



Attachments

Ordinary Council Meeting

Tuesday, 14 February 2023

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Agenda Item 9.1.1 - Attachment 1

Minutes of the Ordinary Council Meeting held 13
December 2022



Published Minutes

Ordinary Council Meeting

Tuesday, 13 December 2022

Date:	Tuesday 13 December 2022
Time:	1:00pm
Location:	Clem Thompson Sports Pavilion, Stadium Road, Tom Price
Distribution Date:	Friday 16 December 2022



**Shire of Ashburton
Ordinary Council Meeting**

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Council Meeting.

K Donohoe
Chief Executive Officer
16 December 2022

These minutes were confirmed by Council as a true and accurate record of proceedings at the Ordinary Council Meeting held on Tuesday, 13 December 2022.

Presiding Member _____

Date _____

Disclaimer

The Shire of Ashburton warns anyone who has an application lodged with Council must obtain, and should only rely on, written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by Council in respect of the application. No responsibility whatsoever is implied, or accepted, by the Shire of Ashburton for any act, omission, statement, or intimation occurring during a Council meeting.

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1 Declaration Of Opening

The Presiding Member declared the meeting open at 1:01pm.

1.1 Acknowledgement Of Country

As representatives of the Shire of Ashburton Council, we respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay our respects to them and all their elders both past, present and emerging.

2 Announcement Of Visitors

The Presiding Member welcomed members of the public to the gallery.

3 Attendance

3.1 Present

Elected Members:	Cr K White Cr M Lynch Cr R De Pledge Cr L Rumble JP Cr J Richardson Cr A Sullivan Cr A Smith Cr T Mladenovic	Shire President (Presiding Member), Onslow Ward Deputy Shire President, Tom Price Ward Ashburton Ward Paraburdoo Ward Tableland Ward Paraburdoo Ward Tom Price Ward Tom Price Ward
Employees:	K Donohoe C McGurk T Dayman A Sheridan A Lennon J Bray N Jeffery	Chief Executive Officer Director Projects and Procurement Acting Director Corporate Services Project Manager Manager Media and Communications Manager Governance Executive Assistant - Corporate Services
Guests:	Nil	
Members of Public:	There were seven members of the public in attendance at the commencement of the meeting.	

Members of media:	There were no members of the media in attendance at the commencement of the meeting.
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3.2 Apologies

Cr M Gallanagh	Pannawonica Ward	
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3.3 Approved Leave Of Absence

Nil

4 Question Time

4.1 Response To Previous Public Questions Taken On Notice

Nil

4.2 Public Question Time

Nil

5 Declaration By Members

5.1 Due Consideration By Councillors To The Agenda

Councillors noted they have given due consideration to all matters contained in this agenda.

5.2 Declaration Of Interest

The Presiding Member requested the Chief Executive Officer to read aloud the following correspondence from the Department of Local Government, Sport and Cultural Industries and noted each Councillor had been provided a copy -

Ordinary Council Meeting Minutes

13 December 2022



Department of
**Local Government, Sport
and Cultural Industries**

Our ref E22137871
Enquiries Joanne Hender
Phone (08) 8552 1424
Email legislation@dlgsc.wa.gov.au

Mr Kenn Donohoe
Chief Executive Officer
Shire of Ashburton

Email: governance@ashburton.wa.gov.au

Dear Mr Donohoe

I refer to your correspondence dated 8 December 2022 and advise that, in accordance with the authority delegated by the Minister for Local Government, I have approved your application, under section 5.69(3) of the *Local Government Act 1995* (the Act).

It has been noted that the Shire requires a minimum approval of 2 members in order to achieve quorum. Accordingly, approval has been granted for two members to fully participate in the discussion and decision making relating to the following agenda items at the Shire's Ordinary Council Meeting, to be held on 13 December 2022 as follows:

Item 14.1 Response to Tom Price Drive-in Petition
Cr Mladenovic and Cr Rumble

Item 14.2 Proposed Amendment to the Karijini Masterplan
Cr Mladenovic and Cr Smith

Item 14.4 Endorsement of the Shire of Ashburton Event Plan
Cr Mladenovic and Cr Lynch

Item 19.1 Execution of Local Government Partnership Agreement (Inspire) between the Shire of Ashburton and Rio Tinto Iron Ore
Cr Mladenovic and Cr Lynch

Conditions of approval:

1. *The approval is only valid for the 13 December 2022 Ordinary Council Meeting when agenda items 14.1, 14.2, 14.4 and 19.1 are considered;*
2. *The abovementioned Councillors must declare the nature and extent of their interests at the abovementioned meeting when each matter is considered, together with the approval provided;*
3. *The Chief Executive Officer (CEO) is to provide a copy of the Department of Local Government, Sport and Cultural Industries (DLGSC's) letter of approval to the abovementioned councillors;*

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13 December 2022

4. *The CEO is to ensure that the declarations, including the approval given and any conditions imposed, are recorded in the minutes of the abovementioned meeting, when each item is considered;*
5. *The CEO is to provide a copy of the confirmed minutes of the abovementioned meeting to DLGSC, to allow DLGSC to verify compliance with the conditions of this approval; and*
6. *The approval granted is based solely on the interests disclosed by the abovementioned councillors, made in accordance with the application. Should other interests be identified, these interests will not be included in this approval and the financial interest provisions of the Act will apply.*

Should you require further information in relation to this matter, please contact Ms Joanne Hender, Senior Legislation Officer via the details provided above.

Yours sincerely



LANCE SGRO
EXECUTIVE DIRECTOR – LOCAL GOVERNMENT

12 December 2022

A member who has an Impartiality, Proximity or Financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice, given to the Chief Executive Officer, prior to the meeting, or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest are disclosed –

11.2 Onslow Tourism & Progress Association (Onslow Visitor Centre) Five Year Funding Agreement

Name	Shire President K White
Nature of interest	Impartiality
Interest description	On the Committee.

14.1 Response to Tom Price Drive-in Petition

Name	Deputy Shire President M Lynch
Nature of interest	Impartiality
Interest description	I am a volunteer for the Tom Price Drive In. I am a Life Member of the Tom Price Drive In.

Name	Cr T Mladenovic
Nature of interest	Indirect Financial
Interest description	My partner is an employee of Rio Tinto and we live in subsidised housing supplied as part of his employment.

Name	Cr L Rumble JP
Nature of interest	Direct Financial
Interest description	Rio Tinto Shareholder greater than \$10,000.

Name	Cr A Smith
Nature of interest	Impartiality
Interest description	I am a committee member/canteen manager for the Tom Price Drive In. I declare that I will consider this matter on its merits and vote accordingly.

Name	Cr A Smith
Nature of interest	Indirect Financial
Interest description	My husband is an employee of Rio Tinto and owns over \$10 000 Rio Tinto shares. My husband's employment with Rio Tinto provides him with subsidised housing and utilities in which I reside too.

Name	Cr A Sullivan
Nature of interest	Direct Financial
Interest description	I and my husband hold shares above the prescribed amount. I and my husband live in subsidised housing provided by Rio Tinto. I and my husband are employees of Rio Tinto.

14.2 Proposed Amendment to the Karijini Masterplan

Name	Deputy Shire President M Lynch
Nature of interest	Indirect Financial
Interest description	I am an employee and tenant of Rio Tinto. I am paid a salary by Pilbara Iron.

Name	Cr T Mladenovic
Nature of interest	Indirect Financial
Interest description	My partner is an employee of Rio Tinto and we live in subsidised housing supplied as part of his employment.

Name	Cr L Rumble JP
Nature of interest	Direct Financial
Interest description	Rio Tinto Shareholder greater than \$10,000.

Name	Cr A Smith
Nature of interest	Indirect Financial
Interest description	My husband is an employee of Rio Tinto and owns over \$10 000 Rio Tinto shares. My husband's employment with Rio Tinto provides him with subsidised housing and utilities in which I reside too.

Name	Cr A Sullivan
Nature of interest	Direct Financial
Interest description	I and my husband hold shares above the prescribed amount. I and my husband live in subsidised housing provided by Rio Tinto. I and my husband are employees of Rio Tinto.

14.3 Acceptance of Community Support Grant Allocations

Name	Cr L Rumble
Nature of interest	Impartiality
Interest description	Life member of the Paraburdoo Golf Club.

14.4 Endorsement of the Shire of Ashburton Event Plan	
Name	Deputy Shire President M Lynch
Nature of interest	Indirect Financial
Interest description	I am an employee and tenant of Rio Tinto. I am paid a salary by Pilbara Iron.
Name	Cr T Mladenovic
Nature of interest	Indirect Financial
Interest description	My partner is an employee of Rio Tinto and we live in subsidised housing supplied as part of his employment.
Name	Cr L Rumble JP
Nature of interest	Direct Financial
Interest description	Rio Tinto Shareholder greater than \$10,000.
Name	Cr A Smith
Nature of interest	Indirect Financial
Interest description	My husband is an employee of Rio Tinto and owns over \$10 000 Rio Tinto shares. My husband's employment with Rio Tinto provides him with subsidised housing and utilities in which I reside too.
Name	Cr A Sullivan
Nature of interest	Direct Financial
Interest description	I and my husband hold shares above the prescribed amount. I and my husband live in subsidised housing provided by Rio Tinto. I and my husband are employees of Rio Tinto.

19.1 Execution of Local Government Partnership Agreement (Inspire) between the Shire of Ashburton and Rio Tinto Iron Ore	
Name	Deputy Shire President M Lynch
Nature of interest	Indirect Financial
Interest description	I am an employee and tenant of Rio Tinto. I am paid a salary by Pilbara Iron.
Name	Cr T Mladenovic
Nature of interest	Indirect Financial
Interest description	My partner is an employee of Rio Tinto and we live in subsidised housing supplied as part of his employment.
Name	Cr L Rumble JP
Nature of interest	Direct Financial
Interest description	Rio Tinto Shareholder greater than \$10,000.

Name	Cr A Smith
Nature of interest	Indirect Financial
Interest description	My husband is an employee of Rio Tinto and owns over \$10 000 Rio Tinto shares. My husband's employment with Rio Tinto provides him with subsidised housing and utilities in which I reside too.
Name	Cr A Sullivan
Nature of interest	Direct Financial
Interest description	I and my husband hold shares above the prescribed amount. I and my husband live in subsidised housing provided by Rio Tinto. I and my husband are employees of Rio Tinto.

6 Announcements By The Presiding Member And Councillors Without Discussion

Shire President wished everyone a Merry Christmas.

At the request of the Shire President, the Chief Executive Officer provided the following update.

The Shire President and Chief Executive Officer attended a number of meetings in Perth and online over the past few weeks. These meetings included:

- Chevron regarding land opportunities
- GHD on a social impact assessment on behalf of Woodside
- Western Gas in relation to future projects in Onslow
- Santos in relation to decommissioning
- Rio Tinto in relation to housing proposals
- TAFE regarding TAFE training opportunities in Onslow with Fortescue Future Industries
- Woodside in relation to decommissioning
- Department of Jobs, Tourism, Science and Innovation in relation to social impact assessments being coordinated for Onslow as a result of the proposed high development pressure
- Roy Hill (Hancock) regarding the future development of 110 mega tonne per annum project near Tom Price.

7 Petitions / Deputations / Presentations

7.1 Petitions

The follow Petition has been received by the Shire:

“We, the Tom Price Community Arts & Cultural Centre committee, present to you a petition to have the Cultural Centre future plans included in the CLIP.”

Following Council's resolution to receive the Petition, it will be forwarded to the appropriate department for consideration and the appropriate action.

Council Decision **162/2022**

Moved **Cr A Smith**

Seconded **Cr L Rumble**

That Council received the Petition presented by Tom Price Community Arts & Cultural Centre committee, at the Council meeting held 13 December 2022, and refers it to the Chief Executive Officer for the appropriate action.

Carried 8/0

7.2 Deputations

Nil

7.3 Presentations

Nil

8 Applications for Leave of Absence

Nil

9 Confirmation Of Minutes

9.1 Confirmation Of Council Minutes

9.1.1 Minutes Of The Ordinary Council Meeting Held On 8 November 2022

Council Decision **163/2022**

Moved **Cr M Lynch**

Seconded **Cr T Mladenovic**

That the Minutes of the Ordinary Council Meeting held 8 November 2022 (Item 9.1.1 Attachment 1) be confirmed as a true and accurate record.

Carried 8/0

9.2 Receipt Of Committee And Other Minutes

9.2.1 Minutes Of The Audit And Risk Management Committee Meeting Held On 8 November 2022

Council Decision **164/2022**

Moved **Cr M Lynch**

Seconded **Cr T Mladenovic**

That the Minutes of the Audit And Risk Management Committee Meeting held 8 November 2022 (Item 9.2.1 Attachment 1) be received.

Carried 8/0

10 En Bloc Council Resolutions

10.1 Agenda Items Adopted En Bloc

Nil

11 Office of the Chief Executive Officer Reports

11.1 Water Tanks Pull Over Bay Onslow Road - Agreement with Main Roads WA

File Reference	RO.ON.RI
Applicant or Proponent(s)	Main Roads WA
Author	R Wright, Manager of Land and Asset Compliance
Authorising Officer	K Donohoe, Chief Executive Officer
Previous Meeting Reference	Nil
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	

1. Report Purpose

Council is requested to consider funding this financial year for the design and construction of a pull over bay for visitors and residents to safely view the freshly painted water tanks on Onslow Road. Main Roads WA (MRWA) has agreed to reimburse the Shire for this project next financial year.

2. Background

Earlier this year Jerome Davenport was contracted to paint the water tanks within the town of Onslow. Two murals were completed on the tanks in October, showcasing the towns history and native flora and fauna. The artwork quickly became popular to view, with residents and tourists slowing and/or parking their vehicles along the verges of both Onslow and McAullay Road (refer to Figure 1 below).



Figure 1

Water Corporation, MRWA and the Shire of Ashburton (the Shire) are aware that while the water tanks are now a valued asset to the town, there is currently no safe place to view them. Both McAually Road and Onslow Road contain a speed limit of 80kmph with limited places to stop.

3. Comments

MRWA has agreed to set aside funding in the 2023/2024 Financial Year for a pull over parking bay along Onslow Road (refer to Figure 2 and 3 below for an approximate location), which is primarily where the tanks are viewed from. McAually Road is under the care and control of the Shire and may be considered as a secondary viewing location in future years, subject to a needs assessment and future Council item or budget adoption.



Figure 2



Figure 3

Shire Officers recommend, given the immediate safety concerns, the Onslow Road bay should be brought forward to this financial year, particularly as there will be a significant amount of visitors to Onslow in April 2023 with the Solar Eclipse event. Due to the tight timeframes associated with this project, it is likely the works will be performed by contractors via tender process as design and construction may not be able to be performed internally by Shire staff.

MRWA has agreed, should the Shire fund the project this financial year, it would reimburse the Shire next financial year. Should Council be agreeable to this process, funding would be explored through the Financial and Costing Review (FACR) and if required, a funding agreement entered into with MRWA to confirm their contribution.

If the project is supported by Council, design is anticipated to commence in January 2023, aiming for completion before the Solar Eclipse event.

Onslow Road is currently constructed within Reserve 47957 vested with Water Corporation (refer to Figure 4 below). A request for the dedication of the road and pull over bay is underway via the Department of Planning, Lands and Heritage. Should the road dedication not be completed by the time construction works are awarded, early access to the site may be required via a license or lease agreement. Water Corporation has agreed in principle to accessing the site for this purpose and supports the pull over bay given the current safety issues.



Figure 4

On dedication of the road, and completion of works, the bay would become the responsibility of MRWA regarding maintenance and ownership obligations.

4. Implications To Consider

4.1 Consultation

Main Roads WA

Water Corporation

Projects and Procurement

Department of Lands Planning and Heritage

4.2 Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	2. Place - We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.
Strategic Outcome	2.1 Coordinated delivery of natural and built environment services and projects for the community
Strategy	1 Develop and maintain key natural and built environment services partnerships, both internally and externally, to support Council's vision.

4.3 Council Policy

Nil

4.4 Financial

Current Financial Year

The Shire will be required to fund the project this financial year and is requesting Council endorse the budget allocation.

Future Financial Year(s)

Reimbursement of up to \$500,000 will be provided by MRWA for this project. It is not anticipated that the project will exceed this amount.

4.5 Legislative

Nil

4.6 Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
People	Risk to public safety, the continuation of vehicles parked on the verge on Onslow Road and/or distracted vehicles could result in injury or death.	Possible (3)	Major (4)	High (10-16)	Provide a dedicated parking area for visitors to safely view the artwork.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be high.

5. Voting Requirements

Absolute Majority

Officer Recommendation

That with respect to Water Tanks Pull Over Bay Onslow Road - Agreement with Main Roads WA Council,

1. Approves the following amendments to the 2022/2023 Annual Budget,
 - (a) Increase Onslow Road Pull Over Bay Construction (new capital job) by \$500,000,
 - (b) Increase Onslow Road Pull Over Bay funding income by \$500,000,
2. Notes that the receipt of funding from Main Roads WA will be received in the 2023/2024 Financial Year,
3. Authorises the Chief Executive Officer to sign an agreement with Main Roads WA to affirm reimbursement to the Shire of Ashburton for the pull over bay project, and
4. Authorises the Chief Executive Officer to negotiate and sign a lease or license agreement with Water Corporation in order to construct the pull over bay on Onslow Road within Crown Reserve 47957.

Council Decision **165/2022**

Moved **Cr M Lynch**

Seconded **Cr A Smith**

That with respect to Water Tanks Pull Over Bay Onslow Road - Agreement with Main Roads WA Council,

1. **Approves the following amendments to the 2022/2023 Annual Budget,**
 - (a) Increase Onslow Road Pull Over Bay Construction (new capital job) by \$500,000,**
 - (b) Increase Onslow Road Pull Over Bay funding income by \$500,000,**
2. **Notes that the receipt of funding from Main Roads WA will be received in the 2023/2024 Financial Year,**
3. **Authorises the Chief Executive Officer to sign an agreement with Main Roads WA to affirm reimbursement to the Shire of Ashburton for the pull over bay project, and**
4. **Authorises the Chief Executive Officer to negotiate and sign a lease or license agreement with Water Corporation in order to construct the pull over bay on Onslow Road within Crown Reserve 47957.**

Carried By Absolute Majority 8/0

Shire President Cr K White disclosed an impartiality interest in Item 11.2 (detailed in Item 5.2).

11.2 Onslow Tourism & Progress Association (Onslow Visitor Centre) Five Year Funding Agreement

File Reference	RC03
Applicant or Proponent(s)	Onslow Tourism & Progress Association
Author	P Hanlon, Manager Business and Economic Development
Authorising Officer	K Donohoe, Chief Executive Officer
Previous Meeting Reference	Ordinary Council Meeting 16/02/2021 - Item 11.3 – 4/2021
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	<ol style="list-style-type: none"> 1. Five Year Funding Agreement Onslow Tourism & Progress Association 1 July 2022 - 30 June 2027 - Confidential 2. Onslow Visitor Centre Season Report 2022

1. Report Purpose

Council is required to consider the new five-year funding agreement to the Onslow Tourism & Progress Association (OT&PA) 1 July 2022 – 30 June 2027.

The purpose of this report is to inform the Council of the changes to the previous agreement and outline the arrangements of the new funding agreement.

Council is requested to endorse the terms of the agreement and authorise the Chief Executive Officer to execute the agreement between the Shire of Ashburton (the Shire) and the OT&PA (refer to Attachment 1).

2. Background

The OT&PA has received annual funding from the Shire towards the operation of the Onslow Visitor Centre for more than 10 years.

The Shire understands that the OT&PA has a well-established Committee to operate the Visitor Centre in Onslow from the Goods Shed Museum premises, which is owned and maintained by the Shire. The OT&PA Committee has as its purpose, the provision of the following services and activities:

- Visitor services during the tourist season (1 April – 30 November)
- Other activities, as appropriate, to promote tourism and its development in the Shire, and Onslow in particular.

This funding agreement is for the purpose of providing financial support to the OT&PA to provide the following services:

- Operate the Onslow Visitor Centre during the tourist season (1 April – 30 November) by providing local information to visitors to Onslow.
- Have available relevant tourist information on Onslow, other Ashburton towns and attractions, and the wider Pilbara and neighbouring regions.
- Engage effectively with tourism operators in Onslow and neighbouring towns and regions.

3. Comments

The major changes to the existing agreement are summarised below:

New Five-Year Term

In recognition of the long-term relationship between the Shire and OT&PA, to provide operational certainty and reduce the administrative burden of renewing the agreement annually, a new five-year term has been proposed.

This agreement will commence retrospectively on 1 July 2022 for a five-year period, expiring 30 June 2027, with the annual financial contribution to be approved annually. The approval of the annual financial contribution will still depend upon adherence to the terms of this agreement, and upon acceptance of the benefits provided by the operation of the Onslow Visitor Centre.

Annual Funding Amounts

The Shire’s 2022/2023 Annual Budget has an allocated amount of \$93,000 excluding GST for funding the OT&PA broken down as follows:

Payment Breakdown 2022/2023 Financial Year (excluding GST)

Annual Agreement Contribution	\$80,000
Onslow Pipeline Subscription	\$11,000
Tourism Brochure	\$2,000
TOTAL	\$93,000

An annual indexation, Consumer Price Index (CPI), will be applied for the term of this agreement to the Annual Agreement Contribution and Onslow Pipeline Subscription.

The annual funding amount has increased from \$60,000 excluding GST to \$80,000 excluding GST. The Pipeline subscription has increased from \$6,000 excluding GST to an all-inclusive \$11,000 excluding GST.

These increases are being proposed to reflect that:

- CPI has not been applied for a number of years,
- Tourism demand in Onslow has been increasing over recent years,

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13 December 2022

- The Shire's direction *Towards a Visitor Economy* in Onslow highlights the importance of this industry to the long-term liveability of the community, and by increasing the annual funding contribution and applying an annual CPI increase, the OT&PA will have a greater capacity to service visitor demand and contribute to the industry, and
- The previous Pipeline subscription was not all inclusive, with the Shire being invoiced \$120 separately for each advertisement placed in the production that contained 3rd party funding. This created an extra administrative burden on Shire officers and with four to five advertisements regularly being placed each month, this would amount to between \$5,000 - \$6,000 annually on top of the \$6,000 subscription.

Annual Reporting

The new funding agreement has simplified the reporting requirements to twice per year:

Annually in May

Annual Report, Professionally Accredited Accountant prepared Financial Statements, Governance Reporting, and forward-looking activity report.

By 1 May each year, the OT&PA Committee is to provide the following packaged report to the Shire:

- Annual Report and professionally accredited accountant prepared financial statements for the previous financial year 1 July – 30 June,
- Annual Governance Report to declare that the Committee has satisfied its statutory requirements for the previous financial year 1 July – 30 June, and
- Three page forward looking report on proposed visitor season activities over the coming visitor season (1 April – 30 November).

Annually in December

Season Report of Onslow Visitor Centre activity

By 1 December each year, the OT&PA Committee is to provide the Shire with a season report of the Onslow Visitor Centre activities over the completed visitor centre (1 April – 30 November). Refer to Attachment 2 for the 2022 Season Report.

Alignment with the Shire's Economic Development Strategy and Visit Ashburton Brand

The annual financial agreement was amended in 2018/2019 to better align the OT&PA's operations with the Shire's *Economic & Tourism Development Strategy 2019* (the Strategy), and to ensure the best possible visitor services were provided. Changes to the funding agreement were made to reflect the importance of the following:

- Whole of Shire promotion,
- Building strong relationships with local (and Shire) businesses, operators and community groups,
- A well-connected tourism community, locally and regionally, and
- Transparency regarding OT&PA's governance and financial reporting requirements.

To strengthen these outcomes, the new five-year agreement states that the Shire’s Manager Business and Economic Development will liaise with the OT&PA on an ongoing basis to ensure both the Shire and the OT&PA are working collaboratively towards the purpose of the Strategy as well as positive outcomes for Onslow and the community.

In recognition of the Shire’s new Visit Ashburton tourism brand launched in 2022, the new funding agreement requests that the Visit Ashburton branding is recognised on promotional materials. Prior to the publication of any material with the Shire’s logos, the Shire’s Manager Media and Communications is to be consulted for correct brand placement.

4. Implications To Consider

4.1 Consultation

Chief Executive Officer

Onslow Tourism & Progress Association

- The Manager of Business and Economic Development has liaised with the OT&PA on an ongoing basis to finalise the changes to the agreement. The OT&PA have agreed in writing to the attached agreement (refer to Attachment 1).

4.2 Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	3. Prosperity - We will advocate and drive opportunities for the community to be economically desirable, resilient, and prosperous.
Strategic Outcome	3.4 Sustainable commerce and tourism opportunities
Strategy	1 Support initiatives to add value to, and improve marketing of, local business.

4.3 Council Policy

Council Policy – Tourism Support and Promotion

The Shire recognises that tourism will continue to be a major employer and contributor to the local economy, and that it needs to play an active role to facilitate the growth and development of tourism.

Council will consider an appropriate budget allocation each year to provide a contribution to the Onslow Visitor Centre, providing it is satisfied that the OT&PA is providing a worthwhile tourist service (as outlined in the proposed funding agreement).

4.4 Financial

Current Financial Year

The Shire’s 2022/2023 Annual Budget has an allocated amount of \$93,000 excluding GST for funding the OT&PA broken down as follows:

Payment Breakdown 2022/2023 Financial Year (excluding GST)

Annual Agreement Contribution	\$80,000
Onslow Pipeline Subscription	\$11,000
Tourism Brochure	\$2,000
TOTAL	\$93,000

Future Financial Year(s)

Payment Breakdown Subsequent Years

Annual Agreement Contribution	\$80,000 + CPI
Onslow Pipeline Subscription	\$11,000 + CPI
Tourism Brochure	\$2,000

An annual indexation, Consumer Price Index (CPI), will be applied for the term of this agreement to the Annual Agreement Contribution and Onslow Pipeline Subscription. CPI will be applied to the prior year Annual Agreement Contribution and Onslow Pipeline Subscription (ie. The 2023/24 FY contributions will apply a CPI increase to the amount paid in the 2022/23 FY).

4.5 Legislative

Nil

4.6 Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	There is a reputation risk to Council if the Shire is not seen to be promoting a sustainable tourism industry given our policy stance and strategic plans.	Possible (3)	Moderate (3)	Moderate (5-9)	Reputational risk is mitigated by following the officer's recommendation, which supports the Shire's Strategic Community Plan, Tourism Policy and Strategic Direction Towards a Visitor Economy.
Financial impact	There is a risk of financial impact to Council if the Shire does not support the OT&PA given that our policy and strategic plans highlight that we will provide funding support to the local industry. Council may then be required to implement alternative visitor servicing needs.	Possible (3)	Minor (2)	Moderate (5-9)	Financial risk is mitigated by following the officer's recommendation, which supports the Shire's Strategic Community Plan and Policy Direction.

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Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

5. Voting Requirements

Simple Majority

Officer Recommendation

That with respect to the Onslow Tourism & Progress Association (Onslow Visitor Centre) Five Year Funding Agreement, Council,

1. Endorse the Five Year Funding Agreement, and
2. Authorise the Chief Executive Officer to execute the agreement between the Shire of Ashburton and the Onslow Tourism & Progress Association.

Council Decision **166/2022**

Moved **Cr R De Pledge**

Seconded **Cr L Rumble JP**

That with respect to the Onslow Tourism & Progress Association (Onslow Visitor Centre) Five Year Funding Agreement, Council,

- 1. Endorse the Five Year Funding Agreement, and**
- 2. Authorise the Chief Executive Officer to execute the agreement between the Shire of Ashburton and the Onslow Tourism & Progress Association.**

Carried 8/0

12 Corporate Services Reports

12.1 Monthly Schedule of Accounts Paid - October 2022

File Reference	FM03
Applicant or Proponent(s)	Not Applicable
Author	T Dayman, Acting Director Corporate Services
Authorising Officer	T Dayman, Acting Director Corporate Services
Previous Meeting Reference	Nil
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Schedule of Accounts Paid - October 2022

1. Report Purpose

Council is required to have produced a Schedule of Accounts Paid each month containing relevant information, as legislated.

The purpose of this report is to present the –

- Schedule of Creditor Accounts Paid for October 2022,
- Trust Fund Payments for October 2022, and
- Corporate Credit Card Reconciliations for September 2022.

Council is requested to confirm the Monthly Schedule of Accounts Paid, as presented.

2. Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare a schedule of payments made from the Municipal Fund and the Trust Fund and present this to Council for confirmation.

3. Comments

Shire officers have prepared the Monthly Schedule of Accounts Paid, in accordance with legislative requirements, and this is attached.

For the month under review the following summarised details are presented:

Description	Amount \$
<u>Municipal Fund</u>	
Electronic Funds Transfers	9,937,115.07
Superannuation / Payroll (Direct Debits)	293,412.83
Cheques	-
Credit Cards	3,276.31

Bank Fees and Charges	4,743.78
<u>Municipal Fund Total</u>	8,007,375.99
<u>Trust Fund</u>	
Electronic Funds Transfers	0.00
<u>Trust Fund Total</u>	0.00

4. Implications To Consider

4.1 Consultation

Executive Leadership Team

Finance Team

4.2 Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.2 Appropriate, sustainable, and transparent management of community funds
Strategy	4 Ensure financial transactions are accurate and timely.

4.3 Council Policy

Nil

4.4 Financial

Current Financial Year

Payments included on the Schedule of Accounts Paid have been undertaken in accordance with appropriate processes and the Annual Budget.

Future Financial Year(s)

Nil

4.5 Legislative

Local Government (Financial Management) Regulations 1996

Regulation 13 (Payments from municipal fund or trust fund by Chief Executive Officer, Chief Executive Officer's duties as to etc.)

Where the Chief Executive Officer has been delegated the exercise of power to make payments from the Municipal Fund or the Trust Fund, a list of accounts authorised for payment by the Chief Executive Officer is to be presented each month to Council.

4.6 Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Council does not accept the Shire officer recommendation.	Unlikely (2)	Minor (2)	Low (1-4)	Provide Council with adequate information to make an informed decision.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

5. Voting Requirements

Simple Majority

Officer Recommendation

That with respect to Monthly Schedule of Accounts Paid, Council, in accordance with *Local Government (Financial Management) Regulations 1996* Regulation 13, confirms the Monthly Schedule of Accounts Paid for October 2022, as included at Attachment 1.

Council Decision **167/2022**

Moved **Cr T Mladenovic**

Seconded **Cr A Smith**

That with respect to Monthly Schedule of Accounts Paid, Council, in accordance with *Local Government (Financial Management) Regulations 1996* Regulation 13, confirms the Monthly Schedule of Accounts Paid for October 2022, as included at Attachment 1.

Carried 8/0

12.2 Monthly Financial Statements - October 2022

File Reference	FM03
Applicant or Proponent(s)	
Author	T Dayman, Acting Director Corporate Services
Authorising Officer	T Dayman, Acting Director Corporate Services
Previous Meeting Reference	Nil
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Monthly Financial Statements - October 2022

1. Report Purpose

Council is required to have produced a Statement of Financial Activity each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the month ended October 2022 as well as provide budget amendments recommendations.

Council is requested to accept the Statement of Financial Activity and any recommended budget amendments.

2. Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

3. Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements (as attached).

The following 2022-2023 budget amendments are recommended:

GL / Job No.	GL / Job Description	Current Budget	Amendment	Revised Budget	Reason
X2909	Onslow Gymnasium Equipment Renewal	\$23,500	(\$12,000)	\$11,500	Identified savings.
X2905	Four Mile Rest Area Decking Renewal	\$150,000	(\$21,000)	\$129,000	Works has been completed under budget.

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X2889	Clem Thompson Oval Equipment Gate	\$12,000	(\$5,000)	\$7,000	Works has been completed under budget.
F0372	Multi-Purpose Centre – Facility	\$300,700	(\$22,000)	\$278,700	Reduction in operating costs due to reduction in usage.
X2322	Four Mile Rest Area Renewal	\$70,000	\$60,000	\$130,000	Tenders received exceed budget allocation. Savings identified to increase budget provision and proceed with works.
I0940	Sterilisation Program Contribution (Income)	\$0	(\$10,000)	(\$10,000)	Successful grant application to fund sterilisation program.
J0950	Sterilisation Program	\$0	\$18,000	\$18,000	Cost to deliver sterilisation program including internal costs.
EH24058	Aboriginal Health	\$39,100	(\$5,000)	\$34,100	Aboriginal health contribution towards the sterilisation program.
PX14007	Transit House Revenue	(\$80,900)	(\$3,000)	(\$83,900)	Sterilisation program accommodations charges (internal).

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J3157	Consultancy Airport	\$95,000	\$111,000	\$206,000	Additional consultancy services due to the introduction of 737 Aircraft. \$80,000 - PWC services (Demand Study) \$31,000 – 737 Introduction - Engineering assessment.
J3158	Consultancy – Commercial Matters	\$8,800	\$32,000	\$40,800	Increase provision for commercial consultancy for dredge spoil/ mud opportunities.
RF43107	From Reserve – Airport	(\$2,557,900)	(\$143,000)	(\$2,700,900)	Increase transfer from reserve to fund additional airport expenditure.
I3242	National Australia Day Funding	\$0	(\$15,000)	(\$15,000)	Successful grant application for Onslow Australia Day event
C3242	Shire Event – Onslow Australia Day	\$0	\$15,000	\$15,000	Cost to deliver Onslow Australia Day event
C0936	Community Support – Onslow	\$50,000	(\$5,000)	\$45,000	Reposition budget provision to cover Carols by Glow light signature event grant
C3227	Carols By Glow light	\$0.00	\$5,000	\$5,000	Carols by Glow light signature event grant

4. Implications To Consider

4.1 Consultation

Executive Leadership Team

Middle Management Group

Finance Team

4.2 Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.2 Appropriate, sustainable, and transparent management of community funds
Strategy	4 Ensure financial transactions are accurate and timely.

4.3 Council Policy

Nil

4.4 Financial

Current Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Year(s)

Nil

4.5 Legislative

Local Government Act 1995

Section 6.4 (Financial report)

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Regulation 34 (Financial activity statement required each month (Act s. 6.4))

Shire officers are to prepare each month a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

4.6 Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Material misstatement or significant error in the financial statements.	Unlikely (2)	Moderate (3)	Moderate (5-9)	Review of financial position information to be undertaken regularly and by multiple Shire officers.
Compliance	Council does not accept the Shire officer recommendation.	Unlikely (2)	Minor (2)	Low (1-4)	Provide Councillors with sufficient information for decision making.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

5. Voting Requirements

Absolute Majority

Officer Recommendation

That with respect to Monthly Financial Statements, Council,

1. In accordance with *Local Government (Financial Management) Regulations 1996* regulation 34 accepts the Statement of Financial Activity, and associated documentation, for October 2022, as included at Attachment 1, and
2. Approve the following amendments to the 2022-2023 Annual Budget –
 - a) Decrease Job X2909 Onslow Gymnasium Equipment Renewal by \$12,000
 - b) Decrease Job X2905 Four Mile Rest Area Decking Renewal by \$21,000
 - c) Decrease Job X2889 Clem Thompson Oval Equipment Gate by \$5,000
 - d) Decrease Job F0372 Multi-Purpose Centre – Facility by \$22,000
 - e) Increase Job X23221 Four Mile Rest Area Renewal by \$60,000
 - f) Increase Job I0940 Sterilisation Program Contribution by \$10,000
 - g) Increase Job J0950 Sterilisation Program by \$18,000
 - h) Decrease General Ledger EH24058 Aboriginal Health by \$5,000
 - i) Increase Job J0950 Sterilisation Program by \$18,000
 - j) Increase General Ledger PX14007 Transit House Revenue by \$3,000
 - k) Increase Job J3157 Consultancy Airport by \$111,000
 - l) Increase Job J3158 Consultancy – Commercial Matters by \$32,000
 - m) Increase General Ledger RF43107 Transfer From Reserve – Airport by \$143,000.
 - n) Increase Job I3242 National Australia Day Funding by \$15,000.
 - o) Increase Job C3242 Shire Event – Onslow Australia Day by \$15,000
 - p) Decrease Job C0936 Community Support – Onslow by \$5,000
 - q) Increase Job C3227 Carols by Glow light by \$5,000.

Council Decision **168/2022**

Moved **Cr T Mladenovic**

Seconded **Cr L Rumble JP**

That with respect to Monthly Financial Statements, Council,

- 1. In accordance with *Local Government (Financial Management) Regulations 1996* regulation 34 accepts the Statement of Financial Activity, and associated documentation, for October 2022, as included at Attachment 1, and**
- 2. Approve the following amendments to the 2022-2023 Annual Budget –**
 - a) Decrease Job X2909 Onslow Gymnasium Equipment Renewal by \$12,000**
 - b) Decrease Job X2905 Four Mile Rest Area Decking Renewal by \$21,000**
 - c) Decrease Job X2889 Clem Thompson Oval Equipment Gate by \$5,000**
 - d) Decrease Job F0372 Multi-Purpose Centre – Facility by \$22,000**
 - e) Increase Job X23221 Four Mile Rest Area Renewal by \$60,000**
 - f) Increase Job I0940 Sterilisation Program Contribution by \$10,000**
 - g) Increase Job J0950 Sterilisation Program by \$18,000**
 - h) Decrease General Ledger EH24058 Aboriginal Health by \$5,000**
 - i) Increase Job J0950 Sterilisation Program by \$18,000**
 - j) Increase General Ledger PX14007 Transit House Revenue by \$3,000**
 - k) Increase Job J3157 Consultancy Airport by \$111,000**
 - l) Increase Job J3158 Consultancy – Commercial Matters by \$32,000**
 - m) Increase General Ledger RF43107 Transfer From Reserve – Airport by \$143,000.**
 - n) Increase Job I3242 National Australia Day Funding by \$15,000.**
 - o) Increase Job C3242 Shire Event – Onslow Australia Day by \$15,000**
 - p) Decrease Job C0936 Community Support – Onslow by \$5,000**
 - q) Increase Job C3227 Carols by Glow light by \$5,000.**

Carried By Absolute Majority 8/0

12.3 Monthly Financial Statements - November 2022

File Reference	FM03
Applicant or Proponent(s)	
Author	T Dayman, Acting Director Corporate Services
Authorising Officer	T Dayman, Acting Director Corporate Services
Previous Meeting Reference	Nil
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Monthly Financial Report November 2022

1. Report Purpose

Council is required to have produced a Statement of Financial Activity each month containing relevant information, as legislated.

The purpose of this report is to present the Statement of Financial Activity for the month ended November 2022 as well as provide budget amendments recommendations.

Council is requested to accept the Statement of Financial Activity and any recommended budget amendments.

2. Background

The *Local Government (Financial Management) Regulations 1996* require Shire officers, monthly and within a prescribed timeframe, to prepare financial reports covering prescribed information and present these to Council.

3. Comments

Shire officers have prepared the Statement of Financial Activity, and supporting documentation, in accordance with legislative requirements (as attached).

4. Implications To Consider

4.1 Consultation

Executive Leadership Team
 Middle Management Group
 Finance Team

4.2 Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.2 Appropriate, sustainable, and transparent management of community funds
Strategy	4 Ensure financial transactions are accurate and timely.

4.3 Council Policy

Nil

4.4 Financial

Current Financial Year

Commentary on the current financial position is outlined within the body of the attached reports.

Future Financial Year(s)

Nil

4.5 Legislative

Local Government Act 1995

Section 6.4 (Financial report)

Local governments are required to prepare and present financial reports, on an annual basis and at any other time, and in any other format, as prescribed.

Regulation 34 (Financial activity statement required each month (Act s. 6.4))

Shire officers are to prepare each month a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget. Each statement of financial activity is to be accompanied by information explaining the composition of net assets less committed and restricted assets, any material variances and any other supporting information considered relevant.

4.6 Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Material misstatement or significant error in the financial statements.	Unlikely (2)	Moderate (3)	Moderate (5-9)	Review of financial position information to be undertaken regularly and by multiple Shire officers.
Compliance	Council does not accept the Shire officer recommendation.	Unlikely (2)	Minor (2)	Low (1-4)	Provide Councillors with sufficient information for decision making.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

5. Voting Requirements

Simple Majority

Officer Recommendation

That with respect to Monthly Financial Statements, Council, In accordance with *Local Government (Financial Management) Regulations 1996* regulation 34 accepts the Statement of Financial Activity, and associated documentation, for November 2022, as included at Attachment 1.

Ordinary Council Meeting Minutes

13 December 2022

Council Decision **169/2022**

Moved **Cr M Lynch**

Seconded **Cr J Richardson**

That with respect to Monthly Financial Statements, Council, In accordance with *Local Government (Financial Management) Regulations 1996* regulation 34 accepts the Statement of Financial Activity, and associated documentation, for November 2022, as included at Attachment 1.

Carried 8/0

12.4 Ordinary Council Meeting Details for 2023

File Reference	GV04
Applicant or Proponent(s)	Not Applicable
Author	A Furfaro, Governance Officer
Authorising Officer	T Dayman, Acting Director Corporate Services
Previous Meeting Reference	Ordinary Council Meeting 16 November 2021 - Item 12.3 – 180/2021
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	Nil

1. Report Purpose

Council is required to set and publish a schedule of meeting dates, times, and locations for all ordinary meetings each year, for the following calendar year.

The purpose of this report is to present to Council the proposed ordinary meeting dates, times, and locations for 2023.

Council is requested to approve the 2023 Ordinary Council Meetings Schedule.

2. Background

Council is required to hold ordinary meetings, and these are to be no more than three (3) months apart.

It is a legislative requirement to publish a schedule of ordinary Council meeting dates, times, and locations on an annual basis, for the following calendar year.

3. Comments

In preparing the proposed 2023 Ordinary Council Meeting Schedule, Shire officers have considered –

- Public holidays;
- Dates of potentially conflicting events (e.g., Western Australian Local Government Association Annual Conference, Karijini Experience, Total Solar Eclipse etc.);
- Ensuring a fair distribution of meetings across the Shire’s four towns; and
- Previous Council resolutions and preferences (locations for the first and last meeting of the year).

It is proposed ordinary meetings continue to be held every second Tuesday of the month, with the exception of January, where no meeting is scheduled. To avoid the April ordinary meeting conflicting with the Easter public holidays and the Total Solar Eclipse, Shire officers have proposed the April ordinary meeting be held on the first Tuesday of the month (4 April 2023).

The accommodation providers in Pannawonica (Sodexo) have indicated transit housing is currently available for the proposed September 2023 meeting. Shire officers have made tentative bookings however, due to significant demands on accommodation in the town, Sodexo has advised that the tentative bookings may be withdrawn at short notice.

With all the above considered, the 2023 Ordinary Council Meetings Schedule is proposed, as follows -

2023 Ordinary Council Meetings Schedule		
Date	Location	Commencing
Tuesday 14 February 2023	Clem Thompson Sports Pavilion, Stadium Road, Tom Price	1:00pm
Tuesday 14 March 2023	Council Chambers, Onslow Shire Complex, Second Avenue, Onslow	1:00pm
Tuesday 4 April 2023	Ashburton Hall, Ashburton Avenue, Paraburdoo	1:00pm
Tuesday 9 May 2023	Council Chambers, Onslow Shire Complex, Second Avenue, Onslow	1:00pm
Tuesday 13 June 2023	Clem Thompson Sports Pavilion, Stadium Road, Tom Price	1:00pm
Tuesday 11 July 2023	Ashburton Hall, Ashburton Avenue, Paraburdoo	1:00pm
Tuesday 8 August 2023	Council Chambers, Onslow Shire Complex, Second Avenue, Onslow	1:00pm
Tuesday 12 September 2023	Barry Lang Centre, Deepdale Drive, Pannawonica	1:00pm
Tuesday 10 October 2023	Clem Thompson Sports Pavilion, Stadium Road, Tom Price	1:00pm
Tuesday 14 November 2023	Ashburton Hall, Ashburton Avenue, Paraburdoo	1:00pm
Tuesday 12 December 2023	Council Chambers, Onslow Shire Complex, Second Avenue, Onslow	1:00pm

4. Implications To Consider

4.1 Consultation

In preparation of the 2023 Ordinary Council Meetings Schedule, the Manager Governance and Sodexo (Pannawonica) were consulted.

4.2 Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.6 Visionary community leadership with sound, diligent and accountable governance
Strategy	2 Provide, and lead in the development of, meaningful policies and processes to ensure sound and compliant delivery of services to the community.

4.3 Council Policy

Nil

4.4 Financial

Current Financial Year

Council sets aside sufficient funds in the Annual Budget to meet the cost of the advertisement.

Future Financial Year(s)

Nil

4.5 Legislative

In accordance with section 5.3 of the *Local Government Act 1995*, Council is required to hold ordinary meetings, and these are to be no more than three (3) months apart.

In accordance with regulation 12 of the *Local Government (Administration) Regulations 1996*, before the beginning of the year in which meetings are to be held, the date, time and place for each meeting is to be published on the local government’s official website.

4.6 Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	The local government fails to publish a schedule of dates, location, and times for meetings to be held in the following calendar year.	Unlikely (2)	Minor (2)	Low (1-4)	Adoption of the proposed 2023 meeting schedule and ensure appropriate procedures are in place for the publishing of these dates.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

Additional Information

At its meeting held 8 November 2022, Council withdrew the motion to approve the publishing of the 2023 Ordinary Council Meetings Schedule pending further consultation with elected members.

On 11 November 2022, an email was sent to all elected members requesting feedback on the proposed schedule. Feedback was received from one elected member. The feedback received did not propose a change to the 2023 Ordinary Council Meetings Schedule therefore, the officer recommendation from the November Ordinary Council Meeting has not been altered.

5. Voting Requirements

Simple Majority

Officer Recommendation

That with respect to Ordinary Council Meetings details for 2023, Council approves the publishing of the dates, times, and locations for the 2023 Ordinary Council Meetings Schedule, as outlines below –

2023 Ordinary Council Meetings Schedule		
Date	Location	Commencing
Tuesday 14 February 2023	Clem Thompson Sports Pavilion, Stadium Road, Tom Price	1:00pm
Tuesday 14 March 2023	Council Chambers, Onslow Shire Complex, Second Avenue, Onslow	1:00pm
Tuesday 4 April 2023	Ashburton Hall, Ashburton Avenue, Paraburdoo	1:00pm
Tuesday 9 May 2023	Council Chambers, Onslow Shire Complex, Second Avenue, Onslow	1:00pm
Tuesday 13 June 2023	Clem Thompson Sports Pavilion, Stadium Road, Tom Price	1:00pm
Tuesday 11 July 2023	Ashburton Hall, Ashburton Avenue, Paraburdoo	1:00pm
Tuesday 8 August 2023	Council Chambers, Onslow Shire Complex, Second Avenue, Onslow	1:00pm
Tuesday 12 September 2023	Barry Lang Centre, Deepdale Drive, Pannawonica	1:00pm
Tuesday 10 October 2023	Clem Thompson Sports Pavilion, Stadium Road, Tom Price	1:00pm
Tuesday 14 November 2023	Ashburton Hall, Ashburton Avenue, Paraburdoo	1:00pm
Tuesday 12 December 2023	Council Chambers, Onslow Shire Complex, Second Avenue, Onslow	1:00pm

Council Decision **170/2022**

Moved **Cr M Lynch**

Seconded **Cr L Rumble JP**

That with respect to Ordinary Council Meetings details for 2023, Council approves the publishing of the dates, times, and locations for the 2023 Ordinary Council Meetings Schedule, as outlines below –

2023 Ordinary Council Meetings Schedule		
Date	Location	Commencing
Tuesday 14 February 2023	Clem Thompson Sports Pavilion, Stadium Road, Tom Price	1:00pm
Tuesday 14 March 2023	Council Chambers, Onslow Shire Complex, Second Avenue, Onslow	1:00pm
Tuesday 4 April 2023	Ashburton Hall, Ashburton Avenue, Paraburdoo	1:00pm
Tuesday 9 May 2023	Council Chambers, Onslow Shire Complex, Second Avenue, Onslow	1:00pm
Tuesday 13 June 2023	Clem Thompson Sports Pavilion, Stadium Road, Tom Price	1:00pm
Tuesday 11 July 2023	Ashburton Hall, Ashburton Avenue, Paraburdoo	1:00pm
Tuesday 8 August 2023	Council Chambers, Onslow Shire Complex, Second Avenue, Onslow	1:00pm
Tuesday 12 September 2023	Barry Lang Centre, Deepdale Drive, Pannawonica	1:00pm
Tuesday 10 October 2023	Clem Thompson Sports Pavilion, Stadium Road, Tom Price	1:00pm
Tuesday 14 November 2023	Ashburton Hall, Ashburton Avenue, Paraburdoo	1:00pm
Tuesday 12 December 2023	Council Chambers, Onslow Shire Complex, Second Avenue, Onslow	1:00pm

Carried 8/0

12.5 2022 Policy Review - Amended Policies

File Reference	GV20
Applicant or Proponent(s)	Not Applicable
Author	J Bray, Manager Governance
Authorising Officer	T Dayman, Acting Director Corporate Services
Previous Meeting Reference	Ordinary Council Meeting 11 October 2022 - Item 12.3 – (139/2022) Ordinary Council Meeting 8 November 2022 - Item 12.3 – (142/2022)
Disclosure(s) of interest	Author – Nil Authorising Officer – Nil
Attachments	<ol style="list-style-type: none"> 1. Community Leases and Licences Policy 2. Council and Committee Meetings - Order of Business Policy 3. Disposal of Property (Other than Land) Policy 4. Elected Member Briefing Forums Policy 5. Elected Member Photographs Policy 6. Elected Member Recordkeeping Policy 7. Equal Employment Opportunity Policy 8. Legal Representation for Elected Members and Employees Policy 9. Employee Recognition and Gratuity Policy 10. Purchasing and Procurement Policy 11. Recognition of Aboriginal Culture and History Policy 12. Risk Management Policy 13. Shire of Ashburton Logo and Crest Policy 14. Verge Lawns and Gardens Policy 15. Senior Employees and Acting Chief Executive Officer 16. Complaints Management Policy 17. Elected Member and Chief Executive Officer Attendance at Events Policy 18. Elected Member Information Requests Policy 19. Regional Price Preference Policy

1. Report Purpose

It is good governance for Council to regularly review its policies.

The purpose of this report is to provide details of the comprehensive review that has been undertaken by the Administration.

Council is requested to adopt the policies presented for the reasons set out in this report.

2. Background

Council's policies were last reviewed in 2019. The current policies are available for viewing on the Shire's [website](#).

A comprehensive review of Council's policies has been undertaken.

Policies have been recommended to be either retained, retained with amendments or repealed.

3. Comments

For the reasons set out in the table below, the following 19 policies are proposed to be amended.

Policy	Amendments
ADM06 Use of Shire of Ashburton Logo and Crest	The policy has been expanded to include a description of the Council crest and corporate logo, reference to the Shire's secondary logos and guidelines on how the logos are to be formatted.
ADM09 Complaints Management and ELM17 Anonymous Communications	Principles from both policies have been incorporated into a new Complaints Management Policy. The content has been updated to reflect current organisational processes. Content considered operational has been removed from the policy and will be included in the relevant internal procedures.
CORP5 Risk Management	The policy has been rewritten to provide elected members, employees and the community clarity on the Council's position in regards to risk management.
ELM02 Official Photographs	The policy has been amended to include further guidance in relation to when official photographs will be taken and how they may be used.
ELM08 Order of Business – Ordinary Council Meetings	The policy has been amended to reflect the order of business used in the new Infocouncil templates for Ordinary Council Meetings and committees.
ELM09 Elected Member Information Forums	The policy has been rewritten to reflect current practices.
ELM11 Attendance at Events and ELM22 Elected Member Notification of Events	Principles from both policies have been incorporated into a new Elected Member and Chief Executive Officer Attendance at Events. All references to employees have been removed from the policy as section 5.90A of the <i>Local Government Act 1995</i> only relates to elected members and the Chief Executive Officer.
ELM16 Elected Members Record Keeping	The policy has been simplified to clarify what, when and how elected member records should be captured in the Shire's records management system.
ELM19 Recognition of Aboriginal Culture and History	The policy has been amended to reflect the current wording used for an Acknowledgement of Country at Council meetings and included definitions for Welcome to Country and Traditional Custodians.
ELM24 Appointment of an Acting Chief Executive Officer and EMP11 Designated Senior Employees	Principles from both policies have been incorporated into a new Senior Employees and Acting Chief Executive Officer Policy. Minor grammatical and formatting amendments have been made.
ELM25 Use of the EMACCESS email portal and Councillor Discussion Board	This has been replaced with a new Elected Member Information Requests Policy which provides guidelines on requests for information and reflects previous feedback from elected members to be equally informed.

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ELM27 Legal Proceedings	Minor amendments have been made to the policy to provide clarity on the application process.
EMP01 Equal Employment	The policy has been expanded to provide further clarity to employees on the principles of equal employment opportunity. Guidance on lodging a complaint and breaches of the legislation have been included.
EMP35 Gratuity	The policy title has been amended to 'Employee Recognition and Gratuity'. Content has been removed where it duplicates what is prescribed in section 5.50 of the <i>Local Government Act 1995</i> . A provision for recognising employees' length of service has been included.
ENG01 Street Lawns and Gardens	The policy content has been reordered to ensure clarity for the community. Minor grammatical amendments have been made.
FIN04 Regional Price Preference	The requirement to submit proof of eligibility has been mandated and the reporting section has been removed. Other minor grammatical and formatting amendments have been made.
FIN12 Purchasing	The requirement to 'obtain' at least one quote in addition to the requirements set out for seeking quotes has been included in the Purchasing Thresholds table of the policy, for all procurement. This provides the Shire with the ability to proceed with a procurement process when although multiple vendors were contacted to quote, only one quote is received. Other minor grammatical and formatting amendments have been made.
FIN23 Disposal of Property (other than land)	The policy has been rewritten to reflect the powers delegated to the Chief Executive Officer and current organisational practices.
REC05 Community Leases and License Agreements of Shire Assets (Facilities, Buildings and Land)	The fees and charges table has been removed from the policy as these are set in the Annual Budget. Minor grammatical and formatting amendments have also been made.

The policies have been transferred into the new template, designed in accordance with the Shire's Corporate Style Guide. Due to the significant formatting changes to allow for this, amendments to policies have not been tracked.

Where possible, titles of policies have been simplified for ease of reference and searchability for elected members, employees and the community.

Policy numbers have been removed to eliminate confusion when a policy is repealed and leaves a gap in the numbering system.

4. Implications To Consider

4.1 Consultation

All elected members, the Executive Leadership Team and policy managers were consulted in the review.

4.2 Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.6 Visionary community leadership with sound, diligent and accountable governance
Strategy	2 Provide, and lead in the development of, meaningful policies and processes to ensure sound and compliant delivery of services to the community.

4.3 Council Policy

This report relates to the review and amendment of 19 Council policies.

4.4 Financial

Current Financial Year

Nil

Future Financial Year(s)

Nil

4.5 Legislative

In accordance with section 2.7 of the *Local Government Act 1995*, the Council is responsible for determining the local government’s policies.

In accordance with regulation 24E and F of the *Local Government (Functions and General) Regulations 1996*, the local government must give Statewide public notice of a proposed regional price preference policy for a period of no less than four weeks, prior to it being adopted by the local government.

4.6 Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Policies are out of date/inconsistent with relevant legislation.	Likely (4)	Moderate (3)	High (10-16)	Adopt the policies detailed in this report and implement a system for the regular review.
Reputation (social/community)	Customer complaints when policy content doesn't reflect current processes.	Possible (3)	Minor (2)	Moderate (5-9)	Adopt the policies detailed in this report and implement a system for the regular review.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be medium.

5. Voting Requirements

Absolute Majority

Officer Recommendation

That with respect to 2022 Policy Review, Council,

1. Adopts the following amended policies,
 - (a) Community Leases and Licences,
 - (b) Council and Committee Meetings – Order of Business,
 - (c) Disposal of Property (Other than Land),
 - (d) Elected Member Briefing Forums,
 - (e) Elected Member Photographs,
 - (f) Elected Member Recordkeeping,
 - (g) Equal Employment Opportunity,
 - (h) Legal Representation for Elected Members and Employees,
 - (i) Employee Recognition and Gratuity,
 - (j) Purchasing and Procurement,
 - (k) Recognition of Aboriginal Culture and History,
 - (l) Risk Management,
 - (m) Shire of Ashburton Logo and Crest, and
 - (n) Verge Lawns and Gardens.
2. Adopts the following new policies,
 - (a) Senior Employees and Acting Chief Executive Officer which replaces ELM24 Appointment of an Acting Chief Executive Officer and EMP11 Designated Senior Employees,
 - (b) Complaints Management which replaces ADM09 Complaints Management and ELM17 Anonymous Communications,
 - (c) Elected Member and Chief Executive Officer Attendance at Events which replaces ELM11 Attendance at Events and ELM22 Elected Member Notification of Events, and
 - (d) Elected Member Information Requests which replaces ELM25 Use of the EMACCESS Email Portal and Council Member Discussion Board.
3. Instructs the Chief Executive Officer,
 - (a) To give Statewide notice of the draft amended Regional Price Preference Policy for a period not less than four weeks, in accordance with regulation 24E(b) of the *Local (Functions and General) Regulations 1996*, and
 - (b) Present the results of the public consultation period to the February 2023 Ordinary Council Meeting.

Council Decision **171/2022**

Moved **Cr A Smith**

Seconded **Cr T Mladenovic**

That with respect to 2022 Policy Review, Council,

- 1. Adopts the following amended policies,**
 - (a) Community Leases and Licences,**
 - (b) Council and Committee Meetings – Order of Business,**
 - (c) Disposal of Property (Other than Land),**
 - (g) Equal Employment Opportunity,**
 - (i) Employee Recognition and Gratuity,**
 - (j) Purchasing and Procurement,**
 - (k) Recognition of Aboriginal Culture and History,**
 - (l) Risk Management,**
 - (m) Shire of Ashburton Logo and Crest, and**
 - (n) Verge Lawns and Gardens.**
- 2. Adopts the following new policies,**
 - (a) Senior Employees and Acting Chief Executive Officer which replaces ELM24 Appointment of an Acting Chief Executive Officer and EMP11 Designated Senior Employees,**
 - (b) Complaints Management which replaces ADM09 Complaints Management and ELM17 Anonymous Communications,**
 - (c) Elected Member and Chief Executive Officer Attendance at Events which replaces ELM11 Attendance at Events and ELM22 Elected Member Notification of Events, and**
 - (d) Elected Member Information Requests which replaces ELM25 Use of the EMACCESS Email Portal and Council Member Discussion Board.**
- 3. Instructs the Chief Executive Officer,**
 - (a) To give Statewide notice of the draft amended Regional Price Preference Policy for a period not less than four weeks, in accordance with regulation 24E(b) of the *Local (Functions and General) Regulations 1996*, and**
 - (b) Present the results of the public consultation period to the February 2023 Ordinary Council Meeting.**
- 4. Instructs the Chief Executive Officer to hold a workshop in relation to the following elected member policies,**
 - (a) Elected Member Briefing Forums,**
 - (b) Elected Member Photographs,**
 - (c) Elected Member Recordkeeping, and**

(d) Legal Representation for Elected Members and Employees.

Carried By Absolute Majority 8/0

Reason for change:

To provide elected members further information on the policies mentioned in point 4 above.

12.6 Proposed Extractive Industries Repeal Local Law 2023

File Reference	LE25
Applicant or Proponent(s)	Not Applicable
Author	J Bray, Manager Governance
Authorising Officer	T Dayman, Acting Director Corporate Services
Previous Meeting Reference	Ordinary Council Meeting 11 October 2022 - Item 12.6 – (142/2022)
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	<ol style="list-style-type: none"> 1. Proposed Shire of Ashburton Extractive Industries Repeal Local Law 2023 2. Shire of Ashburton Extractive Industries Local Law 2013

1. Report Purpose

Council is required to consider the proposed Shire of Ashburton Extractive Industries Repeal Local Law 2023 (refer to Attachment 1) which has been prepared as a result of the recent local law review.

The purpose of this report is to commence the process of making a repeal local law.

Council is requested to endorse the proposed Shire of Ashburton Extractive Industries Repeal Local Law 2023 for public consultation.

2. Background

The *Shire of Ashburton Extractive Industries Local Law 2013* (refer to Attachment 2) was published in the Government Gazette on 8 March 2013.

It has been rarely, if ever, used. The matters it is aimed at regulating can be dealt with under the Shire's Local Planning Scheme No 7. As such, at its meeting held 11 October 2022, Council considered the review of its local laws and resolved, in part, as follows:

“Considers the outcome of local law reviews undertaken pursuant to section 3.16 of the Local Government Act 1995 and determines the:

(b) *Extractive Industries Local Law 2013 be repealed.*”

3. Comments

The application of the *Shire of Ashburton Extractive Industries Local Law 2013* is limited. Mining and similar activity is regulated under State legislation and anything that is not or where required, can be better regulated by conditions that may be imposed as part of a development approval under the Shire's Local Planning Scheme No 7.

During the recent local law review, no comments were received in relation to the *Shire of Ashburton Extractive Industries Local Law 2013*.

As a result of the review, the proposed Shire of Ashburton Extractive Industries Repeal Local Law 2023 has been prepared. The process to make the repeal local law is set out in section 3.12 of the *Local Government Act 1995*.

The results of the public consultation and feedback from the Minister for Local Government will be presented to Council for its consideration before it makes the local law.

4. Implications To Consider

4.1 Consultation

Section 3.12(3) of the *Local Government Act 1995* requires a local government to give local public notice stating that it proposes to make a local law, the purpose and effect of which is summarised in the notice, for a period of not less than six weeks after it first appears. A copy of the proposed local law must be given to the Minister for Local Government.

The purpose and effect of the proposed local law is:

Purpose

To repeal the *Shire of Ashburton Extractive Industries Local Law 2013*.

Effect

The *Shire of Ashburton Extractive Industries Local Law 2013* is no longer in effect.

4.2 Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.6 Visionary community leadership with sound, diligent and accountable governance
Strategy	3 Deliver best practice governance and risk management.

4.3 Council Policy

Nil

4.4 Financial

Current Financial Year

Costs associated with the public notice requirements have been included in the Annual Budget.

Future Financial Year(s)

Nil

4.5 Legislative

Section 3.12 of the *Local Government Act 1995* sets out the process to be followed when making, amending, or repealing local laws.

4.6 Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Non-compliance with 'higher' regulatory requirements if local law is not repealed.	Unlikely (2)	Insignificant (1)	Low (1-4)	Council commences the process to repeal the current local law as recommended.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

5. Voting Requirements

Simple Majority

Officer Recommendation

That with respect to the proposed Shire of Ashburton Extractive Industries Repeal Local Law 2023, Council, instructs the Chief Executive Officer to,

1. In accordance with sections 3.12(3)(a) of the *Local Government Act 1995*, give local public notice stating that:
 - (a) It is proposed to make a Shire of Ashburton Extractive Industries Repeal Local Law 2023, and a summary of its purpose and effect;
 - (b) Copies of the proposed local law may be inspected at the Shire offices; and
 - (c) Submissions about the proposed local law may be made to the Shire within a period of not less than six weeks after the notice is given.
2. In accordance with s3.12(3)(b) of the *Local Government Act 1995*, as soon as public notice is given, send a copy of the proposed local law to the Minister for Local Government;
3. In accordance with s3.12(3)(c) of the *Local Government Act 1995*, supply a copy of the proposed local law to any person requesting it; and
4. Present the results of the public consultation to Council for consideration of any submissions received.

Council Decision **172/2022**

Moved **Cr M Lynch**

Seconded **Cr A Smith**

That with respect to the proposed Shire of Ashburton Extractive Industries Repeal Local Law 2023, Council, instructs the Chief Executive Officer to,

- 1. In accordance with sections 3.12(3)(a) of the *Local Government Act 1995*, give local public notice stating that:
 - (a) It is proposed to make a Shire of Ashburton Extractive Industries Repeal Local Law 2023, and a summary of its purpose and effect;**
 - (b) Copies of the proposed local law may be inspected at the Shire offices; and**
 - (c) Submissions about the proposed local law may be made to the Shire within a period of not less than six weeks after the notice is given.****
- 2. In accordance with s3.12(3)(b) of the *Local Government Act 1995*, as soon as public notice is given, send a copy of the proposed local law to the Minister for Local Government;**
- 3. In accordance with s3.12(3)(c) of the *Local Government Act 1995*, supply a copy of the proposed local law to any person requesting it; and**
- 4. Present the results of the public consultation to Council for consideration of any submissions received.**

Carried 8/0

12.7 Proposed Cats Local Law 2023

File Reference	LE50
Applicant or Proponent(s)	Not Applicable
Author	J Bray, Manager Governance
Authorising Officer	T Dayman, Acting Director Corporate Services
Previous Meeting Reference	Ordinary Council Meeting 11 October 2022 - Item 12.6 – (142/2022)
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	<ol style="list-style-type: none"> 1. Proposed Shire of Ashburton Cats Local Law 2023 2. Shire of Ashburton Local Law Relating to the Control of Cats

1. Report Purpose

Council is required to consider the proposed Shire of Ashburton Cats Local Law 2023 (refer to Attachment 1) which has been prepared as a result of the recent local law review.

The purpose of this report is to commence the process of making a new local law.

Council is requested to endorse the proposed Shire of Ashburton Cats Local Law 2023 for public consultation.

2. Background

The *Shire of Ashburton Local Law Relating to the Control of Cats* (refer to Attachment 2) was published in the Government Gazette on 3 June 1998.

During the recent local law review, no comments were received in relation to the *Shire of Ashburton Local Law Relating to the Control of Cats*.

Many of its provisions are now dealt with or overridden by the *Cat Act 2011*, *Cat Regulations 2012* and *Cat (Uniform Local Provisions) Regulations 2013*. As such, at its meeting held 11 October 2022, Council considered the review of its local laws and resolved, in part, as follows:

“Considers the outcome of local law reviews undertaken pursuant to section 3.16 of the Local Government Act 1995 and determines the:

(a) Following local laws be repealed and replaced with new local laws:

(iv) Control of Cats Local Law 1998.”

3. Comments

The *Shire of Ashburton Local Law Relating to the Control of Cats* amongst other things, provides that a person must not keep more than two cats over the age of six months and the young of those cats under that age without the approval of the Shire. It also provides that cats are not to be a nuisance.

There have been a significant number of changes in this area of activity, including the introduction of the *Cat Act 2011*, *Cat Regulations 2012* and *Cat (Uniform Local Provisions) Regulations 2013*.

Amongst other things, the *Cat Act 2011* requires that keepers of cats must register them with the local government where they are normally kept, cats must be microchipped, and sterilised unless exempt.

The *Cat Regulations 2012* deals with matters such as:

- Microchipping,
- Registration and registration periods,
- Applications for approval to breed cats,
- Registration fees, and
- Application fees to obtain a permit to breed cats.

The *Cat (Uniform Local Provisions) Regulations 2013* operate as if they are local laws. Amongst other things these Regulations provide for:

- Local laws to determine what is the 'standard number' of cats that can be kept, excluding cats under the age of six months,
- If a member of a 'cat organisation' is normally resident on the premises, then the number of cats that can be kept on premises to be three times the standard number,
- Catteries, and
- Applications to keep additional numbers of cats.

Given the number of changes that will be required to the Shire's existing local law, it is simpler and more cost effective to make a new local law rather than amend the existing local law.

The proposed Shire of Ashburton Extractive Industries Repeal Local Law 2023 has been prepared based on one made by a number of local governments. The salient features are discussed below.

Number of cats that may be kept without a permit

Clause 6 of the existing local law provides that up to two cats over the age of six months and the young of those cats under that age may be kept without a permit from the Shire.

It is proposed to retain this as the 'standard number' of cats that may be kept without a permit. This will deal with most issues that relate to cats that may be kept in significant numbers.

The process for a person to keep more than the standard number of cats is set out in the *Cat (Uniform Local Provisions) Regulations 2013*. In addition, clauses 2.3 – 2.6 of the proposed local law set out possible conditions that could be applied where approval is given, and which must be considered on a case-by-case basis.

Cats creating a nuisance

As provided in the existing local law, it is considered that the proposed local law should include provisions about nuisance behaviour of cats.

As such, 'nuisance' is defined in clause 1.4 of the draft local law as:

- (a) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law,*
- (b) an unreasonable interference with the use and enjoyment of a person of his or her ownership or occupation of land, or*
- (c) interference which causes material damage to land or other property on the land affected by the interference,*

In addition, clause 3.1 of the proposed local law provides that:

The owner or occupier of premises on which a cat is ordinarily kept shall prevent the cat from creating a nuisance on other premises, to another person or exposing another person to health and/or safety risks by:

- (a) The noise or odour generated by the presence of the cat/s,*
- (b) The aggressive nature of the cat/s, or*
- (c) A cat that wanders outside the premises where it is ordinarily kept.*

Enforcement provisions are set out in Part 4 of the proposed local law.

Finally, the proposed local law contains text boxes referring to the *Cat Act 2011* and its associated Regulations. These text boxes do not form part of the local law and are for guidance only; they will be removed from the official version eventually published in the Government Gazette if the local law is made.

The process to make a local law is set out in section 3.12 of the *Local Government Act 1995* and requires public consultation. The results of the public consultation and feedback from the Minister for Local Government will be presented to Council for its consideration before it makes the local law.

4. Implications To Consider

4.1 Consultation

Section 3.12(3) of the *Local Government Act 1995* requires a local government to give local public notice stating that it proposes to make a local law, the purpose and effect of which is summarised in the notice, for a period of not less than six weeks after it first appears. A copy of the proposed local law must be given to the Minister for Local Government.

The purpose and effect of the proposed local law is:

Purpose

To set a ‘standard number’ of cats that may be kept on premises and deal with cats that may be a nuisance as defined in the local law.

Effect

Persons must not keep more than the standard number of cats unless provided for by the local law, the *Cat Act 2011* or its associated Regulations, or be a nuisance as defined in the local law to persons in the district.

4.2 Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.6 Visionary community leadership with sound, diligent and accountable governance
Strategy	3 Deliver best practice governance and risk management.

4.3 Council Policy

Nil

4.4 Financial

Current Financial Year

Costs associated with the public notice requirements have been included in the Annual Budget.

Future Financial Year(s)

Nil

4.5 Legislative

The power to make local laws relating to cats and what matters can be included is provided for in section 79 of the *Cat Act 2011*.

Section 3.12 of the *Local Government Act 1995* sets out the process to be followed when making, amending, or repealing local laws.

4.6 Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Non-compliance with 'higher' regulatory requirements.	Unlikely (2)	Insignificant (1)	Low (1-4)	Council commences the process to replace the current local law as recommended.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

5. Voting Requirements

Simple Majority

Officer Recommendation

That with respect to the proposed Shire of Ashburton Cats Local Law 2023, Council, instructs the Chief Executive Officer to,

1. In accordance with section 3.12(3)(a) of the *Local Government Act 1995*, give local public notice stating that:
 - (a) It is proposed to make a Shire of Ashburton Cats Local Law 2023, and a summary of its purpose and effect,
 - (b) Copies of the proposed local law may be inspected at the Shire offices,
 - (c) Submissions about the proposed local law may be made to the Shire within a period of not less than six weeks after the notice is given,

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2. In accordance with section 3.12(3)(b) of the *Local Government Act 1995*, as soon as public notice is given, send a copy of the proposed local law to the Minister for Local Government,
3. In accordance with section 3.12(3)(c) of the *Local Government Act 1995*, supply a copy of the proposed local law to any person requesting it, and
4. Present the results of the public consultation to Council for consideration of any submissions received.

Council Decision **173/2022****Moved** **Cr M Lynch****Seconded** **Cr T Mladenovic**

That with respect to the proposed Shire of Ashburton Cats Local Law 2023, Council, instructs the Chief Executive Officer to,

1. In accordance with section 3.12(3)(a) of the *Local Government Act 1995*, give local public notice stating that:
 - (a) It is proposed to make a Shire of Ashburton Cats Local Law 2023, and a summary of its purpose and effect,
 - (b) Copies of the proposed local law may be inspected at the Shire offices,
 - (c) Submissions about the proposed local law may be made to the Shire within a period of not less than six weeks after the notice is given,
2. In accordance with section 3.12(3)(b) of the *Local Government Act 1995*, as soon as public notice is given, send a copy of the proposed local law to the Minister for Local Government,
3. In accordance with section 3.12(3)(c) of the *Local Government Act 1995*, supply a copy of the proposed local law to any person requesting it, and
4. Present the results of the public consultation to Council for consideration of any submissions received.

Carried 8/0

12.8 Proposed Public Places and Local Government Property Local Law 2023

File Reference	LE51
Applicant or Proponent(s)	Not Applicable
Author	J Bray, Manager Governance
Authorising Officer	T Dayman, Acting Director Corporate Services
Previous Meeting Reference	Ordinary Council Meeting 11 October 2022 - Item 12.6 – (142/2022)
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	<ol style="list-style-type: none"> 1. Proposed Shire of Ashburton Public Places and Local Government Property Local Law 2023 2. Shire of Ashburton Activities on Thoroughfares and Public Places and Trading Local Law 2013 3. Shire of Ashburton Local Government Property Local Law 2013 4. Shire of Ashburton Local Law Relating to the Management and Control of Public Swimming Pools

1. Report Purpose

Council is required to consider the proposed Shire of Ashburton Public Places and Local Government Property Local Law 2023 (refer to Attachment 1) which has been prepared as a result of the recent local law review.

The purpose of this report is to commence the process of making a new local law.

Council is requested to endorse the proposed Shire of Ashburton Public Places and Local Government Property Local Law 2023 for public consultation.

2. Background

The Shire currently has in place three local laws that regulate activities on local government property owned by it, and land under its care, control, and management:

- *Shire of Ashburton Activities on Thoroughfares and Public Places and Trading Local Law 2013,*
- *Shire of Ashburton Local Government Property Local Law 2013, and*
- *Shire of Ashburton Local Law Relating to the Management and Control of Public Swimming Pools.*

No comments were received in relation to these local laws during the review consultation period. As such, at its meeting held 11 October 2022, Council considered the review of its local laws and resolved, in part, as follows:

“Considers the outcome of local law reviews undertaken pursuant to section 3.16 of the Local Government Act 1995 and determines the:

- (a) Following local laws be repealed and replaced with new local laws:*

- (i) Activities on Thoroughfares and Public Places and Trading
Amendment Local Law 2013,*
- (ii) Local Government Property Local Law 2013,*
- (iii) Swimming Pools, Public Management and Control Local Law 2000,
and”*

3. Comments

During the recent local law review, it was highlighted that these three local laws can be combined into one and their application simplified.

The proposed Shire of Ashburton Public Places and Local Government Property Local Law 2023 is based on one made by the City of Greater Geraldton in 2020 which in turn comes from a model developed by the Western Australian Local Government Association. This has been modified to suit the Shire. In summary, rather than devising a set of rules for each type of property, its provisions apply across all areas with specific provisions about particular locations that might be unique such as golf courses, beaches, jetties, and the like.

Common items like definitions, modified penalties, notices and enforcement provisions apply to all areas of the local law, regardless of where a matter might physically be located, or the subject dealt with.

In summary it reflects the provisions of the local laws it is intended to replace, and deals with:

- A process to make ‘determinations’ about particular properties in terms of what they may or may not be used for (an initial list appears in Schedule 1 of the proposed local law),
- Activities that are prohibited,
- Activities where a permit is required, including street stalls, alfresco dining and the like,
- Placing of advertising signs,
- Behaviour on all property under the Shire’s care, control, and management,
- Matters that relate to particular Shire property such as:
 - Where functions are being held,
 - Golf courses,
 - Beaches,
 - Airports, and
 - Jetties and boat launching ramps.
- Activities in streets such as verge treatments, removal of crossovers, property numbering and the like,
- Leaving animals and shopping trolleys in public places,
- Permits and conditions that could be applied,
- Enforcement provisions such as:
 - Notices to do certain things (remove items from a thoroughfare, repair damage);
 - Modified penalties or ‘on the spot’ fines; and
 - Penalties that might apply where the Shire prosecutes a person for an offence or fails to comply with a notice.

Note that the proposed local law contains text boxes which are for explanatory purposes only and will be deleted from the official version published in the Government Gazette.

The process to make a local law is set out in section 3.12 of the *Local Government Act 1995* and requires public consultation. The results of the public consultation and feedback from the Minister for Local Government will be presented to Council for its consideration before it makes the local law.

4. Implications To Consider

4.1 Consultation

Section 3.12(3) of the *Local Government Act 1995* requires a local government to give local public notice stating that it proposes to make a local law, the purpose and effect of which is summarised in the notice, for a period of not less than six weeks after it first appears. A copy of the proposed local law must be given to the Minister for Local Government.

The purpose and effect of the proposed local law is:

Purpose

To regulate the care, control, and management of property of and under the care, control and management of the Shire including thoroughfares.

Effect

Some Shire property is set aside for particular uses, some activities are allowed only under a permit or under a determination, and others are restricted or prohibited. The local law also establishes offences for inappropriate behaviour in or on Shire property.

4.2 Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	4. Performance - We will lead the organisation, and create the culture, to deliver demonstrated performance excellence to the community.
Strategic Outcome	4.6 Visionary community leadership with sound, diligent and accountable governance
Strategy	3 Deliver best practice governance and risk management.

4.3 Council Policy

Nil

4.4 Financial

Current Financial Year

Costs associated with the public notice requirements have been included in the Annual Budget.

Future Financial Year(s)

Nil

4.5 Legislative

A local government may make local laws about property its owns or is under its care, control, and management. Section 3.12 of the *Local Government Act 1995* sets out the process to be followed when making, amending, or repealing local laws.

4.6 Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Compliance	Possible overlaps in current local laws.	Possible (3)	Moderate (3)	Moderate (5-9)	Council commences the process to combine the three affected local laws as recommended.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be medium.

5. Voting Requirements

Simple Majority

Officer Recommendation

That with respect to the proposed Shire of Ashburton Public Places and Local Government Property Local Law 2023, Council, instructs the Chief Executive Officer to,

1. In accordance with section 3.12(3)(a) of the *Local Government Act 1995*, give local public notice stating that:
 - (a) It is proposed to make a Shire of Ashburton Public Places and Local Government Property Local Law 2023, and a summary of its purpose and effect,
 - (b) Copies of the proposed local law may be inspected at the Shire offices,
 - (c) Submissions about the proposed local law may be made to the Shire within a period of not less than six weeks after the notice is given,
2. In accordance with section 3.12(3)(b) of the *Local Government Act 1995*, as soon as public notice is given, send a copy of the proposed local law to the Minister for Local Government,
3. In accordance with section 3.12(3)(c) of the *Local Government Act 1995*, supply a copy of the proposed local law to any person requesting it; and
4. Present the results of the public consultation to Council for consideration of any submissions received.

Council Decision **174/2022**

Moved **Cr M Lynch**

Seconded **Cr L Rumble JP**

That with respect to the proposed Shire of Ashburton Public Places and Local Government Property Local Law 2023, Council, instructs the Chief Executive Officer to,

- 1. In accordance with section 3.12(3)(a) of the *Local Government Act 1995*, give local public notice stating that:
 - (a) It is proposed to make a Shire of Ashburton Public Places and Local Government Property Local Law 2023, and a summary of its purpose and effect,**
 - (b) Copies of the proposed local law may be inspected at the Shire offices,**
 - (c) Submissions about the proposed local law may be made to the Shire within a period of not less than six weeks after the notice is given,****
- 2. In accordance with section 3.12(3)(b) of the *Local Government Act 1995*, as soon as public notice is given, send a copy of the proposed local law to the Minister for Local Government,**
- 3. In accordance with section 3.12(3)(c) of the *Local Government Act 1995*, supply a copy of the proposed local law to any person requesting it; and**
- 4. Present the results of the public consultation to Council for consideration of any submissions received.**

Carried 8/0

13 Infrastructure Services Reports

13.1 Pilbara Regional Waste Management Facility - Alliance Board Formation

File Reference	WM07
Applicant or Proponent(s)	
Author	S Noon, Acting Manager Waste Services
Authorising Officer	S Kane, Acting Director Infrastructure
Previous Meeting Reference	Ordinary Council Meeting 14 Jun 2022 - Item 18.3 – 087/2022
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Second notice to extend to the Amended Letter of Intent - Signed - Confidential

1. Report Purpose

Council is required to review the operational model at the Pilbara Regional Waste Management Facility (PRWMF), Onslow, which requires an Alliance Board to be established to create an operational and decision-making platform between the Asset Owner (Shire of Ashburton) and Operator (Pilbara Environmental Services).

The purpose of this report is to include an independent representative on the PRWMF Alliance Board.

Council is requested to authorise for the Chief Executive Officer to negotiate an amendment to the existing Letter of Intent (LOI) and Waste Services Agreement (Contract) to include an independent representative on the PRWMF Alliance Board.

2. Background

In May 2021, Shire of Ashburton (Shire) officers submitted a licence application under Part V, Division 3 of *Environmental Protection Act 1986* for the operation of the PRWMF.

A draft licence was issued by Department of Water and Environmental Regulation (DWER) on 25 November 2021, which required comment to be provided to DWER on the draft nature of the licence.

Following consideration of the comments, a final licence was issued on 22 December 2021 allowing the PRWMF to accept waste to the site, subject to conditions.

Both Pilbara Environmental Services (PES) and the Shire are working their way through the identified issues at the facility in order to get the facility operational.

In June 2022, Council amended the Alliance Board structure to include the Shire President as the Chair of the Board.

3. Comments

The facility is operating under a LOI (refer to the Confidential Attachment) which provides a mechanism for the facility to operate and for the contractor, PES to establish the site without formally entering a full operational contract.

Both the LOI and draft Contract refers to the establishment of an Alliance Board to create an operational and decision-making platform between the Shire and PES.

The current agreed make up of this board is for four (4) Shire and four (4) PES representatives plus the Shire President as the Chair.

The draft Contract refers to the following Shire Alliance Board members:

Chair: Shire of Ashburton President

Shire: Chief Executive Officer

Director Infrastructure Services

Director Community Services

Manager Waste Services

PES: PES Director

Joint Venture Manager

Environmental and Technical Manager

Landfill and Logistics Manager

Following further consideration, it is thought that an independent representative would add value to the Alliance Board structure and provide independent operational advice to the Board. This will then provide for a direct link into the broader Western Australian waste industry.

Any such amendment to the LOI and draft Contract will need to be considered and agreed by both parties. This proposed amendment is not considered to be a significant shift from the intent of the Alliance Board establishment with all other conditions still holding relevant.

It is recommended that Council authorise for the Chief Executive Officer to negotiate an amendment to the existing LOI and draft Contract to include an independent representative on the PRWMF Alliance Board.

4. Implications To Consider

4.1 Consultation

Executive Leadership Team

Pilbara Environmental Services

4.2 Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	2. Place - We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.
Strategic Outcome	2.1 Coordinated delivery of natural and built environment services and projects for the community.
Strategy	1 Develop and maintain key natural and built environment services partnerships, both internally and externally, to support Council’s vision.

4.3 Council Policy

Nil

4.4 Financial

Current Financial Year

The inclusion of an additional member onto the proposed PRWMF Alliance Board has minimal financial impact based on the consultancy rate and number of hours they tend to Alliance Board meetings.

Future Financial Year(s)

The inclusion of an additional member onto the proposed PRWMF Alliance Board has minimal financial impact based on the consultancy rate and number of hours they tend to Alliance Board meetings.

4.5 Legislative

The operation of a waste disposal facility is licenced under the *Environmental Protection Act 1986*.

4.6 Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
People	The Operator (PES) does not concur with the addition of an independent representative onto the proposed PRWMF Alliance Board.	Unlikely (2)	Major (4)	Moderate (5-9)	Early negotiation to address any concerns from both parties.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be medium.

5. Voting Requirements

Simple Majority

Ordinary Council Meeting Minutes

13 December 2022

Officer Recommendation

That with respect to the establishment of the Pilbara Regional Waste Management Facility Alliance Board Formation, Council,

1. Instructs the Chief Executive Officer to negotiate an amendment to the existing Letter of Intent and Waste Services Agreement to include an independent representative on the Pilbara Regional Waste Management Facility Alliance Board.
2. Should this negotiation be successful appoint Marcus Geisler as the nominated independent representative of the Pilbara Regional Waste Management Facility Alliance Board.

Council Decision **175/2022****Moved** **Cr R De Pledge****Seconded** **Cr M Lynch**

That with respect to the establishment of the Pilbara Regional Waste Management Facility Alliance Board Formation, Council,

1. **Instructs the Chief Executive Officer to negotiate an amendment to the existing Letter of Intent and Waste Services Agreement to include an independent representative on the Pilbara Regional Waste Management Facility Alliance Board.**
2. **Should this negotiation be successful appoint Marcus Geisler as the nominated independent representative of the Pilbara Regional Waste Management Facility Alliance Board.**

Carried 8/0

13.2 Mineral Resources Limited's Onslow Iron Project - Application to Realign a Section of Onslow-Peedamulla Road and Land Tenure Issues

File Reference	RD1016 & ED01
Applicant or Proponent(s)	Mineral Resources Limited
Author	S Kane, Acting Director Infrastructure
Authorising Officer	S Kane, Acting Director Infrastructure
Previous Meeting Reference	Ordinary Council Meeting 14 June 2022 - Item 13.2 – 076/2022
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	<ol style="list-style-type: none"> 1. Proposed Haul Road Map 2. Proposed Haul Road Design 3. Proposed Haul Road Realignment and Truck Maintenance Facility Map 4. Draft Road Construction, Maintenance and Use Deed 5. Map of roads to be closed 6. Constructed Onslow-Peedamulla Road and Road Reserve Map

1. Report Purpose

Council is required to review the Application by Mineral Resources Limited (MRL) to realign a section of Onslow-Peedamulla Road and to deal with land tenure issues associated with the proposed haul road.

The purpose of this report is to address the following road and land tenure matters associated with MRL’s Onslow Iron Project:

- Land tenure issues associated with historical “paper roads”.
- Relocation of a section of Onslow-Peedamulla Road reserve to the constructed location of the road.
- A proposed Road Construction, Maintenance and Use Deed associated with the realignment of a portion of Onslow-Peedamulla Road.

The report also seeks to provide background information for Council regarding the proposed haul road and the consultation and technical matters which have been considered in the planning of the proposed haul road and supporting infrastructure.

Council is requested to approve the proposed deviation of Onslow-Peedamulla Road and to authorise the Shire President and Chief Executive Officer to enter into a Deed which allows MRL to construct and maintain that section of road for the life of the mine.

2. Background

Council will be aware of the Onslow Iron Project and of ongoing negotiations with MRL regarding a range of matters associated with that development. In summary, MRL is developing an iron ore mine approximately 150 km east of Onslow.

The mine has a reported life of at least 30 years. MRL are planning to transport iron ore to the Port of Ashburton via a dedicated haul road. The concept is identical to a rail based project; but the haul vehicles are road trains.

This report specifically deals with issues related to the proposed haul road, supporting infrastructure and land tenure matters associated with constructed and unconstructed roads. Matters regarding accommodation and development within the town-site are not relevant to this report and have been the subject of separate reports to Council.

MRL (the proponent) has requested the Shire to realign a portion of Onslow-Peedamulla Road at its western end (refer to Attachment 3). The proponent has agreed to cover all costs associated with the realignment, to construct the proposed section of road as a sealed road, and to maintain that section of road for the entire life of the mine.

In addition to land tenure and road dedication issues associated with the proposed realignment of Onslow-Peedamulla Road, there are several historical roads (paper roads) which would require further closure, as well as a minor relocation of a section of the existing road reserve to the location of the existing constructed road (refer to Attachment 5).

The proposed realignment and relocation comprises Crown land (Lot 149 on DP22384) and lies wholly within the Peedamulla Pastoral Lease. Portions of the proposed road closures are located within this lot and pastoral lease and the remaining portions of proposed road closures lie within Unallocated Crown Land (UCL) Lot 150 on DP220207.

Further details regarding these matters are contained below.

3. Comments

Proposed Haul Road

As part of the Onslow Iron Project, a dedicated haul road is proposed from the mine site to the Port of Ashburton. It is intended for primarily safety reasons, that public interaction with the haul road will not be permitted. Maps of the proposed haul road are show in Attachment 1.

Basis of Design – Haul Road:

- The final width of the haul road corridor has not been fully designed but is anticipated to be in the order of 20-30m through Peedamulla Station.
- The haul road is being designed with 4m sealed lanes, 1m sealed shoulders and 0.5m unsealed shoulders.
- The haul truck road trains are approximately 52m long, weigh 425t and consist of three trailers. The road trains are intended to be operated autonomously, with a maximum speed of 80km/h.
- Only haul trucks, haul road maintenance equipment and vehicle maintenance/recovery services will be permitted to use the haul road when in autonomous operation.
- The proponent proposes to fully fence the haul road utilising a MRWA standard stock fence with upgraded specification in areas that are expected to have high stock density (eg. around water sources).

Through Peedamulla Station:

- The proponent advises that the station has formally agreed to the location of the proposed Onslow-Peedamulla Road diversion and has been involved with selecting the location of the haul road generally where it traverses the station.

- Three cattle/LV underpasses have been included within the Peedamulla Station area; these locations have been selected by the station. Where the haul road may affect cattle watering provision, the proponent is assisting Peedamulla Station with alternate arrangements.
- The haul road alignment is some 3kms south of the main Peedamulla buildings and campground. Modelling conducted by the proponent's consultants indicates noise levels are below the required thresholds. The haul road also avoids the Cane River Law Grounds, which are located at the Cane River causeway adjacent to Onslow-Peedamulla Road.
- The haul road crosses the Cane River approximately 4.8kms upstream of the existing causeway on Onslow-Peedamulla Road. The proponent is proposing a culvert structure with a high flow floodway in this location. The intention of the structure is that the culverts will convey flows up to a 1:2 year event with larger events overtopping the structure. It is anticipated this structure will provide minimal interference to both low flows and very large flood flows.

Further to the east:

- The haul road will go under North West Coastal Highway. A highway overpass will be constructed at that location.
- A dedicated service road will run parallel to the haul road from North West Coastal Highway to the mine site.
- There are also plans for a proposed overpass of Mt Stuart Road where the haul road crosses Mt Stuart Road (including an at-grade intersection for the service road). This will be subject to a separate report and a separate Road Use Agreement.
- Note that there is no service road from the North West Coastal Highway to the west (through Peedamulla Station). The haul road will be maintained from the road itself and from associated side tracks (much the same as a rail corridor).

Proposed Deviation of Onslow-Peedamulla Road

Overall context:

- As it leaves the Port of Ashburton, the haul road is intended to be located on the north side of the Warrirda Road reserve.
- The haul road will pass under Onslow Road via a grade separated interchange (public over, haul road under) before travelling southwards along the east side of the Onslow Road reserve.
- The haul road will then turn east toward the mine approximately where Onslow-Peedamulla Road intersects Onslow Road.
- To ensure safe public access, the proponent has proposed to move this intersection to the north and to construct a new 6km section of sealed road to intersect with the existing alignment. This would allow the old portion of Onslow-Peedamulla Road (approx. 4 km) to be closed.
- The new section of road will also be used to service the haul truck maintenance facility which is presently under construction in that location.

Basis of design – Onslow-Peedamulla Road deviation:

- The proponent has provided a basis of design for the new section of the road and basic drawings (refer to Attachment 2).

- In summary the new section of road will be sealed with 3.5m lanes, 0.5m sealed shoulders and 0.5m unsealed shoulders for the full 6kms.
- The new portion of road is designed to accommodate road trains and will be approved for RAV 10 use up to the entrance to the haul truck maintenance facility.
- From a stormwater drainage design perspective, culverts are being designed for a 1:2 year design flow with floodways traversable in a 1:10 year flow.
- The Onslow-Peedamulla Road diversion is not proposed to be fenced, however a cattle grid is proposed for the Onslow Road reserve boundary, equivalent to what exists now.
- The Onslow-Peedamulla Road diversion traverses land within a mining lease held by North West Solar Salt. The proponent has proposed three services culverts under the road alignment to assist them with future underground crossings of the road.
- The proponent considers that the re-aligned road will be a significant improvement on the existing road it replaces in terms of surface finish, drainage, and horizontal alignment.

To formalise the proposed new alignment, a dedication will need to be undertaken and, the then redundant section of the road, will need to be closed. This would entail a formal statutory process in accordance with the Part 5 of the *Land Administration Act 1997*.

The proponent has provided evidence to support the realignment and haul road from the Pastoral Leaseholder, however closure of the road will need to be formally advertised in accordance with the *Land Administration Act 1997*.

A more detailed plan showing the location of the truck maintenance facility, haul road and proposed realignment of Onslow-Peedamulla Road is shown in Attachment 3.

Proposed Road Construction, Maintenance and Use Deed

The proponent is proposing to enter into a Road Construction, Maintenance and Use Deed for which the proponent would:

- Pay all costs to gazette the new road reserve and close the existing reserve,
- Engage an engineering consultant to design the new road to RAV 10 standard,
- Submit the plans to the Shire for approval,
- Construct the new road as a full width sealed road for the length of the realigned section (including Shire inspections during the construction),
- Perform all maintenance activities on the realignment until operations cease,
- Pay for the Shire's legal costs regarding the review and preparation of the Deed, and
- Allow for the new intersection with Onslow Road to be approved by and constructed to Main Roads WA standards.

Shire staff have reviewed a draft of the proposed Deed as provided by the proponent. Solicitors have been engaged to review and produce a marked-up copy of the proposed Deed based on instructions provided by Shire staff.

That marked-up version of the Deed has been provided back to the proponent. That version of the Deed is attached (refer to Attachment 4). Further discussion with the proponent is underway with the aim of finalising the draft Deed in the very near future.

Closures of sections of several unconstructed road reserves (Paper Roads)

There are several unconstructed roads (paper roads) that either intersect with, or cross over the proposed haul road route. It is believed that these are likely historical roads that have not been in use for a significant amount of time and have never been constructed. As these roads are not constructed and not used, it is considered prudent to close these road reserves to rationalise the land tenure in the area and avoid any possible conflicts.

An overview of the proposed paper roads to be closed (including the proposed road deviation at the western end of Onslow-Peedamulla Road reserve) are attached and shown as 'roads to be closed' (refer to Attachment 5).

To ensure these road closures do not negatively impact pastoral leaseholders, native title holders and the general public, the closure of these roads will be advertised in accordance with section 58 of the *Land Administration Act 1997*.

The Shire is working on an ongoing road rationalisation project of all roads within the Shire (constructed and unconstructed, dedicated, and undedicated) and the subject roads identified to be closed as a part of this project are also roads that have been identified for closure as a part of this ongoing road rationalisation project.

Relocation of a section of Onslow-Peedamulla Road reserve (un-surveyed road) to the constructed location of the road

The existing Onslow-Peedamulla Road reserve is not located along the actual constructed road (which is not an uncommon situation, especially for rural unsealed roads). In order to close the existing Onslow-Peedamulla Road, it is first necessary to ensure that the constructed road is located within the road reserve.

The location of the constructed Onslow-Peedamulla Road is shown in Attachment 6. The line in dashed yellow shows the constructed road and the location of the road reserve is shown in green (as a road to be closed).

Since the road reserve does not depict the actual location of the constructed road, it has been proposed that this section of Onslow-Peedamulla Road reserve be realigned to reflect the actual location of the constructed road.

As Onslow-Peedamulla Road is an un-surveyed road, its position is considered somewhat uncertain. Landgate has agreed to the amendment of this portion of the road reserve to contain the constructed road as per the attachment.

It has been confirmed by Landgate that this realignment does not require ministerial consent due to the un-surveyed nature of the road. This also removes any requirements for survey costs or other costs associated with the realignment.

4. Implications To Consider**4.1 Consultation**

Mineral Resources Limited

Manager Land Asset and Compliance

Department of Planning, Lands and Heritage

Landgate

4.2 Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	2. Place - We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.
Strategic Outcome	2.8 Safe and interconnected transport networks for the community
Strategy	2 Manage roads, pathways, and other transport infrastructure according to need and use.

4.3 Council Policy

ENG13 Road Management Policy

The Shire of Ashburton manages its road network to minimise preventable expenditure.

4.4 Financial

Current Financial Year

All costs associated with the Road Construction, Maintenance and Use Deed, including legal costs will be borne by the proponent – Mineral Resources Limited.

All costs regarding the land tenure matters associated with the road dedication and closure, together with any and all costs associated with closing “paper roads” will also be borne by the proponent – Mineral Resources Limited.

Future Financial Year(s)

Nil

4.5 Legislative

Road Traffic Act 2008

Section 132(4) - permits a local government and person who may become liable for the cost of repairs to enter into an agreement providing for the person to pay compensation to the local government thereby avoiding being the subject of section 132(2) proceedings.

Land Administration Act 1997

Section 56 - outlines the process for dedicating land as a road.

Section 58 - outlines the process for closing roads, including advertising requirements.

4.6 Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	Community unhappy with proposed asset transfer.	Unlikely (2)	Minor (2)	Low (1-4)	Transparency in transaction. Replacement asset will provide significantly higher standard of service.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

5. Voting Requirements

Simple Majority

Officer Recommendation

That with respect to the application by Mineral Resources Limited to realign a section of Onslow-Peedamulla Road and to deal with land tenure issues associated with the proposed haul road, Council,

1. Authorises the Chief Executive Officer to negotiate and enter into a Road Construction, Maintenance and Use Deed and once consensus is reached, authorises the Shire President and Chief Executive Officer to engross the Deed between the Shire of Ashburton and Mineral Resources Limited.
2. Provide in-principle support for the taking of land for the deviation of Onslow-Peedamulla Road reserve as shown in Attachment 6 and to dedicate this land as a road under Section 56 of the *Land Administration Act 1997*, subject to an agreement being entered into between the Shire of Ashburton and Mineral Resources Limited, beforehand, noting the Shire of Ashburton will not be liable for any costs involved with surveying or Deposited Plan preparation of the new road reserve and subject to Shire of Ashburton review and final approval of the detailed road design package, once completed.
3. Authorise the Chief Executive Officer to make request to the Minister for Lands pursuant to Section 58 of the *Land Administration Act 1997* to close the sections of roads identified for closure as shown in Attachment 5.
4. Indemnifies the Minister for Lands and Shire of Ashburton with regards to the above actions associated with the Onslow-Peedamulla Road realignment.

Council Decision **176/2022**

Moved **Cr T Mladenovic**

Seconded **Cr L Rumble JP**

That with respect to the application by Mineral Resources Limited to realign a section of Onslow-Peedamulla Road and to deal with land tenure issues associated with the proposed haul road, Council,

- 1. Authorises the Chief Executive Officer to negotiate and enter into a Road Construction, Maintenance and Use Deed and once consensus is reached, authorises the Shire President and Chief Executive Officer to engross the Deed between the Shire of Ashburton and Mineral Resources Limited.**
- 2. Provide in-principle support for the taking of land for the deviation of Onslow-Peedamulla Road reserve as shown in Attachment 6 and to dedicate this land as a road under Section 56 of the *Land Administration Act 1997*, subject to an agreement being entered into between the Shire of Ashburton and Mineral Resources Limited, beforehand, noting the Shire of Ashburton will not be liable for any costs involved with surveying or Deposited Plan preparation of the new road reserve and subject to Shire of Ashburton review and final approval of the detailed road design package, once completed.**
- 3. Authorise the Chief Executive Officer to make request to the Minister for Lands pursuant to Section 58 of the *Land Administration Act 1997* to close the sections of roads identified for closure as shown in Attachment 5.**
- 4. Indemnifies the Minister for Lands and Shire of Ashburton with regards to the above actions associated with the Onslow-Peedamulla Road realignment.**

Carried 8/0

14 People and Place Reports

Deputy Shire President Cr M Lynch disclosed an impartiality interest in Item 14.1 (detailed in Item 5.2).

Cr T Mladenovic disclosed an indirect financial interest in Item 14.1 (detailed in Item 5.2).

Cr L Rumble JP disclosed a direct financial interest in Item 14.1 (detailed in Item 5.2).

Cr A Smith disclosed an impartiality interest in Item 14.1 (detailed in Item 5.2).

Cr A Smith disclosed an indirect financial interest in Item 14.1 (detailed in Item 5.2).

Cr A Sullivan disclosed a direct financial interest in Item 14.1 (detailed in Item 5.2).

At 1:45 pm, Cr Alana Sullivan left the meeting.

At 1:45 pm, Cr Audra Smith left the meeting.

14.1 Response to Tom Price Drive-in Petition

File Reference	GV04
Applicant or Proponent(s)	Tom Price Drive-in Committee 2022
Author	B Mckay, Manager Town Planning
Authorising Officer	K Donohoe, Chief Executive Officer
Previous Meeting Reference	Ordinary Council Meeting 8 November 2022 - Item 7.1 – 149/2022
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	

1. Report Purpose

In accordance with the *Shire of Ashburton Standing Orders Local Law 2012*, Council is required to deliberate and report on matters contained within petitions.

The purpose of this report is to consider a petition that was received at the Ordinary Council Meeting held on 8 November 2022, for the Tom Price Drive-in.

Council is requested to consider the response to the petition and accept the path forward in relation to the points raised in the petition.

2. Background

At the Council meeting held on 8 November 2022, a petition was submitted and received by the Shire President.

The petition was submitted with a total of 1050 signatures.

The Governance team reviewed the signatories in accordance with the relevant criteria and confirmed 488 valid signatures.

The petition itself requested that if the current Drive-in site is proposed to be demolished within the Community Lifestyle Infrastructure Plan (CLIP), Council is requested to guarantee a suitable replacement facility will be provided.

3. Comments

In considering the items raised in the petition, consultation was undertaken with the relevant department being People and Place – Town Planning.

Generally, the concerns raised within the petition, are matters that have been considered as part of the CLIP. The CLIP will be the fundamental guiding document to shape Tom Price and Paraburdoo to 2035 and beyond, identifying strategies and developing masterplans that reaffirm Tom Price and Paraburdoo as vibrant, liveable, healthy, and safe places to live with access to modern facilities.

Early in the consultation process it was identified that housing was a fundamental barrier for growth within Tom Price. As such Lot 842 Stadium Road has been identified as being the most appropriate site to create a super lot to accommodate smaller multi residential/service worker housing to achieve greater housing diversity in Tom Price.

Whilst redevelopment of Lot 842 is proposed in the draft CLIP, it is also being offset by a proposal to develop a new Drive-in at Lot 58 Poinciana Street (the golf course).

It is intended that the draft CLIP will be presented for Council endorsement early in 2023.

From an officer’s perspective, the most appropriate way for Council to consider such items is through the planning process. It is considered that these matters will adequately be addressed within the CLIP report associated.

4. Implications To Consider

4.1 Consultation

Executive Leadership Team

4.2 Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	1. People - We will support opportunities for the community to be safe, socially active, and connected.
Strategic Outcome	1.1 Coordinated delivery of social services and projects for the community
Strategy	3 Provide safe and welcoming centres to help address social isolation in the community.

4.3 Council Policy

Nil

4.4 Financial

Current Financial Year

Nil

Future Financial Year(s)

There will be a financial impact if the Drive-in site is moved however, it is expected that external funding opportunities are explored.

4.5 Legislative

Clause 6.10(2) of the *Shire of Ashburton Standing Orders Local Law 2012* states that the relevant officer is to include the petition in their deliberations and report on the matter that is the subject of the petition.

4.6 Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	Community backlash when no consideration for the Drive-in site is given.	Possible (3)	Minor (2)	Moderate (5-9)	Adopt the officer's recommendation.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be medium.

5. Voting Requirements

Simple Majority

Officer Recommendation

That with respect to the petition regarding the relocation of the existing Drive-in site, Council, acknowledge the community sentiment and note the matters raised within the petition will be considered when the draft Community Lifestyle Infrastructure Plan is presented for Council endorsement in 2023.

Council Decision	177/2022
Moved	Cr R De Pledge
Seconded	Cr M Lynch
That with respect to the petition regarding the relocation of the existing Drive-in site, Council, acknowledge the community sentiment and note the matters raised within the petition will be considered when the draft Community Lifestyle Infrastructure Plan is presented for Council endorsement in 2023.	
Carried 6/0	

Deputy Shire President Cr M Lynch disclosed an indirect financial interest in Item 14.2 (detailed in Item 5.2).

Cr T Mladenovic disclosed an indirect financial interest in Item 14.2 (detailed in Item 5.2).

Cr L Rumble JP disclosed a direct financial interest in Item 14.2 (detailed in Item 5.2).

Cr A Smith disclosed an indirect financial interest in Item 14.2 (detailed in Item 5.2).

Cr A Sullivan disclosed a direct financial interest in Item 14.2 (detailed in Item 5.2).

At 1:47 pm, Cr Matthew Lynch left the meeting.

At 1:47 pm, Cr Linton Rumble JP left the meeting.

At 1:47 pm, Cr Audra Smith returned to the meeting.

14.2 Proposed Amendment to the Karijini Masterplan

File Reference	JAC.3010
Applicant or Proponent(s)	Hamersley Iron Pty Ltd/Pilbara Iron Pty/Ltd
Author	B Mckay, Manager Town Planning
Authorising Officer	K Donohoe, Chief Executive Officer
Previous Meeting Reference	Ordinary Council Meeting 13 September 2022 - Item 13.12 – 128/2022
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	<ol style="list-style-type: none"> 1. Karijini Masterplan 2. Applicants Submission 3. Proposed Amendment to Karijini Masterplan

1. Report Purpose

Council is required to consider a request from Hamersley Iron Pty Ltd/Pilbara Iron P/L (subsidiary companies of Rio Tinto) to amend the Karijini Masterplan.

The purpose of this report is to consider the applicant’s request.

Council is requested to support the proposed amendment.

2. Background

In July and August 2004, Council considered how to release urgently needed urban land within the towns of Tom Price and Paraburdoo.

Council decided to support a modification of the Shire’s Local Planning Scheme No.7 to include a Special Use Zone, capable of accommodating tourist and transient workers accommodation, as well as residential development on the eastern side of Central Road, south of the Tom Price High School and around the Karijini Lodge Complex (now known as Windawarri Lodge).

A requirement of the Special Use Zone under the Local Planning Scheme is that a Master Plan/Management Plan be prepared for the entire area covered by the 'Special Use', prior to the site being developed.

On 10 December 2004 both the Management Plan and Transient Workers Accommodation were supported by Council and the Karijini Masterplan adopted for the site area (Attachment 1).

As the subject property is Crown Land, the Department of Planning, Lands and Heritage (DPLH) entered into a special lease with Pilbara Iron P/L to facilitate land tenure over the site.

On 7 July 2022 the Shire received formal notification that DPLH was considering a proposal from Hamersley Iron Pty Ltd to issue a new lease, over a portion of Lot 3010 for "Workers Accommodation Facility", replacing a portion of the existing lease which was due to expire, and requested comment.

The new lease proposal included the expansion of Hamersley Iron's Transient Workforce Accommodation lease area into the area defined as Area B.

The expansion of the workforce accommodation was in accordance with the Shire's Local Planning Scheme No.7, on the basis that the special use provisions allow for 'Transient Workforce Accommodation' within the zone. However, the proposal did not align with the Karijini Masterplan as drafted in 2004.

At the meeting held 13 September 2022, Council resolved, in respect to the proposed Section 79 *Land Administration Act 1997* Lease over a portion of Lot 3010 on Deposited Plan 51300, as follows:

- a) request the Shire CEO advise DPLH that the proposed lease was supported; and*
- b) if the lease was approved by DPLH, instruct the CEO to request an amendment to the Karijini Masterplan be undertaken to accurately reflect the desired future layout and design of the development.*

3. Comments

Hamersley Iron Pty Ltd/ Pilbara Iron P/L (subsidiary companies of Rio Tinto) made a submission to amend the Karijini Masterplan (Attachment 2 and 3). The amendment incorporates the following:

1. Land previously identified as 'Tourism/Recreation' in Area B to be designated 'Workforce Accommodation' with the potential building design and layout that could apply for the purpose of Workforce Accommodation.
2. Extension of the internal one-way loop road currently around Area A to Area B in order to integrate the two areas.
3. Additional shared facility buildings to support flexibility in use of existing workforce accommodation allowing greater utilisation of the existing rooms with transit/shower/locker blocks, central to existing and potential future accommodation.

The amendment also incorporates minor updates to reflect works that have been undertaken, land tenure arrangements that have occurred and decisions made since preparation of the 2004 Management Plan, including the 2012 Addendum.

These minor updates include:

- Removal of potential residential lots on Privet Street. This proposed development was removed from the Masterplan by a 2005 decision of Council as the area was required for drainage purposes,

- Construction and dedication of Strothers Court,
- Removal of the east-west road connecting Central Road to the cul-de-sac head of Strothers Court. A pedestrian access way (PAW) was constructed, and a PAW reserve (R49456) has been created over the land, and,
- Creation of drainage reserves adjacent to Central Road (R49455).

The proposed expansion of 'Lot A' portion of the 'Windawarri Lodge' into 'Lot B', aligns with the current strategic direction and the desired urban character that has previously supported in similar matters pertaining to transient workforce accommodation.

The expansion of the workforce accommodation is in accordance with the Shire's Local Planning Scheme No.7, on the basis that the special use provisions allow for 'Transient Workforce Accommodation' within the zone.

The new lease, reflecting the proposed amendments to the masterplan, was also supported by Council.

4. Implications To Consider

4.1 Consultation

The proposed amendment was advertised for a 14-day period, ending 15 November 2022, with no submissions being received. The Executive Leadership Team was also consulted.

4.2 Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	2. Place - We will provide sustainable, purposeful, and valued built and natural environment opportunities for the community.
Strategic Outcome	2.1 Coordinated delivery of natural and built environment services and projects for the community
Strategy	3 Provide professional leadership and advice to assist Council.

4.3 Council Policy

Nil

4.4 Financial

Current Financial Year

Nil

Future Financial Year(s)

Nil

4.5 Legislative

Shire of Ashburton Town Planning Scheme No. 7

Clause 4.4.2 of LPS 7

Appendix 3 – Special Use Zone

The above parts of the Local Planning Scheme provide guidance to the proponent on what documentation and information is required to be provided to the Shire, prior to the matter being considered.

4.6 Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	Council does not support the amendment to the Masterplan.	Possible (3)	Insignificant (1)	Low (1-4)	Adopt the officer's recommendation.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

5. Voting Requirements

Simple Majority

Officer Recommendation

That with respect to the Karijini Masterplan, Council, endorses the proposed amendment as shown in Attachment 3.

Council Decision 178/2022

Moved Cr T Mladenovic

Seconded Cr A Smith

That with respect to the Karijini Masterplan, Council, endorses the proposed amendment as shown in Attachment 3.

Carried 5/0

At 1:49pm, Cr Matthew Lynch returned to the meeting.

At 1:49pm, Cr Alana Sullivan returned to the meeting.

Cr L Rumble JP disclosed an impartiality interest in Item 14.3 (detailed in Item 5.2).

At 1:50pm, Cr L Rumble JP returned to the meeting.

14.3 Acceptance of Community Support Grant Allocations

File Reference	REP2247
Applicant or Proponent(s)	Various
Author	C Galliers, Manager Community Services
Authorising Officer	K Donohoe, Chief Executive Officer
Previous Meeting Reference	Ordinary Council Meeting 8 November 2022 – Item 14.3 (item was lost)
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	Nil

1. Report Purpose

Council is required to consider the Community Support Grants in accordance with Council Policy REC08 Community Donations, Grants and Funding Policy (REC08), with applications closing 31 August 2022. These grants are provided as in-kind and/or financial assistance to enable community groups to deliver quality programs, community events and services.

The purpose of this report is to provide the applications to Council for review. At the close of the application period 10 applications were received for Community Support Grants.

Council is requested to support the 10 applications submitted by multiple clubs across the Shire of Ashburton (the Shire).

2. Background

The Shire supports the following grants under REC08 as follows -

Community Support Grant

Offered in two funding rounds each year in July and February these grants are similar in purpose to Small Assistance Donations however they offer a value up to \$2500 and applications are considered by Council.

At the close of the July 2022 round, 10 applications were received, as follows –

- Onslow – One (1) application,
- Paraburdoo – Four (4) applications, and
- Tom Price – Five (5) applications.

REC08 requires as a minimum, the following criteria must be met to be successful –

- Applicant is to reside or operate within the Shire, or be able to show a direct and substantial benefit to residents within the Shire,
- Assistance is not available retrospectively,
- Funds are to be used only for the purpose for which they are given or via agreed variations,

- Successful applicants are required to complete an acquittal report and submit this to the Shire within three (3) months on the agreed completion date, and
- Applicants who do not submit an acquittal will not be considered for future funding and may be requested to return unused funds.

Council may wish to provide funding to applications which did not/do not comply.

3. Comments

The Community Support Grant funding was promoted directly to clubs and organisations via email, public notice boards, the Shire website, and social media platforms.

All applications have been assessed on the –

- criteria outlined in REC08,
- general conditions, and
- criteria and compliance information provided.

The summary of the applications are as follows –

Onslow	
Club/ Organisation:	<i>Onslow School P&C Association</i>
Project:	Establishing online uniform shop for Onslow School
Project Estimate:	\$960.00
Funding Sought:	\$960.00
In-Kind requested:	\$0.00
Is this Compliant?	Yes
Suggested Action:	Approve Application

Paraburdoo	
Club/ Organisation:	<i>St John Ambulance Paraburdoo Sub Centre</i>
Project:	LE5 Series LBG Breath Tester Complete System for the volunteers at the sub centre
Project Estimate:	\$2107.60
Funding Sought:	\$2107.60
In-Kind requested:	\$0.00
Is this Compliant?	Yes
Suggested Action:	Approve Application

Paraburdoo	
Club/ Organisation:	<i>Lifestyle Centre</i>
Project:	Wellness Fitness classes – To cover the costs of the 6-week challenge programme to deliver to Paraburdoo, run by Woman Wellness Centre and the Travel from Tom Price to Paraburdoo.
Project Estimate:	\$3000.00
Funding Sought:	\$2500.00
In-Kind requested:	\$0.00
Is this Compliant?	Yes
Suggested Action:	Approve Application

Paraburdoo	
Club/ Organisation:	<i>Paraburdoo Horse Club</i>
Project:	Arena fencing upgrade
Project Estimate:	\$2000.00
Funding Sought:	\$2000.00
In-Kind requested:	\$500.00 (Use of equipment to clear Grounds – Loader, Bob cat) Equipment is currently not available due to Ongoing works
Is this Compliant?	Yes
Suggested Action:	Approve Application for \$2000.00 cash funding

Paraburdoo	
Club/ Organisation:	<i>Paraburdoo Golf Club</i>
Project:	Fix the reticulation system and purchase a new chainsaw and helmet (or appropriate equipment to maintain the trees surrounding the course that become a problem).
Project Estimate:	\$3000.00
Funding Sought:	\$2500.00
In-Kind requested:	\$0.00
Is this Compliant?	Yes
Suggested Action:	Approve Application

Tom Price	
Club/ Organisation:	<i>Tom Price Primary School P&C Association</i>
Project:	Fans for school undercover area.
Project Estimate:	\$30000.00
Funding Sought:	\$2500.00
In-Kind requested:	\$0.00
Is this Compliant?	Yes
Suggested Action:	Approve Application

Tom Price	
Club/ Organisation:	<i>Tom Price Touch Association</i>
Project:	Tom Price Junior Touch Football – 10-week skills development program and equipment.
Project Estimate:	\$2500.00
Funding Sought:	\$2500.00
In-Kind requested:	\$0.00
Is this Compliant?	Yes
Suggested Action:	Approve Application

Tom Price	
Club/ Organisation:	<i>Fortescue Cricket Association</i>
Project:	To purchase a range of club equipment to provide to the clubs and ground hire with lights for the season.
Project Estimate:	\$5000.00
Funding Sought:	\$1000.00
In-Kind requested:	\$1500.00 – Ground hire with lights for the season
Is this Compliant?	Yes
Suggested Action:	Approve Application

Tom Price	
Club/ Organisation:	<i>Tom Price Community Garden</i>
Project:	Help us bloom for 2023 - Refresh and refill the beds with good, raised garden bed soil, fertiliser, manures, mulch and seedlings.
Project Estimate:	\$2500.00
Funding Sought:	\$2500.00 TP Community Garden Club have recently received a \$500 Small assistance donation, as per REC08 a total of \$2500 per financial year can be applied for.
In-Kind requested:	\$0.00
Is this Compliant?	Yes
Suggested Action:	Approve Application for \$2000.00 cash funding

Tom Price	
Club/ Organisation:	<i>North Tom Price Primary School P&C</i>
Project:	New portable PA and speaker system for North Tom Price Primary School events.
Project Estimate:	\$3638.00
Funding Sought:	\$2500.00
In-Kind requested:	\$0.00
Is this Compliant?	Yes
Suggested Action:	Approve Application

4. Implications To Consider

4.1 Consultation

Executive Leadership Team

Infrastructure Services Team

Relevant clubs and associations

4.2 Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	1. People - We will support opportunities for the community to be safe, socially active, and connected.
Strategic Outcome	1.2 Communities connected with opportunities
Strategy	4 Support and develop sustainable clubs and groups, providing opportunities for meaningful participation in arts, culture, sport, and recreation.

4.3 Council Policy

REC08 provides the guidelines for the applications and the criteria for assessment.

4.4 Financial

Current Financial Year

The adopted budget provides \$50,000 for both rounds of Community Support Grants funding.

The request for assistance (cash and in-kind) for Community Support Grants, which have a suggested action to support (10 applications), is \$18,067.67 in direct funding and \$4,000 in in-kind assistance. Should all applications be approved the total funding is \$18,067.67 and \$4,000 in kind.

Future Financial Year(s)

Should Council adopt the recommended resolution the General Ledger Account CU24075 will have \$27,932.33 remaining for the second round of Community Support Grants held in February 2023.

4.5 Legislative

Local Government Act 1995

Section 6.7 – Municipal fund

Money held in the municipal fund may be applied towards the performance of functions and the exercise of the powers conferred on the local government by the *Local Government Act 1995* or any other written law.

4.6 Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

heme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Reputation (social/community)	Unsuccessful applicants publicly criticise the Shire.	Possible (3)	Insignificant (1)	Low (1-4)	Ensure appropriate Policy procedures are in place and followed. Officers to collaborate with Clubs to improve future applications.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

Additional Information

At its meeting held 8 November 2022, Council did not approve the applications for Community Support Grants pending further consultation with elected members.

On 16 November 2022, an email was sent to all elected members requesting feedback on the Community Support Grant applications. Feedback was received from two elected members. Feedback received from one elected member suggested amendments to the officer recommendation however, these amendments were considered to conflict with REC08 therefore, the officer recommendation from the November Ordinary Council Meeting has not been altered.

5. Voting Requirements

Simple Majority

Officer Recommendation

That with respect to the request for Council to support the Round 1 2022/2023 Community Support Grant Applications, in accordance with Council Policy REC08 Community Donations, Grants and Funding, Council, approves the applications from the following groups to the values below, and for the summarised purposes above:

- a) Onslow School P&C for \$960.00,
- b) St John Ambulance Paraburdoo Sub Centre for \$2107.00,
- c) Lifestyle Centre for \$2500.00,
- d) Paraburdoo Horse Club for \$2000.00,
- e) Paraburdoo Golf Club for \$2500.00,
- f) North Tom Price Primary School P & C for \$2500.00,
- g) Tom Price Community Garden for \$2000.00,
- h) Tom Price Primary School P&C Associations for \$2500.00,
- i) Tom Price Touch Association for \$2500.00, and
- j) Fortescue Cricket Association for \$2500.00.

Council Decision **179/2022**

Moved **Cr M Lynch**

Seconded **Cr T Mladenovic**

That with respect to the request for Council to support the Round 1 2022/2023 Community Support Grant Applications, in accordance with Council Policy REC08 Community Donations, Grants and Funding, Council, approves the applications from the following groups to the values below, and for the summarised purposes above:

- a) Onslow School P&C for \$960.00,**
- b) St John Ambulance Paraburdoo Sub Centre for \$2107.00,**
- c) Lifestyle Centre for \$2500.00,**
- d) Paraburdoo Horse Club for \$2000.00,**
- e) Paraburdoo Golf Club for \$2500.00,**
- f) North Tom Price Primary School P & C for \$2500.00,**
- g) Tom Price Community Garden for \$2000.00, and**
- h) Tom Price Primary School P&C Associations for \$2500.00.**

Carried 8/0

Reason for change:

Tom Price Touch Association and Fortescue Cricket Association applications are not supported.

Deputy Shire President Cr M Lynch disclosed an indirect financial interest in Item 14.4 (detailed in Item 5.2).

Cr T Mladenovic disclosed an indirect financial interest in Item 14.4 (detailed in Item 5.2).

Cr L Rumble JP disclosed a direct financial interest in Item 14.4 (detailed in Item 5.2).

Cr A Smith disclosed an indirect financial interest in Item 14.4 (detailed in Item 5.2).

Cr A Sullivan disclosed a direct financial interest in Item 14.4 (detailed in Item 5.2).

At 1:51 pm, Cr Linton Rumble JP left the meeting.

At 1:51 pm, Cr Audra Smith left the meeting.

At 1:51 pm, Cr Alana Sullivan left the meeting.

14.4 Endorsement of the Shire of Ashburton Event Plan

File Reference	CS22
Applicant or Proponent(s)	Not Applicable
Author	C Galliers, Manager Community Services
Authorising Officer	C McGurk, Director Projects and Procurement
Previous Meeting Reference	Ordinary Council Meeting 12 July 2022 - Item 14.2 – 159/2022
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Shire of Ashburton Event Plan - Confidential

1. Report Purpose

Council is required to consider the proposed Shire of Ashburton Event Plan (refer to Attachment 1) which has been prepared to provide direction for the delivery of Council events and provision of support to the community, including local clubs, groups, and organisations.

The purpose of this report is to present an annual program that seeks to confirm the selection, support and delivery of events guided by the Shire’s overarching strategic direction and funding opportunities.

Council is requested to endorse the proposed Shire of Ashburton Event Plan and its delivery.

2. Background

The Shire’s Strategic Community Plan 2022-2032 defines its commitment to building vibrant and active communities through the delivery of the following objectives:

- Connected, caring, and engaged communities,
- Sustainable services, clubs, associations, and facilities, and
- A rich cultural life.

Shire events are held throughout the four towns located within the Shire, with each community encouraged to attend and enjoy these activities. The Shire recognises that events and activities can play a key role in building vibrant communities through:

- Providing opportunities for cultural enrichment, leisure, and arts,
- Enhancing each town's sense of belonging through improving social connection and making each town a place where people feel welcome and engaged,
- Fostering partnerships and collaboration within the community,
- Promoting social and cultural diversity, ensuring events and activities are inclusive,
- Providing community members with an opportunity to be active and empowered to provide feedback on the delivery of Shire events and activities, and
- Developing and promoting sustainability practices, capacity building and skill development opportunities.

The Shire's Communities Team provides and supports a large number of events held across all four towns. These events make our Shire a vibrant, social, and cultural place to live and enrich the lives of our residents, providing opportunities that are not readily available in remote areas. The following annual events have been delivered across the Shire through the assistance of partnership funding from Rio Tinto Iron Ore and Chevron Australia –

- Australia Day celebration
- School Holiday Program
- ANZAC Day celebration
- NAIDOC Week activities
- Regional Arts WA Touring performance
- Harmony Day
- Reconciliation Week
- Welcome to Town event (x2 annually)
- Reconciliation Week celebrations.

Some of the many other optional events the Shire delivers include:

- Comedy Night
- Karaoke Night
- Gala
- Youth activation
- Sporting workshops and development/skills training
- Mental Health workshop and event
- Remembrance Day
- International Women's Day event
- Father's Day event
- Mother's Day event
- Science Week
- Live music performance
- Silent Disco
- Geeks and Freaks Gaming event
- Colour Fun Run
- Thank A Volunteer Day
- Active Ashburton Awards
- Halloween Disco
- Art Mural Competition
- Paint N Sip
- Trick or Treat Trail

- Showcase in Pixels
- Easter Hunt
- Christmas Carols
- Christmas Lights Competition.

This extensive events list has been delivered annually despite the Shire having no existing events strategy or equivalent. As a result, there has been no guidelines in regard to what events the Shire provides and supports. Although a diverse range of events has been delivered, a plan that ensures the right mix and timing of events as well as alignment with the Shire's strategic direction, budget and resourcing capabilities is beneficial. This report seeks to confirm a coordinated and balanced calendar of events and activities that aim to increase the liveability and wellbeing of the communities within the Shire.

3. Comments

Events and activities play an important role in the Shire's social fabric, they can build the Shire's profile and reputation as a thriving place to live and work. Events bring communities together, providing entertainment and celebrating our unique heritage, environment, and special interests. They contribute to residents having a sense of belonging and pride for their community, as well as developing skills and social connection opportunities for volunteers.

To establish a strategic approach to the Shire's community development planning that focuses on building social capital, developing community capability and addressing social isolation and dislocation across the Shire, an annual events program will provide Council with adequate resourcing and service delivery expectations that will ensure the objective of fostering connected, caring, and engaged communities is met.

A strategic and transparent approach to events and activities will assist Council to:

- Maximise opportunities for local community organisations and businesses,
- Attract regional tours and performances to the Shire against strong competition, placing the Shire on the WA touring map for entertainers,
- Balance the value of our funded events to enable support of our Shire funded community events,
- Optimise existing community facility use when hosting events and activities to ensure positive activation of spaces,
- Proactively seek ongoing opportunities to leverage additional community, government and business involvement, support, and resources to enhance the wider community needs, and
- Support local clubs and groups to be successful and sustainable, with well-planned opportunities for capacity building and development.

The proposed Event Plan (refer to Attachment 1) seeks to determine what events and activities Council wishes to progress with and their proposed funding arrangements. Those that are proposed to be funded through Rio Tinto Iron Ore's Partnership Agreement, will be progressed through the approval process of the draft Inspire Agreement. The events highlighted as part of the Working Together Onslow are reflective of the approved Partnership Agreement with Chevron Australia as endorsed by Council at the 8 November 2022 Ordinary Council Meeting. The Event Plan incorporates both general events that are expected to be delivered annually, and several optional events and activities which require a degree of flexibility regarding their timing and details, to allow for mitigating circumstances in their delivery.

It is important to note that the proposed Event Plan reflects a proposed service delivery of annual events and activities, noting not all aspects have been delivered this year due to operational and resourcing requirements.

4. Implications To Consider**4.1 Consultation**

Executive Leadership Team

Communities Team

4.2 Strategic Community Plan

Shire of Ashburton Strategic Community Plan 2022-2032

Strategic Objective	1. People - We will support opportunities for the community to be safe, socially active, and connected.
Strategic Outcome	1.2 Communities connected with opportunities
Strategy	3 Provide, promote, and deliver social and cultural community celebrations, events, and activities.

4.3 Council Policy

Nil

4.4 FinancialCurrent Financial Year

If the proposed Event Plan is endorsed by Council, the delivery of events will be funded as outlined in the attachment. Costs associated will relate to the two partnership funding agreements with both Rio Tinto Iron Ore and Chevron Australia, as well as the Shire's Initiatives and Events budget.

Future Financial Year(s)

If the proposed Event Plan should be endorsed by Council, it will allow for a targeted and consistent approach to community deliverables for events and club development through each financial years' budget, supported by both partnership funding agreements.

4.5 Legislative

Local Government Act 1995

Section 6.7 – Municipal fund

Money held in the municipal fund may be applied towards the performance of functions and the exercise of the powers conferred on the local government by the *Local Government Act 1995* or any other written law.

4.6 Risk Management

Risk has been assessed against the Shire of Ashburton Risk Management Framework.

Theme	Risk	Likelihood	Consequence	Inherent Risk Rating	Risk Treatment
Interruption to service	If the Event Plan should not be endorsed by Council, this will cause an impact to the service delivery of events for the community.	Unlikely (2)	Minor (2)	Low (1-4)	Communication plan should be developed to alleviate concerns of the community.

Based on the inherent risk rating and risk treatments, the residual risk to the Shire is considered to be low.

5. Voting Requirements

Simple Majority

Officer Recommendation

That with respect to the Shire of Ashburton Event Plan, Council, endorses the plan as detailed in Attachment 1.

Council Decision 180/2022

Moved Cr T Mladenovic

Seconded Cr M Lynch

That with respect to the Shire of Ashburton Event Plan, Council, endorses the plan as detailed in Attachment 1.

Carried 5/0

At 1:52 pm, Cr Linton Rumble JP returned to the meeting.

At 1:52 pm, Cr Alana Sullivan returned to the meeting.

At 1:52 pm, Cr Audra Smith returned to the meeting.

15 Projects and Procurement Reports

Nil

16 Councillor Agenda Items / Notices of Motion

Nil

17 Recommendations From Committee

Audit And Risk Management Committee Meeting held on 8 November 2022

6.1 Audit and Risk Management Committee Terms of Reference

File Reference	GV32
Applicant or Proponent(s)	
Author	J Bray, Manager Governance
Authorising Officer	T Dayman, Acting Director Corporate Services
Previous Meeting Reference	Nil
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	<ol style="list-style-type: none"> 1. Draft Audit and Risk Management Committee Terms of Reference 2. Current Audit and Risk Management Committee Terms of Reference

1. Report Purpose

Council is required to consider the draft Audit and Risk Management Committee (Committee) Terms of Reference.

The purpose of this report is to present a revised Terms of Reference to provide clarity on the role of the Committee.

Council is requested to adopt the revised Committee Terms of Reference.

5. Voting Requirements

Simple Majority

Officer Recommendation

That with respect to the Audit and Risk Management Committee Terms of Reference, the Committee recommends that Council, adopts the revised terms of reference as detailed in Attachment 1.

Council Decision **181/2022**

Moved **Cr L Rumble JP**

Seconded **Cr M Lynch**

That with respect to the Audit and Risk Management Committee Terms of Reference, the Committee recommends that Council, adopts the revised terms of reference as detailed in Attachment 1.

Carried 8/0

6.2 Audit Log Status Update

File Reference	CM52
Applicant or Proponent(s)	
Author	J Bray, Manager Governance
Authorising Officer	T Dayman, Acting Director Corporate Services
Previous Meeting Reference	Ordinary Council Meeting 9 August 2022 - Item 9.3 – 116/2022
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Audit Log as at 2 November 2022

1. Report Purpose

Council is required to review the Audit Log actions.

The purpose of this report is to provide Council oversight of the implementation of actions resulting from internal audits and external reviews.

Council is requested to receive the Audit Log status updates.

5. Voting Requirements

Simple Majority

Officer Recommendation

That with respect to the Audit Log Status Update, Audit and Risk Management Committee recommends Council, receives the Audit Log.

Council Decision **182/2022**

Moved **Cr T Mladenovic**

Seconded **Cr A Smith**

That with respect to the Audit Log Status Update, Audit and Risk Management Committee recommends Council, receives the Audit Log.

Carried 8/0

6.3 Internal Audit Report - Cybersecurity

File Reference	CM52
Applicant or Proponent(s)	
Author	J Bray, Manager Governance
Authorising Officer	T Dayman, Acting Director Corporate Services
Previous Meeting Reference	Nil
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Internal Audit Report - Cybersecurity - 1 November 2022 - Confidential

1. Report Purpose

Council is required to review the Internal Audit Report on Cybersecurity.

The purpose of this report is to provide the Council oversight of the internal audit conducted and the related findings.

Council is requested to receive the Internal Audit Report on Cybersecurity.

5. Voting Requirements

Simple Majority

Officer Recommendation

That with respect to Internal Audit Report - Cybersecurity, Council,

1. Receives the Internal Audit Report as detailed in the confidential attachment.
2. Notes the actions detailed in the Internal Audit Report will be included on the Internal Audit Log.

Council Decision	183/2022
Moved	Cr M Lynch
Seconded	Cr L Rumble JP
That with respect to Internal Audit Report - Cybersecurity, Council,	
1. Receives the Internal Audit Report as detailed in the confidential attachment.	
2. Notes the actions detailed in the Internal Audit Report will be included on the Internal Audit Log.	
Carried 8/0	

6.4 Internal Audit Report - Business Continuity

File Reference	CM52
Applicant or Proponent(s)	
Author	J Bray, Manager Governance
Authorising Officer	T Dayman, Acting Director Corporate Services
Previous Meeting Reference	Nil
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Internal Audit Report - Business Continuity - 1 November 2022 - Confidential

1. Report Purpose

Council is required to review the Internal Audit Report on Business Continuity.

The purpose of this report is to provide the Council oversight of the internal audit conducted and the related findings.

Council is requested to receive the Internal Audit Report on Business Continuity.

5. Voting Requirements

Simple Majority

Officer Recommendation

That with respect to Internal Audit Report – Business Continuity, Council,

1. Receives the Internal Audit Report as detailed in the confidential attachment.
2. Notes the actions detailed in the Internal Audit Report will be included on the Internal Audit Log.

Council Decision **184/2022**

Moved **Cr M Lynch**

Seconded **Cr T Mladenovic**

That with respect to Internal Audit Report – Business Continuity, Council,

- 1. Receives the Internal Audit Report as detailed in the confidential attachment.**
- 2. Notes the actions detailed in the Internal Audit Report will be included on the Internal Audit Log.**

Carried 8/0

6.5 Internal Audit Report - Building Permits

File Reference	CM52
Applicant or Proponent(s)	
Author	J Bray, Manager Governance
Authorising Officer	T Dayman, Acting Director Corporate Services
Previous Meeting Reference	Nil
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Internal Audit Report - Building Permits 2 November 2022 - Confidential

1. Report Purpose

Council is required to review the Internal Audit Report on Building Permits.

The purpose of this report is to provide the Council oversight of the internal audit conducted and the related findings.

Council is requested to receive the Internal Audit Report on Building Permits.

5. Voting Requirements

Simple Majority

Officer Recommendation

That with respect to Internal Audit Report – Building Permits, Council,

1. Receives the Internal Audit Report as detailed in the confidential attachment.
2. Notes the actions detailed in the Internal Audit Report will be included on the Internal Audit Log.

Council Decision **185/2022**

Moved **Cr L Rumble JP**

Seconded **Cr M Lynch**

That with respect to Internal Audit Report – Building Permits, Council,

- 1. Receives the Internal Audit Report as detailed in the confidential attachment.**
- 2. Notes the actions detailed in the Internal Audit Report will be included on the Internal Audit Log.**

Carried 8/0

18 New Business Of An Urgent Nature Introduced By Council Decision

Nil

19 Confidential Matters

Council Decision

Moved Cr T Mladenovic

Seconded Cr M Lynch

That Council move behind closed doors at 1:58pm, pursuant to clause 6.2 of the *Shire of Ashburton Standing Orders Local Law 2012* to consider the following confidential items.

19.1 Execution of Local Government Partnership Agreement (Inspire) between the Shire of Ashburton and Rio Tinto Iron Ore

19.2 Pilbara Regional Waste Management Facility Expansion Area and Future ECO-Industrial Park - Freehold Purchase

19.3 2023/2024 Workforce Requirements

Pursuant to sub section 5.23 (2) (c) of the Local Government Act 1995 which provides:

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting
- (a) a matter affecting an employee or employees

Carried 8/0

Deputy Shire President Cr M Lynch disclosed an indirect financial interest in Item 19.1 (detailed in Item 5.2).

Cr T Mladenovic disclosed an indirect financial interest in Item 19.1 (detailed in Item 5.2).

Cr L Rumble JP disclosed a direct financial interest in Item 19.1 (detailed in Item 5.2).

Cr A Smith disclosed an indirect financial interest in Item 19.1 (detailed in Item 5.2).

Cr A Sullivan disclosed a direct financial interest in Item 19.1 (detailed in Item 5.2).

At 1:59 pm, Cr Linton Rumble JP left the meeting.

At 1:59 pm, Cr Audra Smith left the meeting.

At 1:59 pm, Cr Alana Sullivan left the meeting.

19.1 Execution of Local Government Partnership Agreement (Inspire) between the Shire of Ashburton and Rio Tinto Iron Ore

File Reference	CS22
Applicant or Proponent(s)	Rio Tinto Iron Ore
Author	C Galliers, Manager Community Services
Authorising Officer	C McGurk, Director Projects and Procurement
Previous Meeting Reference	Ordinary Council Meeting 12th July 2022 - Item 18.2 – 097/2022
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. DRAFT Inspire Community Partnership Agreement 2022-2032

Reason for Confidentiality

Section under the Act	<i>This matter is to be considered behind closed doors pursuant to s.5.23(2)(c) of the Local Government Act 1995 as the subject matter relates to:</i>
Sub-clause and Reason:	<i>“s.5.23(2)(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.”</i>

1. Report Purpose

Council is required to review and consider the new partnership agreement between Rio Tinto Iron Ore (RTIO) and the Shire of Ashburton (the Shire). This partnership agreement is to replace the expired Community Infrastructure and Services Partnership (CISP) that operated from 2012 to 2022.

Ordinary Council Meeting Minutes

13 December 2022

The purpose of this report is to present the new partnership agreement between RTIO and the Shire, along with the proposed structure for the Terms of Reference for the Working Groups, for Council to review and endorse.

Council is requested to endorse the execution of the Local Government Partnership Agreement (Inspire) between the Shire and RTIO.

Voting Requirements: Absolute Majority

Council Decision **186/2022**

Moved **Cr M Lynch**

Seconded **Cr T Mladenovic**

That with respect to the proposed Local Government Partnership Agreement (Inspire) 2022 – 2032 between the Shire of Ashburton and Rio Tinto Iron Ore, Council,

- 1. Endorses the proposed Inspire Agreement 2022-2032, in principle,**
- 2. Endorses the future funding arrangement for the term of the agreement,**
- 3. Authorises the Shire President and Chief Executive Officer to engross the Inspire Agreement as shown at Attachment 1, and,**
- 4. In accordance with Section 5.42 of the *Local Government Act 1995*, delegates to the Chief Executive Officer, the power make any amendments to the agreement should they be so determined.**

Carried By Absolute Majority 5/0

At 2:01 pm, Cr Linton Rumble JP returned to the meeting.

At 2:01 pm, Cr Alana Sullivan returned to the meeting.

At 2:01 pm, Cr Audra Smith returned to the meeting.

19.2 Pilbara Regional Waste Management Facility Expansion Area and Future ECO-Industrial Park - Freehold Purchase

File Reference	WM09
Applicant or Proponent(s)	Shire of Ashburton
Author	J Hunter, Property Services Officer
Authorising Officer	K Donohoe, Chief Executive Officer
Previous Meeting Reference	Nil
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Impartiality
Attachments	<ol style="list-style-type: none"> 1. Current Pilbara Regional Waste Management Facility Site 2. Centre of Decommissioning Australia Report 3. Western Australia Petroleum Titles Map 4. Eco-Industrial Park Illustration 5. Proposed Expansion Area 6. Property Valuation

Reason for Confidentiality

Section under the Act	<i>This matter is to be considered behind closed doors pursuant to s.5.23(2)(c) of the Local Government Act 1995 as the subject matter relates to:</i>
Sub-clause and Reason:	<i>“s.5.23(2)(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.”</i>

1. Report Purpose

The purpose of this report is to inform Council of the Shire of Ashburton’s (the Shire) plans regarding a possible Pilbara Regional Waste Management Facility (PRWMF) expansion, future Environmentally and Commercially Orientated (ECO) Industrial Park and its intentions regarding the tenure of the subject land, specifically, freehold tenure.

Council is required to consider the options outlined within the report and the associated land valuation.

Council is requested to provide support in pursuing the freehold purchase of the proposed PRWMF expansion and future ECO-Industrial Park area and authorise the negotiation of the sale price for the subject land.

Voting Requirements: Simple Majority

Council Decision **187/2022**

Moved **Cr R De Pledge**

Seconded **Cr L Rumble JP**

That with respect to the Freehold Purchase of the Pilbara Regional Waste Management Facility expansion and future ECO-Industrial Park Area, Council,

- 1. Authorises the Chief Executive Officer to enter into negotiations with the Department of Planning, Lands and Heritage regarding the freehold purchase of subject land (UCL Lot 553 on DP 414367 and part Lot 150 on DP 220207).**
- 2. Authorises the Chief Executive Officer to negotiate the purchase of the subject land (UCL Lot 553 on DP 414367 and part Lot 150 on DP 220207) up to 10% over the highest suggested valuation amount subject to 3. below.**
- 3. Notes the final purchase of the land will be subject to further investigations into the feasibility of the overall development and presented as a future item to Council for discussion and consideration.**

Carried 8/0

19.3 2023/2024 Workforce Requirements

File Reference	PE.E1
Applicant or Proponent(s)	Not Applicable
Author	A Heraty, Manager Human Resources
Authorising Officer	K Donohoe, Chief Executive Officer
Previous Meeting Reference	Ordinary Council Meeting 28 July 2022 - Item 6.1 – 098/2022
Disclosure(s) of interest	Author – Nil
	Authorising Officer – Nil
Attachments	1. Workforce Realignment Report - Confidential

Reason for Confidentiality

Section under the Act	<i>This matter is to be considered behind closed doors pursuant to s.5.23(2)(a) of the Local Government Act 1995 as the subject matter relates to:</i>
Sub-clause and Reason:	<i>“s.5.23(2)(a) a matter affecting an employee or employees.”</i>

1. Report Purpose

Council is required to consider the Shire’s Workforce Realignment Report (refer to Attachment 1).

Council is requested to endorse the Chief Executive Officer’s (CEO) recommendation.

Voting Requirements: Simple Majority

Council Decision	188/2022
Moved	Cr R De Pledge
Seconded	Cr M Lynch

That with respect to the 2023/2024 Workforce Requirements, Council,

- 1. Endorses the Chief Executive Officer’s recommendation in accordance with section 5.2 of the *Local Government Act 1995* and as detailed in Attachment 1, effective immediately,**
- 2. Designate the position of Deputy Chief Executive Officer as a senior employee in accordance with section 5.37(1) of the *Local Government Act 1995*,**
- 3. Amends Council Policy – Senior Employees and Acting Chief Executive Officer to include the Deputy Chief Executive Officer position as a designated senior employee.**

Carried 8/0

Council Decision

Moved **Cr M Lynch**

Seconded **Cr T Mladenovic**

That Council re-open the meeting to the public at 2:05pm.

Carried 8/0

20 Next Meeting

The next Ordinary Council Meeting will be held at 1:00pm on Tuesday 14 February 2023 at Clem Thompson Sports Pavilion, Stadium Road, Tom Price.

21 Closure Of Meeting

There being no further business, the Presiding Member closed the meeting at 2:05pm.



Agenda Item 9.2.1 - Attachment 1

Minutes from Onslow Local Emergency Management
Committee Meeting

Onslow Local Emergency Management Committee



Emergency Management
emergenyc@ashburton.wa.gov.au
(08) 9188 4444

Minutes

Date: Tuesday 06 December 2022

Meeting Open: 10:00am

1. Welcome - Meeting Open

The Shire of Ashburton (SoA) and the members of this committee respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay respects to them and all their elders both past, present, and emerging.

2. Attendance

2.1 Members

Chair: Phil Kuhne, SoA Manager Regulatory Services

Executive Officer: Kyle Cameron, SoA Coordinator Ranger & Emergency Services

Dan Acres – WAPOL

Pauline Howrie – Department of Communities

Garth Lawrence – DFES

Peter Ellis – Main Roads

Beant Jit Singh – Pilbara Ports Authority

Hayley Aliphon – Onslow Health Campus

Barry Bishop – Main Roads WA

Lenny Eng – Chevron

Joanne Waterstorm Muller – DFES

Hamish James – SoA

Renae Coats – St Johns

Tanya Millgate – Onslow Community Paramedic



Guests

Paul Halon – SoA (Solar Eclipse presentation and update)

Gaff Murray – Main Roads WA (Solar Eclipse presentation)

2.2 Introductions

New members:

Mr Phil Kuhne - SoA Manager Regulatory Services

Kerry James – Mineral Resources

James Pass – NTC Contracting

Katie Chapman – Mineral Resources

3. Apologies

Chantelle Mc Gurk

4. Correspondence

4.1 Inwards

Nil

4.2 Outwards

Nil

5. Confirmation of Minutes from previous meeting

Minutes of the previous meeting held 22nd of March 2022 are tabled

Motion: The Committee moves that the Minutes of the meeting held on the 22nd of September 2022 are true and correct.

Moved: Hamish James

Seconded: Dan Acres

Passed: Unanimous

6. Action items

Refer to attached Register.

6.1. LEMC -Shire of Ashburton Emergency Contact Directory

Could all members access the Contact Directory on the *Teams Share Folder* and update details as required and or please send through any changes to personnel or contacts through to Executive Officer (Kyle Cameron SoA) so that the Contact Directory c1.0an be updated ahead of the 'high-season'



6.2. Beach Emergency Notification (BEN) Signs

Hamish James (SoA Ranger Onslow) provided an update on the BEN sign project and installation program it is noted:

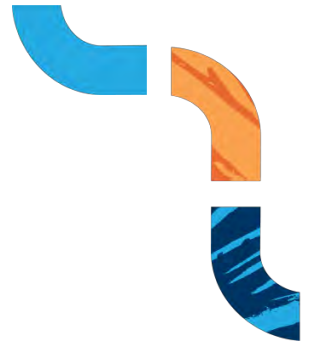
- First of its kind to have some signs established away from the coast
- Two signs are awaiting installation
- Ben Program has now gone live / with all installed signs being geo-located.
- Ben Signs are also linked to the smart shark app, which allows beachgoers to register shark sightings.

7. Agenda items

7.1. Solar Eclipse April 2023 event update.

Paul Hanlon, the Shire Manager Business and Economic Development provided a brief on the activities the Shire was facilitating for the Eclipse Event. Key points include:

- The Eclipse will occur on 20 April 2023 (135 days out)
- Two (2) to three (3) thousand booked into commercial accommodation with 95% of available accommodation already booked
- Three (3) to four (4) additional self-contained camping spots will be made available by the SoA
- Key Island: Thevenard and Surrurier Island will have 100% totality
- Onslow is the second-best viewing location behind Exmouth at around 99.32% visibility.
- The Shire of Ashburton has planned activities over a period between 19-22 April.
- Increased tourism numbers will impact the Exmouth -Onslow and surrounding areas for the period along with normal school holiday activities
- Hazard management authorities have been planning and exercising scenarios should a major event occur
- The Shire is managing its own local response
- WAPOL will increase Officer numbers with an additional four (4) officers providing ten (10) officers over the two-week period to service Onslow
- DFES still looking to secure accommodation
- Operations Command Centre to be based in Exmouth.
- Existing VMR will be bolstered by an extra vessel, four (4) crew and one additional Marine District Officer.
- Extra Fire and Road Crash personal to be positioned at Nanutarra along with a DFES DO and heavy rescue to be stationed at Bullara.



7.2 Firebreaks, property inspection and verge pick-up.

Note: The green waste collection in Onslow will be reviewed for next year due to low community uptake.

7.3. Pilbara Local Govt. MoU on provision on mutual aid during emergency events (MoU) attached

The Chair provided the following update:

- The existing MoU involving the four Pilbara Councils is due to expire at the end of 2022
- A new MoU was drafted by Port Hedland which now includes the Shire of Exmouth.
- The MoU is a statement of intent by each Council to support each other in an emergency event with resources upon request and within their capacity and capability
- Council resolved to sign the MoU at its Council meeting on 8 November 2022
- The MoU is required to come before the LEMC Committee for endorsement and recommendation to Council to sign the MoU
- There was an oversight where this did not happen, and the Committee is requested to retrospectively endorse the MoU and commend it to Council for signing

Motion: The Inland LEMC having reviewed the MoU endorses its intent and supports the mutual aid between Councils and recommends that the Shire of Ashburton sign up to the MoU with the other Councils named.

Moved: Pauline Howrie

Seconded: Hamish James

Passed: Unanimous

7.5. SoA Disaster Dashboard update.

The Executive Officer provided the following update:

- The Disaster Dashboard development in conjunction with QitPlus has now been completed with the Shire looking to go live in December 2022. Members were encouraged to add the Dashboard to the home screen of their mobile phones – with feedback from members welcomed while the Dashboard is still in the testing process.



7.6. 2022-2023 Shire of Ashburton Firebreak Notice update (Notice attached)

The Chair advised:

- The attached Firebreak Notice for the Shire of Ashburton had been reviewed, updated, and gazetted on 28th of October 2022 in Gazette No.153
- There was only a minor change for the size of a firebreak on a small property within a town site from 5m back to 3 m or alternative reduction in fuel loads across the whole property
- The Firebreak Notice will remain in force until otherwise amended

7.7. Review of Onslow LEMC Committee Terms of Reference

The Chair facilitated a discussion on:

- Review of the Terms of Reference for the Committee, a draft of the document will be circulated for comment
- Four (4) indicative meeting dates for the committee will be set for next year and circulated
- A discussion was facilitated on the amalgamation of the Onslow and Pannawonica LEMCs to form a Coastal LEMC thus reducing the number of LEMCs in the Shire to two (2)
- The reason for this was to consider the streamlining of the administrative burden and reducing the number of meeting the Shire must facilitate each year.
- The consensus was to remain separate as the Police had concerns on areas of responsibilities for them as Local emergency Coordinators.
- The Chair advised he would be raising this with the Pannawonica LEMC to gain their thoughts and would report back to both LEMCs.

7.8. LEMC Exercise Planning

The Chair advised that the LEMC needs to consider an Exercise to be held before the Eclipse event to review plans and actions that might be required from the LEMC around the time of the Eclipse.

The Chair suggested:

- A desk top exercise of two hours duration
- To be held at the March meeting in 2023
- Testing activation, contact lists and resource capacity at the local level
- The Chair agreed to develop a concept document for consideration.

The Committee agreed by consensus for the Chair to progress this action.



8. General Business

8.1. Agency reports

These reports are by exception, an emailed summary of the agency report is to be supplied for inclusion in the Minutes where an agency has a report to make

9. Meeting Close

Meeting Closed 11:30am

Next Meeting: To be advised

Full video transcript of the Onslow LEMC held Tuesday 06 December 2022 is available in the LEMC Teams Shared Folder

Link Below:

[General](#)



Action Register

No:	Item	Target Date	Responsible Person(s)	Comment
1.0	Ben Signs	March 2023	Hamish James	Update on the last two sign installation
1.1	Green waste Collection	2023	Chair / EO	Updates to be provided to the Committee
1.2	Review of Terms of Reference	March 2023	Chair/EO	To be included in the March 2023 meeting.
1.3	Eclipse Exercise	March 2023	Chair / EO	Desk-top Exercise to be run at the March 2023 meeting
1.4	Onslow and Pannawonica LEMC amalgamation	March 2023	Chair	Update to be provided at the March 2023 meeting

Attachments

Nil



Agenda Item 9.2.2 - Attachment 1

Minutes from Inland Local Emergency Management
Committee Meeting

Inland Local Emergency Management Committee



Emergency Management
emergenyc@ashburton.wa.gov.au
(08) 9188 4444

Minutes

Tuesday 22 November 2022

Meeting Open: 10:00 am

1. Welcome - Meeting Open

The Shire of Ashburton (SoA) and the members of this committee respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay respects to them and all their elders both past, present, and emerging.

2. Attendance

2.1 Members

Chair: Phil Kuhne, SoA Manager Regulatory Services

Executive Officer: Kyle Cameron, SoA Coordinator Ranger & Emergency Services

Terry Moller – BHP

Daryl Harding – FMG

Wayne Hatton – DBFCO

Pauline Howrie – Department of communities

Nathan Cramer – Main Roads

Nicholas Stuart – SoA

Hamish James – SoA

Garth Lawrence – DFES

2.2 Guests

Nil

2.3 Introductions

New members:

Mr Phil Kuhne - SoA Manager Regulatory Services



3. Apologies

CR Matthew Lynch

CR Audra Smith

Nicole Kelly

Geoff Pasmore

Wayne Stephenson

4. Correspondence

4.1 Inwards

Nil

4.2 Outwards

Nil

5. Confirmation of Minutes from previous meeting

Minutes of the previous meeting held 22nd of September 2022 are tabled

Motion: The Committee moves that the Minutes of the meeting held on the 22nd of September 2022 are true and correct.

Moved: Pauline Howrie

Seconded: Nicholas Stuart

Passed: Unanimous

6. Action items

6.1. Green-waste at the Tom Price Waste Management Facility.

The Shire of Ashburton has reviewed several options and is currently investigating the process of chipping the green waste, transporting it to Onslow and mixing it with fill to be utilised at the Onslow Class four (4) Waste Management Facility.

6.2. LEMC -Shire of Ashburton Emergency Contact Directory

Could all members access the Contact Directory on the *Teams Share Folder* and update details as required and or please send through any changes to personnel or contacts through to Executive Officer (Kyle Cameron SoA) so that the Contact Directory can be updated ahead of the 'high-season'



7. Agenda Items

7.1. Tom Price Co-Located facility update.

The Co-Located facility was officially opened on Thursday 10 November 2022. The Committee expressed their thanks to all involved in bringing this project to fruition.

7.2 Firebreaks, property inspection and verge pick-up.

Tom Price:

- Town firebreak maintenance and re-installation was completed by the 19th of November by NWMC. Additional firebreaks may be installed prior to the 2023 hazard reduction burns in and around Tom Price.
- Green waste collection was completed by 16 November 2022.
- Forty-One (41) property inspection notices were issued
- Twenty properties were issued final follow up notices

Paraburdoo:

- Green waste collection completed by 16 November 2022.
- Thirty (30) property inspection notices were issued
- Seventeen (17) properties were issued final follow up notices

Note: The green waste collection in both towns will be reviewed for next year due to the low take up of the service by the community

7.3. DFES and Shire of Ashburton Tom Price Volunteer Bushfire Brigade MoU update.

The Chair provided the following update:

- The Shire has requested the insertion of a Work, Health, and Safety clause in the MoU before it will sign off on the MoU
- The MoU is with DFES for consideration and a response to the request.

7.4. Pilbara Local Govt. MoU on provision on mutual aid during emergency events (MoU) attached

The Chair provided the following update:

- The existing MoU involving the four Pilbara Councils is due to expire at the end of 2022
- A new MoU was drafted by Port Hedland which now includes the Shire of Exmouth.
- The MoU is a statement of intent by each Council to support each other in an emergency event with resources upon request and within their capacity and capability
- Council resolved to sign the MoU at its Council meeting on 8 November 2022



- The MoU is required to come before the LEMC Committee for endorsement and recommendation to Council to sign the MoU
- There was an oversight where this did not happen, and the Committee is requested to retrospectively endorse the MoU and commend it to Council for signing

Motion: The Inland LEMC having reviewed the MoU endorses its intent and supports the mutual aid between Councils and recommends that the Shire of Ashburton sign up to the MoU with the other Councils named.

Moved: Pauline Howire

Seconded: Hamish James

Passed: Unanimous

7.5. Fire Index Rating Sign Replacement.

The Shire of Ashburton applied for and was successful in securing funding through DFES for the replacement of four (4) digital and one (1) analogue FDR Signs. The analogue sign for Pannawonica has arrived.

The Digital sign are not expected to be in place until early 2023.

7.6. SoA Disaster Dashboard update.

The Executive Officer provided the following update:

- The Disaster Dashboard development process in conjunction with QitPlus has been completed and we are now in the final stages of testing. LEMC Members were invited to add the Dashboard to the home-screen of their mobile phones as part of the continuing testing before the SoA officially launches the Dashboard to the community.

7.7. Solar Eclipse April 2023 event update.

The Chair provided the following update:

- The Eclipse will occur on 20 April 2023
- Onslow is the second-best viewing location behind Exmouth at around 98% visibility.
- The Shire of Ashburton has planned activities over a period between 19-22 April.
- Increased tourism numbers will impact the Exmouth -Onslow and surrounding areas for the period along with normal school holiday activities
- Hazard management authorities have been planning and exercising scenarios should a major event occur
- The Shire is managing its own local response



- 7.8. Dept. of Communities Welfare Centre Training in the Shire of Ashburton
- Dept. of Communities, Pauline Howrie attended Tom Price on 1st November 2022, and provided Welfare Centre training to Shire of Ashburton staff. Pauline advised all welfare centre kits have been checked and restocked as required

- 7.9. 2022-2023 Shire of Ashburton Firebreak Notice update (Notice attached)

The Chair advised:

- The attached Firebreak Notice for the Shire of Ashburton had been reviewed, updated, and gazetted on 28th of October 2022 in Gazette No.153
- There was only a minor change for the size of a firebreak on a small property within a town site from 5m back to 3 m or alternative reduction in fuel loads across the whole property
- The Firebreak Notice will remain in force until otherwise amended

8. General Business

- 8.1. Review of Onslow LEMC Committee Terms of Reference

The Chair facilitated a discussion on:

- Review of the Terms of Reference for the Committee, a draft of the document will be circulated for comment
- Four (4) indicative meeting dates for the committee will be set for next year and circulated
- The Chair advised he would be raising this with the Pannawonica LEMC to gain their thoughts and would report back to both LEMCs.

- 8.2. LEMC Exercise Planning

The Chair advised that the LEMC needs to consider an Exercise to be held before the Eclipse event to review plans and actions that might be required from the LEMC around the time of the Eclipse.

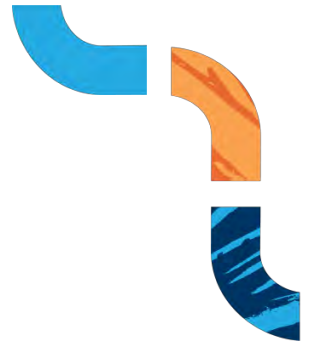
The Chair suggested:

- A desk top exercise of two hours duration
- To be held at the March meeting in 2023
- Testing activation, contact lists and resource capacity at the local level
- The Chair agreed to develop a concept document for consideration.

The Committee agreed by consensus for the Chair to progress this action.

- 8.3. Agency reports

These reports are by exception, an emailed summary of the agency report is to be supplied for inclusion in the Minutes where an agency has a report to make



9. Meeting Close

Meeting closed: 11:35am

Next Meeting: To be advised



Action Register

No:	Item	Target Date	Responsible Person(s)	Comment
1.0	Digital FDR signs	March 2023	EO	EO to provide update at the March 2023 meeting.
1.1	Review of the Terms of Reference	March 2023	Chair / EO	Review to be tabled at the March 2023 meeting
1.2	Inland LEMC to conduct an exercise	To be confirmed	Chair / EO	To be listed as an action item for the March 2023 meeting
1.3	Green Waste update	March 2023	Chair / EO	Action Item, with any updates to be tabled.

10.Attachments

Nil



Agenda Item 9.2.3 - Attachment 1

Minutes from Pannawonica Local Emergency
Management Committee Meeting

Pannawonica Local Emergency Management Committee



Emergency Management
emergency@ashburton.wa.gov.au
(08) 9188 4444

Minutes

Date: Wednesday 07 December 2022

Meeting Open: 10:00 am

1. Welcome - Meeting Open

The Shire of Ashburton (SoA) and the members of this committee respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay respects to them and all their elders both past, present, and emerging.

2. Attendance

2.1 Members

Chair: Phil Kuhne, SoA Manager Regulatory Services

Executive Officer: Kyle Cameron, SoA Coordinator Ranger & Emergency Services

Mathew Reimer: DFES

Hamish James: SoA

Faryle West: Rio Tinto

Max Pollard: Rio Tinto

Samantha Silver: Department of Education

Pavlovic Dejan: WAPOL

Anntionette Cashmore: WAPOL

Bianca Evans: Rio Tinto

Bree Mahar: SoA

2.2 Guests

Nil

2.3 Introductions

New members:

Mr Phil Kuhne - SoA Manager Regulatory Services



3. Apologies

A/Supt. Garth Lawrence Pilbara DFES Office

Terrie Wesley: Sodexo Housing

Melanie Gallanagh: SoA Councillor

4. Correspondence

4.1 Inwards

Nil

4.2 Outwards

Nil

5. Confirmation of Minutes from previous meeting

Nil Minutes to confirm

6. Action items

Refer to attached Register.

6.1. LEMC - Could all members access the Contact Directory on the *Teams Share Folder* and update details as required and or please send through any changes to personnel or contacts through to Executive Officer (Kyle Cameron SoA) so that the Contact Directory can be updated ahead of the 'high-season'

6.2. Beach Emergency Notification (BEN) Signs

Hamish James (SoA Ranger Onslow) provided an update o the BEN sign project and installation program it is noted:

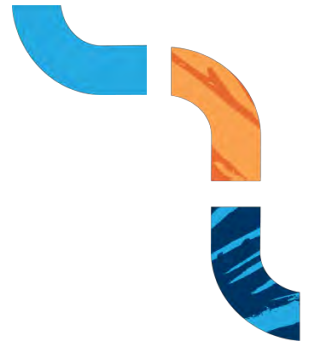
- First of its kind to have some signs established away from the coast
- All but two signs are now installed

7. Agenda items

7.1. Pilbara Local Govt. MoU on provision on mutual aid during emergency events (MoU) attached

The Chair provided the following update:

- The existing MoU involving the four Pilbara Councils is due to expire at the end of 2022
- A new MoU was drafted by Port Hedland which now includes the Shire of Exmouth.
- The MoU is a statement of intent by each Council to support each other in an emergency event with resources upon request and within their capacity and capability



- Council resolved to sign the MoU at its Council meeting on 8 November 2022
- The MoU is required to come before the LEMC Committee for endorsement and recommendation to Council to sign the MoU
There was an oversight where this did not happen, and the Committee is requested to retrospectively endorse the MoU and commend it to Council for signing

Motion: The Inland LEMC having reviewed the MoU endorses its intent and supports the mutual aid between Councils and recommends that the Shire of Ashburton sign up to the MoU with the other Councils named.

Moved: Hamish James

Seconded: Max Pollard

Passed: Unanimous

7.5. Fire Index Rating Sign Replacement delivered for Pannawonica.

7.6. SoA Disaster Dashboard update.

The Executive Officer provided the following update:

The Disaster Dashboard development process in conjunction with QitPlus has been completed and we are now in the final stages of testing. LEMC Members were invited to add the Dashboard to the home-screen of their mobile phones as part of the continuing testing before the SoA officially launches the Dashboard to the community

7.7. Solar Eclipse April 2023 event update.

The Chair provided the following update:

- The Eclipse will occur on 20 April 2023
- Onslow is the second-best viewing location behind Exmouth at around 99.38% visibility.
- The Shire of Ashburton has planned activities over a period between 19-22 April.
- Increased tourism numbers will impact the Exmouth -Onslow and surrounding areas for the period along with normal school holiday activities
- Hazard management authorities have been planning and exercising scenarios should a major event occur
- The Shire is managing its own local response
- SoA to include Pannawonica in any Solar Eclipse Media and or Communications.



7.8. 2022-2023 Shire of Ashburton Firebreak Notice update (Notice attached)

The Chair advised:

- The attached Firebreak Notice for the Shire of Ashburton had been reviewed, updated, and gazetted on 28th of October 2022 in Gazette No.153
 - There was only a minor change for the size of a firebreak on a small property within a town site from 5m back to 3 m or alternative reduction in fuel loads across the whole property
- The Firebreak Notice will remain in force until otherwise amended

7.7. Review of Onslow LEMC Committee Terms of Reference

The Chair facilitated a discussion on:

- Review of the Terms of Reference for the Committee, a draft of the document will be circulated for comment
 - Four (4) indicative meeting dates for the committee will be set for next year and circulated
 - A discussion was facilitated on the amalgamation of the Onslow and Pannawonica LEMCs to form a Coastal LEMC thus reducing the number of LEMCs in the Shire to two (2)
 - The reason for this was to consider the streamlining of the administrative burden and reducing the number of meeting the Shire must facilitate each year.
 - The consensus was to remain separate as the Police had concerns on areas of responsibilities for them as Local emergency Coordinators.
- The Chair advised he would be raising this with the Pannawonica LEMC to gain their thoughts and would report back to both LEMCs.

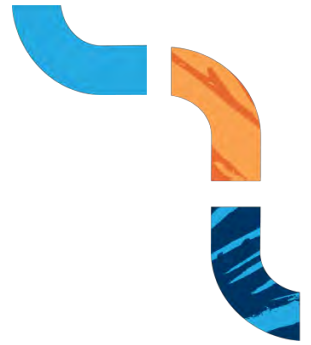
7.8. LEMC Exercise Planning

The Chair advised that the LEMC needs to consider an Exercise to be held before the Eclipse event to review plans and actions that might be required from the LEMC around the time of the Eclipse.

The Chair suggested:

- A desk top exercise of two hours duration
- To be held at the March meeting in 2023
- Testing activation, contact lists and resource capacity at the local level
- The Chair agreed to develop a concept document for consideration.

The Committee agreed by consensus for the Chair to progress this action.



8. General Business

8.1. Agency reports

Samantha Silver: Pannawonica has a new principle commence in the new Year, with contact details to be forwarded through to the EO

Max Pollard: Looking to update Stakeholder Documents in 2023

Darryl West: Full compliment ESOs onsite currently

These reports are by exception, an emailed summary of the agency report is to be supplied for inclusion in the Minutes where an agency has a report to make

9. Meeting Close:

Meeting Closed: 12:00pm

Next Meeting: To be advised



Action Register

No:	Item	Target Date	Responsible Person(s)	Comment
1.0	Review of Terms of Reference	March 2023	Chair / EO	To be included at the 2023 March Meeting
1.2	Review of combined LEMCs	March 2023	Chair / EO	To be included at the 2023 March Meeting
1.3	Desk Top Exercise	March 2023	Chair / EO	To be included at the 2023 March Meeting
1.4	Ben Sign Location List to Be provided to LEMC	March 2023	Hamish James	To be included at the 2023 March Meeting
1.5	FDR Sign	March 2023	Rio Tinto / Sodexo	Listed as an Action Item

Attachments

Full video transcript of the Onslow LEMC held Tuesday 06 December 2022 is available in the LEMC Teams Shared Folder

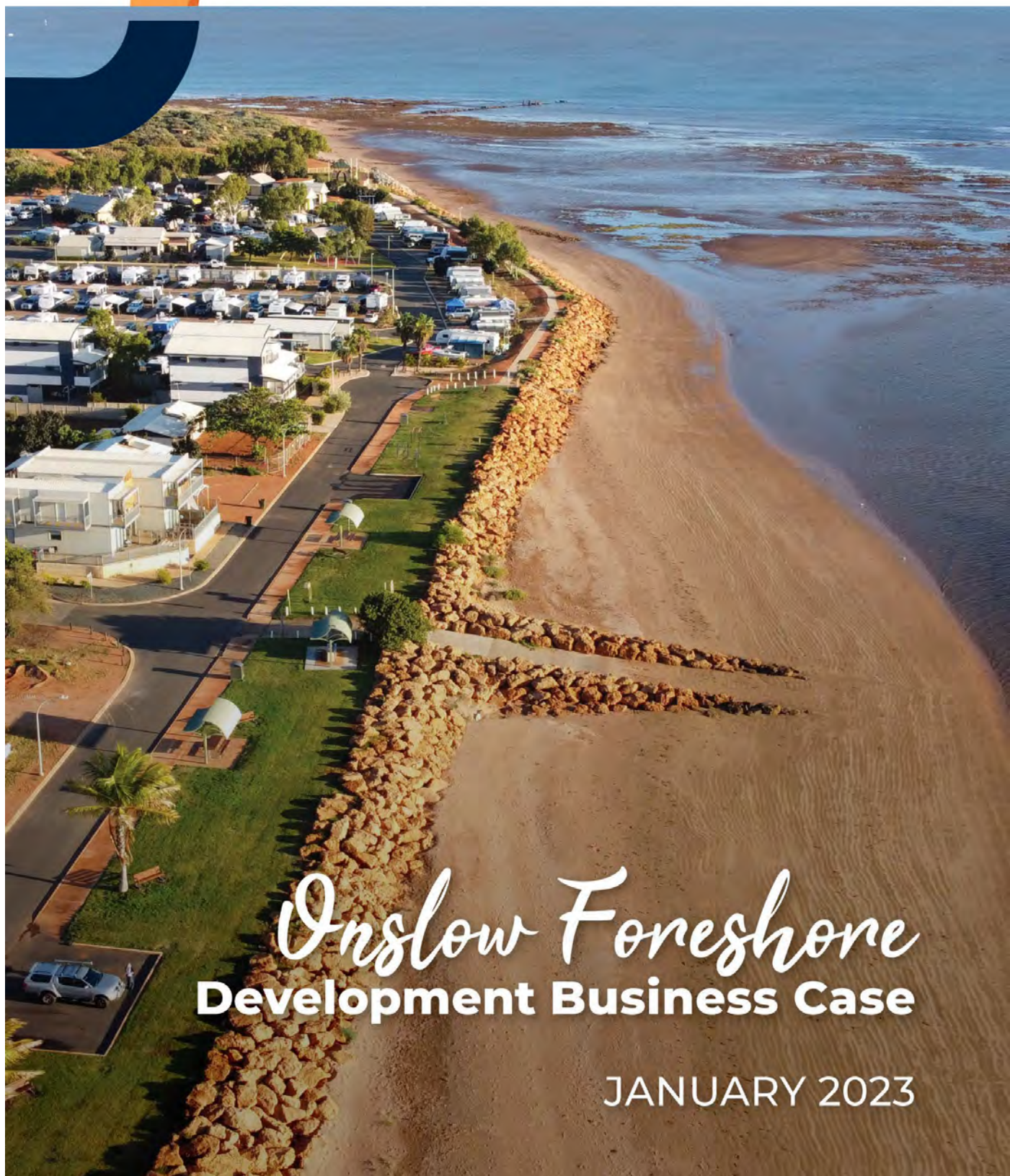
Link Below:

https://ashburtonshire-my.sharepoint.com/:v/r/personal/kyle_cameron_ashburton_wa_gov_au/Documents/Recordings/Pannawonica%20LEMC%20Meeting-20221207_111135-Meeting%20Recording.mp4?csf=1&web=1&e=2Q2SU8



Agenda Item 11.1 - Attachment 1

Onslow Foreshore Development Business Case January
2023



Onslow Foreshore **Development Business Case**

JANUARY 2023

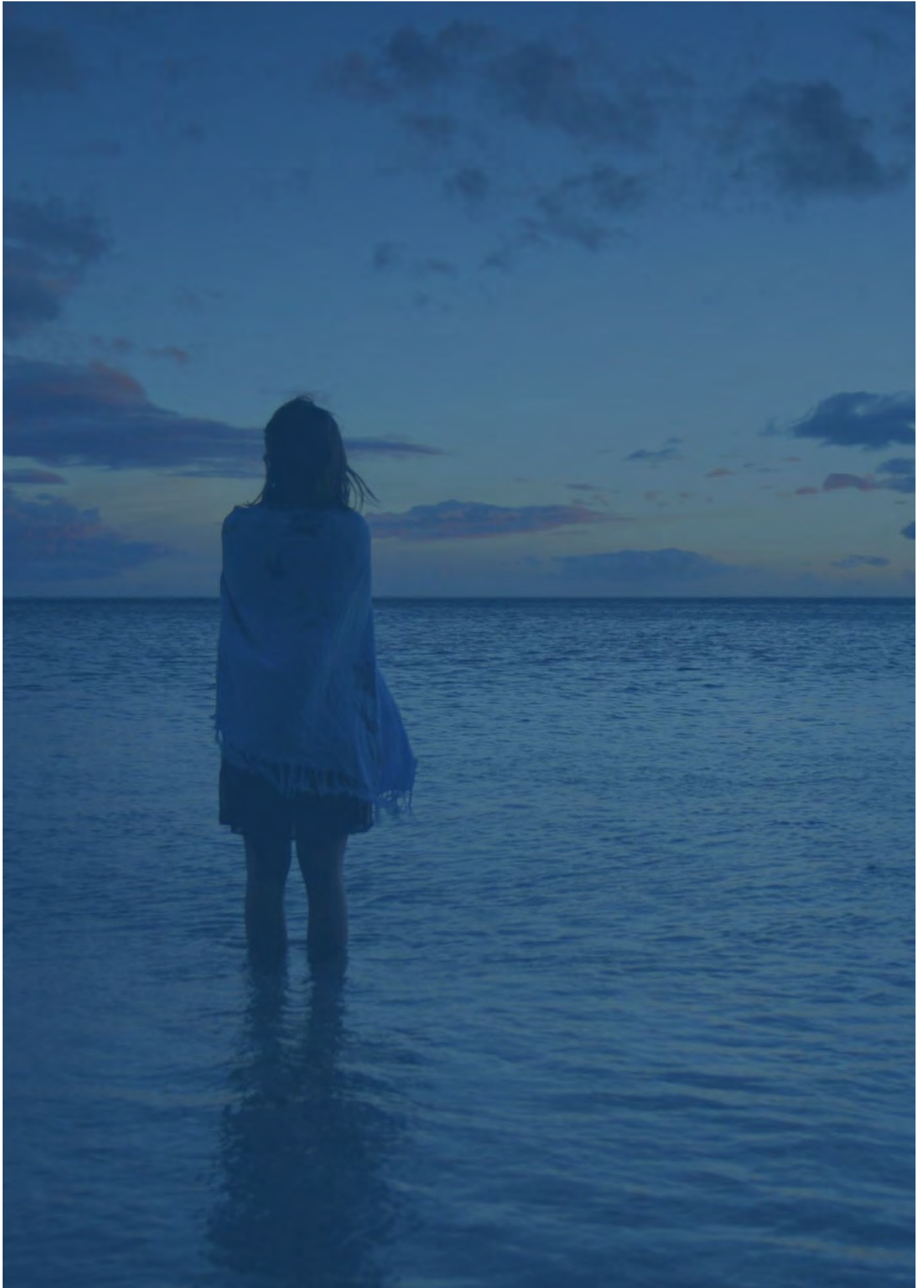


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1 EXECUTIVE SUMMARY

The Shire of Ashburton is located in the Pilbara region of Western Australia, often referred to as the “engine room” of the nation’s economy¹. The Shire hosts some of the largest and most advanced mining and resource projects in Australia and is one of the highest contributors to Gross Domestic Product (GDP) of any local government area in the country.

In addition to being the centre for major mining projects such as Wheatstone, Gorgon LNG, Macedon Gas and Onslow Salt, Onslow is the coastal town of the Shire of Ashburton and hosts the famous Mackerel and Montebello Islands, astounding coral reefs, natural island habitats, and is a fishing paradise for locals and visitors to the Pilbara region.

Economic diversification has been identified as key to the future and sustainability of Onslow and the Shire of Ashburton, with the current reliance on the resources sector making the area highly susceptible to mining downturns. As part of this, the Shire of Ashburton developed the Economic and Tourism Development Strategy in 2019 to grow the tourism industry and create an economy that is more insulated from ‘movements in the mining and resource sector which have historically dictated the prosperity of its communities’².

Onslow’s location on the coast, in close proximity to several world class fishing and diving sites such as the Mackerel and Montebello Islands, together with the recently upgraded airport and high quality, affordable accommodation, provide a unique opportunity to take advantage of current and predicted growth in domestic and international tourism. However, there is currently limited infrastructure available to address the recreational needs of visitors and connect them to the main drawcard of the town – the coast. Access to enjoy the beach is difficult for tourists and local residents and what exists is quite dated. Additional tourism infrastructure and offerings are required to address this deficiency and unlock Onslow’s potential as a premier coastal tourism destination.

The town of Onslow was previously known as a marine tourism hotspot, with some of the best fishing in the country through the islands and pristine reef systems to rival the Ningaloo Reef. However, when Chevron set up its offshore gas, ‘Wheatstone’ project in 2013, the dredging and other project development works ceased the ability for the fishing industry to function. As a result, recreational fishing was also severely impacted. With the Wheatstone project development having now been completed, the Shire of Ashburton is working with industry partners, looking to reinvigorate tourism in Onslow as part of diversifying and growing the economy. Investment is focussed on integrated tourism projects that align with the identified plan to enhance the tourism industry in Onslow. The proposed Onslow Foreshore Development project is one part of a bigger plan for tourism in the town that has already commenced, with projects to improve accommodation options, a recreational boating precinct and more already completed or underway.

The Onslow Foreshore Development project will redevelop the entire foreshore area from the proposed Onslow Jetty site at Beadon Point, to the community boating precinct at Beadon Creek. The intent of this project is to create better access to the foreshore, and deliver additional marine-side assets, as well as linking walkways to activate the foreshore

¹ Onslow Chamber of Commerce and Industry (2016) Onslow Business Investment Guide, page 5

² Economic and Tourism Development Strategy 2019, Shire of Ashburton

for both tourists and residents. This project will improve access to and enjoyment of the Onslow foreshore by the community and attract visitors to contribute to the local economy. It will upgrade the foreshore to create a lifestyle hub aimed at strengthening community engagement and wellbeing by increasing the connection to the environment, culture and heritage, and promoting a sense of place. It will also entice tourists to the area and encourage them to stay extra nights, thereby growing the economy of the Shire and the wider region. The development of the foreshore will be the lynch pin that brings together all the Shire's tourism projects to improve the tourism offering of Onslow and the wider Pilbara region, drawing tourists to the area.

A Cost Benefit Analysis (CBA) conducted on this project confirms that it has the potential to yield significant financial/fiscal, economic, social and environmental benefits for visitors, local residents, service population/workers and the wider Ashburton region - generating a direct and indirect economic output of \$21.87m per year. This is reflected in a Benefit Cost ratio of 1.96 at the 7% discount rate, which is very positive for a tourism related asset (from which the benefits yield over a longer period than other sectors).



The Economic Impact Assessment of the CBA also illustrates the impact of the project both during construction and operational phases, contributing significant economic impacts to incomes, economic growth and employment. This includes over 50 FTEs per year across the 2 year construction phase as well as almost 94 FTEs each year once the full benefit of the project is experienced in the local tourism sector.

In addition, the social benefits of the project will be:

- improved amenity value for Onslow locals
- preservation of culture and heritage values, through the design of the foreshore
- improved sense of pride for the local community in their town
- increased social connection amongst Onslow community; and
- increased physical activity amongst the Onslow community, both through planned sporting activities such as fishing and diving and through incidental activity along the foreshore.

The Shire of Ashburton has spent a significant amount of funding on integrated and enabling projects for this foreshore development, including \$13 million on Onslow Seawall extensions, \$1.6 million on Stage 1 of ANZAC Park (which forms park on the Memorial Parkland component of this project), \$8.5 million of the caravan park expansion adjacent to the foreshore, as well as many more projects. The project is now ready to commence - planning is well-advanced and there is strong support from residents and the business community. Upon funding approval, the detailed design will be completed, enabling construction to commence.

The total cost to deliver this project is \$31,420,000, with \$1.6 million in works funded by the Shire at ANZAC Park already underway. As such, the remaining \$29.8 million is being sought through this business case. The project is intended to be funded through contributions from the Shire of Ashburton, Chevron and other industry partners, Lotterywest and the State and Federal Governments.



2 PROJECT SCOPE AND EVALUATION

2.1 PROJECT NEEDS ASSESSMENT

2.1.1 BACKGROUND

The Shire of Ashburton is located in the Pilbara region of Western Australia, often referred to as the “engine room” of the nation’s economy³, and spans over 100,000 square kilometres. With just over 15,000 people, it is sparsely populated. The four major towns of Onslow, Pannawonica, Paraburdoo and Tom Price are spread across the Shire, with Onslow located on the pristine coastline in the west. The location of Onslow is unique, in that both sunrise and sunset can be seen over the ocean from the aptly named “Sunrise Beach” and “Sunset Beach”.

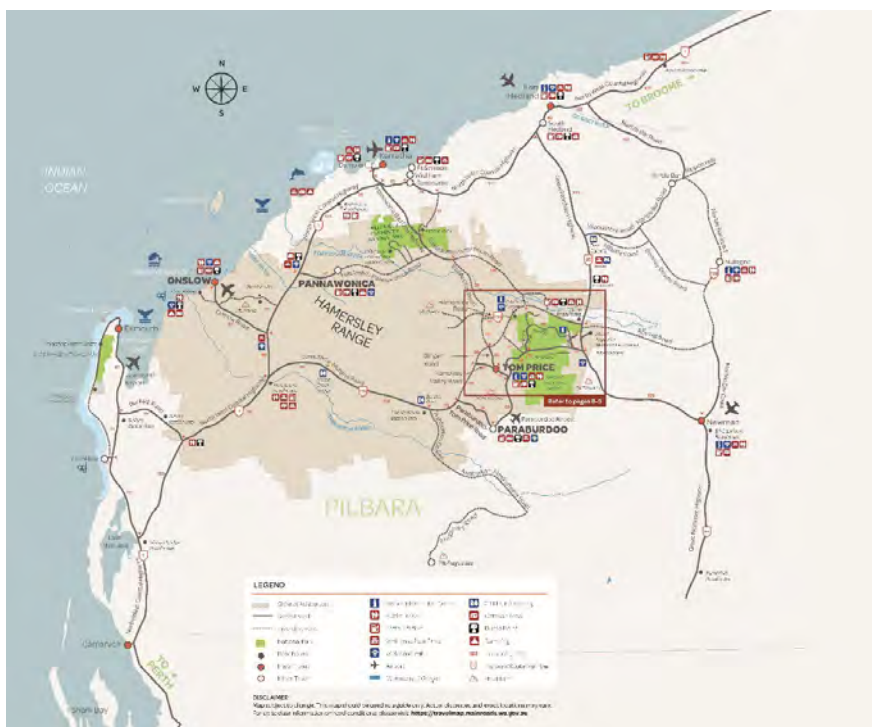


FIGURE 1 – SHIRE OF ASHBURTON LOCATION

The Shire is renowned for its diverse range of landscapes, from the rugged ancient lands that encompass some of the oldest geological structures on the planet to the spectacular reefs and National Parks. It is home to the world-famous Karijini National Park, Millstream Chichester National Park, the Mackerel and the Montebello Islands. The Shire hosts astounding coral reefs, natural island habitats and abundant fishing opportunities. 10.4% of the population identifies as Aboriginal and/or Torres Strait Islander⁴, which is over 3 times

³ Onslow Chamber of Commerce and Industry (2016) Onslow Business Investment Guide, page 5

⁴ ABS Quick Stats 2021

the West Australian average of 3.3%. This ensures a diverse mix of cultures and nationalities that add to the history and vibrancy of this special place.

The Thalanyji, Nhuwala and Burama people have lived in the Onslow area for thousands of years and Onslow is also a special place for other indigenous people from inland Pilbara. Their groups, with their own language, stories, spiritual beliefs and social relationships, trace their heritage and culture through a connection to the land over this time. Amongst the coast and plains, rivers and ranges are places of special significance – sites of birth and burial, and camping, hunting, lore and ceremony grounds. In 2008, the Federal Court recognised the Thalanyji people's native title rights over 11,120km² of pastoral land and places in and around the Onslow townsite and port.

In the 2021 Census, Onslow had a population of 875, with approximately 1 in 5 of the population being Aboriginal and/or Torres Strait Islander, which is far above the Australian average⁵. However, this population is expected to increase by 150-250 people in response to the growth of nearby oil/gas developments. This figure does not capture the Fly in-Fly out population at the Ashburton North Strategic Industrial Area (ANSIA) where 8,464 personnel can be accommodated.

Onslow is accessible by 82km of sealed road from the North Western Coastal Highway or by plane via the \$43 million upgrade to Onslow airport which was completed in 2015. The \$14.1 million Onslow Ring Road guarantees all weather access between the airport and town. Onslow is well serviced by essential suppliers, including the Onslow General Store, grocery delivery services through Onslow Freight and Logistics and two fuel stations. Onslow offers a wide variety of recreational and sporting facilities, including the Onslow Aquatic Centre, Onslow Sports Club, the unique and modern skate space, a splash park, an indoor/outdoor multi-purpose recreation centre and boat launching facilities.

Onslow has a rich history, being first gazetted as a town site on 26th October 1885. The old townsite still exists and is a tourist destination in its own right, with the stone remains of the gaol, the courthouse, the police station and police quarters in situ. The current Onslow town site, 18km to the east of the original site was established in 1925⁶. The town's principal economic drivers were originally solar salt, fishing, offshore marine servicing and tourism. However, in recent years the presence of major industrial activity focused on natural resource extraction has dominated the Onslow economy. Onslow is the closest town to many large-scale mining projects such as Wheatstone LNG, Macedon Gas, Onslow Salt and Gorgon LNG. These projects provide abundant employment opportunities and are key drivers for the existing and future support services and local business infrastructure. The forecast future population growth and expansion has inaugurated strategic planning to prepare for potential growth of more than 3,300 residents⁷.

Mining Industry In Onslow

Like the wider Pilbara region, mining plays a pivotal role in the economy and life in the Shire of Ashburton. Onslow hosts some of the largest and most advanced mining and resource projects in Australia. Investment here is strong and the projects are continuing to forge ahead with strong future productivity indicators. Rio Tinto and FMG have major iron ore mining operations across the Shire. Chevron operates both the Gorgon Liquefied Natural Gas (LNG) project on Barrow Island and the \$29 billion Wheatstone LNG project located south of Onslow, BHP operates the \$1.5 billion Macedon Gas Project and Onslow Salt has been exporting since 2001. The Wheatstone Project has bolstered the economy

⁵ Abs (2022) Census of Population and Housing, 2021, Australian Bureau of Statistics, Canberra

⁶ www.ashburton.wa.gov.au

⁷ Onslow Townsite Expansion Implementation (2016) Landcorp page 29

through local employment directly employing more than 7,000 workers during peak construction⁸. Over the life of the Wheatstone Project, it is expected more than 30,000 direct and indirect jobs will be created in Australia, nearly 1000 jobs per year based on economic forecasts for the period 2009-2034. The Ashburton North Strategic Industrial Area (ANSIA) is located 12 km south of Onslow and is a strategic industrial estate comprising of a major hydrocarbon processing precinct.

There are also several mining related projects in the planning stages. Examples include Mineral Resources, Pilbara Energy and Hastings Technology Metals. Mineral Resources' transformational Onslow Iron project has commenced early works to support first ore on ship around December 2023. Pilbara Energy (Generation) Pty Ltd proposes to construct and operate the Uaroo Renewable Energy Hub 120 kilometres south of Onslow. Hastings Technology Metals - Yangibana Project (Onslow) is Australia's next rare earths producer and has received conditional approval from the WA Government to develop a hydrometallurgical plant in the ANSIA.

Not surprisingly, just under half of the Shire's residents stated their occupation as "Iron Ore Mining"⁹. The Shire of Ashburton is the Pilbara's most prolific local government, contributing 38% of the region's Gross Regional Product. In the year ending June 2021, the Shire delivered a sizeable \$38.6 billion, or 1.9% of Australia's Gross Domestic Product¹⁰. An exceptional contribution to the regional, state and national economy for just one local government.

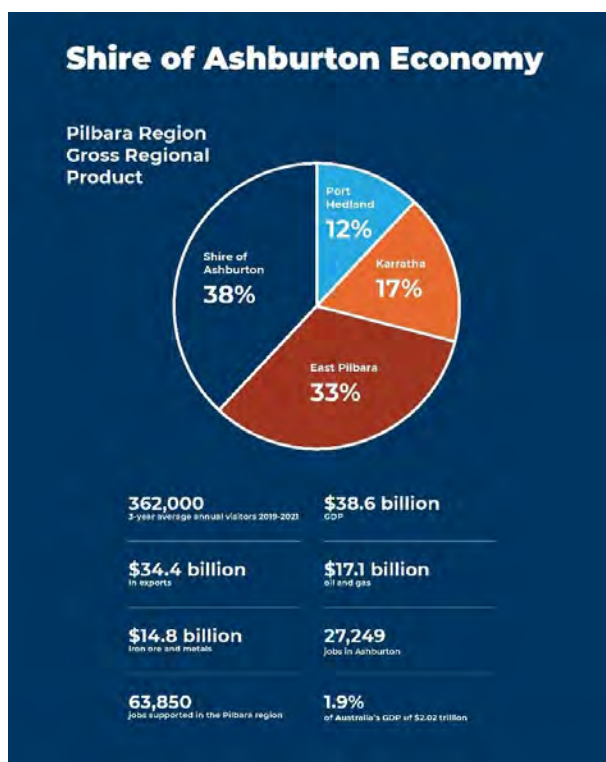


FIGURE 2 - SHIRE OF ASHBURTON CONTRIBUTION TO GRP AND GDP¹¹

⁸ Wheatstone Project a WA Success Story Media release, October 9 2017 The Chamber of Minerals and Energy of Western Australia

⁹ ABS Quick Stats 2021

¹⁰ Shire of Ashburton Budget 2022-23, Page 2

¹¹ Shire of Ashburton (2022) Snapshot of Priority Projects

It is clear that with the existing and future projects planned in Onslow, mining currently dominates this town. It has led to major infrastructure improvements in the town (listed below), improvements in essential services and increased local economy. As a result, Onslow is touted as being set to become a vibrant and prosperous place to work and live for both residents and visitors¹². Chevron has committed over \$250 million and the State Government \$70 million for social and critical services infrastructure to support Onslow's growth, including but not limited to a new airport offering regular passenger transport, a new entry road that provides all-weather access between the town and Airport, new hospital, improved provision of critical services such as power, water and wastewater and community assets such as sporting facilities and parks. Over the past two years, the Shire of Ashburton has delivered \$140 million in capital projects to ensure essential physical infrastructure is in place to attract and retain our vibrant and active communities across the Shire¹³. Together, these projects have had a transformative effect on Onslow, encouraging significant private sector investment in businesses that provide accommodation and services such as hospitality, hire vehicles and civil contracting companies.

Recently completed infrastructure projects in Onslow include:

- **Onslow Support Marine Base.** Completed in 2017, the base is a privately funded project that will be developed into a service hub for vessels operating throughout north-west Western Australia's offshore oil and gas fields.
- **Pilbara Waste Management Facility.** A \$13 million project completed in 2021 to ensure the residential and mining needs of the wider community are catered for now and into the future.
- **Onslow Health Service Facility.** The \$41.8 million redevelopment of the Onslow Health Service facility was completed in 2018. The new facility provides a new hospital and facilities for key health services.
- **Airport upgrades with direct flights to Perth.** A \$43 million upgrade to Onslow airport was completed in 2015.

While mining and the resource sector delivers significant economic value to Onslow and the region, it has also caused considerable variability in the local economy and population over the last decade due to the economy's reliance on the industry. Local jobs and population growth is heavily linked to the mining and resource sector. As mining and resource activity ebbs and flows, so too does the economy of each town within the Shire. Population, employment, house prices, building approvals and unemployment are all directly and heavily impacted through mining and resource activity.

This high reliance on the resources industry means each town is susceptible to these shocks, which can produce considerable impacts on the community. As jobs are added or cut, the population of each town is directly impacted, which flows through to the local retail market, education and health services as well as volunteers for clubs and community groups. Over the last decade, between 800 and 1,200 people have typically either arrived and/or departed the Shire every year. As an example, the downturn in the mining sector in 2012 had a profound impact on many of the Shire's towns as the reduction in commodity prices significantly reduced the Shire's population. The sudden departure of many families had a flow-on impact and many small businesses either shutdown or relocated as well.

¹² <https://developmentwa.com.au/projects/residential/onslow/overview>

¹³ <https://www.ashburton.wa.gov.au/news/shire-of-ashburton-adopts-2022-23-budget/1430>

Tourism

Onslow’s natural tourism assets are its unique natural landscape and spectacular waterfront coverage, with its north-eastern boundary comprised of the Indian Ocean, whilst much of its south-eastern boundary is comprised of a major water inlet. Onslow also has good access to a range of natural features including various beaches (such as Sunrise Beach) bays (such as Beadon Bay), walking trails (such as the Onslow Heritage Trail) and the Mackerel and Montebello islands off its north-eastern coastline. Onslow’s location on the coast, in close proximity to several world class fishing and diving sites, including the remarkable Mackerel Islands (a cluster of ten islands, with two of these open to tourists; Thevenard Island and Direction Island) is a key asset for the town. Visitors can experience world class fishing, diving, snorkelling and nature watching just a 45 minute boat ride away. The natural wonders of the islands can be seen via four wheel drive tours, fishing charters or boat tours, the marine life such as dolphins, whales and turtles draw eager visitors each year. Onslow is one of the few locations where sunrise and sunset can be seen over the water.



FIGURE 3- ONLOW'S TOURISM ASSETS

The Shire of Ashburton’s existing tourism industry contributes almost \$300 million to local expenditure, making up 1.3% of the economy and 6.5% of all jobs. While small compared to mining and resources, tourism represents one of the largest, non-mining related sectors in the Shire¹⁴. The Shire of Ashburton has an average of 350,000 total annual visitors (pre-COVID19 average from March 2014 to March 2020), with about a 50% split for visitation purposes between ‘leisure’ and ‘work’. 88% of leisure visitors are self-drive tourists. 42% of self-drive tourists who visit the Ashburton region are over the age of 55, and a further 32% are families¹⁵.

A key strategic aim of the Shire is to promote its tourism industry and increase leisure visitor numbers to strengthen the local economy. It is a way to ensure Onslow can continue to grow after mining and to diversify to protect its economy from the ups and downs of the mining sector. This opportunity is well recognised by the Onslow Chamber of Commerce, who is actively pursuing tourism enhancing initiatives and the Pilbara Development Commission’s Pilbara Regional Investment Blueprint, which identifies tourism as a ‘pillar’ to support the sustainable growth of the region. It is also a core priority of the Shire which encourages economic diversification through numerous projects and community

¹⁴ Shire of Ashburton Economic and Tourism Development Strategy 2019 page 22
¹⁵ TRA (2022) Tourism Research Australia National and International Visitor Surveys, TRA, Canberra

investments (detailed below) aimed at ensuring Onslow's economic sustainability into the future through an enhanced tourism industry¹⁶

Onslow was previously known as a marine tourism hotspot, with some of the best fishing in the country through the Mackerel and Montebello Islands and pristine reef systems to rival the Ningaloo Reef. However, when Chevron set up its offshore gas, 'Wheatstone' project near Onslow from 2013, the dredging and other project development works ceased the ability for the fishing industry to function. Chevron purchased the commercial fishing licenses in the area as part of a compensation deal with the commercial fishing industry, due to the impact the project had on the marine environment. As a result, recreational fishing was also severely impacted. The previous tourist fishing and diving charter operations closed down and accommodation in the town was directed toward supporting the mining industry.

With the Wheatstone project development having been completed, the Shire of Ashburton are now looking to reinvigorate tourism in Onslow. The Shire, with support from industry and government, has funded numerous tourism projects that have been completed or are planned, as summarised below. The following projects have all been recently completed or are underway in planning stages. The provision of each additional attraction forms part of the broader offering of the region which may attract people to, or increase the length of time spent, in Onslow.

- **Onslow Community Boating Precinct.** Stage 1 of this project commenced in late 2021. When completed, this will deliver an area for a community boating precinct (CBP) at Beadon Creek that includes a small marina suitable for powered vessels only and incorporates the existing boat launching facility. This area has been identified for use by recreational boaters and tourism/charter operators. The area will include:
 - 12 cyclone-rated floating pens for different size vessels;
 - Two passenger loading berths;
 - Boating jetty;
 - A new boat ramp and pontoon;
 - Public amenities such as barbecue, seating, shelter areas and ablution facilities; and
 - A landside developable site (for future leases).

This boating precinct will be linked to the proposed Onslow Jetty site through the foreshore promenade that is part of this proposed foreshore development project. The precinct is approximately 5kms from the jetty site, making it a suitable walk or run for locals or visitors to enjoy the ocean views.

- **Ocean View Caravan Park – Major Upgrades and Extensions.** The Caravan Park is located on the foreshore and offers powered and unpowered sites as well as self-contained cabins. The park is ideal for fishing enthusiasts and a good place for a rest with sweeping ocean views. The park offers direct access to Front Beach, and a 1-minute walk to the Ian Blair Memorial Boardwalk which runs from the ANZAC memorial to Back Beach. The proposed foreshore promenade will directly connect the caravan park to the boardwalk. Stage 2 of major upgrades was completed in 2021.
- **Onslow Sun Chalets Stage 1.** A \$1million upgrade was funded by the Shire of Ashburton in 2020/21. Onslow Sun Chalets provide beachfront accommodation

¹⁶ Shire of Ashburton Strategic Community Plan 2022-2032

consisting of a range of room types, from spacious two-bedroom chalets perfect for families, twin motel units, beachfront and road front motel units. These chalets are located along the foreshore between the Onslow Jetty site and the Beadon Creek Community Boating Precinct.

- **Onslow Jetty.** The Onslow Jetty was an iconic destination for locals and tourists alike, providing some of the region's most spectacular views. The Jetty was destroyed several years ago, with its replacement now a community priority. The new Jetty will create ongoing tourism opportunities and support an increase in tourist night stays. The estimated cost of this project will be \$16.9 million and the Shire has allocated \$4.4 million. The Shire is awaiting confirmation of funding for this project.
- **Rigs to Reef Project.** This project will involve the retention of decommissioned elements of Chevron Australia's Thevenard Island Offshore Infrastructure to create artificial reef habitats off the coast of Onslow. Chevron, as licensee, has received approval from the Minister for Environment and Energy according to the Environment Protection (Sea Dumping) Act 1981 for the infrastructure to remain in-situ for the purposes of developing into an artificial reef. Rigs to Reef project will be managed under an agreement with RecFishWest. The Shire published a report in 2020 identified a number of economic benefits that will drive economic growth in and to the Shire including recreational fishing, increased length of visitation, scientific research, charter boats, fishing guides, commercial fishing, and marina and boat service activity. Research by McLeod, Zimmerhackel, Burton suggests that the Thevenard oil and gas infrastructure off Onslow could increase the number of recreational fishing trips to the Onslow and Thevenard Island area by between approximately 24 and 320 extra trips per year. However, these values only assume one artificial reef whereas the oil and gas structures around Thevenard could be used to create various artificial reefs which would generate higher economic benefits. Further positive impacts on identified economic benefits for recreational dive tourism, charter boat operators and commercial fisheries, including aquarium fish harvest would be a realistic expectation.
- **Pilbara Inshore Island Tourism Initiative.** The Shire of Ashburton has proposed to the WA State Government to develop the Pilbara Islands Authority (PIA) under the provisions of a government Act. The PIA would have the islands off the shore of Onslow, Serrurier (Long), Bessieres (Anchor), Thevenard, Direction, Boodie and Airlie vested in it and would work to create a sustainable eco-tourism industry for the islands. A tourism product concept has been created that will deliver an overall tourism package catering for a variety of accommodation options, socio-economic demographics, and various interests and activities. The proposal would see conservation friendly accommodation options, low impact onshore and marine activities, moorings to facilitate camping and a booking system to manage the carrying capacity of the area within the PIA.
- **Arts and Cultural Centre.** Creative industries offer incredible value to people and communities, as well as significant economic, tourism, health and social benefits. Creativity also allows our diverse culture and stories to thrive, reflecting our community's beliefs, values and heritage. Despite all this, there is currently limited capacity and coordinated support provided to local or regional artists, limited opportunities to showcase innovative or quality works, and limited visitor access to a diverse range of arts and cultural experiences or activities. Design and construction of the new Arts and Cultural Centre is reliant upon funding availability, with completion proposed for 2023 – 2024.

2.1.2 PROJECT DEVELOPMENT

The Onslow Expansion Plan first documented the need to develop the foreshore of Onslow in 2012. Since that time, the Shire of Ashburton has been undertaking community consultation and working toward the Foreshore Masterplan, in conjunction with numerous other tourism projects, as previously detailed.

This project is of such importance to the community and Shire Council that in 2021 Council adopted the completion on the Onslow Foreshore Promenade Masterplan as one of the Key Performance Indicators (KPI's) for the role of the Chief Executive Officer.

Following a Request for Tender process in September 2021, Place Laboratory were engaged to produce a concept masterplan for Onslow Foreshore Promenade from ANZAC Memorial to Beadon Creek. The Onslow Foreshore Promenade Masterplan was adopted by Council in June 2022, following a 21-day public comment period, which resulted in feedback that demonstrates significant community support. This masterplan was developed following extensive work including:

- Review of existing Shire Coastal Footpath Masterplan and feature survey
- Review of the Shire's Tourism Strategy
- Review of the Shire's Strategic Community Plan
- Review of existing concept plans of future projects in the Shire.

The Shire has completed or commenced a number of enabling projects in preparation for the delivery of the Onslow Foreshore Development project, including works on the roads to the North end and progressing with plans to commence stage 1 of the ANZAC Park works. Stage 1 of ANZAC Park will be a pre-cursor to the remainder of this project and will include irrigation, ablution blocks, installing services such as sewerage, power and water. The Shire has committed \$1.6 million to these works, which will be completed by April 2023. Completion of these Stage 1 works is required to enable the foreshore project (Memorial Parkland component) to be completed.

In addition, the Shire of Ashburton commenced a \$13 million repair and extension of the Onslow Seawall in 2021, which will be completed in 2023. This project will extend the seawall along the full length of the foreshore, providing coastal surge and flooding protection. Without the completion of this work, it would not have been possible to complete the Onslow Foreshore Development as the assets would be at significant risk. As such, the Shire has invested considerable funding in the preparation of this project.

Management Orders have been requested over several portions of Unallocated Crown Land (UCL) in Onslow that are required to complete the project through the Department of Planning, Lands and Heritage (DPLH). As part of the planning for this and other tourism projects, the Shire completed the Onslow Proposed Visitor Economy UCL Land Use Plan, which details the land tenure and zoning for all projects. See Attachment B Proposed Visitor Economy UCL Land Use Plan. Management Orders have been obtained over Lots 3503 and 3504 which will enable the Memorial Parkland component of the development to commence. Remaining Management Orders to enable the completion of this project have been requested and are currently under consideration by the State Government.

Funding is now required to progress to detailed design and construction stages.

2.1.3 NEEDS ANALYSIS

The need for this project is centred around:

- The need to capitalise on current interest in Onslow as a tourism destination
- The need to diversify the Shire of Ashburton's economy
- The opportunity for future economic growth and diversification that tourism offers in Onslow

- The limited coastal infrastructure available in Onslow to address the needs of fishing, diving and recreational ocean access for tourists and local residents
- The need to redevelop the Onslow foreshore area to enable easier access, use and enjoyment of the coast by residents and visitors
- The key role Onslow Foreshore plays in Onslow tourism and connecting/activating other tourism assets

Interest In Onslow Tourism

The Shire of Ashburton had 348,000 domestic visitors in 2020/21, and just 23,000 international visitors due to the closed international borders (re-opened March 2022)¹⁷. International travel is now resuming but it must be noted that in 2021 visitor numbers increased from previous years, despite there being so few international travellers. Anecdotally, the Visitors Centre and tourism businesses advise that people are coming to Onslow who have never been before because they are exploring the State and wanting to visit places that are different to their usual holiday destinations.

This interest in domestic travel must be capitalised on and Onslow must also prepare to re-welcome international visitors. Given Onslow is an 80km detour off the main road heading north, tourists don't usually visit Onslow as an unplanned stopover. They need to have the intention to visit Onslow in order to detour off the highway or fly to Onslow directly. As such, Onslow must have sufficient tourism offerings to lure travellers to the town.

As well as capitalising on the visitors to Onslow that are coming due to COVID19 impacts, there is the opportunity to market the town to the visitors who come for the 2023 hybrid solar eclipse and to those who hear about Onslow as a result of the eclipse. On 20th April 2023, the sun, the moon and the earth will align to create a Total Solar Eclipse, a unique and fully immersive astronomical event, just off the Western Australian coast. Onslow will experience a deep partial eclipse of over 99% of the Sun covered. It is estimated that 50,000 people will visit Ashburton and the wider Pilbara and Gascoyne regions to witness the total solar eclipse, which presents a significant opportunity for continued astrotourism possibilities within the region.

The Onslow Eclipse Festival of events will run from 15-22 April and many preparations have taken place for the event, including increasing the visitor accommodation capacity of the town. As such, it is expected that Onslow will see very high visitor numbers and there is the opportunity to showcase the town to these visitors by demonstrating the infrastructure that enables them to access the incredible fishing and marine environment of Onslow is underway. It is also noted that some of the offshore islands identified as part of the Pilbara Inshore Islands Management Plan are some of the best viewing spots in the world, and there will be a focus on promoting marine/fishing tourism in the lead up to this 2023 event. This will help create a legacy for marine/fishing tourism post-eclipse event.

Onslow is already recognised as an official stargazing destination via membership with Astrotourism WA. There are official stargazing spots, as well as community education and stargazing events. There will also be upgrades and improvements to Onslow's 'Staircase to the Moon' events throughout 2023. Astrotourism WA have recently published a 10-12 day "Star Way" trail that covers Ashburton from Onslow to Karijini with a page on their website dedicated to Onslow and surrounds¹⁸. Tourism WA have identified Dark Sky Tourism as a growing opportunity within the tourism market sector. For example, the Tourism Western Australia research paper *Informing TWA's Dark Sky Tourism Products and Strategy March 2021* indicates that 2 out of 3 of Astro enthusiast (travellers interested in Dark Sky

¹⁷ Shire of Ashburton, Overnight Visitor Factsheet 2021, Tourism WA, June 2022

¹⁸ <https://astrotourismwa.com.au/ashburton/> and <https://astrotourismwa.com.au/star-way>

experiences – typically males aged between 34-54 and young families) are interested in *Staircase to the Moon* experiences once aware. As such, by increasing its tourism offerings, Onslow can capitalise on the existing assets and the current interest in the town to grow its visitor numbers.

Economic Diversification

As detailed in *Section 2.1.1 Background*, the Shire of Ashburton's economy is inextricably tied to mining and resources. Whilst the Shire's abundance of resources makes it extremely important to the State and the nation, being one of the highest contributors to Australia's GDP of any local government area, it has also created a reliance that needs to be addressed.

The lack of economic diversity has caused considerable variability in the local economy and population, with Onslow's population, employment, house prices, building approvals and unemployment all being directly and heavily ` by mining and resource activity. Onslow is particularly susceptible to a downturn in the mining industry, which produces considerable impacts on the community as was seen in 2012. The Shire of Ashburton is well aware of the need to diversify the economy and has been working to achieve this.

As part of this, the Shire of Ashburton developed the Economic and Tourism Development Strategy in 2019 to create an economy that is more insulated from 'movements in the mining and resource sector which have historically dictated the prosperity of its communities.'¹⁹

Investigations conducted for the development of the strategy found,

"Tourism in the Shire currently underutilises the vast natural attractions in the area, which presents an opportunity for future growth and diversification. The tourism industry needs to grow and become more sophisticated in terms of tourism product and experiences. While increasing tourism in the Shire will help to diversify the economy and lessen the reliance on the resource industry, development of new sectors and local small business will contribute to greater economic diversity and create a buffer to industry cycles. After several years of decline, the mining and resource sector is again in a growth cycle. FMG has committed \$1.7 billion to its new Eliwana Mine and Rio Tinto has committed \$967 million to its Robe Valley operations in the Shire. Furthermore, there has been a tremendous increase in mining exploration activity across the Pilbara, potentially signalling further mining investment in the Shire. As mining and resource activity starts to grow again, consideration needs to be given to maintaining the recent growth in the tourism industry and focusing on other avenues for diversification."²⁰

It details the fact that, during the mining investment boom, an environment was created that was not conducive to leisure tourism but there is now the opportunity to grow the tourism industry and, by doing so, diversify the economy.

¹⁹ Economic and Tourism Development Strategy 2019, Shire of Ashburton

²⁰ Economic and Tourism Development Strategy 2019, Shire of Ashburton, page 23

Tourism Opportunity For Onslow And The Wider Pilbara Region

“Tourism is a major focus of the Western Australian State Government. It forms a vital part of our plan to provide jobs and small business opportunities for Western Australians while improving our economy, now and into the future.” **Hon Paul Papalia CSC MLA Minister for Tourism**²¹

In order to diversify the economy and grow its tourism industry, the Shire of Ashburton worked with stakeholders to develop the Economic and Tourism Development Strategy in 2019. The strategy identified that the Shire has numerous competitive advantages for its future economic and tourism development, including (as stated in the strategy):

- Natural tourism assets: Including islands and reefs: Onslow is the closest town to the Mackerel Islands which offer a range of opportunities including snorkelling/diving, whale watching and some of the best fishing in Australia. These assets are largely underutilised, with the closure of the only fishing charter. In the near future Onslow will see the establishment of the Indigenous owned Kuarlu Marine Charters, who will utilise their 65ft vessel to begin fishing charters in Onslow.
- Heritage tourism assets: Old Onslow represents a unique story in the Australian outback, where an entire town was relocated. The museum at the Onslow Visitor Centre has a large collection of artefacts and there are other displays of the mining history and heritage in the area.
- Industrial tourism assets: The mine tours in Tom Price are regularly full during peak season and tours of the Wheatstone LNG precinct in Onslow have also commenced. Rio Tinto Iron Ore Mine Site Tours hosted by Go West Tours.
- Rich Indigenous culture: The region has a rich Indigenous culture that spans through the entire Shire across numerous language groups. The Warlu Way passes through the region providing a foundation for further Indigenous tourism product. There are a variety of planned and potential Indigenous tourism projects across the Shire that could come to fruition in the near future. Cultural tours by Ngurranga Tours offers visitors of the region a unique experience through the eyes of the Traditional Owner.
- Built tourism environment: There have been a number of recent investments in new tourism infrastructure including the Beadon Bay Hotel, Onslow Beach Resort, Ocean View Caravan Park and others as detailed. Onslow in particular now has a lot to offer visitors to the area.
- Two airports and port facilities: The Shire has two major airports (Onslow and Paraburdoo) that are capable of handling regular passenger traffic (RPT) services. Onslow also has two main port/wharf facilities with the Port of Ashburton and the Onslow Marine Support Base²².

Although tourism in Onslow decreased for a number of years during the establishment of the Wheatstone project, Onslow remains a holiday destination which attracts tourists travelling along the North West Coastal Highway (and Warlu Way), as well as residents of the region's inland mining towns. A small but consistent number of retirees stay in Onslow for extended periods during winter, enjoying the town's relaxed and quiet lifestyle. COVID-19 has delivered Onslow a renewed opportunity for inter-state and intra-state travellers that

²¹ Two Year Action Plan for Tourism Western Australia 2018- 2019

²² Economic and Tourism Development Strategy 2019, Shire of Ashburton, page 29

are interested in exploring their own country and the 2023 eclipse has further enhanced interest in the town.

As can be seen in the prevalence of Onslow's attractions mentioned above as part of the Shire's competitive advantages, the Onslow area boasts a very unique set of attractions that could potentially drive economic expansions and diversification opportunities for the region. In addition to natural assets, the tourism industry in Onslow could leverage from several opportunities summarised below.

- Onslow Airport: In response to increased demand generated by the Wheatstone project, a four-year upgrade of the airport was undertaken and completed in 2015. Public seats are now available on flights between Onslow and Perth, using the charter service for the Chevron operated Wheatstone project. Mineral Resources have recently established a return flight to Perth on Alliance Airlines. This enables a long weekend visit to Onslow (arriving on Friday through Virgin and leaving on Monday through Alliance).
- Regional Events: The Shire of Ashburton has recognised the opportunity for a number of regional events and competitions being held either in Onslow or other regional towns close to Onslow (for example, "Passion of the Pilbara", Exmouth "Gamex" and a range of LNG annual corporate events).
- Access to Pilbara Coast: Onslow is geographically positioned along the Pilbara Coast and within close proximity to an array of offshore marine assets, such as:
 - The Mackerel Islands: The Mackerel Islands are located 22km off the Onslow coast. The reef system provides a valuable link for marine life between the Ningaloo Reef to the south and the Dampier Archipelago, Montebello Islands and Rowley Shoals to the north – ideal for diving and snorkelling. As the 'Gateway to the Mackerel Islands', Onslow is the launchpad to the ultimate Western Australian reef experience. Each year, visitors with a spirit of adventure descend on Onslow to soak up the warmer winter weather, exceptional fishing and snorkelling conditions, four-wheel driving opportunities and coastal lifestyle.
 - Montebello Islands: Located 75-80 nautical miles (135km) north of Onslow, The Montebello Islands are an archipelago of around 174 small islands. They are ranked among the world's most bio-diverse marine environments and appeal to a range of divers, snorkelers, fishers and sea kayakers because of their natural land and seascapes, barrier and fringing coral reefs, wide variety of wildlife and rich maritime heritage. The islands include untouched lagoons, channels, and reefs that provide habitats for more than 150 varieties of coral, 450 species of fish, 630 types of molluscs and 170 species of sea stars, urchins and other echinoderms. They are also brimming with Dugongs, Dolphins and at least 10 species of whales. The sandy beaches are popular with Nesting green, Hawksbill and Flatback turtles, and the unique coastal mangrove forests are a rest-stop for many rare migratory wading birds²³.
- Karijini National Park: An iconic, unspoiled nature-based destination offering a unique and diverse landscape and an unforgettable West Australian outback experience. Karijini is famous for its dramatic creeks, spectacular gorges and towering sheer sided chasms up to 100 metres deep. The park attracts an estimated 100,000 tourists a year. The Karijini Experience is held annually and is a four day festival offering a vast array of workshops, performances, tours, and social events.

²³ https://www.westernaustralia.com/us/Attraction/Montebello_Islands/56b26cc0d5f1565045dae540

Onslow has the potential to become a larger 'stopover' destination as part of broader tourism to the region.

- Significant Recent Investment in Tourism Products: As detailed in *Section 2.1.7 Background*, Onslow has benefited from significant investment over the past decade. With key social and infrastructure projects complete, as well as numerous tourism projects, Onslow is well positioned to capture a growing share of the visitor market.

The opportunity for Onslow to play a key role in growing the tourism industry is recognised by the Ashburton Tourism Development Committee, which states,

*"Onslow is the gateway to magnificent coastal asset and islands which could be a drawcard for tourists. Planning needs to consider growing the town as a mecca for coastal activation"*²⁴

However, in order to grow the tourism industry and establish Onslow as a tourist destination, the Shire of Ashburton needs to build the brand of Onslow to be once again known for its marine environment and activities. An assessment of the Shire's tourist offering conducted as part of the Economic and Tourism Development Strategy found that the Shire,

"tends to be a 'drive through' location for leisure visitors, with their tourism market share less than either of the adjoining regions (Kimberley and Coral Coast), both of which have a stronger brand for leisure tourism. (Particularly Exmouth, Coral Bay, Shark Bay and Broome). However, the Shire forms an integral part of these travel routes:

- From Exmouth or Coral Bay, through Paraburdoo and Tom Price into the Karijini National Park. From Karijini, most leisure visitors proceed north on the Great Northern Highway en route to Broome
- From Perth to Broome (or return), via the North West Coastal Highway, driving past the Onslow turnoff.
- The Warlu Way
- Other routes promoted by Tourism WA"²⁵

As such, there is the opportunity to both build on Onslow's tourism brand and to also capitalise on its location along these routes to attract visitors to detour to Onslow for a stay.

*"It is evident that the area suffers from a low profile and lack of a tangible 'brand'. From a tourism perspective, the area is blessed with considerable natural and man-made assets, however, the tourism offer is not widely recognised, understood nor appreciated. Promotion of the Shire, not just for tourism but more broadly for the range of economic growth opportunities, was highlighted by most stakeholders who saw the Shire as having a strong role to play in promoting the area as a destination for both tourism and business purposes."*²⁶

In order to build the tourism brand of Onslow and attract visitors, the Shire has been developing a strong 'Visit Ashburton' brand, as well as delivering and planning a number of integrated projects, including accommodation and the development of marine-based infrastructure. The Onslow Foreshore Development project ties them all together - this project is therefore needed to capitalise on them to unlock this special part of the coast.

²⁴ Shire of Ashburton, Ashburton Tourism Development Committee Meeting Agenda & Attachments, 21 May 2019

²⁵ Economic and Tourism Development Strategy 2019, Shire of Ashburton, page 9

²⁶ Economic and Tourism Development Strategy 2019, Shire of Ashburton, page 7

Need For Coastal Infrastructure In Onslow

Despite Onslow previously being renowned for its recreational and commercial fishing, the town is now lacking in tourist infrastructure for visitors and locals to enjoy the natural assets of the town. With the focus turning from commercial fishing and tourism to mining from 2013, the majority of tourism charters for recreational fishing or island visits ceased. Many small businesses geared towards tourism closed, particularly those in hospitality. Many families left Onslow and tourists bypassed the town because there were limited places and ways to interact with the coast and enjoy the scenery.

Without coastal infrastructure enabling visitors to access and enjoy the coast and ocean, there is an abundance of marine wildlife that visitors cannot see and coastal activities that cannot be enjoyed. The current foreshore in Onslow contains limited shade to gather and relax, no community hubs and there is no easy way to access the beach from the CBD. There is no recreational parkland and playgrounds that can be used for walking, playing and relaxing by the coast. Onslow's key tourism assets are centred around its coast – having a lack of infrastructure that enables this coast to be enjoyed by visitors is a significant inhibitor to the growth of the tourism industry in the area.

The completion of the foreshore development project would provide a focal gathering point for the community, as well as a location to hold events. As an example, the Shire of Ashburton are going to great lengths to organise the infrastructure for the solar eclipse event in 2023, having to hire transportable lighting, toilets, traffic management and temporary power and water.

In addition to limiting the ability to attract tourists, the lack of coastal infrastructure is also detrimental to both community amenity and physical activity within the population. Community hubs on the coast, which this project will deliver, will be important gathering spaces that benefit everyone in the community. The Australian Infrastructure Audit, 2019 discusses the importance of recreation infrastructure (which includes playgrounds, public spaces and the public realm) for creating liveable, productive, sustainable and resilient places. The Audit says,

“Quality recreation infrastructure that supports a diverse range of activities for all ages and abilities is important for social interaction between neighbours and helps support safe, healthy and connected communities.”²⁷

The Audit states there is a need for sufficient ‘green, blue and recreation’ infrastructure, which are natural and built spaces which people use for active transport, to play sports and exercise, to relax, to learn and connect with their communities, culture, heritage and place²⁸. They are essential services which can help to create an economically productive, socially cohesive and sustainable place.

Green infrastructure refers to assets which incorporate natural vegetation, such as public parks, walking and cycling tracks. Blue infrastructure refers to beaches and other waterways and the facilities that support them, including foreshores. And recreation infrastructure includes both small and large-scale sports and community facilities, including playgrounds, public spaces and the public realm²⁹.

A well-designed foreshore area such as this project will deliver, will attract people, make them want to stay and encourage spontaneous interactions between them. This will generate social capital, which refers to the network of relationships among people who live

²⁷ Australian Infrastructure Audit, 2019, page 429

²⁸ Australian Infrastructure Audit, 2019, page 428

²⁹ Australian Infrastructure Audit, 2019, page 428

and work in a particular society, enabling that society to function effectively. Places with good social capital are stable, prosperous places where people want to live and work and social interaction is the basic building block of social capital. It is well known that social capital is as important as economic capital for successful communities. Social capital and strong communities are associated with positive outcomes such as better educational performance of children, improved physical and mental health, and better local economic performance.³⁰

Access to and use of parks and open space is also linked to physical, social and mental health benefits, and is increasingly important for all people, especially children and adolescents, who are growing up in a world with rising levels of sedentary behaviour, childhood obesity and depression. Physical inactivity has been identified by the World Health Organisation (WHO) as the fourth global risk factor for mortality causing an estimated 3.2 million deaths worldwide each year³¹.

The WHO points to a growing body of evidence showing the relationship between positive health and wellbeing outcomes and levels of green space in neighbourhoods, for example:

- Lower access to green spaces has been linked to increased incidence of chronic disease such as obesity, Type II diabetes, osteoporosis and stress-related illnesses such as depression, heart diseases and mental fatigue.
- Higher access to green space can promote physiological effects such as lower concentrations of cortisol, lower pulse rate and blood pressure, greater parasympathetic nerve activity and lower sympathetic nerve activity compared to other urban environments
- Proximity to parks has been associated with greater frequency of physical activity, reduced weight, lower coronary heart disease, and higher levels of social cohesion.
- Regularly using or seeing green and blue spaces can have positive effects on mental health outcomes³².

Physical inactivity is a well-known and growing problem in Australia, with more than half of all Australians not being active enough, according to the Australian Institute of Health and Welfare and the Australian Bureau of Statistics³³. In 2018, 70% of Western Australian adults aged 16 years and over were classified as overweight (38.1%) or obese (31.9%), according to their BMI. This is a significant increase since 2002. In 2020, one in four Western Australian children aged 5-15 years were overweight or obese³⁴. Findings from the WA Health and Wellbeing Surveillance System (HWSS), which was established by the Department of Health to monitor the health status of the general WA population, reveals that, in 2020, only 31.5% of WA children aged 5-15 were sufficiently active for good health, and that the proportion of children completing sufficient levels of physical activity in 2020 was the lowest on record³⁵.

Physical activity is an important contributor to good health for everybody, including children. In the short term, being active means fitter heart and lungs, stronger bones and muscles, better mental health and wellbeing and a lower bodyweight. And over a lifetime, being active can decrease the risk of many diseases, from heart attacks and stroke to type-

³⁰ Australian Government Department of Family and Community Services, Research Paper – Communities, social capital and public policy: literature review, page 58.

³¹ World Health Organization website

³² Australian Infrastructure Audit, 2019, page 429

³³ Australian Department of Health website

³⁴ Health and Wellbeing of Children in Western Australia, 2020, page 47

³⁵ Health and Wellbeing of Children in Western Australia, 2020, page 44

2 diabetes. Aside from the obvious physical benefits, there is also growing evidence that being active is good for a child's developing brain. Dr Regina Guthold of the World Health Organisation³⁶ says that children who are physically active "have better cognitive function, easier learning and better pro-social behaviour." She also points out that active adolescents are likely to be active adults. On the contrary, children who do not have opportunities to play, particularly outdoors and with other children, demonstrate increased evidence of anxiety, depression, feelings of helplessness and narcissism³⁷.

The WA State Government's Active Living for All document outlines the importance of communities providing the right type of places, facilities and programs in order for its residents to meet the physical activity recommendations for good health.

"Planning decisions help determine the physical and social characteristics of communities and directly influence health by either encouraging or discouraging active living."³⁸

The Heart Foundation's Healthy Active by Design website, which provides evidence, case studies and advice to help with the development of healthy communities, states it is easier for people to be active in their local area if the local area offers quality spaces that improve wellbeing and are worth visiting, such as green areas, plazas, open space and recreational facilities. It states,

"Green public open space with more amenities, including trails, picnic tables, toilets and gardens, are more used and encourage higher levels of physical activity...Refurbishing parks by upgrading amenities can increase their use and physical activity benefits."³⁹

The installation of parkland and all-abilities playgrounds, the promenade linking the foreshore areas to the town and each other, a central area in Memorial Park for gathering and events and associated amenities through this project will enhance the recreation infrastructure in the Shire. It will provide a place for children of all ages and abilities to play and meet, which will lead to improvements in their physical and mental health and wellbeing and enhanced social connection between them and their families. The construction of the foreshore development project will provide a place for the community to undertake recreational and social connection activities, which are so important to the liveability of a community, social cohesion and the attractiveness of that community to visitors.

Key Role Of Onslow Foreshore

As detailed in *Section 2.1.1 Background*, there are numerous tourism projects in Onslow that have been recently completed, are in progress or are currently in the planning stages that link into this Foreshore Development. These include accommodation projects located along the foreshore, such as the Sun Chalets and Ocean View Caravan Park, as well as projects on either ends of the foreshore, the Onslow Community Boating Precinct and the Onslow Jetty restoration. It also includes projects that this foreshore development will extend and expand upon, such as the Ian Blair Memorial Walkway and Stage 1 of ANZAC Park.

³⁶ Four in five children not active enough, says WHO, theweek.co.uk

³⁷ Gray, 2011 and Jarvis, Newman & Swiniarski, 2014, quoted on the Nature Play WA website

³⁸ Active Living for All Framework, 2017-2019, page 30

³⁹ Heart Foundation: Healthy Active by Design <https://www.healthyactivebydesign.com.au/design-features/public-open-spaces/evidence>

This project, including the installation of the promenade, parks, playgrounds, improved beach access, meeting areas, ablutions and event infrastructure, will enhance and activate the benefits of these other, integrated projects. It will be the lynchpin that links these projects together into an overarching Onslow tourism offering. Without the foreshore project, these other projects are stand alone, but together they will set Onslow up as a key tourist destination for the Pilbara region.

The foreshore area is key to unlocking the potential of Onslow as a tourism destination as it will enable visitors to access and enjoy the coast. Tourism Australia conducted consumer research across 11 of Australia’s key tourism markets, which shows that aquatic and coastal experiences are amongst the greatest drivers of international visitor demand, specifically to Australia.

“70 per cent of our international visitors enjoy aquatic and coastal experiences as part of their trip to Australia and rank Australia #1 for marine wildlife and remote and developed coastal beaches and aquatic locations.”⁴⁰

A detailed review of the activities undertaken by visitors to the Shire of Ashburton confirm the significant role that the foreshore and ocean based activities play in visitor attraction, particularly international visitors.

Water/Foreshore Related Activity	Interstate Overnight	Intrastate Overnight	International	Total
Go to the beach	18%	8%	73%	11.7%
Go whale or dolphin watching	10%	1%	43%	4.3%
Visit the reef	3%	1%	44%	3.8%
Fishing	6%	3%	14%	3.9%
Scuba diving	0%	3%	11%	2.6%
Snorkelling	8%	2%	54%	5.8%
Water activities/sports	6%	2%	15%	4.8%
Surfing	6%	0%	13%	1.5%
Charter boat/cruise/ferry	9%	0%	43%	3.9%
Visit or stay on an island	4%	2%	27%	3.7%

TABLE 1 - SHARE OF VISITORS BY WATER/FORESHORE RELATED ACTIVITIES, SHIRE OF ASHBURTON, AVERAGE MAR-15 TO MAR-20⁴¹

As such, Onslow’s location on the coast amongst incredible natural marine assets is a key tourism advantage and a functional, attractive Onslow Foreshore is needed to ensure visitors are able to access this asset.

2.2 PROJECT DESCRIPTION

The Onslow Foreshore Development project will redevelop the entire foreshore area from the proposed Onslow Jetty site at Beadon Point, to the community boating precinct at Beadon Creek, as shown in Figure 5 below. The intent of this project is to create better access to the foreshore, and deliver additional marine-side assets, as well as linking walkways to activate the foreshore for both tourists and residents. This project will improve access to and enjoyment of the Onslow foreshore by the community and attract visitors to

⁴⁰ <https://www.tourism.australia.com/en/about/our-campaigns/aquatic-and-coastal.html>

⁴¹ TRA (2022) Tourism Research Australia National and International Visitor Surveys, TRA, Canberra

contribute to the local economy. It will upgrade the foreshore to create a lifestyle hub aimed at strengthening community engagement and wellbeing by increasing the connection to the environment, culture and heritage, and promoting a sense of place. It will also entice tourists to the area and encourage them to stay extra nights, thereby growing the economy of the Shire and the wider region.

The vision for the Onslow Foreshore Development project includes a coordinated design strategy that activates the beachfront and significantly improves the beach experience. Offering modern public amenities to locals and visitors alike, the project includes way finding signage; cultural, heritage and biodiversity interpretive information; car parking; beautification of surrounds; landscaping; public seating; shade structure; public art; boardwalk and pedestrian pathways; improved lighting; and multipurpose areas with capacity for events. Activation of this area will encourage healthy living and participation and align with Onslow’s strong sense of place⁴² and identity, whilst catering to a variety of activities and experiences.

The foreshore redevelopment has been divided into five sections as follows:

1. Memorial Parkland
2. Elevated Dunescape Walk
3. Onslow Promenade
4. Family Parkland
5. The Backyard
6. Beadon Creek Point



FIGURE 5 - ONSLOW FORESHORE DEVELOPMENT MASTERPLAN⁴³

For the full masterplan details, see Attachment C - Onslow Promenade Landscape Concept Designs.

⁴² Shire of Ashburton Strategic Community Plan 2022-2032

⁴³ Onslow Promenade – Landscape Concept Design, September 2022, page 11

1. Memorial Parkland

Memorial parkland will be an iconic destination parkland that provides a strong connection with coastline capturing the dramatic views and the unique landscape of Onslow. The parkland will provide a high-end setting for outdoor functions including concerts, markets, food vans and memorial ceremonies through the provision of in situ seating, stage, power connections, water and defined gathering spaces. The inclusion of a destination all ages, all abilities playground with shade, seating and BBQ features will ensure year-round interest for both locals and visitors alike.

- Dedicated stage and in situ amphitheatre seating
- Bespoke shade structures with integrated area work / narrative opportunities
- Memorial walk – a tree lined extension of the Ian Blair Memorial Walk, connecting the park to the Ian Blair boardwalk which links to the Onslow Jetty site
- Provision of power, water and public amenities
- All ages, all abilities shaded playground

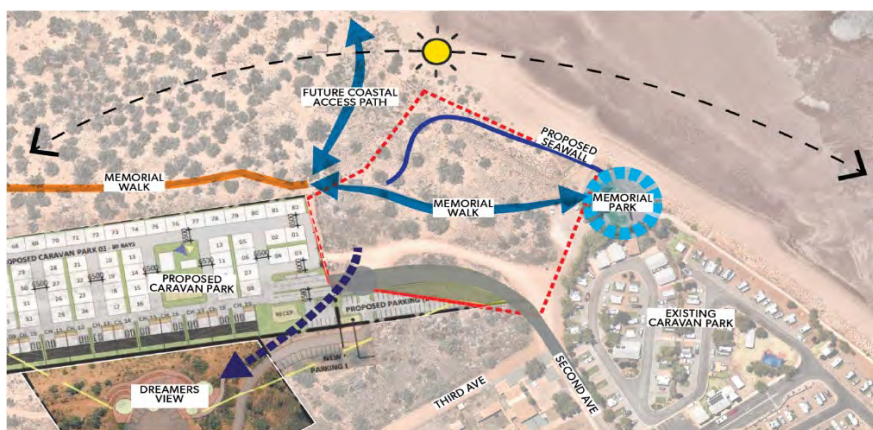


FIGURE 6 - MEMORIAL PARKLAND CONCEPT DESIGN

2. Elevated Dunescape Walk

In two parts, as shown on Figure 5, the Dunescape will be an elevated walkway through the dunal landscape of Onslow, providing an opportunity for a unique sensory and education experience of not only the coastal environment of Onslow, but also to engage further with the history and stories of the Traditional Owners.

Lookout nodes / shelters will be designed to suit the local climatic conditions and create storytelling and yarning circles with star gazing opportunities. Material selection and placement of the walkway and shelters will give users the opportunity to interact with the natural environment.

- Realign the track to work with natural contours and locating the shelters to be integrated sensitively into the landscape
- Create standalone lookout shelters with opportunity for local stories and star gazing
- Connection to the foreshore promenade and Beadon Creek
- Integration of local narrative & traditional stories through interpretive artwork and wayfinding to be detailed in the next stage of the project



FIGURE 7 - ELEVATED DUNESCAPE WALK CONCEPT DESIGN

3. Onslow Promenade

The construction of a promenade along the foreshore area will connect in with the existing Ian Blair Memorial Walkway to create a 5km long trail along the coast from the Community Boating Precinct at Beadon Creek to the Onslow jetty site. The central foreshore from the Onslow Beach Resort to the northern caravan parks presents as an opportunity to create a vibrant hub of Onslow, celebrating the coastal lifestyle, stunning views and public amenity that is on offer for the community and visiting tourists. The reimagined promenade will maximise the views of Beadon Bay, creating defined market, fitness and gathering nodes.

- Activate the foreshore as a tourist hot spot
- Create market breakout spaces
- Capitalise on the activity coming from the beach resort
- Enhance and celebrate view lines along Simpson St and Third St to the water
- Enhance beach connections

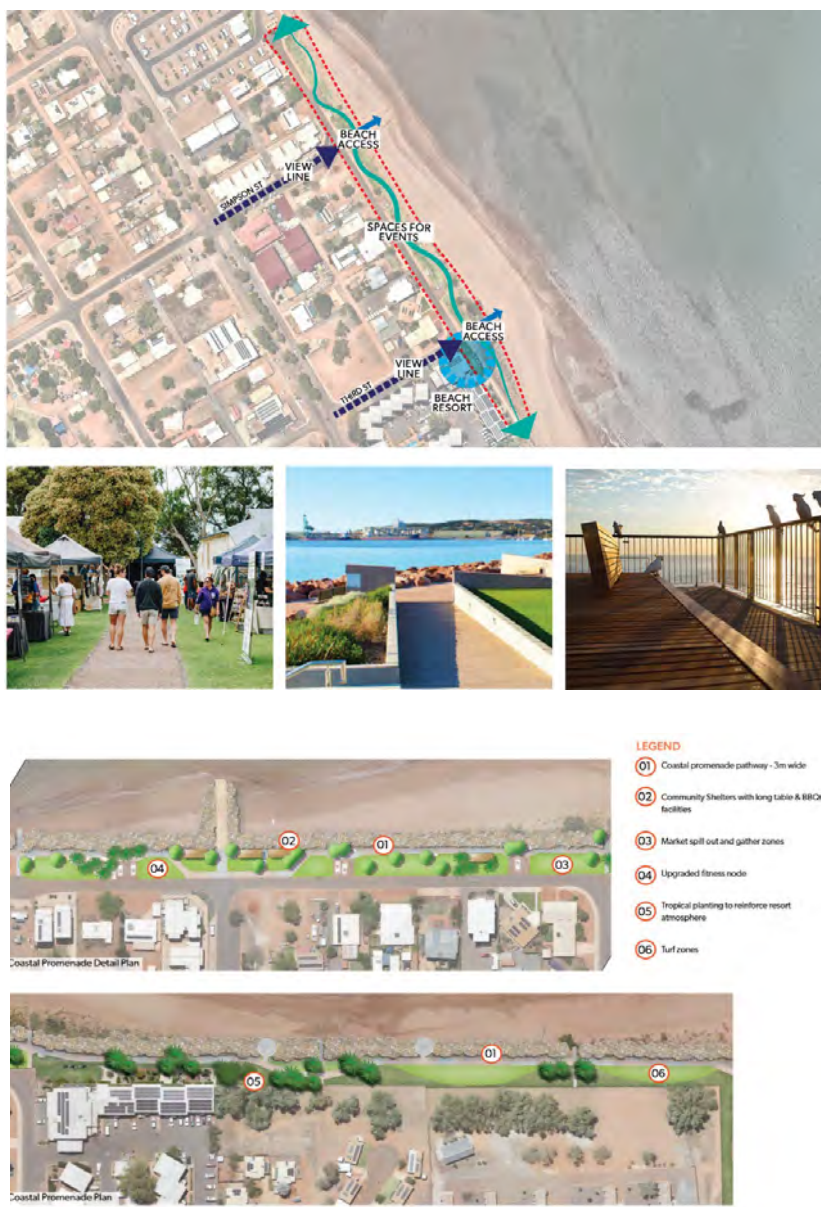


FIGURE 8 – ONSLOW PROMENADE CONCEPT DESIGN

4. Family Parkland

The extension of the existing seawall (soon to be completed) and the infill of the existing drainage basins creates an opportunity to nestle a family parkland between the existing tourist accommodations on the foreshore, the Sun Chalets and the Ocean View Caravan Park. It will create a community open space with direct access to the foreshore, ideal for visitors staying at the accommodation. The proposed lookout structure will bookend the central promenade zone and offer a point of respite capturing views over the bay.

- Create community open space with direct access to the foreshore
- Use ground plane contouring and curated planting to create pockets within the greater parkland
- Bespoke shade & lookout structures embedded with local artwork and narrative
- Palm grove planting and selected species to create a unique identity to the parkland



FIGURE 9 - FAMILY PARKLAND CONCEPT DESIGN

5. The Backyard

This section will deliver an improved amenity for the existing caravan park, concurrent with the proposed promenade extension from the town centre, along the Onslow seawall to the proposed Memorial Parklands. The current height separation creates a physical and visual separation from the expansive views of Beadon Bay. The provision of seating nodes, open viewing pods and dedicated access points to the promenade and beach access will create a truly unique experience for visitors and locals. This will better activate the foreshore, with access from the caravan park and provide increased amenity for tourists.

- Hangout spaces along the coast for visitors including seating nodes and lookout pods
- Better connectivity with the caravan park through defined ramps and stairs
- Activation of the foreshore
- Increased amenity for tourism
- Pedestrian access to foreshore
- Retained and planted edge along the caravan park better establishes access points and embeds the caravan park



FIGURE 10 - THE BACKYARD CONCEPT DESIGN

6. Beadon Creek Point

Located adjacent to historical shipwrecks at the entrance to Beadon Creek, the Beadon Creek Node is the final destination of the coastal walk and will provide a respite node capturing views over the river mouth, offering a point of rest where users can access the beach or the walkway as their starting point of their return journey.

- Interface with Beadon Creek
- Have a central connection to the Elevated Dunescape walk
- Have a permeable edge which allows pedestrians travelling along the shoreline to enter the site
- Have beach access to the north of the site



FIGURE 11 - BEADON CREEK CONCEPT DESIGN

2.2.1 PROJECT BENEFITS

Delivering this project will integrate with other current and planned projects in Onslow to expand Onslow's marine-side tourism infrastructure and build its brand as a coastal tourism destination. This will enable the Shire to take advantage of a number of opportunities and benefits:

- Increased visitor expenditure - grow the region's share of a growing marine tourism industry.
- Diversification of the Shire's economy, due to growth in the tourism industry.
- Transform Onslow into a vibrant destination to live and visit with diverse recreational, social and employment opportunities that strengthen the community's resilience.
- Expand visitation to and awareness of Onslow's unique access to onshore and offshore marine tourism assets such as the Mackerel Islands and Montebello Islands which appeal to a range of divers, snorkelers, fishers and sea kayakers because of their natural land and seascapes, barrier and fringing coral reefs, wide variety of wildlife and rich maritime heritage.
- Entice visitors to the Pilbara region by adding another destination (Onslow) to the already significant tourism profile of the region; thereby enhancing the entire region's tourism industry.
- Take advantage of the availability of quality tourism accommodation which has been upgraded recently or is being expanded on currently (e.g., Onslow Beach Resort, Sun Chalets, Ocean View Caravan Park and Mackerel Islands accommodation) and give the townsite a competitive advantage.
- Activate the foreshore area through an increase in the availability of recreational and community facilities and events that will support local businesses, including tour operators, dive and fishing shops, and food and drink outlets, and help to ensure the continued viability and sustainability of existing accommodation and service industries in Onslow.
- Improved amenity for the Shire of Ashburton and wider Pilbara community - Activating the foreshore area and the vibrancy of the town through an increase in the availability and quality of recreational and community facilities. It will enhance the accessibility of the area and enable the delivery of inspired cultural activities, large-scale events and live performances.
- Increased social connection (and social capital) amongst the Shire's residents, particularly young families. Contributing to a sense of community connectedness and wellbeing.
- Improved community health as a result of providing a more accessible and inviting place for the community to enjoy. This means more people will be attracted to the area, participate in outdoor, social activities and will derive significant health benefits from visiting the precinct.
- Encouraging increased participation in physical activities, both formal and informal - through planned sporting activities such as fishing and diving, use of the promenade walk, and through incidental activity at the parks and other redeveloped areas along the foreshore. Access to and use of parks and open space is linked to physical, social and mental health benefits, and is increasingly important for all people, especially children and adolescents, who are growing up in a world with rising levels of sedentary behaviour, childhood obesity and depression.

The Cost Benefit Analysis (CBA) report for this project at Attachment D details the expected economic benefits, with the value of benefits ranging from \$50.7m at the 10% discount rate to \$87.4m at the 4% discount rate. It will create construction jobs of 52.05 FTE jobs annually during the project and almost 94 FTEs ongoing post-project, as summarised in *Section 2.6 Economic and Financial Analysis*.

2.3 POLICY AND STRATEGIC FRAMEWORK

2.3.1 AUSTRALIAN GOVERNMENT

The Re-Imagined Visitor Economy (THRIVE) Strategy 2030

The THRIVE Strategy provides the national strategy for recovery and the return to sustainable growth for Australia's visitor economy. The visitor economy is a significant driver of growth, prosperity and wellbeing for Australia. It supports jobs and businesses, generates trade and investment, and promotes regional growth and aims to return the sector to pre-pandemic visitor spend and sustainable growth. THRIVE includes a policy priority to "Enhance Visitor Infrastructure" and "Grow unique and high-quality products", which both align to this project.

The first phase of the strategy has a focus on:

- "driving domestic visitation
- driving targeted international visitation"⁴⁴

As such, this project is clearly aligned.

Sport 2030

The Australian Government's national sport plan, Sport 2030, articulates a clear vision for sport in Australia, being to ensure Australia is the world's most active and healthy nation, known for integrity and sporting success.

The plan acknowledges that fewer Australians are engaging in physical activity and that this needs to be addressed. It aims to build a more active Australia and reduce inactivity amongst Australians by 15 per cent by 2030.

To reach this aim, the plan is promoting changes to strengthen the sports industry and states that using the existing strengths of our communities, regions and natural environment is the way forward. Australia's National sport plan has four key priority areas. The one which is most relevant to this project is:

- Build a more active Australia – more Australians, more active, more often.

The plan recognises that,

"The way we live, work and engage in sport has changed. Australia has changed around sport. Where once people planned their weeks around sporting and physical activity, today many Australians now look for sporting and physical activities that work around their week. Sport is more fragmented. Traditional sports now compete with less organised physical activities."

It is therefore clear that this project is in direct alignment with the Australian Government's sporting industry focus. It will provide an avenue for locals and visitors to Onslow to use the town's natural environment to undertake physical activity, including fishing, walking, running, diving and swimming. The foreshore development will deliver a destination to walk/run to and encourage unstructured physical activity. The provision of such infrastructure that encourages unplanned, informal physical activity clearly aligns with this Sports Plan.

⁴⁴ THRIVE 2030: The Re-imagined Visitor Economy, March 2022

2.3.2 WA STATE GOVERNMENT AND STATE BODIES

State Planning Strategy 2050

The State Planning Strategy 2050 is the WA Government's strategic planning response to the challenges Western Australia is likely to face. The Strategy proposes that diversity, liveability, connectedness and collaboration must be central to the vision of sustained growth and prosperity. It envisages that by 2050, Western Australia will double its current population and will have a diverse range of well-connected and vibrant communities and regional centres that are resilient, active and respectful of cultural difference.

The Strategy sets out five interrelated strategic goals which have been identified with the view to realising a vision of sustained prosperity for Western Australia. The Sustainable Communities goal is relevant to this project in particular as it states that much will be achieved through investment in infrastructure and social capital. The Social Infrastructure direction includes Spaces and Places and Health and Wellbeing as two of its three pillars. This project will deliver physical infrastructure that grows the economy through tourism as well as creating spaces and places for community connection and engagement and for residents and visitors to be active and healthy.

As such, the project is in alignment with the WA State Planning Strategy 2050.

WA Government, WA Recovery Plan – Pilbara Recovery Plan

The WA State Government has released a WA Recovery Plan for each of the regions in the state to drive recovery from the COVID19 pandemic. The Pilbara Recovery Plan includes a number of areas that align to this project and further demonstrate its importance in the COVID19 recovery for the Shire of Ashburton. The plan includes the priority of 'Driving Tourism in the Pilbara Region'. The government has also committed funding for upgrades at Karijini National Park under this area, which will help to bring people to the Shire.

Tourism WA

In 2019-20, Tourism WA started developing a long-term strategy for tourism beyond 2020, however this was paused due to COVID-19. Tourism WA is now focused on a tourism recovery plan, in line with the State Government's WA Recovery Plan, to ensure a sustainable tourism industry in the future. As stated above, this recovery plan includes driving tourism in the Pilbara region.

Additionally, it can be assumed that the strategic objectives of Tourism WA's strategic direction would be similar to the Two Year Action Plan for Tourism 2018-2019, which included the intention to "Attract More People, More Often to Regional Western Australia".

Department of Primary Industries and Regional Development (DPIRD) Strategic Intent (2022-26)

The Department of Primary Industries and Regional Development (DPIRD) Strategic Intent (2022-26) establishes six strategic priorities. The 'Regional Opportunities' priority exhibits a direct link to this redevelopment, namely:

- DPIRD Key initiative 4.1 – Regional growth opportunities and project pipeline. Regions benefit from priority, economic infrastructure and growth projects, with targeted, strategic co-investment from the State, Commonwealth and private sectors.

This is a priority infrastructure project for the Shire to contribute towards regional growth and prosperity and deliver modern fit-for-purpose facilities. Recreational infrastructure plays a role in supporting regional economic development and improving the lives of

people living in regional environments. Participating in physical activity contributes strongly to a robust local economy and ensures regional communities remain attractive and vibrant places for people to live.

LotteryWest Community Investment Framework

This project is clearly aligned with four of Lotterywest's priority areas under its Community Investment Framework, as well as the Lotterywest Good Practice guidelines.

- Inclusive thriving community
- Connected cultural experiences
- Protected sustainable ecosystems
- Active healthy people

1. Inclusive Thriving Community

This project will support the diversity of Shire of Ashburton locals to actively engage in community life by creating a community hub which brings people together and meets the needs of the whole community. The Onslow foreshore area will be an important gathering space that is a more accessible and inviting place for the community to enjoy. More people will be attracted to the area, participate in outdoor, social activities and will derive significant physical, social and mental health benefits from visiting the precinct and connecting with others. Providing accessible promenade areas, ramped access to the beach and an all-abilities playground ensures the foreshore and coastal area will become far more inclusive.

2. Connected Cultural Experiences

The Shire of Ashburton has a rich cultural heritage, including both Aboriginal and European heritage outlined in the Background. The foreshore development project provides an opportunity for recognition and consideration of the cultural and historical context and values of the foreshore, including the use by Aboriginal people. It will ensure the local indigenous heritage and culture (Thalanyji, Nhuwala and Burama people) is respected, acknowledged and embraced and that Western Australian cultural heritage is shared and preserved.

In undertaking the Masterplan, the Shire engaged with the community and the Thalanyji, Nhuwala and Burama people to understand the importance of the area and how cultural references could be incorporated into the design. This will be continued into detailed design stage. The foreshore's unique qualities and 'sense of place' will be retained whilst creating new places of interest. This will be achieved by:

- Recognising the rich history of Ashburton with interpretation opportunities along the foreshore at key points along the promenade in within the parklands. Opportunities include interpretive signage and integration into paving patterns and public art.
- All nodes and paths are linked by a common theme, relating to Onslow's heritage.

3. Protected Sustainable Ecosystems

This project will protect and enhance the unique species/environment of the area by:

- Protecting existing flora and fauna through formalising pedestrian access to the foreshore, thereby reducing the traffic through the dunes and other environments that are currently being damaged
- Restoring the ecosystem by revegetating depleted areas with species endemic to the area

The Onslow Foreshore Concept Design presents the opportunity to integrate Environmentally Sustainable Design (ESD) and Water Sensitive Urban Design (WUSD) principles to the foreshore development to ensure that the impact on the environment is well considered.

4. Active Healthy People

This project will assist the Shire of Ashburton community to be more active, live healthy lifestyles and be more mentally healthy. It will work to make the community more physically and mentally healthy through delivering:

- Increased social connection (and social capital) amongst the Shire's residents. Contributing to a sense of community connectedness and wellbeing. Social connection is intrinsically linked to being mentally healthy.
- Improved community health as a result of providing a more accessible and inviting place for the community to enjoy. This means more people will be attracted to the area, participate in outdoor, social activities and will derive significant health benefits from visiting the foreshore area.
- Increased participation in physical activities, both formal and informal. Access to and use of parks and open space is linked to physical, social and mental health benefits, and is increasingly important for all people, especially children and adolescents, who are growing up in a world with rising levels of sedentary behaviour, childhood obesity and depression.
- Improved recreation opportunities and connection to nature, through the provision of infrastructure that enables opportunities for walking, gathering and events. The project will encourage Shire of Ashburton families and children to be more active because it will construct an exciting, new, all-abilities playground at the heart of the foreshore. It will provide all-accessible continuous walkways along the length of the foreshore with access to the beach, and it will increase amenity along the foreshore to encourage greater use by locals and visitors.



2.3.3 LOCAL AND REGIONAL STRATEGIES

Pilbara Tourism Product Development Plan, Pilbara Development Commission Pilbara Regional Council Tourism WA, 2014

Although dated, this remains the key guiding document for promoting regional tourism in the Pilbara for all agencies, including the Shire of Ashburton. It outlines a series of recommendations in terms of developing further tourism in the Pilbara region, including that it

“Provides an avenue to generate local wealth that is not related to the mining and resource sector, thereby supporting diversification of the economy”⁴⁵. Stating that,

“Development of the local tourism industry (and the necessary infrastructure to support it) is essential to diversifying the local economy and making the region an attractive place for people to live and work in the future”⁴⁶

The Plan highlights the need for infrastructure to support growing water-based coastal tourism, which is aligned to this project. It also includes the Montebello and Mackerel Islands, fishing, diving, boating, kayaking, marine life, artificial reef, sunsets, swimming, Staircase to the Moon and walking trails as key Attractions and Activities for Pilbara tourism, all of which will be showcased and further enabled through this project. The Plan also highlights the importance of making the region attractive for leisure visitors and hence the need to develop tourism in ways which will be buffered from future major industrial events should they occur.

Pilbara Regional Investment Blueprint, Pilbara Development Commission (2015)

The Blueprint delivered by the Pilbara Development Commission recognises the importance of tourism and the economic benefit it provides to the Pilbara economy. The Vision for the Pilbara at 2050 lists ‘Diversify’ as one of the three key approaches, and ‘Tourism’ as one of the three pillars with the following objectives:

- The Pilbara is a recognised tourism destination, attracting a range of visitors with its natural and man-made attractions and delivering a variety of significant economic, social and community benefits to the residents of the region.
- Heritage and Aboriginal tourist attractions are recognised by the international market as unique offerings that draw visitors from around the world in their own right.
- Transformational opportunities to meeting the objectives including nature-based tourism and heritage and Aboriginal development, both key to the diversification of tourism and the economic benefit it provides to the Shire of Ashburton, its community and visitors.

This project aligns to the Blueprint in the following way:

- People and Communities Pillar: The project supports previous and continued investment in health, sports and recreation infrastructure and services in Onslow that will improve the quality of life of residents and help attract diverse residents and tourists. The project provides residents with a range of new recreational and social

⁴⁵ Pilbara Tourism Product Development Plan, Pilbara Development Commission Pilbara Regional Council Tourism WA, 2014, Page ii

⁴⁶ Pilbara Tourism Product Development Plan, Pilbara Development Commission Pilbara Regional Council Tourism WA, 2014, Page 1

infrastructure that help address population retention issues and encourage more diverse employment opportunities.

- Tourism Pillar: The Blueprint identifies the dominance of business visitation in the region as a barrier to the development of tourism industry despite the range of potential attractions including leisure based tourism in the region. Tourism is therefore identified as a 'regional pillar', with 'nature based tourism' as a transformational initiative.
- Diverse and Robust Small and Medium Businesses Pillar: The project is expected to enable local businesses such as tour operators, dive and fishing shops, food and drink outlets, and accommodation and service industries.
- Physical Isolation: The proposed project aligns strongly with the blueprint's objective to overcome the perception of physical isolation in the Pilbara by improving attractiveness and desirability of Onslow as a place to live and visit. One of the major outcomes of the project is addressing the shortfall in the provision of recreational marine amenities for local residents and tourists.

Strategic Community Plan 2017 – 2027, 2019 Desktop Review (Shire of Ashburton, 2019)

This local government document includes three economic priorities:

- Objective 1: Strong local economies
- Objective 2: Enduring partnerships with industry and government
- Objective 3: Well-managed tourism

It states that stakeholders and community have provided clear feedback that greater attention is needed to support the diversification of the economy, in particular the opportunity that tourism provides via improved access to pristine and unique environments and landforms.

Feedback provided by the community in the development of the plan indicates that economic prosperity through tourism and unique heritage and environment require further support in building sustainable tourism activity (Goal Two) and sustainable natural environments celebrating the history and heritage of the region (Goal Three).

The development of coastal infrastructure is identified among other priorities of the Shire of Ashburton's investment in a range of new facilities and facilities upgrades to meet the needs of the local community. The Shire recognises the essential role of attracting investment in tourism, hospitality and community and business development in the Strategic Community Plan and as such the proposed project is strongly aligned with the identified strategic needs of the Shire. The deliverables of the project and associated outcomes will meet the aspiration of the community for the small business development (tourism and marine services) and access to diverse recreational opportunities and retention of access to environment and relaxed lifestyle.

Economic and Tourism Development Strategy 2019, Shire of Ashburton

This strategy was developed to compliment and assist with delivering outcomes aligned with the Shire's Strategic Community Plan. Community consultation identified key themes for economic development with tourism emerging as a key theme, including cultural, inland and coastal, and more products and promotion. It also identified a number of competitive advantages including the islands and reefs, reported that the assets of the Mackerel Islands and opportunities such as snorkelling and diving, whale watching and fishing are underutilised assets, and that tourism is an economic growth opportunity that should be pursued.

The strategy aims to create a foundation for population growth and prosperity beyond mining, to create self-sustaining communities that will not rely solely upon the resources industry. It identifies tourism as a key diversifying factor in the Shire's economy and the need to make use of the Shire's existing natural assets to do so. This project is strongly aligned with the strategy.

2.4 STAKEHOLDER ENGAGEMENT AND CONSULTATION

In developing this project, the Shire of Ashburton has worked with a number of partners to obtain funding and ensure the project delivers on its intended outcomes. These include:

- Chevron. Chevron is working with the Shire to ensure the community is sustainable, with the development of the tourism industry being a key tool. It is hoped Chevron will commit funding to this project through the Onslow Community Chest fund, a Department of Jobs, Tourism, Science and Innovation (JTSI) administered Chevron Social Infrastructure Fund. Discussions are underway.
- Other industry partners. The Shire has commenced discussions with other industry partners to secure some funding contributions for this project. Discussions are ongoing.
- Tourism Western Australia (Tourism WA) have been consulted, with the feedback detailed in their letter of support provided at Attachment E.

"Tourism WA supports the inclusion of Aboriginal elements of the project, which adds to the diversity of the visitor experience by promoting Indigenous cultural and heritage values as described in Tourism WA's Jina Plan 2021-2025. This is achieved through the project by enhancing the indigenous experience through interpretative infrastructure at Memorial Parkland and Beadon Creek Node. A continued focus on highlighting and enhancing local Aboriginal experiences is a key objective of Tourism WA. The Jina Plan 2021-2025 recognises that 81% of visitors to Western Australia are interested in participating in an aboriginal tourism experience yet only 17% have this experience."

Onslow Visitors Centre – the volunteers at the Onslow Visitors Centre have worked with the Shire to provide information about the feedback from visitors, their preferences and opinions and anecdotal data to help to develop this project. The Centre will work with the Shire to ensure the project meets visitor needs and is well marketed to visitors to Onslow.

- Buurabalayji Thalanyji Aboriginal Corporation (BTAC). BTAC is the registered Native Title body and prescribed body corporate for the Thalanyji People, the determined Native Title holders over Onslow. The Shire meets regularly with BTAC to discuss all projects in the area under the meetings headed "Onslow Future Shire Projects". Representatives include BTAC's Native Title and Heritage Coordinator and Project Coordinator, as well as the Shire's CEO, Director Projects & Procurement and other staff as needed. This project has been discussed in all monthly meetings of this group since February 2022, as well as on occasion prior to this. BTAC are supportive of the project and intend to remain closely involved to ensure the recognition of the local culture through the project.
- Department of Lands, Planning & Heritage (DPLH) in relation to the Unallocated Crown Land. The Shire already had Management Orders in place for Lots 3503 and 3504. Liaison with Senior State Land Officer, Kevin Harrison and other DPLH staff has

been undertaken throughout 2022, with a Management Order over Reserve 54116 active from 19 September 2022. All remaining orders are in progress with DPLH.

- The Onslow Chamber of Commerce and Industry is very supportive of the project.
- Australia's North West (ANW). As the peak tourism marketing body for the Pilbara and Kimberley regions, Australia's North West Tourism has been consulted in the development of the project to ensure it aligns with efforts to increase tourism to the Pilbara. ANW provided their support for the project, stating, "As the peak tourism body for the Pilbara and Kimberley regions of WA, our areas of responsibility include destination development and marketing. Within our current Strategic Plan (2021-26) one of our core strategic pillars is Destination Development and the proposed Onslow Foreshore Development aligns well with our priorities for the region." See Attachment E Letters of Support.
- The Pilbara's local tourism association, Pilbara Tourism Association (Destination Pilbara), was also consulted and agrees that this project is a "significant project for the Onslow community." See Attachment E.
- Businesses along the foreshore have been consulted and are overwhelmingly supportive, with the attached letter from the Onslow Beach Resort (Attachment E) summarising, "The Onslow Foreshore Development is a significant project for the Onslow community. Delivering this project will integrate with projects underway in Onslow to expand Onslow's marine-side tourism infrastructure and build its brand as a coastal tourism destination."

Community engagement via social media, feedback via the Shire website and in-person public forums have been conducted. The masterplan was advertised for a 21-day public comment period, with no negative feedback received.



2.5 PROJECT DELIVERABLES

This project will deliver a number of important outputs and outcomes to the Shire of Ashburton and the Pilbara region, as detailed in the tables below.

	Outputs	Performance Measure	Performance Measure method
1	A redeveloped and upgraded Onslow Foreshore in line with the masterplan.	Foreshore redevelopment is completed in line with the details of <i>Section 2.2 Project Description</i> .	Certificate of Practical Completion. Photographic evidence. Signed Engineering Drawings.

TABLE 2 - OUTPUTS

	Outcomes	Performance Measure	Performance Measure method
1	Increased visitor expenditure	The increase in revenue for tourism related businesses in Onslow. Increased visitor numbers and/or length of stay.	Comparison of Tourism WA statistics prior and post project, with allowance for other variables. Shire of Ashburton tourism industry value
2	Increase in the physical and mental health of the Onslow community	Social connections between Onslow community members are increased through use of the foreshore. The foreshore promenade, parks and other components are used by the community for physical activities, such as walking and jogging and social gatherings.	Number of events held on the foreshore annually. Number of visitors to the foreshore annually. Community use and satisfaction survey.
3	Increased community and visitor satisfaction with the Onslow foreshore	Community and visitor satisfaction with the upgraded foreshore facilities and access is high or very high.	Community survey Visitor centre survey Tourism WA visitor research
4	Improved health and wellbeing for Shire of Ashburton residents and visitors	Increased use of the foreshore area and facilities for physical activity. Number of events and activities held at the foreshore.	Community survey Shire venue hire/bookings Estimated attendance/usage numbers
5	Creation of new jobs	Number of new jobs created in	Increased visitor numbers

	Outcomes	Performance Measure	Performance method	Measure
		existing and new Onslow businesses	FTE count for existing and new Onslow businesses Creation of new Shire of Ashburton businesses (ASIC/Shire records)	
6	Attraction and retention of population	Increase in population numbers	ABS Census statistics	
7	Increased sense of pride, recognition of culture and heritage in the community	Extent that the project recognises and celebrates local Aboriginal culture and the town's heritage	Photographs Community survey Detailed design highlighting the cultural and heritage aspects to the project	
8	Protection of the natural environment	Foreshore is protected from coastal erosion, pedestrian and vehicle use Formalised pedestrian and vehicle access reduce the use of 'off-track' areas The importance of the natural environment is highlighted by the project, encouraging a sense of responsibility amongst locals and visitors	Formal dune tracks are implemented – photographs and detailed designs Community survey	

TABLE 3 – OUTCOMES

2.6 ECONOMIC AND FINANCIAL ANALYSIS/ COST BENEFIT ANALYSIS

A cost benefit analysis (CBA) completed for the Onslow Foreshore Development project found that the value of benefits of the project will range from \$50.7m at the 10% discount rate to \$87.4m at the 4% discount rate. With a Benefit Cost Ratio of between 1.96 at the 7% discount rate and 2.51 at the 4% discount rate, it is clear that the benefits of this project outweigh the costs.

The additional tourist and visitor expenditure as a result of the project will generate a direct and indirect economic output of \$21.87m per year. In addition, the project is estimated to result in construction jobs of 52.05 FTE jobs annually during the project and support almost 94 FTEs ongoing.

Benefits to be delivered include Induced Tourist Visitor Benefits, Service Population Amenity Benefit and Local Resident Amenity and Welfare Benefit, with the quantified benefits split reasonably evenly between economic and social related benefits. This highlights the key role this project will play in the future of Onslow, both economically and socially.

The benefits of the project, as determined through the CBA are summarised below.

Benefit	Description	Method of Calculation
Local Construction Supply Chain	Benefits to the WA and regional construction industry of the non-residential capital investment.	First round GVA economic multiplier of the capital expenditure of the project. Based on WA specific regionalised input/output transaction table. Estimated at 13.5% of the capital cost in the year incurred.
Induced Tourist Visitor Benefits	Increase in tourism visitor related expenditure contributions to the Ashburton and Onslow economies.	Based on a 20% uplift per year for 5 years of leisure based tourism to Onslow. Split in visitor type and expenditure outlined in assumptions table. Assumed GVA share of induced tourism expenditure of 20.8% in line with regionalised input-output transaction tables.
Service Population Amenity Benefit	Amenity, leisure and visitation benefits accrued to non-resident service/worker population.	Based on an average 2,000 FTE workers per year visiting Onslow for 13 times a year for 2 hours. Time spent valued at 40% of the average weekly earnings in line with ATAP guidelines (estimated at \$19.24 per person per hour in 2022).
Local Resident Amenity and Welfare Benefit	Amenity, leisure and health and wellbeing benefits accrued to local Onslow residents.	Based on the Onslow residential population only. Assumed average visitation once per fortnight for 2 hours. Time spent valued at 40% of the average weekly earnings in line with ATAP guidelines (estimated at \$19.24 per person per hour in 2022).
Regional Resident Non-User WTP	Value of the benefit to non-local, non-user benefits in the wider Ashburton region of having a high amenity coastal environment and asset generating local economic, social and environmental benefits for the community.	Based on an application of \$100 per year per non-user resident population within the Shire of Ashburton (i.e. excl Onslow residents) based on comparable Willingness to Pay data.
Environmental and Tree Cover Benefits	Increased cover and improved quality of environmental values across the foreshore and Foreshore area including major park and open space components of the project.	Valued using street trees as a proxy. Estimated environmental value uplift equivalent to 489 mature street trees across the project area, assuming a moderately low planting density. Valued in line with national street tree values including annual shade, pavement protection/maintenance, stormwater and climate benefits.
Adjacent Land Value Uplift	Increase in the value of land parcels located adjacent to the Foreshore due to their proximity and the direct access to the increased amenity.	Benefiting area estimated at 10ha of land applying an englobo, unimproved developable land value of \$200 per sqm. Assumed a 5% uplift spread over first five years (i.e. 1% value uplift per year).
Residual Asset Value	Value of the assets remaining at the end of the assessment period.	Assumed a 50 year life span and a linear depreciation approach. Value included at the end of the assessment period.

TABLE 4 – PROJECT BENEFITS

In summary, the cost benefit analysis report confirms that the project has the potential to yield significant financial/fiscal, economic, social and environmental benefits for visitors, local residents, service population/workers and the wider Ashburton region. This is reflected in a Benefit Cost ration of 1.96 at the 7% discount rate, which is very positive for a tourism related assets (from which the benefits yield over a longer period than other sectors).

This is also mirrored in the Economic Rate of Return of the Project of 17.5% (which exceeds all discount rates of the assessment) while the NPV at 7% discount rate is \$31.9m.

The Economic Impact Assessment also illustrated the impact of the project both during construction and operational phases, contributing significant economic impacts to incomes, economic growth and employment.

2.7 ASSESSMENT OF OPTIONS

Option 1 – Do Nothing

By doing nothing, none of the benefits of this project will be realised. Doing nothing would not have any positive impact on the economic growth and diversification of the region, enhance visitor infrastructure (thereby attracting visitors to Onslow or encouraging them to stay longer), deliver increased amenity for the community, or any of the other benefits that would result from this project. It would leave a gap in the foreshore redevelopment plans that the Shire is progressing as part of an integrated approach to building the tourism industry and the brand of Onslow, meaning other tourism projects will not be as successful as intended.

This would be the cheapest of the options with no upfront capital cost. However, Do Nothing is not seen as a viable option by the community or the Shire.

Option 2 – Complete the Onslow Foreshore Development project

This is the preferred option and the subject of this business case. This option would deliver the outcomes and benefits as detailed in this business case, at a total cost of \$31.42 million.

Option 3 – Staged Approach to Project

This option would deliver the same project as per the recommended and preferred option 2, however it would do so in stages. All benefits would be the same as option 2, but the project would take longer to complete therefore delaying benefits to the region. There would be a slight increase in cost due to increased mobilisation costs and cost inflation incurred as a result of completing the project in stages.

Given a key part of the foreshore redevelopment is to connect all precincts to each other through an accessible promenade that links the foreshore to the beach, completing the project in stages will mean that the accessibility benefits are not delivered until all stages are complete. Additionally, this option would mean the foreshore area will be a construction zone for many years, severely limiting the useability of the foreshore over an extended timeframe.

Due to this option increasing the cost of the project and delaying the benefits, it is not recommended.

Option 4 – Reduced Scope Project

This option would see a reduction in the scope of each of the components of the project, delivering less shade, event spaces, amenities (such as ablutions and BBQs) and a reduction in the wayfinding and interpretive signage/art work which celebrates the local Aboriginal and European heritage as well as the natural environment.

The Shire of Ashburton, acknowledging the amount it has spent on projects in recent years and the need to limit costs, provided instruction to the design consultants to provide a high-quality foreshore design whilst ensuring that there are no unnecessary elements that would drive the cost high. As such, the current design, which has the support of the community, is considered a minimalist approach whilst still delivering the necessary enhancements to the foreshore, as well as the intended benefits. As such, this option is not supported by the community or the Shire.

On the basis of the options analysis completed, Option 2 is the preferred option and the subject of this business case.



2.8 FUNDING STRATEGY

The completion of the Onslow Foreshore Development project will cost a total of \$31.42 million. \$1.6 million in works funded by the Shire at ANZAC Park is already underway. As such, the remaining \$29.8 million is being sought through this business case. The project is intended to be funded through contributions from the Shire of Ashburton, Chevron and other industry partners, Lotterywest and the State and Federal Governments.

2.8.1 PROJECT BUDGET

The total budget for the project is \$31.42 million as shown in the breakdown below. The project budget has been prepared by RBB Quantity Surveyors (see Attachment F). The Cost Estimate is based on the costs associated with upgrading the foreshore, with an allowance for price escalation in the current market. A pre-tender estimate will be prepared following completion of the detailed design.

Item of Expenditure	Budget (\$)
Memorial Parkland	10,035,000
Family Parkland	6,140,000
The Backyard	1,970,000
Coastal Promenade	4,565,000
Dune Boardwalk	7,985,000
Beadon Creek Node	475,000
Public Art	250,000
Total Budget	\$31,420,000

TABLE 5 – PROJECT BUDGET

For further details of the cost breakdown for each component, see Attachment F – Project Cost Estimate.

2.8.2 SUSTAINABILITY AND ONGOING VIABILITY

The Onslow foreshore will be a Shire asset provided for the community and economic development benefits. There will be no income or revenue generated, with the Shire committing to fund the ongoing asset management and maintenance costs.

The estimated ongoing annual management costs of the jetty are provided below:

Expense	Amount
Insurance	\$80,000
General maintenance, including mowing, water, electricity, water, cleaning	\$100,000
Asset management replacement (playgrounds etc) over 10 years	\$50,000
Total	\$230,000

TABLE 6 – EXPECTED COSTS

The promenade will be added to the Shire’s Asset Management Plan, which covers all Shire assets and the Shire commits to cover all ongoing asset costs. Council has agreed to include the ongoing costs identified above in its Long Term Financial Plan.

2.9 RISK ANALYSIS

The Shire of Ashburton’s CORP5 Risk Management Policy ensures the Shire achieves best practice (aligned with AS/NZS ISO 31000:2018 Risk Management – Guidelines), in the management of all risks that may affect the Shire to meet its objectives.

The below risk matrix has been used to assess the risks associated with this project and the ongoing use of the new promenade.

	CONSEQUENCE				
LIKELIHOOD	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
Rare (1)	Low	Low	Low	Low	Low
Unlikely (2)	Low	Low	Low	Medium	Medium
Possible (3)	Low	Low	Medium	Medium	Medium
Likely (4)	Low	Medium	Medium	High	High
Almost certain (5)	Low	Medium	Medium	High	Extreme

Risk	Likelihood	Consequence	Risk Score	Mitigation
All funding not secured	Possible	Extreme	Medium	<ul style="list-style-type: none"> Complete project business case to enable other funding applications to be made and sponsorship sought. Maintain open communication with funding bodies. Project may need to be staged to reduce immediate costs, thereby reducing benefits and increasing overall cost.
Cost overruns	Possible	Moderate	Medium	<ul style="list-style-type: none"> Contingency allowance is in place Ensure Tender Contract is comprehensive Investigate construction cost savings Seek in-kind contributions Seek additional funding from Shire Council or other sponsorship

Risk	Likelihood	Consequence	Risk Score	Mitigation
				<ul style="list-style-type: none"> Investigate options to reduce scope
Significant delays due to weather	Possible	Minor	Low	<ul style="list-style-type: none"> Ensure sufficient contingency in construction schedule Schedule external works during spring/summer period Investigate options to increase staff or rearrange construction schedule to accommodate weather Ensure all insurances are kept up to date
Builder bankruptcy	Unlikely	Major	Medium	<ul style="list-style-type: none"> Obtain bank guarantees from builder Conduct due diligence on financial status of builder prior to contract award Ensure all insurances are kept up to date
Quality of work is unacceptable	Unlikely	Moderate	Low	<ul style="list-style-type: none"> Ensure Tender Contract is comprehensive and clearly details expectations Complete reference and due diligence checks prior to contract award Project Manager regularly completing inspections Ensure bank guarantees and insurances are in place
Contractors not adhering to safety standards	Unlikely	Major	Medium	<ul style="list-style-type: none"> Ensure WHS guidelines are in place Complete reference and due diligence checks prior to contract award Project Manager regularly completing inspections Project Manager to maintain and update Risk Register Complete site risk assessments/inspect contractors risk assessment records Ensure contract specifies default notice processes

Risk	Likelihood	Consequence	Risk Score	Mitigation
Public liability matters	Unlikely	Moderate	Low	<ul style="list-style-type: none"> • Ensure all insurances are kept up to date • Ensure all contractors are inducted in Shire requirements, procedures and policies • Ensure WHS practices are followed
Unable to source sufficient materials/ equipment	Unlikely	Moderate	Low	<ul style="list-style-type: none"> • Ensure open communication with contractor • Investigate alternate options to source materials/equipment with the contractor • Investigate options to rearrange construction schedule to reduce impact of delay in materials
Site security issues/ vandalism	Unlikely	Minor	Low	<ul style="list-style-type: none"> • Ensure necessary site security is required of contractor and in place • Ensure insurances are maintained by contractor
Fire or other natural disaster	Rare	Extreme	Low	<ul style="list-style-type: none"> • Ensure adequate insurances are in place
Use of new foreshore is not as high as expected	Unlikely	Moderate	Low	<ul style="list-style-type: none"> • Undertake significant communications and marketing around the new foreshore opening and its uses • Consider creating and implementing a marketing plan and engaging with ANW and Tourism WA to do so • Consult with Tourism WA for ideas to increase visitation • Consider value-add products or services and hosting additional events around the foreshore

Risk	Likelihood	Consequence	Risk Score	Mitigation
Maintenance cost of foreshore is higher than expected	Unlikely	Minor	Low	<ul style="list-style-type: none"> • Ensure accurate costings during detailed design phase • Increase Shire commitment • Investigate options to reduce cost of maintenance

TABLE 7 – PROJECT RISK ASSESSMENT

2.10 PROJECT TIMEFRAME AND KEY MILESTONES

The below timeframes assume all funding for the project is secured by 30 June 2023.

Main Activities / Milestone	Milestone Date
Engage Detailed Design Team	1 July 2023
Detailed designs complete – including Civil, Structural, hydraulic engineers, landscape architect and environmental	1 March 2024
Prepare and issue Contractor RFT documentation	1 April 2024
Construction Contract Awarded	1 July 2024
Construction completed	1 July 2026
Practical completion	31 July 2024
Opening event	10 August 2024

TABLE 8 – KEY MILESTONES



2.11 COMMUNICATION PLAN

Section 2.4 Stakeholder Engagement and Consultation details the communications undertaken in the development of the project to date. The communication management approach and the communications requirements for the implementation of this project are detailed in the tables below.

Stakeholder	Level of Interest	Level of Influence	Comments
Shire Council and Management	H	H	Make policy and funding decisions and have the ultimate authority over the project
Project Team	H	H	Responsible for the day-to-day management of the project. Bring expertise in specialist areas. Contact point for all project queries.
Foreshore user groups	H	M	May have specific project requirements to enable use.
Foreshore based businesses	H	M	May have specific project requirements to enable use. Need to be consulted about construction impacts
Community	M	M	Need to be informed of the project and its progress
Funding bodies	H	M	Major stakeholder. Specific grant requirements need to be met.
Thalanyji (BTAC)	M	M	Buurabalayji Thalanyji Aboriginal Corporation, BTAC, is the registered Native Title body and prescribed body corporate for the Thalanyji People, the determined Native Title holders over Onslow. Ongoing communications with BTAC is key to all Shire works to ensure projects meet the needs of the Traditional Owners.

TABLE 9 – STAKEHOLDERS

The key communications types and frequency proposed for each stakeholder is detailed in the table below.

Communications Type	Description	Frequency	Format	Stakeholders	Responsibility
Project Status Report	Report detailing the status of the project	Weekly	Email	Shire Council and Management, Project Team	Project Manager
Project Team Meeting	Meeting to discuss project actions, review status report	Weekly	In person	Project Team	Project Manager
Technical Design Review	Review of technical designs	As needed	Email	Project Team and consultants	Project Manager
Social Media updates	Short project updates	Monthly	Social Media platforms	Community Foreshore potential users and businesses	Project Manager
Shire newsletter	Short project updates within the broader Shire newsletter	Weekly	Online	Foreshore potential user groups and businesses Community Funding Bodies	Project Manager
Targeted Direct Mail/ Face to Face meetings	Discuss impacts/needs directly	As needed	Mail In person	Foreshore potential user groups and businesses	Project Manager

TABLE 10 – COMMUNICATIONS PLAN

2.12 PROJECT MANAGEMENT

The Shire of Ashburton have engaged A4 Projects to manage the proposed Onslow Foreshore Development project. A4 Projects Pty Ltd is a specialist project management and development consultancy, focused on providing services to Local Government in regional WA. A4 Projects has successfully delivered an extensive list of projects for the Shire of Ashburton over the last 7 years and clearly demonstrated the required experience to overcome the challenges of regional development. A4 Projects in-depth knowledge of the process and protocols surrounding Local Government procurement and project delivery has helped successfully guide many Pilbara based projects from concept to completion.

The Shire will release a Request for Tender (RFT) to secure a qualified coastal engineering consultant to complete the Detailed Design. Following this, they will release an RFT to secure a construction contractor that demonstrates the necessary specialised experience to complete construction work of this nature. The RFT will be based on the concept drawings provided in *Section 2.2 Project Description*. These drawings were completed by Place Laboratory, an award winning landscape architecture company with previous projects such as the Rockingham Foreshore, Acton Waterfront and Helena River Foreshore.

The Shire's nominated project managers will closely manage the Contractor in accordance with the contract documentation and agreed project management plan, including all necessary monthly progress and financial reporting.

The nominated project manager at the Shire of Ashburton will be Chantelle McGurk, Director Community Development. Chantelle is an experienced Local Government leader in project management who has overseen the delivery of large-scale infrastructure projects throughout the Shire. Her recent success includes delivering the \$9.2 million stage one of the planned \$20 million upgrade of recreational boating facilities at Onslow.

As Project Manager, Chantelle will be responsible for:

- Ongoing communication with the Project Owner (Shire CEO), at a minimum, weekly phone discussion of progress
- Preparation of a fully scoped project program to identify time critical activities, highlighting linkages between tasks and where stakeholder input would be required or desired
- Providing vendor and contract management
- Coordinating Shire staff and resources as required (Project team)
- Provision of deliverables and results that meet the project scope
- Monitoring to ensure all work is conducted in a timely and cost-effective manner
- Management of all aspects of work through direct involvement and regular discussions between all levels of the team
- Provision of a safe work environment for staff and community; and
- Deliver the project in accordance with the specifications/standards.

Chantelle will be supported by Project Support Officer, Paul Hanlon, Manager Business and Economic Development at the Shire of Ashburton. Paul holds a Bachelor of Business Laws and Business Finance and began his career as an Accountant in Brisbane. Paul has undertaken roles in the Local Government sector as Economic Development Officer at City of Launceston prior to joining the Shire of Ashburton.

2.13 PROJECT GOVERNANCE

The Shire of Ashburton has significant experience in delivering a variety of projects in a range of sizes, scope and complexity. With excellent internal controls and best practice approaches in place, the Shire is confident it possesses the staff skills and resources to deliver the proposed project in a timely manner. The Shire of Ashburton has consistently ensured that project budgets, timelines and delivery have been managed effectively and efficiently. Recent projects the Shire has successfully delivered include:

- Onslow Aquatic Centre, over \$6.5m, 2017 – Chevron (JTSI) funded
- Onslow Skatepark, \$1.1 million, 2017– BHP
- Onslow Childcare & Gym, 2020 – Chevron (JTSI) funded
- Ian Blair Board Walk, 2016 – State Government and Chevron (JTSI) funded
- Repair works and small extension to the Onslow Seawall, \$3 million, 2021 – self-funded
- Extension to the Onslow Seawall, \$10 million, 2022 – Commonwealth Government and Shire funded

Given the high level and experience of the Project Manager, the project will be overseen directly by the Shire's [Chief Executive Officer](#). The Project Manager will report informally to the CEO weekly through the Project Control Group internal structure and will provide formal written project updates to the CEO monthly, which will also be presented to the Shire Council to oversee the project's progress against milestones and the proposed budget. This approach has resulted in the successful delivery of the current extension works to the Onslow Seawall.

The Shire will engage suitably qualified contractors to undertake both the design works and the construction works. Contractors will be required to submit responses to the Request for Tender detailing their experience, knowledge, qualifications and capabilities. The Risk Management Plan will guide risk reporting, monitoring and mitigation activities during the delivery phase of the project. Day-to-day risk monitoring will be overseen by the project team, led by the Project Manager. Generally, key risks and risk activities will be reported through the CEO. Should critical risks be identified by the project team, these risks will be escalated immediately through the governance structure.

The Shire of Ashburton has a Financial Health Indicator (FHI) score of 100. The FHI is a measurement of a local government's overall financial health, with a result of 70 and above indicating sound financial health and the maximum result achievable being 100. It is calculated from the seven financial ratios that local governments are required to calculate annually. One of these ratios include the Asset Renewal Ratio which is a measure of a local government's ability to fund asset renewal and replacements in the future. The score of 100, the highest attainable score across all seven ratios, demonstrates that the Shire of Ashburton is financially sustainable, less likely to experience financial problems and they possess the skills and resources necessary to make sound financially sustainable choices.

2.14 PROCUREMENT STRATEGY

This project will be managed in accordance with the *Local Government Act 1995, Tendering Regulations*, as detailed in the *Local Government (Functions and General) Regulations 1996*.

Upon securing all project funding, and completion of the detailed design and tender preparation work, the Shire will release a Request for Tender to secure an experienced and qualified builder to complete the works, in line with the Shire's standard tendering processes.

The project will be managed in accordance with the Shire of Ashburton's Purchasing Policy, FIN12. This policy is in place to ensure the Shire's purchasing activities will:

- Achieve best value for money that may considers sustainable benefits, such as; environmental, social and local economic factors
- Foster economic development by maximising participation of local businesses in the delivery of goods and services
- Use consistent, efficient and accountable purchasing processes and decision-making, including; competitive quotation processes, assessment of best value for money for all purchasing activity, including tender exempt arrangements
- Apply fair and equitable competitive purchasing processes that engage potential suppliers impartially, honestly and consistently
- Commit to probity and integrity, including the avoidance of bias and of perceived and actual conflicts of interest
- Comply with the Local Government Act 1995, Local Government (Functions and General) Regulations 1996, other relevant legislation, Codes of Practice, Standards and the Shire's Policies and procedures
- Ensure purchasing outcomes contribute to efficiencies (time and resources) for the Shire of Ashburton
- Identify and manage risks arising from purchasing processes and purchasing outcomes in accordance with the Shire's Risk Management framework
- Ensure records evidence purchasing activities in accordance with the State Records Act 2000 and the Shire's Record Keeping Plan
- Ensure confidentiality that protects commercial-in-confidence information and only releases information where appropriately approved.

Activities will also comply with the Shire's Regional Price Preference Policy, FIN04, which is designed to encourage local industry to do business with Council through the adoption of a regional price preference advantage in conjunction with standard tender and quotation considerations. Up to 10% price preference will be applied to local suppliers.

2.15 SUPPORTING DOCUMENTS

The below supporting documents are attached to this business case.

- Attachment A: Onslow: Towards a Visitor Economy
- Attachment B: Proposed Visitor Economy UCL Land Use Plan
- Attachment C: Onslow Promenade – Landscape Concept Design
- Attachment D: Cost Benefit Analysis
- Attachment E – Letters of Support
- Attachment F – Project Cost Estimate



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Agenda Item 11.1 - Attachment 2

Onslow Foreshore Development Cost Benefit Analysis
January 2023

ECONISIS

**ONslow FORESHORE
DEVELOPMENT:
COST BENEFIT ANALYSIS**

Client: Shire of Ashburton

Title: ONSLOW FORESHORE DEVELOPMENT
CBA

Version: FINAL

Date: Wednesday, 11 January 2023

econisis.com.au

ECONISIS

REPORT

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VERSION CONTROL

VERSION	PURPOSE	AUTHOR	REVIEWER	APPROVER	APPROVAL DATE
DraftA	Draft for internal review	MW	EW	MW	30/11/2022
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FINAL	Final report	MW	EW, TW	MW	11/01/2023

APPROVAL FOR ISSUE

APPROVER	CONTACT	SIGNATURE	DATE
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1 INTRODUCTION

This section provides an overview of the background and context, scope and structure of the report/assessment.

1.1 Background and Context

1.1.1 Ashburton and Onslow

The Shire of Ashburton is located in the North West of Australia and spans over 100,000 square kilometres. With just over 15,000 people, it is sparsely populated. The four major towns of Onslow, Pannawonica, Paraburdoo and Tom Price are spread across the Shire, with Onslow located on the pristine coastline in the west.

Onslow is the Shire's coastal town, located 1,380 km north of Perth and accessed by 82 km of sealed road from the North Western Coastal Highway. In the 2021 Census, Onslow had a population of 875, with approximately 1 in 5 of the population being Aboriginal and/or Torres Strait Islander, which is far above the Australian average of 2.8%¹. However, this population is expected to increase by 150-250 people in response to the growth of nearby oil/gas developments (including Chevron).

The top three employment sectors in Onslow are Mining, Construction and Accommodation & Food Services (associated with Tourism). Onslow's location on the coast, in close proximity to several world class fishing and diving sites such as the Mackerel and Montebello Islands, together with the upgraded airport and high quality, affordable accommodation, provide a unique opportunity to take advantage of current and predicted growth in domestic and international tourism.

1.1.2 The Onslow Foreshore

While the current town foreshore is home to a number of tourism and visitation related assets, these are not integrated into a single pedestrian focused Foreshore style urban environment. This lack of integration and amenity not only represents an opportunity cost for the town's tourism sector, but prevents the realisation of a range of other catalytic tourist assets and facilities.

Delivery of the Onslow Foreshore project will integrate with other current projects in Onslow to expand Onslow's marine infrastructure and build its brand as a coastal tourism destination. This will enable the Shire to take advantage of a number of opportunities:

- Transform Onslow into a vibrant destination to live and visit with diverse recreational, social and employment opportunities that strengthen the community's resilience.
- Expand visitation to and awareness of Onslow's unique access to onshore and offshore marine tourism assets such as the Mackerel Islands and Montebello Islands which appeal to a range of divers, snorkelers, fishers and sea kayakers because of their natural land and seascapes, barrier and fringing coral reefs, wide variety of wildlife and rich maritime heritage.
- Other tourists that will visit Onslow - four wheel drive enthusiasts, star gazers (Dark Sky Tourism), and the increased interstate travellers (particularly grey nomads, who, post covid are exploring regional WA).
- Take advantage of the availability of quality tourism accommodation which has been upgraded as a result of increased resource sector investment over the past five years and those that are being expanded on currently (e.g., Onslow Beach Resort, Ocean View Caravan Park and Mackerel Islands accommodation) and give the townsite a competitive advantage over other regional towns in the area.
- Activate the foreshore area through an increase in the availability of recreational and community facilities and events that will support local businesses, including tour operators,

¹ Abs (2022) Census of Population and Housing, 2021, Australian Bureau of Statistics, Canberra

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dive and fishing shops, and food and drink outlets, and help to ensure the continued viability and sustainability of existing accommodation and service industries in Onslow. Currently, events are difficult to organise because of the lack of services and infrastructure.

- Increase the region’s share of a growing marine tourism industry that is forecast to increase significantly in response to increased tourism.

The social benefits of the project are expected to be:

- improved amenity value for Onslow locals
- preservation of heritage values, through the artwork, design and signage of the Foreshore
- improved recreational fishing opportunities near to town
- increased social connection amongst Onslow community; and
- increased physical activity amongst the Onslow community, both through planned sporting activities such as fishing and diving and through incidental activity along the foreshore.

1.2 Assessment Purpose and Structure

Econisis was engaged by the Shire of Ashburton, through Whitney Consulting, to undertake a cost benefit analysis and economic impact assessment of the proposed redevelopment of the Onslow Foreshore. This report includes the following key sections:

- **Introduction** - provides an overview of the background and context, scope and structure of the report/assessment.
- **Project Context** - provides analysis of population movements and trends in the Shire of Ashburton, as well as the tourism trends and opportunities and the nature of the project itself.
- **Cost Benefit Analysis** - provides the methodology, assumptions and results of the cost benefit analysis of the project.
- **Economic & Employment Impact Assessment** - summarises the economic impact assessment methodology, assumption and results for the Project.
- **Conclusions** - summarises the findings and conclusions of the report.

1.3 Glossary and Abbreviations

Glossary/Abbreviation	Description
ABS	Australian Bureau of Statistics
BCR	Benefit Cost Ratio
CBA	Cost Benefit Analysis
EIA	Economic Impact Assessment
GVA	Gross Value Added
LHA	Local Government Area
NPV	Net Present Value
SA2	Statistical Area 2

2 PROJECT CONTEXT

This section provides analysis of population movements and trends in the Shire of Ashburton, as well as the tourism trends and opportunities and the nature of the project itself.

2.1 Population of Ashburton

2.1.1 Population Estimates and Projections

The population of Ashburton LGA increased sharply to 2016, reaching over 13,000 people². However, a combination of changes in resources megatrends and the onset of the COVID-19 pandemic saw the residential population decline.

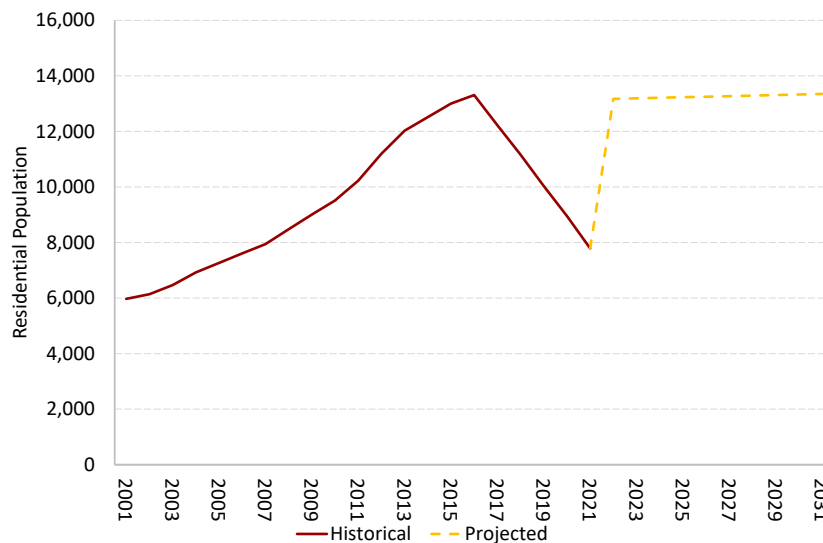


Figure 1 Population Projections for Shire of Ashburton, 2001 to 2031

However, engagement from the Shire indicates that post COVID-19 travel restrictions, the service population of the Shire has returned to pre-COVID-19 levels. This includes:

- 7,785 people residents and
- A further 7,300 people residing in mining camps and Aboriginal communities.

For the purpose of this assessment, Econisis has assumed that the population of Ashburton has returned to 2016 highs in 2022. Although growth is expected to continue, as natural gas and iron ore mining expands, the main employing industries in the Shire (being the resources sector) have moved a significant portion of the workforce to "fly in fly out" (FIFO).

These workers live in the Shire on a 'temporary basis' and are generally not counted in formal population estimates. However, given the long lifespan of projects in the Shire and the subsequent demand on local services by these workers, it is proposed that this workforce be counted in the serviceable population.

Econisis has therefore assumed that the population of Shire remains at levels similar to the 2022 estimate, growing then in line with WA Tomorrow projections out to 2031 and beyond³.

² ABS (2022) Estimated Residential Population, ABS.gov.au, Canberra

³ WAPC (2017) WA Tomorrow No. 11 Population Projections, Band C, WAPC, Perth

2.2 Long-Term Tourism Trends in Ashburton

The Shire of Ashburton has an average of 350,000 total annual visitors (pre-COVID19 average from March 2014 to March 2020), with about a 50% split for visitation purposes between ‘leisure’ and ‘work’. 88% of leisure visitors are self-drive tourists. 42% of self-drive tourists who visit the Ashburton region are over the age of 55, and a further 32% are families⁴.

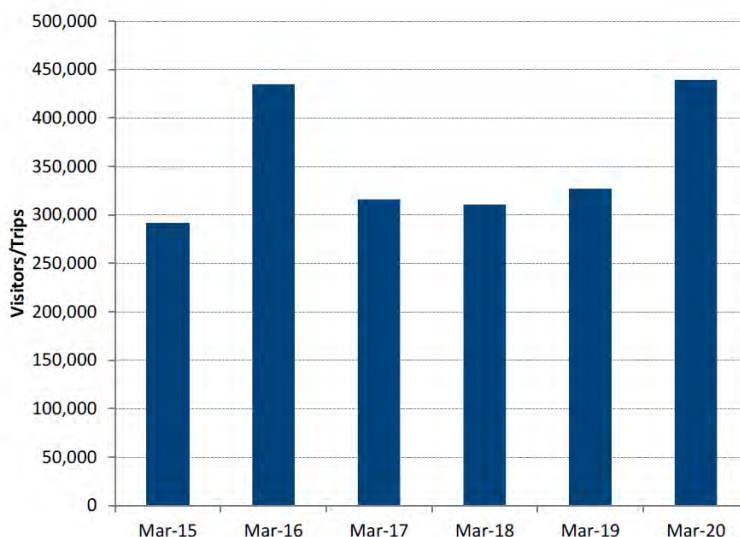


Figure 2 Visitors to Shire of Ashburton, Pre-COVID-19

Outside of the main market of self-drive visitors over the age of 55, the remaining visitors can be categorised in identifiable segments, including:

- Residents from neighbouring areas, likely spending weekends camping in the Shire (approximately 20% of total)
- Families from Perth and beyond (Regional WA and Eastern States visitors), likely spending school holidays in the Shire (approximately 20% of the total), and
- Younger (20-34) international visitors, predominantly from Europe (approximately 4% of total).

A detailed review of the activities undertaken by visitors to Ashburton confirm the significant role that the foreshore and ocean based activities play in visitor attraction, particularly international visitors.

⁴ TRA (2022) Tourism Research Australia National and International Visitor Surveys, TRA, Canberra

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Table 1 Share of Visitors by Water/Foreshore Related Activities, Shire of Ashburton, Average Mar-15 to Mar-20⁵

Water/Foreshore Related Activity	Interstate Overnight	Intrastate Overnight	International	Total
Go to the beach	18%	8%	73%	11.7%
Go whale or dolphin watching	10%	1%	43%	4.3%
Visit the reef	3%	1%	44%	3.8%
Fishing	6%	3%	14%	3.9%
Scuba diving	0%	3%	11%	2.6%
Snorkelling	8%	2%	54%	5.8%
Water activities/sports	6%	2%	15%	4.8%
Surfing	6%	0%	13%	1.5%
Charter boat/cruise/ferry	9%	0%	43%	3.9%
Visit or stay on an island	4%	2%	27%	3.7%

2.3 Accommodation Capacity and Utilisation Trends

Data on the occupancy rate of local short stay accommodation options was provided by the Shire to provide further insights into visitor patterns. These accommodation options include:

- Ocean View Caravan Park sites (powered and unpowered/overflow and ensuites cabins); and
- Onslow Sun Chalets (motel and chalets).

This data is illustrated below.

2.3.1 Ocean View Caravan Park

The Ocean View Caravan Park power sites have been consistently at full capacity in the months from June to August over the past 2-3 years with above average occupancy also in the Months of May and September each year.

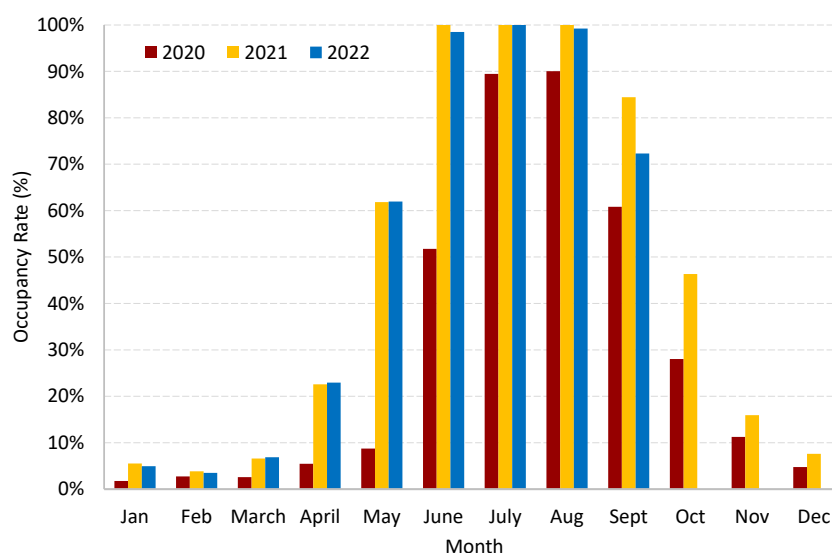


Figure 3 Ocean View Caravan Park, Occupancy Rate, Jan-2020 to Sept-2022

⁵ TRA (2022) Tourism Research Australia National and International Visitor Surveys, TRA, Canberra

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In 2022, unpowered/overflow sites were provided in order to meet excess demand. This included the following bookings:

- June - 154 extra sites
- July - 282 extra sites
- August - 390 extra sites.

The occupancy rates for the onsite ensuite cabins have been less significant, albeit more consistent year round. Occupancy rates have historically increased during June-August, though have averaged between 40-50% for much of the year. Rates are however more volatile month on month.

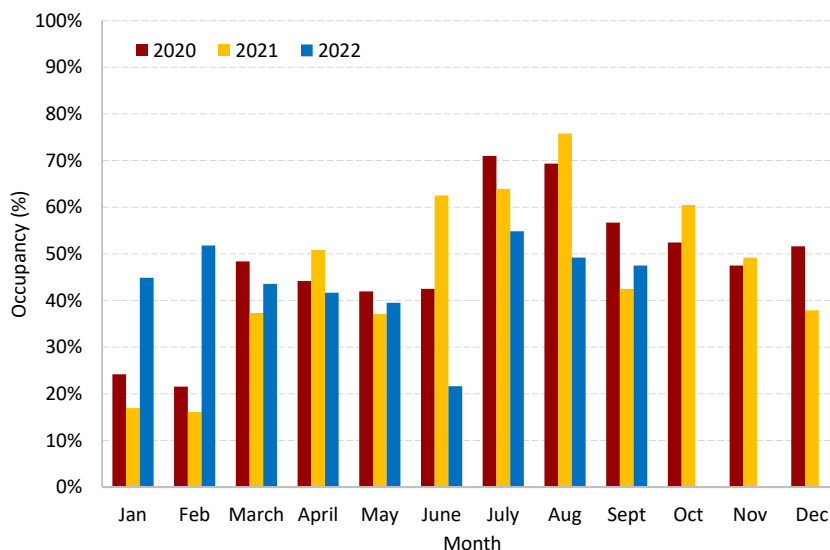


Figure 4 Ocean View Caravan Park Ensuite Cabins, Occupancy Rate, Jan-2020 to Sept-2022

2.3.2 Onslow Sun Chalets

The motel rooms at the Onslow Sun Chalets have averaged occupancy rates between 20% and 30% in 2021 and 2022, with peaks in August exceeding 50%.

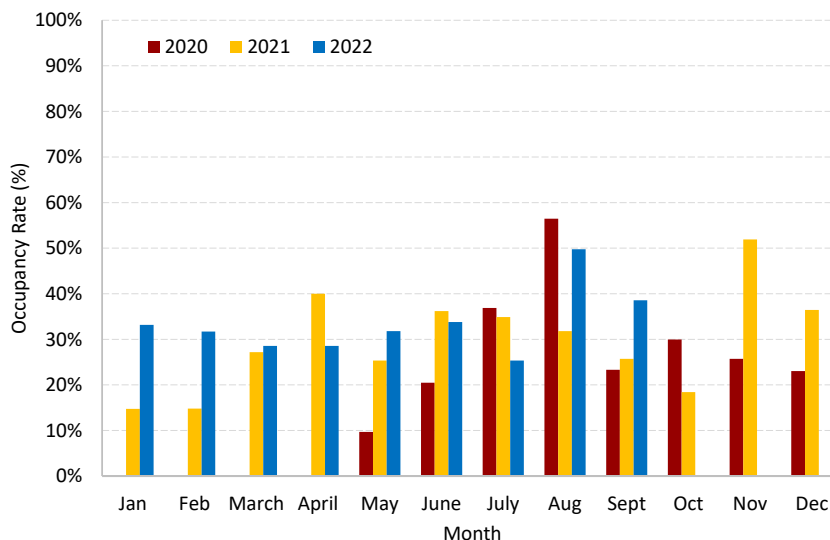


Figure 5 Onslow Sun Chalets – Motel Rooms, Occupancy Rate, Jan-2020 to Sept-2022

Average occupancy rates have been stronger for the chalet product itself, with average rates between 30-40% and July-August peaks at or approaching 60% in 2021 and 2022.

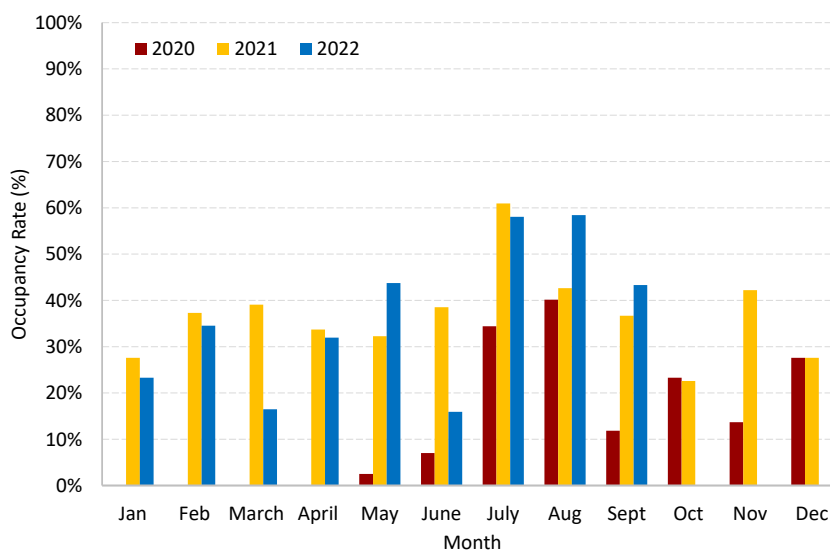


Figure 6 Onslow Sun Chalets – Chalets, Occupancy Rate, Jan-2020 to Sept-2022

2.3.3 Implications for Onslow Visitation

The accommodation data for Onslow provided by the Shire confirmed strong seasonal demand for the caravan park, including robust overflow and unpowered site demand in 2022. However, non-site accommodation continues to have capacity, suggesting a potential for accommodation capacity to absorb an increase in visitation linked to the Foreshore project.

2.4 Components of the Onslow Foreshore

2.4.1 Foreshore Concept

The Onslow Foreshore Landscape Concept Design established an integrated master plan concept for the Onslow Foreshore extending from the Future Onslow Jetty in the west to the Beadon Creek Point in the east. The concept includes a series of lookouts, elevated and seaside walkways as well as the development of several parklands.



Figure 7 Onslow Foreshore Concept

Key user groups identified by in the Concept report for the Onslow Foreshore are summarised below.

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Figure 8 Onslow Foreshore Key User Group

2.4.2 Components of the Onslow Foreshore

Key components of the Foreshore Project include:

- Memorial Parkland** - The Northern Node is a unique opportunity to create an iconic destination parkland that provides a strong connection with coast line capturing the dramatic views and the unique landscape of Onslow. The parkland can provide a high-end setting for outdoor functions including concerts, markets, food vans and memorial ceremonies through the provision of insitu seating, stage, power connections, water and defined gathering spaces. The inclusion of a destination all ages, all abilities playground with shade, seating and BBQ features will ensure year-round interest for both locals and visitors alike.
- Tourist Backyard** - There is an opportunity to create better amenity for the existing caravan park concurrent with the proposed Foreshore extension from the town centre along the revetment wall to the proposed Memorial Parklands. The current height separation creates a physical and visual separation from the expansive views of Beadon Bay. The provision of seating nodes, open viewing pods and dedicated access points to the Foreshore and beach access will create a truly unique experience for visitors and locals. The robust materiality also presents an opportunity for celebrating the identity both historic and contemporary for the townsite through the use of bespoke finishes such as salt rock exposure or shell seeding.
- Onslow Foreshore** - The central foreshore from the Onslow Beach resort to the northern caravan parks presents as an opportunity to create a vibrant hub of Onslow celebrating the coastal lifestyle, stunning views and public amenity that is on offer for the community and visiting tourists. The reimagined Foreshore will maximise the views of Beadon Bay, creating defined market, fitness and gathering nodes. The concept plan will create opportunities

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through material selections and finishes to entwine the local character and narrative into the site which will be further defined and detailed in the next stage of the project.

- **Family Parkland** - The extension of the existing seawall and the infill of the existing drainage basins creates an opportunity to nestle a family parkland between the existing Sun Chalets & proposed caravan park. The proposed pathway connections through the central parkland will connect users to the Foreshore extension & create a link to the community facilities via Cameron Avenue to Third Avenue. Contouring of the ground plane, careful curation of planting and the location of shade structures will define pockets for picnics, community gatherings and kickabout zones whilst creating a sense of revelation through controlled view lines and subtle manipulation of topography. The proposed lookout structure will bookend the central Foreshore zone and offer a point of respite capturing views over the bay.
- **Elevated Dunescape Walk** - An elevated walkway through the dunal landscape of Onslow is an opportunity provide a unique sensory and education experience of not only the coastal environment of Onslow but also an opportunity to engage further with the history of stories of the Traditional Owners. Lookout nodes / shelters designed to suit the local climatic conditions create storytelling and yarnning circles with star gazing opportunities. Sensitive material selection and placement of the walkway and shelters will give users the opportunity to interact with the natural environment.
- **Beadon Creek Point** - Located adjacent to historical shipwrecks at the entrance to Beadon Creek, the Beadon Creek Node is the final destination of the coastal walk and will provide a respite node capturing views over the river mouth offering a point of rest where users can access the beach or the walkway as their starting point of their return journey.

Note, that the Onslow Foreshore Project assessed in this report excludes the following adjacent project items:

- Seawalls
- Proposed caravan park
- Onslow Jetty.

Consideration has been given to these exclusions in the attribution of benefits to the Onslow Foreshore Project.

3 COST BENEFIT ANALYSIS

This section provides the methodology, assumptions and results of the cost benefit analysis of the project.

3.1.1 Cost Benefit Analysis Methodology

A CBA is the most commonly used, and most comprehensive, of the economic evaluation techniques. Essentially, a CBA compares the monetised benefits and costs of a project to evaluate the desirability of a project. A CBA provides little value if it is conducted without a base case in which with to compare options. For this study, the development option is therefore analysed based on only the incremental, or additional, benefits and costs with respect to a base case. This approach is the most appropriate to assess the net economic benefits that accrue from the two development options.

The CBA steps include:

1. Identify the quantifiable benefits that can be monetised
2. Calculate the value (in monetary terms) of the quantified incremental benefits and capital costs in net present value (NPV) terms using the discount rates
3. Calculate the benefit cost ratio (BCR) – the total present value of all net benefits compared to the present value of capital costs to determine the ratio to which incremental net benefits exceed (or undershoot) incremental costs related with the project.
4. Calculate the Economic Return on Return (ERR) based on the discount rate at which the NPV is equal to \$0.

3.1.2 Discount Rates

Discounting is the reverse of adding (or compounding) interest. It reduces the monetary value of future costs and benefits back to a common time dimension – the base date. Discounting satisfies the view that people prefer immediate benefits over future benefits (social time preference), and it also enables the opportunity cost to be reflected (opportunity cost of capital). Recognising the potential for multiple audiences for the results, real discount rates of 4, 7 and 10% have been applied. This complies with recommendations set by the WA Treasury Project Evaluation Guidelines and the Australian Government Office of Best Practice Regulations. Modelling of quantifiable benefits and costs are developed over a 20-year timeframe (post-construction phase).

3.1.3 Cost of Capital Approach

The cost benefit assessment undertaken in this report represents a “cost of capital” assessment. This approach primarily focuses on the up-front capital costs of the project with reduced consideration of ongoing costs (beyond basic operational cost impacts). The reason for this approach is twofold:

- Firstly, it reflects the initial, investment stages before capital expenditure have been made or operational costs have been incurred. As such, the “cost of capital” approach does not directly consider the ongoing cashflow and financial revenues of the project and instead is focused on benefits and costs linked specifically to (or attributable to) the initial capital investment.
- Secondly, this economic assessment specifically seeks to develop or address the validity of potential capital investment in the project. As such, evidence is required, through the CBA, of the potential return on investment (in the form of economic and social benefits) to inform this capital decision.

The only ongoing costs considered in the CBA is that of asset maintenance which is considered part of the lifecycle costs of the capital investment.

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3.1.4 Incremental Comparison with the Base Case

This CBA is also regarded as an incremental assessment. It compares the incremental or net changes and differences between the proposal and the base case (in this case the status quo). This means that all benefits and costs are regarded as net additional costs and benefits resulting directly from the project changing the status quo. This approach is regarded as highly suitable to inform investment and funding decision making.

3.2 Assumptions

Econisis has applied the following assumptions to this assessment.

Table 2 Cost Benefit Analysis Assumptions

Indicator	Assumption
Assessment Period	20 years post 2 year construction phase
Construction Supply Chain Multiplier (WA)	13.5% ⁶
Leisure Visitor Uplift	20% of average 2014-2020 levels ⁷ per year for 5 years.
Leisure Visitor Source	<ul style="list-style-type: none"> ▪ Day Trip 15% ▪ Domestic Intrastate Overnight 45% ▪ Domestic Interstate Overnight 25% ▪ International 15%
Leisure Visitor ALOS	<ul style="list-style-type: none"> ▪ Day Trip 1 ▪ Domestic Intrastate Overnight 2 ▪ Domestic Interstate Overnight 3 ▪ International 4
Leisure Visitor Expenditure per Night	<ul style="list-style-type: none"> ▪ Day Trip \$54 ▪ Domestic Intrastate Overnight \$97 ▪ Domestic Interstate Overnight \$124 ▪ International \$250
GVA share of Leisure Visitor Expenditure	20.8% ⁸
Resident (Onslow) Population User Foreshore Visitation	26 per years for 2 hours
Service Population (est 2,000 people) User Foreshore Visitation	13 per year for 2 hours
Value of Resident and Service Population User per Hours	\$19.24 per hour ⁹
Regional Resident (i.e. Non-Local Non-Suer) Willingness to Pay	\$100 per person per year ¹⁰
Value per Tree (Environmental Enhancement Value Proxy)	\$300 ¹¹
Assumed Adjacent Land (Unimproved Developable Value)	\$200
Assumed Adjacent Land Value Uplift (Real)	5% per year for first 5 years post construction
Asset Life	50 years
Annualised maintenance costs	1% of capital value annually

⁶ Based on ABS (2022) National Accounts Input/Output Transaction table. Derived to WA using regionalised transaction table. First round GVA multiplier only applied as a proxy for construction industry supply chain.

⁷ TRA (2022) Tourism Research Australia National and International Visitor Surveys, TRA, Canberra

⁸ TRA (2022) Tourism Research Australia National and International Visitor Surveys, TRA, Canberra

⁹ ATAP (2022) ATAP CBA Guidelines and Values, accessed at <https://www.atap.gov.au/> adjusted for \$2022 using CPI

¹⁰ Based on Willingness to Pay survey results for the similar foreshore/jetty developments across Australia.

¹¹ ACT Government (2020) Social, Economic And Environmental Values Of Street Trees In The Urban Environment accessed at https://www.cityservices.act.gov.au/__data/assets/pdf_file/0007/1695634/200157-TCCS-Values-of-Street-Trees-in-the-Urban-Environment_v4.pdf

3.3 Project Costs

3.3.1 Capital Costs

Cost estimates provided by the Shire of Ashburton indicate a total project capital cost of \$31.4m. For the purpose of this assessment, it is assumed that this is spread over a two year construction phase, with full operation of the project/assets commencing in the year 2025/26.

3.3.2 Maintenance Costs

Econisis has assumed an ongoing maintenance cost linked to the capital assets of 1% of capital costs per annum commencing in 2025/26. This is estimated at approximately \$314,000 per annum.

3.3.3 Summary of Costs

Overall, the present value of cost for projects is expected to range between \$34.8m at the 4% discount rate and \$32.4m at the 10% discount rate.

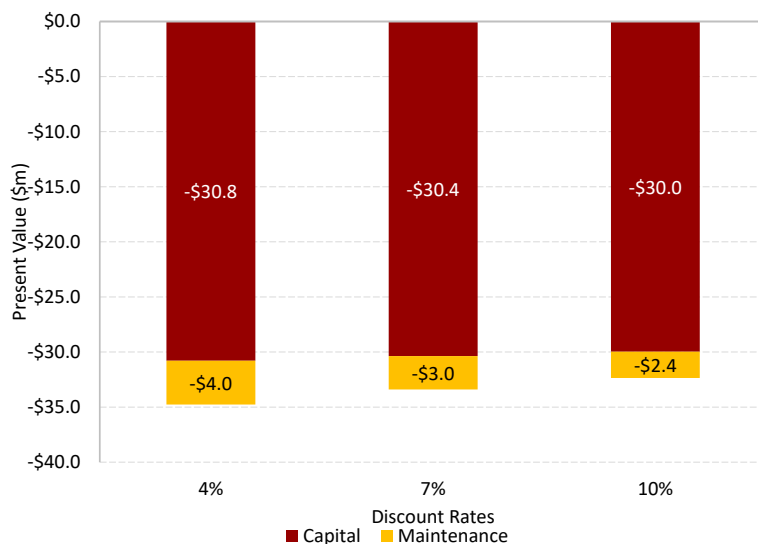


Figure 9 Present Value of Capital and Maintenance Costs, by Discount Rate

Capital costs represent the largest share of project costs across all discount rates.

3.4 Project Benefits

3.4.1 Benefits Statement

The following table provides a statement of the benefits assessed as part of this cost benefit analysis. It includes a list of the benefit, their description and method of calculation.

Table 3 Benefits Statement, Onslow Foreshore Project

Benefit	Description	Method of Calculation
Local Construction Supply Chain	Benefits to the WA and regional construction industry of the non-residential capital investment.	First round GVA economic multiplier of the capital expenditure of the project. Based on WA specific regionalised input/output transaction table. Estimated at 13.5% of the capital cost in the year incurred.
Induced Tourist Visitor Benefits	Increase in tourism visitor related expenditure contributions to the Ashburton and Onslow economies.	Based on a 20% uplift per year for 5 years of leisure based tourism to Onslow. Split in visitor type and expenditure outlined in assumptions table. Assumed GVA share of induced tourism expenditure of 20.8% in line with regionalised input-output transaction tables.
Service Population Amenity Benefit	Amenity, leisure and visitation benefits accrued to non-resident service/worker population.	Based on an average 2,000 FTE workers per year visiting Onslow for 13 times a year for 2 hours. Time spent valued at 40% of the average weekly earnings in line with ATAP guidelines (estimated at \$19.24 per person per hour in 2022).
Local Resident Amenity and Welfare Benefit	Amenity, leisure and health and wellbeing benefits accrued to local Onslow residents.	Based on the Onslow residential population only. Assumed average visitation once per fortnight for 2 hours. Time spent valued at 40% of the average weekly earnings in line with ATAP guidelines (estimated at \$19.24 per person per hour in 2022).
Regional Resident Non-User WTP	Value of the benefit to non-local, non-user benefits in the wider Ashburton region of having a high amenity coastal environment and asset generating local economic, social and environmental benefits for the community.	Based on an application of \$100 per year per non-user resident population within the Shire of Ashburton (i.e. excl Onslow residents) based on comparable Willingness to Pay data.
Environmental and Tree Cover Benefits	Increased cover and improved quality of environmental values across the foreshore and Foreshore area including major park and open space components of the project.	Valued using street trees as a proxy. Estimated environmental value uplift equivalent to 489 mature street trees across the project area, assuming a moderately low planting density. Valued in line with national street tree values including annual shade, pavement protection/maintenance, stormwater and climate benefits.
Adjacent Land Value Uplift	Increase in the value of land parcels located adjacent to the Foreshore due to their proximity and the direct access to the increased amenity.	Benefiting area estimated at 10ha of land applying an englobo, unimproved developable land value of \$200 per sqm. Assumed a 5% uplift spread over first five years (i.e. 1% value uplift per year).
Residual Asset Value	Value of the assets remaining at the end of the assessment period.	Assumed a 50 year life span and a linear depreciation approach. Value included at the end of the assessment period.

3.4.2 Value of Benefits

Overall, Econisis estimates that the present value of the benefits of the project will range from \$50.7m at the 10% discount rate to \$87.4m at the 4% discount rate.

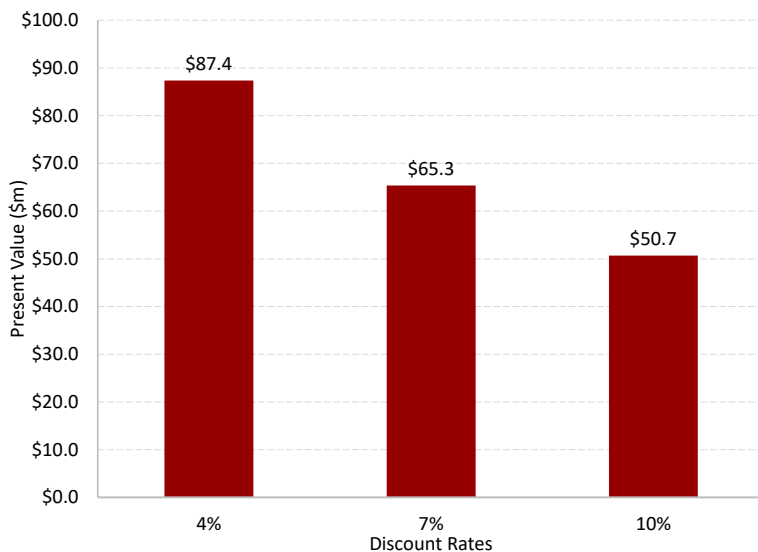


Figure 10 Present Value of Benefits, by Discount Rate

Of the benefits assessed, Induced Tourist Visitor Benefits is the largest at the 7% discount rate, followed by Regional Resident Non-User WTP, Service Population Amenity Benefit and Local Resident Amenity and Welfare Benefit.

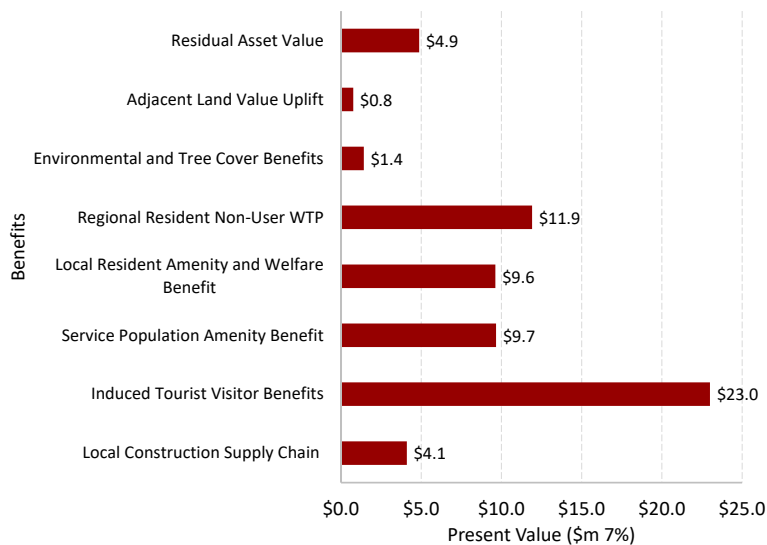


Figure 11 Present Value of Benefits, by Individual Benefit at the 7% Discount Rate

This results in an effectively even split between Economic and Social related benefits in the project.

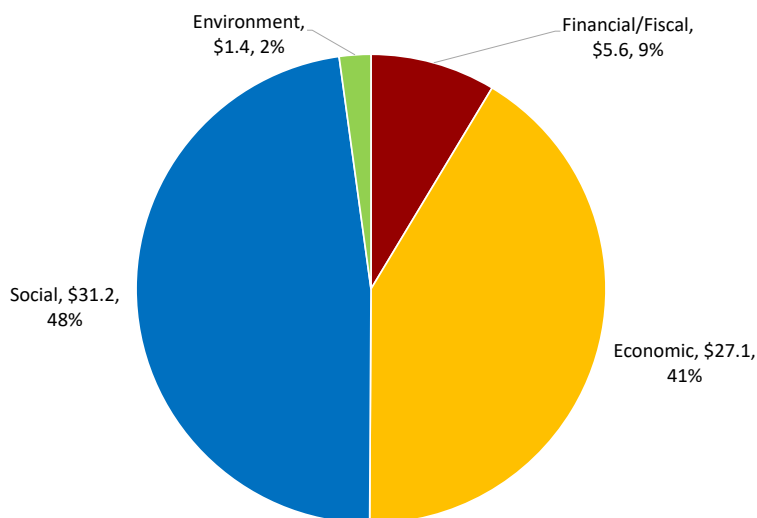


Figure 12 Composition of Benefits, Economic and Social Benefit Categories, at the 7% Discount Rate

3.5 Summary of Cost Benefit Analysis Results

3.5.1 Net Present Value

Comparing the present value of benefits to that of costs, Econisis estimates the project will yield a net present value of between \$18.3m over 20 years at the 10% discount rate and \$52.6m at the 4% discount rates.

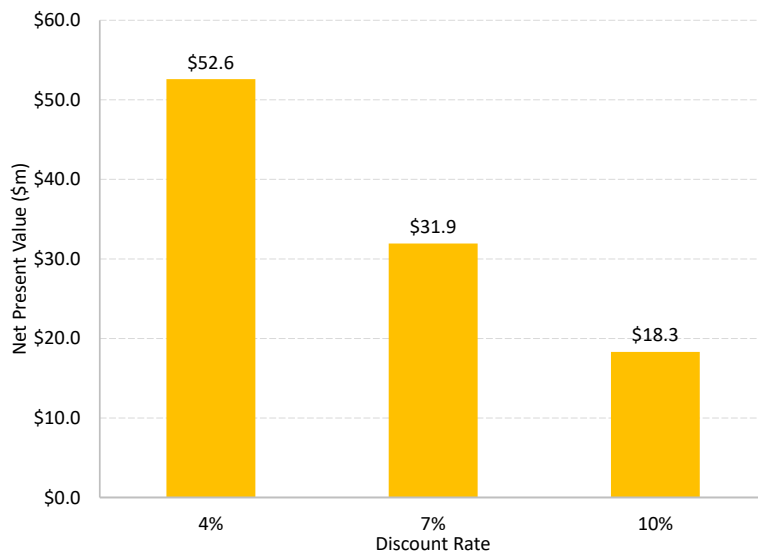


Figure 13 Net Present Value, by Discount Rate

All net present value estimates are above \$0 meaning that the present value of the benefits is greater than that of the costs across all discount rates.

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3.5.2 Economic Rate of Return

Further, a review of the discount rates and Net Present Value indicates the project will yield an Economic Rate of Return of 17.5%. This is above all the discount rates applied as part of the assessment, indicating a strong return on investment to the Government, community and economy from the project.

3.5.3 Benefit Cost Ratios

The positive NPVs and high ERR translates to Benefit Cost Ratios above 1.0 under all discount rates, with the BCRs ranging from 1.57 at the 10% discount rate to a higher of 2.51 at the 4% discount rate.

Table 4 Summary of Cost Benefit Analysis Results

Summary	4%	7%	10%
Cost	-\$34.8	-\$33.4	-\$32.4
<i>Capital</i>	<i>-\$30.8</i>	<i>-\$30.4</i>	<i>-\$30.0</i>
<i>Maintenance</i>	<i>-\$4.0</i>	<i>-\$3.0</i>	<i>-\$2.4</i>
Benefits	\$87.4	\$65.3	\$50.7
<i>Local Construction Supply Chain</i>	<i>\$4.2</i>	<i>\$4.1</i>	<i>\$4.0</i>
<i>Induced Tourist Visitor Benefits</i>	<i>\$31.1</i>	<i>\$23.0</i>	<i>\$17.5</i>
<i>Service Population Amenity Benefit</i>	<i>\$12.6</i>	<i>\$9.7</i>	<i>\$7.6</i>
<i>Local Resident Amenity and Welfare Benefit</i>	<i>\$12.6</i>	<i>\$9.6</i>	<i>\$7.6</i>
<i>Regional Resident Non-User WTP</i>	<i>\$15.6</i>	<i>\$11.9</i>	<i>\$9.4</i>
<i>Environmental and Tree Cover Benefits</i>	<i>\$1.9</i>	<i>\$1.4</i>	<i>\$1.1</i>
<i>Adjacent Land Value Uplift</i>	<i>\$0.9</i>	<i>\$0.8</i>	<i>\$0.7</i>
<i>Residual Asset Value</i>	<i>\$8.6</i>	<i>\$4.9</i>	<i>\$2.8</i>
NPV	\$52.6	\$31.9	\$18.3
BCR	2.51	1.96	1.57

Any BCR above 1.0 is regarded as positive, with BCRs above 2.0 particularly positive. This reflects the fact that benefits that accrue in the future have a higher degree of uncertainty, and while this is addressed to an extent by the discount rates, a higher BCR provides the project greater “buffer” that it will indeed yield benefits greater than the costs.

In this instance, the social and economic nature of the assets means that the 7% discount rates is most relevant.

4 ECONOMIC & EMPLOYMENT IMPACT ASSESSMENT

This section summarises the economic impact assessment methodology, assumption and results for the Onslow Foreshore Project.

4.1 Methodology and Approach

At the core of an Economic Impact Assessment is Input–Output (IO) tables. IO tables are part of the national accounts by the ABS and provide detailed information about the supply and use of products in the Australian economy, and the structure of and inter–relationships between Australian industries.

IO tables are converted, through statistical analysis, into a series of Economic Multipliers. These Multipliers represent the relationship between the direct activity (expenditure or production) associated with a Project and the wider economy.

The results of an EIA are generally presented as both direct effects, which is effects from the direct activity of the Project or event, and indirect effects, which are additional effects from further rounds of spending in the supply chain. A third or consumption effect, resulting from rounds of consumer spending generated by the additional income in the region can also be calculated.

There are two broad levels of Multipliers that can be utilised for Impact Assessments:

5. **Simple Multipliers** – including the Direct or Initial Effect, First Round and Industry Supply Chain effects.
6. **Total Multipliers** – including the Simple Multipliers plus subsequent Induced Production and Household Consumptions effects.

Impact Assessments can assess:

- **Output** - the actual dollar amount spent on the Project in the Region.
- **Income** - the number of wages and salaries paid to labour.
- **Employment** - the full-time equivalent (FTE) per annum employment generated by the project; and
- **Value Added** - the value added to materials and labour expended on the project.

Econisis has undertaken an Impact Assessment for the WA state economy, focused solely on **Simple Multipliers**. For the WA economic impacts, this entailed the following tasks:

1. Transaction tables were developed from National IO tables for the WA State economy. For the WA economy, the Regional Transaction Table was calculated by applying employment-based location quotients for the Region, based on the results of the 2016/2021 Census of Population and Housing. This has the effect of excluding spending on imports to the Region since they generate no local economic activity.
2. Economic Multipliers were then generated for WA economy across 119 industry categories defined by the ABS.
3. Construction and operational expenditure and production associated with the development were allocated across 119 industry categories.
4. Economic impacts associated with the Project are calculated.

4.1.1 Criticisms of Impact Assessments

Economic Impact Assessments based on IO-tables and Economic Multipliers have been criticised by Government and academia. Econisis recognises Economic Multipliers are based on limited

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assumptions that can result in multipliers being a biased estimator of the benefits or costs of a project.

Shortcomings and limitations of Multipliers for economic impact analysis include:

- **Lack of supply**–side constraints: The most significant limitation of economic impact analysis using multipliers is the implicit assumption that the economy has no supply–side constraints. That is, it is assumed that extra output can be produced in one area without taking resources away from other activities, thus overstating economic impacts. The actual impact is likely to be dependent on the extent to which the economy is operating at or if it is near capacity.
- **Fixed prices**: Constraints on the availability of inputs, such as skilled labour, require prices to act as a rationing device. In assessments using multipliers, where factors of production are assumed to be limitless, this rationing response is assumed not to occur. Prices are assumed to be unaffected by policy and any crowding out effects are not captured.
- **Fixed ratios for intermediate inputs and production**: Economic impact analysis using multipliers implicitly assumes that there is a fixed input structure in each industry and fixed ratios for production. As such, impact analysis using multipliers can be seen to describe average effects, not marginal effects. For example, increased demand for a product is assumed to imply an equal increase in production for that product. In reality, however, it may be more efficient to increase imports or divert some exports to local consumption rather than increasing local production by the full amount.
- **No allowance for purchasers' marginal responses to change**: Economic impact analysis using multipliers assumes that households consume goods and services in exact proportions to their initial budget shares. For example, the household budget share of some goods might increase as household income increases. This equally applies to industrial consumption of intermediate inputs and factors of production.
- **Absence of budget constraints**: Assessments of economic impacts using multipliers that consider consumption induced effects (type two multipliers) implicitly assume that household and government consumption is not subject to budget constraints.
- **Not applicable for small regions**: Multipliers that have been calculated from the national IO table are not appropriate for use in economic impact analysis of projects in small regions. For small regions multipliers tend to be smaller than national multipliers since the inter–industry linkages are normally relatively shallow. Inter–industry linkages tend to be shallow in small regions as they usually do not have the capacity to produce the wide range of goods used for inputs and consumption, instead importing a large proportion of these goods from other regions.

4.1.2 Adjustments to Improve EIA Reliability

Despite this, IO tables and Economic Multipliers remain popular due to their ease of use and communication of results. Econisis has undertaken a number of steps and made appropriate adjustments to the EIA methodology to address and mitigate these concerns.

Econisis has only used **Simple Multipliers** in the Assessment. This has the effect of discounting Household Consumption impacts from the assessment. By doing so, only those industries with a first round or supply chain connection are considered. This has the effect of making the results of the EIA conservative and suitable to inform decision making.

Additionally, Econisis has developed economic multipliers for the **WA economy only**. This has the effect of internalising and limiting the extent of the economic impact outside of the State.

Econisis regards the use of Economic Multipliers as part of this Assessment as appropriate and reliable. The results of the assessment are conservative, defensible and suitable for informing decision making.

4.2 Summary of Results

The following tables provide a breakdown of the direct and indirect economic impacts of the Onslow Foreshore project during construction and operational phases.

4.2.1 Construction

To calculate construction impacts, Econisis first established the domestic construction spend based on data provided the Shire of Ashburton, with a construction capital cost of \$31.4m over 2 years. Econisis attributed 95% of this expenditure to the Non-Residential Construction sector with the remainder allocated to Construction Services.

Direct and indirect economic impacts of construction of the proposed Project to the WA economy are summarised in the tables below.

Table 5 Economic Impact Assessment, Onslow Foreshore Project, Construction Phase Total

Total	Initial Impact	First Round Impact	Industry Support Impact	Total Impact (Simple Multipliers)
Output (\$m)	\$31.40	\$17.90	\$13.19	\$62.50
Income (\$m)	\$3.61	\$3.76	\$3.16	\$10.53
Employment (FTEs)	37.07	37.50	29.53	104.11
Gross Value Added (\$m)	\$7.03	\$6.61	\$5.63	\$19.27

Annual Average	Initial Impact	First Round Impact	Industry Support Impact	Total Impact (Simple Multipliers)
Output (\$m)	\$15.70	\$8.95	\$6.60	\$31.25
Income (\$m)	\$1.80	\$1.88	\$1.58	\$5.26
Employment (FTEs)	18.53	18.75	14.77	52.05
Gross Value Added (\$m)	\$3.52	\$3.30	\$2.82	\$9.64

Overall, the project will yield a direct and indirect economic output of \$62.50 over the two years (or an average of \$31.25 each year). This will support an annual average of \$5.26m in income, a \$9.64m in economic value added contribution to the State economy and approximately 52.05 FTE jobs over both years.

4.2.2 Induced Tourism Expenditure Impacts

Econisis has also examined the economic impacts of increased visitor expenditure to the Shire. Direct expenditure output was calculated in the CBA to which a 20.8% GVA share was then applied. Econisis took the value of the expenditure output from the CBA and included it within the EIA tool.

This expenditure is annual, based on fully realised uplift (2030 onwards), after the assumed 5 year ramp up period in demand outlined in the CBA.

This was then distributed across five industries reflective of the tourism expenditure profile of domestic visitors:

- Road Transport
- Accommodation
- Food and Beverage
- Employment, Travel and Other Services
- Heritage, Creative and Performing Arts.

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Table 6 Economic Impact Assessment, Onslow Foreshore Project, Visitor Impacts (Annual as at 2030)

Summary	Initial Impact	First Round Impact	Industry Support Impact	Total Impact (Simple Multipliers)
Output (\$m)	\$13.80	\$5.01	\$3.06	\$21.87
Income (\$m)	\$4.73	\$1.36	\$0.77	\$6.87
Employment (FTEs)	73.31	13.19	7.42	93.92
Gross Value Added (\$m)	\$6.50	\$2.33	\$1.47	\$10.30

The result of the analysis is that the additional tourist and visitor expenditure will generate a direct and indirect economic output of \$21.87m per year from 2030 onwards. This will support over \$6.87m in additional income, contribute \$10.3m a year to regional and state economies and support almost 94 FTEs.

5 CONCLUSIONS

This section summarises the findings and conclusions of the report.

5.1 Summary of Findings

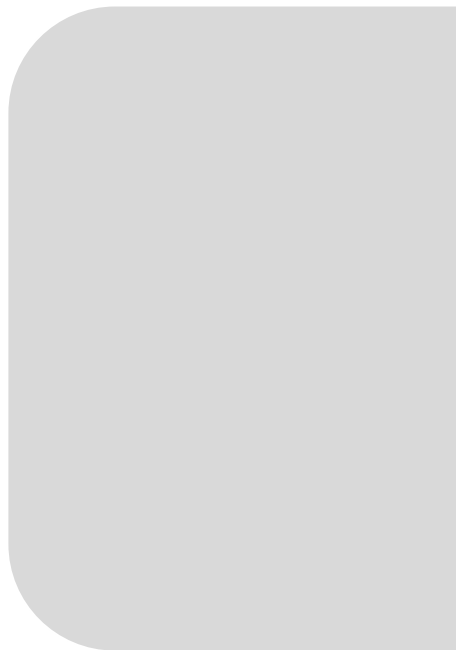
The Shire of Ashburton has identified the Onslow Foreshore as a major catalytic and enabling tourist and resident amenity and leisure attraction for the town. Already possessing an established tourist reputation, the project offers the opportunity to reinforce existing travel patterns and leverage the regions tourist competitiveness through the delivery of a high quality, tourist destination and urban realm project of distinct.

The cost benefit analysis within this report confirms that the project has the potential to yield significant financial/fiscal, economic, social and environmental benefits for visitors, local residents, service population/workers and the wider Ashburton region. This is reflected in a Benefit Cost ration of 1.96 at the 7% discount rate, which is very positive for a tourism related assets (from which the benefits yield over a longer period than other sectors).

This is also mirrored in the Economic Rate of Return of the Project of 17.5% (which exceeds all discount rates of the assessment) while the NPV at 7% discount rate is \$31.9m.

The Economic Impact Assessment also illustrated the impact of the project both during construction and operational phases, contributing significant economic impacts to incomes, economic growth and employment. This includes over 50 FTEs per year across the 2 year construction phase as well as almost 94 FTEs each year once the full benefit of the Project is experienced in the local tourism sector.

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Agenda Item 11.2 - Attachment 2

Airport Financial Report

	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	Unaudited 2021/2022	Current Budget 2022/2023
Onslow Aeordrom Reserve										
Opening Balance	0	0	3,000,000	6,178,151	12,513,148	13,282,756	14,636,336	14,650,197	12,694,079	9,816,672
Amount Set Aside / Transfer to Reserve	0	3,000,000	3,178,151	6,871,464	4,081,279	3,377,164	294,033	86,871	11,576	30,115
Amount usged / transfer from reserve	0	0	0	(536,467)	(3,311,671)	(2,023,584)	(280,172)	(2,042,989)	(2,888,983)	(2,700,900)
	-	3,000,000	6,178,151	12,513,148	13,282,756	14,636,336	14,650,197	12,694,079	9,816,672	7,145,887

Tranding Undertakings and Major Trading Undertakings SFA Note

Operating Statement

Operating Income

Landing Fees	0	187,427	41,194	83,887	868,684	582,347	412,375	509,282	621,656
Grant and Contributions	0	0	0	0	24,650	0	0	1,818	10,528
Passenger Tax	4,285,836	5,834,563	7,115,073	6,758,705	5,035,418	1,786,320	890,311	1,016,726	1,330,034
Parking Income	0	0	0	0	28,486	3,508	1,880	131	0
Property Rental	49,284	82,428	147,043	157,152	151,148	108,084	105,924	126,676	114,009
Reimbursement	0	0	0	0	16,704	0	0	0	0
Security Screening Charges	0	0	1,750,169	1,765,495	1,393,845	894,736	406,209	457,012	757,086
Sundry Income	0	17,948	7,230	5,094	9,661	15,643	7,282	115,859	129,454
	4,335,120	6,122,366	9,060,709	8,770,333	7,528,596	3,390,638	1,823,981	2,227,504	2,962,767

Operating Expenditure

Employee Expenses	(168,076)	(379,869)	(426,075)	(407,623)	(469,673)	(363,666)	(246,674)	(377,547)	(575,864)
Operational Expenses	(300,087)	(456,462)	(1,344,644)	(1,500,423)	(1,398,607)	(1,284,627)	(1,166,965)	(1,329,770)	(1,138,375)
Grounds & Strip Maintnenace	0	(112,250)	(154,270)	(162,483)	(170,540)	(169,715)	(162,146)	(304,804)	(154,851)
Marketing	0	(9,938)	(19,107)	(1,644)	(1,894)	(890)	(2,407)	(9,195)	(7,520)
Other Sundry Expenses	(28,880)	(208,742)	(19,736)	(16,621)	(12,511)	(11,419)	(11,008)	(117,573)	(129,969)
Administration Expenses	(69,256)	(22,938)	(164,008)	(37,171)	(66,966)	(118,141)	(62,625)		
Administration Overheads	(178,538)	(148,332)	(158,774)	(170,584)	(147,827)	(146,680)	(186,774)	(190,395)	(258,773)
Depreciation	(64,159)	(61,761)	(1,204,478)	(1,445,658)	(925,088)	(933,380)	(957,710)	(1,174,414)	(1,183,568)
	(808,996)	(1,400,292)	(3,491,092)	(3,742,207)	(3,193,106)	(3,028,518)	(2,796,309)	(3,503,698)	(3,448,920)

Operating Result	3,526,124	4,722,074	5,569,617	5,028,126	4,335,490	362,120	(972,328)	(1,276,194)	(486,153)
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Non-Operating Income & Expenditure

Capital Revenue

Transfer from Cash Reserve	0	0	0	536,467	3,311,671	2,023,584	280,172	2,042,989	2,888,983
Contribution	11,052,325	9,171,537	2,678,336	1,579,736	0	0	0	0	0

Government Grants	0	0	0	0	0	0	0	392,652	0
	11,052,325	9,171,537	2,678,336	2,116,203	3,311,671	2,023,584	280,172	2,435,641	2,888,983
Capital Expenditure									
Transfer to Cash Reserve	0	(3,000,000)	(3,150,000)	(6,815,110)	(3,909,424)	(3,322,803)	(458,173)	0	0
Infrastructure	(10,976,335)	(3,412,031)	(2,665,579)	(440,377)	(1,755,168)	(78,849)	(152,255)	(1,331,636)	(3,924,627)
Buildings	(4,747,507)	(774,124)	(221,686)	(135,579)	(1,570,095)	(1,250)	(36,364)	(14,925)	0
Airport Equipment Purchase	(208,787)	(989,615)	(16,723)	(20,170)	(6,818)	0	(30,560)	(491,252)	(61,316)
Financing Expenses	(61,458)	(65,699)	(70,234)	(75,082)	(15,450)	0	(16,449)	(26,738)	(27,550)
	(15,994,087)	(8,241,469)	(6,124,222)	(7,486,318)	(7,256,955)	(3,402,902)	(693,801)	(1,864,551)	(4,013,493)
TOTAL NET TRADING UNDERTAKING	(1,415,638)	5,652,142	2,123,731	(341,989)	390,206	(1,017,198)	(1,385,957)	(705,104)	(1,610,663)

*

Not included in SFA