

SHIRE OF ASHBURTON

ORDINARY COUNCIL MEETING

AGENDA

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10.2 - APPOINTMENT OF COUNCILLORS AND STAFF TO COMMITTEES

APPOINTMENT OF COUNCILLORS AND STAFF TO COMMITTEES

FILE REFERENCE:	OR.EL.2
AUTHOR'S NAME AND POSITION:	Keith Pearson Chief Executive Officer
NAME OF APPLICANT/ RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	5 October 2009
DISCLOSURE OF FINANCIAL INTEREST:	The author has no financial interest in this matter.
PREVIOUS MEETING REFERENCE:	Not Applicable

Summary

Following the Election on the 17 October 2009 Council must appoint Councillors and staff members to various committees on which it is represented.

Background

Being the first Ordinary meeting of Council following the General Local Government Elections on the 17 October, 2009, Council is required to give consideration to appointing Councillors and staff members to various committees on which it is represented.

Comment

A local government may establish (by an absolute majority) committees of three or more persons to assist the Council and to exercise the powers and discharge the duties of the Council. Council may also appoint Councillors to represent it on external committees such as those established by the State Government (e.g., Land Conservation District Committees).

A committee is to have as its member's persons appointed (absolute majority) by the local government to be members of the committee. At any given time each Councillor is entitled to be a member of at least one committee and if a Councillor nominates himself or herself to be a member of such a committee or committees, the local government is to include that Councillor in the persons appointed to at least one of those committees as the local government decides.

If at a meeting of the Council a local government is to make an appointment to a committee that has or will have a Councillor as a member and the President informs the local government of his or her wish to be a member of the committee, the local government is to appoint the President to be a member of the committee.

Where a person is appointed as a member of a committee the person's membership of the committee continues until:

- The person no longer holds the office by virtue of which the person became a • member, or is no longer the CEO, or the CEO's representative, as the case may be;
- The person resigns from membership of the committee; •
- The committee is disbanded; or •
- The next ordinary election day, whichever happens first.

A committee member may resign from membership of the committee by giving the CEO or the committee's presiding member written notice of the resignation.

The committees to which members have previously been appointed to, or need to be appointed to, are outlined in the following sections "Committees of Council" and "External Committees" with appropriate actions that are carried through to the Recommendations at the end of this report.

Statutory Environment

Local Government Act 1995, Part 5 Subdivision 2, Sections 5.8 to 5.18 Local Government (Administration) Regulations 1996 – Regulation 4.

Policy Implications

Council Policy ELM01- Council and other Meetings.

Financial Implications

Some expenses will be incurred in traveling and accommodation, however these are allowed for within the annual budget.

Strategic Implications

Strategic Plan 2004-09 Key Result Area - Best Practice Local Government

Votina Requirement

Absolute Majority Required

Council Decision / Officers Recommendation

MOVED: Cr White

SECONDED: Cr Dann

That Council

- 1. **Previous Appointments**
 - 1.1 Revoke all previous appointments of Council and Staff to committees.

Committees of Council 2.

Audit Committee

2.1 Appoints Shire President, Cr Shields, Cr Corker, Cr White to the Audit Committee.

Working Groups of Council

- **Occupational Safety & Health Committee** 3. 3.1 Appoints Cr Bloem to attend OS&H Meetings. All Councillors are to be invited to attend OS&H meeting as relevant to their
- location. 4. **Onslow Structure Plan Steering Committee Working Group** 4.1 Appoints Cr White, Chief Executive Officer, Executive Manager Western **Operations.**

5. **Bush Fire Advisory Committee** 5.1 Appoints Shire President, Cr Dias, Chief Executive Officer, Supervisor **Emergency Services / Ranger Eastern Sector.** 6. **Onslow Townscape Committee** 6.1 Appoints Cr White, Executive Manager Western Operations and the **Executive Manager Engineering Services to the Onslow Townscape** Committee. 7. **Old Onslow Advisory Committee** 7.1 Appoints Cr Corker and the Executive Manager Western Operations to the Old Onslow Advisory Committee Working Group. 8. Station Access Roads Advisory Committee Working Group 8.1 Should a committee request delegates from Council, Cr Corker and the Executive Manager Engineering Services be appointed. **External Committees** 9. Pilbara Regional Council 9.1 Appoints Cr Musgrave, Cr Rumble, and the Chief Executive Officer as delegates to the Pilbara Regional Council and also matters relating to the Western Australian Local Government Association. 9.2 Appoints Cr Corker and Cr Thomas as deputy delegates to the Pilbara **Regional Council.** 10. **Regional Road Group** 10.1 Appoints Cr Musgrave, Cr Rumble and the Chief Executive Officer as delegates to the Regional Road Group. 10.2 Appoints Cr Thomas and Cr Corker as deputy delegates to the Regional **Road Group** 11. **Consortium of the West Pilbara Communities for Children Committee** 11.1 Appoints Cr Shields, Cr Dann and the Executive Manager of Community and Economic Services as Council's delegates to the Consortium of the West Pilbara Communities for Children. 12. Local Emergency Management Committees and Local Recovery Committees 12.1 Appoints Cr White, and the Executive Manager Western Operations as delegates to the Onslow LEMC and the Onslow Local Recovery Committee and that the Executive Manager Western Operations be appointed as the Onslow Local Recovery Coordinator. 12.2 Appoints Cr Dias, Cr Musgrave, Supervisor Emergency Services / Senior Ranger and the Executive Manager Engineering Services as delegates to the Tom Price / Paraburdoo LEMC and the Tom Price/Paraburdoo Local Recovery Committee and that the Supervisor Emergency Services / Senior Ranger be appointed as the Tom Price/Paraburdoo Local Recovery Co-ordinator. 12.3 Appoints Cr Dann, and Executive Manager Western Operations as delegates to the Pannawonica LEMC and the Pannawonica Local Recovery Committee and that the Executive Manager Western Operations be appointed

as the Pannawonica Local Recovery Co-ordinator.

13. Pilbara District Emergency Management Committee 13.1 Should a representative be required the Supervisor Emergency Services / Senior Ranger and the Executive Manager Western Operations be appointed to the Pilbara District Emergency Management Committee (DEMAC).

14. Onslow Tourism and Progress Association 14.1 Should a representative be required Cr White and the Executive Manager Western Operations be appointed as Council's delegates to the Onslow Tourism and Progress Association Inc.

15. Land Conservation District Committees (LCDC) –

15.1 Appoints Cr Thomas as the Council's representative on the Ashburton Land Conservation District Committee.

15.2 The Council's representative on the Roebourne/Port Hedland Land Conservation District Committee is to be appointed at a later date.

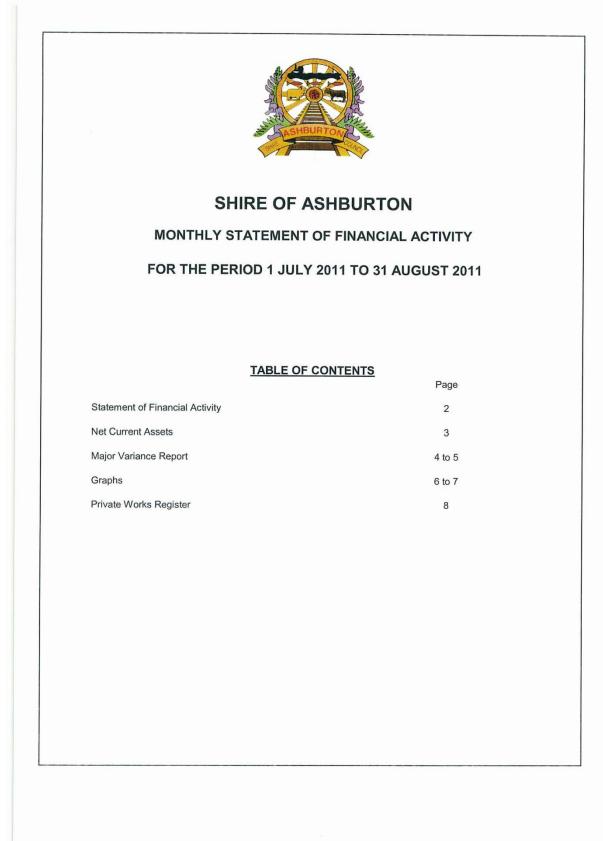
15.3 The Council's representative on the Lyndon Land Conservation District Committee is to be appointed at a later date.

CARRIED 9/0

Reason for Change to Recommendation

Council was unable, at the time, to identify a Shire representative for the Roebourne/Port Hedland Land Conservation District Committee.

11.1 - RECEIPT OF FINANCIALS AND SCHEDULE OF ACCOUNTS FOR MONTHS OF AUGUST AND SEPTEMBER 2011



SHIRE OF ASHBURTON

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 31 AUGUST 2011

S F / 2 Spin Lodget Lodget Sudget 1/10 Governance 3 33.100 13.133 33.012 133.100 183.100 18.00 42.03%) Law, Order, Public Safety 24.347 15.932 131.364 8.415 52.82% Heath 7.095 8.665 215.002 (17.000 4.2000 24.000	Operating	NOTE	August 2011 Actual	August 2011 Y-T-D Budget	2011/12 Revised Budget	2011/12 Adopted Budget	Variances Actuals to Budget	Variances Actual Budget to Y-T-D
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(4,633,663) (7,234,537) (40,412,631) (40,412,631) (2,600,874) (35,95%) Net Operating Result Excluding Rates (1,244,940) (802,497) 21,646,239 21,646,239 (442,443) 55,13% Adjustments for Non-Cash (Revenue) and Excenditure (36,215) 0 0 0 (10,234) 0.00% Movement in Accrued Statewise (36,215) 0 0 0 (202,005) 0.00% Movement in Excend Interest (36,215) 0 0 0 0 0.00% Movement in Excluding 0 0 0 0 0 0.00% Movement in Exployee Benefit Provisions 0 0 0 0 0 0 0.00% Adjustment for Rounding 0 0 0 0 0 0.00% 0.00% 0.00% Carbial Revenue and (Excenditure) (21,157,799) (1,704,057 69.06%,173 121,876 (12,06%) Purchase Infrastructure Assets - Roads (90,147) (359,554) (9,390,814) (9,390,814) </td <td>Other Property and Services</td> <td></td> <td>(135,400)</td> <td>(2,612,728)</td> <td></td> <td></td> <td></td> <td></td>	Other Property and Services		(135,400)	(2,612,728)				
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IRPersnue) and Expenditure (10,234) 0 0 (10,234) 0.00% (Profit)/Loss on Asset Disposais (10,234) 0 0 (36,215) 0.00% Movement in Accrued Interest (36,215) 0.00% 0 (202,005) 0.00% Movement in Accrued Staries and Wages (202,005) 0 0 0 0.00% Movement in Employee Benefit Provisions 0 0 0 0 0.00% Adjustment for Rounding 0 0 0 0 0.00% Adjustment for Rounding 0 0 0 0.00% 0.00% Purchase Land Heid for Resale (67,105) (1,468,704) (2,958,272) (1,401,599 95,43% Purchase Land and Buildings (763,325) (2,467,382) (12,157,799) (17,04,057 69,06% Purchase Funiture and Equipment (21,728) (9,916) (491,900) (11,812) (119,12%) Purchase Infrastructure Assets - Footpaths (166) (47,277) (581,206) 47,111 99,55% <t< th=""><th>Net Operating Result Excluding Rates</th><th></th><th>(1,244,940)</th><th>(802,497)</th><th>21,646,239</th><th>21,646,239</th><th>(442,443)</th><th>55.13%</th></t<>	Net Operating Result Excluding Rates		(1,244,940)	(802,497)	21,646,239	21,646,239	(442,443)	55.13%
Idexenue) and Expenditure (10,234) 0 0 (10,234) 0.00% (Profit)/Loss on Asset Disposals (10,234) 0 0 (36,215) 0.00% Movement in Accrued Interest (36,215) 0.00% 0 (202,005) 0.00% Movement in Accrued Staries and Wages (202,005) 0 0 0 0.00% Movement in Employee Beneft Provisions 0 0 0 0 0.00% Adjustment for Rounding 0 0 0 0 0.00% Adjustment for Rounding 0 0 0 0.00% 0.00% Purchase Land Heif for Resale (67,105) (1,468,704) (2,958,272) (2,407,382) 12,157,799) 1,704,057 69,06% Purchase Land and Buildings (763,325) (2,467,382) (12,157,799) 1,704,057 69,06% Purchase Funiture and Equipment (21,728) (9,916) (491,900) (11,812) (119,152) Purchase Infrastructure Assets - Foodpaths (166) (47,277) (581,206) 47,111	Adjustments for Non-Cash							
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Movement in Deferred Pensioner Rates/ESL 0								
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Self-Supporting Loan Principal Income 0								
Transfers to Restricted Assets (Reserves) (147,295) (99,960) (3,523,158) (3,523,158) (47,335) (47.35%) Transfers from Restricted Assets (Reserves) 1,703,134 3,032,968 12,521,537 12,521,537 (1,329,834) (43.85%) Net Current Assets July 1 B/Fwd 3,782,038 3,485,922 3,485,922 3,485,922 296,116 (8.49%) Net Current Assets Year to Date 12,685,295 8,488,254 0 0 4,197,041 (49.45%)				-	-			
Transfers from Restricted Asset (Reserves) 1,703,134 3,032,968 12,521,537 12,521,537 (1,329,834) (43.85%) Net Current Assets July 1 B/Fwd 3,782,038 3,485,922 3,485,922 3,485,922 296,116 (8.49%) Net Current Assets Year to Date 12,685,295 8,488,254 0 0 4,197,041 (49.45%)					States of a state of the state of the states	A CONTRACTOR OF A CONTRACTOR O		
Net Current Assets July 1 B/Fwd 3,782,038 3,485,922 3,485,922 3,485,922 296,116 (8.49%) Net Current Assets Year to Date 12,685,295 8,488,254 0 0 4,197,041 (49.45%)								
Net Current Assets Year to Date 12,685,295 8,488,254 0 0 4,197,041 (49.45%)	(010021000		.2,021,001	(1,020,004)	(10.0070)
Amount Raised from Rates (9,394,960) (9,314,676) (9,638,676) (9,638,676) (80,284) 0.86%	Net Current Assets Year to Date		12,685,295	8,488,254	0	0	4,197,041	(49.45%)
	Amount Raised from Rates		(9.394.960)	(9.314.676)	(9.638.676)	(9 638 676)	(80 284)	0.86%
	ranount maladu nom nales		(0,004,000)	(0,014,070)	[0,000,010]	(0,000,010)	(00,204)	0.00%

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol Above Budget Expectations Below Budget Expectations

Greater than 20,000 and greater than 10% Less than 20,000 and less than 10% ▲ ▼

SHIRE OF ASHBURTON

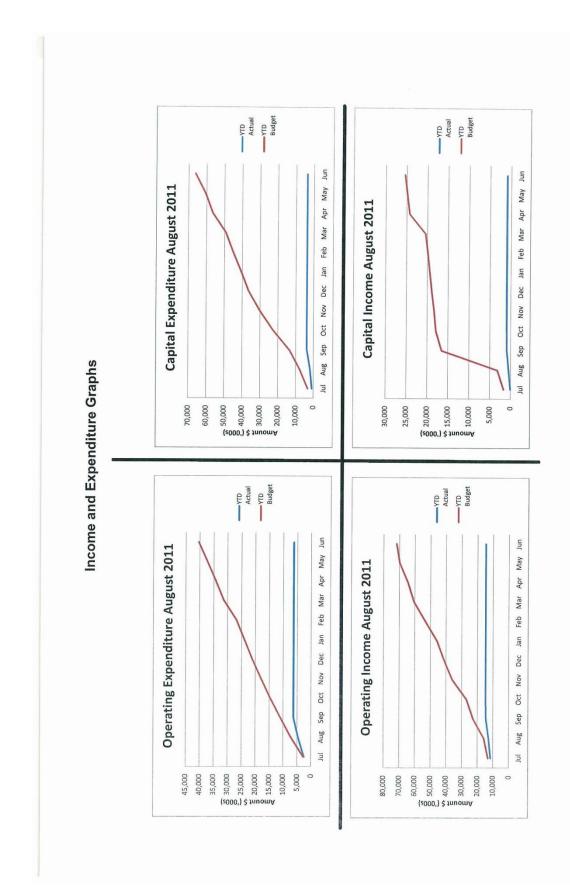
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

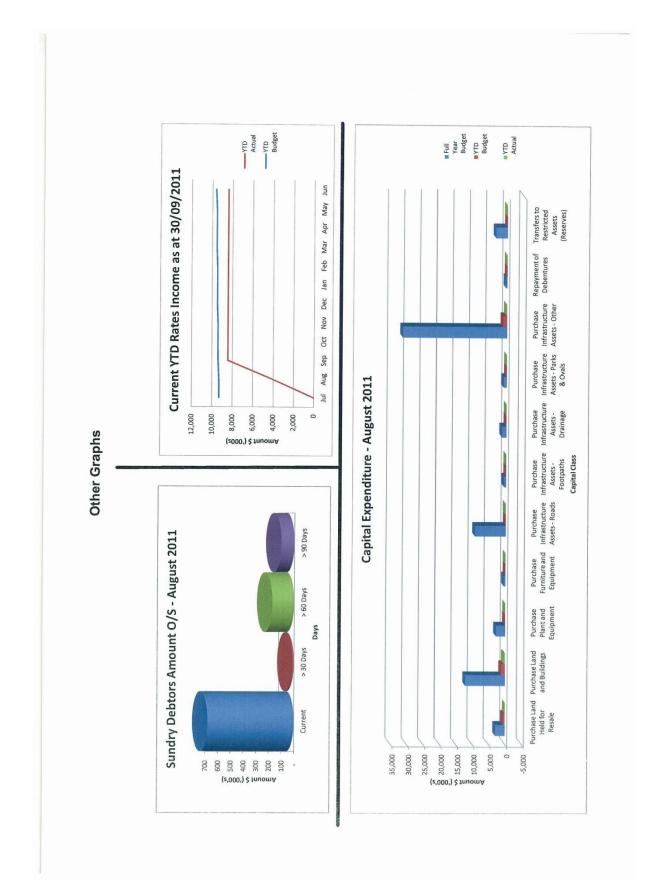
FOR THE PERIOD 1 JULY 2011 TO 31 AUGUST 2011

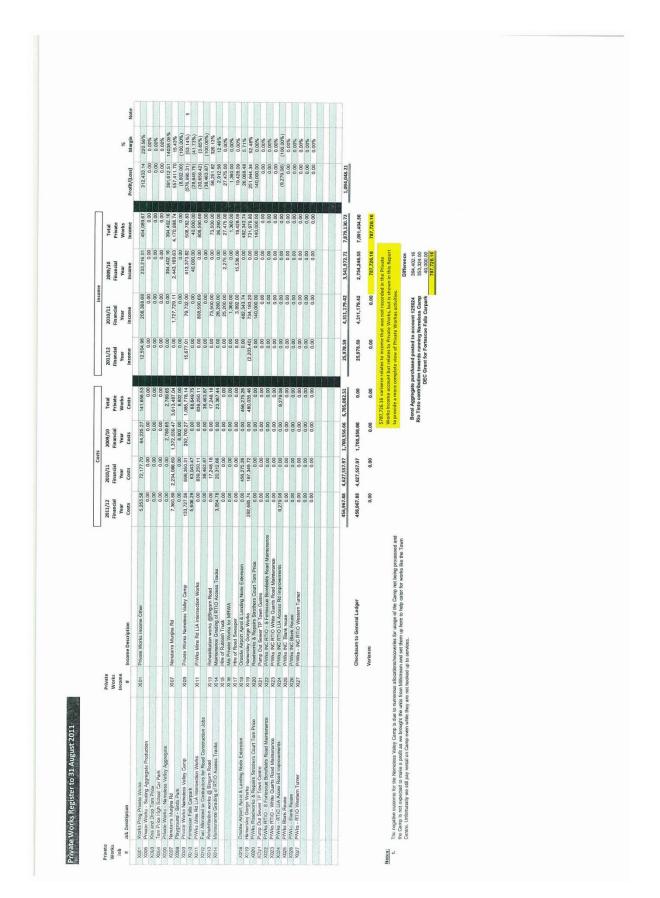
NET CURRENT ASSETS	2010/11 B/Fwd Per 2011/12 Budget \$	2010/11 B/Fwd Per Financial Report \$	August 2011 Actual \$
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted Cash - Restricted Unspent Grants Cash - Restricted Unspent Loans Cash - Restricted Reserves Rates - Current Sundry Debtors Accrued Income Payments in Advance GST Receivable Provision For Doubtful Debts Inventories	(123,688) 400,000 2,500,000 13,130,188 114,605 2,095,395 0 0 172,069 (95,815) 137,648 18,330,402	1,360,889 400,000 2,500,000 11,591,222 140,331 2,625,973 134,607 27,902 333,088 (95,795) 154,065 19,172,282	3,295,881 400,000 2,500,000 10,035,382 7,129,357 970,743 0 0 184,952 (95,795) 154,065 24,574,585
LESS: CURRENT LIABILITIES			
Sundry Creditors Accrued Expenditure PAYG Payable Payroll Creditors Withholding Tax Payable GST Payable Other Payables	(1,238,374) (30,000) (130,803) 0 (189,819) (125,296) (1,714,292)	(3,109,408) (108,469) (130,803) 0 (237,951) (212,391) (3,799,022)	(1,732,263) 0 74,704 0 (71,349) (125,000) (1,853,908)
NET CURRENT ASSET POSITION	16,616,110	15,373,260	22,720,677
Less: Cash - Reserves - Restricted Less: Cash - Unspent Grants - Restricted Adjustment for Trust Transactions Within Muni	(13,130,188) 0 0	(11,591,222) 0 0	(10,035,382) 0 0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	3,485,922	3,782,038	12,685,295

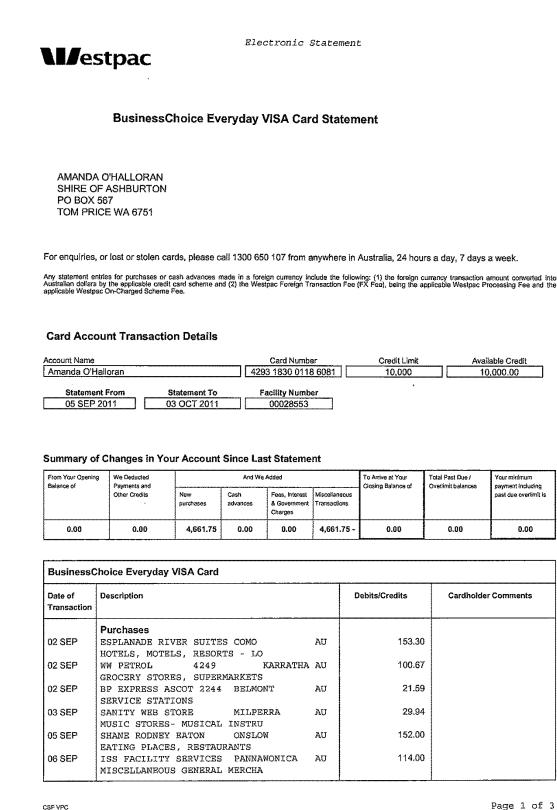
B	Report on Significant variances Greater th	ian 10% and \$20,0	00
Purpose			
Budget and YID Actual figures. Th	ance Report is to highlight circumstances where lese variances can occur because of a change in t not received) or changes to the original budget pro- he variance.	iming of the activity	circumstances change (e.g. a
The Materiality variances adopte			
Actual Variance to YTD Budget up Actual Variance exceeding 10% of			Don't Report Use Management Discretion
Actual Variance exceeding 10% of	YTD Budget and a value greater than \$20,000:		Must Report
REPORTABLE OPERATING REVEN	UE VARIATIONS]
Education and Welfare - Variance bugeted for Youth Service	below budget expectations es Western Sector (\$60k) only partially received.		
Recreation and Culture - Variance bugeted for Onslow Fores	below budget expectations shore Areas (\$41k) and Western Sectors Other Re	creation and Sport	(\$716k) not yet received.
Transport - Variance above budget Main Roads WA Pilbara Region an invoiced ahead of budget.	expectations. Id Department of Environment & Conservation inc	ome for work to be	carried out in 11/12 on Roads
Economic Services - Variance below Tourism contribution income not rea Building Fee income less than YTD	ceived per YTD budget.		
Other Property & Services - Variant Private Works Income less than YT			
REPORTABLE OPERATING EXPENS	SE VARIATIONS]
General Purpose Funding - Variance Administration Allocation costs high			
Law, Order, Public Safety - Variance Insurance costs budgeted for in Aug	e below budget expectations. gust for Fire Brigade and Other Law, Order and Pu	blic Safety have no	t been expensed.
Education and Welfare - Variance be Insurance costs budgeted for in Au			
Housing - Variance above budget ex Administration Allocation costs high	pectations. er than YTD budgeted for in August.		
Community Amenities - Variance ab Onslow Structure Plan - costs incur Administration Allocation costs high	red in July against a budget loaded half in July 201	1 and half in June :	2012.
Economic Services - Variance below Insurance costs budgeted for in Aug			
Other Property & Services - Varianc Works Program/Private Works - les			
REPORTABLE NON-CASH VARIATIO	DNS]
Depreciation on Assets - Variance a Depreciation under estimated in buc			

Irchase of Land Held for Resale -	Variance below budget expectations.
Services Installation on Tom Price	Industrial Land Development lower than YTD budget.
rrchase of Land & Buildings - Vari	iance below budget expectations.
Capital Building/Staff Housing and (Other Recreation Tom Price - lower than YTD budget.
rrchase of Plant & Equipment - Va	n riance below budget expectations.
Motor Vehicle purchases lower than	n YTD budget.
rrchase of Infrastructure Assets R	Roads - Variance below budget expectations.
Works Program/Road Construction	- less than budget YTD.
rrchase of Infrastructure Assets F	iootpaths - Variance below budget expectations.
Works Program/Path Construction	- less than budget YTD.
	Trainage - Variance below budget expectations. Works no costs incurred against YTD budget.
rrchase of Infrastructure Assets O	ther - Variance below budget expectations.
Tom Price Town Centre Revitalisati	on and Onslow Foreshore lower than YTD budget.
PORTABLE CAPITAL INCOME VA	ARIATIONS
oceeds from Disposal of Assets -	Variance below budget expectations.
Sale of Assets less than budgeted f	or at YTD.
ansfer to Reserves - Variance abo	ve budget expectations.
Reserve interest under budgeted ar	nd actual transfers now greater than budget.
ansfer from Reserves - Variance b	below budget expectations.
Plant Replacement, Infrastructure a	nd Housing Reserve is behind budget expectations YTD.









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Westpac

Electronic Statement

BusinessChoice Everyday VISA Card					
Date of Transaction	Description		Debits/Credits	Cardholder Comments	
08 SEP	COLES MOUNT TOM PRICE WA	AU	338.45	···········	
08 SEP	GROCERY STORES, SUPERMARKETS		100.00		
VO GEF	COLES MOUNT TOM PRICE WA GROCERY STORES, SUPERMARKETS	AU	100.00		
09 SEP	SHANE RODNEY EATON ONSLOW	AU	127.50		
	EATING PLACES, RESTAURANTS		121.00		
14 SEP	CEBAS PTY LTD INNALOO	AU	289.00		
	FURNITURE, HOME FURNISHINGS				
14 SEP	QANTAS MASCOT	AU	256.70		
	QANTAS				
15 SEP	CANNING VALE CASH & CANNINGVALE	AU	3,953.74 -		
16 SEP	GROCERY STORES, SUPERMARKETS		57.00		
10.965	RED BREEZE TOM PRICE EATING PLACES, RESTAURANTS	AU	57.86		
19 SEP	QBE TRAVEL GLEN WAVERL	EY AU	10.00		
	INSURANCE SALES, UNDERWRITIN				
19 SEP	QBE TRAVEL GLEN WAVERL	ey au	10.00		
	INSURANCE SALES, UNDERWRITIN				
19 SEP	QANTAS MASCOT	AU	1,674.89		
to orn	QANTAS				
19 SEP	QANTAS MASCOT	AU	571.80		
21 SEP	QANTAS MASCOT	AU	256.70		
	QANTAS		200.10		
23 SEP	SANITY WEB STORE MILPERRA	AU	63.97		
	MUSIC STORES- MUSICAL INSTRU				
23 SEP	QANTAS MASCOT	AU	513.40		
	QANTAS				
23 SEP	LANDGATE MIDLAND	AU	449.71		
23 SEP	GOVERNMENT SERVICES NOT ELSE SHANE RODNEY EATON ONSLOW	AU	53.00		
	EATING PLACES, RESTAURANTS	AU	55.00		
23 SEP	SHANE RODNEY EATON ONSLOW	AU	202.50		
	EATING PLACES, RESTAURANTS				
26 SEP	QANTAS MASCOT	AU	30.00		
	QANTAS				
27 SEP	BEST WESTERN KARRATHA KARRATHA	AU	620.00		
27 SEP	BEST WESTERN HOTELS BEST WESTERN KARRATHA KARRATHA	AU	700.00		
	BEST WESTERN KARRATHA KARRATHA BEST WESTERN HOTELS	AU	100.00		
27 SEP	MAGNOLIAS OF CENTRAL PERTH	AU	160.00		
/	FLORISTS				
27 SEP	SWAN TAXIS 13 13 30 EAST SYDNEY	AU	22.20		
	TAXICABS/LIMOUSINES				
9 SEP	SWAN TAXIS 13 13 30 EAST SYDNEY	AU	16.65		
oern	TAXICABS/LIMOUSINES	2**	ED 00		
30 SEP	SHIRE OF ROEBOURNE KARRATHA GOVERNMENT SERVICES NOT ELSE	AU	50.00		
30 SEP	MERCURE HOTEL PERTH PERTH	AU	234.47		
	HOTEL MERCURE				
0 SEP	BEST WESTERN KARRATHA KARRATHA	AU	310.00		
	BEST WESTERN HOTELS				
0 SEP	BEST WESTERN KARRATHA KARRATHA	AU	310.00		
	BEST WESTERN HOTELS				

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Westpac

Electronic Statement

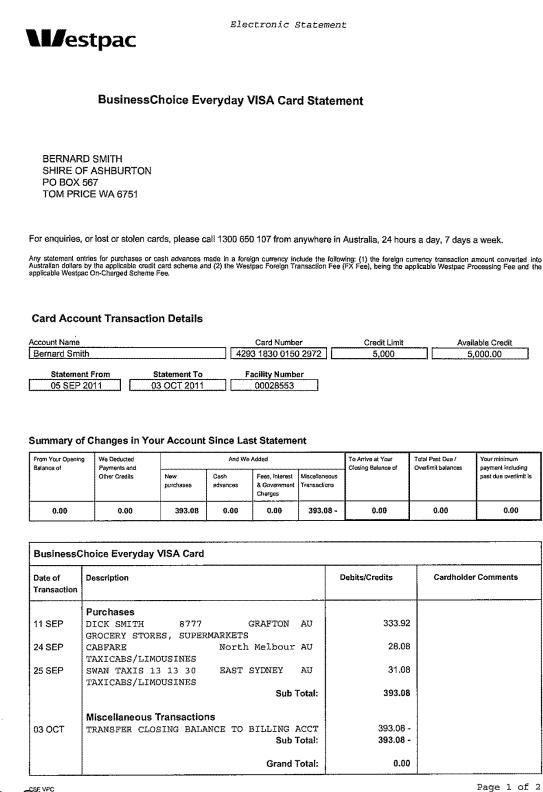
BusinessChoice Everyday VISA Card					
Date of Transaction	Description	Debits/Credits	Cardholder Comments		
30 SEP	BP EXPRESS ASCOT 2244 BELMONT AU SERVICE STATIONS	32.69			
01 OCT	ASHBURTON FISHERIES ONSLOW AU MISCELLANEOUS FOOD STORES -	308.00			
02 OCT	SEASONS HOTEL NEWMAN NEWMAN AU EATING PLACES, RESTAURANTS	35.00			
02 OCT	SEASONS HOTEL NEWMAN NEWMAN AU EATING PLACES, RESTAURANTS	239.50			
	Sub Total:	4,661.75			
	Miscellaneous Transactions				
03 OCT	TRANSFER CLOSING BALANCE TO BILLING ACCT Sub Total:	4,661.75 - 4,661.75 -			
	Grand Total:	0.00			

I have checked the above details and verify that they are correct.				
Cardholder Signature	Date			
Transactions examined and approved.				
Manager/Supervisor Signature	Date			

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Westpac Banking Corporation ABN 33 007 457 141

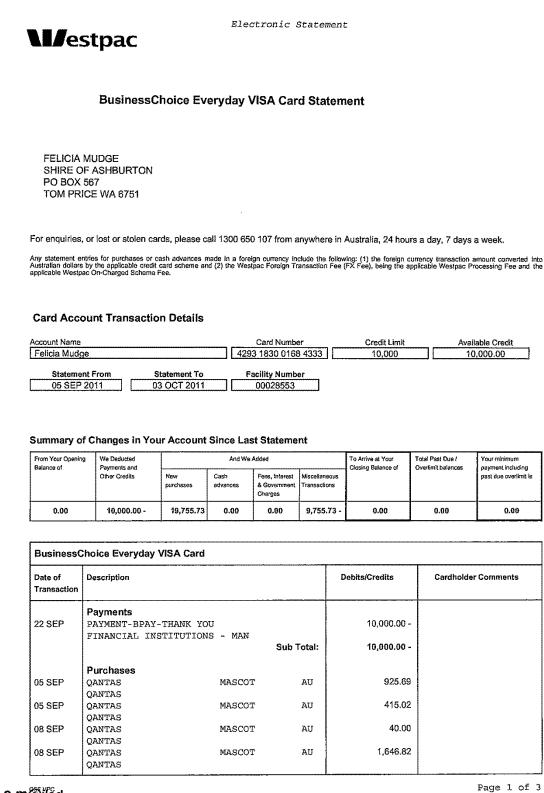
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I have checked the above details and ve				
Cardholder Signature Transactions examined and approved.	Date			
Manager/Supervisor Signature	Date			

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Westpac Banking Corporation ABN 33 007 457 141

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Electronic Statement

Date of	Description		Debits/Credits	Cardholder Comments
Transaction				
09 SEP	QANTAS MASCOT QANTAS	AU	1,935.80	
10 SEP	Conference Management Heathcote	AU	1,235.00	
08 SEP	BUSINESS SERVICES NOT ELSEWH CALM 754 KENSINGTON	AU	120.00	
5 SEP	GOVERNMENT SERVICES NOT ELSE QANTAS MASCOT	AU	1,005.70	
15 SEP	QANTAS Conference Management Heathcote	ΔŬ	184.00	
11 SEP	BUSINESS SERVICES NOT ELSEWH SKYWEST AIRLINES REDCLIFFE	AU	113.30	
16 SEP	AIRLINES, AIR CARRIERS QANTAS MASCOT	AU	406.70	
6 SEP	QANTAS MARINER RESORT BERSFORD	UA	686.35	
16 SEP	HOTELS, MOTELS, RESORTS - LO MARINER RESORT BERSFORD	AU	773.93	
19 SEP	HOTELS, MOTELS, RESORTS - LO SHANE RODNEY EATON ONSLOW	υA	228.00	
21 SEP	EATING PLACES, RESTAURANTS QBE TRAVEL GLEN WAVERL	EY AU	10.00	
21 SEP	INSURANCE SALES, UNDERWRITIN QBE TRAVEL GLEN WAVERL	EY AU	10.00	
23 SEP	INSURANCE SALES, UNDERWRITIN R A C DRIVING CENTRE PERTH AIRPO	RT AU	350.00	
23 SEP	SCHOOLS & EDUCATIONAL SERVIC QANTAS MASCOT	AU	605.70	
23 SEP	QANTAS MASCOT	AU	85.00	
23 SEP	QANTAS MASCOT	AU	40.00	
23 SEP	QANTAS MASCOT	AU	1.87	
23 SEP	QANTAS MASCOT	AU	40.00	
23 SEP	QANTAS MASCOT	AU	276.71	
23 SEP	QANTAS MASCOT	AU	545.71	
3 SEP	QANTAS MARINER RESORT BERSFORD	AU	58.04	
24 SEP	HOTELS, MOTELS, RESORTS - LO Citigate Perth Perth	UA	1,920.89	
6 SEP	HOTELS, MOTELS, RESORTS - LO AVIS AUSTRALIA MASCOT	AU	539.73	
6 SEP	AVIS RENT A CAR COURSESNOW.COM PTY LTD SYDNEY	AU	4,990.00	
27 SEP	DIRECT MARKETERS NOT ELSEWHE SWAN TAXIS 13 13 30 EAST SYDNEY	AU	38.63	
7 SEP	TAXICABS/LIMOUSINES QANTAS MASCOT	AU	40.00	
	QANTAS	AU	411.08	

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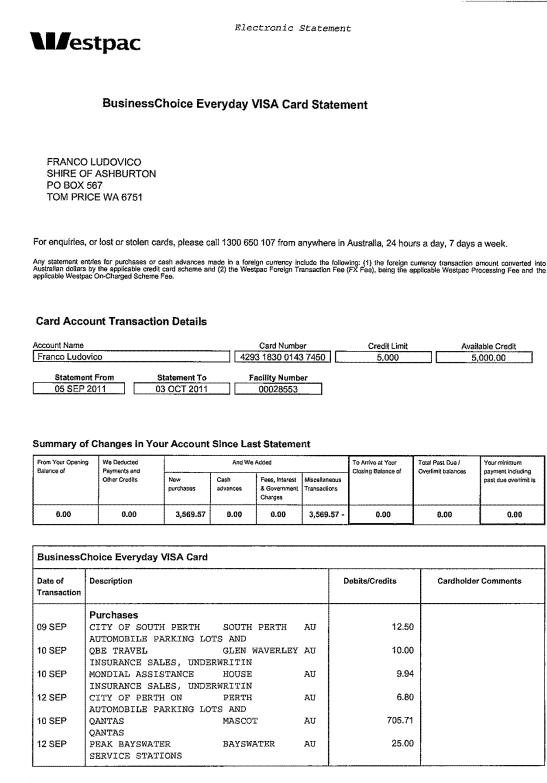
BusinessChoice Everyday VISA Card					
Date of Transaction	Description	Debits/Credits	Cardholder Comments		
28 SEP	B/W TAXI WA 933333333 EAST SYDNEY AU TAXICABS/LIMOUSINES	11.88			
28 SEP	CABFARE North Melbour AU TAXICABS/LIMOUSINES	16.09			
28 SEP	LIVE TAXIEPAY WEST MELBOURN AU TAXICABS/LIMOUSINES	18.09			
30 SEP	COLES MOUNT TOM PRICE WA AU GROCERY STORES, SUPERMARKETS	30.00			
	Sub Total:	19,755.73			
	Miscellaneous Transactions				
03 OCT	TRANSFER CLOSING BALANCE TO BILLING ACCT Sub Total:	9,755.73 - 9,755.73 -			
	Grand Total:	0.00			

I have checked the above details and verify that they are correct.						
Cardholder Signature	Date					
Transactions examined and approved.						
Manager/Supervisor Signature	Date					

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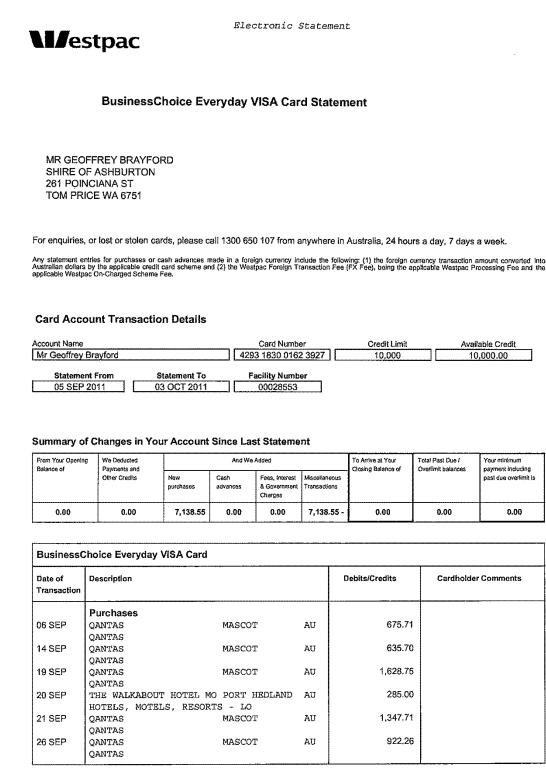
Date of Transaction	Description			Debits/Credits	Cardholder Comments
13 SEP	QANTAS MA OANTAS	SCOT	AU	805.71	
14 SEP	BUDGET RENT A CAR PERT PE AUTOMOBILE RENTAL & LEASI		AU	204.73	
11 SEP	SKYWEST AIRLINES RE AIRLINES, AIR CARRIERS	DCLIFFE	AU	454.00	
19 SEP	TOM PRICE TOUR BUREAU TO GOVERNMENT SERVICES NOT E	M PRICE LSE	UA	717.05	
19 SEP	QANTAS MA QANTAS	SCOT	AU	55.00	
18 SEP	SKYWEST AIRLINES RE AIRLINES, AIR CARRIERS	DCLIFFE	AU	55.00	
18 SEP	SKYWEST AIRLINES RE AIRLINES, AIR CARRIERS	DCLIFFE	AU	100.13	
22 SEP	SHANE RODNEY EATON ON EATING PLACES, RESTAURANT	SLOW	AU	66.00	
26 SEP	ISS FACILITY SERVICES PA MISCELLANEOUS GENERAL MER		AU	342.00	
		Sul	o Total:	3,569.57	
	Miscellaneous Transactions				
03 OCT	TRANSFER CLOSING BALANCE		ACCT	3,569.57 - 3,569.57 -	
		Grand	t Total:	0.00	

I have checked the above details and verify that they are correct.	
Cardholder Signature	Date
Transactions examined and approved.	
Manager/Supervisor Signature	Date

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BusinessC	Choice Everyday VIS	A Card			
Date of Transaction	Description			Debits/Credits	Cardholder Comments
27 SEP	QANTAS OANTAS	MASCOT	AU	937.71	
29 SEP	QANTAS QANTAS	MASCOT	AU	705.71	
		:	Sub Total:	7,138.55	
03 OCT	Miscellaneous Transactions 03 OCT TRANSFER CLOSING BALANCE TO BILLING ACCT Sub Total:			7,138.55 - 7,138.55 -	
		Gr	and Total:	0.00	

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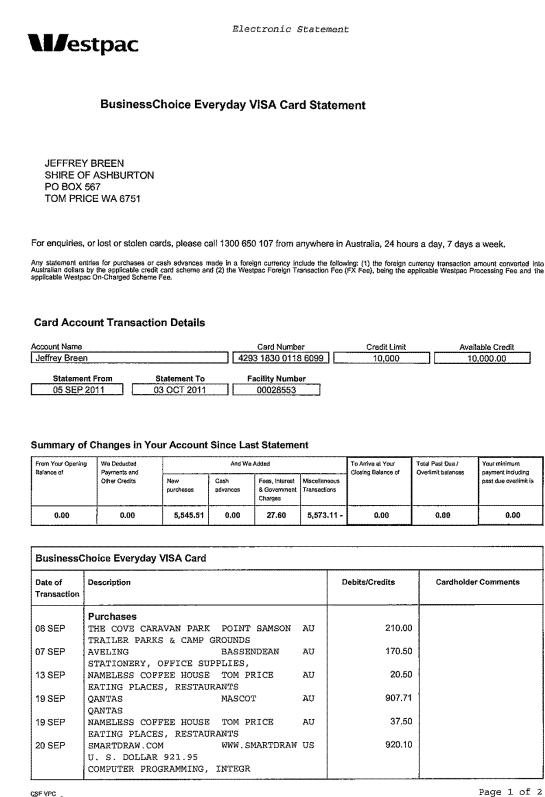
I have checked the above details and verify that they are correct.	
Cardholder Signature	Date
Transactions examined and approved.	
Manager/Supervisor Signature	Date

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			T	
Date of Transaction	Description		Debits/Credits	Cardholder Comments
22 SEP	GM CABS AUSTRALIA MASCO TAXICABS/LIMOUSINES	ot au	62.59	
22 SEP	Quest Docklands Dock HOTELS, MOTELS, RESORTS - Lo	lands AU O	1,431.15	
27 SEP	THE DOME IGA EXPRESS MELBO GROCERY STORES, SUPERMARKET	ourne au S	27.00	
28 SEP	TAXI EPAY AUST TAXICABS/LIMOUSINES	RALIA AU	54.28	
28 SEP	Quest Docklands Dock HOTELS, MOTELS, RESORTS - LA	lands AU O	55.30	
28 SEP	QANTAS MASCO QANTAS	ot Au	562.71	
28 SEP	QANTAS MASCO OANTAS	ot au	406.70	
28 SEP	BUDGET RENT A CAR MASCO AUTOMOBILE RENTAL & LEASING	OT AU	184.03	
29 SEP	RENTALCARTOLLPH131865 PARRA GOVERNMENT SERVICES NOT ELS	amatta au E	5.96	
30 SEP	QANTAS MASCO QANTAS	UA TO	436.70	
30 SEP	RED BREEZE TOM I EATING PLACES, RESTAURANTS	PRICE AU	52.78	
		Sub Tota	l: 5,545.51	
20 SEP	Interest, Fees & Government Charg	ges	27.60	
		Sub Tota		
03 OCT	Miscellaneous Transactions	DITITING 300	m 5 570 11	
19 001	TRANSFER CLOSING BALANCE TO	Sub Tota		
		Grand Tota	l: 0.00	

I have checked the above details and verify that they are correct.	
Cardholder Signature	Date
Transactions examined and approved.	
Manager/Supervisor Signature	Date

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CHQ/EFT	Date	Name	Description	Amount	
EFT12996	02/09/2011	Abco Products	110012 - Puregiene 1.2L vertical soap dispenser	-415.21 1	CSH
			stainless/steel.		
EFT12997		Amar Auto Electrics	Various electrical repairs to SOA Vehicles	-5751.50 1	CSH
EFT12998	02/09/2011	Ashburton 4WD & Mechanical	PUT61 - Supply fittings/hose ENZED - PUT61 - AC Delco Battery	-808.96 1	CSH
EFT12999	02/09/2011	Austral Mercantile Collections Pty Ltd	Legal Fees for Richard Coates - LEGAL EXPENSES GEN	-232.10 1	CSH
EFT13000	02/09/2011	Australian Super	Payroll deductions	-4292.65 1	CSH
EFT13001	02/09/2011	Aviva Australia Ltd Superannuation	Superannuation contributions	-412.36 1	CSH
EFT13002	02/09/2011	BALLARD CLEANING CO.	Various cleaning TP and Para	-3415.50 1	CSH
EFT13003	02/09/2011	BEN GRIFFITHS	Reimbursement for relocation expenses moving family from Mandurah to Paraburdoo - RECRUITMENT EXPENSES GEN	-544.14 1	CSH
EFT13004	02/09/2011	BIANCA THAIR	38 hours at \$55 per hours - Inside Ashburton, Facebook & website updates - Newsletter Expenditure GEN	-2299.00 1	CSH
EFT13005	02/09/2011	BT Financial Group Super - Graeme Lees	Superannuation contributions	-480.00 1	CSH
EFT13006		BT Financial Group Super - Vick Settatree	Superannuation contributions	-475.80 1	CSH
EFT13007	02/09/2011	BT Portfolio Service Ltd - Super Wrap - Tanya Worth	Superannuation contributions	-306.04 1	CSH
EFT13008	02/09/2011	Bennetts Curtain Shop	B139 - Supply 1 x Holland Blind 445mm x 1000mm drop - 584 Third Ave Onslow	-300.00 1	CSH
EFT13009	02/09/2011	Budget Car and Truck Rental	Hire Car for Peter Roberts - 24.07.11 to 29.07.11 - Onslow Structure Plan GEN	-334.09 1	CSH
EFT13010	02/09/2011		Superannuation contributions	-1045.43 1	CSH
EFT13011	02/09/2011	CENTURION TRANSPORT CO PTY LTD	Transport Rav 4 to Tom Price depot, Transport private vehicle to Karratha - MOTOR VEHICLE EXPENSES GEN	-783.85 1	CSH
EFT13012		Child Support Agency	Payroll deductions	-465.36 1	CSH
EFT13013	02/09/2011	Citigate Perth	Accommodation for Janyce Smith Seminars and Training GEN	-243.75 1	CSH
EFT13014	02/09/2011	Civic Legal Pty Ltd	Legal Fees - For various matters- LEGAL EXPENSES GEN	-40771.46 1	CSH
EFT13015		Collins Distributors	GOODS AS PER ORDER ATTACHED	-1997.11 1	CSH
EFT13016	02/09/2011	COMMANDER AUSTRALIA LIMITED	Network Charges August 2011, Tom Price - UTILITIES - ADMINISTRATION GEN	-847.11 1	CSH
EFT13017	02/09/2011	Corporate Express	18713195 IPAD SCREEN PROTECTORS - ink cartridge	-505.78 1	CSH
EFT13018	02/09/2011	Cullity's - The Laminex Group	Please supply 10 sheets 2400mm x 1800mm x 16mm HMR White Melamine.	-757.59 1	CSH
EFT13019	02/09/2011	DENNIS WRIGHT	Reimbursement for Councillor Travel expenses- August 2011 - Councillors Travelling GEN	-1504.00 1	CSH
EFT13020	02/09/2011	David Gray & Company	To supply 1 x 20ltr drum of Grazon Extra Herbicide plus MSDS	-1268.52 1	CSH
EFT13021	02/09/2011	Dell Computer Ltd	DELL 1320C PRINTER CARTIDGES YELLOW	-356.40 1	CSH

	Monicipal i dymenis						
CHQ/EFT	Date N	Name	Description	Amount			
EFT13022		Direct Trades Supply - Eacott Enterprises	Various Retic supplies and pair of stilsons	-1321.00 1	CSH		
EFT13023	02/09/2011 0		Reimbursement for Councillor Travel Costs - Councillors Travelling GEN	-734.75 1	CSH		
EFT13024	02/09/2011 E	ERA Contractors	BC289 - Please install 2 new air conditioners at Carinya Unit 2 & Unit 5 in Onslow - Capital Upgrade Carinya Units (All)	-4234.30 1	CSH		
EFT13025	02/09/2011 E	ESS THANLANYJI P/L	Put 31 vehicle service and supply of fuels for Onslow	-8426.60 1	CSH		
EFT13026	02/09/2011 E	Esplanade Hotel Fremantle	Accomodation for G. Andersmith, M. Gough, R. Martin - Seminars and Training GEN	-2225.75 1	CSH		
EFT13027	02/09/2011 F	Fuji Xerox Australia Pty Ltd	Performer A4 White Paper & Cyan, Magenta & Yellow Toner - PRINTING & STATIONERY GEN	-192.50 1	CSH		
EFT13028	02/09/2011 0	GBC Fordigraph Pty Ltd	Stationery Supplies - Bernard Smith (Building) - PRINT/STATIONERY/PUBLICATIONS	-1455.30 1	CSH		
EFT13029	• •	SCS CLEANING AND CARPET	Carpet Cleaning at Tom Price Library - CLEANING EXPENSES GEN	-350.00 1	CSH		
EFT13030		Gary Martin Local Government Consultant	Provide Local Government Management Services - Onslow Coordinator Western Operations Positions - Contract Labour GEN	-7260.00 1	CSH		
EFT13031	02/09/2011 H	AYNES ROBINSON	Leagal Advice - Various cases - LEGAL EXPENSES GEN	-8287.10 1	CSH		
EFT13032		IOLLY CLINTON-BURNS	Creation of Shire Artwork - August 2011 - Newsletter Expenditure GEN	-600.00 1	CSH		
EFT13033	02/09/2011 H	lesta Super Fund	Superannuation contributions	-504.00 1	CSH		
EFT13034	02/09/2011 H	łitachi Ltd	Various parts for SOA vehicles	-6637.33 1	CSH		
EFT13035	02/09/2011 H	lotel Ibis - Perth	Room for Mr B. Hardy - Health Department Waste Water Training - SEMINARS & TRAINING GEN	-896.85 1	CSH		
EFT13036	02/09/2011	NG Custodians Pty Limited	Superannuation contributions	-359.24 1	CSH		
EFT13037		SS Intergrated Services-Perth	Supply of Fuel - Pannawonica Garage - July 2011 - School Holiday Programs GEN	-221.90 1	CSH		
EFT13038	02/09/2011 lr	roncat Earthmoving Tyres	Tyres for Various SOA vehicles	-11187.00 1	CSH		
EFT13039	02/09/2011 K	arratha Smash Repairs	PUT44 - Excess insurance - 2008 Toyota Hilux Extra Cab Ute AS8011	-300.00 1	CSH		
EFT13040	02/09/2011 K	leenheat Gas	B109 - YEARLY FACILITY FEES - INV 3034483 - 335 First Ave Onslow	-560.00 1	CSH		
EFT13041	02/09/2011 L	GIS Workcare	Local Government Workcare Insurance - Anywhere in Australia 30.06.11 to 30.06.12 - INSURANCE GEN	-207.83 1	CSH		
EFT13042	02/09/2011 L	eanne Corker	Reimbursement - Councillor Travel Expense Councillors Travelling GEN	-1649.55 1	CSH		
EFT13043		yons & Pierce Karratha	Plumbing works in TP and Para	-3847.21 1	CSH		
EFT13044		ACDONALD JOHNSTON	PTR16 - External control node - Hino Ranger Pro 10 Side Armed Compator	-1876.49 1	CSH		
EFT13045	02/09/2011 N	ATAA Superannuation Fund	Superannuation contributions	-653.48 1	CSH		

CHQ/EFT	Date	Name	Description	Amount	
EFT13046	02/09/2011	Morley Mower Centre	P575 - To supply 4 x 14 chains [63 - PM -50] for STHIL 009 chainsaw - Sundry Equipment"	-148.00 1	CSH
EFT13047	02/09/2011	Municipal Employees Union	Payroll deductions	-17.40 1	CSH
EFT13048	02/09/2011	Nationwide Superannuation Fund	Superannuation contributions	-97.20 1	CSH
EFT13049	02/09/2011	Onslow Crane Hire Services	W354 - Lifting storm water pipes as advised - Works Prog Urban Roads Onslow	-594.00 1	CSH
EFT13050	02/09/2011	Onslow Nursery & Garden Centre	8015 - plants for patio - Bldg Prog/Administration Building Onslow	-176.00 1	CSH
EFT13051	02/09/2011	Onslow Sun Chalets	W200 - Accomodation 24 25th August 2011 for M. Rowe - Works Prog Waste Site Onslow	-160.00 1	CSH
EFT13052	02/09/2011	Onslow Supermarket	Replacement fridge for fire damaged preoperty - Onslow - Special Projects/Regional Events GEN	-1135.00 1	CSH
EFT13053	02/09/2011	PARABURDOO SQUASH RACQUETS CLUB	B378 - replace timeber flooring due to age - Paraburdoo Squash Courts	-16775.00 1	CSH
EFT13054	02/09/2011	PILBARA FOOD SERVICES P/L	Various cleaning and refreshment items	-769.32 1	CSH
EFT13055	02/09/2011	PROVET WA PTY LTD	Cydectin pour on - SPECIAL PROJECTS GEN	-1005.67 1	CSH
EFT13056	• •	Pilbara Motor Group	Wheel carrier, rubber tray mats for SOA vehicles	-1180.30 1	CSH
EFT13057	02/09/2011	Pilbara Regional Council	Contributions Member councils - Opertating and Admin - PILBARA REGIONAL COUNCIL GEN	-156750.00 1	CSH
EFT13058	02/09/2011	Prime Super	Superannuation contributions	-705.41 1	CSH
EFT13059		Protector Alsafe	Uniform and safety items for SOA staff	-611.03 1	CSH
EFT13060	02/09/2011	Q SUPER	Superannuation contributions	-588.02 1	CSH
EFT13061	02/09/2011	Quality Publishing Australia	Colouring in book and Jigsaws - Souvenir Expenses GEN	-90.29 1	CSH
EFT13062	02/09/2011	RAY WHITE EXMOUTH	Monthly rent for Onslow properties	-4333.33 1	CSH
EFT13063	02/09/2011	REI Super	Superannuation contributions	-885.60 1	CSH
EFT13064	02/09/2011	Rio Tinto - Pilbara Iron Company Services Pty Ltd	Various Electricity and water accounts	-46182.31 1	CSH
EFT13065	02/09/2011	SAS Locksmiths	Please supply extra keys and locks for the Shire Buildings all towns	-34772.10 1	CSH
EFT13066	02/09/2011	SCUBAROO DIVE ONSLOW PTY	W287 - Supply of fish - Works Prog/Community Garden	-290.00 1	CSH
EFT13067	02/09/2011	SGS	Testing of bore water Tom Price Landfill - Works Prog Waste Site Tom Price	-850.30 1	CSH
EFT13068	02/09/2011	SOA Depot Social Club	Payroll deductions	-75.00 1	CSH
EFT13069		SYMMETRICAL GROUP	BC261 - Please install new oven - CAP - 1152 Tarwonga Crt Tom Price	-473.00 1	CSH
EFT13070	02/09/2011	Sigma Chemicals	Chemicals for Para pool - REPAIRS & MAINTENANCE GEN	-2334.00 1	CSH
EFT13071	02/09/2011	Sinewave Electrical Contractors	B358 - Diamond Club New Power Circuit Installation Works - Tjilina No 2 Oval Willow Rd	-2728.11 1	CSH
			(Changerooms)		

	· · · · ·	Description	A 100 0 1 100 Å	
CHQ/EFT	Date Name		Amount	
EFT13072	02/09/2011 State Library of WA	Recoveries of lost and damaged books, TP, Para,	-328.90 1	CSH
		Onlsow and Panna - BOOK		
		PURCHASES/REPLACEMENT GEN	100 00 1	CC (1)
EFT13073	02/09/2011 Stewart & Heaton Clothing Co		-100.99 1	CSH
FFT40074	P/L 02/09/2011 Sunny Sign Company Pty Ltd	GEN B272 - simon for Oraling and a set such		CCU
EFT13074	02/09/2011 Sunny Sign Company Pty Ltd	B372 - signage for Onslow gym as per quote	-252.68 1	CSH
EET12076	02/09/2011 TOM PRICE TYREPOWER	139560 - Multi-Purpose Building - Onslow W223 - BATTERY 68vt - Recycling	-210.00 1	CSH
EFT13075 EFT13076	02/09/2011 TRACEY BOLLAND	B145 - Rent for 01.09 to 30.09.11 - 5B Maunsell	-2600.00 1	CSH
EF113070	02/03/2011 TRACET BOLLAND	Cresc, Onslow	-2000.00 1	CON
EFT13077	02/09/2011 TUSS CONCRETE PTY LTD	C506 - Equipment materials and Labour - TP Town	-51373.30 1	CSH
CT 125077	02/03/2011 1033 CONCILIE / 11 C/D	Centre	-212/2/201	6011
		Infrastructure(Water,Power,Drainage,Sewer,ITC		
		in addition of the construction of the constru		
EFT13078	02/09/2011 Toll Ipec Pty Ltd	Various freight charges for SOA	-2551.90 1	CSH
EFT13079	02/09/2011 Toll West / Express	Various freight charges for SOA	-555.71 1	CSH
EFT13080	02/09/2011 Tom Price Hotel Motel	Accommodation for Mr M. O'Neill -	-215.00 1	CSH
		RECRUITMENT EXPENSES GEN		
EFT13081	02/09/2011 Top Distributors	Various goods - Souvenir Expenses GEN	-1920.60 1	CSH
EFT13082	02/09/2011 WA Local Government Super	Superannuation contributions	-44027.14 1	CSH
	Plan			
EFT13083	02/09/2011 WA RENTAL SOLUTIONS	01.07 to 31.07.11 hire of 20 KVA Shindawa	-1206.70 1	CSH
		generator - Plant Hire Expenses GEN		
EFT13084	02/09/2011 WA Rangers Association	Long Service awards for Ranger Morgwn Jones -	-100.00 1	CSH
		PRESENTATIONS/GIFTS GEN		
EFT13085	02/09/2011 WALGA - WA LOCAL GOV.	Various advertising for SOA	-13651.81 1	CSH
55740000	ASSOC.		407.05.1	CC11
EFT13086	02/09/2011 Wattleup Tractors 02/09/2011 West Coast Roofing Australia	Parts for SOA equipment GE004 - Remove old timber awnings and replace	-487.95 1 -28300.00 1	CSH CSH
EFT13087	Pty Ltd	with new - Tom Price Civic Centre Refurbishment	-20500.00 1	Con
	i ty Ltu	with new " form file owe centre refutosiment		
EFT13088	02/09/2011 Westrac Pty Ltd	Various parts for SOA vehicles	-275.25 1	CSH
EFT13089	02/09/2011 Westscheme Superannuation		-3203.34 1	CSH
	Fund			
EFT13090	02/09/2011 Wren Oil	W220 - Disposal of waste oil - Works Prog Waste	-1089.00 1	CSH
		Site Onslow		
EFT13091	08/09/2011 ACEAM Asset Management	C226 - Progress invoices as per timesheet	-24266.66 1	CSH
	Practitioners	provided - Consultancy Fees - General		
EFT13092	08/09/2011 ANIKA SERER	Stationary - PRINTING & STATIONERY GEN	-364.81 1	CSH
EFT13093	08/09/2011 Ab Loveridge.com (Anthony	RED DOG COLLECTOR STUBBY HOLDER	-705.00 1	CSH
	Loveridge Agencies)			
EFT13094	08/09/2011 Amar Auto Electrics	Various electrical work on SOA vehicles	-1087.80 1	CSH
EFT13095	08/09/2011 Austral Mercantile Collection		-474.58 1	CSH
FFT4200C	Pty Ltd	LEGAL EXPENSES GEN	00F07F 70 4	CC11
EFT13096	08/09/2011 Australian Taxation Office -	Monthly PAYG Withholding for large withholders -	-205075.79 1	CSH
	PAYG	August 2011 - PAYG - SALARIES & WAGES GEN		

LIST OF PAYMENTS FOR SEPTEMBER 2011

C	HQ/EFT	Date	Name	Description	Amount	
EF	T13097	08/09/2011	BJ & A Building and Maintenance	GE004 - Supply and install skirting to main hall at the Civic Centre Inc. M - Tom Price Civic Centre Refurbishment	-3264.80 1	CSH
EF.	T13098	08/09/2011	BOC Gases	Oxygen Industrial Size & Service charges of equipment - Works Prog Depot Mtce Tom Price	-1084.20 1	CSH
EF	T13099	08/09/2011	BP Australia	PUT48 - Diesel purchase 77.38 litres in Karratha - 2009 Toyota Hilux 4 x 4 T/D (White) - AS8222	-122.18 1	CSH
EF	T13100	08/09/2011	BT Financial Group Super - Terina Bycroft	Superannuation contributions	-350.82 1	CSH
EF	T13101	08/09/2011	Bathroom Warehouse	BC440 - supply tapware for the Sun Chalets in Onslow as per quote 0028360.	-4963.00 1	CSH
EF	T13102	08/09/2011	Bridgestone Australia WA Office	PUT48 - Bridgestone 694 LT 255/65 R 17 - 2009 Toyota Hilux 4 x 4 T/D (White) - AS8222	-1447.51 1	CSH
EF	T13103	08/09/2011	Broadcast Australia	Facilities Leasing Fee - 01.07.11 to 30.06.12 - Broadcasting Licenses GEN	-825.00 1	CSH
EF	T13104	08/09/2011	Budget Car and Truck Rental	EV20 - Hire of 14 Vehicles for the Nameless Jarnduhmunha Festival - , this is part of Donation from the SOA council as approved by CEO Nameless Festival	-3910.89 1	CSH
EF	T13105	08/09/2011	CENTURION TRANSPORT CO PTY LTD	Various freight charges for SOA	-1243.72 1	CSH
EF	T13106	08/09/2011	Children's Book Council of Australia	Purchase of items relating to Children's Book Week for Onslow Library - CHILDREN'S BOOK WEEK GEN	-488.00 1	CSH
EF	T13107	08/09/2011	Country Comfort Inter City Motel - Perth	Accommodation for M. Reid, A. Monson - Travel & Accommodation & Training EMES GEN	-454.00 1	CSH
EF	T13108	08/09/2011	Courier Australia	PTR12 - Freight Charges for parts from JTB Spares - Hino Prime Mover Ranger Pro 6x4	-12.34 1	CSH
EF	T13109	08/09/2011	D.A. BURKE & SONS BUILDERS PTY LTD	Progress Claim 4.1 for House 3 (rear house) - Building Construction GEN	-96176.80 1	CSH
EF	T13110	08/09/2011	DOEPEL MARSH ARCHITECTS PTY LTD	Refund of Planning Application Fees (20110283 P)	-10150.00 1	CSH
EF	T13111	08/09/2011	Denver Technology	Onsite Audit as per quote S2011-7753	-22176.00 1	CSH
EF	T13112	08/09/2011	Direct Office Furniture	1 x Banksia High Bookcase (1800H x 900W x 315D) 4 Shelves in Beech with Ironstone surround	-235.00 1	CSH
EF	T13113	08/09/2011	Direct Trades Supply - Eacott Enterprises	Various retic supplies	-212.00 1	CSH
EF	T13114	08/09/2011	ENV.AUSTRALIA PTY LTD	Onslow Aerodrome and Light Industrial Area. Flora, Vegetation and Fauna Assessment - Airport Upgrade GEN	-9851.16 1	CSH
EF	T13115	08/09/2011	ERA Contractors	Various electrical work in Onslow	-4598.79 1	CSH
EF	T13116	08/09/2011	ESS THANLANYJI P/L	PUT37 - Brake Check & check fluid levels diff/oil/water - Holden Rodeo LX Dual Cab Utility AS1880	-85.00 1	CSH

	-	Description		
CHQ/EFT	Date Name	Description	Amount	
EFT13117	08/09/2011 Galvin Hardware	B415 - Please supply the following 3 x Safety Specs Code - SSE313OPCL, 3 x Safety Specs Code - SSE703BC6FS, 3 x Safety Specs Code - SSE703 ABGFS	-315.11 1	CSH
EFT13118	08/09/2011 Great Eastern Motor Lodge	Accomodation for 1 night for Heather Patmore check-in 12/08/11 check out 13/08/11 - OSH Seminars & Training GEN	-150.00 1	CSH
EFT13119	08/09/2011 HAVEN DESIGNS	BC280 - August Works to date - Lot 27 Willow Rd and 825 Warara, Tom Price	-301308.89 1	CSH
EFT13120	08/09/2011 Hart Sport	Sports Equipment for Community Development - General Programs GEN	-675.00 1	CSH
EFT13121	08/09/2011 IP CAMERAS AUSTRALIA PTY LTD	Supply 2 x UP's @ \$310. plus GST - Sporting Precinct Upgrade - Onslow GEN	-722.00 1	CSH
EFT13122	08/09/2011 JEANIE RESOURCES	Cleaning for SOA, Onslow - CLEANING EXPENSES GEN	-6501.00 1	CSH
EFT13123	08/09/2011 JR & A Hersey Pty Ltd	Work shorts 97R K17100 - Rick Shields	-136.00 1	CSH
EFT13124	08/09/2011 Kara Louise Byrnes	Refund for kennelling of dog, dog picked up 4	-72.00 1	CSH
		days early - REFUNDS INCOME A/C (Cost Neutral) GEN		
EFT13125	08/09/2011 LIFTMECH PTY LTD	W400 - Transport 25000 Litre fuel tank from Millstream camp to Tom Price NVR camp - Works Prog Rural Access Roads	-3960.00 1	CSH
EFT13126	08/09/2011 LISA HANNAGAN	Reimbursement for Taxi Fares whilst on LGMA Conference 29.08.11 to 30.08.11 - Seminars and Training GEN	-111.15 1	CSH
EFT13127	08/09/2011 Landgate	Valuation Rolls - Mining Tenanment - SEARCH FEES GEN	-137.00 1	CSH
EFT13128	08/09/2011 MEDICAL SALES AND SERVICE	Examination Couch and wheelchair Onslow MPC	-841.40 1	CSH
EFT13129	08/09/2011 Machinery Warehouse	W552 - Karcher NTY 27/1 vacuum - Works Prog Depot Mtce Paraburdoo	-380.00 1	CSH
EFT13130	08/09/2011 Mercure Hotel Perth	Accommodation for A. O'Halloran, G. Brayford- Meetings/Travelling	-1496.95 1	CSH
EFT13131	08/09/2011 Modern Teaching Aids Pty Ltd	Purchase of art and craft as per order form - PROGRAM EXPENSES GEN	-214.28 1	CSH
EFT13132	08/09/2011 Neat n' Trim Uniforms Pty Ltd	Uniform for T. Worth, Re: purchase order 11351 - UNIFORMS/PROTECTIVE CLOTHING GEN	-56.68 1	CSH
EFT13133	08/09/2011 PILBARA FOOD SERVICES P/L	Tissues and 4kg mountain breeze - CLEANING EXPENSES GEN	-282.35 1	CSH
EFT13134	08/09/2011 Paraburdoo Inn	Accommodation for August, - Councillors Travelling GEN	-1623.50 1	CSH
EFT13135	08/09/2011 Pilbara Mechanical Services	PRM07 - Puncture repair - Kubota F3060 Mower AS1050	-58.30 1	CSH
EFT13136	08/09/2011 Pilbara Motor Group	PSW40 - Alloy nudge bar - PSW25 - Various parts	-871.45 1	CSH
EFT13137	08/09/2011 Pilbara Tafe	Video Conference - Towards Zero Road Safety Strategy - Seminars and Training GEN	-205.00 1	CSH

CHO/SET	Date	Namo	Description	A ma a comb	
CHQ/EFT		Name	-	Amount	
EFT13138	08/09/2011	Protector Alsafe	ACE vest yellow/navy with reflective strip 2XL for Mr C Rowe - Uniforms & PPE (Outdoor Staff) GEN	-23.78 1	CSH
			Will C Rowe - Unitonnis & PPE (Outdoor Stan) GEN		
EFT13139	08/09/2011	RAY WHITE EXMOUTH	Rent for Onslow properties	-402.40 1	CSH
EFT13140		Statewide Equipment Hire	Hire of equipment for Passion of Pilbara	-920.83 1	CSH
	,	T/as Onsite Equipment Hire	······································		
EFT13141	08/09/2011	TOM PRICE TYREPOWER	PMG02 - Windscreen replacement PSW22 -	-1213.00 1	CSH
			Repair chip in glass		
EFT13142	08/09/2011	The Shell Company of	S001 - Unleaded fuel and Admin charges -	-15732.79 1	CSH
	an inn inn s s	Australia Ltd	UNLEADED FUEL		
EFT13143	08/09/2011	Thrifty Car Rental	Car Rental for M. Jones and H. Patmore 1 - OSH	-159.16 1	CSH
EFT13144	00/00/2011	Tom Price Betta Electrical	Seminars & Training GEN 1 Engel Transit Bag 60lt and 40lt - MINOR ASSETS	-359.00 1	CSH
CF113144	00/05/2011	Tom File Detta Liettitai	GEN	-333:00 1	Con
EFT13145	08/09/2011	Tom Price Hotel Motel	Accommodation for M Hemsley Check In: 16	-310.00 1	CSH
	,, -		August 2011 - Check Out: 18 August 2011. Ref:		
			49373 - Organisational Change GEN		
EFT13146	08/09/2011	Trick Electricks Pty Ltd	Various electrical work in Onslow	-3275.91 1	CSH
EFT13147	08/09/2011	VISIMAX SAFETY PRODUCTS	6 Bush Fire Permit Books PB17 -	-109.65 1	CSH
			PRINTING/STATIONERY/POSTAGE GEN		
EFT13148	08/09/2011	WA Library Supplies	Purchase of signage type equipment as per attached order - SIGNAGE - PARABURDOO	-872.75 1	CSH
			LIBRARY GEN		
EFT13149	08/09/2011	WALGA - WA LOCAL GOV.	Local government convention registration, K.	-8292.00 1	CSH
61 (4.0 A TO	00,00,2011	ASSOC.	White, G. Musgrave, D. Wright, L. Thomas, I. Dias -		
			COUNCILLORS SEMINARS & TRAINING GEN		
EFT13150	08/09/2011	Westcare Industries	Date label and label - PRINTING & STATIONERY	-70.40 1	CSH
			GEN		
EFT13151	08/09/2011	Westrac Pty Ltd	PLD09 - GP-TE sensor - Cat 930 G Tool Carrier	-41.67 1	CSH
FF7434F9	00/00/2011	rustrannantal Industrian D/I	Loader C500 - Landscape Construction as per progress	-372354.39 1	CSH
EFT13152	09/09/2011	Environmental Industries P/L	Claim 6 RFT24/10 - Revitalisation Design Mall &	-372334.33 1	, iç.,
			Environs		
EFT13153	15/09/2011	FIRE & EMERGENCY SERVICES	ESLB 2011/12 Contribution in accordance with	-195846.12 1	CSH
		AUTHORITY OF WA (FESA)	FESA WA Act - Emergency Services Levy - ESL		
			Levied GEN		
EFT13154	15/09/2011	ANNE RANSOM	Refund for uniform over spend payment -	-20.00 1	CSH
			UNIFORMS/PROTECTIVE CLOTHING GEN	- 40 00 I	~~L)
EFT13155	15/09/2011	Amar Auto Electrics	W223 - Repairs to the Trailer cardboard bailer -	-340.00 1	CSH
······································	AT IOD IDDAA	A bus lite. D = = b	Recycling Monthly purchases for August 2011 - POSTAGE &	-2466.47 1	CSH
EFT13156	15/09/2011	Australia Post	FREIGHT GEN	-2400.47 1	C.011
EFT13157	15/00/2011	BJ & A Building and	REPAIRS TO PRIVATE PROPERTY - 90 JOFFRE AVE,	-636.90 1	CSH
	10/00/2011	Maintenance	PARA - WINDOW BROKEN BY SHIRE MOWER -		
			INSURANCE CLAIM NOT WARRANTED.		
EFT13158	15/09/2011	BOC Gases	W550 - Air industrial size G - Works Prog Depot	-452.29 1	CSH
			Mtce Tom Price		

CHQ/EFT	Date	Name	Description	Amount	
EFT13159	15/09/2011	Baileys Fertilisers	To supply Energy Turf - 30 x 20kg bags	-2354.00 1	CSH
EFT13160	15/09/2011	Bob Waddell Consultant	Assistance with preparation of 2010/2011 annual	-7239.38 1	CSH
			financial report and audit - Contract/External Labour GEN		
EFT13161	15/09/2011	Bridgestone Australia WA Office	PUT48 , PUT31- Tyres -	-1953.78 1	CSH
EFT13162	15/09/2011	CENTURION TRANSPORT CO	W272 - Freight charges from Badless Fertilizer -	-631.31 1	CSH
		PTYLTD	Works Prog Tom Price Clem Thompson Oval & Surrounds		
EFT13163	15/09/2011	Citigate Perth	Accommodation for Lisa Hannagan 28th to 30th	-433.50 1	CSH
			August - Customer Service Forum - Seminars and Training GEN		
EFT13164	15/09/2011	Coates Hire Operations Pty Ltd	X009 - Hire of Generator 31.07.11 to 31.08.11 -	-9983.60 1	CSH
		(TP)	Private Works Nameless Valley Camp		
EFT13165		COMMANDER AUSTRALIA LIMITED	Phone charges - for various buildings	-881.20 1	CSH
EFT13166		Cutting Edges Pty Ltd	Cutting edges GB7834HT	-3951.20 1	CSH
EFT13167	15/09/2011	DINGO CORPORATION P/L T/A DINGO DE CONSTRUCTION	Hire of 324D Excavator and operator for Tom Price Tip Extension	-13009.50 1	CSH
EFT13168	15/09/2011	David Gray & Company	To supply Herbicide	-1644.87 1	CSH
EFT13169		Davincis Tile Gallery	B181 - supply 10 m2 White hammered 200mm x	-300.05 1	CSH
		·	200mm tiles and White grout - 556 Margaret Ave Paraburdoo		
EFT13170	15/09/2011	Duende Engineering Pty Ltd	x1 elmulsion spray handle as discussed with Gary and Ken	-150.00 1	CSH
EFT13171	15/09/2011	ENV.AUSTRALIA PTY LTD	Onslow Townsite Strategy Flora, Vegetation & Fauna Assessment as per Ref (11pm111p003)	-20802.32 1	CSH
EFT13172	15/09/2011	ERA Contractors	Make up a 3 phase extension lead for the air port lighting.	-633.18 1	CSH
EFT13173	15/09/2011	Fire and Safety WA	4 X BR5F Wildfire Helmets Yellow 2 Yellow relective tape & 2 Red reflective tape	-619.41 1	CSH
EFT13174	15/09/2011	Fuji Xerox Australia Pty Ltd	Lease/Rental Agreement for copiers	-8207.95 1	CSH
EFT13175	15/09/2011	GIBSON PLUMBING & GAS SERVICES	Plumbing repairs Onslow	-396.00 1	CSH
EFT13176	15/09/2011	Garrards Pty Ltd	W220 - 2 Kg packs Bayer Quickbayt fly bait	-495.00 1	CSH
EFT13177	15/09/2011	IWATER HAULAGE	X019 - Semi water cart hire - Hamersley Gorge Works	-27805.00 1	CSH
EFT13178	15/09/2011	JEANIE RESOURCES	Cleaning 29.08 to 31.08.11For 3hrs a day - CLEANING EXPENSES GEN	-594.00 1	CSH
EFT13179	15/09/2011	Jason Signmakers	Various signs for SOA	-936.10 1	CSH
EFT13180	15/09/2011	Keith Pearson	Town planning services 13.08 TO 26.08.11 - CONSULTANT FEES GEN	-3025.00 1	CSH
EFT13181	15/09/2011	L.D. & M.J. BUTLER	Various repairs and parts for SOA vehicles, Onslow	-9189.95 1	CSH
EFT13182	15/09/2011	LGMA (WA) Division	LGMA Integrated PLanning Master Class Newman 3 & 4 October 2011 - L. Hannagan - Seminars and Training GEN	-660.00 1	CSH

LIST OF PAYMENTS FOR SEPTEMBER 2011

		Momeip	an r ay memo		
CHQ/EFT	Date	Name	Description	Amount	
EFT13183	15/09/2011	Lyons & Pierce Karratha	W221 - Pump out toilet at Paraburdoo tip - Works Prog Waste Site Paraburdoo	-1409.50 1	CSH
EFT13184	15/09/2011	MORRISON LOW CONSULTANTS PTY LTD	Memorandun of fees, Develop KPI's CEO, Mentoring	-7548.20 1	CSH
EFT13185	15/09/2011	MUZZYS HARDWARE - RED DAWN ENTERPRISES PTY LTD T/A	Various hardware items purchased by Tom Price SES - Other Goods & Services GEN	-792.70 1	CSH
EFT13186	15/09/2011	Major Motors Pty Ltd	Service kit	-259.78 1	CSH
EFT13187	15/09/2011	Mercure Hotel Perth	Accommodation for Jeff Breen Travelling Expenses GEN	-222.50 1	CSH
EFT13188	15/09/2011	Mura Mabai Ghauw Baui TS Island Corp	GE019 - Labour and cooking - Cultural Activity - NAIDOC	-550.00 1	CSH
EFT13189	15/09/2011	NWSP	W290 - To supply Stainless Steel Clamp - Works Prog Paraburdoo Parks & Reserves	-215.00 1	CSH
EFT13190	15/09/2011	Nameless Coffee House	Morning Tea and Lunch, 20 people - REFRESHMENTS/RECEPTIONS GEN	-340.00 1	CSH
EFT13191	15/09/2011	National Food Service Equipment	BC372 - Pie warmer, E14 Hot Food display, polycarb jug Boardroom - CAP - Multi-Purpose Building - Onslow	-2092.75 1	CSH
EFT13192	15/09/2011	Onslow Seafoods	Goldband Snapper and Green Prawn Flesh - Onslow - Special Projects/Regional Events GEN	-216.00 1	CSH
EFT13193	15/09/2011	P & M AUTOMOTIVE EQUIPMENT	W550 - Service hoist in Tom Price workshop - Works Prog Depot Mtce Tom Price	-378.07 1	CSH
EFT13194	15/09/2011	PARA CARPET CARE	Clean carpets Para Library - CLEANING EXPENSES GEN	-500.00 1	CSH
EFT13195	15/09/2011	PILBARA FOOD SERVICES P/L	BOX OF 24 WATERBOTTLES 600ML - REFRESHMENT EXPENSES GEN	-126.00 1	CSH
EFT13196	15/09/2011	Pilbara Motor Group	PSW29 - Inspect steering, replace mirror, replace front LH shockie, wheel alignment - 2009 Toyota Prado 3.0 Litre Auto T/D GX AS185	-1124.12 1	CSH
EFT13197	15/09/2011	Pilbara Tafe	OH&S Representaives Course - 15th - 19th August 2011 - W Parish and E Conart - Seminars and Training GEN	-2200.00 1	CSH
EFT13198	15/09/2011	Protector Alsafe	Uniforms and safety items for SOA staff	-494.21 1	CSH
EFT13199	15/09/2011	REFACE INDUSTRIES	Purchase of 2 kits - skip-away consumable packs - PROGRAM EXPENSES GEN	-550.00 1	CSH
EFT13200	15/09/2011	ROXBY RETAIL ARCHITECTS	C500 - in accordance with WP01, services and disbursements - Revitalisation Design Mall & Environs	-18544.71 1	CSH
EFT13201	15/09/2011	SPICE DIGITAL IMAGING	PVC banner as arranged by M. Ellis of TBB, Chevron to reimburse - SCHEME AMENDMENTS GEN	-335.50 1	CSH
EFT13202	15/09/2011	SYMMETRICAL GROUP	B011 - Please fix 4 broken flouros - Bldg Prog/Administration Bldg Paraburdoo	-475.20 1	CSH
EFT13203	15/09/2011	Seton Australia	W100 - Standard floor stand sign - Men Working" - Works Prog Staff Housing"	-364.76 1	CSH
EFT13204	15/09/2011	State Library of WA	Recovery of lost and damaged books TP - BOOK PURCHASES/REPLACEMENT GEN	-56.10 1	CSH

CHQ/EFT	Date	Name	Description	Amount	
EFT13205		. Statewide Equipment Hire	Elevated Work Platform (EWP) - Onslow Structure	-451.52 1	CSH
		T/as Onsite Equipment Hire	Plan GEN		
EFT13206	15/09/2011	. TOM PRICE TYREPOWER	PUT33 - Rear shockies - Toyota Hilux 4x2	-147.00 1	CSH
EFT13207	15/00/2011	. Toll Ipec Pty Ltd	Workmate Dual Cab - Silver AS8005 Freight charges for SOA	-4311.10 1	CSH
EFT13207		. Tom Price Bakery	GE017 - Hot Dog and hamburger Buns - Cultural	-4311.10 1	CSH
R, 730800			Expenses Tom Price	standar of Charles of the	
EFT13209	15/09/2011	. Tom Price Betta Electrical	8kg fisher & paykel top loader washing machine - RECRUITMENT EXPENSES GEN	-859.00 1	CSH
EFT13210	15/09/2011	. Tom Price Hotel Motel	Accommodation, meals and soft drink for B. Waddell, - Contract/External Labour GEN	-555.00 1	CSH
EFT13211	15/09/2011	. Toyo Tyre & Rubber Australia Ltd	PTR16 - Toyo M605Z 295/80/R22.5 - Hino Ranger Pro 10 Side Armed Compator Rubbish Truck 2007 14AS	-3478.86 1	CSH
EFT13212	15/09/2011	. Trick Electricks Pty Ltd	Red to reinstall Gumala's transmitter please pick up transmitter from the Shire office - Equipment	-104.50 1	CSH
EFT13213	15/09/2011	Vital Packaging Pty Ltd	paperbags for wrapping - Souvenir Expenses GEN	-210.40 1	CSH
EFT13214	15/09/2011	WA RENTAL SOLUTIONS	3 Month hire of 20 KVA Shindawa generator 01.08 to 31.08.11 - Plant Hire Expenses GEN	-1206.70 1	CSH
EFT13215	15/09/2011	WATKINS REMOVALS AND STORAGE	ost of relocating G Brayford from tasmania to tom price - details to be agreed by them - 10402270.014	-1625.00 1	CSH
EFT13216	15/09/2011	Wajon Publishing Company	SPRING WILDFLOWERS OF WA - Souvenin Expenses GEN	-660.00 1	CSH
EFT13217	15/09/2011	Wattleup Tractors	PSL02 - X4 Bolts (MI 301220555) x4 nut nyloc (MI 307220055) - 2007 zenith slasher	-20.85 1	CSH
EFT13218	15/09/2011	Westrac Pty Ltd	Various parts for SOA vehicles	-7495.41 1	CSH
EFT13219	16/09/2011	OUTER BOUNDS	Labour Hire/Airfares/Accommodation/Meals	-3932.50 1	CSH
		PHOTOGRAPHY	Allowance for July - School Holiday Programs GEN		
EFT13220	22/09/2011	ASHBURTON STEEL	Various steel products for SOA	-3132.39 1	CSH
EFT13221		Abco Products	Please supply attached quotation 59564 toilet rolls	-67.30 1	CSH
EFT13222	22/09/2011	Access 1 Corporation	6.0 m Long Boom Arm Aluminium - BA06000	-326.70 1	CSH
EFT13223	22/09/2011	Allied Pickfords	Removal Costs - Relocation of employee from Greenfields to Paraburdoo - Ben Griffiths - RECRUITMENT EXPENSES GEN	-4539.52 1	CSH
EFT13224	22/09/2011	Amar Auto Electrics	Electrical works for Onslow	-2305.00 1	CSH
EFT13225	22/09/2011	Australian Air Express	Freight for week ending 26.08.11 - ANALYTICAL EXPENDITURE GEN	-101.61 1	CSH
EFT13226	22/09/2011	BDO Kendalls Audit & Assurance (WA) P/L	Professional services intrim invoice for Audit of SOA financial statements for year ending 30.06.11, works that occurred May and July - AUDIT FEES GEN	-5382.06 1	CSH
EFT13227	22/09/2011	BLANDON WA PTY LTD	Polo Shirts - Onslow Basketball Carnival - Onslow - Special Projects/Regional Events	-2036.54 1	CSH

	Monicipal i dymenia							
	CHQ/EFT	Date	Name	Description	Amount			
	EFT13228		BORAL CONSTRUCTION MATERIALS GROUP LTD	x2 200L emulsion spray delivered to Beadon creek depot Onslow 6710 using McMahon Burnett transport-	-627.00 1	CSH		
	EFT13229	22/09/2011	Budget Car and Truck Rental	Hire car for Gary Martin 11.08.11 to 26.08.11 - Contract Labour GEN	-812.70 1	CSH		
	EFT13230	22/09/2011	Byblos Constructions-Tom Price	Refund of overpayment on building invoice	-330.00 1	CSH		
	EFT13231	22/09/2011	CREATING COMMUNITIES	Onslow Community Visioning Project, 10 Yr strategic plan, Para sports	-34632.67 1	CSH		
	EFT13232	22/09/2011	Child Support Agency	Payroll deductions	-666.21 1	CSH		
	EFT13233	22/09/2011	Civic Legal Pty Ltd	SOA portion of settlement for Neacy v CSR Ltd & Ors CIV 1500 of 2011 - LEGAL EXPENSES GEN	-79790.88 1	CSH		
	EFT13234	22/09/2011	DEPARTMENT OF PREMIER AND CABINET	Purchase of Local Government Act - SUBSCRIPTIONS & PUBLICATIONS GEN	-63.55 1	CSH		
	EFT13235	22/09/2011		X019 - Hire of excavator and float, dry hire of Padfoot roller - Hamersley Gorge Works	-31994.03 1	CSH		
	EFT13236	22/09/2011	David Gray & Company	1100 & 240 ltr Sulo Bins flat lid complete green	-9453.84 1	CSH		
	1298107	11/07/2011	David Gray & Company	1100 ltr Sulo Bins flat lid complete green	5280.00	INV		
	EFT13237	• •	Davric Australia Pty Ltd	0795 TWO UP SET	-1242.34 1	CSH		
	EFT13238	, ,	Direct Trades Supply - Eacott Enterprises	Makita BHP45-4RFE and various retic parts	-1081.25 1	CSH		
	EFT13239	22/09/2011	Garrards Pty Ltd	14x 1 Litre bottles of Aqua-K-Orthrin for mosquito pest control in Onslow. To be delivered to McMahon Burnett Transport to Onslow Depot	-5605.60 1	CSH		
	EFT13240	22/09/2011	HOLCIM (AUSTRALIA) PTY LTD	Supply 25mpa Concrete to SOA	-9396.35 1	CSH		
	EFT13241	22/09/2011	HOYLAKE NOMINEES T/AS MCMAHON BURNETT TRANSPORT	Freight charges for SOA	-598.58 1	CSH		
	EFT13242	22/09/2011	Hart Sport	Vouchers - Onslow Basketball Carnival - Onslow - Special Projects/Regional Events GEN	-1000.00 1	CSH		
	EFT13243	22/09/2011	Health Insurance Fund	Payroll deductions	-68.85 1	CSH		
i	EFT13244		IT Vision Australia Pty Ltd	Various training for SOA staff	-2310.00 1	CSH		
	EFT13245		Intersectional Linemarkers	Line amrking for SOA - Sporting Precinct Upgrade - Onslow GEN	-37705.42 1	CSH		
	EFT13246	22/09/2011	Jason Signmakers	W355 - (1200mmx 200mm) white on blue street sign (ONSITE RENTAL >) doubled sided - Onslow Street Signs	-93.50 1	CSH		
****	EFT13247	22/09/2011	Journey Jottings	Various postcards and magnets - Souvenir Expenses GEN	-815.10 1	CSH		
	EFT13248	22/09/2011	Landgate	Mining Tenements - SEARCH FEES GEN	-1155.70 1	CSH		
· · · · · · · · · · · · · · · · · · ·	EFT13249	22/09 /2 011	Lyons & Pierce Karratha	Supply and Instillation of a water meter at the Town Centre Mall site.	-1593.42 1	CSH		
****	EFT13250	22/09/2011	Miles Glass & Flyscreens	BC136 - supply new shower screen - CAP - 583 Third Ave Onslow	-924.00 1	CSH		

Monicipal i dymenia						
CHQ/EFT	Date	Name	Description	Amount		
EFT13251	22/09/2011	Municipal Employees Union	Payroll deductions	-17.40 1	CSH	
EFT13252	22/09/2011	NTC Contracting	Hire of Grader/Operator and Roller/operator and 6 wheeler/operator	-3945.20 1	CSH	
EFT13253	22/09/2011	NWSP	Installation of new water main and hydraulics inc materials and freight, run line for Exeloo	-55832.23 1	CSH	
EFT13254	22/09/2011	. Onslow - Karratha Courier Services	Courier services for drinks etc for 2011 Senior Basketball Carnival - Onslow - Special Projects/Regional Events GEN	-307.46 1	CSH	
EFT13255	22/09/2011	Onslow Crane Hire Services	X018 - Crane hire - unload container off semi - Onsolw Airport Aprol & Landing Node Extension	-198.00 1	CSH	
EFT13256	22/09/2011	Onslow Supermarket	Various goods - Onsłow - Special Projects/Regional Events GEN	-5723.94 1	CSH	
EFT13257	22/09/2011	Orica Limited	Service fee for 70kg and 920kg cylinders for chlorine - CHEMICALS GEN	-197.44 1	CSH	
EFT13258	22/09/2011	PILBARA FOOD SERVICES P/L	Various cleaning and refreshment items	-484.10 1	CSH	
EFT13259	22/09/2011	Paraburdoo IGA	Purchase of magazines for the Tom Price and Para Library - SUBSCRIPTIONS & PUBLICATIONS GEN	-161.15 1	CSH	
EFT13260	22/09/2011	Pilbara Motor Group	PSW40 - Purchase of Rav4 4x4 2.4L 5 door - Toyota Rav4 2.4L CV A/T AWD	-33535.10 1	CSH	
EFT13261	22/09/2011	Pilbara Tafe	Intro for OSH Reps training:C. Tipene - Seminars and Training GEN	-1100.00 1	CSH	
EFT13262	22/09/2011	Port Printing Works	DL window face envelopes - PRINTING & STATIONERY GEN	-879.00 1	CSH	
EFT13263	22/09/2011	Protector Alsafe	Uniforms and safety items for SOA staff	-374.13 1	CSH	
EFT13264	22/09/2011	RAY WHITE EXMOUTH	8153 - water usage 25.05 to 25.08.11 - 11 McGrath Ave - Onslow	-22.60 1	CSH	
EFT13265	22/09/2011	Rio Tinto - Pilbara Iron Company Services Pty Ltd	Various Electricity and water accounts	-502.56 1	CSH	
EFT13266	22/09/2011		Meetings & consultations with CEO, exec's and staff regarding Org structure - SOA - Structural Review GEN	-5002.00 1	CSH	
EFT13267	22/09/2011	Rob Paull & Associates	Professional services rendered Aug 2011 - CONSULTANT FEES GEN	-12778.40 1	CSH	
EFT13268	22/09/2011	Royal Life Saving Society Australia	Watch around water centre registration for Tom Price and Paraburrdo swimming pools - SUBSCRIPTIONS & PUBLICATIONS GEN	-140.00 1	CSH	
EFT13269	22/09/2011	Royal Wolf Trading	X009 - Hire of accomodation units - Private Works Nameless Valley Camp	-42889.28 1	CSH	
EFT13270	22/09/2011	SAI GLOBAL LTD	Membership fee 2011/12Buyer Adv Program - PRINT/STATIONERY/PUBLICATIONS GEN	-408.00 1	CSH	
EFT13271	22/09/2011	SAS Locksmiths	Various locks and keys for SOA	-754.60 1	CSH	
EFT13272	22/09/2011	SOA Depot Social Club	Payroll deductions	-75.00 1	CSH	
EFT13273	22/09/2011	STREET FURNITURE AUSTRALIA PTY LTD	BC372 - Supply of 3 x Body Wave P/C (LB4) - code C0000624 - CAP - Multi-Purpose Building - Onslow	-2772.00 1	CSH	

CHQ/EF	Date Nam	-	Description	Amount	
EFT13274	22/09/2011 SYMN		C500 - Hire of a generator, B169 - Please supply 6 witches hats for light fittings	-3517.80 1	CSH
EFT13275	22/09/2011 Savan	nah Engineers Pty Ltd	Fabricate and install platforms, handrails & lids. Door to plant room to be replaced, be painted to Australian Standards - Pool Redevelopment GEN	-43969.20 1	CSH
EFT13276	22/09/2011 Seaso		Accommodation for J. Hathaway Check 31.08 to 02.09.11 - Seminars and Training GEN	-424.50 1	CSH
EFT13277	22/09/2011 Sheric		2 x engraved brass plates, - PRESENTATIONS/GIFTS GEN	-168.43 1	CSH
EFT13278	22/09/2011 Simon	n Thompson	Refund over payment of dog rego fee - REFUNDS INCOME A/C (Cost Neutral) GEN	-9.00 1	CSH
EFT13279	22/09/2011 Skippe		PTR12 - Gladhand emergency Red and Blue - Hino Prime Mover Ranger Pro 6x4 1BEP713	-115.54 1	CSH
EFT13280	22/09/2011 TOM I		PTR16 - Strip and fit truck tyres x 4 - PGN03 - supply of deisel oil 15W40	-345.00 1	CSH
EFT13281	22/09/2011 TUSS		C508 - Concrete & drainage supervisor - Town Centre Works- Eastern Carpark & Associated Works	-13966.04 1	CSH
EFT13282	22/09/2011 Toll Ip	ec Pty Ltd	Freight charges - City barn - DOG POUND CONSUMABLES GEN	-1127.83 1	CSH
EFT13283	22/09/2011 Toll Pi	•	Storage and distribution for Aug 2011 - ADVERTISING & PROMOTION GEN	-161.37 1	CSH
EFT13284	22/09/2011 Tom P	-	Food for farewell morning tea for Diana Keegan - REFRESHMENT EXPENSES GEN	-64.08 1	CSH
EFT13285	22/09/2011 Tom F		Various computer items	-273.60 1	CSH
EFT13286	22/09/2011 Top D		books as per invoice 00023222 already recieved - Souvenir Expenses GEN	-229.96 1	CSH
EFT13287		y Confidential Records gement T/A Archivewise	24 x Storage Archive box	-17.15 1	CSH
EFT13288	22/09/2011 Trans/	Air	H/Band U/Gain VHF stainless steel - Minor Assets GEN	-17.22 1	CSH
EFT13289	22/09/2011 Troph	ny Specialists	Purchase of Trophies and Medallions for Basketball Carnivals (Juniors & Seniors) - Onslow - Special Projects/Regional Events GEN	-2108.10 1	CSH
EFT13290	22/09/2011 WA Li	ibrary Supplies	Purchase of library items - PROGRAM EXPENSES GEN	-282.90 1	CSH
EFT13291	22/09/2011 WEST	'S GLASS	X1 servery window for a caravan , with Stainlee steel security screens Onslow - Special Projects/Regional Events GEN	-1005.40 1	CSH
EFT13292	22/09/2011 West	print Heritage Maps P/L	Various items - Souvenir Expenses GEN	-1208.03 1	CSH
EFT13293	• •	frome Management ces Pty Ltd	Aerodrome Plans - Airport Upgrade GEN	-3000.00 1	CSH
EFT13294	30/09/2011 All To		W221 - Hinges for Ultra Fresh 2005 Portable Tollet - Works Prog Waste Site Paraburdoo	-33.68 1	CSH
EFT13295	30/09/2011 Austra	alian Super	Payroll deductions	-4281.01 1	CSH

CHQ/EFT	Date	Name	Description	Amount	
EFT13296		Aviva Australia Ltd	Superannuation contributions	-412.36 1	CSH
		Superannuation			
EFT13297	30/09/2011	BJ & A Building and	b327 - Please repair doors at the doors - Civic	-286.00 1	CSH
		Maintenance	Centre Area W Tom Price		
EFT13298	30/09/2011	BLUE FORCE PTY LTD	B372 - 24 Hr alarm monitoring for 01.09 to	-100.10 1	CSH
			30.11.11 - Onslow Multi Purpose Centre		
EFT13299	30/09/2011	BT Financial Group - Shane	Superannuation contributions	-372.62 1	CSH
		Thomas			
EFT13300	30/09/2011	BT Financial Group Super -	Superannuation contributions	-480.00 1	CSH
		Graeme Lees			
EFT13301	30/09/2011	BT Financial Group Super -	Superannuation contributions	-272.09 1	CSH
CCT12202	20/00/2011	Vick Settatree	C	200.04.4	CC11
EFT13302	20/03/2011	BT Portfolio Service Ltd - Super Wrap - Tanya Worth	Superannuation contributions	-306.04 1	CSH
EFT13303	20/00/2011	Bob Waddell Consultant	Assistance with 2010/11 Annual Fin reporting,	-15134.05 1	CSH
	30/03/2011	bob wadden consultant	Audit file, grant aquitals and gen Accounting -	-10104.00 1	Con
			Contract/External Labour GEN		
EFT13304	30/09/2011	Budget Car and Truck Rental	Car hire small auto - Meetings/Travelling Costs	-153.55 1	CSH
		<u>,</u>	GEN		
EFT13305	30/09/2011	CENTURION TRANSPORT CO	Various freight charges for SOA	-3057.41 1	CSH
		PTY LTD			
EFT13306	30/09/2011	COLLINS BOOKSELLERS	Book purchases for SOA	-556.41 1	CSH
		KARRATHA			
EFT13307	30/09/2011	COMMANDER AUSTRALIA	Rental contract charges for 16.09 to 15.10.11 -	-936.21 1	CSH
		LIMITED	UTILITIES - ADMINISTRATION GEN	4404 70 4	
EFT13308	30/09/2011		Superannuation contributions	-1104.70 1	CSH
EFT13309	30/09/2011	Centrel Pty Ltd T/A Reliance Petroleum	S020 - Tom Price Depot - Tom Price Depot Bulk Diesel	-52322.11 1	CSH
EFT13310	30/09/2011	Child Support Agency	Payroll deductions	-776.21 1	CSH
EFT13311		Civic Legal Pty Ltd	Legal fees, Pynt & partners for SOA v Middleton -	-336.87 1	CSH
			LEGAL EXPENSES GEN		
EFT13312	30/09/2011	Coates Hire Operations Pty Ltd	Water Blaster to clean areas around the pool -	-626.16 1	CSH
		(TP)	REPAIRS & MAINTENANCE GEN		
EFT13313	30/09/2011	Cooks Tours	AMAZING NORTH - ADVERT 2012 SEASON -	-770.00 1	CSH
			Souvenir Expenses GEN		
EFT13314	30/09/2011	Corporate Express	Various goods - PRINTING & STATIONERY GEN	-486.74 1	CSH
EFT13315	30/09/2011		Progress claims, all houses - RFT 06/11 Design &	-512147.64 1	CSH
		PTYLTD	construction of 3 x residential dwellings in Onslow		
			- Building Construction GEN		
EFT13316	30/09/2011	DAMPIER PORT AUTHORITY	Office lease 10.09 to 09.10.11 - Lease - Office	-1320.00 1	CSH
L1 140040	30/03/2013		Accommodation Perth GEN	-1020.00 1	011
EFT13317	30/09/2011	Denver Technology	Management, Tech support, Tech support A/H -	-20679.45 1	CSH
			COMPUTER EXPENSES GEN - Professional services		
EFT13318	30/09/2011	ERA Contractors	install new waste valve at Onslow water spray	-891.00 1	CSH
			park - Onslow water Park Maintenance &		
			Servicing GEN		
EFT13319	30/09/2011	Envirobook	Various goods - Souvenir Expenses GEN	-641.92 1	CSH

LIST OF PAYMENTS FOR SEPTEMBER 2011

CHQ/EFT EFT13320	Date 30/09/2011	Name FORTE MANDURAH QUAY	Description Accommodation - Dep of Health Mosquito Course	Amount -720.00 1	CSH
EFT13321	30/09/2011	GEORDIE PROUDFOOT - Freelance	from 05 - 09 September 2011 - Bill Hardy - Seminars and Training GEN Write, edit and proof read Inside Ashburton - Newsletter Expenditure GEN	-173.22 1	CSH
EFT13322	30/09/2011	GLH CONTRACTING	R1008 - Maintenance grading ONSLOW- PEEDAMULLA RD, W400 - Caravan hire from 01.08 to 31.08.11- Works Prog Rural Access Roads	-43631.50 1	CSH
EFT13323	30/09/2011	HEATHER PATMORE	Taxi fares for H. Patmore when in Geraldton for conference - Seminars and Training GEN	-53.20 1	CSH
EFT13324	30/09/2011	HERBS R"US"	C046 - Various herbs - Onslow Community Garden	-471.79 1	CSH
EFT13325 EFT13326 EFT13327		Health Insurance Fund Hesta Super Fund Hitachi Ltd	Payroll deductions Superannuation contributions Replacement RH Lower front window -	-68.85 1 -488.63 1 -1511.38 1	CSH CSH CSH
EFT13328 EFT13329		ING Custodians Pty Limited IT Vision Australia Pty Ltd	INSURANCE GEN Superannuation contributions Renew Synergy Soft & Universe Annual License fees to 30.06.12 - Computer Software GEN	-399.07 1 -63690.00 1	CSH CSH
EFT13330 EFT13331		Ironcat Earthmoving Tyres JEANIE RESOURCES	PLD07 & PTR12 - tyres - Cleaning for Onslow - CLEANING EXPENSES GEN	-12540.00 1 -3102.00 1	CSH CSH
EFT13332 EFT13333		Josh Byrne & Associates Keith Pearson	Four Mile Creek program and design Town planning services 27.08 to 09.09.11 - CONSULTANT FEES GEN	-24050.00 1 -5541.80 1	CSH CSH
EFT13334	30/09/2011	Kota Holdings Pty Ltd T/A Exclusive Iron Ore Jewellery	Various Jewellery and freight - Souvenir Expenses GEN	-1955.31 1	CSH
EFT13335	30/09/2011	L. J. Hooker	Rent for Rio Tinto properties in TP	-9409.65 1	CSH
EFT13336	30/09/2011	LGIS Insurance Broking	Insurance - For Nameless festival for performers and stall holders - INSURANCE GEN	-264.00 1	CSH
EFT13337	30/09/2011	Landgate	Land enquiry and other DLI invoices - LEGAL EXPENSES GEN	-103.10 1	CSH
EFT13338	30/09/2011	MTAA Superannuation Fund	Superannuation contributions	-653.48 1	CSH
EFT13339	30/09/2011	MUZZYS HARDWARE - RED DAWN ENTERPRISES PTY LTD T/A	Various hardware items for SOA	-8882.30 1	CSH
EFT13340	30/09/2011	MacDonald Holdings Pty Ltd	Compactor lever kit approx cost - ISUZU Rear Loading Rubbish Truck AS1817	-266.17 1	CSH
EFT13341	30/09/2011	McLeods	Professional fees annual audit, statement of our contingient liabilities - AUDIT FEES GEN	-121.00 1	CSH
EFT13342	30/09/2011	Mercure Hotel Perth	Two nights accomodation for K. Kite reception training 31/08-02/09 - Seminars and Training GEN	-362.00 1	CSH

Monicipal i dymenia						
CHQ/EFT	Date Name	Description	Amount			
EFT13343	30/09/2011 Morley Mower Centre	Combi KM130, Brushcutter FSKM, Edger FBC,	-1857.00 1	CSH		
		Chainsaw HT, Extension, Blower BG86 - MINOR				
		ASSETS GEN				
EET12244	20/00/2011 Municipal Employant Union	Payroll deductions	-17.40 1	CSH		
EFT13344	30/09/2011 Municipal Employees Union	Payron deductions	-17.40 1	Con		
EFT13345	30/09/2011 NATHAN HOLTON PAINTING	B136 & B015 - Paint and patching	-682.00 1	CSH		
EFT13346	30/09/2011 Nationwide Superannuation	Superannuation contributions	-391.34 1	CSH		
	Fund					
EFT13347	30/09/2011 Nexus WA	Freight charges Para Library - POSTAGE &	-99.26 1	CSH		
		FREIGHT GEN				
EFT13348	30/09/2011 Office Choice Malaga	Various stationary - PRINTING & STATIONERY GEN	-803.67 1	CSH		
		······································				
EFT13349	30/09/2011 Onslow Mechanical	PBU01 - Vehicle service - PTR14 - check hydraulic	-1206.45 1	CSH		
CF113349	50/05/2011 Onsiow Mechanical	-	-1200.45 1	Con		
EFT13350	30/09/2011 PILBARA FOOD SERVICES P/L	UHT milk - Refreshment Expenses GEN	-54.50 1	CSH		
EFT13351	30/09/2011 PINK HYGIENE SOLUTIONS	TP & Para - SANITARY SERVICES FOR WHOLE OF	-907.50 1	CSH		
		SHIRE Sept 11 - CLEANING EXPENSES GEN				
EFT13352	30/09/2011 Pilbara Motor Group	2011 Hilux Xtra cab 4x4 TD Manual as per quote	-49711.75 1	CSH		
		24238 . Vehicle purchased under State				
		Government Common use Contract 37804				
EFT13353	30/09/2011 Prime Super	Superannuation contributions	-763.07 1	CSH		
EFT13354	30/09/2011 Protector Alsafe	Safety boots - Uniforms & PPE (Outdoor Staff)	-171.72 1	CSH		
L() 1000-4	50/05/2011 FIDEELOI Aisare		~.L/ L, / &. J.	C.311		
05055450		GEN	474.70	1		
QEGF5450	01/09/2011 Protector Alsafe	Safety boots - Uniforms & PPE (Outdoor Staff)	171.72	INV		
		GEN				
EFT13355	30/09/2011 Q SUPER	Superannuation contributions	-588.02 1	CSH		
EFT13356	30/09/2011 RAY WHITE EXMOUTH	Rent for properties in Onlsow	-9966.66 1	CSH		
EFT13357	30/09/2011 REI Super	Superannuation contributions	-885.60 1	CSH		
EFT13358	30/09/2011 Rio Tinto - Pilbara Iron	Varios Electricity and water accounts for SOA	-1808.87 1	CSH		
	Company Services Pty Ltd					
EFT13359	30/09/2011 SALMAT BUSINESS FORCE	Monthly Inside Ashburton - Newsletter	-2092.38 1	CSH		
	• •	Expenditure GEN				
EFT13360	30/09/2011 SAS Locksmiths	Please supply and install new locks for the SOA	-77000.00 1	CSH		
1111000	JUJUJ ZULL DAD LUCISIMITIS	riedse supply and histoirnew locks for the som	-77000.00 1	CON (
SET13361	30 00 12044 CEAEADED AND MADITINE	6	740 07 4	CC14		
EFT13361	30/09/2011 SEAFARER AND MARITIME	Superannuation contributions	-240.07 1	CSH		
	SUPER DIVISIONS					
EFT13362	30/09/2011 SOA Depot Social Club	Payroll deductions	-75.00 1	CSH		
EFT13363	30/09/2011 Sigma Chemicals	No Fume Acid 15lt, dry acid and drum charge -	-3243.34 1	CSH		
		CHEMICALS GEN				
EFT13364	30/09/2011 Sinewave Electrical	BC375 - Air Conditioner Repairs and new	-33202.40 1	CSH		
	Contractors	Compressors - CAP - Sports Pavilion De Grey Rd				
		Paraburdoo				
EFT13365	30/09/2011 Skipper Truck Parts	PTL10 - Spacer band, corrugated - Howard Porter	-164.52 1	CSH		
	and and meaning the second s	Side Tipper 1TDP293	±√7+9€ ∓	100		
EFT13366	20/00/2011 St John Ambulance Kourtha		2022 02 1	CCLI		
CE113300	30/09/2011 St John Ambulance - Karratha	Various first aid supplies, and defibrillator - CAP -	-3833.83 1	CSH		
		Multi-Purpose Building - Onslow				
EFT13367	30/09/2011 THE HONDA SHOP	Honda HRU216 M, HRU216 M2 - Self propelled	-3078.00 1	CSH		
		lawn mower- MINOR ASSETS GEN				

Municipal Payments

CHQ/EFT	Date	Name	Description	Amount	
EFT13368	30/09/2011	TOM PRICE TYREPOWER	PFL01 & PUT16 - Strip & fit tyre	-380.00 1	CSH
EFT13369	30/09/2011	TRACEY BOLLAND	B145 - Rent for 01.10 to 31.10.11 - 5B Maunsell Cresc, Onslow	-2600.00 1	CSH
EFT13370	30/09/2011	Toll Ipec Pty Ltd	Various freight charges for SOA	-1099.27 1	CSH
EFT13371	30/09/2011	Toll West / Express	Various freight charges for SOA	-67.98 1	CSH
EFT13372	30/09/2011	Trick Electricks Pty Ltd	B296 - Please replace broken 4 foot flouro tube in the kitcken at Carinya Unit 4, Onslow.	-215.82 1	CSH
EFT13373	30/09/2011	Trophy Specialists	Freight charges for basketball carnival - Onslow - Special Projects/Regional Events GEN	-294.77 1	CSH
EFT13374	30/09/2011	WA Local Government Super Plan	Superannuation contributions	-44981.33 1	CSH
EFT13375	30/09/2011	Water 2 Water	Monthly rental 4 stage RO, Para office - REFRESHMENT EXPENSES GEN	-69.00 1	CSH
EFT13376	30/09/2011	WaterChoice (Aust) Pty Ltd	Service for hot water and cold water system - MINOR ASSETS GEN	-780.00 1	CSH
EFT13377	30/09/2011	Westrac Pty Ltd	PLD09 - AS-P element - Cat 930 G Tool Carrier Loader	-83.69 1	CSH
EFT13378	30/09/2011	Westscheme Superannuation Fund	Superannuation contributions	-3392.36 1	CSH
EFT13379	30/09/2011	Whelans	X019 - Professional services, Hamersley Gorge Project - Hamersley Gorge Works	-17638.78 1	CSH

Municipal Cheques

CHQ/EFT 25672	Date 02/09/2011	Name AMP Corporate Superannuation (SuperLeader)	Description Superannuation contributions	Amount -507.50 1	CSH
25673	02/09/2011	AXA - Generations Personal Super Plan	Superannuation contributions	-657.93 1	CSH
25674	02/09/2011	Asgard Wealth Solutions Super	Superannuation contributions	-106.38 1	CSH
25675	02/09/2011	Assett Super	Superannuation contributions	-373.83 1	CSH
25676	02/09/2011	BUSS (QUEENSLAND) PTY LTD BUSS Q	Superannuation contributions	-738.00 1	CSH
25677	02/09/2011	CBus Super	Superannuation contributions	-1592.52 1	CSH
25678	02/09/2011	Cancer Council WA	Donation from SOA for fundraising done for Daffodil day - REFUNDS INCOME A/C (Cost Neutral) GEN	-66.15 1	CSH
25679	02/09/2011	Colonial First State Super Investments Ltd	Superannuation contributions	-101.54 1	CSH
25680	02/09/2011	Commonwealth Personal Superannuation	Superannuation contributions	-452.48 1	CSH
25681	02/09/2011	Department of Regional Development and Lands (RDL)	Lease Rent for 6 months from 1.07.11 - RK718211 - Land Purchase GEN	-275.00 1	CSH

Monicipal i dymenis						
CHQ/EFT	Date	Name	Description	Amount		
25682	02/09/2011	Everyday Hero Pty Ltd	Fundraising by SOA for Jeans for Genes day 2011 - REFUNDS INCOME A/C (Cost Neutral) GEN	-130.60 1	CSH	
25683	02/09/2011	Host Plus Executive Super	Superannuation contributions	-1216.65 1	CSH	
25684	02/09/2011	,	Superannuation contributions	-232.96 1	CSH	
25685		Quadrant Superannuation Pty Ltd	Superannuation contributions	-3270.76 1	CSH	
25686	02/09/2011	Rest Superannuation	Superannuation contributions	-1917.50 1	CSH	
25687	02/09/2011	Shire of Ashburton (Payroll Deductions)	Payroll deductions	-520.75 1	CSH	
25688		Shire of Ashburton (Petty Cash)	Various items bought with Petty cash for SOA	-1241.22 1	CSH	
25689		Spectrum Super	Superannuation contributions	-440.24 1	CSH	
25690	02/09/2011	•	Superannuation contributions	-599.79 1	CSH	
25691	02/09/2011		Various phone accounts for SOA	-24285.00 1	CSH	
25692		Tasplan Super	Superannuation contributions	-903.43 1	CSH	
25693		Telstra Super Pty Ltd	Superannuation contributions	-435.01 1	CSH	
25694	02/09/2011	Tom Price Camp Draft	EV17 - Sponsorship for Tom Price campdraft - 2010 Dry Season Assistance Scheme Community Services Grant	-5500.00 1	CSH	
25695		BJK Publishing & Photography	POST CARD -HAMERSLEY GORGE 9341067002196	-1100.00 1	CSH	
25696		Liquor	8333 - Renewal of gaming licence - RM Forrest Memorial Hall Onslow	-70.00 1	CSH	
25697	08/09/2011	FORTESCUE CRICKET ASSOCIATION	Annual donation for WA country cup and country week - CONTRIBUTION TO CLUBS GEN	-500.00 1	CSH	
25699	08/09/2011	Kerry White	Reimbursement for Councillor Travel Expenses - 660km @78.7c/km - Councillors Travelling GEN	-519.42 1	CSH	
25700	08/09/2011	PARABURDOO PRIMARY SCHOOL	Donation for annual school show - CONTRIBUTION TO CLUBS GEN	-500.00 1	CSH	
25701	08/09/2011	Shire of Ashburton	10% Retention for Shire Staff Housing Project Tom Price (Haven Designs_ Payment Certificate No. 1 RFT05/11 - CAP - 27 Willow Rd Tom Price	-6356.30 1	CSH	
25702	08/09/2011	TELSTRA	telephone costs, July/Aug - Admin TP and Para and SES- UTILITIES - ADMININSTRATION GEN	-8436.52 1	CSH	
25703	08/09/2011	Horizon Power	W286 - Electricity supply Unit A/Lot 644 Third Ave Onslow - Works Prog Onslow Parks & Reserves	-1077.70 1	CSH	
25704	15/09/2011	Bel Eyre Motel	Accommodation for M. O'Neill - RECRUITMENT EXPENSES GEN	-144.00 1	CSH	
25705	15/09/2011	Bunnings Warehouse	B419 - supply tools - Depot Buildings Paraburdoo	-1690.27 1	CSH	
25706	15/09/2011	K. J Johnson & Co Pty Ltd	Refund of planning application fee as was deemed not reuired (20110071) - REFUNDS INCOME A/C (Cost Neutral) GEN	-135.00 1	CSH	

		•	Deservetter		
CHQ/EFT	Date	Name	Description	Amount	
25707	15/09/2011	LESTOK TOURS PTY LTD	Various Bus trips for SOA staff and contractors	-695.00 1	CSH
25708	15/09/2011	Onslow Tyre Service	PUT35 - repair puncture and Balance - 2008 Toyota Hilux 4x2 Workmate AS8021	-30.00 1	CSH
25709	15/09/2011	Shire of Ashburton (Petty Cash)	Various items bought with Petty cash for SOA	-882.00 1	CSH
25710	15/09/2011	Shire of East Pilbara	CS001 - Preparation of report on rate resource project - Consultancies - Other Governance	-1100.00 1	CSH
25711	15/09/2011	TIKIE'S DESIGN	EV2D - Items used for the Nameless fashion parade - Nameless Festival	-694.79 1	CSH
25712	22/09/2011	ASHBURTON RESOURCES PTY LTD	Various rates refunds	-2094.46 1	CSH
25713	22/09/2011	Australian Outback Mining Pty Ltd	Various rates refunds	-1462.04 1	CSH
25714	22/09/2011	C. Munro Contractors	Various works carried out for SOA Onlsow	-33494.82 1	CSH
25715	22/09/2011	COLIN HOWARTH	Rates refund for assessment A3560 26 MAUNSELL CR ONSLOW 6710	-393.81 1	CSH
25716	22/09/2011	DESERT ENERGY LTD	Rates refund for assessment A6041 E09/1382 EXPLORATION LICENCE UNKNOWN	-34.60 1	CSH
25717	22/09/2011	Dynasty Metals Australia Ltd	Rates refund for assessment A6595 E08/2050 EXPLORATION LICENCE UNKNOWN	-30.49 1	CSH
25718	22/09/2011	EILBECK CRANES	Rates refund for assessment A6722 27B LIA MINE RD TOM PRICE 6751	-1096.39 1	CSH
25719	22/09/2011	FOX RADIO HILL PTY LTD	Rates refund for various assessments EXPLORATION LICENCE UNKNOWN	-3023.88 1	CSH
25720	22/09/2011	FOX RESOURCES	Rates refund for various assessments - EXPLORATION LICENCE UNKNOWN	-6669.79 1	CSH
25721	22/09/2011	HELEN MARGARET GORDON	Rates refund for assessment A21318, A18224	-208.08 1	CSH
25722	22/09/2011	Hetherington Exploration & Mining Title Services	Rates refund for assessment A505849 LOT E08/1620 EXPLORATION LICENCE UNKNOWN	-666.85 1	CSH
25723	22/09/2011	Horizon Power	Electricity charges for Onslow	-2206.77 1	CSH
25724	22/09/2011	. MONADELPHOUS GROUP	Rates refund for assessment A6721 28A LIA MINE RD TOM PRICE 6751	-536.86 1	CSH
25725	22/09/2011	. MT MINNIE MINING COMPANY PTY LTD	Rates refund for assessment A505180, A505215	-17.32 1	CSH
25726	22/09/2011	. PETER ROMEO GIANNI	Rates refund for assessment A6515 E47/1966 EXPLORATION LICENCE UNKNOWN	-209.81 1	CSH
25727	22/09/2011	RAM RESOURCES LTD	Rates refund for various assessments	-65.66 1	CSH
25728		Shire of Ashburton (Payroll Deductions)	Payroll deductions	-900.00 1	CSH
25729	22/09/2011	TELSTRA	Various phone accounts for SOA	-994.14 1	CSH
25730		L TOM PRICE HORSE AND PONY CLUB	Letterbox distribution payment for Promoting community consultation - ADVERTISING & PROMOTION GEN	-500.00 1	CSH
25731	22/09/2011	Water Corporation	Various water accounts for Onslow	-13790.75 1	CSH
25732		LAMP Corporate Superannuation (SuperLeader)	Superannuation contributions	-507.50 1	CSH
		superinnución (ouperceduer)			

Municipal Payments

0110 (FFF			Description	A	
CHQ/EFT	Date	Name	Description	Amount	
25733	30/09/2011	. AXA - Generations Personal Super Plan	Superannuation contributions	-423.32 1	CSH
25734	30/09/2011	Asgard Wealth Solutions Super	r Superannuation contributions	-458.32 1	CSH
25735	30/09/2011	Assett Super	Superannuation contributions	-73.37 1	CSH
25736	30/09/2011	BASKETBALL WA	Basketball carnival - Onslow - Special	-380.00 1	CSH
			Projects/Regional Events GEN		
25737	30/09/2011	BUSS (QUEENSLAND) PTY LTD BUSS Q	Superannuation contributions	-724.16 1	CSH
25738	30/09/2011	C. Munro Contractors	B318 - Please empty back beach toilets Alarm	-729.00 1	CSH
			going off indicates full - Public Toilets Onslow		
25739	30/09/2011	. CBus Super	Superannuation contributions	-2104.65 1	CSH
25740	30/09/2011	Colonial First State Super Investments Ltd	Superannuation contributions	-149.04 1	CSH
25741	30/09/2011	Commonwealth Personal	Superannuation contributions	-1315.07 1	CSH
25742	30/09/2011	Superannuation DESIGN CO-OP	GE019 -Naidoc Appreciation Certificates	-239.80 1	CSH
			Cultural Activity - NAIDOC		
25743	30/09/2011	HEART FOUNDATION	Heartmoves Leader Training Course - 26th & 27th	-1160.00 1	CSH
			September 2011 - P.Hayto & T. Van Nunspeet - Seminars and Training GEN		
25744	30/09/2011	Hallmark Cards Australia Ltd	Cards and flatwrap - Souvenir Expenses GEN	-579.15 1	CSH
25745	30/09/2011	Horizon Power	Electricity usage Onslow	-270.16 1	CSH
25746	30/09/2011	Host Plus Executive Super	Superannuation contributions	-1667.36 1	CSH
25747	30/09/2011	MLC Super	Superannuation contributions	-327.38 1	CSH
25748	30/09/2011	Quadrant Superannuation Pty Ltd	Superannuation contributions	-3270.76 1	CSH
25749	30/09/2011	Rest Superannuation	Superannuation contributions	-1692.90 1	CSH
25750	30/09/2011	Shire of Ashburton	10% retention, progress claims (Held in trust	-51795.57 1	CSH
			T2500) RFT 06/11 buildings in Onslow - Building		
			Construction GEN		
25751	30/09/2011	Shire of Ashburton (Payroll Deductions)	Payroll deductions	-2460.08 1	CSH
25752	30/09/2011	Shire of Ashburton (Petty Cash)	Various goods - Postage & Freight GEN	-156.70 1	CSH
25753	30/09/2011	Spectrum Super	Superannuation contributions	-440.24 1	CSH
25754	30/09/2011	Sunsuper	Superannuation contributions	-599.78 1	CSH
25755	30/09/2011	TELSTRA	telephone costs UTILITIES - ADMININSTRATION GEN	-12237.06 1	CSH
25756	30/09/2011	Tasplan Super	Superannuation contributions	-602.28 1	CSH
25757	30/09/2011	Telstra Super Pty Ltd	Superannuation contributions	-345.20 1	CSH
25758	30/09/2011	Tom Price BMX Club	GE017 - Donation for cooking/prep for BBQ for the Great Northern Clean Up - Cultural Expenses Tom Price	-500.00 1	CSH
		Trust Pav			

Trust Payments

LIST OF PAYMENTS FOR SEPTEMBER 2011

CHQ/EFT	Date	Name	Description	Amount	
CHQ/EFT	Date	Name	Description	Amount	
202419	16/09/2011	Anthony Brooke	SALE OF FRAMED PRINTS FOR AUGUST 2011 A. BROOKS	-60.80 2	CSH
202420	16/09/2011	BJK Publishing & Photography	SALES OF PHOTOGRAPHIC PRINTS FOR AUGUST 2011, BJK PUBLISHING & PHOTOGRAPHY	-955.50 2	CSH
202421	16/09/2011	Frank Richardson	SALES OF PHOTOGRAPHIC PRINTS FOR AUGUST 2011, FRANK RICHARDSON	-1923.20 2	CSH
202422	16/09/2011	LESTOK TOURS PTY LTD	MINE TOURS FOR AUG 2011, LESTOK	-47450.57 2	CSH
202423	29/09/2011	Builders Registration Board of WA	REFUND BRB LEVY COLLECTED IN AUGUST 2011	-3954.00 2	CSH
202424	29/09/2011	Construction Training Fund	REFUND CITF LEVIES COLLECTED IN AUGUST 2011	-48284.76 2	CSH
202425	29/09/2011	Shire of Ashburton	COMMISSION ON BRB LEVY COLLECTED IN AUG 2011	-961.40 2	CSH

11.2 - CREDIT CARD - COUNCIL POLICY EMP24

EMP24

POLICY MANUAL

Title:	Corporate Credit Card
File No:	FI.BA
Minute No:	12.03.10
Adopted Date:	
Last Review Date :	Ordinary Meeting of Council 20 April 2011 Ordinary Meeting of Council 18 March 2008 Ordinary Meeting of Council 24 October 2006

Objective:

To allow and control the use of Corporate Credit Cards for senior employees.

Policy:

Issue of Corporate Credit Cards

a.	Council has authorized the issue of Corporate Credit Cards to th Executive Managers	e CEO and
b.	The cards have the following transaction limits -	
	Chief Executive	\$10,000
	Executive Manager Community & Economic Services	\$5000
	Executive Manager Corporate Services	\$5000
	Executive Manager Development Services	\$5000

0,000
\$10,000
\$10,000

All *Executive* Managers are authorized to use the card for the purpose of Business Entertainment.

- c. The CEO can authorize the issuing of cards to Managers/Executive Managers.
- d. The CEO is to establish procedures for the use of cards to ensure adequate control is exercised over their use and that expenditure incurred on cards is included in the monthly schedule of accounts to be reviewed by Council.

Credit Card Usage

- a) Cards are to be used for business related expenditure that cannot be paid easily by the existing accounts payable process of cheque and electronic funds transfer.
- b) Credit cards are only be used for purchasing goods and services on behalf of the Shire of Ashburton
- c) Personal expenditure is prohibited
- d) A credit card is not to be used for cash withdrawals
- e) A credit card is not to be transferred to other users
- f) Credit Card holders are to sign an agreement agreeing to the terms and conditions set out in this policy.

Lost Credit Cards

In the event of a credit card being lost of stolen the user must immediately

- a). Ring Westpac on 1300 651 089 to cancel the credit card
- b). Advise the CEO

Changes to Employment

- a). On cessation of Employment with the Shire of Ashburton the Credit Card Holder must surrender the Credit Card immediately.
- b). If extended leave (longer than 5 weeks) is taken the credit card is to be surrendered for that time until normal duties are resumed
- c). If Credit Card Holder is moved or takes up a position that does not require a credit card the card is to be surrendered.

Credit Card Usage Agreement

Manager/Executive Manager_____ agree to abide by the terms and conditions set out in Council Policy EMP24 Corporate Credit Card.

I

I accept that failure to abide by the conditions listed in the policy may result in disciplinary action and misuse of my Corporate Credit Card may result in termination of my employment.

Signed:	
Dated:	
Witnessed:	
Name of witness	
Card No:	
Card No: Expiry Date:	

Policy issued to Employee by Human Resources Officer on

Date: _____

HRO Signature: _____

13.1 - NEW BUILDING ACT 2011

	Shire of Ashburton			
	2011/2012 Schedule of Fees & Charges			
t Domotoo				
	GST Applied Statutory Fee			
5 Denotes	olation y ree			
	ECONOMIC SERVICES			1
	CONTROL			
BUILDING				
135613	Building Services includes travel time	*		per hour
	Any disbursement relating to Site Inspections (including Travel, Accommodation, Meals,			
	Administration Fees etc) will be charged at ruling market rates.	*		
135613	PERMIT FEES			
	Building Permit Application minimum fee		S	Minimum of \$90
	Building Permit Application Class 1 & 10 - uncertified		S	0.318% of the
				estimated value
				(inclusive of GST)
				of the proposed
				building work as
				determined by the
				permit authority bu
				not less than \$90.
	Building Permit Application Class 2 & 9 - uncertified (up to \$150,000)			\$270 (ex GST)
	Building Permit Application Class 2 & 9 - uncertified (\$150,001 to \$500,000)			\$270 plus 0.15% in
				excess of \$150,000
	Building Permit Application Class 2 & 9 - uncertified (\$500,001 to \$1m)			value (ex GST) \$795 plus 0.14% in
	Building Fermit Application Class 2 & 9 - uncertined (\$500,00 r to \$111)			excess of \$500,000
				value (ex GST)
	Building Permit Application Class 2 & 9 - uncertified (\$1,000,001 and above)			\$1,495 plus 0.13% ii
				excess of \$1,000,00
				value
	Unauthorised structures			Double the above
				fees, this fee is
				consistent with the
				current and new
				legislated fee
				structure
	Building Parmit Application Class 1 & 10 partified		C	0 10% of the
	Building Permit Application Class 1 & 10 - certified		5	0.19% of the estimated value
				(inclusive of GST)
				of the proposed
				building work as
				determined by the
				permit authority bu
				not less than \$90.
	Building Approval Certificate for unauthorised Class 1 & 10 - certified		S	0.38% of the
			5	estimated value
				(inclusive of GST)
				of the proposed
				building work as
				determined by the
				permit authority bu
				not less than \$90.

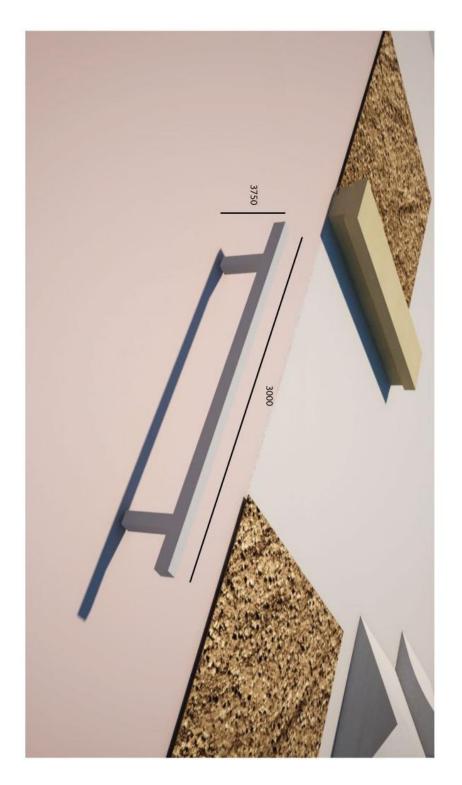
	Building Approval Certificate (certified) for authorised Class 1 & 10 buildings and registration of strata scheme, plan of re-subdivision	S	\$90.00
	Building Permit Application Class 2 & 9 - certified	S	0.09% of the estimated value (inclusive of GST) of the proposed building work as determined by the permit authority but not less than \$90.
	Application for Occupancy Permit for Class 2 to 9 buildings - completed building	S	\$90
	Application for Temporary Occupation Permit for incomplete building	S	\$90
	Application for modification of occupancy permit for additional use of building on temporary basis	S	\$90
	Application for replacement occupancy permit for permanent change of building's use, classification	S	\$90
	Application for occupancy permit for registration of strata scheme, plan of resubdivision - Class 2 to 9 buildings	S	\$100 or \$10 per strata unit, whichever is greater
	Demolition Permit Application for the issue of permit for demolition work of	S	
	Class 1 & 10		\$100
	Class 1 & 10	S	\$100 \$100 for each store
		S	
	Demolition Permit Application for the issue of permit for demolition work of Clas Application to extend the time during which a building or demolition permit	S s 2	\$100 for each store
	Demolition Permit Application for the issue of permit for demolition work of Clas Application to extend the time during which a building or demolition permit has effect Application to extend the time during which an occupancy permit or a building	S s 2 S	\$100 for each store \$90
	Demolition Permit Application for the issue of permit for demolition work of Class Application to extend the time during which a building or demolition permit has effect Application to extend the time during which an occupancy permit or a building approval certificate has effect	s 2 S S	\$100 for each store \$90 \$90
	Demolition Permit Application for the issue of permit for demolition work of Class Application to extend the time during which a building or demolition permit has effect Application to extend the time during which an occupancy permit or a building approval certificate has effect Application for copies of permits, building approval certificates in register	S S S S S	\$100 for each store \$90 \$90 \$60
32328	Demolition Permit Application for the issue of permit for demolition work of Class Application to extend the time during which a building or demolition permit has effect Application to extend the time during which an occupancy permit or a building approval certificate has effect Application for copies of permits, building approval certificates in register Application to inspect and obtain a copy of building records Issue Permit or Certificate - uncertified	S S S S S S	\$100 for each store \$90 \$90 \$60 \$60 \$90 55.00 per inspectio
	Demolition Permit Application for the issue of permit for demolition work of Clas Application to extend the time during which a building or demolition permit has effect Application to extend the time during which an occupancy permit or a building approval certificate has effect Application for copies of permits, building approval certificates in register Application to inspect and obtain a copy of building records Issue Permit or Certificate - uncertified Swimming Pool Inspection	s s s s s s s s s s s s s s s	\$100 for each store \$90 \$90 \$60 \$60 \$90 55.00 per inspectio (Charged every 4 years via Rate
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	Demolition Permit Application for the issue of permit for demolition work of Class Application to extend the time during which a building or demolition permit has effect Application to extend the time during which an occupancy permit or a building approval certificate has effect Application for copies of permits, building approval certificates in register Application to inspect and obtain a copy of building records Issue Permit or Certificate - uncertified Swimming Pool Inspection BUILDING SERVICES LEVY For each Building Permit Application over \$45,000 For each Building Permit For each Occupancy Permit	s 2 S S S S S S S *	\$100 for each store \$90 \$90 \$60 \$60 \$90 55.00 per inspectio (Charged every 4 years via Rate
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13.2 - REQUEST FOR ADOPTION OF CONCEPT DESIGN OF TOM PRICE SKATE PARK

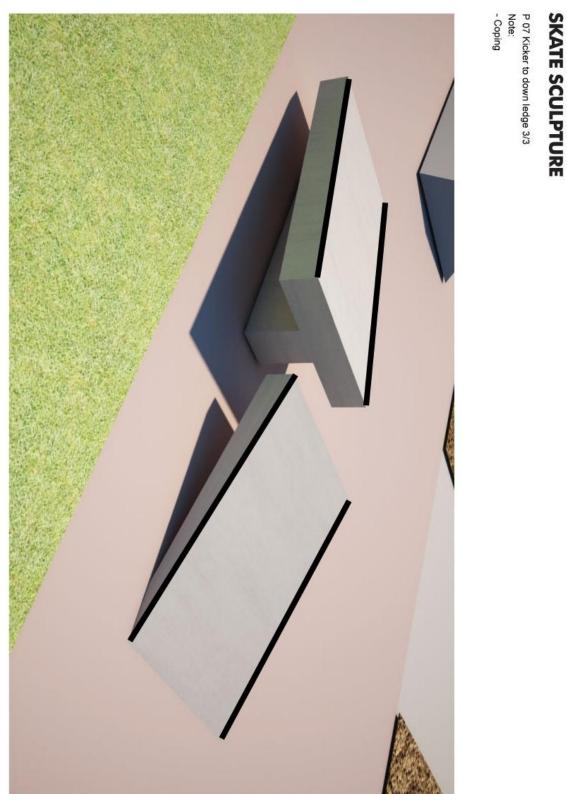


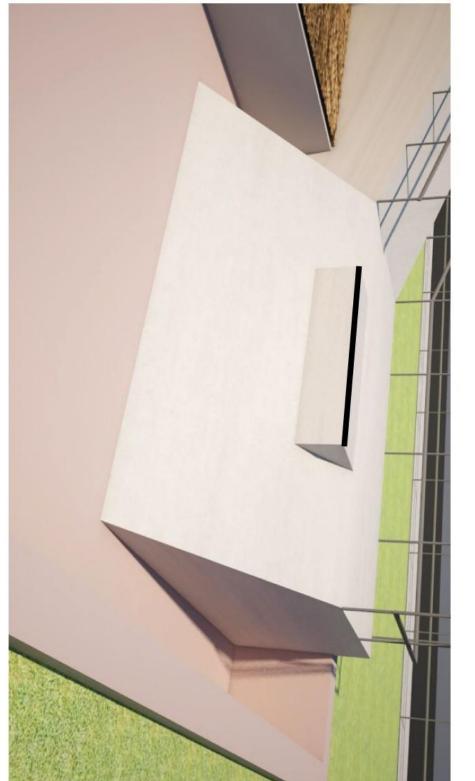






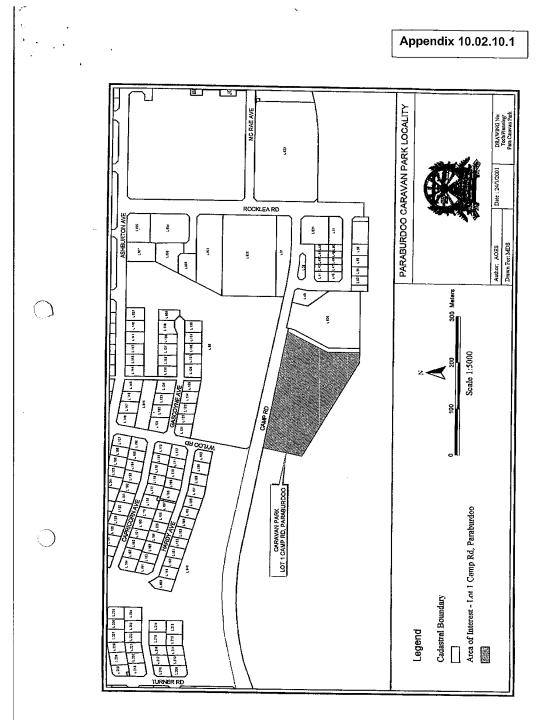
SKATE SCULPTURE P 08 Rail 1 Note: - Rail width 100mm



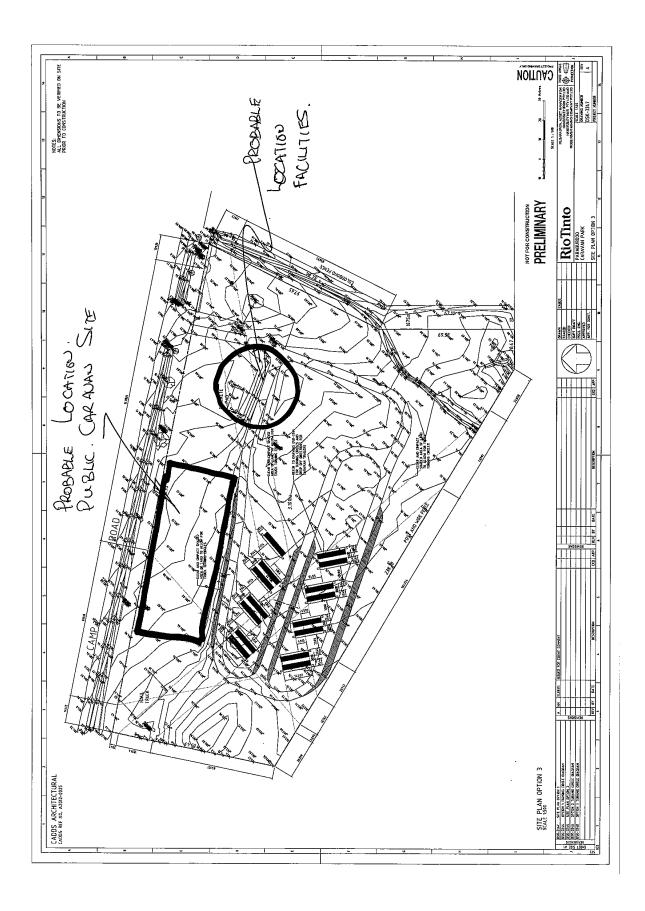


SKATE SCULPTURE P 10 End bank 2/2 Note: - Coping





13.3 - PARABURDOO CARAVAN PARK



13.4 - RFT 13/11 PROVISION OF LANDSCAPE DESIGN, SUSTAINABILITY & COMMUNITY ENGAGEMENT SERVICES

COST MENU

RFT 13/11

Provisions for landscaping designs, sustainability & community engagement services

Tender Name	Senior Landscape architect - 1hr	landscape architect- 1hr	Environmental consultant - 1hr	Total amount for 1 hr	Cost Score
Josh Byrne &					
Assoc	\$125.00	\$110.00	\$200.00	\$430.00	6.85
Cardno	\$165.00	\$105.00	\$280.00	\$550.00	4.57
GHD	\$205.00	\$170.00	\$330.00	\$705.00	1.64
Urbis	\$160.00	\$125.00	\$230.00	\$515.00	5.24
Aecom	\$150.00	\$150.00	\$210.00	\$480.00	5.90
Eco Spare	\$160.00	\$125.00	\$160.00	\$445.00	6.56
RPS	\$200.00	\$145.00	\$240.00	\$585.00	3.91
Emerge	\$150.00	\$130.00	\$250.00	\$530.00	4.95
Blackwell & Assoc	\$220.00	\$160.00	\$210.00	\$590.00	3.82
Syrinx	\$150.00	\$120.00	\$175.00	\$445.00	6.56
Total				\$ 5,275.00	
Average				\$ 527.50	

Gerard Healey	\$135.00	\$90.00	Not included
Workroom	\$175.00	\$125.00	Not included

QUALITATIVE CRITERIA

RFT 13/11 Provisions for landscape design, sustainability and community Engagement services

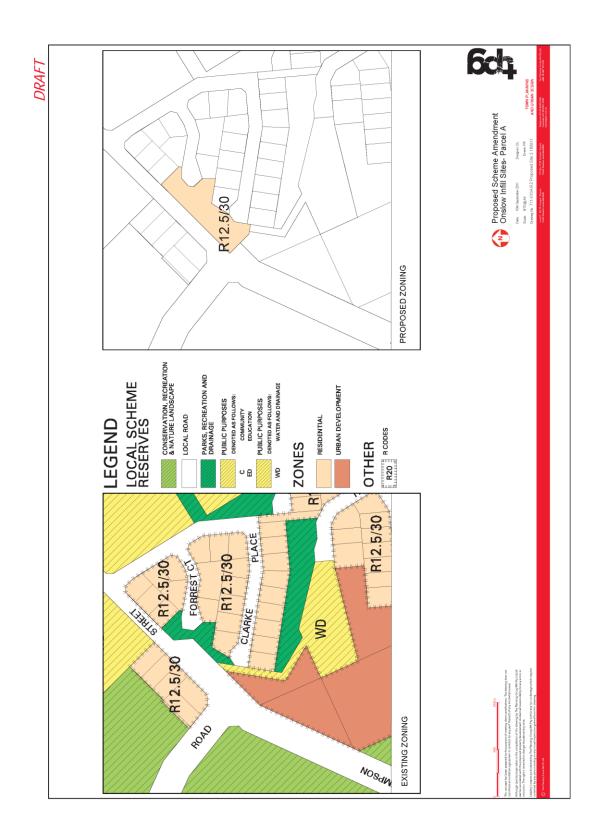
		TENDERER 1		TENDERER 2		TENDERER 3		TENDERER 4		TENDERER 5	
		Worl	k room	m Josh Byrne & Assoc		Cardno Splat		GHD		Gerard Healy	
	Weighting	Score	Weighted	Score	Weighted	Score	Weighted	Score	Weighted	Score	Weighted
Relevant Experience	30%	5.6	168	8.3	249	3.3	99	5	150	4.3	129
Key Personnel skills & experience	30%	4.3	129	9	270	3.6	108	6.6	198	3.6	108
Demonstrated understanding	20%	4.3	86	8.3	166	5.3	106	5	100	4.6	92
Fees	20%		0	4.57	91.4	4.57	91.4	1.64	32.8		0
TOTALS	100%	14.2	383	30.17	776.4	16.77	404.4	18.24	480.8	12.5	329

		TENDERER 6		TENDERER 7		TENDERER 8		TENDERER 9		TENDERER 10	
		Urbis		Aecom		Eco Spare		RPS		Emerge	
	Weighting	Score	Weighted	Score	Weighted	Score	Weighted	Score	Weighted	Score	Weighted
Relevant Experience	30%	6.3	189	8.3	249	6.6	198	5.6	168	7	210
Key Personnel skills & experience	30%	5.6	168	8.6	258	5	150	6	180	7.3	219
Demonstrated understanding	20%	6.3	126	8	160	5.6	112	5.6	112	8.3	166
Fees	20%	5.24	104.8	5.9	118	6.56	131.2	3.91	78.2	4.95	99
TOTALS	100%	23.44	483	30.8	667	23.76	460	21.11	460	27.55	595

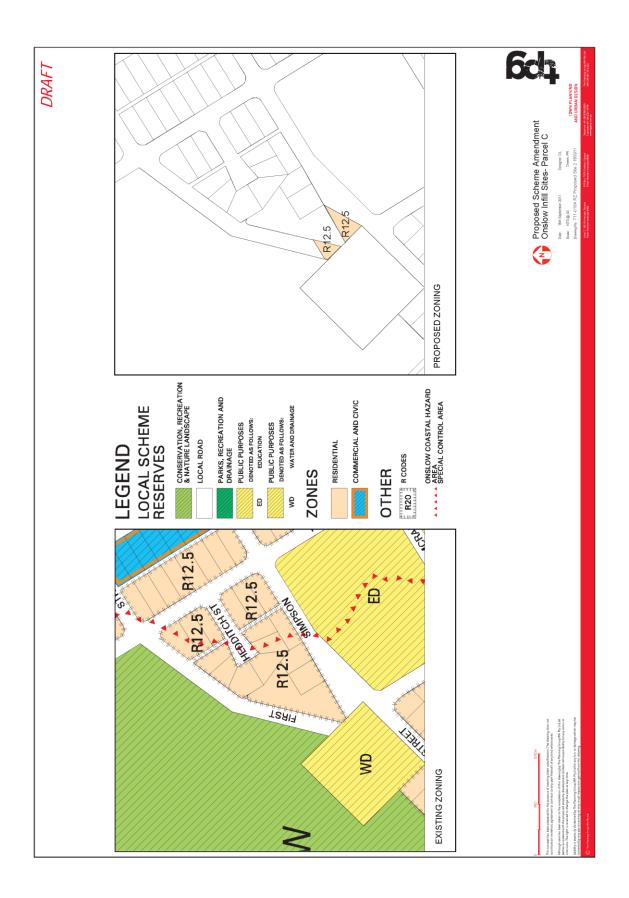
TENDERER 11	TENDERER 12

		Blackwell & Assoc		Syrinx	
	Weighting	Score	Weighted	Score	Weighted
Relevant Experience	30%	5.6	168	6.3	189
Key Personnel skills & experience	30%	5	150	5.6	168
Demonstrated understanding	20%	5.6	112	7	140
Fees	20%	3.82	76.4	6.56	131.2
TOTALS	100%	20.02	430	25.46	497

13.5 - DRAFT AMENDMENT NO. 19 TO THE SHIRE OF ASHBURTON LOCAL PLANNING SCHEME NO. 7 - REQUEST TO INITIATE REZONING OF VARIOUS SITES IN ONSLOW TO RESIDENTIAL R12.5/30







13.6 - APPLICATION FOR PLANNING APPROVAL - BEADON CREEK SALTWATER INTAKE FACILITY, BEADON CREEK, ONSLOW



Figure 1 – Land jurisdiction of proposed pipeline alignment









15.2 - CLOSED CIRCUIT TELEVISION (CCTV) POLICY

	POLICY MANUAL	REC10
Title:	Closed Circuit Television System	
File No:	REC10	
Minute No:	10.12.31	
Statutory Environment:	Local Government Act 1995 Equal Opportunity Act 1984 Workplace Relations Act 1996 Age Discrimination Act 2004 Human Rights and Equal Opportunity Commission Act 1986	
Adopted:	Adopted at the Ordinary Meeting of Council held on 15 December 2010	
Last Review Date:	Not Applicable	

OBJECTIVE:

The Shire of Ashburton provides a CCTV system at various locations within the Shire in order to:

- 1. Deter offences against person or property;
- 1. Facilitate a rapid response by Shire staff, WA Police officers or other emergency service personnel to incidents of concern;
- 2. Improve the safety of people in the Shire; and
- Identify persons who may be committing offences, such as vandalism, or may be engaged in antisocial behaviour.
- 4. Identify a person who uses Shire facilities, such as recreational centres, without any right to do so.

DEFINITIONS:

"Situation of concern" means a situation, which involves or may lead to a breach of the law, a situation where it appears that a person may be in physical distress or a situation likely to cause a public disturbance or a situation which may involve the unauthorised use of a Shire facility.

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"CEO" means the Chief Executive Officer of the Shire.

"Authorised Officer" means the CEO and any officer appointed by him.

"CCTV System" means the network of closed circuit television cameras.

OWNERSHIP AND CONTROL OF THE CCTV SYSTEM:

- (a) The CCTV System is owned by and is the sole property of the Shire.
- (b) The CEO has control over the system at all times.
- (c) A member of the WA Police Service may operate the CCTV system with the permission of the CEO but may not direct the officers of the Shire.

CCTV STAFF:

All staff having any duties pertaining to the CCTV System must have a current Police clearance and must be duly authorised by the CEO.

ACCESS TO CCTV:

Only Authorised Officers shall be permitted to access the CCTV System.

SURVEILLANCE:

- (a) An officer appointed by the CEO shall scan and monitor all cameras routinely.
- (b) Surveillance of an individual or groups shall only take place if the Authorised Officer has a reasonable belief that a situation of concern either is taking or is likely to take place.
- (c) Members of the public going about their lawful business shall not be the subject of undue or illegal surveillance.
- (d) All surveillance shall be managed in accordance with relevant Federal and State laws relative to the control of private information and privacy issues.

RECORDING:

(a) All information recorded, collected and collated by means of the CCTV System shall remain the sole property of the Shire.

- (b) Any situation of concern recorded on a CCTV System shall be noted in a register kept for that purpose including date, time and category of incident.
- (c) The date, time and category of the situation of concern shall be noted on the rear of any still photograph taken.
- (d) All recordings and still photographs shall be kept in secure storage under the control of the Shire.
- (e) All original recordings shall be erased and still photographs shredded after twenty-one (21) days after the date of the recording unless a request is made in writing for it to be held.

VIEWING OF RECORDED FOOTAGE:

- (a) WA Police Service officers, lawyers acting on behalf of individuals engaged in legal proceedings related to a recorded incident, or individuals acting as their own legal counsel in relation to a recorded incident may request to view a copy of the footage of that incident.
- (b) Such a request must be in writing to the CEO and must specify the subject, date, time and location of the incident, which the person wishes to view.
- (c) All requests shall be kept by the Shire as long as the relevant recording is kept.
- (d) Authorised Officers may view any recording on a random basis.
- (e) Authorised Officers shall take account of Cultural Sensitivities when viewing any recordings.

COPYING OF RECORDED FOOTAGE:

- (a) The CEO may authorise the copying of original recorded footage where it shows a situation of concern which is or may be the subject of legal proceedings.
- (b) Copying of original recorded footage is to be made only by the Shire.
- (c) Any copy of recorded footage is to be marked "copy" and certified as such.

RELEASE OF COPY OF RECORDED FOOTAGE:

Certified copies will only be released when authorised by the CEO and on the completion of appropriate documentation.

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JOINT OPERATIONS WITH WA POLICE:

- (a) Members of the WA Police Service may request the cooperation of the Shire for the purpose of surveillance of WA Police Service operations.
- (b) Such requests shall be made in writing by the WA Police Service officer responsible for coordinating the operation.
- (c) The request shall detail the times and general purpose for which surveillance support is requested.
- (d) The CEO may decline to provide cooperation.
- (e) An Authorised Officer may withdraw cooperation at any time during the operation.

RECORD KEEPING:

- (a) The Shire shall record all telephone calls, requests for police assistance and recorded footage in a daily register kept for that purpose.
- (b) The daily register shall be kept in a secure location and shall not be altered or have pages removed at any time.

REVIEW:

(a) This policy shall be reviewed annually.

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