Agenda Item 13.7 - Attachment 1

Cardo Camp - photos after demolition

Agenda Item 13.7 - Attachment 2

Cowra Camp - demolition permit and NOC

Applic. No. | 20170062

Applicant | Owner | Builder | Surveyor | Neighbours

Name | DTMT Construction

Address | Unit 1, 29 Wellard Street
Bibra lake WA 6163

[Edit]

Phone |
Fax |
Mobile |
Email | info@dtmt.com.au

Web Status | Approved
Bar Code |
Permit Type | Demolition Permit
Application Date | 12/05/2017
Date Received | 23/05/2017
Response Due Date |
Officer | ZZ**Inactive** ZZ** DO NOT USE Sheree Selten Executive Assistant

Certifie

1 File | RV11 | RATES AND VALUATIONS
RATE CLASSIFICATIONS
Mining
TRANSIENT WORKFORCE ACCOMMODATION (SPOT RATI

Assessment No | A51867
Property Address | LOT JRENT/I123596/LS
COWRA CAMP WA
Property Suburb | COWRA CAMP

Web Details Available | View

[Set Rural]

Location | Special Lease 3116/6300, Crown Lease I-123596 Cowra Exploration Camp | No receipts pending

Description | Deconstruction of Cowra Camp facilities, accommodation, laundry, mess halls, gym, admin buildings

Decision | Approved
Decision Date | 19/06/2017
Completion Date | 01/11/2017
Estimated Completion |

Permit No | 20170062
Permit Expiry Date | 19/06/2019
Occupancy Permit Issue |

Compliance Cert Issue Date |
Design Compliance No. |
Planning App No. |
Engineering App No. |

NOTICE   FORM **BA7**

Notice of completion

Building Act 2011 section 33
Building Regulations 2012, regulation 4

PERMIT AUTHORITY USE ONLY	Reference number
BUILDER / DEMOLITION CONTRACTOR USE	Reference number

Permit authority	Shire of Ashburton

1. Property this notice relates to

Property street address (provide lot number where street number is not known)	Unit no	Street no	Level	Lot no I-123596
	Street name Special Lease 3116/6300		Street type	Street suffix
	Suburb Ashburton		State WA	Postcode 6751

Permit number	20170062

2. Notification

1. I am the builder/demolition contractor named on the permit.

2. The building work/stage of building work/demolition work has been completed in accordance with the conditions of the building permit/demolition permit.

3. The work I have completed complies with the plans and specifications specified in the applicable certificate of design compliance (applies to building permits only).

4. I attach a copy of each certificate for each inspection or test mentioned on the permit (applies to building permits only).

Completion details	☐ Building work	☐ Stage of building work
	☒ Demolition work	☐ Stage of demolition work
	Date of completion 01/11/17	Final value of contract $ 965,000 —

Builder / demolition contractor's name	DTMT Construction

Street address (provide lot number where street number is not known)	Unit no	Street no 29	Level	Lot no
	Street name WELLARD		Street type STREET	Street suffix
	Suburb BIBRA LAKE	State WA	Postcode 6163	Country (if not Australia)

OR

BA7

PO Box address	PO Box no			
	Suburb	State	Postcode	Country (if not Australia)

Email address	pault@gmail.com.au	
Phone/fax	Phone no 08 9494 4000	Fax
Registration details (if applicable)	Registration number / licence number / owner-builder approval number	
Builder / demolition contractor's signature	Signature	Date 01/11/17

3. Inspections and tests completed (applies to building permits only)

Inspections completed		Evidence attached?	
Dates and types of inspections (provide inspection certificates)	1.	☐ Yes	☐ No
	2.	☐ Yes	☐ No
	3.	☐ Yes	☐ No
	4.	☐ Yes	☐ No
	5.	☐ Yes	☐ No
	6.	☐ Yes	☐ No
	7.	☐ Yes	☐ No

BA7

Tests completed		Evidence attached?	
Date and types of tests (provide test certificates)	1.	☐ Yes	☐ No
	2.	☐ Yes	☐ No
	3.	☐ Yes	☐ No
	4.	☐ Yes	☐ No
	5.	☐ Yes	☐ No
	6.	☐ Yes	☐ No
	7.	☐ Yes	☐ No

Please note:

The builder or demolition contractor named on the permit must give a notice of completion to the relevant permit authority within seven (7) days of completion of the work, or stage of the work for which the permit was granted.

Form approved by the Building Commissioner on 30 June 2016   Page 3 of 3

Agenda Item 13.8 - Attachment 1

Differential Rates 2023-24 Public Submission

McMAHON MINING
TITLE SERVICES PTY LTD

30 May 2023

Kenn Donohoe
Chief Executive Officer
Shire of Ashburton
PO Box 567
TOM PRICE WA 6751

By email: soa@ashburton.wa.gov.au

SUBMISSION - DIFFERENTIAL RATING 2023/2024

Thank you for the opportunity to make a submission regarding the proposed rates for 2023/24.

We note that valuations provided by the Valuer General are used in calculating mining tenement rates, and these valuations are based on the rent imposed by the Department of Mines, Industry Regulation and Safety. Any increases in the rent therefore result in an increase in valuations and in turn an automatic increase in rates.

Effective from 1 July 2022, the Department increased the rent rate for exploration licences by 4.79%, prospecting licences by 6.06% and mining leases by 9.09%. With the Shire proposing an increase in the rates in the dollar for 2023/24 from 0.3696 to 0.38568, a significant increase in the actual rates levied will occur as illustrated in the table below.

		2022/23 RID	0.3696	2023/24 Proposed RID	0.38568
	2022 Rates	2023 Rates - no change in RID	Percentage increase in rates - no change in RID	2023 Rates - proposed increase to RID	Percentage increase in rates - proposed increase to RID
P (200Ha)	$1,219.68	$1,293.60	6%	$1,349.88	10.7%
E (10sbk)	$1,349.04	$1,413.72	5%	$1,475.23	9.4%
M (100Ha)	$4,065.60	$4,435.20	9%	$4,628.16	13.8%

The exploration and mining industry is one of the most significant contributors to the State's economy. It has played an integral role in the development and enduring strength of this State, creating jobs and opportunities across the State but particularly in remote and regional parts of Australia. The industry is undoubtedly critical to the continued economic recovery of the State and country which has been severely impacted by the COVID-19 crisis. While the resources sector is slowly recovering, it continues to be constrained by the ongoing labour, supply and capital shortages stemming from the pandemic and recent world events.

To support the continued contributions made by the resources sector to the State economy it is critical that all government fees are set so as to reduce the cost of doing business in the State in the face of ever increasing international competition wherever possible, and increase and incentivise investment in local exploration to discover vital new resources which benefit the whole of the State.

I would be happy to discuss this matter further on (08) 6467 7997.

Yours faithfully,

Shannon McMahon
Director
McMahon Mining Title Services

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Agenda Item 13.8 - Attachment 2

Draft Rating Setting Statement 2023-24

Rate Setting Statement

	2022-2023 Adopted Budget $	2023-2024 Draft Budget $
Opening Net Current Assets		
Opening Position	11,464,289	-
Opening Net Current Assets (Surplus / (Deficit))	**11,464,289**	**-**
Operating Activities		
Revenue from Operating Activities (Excluding Rates)		
Specified Area Rates	-	-
Operating Grants, Subsidies and Contributions	6,862,900	6,459,397
Fees and Charges	7,510,700	9,056,497
Service Charges	-	-
Interest Earnings	1,525,500	1,570,000
Other Revenue	3,432,600	4,387,230
Profit on Asset Disposals	162,604	-
	19,494,304	**21,473,124**
Expense from Operating Activities		
Employee Costs	(23,488,300)	(26,046,299)
Materials and Contracts	(29,256,800)	(26,774,612)
Utility Charges	(1,585,400)	(1,675,441)
Depreciation on Non-Current Assets	(14,105,200)	(14,105,200)
Interest Expense	(58,100)	(40,068)
Insurance Expense	(1,248,600)	(1,505,991)
Other Expense	(1,172,600)	(1,306,853)
Loss on Asset Disposals	(163,756)	-
	(71,078,756)	**(71,454,464)**
Non-Cash Amounts Excluded from Operating Activities	14,106,352	14,105,200
	14,106,352	**14,105,200**
Amount Attributed to Operating Activities	**(26,013,811)**	**(35,876,140)**

Shire of Ashburton 2022-2023 Annual Budget

1

	2022-2023 Orginal Budget $	2023-2024 DRAFT Budget $
Investing Activities		
Non-Operating Grants, Subsidies and Contributions	15,921,500	27,149,506
Payments for Land Held for Resale		-
Payments for Property, Plant and Equipment	(12,321,400)	(17,106,058)
Payments for Infrastructure	(36,714,500)	(37,438,990)
Proceeds from Disposal of Assets	939,000	380,000
Proceeds from Self Supporting Loans		-
	(32,175,400)	**(27,015,542)**
Non-Cash Amounts Excluded from Operating Activities	-	-
	-	-
Amount Attributed to Investing Activities	**(32,175,400)**	**(27,015,542)**
Financing Activities		
Repayment of Borrowings	(492,861)	(426,436)
Principal Elements of Finance Lease Payments		-
Proceeds from New Borrowings	-	-
Transfer to Financially Backed Reserves (Restricted Assets)	(6,065,028)	3,500,000
Transfer from Financially Backed Reserves (Restricted Assets)	12,491,500	5,000,000
	5,933,611	**8,073,564**
Non-Cash Amounts Excluded from Operating Activities	-	-
	-	-
Amount Attributed to Financing Activities	**5,933,611**	**8,073,564**
Budgeted Deficiency Before Imposition of General Rates	**(52,255,600)**	**(54,818,118)**
Estimated Amount to be Raised from General Rates	52,255,600	54,818,118
	52,255,600	**54,818,118**
End of Year Net Current Assets - Surplus / (Deficit)	**-**	**(0)**

Agenda Item 14.1 - Attachment 1

Strategic Asset Management Plan

Strategic Asset Management Plan

2023 - 2028

shire of Ashburton
opportunity to community

Disclaimer

This document has been prepared by the Shire of Ashburton in consultation with Assetivity.

This plan contains quantitative and qualitative statements, including projections, estimates, opinions, and forecasts concerning the anticipated future performance of the Shire of Ashburton, based on information available at the time of writing the plan.

This plan is supplied in good faith for public information purposes and the Shire accepts no responsibility for any loss occasioned by any person acting or refraining from action as a result of reliance on the plan.

Review

The asset management strategy and asset management plans are living documents which are reviewed and updated to align with the Strategic Community Plan, Corporate Business Plan, Long Term Financial Plan, dynamic community requirements and events. The plans are developed based on the available information and funding at the time.

Document Management

Revision	Date	Author	Notes	Council Resolution #
0	30/05/2023	L. Aitken	Initial release	

Contents

Glossary

Term	Definition
SCP	Strategic Community Plan
CBP	Corporate Business Plan
LTFP	Long Term Financial Plan
AM	Asset Management
AMP	Asset Management Plan
IIMM	International Infrastructure Management Manual
IPWEA	Institute of Public Works Engineering Australia
ISO	International Organization for Standardization
ELT	Executive Leadership Team
MMG	Middle Management Group
AMWG	Asset Management Working Group

Table 1. Acronyms and definitions used in this document.

Message from the CEO

One of the most integral parts of a local government's functions is the maintenance of its assets both for community amenity, safety, and financial accountability.

This is enshrined in legislative requirements as well as good business practices for every local government.

With assets representing hundreds of millions of dollars across the organisation, significantly the local government's long-term financial planning, I submit this strategy to the community and Council for its consideration and investment.

The Strategic Asset Management Plan is an informing document that guides Council in its investment in asset renewal and the service levels the Council wishes to determine for the organisation.

I acknowledge the work undertaken by the Shire's staff and external support in preparing this plan and its place in achieving the liveability and sustainability of assets for the community.

Kenn Donohoe
Shire of Ashburton CEO

Strategic Asset Management Plan 2023-2028 | **7**

Executive Summary

This document includes both the Shire of Ashburton's Asset Management Strategy and Asset Management Plans (Asset Class Summaries) for Buildings, Open Spaces, Pathways, Roads, and Stormwater assets. These summaries are the activities, processes and renewal costs required to manage the Shire's assets used to support and achieve the desired levels of service.

The Asset Management Strategy and AMPs align with and receive support from the Strategic Community Plan, Corporate Business Plan, and contribute to the formulation of the Long Term Financial Plan. Through detailed asset class level information, the AMPs outline the strategies and guidelines that enable the organisation to effectively deliver assets that align with its objectives. As a tactical document, the SAMP serves to forecast and oversee forthcoming projects and renewals for the coming decade.

These plans are based on currently available information and are intended to evolve as updated information becomes available, improvement actions are accomplished, and as new systems and processes are developed and implemented. Considered as a 'Live' document, contents are intended to be updated with each budget cycle and reviewed every five years. In 2023 a Valuation and Condition Assessment of Infrastructure Assets has been conducted that will provide improved data for Replacement Values, Condition and Remaining Life, making available data that will enable updated calculations for more definitive Renewals Forecasts.

Asset classes not covered in this plan are Onslow Airport, Pilbara Regional Waste Management Facility (PRWMF) and Waste. Onslow Airport is considered a separate business unit and has a current AMP published in 2020. The Waste AMP (2017) is expected to be updated and published next Financial Year in conjunction with the PRWMF. It is anticipated that once complete, a summary of each of these Plans can be incorporated into this SAMP. Asset types not included in this plan for Renewal Forecast calculations include Land, IT Minor Assets, furniture and equipment.

The assets described in these plans have a total replacement value estimated, as of 30 June 2021, of $544,690,374.

Based on the LTFP, the Shire is expected to have available renewals funding of $202 million over the next 20 years. The calculated Renewal Forecast during the same period amounts to $146 million.

Most asset classes covered in the AMPs are, on average, in good health, with the exception being the Buildings asset class, which requires greater attention in the short term. This class has a renewals funding gap of $11 million over the next 20 years, that could possibly be addressed by the review of strategies within their asset lifecycle management.

Recommended improvement actions within this Strategic Asset Management Plan that have been identified to improve asset management practices include:

- Develop an asset management audit process.
- Develop asset inspection program and condition audit for each class.
- Develop and implement programs for compliance and scheduled maintenance activities.
- Develop programs for asset renewals.
- Determine performance measures and targets for all levels of service.
- Develop a community satisfaction survey.
- Review operations and maintenance budgets.

This document serves as a communication channel with all stakeholders who have an interest in the asset management systems of the Shire. It provides a focus within the Shire for the development and maintenance of good asset management practices.

Part A

Asset Management Strategy

1. Introduction

Asset Management is a comprehensive, structured approach to the long-term management of assets to ensure the efficient and effective delivery of community benefits. The Shire of Ashburton's asset management intent is ensuring assets are operated and maintained on a day-to-day basis and well planned for in the longer term to serve the community's needs now and in the future.

Two concepts can summarise the purpose and scope of Asset Management:

1. The objective of asset management is to meet the required level of service, in the most cost-effective manner, through the management of Assets for present and future customers. As highlighted by ISO 55000, good asset management is about achieving the best value through the right balance between cost, risk and performance.

2. Lifecycle asset management encompasses all practices associated with considering management strategies as part of the entire life of the asset. The objective is to look at the lowest long-term cost (rather than short-term savings) when making decisions.
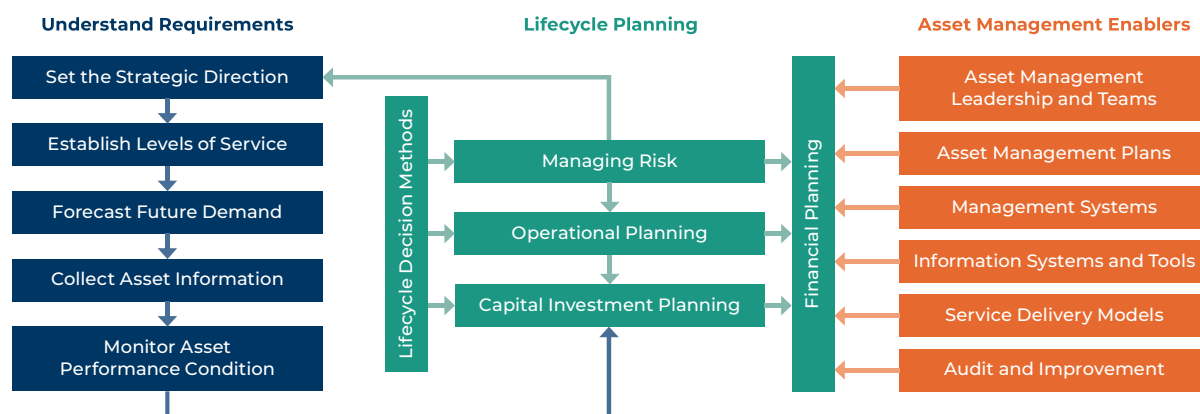
Figure 1. IIMM Asset Management Process (Source: "International Infrastructure Management Manual" IPWEA 2015)

The Shire of Ashburton has recognised asset planning as an important organisational responsibility to achieve strategic priorities and has therefore embarked on developing asset management systems and processes. The Shire has a dedicated Assets & Programming department that directs, coordinates, and informs the asset management activities within the organisation. The function of this system is to establish the policy, asset management objectives and the processes needed to achieve the objectives and provide a means for coordinating interactions between Shire departments/business units. The Asset Management System includes the following tools to ensure asset management activities can be delivered:

- Asset Management Policy
- Asset Management Strategy
- Asset Management Plans
- Asset Management business processes
- Asset Information Systems

Organisational Strategic Plan
Organisational vision, goals and objectives

Asset Management Policy
Principles, requirements and responsibilities for asset management, linked to organisational strategy objectives

Asset Management Strategy (Strategic Asset Management Plan)
Asset management objectives, practices, action plans for asset management improvement, audit and review processes

Asset Management Plans
Asset/service description, levels of service, demand forecasts, lifecycle activities, cashflow forecasts

Operational Plan and Work Programme
Guide day to day activities of employees and contractors

Figure 2. Plans in the AM System. (Source: IIMM IPWEA 2015).

The Organisational Strategic Plan in the Shire of Ashburton's case is the 10-Year Strategic Community Plan (SCP) and the Corporate Business Plan (CBP).

In the context of the overall Asset Management System, the Asset Management Strategy (also called the SAMP) is used to:

- Translate our Shire's Strategic Objectives from the SCP into asset management objectives,

- Implement the framework as set out in our Asset Management Policy and explain how the various planning, operational and financial documents are linked,

- Provide direction for the individual AMPs and programs of work to achieve the asset management objectives,

- Define the Level of Service to be provided to the community by each asset class,

- Define the roles and responsibilities for asset management,

- Inform what asset management Information Systems and processes are used by the Shire, and

- Highlight financial constraints the Shire must take into consideration when managing assets.

This document incorporates the asset management strategy or SAMP, and the asset class AMPs into a single document.

2. About Our Shire

Located in the spectacular and ancient Pilbara region of Western Australia, the Shire of Ashburton is one of the world's largest Local Governments by land area.

Comprising 105,647 km2 from the oceans and reef system of the Mackerel Islands to the gorges and range of the Karijini National Park, the Shire is almost half the size of the State of Victoria.

The main population centres are the administrative centres of Tom Price and Onslow, and the towns of Pannawonica and Paraburdoo.

The Shire also encompasses the Aboriginal communities of Bindi Bindi, Wakathuni, Bellary, Youngaleena and Ngurawaana.

The Shire of Ashburton has an estimated resident population in 2021 of 13,500, which is an increase from an estimated population in 2015 of 11,000.

Our towns and communities are comprised of:

Tom Price

- Town established in 1966,
- Iron ore mining and tourism are the main industries,
- Estimated population of 3,100 residents.

Onslow

- Town gazetted in 1885,
- Gas extraction, salt processing, and tourism are the main industries,
- Estimated population of 900 residents.

Pannawonica

- Town established in 1972, and is considered a closed town for mining purposes,
- Iron ore mining is the main industry,
- Estimated population of 750 residents.

Paraburdoo

- Town established in 1970,
- Iron ore mining is the main industry,
- Estimated population of 1,450 residents.

Other Areas

- No actual towns exist (the population resides in mining camps, Aboriginal communities and on pastoral stations),
- Pastoral activities, iron ore mining, and mineral mining are the main industries,
- Estimated population of 7,300 residents.

The Shire provides a range of services for residents, businesses and visitors that are dependent on well-maintained assets. The major asset classes the Shire manages, along with asset types and the services provided, are discussed further in this document.

opportunity to *community*

Vision

We will be a welcoming, sustainable, and socially active district, offering a variety of opportunities to the community.

Values

The Corporate Values that guide our organisation are:

Respect
We will acknowledge and listen to the diverse opinions and cultures of our community.

Openness
We will be honest, accountable, and transparent in how we do things.

Teamwork
We will focus on coordinating the effective and efficient delivery of services and projects.

Leadership
We will remain positive and find opportunities to thrive, in all situations.

Excellence
We will be empowered to deliver achievable excellence in everything we do.

Health and Wellbeing
We will champion the health and well-being of our fellow employees and community members.

Strategic Asset Management Plan 2023-2028 | **13**

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3. Asset Classes

The following asset classes are managed through this asset management strategy and the relevant AMPs. AMPs exist for Onslow Airport and Waste; these are due for review in 2024.

Buildings

Open Spaces

Pathways

Roads

Stormwater

Strategic Asset Management Plan 2023-2028 | **15**

4. Integrated Planning and Reporting

Strategic planning involves identifying the community needs and expectations and incorporating them into the 10-year SCP (2022-2032).

A 4-Year CBP is then developed to describe how we intend to deliver the Shire's vision, goals, and objectives.

4.1 How Asset Management Planning fits in with Integrated Planning

Asset management is the systematic process of purchasing/creating/ developing/upgrading, operating, maintaining and disposal of assets. This involves combining effective planning, engineering principles, sound business practice and economic rationale.

Community Engagement

Strategic Community Plan

Corporate Business Plan

Annual Budget

Outputs: Plan Monitoring and Annual Reporting

Measurement and Reporting

Informing Strategies
- Finance
- Workforce
- Assets
- Information
- Communications and Technology
- Services
- Issue Specific Strategies
- etc.

Figure 3. Shire of Ashburton planning process.

An asset management framework provides the processes and tools to facilitate an organised and flexible approach to making decisions necessary to achieve the public's expectations.

The Council is responsible for making these decisions by approval of the Asset Management Policy, Strategy and Plans. This framework also addresses the priorities for asset funding, considering the interests of the community.

Asset infrastructure networks need to be resilient and provide sustainable and economic services. These are critical to the Shire as they provide:

- A platform for economic development, the distribution of services and enabling economic growth,
- Social and recreational needs of the community,
- Public health and safety,
- Support for sustainable societies, protecting the environment and managing scarce resources.

Asset infrastructure networks are interrelated; the failure of one network may adversely affect services provided for the community.

Improved asset management provides the following benefits:

- Strong governance and accountability for the delivery of efficient and effective services,

- More sustainable decisions through consideration of all options and recognition of long-term life cycle costs,

- Improved understanding of customer requirements and alignment of asset performance to customer expectations,

- Effective risk management by applying a consistent framework to prioritise and manage risk.
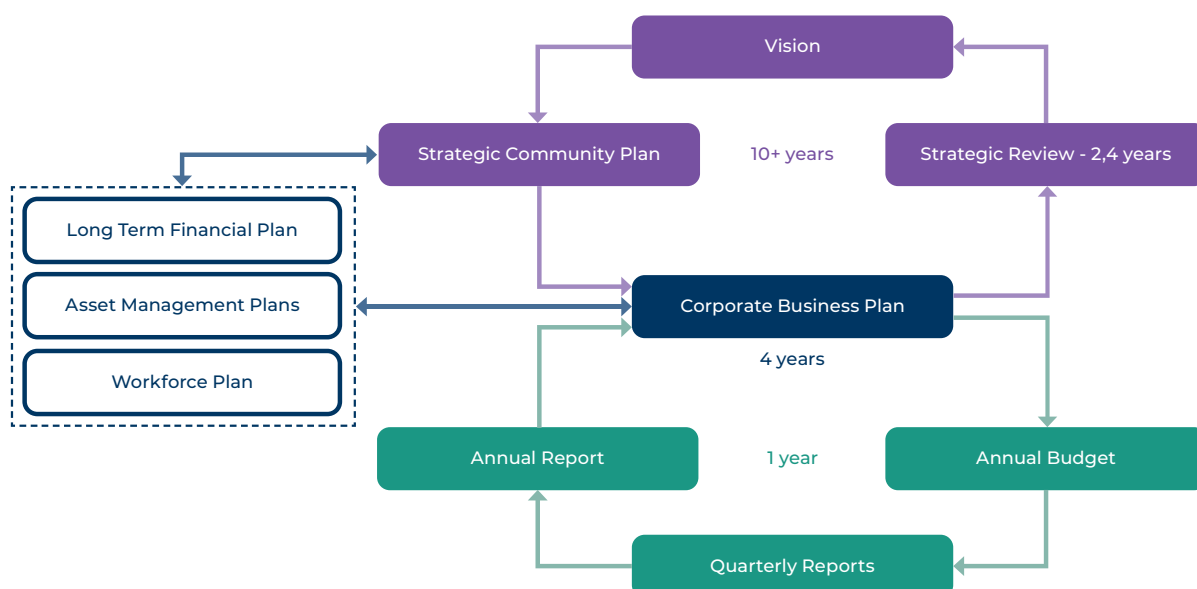
Figure 4. Shire of Ashburton integrated planning cycle.

Strategic Asset Management Plan 2023-2028 | **17**

5. Organisational Context

5.1 Demographics

The Shire population was 13,500, as determined by the 2021 Census, with the population remaining steady over the previous planning cycle.

Future mining developments in the Shire will need to be considered regarding the likely increase in heavy vehicle traffic and the resultant increase in road maintenance and renewals.

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5.2 Demand Drivers

Demand drivers for the use of Shire assets can be considered in the following categories:

5.2.1 Increased Population

Population growth will likely lead to an increased demand for Shire assets. The increased demand is expected to be slow but will lead to an increase in the degradation of assets.

5.2.2 Increased Tourism

Trends should be monitored regarding both increases and decreases in tourists to the region. Tourists are likely to place greater demand on playgrounds and public amenities, increasing the need for cleaning, inspections, and potential repairs.

5.2.3 New Mining Developments

New mining developments will likely increase demand rapidly and significantly impact roads servicing the developments. Proposed mining developments should be monitored closely to analyse the demand changes.

5.2.4 Weather Patterns

Changing weather patterns could increase the frequency and intensity of storms and severe weather events in the region. Large rainfall can potentially affect the condition of the Shire's road network, particularly unsealed roads subject to flood damage. This may also lead to an increase in drainage infrastructure requirements to protect assets from damage. E.g., improved drainage to protect buildings.

5.2.5 Improved Infrastructure

Improvements in Shire infrastructure are likely to increase the use of the facilities.

5.2.6 Technology Changes

The Shire continuously monitors new asset treatments or changes within the industry that may increase the life of its assets, improve the quality of assets, or reduce the costs of maintaining the assets.

5.2.7 Demand Impact

Increased demand for assets has an impact on maintenance and operational activities. The following have been identified as areas that would be impacted:

- **Inspection regimes** – Inspection regimes will need to be reviewed, and an increase in inspections may be required.
- **Maintenance activities** – Increased asset usage and subsequent wear and tear may increase the maintenance activities required to meet an acceptable Level of Service.
- **Shire employees** – additional employees may be required to support inspections and maintenance activities.

Strategic Asset Management Plan 2023-2028 | **19**

5.3 Constraints

The amount of capital works, either for new assets or renewal of assets, is limited to the amount of Shire revenue, rates and funding obtained from companies within the Shire, WA State Government and Australian Federal Government. The community's desired levels of service may not always be achievable with the funds available.

Shire services should be ranked in priority of importance considering community expectations, safety, environment, financial and reputation risk factors.

The Shire's ability to attract skilled resources to the area limits the ability to populate the organisational chart fully. The Workforce Plan addresses the human resourcing requirements of the SCP and the CBP.

5.4 Legislative, Regulatory and Other Requirements

The Shire intends to manage its assets and use its resources optimally to achieve the desired levels of service for the community while adhering to the relevant legislation and standards shown in Table 2.

Legislation	Requirements
Local Government Act 1995	Sets out the role, purpose, responsibilities, and powers of local governments, including preparing a long-term financial plan supported by asset management plans for sustainable service delivery.
Land Administration Act 1997	The main statute governing the administration of state land.
Environmental Protection Act 1986	Legislation for the protection of the natural environment.
Work Health and Safety Act 2020	Legislation for providing safe work practices and safe work sites.
Heritage Act 2018	The state register provides official recognition of a place's cultural heritage significance to WA and assists the Heritage Council in identifying, providing for, and encouraging the conservation of heritage places.
Aboriginal Heritage Act 1972	Legislation governing Aboriginal Heritage issues.
Native Title (State Provisions) Act 1999	Legislation governing native title issues.
Disability Services Act 1993	Legislation governing principles of access and inclusion for all and requires local government to create. Implements and reviews access and inclusion Plans.

Legislation	Requirements
AS 1428.1 Design for access and mobility	Disability access and inclusion requirements.
Planning and Development Act 2005	Regulates land use, planning, and development in Western Australia, by setting the process for creating town planning schemes and requirements for development approvals and covers issues such as heritage protection and environmental assessment.
Conservation And Land Management Act 1984	Legislation providing for the better use, protection and management of public lands and waters and the flora and fauna thereof.
Main Roads Act 1930	Sets out the government's responsibilities and powers for managing and developing the road network in Western Australia, including funding, planning, design, safety, and traffic control.
Road Traffic Act 1974	Regulates road traffic in Western Australia by setting rules for driver licensing, vehicle registration, and road use. It also establishes penalties for traffic offences and covers vehicle inspections and enforcement of laws.
Building Act 2011	Regulates the building industry in Western Australia by setting requirements for permits, inspections, and certifications, establishing regulatory bodies, and outlining penalties for non-compliance.
AASB108, AASB116, AASB136, AASB1031, AASB1048, AASB1051.	Standards guiding Shire's responsibility for accounting practices and financial reporting.
Liveable neighbourhoods	State planning guidelines for urban development requirements.
Roads 2040	Regional strategies for significant local government roads.
Pilbara 2050 Cycling Strategy	State planning guidelines for local cycling infrastructure.

Table 2. Relevant legislation and planning guidelines.

Strategic Asset Management Plan 2023-2028 | **21**

5.5 Roles and Responsibilities

Council should review the ongoing and future asset management requirements to ensure the organisation is adequately resourced to achieve the asset management objectives.

Asset Management leaders have a vital role in the success of Asset Management. They establish the appropriate direction of asset management and communicate this through the establishment of an Asset Management Policy, Asset Management Strategy and Asset Management Objectives.

Leaders must also ensure that the organisation is structured and resourced to deliver asset management objectives. The organisational structure and asset management roles need to be clearly defined and specifically allocated to people and teams to ensure that the required tasks are being completed.

Furthermore, asset management teams need to have the required levels of competencies and capabilities to deliver asset management roles effectively.

(IIMM IPWEA 2005)
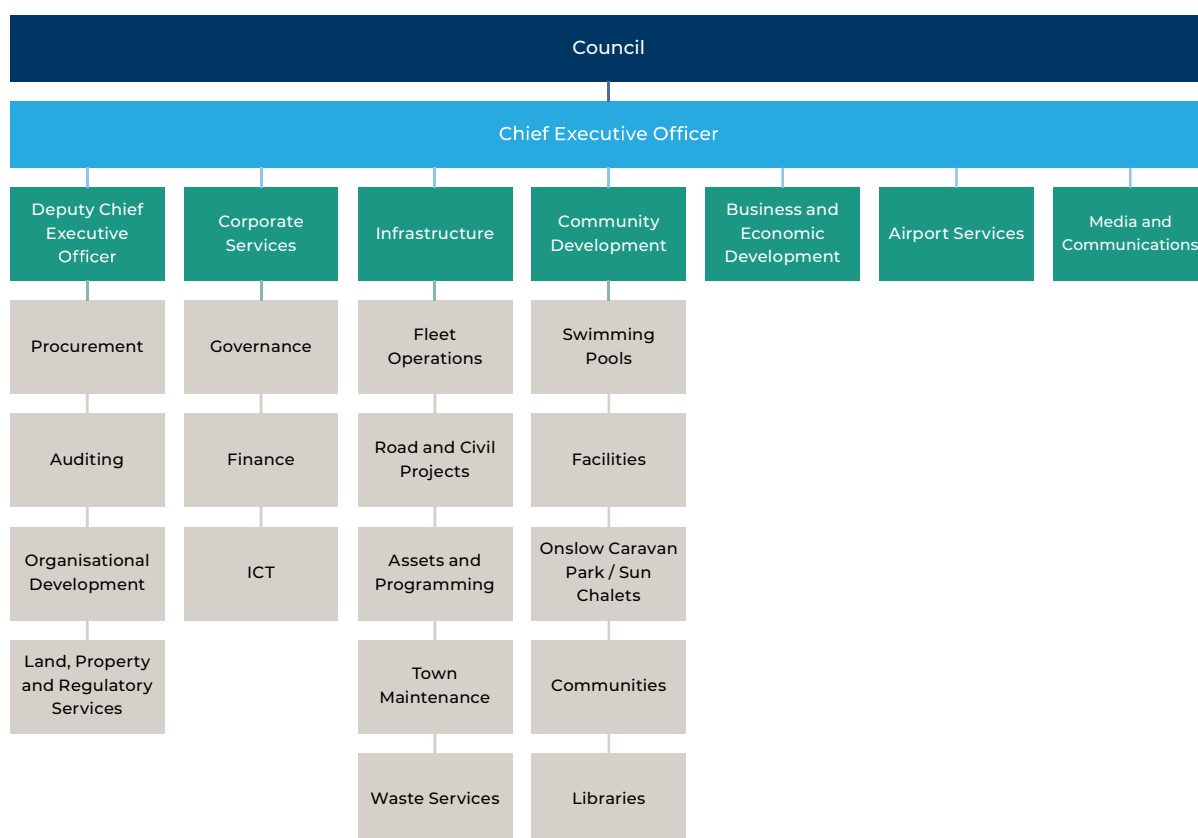
Figure 5. Shire of Ashburton organisational structure.

All Shire personnel have a role in the responsible management of Shire assets to provide the level of services expected by the community at a reasonable cost and acceptable risk. The specific asset management responsibilities are detailed in Table 3.

Role	Responsibility
Council	Ensuring (upon recommendation of the CEO) that resources are allocated to achieve the objectives of the SCP. In adopting asset management plans, Council also determines the Level of Service for each asset class. Council is responsible for considering whole-of-life costs when prioritising new initiatives.
Chief Executive Officer (CEO)	Ensuring that systems are in place to ensure that Councils' Asset Management Policy and AMPs are prepared and kept up to date, reviewed at least annually and that recommendations are put to Council (at least annually) about appropriate resource allocation to fulfil the objectives of the above documents. The CEO reports to the Council on all matters relating to asset management.
Executive Leadership Team	Monitoring the implementation of asset management across the organisation. The ELT will ensure that strategies are implemented to remove barriers to the successful implementation of asset management. The ELT reports to the CEO on all matters relating to asset management.
Middle Management Group	Resource allocation (from Council approved resources) associated with achieving Council's asset management plans. The MMG reports to the ELT in relation to asset management resource allocation.
Employees with management or supervisory responsibilities	Management of assets within the area of responsibility as determined under asset management plans. Employees are Responsible for the timely completion of the activities contained within those plans.
Asset Management Working Group	Provides operational assistance and professional input into the management of assets that Council owns or is the custodian.

Table 3. Asset Management Roles and Responsibilities

The Asset Management Working Group (AMWG) includes representation from all levels in the Shire that have a direct relationship with assets and service delivery. All Shire directorates have a role in the management of assets and are actively involved in the AMWG.

The AMWG also provides an integrated corporate approach to asset management problem solving, resource sharing, understanding of financial asset terms and overall ownership of the AMP outputs.

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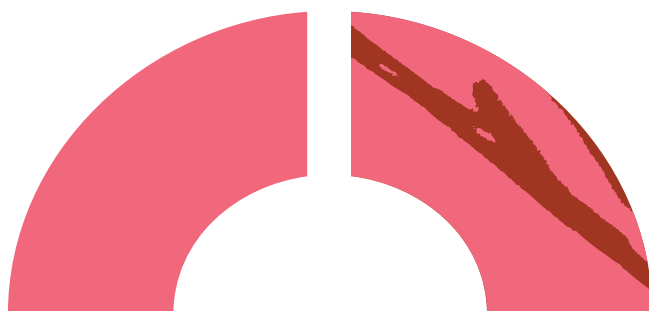
6. Objectives

The objectives for this asset management strategy and associated AMPs are derived from the SCP. The key objective theme is:

> *2. Place - We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.*

The subsequent objectives and their relevance to the AMPs within are shown in Table 4.

Objectives	Outcomes	Strategies	Applicable AMPs	Buildings	Open Spaces	Pathways	Roads	Stormwater
2. Place We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.	2.1 Coordinated delivery of natural and built environment services and projects for the community	1 Develop and maintain key natural and built environment services partnerships, both internally and externally, to support Council's vision.		✔	✔	✔	✔	✔
	2.2 Appropriate, inviting, and diverse employee accommodation and land management opportunities	2 Provide diversity for residential employee accommodation.		✔				
	2.3 Attractive and sustainable townscapes offering opportunities for all communities	1 Provide attractive, well-maintained streetscapes, verges, parks, and reserves.			✔			
		2 Ensure parks, gardens, and open spaces are appropriately managed according to their need and use.			✔			
		3 Maintain town centres for the enjoyment of locals and visitors, which the community can take pride in.			✔			
	2.7 Quality, well-maintained, and purposeful community facilities	1 Provide high-standard sport and recreation facilities across the Shire.		✔	✔			
	2.8 Safe and interconnected transport networks for the community.	2 Manage roads, pathways, and other transport infrastructure according to need and use.				✔	✔	✔

Table 4. SCP objectives and their applicability to various asset management plans,

6.1 Levels of Service Framework

Levels of Service are the link between higher-level corporate objectives (SCP and CBP), asset management objectives and the more detailed operational objectives, as shown in Figure 6.

Corporate / Community Objectives, such as Economic Prosperity.

Asset Management Objectives, such as delivering high quality services that meet the customer requirements.

Level of Service Objectives, such as provide quality sporting and recreation facilities that are safe, functional and appealing to customers.

Operational Objectives, such as completion of inspection and maintenance programmes.

Figure 6. Hierarchy of Objectives. (Source: IIMM IPWEA 2015)

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7. Information Systems

The variety of assets and their diverse requirements warrants the need for multiple systems. The table below shows the management systems and their functions.

System	Function
myData	Asset management system
IntraMaps	Spatial mapping of assets
SynergySoft	Financial asset register
Metrocount	Traffic count management
RACAS	Road asset condition assessment system

Table 5. Asset management systems used in the Shire of Ashburton.

The asset management system the Shire uses is myData, which holds inventory details, condition information, and valuation data with built-in reporting. This system is integrated with IntraMaps for spatial representation.

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8. Lifecycle Management

Lifecycle management encompasses all practices associated with considering management strategies as part of the asset lifecycle. The objective is to look at the lowest long-term cost (rather than short-term savings) when making decisions. Stages of the lifecycles are described in Table 6.

Term	Definition
New	Involves the planning, design, and construction of new infrastructure assets. This includes the identification of needs, development of project plans, procurement of resources and construction materials, and the actual construction of the asset.
Renew	Involves the replacement or refurbishment of existing infrastructure assets that have reached the end of their useful life or are no longer functioning effectively. This stage includes activities such as asset inspection, condition assessment, prioritisation of renewal works, and the procurement and construction of the renewed asset.
Upgrade	Involves the modification or enhancement of existing infrastructure assets to improve their functionality, safety, or capacity. This stage includes activities such as assessing the need for upgrades, identifying upgrade options, developing project plans, and procuring and implementing the upgrades.
Operation	Involves the day-to-day management and operation of infrastructure assets to ensure that they continue to provide the required level of service. This includes activities such as asset monitoring, maintenance, repairs, and replacement of parts or components as needed.
Maintenance	Involves the ongoing care and upkeep of infrastructure assets to prevent failures, extend their useful life, and ensure that they continue to provide the required level of service. This includes activities such as routine inspections, preventive maintenance, corrective maintenance, and emergency repairs.
Revaluations	Involves the periodic revaluation of infrastructure assets to determine their current condition and value. This is typically done for accounting and financial reporting purposes and helps to ensure that assets are accurately valued on the balance sheet.
Disposal	The process of removing an asset from service and disposing of it in a safe and environmentally responsible manner. This includes sale, recycling, or repurposing assets.
Long-term financial planning	Involves the development of a financial strategy to support the ongoing management, maintenance, renewal, and upgrading of infrastructure assets over the long term. This includes activities such as assessing funding requirements, identifying potential sources of funding, and developing financial plans and budgets.
Funding	Involves securing the necessary financial resources to support the ongoing management, maintenance, renewal, and upgrading of infrastructure assets. This can include a range of sources such as government funding, user fees, grants, and loans, among others.

Table 6. Definitions for lifecycle stages.

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8.1 Risk

The Shire's Risk Management Policy states the Shire's intention to identify potential risks before they occur so that opportunities can be realised and impacts can be minimised to ensure the Shire achieves its strategic and corporate objectives efficiently, effectively and within good corporate governance principles.

The Shire has quantified its broad risk appetite through the shire's Risk Assessment and Acceptance Criteria. All asset management risks are to be assessed according to the Shires criteria to allow consistency and informed decision making.

Consequence / Likelihood		Insignificant 1	Minor 2	Moderate 3	Major 4	Extreme 5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Table 7. Shire of Ashburton Risk Matrix.

Risk Rank	Description	Criteria	Responsibility
Low (1-4)	Acceptable	Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring.	Operational Manager
Medium (5-9)	Monitor	Risk acceptable with adequate controls, managed by specific procedures and subject to semi-annual monitoring.	Operational Manager
High (10-16)	Urgent Attention Required	Risk acceptable with excellent controls, managed by senior management / executive and subject to monthly monitoring.	ELT
Extreme (17-25)	Unacceptable	Risk only acceptable with excellent controls and all treatment plans to be explored and implemented where possible, managed by highest level of authority and subject to continuous monitoring.	CEO & Council

Table 8. Shire of Ashburton Risk acceptance criteria.

8.2 Condition Audits

Asset condition is a critical component of an effective asset management strategy, as it provides important information about the assets' current state and performance.

Asset condition audits will be recorded by an external resource every two years. This supports financial revaluations that occur every five years. Based on the dates of the last condition audits and fair valuations, a suggested audit and valuation schedule is presented in Table 9 below.

| | Audit Information Held | | | Future Audits and Reports | | | | | | | | | |
| | | | | (I=Inspection, C=Condition Audit, V=Valuation, A=Asset Management Plan, R=Renewals) | | | | | | | | | |
Plan	Condition	Valuation	AMP	2023			2024	2025	2026	2027	2028	2029	2030
Buildings	2020	2020	2017	A	-	-	C	V	C	C	C	A	V
Open Space	2018	2018	2017	A	C	V	I	C	I	C	V	A	C
Pathways	2018	2018	2017	A	C	V	I	C	I	C	V	A	I
Roads	2023	2018	2018	A	-	V	I	C	I	C	V	A	C
Stormwater	2018	2018	2017	A	C	V	R	C	R	C	V	A	C

Table 9. Condition audit and fair valuation forecast.

Knowledge of asset condition assists the Shire in:

• Mitigating the risk of asset failure,

• Avoiding unplanned outages,

• Allowing for pre-emptive remediation, which is often more cost-effective than reactive maintenance,

• Predicting renewal and replacement expenditure requirements, and

• Providing opportunities to extend the asset life through effective proactive management.

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The Shire has adopted a 1-5 Condition Scoring Scale, per Table 10 below.

Condition Scoring Scale						
0	1	2	3	4	5	6
Brand New Asset	Very good condition Routine maintenance	Good condition Preventive maintenance	Moderate condition Rehabilitation trigger	Poor condition Renewal trigger	Very poor condition Asset unserviceable; Requires full renewal	End of Life

Table 10. Shire of Ashburton condition scale.

When assessing the condition of all components of an asset, as well as the physical condition, the following aspects should be considered as a weighting to give an overall condition score:

- Appearance
- Functionality
- Capacity
- Safety

Appropriate risk assessments must be carried out to identify the high-risk assets and priorities. Assets with a condition rating of 5 and presenting a high risk to the community should be addressed in the yearly budget preceding the audit. Assets with a condition rating of 4 should also be assessed as priority works to either renew, decommission, or transfer the asset as soon as feasible, preferably in the current planning cycle.

8.3 Operation and Maintenance

Operations and maintenance of Shire assets require processes and activities that are programmed in a planned and systematic manner to deliver the required level of service while minimising the risk of asset failure or downtime.

Operational activities are often repeated, multiplying the importance of efficiency and consistency.

Maintenance activities are considered on a risk-based approach, providing employees with the knowledge and skills required to carry out these activities effectively and adhering to best practices and industry standards.

- Preventive maintenance carries out tasks to prevent faults and disruption from faults and enhances the asset life.
- Reactive maintenance reinstates the asset to the required level of service after a fault or failure.

Maintenance records provide information for identifying reoccurring issues with assets, the amount of maintenance activities, budget review, reporting and resource allocation.

Other sources of information include Customer requests, Project closeouts, Condition audits and attribute collection processes.

Customer requests are created when asset users or other stakeholders identify a fault. This may be notified to the Shire by several different methods, including telephone, SMS, email, and online.

It is then assigned to a Shire officer to evaluate the fault, identify impacted assets, and prepare a response plan.

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8.4 Renewal Planning

The Shire's asset management process is illustrated in Figure 7 below. This is an annual cycle that includes a review of the LTFP. Works programs are prepared yearly to inform the annual budget. Asset data is updated with the receipt of completed projects from the Project Closeout process.
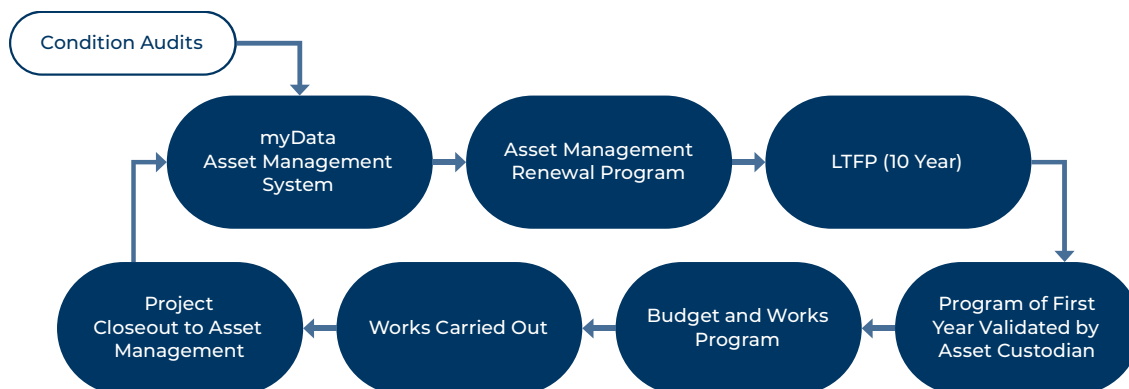
Figure 7. Asset management process

The Shire will plan capital renewal and replacement projects to meet Level of Service objectives and minimise infrastructure service risks by:

- Monitoring assets condition deterioration at regular intervals,
- Developing knowledge and skills in conducting asset condition audits in-house,
- Monitoring replacement costs and available resources annually and identifying the risks that may spike cost projections,
- Planning and scheduling renewal projects in each town to reach economies of scale,
- Keeping the asset register up to date with condition and attribute information of assets.

8.5 Disposal

Disposal includes any activity associated with the disposal of an asset, including sale, demolition, or relocation.

Disposal of assets can occur when:

- Approved by the council due to resident's requests,
- Handed back to another party of authority,
- Where it has been deemed that the asset has insufficient use, is no longer meeting its Level of Service, and its existence is no longer justifiable.

Costs may be incurred which are associated with the removal of the asset and rehabilitation once it has been removed.

The council is bound by section 3.58 of the *Local Government Act 1995, 'Disposing of Property'*.

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9. Measuring Our Progress

Table 11 provides an overview of the various levels of performance measuring undertaken by the Shire.

Plan	What is Measured	Reporting Method
Strategic Community Plan		
Strategic Indicators	**Outcomes** – progress towards achieving target outcomes.	Community progress report
Corporate Business Plan		
Programme Indicators	**Outcomes** – progress towards achieving strategic indicators. **Performance** – delivery of programme activities and implementation of priorities.	Annual Report Periodic reporting to Council
Asset Management Plans		
Asset Class performance measures	**Outcomes** – progress towards achieving Asset Management objectives. **Performance** – delivery of asset class programme activities against Level of Service targets.	Periodic reporting to CEO and Council
Operational Plans		
Service Indicators	**Performance** – delivery of identified services and projects for each programme.	Periodic reporting to Asset Manager, CEO and Council

Table 11. Performance measurement overview.

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9.1 Asset Ratios

The asset consumption ratio highlights the aged condition of a local government's assets. A ratio below 0.50 indicates rapid deterioration and under-investment, and a ratio greater than 0.75 is considered to be over-investment in renewals.

The asset renewal funding ratio is the Net Present Value (NPV) of planned renewal expenditure divided by the NPV of required renewal expenditure. It is a measure of the ability of the local government to fund its predicted asset renewals in the future.

The asset sustainability ratio indicates whether the Shire is spending adequately on asset renewals to match the depreciation to ensure the long-term sustainability of infrastructure assets. The asset sustainability ratio is capital renewal expenditure on existing assets divided by the depreciation expense.

Indicator	2021	Target	
Asset Consumption Ratio	0.81	0.50 – 0.75	✘
Asset Renewal Funding Ratio	1.18	0.95 – 1.25	✔
Asset Sustainability Ratio	2.40	0.90 – 1.10	✘

Table 12. Asset ratios from Shire of Ashburton Annual Report 2020/21.

10. Continual Improvement

Improvement Action		Responsible Officer
1	Develop an Asset Management Audit Process	Manager Assets and Programming
2	Develop Asset Inspection Program and Condition Audit for Buildings	AMWG
3	Develop Asset Inspection Program and Condition Audit for Open Spaces	AMWG
4	Develop Asset Inspection Program and Condition Audit for Pathways	AMWG
5	Develop Asset Inspection Program and Condition Audit for Roads	AMWG
6	Develop Asset Inspection Program and Condition Audit for Stormwater (including CCTV analysis)	AMWG
7	Conduct Programmed Condition Audit	Manager Assets and Programming
8	Develop Programs for compliance and scheduled maintenance activities	All Managers
9	Implement Program for compliance and scheduled maintenance activities	All Managers
10	Develop Programs for asset renewal	All Managers
11	Develop process to review asset types, useful life and unit rates used in Valuations	Manager Assets and Programming
12	Implement process that reviews Valuations that includes correct application of asset type, useful life, unit rates	Manager Assets and Programming
13	Determine performance measures and targets for all Levels of Service	AMWG
14	Develop Program to capture and report performance measures against targets	Manager Assets and Programming
15	Implement program to capture and report performance measures against targets	Manager Assets and Programming

	Improvement Action	Responsible Officer
16	Develop a Program for review of asset related items on Risk Register	Manager Assets and Programming
17	Review asset related risks on Risk Register	All Managers
18	Develop a Community Satisfaction Survey	Manager Communities
19	Review Operational and Maintenance Budget	All Managers
20	Develop Master Data standard	Manager Assets and Programming
21	Implement Master Data standard	Manager Assets and Programming
22	Review Asset IDs methodology to align with Master Data standard	Manager Assets and Programming
23	Develop Program that captures and reports Road Closures	Manager Assets and Programming
24	Implement Program that captures and reports Road Closures	Manager Assets and Programming
25	Review and improve the asset spatial data	Manager Assets and Programming
26	Review scope of Asset Register and identify additional asset types to be included	Manager Assets and Programming
27	Improve data attributes for Kerbs, Culverts, Floodways, Grids and Causeways	Manager Assets and Programming
28	Include Footbridges in Asset Register	Manager Assets and Programming
29	Include hard and soft landscaping in asset register	Manager Assets and Programming
30	Review Pedestrian Ramps in Asset Register	Manager Assets and Programming

Table 13. Improvement Actions.

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Part B

Asset Management Plans (Asset Class Summaries)

The following asset class summaries contain the complimentary elements of an asset lifecycle planning, that when read in conjunction with Part A Asset Management Strategy produce an asset management plan.

These have been prepared in collaboration with stakeholders from the relevant asset management working groups.

These plans provide a framework for the Shire to meet its statutory obligations with respect to the Integrated Planning and Reporting Framework and the guidelines introduced in Western Australia as part of the State Government's Local Government Reform Program.

These plans link to the vision, objectives and mission set out in the SCP and the CBP.

Developing an AMP is crucial for the Shire to manage its assets cost-effectively. These AMPs are long-term plans that outline the actions required to maintain assets in a condition that meets the required levels of service.

The condition data and replacement value data presented in this document have been sourced from Buildings (2020) and Infrastructure (2018) valuations.

11. Buildings

To maintain safe, healthy, and aesthetically pleasant facilities where residents, visitors and employees can properly function and accomplish their sense of being part of a community.

11.1 Class Information

Buildings

Community
Halls, libraries, sports clubs, public amenities, Shire offices and workshops

Residential
Shire owned housing for employees, aged care

Other Accommodation
Caravan park buildings, motel accommodation buildings, worker camps

Figure 8. Buildings asset classes.

11.2 Inventory
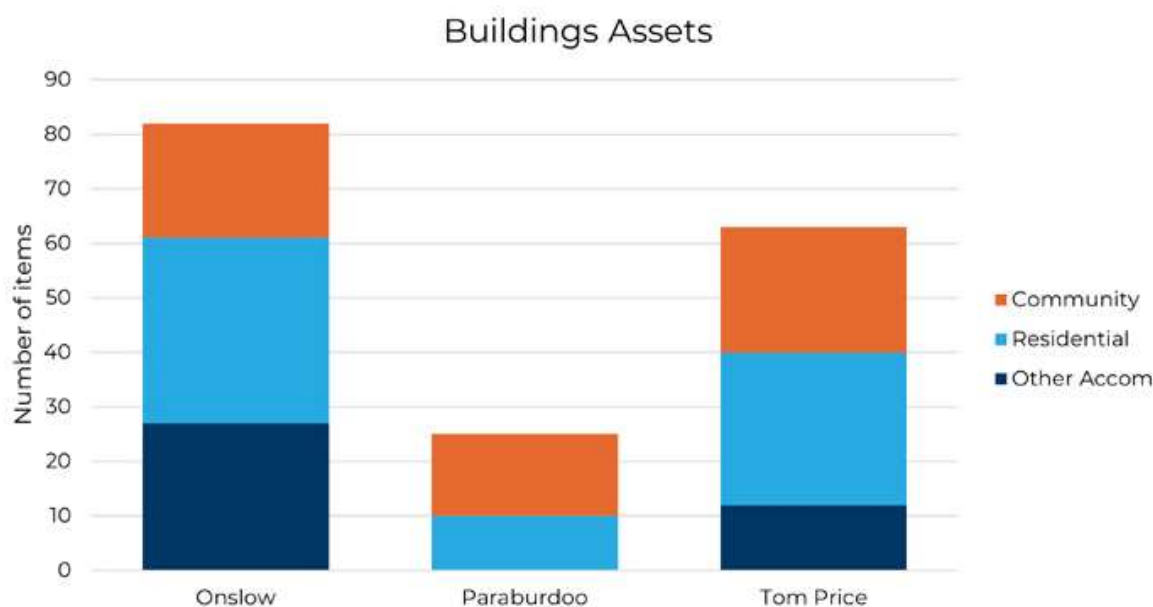
Figure 9. Buildings assets by town.

11.3 Replacement Value
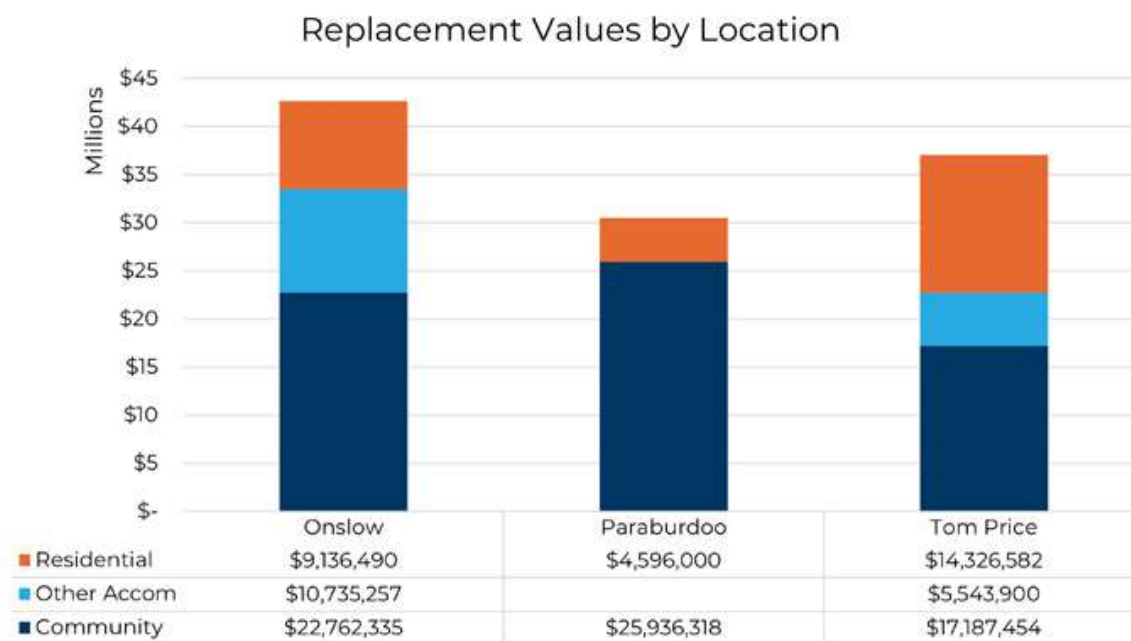
Figure 10. Buildings asset replacement values.

11.4 Condition
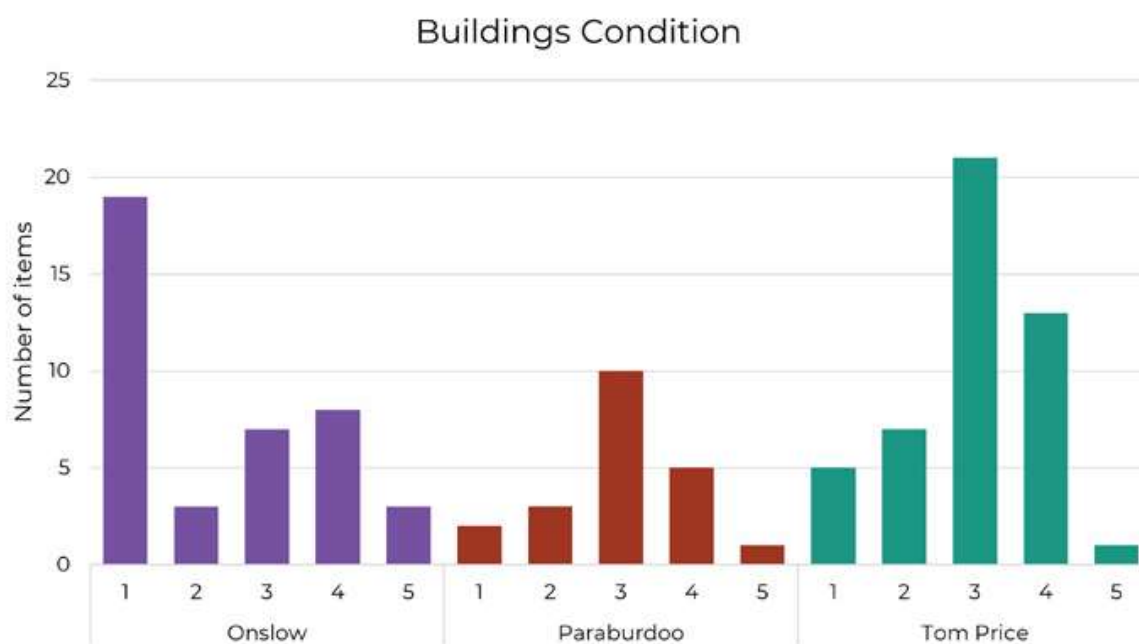
Figure 11. Building condition by town.

11.5 Asset Useful Lives

Building Component	Description	Useful Life (Years)
Roof	Roof tiles, sheeting, frame etc.	40 years
Sub-Structure	Footings, slab & building foundation.	100 years
Super-Structure	Building frame, walls – internal & external, stairs	45 years
Fitouts – Floor Coverings	Floor covering; carpet, tiles, floorboards.	15 years
Fitouts & Fittings	Kitchen fitouts, benches, bathrooms, light fittings etc	20 years
Services (Fire)	Fire extinguishers and smoke alarms present & in working order	5-40 years
Services (Mechanical)	Air-conditioning – Ducted	20 years
	Air-conditioning – Split System	10 years
Other Structures	Fencing	40 years
	Hard stands	60 years
	Shade Sails	5-10 years
	Lighting	25 years
	Shade Structures	30 years

Table 14. Buildings asset useful lives

11.6 Risk Assessment

Description of Risk	Risk Causes	Risk Controls	Risk Acceptance Ranking
Failure or reduction in service of Buildings.	Lack of/Inadequate maintenance programs. Lack of resources: employees and funding. Inadequate design.	Implement a proactive and scheduled maintenance program. Ensure budget allocations and employee resources are in place. Ensure Asset design standards are created by appropriately qualified employees. Lifecycle asset management planning of assets.	Moderate: To be monitored by Manager Facilities.
Failure to manage Day to day operations of Buildings.	Lack of/or inadequate Maintenance programs. Lack of procedures in place. Lack of resources: employees and funding.	Ensure adequate Maintenance regime is in place. Ensure procedures are in place to manage all Buildings. Ensure all appropriately trained resources are in place.	Moderate: To be monitored by Manager Facilities.

Table 15. Buildings risk assessment.

11.7 Level of Service Objectives

Objectives	Outcomes	Strategies
2. Place We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.	2.1 Coordinated delivery of natural and built environment services and projects for the community.	1 Develop and maintain key natural and built environment services partnerships, both internally and externally, to support Council's vision.
	2.2 Appropriate, inviting, and diverse employee accommodation and land management opportunities.	2 Provide diversity for residential employee accommodation.
	2.7 Quality, well-maintained, and purposeful community facilities.	1 Provide high-standard sport and recreation facilities across the Shire.

Table 16. Buildings objectives.

11.8 Performance Measures

Performance measure	Target
Asset Inspection and Condition Audit	>80% of inventory
Regulatory compliance and safety inspections	100%
Scheduled maintenance	>90% of tasks
Availability	>90% of year
Number of Customer complaints per year	<2 per building
Number of safety incidents reported per year	0

Table 17. Buildings performance measures.

11.9 Maintenance Activities

Activity type	Activity	Provider
Inspection	Condition Audit	Internal / External
	Property Inspections	Internal
Compliance	Electrical Test and Tag	External
	Fire and Emergency - Extinguishers	External
	Pest Control	External
	Roof Access Point Inspection	External
	Servicing of Air Conditioners	External
	Water Softener Maintenance	External
Maintenance	Car Park Maintenance	Internal
	Gardens Maintenance	Internal
	General Maintenance	Internal / External
Operational	Cleaning	External

Table 18. Buildings typical operations and maintenance activities.

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11.10 Renewal Forecast
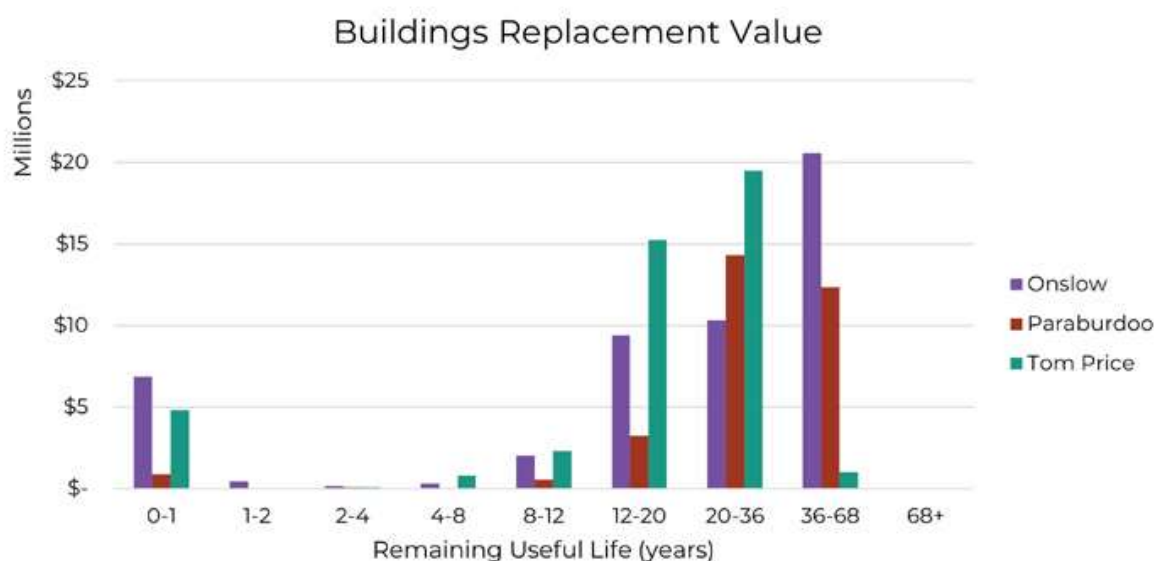
Figure 12. Replacement value of Buildings assets grouped by remaining useful life.

11.11 Long Term Financial Plan

	2023	**2024**	**2025**	**2026**	**2027**	**2028**
Buildings - Renewal	$15,000	$1,250,000	$750,000	$750,000	$1,300,000	$2,300,000

Table 19. Buildings CAPEX forecast (Shire of Ashburton Long Term Financial Plan, July 2022).

11.12 Renewal Gap

Current data indicates an estimated renewal forecast of approximately $47M over the next 20 years. The LTFP provides $36M renewal funding over the next 20 years.

Renewal funding currently provided in the LTFP falls short of the Renewal Forecast.

12. Open Spaces

To maintain safe, healthy, and aesthetically pleasant facilities where residents, visitors and employees can properly function and accomplish their sense of being part of a community.

12.1 Class Information

Open Spaces

Park
Parks, reserves and gardens

Playground
Sites including equipment and softfall

Sporting Field
Ovals and rugby fields

Hard Court
Basketball, netball and tennis courts

Swimming Pool
Facilities including pool structures and associated infrastructure

Skate Park
Sites including associated infrastructure

Special Purpose
Bowling greens, golf courses and associated infrastructure

Cemetery
Sites including associated infrastructure

Coastal
Boat ramps, jetties and seawalls

Town Centre
Carparks, awnings, artwork, fountains, street furniture and landscaping

Figure 13. Open Spaces asset classes

12.2 Inventory
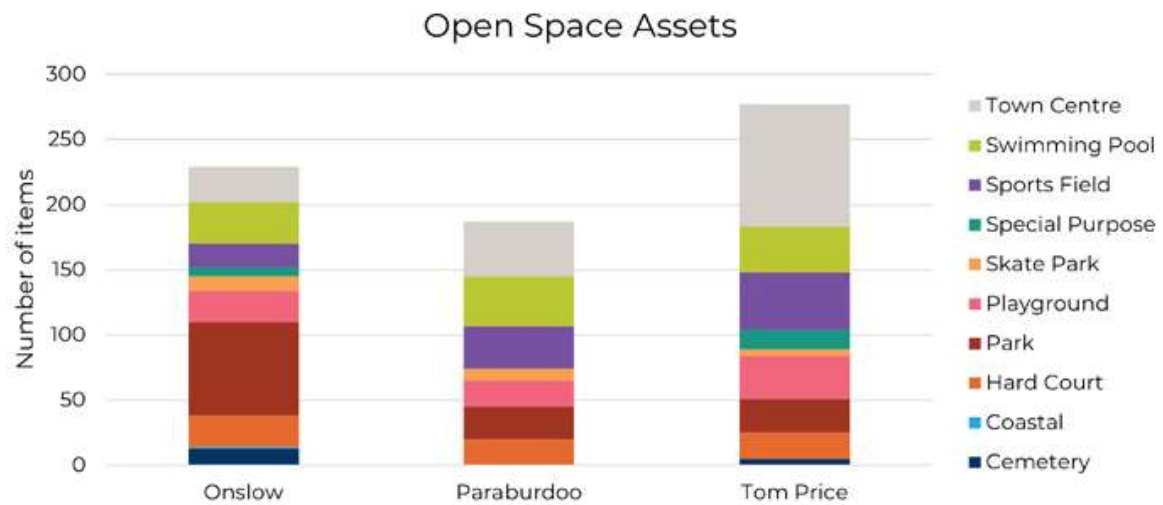
Figure 14. Open Spaces assets by town.

12.3 Replacement Value

	Onslow	Paraburdoo	Tom Price
▪ Town Centre	$832,132	$3,191,479	$7,478,933
▪ Swimming Pool	$6,137,784	$5,444,555	$4,962,451
▪ Sports Field	$681,378	$2,346,416	$9,462,740
▪ Special Purpose	$414,527		$2,274,177
▪ Skate Park	$1,702,134	$709,748	$84,730
▪ Playground	$624,817	$788,222	$1,214,118
▪ Park	$3,616,500	$630,742	$1,236,135
▪ Hard Court	$6,560,547	$2,294,978	$3,483,057
▪ Coastal	$1,176,120		
▪ Cemetery	$349,174		$40,159
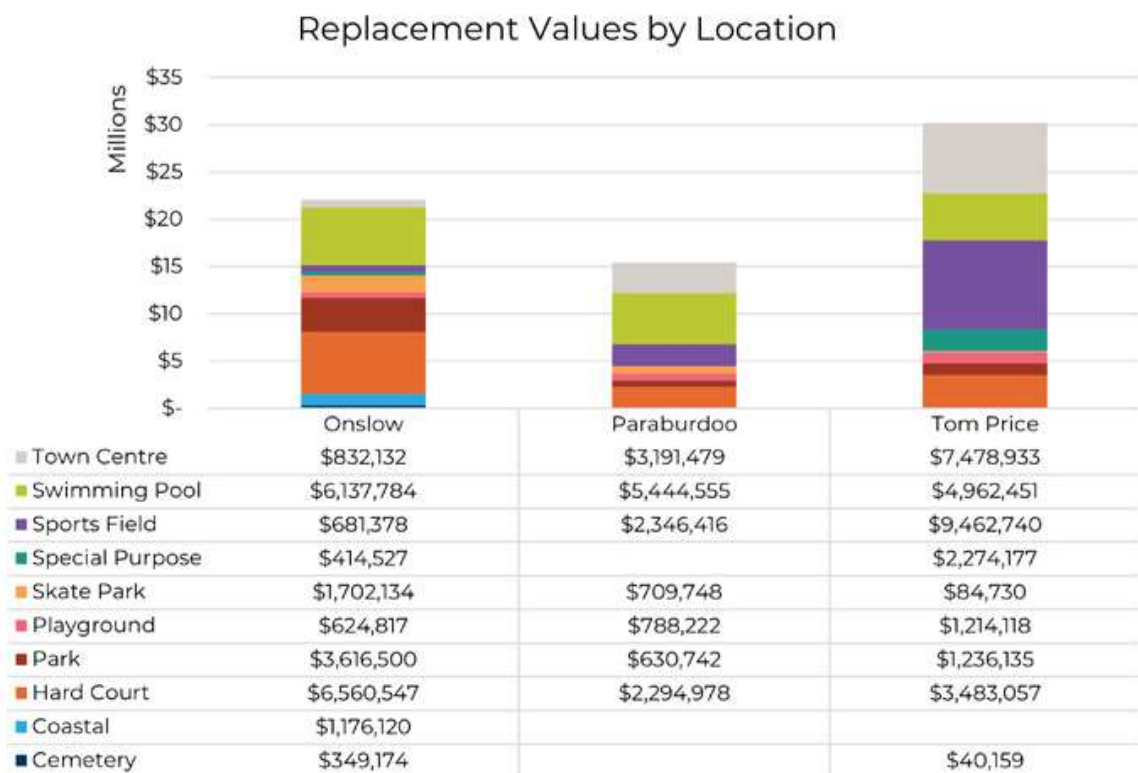
Figure 15. Open Spaces asset replacement values.

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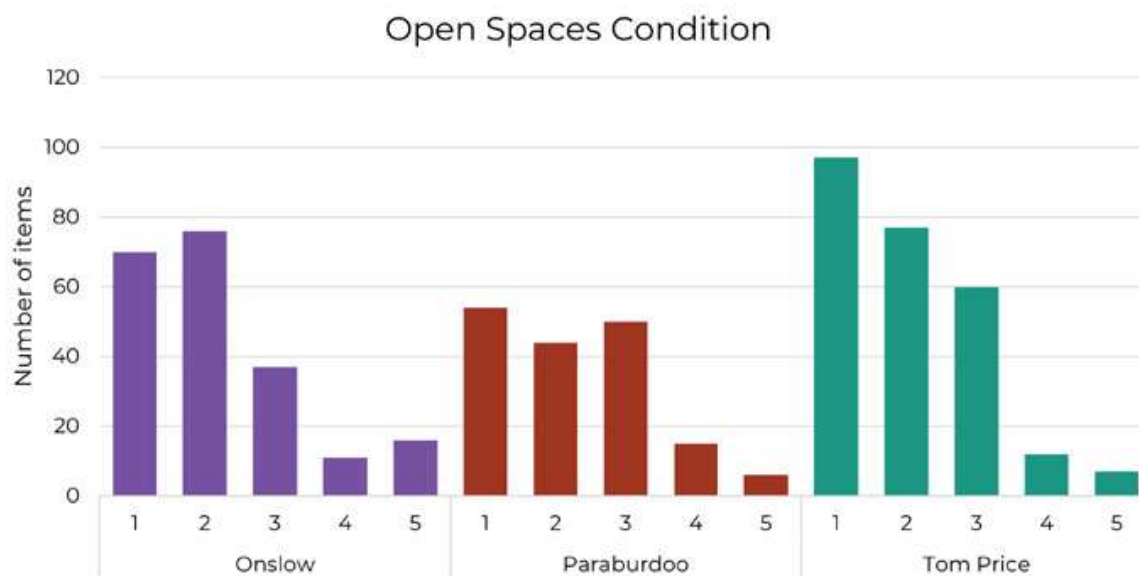
12.4 Condition

Figure 16. Open Spaces asset condition ratings

12.5 Asset Useful Lives

Asset Type	Useful Life
BBQs	10 years
Cricket Nets	30 years
Decking	20 years
Drinking Fountain	10 years
Fencing	30 years
Goal Posts	15 years
Lighting	30 years
Active grassed areas	15 years
Passive grassed areas	35 years
Shade shelters	30 years
Park Benches	15 years
Play Equipment	15 years

Playing surfaces	10 years
Playground softfall	10 years
Reticulation	25 years
Electronic scoreboard	20 years
Concrete walls	75 years
Car Park lighting	14 years
Car park shade structure	40-60 years
Concrete pathways	70 years
Decking	40 years
Awnings	100 years
Retaining walls	80 years
Concrete surrounds	70 years
CCTV security	25 years
Signage	20 years
Street furniture	20-50 years
Water fountains	25 years
Wheel stops	10 years
Landscaping (trees, irrigation systems)	20-80 years

Table 20. Open Spaces asset useful lives.

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12.6 Risk Assessment

Description of Risk	Risk Causes	Risk Controls	Risk Acceptance Ranking
Failure or reduction in service of infrastructure.	Lack of/Inadequate maintenance programs. Lack of resources: employees and funding. Inadequate design.	Implement a proactive and scheduled maintenance program. Ensure budget allocations and employee resources are in place. Ensure Asset design standards are created by appropriately qualified employees. Lifecycle asset management planning of assets.	Moderate: To be monitored by Manager Facilities.
Failure to manage day-to-day day operations of park and recreation facilities.	Lack of/or inadequate Maintenance programs. Lack of procedures in place. Lack of resources: employees and funding.	Ensure adequate Maintenance regime is in place. Ensure procedures are in place to manage all Open Spaces. Ensure all appropriately trained resources are in place.	Moderate: To be monitored by Manager Facilities.

Table 21. Open Spaces risk assessment.

12.7 Level of Service Objectives

Objectives	Outcomes	Strategies
2. Place We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.	2.1 Coordinated delivery of natural and built environment services and projects for the community.	1 Develop and maintain key natural and built environment services partnerships, both internally and externally, to support Council's vision.
	2.3 Attractive and sustainable townscapes offering opportunities for all communities.	1 Provide attractive, well-maintained streetscapes, verges, parks, and reserves.
		2 Ensure parks, gardens, and open spaces are appropriately managed according to their need and use.
		3 Maintain town centres for the enjoyment of locals and visitors, which the community can take pride in.
	2.7 Quality, well-maintained, and purposeful community facilities.	1 Provide high-standard sport and recreation facilities across the Shire.

Table 22. Open spaces objectives.

12.8 Performance Measures

Performance measure	Target
Asset Inspection and Condition Audit	>80% of inventory
Regulatory compliance and safety inspections	100%
Scheduled maintenance	>90% of tasks
Availability	>90% of year
Number of Customer complaints per year	<2 per open space
Number of safety incidents reported per year	0

Table 23. Open spaces performance measures.

Strategic Asset Management Plan 2023-2028 | **51**

12.9 Maintenance Activities

Activity type	Activity	Provider
Inspection	Condition Audit	Internal / External
	Property Inspections	Internal
	Technical Inspections	External
Maintenance	Car Park Maintenance	Internal
	Cemetery Maintenance	Internal
	Gardens Maintenance	Internal
	General Maintenance	Internal
	Playgrounds Maintenance	Internal
	Reticulation Maintenance	Internal
	Swimming Pool Maintenance	Internal
	Tree Pruning and Removal	Internal
Operational	Fertilising	Internal
	Mowing	Internal
	Mulching	Internal
	Planting	Internal
	Pruning	Internal
	Seeding	Internal
	Slashing	Internal
	Spraying	Internal
	Storm Damage Clean-up	Internal

Table 24. Open Spaces typical operations and maintenance activities.

12.10 Renewals Forecast
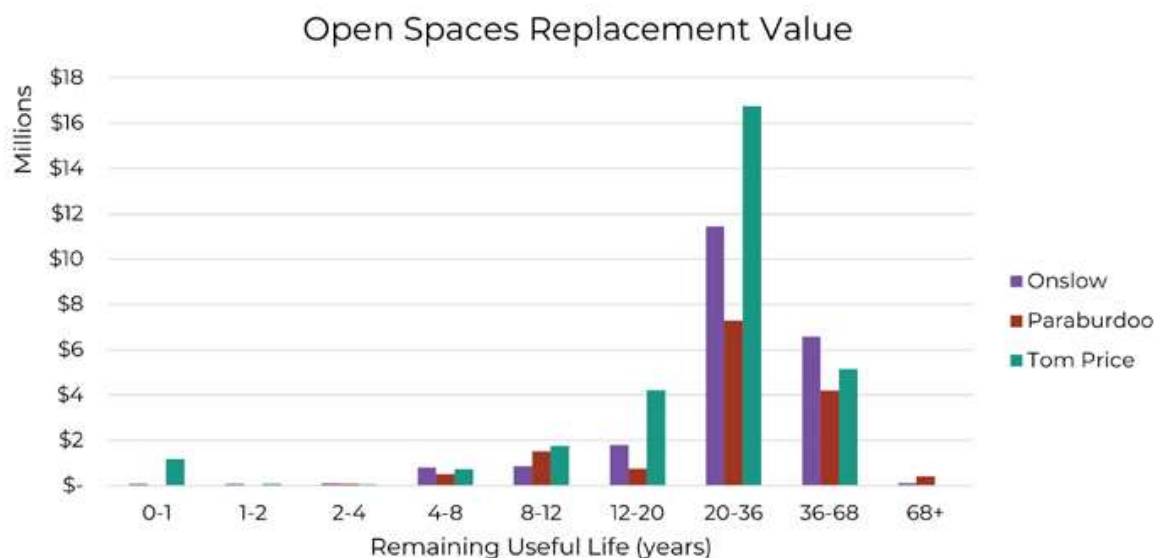
Figure 17. Replacement value of Open Spaces assets grouped by remaining useful life.

12.11 Long Term Financial Plan

	2023	**2024**	**2025**	**2026**	**2027**	**2028**
Parks and Recreation - Renewal	$2,170,000	$800,000	$800,000	$800,000	$800,000	$800,000
Town Infrastructure - Renewal	$40,000	$300,000	$300,000	$300,000	$300,000	$300,000

Table 25. Open Spaces CAPEX forecast (Shire of Ashburton Long Term Financial Plan, July 2022).

12.12 Renewal Gap

Current data indicates an estimated renewal forecast of approximately $16M over the next 20 years. The LTFP provides $22M renewal funding over the next 20 years.

Renewal funding currently provided in the LTFP exceeds the Renewal Forecast.
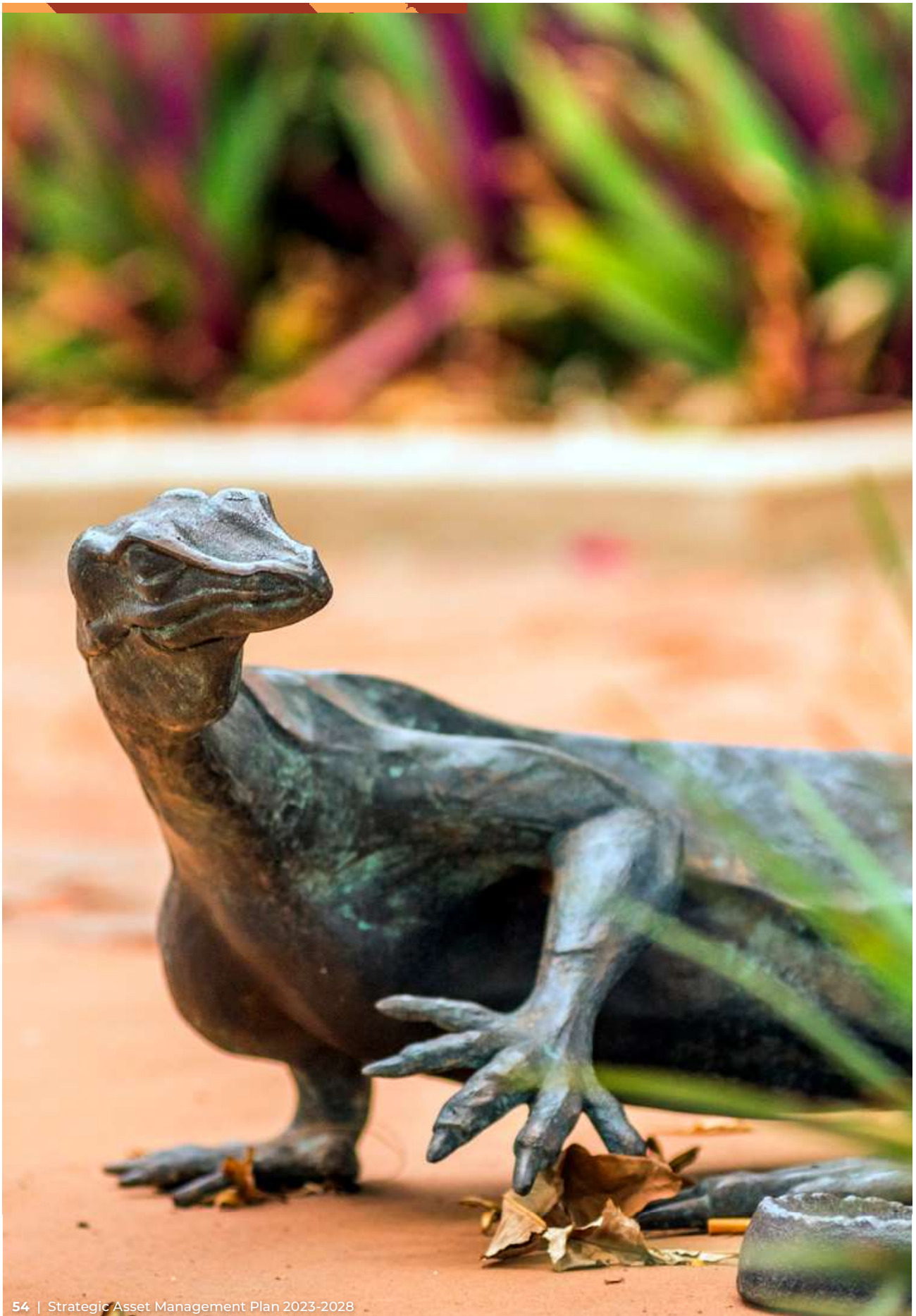
54 | Strategic Asset Management Plan 2023-2028

13. Pathways

To guide investment in the pathway network and provide connectivity to town centres, schools, and other community facilities.

13.1 Class Information

Pathways	**On Road** Alongside road carriageways
	Off Road Within parks, facilities and land parcels
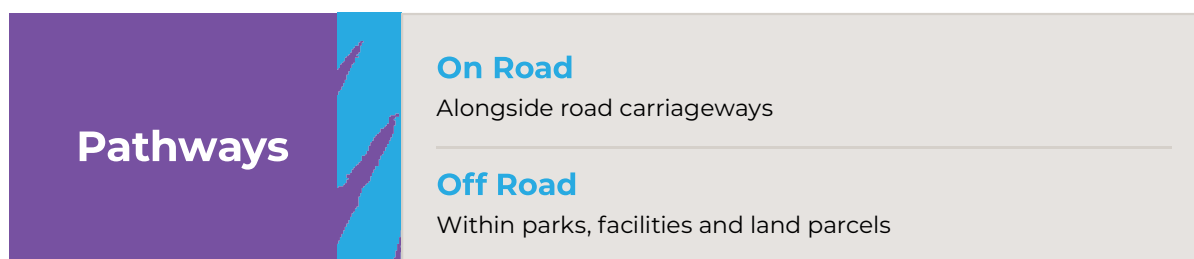
Figure 18. Pathways asset classes.

13.2 Inventory

Figure 19. Pathway length by town.

13.3 Replacement Value

Replacement Values by Location

	Onslow	Paraburdoo	Tom Price
On Road	$3,793,003	$1,310,844	$5,944,235
Off Road	$487,090	$550,550	$1,178,254
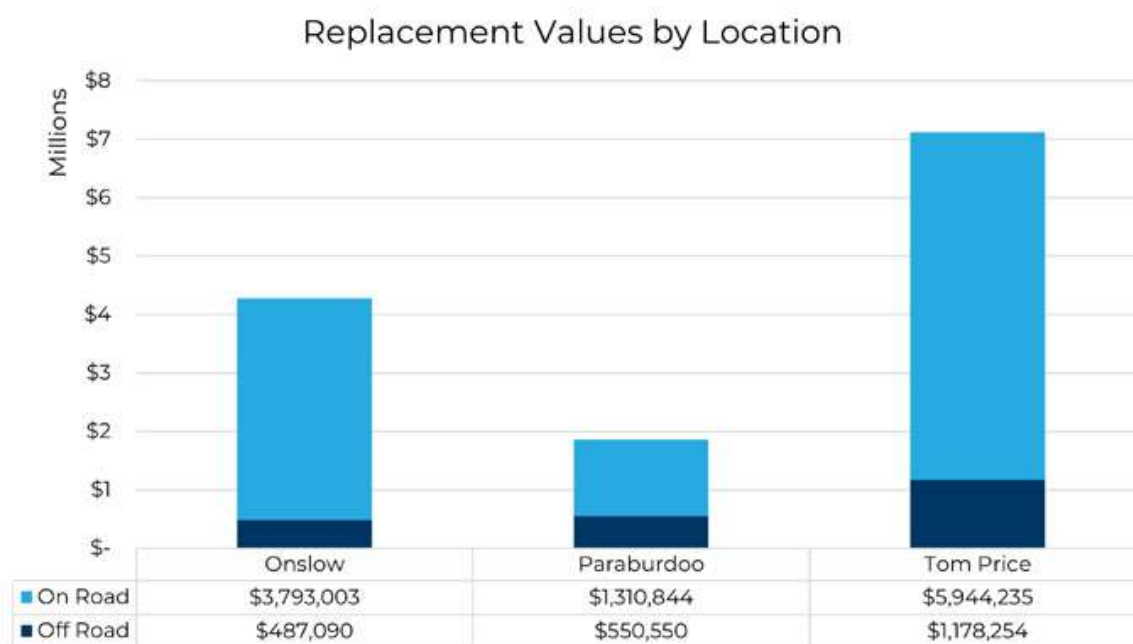
Figure 20. Pathways asset replacement values.

13.4 Condition

Pathways Condition
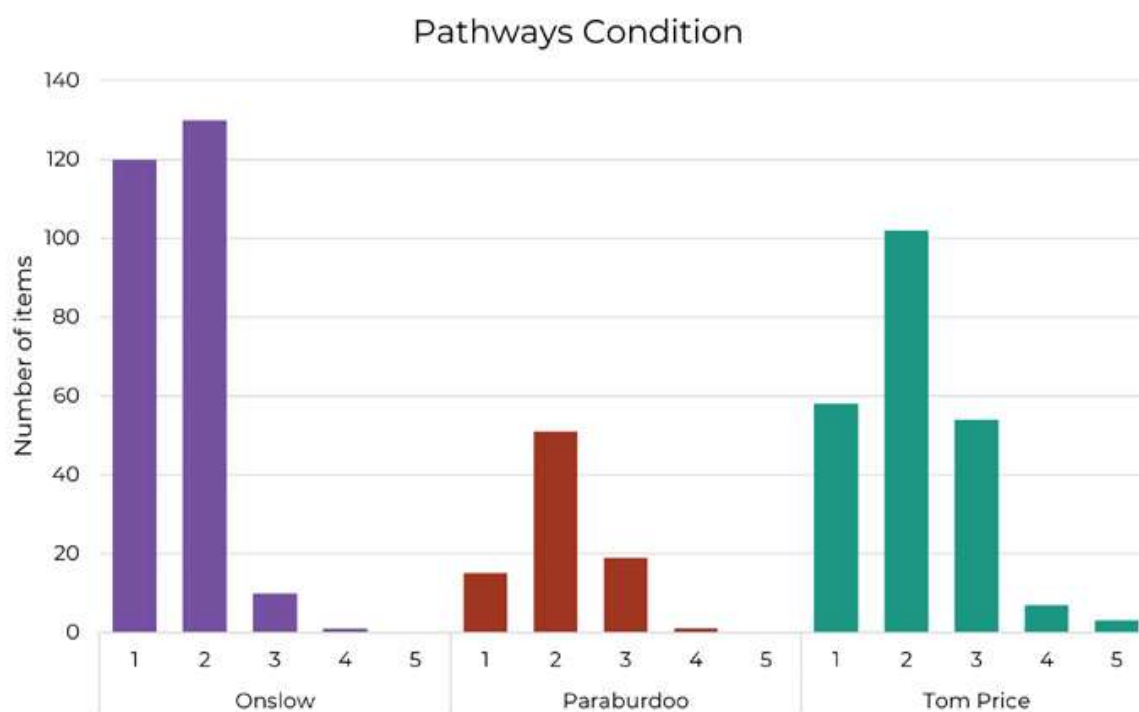
Figure 21. Pathways condition by town.

13.5 Asset Useful Lives

Asset Type	Useful life
Concrete footpath	30-50 years
Brick pave	20-30 years

Table 26. Pathways asset useful lives.

13.6 Risk Assessment

Description of Risk	Risk Causes	Risk Controls	Risk Acceptance Ranking
Footpath user slip, trip or fall resulting in injury and potential liability claim and damage.	Uneven footpaths. Cracking, encroachment, deterioration of surface texture.	Regular footpath inspections. Proactive maintenance programs (to be implemented). Condition Audits.	Moderate: To be monitored by Manager Town Maintenance.
Footpath deterioration due to lack of maintenance, repair, and renewal.	Lack of maintenance programs. Lack of resources, employees & budgets.	Implement a proactive and scheduled maintenance program. Ensure budget allocations and employee resources can maintain.	Moderate: To be monitored by Manager Town Maintenance.
Population Increase and increased demand on Footpath assets.	Population increase also resulting in the construction of new facilities/schools where footpaths are desired to create transport linkages.	Monitoring and long-term planning tracking demand in the communities. Customer Satisfaction surveys.	Low: Acceptable and managed by annual monitoring.

Table 27. Pathways risk assessment.

13.7 Level of Service Objectives

Objectives	Outcomes	Strategies
2. Place We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.	2.1 Coordinated delivery of natural and built environment services and projects for the community.	1 Develop and maintain key natural and built environment services partnerships, both internally and externally, to support Council's vision.
	2.8 Safe and interconnected transport networks for the community.	2 Manage roads, pathways, and other transport infrastructure according to need and use.

Table 28. Pathways objectives.

13.8 Performance Measures

Performance measure	Target
Asset Inspection and Condition Audit	>80% of inventory
Regulatory compliance and safety inspections	100%
Scheduled maintenance	>90% of tasks
Availability	>90% of year
Number of Customer complaints per year	<5 per town
Number of safety incidents reported per year	0

Table 29. Pathways performance measures.

13.9 Maintenance Activities

Activity type	Activity	Provider
Inspection	Condition Audit	Internal / External
	Property Inspections	Internal / External
Maintenance	Footpath Maintenance	Internal / External
	General Maintenance	Internal / External
Operational	Weed Management	Internal / External

Table 30. Pathways typical operations and maintenance activities.

Strategic Asset Management Plan 2023-2028 | **59**

13.10 Renewal Forecast
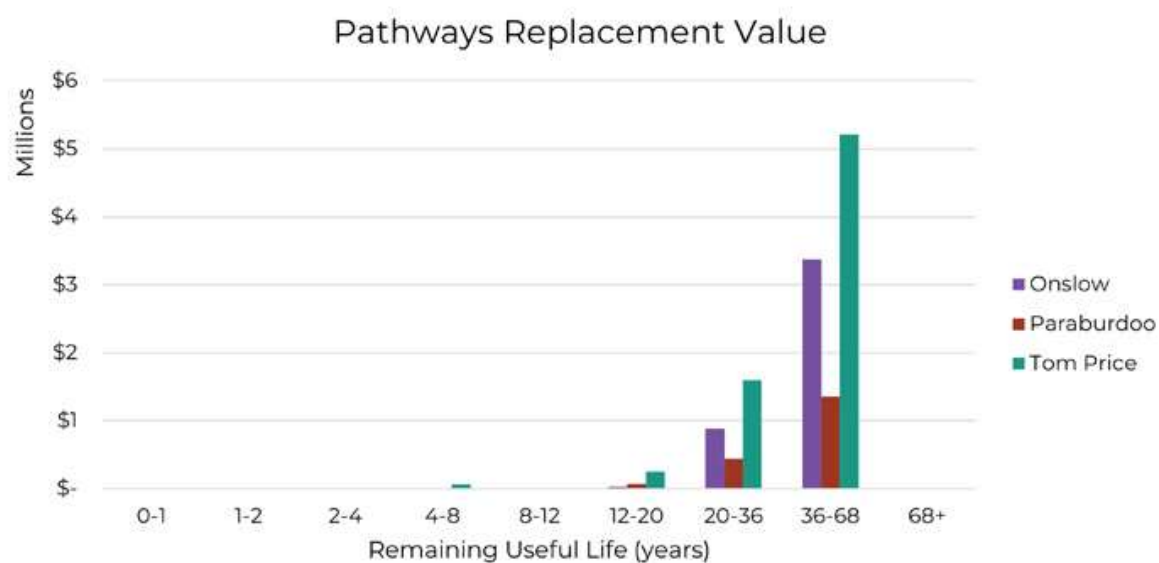
Figure 22. Replacement value of Pathways assets grouped by remaining useful life.

13.11 Long Term Financial Plan

	2023	2024	2025	2026	2027	2028
Pathways - Renewal	-	$300,000	$300,000	$300,000	$300,000	$300,000

Table 31. Pathways CAPEX forecast (Shire of Ashburton Long Term Financial Plan, July 2022).

13.12 Renewal Gap

Current data indicates an estimated renewal forecast of approximately $0.4M over the next 20 years. The LTFP provides $6M renewal funding over the next 20 years.

Renewal funding currently provided in the LTFP exceeds the Renewal Forecast.

14. Roads

To provide access to businesses, health, employment and tourism, all of which stimulate the Local, State and Federal economies.

14.1 Class Information

Roads

Urban

Urban roads and rural roads - sealed with asphalt or spray seal

Rural

Rural roads and limited urban roads - unsealed gravel roads or tracks

Figure 23. Roads asset classes.

Strategic Asset Management Plan 2023-2028 | **61**

14.2 Inventory
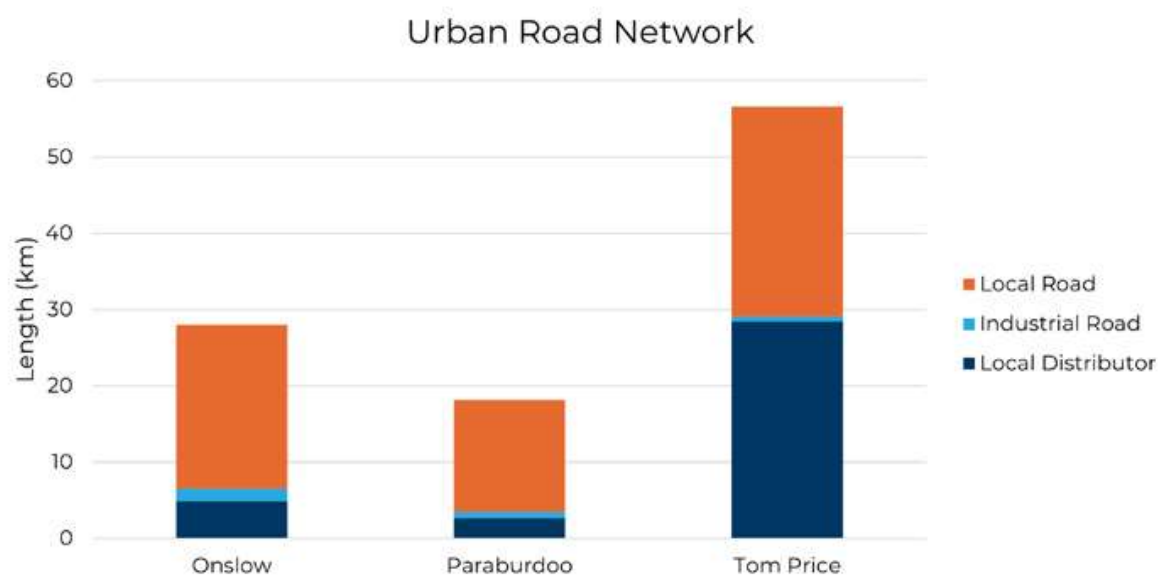
Figure 24. Urban roads network length by type.

Tom Price's local distributors include Mine Rd and Nameless Valley Dr (22 km).
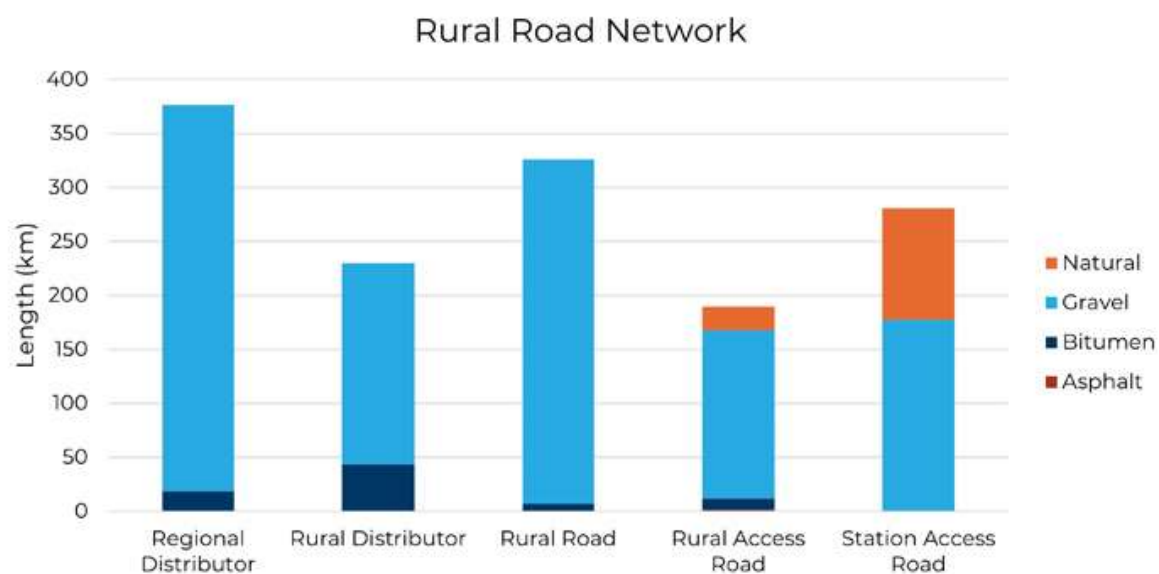
Figure 25. Rural roads network length by surface.

Additional Roads assets include:

- Stock Grids (67, $15M replacement value)

- Causeways (2)

- Vehicular Bridge (across Ashburton River)

- Pedestrian Bridge (under Killawarra Drive)

- Kerb (100km)

- Culverts (88) refer Table 32

Material	Number of culverts
Helicore	57
RCBC	3
RCP	10
HDPE	4
Ribloc	14
Total	**88**

Table 32. Culverts by material.

14.3 Replacement Value
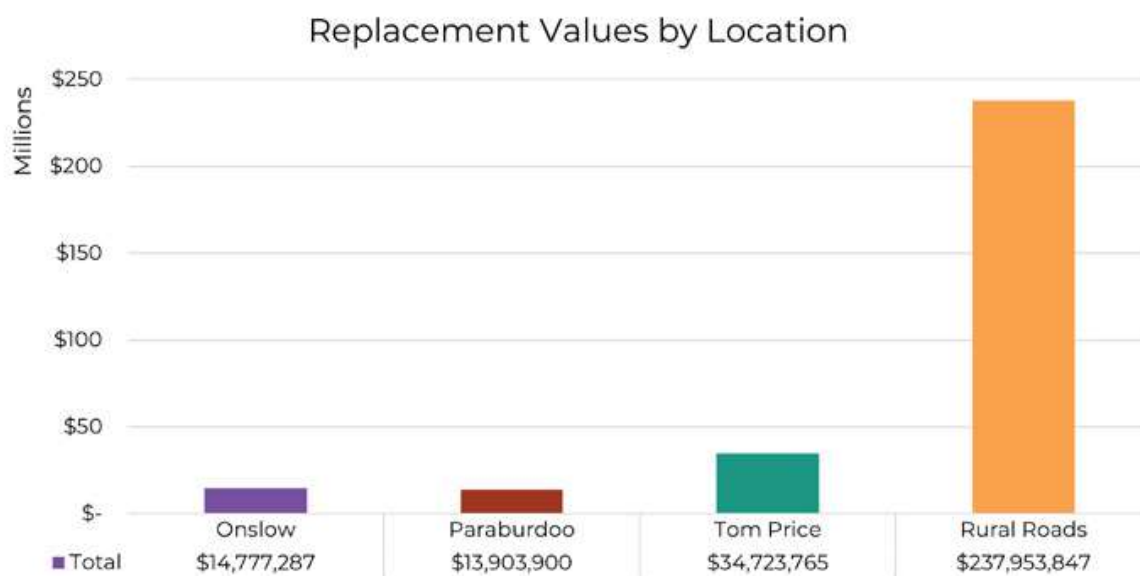
Figure 26. Roads asset replacement values.

14.4 Condition
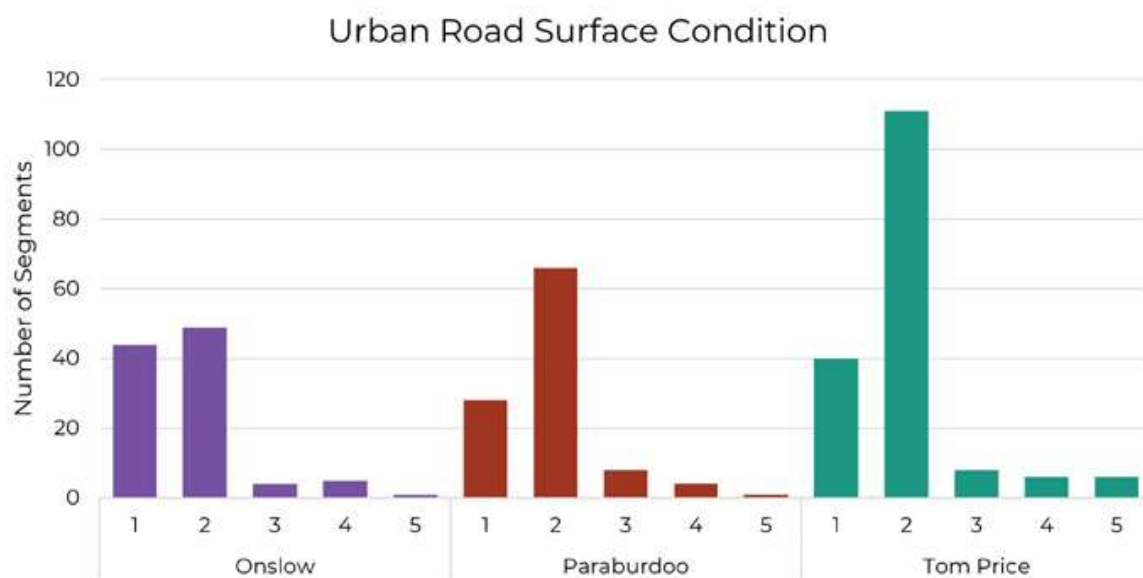
Figure 27. Urban roads surface condition score by segment.
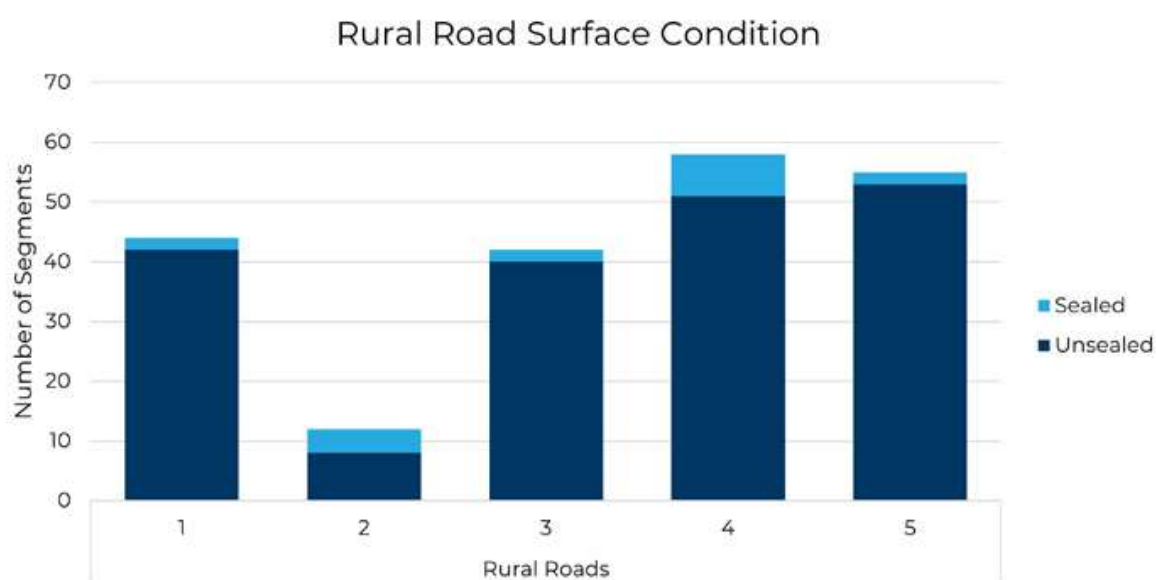
Figure 28. Rural roads surface condition score by segment.

14.5 Asset Useful Lives

Road Component	Component	Surface Type	Useful Life (Years)
Sealed Roads	Surface	Asphalt	30
		Spray Seal	14
	Pavement		80
	Formation		100
Unsealed Roads	Pavement Base		12
	Pavement Sub-base		80
	Formation		100
Kerbs	Main Component		100
Grids	Main Component		40
Culverts	Main Component		80

Table 33. Roads asset useful lives.

Strategic Asset Management Plan 2023-2028 | **65**

14.6 Risk Assessment

Description of Risk	Risk Causes	Risk Controls	Risk Acceptance Ranking
Road deterioration due to lack of maintenance, repair, or renewal.	Lack of maintenance programs. Lack of Inspections. Lack of resources: employees and funding.	Implement a proactive and scheduled maintenance program. Ensure budget allocations and employee resources are available.	Moderate: To be monitored by Manager Town Maintenance (Urban) and Manager Roads & Civil Projects (Rural).
Road deterioration due to heavy rain and flooding.	Adverse weather conditions. Blocked or ineffectual culverts and drains. Floodways not maintained or damaged.	Ensure adequate Inspections and Preventive Maintenance is in place before and after adverse weather conditions.	Moderate: To be monitored by Manager Town Maintenance (Urban) and Manager Roads & Civil Projects (Rural).
Road deterioration due to increased traffic.	Population increase. New Infrastructure for transport linkages.	Monitoring and long-term tracking of any potential changes to population, traffic, and infrastructure. Customer satisfaction surveys.	Low: Acceptable and managed by annual monitoring.

Table 34. Roads risk assessment.

14.7 Level of Service Objectives

Objectives	Outcomes	Strategies
2. Place We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.	2.1 Coordinated delivery of natural and built environment services and projects for the community.	1 Develop and maintain key natural and built environment services partnerships, both internally and externally, to support Council's vision.
	2.8 Safe and interconnected transport networks for the community.	2 Manage roads, pathways, and other transport infrastructure according to need and use.

Table 35. Roads objectives.

14.8 Performance Measures

Performance measure	Target
Asset Inspection and Condition Audit	>80% of inventory
Regulatory compliance and safety inspections	100%
Scheduled maintenance	>90% of tasks
Availability (excluding weather events)	>90% of year
Number of Customer complaints per year	<2 per road
Number of safety incidents reported per year	0

Table 36. Roads performance measures.

Strategic Asset Management Plan 2023-2028 | **67**
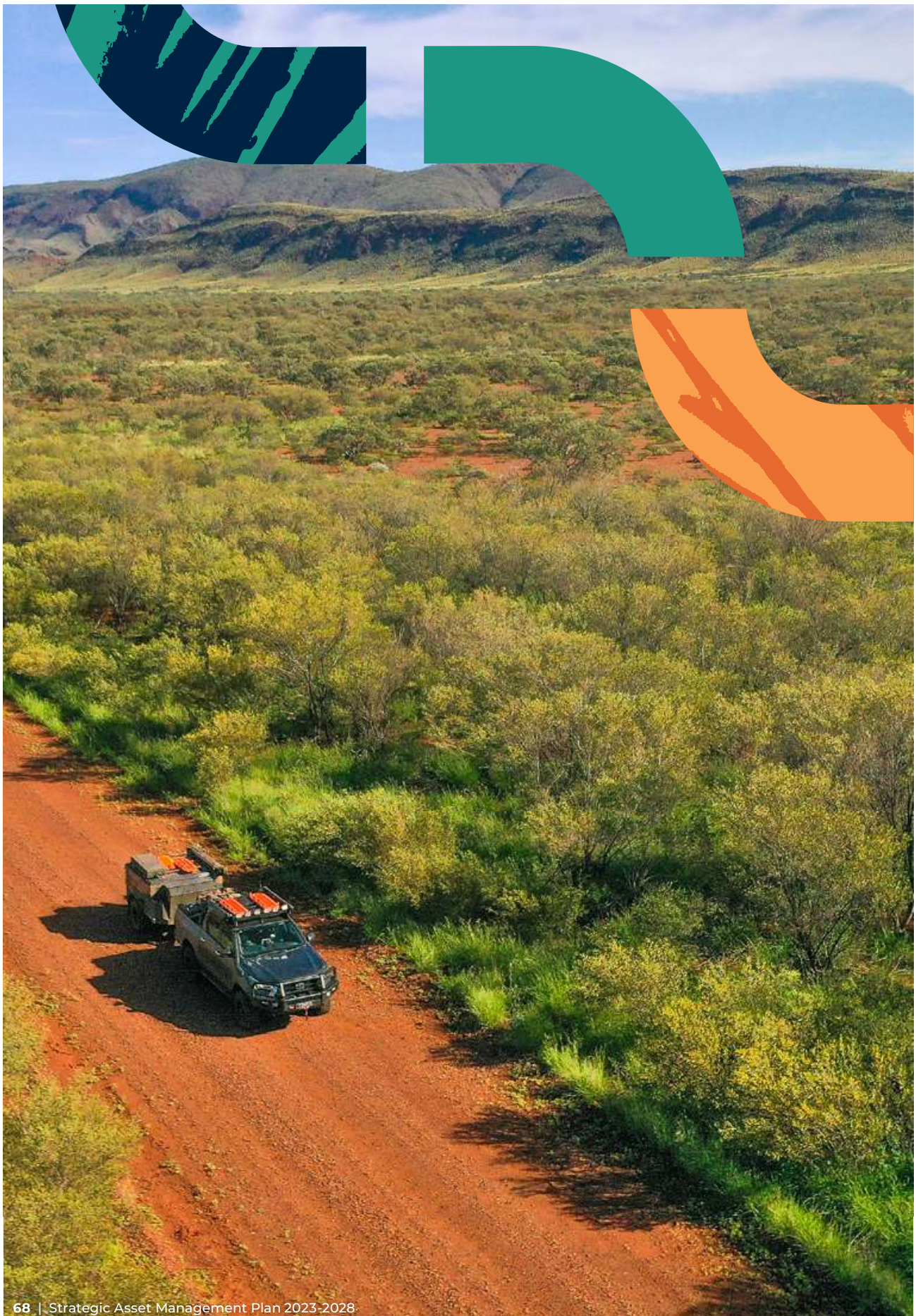
68 | Strategic Asset Management Plan 2023-2028

14.9 Maintenance Activities

Activity type	Activity	Provider
Inspection	Condition Audit	Internal / External
	Road Data Collection	External / External
	Road Inspections	Internal / External
	Traffic Counter Placement	Internal
Maintenance	Bridge Maintenance	External / External
	Car Park Maintenance	Internal / External
	Flood Damage Maintenance	Internal / External
	Guideposts and Delineators	Internal / External
	Kerb Maintenance	Internal / External
	Line Marking	External / External
	Maintenance Grading	Internal / External
	Road Formation Grading	Internal
	Road Grid Maintenance	Internal / External
	Rural Culvert Maintenance	Internal / External
	Seal Repairs and Potholes	Internal / External
	Shoulder Maintenance	Internal / External
	Slashing	Internal / External
	Storm Damage Clean-up	Internal / External
	Street Sweeping	Internal
	Verge Maintenance	Internal / External

Table 37. Roads typical operations and maintenance activities.

14.10 Renewal Forecast

Sealed Roads Replacement Value
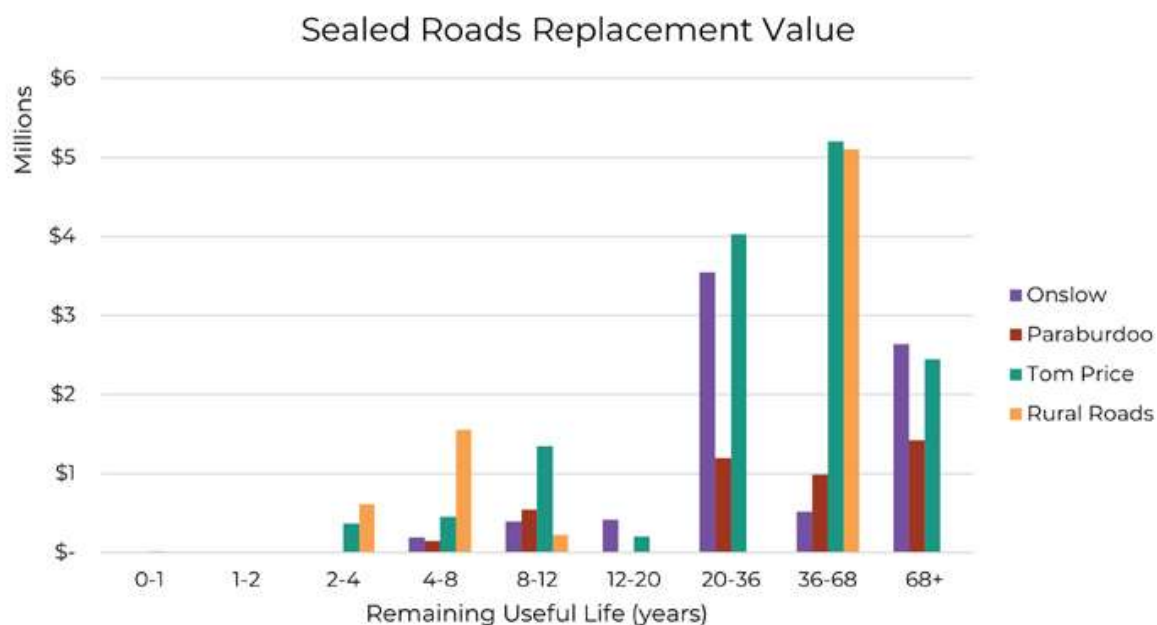
Figure 29. Replacement value of sealed road segments grouped by remaining useful life.

Paved Roads Replacement Value
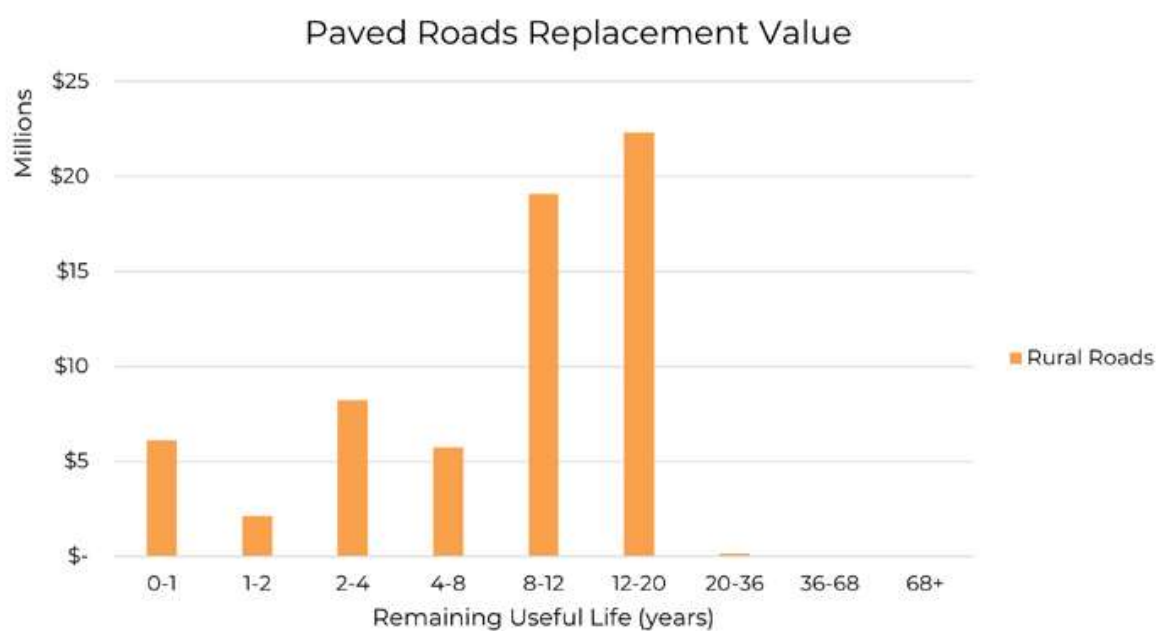
Figure 30. Replacement value of paved road segments grouped by remaining useful life.
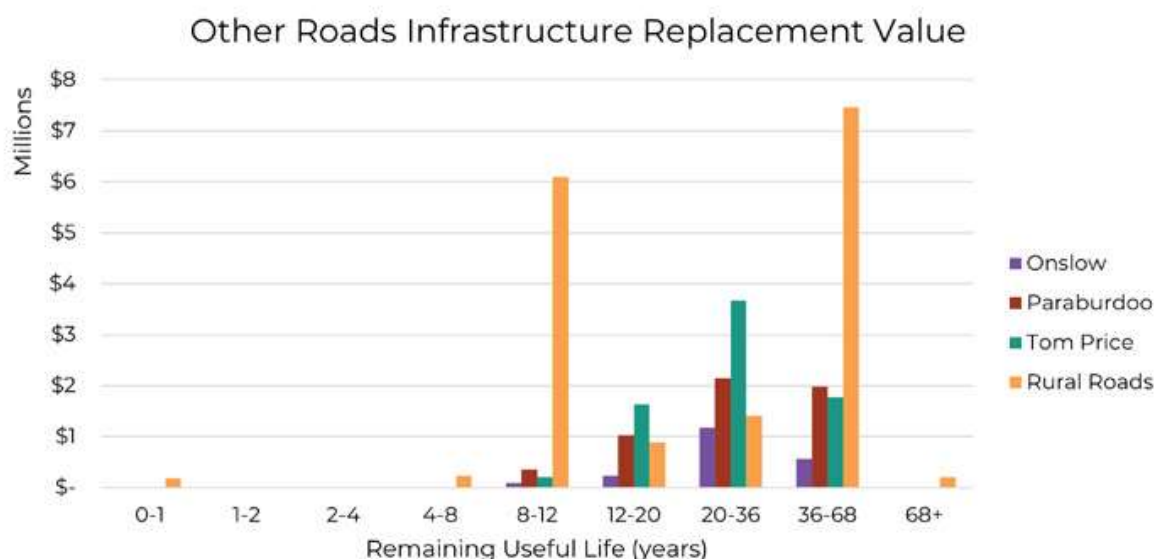
Figure 31. Replacement value of other roads infrastructure assets grouped by remaining useful life.

14.11 Long Term Financial Plan

	2023	2024	2025	2026	2027	2028
Roads - Renewal	$5,029,500	$6,000,000	$6,000,000	$6,000,000	$6,500,000	$6,500,000

Table 38. Roads CAPEX forecast (Shire of Ashburton Long Term Financial Plan, July 2022).

14.12 Renewal Gap

Current data indicates an estimated renewal forecast of approximately $81M over the next 20 years. The LTFP provides $130M renewal funding over the next 20 years.

Renewal funding currently provided in the LTFP exceeds the Renewal Forecast.
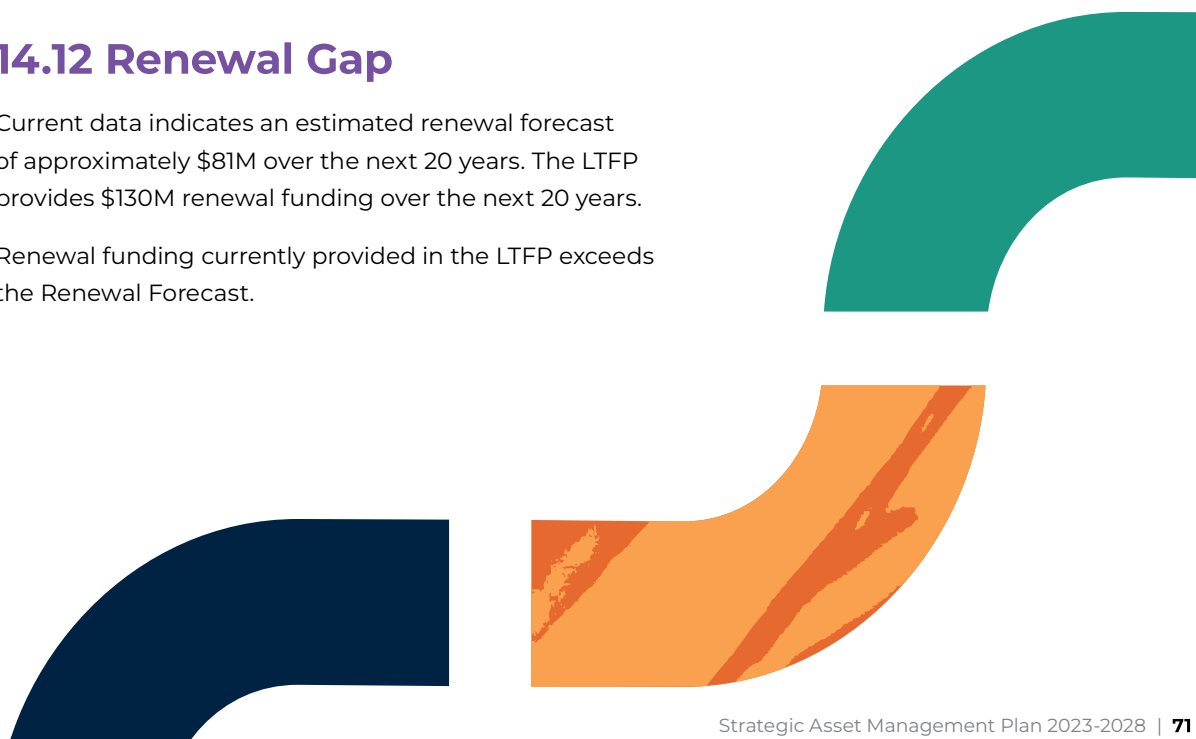
15. Stormwater

To mitigate risks associated with flooding and to protect the private property and personal safety of our residents.

15.1 Class Information

Stormwater	**Pipes** Stormwater pipes and open drains
	Structures Basins, headwalls and pits
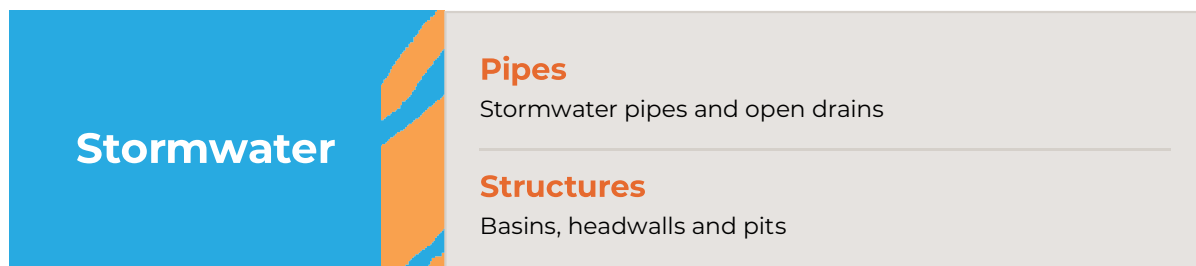
Figure 32. Stormwater asset classes.

15.2 Inventory
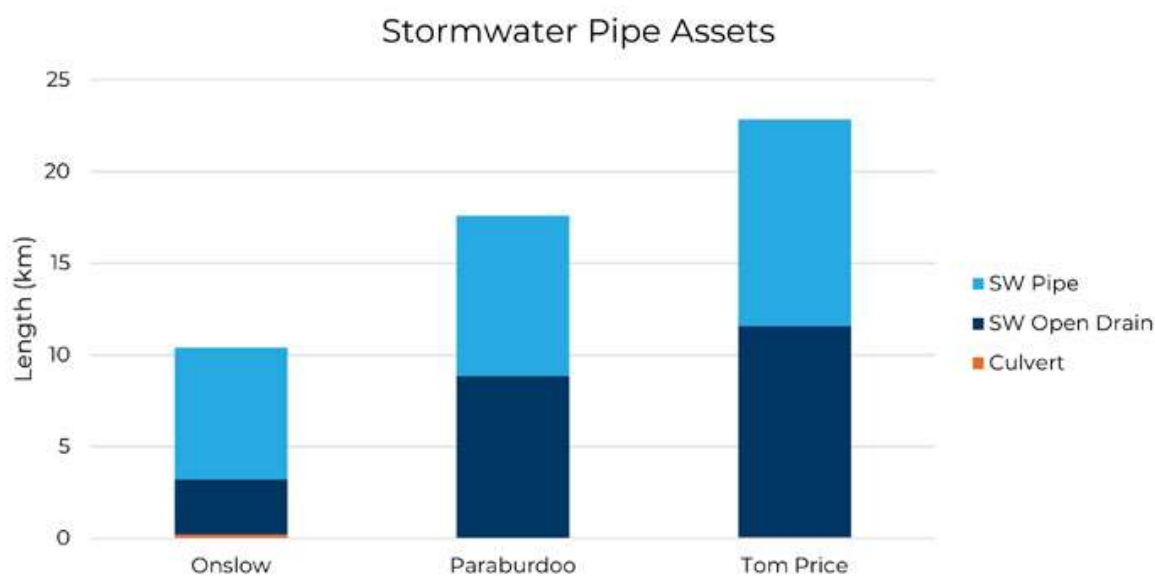
Figure 33. Stormwater linear assets by town.

Stormwater Structural Assets
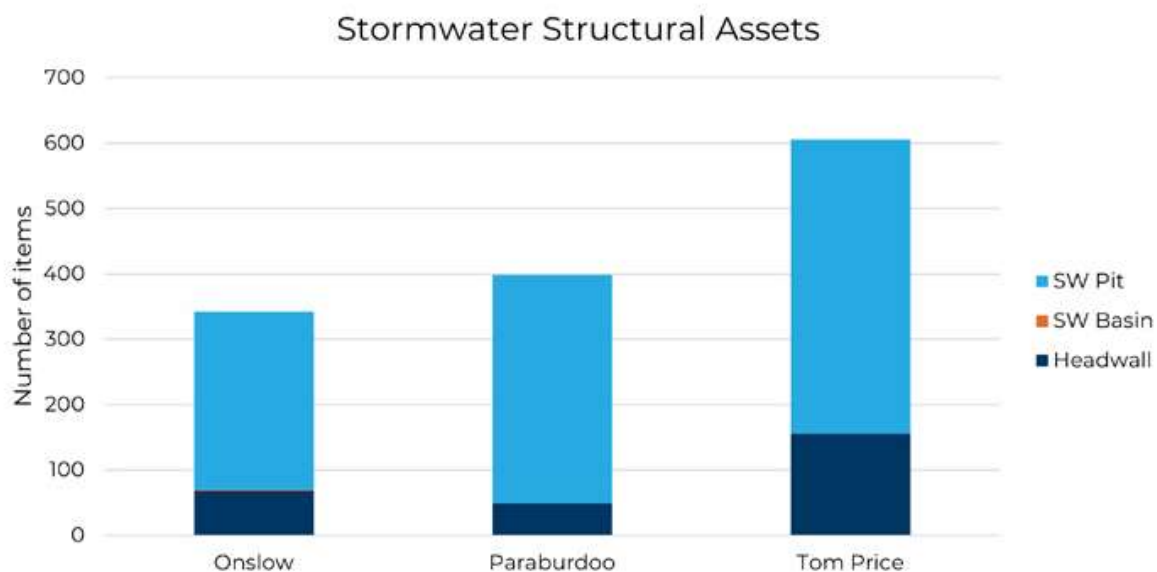
Figure 34. Stormwater structural assets by town.

15.3 Replacement Value

Replacement Values by Location

	Onslow	Paraburdoo	Tom Price
■ Structures	$2,088,220	$1,381,197	$2,678,391
■ Pipes	$14,379,152	$15,177,576	$16,400,973

Figure 35. Stormwater asset replacement values.

Strategic Asset Management Plan 2023-2028 | **73**
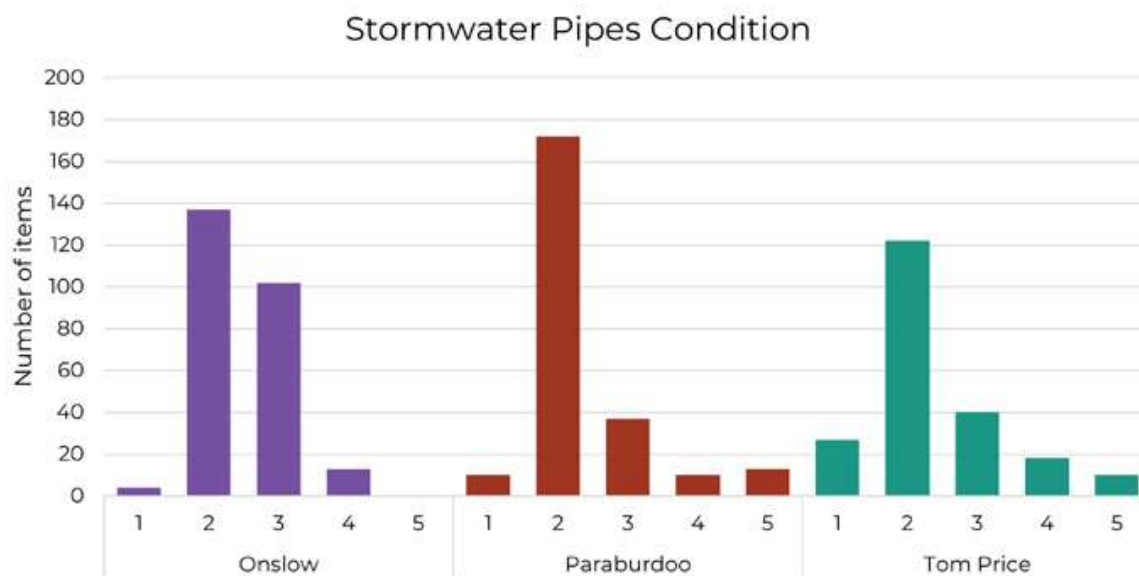
15.4 Condition

Figure 36. Stormwater pipe and drain condition scores.
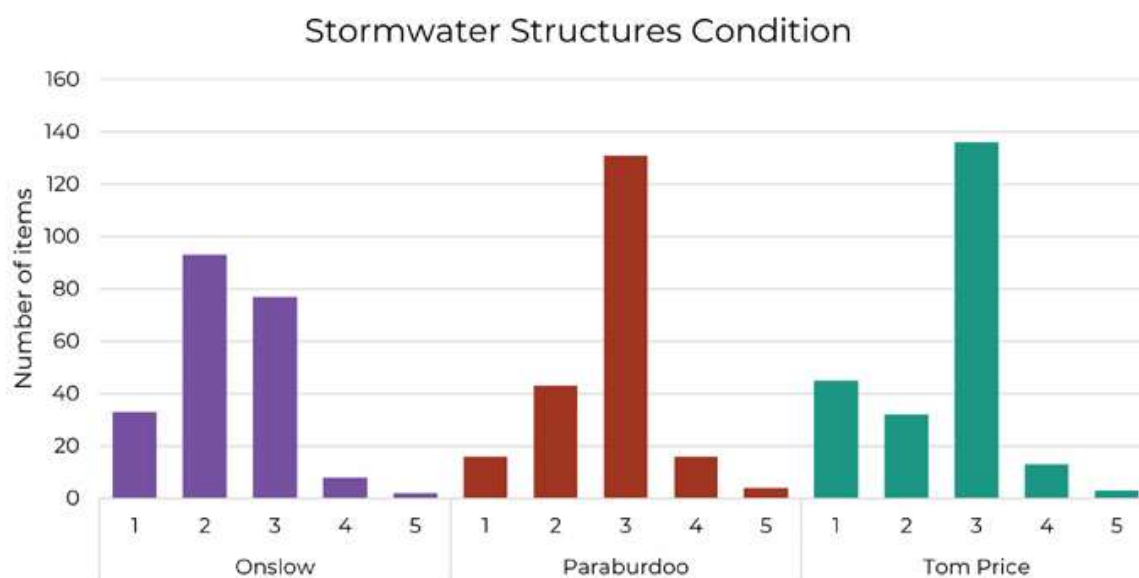
Figure 37. Stormwater structures condition scores.

15.5 Asset Useful Lives

Asset Type	Useful Life
Pipe	80-100 years
Pit	60-80 years
Culvert	80-100 years

Table 39. Stormwater asset useful lives.

15.6 Risk Assessment

Description of Risk	Risk Causes	Risk Controls	Risk Acceptance Ranking
Drainage deterioration due to lack of maintenance, repair, or renewal.	Lack of maintenance programs. Lack of resources: employees & budgets.	Implement a proactive and scheduled maintenance program. Ensure budget allocations and employee resources can maintain the network.	Moderate: To be monitored by Manager Town Maintenance.
Increased rainfall or downpours.	Lack of drainage maintenance. Blocked drains. Damaged pipes.	Ensure an adequate maintenance regime is in place. Ensure drainage inspection programs are in place with appropriate resourcing.	Moderate: To be monitored by Manager Roads & Civil Projects.

Table 40. Stormwater risk assessment.

Strategic Asset Management Plan 2023-2028 | **75**

15.7 Level of Service Objectives

Objectives	Outcomes	Strategies
2. Place We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.	2.1 Coordinated delivery of natural and built environment services and projects for the community.	1 Develop and maintain key natural and built environment services partnerships, both internally and externally, to support Council's vision.
	2.8 Safe and interconnected transport networks for the community.	2 Manage roads, pathways, and other transport infrastructure according to need and use.

Table 41. Pathways objectives.

15.8 Performance Measures

Performance measure	Target
Asset Inspection and Condition Audit	>25% of inventory per year
Regulatory compliance and safety inspections	100%
Scheduled maintenance	>90% of tasks
Blockages	<10% of network
Number of Customer complaints per year	<5 per town
Number of safety incidents reported per year	0

Table 42. Stormwater performance measures.

15.9 Maintenance Activities

Activity type	Activity	Provider
Inspection	Condition Audit	External
	Technical Inspections	External
Maintenance	Storm Damage Clean-up	Internal / External
	Urban Stormwater Maintenance	Internal / External

Table 43. Stormwater typical operations and maintenance activities.
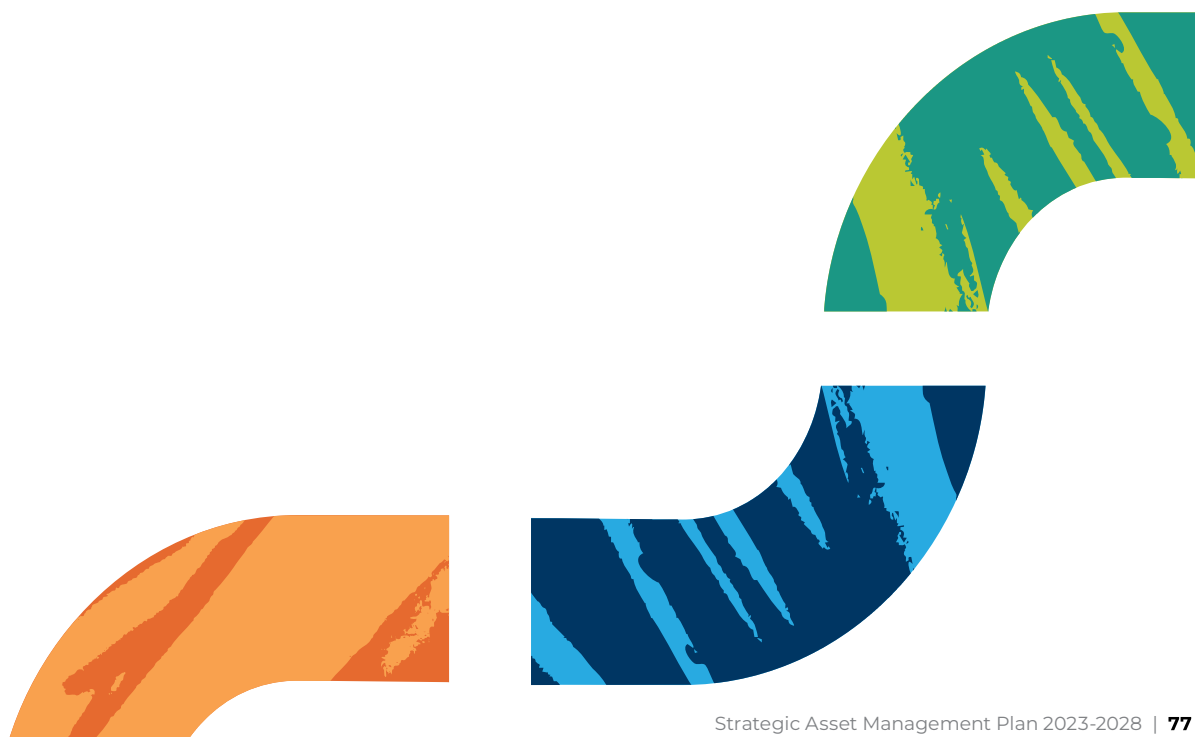
15.10 Renewal Forecast
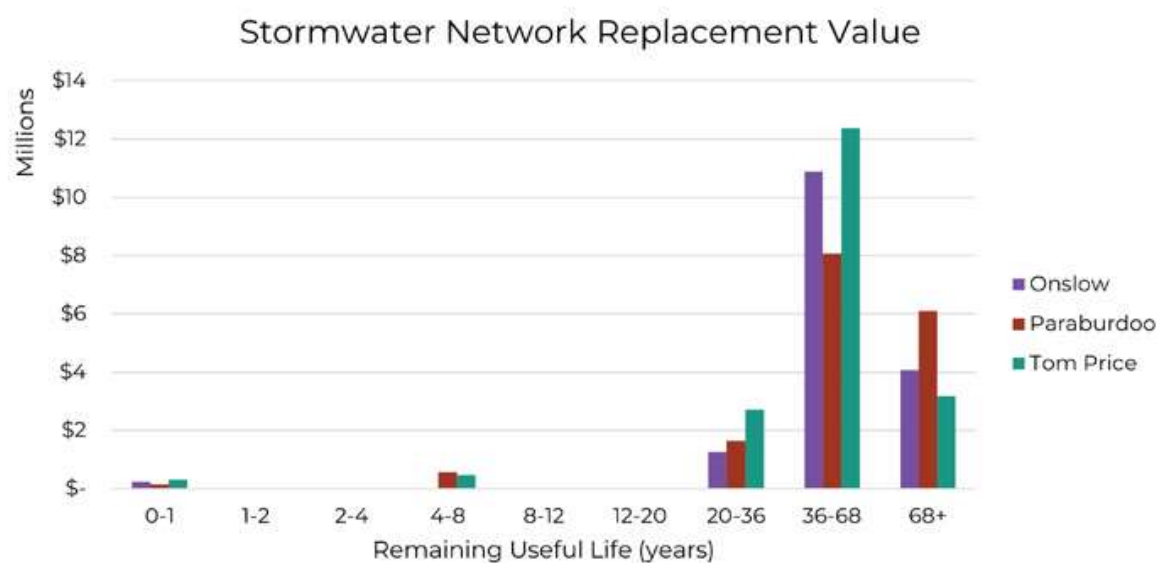
Figure 38. Replacement value of Stormwater assets grouped by remaining useful life.

15.11 Long Term Financial Plan

	2023	**2024**	**2025**	**2026**	**2027**	**2028**
Drainage - Renewal	$200,000	$400,000	$400,000	$400,000	$400,000	$400,000

Table 44. Stormwater CAPEX forecast (Shire of Ashburton Long Term Financial Plan, July 2022).

15.12 Renewal Gap

Current data indicates an estimated renewal forecast of approximately $1.8M over the next 20 years. The LTFP provides $8M renewal funding over the next 20 years.

Renewal funding currently provided in the LTFP exceeds the Renewal Forecast.

shire of Ashburton
opportunity to community

Lot 246, Poinciana Street, Tom Price WA 6751
PO Box 567, Tom Price WA 6751
Ph: (08) 9188 4444
E: soa@ashburton.wa.gov.au
www.ashburton.wa.gov.au

Agenda Item 14.2 - Attachment 1

Location Map

ATTACHMENT 1

LOCATION MAPS

URANDY CREEK ROAD

Scale @ A3: 1:150,000

P0011_D065b_Rev04

GDA2020 MGA Zone 50

Map Date: 24/05/2023

Onslow Iron Project

Legend

- Cardo Outstation
- Mistake Well
- Mistake Cattle Yards
- Urandy Creek Road
- Current Mt Stuart – Red Hill Rd
- Tracks
- Tracks from Kens Bore to Nanuatarra Rd
- Cane River
- Road Reserve
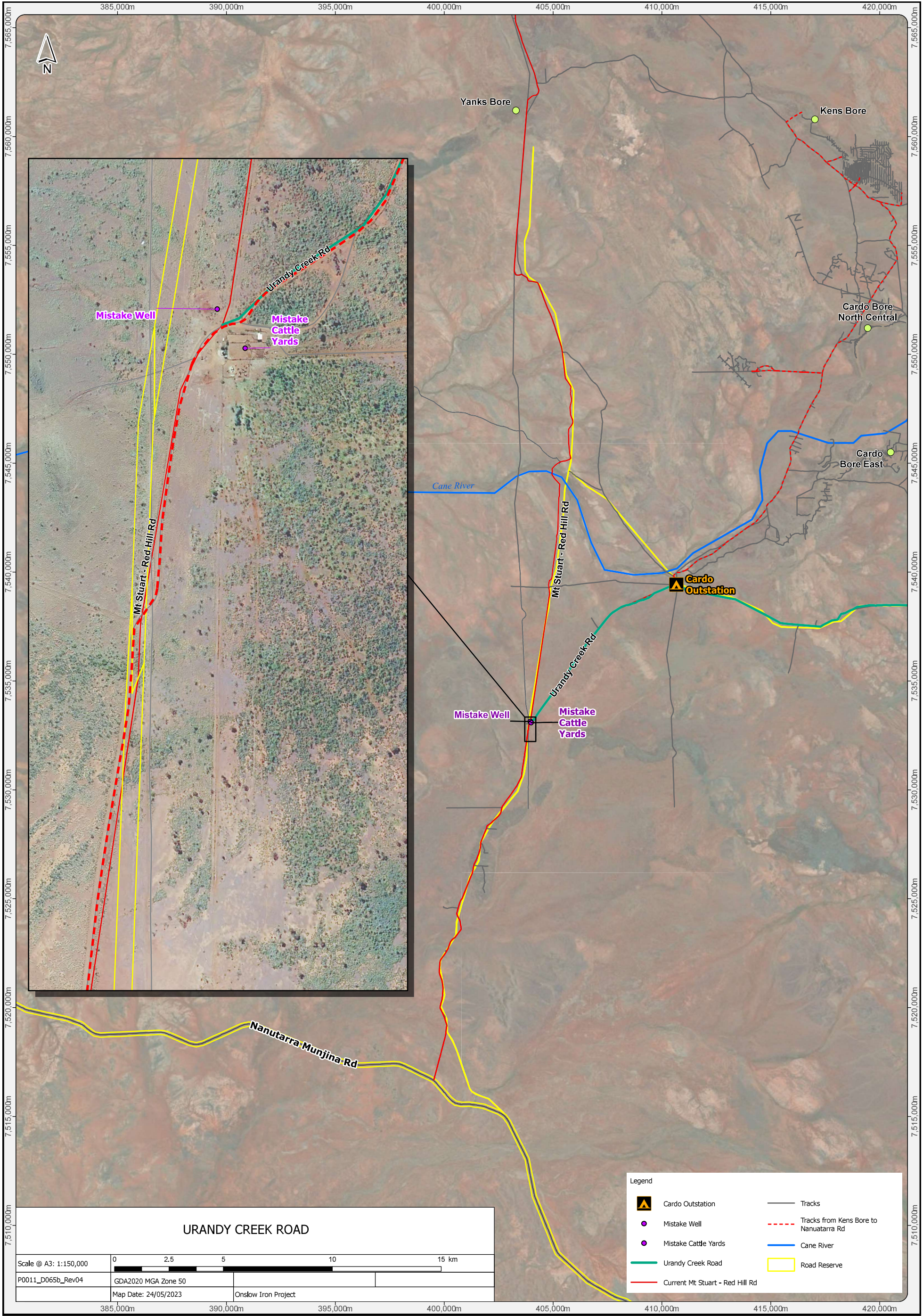
Agenda Item 14.2 - Attachment 2

Landgate Mapping
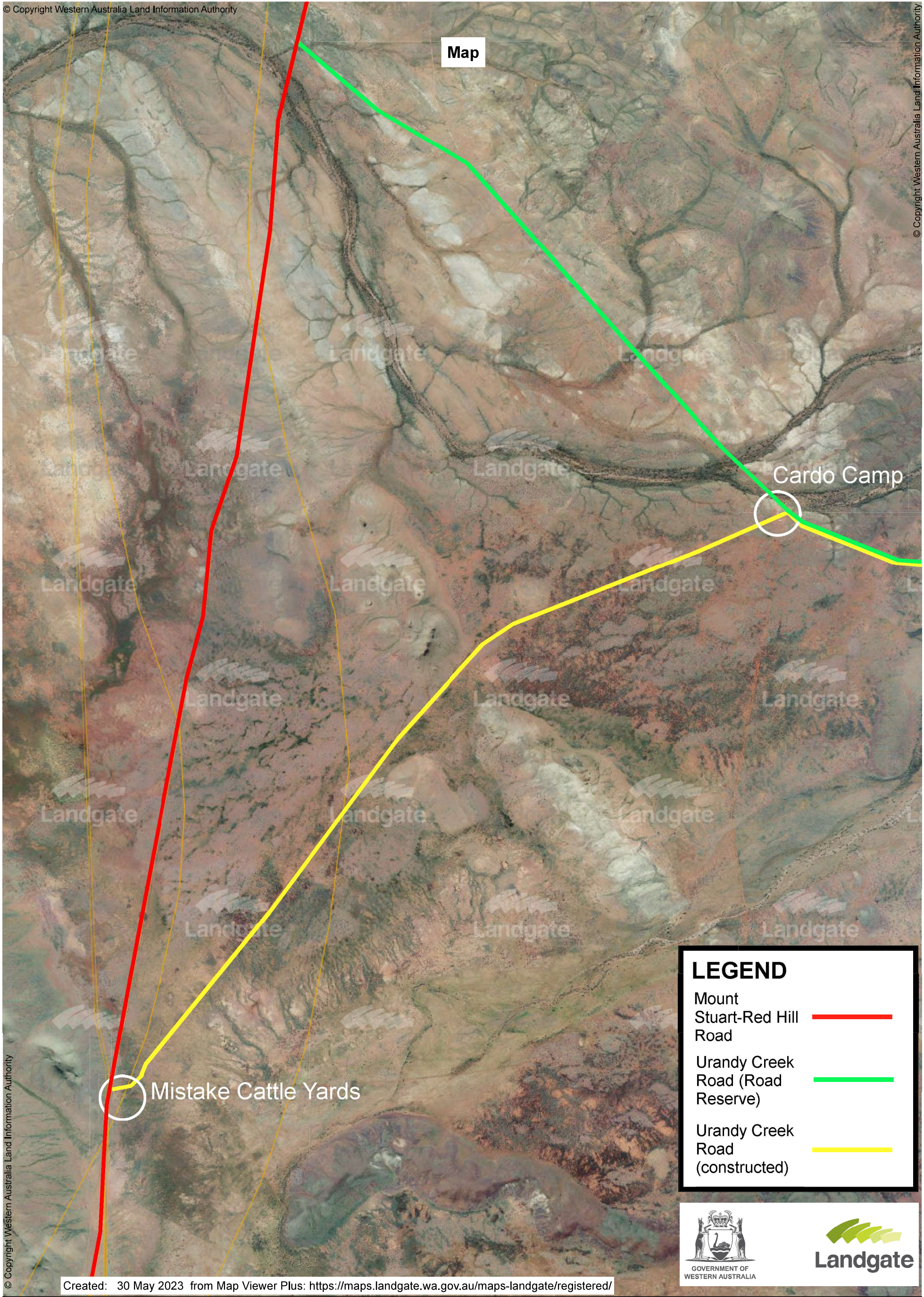
© Copyright Western Australia Land Information Authority

Map

Cardo Camp

Mistake Cattle Yards

LEGEND

Mount Stuart-Red Hill Road

Urandy Creek Road (Road Reserve)

Urandy Creek Road (constructed)

GOVERNMENT OF WESTERN AUSTRALIA

Landgate

Created: 30 May 2023 from Map Viewer Plus: https://maps.landgate.wa.gov.au/maps-landgate/registered/

Agenda Item 14.2 - Attachment 4

Upgrade Works

ATTACHMENT 4

UPGRADE WORKS

The following Upgrade Works are required before a Permit can be issued:

<u>Road Alignment</u>

Significant curves/bends on the road require works to provide for safe access:

SLK	Signage	Swept Path Completed	Lane Correct	Direction of Travel	Sight Distance	Direction of Travel	Sight Distance
2.60	☐ Warning Sign ☐ Advisory Speed	☐ Yes ☐ No	☐ Yes ☒ No	North	40m	South	40m
3.53	☐ Warning Sign ☐ Advisory Speed	☐ Yes ☐ No	☐ Yes ☒ No	North	40m	South	40m
5.72	☐ Warning Sign ☐ Advisory Speed	☐ Yes ☐ No	☐ Yes ☒ No	North	40m	South	40m
6.97	☐ Warning Sign ☐ Advisory Speed	☐ Yes ☐ No	☐ Yes ☒ No	North	450m	South	100m
7.50	☐ Warning Sign ☐ Advisory Speed	☐ Yes ☐ No	☐ Yes ☒ No	North	350m	South	450m
10.65	☐ Warning Sign ☐ Advisory Speed	☐ Yes ☐ No	☐ Yes ☒ No	North	300m	South	100m
12.54	☐ Warning Sign ☐ Advisory Speed	☐ Yes ☐ No	☐ Yes ☒ No	North	200m	South	60m
13.39	☐ Warning Sign ☐ Advisory Speed	☐ Yes ☐ No	☐ Yes ☒ No	North	150m	South	100m

13.70	☐ Warning Sign ☐ Advisory Speed	☐ Yes ☐ No	☐ Yes ☒ No	North	1100m	South	210m
17.49	☐ Warning Sign ☐ Advisory Speed	☐ Yes ☐ No	☐ Yes ☒ No	North	250m	South	100m
17.90	☐ Warning Sign ☐ Advisory Speed	☐ Yes ☐ No	☐ Yes ☒ No	North		South	

Additional Comments
Gates located at SLK's 13.66 and 17.92 just before bends

Gradients

Gradients above 3% for unsealed roads or 5% for sealed roads which need work

Criteria	Grade 1	Grade 2	Grade 3	Grade 4
Road Surface	☐ Sealed ☒ Unsealed	☐ Sealed ☐ Unsealed	☐ Sealed ☐ Unsealed	☐ Sealed ☐ Unsealed
Location (SLK)	0.66 – 0.76			
Grade (%)	5%			
Length (m)	100m			

Operating Requirements

The following operating requirements must be adhered to:

a)   Maximum speed on the Access Road – 60 km/hr
b)   Lights must be turned on at all times while travelling on the Access Road
c)   All operators, as required by the Shire of Ashburton, must carry a written approval from the Shire (s the road asset owner) permitting use of the Access Road
d)   There is to be no operation on an unsealed road segment when the road is visibly wet, without the Shire's approval
e)   Direct radio contact must be maintained with other vehicles travelling on or near the Access Road.
f)   Appropriate signage is to be installed at the start and end of the Access Road highlighting the above. That is, No Access Without a Permit, Max Speed 60 km/hr, Lights On at All Times and UHF Radio Comms

Agenda Item 14.2 - Attachment 5

Maintenance Standards

<div align="right">**ATTACHMENT 5**</div>

<div align="center">**MAINTENANCE STANDARDS**</div>

During the Preliminary Stages of Mine Site Establishment

For the period between the Execution of this Deed and the completion and opening of the Service Road, or 30 March 2024, whichever is earlier: the Access Road is to be patched, graded, rolled, watered and re-sheeted (as necessary) in order to maintain the road in a safe and serviceable condition including, but not limited to, the following:

- Repairing any washouts or erosion which occur during the annual wet season.

- Grading of the road so that there is a minimum crossfall of 2% (flat grading of the road is not an acceptable maintenance practice).

- Keeping the roadside drains and offshoot drains clear so that they function properly during wet weather events.

- Maintenance and replacement (as necessary) of all roadside signage.

- Trimming of roadside vegetation to maintain sight distances.

- Adequate dust suppression of the entire road during hauling operations; noting that this will require additional water tankers to those which are used for routine maintenance.

- Monitoring of, and strict adherence to, the operational requirements as detailed in Annexure B.

After the Opening of the Service Road

For the period from the completion and opening of the Service Road, or 30 March 2024, whichever is earlier: washouts are to be repaired and re-sheeted (as necessary) following the annual wet season. A light maintenance grade (hit and miss grade) may be necessary following wet weather in order to maintain the road in a serviceable condition.

The Access Road is to be subject to a Basic Maintenance Grade (dry maintenance grade using a single grader of two graders working in tandem) at least once annually, following the wet season, and immediately prior to the annual stock mustering period (May/June).

The grading is specified as follows:

- Placement of appropriate warning signage - grader ahead, 60 and 40 speed reduction and workmen ahead/prepare to stop.
- Compliance with all equipment and safety requirements including documented pre-start checks.
- Three cuts up and four cuts back.
- Crossfall of 2% (no flat grading).
- Cleaning of side drains, offshoot drains and batters.
- Loose material to be recovered from side drains and batters as necessary.
- Av rate of grading – 5 km/d.

Every third year, the Access Road is to be wet graded using smooth drum rollers (min 2), water tankers (min 2) and a grader/s (either a single grader or two graders working in tandem). Specification of grading as above. Av rate of grading – 2 km/d.

<div align="right">Doc# 9,011.840</div>

Agenda Item 15.1 - Attachment 1

Pannawonica Volunteer Fire and Rescue Services - Business Case 2023

BUSINESS CASE SUBMISSION FORM
CAPITAL, OPERATING & RENEWAL EXPENDITURE

shire of Ashburton
reef to range

2022/23 BUDGET

DIRECTORATE *(select from drop down box)*	Community Services
BUSINESS UNIT *(select from drop down box)*	Community Services
REPORTING PROGRAM *(select from drop down box)*	Recreation & Culture
SUB PROGRAM (BUSINESS UNIT) *(select from drop down box)*	Other Recreation & Sport
RESPONSIBLE OFFICER	Cally Galliers/Bree Maher
PROJECT NAME	Pannawonica Projects 2022-23
EXPENDITURE TYPE *(Operating, New Capital, or Renewal Expenditure)*	Operating
ANTICIPATED START DATE:	01-Feb-23
ANTICIPATED COMPLETION DATE:	01-Dec-23

BRIEF PROJECT DESCRIPTION

This will be used for summarising all business case submissions for presentation to EMG/Council.

Pannawonica VFRS would like to commence a Youth in Emergency Services (YES) program with the aim to engage the Pannawonica youth in activities with a focus on development of life skills, emergency response skills including rescue, fire, first aid and personal skills such as communication, teamwork and leadership.

LINK TO STRATEGIC COMMUNITY PLAN

Which outcomes and strategies will this project aim to achieve?

SoA - People - We will support opportunities for the community to be safe, socially active, and connected.
1.2 Communities connected with opportunities
(4) Support and develop sustainable clubs and groups, providing opportunities for meaningful participation in arts, culture, sport, and recreation
(6) Encourage and provide a range of opportunities for residents to volunteer and build a sense of belonging in the community

LINK TO CORPORATE BUSINESS PLAN

Which actions of the Corporate Business Plan does this project relate to?

1.1.4.1 - Continue to work collaboratively with the community to deliver town events
1.2.2.1 - Implement a cohesive strategy to encourage and support club and community group development

PROJECT DETAILS

Please provide a detailed description of what this project is about.

The Pannawonica YES program is prposed to run throughout the school term for high school students who attend Pannawonica school, with additional sessions held during school holidays to capture the students in Pannawonica who attend boarding school. Accredited courses will run at times that capture both cohorts of youth. The program will be facilitated by local VFRS members in addition to volunteers from the Pannawonica community and will be supported by DFES YES program support officer Matt Marshall. Each month will focus on a particular skill with a social / team building activity built into the program on a monthly basis. YES program participants will also be strongly encourage to volunteer in the community and support local events such as ANZAC Day, Community events and school holiday activities. Pannawonica YES program participants will ity to attend camps and events with other YES program participants and Emergency Services Cadets statewide. This funding will provide accredited training in Bronze Medallion and First Aid, including bringing instructors to the community to train.

What are the project objectives and deliverables?

These project funds will support our community to build valuable skills across a wide range of activations and resources. Cadet skills for Youth, encouraging fitness and skill building wiht the Volunteer Fire Service, this will be a regular activation throughout school term.

STAKEHOLDERS

Who are the stakeholders? What level of engagement is required, and how will they be communicated to?

Once funding is received, the VFRS committee will coordinate the YES program delivery and report back to the SoA upon implementation/completion.

FINANCIAL IMPLICATIONS

OPERATING EXPENDITURE

What are the total expected operating costs of this project?

GL Account Code & Description	i.e. Code	2020/2021	2021/2022	2022/2023	2023/2024
Pannawonica Community Program	C0676			10,000	0

Total Operating Costs			0	0	10,000	0
Is there any funding for this project?		No				
TOTAL COST TO COUNCIL			-	-	**10,000**	-

ADDITIONAL INFORMATION

Please attach any additional information which may support your business case, for example quotes, plans, confirmations of external funding, minutes etc.

Confirmed funding from Council minutes and in the Budget for 2022-23

SUPPORT FOR BUSINESS CASE SUBMISSION

	Name	Signature	Date
Director's Approval			
EMG Recommendation			

Agenda Item 15.1 - Attachment 2

Pannawonica Community Garden - Business Case 2023

BUSINESS CASE SUBMISSION FORM
CAPITAL, OPERATING & RENEWAL EXPENDITURE

shire of Ashburton
reef to range

2022/23 BUDGET

DIRECTORATE *(select from drop down box)*	Community Services
BUSINESS UNIT *(select from drop down box)*	Community Services
REPORTING PROGRAM *(select from drop down box)*	Recreation & Culture
SUB PROGRAM (BUSINESS UNIT) *(select from drop down box)*	Other Recreation & Sport
RESPONSIBLE OFFICER	Cally Galliers/Bree Maher
PROJECT NAME	Pannawonica Projects 2022-23
EXPENDITURE TYPE *(Operating, New Capital, or Renewal Expenditure)*	Operating

ANTICIPATED START DATE:	01-Feb-23	**ANTICIPATED COMPLETION DATE:**	01-Dec-23

BRIEF PROJECT DESCRIPTION

This will be used for summarising all business case submissions for presentation to EMG/Council.

A new Pannawonica Community Garden commitee was formed in early 2023. This new Community Garden Committee are bringing a new lease of life to this space in Pannawonica and are already acheiving great outcomes for the community, including holding busy bee's to clean up the premises, connecting with Onslow Chamber of Commerce to explore opportunities to create a business hub for local business, delivering youth gardening workshops during the School Holidays in collaboration with the Shire Communities team and identifying new opportunities to build their membership base. The new Committee are currently looking for funding to improve the usability of both their indoor and outdoor spaces to provide a high functioning venue for the whole community.

LINK TO STRATEGIC COMMUNITY PLAN

Which outcomes and strategies will this project aim to achieve?

SoA - People - We will support opportunities for the community to be safe, socially active, and connected.
1.2 Communities connected with opportunities
(4) Support and develop sustainable clubs and groups, providing opportunities for meaningful participation in arts, culture, sport, and recreation
(6) Encourage and provide a range of opportunities for residents to volunteer and build a sense of belonging in the community

LINK TO CORPORATE BUSINESS PLAN

Which actions of the Corporate Business Plan does this project relate to?

1.1.4.1 - Continue to work collaboratively with the community to deliver town events
1.2.2.1 - Implement a cohesive strategy to encourage and support club and community group development
1.2.4.1 - Promote utilisation of community facilities within resource capacity
1.4.1.1 - Encourage and support community involvement with an appreciation of arts and culture

PROJECT DETAILS

Please provide a detailed description of what this project is about.

The Pannawonica Community Garden propose undertaking some, if not all of the following projects:
> fixing the current garden beds to improve safety and usability (ensuring access for all)
> installing outdoor lighting to support after hours workshops/events
> creating an outdoor play zone which includes the purchasing of child safe equipment, to support the commitee to host child based activities outside in the garden.
> purchasing of equipment to establish a "business hub" within the garden's building which will support small local businesses in having a "shared business space" for them to collaborate, connect and network.

The projects above will require the purchasing of materials and equipment of which this funding will be used. The Commitee will engage its members to support with any labour required to complete the projects.

What are the project objectives and deliverables?

These projects will support the Pannawonica Community Garden to create a safe, interactive and sustainable venue for the whole community to utilise. By improving the garden beds, lighting, access, and options available for use at the premises, the Community Garden Commitee will be able to build a strong membership base, engage residents as active committee members, and continue to work collaboratively with other clubs and groups in Pannawonica to create sustainable programs and activities.

STAKEHOLDERS

Who are the stakeholders? What level of engagement is required, and how will they be communicated to?

Once funding is received, the Community Garden committee will coordinate the Garden improvements and projects and report back to the SoA upon implementation/completion.

FINANCIAL IMPLICATIONS						
OPERATING EXPENDITURE						
What are the total expected operating costs of this project?						
GL Account Code & Description	i.e. Code	2020/2021	2021/2022	2022/2023	2023/2024	
Pannawonica Community Program	C0676	0		10,000	0	
Is there any funding for this project?	No					
TOTAL COST TO COUNCIL		-	-	10,000	-	
ADDITIONAL INFORMATION						

Please attach any additional information which may support your business case, for example quotes, plans, confirmations of external funding, minutes etc.

Confirmed funding from Council minutes and in the Budget for 2022-23

SUPPORT FOR BUSINESS CASE SUBMISSION			
	Name	Signature	Date
Director's Approval			
EMG Recommendation			

Agenda Item 15.1 - Attachment 3

Pannawonica Craft Club - Business Case 2023

BUSINESS CASE SUBMISSION FORM
CAPITAL, OPERATING & RENEWAL EXPENDITURE

shire of Ashburton
reef to range

2022/23 BUDGET

DIRECTORATE *(select from drop down box)*	Community Services
BUSINESS UNIT *(select from drop down box)*	Community Services
REPORTING PROGRAM *(select from drop down box)*	Recreation & Culture
SUB PROGRAM (BUSINESS UNIT) *(select from drop down box)*	Other Recreation & Sport
RESPONSIBLE OFFICER	Cally Galliers/Bree Maher
PROJECT NAME	Pannawonica Projects 2022-23
EXPENDITURE TYPE *(Operating, New Capital, or Renewal Expenditure)*	Operating

ANTICIPATED START DATE:	01-Feb-23	**ANTICIPATED COMPLETION DATE:**	01-Dec-23

BRIEF PROJECT DESCRIPTION

This will be used for summarising all business case submissions for presentation to EMG/Council.

The Pannawonica Craft Club are a very well established club within the Pannawonica Community. Through the existing members and the wider community, the committee has identified a shortage of activities availbale for for residents who do not have young children living with them. These residents are not engaging in the family and youth focused events and activities as they do not relate to them. The Craft Club would like to provide a series of workshops targeted specifically at this demographic through the facilitation of some adult only workshops, designed to provide a social network where they can come together and make new friends, explore fun and interactive activities and generate a sense of connection to their community.

LINK TO STRATEGIC COMMUNITY PLAN

Which outcomes and strategies will this project aim to achieve?

SoA - People - We will support opportunities for the community to be safe, socially active, and connected.
1.2 Communities connected with opportunities
(4) Support and develop sustainable clubs and groups, providing opportunities for meaningful participation in arts, culture, sport, and recreation
(6) Encourage and provide a range of opportunities for residents to volunteer and build a sense of belonging in the community

LINK TO CORPORATE BUSINESS PLAN

Which actions of the Corporate Business Plan does this project relate to?

1.1.4 - Continue to work collaboratively with the community to deliver town events
1.2.4 - Promote utilisation of community facilities within resource capacity
1.4.1.1 - Encourage and support community involvement with an appreciation of arts and culture

PROJECT DETAILS

Please provide a detailed description of what this project is about.

The Craft Club Committee propose delivering the following adult only workshops over a 12 month period:
> Adult Paint & Sip event
> Adult glass jewellery making event
> Adult resin class
> Wellbeing and Health movement sessions
> Kokedema workshop (in collaboration with Community Garden)
> Adult harvest and spice making class (in collaboration with Community Garden)

These workshops will require support from artists and facilitators located in Karratha and surrounds. To be able to deliver these workshops the Craft Club will require funding to cover the purchasing of materials, faciliator travel costs including flights, car hire and accom, artists/facilitator fees and catering. It is proposed that the $17,000 will be used to cover these project delivery costs.

What are the project objectives and deliverables?

These project funds will support the adult Pannawonica community to connect in a fun, interactive and social atmosphere. All participants will have the opportunity to be creative through art based projects, of which they will be able to take home their paintings, jewellery, spices and many other hand made items. By providing an opportunity for adult only activities the project will support this often overlooked group of residents to feel connected within their community. These projects will also support increasing the Craft Club's membership base and hopefully lead to more sustainable activities for this age group going forward.

STAKEHOLDERS

Who are the stakeholders? What level of engagement is required, and how will they be communicated to?

 The Craft Club will coordinate the adults only projects and report back to the SoA upon implementation/completion.

FINANCIAL IMPLICATIONS

OPERATING EXPENDITURE					
What are the total expected operating costs of this project?					
GL Account Code & Description	i.e. Code	2020/2021	2021/2022	2022/2023	2023/2024
Pannawonica Community Program	C0676	0		10,000	0
Total Operating Costs			0	0	10,000	0
Is there any funding for this project?	No				
TOTAL COST TO COUNCIL			-	-	10,000	-

ADDITIONAL INFORMATION
Please attach any additional information which may support your business case, for example quotes, plans, confirmations of external funding, minutes etc.
Confirmed funding from Council minutes and in the Budget for 2022-23

SUPPORT FOR BUSINESS CASE SUBMISSION			
	Name	Signature	Date
Director's Approval			
EMG Recommendation			

Agenda Item 15.1 - Attachment 4

Pannawonica Library, Youth Activation - Business Case 2023

BUSINESS CASE SUBMISSION FORM
CAPITAL, OPERATING & RENEWAL EXPENDITURE

shire of Ashburton
reef to range

2022/23 BUDGET

DIRECTORATE *(select from drop down box)*	Community Services
BUSINESS UNIT *(select from drop down box)*	Community Services
REPORTING PROGRAM *(select from drop down box)*	Community Ammenities
SUB PROGRAM (BUSINESS UNIT) *(select from drop down box)*	Library - Pannawonica
RESPONSIBLE OFFICER	Cally Galliers/Bree Maher
PROJECT NAME	Pannawonica Projects 2022-23
EXPENDITURE TYPE *(Operating, New Capital, or Renewal Expenditure)*	Operating
ANTICIPATED START DATE:	01-Feb-23
ANTICIPATED COMPLETION DATE:	01-Dec-23

BRIEF PROJECT DESCRIPTION

This will be used for summarising all business case submissions for presentation to EMG/Council.
There is a community demand for activities and spaces for our teenagers in Pannawonica. At the moment the only places they can visit without parents are parks and the library. The Pannawonica Library has some great resources for our pre-teens and teenagers, however it is under utilised as there is no dedicated are for this demographic. The Shire of Ashburton would like to make an inviting space in the Pannawonica Library for these youth to engage with literature, movies and potentially games. To achieve this, funds are required to purchase a privacy screen, cushions, wall decorations and a couch. This in tern would optimise a community facility, engage with a demographic not currently utilising the library and encourage learning.

LINK TO STRATEGIC COMMUNITY PLAN

Which outcomes and strategies will this project aim to achieve?
SoA - People - We will support opportunities for the community to be safe, socially active, and connected.
1.2 Communities connected with opportunities
(4) Support and develop sustainable clubs and groups, providing opportunities for meaningful participation in arts, culture, sport, and recreation
(6) Encourage and provide a range of opportunities for residents to volunteer and build a sense of belonging in the community

LINK TO CORPORATE BUSINESS PLAN

Which actions of the Corporate Business Plan does this project relate to?
Increasing and optimising community facilities and spaces, working collaboratively with the community to deliver town events (s1.1.4.1), collaborating with key stakeholders and partners (s1.2.3.1), Encourage and support community involvement with and appreciation of, arts and culture (s1.4.1.1),

PROJECT DETAILS

Please provide a detailed description of what this project is about.
This project aims to target our pre-teens and teenagers, who are currently a little bit forgotten in Pannawonica. By ulitilsing the Pannawonica Library more effectively a space can be created to engage and invite these youth in. This encourages community involvement between the library and local youth, promotes literature, learning and developing new skills. This demographic tends to cause issues throughout town as they do not have space away from the classroom or their homes to relax and engage. This proposal is a request for funds to purchase 8 large floor cushions, 3 wall dividers, a wall map and a couch to create a friendly and welcoming space for our Youth.

What are the project objectives and deliverables?
To purchase cushipns, wall dividers, a map and a couch to encourage engagement of our Youth in the library. The Library would promote this space to encourage participation, have screen time available and target programming to this age group.

STAKEHOLDERS

Who are the stakeholders? What level of engagement is required, and how will they be communicated to?
Shire of Ashburton only as the items requested are for use within the community, managed by Shire of Ashburton staff.

FINANCIAL IMPLICATIONS

OPERATING EXPENDITURE

What are the total expected operating costs of this project?

GL Account Code & Description	i.e. Code	2020/2021	2021/2022	2022/2023	2023/2024
Pannawonica Community Program	C0676			4,000	0

Total Operating Costs			0	0	4,000	0
Is there any funding for this project?	No				
TOTAL COST TO COUNCIL			-	-	**4,000**	-

ADDITIONAL INFORMATION
Please attach any additional information which may support your business case, for example quotes, plans, confirmations of external funding, minutes etc.
Confirmed funding from Council minutes and in the Budget for 2022-23

SUPPORT FOR BUSINESS CASE SUBMISSION			
	Name	**Signature**	**Date**
Director's Approval			
EMG Recommendation			

Agenda Item 15.1 - Attachment 5

Pannawonica Junior Sports Club - Inflatables - Business Case 2023

BUSINESS CASE SUBMISSION FORM
CAPITAL, OPERATING & RENEWAL EXPENDITURE

shire of Ashburton
reef to range

2021/22 BUDGET

DIRECTORATE *(select from drop down box)*	Community Services
BUSINESS UNIT *(select from drop down box)*	Community Services
REPORTING PROGRAM *(select from drop down box)*	Community Ammenities
SUB PROGRAM (BUSINESS UNIT) *(select from drop down box)*	Other Community Amenities
RESPONSIBLE OFFICER	Cally Galliers/Bree Maher
PROJECT NAME	Inflatables for the Pannawonica Community
EXPENDITURE TYPE *(Operating, New Capital, or Renewal Expenditure)*	Operating

ANTICIPATED START DATE:	20/02/2022	**ANTICIPATED COMPLETION DATE:**	30-Jun-22

BRIEF PROJECT DESCRIPTION

This will be used for summarising all business case submissions for presentation to EMG/Council.

The Pannawonica Community regularly request inflatables to be at family events and activities as well as School Holiday Programs as they are fantastic activities that cater to all ages of youth amongst the community. The cost to bring inflatables and facilitators to the community is a minimum of $5000 per visit, and with a minimum of 4 activations per annum, the costs unfortunatley add up, limiting the amount of service delivery available. Cr Gallanagh previously requested funding for the Shire of Ashburton Pannawonica Communities team to purchse their own inflatables to be used at Pannawonica events to reduce the hire costs associated with bringing in external facilitator as part of the 2021/2022 budget. Unfortunately the purchase of these inflatables was put on hold due to the risks associated with operating inflatables following the tragic school accident in Tasmania. As time has now passed and the purchase of the inflatables is back on the agenda, discussions have recently taken place with Pannawonica Junior Sports (PJS) to see if they would be interested in taking ownership of the inflatables to support their events and activities within Pannawonica. This report will outline the benefit to PJS and the Pannawonica community, with the purchase of a Jumping Castle, Obstacle course and an enclosed multiuse sports arena which is intended to be used indoors, to reduce the risk associated with its use.

LINK TO STRATEGIC COMMUNITY PLAN

Which outcomes and strategies will this project aim to achieve?

SoA - Sustainable clubs and facilities - A rich cultural life - increasing stakeholder engagement - connecting community to be actively involved - increasing community involvement to support clubs and local organisations to be successful and sustainable - optimising community facility use - increasing community involvement in cultural activities - cohesive approach to access to visiting allied health services etc.

LINK TO CORPORATE BUSINESS PLAN

Which actions of the Corporate Business Plan does this project relate to?

Increasing and optimising community facilities and spaces, working collaboratively with the community to deliver town events (s1.1.4.1), collaborating with key stakeholders and partners (s1.2.3.1), Encourage and support community involvement with and appreciation of, arts and culture (s1.4.1.1),

PROJECT DETAILS

Please provide a detailed description of what this project is about.

The purchase of a Jumping Castle, Obstacle Course and Enclosed Multiuse Sports Arena with pumps, patch kits and entension cables, will reduce the cost of bringing facilitators into our community to provide these in demand activities for our families. This purchase will be able to be utilised for events, school holiday program. Pannawonica has storage in an air conditioned space for this equipment to ensure its longevity. The equipment quoted has been specifically chosen to encourage an active community with a focus on multi-use equipment that will encourage our community to be more active and engaged. The equipment is designed to be indoor or outdoor use, however the risk assessment in utilising this equipment has been designed for indoor only.

PROJECT SCOPE

What are the project objectives and deliverables?

To purchase an inflatable Jumping Castle, Obstacle course and enclosed multiuse sports arena. Other equipment required also includes blower, extension cables and patch kits. Once purcahsed PJS will be able to encourage the community to gather for physical activity, use as a resource to support clubs and groups and ultimately have a more engaged community.

STAKEHOLDERS

Who are the stakeholders? What level of engagement is required, and how will they be communicated to?

Pannawonica Junior Sports (PJS) only as the items requested are for use within the community, managed by the PJS Committee.

FINANCIAL IMPLICATIONS

OPERATING EXPENDITURE					
What are the total expected operating costs of this project?					
GL Account Code & Description	i.e. Code	2020/2021	2021/2022	2022/2023	2023/2024
Pannawonica Community Program	C0676	0	29,000	0	0
Total Operating Costs		0	29,000	0	0
Is there any funding for this project?	No				
TOTAL COST TO COUNCIL		-	29,000	-	-

ADDITIONAL INFORMATION
Please attach any additional information which may support your business case, for example quotes, plans, confirmations of external funding, minutes etc.

SUPPORT FOR BUSINESS CASE SUBMISSION			
	Name	Signature	Date
Director's Approval			
EMG Recommendation			

Agenda Item 15.3 - Attachment 1

Draft Implementation Plan - Youth Strategy 2023-2025

Implementation Plan – Youth Strategy 2023-2025

1. Spaces and activities

Our goals

1.1 Young people have safe places and accessible spaces that they can spend time with their peers

1.2 Young people are offered, and supported to participate in a diverse range of activities and events

What we heard

Young people require safe and consistent spaces and places to spend time with peers in structured and unstructured activities. Each of the Towns have a dedicated youth space, but the Pannawonica Youth Club is only open sporadically due to reliance on volunteers. Young people and their parents/caregivers reported that there are not enough places for young people to hang out, especially indoors during hot weather. Community facilities and infrastructure, such as libraries, pools, recreational centres, community centres, and gyms, are currently underutilised by the youth population and could be leveraged to provide more opportunities for young people to spend time together and build their sense of belonging and connection to the Towns.

Young people and stakeholders emphasised the need for a greater diversity of activities, as boredom was a significant issue. While sporting activities were relatively well addressed in Tom Price and Paraburdoo, there was a lack of structured programming specific to teenagers in all four towns. Programs in Onslow and Pannawonica struggled to sustain offerings due to a lack of critical mass of young people and insufficient resources. The three main reasons for low attendance at activities and events were that young people wanted activities just for them without younger children, insufficient youth input in the planning stage, and teenagers being used as informal babysitters for younger siblings, which impacted participation.

Key data and info

- The youth population in Pannawonica has double since the last census
- 48% of young people and 59% parents/caregivers reported not having enough places for young people to hang out as an issue
- 74% of parents/caregivers said that the Shire should do something about the lack of places for young people to hang out
- 78% of young people reported boredom as an issue

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Our actions

1.1	Young people have safe and accessible places and spaces that they can spend time with their peers										
#	Action	Ons	Panna	Para	TP	Shire role	Other stakeholders	23	24	25	What success looks like
1.1.1	Work collaboratively to identifying a funding package that will enable the employment of a full-time youth worker to staff the Pannawonica Youth Space		✓			Facilitator Partner	Funding partners	✓			• Youth worker is employed and supported • Pannawonica Youth Space is open consistent hours • Youth worker supports young mentors to build sustainability
Implementation Plan	The Shire of Ashburton (SoA) a to employ a full time Youth Development Officer (YDO) who will design a Youth Worker Matrix in Pannawonica, in collaboration with RTIO, SOA, Pannawonica Youth Club Committee and Pannawonica School. Focus areas are to include, but are not limited to: ➢ Defining Youth Club operating hours and programs that reflect community needs ➢ Identify resourcing (through existing Key Stakeholders) that can support consistent opening hours and program delivery.		✓					✓			Page 118 Background Document (BD) Strategic Community Plan Reference (SCP) 1.1, 1.1.1, 1.1.2, 1.2.1

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Ref	Action											Notes
	Undertake upskilling of the Youth Club Committee and SoA Community Development Officers (CDOs) in Youth Work to take supporting program design and delivery, focusing on the following areas ➢ Mental Health ➢ Physical Health		✓							✓ 23/24		Page 118 BD SCP 1.1, 1.1.1, 1.1.2, 1.2.1
1.1.2	Develop policies and procedures that enable young people to independently access identified existing community facilities (i.e. gym, recreation centres, community centres)	✓	✓	✓	✓	Provider	Funding partners		✓	✓		• A pilot program is run in at least one Town • Policies/procedures to improve access are co-designed with young people • Young people report greater access to community facilities
	YDO to develop an annual Youth Survey incorporating the following Youth Strategy focus areas: ➢ Accessibility to Spaces & Places ➢ Art & Culture ➢ Youth Activation Group (YAG) participation ➢ Youth Zones @ events ➢ Training & Development ➢ Employment ➢ Inclusivity	✓	✓	✓	✓				✓			BD 118 SCP 1.2.2, 2.7.4,

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	Action											Reference
	YDO to identify available resourcing, funding, policies, procedures, risk assessments etc to support co-design of a Youth Access Model for SoA places and spaces.	✓	✓	✓	✓				✓			BD 118 SCP 1.2.1, 2.7.4,
	Co-design a Youth Access Model with young people and key stakeholders to improve safe and inclusive access to SoA places and spaces.	✓	✓	✓	✓				✓ 24/25	✓		BD 1.1.1,1.2.1, 2.7.4,
1.1.3	Expand youth-friendly, accessible spaces within Shire facilities and places	✓	✓	✓	✓	Provider			✓	✓	✓	• Community spaces such as libraries and recreation places have increased use by young people
	Obtain feedback from youth as through the Annual Youth Survey, in regard to accessibility to the Shire's places and spaces (ie Libraries, Ovals, recreational Spaces, schools, skate park)	✓	✓	✓	✓				✓			BD 119 1.1.1,1.2.1, 2.7.4,
	YDO to engage directly with youth to identify spaces and places to explore as being youth friendly in each town.	✓	✓	✓	✓				✓			BD 119 1.1.1,1.2.1, 2.7.4,
	YDO to work collaboratively with all key stakeholders to implement actions that improve access and desirability of spaces for youth.	✓	✓	✓	✓				✓	✓		BD 119 1.1.1,1.2.1, 2.7.4,
1.2	Young people are offered, and supported to participate in a diverse range of activities and events											

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#	Action	Ons	Panna	Para	TP	Shire role	Other stakeholders	23	24	25	What success looks like
1.2.1	Work cohesively to develop youth programs inclusive of arts, culture, and life skills development			✓	✓	Partner	TPYSA Community orgs	✓	✓	✓	A collaborative and consistent calendar of activities and events is offered for young people • Annual youth survey indicates an increased access to arts, culture, and life skills opportunities
	SOA Communities team to identify channels and opportunities to seek feedback directly from youth including but not limited to: ➢ Annual Youth Survey ➢ Informal quarterly engagement via school visits, sporting competitions, community events and youth-based activities	✓	✓	✓	✓			✓	✓ 23/24	✓	BD 120 SCP 1.1.1, 1.2.1, 1.2.2, 1.2.3 *($5000 across four towns to support engagement with youth to seek feedback)*
	YDO to coordinate the establishment of a Youth Advisory Group (YAG) with representation from Young People(16-25yrs) and local Key Stakeholders, who will: ➢ Discuss relevant youth issues within SoA ➢ Work together to find solutions to improve youth engagement and outcomes for Young People within SoA.	✓	✓	✓	✓				✓ 23/24	✓	1.1.1, 1.1.2, 1.1.3, 1.2.1, 1.2.2, 1.2.6 (Budget – YAG Activation - $5000k per town)

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	- Assist in the planning and delivery of youth events/activities across the SoA. - Assist in improving communications between the Shire and Key Stakeholders and Young People.											
	Senior Club Development Officer (SCDO) & YDO to work in collaboration to identify opportunities and develop pathways for youth in sport, art, culture and recreation.	✔	✔	✔	✔			✔	✔	✔	1.1.2, 1.1.1, 1.2.4
	SCDO and YDO to strengthen relationships with DLGSC and other governing bodies to improve outcomes for Young People in SoA.	✔	✔	✔	✔			✔	✔	✔	(INSERT)
1.2.2	Develop and promote 'youth zones' and youth activities at Shire and community events	✔	✔	✔	✔	Provider Facilitator	Community orgs	✔	✔	✔	• Increased representation of young people at Shire and community events
	- Seek feedback through annual Youth Survey and informal engagement opportunities with youth - Identify key events/activities and build event capacity within event scheduling/planning/programming	✔	✔	✔	✔			✔	✔	✔	BD Page 121 SCP 1.1.1, 1.2.1, 1.2.2, 1.2.3 Note for Chantelle – Query marketing and promotion youth specific, does this sit with

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	➢ Tailor age specific activities within SoA events, in collaboration with YAG ➢ Youth specific/focused marketing and promotion of events/activities to increase engagement at events/activities										comms or communities (ie Tik Tok, snapchat, Ripple accounts to communicate direct to youth)?
1.2.3	Identify opportunities that support community members to initiate and run youth activities	✓	✓	✓	✓	Provider Facilitator Partner	Community orgs Parents Specialist providers		✓	✓	• Increase in youth activities, run by community members • Community members are skilled to facilitate activities for young people
	Identify local volunteer platforms available to support an increase of volunteers in youth specific areas within the community	✓	✓	✓	✓				✓	✓	BD 122 SCP 1.1.1, 1.2.2, 1.2.3, 1.2.4, 1.2.6
	Highlight and promote SoA grants currently available for local clubs/groups and services to deliver youth engagement skills and development workshops for volunteers.	✓	✓	✓	✓				✓	✓	(INSERT)

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	Review the current SoA Community Grants Policy (REC08) for feasibility of implementing a youth specific grant for Youth Leadership Development.	✔	✔	✔	✔				✔		(INSERT)
	Key Stakeholders to work collaboratively to identify mentoring/upskilling opportunities for community members to support them in delivering their own youth initiatives.								✔	✔	(INSERT)
1.2.4	Develop an awareness campaign that increases the understanding of parents/caregivers of the need to support their children to engage in youth initiatives	✔	✔	✔	✔	Facilitator	Community orgs Schools Parents			✔	• Providers report increased parental engagement with initiatives and events
	Bring key stakeholders together to develop a strategic approach to promote/market existing resources and programs to parents and guardians and illicit their engagement in youth events and activities.	✔	✔	✔	✔					✔	BD 122 1.1.1, 1.2.1, 1.2.2, 1.2.3

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	Identify further opportunities in collaboration with key stakeholders for new/future programs to further develop parent/guardian capacity with regards to youth engagement.	✓	✓	✓	✓				✓	✓	

2. Health and wellbeing

Our goals

2.1 Young people have increased access to health and wellbeing support

2.2 Community organisations, groups and individuals have increased skills and capacity to respond to young people's health and wellbeing needs

2.3 Health and wellbeing information is available and accessed by young people and those that support them

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What we heard

Mental health issues were a significant area of concern for young people in the Shire. There was a comparatively low self-reported rates of young people currently experiencing mental health challenges, with the exception of Onslow which was higher than the Shire average. A lack of language and stigma around mental health may have contributed to a low self-identification rate. There has been a recent focus on building community conversations around mental health in Onslow. Headspace Pilbara currently provides mental health services in three of the Towns. There is still a need for culturally appropriate mental health services for Aboriginal and Torres Strait Islander young people, as well as increased mental health awareness and education for everyone in the community to better support young people's wellbeing.

There are examples of community-led programs providing good support for young people's health, but it was identified that there is a need for ongoing advocacy for better access to health services for young people. There is also a need to increase the knowledge and understanding of community services and groups so that they can sign post young people towards these. Low-level anti-social behaviour and bullying are an issue in Tom Price and Paraburdoo, and collaborative action needs to be take on these topics to ensure young people feel safe.

"Programs to address mental health issues so it's not hard for our kids to communicate" - parent

"There have been a lot of great opportunities that the school, the school P&C and other agencies have brought to town, but there is lack of interest by parents (low attendance of these trainings and workshops)" – parent

Our actions

2.1	Young people have increased access to health and wellbeing support										
#	Action	Ons	Panna	Para	TP	Shire role	Other stakeholders	23	24	25	What success looks like
2.1.1	Continue to support and advocate for youth mental health services (including culturally appropriate services) to be accessible in each Town	✓	✓	✓	✓	Facilitator Advocate	Mental health orgs Community orgs ACCO's Schools	✓	✓	✓	• Services that visit report that they are well promoted by the Shire • Culturally appropriate mental health support for Aboriginal young people increases

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	Action											
	Assist in promoting local and visiting youth specific services through SoA communication channels (socials, flyers, events etc)	✓	✓	✓	✓			✓	✓	✓	BD 124/125 SCP 1.1.1, 1.2.2, 1.2.1, 1.2.2, 1.2.5
	Provide platforms for key stakeholders to collaborate on mental health incentives, including but not limited to: ➢ YAG ➢ What's on Onslow ➢ Tom Price Stakeholder Forum ➢ Local Working Groups ➢ Clubs & Group Committees	✓	✓	✓	✓			✓	✓	✓	
	SDCO and YDO to identify opportunities to improve communication between Indigenous health bodies and key stakeholders and community groups.	✓	✓	✓	✓			✓	✓		
2.1.2	Advocate for initiatives that attract youth health	✓	✓	✓	✓	Facilitator	Community orgs	✓	✓	✓	• Shire regularly utilises advocacy

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		Ons	Panna	Para	TP	Advocate	Health orgs				avenues and relationships • Young people/ parents have better understanding of alternate access to health and wellbeing services
	professionals to the Town and/or provide greater access in alternate ways (i.e. telehealth, web-based)					Advocate	Health orgs				
	Engage with Health Service Providers to develop and implement a logistics checklist to remove barriers to them delivering programs across all four towns.	✓	✓	✓	✓				✓		BD 125/126 SCP 1.1.1, 1.2.1, 1.2.2
	YAG to identify opportunities for youth and parents to access services remotely. SoA to assist in advocating those opportunities through key stakeholders. (Ie RTIO & Chevron communication channels, WACHS, Community Groups)								✓		BD 125/126 SCP 1.1.1, 1.2.1, 1.2.2
2.2	**Community organisations, groups and individuals have increased skills and capacity to respond to young people's health and wellbeing needs**										
#	**Action**	**Ons**	**Panna**	**Para**	**TP**	**Shire role**	**Other stakeholders**	**23**	**24**	**25**	**What success looks like**

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Ref	Action					Role	Stakeholders				Outcomes
2.2.1	Develop and support initiatives (i.e. campaigns, workshops, resources) that build youth mental health awareness, knowledge, and skills across the community	✓	✓	✓	✓	Provider Partner Facilitator	Mental health orgs Health orgs Community orgs Parents		✓	✓	• Parents and other community members have increased mental health literacy • There is an increase in community-led youth health and wellbeing initiatives
	SoA to establish relationships with Youth Mental Health Service Providers to share local issues/knowledge/needs and work collaboratively to increase their service delivery across all towns. (Ie YACWA, Zero to Hero, Headspace, TIS)	✓	✓	✓	✓				✓	✓	SCP 1.1.1, 1.2.1, 1.2.2
2.2.2	Support organisations to deliver initiatives that address bullying between young people			✓	✓	Partner Advocate	Schools Police Youth orgs Parents	✓	✓	✓	• Young people report a reduction in bullying
	Include Anti Bullying initiatives as a standing item in YAG and Tom Price Key Stakeholder Forum to identify local issues and work collectively to find solutions.			✓	✓			✓	✓	✓	
	Tom Price Key Stakeholder Forum to work collectively in advocating for relaunch/delivery of Stand Up Against Bullying Campaign via local youth services.			✓	✓				✓		
2.3	**Health and wellbeing information is available and accessed by young people and those that support them**										

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#	Action	Ons	Panna	Para	TP	Shire role	Other stakeholders	23	24	25	What success looks like
2.3.1	Improve communications that direct young people, parents, and community organisations to health support services	✓	✓	✓	✓	Provider Facilitator	Schools Youth org Mental health orgs	✓	✓	✓	• Young people report an increase in knowledge of health services • The community have an increased understanding of youth health and wellbeing supports
	Assist in promoting local and visiting youth specific services through SoA communication channels (socials, flyers, events etc)	✓	✓	✓	✓			✓	✓	✓	
	Provide platforms for key stakeholders to collaborate on health services incentives, including but not limited to: ➢ YAG ➢ What's on Onslow ➢ Tom Price Stakeholder Forum ➢ Local Working Groups ➢ Clubs & Group Committees	✓	✓	✓	✓			✓	✓	✓	

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Investigate the possibility of creating a "youth page" on the SoA website which provides updates/information on all youth matters mentioned in this Youth Strategy. This will be maintained by the YDO and be youth user friendly to support engagement.							✓	✓	

3. Career pathways and development

Our goals

3.1 Young people have an increased exposure to, awareness of, and access to employment and career opportunities and pathways

3.2   Young people disengaged from education, training and employment have opportunities to participate in tailored and supportive alternatives

What we heard

The Shire has three schools for high school-aged young people. Tom Price Senior High School (SHS) is the only dedicated high school in the area, and most young people from Paraburdoo catch the school bus to Tom Price SHS. Onslow School and Pannawonica School cater to students from kindergarten through to Year 12. School or study stress was a top five issue for young people, with this the highest for Aboriginal young people. Stakeholders reported that many young people in the towns are behind their peers academically due to transiency, low parental support, and staff turnover. There is a need for housing for non-teaching staff in schools to run at full capacity, meet non-academic needs, and run essential programs. There is a cohort of young people disengaged from education in and around both Tom Price and Onslow, with a significant proportion of this group being Aboriginal and Torres Strait Islander.

There are limited pathways for young people in the Towns once they reach late high school and tertiary levels of study, especially in Onslow and Pannawonica. Parents' primary concern was the lack of opportunities for their children, which may have been part of the decline in young people living in Onslow over the last five years. Young people's future career goals included becoming health professionals, teachers, and entrepreneurs, with many wanting to stay in the Towns for a while or return after further study or travel. Young people are not exposed to many employment pathways beyond the mining, oil, and gas companies in their town. There seems to be a significant gap in young people, parents, and providers knowing what programs support skills, study, and career development. In

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2019, the WA State Government introduced Diversify WA, which presents an important opportunity for young people living in regional areas and towns highly dependent on the mining, oil, and gas industry.

"Not many job experience opportunities for 16/17year olds" – young person

"Push for housing in town for non-teaching staff in schools so they can run at full capacity and students' non-academic needs can be met. Essential programs are not being run due to lack of staff" - parent

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Our actions

3.1	Young people have an increased exposure to, awareness of, and access to employment and career opportunities and pathways										
#	Action	Ons	Panna	Para	TP	Shire role	Other stakeholders	23	24	25	What success looks like
3.1.1	Advocate for a broader range of skill development and RTO programs to be available for young people	✓	✓	✓	✓	Advocate	Schools RTOs TAFE/unis	✓	✓	✓	• Increase in number of training providers available • Increased number of TAFE courses available in Towns
	Review the REC08 Policy and amend to incorporate criteria allowing grant funding to be allocated towards "training and development opportunities for youth". (ie covering cost of travel and accom to attend Karratha based programs/initiatives).	✓	✓	✓	✓				✓		SCP 1.1.1, 1.2.1, 1.2.2
	If feasible, promote grants available to support young people to attend training in Karratha through existing SoA grants donations Policy (REC08)	✓	✓	✓	✓					✓	
	Share training and development opportunities on proposed youth page on the SoA website.	✓	✓	✓	✓				✓		

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	YDO to provide local youth data/feedback directly to local business and resource industry on their accessibility to youth traineeships/employment to help improve/increase opportunities.	✓	✓	✓	✓			✓	✓	✓	
3.1.2	Facilitate skill development programs and workshops to improve career and employability skills	✓	✓	✓	✓	Facilitator Partners	Local businesses Career development orgs		✓	✓	• Workshop hosted in each Town once per semester • Positive feedback and engagement with workshops
	Include an Agenda item in the local Key Stakeholder working groups/forums to illicit discussions on improving employability and youth career pathways at a local level (ie OCCI, PICCI, KCCI, local business, training orgs etc)	✓	✓	✓	✓			✓			
	Share online learning opportunities (external) for youth on the proposed Youth Page on the SoA website	✓	✓	✓	✓				✓		
	YDO and SCDO to develop a strategy to support youth in volunteering with local business, clubs and groups to increase employability and skill development.	✓	✓	✓	✓				✓		

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#	Action						Partners				Measures
3.1.3	Design and implement a program for delivering innovation and enterprise skills for young people	✓				Facilitator Fund	Youth orgs Entrepreneurs & innovation orgs	✓	✓	✓	• Project is co-designed with young people and local businesses • Model engages local businesses and real entrepreneurs as mentors
	YDO to explore a partnership with OCCI and YAG to develop a model that provides opportunity for innovation and enterprise for young people in Onslow.	✓								✓	
3.1.4	Develop and maintain an online directory with development opportunities for young people in the Shire, with a specific focus on opportunities focused on careers, study, leadership, and entrepreneurship	✓	✓	✓	✓	Facilitator	RTOs TAFE/uni's	✓	✓		• Young people have increased awareness of opportunities outside of the region • Service providers, educators and parents/caregivers actively using the directory
	Include a directory on the proposed Youth Page on SoA website. YDO to work in collaboration with Chamber of Commerce and other Youth Agencies for content.	✓	✓	✓	✓				✓		

Ref	Action										Outcomes
	SoA Grants Officer to share youth specific grants to Youth page on SoA website	✓	✓	✓	✓				✓		
3.1.5	Develop a fund which supports young people to participate in career, leadership, and personal development opportunities outside of the Shire	✓	✓	✓	✓	Deliver Facilitator Fund	Funding partners		✓	✓	• Fund established • Young people share their knowledge, skills, and experience in the Towns
	Review the REC08 Policy and amend to incorporate criteria allowing grant funding to be allocated towards "training and development opportunities for youth". (ie covering cost of travel and accom to attend Karratha based programs/initiatives). (Same as 3.1.1 above)	✓	✓	✓	✓				✓		
	Explore possibility of a youth specific leadership grant provided by SoA. *(Refer page 133 of Background Paper for further detail on grant criteria)*	✓	✓	✓	✓				✓		

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#	Action	Ons	Panna	Para	TP	Shire role	Other stakeholders	23	24	25	What success looks like
3.1.6	Collectively develop recruitment practices that support and prioritise current or previous young residents to work in the Shire	✓	✓	✓	✓	Deliver Partner	Key employers and businesses		✓	✓	• Recruitment practices are revised to value and prioritise resident experience • More young residents are employed within the Shire
	The Shire to explore how to implement youth friendly recruitment practices. Review internal process, communications, language, accessibility, entry level roles, career pathways etc.	✓	✓	✓	✓						
3.2	**Young people disengaged from education, training and employment have opportunities to participate in tailored and supportive alternatives**										
#	Action	Ons	Panna	Para	TP	Shire role	Other stakeholders	23	24	25	What success looks like
3.2.1	Advocate for the exploration of an alternative education model for disengaged young people in each Town, including the utilisation of Youth Centres as bases for alternative education	✓			✓	Facilitator Advocate	Schools DoE Youth orgs		✓	✓	• All stakeholders aligned and supporting the service
	Advocate to Dept of Education on the need for alternative education models to re-engage highly disengaged youth.	✓			✓						

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	Extend invitation to the Department of Education to participate in the YAG.	✓	✓	✓	✓				✓	✓		
3.2.2	Explore the development of a culturally appropriate mentoring program to support Aboriginal young people to explore career and education pathways	✓	✓	✓	✓	Partner Funder	Schools Waalitj Foundation ACCOs		✓	✓	✓	• Aboriginal mentors engaged/employed in the program
	Advocate to Dept of Education on the need for alternative education models to re-engage highly disengaged youth.								✓			
	Through the proposed SoA Aboriginal Engagement Plan, support the partnership between Department of Education and Local Aboriginal Corporations.								✓	✓		
	Ensure Local Aboriginal Corporations are represented at YAG meetings.								✓	✓		
	YDO to work directly with local Aboriginal Corporations to understand existing cultural education programs that are youth specific and identify opportunities to increase engagement.							✓	✓	✓		

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4. Youth empowerment

Our goals

4.1 Young people have the skills, and are provided opportunities to be involved in initiatives and community decisions that impact them

4.2 Young people are informed and aware of youth events, activities, and opportunities

What we heard

The Shire's Community Engagement Policy recognises the importance of involving all community members in decision-making and policy development. The Shire's 2018 *Youth Engagement Strategy* showed that young people often feel unheard and unimportant. Engagement with young people in the Towns revealed most had little experience of being asked for their opinions and being involved meaningfully. The Shire should identify and support young people to engage in micro and/or project specific opportunities to learn and practice planning and decision-making skills. Examples might include being involved in designing a community mural, helping Shire staff design recruitment questions for youth-facing staff, voting on youth holiday activity plans for teens, or working within a budget to buy items for a youth space. There are also larger projects which young people should be involved in co-designing, such as the youth access to community facilities project (1.1.2) and new facilities development. The majority of young people said they preferred online surveys and in-person workshops to voice their ideas and contribute.

It is important to engage with young people annually to measure progress of involving them in Shire plans and decisions and to build arrangements with schools and organisations that connect with marginalised young people and support their involvement. It was identified that there needs to be significant work done in developing the skills and capacity of Shire staff and community members in engaging young people meaningfully.

There were gaps in the engagement for this Strategy, namely young people aged 18 to 25. Whilst we did hear from a good proportion of Aboriginal young people through the survey, there is a need to do some deeper level engagement work.

"Make the town more accessible to all and have the people have their say in the matter" – young person

Key data and info

- 23% of young people were interested in, and 58% were unsure/maybe interested in having a voice in the community on things that matter to them
- 68% of parents thought involving young people in planning and decision-making was the role of the Shire

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Our actions

4.1	Young people have the skills, and are provided opportunities to be involved in youth initiatives and community decisions that impact them										
#	Action	Ons	Panna	Para	TP	Shire role	Other stakeholders	23	24	25	What success looks like
4.1.1	Develop the skills and capacity of Shire staff and community organisations and groups to better involve young people in plans and decisions	✓	✓	✓	✓	Provider Facilitator	Youth orgs Community orgs Schools	✓	✓	✓	• Community members report increased skills and confidence in identifying opportunities and ability to involve young people in decision making • Youth representation in Shire engagement processes increases
	Incorporate training opportunities in Co-Design specific to young people in Shire of Ashburton Communities Team development plans	✓	✓	✓	✓				✓		SCP 1.1.1, 1.2.1, 1.2.2
	Explore the capacity to incorporate community members/service providers in Co-Design training alongside SoA staff.	✓	✓	✓	✓				✓	✓	

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4.1.2	Identify micro and project-based opportunities for supported youth involvement and co-design in youth initiatives	✓	✓	✓	✓	Provider	Youth orgs Community orgs Schools ACCOs		✓	✓	• Young people contribute to the design and delivery of youth initiatives • Young people report via the annual youth survey that they feel more capable to contribute and have more opportunities to be involved in decisions
	Co-design a Youth Access Model with young people and key stakeholders to improve safe and inclusive access to SoA places and spaces.	✓	✓	✓	✓				✓		
	Refer youth specific initiatives to YAG to seek youth engagement in design and to support delivery.	✓	✓	✓	✓				✓		
	Undertake Annual Youth Survey	✓	✓	✓	✓			✓	✓	✓	
4.1.3	Recruit at least two annual Shire Youth Ambassadors who engage with their peers and advise on projects and key youth issues	✓	✓	✓	✓	Provider Partner	Schools Youth orgs ACCOs	✓			• Youth Ambassadors identified and working in collaboration with the Youth Activation Groups across Shire
	Establish the YAG in the first instance to build capacity of young people	✓	✓	✓	✓				✓		

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	Identify potential youth ambassadors to progress to a more formalised position.	✔	✔	✔	✔				✔			
	Investigate Partnership funders to recruit a young person in a youth engagement role (Youth Ambassador Project)	✔	✔	✔	✔					✔		
4.1.4	Actively engage key employers and ACCOS within the Shire in the Strategy roll out to ensure the needs of Aboriginal young people and young people aged 18 to 25 considered and included	✔	✔	✔	✔	Facilitator Partners	ACCOs Waalitj		✔	✔	✔	• ACCO's are involved in the Town's Youth Activation Groups • Key employers are involved in the Town's Youth Activation Groups
	Engage key employers to seek approval to invite employees aged 18-25 as a member of the YAG, where they can attend during work hours.	✔	✔	✔	✔					✔	✔	
	Directly engage ACCOS to identify potential Aboriginal Young People to participate as a member of the YAG.	✔	✔	✔	✔							

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#	Action	Ons	Panna	Para	TP	Shire role	Other stakeholders	23	24	25	What success looks like
4.1.5	Engage with young people annually to assess Strategy progress	✓	✓	✓	✓	Deliver Partner	Schools Youth orgs ACCOs	✓	✓	✓	• Baseline data is established • Progress on Strategy actions can be measured
	Build fundamental data to track progress, utilising YAG meeting outcomes and Youth Survey responses	✓	✓	✓	✓			✓	✓	✓	
4.2	**Young people are informed and aware of youth events, activities, and opportunities**										
#	Action	Ons	Panna	Para	TP	Shire role	Other stakeholders	23	24	25	What success looks like
4.2.1	Media/Communications and Communities team are trained in relevant and up to date engagement strategies and social trends for young people	✓	✓	✓	✓	Deliver	Social media & marketing training orgs	✓	✓	✓	• Training undertaken on an annual basis (at minimum) • CDOs and Shire staff are connected to young people in their communities through personal interactions, social media, and other youth focused platforms
	Upskill SoA staff (Media and Comms, and CDO) to increase youth engagement through applying on trend communication strategies	✓	✓	✓	✓				✓	✓	SCP 1.1.1, 1.2.1, 1.2.2

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| | YDO to facilitate learning opportunities based on "on the ground trends" with young people | ✔ | ✔ | ✔ | ✔ | | | | ✔ | ✔ | |

5. Youth representation and identity

Our goals

5.1 Young people are seen, heard, respected, and represented in their communities

5.2 Young people experience opportunities to connect to country and each other

What we heard

Many young people in the Shire do not feel a sense of belonging to their Town. This is partly due to the lack of diversity and social opportunities, as well as negative perceptions of young people held by some adults in the community, especially in Pannawonica. There is sometimes a lack of visibility and understanding of young people's needs and culture. Young people from minority identities and groups, such as LGBTIQA+ young people, CALD young people and those with disability can especially struggle to explore their identity and find connection due to the small populations and relative isolation of each of the Towns.

A marketing campaign could be developed to promote a positive and more holistic view of young people, involving young people themselves in co-designing an identity for young people in their Town, and engaging them in activities that promote a sense of belonging. There are also opportunities to connect all young people to the land and culture of the Aboriginal and Torres Strait Islander people. Young people valued some of the natural spaces in their Town, such as the beach. Parents in Pannawonica expressed a desire for more programs and camps within the region that leverage the incredible natural landscape and on country experiences,

"People in town don't like us because they think that we are trouble makers but were just kids" – young person

"I really enjoy been able to explore the land" – young person

Key data and info

- In Pannawonica, young people were least likely to agree with the statement 'young people are respected and feel part of the

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community in my Town'
- In both Pannawonica and Onslow, most teenagers had few peers their age to socialise with
- There were no obvious programs or supports for the LGBTIQA+ community, or the CALD community

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Our actions

5.1	Young people are seen, heard, respected, and represented in their communities										
#	Action	Ons	Panna	Para	TP	Shire role	Other stakeholders	23	24	25	What success looks like
5.1.1	Facilitate opportunities for young people, especially those from minority demographics, to connect and access formal, peer lead and mentoring support	✓	✓	✓	✓	Facilitator Partner	Youth orgs Community orgs Other Pilbara LGAs and orgs	✓	✓	✓	• Young people from minority identities have improved access to support • Young people report improved relationships with their peers
	Support local services, clubs and groups on how to engage young people from minority groups (including sharing online development opportunities, AIP, networks etc)	✓	✓	✓	✓				✓	✓	SCP 1.1.1, 1.2.1, 1.2.2
	Support promotion of minority group youth specific activities/events on proposed Youth Page on SoA website.	✓	✓	✓	✓				✓	✓	
	Ensure SoA events and program concepts are aligned with AIP and youth friendly practices.	✓	✓	✓	✓			✓	✓	✓	

5.1.2	Engage young people from each Town to design a piece of merchandise or artwork that celebrates a shared vision and identity of young people in their Town	✓	✓	✓	✓	Provider Facilitator	Local artists and creatives		✓	✓	• All young people given the opportunity to share ideas • Youth identity piece for each Town developed
	Explore opportunities for youth to design merchandise for key Shire event in collaboration with local youth services and YAG.	✓	✓	✓	✓			✓			
5.1.3	Design and deliver a marketing campaign to elevate the brand and perceptions of young people in the Shire	✓	✓	✓	✓	Provider		✓			• Youth create and have ownership of the campaign • Community perceptions of young people improve
	Source a consultant to facilitate the design and delivery of this project in collaboration with YAG and other key stakeholders such as School, youth centres etc	✓	✓	✓	✓				✓		
	Deliver a youth specific event co-designed by Local youth that enhances the perception of young people in our community.	✓	✓	✓	✓				✓		

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#	Action	Ons	Panna	Para	TP	Shire role	Other stakeholders	23	24	25	What success looks like
	Identify opportunities to showcase mentoring opportunities for intergenerational engagement to foster strengthened relationships for local young people in their community (existing recreational activities and initiatives).	✔	✔	✔	✔						
5.2	**Young people experience opportunities to connect to country and each other**										
#	Action	Ons	Panna	Para	TP	Shire role	Other stakeholders	23	24	25	What success looks like
5.2.1	Explore the development of initiatives (i.e., sport, holiday programs, festivals) that celebrates and exposes young people to the unique identity and experiences of each Town	✔	✔	✔	✔	Deliver Partner	Community orgs Schools Funding partners	✔	✔	✔	• Activities in each Town have a unique focus to connect young to that community
	YDO and SCDO to facilitate the delivery of intertown youth engagement activities	✔	✔	✔	✔			✔	✔	✔	SCP 1.1.1, 1.2.1, 1.2.2
	Leverage local opportunities to incorporate unique Pilbara based initiatives within SoA activities.	✔	✔	✔	✔						

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DRAFT

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Agenda Item 15.4 - Attachment 1

Event and Activities Plan 2023-2024

Month	Town	Type	Event Name	SHIRE BUDGET	INSPIRE BUDGET	WTO BUDGET	OTHER (Grants/Partnerships) BUDGET	TOTAL BUDGET
Jul-23	Tom Price	Community Event	NAIDOC		$ 20,000.00			$ 20,000.00
Jul-23	Tom Price	Activation (Targeted Demographic)	School Holiday Program		$ 12,000.00			$ 12,000.00
Jul-23	Tom Price	Club Support	Club Activation		$ 2,000.00			$ 2,000.00
Jul-23	Paraburdoo	Community Event	NAIDOC		$ 10,000.00			$ 10,000.00
Jul-23	Paraburdoo	Activation (Targeted Demographic)	School Holiday Program		$ 10,000.00			$ 10,000.00
Jul-23	Paraburdoo	Club Support	Club Activation		$ 2,000.00			$ 2,000.00
Jul-23	Pannawonica	Community Event	NAIDOC		$ 10,000.00			$ 10,000.00
Jul-23	Pannawonica	Activation (Targeted Demographic)	School Holiday Program		$ 10,000.00			$ 10,000.00
Jul-23	Pannawonica	Club Support	Club Workshop		$ 2,000.00			$ 2,000.00
Jul-23	Onslow	Community Event	NAIDOC			$ 4,500.00		$ 4,500.00
Jul-23	Onslow	Activation (Targeted Demographic)	School Holiday Program			$ 7,000.00		$ 7,000.00
Jul-23	Onslow	Club Support	MPC Activation - Try a Sport			$ 2,500.00		$ 2,500.00
Jul-23	Onslow	Activation (Targeted Demographic)	Keepers Monthly			$ 2,050.00		$ 2,050.00
Jun-24	Tom Price	Community Event	Art Exhibition - collab with Arts Hub		$ 30,000.00			$ 30,000.00
Aug-23	Tom Price	Activation (Targeted Demographic)	Youth Activation		$ 15,000.00			$ 15,000.00
Aug-23	Paraburdoo	Community Event	Arts & Culture Touring Performance Circuit West		$ 8,000.00			$ 8,000.00
Aug-23	Tom Price	Community Event	Arts & Culture Touring Performance Circuit West		$ 8,000.00			$ 8,000.00
Aug-23	Pannawonica	Community Event	Arts & Culture		$ 6,000.00			$ 6,000.00
Jun-24	Paraburdoo	Community Event	Arts & Culture collaboration opportunity		$ 15,000.00			$ 15,000.00
Nov-23	Paraburdoo	Activation (Targeted Demographic)	Youth Activation		$ 5,000.00			$ 5,000.00
Aug-23	Onslow	Activation (Targeted Demographic)	Keepers Monthly			$ 800.00		$ 800.00
Aug-23	Onslow	Hallmark event	Passion of the Pilbara	$ 250,000.00				$ 250,000.00
Sep-23	Tom Price	Community Event	Welcome to Town Event - Fun Run Sundowner		$ 18,000.00			$ 18,000.00
Sep-23	Tom Price	Activation (Targeted Demographic)	School Holiday Program		$ 12,000.00			$ 12,000.00
Sep-23	Paraburdoo	Community Event	Welcome to Town	Sundowner		$ 13,000.00			$ 13,000.00
Sep-23	Paraburdoo	Activation (Targeted Demographic)	School Holiday Program		$ 10,000.00			$ 10,000.00
Sep-23	Onslow	Club Support	Club Workshop	$ 2,000.00				$ 2,000.00
Sep-23	Onslow	Activation (Targeted Demographic)	School Holiday Program			$ 7,000.00		$ 7,000.00
Sep-23	Onslow	Community Event	Community Showcase (Staircase markets)			$ 10,000.00		$ 10,000.00
Sep-23	Onslow	Community Event	Great Northern Clean Up Day			$ 3,200.00		$ 3,200.00
Sep-23	Onslow	Activation (Targeted Demographic)	Keepers Monthly			$ 2,050.00		$ 2,050.00
Oct-23	Tom Price	Club Support	Club Activation		$ 10,000.00			$ 10,000.00
Oct-23	Tom Price	Activation (Targeted Demographic)	YOUTH Halloween Trail/ Disco (collaboration opportunity)	$ 5,000.00				$ 5,000.00
Oct-23	Paraburdoo	Club Support	Club Activation		$ 8,500.00			$ 8,500.00
Oct-23	Paraburdoo	Activation (Targeted Demographic)	YOUTH Halloween Trail/ Disco (collaboration opportunity)	$ 5,000.00				$ 5,000.00
Oct-23	Pannawonica	Club Support	Club Activation		$ 7,500.00			$ 7,500.00
Oct-23	Pannawonica	Activation (Targeted Demographic)	Halloween (collaboration with local club)	$ 5,000.00				$ 5,000.00
Sep-23	Pannawonica	Community Event	Welcome to Town		$ 10,000.00			$ 10,000.00
Oct-23	Onslow	Activation (Targeted Demographic)	YOUTH Halloween Trail/ Disco (collaboration opportunity)	$ 5,000.00				$ 5,000.00
Oct-23	Onslow	Community Event	Onslow Gala			$ 40,000.00		$ 40,000.00
Oct-23	Onslow	Activation (Targeted Demographic)	MPC Activation - Try a Sport			$ 2,500.00		$ 2,500.00
Oct-23	Onslow	Activation (Targeted Demographic)	Keepers Monthly			$ 800.00		$ 800.00
Nov-23	Tom Price	Activation (Targeted Demographic)	Health and Wellbeing (collaboration opportunity)	$ 13,500.00				$ 13,500.00
Nov-23	Paraburdoo	Activation (Targeted Demographic)	Health and Wellbeing (collaboration opportunity)	$ 10,000.00				$ 10,000.00
Nov-23	Tom Price	Club Support	Active Ashburton Awards		$ 10,000.00			$ 10,000.00
Nov-23	Pannawonica	Club Support	Active Ashburton Awards		$ 8,000.00			$ 8,000.00
Nov-23	Paraburdoo	Club Support	Active Ashburton Awards		$ 8,000.00			$ 8,000.00
Nov-23	Onslow	Club Support	Active Ashburton Awards	$ 2,000.00				$ 2,000.00

Date	Town	Category	Event					Total
ov-23	Onslow	Activation (Targeted Demographic)	Keepers Monthly			$ 800.00		$ 800.00
ov-23	Onslow	Activation (Targeted Demographic)	Fridays @ Pool			$ 2,500.00		$ 2,500.00
ec-23	Tom Price	Hallmark event	Christmas Markets Event	$ 20,000.00				$ 20,000.00
ec-23	Tom Price	Community Event	Christmas Light Competition	$ 3,000.00				$ 3,000.00
ec-23	Paraburdoo	Community Event	Christmas Light Competition	$ 3,000.00				$ 3,000.00
ec-23	Paraburdoo	Hallmark event	Christmas Carols| Markets	Music	$ 10,000.00				$ 10,000.00
ec-23	Pannawonica	Community Event	Christmas Light Competition	$ 3,000.00				$ 3,000.00
ec-23	Pannawonica	Hallmark event	Christmas Carols	$ 6,000.00				$ 6,000.00
ec-23	Onslow	Community Event	Christmas Light Competition	$ 3,000.00				$ 3,000.00
ec-23	Onslow	Hallmark event	Christmas Market	Carols	$ 5,000.00				$ 5,000.00
ec-23	Onslow	Activation (Targeted Demographic)	Keepers Christmas Lunch			$ 4,000.00		$ 4,000.00
ec-23	Onslow	Activation (Targeted Demographic)	Fridays @ Pool			$ 2,500.00		$ 2,500.00
ec-23	Onslow	Hallmark event	Christmas Float Parade & Christmas Party			$ 15,000.00		$ 15,000.00
an-24	Tom Price	Hallmark event	Summer Celebrations (Australia Day)		$ 20,000.00			$ 20,000.00
an-24	Tom Price	Activation (Targeted Demographic)	School Holiday Program		$ 12,000.00			$ 12,000.00
an-24	Paraburdoo	Hallmark event	Summer Celebrations (Australia Day)		$ 11,000.00			$ 11,000.00
an-24	Paraburdoo	Activation (Targeted Demographic)	School Holiday Program		$ 10,000.00			$ 10,000.00
an-24	Pannawonica	Hallmark event	Summer Celebration (Australia Day)		$ 11,000.00			$ 11,000.00
an-24	Pannawonica	Activation (Targeted Demographic)	School Holiday Program		$ 10,000.00			$ 10,000.00
an-24	Onslow	Hallmark event	100 Years Onslow celebrations (Australia Day)	$ 10,000.00			10000	$ 20,000.00
an-24	Onslow	Activation (Targeted Demographic)	School Holiday Program			$ 7,000.00		$ 7,000.00
eb-24	Tom Price	Club Support	Club Activation		$ 5,000.00			$ 5,000.00
eb-24	Paraburdoo	Club Support	Club Activation		$ 5,000.00			$ 5,000.00
eb-24	Pannawonica	Club Support	Club Activation		$ 2,500.00			$ 2,500.00
eb-24	Tom Price	Activation (Targeted Demographic)	Youth Activation - YAG		$ 20,000.00			$ 20,000.00
eb-24	Paraburdoo	Activation (Targeted Demographic)	Youth Activation - YAG		$ 15,000.00			$ 15,000.00
eb-24	Onslow	Activation (Targeted Demographic)	MPC Activation - Try a Sport			$ 2,500.00		$ 2,500.00
eb-24	Onslow	Activation (Targeted Demographic)	Keepers Monthly			$ 800.00		$ 800.00
eb-24	Onslow	Activation (Targeted Demographic)	Creative Youth - Yoga, Dance, Arts			$ 8,000.00		$ 8,000.00
eb-24	Onslow	Activation (Targeted Demographic)	Fridays @ Pool			$ 2,500.00		$ 2,500.00
lar-24	Tom Price	Hallmark event	Welcome to Town (Harmony Day Theme)		$ 20,000.00			$ 20,000.00
lar-24	Paraburdoo	Hallmark event	Welcome to Town (Harmony Day Theme)		$ 15,000.00			$ 15,000.00
lar-24	Pannawonica	Hallmark event	Welcome to Town (Harmony Day Theme)		$ 15,000.00			$ 15,000.00
lar-24	Onslow	Hallmark event	Welcome to Town	$ 5,000.00		$ 3,000.00		$ 8,000.00
lar-24	Onslow	Activation (Targeted Demographic)	Community Engagement (collaboration opportunity)	$ 5,000.00				$ 5,000.00
lar-24	Onslow	Activation (Targeted Demographic)	Keepers Monthly			$ 800.00		$ 800.00
lar-24	Onslow	Activation (Targeted Demographic)	Fridays @ Pool			$ 2,500.00		$ 2,500.00
pr-24	Tom Price	Club Support	Club Activation		$ 2,000.00			$ 2,000.00
pr-24	Tom Price	Activation (Targeted Demographic)	Youth Week Initiative		$ 3,000.00			$ 3,000.00
pr-24	Tom Price	Hallmark event	ANZAC		$ 10,000.00			$ 10,000.00
pr-24	Tom Price	Activation (Targeted Demographic)	School Holiday Program		$ 12,000.00			$ 12,000.00
pr-24	Paraburdoo	Hallmark event	ANZAC		$ 5,000.00			$ 5,000.00
pr-24	Paraburdoo	Activation (Targeted Demographic)	School Holiday Program		$ 10,000.00			$ 10,000.00
pr-24	Paraburdoo	Activation (Targeted Demographic)	Youth Week Initiative		$ 3,000.00			$ 3,000.00
pr-24	Paraburdoo	Club Support	Club Activation		$ 2,000.00			$ 2,000.00
pr-24	Pannawonica	Hallmark event	ANZAC		$ 10,000.00			$ 10,000.00
pr-24	Pannawonica	Activation (Targeted Demographic)	School Holiday Program		$ 10,000.00			$ 10,000.00
pr-24	Pannawonica	Activation (Targeted Demographic)	Youth Activation Event		$ 3,000.00			$ 3,000.00
pr-24	Pannawonica	Club Support	Club Activation		$ 1,500.00			$ 1,500.00
pr-24	Onslow	Hallmark event	ANZAC			$ 15,000.00		$ 15,000.00

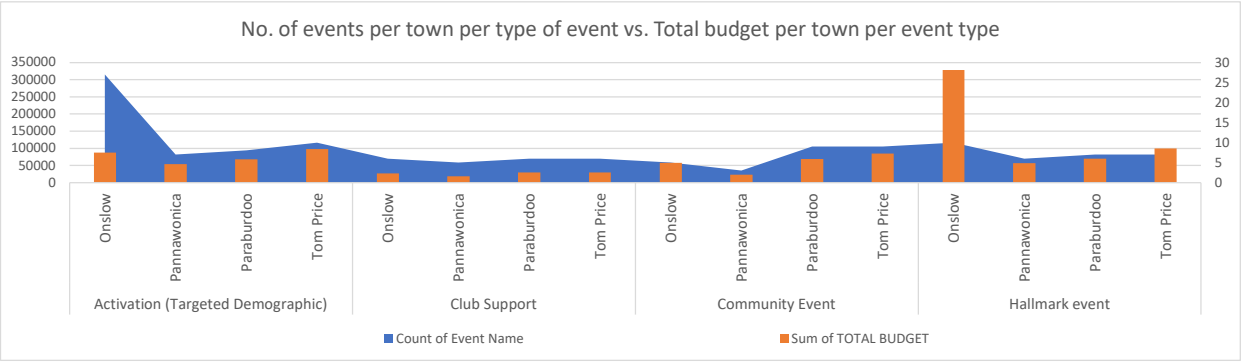| Date	Location	Category	Description					Total
pr-24	Onslow	Activation (Targeted Demographic)	School Holiday Program			$ 7,000.00		$ 7,000.00
pr-24	Onslow	Activation (Targeted Demographic)	Youth Activation Event			$ 5,000.00		$ 5,000.00
pr-24	Onslow	Club Support	Club Activation	$ 2,000.00				$ 2,000.00
pr-24	Onslow	Activation (Targeted Demographic)	Keepers Monthly			$ 800.00		$ 800.00
lay-24	Tom Price	Hallmark event	Volunteer Day		$ 15,000.00			$ 15,000.00
lay-24	Tom Price	Hallmark event	Reconciliation Event		$ 10,000.00			$ 10,000.00
lay-24	Paraburdoo	Hallmark event	Reconciliation Event		$ 10,000.00			$ 10,000.00
lay-24	Paraburdoo	Hallmark event	Volunteer Day		$ 10,000.00			$ 10,000.00
lay-24	Pannawonica	Hallmark event	Reconciliation Event		$ 10,000.00			$ 10,000.00
lay-24	Pannawonica	Hallmark event	Volunteer Day		$ 8,000.00			$ 8,000.00
lay-24	Onslow	Activation (Targeted Demographic)	MPC Activation - Try a Sport			$ 2,500.00		$ 2,500.00
lay-24	Onslow	Activation (Targeted Demographic)	Keepers Monthly			$ 2,050.00		$ 2,050.00
lay-24	Onslow	Hallmark event	Volunteer Day			$ 5,000.00		$ 5,000.00
lay-24	Onslow	Activation (Targeted Demographic)	Regional Arts WA Production			$ 5,000.00		$ 5,000.00
lay-24	Onslow	Hallmark event	Reconciliation Event & Cultural Engagement			$ 10,000.00		$ 10,000.00
un-24	Tom Price	Club Support	Club Activation		$ 8,000.00			$ 8,000.00
ug-23	Tom Price	Community Event	Waste/Education Initiative		$ 7,000.00			$ 7,000.00
un-24	Paraburdoo	Club Support	Club Activation		$ 8,000.00			$ 8,000.00
ug-23	Paraburdoo	Community Event	Waste/Education Initiative		$ 5,000.00			$ 5,000.00
un-24	Pannawonica	Club Support	Club Activation		$ 6,000.00			$ 6,000.00
un-24	Onslow	Club Support	Club Activation	$ 2,000.00				$ 2,000.00
un-24	Onslow	Activation (Targeted Demographic)	Keepers Monthly			$ 2,050.00		$ 2,050.00
un-24	Pannawonica	Community Event	Arts & Culture Touring Performances (Paint n Sip - Karratha)		$ 8,000.00			$ 8,000.00
ov-23	Pannawonica	Activation (Targeted Demographic)	Youth Activation		$ 5,000.00			$ 5,000.00
eb-24	Pannawonica	Activation (Targeted Demographic)	Youth Activation - YAG		$ 10,000.00			$ 10,000.00
ug-23	Pannawonica	Community Event	Waste/Education Initiative		$ 5,000.00			$ 5,000.00
ct-23	Tom Price	Community Event	Celebration of Culture		$ 70,000.00			$ 70,000.00
ct-23	Paraburdoo	Community Event	Celebration of Culture		$ 70,000.00			$ 70,000.00
ct-23	Pannawonica	Community Event	Celebration of Culture		$ 50,000.00			$ 50,000.00
ug-23	Pannawonica	Activation (Targeted Demographic)	Youth Activation		$ 10,000.00			$ 10,000.00
ug-23	Pannawonica	Activation (Targeted Demographic)	Youth Activation		$ 10,000.00			$ 10,000.00
ep-23	Pannawonica	Activation (Targeted Demographic)	School Holiday Program		$ 10,000.00			$ 10,000.00
ov-23	Tom Price	Activation (Targeted Demographic)	Youth Activation		$ 10,000.00			$ 10,000.00
lar-24	Tom Price	Activation (Targeted Demographic)	Community Engagement (collaboration opportunity)	$ 5,000.00				$ 5,000.00
lar-24	Paraburdoo	Activation (Targeted Demographic)	Community Engagement (collaboration opportunity)	$ 5,000.00				$ 5,000.00
lar-24	Pannawonica	Activation (Targeted Demographic)	Community Engagement (collaboration opportunity)	$ 5,000.00				$ 5,000.00

Inspire
Event & Initiatives budget summary

Town	GL Event Category	SoA Objectives	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Annual Total
Tom Price	ANZAC	1. People	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000.00	$ -	$ -	$ 10,000.00
	Arts	1. People 2. Place 3. Prosperity	$ -	$ 8,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000.00	$ 38,000.00
	Aus Day	1. People 2. Place	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000.00	$ -	$ -	$ -	$ -	$ -	$ 20,000.00
	Club	1. People 4. Performance	$ 2,000.00	$ -	$ -	$ 10,000.00	$ 10,000.00	$ -	$ -	$ 5,000.00	$ -	$ 2,000.00	$ -	$ 8,000.00	$ 37,000.00
	Community Showcase	1. People 3. Prosperity 4. Performance	$ -	$ -	$ 18,000.00	$ -	$ -	$ -	$ -	$ -	$ 20,000.00	$ -	$ -	$ -	$ 38,000.00
	Cultural Initiatives	1. People 2. Place 3. Prosperity	$ -	$ -	$ -	$ 70,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 70,000.00
	General	1. People 3. Prosperity 4. Performance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -
	NAIDOC	1. People	$ 20,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000.00
	Reconciliation Week	1. People	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000.00	$ -	$ 10,000.00
	SHP 1	1. People	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,000.00	$ -	$ -	$ 12,000.00
	SHP 2	1. People	$ 12,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,000.00
	SHP 3	1. People	$ -	$ -	$ 12,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,000.00
	SHP 4	1. People	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,000.00	$ -	$ -	$ -	$ -	$ -	$ 12,000.00
	Volunteer	1. People 3. Prosperity 4. Performance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000.00	$ -	$ 15,000.00
	Waste	1. People 2. Place	$ -	$ 7,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,000.00
	Youth	1. People 3. Prosperity 4. Performance	$ -	$ 15,000.00	$ -	$ -	$ 10,000.00	$ -	$ -	$ 20,000.00	$ -	$ 3,000.00	$ -	$ -	$ 48,000.00
			$ 34,000.00	$ 30,000.00	$ 30,000.00	$ 80,000.00	$ 20,000.00	$ -	$ 32,000.00	$ 25,000.00	$ 20,000.00	$ 27,000.00	$ 25,000.00	$ 38,000.00	$ 361,000.00

Town	GL Event Category	SoA Objectives	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Annual Total
	ANZAC	1. People	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000.00	$ -	$ -	$ 5,000.00
	Arts	1. People 2. Place 3. Prosperity	$ -	$ 8,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000.00	$ 23,000.00
	Aus Day	1. People 2. Place	$ -	$ -	$ -	$ -	$ -	$ -	$ 11,000.00	$ -	$ -	$ -	$ -	$ -	$ 11,000.00
	Club	1. People 4. Performance	$ 2,000.00	$ -	$ -	$ 8,500.00	$ 8,000.00	$ -	$ -	$ 5,000.00	$ -	$ 2,000.00	$ -	$ 8,000.00	$ 33,500.00
	Community Showcase	1. People 3. Prosperity 4. Performance	$ -	$ -	$ 13,000.00	$ -	$ -	$ -	$ -	$ -	$ 15,000.00	$ -	$ -	$ -	$ 28,000.00
	Cultural Initiatives	1. People 2. Place	$ -	$ -	$ -	$ 70,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 70,000.00

Town	Program	Focus Areas													Total
Paraburdoo	General	1. People / 3. Prosperity / 4. Performance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	NAIDOC	1. People	$ 10,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000.00
	Reconciliation Week	1. People	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000.00	$ -	$ 10,000.00
	SHP 1	1. People	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000.00	$ -	$ -	$ 10,000.00
	SHP 2	1. People	$ 10,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000.00
	SHP 3	1. People	$ -	$ -	$ 10,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000.00
	SHP 4	1. People	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000.00	$ -	$ -	$ -	$ -	$ -	$ 10,000.00
	Volunteer	1. People / 3. Prosperity / 4. Performance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000.00	$ -	$ 10,000.00
	Waste	1. People / 2. Place	$ -	$ 5,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000.00
	Youth	1. People / 3. Prosperity / 4. Performance	$ -	$ -	$ -	$ -	$ 5,000.00	$ -	$ -	$ 15,000.00	$ -	$ 3,000.00	$ -	$ -	$ 23,000.00
			$ 22,000.00	$ 13,000.00	$ 23,000.00	$ 78,500.00	$ 13,000.00	$ -	$ 21,000.00	$ 20,000.00	$ 15,000.00	$ 20,000.00	$ 20,000.00	$ 23,000.00	$ 268,500.00
Pannawonica	ANZAC	1. People	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000.00	$ -	$ -	$ 10,000.00
	Arts	1. People / 2. Place / 3. Prosperity	$ -	$ 6,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,000.00	$ 14,000.00
	Aus Day	1. People / 2. Place	$ -	$ -	$ -	$ -	$ -	$ -	$ 11,000.00	$ -	$ -	$ -	$ -	$ -	$ 11,000.00
	Club	1. People / 4. Performance	$ 2,000.00	$ -	$ -	$ 7,500.00	$ 8,000.00	$ -	$ -	$ 2,500.00	$ -	$ 1,500.00	$ -	$ 6,000.00	$ 27,500.00
	Community Showcase	1. People / 3. Prosperity / 4. Performance	$ -	$ -	$ 10,000.00	$ -	$ -	$ -	$ -	$ -	$ 15,000.00	$ -	$ -	$ -	$ 25,000.00
	Cultural Initiatives	1. People / 2. Place / 3. Prosperity	$ -	$ -	$ -	$ 50,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000.00
	General	1. People / 3. Prosperity / 4. Performance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	NAIDOC	1. People	$ 10,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000.00
	Reconciliation Week	1. People	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000.00	$ -	$ 10,000.00
	SHP 1	1. People	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000.00	$ -	$ -	$ 10,000.00
	SHP 2	1. People	$ 10,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000.00
	SHP 3	1. People	$ -	$ -	$ 10,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000.00
	SHP 4	1. People	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000.00	$ -	$ -	$ -	$ -	$ -	$ 10,000.00
	Volunteer	1. People / 3. Prosperity / 4. Performance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,000.00	$ -	$ 8,000.00
	Waste	1. People / 2. Place	$ -	$ 5,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000.00
	Youth	1. People / 3. Prosperity / 4. Performance	$ -	$ 20,000.00	$ -	$ -	$ 5,000.00	$ -	$ -	$ 10,000.00	$ -	$ 3,000.00	$ -	$ -	$ 38,000.00
			$ 22,000.00	$ 31,000.00	$ 20,000.00	$ 57,500.00	$ 13,000.00	$ -	$ 21,000.00	$ 12,500.00	$ 15,000.00	$ 24,500.00	$ 18,000.00	$ 14,000.00	$ 248,500.00

Shire of Ashburton Event Plan

No. of events per town per type of event vs. Total budget per town per event type

Legend - Towns	
Tom Price	Paraburdoo
Onslow	Pannawonica

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
RE	$ -	$ 250,000.00	$ 5,000.00	$ 20,000.00	$ 31,500.00	$ 53,000.00	$ 10,000.00	$ -	$ 25,000.00	$ 5,000.00	$ 15,000.00	$ 2,000.00
RE	$ 78,000.00	$ 74,000.00	$ 73,000.00	$ 216,000.00	$ 46,000.00	$ -	$ 74,000.00	$ 57,500.00	$ 50,000.00	$ 71,500.00	$ 63,000.00	$ 75,000.00
O	$ 16,050.00	$ 800.00	$ 22,250.00	$ 43,300.00	$ 3,300.00	$ 21,500.00	$ 7,000.00	$ 13,800.00	$ 6,300.00	$ 27,800.00	$ 24,550.00	$ 2,050.00
	$ 94,050.00	$ 324,800.00	$ 100,250.00	$ 279,300.00	$ 80,800.00	$ 74,500.00	$ 91,000.00	$ 71,300.00	$ 81,300.00	$ 104,300.00	$ 102,550.00	$ 79,050.00

Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
NAIDOC	Waste Initiative	Welcome to Town | Fun Run | Sundowner	Club Activation	Health & Wellbeing Collaboration	Christmas Market | Carols	Summer Celebrations	Club Activation	Welcome to Town	Club Activation	Volunteer Day	Club Program
School Holiday Program	Arts & Cultural Performance (Circuitwest Touring Group)	School Holiday Program	Youth Halloween DISCO \ TRAIL	Youth Activation	Christmas Light Competition	School Holiday Program	Youth Activation - YAG	Community Engagement collaboration	Youth Week Initiative	Reconciliation Event	Arts & Culture (Art Exhibition in collab with Arts Hub)
Club Workshop	Youth Activation	Welcome to Town | Sundowner	Celebration of Culture event	Active Ashburton Awards	Christmas Light Competition	Summer Celebrations	Club Activation	Welcome to Town	ANZAC	Reconciliation Event	Club Program
NAIDOC	Waste Initiative	School Holiday Program	Club Activation	Health & Wellbeing Collaboration	Christmas Carols| Markets | Music	School Holiday Program	Youth Activation - YAG	Community Engagement collaboration	School Holiday Program	Volunteer Day	Arts & Culture
School Holiday Program	Youth Activation	School Holiday Program	Youth Halloween DISCO \ TRAIL	Youth Activation	Christmas Carols	Summer Celebrations	Club Activation	Welcome to Town	ANZAC	Reconciliation Event	Club Program
Club Workshop	Arts & Cultural Performance (Circuitwest Touring Group)	Welcome to Town	Celebration of Culture event	Active Ashburton Awards	Christmas Light Competition	School Holiday Program	Youth Activation - YAG	Community Engagement collaboration	School Holiday Program	Volunteer Day	Arts & Culture
NAIDOC	Youth Activation	Club Workshop	Club Activation	Youth Activation Event	Christmas Light Competition	School Holiday Program	MPC Activation - Try a Sport	Community Engagement - collaboration	Youth Week Initiative	Keepers Monthly	Club Program
School Holiday Program	Arts & Culture	School Holiday Program	Celebration of Culture event	Active Ashburton Awards	Christmas Market | Carols	100 Years of Onslow Summer Celebration	Keepers Monthly	Keepers Monthly	Club Activation	Volunteer Day	Keepers Monthly
Club Workshop	Waste Initiative	Community Showcase (Staircase markets)	Youth Halloween Trail Collaboration	Christmas Light Competition	Keepers Christmas Lunch		Creative Youth - Yoga, Dance, Arts	Fridays @ Pool	ANZAC	Regional Arts WA Production	
NAIDOC	Passion of the Pilbara	Great Northern Clean Up Day	Keepers Monthly	Keepers Monthly	Fridays @ Pool		Fridays @ Pool	Welcome to Town	School Holiday Program	Reconciliation Event & Cultural Engagement	
School Holiday Program	Keepers Monthly	Keepers Monthly	YOUTH Halloween	Fridays @ Pool	Christmas Float Parade & Christmas Party				Youth Week Initiative	MPC Activation - Try A Sport	
MPC Activation - Try a Sport			Onslow Gala	Active Ashburton Awards					Club Activation		
Keepers Monthly			MPC Activation - Try a Sport						ANZAC		
									School Holiday Program		
									Youth Week Initiative		
									Club Activation		
									Keepers Monthly		

*This does not include Shire Opening Events budget allocation

** WTO Budget - does not include misc events and event promotions/merch to total $200k partnership funding

SHIRE FUNDING
(Event & Initiatives Plan)

	Monthly Budget												Annual Budget
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	
om Price	$ -	$ -	$ -	$ 5,000.00	$ 13,500.00	$ 23,000.00	$ -	$ -	$ 5,000.00	$ -	$ -	$ -	$ 46,500.00
raburdoo	$ -	$ -	$ -	$ 5,000.00	$ 10,000.00	$ 13,000.00	$ -	$ -	$ 5,000.00	$ -	$ -	$ -	$ 33,000.00
nnawonica	$ -	$ -	$ -	$ 5,000.00	$ -	$ 9,000.00	$ -	$ -	$ 5,000.00	$ -	$ -	$ -	$ 19,000.00
Onslow	$ -	$ 250,000.00	$ 2,000.00	$ 5,000.00	$ 2,000.00	$ 8,000.00	$ 10,000.00	$ -	$ 10,000.00	$ 2,000.00	$ -	$ 2,000.00	$ 291,000.00
	$ -	$ 250,000.00	$ 2,000.00	$ 20,000.00	$ 25,500.00	$ 53,000.00	$ 10,000.00	$ -	$ 25,000.00	$ 2,000.00	$ -	$ 2,000.00	$ 389,500.00

INSPIRE FUNDING
(Event & Initiatives Plan)

	Monthly Budget												Annual Budget
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	
om Price	$ 34,000.00	$ 30,000.00	$ 30,000.00	$ 80,000.00	$ 20,000.00	$ -	$ 32,000.00	$ 25,000.00	$ 20,000.00	$ 27,000.00	$ 25,000.00	$ 38,000.00	$ 361,000.00
raburdoo	$ 22,000.00	$ 13,000.00	$ 23,000.00	$ 78,500.00	$ 13,000.00	$ -	$ 21,000.00	$ 20,000.00	$ 15,000.00	$ 20,000.00	$ 20,000.00	$ 23,000.00	$ 268,500.00
nnawonica	$ 22,000.00	$ 31,000.00	$ 20,000.00	$ 57,500.00	$ 13,000.00	$ -	$ 21,000.00	$ 12,500.00	$ 15,000.00	$ 24,500.00	$ 18,000.00	$ 14,000.00	$ 248,500.00
	$ 78,000.00	$ 74,000.00	$ 73,000.00	$ 216,000.00	$ 46,000.00	$ -	$ 74,000.00	$ 57,500.00	$ 50,000.00	$ 71,500.00	$ 63,000.00	$ 75,000.00	$ 878,000.00

WTO FUNDING
(Event & Initiatives Plan)

	Monthly Budget												Annual Budget
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	
Onslow	$ 16,050.00	$ 800.00	$ 22,250.00	$ 43,300.00	$ 3,300.00	$ 21,500.00	$ 7,000.00	$ 13,800.00	$ 6,300.00	$ 27,800.00	$ 24,550.00	$ 2,050.00	$ 188,700.00
	$ 16,050.00	$ 800.00	$ 22,250.00	$ 43,300.00	$ 3,300.00	$ 21,500.00	$ 7,000.00	$ 13,800.00	$ 6,300.00	$ 27,800.00	$ 24,550.00	$ 2,050.00	$ 188,700.00

TOTAL FUNDING
(Event & Initiatives Plan)

	Monthly Budget												Annual Budget
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	
SHIRE	$ -	$ 250,000.00	$ 2,000.00	$ 20,000.00	$ 25,500.00	$ 53,000.00	$ 10,000.00	$ -	$ 25,000.00	$ 2,000.00	$ -	$ 2,000.00	$ 389,500.00
NSPIRE	$ 78,000.00	$ 74,000.00	$ 73,000.00	$ 216,000.00	$ 46,000.00	$ -	$ 74,000.00	$ 57,500.00	$ 50,000.00	$ 71,500.00	$ 63,000.00	$ 75,000.00	$ 878,000.00
WTO	$ 16,050.00	$ 800.00	$ 22,250.00	$ 43,300.00	$ 3,300.00	$ 21,500.00	$ 7,000.00	$ 13,800.00	$ 6,300.00	$ 27,800.00	$ 24,550.00	$ 2,050.00	$ 188,700.00
	$ 94,050.00	$ 324,800.00	$ 97,250.00	$ 279,300.00	$ 74,800.00	$ 74,500.00	$ 91,000.00	$ 71,300.00	$ 81,300.00	$ 101,300.00	$ 87,550.00	$ 79,050.00	$ 1,456,200.00

Agenda Item 15.4 - Attachment 2

Cultural Celebration Event Proposal

📅 Event Details

TOWN:	Tom Price	
EVENT TITLE:	Reconciliation Event	
EVENT LOCATION:	Mountain View Sporting Club or Minna Oval	
EVENT DATE:	Oct-23	
EVENT START TIME:	3pm	**FINISH TIME:** 7pm
EVENT LEAD:	Jenna Pickering	
EXPECTED NO. OF ATTENDEES:	500+	

1. What is the purpose of the event?

Outline the reasons for why the event is being held:

A celebration of indigenous culture in our communities, this event showcases the beauty and unique land we gather on. An appreciation of culture and an experience for our wider community to be educated and engaged. An educational event for community members to learn about the local rich culture, a genuine celebration and collaboration with key stakeholders coming together to provide an experience that will pave the way forward.

Event Tents:
- Breathe Bell Tents | 1700 pro x 5 | Connectors x 5
- Circle Shape | Creating a circle shape with the tents represents the culture of a yarning circle | this will not only add shade and decorative feel to the event, it will also bring the community and engage them to make them feel like one big mob.

Welcome to Country:
- Performed by Eastern Guruma Elder

Live Music:
- Performances by Local indigenous musicians, Shane Howard (involve local musicians), and the option of a big name act - Troy Cassar Daley/Jem Cassar Daley/ Yothu Yindi.

Local Dancers:
- Local dancers to perfom song and dance (Marlon Cooks Dance Crew)

Art Workshops:
- juluwarlu art group to run workshops throughout the day
- invite elders down to participate in a day of arts and crafts

📅 Event Details

Story trail:
 signage with a trail they have to walk through. Educational. (Mens Shed?)

Facepaint/ Body Paint: (kids entertainment) Boomerang throwing?
- local indigenous artists paid to paint attendees

Decorations:
- Light Trail from entry to exit
- Red light disply - shining up on the trees - natural decorations - Shadows on tents
- tents/teepees
- Fire pits

Story Telling: (Paul Gordon)
- Diggery Doo, Tapping Sticks

Tradional Cooking:
- Fire pits | Damper cooking | Kangaroo Stew

Star Gazing | Yarning
- telling the stories of the stars and the sky

OPTIONAL:
Alcohol Free Event or BYO drinks (Drink responsbly)
Traditional medicines | first nation store holders
Food Vans
Merch for sale
Involve AAC, Gumala, IBN (Bus from Community)

2. What are the Objectives?

	Type	Objective/s
✔	Shire	1.2 Communities connected with opportunities
✔	Inspire	Walking Together
☐	WTO	
☐	Youth	
☐	DAIP	
☐	CLUB Development	

📅 Event Details

3. Considerations

How will the event success be tracked?
✔ Social Media Statistics
✔ Attendance Numbers
✔ Photos
✔ Follow Event Checklist
☐
☐
☐
☐
☐
☐

Select the items you will need to include for the event:
✔ Event Permit
✔ Site Map
✔ Communications Request
✔ Bin Collection
☐ Liquor Licence
✔ Flights
✔ Accomodation
☐
☐
☐
☐

Have you created a teams folder for the event?
C:\Users\jpickering\Shire of Ashburton\Communities Team - Documents\Team Tom Price\2023-24 Other Events\5 May\Reconciliation Event (Tom Price)

4. Risk Assesment

No.	Risk Description	*Initial* Likelihood	*Initial* Consequence	*Initial* Risk Rating	Risk Treatment	*Residual* Likelihood	*Residual* Consequence	*Residual* Risk rating
1	Traffic Management	Unlikely	Minor	Low (4)	Implement Traffic managemnt plan from Infrastructure	Rare	Insignificant	Low (1)
2								
3								
4								
5								

5. Event Outline

THEME:	
NOTES:	

TIMELINE:			
No.	Priority	Description / Task	Expected Date/s:
1	Medium		

📅 Event Details

2			
3			
4			
5			
6			
7			

Agenda Item 15.4 - Attachment 3

Art Exhibition Event Proposal

📅 Event Details

TOWN:	Tom Price
EVENT TITLE:	Tom Price Art Awards
EVENT LOCATION:	Community Centre
EVENT DATE:	1/06/2024
EVENT START TIME:	FINISH TIME:
EVENT LEAD:	Jenna Pickering
EXPECTED NO. OF ATTENDEES:	1000+

1. What is the purpose of the event?

Outline the reasons for why the event is being held:

Collaboration Event with Tom Price Arts Hub

Exhibition:
Holding this exhibition will help to empower the local artists in our town. Allowing them the opportunity to enhance and showcase their individual skills. Not only will it empower our locals it will also attract tourism to our town during the exhibition.

- Venue: Community Centre
- Shire staff to work from Community Centre for 3 weeks in order for doors to be open to the public for viewing
- Three week long open exhibition. This event will be open for viewing during business hours.
- Decorations: Blackout curtains to surround the internal building.
- Open to Pilbara Residents

Art Categories: (Prizes to be funded by Shire and external corporations)
- Youth | Winner ($500) & runner-up ($200)
- Portrait | Winner ($1000) & highly commenced ($500)
- Landscape | Winner ($1000) & highly commrnced ($500
- First Nations | Winner ($1000) & highly commenced ($500)

Peoples Choice ($1000) & Judges Choice ($1000)   = $5200 worth of prizes
Prizes can also be donated by other local business for the chance to pick their own prize.

Arts Awards Night:
This will be the main event night. Featuring live acoustic music, drinks, canapes and a characture artist. The night will open up the exhibition to the public and feature the anouncement for the Youth, Portrait, Landscape and First Nations awards. Invitiee's will consist of those who are being exhibited as well as their plus ones and special guests.

Workshops:
3 artists will be selected to offer/run workshops to the public. The Shire will fund the needed supplies and venue for the workshops. Limited

📅 Event Details

Strategic Plan:

- 1.1.3 Lead and empower those involved to seek and attain performance excellence.
- 1.2.1 Foster and strengthen partnerships with local networks to drive social prosperity.
- 1.2.2 Drive community engagement to provide input to enhance opportunities aligned with community needs.
- 1.2.3 Provide, promote, and deliver social and cultural community celebrations, events, and activities.
- 1.2.4 Support and develop sustainable clubs and groups, providing opportunities for meaningful participation in arts, culture, sport, and recreation.
- 1.2.5 Recognise the uniqueness of the community, and the diverse cultures, and welcome all residents to participate in, share, and celebrate their backgrounds and traditions.

Previously a similar event has taken place in Tom Price. The Jundumunnah Art Awards, which was only open to first nations people in our community. This was a wonderful opportunity for inclusivity. However, there was feedback from other artists in the community who did not fall under that description stating that they would have loved the opportunity to partake. Leading us to foster this event idea in support. Recognising all the cultures in our community and welcoming them to participate in showcasing their art.

2. What are the Objectives?

Type		Objective/s
✔	Shire	1.1 Coordinated delivery of Social services and projects for the community 1.3 Individual and community learning opportunities
✔	Inspire	Creating Opportunities
☐	WTO	
✔	Youth	
☐	DAIP	
☐	CLUB Development	

3. Considerations

How will the event success be tracked?	
✔	Social Media Statistics
✔	Attendance Numbers
✔	Photos

Select the items you will need to include for the event:	
✔	Event Permit
☐	Site Map
✔	Communications Request

Have you created a teams folder for the event?

(Please include the link below)

📅 Event Details

✓	Follow Event Checklist		☐	Bin Collection
☐			✓	Liquor Licence
☐			☐	Flights
☐			☐	Accomodation
☐			☐	
☐			☐	
☐			☐	
☐			☐	

4. Risk Assesment

No.	Risk Description	Initial Likelihood	Initial Consequence	Initial Risk Rating	Risk Treatment	Residual Likelihood	Residual Consequence	Residual Risk rating
1	Electrical Work	Unlikely	Minor	Low (4)	Implement Traffic managemnt plan from Infrastructure	Rare	Insignificant	Low (1)
2	Artworks Destroyed/Ruined	Unlikely	Minor	Low (4)	Implement storage, shipment and hanging regulations regulations	Possible	Moderate	Low (1)
3	Trips and falls	Unlikely	Moderate	Moderate (6)	Site set up /designed to locate all potential hazards out of direct path	Unlikely	Moderate	Low (1)
4	Fatigue (set up - packdown)	Unlikely	Minor	Moderate (6)	Adequate staff provided for scope of work	Unlikely	Moderate	Low (1)
5	Electrical Work	Unlikely	Moderate	Moderate (6)	All gear is to be tagged and tested prior to use on site	Unlikely	Moderate	Low (1)

5. Event Outline

THEME:	
NOTES:	

TIMELINE:			
No.	Priority	Description / Task	Expected Date/s:
1		Regional Arts Grant	
2		Media: Share to all channels to allow time for artist entry	

📅 Event Details

3		Event Permits | Paperwork	
4		Purchase Supplies | Order Signage	
5		Select artworks for exhibition	
6		Collection of artworks	
7		Set up community hall	
8		Hold Awards Night	
9		Continue exhibition until end date. Pick peoples choice	
10		Return Artworks | Collection Date	
11		Pack Down Event	