachment 2).

Nominations were assessed by the selection panel, against the selection criteria detailed below, giving consideration to the diversity of sport and recreation clubs, associations and interests, to ensure even and fair representation:

1. Current involvement in service provision, policy or program development in the area of sport and recreation;
2. Endorsement by their organisation;
3. Strong knowledge of the Tom Price sporting activities with networks throughout the local community;
4. Strong knowledge of sport and recreation trends and impacts relevant to the purpose of the Group;
5. A willingness to contribute meaningfully to meetings in a fair and unbiased manner; and
6. Capacity to represent and commit to Group for the required term.

The selection panel's recommendations are detailed in Confidential Attachment 3.

**Consultation**

Acting Director Community Development

Manager Communities

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---

Senior Club Development Officer

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	1. People - We will support opportunities for the community to be safe, socially active, and connected.
Strategic Outcome	1.2 Communities connected with opportunities
Strategy	4 Support and develop sustainable clubs and groups, providing opportunities for meaningful participation in arts, culture, sport, and recreation.

**Council Policy**

[Council Policies » Shire of Ashburton](#)

Nil

**Financial Implications**

Current Financial Year

Nil

Future Financial Year(s)

Nil

**Legislative Implications**

Nil

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	Community is not appropriately represented at working groups.	Unlikely (2)	Minor (2)	Low (1-4)	Appointment of community members for a 18 month period following which, nominations for vacancies will be readvertised.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to the appointment of seven community members to the Tom Price Sporting Working Group, Council, endorses the appointment of the following persons for the term of 19 March 2024 to 18 October 2025 to coincide with the next Local Government Ordinary Elections:

1. Felicity Guthrie
2. Tracey Rogers
3. Carley Anthony
4. Adam Hitchcock
5. Kieran Day
6. Bria Bovell
7. Joel Taylor.

**Council Decision**                    **058/2024**

**Moved**                                    **Cr M Lynch**

**Seconded**                                **Cr M Gallanagh**

**That with respect to the appointment of seven community members to the Tom Price Sporting Working Group, Council, endorses the appointment of the following persons for the term of 19 March 2024 to 18 October 2025 to coincide with the next Local Government Ordinary Elections:**

1. **Felicity Guthrie**
2. **Tracey Rogers**
3. **Carley Anthony**
4. **Adam Hitchcock**
5. **Kieran Day**
6. **Bria Bovell**
7. **Joel Taylor.**

**For:**                    **K White, R De Pledge, M Gallanagh, L Rumble JP, A Sullivan, M Lynch, B Healy and R Kapor**

**Against:**            **Nil**

**Carried 8/0**

At 2:36 pm, SP Audra Smith returned to the meeting and resumed position of Chair.

**16 Councillor Agenda Items / Notices of Motion**

Nil

**17 New Business Of An Urgent Nature Introduced By Council Decision**

Nil



## 18 Confidential Matters

### Procedural Motion

Moved Cr M Lynch

Seconded Cr K White

That Council move behind closed doors at 2:37pm, pursuant to clause 6.2 of the *Shire of Ashburton Standing Orders Local Law 2012* to consider the following confidential items.

#### 18.1 Paraburdoo Community Hub Funding Agreement Variation

Pursuant to sub section 5.23(2)(c) of the *Local Government Act 1995* which provides:

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting

For: A Smith, K White, R De Pledge, M Gallanagh, L Rumble JP, A Sullivan, M Lynch, B Healy and R Kapor

Against: Nil

Carried 9/0

- Cr M Gallanagh disclosed a direct financial interest in Item 18.1 (detailed in Item 5.2).*
- Cr M Lynch disclosed an indirect financial interest in Item 18.1 (detailed in Item 5.2).*
- Cr L Rumble JP disclosed a direct financial interest in Item 18.1 (detailed in Item 5.2).*
- SP A Smith disclosed a direct financial interest in Item 18.1 (detailed in Item 5.2).*
- Cr A Sullivan disclosed a direct financial interest in Item 18.1 (detailed in Item 5.2).*
- Cr R Kapor disclosed an indirect financial interest in Item 18.1 (detailed in Item 5.2).*

At 2:37 pm, Cr Alana Sullivan left the meeting.

At 2:37 pm, Cr Linton Rumble JP left the meeting.

At 2:37 pm, Cr Melanie Gallanagh left the meeting.

At 2:37 pm, SP Audra Smith left the meeting.

Deputy Shire President, Cr K White, assumed position of Chair.

### 18.1 Paraburdoo Community Hub Funding Agreement Variation

<b>File Reference</b>	CS48
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	C McGurk, Director Community Development
<b>Authorising Officer</b>	K Donohoe, Chief Executive Officer
<b>Previous Meeting Reference</b>	Ordinary Council Meeting 27 September 2016 - Item 16.1
<b>Disclosure(s) of interest</b>	Author – Indirect Financial
	Authorising Officer – Nil
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Proposed Paraburdoo Community Hub Funding Agreement Variation</li> <li>2. Funding Deed Paraburdoo Community Hub 2016-2022</li> <li>3. Extract of Council Minutes 27 September 2016 (Item 16.1)</li> </ol>

#### Reason for Confidentiality

<b>Section under the Act</b>	<i>This matter is to be considered behind closed doors pursuant to s.5.23(2)(c) of the Local Government Act 1995 as the subject matter relates to:</i>
<b>Sub-clause and Reason:</b>	<i>“s.5.23(2)(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.”</i>

**Report Purpose**

Council is required to review the proposed Paraburdoo Community Hub Funding Agreement Variation (Attachment 1) to the operational management funds outlined in the Funding Deed Paraburdoo Community Hub 2016-2022 (Attachment 2), between the Shire of Ashburton (the Shire) and Pilbara Iron Company (Services) Pty Ltd (Rio Tinto).

The purpose of this report is to provide an overview of the Funding Agreement Variation, outlining the continued operational management support of the Paraburdoo CHUB with funds provided under the Paraburdoo Community Hub Funding Agreement.

Council is requested to support the Funding Agreement Variation and authorise the Chief Executive Officer to execute the Paraburdoo Community Hub Funding Agreement Variation as provided at Attachment 1.

**Voting Requirements**

Simple Majority

**Council Decision**            **059/2024**  
**Moved**                            **Cr M Lynch**  
**Seconded**                        **Cr R De Pledge**

**That with respect to the Paraburdoo Community Hub Funding Variation, Council,**

- 1. Supports the endorsement of the Paraburdoo Community Hub Funding Variation between Pilbara Iron Company (Services) Pty Ltd and the Shire of Ashburton as provided at Attachment 1; and**
- 2. Authorises the Chief Executive Officer and the Shire President to jointly engross the Paraburdoo Community Hub Funding Agreement Variation.**

**For:            K White, R De Pledge, M Lynch, B Healy and R Kapor**  
**Against:    Nil**

**Carried 5/0**

At 2:39 pm, Cr Alana Sullivan returned to the meeting.

At 2:39 pm, Cr Linton Rumble JP returned to the meeting.

At 2:39 pm, Cr Melanie Gallanagh returned to the meeting.

At 2:39 pm, SP Audra Smith returned to the meeting and resumed position of Chair.

**Procedural Motion****Moved** Cr R De Pledge**Seconded** Cr M Gallanagh**That Council re-open the meeting to the public at 2:40pm.****For:** A Smith, K White, R De Pledge, M Gallanagh, L Rumble JP, A Sullivan,  
M Lynch, B Healy and R Kapor**Against:** Nil**Carried 9/0****19 Next Meeting**

The next Ordinary Council Meeting will be held at 2:00pm on Tuesday 16 April 2024 at Clem Thompson Sports Pavilion, Stadium Road, Tom Price.

**20 Closure Of Meeting**

There being no further business, the Presiding Member closed the meeting at 2:41pm.



# Agenda Item 10.2.1 - Attachment 1

Minutes of the Economic And Tourism Development  
Committee Meeting held 19 March 2024



# Published Minutes

Economic And Tourism Development Committee Meeting

Tuesday, 19 March 2024

Date:	Tuesday 19 March 2024
Time:	9:00am
Location:	Ashburton Hall, Ashburton Avenue, Paraboradoo
Distribution Date:	Friday 22 March 2024



**Shire of Ashburton  
Economic And Tourism Development Committee Meeting**

The Chief Executive Officer recommends the endorsement of these minutes at the next Economic And Tourism Development Committee Meeting.

K Donohoe  
Chief Executive Officer  
22 March 2024

These minutes were confirmed by Council as a true and accurate record of proceedings at the Economic And Tourism Development Committee Meeting held on Tuesday, 19 March 2024.

Presiding Member \_\_\_\_\_

Date \_\_\_\_\_

**Disclaimer**

*The Shire of Ashburton warns anyone who has an application lodged with Council must obtain, and should only rely on, written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by Council in respect of the application. No responsibility whatsoever is implied, or accepted, by the Shire of Ashburton for any act, omission, statement, or intimation occurring during a Council meeting.*

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## 1 Declaration Of Opening

The Presiding Member declared the meeting open at 9:01am.

### 1.1 Acknowledgement Of Country

As representatives of the Shire of Ashburton Council, we respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay our respects to them and all their elders past, present and emerging.

## 2 Announcement Of Visitors

Nil

## 3 Attendance

### 3.1 Present

Elected Members:	Cr M Lynch Cr A Sullivan SP A Smith Cr B Healy	Deputy Shire President (Presiding Member), Tom Price Ward Paraburdoo Ward Shire President Tom Price Ward (Deputy Member)
Observers	Cr R De Pledge Cr K White Cr M Gallanagh Cr L Rumble	Ashburton-Tablelands Ward Onslow Ward Pannawonica Ward Paraburdoo Ward
Employees:	K Donohoe J Sangster R Wright I Bishop D Kennedy P Hanlon A Johnston A Furfaro J Watson	Chief Executive Officer Deputy Chief Executive Officer Acting Director Community Development Acting Director Infrastructure Services Director Corporate Services Manager Business and Economic Development Manager Media and Communications Governance Officer ICT Systems Officer
Guests:	Nil	

Members of Public:	There was one member of the public in attendance at the commencement of the meeting.
Members of media:	There were no members of the media in attendance at the commencement of the meeting.

### 3.2 Apologies

Nil

### 3.3 Approved Leave Of Absence

Nil

## 4 Declaration By Members

### 4.1 Due Consideration By Elected Members To The Agenda

Elected Members noted they have given due consideration to all matters contained in this agenda.

### 4.2 Declaration Of Interest

A member who has an Impartiality, Proximity or Financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice, given to the Chief Executive Officer, prior to the meeting, or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest are disclosed –

6.2 Small Business Friendly Council Initiatives	
Name	SP A Smith
Nature of interest	Direct Financial
Interest description	I am a small business owner. My catering/food business operates within the Shire of Ashburton and recently became a member of the Pilbara Inland Chamber of Commerce and Industry (PICCI).

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19 March 2024

## **5 Confirmation Of Minutes**

### **5.1 Confirmation Of Previous Minutes**

#### **5.1.1 Minutes Of The Economic And Tourism Development Committee Meeting Held On 12 December 2023**

##### **Committee Decision**

**Moved** SP A Smith

**Seconded** Cr B Healy

**That the Minutes of the Economic And Tourism Development Committee Meeting held 12 December 2023 (Item 5.1.1 Attachment 1) be confirmed as a true and accurate record.**

**For:** M Lynch, A Sullivan, A Smith and B Healy

**Against:** Nil

**Carried 4/0**

## 6 Public Agenda Items

### 6.1 Shire of Ashburton Economic and Demographic Analysis Report

<b>File Reference</b>	ED01
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	P Hanlon, Manager Business and Economic Development
<b>Authorising Officer</b>	K Donohoe, Chief Executive Officer
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Shire of Ashburton Economic and Demographic Analysis Report 2023</li> <li>2. Shire of Ashburton Economic and Demographic Analysis Report 2023 Overview Presentation</li> </ol>

#### Report Purpose

Council is required to consider the Shire of Ashburton (the Shire) Economic and Demographic Analysis Report 2023 (Attachment 1) and the overview presentation (Attachment 2).

The purpose of this report is to provide Council with in-depth analysis of the economic and demographic trends within the Shire over the past 20 years.

Council is requested to note the findings in the report to inform future decision making and adopt the report and overview presentation as key evidence tools to inform and support advocacy initiatives.

#### Background

This report provides insights into the Shire's economic dynamics, workforce characteristics, population trends, and the impact of major projects on its development trajectory over the last twenty years. It concludes with an analysis of potential opportunities for growth going forward and challenges that may inhibit growth or diversification.

The report was prepared by .id Consulting, a demographic and data analysis firm, that work with clients across local and State governments as well as the private sector to display relevant data within defined boundaries.

The Shire currently has a subscription to .id Consulting's online economy id and community id platforms. The content of the report has been produced using Australian Bureau of Statistics (ABS) including Census information and National Institute of Economic and Industry Research (NIEIR) data. The sources of the data provide a credibility to the report and include:

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- Australian Business Register, GST Registration (2023)
- Australian Bureau of Statistics, Building Approvals (2023)
- Australian Bureau of Statistics, Regional Population Growth (2023)
- Australian Bureau of Statistics, Census of Population and Housing 2006, 2011, 2016 and 2021 estimates
- Australian Bureau of Statistics, Weekly Payroll Jobs and Wages in Australia (2023)
- Department of Employment, Small Area Labour Market (2023)
- NIEIR (National Economics), Small area estimates of employment and economic value (2023).

**Comments**

The Shire's Economic and Demographic Analysis Report 2023 and overview presentation provide a number of key findings including the below for consideration:

**Economic and Demographic Overview**

- The economy is dominated by extractive industries and supporting construction.
- Worker productivity is four times higher than the average for regional Western Australian workers.
- The workforce in Ashburton is characterized by a younger and predominantly male population.

**How is the economy performing?**

- Employment levels in Ashburton have decreased rapidly in recent years, particularly following the completion of major gas projects like Gorgon and Wheatstone. The workforce has dropped from a peak of over 26,000 workers to an estimated 16,357 workers in 2022.
- The Shire consistently maintains one of the lowest unemployment rates in Australia, hovering around 1% for over a decade.

**What is driving conditions?**

- The construction industry played a pivotal role in Ashburton's economic growth, driven by major projects.
- However, upon project completion most workers left. Worker numbers rose from an estimated 2,000 in 2011 to almost 10,000 in 2016 before falling back to 1,854 in 2022.
- Productivity has experienced exceptional growth as the operational phases of gas and iron ore projects are far less labour intensive.

**Industry competitive analysis**

- Ashburton's economy is highly concentrated, with 66% of local employment in the mining industry. While it is more diverse than East Pilbara, it is less diversified than Karratha and Port Hedland.
- Even when compared to the Pilbara region, Ashburton's specialisations in oil and gas, heavy and civil engineering and metal ore mining come through.

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- Smaller specialisations in terms of job numbers include agriculture (livestock farming), real estate/property management, and administrative services (mostly employment services).
- The Shire's economy is considerably under-represented in terms of health and social assistance services employment.

What are the demographic drivers?

- Since the boom in resource projects, Ashburton has consistently had a much higher level of people being present in the LGA (enumerated population within the Census) than the resident population would suggest.
- The region has a very non-local workforce and the share of the workforce residing locally has fallen between censuses. In 2016, an estimated 1 in 3 workers resided in Ashburton. In 2021, this had fallen to 1 in 4. This highlights the increasing nature of the fly in fly out (FIFO) work practices.

Future growth prospects

- Ashburton's future is still tied to the resource based industries with short to medium term demand for gas and iron ore to continue and longer term growth in critical minerals.
- Risks from global competition, potential downturns in China, regulatory changes, and competition for investment in the Pilbara region are challenges to navigate.
- Renewable energy developments offer opportunities to decarbonize high emission industries.
- The Shire's small and dispersed population base limit its capacity to compete with larger towns like Karratha and Port Hedland for commercial investment and larger essential facilities.
- Decommissioning oil and gas infrastructure presents employment opportunities for the construction sector.
- In tourism, infrastructure upgrades, nature-based/ecotourism development, indigenous tourism expansion, and targeted campaigns for FIFO workers/families present growth avenues.
- In agriculture, the exploration of irrigated agriculture in alluvial floodplains, technology adoption, and native food crops present growth opportunities.
- In education, the region has the potential for remote learning facilities, and leveraging major employers for new training facilities, focusing on relevant emerging course.
- Other areas that have the potential to support employment and economic diversity opportunities include the space and marine sectors.

**Consultation**

Chief Executive Officer

Executive Leadership Team

Council – A representative from .id Consulting provided a 30 minute presentation on the key findings to Council at a briefing session held in Onslow on 20 February 2024.

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	3. Prosperity - We will advocate and drive opportunities for the community to be economically desirable, resilient, and prosperous.
Strategic Outcome	3.1 Coordinated delivery of economic services and projects for the community
Strategy	3 Provide professional leadership and advice to assist Council.

**Council Policy**

Nil

**Financial Implications**

Current Financial Year

The report was produced with budgeted funds in the Business and Economic Development 2023/24 Annual Budget.

Future Financial Year(s)

Nil

**Legislative Implications**

Nil.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	There is a risk to Council's reputation should it not make informed decisions and advocate for identified regional priorities.	Unlikely (2)	Minor (2)	Low (1-4)	Following the officer's recommendation will ensure Council have a credible information base to inform decision making and advocacy initiatives.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to Shire of Ashburton Economic and Demographic Analysis Report, the Economic and Tourism Development Committees recommends that Council,

1. Notes the findings in the report to inform future decision making; and
2. Adopts the report and overview presentation, as detailed in Attachments 1 and 2, as key evidence tools to inform and support advocacy initiatives.

**Committee Decision**

**Moved** Cr A Sullivan

**Seconded** Cr B Healy

**That with respect to Shire of Ashburton Economic and Demographic Analysis Report, the Economic and Tourism Development Committees recommends that Council,**

1. **Notes the findings in the report to inform future decision making; and**
2. **Adopts the report and overview presentation, as detailed in Attachments 1 and 2, as key evidence tools to inform and support advocacy initiatives.**

**For:** M Lynch, A Sullivan, A Smith and B Healy

**Against:** Nil

**Carried 4/0**



*SP A Smith disclosed a direct financial interest in Item 6.2 (detailed in Item 4.2).*

At 9:06 am, SP Audra Smith left the meeting.

## 6.2 Small Business Friendly Council Initiatives

<b>File Reference</b>	ED01
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	P Hanlon, Manager Business and Economic Development
<b>Authorising Officer</b>	K Donohoe, Chief Executive Officer
<b>Previous Meeting Reference</b>	Ordinary Council Meeting 12 December 2023 - Item AD.2 – 218/2023
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Shop Ashburton Campaign Proposal</li> <li>2. Whitsunday Small Business Start-Up Program Application Form</li> </ol>

### Report Purpose

Council is required to consider the Small Business Friendly Council initiatives for further implementation and further development.

The purpose of this report is to inform Council of the engagement to date with the Onslow Chamber of Commerce and Industry (OCCI) and Pilbara Inland Chamber of Commerce and Industry (PICCI) on Small Business Friendly Council initiatives for implementation and development.

Council is requested to note the Shire of Ashburton (the Shire) Business Grants Program investigation to date and endorse the recommendation to deliver the Shop Ashburton Campaign Proposal.

### Background

The Western Australian Government’s Small Business Development Corporation’s (SBDC) Small Business Friendly Local Government (SBFLG) initiative fosters better ties between small businesses and local government. This program acknowledges local governments that actively aid their small business communities. [Small Business Friendly Local Governments | Small Business Development Corporation](#)

Council resolved to become a Small Business Friendly Council at its meeting held 12 December 2023 (resolution 218/2023). Council also requested the Chief Executive Officer to investigate a future small business grant program and report to the next meeting of the Economic and Tourism Development Committee.

At the December 2023 Council meeting, Council also resolved to adopt the Economic and Tourism Development Priorities Workshop Outputs report (resolution 217/2023), for an initial SBFLG program to focus on the following programs:

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1. Buy Local Scheme with Chambers of Commerce
2. Doing business with Council guide - encouraging and supporting small to medium enterprises to go for tenders and contracts with Council and larger businesses (video/webinar format)
3. Early notification alerts of projects coming up to enable SMEs to get prepared to plan and submit tenders etc.
4. Home based business guide
5. Sponsoring Chamber of Commerce events.

**Comments**

Council officers have engaged with OCCI and PICCI to develop initial proposals for the following SBFLG initiatives for further development:

1. Shop Ashburton Campaign Proposal (Attachment 1)

The Shop Ashburton Campaign is centred on the rollout and marketing of a gift card program that can only be used at Shire participating businesses. Shire officers conducted initial market research to understand the options currently available which lead to the discovery of the Why Leave Town (WLT) model used by the City of Greater Geraldton [Geraldton | Why Leave Town](#).

OCCI and PICCI have submitted a proposal to the Shire for the delivery of the program (Attachment 1).

OCCI has conducted market research and in conjunction with PICCI recommends the WLT proposal due to its usability for all vendors, administrative support (including remote Point of Sale (POS) terminal lockdown and management) and reporting. The recommendation is to implement Generic Chip Gift Cards and Digital Gift Cards.

The Chambers of Commerce compared other options available including:

- Cards 4 All – due to the type of cards not all businesses would be able to be involved
- Manual Hard Copy Voucher – very labour intensive to administer and lag time for reimbursements to businesses.

The WLT program gift cards are unique to the businesses within the Shire who choose to participate. It is expected that the program will be open to all business located within the Shire to participate.

Whilst there are costs to participating in the program including a subscription fee and per card fee, the benefit of the program comes from an increased awareness of spending money locally (marketing) with the call to action leading to the purchase of unique Ashburton gift cards. This ensures that money stays within our community and supports local businesses in alignment with the Shire's Tourism and Economic Development Strategy.

There will be a requirement to engage with local businesses to sign them up to the program and OCCI and PICCI have stated that they are committed to promoting the program with member businesses and providing support in addition to WLT to assist member sign-up as well as being a local load-up point for the gift cards.

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Funding support requested from the Shire:

- In-kind support from the Shire for all associated graphic design work, including for cards and promotional materials (a draft design has been included with Attachment 1).
- Initial seed funding to purchase program subscription that covers five years \$13,596 (incl. GST). Initial subscription includes marketing for 30 member businesses (shop-front stickers and posters), additional quantity can be purchased as needed.
- Sponsorship of initial 500 generic cards to reduce barriers to purchase, \$2,600 (incl. GST).

Total contribution from the Shire: \$16,196.00 (incl. GST).

## 2. Shire Business Grants Program Investigation

Council officers have held an initial engagement with OCCl and PICCl to investigate a Business Grants Program for the Shire.

During this engagement it was discussed that whilst there are business grants available through avenues such as State and Federal government departments, small businesses, and in particular start-up businesses, don't usually meet the necessary eligibility criteria. An overview of these grants can be found here: [Grants Assistance and Programs Register for WA industry \(www.wa.gov.au\)](http://www.wa.gov.au). The Shire currently operates the following grant programs, however they are not targeted at the business community:

- Community Support Grants
- Signature Events and Activities Grants
- Small Assistance Donations.

OCCl and PICCl see an opportunity to partner with the Shire to continue investigating our own small business grants, focusing on topics such as:

- Purchasing of new equipment
- Enhancing digital capacity
- Upgrade of facilities.

Shire officers also see the following possible grant funded initiatives as needing further investigation:

- Marketing support of tourism related businesses
- Initial seed capital for start-up businesses.

The Chambers of Commerce would like to work with the Shire to determine the best way to utilise the funds considering:

- Co-contribution from businesses
- Spread across each town in the Shire
- Eligibility criteria
- Individual grant amounts.

Shire officers have conducted an initial review of business grants operated by other local governments in Australia including Queensland's Whitsunday Regional Council Small Business Start-up Grants Program [Small Business Start-up Grants - Apply Now | Your Say Whitsunday \(whitsundayrc.qld.gov.au\)](http://www.whitsundayrc.qld.gov.au).

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The Whitsunday Regional Council states:

The Whitsunday Small Business Start-Up Program is a Council-administered business grant fund targeting start-up business opportunities in the Whitsunday region.

It is a competitive and merit-based grant program that aims to attract entrepreneurs to undertake start-up business activities in the Whitsundays.

Successful applicants have the opportunity to receive monetary funding of up to \$10,000 (matched 50:50 by the applicant) for business-related activities in a start-up new business.

Council will ensure the successful applicants will align with our identified regional economic opportunities and will not compete with existing business.

The program aims to benefit the Whitsunday region by:

- Increasing employment
- Attracting new investment
- Increasing local supply and/or manufacturing supply chains (i.e. local import replacement, local procurement)
- Establishing new trade opportunities (local, inter-regional and/or overseas)
- Value adding to the existing Whitsunday region
- Providing circular economy benefits.

A detailed application form can be found at Attachment 3.

Given that the Shire is investigating a program that provides ratepayer funds to private enterprise, a well-developed grant guideline and application process must be developed to ensure a high level of governance is maintained. With the development of the Shire's Economic Development Strategy 2024-2028 nearing completion, it is recommended that any proposed business grants program is aligned to this strategy to ensure that the Shire achieves strategic outcomes endorsed by Council. It is recommended that further investigation on a business grants program is conducted by Council officers following the endorsement of the Shire's Economic Development Strategy 2024-2028.

**Consultation**

Onslow Chamber of Commerce and Industry  
 Pilbara Inland Chamber of Commerce and Industry  
 Marketing and Communications Officer

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	3. Prosperity - We will advocate and drive opportunities for the community to be economically desirable, resilient, and prosperous.
Strategic Outcome	3.4 Sustainable commerce and tourism opportunities
Strategy	2 Ensure Shire processes support the development of strong and sustainable local business opportunities.

**Council Policy**

Nil

**Financial Implications**

Current Financial Year

1. Shop Ashburton Campaign Proposal

\$14,724 plus GST covers the five year cost of the program and initial sponsorship of 500 gift cards and will be outlaid in the current financial year under budget J3101 Business Development.

2. Shire Business Grants Program

No financial contribution has currently been considered until the program has been further developed for implementation. It is anticipated that officer time and consultancy funds may be required this financial year to develop the concept further.

Future Financial Year(s)

1. Shop Ashburton Campaign Proposal

As the funding is being committed for five years upfront, future financial year spending is not currently considered. It is anticipated that officer time will be the main contribution in the future with further funding contributions, if required, to be considered at a future point in time.

2. Shire Business Grants Program

Future contributions will be considered once the program has been developed for implementation.

**Legislative Implications**

Nil.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	There is a risk to the Shire's reputation should it not be seen to support business friendly local government initiatives adopted as a priority action.	Possible (3)	Minor (2)	Moderate (5-9)	Following the officer's recommendation will ensure the Council is supporting adopted small business friendly local government programs.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to Small Business Friendly Council Initiatives, the Economic and Tourism Development Committee recommends that Council,

1. Notes the Business Grants Program investigation to date;
2. Authorises the Chief Executive Officer to continue investigating a business grants program with the Onslow Chamber of Commerce and Industry and the Pilbara Inland Chamber of Commerce and Industry following the adoption of the Shire's renewed Economic Development Strategy for future consideration;
3. Endorses the following contributions to the Shop Ashburton Campaign Proposal for delivery in partnership with the Onslow Chamber of Commerce and Industry and the Pilbara Inland Chamber of Commerce and Industry:
  - (a) In-kind support from the Shire of Ashburton for all associated graphic design work including for cards and promotional materials;
  - (b) Initial seed funding to purchase program subscription that covers five years \$13,596 (incl. GST); and
  - (c) Sponsorship of initial 500 generic cards to reduce barriers to purchase, \$2,600 (incl. GST).

**Amended Recommendation**

That with respect to Small Business Friendly Council Initiatives, the Economic and Tourism Development Committee recommends that Council,

1. Notes the Business Grants Program investigation to date;
2. Authorises the Chief Executive Officer to continue investigating a business grants program with the Onslow Chamber of Commerce and Industry and the Pilbara Inland Chamber of Commerce and Industry following the adoption of the Shire's renewed Economic Development Strategy for future consideration;
3. Endorses the following contributions to the Shop Ashburton Campaign Proposal for delivery in partnership with the Onslow Chamber of Commerce and Industry and the Pilbara Inland Chamber of Commerce and Industry:
  - (a) In-kind support from the Shire of Ashburton for all associated graphic design work including for cards and promotional materials;
  - (b) Initial seed funding to purchase program subscription that covers five years \$13,596 (incl. GST); and
  - (c) Sponsorship of initial 500 generic cards to reduce barriers to purchase, \$2,600 (incl. GST).
4. Authorises the Chief Executive Officer to investigate the possibility of external Sponsorship, to increase seed and/or generic card purchase funding.

**Committee Decision****Moved** Cr M Lynch**Seconded** Cr B Healy**That with respect to Small Business Friendly Council Initiatives, the Economic and Tourism Development Committee recommends that Council,**

- 1. Notes the Business Grants Program investigation to date;**
- 2. Authorises the Chief Executive Officer to continue investigating a business grants program with the Onslow Chamber of Commerce and Industry and the Pilbara Inland Chamber of Commerce and Industry following the adoption of the Shire's renewed Economic Development Strategy for future consideration;**
- 3. Endorses the following contributions to the Shop Ashburton Campaign Proposal for delivery in partnership with the Onslow Chamber of Commerce and Industry and the Pilbara Inland Chamber of Commerce and Industry:**
  - (a) In-kind support from the Shire of Ashburton for all associated graphic design work including for cards and promotional materials;**
  - (b) Initial seed funding to purchase program subscription that covers five years \$13,596 (incl. GST); and**
  - (c) Sponsorship of initial 500 generic cards to reduce barriers to purchase, \$2,600 (incl. GST).**
- 4. Authorises the Chief Executive Officer to investigate the possibility of external Sponsorship, to increase seed and/or generic card purchase funding.**

**For:** M Lynch, A Sullivan and B Healy**Against:** Nil**Carried 3/0****Reason for change:**

Chief Executive Officer to investigate whether external parties would invest in the program to create a larger initial project.

At 9:09 am, SP Audra Smith returned to the meeting.

**6.3 Airlie Island Preliminary Conservation and Eco-Tourism Concept**

<b>File Reference</b>	ED01
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	P Hanlon, Manager Business and Economic Development
<b>Authorising Officer</b>	K Donohoe, Chief Executive Officer
<b>Previous Meeting Reference</b>	Ordinary Council Meeting 11 December 2020 - Item 16.1 – 227/2020
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Airlie Island Preliminary Conservation and Eco-Tourism Concept</li> <li>2. Letter - Marine Tourism Business - Confidential</li> </ol>

**Report Purpose**

Council is required to consider the Airlie Island Preliminary Conservation and Eco-Tourism Concept (Attachment 1) as a key tourism project proposal in accordance with Council’s resolved position on the Pilbara Inshore Islands Draft Management Plan 2020.

The purpose of this report is to provide Council with greater detail on the Pilbara Inshore Island Conservation and Eco-Tourism Project.

Council is requested to endorse the Airlie Island Preliminary Conservation and Eco-Tourism Concept as a key tourism project for the Shire of Ashburton (the Shire) for further development and authorise the Chief Executive Officer to engage with the Western Australian Government.

**Background**

In December 2020, Council resolved to authorise the Chief Executive Office and the Shire President to continue to investigate tourism and development opportunities for the Pilbara Inshore Island Group.

Prosperity is one of the four pillars included in the Shire’s Strategic Community Plan 2022-2032, which states that we will advocate and drive opportunities for the community to be economically desirable, resilient, and prosperous. Onslow currently has a strong industrial economy with Chevron’s Wheatstone and Woodside’s Macedon LNG projects and Onslow Salt’s operations providing employment opportunities.

The Shire is committed to securing the long-term future of Onslow by ensuring the community has the amenity, vibrancy and lifestyle in place to underpin future industry expansion.

The visitor economy is seen as a sustainable opportunity to deliver these long-term benefits to the community and to sustain a strong industry workforce.

To support this vision, the Shire adopted the positioning paper ‘Onslow Towards a Visitor Economy’ which highlights the visitor economy vision of the community, the actions that we have taken to date and those we plan to undertake.



Principle 2 of this document states that we will enhance the Gateway to the Mackerel Islands experience.

The Shire has received communication from a private entity who was looking to establish a marine charter business in Onslow (Attachment 2). Unfortunately, the underlying infrastructure (availability of safe commercial anchorage in Beadon Creek) is not currently in place in Onslow to make this commercially achievable.

### Comments

One of the priority projects of Council to be considered in the draft 2024 Priority Projects Council report is to 'Develop the Pilbara Inshore Island Conservation and Eco-Tourism Project'.

The Pilbara Inshore Islands Nature Reserve comprises over 170 islands, islets and rocks, and spans the area between Exmouth Gulf and Cape Preston. Many of the islands are protected as nature reserves, home to migratory shorebirds, marine turtles and seabirds. The islands also offer incredible tourism value.

Tourism is a key economic driver for the Shire. There were approximately 365,000 visitors to the Shire in 2019 (Tourism Research Australia, 2020), which provided an economic benefit of over \$150 million – almost 30% of the total output of the Pilbara region. The Department of Biodiversity, Conservation and Attractions (DBCA) released the Pilbara Inshore Islands Nature Reserves and Proposed Additions Draft Management Plan in September 2020 (Draft Management Plan). This has created a potential change of status for the islands, with the potential to inhibit tourism numbers by up to 36,000, at a loss of \$15 million to the local economy.

The Draft Management Plan identified that Airlie Island is one of three islands that have the most challenges for long-term management of conservation values.

The Shire is seeking to develop designated camping and day use areas on select islands such as Airlie Island to minimise camping and use outside of designated areas of higher natural values and significance, thereby reducing disturbance, abandonment of shore bird chicks and risk of introducing pests.

Airlie Island is classified as a contaminated site with an updated investigation required to understand the current levels of contamination. Recent site visits revealed that the island has introduced weed species and infrastructure not removed during oil and gas decommissioning including concrete pads, pylons and considerable portions of the bund wall.

With the level of contamination, remaining industry infrastructure and likely prevalence of invasive weeds, Airlie Island presents as a logical candidate for a locally driven and managed case study into how Eco-Tourism can assist in conservation.

Alternatively, the Shire will work with the Western Australian Government to determine the most feasible islands for greater tourism utilisation.

The Airlie Island Preliminary Conservation and Eco-Tourism Concept provides context and further information on the concept. This will be used in conjunction with the 2024 Priority Projects document to seek support of the Western Australian Government through the New Tourism Investment Committee of Cabinet to develop Airlie Island or other suitable islands accessible off the coast of Onslow as a first stage tourism project.

The Shire will develop the management plans and business cases required for investment. This will be performed in collaboration with the community and Western Australian Government.

**Consultation**

Chief Executive Officer

Executive Manager Land, Property and Regulatory Services

Department of Biodiversity, Conservation and Attractions (DBCA) – Shire officers have held positive early engagement with DBCA on the concept. Further work needs to be undertaken to understand land tenure and the level of contamination on the island to inform a detailed concept design. DBCA have also indicated that the project would require liaison with a number of State government departments including:

- Department of Transport and Pilbara Ports Authority – to investigate the requirements to install marine moorings.
- Department of Water and Environmental Regulation – to confirm levels of contamination.
- Department of Energy, Mines, Industry Regulation and Safety – to confirm the current land tenure details of past resource industry activities.

Further consultation should also be undertaken with the Australian Marine Safety Authority as the island has an operational lighthouse for marine navigation.

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	3. Prosperity - We will advocate and drive opportunities for the community to be economically desirable, resilient, and prosperous.
Strategic Outcome	3.4 Sustainable commerce and tourism opportunities
Strategy	3 Work collaboratively with tourism sector providers, Australia’s North-West Tourism and Tourism WA to increase visitor spend, and length of stay, in the Shire.

**Council Policy**

Council Policy – Tourism Support and Promotion

The Shire recognises that tourism will continue to be a major employer and contributor to the economy within the Shire of Ashburton, and that it needs to play an active role to facilitate the growth and development of tourism in Ashburton.

**Financial Implications**

Current Financial Year

The concept plan has been produced by officers internally so there is no financial impact on Council further than the budgeted staff time.

Future Financial Year(s)

Future actions and initiatives will be considered at the time of procurement.

**Legislative Implications**

Nil

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	There is a risk to Council's reputation should an endorsed Priority Project not be developed further.	Possible (3)	Moderate (3)	Moderate (5-9)	Following the officer's recommendation will provide Council with a concept and pathway forward to continue developing the project.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to the Airlie Island Preliminary Tourism Concept, the Economic and Tourism Development Committee recommends that Council:

1. Endorses the Concept as a key tourism project for the Shire.
2. Authorises the Chief Executive Officer to engage with the Western Australian Government through the New Tourism Investment Committee of Cabinet to develop Airlie Island or other suitable islands accessible off the coast of Onslow, as a first stage project utilising the Concept as provided at Attachment 1.
3. Authorises the Chief Executive Officer to commence detailed project planning and development.

**Committee Decision****Moved** Cr A Sullivan**Seconded** Cr B Healy

That with respect to the Airlie Island Preliminary Tourism Concept, the Economic and Tourism Development Committee recommends that Council:

1. Endorses the Concept as a key tourism project for the Shire.
2. Authorises the Chief Executive Officer to engage with the Western Australian Government through the New Tourism Investment Committee of Cabinet to develop Airlie Island or other suitable islands accessible off the coast of Onslow, as a first stage project utilising the Concept as provided at Attachment 1.
3. Authorises the Chief Executive Officer to commence detailed project planning and development.

**For:** M Lynch, A Sullivan, A Smith and B Healy**Against:** Nil**Carried 4/0**

## **7 New Business Of An Urgent Nature Introduced By Council Decision**

Nil

## **8 Next Meeting**

The next Economic And Tourism Development Committee Meeting will be held at 9:00am on Tuesday 21 May 2024 at Council Chambers, Onslow Shire Complex, Second Avenue, Onslow.

## **9 Closure Of Meeting**

There being no further business, the Presiding Member closed the meeting at 9:19am.



# Agenda Item 10.2.2 - Attachment 1

Minutes of the Annual General Electors Meeting held 19  
March 2024



# Published Minutes

Annual General Electors Meeting

Tuesday, 19 March 2024

Date:	Tuesday 19 March 2024
Time:	4:00pm
Location:	Ashburton Hall, Ashburton Avenue, Paraboradoo
Distribution Date:	Friday 22 March 2024



**Shire of Ashburton  
Annual General Electors Meeting**

The Chief Executive Officer recommends the endorsement of these minutes at the next Annual General Electors Meeting.

K Donohoe  
Chief Executive Officer  
22 March 2024

These minutes were confirmed by Council as a true and accurate record of proceedings at the Annual General Electors Meeting held on Tuesday, 19 March 2024.

Presiding Member \_\_\_\_\_

Date \_\_\_\_\_

**Disclaimer**

*The Shire of Ashburton warns anyone who has an application lodged with Council must obtain, and should only rely on, written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by Council in respect of the application. No responsibility whatsoever is implied, or accepted, by the Shire of Ashburton for any act, omission, statement, or intimation occurring during a Council meeting.*



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## 1 Declaration of Opening

The Presiding Member declared the meeting open at 4:00pm.

### 1.1 Acknowledgement of Country

As representatives of the Shire of Ashburton Council, we respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay our respects to them and all their elders past, present and emerging.

## 2 Attendance

### 2.1 Present

Elected Members:	SP A Smith Cr K White Cr R De Pledge Cr L Rumble JP Cr M Lynch Cr B Healy Cr R Kapor	Shire President Deputy Shire President, Onslow Ward Ashburton-Tablelands Ward Paraburdoo Ward Tom Price Ward Tom Price Ward Tom Price Ward
Employees:	K Donohoe J Sangster R Wright I Bishop D Kennedy A Johnston A Furfaro	Chief Executive Officer Deputy Chief Executive Officer Acting Director Community Development Acting Director Infrastructure Services Director Corporate Services Manager Media and Communications Governance Officer
Guests	Nil	
Members of Public:	There were no members of the public in attendance at the commencement of the meeting.	
Members of media:	There were no members of the media in attendance at the commencement of the meeting.	

### 2.2 Apologies

Nil

### 2.3 Approved Leave of Absence

Nil

### **3 Confirmation of Minutes of Previous Meeting**

#### **Officer's recommendation**

That the unconfirmed minutes of the Annual General Meeting of Electors held on 13 June 2023 be confirmed.

**Moved** Cr R De Pledge

**Seconded** Cr B Healy

**The motion was put and declared carried.**

### **4 Shire President's Report**

The Shire President's report is contained in the Annual Report 2022/2023.

### **5 Chief Executive Officer's Report**

The Chief Executive Officer's report is contained in the Annual Report 2022/2023.

### **6 Financial Report**

The Financial report is contained in the Annual Report 2022/2023.

### **7 Receipt of the Annual Report**

The Shire of Ashburton 2022/2023 Annual Report and the Audited Financial Report as provided to and adopted by Council on 20 February 2024 is available from the Shire's Administration Offices and Libraries in Tom Price, Onslow, Paraburdoo and Pannawonica or a copy can be from the Shire's website.

#### **Officer's recommendation**

That the Shire of Ashburton 2022/2023 Annual Report and the Audited Financial Report as presented be received.

**Moved** Cr B Healy

**Seconded** Cr L Rumble

**The motion was put and declared carried.**

**8 General Business**

**8.1 Public Questions**

Nil

**8.2 Public Statements**

Nil

**8.3 Elector Motions**

Nil

**9 Closure of Meeting**

There being no further business, the Presiding Member closed the meeting at 4:02pm.



# Agenda Item 10.2.3 - Attachment 1

Inland Local Emergency Management Committee Meeting  
Minutes from March 2024



# Inland Local Emergency Management Committee

## Minutes

Meeting date	Tuesday, 26 March 2024
Location	MS Teams only
Time	10:00 am
Online Access	419 470 050 260 / Gg5wJG

### EM Act Section 39: Functions of local emergency management committees

- (a) To advise and assist the local government in ensuring that local emergency management arrangements are established for its district.
- (b) To liaise with public authorities and persons in the development, review, and testing of local emergency management arrangements; and
- (c) To conduct other emergency management activities as directed by the SEMC or prescribed by the regulations.

### Meeting Open

**Time:** 10:00 am

### Welcome by Chair

### Acknowledgement of Country

We respectfully acknowledge Aboriginal people as the Traditional Custodians of the lands on which we deliver our services to the communities throughout the Shire of Ashburton.

We acknowledge their enduring connection to the lands, waterways and communities and pay our respects to Elders past, present and emerging.

### Administration

- This meeting is being recorded.
- Round table agency introductions.



# Inland Local Emergency Management Committee

## 1. Attendance and Apologies

### 1.1. Attendance Register

Acknowledge attendance in person by completing the attendance register or online through a message in the Chat section.

Phil Kuhne	Shire of Ashburton
Sgt. Chris Clelland	WA Police – Tom Price
Sgt. Mark Monaco	WA Police - Paraburdoo
Cr. Linton Rumble	Shire of Ashburton
Garth Lawrence	DFES – District Officer Hamersley Range
Ben Helleur	Tom Price Fire & Rescue, Capt.
D’Arcy Pickering	Tom Price Bush Fire Brigade, Capt.
Wayne Hatton	Tom Price Bush Fire Brigade, DCBCO.
Nicole Kelly	Tom Price State Emergency Service
Melissa Spencer	St John Ambulance – Tom Price
Pedro Palheiro	DFES
John Wheelock	DPIRD
Sharon Jager	Rio Tinto
Brooke Larkings	Rio Tinto, Guest
Badral Ganbold	Rio Tinto, Guest
John Kirwan	Fortescue Metals Group
Mac McKenzie	Fortescue Metals Group
Jarrad Coffey	Rio Tinto, Guest
Bruce Cochrane	Fortescue Metals Group

### 1.2. Apologies

Michele Walker	Dept. of Education
Andrew Whitehead	Red Hawk Mining
Matthew Reimer	DFES
President Audra Smith	Shire of Ashburton
Ben Clay	Rio Tinto
Sylvia Winkler	Nintirri



## Inland Local Emergency Management Committee

### 2. Disclosure of Interest

Nil disclosures for the meetings.

### 3. Presentations

**3.1.** Presentation on the emergency management arrangements for the Marandoo Tailings Facilities near Tom Price, by Jarrad Coffey from Rio Tinto. Key points:

- Marandoo is south-east of Tom Price.
- It has two main tailings dams.
- Both are relatively dry at present.
- There are plans in place for a staged response to any incident that compromises the integrity of the dams.
- The risk of an incident is relatively low.
- Rio is engaging to inform stakeholders of what emergency management systems they have in place for Tailings Dams.
- This is in response to some notable tailings dam failures at mine sites around the world.
- There is a new Standard and guidelines to follow in managing tailings dams.
- Rio welcomes questions and looks to engage on future activities where relevant.

### 4. Confirmation of LEMC Meeting Minutes

The Minutes of the meeting held 28/11/2023 were reviewed and no issues or amendments were raised.

**Motion:** The Committee moves that the Minutes of the meeting held 28/11/2023 are a true and correct record of that meeting:

**Moved:** Cr. Linton Rumble

**Seconded:** Sharon Jager

**Carried:** By consensus

### 5. Action List Review

The Action Register at the end of the Minutes was reviewed and updated.





## Inland Local Emergency Management Committee

### 6. Correspondence

NB: Not all correspondence is distributed as it may be administrative in nature. If there is an item, you have not received but would like, request a copy via email [emergency.management@ashburton.wa.gov.au](mailto:emergency.management@ashburton.wa.gov.au).

#### 6.1. Correspondence In

- WALGA Report - Local Government Emergency Management Advisory Group (LGEMAG)
- WALGA Meeting Minutes 5 December 2023 - LGEMAG
- Media release WA Country Health Service, Health Alert - Protect yourself against extreme heat.
- Matt Reimer Dept. Fire & Emergency (DFES) – Emergency Management Sector Adaptation Plan (EM-SAP) Discussion Paper
- Mike McKenzie FMG Eliwana Airport advising update of Aerodrome Emergency Plan and requesting a representative from LEMC for their emergency committee.
- Tobias Burns Eliwana ESO FMG updating contact information for Shire of Ashburton
- Mike McKenzie FMG Eliwana regarding site visit and processes
- Rachel Armstrong A/Policy Manager Emergency Management regarding Service WA app
- Tom Price OIC requested copy of SoA Contact & Resource Directory
- SoA Councillor Support letter from BoM regarding the upgrade of their assets

#### 6.2. Correspondence Out

- Phil Kuhne responded to Mike McKenzie FMG Eliwana Airport EM request for Shire of Ashburton representative.
- Phil Kuhne responded to Tobias Burns request for updated Shire of Ashburton contact information.
- SoA Contact and Resource Directory emailed to Tom Price OIC.
- SEMC EM-SAP Discussion Paper – Shire has submitted a response.
- Emergency WA now linked to the WA Services App.
- BoM Letter -Shire letter of support for the BoM Flood Gauge upgrades within the Shire:  
“From July 2024 the Bureau will replace manual rain gauge with automatic equipment in the Shire of Ashburton. The following Bureau-owned sites will be upgraded:
  - Flat Valley (Elvire Camp)
  - Karijini Eco Retreat
  - Kooline



## Inland Local Emergency Management Committee

- Nanutarra East
- Nunarry Road
- Tom Price
- Ullawarra
- Yarraloola Homestead
- George Gorge”

### 7. Agenda Standing Items

#### 7.1. LEMC Membership

The updated membership was reviewed and confirmed by the LEMC membership as attached.

The structure is made up of:

- Executive group
- Membership
- Ex-Officio
- Guests

The basic membership consists of a:

- Primary member with full voting rights
- Proxy – limited voting rights
- Ex-Officio - no voting rights

Membership responses received:

NAME	ORGANISATION	LEMC
Ben Helleur	Tom Price Fire & Rescue	Inland
Garth LAWRENCE	Dept. of Fire & Emergency Services	Inland
D’Arcy PICKERING	Tom Price Volunteer Bushfire Brigade	Inland
Melissa SPENCER	St John WA	Inland
David MORGAN / Jeanette GOULD	Dept. of Communities	Inland
Mark MONACO	WAPOL	Inland
Sylvia WINKLER	Nintirri Centre	Inland
Simon SNOWBALL	Paulsens Mine	Inland
Sandra GIBSON	Main Roads WA	Inland



## Inland Local Emergency Management Committee

### 7.2. Incident Reporting

- The Shire of Ashburton participated in the following:
  - 22-25/01/2024: Tropical Low 03U – 2 x OASG meetings plus 2 x ISG meetings.
  - 20/02/2024 Tropical Cyclone Lincoln – 2 x OASG plus 1 x ISG
  - 14/03/2024 – Tropical Low 08U -1 x OASG email
- DFES advised there were a higher than usual number of complex bush fire and severe weather response activities between Nov 2023 – March 2024
- WAPOL Paraborndoo:
  - One search initiated by an old abandoned EPIRB.
- WAPOL Tom Price:
  - Reported two land search incidents.
  - One fatal vehicle accident involving a mine worker without a tracker on his vehicle.
- SES Tom Price:
  - Report first rescue in Karijini, a carry out for an injured tourist.
- Eliwana Rio Tinto:
  - Advised of bushfire incident around their site since last meeting.
  - Wished to thank the emergency service volunteers and DFEs for their support.

### 7.3. Exercise and Post Exercise

- Exercise Downstream was facilitated at the last LEMC meeting held on 28/11/2024. The exercise report was tabled and confirmed by the Committee.
- Eliwana – Fortescue is holding an Airport Exercise 03/05/2024 and is looking for support. Will advise details.
- Cr. Rumble advised the Committee of a heavy vehicle incident he witnessed between Tom Price and Paraborndoo. Two issues came from it, Telstra coverage and the ability to recover from a heavy vehicle incident. It is suggested the LEMC run an exercise based on this scenario for its next planned exercise.
- St John Tom Price are looking to organise a mass casualty exercise to practice their skills and cooperation with other emergency services.

### 7.4. Review Local Emergency Management Arrangements

- The Shire of Ashburton Local Emergency Management Arrangements are due for review. The LEMA and Local Recovery Plan are attached for review by you especially where your agency is mentioned. Feedback is required by 30 June 2024.



## Inland Local Emergency Management Committee

### 7.5. Risk Management Review

- 80% complete as of February 2024.
- Expected delivery of draft document in April 2024.

### 7.6. Review funding opportunities

Nil report.

## 8. Agenda Items

### SEMC – EM-SAP Discussion Paper

- SEMC has been tasked to develop an EM-Sector Adaption Plan in response to climate change. This is a result of State Govt. releasing their Climate Adaptation Strategy which has tasked 7 sectors to come up with a plan to adapt to climate change in their area of operation and expertise.
- A discussion paper was released on how the SEMC, and the EM sector may achieve this, and comment was invited from DEMCs, LEMCs and LGs.
- It is suggested the existing EM structure could be used to consider issues and report.
- The Shire of Ashburton provided a response that is available upon request.

## 9. Agency Reports

Agency reports are provided by exception.

### Tom Price Police:

- Sgt Clelland, Tom Price Police / WAPF – Three officers, have or are in the process of transferring out of Tom Price. This will leave Tom Price with two LandSAR trained officers, Sgt Clelland and S/C Corrine Whisler. Tom Price can call on Paraburdoo Police assistance with the WAPF HMA hazard of 'Persons Lost or in Distress,' as both Sgt Monaco and S/C PATEL are LandSAR trained officers. Tom Price Police focus will be on LandSAR training for the incoming transferring officers, to provide them this important skill and to expose them to an emergency management mindset.
- Acknowledged the preparation and planning for 'Operation Downstream,' which was managed and driven by Phil Kuhne and Sharon Jager.



## Inland Local Emergency Management Committee

- Acknowledged the assistance of Rio Tinto staff, including Sharon Jager and Sean Sloper, during the conduct of land search operations to locate an absent person (Contractor) from Marandoo Mine, whom was established to be lost or in distress. Sharon and Sean's local knowledge of Rio Tinto infrastructure and rail crossing networks, allowed the Search Mission Coordinator (SMC) to establish an accurate last known position, which allowed both air and ground search assets to be deployed into the area. Ultimately the vehicle and person (deceased) were located by Rio Tinto employees.
- It is the opinion of the SMC, that without the support of Rio Tinto and especially Sharon and Sean, the conduct of the search would have become protracted, requiring additional resources and with no guarantee the person would have been located in a timely manner.

### **DBCA:**

- DBCA is currently planning its bushfire risk mitigation program for 2024, and burning is planned to go ahead from the end of April through August at several locations across the Region.
- In particular, areas within the Karijini National Park and its surrounds will be targeted through ground and aerial burning. Operations maps are currently being prepared and will be shared with stakeholders during April 2024. Ground burning is planned along Karijini Drive, Hamersley Mount Bruce Rd, Great Northern Highway, Tom Price Paraburdoo Rd, and its implementation will depend on weather conditions.

### **DFES:**

- Advised to call Triple 000 when there is an incident. Do not call the volunteers or the Station, it causes confusion, and the volunteers may already be allocated to a job.
- DFES, need it reported through Triple 000 or the Regional Duty Coordinator for DFES.
- There were a large number of incidents, has been a pretty extremely busy operational period for our brigades across the Shire and everywhere from Onslow through to Paraburdoo in support of some complex incidents which started November last year and went in to December and then there was a few other large campaign incidents that were heavily supported by our local Brigade groups and units as well as campaigns where we brought in Strike teams from Metro and support from Pedro and the DBCA crew.



## Inland Local Emergency Management Committee

### St John Tom Price:

- Completed preparation activities for the upcoming tourist season.

### SES Tom Price:

- Membership is growing.
- Now have 108 Emergency Service Cadets who may assist with some activities.
- Have issues with conveying volunteers around to incidents due to vehicle shortage.

### Rio Tinto - Eliwana:

- Have updated their EM Committee membership.

### DPIRD:

- John Wheelock Emergency Preparedness Coordinator based in Broome
- First attendance to all Pilbara LEMC meeting has been via teams, next meeting is in person, intention of at least 2 in person meetings a year.
- New DPIRD position, first for the State of WA, focusing on Emergency Preparedness for DPIRD HMA responsibilities.
- Provide assistance/advise to stakeholders e.g. LEMA's or as required.
- Would like to present at the next LEMC (27 June 2024?) on Emergency Animal Diseases with a focus on lumpy skin disease and foot and mouth disease, State Hazard, and Support Plans.
- Would like to plan for an EM Exercise post June LEMC.
- Contact information John Wheelock email [john.wheelock@dpird.wa.gov.au](mailto:john.wheelock@dpird.wa.gov.au) or 0429 179 115 and Noel Wilson email [noel.wilson@dpird.wa.gov.au](mailto:noel.wilson@dpird.wa.gov.au) or 0429 105 336

### Shire of Ashburton:

- WALGA Introduction to EM Fundamentals course for LG to be held in Tom Price 28/05/2024. 17 registered participants.
- WALGA Recovery Coordinator course for LG to be held in Tom Price 28/05/2024. 19 registered participants.

## 10. General Business

### Shire of Ashburton:

- Wittenoom Fire Truck restoration project update:
  - Completion and delivery due December 2024
  - Completed works include:
    - Chassis & wheels.
    - Engine.
    - Gear Box.
    - Water pump.



## Inland Local Emergency Management Committee

- Most parts undercoated and primed.
  - To be completed:
    - Final paint work
    - Licencing & Transportation to Tom Price
    - Storage
    - Management Procedure
    - Unveiling ceremony
- Mosquito Management
  - Mosquito season has arrived.
  - The Shire has a management plan.
  - Trapping to identify virus carrying mosquitoes is in place.
  - The Shire only fogs when disease carrying mosquitoes are identified.
  - Larvaciding is occurring to reduce numbers at the larval stage in water environments.
  - Community expected to take their own action and 'Fight the Bite.'

### Councillor Rumble:

Now that the country is green and vegetation is building up, tourists and campers will be arriving. How do we inform them on fire safety, so they don't start fires?

Response:

- DFES, advise they run education campaigns to target these groups throughout the season.
- Manager Regulatory Services advised the Shire uses:
  - Dashboard and links into these campaigns
  - Release media statements on the website and online using DFES information.
  - Targets Visitor Centres to distribute safety messaging other communications strategies to promote the safety messages.
  - Signage is expensive and limited in coverage and durability.

### 11. Next Meeting

DATE	VENUE	ADDRESS	TIME
Thurs. 27 June 2024	Clem Thompson Pavilion	65 Stadium Road Tom Price	10:00 am
Thurs. 12 Sept. 2024	Via MS Teams	Online	10:00 am
Thurs 28 Nov. 2024	Clem Thompson Pavilion	65 Stadium Road Tom Price	10:00 am



## **Inland Local Emergency Management Committee**

### **12. Meeting Closed**

**Time:** 11:22 am







## Inland Local Emergency Management Committee

### Action Register 2023

Item	Owner	Status
01/2023: Terms of Reference review	Chair	<b>Completed:</b> Endorsed at 22/03/2023 meeting and distributed.
02/2023: Inland LEMC Exercise	Chair	<b>Completed:</b> Chair to liaise with WAPOL and Sharon Jager from Rio Tinto on a Flood exercise scenario.
03/2023: Australia Fire Danger Rating Signs	Kyle Cameron	<b>Completed:</b> Installed and operational.
04/2023: Inland LEMC membership review	Chair	<p><b>Completed:</b> Email to all members to review membership of LEMC to align with standard practice:</p> <ol style="list-style-type: none"> <li>1. Executive membership group</li> <li>2. Agency representation with a primary member and a nominated proxy</li> <li>3. non-voting members may be kept informed by receiving Minutes electronically.</li> </ol> <p>26/03/2024: Updated membership list was presented to the meeting and confirmed as accurate.</p>



## Inland Local Emergency Management Committee

Item	Owner	Status
05/2023: Tom Price Waste Management facility, green waste stockpile	Kyle Cameron Chair	<p><b>Completed:</b> June 2023.</p> <ol style="list-style-type: none"> <li>1. Removal of green waste stockpile will take time</li> <li>2. Shire Infrastructure Director initiated a Compliance Audit, completed in February 2023</li> <li>3. Shire funding has been allocated in the 2023-2024 budget to manage the issue</li> <li>4. Manager Waste Services is implementing recommendations</li> <li>5. Periodic reports on progress will be provided</li> </ol>
06/2023: Oil & Gas industry increased consultation requests for activities within the Shire that may be a risk and have consequences for consideration.	Chair	<p><b>Completed:</b> Raise issue with Pilbara DEMC through email to DEMA Matt Reimer.</p>
07/2023: FMG Solomon mine site, Anhydrous Ammonia locomotive fuel trial	FMG, WAPOL, TP VBFB	<p><b>Completed:</b> Training to be organised on management of Anhydrous Ammonia in an incident with WAPOL and TP VBFB.</p> <p>26/03/2024: FMG advised the trial is complete and there is no Anhydrous Ammonia fuel on site. A training session was unable to be organised.</p>



## Inland Local Emergency Management Committee

Item	Owner	Status
8/2023: Location signage, Tom Price Co-located Emergency Services facility	Garth Lawrence DFES Phil Kuhne SoA	<p><b>In progress:</b> Contacting google to change the address of the co-located facility.</p> <p>26/03/2024: The Shire to liaise with DFES over design and location for a sign.</p>
09/2023: Shire Community Messaging Boards (Tom Price) access	Chair	<p><b>Completed:</b> Chair to report on function and access to the new community electronic messaging boards installed in the shopping precinct.</p> <p>The messaging boards are for notification of community events and other community related messaging.</p> <p>To access the board to place a message contact the Shire via email <a href="mailto:soa@ashburton.wa.gov.au">soa@ashburton.wa.gov.au</a> to discuss what is required</p>



**Inland  
Local Emergency Management Committee**

**Action Register 2024**

Item	Owner	Status
01/2024	Chair	Source information from Telstra on mobile phone coverage within the Shire of Ashburton



# Agenda Item 10.2.4 - Attachment 1

Onslow Local Emergency Management Committee  
Meeting Minutes from March 2024



## Onslow Local Emergency Management Committee

### Minutes

Meeting date	Wednesday, 27 March 2024
Location	MS Teams only
Time	10:00 am
Online Access	447 848 121 528 / TveUsk

#### EM Act Section 39: Functions of local emergency management committees

- (a) To advise and assist the local government in ensuring that local emergency management arrangements are established for its district.
- (b) To liaise with public authorities and persons in the development, review, and testing of local emergency management arrangements; and
- (c) To conduct other emergency management activities as directed by the SEMC or prescribed by the regulations.

#### Meeting Open

**Time:** 10:00 am

#### Welcome by Chair

#### Acknowledgement of Country

We respectfully acknowledge Aboriginal people as the Traditional Custodians of the lands on which we deliver our services to the communities throughout the Shire of Ashburton.

We acknowledge their enduring connection to the lands, waterways and communities and pay our respects to Elders past, present and emerging.

#### Administration

- This meeting is being recorded.
- Round table agency introductions.



# Onslow Local Emergency Management Committee

## 1. Attendance and Apologies

### 1.1. Attendance Register

Acknowledge attendance in person by completing the attendance register or online through a message in the chat section.

Phil Kuhne	Shire of Ashburton
Kylie Kite	Shire of Ashburton
Sgt. Dan Acres	WA Polic Onslow - OIC
Garth Lawence	DFES DO Hamersley Range
Lexene Mills	DoT – Beadon Bay Harbour Master
Helge Menk	Pilbara Port Authority – Port of Ashburton
John Wheelock	DPIRD
Hamish James	Shire of Ashburton

### 1.2. Apologies

Matthew Reimer	DFES
Grant Mettam	Shire of Ashburton
Lisa Campbell	Onslow Primary School
Chantelle McGurk	Shire of Ashburton
Barry Bishop	Horizon Power
Cr Rory De Pledge	Shire of Ashburton
Shire President Audra Smith	Shire of Ashburton
Sharon Bartram	Onslow Marine Support Base
Kerry James	MinRes

### 1.3. Guests

No guest present at this meeting.

## 2. Disclosure of Interest

Nil disclosures.

## 3. Guest presentations

Nil presentations.



## Onslow Local Emergency Management Committee



### 4. Confirmation of LEMC Meeting Minutes

The Minutes of the meeting held 21/11/2023 are tabled for endorsement is there any business arising from the Minutes. The Action list will be reviewed next.

Motion: The Committee moves that the Minutes of the meeting held 21/11/2023 are a true and correct record of that meeting:

**Moved:** Lexene Mills, Dept. of Transport

**Seconded:** Phil Kuhne, Shire of Ashburton

**Carried:** By consensus

### 5. Action List Review

Refer to the attached Action Register.

### 6. Correspondence

NB: Not all correspondence is distributed as it may be administrative in nature. Relevant information will be distributed as required. If there is an item, you have not received but would like please email

[emergency.manangement@ashburton.wa.gov.au](mailto:emergency.manangement@ashburton.wa.gov.au).

#### 6.1. Correspondence In

- WALGA Report - Local Government Emergency Management Advisory Group (LGEMAG)
- WALGA Meeting Minutes 5 December 2023 - LGEMAG
- Media release WA Country Health Service, Health Alert - Protect yourself against extreme heat.
- Matt Reimer Dept. Fire & Emergency (DFES) – Emergency Management Sector Adaptation Plan (EM-SAP) Discussion Paper
- Rachel Armstrong A/Policy Manager Emergency Management regarding Service WA app
- Rachel Stringer SJA requesting SoA Emergency Management plans.
- Dan Acres WAPOL requesting copy of SoA Contact & Resource Directory, Local Emergency Management Arrangements (LEMA) and Local Recovery Plan
- Various responses to 2024 Membership Register email.
- Emergency WA now linked to the WA Services App.





## Onslow Local Emergency Management Committee

### 6.2. Correspondence Out

- Response sent to Dan Acres WAPOL with information as requested.
- Kylie Kite SoA email sent regarding 2024 Membership Register and Terms of Reference v5.
- BoM Letter -Shire letter of support for the BoM Flood Gauge upgrades within the Shire:  
"From July 2024 the Bureau will replace manual rain gauge with automatic equipment in the Shire of Ashburton. The following Bureau-owned sites will be upgraded:
  - Flat Valley (Elvire Camp)
  - Karijini Eco Retreat
  - Kooline
  - Nanutarra East
  - Nunarry Road
  - Tom Price
  - Ullawarra
  - Yarraloola Homestead
  - George Gorge

## 7. Agenda Standing Items

### 7.1. LEMC Membership

The updated membership was reviewed and confirmed by the LEMC membership as attached.

The structure is made up of:

- Executive group
- Membership
- Ex-Officio
- Guests

The basic membership consists of a:

- Primary member with full voting rights
- Proxy – limited voting rights
- Ex-Officio - no voting rights



## Onslow Local Emergency Management Committee

Membership responses received:

Name	Organisation	LEMC
Katie Chapman	MinRes	Onslow
Lexene Mills	Dept. of Transport	Onslow
Amie French	Wheatstone LNG	Onslow
Sharon Bartram	Onslow Marine Support Base	Onslow

### 7.2. Incident Reporting

Shire of Ashburton

- 22-25/01/2024: Tropical Low 03U – 2 x OASG meetings plus 2 x ISG meetings.
- 20/02/2024 Tropical Cyclone Lincoln – 2 x OASG plus 1 x ISG
  - 19/02/2024 LEMC Executive meeting held in response to weather event and local funeral event. Minutes attached.
  - 21/03/2024 Extraordinary LEMC meeting held. Minutes attached.

### 7.3. Exercise and Post Exercise

- Exercise Downstream concluded in Tom Price 28/11/2024 based on a severe weather event and failure of a Tailings Dam near Tom Price.

### 7.4. Review Local Emergency Management Arrangements

- The Shire of Ashburton Local Emergency Management Arrangements are due for review. The LEMA and Local Recovery Plan are attached for review by you especially where your agency is mentioned. Feedback is required by 30 June 2024.

### 7.5. Risk Management Review

- 80% complete as of February 2024.
- Expected delivery of draft document in April 2024.

### 7.6. Review funding opportunities

Nil report.

## 8. Agenda Items

### 8.1 SEMC – EM-SAP Discussion Paper

- SEMC has been tasked to develop an EM-Sector Adaption Plan in response to climate change. This is a result of State Govt. releasing their Climate Adaptation Strategy which has tasked 7 sectors to come up with a plan to adapt to climate change in their area of operation and expertise.
- A discussion paper was released on how the SEMC, and the EM sector may achieve this, and comment was invited from DEMCs, LEMCs and LGs.



## Onslow Local Emergency Management Committee

- It is suggested the existing EM structure could be used to consider issues and report.
- The Shire of Ashburton provided a response that is available upon request.

### 9. Agency Reports

Agency reports are provided by exception.

#### DFES:

- Advised to call Triple 000 when there is an incident. Do not call the volunteers or the Station, it causes confusion, and the volunteers may already be allocated to a job.
- DFES, need it reported through Triple 000 or the Regional Duty Coordinator on 1800 631 227. Once reported will appear on Emergency WA app for current information.
- There were a large number of incidents, has been a pretty extremely busy operational period for our brigades across the Shire and everywhere from Onslow through to Paraburdoo in support of some complex incidents which started November last year and went in to December and then there was a few other large campaign incidents that were heavily supported by our local Brigade groups and units as well as campaigns where we brought in Strike teams from Metro and support from Pedro and the DBCA crew.

#### DPIRD:

- John Wheelock Emergency Preparedness Coordinator based in Broome.
- First attendance to all Pilbara LEMC meeting has been via teams, next meeting is in person, intention of at least 2 in person meetings a year.
- New DPIRD position, first for the State of WA, focusing on Emergency Preparedness for DPIRD HMA responsibilities.
- Provide assistance/advise to stakeholders e.g. LEMA's or as required.
- Would like to present at the next LEMC (27 June 2024?) on Emergency Animal Diseases with a focus on lumpy skin disease and foot and mouth disease, State Hazard, and Support Plans.
- Would like to plan for an EM Exercise post June LEMC.
- Contact information John Wheelock email [john.wheelock@dpird.wa.gov.au](mailto:john.wheelock@dpird.wa.gov.au) or 0429 179 115 and Noel Wilson email [noel.wilson@dpird.wa.gov.au](mailto:noel.wilson@dpird.wa.gov.au) or 0429 105 336.

#### Shire of Ashburton:

- WALGA Introduction to EM Fundamentals course for LG to be held in Tom Price 28/05/2024. 17 registered participants.
- WALGA Recovery Coordinator course for LG to be held in Tom Price 28/05/2024. 19 registered participants.



## Onslow Local Emergency Management Committee

### Department of Transport:

- Hand over to Pilbara Port Authority as of July 1, will include details of LEMC meetings

## 10. General Business

### Shire of Ashburton:

- Wittenoom Fire Truck restoration project update:
  - Completion and delivery due December 2024
  - Completed works include:
    - Chassis & wheels.
    - Engine.
    - Gear Box.
    - Water pump.
    - Most parts undercoated and primed.
  - To be completed:
    - Final paint work
    - Licencing & Transportation to Tom Price
    - Storage
    - Management Procedure
    - Unveiling ceremony
- Mosquito Management
  - Mosquito season has arrived.
  - The Shire has a management plan.
  - Trapping to identify virus carrying mosquitoes is in place.
  - The Shire only fogs when disease carrying mosquitoes are identified.
  - Larvaciding is occurring to reduce numbers at the larval stage in water environments.
  - Community expected to take their own action and 'Fight the Bite'.



## Onslow Local Emergency Management Committee

### 11. Next Meeting

DATE	VENUE	ADDRESS	TIME
Tuesday 25 June 2024	Onslow Council Chamber Meeting Room	SoA office Second Avenue	10:00 am
Tuesday 24 September 2024	Via MS Teams	Online	10:00 am
Wednesday 13 November 2024	Onslow Council Chamber Meeting Room	SoA office Second Avenue	10:00 am

### 12. Meeting Closed

**Time:** 10:29 am



## Onslow Local Emergency Management Committee

### Action Register

Item	Owner	Status
01/2023: Terms of Reference review	Chair	<b>Completed:</b> Endorsed at 22/03/2023 meeting and distributed.
02/2023: Beach Emergency Notification (BEN) signs	Hamish James	<b>Completed.</b>
03/2023: Australia Fire Danger Rating Signs	Kyle Cameron	<b>Completed:</b> Installed and operational.
04/2023: Pilbara Port Authority – Flyer	Admin Support	<b>Completed:</b> Distributed.
05/2023: Onslow LEMC membership review	Chair	<p><b>Completed:</b> Email to all members to review membership of LEMC:</p> <ol style="list-style-type: none"> <li>1. Executive membership group</li> <li>2. Agency representation with a primary member and proxy</li> <li>3. Non-voting members kept informed by receiving Minutes</li> </ol> <p>21/11/2023. Chair to email each Agency to confirm membership before next meeting.</p> <p>27/03/2024: Updated document present to LEMC and confirmed</p>



## Onslow Local Emergency Management Committee

Item	Owner	Status
06/2023: Oil & Gas industry increased consultation requests for activities within the Shire that may be a risk and have consequences for consideration.	Chair	<b>Completed:</b> Issue raised with Pilbara DEMC 04/07/2023.
07/2023: Onslow Airport Inductions	Chair	<b>Completed:</b> Agencies advised to make arrangements / induction.
08/2023: Onslow LEMC Exercise	Chairperson	<b>Completed:</b> Onslow Airport Emergency Field Exercise held 14/09/2023.



# Agenda Item 10.2.5 - Attachment 1

Pannawonica Local Emergency Management Committee  
Minutes from March 2024





# Pannawonica Local Emergency Management Committee

## Minutes

Meeting date	Wednesday, 27 March 2024
Location	MS Teams only
Time	1:30 pm
Online Access	438 491 533 252 / mxbByw

### EM Act Section 39: Functions of local emergency management committees

- (a) To advise and assist the local government in ensuring that local emergency management arrangements are established for its district.
- (b) To liaise with public authorities and persons in the development, review, and testing of local emergency management arrangements; and
- (c) To conduct other emergency management activities as directed by the SEMC or prescribed by the regulations.

### Meeting Open

**Time:** 1:30 pm

### Welcome by Chair

### Acknowledgement of Country

We respectfully acknowledge Aboriginal people as the Traditional Custodians of the lands on which we deliver our services to the communities throughout the Shire of Ashburton.

We acknowledge their enduring connection to the lands, waterways and communities and pay our respects to Elders past, present and emerging.

### Administration

- This meeting is being recorded.
- Round table agency introductions.



## Pannawonica Local Emergency Management Committee



### 1. Attendance and Apologies

#### 1.1. Attendance Register

Acknowledge attendance in person by completing the attendance register or online through a message in the chat section.

Phil Kuhne	Shire of Ashburton
Kylie Kite	Shire of Ashburton
Garth Lawrence	DFES
Matt Reimer	DFES
John Wheelock	DPIRD
Hamish James	Shire of Ashburton
Darryl West	Rio Tinto Emergency Services
Andrew Love	Aboriginal Rangers - Corporation
Bianca Evans	Rio Tinto Facilities
Samantha Sylva	Onslow School – Dept. of Education

#### 1.2. Apologies

Eduard Vahldieck	Rio Tinto
Tori Wellwood	Shire of Ashburton
Giuseppe Cicchini	Sodexo
Shire President Audra Smith	Shire of Ashburton
Eilish McNulty	Rio-Tinto/Capt. Volunteer Emergency Services.

#### 1.3. Guests

1. Wendy Watts – Rio Tinto.
2. Jarrad Coffey – Rio Tinto.



## Pannawonica Local Emergency Management Committee



### 2. Disclosure of Interest

Nil Disclosures

### 3. Guest presentations

**3.1.** Presentation on the emergency management arrangements for the MESA-J Tailings Facilities near Pannawonica, by Jarrad Coffey from Rio Tinto.

Key points:

- It has several tailings storage facilities, mainly holes in the ground from mining, one with embankment. Try not to dam pits.
- There are plans in place for a staged response to any incident that compromises the integrity of the tailing's facilities.
- The risk of an incident is relatively low.
- Rio is engaging to inform stakeholders of what emergency management systems they have in place for Tailings Dams.
- This is in response to some notable tailings dam failures at mine sites around the world.
- There is a new Standard and guidelines to follow in managing tailings dams.
- Rio welcomes questions and looks to engage on future activities where relevant.

### 4. Confirmation of LEMC Meeting Minutes

The Minutes of the meeting held 22/11/2023 are tabled for endorsement is there any business arising from the Minutes. The Action list will be reviewed next.

Motion: The Committee moves that the Minutes of the meeting held 22/11/2023 are a true and correct record of that meeting:

**Moved:** Matt Reimer - DFES

**Seconded:** Lexene Mills – Dept. of Transport.

**Carried:** By consensus

### 5. Action List Review

Refer to the attached Action Register.



## Pannawonica Local Emergency Management Committee



### 6. Correspondence

NB: Not all correspondence is distributed as it may be administrative in nature. Relevant information will be distributed as required. If there is an item, you have not received but would like please email:  
[emergency.management@ashburton.wa.gov.au](mailto:emergency.management@ashburton.wa.gov.au) .

#### 6.1. Correspondence In

- WALGA Report - Local Government Emergency Management Advisory Group (LGEMAG)
- WALGA Meeting Minutes 5 December 2023 - LGEMAG
- Media release WA Country Health Service, Health Alert - Protect yourself against extreme heat.
- Matt Reimer Dept. Fire & Emergency (DFES) – Emergency Management Sector Adaptation Plan (EM-SAP) Discussion Paper
- Rachel Armstrong A/Policy Manager Emergency Management regarding Service WA app.
- Responses received from Committee regarding 2024 Membership Register email.
- Bureau of Meteorology letter Flood Warning Asset Upgrades.
- Emergency WA now linked to the WA Services App.

#### 6.2. Correspondence Out

- Kylie Kite SoA email sent regarding 2024 Membership Register and Terms of Reference v5.
- Kylie Kite SoA email sent requesting agenda items.
- BoM Letter -Shire letter of support for the BoM Flood Gauge upgrades within the Shire:  
"From July 2024 the Bureau will replace manual rain gauge with automatic equipment in the Shire of Ashburton. The following Bureau-owned sites will be upgraded:
  - Flat Valley (Elvire Camp)
  - Karijini Eco Retreat
  - Kooline
  - Nanutarra East
  - Nunarry Road
  - Tom Price
  - Ullawarra
  - Yarraloola Homestead



## Pannawonica Local Emergency Management Committee

- George Gorge

### 7. Agenda Standing Items

#### 7.1. LEMC Membership

The updated membership was reviewed and confirmed by the LEMC membership as attached.

The structure is made up of:

- Executive group
- Membership
- Ex-Officio
- Guests

The basic membership consists of a:

- Primary member with full voting rights
- Proxy – limited voting rights
- Ex-Officio - no voting right

Membership responses received:

Name	Organisation	LEMC
Bree Maher	Shire of Ashburton	Pannawonica
Kristy Lackey	Pannawonica School	Pannawonica

#### 7.2. Incident Reporting

- Ex-Tropical Cyclone Lincoln Extraordinary LEMC meeting 19-25 February 2024. See attached Minutes. (2 x OASG, 1 x ISG)

#### 7.3. Exercise and Post Exercise

- No reports.
- Suggestions for a LEMC exercise requested.

#### 7.4. Review Local Emergency Management Arrangements

- The Shire of Ashburton Local Emergency Management Arrangements are due for review. The LEMA and Local Recovery Plan are attached for review by you especially where your agency is mentioned. Feedback is required by 30 June 2024.

#### 7.5. Risk Management Review

- 80% complete as of February 2024.
- Expected delivery of draft document in April 2024.



## Pannawonica Local Emergency Management Committee



### 7.6. Review funding opportunities

Nil report.

## 8. Agenda Items

### 8.1 SEMC – EM-SAP Discussion Paper

- SEMC has been tasked to develop an EM-Sector Adaption Plan in response to climate change. This is a result of State Govt. releasing their Climate Adaptation Strategy which has tasked 7 sectors to come up with a plan to adapt to climate change in their area of operation and expertise.
- A discussion paper was released on how the SEMC, and the EM sector may achieve this, and comment was invited from DEMCs, LEMCs and LGs.
- It is suggested the existing EM structure could be used to consider issues and report.
- The Shire of Ashburton provided a response that is available upon request.

## 9. Agency Reports

Agency reports are provided by exception:

### DFES:

- Advised to call Triple 000 when there is an incident. Do not call the volunteers or the Station, it causes confusion, and the volunteers may already be allocated to a job.
- DFES, need it reported through Triple 000 or the Regional Duty Coordinator on 1800 631 227. Once reported will appear on Emergency WA app for current information.
- There were a large number of incidents, has been a pretty extremely busy operational period for our brigades across the Shire and everywhere from Onslow through to Paraburdoo in support of some complex incidents which started November last year and went in to December and then there was a few other large campaign incidents that were heavily supported by our local Brigade groups and units as well as campaigns where we brought in Strike teams from Metro and support from Pedro and the DBCA crew. There was work done in the background around mapping, monitoring, and assessing existing scarring.
- Contact organisation representatives for information regarding OSAG/ISG meetings.
- Matt Reimer reported Neville Ellis attended the recent Emergency Management Committee meeting and discussed the Adaptation Plan regarding Climate Change.



## Pannawonica Local Emergency Management Committee



### DPIRD:

- John Wheelock Emergency Preparedness Coordinator based in Broome.
- First attendance to all Pilbara LEMC meeting has been via teams, next meeting is in person, intention of at least 2 in person meetings a year.
- New DPIRD position, first for the State of WA, focusing on Emergency Preparedness for DPIRD HMA responsibilities.
- Provide assistance/advise to stakeholders e.g. LEMA's or as required.
- Would like to present at the next LEMC (27 June 2024?) on Emergency Animal Diseases with a focus on lumpy skin disease and foot and mouth disease, State Hazard, and Support Plans.
- Would like to plan for an EM Exercise post June LEMC.
- Contact information John Wheelock email [john.wheelock@dpiird.wa.gov.au](mailto:john.wheelock@dpiird.wa.gov.au) or 0429 179 115 and Noel Wilson email [noel.wilson@dpiird.wa.gov.au](mailto:noel.wilson@dpiird.wa.gov.au) or 0429 105 336.

### Dept of Education:

- They manually record the rainfall on behalf of BoM and enquired about the auto rain gauges.

### Shire of Ashburton:

- WALGA Introduction to EM Fundamentals course for LG to be held in Tom Price 28/05/2024. 17 registered participants.
- WALGA Recovery Coordinator course for LG to be held in Tom Price 28/05/2024. 19 registered participants.

## 10. General Business

### Shire of Ashburton:

- Tom Price is holding two courses May 28 -30
  - Emergency Management Fundamentals (1 day) approximately 18 participants
  - Local Recovery Coordinator (2 days) approximately 20 participants
- Wittenoom Fire Truck restoration project update:
  - Completion and delivery due December 2024
  - Completed works include:
    - Chassis & wheels.
    - Engine.
    - Gear Box.
    - Water pump.
    - Most parts undercoated and primed.
  - To be completed:
    - Final paint work



## Pannawonica Local Emergency Management Committee

- Licencing & Transportation to Tom Price
- Storage
- Management Procedure
- Unveiling ceremony
- Mosquito Management
  - Mosquito season has arrived.
  - The Shire has a management plan.
  - Trapping to identify virus carrying mosquitoes is in place.
  - The Shire only fogs when disease carrying mosquitoes are identified.
  - Larviciding is occurring to reduce numbers at the larval stage in water environments.
  - Community expected to take their own action and 'Fight the Bite.'
- Pool Isolation Barrier Inspections have commenced across the Shire of Ashburton with approximately 600 swimming pools to inspect. Those found to be non-compliant we will engage in remedial action.

### 11. Next Meeting

DATE	VENUE	ADDRESS	TIME
Wednesday 26 June 2024	Barry Lang Meeting Room	Deepdale-Pannawonica Drive	10:30 am
Tuesday 24 September 2024	Via Microsoft Teams	Online	1:30pm
Thursday 14 November 2024	Barry Lang Meeting Room	Deepdale-Pannawonica Drive	10:30 am

### 12. Meeting Closed

**Time:** 2:29pm





## Pannawonica Local Emergency Management Committee

### Action Register

Item	Owner	Status
01/2023: Terms of Reference review	Chair	<b>Completed:</b> Endorsed at 22/03/2023 meeting and distributed.
02/2023: Lighting at Northwest Coastal Hwy / Mesa A intersection	OIC Anntoinette Cashmore	<b>Completed:</b> Local Police will liaise with them during the audit. Monitor updates. See correspondence at end of document.
03/2023: Australia Fire Danger Rating Signs	Kyle Cameron	<b>Completed:</b> Installed and operational.
04/2023: LEMC Membership Review	Chair	<b>Completed:</b> Email to all members to review membership of LEMC to align with standard practice:  1. Executive membership group 2. Agency representation with a primary member and a nominated proxy 3. Non-voting members may be kept informed by receiving Minutes electronically. Chair to email each Agency to confirm membership before next meeting. 27/03/2024: Updated document confirmed at LEMC meeting.
05/2023: Emergency services communication issues in and around Pannawonica	Chair	<b>Completed:</b> Tabled at Pilbara DEMC 04072023. DFES and WAPOL advise they are trialling a Starlink system to roll out.



## Pannawonica Local Emergency Management Committee

Item	Owner	Status
06/2023: Oil & Gas industry increased consultation requests for activities within the Shire that may be a risk and have consequences for consideration.	Chair	<b>Completed:</b> Tabled at Pilbara DEMC 04072023. Requests for consultation not be facilitated.
07/2023: Communication issues between DFES Incident Control and the Pannawonica Local Emergency Coordinator on the bushfire threat and trigger for community safety evacuation consideration.	Matt Reimer, DEMA DFES -OEM	<b>Completed:</b> To be forwarded to DFES. 27/03/2024: Referred to DFES who held discussions with relevant stakeholders.



# Agenda Item 12.1 - Attachment 1

2024/2025 – 2026/2027 Priority Projects



# Snapshot of priority projects





# opportunity to community

We will be a welcoming, sustainable, and socially active district, offering a variety of opportunities to community.

At the Shire of Ashburton, we are dedicated to developing vibrant, active, and connected communities.

We work closely with mining and other resource companies to identify areas to add value and contribute to people's health and wellbeing, both today and in the future.

In our unique Pilbara environment, opportunities can be found everywhere. We believe that social values are worth fighting for, and that everyone deserves to share in the richness created from where we choose to invest, live, and visit.

By delivering opportunity to community, we can all make a real and lasting difference.

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## A message from the Shire President

Our Shire plays a vital role, contributing 38.3% (equivalent to \$38.6 billion) to WA's Gross Regional Product and 1.9% to Australia's Gross Domestic Product of \$2.02 trillion, actively shaping our nation's economic future.

Despite our significant contributions, the Shire of Ashburton faces challenges resulting from a historical lack of investment and support from previous Federal and State Governments.

While the Shire of Ashburton holds immense potential and contributes to the economy, the four towns struggle with insufficient funding and infrastructure, hindering our ability to meet the growing demands of industry and change. Challenges include a scarcity of residential and key worker housing, impeding retail and commercial opportunities and the development of community facilities.

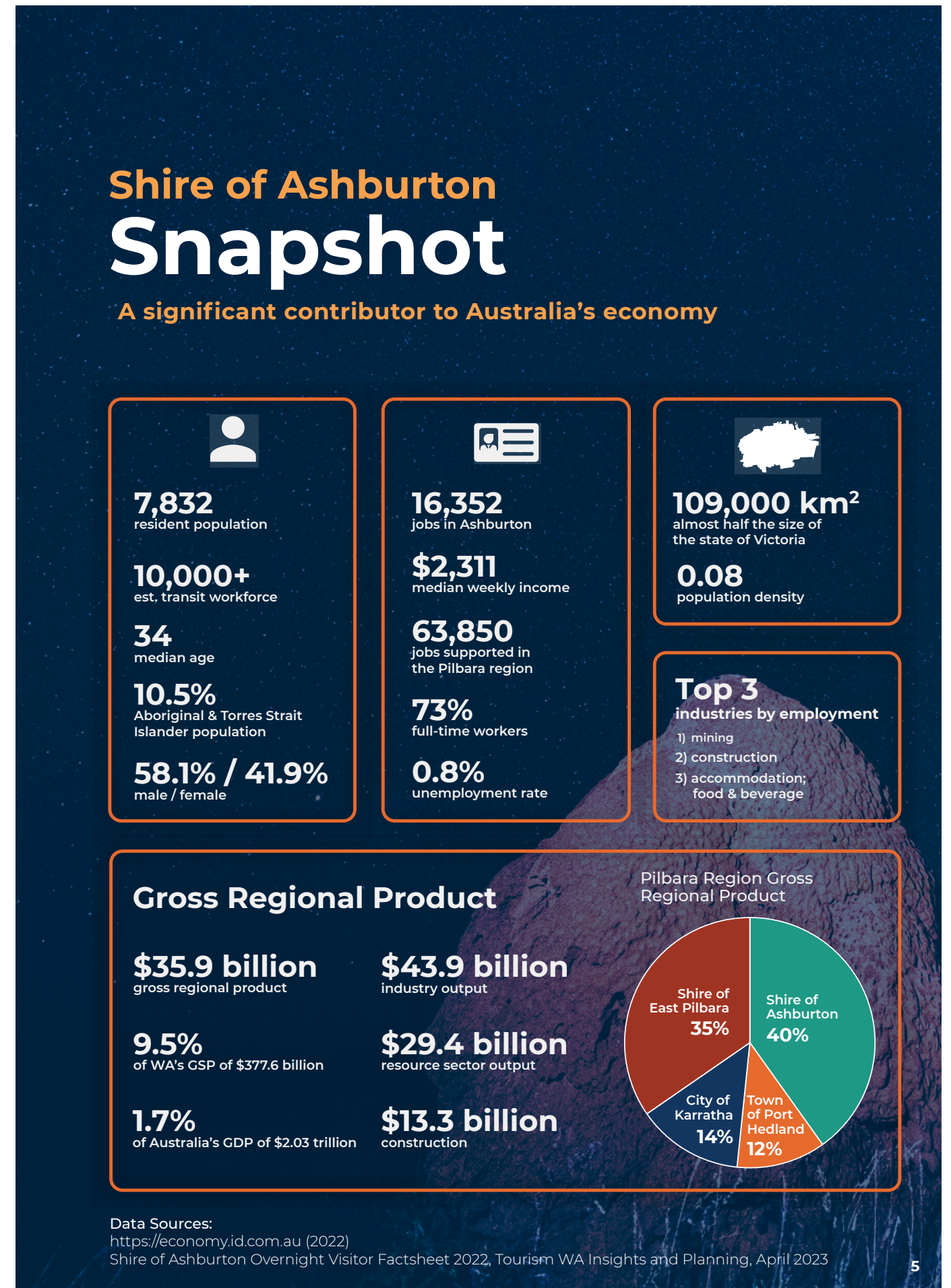
Tourism remains a secondary economic driver, attracting approximately 107,108 visitors in 2021. We advocate for support and funding to develop accommodations, recreational activities, local attractions, and eco-tourism projects that showcase our Shire's heritage, culture, and diversity.

In Onslow, we see opportunities for economic diversification, including a foreshore revitalisation, the Onslow Airport Business Precinct and design of an Arts Precinct; aligning local businesses, government agencies and creating art and cultural opportunities.

Despite these challenges, the Shire is committed to innovation, constantly seeking to improve systems and planning for the future. As our population grows, we look ahead to exciting opportunities planned over the next 20 years and beyond.

In presenting this document, we aim to emphasise the benefits derived from critical funding of infrastructure projects and improving liveability in the Shire of Ashburton. We hope our partners and the current and future State and Federal Governments recognise that supporting our economy's growth and diversification will contribute to the prosperity of both the WA economy and Australia as a whole, continuing to transform an opportunity into a community.

**Audra Smith**  
Shire President  
Shire of Ashburton





## Tom Price Hospital Development Upgrade

### Opportunity for change

The aging Tom Price Hospital, now 55 years old, urgently requires an upgrade to provide modern and accessible facilities for the safety, health, and well-being of residents and community members, while reducing the need for travel to other towns and cities for health care consultation and treatment.

The Tom Price Hospital services approximately 3,000 residents of Tom Price, multiple mining sites and camps, and thousands of visitors and tourists to our region each year. In 2019 Council supported the provision of a 10,000 square metre vacant site bordered by East Road, Poinsettia Street and South Street to WA Country Health for the purpose of a new hospital facility.

Initially, the State Government announced funding of \$12.8 million for the project, in addition to a \$20 million contribution from Rio Tinto, totaling \$32.8M. However, unforeseen shifts in building market conditions have imposed substantial cost pressures, affecting numerous infrastructure projects resulting in a substantial shortfall in construction funds. There is an immediate and critical need for additional financial support to ensure the successful and equitable realisation of this essential regional community project.

#### OBJECTIVE

To secure additional funding and resources to successfully upgrade the aging Tom Price Hospital, ensuring the provision of modern and accessible facilities for residents and community members.

#### WHAT WE WILL DELIVER

With the upgraded Tom Price Hospital, our community can anticipate a transformative enhancement in healthcare services. The modernised facility will offer state-of-the-art medical equipment and technology, ensuring residents and community members have access to advanced diagnostic and treatment options. The expanded capacity will accommodate the growing healthcare needs of our regional population, while fostering a more comprehensive and responsive healthcare system. Improved infrastructure and facilities will not only elevate the overall patient experience but also attract and retain skilled healthcare professionals.

This upgrade aligns with our commitment to providing accessible, affordable, high-quality healthcare services that enhance the well-being of our community for generations to come.

#### WHAT DO WE NEED

The Shire of Ashburton requests the Minister of Health to recognise that the Tom Price Hospital upgrade is critical to providing equitable health and well-being services to residents, community members, tourists and service the resource sector's workforce. The need for improved health care may result in a community awareness campaign until the promise is delivered.

#### PROJECT TIMELINE

Urgent



## Addressing the Regional Crisis: Alleviating the Critical Shortage of Key Worker Accommodation

### Opportunity for change

Supported by the ongoing resources boom, the population of the Pilbara region has continued to grow over the years. A striking example of this was between 2001 and 2012, where the population increased by 64.5%, compared to a 22% total population growth in WA.

As a result of this growth, the supply of land and housing stock has failed to keep pace with demand, with evidence demonstrating that this demand will only continue to grow. There is a critical shortage of appropriately zoned land and key worker accommodation, resulting in increases in the cost of housing, unsuitable dwelling requirements and affordability issues for our communities. Aged care accommodation demand is also increasing, which will continue to exacerbate the key worker accommodation crisis.

Key workers and contractors across private, public and NGO sectors are currently afforded unsuitable accommodation options. These include motels (impacting tourism) and share lodging, or having to utilise mining services. In short, key worker accommodation issues are greatly constraining the Shire's and other employer's capacity to meet demand and service communities and the Shire is seeking a solution for the community and addressing the regional issue.

#### OBJECTIVE

To attract and accommodate a capable, skilled and stabilised workforce to service communities and support the ongoing development and growth of our regional centres, while seeking a solution to the housing and employment crisis.

#### WHAT WE WILL DELIVER

A substantial audit of government-owned land, including Reserves and unallocated Crown Land, to identify areas for temporary workers accommodation and suitable areas for immediate development. Key deliverables will also include:

- the use of alternative construction measures to reduce costs and quickly deliver housing product on the ground;
- provision of affordable purchase and rental opportunities targeted to key workers;
- delivery of a wide range of housing types into the marketplace with a focus on one- and two- bedroom dwellings;
- supporting private sector development in regional areas to grow local businesses or diversify;
- provision of local job opportunities.

#### WHAT DO WE NEED

Request	Other Funding	Council incl Reserves	Estimated Total Cost
State Government to establish a \$20M Key Worker Housing Construction Program	N/A	NIL	NIL

The Shire of Ashburton are seeking a solution, aiming to partner with the State Government to coordinate an accommodation forum involving state agencies and interested private investors with a view to considering key worker accommodation and solve the pressing regional issue.

The Shire of Ashburton seeks support from the Department of Regional Development to endorse the transfer of identified Crown Land to Freehold Title to allow immediate development to address the critical shortage of key worker accommodation across the Municipality and that the West Australian State Government establish a \$20M Key Worker Housing Construction Program to support not-for-profit/non-governmental organisation key workers in Tom Price who are experiencing significant housing and accommodation shortages.

#### PROJECT TIMELINE

Urgent



## Ensuring Water Security: Assessing the Sustainability of Onslow’s Water Reserve

### Opportunity for change

**Recognising water as a precious and finite resource, it is imperative to assess the sustainability and resilience of the current water management system in Onslow.**

Onslow’s water supply relies primarily on the Cane River Water Reserve, presenting challenges in ensuring long-term sustainability and resilience, particularly in the face of increasing demand and climate variability. To address these challenges and secure Onslow’s water future, Water Corporation plans to construct a seawater desalination plant in Onslow. This plant will utilise reverse osmosis technology to produce an additional 1.5 million litres of water per day, providing a climate-independent water source for the community.

#### OBJECTIVE

To secure a sustainable water future for Onslow, promoting environmental stewardship, consistent water supply for project delivery and fortifying the Onslow community against water-related challenges.



## Enhancing Onslow’s Airport Infrastructure

### Opportunity for change

**The Onslow airport runway, last upgraded in 2013, is nearing the end of its useful life and requires resealing to avoid escalating maintenance costs and deteriorating pavement conditions, posing safety risks.**

With passenger numbers surging, the existing infrastructure struggles to accommodate larger aircraft. As the Fokker 100 fleet phases out in favour of heavier, larger models like the Airbus A320 and Boeing 737-700, a stronger pavement and extended longer runway are imperative critical upgrades to ensuring ongoing public safety, regulatory compliance, economic growth and to allow the airport to operate without restrictions.

To address these challenges and seize economic opportunities, major airlines have expressed plans to introduce larger planes, necessitating upgrades to Onslow Airport’s facilities. Failure to do so could lead to safety concerns, operational limitations, and stunted economic growth.

Investing in the Onslow Airport upgrade is pivotal to fostering regional economic prosperity and aligns with our commitment to meeting the increased demand in air travel and aviation requirements, supporting tourism growth and driving economic development in Onslow and its surrounds.



#### OBJECTIVE

The Shire of Ashburton aims to upgrade airport infrastructure to accommodate increased passenger traffic and facilitate economic growth in the region, in line with the growing demands of larger airlines.

#### WHAT WE WILL DELIVER

The upgraded Onslow Airport will feature expanded terminal facilities, runway reseal, security equipment upgrades and enhanced amenities to provide a seamless travel experience for passengers. The upgrades will include an increase to the size of the runway to either 2,200 metres or 2,460 metres, as well as increasing the width to 45 metres.

The proposed upgrade of the terminal, together with the proposed upgrade of runway and relevant aerodrome infrastructure, will enable a wider range of aircraft to land therefore removing reliance on certain operators as well as restrictions to specific aircraft types. Additionally, this would allow a wider range of carriers to consider routes to Onslow following the proposed upgrades.

#### WHAT DO WE NEED

Estimated total cost is \$32M - \$50M

**The Shire of Ashburton seeks \$5M from the Federal Government to support an upgrade to the terminal for security systems and support the expansion of the security service.**

**\$10M from the Minister of Transport to support the expansion of the Onslow Airport runway to 2,200m and increase the width to 45m to support the new aircraft models being introduced.**

**The Ashburton Shire Council will collaborate with industry providers to find a multi-party solution to enhance the community and boost the tourism economy.**

#### PROJECT TIMELINE

2024 – 2026



# Ashburton Regional Civic Precinct



## Opportunity for change

**The current Tom Price Administration building facility was built in 1983 and is no longer fit for purpose.**

The current building facility cannot provide the function of a contemporary facility building nor can it accommodate the size of Council's office-based workforce. Tom Price also has no capacity to provide suitable accommodation for key community services, other government service providers or business enterprises which continues to have a detrimental impact on livability, sense of place and quality of amenity. Council approved concept plans for a new Regional Civic Precinct in April 2023 with an estimated cost of approximately \$25 million. The purchase of Lot 400 in Tom Price can assist with this project development.

### OBJECTIVE

To provide a contemporary working environment that will assist the Shire to attract and retain key employees and service providers, while creating a Civic Precinct for Tom Price and its surrounds. In line with Council's vision and the Strategic Community Plan 2022-2032, future proofing our towns will remain a priority.



### WHAT WE WILL DELIVER

Establish the Ashburton Regional Civic Precinct at Lot 400 in Tom Price with the aim to create a Civic Precinct that co-locates numerous community groups and government service providers. The design and functionality of the precinct reflects the objectives outlined in the economic strategy and provides the opportunity to secure co-located, long-term leasing agreements with government/community entities enabling consistent and sustainable service provision.

The proposed facility is critical to delivering a contemporary and relevant working environment, aligning with the Shire's goal of attracting and retaining key employees and services essential for realising Council's vision of providing opportunities to the community. By prioritising the development of a regional precinct, we will not only enhance the workplace environment for all co-located services, but also ensure the long-term sustainability and adaptability of our towns, improve civic engagement, and drive our ongoing commitment to future-proofing our community and building resilience.

### WHAT DO WE NEED

The Shire of Ashburton to secure State Government funding to support the development and construction of the Ashburton Regional Civic Precinct, which provides for the co-location and long-term lease agreements from other government agencies and community organisations.

### PROJECT TIMELINE

2028



## Develop the Arts and Cultural Centre in Onslow

### Opportunity for change

**Creative industries offer incredible value to people and communities, as well as significant economic, tourism, health, and social benefits.**

Creativity also allows our diverse culture and stories to thrive, reflecting our community's beliefs, values and heritage. Despite all this, there is currently limited capacity and coordinated support provided to local or regional artists, limited opportunities to showcase innovative or quality works, and limited visitor access to a diverse range of arts and cultural experiences or activities.

Along with proven economic and tourism benefits, a strategic and coordinated approach to the arts will enable stronger collaboration and partnerships for all, increased levels of appreciation and belonging, and improved physical and mental health. Combined, this will contribute to a thriving local economy and cultural life in Onslow.

The Shire of Ashburton has instigated concept plans for the development of the property in Onslow, known as the "Cartoon Tank". The property is located quite centrally within the Town of Onslow and is approximately 1.2 hectares in size. The Arts and Cultural Centre will be based around the iconic Cartoon Tank, proposing a precinct which will include; the incorporation of old machinery into landscape for historical context, a painting/mural reflecting war scenes, a café, consideration of a nature playground, implementation of a 3-phase power and charging facilities, shaded areas with artistic elements and the development of interactive historical theme.

### OBJECTIVE

To provide a community Arts and Cultural Centre that delivers high-quality and diverse arts, cultural and creative experiences and activities and play, while ensuring ongoing social and economic value to the local community.

### WHAT WE WILL DELIVER

A one-stop hub celebrating art and culture of Onslow, while inviting tourists and locals to stop by the centre and explore the immersive experiences and attractions, ensuring performance, music, art and culture can be celebrated and enjoyed.

Request	Other Funding	Council incl Reserves	Estimated Total Cost
\$15M	NIL	NIL	\$15M

**The Shire of Ashburton is pursuing funding from prominent industry stakeholders like the Regional Arts Fund and the Arts Activities in Regional Communities grant, aiming to secure \$12M for the creation of an immersive and architecturally impressive attraction. This project encompasses the development of a car park, sewage infrastructure, and an art display, promising a dynamic visitor experience.**

### PROJECT TIMELINE

Design and construction of the new Arts and Cultural Centre is reliant upon funding availability, with completion proposed for 2024 – 2025.



## Development of Dreamers Hill Convention Centre and Amphitheatre in Onslow



### Ashburton Ranges Mountain Bike Trail

#### Opportunity for change

The Ashburton Ranges Mountain Bike Trail (MTB) is an opportunity to galvanise the connectivity and recreational opportunities within the towns of Tom Price and Paraburdoo.

The development of high-quality mountain bike trails will cater to a diverse range of users, offering adventure and nature appreciation experiences within the existing Pilbara landscapes. This project will promote outdoor recreation, boost tourism, and enrich the cultural and recreational offerings of the region, ultimately contributing to the economic and social development of Tom Price and Paraburdoo.

#### OBJECTIVE

To provide a world-class outdoor, recreation and nature-based experience connecting the towns of Tom Price and Paraburdoo, increasing visitors to Ashburton and showcasing our region globally while enhancing the livability of our communities.

#### WHAT WE WILL DELIVER

The integration of the MTB trails will seamlessly connect with existing walking, cycling, trail biking, driving, 4WD, and horse trails, creating a cohesive recreational network accessible to a diverse range of users. By focusing on the towns of Tom Price and Paraburdoo, the project aims to enhance the liveability of these communities by providing residents with accessible outdoor recreational opportunities that promote health and well-being.

The development of high-quality MTB trails will serve as a compelling drawcard for visitors, encouraging them to extend their stay and explore the region's natural beauty. By offering unique riding experiences spanning 2-3 days, including Aboriginal tourism experiences, bike touring, and heli biking, we will position Tom Price and Paraburdoo as premier adventure tourism destinations.

Our goal is to establish the MTB trail system as a regionally significant attraction, renowned for its adventure and nature appreciation opportunities. Through careful planning and execution, we seek to create an iconic destination that celebrates the rugged beauty of the Pilbara region while providing unforgettable experiences for visitors.

#### WHAT DO WE NEED

Rio Tinto is one example of an advocate and significant stakeholder in the future development of mountain biking in the region. Future planning of MTB trails will include an integrated approach of public and private partners, including State and local government agencies, land managers and native title holders, as well as the business and corporate sector.

The Shire of Ashburton seeks a reserve to be created by Department of Planning, Lands and Heritage to assess and identify the easement of Tom Price and Paraburdoo.

The Shire of Ashburton also seek to establish partnerships with the Department of Biodiversity, Conservations and Attractions (DBCA) and the Pilbara Development Commission (PDC) to develop the Ashburton Ranges Mountain Bike Trail as a regional asset to compliment our tourism strategy.

#### PROJECT TIMELINE

2025 – delivered in multiple stages.



### Opportunity for change

A beautiful natural asset, Dreamers Hill is renowned for its spectacular 360-degree views over land and sea, with uninterrupted viewing of the sunset and the moon over the ocean.

The ambiance and graceful setting of the peninsula is second to none. Designed as a destination for locals and visitors, the development of Dreamers Hill would be guided by the Traditional Owners and the cultural and heritage considerations of the land.

#### Amphitheatre (Stage 1)

Dreamers Hill is located adjacent to proposed tourism accommodation and facilities, providing several exciting future opportunities as a must-visit cultural and tourism destination. The outdoor amphitheatre will enable access for cultural experiences with Traditional Owners, Astrotourism experiences, the staircase to the moon phenomenon, and significant community events. The Dreamers Hill Amphitheatre will include terraced seating, local art, picnic area, walk-way, landscaping and connected space for events and functions with the convention centre, celebrating the Onslow scenery and becoming a must-visit for local and visitors alike.

#### Convention Centre (Stage 2)

Design and construction of the Dreamers Hill Convention Centre as a state-of-the-art conference facility servicing the Shire of Ashburton and act as a central meeting place for the Pilbara, Gascoyne, and Kimberley regions.

With capacity for up to 300 people and capability for conferences, break out meetings, exhibitions and events, the Convention Centre would overlook both the Onslow townsite while being able to enjoy vast ocean views.

#### OBJECTIVE

To create an Aboriginal culture and nature-based experience for both the local community and tourists in Onslow. This involves developing various amenities and facilities at Dreamers Hill, including terraced seating, a Thalanyji Yarning Circle, local art installations, a picnic area, walkways, landscaping, and space for events and functions. Additionally, infrastructure such as a car park and public toilets will be provided to enhance accessibility.

#### WHAT WE WILL DELIVER

The establishment of the Dreamers Hill Convention Centre will serve as a venue for events, functions, meetings, and various activities for locals and visitors. This project highlights the site's scenic location overlooking Beadon Bay, Sunset Beach, and the Indian Ocean, and emphasises its suitability for both leisure and work-related tasks.

#### WHAT DO WE NEED

Request	Other Funding	Council incl Reserves	Estimated Total Cost
\$10M	Mineral Resources have committed \$15M to the project.	NIL	\$25M

The Shire of Ashburton is pursuing funding from prominent industry stakeholders like the Regional Arts Fund and the Arts Activities in Regional Communities grant, aiming to secure funding to support this project.

#### PROJECT TIMELINE

2025-26

## Upgrading Onslow's Key Transport Modes in Response to Economic, Tourism and Community Demand

### Opportunity for change

Given Onslow's prime coastal location, short flight path from Perth and growth as a regional economic pillar, by investing in transport modes and improved connectivity, Onslow and its surrounds will continue to stimulate economic growth, improve supply chain efficiencies, increase tourism opportunities and recognise Onslow's position as a dynamic commercial and community hub.

In the air domain, expanding and modernising the local airport facilities will facilitate seamless air travel, promoting increased tourism, business ventures - small and large scale, and overall integrated transport connectivity through the runway expansion and upgraded security services. Future-proofing Onslow is not a vision anymore - the future has arrived.

On land, investing in an upgraded road network is critical to servicing local requirements but also the demands associated with commercial and recreational needs, in particular the resource sector. CZR are seeking to develop Onslow and Twitchin Road to be used as an industry type road, expanding the overtaking lanes to develop the shortest pit to port distance in the industry, with iron ore transported 150 kilometres from the mine site to the port. In a world first, the product will be transported by jumbo autonomous road trains via a dedicated fenced and sealed haulage road. Once the product reaches the Port of Ashburton, it will be shipped via fully enclosed transhippers to Capsize vessels anchored 40 kilometres off the coast. Yardie Landing is to also be considered as a prospective Heavy Industry Site. These improvements will not only progress the movement of residents and visitors but also support the efficient, safe and scalable transportation of intrastate and interstate goods, materials and product. The achievement of both capability and liveability in Onslow needs to be strategic and structured to ensure success long term.



At sea, optimising maritime infrastructure, such as the port facilities, implementing super yachts and developing the Airlie Island case study can unlock new avenues for trade, commerce and tourism. A well-equipped port aligns with Onslow's potential as a regional economic powerhouse, promoting the efficient movement of goods and services and expanding tourism opportunities and attractions.

#### OBJECTIVE

Establish a transport study which will enhance Onslow's transportation infrastructure comprehensively across air, land, and sea, fostering economic growth, improving accessibility and solidifying the town's status as an essential and thriving regional hub.

#### WHAT WE WILL DELIVER

Through strategic investment in modernising airport facilities, upgrading road networks and maritime infrastructure, in addition to the ability to ensure the efficient movement of goods and services, we will deliver an ability to be agile and respond to emerging needs, while still providing its residents and tourists an exceptional experience and thriving sense of place.

#### PROJECT TIMELINE

Ongoing



## Development of Economic Businesses

### Opportunity for change

**Recognising the need for sustainable business growth and diversification throughout the Shire of Ashburton, there is a call to action to assess and enhance the current business landscape.**

By fostering an environment that encourages entrepreneurship, innovation and investment, the Shire aims to attract and support diverse economic ventures, employment and training opportunities. This proactive approach aligns with the overarching goal of creating a robust and resilient economy, providing employment opportunities and ensuring the Shire's prosperity and agility in the face of evolving economic dynamics.

Endorsed by Council in December 2023, the Shire of Ashburton adopted the Small Business Friendly Charter. The adoption and signing of the Western Australian Small Business Friendly Local Governments Charter is part of our commitment to supporting the local business community in each of our four towns.

This initiative, developed by the Small Business Development Corporation (SBDC), formally acknowledges local governments that are demonstrating, or working towards, 'better practice' in engaging with their small business community.

By signing the Charter, the Shire of Ashburton commits to assisting small businesses by recognising small business as an important stakeholder, having a focus on customer service, consulting regularly, limiting unnecessary administrative burdens, paying businesses on time and working together on proactive initiatives each year.

#### OBJECTIVE

Drive economic growth in the Shire of Ashburton through the strategic development of diverse and sustainable businesses across our region, for our communities.

#### WHAT WE WILL DELIVER

The Shire of Ashburton will facilitate the delivery of economic businesses by actively promoting and supporting entrepreneurship, innovation and investment within the community. This will involve creating a robust business environment supported by streamlined regulatory processes, access to business development resources and actively engaging with stakeholders to identify and encourage diverse economic ventures. The Shire is committed to implementing strategies that attract and nurture businesses, fostering a resilient and thriving business economy for sustained prosperity in the region.

#### WHAT DO WE NEED

The Shire of Ashburton seeks funding from the State Government to support research and develop initiatives suited for small businesses servicing each of the four Pilbara towns.

#### PROJECT TIMELINE

Ongoing



**Construct a new Onslow Airport Business Precinct (OABP)**



## Minna Oval Upgrades

### Opportunity for change

Expanding Minna Oval to enhance sports facilities that accommodate popular and emerging sports is a priority for the Tom Price community.

**OBJECTIVE**

To create enhanced amenities and facilities at Minna Oval, providing a more diverse range of sporting options for the Tom Price community.

### WHAT WE WILL DELIVER

To upgrade the existing oval to accommodate a greater range of sporting and recreational activities, while developing a wide range of inclusive play spaces and facilities for all ages and abilities. This will be reflected in the establishment of a sports club as well as enhancing the existing oval.

### WHAT DO WE NEED

Request	Other Funding	Council incl Reserves	Estimated Total Cost
\$15M	\$10M commitment by Rio Tinto	\$5M allocation in the 2023/24 budget	\$15M

The State Government to contribute \$5M to the Community Sporting and Recreation Facilities Fund to provide much-needed sports options in Tom Price.

### PROJECT TIMELINE

2024 – 2025

### Opportunity for change

Onslow has experienced significant growth in recent years. However, current infrastructure is failing to keep up with demand.

There is limited freehold land available for commercial development, and no commercial buildings or infrastructure available or suitable for general office accommodation. An exciting opportunity exists to support community and commercial growth through the development of localised and serviced commercial land. This would allow service providers that support or service the airport and other allied industries (such as border control, quarantine, and immigration), to be based in Onslow for the delivery of more cost-effective and efficient commerce solutions.

**OBJECTIVE**

To promote the region as a business destination, respond to business demand and support ongoing economic growth, the Onslow Airport Business Precinct will provide serviced commercial land for lease or sale to meet industry and service demand.

### WHAT WE WILL DELIVER

The Shire will provide sub-division services on 24.6 ha of Shire-owned land for commercial lease or sale. This new OABP will be adjacent to the Onslow Airport to attract aligned industries and businesses, including warehousing and distribution, freight and logistics, light industry, government agencies, corporate office accommodation, and new enterprises. This will not only help to meet current demand but will drive economic growth and community opportunities well into the future.

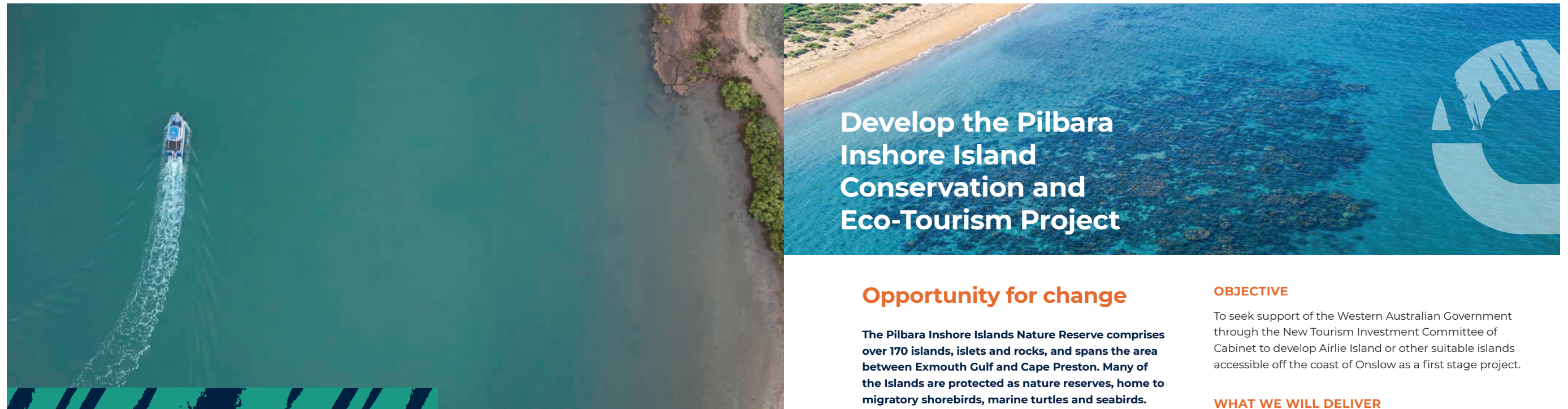
Request	Other Funding	Council incl Reserves	Estimated Total Cost
\$20M	NIL	\$4M	\$TBA

The Shire of Ashburton request the Minister for Regional Development, Agriculture and Food and Ports to recognise that the Onslow Airport Business Precinct is a strategic asset for Onslow and requests that government agencies consider as a priority new development opportunities for the Precinct. Design and construction of the OABP is reliant on funding.

### PROJECT TIMELINE

Ongoing





## Onslow Community Boating Precinct

### Opportunity for change

**Onslow is the gateway to offshore tourism sites and provides access to world-class fishing and diving from the Mackerel and Montebello Islands.**

This location offers unique tourism opportunities, including charter boat fishing and diving trips. Access to this marine haven is from Onslow's Beadon Creek Boat Harbour, which is managed by the Department of Transport (DoT). The harbour has grown from a small local facility into a strategic destination.

In support of the community expectations arising from the extensive engagement process, funding for Stage 2 is currently being confirmed, and includes fully serviced boat pens, loading berths, public amenities, sealed car park, development of leased areas and other drainage and infrastructure works. Stage 3 will provide economic and community benefits to the region.

#### OBJECTIVE

To secure funding for Stage 2 and 3 of the Community Boating Precinct within the Beadon Creek Boat Harbour.

#### WHAT WE WILL DELIVER

Completion of Stage 2 supported by a strategic approach to Stage 3 of the Beadon Creek Boat Harbour development.

#### WHAT DO WE NEED

Request	Other Funding	Council incl Reserves	Estimated Total Cost
\$7.5M	TBA	\$3.3M	\$15M

#### PROJECT TIMELINE

- ✓ Stage 1 completed August 2023
- ✓ \$15M required to complete all of Stage 2
- ✓ Stage 3 will also see a portion of land available for development for community groups such as Volunteer Marine and Rescue.
- ✓ Stage 3 \$TBC

## Develop the Pilbara Inshore Island Conservation and Eco-Tourism Project

### Opportunity for change

**The Pilbara Inshore Islands Nature Reserve comprises over 170 islands, islets and rocks, and spans the area between Exmouth Gulf and Cape Preston. Many of the Islands are protected as nature reserves, home to migratory shorebirds, marine turtles and seabirds. The Islands also offer incredible tourism value.**

Tourism is a key economic driver for the Shire. There were approximately 365,000 visitors to the Shire in 2019 (Tourism Research Australia, 2020), which provided an economic benefit of over \$150 million – almost 30% of the total output of the Pilbara region. The Department of Biodiversity, Conservation and Attractions (DBCA) released the Pilbara Inshore Islands Nature Reserves and Proposed Additions Draft Management Plan in September 2020 (Draft Management Plan). This has created a potential change of status for the islands, with the potential to inhibit tourism numbers by up to 36,000, at a loss of \$15 million to the local economy.

The Draft Pilbara Inshore Island Management Plan (DBCA 2020) identified that Airlie Island is one of three islands that have the most challenges for long-term management of conservation values.

The Shire of Ashburton is seeking to develop designated camping and day use areas on select islands such as Airlie Island to minimise camping and use outside of designated areas of higher natural values and significance, thereby reducing disturbance, abandonment of shore bird chicks and risk of introducing pests.

Airlie Island is classified as a contaminated site with an updated investigation required to understand the current levels of contamination. Recent site visits revealed that the Island has introduced weed species and infrastructure not removed during oil and gas decommissioning including concrete pads, pylons and considerable portions of the bund wall.

With the level of contamination, remaining industry infrastructure and likely prevalence of invasive weeds, Airlie Island presents as a logical candidate for a locally driven and managed case study into how Eco-Tourism can assist in conservation.

Alternatively, the Shire will work with the Western Australian Government and departments to determine the most feasible islands for greater tourism utilisation.

#### OBJECTIVE

To seek support of the Western Australian Government through the New Tourism Investment Committee of Cabinet to develop Airlie Island or other suitable islands accessible off the coast of Onslow as a first stage project.

#### WHAT WE WILL DELIVER

The Shire will develop the management plans and business cases required for investment. This will be performed in collaboration with the community and Western Australian Government departments.

#### Airlie Island –The Project

**Stage 1** of the Airlie Island Eco-Tourism Concept includes self-contained camping locations, ocean moorings and a conservation boardwalk.  
**Stage 2** for Investigation: Glamping ECO-Tourism Experience.

The Shire will:

- Conduct on-site updated Environmental Assessments for Airlie Island (Updated information on level of contamination, introduced weeds, remaining infrastructure including bund walls, pads and pylons).
- Develop a Conservation Management Plan for Airlie Island or the most feasible island/s.
- Develop Eco-Tourism Business Case (Stage 1 & Stage 2) – Opportunities to facilitate business development and co-management.

#### WHAT DO WE NEED

The Shire of Ashburton seeks to work with the Western Australian Government through the New Tourism Investment committee of Cabinet to coordinate the tourism investment opportunity in the Pilbara Inshore Islands which involves working with:

- Department of Biodiversity, Conservation and Attractions;
- Department of Transport;
- Department of Jobs, Tourism, Science and Innovation;
- Department of Water and Environmental Regulation;
- Department of Energy, Mines, Industry Regulation and Safety.

#### PROJECT TIMELINE

Ongoing



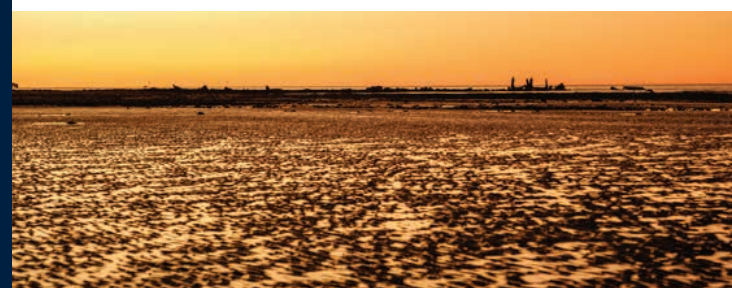
## Onslow Foreshore Revitalisation

### Opportunity for change

One of the unique qualities of Onslow is the breathtaking foreshore encompassing Sunset Beach. With spectacular views of the Indian Ocean and endless beach, it's an important part of the outdoor experience for both residents and visitors to Onslow.

The vision for the Onslow Foreshore and Sunset Beach Revitalisation project includes a coordinated design strategy that activates the beachfront and significantly improves the beach experience. Offering modern public amenities to locals and visitors alike, proposed outcomes of the project include way finding signage; cultural, heritage and biodiversity interpretive information; car parking; beautification of surrounds landscaping; public seating; shade structure; public art; boardwalk and pedestrian pathways; improved lighting; and multipurpose areas with capacity for events. A kiosk / tearoom is also proposed. Another main feature of the revitalisation project is a surge / retaining wall to offer storm protection and provide greater resilience along the foreshore.

Activation of this area will encourage healthy living and participation and align with Onslow's strong sense of place and identity, whilst catering to a variety of activities and experiences.



### OBJECTIVE

To revitalise the Onslow Foreshore to drive long-term tourism and community opportunities.

### WHAT WE WILL DELIVER

A Foreshore Masterplan that will drive benefits in the areas of culture, tourism and local employment, delivered in close consultation with the community and key stakeholder groups such as the Buurabalayji Thalanyji Aboriginal Corporation (BTAC). The Shire aims to develop a Coastal Hazard Assessment Strategy to assess hazards and reduce risks to a range of assets.

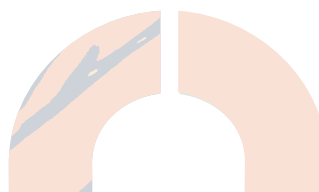
### WHAT DO WE NEED

Request	Other Funding	Council incl Reserves	Estimated Total Cost
\$29M	NIL	\$1M	\$30M

The Shire are advocating State and Federal Government to provide an additional \$10M towards the sea wall project which is currently on hold.

### PROJECT TIMELINE

2026 – 2027



## Community Lifestyle and Infrastructure Plan

### Opportunity for change

The Shire of Ashburton showed rapid population growth to 2016, but this growth has slowed considerably since then. This is especially evident in the towns of Tom Price and Paraburdoo.

The Community Lifestyle and Infrastructure Plan (CLIP) is being developed by the Shire of Ashburton to look at how infrastructure can be improved, and how life in the towns can be enhanced in the future.

The CLIP will be a fundamental guiding document in shaping the future of Tom Price and in developing opportunities for the future of Paraburdoo. It will form the basis of partnership agreements between the Shire of Ashburton, Rio Tinto Iron Ore and the Australian Government. The CLIP is set to include plans to upgrade community facilities, infrastructure development, residential development, economic growth and tourism and employment opportunities.

Delivery of projects in Tom Price and Paraburdoo include; Activation of the Village Green, Local Business Investment, New Shire Administration and Library, Astrotourism, Town Centre Walking and Cycle Plans, Recreational Drainage Corridors, Integrated Water Management Strategy and Mountain Bike Trails.



### OBJECTIVE

To establish the base strategies and plans to support the future of Tom Price, and to identify options and strategies to sustain Paraburdoo.

### WHAT WE WILL DELIVER

The Shire of Ashburton will work closely with local communities and stakeholders to identify key locations for development. Following this, concept testing and further engagement will be undertaken to develop a final draft of the CLIP.

### WHAT DO WE NEED

Request	Other Funding	Council incl Reserves	Estimated Total Cost
\$10M – \$100M	TBA	N/A	N/A

### PROJECT TIMELINE

Adopted by Council in 2023, the CLIP has been endorsed and is in the final stages of design, layout and styling in accordance with the Shire's standards of publications. Once this has been completed, it will be published and implemented.

- Implementation 2023-2033





shire of Ashburton  
opportunity to community

Lot 246, Poinciana Street, Tom Price WA 6751

PO Box 567, Tom Price WA 6751

Ph: (08) 9188 4444

E: [soa@ashburton.wa.gov.au](mailto:soa@ashburton.wa.gov.au)

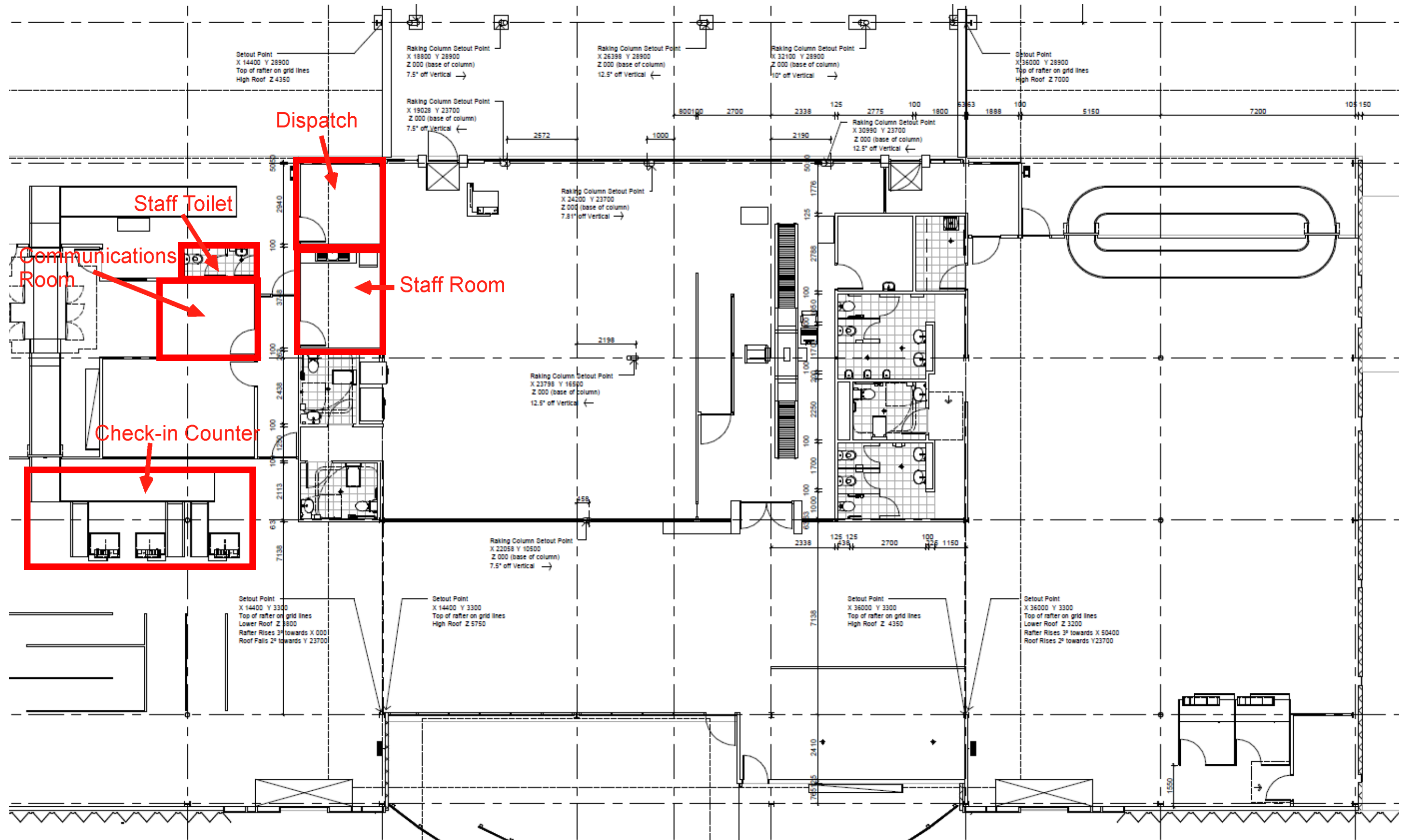
[www.ashburton.wa.gov.au](http://www.ashburton.wa.gov.au)





# Agenda Item 12.2 - Attachment 1

Indicative Proposed Terminal Licence Area

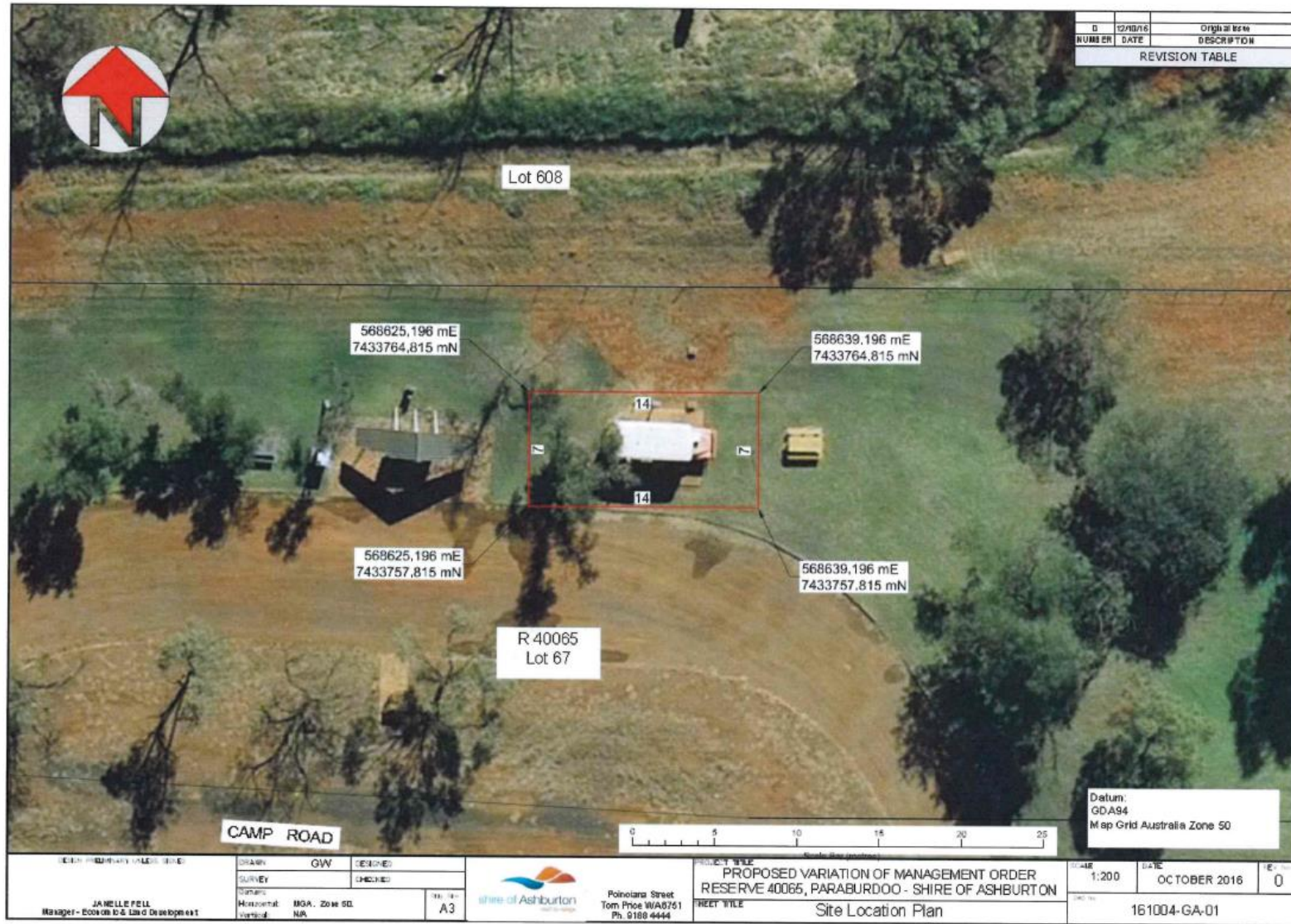




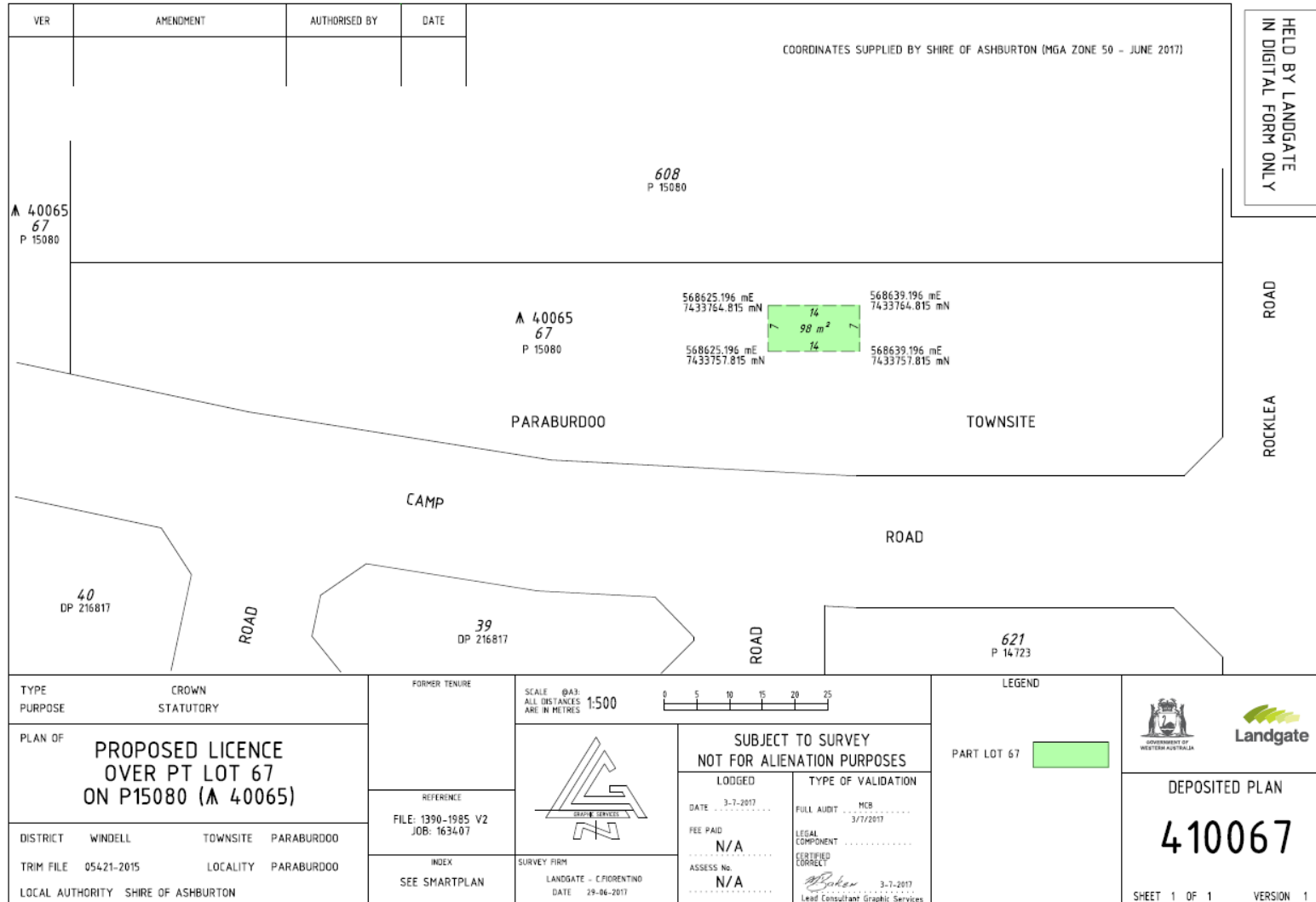
# Agenda Item 12.3 - Attachment 1

Proposed Licence Area

Part of Lot 67 on Deposited Plan 15080, being Reserve 40065, Rocklea Road Paraburdoo WA 6754.



Part of Lot 67 on Deposited Plan 15080, being Reserve 40065, Rocklea Road Paraburdoe WA 6754.





# Agenda Item 12.3 - Attachment 2

Management Order

**ORIGINAL**

**INSTRUCTIONS**

1. If insufficient space in any section, Additional Sheet Form B1 should be used with appropriate headings. The boxed sections should only contain the words "See Annexure".
2. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by parties.
3. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialled by the person signing this document and their witnesses.

**NOTES**


1. RESERVE DESCRIPTION  
Reserve number and details to be stated. The Volume and Folio numbers to be stated.
2. MANAGEMENT BODY  
State the full name and address of management body.
3. CONDITIONS  
Detail the conditions specified by the Minister to be observed by the management body in its care control and management of the Reserve.
4. ATTESTATION  
This document is to be executed by the Minister for Lands or a person to whom the power to grant a management order under section 46 of the Land Administration Act 1997 has been duly delegated under section 9(1) of the Act (if applicable).

EXAMINED

Office Use Only

N795667 XE

22 Dec 2017 09:33:57 Perth



**MANAGEMENT ORDER (XE)**

LODGED BY Department of Planning Lands and Heritage

ADDRESS DPLH - Pilbara - Box 98C

PHONE No.  
FAX No.

REFERENCE No. **Jeanne Baker File 01390-1985 Ph 65524590 Fax 65524417**

ISSUING BOX No.

PREPARED BY Department of Planning Lands and Heritage

ADDRESS DPLH - Pilbara - Box 98C

PHONE No.  
FAX No.


INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO OTHER THAN LODGING PARTY

2/2

TITLES, LEASES, DECLARATIONS ETC LODGED HEREWITH

1.	Duplicate MO	Received Items	
2.	Reserve Notice	Nos.	(2)
3.			
4.		Receiving Clerk	
5.			
6.			

163407-004



Registered pursuant to the provisions of the TRANSFER OF LAND ACT 1893 as amended on the day and time shown above and particulars entered in the Register.

**ORIGINAL**

FORM LAA-1023

SECTION 46

WESTERN AUSTRALIA  
 LAND ADMINISTRATION ACT 1997  
 TRANSFER OF LAND ACT 1893 as amended

**MANAGEMENT ORDER (XE)**

RESERVE DESCRIPTION (NOTE 1)	EXTENT	VOLUME	FOLIO
40065	Whole	3147	283
40065	Whole	3147	284
40065	Whole	3147	285

MANAGEMENT BODY (NOTE 2)  
 Shire of Ashburton PO BOX 567 TOM PRICE WA 6751


CONDITIONS (NOTE 3)

- To be utilised for the designated purpose of "Public Recreation" only; and
- Power to licence for the designated purpose is granted for that portion of Lot 67 on Plan 15080 only shown defined on Deposited Plan 410067 for any term not exceeding two (2) years (including any option term) from the commencement date of the licence subject to the approval in writing of the Minister for Lands being first obtained to each and every licence, pursuant also to section 18 of the Land Administration Act 1997.

THE MINISTER FOR LANDS (IN THE NAME OF AND ON BEHALF OF THE STATE OF WESTERN AUSTRALIA) ORDERS THAT THE CARE, CONTROL AND MANAGEMENT OF THE ABOVE RESERVE BE PLACED WITH THE MANAGEMENT BODY DESCRIBED ABOVE FOR THE PURPOSE FOR WHICH THE LAND COMPRISING THE RESERVE IS RESERVED UNDER SECTION 41 OF THE LAND ADMINISTRATION ACT 1997, AND FOR PURPOSES ANCILLARY OR BENEFICIAL TO THAT PURPOSE SUBJECT TO THE CONDITIONS ABOVE

Dated this 21st day of December in the year 2017

ATTESTATION (NOTE 4)



NAME: Lily Sutarno  
 SENIOR STATE LAND OFFICER  
 TEAM: Delivery





Department of Planning,  
Lands and Heritage

Printed 21/12/2017 9:21 AM

**RESERVE NOTICE**

**EV000627853 OTHER**



**Reserve Number: 40065**

**Reserve Description:** 40065-Department of Planning, Lands & Heritage  
**Reserve Purpose:** PUBLIC RECREATION  
**Reserve Class:** O  
**Responsible DoL Team:** CMB-Kimberley Pilbara  
**Responsible Agency:** Department of Planning, Lands & Heritage

**Management Body:** 1. Shire of Ashburton  
2.

**Legal Area:** 7.4062 HA  
**Calculated Area:** 7.4062 HA

**Local Government Agency:** 1. Shire of Ashburton  
2.  
3.  
4.  
5.

**Power to Lease:** True  
**Section 152 PDA:** True  
**Crown Grant in Trust:** False

**Land Use:** 1. PUBLIC RECREATION  
2.  
3.  
4.  
5.

**Associated Engagements:**

Reference Number	Engagement Type	Description
LND-112324	Land Parcels	66/15080
LND-112325	Land Parcels	67/15080
LND-112326	Land Parcels	377/14859

**File Number:** 00790/1987  
**Associated Files:** 01390-1985  
**Job ID:** 163407  
**Objective ID:** A8718165

Gordon Stephenson House, 140 William Street Perth Western Australia 6000 | PO Box 1221 West Perth Western Australia 6872  
 Telephone (08) 6552 4400 | Facsimile (08) 6552 4417 | Freecall: 1800 735 784 (Country only)  
 Email: [info@lands.wa.gov.au](mailto:info@lands.wa.gov.au) | Website: [www.lands.wa.gov.au](http://www.lands.wa.gov.au)  
 ABN: 68 565 723 484

LANDGATE COPY OF ORIGINAL NOT TO SCALE 28/03/2024 12:57 PM Request number: 66402845





# Agenda Item 12.3 - Attachment 3

IVPA Valuer Recommendation

**From:** [Richard Hagon](#)  
**To:** [Sherrie James](#)  
**Subject:** RE: The Bedford Lot 67 DP015080  
**Date:** Thursday, 28 March 2024 4:13:45 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[image007.png](#)  
[image008.png](#)  
[image009.png](#)

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CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Sherrie,

Can I suggest negotiating this fee with the operator of the van, based on the previous assessment?

Our fee is likely to be higher than the licence fee and may not make financial sense for the Shire.

We are not aware of any food truck rentals and this task would require extensive research.

Please let me know however if you would still like me to provide a quote.

Happy Easter

Regards

**Richard Hagon** | Director | [Property Valuation & Advisory \(WA\)](#) |  
G2 117 Stirling Highway Nedlands WA 6009 |  
Tel: (08) 6500 3600 | Direct: 0417 179 819 |  
Website: [pvawa.com.au](http://pvawa.com.au) |



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Liability limited by a scheme approved under Professional Standards Legislation.

---

**From:** Sherrie James <Sherrie.James@ashburton.wa.gov.au>  
**Sent:** Thursday, March 28, 2024 3:24 PM  
**To:** Richard Hagon <richard.hagon@pvawa.com.au>  
**Subject:** The Bedford Lot 67 DP015080

Hi Richard

Can we please have a quote for a desk top valuation for the above and attached for an new licence for the Bedford Van in Paraburdoo.

Thank you have a nice Easter

**Sherrie James**

Lease and Accommodation Officer

☎ [0419 476 410](tel:0419476410)(Direct)

📱 [0419 476 410](tel:0419476410)

✉ [Sherrie.James@ashburton.wa.gov.au](mailto:Sherrie.James@ashburton.wa.gov.au)

🌐 [www.ashburton.wa.gov.au](http://www.ashburton.wa.gov.au)



**shire of Ashburton**  
opportunity to community

ONSLOW • PANNAWONICA • PARABURDOO • TOM PRICE



The Shire of Ashburton acknowledges the first custodians of this region, the richness of their culture, and the responsibility of all Australians to respect Aboriginal heritage.

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# Agenda Item 12.5 - Attachment 1

Shire of Ashburton Recruitment, Onboarding and Retention Strategy

# Shire of Ashburton Recruitment, Onboarding & Retention Strategy 2024- 2027

*This document should be read in conjunction with all relevant supporting policies, directives, procedures, and plans.*





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## VISION, VALUES AND STRATEGIC ALIGNMENT

### Our Vision

We will be a welcoming, sustainable, and socially active district, offering a variety of opportunities to community.

### Our Values

We value:

Respect, Openness, Teamwork, Leadership, Excellence, Health, and Wellbeing

### Strategic alignment

This informing document supports the Shire's Strategic Community Plan as follows:

#### 4. Performance

4.1 Coordinated delivery of organisational leadership and performance excellence for the benefit of the community

4.1.2 Lead and empower employees to seek and attain performance excellence.

4.5 Safe, engaged, inclusive, and productive workplace culture

4.5.1 Enable a learning culture, and high performing and engaged teams, by building organisational capability through education, development, and empowerment of our workforce.

4.5.2 Implement and drive people programs to enhance attraction, engagement, and retention of the workforce.

4.5.3 Provide a high standard of workplace health and safety, including education, coaching and workplace support.

4.5.4 Ensure recruitment processes support the alignment of Shire values and is inclusive of diversity and people with disabilities.

4.5.5 Provide organisational and strategic workforce development opportunities.



## Our People Statement

### Be Yourself

Here at Ashburton, our purpose is simple: we want our employees to love working here.

As a community obsessed organisation that focuses on delivering outstanding services, we embrace and include everyone. As a result, we trust our people and give them the tools to be innovative and most of all, be themselves.

We want you to be excited to come to work each day. We see you and celebrate the fact that you are different from everyone else. We don't take a one-size approach, so we are a curious bunch of people, interested in understanding your career drivers, what motivates you, how we can help you grow and how you want to be recognised, because simply put, we want you to deliver fantastic results and most of all, because we genuinely care.

Our collaborative, learning culture allows you to thrive and as an evolving organisation, we invite you to think big and bring your passion and energy to work so that we can reward you with meaningful and impactful work, the autonomy to deliver it in the best way you know how and to be the master of your career here at the Shire.

Our values of Respect, Openness, Teamwork, Leadership, Excellence and Health & Wellbeing form the basis of everything we do and the decisions we make. This in turn enables you to get home safe to your loved ones every day.





## The Shire of Ashburton

The Shire is one of the largest, successful individual local government contributors in Australia, contributing an estimated \$35.93 billion to the Western Australians Gross Regional Product. This makes the Shire an attractive and stable employer, one which should be able to attract top talent, if focused on factors within our control, including, but not limited to appropriate and contemporary branding to ensure we are front of mind as potential employer.

There is therefore no reason for the Shire not to be a recognised and well regarded as a future place of work for many talented individuals across Australia.

*Brand = Attraction = Candidates*

### Objectives

Creating an organisation that sustains itself enables tomorrow. This is important as it keeps us agile and robust in our approach to customer and stakeholder delivery and provides a safe and healthy workplace where our employees have a sense of belonging and a place where they can thrive, not only today, but well into the future.

A strong, committed, and motivated workforce is at the core of our success. Getting the right people into the right jobs is paramount and requires a commitment to attract, onboard, develop, retain, and recognise talented and motivated employees who are aligned with the Shire’s vision and values.

The Shire’s Recruitment, Onboarding & Retention Strategy is manager and leader led.

This document serves as the Shire’s roadmap to successfully recruit, onboard, and retain key talent to achieve the following outcomes:

- Enable the achievement of strategic goals and objectives
- Increase our ability to attract and retain talent
- Enable early and sustainable engagement and increase psychological commitment
- Raise the level of employee experience (EX) across the organisation
- Sustain high levels of productivity
- Continue to drive a positive and safe workplace culture
- Build talent pipelines
- Ensure the delivery of quality customer service
- Position the Shire as a great place to work
- Achieve our vision



### Our Employee Value Proposition (EVP)

An EVP is a unique set of “benefits” an employee receives in return for their skills, capabilities, experience, and contribution, covering both tangible and intangible factors, including but not limited to vision, culture, values, recognition, development, salary, benefits, and rewards.

The Shire’s EVP has evolved over time, which we need to continue to promote within and external to the organisation. These include (note these are job dependent and subject to

Shire of Ashburton Recruitment, Onboarding & Retention Strategy 2024 – 2027

CEO (Chief Executive Officer) approval and therefore not relevant to all positions within the Shire):

- Great lifestyle
- Social values driven workplace
- Ability to work on meaningful work that directly impacts on the community
- Job security
- Commitment to safety
- Teambuilding events
- Frequent communication and transparency via CEO team briefs
- Shire housing or significant rent relief
- Subsidised water
- Relocation and repatriation support
- Career entry pathways
- Professional development opportunities
- Executive and Manager Coaching Panels
- Structured Performance & Development Program (PRP)
- Internal mobility
- Free employee swimming pass
- Annual allowances
- Six (6) weeks annual leave
- Superannuation matching scheme
- Paid parental leave
- Paid domestic violence leave
- Free parking
- Paid prescription safety glasses
- Corporate uniform
- Service recognition gift card
- Shire star program
- Employee of the month award
- Salary packaging (novated lease)
- Holistic health and wellbeing program
- Education assistance
- Professional memberships
- Employee assistance program (EAP) and Manager assistance program (MAP)
- State capped regional airfares

Our EVP will be packaged together alongside this document under the banner of *Your Total Reward Story*.

## Recruitment

### Environmental factors

There are various internal and external factors that *may* play a role in the success of our recruitment efforts, including, but not limited to:

- demographic (remote locations, undiscovered with insufficient awareness)
- economic (competitive remuneration and benefits, living affordability, housing, etc.)
- industrial relations (legislation including international talent)
- cultural (progressive vs. old school / stigma or perception)
- technological (agile vs. restrictive)
- competitive market (competing with mining sector for talent)

### Labour – supply, demand & gaps

As part of our continued stakeholder consultation and collaboration efforts, we need to understand the following:

- What do we need to achieve?
- What types of skills and competencies are required to help us deliver?
- What skills do we currently have?
- What are the identified gaps?
- How will we fill these gaps?
- Will this give us the right level of capability and capacity to delivery?
- What does success look like?

The skills shortage for talent across Australia continues to shape the local market, with skills continuing to be in high demand and short in supply. The market has proven to be periodically flat with many available candidates, but a huge lack of quality and in many cases, the lack of cultural alignment.

### Local workforce challenges

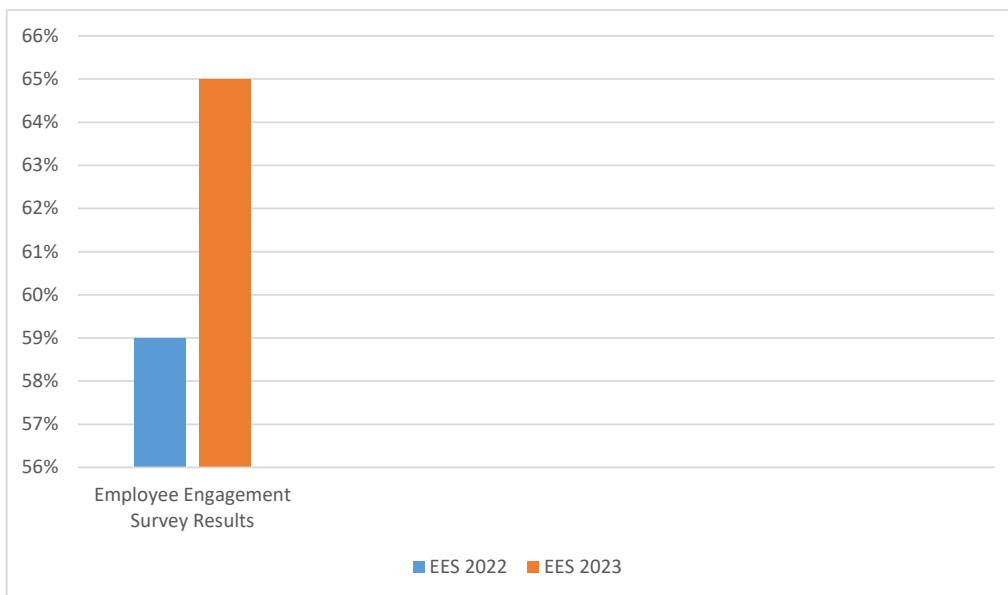
There is a natural and predictable population churn across the Pilbara with people moving in and out of our town locations. Evidence suggests that over the last decade, 11% of the Shire's population arrives and departs each year. While our exit data tells us that there are many areas where we can improve, there are also areas that are outside of our immediate control.

Some major challenges include, but are not limited to:

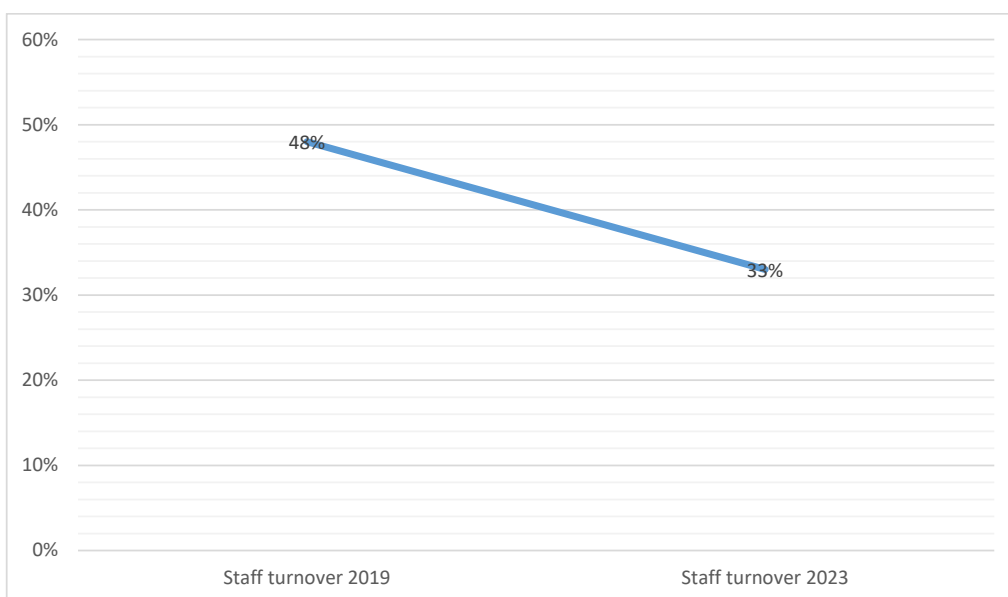
- Sharing and enabling one vision across an area nearly half the State of Victoria, and across four towns
- Cost of living
- Lack of staff housing
- Liveability of towns, such as:
  - Medical facilities and related services
  - Schooling options
  - Retail facilities
  - Insufficient and costly childcare
- Often reliant on local talent with limited local talent pool
- Staff turnover resulting in loss of intellectual property (IP) and increased workload
- Distances between towns and managing remote teams
- Relying on stakeholder, State and Federal Government funding

While challenges bring about opportunity, we recognise that the Shire has made significant improvements over the last few years, resulting in enhancing our overall employee experience.

The following measures data is worth noting:



- Shire-wide **2022** Employee Engagement Survey (EES) results – **59%** of employees said that they were engaged
- Shire-wide **2023** Employee Engagement Survey (EES) results – **65%** of employees said that they were engaged



Despite these achievements, our efforts to try and attract and retain talented individuals does not go without its challenge of continuing to rebuild internal capability.

The Shire must focus on filling critical vacancies quickly whilst retaining key talent to avoid a capability re-build scenario as this may result in:

- increased cost
- considerable time investment (in an already challenging talent market)
- unsustainable resource shortage challenge
- loss of human capital
- reputational damage
- unsustainable workloads
- impact on morale and wellbeing
- not achieving strategic goals or achieving strategic goals at the above cost

Retaining human capital is critical for the successful completion of key projects and for the ongoing delivery of customer service and community support. The primary focus of this strategy is therefore to:

1. Ensure early psychological commitment and sufficient rigour in relation to onboarding
2. Leveraging our own key talent and promote from within
3. Develop our managers to effectively manage within the 21<sup>st</sup> century (dated practice and management styles will not support a future focused workplace)
4. Position the Shire as a forward-thinking and contemporary workplace and being proactive in promoting our brand externally
5. Enabling an agile approach to attraction, engagement, and retention of key talent
6. Enhance the overall employee experience, allowing our workforce to become Shire ambassadors within our local communities

#### Future hiring needs

While the Shire's workforce has remained steady over the last few years, we continue to grow organically because of:

- replacement of key positions
- the identification of critical service areas
- organisational design to ensure the Shire can deliver on our Community Strategic Plan

Over the last two years, the Shire introduced its Workforce Plan using a step-phased approach. Phase 1 provided the Shire with a current workforce understanding whereas phase 2 took a future-focused approach, which has since resulted in a successful organisational re-alignment. The final phase of our Workforce Plan is currently underway, for delivery this year.

To enable and empower hiring managers and the support they receive from the Shire's Organisational Development (OD) team, it is highly recommended that effective and proactive resource planning occurs, in line with budget to ensure that as an organisation, we are appropriately resourced, the OD team anticipates resource priorities early on and each hiring manager and director has contingency plans in place.



**Recruitment challenges to date**

Due to historic (and some continued) challenges, the Shire’s results in attracting top talent have not always been consistent or successful. There are many contributing factors, including:

<b>Contributing factors</b>	<b>Resulting in</b>
Lack of quality applications	Sub-standard performance and/or behaviour Ineffective management/leadership teams Employees having different experiences Workplace conflict Performance discussions Unsustainable workload Lack of trust in Shire leaders Inability to achieve community outcomes Impact on critical services
Remote town locations	Struggling to attract key talent An exceedingly small talent pool to select from in an already talent-short market
Liveability of Shire towns	Lack of quality applications and challenge in retaining talent
Lack of housing (and quality of housing)	Not being able to fill all our vacancies in a timely manner and struggling to attract key talent
Dated and clunky technology and systems	Creates perception of old school culture Not viewed as employer of choice by younger generations Inability to keep engagement high due to internal frustration
Lack of demonstration and accountability of practical application of key learnings post training	Little to no training ROI (Return on Investment) Negative impact on staff morale Continuation of disengaged staff and staff turnover
Limited candidate pool to select from	Resource shortage with unsustainable workload in pockets of the organisation

**Types of candidates to attract**

Those who -

- Are aligned to Shire values
- Passionate about community and local government
- Believe in our vision
- Are willing to learn and have a growth mindset
- Are resilient
- Are diverse
- Want to live and work at the Shire of Ashburton

Based on the above, the Shire will continue to engage candidates in the following capacity:

- Permanent ongoing (full time and part-time)
- Permanent maximum term contracts
- Casual



### Recruitment – recently implemented strategies

- Casual Pools
- Driving our Student Work Placement Program
- Career Expo attendance
- Presenting Shire alternative career pathways to teachers, students, and parents
- Participation in the BHP funded Advanced Apprenticeship Program
- Shire formal Trainee Program
- Shire video embedded in all Shire adverts & new-look contemporary adverts
- Working closely with Seek Account Manager to understand advert effectiveness
- Sourced additional local advertising provider: Regional Jobs WA (Western Australia)
- Local Government networking
- Reducing recruitment red tape by outsourcing references, reduced/streamlined medicals, increased sourcing options and introduced new Recruitment and Due Diligence Directive
- Streamlined Recruitment and Selection Directive and developed new Recruitment Procedure
- Achieved ISO45001 Accreditation, confirming that the Shire meets international safety standards

### Recruitment – future focus areas

The following actions are recommended to mitigate future risk and increase organisational effectiveness.

#### **Raise People-Leadership Capability and Competency**

Managing people can at times be complicated and unpredictable. However, focusing on the employee experience (EX) is of critical importance to support the Shire's delivery of critical community services and programs. How our people feel about working here at the Shire impacts on everything we do, including our community outcomes. Enabling a safe, happy, and engaged workforce helps us to increase our operating efficiency, increase innovation and community satisfaction and in turn drives down staff turnover. The Shire needs its supervisors, managers, and directors to lead, develop and care for their employees with the same passion they lead and service external stakeholders. We need to build capability on managing staff in the 21<sup>st</sup> century. While the Shire continues to invest in leadership development, holding leaders accountable for the practical application of key learnings is key to raising enterprise-wide capability and enhancing our employee experience. Furthermore, creating a safe space for collective learning will be highly advantageous.

#### **Appoint from Within**

A key future focus for the Shire should be to embrace, harness and develop its existing talent. As an organisation, we require a more agile approach to offering existing employees internal opportunities, without compromising on fair and equitable assessment and selection practices. Due to ongoing market challenges and the need for alternative sourcing approaches, it is recommended that the Shire shifts its focus to its existing workforce, which will make it easier to back-fill a more junior position. This will be of particular advantage to identified key talent, in support of the Shire's succession planning initiatives. Robust development plans will need to be developed in support of fast-track career development opportunities.

**Beyond Borders**

With the ongoing need for critical talent, the shire may need to consider alternative sourcing strategies by looking at overseas talent, especially in areas of engineering or other similar specialist positions.

**Continue to Review and Simplify Organisational Practices, Systems, and Procedures**

As a sustainable organisation, we must keep meeting our communities' expectations through the continuous improvement of our operational processes and technology and by assessing performance and risk. The influence of technology is amplified by a generational shift. In today's workforce, it is expected that multiple generations exist within most Australian organisations. This means that the Shire has to manage multi-generational teams which requires different methodologies, systems, and approaches in order to engage different generations. The Shire's internal practices, structures and systems speak volume about our culture, which may hinder our ability to attract and retain talent. While the Shire has made some progress in some of these areas, the outcomes of these efforts have not been sufficient to date to improve our ability to attract and retain those in critical roles.

**Introduce the Shire's Total Rewards Story**

While money is important, it does not define whether or not someone's career will be successful. As individuals, we are all driven by different aspects of our career. That's why we reward through a combination of monetary and non-monetary benefits as career development opportunities should result in a higher career impact. This is what we refer to as *Your Total Rewards Story*. Salary is therefore not the only way we reward our employees. We offer a combination of pay, work and development opportunities, benefits, as well as individual and team recognition as part of our employee investment. Aligned with the Shire's Employee Value Proposition, *Your Total Rewards Story* brings all of this together, through the elements of Your Salary, Your Benefits, Your Career and Your Work Environment. For total transparency purpose, this document also explains how salaries are assigned to positions and how increments are applied.

**Learning Culture and Innovative Practices**

We can deliver highly innovative community outcomes when we tap into our individual differences and work together to achieve exceptional results. We have a workforce of highly capable and competent individuals, each with their own unique experience, skills, and cultural background. This means that as a local service provider, we are represented by a multi-cultural community.

Innovation should be embedded in the Shire's thinking practices by tapping into the strength of our diverse workforce. Organisations that support innovation and learning, build learning cultures. Learning cultures allow for a psychological safe space to explore, design, test and improve without fear, judgement, or blame.

**Introduce and Promote Updated Relocation and Repatriation Policy**

In order to fill critical vacancies, the Shire has to adapt to existing and foreseeable talent market conditions, which include the review of its relocation policy. In order to attract and retain key talent and to remain competitive, the Shire has to align its financial value contribution, adapt its relocation conditions, and offer repatriation to identified, critical positions.

**Review the Shire's Staff Accommodation Strategy 2020-2023**

The Shire's Staff Accommodation Strategy sits at the core of our ability to attract and retain talent. Over the years, the Shire has missed out on highly talented individuals as a result of either the lack of housing, housing options to select from or housing conditions (dated). In

the absence of available and adequate housing, the Shire will continue to potentially be limited in its efforts to scale, expand service areas, or fill any critical role. It is an organisational priority that this strategy is reviewed, considering the following challenges:

- Availability of land and / or houses
- Budget constraints
- Refurbishment – timing and cost
- Location and surrounding area
- Maintenance
- Condition of non-Shire houses and lack of potential or perceived management
- Cleaning and timing of availability
- Fit for purpose housing based on family size
- Ability to assign housing to a vacancy, with ability to remain agile
- Sufficient housing stock to select from
- Housing availability for all / most staff

In addition, alternative accommodation and housing strategies will need to be considered to enable and engage a future workforce.

#### **12-Month Expression of Interest (EOI) advert**

Allowing a EOI generic advert and leaving this open for a 12-month period, similar to our Casual Pool adverts, will allow the Shire to build a stronger talent pipeline and allow for a simplified and easier process for hiring managers, having a pool of candidates ready to select from. This candidate pool will be considered alongside any internal or other external candidates.

#### **Increase our Focus at School Level**

While the Shire already has a presence at the Tom Price High School in positioning the Shire as an alternative employer of choice, more can be done to help students understand our diverse career pathways, our value proposition and encourage students to apply for future Shire vacancies. An organisation-wide pro-active approach is required by delivering individual career presentations by Directorate and Department, in collaboration with OD.

#### **Remain Competitive by Conducting Regular Industry Salary Benchmarks**

It is important that we offer competitive, market-related remuneration for good skills so that we can not only attract, but also retain key talent, which will allow us to deliver on our community outcomes. The OD team will continue to perform regular external salary benchmarks (also known as market comparison) to ensure employee pay, across all levels of the organisation is fair and market related. These benchmarks include pay offered by other comparable Local Government agencies and other sources for a similar role.

There are many factors that we consider when applying salary to a position, including, but not limited to: Job size, complexity of tasks, experience, skills, competencies and qualifications, internal parity, budget, external market data, market conditions (supply and demand) and individual performance.

In addition, the OD team conducts detailed external salary benchmarking and analysis in the lead up to any upcoming Shire enterprise bargaining agreement process.

#### **Continue to Collaborate with Other Local Government Agencies (Resource / Work Share)**

The Shire has had successful results in the co-sharing of resources, such as Ranger and IT Support Services. Despite the professional development opportunity this holds for



employees, this collaborative approach demonstrates a seamless relationship and support of business continuity across Local Governments and should continue well into the future.

<b>INTERNAL</b>				
<b>Key Action</b>	<b>Relevant Stakeholder Group/s</b>	<b>Responsible Officer/s</b>	<b>Year of implementation</b>	<b>Success Measure</b>
<b>Raise people-leadership capability and competency</b>	Supervisors, Managers & Directors	Organisational Development, Directors, and CEO	2024 - 2027	Onboarding Data EES Results Exit Data Staff Turnover Increase in Executive and Manager Coaching Panel Participation
<b>Appoint from within</b>	All employees	Organisational Development, Supervisors, Managers, and Directors	2024 - 2027	EES Results Stay Interview Data Exit Data Staff Turnover Staff Mobility
<b>Beyond Borders</b>	Organisational Development Supervisors, Managers & Directors	Organisational Development, Supervisors, Managers, and Directors	2024 - 2027	Achievement of community strategic goals Successful delivery of services and projects
<b>Continue to review and simplify organisational practices, systems, and procedures</b>	Managers & Directors	Organisational Development	2024	EES Results Stay Interview Data Exit Data Staff Turnover
<b>Introduce the Shire's Total Rewards Story</b>	Supervisors, Managers & Directors	Organisational Development, Supervisors, Managers, and Directors	2024	EES Results Stay Interview Data Exit Data Staff Turnover
<b>Learning Culture and Innovative Practices</b>	Directors, Managers	Directors, Managers	2024 - 2027	EES Results Stay Interview Data Exit Data Staff Turnover
<b>Introduce and promote updated Relocation and Repatriation Policy</b>	Managers & Directors Shire Council	Organisational Development	2024	Time to Fill Exit Data Staff Turnover
<b>Review the Shire's Staff Accommodation Strategy 2020-2023</b>	Managers & Directors Shire Council	Land, Property and Regulatory Services	2024	Time to Fill Stay Interview Data Exit Data Staff Turnover



EXTERNAL				
<b>12-Month Expression of Interest (EOI) advert</b>	Organisational Development	Organisational Development	2024	Time to Fill Onboarding Data EES Results Exit Data
<b>Increase our focus at school level</b>	Supervisors, Managers & Directors	Managers, Organisational Development	2024	Increased local talent pipeline Increased number of workplace students Increased students transitioning into Shire permanent positions
<b>Maintain competitive by conducting regular industry salary benchmarks</b>	Organisational Development	Organisational Development	2024 - 2027	Time to fill EES Results Exit Data Staff Turnover
<b>Continue to collaborate with other local agencies (resource / work share)</b>	Managers & Directors	Managers, Directors	2024 - 2027	Time to Fill Increased capacity

*Note: While we encourage referrals, the Shire is unable to offer a formal paid referral program, due to the monetary benefit involved.*

Relevant documents and other informing strategies

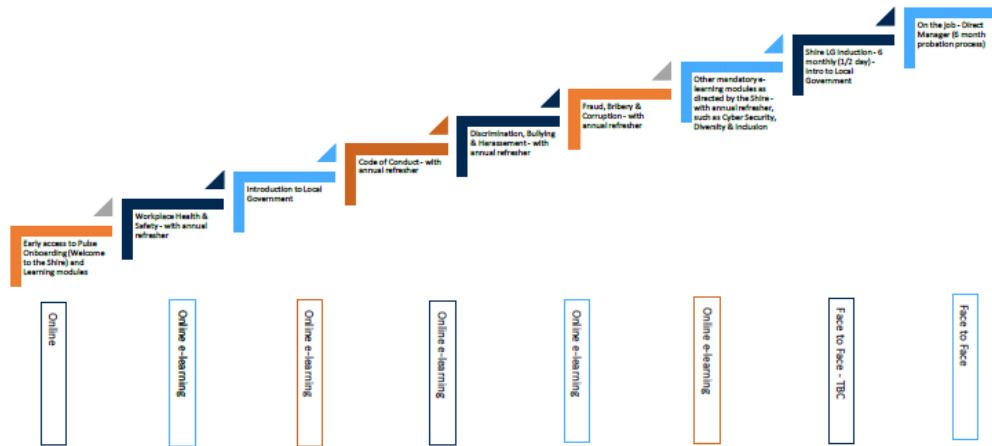
- Your Total Rewards Story
- Council Policy – Relocation and Repatriation
- Council Policy – Work Health and Safety
- Shire Staff Accommodation Strategy 2020-2023
- Directive – Residential Employee Accommodation
- Directive – Recruitment and Selection
- Directive – Recruitment Due Diligence
- Directive – Diversity, Disability, and Inclusion
- Recruitment Procedure

## Onboarding

### Induction

An effective onboarding process, which includes an initial employee induction, is critical in integrating the new employee with their new place of work in order to enable a sense of belonging early on in the process and support the new employee to become a productive member of the team as soon as possible. The Shire’s mandatory induction framework allows for early engagement and the sharing of essential information to the new starter. The Shire’s onboarding commences before the employee starts with the organisation, which is enabled by the OD team. The hiring manager with support from the appointed workplace buddy drives and owns the onboarding process once the employee officially commences.

### Shire of Ashburton Mandatory Induction Framework



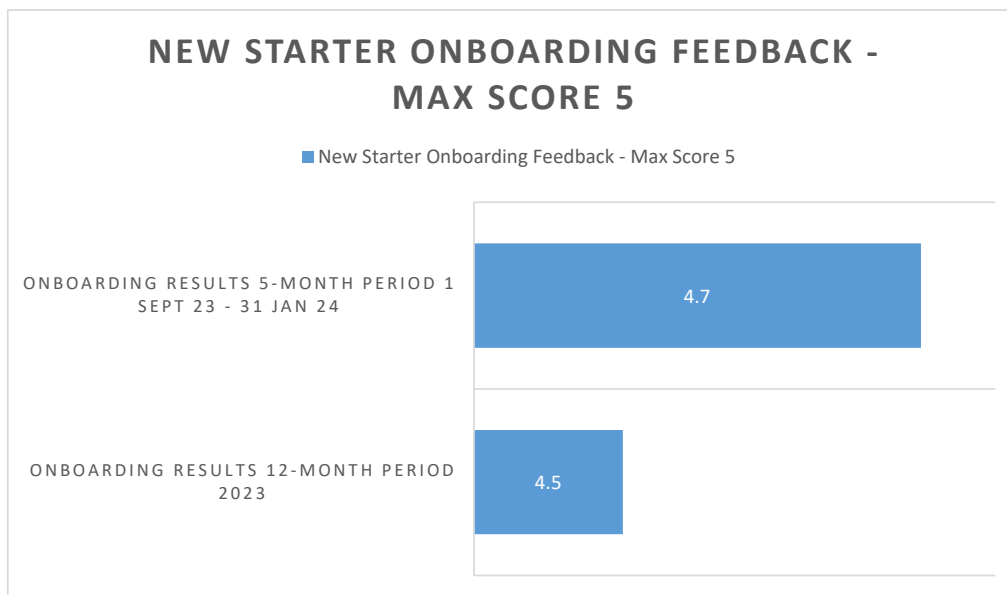
#### Onboarding Survey

The Shire’s onboarding survey data confirms that the Shire’s formal onboarding process meets new employee expectations, with an overall score of 4.5 out of 5 for the 2023 calendar year. Our exit data tells us that there is often a major gap between the onboarding phase and the end of the six-month probation period. This has resulted in some employees leaving within their probation period, which is incredibly costly and time consuming for all parties involved. Equivalent results are evident for those leaving within 12-months of commencement.

There are multiple contributing factors, however, our data confirms that this is mainly based on the lack of manager capability and therefore requires an ongoing investment in our people leaders. This aligns well with the 2023 Employee Assistance Program (EAP) usage data with the most pressing issue for staff counselling, being the breakdown of their relationship with their direct supervisor/manager.



The Shire’s overall onboarding survey score for period September 2023 to 31 January 2024 sits at 4.7/5.



**Onboarding – recently implemented strategies**

- New starter Pulse onboarding module, enabling early engagement
- Workplace buddy program
- Employee new starter checklist
- Manager/Executive new starter checklist
- Leaders Handbook
- Employee New Starter Handbook
- Induction program / schedule for identified senior staff
- New e-learning library with annual refresher
- Videos of key contacts
- Onboarding working group
- Onboarding survey with analytics and executive reporting
- Welcome to town housing pack

**Onboarding – future focus areas**

The following actions are recommended to mitigate future risk and increase organisational effectiveness.

**Raise People-Leadership Capability and Competency**

Ensuring we set new starters up for success and enabling a smooth transition into their new workplace, directorate and team is of critical importance. As hiring managers are ultimately responsible for the recruitment, including hiring decisions, management, development and engagement of their employees, the increased need is there to enable and empower hiring managers to set their staff up for success as quickly as possible, with OD as advisory service, providing guidance, support, and relevant tools and processes.



**Office Space and Shire Assets**

The Shire will be restricted in its efforts to continue to recruit additional FTE, if the Shire does not have sufficient office space and Shire assets, as assigned to each position, such as mobile phones, laptops, etc. Post workforce planning, these considerations need to be taken into account for appropriate planning and by taking a future focus.

**Workplace Buddy**

Appointing a workplace buddy can be a highly effective way to help new employees get up to speed quicker. Even though the Shire has introduced a Workplace Buddy system, the uptake is insignificant in comparison to its potential value, which is a missed opportunity for both new employee and the appointed buddy. Therefore, hiring managers will need additional support in their understanding of the Shire’s Workplace Buddy system, the selection criteria, duties, and responsibilities. Further enhancements will be made by OD to facilitate this, in collaboration and with assistance from other service areas.

**Continue to Review and Simplify Organisational Practices, Systems, and Procedures**

An organisational review is required to ensure the effectiveness of departmental practices and procedures. This will enable early adaptation for the new starter, understanding where to go, where to find information, how and where to store information, how the Shire operates and practices specific to their own directorate and department. This includes a complete review and assessment of the Shire’s Pulse system, across all of its modules to ensure the simplification and maximisation of full system functionality and alignment and integration with other Shire systems.

In addition, we must ensure that operational excellence is more than delivery models and processes, but also about the human element of leading with humility and bringing our employees on the journey with us.

Key Action	Relevant Stakeholder Group/s	Responsible Officer/s	Year of implementation	Success Measure
<b>Raise people-leadership capability and competency</b>	Supervisors, Managers & Directors	Organisational Development, Directors, and CEO	2024 - 2027	Onboarding Data EES Results Stay Interviews Exit Data Staff Turnover Increase in Executive and Manager Coaching Panel Participation
<b>Office space and Shire assets</b>	CEO, Directors	CEO, Directors, and relevant Managers	2024 - 2027	Time to fill EES Results Stay Interview Data Exit Data Staff Turnover
<b>Workplace Buddy</b>	Supervisors, Managers & Directors	Organisational Development	2024 - 2027	EES Results Stay Interview Data Exit Data Staff Turnover
<b>Continue to streamline Review and Streamline</b>	All Directorates All Departments	Directors Managers Supervisors	2024 - 2027	EES Results Stay Interview Data Exit Data

Shire of Ashburton Recruitment, Onboarding & Retention Strategy 2024 – 2027





<b>Organisational Practices, Systems, and Procedures</b>		Organisational Development		Staff Turnover
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Relevant documents and other informing strategies

- Your Total Rewards Story*
- Shire Staff Accommodation Strategy 2020-2023
- Council Policy – Work Health and Safety
- Directive – Onboarding
- Directive – Diversity, Disability, and Inclusion
- Directive – Residential Employee Accommodation
- Employee Code of Conduct
- Shire Values
- Above and Below the Line Behaviour

**Retention**

No organisation can be successful without its people. The impact that our employees have on our success cannot be underestimated. Our retention strategy is in place to support the retention of our key talent, which will support us in ensuring sustainable levels of productivity and high levels of internal and external customer service levels are delivered and sustained across all Shire locations.

**What is retention?**

Retention is the internal satisfaction and engagement of employees that make them want to stay with the Shire (our ability to keep our employees). Healthy levels of retention will help us with our attraction efforts and position us as a great place to live and work. Retaining key talent starts with something as simple as the creation of a positive working environment where every employee feels happy, engaged, valued, and has a sense of purpose and belonging.

**Why is a retention strategy important?**

It is vitally important due to the strategic advantage we will have over other workplaces.

While some degree of turnover is healthy and essential for the growth of any organisation, high employee turnover results in financial and reputational cost and risk. Numerous studies have shown that the cost of replacing an employee can be as high as 1.5 times their annual salary.

Employees leave for many varied reasons; some are within our control whereas others are outside of our direct control. This strategy is therefore designed to encourage people to stay at the Shire, based on the factors that we can control. We therefore need our managers to lead and develop their employees with the same passion they lead projects and service our community.

To know what will make employees stay with the Shire, we need to first understand why employees may typically want to leave.

**Typical factors within our direct workplace control may include**

- Effective people management
- Workplace culture
- Enabling a psychosocial safe work environment



- Job clarity and satisfaction
- Employee engagement
- Visionary leadership
- Cross collaboration
- Shire policies, directives, and procedures
- Employee people programs
- Our physical work environment (i.e. safety)
- Professional development
- Remuneration and benefits
- Quality and maintenance of Shire housing
- Our brand
- Sense of community
- Autonomy to deliver

Factors outside of our direct workplace control

- The personal experience of those living within our Shire towns;
- Family reasons
- Change in career direction
- Remote location
- Partners’ job
- Lack of childcare
- Lack of medical facilities, such as dentistry, podiatry, optometry, and other specialists
- Sub-standard location services
- Limited schooling options
- Lack of recreational facilities
- Lack of retail facilities
- Lack of infrastructure

Exit survey feedback

In total, 53 exit surveys were completed over the last 24-month period. These surveys were completed by employees, including casual staff, with overwhelming reasons for leaving as identified below. Note that not all staff choose to participate in our exit survey, which could be viewed as a concern.

Personal reasons	31
Lack of recognition from manager	11
Team culture	10
Job expectations not met	8

No further information is available to better understand the drivers behind the personal reasons for leaving the Shire. These may or may not include factors outside of the Shire’s control.

While the above data is not currently that effective in quantifying reasons for leaving, we acknowledge that steps will need to be taken to ensure that we have retention strategies in place to mitigate any future turnover risk for the Shire.

In some of our recent one on one discussions with internal staff at various levels across the organisation, the following themes emerged including response to what will make them leave the Shire:

- Lack of childcare
- Lack of flexible work practices / job flexibility
- Increased and unsustainable workload
- The need for clear career paths and development
- The ongoing need for individual recognition
- The requirement for a healthy workplace culture
- Dated technology and systems / software
- Not receiving regular, constructive feedback from their manager
- The need for market related compensation
- Lack of housing

*In addition to CEO and ELT strategies (to stay connected with our workforce, such as visibility and frequent communication), the Shire has developed and implemented the following retention activities:*

#### Retention – recently implemented strategies

- Employee Engagement Surveys – 2 consecutive years to measure progress – achieved 65% employee engagement in 2023 against 58% employee engagement in 2022
- Employee engagement survey result action plans and measures
- Introduced a CEO Advisory Employee Group with direct line of communication to our CEO
- Realigned the organisation for future efficiency
- Encouraging managers to give genuine thanks to their employees, including the use of “Thank you” cards
- Employee, team, and directorate praise (shout out) on AIMS (yammer)
- Fun and charity events
- Turned annual Performance Review Process (PRP) on its head, facilitated workshops, provided scripts to enable team and individual recognition, individual development plans and ensuring a similar experience for all staff – 100% LG (local government) compliance and value-add
- Developed organisation-wide skills matrix
- Refresh of Executive Coaching Panel
- Refresh of Manager Coaching Panel
- Commenced with employee Stay Interviews
- Established a WHS Committee
- Positioning the Shire as a safe place to work by achieving ISO45001 Accreditation
- Updated and created relevant people policies, directives, and procedures
- New more contemporary intranet enhancing engagement
- Introduced a performance improvement workflow for supervisors and managers in support of people management
- Introduced Employee of the Month
- Introduced Shire Star Program
- Introduced Service recognition gift cards
- Successfully hosted two teambuilding sessions, increasing camaraderie, connection, and collaboration
- Successfully balloted up new contemporary and transparent Enterprise Agreement
- Onsite manager coaching and mentoring

- Fit for purpose Shire-wide training calendar aligned with skills-matrix and individual development plans
- Increased focus on psychosocial safety
- Transitioned HR as OD Advisory Service to support the achievement of strategic community outcomes

#### Retention – future focus areas

The following actions are recommended to mitigate future risk and increase organisational effectiveness.

##### **Raise People-Leadership Capability and Competency**

Data provided from our Onboarding and Exit Surveys, demonstrate a massive gap post the onboarding process, once the employee is up and running and needs to be effectively managed.

While the Shire continue to invest in its people, it is important that supervisors, managers, and directors enable a learning and accountability culture, where there is a need for the practical application and demonstration of key learnings post each training program.

##### **Make it Easier for Existing Staff to be Promoted**

The Shire continues to have a talent shortage, based on its regional location and other location challenges, as already identified. An increased focus on internal mobility, including promotion is required to retain our staff. This can be done by encouraging key talented individuals to apply for more senior positions, ensuring that these career aspirations are discussed and documented in the Shire's Annual Performance Review Process (PRP) and a robust development plan in place for the individual. Other opportunities that exist for employees to showcase their strengths and talents are Temporary Additional Duties (TAD), Higher Duties, Acting positions and Secondments.

##### **Develop an Emerging Leaders Program**

Developing an Emerging Leaders Program will support attraction and retention initiatives as it helps to develop and nurture potential leaders from within the organisation. It provides these selected individuals with the foundation and tools to build confidence, strategies, practical tools, critical thinking skills and broader knowledge that will set them up for future success and allow them to quickly step into alternative positions within the Shire.

##### **Increase Focus on Succession Planning**

Succession planning allows for resource contingencies and forward-planning. It mitigates organisational risk whilst understanding organisational health and capacity to deliver its services that will allow for the achievement of strategic goals. The process supports and highlights the Shire's current and future key talent and enable increased employee engagement and robust development plans. In an ideal world, effective succession planning will provide an ongoing supply of well-trained, motivated employees, ready to step into key positions.

While the Shire has commenced with high-level succession planning, it has not been able to deliver a complete succession plan for the organisation. This is as a result of our efforts to continue to re-build capability, replacing critical roles, and major competency gaps that exist across all levels of the workforce. Our succession planning program is integrated into the Shire's workforce plan and future recruitment initiatives by identifying resource gaps now and into the future.

**Develop Career Pathways**

Local Government provides limited career pathways to its workforce based on the linear career progression available, from worker, to supervisor or coordinator, to manager and director. There are therefore no other streams to aspire to. With this limitation, it is important for supervisors, managers, and directors to regularly connect with each employee, to understand their career drivers, to discuss available options, to provide regular and honest feedback and to help the employee navigate their future progression to a more senior or another role. Shire employees require full transparency and guidance of future opportunities, required competencies and role expectations.

**Promote Shire's *You Total Rewards Story***

While money is important, it does not define whether or not someone's career will be successful. As individuals, we are all driven by different aspects of our career. That's why we reward through a combination of monetary and non-monetary benefits as well as career development opportunities should result in a higher career impact. This is what we refer to as *Your Total Rewards Story*. Salary is therefore not the only way we reward our employees. We offer a combination of pay, work and development opportunities, benefits, as well as individual and team recognition as part of our employee investment. Aligned with the Shire's Employee Value Proposition, *Your Total Rewards Story* brings all of this together, through the elements of Your Salary, Your Benefits, Your Career and Your Work Environment. For total transparency purpose, this document also explains how salaries are assigned to positions and how increments are applied.

**Formalise Flexible Working Practices**

With the increase of ongoing talent shortage across the industry, the Shire has to consider alternative ways in which to deliver its services and therefore ways to engage its workforce. The onset of COVID introduced flexible work practices, such as work from home / remote and hybrid work. While we acknowledge that the Shire has not felt the same impact of COVID, this has unfortunately set the precedent for job seekers, whom now have an expectation of some level of flexibility in the workplace.

With the challenge in sourcing talent to work and living in Shire locations, as an organisation, we will need to adapt to the future world of work by being adaptable and flexible to allow for different methods of staff engagement, conditional to role appropriateness and individual competency to self-direct and deliver. While the Shire has not had formal flexible work practices in place, current flexibility is allowed at director and manager level based on suitability and performance/outcomes and ongoing monitoring and measurement. These informal arrangements include FIFO, 9-day fortnight, remote work, and job share. In addition, the Shire's recruitment and attraction approaches have to date include part-time and roster work arrangements, which has proven to be highly effective, but not necessarily efficient enough.

The Shire is aware of other Local Governments having implemented formal flexible work practices, with success. A regional Local Government who was the recipient of a recent employee wellness industry award, introduced working from anywhere practices. The Shire seeks to find an effective medium and balance that will be of least disruption to the delivery of community services and enhance attraction, engagement, and retention of its employees.

**Contribute Towards Electricity Costs**

With the high cost of utilities, especially the cost of electricity in some of the Shire locations, where there are no solar power, it is recommended that the Shire introduces an electricity

subsidy, similar to what other regional Local Governments do. This is a percentage payment calculated on the electricity use for a specific period, during the hottest part of the year.

**Offer One Additional Paid Personal Leave Day**

By providing one extra personal day that an employee can take as a mental health day, will further demonstrate the Shire's commitment to work health and safety and employee wellbeing.

**Vehicle Value to Align with Industry**

It is recommended that the Shire stays abreast and use the industry data available for vehicle values for those positions where a Shire vehicle is assigned. The current position of the Shire is to consistently use a lower value. Adjusting to market values will have no impact on most of our employees but will have the benefit of increasing the non-monetary component of the total remuneration for impacted employees. Neither will this have any financial impact on the Shire.

**Two Days Paid Travel Leave**

Due to the remoteness of our location and the travel requirements, especially in relation to loved ones living outside of the Shire's regional area, it is recommended to provide employees with two additional paid days for travel (one each way) for reasons of bereavement (death of a direct family member). This demonstrates a compassionate and flexible workplace.

**Include the Death of Pets under Compassionate Leave**

The Shire consists mainly of young families with young children and pets, including employees who are single and those without children, relocating their pet with them to take up employment with the Shire. Therefore, these pets are seen as part of the family and the grief felt by family members with the loss of a pet can be similar to that of a loved one. It is recommended that compassionate leave can be used not only for direct family members, but to include pets living with you in your Shire location.

**Reflection / Quiet Room**

In further support of a diverse workforce, there is value in the Shire identifying one room, at each Shire location to use by staff for individual reflection, prayers, etc. This demonstrates a pro-active approach and organisational commitment to diversity and inclusion, which in turn will result in improved wellbeing and workplace relationships and aligns with contemporary workplace practices.

**Implement all Pulse Modules**

The Pulse software consists of the following modules: Incident reporting; Recruitment; Onboarding; Learning; Performance, Salaries, Offboarding and the recently launched HR Core.

The Shire has introduced the following modules to date: Incident Reporting; Recruitment; Onboarding; Learning and Performance. The remainder of these modules are yet to be introduced. However, prior to introducing new modules, it is imperative that the Shire understands the full functionality of each module against what is currently in use and whether there are any implementation challenges to be addressed, after which all modules will be developed and implemented, with user support and appropriate training. Once all Pulse modules are successfully introduced and integrated into the Shire's payroll system, then Pulse will become the Shire's single source of truth in relation to employee data and analytics capability.



**Shire RAP**

The development of a Shire Reconciliation Action Plan (RAP) will provide a framework for inclusion, education and contribution. This roadmap will further support the Shire’s value of Respect by engaging respectfully with First Nations Peoples.

<b>Key Action</b>	<b>Relevant Stakeholder Group/s</b>	<b>Responsible Officer/s</b>	<b>Year of implementation</b>	<b>Success Measure</b>
<b>Raise people-leadership capability and competency</b>	Supervisors, Managers & Directors	Organisational Development, Directors, and CEO	2024 - 2027	Onboarding Data EES Results Exit Data Staff Turnover Increase in Executive and Manager Coaching Panel Participation
<b>Make it easier for existing staff to be promoted</b>	Organisational Development, Managers, Directors, and CEO	Supervisors, Managers, Directors	2024	EES Results Stay Interview Data Exit Data Staff Turnover PRP Results
<b>Develop an Emerging Leaders Program</b>	Organisational Development, Managers, Directors	Organisational Development	2024	EES Results Stay Interview Data Exit Data Staff Turnover PRP Results
<b>Increase focus on succession planning</b>	Organisational Development, DCEO, CEO	Organisational Development, DCEO, CEO	2024 - 2027	EES Results Stay Interview Data Exit Data Staff Turnover PRP Results
<b>Develop career pathways</b>	Organisational Development, Managers, Directors	Organisational Development	2024 - 2027	EES Results Stay Interview Data Exit Data Staff Turnover PRP Results
<b>Promote Shire’s Total Rewards Story</b>	Supervisors, Managers & Directors	Organisational Development, Supervisors, Managers, and Directors	2024	EES Results Stay Interview Data Exit Data Staff Turnover
<b>Formalise flexible working practices</b>	Organisational Development, Directors, CEO	Organisational Development	2024 - 2027	EES Results Stay Interview Data Exit Data Staff Turnover PRP Results
<b>Contribute towards electricity costs during peak periods, within locations with no solar energy</b>	Organisational Development, Managers, Directors	Organisational Development Finance	2024 - 2027	EES Results Stay Interview Data Exit Data Staff Turnover

Shire of Ashburton Recruitment, Onboarding & Retention Strategy 2024 – 2027



<b>Up the vehicle value to align with industry</b>	Organisational Development, DCEO, CEO	Organisational Development	2024	EES Results Stay Interview Data Exit Data Staff Turnover
<b>Offer one additional personal day as mental health day per annum for all employees</b>	Organisational Development, Directors, CEO	Organisational Development	2024 - 2027	EES Results Stay Interview Data Exit Data Staff Turnover
<b>Offer one additional paid day for community service leave pa</b>	Organisational Development, Directors, CEO	Organisational Development	2024 - 2027	EES Results Stay Interview Data Exit Data Staff Turnover
<b>Offer two days paid travel leave (one each way) for bereavement leave (death in immediate family) that requires travel outside of our local regional area</b>	Organisational Development, Directors, CEO	Organisational Development	2024 - 2027	EES Results Stay Interview Data Exit Data Staff Turnover
<b>Include the death of pets under compassionate leave</b>	Organisational Development, Directors, CEO	Organisational Development	2024 - 2027	EES Results Stay Interview Data Exit Data Staff Turnover
<b>Reflection / quiet room</b>	Organisational Development, Directors, CEO	Organisational Development	2024 - 2027	EES Results Stay Interview Data Exit Data Staff Turnover
<b>Implement all Pulse Modules</b>	Organisational Development, Managers, Directors	Organisational Development	2024	EES Results Exit Data Staff Turnover
<b>Shire RAP</b>	Community Services, Managers, Directors	Community Services	2024 - 2027	EES Results Exit Data Staff Turnover

**Anticipated retention program cost**

The cost of retention initiatives will be captured during the 24024/25 budget process.

Relevant documents and other informing strategies

Council Policy – Relocation and Repatriation

Council Policy – Work Health and Safety

Directive – Learning and Development

Directive – Reward and Recognition

Directive – Performance Management

Directive – Diversity, Disability, and Inclusion

*Your Total Reward Story*





Monitoring and review

Recommended activities as outlined in this strategy document will be monitored and reviewed on a regular basis. This will remain a working document and will be updated based on market and organisation change. Regular review meetings will be held, in conjunction with feedback gained from relevant internal stakeholders.

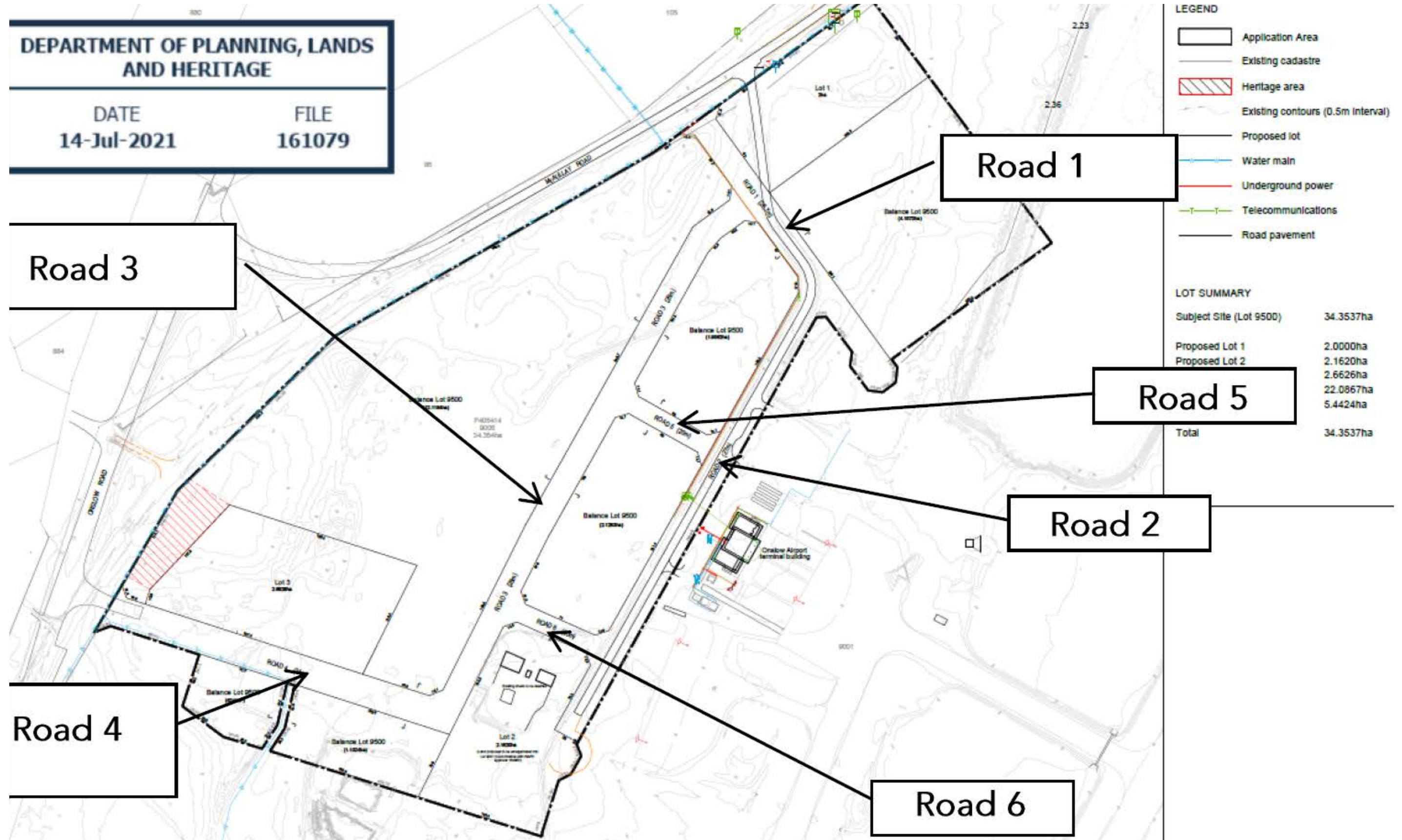
Definitions

	Meaning
<b>Culture</b>	According to global culture organisation, Barrett Value Centre (BVC), the definition of culture is the most universally recognised saying of “the way things are done around here.” It reflects the conscious and subconscious values, beliefs and behaviours of a group or collective entity, that determine the “personality” or behaviour of the group. Additional factors such as leadership, organisational structure, symbols, policies, practices, and technology can influence culture.
<b>Engagement</b>	According to the Australian Human Resource Institute (AHRI), employee engagement can be defined as an emotional commitment an employee has to their work and organisation and will therefore go beyond what is required to meet business objectives. Engagement is therefore not the activities that lead to an engaged workforce, but the level of commitment of our employees, meaning their level of emotional investment and motivation to do a good job and to act in the Shires’ best interest. It is reflected in their connection to the organisation, their willingness to go beyond what is expected of them (discretionary effort) and their willingness to stay.
<b>Employee Value Proposition (EVP)</b>	According to organisation, Employer Branding Australia, EVP is the core messaging which articulates our “offer” to current and future employees – our “why work for us”. It can take many forms, but usually include a core statement which can be deployed / adapted across multiple channels and campaigns. An EVP is therefore a unique set of “benefits” an employee receives in return for their skills, capabilities, experience, and contribution, covering both tangible and intangible factors, including but not limited to vision, culture, values, recognition, development, salary, benefits, and rewards.
<b>Liveability of Shire towns</b>	An economically viable and thriving town build and develop for a sustainable future. Factors include services and experiences such as healthcare, retail, infrastructure, such as network connectivity, facilities such as childcare, playgroups, restaurants, coffee shops, movies, clothing, and other department stores etc. All services and facilities that are available and sustainable throughout the year that creates a liveable experience for those choosing to live and work within our Shire towns.
<b>Human Capital</b>	It is an employees’ experience, skills, and knowledge unique to them that adds economic value to the organisation.



# Agenda Item 12.6 - Attachment 1

WAPC Approved Subdivision Plan and Un-named Roads





## Agenda Item 12.6 - Attachment 2

Extract from Landgate Naming Policy and AS4819

## Road naming policies

Local governments and other authorities are to ensure that all naming submissions conform to the policies outlined in Section 1, as well as all the policies outlined in this Section.

### 2.1 Australian/New Zealand Standard AS/NZS 4819:2011 Rural and urban addressing

Except where provisions are already made in these policies, the naming of any road must conform to the provisions of [AS/NZS 4819:2011 Rural and urban addressing](#). The Standard outlines how to derive datum points and how address numbers are assigned.

#### 2.1.1 Road extents

Any proposal to name or rename a road needs to clearly indicate the extent to which the name will apply. The extent of a road is considered to be its start and end points, and the course (including bends, divided carriageway sections and curves) of the road between these two points.

#### Contiguous navigable roads

A named road shall include only one navigable section. If a road design has become obstructed, due to construction of other roads or features, and is separated to become two unconnected navigable sections of road then these road extents must be assigned separate unique road names. This is particularly important when emergency service responders cannot navigate the entire course of the road from one end to the other.

Common separations may include unbridged streams, pedestrian segments, railings etc.

The above does not apply when the separate sections are either of the following:

- two sides of the same road separated by a median strip; or
- part of a classified highway that is split by a section that is assigned a local name where it passes through a town or city.

#### 2.1.2 Laneways and short roads

The increase in urban density in new developments and urban redevelopment has resulted in many narrow short lanes and rights-of-way requiring names. Laneways shall be named if a name is required for addressing purposes or has been created as a public road by survey.

The naming of such roads is supported with a preference for use of the road type LANE and short names consisting of no more than six letters. The leg of a battle-axe lot shall not be considered a laneway.

Roads which are regarded as short, for example a small cul-de-sac or private road with five or less address sites, that are not proposed to be lengthened or will not have additional address sites needed in the future, may not need a separate name. Any address numbers required may be assigned on to the road on which it connects.

#### 2.1.3 Naming malls and pedestrian access ways

Malls and pedestrian access ways shall be named according to the current road naming policies and standards. The names shall be recorded as private road names and may be used for the allocation of street addresses if required.

If a mall or public access way is created as an official reserve and a name is required for the actual reserved area, then the name shall be recorded separately as a road name and as a topographic feature name (reserve).

## 2.2 Components of a road name

All road name submissions must conform to the policies as outlined in Section 1.

### 2.2.1 Name element requirements

Every road name should consist of a single name element followed by a road type, for example Smith Road, Jones Street etc. not Black Swan Drive, John Smith Avenue.

A single length of road shall have only one name.

Road names without a type shall not be used, for example Broadway, Causeway, The Avenue, The Boulevard, The Esplanade, The Mews, The Strand etc.

### 2.2.2 Road types

All road names shall include a road type.

The road type must be selected from the list as shown in Australian/New Zealand Standards AS/NZS 4819:2011 Rural and urban addressing – Appendix A, Road Types – Australia. A copy of this road types list has been provided in this document in Appendix 2A: Road types suitable for use in Australia.

The road type shall be chosen to convey the function and characteristics of the road as described in the 'description' field of the road type list. Road types may be chosen with the final configuration in mind, for example a road that is first constructed as a cul-de-sac may be given an open-ended street type if it can be confirmed that the road structure will be modified and eventually become a through road.

Road types shall not be used to distinguish different roads of the same or similar sounding names, for example Reed Street, Reed Crescent and Reed Way. Such roads shall be considered as duplicates and are not acceptable.

This also applies to similar sounding names such as Read Street, Rede Crescent and Reid Way.

#### **Other road types suitable for use in Western Australia**

In addition to the road types listed in Appendix 2A, there are exceptions where the use of an alternate road prefix or suffix may be requested.

The word 'Jalan' is used as a prefix on roads situated on the Cocos (Keeling) Islands and Christmas Island. The word 'Jalan' is a Malay word for road or street, for example, Jalan Guru and Jalan Perak.

Aboriginal words used to describe paths or tracks may also be used. For example, the word 'Banan' is used exclusively within the Kimberley area as a road type, for example Berewereng Banan and Templetonia Banan.

### 2.2.3 Unacceptable names

The official naming parameters as detailed in Section 1: Policies and Standards must be applied for all road naming submissions.

As outlined in Section 1: Policy 3.1, names starting with 'the definite article 'THE' shall not be approved for use as a road name, for example The Boardwalk, The Esplanade, The Strand are no longer acceptable road names.

The use of road types as part of a road name shall not be used for example Swan View Road, Southern Crest Road, Beachview Drive, Lakeview Avenue, View Street or Boulevard Way.

As outlined in Section 1: Policy 1.3.4, the use of prefixes and suffixes is not supported. The only exception that may be considered by Landgate is when the name is derived from a local feature of historical significance such as 'Lake Clifton Drive' or 'Mount Meharry Way'.

Destination-to-destination names, for example Harvey-Quindanning Road, are not acceptable, see Section 1: Policy 1.3.4. Where previous naming actions have allowed the use of a hyphen as part of the name, there shall be no space between the names and the hyphen, for example Quairading-York Road is acceptable, Quairading – York Road is not.

The use of numerals in a road name may cause confusion between the name of the road and an address number. Therefore it is not acceptable for a road name to include numbers/numerics, either in full alphabetised or numeric format for example neither Eight, Eighth, 8 or 8<sup>th</sup>, see Section 1: Policy 1.3.12

## 2.3 Name duplication

All road name submissions must conform to all the mandatory policies outlined in Section 1: Policy 1.6.

### 2.3.1 Existing duplicated or similar sounding names

Road names submitted for approval shall not be, regardless of road type:

- homonymous, for example similar in spelling to an existing road name
- similar in sound to an existing road name
- in the same locality as an existing road name
- in an adjoining locality
- in the same Australia Post postcode delivery area
- less than 10km from the existing duplication in the metropolitan area
- less than 50km from an existing duplication in rural areas.

These exclusions shall also apply to similar sounding or written names, and to those within similar sounding localities even if they are more than 10km away, for example Forrestfield / Forrestdale, Woodbridge / Woodridge, Fremantle / East Fremantle etc.

Road name duplication should be avoided in adjoining local governments.

## 2.4 Naming amendments

Road names are intended to be enduring. The renaming of any road is discouraged unless there are good reasons for a change of name.

Reasons that may be considered in support of a name change are:

- redesign of a road layout
- changed traffic flow
- mail delivery problems
- the misspelling of a name in the original application
- name duplication issues
- property street addressing issues.

Renaming shall be necessary when a road is made into a cul-de-sac, resulting in two or more separated sections of road. Such separations can cause difficulties for emergency service responders and the delivery of other services to the area. The renaming of a portion of separated road may also be used to solve address numbering problems.

Where a change to the name of a road is proposed, the new name selected shall conform to all the necessary naming policies and standards.

For regional roads the change of name must have broad community support, and for local roads, there must be majority support from the affected land owners and residents.

The requirements of emergency service responders for clear, unambiguous road naming shall also be a consideration.

Proposals normally require the support of local government, but the Minister is the final authority in all such matters.

Submissions for road name changes deemed to be non-essential or unnecessary shall incur a service charge.

## **2.5 Naming roundabouts and rotaries**

Roundabouts and rotaries are circular intersections in which traffic travels clockwise around a central island. They are constructed to control traffic, to minimise delay by being able to accommodate large volumes of traffic movements, and to provide adequate sight distances. The primary difference between the two is that rotaries have a significantly larger diameter than roundabouts.

All entrances and exits to roundabouts and rotaries must be clearly named and labelled with adequate signage.

### **2.5.1 Roundabouts**

Roundabouts are circular intersections with specific design and traffic control features. These features include yield control of all entering traffic, channelised approaches, and geometric curvature and features to induce desirable vehicle speeds. They may also include more extensive pedestrian and bicycle features.

Roundabouts shall not have names or address ranges.

### **2.5.2 Rotaries**

Rotaries are characterised by a large diameter (a minimum of 40m). Unlike most roundabouts, lane changes may be required within a rotary for some movements.

Rotaries may be named however all such naming requests shall adhere to the following:



APPENDIX A  
ROAD TYPES—AUSTRALIA

(Normative)

The road type shall be selected from those specified as suitable for open ended roads, culs-de-sac, or pedestrian only roads (see Clauses 4.3, 4.6.2, 7.2 and 8.3.2(a)).

Road type	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Alley	Ally	Usually narrow roadway in cities or towns, often through city blocks or squares.	✓	✓	
Approach	App	Roadway leading to an area of community interest (e.g. public open space, commercial area, beach etc.)	✓		
Arcade	Arc	Passage having an arched roof, or any covered passageway, especially one with shops along the sides.			✓
Avenue	Av	Broad roadway, usually planted on each side with trees.	✓		
Boardwalk	Bwlc	Promenade or path, especially of wooden planks, for pedestrians and sometimes vehicles, along or overlooking a beach or waterfront.			✓
Boulevard	Bvd	Wide roadway, well paved, usually ornamented with trees and grass plots.	✓		
Break	Brk	Vehicular access on a formed or unformed surface, which was originally prepared as a firebreak.	✓		
Bypass	Bypa	Alternative roadway constructed to enable through traffic to avoid congested areas or other obstructions to movement.	✓		
Chase	Ch	Roadway leading down to a valley.	✓	✓	
Circuit	Cct	Roadway enclosing an area.	✓		
Close	Cl	Short, enclosed roadway.		✓	
Concourse	Con	Roadway that runs around a central area (e.g. public open space or commercial area).	✓		
Court	Ct	Short, enclosed roadway.		✓	
Crescent	Cr	Crescent-shaped thoroughfare, especially where both ends join the same thoroughfare.	✓		
Crest	Crst	Roadway running along the top or summit of a hill.	✓	✓	
Drive	Dr	Wide thoroughfare allowing a steady flow of traffic without many cross-streets.	✓		
Entrance	Ent	Roadway connecting other roads.	✓		
Esplanade	Esp	Level roadway, often along the seaside, lake or a river.	✓		

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Road type	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Firetrail	Ftrl	Vehicular access on a formed or unformed surface, which was originally prepared as a firebreak.	✓		
Freeway	Fwy	Express, multi-lane highway, with limited or controlled access.	✓		
Glade	Glde	Roadway usually in a valley of trees.	✓	✓	
Grange	Gra	Roadway leading to a country estate, or focal point, public open space, shopping area etc.	✓		
Grove	Gr	Roadway that features a group of trees standing together.	✓	✓	
Highway	Hwy	Main road or thoroughfare, a main route.	✓		
Lane	Lane	Narrow way between walls, buildings or a narrow country or city roadway.	✓	✓	
Loop	Loop	Roadway that diverges from and rejoins the main thoroughfare.	✓		
Mall	Mall	Sheltered walk, promenade or shopping precinct.			✓
Mews	Mews	Roadway in a group of houses.		✓	
Parade	Pde	Public promenade or roadway that has good pedestrian facilities along the side.	✓		
Parkway	Pwy	Roadway through parklands or an open grassland area.	✓		
Passage	Psg	Narrow street for pedestrians.			✓
Path	Path	Roadway used only for pedestrian traffic.			✓
Place	Pl	Short, sometimes narrow, enclosed roadway.		✓	
Plaza	Plza	Roadway enclosing the four sides of an area forming a market place or open space.		✓	
Promenade	Prom	Roadway like an avenue with plenty of facilities for the public to take a leisurely walk, a public place for walking.	✓		
Quays	Qys	Roadway leading to a landing place alongside or projecting into water.	✓		
Ramp	Ramp	Access road to and from highways and freeways.	✓		
Retreat	Rtt	Roadway forming a place of seclusion.		✓	
Ridge	Rdge	Roadway along the top of a hill.	✓		
Rise	Rise	Roadway going to a higher place or position.	✓	✓	
Road	Rd	Open way or public passage primarily for vehicles.	✓		
Square	Sq	Roadway bounding the four sides of an area to be used as an open space or a group of buildings.	✓	✓	
Steps	Stps	Route consisting mainly of steps.			✓

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AS/NZS 4819:2011

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Road type	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Street	St	Public roadway in a town, city or urban area, especially a paved thoroughfare with footpaths and buildings along one or both sides.	✓		
Subway	Sbwy	Underground passage or tunnel that pedestrians use for crossing under a road, railway, river etc.			✓
Terrace	Tce	Roadway usually with houses on either side raised above the road level.	✓	✓	
Track	Trk	Roadway with a single carriageway. A roadway through a natural bushland region. The interpretation for both Track and Trail is limited to roadways, whereas in many areas (e.g. Tasmania) these are often associated with walking rather than vehicular movement.	✓		
Trail	Trl	See 'Track'.			
View	View	Roadway commanding a wide panoramic view across surrounding areas.	✓	✓	
Vista	Vsta	Roadway with a view or outlook.	✓	✓	
Walk	Walk	Thoroughfare with restricted access used mainly by pedestrians.			✓
Way	Way	Roadway affording passage from one place to another. Usually not as straight as an avenue or street.	✓		
Wharf	Whrf	A roadway on a wharf or pier.	✓	✓	✓

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# Agenda Item 12.6 - Attachment 3

Proposed Street/ Road Names

Approved by Shire	Proposed Street Name	Relationship to District	Initials/Full Name	Date Born	Date Deceased
Yes	Stroud	Unknown	Unknown	Unknown	Unknown
Yes	Tucker	Unknown	Unknown	Unknown	Unknown
Yes	Mullins	Unknown	Unknown	Unknown	Unknown
Yes	Fazeldene	Unknown	Unknown	Unknown	Unknown
Yes	Arthur	Street name from Old Onslow	Unknown	Unknown	Unknown
Yes	Badock	Street name from Old Onslow	Unknown	Unknown	Unknown
Yes	Dunsboro	Street name from Old Onslow	Unknown	Unknown	Unknown
Yes	MacArthur	Street name from Old Onslow	Unknown	Unknown	Unknown
Yes	Madeline	Street name from Old Onslow	Unknown	Unknown	Unknown
Yes	Montgomery	Street name from Old Onslow	Unknown	Unknown	Unknown
Yes	Pooley	Street name from Old Onslow	Unknown	Unknown	Unknown
Yes	Bugardi	Snakewood (Shrub)	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Bulhari	Paperbark/Silver Cadjeput (Tree)	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Bugali	Shield	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Birdan	Onslow & Beadon Creek area	The Buurabalayji Thalanyji Aboriginal		Thalanyji

Approved by Shire	Proposed Street Name	Relationship to District	Initials/Full Name	Date Born	Date Deceased
			Corporation		
Yes	Baba	Water	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Bardara	Star	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Bilama	Clouds	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Buwarla	Sandhill	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Balgarra	Plains	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Balharda	Blue Tongue Lizard	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Bilyguru	Fish	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Birdibirdi	Butterfly	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Bunggurdi	Kangaroo	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Bilum	Afternoon	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Gurrurdu	Coolibah (Tree)	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji

Approved by Shire	Proposed Street Name	Relationship to District	Initials/Full Name	Date Born	Date Deceased
Yes	Gurrjarda	Spear	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Guja	Mountain	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Gabarla	Dog/Dingo	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Gardaju	Night	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Gardayi	Morning	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Jirdarra	Black Goanna	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	<del>Mirru</del>	Spear Thrower	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Malha	Rockhole located along North West Coastal Highway	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Mindurru	Ashburton River and Minderoo Station Area	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Marrabarna	Rainbow	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Majurn	Saltwater Turtle	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Minyimarra	Pink and Grey Galah	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji

Approved by Shire	Proposed Street Name	Relationship to District	Initials/Full Name	Date Born	Date Deceased
			Corporation		
Yes	Ngajarri	Spinifex (Shrub)	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Tharrara	Leaf	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Thurna	Clapsticks	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Thawarda	Boomerang	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Tharnardi	Beach/Coast	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Warlun	Black Mulga (Shrub)	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Wilharri	Fitzroy Wattle (Shrub)	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Wirlarra	Moon	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Wabirri	Wind	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Walybarda	Lightning	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji
Yes	Warrari	Fly/Native Bee	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji



Approved by Shire	Proposed Street Name	Relationship to District	Initials/Full Name	Date Born	Date Deceased
Yes	Wagurra	Crow	The Buurabalayji Thalanyji Aboriginal Corporation		Thalanyji

Proposed Street Name	Relationship to District	Initials/Full Name	Date Born	Date Deceased
Brearley	Aviation Pioneer – established the mail and passenger service to Onslow in 1921.	Norman Brearley	1890	1989
Havilland	Aeroplane used as part of the mail and passenger delivery service to the north-west	N/A	N/A	N/A
Tourer	Aeroplane used as part of the mail and passenger delivery service to the north-west	N/A	N/A	N/A
Pilutus	Aeroplane that has been operated by the Royal Flying Doctor Service	N/A	N/A	N/A



# Agenda Item 13.1 - Attachment 1

Monthly Financial Statements - March 2024

**SHIRE OF ASHBURTON****MONTHLY FINANCIAL REPORT**

(Containing the required statement of financial activity and statement of financial position)  
**FOR THE PERIOD ENDED 31 MARCH 2024**

*LOCAL GOVERNMENT ACT 1995*  
*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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**SHIRE OF ASHBURTON**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2024**

	Supplementary Information	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
General rates	10	56,939,319	56,689,319	<b>56,586,016</b>	(103,303)	(0.18%)	▼
Grants, subsidies and contributions		5,117,040	2,809,465	<b>722,209</b>	(2,087,256)	(74.29%)	▼
Fees and charges		10,698,632	8,378,361	<b>8,478,527</b>	100,166	1.20%	▲
Interest revenue		3,445,700	2,309,815	<b>1,873,000</b>	(436,815)	(18.91%)	▼
Other revenue		2,546,571	1,595,317	<b>1,250,621</b>	(344,696)	(21.61%)	▼
Profit on asset disposals	6	652,700	291,300	<b>0</b>	(291,300)	(100.00%)	▼
		<b>79,399,962</b>	<b>72,073,577</b>	<b>68,910,373</b>	(3,163,204)	(4.39%)	
<b>Expenditure from operating activities</b>							
Employee costs		(22,782,226)	(16,900,537)	<b>(15,615,663)</b>	1,284,874	7.60%	▲
Materials and contracts		(30,928,900)	(22,675,531)	<b>(13,002,986)</b>	9,672,545	42.66%	▲
Utility charges		(1,733,693)	(1,282,067)	<b>(1,023,794)</b>	258,273	20.15%	▲
Depreciation		(14,105,200)	(10,576,480)	<b>0</b>	10,576,480	100.00%	▲
Finance costs		(43,000)	(24,177)	<b>(17,094)</b>	7,083	29.30%	▲
Insurance		(1,838,859)	(1,835,348)	<b>(1,840,058)</b>	(4,710)	(0.26%)	▲
Other expenditure		(1,066,900)	(616,815)	<b>(349,319)</b>	267,496	43.37%	▲
Loss on asset disposals	6	(81,900)	(81,900)	<b>0</b>	81,900	100.00%	▲
		<b>(72,580,678)</b>	<b>(53,992,855)</b>	<b>(31,848,914)</b>	22,143,941	41.01%	
Non-cash amounts excluded from operating activities	Note 2(b)	13,534,400	10,367,080	<b>0</b>	(10,367,080)	(100.00%)	▼
<b>Amount attributable to operating activities</b>		<b>20,353,684</b>	<b>28,447,802</b>	<b>37,061,459</b>	8,613,657	30.28%	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Proceeds from capital grants, subsidies and contributions		12,064,888	767,615	<b>1,090,000</b>	322,385	42.00%	▲
Proceeds from disposal of assets	6	965,609	0	<b>0</b>	0	0.00%	
		<b>13,030,497</b>	<b>767,615</b>	<b>1,090,000</b>	322,385	42.00%	
<b>Outflows from investing activities</b>							
Payments for property, plant and equipment	5	(15,519,475)	(10,274,094)	<b>(6,239,888)</b>	4,034,206	39.27%	▲
Payments for construction of infrastructure	5	(35,067,429)	(18,600,937)	<b>(2,607,727)</b>	15,993,210	85.98%	▲
		<b>(50,586,904)</b>	<b>(28,875,031)</b>	<b>(8,847,615)</b>	20,027,416	69.36%	
<b>Amount attributable to investing activities</b>		<b>(37,556,407)</b>	<b>(28,107,416)</b>	<b>(7,757,615)</b>	20,349,801	72.40%	
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Transfer from reserves	4	6,984,515	0	<b>0</b>	0	0.00%	
		<b>6,984,515</b>	<b>0</b>	<b>0</b>	0	0.00%	
<b>Outflows from financing activities</b>							
Repayment of borrowings	11	(426,500)	(211,485)	<b>(211,485)</b>	0	0.00%	
Payments for principal portion of lease liabilities	12	(67,600)	(44,812)	<b>(44,812)</b>	0	0.00%	
Transfer to reserves	4	(8,320,700)	0	<b>(747,646)</b>	(747,646)	0.00%	▼
		<b>(8,814,800)</b>	<b>(256,297)</b>	<b>(1,003,942)</b>	(747,646)	(291.71%)	
<b>Amount attributable to financing activities</b>		<b>(1,830,285)</b>	<b>(256,297)</b>	<b>(1,003,942)</b>	(747,646)	(291.71%)	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
Surplus or deficit at the start of the financial year		19,033,008	19,033,008	<b>19,033,009</b>	1	0.00%	
Amount attributable to operating activities		20,353,684	28,447,802	<b>37,061,459</b>	8,613,657	30.28%	▲
Amount attributable to investing activities		(37,556,407)	(28,107,416)	<b>(7,757,615)</b>	20,349,801	72.40%	▲
Amount attributable to financing activities		(1,830,285)	(256,297)	<b>(1,003,942)</b>	(747,646)	(291.71%)	▼
<b>Surplus or deficit after imposition of general rates</b>		<b>0</b>	<b>19,117,097</b>	<b>47,332,910</b>	28,215,813	147.59%	▲

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF ASHBURTON  
STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 31 MARCH 2024**

	Supplementary Information	30 June 2023 \$	31 March 2024 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	71,645,962	106,346,722
Trade and other receivables		3,704,752	2,448,667
Inventories	8	139,889	319,621
Other assets	8	1,910,958	(27,296)
<b>TOTAL CURRENT ASSETS</b>		<b>77,401,561</b>	<b>109,087,714</b>
<b>NON-CURRENT ASSETS</b>			
Inventories		715,042	715,042
Property, plant and equipment		187,261,616	193,501,504
Infrastructure		413,187,896	415,795,625
Right-of-use assets		117,353	117,353
<b>TOTAL NON-CURRENT ASSETS</b>		<b>601,424,514</b>	<b>610,272,131</b>
<b>TOTAL ASSETS</b>		<b>678,826,075</b>	<b>719,359,845</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	9	2,969,226	1,030,541
Other liabilities	13	7,788,294	11,754,827
Lease liabilities	12	67,589	22,778
Borrowings	11	426,437	214,952
Employee related provisions	13	1,684,601	2,294,855
<b>TOTAL CURRENT LIABILITIES</b>		<b>12,936,147</b>	<b>15,317,953</b>
<b>NON-CURRENT LIABILITIES</b>			
Lease liabilities	12	52,174	52,174
Borrowings	11	872,578	872,578
Employee related provisions		292,126	292,126
Other provisions		4,189,919	4,189,919
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>5,406,797</b>	<b>5,406,797</b>
<b>TOTAL LIABILITIES</b>		<b>18,342,944</b>	<b>20,724,750</b>
<b>NET ASSETS</b>		<b>660,483,131</b>	<b>698,635,095</b>
<b>EQUITY</b>			
Retained surplus		303,234,668	342,401,737
Reserve accounts	4	45,926,431	46,674,076
Revaluation surplus		311,322,030	309,559,282
<b>TOTAL EQUITY</b>		<b>660,483,129</b>	<b>698,635,095</b>

This statement is to be read in conjunction with the accompanying notes.

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MARCH 2024

### 1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

#### BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

##### **Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

#### Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

#### SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

#### PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 08 April 2024

**SHIRE OF ASHBURTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2024**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Net current assets used in the Statement of Financial Activity	Supplementary Information	Amended Budget	Last Year	Year to Date
		Opening 30 June 2023	Closing 30 June 2023	31 March 2024
<b>Current assets</b>		\$	\$	\$
Cash and cash equivalents	3	71,628,996	71,645,962	106,346,722
Trade and other receivables		2,600,585	3,704,752	2,448,667
Inventories	8	289,815	139,889	319,621
Other assets	8	1,167,241	1,910,958	(27,296)
		75,686,637	77,401,561	109,087,714
<b>Less: current liabilities</b>				
Trade and other payables	9	(2,705,745)	(2,969,226)	(1,030,541)
Other liabilities	13	(7,780,809)	(7,788,294)	(11,754,827)
Lease liabilities	12	(67,600)	(67,589)	(22,778)
Borrowings	11	(426,500)	(426,437)	(214,952)
Employee related provisions	13	(2,068,376)	(1,684,601)	(2,295,359)
		(13,049,030)	(12,936,147)	(15,318,457)
<b>Net current assets</b>		<b>62,637,607</b>	<b>64,465,414</b>	<b>93,769,257</b>
<b>Less: Total adjustments to net current assets</b>	Note 2(c)	(44,654,487)	(45,432,405)	(46,436,347)
<b>Closing funding surplus / (deficit)</b>		<b>17,983,120</b>	<b>19,033,009</b>	<b>47,332,910</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Non-cash amounts excluded from operating activities	Amended Budget	YTD Budget (a)	YTD Actual (b)	
	\$	\$	\$	
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	6	(652,700)	(291,300)	0
Add: Loss on asset disposals	6	81,900	81,900	0
Add: Depreciation		14,105,200	10,576,480	0
<b>Total non-cash amounts excluded from operating activities</b>		<b>13,534,400</b>	<b>10,367,080</b>	<b>0</b>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets	Amended Budget	Last Year	Year to Date	
	Opening 30 June 2023	Closing 30 June 2023	31 March 2024	
	\$	\$	\$	
Less: Reserve accounts	4	(44,647,747)	(45,926,431)	(46,674,077)
- Current financial assets at amortised cost - self supporting loans				
- Land held for resale		(108,733)	0	0
- Other liabilities [describe]		(392,107)	0	0
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11	426,500	426,437	214,952
- Current portion of lease liabilities	12	67,600	67,589	22,778
<b>Total adjustments to net current assets</b>	Note 2(a)	<b>(44,654,487)</b>	<b>(45,432,405)</b>	<b>(46,436,347)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF ASHBURTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2024**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.  
The material variance adopted by Council for the 2023-24 year is \$40,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
<b>Revenue from operating activities</b>			
<b>General rates</b>	<b>(103,303)</b>	<b>(0.18%)</b>	▼
Variance in valuations and Mining tenements status resulting in Variance in rates raised		Permanent	
<b>Grants, subsidies and contributions</b>	<b>(2,087,256)</b>	<b>(74.29%)</b>	▼
Budget profile timing on receipt of grants, including			
WTO Funding \$200,000			
Inspire Funding \$960,350			
Road Flood Damage Funding \$1M			
CHUB Funding \$282K			
		Timing	
<b>Fees and charges</b>	<b>100,166</b>	<b>1.20%</b>	▲
Increase in Revenue, including			
Ocean View Caravan Park \$262K			
Sun Chalet Revenue - \$391K			
		Permanent	
Budget profile timing, pending receipt of fees and charges, including			
Airport fees and charges (\$750K)			
Main Roads Private works (\$500K)			
Waste Revenue \$317K			
Increase in Building fees income \$317K, \$250K Permanent, Remainder timing			
		Timing	
		Permanent	
<b>Interest revenue</b>	<b>(436,815)</b>	<b>(18.91%)</b>	▼
Budget profile timing. Interest earnings on Municipal funds			
		Timing	
<b>Other revenue</b>	<b>(344,696)</b>	<b>(21.61%)</b>	▼
General Reimbursements -\$200K - Prindam Retention currently pending receipt			
		Timing	
General Reimbursements \$100K - Contract retention currently pending receipt			
		Timing	
Regional Waste Facility Revenue (\$955K)			
		Timing	
<b>Profit on asset disposals</b>	<b>(291,300)</b>	<b>(100.00%)</b>	▼
Profit profile timing on vehicle trades			
		Timing	
<b>Expenditure from operating activities</b>			
<b>Employee costs</b>	<b>1,284,874</b>	<b>7.60%</b>	▲
Budget Profile timing on various other employee costs for training, recruitment \$1.28M			
		Timing	
<b>Materials and contracts</b>	<b>9,672,545</b>	<b>42.66%</b>	▲
Budget Profile on consultancy \$1.81M			
Budget Profile on Airport operations \$645K			
Budget Profile on Legal Costs \$685K			
Budget Profile on Inspire Program Delivery \$240K			
		Timing	
Budget Profile on Tourism Initiatives \$129K			
Budget Profile on Private Works Main Roads \$250K			
		Timing	
Budget profile on Ovals \$277K			
		Timing	
Budget Profile on Sports Facilities \$148K			



Description	Var. \$	Var. %	
	\$	%	
Budget Profile Regional Roads \$1.2M		Timing	
Flood Damage Repairs - Declared Events \$770K		Timing	
Budget Profile on Town Streets \$525K		Timing	
Budget Profile on Compliance Enforcement \$300K		Timing	
Private Works - Main Roads \$497K - Works pending		Timing	
Budget Profile on Parks and Open Space \$104K			
Vairance on Internal allocations due to variance with income and expenditure throughout <u>Events expenditure occurring earlier than expected</u>		Permanent	
Budget Profile on Regional Waste Facility operation \$1.9M		Timing	
Budget Profile on Housing Shire owned \$204k		Timing	
Budget Profile on Waste Facilities \$572K		Timing	
Budget Profile on Waste Collection (\$215K)			
Budget Profile on Community Initiatives \$161K		Timing	
<b>Utility charges</b>	<b>258,273</b>	<b>20.15%</b>	<b>▲</b>
Budget Profile on various utility charges		Timing	
<b>Depreciation</b>	<b>10,576,480</b>	<b>100.00%</b>	<b>▲</b>
Pending processing of monthly Depreciation		Timing	
<b>Finance costs</b>	<b>7,083</b>	<b>29.30%</b>	<b>▲</b>
Reversal of accrued interest		Timing	
<b>Other expenditure</b>	<b>267,496</b>	<b>43.37%</b>	<b>▲</b>
Budget timing of expenditure of commuity grants		Timing	
<b>Loss on asset disposals</b>	<b>81,900</b>	<b>100.00%</b>	<b>▲</b>
<b>Non-cash amounts excluded from operating activities</b>	<b>(10,367,080)</b>	<b>(100.00%)</b>	<b>▼</b>
Pending monthly Depreciation			
<b>Inflows from investing activities</b>			
<b>Proceeds from capital grants, subsidies and contributions</b>	<b>322,385</b>	<b>42.00%</b>	<b>▲</b>
Pending Roads to Recovery funding payment \$736K		Timing	
Men's shed funding received earlier than expected (\$270K)		Timing	
Onslow Bike Park funding received earlier than expected (\$500K)		Timing	
RRG - Nameless Valley Drive (\$320K) Received earlier than expected		Timing	
<b>Outflows from investing activities</b>			
<b>Payments for property, plant and equipment</b>	<b>4,034,206</b>	<b>39.27%</b>	<b>▲</b>
Various budget profile timing on capital expenditure		Timing	
<b>Payments for construction of infrastructure</b>	<b>15,993,210</b>	<b>85.98%</b>	<b>▲</b>
Various budget profile timing on capital expenditure		Timing	
Delays in commencement of capital works		Timing	
Some capital works currently on hold		Timing	
<b>Outflows from financing activities</b>			
<b>Transfer to reserves</b>	<b>(747,646)</b>	<b>0.00%</b>	<b>▼</b>
<b>Surplus or deficit after imposition of general rates</b>	<b>28,215,813</b>	<b>147.59%</b>	<b>▲</b>
Due to variances described above			

**SHIRE OF ASHBURTON**  
**SUPPLEMENTARY INFORMATION**  
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SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2024

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$19.03 M	\$19.03 M	\$19.03 M	\$0.00 M
Closing	\$0.00 M	\$19.12 M	\$47.33 M	\$28.22 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$106.35 M	% of total
Unrestricted Cash	\$59.67 M	56.1%
Restricted Cash	\$46.67 M	43.9%

Refer to 3 - Cash and Financial Assets

Payables		
	\$1.03 M	% Outstanding
Trade Payables	(\$0.00 M)	
0 to 30 Days		(2.4%)
Over 30 Days		102.4%
Over 90 Days		102.4%

Refer to 9 - Payables

Receivables		
	\$1.84 M	% Collected
Rates Receivable	\$0.61 M	98.9%
Trade Receivable	\$1.84 M	% Outstanding
Over 30 Days		60.8%
Over 90 Days		36.4%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$20.35 M	\$28.45 M	\$37.06 M	\$8.61 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$56.59 M	% Variance
YTD Budget	\$56.69 M	(0.2%)

Refer to 10 - Rate Revenue

Grants and Contributions		
YTD Actual	\$0.72 M	% Variance
YTD Budget	\$2.81 M	(74.3%)

Fees and Charges		
YTD Actual	\$8.48 M	% Variance
YTD Budget	\$8.38 M	1.2%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$37.56 M)	(\$28.11 M)	(\$7.76 M)	\$20.35 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.00 M	%
Amended Budget	\$0.97 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$2.61 M	% Spent
Amended Budget	\$35.07 M	(92.6%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$1.09 M	% Received
Amended Budget	\$12.06 M	(91.0%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.83 M)	(\$0.26 M)	(\$1.00 M)	(\$0.75 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.21 M)
Interest expense	(\$0.01 M)
Principal due	\$1.09 M

Refer to 11 - Borrowings

Reserves	
Reserves balance	\$46.67 M
Interest earned	\$0.44 M

Refer to 4 - Cash Reserves

Lease Liability	
Principal repayments	(\$0.04 M)
Interest expense	(\$0.00 M)
Principal due	\$0.07 M

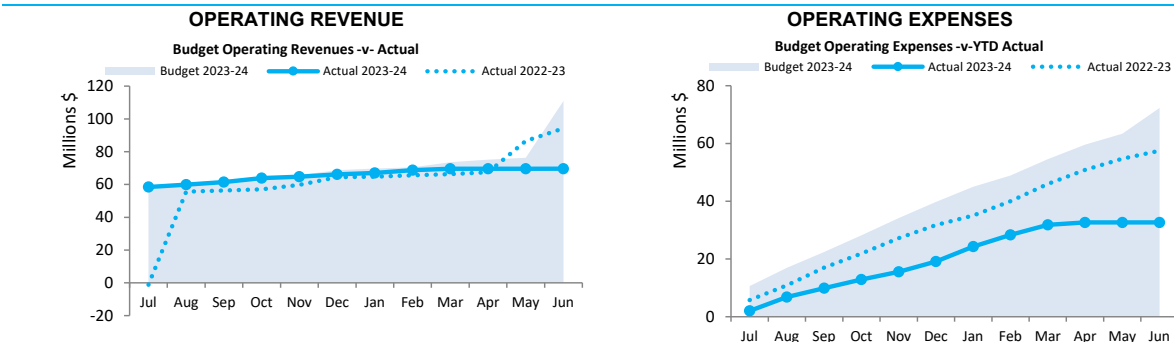
Refer to Note 12 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

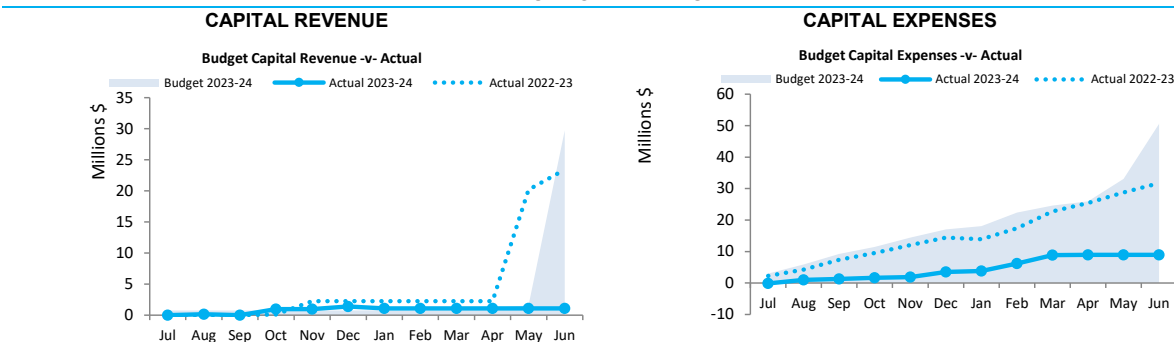
**SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2024**

**2 KEY INFORMATION - GRAPHICAL**

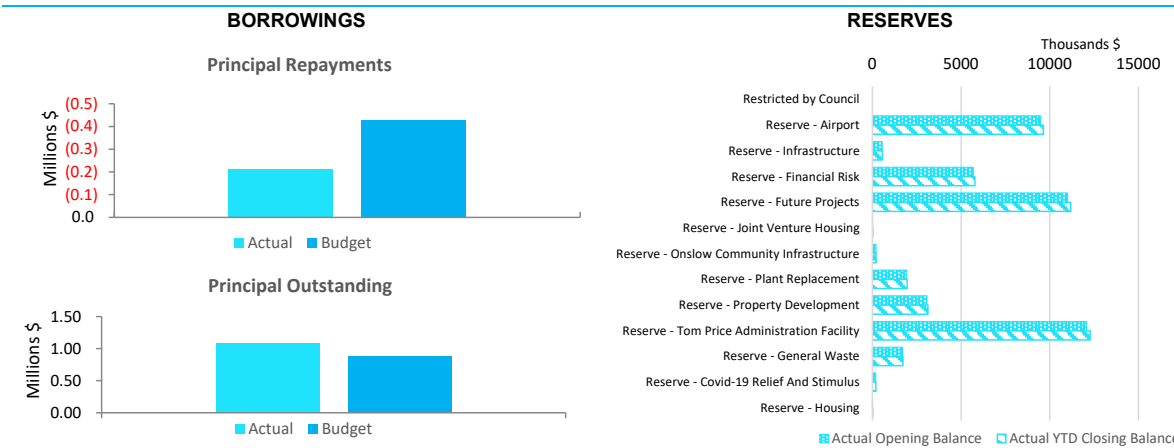
**OPERATING ACTIVITIES**



**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2024**

**3 CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Westpac	Cash and cash equivalents	37,175,855	184,527	37,360,382		Westpac	4.10%	On-call
Commonwealth Bank	Cash and cash equivalents	2,492,090		2,492,090		CBA	4.10%	On-call
Term Deposit	Cash and cash equivalents	5,000,000		5,000,000		CBA	5.55%	08/2024
Term Deposit	Cash and cash equivalents	5,000,000		5,000,000		CBA	5.55%	08/2024
Term Deposit	Cash and cash equivalents	10,000,000		10,000,000		Auswide	5.40%	05/2024
Cash on hand	Cash and cash equivalents	4,700		4,700		-	-	-
Trust	Cash and cash equivalents	0			6,017	Westpac	0.00%	On-call
Term Deposit	Cash and cash equivalents	0	3,172,744	3,172,744		NAB	4.90%	07/2024
Term Deposit	Cash and cash equivalents	0	5,197,500	5,197,500		AMP	5.45%	06/2024
Term Deposit	Cash and cash equivalents	0	3,470,321	3,470,321		NAB	5.00%	06/2024
Term Deposit	Cash and cash equivalents	0	4,193,603	4,193,603		AMP	5.65%	06/2024
Term Deposit	Cash and cash equivalents	0	3,172,744	3,172,744		NAB	4.90%	07/2024
Term Deposit	Cash and cash equivalents	0	3,121,415	3,121,415		NAB	5.10%	08/2024
Term Deposit	Cash and cash equivalents	0	5,214,081	5,214,081		NAB	5.10%	09/2024
Term Deposit	Cash and cash equivalents	0	10,426,307	10,426,307		NAB	5.10%	09/2024
Term Deposit	Cash and cash equivalents	0	3,520,836	3,520,836		Auswide	5.50%	11/2024
Term Deposit	Cash and cash equivalents	0	5,000,000	5,000,000		AMP	5.40%	12/2024
<b>Total</b>		<b>59,672,644</b>	<b>46,674,078</b>	<b>106,346,722</b>	<b>6,017</b>			
<b>Comprising</b>								
Cash and cash equivalents		59,672,644	46,674,078	106,346,722	6,017			
		<b>59,672,644</b>	<b>46,674,078</b>	<b>106,346,722</b>	<b>6,017</b>			

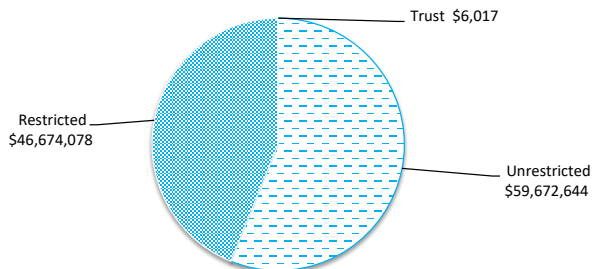
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other a



**SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2024**

**4 RESERVE ACCOUNTS**

Reserve name	Budget	Budget	Budget	Budget	Budget	Actual	Actual	Actual	Actual	Actual YTD
	Opening	Interest	Transfers	Transfers	Closing	Opening	Interest	Transfers	Transfer	Closing
	Balance	Earned	In (+)	Out (-)	Balance	Balance	Earned	In (+)	s Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Council</b>										
Reserve - Airport	9,483,608	455,500	0	(2,253,106)	7,686,002	9,483,608	91,063	64,010	0	9,638,681
Reserve - Infrastructure	549,260	28,700	0	0	577,960	549,260	5,490	3,492	0	558,242
Reserve - Financial Risk	5,693,606	298,200	0	(1,000,000)	4,991,806	5,693,606	56,905	36,195	0	5,786,706
Reserve - Future Projects	11,003,696	266,900	6,000,000	0	17,270,596	11,003,696	72,426	107,503	0	11,183,625
Reserve - Joint Venture Housing	5,200	200	0	0	5,400	5,200	52	33	0	5,285
Reserve - Onslow Community Ini	203,659	8,100	0	0	211,759	203,659	0	0	0	203,659
Reserve - Plant Replacement	1,931,871	130,900	0	(2,062,123)	648	1,931,871	22,912	8,677	0	1,963,460
Reserve - Property Development	3,086,616	161,700	0	0	3,248,316	3,086,616	30,849	19,622	0	3,137,087
Reserve - Tom Price Administrat	10,302,094	449,400	0	0	10,751,494	12,080,778	147,443	50,099	0	12,278,320
Reserve - General Waste	1,694,979	75,600	0	(1,669,286)	101,293	1,694,979	14,705	13,010	0	1,722,695
Reserve - Covid-19 Relief And S	193,084	500	0	0	193,584	193,084	761	2,396	0	196,241
Reserve - Housing	500,074	0	445,000	0	945,074	74	1	1	0	75
	<b>44,647,747</b>	<b>1,875,700</b>	<b>6,445,000</b>	<b>(6,984,515)</b>	<b>45,983,932</b>	<b>45,926,431</b>	<b>442,608</b>	<b>305,038</b>	<b>0</b>	<b>46,674,077</b>

**SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2024**

**INVESTING ACTIVITIES**

**5 CAPITAL ACQUISITIONS**

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land - freehold land	1,150,000	1,150,000	57,083	(1,092,917)
Buildings - specialised	8,655,890	5,100,509	4,929,036	(171,473)
Furniture and equipment	1,446,508	866,508	320,404	(546,104)
Plant and equipment	4,267,077	3,157,077	933,365	(2,223,712)
<b>Acquisition of property, plant and equipment</b>	<b>15,519,475</b>	<b>10,274,094</b>	<b>6,239,888</b>	<b>(4,034,206)</b>
Infrastructure - roads	4,560,600	1,490,600	78,226	(1,412,374)
Infrastructure - Pathways	1,028,000	1,028,000	23,516	(1,004,484)
Infrastructure - Drainage	3,860,187	1,445,000	475,946	(969,054)
Infrastructure - Coastal Infrastructure	1,150,000	1,150,000	125,379	(1,024,621)
Infrastructure - Parks and Recreation	13,676,553	5,832,353	1,125,132	(4,707,221)
Infrastructure - Town Infrastructure	3,438,900	2,610,900	123,598	(2,487,302)
Infrastructure - General Waste	40,000	40,000	34,467	(5,533)
Infrastructure - Airport	1,814,248	105,143	20,076	(85,067)
Infrastructure - Regional Waste Facility	5,498,941	4,898,941	601,388	(4,297,553)
<b>Acquisition of infrastructure</b>	<b>35,067,429</b>	<b>18,600,937</b>	<b>2,607,727</b>	<b>(24,061,622)</b>
<b>Total capital acquisitions</b>	<b>50,586,904</b>	<b>28,875,031</b>	<b>8,847,615</b>	<b>(28,095,827)</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	12,064,888	767,615	1,090,000	322,385
Other (disposals & C/Fwd)	965,609	0	0	0
Reserve accounts				
Reserve - Airport	2,253,106	0	0	0
Reserve - Financial Risk	1,000,000	0	0	0
Reserve - Future Projects	0	0	0	0
Reserve - Plant Replacement	2,062,123	0	0	0
Reserve - Tom Price Administration Facility	0	0	0	0
Reserve - General Waste	1,669,286	0	0	0
Contribution - operations	30,571,892	28,107,416	7,757,615	(20,349,801)
<b>Capital funding total</b>	<b>50,586,904</b>	<b>28,875,031</b>	<b>8,847,615</b>	<b>(20,027,416)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

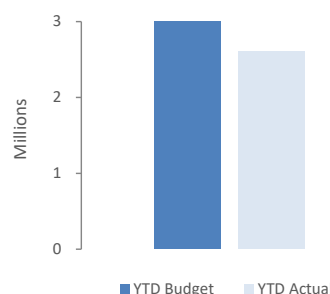
**Initial recognition and measurement for assets held at cost**

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

**Initial recognition and measurement between mandatory revaluation dates for assets held at fair value**

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

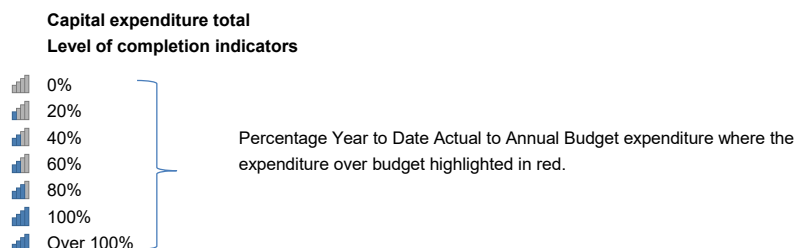
**Payments for Capital Acquisitions**



SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2024

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS - DETAILED



Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Amended			Variance
	Budget	YTD Budget	YTD Actual	(Under)/Over
	\$	\$	\$	\$
X2315 Hangar Ablution Block Restoration	25,000	0	4,398	(4,398)
X2318 Airport Secure Car Park	0	0	0	0
X2827 Airside Civil Works	370,000	0	0	0
X2828 Aviation Area Development	363,300	0	0	0
X2319 Hangar Car Park Construction	100,000	0	0	0
X3431 Explosive Trace Detector (ETD)	35,000	35,000	0	35,000
X2320 Taxiway Echo Construction	850,805	0	8,535	(8,535)
X3438 Paraburdoo One Tree Daycare Shade Sails	20,000	20,000	0	20,000
X3439 Ashburton Hall Door Renewal	50,000	50,000	0	50,000
X3437 Onslow MPC Refurb / Painting	110,000	110,000	0	110,000
X3440 Civic Centre Security Upgrade	100,000	100,000	0	100,000
X2909 Onslow Gymnasium Equipment Renewal	25,000	25,000	20,602	4,398
X3436 Ashburton Hall Alfresco Furniture Replacement	8,000	8,000	7,423	577
X3442 Peter Sutherland Cricket Pitch + Encloser Maintenance	85,000	85,000	0	85,000
X3443 Paraburdoo Skatepark BBQ Renewal	21,000	21,000	20,946	54
X3444 Doug Talbot BBQ + Switchboard Renewal	25,000	25,000	15,918	9,082
X3445 Lions Park Drink Fountain Renewal	30,000	30,000	14,165	15,835
X3446 Lions Park Switchboard Renewal	20,000	20,000	0	20,000
X3447 Tjiluna Oval Softball Fence Renewal	81,000	81,000	80,902	98
X2893 Minna Oval Bollards Renewal	214,003	214,003	0	214,003
X2894 Minna Oval Irrigation Renewal	220,000	0	0	0
X3265 Clem Thompson Oval Scoreboard	32,000	32,000	31,615	385
X3521 Meeka Park BBQ Renewal	21,000	21,000	20,946	54
X3448 Onslow Community Garden Lighting Upgrade	37,000	37,000	36,282	718
X3449 Paraburdoo Skate Park Shade	50,000	50,000	20,413	29,588
X3450 Nature Park BBQ Area Shade Sail	32,000	32,000	31,951	49
X3451 Peter Sutherland Cricket Encloser Lighting	28,000	28,000	0	28,000
X3512 Expression Swing for Peter Sutherland Oval, Paraburdoo	29,500	29,500	8,632	20,868
X3513 Expression Swing for Meeka Park	29,500	29,500	8,632	20,868
X2326 Onslow Cartoon Tank Works	16,000	8,000	18,148	(10,148)
X3453 Paraburdoo High School Bus Shelter & Lighting	100,000	100,000	0	100,000
X3452 Paraburdoo Mall Lighting Renewal	15,000	15,000	0	15,000
X3441 CHUB Bollard Pathway Lighting	28,000	28,000	0	28,000
X3570 Paraburdoo Childcare Renewal	27,000	27,000	26,325	675
X3078 Tractor With Reach Arm Deck	417,210	417,210	0	417,210
X3469 Wheel Loader	390,000	390,000	0	390,000
X3470 Road Sweeper	456,500	456,500	0	456,500
X3471 Tractor - EBN978	77,000	77,000	0	77,000
X3472 Tri axle side tipper trailer - TDP9	138,490	138,490	0	138,490
X3459 Twin Berth Caravan	0	0	0	0
X3063 Side Loader - GPU60	392,300	392,300	0	392,300
X3474 Onslow Sun Chalets Boom Gate + CCTV	0	0	0	0
X1320 Tom Price Administration Centre Construction	127,000	0	9,164	(9,164)
X2328 Onslow Men's Shed Construction	11,315	11,315	4,000	7,315
X2344 Foreshore Masterplan Works	2,181,850	2,181,850	0	2,181,850
X3479 Minna Oval Sports Pavilion	32,000	0	36,769	(36,769)
X3480 Onslow Bike Park	3,000,000	200,000	12,620	187,380
X3481 Pannawonica Bike / Pump Track and Playground	2,000,000	200,000	0	200,000
X3482 Paraburdoo Bike / Pump Track	2,000,000	200,000	17,715	182,285
X2331 Vic Hayton Swimming Pool Shed	20,000	20,000	0	20,000



	Account Description	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
X3522	Tom Price Bowling green upgrade	500,000	0	0	0
X3478	Onslow Skate Park	1,500,000	830,000	2,031	827,969
X2339	Ocean View Caravan Park - Stage 3	1,637,900	1,637,900	50,249	1,587,651
X3475	Pathway Failure CBD - Tom Price	1,000,000	1,000,000	23,516	976,484
X3476	Onslow Drainage	500,000	500,000	183,618	316,382
X3523	Onslow Jetty - Planning	1,000,000	1,000,000	71,320	928,680
X3483	Onslow Jetty	0	0	18,325	(18,325)
X3497	Pool Cleaner	7,100	7,100	6,486	614
X3498	Pool Cleaner	3,203	3,203	2,801	402
X3495	Water Feature Replacement - Onslow Aquatic Centre	0	0	0	0
X2321	Ashburton Hall Window Treatments Renewal	29,930	29,930	29,930	0
X3496	Retractable Shade Sail Repair - Onslow Aquatic Centre	182,000	182,000	81,857	100,143
X2334	Seawall Extension	150,000	150,000	35,735	114,265
X3045	Millstream - Pannawonica Road - 92.90	200,000	0	0	0
X2990	Local Cattle Grids Renewal	270,000	270,000	292,328	(22,328)
X3047	Paraburdoo Cenotaph	1,140,000	1,140,000	829,857	310,143
X3025	Onslow Basin Beautification	0	0	1,242	(1,242)
X3043	Barrarda Estate Irrigation Tanks	40,000	40,000	0	40,000
X3037	Millstream - Pannawonica Road Resheet (TBD)	1,557,600	757,600	55,415	702,185
X0173	Mine Road Reconstruct and Reprofile	148,000	148,000	0	148,000
X0160	Nameless Valley Drive Road Works	270,000	0	22,762	(22,762)
X3517	Nameless Valley Drive Road Resealing	1,200,000	0	0	0
X3514	Road Electronic Signage	600,000	0	0	0
X3515	Killawarra Drive Asphalt Overlay	690,000	490,000	0	490,000
X3516	Asphalt Overlay Rocklea Road	95,000	95,000	0	95,000
X3506	Tom Price Mall - Reticulation	100,000	100,000	0	100,000
X3504	Cricket Pitch Tile Covers	45,000	45,000	0	45,000
X3505	Replace Onslow Reticulation Tank	120,000	120,000	0	120,000
X3501	Mine Road Pipes Upgrade	500,000	500,000	0	500,000
X3502	Drainage Renewals - Camp Road	35,000	35,000	0	35,000
X3503	Drainage Renewals - Rocklea Road	40,000	40,000	0	40,000
X0174	Bedford Fire Truck Restoration	70,000	70,000	13,636	56,364
X3508	Water Tank - Tom Price Waste Facility	40,000	40,000	34,467	5,533
X3580	Regional Waste Facility Construction	631,041	631,041	227,088	403,953
X0185	Waste Site CCTV System	45,900	45,900	0	45,900
X0179	Liquid Waste Facility	1,285,000	785,000	93	784,907
X3228	PRWMF - Dome Shelter	50,000	50,000	45,426	4,574
X3230	PRWMF - Cell 2	308,000	308,000	0	308,000
X3231	PRWMF - Hazardous Liquid Waste Treatment	100,000	0	0	0
X3500	PRWMF Evaporation Ponds and Drying Bed	3,079,000	3,079,000	328,781	2,750,219
X3454	Tom Price Depot - Office Soundproofing	60,000	60,000	8,114	51,886
X3588	Onslow Streetscape Preliminary Design Concept	1,500,000	700,000	55,200	644,800
X3430	Residential Housing	0	0	7,732	(7,732)
X3584	1/5 Anketell Court, Onslow	610,000	610,000	610,000	0
X3585	1119 Warrina Place, Tom Price	675,000	675,000	650,000	25,000
X3586	3 Forrest Count, Onslow	540,000	540,000	540,000	0
X3587	4 Anketell Court, Onslow	675,000	675,000	675,000	0
X3574	27 Lilac Street	0	0	17,896	(17,896)
X3484	3/19 Allambi Way, Tom Price partial refurb	142,100	0	243	(243)
X3485	15 First Ave, Onslow Major Refurb and Veranda	450,000	450,000	2,509	447,491
X3486	17 Lilac Street Storeroom Improvements	8,225	8,225	8,225	0
X3487	22 Lilac Street Tom Price partial refurb	156,292	156,292	243	156,049
X3488	126 Cedar Street, Tom Price partial refurb	126,200	126,200	53,242	72,958
X3489	397 Acalypha Street Tom Price partial refurb	183,800	122,519	8,929	113,590
X3260	Paraburdoo (King Avenue, 586) , Capital Renewal	3,893	3,893	3,893	0
X3490	Patio Insulation - 1166 Tarwonga Circuit, Tom Price	17,881	17,881	6,490	11,391
X3493	Property Renewals - Budget Only	500,000	375,000	0	375,000
X3494	Property Renewals - Air conditioners - Budget Only	100,000	100,000	0	100,000
X3491	605 Boolee Street - Air Conditioner replacement	17,245	17,245	17,245	0
X3492	653 Kiah Street - Air Conditioner replacement	17,874	17,874	17,874	(0)
X3571	1166 Tarwonga Circuit - Air Conditioner	0	0	17,694	(17,694)
X3572	1167 Tarwonga Circuit - Air Conditioner	0	0	0	0
X3573	397 Acalypha Street - Air Conditioner	0	0	0	0
X3595	14 Payne Ave, Onslow Purchase	0	0	920,000	(920,000)
X3596	Paraburdoo (Pilbara Ave, 81) - Purchase	0	0	590,000	(590,000)
X3248	Tom Price (Kulai Street, 797) , Capital Renewal	15,341	15,341	14,351	990
X3575	Tom Price (Warrina Place, 1119), Capital Renewal	0	0	4,390	(4,390)
X3422	Paraburdoo (Brockman Street, 571), Capital Renewal	52,349	52,349	52,349	0
X3578	Paraburdoo (Capricorn Avenue, 193) - Capital Renewal	0	0	551	(551)
X0180	Storage Solution	10,000	10,000	9,845	155

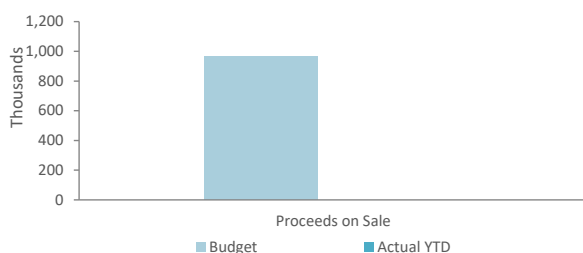
	Account Description	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
█ X3432	Christmas Decorations	100,000	100,000	22,350	77,650
█ X3433	Event Equipment - Breathe Bell Tents	15,380	15,380	15,380	(0)
█ X3434	Communities Events Equipment	56,500	56,500	0	56,500
█ X3226	Digital Sign TP & Onslow	11,750	11,750	11,750	(0)
█ X3264	Live Streaming Equipment	325,000	325,000	174,845	150,155
█ X3509	Disaster Recovery Hardware Replacement	150,000	150,000	0	150,000
█ X3435	Visit Ashburton Tourism Signage	100,000	100,000	0	100,000
█ X3562	Old Onslow Additional Road Signage	46,000	46,000	0	46,000
█ X3563	Old Onslow Contingency Works	15,500	15,500	0	15,500
█ X3564	Old Onslow Heritage Street Signs	13,000	13,000	192	12,808
█ X3565	Old Onslow Pedestrian And Parking Access	46,000	46,000	0	46,000
█ X3566	Old Onslow Information App	22,200	0	10,000	(10,000)
█ X3507	Tom Price Visitor Centre - Furniture & Display Renewal	10,000	10,000	4,620	5,380
█ X3263	Tom Price - Commercial Property	503,000	503,000	503,000	0
█ X3457	Temporary Office Refurbishment	700,000	120,000	51,404	68,596
█ X3455	Onslow Airport Business Park Subdivision	800,000	800,000	33,888	766,112
█ X3456	PRWMF Expansion Land	350,000	350,000	23,195	326,805
█ X3499	Mobile Electronic Messaging Board System	50,000	50,000	0	50,000
█ X2317	Terminal Lighting Renewal	7,143	7,143	7,143	0
█ X2327	Sun Chalets Upgrade	29,055	29,055	29,055	0
█ X2353	Tom Price Sports Court Cover	0	0	(81,296)	81,296
█ X2862	Paraburdoo Sports Court Cover	0	0	0	0
█ X3241	Onslow (First Avenue, 15) , Capital Renewal	5,390	5,390	5,390	0
█ X0177	Accommodation Strategy	3,100,000	0	3,500	(3,500)
█ X3027	Ashburton Downs Road Resheet - 24.00 To 29.00	0	0	49	(49)
█ X2292	Tom Price Skate Park Expansion	0	0	5,600	(5,600)
█ X2853	Information And Communication Technology	34,575	34,575	2,742	31,833
█ X3054	4Wd Dual Cab Utility - As9370	57,810	57,810	57,810	0
█ X3056	4Wd Extra Cab Utility - As9359	52,091	52,091	1,000	51,091
█ X3057	Dual Cab Utility - As9107	56,854	56,854	56,854	0
█ X3060	Extra Cab Utility - As340	51,815	51,815	0	51,815
█ X3061	Extra Cab Utility - As002	41,856	41,856	41,856	0
█ X3064	4Wd Vehicle - As8718	56,408	56,408	56,408	(0)
█ X3066	4Wd Single Cab - As136	74,017	74,017	0	74,017
█ X3458	Utility - Road Plant Operator	60,000	0	0	0
█ X3460	Generator - Road Crew	27,000	27,000	5,000	22,000
█ X3461	Workshop Service Trailer	57,137	57,137	54,842	2,295
█ X3462	12Kva Genset - Pgn12 Replacement	19,836	19,836	19,836	0
█ X3463	12Kva Genset - Pgn13 Replacement	22,683	22,683	22,683	(0)
█ X3464	Utility As9110 - Put102	30,108	30,108	30,108	0
█ X3465	Utility - As9161 Put120	56,408	56,408	56,408	(0)
█ X3466	Utility - As9367 Put138	56,408	56,408	56,408	(0)
█ X3467	Six Tonne Tipper - As684 Ptr24	94,630	94,630	0	94,630
█ X3468	Utility - As9506 Put144	56,854	56,854	56,854	0
█ X3473	Sweeper Attachment For Skidsteer Loader	9,262	9,262	9,262	(0)
█ X3067	4Wd Vehicle - 1004As	67,080	67,080	67,080	0
█ X3071	4Wd Vehicle - As9358	50,910	50,910	50,910	0
█ X3072	4Wd Vehicle - As9374	52,355	52,355	52,355	(0)
█ X3073	4Wd Vehicle - 1001As	66,543	66,543	66,543	(0)
█ X3074	4Wd Vehicle - 1002As	67,034	67,034	67,034	(0)
█ X3075	4Wd Vehicle - 1005As	67,080	67,080	67,080	0
█ X3583	Truck Tyre Changer	23,398	23,398	23,399	(1)
█ X3621	Wash Bay Oil Sperator	20,000	0	0	0
█ X3610	New Utility - Waste Facility	60,000	0	0	0
█ X3613	Hooklift Truck - Prwf	300,000	0	0	0
█ X3614	Hooklift Bins 3 X 30M3	50,000	0	0	0
█ X3615	Water Unit For Hooklift Truck	100,000	0	0	0
█ X3616	16Tn Forklift	320,000	0	0	0
█ X3617	Telehandler With Rotating Forks	200,000	0	0	0
█ X3618	Standpipe	20,000	0	0	0
█ X3593	Onslow Stormwater Cleaning And Relining - Second And Third A	500,000	0	0	0
█ X3591	Onslow Ocean Outfalls	765,187	0	0	0
█ X3592	Onslow Stormwater Pipe Upgrade- Third Avenue	950,000	0	0	0
█ X2831	Cctv Camera Expansion	63,000	63,000	0	63,000
		<b>50,586,904</b>	<b>28,875,031</b>	<b>8,847,615</b>	<b>20,027,416</b>

**SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2024**

**OPERATING ACTIVITIES**

**6 DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	Budget Review adjustment	79,809	0	2,091	(81,900)				
PE508	Toyota Fortuner: 2018	25,000	31,818	6,818	0			0	0
PE537	Hilux 4x4 T/D D/C: 2019	14,500	32,000	17,500	0			0	0
PE462	Isuzu D max E/C : 2016	6,600	18,000	11,400	0			0	0
PE518	Hilux 4x4 T/D D/C: 2018	14,400	32,000	17,600	0			0	0
PE544	Hilux 4x4 T/D D/C: 2019	14,220	30,000	15,780	0			0	0
PE538	Hilux 4x4 T/D E/C: 2019	4,700	41,700	37,000	0			0	0
PE576	Toyota Prado GXL: 2020	34,880	55,000	20,120	0			0	0
PE517	Toyota Fortuner: 2018	27,500	32,000	4,500	0			0	0
PE574	Toyota Prado GXL: 2020	34,980	54,545	19,565	0			0	0
PE577	Toyota Prado GXL: 2020	35,640	56,364	20,724	0			0	0
PE575	Toyota Prado GXL: 2020	34,880	56,364	21,484	0			0	0
PE450	Hilux W/Mate D/C: 2016	4,200	10,909	6,709	0			0	0
PE089	HP 20 Tonne float: 2006	9,750	10,000	250	0			0	0
PE375	Isuzu Dmax 4x2 T/C: 2014	5,400	18,000	12,600	0			0	0
PE524	Landcruiser D/C GXL: 2019	24,050	60,000	35,950	0			0	0
PE539	LC 70 4x4 S/C: 2019	5,700	50,000	44,300	0			0	0
PE437	Utility - PUT102	0	12,000	12,000	0			0	0
PE486	Utility - PUT120	0	28,182	28,182	0			0	0
PE545	Utility - PUT138	0	32,000	32,000	0			0	0
PE338	Six Tonne Tipper - PTR24	15,600	32,000	16,400	0			0	0
PE566	Utility - PUT144	0	32,727	32,727	0			0	0
PE313	Wheel Loader	0	80,000	80,000	0			0	0
PE458	Road Sweeper	0	130,000	130,000	0			0	0
PE323	Tractor - TTC07	0	20,000	20,000	0			0	0
PE138	Tri axle side tipper trailer	3,000	10,000	7,000	0			0	0
		<b>394,809</b>	<b>965,609</b>	<b>652,700</b>	<b>(81,900)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

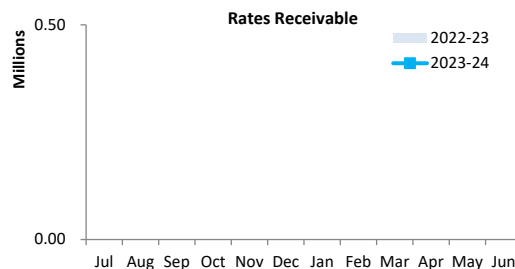


**SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2024**

**OPERATING ACTIVITIES**

**7 RECEIVABLES**

Rates receivable	30 June 2023	31 Mar 2024
	\$	\$
Opening arrears previous years	535,274	608,252
Levied this year	56,586,016	56,586,016
Less - collections to date	(56,513,038)	(56,586,016)
<b>Gross rates collectable</b>	<b>608,252</b>	<b>608,252</b>
<b>Net rates collectable</b>	<b>608,252</b>	<b>608,252</b>
% Collected	98.9%	98.9%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(57,486)	679,462	354,792	32,931	578,595	1,588,294
Percentage	(3.6%)	42.8%	22.3%	2.1%	36.4%	
<b>Balance per trial balance</b>						
Trade receivables	(57,486)	679,462	354,792	32,931	578,595	1,588,294
GST receivable		547,806				547,806
Allowance for credit losses of trade receivables					(295,685)	(295,685)
<b>Total receivables general outstanding</b>						<b>1,840,415</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

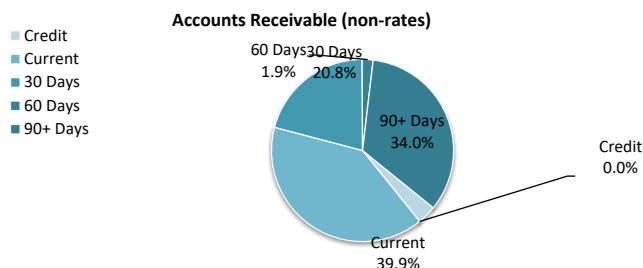
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

**Classification and subsequent measurement**

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2024**

**OPERATING ACTIVITIES**

**8 OTHER CURRENT ASSETS**

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 March 2024
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Inventory</b>				
Fuel & Oils	43,757	179,732		223,489
Tom Price Tourist Bureau	96,132	0		96,132
<b>Other assets</b>				
Prepayments	263,484		(442,062)	(178,578)
Accrued income	1,647,474		(1,496,192)	151,282
<b>Total other current assets</b>	<b>2,050,847</b>	<b>179,732</b>	<b>(1,938,254)</b>	<b>292,325</b>
<b>Amounts shown above include GST (where applicable)</b>				

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2024

## FINANCING ACTIVITIES

## 11 BORROWINGS

## Repayments - borrowings

Information on borrowings	Loan No.	1 July 2023	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	
Onslow Transfer Station	122	720,537	0	0	(176,026)	(354,800)	544,511	365,737	(346)	(4,200)
Airport Upgrade	119	71,938	0	0	(11,071)	(22,500)	60,867	49,438	(2,288)	(19,500)
Onslow Administration Centre	124	506,540	0	0	(24,388)	(49,200)	482,152	457,340	(5,377)	(16,400)
<b>Total</b>		<b>1,299,015</b>	<b>0</b>	<b>0</b>	<b>(211,485)</b>	<b>(426,500)</b>	<b>1,087,530</b>	<b>872,515</b>	<b>(8,010)</b>	<b>(40,100)</b>
Current borrowings		426,500					214,952			
Non-current borrowings		872,515					872,578			
		<b>1,299,015</b>					<b>1,087,530</b>			

All debenture repayments were financed by general purpose revenue.

## KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2024**

**FINANCING ACTIVITIES**

**12 LEASE LIABILITIES**

**Movement in carrying amounts**

Information on leases Particulars	Lease No.	1 July 2023	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Photocopier lease	1	119,764	0	0	(44,812)	(67,600)	74,952	52,164	(2,205)	(2,900)
<b>Total</b>		<b>119,764</b>	<b>0</b>	<b>0</b>	<b>(44,812)</b>	<b>(67,600)</b>	<b>74,952</b>	<b>52,164</b>	<b>(2,205)</b>	<b>(2,900)</b>
Current lease liabilities		67,589					22,778			
Non-current lease liabilities		52,174					52,174			
		<b>119,763</b>					<b>74,952</b>			

All lease repayments were financed by general purpose revenue.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2024**

**OPERATING ACTIVITIES**

**10 RATE REVENUE**

**General rate revenue**

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$ (cents)	Properties	Value	Revenue	Interim Rate Revenue	Revenue	Revenue	Interim Rate Revenue	Revenue
				\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>									
Residential / Community	0.09756	2,239	49,004,416	4,780,871	0	4,780,871	4,673,225	(2,095)	4,671,130
Commercial / Industrial	0.08907	140	14,430,474	1,285,322	0	1,285,322	1,289,697		1,289,697
Transient Workforce Accom.	0.17814	20	18,795,480	3,348,227	0	3,348,227	3,348,227		3,348,227
<b>Unimproved value</b>									
Pastoral	0.13529	31	6,794,989	919,294	0	919,294	947,948		947,948
Non-Pastoral	0.38568	651	110,942,453	42,788,285	1,000,000	43,788,285	45,285,654	(53,110)	45,232,544
<b>Sub-Total</b>		<b>3,081</b>	<b>199,967,812</b>	<b>53,121,999</b>	<b>1,000,000</b>	<b>54,121,999</b>	<b>55,544,751</b>	<b>(55,205)</b>	<b>55,489,546</b>
<b>Minimum payment</b>									
<b>Minimum Payment \$</b>									
<b>Gross rental value</b>									
Residential / Community	1,310	351	3,151,704	459,810		459,810	454,570		454,570
Commercial / Industrial	1,310	43	259,119	56,330		56,330	51,090		51,090
Transient Workforce Accom.	1,310	4	80	5,240		5,240	2,620		2,620
<b>Unimproved value</b>									
Pastoral	1,310	3	9,529	3,930		3,930	6,550		6,550
Non-Pastoral	1,310	466	711,718	610,460		610,460	581,640		581,640
<b>Sub-total</b>		<b>867</b>	<b>4,132,150</b>	<b>1,135,770</b>	<b>0</b>	<b>1,135,770</b>	<b>1,096,470</b>	<b>0</b>	<b>1,096,470</b>
<b>Amount from general rates</b>						<b>55,257,769</b>			<b>56,586,016</b>
Ex-gratia rates						11,300			
<b>Total general rates</b>						<b>55,269,069</b>			<b>56,586,016</b>



**SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2024**

**OPERATING ACTIVITIES**

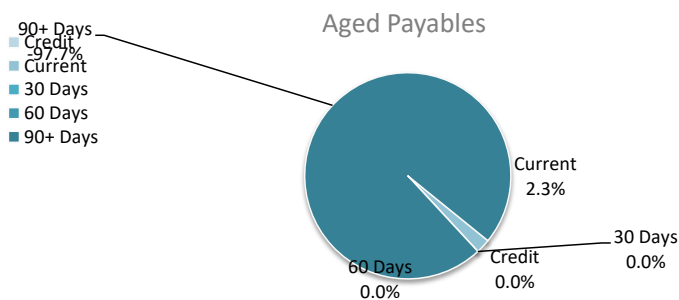
**9 PAYABLES**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	103	0	0	(4,413)	(4,310)
Percentage	0.0%	-2.4%	0.0%	0.0%	102.4%	
<b>Balance per trial balance</b>						
Sundry creditors		103	0	0	(4,413)	(4,310)
Accrued salaries and wages		0				0
ATO liabilities		414,708	(40,698)			374,010
Other payables		0	0	0	192,769	192,769
Payroll Creditors		2,157	(2,161)	2,029	4,836	6,861
Bonds And Deposits Not Held In Trust		49,920	0	(0)	361,439	411,359
Prepaid Rates - Excess Rates		22,908	6,763	8,465	11,717	49,852
<b>Total payables general outstanding</b>						<b>1,030,541</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2024

## OPERATING ACTIVITIES

## 13 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 March 2024
		\$	\$	\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
Contract liabilities		3,640,998	0	3,700,000	0	7,340,998
Capital grant/contributions liabilities		4,079,018	0	0	0	4,079,018
Monies held in trust		68,278	0	893,700	(627,167)	334,811
<b>Total other liabilities</b>		7,788,294	0	4,593,700	(627,167)	11,754,827
<b>Employee Related Provisions</b>						
Provision for annual leave		1,074,930	0	491,085	0	1,566,015
Provision for long service leave		609,671	0	119,169		728,840
<b>Total Provisions</b>		1,684,601	0	610,254	0	2,294,855
<b>Total other current liabilities</b>		<b>9,472,895</b>	<b>0</b>	<b>5,203,954</b>	<b>(627,167)</b>	<b>14,049,682</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 13

**KEY INFORMATION****Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee Related Provisions****Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

**Capital grant/contribution liabilities**

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 MARCH 2024**

**14 TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening	Amount	Amount	Closing
	Balance			Received
	1 July 2023			31 Mar 2024
	\$	\$	\$	\$
Public Open Space	6,000			6,000
Interest Earnings	17			17
	<b>6,017</b>	<b>0</b>	<b>0</b>	<b>6,017</b>



# Agenda Item 13.2 - Attachment 1

Schedule of Accounts Paid - March 2024

**Shire of Ashburton**

**CEO's Delegated Payment List - Regulation 13(1) Local Government (Financial Management) Regulation 1996**

**List of Payments - Payment Detail for Month of March 2024**

Pursuant to the regulation:

If the local government has delegated to the CEO its power to make payment from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared.

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

Description	Amount
<u>Municipal Fund</u>	
EFT	\$ 5,171,718.87
Credit Cards/Bpay	\$ 226,145.16
Cheque	\$ -
Payroll	\$ 929,049.86
Bank Fees and Charges	\$ 2,903.87
<b>Grand Total</b>	<b>\$ 6,329,817.76</b>

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF MARCH 2024

IFT Payment	Date	Name	Description	Amount
T69840	07/03/2024	3E Advantage Pty Ltd	Printer leasing	6464.84
T69841	07/03/2024	Abco Products	Cleaning products	2414.50
T69842	07/03/2024	Aboriginal Enterprises WA	Construction services	85287.95
T69843	07/03/2024	ASB Marketing	Marketing products	794.48
T69844	07/03/2024	Australia Post	Postal Charges	1734.08
T69845	07/03/2024	Australian 4Wd & Adventure Show	Sponsorship of 4WD Adventure Show	22000.00
T69846	07/03/2024	Australian Taxation Office - PAYG	Monthly PAYG withholding	324534.00
T69847	07/03/2024	Bennco Group	Repairs and maintenance Tom Price	3188.05
T69848	07/03/2024	Blackwoods Pty Ltd	Staff PPE and cleaning products	449.35
T69849	07/03/2024	Blue Force Pty Ltd	ICT Maintenance	12650.61
T69850	07/03/2024	Brandworx Australia	Staff uniforms	475.88
T69851	07/03/2024	Bree Maher Emp#2006	Staff reimbursement	689.85
T69852	07/03/2024	BS Building Maintenance	Repairs and maintenance Tom Price	6341.50
T69853	07/03/2024	Building & Construction Industry	BCITF Levy	3511.75
T69854	07/03/2024	Byblos Constructions-Tom Price	Repairs and maintenance Tom Price	5384.50
T69855	07/03/2024	C Munro Contractors	Repairs and maintenance Onslow	2713.72
T69856	07/03/2024	Centurion Transport Co Pty Ltd	Freight	47.75
T69857	07/03/2024	Corporate Travel Management	Travel	9839.53
T69858	07/03/2024	Creative Spaces	Replacement signage	4660.98
T69859	07/03/2024	Dept Mines, Industry Regulation & Safety	BRB Levy	8371.76
T69860	07/03/2024	Dice Solutions	Electrical repairs and maintenance Onslow	409.84
T69861	07/03/2024	Direct Trades Supply Pty Ltd	Hardware supplies	3438.00
T69862	07/03/2024	E.Law International	Caseroom and hosting fees	1210.00
T69863	07/03/2024	FMG Pilbara Pty Ltd	Rates refund	5150.78
T69864	07/03/2024	Hammond Woodhouse Advisory	Audit consultancy services	13860.00
T69865	07/03/2024	Hopgood Ganim Lawyers	Legal services	6195.83
T69866	07/03/2024	Horizon Power	Electricity consumption	23523.67
T69867	07/03/2024	HWL Ebsworth Lawyers	Legal services	7287.50
T69868	07/03/2024	Journey Of Something	Craft items for Paraburdoo programs	134.00
T69869	07/03/2024	KHB Mobile Mechanical Pty Ltd	Vehicle parts, maintenance and repairs	389.07
T69870	07/03/2024	Labour Right Services	Repairs and maintenance Tom Price	1375.00
T69871	07/03/2024	Lavazza Australia Pty Ltd	Refreshments	474.50
T69872	07/03/2024	Linton Rumble	Council meeting travel expenses	788.13

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF MARCH 2024

FT Payment	Date	Name	Description	Amount
T69873	07/03/2024	LK Advisory Pty Ltd	Consultancy services	50389.52
T69874	07/03/2024	Mandala Art	Mosaic items for Paraburdoo programs	1614.00
T69875	07/03/2024	Matthew Lynch	Council meeting travel expenses	838.51
T69876	07/03/2024	Melissa Pignalosa Emp#2044	Staff reimbursement	669.98
T69877	07/03/2024	MKJ Logistics	Freight	278.30
T69878	07/03/2024	Officeworks Superstores Pty Ltd	Stationery	158.03
T69879	07/03/2024	P & M Automotive Equipment	Vehicle parts, maintenance and repairs	2205.50
T69880	07/03/2024	Pannawonica Sporting Club	Venue hire	200.00
T69881	07/03/2024	Pivotel Satellite Pty Ltd	Monthly spot trackers subscription	1890.00
T69882	07/03/2024	Planning Solutions (Aust) Pty Ltd	Planning services	9900.00
T69883	07/03/2024	Porter Consulting Engineers	Design and documentation services	2750.00
T69884	07/03/2024	Pronto Public Relations	Media services	990.00
T69885	07/03/2024	Ray White Exmouth	Rent	6517.86
T69886	07/03/2024	Rio Tinto	Water and Electricity consumption	157.71
T69887	07/03/2024	Seton Australia	Hardware supplies	2211.99
T69888	07/03/2024	Shelly's Face Painting	Program facilitator	250.00
T69889	07/03/2024	Shire Of Ashburton	BRB & BCITF Commissions	83.25
T69890	07/03/2024	Slater & Gordon Trust Account	Wittenoom legal services	39750.00
T69891	07/03/2024	Sodexo - Rental Payments	Rent	823.33
T69892	07/03/2024	SpacetoCo Pty Ltd	Partner Pro bundle	165.00
T69893	07/03/2024	Sustainability In Practice Pty Ltd	Advisory services	42270.80
T69894	07/03/2024	Tom Price Medical Centre Pty Ltd	Pre-employment medical assessment	781.00
T69895	07/03/2024	Tom Price Veterinary Clinic	Veterinarian services	191.00
T69896	07/03/2024	Tori Wellwood (Emp #2017)	Staff reimbursement	27.50
T69897	07/03/2024	Tyres4U Pty Ltd	Tyres	2633.40
T69898	07/03/2024	Visimax (Bucci Holdings Pty Ltd T/A)	Staff uniforms and PPE	632.23
T69899	07/03/2024	WA Comedy	Event facilitators	2808.30
T69900	07/03/2024	WA Reticulation Supplies	Reticulation supplies	123.35
T69901	07/03/2024	Western Australian Local Government Association	Training services	1633.50
T69902	07/03/2024	Westrac Pty Ltd	Vehicle parts, maintenance and repairs	1327.11
T69903	07/03/2024	Wormald Australia	Fire equipment testing and servicing	1127.50
T69904	15/03/2024	A4 Projects	Project management consultancy services	10290.20
T69905	15/03/2024	Abco Products	Cleaning products	8169.48
T69906	15/03/2024	Aceam Pty Ltd	Asset management services	30353.40

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF MARCH 2024

IFT Payment	Date	Name	Description	Amount
T69907	15/03/2024	Afgri Equipment Australia Pty Ltd	Vehicle parts, maintenance and repairs	55.20
T69908	15/03/2024	AIM Construction Group WA Pty Ltd	Repairs and maintenance Tom Price	23393.70
T69909	15/03/2024	Allied Pickford's WA	Relocation services	2866.82
T69910	15/03/2024	Allpest WA (Rol-WA Pty Ltd T/A)	Pest control services	917.00
T69911	15/03/2024	Amanda Fuller (Staff)	Staff reimbursement	6089.43
T69912	15/03/2024	Ampol Australia Petroleum Pty Ltd	Fuel	1478.90
T69913	15/03/2024	AMS - Aerodrome Management Services	Passenger and baggage screening services	8500.50
T69914	15/03/2024	Ausco Modular Pty Ltd	Equipment Hire	10257.39
T69915	15/03/2024	Australian Audit	Probity audit services	869.00
T69916	15/03/2024	Australian Environmental Auditors Pty Ltd	Contaminated sites audit services	1078.00
T69917	15/03/2024	AIM WA	Training services	22402.27
T69918	15/03/2024	Baltic Projects Pty Ltd	Project management consultancy services	7650.50
T69919	15/03/2024	Bennco Group	Repairs and maintenance Tom Price	6954.86
T69920	15/03/2024	Bird-X-Peller Australia & New Zealand	Bird repeller products	2720.19
T69921	15/03/2024	Blackwoods Pty Ltd	Staff PPE and cleaning products	2705.31
T69922	15/03/2024	Boc Gases	BOC container services	354.39
T69923	15/03/2024	Brandworx Australia	Staff uniforms	234.30
T69924	15/03/2024	Brie Healy	Councillor travel expenses	1292.64
T69925	15/03/2024	Brooks Hire Service Pty Ltd	Machinery hire	1339.31
T69926	15/03/2024	Brother Of Mine Coffee Roasters	Coffee supplies for onsale	600.00
T69927	15/03/2024	Bucher Municipal	Vehicle parts, maintenance and repairs	2616.10
T69928	15/03/2024	Bunnings Group Limited	Maintenance items for Shire Housing	4003.16
T69929	15/03/2024	Burbury Consulting Pty Ltd	Design services	26147.00
T69930	15/03/2024	Byblos Constructions-Tom Price	Repairs and maintenance Tom Price	312229.50
T69931	15/03/2024	C Munro Contractors	Repairs and maintenance Onslow	45086.74
T69932	15/03/2024	Campbells Canning Vale	Refreshments for onsale	1322.59
T69933	15/03/2024	Carroll & Richardson Flagworld	Flags	341.00
T69934	15/03/2024	Case Store Pty Ltd	ICT hardware	239.90
T69935	15/03/2024	Castle Civil	Construction services	248866.79
T69936	15/03/2024	Centurion Transport Co Pty Ltd	Freight	719.84
T69937	15/03/2024	Child Support Agency	Payroll Deductions/Contributions	1062.29
T69938	15/03/2024	Choices Flooring Geraldton	Maintenance items for Shire Housing	965.00
T69939	15/03/2024	City Of Karratha	Environmental Health services	6068.02
T69940	15/03/2024	Clayton Utz	Legal services	1833.00



SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF MARCH 2024

FT Payment	Date	Name	Description	Amount
T69941	15/03/2024	Cleverpatch Pty Ltd	Craft items for programs	836.38
T69942	15/03/2024	Coca-Cola Amatil (Aust) Pty Ltd	Refreshments for onsale	1689.99
T69943	15/03/2024	Combined Monitoring Centre	Monitoring services	175.46
T69944	15/03/2024	Corporate Travel Management Pty Ltd	Travel	12276.54
T69945	15/03/2024	Corsign WA Pty Ltd	Signs and hardware	99.00
T69946	15/03/2024	Costumebbox.Com.Au Pty Ltd	Decorations for programs	798.14
T69947	15/03/2024	CPSQS Consulting Pty Ltd	Surveying services	2970.00
T69948	15/03/2024	Creative ADM	Report design services	836.00
T69949	15/03/2024	Datacom Systems (Au) Pty Ltd	Microsoft 365 licence	9818.76
T69950	15/03/2024	Dept Water and Environment Regulation	DWER Mandatory annual licence fee	869.00
T69951	15/03/2024	Dice Solutions	Electrical repairs and maintenance Onslow	4145.75
T69952	15/03/2024	Digga West & Earthparts WA	Vehicle parts, maintenance and repairs	9713.00
T69953	15/03/2024	Discount Safety Signs Australia	Signs and hardware	302.89
T69954	15/03/2024	Diva Ministries	Event facilitators	1200.00
T69955	15/03/2024	DTS International Sydney	DISC profiles for OD team	1402.50
T69956	15/03/2024	Easifleet Pty Ltd	Novated lease	1591.54
T69957	15/03/2024	Eaton Electrical (Australia) Pty Ltd	Electrical repairs and maintenance Onslow	3737.46
T69958	15/03/2024	Element Advisory Pty Ltd	Preparation of assessment	1100.00
T69959	15/03/2024	Emerge Associates	Design and contract services	34688.50
T69960	15/03/2024	Environex International	Chemicals	623.52
T69961	15/03/2024	Eurofins ARL	Onslow WWTP water sampling	303.05
T69962	15/03/2024	First National Real Estate Karratha	Rent	7169.64
T69963	15/03/2024	Glass Co WA	Security screens	19730.82
T69964	15/03/2024	Go West Tours	Airport transfers	5.50
T69965	15/03/2024	Grace Removals (Australia) Pty Ltd	Relocation services	6649.13
T69966	15/03/2024	Harby Studios	Marketing services	25066.25
T69967	15/03/2024	Hitachi Construction Machinery	Vehicle parts, maintenance and repairs	527.08
T69968	15/03/2024	Horizon Power	Electricity consumption	48306.55
T69969	15/03/2024	Hose Factory (Rupen Agca T/A)	Reticulation parts	104.90
T69970	15/03/2024	Houspect WA	Pre-purchase house inspections	4258.00
T69971	15/03/2024	Hydraulink CCR	Vehicle parts, maintenance and repairs	176.33
T69972	15/03/2024	Independent Fuel Solutions Pty Ltd	Fuel	10033.33
T69973	15/03/2024	International Quadratics	Signage	1754.50
T69974	15/03/2024	Iris Consulting Group Pty Ltd	Training	418.00

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF MARCH 2024

IFT Payment	Date	Name	Description	Amount
T69975	15/03/2024	IT Vision Australia Pty Ltd	Payroll Processing service	63571.39
T69976	15/03/2024	James Bennett Pty Ltd	Library stock	34.99
T69977	15/03/2024	Japanese Truck & Bus Spares	Vehicle parts, maintenance and repairs	439.40
T69978	15/03/2024	JB Hi-Fi Group Pty Ltd	ICT hardware	2226.00
T69979	15/03/2024	JJs Cleaning Tom Price Pty Ltd	Cleaning services	1320.00
T69980	15/03/2024	Joanne Sangster (Emp)	Staff reimbursement	381.79
T69981	15/03/2024	Key2Creative	Design and printing services	704.00
T69982	15/03/2024	Kez's Place (Kerrie Hooper T/A)	Staff refreshments	112.00
T69983	15/03/2024	KHB Mobile Mechanical Pty Ltd	Vehicle parts, maintenance and repairs	849.97
T69984	15/03/2024	Kompan Playscape Pty Ltd	Hardware supplies	165.00
T69985	15/03/2024	Kone Elevators Pty Ltd	Monthly elevator service	1497.84
T69986	15/03/2024	Landgate	Land and asset compliance documents	620.40
T69987	15/03/2024	Lavazza Australia Pty Ltd	Refreshments	806.49
T69988	15/03/2024	Liwa Aquatics	Yearly membership	140.00
T69989	15/03/2024	Lo-Go Appointments	Labour hire contracting services	3756.06
T69990	15/03/2024	Local Geotechnics	Geotech investigations	10890.00
T69991	15/03/2024	M J Maintenance	Gardening and maintenance services	1355.20
T69992	15/03/2024	Marsh Advisory	Evacuation diagrams	1281.50
T69993	15/03/2024	McLeods Barristers & Solicitors	Legal services	3518.90
T69994	15/03/2024	McMahon Burnett Transport	Freight	6616.30
T69995	15/03/2024	Mills Oakley	Legal services	3865.84
T69996	15/03/2024	MKJ Logistics	Freight	819.94
T69997	15/03/2024	Modern Teaching Aids Pty Ltd	Stationery	329.84
T69998	15/03/2024	Nabberu Minerals Pty Ltd	Rates refund	5391.68
T69999	15/03/2024	Napa	Vehicle parts, maintenance and repairs	3382.93
T70000	15/03/2024	North Regional Tafe	Staff training	203.45
T70001	15/03/2024	Norwest Refrigeration Services	Electrical repairs and maintenance Tom price	1159.84
T70002	15/03/2024	O2 Marine (WA Marine Pty Ltd T/A)	Approvals support for Onslow Jetty project	19750.50
T70003	15/03/2024	Office Of The Auditor General WA	Auditing services	13142.80
T70004	15/03/2024	Officeworks Superstores Pty Ltd	Stationery	871.83
T70005	15/03/2024	Old MacDonalds Travelling Farms WA	Program facilitator	6347.00
T70006	15/03/2024	Onslow Cleaning	Cleaning services	330.00
T70007	15/03/2024	Onslow Contracting	Repairs and maintenance Onslow	5585.54
T70008	15/03/2024	Onslow General Store	Onslow catering, consumables and hardware	3697.48

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF MARCH 2024

FT Payment	Date	Name	Description	Amount
T70009	15/03/2024	Onslow Sports Club Incorporated	Venue hire	385.00
T70010	15/03/2024	Ora Wellness (The Little Yoga Studio T/A)	Program facilitator	1000.00
T70011	15/03/2024	Paraburdoo IGA	Paraburdoo catering, consumables and hardware	4751.87
T70012	15/03/2024	Pathwest Laboratory Medicine WA	Pathology services	99.00
T70013	15/03/2024	Peoplesense By Altius	Workplace training	1860.00
T70014	15/03/2024	PFD Food Services Pty Ltd	Food items for onsale	2976.00
T70015	15/03/2024	Pilbara Bakehouse Pty Ltd	Catering	765.00
T70016	15/03/2024	Pilbara Bin Services	Waste services	1760.00
T70017	15/03/2024	Pilbara Copy Service	Photocopier hire and ink cartridges	2069.10
T70018	15/03/2024	Pilbara Environmental Services Pty Ltd	Total waste management services	39453.65
T70019	15/03/2024	Pilbara Food Services	Food items for onsale	2224.79
T70020	15/03/2024	Pilbara Motor Group / Karratha Toyota	Vehicle parts, maintenance and repairs	254.20
T70021	15/03/2024	Pilbara Trees	Arborist services	20524.95
T70022	15/03/2024	Playmaster Pty Ltd	Hardware supplies	178.20
T70023	15/03/2024	Poolshop Online Pty Ltd	Swimming Pool supplies	4537.50
T70024	15/03/2024	Radio And Broadcast Services	Bi-Annual maintenance Onslow TV compound	21945.00
T70025	15/03/2024	Reece Pty Ltd	Reticulation supplies	380.72
T70026	15/03/2024	Rentokil Pest Control	Pest inspections and treatments	3850.00
T70027	15/03/2024	Rio Tinto	Water and Electricity consumption	38485.80
T70028	15/03/2024	Rockend Technology Pty Ltd	Property Tree subscription	308.00
T70029	15/03/2024	SAS Locksmiths	Security supplies	13094.83
T70030	15/03/2024	Scott Printers Pty Ltd	Printing services	4072.20
T70031	15/03/2024	Scyne Advisory Pty Ltd	Onslow Airport Consultancy Services	324500.00
T70032	15/03/2024	Selectro Services	Electronic parts	2574.00
T70033	15/03/2024	Seton Australia	Hardware supplies	3567.48
T70034	15/03/2024	Sheridans	Council meeting desk plaques	61.60
T70035	15/03/2024	Shire Of Ashburton	Payroll Deductions/Contributions	2665.00
T70036	15/03/2024	Sigma Chemicals	Chemicals	7484.13
T70037	15/03/2024	Sinch Messagemedia	Monthly fee for SMS notifications	53.90
T70038	15/03/2024	Sodexo Remote Sites Australia	Pannawonica consumables	561.52
T70039	15/03/2024	South Metropolitan Tafe	Staff training	94.00
T70040	15/03/2024	Southern Cross Austereo Pty Ltd	Radio advertising	2259.40
T70041	15/03/2024	Sportsworld Of WA	Merchandise for onsale	1633.50
T70042	15/03/2024	St John Ambulance Western Australia	First Aid supplies	11945.25

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF MARCH 2024

IFT Payment	Date	Name	Description	Amount
T70043	15/03/2024	Stea Astute Architecture	Design services	5280.00
T70044	15/03/2024	Strategic Settlements	Property settlements	1505738.91
T70045	15/03/2024	Streem Pty Ltd	Media monitoring services	4884.00
T70046	15/03/2024	Successful Projects	Project management consultancy services	38825.24
T70047	15/03/2024	Sustainability In Practice Pty Ltd	Advisory services	42934.09
T70048	15/03/2024	T-Quip	Vehicle parts, maintenance and repairs	1305.20
T70049	15/03/2024	T.J. Depiazzi & Sons	Gardening supplies	15330.96
T70050	15/03/2024	Talis Consultants Pty Ltd	Onslow closed landfill monitoring services	2455.22
T70051	15/03/2024	Taman Diamond Tool Solutions	Machinery and hardware supplies	9289.50
T70052	15/03/2024	Tangibility Pty Ltd	Shire branded merchandise	1210.00
T70053	15/03/2024	TB Lawn Mowing (Thomas Bavin T/A)	Gardening services	940.00
T70054	15/03/2024	Team Global Express (A/C# 2085060)	Freight	2393.37
T70055	15/03/2024	Team Global Express (A/C# 2085599)	Freight	2452.29
T70056	15/03/2024	Tenderlink.Com	Public tender advertising	554.40
T70057	15/03/2024	The Harbour Agency	Event facilitators	38500.00
T70058	15/03/2024	TNT Express (Fedex Express T/As)	Freight	350.45
T70059	15/03/2024	Tom Price Physio Pty Ltd	Pre employment musculoskeletal exam	840.00
T70060	15/03/2024	Tom Price Senior High School	Electricity usage	13547.87
T70061	15/03/2024	Torque Tech Mechanical & Tyre	Vehicle parts, maintenance and repairs	662.01
T70062	15/03/2024	Total First Aid Solutions	First Aid supplies	250.00
T70063	15/03/2024	Transair Two-Way Radio	Airport radio supplies	549.78
T70064	15/03/2024	Tristar Water Solutions Pty Ltd	Onslow Airport WWTP monthly inspection	880.00
T70065	15/03/2024	Vanguard Print	Distribution and storage of Vest Ashburton guide	70.57
T70066	15/03/2024	Veris Australia Pty Ltd	Surveying services	6523.00
T70067	15/03/2024	Visit Brands Pty Ltd	Merchandise for onsale	5773.90
T70068	15/03/2024	Viva Energy Australia Pty Ltd	Fuel usage	8062.50
T70069	15/03/2024	Vizi Design	Architectural services	1210.00
T70070	15/03/2024	WA Reticulation Supplies	Reticulation supplies	3805.25
T70071	15/03/2024	Water 2 Water	Service fee for water systems	69.00
T70072	15/03/2024	Water Corporation	Water consumption	7946.56
T70073	15/03/2024	Water Infrastructure Science & Engineering	Onslow Airport WWTP audit	6348.92
T70074	15/03/2024	Western Australian Local Government Association	Training services	2020.40
T70075	15/03/2024	Westrac Pty Ltd	Vehicle parts, maintenance and repairs	1421.01
T70076	15/03/2024	Wicked Strategies Pty Ltd	Consultancy services	3399.00

## SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF MARCH 2024

FT Payment	Date	Name	Description	Amount
T70077	15/03/2024	Winc Australia Pty Limited	Stationery and refreshments	1996.86
T70078	15/03/2024	Wormald Australia	Fire equipment testing and servicing	5226.35
T70079	15/03/2024	WSP Australia Pty Limited	Community development strategy services	15394.50
T70080	15/03/2024	Wurth Australia	Consumables for Tom Price Depot	2384.85
T70081	15/03/2024	Youth Affairs Council Of WA Inc	Consultancy services	5500.00
T70082	21/03/2024	Abco Products	Cleaning products	99.22
T70083	21/03/2024	Acumentis Pty Ltd	Desktop valuations	660.00
T70084	21/03/2024	AIM Construction Group WA Pty Ltd	Repairs and maintenance Tom Price	5505.50
T70085	21/03/2024	Allmark & Associates Pty Ltd	Name badges for new Shire staff	314.60
T70086	21/03/2024	Amart Furniture Pty Ltd	Furniture for staff housing	10282.00
T70087	21/03/2024	Aim WA	Training services	1617.00
T70088	21/03/2024	Bennco Group	Repairs and maintenance Tom Price	1137.32
T70089	21/03/2024	Blackwoods Pty Ltd	Staff PPE and cleaning products	231.43
T70090	21/03/2024	Brandworx Australia	Staff uniforms	88.31
T70091	21/03/2024	Brie Healy	Councillor travel expenses	427.38
T70092	21/03/2024	Burbury Consulting Pty Ltd	Design services	12646.70
T70093	21/03/2024	Byblos Constructions-Tom Price	Repairs and maintenance Tom Price	2260.50
T70094	21/03/2024	Cave Creek Contracting	Contracting services	3014.00
T70095	21/03/2024	Corporate Travel Management Pty Ltd	Travel	2574.66
T70096	21/03/2024	Dice Solutions	Electrical repairs and maintenance Onslow	2931.16
T70097	21/03/2024	DTS International Sydney	Comprehensive DISC upgraded profiles	2139.50
T70098	21/03/2024	Family Shoveller Band	Event facilitators	6250.00
T70099	21/03/2024	First National Real Estate Karratha	Rent	6083.33
T70100	21/03/2024	Greenfield Technical Services	Engineering services	4114.00
T70101	21/03/2024	Hart Sport Australia Pty Ltd	Sporting goods for programs	310.00
T70102	21/03/2024	Herbert Smith Freehills	Legal services	51151.76
T70103	21/03/2024	Horizon Power	Electricity consumption	308.49
T70104	21/03/2024	Housing Authority	Rent	4040.01
T70105	21/03/2024	Hydraulink CCR	Vehicle parts, maintenance and repairs	35.92
T70106	21/03/2024	Independent Fuel Solutions Pty Ltd	Fuel	17981.62
T70107	21/03/2024	Initial Hygiene / Pink Hygiene Solutions	Hygiene services	4132.16
T70108	21/03/2024	International Quadratics	Swimming pool items	1495.67
T70109	21/03/2024	JJs Cleaning Tom Price Pty Ltd	Cleaning services	275.00
T70110	21/03/2024	Karingal Neighbourhood Centre	Function room hire	250.00

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF MARCH 2024

FT Payment	Date	Name	Description	Amount
T70111	21/03/2024	KHB Mobile Mechanical Pty Ltd	Vehicle parts, maintenance and repairs	4812.28
T70112	21/03/2024	Kmart Karratha	Decorations for Pannawonica event	245.50
T70113	21/03/2024	Labour Right Services	Repairs and maintenance Tom Price	132.00
T70114	21/03/2024	Leidos Security Enterprise Solutions	Service and maintenance of screening equipment	26337.30
T70115	21/03/2024	Lesley Allardyce (Staff)	Staff reimbursement	21.10
T70116	21/03/2024	Lo-Go Appointments (Helene Pty Ltd T/A)	Labour hire contracting services	3964.73
T70117	21/03/2024	Mark Keogh Training	First Aid training	2782.00
T70118	21/03/2024	Mark Reid #536	Staff reimbursement	529.95
T70119	21/03/2024	Napa	Vehicle parts, maintenance and repairs	105.75
T70120	21/03/2024	Officeworks Superstores Pty Ltd	Stationery	885.44
T70121	21/03/2024	Onslow Tourism & Progress Assn Inc	Onslow Pipeline copies	100.00
T70122	21/03/2024	Paraburdoo Inn	Venue hire and catering	3750.00
T70123	21/03/2024	Pilbara Food Services	Food items for onsale	1773.49
T70124	21/03/2024	Pilbara Mitre10	Hardware supplies	7002.14
T70125	21/03/2024	PTM Pilbara Traffic Management Pty Ltd	Traffic management	2580.60
T70126	21/03/2024	Red Earth Events	Decorations for Paraburdoo events	1600.00
T70127	21/03/2024	Rio Tinto - Pilbara Iron	Water and Electricity consumption	6690.68
T70128	21/03/2024	RR Coffee Love Pty Ltd	Catering	111.00
T70129	21/03/2024	Seton Australia	Hardware supplies	310.07
T70130	21/03/2024	SGS Australia Pty Ltd	Monthly waste water analysis	312.84
T70131	21/03/2024	Sigma Chemicals (Cromag Pty Ltd T/A)	Chemicals	859.87
T70132	21/03/2024	Sodexo - Rental Payments	Rent	6482.85
T70133	21/03/2024	South Metropolitan Tafe	Staff training	149.75
T70134	21/03/2024	Spotlight Pty Ltd	Items Pannawonica Library programs	1326.80
T70135	21/03/2024	Stantec Australia Pty Ltd	Consultancy services	25854.40
T70136	21/03/2024	T-Quip	Vehicle parts, maintenance and repairs	535.10
T70137	21/03/2024	Tangibility Pty Ltd	Shire branded merchandise	1416.91
T70138	21/03/2024	Vanessa Australia	Merchandise for onsale	1877.55
T70139	21/03/2024	WA Comedy	Event facilitators	865.70
T70140	21/03/2024	WA Library Supplies	Stationery supplies	98.95
T70141	21/03/2024	Wajon Publishing Company	Merchandise for onsale	715.00
T70142	21/03/2024	Water 2 Water	Water system servicing	313.50
T70143	21/03/2024	Wex Australia Pty Ltd (Motorpass)	Fuel	128.43
T70144	21/03/2024	Winc Australia Pty Limited	Stationery and refreshments	900.89

## SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF MARCH 2024

FT Payment	Date	Name	Description	Amount
T70145	21/03/2024	Woods Films	Editing services	1650.00
T70146	21/03/2024	Workforce Health Assessors	Pre employment medical assessments	382.80
T70147	21/03/2024	Wormald Australia	Fire equipment testing and servicing	21316.73
T70148	21/03/2024	Wurth Australia	Consumables for Tom Price Depot	957.70
T70149	28/03/2024	Abco Products	Cleaning products	3892.07
T70150	28/03/2024	AIM Construction Group WA	Repairs and maintenance Tom Price	2755.50
T70151	28/03/2024	All Interactive Distribution	Library stock	87.59
T70152	28/03/2024	Allied Pickfords WA	Relocation services	23441.00
T70153	28/03/2024	Amanda Dunn	Staff reimbursement	278.60
T70154	28/03/2024	Aerodrome Management Services	Passenger and baggage screening services	48131.64
T70155	28/03/2024	Australian Agribusiness	Garden and lawn supplies	1402.40
T70156	28/03/2024	Australian Human Resource Institute Ltd	Organisational Development staff memberships	2260.00
T70157	28/03/2024	Australian Local Government Association	Councillor and CEO Convention registration	4185.00
T70158	28/03/2024	Blackwoods Pty Ltd	Staff PPE and cleaning products	1354.78
T70159	28/03/2024	Brandworx Australia	Staff uniforms	805.07
T70160	28/03/2024	BS Building Maintenance	Repairs and maintenance Tom Price	995.50
T70161	28/03/2024	Bunnings Group Limited	Hardware and furniture supplies	151.90
T70162	28/03/2024	Byblos Constructions-Tom Price	Repairs and maintenance Tom Price	16787.10
T70163	28/03/2024	Centurion Transport Co Pty Ltd	Freight	1044.87
T70164	28/03/2024	Child Support Agency	Payroll Deductions/Contributions	1062.29
T70165	28/03/2024	City of Albany	WA Library Consortium membership	10422.50
T70166	28/03/2024	Cleverpatch Pty Ltd	Craft items for programs	466.62
T70167	28/03/2024	Commercial Aquatics Australia Pty Ltd	Hardware supplies	533.50
T70168	28/03/2024	Corporate Travel Management Pty Ltd	Travel	4082.94
T70169	28/03/2024	Darren Kennedy	Staff reimbursement	306.05
T70170	28/03/2024	Deanne Walkington #1164	Staff reimbursement	65.01
T70171	28/03/2024	Dice Solutions	Electrical repairs and maintenance Onslow	3024.58
T70172	28/03/2024	E.Law International	Caseroom and hosting fees	1210.00
T70173	28/03/2024	Easifleet Pty Ltd	Novated lease	1591.54
T70174	28/03/2024	Eurofins ARL	Onslow WWTP water sampling	269.50
T70175	28/03/2024	Family Shoveller Band	Event facilitator	4150.00
T70176	28/03/2024	Freshworks Inc	Annual plan	126.59
T70177	28/03/2024	Grenada Promotions Pty Ltd	Shire branded merchandise	7135.15
T70178	28/03/2024	Housing Authority	Rent	4000.00

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF MARCH 2024

FT Payment	Date	Name	Description	Amount
T70179	28/03/2024	Hydraulink CCR	Vehicle parts, maintenance and repairs	2203.15
T70180	28/03/2024	Independent Fuel Solutions Pty Ltd	Fuel	35519.53
T70181	28/03/2024	Initial Hygiene / Pink Hygiene Solutions	Hygiene services	4132.16
T70182	28/03/2024	James Bennett Pty Ltd	Library stock	93.06
T70183	28/03/2024	JB Hi-Fi Group Pty Ltd	ICT hardware	918.00
T70184	28/03/2024	Joyce Krane	Machinery hire	537.24
T70185	28/03/2024	Julie Tracy	Staff reimbursement	120.00
T70186	28/03/2024	Karratha Smash Repairs Pty Ltd	Insurance excess	300.00
T70187	28/03/2024	KHB Mobile Mechanical Pty Ltd	Vehicle parts, maintenance and repairs	1925.00
T70188	28/03/2024	Landgate	Land and asset compliance documents	6963.50
T70189	28/03/2024	MKJ Logistics	Freight	986.70
T70190	28/03/2024	Norwest Contracting	Contracting services	245339.42
T70191	28/03/2024	Norwest Refrigeration Services	Electrical repairs and maintenance Tom price	18028.23
T70192	28/03/2024	Officeworks Superstores Pty Ltd	Stationery	367.29
T70193	28/03/2024	Ore-Some Catering	Catering	700.00
T70194	28/03/2024	Pannawonica Craft Club	Program facilitators	1300.00
T70195	28/03/2024	Pannawonica KindyGym Inc	Program facilitators	500.00
T70196	28/03/2024	Pannawonica P&C	Program facilitators	200.00
T70197	28/03/2024	Paraburdoo Inn	Catering	168.00
T70198	28/03/2024	Paraburdoo Netball Association	Refund of overpaid annual lease fee	110.00
T70199	28/03/2024	PCC Productions Pty Ltd	Event facilitators	17128.38
T70200	28/03/2024	Pilbara Food Services	Food items for onsale	650.68
T70201	28/03/2024	Pilbara Motor Group / Karratha Toyota	Vehicle purchases, parts and maintenance	1563.03
T70202	28/03/2024	Pilbara Trees	Arborist services	7193.10
T70203	28/03/2024	PVA (WA)	Desktop property rental assessments	1320.00
T70204	28/03/2024	Ray White Exmouth	Rent	3693.45
T70205	28/03/2024	Redfish Technologies Pty Ltd	Supply and Installation of Live streaming equipment	95099.99
T70206	28/03/2024	Reece Pty Ltd	Reticulation supplies	7517.96
T70207	28/03/2024	Rio Tinto - Pilbara Iron	Water and Electricity consumption	38135.08
T70208	28/03/2024	Rottnest Channel Swim Association Inc	Virtual swim packs for Shire pools	850.00
T70209	28/03/2024	Royal Life Saving Society WA	Training	320.00
T70210	28/03/2024	Scyne Advisory Pty Ltd	Stakeholder discussion support	30000.00
T70211	28/03/2024	Seek Limited	Advertising	325.27
T70212	28/03/2024	Shelly's Face Painting	Program facilitator	250.00



**SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF MARCH 2024**

<b>EFT Payment</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
T70213	28/03/2024	Shire Of Ashburton	Payroll Deductions/Contributions	2915.00
T70214	28/03/2024	Sigma Chemicals	Chemicals	1713.36
T70215	28/03/2024	Sodexo - Rental Payments	Rent	910.00
T70216	28/03/2024	Sonic Healthplus Pty Ltd	Pre employment medicals	622.60
T70217	28/03/2024	Stott & Hoare	Hardware	75.90
T70218	28/03/2024	T-Quip	Vehicle parts, maintenance and repairs	240.90
T70219	28/03/2024	Tom Price Tyres	Vehicle parts, maintenance and repairs	2264.56
T70220	28/03/2024	Torque Tech Mechanical & Tyre	Vehicle parts, maintenance and repairs	1153.19
T70221	28/03/2024	Tristar Water Solutions Pty Ltd	Onslow Airport WWTP monthly inspection	880.00
T70222	28/03/2024	WA Library Supplies	Signage for Tom Price library	383.74
T70223	28/03/2024	We Care We Share	Event facilitators	500.00
T70224	28/03/2024	WALGA	Training services	5500.00
T70225	28/03/2024	White Chalk Road Pty Ltd	Facebook advertising	1254.00
T70226	28/03/2024	Winc Australia Pty Limited	Stationery and refreshments	82.32
			<b>EFT Total</b>	<b>\$ 5,171,718.87</b>

<b>Cards/Bpay</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
20164.1	01/03/2024	AVDATA AUSTRALIA	Data and billing service fees and charges Internet transfer	3308.60
20220.1	03/03/2024	Westpac	Monthly credit card purchases	1070.68
20221.1	03/03/2024	Westpac	Monthly credit card purchases	4163.08
20246.1	03/03/2024	Westpac	Monthly credit card purchases	16113.59
20274.1	14/03/2024	Dept Mines, Industry Reg's & safety	Lodgement of Housing bonds 14th Submission	1300.00
20275.1	14/03/2024	Dept Mines, Industry Reg's & safety	Lodgement of Housing bonds 14th Submission	250.00
20249.1	26/03/2024	Beam clearing house	Super for Payrun 26/02/2024 - 10/03/2024	112528.81
20257.1	28/03/2024	Beam clearing house	Super for Payrun 11/03/2024 - 24/03/2024	113616.35
			<b>Credit card/Bpay Total</b>	<b>\$ 226,145.16</b>

<b>Payroll</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
tch 10392	14/03/2024	Shire of Ashburton	Staff payroll P/E 10/03/2024	\$ 454,365.92
024-07.17	28/03/2024	Shire of Ashburton	Staff payroll P/E 24/03/2024	\$ 474,683.94
			<b>Total payroll</b>	<b>\$ 929,049.86</b>

**Shire of Ashburton**

**13A Payments by Employees via purchasing cards  
Government (Financial Management) Regulation 1996 13A**

**Corporate Credit Cards  
Payment Total for Month of February 2024**

Pursuant to the regulation:

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared -

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment;
- (d) sufficient information to identify the transaction.

- (2) A list prepared under subregulation (1) must be -

- (a) presented to the council at the next ordinary meeting of Council after the list is prepared; and
- (b) recorded in the minutes of that meeting

Description	Amount
Director Community Development	\$ 4,163.08
Director Corporate Services	\$ 16,113.59
Director Infrastructure Services	\$ -
Manager Finance	\$ -
Manager Human Resources	\$ 1,070.68
<b>Grand Total</b>	<b>\$ 21,347.35</b>

Trans No.	Date	Name	Description	Payment
<b>DIRECTOR COMMUNITY DEVELOPEMENT - \$10,000</b>				
CM-MAR-24-01	05/02/2024	SPROUT SOCIAL	Sprout social subscription 04/02/2024 - 04/03/2024	2058.41
CM-MAR-24-02	07/02/2024	RMS COMMERCIAL	Monthly fee for OSC online booking software 01/02/2024 - 29/02/2024	227.99
CM-MAR-24-03	15/02/2024	ONSLow FOOD & FUEL	57.48L Unleaded petrol for PUT117 - Toyota Hilux Workmate (AS9159)	129.33
CM-MAR-24-04	15/02/2024	ONSLow FOOD & FUEL	39.76L Unleaded petrol for PUT118 - Toyota Hilux Workmate (AS9154)	89.45
CM-MAR-24-05	15/02/2024	ONSLow FOOD & FUEL	52.57L Unleaded petrol for Onslow small plant	118.28
CM-MAR-24-06	15/02/2024	ONSLow FOOD & FUEL	54.90L Unleaded petrol for PUT151 - Toyota Hilux Workmate	123.53
CM-MAR-24-07	19/02/2024	MAILCHIMP	Monthly subscription fee for online software	93.13
CM-MAR-24-08	26/02/2024	DEPT OF JUSTICE	Court application fee to Carnarvon magistrates court 23/02/2024	74.50
CM-MAR-24-09	28/02/2024	PARKER BLACK FORREST	Swipe cards for Ocean View Caravan park	455.51
CM-MAR-24-10	29/02/2024	OFFICEWORKS	Toro workstation desk for media department	428.95
CM-MAR-24-11	01/03/2024	THE WEST AUSTRALIAN	Digital newspaper edition yearly subscription 21/05/2024 - 20/05/2025	364.00
			<b>Total</b>	<b>\$ 4,163.08</b>
<b>DIRECTOR CORPORATE SERVICES - \$10,000</b>				
DK-MAR-24-01	05/02/2024	TOM PRICE HOTEL	Meals for recruitment meeting for Manager assets	79.88
DK-MAR-24-02	06/02/2024	ENVIRONMENTAL HEALTH ELLENBROOK	World congress training for EH staff 20/05/2024 - 24/05/2024	1757.50
DK-MAR-24-03	06/02/2024	ONSLow FREIGHT LOGISTICS	Freight furniture from Perth to Onslow for ICT staff 06/02/2024	935.00
DK-MAR-24-04	06/02/2024	FACEBOOK META	Facebook advertising for Visit Ashburton awareness campaign	15.45
DK-MAR-24-05	08/02/2024	FACEBOOK META	Facebook advertising for Visit Ashburton awareness campaign	15.45
DK-MAR-24-06	09/02/2024	FACEBOOK META	Facebook advertising for Visit Ashburton awareness campaign	15.45
DK-MAR-24-07	12/02/2024	FACEBOOK META	Facebook advertising for Visit Ashburton awareness campaign	15.45
DK-MAR-24-08	12/02/2024	FACEBOOK META	Facebook advertising for Visit Ashburton awareness campaign	20.60
DK-MAR-24-09	13/02/2024	FACEBOOK META	Facebook advertising for Visit Ashburton awareness campaign	30.90
DK-MAR-24-10	15/02/2024	CURTAIN UNIVERSITY	Student tuition fee's for Environmental Health officer	5431.76
DK-MAR-24-11	15/02/2024	DAFFYS COFFEE	Morning tea for LTFP workshop	53.00
DK-MAR-24-12	16/02/2024	FACEBOOK META	Facebook advertising for Visit Ashburton awareness campaign	41.20
DK-MAR-24-13	20/02/2024	FACEBOOK META	Facebook advertising for Visit Ashburton awareness campaign	72.10
DK-MAR-24-14	22/02/2024	ONSLow BEACH RESORT	Morning tea for Council meeting workshop 20/02/2024	114.00
DK-MAR-24-15	22/02/2024	ONSLow BEACH RESORT	Dinner for Councillors and staff after Council meeting workshop	1258.00
DK-MAR-24-16	22/02/2024	OFFICEWORKS	Print of Onslow Port for a gift	14.00
DK-MAR-24-17	26/02/2024	FACEBOOK META	Facebook advertising for Visit Ashburton awareness campaign	72.10
DK-MAR-24-18	26/02/2024	STARLINK INTERNET	Starlink monthly subscription 18/02/2024 - 17/03/2024	174.00
DK-MAR-24-19	27/02/2024	WESTYS POOL MAINTENANCE	Pool cleaning machines for 1119 Warrina Place, Tom Price	3168.00
DK-MAR-24-20	27/02/2024	WESTYS POOL MAINTENANCE	Pool cleaning supplies for 1119 Warrina Place, Tom Price	825.00
DK-MAR-24-21	28/02/2024	THE WEST AUSTRALIAN	Three monthly digital subscription 27/02/2024 - 21/05/2024	84.00
DK-MAR-24-22	01/03/2024	FACEBOOK META	Facebook advertising for Visit Ashburton awareness campaign	72.10
DK-MAR-24-23	01/03/2024	DIGITAL RIVER IRELAND	Mobile edit forensic single phone license x 3	607.98
DK-MAR-24-24	01/03/2024	PADDLE NET SPOT	Netspot Wifi signal strength package	1240.67
			<b>Total</b>	<b>\$ 16,113.59</b>
<b>MANAGER HUMAN RESOURCES - \$5,000</b>				
AH-MAR-24-01	22/02/2024	LUCID SOFTWARE	Organisation chart functionality for shire wide use	1070.68
			<b>Total</b>	<b>\$ 1,070.68</b>
			<b>Total Credit Cards</b>	<b>\$ 21,347.35</b>

**Shire of Ashburton**

**13A Payments by Employees via purchasing cards  
Government (Financial Management) Regulation 1996 13A**

**Other Payment Cards  
Payment Total for Month of February 2024**

Pursuant to the regulation:

(1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared -

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment;
- (d) sufficient information to identify the transaction.

(2) A list prepared under subregulation (1) must be -

- (a) presented to the council at the next ordinary meeting of Council after the list is prepared; and
- (b) recorded in the minutes of that meeting

Description	Amount
Cabcharge	\$ 235.21
Ampol	\$ 1,478.90
Shell	\$ 8,062.50
Wex Motorpass	\$ 53.70
<b>Grand Total</b>	<b>\$ 9,830.31</b>

OTHER PAYMENT CARDS FOR THE MONTH OF FEBRUARY 2024				
Supplier	Date	Card Holder	Description	Amount
Cabcharge	1/02/2024	Audra Smith	Taxi Travel	\$ 59.96
Cabcharge	1/02/2024	Audra Smith	Taxi Travel	\$ 70.25
Cabcharge	5/02/2024	Audra Smith	Taxi Travel	\$ 105.00
Ampol	6/02/2024	PUT159	Fuel purchases	\$ 279.92
Ampol	9/02/2024	PSW104	Fuel purchases	\$ 291.60
Ampol	11/02/2024	PUT164	Fuel purchases	\$ 180.96
Ampol	12/02/2024	PSW104	Fuel purchases	\$ 173.70
Ampol	14/02/2024	PSW104	Fuel purchases	\$ 225.95
Ampol	15/02/2024	PUT164	Fuel purchases	\$ 82.37
Ampol	17/02/2024	PSW104	Fuel purchases	\$ 244.40
Shell	1/02/2024	PUT115	Fuel Purchases	\$ 168.93
Shell	1/02/2024	PSW94	Fuel Purchases	\$ 132.10
Shell	2/02/2024	PUT123	Fuel Purchases	\$ 137.64
Shell	2/02/2024	P575	Fuel Purchases	\$ 79.93
Shell	2/02/2024	PUT146	Fuel Purchases	\$ 104.77
Shell	2/02/2024	PUT122	Fuel Purchases	\$ 91.00
Shell	3/02/2024	PSW95	Fuel Purchases	\$ 257.99
Shell	3/02/2024	S001	Fuel Purchases	\$ 978.60
Shell	5/02/2024	PUT121	Fuel Purchases	\$ 127.17
Shell	5/02/2024	PUT124	Fuel Purchases	\$ 126.42
Shell	5/02/2024	PUT102	Fuel Purchases	\$ 97.77
Shell	6/02/2024	PTR32	Fuel Purchases	\$ 25.67
Shell	6/02/2024	PUT160	Fuel Purchases	\$ 236.34
Shell	6/02/2024	PUT140	Fuel Purchases	\$ 67.14
Shell	7/02/2024	PSW107	Fuel Purchases	\$ 103.71
Shell	7/02/2024	PUT115	Fuel Purchases	\$ 123.29
Shell	8/02/2024	PUT116	Fuel Purchases	\$ 109.45
Shell	8/02/2024	PSW110	Fuel Purchases	\$ 164.00
Shell	9/02/2024	PSW105	Fuel Purchases	\$ 232.31
Shell	9/02/2024	PSW104	Fuel Purchases	\$ 209.73
Shell	10/02/2024	PUT159	Fuel Purchases	\$ 134.34
Shell	11/02/2024	PSW104	Fuel Purchases	\$ 92.69
Shell	12/02/2024	PUT142	Fuel Purchases	\$ 162.03
Shell	13/02/2024	PTR32	Fuel Purchases	\$ 27.74
Shell	15/02/2024	PUT147	Fuel Purchases	\$ 135.76
Shell	15/02/2024	PUT121	Fuel Purchases	\$ 121.25
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Shell	19/02/2024	PRM19	Fuel Purchases	\$ 77.29
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Shell	19/02/2024	PUT124	Fuel Purchases	\$ 119.61
Shell	20/02/2024	PUT140	Fuel Purchases	\$ 72.37
Shell	20/02/2024	PTR32	Fuel Purchases	\$ 28.00
Shell	20/02/2024	PSD11	Fuel Purchases	\$ 122.19
Shell	20/02/2024	PUT122	Fuel Purchases	\$ 71.94
Shell	21/02/2024	P575	Fuel Purchases	\$ 12.79
Shell	21/02/2024	PUT164	Fuel Purchases	\$ 189.99
Shell	22/02/2024	PTR32	Fuel Purchases	\$ 20.99
Shell	23/02/2024	PUT122	Fuel Purchases	\$ 92.91
Shell	23/02/2024	PUT140	Fuel Purchases	\$ 101.63
Shell	23/02/2024	PSW104	Fuel Purchases	\$ 138.47
Shell	23/02/2024	PUT115	Fuel Purchases	\$ 122.64
Shell	24/02/2024	PUT158	Fuel Purchases	\$ 297.84
Shell	25/02/2024	PUT142	Fuel Purchases	\$ 157.99
Shell	26/02/2024	PUT121	Fuel Purchases	\$ 120.51
Shell	26/02/2024	PUT123	Fuel Purchases	\$ 137.07
Shell	27/02/2024	PSW107	Fuel Purchases	\$ 78.17
Shell	28/02/2024	PUT116	Fuel Purchases	\$ 130.90
Shell	28/02/2024	PTR32	Fuel Purchases	\$ 21.53
Shell	29/02/2024	P575	Fuel Purchases	\$ 34.97
Shell	29/02/2024	P575	Card fee	\$ 2.75
Shell	29/02/2024	P575	Card fee	\$ 2.75
Shell	29/02/2024	P575	Card fee	\$ 2.75
Shell	29/02/2024	P575	Card fee	\$ 2.75
Shell	29/02/2024	PFL03	Card fee	\$ 2.75
Shell	29/02/2024	S001	Card fee	\$ 2.75
Shell	29/02/2024	S002	Card fee	\$ 2.75
Shell	29/02/2024	PPM02	Card fee	\$ 2.75

Supplier	Date	Card Holder	Description	Amount
Shell	29/02/2024	PRM14	Card fee	\$ 2.75
Shell	29/02/2024	PRM18	Card fee	\$ 2.75
Shell	29/02/2024	PRM19	Card fee	\$ 2.75
Shell	29/02/2024	PRS06	Card fee	\$ 2.75
Shell	29/02/2024	PSD09	Card fee	\$ 2.75
Shell	29/02/2024	PSD10	Card fee	\$ 2.75
Shell	29/02/2024	PSD11	Card fee	\$ 2.75
Shell	29/02/2024	PSW101	Card fee	\$ 2.75
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Shell	29/02/2024	PSW92	Card fee	\$ 2.75
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Shell	29/02/2024	PSW94	Card fee	\$ 2.75
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Shell	29/02/2024	PUT166	Card fee	\$ 2.75

Supplier	Date	Card Holder	Description	Amount
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Wex Motorpass	15/02/2024	PSW95	Card fee	\$ 3.58
Wex Motorpass	15/02/2024	PLT14	Card fee	\$ 3.58
Wex Motorpass	15/02/2024	PTR31	Card fee	\$ 3.58
Wex Motorpass	15/02/2024	PUT129	Card fee	\$ 3.58
Wex Motorpass	15/02/2024	PUT133	Card fee	\$ 3.58
Wex Motorpass	15/02/2024	PUT136	Card fee	\$ 3.58
Wex Motorpass	15/02/2024	PUT158	Card fee	\$ 3.58
Wex Motorpass	15/02/2024	P575	Card fee	\$ 3.58
Wex Motorpass	15/02/2024	PUT151	Card fee	\$ 3.58
Wex Motorpass	15/02/2024	P575	Card fee	\$ 3.58
Wex Motorpass	15/02/2024	PUT118	Card fee	\$ 3.58
Wex Motorpass	15/02/2024	PUT148	Card fee	\$ 3.58
Wex Motorpass	15/02/2024	PUT117	Card fee	\$ 3.58
Wex Motorpass	15/02/2024	PUT105	Card fee	\$ 3.58
			<b>Total Other Payment Cards</b>	<b>\$ 9,830.31</b>



# Agenda Item 13.4 - Attachment 4

## Rio Tinto - Marandoo Technical Land Description





### Unurunha Village - Technical Description

**Unurunha Village**  
**operated by Rio Tinto Ltd**  
**for the Yandicoobine Iron Ore Project**

That portion of land being part of 556, as shown on DP404911, starting from a point at coordinate 603870.0 metres East, 503250.0 metres North (MGA94 Zone 50) and extending easterly 90 degrees, 0 minutes, 0 seconds, 1200.0 metres; thence southerly 180 degrees, 0 minutes, 0 seconds, 800.0 metres; thence westerly 270 degrees, 0 minutes, 0 seconds, 1200.0 metres; thence northerly 0 degrees, 0 minutes, 0 seconds, 800.0 metres to the starting point.

Approximate Area: 96.0 hectares

0 100 200 300 m

1:8,000 GDA 1994 MGA Zone 50

Job Number 0144145  
 Produced: 12/02/2024

Geospatial Team, Location Services, Landgate  
 Email: [mapping@landgate.wa.gov.au](mailto:mapping@landgate.wa.gov.au)

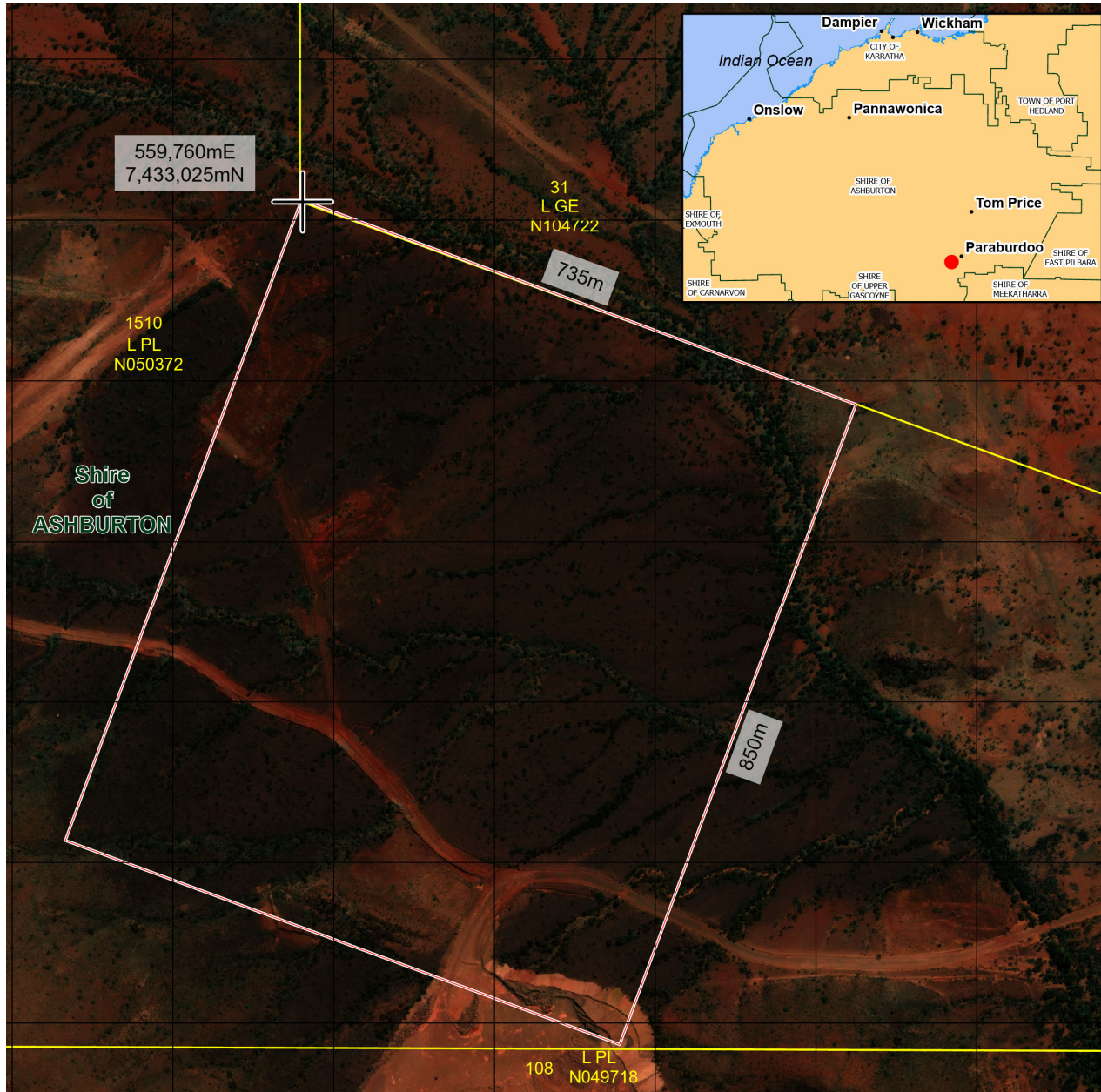


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## Agenda Item 13.4 - Attachment 6

Rio Tinto - Western Ranges Technical Land Description



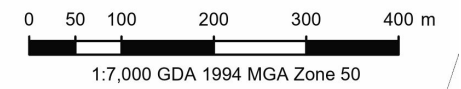
## Western Ranges Mining Camp Technical Description

**Western Ranges Mining Camp  
Rio Tinto Ltd  
Western Ranges Iron Ore Project**

All that portion of land being part of Lot 1510, as shown on DP77634/PL N050372. Starting from a point at coordinate 559760.0 metres East, 7433025.0 metres North (MGA94 Zone 50) and extending easterly 110 degrees, 13 minutes, 42.1 seconds, 735.0 metres; thence southerly 2 degrees, 13 minutes, 42.1 seconds, 850.0 metres; thence westerly 29 degrees, 13 minutes, 42.1 seconds, 735.0 metres; thence northerly 2 degrees, 13 minutes, 42.1 seconds, 850.0 metres to the starting point

Approximate Area: 62.48 hectares

Imagery Source -  
Shire\_of\_ASHBURTON\_vivid2\_Aug\_2016\_Jul\_2019\_mosaic.ecw  
Vivid2.0 © 2024 MAXAR Technologies



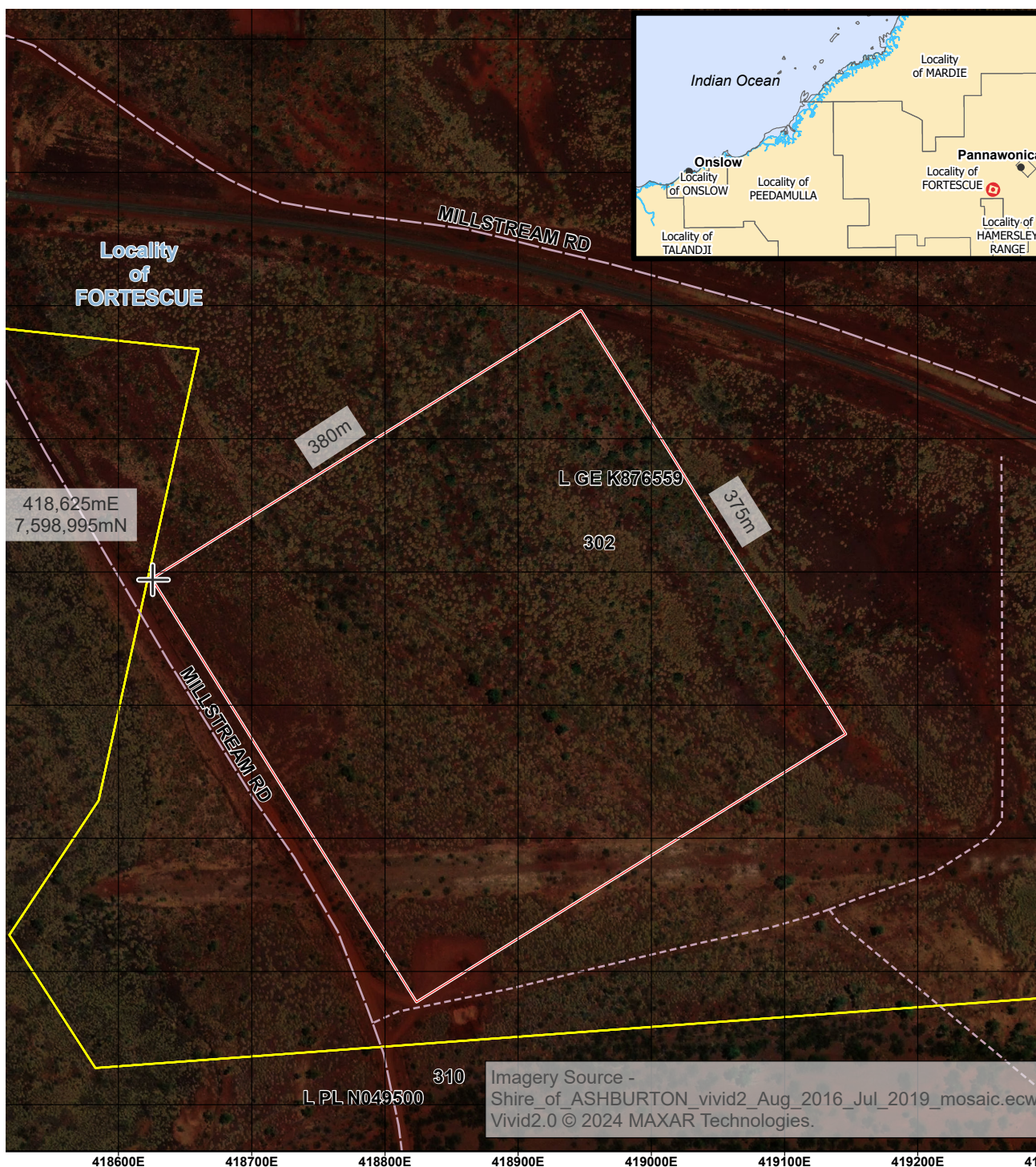
Job Number 0144148  
Produced: 7/03/2024  
Geospatial Team, Location Services,  
Landgate Email: [mapping@landgate.wa.gov.au](mailto:mapping@landgate.wa.gov.au)





# Agenda Item 13.4 - Attachment 8

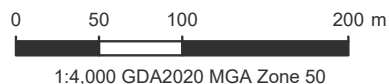
Rio Tinto - Mesa H Technical Land Description



### lesah Mine Camp - Technical Description

lesah Mine Camp  
 Moberley River Mining Co Pty Ltd  
 lesah Iron Ore Project

That portion of land being part of Lot 302, as shown on P63514/CL K876559, starting from a point at coordinate 418625.0 metres East, 7598995.0 metres North (GDA2020 Zone 50) and extending northeasterly 58 degrees, 0 minutes, 32.2 seconds, 380.0 metres; then southeasterly 148 degrees, 0 minutes, 32.2 seconds, 375.0 metres; then southwesterly 238 degrees, 0 minutes, 32.2 seconds, 380.0 metres; then northwesterly 328 degrees, 0 minutes, 32.2 seconds, 375.0 metres to the starting point.



Job Number 0144136  
 Produced: 29/02/2024  
 Geospatial Team, Location Services, Landgate  
 Email: [mapping@landgate.wa.gov.au](mailto:mapping@landgate.wa.gov.au)

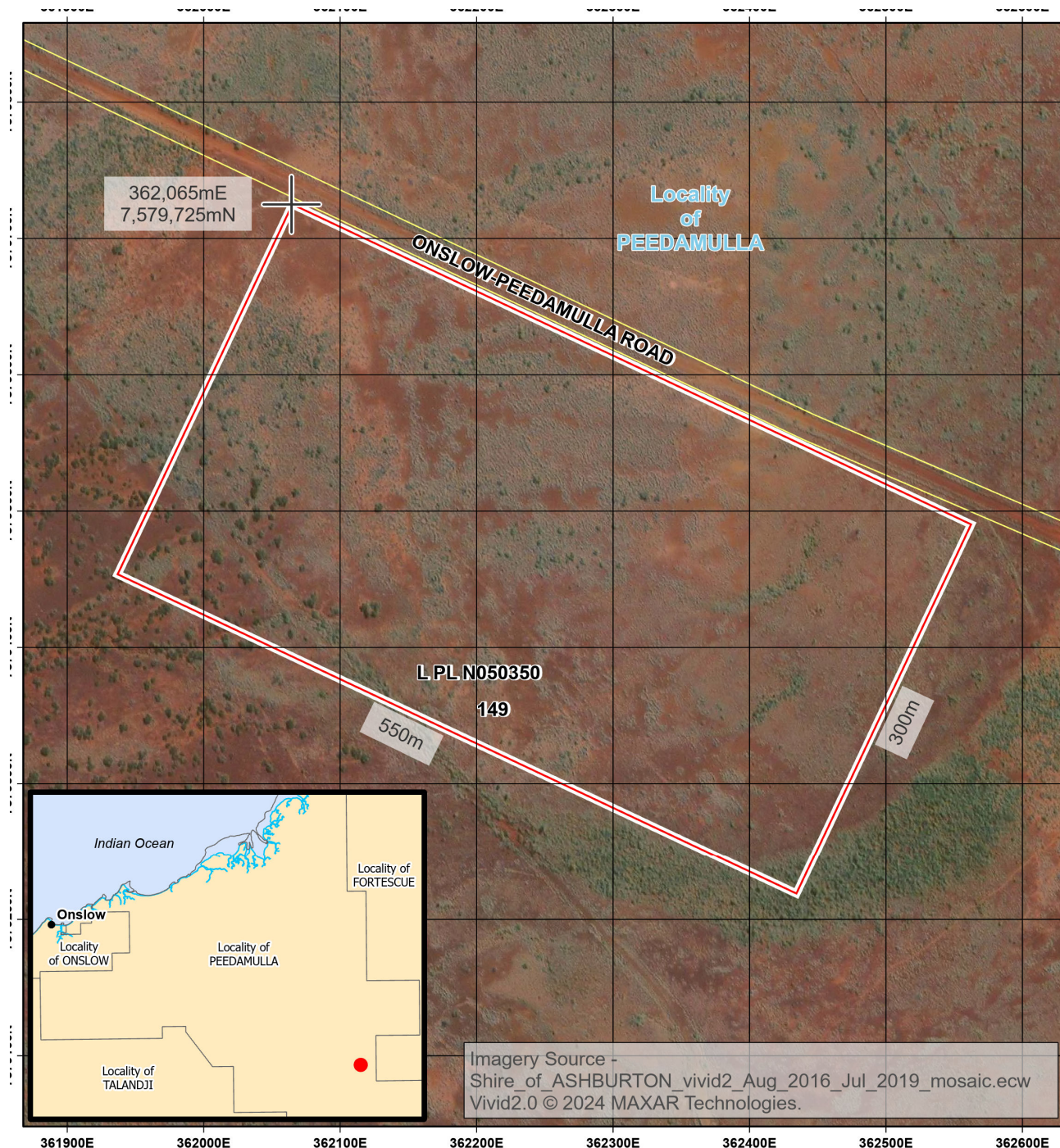


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## Agenda Item 13.4 - Attachment 10

MRL - Onslow Fly Camp Technical Land Description

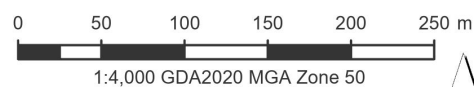


### Peedamulla Onslow Iron Fly Camp - Technical Description

Peedamulla Onslow Iron Fly Camp  
 Mineral Resources Ltd  
 Onslow Iron Project

All that portion of land being part of Lot 149, as shown on DP220384/PL N050350, starting from a point at coordinate 362065.0 metres East, 579725.0 metres North (MGA2020 Zone 50) and extending southeasterly 115 degrees, 15 minutes, 9.4 seconds, 550.0 metres; thence southwesterly 205 degrees, 15 minutes, 9.4 seconds, 300.0 metres; thence northwesterly 295 degrees, 15 minutes, 9.4 seconds, 550.0 metres; thence northeasterly 25 degrees, 15 minutes, 9.4 seconds, 300.0 metres to the starting point.

Approximate Area: 16.5 hectares



Job Number 0145100  
 Produced: 1/03/2024

Geospatial Team, Location Services, Landgate  
 Email: mapping@landgate.wa.gov.au





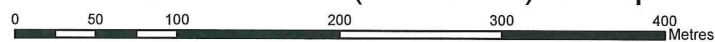
# Agenda Item 13.4 - Attachment 12

FMG - Castle Camp Technical Land Description





### Castle (Solomon) Camp



All that portion of land being part of Vacant Crown Land V14/6 starting from a point at coordinate 585107.9 metres East, 7543406.029 metres North (MGA94 Zone 50) and extending north westerly 300 degrees, 0.0 minutes, 0.0 seconds, 250.0 metres; thence north easterly 30 degrees, 0 minutes, 0.0 seconds, 500.0 metres; thence south easterly 120 degrees, 0 minutes, 0.0 seconds, 250.0 metres; thence south westerly 209 degrees, 0 minutes, 0.0 seconds, 500.0 metres to the starting point.

Approximate Area: 12.5 hectares

**Legend**

	Cadastr	 
	Leases	



## Agenda Item 13.4 - Attachment 14

Hancock Prospecting - Mulga Downs Technical Land  
Description



**Iulga Downs Exploration Camp  
Technical Description**

**Landgate Prospecting Pty Ltd  
Iulga Downs Iron Ore Project**

That portion of land being part of Lot 5418, as shown on P404418/PL N50370 starting from a point at coordinate 656750.0 metres East, 7555255.0 metres North (MGA94 Zone 50) and extending easterly 90 degrees, 0 minutes, 0.0 seconds, 305.0 metres; thence southerly 180 degrees, 0 minutes, 0.0 seconds, 320.0 metres; thence westerly 270 degrees, 0 minutes, 0.0 seconds, 305.0 metres; thence northerly 0 degrees, 0 minutes, 0.0 seconds, 320.0 metres to the starting point.

Approximate Area: 9.76 hectares

0 20 40 80 m



1:2,000 GDA 1994 MGA Zone 50



Job Number 0144141

Produced: 13/02/2024

Geospatial Team, Location Services, Landgate

Email: [mapping@landgate.wa.gov.au](mailto:mapping@landgate.wa.gov.au)



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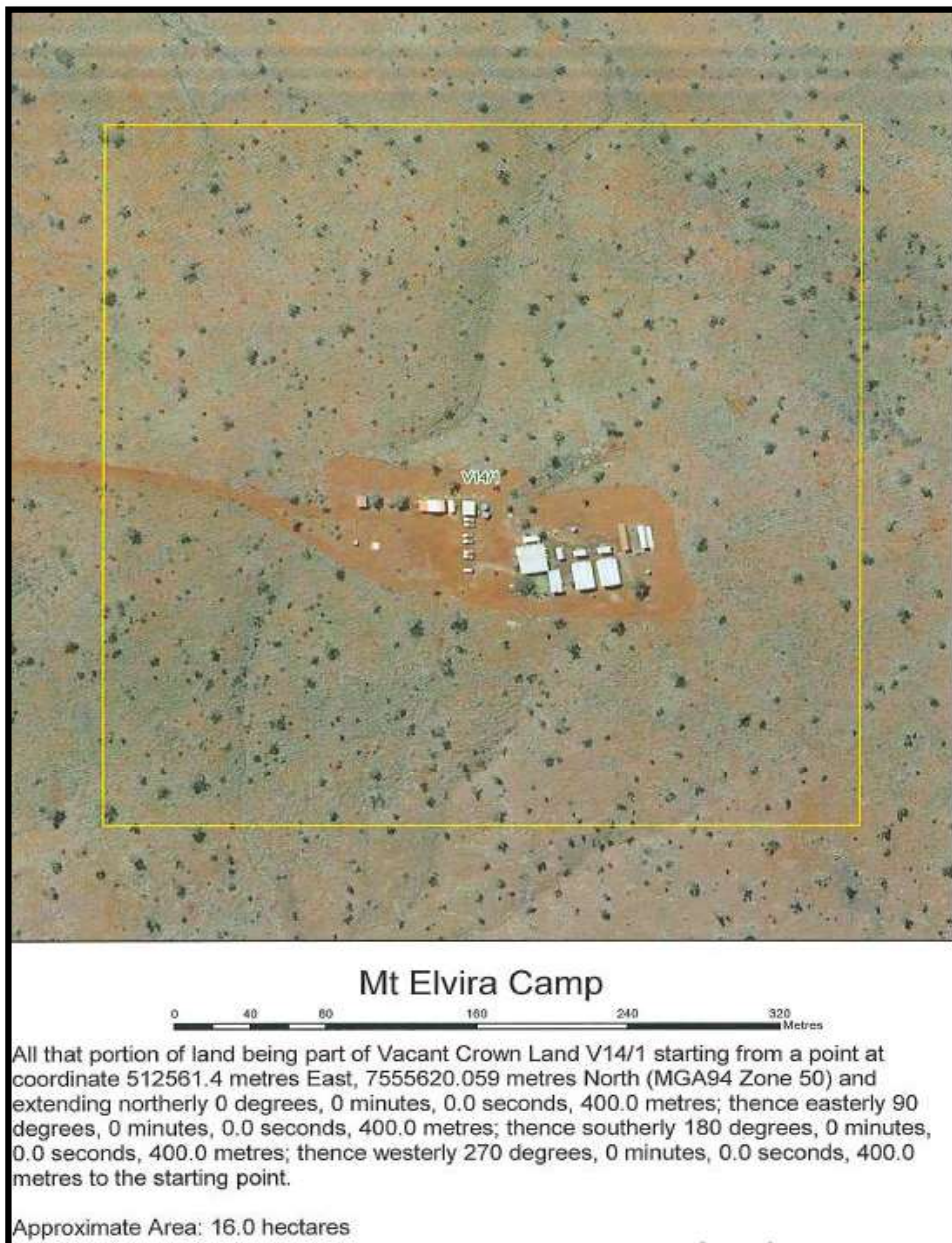


## Agenda Item 13.4 - Attachment 16

API Management - Mt Elvire Technical Land Description

## Transient Workers Accommodation Review 2018

### LANDGATE - Technical Land Description

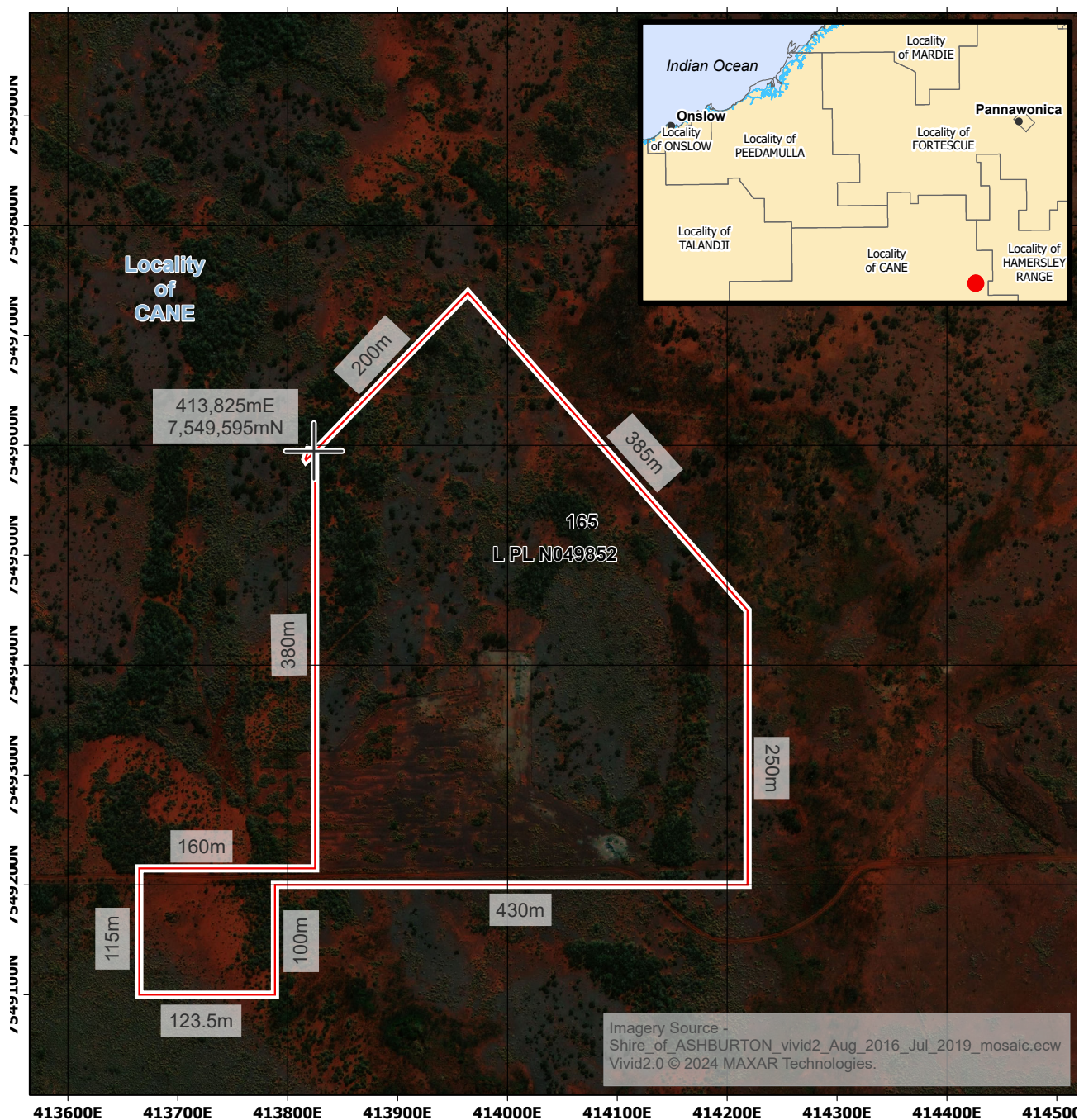


Source: Government of Western Australia – Landgate



## Agenda Item 13.4 - Attachment 18

MRL - Ken's Bore Existing Camps Technical Land  
Description



**Ken’s Bore Hub Construction Camp & Minor Camps - Technical Description**

**Ken’s Bore Hub Construction Camp & Minor Camps  
Mineral Resources Ltd  
Onslow Iron Project**



1:5,000 GDA 1994 MGA Zone 50



All that portion of land being part of Lot 165, as shown on DP238633 / PL N049852. Starting from a point at coordinate 413825.0 metres East, 7549595.0 metres North (MGA1994 Zone 50) and extending northeasterly 43 degrees, 59 minutes, 41.7 seconds, 200.0 metres; thence southeasterly 138 degrees, 36 minutes, 31.3 seconds, 385.0 metres; thence southerly 180 degrees, 0 minutes, 0.0 seconds, 250.0 metres; thence westerly 270 degrees, 0 minutes, 0.0 seconds, 430.0 metres; thence southerly 180 degrees, 0 minutes, 0.0 seconds, 100.0 metres; thence westerly 270 degrees, 0 minutes, 0.0 seconds, 123.5 metres; thence northerly 0 degrees, 0 minutes, 0.0 seconds, 115.0 metres; thence easterly 90 degrees, 0 minutes, 0.0 seconds, 160.0 metres; thence northerly 0 degrees, 0 minutes, 0.0 seconds, 380.0 metres to the starting point.

Job Number 0144913  
Produced: 29/02/2024  
Geospatial Team, Location Services, Landgate  
Email: mapping@landgate.wa.gov.au





# Agenda Item 13.5 - Attachment 1

Long-Term Financial Plan 2024 - 2039





shire of Ashburton  
reef to range

# Draft Long Term Financial Plan

2024 – 2039

DRAFT



[ashburton.wa.gov.au](http://ashburton.wa.gov.au)

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Shire of Ashburton  
Administration Centre  
246 Poinciana Street  
PO Box 567, Tom Price, WA, 6751  
T (08) 9188 4444  
F (08) 9189 2252

[ashburton.wa.gov.au](http://ashburton.wa.gov.au)

## 1.0 Foreword

We are pleased to present the Shire of Ashburton Draft Long Term Financial Plan 2024 – 2039.

This Plan is part of the shire's ongoing commitment to an integrated approach to planning for the district's future. Despite the current uncertain times globally, the Plan provides the council and the community with a picture of the shire's long term financial management. The Plan has been developed to assist the shire meet its strategic outcomes and objectives, both during and beyond current global uncertainties and other considerations which may impact the community.

The shire will encounter many challenges and opportunities over the next 15 years. Changes in population levels and demographics bring with them changing community needs and expectations. The council will require a clear understanding of its capacity to meet these service expectations as it maintains a strong focus on sound financial management.

Council welcomes community participation in the planning process as we continue to follow the strategic direction for a promising future for our district. We invite members of the community to contact a councillor or senior council staff member if they have any questions.

The Shire of Ashburton is continuing its journey to create enduring connections to this special place we call home. Located in an amazing and beautiful part of our country, from rugged ranges to coastal corals, alongside one of the busiest mining regions in the state, country (and the world!) providing appropriate accommodation for employees is a challenge.

The shire is taking the lead with an innovative long term strategy, and in conversations with the 'big players in town', to create a more sustainable and responsive housing system, focusing on retaining and attracting employees, through the delivery of well-designed and located housing in this amazing location.

The Shire of Ashburton's Draft Long Term Financial Plan is an important planning tool as we strive to achieve the strategies set out in the Shire of Ashburton Strategic Community Plan 2022-2032.

This Plan will be used with the Corporate Business Plan to drive the shire in achieving its vision of "We will be a welcoming, sustainable, and socially active district, offering a variety of opportunities to community".

The shire has devoted significant resources to improving its strategic planning and implementation. This work continues as we constantly seek to improve systems and service delivery.

Audra Smith  
President

Kenn Donohoe  
Chief Executive Officer

## 2.0 Ashburton

### 2.1 Location

The Shire of Ashburton covers an area of 105,647 square kilometres in the Pilbara region of Western Australia and has some of the largest pastoral leases and cattle stations in Australia. The main centres of population are the towns of Tom Price, Onslow, Pannawonica and Paraburdoo. The shire is home to the remote aboriginal communities of Bindi Bindi, Wakathuni, Bellary, Youngaleena and Ngurawaana.

**Onslow** is a growing resource hub of the “Coral Coast”, supporting an active fishing and pearling industry, offshore oil works and a solar salt mine. Natural gas and other developments and the Onslow airport expansion are raising the profile of this once sleepy coastal town. Onslow is fast become a vibrant town and a great place to work, live and play and a highly attractive tourist destination.

**Tom Price** - life in WA's highest town is full of adventure. It's the gateway to the Hamersley Ranges and Karijini National Park. Tom Price residents love the great outdoors and take part in a huge range of activities, from arts and sport to volunteering. Tom Price boasts a variety of social, sporting and community groups offering something of interest for everyone.

**Pannawonica** is undergoing a renaissance thanks to the recent increase in mining activity, with improved housing, services and community facilities. It comes alive every year for the Robe River Rodeo, with funds channeled back to the community. Pannawonica boasts a variety of social, sporting and community groups offering something of interest for everyone.

**Paraburdoo** is a close-knit community, housing many of the workers from the nearby Rio Tinto Iron Ore mine. Back-to-back Tidy Town awards show how proud residents are of their community. The town's friendliness, natural beauty and fast-improving services are attracting more families to live in Paraburdoo. Paraburdoo boasts a variety of social, sporting and community groups offering something of interest for everyone.

The degazetted town of Wittenoorn also falls within the shire's boundaries.

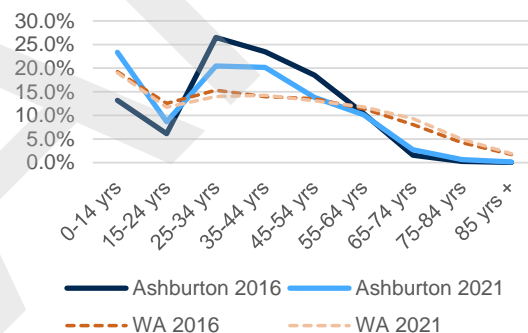
### 2.2 People

The following statistics reflect the shire's population in comparison to the population of the state of Western Australia.

Population	2016		2021
Ashburton	13,026	↓	7,395
WA	2.47m	↑	2.66m

The shire had an estimate resident population of 7,395 people (Australian Bureau of Statistics Census, 2021) on the night of the 2021 census. With the continual growth in the resources industry the fly-in fly-out population in the Shire of Ashburton is rapidly becoming larger and more diverse.
















This chart reflects the percentage of the estimated resident population within each age grouping for the Shire of Ashburton (blue lines) and Western Australia (orange dotted lines) on the night of the 2016 and 2021 census.



In comparison to the Western Australia demographic, the shire has a lower proportion of residents in the under 24 and over 59 age ranges. The proportion of people aged from 25-59 years is higher than the State average, mainly due to the high level of mining activity in the region and associated employment.

It should be noted the population on any particular night is significantly greater than the resident population stated above due to a large fly in fly out workforce.

### 3.0 Key Information

Vision / Strategic Objectives	Assumptions	Statistics <sup>1</sup>   <sup>2</sup>
We will be a welcoming, sustainable, and socially active district, offering a variety of opportunities to community	 <b>3.5%</b> Inflation Rate	 <b>9</b> Elected Members <sup>1</sup>
<b>People:</b> We will support opportunities for the community to be safe, socially active, and connected	 <b>Increasing</b> Population	 <b>196</b> Employees <sup>1</sup>
<b>Place:</b> We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community	 <b>Increasing</b> Levels of Service	 <b>2,996</b> Electors <sup>1</sup>
	 <b>Stable</b> Operations	 <b>2,807</b> Dwellings <sup>1</sup>
<b>Prosperity:</b> We will advocate and drive opportunities for the community to be economically desirable, resilient, and prosperous	 <b>Balanced</b> Annual Budget	 <b>1,577km</b> Distance from Perth <sup>1</sup>
	 <b>5% 2026/27 &gt;</b> Rates	 <b>100,817km<sup>2</sup></b> Area <sup>2</sup>
<b>Performance:</b> We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community	 <b>4.5%</b> Fees and Charges	 <b>7,395</b> Population <sup>2</sup>
	 <b>6%</b> Employee Costs	<sup>1</sup> WALGA Online Local Government Directory 2021/22, Shire of Ashburton <sup>2</sup> Australian Bureau of Statistics 2021 Census of Population and Housing, Ashburton (LGA50250)

## 4.0 Executive Summary

The following information provides a brief summary of the Draft Long Term Financial Plan 2024 – 2039, this should be read in conjunction with the underlying assumptions detailed in this Plan.

### 3.1 Planning for a Progressive and Stable Future

The Shire of Ashburton is planning for a positive future with strong growth in the district. The shire seeks to where possible, improve service levels into the future while ensuring a healthy financial position.

Long term maintenance and renewal of the shire's infrastructure remains a significant challenge and requires external funding to ensure the economic and social benefits of the shire's infrastructure to the broader region and Western Australia are not impacted.

### 3.2 Significant Issues

The continued provision of community infrastructure remains one of the key priorities and major expenditure items for the shire.

Road maintenance and renewal remain a high priority for the shire due to the strategic economic benefit the road network provides to the district and broader region. Associated with the road network is the maintenance and renewal of drainage infrastructure.

Adequate maintenance, renewal and upgrading of the road network remains highly dependent on the receipt of external grants and contributions.

Provision of adequate and appropriate housing for staff to continue to supply services is a major issue for the shire and requires significant expenditure. A Staff Accommodation Strategy has been developed to address this issue and is integrated into this Plan.

Due to development within the district and an increase in rateable assessments, rate revenue is forecast to increase above the standard increase in 2024/25 and 2025/26, thereafter rate revenue is forecast to increase at 5% (CPI 3.5%+1.5%) for the remainder of the Plan. These increases are to assist in the long term financial stability of the shire and to increase the level of services to the community. These increases will be reviewed annually when setting future budgets.

### 3.3 Forecast Capital Projects

A capital works program has been planned over the term of the Plan with a mixture of new, upgrade and assets renewals aimed at ensuring the continued provision of high quality community infrastructure to residents of the shire.

The capital works program has been developed in response to the strategic priorities identified in the Strategic Community Plan. Funding for these projects has been sourced through general revenue, utilising reserves and external grants and contributions. External funding is required to undertake these works.

The table on the following page shows the capital works currently planned over the period of this Plan.

## 4.0 Executive Summary (Continued)

### 3.3.1 Forecast Capital Projects by Asset Class

Project by Asset Class	2024 – 2039 Amount (\$)
<b>Furniture and Equipment</b>	
IT Systems	7,500,000
<b>Plant and Equipment</b>	
Plant Replacement Program	17,106,597
Additional Plant Regional Waste Facility	2,100,000
<b>Drainage</b>	
Onslow Drainage Upgrades	7,000,000
Tom Price Retention Drainage Upgrades	6,584,045
Pipes	28,675,239
Pits	510,132
Kerbs	343,511
<b>Roads</b>	
Long Vehicle Parking Bay	1,500,000
Nameless Valley Road Upgrade	12,000,000
Banjima Drive (West)	1,800,000
Ashburton Downs - Meekatharra Rd	3,000,000
Ashburton Downs Rd - River Causeway Reconstruction	3,000,000
Roebourne Wittenoom Road RRG Project	10,000,000
R2R Road Renewals	14,125,035
Roads (Pavement)	147,000,000
Roads (Seal)	22,882,937
<b>Buildings</b>	
Accommodation Strategy - General Provision	49,000,000
Accommodation Strategy - Watson Drive Housing Complex	10,000,000
Accommodation Strategy - Ashburton Staff Group Housing	29,622,574
Accommodation Strategy - Key Worker Temporary Accommodation	21,899,546
Accommodation Strategy – Staff Housing Tom Price	21,424,500
Accommodation Strategy – Staff Housing Onslow	6,000,000
Upgrade Shire Complex (Multipurpose)	27,000,000
Ocean View Caravan Park Stage 4	5,000,000
Sun Chalets Building Improvement Program	3,500,000
Dreamers Hill Convention Centre and Amphitheatre	15,000,000
Cartoon Tank / Cultural Arts Centre	5,000,000
Village Green Development	7,000,000

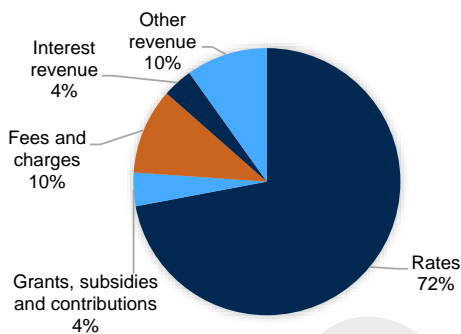
Project by Asset Class	2024 – 2039 Amount (\$)
<b>Airport</b>	
Airport - Runway Upgrade and Extension	50,000,000
Airport - Terminal Expansion	5,000,000
Onslow Airport Taxiway Development	878,000
<b>Parks and Recreation</b>	
Minna Oval Sports Pavilion	10,000,000
Recreation Centre Development	20,000,000
Swimming Pool Heating	1,000,000
Parks	1,404,078
<b>Coastal Infrastructure</b>	
Onslow Foreshore Development - Anzac Memorial Parkland	8,300,000
Onslow Foreshore Development - Family Parkland	6,200,000
Onslow Foreshore Development - Tourist Backyard	2,000,000
Onslow Foreshore Development - Coastal Promenade	4,600,000
Onslow Foreshore Development - Dune Board Walk, Beadon Creek Node and Public Art	9,998,029
Seawall	16,000,000
<b>Town Infrastructure</b>	
Onslow Streetscape Development Stage 1	16,000,000
Onslow Streetscape Development Stage 2	12,000,000
Paraburdoo Industrial Area Streetscape Improvements	1,000,000
<b>Regional Waste Facility</b>	
New Liquid Waste Facility	10,000,000
<b>Pathways</b>	
Ashburton Mountain Bike Trails	14,000,000
Community Access and Inclusion Plan Projects	2,000,000
<b>Grand Total</b>	<b>675,954,223</b>

# 5.0 Long Term Financial Planning Overview

## 5.1 Forecast Revenue

Rates are expected to generate \$68.4 m in 2024-25 before increasing at 7.5% in 2025/26 and thereafter increasing at 5% per annum to \$138.8m in 2038-39 and comprise 72% of operating revenue over the term of the Plan. The shire is reliant on receiving more than \$85.2m over the next 15 years in untied operating grants, subsidies and contributions to maintain the current level of operations and services. Non operating grants are expected to remain relatively stable for road renewal with significant additional grants required as council seeks to increase the level of service of community infrastructure.

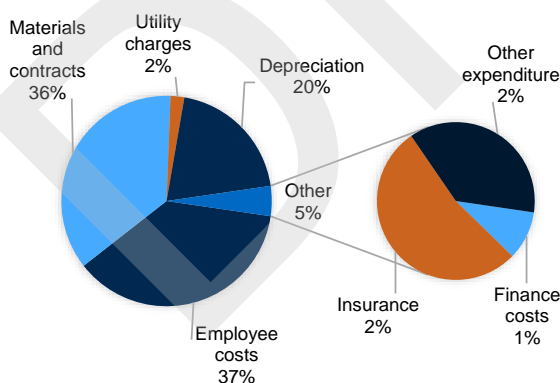
### 5.1.1 Revenue Composition Year 1 to 15



## 5.2 Forecast Expenditure

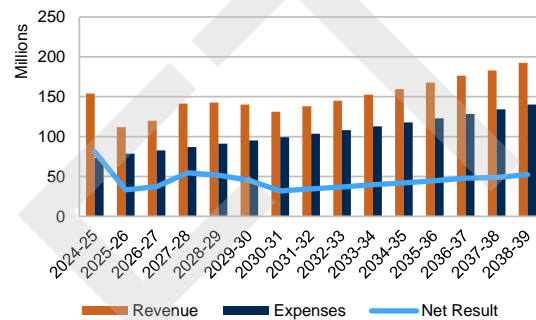
Expenditure for operating activities is forecast to increase in line with inflation with the exception of depreciation expense which is impacted by the addition of assets over the term of the Plan.

### 5.2.1 Expenditure Composition Year 1 to 15



## 5.3 Net Result

The chart below reflects in the orange columns, fluctuating revenue in the first four years of the Plan as significant capital grants are forecast to be received in these years, thereafter there is a steady increase in revenue and expenditure for the remainder of the Plan, with the light blue line reflecting the net result.



A positive net result over the long term indicates net asset values will increase faster than depreciation expenses erode asset values. This indicates an increase in the level of service provision to the community from assets. Improved asset funding or changes to expected useful life of assets as they are better understood may impact the net result.

## 5.4 Depreciation Expense

Ideally, the average asset renewal should be in line with depreciation expense over the long term, to ensure the value of assets is maintained. Given a number of assets have a life exceeding the term of the plan asset renewal and depreciation are not expected to align exactly.

Where the planned asset renewals are higher than depreciation, the written down value of these assets will increase over time as depreciation erodes the value of the assets at a lower rate than they are renewed. Revaluation of assets in line with inflation may mask a real decrease in value where planned asset renewals are lower than depreciation.

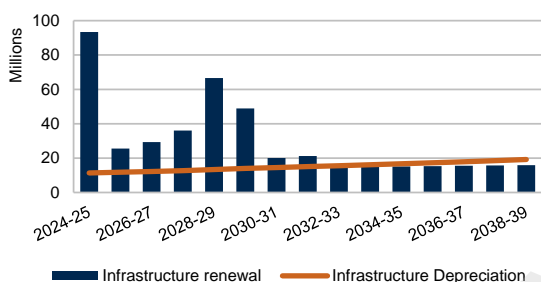
Depreciation expense increases throughout the Plan from \$15.8m in year 1 to \$26.8m in year 15 as assets are revalued and renewed.



# 5.0 Long Term Financial Planning Overview (Continued)

## 5.5 Infrastructure Depreciation Expense -V- Asset Renewal Expenditure

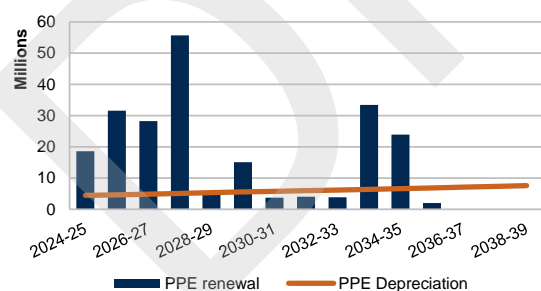
Depreciation of infrastructure over the 15 years is \$226.3m, shown by the orange line in the chart below. The planned level of infrastructure asset renewal expenditure at \$448.8m (reflected by the blue columns) is over the term of the Plan above the level of depreciation.



Further review of asset useful lives for infrastructure assets in future may be required as changes occur in the construction techniques of road pavements occur and traffic loads vary.

## 5.6 Property, Plant and Equipment Depreciation Expense -V- Asset Renewal Expenditure

Planned property, plant and equipment asset renewals of \$225.1m (reflected by the blue columns) over the 15 years is more than the depreciation expense of \$89.5m (reflected by the orange line) over the same period as shown in the chart below.



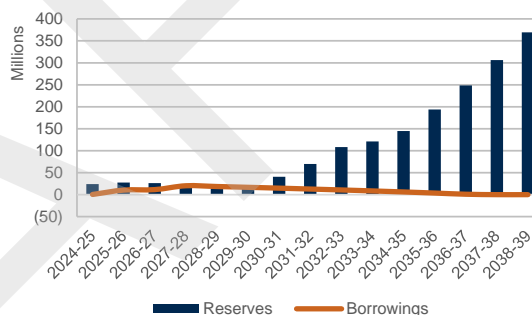
Further improvements in asset management data and the estimation of depreciation expense along with the future renewal of long lived assets may result in a closer alignment between asset renewals and depreciation expense.

## 5.7 Maintenance Expenditure

The current maintenance expenditure allocated in the annual operating budget is expected to continue at current levels, with inflationary increases occurring each year.

## 5.8 Forecast Borrowings and Cash Reserves

In general, the finances of the shire are expected to remain stable over the long term. Reserves will be utilised to fund asset renewals initially resulting in the decrease in reserve levels before increasing as the shire saves for major forecast future asset renewals and in line with the priorities identified in the Strategic Community Plan, as shown in the chart below.



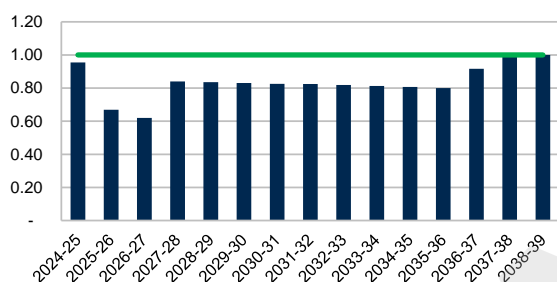
Borrowings are reduced to nil by 30 June 2037, this is part of the shire’s strategy to allow flexibility to respond to sudden or unexpected expenditure requirements. This strategy also provides scope to leverage off future grant funding opportunities when, and if, they become available. The strategy also includes the use of cash backed reserves to save for significant future asset renewal spikes.

## 5.0 Long Term Financial Planning Overview (Continued)

### 5.9 Forecast Operating Ratios 2024 – 2039

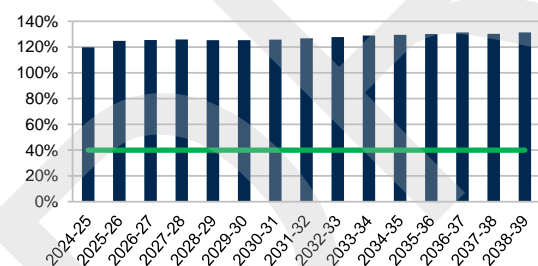
Monitoring the shire’s financial rigidity and financial position along with its asset management performance is undertaken by preparing and monitoring various statutory ratios. The green line reflects the Department of Local Government, Sport and Cultural Industries’ (the Department) minimum target level of the ratio.

#### 5.9.1 Current Ratio



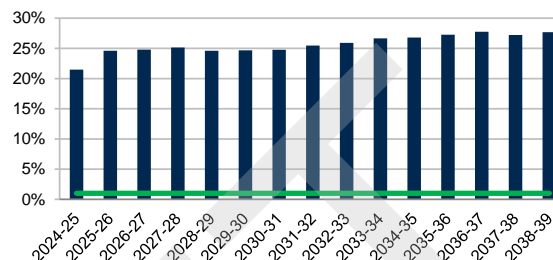
As expected for a shire with a forecast balanced funding surplus position and current borrowing liabilities, the ratio is less than 1.0. The ratio increase as current loan liabilities are reduced in the outer years of the Plan. The trend is not considered to indicate a threat to the shire’s long term financial position.

#### 5.9.2 Own Source Revenue Coverage Ratio



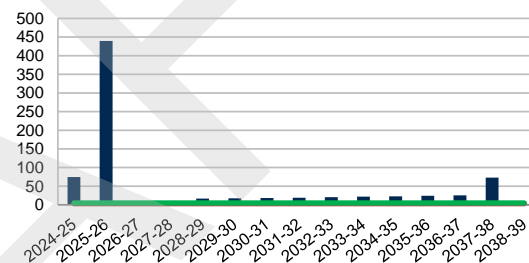
The ratio stays well above the target indicating the shire independence from reliance on grants and contributions for operations.

#### 5.9.3 Operating Surplus Ratio



The ratio reflects the shire has a significant operating surplus, used to fund asset renewals.

#### 5.9.4 Debt Service Cover Ratio



The ratio reflects how the shire will maximise the use of borrowings to fund capital works from year 3. The ratio reflects the shire has the capacity to borrow even after taking up the forecast borrowings.

An explanation of all ratios is provided at Section 10.

# 6.0 Scenario Modelling

## 6.1 Scenario Modelling

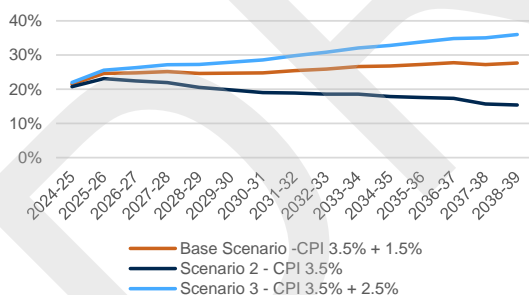
Scenarios were developed to test the financial impact of increased levels of operating funding from rates. To ascertain the effect of increased funding levels, modelling of various scenarios was undertaken. To ascertain the effect of reduced funding levels, modelling of various scenarios was undertaken.

A base scenario was developed with a rates yield in years 1 and 2 reflecting an increase in rateable assessments due to development and thereafter 1.5% above inflation for the remainder of the Plan. Two alternative scenarios were also developed from this base as shown in the table below. All other assumptions remained the same across the three scenarios.

Scenario	Rates Increase above CPI (3.5%)	Total Increase
Base Scenario	1.5%	5%
(2026-27 onwards)		
Scenario 2	0%	3.5%
Scenario 3	2.5%	6%

The base scenario was selected as the most appropriate and has been used for the Plan. The base scenario includes levels of rate revenue and fees and charges to ensure the current levels of service are maintained.

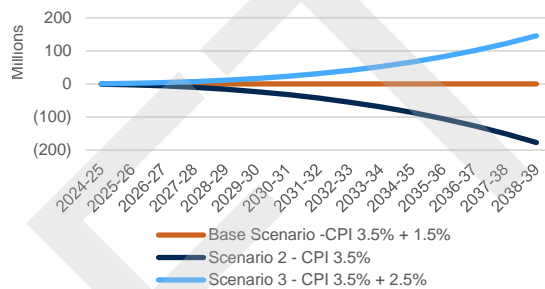
## 6.2 Scenario Comparison – Operating Surplus Ratio



The chart above shows the impact of the same change in total rates yield on the shire's Operating Surplus Ratio (other assumptions remaining the same) The base scenario was selected as it maintains existing service levels.

The chart below reflects the impact of a change in total rates yield on the estimated surplus (deficit) at June 30 from the base scenario (other assumptions remaining the same).

## 6.3 Estimated Surplus (Deficit) June 30 Carried Forward



The cumulative impact of the changes in rates along with fees and charges results in the surplus (deficit) shown in the table below.

Base Scenario	Estimated Surplus/(Deficit)	
	Scenario 2 CPI 3.5% \$	Scenario 3 CPI 3.5%+ 2.5% \$
0	(829,035)	552,691
0	(2,733,954)	1,836,459
0	(5,856,215)	3,964,365
0	(10,301,022)	7,043,026
0	(16,113,931)	11,188,697
0	(23,403,668)	16,528,021
0	(32,285,812)	23,198,833
0	(42,883,179)	31,351,018
0	(55,326,238)	41,147,445
0	(69,753,547)	52,764,952
0	(86,312,206)	66,395,409
0	(105,158,354)	82,246,848
0	(126,457,669)	100,544,683
0	(150,385,910)	121,533,013
0	(177,129,480)	145,476,006

## 7.0 Strategic Planning and Policies

### 7.1 Linkage with Other Plans

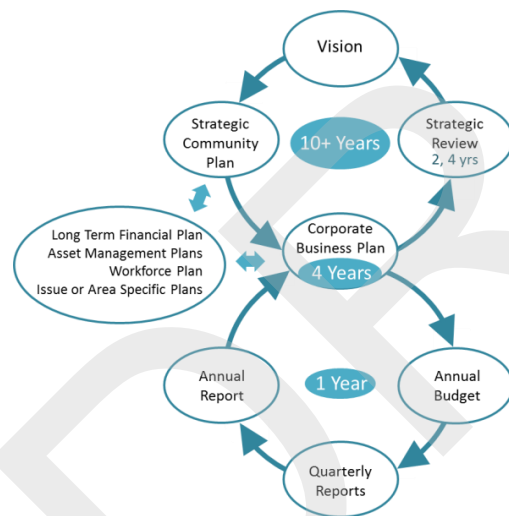
The Long Term Financial Plan is one component of a number of integrated strategic planning practices the shire has developed. The Long Term Financial Plan considers, and influences, asset management and workforce planning along with other key strategic plans. This Long Term Financial Plan has been prepared to achieve compliance with the *Local Government (Administration) Regulations 1996*.

Development of the Plan has also been influenced by the Department's Integrated Planning Framework and Guidelines.

### 7.2 Strategic Documents Linkage

This Plan includes, and influences, other strategic planning activities as a mechanism to action the strategies contained in the shire's Strategic Community Plan, as illustrated in the diagram below.

### 7.3 Diagram: Integrated Planning and Reporting Cycle<sup>1</sup>



### 7.4 Strategic Community Plan

The Strategic Community Plan has been prepared to cover a minimum period of 10 years and set out the community's vision, aspirations and objectives for the shire. To achieve the vision, a series of priorities, objectives and strategies were developed. Many strategies may be required to achieve a single objective and many objectives needed to achieve a single priority.

Individual strategies all require actions involving extra human, physical and financial resources. Achieving the shire's strategic priorities requires careful operational planning and prioritisation. This planning process is formalised as a Corporate Business Plan which operates on a rolling four-year basis.

### 7.5 Corporate Business Plan

The Corporate Business Plan contains details of the actions and resources (human, asset and financial) to achieve each strategy and acts as an organisational guide for the council and management.

The financial capacity and asset management practices to support the Corporate Business Plan are set out in the Long Term Financial Plan for the period. This planning provides an assurance the actions contained in the Corporate Business Plan can be adequately resourced over the next four years and highlights the long term consequences of the application of resources to undertake various projects.

### 7.6 Other Strategic Plans

The Asset Management Plan, Workforce Plan and other strategic plans integrate with the Long Term Financial Plan through the workforce requirement for assets and financial resources along with the requirements for a workforce to manage the shire's assets and financial resources. As far as possible, these requirements are met in the Plan.

<sup>1</sup> Department of Local Government, Sport and Cultural Industries, Integrated Planning and Reporting: Framework and Guidelines, September 2016

## 8.0 Risk Management

### 8.1 Risk Management

The shire provides a diverse range of services and facilities to the general public which exposes it to risks. As part of the implementation of Integrated Planning and Reporting, the shire intends to formalise its risk based management practices to improve the management of identified risks.

The shire has a practice of conducting a regular review of insurance levels of assets by the Chief Executive Officer to ensure the level is adequate. The shire's insurer is LGIS.

The Financial Management Regulations require the investment of surplus funds (including cash reserves) to be in term deposits held by authorised deposit taking institutions or Treasury bonds.

The shire seeks to engage experienced and qualified personnel in areas of high risk and provides them with appropriate ongoing training and equipment to ensure they are able to undertake their roles with minimal risk to the community and the shire.

### 8.2 Certainty of Assumptions

Included in the Plan is a detailed analysis of the assumptions used as part of the planning process and the level of risk associated with each assumption.

The impact of the assumptions applied to issues identified as carrying a high risk have been separately disclosed, as has the sensitivity of movements in these assumptions on the financial forecasts set out in this Plan.

### 8.3 Sensitivity Analysis

Where an assessment has been made that a high level of uncertainty applies to the assumptions, sensitivity analysis has been used to help quantify the potential financial impact of a change in the assumption.

Assumptions with a high level of uncertainty and a higher dollar value present the greatest risk that a movement will result in unexpected and detrimental consequences. The details of this analysis are shown adjacent to each assumption on the following pages.

## 9.0 Assumptions, Risks, Uncertainties and Sensitivity

### 9.1 Revenue – Assumptions, Risks, Uncertainties and Sensitivity

Disclosure/Assumption	Assessed Financial Risk	Impact of High Financial Risk Assumptions	Level of Uncertainty	Financial Impact and Sensitivity for Assumption with High Level of Uncertainty/Risk
<b>District Growth in Population:</b> The number of residents in the shire is expected to remain at current levels.	Medium	Not assessed as high financial risk.	Medium	Not assessed as high level of uncertainty.
<b>Rates Level Increase:</b> In the initial two years of the Plan, rates increase due to development and an increase in rateable assessments, thereafter annual rates revenue has been based on an increase in the total rate yield of 5% (CPI 3.5% + 1.5%) from 2026-27 onwards.	Medium	Not assessed as high financial risk.	Medium	Not assessed as high level of uncertainty.
<b>Grants, Subsidies and Contributions:</b> Increases in line with inflation forecast.	Medium	Not assessed as high financial risk.	High	Not assessed as high level of uncertainty.
<b>Capital Grants, Subsidies and Contributions:</b> Remain in line with funding requirements identified for various capital works.	High	The forecast capital works program is highly dependent on external grants and contributions. Changes in these levels would impact directly on the amount spent on capital projects and ultimately impact on service levels.	High	± \$1,587,250 to the value of capital grants, subsidies and contributions per 1% movement in the value over the life of the Plan.
<b>Fees and Charges:</b> Increases at 1% above forecast inflation of 3.5%.	Medium	Not assessed as high financial risk.	Medium	Not assessed as high level of uncertainty.
<b>Interest Earnings:</b> Interest earning of an average rate of 1.5% per annum.	Low	Not assessed as high financial risk.	Medium	Not assessed as high level of uncertainty.
<b>Other Revenue:</b> Increases in line with inflation.	Low	Not assessed as high financial risk.	Low	Not assessed as high level of uncertainty.
<b>Profit on Asset Disposal:</b> Profit on asset disposal results from a misallocation of depreciation over the life of the asset. As the level of depreciation is considered appropriate no profit on asset disposals has been included.	Low	Not assessed as high financial risk.	Low	Not assessed as high level of uncertainty.

## 9.0 Assumptions, Risks, Uncertainties and Sensitivity (Continued)

### 9.2 Expenditure – Assumptions, Risks, Uncertainties and Sensitivity

Disclosure/Assumption	Assessed Financial Risk	Impact of High Financial Risk Assumptions	Level of Uncertainty	Financial Impact and Sensitivity for Assumption with High Level of Uncertainty/Risk
<b>Employee Costs:</b> Increased annually by forecast inflation.	Medium	Not assessed as high financial risk.	Low	Not assessed as high level of uncertainty.
<b>Materials and Contracts:</b> Increased annually by forecast inflation.	High	The road preservation program and general operations of the shire are dependent on levels of Federal Financial Assistance Grants. Changes in the levels of these grants would impact directly on the shire's ability to meet projected service levels.	High	± \$5,640,415 to the value of materials and contracts per 1% movement in the value over the life of the Plan. A high level of uncertainty exists in relation to costs due to the impacts of the mining sector and the current global economic uncertainty.
<b>Depreciation:</b> Depreciation has been calculated using an average depreciation rate based on the estimated useful lives on individual assets.	Low	Not assessed as high financial risk.	Low	Not assessed as high level of uncertainty.
<b>Insurance:</b> Increased 6.5% (3% + 3.5% forecast inflation) for term of the Plan.	Medium	Not assessed as high financial risk.	Medium	Not assessed as high level of uncertainty.
<b>Other Expenditure:</b> Base year increased in line with inflation.	Medium	Not assessed as high financial risk.	Medium	Not assessed as high level of uncertainty.
<b>Loss on Asset Disposal:</b> A loss on asset disposal results from a misallocation of depreciation over the life of the asset. As the level of depreciation is considered appropriate in the Plan no loss on asset disposals has been included in the Plan.	Low	Not assessed as high financial risk.	Low	Not assessed as high level of uncertainty.

## 9.0 Assumptions, Risks, Uncertainties and Sensitivity (Continued)

### 9.3 Assets – Assumptions, Risks, Uncertainties and Sensitivity

Disclosure/Assumption	Assessed Financial Risk	Impact of High Financial Risk Assumptions	Level of Uncertainty	Financial Impact and Sensitivity for Assumption with High Level of Uncertainty/Risk
<b>Revaluations:</b> In line with annual inflation.	Low	The revaluation of assets may result in changes in asset ratio analysis and depreciations leading to a change in the net result. The revaluation of assets will have no impact on cashflows.	High	±\$4,613,889 to the value of property, plant and equipment per 1% movement in the value over the life of the Plan. ±\$11,732,203 to the value of infrastructure assets per 1% movement in the value over the life of the Plan.
<b>Impairment of Assets:</b> No impairment of assets has been assumed over the life of the Plan. Impairment of assets usually occurs due to unplanned or unforeseen events such as natural disasters.	High	A widespread major impairment event may result in a requirement for high levels of expenditure to maintain service levels.	Medium	Unable to be quantified.
<b>Infrastructure Assets:</b> Expenditure has been based on historical levels escalated by inflation.	High	The capital works program is highly dependent on Government grants and contributions. Changes in these levels would impact directly on the amount spent on capital projects and ultimately on service levels.	High	±\$1,587,250 to the value of infrastructure assets per 1% movement in the capital grants received over the life of the Plan.
<b>Property, Plant and Equipment:</b> Building expenditure is in accordance with the Staff Accommodation Strategy and Corporate Business Plan, and plant expenditure is based on the Plant Replacement Program.	Medium	Not assessed as high financial risk as the frequency of capital grants for buildings is not as pervasive as roadwork's and plant and equipment replacement is not influenced by external grant funds.	Medium	Not assessed as high level of uncertainty.



## 9.0 Assumptions, Risks, Uncertainties and Sensitivity (Continued)

### 9.4 Liabilities – Assumptions, Risks, Uncertainties and Sensitivity

Disclosure/Assumption	Assessed Financial Risk	Impact of High Financial Risk Assumptions	Level of Uncertainty	Financial Impact and Sensitivity for Assumption with High Level of Uncertainty/Risk
<b>Borrowings:</b> New borrowings to be considered for capital works where required.	High	If the shire is not able to secure borrowings in the future, the likely impact will be the cancellation or postponement of related asset acquisitions leading to a reduction in service levels over the short to medium term.	Low	Not assessed as high level of uncertainty.
<b>Employee Entitlements:</b> It has been assumed the shire will be in a position to meet its obligations in relation to employee entitlements.	Medium	Not assessed as high financial risk.	Low	Not assessed as high level of uncertainty.

## 9.0 Assumptions, Risks, Uncertainties and Sensitivity (Continued)

### 9.5 Equity Risks, Uncertainties and Sensitivity

Disclosure/Assumption	Assessed Financial Risk	Impact of High Financial Risk Assumptions	Level of Uncertainty	Financial Impact and Sensitivity for Assumption with High Level of Uncertainty/Risk
<b>Cash Backed Reserves:</b> It has been assumed the shire will invest cash reserves in term deposits with banking institutions and these funds will be available for use during the term of the Plan.	Low	Not assessed as high financial risk.	Medium	Not assessed as high level of uncertainty.
<b>Revaluation Surplus:</b> Increasing in line with inflation based revaluation.	Low	The revaluation of assets to their fair value may result in changes in asset ratio analysis and depreciation leading to a change in the net result. The revaluations of assets will have no impact on Cashflows.	High	±\$4,613,889 to the value of property, plant and equipment per 1% movement in the value over the life of the Plan. ±\$11,732,203 to the value of infrastructure assets per 1% movement in the value over the life of the Plan.

## 9.0 Assumptions, Risks, Uncertainties and Sensitivity (Continued)

### 9.6 Other – Assumptions, Risks, Uncertainties and Sensitivity

Disclosure/Assumption	Assessed Financial Risk	Impact of High Financial Risk Assumptions	Level of Uncertainty	Financial Impact and Sensitivity for Assumption with High Level of Uncertainty/Risk
<b>Ownership of Strategic Assets:</b> The shire has not planned for the ownership of any strategic assets to be transferred to another party over the term of the Plan.	High	Any significant changes to the ownership of strategic assets would require an amendment to this Plan and, depending on the circumstance, be subject to community consultation.	Low	Not assessed as high level of uncertainty.
<b>Inflators:</b> Forecast inflation at 3.5% per annum.	Medium	Not assessed as high financial risk.	High	± \$20,968,064 to operating revenue per 1% movement in the inflators over the life of the Plan. ± \$15,744,632 to operating expenditure per 1% movement in the inflators over the life of the Plan.
<b>Commercial Activities:</b> The shire has no plans to undertake a significant commercial activity during the period the of the Plan.	Medium	Not assessed as high financial risk.	Medium	Not assessed as high level of uncertainty.
<b>General Economic Forecasts for State:</b> The economic forecast for the State is closely linked to the success of the mining industry. Demands for minerals is forecast to remain stable in the short term with a corresponding stability of the state economy.	Medium	Not assessed as high financial risk.	Medium	Not assessed as high level of uncertainty.
<b>General Economic Forecasts for Region:</b> The region's economy is heavily dependent on mining. This remains the assumption for the term of this Plan.	Low	Not assessed as high financial risk.	Medium	Not assessed as high level of uncertainty.

## 10.0 Monitoring and Performance

### 10.1 Monitoring

The Plan will be the subject of a desktop review each year to consider changing circumstances, with a full revision scheduled every two years in line with the review of the Strategic Community Plan.

Monitoring the shire’s financial rigidity and financial position along with its asset management performance is undertaken by preparing and monitoring various statutory ratios.

### 10.2 Ratio Targets

A series of performance indicators, in the form of financial ratios set out in the table below, have been used to assess the financial performance of the shire.

To maintain comparability across the industry, these ratios and their respective target ranges, have been derived from the Department’s Long Term Financial Planning guidelines and *Regulation 50 of Local Government (Financial Management) Regulation 1996*.

The Department’s Advisory Standard also provides target levels for each of the ratios.

Ratio	Calculation	Indication	Minimum target
Current Ratio	$\frac{\text{current assets minus restricted assets}}{\text{current liabilities minus liabilities associated with restricted assets minus current liabilities associated with long term borrowings}}$	A measure of the shire’s immediate liquidity and the capacity to meet short term financial obligations from unrestricted current assets.	1.0
Operating Surplus Ratio	$\frac{\text{operating revenue minus operating expense}}{\text{own source operating revenue}}$	A measure of the extent to which own source revenues raised cover operational expenses.	1%
Own Source Revenue Coverage Ratio	$\frac{\text{own source operating revenue}}{\text{operating expense}}$	A measure of the extent of the shire’s ability to cover costs using only discretionary revenue.	40%
Debt Service Coverage Ratio	$\frac{\text{Annual operating surplus before interest and depreciation}}{\text{principal and interest}}$	A measure of the extent of the shire’s capacity to generate sufficient cash to cover debt payments.	3

# Appendix A1 Forecast Financial Statements

## Financial Statements

The following forecast financial statements have been prepared and are included at the end of the Plan.

These forecast statements have been prepared within a framework which accords with the Australian Accounting Standards.

The statements have been prepared based on a number of forecasts and estimates, and readers should ensure they have read and understood the reliance section under Other Matters at the end of the document.

## Statements of Comprehensive Income

Often referred to as the operating statement, it shows the revenues and expenses over the periods classified by two methods (by Program and Nature or Type) to disclose a net result.

## Statement of Financial Position

More commonly referred to as the Balance Sheet, this statement discloses the forecast changes in the balance of assets and liability accounts over the periods.

## Statement of Changes in Equity

This statement discloses the changes in equity over the forecast period. It shows the impact of operations on net assets and the movement in cash backed and revaluation reserves.

## Statement of Cashflows

Represents the forecast cash inflows and outflows and discloses the changes to the balance of cash over the period.

## Statement of Financial Activity

A statement combining operating and capital revenues and expenses and discloses the opening and closing net current forecast surplus (deficit) funding position for each year.

## Statement of Net Current Asset Composition

A statement showing how the closing estimated surplus/deficit has been calculated.

## Statement of Fixed Asset Movements

A summary of the impact of the Plan on the value of fixed assets over the period. It discloses the movements in the net value of property, plant, and equipment and infrastructure.

## Statement of Fixed Asset Funding

A summary of the capital expenditure by asset class and the source of funding for each class.

## Forecast Ratios

The forecast ratios required by the regulations and discussed earlier under monitoring and performance.

## Nature or Type

A number of statements in the Plan are disclosed using nature or type descriptors of revenue and expenditure (for example Rates and Employee Costs). This classification is in accordance with Schedule 1 of the *Local Government (Financial Management) Regulation 1996*.

## Appendix A2 Forecast Statement of Comprehensive Income 2024 – 2039

	2020-21	2021-22	2022-23	Base	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Revenues</b>										
Rates	42,419,577	48,510,515	51,938,722	55,269,069	68,409,626	73,584,784	77,264,026	81,127,228	85,183,591	89,442,770
Grants, subsidies and contributions	4,135,515	8,940,834	7,267,379	6,129,125	4,361,235	4,631,714	4,671,865	4,961,608	5,004,621	5,315,001
Fees and charges	7,654,497	8,415,635	8,945,946	9,557,000	10,487,073	10,958,992	11,452,145	11,967,489	12,506,032	13,068,798
Service charges	172,717	0	0	0	0	0	0	0	0	0
Interest revenue	467,647	172,852	1,573,658	3,445,800	4,169,909	3,743,807	3,827,873	3,796,377	3,549,412	3,522,055
Other revenue	806,460	1,429,045	1,106,327	4,387,931	4,541,510	9,700,461	11,039,975	12,426,374	12,861,299	13,311,446
	55,656,413	67,468,881	70,832,032	78,788,925	91,969,353	102,619,758	108,255,884	114,279,076	119,104,955	124,660,070
<b>Expenses</b>										
Employee costs	(17,613,500)	(18,683,802)	(20,749,745)	(23,800,900)	(25,228,954)	(26,742,697)	(28,347,257)	(30,048,092)	(31,851,007)	(33,762,050)
Materials and contracts	(14,544,897)	(16,596,361)	(14,879,586)	(29,599,063)	(27,335,200)	(30,361,941)	(31,424,567)	(32,524,440)	(33,662,760)	(34,840,962)
Utility charges	(1,641,837)	(1,342,156)	(1,541,981)	(1,675,900)	(1,734,566)	(1,795,277)	(1,858,110)	(1,923,147)	(1,990,454)	(2,060,119)
Depreciation	(14,312,655)	(14,763,084)	(25,276,515)	(14,105,200)	(15,812,539)	(16,440,371)	(17,085,595)	(17,769,841)	(18,681,123)	(19,596,979)
Finance costs	(221,423)	(195,084)	(394,814)	(43,000)	(25,952)	(14,248)	(539,565)	(1,045,553)	(1,182,542)	(1,080,239)
Insurance	(1,120,005)	(1,200,484)	(1,369,123)	(1,508,100)	(1,606,143)	(1,710,547)	(1,821,733)	(1,940,149)	(2,066,260)	(2,200,564)
Other expenditure	(765,451)	(937,601)	(679,927)	(1,350,700)	(1,397,979)	(1,446,909)	(1,497,552)	(1,549,967)	(1,604,216)	(1,660,362)
	(50,219,768)	(53,718,572)	(64,891,691)	(72,082,863)	(73,141,333)	(78,511,990)	(82,574,379)	(86,801,189)	(91,038,362)	(95,201,275)
	5,436,645	13,750,309	5,940,341	6,706,062	18,828,020	24,107,768	25,681,505	27,477,887	28,066,593	29,458,795
Capital grants, subsidies and contributions	15,532,662	12,709,072	23,185,900	32,232,351	62,069,333	9,169,333	11,569,333	27,069,333	23,569,333	15,569,333
Fair value adjustments to financial assets at fair value through profit or loss	0	0	142,607	0	0	0	0	0	0	0
Profit on asset disposals	69,936	78,235	87,389	652,700	0	0	0	0	0	0
Loss on asset disposal	(287,203)	(53,069)	(12,619)	(81,900)	0	0	0	0	0	0
<b>NET RESULT</b>	20,752,040	26,484,547	29,343,618	39,509,213	80,897,353	33,277,101	37,250,838	54,547,220	51,635,926	45,028,128
<b>Other comprehensive income</b>	0	0	0	0	25,739,349	28,130,730	30,524,815	34,180,307	37,230,198	40,093,986
<b>TOTAL COMPREHENSIVE INCOME</b>	20,752,040	26,484,547	29,343,618	39,509,213	106,636,702	61,407,831	67,775,653	88,727,527	88,866,124	85,122,114

## Appendix A2 Forecast Statement of Comprehensive Income 2024 – 2039 (Continued)

	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37	2037-38	2038-39
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Revenues</b>									
Rates	93,914,908	98,610,655	103,541,189	108,718,251	114,154,162	119,861,870	125,854,964	132,147,713	138,755,101
Grants, subsidies and contributions	5,361,075	5,693,562	5,742,919	6,099,087	6,151,958	6,533,495	6,590,132	6,998,844	7,059,516
Fees and charges	13,656,900	14,271,459	14,913,673	15,584,794	16,286,111	17,018,987	17,784,847	18,585,164	19,421,494
Service charges	0	0	0	0	0	0	0	0	0
Interest revenue	3,512,129	4,189,587	4,918,099	5,883,105	6,198,961	6,795,471	8,022,503	6,392,739	7,841,566
Other revenue	13,777,346	14,259,554	14,758,638	15,275,192	15,809,822	16,363,163	16,935,875	17,528,631	18,142,135
	130,222,358	137,024,817	143,874,518	151,560,429	158,601,014	166,572,986	175,188,321	181,653,091	191,219,812
<b>Expenses</b>									
Employee costs	(35,787,791)	(37,935,045)	(40,211,151)	(42,623,830)	(45,181,259)	(47,892,147)	(50,765,697)	(53,811,652)	(57,040,353)
Materials and contracts	(36,060,398)	(37,322,531)	(38,628,801)	(39,980,781)	(41,380,101)	(42,828,374)	(44,327,349)	(45,878,785)	(47,484,560)
Utility charges	(2,132,226)	(2,206,852)	(2,284,096)	(2,364,037)	(2,446,772)	(2,532,409)	(2,621,045)	(2,712,785)	(2,807,735)
Depreciation	(20,282,872)	(20,992,774)	(21,727,521)	(22,487,983)	(23,275,063)	(24,099,899)	(24,960,129)	(25,850,872)	(26,773,204)
Finance costs	(971,758)	(856,725)	(735,287)	(608,141)	(473,253)	(330,150)	(178,331)	(29,366)	0
Insurance	(2,343,602)	(2,495,939)	(2,658,173)	(2,830,958)	(3,014,965)	(3,210,946)	(3,419,657)	(3,641,931)	(3,878,654)
Other expenditure	(1,718,474)	(1,778,620)	(1,840,871)	(1,905,302)	(1,971,987)	(2,041,007)	(2,112,443)	(2,186,375)	(2,262,899)
	(99,297,121)	(103,588,486)	(108,085,900)	(112,801,032)	(117,743,400)	(122,934,932)	(128,384,651)	(134,111,766)	(140,247,405)
	30,925,237	33,436,331	35,788,618	38,759,397	40,857,614	43,638,054	46,803,670	47,541,325	50,972,407
Capital grants, subsidies and contributions	936,398	969,171	1,003,092	1,038,201	1,074,538	1,112,147	1,151,072	1,191,359	1,233,057
Fair value adjustments to financial assets at fair value through profit or loss	0	0	0	0	0	0	0	0	0
Profit on asset disposals	0	0	0	0	0	0	0	0	0
Loss on asset disposal	0	0	0	0	0	0	0	0	0
<b>NET RESULT</b>	31,861,635	34,405,502	36,791,710	39,797,598	41,932,152	44,750,201	47,954,742	48,732,684	52,205,464
<b>Other comprehensive income</b>	41,623,073	43,220,130	44,624,496	47,088,564	49,316,965	50,835,660	52,315,196	53,823,184	55,359,798
<b>TOTAL COMPREHENSIVE INCOME</b>	73,484,708	77,625,632	81,416,206	86,886,162	91,249,117	95,585,861	100,269,938	102,555,868	107,565,262

## Appendix A3 Forecast Statement of Financial Position 2024 – 2039

	2021	2022	2023	Base	30 June 25	30 June 26	30 June 27	30 June 28	30 June 29	30 June 30
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>CURRENT ASSETS</b>										
Unrestricted cash and cash equivalents	8,876,017	24,740,530	25,719,531	5,001,925	5,001,925	5,001,925	5,001,925	5,001,925	5,001,925	5,001,925
Restricted cash and cash equivalent	57,957,771	46,979,834	45,926,431	41,235,084	24,133,898	27,474,928	26,192,788	16,291,087	14,172,838	13,716,065
Trade and other receivables	2,558,199	1,753,148	3,704,752	3,704,752	3,704,752	3,704,752	3,704,752	3,704,752	3,704,752	3,704,752
Inventories	158,098	141,924	139,889	139,889	139,889	139,889	139,889	139,889	139,889	139,889
Other assets	320,192	371,287	1,910,958	1,910,958	1,910,958	1,910,958	1,910,958	1,910,958	1,910,958	1,910,958
<b>TOTAL CURRENT ASSETS</b>	<b>69,870,277</b>	<b>73,986,723</b>	<b>77,401,561</b>	<b>51,992,608</b>	<b>34,891,422</b>	<b>38,232,452</b>	<b>36,950,312</b>	<b>27,048,611</b>	<b>24,930,362</b>	<b>24,473,589</b>
<b>NON-CURRENT ASSETS</b>										
Financial assets	0	0	142,607	142,607	142,607	142,607	142,607	142,607	142,607	142,607
Inventories	1,204,116	1,312,849	715,042	715,042	715,042	715,042	715,042	715,042	715,042	715,042
Property plant and equipment	126,612,835	135,277,394	147,212,954	162,550,133	183,515,957	216,310,347	246,516,997	306,103,123	314,880,815	334,324,777
Infrastructure	411,531,184	429,899,157	436,816,399	485,903,301	588,234,872	623,429,270	663,373,895	711,201,643	791,702,264	856,028,826
<b>TOTAL NON-CURRENT ASSETS</b>	<b>539,348,135</b>	<b>566,489,400</b>	<b>584,887,002</b>	<b>649,311,083</b>	<b>772,608,478</b>	<b>840,597,266</b>	<b>910,748,541</b>	<b>1,018,162,415</b>	<b>1,107,440,728</b>	<b>1,191,211,252</b>
<b>TOTAL ASSETS</b>	<b>609,218,412</b>	<b>640,476,123</b>	<b>662,288,563</b>	<b>701,303,691</b>	<b>807,499,900</b>	<b>878,829,718</b>	<b>947,698,853</b>	<b>1,045,211,026</b>	<b>1,132,371,090</b>	<b>1,215,684,841</b>
<b>CURRENT LIABILITIES</b>										
Trade and other payables	4,789,938	5,979,478	3,037,508	3,037,508	3,037,508	3,037,508	3,037,508	3,037,508	3,037,508	3,037,508
Contract liabilities	9,720,512	13,169,357	7,720,016	7,720,016	7,720,016	7,720,016	7,720,016	7,720,016	7,720,016	7,720,016
Lease liabilities	0	65,398	67,589	52,164	0	0	0	0	0	0
Current portion of long-term liabilities	475,420	492,862	426,437	440,493	78,013	4,906,518	6,215,354	1,706,060	1,808,363	1,916,845
Provisions	1,508,105	1,816,689	1,684,601	1,684,601	1,684,601	1,684,601	1,684,601	1,684,601	1,684,601	1,684,601
<b>TOTAL CURRENT LIABILITIES</b>	<b>16,493,975</b>	<b>21,523,784</b>	<b>12,936,151</b>	<b>12,934,782</b>	<b>12,520,138</b>	<b>17,348,643</b>	<b>18,657,479</b>	<b>14,148,185</b>	<b>14,250,488</b>	<b>14,358,970</b>
<b>NON-CURRENT LIABILITIES</b>										
Lease liabilities	0	119,764	52,174	0	52,164	52,164	52,164	52,164	52,164	52,164
Long-term borrowings	1,791,877	1,299,015	872,578	432,036	354,023	5,447,505	5,232,151	18,526,091	16,717,728	14,800,883
Provisions	4,577,543	4,693,996	6,244,748	6,244,748	6,244,748	6,244,748	6,244,748	6,244,748	6,244,748	6,244,748
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>6,369,420</b>	<b>6,112,775</b>	<b>7,169,500</b>	<b>6,676,784</b>	<b>6,650,935</b>	<b>11,744,417</b>	<b>11,529,063</b>	<b>24,823,003</b>	<b>23,014,640</b>	<b>21,097,795</b>
<b>TOTAL LIABILITIES</b>	<b>22,863,395</b>	<b>27,636,559</b>	<b>20,105,651</b>	<b>19,611,566</b>	<b>19,171,073</b>	<b>29,093,060</b>	<b>30,186,542</b>	<b>38,971,188</b>	<b>37,265,128</b>	<b>35,456,765</b>
<b>NET ASSETS</b>	<b>586,355,017</b>	<b>612,839,564</b>	<b>642,182,912</b>	<b>681,692,125</b>	<b>788,328,827</b>	<b>849,736,658</b>	<b>917,512,311</b>	<b>1,006,239,838</b>	<b>1,095,105,962</b>	<b>1,180,228,076</b>
<b>EQUITY</b>										
Retained surplus	237,717,950	275,180,434	305,577,186	349,777,746	447,776,285	477,712,356	516,245,334	580,694,255	634,448,430	679,933,331
Reserves - cash backed	57,957,773	46,979,836	45,926,431	41,235,084	24,133,898	27,474,928	26,192,788	16,291,087	14,172,838	13,716,065
Asset revaluation surplus	290,679,294	290,679,294	290,679,295	290,679,295	316,418,644	344,549,374	375,074,189	409,254,496	446,484,694	486,578,680
<b>TOTAL EQUITY</b>	<b>586,355,017</b>	<b>612,839,564</b>	<b>642,182,912</b>	<b>681,692,125</b>	<b>788,328,827</b>	<b>849,736,658</b>	<b>917,512,311</b>	<b>1,006,239,838</b>	<b>1,095,105,962</b>	<b>1,180,228,076</b>



## Appendix A3 Forecast Statement of Financial Position 2024 – 2039 (Continued)

	30 June 31	30 June 32	30 June 33	30 June 34	30 June 35	30 June 36	30 June 37	30 June 38	30 June 39
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>CURRENT ASSETS</b>									
Unrestricted cash and cash equivalents	5,001,925	5,001,925	5,001,925	5,001,925	5,001,925	5,001,925	5,001,925	5,001,925	5,001,925
Restricted cash and cash equivalent	40,752,583	69,829,026	108,363,050	120,928,750	144,718,122	193,725,924	248,459,450	306,333,740	369,381,448
Trade and other receivables	3,704,752	3,704,752	3,704,752	3,704,752	3,704,752	3,704,752	3,704,752	3,704,752	3,704,752
Inventories	139,889	139,889	139,889	139,889	139,889	139,889	139,889	139,889	139,889
Other assets	1,910,958	1,910,958	1,910,958	1,910,958	1,910,958	1,910,958	1,910,958	1,910,958	1,910,958
<b>TOTAL CURRENT ASSETS</b>	<b>51,510,107</b>	<b>80,586,550</b>	<b>119,120,574</b>	<b>131,686,274</b>	<b>155,475,646</b>	<b>204,483,448</b>	<b>259,216,974</b>	<b>317,091,264</b>	<b>380,138,972</b>
<b>NON-CURRENT ASSETS</b>									
Financial assets	142,607	142,607	142,607	142,607	142,607	142,607	142,607	142,607	142,607
Inventories	715,042	715,042	715,042	715,042	715,042	715,042	715,042	715,042	715,042
Property plant and equipment	342,616,786	350,951,160	359,398,097	398,393,896	429,618,087	439,037,932	446,478,220	453,931,289	461,388,924
Infrastructure	892,268,162	930,451,101	962,798,573	995,908,317	1,029,794,064	1,064,459,368	1,099,910,763	1,136,160,403	1,173,220,322
<b>TOTAL NON-CURRENT ASSETS</b>	<b>1,235,742,597</b>	<b>1,282,259,910</b>	<b>1,323,054,319</b>	<b>1,395,159,862</b>	<b>1,460,269,800</b>	<b>1,504,354,949</b>	<b>1,547,246,632</b>	<b>1,590,949,341</b>	<b>1,635,466,895</b>
<b>TOTAL ASSETS</b>	<b>1,287,252,704</b>	<b>1,362,846,460</b>	<b>1,442,174,893</b>	<b>1,526,846,136</b>	<b>1,615,745,446</b>	<b>1,708,838,397</b>	<b>1,806,463,606</b>	<b>1,908,040,605</b>	<b>2,015,605,867</b>
<b>CURRENT LIABILITIES</b>									
Trade and other payables	3,037,508	3,037,508	3,037,508	3,037,508	3,037,508	3,037,508	3,037,508	3,037,508	3,037,508
Contract liabilities	7,720,016	7,720,016	7,720,016	7,720,016	7,720,016	7,720,016	7,720,016	7,720,016	7,720,016
Lease liabilities	0	0	0	0	0	0	0	0	0
Current portion of long-term liabilities	2,031,876	2,087,773	2,214,919	2,349,807	2,492,910	2,644,729	978,869	0	0
Provisions	1,684,601	1,684,601	1,684,601	1,684,601	1,684,601	1,684,601	1,684,601	1,684,601	1,684,601
<b>TOTAL CURRENT LIABILITIES</b>	<b>14,474,001</b>	<b>14,529,898</b>	<b>14,657,044</b>	<b>14,791,932</b>	<b>14,935,035</b>	<b>15,086,854</b>	<b>13,420,994</b>	<b>12,442,125</b>	<b>12,442,125</b>
<b>NON-CURRENT LIABILITIES</b>									
Lease liabilities	52,164	52,164	52,164	52,164	52,164	52,164	52,164	52,164	52,164
Long-term borrowings	12,769,007	10,681,234	8,466,315	6,116,508	3,623,598	978,869	0	0	0
Provisions	6,244,748	6,244,748	6,244,748	6,244,748	6,244,748	6,244,748	6,244,748	6,244,748	6,244,748
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>19,065,919</b>	<b>16,978,146</b>	<b>14,763,227</b>	<b>12,413,420</b>	<b>9,920,510</b>	<b>7,275,781</b>	<b>6,296,912</b>	<b>6,296,912</b>	<b>6,296,912</b>
<b>TOTAL LIABILITIES</b>	<b>33,539,920</b>	<b>31,508,044</b>	<b>29,420,271</b>	<b>27,205,352</b>	<b>24,855,545</b>	<b>22,362,635</b>	<b>19,717,906</b>	<b>18,739,037</b>	<b>18,739,037</b>
<b>NET ASSETS</b>	<b>1,253,712,784</b>	<b>1,331,338,416</b>	<b>1,412,754,622</b>	<b>1,499,640,784</b>	<b>1,590,889,901</b>	<b>1,686,475,762</b>	<b>1,786,745,700</b>	<b>1,889,301,568</b>	<b>1,996,866,830</b>
<b>EQUITY</b>									
Retained surplus	684,758,448	690,087,507	688,345,193	715,577,091	733,719,871	729,462,270	722,683,486	713,541,880	702,699,636
Reserves - cash backed	40,752,583	69,829,026	108,363,050	120,928,750	144,718,122	193,725,924	248,459,450	306,333,740	369,381,448
Asset revaluation surplus	528,201,753	571,421,883	616,046,379	663,134,943	712,451,908	763,287,568	815,602,764	869,425,948	924,785,746
<b>TOTAL EQUITY</b>	<b>1,253,712,784</b>	<b>1,331,338,416</b>	<b>1,412,754,622</b>	<b>1,499,640,784</b>	<b>1,590,889,901</b>	<b>1,686,475,762</b>	<b>1,786,745,700</b>	<b>1,889,301,568</b>	<b>1,996,866,830</b>

Refer to Appendix A11 Forecast Significant Accounting Policies and Compilation Report

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## Appendix A4 Forecast Statement of Changes in Equity 2024 – 2039

	2021	2022	2023	Base	30 June 25	30 June 26	30 June 27	30 June 28	30 June 29	30 June 30
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>RETAINED SURPLUS</b>										
Opening balance	216,965,910	237,717,950	275,180,163	305,577,186	349,777,746	447,776,285	477,712,356	516,245,334	580,694,255	634,448,430
Net result	20,752,040	26,484,547	29,343,618	39,509,213	80,897,353	33,277,101	37,250,838	54,547,220	51,635,926	45,028,128
Amount transferred (to)/from reserves		10,977,937	1,053,405	4,691,347	17,101,186	(3,341,030)	1,282,140	9,901,701	2,118,249	456,773
Closing balance	237,717,950	275,180,434	305,577,186	349,777,746	447,776,285	477,712,356	516,245,334	580,694,255	634,448,430	679,933,331
<b>RESERVES ACCOUNTS</b>										
Opening balance	57,957,773	57,957,773	46,979,836	45,926,431	41,235,084	24,133,898	27,474,928	26,192,788	16,291,087	14,172,838
Amount transferred to/(from) retained surplus	0	(10,977,937)	(1,053,405)	(4,691,347)	(17,101,186)	3,341,030	(1,282,140)	(9,901,701)	(2,118,249)	(456,773)
Closing balance	57,957,773	46,979,836	45,926,431	41,235,084	24,133,898	27,474,928	26,192,788	16,291,087	14,172,838	13,716,065
<b>ASSET REVALUATION SURPLUS</b>										
Opening balance	290,679,294	290,679,294	290,679,295	290,679,295	290,679,295	316,418,644	344,549,374	375,074,189	409,254,496	446,484,694
Total other comprehensive income	0	0	0	0	25,739,349	28,130,730	30,524,815	34,180,307	37,230,198	40,093,986
Closing balance	290,679,294	290,679,294	290,679,295	290,679,295	316,418,644	344,549,374	375,074,189	409,254,496	446,484,694	486,578,680
<b>TOTAL EQUITY</b>	586,355,017	612,839,564	642,182,912	681,692,125	788,328,827	849,736,658	917,512,311	1,006,239,838	1,095,105,962	1,180,228,076

## Appendix A4 Forecast Statement of Changes in Equity 2024 – 2039 (Continued)

	30 June 31	30 June 32	30 June 33	30 June 34	30 June 35	30 June 36	30 June 37	30 June 38	30 June 39
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>RETAINED SURPLUS</b>									
Opening balance	679,933,331	684,758,448	690,087,507	688,345,193	715,577,091	733,719,871	729,462,270	722,683,486	713,541,880
Net result	31,861,635	34,405,502	36,791,710	39,797,598	41,932,152	44,750,201	47,954,742	48,732,684	52,205,464
Amount transferred (to)/from reserves	(27,036,518)	(29,076,443)	(38,534,024)	(12,565,700)	(23,789,372)	(49,007,802)	(54,733,526)	(57,874,290)	(63,047,708)
Closing balance	684,758,448	690,087,507	688,345,193	715,577,091	733,719,871	729,462,270	722,683,486	713,541,880	702,699,636
<b>RESERVES ACCOUNTS</b>									
Opening balance	13,716,065	40,752,583	69,829,026	108,363,050	120,928,750	144,718,122	193,725,924	248,459,450	306,333,740
Amount transferred to/(from) retained surplus	27,036,518	29,076,443	38,534,024	12,565,700	23,789,372	49,007,802	54,733,526	57,874,290	63,047,708
Closing balance	40,752,583	69,829,026	108,363,050	120,928,750	144,718,122	193,725,924	248,459,450	306,333,740	369,381,448
<b>ASSET REVALUATION SURPLUS</b>									
Opening balance	486,578,680	528,201,753	571,421,883	616,046,379	663,134,943	712,451,908	763,287,568	815,602,764	869,425,948
Total other comprehensive income	41,623,073	43,220,130	44,624,496	47,088,564	49,316,965	50,835,660	52,315,196	53,823,184	55,359,798
Closing balance	528,201,753	571,421,883	616,046,379	663,134,943	712,451,908	763,287,568	815,602,764	869,425,948	924,785,746
<b>TOTAL EQUITY</b>	1,253,712,784	1,331,338,416	1,412,754,622	1,499,640,784	1,590,889,901	1,686,475,762	1,786,745,700	1,889,301,568	1,996,866,830

## Appendix A5 Forecast Statement of Cashflows 2024 – 2039

	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
	\$	\$	\$	\$	\$	\$
<b>Cash flows from operating activities</b>						
<b>Receipts</b>						
Rates	68,409,626	73,584,784	77,264,026	81,127,228	85,183,591	89,442,770
Grants, subsidies and contributions	4,361,235	4,631,714	4,671,865	4,961,608	5,004,621	5,315,001
Fees and charges	10,487,073	10,958,992	11,452,145	11,967,489	12,506,032	13,068,798
Interest revenue	4,169,909	3,743,807	3,827,873	3,796,377	3,549,412	3,522,055
Other revenue	4,541,510	9,700,461	11,039,975	12,426,374	12,861,299	13,311,446
	91,969,353	102,619,758	108,255,884	114,279,076	119,104,955	124,660,070
<b>Payments</b>						
Employee costs	(25,228,954)	(26,742,697)	(28,347,257)	(30,048,092)	(31,851,007)	(33,762,050)
Materials and contracts	(27,335,200)	(30,361,941)	(31,424,567)	(32,524,440)	(33,662,760)	(34,840,962)
Utility charges	(1,734,566)	(1,795,277)	(1,858,110)	(1,923,147)	(1,990,454)	(2,060,119)
Finance costs	(25,952)	(14,248)	(539,565)	(1,045,553)	(1,182,542)	(1,080,239)
Insurance	(1,606,143)	(1,710,547)	(1,821,733)	(1,940,149)	(2,066,260)	(2,200,564)
Other expenditure	(1,397,979)	(1,446,909)	(1,497,552)	(1,549,967)	(1,604,216)	(1,660,362)
	(57,328,794)	(62,071,619)	(65,488,784)	(69,031,348)	(72,357,239)	(75,604,296)
<b>Net cash provided by (used in) operating activities</b>	34,640,559	40,548,139	42,767,100	45,247,728	46,747,716	49,055,774
<b>Cash flows from investing activities</b>						
Payments for purchase of property, plant & equipment	(20,708,000)	(31,573,500)	(28,209,000)	(55,669,000)	(5,025,000)	(15,082,000)
Payments for construction of infrastructure	(93,418,135)	(25,540,135)	(29,340,135)	(36,040,135)	(66,640,135)	(48,940,135)
Proceeds from capital grants, subsidies and contributions	62,069,333	9,169,333	11,569,333	27,069,333	23,569,333	15,569,333
Proceeds from sale of plant & equipment	755,550	815,206	837,080	705,727	935,897	748,618
<b>Net cash provided by (used in) investing activities</b>	(51,301,252)	(47,129,096)	(45,142,722)	(63,934,075)	(47,159,905)	(47,704,184)
<b>Cash flows from financing activities</b>						
Repayment of debentures	(440,493)	(78,013)	(4,906,518)	(6,215,354)	(1,706,060)	(1,808,363)
Proceeds from new debentures	0	10,000,000	6,000,000	15,000,000	0	0
<b>Net cash provided by (used in) financing activities</b>	(440,493)	9,921,987	1,093,482	8,784,646	(1,706,060)	(1,808,363)
<b>Net increase (decrease) in cash held</b>	(17,101,186)	3,341,030	(1,282,140)	(9,901,701)	(2,118,249)	(456,773)
Cash at beginning of year	46,237,009	29,135,823	32,476,853	31,194,713	21,293,012	19,174,763
<b>Cash and cash equivalents at the end of year</b>	29,135,823	32,476,853	31,194,713	21,293,012	19,174,763	18,717,990

## Appendix A5 Forecast Statement of Cashflows 2024 – 2039 (Continued)

	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37	2037-38	2038-39
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Cash flows from operating activities</b>									
<b>Receipts</b>									
Rates	93,914,908	98,610,655	103,541,189	108,718,251	114,154,162	119,861,870	125,854,964	132,147,713	138,755,101
Grants, subsidies and contributions	5,361,075	5,693,562	5,742,919	6,099,087	6,151,958	6,533,495	6,590,132	6,998,844	7,059,516
Fees and charges	13,656,900	14,271,459	14,913,673	15,584,794	16,286,111	17,018,987	17,784,847	18,585,164	19,421,494
Interest revenue	3,512,129	4,189,587	4,918,099	5,883,105	6,198,961	6,795,471	8,022,503	6,392,739	7,841,566
Other revenue	13,777,346	14,259,554	14,758,638	15,275,192	15,809,822	16,363,163	16,935,875	17,528,631	18,142,135
	130,222,358	137,024,817	143,874,518	151,560,429	158,601,014	166,572,986	175,188,321	181,653,091	191,219,812
<b>Payments</b>									
Employee costs	(35,787,791)	(37,935,045)	(40,211,151)	(42,623,830)	(45,181,259)	(47,892,147)	(50,765,697)	(53,811,652)	(57,040,353)
Materials and contracts	(36,060,398)	(37,322,531)	(38,628,801)	(39,980,781)	(41,380,101)	(42,828,374)	(44,327,349)	(45,878,785)	(47,484,560)
Utility charges	(2,132,226)	(2,206,852)	(2,284,096)	(2,364,037)	(2,446,772)	(2,532,409)	(2,621,045)	(2,712,785)	(2,807,735)
Finance costs	(971,758)	(856,725)	(735,287)	(608,141)	(473,253)	(330,150)	(178,331)	(29,366)	0
Insurance	(2,343,602)	(2,495,939)	(2,658,173)	(2,830,958)	(3,014,965)	(3,210,946)	(3,419,657)	(3,641,931)	(3,878,654)
Other expenditure	(1,718,474)	(1,778,620)	(1,840,871)	(1,905,302)	(1,971,987)	(2,041,007)	(2,112,443)	(2,186,375)	(2,262,899)
	(79,014,249)	(82,595,712)	(86,358,379)	(90,313,049)	(94,468,337)	(98,835,033)	(103,424,522)	(108,260,894)	(113,474,201)
<b>Net cash provided by (used in) operating activities</b>	51,208,109	54,429,105	57,516,139	61,247,380	64,132,677	67,737,953	71,763,799	73,392,197	77,745,611
<b>Cash flows from investing activities</b>									
Payments for purchase of property, plant & equipment	(3,693,404)	(4,030,520)	(3,856,266)	(33,406,981)	(23,899,546)	(2,000,000)	0	0	0
Payments for construction of infrastructure	(20,102,069)	(21,245,726)	(14,824,840)	(14,993,710)	(15,168,490)	(15,349,388)	(15,536,616)	(15,730,397)	(15,930,960)
Proceeds from capital grants, subsidies and contributions	936,398	969,171	1,003,092	1,038,201	1,074,538	1,112,147	1,151,072	1,191,359	1,233,057
Proceeds from sale of plant & equipment	604,329	986,289	783,672	895,729	0	0	0	0	0
<b>Net cash provided by (used in) investing activities</b>	(22,254,746)	(23,320,786)	(16,894,342)	(46,466,761)	(37,993,498)	(16,237,241)	(14,385,544)	(14,539,038)	(14,697,903)
<b>Cash flows from financing activities</b>									
Repayment of debentures	(1,916,845)	(2,031,876)	(2,087,773)	(2,214,919)	(2,349,807)	(2,492,910)	(2,644,729)	(978,869)	0
Proceeds from new debentures	0	0	0	0	0	0	0	0	0
<b>Net cash provided by (used in) financing activities</b>	(1,916,845)	(2,031,876)	(2,087,773)	(2,214,919)	(2,349,807)	(2,492,910)	(2,644,729)	(978,869)	0
<b>Net increase (decrease) in cash held</b>	27,036,518	29,076,443	38,534,024	12,565,700	23,789,372	49,007,802	54,733,526	57,874,290	63,047,708
Cash at beginning of year	18,717,990	45,754,508	74,830,951	113,364,975	125,930,675	149,720,047	198,727,849	253,461,375	311,335,665
<b>Cash and cash equivalents at the end of year</b>	45,754,508	74,830,951	113,364,975	125,930,675	149,720,047	198,727,849	253,461,375	311,335,665	374,383,373

## Appendix A6 Forecast Statement of Financial Activity 2024 – 2039

	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
	\$	\$	\$	\$	\$	\$
<b>FUNDING FROM OPERATIONAL ACTIVITIES</b>						
<b>Revenues</b>						
Rates	68,409,626	73,584,784	77,264,026	81,127,228	85,183,591	89,442,770
Grants, subsidies and contributions	4,361,235	4,631,714	4,671,865	4,961,608	5,004,621	5,315,001
Fees and charges	10,487,073	10,958,992	11,452,145	11,967,489	12,506,032	13,068,798
Interest revenue	4,169,909	3,743,807	3,827,873	3,796,377	3,549,412	3,522,055
Other revenue	4,541,510	9,700,461	11,039,975	12,426,374	12,861,299	13,311,446
	91,969,353	102,619,758	108,255,884	114,279,076	119,104,955	124,660,070
<b>Expenses</b>						
Employee costs	(25,228,954)	(26,742,697)	(28,347,257)	(30,048,092)	(31,851,007)	(33,762,050)
Materials and contracts	(27,335,200)	(30,361,941)	(31,424,567)	(32,524,440)	(33,662,760)	(34,840,962)
Utility charges (electricity, gas, water etc.)	(1,734,566)	(1,795,277)	(1,858,110)	(1,923,147)	(1,990,454)	(2,060,119)
Depreciation	(15,812,539)	(16,440,371)	(17,085,595)	(17,769,841)	(18,681,123)	(19,596,979)
Finance costs	(25,952)	(14,248)	(539,565)	(1,045,553)	(1,182,542)	(1,080,239)
Insurance	(1,606,143)	(1,710,547)	(1,821,733)	(1,940,149)	(2,066,260)	(2,200,564)
Other expenditure	(1,397,979)	(1,446,909)	(1,497,552)	(1,549,967)	(1,604,216)	(1,660,362)
	(73,141,333)	(78,511,990)	(82,574,379)	(86,801,189)	(91,038,362)	(95,201,275)
	18,828,020	24,107,768	25,681,505	27,477,887	28,066,593	29,458,795
<b>Funding position adjustments</b>						
Depreciation	15,812,539	16,440,371	17,085,595	17,769,841	18,681,123	19,596,979
<b>Net funding from operational activities</b>	<b>34,640,559</b>	<b>40,548,139</b>	<b>42,767,100</b>	<b>45,247,728</b>	<b>46,747,716</b>	<b>49,055,774</b>
<b>FUNDING FROM CAPITAL ACTIVITIES</b>						
<b>Inflows</b>						
Proceeds on disposal	755,550	815,206	837,080	705,727	935,897	748,618
Capital grants, subsidies and contributions	62,069,333	9,169,333	11,569,333	27,069,333	23,569,333	15,569,333
<b>Outflows</b>						
Purchase of property plant and equipment	(20,708,000)	(31,573,500)	(28,209,000)	(55,669,000)	(5,025,000)	(15,082,000)
Purchase of infrastructure	(93,418,135)	(25,540,135)	(29,340,135)	(36,040,135)	(66,640,135)	(48,940,135)
<b>Net funding from capital activities</b>	<b>(51,301,252)</b>	<b>(47,129,096)</b>	<b>(45,142,722)</b>	<b>(63,934,075)</b>	<b>(47,159,905)</b>	<b>(47,704,184)</b>
<b>FUNDING FROM FINANCING ACTIVITIES</b>						
<b>Inflows</b>						
Transfer from reserves	18,178,000	0	2,000,000	13,550,000	3,000,000	850,000
New borrowings	0	10,000,000	6,000,000	15,000,000	0	0
<b>Outflows</b>						
Transfer to reserves	(1,076,814)	(3,341,030)	(717,860)	(3,648,299)	(881,751)	(393,227)
Repayment of past borrowings	(440,493)	(78,013)	(4,906,518)	(6,215,354)	(1,706,060)	(1,808,363)
<b>Net funding from financing activities</b>	<b>16,660,693</b>	<b>6,580,957</b>	<b>2,375,622</b>	<b>18,686,347</b>	<b>412,189</b>	<b>(1,351,590)</b>
Estimated surplus/deficit July 1 B/Fwd	0	0	0	0	0	0
<b>Estimated surplus/deficit June 30 C/Fwd</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Appendix A6 Forecast Statement of Financial Activity 2024 – 2039 (Continued)

	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37	2037-38	2038-39
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>FUNDING FROM OPERATIONAL ACTIVITIES</b>									
<b>Revenues</b>									
Rates	93,914,908	98,610,655	103,541,189	108,718,251	114,154,162	119,861,870	125,854,964	132,147,713	138,755,101
Grants, subsidies and contributions	5,361,075	5,693,562	5,742,919	6,099,087	6,151,958	6,533,495	6,590,132	6,998,844	7,059,516
Fees and charges	13,656,900	14,271,459	14,913,673	15,584,794	16,286,111	17,018,987	17,784,847	18,585,164	19,421,494
Interest revenue	3,512,129	4,189,587	4,918,099	5,883,105	6,198,961	6,795,471	8,022,503	6,392,739	7,841,566
Other revenue	13,777,346	14,259,554	14,758,638	15,275,192	15,809,822	16,363,163	16,935,875	17,528,631	18,142,135
	130,222,358	137,024,817	143,874,518	151,560,429	158,601,014	166,572,986	175,188,321	181,653,091	191,219,812
<b>Expenses</b>									
Employee costs	(35,787,791)	(37,935,045)	(40,211,151)	(42,623,830)	(45,181,259)	(47,892,147)	(50,765,697)	(53,811,652)	(57,040,353)
Materials and contracts	(36,060,398)	(37,322,531)	(38,628,801)	(39,980,781)	(41,380,101)	(42,828,374)	(44,327,349)	(45,878,785)	(47,484,560)
Utility charges (electricity, gas, water etc.)	(2,132,226)	(2,206,852)	(2,284,096)	(2,364,037)	(2,446,772)	(2,532,409)	(2,621,045)	(2,712,785)	(2,807,735)
Depreciation	(20,282,872)	(20,992,774)	(21,727,521)	(22,487,983)	(23,275,063)	(24,099,899)	(24,960,129)	(25,850,872)	(26,773,204)
Finance costs	(971,758)	(856,725)	(735,287)	(608,141)	(473,253)	(330,150)	(178,331)	(29,366)	0
Insurance	(2,343,602)	(2,495,939)	(2,658,173)	(2,830,958)	(3,014,965)	(3,210,946)	(3,419,657)	(3,641,931)	(3,878,654)
Other expenditure	(1,718,474)	(1,778,620)	(1,840,871)	(1,905,302)	(1,971,987)	(2,041,007)	(2,112,443)	(2,186,375)	(2,262,899)
	(99,297,121)	(103,588,486)	(108,085,900)	(112,801,032)	(117,743,400)	(122,934,932)	(128,384,651)	(134,111,766)	(140,247,405)
	30,925,237	33,436,331	35,788,618	38,759,397	40,857,614	43,638,054	46,803,670	47,541,325	50,972,407
<b>Funding position adjustments</b>									
Depreciation	20,282,872	20,992,774	21,727,521	22,487,983	23,275,063	24,099,899	24,960,129	25,850,872	26,773,204
<b>Net funding from operational activities</b>	<b>51,208,109</b>	<b>54,429,105</b>	<b>57,516,139</b>	<b>61,247,380</b>	<b>64,132,677</b>	<b>67,737,953</b>	<b>71,763,799</b>	<b>73,392,197</b>	<b>77,745,611</b>
<b>FUNDING FROM CAPITAL ACTIVITIES</b>									
<b>Inflows</b>									
Proceeds on disposal	604,329	986,289	783,672	895,729	0	0	0	0	0
Capital grants, subsidies and contributions	936,398	969,171	1,003,092	1,038,201	1,074,538	1,112,147	1,151,072	1,191,359	1,233,057
<b>Outflows</b>									
Purchase of property plant and equipment	(3,693,404)	(4,030,520)	(3,856,266)	(33,406,981)	(23,899,546)	(2,000,000)	0	0	0
Purchase of infrastructure	(20,102,069)	(21,245,726)	(14,824,840)	(14,993,710)	(15,168,490)	(15,349,388)	(15,536,616)	(15,730,397)	(15,930,960)
<b>Net funding from capital activities</b>	<b>(22,254,746)</b>	<b>(23,320,786)</b>	<b>(16,894,342)</b>	<b>(46,466,761)</b>	<b>(37,993,498)</b>	<b>(16,237,241)</b>	<b>(14,385,544)</b>	<b>(14,539,038)</b>	<b>(14,697,903)</b>
<b>FUNDING FROM FINANCING ACTIVITIES</b>									
<b>Inflows</b>									
Transfer from reserves	850,000	0	0	10,500,000	500,000	0	0	0	0
New borrowings	0	0	0	0	0	0	0	0	0
<b>Outflows</b>									
Transfer to reserves	(27,886,518)	(29,076,443)	(38,534,024)	(23,065,700)	(24,289,372)	(49,007,802)	(54,733,526)	(57,874,290)	(63,047,708)
Repayment of past borrowings	(1,916,845)	(2,031,876)	(2,087,773)	(2,214,919)	(2,349,807)	(2,492,910)	(2,644,729)	(978,869)	0
<b>Net funding from financing activities</b>	<b>(28,953,363)</b>	<b>(31,108,319)</b>	<b>(40,621,797)</b>	<b>(14,780,619)</b>	<b>(26,139,179)</b>	<b>(51,500,712)</b>	<b>(57,378,255)</b>	<b>(58,853,159)</b>	<b>(63,047,708)</b>
Estimated surplus/deficit July 1 B/Fwd	0	0	0	0	0	0	0	0	0
<b>Estimated surplus/deficit June 30 C/Fwd</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Appendix A7 Forecast Statement of Net Current Asset Composition 2024 – 2039

	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
	\$	\$	\$	\$	\$	\$
<b>Estimated surplus/deficit July 1 B/Fwd</b>	0	0	0	0	0	0
<b>CURRENT ASSETS</b>						
Unrestricted cash and equivalents	5,001,925	5,001,925	5,001,925	5,001,925	5,001,925	5,001,925
Restricted cash and cash equivalent	24,133,898	27,474,928	26,192,788	16,291,087	14,172,838	13,716,065
Financial assets	0	0	0	0	0	0
Trade and other receivables	3,704,752	3,704,752	3,704,752	3,704,752	3,704,752	3,704,752
Inventories	139,889	139,889	139,889	139,889	139,889	139,889
Contract assets	0	0	0	0	0	0
Other assets	1,910,958	1,910,958	1,910,958	1,910,958	1,910,958	1,910,958
<b>CURRENT LIABILITIES</b>						
Trade and other payables	(3,037,508)	(3,037,508)	(3,037,508)	(3,037,508)	(3,037,508)	(3,037,508)
Contract liabilities	(7,720,016)	(7,720,016)	(7,720,016)	(7,720,016)	(7,720,016)	(7,720,016)
Reserves	(24,133,898)	(27,474,928)	(26,192,788)	(16,291,087)	(14,172,838)	(13,716,065)
Current self supporting loans receivable	0	0	0	0	0	0
Movement in accrued salaries and wages	0	0	0	0	0	0
<b>Estimated surplus/deficit June 30 C/Fwd</b>	0	0	0	0	0	0



## Appendix A7 Forecast Statement of Net Current Asset Composition 2024 – 2039 (Continued)

	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37	2037-38	2038-39
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Estimated surplus/deficit July 1 B/Fwd</b>	0	0	0	0	0	0	0	0	0
<b>CURRENT ASSETS</b>									
Unrestricted cash and equivalents	5,001,925	5,001,925	5,001,925	5,001,925	5,001,925	5,001,925	5,001,925	5,001,925	5,001,925
Restricted cash and cash equivalent	40,752,583	69,829,026	108,363,050	120,928,750	144,718,122	193,725,924	248,459,450	306,333,740	369,381,448
Financial assets	0	0	0	0	0	0	0	0	0
Trade and other receivables	3,704,752	3,704,752	3,704,752	3,704,752	3,704,752	3,704,752	3,704,752	3,704,752	3,704,752
Inventories	139,889	139,889	139,889	139,889	139,889	139,889	139,889	139,889	139,889
Contract assets	0	0	0	0	0	0	0	0	0
Other assets	1,910,958	1,910,958	1,910,958	1,910,958	1,910,958	1,910,958	1,910,958	1,910,958	1,910,958
<b>CURRENT LIABILITIES</b>									
Trade and other payables	(3,037,508)	(3,037,508)	(3,037,508)	(3,037,508)	(3,037,508)	(3,037,508)	(3,037,508)	(3,037,508)	(3,037,508)
Contract liabilities	(7,720,016)	(7,720,016)	(7,720,016)	(7,720,016)	(7,720,016)	(7,720,016)	(7,720,016)	(7,720,016)	(7,720,016)
Reserves	(40,752,583)	(69,829,026)	(108,363,050)	(120,928,750)	(144,718,122)	(193,725,924)	(248,459,450)	(306,333,740)	(369,381,448)
Current self supporting loans receivable	0	0	0	0	0	0	0	0	0
Movement in accrued salaries and wages	0	0	0	0	0	0	0	0	0
<b>Estimated surplus/deficit June 30 C/Fwd</b>	0	0	0	0	0	0	0	0	0

## Appendix A8 Forecast Statement of Fixed Asset Movements 2024 – 2039

	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
	\$	\$	\$	\$	\$	\$
<b>CAPITAL WORKS - INFRASTRUCTURE</b>						
Roads	13,928,340	18,928,340	17,728,340	15,928,340	17,428,340	15,928,340
Airport	50,878,000	5,000,000	0	0	0	0
Coastal Infrastructure	0	0	2,000,000	12,500,000	22,600,000	4,400,000
Drainage	1,538,634	1,538,634	8,538,634	1,538,634	1,538,634	1,538,634
Parks and Recreation	11,073,161	73,161	73,161	73,161	20,073,161	73,161
Pathways	0	0	0	6,000,000	5,000,000	5,000,000
Regional Waste Facility	0	0	0	0	0	10,000,000
Town Infrastructure	16,000,000	0	1,000,000	0	0	12,000,000
<b>Total capital works - infrastructure</b>	<b>93,418,135</b>	<b>25,540,135</b>	<b>29,340,135</b>	<b>36,040,135</b>	<b>66,640,135</b>	<b>48,940,135</b>
<b>Represented by:</b>						
Additions - assets at no cost	0	0	0	0	0	0
Additions - expansion, upgrades and new	0	0	0	0	0	0
Additions - renewal	93,418,135	25,540,135	29,340,135	36,040,135	66,640,135	48,940,135
<b>Total Capital Works - Infrastructure</b>	<b>93,418,135</b>	<b>25,540,135</b>	<b>29,340,135</b>	<b>36,040,135</b>	<b>66,640,135</b>	<b>48,940,135</b>
<b>Asset movement reconciliation</b>						
Total capital works infrastructure	93,418,135	25,540,135	29,340,135	36,040,135	66,640,135	48,940,135
Depreciation infrastructure	(11,362,815)	(11,827,862)	(12,242,440)	(12,691,878)	(13,363,977)	(14,036,055)
Net book value of disposed/written off assets	0	0	0	0	0	0
Revaluation of infrastructure assets (inflation)	20,276,251	21,482,125	22,846,930	24,479,491	27,224,463	29,422,482
<b>Net movement in infrastructure assets</b>	<b>102,331,571</b>	<b>35,194,398</b>	<b>39,944,625</b>	<b>47,827,748</b>	<b>80,500,621</b>	<b>64,326,562</b>
<b>CAPITAL WORKS - PROPERTY, PLANT AND EQUIPMENT</b>						
Buildings - non-specialised	17,000,000	28,424,500	25,000,000	52,500,000	2,000,000	12,000,000
Furniture and equipment	0	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Plant and equipment	3,708,000	1,649,000	1,709,000	1,669,000	1,525,000	1,582,000
<b>Total capital works property, plant and equipment</b>	<b>20,708,000</b>	<b>31,573,500</b>	<b>28,209,000</b>	<b>55,669,000</b>	<b>5,025,000</b>	<b>15,082,000</b>
<b>Represented by:</b>						
Additions - assets at no cost	0	0	0	0	0	0
Additions - expansion, upgrades and new	2,100,000	0	0	0	0	0
Additions - renewal	18,608,000	31,573,500	28,209,000	55,669,000	5,025,000	15,082,000
<b>Total capital works property, plant and equipment</b>	<b>20,708,000</b>	<b>31,573,500</b>	<b>28,209,000</b>	<b>55,669,000</b>	<b>5,025,000</b>	<b>15,082,000</b>
<b>Asset movement reconciliation</b>						
Total capital works property, plant and equipment	20,708,000	31,573,500	28,209,000	55,669,000	5,025,000	15,082,000
Depreciation property, plant and equipment	(4,449,724)	(4,612,509)	(4,843,155)	(5,077,963)	(5,317,146)	(5,560,924)
Net book value of disposed/written off assets	(755,550)	(815,206)	(837,080)	(705,727)	(935,897)	(748,618)
Revaluation of property, plant and equipment (inflation)	5,463,098	6,648,605	7,677,885	9,700,816	10,005,735	10,671,504
<b>Net movement in property, plant and equipment</b>	<b>20,965,824</b>	<b>32,794,390</b>	<b>30,206,650</b>	<b>59,586,126</b>	<b>8,777,692</b>	<b>19,443,962</b>
<b>CAPITAL WORKS - TOTALS</b>						
<b>Capital works</b>						
Total capital works infrastructure	93,418,135	25,540,135	29,340,135	36,040,135	66,640,135	48,940,135
Total capital works property, plant and equipment	20,708,000	31,573,500	28,209,000	55,669,000	5,025,000	15,082,000
<b>Total capital works</b>	<b>114,126,135</b>	<b>57,113,635</b>	<b>57,549,135</b>	<b>91,709,135</b>	<b>71,665,135</b>	<b>64,022,135</b>
<b>Fixed asset movement</b>						
Net movement in infrastructure assets	102,331,571	35,194,398	39,944,625	47,827,748	80,500,621	64,326,562
Net movement in property, plant and equipment	20,965,824	32,794,390	30,206,650	59,586,126	8,777,692	19,443,962
<b>Net movement in fixed assets</b>	<b>123,297,395</b>	<b>67,988,788</b>	<b>70,151,275</b>	<b>107,413,874</b>	<b>89,278,313</b>	<b>83,770,524</b>

## Appendix A8 Forecast Statement of Fixed Asset Movements 2024 – 2039 (Continued)

	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37	2037-38	2038-39
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>CAPITAL WORKS - INFRASTRUCTURE</b>									
Roads	12,453,387	12,539,255	12,628,129	12,720,114	12,815,318	12,913,855	13,015,839	13,121,393	13,230,642
Airport	0	0	0	0	0	0	0	0	0
Coastal Infrastructure	5,598,029	0	0	0	0	0	0	0	0
Drainage	1,957,572	8,610,132	2,097,000	2,170,395	2,246,359	2,324,982	2,406,356	2,490,579	2,577,748
Parks and Recreation	93,081	96,339	99,711	103,201	106,813	110,551	114,421	118,425	122,570
Pathways	0	0	0	0	0	0	0	0	0
Regional Waste Facility	0	0	0	0	0	0	0	0	0
Town Infrastructure	0	0	0	0	0	0	0	0	0
<b>Total capital works - infrastructure</b>	<b>20,102,069</b>	<b>21,245,726</b>	<b>14,824,840</b>	<b>14,993,710</b>	<b>15,168,490</b>	<b>15,349,388</b>	<b>15,536,616</b>	<b>15,730,397</b>	<b>15,930,960</b>
<b>Represented by:</b>									
Additions - assets at no cost	0	0	0	0	0	0	0	0	0
Additions - expansion, upgrades and new	0	0	0	0	0	0	0	0	0
Additions - renewal	20,102,069	21,245,726	14,824,840	14,993,710	15,168,490	15,349,388	15,536,616	15,730,397	15,930,960
<b>Total Capital Works - Infrastructure</b>	<b>20,102,069</b>	<b>21,245,726</b>	<b>14,824,840</b>	<b>14,993,710</b>	<b>15,168,490</b>	<b>15,349,388</b>	<b>15,536,616</b>	<b>15,730,397</b>	<b>15,930,960</b>
<b>Asset movement reconciliation</b>									
Total capital works infrastructure	20,102,069	21,245,726	14,824,840	14,993,710	15,168,490	15,349,388	15,536,616	15,730,397	15,930,960
Depreciation infrastructure	(14,527,316)	(15,035,774)	(15,562,026)	(16,106,696)	(16,670,430)	(17,264,105)	(17,885,082)	(18,528,198)	(19,194,237)
Net book value of disposed/written off assets	0	0	0	0	0	0	0	0	0
Revaluation of infrastructure assets (inflation)	30,664,583	31,972,987	33,084,658	34,222,730	35,387,687	36,580,021	37,799,861	39,047,441	40,323,196
<b>Net movement in infrastructure assets</b>	<b>36,239,336</b>	<b>38,182,939</b>	<b>32,347,472</b>	<b>33,109,744</b>	<b>33,885,747</b>	<b>34,665,304</b>	<b>35,451,395</b>	<b>36,249,640</b>	<b>37,059,919</b>
<b>CAPITAL WORKS - PROPERTY, PLANT AND EQUIPMENT</b>									
Buildings - non-specialised	2,000,000	2,000,000	2,000,000	31,622,574	23,899,546	2,000,000	0	0	0
Furniture and equipment	0	0	0	0	0	0	0	0	0
Plant and equipment	1,693,404	2,030,520	1,856,266	1,784,407	0	0	0	0	0
<b>Total capital works property, plant and equipment</b>	<b>3,693,404</b>	<b>4,030,520</b>	<b>3,856,266</b>	<b>33,406,981</b>	<b>23,899,546</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Represented by:</b>									
Additions - assets at no cost	0	0	0	0	0	0	0	0	0
Additions - expansion, upgrades and new	0	0	0	0	0	0	0	0	0
Additions - renewal	3,693,404	4,030,520	3,856,266	33,406,981	23,899,546	2,000,000	0	0	0
<b>Total capital works property, plant and equipment</b>	<b>3,693,404</b>	<b>4,030,520</b>	<b>3,856,266</b>	<b>33,406,981</b>	<b>23,899,546</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Asset movement reconciliation</b>									
Total capital works property, plant and equipment	3,693,404	4,030,520	3,856,266	33,406,981	23,899,546	2,000,000	0	0	0
Depreciation property, plant and equipment	(5,755,556)	(5,957,000)	(6,165,495)	(6,381,287)	(6,604,633)	(6,835,794)	(7,075,047)	(7,322,674)	(7,578,967)
Net book value of disposed/written off assets	(604,329)	(986,289)	(783,672)	(895,729)	0	0	0	0	0
Revaluation of property, plant and equipment (inflation)	10,958,490	11,247,143	11,539,838	12,865,834	13,929,278	14,255,639	14,515,335	14,775,743	15,036,602
<b>Net movement in property, plant and equipment</b>	<b>8,292,009</b>	<b>8,334,374</b>	<b>8,446,937</b>	<b>38,995,799</b>	<b>31,224,191</b>	<b>9,419,845</b>	<b>7,440,288</b>	<b>7,453,069</b>	<b>7,457,635</b>
<b>CAPITAL WORKS - TOTALS</b>									
<b>Capital works</b>									
Total capital works infrastructure	20,102,069	21,245,726	14,824,840	14,993,710	15,168,490	15,349,388	15,536,616	15,730,397	15,930,960
Total capital works property, plant and equipment	3,693,404	4,030,520	3,856,266	33,406,981	23,899,546	2,000,000	0	0	0
<b>Total capital works</b>	<b>23,795,473</b>	<b>25,276,246</b>	<b>18,681,106</b>	<b>48,400,691</b>	<b>39,068,036</b>	<b>17,349,388</b>	<b>15,536,616</b>	<b>15,730,397</b>	<b>15,930,960</b>
<b>Fixed asset movement</b>									
Net movement in infrastructure assets	36,239,336	38,182,939	32,347,472	33,109,744	33,885,747	34,665,304	35,451,395	36,249,640	37,059,919
Net movement in property, plant and equipment	8,292,009	8,334,374	8,446,937	38,995,799	31,224,191	9,419,845	7,440,288	7,453,069	7,457,635
<b>Net movement in fixed assets</b>	<b>44,531,345</b>	<b>46,517,313</b>	<b>40,794,409</b>	<b>72,105,543</b>	<b>65,109,938</b>	<b>44,085,149</b>	<b>42,891,683</b>	<b>43,702,709</b>	<b>44,517,554</b>

## Appendix A9 Forecast Statement of Capital Funding 2024 – 2039

	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
	\$	\$	\$	\$	\$	\$
<b>Capital expenditure</b>						
Roads	13,928,340	18,928,340	17,728,340	15,928,340	17,428,340	15,928,340
Airport	50,878,000	5,000,000	0	0	0	0
Coastal Infrastructure	0	0	2,000,000	12,500,000	22,600,000	4,400,000
Drainage	1,538,634	1,538,634	8,538,634	1,538,634	1,538,634	1,538,634
Parks and Recreation	11,073,161	73,161	73,161	73,161	20,073,161	73,161
Pathways	0	0	0	6,000,000	5,000,000	5,000,000
Regional Waste Facility	0	0	0	0	0	10,000,000
Town Infrastructure	16,000,000	0	1,000,000	0	0	12,000,000
Buildings - non-specialised	17,000,000	28,424,500	25,000,000	52,500,000	2,000,000	12,000,000
Furniture and equipment	0	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Plant and equipment	3,708,000	1,649,000	1,709,000	1,669,000	1,525,000	1,582,000
<b>Total - Capital expenditure</b>	<b>114,126,135</b>	<b>57,113,635</b>	<b>57,549,135</b>	<b>91,709,135</b>	<b>71,665,135</b>	<b>64,022,135</b>
<b>Funded by:</b>						
<b>Capital grants &amp; contributions</b>						
Roads	2,069,333	5,069,333	3,069,333	3,069,333	3,069,333	3,069,333
Airport	40,000,000	4,100,000	0	0	0	0
Coastal Infrastructure	0	0	0	5,000,000	5,500,000	0
Drainage	0	0	2,000,000	0	0	0
Parks and Recreation	10,000,000	0	0	0	10,000,000	0
Pathways	0	0	0	4,000,000	5,000,000	2,500,000
Regional Waste Facility	0	0	0	0	0	5,000,000
Town Infrastructure	10,000,000	0	0	0	0	0
Buildings - non-specialised	0	0	6,500,000	15,000,000	0	5,000,000
<b>Total - Capital grants &amp; contributions</b>	<b>62,069,333</b>	<b>9,169,333</b>	<b>11,569,333</b>	<b>27,069,333</b>	<b>23,569,333</b>	<b>15,569,333</b>
<b>Own source funding</b>						
Roads	11,859,007	13,859,007	14,659,007	12,859,007	14,359,007	12,859,007
Airport	10,878,000	900,000	0	0	0	0
Coastal Infrastructure	0	0	2,000,000	7,500,000	17,100,000	4,400,000
Drainage	1,538,634	1,538,634	6,538,634	1,538,634	1,538,634	1,538,634
Parks and Recreation	1,073,161	73,161	73,161	73,161	10,073,161	73,161
Pathways	0	0	0	2,000,000	0	2,500,000
Regional Waste Facility	0	0	0	0	0	5,000,000
Town Infrastructure	6,000,000	0	1,000,000	0	0	12,000,000
Buildings - non-specialised	17,000,000	18,424,500	12,500,000	22,500,000	2,000,000	7,000,000
Furniture and equipment	0	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Plant and equipment	2,952,450	833,794	871,920	963,273	589,103	833,382
<b>Total - Own source funding</b>	<b>51,301,252</b>	<b>37,129,096</b>	<b>39,142,722</b>	<b>48,934,075</b>	<b>47,159,905</b>	<b>47,704,184</b>
<b>Borrowings</b>						
Buildings - non-specialised	0	10,000,000	6,000,000	15,000,000	0	0
<b>Total - Borrowings</b>	<b>0</b>	<b>10,000,000</b>	<b>6,000,000</b>	<b>15,000,000</b>	<b>0</b>	<b>0</b>
<b>Other (disposals &amp; C/Fwd)</b>						
Plant and equipment	755,550	815,206	837,080	705,727	935,897	748,618
<b>Total - Other (disposals &amp; C/Fwd)</b>	<b>755,550</b>	<b>815,206</b>	<b>837,080</b>	<b>705,727</b>	<b>935,897</b>	<b>748,618</b>
<b>Total Capital Funding</b>	<b>114,126,135</b>	<b>57,113,635</b>	<b>57,549,135</b>	<b>91,709,135</b>	<b>71,665,135</b>	<b>64,022,135</b>

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## Appendix A9 Forecast Statement of Capital Funding 2024 – 2039 (Continued)

	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37	2037-38	2038-39
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital expenditure</b>									
Roads	12,453,387	12,539,255	12,628,129	12,720,114	12,815,318	12,913,855	13,015,839	13,121,393	13,230,642
Airport	0	0	0	0	0	0	0	0	0
Coastal Infrastructure	5,598,029	0	0	0	0	0	0	0	0
Drainage	1,957,572	8,610,132	2,097,000	2,170,395	2,246,359	2,324,982	2,406,356	2,490,579	2,577,748
Parks and Recreation	93,081	96,339	99,711	103,201	106,813	110,551	114,421	118,425	122,570
Pathways	0	0	0	0	0	0	0	0	0
Regional Waste Facility	0	0	0	0	0	0	0	0	0
Town Infrastructure	0	0	0	0	0	0	0	0	0
Buildings - non-specialised	2,000,000	2,000,000	2,000,000	31,622,574	23,899,546	2,000,000	0	0	0
Furniture and equipment	0	0	0	0	0	0	0	0	0
Plant and equipment	1,693,404	2,030,520	1,856,266	1,784,407	0	0	0	0	0
<b>Total - Capital expenditure</b>	<b>23,795,473</b>	<b>25,276,246</b>	<b>18,681,106</b>	<b>48,400,691</b>	<b>39,068,036</b>	<b>17,349,388</b>	<b>15,536,616</b>	<b>15,730,397</b>	<b>15,930,960</b>
<b>Funded by:</b>									
<b>Capital grants &amp; contributions</b>									
Roads	936,398	969,171	1,003,092	1,038,201	1,074,538	1,112,147	1,151,072	1,191,359	1,233,057
Airport	0	0	0	0	0	0	0	0	0
Coastal Infrastructure	0	0	0	0	0	0	0	0	0
Drainage	0	0	0	0	0	0	0	0	0
Parks and Recreation	0	0	0	0	0	0	0	0	0
Pathways	0	0	0	0	0	0	0	0	0
Regional Waste Facility	0	0	0	0	0	0	0	0	0
Town Infrastructure	0	0	0	0	0	0	0	0	0
Buildings - non-specialised	0	0	0	0	0	0	0	0	0
<b>Total - Capital grants &amp; contributions</b>	<b>936,398</b>	<b>969,171</b>	<b>1,003,092</b>	<b>1,038,201</b>	<b>1,074,538</b>	<b>1,112,147</b>	<b>1,151,072</b>	<b>1,191,359</b>	<b>1,233,057</b>
<b>Own source funding</b>									
Roads	11,516,989	11,570,084	11,625,037	11,681,913	11,740,780	11,801,708	11,864,767	11,930,034	11,997,585
Airport	0	0	0	0	0	0	0	0	0
Coastal Infrastructure	5,598,029	0	0	0	0	0	0	0	0
Drainage	1,957,572	8,610,132	2,097,000	2,170,395	2,246,359	2,324,982	2,406,356	2,490,579	2,577,748
Parks and Recreation	93,081	96,339	99,711	103,201	106,813	110,551	114,421	118,425	122,570
Pathways	0	0	0	0	0	0	0	0	0
Regional Waste Facility	0	0	0	0	0	0	0	0	0
Town Infrastructure	0	0	0	0	0	0	0	0	0
Buildings - non-specialised	2,000,000	2,000,000	2,000,000	31,622,574	23,899,546	2,000,000	0	0	0
Furniture and equipment	0	0	0	0	0	0	0	0	0
Plant and equipment	1,089,075	1,044,231	1,072,594	888,678	0	0	0	0	0
<b>Total - Own source funding</b>	<b>22,254,746</b>	<b>23,320,786</b>	<b>16,894,342</b>	<b>46,466,761</b>	<b>37,993,498</b>	<b>16,237,241</b>	<b>14,385,544</b>	<b>14,539,038</b>	<b>14,697,903</b>
<b>Borrowings</b>									
Buildings - non-specialised	0	0	0	0	0	0	0	0	0
<b>Total - Borrowings</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other (disposals &amp; C/Fwd)</b>									
Plant and equipment	604,329	986,289	783,672	895,729	0	0	0	0	0
<b>Total - Other (disposals &amp; C/Fwd)</b>	<b>604,329</b>	<b>986,289</b>	<b>783,672</b>	<b>895,729</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Capital Funding</b>	<b>23,795,473</b>	<b>25,276,246</b>	<b>18,681,106</b>	<b>48,400,691</b>	<b>39,068,036</b>	<b>17,349,388</b>	<b>15,536,616</b>	<b>15,730,397</b>	<b>15,930,960</b>

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## Appendix A10 Forecast Ratios 2024 – 2039

	Target Range		Average	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37	2037-38	2038-39
<b>LIQUIDITY RATIOS</b>																		
Current ratio	> 1.00	> 1.20	0.84	0.95	0.67	0.62	0.84	0.84	0.83	0.83	0.82	0.82	0.81	0.81	0.80	0.92	1.00	1.00
<b>OPERATING RATIOS</b>																		
Operating surplus ratio	> 1.00%	> 15.00%	25.65%	21.49%	24.60%	24.79%	25.14%	24.60%	24.68%	24.77%	25.46%	25.91%	26.65%	26.80%	27.27%	27.76%	27.22%	27.68%
Own source revenue coverage ratio	> 40.00%	> 60.00%	127.23%	119.78%	124.81%	125.44%	125.94%	125.33%	125.36%	125.75%	126.78%	127.80%	128.95%	129.48%	130.18%	131.32%	130.23%	131.31%
<b>BORROWINGS RATIOS</b>																		
Debt service cover ratio	> 3	> 5	56.24	74.32	439.65	7.95	6.38	16.59	17.36	18.06	19.14	20.63	21.91	22.89	24.11	25.48	72.82	-
<b>FIXED ASSET RATIOS</b>																		
Asset sustainability ratio	> 90.00%	> 110.00%	238.70%	708.46%	347.40%	336.83%	516.09%	383.62%	326.69%	117.32%	120.40%	85.98%	215.23%	167.85%	71.99%	62.25%	60.85%	59.50%
Asset consumption ratio	> 50.00%	> 60.00%	87.30%	83.01%	84.49%	86.07%	87.44%	88.55%	89.14%	88.89%	89.05%	88.70%	88.55%	88.25%	87.73%	87.15%	86.54%	85.92%
Asset renewal funding ratio	> 75.00%	> 95.00%	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

# Appendix A11 Forecast Significant Accounting Policies

## Basis of Preparation

The Long Term Financial Plan (the Plan) comprises forecast financial statements which have been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and *the Local Government Act 1995* and accompanying regulations.

*The Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

*The Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this Plan have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

## Judgements, Estimates and Assumptions

The preparation of the Plan in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about future carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

## The Local Government Reporting Entity

All funds through which the shire controls resources to carry on its functions have been included in the financial statements forming part of the Plan.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the trust fund are excluded from the forecast financial statements.

## Base Year Balances

Balances shown in the Plan as Base Year are as forecast at the time of preparation of the Plan and are based on the current budget and prior year annual financial reporting and may be subject to variation.

## Rounding Off Figures

All figures shown in the Plan are rounded to the nearest dollar.

## Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation.

## Appendix A11 Forecast Significant Accounting Policies (Continued)

### Forecast Fair Value Adjustments

All fair value adjustments relating to re-measurement of financial assets at fair value through profit or loss (if any) and changes on revaluation of non-current assets are impacted upon by external forces and not able to be reliably estimated at the time preparation.

Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur and have not been estimated within the Plan.

It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such have been estimated as an inflation adjustment to Other Comprehensive Income, based on the value of the non-current assets forecasted to be held by the shire.

### Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

### Superannuation

The council contributes to a number of superannuation funds on behalf of employees. All funds to which the council contributes are defined contribution plans.

### Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short-term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

### Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

### Inventories

#### General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.



# Appendix A11 Forecast Significant Accounting Policies (Continued)

## *Land held for resale*

Land purchased for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on council's intention to release for sale.

## *Fixed Assets*

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

## *Revaluation*

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

## *Depreciation*

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

An effective average depreciation rate for each class of asset has been utilised to estimate the forecast depreciation expense for each year. These are provided in the table on the right.

Asset Class	Effective average depreciation rates
Buildings - specialised	3.01%
Furniture and equipment	5.03%
Plant and equipment	4.16%
Roads	1.84%
Airport	2.27%
Drainage	1.05%
Parks and Recreation	1.10%
Pathways	1.34%
Town Infrastructure	1.29%

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

## *Gains and Losses on Disposal*

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

## *Employee Benefits*

The shire's obligations for employees' annual leave, long service leave and isolation leave entitlements are recognised as provisions in the statement of financial position.

## *Short-Term Employee Benefits*

Provision is made for the shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

## Appendix A11 Forecast Significant Accounting Policies (Continued)

### *Other Long-Term Employee Benefits*

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

### **Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

### **Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the shire prior to the end of the financial year that are unpaid and arise when the shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

### **Provisions**

Provisions are recognised when the shire has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

### **Current and Non-Current Classification**

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the shire's operational cycle. In the case of liabilities where the shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the shire's intentions to release for sale.

# Other Matters

## Preparation

This Plan was prepared in collaboration with the Shire of Ashburton by Moore Australia (WA) Pty Ltd.

## Reliance

This Plan has been prepared for the exclusive use of the Shire of Ashburton and for the purposes specified in our letter of engagement and is not to be used for any other purpose or distributed to any other party without Moore Australia WA's prior consent. This Plan is supplied in good faith and reflects the knowledge, expertise and experience of the engagement consultant and is based on the information and representations provided by the Shire of Ashburton. We accept no responsibility for any loss occasioned by any person acting or refraining from action as a result of reliance on the report, other than the Shire of Ashburton.

This Plan contains quantitative and qualitative statements, including projections, estimates, opinions and forecasts concerning the anticipated future performance of Shire of Ashburton and the environment in which it operates ('Forward Looking Statements').

None of these Forward Looking Statements are or will be representations as to future matters. The Forward Looking Statements are, and will be, based on a large number of assumptions and are, and will be, subject to significant uncertainties and contingencies, many, if not all, of which are outside the control of the Shire of Ashburton. Actual future events may vary significantly from the Forward Looking Statements. Recipients should make their own investigations and enquiries regarding assumptions, uncertainties and contingencies which may affect the Shire of Ashburton and the impact that a variation in future outcomes may have on the Plan and the Shire of Ashburton.

Please refer to the attached compilation report.

## Document Management

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Status	Draft
Date	20 March 2024

## References

Reference to the following documents or sources were made during the preparation of the Draft Long Term Financial Plan.

- Shire of Ashburton Strategic Community Plan 2022-2032;
- Shire of Ashburton Corporate Business Plan 2023-2027;
- Shire of Ashburton Staff Accommodation Strategy 2020-2031;
- Shire of Ashburton Infrastructure Valuation Reports 2023;
- Shire of Ashburton Annual Financial Report 2021-22;
- Shire of Ashburton Draft Annual Financial Report 2022-23;
- Shire of Ashburton Adopted Annual Budget 2023-24;
- Australian Bureau of Statistics 2021 Census of Population and Housing, Ashburton (LGA50250);
- WALGA Online Local Government Directory 2021/22, Shire of Ashburton; and
- Council website: [www.ashburton.wa.gov.au](http://www.ashburton.wa.gov.au)

## Disclaimer

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