



# Attachments

Ordinary Council Meeting

Tuesday, 14 November 2023



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# Agenda Item 10.1.1 - Attachment 1

Minutes of the Ordinary Council Meeting held 10 October  
2023



# Published Minutes

Ordinary Council Meeting

Tuesday, 10 October 2023

Date:	Tuesday 10 October 2023
Time:	1:00pm
Location:	Clem Thompson Sports Pavilion, Stadium Road, Tom Price
Distribution Date:	Friday 13 October 2023



**Shire of Ashburton  
Ordinary Council Meeting**

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Council Meeting.

K Donohoe  
Chief Executive Officer  
13 October 2023

These minutes were confirmed by Council as a true and accurate record of proceedings at the Ordinary Council Meeting held on Tuesday, 10 October 2023.

Presiding Member \_\_\_\_\_

Date \_\_\_\_\_

**Disclaimer**

*The Shire of Ashburton warns anyone who has an application lodged with Council must obtain, and should only rely on, written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by Council in respect of the application. No responsibility whatsoever is implied, or accepted, by the Shire of Ashburton for any act, omission, statement, or intimation occurring during a Council meeting.*

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## 1 Declaration Of Opening

The Presiding Member declared the meeting open at 1:00pm.

### Shire President Declaration

In accordance with regulation 14C(2)(b) of the *Local Government (Administration) Regulations 1996*, approves Councillor A Sullivan and Cr M Gallanagh to attend the meeting via electronic means, noting they are in instantaneous communication with the meeting.

### Cr A Sullivan Declaration

In accordance with regulation 14CA(5) of the *Local Government (Administration) Regulations 1996*, I declare that I can maintain confidentiality during the meeting or the closed part of the meeting.

### Cr M Gallanagh Declaration

In accordance with regulation 14CA(5) of the *Local Government (Administration) Regulations 1996*, I declare that I can maintain confidentiality during the meeting or the closed part of the meeting.

### 1.1 Acknowledgement Of Country

As representatives of the Shire of Ashburton Council, we respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay our respects to them and all their elders past, present and emerging.

## 2 Announcement Of Visitors

Nil

### 3 Attendance

#### 3.1 Present

Elected Members:	Cr K White	Shire President (Presiding Member), Onslow Ward
	Cr M Lynch	Deputy Shire President, Tom Price Ward
	Cr M Gallanagh	Pannawonica Ward (via electronic means)
	Cr L Rumble JP	Paraburdoo Ward
	Cr A Sullivan	Paraburdoo Ward (via electronic means)
	Cr J Richardson	Tableland Ward
	Cr A Smith	Tom Price Ward
	Cr T Mladenovic	Tom Price Ward
Employees:	K Donohoe	Chief Executive Officer
	C McGurk	Director Community Development
	D Kennedy	Director Corporate Services
	R Miller	Director Infrastructure Services
	R Wright	Executive Manager Land, Property and Regulatory Services
	A Johnston	Manager Media and Communications
	L Milne	Acting ICT Specialist
	J Bray	Manager Governance
	A Furfaro	Governance Officer
Guests:	Nil	
Members of Public:	There were no members of the public in attendance at the commencement of the meeting.	
Members of media:	There were no members of the media in attendance at the commencement of the meeting.	

#### 3.2 Apologies

Cr R De Pledge                      Ashburton Ward

#### 3.3 Approved Leave Of Absence

Nil

## **4 Question Time**

### **4.1 Response To Previous Public Questions Taken On Notice**

Nil

### **4.2 Public Question Time**

Nil

## **5 Declaration By Members**

### **5.1 Due Consideration By Councillors To The Agenda**

Councillors noted they have given due consideration to all matters contained in this agenda.

The Presiding Member requested the Chief Executive Officer to read aloud the following correspondence from the Department of Local Government, Sport and Cultural Industries and noted each Councillor had been provided a copy.

Ordinary Council Meeting Minutes

10 October 2023



Department of  
**Local Government, Sport  
and Cultural Industries**

Our ref E23103472  
Enquiries Dale Martin  
Phone (08) 6562 1530  
Email [legislation@dlgsc.wa.gov.au](mailto:legislation@dlgsc.wa.gov.au)

Mr Kenn Donohoe  
Chief Executive Officer  
Shire of Ashburton

Email: [governance@ashburton.wa.gov.au](mailto:governance@ashburton.wa.gov.au)

Dear Mr Donohoe

I refer to your correspondence dated 4 October 2023 and advise that, in accordance with the authority delegated by the Minister for Local Government, I have approved your application, under section 5.69(3) of the *Local Government Act 1995* (the Act).

Approval is granted to Cr Lynch, Cr Mladenovic and Cr Smith to fully participate in the discussion and decision making relating to the following agenda item at the Shire's Ordinary Council Meeting, to be held on 10 October 2023:

**12.1 – COMMUNITY LIFESTYLE AND INFRASTRUCTURE PLAN (CLIP) FOR TOM PRICE AND PARABURDOO.**

Conditions of approval:

1. *The approval is only valid for the 10 October 2023 Ordinary Council Meeting when agenda item 12.1 is considered;*
2. *The abovementioned councillors must declare the nature and extent of their interests at the abovementioned meeting when the matter is considered, together with the approval provided;*
3. *The Chief Executive Officer (CEO) is to provide a copy of the Department of Local Government, Sport and Cultural Industries (DLGSC) letter of approval to the abovementioned councillors;*
4. *The CEO is to ensure that the declarations, including the approval given and any conditions imposed, are recorded in the minutes of the abovementioned meeting, when the item is considered;*
5. *The CEO is to provide a copy of the confirmed minutes of the abovementioned meeting to the DLGSC, to allow the DLGSC to verify compliance with the conditions of this approval; and*
6. *The approval granted is based solely on the interests disclosed by the abovementioned councillors, made in accordance with the application. Should other interests be identified, these interests will not be included in this approval and the financial interest provisions of the Act will apply.*

Should you require further information in relation to this matter, please contact Dale Martin, A/Senior Legislation Officer, via the details provided above.

Yours sincerely

TIM FRASER  
EXECUTIVE DIRECTOR – LOCAL GOVERNMENT

10 October 2023

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**5.2 Declaration Of Interest**

A member who has an Impartiality, Proximity or Financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice, given to the Chief Executive Officer, prior to the meeting, or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest are disclosed –

12.1 Community Lifestyle and Infrastructure Plan (CLIP) for Tom Price and Paraburdoo	
Name	Deputy Shire President M Lynch
Nature of interest	Indirect Financial
Interest description	I am a tenant and employee of Rio Tinto. I am paid a salary by Pilbara Iron.
Name	Cr T Mladenovic
Nature of interest	Direct Financial
Interest description	My partner is employed by Rio Tinto and we live in subsidised housing provided as part of his employment. My partner has Rio Tinto shares under the prescribed amount.
Name	Cr M Gallanagh
Nature of interest	Direct Financial
Interest description	My husband works for Rio Tinto, live in company housing, we own shares in Rio Tinto both individually and collectively to a greater value than the prescribed amount.
Name	Cr L Rumble JP
Nature of interest	Direct Financial
Interest description	Share holder of Rio Tinto greater than \$10,000 in value on going investment of 30 years for my retirement.
Name	Cr A Smith
Nature of interest	Direct Financial
Interest description	My husband is an employee of Rio Tinto and owns over the prescribed amount of Rio Tinto shares.
Name	Cr A Sullivan
Nature of interest	Direct Financial
Interest description	I and my husband hold shares above the prescribed amount. I and my husband live in subsidised housing provided by Rio Tinto. I and my husband are employees of Rio Tinto.

**12.4 Mineral Resources Lot 300 Approved Transit Workforce Accommodation - Proposed Connection to Sewer through Shire Reserve Lot 383 on DP 205462 (Reserve 29117)**

Name	Shire President K White
Nature of interest	Proximity
Interest description	I own two houses on Third Avenue Onslow.

**18.1 Property Purchase - Tom Price**

Name	Deputy Shire President M Lynch
Nature of interest	Proximity
Interest description	I am a tenant, of a property owned by Rio Tinto. Located at 1118 Warrina Place.
Name	Cr J Richardson
Nature of interest	Impartiality
Interest description	Close friend of homeowner.

**6 Announcements By The Presiding Member And Councillors Without Discussion**

Shire President K White, requested the Chief Executive Officer to:

- invite the Minister for Health to visit Tom Price and Paraburdoo hospitals; and
- request an update from the Department of Transport on Stage 4 of the Red Dog Highway.

**7 Petitions / Deputations / Presentations**

**7.1 Petitions**

Nil

**7.2 Deputations**

Nil

**7.3 Presentations**

Shire President K White, thanked Cr J Richardson, Councillor of the Tableland Ward, for his contribution to Council over the past four years and presented him with a gift in recognition of his service.

## **8 Applications for Leave of Absence**

Nil

## **9 En Bloc Council Resolutions**

### **9.1 Agenda Items Adopted En Bloc**

The following items were adopted en bloc:

- 10.1.1 Minutes of the Ordinary Council Meeting Held on 12 September 2023
- 10.2.1 Minutes of the Onslow Local Emergency Management Committee Meeting Held on 8 September 2023
- 10.2.2 Minutes of the Pannawonica Local Emergency Management Committee Held on 5 September 2023
- 11.AR.1 Audit Log Status Update
- 11.AR.2 Regulation 17 Review.

## **10 Confirmation Of Minutes**

### **10.1 Confirmation Of Council Minutes**

#### **10.1.1 Minutes Of The Ordinary Council Meeting Held On 12 September 2023**

**Council Decision**            176/2023

**Moved**                            Cr T Mladenovic

**Seconded**                        Cr M Lynch

**That the Minutes of the Ordinary Council Meeting held 12 September 2023 (Item 10.1.1 Attachment 1) be confirmed as a true and accurate record.**

**Carried 8/0**

**Resolved en bloc**



**10.2 Receipt Of Committee And Other Minutes****10.2.1 Minutes Of The Onslow Local Emergency Management Committee Meeting Held On 8 September 2023****Council Decision** 177/2023**Moved** Cr T Mladenovic**Seconded** Cr M Lynch**That the Minutes of the Onslow Local Emergency Management Committee Meeting held 8 September 2023 (Item 10.2.1 Attachment 1) be received.****Carried 8/0****Resolved en bloc****10.2.2 Minutes Of The Pannawonica Local Emergency Management Committee Meeting Held On 5 September 2023****Council Decision** 178/2023**Moved** Cr T Mladenovic**Seconded** Cr M Lynch**That the Minutes of the Pannawonica Local Emergency Management Committee Meeting held 5 September 2023 (Item 10.2.2 Attachment 1) be received.****Carried 8/0****Resolved en bloc**

## 11 Recommendations From Committee

### Audit And Risk Management Committee Meeting held on 10 October 2023

#### AR.1 Audit Log Status Update

<b>File Reference</b>	CM52
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	D Weerasingha, Internal Auditor
<b>Authorising Officer</b>	D Kennedy, Director Corporate Services
<b>Previous Meeting Reference</b>	Ordinary Council Meeting 08 Aug 2023 - Item 6.2 – 084/2023
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Audit Log</li> <li>2. Follow-up Report - Internal Audit Log - 22 September 2023</li> </ol>

#### Report Purpose

Council is required to review the Audit Log Report and actions.

The purpose of this report is to provide Council oversight of the implementation of actions resulting from internal audits and external reviews.

Council is requested to receive the Audit Log status updates.

#### Background

The Chief Executive Officer (CEO) is required to ensure adequate systems and processes are established for the effective management and control of the Shire.

Internal audits and external reviews are examples of methods Council may use to ensure sound management of the Shire is occurring.

Following the finalisation of an internal audit and/or external review, recommendations are included in the Audit Log to ensure progress is monitored and recorded.

#### Comments

The Internal Auditor (SOA IA) has conducted a follow up internal audit on the Audit Log covering findings reported by internal audits and Auditor General of Western Australia. This report covers actions from 25 July 2023 to 22 September 2023.

This is the third Audit Log update by the SOA IA.

Within this report we have provided the following for your information:

- a) Issues that have been closed since last report.
- Director Corporate Services assumed the responsibility as the officer responsible for fraud controls by his email dated 24th August 2023. Basis of this change is that the agreed action mentioned on the audit log to make Internal Auditor responsible for fraud controls is not in compliance with Internal Audit Charter as Internal Auditor cannot be held responsible for a management responsibility - design, implementation or operation of any control including fraud related controls.
  - The procurement department together with the governance department have configured the Attain system to record exercise of delegation of authority. This has contributed to the improvement showing under procurement as validated 22 September 2023.
  - The Executive Leadership Team (ELT) has considered, and a business case has been approved within the 2023/2024 Annual Budget for a new record keeping system. The new system considers capturing published social media posts and website notices as recommended in audit report. Also, training timeframes and a new continuous improvement plan has been established for record keeping. Risk assessments for identifying record keeping terms has also been established. This has contributed to improvements showing under the record keeping as validated 22 September 2023.
  - A directive for the building permit process has been drafted and is ready for ELT approval. This has contributed to improvements showing under the Building Permit Application Process as validated 22 September 2023.
- b) Issues that are yet to be closed:
- There are 160 issues pending to close over various processes as of 22 September 2023 (173 as of 25 July 2023). The significant items which have been categorised from "Not Started" to "In Progress" on this report include:
- Consultation report on waste facility for quantifying rehabilitation provisioning;
  - Drafting directives related to building services;
  - Further strengthening record keeping controls; and
  - Initiating RFQ process for implementation of Risk Management.
- c) One recommendation owner has not provided a status update for the request made by SOA IA on 15 September 2023.
- d) There are no serious Internal Audit concerns mentioned in the attached report.

#### Internal Audit

A summary of the progress on the implementation of internal audit recommendations is provided in the following table.

Internal Audit Topics	Not Started		In Progress		Validated		Total Item		Total Open	
	22 Sep	25 July	22 Sep	25 July	22 Sep	25 July	22 Sep	25 July	22 Sep	25 July
Review of 2019 FMR	0	0	4	4	0	0	4	4	0	4
Procurement	2	2	5	6	16	15	23	23	7	8
Risk Management	3	3	12	12	4	4	19	19	15	15
Grants Management	10	10	0	0	1	1	11	11	10	10
Records Management [21]	2	2	3	6	10	7	15	15	5	8
Records Management [22]	7	10	6	5	19	17	32	32	13	15
Cyber Security	4	4	16	16	3	3	23	23	20	20
Business Continuity, Disaster Recovery and Incident Management	20	21	3	2	3	3	26	26	23	23
Building Permit Application Process	4	8	1	0	21	18	26	26	5	8
Contract Management	0	0	7	7	10	10	17	17	7	7
Fraud and Corruption	15	19	5	1	7	7	27	27	20	20
Payroll & HR	1	1	5	5	2	2	8	8	6	6
<b>Totals</b>	<b>68</b>	<b>80</b>	<b>67</b>	<b>64</b>	<b>96</b>	<b>87</b>	<b>231</b>	<b>231</b>	<b>131</b>	<b>144</b>

17 recommendations have been completed since last reported to the Audit and Risk Management Committee on 25 July 2023.

Financial Audits

A summary of the progress on the implementation of financial audit recommendations is provided in the following table.

Internal Audit Topics	Not Started		In Progress		Validated		Total Item		Total Open	
	22 Sep	25 July	22 Sep	25 July	22 Sep	27 Apr	22 Sep	25 July	22 Sep	25 July
Financial – 30 June 2016/17/18	0	0	0	0	3	3	3	3	0	0
Financial – 30 June 2019	0	0	1	1	3	3	4	4	1	1
Financial – 30 June 2020	2	2	1	1	2	2	5	5	3	3
Financial – 30 June 2021	7	8	2	1	0	0	9	9	9	9
Financial – 30 June 2022	5	6	1	0	0	0	6	6	6	6
IT General Controls 2021/22	3	3	7	7	0	0	10	10	10	10
<b>Totals</b>	<b>17</b>	<b>19</b>	<b>12</b>	<b>10</b>	<b>8</b>	<b>8</b>	<b>37</b>	<b>37</b>	<b>29</b>	<b>29</b>

Ordinary Council Meeting Minutes

10 October 2023

No recommendations have been completed since last reported to the Audit and Risk Management Committee on 25 July 2023.

**Consultation**

The relevant members of the Executive Leadership Team and Middle Management Group were consulted on the progress of the outstanding actions on the Audit Log.

Moore Australia (up to 4 July 2023) and the Shire’s Internal Auditor have been provided updates to the Audit Log and verified evidence provided to close actions.

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.6 Visionary community leadership with sound, diligent and accountable governance
Strategy	3 Deliver best practice governance and risk management.

**Council Policy**

Nil

**Financial Implications**

Current Financial Year

Nil

Future Financial Year(s)

Nil

**Legislative Implications**

In accordance with regulation 17 of the *Local Government (Audit) Regulations 1996*, the CEO is to review the appropriate and effectiveness of a local government’s systems and procedures in relation to:

- Risk management,
- Internal control, and
- Legislative compliance.

The CEO is to report to the Audit and Risk Management Committee, the results of each review.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Compliance failures if areas identified for improvement are not addressed.	Possible (3)	Major (4)	High (10-16)	Implement process improvements as a result of internal audits/external reviews and provide regular progress reporting to the Audit and Risk Management Committee.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be high.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to Audit Log Status Update, the Audit and Risk Management Committee recommends that Council, receives the updated Audit Log as detailed in Attachment 1.

**Council Decision**                    **179/2023**

**Moved**                                    **Cr T Mladenovic**

**Seconded**                                **Cr M Lynch**

**That with respect to Audit Log Status Update, the Audit and Risk Management Committee recommends that Council, receives the updated Audit Log as detailed in Attachment 1.**

**For:**                    **Crs K White, M Lynch, M Gallanagh, L Rumble JP, A Sullivan, J Richardson, A Smith and T Mladenovic**

**Against:**            **Nil**

**Carried 8/0**  
**Resolved en bloc**

**AR.2 Regulation 17 Review**

<b>File Reference</b>	CM52
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	D Weerasingha, Internal Auditor
<b>Authorising Officer</b>	D Kennedy, Director Corporate Services
<b>Previous Meeting Reference</b>	Ordinary Council Meeting 08 September 2020 - Item 9.2
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. SOA Regulation 17 Review Report 2023</li> <li>2. SOA Regulation 17 Review Report 2023 - Airport - Confidential</li> </ol>

**Report Purpose**

Council is required to review the attached Shire of Ashburton Regulation 17 Review report (report).

The purpose of this report is to present the results of the Chief Executive Officer's (CEO) review of the appropriateness and effectiveness of the Shire of Ashburton's (Shire) systems and procedures in compliance with Regulation 17 of the *Local Government (Audit) Regulations 1996*.

Council is requested to receive the Regulation 17 Review report (refer to Attachment 1).

**Background**

Regulation 17 of the *Local Government (Audit) Regulations 1996* prescribes as follows:

- (1) *The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —*
  - (a) *risk management.*
  - (b) *internal control; and*
  - (c) *legislative compliance.*
- (2) *The review may relate to any or all the matters referred to in sub regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.*
- (3) *The CEO is to report to the audit committee the results of that review.*

The last such review was carried out in 2020 by M/S AMD and was presented to the Audit and Risk Management Committee on 8 September 2020.

Management of the Shire has requested Internal Audit (IA), as an independent party, to carry out the review. Council adopted the Internal Audit Charter in accordance with the International Internal Audit Standard 1000. The charter and Department of Local Government, Sport and Cultural Industries (DLGSC) Operational Guidelines no. 9 detail the Internal Auditor functionally reports to Audit and Risk Management Committee while administratively report to CEO or his delegate.

The use of third-party specialist reports was to leverage specialised expertise for informed recommendations. The review was conducted in accordance with the established standards, principles, and guidelines governing review practices.

Review tests and evidence are limited to Annexure 1 which provides factual findings resulting from the review tests, while the main body of the report offers a general assessment based on management information.

Due to the inherent limitations in any internal control structure, it is possible errors or irregularities may occur and not be detected. Further, the internal control structure, within which the control procedures that have been reviewed operate, has not been reviewed in its entirety and therefore no opinion is expressed as to the effectiveness of the greater internal control structure. It should also be noted that the review was not designed to detect all weaknesses in control procedures as it was not performed continuously throughout the period subject to review. The review conclusion and any opinion expressed in this report have been formed on the above basis.

### Comments

This report presents the findings of the comprehensive review of risk management, internal controls, and legislative compliance within the Shire for the period of July 2020 to March 2023 (referred to as the "engagement period").

The scope of the review included an assessment of the Shire's significant business processes. The review aimed to identify areas of good governance practices (refer to the Review section of the report) and opportunities for performance improvement (refer to Annexure 1 of the report) within each of these processes. To facilitate this evaluation, three key rating criteria were applied.

**Risk assessment of the theme:** This criterion assessed the level of risk associated with each risk theme. The risk assessments were informed by the Shire's 2022 risk assessment and considered the subsequent control implementations.

**Control assessment:** The effectiveness of internal controls was evaluated based on audits, assessments conducted during the engagement period, and other relevant assessment tests.

**Maturity of the process:** The maturity of each business process was assessed based on several factors, including the documentation of policies, directives, frameworks, procedures, the regularity of reviews, the utilisation of computer applications, the segregation of duties, and the corrective actions taken in response to audit findings and other assessment results.

For a comprehensive understanding of the rating criteria used in this assessment, please refer to Annexure 2 of the report.

The review of risk management, internal controls, and legislative compliance for the Shire has revealed both commendable governance practices and areas where enhancements are required. The outcomes of this assessment will serve as a valuable resource for the Shire in its ongoing efforts to enhance risk management, internal controls, and compliance with legislative requirements.

This report provides a foundation upon which the Shire can strategically plan for improvements and address identified issues. It is imperative that the Shire acts upon the findings and recommendations contained in this report, to ensure the continued effectiveness and efficiency of its operations. The summary provided below outlines the ratings assigned to various areas and the number of identified improvement opportunities during the engagement period, along with those that are pending completion at the end of the engagement period.



Ordinary Council Meeting Minutes

10 October 2023

S/N	Areas of review	Ratings for Engagement Period			No of Open issues as of 25 August	Audited by
		Risk of Theme	Control Assessment	Maturity Assessment of Process		
1	Assets Management and Projects Management	High	Inadequate	2-Repetable but intuitive	3	SOA IA
2	Fleet	High	Inadequate	2-Repetable but intuitive	1	SOA IA
3	Waste Management	High	Inadequate	1-Initial/ Ad hoc	2	SOA IA
4	Natural Environment Related Information	High	Inadequate	2-Repetable but intuitive	1	SOA IA
5	Workplace Health and Safety	High	Inadequate	1-Initial/ Ad hoc	1	SOA IA
6	Organisational Development	Moderate	Adequate	3-Defined	1	SOA IA
7	Swimming Pools	Low	Adequate	3-Defined	2	SOA IA
8	Caravan Parks	Low	Adequate	2-Repetable but intuitive	1	SOA IA
9	Community Grants and Gifts	Low	Inadequate	1-Initial/ Ad hoc	1	SOA IA
10	Onslow Airport	Moderate	Effective	3-Defined	1	SOA IA
11	Risk Management	High	Inadequate	1-Initial/ Ad hoc	15	MA
12	Legislative Compliance	High	Adequate	1-Initial/ Ad hoc	1	MA
13	Procurement	Moderate	Effective	3-Defined	7	MA
14	Grants Management	Low	Inadequate	0-Non-existent	10	MA
15	Records Management	High	Inadequate	2-Repetable but intuitive	18	MA
16	Cyber Security	Moderate	Adequate	1-Initial/ Ad hoc	20	MA
17	Business Continuity, Disaster Recovery and Incident Management	Moderate	Inadequate	1-Initial/ Ad hoc	23	MA
18	Building Permit Application Process	Low	Effective	3-Defined	8	MA
19	Contract Management	Moderate	Adequate	2-Repetable but intuitive	7	MA
20	Payroll and HR	Moderate	Adequate	3-Defined	6	MA
21	Fraud and Corruption	Moderate	Adequate	1-Initial/ Ad hoc	20	MA
<b>Total</b>					<b>149</b>	

IA- Shire of Ashburton Internal Audit

MA- Moore Australia

**Consultation**

As per the Internal Audit Charter, the planning memorandum has been prepared and discussed with the Executive Leadership Team (ELT) and approved by the CEO. Kick off meetings were held with the relevant Director and process owners. After the audit execution, an exit meeting was held with the process owners and directors. The draft report was discussed with ELT and management comments were obtained from process owners and directors. The final report was presented to ELT, where ratings and findings were discussed in detail and the report was approved.

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.6 Visionary community leadership with sound, diligent and accountable governance
Strategy	3 Deliver best practice governance and risk management.

**Council Policy**

Nil

**Financial Implications**

Current Financial Year

Nil

Future Financial Year(s)

Nil

**Legislative Implications**

In accordance with regulation 17 of the *Local Government (Audit) Regulations 1996*, the CEO is to review the appropriate and effectiveness of a local government's systems and procedures in relation to:

- Risk management,
- Internal control, and
- Legislative compliance.

The CEO is to report to the Audit and Risk Management Committee, the results of each review.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Compliance failures if areas identified for improvement are not addressed.	Possible (3)	Major (4)	High (10-16)	Implement process improvements as a result internal/ external reviews and provide regular progress reporting to the Audit and Risk Management Committee.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be medium.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to the Regulation 17 Review, the Audit and Risk Management Committee recommends that, Council, receives the Shire of Ashburton Regulation 17 Review Report as detailed in Attachments 1 and 2

**Council Decision**                      **180/2023**

**Moved**                                      **Cr T Mladenovic**

**Seconded**                                **Cr M Lynch**

**That with respect to the Regulation 17 Review, the Audit and Risk Management Committee recommends that, Council, receives the Shire of Ashburton Regulation 17 Review Report as detailed in Attachments 1 and 2.**

**For:**                      **Crs K White, M Lynch, M Gallanagh, L Rumble JP, A Sullivan, J Richardson, A Smith and T Mladenovic**

**Against:**              **Nil**

**Carried 8/0**  
**Resolved en bloc**

## 12 Office of the Chief Executive Officer Reports

*Deputy Shire President Cr M Lynch disclosed an indirect financial interest in Item 12.1 (detailed in Item 5.2).*

*Cr T Mladenovic disclosed a direct financial interest in Item 12.1 (detailed in Item 5.2).*

*Cr M Gallanagh disclosed a direct financial interest in Item 12.1 (detailed in Item 5.2).*

*Cr L Rumble JP disclosed a direct financial interest in Item 12.1 (detailed in Item 5.2).*

*Cr A Smith disclosed a direct financial interest in Item 12.1 (detailed in Item 5.2).*

*Cr A Sullivan disclosed a direct financial interest in Item 12.1 (detailed in Item 5.2).*

At 1:12 pm, Cr L Rumble JP left the meeting.

At 1:12 pm, Cr M Gallanagh left the electronic meeting.

At 1:12 pm, Cr A Sullivan left the electronic meeting.

### 12.1 Community Lifestyle and Infrastructure Plan (CLIP) for Tom Price and Paraburdoo

<b>File Reference</b>	CM21.21
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	L Advisory, LK Advisory Pty Ltd
<b>Authorising Officer</b>	K Donohoe, Chief Executive Officer
<b>Previous Meeting Reference</b>	Special Council Meeting 18 April 2023 - Item 8.1 – 060/2023
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	1. Community Lifestyle and Infrastructure Plan - Part A

#### Report Purpose

To consider endorsing the Community Lifestyle and Infrastructure Plan (CLIP) for Tom Price and Paraburdoo.

#### Background

In October 2021, the Shire appointed a team of consultants to undertake the CLIP Project, which has been funded by the Pilbara Development Commission (PDC) and Rio Tinto Iron Ore (RTIO) through its Partnership Agreement with the Shire.

Work on the project commenced in late 2021 and has involved extensive engagement with the community and stakeholders of Tom Price and Paraburdoo, to define the key social, economic and infrastructure needs for the long-term liveability of both towns.

At the Ordinary Council Meeting on 18 April 2023, Council resolved to conclude the contract with the previously appointed consultancy team by mutual agreement, resulting in Shire staff taking over responsibility for completion of the project with the assistance of the Shire's Planning Consultants, LK Advisory.

The final draft CLIP (Part A) is included as Attachment 1 and it is presented for Council's endorsement.

### Comments

Tom Price and Paraburdoo were established as mining towns in the late 1960s and early 1970's by RTIO and its predecessor subsidiary companies.

Historically, both towns have been defined by and reliant on the resources sector for their economic prosperity, employment, housing, and physical and social infrastructure.

With the evolution of mining activities in the region, through advancements in production, transport, automation and remote operations, there is a growing need to diversify and 'future proof' Tom Price and Paraburdoo to sustain and enhance both communities to 2035 and beyond.

The CLIP aims to achieve this goal by identifying a range of opportunities, strategies, and actions to support the growth of Tom Price and Paraburdoo as vibrant, liveable, and sustainable communities with less dependence on the resources sector than has traditionally been the case.

The CLIP will support and inform the Shire's advocacy agenda, relationship-building with key stakeholders, future townsite improvements, and efforts relating to investment attraction, employment growth, and economic diversification in Tom Price and Paraburdoo.

When considering the CLIP, Council should note that:

1. The CLIP comprises two parts, as follows –
  - Part A: The report included as Attachment 1, incorporating Master Plans with recommended strategies and actions for implementation in Tom Price and Paraburdoo.
  - Part B: The background and analysis report which has informed Part A and includes, as Appendices, various research findings, technical studies and detailed engagement results attained throughout the CLIP project.

As Part B comprises the background and technical work that has informed Part A, it is not presented for Council endorsement, as Part A of the CLIP is the only actionable component for future implementation.
2. The CLIP has been produced as a guiding document only and is not intended to bind Council to the actions, decisions, and expenditure recommended therein.
3. If endorsed by Council, the CLIP will be one of several 'informing strategies' in the Shire's Integrated Planning and Reporting Framework (IPRF). Other informing strategies include the Shire's Long Term Financial Plan, Strategic Asset Management Plan, Local Planning Scheme and Local Planning Strategy. Together, these informing strategies provide valuable insights and inputs into the Shire's Strategic Community Plan, Corporate Business Plan and Annual Budget, but do not themselves dictate the directions and decisions taken by Council under those key strategic documents.

If any inconsistency arises now or in future between the endorsed CLIP and the other 'informing strategies' in the Shire's IPRF, then those other strategies will prevail over the CLIP to the extent of any inconsistency, unless otherwise determined by Council at the time.

4. The final draft CLIP (Part A) will be designed and presented in accordance with the Shire's document style guide once endorsed by Council and before being published on the Shire's website.

The strategies, actions and recommendations of the CLIP are expansive and have been extensively described in the attached final draft document, and are therefore not reproduced in this report, for the sake of brevity.

That said, it is worth noting that six core themes emerged through the project, and these represent both the foundation and the focus of the CLIP –

- Housing – Create options for diverse and affordable housing delivery, responding to the community's current and changing needs.
- Commercial – Activate and optimise our town centres and activity nodes, making sure there's always something happening that is fun, memorable, and exciting to attract, sustain and grow future investment opportunities.
- Community – Create and maintain a culture of innovation and proactivity across the Shire, responding to the changing needs of residents from all age groups, abilities, and cultural backgrounds.
- Tourism – Make our towns viable and attractive tourism destinations that captivate locals and visitors, building civic pride for future generations.
- Sports and Recreation – Concentrate activities and key community assets that support both formal and informal social interactions.
- Greening and Connection – Enhance our attractive environment by creating inviting and inclusive spaces, enhancing connections for all, and celebrating Aboriginal culture.

For each of these six themes, the CLIP sets out various strategies and actions for implementation to achieve the following community-inspired visions and principles:

Vision –

*Tom Price is a sought-after place to live, visit, and invest, with infrastructure improving productivity and equity, and unlocking growth opportunities that leverage's the regions advantages and diversifies its economic base.*

*Paraburdoo is a thriving and integrated community, with a welcoming, sustainable, and socially active town centre, offering a variety of opportunities to community.*

Principles –

*Consolidation: Create destinations and experiences within the town centre and surrounding parklands that captivate both locals and visitors, fostering a sense of civic pride for future generations.*

*Regeneration: Celebrate our town's unique qualities and make it more responsive to the changing needs of the community.*

*Connection: Build on our town's 'welcoming and inclusive' mantra by enhancing accessibility for all ages, abilities, and cultural backgrounds, and celebrating Aboriginal culture.*

*Integration: Integrate recreation, art, and culture into the town centre and surrounding parklands to enhance the community's sense of discovery, learning, and adventure.*

*Optimisation: Optimise existing facilities and create opportunities for communities to enjoy and connect.*

#### Election Caretaker Policy

The Western Australian Government's latest tranche of reforms to the *Local Government Act 1995* have introduced provisions into this Act and its subsidiary legislation that will impose a statewide Election Caretaker Period prior to an ordinary local government election.

The intent of these pending provisions is that during the statutorily applied Caretaker Period certain crucial prescribed decisions could not be made, by the current Council that would bind a future Council, while electors are deciding the composition of the new Council.

Importantly, these statutory Election Caretaker Period provisions do not commence until 1 July 2024 and will then only apply to ordinary local government elections from 2025 onwards.

Council at its meeting on 14 February 2023, adopted its own "Election Caretaker" Policy, which applies a self-imposed caretaker period, during which time the CEO should avoid major decisions being presented to Council for consideration, unless extraordinary circumstances apply, and ensure that decisions are either:

- considered by the Council prior to the commencement of the caretaker period, or
- scheduled for determination by the incoming Council.

"Major Decisions" in the current policy are defined as:

- relating to the employment, termination or remuneration of the CEO or any other designated senior officer, other than a decision to appoint an Acting CEO, or to suspend the current CEO (in accordance with the terms of their contract), pending the election,
- relating to the Shire entering a sponsorship arrangement unless that sponsorship arrangement has previously been granted "in principle" support by the Council and sufficient funds have been included in the Council's annual budget to support the sponsorship arrangement,
- relating to the Shire entering into a major trading undertaking or major land transaction as defined by section 3.59 of the Local Government Act 1995,
- that would commit the Shire to substantial unbudgeted expenditure,
- that result in actions which the CEO considers significant and unplanned, such as that which might be brought about through a Notice of Motion by an elected member,
- that, in the CEO's opinion, will have significant impact on the Shire or the community,
- relating to the adoption, repeal or substantial amendment of a policy, including local planning policy, a local law or local planning scheme,
- reports requested or initiated by an elected member, candidate or member of the public that, in the CEO's opinion, could be perceived within the general community as an electoral issue and has the potential to call into question whether decisions are soundly based and in the best interests of the community.

The CLIP is not considered to fall within the definition of a “Major Decision” for the reasons mentioned earlier, namely because it is not binding on Council, will support the Shire’s advocacy agenda, has been the subject of extensive community and stakeholder engagement, and will be one of many informing strategies for Council to have regard to when making other formal, resourcing or expenditure decisions in future. Furthermore, the CLIP is not a statutory instrument or a decision-making document.

Although the CLIP is not considered to meet the definition of a Major Decision, even if it were, the Policy allows the CEO to refer such decisions to Council for consideration during the Caretaker Period where “extraordinary circumstances” exist. Such circumstances include:

Extraordinary circumstances mean a situation that requires a major decision of the Council because, in the CEO’s opinion:

- the urgency of the issue is such that it cannot wait until after the election,
- legal and/or financial repercussions are possible if a decision is deferred, and/or
- it is in the best interests of the Shire, community or impacted stakeholders for the decision to be made as soon as possible

Endorsing the CLIP (Part A) is an important decision for the Shire, but not a “major decision” under the Policy, as the CLIP identifies projects, ideas and initiatives for further exploration and provides overall Master Plans with recommended strategies and actions in Tom Price and Paraburdoo that will require subsequent decisions of Council to support the six core themes identified to enhance the long-term liveability of both towns.

Supporting the CLIP Part A means identified actions can be progressed effectively.

**Consultation**

The CLIP Project has involved extensive consultation with various stakeholders since early 2022, the results of which have been considered by and incorporated in the final draft CLIP.

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	2. Place - We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.
Strategic Outcome	2.6 Land use opportunities to benefit current and future communities
Strategy	3 Review and implement planning frameworks and strategies to ensure appropriate development outcomes.

**Council Policy**

Nil



**Financial Implications**

Current Financial Year

The current budget allocation is \$385,300 plus GST, with \$236,500 including GST committed to LK Advisory to complete the CLIP. This includes the design and publication of the associated documents in electronic form only.

Future Financial Year(s)

Council’s adoption of the Officer Recommendation will enable the CLIP to progress to implementation stage for the individual actions detailed. Implementation costs will be presented to Council during the normal annual budget cycle.

**Legislative Implications**

*Local Government Act 1995*

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	Substantiated, localised impact on community trust or low media item.	Possible (3)	Minor (2)	Moderate (5-9)	Adopt the officer’s recommendation.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to Community Lifestyle and Infrastructure Plan for Tom Price and Paraburdoo, Council,

1. Acknowledges the “Election Caretaker” Policy and agrees that endorsement of the Community Lifestyle and Infrastructure Plan – Part A is not a major decision for the purposes of the Policy but nevertheless passes the test for extraordinary circumstances warranting Council’s consideration.
2. Endorses the Community Lifestyle and Infrastructure Plan Part A, as detailed in Attachment 1 and notes that the document will be subject to design, layout, and styling in accordance with the Shire’s standards for publications, to the satisfaction of the Chief Executive Officer;
3. Authorises the Chief Executive Officer to finalise any Amendments or Addendums required to the Community Lifestyle Infrastructure Plan – Part B to reconcile and align with the endorsed Community Lifestyle Infrastructure Plan – Part A in point 2; and

4. Authorises the Chief Executive Officer to publish the Community Lifestyle Infrastructure Plan - Part A on the Shire’s website following the completion of the requirements in point 2 of this recommendation.

**Council Decision**                    **181/2023**

**Moved**                                    **Cr A Smith**

**Seconded**                                **Cr T Mladenovic**

**That with respect to Community Lifestyle and Infrastructure Plan for Tom Price and Paraburdoo, Council,**

1. **Acknowledges the “Election Caretaker” Policy and agrees that endorsement of the Community Lifestyle and Infrastructure Plan – Part A is not a major decision for the purposes of the Policy but nevertheless passes the test for extraordinary circumstances warranting Council’s consideration.**
2. **Endorses the Community Lifestyle and Infrastructure Plan Part A, as detailed in Attachment 1 and notes that the document will be subject to design, layout, and styling in accordance with the Shire’s standards for publications, to the satisfaction of the Chief Executive Officer;**
3. **Authorises the Chief Executive Officer to finalise any Amendments or Addendums required to the Community Lifestyle Infrastructure Plan – Part B to reconcile and align with the endorsed Community Lifestyle Infrastructure Plan – Part A in point 2; and**
4. **Authorises the Chief Executive Officer to publish the Community Lifestyle Infrastructure Plan - Part A on the Shire’s website following the completion of the requirements in point 2 of this recommendation.**

**For:**                    **Crs K White, M Lynch, J Richardson, A Smith and T Mladenovic**

**Against:**            **Nil**

**Carried 5/0**

At 1:19 pm, Cr L Rumble JP returned to the meeting.

At 1:19 pm, Cr M Gallanagh returned to the electronic meeting.

At 1:19 pm, Cr A Sullivan returned to the electronic meeting.

**12.2 Local Planning Scheme No. 8 - Adoption for Public Advertising**

<b>File Reference</b>	LP10.8.0
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	L Advisory, LK Advisory Pty Ltd
<b>Authorising Officer</b>	K Donohoe, Chief Executive Officer
<b>Previous Meeting Reference</b>	Ordinary Council Meeting – 20 April 2021 – 13.2 – Council Decision – 62/2021. Ordinary Council Meeting – 22 October 2022 – 13.1 – Council Decision – 144/2022. Ordinary Council Meeting – 9 May 2023 – 11.3 – Council Decision – 069/2023.
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	1. Draft LPS 8 2. Overall Scheme 3. Onslow Townsite 4. Onslow Surrounds 5. Paraburdoo Townsite 6. Tom Price Townsite 7. Tom Price Surrounds 8. Tubridgi

**Report Purpose**

To consider the draft Local Planning Scheme No. 8 (LPS 8) for adoption, for the purposes of referral to the Environmental Protection Authority (EPA) and the Minister for Planning and Western Australian Planning Commission (WAPC) for consent to commence public advertising.

**Background**

At the Ordinary Council Meeting held on 9 May 2023, Council resolved:

*“That with respect to Draft Local Planning Scheme No. 8 and the Local Planning Strategy, Council:*

1. *Advises the Environmental Protection Authority that it withdraws the version of draft Local Planning Scheme No. 8 adopted by Council on 11 October 2022 and later referred to the Authority for consideration under Section 81 of the Planning and Development Act 2005, due to Council’s future consideration of a revised draft Scheme;*
2. *Advises the Western Australian Planning Commission that it withdraws the version of draft Local Planning Scheme No. 8 adopted by Council on 11 October 2022 and later referred to the Commission for consideration under regulation 21(4) of the Planning and Development (Local Planning Schemes) Regulations 2015, due to Council’s future consideration of a revised draft Scheme;*

3. *Receives a further report to adopt a new draft Local Planning Scheme No. 8 for subsequent referral to the Environmental Protection Authority and Western Australian Planning Commission, and to concurrently amend the Shire's Local Planning Strategy; and*
4. *Authorises the Chief Executive Officer to secure and execute a funding agreement from the Department of Planning, Lands and Heritage for a financial contribution towards the Shire's costs of preparing the revised draft Local Planning Scheme No. 8 and amended Local Planning Strategy."*

The Shire has actioned items 1, 2 and 4 from Council's resolution above. This report addresses item 3.

Draft Local Planning Scheme No. 8 was listed for consideration at Council's Ordinary Meeting on 12 September 2023 (Agenda Item 12.1) but was withdrawn from that Agenda by the Chief Executive Officer for Administration to review queries raised about the nature of that report in the context of Council's "Election Caretaker" Policy.

Administration has concluded its review of this matter, which included obtaining specific legal advice, and the Chief Executive Officer is now satisfied that reasonable and appropriate grounds exist for Council to consider this item at its October 2023 meeting. The basis for this decision is outlined at the end of the "Comments" section of this report, under the sub-heading "Election Caretaker Policy".

### **Comments**

The Shire's planning consultant, LK Advisory, has worked closely with staff to ensure that LPS 8 aligns with Council's goals and objectives for the future and positions the Shire well to deal with key planning and development issues, trends, opportunities, and risks facing the region.

In preparing LPS 8, LK Advisory has extensively reviewed multiple Council decisions and strategic documents, including:

- The Shire's existing Local Planning Strategy (2021).
- Local Planning Scheme No. 7 (LPS 7).
- The draft Community Lifestyle Infrastructure Plan (CLIP) for Tom Price and Paraburdoo.
- The Onslow: Towards a Visitor Economy Report (2022).
- Strategic Community Plan 2022 – 2032.
- Corporate Business Plan 2023 – 2027.
- *Planning and Development Act 2005 (Act).*
- *Planning and Development (Local Planning Schemes) Regulations 2015 (LPS Regulations), including Schedule 1 – Model Provisions for Local Planning Schemes (Model Provisions) and Schedule 2 – Deemed Provisions for Local Planning Schemes (Deemed Provisions).*

The draft Scheme is based on the Model Provisions and carefully addresses key planning issues relating to housing, tourism, environment, and industry. It generally follows the guidance of the Shire of Ashburton Local Planning Strategy (endorsed 21 June 2021), which has also been reviewed and is the subject of another report in this agenda.

Together with Shire staff, LK Advisory prepared five discussion papers relating to the structure of LPS 8, Onslow, Tom Price, Paraburdoo and regional issues. These were workshopped with elected members on 9 August 2023.

The issues outlined in the Discussion Papers are well understood and generally agreed among elected members. However, two key matters were identified in the recent workshop, relating to the residential density code over 'Centre' zoned land in Onslow and the location of 'Industrial Development' zoned land in Paraburdoo. These two issues are discussed in more detail below.

Residential Density Coding in Onslow

The existing 'Civic and Commercial' zone (R50) is recommended to be changed to 'Centre' zone (R-AC4). The primary controls (taken from the Residential Design Codes – Volume 2 Apartment Design) for R50 and R-AC4 coded land are provided for comparison in the table below.

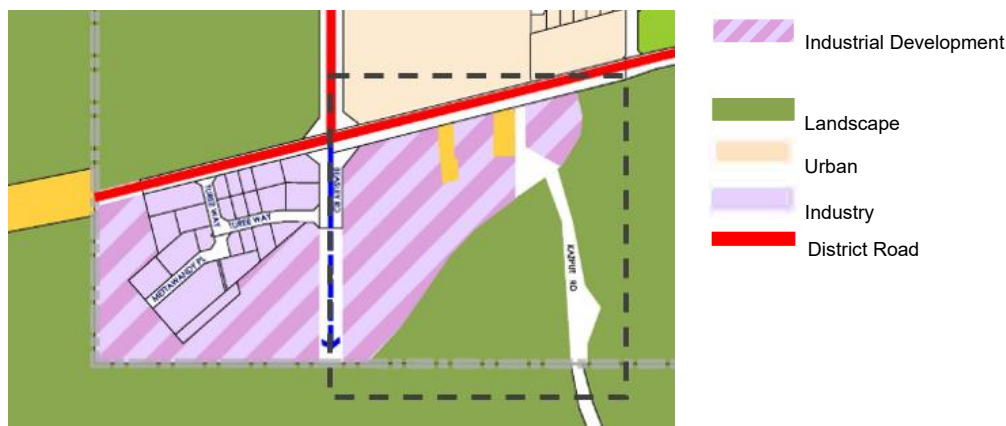
Primary Control	R-Codes	
	R50 (Current)	R-AC4 (Recommended)
Building height	3 Storeys	3 Storeys
Boundary wall height	1 Storey (to one boundary only; 2/3 the length of the lot boundary).	2 Storeys
Minimum primary and secondary street setbacks	2m	2m or Nil (Nil for commercial use at ground floor)
Minimum side setbacks	3m	Nil
Minimum rear setback	3m	6m
Average side setback where building length exceeds 16m	3.5m	N/A
Plot ratio	0.7	1.2

The R-AC4 code is recommended because the controls provide for more efficient use of land in the town centre and a built form that is typical of a traditional main street environment. The controls provide for development with nil setbacks for shopfronts and additional plot ratio to facilitate a mix of residential and non-residential land uses.

This type of built form is more likely to accommodate the right mix and intensity of land use required to create a vibrant, activated and high quality streetscape. Furthermore, the additional plot ratio and reduced setbacks may enable development to be effectively accommodated entirely on the first and second floors in circumstances where the ground floor is not able to accommodate anything other than vehicle parking due to the minimum floor levels required to mitigate coastal hazard risks.

Industrial Development zoned land in Paraburdoo

'Rural' zoned land surrounding the existing Industrial zoned land is recommended to be rezoned to 'Industrial Development', in accordance with the Local Planning Strategy, illustrated by the purple diagonally striped land in the below figure.



Some concerns were raised by elected members at the recent workshop about allowing additional Industrial Development on the southern side of Camp Road east of Beasley Road. The concern related to the current unsightly development that is occurring in this location, its proximity to residential uses and the associated visual impacts on the gateway into the town from the west.

In considering whether to zone this land Industrial Development, Council should note that a Structure Plan would need to be approved by the WAPC before subdivision and development can occur. The benefit here is the structure planning process requires the applicant to:

- Establish a bespoke planning framework including zones, reserves, land uses and development standards within the structure plan area;
- Outline mechanisms to protect environmental or heritage features;
- Identify how subdivision and development will respond to hazards and separation areas;
- Identify how subdivision and development will respond to or be staged in relation to major infrastructure, including for the provision of roads and utilities;
- Provide arrangements to interface with land adjoining the structure plan area; and
- Provide for public open space in accordance with WAPC policies.

Comprehensive structure planning and development has the ability to resolve some of the issues associated with the ad-hoc and unplanned state of the area by facilitating a more orderly and complete development precinct. By contrast, maintaining the existing 'Rural' zone could result in the status quo remaining.

If Council is satisfied with the recommended approach to these two matters, it can adopt the officer's recommendation.

If however, Council wants to change the approach to one or both of these matters (or any other aspect of the draft Scheme), it must amend the officer recommendation by deleting item 1 of the officer recommendation and replace it with the following:

1. Adopts the draft Scheme subject to the following modifications and proceeds to advertise the draft Scheme with modifications as specified in item 2 below, in accordance with section 72(1)(a) of the *Planning and Development Act 2005* and regulation 21(1)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
  - a) Change the residential density code for land zoned 'Centre' in Onslow from 'R-AC4' to 'R50'; and/or
  - b) Change the 'Industrial Development' zoned land south of Camp Road and east of Beasley Road, Paraburdoo to 'Rural'.
  - c) ...etc.

Next Steps

If Council adopts LPS 8 for public advertising, it must refer the scheme to the EPA pursuant to section 83A of the Act and seek approval to commence public advertising from the Minister for Planning pursuant to section 87 of the Act and the WAPC pursuant to regulation 21(1)(2) of the LPS Regulations.

The table below sets out the six legislative steps that need to occur before the Shire can commence public advertising of LPS 8.

Step	Timeframe
1. Council Adopts LPS 8 for public advertising.	October 2023
2. The Shire refers LPS 8 to EPA.	October 2023
3. The Shire refers LPS 8 to Minister for Planning and WAPC.	October 2023
4. EPA to determine whether LPS 8 requires environmental assessment.	28 days from the date of receiving LPS 8
5. WAPC to review LPS 8, advise of any modifications and provide consent for the Shire to advertise LPS 8.	90 days from the date of receiving LPS 8
6. Minister for Planning to review LPS 8 and advise whether they approve advertising the scheme, require modifications to the scheme before advertising, or refuse approval to advertise the scheme.	No time limit

The Shire and LK Advisory will continue to work collaboratively with the DPLH and the EPA, providing any necessary documentation and correspondence to ensure that LPS 8 progresses smoothly through to advertising.

It is expected that LPS 8 will be approved for advertising by the Minister for Planning and/or the WAPC in late 2023/early 2024. However, if an environmental assessment is required by the EPA or if LPS 8 needs to be modified and resubmitted for inspection by the Minister for Planning and/or WAPC, the public advertising may be delayed.

A further report will be presented to Council if the EPA require the Shire to undertake an environmental assessment of the Scheme or if the Minister for Planning and/or the WAPC require any modifications before advertising.

Advertising of LPS 8

Upon receipt of advice from the Minister for Planning and/or the WAPC that LPS 8 can be advertised, the Shire will undertake the necessary steps to commence public advertising as described in the below table.

Step	Timeframe
1. Prepare advertising material, including a notice of the draft Scheme in a prescribed form.	As soon as practicable
2. Publish the notice and the draft Scheme in accordance with r.76A of the LPS Regulations which includes: <ul style="list-style-type: none"> <li>a. Publishing the notice and the document (or a link to the document) on the Shire’s website; and may include</li> <li>b. Publishing the notice in a local newspaper/s circulating the scheme area; and</li> <li>c. Making the documentation available for public inspection at the Shire’s offices in each town.</li> </ul>	The period for making submissions is at least 90 days from the date the notice is published.
3. Refer a copy of the draft Scheme to each Public Authority the Shire considers likely to be affected.	
4. Review and respond to submissions.	
5. Prepare Council report to consider submissions and either support LPS 8 with or without modifications or not support the Scheme.	120 days from the end of advertising period
6. Provide all necessarily documentation to WAPC.	Within 21 days of Council’s resolution

Subject to external decision-making processes, advertising of LPS 8 may commence in the first quarter of 2024.

After public advertising, Council will have an opportunity to consider all submissions received and resolve to either:

- Support the draft Scheme with or without modification; or
- Not support the draft Scheme.

Approval of LPS 8

At the conclusion of the public advertising period, there are three steps involved before LPS 8 can be approved by the Minister for Planning. Each step is described in the left column of the table below, the Minister or agency involved in the middle column and the timeframe in the right-hand column.

Step	Agency/Organisation	Timeframe
1. Officers of the DPLH review the draft Scheme, all documentation and submissions received, and prepare a report with recommendations for consideration by the Statutory Planning Committee (SPC) (on behalf of the WAPC).	DPLH	120 days



Step	Agency/Organisation	Timeframe
2. The SPC formally makes a recommendation to the Minister for Planning, which may or may not include modifications to the draft Scheme.	WAPC	
3. Minister for Planning may approve the Scheme with or without modifications or may refuse the Scheme.	Minister for Planning	No time limit

The Shire and LK Advisory will liaise with DPLH as they undertake their assessment of the Scheme and submissions and will provide clarification and support as and when required.

Implementation of LPS 8

After LPS 8 is referred to the WAPC for final adoption, the Shire will prepare a suite of Local Planning Policies and procedures to supplement the new Scheme and fill any gaps in the existing local planning framework. The draft policy framework will be presented to Council for advertising and adoption while the WAPC undertakes its assessment of the Scheme. This approach will ensure the policies are ready for implementation by time the new Scheme is gazetted.

Election Caretaker Policy

The WA Government’s latest tranche of reforms to the *Local Government Act 1995* have introduced provisions into the Act and subsidiary legislation that would impose a statewide Election Caretaker Period prior to an ordinary local government election. The intent of these provisions is that during the Caretaker Period certain crucial decisions could not be made by the current Council that would bind the future Council, while electors are deciding the composition of the new Council.

Importantly, however, these statutory Caretaker provisions do not commence until 1 July 2024 and will then only apply to ordinary local government elections from 2025 onwards. Hence, there is currently no statutory impediment to a Council making any decision it chooses prior to the forthcoming local government election on 21 October 2023.

Notwithstanding, at its meeting on 14 February 2023, Council adopted its own “Election Caretaker” Policy, which applies a self-imposed caretaker period, during which time the CEO should, so far as reasonably practicable, avoid presenting “Major Decisions” to Council except in extraordinary circumstances.

“Major Decisions” are defined on pages 4 and 5 of the Policy and include any decision relating to “the adoption, repeal or substantial amendment of a policy, including local planning policy, a local law or local planning scheme”.

The Policy defines the “Caretaker Period” as applying from the date of the “opening of nominations being 44 days prior to election day in accordance with section 4.49(a) of the *Local Government Act 1995*, until 6pm on election day”. However, Administration’s review of this matter in the context of Council’s Policy has identified that:

- The Shire’s “Caretaker Period” is defined as commencing when nominations open, which is stated as 44 days before election day (i.e. 7 September 2023). However, the opening of nominations prescribed by section 4.49(a) of the Act is 51 days before election day (i.e. 31 August 2023). Hence, the number of days stated in the Policy definition contradicts the section of the Act which it references; and

- The new *Local Government Act 1995* caretaker period will commence from the close of nominations (not the opening of nominations as stated in Council's Policy), meaning the Policy's caretaker period is contrary to that imposed by the Act.

Council's Policy will need to be amended to correct this situation.

In the meantime, however, the Policy recognises the voluntary nature of imposing a Caretaker Period prior to the statewide provisions taking effect and grants the following critical discretions:

- The CEO "should" (not "shall" or "must") avoid presenting major decisions to Council during the Caretaker Period;
- This should be done "so far as reasonably practicable" in the opinion of the CEO, which generally means 'what is at that particular time reasonably able to be done under the given circumstances';
- If the CEO is satisfied that "exceptional circumstances" exist, then the presumption against presenting major decisions to Council during the caretaker period can be set aside; and
- If the CEO chooses to submit a major decision to Council during the caretaker period, the report must include information detailing that the decision could be a major decision and the reason that Council should make an exception to the Policy.

Considering these points, the CEO is satisfied that reasonable, appropriate and exceptional grounds exist for this matter to be presented to Council during the voluntary caretaker period imposed under Council's Policy, for the following reasons:

- i. Council first considered Draft LPS 8 for advertising at its meeting on 11 October 2022. Shire staff subsequently actioned Council's decision and sought advice from the WAPC (Department of Planning, Lands and Heritage) and EPA for commencement of advertising, but both agencies informed the Shire that insufficient detail and documentation had been provided to enable their consideration.
- ii. On 4 April 2023, Administration and the Shire's appointed Planning Consultants presented to Elected Members in Paraburdoo on the approach to LPS 8 and the Local Planning Strategy to address the agency feedback which had been received. That approach is reflected in the reports presented to Council in September 2023 (Agenda Items 12.1 and 12.2).
- iii. The approach to prepare new Draft LPS 8 and amended Local Planning Strategy (as per the 4 April 2023 workshop) was presented to and formally endorsed by Council at its meeting on 9 May 2023
- iv. In early August 2023, detailed Discussion Papers addressing key aspects of Draft LPS 8 and Local Planning Strategy were circulated to Elected Members for review. This was supplemented by a workshop with Elected Members, Administration, and the Shire's appointed Planning Consultants in Onslow on 8 August 2023.
- v. Based on feedback from Elected Members at and after the 8 August workshop, the Draft Scheme and Strategy were listed for consideration as Items 12.1 and 12.2 (respectively) on the 12 September 2023 Council Meeting Agenda.

- vi. The approach taken to progress both the Scheme and Strategy accorded with that endorsed by Council on 9 May 2023 and workshopped with Elected Members on 4 April 2023 and 8 August 2023.
- vii. The content of the Draft Scheme and Strategy now being presented to Council for consideration in October 2023 is identical to that published in the 12 September 2023 Council Meeting Agenda.
- viii. The Shire has received grant funding from the WA Government to prepare the Draft Scheme and Strategy, which is subject to general adherence to a timeline that was submitted with the grant application, as previously presented to and agreed by Elected Members. Presentation of the Draft Scheme and Strategy to Council in October 2023 will support this compliance.
- ix. Any decision made by Council on the Draft Scheme and Strategy at its October 2023 will be subject to further review and determination by Council and will not bind the future Council to a particular course of action after the forthcoming local government election. Specifically, the decision currently before Council is to consider endorsing the draft Scheme and Strategy for referral to the WAPC and EPA for permission to advertise those documents for an extensive public consultation process. It is expected (and virtually guaranteed) that one or both agencies will provide feedback requiring further information or modification of the documents before advertising can commence. In that case, the Officer Recommendation already states that the Scheme and/or Strategy would be referred to Council for consideration if that were to occur. Additionally, Council will need to consider submissions received during the advertising period, when that eventually concludes.

**Consultation**

Department of Planning, Lands and Heritage  
 Elected Members  
 Executive Leadership Team

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	2. Place - We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.
Strategic Outcome	2.6 Land use opportunities to benefit current and future communities
Strategy	2 Incorporate appropriate planning controls for land use planning and development.

**Council Policy**

Nil

**Financial Implications**

Current Financial Year

The Shire has received grant funding from the DPLH to prepare LPS 8 and update its Local Planning Strategy.

Future Financial Year(s)

Nil

**Legislative Implications**

LPS 8 has been prepared in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Council refuse to approve LPS 8 for advertising or require major changes.	Unlikely (2)	Minor (2)	Low (1-4)	Accept the officers' recommendation
Compliance	The EPA require an environmental review of LPS 8.	Possible (3)	Minor (2)	Moderate (5-9)	
Compliance	The Minister for Planning or WAPC require modifications to LPS 8 prior to advertising.	Unlikely (2)	Minor (2)	Low (1-4)	

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be medium.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to the draft Local Planning Scheme No. 8, Council,

1. Acknowledges and agrees that appropriate, reasonable, and exceptional circumstances exist to consider this matter notwithstanding the provisions of Council's "Election Caretaker" Policy, for the reasons described in the Officer Report.
2. Adopts the draft Scheme (comprising the Scheme Text and Scheme Maps included as Attachments 1 and 2, respectively) without modification and proceeds to advertise the draft Scheme in accordance with section 72(1)(a) of the *Planning and Development Act 2005* and regulation 21(1)(a) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
3. Authorises the Chief Executive Officer to:
  - a. Refer the draft Local Planning Scheme No. 8 to the Environmental Protection Authority for consideration in accordance with section 81(1) of the *Planning and Development Act 2005*.
  - b. Refer the draft Local Planning Scheme No. 8 to the Western Australian Planning Commission for consideration in accordance with regulation 21(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

- c. Refer the draft Local Planning Scheme No. 8 to the Minister for Planning for approval to advertise in accordance with section 83A(1) of the *Planning and Development Act 2005*.
  - d. Advertise the draft Local Planning Scheme No. 8 for public comment in accordance with regulation 22 of the *Planning and Development (Local Planning Schemes) Regulations 2015* if no environmental assessment or modifications are required in response to a., b., or c. above.
4. Notes that a further report will be presented to Council:
- a. If, in response to 2.a. above, the Environmental Protection Authority requires an environmental review of the Scheme in accordance with section 48C(1)(a) of the *Environmental Protection Act 1986*.
  - b. If, in response to 2.b. or 2.c. above, the Western Australian Planning Commission or the Minister for Planning require modifications to the draft Scheme prior to the commencement of public advertising.
  - c. To consider submissions received during public advertising of the draft Scheme if the Environmental Protection Authority does not require an environmental review and the Commission and the Minister do not require the Scheme to be modified before advertising commences.

#### **Alternative Recommendation**

That with respect to the draft Local Planning Scheme No. 8, Council,

1. Acknowledges and agrees that appropriate, reasonable, and exceptional circumstances exist to consider this matter notwithstanding the provisions of Council's "Election Caretaker" Policy, for the reasons described in the Officer Report.
2. Adopts the draft Scheme (comprising the Scheme Text and Scheme Maps included as Attachments 1 and 2, respectively) subject to the following modifications and proceeds to advertise the draft Scheme in accordance with section 72(1)(a) of the *Planning and Development Act 2005* and regulation 21(1)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015*:
  - (a) Modify Attachment 7 – 'Tom Price Surrounds' by changing the 'Environmental Conservation' reserve on the portion of Lot 26 on Plan 241873 bounded by the 'Industrial Development' zone, Lot 35 on Plan 093088 and the 'Railways' reserve, to 'Industrial Development' zone;
  - (b) Modify Attachment 6 – 'Tom Price Townsite' by changing the 'Environmental Conservation' reserve on portion of Lot 35 on Plan 093088 bounded by Manuwarra Red Dog Highway, Area W Way, Killawarra Drive and the Railways reserve, to 'Public Open Space' reserve;
  - (c) Modify Attachment 6 – 'Tom Price Townsite' by changing the 'Public Open Space' reserve on Lot 139 on Plan 425978 Boonderoo Road, Tom Price, and Lot 550 on Plan 405217 Boonderoo Road, Tom Price, to 'Service Commercial' zone;

- (d) Modify Attachment 6 – ‘Tom Price Townsite’ by changing the ‘Public Open Space’ reserve on Lot 350 on Plan 049883 Boonderoo Road, Tom Price, to ‘Service Commercial’;
  - (e) Modify Attachment 5 – ‘Paraburdoo Townsite’ and Attachment 8 – ‘Tubridgi’ by changing the colour shown in the Scheme Map Legend for the ‘Strategic Infrastructure’ reserve from dark blue to dark grey with diagonal hatching, to accord with the Legend in the remaining Scheme Maps;
  - (g) Modify Attachment 6 – ‘Tom Price Townsite’ by replacing the ‘Public Purpose (Education)’ reserve on Lot 349 on Plan 029715 (No. 3 Creek Road, Tom Price), to ‘Drainage / Waterway’ reserve;
  - (h) Modify Attachment 3 – ‘Onslow Townsite’ by changing the approximately 411m<sup>2</sup> square lot situated approximately 76.5m north of the Shire’s Lot 381 Third Avenue, Onslow from ‘Foreshore’ reserve to ‘Tourism’ zone;
  - (i) Modify Attachment 1 – ‘Draft LPS 8’ by inserting the words ‘major utility,’ between the words ‘for’ and ‘port’ in the second column of the last row of Table 1 – Reserve objectives, corresponding with the ‘Strategic Infrastructure’ reserve;
  - (j) Modify Attachment 6 – ‘Tom Price Townsite’ by changing the ‘Public Open Space’ reserve on Lot 9001 on Plan 74173 Boonderoo Road, Tom Price, to ‘Service Commercial’ zone;
  - (k) Modify Attachment 6 – ‘Tom Price Townsite’ by changing the ‘Public Open Space’ reserve on Lot 292 on Plan 15207 at the western end of Poinsettia Street, Tom Price to ‘Residential R30’ zone;
  - (l) Modify Attachment 6 – ‘Tom Price Townsite’ by changing the ‘Public Open Space’ reserve on portion of Lot 277 on Plan 15091 to ‘Residential R30’ between Tanunda Street and Lots 1001 – 1004 Marradong Place, Tom Price;
  - (m) Modify Attachment 6 – ‘Tom Price Townsite’ by changing the portion of Pedestrian Access Way (PAW) adjoining the western boundary of Lot 2256 Poinciana Street, Tom Price from ‘Local Road’ reserve to ‘Residential R30’ zone.
3. Authorises the Chief Executive Officer to:
- a. Refer the draft Local Planning Scheme No. 8 to the Environmental Protection Authority for consideration in accordance with section 81(1) of the *Planning and Development Act 2005*.
  - b. Refer the draft Local Planning Scheme No. 8 to the Western Australian Planning Commission for consideration in accordance with regulation 21(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
  - c. Refer the draft Local Planning Scheme No. 8 to the Minister for Planning for approval to advertise in accordance with section 83A(1) of the *Planning and Development Act 2005*.
  - d. Advertise the draft Local Planning Scheme No. 8 for public comment in accordance with regulation 22 of the *Planning and Development (Local Planning Schemes) Regulations 2015* if no environmental assessment or modifications are required in response to a., b., or c. above.

4. Notes that a further report will be presented to Council:
  - a. If, in response to 2.a. above, the Environmental Protection Authority requires an environmental review of the Scheme in accordance with section 48C(1)(a) of the *Environmental Protection Act 1986*.
  - b. If, in response to 2.b. or 2.c. above, the Western Australian Planning Commission or the Minister for Planning require modifications to the draft Scheme prior to the commencement of public advertising.
  - c. To consider submissions received during public advertising of the draft Scheme if the Environmental Protection Authority does not require an environmental review and the Commission and the Minister do not require the Scheme to be modified before advertising commences.

**Council Decision**            **182/2023**

**Moved**                            **Cr M Lynch**

**Seconded**                        **Cr T Mladenovic**

**That with respect to the draft Local Planning Scheme No. 8, Council,**

1. **Acknowledges and agrees that appropriate, reasonable, and exceptional circumstances exist to consider this matter notwithstanding the provisions of Council's "Election Caretaker" Policy, for the reasons described in the Officer Report.**
2. **Adopts the draft Scheme (comprising the Scheme Text and Scheme Maps included as Attachments 1 and 2, respectively) subject to the following modifications and proceeds to advertise the draft Scheme in accordance with section 72(1)(a) of the *Planning and Development Act 2005* and regulation 21(1)(b) of the *Planning and Development (Local Planning Schemes) Regulations 2015*:**
  - (a) **Modify Attachment 7 – 'Tom Price Surrounds' by changing the 'Environmental Conservation' reserve on the portion of Lot 26 on Plan 241873 bounded by the 'Industrial Development' zone, Lot 35 on Plan 093088 and the 'Railways' reserve, to 'Industrial Development' zone;**
  - (b) **Modify Attachment 6 – 'Tom Price Townsite' by changing the 'Environmental Conservation' reserve on portion of Lot 35 on Plan 093088 bounded by Manuwarra Red Dog Highway, Area W Way, Killawarra Drive and the Railways reserve, to 'Public Open Space' reserve;**
  - (c) **Modify Attachment 6 – 'Tom Price Townsite' by changing the 'Public Open Space' reserve on Lot 139 on Plan 425978 Boonderoo Road, Tom Price, and Lot 550 on Plan 405217 Boonderoo Road, Tom Price, to 'Service Commercial' zone;**
  - (d) **Modify Attachment 6 – 'Tom Price Townsite' by changing the 'Public Open Space' reserve on Lot 350 on Plan 049883 Boonderoo Road, Tom Price, to 'Service Commercial';**

- (e) **Modify Attachment 5 – ‘Paraburdoo Townsite’ and Attachment 8 – ‘Tubridgi’ by changing the colour shown in the Scheme Map Legend for the ‘Strategic Infrastructure’ reserve from dark blue to dark grey with diagonal hatching, to accord with the Legend in the remaining Scheme Maps;**
  - (g) **Modify Attachment 6 – ‘Tom Price Townsite’ by replacing the ‘Public Purpose (Education)’ reserve on Lot 349 on Plan 029715 (No. 3 Creek Road, Tom Price), to ‘Drainage / Waterway’ reserve;**
  - (h) **Modify Attachment 3 – ‘Onslow Townsite’ by changing the approximately 411m<sup>2</sup> square lot situated approximately 76.5m north of the Shire’s Lot 381 Third Avenue, Onslow from ‘Foreshore’ reserve to ‘Tourism’ zone;**
  - (i) **Modify Attachment 1 – ‘Draft LPS 8’ by inserting the words ‘major utility,’ between the words ‘for’ and ‘port’ in the second column of the last row of Table 1 – Reserve objectives, corresponding with the ‘Strategic Infrastructure’ reserve;**
  - (j) **Modify Attachment 6 – ‘Tom Price Townsite’ by changing the ‘Public Open Space’ reserve on Lot 9001 on Plan 74173 Boonderoo Road, Tom Price, to ‘Service Commercial’ zone;**
  - (k) **Modify Attachment 6 – ‘Tom Price Townsite’ by changing the ‘Public Open Space’ reserve on Lot 292 on Plan 15207 at the western end of Poinsettia Street, Tom Price to ‘Residential R30’ zone;**
  - (l) **Modify Attachment 6 – ‘Tom Price Townsite’ by changing the ‘Public Open Space’ reserve on portion of Lot 277 on Plan 15091 to ‘Residential R30’ between Tanunda Street and Lots 1001 – 1004 Marradong Place, Tom Price;**
  - (m) **Modify Attachment 6 – ‘Tom Price Townsite’ by changing the portion of Pedestrian Access Way (PAW) adjoining the western boundary of Lot 2256 Poinciana Street, Tom Price from ‘Local Road’ reserve to ‘Residential R30’ zone.**
- 3. Authorises the Chief Executive Officer to:**
- a. **Refer the draft Local Planning Scheme No. 8 to the Environmental Protection Authority for consideration in accordance with section 81(1) of the *Planning and Development Act 2005*.**
  - b. **Refer the draft Local Planning Scheme No. 8 to the Western Australian Planning Commission for consideration in accordance with regulation 21(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**
  - c. **Refer the draft Local Planning Scheme No. 8 to the Minister for Planning for approval to advertise in accordance with section 83A(1) of the *Planning and Development Act 2005*.**



- d. Advertise the draft Local Planning Scheme No. 8 for public comment in accordance with regulation 22 of the *Planning and Development (Local Planning Schemes) Regulations 2015* if no environmental assessment or modifications are required in response to a., b., or c. above.
4. Notes that a further report will be presented to Council:
    - a. If, in response to 2.a. above, the Environmental Protection Authority requires an environmental review of the Scheme in accordance with section 48C(1)(a) of the *Environmental Protection Act 1986*.
    - b. If, in response to 2.b. or 2.c. above, the Western Australian Planning Commission or the Minister for Planning require modifications to the draft Scheme prior to the commencement of public advertising.
    - c. To consider submissions received during public advertising of the draft Scheme if the Environmental Protection Authority does not require an environmental review and the Commission and the Minister do not require the Scheme to be modified before advertising commences.

**Reason for change:**

Council requested amendments at briefing sessions held in September and October to various land parcels, to allow for more flexibility over certain land parcels as well as consistency across property boundaries.

**For:** Crs K White, M Lynch, M Gallanagh, L Rumble JP, A Sullivan, J Richardson, A Smith and T Mladenovic

**Against:** Nil

**Carried 8/0**

Ordinary Council Meeting Minutes

10 October 2023

### 12.3 Amendment No. 1 to Local Planning Strategy - Adoption for the Purposes of Advertising

<b>File Reference</b>	LP10.8.0
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	L Advisory, LK Advisory Pty Ltd
<b>Authorising Officer</b>	K Donohoe, Chief Executive Officer
<b>Previous Meeting Reference</b>	Ordinary Council Meeting – 9 December 2015 – 14.1. Ordinary Council Meeting – 24 November 2017 – 14.1 – Council Decision 266/2017. Ordinary Council Meeting – 10 November 2020 – 13.2 – Council Decision 196/2020. Ordinary Council Meeting – 9 May 2023 – 11.3 – Council Decision – 069/2023.
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	1. Amendment No. 1 Schedule of Changes 2. Amended Local Planning Strategy Part 1 (Combined)

#### Report Purpose

Council is requested to consider adopting Amendment No. 1 to the Local Planning Strategy for the purposes of referral to the Western Australian Planning Commission (WAPC) for certification to advertise.

#### Background

At the Ordinary Council Meeting held on 9 May 2023, Council resolved the following:

*“That with respect to Draft Local Planning Scheme No. 8 and the Local Planning Strategy, Council:*

1. *Advises the Environmental Protection Authority that it withdraws the version of draft Local Planning Scheme No. 8 adopted by Council on 11 October 2022 and later referred to the Authority for consideration under Section 81 of the Planning and Development Act 2005, due to Council’s future consideration of a revised draft Scheme;*
2. *Advises the Western Australian Planning Commission that it withdraws the version of draft Local Planning Scheme No. 8 adopted by Council on 11 October 2022 and later referred to the Commission for consideration under regulation 21(4) of the Planning and Development (Local Planning Schemes) Regulations 2015, due to Council’s future consideration of a revised draft Scheme;*
3. *Receives a further report to adopt a new draft Local Planning Scheme No. 8 for subsequent referral to the Environmental Protection Authority and Western Australian Planning Commission, and to concurrently amend the Shire’s Local Planning Strategy; and*

4. *Authorises the Chief Executive Officer to secure and execute a funding agreement from the Department of Planning, Lands and Heritage for a financial contribution towards the Shire's costs of preparing the revised draft Local Planning Scheme No. 8 and amended Local Planning Strategy."*

The Shire has actioned items 1, 2 and 4 from Council's May 2023 resolution and this report now relates to the Local Planning Strategy component of item 3. A separate report is included in this agenda regarding draft Local Planning Scheme No. 8 (LPS 8).

The Draft Local Planning Strategy was listed for consideration at Council's Ordinary Meeting on 12 September 2023 (Agenda Item 12.2) but was withdrawn from that Agenda by the Chief Executive Officer for Administration to review queries raised about the nature of that report in the context of Council's "Election Caretaker" Policy.

Administration has concluded its review of this matter, which included obtaining specific legal advice, and the Chief Executive Officer is now satisfied that reasonable and appropriate grounds exist for Council to consider this item at its October 2023 meeting. The basis for this decision is outlined at the end of the "Comments" section of this report, under the sub-heading "Election Caretaker Policy".

### Comments

The Shire's Local Planning Strategy (Strategy) was first prepared and adopted by Council on 24 December 2017 and was later endorsed by the WAPC on 21 June 2021.

Following endorsement of the Strategy, the WAPC published a 'Local Planning Strategy Template', in October 2021. Although new Local Planning Strategies need to follow this template, officers at the Department of Planning, Lands and Heritage (DPLH) have confirmed that the Shire's Strategy does not need to be reformatted for the purposes of the proposed amendment which is the subject of this report. Consequently, Amendment No. 1 to the Strategy presented to Council has retained the same structure and format as that endorsed by the WAPC in 2021.

The *Planning and Development (Local Planning Schemes) Regulations 2015* (LPS Regulations) require a Local Planning Strategy to be prepared for each Local Planning Scheme. As the Shire is preparing a new LPS 8, a simultaneous amendment to the Strategy has been prepared to:

- Ensure the Strategy aligns with recent strategic decisions and documents adopted by Council;
- Update the Strategy with recent data, for example, demographic data from the 2021 Census;
- Update the Strategy to reflect changes to the state planning framework; and
- Ensure the Strategy aligns with and supports the newly drafted LPS 8.

### Summary of key changes

The Strategy comprises of two parts:

- Part 1 – The strategic plans and actions for implementation; and
- Part 2 – A collection of background data and information forming a Local Profile and Context Report.

In its entirety, the Strategy is a voluminous document, comprising nearly 300 pages. If prepared under the current WAPC Template and Guidelines for Local Planning Strategies, it would be a far more succinct. However, as the Strategy is only being amended, the structure of the Strategy has been kept intact.

At this stage, the Shire and its planning consultants, LK Advisory, have prepared changes to Part 1 of the Strategy to align with the new LPS 8. Updates to Part 2 are well advanced and will be completed prior to Amendment No. 1 being referred to external agencies for consent to advertise, but are not included with this report. As Part 2 is merely a contextual document mainly comprising facts and data to inform Part 1, it is recommended that Council authorise the Chief Executive Officer to separately finalise Part 2, to enable the timely progression of Amendment No. 1 and LPS 8.

The schedule of the changes proposed to the Strategy by Amendment No. 1 is included as Attachment 1. Attachment 2 shows these changes in 'tracked' red coloured text. The following key changes to the Strategy are highlighted for Council's consideration:

1. Amendment No. 1 updates the population data to incorporate the 2021 Census, which reflects a substantial decline in the Shire's overall population (43% decline since 2016) and the implications of this change. Notably, the population decrease predominantly occurred in areas outside of the Shire's townsites where the resource sector's need for workers declined as major projects transitioned from construction to operation phase. In recognition of this trend, Amendment No. 1 and LPS 8 have been prepared to accommodate future fluctuations in the resource economy, to capitalise on transient workforces and economic activity, and to position the townsites as viable permanent places of residence for resource sector workers and their families.
2. An action has been included in Amendment No. 1 to, where appropriate, rezone underutilised or surplus land within the townsites of Onslow, Tom Price and Paraburdoo for residential development, in addition to increasing the allowable residential density and identifying nearby land for residential expansion.
3. Amendment No. 1 includes an action for LPS 8 to include specific provisions requiring Workforce Accommodation (previously referred to as Transient Worker Accommodation) to be located within established townsites, wherever practicable. Currently, the Strategy adopts more of an 'advocacy' position in this respect, likely in recognition of the fact that Workforce Accommodation is often exempt from the need for approval under the Local Planning Scheme, due to the effect of other State legislation.
4. Amendment No. 1 changes the Townsite Strategy Plans to identify additional land for possible industrial development near the townsites to address a lack of available industrial land.
5. Amendment No. 1 changes the Strategy document and overall Strategy Plan to recognise and appropriately zone the Pilbara Regional Waste Management Facility and to identify land for future expansion.
6. Amendment No. 1 takes a position to identify land for conservation purposes only where that land has been formally recognised as a Conservation Area, rather than land 'proposed' for conservation. The existing 'Landscape' classification of land surrounding the townsites of the Strategy remains.

7. The Onslow Townsite Strategy Plan has been amended to identify additional land south of Beadon Creek Boat Harbour and around Onslow Airport for possible industrial and service commercial use. Importantly this Plan identifies the need to prepare a structure plan for the Beadon Creek Boat Harbour to coordinate and guide land use, particularly given the risk of conflict between industrial uses, residential/tourism uses, and recreational and commercial boating.
8. More generally, Amendment No. 1 changes the terminology used to classify land on the Strategy Plans to better align with the zones and reserves proposed by LPS 8 and as guided by the Model Provisions of the LPS Regulations.
9. Several site-specific changes have been made to the designation of land in the Townsite Strategy Plans to better reflect the current use of land, and/or the Shire's strategic intentions, and to ensure alignment with the zoning or reservations proposed by LPS 8.

Procedural Steps

If Council adopts Amendment No. 1, the steps involved in advertising, obtaining final approval and implementing Amendment No. 1 are set out under the headings below. The process for amending a Local Planning Strategy is the same as that required for preparing a new Local Planning Strategy, though the LPS Regulations allow for a Local Planning Strategy to be amended concurrently with a Local Planning Scheme. It is intended that Amendment No. 1 and LPS 8 will progress and be advertised concurrently.

1. *WAPC to certify Amendment No. 1 for advertising*

There are five steps that need to be followed for Amendment No. 1 to receive WAPC certification to advertise. Each step is described in the first column of the table below, with the second column identifying the responsible agency or organisation and the associated timeframes provided in the third column.

Step	Agency/Organisation	Timeframe
1. Council adopt Amendment No. 1 to the Strategy	Shire of Ashburton	September 2023
2. Refer the Amendment No. 1 to the WAPC		September 2023
3. WAPC assesses Amendment No. 1	WAPC	As soon as reasonably practicable after referral from the Shire.
4. WAPC can require modifications to Amendment No. 1		
5. WAPC certifies that Amendment No. 1 can proceed to advertising		

Upon referral to the WAPC, the Shire and LK Advisory will continue to work collaboratively with the DPLH as they assess and provide a recommendation on the amended Strategy to the WAPC.

As indicated above, there are no statutory timeframes for the certification of Amendment No. 1; however, based on other examples, it is anticipated the Shire will receive consent to advertise within 3-4 months after referring it to the WAPC. This timeframe may take longer if the WAPC requires modifications to Amendment No. 1. If this occurs, a further report will be presented to Council to consider the modifications required by the WAPC.

**2. Advertising of Amendment No. 1 to the Strategy**

Upon receipt of advice from the WAPC that Amendment No. 1 to the Strategy has been certified for advertising, the steps in the following table are to be taken.

Step	Agency/Organisation	Timeframe
1. Prepare advertising material	Shire of Ashburton	As soon as practicable after receiving WAPC consent to advertise.
2. Advertise Amendment No. 1		90 days recommended.
3. Review the submissions received		As soon as practicable after the close of advertising.
4. Prepare a Council report to consider the submissions and adopt Amendment No. 1 with or without modifications; or not adopt Amendment No. 1.		
5. Provide documents to WAPC		As soon as practicable after Council's decision.

Subject to a timely response from the WAPC, it is anticipated that Amendment No. 1 will be advertised within the first quarter of 2024, concurrently with LPS 8. The advertising of both Amendment No. 1 and LPS 8 will be carried out in accordance with Council's Community Engagement Policy and the requirements of the LPS Regulations.

**3. Approval of Amendment No. 1**

Once the Shire submits Amendment No. 1 to the WAPC for approval, there are two steps involved, described in the table below.

Step	Agency/Organisation	Timeframe
1. WAPC considers submissions received, the Shire's response to submissions and any modifications made by the Shire.	WAPC	60 days (though may be extended by the Minister or an authorised person).
2. WAPC endorses Amendment No. 1 to the Strategy with or without modification or refuses to endorse the amended Strategy.		

Once Amendment No. 1 is endorsed, the Strategy will be updated to reflect the changes made by Amendment No. 1. The updated Strategy will then be published on the Shire's and WAPC's websites.

**4. Implementation of Amended Strategy**

The amended Strategy will primarily be implemented through the concurrent gazettal of LPS 8, though will be supported by the preparation of a suite of Local Planning Policies and procedures to complement the new LPS 8 statutory framework.

Actions from the amended Strategy that cannot be implemented through LPS 8 will be progressed by the Shire through its ordinary corporate business planning practices, for example the advocacy positions recommended by the Strategy.

### Election Caretaker Policy

The WA Government's latest tranche of reforms to the *Local Government Act 1995* have introduced provisions into the Act and subsidiary legislation that would impose a statewide Election Caretaker Period prior to an ordinary local government election. The intent of these provisions is that during the Caretaker Period certain crucial decisions could not be made by the current Council that would bind the future Council, while electors are deciding the composition of the new Council.

Importantly, however, these statutory Caretaker provisions do not commence until 1 July 2024 and will then only apply to ordinary local government elections from 2025 onwards. Hence, there is currently no statutory impediment to a Council making any decision it chooses prior to the forthcoming local government election on 21 October 2023.

Notwithstanding, at its meeting on 14 February 2023, Council adopted its own "Election Caretaker" Policy, which applies a self-imposed caretaker period, during which time the CEO should, so far as reasonably practicable, avoid presenting "Major Decisions" to Council except in extraordinary circumstances.

"Major Decisions" are defined on pages 4 and 5 of the Policy and include any decision relating to "the adoption, repeal or substantial amendment of a policy, including local planning policy, a local law or local planning scheme".

The Policy defines the "Caretaker Period" as applying from the date of the "opening of nominations being 44 days prior to election day in accordance with section 4.49(a) of the *Local Government Act 1995*, until 6pm on election day". However, Administration's review of this matter in the context of Council's Policy has identified that:

- The Shire's "Caretaker Period" is defined as commencing when nominations open, which is stated as 44 days before election day (i.e. 7 September 2023). However, the opening of nominations prescribed by section 4.49(a) of the Act is 51 days before election day (i.e. 31 August 2023). Hence, the number of days stated in the Policy definition contradicts the section of the Act which it references; and
- The new *Local Government Act 1995* caretaker period will commence from the close of nominations (not the opening of nominations as stated in Council's Policy), meaning the Policy's caretaker period is contrary to that imposed by the Act.

Council's Policy will need to be amended to correct this situation.

In the meantime, however, the Policy recognises the voluntary nature of imposing a Caretaker Period prior to the statewide provisions taking effect and grants the following critical discretions:

- The CEO "should" (not "shall" or "must") avoid presenting major decisions to Council during the Caretaker Period;
- This should be done "so far as reasonably practicable" in the opinion of the CEO, which generally means 'what is at that particular time reasonably able to be done under the given circumstances';
- If the CEO is satisfied that "exceptional circumstances" exist, then the presumption against presenting major decisions to Council during the caretaker period can be set aside; and

- If the CEO chooses to submit a major decision to Council during the caretaker period, the report must include information detailing that the decision could be a major decision and the reason that Council should make an exception to the Policy.

Considering these points, the CEO is satisfied that reasonable, appropriate and exceptional grounds exist for this matter to be presented to Council during the voluntary caretaker period imposed under Council's Policy, for the following reasons:

- i. Council first considered Draft LPS 8 for advertising at its meeting on 11 October 2022. Shire staff subsequently actioned Council's decision and sought advice from the WAPC (Department of Planning, Lands and Heritage) and EPA for commencement of advertising, but both agencies informed the Shire that insufficient detail and documentation had been provided to enable their consideration.
- ii. On 4 April 2023, Administration and the Shire's appointed Planning Consultants presented to Elected Members in Paraburdoo on the approach to LPS 8 and the Local Planning Strategy to address the agency feedback which had been received. That approach is reflected in the reports presented to Council in September 2023 (Agenda Items 12.1 and 12.2).
- iii. The approach to prepare new Draft LPS 8 and amended Local Planning Strategy (as per the 4 April 2023 workshop) was presented to and formally endorsed by Council at its meeting on 9 May 2023
- iv. In early August 2023, detailed Discussion Papers addressing key aspects of Draft LPS 8 and Local Planning Strategy were circulated to Elected Members for review. This was supplemented by a workshop with Elected Members, Administration, and the Shire's appointed Planning Consultants in Onslow on 8 August 2023.
- v. Based on feedback from Elected Members at and after the 8 August workshop, the Draft Scheme and Strategy were listed for consideration as Items 12.1 and 12.2 (respectively) on the 12 September 2023 Council Meeting Agenda.
- vi. The approach taken to progress both the Scheme and Strategy accorded with that endorsed by Council on 9 May 2023 and workshopped with Elected Members on 4 April 2023 and 8 August 2023.
- vii. The content of the Draft Scheme and Strategy now being presented to Council for consideration in October 2023 is identical to that published in the 12 September 2023 Council Meeting Agenda.
- viii. The Shire has received grant funding from the WA Government to prepare the Draft Scheme and Strategy, which is subject to general adherence to a timeline that was submitted with the grant application, as previously presented to and agreed by Elected Members. Presentation of the Draft Scheme and Strategy to Council in October 2023 will support this compliance.



- ix. Any decision made by Council on the Draft Scheme and Strategy at its October 2023 will be subject to further review and determination by Council and will not bind the future Council to a particular course of action after the forthcoming local government election. Specifically, the decision currently before Council is to consider endorsing the draft Scheme and Strategy for referral to the WAPC and EPA for permission to advertise those documents for an extensive public consultation process. It is expected (and virtually guaranteed) that one or both agencies will provide feedback requiring further information or modification of the documents before advertising can commence. In that case, the Officer Recommendation already states that the Scheme and/or Strategy would be referred to Council for consideration if that were to occur. Additionally, Council will need to consider submissions received during the advertising period, when that eventually concludes.

**Consultation**

Department of Planning, Lands and Heritage  
 Elected Members  
 Executive Leadership Team

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	2. Place - We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.
Strategic Outcome	2.6 Land use opportunities to benefit current and future communities
Strategy	3 Review and implement planning frameworks and strategies to ensure appropriate development outcomes.

**Council Policy**

Nil

**Financial Implications**

Current Financial Year

The Shire has received grant funding from the DPLH to prepare a new Local Planning Scheme and amend its Local Planning Strategy.

Future Financial Year(s)

Nil

**Legislative Implications**

Amendment No. 1 to the Strategy has been prepared in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	The amended Strategy is not adopted resulting in the Strategy not aligning with the strategic direction of the Shire.	Unlikely (2)	Minor (2)	Low (1-4)	Accept the officers' recommendation.
Compliance	The Strategy should reflect the Shire's planning objectives so that these are considered in determining applications for development approval. If the amended Strategy does not progress, the local planning framework may be misaligned to the Shire's objectives, potentially leading to adverse planning decisions and/or outcomes.	Unlikely (2)	Minor (2)	Low (1-4)	Accept the officers' recommendation.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to Amendment No. 1 to Local Planning Strategy - Adoption for the Purposes of Advertising, Council,

1. Acknowledges and agrees that appropriate, reasonable, and exceptional circumstances exist to consider this matter notwithstanding the provisions of Council's "Election Caretaker" Policy, for the reasons described in the Officer Report.
2. In accordance with regulations 11 and 17 of the *Planning and Development (Local Planning Schemes) Regulations 2015* adopts Amendment No. 1 to the Shire's Local Planning Strategy, comprised of:
  - a. Modifications to Part 1, as detailed in Attachments 1 and 2; and
  - b. Modifications to Part 2, as deemed necessary by the Chief Executive Officer in accordance with 2. below.
3. Authorises the Chief Executive Officer to prepare a schedule of modifications to Part 2 of the Shire of Ashburton Local Planning Strategy to accord with Council's modifications to Part 1 and to address the following:

- a. Factual updates to all sections of Part 2, including:
    - i. State and Regional Planning Context;
    - ii. Local Planning Context;
    - iii. Land Tenure and Environmental Profile;
    - iv. Population and Housing;
    - v. Economic and Employment;
    - vi. Retail and Commerce;
    - vii. Industry;
    - viii. Rural and Rangelands Areas;
    - ix. Tourism and Visitors;
    - x. Community, Recreation and Open Space;
    - xi. Urban Design, Character and Heritage;
    - xii. Traffic and Transport; and
    - xiii. Infrastructure Services;
  - b. Identification of 'Implications' for the above sections with any changes being broadly consistent with the current Strategy or any more recent decisions and strategic positions adopted by the Council; and
  - c. Updating Section 15 'Townsite Issues and Opportunities' in a manner that is consistent with any relevant decisions and positions adopted by the Council.
4. Authorises the Chief Executive Officer to:
- a. Upon completion of the modifications and updates detailed in 1 and 2 above, refer Amendment No. 1 to the Shire's Local Planning Strategy to the Western Australian Planning Commission for advertising in accordance with regulation 12(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
  - b. Advertise Amendment No. 1 to the Shire's Local Planning Strategy for public comment in accordance with regulation 13(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* if no modifications are required in response to 3.a. above.
5. Notes a further report will be presented to Council:
- a. If, in response to 3.a., the Western Australian Planning Commission requires modifications to Amendment No. 1 prior to certifying the amendment for advertising; and
  - b. To consider submissions received during public advertising of Amendment No. 1 to the Shire's Local Planning Strategy if the Commission does not require the amendment to be modified before advertising commences.

**Council Decision**            **183/2023**

**Moved**                            **Cr T Mladenovic**

**Seconded**                    **Cr L Rumble JP**

**That with respect to Amendment No. 1 to Local Planning Strategy - Adoption for the Purposes of Advertising, Council,**

- 1. Acknowledges and agrees that appropriate, reasonable, and exceptional circumstances exist to consider this matter notwithstanding the provisions of Council’s “Election Caretaker” Policy, for the reasons described in the Officer Report.**
- 2. In accordance with regulations 11 and 17 of the *Planning and Development (Local Planning Schemes) Regulations 2015* adopts Amendment No. 1 to the Shire’s Local Planning Strategy, comprised of:**
  - a. Modifications to Part 1, as detailed in Attachments 1 and 2; and**
  - b. Modifications to Part 2, as deemed necessary by the Chief Executive Officer in accordance with 2. below.**
- 3. Authorises the Chief Executive Officer to prepare a schedule of modifications to Part 2 of the Shire of Ashburton Local Planning Strategy to accord with Council’s modifications to Part 1 and to address the following:**
  - a. Factual updates to all sections of Part 2, including:**
    - i. State and Regional Planning Context;**
    - ii. Local Planning Context;**
    - iii. Land Tenure and Environmental Profile;**
    - iv. Population and Housing;**
    - v. Economic and Employment;**
    - vi. Retail and Commerce;**
    - vii. Industry;**
    - viii. Rural and Rangelands Areas;**
    - ix. Tourism and Visitors;**
    - x. Community, Recreation and Open Space;**
    - xi. Urban Design, Character and Heritage;**
    - xii. Traffic and Transport; and**
    - xiii. Infrastructure Services;**
  - b. Identification of ‘Implications’ for the above sections with any changes being broadly consistent with the current Strategy or any more recent decisions and strategic positions adopted by the Council; and**
  - c. Updating Section 15 ‘Townsite Issues and Opportunities’ in a manner that is consistent with any relevant decisions and positions adopted by the Council.**

- 4. Authorises the Chief Executive Officer to:**
- a. Upon completion of the modifications and updates detailed in 1 and 2 above, refer Amendment No. 1 to the Shire's Local Planning Strategy to the Western Australian Planning Commission for advertising in accordance with regulation 12(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**
  - b. Advertise Amendment No. 1 to the Shire's Local Planning Strategy for public comment in accordance with regulation 13(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* if no modifications are required in response to 3.a. above.**
- 5. Notes a further report will be presented to Council:**
- a. If, in response to 3.a., the Western Australian Planning Commission requires modifications to Amendment No. 1 prior to certifying the amendment for advertising; and**
  - b. To consider submissions received during public advertising of Amendment No. 1 to the Shire's Local Planning Strategy if the Commission does not require the amendment to be modified before advertising commences.**

**For:** Crs K White, M Lynch, M Gallanagh, L Rumble JP, A Sullivan, J Richardson, A Smith and T Mladenovic

**Against:** Nil

**Carried 8/0**

*Shire President Cr K White disclosed a proximity interest in Item 12.4 (detailed in Item 5.2).*

At 1:25 pm, Cr K White left the meeting.

Deputy Shire President M Lynch assumed the chair.

**12.4 Mineral Resources Lot 300 Approved Transit Workforce Accommodation - Proposed Connection to Sewer through Shire Reserve Lot 383 on DP 205462 (Reserve 29117)**

<b>File Reference</b>	BAC.0300
<b>Applicant or Proponent(s)</b>	Mineral Resources Limited
<b>Author</b>	J Hunter, Coordinator Planning and Lands
<b>Authorising Officer</b>	R Wright, Executive Manager Land, Property and Regulatory Services
<b>Previous Meeting Reference</b>	Ordinary Council Meeting 14 February 2023 – Item 11.5 (014/2023) Ordinary Council Meeting 9 August 2022 – Item 13.2 (109/2022) Ordinary Council Meeting 14 December 2021 – Item 13.2 (203/2021)
<b>Disclosure(s) of interest</b>	Author – Nil Authorising Officer – Nil
<b>Attachments</b>	1. Proposed Sewer Connection Alignment 2. Tourist Information Bay Concept 3. Caravan Parking Concept

**Report Purpose**

The purpose of this report is to outline the background, provide a summary of what is proposed and provide comment on the submission from Mineral Resources Limited (MinRes) for Council’s consideration.

Council is requested to provide support via Deed of Agreement, for the proposed sewer connection through Shire managed reserve Lot 383 on DP 205462 (Reserve 29117) to allow the adjoining Lot 300 (Min Res’s Transit Workforce Accommodation site) to achieve connection to sewer mains to service the lot to ensure compliance with one condition of their development approval.

**Background**

At the Ordinary Council Meeting held on December 2021, Council considered a Development Assessment Panel (DAP) Application DAP/21/02078 - DA 21-67 for a proposed 500-person, Transit Workforce Accommodation development at Lot 300 Back Beach Road, Onslow.

Council resolved to support the recommendation within the Responsible Authority Report (RAR) to recommend the DAP refuse the proposed development.

At the Regional Joint Development Assessment Panel (JDAP) meeting held on 23 December 2021, the DAP resolved to approve the development, subject to conditions.

At the Ordinary Council Meeting held on August 2022 Council considered DAP Application DAP/21/02078 - DA 22-40 for an amendment to the previously approved development, seeking amendments to several conditions of approval and several building modifications.

Council supported the recommendation within the RAR to recommend approval of the proposed amendments and at the Regional JDAP meeting held on 24 August 2022, the DAP further resolved to approve the proposed amendments.

At the Ordinary Council Meeting held on 14 February 2023 Council considered a DAP Application DAP/21/02078 – DA22-76 for an amendment to the previously approved development, seeking the vehicle access point for the development to be relocated from Third Avenue to Back Beach Road, associated reconfiguration of the development to accommodate the new access, a reduction in the number of 'pods' from 253 to 206 and a reduction in the total number of rooms from 500 to 412.

As the proposed amendments were submitted through a 17A, Council was the decision maker in this instance, rather than the Regional JDAP and the proposed amendments were approved, with all other Conditions and Advice Notes, as imposed by the Regional JDAP on 21 December 2021 and amended on 24 August 2022, remaining in place.

Condition 20 (originally condition 24) of the approved development requires the development to be connected to the reticulated sewerage system of the Water Corporation. The condition states:

*"The development site must be connected to the reticulated sewerage system and reticulated water system of the Water Corporation before commencement of any use."*

The condition clearly requires sewer services to be achieved by connection to the reticulated sewerage system of the Water Corporation. Any alternatives to this would require a further amendment to the existing approval.

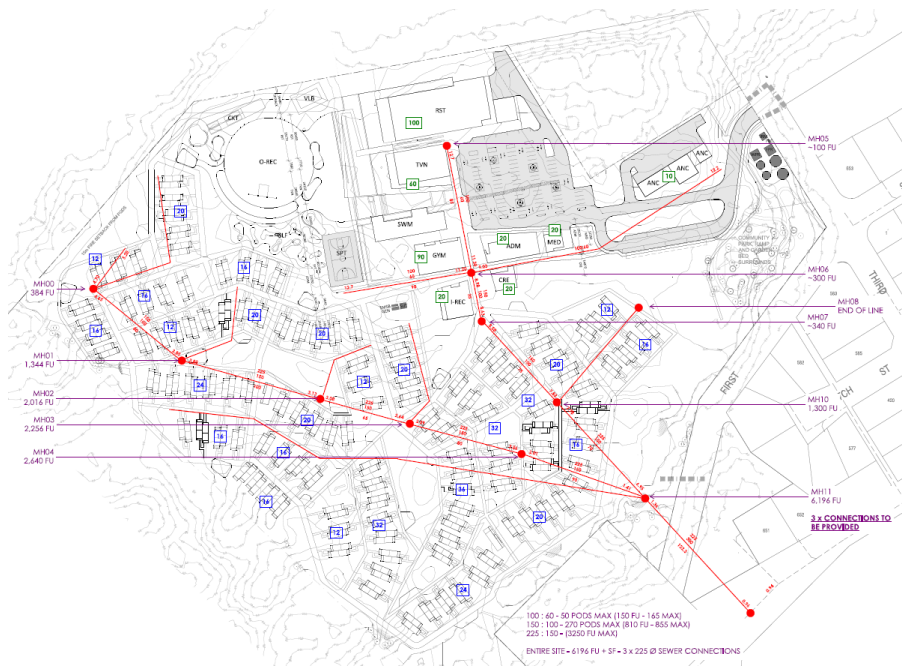
MinRes are now seeking to satisfy part of this condition – seeking connection to the reticulated sewerage system of the Water Corporation via Shire Crown Reserve Lot 383 on DP 205462 (Reserve 29117).

MinRes has requested Council to consider and ultimately consent to the sewer line passing through the Shire's managed reserve for reasons outlined below.

Advice provided by Water Corporation to MinRes and the Shire was that "a gravity connection is preferable over any other sewer solutions, wherever possible". This position is due to large, pumped connection flows creating "surges" in the gravity network which can affect the general flow characteristics of the system and increase gas release which can further cause a knock-on effect (causing sewerage issues for other properties that are connected to the same system).

Due to site levels, the depth of the existing sewer infrastructure, the way in which the existing sewer infrastructure has been installed and other constraints, options to achieve a suitable sewer connection are limited.

Additionally, due to the size and scale of the development and the flows created, Water Corporation’s Standard DS50 stipulates that the connection must be made to a 225mm diameter sewer pipe. Typically, most general reticulation sewer is 150mm diameter. A 225mm sewer exists in Simpson Street, can achieve a gravity fed connection and was identified as the most suitable connection point as shown in the Pritchard Francis Engineering Servicing Report that was provided as a part of the supporting documentation for the approved development (**Figure 1** refers).



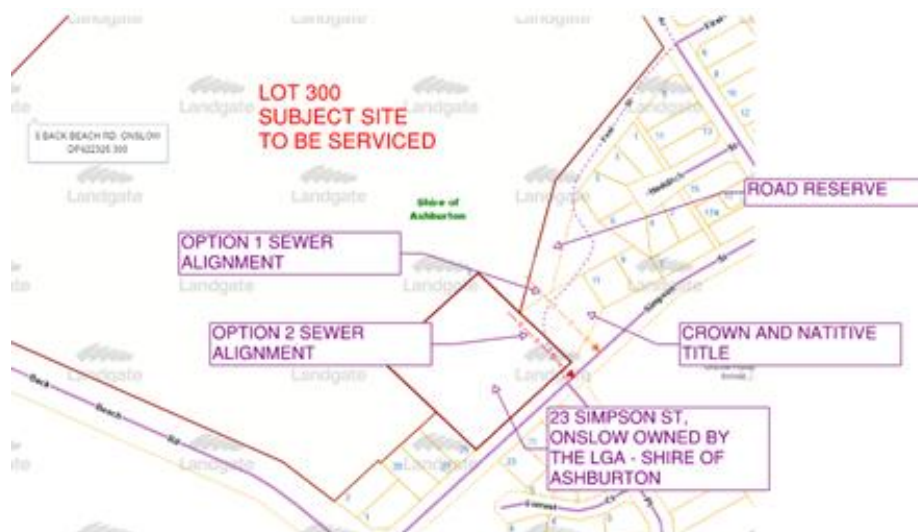
**Figure 1 - Engineering Servicing Report showing sewer connection to Simpson Street via an unconstructed road reserve and Unallocated Crown Land (UCL) Lot 710 on Deposited Plan 400278.**

Further investigations undertaken by Min Res into this sewer connection alignment identified the following complication for sewer connection:

*“The initial sewer line alignment (from Lot 300 to connect to mains) transferred through a lot that has unresolved native title (unallocated crown land). Therefore, no further action can be undertaken for this option as Department of Lands is not permitted to action any request for access in this regard.”*

An alternative option has been identified which proposes the sewer line connection via the Shires Reserve Lot 383 on DP 205462 (Reserve 29117) (**Figure 2** refers). **Attachment 1** illustrates the proposed sewer alignment through the Shire’s reserve land, Lot 383 and is the subject of this Council report.





**Figure 2 - Original sewer connection alignment (option 1) through the Unallocated Crown Land lot subject to Native Title and the identified alternative alignment (option 2) through the Shire Reserve Lot 383 on DP 205462 (Reserve 29117).**

**Comments**

Lot 383 on DP 205462 (Reserve 29117) is a Crown Reserve vested to the Shire for the purpose of “Tourist Information Bay”.

The land was previously vested to the Water Corporation for the purpose of “Town Water Supply” and contained a water tank and other associated water infrastructure. Water Corporation decommissioned the site, removing all buildings and infrastructure, including undertaking soil remediation, and relinquished its management of the reserve in late 2016 - early 2017, as it was surplus to their requirements. The Shire was granted management of the reserve in late 2017.

The sewer line is proposed to be located 1m inside the north-eastern boundary of Lot 383 for a length of approximately 65m. Depending on the requirements, an easement may be implemented over the top of the sewer alignment to provide protection and allow access for maintenance works; a sewerage easement is generally 2 - 3m in width.

**Attachment 2** illustrates a concept design for the Tourist Information Bay from 2016. From this concept design, it appears that the proposed sewerage line would have little impact on future use of the site as the area affected is shown as ‘landscaping enhancement.’

**Attachment 3** illustrates a more recent concept from 2023 that shows the potential number of caravan/ long vehicle parking spaces that could be accommodated within the site. The concept shows a potential for 60 bays, more than what the Shire would require, however, it gives an idea of the potential of the site. Again, the proposed sewer line through the lot is not considered to significantly constrain the site’s potential.

Given the possible risks to Shire managed Reserve, it would be prudent for the Shire to enter into a Deed of Agreement for the life of the project (20 years with 3 options to renew each for 10 years, consistent with Min Res’ lease of Lot 300 from Buurabalayji Thalanyji Aboriginal Corporation). The Deed would outline each parties’ obligations such as:

- Ongoing maintenance obligations for the sewer line.
- Reinstatement of future improvements should access to the line be required during the life of the project.
- Any fees payable to the Shire to use the Shire’s managed land.
- Indemnification for the Shire and the Minister for Lands from any liability or damages associated with the works.
- Reinstatement of the land and removal of the sewer line at the end of the project (if applicable).

Min Res has agreed, in writing, to cover any costs associated with the creation of the sewer line through the subject land, including the cost of drafting the Deed, any easement registration, lodgement fees, surveys, etc and ongoing costs associated with the reinstating assets within the Shire’s reserve.

The Department of Planning, Lands & Heritage may request ‘power to license’ be obtained prior to Min Res accessing the Reserve, Shire Officers will facilitate this process as required.

Whilst the sewer connection through the Shire reserve, Lot 383 on DP 205462 (Reserve 29117) is not ideal, it is considered the most suitable option due to the following three (3) main points:

1. The proposed alignment allows a gravity fed system to be achieved. Alternative alignments such as connection via Back Beach Road, into Simpson Street would require a pumped system due to site levels, etc. Pumped solutions are not preferred due to potential issues associated with them (surging).
2. The proposed alignment allows connection to a 225mm diameter sewer pipe within Simpson Street (which is the only pipe of this diameter that adjoins the subject development site). The 225mm diameter pipe is required due to the size of the development.
3. The alternative alignment is via UCL lot (Lot 710 on DP 400278) which is subject to Native Title. Advice from the DPLH from Min Res is that this is not supported.

**Consultation**

Water Corporation  
 Mineral Resources Limited  
 Department of Planning, Lands, and Heritage  
 Executive Manager Land, Property and Regulatory Services

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	2. Place - We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.
Strategic Outcome	2.2 Appropriate, inviting, and diverse employee accommodation and land management opportunities
Strategy	1 Manage and oversee compliance of land assembly and development.

**Council Policy**

Nil

**Financial Implications**

Current Financial Year

Min Res has agreed, in writing, to pay for all costs associated with the creation of the sewer line through the subject land, including drafting the Deed, any easements, lodgement fees, surveys, etc. The Shire may derive a minor fee for access to the Shire’s Reserve, likely an annual fee of \$550 inclusive of GST under the Shire’s Fees and Charges for Crown Land Administration.

Future Financial Year(s)

The Shire would request agreement from Min Res that any future improvements are restored should there be any maintenance activity undertaken on the sewer line that causes damage (i.e., reinstatement of landscaping). An annual fee of \$550 will also be charged for the use of the Reserve.

**Legislative Implications**

*Land Administration Act 1997*

S. 46 provides power to the Minister of Lands to grant the care, control, and management of a reserve to a management body for the purpose of which that land is reserved for.

S. 144 provides power to the Minister of Lands to grant easements over Crown land:

- (a) with the consent of every management body of the relevant Crown land and of every person having any interest, right, title or power in respect of that land, for a specified purpose or any other purpose the Minister thinks fit; and
- (b) in that grant express that easement to be subject to specified conditions and the payment of specified consideration.

*Local Government Act 1995*

S. 3.54 outlines powers for the purpose of controlling and managing land vested in or placed under the control and management of a local government.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	A decision to not support the proposal may be viewed as impeding or complicating the ability for the development to be achieved.	Possible (3)	Minor (2)	Moderate (5-9)	Adopt officer recommendation.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be medium.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to Mineral Resources Lot 300 Approved Transit Workforce Accommodation - Proposed Connection to Sewer through Shire Reserve Lot 383 on DP 205462 (Reserve 29117), Council,

1. Provides support, in principle to the proposed sewer connection as per Attachment 1.
2. Requests the sewer line has an easement or alternative binding agreement to ensure indemnification to the Shire and the State from any future liability or damages.
3. Authorises the CEO to execute any documentation required in connection to any required Deed of Agreement, easement, or access agreement on the subject land, subject to approval by the Minister for Lands.

**Council Decision**                    **184/2023**

**Moved**                                    **Cr T Mladenovic**

**Seconded**                                **Cr L Rumble JP**

**That with respect to Mineral Resources Lot 300 Approved Transit Workforce Accommodation - Proposed Connection to Sewer through Shire Reserve Lot 383 on DP 205462 (Reserve 29117), Council,**

1. **Provides support, in principle to the proposed sewer connection as per Attachment 1.**
2. **Requests the sewer line has an easement or alternative binding agreement to ensure indemnification to the Shire and the State from any future liability or damages.**
3. **Authorises the CEO to execute any documentation required in connection to any required Deed of Agreement, easement, or access agreement on the subject land, subject to approval by the Minister for Lands.**

**For:**                    **Crs M Lynch, M Gallanagh, L Rumble JP, A Sullivan, J Richardson, A Smith and T Mladenovic**

**Against:**            **Nil**

**Carried 7/0**

At 1:26 pm, Cr K White returned to the meeting.

Cr K White resumed the chair.

**12.5 Virgin Airways - Onslow Airport**

<b>File Reference</b>	<b>ONS.0016</b>
<b>Applicant or Proponent(s)</b>	<b>Virgin Australia Regional Airlines</b>
<b>Author</b>	<b>N Niven, Lease and Accommodation Officer</b>
<b>Authorising Officer</b>	<b>K Donohoe, Chief Executive Officer</b>
<b>Previous Meeting Reference</b>	<b>Nil</b>
<b>Disclosure(s) of interest</b>	<b>Author – Nil</b>
	<b>Authorising Officer – Nil</b>
<b>Attachments</b>	<b>Nil</b>

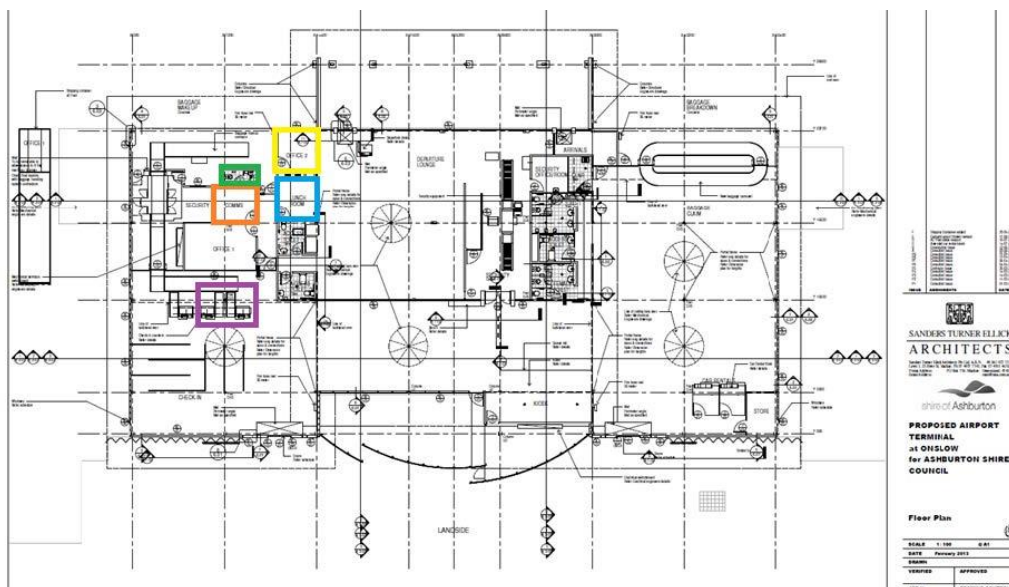
**Report Purpose**

Council is required to consider a new commercial licence agreement for a portion of Lot 201 on Deposited Plan 422498, Onslow Airport, Onslow, Western Australia 6710.

Council is requested to endorse the new commercial licence agreement with Virgin Australia Regional Airlines Pty Ltd (VARA) for review.

**Background**

On 1 April 2015 VARA entered into a commercial licence agreement with the Shire for the whole of the Onslow Airport Terminal, **Figure 1** refers. This agreement and subsequent renewals expired 31 March 2020 and the agreement has remained in month by month (periodic) holdover since 1 April 2020, despite the Shire reaching out to VARA requesting renewal of the agreement on numerous occasions.



**Figure 1 – Onslow Airport Terminal**

**Comments**

Several meetings have been held with VARA over the past 18 months requesting commitment with VARA to finalise a new license for operations at Onslow Airport.

In November 2022, licensed valuer, Property Valuation and Advisory (WA) reviewed the license proposal and indicated a license fee of \$39,500 per year. As negotiations became protracted with VARA, the valuation has since expired, with a new valuation obtained on 28 September 2023 at a slight increase at \$41,250 per year. It was noted in both valuations that should the number of flights increase, then the license fee should increase accordingly, and this has been included as a special condition.

In September 2023, the following draft terms were agreed between all parties, subject to an updated valuation:

<b>Licence</b>	Commercial Licence
<b>Premises:</b>	Portion of Lot 201, Onslow Airport, Onslow
<b>Permitted Purpose:</b>	Public Purpose
<b>Term:</b>	1 year
<b>Commencement Date:</b>	Date of execution
<b>Options:</b>	1 year + 1 year
<b>Licence Fees:</b>	\$3,263.98 per month exclusive of GST
<b>Fee Review:</b>	<b>Should</b> airport operational needs change during the term of the license, a new rate may be negotiated between the parties. Should the airport services be permanently cancelled by the airport provider, the license may be terminated by mutual agreement.
<b>Public Liability Insurance:</b>	Licensee responsibility - \$20 million
<b>Preparation and costs</b>	The license will be prepared by the Shire at its cost, with each party to pay its own costs for review and negotiation.
<b>Assignment or sub-licence</b>	No assignment or sub-licence without consent of Licensor
<b>Special Conditions</b>	<p><b>Check In Counters, Boarding gate Counter and Equipment</b> – The Licensor agrees the Licensee shared use of three (3) check-in counters, including equipment on each counter being monitors, keyboards, mouse and KVA switches. The Licensee can store their own check-in equipment in the counters.</p> <p><b>Dispatch Office and Common Use Area</b> – The Dispatch Office is to be utilised for dispatch purposes only. The Licensee will be provided with 1x desk, 1x chair, 1x cupboard (key secured), 1x power point and 1x data point. Access port to connect VHF radio (shared use of airport antenna). The Licensee is responsible for arranging, managing, and making payment for, a Telstra connection for the Licensee’s equipment.</p> <p><b>Kitchen Facilities</b> – Shared use of kitchen facilities with other Airline Operators, Airline contractors, and Airport Personnel.</p> <p><b>Toilet Facilities</b> – Private, shared use of toilet facilities with Airline contractors and Airport Personnel.</p>

	<p><b>Communications Room</b> – The Licensor has an allocated rack for storage and/or servers. The Licensor has provided data ports and patching to operate equipment. A Fibre Optic connection is available into the Terminal building which terminates at a Telstra device. The Licensee is responsible for arranging, managing, and making payment for, a Telstra connection for the Licensee’s equipment.</p> <p><b>Branding</b> – Branding may be installed in the Terminal (only with Licensor prior written consent).</p> <p><b>Storage</b> - shared use of a portion of the storage shed, designated areas on the apron to store ground support equipment and a satellite.</p> <p><b>Tie Down Equipment</b> - external tiedown structures are available for use however it is the responsibility of the Licensee to secure and tie down their own equipment during inclement weather conditions. The Licensor takes no responsibility for any equipment damage during storm events.</p> <p><b>No Alterations</b> – The Licensee shall not, without the Airport Managers consent, remove damage or make any external or internal additions or alterations to any part of the Onslow Airport Terminal. At the end of the Licence Agreement, the Licensee shall remove all fixtures and fittings installed in the premise and rectify any damage caused by their removal unless otherwise agreed.</p> <p><b>Utilities and Cleaning</b> – The Licensor provides electricity, water, and cleaning of the licenced area.</p> <p><b>Compliance with the Law</b> – The Licensee in conducting its business in, on or upon the Onslow Airport Terminal shall:</p> <ul style="list-style-type: none"> <li>• Observe and use its best endeavours to cause all staff or contractors to observe all Acts for the time being in force, or any by-laws or regulations made thereunder relating to public health or safety and to also observe the requirements of bodies such as the Department of Transport and Infrastructure and the Civil Aviation Safety Authority in relation thereto; and</li> <li>• Cause as little disruption as practicable to the everyday airport activities at the Onslow Airport Terminal.</li> </ul>
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**Consultation**

Manager Airport Services  
Virgin Australia

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	2. Place - We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.
Strategic Outcome	2.7 Quality, well-maintained, and purposeful community facilities
Strategy	2 Maintain facilities in a strategic manner, ensuring community needs are met.

**Council Policy**

Nil

**Financial Implications**

Current Financial Year

If agreement is endorsed by all relevant parties and an executed license commences prior to end of financial year, it would generate the license fee as income at \$39,167.76 exclusive of GST per annum.

Future Financial Year(s)

Annual license fee income as above plus annual increases fixed at 3%. The licence term is one year followed by a further term of one year, plus one year (three years in total). If VARA adds further flights to their schedule the rent will increase further applicable to their operations and negotiations with the Shire.

**Legislative Implications**

*Section 3.58 of the Local Government Act 1995 (Disposing of Property)*

Any private treaty negotiations to lease will be required to comply with section 3.58 of the *Local Government Act 1995*, such as the advertising of the lease and valuation for a period of no less than two weeks inviting submissions.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Financial impact	Expired licence remains in holdover, no annual increases, and no ability to increase fees if VARA adds further flights. Further, VARA may terminate their license with one month notice as the current license stipulates.	Possible (3)	Moderate (3)	Moderate (5-9)	Enter into new Licence Agreement



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Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be medium.

### **Voting Requirements**

Simple Majority

### **Officer Recommendation**

That with respect to a Proposed Licence for a portion of Lot 201, Onslow Airport (Airport Terminal), Onslow WA, Council,

1. Approves the licence for a portion of Lot 201, Onslow Airport, Onslow.
2. Approves in principle, and subject to advertising under section 3.58 of the *Local Government Act 1995*, a new license over Lot 201, Onslow Airport to Virgin Australia for a one-year term with two one-year options, commencing upon execution.
3. Requests the Chief Executive Officer the publication of the local public notice of the intention to dispose of a portion of Lot 201, Onslow Airport, Onslow in accordance with section 3.58 of the *Local Government Act 1995*.
4. Authorises the Chief Executive Officer to:
  - (a) Consider any public submissions regarding item 3 above, noting that elected members will be informed of the result of the public consultation period, and
  - (b) Negotiate further commercial license terms and engross all documentation and comply with all applicable legislation as is required to effect item 1 and 2.

**Council Decision**            **185/2023**

**Moved**                            **Cr M Lynch**

**Seconded**                      **Cr L Rumble JP**

**That with respect to a Proposed Licence for a portion of Lot 201, Onslow Airport (Airport Terminal), Onslow WA, Council,**

- 1. Approves the licence for a portion of Lot 201, Onslow Airport, Onslow.**
- 2. Approves in principle, and subject to advertising under section 3.58 of the *Local Government Act 1995*, a new license over Lot 201, Onslow Airport to Virgin Australia for a one-year term with two one-year options, commencing upon execution.**
- 3. Requests the Chief Executive Officer the publication of the local public notice of the intention to dispose of a portion of Lot 201, Onslow Airport, Onslow in accordance with section 3.58 of the *Local Government Act 1995*.**
- 4. Authorises the Chief Executive Officer to:**
  - (a) Consider any public submissions regarding item 3 above, noting that elected members will be informed of the result of the public consultation period, and**
  - (b) Negotiate further commercial license terms and engross all documentation and comply with all applicable legislation as is required to effect item 1 and 2.**

**For:**                      **Crs K White, M Lynch, M Gallanagh, L Rumble JP, A Sullivan, J Richardson, A Smith and T Mladenovic**

**Against:**            **Nil**

**Carried 8/0**

## 13 Corporate Services Reports

### 13.1 Monthly Financial Statements - August 2023

<b>File Reference</b>	FM03
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	T Dayman, Manager Finance
<b>Authorising Officer</b>	D Kennedy, Director Corporate Services
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	1. Monthly Financial Report - August 2023

#### Report Purpose

Council is required to produce a Statement of Financial Activity each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the month ended 31 August 2023.

Council is requested to accept the Statement of Financial Activity.

#### Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

#### Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements, as provided and detailed in Attachment 1.

There are no further 2023/2024 Budget amendments recommended.

#### Consultation

Executive Leadership Team  
 Middle Management Group  
 Finance Team

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.2 Appropriate, sustainable, and transparent management of community funds
Strategy	4 Ensure financial transactions are accurate and timely.

**Council Policy**

Nil

**Financial Implications**

Current Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Year(s)

Nil

**Legislative Implications**

*Local Government Act 1995*

*Section 6.4 (Financial report)*

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

*Regulation 34 (Financial activity statement required each month (Act s.6.4)*

Shire officers are to prepare each month a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Material misstatement or significant error in the financial statements.	Unlikely (2)	Moderate (3)	Moderate (5-9)	Review of financial position information to be undertaken regularly and by multiple Shire officers.
Compliance	Council does not accept the officer recommendation.	Unlikely (2)	Minor (2)	Low (1-4)	Provide Council with sufficient information for decision making.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

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**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to Monthly Financial Statements, Council, in accordance with *Local Government (Financial Management) Regulations 1996* regulation 34, accepts the Statement of Financial Activity, and associated documentation, for August 2023, as included at Attachment 1.

**Council Decision**            **186/2023****Moved**                            **Cr T Mladenovic****Seconded**                        **Cr A Smith**

That with respect to Monthly Financial Statements, Council, in accordance with *Local Government (Financial Management) Regulations 1996* regulation 34, accepts the Statement of Financial Activity, and associated documentation, for August 2023, as included at Attachment 1.

**For:**            **Crs K White, M Lynch, M Gallanagh, L Rumble JP, A Sullivan, J Richardson, A Smith and T Mladenovic**

**Against:**    **Nil**

**Carried 8/0**

**13.2 Monthly Schedule of Accounts Paid - August 2023**

<b>File Reference</b>	FM03
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	T Dayman, Manager Finance
<b>Authorising Officer</b>	D Kennedy, Director Corporate Services
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	1. Schedule of Accounts Paid - August 2023

**Report Purpose**

Council is required to have produced a Schedule of Accounts Paid each month containing relevant information, as legislated.

The purpose of this report is to present the:

- Schedule of Creditor Accounts Paid for August 2023,
- Trust Fund Payments for August 2023, and
- Corporate Credit Card Reconciliations for July 2023.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as presented.

**Background**

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

**Comments**

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and this is attached.

For the month under review the following summarised details are presented:

Description	Amount \$
<u>Municipal Fund</u>	
Electronic Funds Transfers	4,956,842.56
Superannuation / Payroll (Direct Debits)	208,609.52
Cheques	914.95
Credit Cards	11,265.67
Bpay	98.20
Bank Fees and Charges	2,350.28

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<u>Municipal Fund Total</u>	5,180,081.18
<u>Trust Fund</u>	
Electronic Funds Transfers	0.00
<u>Trust Fund Total</u>	0.00

**Consultation**

Executive Leadership Team  
Finance Team

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.2 Appropriate, sustainable, and transparent management of community funds
Strategy	4 Ensure financial transactions are accurate and timely.

**Council Policy**

Nil

**Financial Implications**

Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

Future Financial Year(s)

Nil

**Legislative Implications**

*Local Government (Financial Management) Regulations 1996*

*Regulation 13 (Payments from municipal fund or trust fund by Chief Executive Officer, Chief Executive Officer's duties as to etc.)*

Where the Chief Executive Officer has been delegated the exercise of power to make payments from the Municipal Fund or the Trust Fund, a list of accounts authorised for payment by the Chief Executive Officer is to be presented each month to Council.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Council does not accept the officer recommendation.	Unlikely (2)	Minor (2)	Low (1-4)	Provide Council with adequate information to make an informed decision.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to Monthly Schedule of Accounts Paid, Council, in accordance with *Local Government (Financial Management) Regulations 1996* Regulation 13, confirms the Monthly Schedule of Accounts Paid for August 2023, as included at Attachment 1.

**Council Decision**            **187/2023**

**Moved**                            **Cr T Mladenovic**

**Seconded**                        **Cr M Lynch**

**That with respect to Monthly Schedule of Accounts Paid, Council, in accordance with *Local Government (Financial Management) Regulations 1996* Regulation 13, confirms the Monthly Schedule of Accounts Paid for August 2023, as included at Attachment 1.**

**For:**                    **Crs K White, M Lynch, M Gallanagh, L Rumble JP, A Sullivan, J Richardson, A Smith and T Mladenovic**

**Against:**            **Nil**

**Carried 8/0**



**13.3 Corporate Business Plan 2023-2027 - Quarterly Progress Reporting**

<b>File Reference</b>	CM05
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	J Bray, Manager Governance
<b>Authorising Officer</b>	D Kennedy, Director Corporate Services
<b>Previous Meeting Reference</b>	Ordinary Council Meeting 8 August 2023 - Item 13.3 - 156/2023
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	Nil

**Report Purpose**

The purpose of this report is to present the first quarter (1 July 2023 – 30 September 2023) progress updates to Council on the actions detailed in the Corporate Business Plan 2023-2027 (CBP).

Council is requested to receive the first quarter progress update (refer to Attachment 1).

**Background**

At its meeting held 8 August 2023, Council resolved to adopt the CBP and to receive quarterly progress updates on its implementation.

Quarterly progress reports:

- Enable Council to assess performance against the actions in the CBP, identify risks and significant variations in project performance and budgeting, receive information needed to be able to make informed decisions, and be able to take action to address any issues that arise; and
- Provides Council and the community a higher level of transparency and accountability relating to strategic actions, plans and projects.

**Comments**

Written progress reports will enable the Council to oversee the Town’s performance and allocation of the Town’s finances and resources. They will also help to inform the community about the Town’s progress in relation to the plans and strategies.

These reports on the actions, projects and outcomes, for the plans and strategies listed in the Council resolution, have been attached to this report. Further commentary for each report has also been included below.

The status of actions from the CBP are as follows.

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Strategic theme	Total actions	No. of actions completed	No. of actions in progress	No. of actions not started	No. of actions overdue
People	23	0	21	2	0
Place	48	0	41	7	0
Prosperity	26	0	15	11	0
Performance	44	0	36	8	0
<b>Total</b>	<b>141</b>	<b>0</b>	<b>113</b>	<b>28</b>	<b>0</b>

The following actions were completed within the reporting quarter however, have been marked 'ongoing' as they are annual actions and will continue for the life of the CBP.

Corporate Business Plan action	Comment
<b>4.5.1.2 Continue with Executive Leadership Team and Middle Management Group coaching panels and Organisational Development 1:1 coaching.</b>	Coaching panels for 2023/2024 have been made available. Action completed for 2023/2024.
<b>4.6.3.2 Develop an annual Internal Audit Plan.</b>	The Strategic Internal Audit Plan was adopted by Council on 8 August 2023. Action completed for 2023/2024.

**Consultation**

Managers provided progress updates for their relevant areas.

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.6 Visionary community leadership with sound, diligent and accountable governance
Strategy	3 Deliver best practice governance and risk management.

**Council Policy**

Nil

**Financial Implications**

Current Financial Year

Nil

Future Financial Year(s)

Nil

**Legislative Implications**

Section 2.7(b) of the *Local Government Act 1995* prescribes the Council is responsible for the performance of the local government’s functions. Providing regular progress updates assists Council to meet this requirement.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)		Possible (3)	Minor (2)	Moderate (5-9)	Provide regular updates to Council and the community via Council agendas and provide commentary where actions are not progressing in line with expected timeframes.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to the Corporate Business Plan 2023-2027, Council, receives the quarterly progress report as detailed in Attachment 1.

**Council Decision**                    **188/2023**

**Moved**                                    **Cr T Mladenovic**

**Seconded**                                **Cr M Lynch**

**That with respect to the Corporate Business Plan 2023-2027, Council, receives the quarterly progress report as detailed in Attachment 1**

**For:**                    **Crs K White, M Lynch, M Gallanagh, L Rumble JP, A Sullivan, J Richardson, A Smith and T Mladenovic**

**Against:**            **Nil**

**Carried 8/0**

## 14 Infrastructure Services Reports

### 14.1 Disaster Recovery Funding Arrangements WA – Funding Issues

<b>File Reference</b>	ES08
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	R Miller, Director Infrastructure Services
<b>Authorising Officer</b>	R Miller, Director Infrastructure Services
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Cost Estimates and Claims - Various Roads</li> <li>2. Letter DFES - AGRN Flood Damage Claims</li> </ol>

#### Report Purpose

The purpose of this report is to seek the Western Australian Local Government Associations' (WALGA) support to engage with the Department of Fire and Emergency Services (DFES) to find solutions to revise the Disaster Recovery Funding Arrangements WA (DRFA-WA) so that the whole process is improved to better manage approvals and claims in a more timely and responsive manner.

Council is requested to support referring the issue to the WALGA Pilbara Country Zone meeting to be held in November 2023. The focus to be on functionality improvements from DRFA-WA/DFES and expediting the funds to Local Governments (LG's) to reduce the risk and negative impacts on Shire's cash flows.

#### Background

There are significant delays in the initial cost estimate process. Many cost estimates taking more than 12 months to get approved by DFES. Given that the funding is for the reinstatement of essential public assets following a disaster event, this is an unacceptable delay. The standard response you will generally receive from DFES if you raise this is that local governments should proceed with the work without waiting for approval from DFES as if the work is really essential then it will be done regardless of whether it is funded directly by the LG or by the DRFAWA. This can increase the risk to the Shire should funding not be fully approved.

Below the list of current outstanding claims;

- |    |                             |                      |                 |
|----|-----------------------------|----------------------|-----------------|
| 1. | AGRN920: Severe Weather:    | 5 May 2020,          | \$ 1,637,997.64 |
| 2. | AGRN951: Tropical Low:      | 28/1-8/2021,         | \$ 1,382,103.50 |
| 3. | AGRN1015: Flooding Pilbara: | 7-10 February 2022,  | \$ 1,925,869.99 |
| 4. | AGRN1031: Flooding Pilbara: | 29 May -1 June 2022, | \$ 609,625.81   |

Refer **(Attachment 1)**

There has been significant delays in obtaining reimbursement for costs incurred during the reinstatement works. Shire’s Flood Damage consultants track the time taken by DFES to approve each claim for reimbursement and it can be seen to be more than 100 days for some local governments(LG). At a typical contractor expenditure rate of \$300 – 400k per month, LGs can easily be holding several million in costs waiting for DFES to approve. The response DFES generally provides is that they provide working capital as an upfront payment of 20%. However, this can easily be exceeded with a 100-day wait for approval of claims. They will also advise the Shire that they now part-approve claims if there is an element they are unsure of. Again, this misses the point in that if it still takes 100 days for a part approval, then the LG is not much better off.

Refer (**Attachment 2**) (letter dated 22 September 2022 ongoing issues regarding flood damage claims).

**Comments**

This is an ongoing issue affecting many local governments across the state and current engagement attempts including writing to the DFES Deputy Commissioner Strategy and Emergency Management, has not seen any noticeable improvement. This not only increases the risk to the shire but, also the community that use the impacted road infrastructure. Seeking the support through WALGA will escalate the issue to higher levels of government to highlight the problems being experienced and to encourage new or revised arrangements to better manage the process in a more timely and responsive manner.

**Consultation**

Deputy Commissioner Strategy and Emergency Management  
 DRFA-WA Department of Fire and Emergency Services  
 Greenfield Consultants (Provide Flood Damage support for works, estimates and claims)

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	2. Place - We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.
Strategic Outcome	2.8 Safe and interconnected transport networks for the community
Strategy	2 Manage roads, pathways, and other transport infrastructure according to need and use.

**Council Policy**

Nil

**Financial Implications**

Current Financial Year

All costs associated with progressing the claims or works carried out will be unfunded until DRFA WA approves that the claims are valid.

Future Financial Year(s)

All costs associated with progressing the claims or works carried out will be unfunded until DRFA WA approves that the claims are valid. As this will also affect timing of works it may negatively impact across multiple financial years.

**Legislative Implications**

N/A

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Financial impact	Further delays will have a negative impact on Shire's cash flow.	Possible (3)	Moderate (3)	Moderate (5-9)	Endorsement of this agenda item and active engagement through WALGA to expedite approvals and payment of claims.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to the Disaster Recovery Funding Arrangements WA, Council, directs the Chief Executive Officer to raise the matter of excessive delays in processing and approving of claims as an emerging issue and submit an agenda item to the WALGA Pilbara Country Zone meeting to be held 23 November 2023.

**Council Decision**                      **189/2023**

**Moved**                                      **Cr M Lynch**

**Seconded**                                 **Cr J Richardson**

**That with respect to the Disaster Recovery Funding Arrangements WA, Council, directs the Chief Executive Officer to raise the matter of excessive delays in processing and approving of claims as an emerging issue and submit an agenda item to the WALGA Pilbara Country Zone meeting to be held 23 November 2023.**

**For:**                      **Crs K White, M Lynch, M Gallanagh, L Rumble JP, A Sullivan, J Richardson, A Smith and T Mladenovic**

**Against:**              **Nil**

**Carried 8/0**

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## 14.2 Pilbara Regional Waste Management Facility - Contract Letter of Intent Extension and Status Update

<b>File Reference</b>	CM23.20
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	R Miller, Director Infrastructure Services
<b>Authorising Officer</b>	R Miller, Director Infrastructure Services
<b>Previous Meeting Reference</b>	Ordinary Council Meeting 11/07/2023 - Item 14.1 - 041/2023 Ordinary Council Meeting 14/03/2023 - Item 13.1 - 135/2023 Ordinary Council Meeting 13/12/2022 - Item 13.1 - 75/2022 Ordinary Council Meeting 13/04/2021 - Item 7.1 - 67/2021 Ordinary Council Meeting 13/10/2019 - Item 15.1 - 175/2019
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	1. Draft Letter of Intent extension to 28 February 2024 - Confidential

### Report Purpose

Council is required to note the status report and the proposed Letter of Intent for signing as provided at Attachment 1.

The purpose of this report is to advise Council of the current status of the Pilbara Regional Waste Management Facility (PRWMF) in regards to projects and the Waste Services Agreement.

Council is requested to note and accept the PRWMF status report and support the Chief Executive Officer's engrossing the extension to the Letter of Intent (LOI) as detailed at Attachment 1, for the period to 28 February 2024.

### Background

In May 2021, Shire of Ashburton (Shire) officers submitted a licence application under Part V, Division 3 of *Environmental Protection Act 1986* for the operation of the PRWMF.

A draft licence was issued by Department of Water and Environmental Regulation (DWER) on 25 November 2021, which required comment to be provided to DWER on the draft nature of the licence.

Following consideration of the comments, a final licence was issued on 22 December 2021 allowing the PRWMF to accept waste to the site, subject to conditions.

Pilbara Environmental Services (PES) and the Shire have been working through the identified issues at the PRWMF, in order for the facility to become fully operational.

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In June 2022, Council amended the Alliance Board structure to include the Shire President as the Chair of the Board.

In December 2022, Council through resolution 175/2022, directed the CEO to negotiate to amend the Letter of Intent (LOI) to include Marcus Geisler as the nominated independent representative. This has been actioned.

**Comments**

The PRWMF is operating under a LOI which provides a mechanism for the facility to operate and for the contractor, PES to establish the site without formally entering a full operational contract.

Both the LOI and draft agreement refers to the establishment of an Alliance Board to create an operational and decision-making platform between the Shire and PES. The aim of the Alliance Board is to ensure the parties work together effectively and that the agreement (contract) will be implemented in the future, with the spirit and intent to facilitate a successful commercial enterprise.

The current agreed membership of Alliance Board is four Shire representatives and four PES representatives plus the Shire President as the Chair.

The draft agreement refers to the following Alliance Board members:

**Chair:** Shire of Ashburton President

**Shire:** Chief Executive Officer, Director Infrastructure Services, Director Corporate Services, Manager Waste Services

**PES:** PES Director, Joint Venture Manager, Environmental and Technical Manager, Landfill and Logistics Manager

The LOI has been extended several times to facilitate PES and Shire officers to work through the constraints of licence approvals, issues identified in the draft contract and operational matters experienced by both parties. The LOI has allowed the PRWMF to be open, operate and remove waste from the Onslow Transfer Station (currently transported to Tom Price).

The current LOI expired on the 30 September 2023 but, there are still matters to be worked through in regard to the agreement and to ensure the facility operates effectively.

The signing of a LOI extension, engages PES to supply specific waste management services (early works and limited operations) subject to the draft Waste Services Agreement and further terms as set out in the LOI (which would prevail in the event of conflict between the two). The LOI extension will allow projects in the pipeline to achieve increased revenue, to be implemented and to continue to explore the opportunities of the partnership. It acknowledges PES as the preferred tenderer but does not bind either party to proceed with a long term supply of waste management services if good faith discussions to finalise the agreement don't materialise. With the recent bund earthworks wall completed it has allowed waste cell 1 to receive class IV waste with the first delivery received on the 26 June 2023.

**Status Report - Update**

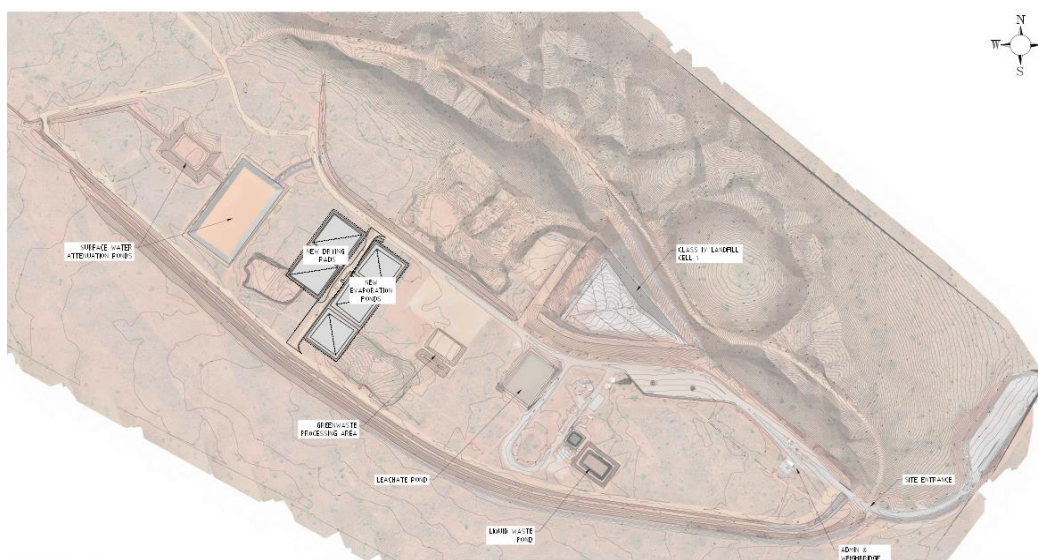
Despite some of the challenges being experienced, current significant activities are in the process of being implemented to assist in bringing the facility to unrestricted operating capacity. These being:

- RFT 01.23 Intra cell (between cell 1 and proposed cell 2) bund earthworks wall project built and delivered 30 June 2023.



- RFT 23.22 for the high flow pumping system - contract awarded with project delivery expected by December 2023. Interim measures are in place to reduce risk of leachate overflow to acceptable level while waiting for pump delivery.
- RFT 16.23 Evaporation Ponds and Drying Pad Construction – Currently advertised, submissions close 10 October 2023. Expect complete construction March/April 2024.
- RFT 15.23 Detailed Design of Class IV Waste Cell 2 and Leachate Pond – Submissions have closed and expected to award in mid October 2023. Expect complete construction April 2024.
- RFQ 10.23 Cell Closure Plan L9304/2021/1 – Awarded 3 October 2023 and will be complete by 15 December 2023. This will comply with the DWER license required deadline of December 2023.
- Licence amendments – The proposed amendments will improve the efficiencies and viability of the facility with key items to accept putrescible waste and allow co-disposal into the Class IV cell, acceptance of tyres for burial among other changes. DWER has advised that the finalisation of the amendment approvals is linked to the CD Dodd works approval and that drafts will be issued first to allow the licence boundary to be amended before the works approval is issued. Staff are following up on progress of the amendment processing on a regular basis.
- Works approval for the evaporation ponds and drying bed are being assessed by DWER and they are waiting on Department of Health (DoH) approval before issuing final approval. DoH are currently assessing and is expected to be completed by the end of October 2023.

The following site plan shows some of the proposed projects.



Based on the information presented, officers recommend the Chief Executive Officer (under delegation and acting through) seek an extension to the LOI with PES, until 28 February 2024.

**Consultation**

Executive Leadership Team  
 Pilbara Environmental Services  
 Ashurst Legal Services

At the meeting of the Pilbara Regional Waste Management Facility – Alliance Board on 29 September 2023 the proposal for the extension to the Letter of Intent with Pilbara Environmental Services to 28 February 2024 was discussed and supported.

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	2. Place - We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.
Strategic Outcome	2.1 Coordinated delivery of natural and built environment services and projects for the community
Strategy	1 Develop and maintain key natural and built environment services partnerships, both internally and externally, to support Council’s vision.

**Council Policy**

Nil

**Financial Implications**

Current Financial Year

Commits Council to funding of operations until the LOI expires or changes through signing of a waste agreement.

Future Financial Year(s)

Agreement with infrastructure improvements will facilitate increased revenue.

**Legislative Implications**

Nil

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Interruption to service	The operator, PES, does not agree to LOI extension.	Unlikely (2)	Major (4)	Moderate (5-9)	Engage in early discussions with the operator to agree on the benefits to both parties.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be medium.

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**Voting Requirements**

Simple Majority

**Officer Recommendation**

That with respect to the Pilbara Regional Waste Management Facility, Council,

1. Notes the status update provided in this report; and
2. Supports the Chief Executive Officer's engrossing the extension to the Letter of Intent with Pilbara Environmental Services to 28 February 2024, as provided and detailed at Attachment 1.

**Council Decision**                    **190/2023**

**Moved**                                    **Cr L Rumble JP**

**Seconded**                                **Cr T Mladenovic**

**That with respect to the Pilbara Regional Waste Management Facility, Council,**

- 1. Notes the status update provided in this report; and**
- 2. Supports the Chief Executive Officer's engrossing the extension to the Letter of Intent with Pilbara Environmental Services to 28 February 2024, as provided and detailed at Attachment 1.**

**For:**                    **Crs K White, M Lynch, M Gallanagh, L Rumble JP, A Sullivan, J Richardson, A Smith and T Mladenovic**

**Against:**            **Nil**

**Carried 8/0**

**15 Community Development Reports**

Nil

**16 Councillor Agenda Items / Notices of Motion**

Nil

**17 New Business Of An Urgent Nature Introduced By Council Decision**

Nil

## 18 Confidential Matters

**Council Decision**            191/2023

**Moved**                            Cr A Smith

**Seconded**                        Cr J Richardson

That Council move behind closed doors at 1:30pm, pursuant to clause 6.2 of the *Shire of Ashburton Standing Orders Local Law 2012* to consider the following confidential items.

18.1 Property Purchase - Tom Price

18.2 Purchase Properties - Onslow

Pursuant to sub section 5.23(2)(c) of the *Local Government Act 1995* which provides:

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting

**For:**                            Crs K White, M Lynch, M Gallanagh, L Rumble JP, A Sullivan, J Richardson, A Smith and T Mladenovic

**Against:**                        Nil

**Carried 8/0**

*Deputy Shire President Cr M Lynch disclosed a proximity interest in Item 18.1 (detailed in Item 5.2).*

*Cr J Richardson disclosed an impartiality interest in Item 18.1 (detailed in Item 5.2).*

At 1:31 pm, Cr M Lynch left the meeting.

### 18.1 Property Purchase - Tom Price

<b>File Reference</b>	WAR.1119
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	R Wright, Executive Manager Land, Property and Regulatory Services
<b>Authorising Officer</b>	K Donohoe, Chief Executive Officer
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	1. Valuation including photos - Confidential

#### *Reason for Confidentiality*

<b>Section under the Act</b>	<i>This matter is to be considered behind closed doors pursuant to s.5.23(2)(c) of the Local Government Act 1995 as the subject matter relates to:</i>
<b>Sub-clause and Reason:</b>	<i>“s.5.23(2)(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.”</i>

#### **Report Purpose**

The purpose of this report is to inform Council of an opportunity which has presented itself for the purchase of a property for staff housing purposes in Tom Price.

Council is requested to consider the purchase of the property and progression of an offer to purchase.

#### **Voting Requirements**

Simple Majority

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**Council Decision**      **192/2023****Moved**                      **Cr T Mladenovic****Seconded**                **Cr L Rumble JP****That with respect to Property Purchase – Tom Price, Council:**

1.     **Authorises the Chief Executive Officer to sign and submit a formal offer and acceptance contract to purchase Lot 1119 (8) Warrina Place, Tom Price in fee simple for an amount not exceeding the amount provided for within the body of this report.**
2.     **Authorises the Chief Executive Officer on acceptance of the offer for Lot 1119 (8) Warrina Place, Tom Price and following all necessary due diligence, to engage a suitably qualified property conveyancer to finalise the purchase/s on behalf of the Shire of Ashburton.**
3.     **Approves the expenditure to purchase the property, as outlined in point 1 and 2 and as detailed in the body of this report, from GL X3430.**
4.     **Approves for any transfer of land documents that arise to be endorsed by the Chief Executive Officer under s.9.49 of the *Local Government Act 1995*, or where there is a formal requirement for the Common Seal, authorise the Shire President and Chief Executive Officer to engross all documents associated with the purchase/s.**

**For:**                      **Crs K White, M Gallanagh, L Rumble JP, A Sullivan, J Richardson, A Smith and T Mladenovic****Against:**                **Nil****Carried 7/0**

At 1:32 pm, Cr M Lynch returned to the meeting.

**18.2 Purchase Properties - Onslow**

<b>File Reference</b>	FOR.0010
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	R Wright, Executive Manager Land, Property and Regulatory Services
<b>Authorising Officer</b>	K Donohoe, Chief Executive Officer
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	1. 3 Forrest Court Valuation - Confidential 2. 4 Anketell Court Valuation - Confidential

**Reason for Confidentiality**

<b>Section under the Act</b>	<i>This matter is to be considered behind closed doors pursuant to s.5.23(2)(c) of the Local Government Act 1995 as the subject matter relates to:</i>
<b>Sub-clause and Reason:</b>	<i>“s.5.23(2)(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.”</i>

**Report Purpose**

The purpose of this report is to inform Council of an opportunity which has presented itself for the purchase of two properties for staff housing purposes in Onslow.

Council is requested to consider the progression of offers to purchase the properties.

**Voting Requirements**

Simple Majority



**Council Decision**            **193/2023**

**Moved**                            **Cr T Mladenovic**

**Seconded**                        **Cr L Rumble JP**

**That with respect to Purchase Properties – Onslow, Council:**

1. **Authorises the Chief Executive Officer to sign and submit formal offers and acceptance contracts to purchase Lot 10 (5) Forrest Court, Onslow and Lot 670 (4) Anketell Court, Onslow in fee simple for an amount not exceeding the amounts provided for within the body of this report.**
2. **Authorises the Chief Executive Officer on acceptance of the offer for Lot 10 (5) Forrest Court, Onslow and Lot 670 (4) Anketell Court, Onslow and following all necessary due diligence, to engage a suitably qualified property conveyancer to finalise the purchase/s on behalf of the Shire of Ashburton.**
3. **Approves the expenditure to purchase the property, as outlined in point 1 and 2 and as detailed in the body of this report, from GL X3430.**
4. **Approves for any transfer of land documents that arise to be endorsed by the Chief Executive Officer under s.9.49 of the *Local Government Act 1995*, or where there is a formal requirement for the Common Seal, authorise the Shire President and Chief Executive Officer to engross all documents associated with the purchase/s.**

**For:**                    **Crs K White, M Lynch, M Gallanagh, L Rumble JP, A Sullivan, J Richardson, A Smith and T Mladenovic**

**Against:**            **Nil**

**Carried 8/0**

<b>Council Decision</b>	<b>194/2023</b>
<b>Moved</b>	<b>Cr A Smith</b>
<b>Seconded</b>	<b>Cr T Mladenovic</b>
<b>That Council re-open the meeting to the public at 1:32pm.</b>	
<b>For:</b>	<b>Crs K White, M Lynch, M Gallanagh, L Rumble JP, A Sullivan, J Richardson, A Smith and T Mladenovic</b>
<b>Against:</b>	<b>Nil</b>
<b>Carried 8/0</b>	

## **19 Next Meeting**

The next Ordinary Council Meeting will be held at 1:00pm on Tuesday 14 November 2023 at Ashburton Hall, Ashburton Avenue, Paraboradoo.

## **20 Closure Of Meeting**

There being no further business, the Presiding Member closed the meeting at 1:33pm.



# Agenda Item 10.1.2 - Attachment 1

Minutes of the Special Council Meeting held 25 October  
2023



# Published Minutes

Special Council Meeting

Wednesday, 25 October 2023

Date:	Wednesday 25 October 2023
Time:	1:15pm
Location:	Clem Thompson Pavilion , Stadium Road, Tom Price
Distribution Date:	Friday 27 October 2023



**Shire of Ashburton  
Special Council Meeting**

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Council Meeting.

K Donohoe  
Chief Executive Officer  
27 October 2023

These minutes were confirmed by Council as a true and accurate record of proceedings at the Special Council Meeting held on Wednesday, 25 October 2023.

Presiding Member \_\_\_\_\_

Date \_\_\_\_\_

**Disclaimer**

*The Shire of Ashburton warns anyone who has an application lodged with Council must obtain, and should only rely on, written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by Council in respect of the application. No responsibility whatsoever is implied, or accepted, by the Shire of Ashburton for any act, omission, statement, or intimation occurring during a Council meeting.*

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## **1 Declaration Of Opening**

The Presiding Member declared the meeting open at 1:16pm.

### **1.1 Acknowledgement Of Country**

As representatives of the Shire of Ashburton Council, we respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay our respects to them and all their elders past, present and emerging.

## **2 Election of Deputy Shire President**

In accordance with Clause 7, Division 2 of Schedule 2.3 of the *Local Government Act 1995*, the election of the Deputy Shire President of the Council of the Shire of Ashburton was undertaken by the Shire President.

The Shire President announced that nominations were received in writing for Cr K White and Cr A Sullivan prior to the meeting.

The Shire President called for further nominations.

In accordance with Clause 8(3a), Division 2 of Schedule 2.3 of the *Local Government Act 1995*, the Shire President declared nominations closed at 1:18pm. No further nominations were received.

The Chief Executive Officer undertook the election process.

The results of the election were, Cr K White five votes, Cr A Sullivan three votes.

The Shire President declared Cr K White as the Deputy Shire President of the Council of the Shire of Ashburton for a term of two years, expiring on 18 October 2025.

In accordance with *Local Government Act 1995* and Regulation 13(1) *Local Government (Constitution) Regulations 1998*, the Deputy Shire President made her declaration in the presence of Shire President Audra Smith.

## **3 Announcement Of Visitors**

Nil

## 4 Attendance

### 4.1 Present

Elected Members:	SP A Smith	Shire President
	Cr K White	Onslow Ward, Deputy Shire President
	Cr R De Pledge	Ashburton Ward
	Cr L Rumble JP	Paraburdoo Ward
	Cr A Sullivan	Paraburdoo Ward
	Cr B Healy	Tom Price Ward
	Cr M Lynch	Tom Price Ward
	Cr T Mladenovic	Tom Price Ward
Employees:	K Donohoe	Chief Executive Officer
	C McGurk	Director Community Development
	D Kennedy	Director Corporate Services
	R Miller	Director Infrastructure Services
	A Johnston	Manager Media and Communications
	J Bray	Manager Governance
	A Furfaro	Governance Officer
	L Milne	Acting ICT Specialist
	J Watson	Acting ICT Coordinator
Guests:	Nil	
Members of Public:	There were five members of the public in attendance at the commencement of the meeting.	
Members of media:	There were no members of the media in attendance at the commencement of the meeting.	

### 4.2 Apologies

Cr M Gallanagh Pannawonica Ward

### 4.3 Approved Leave Of Absence

Nil



## **5 Question Time**

### **5.1 Public Question Time**

Nil

## **6 Declaration By Members**

### **6.1 Due Consideration By Councillors To The Agenda**

Councillors noted they have given due consideration to all matters contained in this agenda.

### **6.2 Declaration Of Interest**

A member who has an Impartiality, Proximity or Financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice, given to the Chief Executive Officer, prior to the meeting, or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest are disclosed –

Nil

## **7 Announcements By The Presiding Member And Councillors Without Discussion**

The Shire President made the following announcement:

I am deeply humbled, honoured and excited to address you as your new Shire President. This marks the beginning of a new chapter, and I couldn't be more enthusiastic about the journey we all have ahead.

First and foremost, I want to express my appreciation to Cr White for the incredible work you've done as Shire President and the dedication you've shown to our Council. And community, thank you for your commitment.

I would also like to congratulate Cr DePledge, Cr Mladenovic, Cr Rumble for being re-elected, and welcome Cr Healy to Council.

I would also like to acknowledge Cr Sullivan, Cr Lynch and Cr Gallanagh for their continued efforts on Council.

I am excited to be given the opportunity to lead and work alongside all of you on Council.

As we move forward, my vision is clear: to continue the tradition of success, innovation, and collaboration that defines our Council. Together, we will face challenges head-on, explore new opportunities, and set even higher goals for ourselves.

I believe in open communication and transparency, so please know that I am always available. Your ideas, feedback, and concerns are not only welcome but encouraged. We are a team, and our collective strength lies in our ability to work together, learn from each other, and adapt to change.

In the coming weeks, I look forward to talking with each and every one of you and learning more about your vision and goals. I believe together we can achieve remarkable things together.

I look forward to embarking on this exciting journey as a united and motivated team.

I thank you all for your dedication, and I look forward to working together, accomplishing great things for our Ashburton community.

## **8 En Bloc Resolutions**

### **8.1 Agenda Items Adopted En Bloc**

Nil



## 9 Corporate Services Reports

### 9.1 Appointment of Elected Members to Committees of Council

<b>File Reference</b>	GV04
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	A Furfaro, Governance Officer
<b>Authorising Officer</b>	D Kennedy, Director Corporate Services
<b>Previous Meeting Reference</b>	Ordinary Council Meeting - 8 August 2023 - Item 13.4 – (157/2023) Ordinary Council Meeting – 19 October 2021 – Item 11.1 – (161/2021)
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	1. Committees Terms of Reference

#### Report Purpose

The purpose of this report is to provide information on each of the committees of Council and the number of members required on each committee.

Council is requested to appoint elected members to the following committees:

- Audit and Risk Management Committee,
- Chief Executive Officer’s Recruitment and Performance Review Committee,
- Community Grants Committee, and
- Economic and Tourism Development Committee.

#### Background

Council may establish committees in accordance with the *Local Government Act 1995* to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees. Elected members are appointed to each of the committees for the term of two years following each local government elections.

Elected members were last appointed to committees at the Ordinary Council Meeting on 19 October 2021.

The Shire recently undertook a comprehensive review of the Council’s current committees and working groups and at the Ordinary Council Meeting on 8 August 2023, Council established the following committees and endorsed new terms of reference for each:

- Audit and Risk Management Committee,
- Chief Executive Officer’s Recruitment and Performance Review Committee,
- Community Grants Committee, and
- Economic and Tourism Development Committee.

The established committees do not have delegated decision-making powers therefore, will be advisory committees which will make recommendations to Council.

**Comments**

Elected member membership to committees of Council is at the discretion of the Council. Appointment of elected members to committees is done by way of nomination. Where the number of nominees exceed the positions available, an election will be held.

In accordance with section 5.11A of the *Local Government Act 1995*, a deputy member of a committee may perform the functions of the member when they are unable to do so by reason of illness, absence or other cause.

The details of each of the committees are as follows –

Committee	Purpose	Membership
Audit and Risk Management Committee	In line with the <i>Local Government (Audit) Regulations 1996</i> , the purpose of the Audit and Risk Management Committee is to: <ol style="list-style-type: none"> <li>1. Support Council in fulfilling its governance and oversight responsibilities in relation to financial reporting, internal control structure, risk management systems, external audit functions and ethical accountability,</li> <li>2. Examine the audit and management reports from external audits, and ensure that the Shire of Ashburton (Shire) appropriately implements any actions, and</li> <li>3. Receive and review reports prepared by the Chief Executive Officer (CEO) in accordance with the Regulations and provide recommendations to Council on its findings and proposed actions.</li> </ol>	<ul style="list-style-type: none"> <li>• Five members</li> <li>• Four deputies (all other Councillors)</li> </ul>
Chief Executive Officer's Recruitment and Performance Review Committee	The purpose of the Chief Executive Officer's Recruitment and Performance Review Committee) is to support Council in fulfilling its obligations to: <ol style="list-style-type: none"> <li>1. recruit and select a Chief Executive Officer (CEO); and</li> <li>2. review the performance of the CEO at least once in relation to each year of the person's employment, where the CEO is employed for a term of more than one year,</li> </ol> in accordance with the <i>Local Government Act 1995</i> , and the adopted model Standards for CEO Recruitment, Performance and Termination.	<ul style="list-style-type: none"> <li>• Five members</li> <li>• Four deputies (all other Councillors)</li> </ul>

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Community Grants Committee	The Community Grants Committee’s purpose is to receive, assess and determine applications received for grants under the Council Policy – Community Donations, Grants and Funding with the exception of Small Assistance Donations.	<ul style="list-style-type: none"> <li>• Four members with representation from (Onslow Ward, Pannawonica Ward, Paraburdoo Ward, Tom Price Ward)</li> <li>• Five deputies (all other Councillors)</li> </ul>
Economic and Tourism Development Committee	The Economic and Tourism Development Committee’s purpose is to identify strategies/opportunities that promote economic development and tourism within the Shire of Ashburton.	<ul style="list-style-type: none"> <li>• Four members</li> <li>• Five deputies (all other Councillors)</li> </ul>

Terms of reference for each committee are detailed in the Committee and Working Groups Booklet endorsed by Council on 8 August 2023 and as shown in Attachment 1.

**Consultation**

Nil

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.6 Visionary community leadership with sound, diligent and accountable governance
Strategy	3 Deliver best practice governance and risk management.

**Council Policy**

Nil

**Financial Implications**

Current Financial Year

Nil

Future Financial Year(s)

Nil

**Legislative Implications**

Section 5.8 of the *Local Government Act 1995* provides Council the power to establish committees of three or more persons to assist with, and to exercise the powers and discharge the duties of the Council.

Section 5.10 of the *Local Government Act 1995* prescribes a committee is to have as its member persons appointed by the Council. Each Council member is entitled to be a member of at least one committee. If the Shire President informs the Council, they wish to be a member of a committee, the Council is to appointment them to the committee.

Section 5.11 of the *Local Government Act 1995* prescribes that committee membership and tenure of appointments to committees continue until next ordinary election day.

Section 5.11A of the *Local Government Act 1995* specifies obligations and duties of the deputy member of a committee.

Section 7.1A of the *Local Government Act 1995* prescribes a local government is to establish an audit committee of three or more persons.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Council not being appropriately appointed to committees of Council.	Unlikely (2)	Minor (2)	Low (1-4)	Elected members requested to nominate for vacancies, as recommended.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

**Voting Requirements**

Absolute Majority

**Officer Recommendation**

That with respect to appointment of elected members to committees of Council, and pursuant to sections 5.10 and 5.11A of *Local Government Act 1995*, Council, appoints the following elected members to the following committees, for the term of 25 October 2023 to 18 October 2025 -

1. Audit and Risk Management Committee
  - (a) \_\_\_\_\_
  - (b) \_\_\_\_\_
  - (c) \_\_\_\_\_
  - (d) \_\_\_\_\_
  - (e) \_\_\_\_\_
  - (f) And all other elected members as deputies.
2. Chief Executive Officer's Recruitment and Performance Review Committee
  - (a) \_\_\_\_\_
  - (b) \_\_\_\_\_
  - (c) \_\_\_\_\_
  - (d) \_\_\_\_\_
  - (e) \_\_\_\_\_
  - (f) And all other elected members as deputies.
3. Community Grants Committee
  - (a) \_\_\_\_\_
  - (b) \_\_\_\_\_
  - (c) \_\_\_\_\_
  - (d) \_\_\_\_\_
  - (e) And all other elected members as deputies.
4. Economic and Tourism Development Committee
  - (a) \_\_\_\_\_
  - (b) \_\_\_\_\_
  - (c) \_\_\_\_\_
  - (d) \_\_\_\_\_
  - (e) And all other elected members as deputies.



**Amended Recommendation**

That with respect to appointment of elected members to committees of Council, and pursuant to sections 5.10 and 5.11A of *Local Government Act 1995*, Council, appoints the following elected members to the following committees, for the term of 25 October 2023 to 18 October 2025 -

1. Audit and Risk Management Committee
  - (a) Shire President A Smith
  - (b) Cr K White
  - (c) Cr M Lynch
  - (d) Cr A Sullivan
  - (e) Cr T Mladenovic
  - (f) And all other elected members as deputies.
2. Chief Executive Officer's Recruitment and Performance Review Committee
  - (a) Shire President A Smith
  - (b) Cr K White
  - (c) Cr M Lynch
  - (d) Cr A Sullivan
  - (e) Cr L Rumble
  - (f) And all other elected members as deputies.
3. Community Grants Committee
  - (a) Cr B Healy
  - (b) Cr M Lynch
  - (c) Cr K White
  - (d) Cr M Gallanagh
  - (e) And all other elected members as deputies.
4. Economic and Tourism Development Committee
  - (a) Shire President A Smith
  - (b) Cr M Lynch
  - (c) Cr T Mladenovic
  - (d) Cr A Sullivan
  - (e) And all other elected members as deputies.

**Council Decision**            **195/2023**

**Moved**                            **Cr T Mladenovic**

**Seconded**                       **Cr A Sullivan**

**That with respect to appointment of elected members to committees of Council, and pursuant to sections 5.10 and 5.11A of *Local Government Act 1995*, Council, appoints the following elected members to the following committees, for the term of 25 October 2023 to 18 October 2025 -**

**1. Audit and Risk Management Committee**

- (a) Shire President A Smith**
- (b) Cr K White**
- (c) Cr M Lynch**
- (d) Cr A Sullivan**
- (e) Cr T Mladenovic**
- (f) And all other elected members as deputies.**

**2. Chief Executive Officer's Recruitment and Performance Review Committee**

- (a) Shire President A Smith**
- (b) Cr K White**
- (c) Cr M Lynch**
- (d) Cr A Sullivan**
- (e) Cr L Rumble**
- (f) And all other elected members as deputies.**

**3. Community Grants Committee**

- (a) Cr B Healy**
- (b) Cr M Lynch**
- (c) Cr K White**
- (d) Cr M Gallanagh**
- (e) And all other elected members as deputies.**

**4. Economic and Tourism Development Committee**

- (a) Shire President A Smith**
- (b) Cr M Lynch**
- (c) Cr T Mladenovic**
- (d) Cr A Sullivan**
- (e) And all other elected members as deputies.**

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**For:** A Smith, K White, R De Pledge, L Rumble JP, A Sullivan, M Lynch, T Mladenovic and B Healy

**Against:** Nil

**Carried By Absolute Majority 8/0**

**Reason for change:**

**Included nominated elected members to committees of Council.**

## 9.2 Appointment of Elected Members to Working Groups and External Groups

<b>File Reference</b>	GV04
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	A Furfaro, Governance Officer
<b>Authorising Officer</b>	D Kennedy, Director Corporate Services
<b>Previous Meeting Reference</b>	Ordinary Council Meeting 8 August 2023 - Item 13.4 – (157/2023) Ordinary Council Meeting 19 October 2021 – Item 11.2 – (162/2021)
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	1. Working and External Groups Terms of Reference

### Report Purpose

Council is required to have elected member representation to Council working groups and external groups. Elected members are appointed to each of the groups for the term of two years following the local government elections.

The purpose of this report is to provide information on each of the working and external groups and the number of members required on each.

Council is requested to nominate and appoint elected members to each group.

### Background

Following from the Local Government Ordinary Elections in 2021 at the Ordinary Council Meeting on 19 October 2021, elected members were appointed to each of the working groups.

Recently, the Shire undertook a comprehensive review of the Shire’s current committees and working groups and at the Ordinary Council Meeting on 8 August 2023, Council endorsed representative for the following groups:

#### Council Working Groups

- Inland Local Emergency Management Committee
- Onslow Local Emergency Management Committee
- Pannawonica Local Emergency Management Committee
- Onslow Senior Citizens and Carinya Units Working Group
- Pilbara Regional Waste Management Facility Alliance Board
- Tom Price Sporting Working Group
- Working Together Onslow Steering Group

External Groups

- Regional Development Assessment Panel
- Regional Road Group
- Western Australian Local Government Association Pilbara Country Zone

**Comments**

Working groups are not intended to be constrained by the procedural requirements of the *Local Government Act 1995* (the Act) and *Local Government (Administration) Regulations 1996* however, many best practice meeting procedures used under the Act can be practised for working group meetings.

Any recommendations emanating from working groups are to be endorsed by Council through an officer report and subsequent recommendation. A working group has no other power.

The details of each of the working groups are as follows –

<b>Shire Working Group</b>	<b>Purpose</b>	<b>Membership</b>
Inland Local Emergency Management Committee	<p>The Inland Local Emergency Management Committee (LEMC) is established in accordance with the <i>Emergency Management Act 2005</i> and comprises the Tom Price and Paraburdoo townships and surrounding communities.</p> <p>The aim of the LEMC is to collaborate with local support organisations, hazard management agencies and industry representatives to collectively build a resilient community that is prepared to respond and recover from an emergency.</p>	<ul style="list-style-type: none"> <li>• Two members</li> <li>• Two deputies</li> </ul>
Onslow Local Emergency Management Committee	<p>The Onslow Local Emergency Management Committee (LEMC) is established in accordance with the <i>Emergency Management Act 2005</i> and comprises the Onslow town site and surrounding communities.</p> <p>The aim of the LEMC is to collaborate with local support organisations, hazard management agencies and industry representatives to collectively build a resilient community that is prepared to respond and recover from an emergency.</p>	<ul style="list-style-type: none"> <li>• Two members</li> <li>• Two deputies</li> </ul>

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<p>Pannawonica Local Emergency Management Committee</p>	<p>The Pannawonica Local Emergency Management Committee (LEMC) is established in accordance with the <i>Emergency Management Act 2005</i> and comprises the ‘closed’ town of Pannawonica.</p> <p>The aim of the LEMC is to collaborate with local support organisations, hazard management agencies and industry representatives to collectively build a resilient community that is prepared to respond and recover from an emergency.</p>	<ul style="list-style-type: none"> <li>• Two members</li> <li>• Two deputies</li> </ul>
<p>Onslow Senior Citizens and Carinya Units Working Groups</p>	<p>The purpose of the Onslow Senior Citizens and Carinya Units Working Group is to provide means to consider applications lodged for residential occupancy of the Onslow Senior Citizens Units and the Carinya Units (Units) by eligible persons, and to broadly support ongoing effective operations at the Units.</p>	<ul style="list-style-type: none"> <li>• Onslow Ward Councillor (chairperson of meeting)</li> </ul>
<p>Pilbara Regional Waste Management Facility Alliance Board</p>	<p>The purpose and duties of the Pilbara Regional Waste Management Facility Alliance Board is to ensure that the parties, Pilbara Environmental Services and Shire of Ashburton work collaboratively and best for project approach to all decision making for the Onslow Pilbara Management Waste Facility.</p>	<ul style="list-style-type: none"> <li>• Shire President (chairperson of meeting)</li> </ul>
<p>Tom Price Sporting Working Group</p>	<p>The purpose of the Tom Price Sporting Working Group is to:</p> <ol style="list-style-type: none"> <li>1. provide guidance to sport and recreation issues within the Tom Price Sporting precinct (Tom Price Oval and Minna Oval);</li> <li>2. provide a forum for discussion of matters relating to sport and recreation within the town of Tom Price, including the identification of issues and opportunities and ensuring equitable access to sport and recreation opportunities for all members of the community; and</li> <li>3. provide direction on all matters relating to the clubs and facilities.</li> </ol>	<ul style="list-style-type: none"> <li>• Two members (Tom Price Ward Councillor)</li> <li>• Deputy (Tom Price Ward Councillor)</li> </ul>
<p>Working Together Onslow Steering Group</p>	<p>The purpose of the Working Together Onslow Steering Committee is to provide oversight of the Working Together Onslow Agreement funding allocations.</p>	<ul style="list-style-type: none"> <li>• Shire President (chairperson of meeting)</li> <li>• Onslow Ward Councillor</li> </ul>

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Council provide representation on a number of external groups. These groups are administered by parties other than the Shire of Ashburton therefore, information provided and operation of these groups is at the discretion of the convening bodies.

The details of each of the external working groups are as follows –

External Working Group	Purpose	Membership
Regional Development Assessment Panel	A Development Assessment Panel is an independent decision-making body comprised of technical experts and elected local government members. These panels determine development applications made under local and region planning schemes, in the place of the original decision maker.	<ul style="list-style-type: none"> <li>• Two members</li> <li>• Two deputies</li> </ul>
Regional Road Group	There are 10 Regional Road Groups (RRG) in WA, established under the State Road Funds to Local Government Agreement which is overseen by a State Advisory Committee (SAC). The RRGs make recommendations to the SAC regarding the Annual Local Government Roads Program for their Region and any other relevant issues.	<ul style="list-style-type: none"> <li>• Two members</li> <li>• Two deputies</li> </ul>
Western Australian Local Government Association (WALGA) Pilbara Country Zone	WALGA's Constitution outlines that the functions of Zones are to: <ul style="list-style-type: none"> <li>• Elect one or more State Councillors;</li> <li>• Consider the State Council agenda;</li> <li>• Provide direction and feedback to their State Councillor; and,</li> <li>• Any other function deemed appropriate by the Zone.</li> </ul>	<ul style="list-style-type: none"> <li>• Two members</li> <li>• Two deputies</li> </ul>

Terms of reference for each working group are detailed in the Committee and Working Groups Booklet endorsed by Council on 8 August 2023 and as shown in Attachment 1.

**Consultation**

Nil

**Strategic Community Plan**

Shire of Ashburton Strategic Community Plan 2022-2032

- |                     |  |
|---------------------|--|
| Strategic Objective | 4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community. |
| Strategic Outcome   | 4.6 Visionary community leadership with sound, diligent and accountable governance   |
| Strategy            | 3 Deliver best practice governance and risk management.  |

**Council Policy**

Nil

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**Financial Implications**

Current Financial Year

Any associated costs for elected members required to travel to attend external group meetings is provided for in the Annual Budget.

Future Financial Year(s)

Any associated costs for elected members required to travel to attend external group meetings is provided for in the Annual Budget.

**Legislative Implications**

Section 38 of the *Emergency Management Act 2005* prescribes a local government is to establish one or more local emergency management committees for the district.

**Risk Management**

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	Council not being appropriately represented at working and external groups.	Unlikely (2)	Minor (2)	Low (1-4)	Elected members requested to nominate for vacancies, as recommended.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

**Voting Requirements**

Simple Majority



**Officer Recommendation**

That with respect to appointment of Appointment of Elected Members to Working Groups and External Groups, Council, appoints the following elected members for the term of 25 October 2023 to 18 October 2025, to the following groups -

1. Inland Local Emergency Management Committee
  - (a) \_\_\_\_\_
  - (b) \_\_\_\_\_
  - (c) \_\_\_\_\_ (Deputy)
  - (d) \_\_\_\_\_ (Deputy)
2. Onslow Local Emergency Management Committee
  - (a) \_\_\_\_\_
  - (b) \_\_\_\_\_
  - (c) \_\_\_\_\_ (Deputy)
  - (d) \_\_\_\_\_ (Deputy)
3. Pannawonica Local Emergency Management Committee
  - (a) \_\_\_\_\_
  - (b) \_\_\_\_\_
  - (c) \_\_\_\_\_ (Deputy)
  - (d) \_\_\_\_\_ (Deputy)
4. Onslow Senior Citizens and Carinya Units Working Groups
  - (a) Onslow Ward Councillor
5. Pilbara Regional Waste Management Facility Alliance Board
  - (a) Shire President
6. Tom Price Sporting Working Group
  - (a) Tom Price Ward Councillor
  - (b) Tom Price Ward Councillor
  - (c) Tom Price Ward Councillor (Deputy)
7. Working Together Onslow Steering Committee
  - (a) Shire President
  - (b) Onslow Ward Councillor
8. Regional Development Assessment Panel
  - (a) \_\_\_\_\_
  - (b) \_\_\_\_\_
  - (c) \_\_\_\_\_ (Deputy)
  - (d) \_\_\_\_\_ (Deputy)

9. Regional Road Group
  - (a) \_\_\_\_\_
  - (b) \_\_\_\_\_
  - (c) \_\_\_\_\_ (Deputy)
  - (d) \_\_\_\_\_ (Deputy)
10. Western Australian Local Government Association Pilbara Country Zone
  - (a) \_\_\_\_\_
  - (b) \_\_\_\_\_
  - (c) \_\_\_\_\_ (Deputy)
  - (d) \_\_\_\_\_ (Deputy)

**Amended Recommendation**

That with respect to appointment of Appointment of Elected Members to Working Groups and External Groups, Council, appoints the following elected members for the term of 25 October 2023 to 18 October 2025, to the following groups -

1. Inland Local Emergency Management Committee
  - (a) Shire President A Smith
  - (b) Cr L Rumble
  - (c) Cr M Lynch (Deputy)
  - (d) Cr B Healy (Deputy)
2. Onslow Local Emergency Management Committee
  - (a) Shire President A Smith
  - (b) Cr R De Pledge
  - (c) Cr M Gallanagh (Deputy)
  - (d) Cr K White (Deputy)
3. Pannawonica Local Emergency Management Committee
  - (a) Cr M Gallanagh
  - (b) Shire President A Smith
  - (c) Cr A Sullivan (Deputy)
  - (d) Cr M Lynch (Deputy)
4. Onslow Senior Citizens and Carinya Units Working Groups
  - (a) Onslow Ward Councillor
5. Pilbara Regional Waste Management Facility Alliance Board
  - (a) Shire President

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6. Tom Price Sporting Working Group
  - (a) Tom Price Ward Councillor
  - (b) Tom Price Ward Councillor
  - (c) Tom Price Ward Councillor (Deputy)
7. Working Together Onslow Steering Committee
  - (a) Shire President
  - (b) Onslow Ward Councillor
8. Regional Development Assessment Panel
  - (a) Shire President A Smith
  - (b) Cr L Rumble
  - (c) Cr M Lynch (Deputy)
  - (d) Cr A Sullivan (Deputy)
9. Regional Road Group
  - (a) Cr L Rumble
  - (b) Cr R De Pledge
  - (c) President A Smith (Deputy)
  - (d) Cr A Sullivan (Deputy)
10. Western Australian Local Government Association Pilbara Country Zone
  - (a) Shire President A Smith
  - (b) Cr A Sullivan
  - (c) Cr B Healy (Deputy)
  - (d) Cr L Rumble (Deputy)

**Council Decision**            **196/2023**

**Moved**                            **Cr T Mladenovic**

**Seconded**                        **Cr M Lynch**

**That with respect to appointment of Appointment of Elected Members to Working Groups and External Groups, Council, appoints the following elected members for the term of 25 October 2023 to 18 October 2025, to the following groups -**

1. **Inland Local Emergency Management Committee**
  - (a) **Shire President A Smith**
  - (b) **Cr L Rumble**
  - (c) **Cr M Lynch (Deputy)**
  - (d) **Cr B Healy (Deputy)**

2. **Onslow Local Emergency Management Committee**
  - (a) **Shire President A Smith**
  - (b) **Cr R De Pledge**
  - (c) **Cr M Gallanagh (Deputy)**
  - (d) **Cr K White (Deputy)**
3. **Pannawonica Local Emergency Management Committee**
  - (a) **Cr M Gallanagh**
  - (b) **Shire President A Smith**
  - (c) **Cr A Sullivan (Deputy)**
  - (d) **Cr M Lynch (Deputy)**
4. **Onslow Senior Citizens and Carinya Units Working Groups**
  - (a) **Onslow Ward Councillor**
5. **Pilbara Regional Waste Management Facility Alliance Board**
  - (a) **Shire President A Smith**
6. **Tom Price Sporting Working Group**
  - (a) **Tom Price Ward Councillor Lynch**
  - (b) **Tom Price Ward Councillor Mladenovic**
  - (c) **Tom Price Ward Councillor (Deputy) Healy**
7. **Working Together Onslow Steering Committee**
  - (a) **Shire President A Smith**
  - (b) **Onslow Ward Councillor White**
8. **Regional Development Assessment Panel**
  - (a) **Shire President A Smith**
  - (b) **Cr L Rumble**
  - (c) **Cr M Lynch (Deputy)**
  - (d) **Cr A Sullivan (Deputy)**
9. **Regional Road Group**
  - (a) **Cr L Rumble**
  - (b) **Cr R De Pledge**
  - (c) **President A Smith (Deputy)**
  - (d) **Cr A Sullivan (Deputy)**
10. **Western Australian Local Government Association Pilbara Country Zone**
  - (a) **Shire President A Smith**
  - (b) **Cr A Sullivan**
  - (c) **Cr B Healy (Deputy)**
  - (d) **Cr L Rumble (Deputy)**

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**For:** A Smith, K White, R De Pledge, L Rumble JP, A Sullivan, M Lynch, T Mladenovic and B Healy

**Against:** Nil

**Carried 8/0**

**Reason for change:**

**Included nominated elected members to working groups and external groups.**

## **10 Next Meeting**

The next Ordinary Council Meeting will be held at 1:00pm on Tuesday 14 November 2023 at Ashburton Hall, Ashburton Avenue, Paraboradoo.

## **11 Closure Of Meeting**

There being no further business, the Presiding Member closed the meeting at 1:53pm.



# Agenda Item 10.2.1 - Attachment 1

Unconfirmed Inland LEMC Minutes



# Inland Local Emergency Management Committee

## Minutes

Meeting date	Tuesday, 17 October 2023
Location	Via Teams only
Time	10:00 am
Videoconference link and passcode	Microsoft Teams: 444 051 251 986 / jCKK8e

### EM Act Section 39: Functions of local emergency management committees

- (a) To advise and assist the local government in ensuring that local emergency management arrangements are established for its district.
- (b) To liaise with public authorities and persons in the development, review, and testing of local emergency management arrangements; and
- (c) To conduct other emergency management activities as directed by the SEMC or prescribed by the regulations.

### Meeting Open

**Time:** 10:00am

### Welcome by Chair

Phil Kuhne asked Cr Lynch if he would like to chair the meeting. Cr Lynch declined, and requested Phil Kuhne continue in the role.

### Acknowledgement of Country

We respectfully acknowledge Aboriginal people as the Traditional Custodians of the lands on which we deliver our services to the communities throughout the Shire of Ashburton.

We acknowledge their enduring connection to the lands, waterways and communities and pay our respects to Elders past, present and emerging.

### Administration

- This meeting is being recorded.
- Round table agency introductions.

## 1. Attendance and Apologies

### 1.1. Attendance Register

Acknowledge attendance in person by completing the attendance register or online through a message in the Chat section.





## Inland Local Emergency Management Committee

Phil Kuhne SoA	Kyle Cameron SoA
Kylie Kite SoA	Garth Lawrence DFES
Bhavesh Patel WAPOL	Peter Cameron DFES
D'Arcy Pickering TP BFB	Kim Terace Dept of Education
Joanne Mayhew Dept of Communities	Nick Stuart SoA
Cr Matthew Lynch	

### 1.2. Apologies

- Chris Clelland WAPOL
- Regan Smith FMG
- Bruce Lansdowne RTIO
- Matt Reimer DFES

### 1.3. Guests

No guests at this meeting.

## 2. Disclosure of Interest

A member who has an impartiality, proximity, or financial interest in any matter to be discussed at this meeting must disclose the nature of the interest to the Chair.

## 3. Guest presentations

Presentations to the Inland LEMC on emergency management topics.

No presentations for this meeting.

## 4. Confirmation of LEMC Meeting Minutes

Quorum wasn't met at this meeting; an email will be sent to those present at the last meeting for confirmation of the Minutes.

The Minutes of the meeting held 15/06/2023 are tabled for endorsement is there any business arising from the Minutes? The Action list will be reviewed next.

Motion: The Committee moves that the Minutes of the meeting held 15/06/2023 are a true and correct record of that meeting:

**Moved:** Matt Reimer DFES

**Seconded:** Bhavesh Patel A/Sgt Paraburdoo Police

**Carried:** By consensus



## Inland Local Emergency Management Committee

### 5. Action List Review

Refer to the attached Action Register.

### 6. Correspondence

NB: Not all correspondence is distributed as it may be administrative in nature. Relevant information will be distributed as required. If there is an item, you have not received but would like please email [emergency.management@ashburton.wa.gov.au](mailto:emergency.management@ashburton.wa.gov.au) and it will be forwarded to you.

#### 6.1. Correspondence In

1. DFES DEMA Matthew Reimer advising of the 2023/24 Pilbara Pre-season Preparedness workshop in Karratha 11 October 2023.
2. Aust Warning System email and power point presentation
3. DFES Aware Funding Round opening 16 August 2023
4. Western Gas planned activities advice.
5. Request to members to endorse meeting Minutes 21 March 2023

#### 6.2. Correspondence Out

1. Email -meeting request for 1 September 2023 LEMC meeting with Agenda
2. 2022-2023 Annual LEMC Report Survey
3. Pilbara DEMC re communications issues at Pannawonica and increased consultation from mining, gas & oil companies on their activities
4. Response from members on endorsement of meeting Minutes 21 March 2023

### 7. Agenda Standing Items

#### 7.1. LEMC Membership

Review of membership is ongoing.

#### 7.2. Incident Reporting

- Fire incident at Mt Sheila. Garth Lawrence thanked the industry providers for their assistance.
- Hazardous material incident from a vehicle accident closed Great Northern Hwy between Karijini Dve and Auski Roadhouse for 6 days. All hazardous materials have been removed and highway re-opened on Sunday 15 October 2023.
- There are other incidents that DFES are currently monitoring.
- Peter Cameron discussed that SES are coming out of the vertical rescue season and heading into the cyclone wet season. Cyclone and flooding events are managed at the district level.



## Inland Local Emergency Management Committee



### 7.3. Exercise and Post Exercise

- Shire of Ashburton Onslow Airport exercise was held 14 October 2023 with a good representation from various agencies. Waiting to receive the final report from contract facilitator.

### 7.4. Review Local Emergency Management Arrangements

Will be reviewing the Local Emergency Management Arrangements (LEMA) and Recovery Plan for accuracy, relevance and what the plans will look like in the future once recommendations are made.

### 7.5. Risk Management Review

Sarah Conlon Bushfire Risk Planning Coordinator for WALGA has been working with the Shire of Ashburton (SoA) to develop the Bushfire Risk Management Plan. SoA has provided Sarah with our branding guidelines and template. In the new year Sarah will be visiting to look at some sites within the Shire, an expected completion date of June 2024. Will continue to report on the progress.

### 7.6. Review funding opportunities

No funding has been applied for at the moment through various options. Investigating options that will benefit the Shire and the local communities. Shire has allocated funds towards the purchase of electronic messaging boards but will need to secure other funding avenues also.

The Local Government grant scheme allocation for 2024-25 has been bought forward for replacement Bushfire Brigade and SES vehicles. Will be put forward to the CEO for signing and funds will be distributed accordingly.

## 8. Agenda Items

### 8.1. Pilbara Pre-Season Preparedness Workshop

Kyle Cameron to present a report on the Pilbara Pre-Season Preparedness Workshop held in Karratha on 11<sup>th</sup> October 2023 (see attached notes).

Whilst BOM has predicted a below average number of cyclones in our region Perter Cameron reminded LEMC members it only takes one cyclone to cross the coast and cause significant damage.

### 8.2 Sodexo introducing an electric bus in the Tom Price Region

The electric bus is due to arrive in Tom Price tomorrow (18/10/23). In an email the manual and safety manual for the bus was received. The manuals can be sent to LEMC members if interested. There's no confirmed date but Anson was trying to organise a familiarisation session for first responders like the fire brigade.



## Inland Local Emergency Management Committee

### 9. Agency Reports

NB: Agency reports are by submission in writing prior to the meeting or delivered verbally at the meeting with a follow up summary for inclusion in the Minutes. If no reports are received it will be accepted the agency has nothing to report.

JM Dept of Communities – Pauline Howrie hasn't been at Department for a while, there is a man in the role currently not sure whether he's contract or permanent as no information has been provided.

KC SoA – Darren from Dept of Communities went through the welfare centres and checked mapping and stock levels which are all correct. Some paperwork required regarding the Clem Thompson Pavilion which floods on the lower levels when there's significant rainfall, need to list a few things to have the plans current.

Property inspections for firebreaks throughout the majority of the Shire have been completed, approximately 20 properties are still outstanding with 60 notices sent. Inspections commenced a month earlier this year and by November every property will be compliant.

Re-installing Tom Price mineral earth firebreaks contract awarded to North West Mining and Civil, firebreaks are still in good order. Any funding leftover will directed to other areas eg: underneath tv cable line, which hasn't been cleared for eight years. May require a light digger as different process needed. Preparedness wise ahead of schedule compared to previous years.

BP WAPOL Paraburdoo – funeral in town this weekend, low key not expecting large numbers of people.

DW RTIO – update received from Sodexo on electric bus, there are three charging locations one in Tom Price, Paraburdoo, and a portable unit. Assisted with risk assessment to help with suitable water coverage most sites seem good, will share with DFES when more information is available.

MZ Eliwana FMG – planning full scale emergency exercise in February 2024, exercise to run May 2024. Invitations will be sent in February.

KK SoA – Emergency Management Contact Directory is available on Teams under Emergency Management/LEMC section. If access is needed contact me and I'll organise it.

### 10. General Business

There are three LEMC Committees that the Shire organises and facilitates 12 meetings a year and with resource capabilities can be problematic. In the future will be holding a mix of face to face and teams only meetings depending on agenda content at the time. Unless there are any objections will be managed accordingly and the Committee will be kept informed.



## Inland Local Emergency Management Committee



### 11. Next Meeting

DATE	VENUE	ADDRESS	TIME
Tues 28 Nov 2023 (Exercise)	Clem Thompson Pavilion Stadium Road	Tom Price	09:30am
Tues 26 March 2023	Paraburdoo	TBC	09:30am
Tues 25 June 2023	Co-located Emergency Services facility	South Rd Tom Price	09:30am
Tues 1 October 2023	Co-located Emergency Services facility	South Rd Tom Price	09:30am

### 12. Meeting Closed

**Time:** 10:42 am



## Inland Local Emergency Management Committee

### Action Register

Item	Owner	Status
01/2023: Terms of Reference review	Chair	<b>Completed:</b> Endorsed at 22/03/2023 meeting and distributed
02/2023: Inland LEMC Exercise	Chair	<b>In progress:</b> Chair to liaise with WAPOL and Sharon Jager from Rio Tinto on a Flood exercise scenario
03/2023: Australia Fire Danger Rating Signs	Kyle Cameron	<b>In progress:</b> Tom Price sign not working, possibly faulty CPU. Supplier sending someone to investigate.
04/2023: Inland LEMC membership review	Chair	<b>Ongoing:</b> Email to all members to review membership of LEMC to align with standard practice: <ol style="list-style-type: none"> <li>1. Executive membership group</li> <li>2. Agency representation with a primary member and a nominated proxy</li> <li>3. Non-voting members may be kept informed by receiving Minutes electronically</li> </ol>
05/2023: Tom Price Waste Management facility, green waste stockpile	Kyle Cameron Chair	<b>Completed:</b> June 2023. <ol style="list-style-type: none"> <li>1. Removal of green waste stockpile will take time</li> <li>2. Shire Infrastructure Director initiated a Compliance Audit, completed in February 2023</li> <li>3. Shire funding has been allocated in the 2023-2024 budget to manage the issue</li> <li>4. Manager Waste Services is implementing recommendations</li> <li>5. Periodic reports on progress will be provided</li> </ol>



## Inland Local Emergency Management Committee

Item	Owner	Status
06/2023: Oil & Gas industry increased consultation requests for activities within the Shire that may be a risk and have consequences for consideration.	Chair	<b>Completed:</b> Raise issue with Pilbara DEMC through email to DEMA Matt Reimer
07/2023: FMG Solomon mine site, Anhydrous Ammonia locomotive fuel trial	FMG, WAPOL, TP VBFB	<b>In progress:</b> Training to be organised on management of Anhydrous Ammonia in an incident with WAPOL and TP VBFB
8/2023: Location signage, Tom Price Co-located Emergency Services facility	Kyle Cameron	<b>In progress:</b> Request information from Shire Infrastructure Services on placement of road signage indicating where the facility is
09/2023: Shire Community Messaging Boards (Tom Price) access	Chair	<b>Completed:</b> Chair to report on function and access to the new community electronic messaging boards installed in the shopping precinct



## Inland Local Emergency Management Committee

### Attachment: 11 October 2023 DFES-BoM Pre-season (Nov2023-April2024) Presentation, provided by Kyle Cameron from SoA.

A positive Indian Ocean Dipole (IOD) is underway. All models indicate that it will continue into at least December. A positive IOD typically leads to reduced spring rainfall.

- The Bureau of Meteorology declaring an El Nino event underway on 19 September.
- An El Nino occurs when sea surface temperatures in the central and eastern tropical Pacific Ocean become substantially warmer than average.
- When a positive IOD and El Nino occur together, their drying effect is typically stronger and more widespread across Australia.
- In August of this year, we have recorded Australia's highest sea water temperatures since records began in 1850.
- For November, and November to January, above median maximum temperatures are very likely (greater than 80% chance) for almost all of Australia. For the Pilbara that means 80% change of above 36 degree daytime temperature and 26 degrees nighttime temperatures - with the expectations that some of the WA's heat record might get a nudge
- Higher change of heatwaves and an increase in the number of bushfires.
- **Rainfall** - November to January rainfall is likely (60 to 80% chance) to be below median
- When looking at our averages the average rainfall for the Pilbara is between 350 to 200 mm per year - with Tom Price's average rainfall being listed as 330 mm - However, this year's seasonal total to date for Tom Price is just 205 mm. So, there is a very real even less rainfall this season.

### CYCLONES

- The **Northwestern sub-region** has a 75% chance of having less tropical cyclones than average. Typically, 5 cyclones form in or pass through this area each season, and around 3 of these, or their associated tropical lows, affect coastal areas of the Northwestern sub- region.
- New product from BoM which is the 7-day Cyclone Tracker which tracks tropical lows and cyclones and provides forecast tracking up to 7 days. This is now visual rather than the previous written statements. Tropical Low 01U Solomon Islands.





# Agenda Item 12.1 - Attachment 1

Request for Comment - Restricted Area Regulations  
Renewal - Wakathuni



Department of  
**Local Government, Sport  
and Cultural Industries**

Our ref 20/4333  
Enquiries Racing, Gaming and Liquor  
Phone (08) 6552 1730  
Email [s.175.regulations@dlgsc.wa.gov.au](mailto:s.175.regulations@dlgsc.wa.gov.au)

Mr. Kenn Donohoe  
Chief Executive Officer  
Shire of Ashburton  
PO BOX 567  
TOM PRICE  
WA 6751

[soa@ashburton.wa.gov.au](mailto:soa@ashburton.wa.gov.au)

Dear Mr Donohoe

### **SECTION 175 LIQUOR CONTROL ACT 1988 – RESTRICTED AREA REGULATIONS**

Section 175(1a) of the *Liquor Control Act 1988* (the Act), authorises the Governor, on the recommendation of the Minister for Racing and Gaming to make regulations declaring an area of the State a restricted area. Pursuant to section 175(1b) of the Act, the Minister may only recommend the making of such regulations after consultation with the Commissioner of Police, the relevant local government authority, and any other stakeholders he considers appropriate to consult. Further, the Minister must also be satisfied that the regulations are in the public interest.

The *Liquor Control (Wakathuni Restricted Area) Regulations 2019* are due to expire on 30 June 2024, I am seeking the Shire's comments on behalf of the Minister for Racing and Gaming in regard to extending the regulations relating to the Wakathuni Community. Attached for your reference is a description of the restricted area as it appears in the regulations.

It would be appreciated if you could provide Dawn Brett with your comments via return email to [s.175.regulations@dlgsc.wa.gov.au](mailto:s.175.regulations@dlgsc.wa.gov.au) by **11 November 2023** for the Minister's consideration.

Yours sincerely

A handwritten signature in black ink, appearing to read 'P. Hine'.

Philip Hine  
A/General Manager Strategic Regulation

11 October 2023

Gordon Stephenson House, 140 William Street  
PO Box 8349 Perth Business Centre, WA 6849  
Telephone (08) 6552 7300  
Email [info@dlgsc.wa.gov.au](mailto:info@dlgsc.wa.gov.au)  
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**LIQUOR CONTROL  
REGULATIONS****DESCRIPTION OF RESTRICTED AREA**

*Liquor Control (Wakathuni  
Restricted Area) Regulations 2019*

**3. Terms used in these regulations**

— exempt person means the driver of or a passenger in a transiting vehicle; transiting vehicle means a vehicle that transits the Wakathuni Aboriginal Community on a public road without —

(a) stopping; or

(b) discharging any person or item; Wakathuni Aboriginal Community means the land lying within a radius of 5 km measured from the centre of the Wakathuni basketball court located at latitude 22.866784° S, longitude 117.832828° E.



# Agenda Item 12.2 - Attachment 1

Department of Transport Land Use Framework



## Beadon Creek Boat Harbour

## Land Use Framework



Government of Western Australia  
Department of Transport

Department of Transport

August 2014

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2023-2024 Ordinary Council Meeting Attachments

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## Contents

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6	Introduction
8	Background/Context
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18	Land Use Framework
30	Implementation and Staging

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# Executive summary

## Executive Summary

Onslow is experiencing a period of unprecedented growth as a result of major resources activities. This includes an influx of employment opportunities and the people associated with them, consequential growth of the permanent urban population and a need for improved and increased social infrastructure.

The Department of Transport is committed to delivering facilities which support the business and recreational needs of the State. Many boat harbour facilities across the State are managed and operated by Department of Transport and the Beadon Creek Boat Harbour is no exception. The Beadon Creek Boat Harbour has gone from a small facility which supported local and charter fishing activities to a significant facility supporting the myriad of industrial and commercial activities now occurring in Onslow.

The Shire of Ashburton has a Vision for the future of Onslow, as follows:

*‘That Onslow be a vibrant, sustainable and prosperous place for work, living and leisure - for both residents and visitors’ (Onslow Townsite Strategy 2011)*

In addition, the Shire of Ashburton has identified a number of development principles and a desired future character for the Harbour.

As the Authority responsible for ensuring that the Beadon Creek Boat Harbour functions efficiently and safely, and in light of the role which boat harbours play in the social fabric of communities, the Department of Transport has committed to preparing a Land Use Framework for the Beadon Creek Boat Harbour.

The Land Use Framework responds to the Visions, principles and goals of both the Shire of Ashburton and the Department of Transport, providing both social and economic opportunities for Onslow, including multiple marine industrial sites and a community boating precinct, containing a boat launching facility and an area suitable for the development of a marina.





# 1.0 Introduction

## 1.1 Purpose of this report

The purpose of this report is to prepare a Land Use Framework for the Beadon Creek Boat Harbour (the Harbour) at Onslow on behalf of the Department of Transport (DoT).

The DoT manages and operates the Harbour which has gone from a small facility supporting local and charter fishing activities to a significant facility supporting the myriad industrial and commercial activities now occurring in Onslow.

This substantial change, in a relatively small time period, has put pressure on the pre-existing and ageing infrastructure at the Harbour.

To respond, DoT has been undertaking a major planning exercise for the upgrade and improvement of the Harbour. The approach requires coordinated and careful staging of the Harbour development whilst still maintaining full access at all times for industry and the community.

As the Authority responsible for ensuring that the Harbour functions efficiently and safely, and in light of the role which boat harbours play in communities, the DoT has committed to preparing a Land Use Framework (LUF) for the Harbour which can be used by decision makers to consider future development applications within the Harbour.

## 1.2 Land Use Framework area

The Beadon Creek Boat Harbour Land Use Framework area is located in the town of Onslow, Western Australia, within the Shire of Ashburton (SoA), as shown in Figures 1 and Figure 2.



Figure 1: Beadon Creek Boat Harbour Regional Location



Figure 2: Beadon Creek Boat Harbour Land Use Framework Area

# 2.0 Background/ Context

## 2.1 Introduction

The Harbour has historically been used to service the town of Onslow and its local community. The Harbour was previously characterised by low impact uses, however, larger marine vessels have become more prevalent in recent years and often use the port as a refuge from extreme weather events.

The development of the Chevron Australia's Wheatstone LNG/domestic gas project west of the main town site and the resultant increase in local population and economic development will see an increase in marine vessels through the Harbour. To ensure that development in the Harbour is managed appropriately for the community and future resource projects, the Beadon Creek Boat Harbour LUF has been prepared.

The objectives of the LUF are:

- To provide the SoA a clear understanding of the DoTs future land use intentions for the Beadon Creek Boat Harbour.
- To provide a clear framework for future development within the Beadon Creek Boat Harbour.
- To provide consistency in decision making within the Beadon Creek Boat Harbour in accordance with orderly and proper planning principles.
- To designate and protect land for recreational purposes.
- To facilitate uses which are compatible within the Beadon Creek Boat Harbour and port facility.

2.2 Design Principles

SoA, in its Onslow Townsite Strategy (2011) propose two development principles for the Harbour. Whilst the principles identified are sound, they are somewhat high level as the basis for a planning study, and as such DoT has adopted a number of more focused planning/design principles which have been the basis for the LUF.

The key principles of the LUF are:

- To provide for the development of a recreation precinct which will be a positive legacy for future generations of Onslow as an outcome of the current mining pursuits.
- To provide public access to the boat harbour that is safe and efficient for community members.
- To enable port activities to operate without impacting public enjoyment.
- To establish land uses which are compatible with adjacent activities.
- To enable staged development of both public and restricted access areas within the boat harbour.

2.3 Land description

The subject area is located 2 kilometres east of the Onslow town site, in the Shire of Ashburton, Western Australia. Onslow is approximately 259 kilometres from Karratha and 1,386 kilometres north of Perth.

The land use framework area consists of five precincts which may comprise 15 or more lots/lease parcels adjacent to Beadon Creek and covers an area of 15.29 hectares. Figure 3 illustrates the Five (5) Precincts within the Harbour.

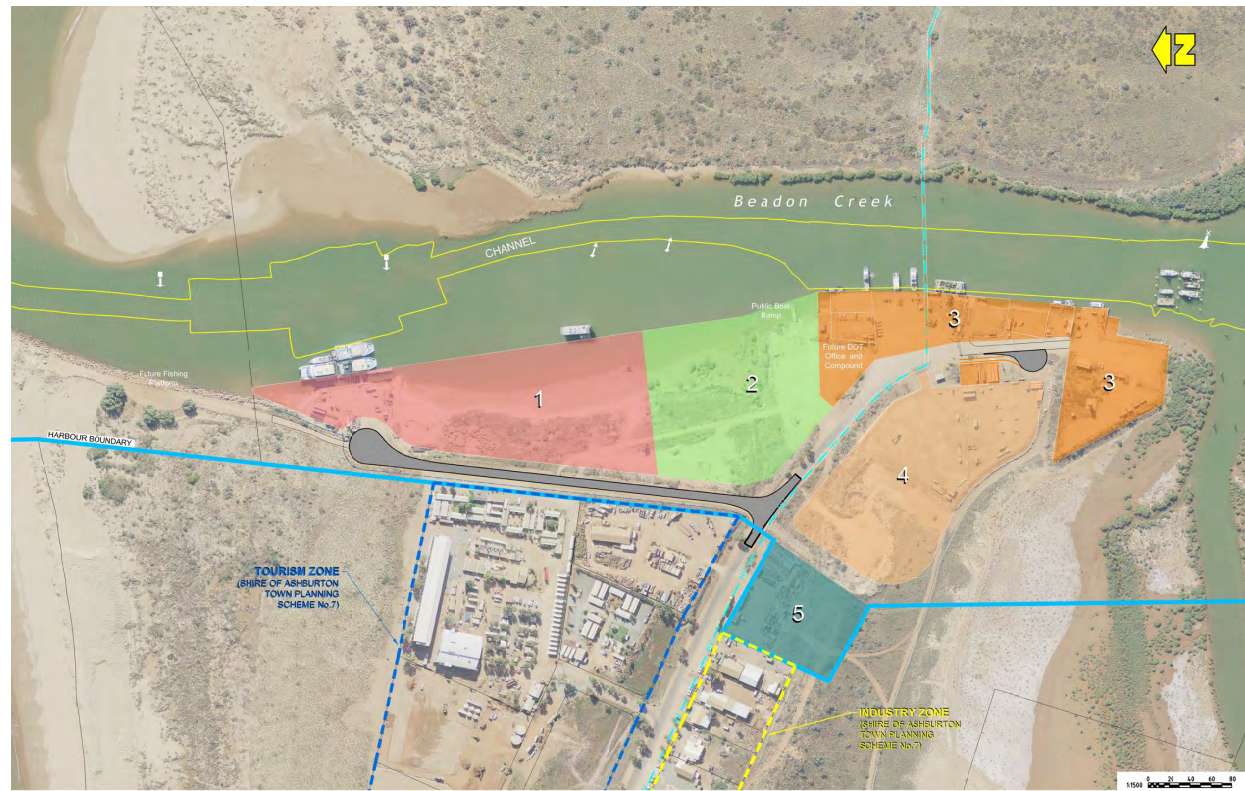


Figure 3: Beadon Creek Boat Harbour Land Use Framework Precincts

Precincts 3 and 4 will have restricted traffic access benefiting leaseholders of those Precincts, in response to the safety needs of the wharf.

A number of indicative lease layouts have been provided in the past, however, whilst this LUF aims to provide latest information it is considered that the lease arrangements are required to be flexible and it is thus more appropriate to refer only to the broad Precincts.

All of the subject area is managed by the Department of Transport. Individual lots may be leased by the Department of Transport to private businesses.

## 2.4 Planning framework

### 2.4.1 Zones and reserves

The land within the Harbour is reserved 'Public Purpose – Port Facility' under Town Planning Scheme No. 7 (TPS7). TPS7 does not provide development guidelines for the Harbour and as such this document provides the land use and development framework for the area.

### 2.4.2 Administration and governance

The land within the Beadon Creek Boat Harbour LUF area is managed by DoT in accordance with the Harbour's reservation for 'Harbour Purposes' under the Land Administration Act.

The Harbour is operated by DoT under the Marine and Harbours Act.

Under the Marine and Harbours Act DoT is responsible to construct, provide and maintain facilities and services, both on land and water that are desirable to meet the needs of effective and efficient shipping and boating, both recreational and commercial.

### 2.4.3 Planning strategies and policies

#### Onslow Townsite Strategy 2011

The Onslow Townsite Strategy 2011 recognises the importance of the Beadon Creek Harbour to accommodate the growing marine servicing industry and discusses the potential for an extended wharf and residential tourist marina.

This LUF responds to this strategy by allowing for marina uses. However residential uses are not considered compatible with port facilities due to the safety and amenity conflicts that could occur. Residential tourist uses may be better accommodated in an alternative location including the nearby Tourist Zone. Notwithstanding this, an area will be designated for recreation purposes at the community boating precinct which can be used by the residential population of the town as well as tourists.

#### Onslow Town site Planning Coastal Setbacks and Development Levels

In July 2011 LandCorp prepared the Onslow Town site Planning Coastal Setbacks and Development Levels documentation, which covers 10 kilometres of coastline between 4 Mile Creek and Beadon Creek. Setbacks for the coastal areas have been recommended. For the area in close proximity to the Beadon Creek Boat Harbour LUF the total recommended physical processes setback is 168 m to 343 m. Land levels and development requirements will need to be considered within the Beadon Creek Boat Harbour LUF.

#### Local Planning Policies

The Harbour is located within the Onslow Coastal Hazard Area, therefore the provisions of local planning policy No. 25 Onslow Coastal Hazard Area – Scheme Control Area (SCA), applies.

The policy states that an applicant is required to undertake an assessment to determine potential flood and storm surge events in accordance with clauses 6.20.4 and 7.3.6 of the TPS7, prior to considering an application for planning approval or a request for a rezoning within the SCA. Consideration of this coastal hazard zone will be essential given the location of the LUF area adjacent to Beadon Creek.

Local planning policy No. 28 relating to the Beadon Bay Village Concept Plan (Version 2) applies to Lots 555, 556, 557 and 563 Beadon Creek Road, adjacent to the LUF area. The policy references the Beadon Bay Village Concept Plan as being the key guiding document for development of that area. This policy may be useful for potential lease proponents in understanding the development adjacent to the boundary of Precinct 1.

2.5 Site conditions and constraints

2.5.1 Description of the site

The LUF area is located approximately two kilometres from the Onslow town site. The subject site is situated west of Beadon Creek which runs north-south, flowing out into Beadon Bay.

The LUF area is sparsely developed, with most industries and businesses occurring adjacent to Beadon Creek. Most of the existing development is contained within the northern portion of Precinct 1 and within Precinct 3.

An existing wharf located at the end of Beadon Creek Road is accessible to the public and is frequently used for recreational fishing. However the safety of the local community using the facility is of utmost concern due to presence of large marine vessels passing the wharf, freight and other heavy vehicles accessing the wharf, and the current condition of the structure. As a result, the DoT is currently developing a temporary fishing platform which is designed to cater for recreation fishing activities for the community until such time as the community boating precinct is developed.

There are boating facilities available to the public including a boat ramp, fuel facilities, public car park and a fish cleaning area.

There are no known Aboriginal Registered Sites within the Beadon Creek Boat Harbour LUF area.

2.5.2 Site conditions/landforms

The greater Onslow area forms part of the Carnarvon Botanical District and is characterised by low-lying scrub and spinifex with some small shrubs and trees. The soil is mostly clay, although there are some significant dune systems towards the coast. Much of the coastal area consists of low-lying salt flat area, with minimal vegetation. Numerous termite mounds dot the landscape around Onslow.

2.5.3 Land use

The area is commonly used by the resource sector, fishing and charter vessels. The Harbour is currently characterised by development covering the broad range of proposed land uses for the area including resource industry development, fishing charter boats, accommodation vessels and vessel maintenance.

To the west of Precinct 1 is the tourism zone. The land is privately owned and managed and is commonly used for workers accommodation. West of Precinct 5 is the Onslow's industrial area which supports the port and other industry.

2.5.4 Environment

Onslow has a semi-arid climate, with high temperatures and irregular rainfall. The summer months in Onslow are warm, whilst the winter months





12.12 - 2023/24 - Construction site near the water's edge.



are mild. The Bureau of Meteorology recorded a mean maximum temperature of 35.7 degrees Celsius in January and 24.8 degrees Celsius in July, with mean minimum temperatures of 23.7 degrees Celsius and 11.7 degrees Celsius in January and July respectively. The mean annual rainfall is 275.8 millimetres.

Onslow is located in an area with a high prevalence of cyclones, with most occurring between the months of November and April. During these periods, the town is susceptible to storm surge and flooding.

Mangrove communities area present in Beadon Creek.

DOT has clearing permits for all required vegetation clearing within the LUF area.

#### 2.5.5 Coastal Processes

The Beadon Creek Boat Harbour is located within the Onslow Coastal Hazard Area Special Control Area, which is subject to a number of provisions under clause 7.3 of TPS7. As per clause 7.3.1, the Special Control Area applies to all land up to 4 m AHD in the coastal zone and 5 m AHD in the frontal dune areas of the townsite, between Four Mile Creek in the south-west and Beadon Creek in the north-east.

An assessment may be required to ensure that any development manages the impact of potential flood and storm surge events. Local planning policy No. 25 provides further supporting material to manage development in this regard.

#### 2.5.6 Movement network

Beadon Creek Road is the only formal access point to and from the Harbour. The road is sealed and provides access to the public wharf. An unsealed road provides access to the most northern part of the LUF area. Currently maritime planning proposes that this access road be sealed in the near future. Shanks Road provides unsealed access from the back of the industrial area to Beadon Creek Road.

#### 2.5.7 Water management

There is an existing 100 mm diameter water supply pipe located on the south verge of Beadon Creek road.

The main drain for Onslow passes through the Harbour and is discharged directly into the creek.

Upgrades to water supply and drainage within the LUF area are proposed as part of a package of work being undertaken within the Harbour for the upgrade of roads, services and safety of access.

#### 2.5.8 Infrastructure

Power is supplied to the area through an overhead HV 11kv distribution line running along the south/western side of Beadon Creek Road. This line currently feeds a 200kVA pole top transformer which serves the power requirements for the existing lease areas at the southern end of the site

Part of existing site infrastructure is an underground HV cable running through the site along Beadon Creek Road and under the creek. This cable does not service this site and will not be disturbed.

# 3.0 Design Principles

## 3.1 Land Use

The LUF comprises 5 Precincts which each have preferred land uses based on the specific land use objectives and the physical location of that Precinct.

Precinct 1 is located in a publically accessible area and is highly visible to the neighbouring Tourism Zone and public boating users. Community members accessing the fishing platform to the north of the area will also use this through road.

Precinct 2 (the Community Boating Precinct) is located at the entrance to the boat harbour and is the marine recreation hub for use by the community and private commercial interests. Intended to be developed in conjunction with SoA the Community Boating Precinct will comprise a public boat ramp, parking, picnic area, boat pens and fishing infrastructure. Given its strategic location as the entry statement to the boat harbour, it is expected to be suitably landscaped and well maintained. Figure 4 illustrates a possible concept plan for the precinct (noting that the final design will be the result of a detailed design process including engagement with potential proponents and key stakeholders).

Precinct 3 is located in an area that is not accessible to the public. Heavy vehicle movement poses a potential safety risk to the community accessing Beadon Creek and as a result a gate house or similar secure access point will be installed to restrict access. The precinct will be the key access point for major industry from Beadon Creek, which are mostly used to service the offshore resource industry.

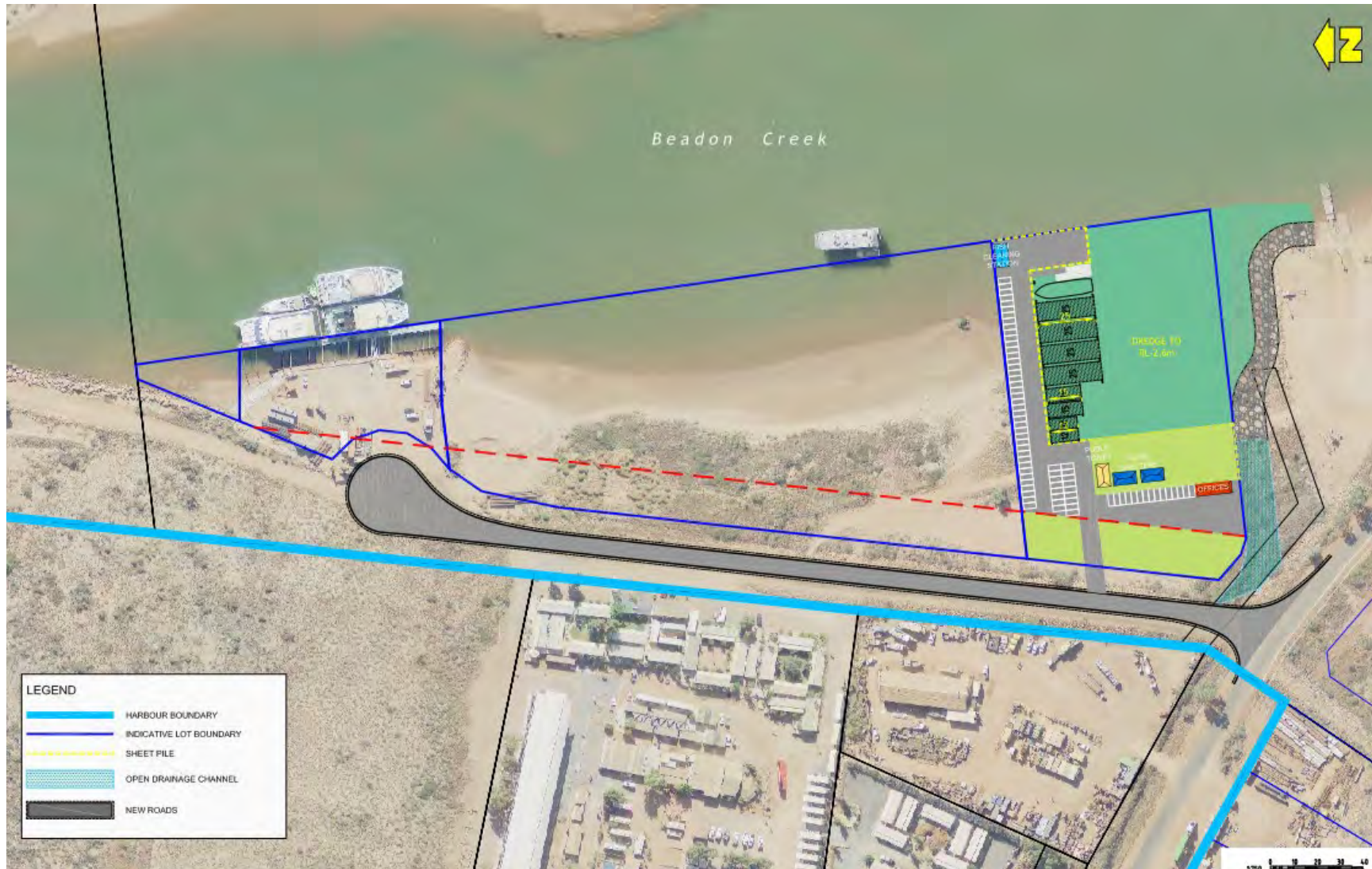


Figure 4: Community boating precinct concept (concept only)

This precinct is located downstream from the public recreation area and is considered to have minimal impact on the local community as a result.

Precinct 4 is also located in an area that is inaccessible to the community and similarly to Precinct 3, entry to the area will be through a gate house to ensure public safety. The precinct will comprise of larger, heavier industry uses that facilitate the activities of the Harbour, however do not require direct access to Beadon Creek.

Precinct 5 is in an area that is publically accessible however given its location adjacent to the industrial area this precinct will generally be characterised by heavier industry than that seen in Precinct 1. The interface between this Precinct and the Tourism Zone opposite will be managed appropriately through setbacks, screening and landscaping.

### 3.2 Environment

The land in the LUF area is sparsely vegetated. Notwithstanding this, any areas designated for landscaping should be planned to respond to the climatic conditions in Onslow with low water requirements and the ability to withstand or respond to cyclonic activity.

### 3.3 Coastal Environment

Future weather events such as cyclones that can lead to storm surge and flooding will impact on how building and infrastructure, and the land on which they are built, are developed. The LUF responds by ensuring that building heights are appropriately managed and that proponents are advised that the risk exists.

### 3.4 Movement Network

The LUF proposes an increase in development in the northern section of the subject area. The road is proposed to be sealed to improve access to the newly developed businesses. A 30 metre road reserve will be required and the eastern verge will act as a service corridor.

The southern road cul-de-sac will tie into the existing road and drainage and will accommodate movement from fuel track access track.

### 3.5 Service Infrastructure

#### 3.5.1 Water management

In regards to potable water, it is assumed that there is sufficient capacity in the existing 100 mm diameter water supply pipe located on the south verge of Beadon Creek road to take a branch (nominal) diameter 75 mm to supply the proposed Northern Lease development. The average daily water demand will be approximately 19,100 litres. To satisfy a peak demand 4 – 6 Lt/s, an 80 mm incoming water connection would be required.

A site wide hydrant system will be required to provide fire-fighting coverage. Based on the test results undertaken in March 2014, the proposed development will require 2 No fire tanks with a combined capacity of 180,000 litres to serve the proposed buildings and to meet the requirements of AS 2419.1 Fire Hydrant installations Clause 2.3. Figure 5 illustrates the proposed water services.

Based on the Concept Layout shown in drawing number 0094-23-01, it was estimated that the total flow of wastewater from the proposed leases will be approximately 17 kL/day, with individual lot wastewater flows ranging up to approximately 4 kL/day. On-lot treatment and disposal using aerobic treatment units (ATUs) and associated irrigation systems is the preferred option for the servicing the proposed lots.

The proponents will need to obtain approval from the Department of Health to install on-site treatment and disposal systems. As the estimated wastewater flows are less than 20 kL/day for each lot, approval will not be required from the Department of Environment Regulation.

A main drain runs through Precinct 2 and discharges into Beadon Creek. Upgrades are proposed to the drain; however the main discharge point will remain in its existing location. Due to the drains location through the community boating precinct, subject to the design of the drain, the land above could be used as an extension to the proposed recreation area and most definitely should be treated with appropriate landscape in the alternative.

The LUF proposes land uses including seawater extraction infrastructure and desalination infrastructure.

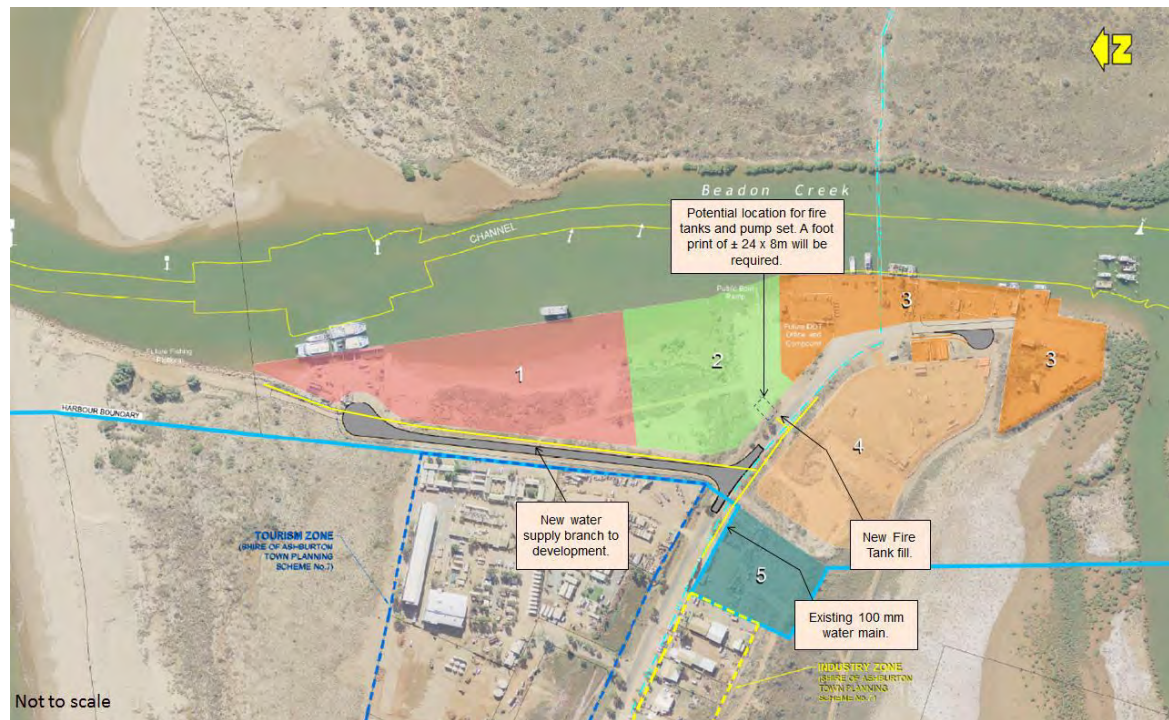


Figure 5: Proposed water services

3.5.2 Power and telecommunications infrastructure

Power supply is proposed to increase in the next two years in the northern portion of the site. Forecast loads are predicted to increase from 238 kVA in 2014 to 338 kVA in future years over an area of 99,215m<sup>2</sup>. Power supply will be provided by Horizon Power and all transformer installations, associated undergrounding of HV supply and connections to overhead lines will be undertaken by Horizon Power.

Street lighting will be provided along the new road with the design to comply with all relevant Australian Standards and Horizon Power Standards.

The existing Telstra ADSL2 and telephone services to the site will be extended to service the new northern lease lots.

The area will be monitored by CCTV at the entrance roads, main car park, boat ramp and DoT wharf. The CCTV system will generally comply with the guidelines provided by the Crime Prevention and Community Liaison Unit, Community Engagement Division of the WA Police Department.

Infrastructure land uses including seawater extraction systems and desalination plants will be introduced into the boat harbour area.

# 4.0 Land Use Framework

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## 4.1 Land Use Framework Content

The Beadon Creek Boat Harbour LUF documentation has been prepared by the DoT to outline DoTs intention for future land use development of the Harbour.

This LUF is to be used for information purposes only. This is a non-statutory guiding document and should be used to inform the approval process and as a basis for communicating expectations with proponents and SoA.

## 4.2 Land Use Framework objectives

The objectives of the LUF are as follows:

- To provide the SoA a clear understanding of the DoTs future land use intentions for the Beadon Creek Boat Harbour.
- To provide a clear framework for future development within the Beadon Creek Boat Harbour.
- To provide consistency in decision making within the Beadon Creek Boat Harbour in accordance with orderly and proper planning principles.
- To designate and protect land for recreational purposes.
- To facilitate uses which are compatible within the Beadon Creek Boat Harbour and port facility.

4.3 Statutory framework

The land within the Harbour is reserved 'Public Purpose – Port Facility' under the SoA TPS7, as shown in Figure 6.

The use and development of reserves shall be in accordance with the provisions of TPS7 Clause 3.1 and 3.2 relating to Use and Development of Reserves, however it should be noted that there are no specific provisions relating to 'Public Purpose – Port Facilities' within the Scheme.

In addition to being reserved, the Beadon Creek Boat Harbour is located within the Onslow Coastal Hazard Area Special Control Area (SCA), which is subject to a number of provisions under clause 7.3 of TPS7. Local planning policy No. 25 provides further supporting material to manage development within this area. Consideration of the coastal hazard area is discussed in Section 4.9.

Clause 6.4 of the Town Planning Scheme outlines where the local government may prepare or require the preparation of a Development Plan for particular zones and types of developments. This clause does not include land reserved for public purpose and as such, this is not a Development Plan.

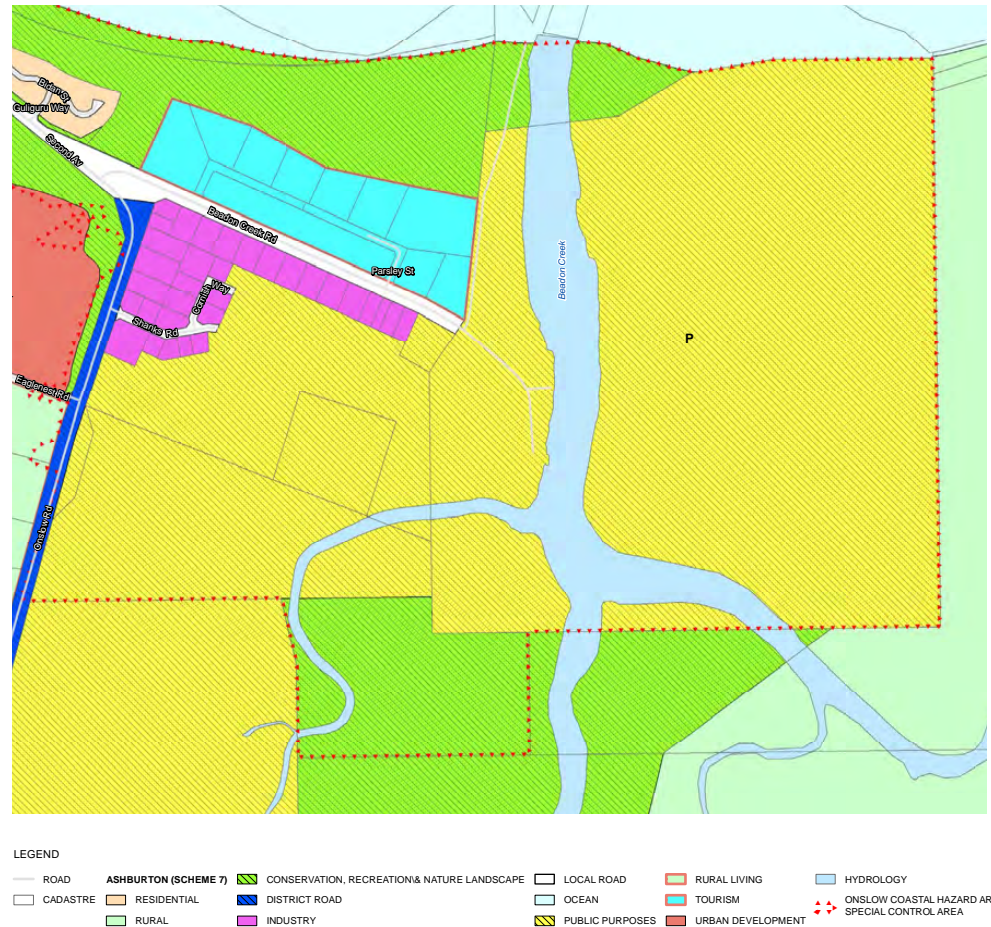


Figure 6: TPS7 Zones and Reserves

4.4 Operation

This document has been prepared by the DoT and should be considered by the SoA when considering development applications within the subject area.

This document comes into operation following endorsement by the DoT.

4.5 Precincts

The land within the Beadon Creek Boat Harbour LUF area is managed and operated by the DoT in accordance with the Harbour's reservation for 'Harbour Purposes' under the Land Administration Act (proclaimed as such under the Marine and Harbours Act).

The LUF area has been divided into five precincts for the purpose of providing development principles and expectations. Figure 7 identifies the five individual precincts within the subject area.

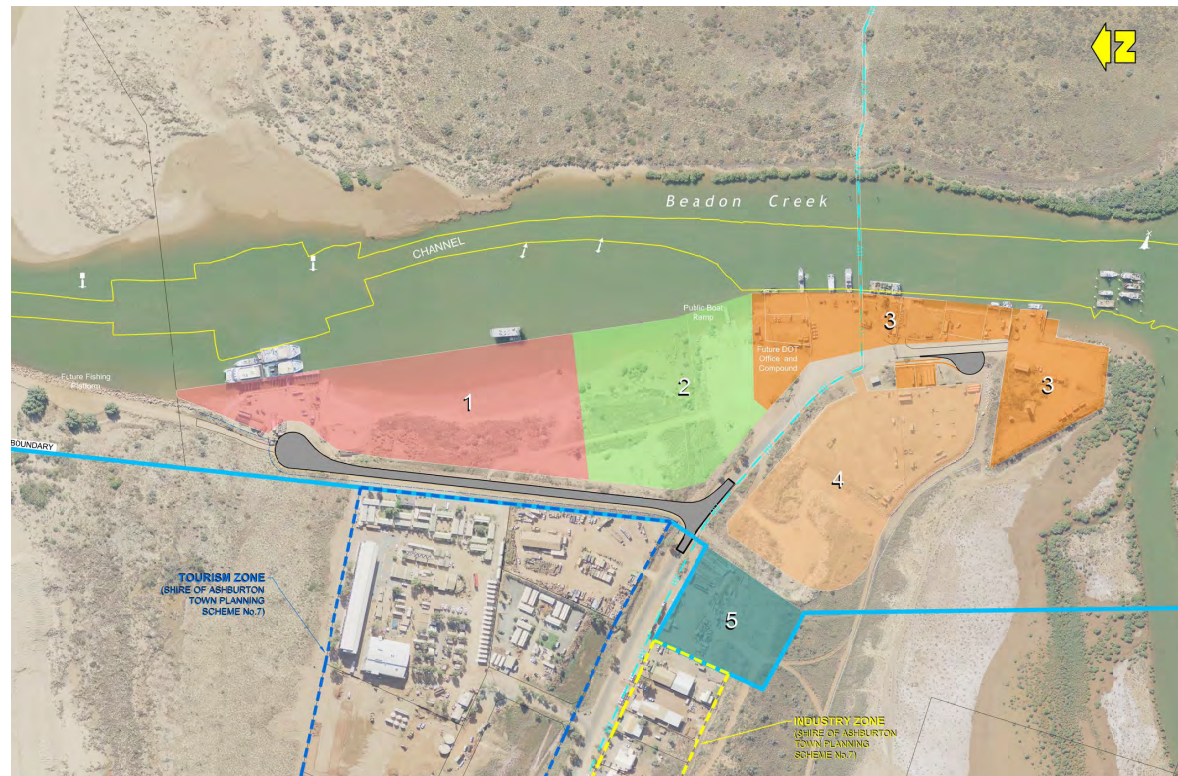


Figure 7: Beadon Creek Boat Harbour Land Use Precincts



4.6 Land Use

To ensure that land uses which are being proposed within the Harbour are consistent with the expectations of DoT, specific land uses have been determined as the preferred land uses. Preferred land uses are specific to the Precincts described in Section 4.5.

Definitions for each of these uses can be found in Section 4.8. The land uses identified in Table 1 related directly to precincts are preferred within the Beadon Creek Boat Harbour LUF area.

Table 1: Preferred Land Use

Precinct No.	Preferred Land Uses
Precinct 1	<ul style="list-style-type: none"> <li>• Administration offices</li> <li>• Crew Transfers</li> <li>• Charter Operations</li> <li>• Loading/unloading equipment/supplies to vessels</li> <li>• Maintenance/repairs of plant</li> <li>• Minor engineering and fabrication</li> <li>• Minor vessel maintenance</li> <li>• Storage/laydown of equipment/supplies</li> <li>• Vessel storage</li> <li>• Workshop buildings</li> </ul>
Precinct 2 (Community Boating Precinct)	<ul style="list-style-type: none"> <li>• Public boat launching facilities</li> <li>• Recreation – public</li> <li>• Marina</li> <li>• Charter operations</li> <li>• Tourism</li> <li>• Volunteer Marine Rescue Building</li> </ul>
Precinct 3	<ul style="list-style-type: none"> <li>• Administration offices</li> <li>• Charter operations</li> <li>• Crew transfers</li> <li>• Department of Transport offices</li> <li>• Engineering and fabrication</li> <li>• Fuel store/dispense</li> <li>• Imported bulk rubbish removal</li> <li>• Infrastructure – seawater extraction activities</li> <li>• Loading/unloading equipment/supplies to vessels</li> <li>• Maintenance/repairs of plant</li> <li>• Maintenance of vessels</li> <li>• Storage/laydown of equipment/supplies</li> <li>• Workshop buildings</li> </ul>
Precinct 4	<ul style="list-style-type: none"> <li>• Administration office</li> <li>• Engineering and fabrication</li> <li>• Infrastructure – desalination plant</li> <li>• Maintenance/repairs of plant</li> <li>• Maintenance of vessels</li> <li>• Storage/laydown of equipment/supplies</li> <li>• Workshop buildings</li> </ul>
Precinct 5	<ul style="list-style-type: none"> <li>• Administration offices</li> <li>• Charter operations (commercial dive/tourist dive)</li> <li>• Engineering and fabrication</li> <li>• Maintenance/repairs of plant</li> <li>• Maintenance of vessels</li> <li>• Storage/laydown of equipment/supplies</li> <li>• Workshop buildings</li> </ul>

4.7 Development Principles

Each Precinct should develop in accordance with a set of principles. These principles respond to the intent and development objectives for each of the Precincts.

4.7.1 Precinct 1

	Precinct 1 Principles
Building Height	<p>Building heights are to be in keeping with the scale with the locality and not be detrimental to the surrounding tourism zone. Buildings heights are generally two (2) storeys in height.</p> <p>Building heights will need to take into consideration the requirements of the Onslow coastal hazard area special control area.</p>
Setbacks	<p>Buildings and structures shall be setback 50 metres from the existing tourism zone with the exception of minor projections such as administration offices or foyer areas.</p> <p>Car parking can be situated in the front setback and landscaping is highly desirable to create an attractive interface to the public street.</p>
Screening	<p>Developments should be screened from the street to minimise the impact on the tourism zone and adequate screening should be provided from Beadon Creek to maintain the amenity of the area. To ensure an appropriate interface between precincts 1 and 2, screening is also required on the southern precinct boundary.</p>
Car Parking	<p>Car parking will be essential to the function of the precinct. All car parking should be provided on site at a rate of 1 bay per employee. Visitor parking should be provided as appropriate for that land use.</p> <p>All developments must design car parking on site in accordance with the Australian Standards.</p>
Landscaping	<p>Where a setback exists or is proposed, landscaping is encouraged and should be maintained. Due to the local climate of the area, shade trees and shade structures are desirable as a refuge from the warm weather conditions. Consideration should be given to the location of the structures in light of potential cyclonic events.</p>
Operating Hours	<p>Working hours are generally not restricted however should primarily be within the hours of daylight. Vessels using the facility may be restricted to times during favourable tides.</p> <p>Business operators are to be aware of noise restrictions in Environmental Protection (Noise) Regulations 1997 that may impact on operations.</p>

4.7.2 Precinct 2

	Precinct 2 (Community Boating Precinct) Principles
Building Height	Any development within this precinct is to be of a low scale to ensure compatibility with the recreational nature of the precinct. Single storey developments are considered desirable; however building heights of two (2) storeys are also appropriate.  Building heights will need to take into consideration the requirements of the Onslow coastal hazard area special control area.
Setbacks	Developments shall be setback 50 metres from the existing tourism zone boundary.
Screening	To ensure an appropriate interface between precincts 1, 2 and 3, screening is also required on the northern and southern precinct boundaries.
Car Parking	Adequate land shall be designated for public car parking to facilitate the use of this precinct as a public recreation area. In addition to car parking bays, bays should be provided to accommodate boat trailers.  All developments must design car parking on site in accordance with the Australian Standards.
Landscaping	Land should be set aside for the purpose of public recreation, including picnic shelters, public toilets and barbeques. These areas should be landscaped appropriately and well maintained. Landscaped areas used for public recreation should be appropriate located and designed to ensure the safety of the users.
Operating Hours	Working hours are not restricted however should primarily be within the hours of daylight. Vessels using the facility may be restricted to times during favourable tides.  Business owners are to be aware of noise restrictions in Environmental Protection (Noise) Regulations 1997 that may impact on operations.

4.7.3 Precinct 3

	Precinct 3 Principles
Building Height	<p>Building heights are to be in keeping with the scale with the locality. Buildings heights are generally two (2) storeys in height.</p> <p>Building heights will need to take into consideration the requirements of the Onslow coastal hazard area special control area.</p>
Setbacks	There are no setback requirements.
Screening	To ensure an appropriate interface between precincts 2 and 3, screening is required on the northern precinct boundary
Car Parking	<p>Car parking will be essential to the function of the precinct. All car parking should be provided on site at a rate of 1 bay per employee. Visitor parking should be provided as appropriate for that land use.</p> <p>All developments must design car parking on site in accordance with the Australian Standards.</p>
Landscaping	Where a setback exists or is proposed, landscaping is encouraged and should be maintained. Due to the local climate of the area, shade trees and shade structures are desirable as a refuge from the warm weather conditions. Consideration should be given to the location of the structures in light of potential cyclonic events.
Operating Hours	<p>Working hours are generally not restricted however should primarily be within the hours of daylight. Vessels using the facility may be restricted to times during favourable tides.</p> <p>Business owners are to be aware of noise restrictions in Environmental Protection (Noise) Regulations 1997 that may impact on operations.</p>

4.7.4 Precinct 4

	Precinct 4 Principles
Building Height	<p>Building heights are to be in keeping with the scale with the locality and not be detrimental to the surrounding tourist zone. Buildings heights are generally two (2) storeys in height.</p> <p>Building heights will need to take into consideration the requirements of the Onslow coastal hazard area special control area.</p>
Setbacks	There are no setback requirements.
Car Parking	<p>Car parking will be essential to the function of the precinct. All car parking should be provided on site at a rate of 1 bay per employee. Visitor parking should be provided as appropriate to the land use.</p> <p>All developments must design car parking on site in accordance with the Australian Standards.</p>
Landscaping	Where a setback exists or is proposed, landscaping is encouraged and should be maintained. Due to the local climate of the area, shade trees and shade structures are desirable as a refuge from the warm weather conditions. Consideration should be given to the location of the structures in light of potential cyclonic events.
Operating Hours	<p>Working hours are generally not restricted however should primarily be within the hours of daylight.</p> <p>Business owners are to be aware of noise restrictions in Environmental Protection (Noise) Regulations 1997 that may impact on operations.</p>

4.7.5 Precinct 5

	Precinct 5 Principles
Building Height	<p>Building heights are to be in keeping with the scale with the locality and not be detrimental to the surrounding tourism zone. Buildings heights are generally two (2) storeys in height.</p> <p>Building heights will need to take into consideration the requirements of the Onslow coastal hazard area special control area.</p>
Setbacks	<p>Developments shall be setback 50 metres from the existing tourism zone.</p> <p>Car parking can be situated in the front setback and landscaping is highly desirable to create an attractive interface to the public street.</p>
Screening	Developments should be screened from the street to ensure an appropriate interface to the adjacent tourism zone.
Car Parking	<p>Car parking will be essential to the function of the precinct. All car parking should be provided on site at a rate of 1 bay per employee. Visitor parking should be provided as appropriate to the land use.</p> <p>All developments must design car parking on site in accordance with the Australian Standards.</p>
Landscaping	Where a setback exists or is proposed, landscaping is encouraged and should be maintained. Due to the local climate of the area, shade trees and shade structures are desirable as a refuge from the warm weather conditions. Consideration should be given to the location of the structures in light of potential cyclonic events.
Operating Hours	<p>Working hours are generally not restricted however should primarily be within the hours of daylight.</p> <p>Business owners are to be aware of noise restrictions in Environmental Protection (Noise) Regulations 1997 that may impact on operations.</p>

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#### 4.8 Interpretation

TPS7 provides a general definition for harbour or marine facilities; however this does not differentiate between low and high impact land uses. Due to the nature of the land uses and the impact on the adjoining land uses, further clarification has been provided below. Where land use definitions are not defined below, they are defined in TPS7.

*Administration office* means Office as defined by TPS7, notwithstanding that the use must be ancillary to a port related activity or be solely intended to support the function and management of the port facility.

*Charter operators* means a business that provides access to fishing and diving activities to the public in a controlled environment, and may consist of an administration office, storage area and marine vessel facilities.

*Crew transfers* means an area designated for the transfer of crew between land and a marine vessel.

*Department of Transport office* means Office as defined by TPS7, to be used solely by the Department of Transport intended to support the function and management of the port facility.

*Engineering and fabrication* means industry as defined by the TPS7, and must be related to the function and management of the port facility.

*Fuel store/dispense* means motor vehicle and/or marine service station as defined by TPS7.

*Infrastructure* means infrastructure as defined by TPS7 and may include imported bulk rubbish removal, seawater extraction activities and desalination plant.

*Loading/unloading equipment/supplies to vessels* means storage facility/depot/laydown area as defined by TPS7, and must be related to the function and management of the port facility.

*Low impact harbour or marine facilities* means any land or buildings used for and incidental to the purposes of loading, unloading and maintaining cargo and defence ships, or the mooring/berthing of passenger and/or recreational vessels, including premises at which berths or pens, and fuelling, servicing, storage (including storage on land) areas, sales facilities for boating gear and equipment, providores, other offices, storerooms, jetties, piers, embankments, quays and moorings associated with these facilities.

*Maintenance/repairs of plant* means industry as defined by TPS7, and must be related to the function and management of the port facility.

*Maintenance of vessel* means motor vehicle and/or marine repairs as defined by TPS7.

*Marina* means harbour or marina facilities as defined by TPS7

*Minor vessel maintenance* means motor vehicle and/or marine repairs as defined by TPS7.

*Minor engineering and fabrication* means industry –light as defined by TPS7, and must be related to the function and management of the port facility.

*Public boat launching facility* means an area designated for the public to launch and land boats from.

*Recreational boat facilities* means harbour or marina facilities as defined by TPS7.

*Recreation – public* means recreation-public as defined by TPS7, and must be related to the function and management of the port facility.

*Storage facility/laydown area* means storage facility/depot/laydown area as defined by TPS7, and must be related to the function and management of the port facility.

*Tourism* means an industry or business that promotes and capitalises on the natural and built environment of a locality for economic gain.

*Vessel storage* means storage facility/depot/laydown area as defined by TPS7, and must be related to the function and management of the port facility.

*Volunteer marine rescue building* means club rooms/community use/emergency services area as defined by TPS7, and must be related to the function and management of the port facility.

*Workshop buildings* means the part of a building ancillary to a vessel maintenance facility or engineering and fabrication facility used for undertaking works.

<p>4.9 Approval Process</p> <p>Development approval is required across Western Australia. Development is defined by the Planning and Development Act 2005 as:</p> <p><i>development means the development or use of any land, including —</i></p> <ul style="list-style-type: none"> <li>a. <i>any demolition, erection, construction, alteration of or addition to any building or structure on the land;</i></li> <li>b. <i>the carrying out on the land of any excavation or other works;</i></li> <li>c. <i>in the case of a place to which a Conservation Order made under section 59 of the Heritage of Western Australia Act 1990 applies, any act or thing that —</i> <ul style="list-style-type: none"> <li>i. <i>is likely to change the character of that place or the external appearance of any building; or</i></li> <li>ii. <i>would constitute an irreversible alteration of the fabric of any building;</i></li> </ul> </li> </ul> <p>A number of exemptions apply for various Public Authorities. Section 6 of the Planning and Development Act 2005 states:</p>	<p><i>nothing in this Act interferes with the right of the Crown, or the Governor, or the Government of the state, or a local government -</i></p> <p><i>(a) to undertake, construct or provide any public work; and</i></p> <p><i>(b) to take land for the purposes of that public work."</i></p> <p>In general terms, this section gives the bodies referred to in section 6 ("section 6 bodies") the power to undertake a public work or take land for the purposes of a public work without obtaining development approval from the responsible authority under the relevant planning scheme. The DOT is considered a public authority under Section 6 and the exemption applies. Private developers who lease land from DOT within the harbour and are acting in their own commercial interest are not exempted in this way.</p> <p>Figure 8 outlines a simplified process of submitting a development application within the LUF area.</p> <p>4.9.1 Development application supporting information</p> <p>Notwithstanding the above procedures, all applications should include a coastal hazard assessment in accordance with clause 7.3 of TPS7.</p> <p>In addition to this, given the proximity to Beadon Creek and the potential impact on the area, an environmental assessment may be required. Traffic management plans may also be required where the application proposes significant vehicle movement or is likely to impact on the publically accessible road network.</p>	<p>It will be the responsibility of the applicant to ensure that the necessary assessments are undertaken.</p> <p>4.10 Other requirements</p> <p>Nothing in this document exempts developers from design and construction which complies with all relevant statutory and legislative requirements, including but not limited to construction for cyclones, and management of noise, dust and odour .</p> <p>In addition, the SoA has several policies which may be used as reference materials including their landscape guidelines (see <a href="http://www.ashburton.wa.gov.au">www.ashburton.wa.gov.au</a>).</p>
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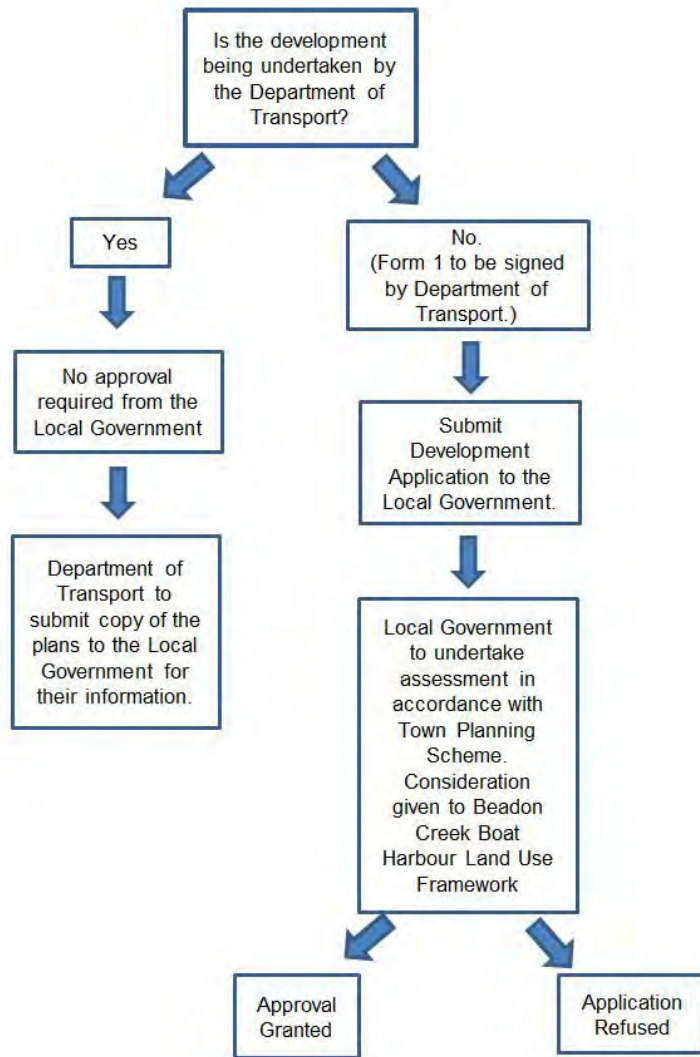


Figure 8: Summary of Development Application Process

# 5.0 Implementation and Staging

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## 5.1 Overview

The Beadon Creek Boat Harbour LUF proposes an increase in development and use of the port in comparison to its current function. The implementation of the LUF will be partly dependent on upgrades to roads, particularly those which are yet to be sealed.

## 5.2 Staging

The staging of development will be largely dependent on the ability of SoA and DoT to attract appropriate leaseholders. A preference for staged development from north to south has been stated as this is the most efficient and effective way to develop the Boat Harbour from an engineering design perspective, however, it is not practical to dictate this order where this staging may affect commercial requirements.

The following reflects the discrete activities which will occur over time to develop the Boat Harbour.

- Develop fishing platform (outside of LUF area) and establish secure access to Precincts 3 and 4. This will enable safer operation of the existing wharf.
- Upgrade of northern and south-eastern roads off Beadon Creek Road. Precincts 1, 3 and 4 can be developed with Precinct 1 preferably developed from north to south.
- Precinct 2 (the Community Boating Precinct) developed.
- Precinct 5 developed.



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The opinions, conclusions and any recommendations in this report are based on conditions encountered and information reviewed at the date of preparation of the report. GHD has no responsibility or obligation to update this report to account for events or changes occurring subsequent to the date that the report was prepared.

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Document Status

Rev No.	Author	Reviewer		Authorisation		
		Name	Signature	Name	Signature	Date
A	Colleen Murphy	Anna Kelderman	On file	Anna Kelderman	On file	29.04.14
B	Colleen Murphy	Anna Kelderman	On file	Anna Kelderman	On file	09.05.14
C	Colleen Murphy	Anna Kelderman	On file	Anna Kelderman	On file	16.05.14
0	James Balfour	Colleen Murphy	On file	Anna Kelderman		11.08.14



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# Agenda Item 13.1 - Attachment 1

Schedule of Accounts Paid - September 2023

**Shire of Ashburton**

**CEO's Delegated Payment List - Regulation 13(1) Local Government (Financial Management) Regulation 1996**

**List of Payments - Payment Detail for Month of September 2023**

Pursuant to the regulation:

If the local government has delegated to the CEO its power to make payment from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared -

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

Description	Amount
<u>Municipal Fund</u>	
EFT	\$ 2,358,998.23
Superannuation / Payroll (DD)	\$ 243,980.34
Cheque	\$ -
Credit Cards	\$ 8,351.03
Bpay	\$ 6,410.00
Bank Fees and Charges	\$ 2,725.43
<b>Grand Total</b>	<b>\$ 2,620,465.03</b>



Reference Number	Date	Name	Description	Invoice Amount	
<b>Municipal Payments</b>					
EFT67558	07/09/2023	ACUMENTIS (WA) PTY LTD	Payment		\$3,300.00
2307002908.1	10/07/2023	ACUMENTIS (WA) PTY LTD	Desktop appraisal for 23 properties in Tom Price	3300.00	
		<b>ACUMENTIS (WA) PTY LTD Total</b>		<b>3300.00</b>	<b>\$3,300.00</b>
EFT67559	07/09/2023	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Payment		\$736.02
2744450	01/08/2023	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Window glass and seal for plant on Hamersley - Mount Bruce Road works	736.02	
		<b>AFGRI EQUIPMENT AUSTRALIA PTY LTD Total</b>		<b>736.02</b>	<b>\$736.02</b>
EFT67560	07/09/2023	AIRPORTS CONSULTANCY GROUP PTY LTD	Payment		\$3,000.00
E22010-04A-01	31/08/2023	AIRPORTS CONSULTANCY GROUP PTY LTD	Aviation consultancy services - Virgin Flights Operations Review	3000.00	
		<b>AIRPORTS CONSULTANCY GROUP PTY LTD Total</b>		<b>3000.00</b>	<b>\$3,000.00</b>
EFT67561	07/09/2023	AMP BANK AUDITS	Payment		\$25.00
1057296283	01/09/2023	AMP BANK AUDITS	AMP Bank audit certificate fee	25.00	
		<b>AMP BANK AUDITS Total</b>		<b>25.00</b>	<b>\$25.00</b>
EFT67562	07/09/2023	AMS	Payment		\$50,840.79
AMSINV-240300	31/08/2023	AMS	Onslow Airport Passenger and Baggage Screening Services - August 2023	50840.79	
		<b>AMS Total</b>		<b>50840.79</b>	<b>\$50,840.79</b>
EFT67564	07/09/2023	ASSETIVITY PTY LTD	Payment		\$6,187.50
INV-6504	29/08/2023	ASSETIVITY PTY LTD	Review of asset management plans - final invoice	6187.50	
		<b>ASSETIVITY PTY LTD Total</b>		<b>6187.50</b>	<b>\$6,187.50</b>
EFT67565	07/09/2023	AUSCOINWEST	Payment		\$890.45
3296	22/08/2023	AUSCOINWEST	Merchandise for sale in Tom Price Visitor Centre	890.45	
		<b>AUSCOINWEST Total</b>		<b>890.45</b>	<b>\$890.45</b>
EFT67566	07/09/2023	AUSTRALIAN TAXATION OFFICE - PAYG	Payment		\$304,371.00
EXPENSE20230831	31/08/2023	AUSTRALIAN TAXATION OFFICE - PAYG	Monthly PAYG withholding August 2023	304371.00	
		<b>AUSTRALIAN TAXATION OFFICE - PAYG Total</b>		<b>304371.00</b>	<b>\$304,371.00</b>
EFT67567	07/09/2023	BENNCO GROUP	Payment		\$3,483.15
INV-9613	31/08/2023	BENNCO GROUP	Plumbing modifications 797 Kulai Street Tom Price	3483.15	
		<b>BENNCO GROUP Total</b>		<b>3483.15</b>	<b>\$3,483.15</b>
EFT67568	07/09/2023	BLACKWOODS PTY LTD	Payment		\$28,660.51
SI05303206	19/07/2023	BLACKWOODS PTY LTD	Safety boots for Onslow community staff	176.87	
SI05303389	19/07/2023	BLACKWOODS PTY LTD	Work pants for Onslow community staff	25.38	
SI05562613	15/08/2023	BLACKWOODS PTY LTD	Blue polypropylene 52Lt create for Onslow Aquatic centre	50.39	
SI05565099	15/08/2023	BLACKWOODS PTY LTD	Batteries and earmuffs for Onslow Aquatic centre	51.02	
SI05650790	23/08/2023	BLACKWOODS PTY LTD	180x 20kg Asphalt cold Ezstreet bioblend for Nameless Valley Drive roadworks	13980.38	
SI05661039	23/08/2023	BLACKWOODS PTY LTD	Work pants for Tom Price Depot staff	159.08	
SI05688825	26/08/2023	BLACKWOODS PTY LTD	20x 20kg Asphalt cold Ezstreet bioblend for Nameless Valley Drive roadworks	1553.38	
SI05714816	29/08/2023	BLACKWOODS PTY LTD	Polo work shirts for Cleaning staff	160.57	
SI05714732	29/08/2023	BLACKWOODS PTY LTD	Polo work shirts for Paraburdoo maintenance staff	80.28	
SI05720958	30/08/2023	BLACKWOODS PTY LTD	Uniforms and safety boots for Onslow Housing staff	354.98	
SI05729247	31/08/2023	BLACKWOODS PTY LTD	100x 20kg Asphalt cold Ezstreet bioblend for Tom Price street maintenance	7766.88	
SI05729260	31/08/2023	BLACKWOODS PTY LTD	50x 20kg Asphalt cold Ezstreet bioblend for Paraburdoo street maintenance	3883.44	
SI05731849	31/08/2023	BLACKWOODS PTY LTD	Mens cargo pants for Paraburdoo maintenance staff	149.53	
SI05736220	31/08/2023	BLACKWOODS PTY LTD	Work shirts and jumper for Tom Price Depot staff	188.79	
SI05748530	01/09/2023	BLACKWOODS PTY LTD	KingGee workpants for Tom Price Depot staff	79.54	
		<b>BLACKWOODS PTY LTD Total</b>		<b>28660.51</b>	<b>\$28,660.51</b>
EFT67569	07/09/2023	BRANDWORX AUSTRALIA	Payment		\$22.00
787411	31/08/2023	BRANDWORX AUSTRALIA	Freight charges on Shire uniform orders August 2023	22.00	
		<b>BRANDWORX AUSTRALIA Total</b>		<b>22.00</b>	<b>\$22.00</b>
EFT67570	07/09/2023	BUNNINGS GROUP LIMITED	Payment		\$684.76
2440/99842670	11/08/2023	BUNNINGS GROUP LIMITED	High Pressure Washer for Onslow Airport	684.76	
		<b>BUNNINGS GROUP LIMITED Total</b>		<b>684.76</b>	<b>\$684.76</b>
EFT67571	07/09/2023	BYBLOS CONSTRUCTIONS-TOM PRICE	Payment		\$10,378.47
5397	31/08/2023	BYBLOS CONSTRUCTIONS-TOM PRICE	Replace leaking/broken fixtures Paraburdoo Childcare Centre	4942.82	

Reference Number	Date	Name	Description	Invoice Amount	
5398	31/08/2023	BYBLOS CONSTRUCTIONS-TOM PRICE	Repair tapware Paraburdoo Mall disabled toilets	336.60	
5390	31/08/2023	BYBLOS CONSTRUCTIONS-TOM PRICE	Plumbing repairs at various Paraburdoo facilities	2712.05	
5420	31/08/2023	BYBLOS CONSTRUCTIONS-TOM PRICE	Remove old and install new rugby goal posts Peter Sutherland Oval Paraburdoo	2387.00	
		<b>BYBLOS CONSTRUCTIONS-TOM PRICE Total</b>		<b>10378.47</b>	<b>\$10,378.47</b>
EFT67572	07/09/2023	C MUNRO CONTRACTORS	Payment		\$1,095.05
135451	28/07/2023	C MUNRO CONTRACTORS	Repair latch hinges to storage gate at back of Admin building Onslow	143.00	
135505	31/07/2023	C MUNRO CONTRACTORS	Repair leaking shower, install shower tap set and reseating at 8A Anketell Crt, Onslow	248.93	
135673	01/09/2023	C MUNRO CONTRACTORS	Rectify issues with door locks at 325 Third Avenue, Onslow	219.12	
135697	06/09/2023	C MUNRO CONTRACTORS	Investigate issue with back door alarm Onslow Shire Administration Building	71.50	
135714	06/09/2023	C MUNRO CONTRACTORS	Excavate grave and insert shoring box at Onslow cemetery, plot C98 11/08/2023	412.50	
		<b>C MUNRO CONTRACTORS Total</b>		<b>1095.05</b>	<b>\$1,095.05</b>
EFT67573	07/09/2023	CHEFMASTER AUSTRALIA	Payment		\$6,460.78
00064347	18/08/2023	CHEFMASTER AUSTRALIA	40x cartons bin liners and 5x bin bombs for Tom Price Waste Services	6460.78	
		<b>CHEFMASTER AUSTRALIA Total</b>		<b>6460.78</b>	<b>\$6,460.78</b>
EFT67574	07/09/2023	CHERRY ON TOP ICECREAM VAN	Payment		\$1,800.00
009	15/08/2023	CHERRY ON TOP ICECREAM VAN	Dessert grazing table and chocolate fountain for Tom Price Neon Rave event 25/08/2023	1800.00	
		<b>CHERRY ON TOP ICECREAM VAN Total</b>		<b>1800.00</b>	<b>\$1,800.00</b>
EFT67575	07/09/2023	CITY OF KARRATHA	Payment		\$2,178.00
137358	01/09/2023	CITY OF KARRATHA	Building Certification Services 31/07/2023 - 01/09/2023	2178.00	
		<b>CITY OF KARRATHA Total</b>		<b>2178.00</b>	<b>\$2,178.00</b>
EFT67576	07/09/2023	CLEANING FAIRIES (NADIA J PAYET T/A)	Payment		500.00
300823-01	30/08/2023	CLEANING FAIRIES (NADIA J PAYET T/A)	Cleaning services 1143 Yanagin Place Tom Price 30/08/2023	500.00	
		<b>CLEANING FAIRIES (NADIA J PAYET T/A) Total</b>		<b>500.00</b>	<b>\$500.00</b>
EFT67577	07/09/2023	COCA-COLA AMATIL (AUST) PTY LTD	Payment		\$2,090.14
232083820	29/08/2023	COCA-COLA AMATIL (AUST) PTY LTD	Refreshments for sale at Onslow Airport Kiosk	1243.99	
232136263	05/09/2023	COCA-COLA AMATIL (AUST) PTY LTD	Soft drinks for sale at Onslow Aquatic Centre	846.15	
		<b>COCA-COLA AMATIL (AUST) PTY LTD Total</b>		<b>2090.14</b>	<b>\$2,090.14</b>
EFT67578	07/09/2023	CORPORATE TRAVEL MANAGEMENT	Payment		\$1,055.11
I.0017173006	04/07/2023	CORPORATE TRAVEL MANAGEMENT	Booking #12586438 Accommodation service fee for Employee #2009 19/08/2023 - 20/08/2023	5.46	
I.0017173010	04/07/2023	CORPORATE TRAVEL MANAGEMENT	Booking #12586504 Accommodation service fee for Employee #2009 20/08/2023 - 24/08/2023	5.46	
I.0017182698	05/07/2023	CORPORATE TRAVEL MANAGEMENT	Booking #12589585 Accommodation service fee for Employee #2009 24/08/2023 - 25/08/2023	20.60	
I.0017335196	31/07/2023	CORPORATE TRAVEL MANAGEMENT	Booking #12693625 Accommodation service fee for Housing department 06/10/2023 - 08/10/2023	82.40	
I.0017465438	22/08/2023	CORPORATE TRAVEL MANAGEMENT	Booking #12586438 Accommodation for Employee #2009 19/08/2023 - 20/08/2023	146.02	
I.0017491372	25/08/2023	CORPORATE TRAVEL MANAGEMENT	Booking #12586504 Accommodation for Employee #2009 20/08/2023 - 24/08/2023	647.02	
I.0017516376	29/08/2023	CORPORATE TRAVEL MANAGEMENT	Booking #12589585 Accommodation for Employee #2009 25/08/2023 - 26/08/2023	165.02	
I.0017521956	30/08/2023	CORPORATE TRAVEL MANAGEMENT	Booking #12693625 Credit on service fee for Housing department 06/10/2023 - 08/10/2023	-16.87	
		<b>CORPORATE TRAVEL MANAGEMENT Total</b>		<b>1055.11</b>	<b>\$1,055.11</b>
EFT67579	07/09/2023	CORSIGN WA PTY LTD	Payment		\$198.00
00078533	30/08/2023	CORSIGN WA PTY LTD	Traffic Hazard Signs for Tom Price Street maintenance	198.00	
		<b>CORSIGN WA PTY LTD Total</b>		<b>198.00</b>	<b>\$198.00</b>
EFT67580	07/09/2023	DICE SOLUTIONS	Payment		\$3,896.92
19318	29/08/2023	DICE SOLUTIONS	Repair EMEC acid pump at Onslow Airport Waste Water Treatment Unit	326.98	
19332	31/08/2023	DICE SOLUTIONS	Replace A/C unit Cabin 4 Ocean View Caravan Park Onslow	3152.07	
19331	31/08/2023	DICE SOLUTIONS	Repair faulty bollard light and replace outside bunker 4 Carinya Onslow	417.87	
		<b>DICE SOLUTIONS Total</b>		<b>3896.92</b>	<b>\$3,896.92</b>
EFT67581	07/09/2023	DIRECT TRADES SUPPLY PTY LTD	Payment		\$151.80
641259	31/08/2023	DIRECT TRADES SUPPLY PTY LTD	Cam lock fittings for 12KVA Genset - PGN13 Replacement	151.80	
		<b>DIRECT TRADES SUPPLY PTY LTD Total</b>		<b>151.80</b>	<b>\$151.80</b>
EFT67582	07/09/2023	E & MJ ROSHER PTY LTD	Payment		\$240.49
1461495	08/08/2023	E & MJ ROSHER PTY LTD	Front jockey wheel and hydraulic cap for Kubota Ride on Mower (1GHN976)	240.49	
		<b>E &amp; MJ ROSHER PTY LTD Total</b>		<b>240.49</b>	<b>\$240.49</b>
EFT67583	07/09/2023	ENVIRONEX INTERNATIONAL	Payment		\$105.51
313828	31/08/2023	ENVIRONEX INTERNATIONAL	Chemicals for Onslow Airport Waste Water Treatment Unit	105.51	
		<b>ENVIRONEX INTERNATIONAL Total</b>		<b>105.51</b>	<b>\$105.51</b>

Reference Number	Date	Name	Description	Invoice Amount	
EFT67584	07/09/2023	EURO DIESEL SERVICES	Payment		\$655.78
00009450	25/08/2023	EURO DIESEL SERVICES	Coolant for Bomag BC572RB-2 Landfill Compactor	655.78	
		<b>EURO DIESEL SERVICES Total</b>		<b>655.78</b>	<b>\$655.78</b>
EFT67585	07/09/2023	GO WEST TOURS	Payment		\$79.48
48121	31/08/2023	GO WEST TOURS	Bus transfer to airport for employee #2009 08-14/08/2023	79.48	
		<b>GO WEST TOURS Total</b>		<b>79.48</b>	<b>\$79.48</b>
EFT67586	07/09/2023	HEMA MAPS PTY LTD	Payment		\$224.25
INV-173399	01/09/2023	HEMA MAPS PTY LTD	WA maps for sale in Tom Price Visitor Centre	224.25	
		<b>HEMA MAPS PTY LTD Total</b>		<b>224.25</b>	<b>\$224.25</b>
EFT67587	07/09/2023	HERSEYS SAFETY PTY LTD	Payment		\$273.90
INV-2289	21/08/2023	HERSEYS SAFETY PTY LTD	Retractable hose reel for Tom Price Town Maintenance	273.90	
		<b>HERSEYS SAFETY PTY LTD Total</b>		<b>273.90</b>	<b>\$273.90</b>
EFT67588	07/09/2023	HOPGOOD GANIM LAWYERS	Payment		\$1,564.25
484814	31/08/2023	HOPGOOD GANIM LAWYERS	Legal advice regarding acquisition of Lot 380 Second Ave, Onslow	1564.25	
		<b>HOPGOOD GANIM LAWYERS Total</b>		<b>1564.25</b>	<b>\$1,564.25</b>
EFT67589	07/09/2023	HORIZON POWER	Payment		\$10,597.62
199906-2101778894	01/09/2023	HORIZON POWER	Electricity consumption for Onslow Street lights 01/08/2023 - 31/08/2023	7306.55	
557168-2101780168	04/09/2023	HORIZON POWER	Electricity consumption for Unit 02/09 Second Ave, Onslow 08/07/2023 - 01/09/2023	82.19	
429663-2101780125	04/09/2023	HORIZON POWER	Electricity consumption for Lot 643 McRae Pl, Onslow 02/08/2023 - 01/09/2023	3208.88	
		<b>HORIZON POWER Total</b>		<b>10597.62</b>	<b>\$10,597.62</b>
EFT67590	07/09/2023	INDEPENDENT FUEL SOLUTIONS PTY LTD	Payment		\$636.43
INV-18114	28/08/2023	INDEPENDENT FUEL SOLUTIONS PTY LTD	Hire of bulk diesel fuel tank Tom Price 01-30/09/2023	636.43	
		<b>INDEPENDENT FUEL SOLUTIONS PTY LTD Total</b>		<b>636.43</b>	<b>\$636.43</b>
EFT67591	07/09/2023	IT VISION AUSTRALIA PTY LTD	Payment		\$8,730.34
38920	30/08/2023	IT VISION AUSTRALIA PTY LTD	Asset Management Consulting Services - Asset Module Clean Up	2772.00	
38921	30/08/2023	IT VISION AUSTRALIA PTY LTD	Monthly Payroll Processing Service August 2023	5958.34	
		<b>IT VISION AUSTRALIA PTY LTD Total</b>		<b>8730.34</b>	<b>\$8,730.34</b>
EFT67592	07/09/2023	JAMES BENNETT PTY LTD	Payment		\$227.96
4804279	21/08/2023	JAMES BENNETT PTY LTD	New book stock for Pannawonica library August 2023	5.50	
4804280	21/08/2023	JAMES BENNETT PTY LTD	New book stock for Paraburdoo library August 2023	25.20	
4804281	21/08/2023	JAMES BENNETT PTY LTD	New book stock for Tom Price library August 2023	102.52	
3151097	28/08/2023	JAMES BENNETT PTY LTD	New book stock for Pannawonica library August 2023	10.50	
3151098	28/08/2023	JAMES BENNETT PTY LTD	New book stock for Paraburdoo library August 2023	84.24	
		<b>JAMES BENNETT PTY LTD Total</b>		<b>227.96</b>	<b>\$227.96</b>
EFT67593	07/09/2023	JASON SIGNMAKERS	Payment		\$196.06
32434	05/09/2023	JASON SIGNMAKERS	Custom magnetic sign for Ranger vehicle	196.06	
		<b>JASON SIGNMAKERS Total</b>		<b>196.06</b>	<b>\$196.06</b>
EFT67594	07/09/2023	JB HI-FI GROUP PTY LTD	Payment		\$1,718.35
BD1216842	16/08/2023	JB HI-FI GROUP PTY LTD	1x iPad - Prize for Passion of the Pilbara event	749.00	
BD1218070	17/08/2023	JB HI-FI GROUP PTY LTD	1x wireless computer headset	369.00	
BD1227259	28/08/2023	JB HI-FI GROUP PTY LTD	Apple Magic Keyboard for iPad Pro	585.35	
BD1232615	03/09/2023	JB HI-FI GROUP PTY LTD	Delivery fee for iPad covers and charges for Facilities	15.00	
		<b>JB HI-FI GROUP PTY LTD Total</b>		<b>1718.35</b>	<b>\$1,718.35</b>
EFT67595	07/09/2023	JUDIH JUDIH ABORIGINAL CORPORATION	Payment		\$700.00
003	04/09/2023	JUDIH JUDIH ABORIGINAL CORPORATION	Welcome to Country for Tom Price Team Building event 04/09/2023	700.00	
		<b>JUDIH JUDIH ABORIGINAL CORPORATION Total</b>		<b>700.00</b>	<b>\$700.00</b>
EFT67596	07/09/2023	K&L GATES	Payment		\$14,989.11
75041286	31/08/2023	K&L GATES	Legal services to prepare aviation security screening agreements	14989.11	
		<b>K&amp;L GATES Total</b>		<b>14989.11</b>	<b>\$14,989.11</b>
EFT67597	07/09/2023	KHB MOBILE MECHANICAL PTY LTD	Payment		\$1,009.53
00028867	30/08/2023	KHB MOBILE MECHANICAL PTY LTD	Repairs to light bar connectors Toyota Fortuner GX T/D A/T	261.25	
00028878	05/09/2023	KHB MOBILE MECHANICAL PTY LTD	Replace leaking hydraulic hose and fittings, degrease & wash Hino Refuse Truck (1ETQ313)	421.03	
00028909	05/09/2023	KHB MOBILE MECHANICAL PTY LTD	Bosch battery for PUT151 - Toyota Hilux Workmate	327.25	
		<b>KHB MOBILE MECHANICAL PTY LTD Total</b>		<b>1009.53</b>	<b>\$1,009.53</b>

Reference Number	Date	Name	Description	Invoice Amount	
EFT67598	07/09/2023	Kylie WILLIAMS EMP #2088	Payment		\$547.76
EXPENSE20230831	31/08/2023	Kylie WILLIAMS EMP #2088	Reimbursement of relocation expenses for new employee #2088	547.76	
		<b>Kylie WILLIAMS EMP #2088 Total</b>		<b>547.76</b>	<b>\$547.76</b>
EFT67599	07/09/2023	LANDGATE	Payment		\$576.24
387023	25/08/2023	LANDGATE	Gross rental valuations chargeable schedule no. G2023/07 dated 08/07/2023 - 04/08/2023	274.74	
387212	30/08/2023	LANDGATE	Mining tenements chargeable schedule no. M2023/08 dated 07/07/2023 - 03/08/2023	88.00	
1313349	01/09/2023	LANDGATE	Copies of documents for Land & Asset Compliance August 2023	213.50	
		<b>LANDGATE Total</b>		<b>576.24</b>	<b>\$576.24</b>
EFT67600	07/09/2023	LK ADVISORY PTY LTD	Payment		\$140,222.78
18-0617	31/08/2023	LK ADVISORY PTY LTD	Completion of the CLIP for Tom Price and Paraburdoo period 01-31/08/2023	66000.00	
18-0609	31/08/2023	LK ADVISORY PTY LTD	Consultancy services for assistance grant - Local Planning Scheme and Strategy 01-30/08/2023	58684.73	
18-0616	31/08/2023	LK ADVISORY PTY LTD	Town Planning Consultancy Services August 2023	15538.05	
		<b>LK ADVISORY PTY LTD Total</b>		<b>140222.78</b>	<b>\$140,222.78</b>
EFT67601	07/09/2023	LO-GO APPOINTMENTS	Payment		\$3,659.59
H2862	30/08/2023	LO-GO APPOINTMENTS	Labour hire contracting services - Financial Accountant week ending 26/08/2023	3659.59	
		<b>LO-GO APPOINTMENTS Total</b>		<b>3659.59</b>	<b>\$3,659.59</b>
EFT67602	07/09/2023	M J MAINTENANCE	Payment		\$257.13
0076	20/08/2023	M J MAINTENANCE	Garden maintenance 7 Anketell Court and 9 Second Ave Common Areas Onslow - August 2023	257.13	
		<b>M J MAINTENANCE Total</b>		<b>257.13</b>	<b>\$257.13</b>
EFT67603	07/09/2023	MANNYS MUSIC & STORE DJ	Payment		\$270.00
2645807	21/08/2023	MANNYS MUSIC & STORE DJ	5x UV light bars for Paraburdoo Neon Rave event 25/08/2023	270.00	
		<b>MANNYS MUSIC &amp; STORE DJ Total</b>		<b>270.00</b>	<b>\$270.00</b>
EFT67604	07/09/2023	MARKET CREATIONS AGENCY PTY LTD	Payment		\$792.00
IT71-22	31/08/2023	MARKET CREATIONS AGENCY PTY LTD	Marketing support services	792.00	
		<b>MARKET CREATIONS AGENCY PTY LTD Total</b>		<b>792.00</b>	<b>\$792.00</b>
EFT67605	07/09/2023	MESSAGEMEDIA	Payment		\$53.90
INV03514527	31/08/2023	MESSAGEMEDIA	SMS notifications for Onslow Airport Building Management System - September 2023	53.90	
		<b>MESSAGEMEDIA Total</b>		<b>53.90</b>	<b>\$53.90</b>
EFT67606	07/09/2023	MKJ LOGISTICS	Payment		\$165.90
AS040823	20/08/2023	MKJ LOGISTICS	Freight charges Perth - Tom Price 04/08/2023	165.90	
		<b>MKJ LOGISTICS Total</b>		<b>165.90</b>	<b>\$165.90</b>
EFT67607	07/09/2023	MODERN TEACHING AIDS PTY LTD	Payment		\$293.37
45591879	29/08/2023	MODERN TEACHING AIDS PTY LTD	Sensory toys for Tom Price Library programs	293.37	
		<b>MODERN TEACHING AIDS PTY LTD Total</b>		<b>293.37</b>	<b>\$293.37</b>
EFT67608	07/09/2023	MOORE AUSTRALIA (WA) PTY LTD	Payment		\$10,329.00
431870	31/08/2023	MOORE AUSTRALIA (WA) PTY LTD	Professional services for 2022-2023 rate setting statement and net current assets	5500.00	
431871	31/08/2023	MOORE AUSTRALIA (WA) PTY LTD	Professional services for balancing 2022-2023 rate setting statement and net current assets	3850.00	
3744	06/09/2023	MOORE AUSTRALIA (WA) PTY LTD	2023 Management Reporting - Template and Documentation	979.00	
		<b>MOORE AUSTRALIA (WA) PTY LTD Total</b>		<b>10329.00</b>	<b>\$10,329.00</b>
EFT67609	07/09/2023	MORAY & AGNEW (PERTH)	Payment		\$6,688.00
715858	30/08/2023	MORAY & AGNEW (PERTH)	Legal advice in regard to Peedamulla Rd construction, maintenance & use agreement	6688.00	
		<b>MORAY &amp; AGNEW (PERTH) Total</b>		<b>6688.00</b>	<b>\$6,688.00</b>
EFT67610	07/09/2023	NATURAL WINGS AERIAL DANCE	Payment		\$4,447.00
2405	02/09/2023	NATURAL WINGS AERIAL DANCE	Art & Culture Event Pannawonica - performance fee	4447.00	
		<b>NATURAL WINGS AERIAL DANCE Total</b>		<b>4447.00</b>	<b>\$4,447.00</b>
EFT67611	07/09/2023	NETLINK GROUP PTY LTD	Payment		\$429.00
60348	06/09/2023	NETLINK GROUP PTY LTD	Exclaimer Cloud - Signatures for Office 365 Licence September 2023	429.00	
		<b>NETLINK GROUP PTY LTD Total</b>		<b>429.00</b>	<b>\$429.00</b>
EFT67612	07/09/2023	NICKI MCLEAN (Bond refund)	Payment		\$600.00
T10	06/09/2023	NICKI MCLEAN (Bond refund)	MPC venue bond refund	600.00	
		<b>NICKI MCLEAN (Bond refund) Total</b>		<b>600.00</b>	<b>\$600.00</b>
EFT67613	07/09/2023	NWMC MINING & CIVIL PTY LTD	Payment		\$1,014.00
89392	30/08/2023	NWMC MINING & CIVIL PTY LTD	Septic tank empty for Tom Price Info bay dump point 14/08/2023 and 29/08/2023	1014.00	
		<b>NWMC MINING &amp; CIVIL PTY LTD Total</b>		<b>1014.00</b>	<b>\$1,014.00</b>

Reference Number	Date	Name	Description	Invoice Amount	
EFT67614	07/09/2023	OEM GROUP PTY LTD	Payment		\$145.53
67091	30/08/2023	OEM GROUP PTY LTD	Workshop consumables for Tom Price Works Depot	145.53	
		<b>OEM GROUP PTY LTD Total</b>		<b>145.53</b>	<b>\$145.53</b>
EFT67615	07/09/2023	OFFICEWORKS SUPERSTORES PTY LTD	Payment		\$1,687.33
609038353	15/08/2023	OFFICEWORKS SUPERSTORES PTY LTD	Office desk chair for Planning & Lands officer	298.95	
609055317	15/08/2023	OFFICEWORKS SUPERSTORES PTY LTD	Stationery for teambuilding activities	549.47	
609120820	18/08/2023	OFFICEWORKS SUPERSTORES PTY LTD	4x 50 pack of key tags for Facilities	206.15	
609120227	18/08/2023	OFFICEWORKS SUPERSTORES PTY LTD	Adjustable foot rest for office at Onslow Aquatic centre	84.95	
609148876	21/08/2023	OFFICEWORKS SUPERSTORES PTY LTD	Decorations and prizes for Paraburdoo Neon rave	200.56	
609337779	31/08/2023	OFFICEWORKS SUPERSTORES PTY LTD	Items for Paraburdoo Paint and Sip school holiday program	347.25	
		<b>OFFICEWORKS SUPERSTORES PTY LTD Total</b>		<b>1687.33</b>	<b>\$1,687.33</b>
EFT67616	07/09/2023	ONSLow GENERAL STORE	Payment		\$424.12
PE-27/08/2023GM	27/08/2023	ONSLow GENERAL STORE	Onslow Depot consumables	76.80	
PE-27/08/2023MW	27/08/2023	ONSLow GENERAL STORE	Onslow Airport consumables	260.82	
PE-27/08/2023CM	27/08/2023	ONSLow GENERAL STORE	Onslow Sun Chalet consumables	86.50	
		<b>ONSLow GENERAL STORE Total</b>		<b>424.12</b>	<b>\$424.12</b>
EFT67617	07/09/2023	PANNAWONICA COMMUNITY GARDEN	Payment		\$300.00
20232	04/04/2023	PANNAWONICA COMMUNITY GARDEN	Participation at Pannawonica Welcome to Town event	300.00	
		<b>PANNAWONICA COMMUNITY GARDEN Total</b>		<b>300.00</b>	<b>\$300.00</b>
EFT67618	07/09/2023	PANNAWONICA SPORTING CLUB	Payment		\$1,300.00
00000191	28/10/2022	PANNAWONICA SPORTING CLUB	Venue hire and cleaning fee for Pannawonica Sports Awards	600.00	
00000196	20/03/2023	PANNAWONICA SPORTING CLUB	To run activity table and obstacle course at Pannawonica Gala Day	300.00	
00000197	04/04/2023	PANNAWONICA SPORTING CLUB	Provide pancake station for Pannawonica ANZAC Day 2023 Gunfire Breakfast	400.00	
		<b>PANNAWONICA SPORTING CLUB Total</b>		<b>1300.00</b>	<b>\$1,300.00</b>
EFT67619	07/09/2023	PFD FOOD SERVICES PTY LTD	Payment		\$1,092.80
U386413	29/08/2023	PFD FOOD SERVICES PTY LTD	Food items for sale at Onslow Airport Kiosk	1092.80	
		<b>PFD FOOD SERVICES PTY LTD Total</b>		<b>1092.80</b>	<b>\$1,092.80</b>
EFT67620	07/09/2023	PILBARA FOOD SERVICES	Payment		\$865.62
S1144486	17/08/2023	PILBARA FOOD SERVICES	4x bags chicken food for the sentinel chickens	149.60	
S1144525	18/08/2023	PILBARA FOOD SERVICES	Damper cooking supplies for Tom Price Kalyakoorl Ngalak Warangka 19/08/2023	170.63	
S1144753	25/08/2023	PILBARA FOOD SERVICES	4x Bags chicken food for the sentinel chickens	149.60	
S1144971	01/09/2023	PILBARA FOOD SERVICES	Staff refreshments for Tom Price Library August 2023	99.00	
S1145026	05/09/2023	PILBARA FOOD SERVICES	Coffee and tea supplies for Tom Price Administration office	296.79	
		<b>PILBARA FOOD SERVICES Total</b>		<b>865.62</b>	<b>\$865.62</b>
EFT67621	07/09/2023	PILBARA MOTOR GROUP	Payment		\$994.37
P126119996	31/08/2023	PILBARA MOTOR GROUP	Hayman reese hitch step for Toyota Landcruiser LC70 S/C GXL	219.60	
P125149536	01/09/2023	PILBARA MOTOR GROUP	Service kits for 4x Toyota vehicles	774.77	
		<b>PILBARA MOTOR GROUP Total</b>		<b>994.37</b>	<b>\$994.37</b>
EFT67622	07/09/2023	PILBARA SURVEYS	Payment		\$8,250.00
INV-0225	05/09/2023	PILBARA SURVEYS	Pilbara Regional Waste Management Facility Survey	8250.00	
		<b>PILBARA SURVEYS Total</b>		<b>8250.00</b>	<b>\$8,250.00</b>
EFT67623	07/09/2023	PIVOTEL SATELLITE PTY LTD	Payment		\$983.75
3671441	01/09/2023	PIVOTEL SATELLITE PTY LTD	Monthly subscription fee for spot trackers in Shire vehicles August 2023	983.75	
		<b>PIVOTEL SATELLITE PTY LTD Total</b>		<b>983.75</b>	<b>\$983.75</b>
EFT67624	07/09/2023	QUALITY PUBLISHING AUSTRALIA	Payment		\$1,466.52
00049257	28/08/2023	QUALITY PUBLISHING AUSTRALIA	Merchandise for sale at Tom Price Visitor Centre	1466.52	
		<b>QUALITY PUBLISHING AUSTRALIA Total</b>		<b>1466.52</b>	<b>\$1,466.52</b>
EFT67625	07/09/2023	RAY WHITE EXMOUTH	Payment		\$6,083.33
009928-SMCGRATH	02/09/2023	RAY WHITE EXMOUTH	Rent for 5 McGrath Ave, Onslow 24/09/2023 - 23/10/2023	3476.19	
009927-10/9FIRST	02/09/2023	RAY WHITE EXMOUTH	Rent for Unit 10/09 First Ave, Onslow 17/09/2023 - 16/10/2023	2607.14	
		<b>RAY WHITE EXMOUTH Total</b>		<b>6083.33</b>	<b>\$6,083.33</b>
EFT67626	07/09/2023	RIO TINTO - PILBARA IRON	Payment		\$91.16
1004949267	04/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Unit 02/02 Canberra Dr, Tom Price 25/05/2023 - 26/06/2023	52.56	
1004950265	04/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Unit 02/23 Allambi Way, Tom Price 24/05/2023 - 26/06/2023	38.60	

Reference Number	Date	Name	Description	Invoice Amount	
		<b>RIO TINTO - PILBARA IRON Total</b>		<b>91.16</b>	<b>\$91.16</b>
EFT67627	07/09/2023	SHARON CLARK #1997	Payment		\$66.00
EXPENSE20230828	28/08/2023	SHARON CLARK #1997	Reimbursement of airport parking fees for attendance at LIWA conference 22-25/08/2023	66.00	
		<b>SHARON CLARK #1997 Total</b>		<b>66.00</b>	<b>\$66.00</b>
EFT67628	07/09/2023	SODEXO AUSTRALIA	Payment		\$1,500.00
672202-00064	02/08/2023	SODEXO AUSTRALIA	Catering for Waitangi Day evening function at the Pannawonica Tavern	1500.00	
EFT67629	07/09/2023	SODEXO AUSTRALIA	Catering for Dodgeball Pizza party Pannawonica April school holiday program	-500.00	
672202-00070	02/08/2023	SODEXO AUSTRALIA	Catering for Dodgeball Pizza party Pannawonica April school holiday program	500.00	
EFT67630	07/09/2023	SODEXO AUSTRALIA	Catering for Pannawonica volunteer 3 course dinner	-18300.00	
672202-00065	02/08/2023	SODEXO AUSTRALIA	Catering for Pannawonica ANZAC Gunfire breakfast	3700.00	
672202-00066	02/08/2023	SODEXO AUSTRALIA	Bush Tucker tasting platter and special menu for Pannawonica Reconciliation week	2500.00	
672202-00067	02/08/2023	SODEXO AUSTRALIA	Catering for Pannawonica volunteer 3 course dinner	8500.00	
672202-00068	02/08/2023	SODEXO AUSTRALIA	Drink vouchers for Pannawonica Volunteer dinner	700.00	
672202-00069	02/08/2023	SODEXO AUSTRALIA	Bush tucker Catering for Pannawonica NAIDOC week	2500.00	
672202-00071	02/08/2023	SODEXO AUSTRALIA	Pizza's for Pannawonica July school holiday program	400.00	
		<b>SODEXO AUSTRALIA Total</b>		<b>1500.00</b>	<b>\$1,500.00</b>
EFT67631	07/09/2023	SOUTH METROPOLITAN TAFE	Payment		\$171.75
0106827	04/09/2023	SOUTH METROPOLITAN TAFE	Semester 2 course fees for employee #1882 - Cert III in Light Vehicle Mechanic	171.75	
		<b>SOUTH METROPOLITAN TAFE Total</b>		<b>171.75</b>	<b>\$171.75</b>
EFT67632	07/09/2023	STIHL SHOP OSBORNE PARK	Payment		\$1,909.95
77632#7	23/08/2023	STIHL SHOP OSBORNE PARK	3x brushcutters for Waste Facilities	1909.95	
		<b>STIHL SHOP OSBORNE PARK Total</b>		<b>1909.95</b>	<b>\$1,909.95</b>
EFT67633	07/09/2023	SUNNY SIGN COMPANY PTY LTD	Payment		\$1,255.32
500876	05/07/2023	SUNNY SIGN COMPANY PTY LTD	Signs for Onslow Basin beautification project	1255.32	
		<b>SUNNY SIGN COMPANY PTY LTD Total</b>		<b>1255.32</b>	<b>\$1,255.32</b>
EFT67634	07/09/2023	TEAM GLOBAL EXPRESS (A/C# 2085060)	Payment		\$4,890.56
1669-3VA230	03/09/2023	TEAM GLOBAL EXPRESS (A/C# 2085060)	Freight charges Perth to Tom Price and Onslow	4890.56	
		<b>TEAM GLOBAL EXPRESS (A/C# 2085060) Total</b>		<b>4890.56</b>	<b>\$4,890.56</b>
EFT67635	07/09/2023	THOMAS BLACKLEY	Payment		\$66.30
EXPENSE20230905	05/09/2023	THOMAS BLACKLEY	Reimbursement for Adblue adapter for Western Star and Graders for employee #1802	66.30	
		<b>THOMAS BLACKLEY Total</b>		<b>66.30</b>	<b>\$66.30</b>
EFT67636	07/09/2023	TOM PRICE AUTOPRO	Payment		\$1,550.00
00007564	19/07/2023	TOM PRICE AUTOPRO	Solar for Ranger vehicle	1550.00	
		<b>TOM PRICE AUTOPRO Total</b>		<b>1550.00</b>	<b>\$1,550.00</b>
EFT67637	07/09/2023	TUTT BRYANT EQUIPMENT	Payment		\$7,946.26
008480699	16/08/2023	TUTT BRYANT EQUIPMENT	Hydraulic cylinder for Bomag BC572RB-2 Landfill Compactor	6131.04	
008480700	16/08/2023	TUTT BRYANT EQUIPMENT	Engine cooling fan for Tom Price Waste Facility	1815.22	
		<b>TUTT BRYANT EQUIPMENT Total</b>		<b>7946.26</b>	<b>\$7,946.26</b>
EFT67638	07/09/2023	VANGUARD PRESS (VANPRESS T/AS)	Payment		\$1,436.57
00039318	31/08/2023	VANGUARD PRESS (VANPRESS T/AS)	Distribution and storage of the Visit Ashburton Guide August 2023	1436.57	
		<b>VANGUARD PRESS (VANPRESS T/AS) Total</b>		<b>1436.57</b>	<b>\$1,436.57</b>
EFT67639	07/09/2023	WA RETICULATION SUPPLIES	Payment		\$445.95
N8666	23/08/2023	WA RETICULATION SUPPLIES	Reticulation parts for Tom Price verges	108.80	
N8653	24/08/2023	WA RETICULATION SUPPLIES	Reticulation parts for Tjiluna Oval Tom Price	73.00	
N8873	29/08/2023	WA RETICULATION SUPPLIES	Reticulation parts for Tjiluna Oval Tom Price	46.15	
N8596	30/08/2023	WA RETICULATION SUPPLIES	Reticulation parts for Tjiluna Oval Tom Price	218.00	
		<b>WA RETICULATION SUPPLIES Total</b>		<b>445.95</b>	<b>\$445.95</b>
EFT67640	07/09/2023	WALGA	Payment		\$638.00
SI-006789	29/08/2023	WALGA	Residential design codes course for employee #2072	638.00	
		<b>WALGA Total</b>		<b>638.00</b>	<b>\$638.00</b>
EFT67641	07/09/2023	WESTRAC PTY LTD	Payment		\$1,659.46
PI 8630809	14/08/2023	WESTRAC PTY LTD	2000hr service kit for CAT 140 Motor Grader	368.90	
PI 8693592	30/08/2023	WESTRAC PTY LTD	2x batteries for CAT 140 Motor Grader	1290.56	
		<b>WESTRAC PTY LTD Total</b>		<b>1659.46</b>	<b>\$1,659.46</b>

Reference Number	Date	Name	Description	Invoice Amount	
EFT67642	07/09/2023	WINC AUSTRALIA PTY LIMITED	Payment		\$273.95
9043286411	29/08/2023	WINC AUSTRALIA PTY LIMITED	Stationery items for Tom Price Library	178.61	
9043297490	30/08/2023	WINC AUSTRALIA PTY LIMITED	Supplies for Pannawonica Fathers Day event	53.30	
9043310070	01/09/2023	WINC AUSTRALIA PTY LIMITED	Supplies for Pannawonica Fathers Day event	42.04	
		<b>WINC AUSTRALIA PTY LIMITED Total</b>		<b>273.95</b>	<b>\$273.95</b>
EFT67643	07/09/2023	WORMALD AUSTRALIA	Payment		\$7,278.48
9029924	30/08/2023	WORMALD AUSTRALIA	Emergency light rectifications Onslow Aquatic Centre	363.00	
9031945	01/09/2023	WORMALD AUSTRALIA	Fire safety rectifications - Onslow Shire Administration Building	562.32	
9031948	01/09/2023	WORMALD AUSTRALIA	Fire safety rectifications - Onslow Visitors Centre	473.00	
9031949	01/09/2023	WORMALD AUSTRALIA	Fire safety rectifications - Onslow Basketball Courts	385.00	
9031954	01/09/2023	WORMALD AUSTRALIA	Fire safety rectifications - Onslow Works Depot	330.00	
9031958	01/09/2023	WORMALD AUSTRALIA	Fire safety rectifications - Onslow Waste Facility	409.20	
9031961	01/09/2023	WORMALD AUSTRALIA	Fire safety rectifications - Onslow Multi Purpose Centre	3796.76	
9031933	01/09/2023	WORMALD AUSTRALIA	Fire safety rectifications - Onslow Administration Building	379.50	
9031941	01/09/2023	WORMALD AUSTRALIA	Fire safety rectifications - Onslow Sun Chalets	335.50	
9031956	01/09/2023	WORMALD AUSTRALIA	Fire safety rectifications - Onslow Works Depot	244.20	
		<b>WORMALD AUSTRALIA Total</b>		<b>7278.48</b>	<b>\$7,278.48</b>
EFT67644	14/09/2023	ABCORP AUSTRALASIA PTY LTD	Payment		\$649.00
35317	10/08/2023	ABCORP AUSTRALASIA PTY LTD	Standard white labels for Shire Libraries	649.00	
		<b>ABCORP AUSTRALASIA PTY LTD Total</b>		<b>649.00</b>	<b>\$649.00</b>
EFT67645	14/09/2023	ALLIED PICKFORDS WA	Payment		\$15,000.00
MEL2541207	07/09/2023	ALLIED PICKFORDS WA	Relocation expenses for new Airport Reporting officer	15000.00	
		<b>ALLIED PICKFORDS WA Total</b>		<b>15000.00</b>	<b>\$15,000.00</b>
EFT67646	14/09/2023	AMELIA JOHNSTON EMP #2090	Payment		\$205.67
EXPENSE20230911	11/09/2023	AMELIA JOHNSTON EMP #2090	Reimbursement of relocation expenses for new employee to Tom Price	205.67	
		<b>AMELIA JOHNSTON EMP #2090 Total</b>		<b>205.67</b>	<b>\$205.67</b>
EFT67647	14/09/2023	AMPOL AUSTRALIA PETROLEUM PTY LTD	Payment		\$2,366.60
0302144384	31/08/2023	AMPOL AUSTRALIA PETROLEUM PTY LTD	Fuel usage for the period 01/08/2023 to 31/08/2023	2366.60	
		<b>AMPOL AUSTRALIA PETROLEUM PTY LTD Total</b>		<b>2366.60</b>	<b>\$2,366.60</b>
EFT67648	14/09/2023	AUSTRALIA POST	Payment		\$338.84
1012675220	03/09/2023	AUSTRALIA POST	Postal charges period ending 31/08/2023	338.84	
		<b>AUSTRALIA POST Total</b>		<b>338.84</b>	<b>\$338.84</b>
EFT67649	14/09/2023	AUSTRALIAN AGRIBUSINESS	Payment		\$1,870.00
308174	09/08/2023	AUSTRALIAN AGRIBUSINESS	Fertiliser supplies for Peter Sutherland oval Paraburdoo	1870.00	
		<b>AUSTRALIAN AGRIBUSINESS Total</b>		<b>1870.00</b>	<b>\$1,870.00</b>
EFT67650	14/09/2023	AUSTRALIAN MADE ART - Emma Blyth	Payment		\$3,425.00
INV-2244	07/09/2023	AUSTRALIAN MADE ART - Emma Blyth	Merchandise for onsale at the Tom Price Visitor Centre	3425.00	
		<b>AUSTRALIAN MADE ART - Emma Blyth Total</b>		<b>3425.00</b>	<b>\$3,425.00</b>
EFT67651	14/09/2023	BENARA NURSERIES	Payment		\$4,238.37
473278	15/08/2023	BENARA NURSERIES	Plant and tree supplies for Paraburdoo Greening Ashburton program	1653.36	
473282	15/08/2023	BENARA NURSERIES	Plant and tree supplies for Paraburdoo Greening Ashburton program	2638.80	
692122 CREDIT	23/08/2023	BENARA NURSERIES	Credit for PO 79140 - plant supplies for Paraburdoo	-53.79	
		<b>BENARA NURSERIES Total</b>		<b>4238.37</b>	<b>\$4,238.37</b>
EFT67652	14/09/2023	BRANDWORX AUSTRALIA	Payment		\$3,071.48
786351	16/08/2023	BRANDWORX AUSTRALIA	Uniforms for Employee #1957	539.95	
787183	29/08/2023	BRANDWORX AUSTRALIA	Uniforms for Employee #1957	32.27	
787185	29/08/2023	BRANDWORX AUSTRALIA	Uniforms for Employee #2083	692.48	
787189	29/08/2023	BRANDWORX AUSTRALIA	Uniforms for Employee #1709	326.70	
787188	29/08/2023	BRANDWORX AUSTRALIA	Uniforms for Employee #2028	764.74	
787186	29/08/2023	BRANDWORX AUSTRALIA	Uniforms for OHS contractor	155.00	
787181	29/08/2023	BRANDWORX AUSTRALIA	Uniforms for Employee #2086	560.34	
		<b>BRANDWORX AUSTRALIA Total</b>		<b>3071.48</b>	<b>\$3,071.48</b>
EFT67653	14/09/2023	BROOKE DILLON EMP #2092	Payment		\$962.63
EXPENSE20230906	06/09/2023	BROOKE DILLON EMP #2092	Reimbursement of relocation costs for new employee #2092	962.63	

Reference Number	Date	Name	Description	Invoice Amount	
		<b>BROOKE DILLON EMP #2092 Total</b>		<b>962.63</b>	<b>\$962.63</b>
EFT67654	14/09/2023	BUILDING & CONSTRUCTION INDUSTRY	Payment		\$10,791.75
T1	08/09/2023	BUILDING & CONSTRUCTION INDUSTRY	CITF Levv collected for the month of August 2023	10791.75	
		<b>BUILDING &amp; CONSTRUCTION INDUSTRY Total</b>		<b>10791.75</b>	<b>\$10,791.75</b>
EFT67655	14/09/2023	C MUNRO CONTRACTORS	Payment		\$5,431.74
135672	01/09/2023	C MUNRO CONTRACTORS	Install a new dump point signs at Onslow truck stop bay toilets and Old Onslow	371.23	
135698	06/09/2023	C MUNRO CONTRACTORS	Install shelving system in Onslow Airport kiosk	146.17	
135760	07/09/2023	C MUNRO CONTRACTORS	Attend and rectify plumbing issue located in front of Water Spray park	460.07	
135766	07/09/2023	C MUNRO CONTRACTORS	Replace shower spindles and inspect to see reseating required	225.89	
135739	07/09/2023	C MUNRO CONTRACTORS	Delivery of 2 handigas cylinders to Ocean View caravan park	44.00	
135758	07/09/2023	C MUNRO CONTRACTORS	Onslow Airport and WWTU service calls for August 2023	1215.50	
135789	08/09/2023	C MUNRO CONTRACTORS	Plumbing repairs in both vanity units and ensuite vanity at 02/09 Second Ave, Onslow	211.49	
135790	08/09/2023	C MUNRO CONTRACTORS	Replace the kitchen wall swivel outlet at 11 Third Ave, Onslow	120.78	
135772	08/09/2023	C MUNRO CONTRACTORS	Rectify gas leak in chalet 1 at Onslow Sun Chalets	329.74	
135781	08/09/2023	C MUNRO CONTRACTORS	Rectify low pressure at RPZ's inlet Ocean View caravan park	286.00	
135834	11/09/2023	C MUNRO CONTRACTORS	Pump and dump septic holding tank at Back beach dump point	847.61	
135817	11/09/2023	C MUNRO CONTRACTORS	Replace leaking gas regulator at 02/09 Second Ave, Onslow	309.32	
135811	11/09/2023	C MUNRO CONTRACTORS	Supply and install external hose and tap behind the Onslow Airport kiosk	387.20	
135843	12/09/2023	C MUNRO CONTRACTORS	Repair non operational hot water at Onslow Sun chalets unit 2	214.50	
135839	12/09/2023	C MUNRO CONTRACTORS	Repair blocked urinal in mens toilet at Ocean View caravan park	262.24	
		<b>C MUNRO CONTRACTORS Total</b>		<b>5431.74</b>	<b>\$5,431.74</b>
EFT67656	14/09/2023	CASTLEDINE GREGORY	Payment		\$7,994.80
00005860	05/09/2023	CASTLEDINE GREGORY	Legal advice for Iron Ore Agreement Act 1963 and RTIO's proposed 10-year extension	7994.80	
		<b>CASTLEDINE GREGORY Total</b>		<b>7994.80</b>	<b>\$7,994.80</b>
EFT67657	14/09/2023	CENTURION TRANSPORT CO PTY LTD	Payment		\$772.33
SIO554593	27/08/2023	CENTURION TRANSPORT CO PTY LTD	Freight charges Perth to Tom Price	772.33	
		<b>CENTURION TRANSPORT CO PTY LTD Total</b>		<b>772.33</b>	<b>\$772.33</b>
EFT67658	14/09/2023	CLEANING FAIRIES (NADIA J PAYET T/A)	Payment		\$262.50
060923-2	06/09/2023	CLEANING FAIRIES (NADIA J PAYET T/A)	Refresh clean for incoming staff at 736 Mungarra St, Tom Price	262.50	
		<b>CLEANING FAIRIES (NADIA J PAYET T/A) Total</b>		<b>262.50</b>	<b>\$262.50</b>
EFT67659	14/09/2023	CORE ENTERTAINMENT	Payment		\$1,385.97
354	07/09/2023	CORE ENTERTAINMENT	Performance fee and fuel costs for team building event Tom Price 04/09/2023	1385.97	
		<b>CORE ENTERTAINMENT Total</b>		<b>1385.97</b>	<b>\$1,385.97</b>
EFT67660	14/09/2023	CORPORATE TRAVEL MANAGEMENT	Payment		\$3,806.24
I.0017203701	10/07/2023	CORPORATE TRAVEL MANAGEMENT	Booking #B12608791 Service fee on car hire for Employee #1809 10/07/2023 - 21/07/2023	5.46	
I.0017277196	21/07/2023	CORPORATE TRAVEL MANAGEMENT	Booking #B12660040 Accommodation service fee for Employee # 1857 22/07/2023 - 23/07/2023	5.46	
I.0017277197	21/07/2023	CORPORATE TRAVEL MANAGEMENT	Booking #B12660046 Accommodation service fee for Employee # 1765 22/07/2023 - 23/07/2023	5.46	
I.0017502702	28/08/2023	CORPORATE TRAVEL MANAGEMENT	Booking #B12771196 Flight change fee (Para-Perth-Para) for Cr Rumble 16/09/2023 - 20/09/2023	126.01	
I.0017538028	01/09/2023	CORPORATE TRAVEL MANAGEMENT	Booking #B12716304 Accommodation for Employee # 1997 22/08/2023 - 25/08/2023	476.02	
I.0017538017	01/09/2023	CORPORATE TRAVEL MANAGEMENT	Booking #B12746872 Accommodation for Employee # 1640 22/08/2023 - 25/08/2023	431.02	
I.0017538042	01/09/2023	CORPORATE TRAVEL MANAGEMENT	Booking #B12746867 Accommodation for Employee # 1157 22/08/2023 - 25/08/2023	431.02	
I.0017540153	02/09/2023	CORPORATE TRAVEL MANAGEMENT	Booking #B12687352 Accommodation for Employee # 1551 22/08/2023 - 25/08/2023	476.02	
I.0017540146	02/09/2023	CORPORATE TRAVEL MANAGEMENT	Booking #B12687296 Accommodation for Employee # 1816 22/08/2023 - 25/08/2023	476.02	
I.0017564665	06/09/2023	CORPORATE TRAVEL MANAGEMENT	Booking #B12660040 Accommodation for Employee # 1857 22/07/2023 - 23/07/2023	253.59	
I.0017564687	06/09/2023	CORPORATE TRAVEL MANAGEMENT	Booking #B12660046 Accommodation for Employee # 1765 22/07/2023 - 23/07/2023	253.60	
I.0017575831	08/09/2023	CORPORATE TRAVEL MANAGEMENT	Booking #B12608791 Car hire for Employee #1809 10/07/2023 - 21/07/2023	495.54	
I.0017591234	11/09/2023	CORPORATE TRAVEL MANAGEMENT	Booking #B12131026 Accommodation for Employee #1896 21/03/2023 - 24/03/2023	371.02	
		<b>CORPORATE TRAVEL MANAGEMENT Total</b>		<b>3806.24</b>	<b>\$3,806.24</b>
EFT67661	14/09/2023	CRYSTALS OF THE WORLD PTY LTD	Payment		\$1,605.40
00029445	07/09/2023	CRYSTALS OF THE WORLD PTY LTD	Merchandise for onsale at the Tom Price Visitor centre	1605.40	
		<b>CRYSTALS OF THE WORLD PTY LTD Total</b>		<b>1605.40</b>	<b>\$1,605.40</b>
EFT67662	14/09/2023	DATA#3 LIMITED	Payment		\$806.66
SIN000141650	17/08/2023	DATA#3 LIMITED	WiFi repeaters to extend Public network access range at Onslow Sun Chalets	806.66	
		<b>DATA#3 LIMITED Total</b>		<b>806.66</b>	<b>\$806.66</b>



Reference Number	Date	Name	Description	Invoice Amount	
EFT67663	14/09/2023	DEPT MINES, INDUSTRY REG'S & SAFETY	Payment		\$8,920.63
T2	08/09/2023	DEPT MINES, INDUSTRY REG'S & SAFETY	BRB Levy collected for the month of August 2023	8920.63	
		<b>DEPT MINES, INDUSTRY REG'S &amp; SAFETY Total</b>		<b>8920.63</b>	<b>\$8,920.63</b>
EFT67664	14/09/2023	DEPT WATER & ENVIRO REGULATION	Payment		\$6,952.00
WL9408/2023/1	11/09/2023	DEPT WATER & ENVIRO REGULATION	Licence Application Fee for Tom Price Refuse Disposal Site Instrument No: L9408/2023/1	6952.00	
		<b>DEPT WATER &amp; ENVIRO REGULATION Total</b>		<b>6952.00</b>	<b>\$6,952.00</b>
EFT67665	14/09/2023	DUNNART PICTURE FRAMING	Payment		\$235.00
INV-11966	04/09/2023	DUNNART PICTURE FRAMING	Framing of a black and white print for Onslow Airport	235.00	
		<b>DUNNART PICTURE FRAMING Total</b>		<b>235.00</b>	<b>\$235.00</b>
EFT67666	14/09/2023	ELECTRONIC SIGNAGE AUSTRALIA	Payment		\$34,776.50
2446	02/05/2023	ELECTRONIC SIGNAGE AUSTRALIA	50% Balance for LED video board - Clem Thompson Oval Tom Price	34776.50	
		<b>ELECTRONIC SIGNAGE AUSTRALIA Total</b>		<b>34776.50</b>	<b>\$34,776.50</b>
EFT67667	14/09/2023	FEDDERSEN CONSULTING GROUP PTY LTD	Payment		\$24,475.00
1955	04/09/2023	FEDDERSEN CONSULTING GROUP PTY LTD	Work Health Safety consulting services October 2023	24475.00	
		<b>FEDDERSEN CONSULTING GROUP PTY LTD Total</b>		<b>24475.00</b>	<b>\$24,475.00</b>
EFT67668	14/09/2023	FIRST NATIONAL REAL ESTATE KARRATHA	Payment		\$7,169.64
024672	09/09/2023	FIRST NATIONAL REAL ESTATE KARRATHA	Rent for 10/327 Warara St, Tom Price 01/10/2023 - 31/10/2023	7169.64	
		<b>FIRST NATIONAL REAL ESTATE KARRATHA Total</b>		<b>7169.64</b>	<b>\$7,169.64</b>
EFT67669	14/09/2023	HORIZON POWER	Payment		\$52,952.23
326799-2101783641	07/09/2023	HORIZON POWER	Electricity consumption for A/51 Third Ave, Onslow 07/07/2023 - 06/09/2023	6710.42	
354537-2101783880	07/09/2023	HORIZON POWER	Electricity consumption for Lot 500 McGrath Ave, Onslow 07/07/2023 - 06/09/2023	4000.95	
419416-2101784009	07/09/2023	HORIZON POWER	Electricity consumption for 29 Second Ave, Onslow 07/07/2023 - 06/09/2023	1689.84	
208189-2101783313	07/09/2023	HORIZON POWER	Electricity consumption for Lot 304 First Ave, Onslow 07/07/2023 - 06/09/2023	24989.72	
265568-2101783644	07/09/2023	HORIZON POWER	Electricity consumption for Lot 16 Onslow Rd, Onslow 07/07/2023 - 06/09/2023	9234.20	
240802-2101784527	08/09/2023	HORIZON POWER	Electricity consumption for 20 Third Ave, Onslow 08/07/2023 - 07/09/2023	137.06	
554183-2101785537	08/09/2023	HORIZON POWER	Electricity consumption for Unit 10/09 First Ave, Onslow 08/07/2023 - 07/09/2023	122.41	
543048-2101785480	08/09/2023	HORIZON POWER	Electricity consumption for 7 Anketell Crt, Onslow 08/07/2023 - 07/09/2023	206.22	
543847-2101785574	08/09/2023	HORIZON POWER	Electricity consumption for Unit 05/07 Anketell Crt, Onslow 08/07/2023 - 07/09/2023	91.91	
543852-2101785575	08/09/2023	HORIZON POWER	Electricity consumption for Unit 08/07 Anketell Crt, Onslow 08/07/2023 - 07/09/2023	107.62	
544789-2101784849	08/09/2023	HORIZON POWER	Electricity consumption for 7 First Ave, Onslow 08/07/2023 - 07/09/2023	90.91	
550384-2101784765	08/09/2023	HORIZON POWER	Electricity consumption for Lot 385 Simpson St, Onslow 08/07/2023 - 07/09/2023	98.99	
122856-2101784363	08/09/2023	HORIZON POWER	Electricity consumption for Lot 567 Beadon Creek Rd, Onslow 08/07/2023 - 07/09/2023	782.67	
531466-2101784183	08/09/2023	HORIZON POWER	Electricity consumption for TS/14 Second Ave, Onslow 08/07/2023 - 07/09/2023	1003.32	
541648-2101784350	08/09/2023	HORIZON POWER	Electricity consumption for 50 Third Ave, Onslow 08/07/2023 - 07/09/2023	203.28	
543849-2101785573	08/09/2023	HORIZON POWER	Electricity consumption for Unit 06/07 Anketell Crt, Onslow 01/09/2023 - 07/09/2023	35.71	
511724-2101785605	08/09/2023	HORIZON POWER	Electricity consumption for Lot 8000 Yungu Rd, Onslow 08/07/2023 - 07/09/2023	178.12	
116215-2101784260	08/09/2023	HORIZON POWER	Electricity consumption for Lot 644 Paterson Pl, Onslow 08/07/2023 - 07/09/2023	1331.97	
140167-2101784706	08/09/2023	HORIZON POWER	Electricity consumption for 46 Second Ave, Onslow 08/07/2023 - 07/09/2023	124.90	
158680-2101784907	08/09/2023	HORIZON POWER	Electricity consumption for 51 Cameron Ave, Onslow 08/07/2023 - 07/09/2023	415.64	
161220-2101784891	08/09/2023	HORIZON POWER	Electricity consumption for Lot 696 Payne Way, Onslow 08/07/2023 - 07/09/2023	794.02	
430371-2101784831	08/09/2023	HORIZON POWER	Electricity consumption for 82 Second Ave, Onslow 08/07/2023 - 07/09/2023	180.03	
511722-2101785624	08/09/2023	HORIZON POWER	Electricity consumption for Lot 8001 Tink St, Onslow 08/07/2023 - 07/09/2023	222.32	
242172-2101786553	11/09/2023	HORIZON POWER	Electricity consumption for Unit 06/Lot 38730 Second Ave, Onslow 11/07/2023 - 08/09/2023	140.42	
505363-2101786798	11/09/2023	HORIZON POWER	Electricity consumption for Unit 04/Lot 38730 Second Ave, Onslow 11/07/2023 - 08/09/2023	59.58	
		<b>HORIZON POWER Total</b>		<b>52952.23</b>	<b>\$52,952.23</b>
EFT67670	14/09/2023	IW PROJECTS	Payment		\$29,700.00
1583	31/08/2023	IW PROJECTS	Design and supporting approvals for the Liquid waste expansion Class IV August 2023	29700.00	
		<b>IW PROJECTS Total</b>		<b>29700.00</b>	<b>\$29,700.00</b>
EFT67671	14/09/2023	KHB MOBILE MECHANICAL PTY LTD	Payment		\$770.00
00028946	06/09/2023	KHB MOBILE MECHANICAL PTY LTD	Remove RH rear inner drive and replace with new tyre on Hino Refuse Truck (1ETQ313)	770.00	
		<b>KHB MOBILE MECHANICAL PTY LTD Total</b>		<b>770.00</b>	<b>\$770.00</b>
EFT67672	14/09/2023	KLEENHEAT GAS	Payment		\$1,660.77
64978366-22152574	08/08/2023	KLEENHEAT GAS	Bulk LPG for Ocean View Caravan Park 565x litres	1361.09	
64978366-22158369	21/08/2023	KLEENHEAT GAS	Bulk LPG for Ocean View Caravan Park 124.4x litres	299.68	

Reference Number	Date	Name	Description	Invoice Amount	
		<b>KLEENHEAT GAS Total</b>		<b>1660.77</b>	<b>\$1,660.77</b>
EFT67673	14/09/2023	KMART KARRATHA	Payment		\$245.50
129181	18/08/2023	KMART KARRATHA	Items for Passion of Pilbara Youth Zone activities	245.50	
		<b>KMART KARRATHA Total</b>		<b>245.50</b>	<b>\$245.50</b>
EFT67674	14/09/2023	LASER CORPS WA	Payment		\$4,280.00
230939	06/09/2023	LASER CORPS WA	Youth Lazer tag for Welcome to Town event in Tom Price 10/09/2023	4280.00	
		<b>LASER CORPS WA Total</b>		<b>4280.00</b>	<b>\$4,280.00</b>
EFT67675	14/09/2023	LIWA AQUATICS	Payment		\$1,474.00
4268	07/08/2023	LIWA AQUATICS	Conference attendance and LIWA membership 2023/24 for Employee #1640	737.00	
4279	08/08/2023	LIWA AQUATICS	Registration to attend LIWA conference and 12 months membership for Employee #1157	737.00	
		<b>LIWA AQUATICS Total</b>		<b>1474.00</b>	<b>\$1,474.00</b>
EFT67676	14/09/2023	LORRAES LITTLE CAKES	Payment		\$465.01
000118	08/09/2023	LORRAES LITTLE CAKES	Catering for Lifeguard requalification training	465.01	
		<b>LORRAES LITTLE CAKES Total</b>		<b>465.01</b>	<b>\$465.01</b>
EFT67677	14/09/2023	MARCUS BIRD	Payment		\$15.00
T3	13/09/2023	MARCUS BIRD	Onslow gym swipe card bond refund	15.00	
		<b>MARCUS BIRD Total</b>		<b>15.00</b>	<b>\$15.00</b>
EFT67678	14/09/2023	MONSTERBALL AMUSEMENTS	Payment		\$5,800.00
18673925	09/09/2023	MONSTERBALL AMUSEMENTS	Final payment for Monsterball inflatables for Welcome to Town Events September 2023	5800.00	
		<b>MONSTERBALL AMUSEMENTS Total</b>		<b>5800.00</b>	<b>\$5,800.00</b>
EFT67679	14/09/2023	MOUNTAIN VIEW SPORTING CLUB INC	Payment		\$1,872.00
INV-0016	08/09/2023	MOUNTAIN VIEW SPORTING CLUB INC	Venue hire and refreshments for Shire Team Building event Tom Price 04/09/2023	1872.00	
		<b>MOUNTAIN VIEW SPORTING CLUB INC Total</b>		<b>1872.00</b>	<b>\$1,872.00</b>
EFT67680	14/09/2023	NWMC MINING & CIVIL PTY LTD	Payment		\$507.00
89409	31/08/2023	NWMC MINING & CIVIL PTY LTD	Pump and empty Tom Price info bay dump point	507.00	
		<b>NWMC MINING &amp; CIVIL PTY LTD Total</b>		<b>507.00</b>	<b>\$507.00</b>
EFT67681	14/09/2023	OFFICEWORKS SUPERSTORES PTY LTD	Payment		\$2,059.79
609361450	04/09/2023	OFFICEWORKS SUPERSTORES PTY LTD	Stationery for Onslow offices	2059.79	
		<b>OFFICEWORKS SUPERSTORES PTY LTD Total</b>		<b>2059.79</b>	<b>\$2,059.79</b>
EFT67682	14/09/2023	OMNICOM MEDIA GROUP AUSTRALIA	Payment		\$613.17
1656371	31/08/2023	OMNICOM MEDIA GROUP AUSTRALIA	Public Notice in The West Australian on 09/08/2023 for Lot 500 Onslow	613.17	
		<b>OMNICOM MEDIA GROUP AUSTRALIA Total</b>		<b>613.17</b>	<b>\$613.17</b>
EFT67683	14/09/2023	ONLOW GENERAL STORE	Payment		\$2,915.58
PE-03/09/2023AP	03/09/2023	ONLOW GENERAL STORE	Onslow Aquatic centre consumables	74.03	
PO79562-	03/09/2023	ONLOW GENERAL STORE	Refreshments for Paraburdoo life guard requalification training	67.56	
PE-03/09/2023CM	03/09/2023	ONLOW GENERAL STORE	Onslow Chalets and Caravan park consumables	165.39	
PE-03/09/2023MW	03/09/2023	ONLOW GENERAL STORE	Onslow Airport consumables	161.10	
PO79350-	03/09/2023	ONLOW GENERAL STORE	Breville milk cafe frother and Eco milk frother cleaner for Onslow Airport kiosk	279.60	
PO79484-	03/09/2023	ONLOW GENERAL STORE	General maintenance items for Onslow staff houses	50.50	
PE-10/09/2023AP	10/09/2023	ONLOW GENERAL STORE	Onslow Aquatic centre consumables	18.46	
PE-10/09/2023MW	10/09/2023	ONLOW GENERAL STORE	Onslow Airport consumables	240.80	
PE-10/09/2023YE	10/09/2023	ONLOW GENERAL STORE	Onslow Projects consumables	46.30	
PO79513-	10/09/2023	ONLOW GENERAL STORE	Kiosk restock order for Onslow Aquatic centre	931.06	
PO79560-	10/09/2023	ONLOW GENERAL STORE	Catering for Onslow Aquatic centre start of season pool party	178.03	
PE-10/09/2023GM	10/09/2023	ONLOW GENERAL STORE	Onslow Depot consumable	108.00	
PO79501-	10/09/2023	ONLOW GENERAL STORE	Catering and craft items for Onslow Keepers morning tea 06/09/2023	594.75	
		<b>ONLOW GENERAL STORE Total</b>		<b>2915.58</b>	<b>\$2,915.58</b>
EFT67684	14/09/2023	PARABURDOO INN	Payment		\$250.00
3844	03/09/2023	PARABURDOO INN	Accommodation for returning officer for local government elections 03/09/2023	250.00	
		<b>PARABURDOO INN Total</b>		<b>250.00</b>	<b>\$250.00</b>
EFT67685	14/09/2023	PFD FOOD SERVICES PTY LTD	Payment		\$2,197.70
LI454736	05/09/2023	PFD FOOD SERVICES PTY LTD	Food items for onsale at Onslow Aquatic center kiosk	2197.70	
		<b>PFD FOOD SERVICES PTY LTD Total</b>		<b>2197.70</b>	<b>\$2,197.70</b>
EFT67686	14/09/2023	PILBARA ENVIRONMENTAL SERVICES	Payment		\$238,246.09

Reference Number	Date	Name	Description	Invoice Amount	
2824538	26/07/2023	PILBARA ENVIRONMENTAL SERVICES	Total Waste Management services (Including PRWMF) for June 2023	20259.74	
2827841	01/08/2023	PILBARA ENVIRONMENTAL SERVICES	Total Waste Management services (Including PRWMF) for June 2023	217986.35	
		<b>PILBARA ENVIRONMENTAL SERVICES Total</b>		<b>238246.09</b>	<b>\$238,246.09</b>
EFT67687	14/09/2023	PILBARA FOOD SERVICES	Payment		\$3,233.06
5I144947	01/09/2023	PILBARA FOOD SERVICES	Food items for onsale at Paraburdoo swimming pool kiosk	1523.78	
5I145110	07/09/2023	PILBARA FOOD SERVICES	Restock of food items for onsale at Tom Price pool	635.01	
5I145138	08/09/2023	PILBARA FOOD SERVICES	Sausage sizzle supplies for Tom Price community event	990.34	
5I145129	08/09/2023	PILBARA FOOD SERVICES	Food items for onsale at Paraburdoo swimming pool kiosk	83.93	
		<b>PILBARA FOOD SERVICES Total</b>		<b>3233.06</b>	<b>\$3,233.06</b>
EFT67688	14/09/2023	PILBARA MITRE10	Payment		\$9,874.45
801261	01/08/2023	PILBARA MITRE10	Garden rake for Tom Price Shopping Mall grounds	40.75	
801169	01/08/2023	PILBARA MITRE10	Baracuda shock treatment, hydrochloric acid for 1143 Yanagin Place	56.00	
801175	01/08/2023	PILBARA MITRE10	Pop up geardrive sprinkler for Tom Price Pool	49.95	
801400	02/08/2023	PILBARA MITRE10	Wire brush, adaptor, poly bush for Tom Price Shopping Mall grounds	20.00	
801437	02/08/2023	PILBARA MITRE10	PVC coupling, adaptor, valve socket, priming fluid, solvent cement for Minna Oval surrounds	63.10	
801342	02/08/2023	PILBARA MITRE10	Baracuda buffer, degreaser, paint tray for 605 Boolee Street	53.25	
801658	03/08/2023	PILBARA MITRE10	Padlock for Clem Thompson Oval	42.50	
801660	03/08/2023	PILBARA MITRE10	Ball valve, reducing socket, galvanised nipple for Tom Price Street maintenance	191.45	
801539	03/08/2023	PILBARA MITRE10	Baracuda chlorine tablets, floating tablet dispenser for 605 Boolee Street	94.75	
801527	03/08/2023	PILBARA MITRE10	Various cleaning products and maintenance items for Paraburdoo Pool	317.75	
801566	03/08/2023	PILBARA MITRE10	Hose, batteries, trolley, spray gun for Tom Price Pool	353.00	
801749	04/08/2023	PILBARA MITRE10	Post hole shovel for Tom Price Street maintenance	58.50	
801728	04/08/2023	PILBARA MITRE10	Sink mixer tap for 398 Acalypha Street	150.50	
801817	04/08/2023	PILBARA MITRE10	Quarter turn taps, sink tap and spout set for 797 Kulai Street	204.50	
801887	04/08/2023	PILBARA MITRE10	Tap sets, connector hose for 797 Kulai Street	67.25	
801748	04/08/2023	PILBARA MITRE10	Safety boots for Tom Price cleaners	269.00	
802161	07/08/2023	PILBARA MITRE10	Repair patches, foam seal for 98 Oleander Street	15.45	
802268	07/08/2023	PILBARA MITRE10	Pop up sprinklers, grinding disk, tile adhesive for Tom Price Pool	181.00	
802430	08/08/2023	PILBARA MITRE10	Tap adaptor, galvanised nipples, sockets and reducing bush for Tom Price reticulated verges	55.25	
802433	08/08/2023	PILBARA MITRE10	Cleaning supplies for Tom Price kennel	297.30	
802616	09/08/2023	PILBARA MITRE10	Toggle switch for Clem Thompson Oval	6.25	
802829	10/08/2023	PILBARA MITRE10	Sanding sheets for Tom Price reticulated verges	8.50	
802698	10/08/2023	PILBARA MITRE10	Pine and hardwood planks, no more gaps sugar soap for 605 Boolee Street	94.85	
802691	10/08/2023	PILBARA MITRE10	Safety sign, goggles, batteries, tape, storage boxes, crate, stretch wrap for Paraburdoo Pool	242.60	
802891	11/08/2023	PILBARA MITRE10	Light switch, hardwood plank for 605 Boolee Street	50.50	
803325	14/08/2023	PILBARA MITRE10	Willow jug 5Lt for Tom Price staff	50.00	
803453	14/08/2023	PILBARA MITRE10	Sellys adhesive for Tom Price Depot grounds	17.50	
803382	14/08/2023	PILBARA MITRE10	Screen door lock, door knob entry set for 325 Third Avenue	142.20	
803383	14/08/2023	PILBARA MITRE10	Door locking latch for 11 Third Avenue	60.00	
803384	14/08/2023	PILBARA MITRE10	Utility knife, blind cord, deadbolt cylinder for 9 Third Avenue	81.85	
803439	14/08/2023	PILBARA MITRE10	Sellys builders bog for 605 Boolee Street	40.25	
803440	14/08/2023	PILBARA MITRE10	Uniforms for Tom Price cleaning staff	208.00	
803505	15/08/2023	PILBARA MITRE10	MDF panel, PVC floor flanges for 98 Oleander Street	26.20	
803506	15/08/2023	PILBARA MITRE10	Cistern taps for 17 Lilac Street	19.75	
803867	17/08/2023	PILBARA MITRE10	Thread tape for Tiiluna Oval	13.00	
803876	17/08/2023	PILBARA MITRE10	Heavy duty riveter for Toyota Hilux Hi Rider 4x2	85.00	
803928	17/08/2023	PILBARA MITRE10	Wire connectors, self cut cable ties, valve box for Tiiluna Oval surface	144.80	
803984	17/08/2023	PILBARA MITRE10	Solvent cement for Tiiluna Oval	11.75	
803983	17/08/2023	PILBARA MITRE10	Spark plugs for Tom Price mowers	56.25	
804070	18/08/2023	PILBARA MITRE10	Shower tap set for 758 Mungarra Street	95.75	
804084	18/08/2023	PILBARA MITRE10	Sprayer, blades, knife, haron vent, globe, sponge, door closer, clothesline for 02/09 Second Avenue	338.35	
804085	18/08/2023	PILBARA MITRE10	Mould killer, shower head, tap reseater, CLR, sellys Rp7, cistern taps, washers, valves, lubricant, bucket for 6	182.40	
804088	18/08/2023	PILBARA MITRE10	Roller, screen frame, gloves, rags, builders bog, paint, clothesline, sealant for 9 Third Avenue	241.95	
804042	18/08/2023	PILBARA MITRE10	Plastic 240Lt Wheelie bin for Tom Price Sentinel Chicken program	676.00	

Reference Number	Date	Name	Description	Invoice Amount	
804466	21/08/2023	PILBARA MITRE10	Hardwood planks for 126 Cedar Street	27.00	
804641	21/08/2023	PILBARA MITRE10	Fire pit for Tom Price events	550.00	
804527	21/08/2023	PILBARA MITRE10	Knife, wrench, plier set, turpentine, paint for Paraburdoe Pool	213.10	
804826	22/08/2023	PILBARA MITRE10	Spearhead herbicide 10Lt for Tjiluna Oval surface	349.00	
804914	23/08/2023	PILBARA MITRE10	Trap combination, poly elbow and reducing tee, clip saddle for Tom Price Depot grounds	37.70	
804974	23/08/2023	PILBARA MITRE10	Hose connector, CLR cleaner for Tom Price Information Bay	54.70	
804996	23/08/2023	PILBARA MITRE10	Clip saddle, tee faucet, valve socket, poly elbows for Tom Price Depot grounds	43.45	
804859	23/08/2023	PILBARA MITRE10	CLR cleaner, screen door closer for 279 Carob Street	34.80	
804860	23/08/2023	PILBARA MITRE10	Screen door closer for 1143 Yanagin Place	28.50	
804981	23/08/2023	PILBARA MITRE10	Pool salt, hydrochloric acid, leaf scoop, sample bottles for 1143 Yanagin Place	112.85	
805045	23/08/2023	PILBARA MITRE10	Vanity sink waste catcher, PVC thread for 8 Marrinup Way	41.70	
805046	23/08/2023	PILBARA MITRE10	Engraving pen, hurricane ladder for housing department maintenance	230.75	
805068	24/08/2023	PILBARA MITRE10	Poly elbows, pipe press for Tom Price Information Bay	37.45	
805177	24/08/2023	PILBARA MITRE10	Poly pieces, tap adaptor, hose bib for Tom Price Depot grounds	58.90	
805097	24/08/2023	PILBARA MITRE10	Masonry drill bits for 126 Cedar Street	18.95	
805120	24/08/2023	PILBARA MITRE10	Combination padlocks for Tom Price Community centre and Rec centre	292.50	
805262	25/08/2023	PILBARA MITRE10	Hose connector, PVC coupling, poly elbow, clip saddle, reducer for Tom Price Depot grounds	45.75	
805241	25/08/2023	PILBARA MITRE10	Sliding door rollers for Tom Price Administration building	45.00	
805393	25/08/2023	PILBARA MITRE10	Hardiflex plank for 586 King Avenue	114.50	
805305	25/08/2023	PILBARA MITRE10	Powerboards, hooks, extension lead for Tom Price events	94.60	
805469	26/08/2023	PILBARA MITRE10	Exit mold, sealant for 797 Kulai Street	31.95	
805589	26/08/2023	PILBARA MITRE10	Hole saw kit for Housing department maintenance	194.00	
805598	26/08/2023	PILBARA MITRE10	Hole saw for Housing department maintenance	33.20	
805640	26/08/2023	PILBARA MITRE10	Chrome grate, PVC floor flange for 98 Oleander Street	31.90	
805430	26/08/2023	PILBARA MITRE10	Building number, sprinkler and sprinkler base plate for Paraburdoe Pool	53.70	
805689	28/08/2023	PILBARA MITRE10	PVC solvent cement for Tjiluna Oval	11.75	
805754	28/08/2023	PILBARA MITRE10	Superfine grout, plastic bucket for 98 Oleander Street	32.40	
805835	28/08/2023	PILBARA MITRE10	Sink tap mixer for 279 Carob Street	135.25	
805971	29/08/2023	PILBARA MITRE10	PVC pieces, faucet socket for Minna Oval surface	27.60	
805974	29/08/2023	PILBARA MITRE10	Clothesline, screen door closer and locks, sealant for 11 Third Avenue	520.15	
805996	29/08/2023	PILBARA MITRE10	Mini cistern taps for 279 Carob Street	27.95	
805998	29/08/2023	PILBARA MITRE10	Tap timer, pyramid sprinkler for 8 Marrinup Way	31.15	
806058	30/08/2023	PILBARA MITRE10	Barracuda deflector for 1143 Yanagin Place	65.00	
806132	30/08/2023	PILBARA MITRE10	Centre pillars, door handle for 03/07 Anketell Court	41.00	
806133	30/08/2023	PILBARA MITRE10	Door lever handles for 172 Hardv Avenue	58.50	
806169	30/08/2023	PILBARA MITRE10	Door handle, drill bits for 8 Marrinup Way	25.00	
806177	30/08/2023	PILBARA MITRE10	Sliding window sheaves for 8 Marrinup Way	23.50	
806179	30/08/2023	PILBARA MITRE10	Mending plate, angle bracket for Tom Price Depot administration	18.80	
806146	30/08/2023	PILBARA MITRE10	Clothes pegs, laundry baskets for 193 Capricorn Avenue	61.00	
806277	31/08/2023	PILBARA MITRE10	Door seal, window sliders, tape, drill bits, shower head and handpiece for 8 Marrinup Way	222.80	
806278	31/08/2023	PILBARA MITRE10	Oak dowels for 736 Mungarra Street	29.90	
806369	31/08/2023	PILBARA MITRE10	Letterbox numbers and bleach for 279 Carob Street	27.80	
806385	31/08/2023	PILBARA MITRE10	Screen door lock for 279 Carob Street	136.00	
806337	31/08/2023	PILBARA MITRE10	Sunscreen, leaf rake for Tom Price Swimming pool	128.00	
		<b>PILBARA MITRE10 Total</b>		<b>9874.45</b>	<b>\$9,874.45</b>
EFT67689	14/09/2023	PILBARA TREES	Payment		\$8,634.58
INV-1334	15/08/2023	PILBARA TREES	Tree maintenance at 605 Boolee St, Tom Price	6192.58	
INV-1337	16/08/2023	PILBARA TREES	Removal of weed trees at 397 Acalypha Street	2442.00	
		<b>PILBARA TREES Total</b>		<b>8634.58</b>	<b>\$8,634.58</b>
EFT67690	14/09/2023	REBECCA WALTER	Payment		\$15.00
T3	08/09/2023	REBECCA WALTER	Gym swipe card bond refund	15.00	
		<b>REBECCA WALTER Total</b>		<b>15.00</b>	<b>\$15.00</b>
EFT67691	14/09/2023	ROYAL LIFE SAVING SOCIETY WA	Payment		\$2,979.00
158034	07/09/2023	ROYAL LIFE SAVING SOCIETY WA	Lifeguard full course and requalifications for all pool staff 02/09/2023 - 03/09/2023	2979.00	

Reference Number	Date	Name	Description	Invoice Amount	
		<b>ROYAL LIFE SAVING SOCIETY WA Total</b>		<b>2979.00</b>	<b>\$2,979.00</b>
EFT67692	14/09/2023	SARA WARD #2061	Payment		\$101.16
EXPENSE20231913	13/09/2023	SARA WARD #2061	Reimbursement of items purchased for Tom Price Team Building event	101.16	
		<b>SARA WARD #2061 Total</b>		<b>101.16</b>	<b>\$101.16</b>
EFT67693	14/09/2023	SHARON CLARK #1997	Payment		\$102.72
EXPENSE20230906	06/09/2023	SHARON CLARK #1997	Reimbursement of fuel expenses Onslow to Paraburdoo return to attend training course	102.72	
		<b>SHARON CLARK #1997 Total</b>		<b>102.72</b>	<b>\$102.72</b>
EFT67694	14/09/2023	SHELLY'S FACE PAINTING	Payment		\$900.00
002	07/09/2023	SHELLY'S FACE PAINTING	Facepainting at Tom Price and Paraburdoo Welcome to town events	600.00	
001	07/09/2023	SHELLY'S FACE PAINTING	Glitter tattoos for Paraburdoo Welcome to Town event 09/09/2023	300.00	
		<b>SHELLY'S FACE PAINTING Total</b>		<b>900.00</b>	<b>\$900.00</b>
EFT67695	14/09/2023	SHIRE OF ASHBURTON	Payment		\$38.25
T1	08/09/2023	SHIRE OF ASHBURTON	CITF Commissions collected in August 2023	8.25	
T2	08/09/2023	SHIRE OF ASHBURTON	BRB Commissions collected on approved applications August 2023	30.00	
		<b>SHIRE OF ASHBURTON Total</b>		<b>38.25</b>	<b>\$38.25</b>
EFT67696	14/09/2023	SHIRE OF ASHBURTON	Payment		\$3,860.00
DEDUCTION	10/09/2023	SHIRE OF ASHBURTON	Payroll deductions	150.00	
DEDUCTION	10/09/2023	SHIRE OF ASHBURTON	Payroll deductions	3710.00	
		<b>SHIRE OF ASHBURTON Total</b>		<b>3860.00</b>	<b>\$3,860.00</b>
EFT67697	14/09/2023	SHIRE OF SERPENTINE JARRAHDALE	Payment		\$10,840.00
001873	07/09/2023	SHIRE OF SERPENTINE JARRAHDALE	Consultancy services for a current state assessment of the Shires ICT services	10840.00	
		<b>SHIRE OF SERPENTINE JARRAHDALE Total</b>		<b>10840.00</b>	<b>\$10,840.00</b>
EFT67698	14/09/2023	SHIRE OF UPPER GASCOYNE	Payment		\$14,124.00
2247	14/06/2023	SHIRE OF UPPER GASCOYNE	Grading of Ullawarra Road 01/11/20222 - 04/11/2022	14124.00	
		<b>SHIRE OF UPPER GASCOYNE Total</b>		<b>14124.00</b>	<b>\$14,124.00</b>
EFT67699	14/09/2023	SIGMA CHEMICALS	Payment		\$10,772.30
170328/01	08/08/2023	SIGMA CHEMICALS	Chemicals for Paraburdoo swimming pool	3417.70	
170041/01	17/08/2023	SIGMA CHEMICALS	Annual compliance calibration of water test kit for Onslow Sun Chalets pool	495.00	
170040/01	17/08/2023	SIGMA CHEMICALS	Annual compliance calibration of water test kit for Onslow Aquatic Centre	495.00	
170621/01	17/08/2023	SIGMA CHEMICALS	Chemicals for Onslow Aquatic centre	6364.60	
		<b>SIGMA CHEMICALS Total</b>		<b>10772.30</b>	<b>\$10,772.30</b>
EFT67700	14/09/2023	SLIMLINE WAREHOUSE	Payment		\$1,588.64
445862	31/05/2023	SLIMLINE WAREHOUSE	Speakers lecturn, red carpet and gold pots for Tom Price and Paraburdoo events	1588.64	
		<b>SLIMLINE WAREHOUSE Total</b>		<b>1588.64</b>	<b>\$1,588.64</b>
EFT67701	14/09/2023	SPECIALIST APPS PTY LTD	Payment		\$10,120.00
INV-0091316	29/08/2023	SPECIALIST APPS PTY LTD	Visit Ashburton App hosting, annual support and maintenance 01/07/2023 - 30/06/2024	10120.00	
		<b>SPECIALIST APPS PTY LTD Total</b>		<b>10120.00</b>	<b>\$10,120.00</b>
EFT67702	14/09/2023	SPICK AND SPAN COMMERCIAL	Payment		\$8,061.90
00000708	27/08/2023	SPICK AND SPAN COMMERCIAL	Contractor cleaning for Tom Price from 14/08/2023 - 27/08/2023	3349.50	
00000710	28/08/2023	SPICK AND SPAN COMMERCIAL	Cleaning the Community Centre on Monday 28th August 2023	316.80	
00000709	10/09/2023	SPICK AND SPAN COMMERCIAL	Contractor cleaning for Tom Price from 26/08/2023 - 10/09/2023	4395.60	
		<b>SPICK AND SPAN COMMERCIAL Total</b>		<b>8061.90</b>	<b>\$8,061.90</b>
EFT67703	14/09/2023	SPOTLIGHT PTY LTD	Payment		\$94.00
14130805527	04/08/2023	SPOTLIGHT PTY LTD	Stationery and art supplies for Tom Price school holiday program	94.00	
		<b>SPOTLIGHT PTY LTD Total</b>		<b>94.00</b>	<b>\$94.00</b>
EFT67704	14/09/2023	STAR TRACKS ASTRO EVENTS	Payment		\$7,667.00
INV-0073	24/08/2023	STAR TRACKS ASTRO EVENTS	Stargazing event for Onslow Staircase to the Moon markets	7667.00	
		<b>STAR TRACKS ASTRO EVENTS Total</b>		<b>7667.00</b>	<b>\$7,667.00</b>
EFT67705	14/09/2023	TALIS CONSULTANTS PTY LTD	Payment		\$2,637.12
29571	31/08/2023	TALIS CONSULTANTS PTY LTD	Onslow closed landfill monitoring for period ending 31/08/2023	2637.12	
		<b>TALIS CONSULTANTS PTY LTD Total</b>		<b>2637.12</b>	<b>\$2,637.12</b>
EFT67706	14/09/2023	TEAM GLOBAL EXPRESS (A/C# 2085060)	Payment		\$773.62
1670-3VA230	10/09/2023	TEAM GLOBAL EXPRESS (A/C# 2085060)	Freight charges Perth to Tom Price	773.62	
		<b>TEAM GLOBAL EXPRESS (A/C# 2085060) Total</b>		<b>773.62</b>	<b>\$773.62</b>

Reference Number	Date	Name	Description	Invoice Amount	
EFT67707	14/09/2023	TEAM GLOBAL EXPRESS (A/C# 2085599)	Payment		\$55.86
0469-80742816	03/09/2023	TEAM GLOBAL EXPRESS (A/C# 2085599)	Freight charges Perth to Onslow	55.86	
		<b>TEAM GLOBAL EXPRESS (A/C# 2085599) Total</b>		<b>55.86</b>	<b>\$55.86</b>
EFT67708	14/09/2023	TESSA MARTIN CLEANING	Payment		\$1,050.00
INV-0267	25/08/2023	TESSA MARTIN CLEANING	4 Hours cleaning service at Unit 02/09 Second Ave, Onslow	300.00	
INV-0280	08/09/2023	TESSA MARTIN CLEANING	Full house clean at 8C Anketell Court Onslow	750.00	
		<b>TESSA MARTIN CLEANING Total</b>		<b>1050.00</b>	<b>\$1,050.00</b>
EFT67709	14/09/2023	THE EVENT MILL PTY LTD	Payment		\$2,436.50
16589	11/09/2023	THE EVENT MILL PTY LTD	20% Deposit for furniture hire for the Onslow Annual Gala 28/10/2023	2436.50	
		<b>THE EVENT MILL PTY LTD Total</b>		<b>2436.50</b>	<b>\$2,436.50</b>
EFT67710	14/09/2023	TOM PRICE AUTOPRO	Payment		\$65.00
00009099	08/09/2023	TOM PRICE AUTOPRO	Cabin filter for PSW105 - Tovota Fortuner 4x4 GX	40.00	
00009131	11/09/2023	TOM PRICE AUTOPRO	12V Relay for PUT163 - Tovota Hilux 4x4 Ute	25.00	
		<b>TOM PRICE AUTOPRO Total</b>		<b>65.00</b>	<b>\$65.00</b>
EFT67711	14/09/2023	VIVA ENERGY AUSTRALIA PTY LTD	Payment		\$5,752.73
8528079	31/08/2023	VIVA ENERGY AUSTRALIA PTY LTD	Fuel usage for the period - 01/08/2023 to 31/08/2023	3396.22	
8528079	31/08/2023	VIVA ENERGY AUSTRALIA PTY LTD	Fuel usage for the period - 01/08/2023 to 31/08/2023	2356.51	
		<b>VIVA ENERGY AUSTRALIA PTY LTD Total</b>		<b>5752.73</b>	<b>\$5,752.73</b>
EFT67712	14/09/2023	WATER 2 WATER	Payment		\$1,788.00
INV282110	29/08/2023	WATER 2 WATER	Install Reverse Osmosis Filtration System Tom Price Waste Site	1788.00	
		<b>WATER 2 WATER Total</b>		<b>1788.00</b>	<b>\$1,788.00</b>
EFT67713	14/09/2023	WATTLEUP TRACTORS	Payment		\$918.00
1298720	11/09/2023	WATTLEUP TRACTORS	PTO shaft for Kubota M110 4x4 Tractor (1G00555)	918.00	
		<b>WATTLEUP TRACTORS Total</b>		<b>918.00</b>	<b>\$918.00</b>
EFT67714	14/09/2023	WYLOO METALS PTY LTD	Payment		\$17,947.54
A51494	08/09/2023	WYLOO METALS PTY LTD	Rates refund for assessment A51494 E08/02787 EXPLORATION LICENCE UNKNOWN WA	1135.28	
A51964	08/09/2023	WYLOO METALS PTY LTD	Rates refund for assessment A51964 E08/03058 EXPLORATION LICENCE UNKNOWN WA	4508.71	
A52041	08/09/2023	WYLOO METALS PTY LTD	Rates refund for assessment A52041 E08/03203 EXPLORATION LICENCE UNKNOWN WA	1988.97	
A52079	08/09/2023	WYLOO METALS PTY LTD	Rates refund for assessment A52079 E08/03202 EXPLORATION LICENCE UNKNOWN WA	413.74	
A52295	08/09/2023	WYLOO METALS PTY LTD	Rates refund for assessment A52295 E08/02862 EXPLORATION LICENCE UNKNOWN WA	1177.57	
A51602	08/09/2023	WYLOO METALS PTY LTD	Rates refund for assessment A51602 E08/02775 EXPLORATION LICENCE UNKNOWN WA	2784.61	
A51683	08/09/2023	WYLOO METALS PTY LTD	Rates refund for assessment A51683 E08/02785 EXPLORATION LICENCE UNKNOWN WA	811.40	
A51822	08/09/2023	WYLOO METALS PTY LTD	Rates refund for assessment A51822 E08/03005 EXPLORATION LICENCE UNKNOWN WA	1193.31	
A51884	08/09/2023	WYLOO METALS PTY LTD	Rates refund for assessment A51884 E08/02863 EXPLORATION LICENCE UNKNOWN WA	397.66	
A51960	08/09/2023	WYLOO METALS PTY LTD	Rates refund for assessment A51960 E08/03059 EXPLORATION LICENCE UNKNOWN WA	1281.76	
A51962	08/09/2023	WYLOO METALS PTY LTD	Rates refund for assessment A51962 E08/02799 EXPLORATION LICENCE UNKNOWN WA	2254.53	
		<b>WYLOO METALS PTY LTD Total</b>		<b>17947.54</b>	<b>\$17,947.54</b>
EFT67739	21/09/2023	3E ADVANTAGE PTY LTD	Payment		\$5,436.11
INV-102550-Y4Y9F0	08/09/2023	3E ADVANTAGE PTY LTD	Printer leasing costs August 2023 with credit for overcharge in May 2023	5436.11	
		<b>3E ADVANTAGE PTY LTD Total</b>		<b>5436.11</b>	<b>\$5,436.11</b>
EFT67740	21/09/2023	A4 PROJECTS	Payment		\$23,931.60
2016-34	31/08/2023	A4 PROJECTS	Project Management Consultancy Services - Onslow Sun Chalets August 2023	462.00	
2129-36	31/08/2023	A4 PROJECTS	Project Management Consultancy Services - SoA Capex planning August 2023	4158.00	
2344-02	31/08/2023	A4 PROJECTS	Project Management Consultancy Services - Onslow Bike Park August 2023	5359.20	
2345-02	31/08/2023	A4 PROJECTS	Project Management Consultancy Services - Minna Oval sports club August 2023	5728.80	
2346-02	31/08/2023	A4 PROJECTS	Project Management Consultancy Services - Lot 335 Onslow Refurbishment August 2023	5636.40	
2347-02	31/08/2023	A4 PROJECTS	Project Management Consultancy Services - Paraburdoo Bike Park August 2023	1940.40	
2348-02	31/08/2023	A4 PROJECTS	Project Management Consultancy Services - Tom Price Rec centre August 2023	646.80	
		<b>A4 PROJECTS Total</b>		<b>23931.60</b>	<b>\$23,931.60</b>
EFT67741	21/09/2023	ACUMENTIS (WA) PTY LTD	Payment		\$330.00
2309005626.1	14/09/2023	ACUMENTIS (WA) PTY LTD	Desktop valuation report for 1119 Warrina Place Tom Price	330.00	
		<b>ACUMENTIS (WA) PTY LTD Total</b>		<b>330.00</b>	<b>\$330.00</b>
EFT67742	21/09/2023	ADAGE FURNITURE	Payment		\$8,165.30
26207	08/08/2023	ADAGE FURNITURE	Alfresco furniture replacement for Ashburton Hall Paraburdoo	8165.30	

Reference Number	Date	Name	Description	Invoice Amount	
		<b>ADAGE FURNITURE Total</b>		<b>8165.30</b>	<b>\$8,165.30</b>
EFT67743	21/09/2023	AIRPORT INDUSTRY MANAGEMENT	Payment		\$13,607.00
0117	01/08/2023	AIRPORT INDUSTRY MANAGEMENT	Onslow Airport Transport Security Program audit	13607.00	
		<b>AIRPORT INDUSTRY MANAGEMENT Total</b>		<b>13607.00</b>	<b>\$13,607.00</b>
EFT67744	21/09/2023	ALANA SULLIVAN	Payment		\$7,784.51
CRTRAVEL20230912	12/09/2023	ALANA SULLIVAN	Travel expense to attend Pannawonica Ordinary Meeting of Council 12/09/2023	917.19	
CREXPENSE2023091	12/09/2023	ALANA SULLIVAN	Reimbursement of meal expenses for Pannawonica Ordinary Meeting of Council 12/09/2023	19.00	
CRFEE20230920	20/09/2023	ALANA SULLIVAN	Councillor payments 01/07/2023 - 30/09/2023	6848.32	
		<b>ALANA SULLIVAN Total</b>		<b>7784.51</b>	<b>\$7,784.51</b>
EFT67745	21/09/2023	AMART FURNITURE PTY LTD	Payment		\$1,898.00
372-239657	12/09/2023	AMART FURNITURE PTY LTD	Recliner suite for Managers Residence Ocean View Caravan Park	1898.00	
		<b>AMART FURNITURE PTY LTD Total</b>		<b>1898.00</b>	<b>\$1,898.00</b>
EFT67746	21/09/2023	AMEK ENGINEERING PTY LTD	Payment		\$1,720.00
74867	29/05/2023	AMEK ENGINEERING PTY LTD	Investigate issue with cool room Clem Thompson Sports Pavilion Tom Price	198.00	
75986	31/07/2023	AMEK ENGINEERING PTY LTD	De-gas fridges at Tom Price and Paraburdoo Waste Stations	1522.00	
		<b>AMEK ENGINEERING PTY LTD Total</b>		<b>1720.00</b>	<b>\$1,720.00</b>
EFT67747	21/09/2023	AUDRA SMITH	Payment		\$9,087.87
CRTRAVEL20230912	12/09/2023	AUDRA SMITH	Travel expenses to attend Onslow and Pannawonica OMC and POP August & September	2239.55	
CRFEE20230920	20/09/2023	AUDRA SMITH	Councillor payments 01/07/2023 - 30/09/2023	6848.32	
		<b>AUDRA SMITH Total</b>		<b>9087.87</b>	<b>\$9,087.87</b>
EFT67748	21/09/2023	AUSTRALIAN ENVIRONMENTAL AUDITORS	Payment		\$924.00
HS000233	31/08/2023	AUSTRALIAN ENVIRONMENTAL AUDITORS	Contaminated sites audit for Lot 385 Simpson Street, Onslow period 01-31/08/2023	924.00	
		<b>AUSTRALIAN ENVIRONMENTAL AUDITORS Total</b>		<b>924.00</b>	<b>\$924.00</b>
EFT67749	21/09/2023	AUSTRALIAN FUNDRAISING	Payment		\$1,448.00
00058922	16/08/2023	AUSTRALIAN FUNDRAISING	Bottles of colour powder for Tom Price and Paraburdoo fun run events	1448.00	
		<b>AUSTRALIAN FUNDRAISING Total</b>		<b>1448.00</b>	<b>\$1,448.00</b>
EFT67750	21/09/2023	BENNCO GROUP	Payment		\$297.00
INV-9736	15/09/2023	BENNCO GROUP	Repair hot water unit 1217 Wilgerup Place Tom Price	297.00	
		<b>BENNCO GROUP Total</b>		<b>297.00</b>	<b>\$297.00</b>
EFT67751	21/09/2023	BLACKWOODS PTY LTD	Payment		\$95.63
SI05262856	14/07/2023	BLACKWOODS PTY LTD	Air fresheners for Shire Fleet	95.63	
		<b>BLACKWOODS PTY LTD Total</b>		<b>95.63</b>	<b>\$95.63</b>
EFT67752	21/09/2023	BLUE FORCE PTY LTD	Payment		\$97.90
184213	14/09/2023	BLUE FORCE PTY LTD	Repair locking system Onslow Shire Administration Office	97.90	
		<b>BLUE FORCE PTY LTD Total</b>		<b>97.90</b>	<b>\$97.90</b>
EFT67753	21/09/2023	BOC GASES	Payment		\$1,626.13
4034799463	29/08/2023	BOC GASES	2 x replacement Handigas LPG 45Kg for OVCP	355.41	
4034799462	29/08/2023	BOC GASES	5 x replacement Handigas LPG 45Kg for OSC	888.53	
403477628	29/08/2023	BOC GASES	BOC container service 29/07/2023 to 28/08/2023 (BOC A/C 100214351)	369.24	
4034750994	29/08/2023	BOC GASES	BOC container service 29/07/2023 to 28/08/2023 (BOC A/C 100347082)	12.95	
		<b>BOC GASES Total</b>		<b>1626.13</b>	<b>\$1,626.13</b>
EFT67754	21/09/2023	BRANDWORX AUSTRALIA	Payment		\$32.27
787182	29/08/2023	BRANDWORX AUSTRALIA	Uniforms for employee #2080	32.27	
		<b>BRANDWORX AUSTRALIA Total</b>		<b>32.27</b>	<b>\$32.27</b>
EFT67755	21/09/2023	BS BUILDING MAINTENANCE	Payment		\$1,001.00
1367	13/09/2023	BS BUILDING MAINTENANCE	Reglaze window 565 Brockman Ave Paraburdoo	1001.00	
		<b>BS BUILDING MAINTENANCE Total</b>		<b>1001.00</b>	<b>\$1,001.00</b>
EFT67756	21/09/2023	BYBLOS CONSTRUCTIONS-TOM PRICE	Payment		\$68,021.80
4115	16/05/2023	BYBLOS CONSTRUCTIONS-TOM PRICE	Bollard installation Minna Oval Tom Price	35552.00	
5321	25/08/2023	BYBLOS CONSTRUCTIONS-TOM PRICE	Final claim for bollard installation Minna Oval Tom Price	31262.00	
5472	11/09/2023	BYBLOS CONSTRUCTIONS-TOM PRICE	Repair blocked urinal in male public toilets at Paraburdoo Mall	1207.80	
		<b>BYBLOS CONSTRUCTIONS-TOM PRICE Total</b>		<b>68021.80</b>	<b>\$68,021.80</b>
EFT67757	21/09/2023	C MUNRO CONTRACTORS	Payment		\$1,058.97
135773	08/09/2023	C MUNRO CONTRACTORS	Repair non flushing toilet at Onslow Water spray park	71.50	

Reference Number	Date	Name	Description	Invoice Amount	
135794	11/09/2023	C MUNRO CONTRACTORS	Plumbing repairs Onslow Water Sprav Park ablution block	71.50	
135820	11/09/2023	C MUNRO CONTRACTORS	Repair running toilet at Onslow Visitor centre	194.26	
135809	11/09/2023	C MUNRO CONTRACTORS	Repair blocked urinal at Four Mile Creek toilets	214.69	
135838	12/09/2023	C MUNRO CONTRACTORS	Pump and empty Onslow Truck Stop dump point	507.02	
		<b>C MUNRO CONTRACTORS Total</b>		<b>1058.97</b>	<b>\$1,058.97</b>
EFT67758	21/09/2023	CABCHARGE PAYMENTS PTY LTD	Payment		\$1,294.12
2506995P2309	04/09/2023	CABCHARGE PAYMENTS PTY LTD	Cabcharges for period 07/08/2023 - 03/09/2023	1294.12	
		<b>CABCHARGE PAYMENTS PTY LTD Total</b>		<b>1294.12</b>	<b>\$1,294.12</b>
EFT67759	21/09/2023	CASTLEDINE GREGORY	Payment		\$4,756.40
00005863	05/09/2023	CASTLEDINE GREGORY	Legal fees in regard to matter 0162-0012 19/07/2023 - 08/08/2023	404.80	
00005861	05/09/2023	CASTLEDINE GREGORY	Legal fees in regard to matter 0162-0024 06/07/2023 - 18/07/2023	4149.20	
00005862	05/09/2023	CASTLEDINE GREGORY	Legal fees in regard to matter 0162-0036 08/08/2023 - 16/08/2023	202.40	
		<b>CASTLEDINE GREGORY Total</b>		<b>4756.40</b>	<b>\$4,756.40</b>
EFT67760	21/09/2023	CENTURION TRANSPORT CO PTY LTD	Payment		\$49.32
5I0558597	10/09/2023	CENTURION TRANSPORT CO PTY LTD	Freight charges Perth - Onslow	49.32	
		<b>CENTURION TRANSPORT CO PTY LTD Total</b>		<b>49.32</b>	<b>\$49.32</b>
EFT67761	21/09/2023	CLEANING FAIRIES (NADIA J PAYET T/A)	Payment		\$637.50
080923-1	08/09/2023	CLEANING FAIRIES (NADIA J PAYET T/A)	Cleaning services 3/19 Allambi Way and 8 Marrinup Way Tom Price	637.50	
		<b>CLEANING FAIRIES (NADIA J PAYET T/A) Total</b>		<b>637.50</b>	<b>\$637.50</b>
EFT67762	21/09/2023	COMBINED MONITORING CENTRE PTY LTD	Payment		\$175.46
INV-5139	19/09/2023	COMBINED MONITORING CENTRE PTY LTD	Monitoring fees for Clem Thompson Sports Pavilion 01/10/2023 - 31/12/2023	175.46	
		<b>COMBINED MONITORING CENTRE PTY LTD Total</b>		<b>175.46</b>	<b>\$175.46</b>
EFT67763	21/09/2023	CORPORATE TRAVEL MANAGEMENT	Payment		\$1,357.21
I.0017619742	14/09/2023	CORPORATE TRAVEL MANAGEMENT	Booking #B12896465 Flights (Perth-Ons/Kta-Perth) for Employee #1903 04/10/2023 - 07/10/2023	716.19	
I.0017637383	18/09/2023	CORPORATE TRAVEL MANAGEMENT	Booking #B12830732 Accommodation for Employee #2006 13/09/2023 - 16/09/2023	641.02	
		<b>CORPORATE TRAVEL MANAGEMENT Total</b>		<b>1357.21</b>	<b>\$1,357.21</b>
EFT67764	21/09/2023	CREATIVE ADM	Payment		\$961.40
6233	31/08/2023	CREATIVE ADM	Writing, design and printing services for Corporate Business Plan	961.40	
		<b>CREATIVE ADM Total</b>		<b>961.40</b>	<b>\$961.40</b>
EFT67765	21/09/2023	DEPT FIRE & EMERGENCY SERVICES	Payment		\$416,346.59
156064A1	18/09/2023	DEPT FIRE & EMERGENCY SERVICES	2023/24 ESL payment	416346.59	
		<b>DEPT FIRE &amp; EMERGENCY SERVICES Total</b>		<b>416346.59</b>	<b>\$416,346.59</b>
EFT67766	21/09/2023	DICE SOLUTIONS	Payment		\$7,193.09
19124	07/07/2023	DICE SOLUTIONS	Fluorescent tubes for Onslow Airport Terminal building	1181.18	
19243	11/08/2023	DICE SOLUTIONS	Replace faulty light in main bedroom of chalet 5 Onslow Sun Chalets	254.86	
19303	25/08/2023	DICE SOLUTIONS	Replace 2x light fittings 56 Yungu Place Onslow	324.79	
19353	31/08/2023	DICE SOLUTIONS	Supply and install new Westinghouse cooktop at Unit 04/07 Anketell Crt, Onslow	1170.46	
19346	31/08/2023	DICE SOLUTIONS	Reset breaker and inspect equipment at Onslow gym	172.98	
19358	07/09/2023	DICE SOLUTIONS	Repair controlled entry gate, change room lights and external security lighting Onslow Aquatic centre	2027.03	
19370	13/09/2023	DICE SOLUTIONS	Replace light and exhaust sensor in toilets at Onslow Aquatic centre	1265.48	
19377	14/09/2023	DICE SOLUTIONS	Replace faulty light in chalet 3 Onslow Sun Chalets	263.30	
19379	14/09/2023	DICE SOLUTIONS	Replace elements on hot water booster at chalet 2 at Onslow Sun Chalets	533.01	
		<b>DICE SOLUTIONS Total</b>		<b>7193.09</b>	<b>\$7,193.09</b>
EFT67767	21/09/2023	EMERGE ASSOCIATES	Payment		\$7,857.30
26320	31/08/2023	EMERGE ASSOCIATES	Onslow Second Avenue Streetscape upgrade community engagement	7857.30	
		<b>EMERGE ASSOCIATES Total</b>		<b>7857.30</b>	<b>\$7,857.30</b>
EFT67768	21/09/2023	FIRST NATIONAL REAL ESTATE	Payment		\$6,083.33
024792	16/09/2023	FIRST NATIONAL REAL ESTATE	Rent for 05/327 Warara St, Tom Price 01/10/2023 - 31/10/2023	6083.33	
		<b>FIRST NATIONAL REAL ESTATE Total</b>		<b>6083.33</b>	<b>\$6,083.33</b>
EFT67769	21/09/2023	FORGE RESOURCES SWAN PTY LTD	Payment		\$749.49
A51763	19/09/2023	FORGE RESOURCES SWAN PTY LTD	Rates refund for assessment A51763 E47/03357 Exploration licence unknown WA	749.49	
		<b>FORGE RESOURCES SWAN PTY LTD Total</b>		<b>749.49</b>	<b>\$749.49</b>
EFT67770	21/09/2023	GC SALES WA	Payment		\$15,528.61
13513	29/08/2023	GC SALES WA	48 New green bins for Onslow waste collection	15528.61	



Reference Number	Date	Name	Description	Invoice Amount	
		<b>GC SALES WA Total</b>		<b>15528.61</b>	<b>\$15,528.61</b>
EFT67771	21/09/2023	GEORGE KELLY	Payment		\$1,650.00
0030000	14/09/2023	GEORGE KELLY	Live entertainment at Pannawonica Welcome to Town event 24/09/2023	1650.00	
		<b>GEORGE KELLY Total</b>		<b>1650.00</b>	<b>\$1,650.00</b>
EFT67772	21/09/2023	GHD PTY LTD	Payment		\$7,662.60
112-0176675	01/09/2023	GHD PTY LTD	PRWMF Landfill compliance water monitoring August 2023	7662.60	
		<b>GHD PTY LTD Total</b>		<b>7662.60</b>	<b>\$7,662.60</b>
EFT67773	21/09/2023	GRACE REMOVALS	Payment		\$5,980.99
411401935543	01/09/2023	GRACE REMOVALS	Relocation expenses for employee #2092 to Onslow	5980.99	
		<b>GRACE REMOVALS Total</b>		<b>5980.99</b>	<b>\$5,980.99</b>
EFT67774	21/09/2023	HORIZON POWER	Payment		\$198.30
563038-2101785290	08/09/2023	HORIZON POWER	Electricity consumption for Unit 01/09 Second Ave, Onslow 01/09/2023 - 07/09/2023	29.57	
522432-2101784171	08/09/2023	HORIZON POWER	Electricity consumption for 83 Second Ave, Onslow 08/07/2023 - 07/09/2023	134.22	
525157-2101786415	11/09/2023	HORIZON POWER	Electricity consumption for Unit C/08 Anketell Crt, Onslow 08/07/2023 - 08/09/2023	34.51	
		<b>HORIZON POWER Total</b>		<b>198.30</b>	<b>\$198.30</b>
EFT67775	21/09/2023	HOUSING AUTHORITY	Payment		\$4,000.00
RENT20230919	19/09/2023	HOUSING AUTHORITY	Rent for 5B First Street Onslow 11/09/2023 - 06/11/2023	4000.00	
		<b>HOUSING AUTHORITY Total</b>		<b>4000.00</b>	<b>\$4,000.00</b>
EFT67776	21/09/2023	IN THE BOOTH	Payment		\$2,550.00
CTLN120934	07/08/2023	IN THE BOOTH	Deposit payment for photobooth hire for Onslow Gala	1275.00	
CTLN121216	13/09/2023	IN THE BOOTH	Balance of payment for photobooth hire for Onslow Gala	1275.00	
		<b>IN THE BOOTH Total</b>		<b>2550.00</b>	<b>\$2,550.00</b>
EFT67777	21/09/2023	INDEPENDENT FUEL SOLUTIONS	Payment		\$35,071.12
INV-18467	02/09/2023	INDEPENDENT FUEL SOLUTIONS	16,000x litres diesel fuel for Tom Price bulk fuel tank	35071.12	
		<b>INDEPENDENT FUEL SOLUTIONS Total</b>		<b>35071.12</b>	<b>\$35,071.12</b>
EFT67778	21/09/2023	INTEGRITY	Payment		\$11,550.00
INV-0253	18/09/2023	INTEGRITY	Attain complete package annual licence renewal (30/09/2023 - 30/09/2024)	11550.00	
		<b>INTEGRITY Total</b>		<b>11550.00</b>	<b>\$11,550.00</b>
EFT67779	21/09/2023	JAMES ABBERLEY	Payment		\$6,000.00
00357	15/09/2023	JAMES ABBERLEY	Performance fee and travel costs for Tom Price and Paraburdoo Welcome to Town Events	6000.00	
		<b>JAMES ABBERLEY Total</b>		<b>6000.00</b>	<b>\$6,000.00</b>
EFT67780	21/09/2023	JAMES BENNETT PTY LTD	Payment		\$11.90
3151351	11/09/2023	JAMES BENNETT PTY LTD	Books for Pannawonica Library - August 2023	11.90	
		<b>JAMES BENNETT PTY LTD Total</b>		<b>11.90</b>	<b>\$11.90</b>
EFT67781	21/09/2023	JAMIE RICHARDSON	Payment		\$6,848.32
CRFEE20230920	20/09/2023	JAMIE RICHARDSON	Councillor payments 01/07/2023 - 30/09/2023	6848.32	
		<b>JAMIE RICHARDSON Total</b>		<b>6848.32</b>	<b>\$6,848.32</b>
EFT67782	21/09/2023	JB HI-FI GROUP PTY LTD	Payment		\$441.50
BD1229618	30/08/2023	JB HI-FI GROUP PTY LTD	Wall chargers and lap top covers for Clem Thompson pavilion and Para Chub	441.50	
		<b>JB HI-FI GROUP PTY LTD Total</b>		<b>441.50</b>	<b>\$441.50</b>
EFT67783	21/09/2023	KERRY WHITE	Payment		\$26,357.53
REFUND20230809	09/08/2023	KERRY WHITE	Refund of rent payment for deceased tenant Onslow Senior Citizen units	280.00	
CRTRAVEL20230912	12/09/2023	KERRY WHITE	Travel expense to attend Pannawonica Ordinary Meeting of Council 12/09/2023	414.08	
T34	19/09/2023	KERRY WHITE	Refund - Trevor Kempton Bond	124.00	
CRFEE20230920	20/09/2023	KERRY WHITE	Councillor payments 01/07/2023 - 30/09/2023	25539.45	
		<b>KERRY WHITE Total</b>		<b>26357.53</b>	<b>\$26,357.53</b>
EFT67784	21/09/2023	LINTON RUMBLE	Payment		\$7,728.24
CRTRAVEL20230912	12/09/2023	LINTON RUMBLE	Travel expense to attend Pannawonica Ordinary Meeting of Council 12/09/2023	879.92	
CRFEE20230920	20/09/2023	LINTON RUMBLE	Councillor payments 01/07/2023 - 30/09/2023	6848.32	
		<b>LINTON RUMBLE Total</b>		<b>7728.24</b>	<b>\$7,728.24</b>
EFT67785	21/09/2023	LO-GO APPOINTMENTS	Payment		\$6,693.20
H2874	06/09/2023	LO-GO APPOINTMENTS	Labour hire contracting services - Financial Accountant week ending 02/09/2023	3659.59	
H2898	13/09/2023	LO-GO APPOINTMENTS	Labour hire contracting services - Financial Accountant week ending 09/09/2023 end of contract	3033.61	
		<b>LO-GO APPOINTMENTS Total</b>		<b>6693.20</b>	<b>\$6,693.20</b>

Reference Number	Date	Name	Description	Invoice Amount	
EFT67786	21/09/2023	M J MAINTENANCE	Payment		\$1,355.20
0080	14/09/2023	M J MAINTENANCE	Gardening maintenance services Onslow Airport 31/08/2023	1355.20	
		<b>M J MAINTENANCE Total</b>		<b>1355.20</b>	<b>\$1,355.20</b>
EFT67787	21/09/2023	MATTHEW LYNCH	Payment		\$11,558.62
CRTRAVEL20230912	12/09/2023	MATTHEW LYNCH	Travel expense to attend Pannawonica Ordinary Meeting of Council 12/09/2023	556.94	
CRFEE20230920	20/09/2023	MATTHEW LYNCH	Councillor payments 01/07/2023 - 30/09/2023	11001.68	
		<b>MATTHEW LYNCH Total</b>		<b>11558.62</b>	<b>\$11,558.62</b>
EFT67788	21/09/2023	MCLEODS BARRISTERS & SOLICITORS	Payment		\$61.60
131777	31/08/2023	MCLEODS BARRISTERS & SOLICITORS	Preparation of Paraburdoo Amateur Swim club ground lease	61.60	
		<b>MCLEODS BARRISTERS &amp; SOLICITORS Total</b>		<b>61.60</b>	<b>\$61.60</b>
EFT67789	21/09/2023	MELANIE GALLANAGH	Payment		\$6,848.32
CRFEE20230920	20/09/2023	MELANIE GALLANAGH	Councillor payments 01/07/2023 - 30/09/2023	6848.32	
		<b>MELANIE GALLANAGH Total</b>		<b>6848.32</b>	<b>\$6,848.32</b>
EFT67790	21/09/2023	MKJ LOGISTICS	Payment		\$2,530.00
AS120823	21/08/2023	MKJ LOGISTICS	Transport CAT140 Grader from Tom Price to Uaroo Glen Florrie Rd	2530.00	
		<b>MKJ LOGISTICS Total</b>		<b>2530.00</b>	<b>\$2,530.00</b>
EFT67791	21/09/2023	MNG (MCMULLEN NOLAN GROUP t/a)	Payment		\$6,594.50
222581	31/08/2023	MNG (MCMULLEN NOLAN GROUP t/a)	Preparation and lodgement of Deposited Plan for Lot 1 of approved subdivision for Onslow Airport.	6594.50	
		<b>MNG (MCMULLEN NOLAN GROUP t/a) Total</b>		<b>6594.50</b>	<b>\$6,594.50</b>
EFT67792	21/09/2023	MODERN TEACHING AIDS PTY LTD	Payment		\$64.68
45613415	12/09/2023	MODERN TEACHING AIDS PTY LTD	Sensory items for Tom Price Public Library programs	64.68	
		<b>MODERN TEACHING AIDS PTY LTD Total</b>		<b>64.68</b>	<b>\$64.68</b>
EFT67793	21/09/2023	MONSTERBALL AMUSEMENTS	Payment		\$27,856.20
16831375	07/09/2023	MONSTERBALL AMUSEMENTS	Inflatables for Pannawonica community events	27856.20	
		<b>MONSTERBALL AMUSEMENTS Total</b>		<b>27856.20</b>	<b>\$27,856.20</b>
EFT67794	21/09/2023	NORTH WEST BREWING CO	Payment		\$13,156.00
INV-0391	19/09/2023	NORTH WEST BREWING CO	Bar service for Onslow Gala event	13156.00	
		<b>NORTH WEST BREWING CO Total</b>		<b>13156.00</b>	<b>\$13,156.00</b>
EFT67795	21/09/2023	NTC CONTRACTING	Payment		\$7,260.00
0000003624	31/08/2023	NTC CONTRACTING	Transport of Cat 140 Grader & Accommodation unit from Pannawonica to Uaroo	7260.00	
		<b>NTC CONTRACTING Total</b>		<b>7260.00</b>	<b>\$7,260.00</b>
EFT67796	21/09/2023	OFFICEWORKS SUPERSTORES PTY LTD	Payment		\$969.70
609494631	13/09/2023	OFFICEWORKS SUPERSTORES PTY LTD	A4 paper for Tom Price Administration Office	969.70	
		<b>OFFICEWORKS SUPERSTORES PTY LTD Total</b>		<b>969.70</b>	<b>\$969.70</b>
EFT67797	21/09/2023	OMNICOM MEDIA GROUP (MARKETFORCE)	Payment		\$3,520.00
1658394	05/09/2023	OMNICOM MEDIA GROUP (MARKETFORCE)	Careers at Council annual subscription 18/07/2023 - 17/07/2024	3520.00	
		<b>OMNICOM MEDIA GROUP (MARKETFORCE) Total</b>		<b>3520.00</b>	<b>\$3,520.00</b>
EFT67798	21/09/2023	ONSLow GENERAL STORE	Payment		\$876.24
PE-17/09/2023MW	17/09/2023	ONSLow GENERAL STORE	Onslow Airport consumables	249.74	
PE-17/09/2023AP	17/09/2023	ONSLow GENERAL STORE	Onslow Aquatic centre consumables	3.79	
PE-17/09/2023GM	17/09/2023	ONSLow GENERAL STORE	Onslow Depot consumables	36.50	
PO79682-	17/09/2023	ONSLow GENERAL STORE	Catering for Onslow Airport emergency exercise	164.95	
PO79661-	17/09/2023	ONSLow GENERAL STORE	Catering and craft supplies for Onslow September School holiday program	391.30	
PO79671-	17/09/2023	ONSLow GENERAL STORE	Onslow Great Northern Clean Up water bottles and supplies	29.96	
		<b>ONSLow GENERAL STORE Total</b>		<b>876.24</b>	<b>\$876.24</b>
EFT67799	21/09/2023	PARABURDOO BASKETBALL ASSOCIATION	Payment		\$450.00
0010	13/09/2023	PARABURDOO BASKETBALL ASSOCIATION	Club assistance at Paraburdoo Welcome to Town Event	450.00	
		<b>PARABURDOO BASKETBALL ASSOCIATION Total</b>		<b>450.00</b>	<b>\$450.00</b>
EFT67800	21/09/2023	PARABURDOO'S TABLE	Payment		\$240.00
INV-0134	19/09/2023	PARABURDOO'S TABLE	Gift vouchers for Paraburdoo Welcome to Town event	240.00	
		<b>PARABURDOO'S TABLE Total</b>		<b>240.00</b>	<b>\$240.00</b>
EFT67801	21/09/2023	PEOPLESENSE BY ALTIUS	Payment		\$420.00
35340	31/08/2023	PEOPLESENSE BY ALTIUS	EAP Counselling for August 2023	420.00	
		<b>PEOPLESENSE BY ALTIUS Total</b>		<b>420.00</b>	<b>\$420.00</b>

Reference Number	Date	Name	Description	Invoice Amount	
EFT67802	21/09/2023	PFD FOOD SERVICES PTY LTD	Payment		\$1,699.10
LI522773	12/09/2023	PFD FOOD SERVICES PTY LTD	Food items for onsale at Onslow Airport Kiosk	1699.10	
		<b>PFD FOOD SERVICES PTY LTD Total</b>		<b>1699.10</b>	<b>\$1,699.10</b>
EFT67803	21/09/2023	PILBARA FOOD SERVICES	Payment		\$578.60
SI145210	23/08/2023	PILBARA FOOD SERVICES	Collect and transfer light vehicle from Canberra Dve to waste site Tom Price	429.00	
SI145290	14/09/2023	PILBARA FOOD SERVICES	Chicken food for sentinel chicken flocks	149.60	
		<b>PILBARA FOOD SERVICES Total</b>		<b>578.60</b>	<b>\$578.60</b>
EFT67804	21/09/2023	PILBARA SURVEYS	Payment		\$7,480.00
INV-0227	15/09/2023	PILBARA SURVEYS	Onslow streetscape survey pick-up of Telstra pit lids	2200.00	
INV-0228	18/09/2023	PILBARA SURVEYS	Full feature survey for Tom Price Town Mall, Village Green and Community Centre	5280.00	
		<b>PILBARA SURVEYS Total</b>		<b>7480.00</b>	<b>\$7,480.00</b>
EFT67805	21/09/2023	RED EARTH EVENTS	Payment		\$1,260.00
INV-0031	31/08/2023	RED EARTH EVENTS	Balloon garland and hire of decorations for Team Building Event Tom Price 04/09/2023	1260.00	
		<b>RED EARTH EVENTS Total</b>		<b>1260.00</b>	<b>\$1,260.00</b>
EFT67806	21/09/2023	REWARD HOSPITALITY	Payment		\$684.47
99671003	23/08/2023	REWARD HOSPITALITY	Cookware items for Onslow Airport Kiosk	684.47	
		<b>REWARD HOSPITALITY Total</b>		<b>684.47</b>	<b>\$684.47</b>
EFT67807	21/09/2023	RIO TINTO - PILBARA IRON	Payment		\$50,570.78
4004890234	05/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Visitor bay Lot 67 Camp Rd, Paraburdoo 23/05/2023 - 24/08/2023	1775.00	
4004890283	05/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Toilets Lot 810 Ashburton Ave, Paraburdoo 23/05/2023 - 24/08/2023	1283.63	
4004890432	05/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Retic Lot 37 Fortescue Rd, Paraburdoo 23/05/2023 - 24/08/2023	555.72	
4004890465	05/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Chub Lot 555 Ashburton Ave, Paraburdoo 23/05/2023 - 24/08/2023	1189.08	
4004890648	05/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Pool 616 Fortescue Ave, Paraburdoo 23/05/2023 - 24/08/2023	1734.43	
4004938595	05/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Garden Ashburton Ave, Paraburdoo 24/05/2023 - 02/09/2023	1257.24	
4004894483	05/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Lot 2001 Boonderoo Rd, Tom Price 22/05/2023 - 25/08/023	1367.12	
4004917524	05/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 28 Nameless Valley Dr, Tom Price 24/05/2023 - 30/08/023	2749.89	
4004893402	05/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Tourist bureau 865 Central Rd, Tom Price 22/05/2023 - 25/08/023	722.69	
4004893634	05/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 874 North Rd, Tom Price 22/05/2023 - 25/08/023	6691.61	
4004893865	05/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 844 East Rd, Tom Price 22/05/2023 - 25/08/023	466.93	
4004894095	05/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Library Central Rd, Tom Price 22/05/2023 - 25/08/023	1188.57	
4004894178	05/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Office 246 Poinciana St, Tom Price 22/05/2023 - 25/08/023	44.06	
4004894376	05/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Oval and pavilion Stadium Rd, Tom Price 22/05/2023 - 25/08/023	931.27	
3004881151	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for 625 Meeka Ave, Paraburdoo 25/07/2023 - 23/08/2023	75.15	
3004891150	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for 811A Ashburton Ave, Paraburdoo 17/07/2023 - 24/08/2023	242.00	
3004892281	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Centre 803 Ashburton Ave, Paraburdoo 25/07/2023 - 24/08/2023	142.51	
3004890129	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Bball courts De Grey Rd, Paraburdoo 25/07/2023 - 24/08/2023	449.45	
3004890228	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Info bay Lot 67 Camp Rd, Paraburdoo 25/07/2023 - 24/08/2023	227.02	
3004890335	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Pavilion 615 De Grey Rd, Paraburdoo 25/07/2023 - 24/08/2023	543.27	
3004890426	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Retic Lot 37 Fortescue Rd, Paraburdoo 25/07/2023 - 24/08/2023	208.67	
3004890459	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for CHUB 555 Ashburton Ave, Paraburdoo 25/07/2023 - 24/08/2023	99.63	
3004890566	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Oval lights De Grey Rd, Paraburdoo 25/07/2023 - 24/08/2023	2112.50	
3004890574	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Tennis courts De Grey Rd, Paraburdoo 25/07/2023 - 24/08/2023	81.08	
3004890624	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Depot Lot 23 Turee Wav, Paraburdoo 25/07/2023 - 24/08/2023	284.50	
3004893396	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Tourist bureau 865 Central Rd, Tom Price 24/07/2023 - 25/08/2023	547.66	
3004894477	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Lot 2001 Boonderoo Rd, Tom Price 24/07/2023 - 25/08/2023	906.61	
3004894543	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Club lights 849 Willow Rd, Tom Price 24/07/2023 - 25/08/2023	864.82	
3004894725	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Change lights 2 East Rd, Tom Price 24/07/2023 - 25/08/2023	308.81	
3004894824	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Rec centre 898 Tanunda St, Tom Price 24/07/2023 - 25/08/2023	285.01	
3004894840	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Centre 856 Central Rd, Tom Price 24/07/2023 - 25/08/2023	564.53	
3004902049	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Bore pump 302 South Rd, Tom Price 24/07/2023 - 25/08/2023	1234.85	
3004902072	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for 293 Willow Rd, Tom Price 24/07/2023 - 28/08/2023	399.95	
3004893628	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for 874 North Rd, Tom Price 24/07/2023 - 25/08/2023	364.99	
3004893669	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Area W Bball 897 Tanunda St, Tom Price 24/07/2023 - 25/08/2023	404.29	
3004893800	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Bird park Central Rd, Tom Price 24/07/2023 - 25/08/2023	134.73	

Reference Number	Date	Name	Description	Invoice Amount
3004893974	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Pool 849 Willow Rd, Tom Price 24/07/2023 - 25/08/2023	3910.29
3004894089	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Library Central Rd, Tom Price 24/07/2023 - 25/08/2023	183.71
3004894162	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Office 246 Poinciana St, Tom Price 24/07/2023 - 25/08/2023	1594.64
3004894220	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Area W kiosk, Tom Price 24/07/2023 - 25/08/2023	67.47
3004894360	06/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Oval and pavilion Stadium Rd, Tom Price 24/07/2023 - 25/08/2023	1438.82
2004880874	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Lot 571 Brockman Ave, Paraburdoo 10/06/2023 - 23/08/2023	36.50
2004878811	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Lot 280 Ashburton Ave, Paraburdoo 23/05/2023 - 23/08/2023	597.92
2004880981	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Lot 586 King Ave, Paraburdoo 10/06/2023 - 23/08/2023	369.27
2004881757	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Lot 556 Margaret Ave, Paraburdoo 10/06/2023 - 23/08/2023	108.47
2004881773	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Lot 565 Brockman Ave, Paraburdoo 10/06/2023 - 23/08/2023	504.56
2004883282	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Lot 172 Hardy Ave, Paraburdoo 31/05/2023 - 24/08/2023	50.06
2004886418	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Lot 193 Capricorn Ave, Paraburdoo 31/05/2023 - 24/08/2023	34.42
2004886905	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Lot 39 Joffre Ave, Paraburdoo 26/05/2023 - 24/08/2023	140.55
2004889230	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Lot 90 Pilbara Ave, Paraburdoo 26/05/2023 - 24/08/2023	73.01
2004890964	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Lot 56 Whaleback Ave, Paraburdoo 26/05/2023 - 24/08/2023	67.80
2004902561	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 398 Acalypha St, Tom Price 22/05/2023 - 28/08/2023	269.09
2004913907	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 4 Weelamurra Cr, Tom Price 22/05/2023 - 29/08/2023	19.82
2004913949	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 9 Weelamurra Cr, Tom Price 22/05/2023 - 29/08/2023	11.47
2004914236	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 726 Yiluk St, Tom Price 23/05/2023 - 29/08/2023	146.30
2004915399	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 825B Warara St, Tom Price 23/05/2023 - 29/08/2023	8.34
2004903593	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 283 Carob St, Tom Price 22/05/2023 - 28/08/2023	7.30
2004904286	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 423 Hibiscus St, Tom Price 22/05/2023 - 28/08/2023	26.08
2004904930	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 261 Poinciana St, Tom Price 22/05/2023 - 28/08/2023	1259.43
2004905986	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 27 East Rd, Tom Price 22/05/2023 - 28/08/2023	44.85
2004910788	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 653 Kiah St, Tom Price 23/05/2023 - 29/08/2023	474.84
2004911489	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 787 Larnook St, Tom Price 23/05/2023 - 29/08/2023	477.51
2004912487	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 758 Mungarra St, Tom Price 23/05/2023 - 29/08/2023	675.42
2004913659	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 825 Warara St, Tom Price 23/05/2023 - 29/08/2023	135.59
2004917882	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Unit 02/19 Allambi Way, Tom Price 24/05/2023 - 31/08/2023	52.15
2004925133	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 98 Oleander St, Tom Price 25/05/2023 - 31/08/2023	60.49
2004925349	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 61 Pine St, Tom Price 25/05/2023 - 31/08/2023	26.08
2004936841	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 126 Cedar St, Tom Price 25/05/2023 - 01/09/2023	5.22
2004937674	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 20 Lilac St, Tom Price 26/05/2023 - 01/09/2023	181.48
2004918328	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 17B Cogelup Way, Tom Price 24/05/2023 - 31/08/2023	13.56
2004919607	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Unit 02/04 Canberra Dr, Tom Price 25/05/2023 - 31/08/2023	19.82
2004919649	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Unit 03/02 Canberra Dr, Tom Price 25/05/2023 - 31/08/2023	57.37
2004919656	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Unit 03/10 Canberra Dr, Tom Price 25/05/2023 - 31/08/2023	15.65
2004920811	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 1175 Tarwonga Cct, Tom Price 25/05/2023 - 30/08/2023	614.59
2004921058	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 18 Weelamurra Cr, Tom Price 22/05/2023 - 31/08/2023	26.08
2004921355	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 1217 Wilgerup Pl, Tom Price 25/05/2023 - 31/08/2023	108.47
2004922064	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for Unit 03/25 Allambi Way, Tom Price 24/05/2023 - 31/08/2023	31.29
2004937708	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 22 Lilac St, Tom Price 26/05/2023 - 01/09/2023	61.54
2004937799	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 27 Lilac St, Tom Price 26/05/2023 - 01/09/2023	253.47
2004952012	11/09/2023	RIO TINTO - PILBARA IRON	Water consumption for 17 Lilac St, Tom Price 26/05/2023 - 01/09/2023	135.59
1004901011	12/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for 09 Weelamurra Cr, Tom Price 22/05/2023 - 25/08/2023	216.30
1004919435	12/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for 1104B Jabbarup Pl, Tom Price 24/05/2023 - 30/08/2023	106.14
1004923627	12/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for 02/04 Canberra Dve, Tom Price 25/05/2023 - 31/08/2023	298.36
1004924013	12/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for 03/19 Allambi Way, Tom Price 24/05/2023 - 31/08/2023	101.97
1004924070	12/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for 605 Boolee St, Tom Price 23/05/2023 - 31/08/2023	482.56
1004882302	12/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Lot 516 Lockyer Ave, Paraburdoo 23/05/2023 - 23/08/2023	94.77
1004882369	12/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Lot 571 Brockman Ave, Paraburdoo 26/06/2023 - 23/08/2023	59.74
1004886402	12/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for Lot 193 Capricorn Ave, Paraburdoo 31/05/2023 - 24/08/2023	257.87
1004902555	12/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for 397 Acalypha St, Tom Price 22/05/2023 - 28/08/2023	179.05
1004905970	12/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for 27 East Rd, Tom Price 22/05/2023 - 28/08/2023	542.47

Reference Number	Date	Name	Description	Invoice Amount	
1004908438	12/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for 04 Weelamurra Crt, Tom Price 22/05/2023 - 25/08/2023	365.01	
1004911473	12/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for 787 Larnook St, Tom Price 23/05/2023 - 29/08/2023	293.47	
1004915383	12/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for 825B Warara St, Tom Price 23/05/2023 - 29/08/2023	372.72	
1004917249	12/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for 10/327 Warara St, Tom Price 14/07/2023 - 29/08/2023	119.71	
1004918312	12/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for 17B Cogelup Way, Tom Price 24/05/2023 - 31/08/2023	137.71	
1004919419	12/09/2023	RIO TINTO - PILBARA IRON	Electricity consumption for 1104A Jabbarup Pl, Tom Price 24/05/2023 - 30/08/2023	107.28	
		<b>RIO TINTO - PILBARA IRON Total</b>		<b>50570.78</b>	<b>\$50,570.78</b>
EFT67808	21/09/2023	RORY DE PLEDGE	Payment		\$7,386.62
CRTRAVEL20230912	12/09/2023	RORY DE PLEDGE	Travel expense to attend Pannawonica Ordinary Meeting of Council 12/09/2023	538.30	
CRFEE20230920	20/09/2023	RORY DE PLEDGE	Councillor payments 01/07/2023 - 30/09/2023	6848.32	
		<b>RORY DE PLEDGE Total</b>		<b>7386.62</b>	<b>\$7,386.62</b>
EFT67809	21/09/2023	SAS LOCKSMITHS	Payment		\$356.58
193919	14/09/2023	SAS LOCKSMITHS	New door locks for 605 Boolee Street Tom Price	356.58	
		<b>SAS LOCKSMITHS Total</b>		<b>356.58</b>	<b>\$356.58</b>
EFT67810	21/09/2023	SIGMA CHEMICALS	Payment		\$1,648.35
170581/01	28/08/2023	SIGMA CHEMICALS	Chemicals for Onslow Aquatic Centre	1648.35	
		<b>SIGMA CHEMICALS Total</b>		<b>1648.35</b>	<b>\$1,648.35</b>
EFT67811	21/09/2023	SODEXO REMOTE SITES	Payment		\$900.00
SDX-R00956	08/08/2023	SODEXO REMOTE SITES	Accommodation for Pannawonica Ordinary Meeting of Council 12/09/2023	300.00	
SDX-R00958	08/08/2023	SODEXO REMOTE SITES	Accommodation for Pannawonica Ordinary Meeting of Council 12/09/2023	300.00	
SDX-R00959	08/08/2023	SODEXO REMOTE SITES	Accommodation for Pannawonica Ordinary Meeting of Council 12/09/2023	300.00	
		<b>SODEXO REMOTE SITES Total</b>		<b>\$900.00</b>	<b>\$900.00</b>
EFT67812	21/09/2023	SODEXO REMOTE SITES	Payment		\$873.98
QUO-28423-HQS2D3	30/08/2023	SODEXO REMOTE SITES	Sodexo dinner voucher booklet for Pannawonica event facilitators	273.98	
SDX-R00974	14/09/2023	SODEXO REMOTE SITES	Accommodation in Pannawonica for Welcome to town markets facilitators 23-25/09/2023	300.00	
SDX-R00975	14/09/2023	SODEXO REMOTE SITES	Accommodation in Pannawonica for Welcome to town markets facilitators 23-25/09/2023	300.00	
		<b>SODEXO REMOTE SITES Total</b>		<b>873.98</b>	<b>\$873.98</b>
EFT67813	21/09/2023	SOUTH WEST WA REMOVALS & STORAGE	Payment		\$8,415.00
525026	18/07/2023	SOUTH WEST WA REMOVALS & STORAGE	Staff relocation - 3/2 Kanberra Drive to 8 Marrinup Way, Tom Price	2805.00	
525027	18/07/2023	SOUTH WEST WA REMOVALS & STORAGE	Staff relocation - 3/25 Allambi Way to 736 Mungarra St, Tom Price	2805.00	
525024	18/07/2023	SOUTH WEST WA REMOVALS & STORAGE	Staff relocation - 3/10 Kanberra Drive - 3/19 Allambi Way, Tom Price	2805.00	
		<b>SOUTH WEST WA REMOVALS &amp; STORAGE Total</b>		<b>8415.00</b>	<b>\$8,415.00</b>
EFT67814	21/09/2023	SPINIFEX CRUSHING & SCREENING SERVICE	Payment		\$2,031.46
A51784	12/09/2023	SPINIFEX CRUSHING & SCREENING SERVICE	Rates refund for assessment A51784 E08/02973 Exploration licence unknown WA	2031.46	
		<b>SPINIFEX CRUSHING &amp; SCREENING SERVICE Total</b>		<b>2031.46</b>	<b>\$2,031.46</b>
EFT67815	21/09/2023	SPORTSPEOPLE GROUP PTY LTD	Payment		\$214.50
23091207	12/09/2023	SPORTSPEOPLE GROUP PTY LTD	Advertising job vacancies for 2x Pool Duty Manager	214.50	
		<b>SPORTSPEOPLE GROUP PTY LTD Total</b>		<b>214.50</b>	<b>\$214.50</b>
EFT67816	21/09/2023	SPOTLIGHT PTY LTD	Payment		\$127.60
73012794229	26/08/2023	SPOTLIGHT PTY LTD	Stationery and art supplies for Tom Price school holiday program	95.20	
73012794212	26/08/2023	SPOTLIGHT PTY LTD	Stationery and art supplies for Tom Price school holiday program	32.40	
		<b>SPOTLIGHT PTY LTD Total</b>		<b>127.60</b>	<b>\$127.60</b>
EFT67817	21/09/2023	STANDARDS AUSTRALIA	Payment		\$2,518.06
INV809219	18/09/2023	STANDARDS AUSTRALIA	Standards Australia Royalty Fees year 2022-2023	2518.06	
		<b>STANDARDS AUSTRALIA Total</b>		<b>2518.06</b>	<b>\$2,518.06</b>
EFT67818	21/09/2023	TALIS CONSULTANTS PTY LTD	Payment		\$1,732.50
29528	31/08/2023	TALIS CONSULTANTS PTY LTD	Construction quality assurance services for PRWMF Temporary Bund Extension to 31/08/25023	1732.50	
		<b>TALIS CONSULTANTS PTY LTD Total</b>		<b>1732.50</b>	<b>\$1,732.50</b>
EFT67819	21/09/2023	TEAM GLOBAL EXPRESS (A/C# 2085060)	Payment		\$1,634.84
1671-3VA230	17/09/2023	TEAM GLOBAL EXPRESS (A/C# 2085060)	Freight charges Perth to Tom Price	1634.84	
		<b>TEAM GLOBAL EXPRESS (A/C# 2085060) Total</b>		<b>1634.84</b>	<b>\$1,634.84</b>
EFT67820	21/09/2023	TELSTRA LIMITED	Payment		\$121,115.88
1467928584-SEPT23	25/08/2023	TELSTRA LIMITED	Monthly telephone charges for August	29.00	
1467928485-SEPT23	02/09/2023	TELSTRA LIMITED	Monthly telephone charges for August	660.55	



**Shire of Ashburton**

**CEO's Delegated Payment List - Regulation 13(1) Local Government (Financial Management) Regulation 1996**

**Corporate Credit Cards  
Payment Total for Month of August 2023**

Description	Amount
Director Community Development	\$ 4,216.99
Director Corporate Services	\$ 364.51
Director Infrastructure Services	\$ -
Manager Finance	\$ 3,769.53
Manager Human Resources	\$ -
<b>Grand Total</b>	<b>\$ 8,351.03</b>

Ins No.	Date	Name	Description	Payment	
<b>ECTOR COMMUNITY DEVELOPEMENT - \$10,000</b>					
I-SEP-23-01	03/08/2023	RMS COMMERCIAL	Monthly fee for OVCP online booking software 01/07/2023 - 31/07/2023	298.33	
I-SEP-23-10	25/08/2023	RADIOLOGICAL COUNCIL	Renewal of registration for 3 Airport Xray machines for 12 months	520.00	
I-SEP-23-11	28/08/2023	ONSLow FOOD & FUEL	0.32L Unleaded petrol for PUT148 - Toyota Hilux Workmate	0.80	
I-SEP-23-12	28/08/2023	ONSLow FOOD & FUEL	63.14L Unleaded petrol for PUT148 - Toyota Hilux Workmate	148.37	
I-SEP-23-13	28/08/2023	STARLINK AUSTRALIA	Monthly internet subscription and portability charge 18/08/2023 - 17/09/2023	174.00	
I-SEP-23-02	07/08/2023	RMS COMMERCIAL	Monthly fee for OSC online booking software 01/08/2023 - 31/08/2023	227.99	
I-SEP-23-03	07/08/2023	SPROUT SOCIAL	Professional subscription plan for 04/08/2023 - 04/09/2023	2056.43	
I-SEP-23-04	14/08/2023	ONSLow FOOD & FUEL	66.67L Unleaded petrol for PUT155 - Toyota Hilux 4x4	150.00	
I-SEP-23-05	18/08/2023	MAILCHIMP	Monthly subscription fee for online software	106.50	
I-SEP-23-06	25/08/2023	THALANYJI MANAGEMENT	60.01L Unleaded petrol for PUT118 - Toyota Hilux Workmate (AS9154)	141.03	
I-SEP-23-07	25/08/2023	THALANYJI MANAGEMENT	61.08L Unleaded petrol for PUT117 - Toyota Hilux Workmate (AS9159)	143.54	
I-SEP-23-08	25/08/2023	THALANYJI MANAGEMENT	63.83L Unleaded petrol for Onslow small plant	150.00	
I-SEP-23-09	25/08/2023	THALANYJI MANAGEMENT	42.55L Unleaded petrol for PUT151 - Toyota Hilux Workmate 4x2	100.00	
				<b>Total</b>	<b>\$4,216.99</b>
<b>ECTOR CORPORATE SERVICES - \$10,000</b>					
-SEPT-23-01	24/08/2023	SODEXO	Catering for Council meeting in Pannawonica 12/09/2023	354.61	
-SEPT-23-02	24/08/2023	SODEXO	Catering for Council meeting in Pannawonica 12/09/2023	9.90	
				<b>Total</b>	<b>\$364.51</b>
<b>ECTOR INFRASTRUCTURE SERVICES - \$10,000</b>					
				<b>Total</b>	<b>\$0.00</b>
<b>INAGER FINANCE - \$10,000</b>					
-SEP-23-01	03/08/2023	NANUTARRA TRAVEL STOP	Refund of 1 night accommodation 17/08/2023	-160.00	
-SEP-23-02	04/08/2023	LTT STORE	40 RackStuds and 2 x IT multi tool Razor for mounting equipment in server room	161.23	
-SEP-23-03	16/08/2023	NANUTARRA TRAVEL STOP	9 x nights' accommodation for road crew working on Glenflorrie Road 22-31/08/2023	1454.40	
-SEP-23-04	21/08/2023	NANUTARRA TRAVEL STOP	9 x nights' accommodation for road crew working on Glenflorrie Road 22-31/08/2023	323.20	
-SEP-23-05	23/08/2023	NANUTARRA TRAVEL STOP	9 x nights accommodation for road crew member working on Glenflorrie road 22-31/08/2023	818.10	
-SEP-23-06	28/08/2023	ELECTSALES	Freestanding gas oven for 42 Third Avenue Onslow	1172.60	
				<b>Total</b>	<b>\$3,769.53</b>
<b>INAGER HUMAN RESOURCES - \$5,000</b>					
				<b>Total</b>	<b>\$0.00</b>
				<b>Total Credit Cards</b>	<b>\$8,351.03</b>





**Cardholder statement**

**Run Date: 5 September 2023**

Company details

ATTN: SENIOR FINANCE OFFI  
SHIRE OF ASHBURTON  
SHIRE OF ASHBURTON  
PO BOX 567  
ONSLow WA 6710

Cardholder name: CHANTELLE BRYCE  
Cardholder number:  
Cost centre no:  
Statement date: 03/09/23  
Opening balance: 0.00

For enquiries please call: 1300 650 107

C indicates a credit or payment

\*Closing balance: 0.00

\* The closing balance will be transferred automatically in terms of the authority held.

Payment due date: 28/09/23      Credit limit: 10,000.00      Annual percentage rate: 19.96%  
Past due: 0.00      Available credit: 10,000.00      Monthly percentage rate: 1.66%  
Mimimum payment due: 0.00

Date	Description of transaction	Amount	Ref.
03/08/23	RMS- Commercial 0383999462 AUS	298.33	7011
07/08/23	RMS- Commercial 0383999462 AUS	227.99	7011
07/08/23	SPROUT SOCIAL, INC 8668783231 USA 1300.00 U. S. DOLLAR	2,056.43	5045
14/08/23	THE TRUSTEE FOR THE TH ONSLOW AUS	150.00	5542
18/08/23	Mailchimp Atlanta USA	106.50	5818
25/08/23	THALANYJI MANAGEMENT P ONSLOW AUS	141.03	5422
25/08/23	THALANYJI MANAGEMENT P ONSLOW AUS	143.54	5422
25/08/23	THALANYJI MANAGEMENT P ONSLOW AUS	150.00	5422
25/08/23	THALANYJI MANAGEMENT P ONSLOW AUS	100.00	5422
25/08/23	RADIOLOGICAL COUNCIL EAST PERTH AUS	520.00	9399
28/08/23	THE TRUSTEE FOR THE TH ONSLOW AUS	0.80	5542
28/08/23	THE TRUSTEE FOR THE TH ONSLOW AUS	148.37	5542
28/08/23	Starlink Australia PTY Sydney AUS	174.00	4816
03/09/23	PRINCIPAL CREDIT	4,216.99 C	4816

\*\*\* END OF LIST \*\*\*

Westpac Banking Corporation ABN 33 007 457 141.

I have checked the above details and verify that they are correct.

Cardholder Signature Chantelle McGuirk Date 14/09/2023

Transactions examined and approved.

Manager/Supervisor Signature [Signature] Date 14/09/2023



Cardholder statement

Run Date: 5 September 2023

Company details

ATTN: SENIOR FINANCE OFFI  
SHIRE OF ASHBURTON  
SHIRE OF ASHBURTON  
PO BOX 567  
TOM PRICE 6751

Cardholder name: DARREN KENNEDY  
Cardholder number: [REDACTED]

Cost centre no:  
Statement date: 03/09/23

Opening balance: 0.00

For enquiries please call: 1300 650 107

C indicates a credit or payment

\*Closing balance: 0.00

\* The closing balance will be transferred automatically in terms of the authority held.

Payment due date: 28/09/23      Credit limit: 10,000.00      Annual percentage rate: 19.96%  
Past due: 0.00      Available credit: 10,000.00      Monthly percentage rate: 1.66%  
Minimum payment due: 0.00

Date	Description of transaction	Amount	Ref.
24/08/23	SODEXO REMOTE SITES AU BALCATT A AUS	354.61	5811
24/08/23	SODEXO REMOTE SITES AU BALCATT A AUS	9.90	5811
03/09/23	PRINCIPAL CREDIT	364.51 C	5811

\*\*\* END OF LIST \*\*\*

Westpac Banking Corporation ABN 33 007 457 141.

I have checked the above details and verify that they are correct.

Cardholder Signature \_\_\_\_\_ Date 08/09/2023

Transactions examined and approved.

CEO Signature \_\_\_\_\_ Date 20/09/2023



Cardholder statement

Run Date: 5 September 2023

Company details

ATTN: SENIOR FINANCE OFFI  
SHIRE OF ASHBURTON  
SHIRE OF ASHBURTON  
PO BOX 567  
TOM PRICE WA 6751

Cardholder name: TARYN DAYMAN  
Cardholder number: -  
Cost centre no:  
Statement date: 03/09/23  
Opening balance: 0.00

For enquiries please call: 1300 650 107

C indicates a credit or payment

\*Closing balance: 0.00

\* The closing balance will be transferred automatically in terms of the authority held.

Payment due date: 28/09/23      Credit limit: 10,000.00      Annual percentage rate: 19.96%  
Past due: 0.00      Available credit: 10,000.00      Monthly percentage rate: 1.66%  
Minimum payment due: 0.00

Date	Description of transaction	Amount	Ref.
03/08/23	NANUTARRA TRAVEL STOP NANUTARRA AUS	160.00 C	7011
04/08/23	SP LTT STORE SURREY CAN 102.15 U. S. DOLLAR	161.23	5399
16/08/23	NANUTARRA TRAVEL STOP NANUTARRA AUS	1,454.40	7011
21/08/23	NANUTARRA TRAVEL STOP NANUTARRA AUS	323.20	7011
23/08/23	NANUTARRA TRAVEL STOP NANUTARRA AUS	818.10	7011
28/08/23	ELECTSALES OSBORNE PARK AUS	1,172.60	5722
03/09/23	PRINCIPAL CREDIT	3,769.53 C	5722

\*\*\* END OF LIST \*\*\*

Westpac Banking Corporation ABN 33 007 457 141.

I have checked the above details and verify that they are correct.

Cardholder Signature *Taryn Dayman* Date 18/9/2023

Transactions examined and approved.

CEO Signature *[Signature]* Date 18/09/2023



# Agenda Item 13.2 - Attachment 1

## Monthly Financial Statements - September 2023

**SHIRE OF ASHBURTON****MONTHLY FINANCIAL REPORT**

(Containing the required statement of financial activity and statement of financial position)  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

*LOCAL GOVERNMENT ACT 1995*  
*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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**SHIRE OF ASHBURTON**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

Supplementary Information	Amended Budget	YTD Budget	YTD Actual	Variance*	Variance*	Var.
	Estimates (a)	Estimates (b)	(c)	\$ (c) - (b)	% ((c) - (b))/(b)	
	\$	\$	\$	\$	%	
<b>OPERATING ACTIVITIES</b>						
<b>Revenue from operating activities</b>						
General rates	10	55,269,200	54,519,200	56,505,894	1,986,694	3.64% ▲
Grants, subsidies and contributions		6,129,125	1,638,450	1,044,342	(594,108)	(36.26%) ▼
Fees and charges		9,556,900	3,840,652	3,652,874	(187,778)	(4.89%) ▼
Interest revenue		3,445,700	751,726	787,885	36,159	4.81%
Other revenue		4,387,900	313,568	112,928	(200,640)	(63.99%) ▼
Profit on asset disposals	6	652,700	174,050	0	(174,050)	(100.00%) ▼
		<b>79,441,525</b>	<b>61,237,646</b>	<b>62,103,923</b>	866,277	1.41%
<b>Expenditure from operating activities</b>						
Employee costs		(24,150,900)	(6,579,811)	(5,301,806)	1,278,005	19.42% ▲
Materials and contracts		(29,535,463)	(10,979,422)	(3,330,937)	7,648,485	69.66% ▲
Utility charges		(1,675,900)	(396,711)	(203,209)	193,502	48.78% ▲
Depreciation		(14,105,200)	(13,635,400)	0	13,635,400	100.00% ▲
Finance costs		(43,000)	(941)	6,235	7,176	762.59% ▲
Insurance		(1,508,100)	(1,150,075)	(920,036)	230,039	20.00% ▲
Other expenditure		(1,064,300)	(211,928)	(166,234)	45,694	21.56% ▲
Loss on asset disposals	6	(81,900)	0	0	0	0.00%
		<b>(72,164,763)</b>	<b>(32,954,288)</b>	<b>(9,915,987)</b>	23,038,301	69.91%
Non-cash amounts excluded from operating activities	Note 2(b)	13,534,400	13,461,350	0	(13,461,350)	(100.00%) ▼
<b>Amount attributable to operating activities</b>		<b>20,811,162</b>	<b>41,744,708</b>	<b>52,187,936</b>	10,443,228	25.02%
<b>INVESTING ACTIVITIES</b>						
<b>Inflows from investing activities</b>						
Proceeds from capital grants, subsidies and contributions		32,232,351	756,300	0	(756,300)	(100.00%) ▼
Proceeds from disposal of assets	6	1,007,700	0	0	0	0.00%
		<b>33,240,051</b>	<b>756,300</b>	<b>0</b>	(756,300)	(100.00%) ▼
<b>Outflows from investing activities</b>						
Payments for property, plant and equipment	5	(19,992,879)	(3,283,079)	(951,491)	2,331,588	71.02% ▲
Payments for construction of infrastructure	5	(63,352,224)	(5,969,490)	(302,069)	5,667,421	94.94% ▲
		<b>(83,345,103)</b>	<b>(9,252,569)</b>	<b>(1,253,559)</b>	7,999,010	86.45%
<b>Amount attributable to investing activities</b>		<b>(50,105,052)</b>	<b>(8,496,269)</b>	<b>(1,253,559)</b>	7,242,710	85.25%
<b>FINANCING ACTIVITIES</b>						
<b>Inflows from financing activities</b>						
Transfer from reserves	4	13,733,463	0	0	0	0.00%
		<b>13,733,463</b>	<b>0</b>	<b>0</b>	0	0.00%
<b>Outflows from financing activities</b>						
Repayment of borrowings	11	(426,500)	0	0	0	0.00%
Payments for principal portion of lease liabilities	12	(67,600)	(11,111)	(11,111)	0	0.00%
Transfer to reserves	4	(2,320,700)	0	(345,701)	(345,701)	0.00% ▼
		<b>(2,814,800)</b>	<b>(11,111)</b>	<b>(356,812)</b>	(345,701)	(3111.40%) ▼
<b>Amount attributable to financing activities</b>		<b>10,918,663</b>	<b>(11,111)</b>	<b>(356,812)</b>	(345,701)	(3111.40%) ▼
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>						
<b>Surplus or deficit at the start of the financial year</b>		18,375,227	18,375,227	19,033,009	657,782	3.58% ▲
Amount attributable to operating activities		20,811,162	41,744,708	52,187,936	10,443,228	25.02% ▲
Amount attributable to investing activities		(50,105,052)	(8,496,269)	(1,253,559)	7,242,710	85.25% ▲
Amount attributable to financing activities		10,918,663	(11,111)	(356,812)	(345,701)	(3111.40%) ▼
<b>Surplus or deficit after imposition of general rates</b>		<b>0</b>	<b>51,612,555</b>	<b>69,610,574</b>	17,998,018	34.87% ▲

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF ASHBURTON  
STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

	Supplementary Information	30 June 2022 \$	30 September 2023 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	71,645,962	120,408,002
Trade and other receivables		3,704,752	5,713,526
Inventories	8	139,889	240,299
Other assets	8	1,910,958	995,700
<b>TOTAL CURRENT ASSETS</b>		<b>77,401,561</b>	<b>127,357,527</b>
<b>NON-CURRENT ASSETS</b>			
Inventories		715,042	715,042
Property, plant and equipment		189,201,465	190,152,955
Infrastructure		412,520,869	412,822,939
Right-of-use assets		117,353	117,353
<b>TOTAL NON-CURRENT ASSETS</b>		<b>602,697,336</b>	<b>603,950,896</b>
<b>TOTAL ASSETS</b>		<b>680,098,897</b>	<b>731,308,423</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	9	2,969,226	1,859,491
Other liabilities	13	7,788,294	7,844,033
Lease liabilities	12	67,589	56,479
Borrowings	11	426,437	426,437
Employee related provisions	13	1,684,601	1,694,396
<b>TOTAL CURRENT LIABILITIES</b>		<b>12,936,147</b>	<b>11,880,836</b>
<b>NON-CURRENT LIABILITIES</b>			
Lease liabilities	12	52,174	52,174
Borrowings	11	872,578	872,578
Employee related provisions		292,126	292,126
Other provisions		5,952,622	5,952,622
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>7,169,500</b>	<b>7,169,500</b>
<b>TOTAL LIABILITIES</b>		<b>20,105,647</b>	<b>19,050,336</b>
<b>NET ASSETS</b>		<b>659,993,250</b>	<b>712,258,087</b>
<b>EQUITY</b>			
Retained surplus		296,423,329	348,342,465
Reserve accounts	4	45,926,431	46,272,132
Revaluation surplus		317,643,490	317,643,490
<b>TOTAL EQUITY</b>		<b>659,993,250</b>	<b>712,258,087</b>

This statement is to be read in conjunction with the accompanying notes.

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 SEPTEMBER 2023

### 1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

#### BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

##### **Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

#### Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

#### SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

#### PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 17 October 2023



**SHIRE OF ASHBURTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Net current assets used in the Statement of Financial Activity	Supplementary Information	Amended Budget	Last Year	Year to Date
		Opening 30 June 2023	Closing 30 June 2023	30 September 2023
<b>Current assets</b>		\$	\$	\$
Cash and cash equivalents	3	71,628,996	71,645,962	120,408,002
Trade and other receivables		2,600,585	3,704,752	5,713,526
Inventories	8	289,815	139,889	240,299
Other assets	8	1,167,241	1,910,958	995,700
		75,686,637	77,401,561	127,357,527
<b>Less: current liabilities</b>				
Trade and other payables	9	(2,705,745)	(2,969,226)	(1,859,491)
Other liabilities	13	(7,780,809)	(7,788,294)	(7,844,033)
Lease liabilities	12	(67,600)	(67,589)	(56,479)
Borrowings	11	(426,500)	(426,437)	(426,437)
Employee related provisions	13	(2,068,376)	(1,684,601)	(1,694,396)
		(13,049,030)	(12,936,147)	(11,880,836)
<b>Net current assets</b>		<b>62,637,607</b>	<b>64,465,414</b>	<b>115,476,691</b>
<b>Less: Total adjustments to net current assets</b>	Note 2(c)	(44,654,487)	(45,432,405)	(45,789,216)
<b>Closing funding surplus / (deficit)</b>		<b>17,983,120</b>	<b>19,033,009</b>	<b>69,687,475</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Non-cash amounts excluded from operating activities	Amended Budget	YTD Budget (a)	YTD Actual (b)	
	\$	\$	\$	
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	6	(652,700)	(174,050)	0
Add: Loss on asset disposals	6	81,900	0	0
Add: Depreciation		14,105,200	13,635,400	0
<b>Total non-cash amounts excluded from operating activities</b>		<b>13,534,400</b>	<b>13,461,350</b>	<b>0</b>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets	Amended Budget	Last Year	Year to Date	
	Opening 30 June 2023	Closing 30 June 2023	30 September 2023	
	\$	\$	\$	
Less: Reserve accounts	4	(44,647,747)	(45,926,431)	(46,272,132)
- Current financial assets at amortised cost - self supporting loans				
- Land held for resale		(108,733)	0	0
- Other liabilities [describe]		(392,107)	0	0
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11	426,500	426,437	426,437
- Current portion of lease liabilities	12	67,600	67,589	56,479
<b>Total adjustments to net current assets</b>	Note 2(a)	<b>(44,654,487)</b>	<b>(45,432,405)</b>	<b>(45,789,216)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF ASHBURTON  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 FOR THE PERIOD ENDED 30 SEPTEMBER 2023

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.  
 The material variance adopted by Council for the 2023-24 year is \$40,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
<b>Revenue from operating activities</b>			
<b>General rates</b>	1,986,694	3.64%	▲
Increase in valuations resulting in increase in rates raised		Permanent	
<b>Grants, subsidies and contributions</b>	(594,108)	(36.26%)	▼
Budget profile timing on receipt of grants, including			
Inspire Funding \$960,350			
Main Roads Direct Grant \$290,000		Timing	
<b>Fees and charges</b>	(187,778)	(4.89%)	▼
Budget profile timing, pending receipt of fees and charges, including			
Airport fees and charges (\$410K)			
Building fees income \$72K			
Ocean View Caravan Park \$64K			
Commercial Lease revenue \$59K			
Sun Chalet Revenue - \$111K			
Waste Facility Revenue (\$68K)		Timing	
<b>Other revenue</b>	(200,640)	(63.99%)	▼
Increase in workers compensation income \$60K			
Staff Housing reimbursements income (\$245K)		Timing	
<b>Profit on asset disposals</b>	(174,050)	(100.00%)	▼
Profit profile timing on vehicle trades		Timing	
<b>Expenditure from operating activities</b>			
<b>Employee costs</b>	1,278,005	19.42%	▲
Reduction in salary and wages \$543K		Permanent	
Budget Profile timing on various other employee costs for training, recruitment \$818K		Timing	
<b>Materials and contracts</b>	7,648,485	69.66%	▲
Budget Profile on consultancy \$1.4M			
Budget Profile on Airport operations \$131K			
Budget Profile on Legal Costs \$448K		Timing	
Budget Profile on Sporting Facilities Mtce \$91K		Timing	
Fuel & Oil pending allocation \$146K		Timing	
Budget Profile Regional Roads \$573K			
Events expenditure occurring earlier than expected		Timing	
Budget Profile on Regional Waste Facility operation \$4.34M		Timing	
Budget Profile on Software Operation (\$185K)			
<b>Utility charges</b>	193,502	48.78%	▲
Budget Profile on various utility charges		Timing	
<b>Depreciation</b>	13,635,400	100.00%	▲
Pending processing of monthly Depreciation		Timing	
<b>Finance costs</b>	7,176	762.59%	▲
Reversal of accrued interest		Timing	
<b>Insurance</b>	230,039	20.00%	▲
Increase in insurance renewals		Permanent	
<b>Other expenditure</b>	45,694	21.56%	▲
Budget timing of expenditure of community grants		Timing	
<b>Non-cash amounts excluded from operating activities</b>	(13,461,350)	(100.00%)	▼
Pending monthly Depreciation			
<b>Inflows from investing activities</b>			
<b>Proceeds from capital grants, subsidies and contributions</b>	(756,300)	(100.00%)	▼
Pending Roads to Recovery funding payment		Timing	
<b>Outflows from investing activities</b>			
<b>Payments for property, plant and equipment</b>	2,331,588	71.02%	▲
Various budget profile timing on capital expenditure		Timing	
<b>Payments for construction of infrastructure</b>	5,667,421	94.94%	▲
Various budget profile timing on capital expenditure		Timing	
<b>Outflows from financing activities</b>			
<b>Transfer to reserves</b>	(345,701)	0.00%	▼
<b>Surplus or deficit at the start of the financial year</b>	657,782	3.58%	▲
Pending EOFY adjustments to be finalised			
<b>Surplus or deficit after imposition of general rates</b>	17,998,018	34.87%	▲
Due to variances described above			

**SHIRE OF ASHBURTON**  
**SUPPLEMENTARY INFORMATION**  
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SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$18.38 M	\$18.38 M	\$19.03 M	\$0.66 M
Closing	\$0.00 M	\$51.61 M	\$69.61 M	\$18.00 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables		Receivables		
	\$	% of total	\$	% Outstanding		\$	%
<b>Unrestricted Cash</b>	\$74.02 M	61.5%	<b>Trade Payables</b>	\$0.47 M	<b>Rates Receivable</b>	\$2.95 M	95.0%
<b>Restricted Cash</b>	\$46.27 M	38.5%	<b>0 to 30 Days</b>		<b>Trade Receivable</b>	\$2.76 M	% Outstanding
			<b>Over 30 Days</b>		<b>Over 30 Days</b>		53.0%
			<b>Over 90 Days</b>		<b>Over 90 Days</b>		45.9%

Refer to 3 - Cash and Financial Assets      Refer to 9 - Payables      Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$20.81 M	\$41.74 M	\$52.19 M	\$10.44 M

Refer to Statement of Financial Activity

Rates Revenue			Grants and Contributions			Fees and Charges		
YTD Actual	\$	% Variance	YTD Actual	\$	% Variance	YTD Actual	\$	% Variance
YTD Actual	\$56.51 M		YTD Actual	\$1.04 M		YTD Actual	\$3.65 M	
YTD Budget	\$54.52 M	3.6%	YTD Budget	\$1.64 M	(36.3%)	YTD Budget	\$3.84 M	(4.9%)

Refer to 10 - Rate Revenue      Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$50.11 M)	(\$8.50 M)	(\$1.25 M)	\$7.24 M

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$	%	YTD Actual	\$	% Spent	YTD Actual	\$	% Received
YTD Actual	\$0.00 M		YTD Actual	\$0.30 M		YTD Actual	\$0.00 M	
Amended Budget	\$1.01 M	(100.0%)	Amended Budget	\$63.35 M	(99.5%)	Amended Budget	\$32.23 M	(100.0%)

Refer to 6 - Disposal of Assets      Refer to 5 - Capital Acquisitions      Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$10.92 M	(\$0.01 M)	(\$0.36 M)	(\$0.35 M)

Refer to Statement of Financial Activity

Borrowings		Reserves		Lease Liability	
Principal repayments	\$0.00 M	Reserves balance	\$46.27 M	Principal repayments	(\$0.01 M)
Interest expense	\$0.00 M	Interest earned	\$0.35 M	Interest expense	(\$0.00 M)
Principal due	\$1.30 M			Principal due	\$0.11 M

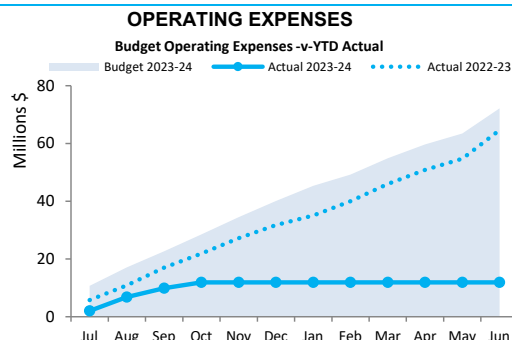
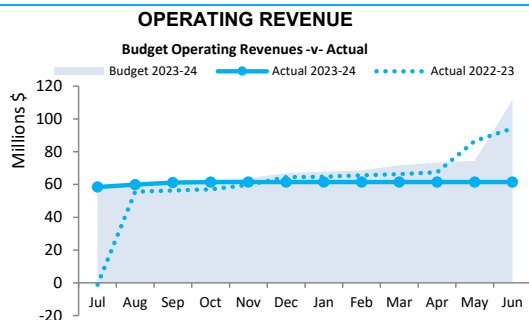
Refer to 11 - Borrowings      Refer to 4 - Cash Reserves      Refer to Note 12 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

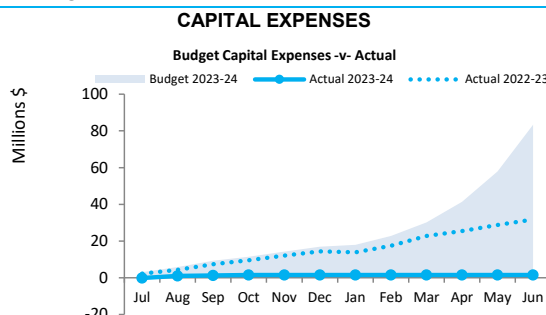
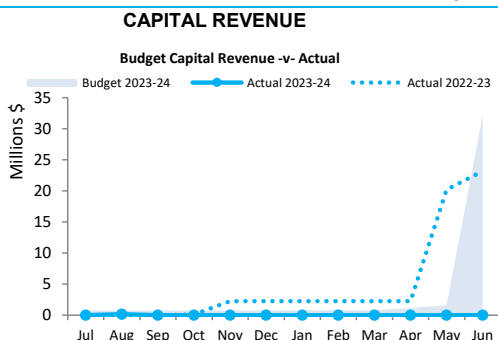
**SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**2 KEY INFORMATION - GRAPHICAL**

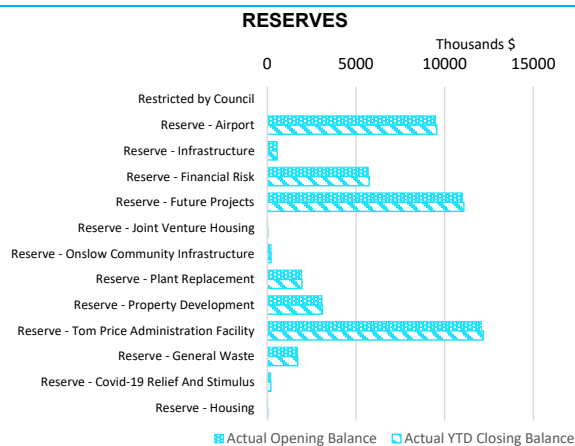
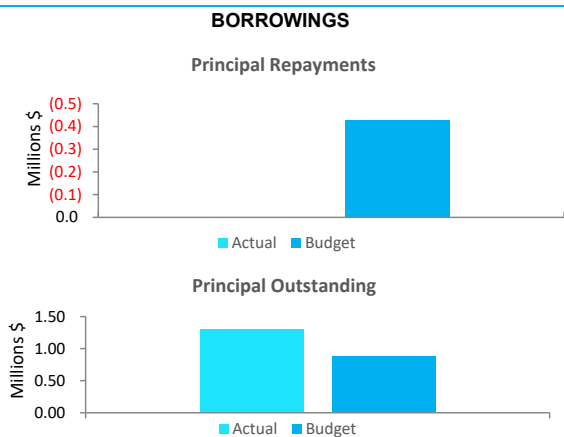
**OPERATING ACTIVITIES**



**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Westpac	Cash and cash equivalents	62,710,531	3,703,080	66,413,611		Westpac	4.10%	On-call
Commonwealth Bank	Cash and cash equivalents	1,303,711		1,303,711		CBA	4.10%	On-call
Term Deposit	Cash and cash equivalents	5,000,000		5,000,000		CBA	5.55%	08/2024
Term Deposit	Cash and cash equivalents	5,000,000		5,000,000		CBA	5.55%	08/2024
Cash on hand	Cash and cash equivalents	4,700		4,700		-	-	-
WA Treasury Corporation	Cash and cash equivalents	0	0	0		WATC	0.20%	On-going
Trust	Cash and cash equivalents	0			6,017	Westpac	0.00%	On-call
Reserves saving Account	Cash and cash equivalents	0	2,283	2,283		Westpac	0.00%	On-call
Term Deposit	Cash and cash equivalents	0	5,167,623	5,167,623		NAB	5.00%	12/2023
Term Deposit	Cash and cash equivalents	0	3,095,552	3,095,552		NAB	5.00%	12/2023
Term Deposit	Cash and cash equivalents	0	3,075,344	3,075,344		NAB	4.25%	01/2024
Term Deposit	Cash and cash equivalents	0	3,075,344	3,075,344		NAB	4.25%	01/2024
Term Deposit	Cash and cash equivalents	0	5,197,500	5,197,500		AMP	5.45%	06/2024
Term Deposit	Cash and cash equivalents	0	4,193,603	4,193,603		AMP	5.65%	06/2024
Term Deposit	Cash and cash equivalents	0	3,121,415	3,121,415		NAB	5.10%	08/2024
Term Deposit	Cash and cash equivalents	0	5,214,081	5,214,081		NAB	5.10%	09/2024
Term Deposit	Cash and cash equivalents	0	10,426,307	10,426,307		NAB	5.10%	09/2024
<b>Total</b>		<b>74,018,942</b>	<b>46,272,132</b>	<b>120,291,075</b>	<b>6,017</b>			
<b>Comprising</b>								
Cash and cash equivalents		74,018,942	46,272,132	120,291,075	6,017			
		<b>74,018,942</b>	<b>46,272,132</b>	<b>120,291,075</b>	<b>6,017</b>			

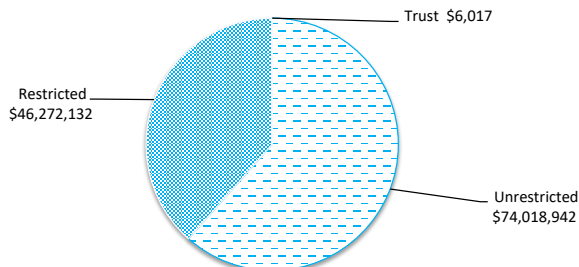
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other a



**SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**4 RESERVE ACCOUNTS**

Reserve name	Budget	Budget	Budget	Budget	Budget	Actual	Actual	Actual	Actual	Actual YTD
	Opening	Interest	Transfers	Transfers	Closing	Opening	Interest	Transfers	Transfer	Closing
	Balance	Earned	In (+)	Out (-)	Balance	Balance	Earned	In (+)	s Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Council</b>										
Reserve - Airport	9,483,608	455,500	0	(1,686,054)	8,253,054	9,483,608	71,704	0	0	9,555,312
Reserve - Infrastructure	549,260	28,700	0	0	577,960	549,260	4,153	0	0	553,413
Reserve - Financial Risk	5,693,606	298,200	0	(500,000)	5,491,806	5,693,606	43,048	0	0	5,736,654
Reserve - Future Projects	11,003,696	266,900	0	(3,500,000)	7,770,596	11,003,696	83,197	0	0	11,086,893
Reserve - Joint Venture Housing	5,200	200	0	0	5,400	5,200	39	0	0	5,239
Reserve - Onslow Community Ini	203,659	8,100	0	0	211,759	203,659	0	0	0	203,659
Reserve - Plant Replacement	1,931,871	130,900	0	(1,378,123)	684,648	1,931,871	14,607	0	0	1,946,478
Reserve - Property Development	3,086,616	161,700	0	0	3,248,316	3,086,616	23,337	0	0	3,109,953
Reserve - Tom Price Administrat	10,302,094	449,400	0	(5,000,000)	5,751,494	12,080,778	91,340	0	0	12,172,118
Reserve - General Waste	1,694,979	75,600	0	(1,669,286)	101,293	1,694,979	12,815	0	0	1,707,794
Reserve - Covid-19 Relief And S	193,084	500	0	0	193,584	193,084	1,460	0	0	194,544
Reserve - Housing	500,074	0	445,000	0	945,074	74	1	0	0	75
	<b>44,647,747</b>	<b>1,875,700</b>	<b>445,000</b>	<b>(13,733,463)</b>	<b>33,234,984</b>	<b>45,926,431</b>	<b>345,701</b>	<b>0</b>	<b>0</b>	<b>46,272,132</b>

**SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**INVESTING ACTIVITIES**

**5 CAPITAL ACQUISITIONS**

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land - freehold land	1,150,000	800,000	5,995	(794,005)
Buildings - specialised	14,828,179	1,793,479	597,583	(1,195,896)
Furniture and equipment	634,400	109,600	25,537	(84,063)
Plant and equipment	3,380,300	580,000	322,375	(257,625)
<b>Acquisition of property, plant and equipment</b>	<b>19,992,879</b>	<b>3,283,079</b>	<b>951,491</b>	<b>(2,331,588)</b>
Infrastructure - roads	3,460,600	0	69,548	69,548
Infrastructure - Pathways	1,030,000	1,000,000	7,000	(993,000)
Infrastructure - Drainage	1,935,000	500,000	2,364	(497,636)
Infrastructure - Coastal Infrastructure	21,287,000	1,300,000	34,060	(1,265,940)
Infrastructure - Parks and Recreation	20,290,483	1,933,590	96,712	(1,836,878)
Infrastructure - Town Infrastructure	9,910,900	1,120,000	0	(1,120,000)
Infrastructure - General Waste	40,000	0	0	0
Infrastructure - Airport	1,668,300	20,000	7,143	(12,857)
Infrastructure - Regional Waste Facility	3,729,941	95,900	85,242	(10,658)
<b>Acquisition of infrastructure</b>	<b>63,352,224</b>	<b>5,969,490</b>	<b>302,069</b>	<b>(10,330,598)</b>
<b>Total capital acquisitions</b>	<b>83,345,103</b>	<b>9,252,569</b>	<b>1,253,559</b>	<b>(12,662,186)</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	32,232,351	756,300	0	(756,300)
Other (disposals & C/Fwd)	1,007,700	0	0	0
Reserve accounts				
Reserve - Airport	1,686,054	0	0	0
Reserve - Financial Risk	500,000	0	0	0
Reserve - Future Projects	3,500,000	0	0	0
Reserve - Plant Replacement	1,378,123	0	0	0
Reserve - Tom Price Administration Facility	5,000,000	0	0	0
Reserve - General Waste	1,669,286	0	0	0
Contribution - operations	36,371,589	8,496,269	1,253,559	(7,242,710)
<b>Capital funding total</b>	<b>83,345,103</b>	<b>9,252,569</b>	<b>1,253,559</b>	<b>(7,999,010)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

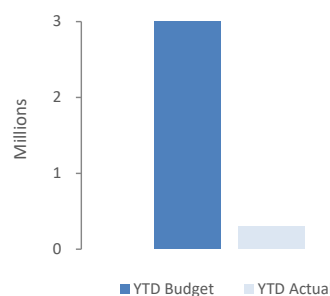
**Initial recognition and measurement for assets held at cost**

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

**Initial recognition and measurement between mandatory revaluation dates for assets held at fair value**

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

**Payments for Capital Acquisitions**





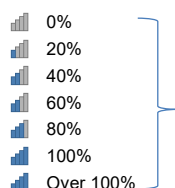
SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Amended			Variance	
Account Description		Budget	YTD Budget	YTD Actual	(Under)/Over	
		\$	\$	\$	\$	
█	X2315	Hangar Ablution Block Restoration	25,000	0	0	0
█	X2318	Airport Secure Car Park	270,000	0	0	0
█	X2827	Airside Civil Works	370,000	0	0	0
█	X2828	Aviation Area Development	363,300	0	0	0
█	X2319	Hangar Car Park Construction	100,000	0	0	0
█	X3431	Explosive Trace Detector (ETD)	20,000	20,000	0	20000
█	X2320	Taxiway Echo Construction	520,000	0	0	0
█	X3438	Paraburdoo One Tree Daycare Shade Sails	20,000	20,000	0	20000
█	X3439	Ashburton Hall Door Renewal	50,000	0	0	0
█	X3437	Onslow MPC Refurb / Painting	110,000	0	0	0
█	X3440	Civic Centre Security Upgrade	100,000	0	0	0
█	X2909	Onslow Gymnasium Equipment Renewal	25,000	25,000	0	25000
█	X3436	Ashburton Hall Alfresco Furniture Replacement	8,000	8,000	7,423	577
█	X3442	Peter Sutherland Cricket Pitch + Encloser Maintenance	85,000	0	0	0
█	X3443	Paraburdoo Skatepark BBQ Renewal	30,000	0	0	0
█	X3444	Doug Talbot BBQ + Switchboard Renewal	50,000	0	0	0
█	X3445	Lions Park Drink Fountain Renewal	30,000	0	0	0
█	X3446	Lions Park Switchboard Renewal	50,000	0	0	0
█	X3447	Tijiluna Oval Softball Fence Renewal	60,000	0	0	0
█	X2893	Minna Oval Bollards Renewal	214,003	60,740	0	60740
█	X2894	Minna Oval Irrigation Renewal	220,000	0	0	0
█	X3265	Clem Thompson Oval Scoreboard	38,000	38,000	31,615	6385
█	X3521	Meeka Park BBQ Renewal	35,000	0	0	0
█	X3448	Onslow Community Garden Lighting Upgrade	60,000	0	0	0
█	X3449	Paraburdoo Skate Park Shade	50,000	0	0	0
█	X3450	Nature Park BBQ Area Shade Sail	35,000	0	0	0
█	X3451	Peter Sutherland Cricket Encloser Lighting	20,000	20,000	0	20000
█	X3512	Expression Swing for Peter Sutherland Oval, Paraburdoo	15,000	15,000	0	15000
█	X3513	Expression Swing for Meeka Park	15,000	15,000	0	15000
█	X2326	Onslow Cartoon Tank Works	8,000	0	0	0
█	X3453	Paraburdoo High School Bus Shelter & Lighting	100,000	100,000	0	100000
█	X3452	Paraburdoo Mall Lighting Renewal	15,000	0	0	0
█	X3441	CHUB Bollard Pathway Lighting	30,000	0	0	0
█	X3078	Tractor With Reach Arm Deck	450,000	0	0	0
█	X3469	Wheel Loader	450,000	0	0	0
█	X3470	Road Sweeper	450,000	0	0	0
█	X3471	Tractor - EBN978	77,000	0	0	0
█	X3472	Tri axle side tipper trailer - TDP9	130,000	0	0	0
█	X3459	Twin Berth Caravan	140,000	0	0	0
█	X3063	Side Loader - GPU60	392,300	0	0	0
█	X3474	Onslow Sun Chalets Boom Gate + CCTV	80,000	0	0	0
█	X1320	Tom Price Administration Centre Construction	5,127,000	0	0	0
█	X2328	Onslow Men's Shed Construction	1,800,000	250,000	0	250000
█	X2344	Foreshore Masterplan Works	414,850	414,850	0	414850
█	X3479	Minna Oval Sports Pavilion	5,000,000	0	360	-360
█	X3480	Onslow Bike Park	3,000,000	0	2,500	-2500
█	X3481	Pannawonica Bike / Pump Track and Playground	2,000,000	0	0	0
█	X3482	Paraburdoo Bike / Pump Track	2,000,000	0	4,500	-4500
█	X2331	Vic Hayton Swimming Pool Shed	20,000	20,000	0	20000
█	X3477	Onslow Foreshore Masterplan works	1,767,000	1,000,000	0	1000000

	Account Description	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
█	X3522 Tom Price Bowling green upgrade	500,000	0	0	0
█	X3478 Onslow Skate Park	630,000	0	751	-750.75
█	X2339 Ocean View Caravan Park - Stage 3	9,637,900	1,000,000	0	1000000
█	X3475 Pathway Failure CBD - Tom Price	1,000,000	1,000,000	7,000	993000
█	X3476 Onslow Drainage	500,000	500,000	2,004	497995.9
█	X3523 Onslow Jetty - Planning	1,000,000	1,000,000	0	1000000
█	X3483 Onslow Jetty	15,000,000	300,000	0	300000
█	X3497 Pool Cleaner	7,100	7,100	0	7100
█	X3498 Pool Cleaner	5,500	5,500	0	5500
█	X3495 Water Feature Replacement - Onslow Aquatic Centre	10,000	10,000	0	10000
█	X2321 Ashburton Hall Window Treatments Renewal	29,930	29,930	0	29930
█	X3496 Retractable Shade Sail Repair - Onslow Aquatic Centre	172,000	172,000	0	172000
█	X2334 Seawall Extension	5,287,000	0	34,060	-34060
█	X3045 Millstream - Pannawonica Road - 92.90	200,000	0	0	0
█	X2990 Local Cattle Grids Renewal	560,000	0	360	-360
█	X3047 Paraburdoo Cenotaph	1,100,000	310,000	129,840	180160
█	X3025 Onslow Basin Beautification	1,936,000	0	1,242	-1242.14
█	X3043 Barrarda Estate Irrigation Tanks	40,000	40,000	0	40000
█	X3023 Basin Beautification Discharge Pipe	167,930	0	0	0
█	X3024 Basin Beautification Overflow Path	400,000	0	0	0
█	X3037 Millstream - Pannawonica Road Resheet (TBD)	757,600	0	55,415	-55414.7
█	X0173 Mine Road Reconstruct and Reprofile	148,000	0	0	0
█	X0160 Nameless Valley Drive Road Works	270,000	0	14,122	-14121.6
█	X3517 Nameless Valley Drive Road Resealing	1,200,000	0	0	0
█	X3514 Road Electronic Signage	300,000	0	0	0
█	X3515 Killawarra Drive Asphalt Overlay	690,000	0	0	0
█	X3516 Asphalt Overlay Rocklea Road	95,000	0	0	0
█	X3506 Tom Price Mall - Reticulation	100,000	0	0	0
█	X3504 Cricket Pitch Tile Covers	45,000	0	0	0
█	X3505 Replace Onslow Reticulation Tank	120,000	0	0	0
█	X3501 Mine Road Pipes Upgrade	500,000	0	0	0
█	X3502 Drainage Renewals - Camp Road	35,000	0	0	0
█	X3503 Drainage Renewals - Rocklea Road	40,000	0	0	0
█	X0174 Bedford Fire Truck Restoration	70,000	0	0	0
█	X3508 Water Tank - Tom Price Waste Facility	40,000	0	0	0
█	X0182 Regional Waste Facility Construction	631,041	0	39,815	-39815.42
█	X0185 Waste Site CCTV System	45,900	45,900	0	45900
█	X0179 Liquid Waste Facility	1,285,000	0	0	0
█	X3228 PRWMF - Dome Shelter	50,000	50,000	45,426	4573.77
█	X3230 PRWMF - Cell 2	308,000	0	0	0
█	X3231 PRWMF - Hazardous Liquid Waste Treatment	100,000	0	0	0
█	X3500 PRWMF Evaporation Ponds and Drying Bed	1,310,000	0	0	0
█	X3454 Tom Price Depot - Office Soundproofing	25,000	25,000	0	25000
█	X3430 Residential Housing	5,000,000	55,000	0	55000
█	X3484 3/19 Allambi Way, Tom Price partial refurb	142,100	0	0	0
█	X3485 15 First Ave, Onslow Major Refurb and Veranda	450,000	360,000	2,509	357490.91
█	X3486 17 Lilac Street Storeroom Improvements	8,100	8,100	0	8100
█	X3487 22 Lilac Street Tom Price partial refurb	171,700	0	0	0
█	X3488 126 Cedar Street, Tom Price partial refurb	126,200	126,200	0	126200
█	X3489 397 Acalypha Street Tom Price partial refurb	183,800	0	0	0
█	X3490 Patio Insulation - 1166 Tarwonga Circuit, Tom Price	13,000	13,000	0	13000
█	X3491 605 Boolee Street - Air Conditioner replacement	20,000	20,000	0	20000
█	X3492 653 Kiah Street - Air Conditioner replacement	20,000	20,000	0	20000
█	X3493 Property Renewals - Budget Only	500,000	124,900	0	124900
█	X3494 Property Renewals - Air conditioners - Budget Only	100,000	0	0	0
█	X3248 Tom Price (Kulai Street, 797) , Capital Renewal	7,000	7,000	1,780	5220.27
█	X3422 Paraburdoo (Brockman Street, 571), Capital Renewal	52,349	52,349	52,349	0
█	X0180 Storage Solution	10,000	0	0	0
█	X3432 Christmas Decorations	100,000	60,000	0	60000
█	X3433 Event Equipment - Breathe Bell Tents	18,300	0	0	0
█	X3434 Communities Events Equipment	56,500	0	0	0
█	X3226 Digital Sign TP & Onslow	4,000	4,000	9,066	-5065.8
█	X3264 Live Streaming Equipment	150,000	0	6,402	-6402
█	X3509 Disaster Recovery Hardware Replacement	150,000	0	0	0
█	X3435 Visit Ashburton Tourism Signage	100,000	10,000	0	10000
█	X3562 Old Onslow Additional Road Signage	46,000	0	0	0
█	X3563 Old Onslow Contingency Works	15,500	0	0	0
█	X3564 Old Onslow Heritage Street Signs	13,000	0	0	0

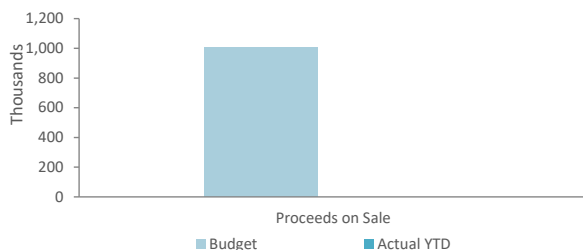
	<b>Account Description</b>	<b>Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>Variance (Under)/Over</b>
	X3565 Old Onslow Pedestrian And Parking Access	46,000	0	0	0
	X3566 Old Onslow Information App	22,200	0	0	0
	X3507 Tom Price Visitor Centre - Furniture & Display Renewal	10,000	0	0	0
	X3263 Tom Price - Commercial Property	500,000	500,000	503,000	-3000
	X3457 Temporary Office Refurbishment	100,000	0	0	0
	X3455 Onslow Airport Business Park Subdivision	800,000	800,000	5,995	794005
	X3456 PRWMF Expansion Land	350,000	0	0	0
	X3499 Mobile Electronic Messaging Board System	50,000	10,000	0	10000
	X2322 Four Mile Rest Area Renewal	0	0	0	0
	X2353 Tom Price Sports Court Cover	0	0	(80,496)	80496
	X2862 Paraburdoo Sports Court Cover	0	0	800	-800
	X2853 Information And Communication Technology	0	0	2,647	-2646.58
	X3054 4Wd Dual Cab Utility - As9370	57,000	57,000	57,364	-364.32
	X3056 4Wd Extra Cab Utility - As9359	55,000	0	0	0
	X3057 Dual Cab Utility - As9107	57,000	57,000	56,408	591.83
	X3060 Extra Cab Utility - As340	55,000	55,000	0	55000
	X3061 Extra Cab Utility - As002	41,000	41,000	41,856	-855.51
	X3064 4Wd Vehicle - As8718	57,000	0	56,408	-56408.17
	X3066 4Wd Single Cab - As136	62,000	0	0	0
	X3458 Utility - Road Plant Operator	52,000	0	0	0
	X3460 Generator - Road Crew	27,000	0	0	0
	X3461 Workshop Service Trailer	55,000	0	17,451	-17451.31
	X3462 12Kva Genset - Pgn12 Replacement	22,000	0	19,499	-19499.21
	X3463 12Kva Genset - Pgn13 Replacement	22,000	0	21,983	-21983.28
	X3464 Utility As9110 - Put102	26,000	0	0	0
	X3465 Utility - As9161 Put120	52,000	0	0	0
	X3466 Utility - As9367 Put138	52,000	0	0	0
	X3467 Six Tonne Tipper - As684 Ptr24	95,000	0	0	0
	X3468 Utility - As9506 Put144	52,000	0	0	0
	X3473 Sweeper Attachment For Skidsteer Loader	12,000	0	0	0
	X3067 4Wd Vehicle - 1004As	67,000	67,000	0	67000
	X3071 4Wd Vehicle - As9358	51,000	51,000	0	51000
	X3072 4Wd Vehicle - As9374	51,000	51,000	51,405	-405.43
	X3073 4Wd Vehicle - 1001As	67,000	67,000	0	67000
	X3074 4Wd Vehicle - 1002As	67,000	67,000	0	67000
	X3075 4Wd Vehicle - 1005As	67,000	67,000	0	67000
		<b>83,345,103</b>	<b>9,252,569</b>	<b>1,253,559</b>	<b>7,999,010</b>

**SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
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**OPERATING ACTIVITIES**

**6 DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual				
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)	
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Plant and equipment</b>										
PE392	Hino GH Side arm rubbish comp	121,900	40,000	0	(81,900)			0	0	
PE508	Toyota Fortuner: 2018	25,000	32,000	7,000	0			0	0	
PE537	Hilux 4x4 T/D D/C: 2019	14,500	32,000	17,500	0			0	0	
PE462	Isuzu D max E/C : 2016	6,600	18,000	11,400	0			0	0	
PE518	Hilux 4x4 T/D D/C: 2018	14,400	32,000	17,600	0			0	0	
PE544	Hilux 4x4 T/D D/C: 2019	14,220	30,000	15,780	0			0	0	
PE538	Hilux 4x4 T/D E/C: 2019	4,700	41,700	37,000	0			0	0	
PE576	Toyota Prado GXL: 2020	34,880	55,000	20,120	0			0	0	
PE517	Toyota Fortuner: 2018	27,500	32,000	4,500	0			0	0	
PE574	Toyota Prado GXL: 2020	34,980	53,000	18,020	0			0	0	
PE577	Toyota Prado GXL: 2020	35,640	53,000	17,360	0			0	0	
PE575	Toyota Prado GXL: 2020	34,880	53,000	18,120	0			0	0	
PE450	Hilux W/Mate D/C: 2016	4,200	18,000	13,800	0			0	0	
PE089	HP 20 Tonne float: 2006	9,750	10,000	250	0			0	0	
PE375	Isuzu Dmax 4x2 T/C: 2014	5,400	18,000	12,600	0			0	0	
PE524	Landcruiser D/C GXL: 2019	24,050	60,000	35,950	0			0	0	
PE539	LC 70 4x4 S/C: 2019	5,700	50,000	44,300	0			0	0	
PE437	Utility - PUT102	0	12,000	12,000	0			0	0	
PE486	Utility - PUT120	0	32,000	32,000	0			0	0	
PE545	Utility - PUT138	0	32,000	32,000	0			0	0	
PE338	Six Tonne Tipper - PTR24	15,600	32,000	16,400	0			0	0	
PE566	Utility - PUT144	0	32,000	32,000	0			0	0	
PE313	Wheel Loader	0	80,000	80,000	0			0	0	
PE458	Road Sweeper	0	130,000	130,000	0			0	0	
PE323	Tractor - TTC07	0	20,000	20,000	0			0	0	
PE138	Tri axle side tipper trailer	3,000	10,000	7,000	0			0	0	
		<b>436,900</b>	<b>1,007,700</b>	<b>652,700</b>	<b>(81,900)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

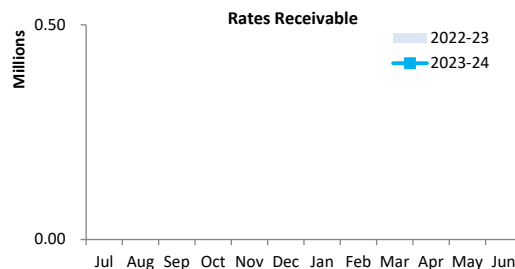


**SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**OPERATING ACTIVITIES**

**7 RECEIVABLES**

Rates receivable	30 Jun 2023	30 Sep 2023
	\$	\$
Opening arrears previous years	535,274	2,951,409
Levied this year	56,505,894	56,505,894
Less - collections to date	(54,089,759)	(56,505,894)
<b>Gross rates collectable</b>	<b>2,951,409</b>	<b>2,951,409</b>
<b>Net rates collectable</b>	<b>2,951,409</b>	<b>2,951,409</b>
% Collected	94.8%	95.0%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(44,499)	1,403,812	191,369	15,814	1,331,580	2,898,076
Percentage	(1.5%)	48.4%	6.6%	0.5%	45.9%	
<b>Balance per trial balance</b>						
Trade receivables	(44,499)	1,403,812	191,369	15,814	1,331,580	2,898,076
GST receivable		330,111				159,726
Allowance for credit losses of trade receivables					(295,685)	(295,685)
<b>Total receivables general outstanding</b>						<b>2,762,117</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

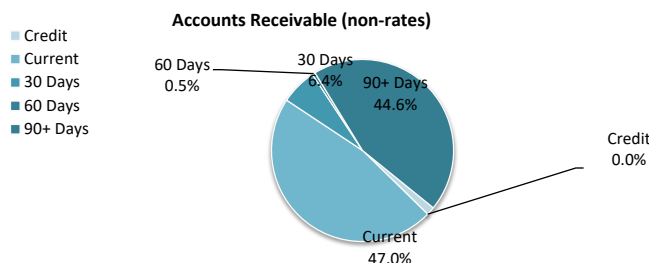
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

**Classification and subsequent measurement**

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**OPERATING ACTIVITIES**

**8 OTHER CURRENT ASSETS**

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 30 September 20
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Inventory</b>				
Fuel & Oils	43,757	100,410		144,167
Tom Price Tourist Bureau	96,132	0		96,132
<b>Other assets</b>				
Prepayments	263,484	19,682	(434,531)	(151,365)
Accrued income	1,647,474		(500,409)	1,147,065
<b>Total other current assets</b>	<b>2,050,847</b>	<b>120,092</b>	<b>(934,940)</b>	<b>1,235,999</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**OPERATING ACTIVITIES**

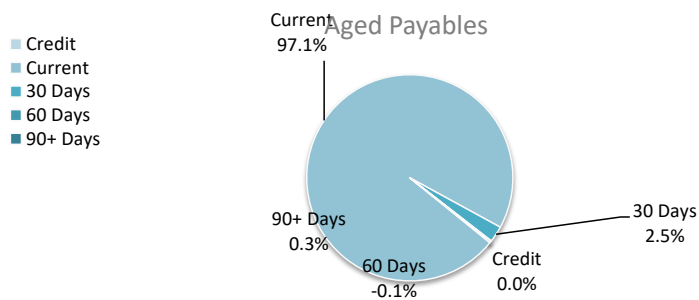
**9 PAYABLES**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	459,697	11,985	(456)	1,200	472,426
Percentage	0.0%	97.3%	2.5%	-0.1%	0.3%	
<b>Balance per trial balance</b>						
Sundry creditors		(12,729)	11,985	(456)	1,200	473,174
Accrued salaries and wages		448,638				448,638
ATO liabilities		401,933				419,674
Other payables		50,188	151,820			145,804
Payroll Creditors		4,836				6,865
Bonds And Deposits Not Held In Trust		15,106			330,052	345,154
Prepaid Rates - Excess Rates		11,717				20,182
<b>Total payables general outstanding</b>						<b>1,859,491</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



**SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**OPERATING ACTIVITIES**

**10 RATE REVENUE**

**General rate revenue**

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$ (cents)	Properties	Value	Revenue	Interim Rate Revenue	Revenue	Revenue	Interim Rate Revenue	Revenue
				\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>									
Residential / Community	0.09756	2,239	49,004,416	4,780,871	0	4,780,871	4,673,225	(2,095)	4,671,130
Commercial / Industrial	0.08907	140	14,430,474	1,285,322	0	1,285,322	1,289,697		1,289,697
Transient Workforce Accom.	0.17814	20	18,795,480	3,348,227	0	3,348,227	3,348,227		3,348,227
<b>Unimproved value</b>									
Pastoral	0.13529	31	6,794,989	919,294	0	919,294	947,948		947,948
Non-Pastoral	0.38568	651	110,942,453	42,788,285	1,000,000	43,788,285	45,285,654	(133,232)	45,152,422
<b>Sub-Total</b>		<b>3,081</b>	<b>199,967,812</b>	<b>53,121,999</b>	<b>1,000,000</b>	<b>54,121,999</b>	<b>55,544,751</b>	<b>(135,327)</b>	<b>55,409,424</b>
<b>Minimum payment</b>									
<b>Minimum Payment \$</b>									
<b>Gross rental value</b>									
Residential / Community	1,310	351	3,151,704	459,810		459,810	454,570		454,570
Commercial / Industrial	1,310	43	259,119	56,330		56,330	51,090		51,090
Transient Workforce Accom.	1,310	4	80	5,240		5,240	2,620		2,620
<b>Unimproved value</b>									
Pastoral	1,310	3	9,529	3,930		3,930	6,550		6,550
Non-Pastoral	1,310	466	711,718	610,460		610,460	581,640		581,640
<b>Sub-total</b>		<b>867</b>	<b>4,132,150</b>	<b>1,135,770</b>	<b>0</b>	<b>1,135,770</b>	<b>1,096,470</b>	<b>0</b>	<b>1,096,470</b>
<b>Amount from general rates</b>						<b>55,257,769</b>			<b>56,505,894</b>
Ex-gratia rates						11,300			
<b>Total general rates</b>						<b>55,269,069</b>			<b>56,505,894</b>



SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

## FINANCING ACTIVITIES

## 11 BORROWINGS

## Repayments - borrowings

Information on borrowings	Particulars	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
			1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	\$
	Onslow Transfer Station	122	720,537	0	0	0	(354,800)	720,537	365,737	0	(4,200)
	Airport Upgrade	119	71,938	0	0	0	(22,500)	71,938	49,438	0	(19,500)
	Onslow Administration Centre	124	506,540	0	0	0	(49,200)	506,540	457,340	0	(16,400)
<b>Total</b>			<b>1,299,015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(426,500)</b>	<b>1,299,015</b>	<b>872,515</b>	<b>0</b>	<b>(40,100)</b>
	Current borrowings		426,500					426,437			
	Non-current borrowings		872,515					872,578			
			<b>1,299,015</b>					<b>1,299,015</b>			

All debenture repayments were financed by general purpose revenue.

## KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

## FINANCING ACTIVITIES

## 12 LEASE LIABILITIES

## Movement in carrying amounts

Information on leases Particulars	Lease No.	New Leases			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Photocopier lease	1	119,764	0	0	(11,111)	(67,600)	108,653	52,164	(643)	(2,900)
<b>Total</b>		<b>119,764</b>	<b>0</b>	<b>0</b>	<b>(11,111)</b>	<b>(67,600)</b>	<b>108,653</b>	<b>52,164</b>	<b>(643)</b>	<b>(2,900)</b>
Current lease liabilities		67,589					56,479			
Non-current lease liabilities		52,174					52,174			
		<b>119,763</b>					<b>108,653</b>			

All lease repayments were financed by general purpose revenue.

## KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

## OPERATING ACTIVITIES

## 13 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 September 2023
		\$	\$	\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
Contract liabilities		3,640,998	0			3,640,998
Capital grant/contributions liabilities		4,079,018	0	0	0	4,079,018
Monies held in trust		68,278	0	198,619	(142,880)	124,017
<b>Total other liabilities</b>		<b>7,788,294</b>	<b>0</b>	<b>198,619</b>	<b>(142,880)</b>	<b>7,844,033</b>
<b>Employee Related Provisions</b>						
Provision for annual leave		1,074,930	0			1,074,930
Provision for long service leave		609,671	0	9,795		619,466
<b>Total Provisions</b>		<b>1,684,601</b>	<b>0</b>	<b>9,795</b>	<b>0</b>	<b>1,694,396</b>
<b>Total other current liabilities</b>		<b>9,472,895</b>	<b>0</b>	<b>208,414</b>	<b>(142,880)</b>	<b>9,538,429</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 13

## KEY INFORMATION

## Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

## Employee Related Provisions

## Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

## Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

## Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

## Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**SHIRE OF ASHBURTON  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**14 TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening	Amount	Amount	Closing
	Balance			Received
	1 July 2023			30 Sep 2023
	\$	\$	\$	\$
Public Open Space	6,000			6,000
Interest Earnings	17			17
	<b>6,017</b>	<b>0</b>	<b>0</b>	<b>6,017</b>



## Agenda Item 13.4 - Attachment 1

Letter from the Standing Committee on Environment and  
Public Affairs - Wittenoom Memorial Petition

## STANDING COMMITTEE ON ENVIRONMENT AND PUBLIC AFFAIRS



Our ref: A1051810 Petition No. 87

19 October 2023

Kenn Donohoe  
Chief Executive Officer  
Shire of Ashburton  
Lot 246, Poinciana Street  
Tom Price  
WA 6751

By email: [ana.rauhihi@ashburton.wa.gov.au](mailto:ana.rauhihi@ashburton.wa.gov.au)

Dear Mr Donohoe

**Petition No. 89 – Wittenoom Memorial**

I am the Chair of the Standing Committee on Environment and Public Affairs, one of whose functions is to consider petitions tabled in the Legislative Council.

Petition No. 89 (copy enclosed) seeks a permanent memorial in the Pilbara and Perth for those who have died from asbestos-related diseases as a result of operations in Wittenoom. As the petition states, Wittenoom has now been taken off the map and cannot be accessed by road; for many this creates a situation where there is not a place of memorial to grieve lost loved ones.

Submissions have been received from Melita Markey, CEO of the Asbestos Diseases Society of Australia. As the Member who tabled the petition, I also made a submission in support. A response to the petition has also been received from Hon Bill Johnston MLA, Minister for Mines and Petroleum. All of these documents are also attached.

The Committee would like to ask the Shire of Ashburton about the possibility of establishing a permanent memorial in the Pilbara and, if so, whether it would be willing to consider taking on the responsibility for future maintenance.

The Committee appreciates your assistance and requests your response by 17 November 2023. If you have any queries, please contact Kate Keegan, Committee Clerk, on 9222 7231 or email [env@parliament.wa.gov.au](mailto:env@parliament.wa.gov.au).

Yours sincerely

**Hon Peter Foster MLC**

Chair

Enc: *Petition No. 87*  
*Submission from Melita Markey, principal petitioner*  
*Submission from Hon Peter Foster MLC, tabling Member*  
*Letter from Hon Bill Johnston MLA, Minister for Mines and Petroleum*

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Legislative Council Committee Office  
18-32 Parliament Place | West Perth  
Postal address: Parliament House | 4 Harvest Terrace | West Perth WA 6005

*This correspondence including any attachments is confidential and privileged. Your organisation may only disclose or copy this material to its members and legal advisers to the extent necessary to obtain information the Committee seeks. Each person to whom you distribute this material must be made aware of its confidential and privileged status.*

I, Melita Markey, in the State of Western Australia, am the promoter of this petition which contains 693 signatures.

### **Wittenoom Memorial for Australia's worst industrial disaster**

To the President and Members of the Legislative Council of the Parliament of Western Australia in Parliament assembled. We the undersigned ...

In 2018, the Asbestos Diseases Society of Australia unveiled a small memorial plaque at Solidarity Park, West Perth. The plaque commemorates the 4,000+ West Aussies who have died from asbestos-related diseases and remembers those who were victims of Australia's worst industrial disaster. The CSR Wittenoom Mine and Mill is the greatest example of workplace negligence in Australia, and second in the world to date. Wittenoom was a blue asbestos mining town in the Pilbara region of Western Australia. Despite health warnings as early as 1948, it continued to operate until 1966, killing thousands of workers, their families and town visitors. One of those visitors was the Minister of the Crown Mr Ernie Bridge MLA, who died from Mesothelioma which he contracted during his time dealing with the town's closure. Today, we continue to lose many lives to the deadly asbestos dust from Wittenoom. While we are very grateful to both the CFMEU WA and Unions WA for allowing the memorial plaque in Solidarity Park, our members and friends from Wittenoom have requested a permanent memorial, not just for the workers but also for their children, families, visitors, and local Traditional Owners of the land, many of whom have since lost their lives to deadly asbestos diseases. Wittenoom has been taken off the map and cannot be accessed by road; for many this creates a situation where there is not a place of memorial to grieve lost loved ones. We therefore ask the Legislative Council to both enquire into and to support our efforts for the construction of a permanent memorial in Perth and the Pilbara in partnership with the State Government, the Shire of Ashburton, the Banjima, Yinhawangka and Nyiyaparli traditional owners, and the Asbestos Diseases Society of Australia

And your petitioners as in duty bound, will ever pray.





### Wittenoom Australia's worst industrial disaster (1937-2021). Why is there no memorial?

Public memorials create enduring symbols that can catch people's attention and provide valuable reminders and learning points. They can speak to people of all ages; they can offer comfort to the grieving; they can bring healing to whole communities of interconnected people; and they can stimulate fresh awareness of personal and societal responsibility that helps to protect future generations.

A lasting memorial for Australia's worst Industrial disaster – Wittenoom (1937-2021) respectfully developed and constructed has the power to save lives and to educate future generations on the need for valuing human life in all endeavours of industry development and growth. For example:

1. As a deterrent to those wanting to visit and stay in around Wittenoom. Many are just new residents to WA or too young to understand the impact of the mining, milling and failure to clean and remediate Wittenoom of the deadly asbestos fibre, leaving behind the most contaminated site in the Southern Hemisphere.
2. Valuable learning for legislators and those working in occupational health and safety of the impact when safety regulation is ignored and or failed to be implemented.
3. The importance of independent Union advocacy in fighting to protect workers from uniformed, potentially negligent, and uncaring employers.
4. The importance of monitoring and health surveillance of workers and the impact when it is not implemented, or evidence collected is ignored.

The social, regulatory, and environmental protection failures of Wittenoom and the surrounding region are still impacting West Australians today. Particularly those working close by to the contaminated region, Traditional Owners seeking to be on Country and tourists fascinated by the region. This year the ADSA lost a member to mesothelioma who's only exposure was a week in Wittenoom hospital in 1985. One of the great conflicts for many of those who lived and worked at Wittenoom is the beautiful lifestyle they experienced as a community only to have this shattered by the Spector of incurable asbestos related diseases.

The uniqueness of the blue asbestos mined and milled at Wittenoom has had broad reaching consequences across the world. The earliest customers of the deadly fibres were the World War 2 English gas mask manufacturers in UK who used this extraordinary fine blue fibre to manufacture gas mask filters. The hand manufacturing process extracted a deadly death toll on the mostly female workforce years later in the 1950's and 60's.

Furthermore, Wittenoom highlights the conflict associated between the ability to balance the business of State/industry development in an evolving industry and territory and the rights of workers to protection, and when that failed the right to fair and just compensation, which also failed. Leading to devastating ongoing litigation which left sufferers dying and fighting court battles and not spending last moments of quality time with family.

The ADSA believes this has played a major part in holding back the opportunity to develop a respectful memorial of Wittenoom and its deadly failures and to remember this as part of Australia's Industrial development past and show what Industry has learnt. WA is not unique in this experience as the African American commemorative experience of its slavery past demonstrates, particularly in the U.S. South. The politics of remembering/forgetting has caused huge struggles and debates Nationally. Notable was the refusal to forget the historical struggles of African Americans in the South that motivated retired educator Abigail Jordan to organise and lead a campaign to build a monument in Savannah, that communicated a graphic account of the inhumanity and trauma of the transatlantic slave trade. She very much saw the monument as a site of counter-memory, a way of challenging the historical consciousness.

Savannah's monument is noteworthy in that it signals a departure from the well-established tradition at the time in the US South of erasing the enslaved narrative from the mainstream of society consciousness. Its time we removed narrative of ignoring the failures in protecting those a part of the Wittenoom story and tell the story - **failures and all**.

***It is important to note the following statistics when considering the impact of Wittenoom asbestos in the community today.***

- WA has the highest incidence of mesothelioma cancer in the world per capita, owing to the high penetration of asbestos products contaminating the built and natural environment. Western Australia is also known internationally as the Mesothelioma Capital of the world.
- The World Health Organisation (and more recently the WA Govt.) says, “there is no known safe minimum level of exposure to asbestos fibres.”
- 2/3rds of houses built in Australia between 1950-1980 have some asbestos in them. This was primarily mined milled and manufactured in WA.
- DIY still accounts for 1:10 of all mesothelioma cancer in WA (WA Mesothelioma Registry). The fastest growing cohort of sufferers is women from non-occupational exposure.
- Alarming, research\* has shown that over a third of those who have encountered asbestos during a DIY project or renovation admitted to illegal and dangerous disposal – mostly in their own or a neighbour’s household bin.
- Conducted by Newgate Research on behalf of the Asbestos Safety and Eradication Agency. Report available at [www.asbestossafety.gov.au](http://www.asbestossafety.gov.au).
- The ADSA and its members have been campaigning for a permanent memorial for over 30 years and have more than 6000 signatures on a change.org petition. Despite all efforts, the government is yet to commit to a permanent memorial.

***WA has contributed to important Memorials for Western Australians in the past:***

- The Bali Bombings killed 16 Western Australians. Within a year, there was a memorial in Kings Park to which the state government contributed \$1 million. That’s \$62,500 for each West Aussie life lost.
- In addition, the Kingsley Football Club’s Bali memorial project received \$100,000 from the then WA Government and \$156,000 from the City of Joondalup.
- The WA Govt also committed \$60,000 to the Bali Peace Park Association to purchase the Sari Clubsite, and funded an annual Bali Nursing Fellowship awarding \$15,000 p/a.
- In 1993, Gina Rinehart (and Hancock Prospecting) funded a memorial to the ‘Graves of the Pilbara Pioneers’ but there is **no** mention of the Wittenoom workers and their families.  
<https://monumentaustralia.org.au/themes/landscape/settlement/display/60761-pilbara-pioneersmemorial-lonely-graves-memorial>

Given just 2 pages for the submission we reached out to two prominent Wittenoom Families committed to ensuring Wittenoom in politics of remembering/forgetting is not lost forever.

“We are third generation “Wittenoomites”. Our grandparents having survived the atrocities of WW2 moved to Wittenoom seeking a new life, but unfortunately both our grandfathers succumbed to Mesothelioma as did our father, numerous Uncles, Aunts, friends, and school mates. We created a Facebook page called Lost Wittenoom as a virtual memorial to those that have lost their lives from the asbestos mining in Wittenoom but we also need a tangible memorial in the Pilbara so we can reflect on what was and know that they will not forgotten”. The Bolitho Family are founders & keepers of Lost Wittenoom FB page as a way of keeping the memories in the public conscious.

“I was born Wittenoom and have lost 15 family members to asbestos-related diseases. The erection of a memorial to my family and all those who have suffered because of being exposed to asbestos from Wittenoom, while not bringing them back, will perhaps act as a reminder to all those who visit the memorial that these people lost their lives due to exposure to a deadly environmental element. Hopefully the memorial will be a warning to others to be aware of the dangers of asbestos and perhaps prevent them from straying into infected areas.” Bronwen Duke.

**There is no cure and no way of knowing whether the remaining Wittenoom survivors will not die from the deadly Wittenoom asbestos dust in their lungs. Given their family histories it is more likely than not. It is time to put the past in context of modern regulations, industrial health and safety and give the community a permanent memorial to Wittenoom – Australia’s worst industrial disaster.**

# Hon. Peter Foster MLC

Member for Mining & Pastoral

Hon. Peter Foster MLC  
Standing Committee on Environment and Public Affairs  
Parliament House  
4 Harvest Tce  
West Perth WA 6005  
BY EMAIL: [env@parliament.wa.gov.au](mailto:env@parliament.wa.gov.au)

Dear Mr. Foster

I write regarding the petition tabled 9<sup>th</sup> May 2023 "Wittenoom Memorial for Australia's Worst Industrial Disaster." I believe the Principal Petitioner has provided reasons for the proposed memorial, as well as the context in which it is being proposed.

Asbestos was used in Western Australia from the 1920's onwards. Despite serious health concerns over its health impacts being raised in the 1940's, it continued to be used - primarily as a building and manufacturing material - until well into the 1990's.

The town of Wittenoom became synonymous with blue asbestos, one of the most toxic variants, mining the substance for three decades until 1966. Thousands of people lived and worked in Wittenoom itself, while many more visited the town and nearby areas for holidays and school excursions.

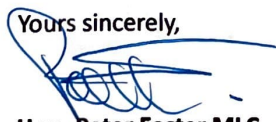
Wittenoom's blue asbestos was also shipped around the world to be used in building and manufacturing processes, killing port and factory workers as went. Migrant workers in Wittenoom went back to their home countries, only to pass away from asbestos-related disease later.

With more than 2,000 former Wittenoom residents dying from asbestos-related disease, it is little wonder that the Asbestos Diseases Society of Australia describes the CSR Wittenoom mine and mill as "the greatest example of workplace negligence in Australia." It beggars' belief that the mine continued to operate long after the first alarms were sounded about the dangers of asbestos were sounded.

While the town of Wittenoom has been removed from the map, the legacy of mining in that locality are still being felt in terms of ongoing environmental contamination and health impacts. Thousands have already lost their lives to mesothelioma, almost certainly contracted because of their exposure to asbestos, and the number of casualties continues to rise.

Permanent memorials to asbestos victims, in Perth and the Pilbara, would be a fitting tribute to the lives tragically cut short.

Yours sincerely,



**Hon. Peter Foster MLC**  
Member for Mining and Pastoral Region  
27 June 2023

49/5 Sharpe Avenue, Karratha, WA 6714  
PO Box 305, Karratha WA 6714

9144 4187  
[peter.foster@mp.wa.gov.au](mailto:peter.foster@mp.wa.gov.au)





**Hon Bill Johnston MLA**  
**Minister for Mines and Petroleum; Energy; Hydrogen Industry;**  
**Industrial Relations**

---

Our Ref: 71-35814  
Your Ref: A1038709 Petition No. 089

Hon Peter Foster MLC  
Chair  
Standing Committee on Environment and Public Affairs  
Legislative Council Committee Office

Email: [env@parliament.wa.gov.au](mailto:env@parliament.wa.gov.au)

  
Dear Mr Foster

**STANDING COMMITTEE ON ENVIRONMENT AND PUBLIC AFFAIRS - PETITION  
NO. 089 - WITTENOOM MEMORIAL**

Thank you for your correspondence of 10 August 2023 seeking comments on the terms and submissions from the principal petitioner of petition 089.

I note the petition from the Asbestos Diseases Society of Australia (ADSA) seeks a memorial in Perth and in the Pilbara, and while the plaque at Solidarity Park in West Perth recognises the lives lost, this request is made more significant as the closure of the Wittenoom township has left loved ones without a place of memorial to grieve and remember.

ADSA receives annual funding of \$100,000 from the Western Australian Government, through the WorkSafe Group (WorkSafe) of the Department of Mines, Industry Regulation and Safety (DMIRS). The purpose of the grant is to support the administration of ADSA, promote public awareness of risks associated with asbestos exposure and provide support and assistance to its members.

The establishment and maintenance of memorials requires significant investment. Moreover, recording of the names of individuals as proposed requires the verification of records dating back over 70 years, with many of those records not available given the recording practices during that period. DMIRS does not have the resources or the remit to assist with the proposal.

The Wittenoom Steering Committee, led by the Department of Planning, Lands and Heritage (DPLH), continues to coordinate and provide advice on the resolution of issues concerning the residual asbestos in and around the Wittenoom town site.

The Wittenoom Steering Committee recently considered the issue of access to the former township's two cemeteries, which are still frequented by families and visitors. There is a risk of asbestos exposure for visitors to the cemeteries due to asbestos contamination.

Should the Standing Committee on Environment and Public Affairs require further information from the Wittenoom Steering Committee, I respectfully submit that contact be made with Nicole Ford, DPLH Senior Project Manager, Property and Risk Management, [nicole.ford@dplh.wa.gov.au](mailto:nicole.ford@dplh.wa.gov.au).

While I am supportive and sympathetic to the request from the petitioners for permanent and lasting memorials to those that have lost their lives to asbestos-related diseases, I am unable to provide further assistance in the matter.

Yours sincerely



**Hon Bill Johnston MLA**  
**Minister for Mines and Petroleum; Energy;**  
**Hydrogen Industry; Industrial Relations**

5 OCT 2023

cc: *Hon Peter Foster MLC*  
*Member for Mining and Pastoral Region*  
[peter.foster@mp.wa.gov.au](mailto:peter.foster@mp.wa.gov.au)



# Agenda Item 13.5 - Attachment 1

Public Places and Local Government Property Amendment  
Local Law 2023

**LOCAL GOVERNMENT ACT 1995****SHIRE OF ASHBURTON****Public Places and Local Government Property Amendment Local Law 2023**

Under the powers conferred on it by the *Local Government Act 1995* and under all other enabling powers, the Council of the Shire of Ashburton resolved on 14 November 2023 to make this local law.

**1. Citation**

This local law may be cited as the *Shire of Ashburton Public Places and Local Government Property Amendment Local Law 2023*.

**2. Commencement**

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

**3. Principal Local Law**

In this local law the *Shire of Ashburton Public Places and Local Government Property Local Law 2023* published in *Government Gazette* No: 49 on 28 April 2023 is referred to as the Principal Local Law.

**4. Principal Local Law amended**

4.1 The Principal Local Law is amended, as detailed in the following subclauses–

- (a) In clause 1.5 Definitions–
  - (i) delete the following bold text “**Liquor Control Act**” and replace with “**Liquor Control Act**”;
  - (ii) within the definition of **permissible verge treatment** delete the reference to clause “8.4(2)” and replace with “7.4(2)”.
- (b) In clause 2.2(3)(b) delete the following word and numbers “Part 37”.
- (c) In the heading of clause 3.3 delete the word “Licence” and replace with “Permit”;
- (d) In clause 3.3(1)(b) delete the word “licence” and replace with “permit”;
- (e) In clause 4.1 Interpretation–
  - (i) in the definition of **portable direction sign** after the word and, delete the following “portable sign means a portable free standing advertising sign.” and;
  - (ii) immediately following the definition of a portable direction sign and before the commencement of clause 4.2 insert the following as a new definition “**portable sign** means a portable free standing advertising sign.”
- (f) Delete clause 5.5, entirely.
- (g) Delete clause 5.11 entirely, and substitute the following in its place–

**5.11 Disposal of lost property**

- (1) An article left on any local government property may be disposed of by the CEO or an authorised person–
  - (a) in the case of any article of property not claimed within 7 days, that is reasonably believed to be of a realisable value of more than 1% of the amount prescribed by regulation 30(3) of the *Local Government (Functions and General) Regulations 1996* but not exceeding the amount prescribed, by handing the property found to the Western Australian Police Force; or

- (b) in the case of any other article of property found and not claimed within 2 weeks, that is reasonably believed to be of less value than that in subclause (a) –
  - (i) by donation to a not for profit body located in the district, incorporated under the *Associations Incorporations Act 2015*; or
  - (ii) if likely to be of no interest to a not for profit body located in the district, in any manner thought fit.
- (2) Adequate records shall be kept of articles of lost property disposed.
- (h) In clause 7.4(5) delete the reference to clause “8.5” and replace with the reference to clause “7.5”.
- (i) In clause 8.2(2) after the word “animal” insert the words “, other than a cat”.
- (j) In clause 8.2(2)(b) delete the full stop, after the word disease.
- (k) In clause 11.8(1) delete “Schedule 3” and replace with “Schedule 2”.
- (l) In clause 11.8(2) delete “Schedule 3” and replace with “Schedule 2”.
- (m) In clause 1.1 of Schedule 1 – Determinations, within the definition of local law delete the reference to “2022” and replace with “2023”.
- (n) In the third column of Schedule 2 – Prescribed offences, in Item 4 delete the word “licence” and replace with “permit”; and
- (o) delete Item number 11 of Schedule 2 – Prescribed offences, entirely.

Dated:

The Common Seal of the Shire of Ashburton was affixed by authority of a resolution of the Council in the presence of–

.....  
Audra Smith  
Shire President

.....  
Kenn Donohoe  
Chief Executive Officer





# Agenda Item 13.6 - Attachment 1

Budget Amendments November 2023

Budget Amendments - By GL / Job  
31 October 2023 Budget Amendments - By General Ledger

Type	Function	COA	Job	Description	Budget	Amended Budget	Budget Adjustment	Comments
Operating Revenue	Corporate Funds	RV11001	-	Annual Rates	(54,257,900)	(56,557,900)	(2,300,000)	Between adopting the budget and raising rates the triennial UV rate review for the Barrow Island LNG Plant was received from the Valuer General. Annual rate income and budgeted interim rates adjusted by a positive \$1.8M
Operating Revenue	Corporate Funds	RV11002	-	Interim Rates	(1,000,000)	(500,000)	500,000	
Non-Operating Revenue	Community Development	PI13005	I3535	Rio Tinto Inspire Funding - Minna Oval	(2,500,000)	-	2,500,000	The Minna Oval project includes a \$2.5M Municipal Contribution in 23/24. Confirmation of funding for this project is yet to be received and will need to be reconsidered in 24/25. \$2.5M reallocated
Capital Expense	Community Development	PI31403	X3479	Minna Oval Sports Pavilion	5,000,000	-	(5,000,000)	
Non-Operating Revenue	Corporate Funds	RF43110	-	From Reserve - Future Projects	(3,500,000)	-	3,500,000	OVCIP Stage 3 clearances have not been received and this project will not start in 23/24. The \$4.0M of the \$4.5M
Capital Expense	Community Development	PI31503	X2339	Ocean View Caravan Park Stage 3	9,637,900	1,637,900	(8,000,000)	Municipal Contribution in 23/24 is recommended to be quarantined in the Future Projects Reserve with \$0.5M used to fund various activities below in 23/24
Non-Operating Expense	Corporate Funds	RF53010	-	To Reserve - Future Projects	266,900	4,266,900	4,000,000	
Capital Expense	Waste Services	RW3221	X3500	Pnwmf Evaporation Ponds And Drying Bed	1,310,000	3,079,000	1,769,000	Tender RFT 16.23 Pilbara Regional Waste Management Facility - Evaporation Ponds and Drying Pad construction is the subject of a separate Agenda Item at the November 2023 Ordinary Meeting of Council. Existing budget of \$2.995M is \$1.6M short of the preferred tender before allowing for contingency. A total of \$1.769m is being recommended to be funded from the reallocation of municipal allocations above and additional rate revenue.
Capital Expense	Waste Services	RW3221	X3231	Pnwmf - Hazardous Liquid Waste Treatment	100,000	100,000	-	
Capital Expense	Waste Services	RW3221	X0179	Liquid Waste Facility	1,285,000	1,285,000	-	
Capital Expense	Waste Services	RW3221	X0182	Regional Waste Management Facility	631,041	631,041	-	
Capital Expense	Community Development	PI31502	X3588	Onslow Streetscape Preliminary Design Concept	-	1,500,000	1,500,000	At the July 2023 Ordinary Council Meeting Council passed resolution 138/2023 that included "3. Notes that an amount of \$1.5m for the project has been included in the draft 2023/2024 Annual Budget...". A misunderstanding resulted in this budget allocation not being in the budget that Council adopted at the same meeting. This preliminary design work is required to gain access to the \$10.35M held in Community Development Funding
Operating Expense	Infrastructure Services	IS23501	J3589	Shire of Ashburton/Pilbara Transport Plan	-	500,000	500,000	New Project. The Shire is experiencing increasing pressure from the resources sector and pastoralist to improve transport infrastructure within the Pilbara to support existing economic activity and to make other projects economically viable. A Transport Plan is designed to be an overarching plan capable of prioritising road transport investment and leveraging funding from government and private enterprise over the next decade.
Capital Expense	Land And Property	LA30202	X3457	Temporary Office Reburishment	100,000	350,000	250,000	Westpac building purchase settled recently. To fit out the building suitable for staff will require an investment in the region of \$350,000. This includes \$50k of information Technology infrastructure.
Operating Expense	Land And Property	LA23001	J3113	Legal - Land And Asset Compliance	17,300	246,300	229,000	The Shire has a number of sensitive planning matters at present that may require the Shire to undertake a number of studies as part of mitigating any risk to the Shire and ratepayers.
Capital Expense	Ict Services	TV30203	X3264	Live Streaming Equipment	150,000	325,000	175,000	Live Streaming of Council Meetings for Band 1 & 2 Councils becomes mandatory from 1 January 2025. The Shire has placed an order for a portable livestreaming solution and upgrades to the acoustic and meeting room devices in 10 locations across the Shire. This will be installed in March 2024 at a cost of approximately \$190,000. \$40,000 over original budget due to additional meeting rooms across the Shire needing improvements. A separate quote of \$135,000 has also been obtained for Council's consideration. It is recommended that a fixed permanent solution be installed in the Onslow Chambers for both Livestreaming and video conferencing capabilities. A similar arrangement would be recommended for the new Tom Price Administration Centre in the future.
Operating Expense	Town Maintenance	TP26301	T0291	Peter Sutherland Oval - Surface	27,600	97,600	70,000	Annual Oval revitalisation operating expenditure inadvertently omitted from the adopted budget.
Operating Expense	Town Maintenance	TP26301	T0272	Clem Thompson Oval - Surface	8,400	78,400	70,000	
Capital Expense	Infrastructure Services	IS30382	X3454	Tom Price Depot - Office Soundproofing	25,000	60,000	35,000	The Infrastructure Depot office has no sound proofing which is not conducive to a pleasant working environment. Investigations indicate that approximately \$60k of modifications would be required to make meaningful difference.
Operating Expense	Facilities	FT26302	F0353	Nature Park - Playground	12,500	47,500	35,000	Nature Playground requires a sanding and oiling to ensure that it remains safe for usage. Not included in operating expenditure budget.
Operating Expense	Finance	FN24017	-	Annual Audit	47,600	80,600	33,000	After the budget was adopted the OAG provided their estimate for the 22/23 audit which was significantly more than had been allowed for in the annual budget. Should be noted that Audit fees have more than doubled since the OAG took on responsibility for local government audits.
Capital Expense	Plant	LX30512	X3583	Truck Tyre Changer	-	30,000	30,000	WHS audit identified the current practice of manually changing truck tyres as a potential workplace hazard. As a result truck tyre changing has been predominately outsourced at increased expense. Purchase of Truck Tyre changer will eliminate hazard, save on external costs and provide operational efficiency.
Operating Expense	Facilities	FT26402	F3590	972 Central Ave (Ex Westpac Building)	-	25,000	25,000	Operating Expense budget required for ongoing costs now that the settlement for the Building has gone through.
Non Operating Revenue	Regulatory Services	RG13011	I3558	Stronger Communities Program Funding - Messaging Board	(20,000)	-	20,000	Regulatory Services unsuccessfully sought a grant of \$20k to assist with the purchase of 2 messaging boards which needs to be removed from the budget. \$50k capital expenditure budget retained as purchase in 23/24 considered important.
Operating Expense	Ict Services	TV21004	-	Recruitment	-	20,000	20,000	
Operating Expense	Ict Services	TV22003	-	Insurance	-	20,000	20,000	
Operating Expense	Ict Services	TV21003	-	Compensation Insurance	-	8,000	8,000	
Operating Expense	Facilities	FO25402	F0480	Shell Museum (Lot 50 Third Ave Onslow)	-	5,000	5,000	Small budget allocations for a number of general ledger accounts that did not have an initial operating expense budget.

31 October 2023 Budget Amendments - By General Ledger

Type	Function	COA	Job	Description	Budget	Amended Budget	Budget Adjustment	Comments	
Operating Expense	Media And Communications	MC22002	-	Insurance	-	3,000	3,000		
Operating Expense	Facilities	FQ26305	F0604	Pannawonica Transit Park - Facility	-	3,000	3,000		
Capital Expense	Facilities	FX31401	X3447	Tjilina Oval Softball Fence Renewal	60,000	85,000	25,000		
Capital Expense	Facilities	FX31401	X3444	Doug Talbot Bbq - Switchboard Renewal	50,000	25,000	(25,000)		
Capital Expense	Facilities	FX31401	X3521	Meeka Park Bbq Renewal	35,000	21,000	(14,000)		
Capital Expense	Facilities	FX31401	X3443	Paraburadoo Skatepark Bbq Renewal	30,000	21,000	(9,000)		
Capital Expense	Facilities	FX31402	X3450	Nature Park Bbq Area Sharde Sail	35,000	32,000	(3,000)		
Capital Expense	Facilities	FX31403	X3512	Expression Swing - Peter Sutherland Oval, Paraburadoo	15,000	29,500	14,500		
Capital Expense	Facilities	FX31403	X3513	Expression Swing For Meeka Park	15,000	29,500	14,500	Minor adjustments within the Annual Facilities Capital works program following issue of Request for Quotations.	
Capital Expense	Facilities	FX31402	X3448	Onslow Community Garden Lighting Upgrade	60,000	57,000	(3,000)	Adjustments within business unit with no impact on the overall budget bottom line.	
Capital Expense	Facilities	FX31401	X3265	Clem Thompson Oval Scoreboard	38,000	32,000	(6,000)		
Capital Expense	Facilities	FX31201	X3441	Chub Bollard Pathway Lighting	30,000	28,000	(2,000)		
Capital Expense	Facilities	FX31403	X3451	Petersutherland Cricket Enclosure Lighting	20,000	28,000	8,000		
Capital Expense	Facilities	FX30408	X3570	Paraburadoo Childcare Renewal	-	27,000	27,000		
Operating Expense	Facilities	FP25303	F0020	Paraburadoo Administration - Facility	34,700	7,700	(27,000)		
Operating Revenue	Regulatory Services	EH12003	-	Mosquito Control Funding	-	(14,674)	(14,674)	Unbudgeted mosquito control funding received from the Department of Health that requires a matching adjustment to expenditure.	
Operating Expense	Regulatory Services	EH24062	-	Mosquito Control	13,000	27,674	14,674		
Capital Expense	Land And Property	PX30302	X3430	Residential Development - 7 First Ave, Onslow	5,000,000	-	(5,000,000)		
Capital Expense	Land And Property	PX30303	X0177	Accommodation Strategy Budget Balance	-	2,100,000	2,100,000		
Capital Expense	Land And Property	PX30303	X3584	1/5 Anketell Court, Onslow	-	610,000	610,000		
Capital Expense	Land And Property	PX30303	X3585	1119 Warrina Place, Tom Price	-	675,000	675,000	Internal transfer of budget from previous job associated with development at 7 First Avenue, Onslow that has been deferred, to Accommodation Strategy for the spot purchase of properties in Onslow and Tom Price.	
Capital Expense	Land And Property	PX30303	X3586	3 Forrest Court, Onslow	-	540,000	540,000	\$300,000 has also been allocated from this budget allocation for the demolition of properties in Paraburadoo and Onslow as per Council resolution 174/2023 at the 12 September Ordinary Meeting of Council. These funds will be recovered post the demolition works and allocated back to the Housing Reserve.	
Capital Expense	Land And Property	PX30303	X3587	4 Anketell Court, Onslow	-	675,000	675,000		
Operating Expense	Land And Property	PX24103		1/5 Anketell Court, Onslow	-	25,000	25,000		
Operating Expense	Land And Property	PX24103		8 Warrina Place, Tom Price	-	25,000	25,000	Small operating budget provided for each of the 4 houses currently in the process of being purchased.	
Operating Expense	Land And Property	PX24103		3 Forrest Court, Onslow	-	25,000	25,000		
Operating Expense	Land And Property	PX24103		4 Anketell Court, Onslow	-	25,000	25,000		
Operating Expense	Land And Property	LA24104		Demolition of Houses and Improvements	-	300,000	300,000		
Operating Revenue	Community Development	PJ13010	I3538	Minres Funding - Onslow Jetty	(15,000,000)	-	15,000,000	Clearances and detailed design of the new jetty are progressing during 23/24, however construction is not expected to commence until late 24/25 or early 25/26. Will be rebudgetted when in a position to go to procurement for construction.	
Capital Expense	Community Development	PJ1803	X3483	Onslow Jetty - Construction	15,000,000	-	(15,000,000)		
Non-Operating Revenue	Corporate Funds	RF43116		From Reserve - Tom Price Administration Facility	(5,000,000)	-	5,000,000	Rio Tinto have advised there is a minimum 2 year wait for the power to be upgraded in Poinciana Street. Project removed from 23/24 budget. Workshop to be held with Council in December to discuss options given unforeseen development obstacle.	
Capital Expense	Community Development	PJ30333		Administration Centres - New	5,127,000	127,000	(5,000,000)		
Capital Expense	Airport Services	AR32103	X3431	Explosive Trace Detector	20,000	35,000	15,000	Additional amount required from the Airport Reserve to allow for the required purchase of explosive trace detection equipment that has to be imported from overseas.	
Non-Operating Revenue	Corporate Funds	RF43107		From Reserve - Airport	(1,686,054)	(1,701,054)	(15,000)		
Capital Expense	Community Development	PJ1403	X2344	Foreshore Masterplan - ANZAC Memorial Stage 1	414,850	2,181,850	1,767,000	Combining of two jobs and renaming to Foreshore Masterplan - Anzac Memorial Stage 1. No changes to existing budget	
Capital Expense	Community Development	PJ1401	X3477	Onslow Foreshore Masterplan Works	1,767,000	-	(1,767,000)		
<b>NET IMPACT ON MUNICIPAL SURPLUS/DEFICIT</b>							<b>\$</b>	<b>-</b>	



# Agenda Item 14.1 - Attachment 1

Letter - Invitation to register as RoadWise Council



8 August 2023

Our Ref: 560335\NS:BB

Via email: kenn.donohoe@ashburton.wa.gov.au  
Cc: Chris.hurstfield@ashburton.wa.gov.au

Mr Kenn Donohoe  
Chief Executive Officer  
Shire of Ashburton  
PO Box 567  
TOM PRICE WA 6751

Dear Mr Donohoe

I am pleased to invite the Shire of Ashburton to become a RoadWise Council. This new initiative has been developed to encourage, motivate and support Local Governments to incorporate best practice road safety principles and policy across their business services to reduce the number of people killed and seriously injured on local roads.

By becoming a RoadWise Council you will:

- Demonstrate a commitment to improve road safety outcomes within your community using the resources available to you.
- Have access to the RoadWise Council logo for use on Shire of Ashburton promotional communications or infrastructure.
- Gain priority access to WALGA's road safety services and products.
- Be eligible for formal recognition for road safety management and actions, including support in benchmarking and monitoring progress of road safety outcomes through the RoadWise Recognised initiative.

To register as a RoadWise Council please complete the following steps:

1. Obtain a Council resolution in support of becoming a RoadWise Council OR provide a declaration signed by the Chief Executive Officer and the Mayor/Shire President.
2. Nominate at least two personnel (Officers and/or Elected Members) to be the primary point of contact for road safety matters.

We welcome your registration by submitting the attached form, together with supporting documentation, to [roadwise@walga.asn.au](mailto:roadwise@walga.asn.au).

If you require further information or assistance, including sample resolution or declaration wording, please contact your assigned Road Safety Advisor, Greg Hayes, phone 0419 192 759, or email [ghayes@walga.asn.au](mailto:ghayes@walga.asn.au).

Yours sincerely

A handwritten signature in black ink, appearing to read 'Nick Sloan', is written over a light blue horizontal line.

**Nick Sloan**  
Chief Executive Officer

*Enclosure*



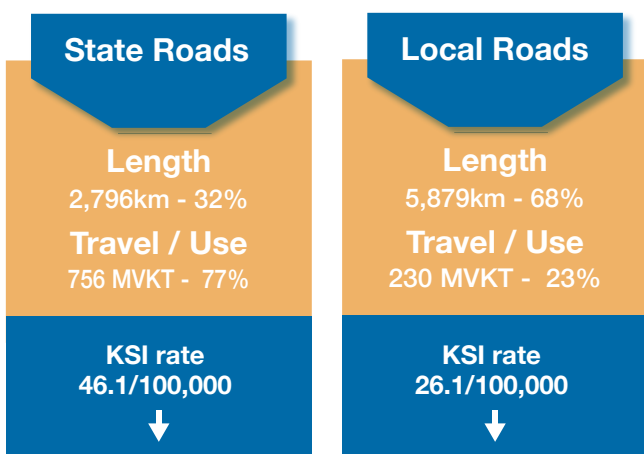


# Agenda Item 14.1 - Attachment 2

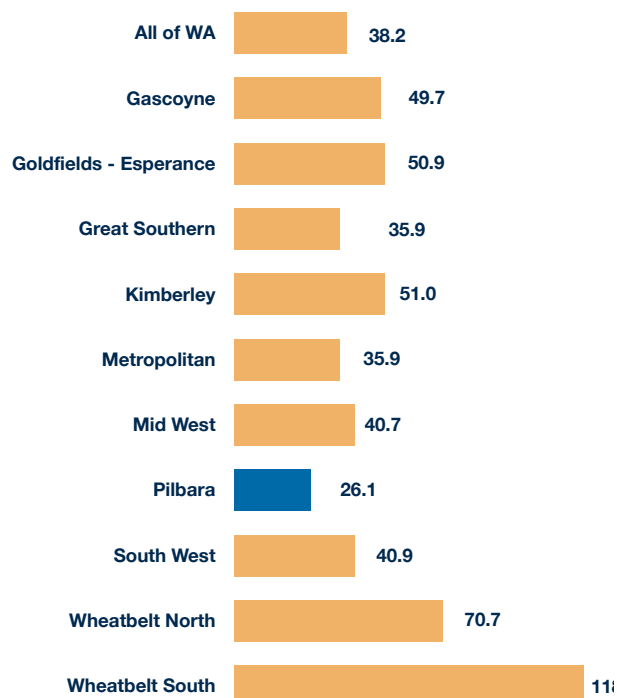
## Road Safety Performance Report

# Road Safety Performance Local Government Roads 2016 - 2020 Pilbara Region

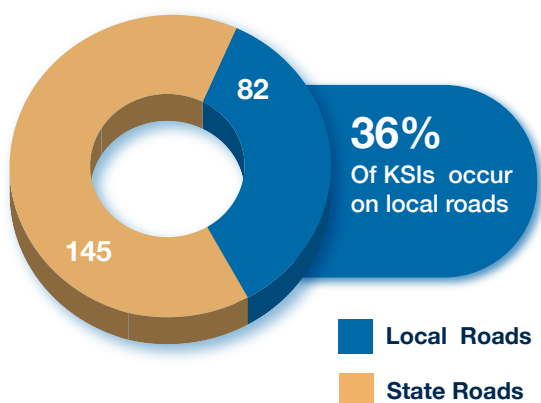
March 2023



Average Annual KSI Rate per 100,000 Population by Region

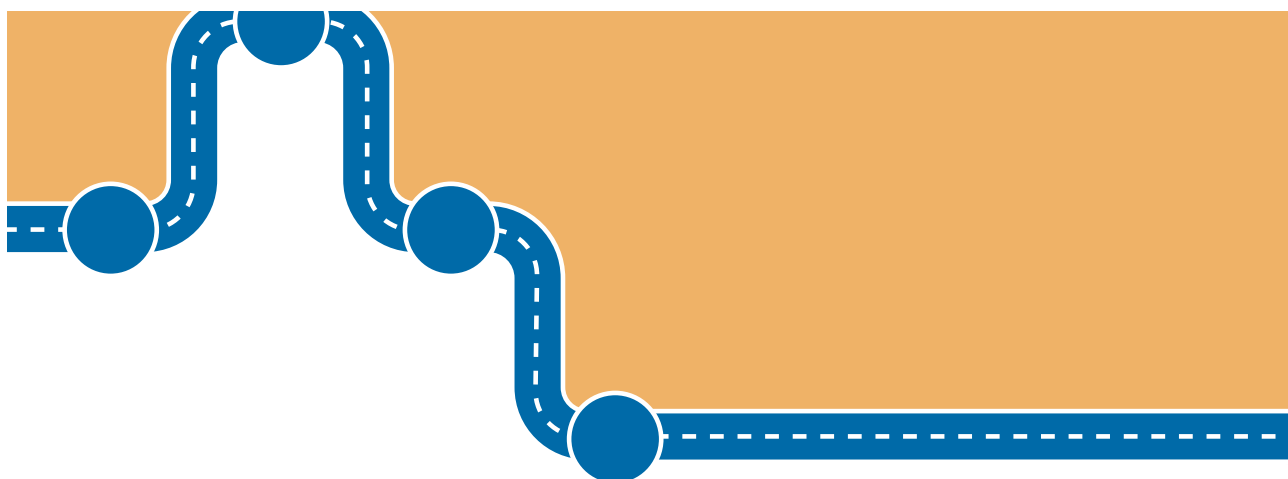


## Killed & Seriously Injured



RoadWise® | WALGA  
[www.roadwise.asn.au](http://www.roadwise.asn.au)  
[roadwise@walga.asn.au](mailto:roadwise@walga.asn.au)





**People Killed & Seriously Injured on Local Government Roads**

Local Government	Killed	Seriously injured	Total KSI
Ashburton	0	9	9
East Pilbara	0	11	11
Karratha	0	34	34
Port Headland	1	27	28
<b>Total</b>	<b>1</b>	<b>81</b>	<b>82</b>

**Crash Type**

Crash Type	KSI	% KSI Crashes	Change from 2015 - 19
Off Carriageway Hit object	20	24.4%	↑
Hit Pedestrian	16	19.5%	↑
Non-collision	16	19.5%	↑
Right Angle	9	11.0%	↓
Right Turn Thru	5	6.1%	↑
Hit Object	4	4.9%	↑
Off Carriageway Non-collision	4	4.9%	↑
Rear End	4	4.9%	↓
Sideswipe	2	2.4%	↓
Head On	1	1.2%	↑
Other	1	1.2%	↑
Hit Animal	0	0.0%	↓
<b>Total</b>	<b>82</b>	<b>100%</b>	

Primary source: Government of Western Australia, Road Safety Commission, December 2021

Data to be read in conjunction with reporting notes

**Priority Treatment Areas**

**Run-off-road 29.3%**

**Hit Pedestrian 19.5%**

**Non-collision 19.5%**



# Agenda Item 14.1 - Attachment 3

Road Safety Performance Report Supporting Documents



# Road Safety Performance Local Government Roads 2015-2019

Supporting Notes  
July 2022

## All Regions (including Metropolitan)

The primary source for data in this report is the Government of Western Australia, Road Safety Commission, December 2021, unless otherwise specified in these notes.

## Road Network

This section classifies the region's road network according to whether Main Roads WA (state roads) or Local Government (local roads) is responsible for managing the road infrastructure. Included in this graphic is:

- total length of roads in kilometres and percentage of road length, in the region, managed by Local Government and Main Roads WA,
- an estimate of travel in the region, based on Million Vehicle Kilometres Travelled (MVKT). This includes trucks and light vehicles,
- percentage of MVKT in the region on Local Government and Main Roads WA managed roads, and
- average annual KSI rate per 100,000 population. The arrows below show the change in the Killed and Seriously Injured (KSI) rate from the previous five year reporting period, 2014-2018.

↑ Increased      ↓ Decreased      → Remains the same

**Local road network** - All roads in the region managed by Local Governments. Information is sourced from WALGA's *Report on Local Government Road Assets and Expenditure 2019/20*<sup>1</sup>.

**State road network** - All roads in the region managed by Main Roads WA on behalf of the State and Commonwealth Governments. Information is sourced from the *Main Roads WA Annual Report 2020*<sup>2</sup>, except for the following regions;

- **Gascoyne** - State road length data is for the Gascoyne region and is sourced from personal communication 10/02/2022 with Main Roads Mid West Gascoyne.
- **Mid West** - State road length data is for the Mid West region and is sourced from personal communication 10/02/2022 with Main Roads Mid-West Gascoyne.
- **Wheatbelt North** - State road length data is for the Wheatbelt North region and is sourced from the *Main Roads WA Annual Report 2014*<sup>3</sup>.
- **Wheatbelt South** - State road length data is for the Wheatbelt South region and is sourced from the *Main Roads WA Annual Report 2014*<sup>3</sup>.

<sup>1</sup> Western Australian Local Government Association, [Report on Local Government Road Assets and Expenditure 2019-2020](#).

<sup>2</sup> Main Roads Western Australia, [Main Roads Western Australia 2020 Annual Report](#).

<sup>3</sup> Main Roads Western Australia, [Main Roads Western Australia 2014 Annual Report](#).

### **Average Annual KSI Rate per 100,000 Population by Region**

---

The Average Annual Killed and Seriously Injured (KSI) rate is the average number of people killed and seriously injured per 100,000 population per year. The five-year, 2015–2019, Average Annual KSI rate data was calculated using 2019 population data and 2015-2019 crash data.

The bar chart included in the report allows for a comparison of road safety performance across the different regions in WA, as well as all of WA, as measured by Average Annual KSI Rate. This adjusts for the size of the population in each region, so they can be compared on a common basis.

Benchmarking and comparing road safety performance are increasingly being used as an approach to encourage improvements in road safety<sup>4</sup>. Result comparisons help to promote best practice, encourage the adoption of ambitious road safety performance targets and boost political leadership to create a safer road transport system for all<sup>5</sup>.

Population data was sourced from the Australian Bureau of Statistics through the *Report on Local Government Road Assets and Expenditure 2019/20*<sup>1</sup>.

### **Killed and Seriously Injured**

---

For every death on the region's roads in the period 2015-2019, there were many more people seriously injured. Many of these serious injuries result in permanent disability and change lives forever, placing a huge burden on public health resources and the community.

#### **Definitions**

- Road crash fatality in WA – a person who was killed immediately or died within 30 days of the date of a road crash, as a result of the crash.
- Road crash serious injury in WA – a person admitted to hospital as an inpatient for treatment of injuries sustained in a crash but did not die within 30 days of the crash.

The pie chart shows the number of people in the region killed and seriously injured in the five year period, 2015-2019, on local and state roads, and the percentage of KSI on local roads.

The infographic shows the breakdown on local roads in the region of the number of people killed and the number of people seriously injured.

### **Killed and Seriously Injured by Local Government**

---

The first table on page two provides a breakdown of the number of people killed and seriously injured on local roads in the region, by Local Government area, for the five year period 2015-2019.

This information can be useful to Local Governments to assess the extent of road trauma, monitor changes over time and to set reduction targets.

**Wheatbelt North** – The Shire of Nungarin was inadvertently omitted from the list of Local Governments in this report. There were no KSIs for the Shire for the five year period 2015-2019.

---

<sup>4</sup> Wegman, F., Oppe, S. (2010), *Benchmarking road safety performances of countries*. Safety Science, Volume 48, Issue 9, Pages 1203-1211.

<sup>5</sup> Chen, F et al. (2016), *Benchmarking road safety performance: Identifying a meaningful reference (best-in-class)*, Accident Analysis & Prevention, Volume 86, Pages 76-89.

## Crash Type

---

Information on crash types gives road managers the opportunity to pin-point the types of crashes occurring on their network, and helps to identify priorities and develop strategies that relate specifically to the unique needs of the region (unless stated otherwise).

This data can provide a rationale that may be used to support the allocation of funds in road program budgets for the installation of safe system treatments that will counteract the road crash types that result in the greatest number of people killed and seriously injured. For example, the installation of roadside barriers or sealing shoulders can be used to alleviate run-off-road crashes.

The second table on page two of the report shows:

- KSI crash types in descending order,
- the number and percentage of KSIs, in the region, and
- the change in percentage of KSI crashes from the previous reporting period, 2014-2018.

↑ Increased      ↓ Decreased      ➡ Remains the same

Crash types with no KSI crashes for the five-year period have not been included in the table.

This information may assist Local Governments to identify and prioritise their works program to treat the crash types leading to the most harm when maintaining, upgrading or renewing their roads, as well as preventing crash types when expanding the road network.

### Definitions:

- **Off Carriageway Non-Collision** - RUM Codes 71, 73, 81, 83, which are loss of control off carriageway.
- **Non-Collision** - defined by the RUM Codes 75, 85 which are also loss of control on carriageway.
- The RUM Code 76 and 77 may refer to the crash type *Non-Collision* which are also loss of control but at an intersection, depending whether an object was hit or not.

RUM code details are available on the Main Roads WA website.

## Priority Treatment Areas

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The most common crash types provide information that can assist Local Governments to prioritise their time, resources, and effort towards implementing road safety interventions, specifically those that target the crashes that are causing the most harm to people in their area.

**Run-off-road crashes include:** Off Carriageway, Hit Object crashes and Off Carriageway, Non-collision crashes.

**Intersection crashes include:** Right angle and right turn thru crashes.

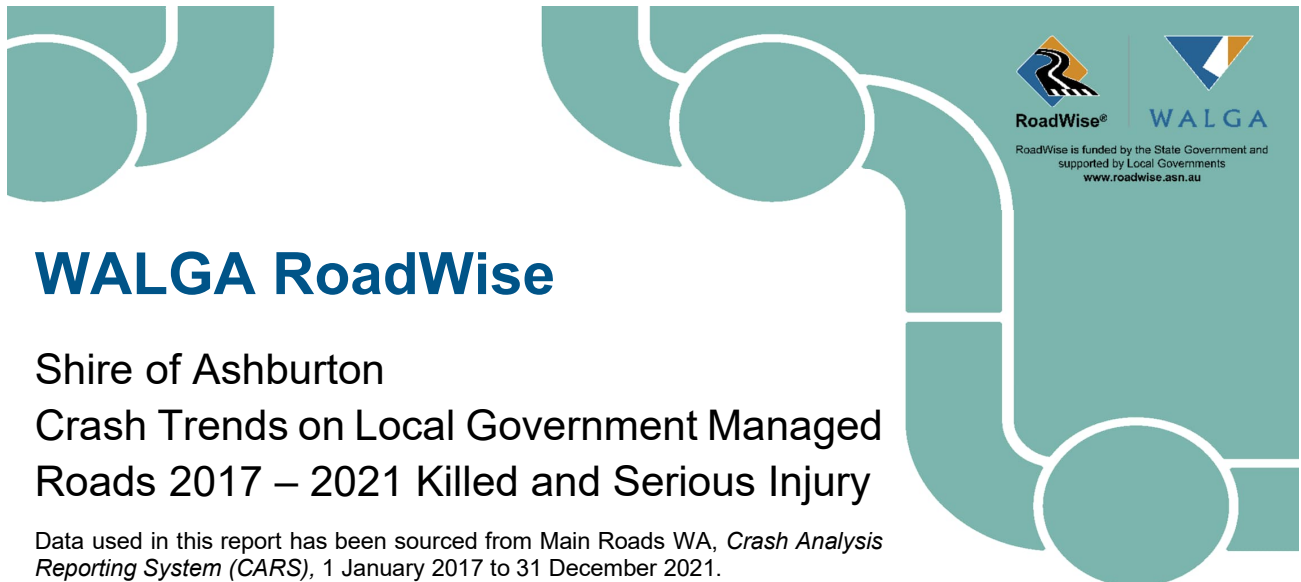
**Examples of Treatments by Crash Type and RUM Code**

Crash Type	Treatments	RUM Codes
Run-off-Road	<p><b>Examples</b> Reduce travel speed, clear zones, widen shoulders, wire rope barriers, audible edge lining, consistent road design and delineation, reflective guide posts.</p> <p><b>Relevant Austroads Guides:</b>  <a href="#">Safe System Assessment Framework (AP-R509-16)</a>  <a href="#">Guide to Road Safety Part 2: Safe Roads (AGRS02-21)</a>  <a href="#">Safe System Roads for Local Government (AP-518-16)</a></p>	<p>71. Left off carriageway                      72. Left off carriageway into object/vehicle                      73. Right off carriageway                      74. Right off carriageway into object/vehicle                      81. Off carriageway right bend                      82. Off carriageway right bend into object                      83. Off carriageway left bend                      84. Off carriageway left bend into object  <a href="#">RUM Codes</a></p>
Non-Collision	<p><b>Examples</b> Reduce travel speed, widen shoulders, consistent road design and delineation, audible edge lining, reflective guide posts.</p> <p><b>Relevant Austroads Guides</b>  <a href="#">Safe System Assessment Framework (AP-R509-16)</a>  <a href="#">Guide to Road Safety Part 2: Safe Roads (AGRS02-21)</a>  <a href="#">Safe System Roads for Local Government (AP-518-16)</a></p>	<p>75. Lost control on carriageway                      85. Out of control on carriageway                      76. Left turn (intersection)                      77. Right turn (intersection)  <a href="#">RUM Codes</a></p>
Intersection	<p><b>Examples</b> Reduce travel speed, roundabouts, intersection platforms, grade separation, ban selected movements.</p> <p><b>Relevant Austroads Guides</b>  <a href="#">Safe System Assessment Framework (AP-R509-16)</a>  <a href="#">Guide to Road Safety Part 2: Safe Roads (AGRS02-21)</a>  <a href="#">Safe System Roads for Local Government (AP-518-16)</a></p>	<p>11. Thru - thru                      12. Right - thru                      13. Left - thru                      14. Thru - right                      15. Right - right                      16. Left - right                      17. Thru - left                      18. Right - left                      19. Left - left  <a href="#">RUM Codes</a></p>
Hit Pedestrian	<p><b>Examples</b> Reduce travel speed, grade separation, footpaths, raised crossings, pedestrian refuge islands, improved lighting.</p> <p><b>Relevant Austroads Guides</b>  <a href="#">Safe System Assessment Framework (AP-R509-16)</a>  <a href="#">Guide to Road Safety Part 2: Safe Roads (AGRS02-21)</a>  <a href="#">Safe System Roads for Local Government (AP-518-16)</a></p>	<p>1. Near side                      2. Emerging                      3. Far side                      4. Play/work/stand on carriageway                      5. Walking with traffic                      6. Walking against traffic                      7. Driveway                      8. On footway                      9. Struck while boarding or alighting  <a href="#">RUM Codes</a></p>



# Agenda Item 14.1 - Attachment 4

Local Crash Data - Ashburton



# 41 Total Killed and Serious Injury (KSI) Crashes

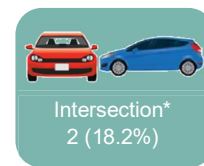
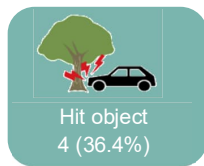
This figure represents 24.12 per cent of the Pilbara regions KSI crashes.

**11** KSI crashes occurred on the Shire’s managed roads. This is an average annual KSI crash rate of 16.89 per 100,000 population.

**30** KSI crashes occurred on the state managed roads. This is an average annual KSI crash rate of 46.06 per 100,000 population.

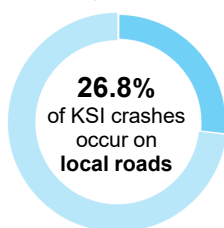
## In Focus: KSI Crashes on Shire of Ashburton Managed Roads

### Killed and Serious Injury Priority Crash Nature

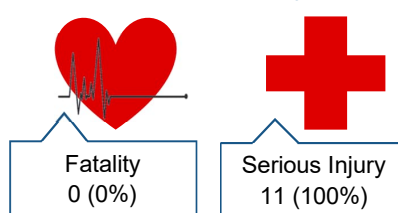


\* Intersection crashes combine the crash type of right turn and right turn through

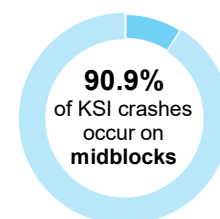
### Road Type



### Crash Severity



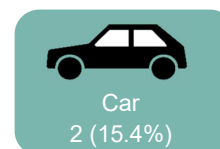
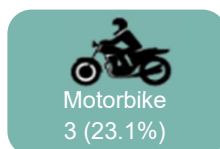
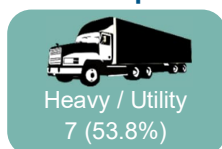
### Road Location



### Killed and Serious Injury Priority Roads

2 Central Road

### Modes of Transport



Katherine Celenza, Regional Road Safety Advisor

[www.roadwise.asn.au](http://www.roadwise.asn.au)



## Crash Nature in Focus

**Intersection Crashes** **1 (9.1% of local road KSI crashes)**

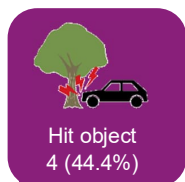
With there being only one intersection crash on the Shire of Ashburton’s managed roads there is insufficient data to provide further information on this crash type.

**People Walking or Cycling Crashes** **1 (9.1% of local road KSI crashes)**

With there being only one crash involving people walking or cycling on the Shire of Ashburton’s managed roads there is insufficient data to provide further information on this crash type.

**Single Vehicle Crashes** **9 (81.8% of local road KSI crashes)**

**Most Common Crash Nature**



**Vehicle Movements**

- 5** Out of control
- 3** Out of control: road condition

**Which Roads**

The nine crashes all occurred at different locations, there is insufficient data to provide further information.



# Agenda Item 15.1 - Attachment 1

## Streetscape Option 2 - Landscape Report Rev A



# ONSLOW

TOWN CENTRE STREETScape UPGRADE



September 2023



REVISION	DATE	ISSUE OR AMENDMENT	BY	REVIEWED
A	11/09/2023	ISSUE FOR CLIENT COMMENT	MM	SC

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- 1.3 Proposed Street Perspective . . . . . 8
- 1.4 Proposed Street Changes . . . . .10
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- 1.8 Parklet & Plaza to IGA . . . . .14
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- 2.0 Public Art Strategy . . . . . 16**
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# 1.0 Landscape Concept Plans

## 1.1 Detailed Street Plan - Simpson Street to Third Street





- LEGEND**
- 01 LARGE SHADE STRUCTURE TO OPEN PLAZA FOR FLEXIBLE PLAZA SPACE
  - 02 NEW FORMALISED ON STREET PARKING
  - 03 PUBLIC ART SCULPTURE TO ROUNDABOUT
  - 04 PEARL INDUSTRY THEMED SHADE STRUCTURE TO INTERSECTION WITH NEW PAVING & SEATING.
  - 05 ARBOR STRUCTURE TO PEDESTRIAN WALKWAY
  - 06 RAISED/FLUSH ROAD CROSSING. FEATURE WALLS TO MEDIAN TO FORMALISE CONNECTION
  - 07 PARKLET TO ROAD VERGE INC TIMBER BENCHES, TABLES & LIGHTING
  - 08 NEW PARKING TO SHIRE OWNED LOT. ENTRY TO CARPARK TO CREATE SHARED SPACE/PARKLET WITH ARBORS & SEATING
  - 09 NEW NIBS TO FORMALISE PARALLEL PARKING
  - 10 WIDENED MEDIAN WITH EXISTING TREES
  - 11 RECLAIM CARPARKING BAYS TO CREATE OPPORTUNITY FOR ALFRESCO TO BEADON BAY HOTEL

- LEGEND**
- ROAD
  - FEATURE PAVING
  - PAVING/CONCRETE HARDSTAND
  - STEEL INLAITS TO HARDSTAND
  - SEATING WALLS
  - SHRUB PLANTING
  - PROPOSED TREES
  - EXISTING TREES
  - PUBLIC ART OPPORTUNITY
  - PROPOSED CROSSOVER

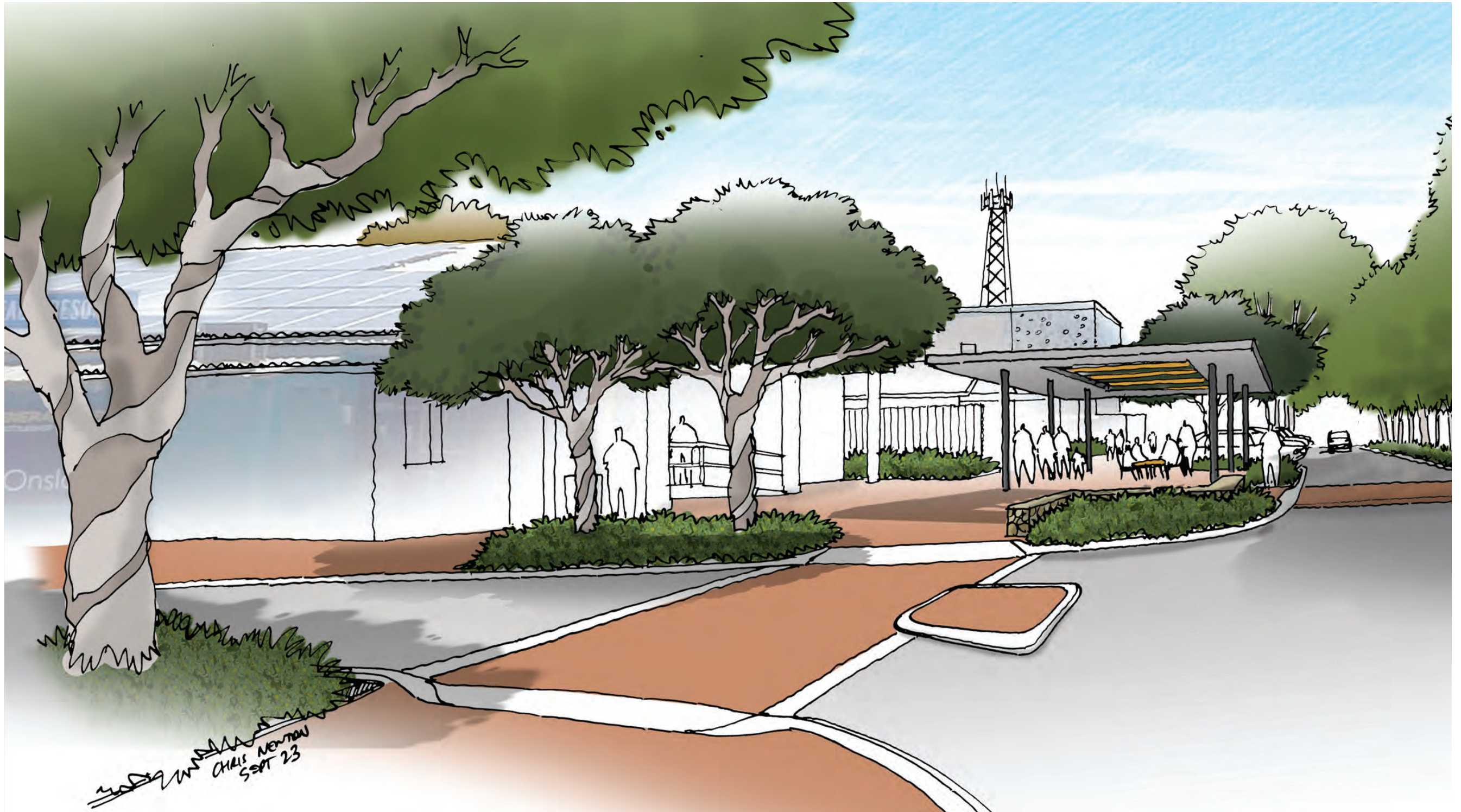
## 1.2 Existing Street Perspective







### 1.3 Proposed Street Perspective



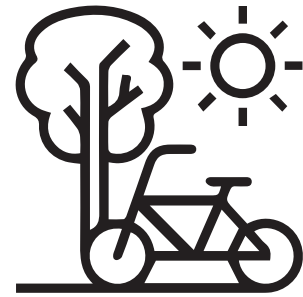


## 1.4 Proposed Street Changes



### 34% Asphalt Reduction

Road surfacing has been decreased to help reduce the heat island effect, create a more comfortable microclimate & accommodate the large existing trees and future growth. Less road surfacing will also assist with traffic calming suitable for a Main Street



### 107% Increased Public Space

Parking & road surfacing has been reclaimed to be used as public space for alfresco dining, activation & event opportunities, seating & respite areas, public art, shade structures & additional shade trees.



### Positive Parking Impact

Although road surfacing & parking areas have been reclaimed through the design to be used as public space, the overall impact to parking has seen an **increase in parking bays by 21**. Additional bays have been included on the Shire owned Lot & Third Street, whilst some on street parking has been retained on Second Ave.

## 1.5 Street Mood Imagery



Large Public Art & Feature Lighting



Cultural Representation



Parklet Opportunities

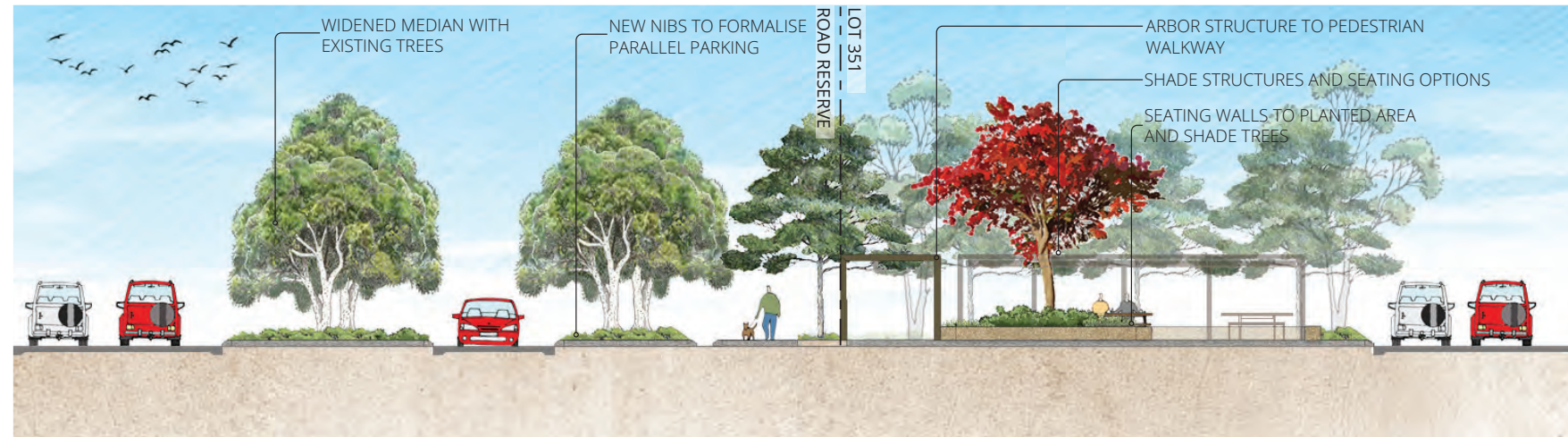


Shaded Walkways



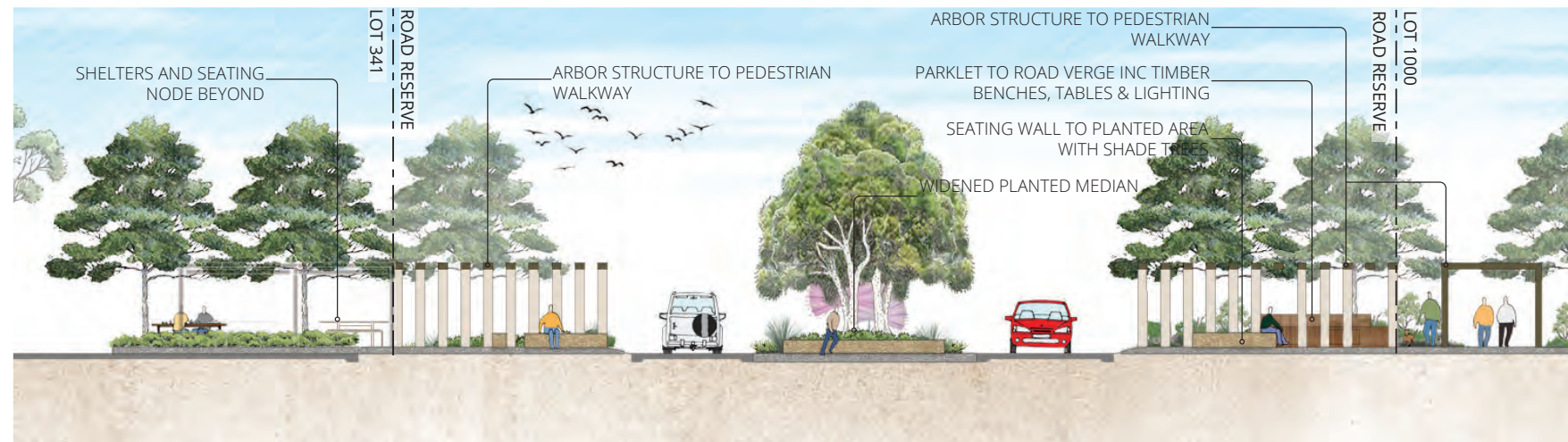
Respite Areas

### 1.6 Proposed Road Cross Sections



← CARPARK | ROAD | PLANTED MEDIAN WITH EXISTING TREES | ROAD | PLANTED NIBS WITH EXISTING TREES | VERGE | SHARED SPACE/PARKLET WITH ARBORS & SEATING | PROPOSED CARPARK →

**SECTION 1**  
1:200



← FUTURE CARPARK | PARKLET TO ROAD VERGE | ROAD | MEDIAN | ROAD | OPEN PLAZA | IGA →

**SECTION 2**  
1:200

### 1.7 Parklet & Parking to Shire Owned Lot #27



#### LEGEND

- 01 NEW NIBS & STREET TREES TO FORMALISE ON STREET PARKING
- 02 NEW RAISED/FLUSH ROAD CROSSING LOCATED TO PROVIDE DIRECT CONNECTION TO SHIRE BUILDING.
- 03 PLAZA AREA TO SHIRE BUILDING
- 04 TIMBER SEATING & TABLES TO SMALL PARKLET
- 05 SHARED PAVED AREA TO PROVIDE CONNECTION TO CARPARK & OPPORTUNITY FOR EVENT SPACE
- 06 ARBOR STRUCTURES WITH SEATING
- 07 SEATING WALL WITH SHRUB PLANTING & SHADE TREE
- 08 NEW PARKING TO SHIRE OWNED LOT (20 NEW BAYS)
- 09 PARKING TO CONNECT TO EXISTING SHIRE CARPARK & INTERFACE SECURED WITH DROP DOWN GATE



Parklet to road verge



Pearl lugger inspired furniture

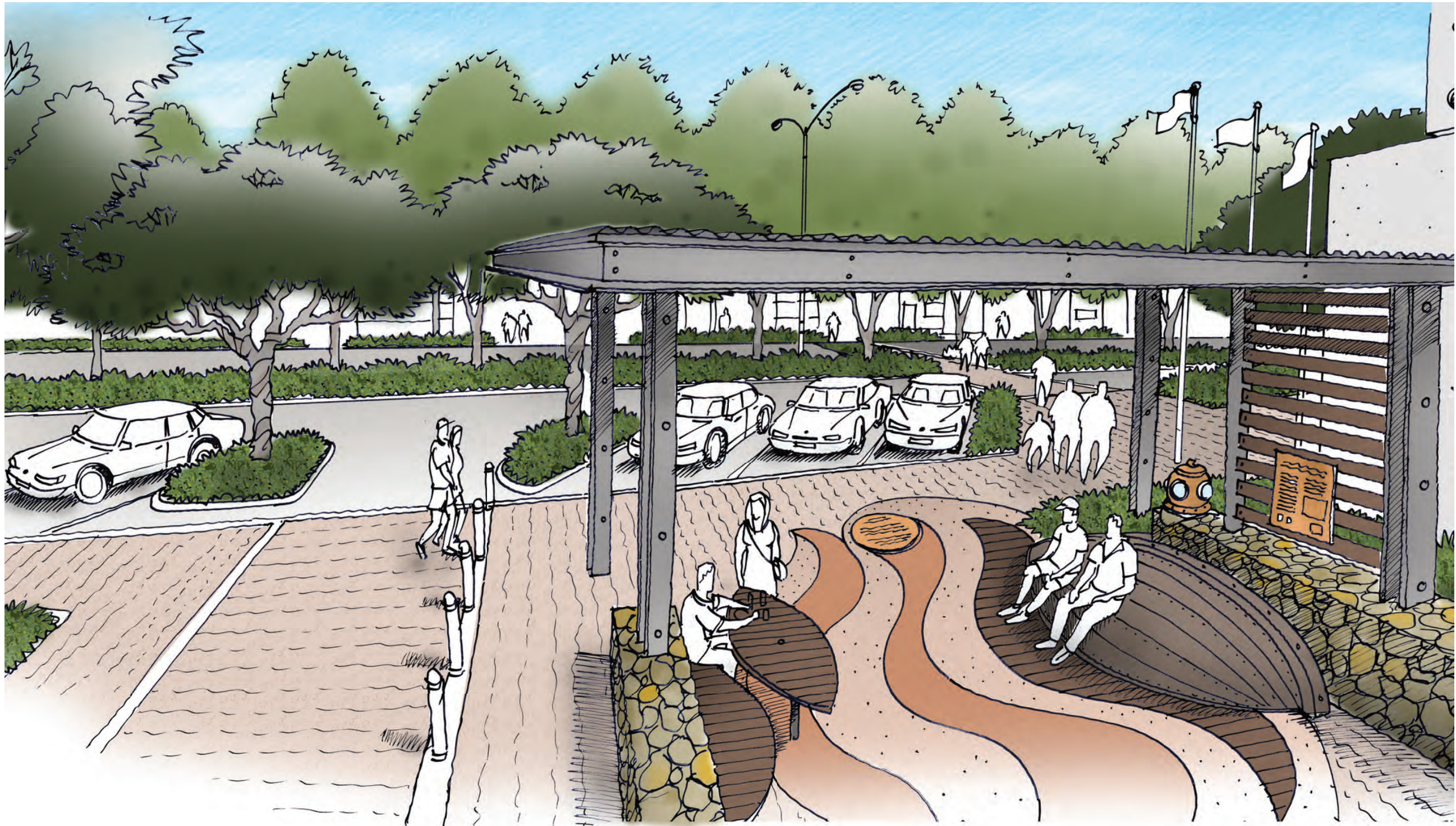


Integrated shared plaza for road access to carparking & parklet



Shared plaza space with shade structures & seating

View: Parklet North of Shire building looking towards Second Ave



### 1.8 Parklet & Plaza to IGA



- LEGEND**
- 01 LARGE SHADE STRUCTURE TO OPEN PLAZA FOR FLEXIBLE PLAZA SPACE
  - 02 PUBLIC ART SCULPTURE TO ROUNDABOUT
  - 03 PEARL INDUSTRY THEMED SHADE STRUCTURE TO INTERSECTION WITH NEW PAVING & SEATING.
  - 04 ARBOR STRUCTURE TO PEDESTRIAN WALKWAY
  - 05 RAISED/FLUSH ROAD CROSSING. FEATURE WALLS TO MEDIAN TO FORMALISE CONNECTION
  - 06 WIDENED MEDIAN WITH EXISTING TREES
  - 07 NEW NIBS & STREET TREES TO FORMALISE ON STREET PARKING
  - 08 TIMBER SEATING & TABLES TO SMALL PARKLET
  - 09 STONE SEATING WALLS TO INTERSECTION



Large communal shelter to plaza space



Arbors to pedestrian walkways



Shaded seating areas to road verge & pedestrian walkways



### 1.9 Proposed Parking Bays

Whilst a key goal of the streetscape upgrade to Second Avenue is to create a pedestrian friendly & vibrant environment, it is also understood & accepted that parking must be maintained throughout the streetscape to service surrounding retail & commercial tenancies.

Although the masterplan proposes some modifications to the current parking arrangements, additional parking areas away from the key activity areas have been proposed. This provides places for people, opportunity for suitable shaded walkways for comfort, areas for activity & vibrancy, better connectivity and increasing pedestrian safety throughout the streetscape.




#### Proposed Parking Numbers

Street	Existing	Proposed	Change
Second Ave	35	39	+4
Third Street	10	27	+17
Simpson Street	14	14	+0

\*Second Ave includes new parking proposed to Shire owned Lot #27

Estimated Parking Increase/Reduction 46%

#### LEGEND

-  PROPOSED PARKING AREAS
-  OPPORTUNITY FOR ADDITIONAL PARKING
-  PROPOSED VEHICLE MOVEMENT



## 2.0 Public Art Strategy

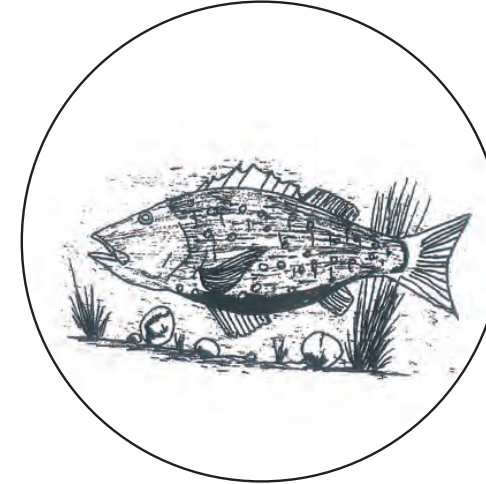
### 2.1 Feature Paving Inlay Opportunities



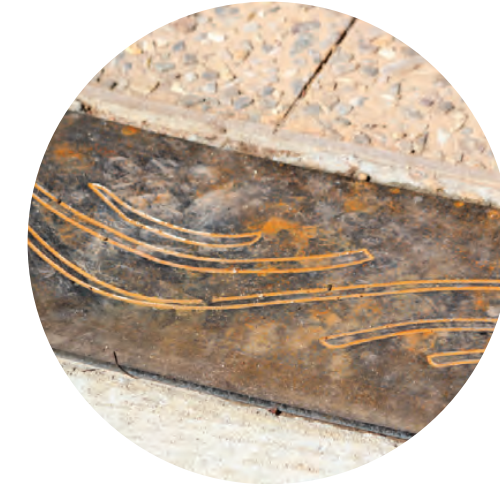
Etched Paving Inlays with Thalanyji theming & knowledge sharing.



Bunggurdi.  
Big Red Plains Kangaroo.

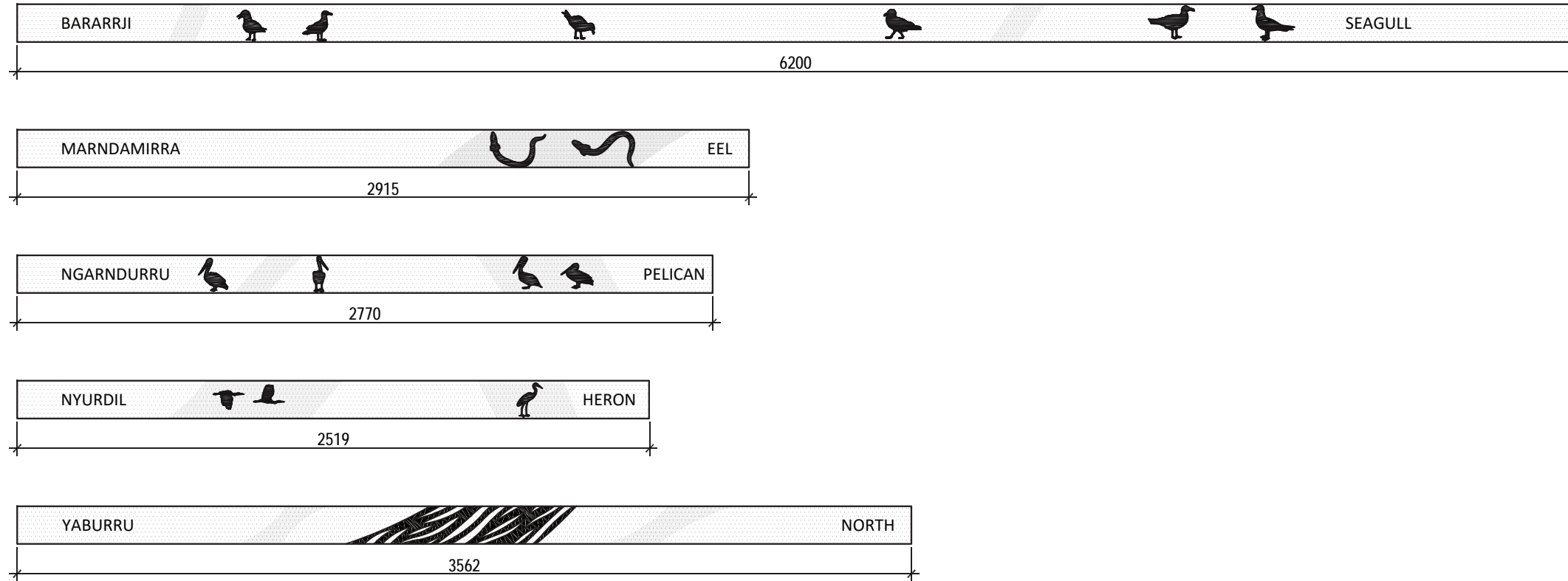


Gabu.  
Spangled Perch.



Etched patterning to paving inlays.

#### INDICATIVE INLAY DESIGNS

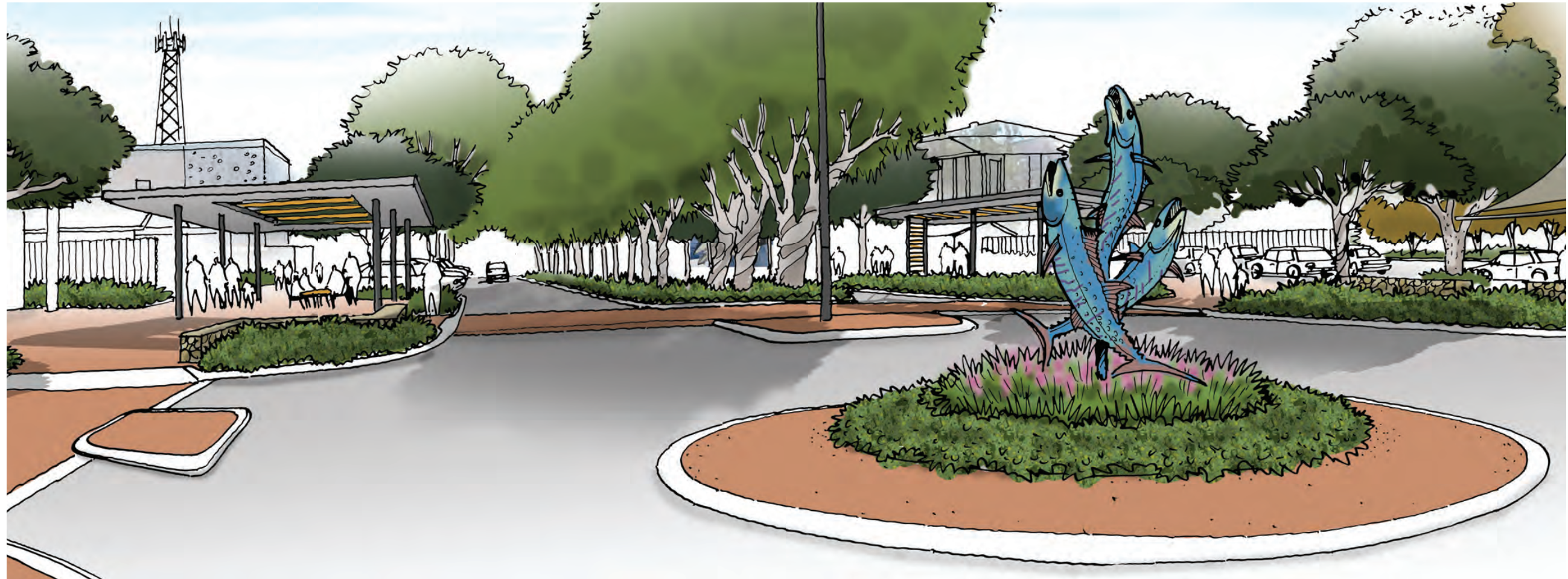


## 2.2 Roundabout Sculpture Opportunities

### Mulla Mulla Flower Sculpture



Mackeral Sculpture



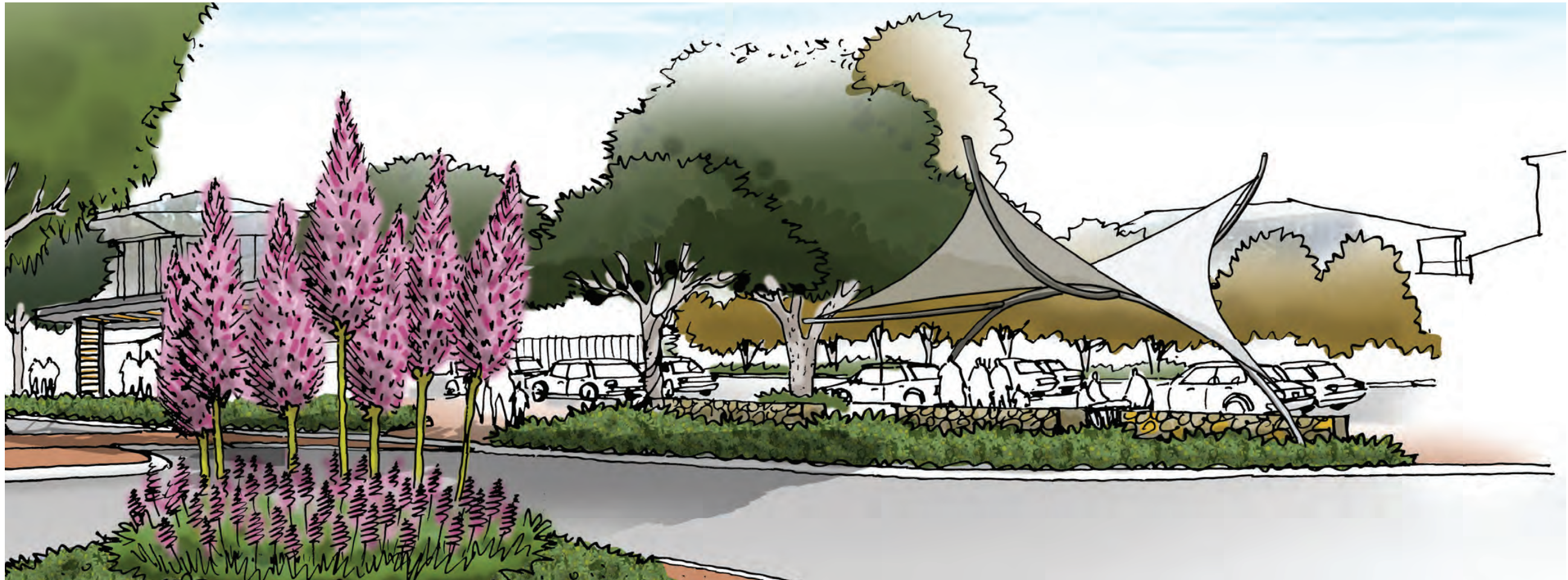
Star Finch & Green Bird Flower Sculpture



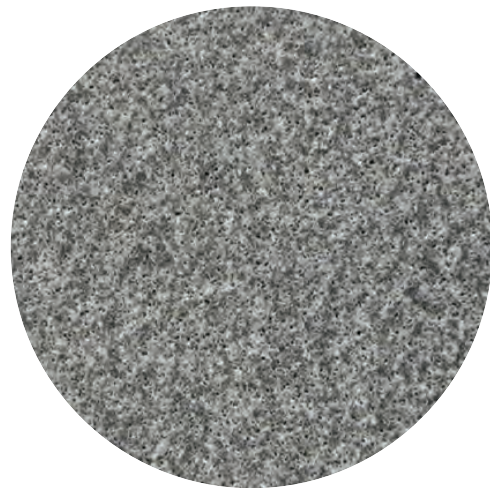
Ashburton Pea Sculpture



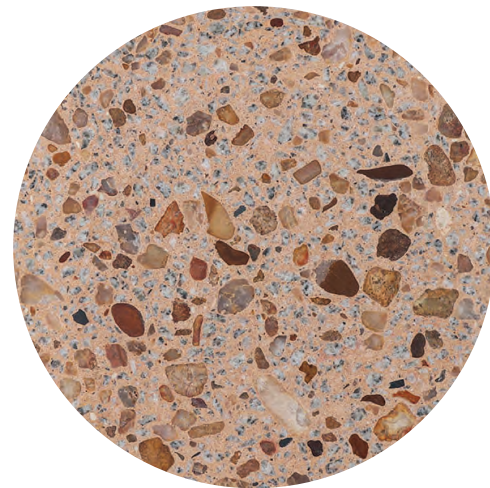
### 2.3 Shade Structure Opportunities



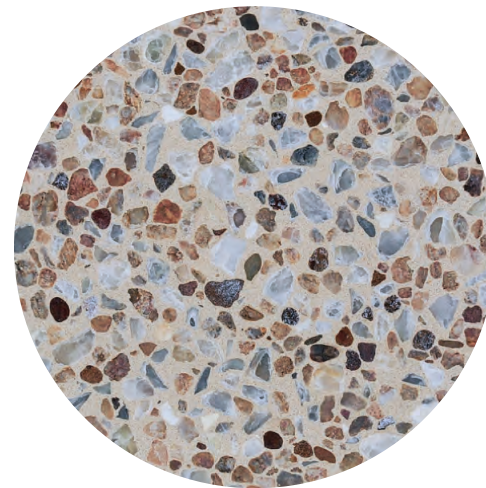
### 3.0 Indicative Material Palette



Urbanstone Bush Hammered Granite Paving  
'Bluestone'  
600x300x40mm



Urbanstone 400x200x60 Engineered Pavers  
Colour: 'New Amber'. Finish: Shotblast



Urbanstone 400x200x60 Engineered Pavers  
Colour: 'River Topaz'. Finish: Shotblast



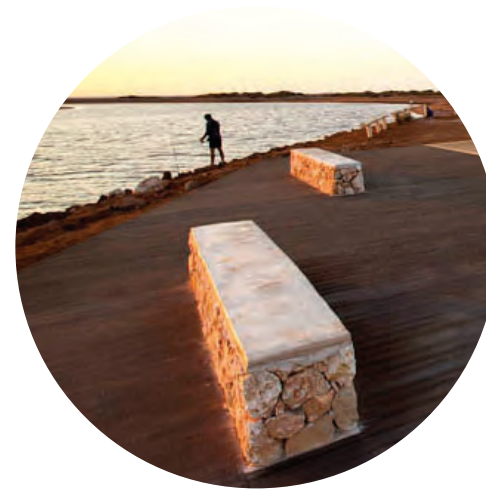
Sandblasted Concrete Paving  
Opportunity for artwork, interpretation & wayfinding



Modwood Composite Decking  
88x23mm. Colour: 'Sahara Brushed'



Feature Formed Concrete Walls  
with Sandblasted text



Stone Seating Walls  
Onslow Limestone

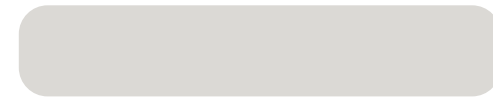
#### PROPOSED COLOUR PALETTE



Earthy Red Coloured Concrete  
CCS 'Prairie' or Similar



Light Brown Coloured Concrete  
CCS 'Kalgoorlie' or Similar



Standard Grey Coloured Concrete  
CCS 'Pewter' or Similar



## 4.0 Indicative Furniture Palette



Cox Urban Furniture  
'Boardwalk' Bench Seat  
*BWK:SAT 2-332-A*



Cox Urban Furniture  
'Boardwalk' Table Setting  
*BWK:TBS 602-A*



Custom Long Tables for Communal Dining



Feature Walls with Seating Elements



Street & Garden 'Flight'  
Drinking Fountain  
*FLT8- Powdercoat Finish*



Feature Timber Benches  
and Furniture



Street Furniture Australia  
Aluminium Woodgrain Spotted Gum  
Frame Bin Enclosure



Driffin Street Furniture  
Kiama Bike Rail  
*Stainless Steel*

# 5.0 Indicative Plant Palette

## 5.1 Street Trees

### Native Trees



*Eucalyptus camaldulensis 'obtusa'*  
Northern River Red Gum



*Melaleuca argentea*  
Silver Leaf Paperbark



*Eucalyptus vitrix 'Little ghost Gum'*  
Dwarf Western Collibah

### Exotic Trees



*Albizia lebbek*  
Indian Siris



*Khaya senegalensis*  
African Mahogany



*Cassia fistula*  
Golden Rain Tree



*Bismarckia nobilis*  
Bismark Palm



*Delonix regia*  
Poinciana



*Kigella africana*  
African Sausage Tree



*Terminalia catappa*  
Tropical Almond



*Plumeria sp.*  
Evergreen Frangipani

### Existing Trees



Existing avenue of mature  
Northern River Red Gums

## 5.2 Shrub Planting

### Groundcovers



*Acacia gregorii*  
Gregory's Wattle



*Eremophila 'Kalbarri Carpet'*  
"Emu Bush"



*Ptilotus exaltatus*  
Pink Mula Mula



*Swansonia formosa*  
Sturt Desert Pea



*Gomphrena canescens*  
Batchelors Buttons

### Shrubs & Grasses



*Dianella Hybrid variegated*  
Flax Lily



*Scaevola crassifolia*  
Thick Leaved Fan Flower



*Triodia pungens*  
Soft Spinifex



*Triodia epactia*  
Sticky Spinifex



*Crotalaria cunninghamii*  
Green Bird Flower



*Swainsona maccullochiana*  
Ashburton Pea



*Senna notabilis*  
Cockroach Bush



*Eremophila maculata*  
Spotted Emu Bush



*Westringia fruticosa*  
Coastal Rosemary



## Agenda Item 15.1 - Attachment 2

Onslow Streetscape Community Engagement Results  
Summary



# Onslow Town Centre Streetscape Renewal Concept Design

## *Engagement Results Summary*

25 October 2023



# Project Overview

**The Shire of Ashburton has developed a concept plan for the revitalisation of Second Avenue, Onslow.**

The purpose of the project is to renew and enhance the existing features of the street, and provide a range of amenity improvements to create a vibrant and pedestrian friendly environment which caters to the needs of both residents and visitors.

<b>Communications/ Consultation Objectives</b>	<ul style="list-style-type: none"> <li>• Share the draft Town Centre Streetscape Upgrade concept design</li> <li>• Seek feedback to inform further development of the design concept.</li> </ul>
<b>Scope for influence (IAP2 spectrum)</b>	<p>IAP2 - Consult</p> <p>Outcomes of engagement will influence the final proposed design.</p>
<b>Overarching key messages:</b>	<p>The purpose of town centre and streetscape upgrade projects is to not only renew and enhance the existing features of the street, but to provide a range of amenity improvements which create a vibrant and pedestrian friendly environment which caters to the needs of both residents and visitors. As has been proven with similar projects around the country, town centre and streetscape renewal projects of this kind provide for multiple benefits, but in particular, they stimulate new opportunities for private investment within the town; creating a better mix of businesses which cater to the growing population and growing popularity of the town.</p> <p>A number of significant developments are to occur in and around Onslow over the next few years. In addition, the popularity of Onslow as a tourist destination has increased significantly in recent years with caravan parks filled to overflowing during peak holiday periods. It is expected that the provision of new tourist infrastructure will continue to deliver an increase in tourist numbers. However, the town’s main street, which has some major features that set it apart from other locations, is showing its age and is in need of a significant makeover.</p> <p>The Design Objectives for the Town Centre Streetscape Upgrade are:</p> <ul style="list-style-type: none"> <li>• Reinforce the major avenue of tree plantings along the street.</li> <li>• Create a pedestrian friendly and low speed traffic environment.</li> <li>• Provision of shade, seating and gathering spaces along the street.</li> <li>• Provide for convenient and accessible parking.</li> <li>• Create a sense of place through landscape planting and public art.</li> <li>• Create an environment that will assist in stimulating private investment.</li> <li>• Be sustainable and affordable to maintain</li> </ul>


# Consultation Activities

A three-week community consultation and engagement process was delivered over the period from 2 Oct 2023 to 22 October 2023.

Activities undertaken:



**Online Survey**  
October 2nd-22nd (three weeks)



**Pop Up Display**  
In front of Onslow supermarket - October 6th and 7th



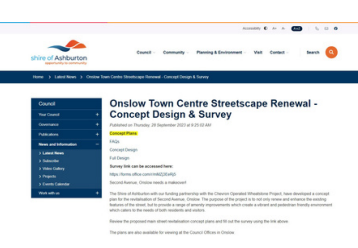
**Social Media**  
Instagram/Facebook posts



**Posters, mail outs, flyers**  
Throughout Onslow



**Council Foyer Display**  
October 2nd-22nd (three weeks)



**Council Website**

# Survey Design

The survey was designed to seek feedback on how well the proposed concept design met the project objectives.

Survey questions:

Purpose	Question
	Do you agree that the concept plan:
Test response to Theme 1 – Trees	Reinforces the major avenue of tree plantings along the street? Score 1 (strongly disagree) – 5 (strongly agree)
Test response to Theme 2 – Pedestrian environment	Creates a pedestrian friendly and low speed traffic environment? Score 1 (strongly disagree) – 5 (strongly agree)
Test response to Theme 3 – Shade, seating, gathering places	Provides shade, seating and gathering spaces along the street. Score 1 (strongly disagree) – 5 (strongly agree)
Test response to Theme 4 - Parking	Provides for convenient and accessible parking. Score 1 (strongly disagree) – 5 (strongly agree)
Test response to Theme 5 – Sense of Place	Creates a sense of place through landscape planting and public art. Score 1 (strongly disagree) – 5 (strongly agree)
Test response to Theme 6 - Investment	Creates an environment that will assist in stimulating private investment. Score 1 (strongly disagree) – 5 (strongly agree)
Test response to Theme 7 – Affordability	Considers affordability and ease of maintenance. Score 1 (strongly disagree) – 5 (strongly agree)
Seek further feedback and suggestions to improve the design	Would you like to suggest any changes to the concept design? Yes/No If Yes - Write in option.



# Responses

**At the end of the consultation period 23 responses to the online survey were received, and 85 people provided their feedback at the pop-up display.**

Overall, the feedback was positive with the majority of people supporting the proposal and agreeing that the objectives were met.

Elements that were highly supported include the additional shade, footpath width, gathering spaces and seating, reinforcement of existing trees, and the proposed public art.

Some requested confirmation that the design of the proposed roundabouts would support safe use by caravans, trailers and trucks using the main street.

Additional playful elements along the street were requested with the suggestion that this would help add to the sense of place and provide an activity for children.

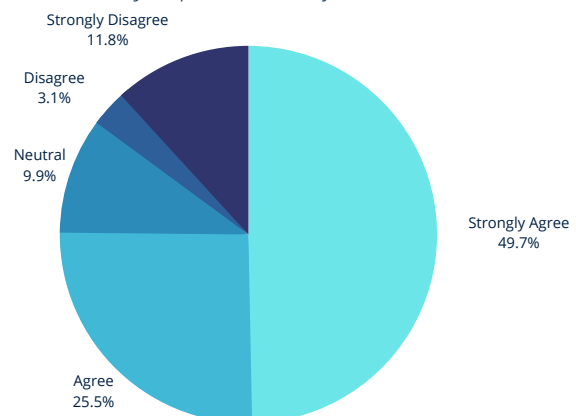
Removal of parking in front of the supermarket to accommodate the new shaded gathering space was largely supported, with some raising concerns regarding ease of access for loading shopping into their vehicles and those with mobility constraints.

## Summary of responses to the online survey:

Across all objectives, 75% of respondents agreed or strongly agreed that the concept design delivered on the goals of the project.

46% of respondents said that they did not wish to suggest any changes to the concept design, 13 (54%) said that they would, however only 4 submitted comments (see next page)

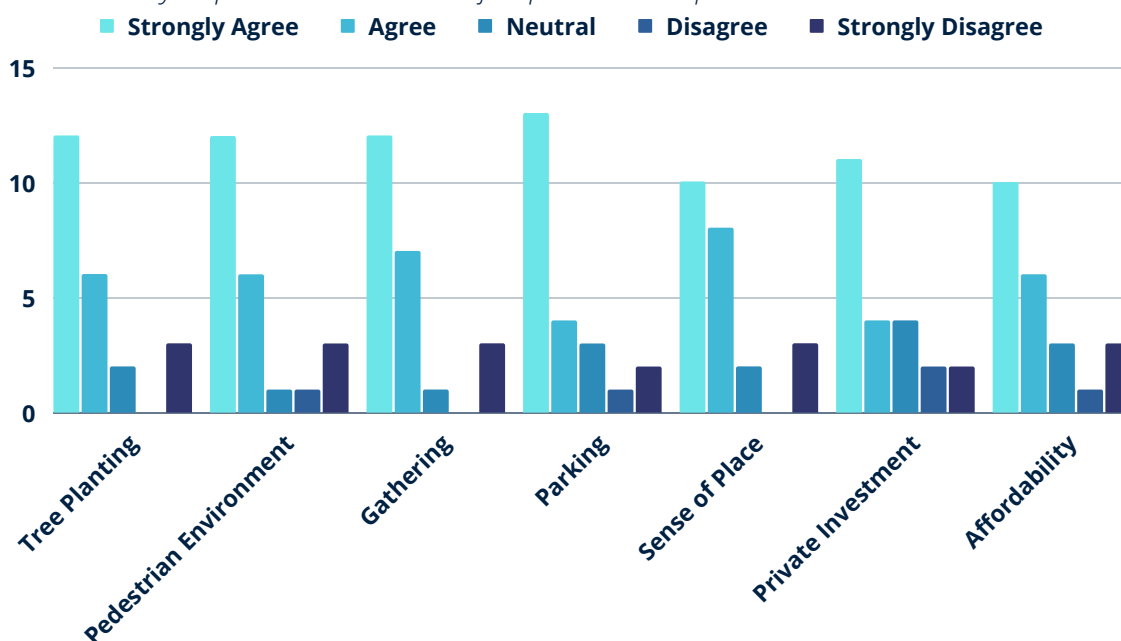
Online survey responses - all objectives combined



Online survey responses - proportion of responses which agree or disagree to each objective

Objective	% Agree or Strongly Agree	% Disagree or Neutral
Reinforces the major avenue of tree plantings along the street	78%	22%
Creates a pedestrian friendly and low speed traffic environment	78%	22%
Provides shade, seating and gathering spaces along the street	83%	17%
Provides for convenient and accessible parking	74%	26%
Creates a sense of place through landscape planting and public art	78%	22%
Creates an environment that will assist in stimulating private investment	65%	35%
Considers affordability and ease of maintenance	70%	30%

Online survey responses - distribution of responses to all questions



Online survey responses - suggested changes received

Comment/Suggestion Received via the online survey
<p>1. Traffic: During the tourist season there are lots of old caravaners driving through town. It is essential to keep the roads wide with roundabouts wide enough for long caravans and plenty of parking for them.</p> <p>2. Parking: some parking required next to the general store/HW store, and allow for the supply truck (twice weekly) with its long trailer to park nearby (for unloading) without fighting on the very few parking bays on its Third St face.</p>
<p>An area for the children to play</p>
<p>My concerns are with the larger caravans that drive down the main street now have roundabouts to deal with will in this design. Which would increase the risk of accidents and injuries. Alternatively - Speed bumps can be just as effective to reduce speeding . And reduce caravans mounting the curb /roundabouts and even tipping over.</p> <p>This seems like more of a harzard. Having the roundabouts.</p> <p>Have a looked at other township designs in the eastern states for further idears on the methodology of the township designs for further idears.</p> <p>And the food truck that delivers our food. ? Would this not effect Accessibility for off loading our food with having a roundabout on that intersection.</p> <p>As our town grows. Its important for us to look at functional features as well.</p>
<p>On the corner of Simpson St and 2nd Ave, on the servo's side, there are established trees. The proposed plan is to put there a sail. The trees already provide cool shade.</p>

**Summary of comments received at the pop up display:**

Of the 85 people who visited the pop up display and provided their feedback, the vast majority provided verbal support for the project and did not wish to suggest any changes.

11 comments/suggestions were received, these are listed below.

*Pop up display - comments received*

<b>Comment/Suggestion Received at the pop up display</b>
Add mister systems to the shade shelters for added cooling
Keep the tree from Old Onslow (which is located at the end of the existing median in front on Onslow Beach Club)
As many trees as possible. Not like Karratha which is hot and reflective
Concerned about the practicality of parking to access the shops if bays in front are lost
Not sure if people will use the gathering space outside the supermarket as it will be too hot
Be sure to acknowledge the (historic) gathering space for indigenous group on the carpark site
Request that the new trees not be installed at small sizes (plant mature trees where possible)
Incorporate small signage element into the Onslow Beach Club civic space
Concern that the proposed car park on the corner is created a heat sink, and too much parking. Suggestion that it could be park instead
Activate the streets with something for the kids. Consider swing seats in the shelters or sidewalk games

# Engagement Materials

The following pages include:

- Display Boards
- Poster
- Frequently Asked Questions

# Onslow Town Centre Streetscape Renewal Concept Design

The Shire of Ashburton has developed a concept plan for the revitalisation of Second Avenue, Onslow.

The purpose of the project is to not only renew and enhance the existing features of the street, but to provide a range of amenity improvements which create a vibrant and pedestrian friendly environment which caters to the needs of both residents and visitors.

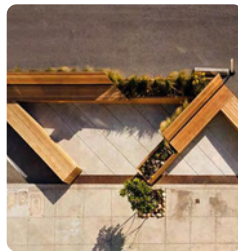
## Design Inspiration for the Renewal



Retain existing significant trees and provide additional trees for shade canopy



Provide fixed shade structures that support tree canopy in creating an inviting streetscape outcome



Reclaim existing asphalt areas for landscaped parklets that provide places to stop, linger, meet and greet



Utilise local plants for landscape areas and as inspiration for public art sculptures



Pedestrian focused streetscapes

## Design Objectives for the Streetscape

### Reinforce the major avenue of tree plantings along the street

The draft concept plan for the revitalisation of the town centre streetscapes of Onslow proposes to retain the majority of existing street trees. The design will help the trees thrive by providing more space to grow. To achieve this, the amount of asphalt has been reduced. This will also help cool the landscape, creating a more comfortable pedestrian environment.

New tree planting will extend and enhance the tree planting theme along Second Avenue (North East of the intersection with Third Street), and the majority of existing street trees are to be retained.

#### Retain Existing Trees



*Eucalyptus camaldulensis 'obtusa'*  
Northern River Red Gum

#### Proposed Trees



*Delonix regia*  
Poinciana



*Melaleuca argentea*  
Silver Leaf Paperbark



*Albizia lebbek*  
White Siris

### Create a pedestrian friendly and low speed traffic environment

Improving walkable access along Second Avenue and around the town centre is a key objective of the project. The existing footpaths are narrow (1.2m wide) and uneven; these are proposed to be replaced with a wider (2.5m wide) ochre-coloured footpath for the entire length of the streetscape, on both sides of the road.

New pedestrian crossing points are proposed, near the new roundabouts, which will add safe crossing points. Additionally, a new footpath is proposed heading South East from Third Street on the northern side of the road which will improve access to the Onslow Visitors Centre and Sun Chalets.



Pedestrian friendly road crossings



Feature Mulla Mulla plantings provide local Pilbara context.



Native groundcover planting to medians and verges



Local stone seating walls

### Provision of shade, seating and gathering spaces along the street

Vibrant main streets need places to gather, and to sit in the shade. The draft concept plan for the revitalisation of the town centre of Onslow proposes an 107% increase in public space for alfresco dining, community activities and events, shaded seating, and respite areas.

A new shaded public plaza area 'parklet' is proposed outside the existing IGA (which is already a key focal point) in addition to pearl-industry-themed shade structures over seating near the new public carpark adjacent to the Onslow Beach Resort and the Thalanyji owned Petrol Station on the corner of Simpson Street.

A new town parklet space is proposed on the vacant lot adjacent to the Shire offices with a shade structure, seating and interpretative elements.



Proposed Shade Structure and Civic Space to IGA



Proposed Town Parklet Shade Structure adjacent Shire Administration Building

# Onslow Town Centre Streetscape Renewal Concept Design

The Shire of Ashburton has developed a concept plan for the revitalisation of Second Avenue, Onslow.

The purpose of the project is to not only renew and enhance the existing features of the street, but to provide a range of amenity improvements which create a vibrant and pedestrian friendly environment which caters to the needs of both residents and visitors.

## Design Objectives for the Streetscape

### Provide for convenient and accessible parking

Approximately 85 parking bays exist in the Second Ave currently. An additional 74 formal car parking bays and 8 caravan / trailer parking bays are proposed as part of the overall Town Centre upgrade.

A key goal of the Second Avenue streetscape upgrade is to create a pedestrian friendly and vibrant environment. To achieve this, convenient parking must be available to service surrounding retail and commercial tenancies. Most of the on-street parking on Second Avenue is to be retained and formalised.

Although the plan proposes some modifications to the current parking arrangements this is offset by additional parking being proposed on the corner of Second Avenue and Third Street, the Shire owned vacant site next door to the Shire Administration Building and as on-street parking on Third Street



Proposed On Street Parking at the Visitors Centre



Proposed Car Park opposite IGA

### Create a sense of place through landscape planting and public art

New garden beds and trees showcasing local species are proposed, alongside street furniture, shade structures and public art featuring local themes.

Council will engage with Traditional Owners and the local community regarding a proposed indigenous artwork/sculptures and the proposed art inlays in the footpath pavements.

New public art features are being considered for the new roundabouts at First Street and Third Street, themes for the proposed sculptures include the Mulla Mulla flower, the Spanish Mackerel, the Star Finch and Green Bird Flower, and the Ashburton Pea flower.



Possible Spanish Mackerel inspired sculpture



Possible Ashburton Pea inspired sculpture



Possible Star Finch & Green Bird Flower inspired sculpture

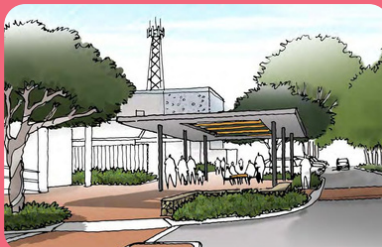


Paving inlays with Thalanyji language and art

### Create an environment that will assist in stimulating private investment

Streetscape renewal projects, like the Onslow Town Centre Revitalisation project, stimulate new opportunities for private investment within the town; creating a better mix of businesses which cater to the growing population and growing popularity of the town.

Plaza spaces will encourage people to linger longer on the street, staying to enjoy food and beverage offerings. These spaces can also host community events and activities, further driving visitation to the street.



Proposed Shade Structure and Civic Space to IGA



### Affordability and ease of maintenance

The draft concept plan for the revitalisation of the Onslow Town Centre proposes a sustainable but functional outcome, which also focuses on maintenance minimisation for the Shire through the selection of robust materials and landscape outcomes.

The streetscape upgrade will renew and enhance the existing features of the street and provide a range of amenity improvements which create a vibrant and pedestrian friendly environment which caters to the needs of both residents and visitors.



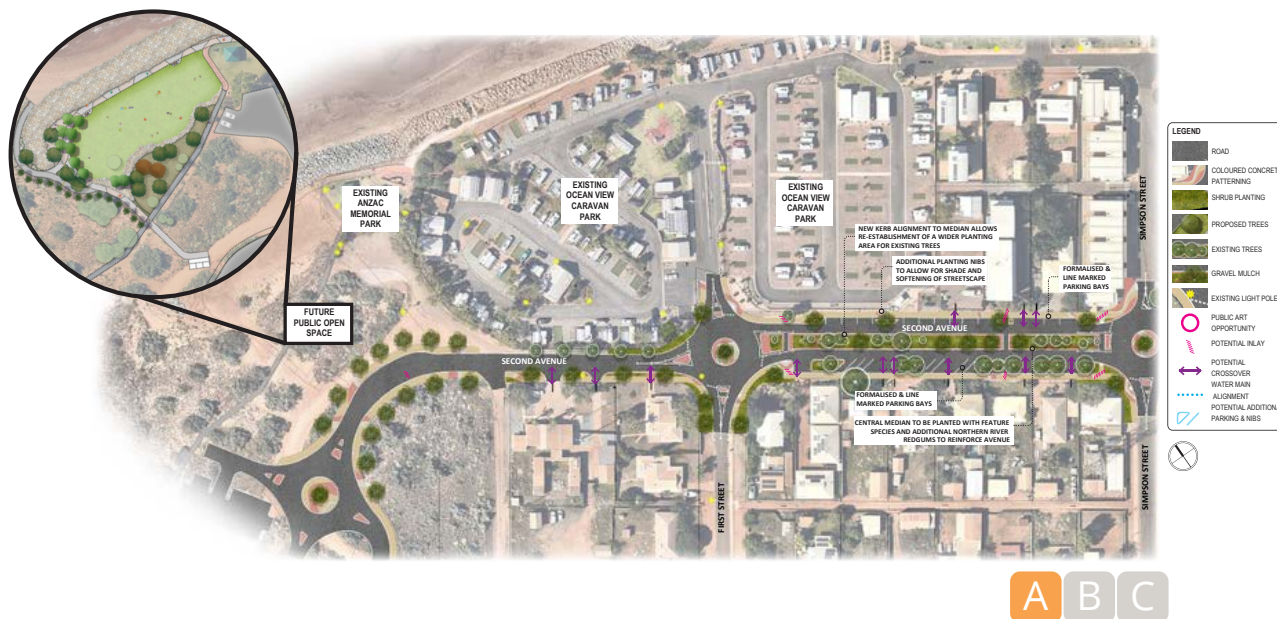
Before



After

# Onslow Town Centre Streetscape Renewal Concept Design

## Second Avenue - First Street to Simpson Street



View from hilltop looking East (taken from the entrance to the Overflow Caravan Park)



View from First Street looking South West (taken from the Caravan Park Access Road)



### Online Survey

What do you think of the proposed main street renewal concept plans for Second Avenue?

Let us know what you think via the online survey.



# Onslow Town Centre Streetscape Renewal Concept Design

## Second Avenue - Simpson Street to Third Street



View from Third Street intersection looking North West (taken from the Petrol Station)



### Online Survey



What do you think of the proposed main street renewal concept plans for Second Avenue?

Let us know what you think via the online survey.



# Onslow Town Centre Streetscape Renewal Concept Design

Second Ave - Third Street to Cameron Avenue

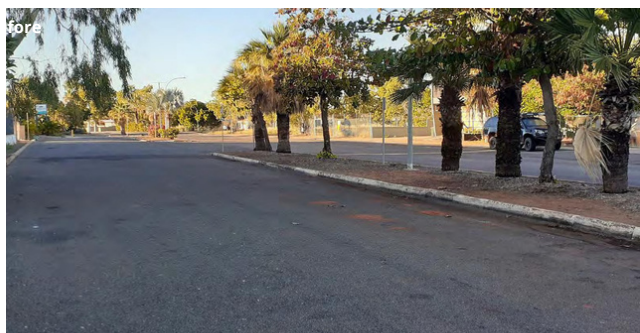


LEGEND

- ROAD
- COLOURED CONCRETE PATTERNING
- SHRUB PLANTING
- PROPOSED TREES
- EXISTING TREES
- GRAVEL MULCH
- EXISTING LIGHT POLE
- PUBLIC ART OPPORTUNITY
- POTENTIAL INLAY
- POTENTIAL CROSSOVER
- WATER MAIN ALIGNMENT
- POTENTIAL ADDITIONAL PARKING & NBS



Before view from Second Avenue at Third Street looking East (showing the Onslow Beach Resort and Museum / Visitors Information Centre)



Before view East from Visitors Information Centre



## Online Survey

What do you think of the proposed main street renewal concept plans for Second Avenue?

Let us know what you think via the online survey.



# Onslow Town Centre Streetscape Renewal Concept Design



*Do you think  
the concept  
design  
achieves these  
outcomes?*

*Reinforces the major avenue of tree plantings along the street*

*Creates a pedestrian friendly and low speed traffic environment*

*Provides enough shade, seating and gathering spaces along the street*



## *Online Survey*

*What do you think of the proposed main street renewal concept plans for Second Avenue?*

*Let us know what you think via the online survey.*

# Onslow Town Centre Streetscape Renewal Concept Design



*Provides for convenient and accessible parking*

*Creates a sense of place through landscape planting and public art*

*Creates an environment that will assist in stimulating private investment*

*Be sustainable and affordable to maintain*



## *Online Survey*

*What do you think of the proposed main street renewal concept plans for Second Avenue?*

*Let us know what you think via the online survey.*

# Onslow Town Centre Streetscape Renewal Concept Design

*Tell us what you think!*



**The Shire of Ashburton has developed a concept plan for the revitalisation of Second Avenue, Onslow.**

The purpose of the project is to renew and enhance the existing features of the street, and provide a range of amenity improvements to create a vibrant and pedestrian friendly environment which caters to the needs of both residents and visitors.



Concept design is available for viewing at the Council Offices, and online.

**SURVEY CLOSSES**  
**22nd October**



# Frequently Asked Questions

## **What is the Onslow Town Centre Streetscape Upgrade Project?**

The purpose of town centre and streetscape upgrade projects is to not only renew and enhance the existing features of the street, but to provide a range of amenity improvements which create a vibrant and pedestrian friendly environment which caters to the needs of both residents and visitors. As has been proven with similar projects around the country, town centre and streetscape renewal projects of this kind provide for multiple benefits, but in particular, they stimulate new opportunities for private investment within the town; creating a better mix of businesses which cater to the growing population and growing popularity of the town.

A number of significant developments are to occur in and around Onslow over the next few years. In addition, the popularity of Onslow as a tourist destination has increased significantly in recent years with caravan parks filled to overflowing during peak holiday periods. It is expected that the provision of new tourist infrastructure will continue to deliver an increase in tourist numbers. However, the town's main street, which has some major features that set it apart from other locations, is showing its age and is in need of a significant makeover.

The Design Objectives for the Town Centre Streetscape Upgrade are:

- Reinforce the major avenue of tree plantings along the street.
- Create a pedestrian friendly and low speed traffic environment.
- Provision of shade, seating and gathering spaces along the street.
- Provide for convenient and accessible parking.
- Create a sense of place through landscape planting and public art.
- Create an environment that will assist in stimulating private investment.
- Be sustainable and affordable to maintain

## **What work has been completed to inform the Concept Design?**

- A CCTV inspection of the stormwater pipe network within the subject area to determine its condition and structural rating.
- A flood modelling exercise to determine if the configuration and capacity of the pipe network
- A detailed feature survey of the subject area (pipes, pits, kerb lines, services infrastructure etc) which will be necessary for detailed design purposes.
- A Safety Audit of the proposed road layout.

## **Are trees going to be removed?**

No, the majority of existing street trees and vegetation will be retained and have been designed into the concept plan. To ensure they continue to thrive, the space around existing trees is proposed to be increased which will allow for deeper/wider growing space. New tree planting will extend and enhance the tree planting theme along Second avenue south and Third Street. New tree planting to be provided with designed planting median beds and root barriers as opposed to simply putting the trees into a hole. Some of the new trees will be different, more tropical, species which will provide additional shade and green foliage.

## **Is the street lighting going to change?**

No, the existing street lighting is in good condition and is considered adequate for the new streetscape project. Some poles may need relocation to suit the revised road layout.

## **Will the concept improve the overall 'sense of place' through planting and artwork?**

Yes, in addition to new planting beds, trees and gardens, locations for public art have been identified. Council will engage with both traditional owners and the local community for an indigenous artwork inlays throughout the paving. New art features are being considered for the new roundabouts at First Street and Third Street, themes for the proposed sculptures include the Mulla Mulla flower, the Spanish Mackerel, the Star Finch and Green Bird Flower and the Ashburton Pea flower.

Further enhancing local sense of place, coastal industry themes have been proposed for the design of the shade structures and street furniture.

New tree planting will extend and enhance the tree planting theme along Second Avenue to create shade and sense of place.

**Are you removing car parking?**

No. Approximately 85 parking bays exist in the Second Avenue currently. An additional 74 formal car parking bays and 8 caravan / trailer parking bays are proposed across the project, an increase of 51%. This includes 25 new car bays and 8 caravan/trailer bays being proposed at the new car park located at the intersection of Third Street and Second Avenue and 20 new car bays being proposed on the vacant lot adjacent the Shire Administration Building (all in Stage 1). Staged carparking delivery will need to occur on the Third Street IGA verge as this is currently the loading dock for the IGA. Any additional parking in this location would only occur in conjunction with any proposed redevelopment of the IGA site.

**How will it change how I walk around the main street?**

The concept plan would improve walkable access along Second Avenue and around the town centre. The existing footpaths are narrow (1.2m) and uneven these are proposed to be replaced with a wider (2.5m) ochre-coloured concrete and feature paving footpaths for the entire length of the streetscape, on both sides of the road.

New pedestrian crossing points are proposed, near the new roundabouts, which will add safe crossing points. The pedestrian routes will be cooler thanks to new shaded arbour structures. Additionally, a new footpath is proposed heading North East from Third Street on the northern side of the road which will improve access to the Visitors Centre, Museum and Sun Chalets.

Adjustment to the road layout also provide additional public space for comfortable shaded walkways, community activities and events, and make the street safer for pedestrians.

**Where will the market go once the existing location (the road front of the information/visitor's centre) changes?**

Council will work directly with market operators to find a suitable location for the market if the existing location is no longer ideal. There are numerous options available for consideration including the new car park at the intersection of Third Street and Second Avenue, or to the open space planned north of the caravan park, adjoining ANZAC Memorial Park.

**Will caravans and trucks still be able to use Second Avenue?**

Yes, both the road and roundabouts have been designed to accommodate caravans and trucks.

**Will the plan fix the stormwater issues on the street?**

Yes, existing issues with water ponding at road intersections and along the street due to the uneven nature of the pavement will be fixed as a part of the project.

**When will construction start?**

Delivery of the proposed concept plan is dependent on securing budget through future Council budget processes. When funding is secured, the project will be delivered in three stages:

Stage 1: from Simpson St (Beadon Bay Hotel) to Third St (Onslow Beach Resort) – FY 2024/25

Stage 2: from Simpson St to new Ocean View Caravan Park – FY 2025/26

Stage 3: from Third St to Cameron Ave – FY 2027/28

**How much is the project expected to cost?**

An estimate, based on the concept design and current Pilbara market prices has been developed.

The following future budget allocations are proposed:

- Financial Year 2024/2025 – Stage 1 - \$16.0m
- Financial Year 2025/2026 – Stage 2 - \$10.0m\*
- Financial Year 2026/2027 – Stage 3 - \$6.0m\*

Total Project Cost - \$32m

*\* Note that the timing for delivery of Stages 2 and 3 is dependent upon the available budget at the time. It may be that Stages 2 and 3 will need to be delivered over an extended timeframe.*