

SHIRE OF ASHBURTON

ORDINARY COUNCIL MEETING

AGENDA

ATTACHMENTS

**Council Chambers, Community Recreation
Centre**

TOM PRICE

18 May 2011



Business Case Proposal to Shire of Ashburton

Nameless Jarndunmunha Festival 2011

“Celebrating 40 Years”

Week starting 29th July through to 7th August 2011

Date: 12th April 2011

Executive Summary

Tom Price Nameless Jarndunmunha Festival is a Community event and is held every year around the first weekend of August. The committee is made up of volunteers and comprises of a President, Vice President, Minute Secretary, Treasurer and Sub Committees. We have a Certificate of Incorporation, a constitution and yearly audits are carried out at year end.

This year the festival is celebrating its 40th anniversary. The current committee are working towards increasing the size of the festival in 2011 to mark the anniversary by holding various events and workshops that make up the festival over a 10 day period.

The committee runs the festival like a business, with an over arching business plan where the community interests are best served and to make the festival the event of choice that everyone looks forward to attending.

We are not afraid to go outside the square and achieve the impossible in a short time frame. We manage with very few volunteers on the committee and the current members of the committee are dedicated and committed to making sure that the festival is successful and exceeds the previous year's expectations.

To be able to achieve our goals for this year's festival we need to be fully funded by grants, donations or sponsorships. The committee raises as much money as possible to

run the festival and if there is a shortfall in funding then we either down size an event or cancel some of the entertainment as it needs to at least break even.

We are committed to having the festival this year set a high standard for future ongoing festivals, and with the action plans that we are currently developing we would like to see this event picked up on a yearly basis by a part time Events Coordinator, helped out by committee members. This will ensure that it goes from strength to strength and continues to grow and best serve the needs of both the sponsors and the community at large.

In previous years the Shire of Ashburton has donated in kind and cash sponsorship, which has always ensured that the festival has been a successful event. The committee is once again looking to the Shire to support the festival, but this year we are seeking more assistance than in previous years which is outlined in this proposal.

Background

As in previous years the 2011 festival will be held over the weekend of the 5th – 7th August.

The ball is held one week before the festival commences, is attended by around 250 people and will be held at the local School Recreation Centre. The Festival itself is held on the town oval starting on the Friday night and this year the festival will run through to the Sunday afternoon.

The People's Exhibit is an art exhibition where the local schools provide art work produced by the students which often reflects the theme of the festival, plus other local artists and community groups who enter into various categories to exhibit their work which is judged and prizes and certificates awarded. This year there will also be a banner exhibition from the local schools. We are also holding a number of workshops this year to take place during the lead up and over the festival weekend.

The workshops that will be available are:

- Aboriginal painting
- Acrylic mediums painting
- Jewellery design
- Umbrella design and painting
- Hands on Circus Acts
- Off the Page scrapbooking
- Photography

On the Friday evening we open the events on the oval with a family night. This encompasses a talent contest to entertain the crowds early in the evening followed by a Fireworks display and then other entertainment until closing time at 10.30pm. There is no alcohol served on the Friday night.

The talent contest is held on the main stage on the Friday evening and Saturday morning. This is open to adults and children who perform for the public and are judged by a panel of three judges. On completion of the event the winners are awarded prizes in their category; this event is currently called "Tom Price's Got Talent".

On the Saturday morning a parade moves through the main streets of Tom Price arriving at the Oval. The floats are made up of community groups and schools and are traditionally dressed in the theme of the festival. The floats are judged on route to the oval

by a panel of three judges who decide on the winners and prizes awarded. In 2010 the parade comprised of 10 floats with each one decorated to a high standard.

During the festival weekend we have a Carnival and around 70 stalls. We have a variety of entertainers who perform over the festival weekend which encompass children, young adults and adult's requirements. It is our intention to have a mix of local entertainment along side with entertainers that we will be specifically bringing in for the event. At the 2010 festival the entertainers included Fairy Caroline, Barking Geckos, Bad Piper, Sterofile (Band), DJ Rev (DJ and MC) and a high wire and juggling artist.

Leading up to the festival programs are sent out to the local businesses and posters are displayed around the town to promote the festival. We also use face book, make public announcements on the local Gumala Radio station, advertise on GWN television and erect Banners along the main street to encourage an atmosphere of expectation in the lead up to the festival. At all times during this promotion our sponsors are recognised and acknowledged.

The target audience is the local town people of Tom Price and Paraburdoo who look forward to this event every year. This is also a time when visitors come to the area so numbers can be boosted but generally attendance varies from 3,000 to over 5,000 people at every festival.

The feedback that was received from the community for the 2010 festival was very positive. As we were a new committee and all new to Tom Price there were lessons to be learnt from the mistakes that we made going into the 2011 festival. We receive a tremendous amount of support from Rio Tinto and the Shire of Ashburton and without this the festival would struggle to survive.

The alcohol free night on the Friday was well received by most groups in the community especially the families. We will be continuing this into the 2011 festival.

The most significant issues we faced in planning the festival was mainly around the application for grant funding. We applied for and anticipated a grant of \$20,000 from our major grant sponsor, Lotterywest. Unfortunately this was cut back to \$5,000. This was a major setback for the festival as we were only advised of their decision in July, one month before the festival. We reassessed our requirements sought further sponsorship funding and cut back in areas where the overall quality of the festival would not be jeopardised. Other setbacks included only having 3 people on the committee for a number of months covering the workload and the preparation of the festival. However, at the time of the festival we had 7 core volunteers who worked extremely hard to make the event successful for the community.

The festival committee and the ball committee have previously functioned as two separate committees even though both events come under the Festival banner. This year the ball will come back under the management of the festival committee to ensure that the ball is promoted as part of the festival program and that the budgets for all of the events are managed under one directive.

Proposal

Moving forward the committee would like to see the following outcomes and measures in place for the 2011 and future festivals events:

Key Measures

Outcomes – Timeframes - KPIs

- Public attendance is up at the festival every year.

- Festival is the event of choice that everyone in the area looks forward to and wants to attend.
- Festival has been run professionally.
- Sponsorship and grant funding have increased on previous years.
- Sponsors are happy with the amount of advertising that they have received during the Festival, Ball and Peoples Exhibit and as a result will commit to future years.
- To have created a stable platform with policy and procedures in place for future committees to work from.

Performance of Event

- Attendee perceptions – overall satisfaction, entertainment, quality of food, venue, services and amenities available, service staff, value for money, etc.
- Intentions of different groups to return to event.
- Sponsor satisfaction.
- Sponsor awareness amongst attendees.
- Staff perceptions - any difficulties that may have occurred.
- Management organization – to budget and time schedules.

Media Coverage

- Television, newspapers, radio, programs (media communication plan).
- Good and bad publicity.
- Success of press advertisements in attracting people to the event.

Targets Achieved

- Achievement of the objectives for the event:
 - a) Increased attendance at the festival
 - b) Increased participation in festival activities i.e. talent quest, float parade, art exhibition, workshops
 - c) Budget estimates are met
 - d) Festival program proceeds according to management plan
 - e) Positive feedback is received from attendees
- Part time Events Coordinator for the day to day management of the festival.
- A festival website where the festival is promoted along with the ball and other events so that we can entice visitors to come to Tom Price during the period of the festival.
- A solid platform that the future committees can work from without having to reinvent new policies and procedures every year.
- A relationship with a company with expertise in grant applications to secure maximum potential funding for the festival expenses.

A registration of interest for an event coordinator to manage the 2011 festival has recently been sent out to a number of Perth-based companies. Tenders closed on the 8th April. We are currently actively seeking grant funding having submitted our application to Lotterywest. Letters will be sent out to all businesses in Tom Price and Paraburdoo requesting donations and sponsorship. We will be targeting sponsors from previous years and also seeking sponsorship from new businesses who we believe may be interested in contributing to this community event. The subcommittees have been formed and plans are well underway in most areas for the overall program of events.

Benefits and Justification

We would like to invite The Shire of Ashburton to be a Gold sponsor for the 2011 festival and beyond. With this sponsorship we are offering the following:

- Prominent Shire logo on every document sent out in regards to the festival.
- VIP table at the ball – number of tickets required to be confirmed.
- Acknowledgment in the program plus advertising and article, posters, signage, television and radio coverage, banners at all events and photo opportunities.

- A banner with the Shire logo along the main street of Tom Price 4 weeks prior to the festival.
- A stall at the festival
- Officiate at events/occasions where awards are to be presented over the weekend.

The committee sees this alliance with the Shire as beneficial to all parties, enhancing the current outstanding commitment of the Shire, by further contributing to the communities and the ongoing building of happy and healthy community relationships between all stakeholders.

Alternatives

If the committee is unable to attract the desired amount of sponsorship and grants funding that we require for the program of events for 2011, then we may need to do the following:

- Downsize the program of events to be in line with the amount of funding received
 - Cancel the Ball
 - Downsize or cancel the workshops
 - Downsize or cancel some of the entertainers
 - Bring the Peoples Exhibit back to the Pavilion which will mean less entry categories, less prizes, less exhibits
 - Cancel the Sunday festival day

The committee will review at 30th June the position of the funding and the program of events and make the necessary decisions to ensure that the festival will go ahead in accordance with the funding received or funding commitments received at that time.

Costing

Currently the draft budget for the Program of events including the Festival, Ball and Peoples Exhibit and workshops stands at \$289,219. This budget will increase or decrease over the next 2 months depending on the availability and confirmation of entertainers and sponsors.

If we are to meet the current projected forecasts as at today, the Committee will need to find a shortfall of \$115,619. We are envisaging that this would be met by sponsorship and Lotterywest and Healthways grants being approved. The draft budget assumption is based on some of last year's figures and securing extra funding from 2 major sponsors.

For the 2011 festival we are asking that a substantial amount of funding be allocated to the festival plus the in kind that is donated every year to the festival. The amount asked for this year is significant and we would ask that you take the time to consider our proposal request.

Amount requested in cash \$30,000 plus additional in kind donation as in previous years.

Refer to detailed budget in annexure.

Risks

We have a risk checklist which we use for the event which is reviewed and amended accordingly. We take out a comprehensive insurance policy to cover all the events and to also cover our volunteer workers.

See attached

Timing

We have a detailed management timeline. This details each and every committee member's duties and what is required of them. These are reviewed at the meetings prior to the events to ensure that all requirements are being met and problems are quickly addressed as they arise.

See attached timeline document

Appendix 1 – Budget

See attachment 3 draft budgets

Appendix 2 – Communications Plan

See attachment Committee responsibilities

Draft Budget for the 2011 Nameless Festival

Income

Expenses

Includes GST

Oval Bar	Saturday night bar sales	\$12,000	\$12,000		Event Coordinator	-\$15,000	-\$15,000
Stall Holders	Income from stalls	\$18,000	\$18,000		Letter Box Drops	-\$500	-\$500
	Drive In Fundraising	\$2,500	\$2,500		Advertising	-\$2,000	-\$2,000
	Committee Fundraising other	\$3,000	\$3,000		Programme	-\$1,500	-\$1,500
		\$0	\$0		Insurance	-\$4,500	-\$4,500
					2010 Year End Audit	-\$1,500	-\$1,500
Sponsorship	RIO Timo (TBC)	\$60,000	\$60,000		Liquor Purchase	-\$7,000	-\$7,000
	Shire of Ashburton (TBC)	\$30,000	\$30,000		Liquor License	-\$180	-\$180
	NRW (TBC)	\$0	\$0		Liquor Permit	-\$21	-\$21
	Westrac (TBC)	\$0	\$0		Security two nights	-\$5,000	-\$5,000
	Other Business (TBC)	\$0	\$0		Fireworks Friday night	-\$9,000	-\$9,000
		\$0	\$0		Marquees/ Committee Tents Hireage	-\$1,500	-\$1,500
		\$0	\$0		Miscellaneous Items	-\$800	-\$800
Grants		\$0	\$0		Welcome to Country	-\$500	-\$500
	Lottery West (have applied for \$20,000)	\$0	\$0		Street Banners/ other banners	-\$8,000	-\$8,000
		\$0	\$0		Tom Price Got Talent - Prizes	-\$1,800	-\$1,800
		\$0	\$0		Street Parade - Prizes	-\$2,800	-\$2,800
					Audit 2010 & 2011 accounts	-\$3,200	-\$3,200
		\$0	\$0				
Donations	Other Business	\$0	\$0		Oval Entertainment		
		\$0	\$0		Friday night band	-\$9,870	-\$9,870
		\$0	\$0		Band Saturday night Main Act (TBC)	-\$40,000	-\$40,000
		\$0	\$0		PA System/Operator/Lighting	-\$10,500	-\$10,500
		\$0	\$0		Stage Hire	-\$10,500	-\$10,500
					Airfares Entertainers	-\$12,000	-\$12,000
					Rental Cars	-\$1,500	-\$1,500
Funding	Events Coordinator	\$0	\$0		Lulu Lulu	-\$7,700	-\$7,700
					Doopa Dog	-\$5,626	-\$5,626
					Other Entertainment TBA	-\$10,000	-\$10,000
					MC Weekend	-\$1,500	-\$1,500
					Bouncy Castle/other	-\$5,500	-\$5,500
					Motor Cross	-\$11,550	-\$11,550
					Account outstanding from 2010	-\$4,500	-\$4,500
					Photos festival & Events	-\$1,500	-\$1,500
Total Income		\$125,500	\$125,500		Total Expenses	-\$197,047	-\$197,047
	Amount left in bank at end of Festival		-\$71,547				

Reference (see other tabs)	Committee member	Task	Month	In conjunction with
1.10	President	Dates : Assist the committee to set dates for this year's festival (will it be one-and-a-half days or two days?). Check to see that it does not clash with the timing of festivals in Karratha, Hedland and Newman.	February	
1.11	President	Theme : Assist the committee to set a theme for this Festival.	February	
5.02	Treasurer	Bank account : Arrange signatories of the new committee	February	
6.01	Talent Contest	Rules : Finalizing the rules of participation - to be endorsed by the main committee	February	
7.01	Ball	Subcommittee : Form a subcommittee and keep the main committee in the picture	February	
1.03	President	Committee responsibilities : Update and revise this schedule of Committee Responsibilities of each member.	March	
11.02	Events	Team : Form a small team or subcommittee who will develop ideas and share the work.	March	
13.04	Bands	Bookings : Suggest possible bands and all costs (for the committee to decide). Then confirm bookings with the bands.	March	
14.01	Fireworks	Quotes : Obtain quotes from fireworks providers	March	
23.01	Graphics	Logo : Update the logo (if necessary) and ensure that all committee members have suitable digitalized images which they can use.	March	
23.03	Graphics	Ball : Assist the Ball coordinator (if required) with ideas for posters, tickets and decorations.	March	
23.02	Graphics	Motif : Develop a graphics style which reflects the festival theme for the year - to be included on all the publicity which can easily be recognised by the public. Present this to the main committee for endorsement.	March	
5.03	President/Treasurer	Budget : Prepare an overall budget for committee approval. This will entail assisting other committee members (especially ball, oval events, band, and people's exhibit) to prepare expected income and expenditure.	March	
6.02	Talent Contest	Promotion : Publicity and encouraging participation by local community groups	March	
13.01	Bands	Budget : Prepare a budget for committee approval	March	
26.10	Program book	Rates : Finalize advertising rates	March	
27.01	Phone books	Rates : Finalize advertising rates	March	
29.05	EVERYONE	Time line : Prepare a schedule of your own tasks to guide yourself and subcommittee	March	
3.07	President	Shire sponsorship : Write to the Shire with a comprehensive list of the ways they could support the Festival.	April	
3.08	President	Rio Tinto : Write to Rio Tinto with a comprehensive list of the ways they could support the Festival.	April	
3.09	President	Marquee : Book the marquee.	April	
11.03	Events	Ideas : Propose imaginative ideas for the committee to consider and add to.	April	
11.04	Events	Budget : Propose a budget to the main committee	April	
24.01	Fund raising	Ideas : Develop ideas for raising funds - for the main committee to endorse. This could include can coolers, calendars, raffles, or sale of merchandise etc	April	
15.02	Stalls	Rules : Finalize the Stall Holders' Terms & Conditions – and fees for stalls. This needs to be approved by the committee.	April	
15.03	Stalls	Sideshows : Arrange for side shows	April	
6.04	Talent Contest	Prizes : Arrange prizes (in conjunction with Donations)	April	
7.02	Ball	Budget : Prepare a budget (to be approved by the main committee) – it should break even	April	
7.07	Ball	Scopes : Arrangements for bars, waitering and cleanup (in conjunction with Scopes coordinator)	April	
10.01	Exhibit	Subcommittee : Form a subcommittee and keep the main committee in the picture	April	
13.02	Bands	Ball : Liaise with the ball about the use of bands	April	
13.03	Bands	Ideas : Make extensive enquiries about the quality and availability of bands.	April	
14.02	Fireworks	Proposal : Suggest possible fireworks provider and all costs (for the committee to decide)	April	
14.04	Fireworks	Funding : Request sponsorship from Pilbara Iron (in conjunction with the General Secretary).	April	
14.05	Fireworks	Booking : Once the funding has been approved, confirm booking with fireworks provider.	April	
15.04	Stalls	Canvassing : Write (& phone) to prospective stall holders.	April	
20.01	Scopes	Suggest wording and values of scopes (for the committee to decide)	April	
20.02	Scopes	<input type="checkbox"/> Street parade	April	
20.03	Scopes	<input type="checkbox"/> Ball (waitering, bar & clean-up)	April	
20.04	Scopes	<input type="checkbox"/> Oval set-up & dismantling	April	
20.05	Scopes	<input type="checkbox"/> Oval rubbish	April	
20.06	Scopes	<input type="checkbox"/> Oval clean-up oval bar	April	
20.07	Scopes	<input type="checkbox"/> Oval bar	April	
20.08	Scopes	<input type="checkbox"/> Oval bar security	April	
20.09	Scopes	<input type="checkbox"/> Oval after hours security	April	
21.03	DONATIONS, grants & sponsorship	Canvassing : Write letters to prospective business for donations (about 300)	April	
21.04	DONATIONS, grants & sponsorship	Grants : Apply for grants - eg LotteryWest, Festival Australia (Dept of Communications Info Technology & Arts), or Regional Events Scheme (Tourism WA)	April	
21.05	DONATIONS, grants & sponsorship	Sponsorships : Arrange major sponsorships - eg Shire, Pilbara Iron, Qantas, Centurion, Savannahs etc	April	
26.11	Program book	Canvassing : Contact prospective advertisers	April	
27.02	Phone books	Canvassing : Contact prospective advertisers	April	

27.03	Phone books	Publicity : and encouraging private entries and commercial entries	April
29.06	President/Treasurer	Budget : Prepare a budget covering your own responsibilities	April
7.03	Secretary	Permit : Apply for a liquor permit (in conjunction with the Bars coordinator)	May
7.04	Ball	Prizes : Arrange prizes and sponsors (in conjunction with the Donations coordinator)	May
7.06	Ball	Performers : Book MC, band and/or DJ or floor shows (in conjunction with the Bands coordinator)	May
7.08	President	Photographer : Organize for stills and video	May
7.09	Publicity	Publicity : (in conjunction with Publicity Coordinator)	May
8.01	Parade	Rules : Finalize the rules of participation - for endorsement of the main committee	May
8.02	Parade	Schools : Liaise with the schools about the floats	May
8.05	Parade	Promotion : Encouraging broad participation (in conjunction with Publicity coordinator)	May
10.02	President/Treasurer	Budget : Propose a budget to the main committee	May
10.03	Exhibit	Rules : Decide on categories and rules of participation	May
10.04	Exhibit	Prizes : Organize donations for prizes (in conjunction with the Donations coordinator)	May
10.05	Exhibit	Schools : Liaise with the schools about competitions, entries and school exhibits	May
10.06	Exhibit	Promotion : Put out entry forms and publicize (in conjunction with Publicity coordinator)	May
11.05	Events	Marquee : Consider a marquee for some activities	May
11.06	Events	Prizes : Arrange prizes (in conjunction with the Donations coordinator) and certificates	May
13.05	Bands	Sound : Arrange sound equipment and other supporting equipment	May
13.06	Bands	Stage : Consider use of stage or back of a truck	May
14.06	Fireworks	Venue : Shire approval for use of Tjiluna oval (in conjunction with General Secretary)	May
14.07	Fireworks	Permit : From Shire, Police & FESA (in conjunction with General Secretary)	May
14.10	Fireworks	Approving road closure : From Shire & Police (in conjunction with the General Secretary)	May
15.05	Stalls	Local : Encourage local commercial and community exhibitors	May
17.01	Bars	Permits : Arrange liquor permits for the ball and oval bars (in conjunction with General Secretary & Ball subcommittee) - you will be the licensee	May
18.01	Hospitality	General : Make arrangements for visiting entertainers and services (crowd controllers, fireworks and marquee etc) to ensure that their stay is productive and pleasant.	May
18.02	Hospitality	Plane : Book airfares (group concessions) - in conjunction with the General Secretary	May
19.04	Equipment	Marquee : Arrange for hiring (in conjunction with General Secretary)	May
19.05	Equipment	Requesting Centurion : Arrange freight via Centurion - in conjunction with the General Secretary	May
20.10	Scopes	Canvassing : Publicity and encouraging community and sporting groups to take on the scopes	May
28.02	Committee tent	Committee T-shirts : Arrange for the committee members are easily identifiable at the festival so that the public can find them if they have a query.	May
3.10	President	T-Shirts : Arrange for printing committee T-shirts (about 20) – see Graphics coordinator for motifs	June
5.08	Treasurer	Prizes : Prepare a list of donors of prizes, winners and how the prizes are given (in conjunction with Donations coordinator, Exhibit, Quest, Parade and Events coordinator)	June
7.05	Ball	Hiring : Chairs & tables, cutlery & crockery etc	June
8.03	Parade	Permits : Permission to close the roads from the Shire and Police (in conjunction with General Secretary)	June
8.04	Parade	Roads : Organize for roads to be closed (signs and 'manning' points) - SES usually do this	June
8.07	Parade	Prize : Arrange prizes (in conjunction with Donations coordinator)	June
10.07	Exhibit	Judging : Arrange for judging and announcing winners (maybe a list of winners rather than individual presentations)	June
11.07	Events	Leaders : Organize activity leaders for the various events	June
11.08	Events	MC : Arrange an MC and town crier. Make sure that there is an effective PA system (in conjunction with the Bands coordinator)	June
12.01	Auction	Rules : Finalise rules of participation and procedures for processing bids and payments	June
12.02	Auction	Items : Obtain lists of possible items (memorabilia etc) for auction for consideration of the committee	June
12.04	Auction	Auctioneer : Arrange to get a lively auctioneer and support him/her in the role	June
12.05	Auction	Promotion : Create broad community interest by publicity in the weeks before Festival (in conjunction with the Publicity coordinator) and during the Festival	June
13.07	Bands	Scaffolding : Arrange the scaffolding on the stage (in conjunction with the Oval coordinator)	June
13.08	Bands	Running sheet : Prepare details of the stage program	June
14.12	Fireworks	Arranging road closure : Arrange with SES, Shire & Police (in conjunction with the General Secretary)	June
14.13	Fireworks	Confirming : Ensuring that all the details are in place with the fireworks provider.	June
15.06	Stalls	Variety : Actively seek out stalls which are unusual or high-interest. Avoid having too many stalls which are similar to each other	June
15.07	Stalls	Layout : Arrange the layout of the stalls (in conjunction with the Oval set-up coordinator)	June
16.01	Oval - general	General layout : Draw up the oval diagram (in conjunction with Stalls coordinator). Positioning of side shows, general location of stalls, and exact location of bar, cooler, freezer, licenced area, marquee, and murrell bins. This needs to be approved by the committee.	June

16.02	Oval - general	<u>Liaising</u> : Liaise with Shire and Utilities (Pilbara Iron) about regulations, safety, manpower and resources for the oval	June
16.03	Oval - general	<u>Equipment</u> : Check that the Equipment Coordinator has made arrangements to get equipment to the oval - murrel bins, Centurion cooler, PI freezer, junction boxes, marquee, band equipment etc.	June
17.02	Bars	<u>Crowd controllers</u> : Arrange for crowd controllers - in discussion with the police.	June
17.03	Bars	<u>Quotes</u> : Quotes for the supply of both bars (ball and oval)	June
17.04	Bars	<u>Sales</u> : Suggest a list of quantities and prices – for the ball and main committee to consider	June
18.03	Hospitality	<u>Cars</u> : Arrange hire cars from Budget and Thrifty - in conjunction with Donations Coordinator	June
18.03	Hospitality	<u>Bus</u> : Arrange bus travel between the Paraburdoo airport and Tom Price - in conjunction with Donations Coordinator.	June
18.05	Hospitality	<u>Meals</u> : Arrange vouchers from Windawarri smorgasbord and evening meals at Tom Price Hotel-Motel - in conjunction with Donations Coordinator.	June
18.06	Hospitality	<u>Schedule</u> : Prepare a list of who is coming with details of their plane bookings, travel from airport, accommodation & meals etc - in conjunction with the General Secretary.	June
19.06	Equipment	<u>Schedule</u> : Prepare a spreadsheet of all the movement of equipment - size and description of goods, where from, where to, and who will do it - in conjunction with the General Secretary.	June
19.07	Equipment	<u>Organising Centurion</u> : Make sure that all parties know how and when items are to be delivered to the Centurion depot in South Guildford, correctly labeled, and then to be delivered/collected in Tom Price	June
21.06	DONATIONS, grants & sponsorship	<u>Prizes</u> : Arrange donations as prizes (in conjunction with Exhibit, Parade, Merchandise etc)	June
22.01	Publicity	<u>Budget</u> : Prepare a budget for committee approval	June
23.05	Graphics	<u>Phone book</u> : Ideas for graphics (in conjunction with the Phone Book coordinator)	June
25.02	RISK MANAGER	<u>Insurance</u> : Arrange insurance	June
25.03	RISK MANAGER	<u>Computer program</u> : arrange a risk assessment exercise xxxxxxxxxxxx	June
26.12	Program book	<u>Motifs</u> : Use school children's designs – see Exhibit	June
27.04	Phone books	<u>Motifs</u> : Use school children's designs – see Exhibit	June
27.05	Phone books	<u>Layout</u> : Arrange the layout	June
1.12	President	<u>Program book</u> (or sheet) : Write a section for the program book - welcoming people, highlighting some aspects of this festival, commenting on how it was organised this year, and thanking contributors.	June/July
3.11	President	<u>Hospitality</u> : Ensure that all visiting entertainers and serices (crowd controllers, fireworks and marquee etc) have got, in writing, the details for their travel accommodation and meals (in conjunction with the Hospitality Coordinator).	July
3.12	President	<u>Equipment transport</u> : Ensure that all parties involved in supplying and moving equipment have, in writing, the details and how and when this should occur - in conjunction with the Equipment Coordinator.	July
5.09	Treasurer	<u>Talent Contest</u> : Check the correctness of the fundraising figures for the allocated week (keep confidential) and prepare information for announcements at the ball and oval.	July
6.05	Talent Contest	<u>Deciding winner</u> : Liaise with the Treasurer to collect the final fundraising figure (only the Treasurer to know)	July
8.06	Parade	<u>Escort</u> : Ask the police to escort the parade	July
11.09	Events	<u>Opening</u> : Organize 'Welcome to country' by aboriginal elder, speech by president, announcing winners (especially Quest)	July
11.10	Events	<u>Program</u> : Present the final program for the main committee to endorse and to be included in the program book and publicity	July
11.11	Events	<u>Equipment</u> : Arrange for any items - including tables, chairs and materials for activities (in conjunction with the Equipment coordinator)	July
12.03	Auction	<u>Lots</u> : Group the items for auction into 15 to 20 lots (in conjunction with the Donations coordinator)	July
13.12	Bands	<u>Noise</u> : Ensure that noise levels comply with local by-laws	July
14.14	Fireworks	<u>Transport & storage</u> : Ensure that fireworks are transported and stored ready for the event (in conjunction with Equipment Coordinator).	July
14.15	Fireworks	<u>Safety</u> : As per regulations, the fireworks provider should use safe transport (per Centurion) and storage (per Pilbara Iron) - in conjunction with the Equipment Coordinator.	July
16.04	Oval - general	<u>Shire</u> : Check arrangments for toilet cleaning during the Festival, keys for toilets and Clem Thompson pavilion, stop oval reticulation, operating the flood lights (turning off for the fireworks)	July
16.05	Oval - general	<u>Fork lift</u> : Arrange for the use of a fork lift (from Muzzy's or Hotel)	July
17.06	Bars	<u>Ice</u> : Make sure there is a good supply of ice for both bars	July
	Hospitality	<u>Confirmations</u> : Ensure that all visiting entertainers and services (crowd controllers, fireworks and marquee etc) have got, in writing, the details their travel accommodation and meals - in conjunction with the General Secretary.	July
19.08	Equipment	<u>Equipment from PI</u> : Check arrangements for all items to be delivered to the oval on time - Wed = equipment from our storage at the mine, murrel bins and freezer. Thurs = consumables and fire extinguishers. Fri = fireworks.	July
19.09	Equipment	<u>Cooler from Centurion</u> : Check arrangements for the moving of the Centurion freezer (via the hotel to pick up the drinks) on Friday	July
21.07	DONATIONS, grants & sponsorship	<u>Auction lots</u> : Sort donations into groups for auction (in conjunction with the Auction coordinator)	July
21.09	DONATIONS, grants & sponsorship	<u>Acknowledgement</u> : Ensure that supporters are appropriately acknowledged by thankyou letters, space in Program Book, announcements by MC, advertising placards etc. Also suitable feedback to main sponsors.	July
22.02	Publicity	<u>Radio</u> :	July
22.03	Publicity	<u>TV</u> :	July

22.07	Publicity	Street banners : Organizing them to be painted (in conjunction with the Graphics coordinator), put up and then taken down	July
23.06	Graphics	Program book : Ideas for graphics for program book - or program sheets or posters (in conjunction with the Program Book coordinator).	July
23.07	Graphics	Certificates : Prepare certificates (in conjunction with the Ball, Parade, Quest, Exhibit, Events & Donations)	July
23.08	Graphics	Street banners : Organizing them to be painted, put up and then taken down	July
24.02	Fund raising	Other fund raising : Liaise with other committee members who are also generating income - ie stalls, phone book, auction, bars and merchandise.	July
26.13	Program book	Layout : Arrange the layout and present to the committee for final approval	July
26.14	Program book	Printing : Arrange photocopying (about 400 books or 2000 flyers) – at least a week before the festival	July
27.06	Phone books	Printing : Arrange commercial printing (about 2000)	July
29.08	EVERYONE	Checklist : a list of tasks which must be completed at the last few days before the festival	July

1.13	President	Speech : Speech at opening of Festival (similar to welcome in program book)	Festival week
5.1	Treasurer	Floats : Arrange floats for ball bar, oval bar, exhibit and committee tent	Festival week
5.11	Treasurer	Payments during the Festival : Set up an 'office' in the Committee Tent to make payments for cash prizes etc (make sure there are plenty of cheques left in the cheque book)	Festival week
5.12	Treasurer	Security of cash : Ensure that all money is safe - in the tills at the Committee Tent, People's Exhibit, ball bar and oval bar. Arrange for an escort to a safe deposit (with a local business) overnight until the cash can be banked.	Festival week
5.13	Treasurer	Bar takings : On several times during the evening, collect takings from the oval bar. Arrange for an escort to a safe deposit (with a local business) overnight until the cash can be banked.	Festival week
5.14	Treasurer	Counting cash : Arrange for two people to do the counting on the day after the Festival.	Festival week
6.06		Ball ceremony : Make a highlight of the announcement of the winner (and other participants).	Festival week
6.07		Parade & oval : Arrange for the winner to be featured at the parade and on the oval stage.	Festival week
7.10	Ball	Decoration : Set up the hall	Festival week
8.08	Parade	Judging : Arrange for the judging and presentation of the prizes	Festival week
8.09	Parade	Marshalling : Direct the participants at the beginning and end of the parade	Festival week
8.10	Parade	Ceremony : Arrange for the announcement of the winners and thank all participants	Festival week
10.09	Exhibit	Display : Arranging the setting up of the display of works	Festival week
10.10	Exhibit	Roster : Roster people to staff the display on the Festival weekend and then clean up afterwards	Festival week
11.12	Events	Running sheets : Prepare detailed timing for the activities on the oval & stage	Festival week
11.13	Events	At the festival - MC : Keeping people informed by feeding the MC with information, scripts, announcements, acknowledging our sponsors etc	Festival week
11.14	Events	At the festival - Activity leaders : Keep the events moving	Festival week
12.06	Auction	Display : Arrange a display of auction items at the Committee Tent	Festival week
12.07	Auction	Runners : Organise the committee members to get the details from the successful bidders	Festival week
13.09	Bands	Hospitality : Look after band members and sound crew (in conjunction with Hospitality coordinator)	Festival week
13.10	Bands	Band set-up - Thursday morning : setting up the stage scaffolding	Festival week
13.11	Bands	Band set-up - Friday morning : setting up the sound and lighting systems.	Festival week
14.16	Fireworks	Event : Liaise with Fire Brigade about road closures and fire truck on standby.	Festival week
14.17	Fireworks	Event : Liaise with Bands coordinator about announcing the fireworks and band (can they play suitable music during the fireworks display?).	Festival week
15.08	Stalls	Control : Make sure stall holders don't come on to the oval too early (& must leave on time). Ensure each stall holder is set up properly in the correct location. Ensure that stall holders keep to the terms and conditions	Festival week
15.09	Stalls	Problem solving : Be the point of contact for resolving issues with stall holders. Refer to the President for particularly difficult issues.	Festival week
16.06	Oval - general	Stall layouts : In conjunction with the Stall coordinator, finalize the detailed layout for the stalls and location for each stall holder- based on total frontage and allowing for convex curves and enough space behind.	Festival week
16.07	Oval - general	Safety : Ensure that everything is set-up safely and maintained throughout the Festival – eg electrical and fire extinguishers	Festival week
16.08	Oval - general	Scopes : Direct the scopes for oval set-up & dismantling, oval rubbish, oval clean-up, oval after hours security (in conjunction with the Scopes coordinator)	Festival week
16.09	Oval - general	Rubbish : Arrange locations and pickup of murrell bins and wheeley bins	Festival week
16.10	Oval - general	Compliance : Arrange for electrical compliance certificate and scaffold integrity certificate.	Festival week

16.11	Oval - general	Communication : Mobile phone access - so people know how to contact the Oval coordinator at all times during the festival	Festival week	
16.12	Oval - general	Manpower : Make sure there is enough manpower from PI, scopes and committee - also a fork lift driver	Festival week	
16.13	Oval - general	Final check : Meet with PI and Shire to ensure that all arrangements are in place.	Festival week	
16.14	Oval - general	Authority : To be the person-in-charge of the oval set-up throughout the Festival (in conjunction with Stalls coordinator) – referring to the President as the final authority	Festival week	
16.14	Oval - general	Specific actions for setting up : See separate list	Festival week	
16.xx	Oval - specific	Friday night & all Saturday : Keep an eye on things and solve any problems as they arise. Speak to stall holders and others about their views of the arrangements. And ideas for next year.	Festival week	Oval coordinator
16.xx	Oval - specific	Electrical problems : Brett (ph 0448 877 920) is on standby over the weekend	Festival week	Oval coordinator
16.xx	Oval - specific	Plumbing problems : Shane King (ph 0419 047 247) is on standby over the weekend	Festival week	Oval coordinator
16.xx	Oval - specific	Shire infrastructure problems : Richard Coates (ph 0417 183 364) is on standby over the weekend	Festival week	Oval coordinator
16.xx	Oval - specific	Sunday : Supervise the dismantling, clean up and return of equipment.	Festival week	Oval coordinator
17.05	Bars	Supplies : Keep the beer flowing to ensure that the two bars do not run out of supplies - bars will need replenishing during the event	Festival week	
17.07	Bars	Theft : Ensure the security of the stock	Festival week	
17.08	Bars	Scopes : Direct the scopes for oval bar and bar security to ensure compliance	Festival week	
17.09	Bars	Stocktakes : Counting before and after the event	Festival week	
17.10	Bars	Authority : To be the person-in-charge of the bar and licenced area – referring to the President as the final authority	Festival week	
18.04	Hospitality	Beds : Arrange accommodation with Pilbara Iron annexe, Shire transit house, Tom Price Hotel-Motel, the caravan park or billets - in conjunction with the Donations Coordinator.	Festival week	
18.07	Hospitality	Welcome : Greet visitors. Make sure they are OK with all their arrangements for their accommodation (keys and room allocation), transport (hire car a or bus) and meals (including breakfast items) . Then throughout the Festival, check that their arrangements are still OK.	Festival week	
19.10	Equipment	Ball equipment : In conjunction with the Ball Coordinatator, arrange for equipment (eg tables, chairs, bain maries) to be conveyed to the hall on time, and then picked up after the ball.	Festival week	
19.11	Equipment	Committee equipment : Arrange for committee equipment (power boxes, committee tent etc) are conveyed from the lock up at the mine to the oval on time, and then suitably stored after the Festival	Festival week	
19.12	Equipment	Items at Centurion yard : Arrange transporting to the oval (marquee, band equipment etc)	Festival week	
20.11	Scopes	Directing : Liaise with the Ball, Oval set-up, Bars coordinator to ensure compliance with each scope.	Festival week	
21.10	DONATIONS, grants & sponsorship	Banners : Collect advertising placards from sponsors and take responsibility for returning them after the Festival	Festival week	
25.04	RISK MANAGER	Stalls : Sight copies of the insurance policy of each stall holders.	Festival week	
25.05	RISK MANAGER	Participating groups : Sight copies of the insurance policy of each participating group - including scopes and performers.	Festival week	
26.15	Program book	Sales : Arrange for the Program Book to be sold at the Festival (also in Coles or post office a week before)	Festival week	
28.01	Committee tent	General : Ensure that the committee is an effective hub for public information and the activities of committee members throughout the festival.	Festival week	
28.03	Committee tent	Committee tent roster : Arrange a roster so that a committee member is present at all times while the Festival is open	Festival week	
28.04	Committee tent	Committee hospitality : Arrange tea, coffee etc for committee members	Festival week	
28.05	Committee tent	Feedback : Arrange ways of the public, stall holders and entertainers to provide comments (suggestions, criticisms, compliments). And collate this for presentation to the committee ini the debriefing session.	Festival week	
29.09	EVERYONE	Next year : Gather the public's concerns and ideas (and make notes) for next year's committee – including reviewing this list of responsibilities	Festival week	
16.xx	Oval - specific	Watering : Shire will do the last watering of both ovals. And then turn off the retic system until next Monday	Festival Tues	Shire
16.xx	Oval - specific	Underground services : Shire to mark out the location of water pipes and electricity lines so that people can avoid them when driving star pickets	Festival Tues	Shire
16.xx	Oval - specific	Sewerage lines : Shire to clear pipes of both toilets.	Festival Tues	Shire (or Pilbara Iron ?)
16.xx	Oval - specific	Electrical - delivery : Te junction boxes and cables - from committee lockup at the mine - delivered by PI - FIRST THING IN THE MORNING	Festival Wed AM	Trevor Fawcett
16.xx	Oval - specific	Electrical - setup : Tagging the cables and connecting them to the junction boxes - by PI (Jeff Thomas 9143 3011).	Festival Wed AM	Pilbara Iron
16.xx	Oval - specific	Lattice : Delivery of lattice panels - from committee lockup at the mine - delivered by PI (to the pavillion)	Festival Wed AM	Trevor Fawcett
16.xx	Oval - specific	Side shows : Allow side shows to set up - up to about 50 metres from the goal posts - make sure they do not spread out too far.	Festival Wed AM	Oval coordinator
16.xx	Oval - specific	Marking bar area : Mark out the licenced area, bar, freezer, cooler, marquee and stage	Festival Wed AM	Oval coordinator
16.xx	Oval - specific	Murrels & freezer : Direct the positioning of the 3 murrell bins and freezer - delivered by PI (Neil Watts 9143 3380).	Festival Wed PM	Pilbara Iron

16.xx	Oval - specific	Marking stalls line : Mark out the line for the fronts of the stalls (after the side shows have finalized their location). The stalls database will give the total length of frontage allowed - it is about 400 metres. Allow 8m wide alleyways. (Borrow a measuring wheel and marking machine from the Shire).	Festival Wed PM	Oval coordinator & Alana Pyke
16.xx	Oval - specific	Scaffolding : Check that stage scaffolding is going up OK (in conjunction with the Bands Coordinator).	Festival Wed PM	Oval coordinator
16.xx	Oval - specific	Wheely bins : 15 bins will be delivered by the Shire.	Festival Thurs	Shire
16.xx	Oval - specific	Generators : Will be delivered by PI.	Festival Thurs	Trevor Fawcett
16.xx	Oval - specific	Frames : Move the Nameless stall frames from the drive-in (need a truck).	Festival Thurs	Trevor Fawcett
16.xx	Oval - specific	Fireworks : This will be set up on Tjuna oval by Cardiles Fireworks	Festival Thurs	Todd Lewis
16.xx	Oval - specific	Stalls frontages : Make sure you leave enough space behind each stall (mostly 6m, but some are 3m and a few are 10m or 15m). Allow for extra space for stalls on corners and convex curves. THIS MUST BE DONE FIRST THING IN THE MORNING	Festival Thurs AM	Oval coordinator & Alana Pyke
16.xx	Oval - specific	Marquee delivery : Delivery of the marquee - from Centurion	Festival Thurs AM	Trevor Fawcett
16.xx	Oval - specific	Marquee erecting : By Reece supervisor and CDEP crew.	Festival Thurs AM	Reece & CDEP
16.xx	Oval - specific	Committee gear : Delivery of committee tent, star pickets, bunting etc - from committee lockup at the mine - delivered by PI.	Festival Thurs AM	Trevor Fawcett
16.xx	Oval - specific	Consumables : Delivery of items requested from PI such items as cable ties, electrical plug tops (male & female, 10 amp & 15 amp), black and yellow hazard tape, black insulation tape, gloves, caps for star pickets, bunting, old conveyor belts (to go over cables) - delivered by PI.	Festival Thurs AM	Trevor Fawcett
16.xx	Oval - specific	Fire extinguishers : 10 extinguishers will be delivered by PI - Cameron Raudino ph 9143 3269.	Festival Thurs AM	Trevor Fawcett
16.xx	Oval - specific	Electrical : Final positioning of the orange junction boxes.	Festival Thurs AM	Oval coordinator
16.xx	Oval - specific	Stall holders : At lunch time, allow the stall holders on to the ground - direct them to their allocated positions. MAKE SURE THE STALL COORDINATOR IS IN CONTROL OF THIS FROM THE BEGINNING	Festival Thurs PM	Alana Pyke
16.xx	Oval - specific	Grove Crane : To be located in the corner of the car park on the corner of Willow and Stadium Rds - delivered by PI.	Festival Fri	Pilbara Iron
16.xx	Oval - specific	Band equipment : Delivery of J Babies gear from Centurion yard	Festival Fri AM	Trevor Fawcett
16.xx	Oval - specific	Band set up : This will be set up by the J Babies' production technician	Festival Fri AM	J Babies
16.xx	Oval - specific	Beer tent : Direct the positioning of the beer tent and bunting fence for licenced area (erected by the bar scope crew) - in conjunction with the Bars Coordinator.	Festival Fri AM	Oval scope
16.xx	Oval - specific	Cooler : Direct the positioning of the Centurion cooler.	Festival Fri AM	Centurion
16.xx	Oval - specific	Frames : Arrange the erection of the Nameless stall frames by the oval setup scope crew.	Festival Fri AM	Oval scope
16.xx	Oval - specific	Committee tent : Arrange the erection of the Nameless committee tent by the oval setup scope crew.	Festival Fri AM	Oval scope
16.xx	Oval - specific	Cables : Dig in the cables where they cross pathways (or cover with conveyor belts if you can get some more - but don't use the existing belts which are for the sound system cables from the consol to the stage).	Festival Fri AM	Oval scope
1.14	President	Report : President's report at AGM (similar to welcome in program book)	September	
1.15	President	AGM : Arrange the AGM (to be held before 15th November) and form the committee for next year.	September	
5.15	Treasurer	Auditing : Arrange for the completion of auditing in time for the AGM	September	
20.12	Scopes	Payment : After the Festival, advise the committee whether the group had done the work satisfactorily and recommend whether the full value of the scope should be paid to the group – at first meeting after the festival	September	
16.50	Oval - general	Debriefing : Obtain feedback from PI, Shire, stall holders, side shows and committee members and others about their views of the arrangements. Note any lessons for next year.	September	
1.01	President	Leadership : To lead the team	Throughout	
1.04	President	Overview : Supporting each committee member in their duties	Throughout	
1.05	President	Time lines : Tick off the completed tasks on this schedule of Committee Responsibilities to check that everything is progressing within the time lines.	Throughout	
1.06	President	Gaps : Identify any gaps in the organisation of the Festival by raising matters at the meeting, or initiating urgent actions (in conjunction with the General Secretary).	Throughout	
1.07	President	Official : Represent the committee to other organisations and the public.	Throughout	
1.08	President	Documents : Signing documents on behalf of committee	Throughout	
1.09	President	Compliance : Ensuring that the committee is operating within the constitution and meeting requirements of the shire, police etc.	Throughout	
2.01	Vice president	Backup : Support the President in all the president's duties	Throughout	
3.01	General Secretary	Gaps : Identify any gaps in the organisation of the Festival by raising matters at the meeting, or initiating urgent actions (in conjunction with the President)	Throughout	
3.02	General Secretary	Letters : Write letters. Some coordinators do their own letters, but the General Secretary should keep copies of all correspondence in and out	Throughout	
3.03	General Secretary	Tracking : Follow through all inwards & outwards correspondence to ensure that actions are completed.	Throughout	
3.05	General Secretary	Records : Maintain all official records of the association – file documents of all activities of the committee & sub-committees (including emails, samples of posters and application forms etc) - and pass on to next year's committee	Throughout	
3.06	General Secretary	Contacts : Circulate up-to-date contact lists (emails & phones) of all committee members	Throughout	
5.01	Treasurer	Records : Maintain comprehensive financial records according to standard bookkeeping precedures.	Throughout	
5.04	Treasurer	Payments : Pay accounts approved by the committee	Throughout	
5.05	Treasurer	Banking : Receive and bank all money	Throughout	

5.07	Treasurer	Sales : Collect takings for sales of merchandise (phone books etc) from TP post office, Para newsagency, Tourist Bureau, and Pebble Mouse etc (in conjunction with the Fund Raiser).	Throughout
6.03	Talent Contest	Support : Liaise with the 3 entrants and their sponsoring community groups	Throughout
10.08	Exhibit	Other : Organize pre-festival projects – eg workshops and competitions during the year, including school competitions for designing motifs (in conjunction with Phone Book etc)	Throughout
11.01	Events	Events : Organizing a variety of activities – entertainment and participation of adults and children – including roving entertainers, performances, competitions, sports, music, drama, craft activities, fashion parade, humor etc Creating an atmosphere where there are a lot of interesting things happening	Throughout
15.01	Stalls	Database : Maintain a data base of who has been approached and what sort of stall they want.	Throughout
19.01	Equipment	General : Oversee the equipment - care during the year, getting it to the oval, and stored away after.	Throughout
19.02	Equipment	Cooperation : Work closely with Oval Setup Coordinator.	Throughout
19.03	Equipment	Hiring out : During the year, equipment can be hired out to other organizations (with the approval of the committee)	Throughout
21.01	DONATIONS, grants & sponsorship	Coordination : Collaborate with other committee members to ensure that prize donors and sponsors are not approached repeatedly – in conjunction with Ball, Exhibit, Parade, Auction, Oval Events etc	Throughout
21.02	DONATIONS, grants & sponsorship	Database : Maintain a data base of who has been approached and their response	Throughout
21.08	DONATIONS, grants & sponsorship	Security : Ensure that all items are safely stored	Throughout
22.04	Publicity	Radio , Television, Media releases, Banners	Throughout
22.05	Publicity	Posters : Around town and workplaces (in conjunction with the Graphics coordinator)	Throughout
22.06	Publicity	Intranet : Emails on major employers' networks	Throughout
23.04	Graphics	Posters : In conjunction with the Publicity coordinator	Throughout
24.03	Fund raising	Sales : Arrange for selling all the merchandise and phone books - including publicity, displaying merchandise, and collecting takings from the outlets.	Throughout
25.01	RISK MANAGER	Pessimist : Consider whatever can be wrong and suggest ways of reducing these risks	Throughout
27.07	Phone books	Sales : Follow through sales at Festival and throughout the year (via Coles or Post Office etc)	Throughout
29.01	EVERYONE	General : Get on with your job, take initiatives, enjoy being part of a team which is organizing a great event	Throughout
29.02	EVERYONE	Linkages : Be aware of how your role connects with the roles of other committee members – work as a member of a team. Remember that others are willing to give you a hand	Throughout
29.03	EVERYONE	Communication : Keep the committee informed of your activities – at meetings and via email	Throughout
29.04	EVERYONE	Approvals : Discuss issues and ideas with the committee and ensure that you are acting with the committee's endorsement	Throughout
29.07	EVERYONE	Expenditure : Do not commit to any expenditure without committee approval	Throughout
4.03	Shire	Venue : Book the venue and set up the meeting room (including getting the key before-hand).	Each meeting
4.04	Minute Secretary	Minutes : Minutes of all meetings (or organise someone else to do the minutes if you are unable to attend).	Each meeting
4.05	Minute Secretary	Distributing : Email the minutes to everyone within one week.	Each meeting
4.06	Minute Secretary	To do list (business arising) : Email lists of tasks which have been decided at the meeting.	Each meeting
4.01	Minute Secretary	Posters : Arrange notices and publicity for meetings.	Each meeting
4.02	Minute Secretary	Aqendas : Email an agenda (and reminder about meeting time and place) one week before the meeting.	Each meeting
4.03	Minute Secretary	Venue : Book the venue and set up the meeting room (including getting the key before-hand).	Each meeting
4.04	Shire	Minutes : Minutes of all meetings (or organise someone else to do the minutes if you are unable to attend).	Each meeting
4.05	Minute Secretary	Distributing : Email the minutes to everyone within one week.	Each meeting
4.06	Minute Secretary	To do list (business arising) : Email lists of tasks which have been decided at the meeting.	Each meeting
5.06	Treasurer	Reports : Prepare monthly financial reports, including information about whether the budget is being adhered to. Advise the committee of any concerns.	Each meeting

Event Risk Assessment Checklists

Event Management/Approval		
Issue	Action By	Complete
Detailed Event Management Plan issued (see below)	Event Organizers	<input type="checkbox"/> Yes <input type="checkbox"/> No
Check for conflicting events which may impact on the event or the location	Event Organizers	<input type="checkbox"/> Yes <input type="checkbox"/> No
Ensure event activities comply with relevant Municipal By-Law(s)	Event Organizers/ Municipality	<input type="checkbox"/> Yes <input type="checkbox"/> No
Special Conditions regarding activities on a road applied (Municipal by-laws)	Event Organizers/ Municipality	<input type="checkbox"/> Yes <input type="checkbox"/> No
Road closure procedures followed where necessary (Municipal by-laws)	Event Organizers/ Municipality	<input type="checkbox"/> Yes <input type="checkbox"/> No
Where structures are to be erected on roads ensure requirements of Municipal by-laws are met	Event Organizers/ Municipality	<input type="checkbox"/> Yes <input type="checkbox"/> No
Where a Municipal Event Permit is required ensure all activities are adequately detailed in the Event Permit	Event Organizers/ Municipality	<input type="checkbox"/> Yes <input type="checkbox"/> No
Check that event activities and structures etc. comply with all relevant legislation and regulations	Event Organizers	<input type="checkbox"/> Yes <input type="checkbox"/> No
Ensure all amusement rides are registered with authorities, check serial numbers.	Event Organizers	<input type="checkbox"/> Yes <input type="checkbox"/> No
Ensure any public consultation policies are complied with (where applicable)	Event Organizers/ Municipality	<input type="checkbox"/> Yes <input type="checkbox"/> No
Cancellation-of-event procedures in place	Event Organizers	<input type="checkbox"/> Yes <input type="checkbox"/> No
Proof of appropriate insurances provided by contractors to event (e.g. amusement ride operators, infrastructure suppliers, stallholders). Make sure name of insured and names of contractor match.	Event Organizers	<input type="checkbox"/> Yes <input type="checkbox"/> No
All organizations or groups involved have an established legal status	Event Organizers	<input type="checkbox"/> Yes <input type="checkbox"/> No
Emergency Services contacted, notified of proposal to hold event and preliminary arrangements made if required to provide attendance or assistance	Event Organizers	<input type="checkbox"/> Yes <input type="checkbox"/> No

Event Management Plan	
Detailed Event Management Plan includes all organizations involved in the event	<input type="checkbox"/> Yes <input type="checkbox"/> No
Key roles and responsibilities clearly stated	<input type="checkbox"/> Yes <input type="checkbox"/> No
Event Risk Assessment carried out	<input type="checkbox"/> Yes <input type="checkbox"/> No
Identify who is in control of event and deputy(ies)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bump-In Plan (Set-up of event during which Event Organizer has control of site)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bump-Out Plan (Post event until Event Organizer hands control back to Municipality/site is normal)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Identify who is in control of incidents	<input type="checkbox"/> Yes <input type="checkbox"/> No
Event Safety Officer – monitoring and review responsibilities established throughout the event	<input type="checkbox"/> Yes <input type="checkbox"/> No
Communication arrangements and protocols	<input type="checkbox"/> Yes <input type="checkbox"/> No
Incident Procedures	<input type="checkbox"/> Yes <input type="checkbox"/> No
Emergency Procedures	<input type="checkbox"/> Yes <input type="checkbox"/> No
Coordination between organizations established	<input type="checkbox"/> Yes <input type="checkbox"/> No
Procedures and arrangement for distributing Notices	<input type="checkbox"/> Yes <input type="checkbox"/> No
Emergency Services liaison established	<input type="checkbox"/> Yes <input type="checkbox"/> No
Structural Inspections/Occupational Health & Safety	<input type="checkbox"/> Yes <input type="checkbox"/> No
Asset Registers maintained	<input type="checkbox"/> Yes <input type="checkbox"/> No
Safety training needs satisfied	<input type="checkbox"/> Yes <input type="checkbox"/> No
Liaison with public and other organizations established	<input type="checkbox"/> Yes <input type="checkbox"/> No
Licensing	<input type="checkbox"/> Yes <input type="checkbox"/> No
Record of all amusement ride operators, infrastructure suppliers, stallholders held	<input type="checkbox"/> Yes <input type="checkbox"/> No

In Event Risk Management Checklist	
Risk assessment applied to all activities during the event	<input type="checkbox"/> Yes <input type="checkbox"/> No
All identified risks have been examined	<input type="checkbox"/> Yes <input type="checkbox"/> No
Arrangements for managing risk have been identified	<input type="checkbox"/> Yes <input type="checkbox"/> No
Consultation on overlapping areas of risk has occurred	<input type="checkbox"/> Yes <input type="checkbox"/> No
Event Safety reviews organized during the event as needed	<input type="checkbox"/> Yes <input type="checkbox"/> No
Post event de-brief organized	<input type="checkbox"/> Yes <input type="checkbox"/> No



SHIRE OF ASHBURTON

PRELIMINARY MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

TABLE OF CONTENTS

	Page
Statement of Financial Activity	2
Notes to and Forming Part of the Statement	
1 Significant Accounting Policies	3 to 8
2 Statement of Objective	9
3 Acquisition of Assets	10 to 13
4 Disposal of Assets	14
5 Information on Borrowings	15 to 16
6 Reserves	17 to 20
7 Net Current Assets	21
8 Rating Information	22
9 Trust Funds	23
10 Operating Statement	24
11 Balance Sheet	25
12 Financial Ratios	26
13 Major Variance Report	27

SHIRE OF ASHBURTON

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

	NOTE	March 2011 Actual \$	March 2011 Y-T-D Budget \$	2010/11 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
Operating							
Revenues/Sources							
	1,2						
Governance		81,752	64,005	146,550	17,747	27.73%	
General Purpose Funding		3,292,557	2,930,397	3,896,950	362,160	12.36%	▲
Law, Order, Public Safety		112,923	111,662	124,010	1,261	1.13%	
Health		134,597	127,351	161,500	7,246	5.69%	
Education and Welfare		41,906	225,869	284,500	(183,963)	(81.45%)	▼
Housing		21,553	50,369	72,730	(28,816)	(57.21%)	▼
Community Amenities		2,210,993	3,357,982	3,628,869	(1,146,989)	(34.16%)	▼
Recreation and Culture		649,256	2,658,182	2,742,100	(2,008,926)	(75.58%)	▼
Transport		1,019,739	1,066,844	1,823,630	(47,105)	(4.42%)	
Economic Services		669,574	1,674,295	2,246,325	(1,004,721)	(60.01%)	▼
Other Property and Services		2,537,396	2,890,959	3,853,232	(353,563)	(12.23%)	▼
		<u>10,772,246</u>	<u>15,157,915</u>	<u>18,980,396</u>	<u>(4,385,669)</u>	<u>(28.93%)</u>	
(Expenses)/(Applications)							
	1,2						
Governance		(1,940,258)	(2,169,780)	(2,902,502)	229,522	10.58%	▼
General Purpose Funding		(224,354)	(278,068)	(364,853)	53,714	19.32%	▼
Law, Order, Public Safety		(545,732)	(556,347)	(720,032)	10,615	1.91%	
Health		(270,311)	(329,577)	(437,591)	59,266	17.98%	▼
Education and Welfare		(333,235)	(401,041)	(530,277)	67,806	16.91%	▼
Housing		(356,347)	(368,935)	(604,232)	12,588	3.41%	
Community Amenities		(2,427,567)	(2,116,957)	(2,717,990)	(310,610)	(14.67%)	▲
Recreation & Culture		(3,491,763)	(3,684,209)	(4,856,801)	192,446	5.22%	
Transport		(5,385,644)	(3,149,060)	(4,143,272)	(2,236,584)	(71.02%)	▲
Economic Services		(880,614)	(879,715)	(1,181,507)	(899)	(0.10%)	
Other Property and Services		(2,954,305)	(3,280,951)	(3,492,047)	326,646	9.96%	
		<u>(18,810,130)</u>	<u>(17,214,640)</u>	<u>(21,951,104)</u>	<u>(1,595,490)</u>	<u>9.27%</u>	
Adjustments for Non-Cash							
(Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	4	1,636	0	0	1,636	0.00%	
Movement in Accrued Interest		(12,275)	0	0	(12,275)	0.00%	
Movement in Accrued Salaries and Wages		(204,797)	0	0	(204,797)	0.00%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%	
Movement in Employee Benefit Provisions		0	0	0	0	0.00%	
Adjustment for Rounding		1	0	0	1	0.00%	
Depreciation on Assets	2(a)	4,685,826	2,339,915	3,123,002	2,345,911	(100.26%)	▲
Capital Revenue and (Expenditure)							
Purchase Land Held for Resale	3	(322,897)	(4,998,997)	(4,999,000)	4,676,100	93.54%	▼
Purchase Land and Buildings	3	(5,109,226)	(12,321,747)	(15,014,385)	7,212,521	58.53%	▼
Purchase Plant and Equipment	3	(270,415)	(1,637,000)	(1,945,650)	1,366,585	83.48%	▼
Purchase Furniture and Equipment	3	(313,104)	(753,907)	(779,000)	440,803	58.47%	▼
Purchase Infrastructure Assets - Roads	3	(2,731,816)	(3,003,746)	(4,397,557)	271,930	9.05%	
Purchase Infrastructure Assets - Footpaths	3	(489,157)	(245,360)	(452,280)	(243,797)	(99.36%)	▲
Purchase Infrastructure Assets - Drainage	3	(87,689)	(93,730)	(193,730)	6,041	6.45%	
Purchase Infrastructure Assets - Parks & Ovals	3	(24,029)	(121,992)	(174,000)	97,963	80.30%	▼
Purchase Infrastructure Assets - Other	3	(3,694,790)	(8,086,804)	(13,218,611)	4,392,014	54.31%	▼
Proceeds from Disposal of Assets	4	168,012	8,311,100	9,436,100	(8,143,088)	(97.98%)	▼
Repayment of Debentures	5	(102,546)	(90,351)	(248,110)	(12,195)	(13.50%)	
Proceeds from New Debentures	5	0	2,500,000	2,737,000	(2,500,000)	(100.00%)	▼
Advances to Community Groups		0	0	0	0	0.00%	
Self-Supporting Loan Principal Income	5	0	0	0	0	0.00%	
Transfers to Restricted Assets (Reserves)	6	(533,553)	(243,747)	(337,000)	(289,806)	(118.90%)	▲
Transfers from Restricted Asset (Reserves)	6	7,602,836	10,961,230	18,781,320	(3,358,394)	(30.64%)	▼
ADD Net Current Assets July 1 B/Fwd	7	2,692,217	2,205,609	2,205,609	486,608	(22.06%)	
LESS Net Current Assets Year to Date	7	<u>1,761,730</u>	<u>1,049,492</u>	<u>0</u>	<u>712,238</u>	<u>(67.87%)</u>	
Amount Raised from Rates	8	<u>(8,545,380)</u>	<u>(8,385,744)</u>	<u>(8,447,000)</u>	<u>(159,636)</u>	<u>1.90%</u>	

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations



Greater than 20,000 and greater than 10%

Below Budget Expectations



Less than 20,000 and less than 10%

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

The financial report is a general purpose financial report which has been prepared in accordance with applicable Australian Accounting Standards and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The report has also been prepared on the accrual basis under the convention of historical cost accounting.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Superannuation

The Shire of Ashburton contributes to the Local Government Superannuation Scheme and the Occupational Superannuation Fund. Both funds are defined contribution schemes.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent a cash refund or a reduction in the future payments is available.

(g) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(i) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(j) Fixed Assets

Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed includes the cost of all materials, direct labour and variable and fixed overheads.

Revaluation

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on a basis to reflect the already consumed or expired future economic benefits.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ significantly from that determined using fair value at reporting date.

Land Under Roads

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst this treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	<i>Straight Line</i>	2-3%	30 to 50 Years
Furniture & Fittings	<i>Straight Line</i>	10-25%	4 to 10 Years
Computer Equipment	<i>Straight Line</i>	33.33%	3 Years
Office Equipment	<i>Straight Line</i>	20%	5 Years
Plant & Equipment	<i>Straight Line</i>	6-20%	5 to 15 Years
Motor Vehicles	<i>Straight Line</i>	10%	10 Years
Infrastructure - Other	<i>Straight Line</i>	2.5%	40 Years
Water Supply Piping & Drainage systems	<i>Straight Line</i>	1.3%	75 Years
Sewerage Piping	<i>Straight Line</i>	1%	100 Years
Footpaths	<i>Straight Line</i>	2.5%	40 Years
<i>Gravel Roads</i>			
Clearing and earthworks	<i>N/A</i>	Not Depreciated	
Construction/Road Base	<i>Straight Line</i>	2%	50 Years
Gravel Sheet	<i>Straight Line</i>	8.3%	12 Years
<i>Formed roads (Unsealed)</i>			
Clearing and earthworks	<i>N/A</i>	Not Depreciated	
Construction /Road Base	<i>Straight Line</i>	2%	50 Years
<i>Sealed Roads & Streets</i>			
Clearing and earthworks	<i>N/A</i>	Not Depreciated	
Construction/Road Base	<i>Straight Line</i>	2%	50 Years
Major re-surfacing Bituminous Seals	<i>Straight Line</i>	5%	20 Years
Asphalt Surfaces	<i>Straight Line</i>	8.3%	12 Years

(l) Investments and Other Financial Assets

Classification

Council classifies its investments in the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

(i) Financial assets at fair value through profit and loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the balance sheet date which are classified as non-current assets. Loans and

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Investments and Other Financial Assets (Continued)

Classification (Continued)

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity. If Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than 12 months from the reporting date, which are classified as current assets.

(iv) Available-for-sale financial assets

Available-for-sale financial assets, comprising principally marketable equity securities, are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the balance sheet date. Investments are designated as available-for-sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term.

Recognition and derecognition

Regular purchases and sales of financial assets are recognised on trade-date – the date on which Council commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the income statement. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the income statement as gains and losses from investment securities.

Subsequent measurement

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains or losses arising from changes in the fair value of the financial assets at fair value through profit or loss category are presented in the income statement within other income or other expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the income statement as part of revenue from continuing operations when Council's right to receive payments is established. Changes in the fair value of other monetary and non-monetary securities classified as available-for-sale are recognised in equity.

Impairment

Council assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered as an indicator that the securities are impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss- measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit or loss – is removed from equity and recognised in the income statement. Impairment losses recognised in the income statement on equity instruments classified as available-for-sale are not reversed through the income statement.

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Estimation of Fair Value

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

(n) Impairment

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting the budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2010.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

(o) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) **Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(q) **Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(r) **Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations

(s) **Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Shire of Asburton Vision Statement

"A Dynamic and Caring Community Embracing Growth, Prosperity, Opportunity And Sustainability"

Shire of Asburton Mission Statement

"Working Together Enhancing Lifestyle and Economic Vitality"

Council operations as disclosed in this budget encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.

GENERAL PURPOSE FUNDING

Rates, general purpose grants and interest on investments

LAW, ORDER, PUBLIC SAFETY

Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Food control, maintenance & contribution to health services & facilities, aboriginal health.

EDUCATION AND WELFARE

Maintenance of pre-school facilities & donations to schools. Maintenance of Senior Citizens Homes, Day Care Centre, assistance to welfare groups. Aged & Disabled services, Home and Community Care and Respite Care programs.

HOUSING

Maintenance of staff and rental housing.

COMMUNITY AMENITIES

Rubbish collection services, maintenance of refuse sites, control & co-ordination of cemeteries, administration of town planning schemes & other community/environmental services. Heritage issues relating to old Onslow.

RECREATION AND CULTURE

Maintenance of halls, sporting facilities, parks & associated facilities & provision of library services in Tom Price, Onslow, Pannawonica & Paraburdoo.

TRANSPORT

Construction and maintenance of roads, drainage, footpaths, parking facilities, traffic & street signs. Operation of Onslow airport.

ECONOMIC SERVICES

Noxious weeds & vermin control, tourism & area promotion including management of tourist bureau, building control.

OTHER PROPERTY & SERVICES

Public works overheads, plant operating costs & other unclassified works.

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

3. ACQUISITION OF ASSETS	2010/11 Budget \$	March 2011 Actual \$
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance		
<u>Administration General - Tom Price & Paraburdoo</u>		
Furniture & Fittings	55,000	0.00
Office Equipment	7,000	4,138.18
Disabled Door - Paraburdoo Office	0	0.00
Office Renovations - Tom Price	0	0.00
<u>Finance & Onslow Administration</u>		
Furniture & Fittings	7,500	9,198.48
Furniture & Fittings	2,500	533.36
Telecommunications Equipment	2,000	2,740.00
CAP - Bldg Prog/Admin Onslow	87,000	53,744.67
Disabled Doors - Onslow Office	0	0.00
New Air Conditioners in 2 Offices & Reception	0	0.00
<u>Human Resources & Information Technology</u>		
Computer Equipment	600,000	254,301.44
Law, Order & Public Safety		
<u>Fire Brigades</u>		
Equipment	0	0.00
<u>SES</u>		
Carport at SES Buildings	0	23,409.09
<u>Animal Control Eastern Sector</u>		
Upgrade Dog Pound	13,000	16,418.42
<u>Animal Control Western Sector</u>		
Upgrade Onslow Dog Pound	0	0.00
<u>Other Law, Order & Public Safety</u>		
Upgrade Onslow Dog Pound	30,000	0.00
Health		
<u>Health Inspection & Administration</u>		
Furniture & Fittings	2,000	0.00
Housing		
<u>Staff Housing</u>		
Staff Housing Upgrade/Construction	2,909,040	177,558.04
Senior Citizen Building Renovations	6,000	0.00
Carinya Units Building Upgrade	72,000	31,767.73

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

3. ACQUISITION OF ASSETS	2010/11 Budget \$	March 2011 Actual \$
The following assets have been acquired during the period under review:		
<u>By Program (Continued)</u>		
Community Amenities		
<u>Sanitation General Refuse</u>		
Works Prog/Sanitation	621,850	26,794.37
<u>Urban Stormwater Drainage</u>		
Onslow Drainage (R4R)	181,500	87,689.10
Ashton Ave Drainage	12,230	0.00
<u>Town Planning/Regional Development</u>		
Onslow Townscape Development/Plan	160,000	37,859.94
Tom Price Town Centre Revitalisation	7,334,900	1,436,863.07
Paraburdoo Town Centre Redevelopment	1,137,111	126,721.25
<u>Other Community Amenities</u>		
Onslow Cemetery Upgrade	65,000	19,018.86
Municipal Heritage Inventory	10,000	0.00
Onslow Toilets	0	11,706.82
Golf Club Project - Tom Price	0	0.00
Bldg Prog/Other Community Amenities	0	0.00
Recreation and Culture		
<u>Public Halls, Civic Centres</u>		
Furniture & Fittings	10,000	4,224.14
CAP - Bldg Prog/Public Halls	355,200	43,893.15
<u>Swimming Areas - Tom Price</u>		
Pool Redevelopment	200,000	145,963.04
Aluminium Seats/Tables, etc.	12,000	0.00
Desks, Chairs, Filing Cabinet.	2,500	0.00
Computer and Printer.	2,500	0.00
<u>Foreshore Areas Onslow</u>		
Works Program/Foreshore Onslow	290,200	124,715.19
Plant & Equipment	0	0.00
<u>Swimming Areas - Paraburdoo</u>		
Pool Shade Sails and Fencing	5,000	0.00
Paraburdoo Pool Furniture & Equipment	6,000	0.00
CAP - Bldg Prog/Swimming Areas Paraburdoo	162,000	179,525.29
<u>Other Recreation & Culture</u>		
Meeka Train Park Paraburdoo	0	0.00
Upgrade of Parks Lighting - Onslow	0	0.00
Security CCTV Project - Onslow	0	0.00
R4R Playground - Pannawonica	70,000	22,876.00
Infrastructure Parks	70,000	1,119.37
Infrastructure - Other	25,000	31,074.69
Sporting Precinct Upgrade - Onslow	3,245,000	1,847,181.95
RSL Memorial Park	34,000	33.65
Peter Sutherland Oval and Area "W" Oval Bores	108,000	7,670.35
CAP - Bldg Prog/Other Rec - Paraburdoo	15,000	450.00
CAP - Bldg Prog/Other Rec - Tom Price	5,512,300	170,720.39
CAP - Bldg Prog/Other Rec - Onslow	4,500,000	4,163,913.52
Eliptical Trainer Onslow Gymnasium	0	0.00
Equipment	0	0.00
<u>Libraries - Tom Price</u>		
Photocopier	0	0.00
New Front Door Tom Price Library	0	0.00
Carpet and Painting	0	573.56
<u>Libraries - Paraburdoo</u>		
Carpet	0	400.00
<u>Libraries - Pannawonica</u>		
Furniture & Fittings	13,000	10,814.00
<u>Other Culture</u>		
Christmas Decorations	4,000	3,624.55
Onslow Museum/Toilets	0	338.74

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

3. ACQUISITION OF ASSETS	2010/11 Budget \$	March 2011 Actual \$
The following assets have been acquired during the period under review:		
<u>By Program (Continued)</u>		
Transport		
<u>Construction Streets, Roads, Bridges, Depots</u>		
Works Program/Road Construction	4,172,557	2,713,217.87
Road Construction - Street Lighting	225,000	18,597.93
Works Program/Footpath Construction	452,280	489,156.84
Works Program/Drainage Construction	0	0.00
Depot Furniture	0	0.00
<u>Maintenence Streets, Roads, Bridges, Depots</u>		
Depot Capital Building	162,845	42,213.44
<u>Road Plant Purchases</u>		
Plant	1,452,650	58,056.00
Motor Vehicles	475,000	212,358.90
<u>Onslow Airport</u>		
Onslow Airport Upgrade	0	2,730.00
Economic Services		
<u>Tourism & Area Promotion - Eastern Sector</u>		
Installation of Entry Signs and Signage Parks & Reserves	217,550	30,196.88
<u>Tourism & Area Promotion - Onslow</u>		
Onslow Sun Chalets	0	0.00
Bldg Prog/Tourism Onslow	90,000	37,621.64
<u>Building Control</u>		
Furniture For Additional Staff	0	0.00
Computer Equipment For Additional Staff	0	0.00
Office Equipment For Additional Staff	28,000	27,154.17
Other Property & Services		
<u>Public Works Overheads</u>		
Furniture & Fittings	12,000	0.00
<u>Onslow Residential Development</u>		
Building Construction	930,000	9,346.77
<u>Tom Price Residential Land Development (Land Held For Resale)</u>		
Land Purchase	0	1,593.03
Subdivision Survey & Plan	14,000	12,932.00
Design & Planning	30,000	121,442.43
Services Installation	4,300,000	82,805.81
<u>Tom Price Industrial Land Development (Land Held For Resale)</u>		
Subdivision, Survey & Plans - Industrial Land	5,000	54,555.90
Design & Planning	25,000	3,230.00
Services Installation	625,000	46,084.82
Land Purchase	0	252.79
	<u>41,174,213</u>	<u>13,043,121.62</u>

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

3. ACQUISITION OF ASSETS (Continued)	2010/11 Budget \$	March 2011 Actual \$
The following assets have been acquired during the period under review:		
<u>By Class</u>		
Land Held for Resale - Current	4,999,000	322,896.78
Land Held for Resale - Non Current	0	0.00
Land and Buildings	15,014,385	5,109,225.57
Plant and Equipment	1,945,650	270,414.90
Furniture and Equipment	779,000	313,103.77
Infrastructure Assets - Roads	4,397,557	2,731,815.80
Infrastructure Assets - Footpaths	452,280	489,156.84
Infrastructure Assets - Drainage	193,730	87,689.10
Infrastructure Assets - Parks & Ovals	174,000	24,029.02
Infrastructure Assets - Other	13,218,611	3,694,789.84
	<u>41,174,213</u>	<u>13,043,121.62</u>

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	2010/11 Budget \$	March 2011 Actual \$	2010/11 Budget \$	March 2011 Actual \$	2010/11 Budget \$	March 2011 Actual \$
Other Law, Order & Public Safety						
Sale of SES Building	30,100	0.00	30,100	0.00	0	0.00
Transport						
PUT 11 Hilux 4x4 Xtracab	10,000	0.00	10,000	0.00	0	0.00
PUT 16 Hilux 4x4 Twincab	5,000	0.00	5,000	0.00	0	0.00
PUT 20 Hilux 4x4 Twincab	10,000	0.00	10,000	0.00	0	0.00
PUT 31 Hilux TD TC 4x4	30,000	0.00	30,000	0.00	0	0.00
PSW18 Prado V6 GXL	35,000	34,564.63	35,000	28,181.82	0	(6,382.81)
PSW19 Prado V6 GXL	35,000	0.00	35,000	0.00	0	0.00
PSW27 Prado Kakadu	75,000	68,080.92	75,000	68,690.55	0	609.63
PSW17 Toyota Avensis	23,000	21,301.81	23,000	20,127.05	0	(1,174.76)
PUT29 Hilux SR5	32,000	31,175.55	32,000	25,069.55	0	(6,106.00)
PSW14 Corolla Wagon	13,000	14,525.05	13,000	10,978.64	0	(3,546.41)
PUT18 Hilux Twin Cab	10,000	0.00	10,000	0.00	0	0.00
PUT03 Hilux Ute 1998	2,000	0.00	2,000	0.00	0	0.00
PUT04 Hilux Ute 1998	2,000	0.00	2,000	0.00	0	0.00
PUT06 Hilux Ute 1998	2,000	0.00	2,000	0.00	0	0.00
PTR 10 Toyota Dyna split deck	15,000	0.00	15,000	0.00	0	0.00
PTR 11 Mitsu Canter Split Deck	15,000	0.00	15,000	0.00	0	0.00
PMG01 772 grader 14 ft blade	75,000	0.00	75,000	0.00	0	0.00
PTR03 Mitsu FK 457 Tipper	18,000	0.00	18,000	14,964.59	0	14,964.59
PTR05 Mitsu Canter	5,000	0.00	5,000	0.00	0	0.00
PTR06 Mitsu Canter	5,000	0.00	5,000	0.00	0	0.00
PRM04 Kubota Mower	2,000	0.00	2,000	0.00	0	0.00
PRM07 Kubota Mower	2,000	0.00	2,000	0.00	0	0.00
PLD06 Traxcavator 1980	25,000	0.00	25,000	0.00	0	0.00
PAC01 Ropa Accom Van 1995	15,000	0.00	15,000	0.00	0	0.00
PAC02 Ropa Accom Van 1995	15,000	0.00	15,000	0.00	0	0.00
PAC03 Ropa Ablution Van 1995	15,000	0.00	15,000	0.00	0	0.00
PBC01 Lovegrove Chipper	2,500	0.00	2,500	0.00	0	0.00
PBC02 Lovegrove Chipper	2,500	0.00	2,500	0.00	0	0.00
Various	10,000	0.00	10,000	0.00	0	0.00
Other Property & Services						
Lot 308 Boonderoo Rd, Tom Price	1,750,000	0.00	1,750,000	0.00	0	0.00
Lot 500 Pilkena St/Yaruga St, Tom Price	7,150,000	0.00	7,150,000	0.00	0	0.00
	9,436,100	169,647.96	9,436,100	168,012.20	0	(1,635.76)

By Class of Asset	Written Down Value		Sale Proceeds		Profit(Loss)	
	2010/11 Budget \$	March 2011 Actual \$	2010/11 Budget \$	March 2011 Actual \$	2010/11 Budget \$	March 2011 Actual \$
Buildings						
Sale of SES Building	30,100	0.00	30,100	0.00	0	0.00
Land Held For Resale						
Lot 308 Boonderoo Rd, Tom Price	1,750,000	0.00	1,750,000	0.00	0	0.00
Lot 500 Pilkena St/Yaruga St, Tom Price	7,150,000	0.00	7,150,000	0.00	0	0.00
Vehicles						
PUT 11 Hilux 4x4 Xtracab	10,000	0.00	10,000	0.00	0	0.00
PUT 16 Hilux 4x4 Twincab	5,000	0.00	5,000	0.00	0	0.00
PUT 20 Hilux 4x4 Twincab	10,000	0.00	10,000	0.00	0	0.00
PUT 31 Hilux TD TC 4x4	30,000	0.00	30,000	0.00	0	0.00
PSW18 Prado V6 GXL	35,000	34,564.63	35,000	28,181.82	0	(6,382.81)
PSW19 Prado V6 GXL	35,000	0.00	35,000	0.00	0	0.00
PSW27 Prado Kakadu	75,000	68,080.92	75,000	68,690.55	0	609.63
PSW17 Toyota Avensis	23,000	21,301.81	23,000	20,127.05	0	(1,174.76)
PUT29 Hilux SR5	32,000	31,175.55	32,000	25,069.55	0	(6,106.00)
PSW14 Corolla Wagon	13,000	14,525.05	13,000	10,978.64	0	(3,546.41)
PUT18 Hilux Twin Cab	10,000	0.00	10,000	0.00	0	0.00
PUT03 Hilux Ute 1998	2,000	0.00	2,000	0.00	0	0.00
PUT04 Hilux Ute 1998	2,000	0.00	2,000	0.00	0	0.00
PUT06 Hilux Ute 1998	2,000	0.00	2,000	0.00	0	0.00
Plant & Equipment						
PTR 10 Toyota Dyna split deck	15,000	0.00	15,000	0.00	0	0.00
PTR 11 Mitsu Canter Split Deck	15,000	0.00	15,000	0.00	0	0.00
PMG01 772 grader 14 ft blade	75,000	0.00	75,000	0.00	0	0.00
PTR03 Mitsu FK 457 Tipper	18,000	0.00	18,000	14,964.59	0	14,964.59
PTR05 Mitsu Canter	5,000	0.00	5,000	0.00	0	0.00
PTR06 Mitsu Canter	5,000	0.00	5,000	0.00	0	0.00
PRM04 Kubota Mower	2,000	0.00	2,000	0.00	0	0.00
PRM07 Kubota Mower	2,000	0.00	2,000	0.00	0	0.00
PLD06 Traxcavator 1980	25,000	0.00	25,000	0.00	0	0.00
PAC01 Ropa Accom Van 1995	15,000	0.00	15,000	0.00	0	0.00
PAC02 Ropa Accom Van 1995	15,000	0.00	15,000	0.00	0	0.00
PAC03 Ropa Ablution Van 1995	15,000	0.00	15,000	0.00	0	0.00
PBC01 Lovegrove Chipper	2,500	0.00	2,500	0.00	0	0.00
PBC02 Lovegrove Chipper	2,500	0.00	2,500	0.00	0	0.00
Various	10,000	0.00	10,000	0.00	0	0.00
	9,436,100	169,647.96	9,436,100	168,012.20	0	(1,635.76)

Summary

	2010/11 Budget \$	March 2011 Actual \$
Profit on Asset Disposals	0	15,574.22
Loss on Asset Disposals	0	(17,209.98)
	0	(1,635.76)

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-10	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2010/11 Budget \$	2010/11 Actual \$	2010/11 Budget \$	2010/11 Actual \$	2010/11 Budget \$	2010/11 Actual \$	2010/11 Budget \$	2010/11 Actual \$
Law, Order & Public Safety	140,100			31,950	31,949	108,150	108,151	8,030	3,867
Loan 112 Colocation Facility									
Housing	765,196			41,510	20,469	723,294	744,727	41,905	18,101
Loan 117 Staff Housing Plan	0	237,000	0	4,950	0	232,050	0	7,520	0
Loan 120 Onslow Residential Development	0	2,500,000	0	94,000	0	2,406,000	0	73,250	0
Loan 121 New Staff Housing									
Recreation & Culture	311,628			25,395	25,393	286,232	286,235	17,775	15,060
Loan 118 Recreation Centre Tom Price									
Transport	349,198			40,340	19,829	308,674	329,369	23,375	10,058
Loan 116 Onslow Aerodrome	265,822			9,965	4,906	255,765	260,916	16,755	8,499
Loan 119 Onslow Aerodrome Upgrade									
	1,831,944	2,737,000	0	248,110	102,546	4,320,165	1,729,398	188,610	55,585

All loan repayments are financed by general purpose income.

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2010/11

Particulars/Purpose	Amount Borrowed		Institution	Term (Years)	Total Interest & Charges \$	Interest Rate %	Amount Used		Balance Unspent \$
	Budget \$	Actual \$					Budget \$	Actual \$	
Loan 120 Onslow Residential Development	237,000	0	Unknown	15	Unknown	Unknown	237,000	0	NIL
Loan 121 New Staff Housing	2,500,000	0	Unknown	10	Unknown	Unknown	2,500,000	0	NIL

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

	2010/11 Budget \$	March 2011 Actual \$
6. RESERVES		
Cash Backed Reserves		
(a) Employee Entitlement Reserve		
Opening Balance	141,121	141,121
Amount Set Aside / Transfer to Reserve	2,098	5,184
Amount Used / Transfer from Reserve	0	0
	143,219	146,305
(b) Plant Replacement Reserve		
Opening Balance	82,292	82,292
Amount Set Aside / Transfer to Reserve	13,223	3,023
Amount Used / Transfer from Reserve	(80,000)	0
	15,515	85,315
(c) Infrastructure Reserve		
Opening Balance	190,323	190,323
Amount Set Aside / Transfer to Reserve	2,829	6,991
Amount Used / Transfer from Reserve	0	0
	193,152	197,314
(d) Housing Reserve		
Opening Balance	529,450	329,451
Amount Set Aside / Transfer to Reserve	7,870	12,101
Amount Used / Transfer from Reserve	(498,520)	0
	38,800	341,552
(e) Onslow Community Infrastructure Reserve		
Opening Balance	32,284	32,283
Amount Set Aside / Transfer to Reserve	480	1,186
Amount Used / Transfer from Reserve	0	0
	32,764	33,469
(f) Onslow Emergency Evacuation Building Reserve		
Opening Balance	225,345	225,345
Amount Set Aside / Transfer to Reserve	3,349	8,278
Amount Used / Transfer from Reserve	0	0
	228,694	233,623
(g) Property Development Reserve		
Opening Balance	427,626	427,626
Amount Set Aside / Transfer to Reserve	6,356	15,708
Amount Used / Transfer from Reserve	(400,000)	0
	33,982	443,334
(h) Town Centre Redevelopment Reserve		
Opening Balance	41,331	41,331
Amount Set Aside / Transfer to Reserve	614	1,518
Amount Used / Transfer from Reserve	0	0
	41,945	42,849
(i) Onslow Aerodrome Reserve		
Opening Balance	12,184	12,185
Amount Set Aside / Transfer to Reserve	181	447
Amount Used / Transfer from Reserve	0	0
	12,365	12,632

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

	2010/11 Budget \$	March 2011 Actual \$
6. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
(j) Onslow Residential Development Reserve		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>0</u>	<u>0</u>
(k) Unspent Grants & Contributions Reserve		
Opening Balance	20,309,969	20,124,611
Amount Set Aside / Transfer to Reserve	300,000	479,117
Amount Used / Transfer from Reserve	(17,802,800)	(7,602,836)
	<u>2,807,169</u>	<u>13,000,892</u>
Total Cash Backed Reserves	<u><u>3,547,605</u></u>	<u><u>14,537,285</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

	2010/11 Budget \$	March 2011 Actual \$
6. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Employee Entitlement Reserve	2,098	5,184
Plant Replacement Reserve	13,223	3,023
Infrastructure Reserve	2,829	6,991
Housing Reserve	7,870	12,101
Onslow Community Infrastructure Reserve	480	1,186
Onslow Emergency Evacuation Building Reserve	3,349	8,278
Property Development Reserve	6,356	15,708
Town Centre Redevelopment Reserve	614	1,518
Onslow Aerodrome Reserve	181	447
Onslow Residential Development Reserve	0	0
Unspent Grants & Contributions Reserve	300,000	479,117
	<u>337,000</u>	<u>533,553</u>
Transfers from Reserves		
Employee Entitlement Reserve	0	0
Plant Replacement Reserve	(80,000)	0
Infrastructure Reserve	0	0
Housing Reserve	(498,520)	0
Onslow Community Infrastructure Reserve	0	0
Onslow Emergency Evacuation Building Reserve	0	0
Property Development Reserve	(400,000)	0
Town Centre Redevelopment Reserve	0	0
Onslow Aerodrome Reserve	0	0
Onslow Residential Development Reserve	0	0
Unspent Grants & Contributions Reserve	(17,802,800)	(7,602,836)
	<u>(18,781,320)</u>	<u>(7,602,836)</u>
Total Transfer to/(from) Reserves	<u>(18,444,320)</u>	<u>(7,069,283)</u>

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

6. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Employee Benefits Reserve

- To contribute towards funding the Council's liability for payments of employee benefits owing to staff and taken either as leave or paid upon termination of their employment.

Plant Replacement Reserve

- To provide an optimum level of cash reserves for funding the Council heavy machinery replacement program on a five year rolling basis.

Infrastructure Reserve

- To provide funds for provision and maintenance of new and existing infrastructure assets throughout the Shire.

Housing Reserve

- To provide funds to assist the Council to maintain and improve Council housing stock in accordance with the Housing Asset Management Plan.

Onslow Community Infrastructure Reserve

- To provide funds for the development of community facilities in Onslow.

Onslow Emergency Evacuation Building Reserve

- To provide for the construction and fitting out of an emergency evacuation facility for the joint use by the emergency services in Onslow.

Property Development Reserve

- To provide funds to assist the Council in purchasing, developing and selling property to stimulate economic development.

Town Centre Redevelopment Reserve

- To provide funds to develop and implement a plan to redevelop the Tom Price town centre.

Onslow Aerodrome Reserve

- To provide funds for the upgrading and modifications to the Onslow aerodrome.

Onslow Residential Development Reserve

- To be used for the development of staff housing in Onslow.

Unspent Grants and Contributions Reserve

- To preserve unspent Grant and ongoing Capital Works Funds

The Leave, Plant and Computer Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

	2009/10 B/Fwd Per 2010/11 Budget \$	2009/10 B/Fwd Per Financial Report \$	March 2011 Actual \$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	3,557,188	3,192,214	1,567,974
Cash - Restricted Unspent Grants	0	819,498	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	21,991,925	21,606,567	14,537,285
Rates - Current	131,502	144,634	229,978
Sundry Debtors	3,782,411	4,433,510	1,470,403
Accrued Income	0	10,091	0
Payments in Advance	0	16,389	0
GST Receivable	571,025	643,775	243,102
Provision For Doubtful Debts	(127,373)	(95,815)	(95,815)
Inventories	68,621	137,648	137,648
	<u>29,975,299</u>	<u>30,908,511</u>	<u>18,090,575</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(4,939,375)	(5,331,688)	(1,615,568)
Accrued Expenditure	(36,218)	(283,915)	0
PAYG Payable	(117,688)	(119,350)	(124,302)
Payroll Creditors	0	0	0
Withholding Tax Payable	(970)	0	0
GST Payable	(759,252)	(823,098)	(23,908)
Other Payables	(38,392)	(51,676)	(27,782)
Restricted Funds	0	0	0
	<u>(5,891,895)</u>	<u>(6,609,727)</u>	<u>(1,791,560)</u>
NET CURRENT ASSET POSITION	24,083,404	24,298,784	16,299,015
Less: Cash - Reserves - Restricted	(21,991,925)	(21,606,567)	(14,537,285)
Less: Cash - Unspent Grants - Restricted	0	0	0
Adjustment for Trust Transactions Within Muni	114,130	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>2,205,609</u>	<u>2,692,217</u>	<u>1,761,730</u>

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2010/11 Rate Revenue \$	2010/11 Interim Rates \$	2010/11 Back Rates \$	2010/11 Total Revenue \$	2010/11 Budget \$
General Rate								
GRV - Residential	0.081558	2,316	33,448,606	2,728,000	256,101	31,672	3,015,773	2,726,726
GRV - Residential Development	0.081558	4	58,260	4,752	0	0	4,752	4,752
GRV - Commercial Civic	0.081558	98	8,281,710	675,440	0	0	675,440	675,440
GRV - Tourism	0.081558	3	345,300	28,162	0	0	28,162	28,162
GRV - Community	0.081558	10	143,300	11,687	0	0	11,687	12,968
GRV - Industrial	0.081558	40	512,964	41,836	0	0	41,836	41,836
GRV - Industrial Development	0.081558	1	12,400	1,011	0	0	1,011	1,011
UV - Rural/Pastoral	0.024530	32	7,260,192	178,092	(853)	0	177,239	178,093
UV - Rural/Commerical	0.262030	7	54,425	14,261	0	0	14,261	14,261
UV - Rural/Industrial	0.262030	31	5,864,991	1,536,804	6,271	(3)	1,543,072	1,536,804
UV - Mining Leases	0.262030	458	10,200,151	2,672,745	57,080	10,925	2,740,750	2,928,294
UV - Tourism	0.126076	3	300,000	37,823	2,572	1,214	41,609	37,823
Sub-Totals		3,003	66,482,299	7,930,613	321,171	43,808	8,295,592	8,186,170
Minimum Rates	Minimum \$							
GRV - Residential	530	109	390,522	57,770	0	0	57,770	62,540
GRV - Commercial Civic	530	25	76,624	13,250	0	0	13,250	12,190
GRV - Community	530	5	9,750	2,650	0	0	2,650	4,240
GRV - Industrial	530	29	69,730	15,370	0	0	15,370	15,370
UV - Rural/Pastoral	530	7	53,327	3,710	0	0	3,710	3,710
UV - Rural/Commerical	530	5	3,477	2,650	0	0	2,650	2,650
UV - Rural/Industrial	530	27	7,021	14,310	0	0	14,310	14,310
UV - Mining Lease	530	294	246,548	155,820	0	0	155,820	155,820
Sub-Totals		501	856,999	265,530	0	0	265,530	270,830
Specified Area Rates							0	0
							8,561,122	8,457,000
Discounts							0	0
Rates Written Off							(4,230)	(10,000)
Movement in Excess Rates							(11,512)	0
Totals							8,545,380	8,447,000

All land except exempt land in the Shire of Ashburton is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2010/11 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-10 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Public Open Space	0	225,500	0	225,500
Cleaning and Key Deposits	17,450	11,120	(16,490)	12,080
Other Trust Monies	35,711	29,621	(84,123)	(18,791)
Bonds & Guarantees	35,808	11,150	(3,200)	43,758
Nomination Deposit	80	80	0	160
Unclaimed Monies	12,952	762	0	13,714
BCITF Levy	551,703	310,826	(377,254)	485,275
BRB Levy	1,888	(982)	0	906
Consignment Stock	2,494	17,081	(18,093)	1,482
Tour Sales	49,412	129,910	(171,502)	7,820
Fundraising Aqua Run	700	0	0	700
	<u>708,198</u>	<u>735,068</u>	<u>(670,662)</u>	<u>772,604</u>

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

10. OPERATING STATEMENT

	March 2011 Actual \$	2010/11 Budget \$	2009/10 Actual \$
OPERATING REVENUES			
Governance	81,752	146,550	462,819
General Purpose Funding	11,837,937	12,343,950	14,897,023
Law, Order, Public Safety	112,923	124,010	110,741
Health	134,597	161,500	90,745
Education and Welfare	41,906	284,500	67,402
Housing	21,553	72,730	32,715
Community Amenities	2,210,993	3,628,869	2,116,907
Recreation and Culture	649,256	2,742,100	7,397,543
Transport	1,019,739	1,823,630	6,806,373
Economic Services	669,574	2,246,325	1,424,976
Other Property and Services	<u>2,537,396</u>	<u>3,853,232</u>	<u>3,697,654</u>
TOTAL OPERATING REVENUE	<u>19,317,626</u>	<u>27,427,396</u>	<u>37,104,898</u>
 OPERATING EXPENSES			
Governance	1,940,258	2,902,502	2,123,618
General Purpose Funding	224,354	364,853	257,926
Law, Order, Public Safety	545,732	720,032	635,155
Health	270,311	437,591	378,967
Education and Welfare	333,235	530,277	335,361
Housing	356,347	604,232	240,365
Community Amenities	2,427,567	2,717,990	2,412,959
Recreation & Culture	3,491,763	4,856,801	3,836,669
Transport	5,385,644	4,143,272	8,715,187
Economic Services	880,614	1,181,507	941,898
Other Property and Services	<u>2,954,305</u>	<u>3,492,047</u>	<u>1,766,924</u>
TOTAL OPERATING EXPENSE	<u>18,810,130</u>	<u>21,951,104</u>	<u>21,645,029</u>
 CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	 <u>507,496</u>	 <u>5,476,292</u>	 <u>15,459,869</u>

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

11. BALANCE SHEET

	March 2011 Actual \$	2009/10 Actual \$
CURRENT ASSETS		
Cash Assets	16,105,259	25,618,279
Receivables	1,847,669	5,152,584
Inventories	1,037,238	714,341
TOTAL CURRENT ASSETS	<u>18,990,166</u>	<u>31,485,204</u>
NON-CURRENT ASSETS		
Receivables	0	0
Inventories	0	0
Property, Plant and Equipment	32,416,639	28,620,820
Infrastructure	83,544,539	79,475,607
TOTAL NON-CURRENT ASSETS	<u>115,961,178</u>	<u>108,096,427</u>
TOTAL ASSETS	<u>134,951,344</u>	<u>139,581,631</u>
CURRENT LIABILITIES		
Payables	1,791,560	6,826,799
Interest-bearing Liabilities	46,610	149,156
Provisions	626,275	626,275
TOTAL CURRENT LIABILITIES	<u>2,464,445</u>	<u>7,602,230</u>
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	1,682,788	1,682,788
Provisions	117,604	117,604
TOTAL NON-CURRENT LIABILITIES	<u>1,800,392</u>	<u>1,800,392</u>
TOTAL LIABILITIES	<u>4,264,837</u>	<u>9,402,622</u>
NET ASSETS	<u>130,686,507</u>	<u>130,179,009</u>
EQUITY		
Retained Surplus	115,707,860	108,131,080
Reserves - Cash Backed	14,537,285	21,606,567
Reserves - Asset Revaluation	441,362	441,362
TOTAL EQUITY	<u>130,686,507</u>	<u>130,179,009</u>

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011

12. FINANCIAL RATIOS

	2011 YTD	2010	2009	2008
Current Ratio	1.921	1.214	0.872	1.032

The above ratio is calculated as follows:

Current Ratio	$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$
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SHIRE OF ASHBURTON
FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011
Report on Significant variances Greater than 10% and \$20,000

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

The Materiality variances adopted by Council are:

Actual Variance to YTD Budget up to 5%:

Don't Report

Actual Variance exceeding 10% of YTD Budget

Use Management Discretion

Actual Variance exceeding 10% of YTD Budget and a value greater than \$20,000:

Must Report

REPORTABLE OPERATING REVENUE VARIATIONS

General Purpose Funding - Variance above budget expectations.

Interest earned on reserves significantly greater than budgeted.

Education & Welfare - Variance below budget expectations.

Actual Grant Income and Contributions relating to the running of Youth Services (Western Sector) not as high as budgeted for same period.

Housing - Variance below budget expectations.

Income for Aged Care Residential Development Design & Plan is not expected to be received this year.

Community Amenities - Variance below budget expectations.

Disposal Site Fees Onslow lower than budgeted for due to various projects that have not yet been started.

Disposal Site Fees Paraburdoo higher than budgeted year to date due to refurbishment of housing and disposal of asbestos.

Disposal Site Fees Tom Price higher than budgeted year to date due to refurbishment of housing and disposal of asbestos.

Recreation and Culture - Variance below budget expectations

Pannawonica Playground grant income not received and now being funded from Council and Rio.

Multi Purpose Centre/Sporting Precinct Projects income not received against budget YTD

Economic Services - Variance below budget expectations.

Building Fees receipts not as high as anticipated.

Other Property & Services - Variance below budget expectations

Private Works currently behind budget projection year to date expectation is to meet forecasted budget by year end.

REPORTABLE OPERATING EXPENSE VARIATIONS

Governance - Variance below budget expectations.

Staff Housing Western Operations higher than forecasted budget year to date due to houses purchased during year and costs not

General Purpose Funding - Variance below budget expectations.

Insurance expense over budgeted in error.

Health - Variance below budget expectations.

EHO salaries and oncosts less than budget as position not filled for full period to date.

Education & Welfare - Variance below budget expectations.

Expenditure for running of Youth Services (Western Sector) not as high as budgeted for same period.

Community Amenities - Variance below budget expectations.

Refuse site maintenance is higher than forecasted budget year to date.

Transport - Variance above budget expectations.

Infrastructure road depreciation under estimated in budget. Flood damage expenditure occurred that is not budgeted for.

REPORTABLE NON-CASH VARIATIONS

Depreciation on Assets - Variance above budget expectations.

Infrastructure road depreciation under estimated in budget.

SHIRE OF ASHBURTON
FOR THE PERIOD 1 JULY 2010 TO 31 MARCH 2011
Report on Significant variances Greater than 10% and \$20,000

REPORTABLE CAPITAL EXPENSE VARIATIONS

Purchase of Land Held for Resale - Variance below budget expectations.

Tom Price Residential and Industrial Land Developments are currently behind budget.

Purchase of Land & Buildings - Variance below budget expectations.

Tom Price Sports Pavilion, Staff Housing in Willow and Warara Road, Onslow Multi Purpose Centre and Onslow Residential Development have not reached the budget expectations YTD.

Purchase of Plant & Equipment - Variance below budget expectations.

Road Plant Purchases have not reached the budgeted expectations YTD.

Purchase of Furniture & Equipment - Variance below budget expectations.

Information Technology behind budget expectations YTD

Purchase of Infrastructure Assets Footpaths - Variance above budget expectations.

Works program/footpath construction under estimated in budget. Budget has been fully realised YTD.

Purchase of Infrastructure Assets Parks & Ovals - Variance below budget expectations.

RSL Memorial Park, R4R Playground - Pannawonica and Parks Infrastructure are currently behind budget.

Purchase of Infrastructure Assets Other - Variance below budget expectations.

Peter Sutherland Oval and Area "W"Oval Bores - Budget has been allocated to commence in March.

Sporting Precinct Upgrade Onslow - currently behind budget expectations.

Works program/foreshore Onslow - currently behind budget expectations.

Tom Price revitalisation - currently behind budget expectations.

Paraburdoo Town Centre Revitalisation - currently behind budget expectations.

Onslow Townscape Development Plan - currently behind budget expectations.

Works Program/Sanitation - currently behind budget expectations.

Proceeds from New Debentures - Variance below budget expectations.

New Staff Housing funds budgeted for in March - received in April

Transfer to Reserves - Variance above budget expectations.

Reserve interest under budgeted and actual transfers now greater than budget.

REPORTABLE CAPITAL INCOME VARIATIONS

Proceeds from Disposal of Assets - Variance below budget expectations.

Sale of Assets less than budgeted for at YTD.

Transfer from Reserves - Variance below budget expectations.

Tom Price Revitalisation Project is behind schedule thus transfers from reserve for expenditure is also behind budget.

Tom Price Sports Pavilion Project is behind schedule thus transfers from reserve for expenditure is also behind budget.

Road Plant Purchases are behind schedule thus transfers from reserve for expenditure is also behind budget.

Onslow Residential Development Project is behind schedule thus transfers from reserve for expenditure is also behind budget.

Tom Price Industrial Land Development Project is behind schedule thus transfers from reserve for expenditure is also behind budget.

LIST OF PAYMENTS FOR APRIL 2011

Municipal Payments

CHQ/EFT	Date	Name	Description	Amount	
EFT11363	01/04/2011	Abco Products	Cleaning items - CLEANING EXPENSES GEN	-366.50 1	CSH
EFT11364	01/04/2011	Amar Auto Electrics	PTR05, PTR12, PRM07, PTC06, PSW25 - Various electrical work	-3104.50 1	CSH
EFT11365	01/04/2011	Animal Care Equipment & Services Pty Ltd	Snake catching equipment	-152.50 1	CSH
EFT11366	01/04/2011	Australian Air Express	Freight charges for week ending 18.3.11 - POSTAGE & FREIGHT GEN	-102.64 1	CSH
EFT11367	01/04/2011	BIANCA THAIR	Inside Ashburton, Facebook, media releases and website updates - Newsletter Expenditure GEN	-1694.00 1	CSH
EFT11368	01/04/2011	BOC Gases	W550 Oxygen industrial E size - Works Prog Depot Mtce Tom Price	-372.36 1	CSH
EFT11369	01/04/2011	BRITTANY MOXHAM	Facilitator fees for Drama Workshops - General Programs GEN	-750.00 1	CSH
EFT11370	01/04/2011	Basefield P/L T/as Basefield Contracting & Hire	BC372 Supply concrete for Onslow Rec Centre - CAP - Multi-Purpose Building - Onslow	-1100.00 1	CSH
EFT11371	01/04/2011	Bob Waddell Consultant	Assistance with filling out loan application with WATC for staff housing and finalisation of RTR Annual Report with auditor - Contract/External Labour GEN	-371.25 1	CSH
EFT11372	01/04/2011	Bunzl Limited	BC372 Warning sign - CAP - Multi-Purpose Building - Onslow	-9.12 1	CSH
EFT11373	01/04/2011	CY O'Connor College of TAFE	Enrollment fee participant M. Jones, S. Reeve, I. Chancech Emergency Management training	-1020.00 1	CSH
EFT11374	01/04/2011	Centurion Transport Co Pty Ltd	PSW37 Freight from CTC Karratha to SOA - 2011 Toyota Prado GXL T/D A/T	-345.95 1	CSH
EFT11375	01/04/2011	City Barn	Various products, ranger and sentinel chickens	-402.35 1	CSH
EFT11376	01/04/2011	Commander Australia Limited	02E9F609140311 March account - UTILITIES - ADMINISTRATION GEN	-830.61 1	CSH
EFT11377	01/04/2011	Country Comfort Inter City Motel - Perth	Accommodation for Sebastian Reeve - Seminars and Training GEN	-693.00 1	CSH
EFT11378	01/04/2011	Cullity's - The Laminex Group	Please supply 1 x 20 ltr drum of clear laminex glue -	-166.63 1	CSH
EFT11379	01/04/2011	DEPARTMENT OF HOUSING	B148 Water consumption 10.01.11 to 24.02.11 - 24 Third Ave, Onslow	-19.65 1	CSH
EFT11380	01/04/2011	DINGO CORPORATION P/L T/A DINGO DE CONSTRUCTION	X013 Hire of dozer, float and excavator for rehabilitation works at Bingarn Rd. - Rehabilitation works @ Bingarn Road	-18973.00 1	CSH
EFT11381	01/04/2011	Denver Technology	Management and technical services - COMPUTER EXPENSES GEN	-3058.00 1	CSH
EFT11382	01/04/2011	EVERYDAY LANDSCAPING	Reticulation, Labour and accommodation - Sporting Precinct Upgrade - Onslow GEN	-7128.00 1	CSH
EFT11383	01/04/2011	Forms Express	1000 Cheques - 4 x Quick DLX Logo A4 CHQ - Rem - Orange - PRINTING & STATIONERY GEN	-573.54 1	CSH
EFT11384	01/04/2011	GLH CONTRACTING	R1299 Hire of caravan 1/12 - 17/12/10 - ROEBOURNE-WITTENOON RD	-935.00 1	CSH
EFT11385	01/04/2011	ISS Integrated Services Pty Ltd	Fuel and grocery charges -	-1125.86 1	CSH
EFT11386	01/04/2011	Ironcat Earthmoving Tyres	PLD10 12.5 Junkyard Boss Skid Steer Tyres - 2010 John Deere Loader 320 D Skid Steer	-1478.40 1	CSH
EFT11387	01/04/2011	Keith Pearson	Town planning services for the period Feb and March 2011 - CONSULTANT FEES GEN	-8240.10 1	CSH
EFT11388	01/04/2011	LGMA (WA) Division	Attendance by M. Walsh and F. Mudge at 2011 LGMA Professional Development Conference - Seminars and Training GEN	-1510.00 1	CSH
EFT11389	01/04/2011	Local Government Managers Australia - WA	LGMA Workshop in Perth for Peta Hayto - General Programs GEN	-150.00 1	CSH

LIST OF PAYMENTS FOR APRIL 2011

EFT11390	01/04/2011	Lycopodium Minerals P/L	Refund of overpayment of debtors account - REFUNDS INCOME A/C (Cost Neutral) GEN	-42.00	1	CSH
EFT11391	01/04/2011	MUZZYS HARDWARE - RED DAWN ENTERPRISES PTY LTD T/A	Various items of hardware	-102.75	1	CSH
EFT11392	01/04/2011	OFFICE 2 GO PTY LTD	C500 Furniture delivery for portable office and CEO office - Revitalisation Design Mall & Environs	-290.40	1	CSH
EFT11393	01/04/2011	Office Choice Malaga	Supply of Guillitines, Label printer and labels - Onslow - MINOR ASSETS GEN	-704.28	1	CSH
EFT11394	01/04/2011	Onslow Mechanical	PUT31, PBU02 - Mechanical repairs	-499.99	1	CSH
EFT11395	01/04/2011	Onslow Nursery & Garden Centre	Manure, mulch and soil improver - Sporting Precinct Upgrade - Onslow GEN	-324.00	1	CSH
EFT11396	01/04/2011	Onslow Sun Chalets	W354 Accommodation for Mr Allan Monson - Works Prog Urban Roads Onslow	-320.00	1	CSH
EFT11397	01/04/2011	Orica Limited	Service fees for 70kg and 920kg cylinder chlorine - CHEMICALS GEN	-178.33	1	CSH
EFT11398	01/04/2011	PETA HAYTO	Purchases for youth programs, Onslow - General Programs GEN	-564.08	1	CSH
EFT11399	01/04/2011	Pacific Biologics Pty Ltd	W030 - 4 x 20kg 10SG Abate and 4 x 20kg Prosand - Works Prog Mosquito Control Onslow	-2616.90	1	CSH
EFT11400	01/04/2011	Pilbara Food Services	Various bulk items for TP	-1172.14	1	CSH
EFT11401	01/04/2011	Pilbara Mechanical Services	Mechanical repairs	-3174.30	1	CSH
EFT11402	01/04/2011	Pilbara Motor Group	2 New Vehicles, Rav4 and Prado	-62882.48	1	CSH
EFT11403	01/04/2011	Pindan Contracting Pty Ltd	Progress Claim No 3 for Onslow Public Ablution Block - Sporting Precinct Upgrade - Onslow GEN	-131200.89	1	CSH
EFT11404	01/04/2011	Protector Alsafe	Various boots, and gloves - Uniforms & PPE (Outdoor Staff) GEN	-1075.62	1	CSH
EFT11405	01/04/2011	Rio Tinto - Pilbara Iron Company Services Pty Ltd	B169, B253, B201 Power usage between 16.06.10 to 11.09.10 - 172 Hardy Ave Paraburdoo	-852.95	1	CSH
EFT11406	01/04/2011	Savannah Engineers Pty Ltd	PSL01, PTL06 - repairs to trailer and slasher	-775.00	1	CSH
EFT11407	01/04/2011	State Library of WA	Recoveries of lost/damaged books, for all libraries in SOA	-96.80	1	CSH
EFT11408	01/04/2011	Susanna Tope	Mental Health sessions for Women's Health and well being - Women's Health Activities	-560.00	1	CSH
EFT11409	01/04/2011	The Educational Experience P/L	Jolly table green - Program Expenditure GEN	-99.73	1	CSH
EFT11410	01/04/2011	Thrifty Car Rental	Hire Car for Morgwn Jones: - Seminars and Training GEN	-186.66	1	CSH
EFT11411	01/04/2011	Tom Price Tyrepower	Various Tyre repairs	-1719.50	1	CSH
EFT11412	01/04/2011	Trick Electricks Pty Ltd	B040 - Repair Electrical distrubution cabinet - SES Building Onslow & A/C service at transmission Hut	-508.20	1	CSH
EFT11413	01/04/2011	VIP ENTERTAINMENT WA P/L	Production, including set-up and sound check, James Sleight, Don Smith 100% Michael Jackson Show - Onslow - Special Projects/Regional Events GEN	-7545.00	1	CSH
EFT11414	01/04/2011	symonds seeds	W285 - To supply 5kg of Hulled Couch seed - Works Prog Onslow Oval & Surrounds	-106.43	1	CSH
EFT11415	08/04/2011	A D Bloem	Councillor/Communication Fee Qrt 3 January - March 2011 - COUNCILLOR ATTENDANCE FEE GEN	-1820.00	1	CSH
EFT11416	08/04/2011	ABC 2000	Badge Making Machine for activities - Healthy Bodies Healthy Minds Youth Activities Expenditure	-982.30	1	CSH
EFT11417	08/04/2011	ANL Lighting	Please supply 1 x boxes + 1 boxes of Hitachi flouro tubes 4 foot long and starters. Please supply 2 x boxes + 2 boxes of Hitachi flouro tubes 2 foot long and starters.	-2677.90	1	CSH

LIST OF PAYMENTS FOR APRIL 2011

EFT11418	08/04/2011	Abstract investments (WA) P/L T/A Adasound	XR12 Speakers 33 watts for Vic Hayton Memorial Swimming Pool - Pool Redevelopment GEN	-3680.00	1	CSH
EFT11419	08/04/2011	Animal Care Equipment & Services Pty Ltd	Dog Obedience Training DVD'S	-100.00	1	CSH
EFT11420	08/04/2011	Austral Mercantile Collections Pty Ltd	Legal fees for Rough Range Oil P/L - LEGAL EXPENSES GEN	-2996.66	1	CSH
EFT11421	08/04/2011	Australian Super	Superannuation contributions	-1763.48	1	CSH
EFT11422	08/04/2011	Aviva Australia Ltd Superannuation	Superannuation contributions	-402.30	1	CSH
EFT11423	08/04/2011	BJ & A Building and Maintenance	B333 Replace broken glass to front entrance doors in the R.M.Forrest Hall in Onslow - RM Forrest Memorial Hall Onslow	-1217.70	1	CSH
EFT11424	08/04/2011	BT Financial Group Super - Dean Govenor	Superannuation contributions	-254.47	1	CSH
EFT11425	08/04/2011	BT Financial Group Super - Graeme Lees	Superannuation contributions	-468.28	1	CSH
EFT11426	08/04/2011	BT Financial Group Super - Vick Settatee	Superannuation contributions	-401.81	1	CSH
EFT11427	08/04/2011	BT Portfolio Service Ltd - Super Wrap - Tanya Worth	Superannuation contributions	-308.83	1	CSH
EFT11428	08/04/2011	Bridgestone Australia WA Office	PSW18 Purchase of one tyre 265-65 R17 Bridgestone 694 - Toyota Prado GLX V6 Auto - White 1002AS	-251.99	1	CSH
EFT11429	08/04/2011	Budget Car and Truck Rental	Car hire for Michelle Paley, L. Reeves - General Programs GEN	-974.63	1	CSH
EFT11430	08/04/2011	Care Super	Superannuation contributions	-519.22	1	CSH
EFT11431	08/04/2011	Child Support Agency	Payroll deductions	-703.77	1	CSH
EFT11432	08/04/2011	Commander Australia Limited	March 2011 Account - UTILITIES - ADMINISTRATION GEN	-468.32	1	CSH
EFT11433	08/04/2011	DEPARTMENT OF PLANNING	W260 Annual jetty licencing commencing 1 March 2011 - Works Prog Onslow Marine Structures	-32.65	1	CSH
EFT11434	08/04/2011	Denver Technology	Dell Latitude E5410 Base For CTO - Denver Quote # S2011-7035	-2105.40	1	CSH
EFT11435	08/04/2011	Department of Regional Development and Lands (RDL)	Late payment interest for invoice 76569 - Land Purchase GEN	-3.07	1	CSH
EFT11436	08/04/2011	Dingo Promotions	Shirts for Claire Waller, W. Parish- UNIFORMS/PROTECTIVE CLOTHING GEN	-145.97	1	CSH
EFT11437	08/04/2011	Direct Trades Supply - Eacott Enterprises	W294 Poly joiner - Works Prog Paraburdoo Dry Parks & Reserves	-42.75	1	CSH
EFT11438	08/04/2011	Douglas Dias	Councillor/Communication fee Qrt 3 Jan-Mar 2011 - COUNCILLOR ATTENDANCE FEE GEN	-2562.13	1	CSH
EFT11439	08/04/2011	FRESH PROMOTIONS P/L	Shire promotional pens for new employees, career expo - Organisational Change GEN	-756.25	1	CSH
EFT11440	08/04/2011	Farinosi & Sons Mitre 10	BC372 Graffiti eraser dulux - CAP - Multi-Purpose Building - Onslow	-92.01	1	CSH
EFT11441	08/04/2011	Felicia Mudge	Accommodation booked on Amanda's credit card originally but Hotel made an error for LGMA Conference- Seminars and Training GEN	-200.52	1	CSH
EFT11442	08/04/2011	Fire and Safety WA	Various fire fighting clothing - Clothing & Accessories GEN	-4212.18	1	CSH
EFT11443	08/04/2011	Forpark Australia	W272 supply 2 x Swing casting flat part number - S5383 - Works Prog Tom Price Clem Thompson Oval & Surrounds	-207.77	1	CSH
EFT11444	08/04/2011	Fuji Xerox Australia Pty Ltd	March 2011, contracts Tom Price and paper- PRINTING & STATIONERY GEN	-6128.18	1	CSH
EFT11445	08/04/2011	GREG Musgrave	Councillor/Communication Fee Qrt 3 January - March 2011 - PRESIDENT ATTENDANCE FEE GEN	-4820.00	1	CSH
EFT11446	08/04/2011	Galt Geotechnics P/L	BC372 Basketball facility Onslow - CAP - Multi-Purpose Building - Onslow	-7040.00	1	CSH

LIST OF PAYMENTS FOR APRIL 2011

EFT11447	08/04/2011	HOLLY CLINTON-BURNS	Artwork creation of the April Shire Newsletter - Newsletter Expenditure GEN	-600.00	1	CSH
EFT11448	08/04/2011	Hesta Super Fund	Superannuation contributions	-429.50	1	CSH
EFT11449	08/04/2011	***DO NOT USE***ING Custodians Pty Limited Super	Superannuation contributions	-340.47	1	CSH
EFT11450	08/04/2011	Ironcat Earthmoving Tyres	Supply tyres - 265/65 R17 BFG AT - 2010 Toyota Prado 3.0L T/D 5 D SW AT	-1210.00	1	CSH
EFT11451	08/04/2011	Jason Signmakers	Various signs for TP	-896.06	1	CSH
EFT11452	08/04/2011	Genko Welding & Marine Services	W286 Fabricate aluminium shelving for Community garden, materials and consumables - Works Prog Onslow Parks & Reserves	-1903.00	1	CSH
EFT11453	08/04/2011	KIDSAFE WA INC	Level 1 Playground maintenance workshop : M BATTERY, S McCRAE, S CHAMBERS - OSH Seminars & Training GEN	-750.00	1	CSH
EFT11454	08/04/2011	Kames Pty Ltd T/A Angus & Robertson Karratha	Purchase of Books for the SOA Public Library's - BOOK PURCHASES/REPLACEMENT GEN	-429.11	1	CSH
EFT11455	08/04/2011	Komatsu Australia Pty Ltd	PLD04 Filter set - Komatsu WA380-3 Front End Loader	-310.26	1	CSH
EFT11456	08/04/2011	Leanne Corker	Councillor/Communication Fee Qrt 3 January-March 2011 - COUNCILLOR ATTENDANCE FEE GEN	-1820.00	1	CSH
EFT11457	08/04/2011	Linton Rumble	Councillor/Communication Fee Qrt 3 January - March 2011 - COUNCILLOR ATTENDANCE FEE GEN	-2132.50	1	CSH
EFT11458	08/04/2011	Lisa Shields	Councillor/Communication Fee Qrt 3 January-March 2011 - COUNCILLOR ATTENDANCE FEE GEN	-1820.00	1	CSH
EFT11459	08/04/2011	Lorraine Thomas	Councillor/Communication fee Qrt 3 Jan0March 2011 - COUNCILLOR ATTENDANCE FEE GEN	-1820.00	1	CSH
EFT11461	08/04/2011	MTAA Superannuation Fund	Superannuation contributions	-510.88	1	CSH
EFT11462	08/04/2011	Machinery Warehouse	P575 Service charge on spit water cleaner - Sundry EquipmentB415 - bench drill	-928.00	1	CSH
EFT11463	08/04/2011	Major Motors Pty Ltd	PTR13 Complete spare tyre carrier and all parts required to mount it to truck - ISUZU Rear Loading Rubbish Truck AS1817	-710.99	1	CSH
EFT11464	08/04/2011	McIntosh & Sons	PLD08 Drive belt and tensioner - Case 430 Skidsteer Loader (Purchased Second Hand)	-215.07	1	CSH
EFT11465	08/04/2011	Mercure Hotel Perth	All charges for Ms Justine Hyams (Booking Ref: 383034) for 5 nights arriving Wednesday, 23 February 2011 - departing Monday, 28 February 2011 - Revitalisation Design Mall & Environs	-2287.80	1	CSH
231145	15/03/2011	Mercure Hotel Perth	Accommodation for J. Breen, A. O'Halloran, J. Hyams, M. Walsh - Travelling Expenses GEN	229.00		INV
EFT11466	08/04/2011	Morley Mower Centre	W306 3 packs of chainsaw files - Works Prog Street Trees Tom Price	-19.80	1	CSH
EFT11467	08/04/2011	Municipal Employees Union	Payroll deductions	-17.40	1	CSH
EFT11468	08/04/2011	NATHAN HOLTON PAINTING	B142 - Internal painting of house - 585 Third Ave Onslow	-7260.00	1	CSH
EFT11469	08/04/2011	NTC Contracting	Water down carpark at town Oval - Sporting Precinct Upgrade - Onslow GEN	-449.99	1	CSH
EFT11470	08/04/2011	National Food Service Equipment	B333 - Various utensils, Urns - RM Forrest Memorial Hall Onslow	-1720.09	1	CSH
EFT11471	08/04/2011	Nationwide Superannuation Fund	Superannuation contributions	-304.25	1	CSH
EFT11472	08/04/2011	Northern Edge Consultants P/L	Consultancy service for Management of team workshop - Organisational Change GEN	-3894.00	1	CSH
EFT11473	08/04/2011	ORBIT HEALTH & FITNESS SOLUTIONS	BC365 - Gym Equipment - CAP - Onslow Gymnasium	-37901.80	1	CSH
EFT11474	08/04/2011	Office Choice Malaga	Various stationar, Onslowy - PRINTING & STATIONERY GEN	-843.48	1	CSH

LIST OF PAYMENTS FOR APRIL 2011

EFT11475	08/04/2011	Onslow - Karratha Courier Services	Freight Charges - Farinosi & Sons - CAP - Multi-Purpose Building - Onslow**	-31.12	1	CSH
EFT11476	08/04/2011	Onslow Mackerel Motel	One night's accommodation for Mr Mark Reid 16th March 2011 - Repairs & Maintenance GEN	-180.00	1	CSH
EFT11477	08/04/2011	Onslow Primary School	NAIDoc Week - DONATIONS GEN	-1500.00	1	CSH
EFT11478	08/04/2011	PUBLIC LIBRARIES WA	PLWA Membership 2010/2011 - SUBSCRIPTIONS & PUBLICATIONS GEN	-100.00	1	CSH
EFT11479	08/04/2011	Pannawonica Primary School	Early Childhood reading books - DONATIONS GEN	-1500.00	1	CSH
EFT11480	08/04/2011	Parry's Merchants	6 x Ctns (24) of mixed Juice Boxes - General Programs GEN	-189.05	1	CSH
EFT11481	08/04/2011	Pilbara Food Services	Various goods for TP	-771.48	1	CSH
EFT11482	08/04/2011	Pilbara Mechanical Services	PTC04 Battery fault Landini - V	-231.00	1	CSH
EFT11483	08/04/2011	Pilbara Motor Group	Various parts for vehicles	-222.89	1	CSH
EFT11484	08/04/2011	Pilbara Tafe	Registration Fee for 12 participants Traffic Management - Seminars and Training GEN	-7140.00	1	CSH
EFT11485	08/04/2011	Prime Super	Superannuation contributions	-797.88	1	CSH
EFT11486	08/04/2011	Protector Alsafe	Various unifrom items	-730.73	1	CSH
EFT11487	08/04/2011	Q SUPER	Superannuation contributions	-577.58	1	CSH
EFT11488	08/04/2011	RAY WHITE EXMOUTH	B151, B153, B144 Rental and water usage payment Onslow	-4867.88	1	CSH
EFT11489	08/04/2011	REI Super	Superannuation contributions	-774.90	1	CSH
EFT11490	08/04/2011	SAI Global Ltd	Asset Plus Maintenance fee - SUBSCRIPTIONS & PUBLICATIONS GEN	-110.00	1	CSH
EFT11491	08/04/2011	SAMANTHA BYFILED	REFUND OF 1 DAY FOR 2 DOGS AT KENNEL, 01.03.11 - REFUNDS INCOME A/C (Cost Neutral) GEN	-33.00	1	CSH
EFT11492	08/04/2011	SOA - No 1 Social Club	Payroll deductions	-122.50	1	CSH
EFT11493	08/04/2011	Sigma Chemicals	Calcium Hypochlorite Granular 70% 40kg ICI - CHEMICALS GEN	-3941.12	1	CSH
EFT11494	08/04/2011	Sinewave Electrical Contractors	Install smoke alarms in admin office, kiosk, and plant room, repair/replace non operating cctv cameras, rewire sullage tank pump - Pool Redevelopment GEN	-1320.00	1	CSH
EFT11495	08/04/2011	Symmetrical Group	BC261, GE002 - Electrical repairs	-3059.27	1	CSH
EFT11496	08/04/2011	TRACEY BOLLAND	B145 Rent payment for 5B Maunsell Ave Onslow - 5B Maunsell Cresc, Onslow	-2600.00	1	CSH
EFT11497	08/04/2011	TUSS CONCRETE PTY LTD	Various concrete jobs - TP Town Centre Infrastructure(Water,Power,Drainage,Sewer,ITC	-149945.54	1	CSH
EFT11498	08/04/2011	Tom Price Betta Electrical	B225 Supply 1 x LG portable air conditioner model P12UCMO - 1104B Jabbarup St Tom Price	-799.00	1	CSH
EFT11499	08/04/2011	Tom Price Computer Services	2 Terrabyte Portable HDD with power supply. iOmega - Computer Software GEN	-270.95	1	CSH
EFT11500	08/04/2011	Tom Price Tyrepower	Various repairs and trye repairs to TP vehicles	-2256.50	1	CSH
EFT11501	08/04/2011	Tom Price Tyres	S003, PSW25- Engine oil & fit tyre	-1070.00	1	CSH
EFT11502	08/04/2011	Topstone Holdings Pty Ltd T/A McLernons Myaree	Orion Credenza lockable - Furniture & Fittings GEN	-602.60	1	CSH
EFT11503	08/04/2011	Totally Confidential Records Management T/A Archivewise	Storage - Archive box January 2011 - LEGAL EXPENSES GEN	-37.92	1	CSH
EFT11504	08/04/2011	Trick Electricks Pty Ltd	B385, B300 and TV Hut - Electrical repairs	-3604.86	1	CSH
EFT11505	08/04/2011	Vet Products Direct	Cysectin Pour-on 2 Kg and aplicator guns - Animal Control Products GEN	-485.93	1	CSH
EFT11506	08/04/2011	WA Local Government Super Plan	Superannuation contributions	-49691.10	1	CSH
EFT11507	08/04/2011	WANNEROO CRANE HIRE P/L	Breakup and loading of 12m x 6m transportable unit - Revitalisation Design Mall & Environs	-1490.00	1	CSH
EFT11508	08/04/2011	Water 2 Water	W552 Rental charges for partner cool cold freestander filtration system and O rings - Works Prog Depot Mtce Paraburdoo	-78.75	1	CSH

LIST OF PAYMENTS FOR APRIL 2011

EFT11509	08/04/2011	Western Australian Local Government Association	Various advertising through out SOA	-14796.26	1	CSH
EFT11510	08/04/2011	Westrac Pty Ltd	PLD09 Element AS-P - Cat 930 G Tool Carrier Loader	-47.71	1	CSH
EFT11511	08/04/2011	Westscheme Superannuation Fund	Superannuation contributions	-2734.50	1	CSH
EFT11512	15/04/2011	100% Satisfaction	W223 Supply and install Universal Door to include chain for opening and closing 3m x 3m - Recycling	-5500.00	1	CSH
EFT11513	15/04/2011	ANSPACH NOMINEES P/L	C500 Freight - 2 x Trucks to deliver 12m x 6m office in halves from Wangara to Tom Price - Revitalisation Design Mall & Environs	-18150.00	1	CSH
EFT11514	15/04/2011	ASB MARKETING	C500 Promotional mat - Revitalisation Design Mall & Environs	-6121.50	1	CSH
EFT11515	15/04/2011	Abstract investments (WA) P/L T/A Adasound	100mts speaker cable suitable for XR12 speakers - REPAIRS & MAINTENANCE GEN	-75.00	1	CSH
EFT11516	15/04/2011	Alliance Power & Data	Provision of electrical engineering for sub-division of Tom Price REsidential Development Stage 1 & 2 - Design & Plan Expenses GEN	-5744.64	1	CSH
EFT11517	15/04/2011	Amar Auto Electrics	PTR15 PTR21 - Auto electrical work -	-367.50	1	CSH
EFT11518	15/04/2011	Artyzan	C600 Installation and erection of boundary sign Wittenoom Rd - Installation of Town Entry Signage	-20209.00	1	CSH
EFT11519	15/04/2011	Australia Post	Postage purchases for March 2011 - POSTAGE & FREIGHT GEN	-1600.02	1	CSH
EFT11520	15/04/2011	Australian Private Networks	W400 Unleashed 45gb Business Plan 21.02.11 to 20.03.11 - Works Prog Rural Access Roads	-364.90	1	CSH
EFT11521	15/04/2011	BDO Kendalls Audit & Assurance (WA) P/L	Professional services for Roads to Recovery Acquital statement - AUDIT FEES GEN	-1518.00	1	CSH
EFT11522	15/04/2011	BJ & A Building and Maintenance	BC333 Build room inside Community hall including double doors - CAP - RM Forrest Memorial Hall OnslowBC015 - Doorway, glass and repairs	-12073.60	1	CSH
EFT11523	15/04/2011	Basefield P/L T/as Basefield Contracting & Hire	W018 Contracted work repair edges of roads around town - Works Prog Cyclone Responce Onslow	-561.00	1	CSH
EFT11524	15/04/2011	Bennetts Curtain Shop	BC289, B010, Supply curtain and blinds	-1776.12	1	CSH
EFT11525	15/04/2011	Bunzl Limited	BC372 Oates mop m/acrylic fringe dust and mop swivel - CAP - Multi-Purpose Building - Onslow	-218.83	1	CSH
EFT11526	15/04/2011	CLEVER PATCH PTY LTD	Purchase of art and craft as per attached craft order - PROGRAM EXPENSES GEN	-489.62	1	CSH
EFT11527	15/04/2011	CY O'Connor College of TAFE	Enrolement fee for Morgwn Jones - SEMINARS & TRAINING GEN	-80.00	1	CSH
EFT11528	15/04/2011	Centurion Transport Co Pty Ltd	PSW35 Freight charges for Ironcat Tyres - 2010 Toyota Prado 3.0L T/D 5 D SW AT, W550 frieght	-403.90	1	CSH
EFT11529	15/04/2011	Coca-Cola Amatil (Aust) Pty Ltd	450 MIL BOTTLE SPARKLING WATER	-243.21	1	CSH
EFT11530	15/04/2011	Commander Australia Limited	TP and ONSLOW ACCOUNT FOR MARCH 2011 - UTILITIES - ADMINISTRATION GEN	-412.88	1	CSH
EFT11531	15/04/2011	Corporate Express	86740232 LAMINATOR - PRINTING & STATIONERY GEN	-72.53	1	CSH
EFT11532	15/04/2011	Corporate Health Professionals	Full Audio assessment done in South Hedland for Ian Chance on 21st March 2011 - Seminars and Training GEN	-302.50	1	CSH
EFT11533	15/04/2011	Courier Australia	Freight charges - Pro-Shop Purchases GEN	-29.30	1	CSH
EFT11534	15/04/2011	Daniel WOOD	Website updates for March 2011 - REPAIRS & MAINTENANCE GEN	-121.00	1	CSH
EFT11535	15/04/2011	David Gray & Company	W215 240 ltr MGB Sulo bins complete - Works Prog Replacement Bins, W220 fly baits	-1962.40	1	CSH
EFT11536	15/04/2011	Davincis Tile Gallery	BC289 Supply and lay tiles at Carinya Unit 1 - Capital Upgrade Carinya Units (All)	-10000.00	1	CSH
EFT11537	15/04/2011	Dingo Promotions	Hivis polo S/S	-3109.81	1	CSH

LIST OF PAYMENTS FOR APRIL 2011

EFT11538	15/04/2011 Duende Engineering Pty Ltd	BC372 Rework of the fences and gates as speified and fabricated/erected by others previously - CAP - Multi-Purpose Building - Onslow	-1287.00	1	CSH
EFT11539	15/04/2011 ERA Contractors	Electrical repairs, Onslow	-4045.91	1	CSH
EFT11540	15/04/2011 Fuji Xerox Australia Pty Ltd	Performer A4 75gsm white paper Toners and bottles - PRINTING & STATIONERY GEN	-269.50	1	CSH
EFT11541	15/04/2011 GES CONSULTING	BC372 Construction stage 7 - Contract finalisation and Onslow Water Stage 1 travel expenses - CAP - Multi-Purpose Building - Onslow	-8362.20	1	CSH
EFT11542	15/04/2011 HAYNES ROBINSON	Legal expenses Miscellaneous advice - LEGAL EXPENSES GEN	-6671.71	1	CSH
EFT11543	15/04/2011 HOYLAKE NOMINEES T/AS MCMAHON BURNETT TRANSPORT	BC372 Freight charges Amazinis - CAP - Multi-Purpose Building - Onslow	-8706.17	1	CSH
EFT11544	15/04/2011 Herbert Mining & Earthmoving	R1275 Mobilisation and hire of Bobcat 23/03/11 - OLD ONSLOW RD	-742.50	1	CSH
EFT11545	15/04/2011 Hospitality Inn Port Hedland	Accommodation for Ian Chance - OSH Seminars & Training GEN	-229.00	1	CSH
EFT11546	15/04/2011 IP CAMERAS AUSTRALIA PTY LTD	Supply and install of CCTV at water spray park and ablution block at Onslow Sporting Precinct - Sporting Precinct Upgrade - Onslow GEN	-3892.90	1	CSH
EFT11547	15/04/2011 Intersectional Linemarkers	Various line marking works within SOA - P/Wks Mine Rd LIA Intersection Works	-34195.63	1	CSH
EFT11548	15/04/2011 Jason Signmakers	R1299 ARC89 brackets with fittings - ROEBOURNE-WITTENOON RD	-131.34	1	CSH
EFT11549	15/04/2011 Kames Pty Ltd T/A Angus & Robertson Karratha	Purchase of book Halo for Pannawonica Library - BOOK PURCHASES/REPLACEMENT GEN	-25.19	1	CSH
EFT11550	15/04/2011 Keith Pearson	Town planning services for the period 12-25 March 2011- CONSULTANT FEES GEN	-3315.40	1	CSH
EFT11551	15/04/2011 L. J. Hooker	24 Residential lots Tom Price auctioneer fees - Land Settlement Expenses GEN	-12000.00	1	CSH
EFT11552	15/04/2011 LGMA (WA) Division	2010-2011 LGMA MEmbership Subscription Affiliate pro rata 50% remaining of financial year - Subscriptions & Publications GEN	-82.00	1	CSH
EFT11553	15/04/2011 LISA HANNAGAN	B243 Repairs to antenna and satellite tv system - 1004 Marradong PI Tom Price	-451.00	1	CSH
EFT11554	15/04/2011 LIWA Aquatics	Nth West Pool Managers Conference - Martin, Anderson-Smith and Gough - Seminars and Training GEN	-330.00	1	CSH
EFT11555	15/04/2011 Landgate	Searches Mining Tenements - PRINT/STATIONERY/PUBLICATIONS GEN	-464.60	1	CSH
EFT11556	15/04/2011 Lyons & Pierce Karratha	Various plumbing works TP and Para	-971.52	1	CSH
EFT11557	15/04/2011 Margaret Rowe	B252 Shower filter - 61 Pine St Tom Price	-240.00	1	CSH
EFT11558	15/04/2011 Mercure Hotel Perth	Accommodation for L. Shields, K. White, J. Breen, G. Musgrave, J. Hyams - Councillors Travelling GEN	-3461.40	1	CSH
EFT11559	15/04/2011 Modern Teaching Aids Pty Ltd	BC372 large bag locker - CAP - Multi-Purpose Building - Onslow	-1369.06	1	CSH
EFT11560	15/04/2011 NTC Contracting	Various contracted items, Onslow	-2965.72	1	CSH
EFT11561	15/04/2011 Nameless Coffee House	Catering for 30 people - REFRESHMENT EXPENSES GEN	-460.00	1	CSH
EFT11562	15/04/2011 Neat n' Trim Uniforms Pty Ltd	W Parish x 3 shirts - UNIFORMS/PROTECTIVE CLOTHING GEN	-209.50	1	CSH
EFT11563	15/04/2011 Office Choice Malaga	Ausfile tambour Door Cupboard lockable no shelves in Price (Silver Grey) (1980h x 1200w) AUS-AT198012SG x2 Page REF 397 (\$679.80 + GST) Shelves \$26.40 + GST Each x2	-2017.80	1	CSH
EFT11564	15/04/2011 Onslow - Karratha Courier Services	Courier delivery from Karratha to Onslow for Badminton gear - CAP - Bldg Prog/Administration Building Onslow	-21.51	1	CSH

LIST OF PAYMENTS FOR APRIL 2011

EFT11565	15/04/2011	Onslow Mackerel Motel	W307 - One night accommodation for A. Monson, F. Keanelly - Works Prog Streets & Roads Tom Price	-360.00	1	CSH
EFT11566	15/04/2011	Onslow Mechanical	Various repairs and for Onslow vehicles	-404.57	1	CSH
EFT11567	15/04/2011	PETA HAYTO	Purchases for Youth program - General Programs GEN	-252.88	1	CSH
EFT11568	15/04/2011	Paraburdoo Inn	Accommodation and Meals for Cr K. White, L. Thomas, D. Wright - Councillors Travelling GEN	-519.00	1	CSH
EFT11569	15/04/2011	Pilbara Mechanical Services	PLD04 - battery repairs - Komatsu WA380-3 Front End Loader	-298.71	1	CSH
EFT11570	15/04/2011	Pilbara Regional Council	GE005 Projects forward capital work plan - CLGF Forward Capital Works Planning	-38500.00	1	CSH
EFT11571	15/04/2011	Pilbara Tafe	Enrollement form and charges for Casey Clark K1U076 D1055 BSBWRT301A Write Simple Documents \$64.00 + 16.50	-154.90	1	CSH
EFT11572	15/04/2011	Protector Alsafe	Work uniforms - Uniforms & PPE (Outdoor Staff) GEN	-336.22	1	CSH
EFT11573	15/04/2011	RAY WHITE EXMOUTH	B151 Rental payment for period 05/04/11 to 07/04/11 - 53 Second Avenue, Onslow	-185.71	1	CSH
EFT11574	15/04/2011	Rob Paull & Associates	Professional services rendered for March 2011 - CONSULTANT FEES GEN	-4724.50	1	CSH
EFT11575	15/04/2011	Roundel Civil Products	Various corrugated steel pipes, coupling bands, culvert wraps & cloth tape - Tom Price Sports Pavillion - Tom Price Sports Pavillion	-83083.28	1	CSH
EFT11576	15/04/2011	Royal Life Saving Society Australia	Resource material -Course Expenses GEN	-175.00	1	CSH
EFT11577	15/04/2011	Seton Australia	S8317 - Tubular PVC Matting 900mm x 12 metre roll - BLUE - REPAIRS & MAINTENANCE GEN	-1485.00	1	CSH
EFT11578	15/04/2011	Sigma Chemicals	Chemicals for water pool - Onslow water Park Maintenance & Servicing GEN	-506.79	1	CSH
EFT11579	15/04/2011	Site Ware Direct	Bisley Cotton Drill work pants size 92R	-1187.34	1	CSH
EFT11580	15/04/2011	Skate Sculpture	C500 Completion of Tom Price Skate Park design/building report - Revitalisation Design Mall & Environs	-5000.00	1	CSH
EFT11581	15/04/2011	Toll Ipec Pty Ltd	Various freight through out SOA	-3233.18	1	CSH
EFT11582	15/04/2011	Toll Priority	WA Storage fee for March 2011 - ADVERTISING & PROMOTION GEN	-358.15	1	CSH
EFT11583	15/04/2011	Trick Electricks Pty Ltd	BC417 Electrical connection - CAP - Depot Buildings Onslow	-7260.00	1	CSH
EFT11584	15/04/2011	U CAN HATCH US	Complete chick hatching kit - General Programs GEN	-560.00	1	CSH
EFT11585	15/04/2011	VISIMAX SAFETY PRODUCTS	Local Gov't Functions and General Regulations 1996 infringement booklets x 3 (\$17.20 per book + \$10.85 postage) - PRINT/STATIONERY/PUBLICATIONS GEN	-62.45	1	CSH
EFT11586	15/04/2011	WESTERN AUSTRALIAN CRICKET ASSOCIATION	Please supply Milo in2 Cricket Have a go Packs x23	-1870.00	1	CSH
EFT11587	15/04/2011	Western Australian Local Government Association	Visa administration charges for Leah John - RECRUITMENT EXPENSES GEN, 2011 LG directory	-6989.98	1	CSH
EFT11588	15/04/2011	Western Australian Treasury Corporation	Capital - Principal Loan Repayments Loan 118 GEN	-21708.68	1	CSH
EFT11589	15/04/2011	Whelans	Various Survey works at Tom Price -	-28346.34	1	CSH
EFT11590	19/04/2011	Aquatic Construction Services	Balance of invoice 568 from 13.12.11 for refurbishment of pool, other monies paid Dec 10. - Pool Redevelopment GEN	-26487.40	1	CSH
EFT11591	29/04/2011	AIT Specialists Pty Ltd	Professional services rendered in Connection with 'Fuel tax credits - Road Transport - Consultant - Fuel Tax Credits GEN	-682.11	1	CSH
EFT11592	29/04/2011	ANDREW SLATER	BC365 Work provided to Shire for Onslow Gym - CAP - Onslow Gymnasium	-1276.00	1	CSH

LIST OF PAYMENTS FOR APRIL 2011

EFT11593	29/04/2011	Airport Lighting Specialists	Lens, clear plastic, suit PAL elevated runway lights,gasket for elevated lights, lamp holder, lanox - Emergency & Safety/Risk Management GEN	-1094.83	1	CSH
EFT11594	29/04/2011	Amar Auto Electrics	PTR12 - Only labour charges originally entered, this is for parts to repair A/C - Hino Prime Mover Ranger Pro 6x4 1BEP713	-2956.50	1	CSH
EFT11595	29/04/2011	Austral Mercantile Collections Pty Ltd	Legal fees for Richard Coates - LEGAL EXPENSES GEN	-227.64	1	CSH
EFT11596	29/04/2011	BIANCA THAIR	Inside Ahsburton, Facebook and Website updates - Newsletter Expenditure GEN	-2541.00	1	CSH
EFT11597	29/04/2011	BJ & A Building and Maintenance	B010 Reglaze and install panel to RH side window at Shire building - Administration Building Tom Price, B306, reglaze window	-3411.10	1	CSH
EFT11598	29/04/2011	BOC Gases	Acetylene and oxygen bottle refills x 4	-1733.26	1	CSH
EFT11599	29/04/2011	BP Australia	March fuel usage - 2008 Toyota Prado GXL (1001AS)	-160.85	1	CSH
EFT11600	29/04/2011	Baileys Fertilisers	W285 Grosorb liquid 20lt - Works Prog Onslow Oval & Surrounds	-853.60	1	CSH
EFT11601	29/04/2011	Bob Waddell Consultant	Assistance for 2010/2011 annual budget review & general accounting assistance, plus travel - Contract/External Labour GEN	-7416.63	1	CSH
EFT11602	29/04/2011	Boya Equipment	PRM07 , PRM12 parts for vehicles	-382.82	1	CSH
EFT11603	29/04/2011	Budget Car and Truck Rental	Hire of car for Peta Hayto - CHEMICALS GEN	-887.86	1	CSH
EFT11604	29/04/2011	Centrel Pty Ltd T/A Reliance Petroleum	C218 Tank hire up until end of March 2011 - Weano/Banjima Drive Prep 10Km for seal SLK 00-10	-3460.55	1	CSH
EFT11605	29/04/2011	Centurion Transport Co Pty Ltd	Freight charges for SOA	-16536.67	1	CSH
EFT11606	29/04/2011	Chemsearch Australia	1 carton of 4 Containers of Tuff Scrub (1 dispenser free of charge)	-508.30	1	CSH
EFT11607	29/04/2011	Child Support Agency	Payroll deductions	-703.77	1	CSH
EFT11608	29/04/2011	Civic Legal Pty Ltd	Professional fees/disbursements LEGAL EXPENSES GEN	-28918.25	1	CSH
EFT11609	29/04/2011	Coates Hire Operations Pty Ltd (TP)	Hire of various Equipment SOA	-14207.12	1	CSH
EFT11610	29/04/2011	Corporate Express	Various stationary items - PRINTING & STATIONERY GEN	-1821.83	1	CSH
EFT11611	29/04/2011	Coventrys	Various parts for vehicles	-1135.04	1	CSH
EFT11612	29/04/2011	DEPARTMENT OF HEALTH	Registration for mosquito management training for Bill Hardy - Seminars and Training GEN	-990.00	1	CSH
EFT11613	29/04/2011	DINGO CORPORATION P/L T/A DINGO DE CONSTRUCTION	X007 Hire of water cart - Nanutarra Munjina Rd	-26277.50	1	CSH
EFT11614	29/04/2011	David Gray & Company	W215 140 litre yellow sulo bins - Works Prog Replacement Bins, W286 Glyphosate	-1223.75	1	CSH
EFT11615	29/04/2011	Denver Technology	Various Computer expenses	-27071.28	1	CSH
EFT11616	29/04/2011	Dingo Promotions	Uniforms for Onslow staff - UNIFORMS/PROTECTIVE CLOTHING GEN	-170.17	1	CSH
EFT11617	29/04/2011	Direct Trades Supply - Eacott Enterprises	C218 Poly pipe and joiners - Weano/Banjima Drive Prep 10Km for seal SLK 00-10	-706.50	1	CSH
334830	14/03/2011	Direct Trades Supply - Eacott Enterprises	Hardware supplies C218, W287	60.00		INV
EFT11618	29/04/2011	E & MJ Rosher Pty Ltd	W223 Trailer registration and inspection fee - Recycling	-11428.90	1	CSH
EFT11619	29/04/2011	ELITE SIGNS	C500 - Signs for Royalties for regions and Mall contractors - Revitalisation Design Mall & Environs	-1484.49	1	CSH
EFT11620	29/04/2011	ERA Contractors	Electrical repairs, Onslow BC438, B440	-26559.70	1	CSH
EFT11621	29/04/2011	FUJITSU GENERAL (AUST) PTY LTD	1 x ASTA24JCC cooling only airconditioner - MINOR ASSETS GEN	-4604.60	1	CSH
EFT11622	29/04/2011	Fire & Safety Solutions P/L	2 Pelican 8060 LED Torches and 12 volt chargers - MINOR ASSETS GEN	-1743.50	1	CSH
EFT11623	29/04/2011	Fuji Xerox Australia Pty Ltd	Lease agreement Tom Price & Panna - PRINTING & STATIONERY GEN	-369.60	1	CSH

LIST OF PAYMENTS FOR APRIL 2011

EFT11624	29/04/2011	GALVINS PLUMBING SUPPLIES	BC289 Clark Advance 1230mm Single Centre Bowl sink with Flickmixer - Capital Upgrade Carinya Units (All)	-606.43	1	CSH
EFT11625	29/04/2011	Garrards Pty Ltd	W030 Aqua-K-Othrin for mosquito pest control - Works Prog Mosquito Control Onslow	-8008.00	1	CSH
EFT11626	29/04/2011	HOLCIM (AUSTRALIA) PTY LTD	B283 Supply and deliver 50 tonne of river sand to Nameless Valley Rd Camp @ \$46 per tonne - Mobile Accomodation Units	-7756.56	1	CSH
9404661710	29/03/2011	HOLCIM (AUSTRALIA) PTY LTD	B283 Supply and deliver 50 tonne of river sand to Nameless Valley Rd Camp @ \$46 per tonne - Mobile Accomodation Units	2551.13		INV
9404677910	01/04/2011	HOLCIM (AUSTRALIA) PTY LTD	Supply of sand and crusher dust	1555.61		INV
EFT11627	29/04/2011	HOYLAKE NOMINEES T/AS MCMAHON BURNETT TRANSPORT	W018 Freight charges Fibre Concrete Products - Works Prog Cyclone Response Onslow	-1729.65	1	CSH
EFT11628	29/04/2011	Hart Sport	BC372 Vinyl, freight and handling - CAP - Multi-Purpose Building - Onslow	-1864.00	1	CSH
EFT11629	29/04/2011	Hitachi Ltd	Parts for vehicles, PLD10, PMG02, PTR14	-440.80	1	CSH
EFT11630	29/04/2011	ISS Integrated Services Pty Ltd	Assorted magazines for March 2011 - SUBSCRIPTIONS & PUBLICATIONS GEN	-71.35	1	CSH
EFT11631	29/04/2011	IT Vision Australia Pty Ltd	Report Manager for Synergy Soft Claire Waller - Seminars and Training GEN	-484.00	1	CSH
EFT11632	29/04/2011	IWATER HAULAGE	Supply of semi water cart up to 100 hours - Boonderoo LIA subdivision	-15879.00	1	CSH
EFT11633	29/04/2011	Jason Signmakers	Various signs for SOA	-3507.02	1	CSH
EFT11634	29/04/2011	Genko Welding & Marine Services	PLD03 Repair weld on bucket - CAT 924F Front End Loader	-297.00	1	CSH
EFT11635	29/04/2011	Keith Pearson	Town planning services for the period Jan/Feb 2011 - CONSULTANT FEES GEN	-8373.20	1	CSH
EFT11636	29/04/2011	Landgate	Aerial photography Tom Price and Onslow townsites - CONSULTANT FEES GEN	-504.20	1	CSH
EFT11637	29/04/2011	Lyons & Pierce Karratha	Various plumbing works TP and Para	-8853.50	1	CSH
EFT11638	29/04/2011	M Lontis T/A Lion Global HR	Duty of Care Enterprise License Agreement for Workplace Liability.com & Training Notes for 150 FTE staff - April 2011 - Seminars and Training GEN	-825.00	1	CSH
EFT11639	29/04/2011	MARCELLE COAKLEY	W287 Project Management 09/10 Vehicle contribution - Works Prog/Community Garden	-1000.00	1	CSH
EFT11640	29/04/2011	MINE SERVICES & CONSTRUCTION PTY LTD T/A Minsenco	BC372 Crushed 20-60mm aggregate - CAP - Multi-Purpose Building - Onslow	-7260.00	1	CSH
EFT11641	29/04/2011	MUZZYS HARDWARE - RED DAWN ENTERPRISES PTY LTD T/A	Various hardware items for SOA	-11227.24	1	CSH
EFT11642	29/04/2011	MACDONALD JOHNSTON ENGINEERING COMPANY	PTR16 Supply Potentiometer - Hino Ranger Pro 10 Side Armed Compator Rubbish Truck 2007 14AS	-383.90	1	CSH
EFT11643	29/04/2011	Machinery Warehouse	1 x EY20/3 Air Filter - Sundry Equipment	-53.50	1	CSH
EFT11644	29/04/2011	McLeods	Legal expenses for Minderoo Station Food Act Prosecutions - LEGAL EXPENSES GEN	-809.93	1	CSH
EFT11645	29/04/2011	Mercure Hotel Perth	Acccommodation for A. O'Halloran, M. Rowe, M. Walsh - Meetings/Travelling Costs GEN	-1261.00	1	CSH
EFT11646	29/04/2011	Morley Mower Centre	P575 Supply Sthil FS 200 with Supercut 20-2 head - Sundry Equipment	-935.00	1	CSH
EFT11647	29/04/2011	Municipal Employees Union	Payroll deductions	-17.40	1	CSH
EFT11648	29/04/2011	NATHAN HOLTON PAINTING	Progress payment on External painting - Sporting Precinct Upgrade - Onslow GEN	-7248.83	1	CSH
EFT11649	29/04/2011	Nexus Freight	PBH02 Freight Tyres 4 U - John Deere 315 SJ	-121.67	1	CSH
EFT11650	29/04/2011	OFFICE 2 GO PTY LTD	C500 Final payment for office furniture for site office - Revitalisation Design Mall & Environs	-3869.69	1	CSH

LIST OF PAYMENTS FOR APRIL 2011

EFT11651	29/04/2011	OUTER BOUNDS PHOTOGRAPHY	Photography and Art Workshops for Youth Week - General Programs GEN	-2087.45	1	CSH
EFT11652	29/04/2011	Onslow Crane Hire Services	W015 Crane hire for removal of boat ramp and re-installation of ramp - Works Prog Cyclone Preparation Onslow	-990.00	1	CSH
EFT11653	29/04/2011	Onslow Mechanical	PTR13 - Supply and fin new Turbo timer - ISUZU Rear Loading Rubbish Truck AS1817	-510.40	1	CSH
EFT11654	29/04/2011	Onslow Nursery & Garden Centre	20 x Meadow Hay Bales for Dinosaur Petting Zoo - General Programs GEN	-415.00	1	CSH
EFT11655	29/04/2011	Orica Limited	Chlorine Business 2030 - CHEMICALS GEN	-197.44	1	CSH
EFT11656	29/04/2011	Pacific Biologics Pty Ltd	W030 CO2 Flowset with Aust Stern, nut and ABC light trap lid - Works Prog Mosquito Control Onslow	-276.16	1	CSH
EFT11657	29/04/2011	Parry's Merchants	Various goods - MEETING EXPENSES GEN	-538.40	1	CSH
EFT11658	29/04/2011	Peerless JAL Pty Ltd	2 x W'Force xtra wipe blue - CLEANING EXPENSES GEN	-528.84	1	CSH
EFT11659	29/04/2011	Pilbara Food Services	Cleaning and food items for TP	-465.62	1	CSH
EFT11660	29/04/2011	Pilbara Mechanical Services	To supply E.W.P hire for 3 days - Works Prog Street Trees Paraburdoo, PTR03 - repair leak	-1749.00	1	CSH
EFT11661	29/04/2011	Protector Alsafe	Work boots and jeans- Uniforms & PPE (Outdoor Staff) GEN	-204.31	1	CSH
EFT11662	29/04/2011	RAY WHITE EXMOUTH	B151, B153, B144 - Rent for May 2011 - Onslow	-7149.99	1	CSH
EFT11663	29/04/2011	RED 11 PTY LTD	Laptop - Latitude D630s BTRY,PRI,56W,6C,LITH,SANYO-AS - COMPUTER EQUIPMENT GEN	-1104.44	1	CSH
EFT11664	29/04/2011	ROXBY RETAIL ARCHITECTS	C500 - SOA - Revitalisation Design Mall & Environs	-64146.59	1	CSH
EFT11665	29/04/2011	Rapid Plastics (wa)	B438 - 1 x 1000ltr Diesel Fuel Tank Trailer , indicator lamps MT-ILK, inspection compliance plate - Ocean View Caravan Park	-7811.10	1	CSH
EFT11666	29/04/2011	RETRAVISION KARRATHA	B169 & BC246 Euromaid Electric Oven - Model SCWH600 -	-2398.00	1	CSH
EFT11667	29/04/2011	Rio Tinto - Pilbara Iron Company Services Pty Ltd	Water and Electricity charges Nov to Mar TP and Para	-50703.56	1	CSH
EFT11668	29/04/2011	Royal Life Saving Society Australia	Life Guard Requalification Course - Martin, Gough and Anderson-Smith - Seminars and Training GEN	-360.00	1	CSH
EFT11669	29/04/2011	Royal Wolf Trading	X009 Accommodation units for March 2011 - Private Works Nameless Valley Camp	-58770.80	1	CSH
EFT11670	29/04/2011	SAI Global Ltd	Internet download - PRINT/STATIONERY/PUBLICATIONS GEN	-77.83	1	CSH
EFT11671	29/04/2011	SALMAT BUSINESS FORCE	Monthly Inside Ashburton'newsletter - ADVERTISING & PROMOTION GEN	-2494.98	1	CSH
EFT11672	29/04/2011	SOA - No 1 Social Club	Payroll deductions	-112.50	1	CSH
EFT11673	29/04/2011	Sheridan's for Badges	Desk plates and HONOUR BOARD FOR MEMBERS OF COUNCIL - ADMINISTRATION ALLOCATION GEN	-1438.57	1	CSH
EFT11675	29/04/2011	Sinewave Electrical Contractors	GE004 - 4 Breezeair (EA1203) 2 speed evaporative coolers - Tom Price Civic Centre Refurbishment, B010 data point	-28735.74	1	CSH
EFT11676	29/04/2011	State Emergency Services -Tom Price	Refund of Hall hire as this should have been a donation, was originally paid on Debtors invoice 7800 - Refunds of all Hire Bookings GEN	-281.75	1	CSH
EFT11677	29/04/2011	State Library of WA	Recovery of lost and damaged books for Libraries SOA- BOOK PURCHASES/REPLACEMENT GEN	-284.90	1	CSH
EFT11678	29/04/2011	Statewide Equipment Hire	BC372 - Rental of Knuckle Boom for 26.03.11 - CAP - Multi-Purpose Building - Onslow	-3026.52	1	CSH
EFT11679	29/04/2011	Sunny Sign Company Pty Ltd	Signagefor waterspray park - Sporting Precinct Upgrade - Onslow GEN	-273.80	1	CSH

LIST OF PAYMENTS FOR APRIL 2011

EFT11680	29/04/2011	Symmetrical Group	Electrical repairs, TP and Para - B010, B181 and 825 Warara	-5469.63	1	CSH
EFT11681	29/04/2011	THE MOWER MAN	Monthly gardening for March 2011 - Contract Gardening GEN	-418.00	1	CSH
EFT11682	29/04/2011	TRACEY BOLLAND	B145 Rental payment 01.05.2011 to 31.05.2011 - 5B Maunsell Cresc, Onslow	-2600.00	1	CSH
EFT11683	29/04/2011	TUSS CONCRETE PTY LTD	Various concrete and contract items - BC207, BC246, W247, W245, R1147	-38419.70	1	CSH
EFT11684	29/04/2011	Tanya Worth	Reimbursement of goods purchased for Easter comp prizes - General Programs GEN	-235.40	1	CSH
EFT11685	29/04/2011	Tom Price Betta Electrical	Various electrical equipment	-2825.00	1	CSH
EFT11686	29/04/2011	Tom Price Tyrepower	Various Tyre repairs - TP	-1631.50	1	CSH
EFT11687	29/04/2011	Totally Confidential Records Management T/A Archivewise	Storage Archive box std for March 2011 - LEGAL EXPENSES GEN	-37.88	1	CSH
EFT11688	29/04/2011	Trick Electricks Pty Ltd	Electrical repairs, Onslow, BC372, B371, W287	-751.69	1	CSH
EFT11689	29/04/2011	Trisley's Hydraulic Services P/L	Service and Repair Granudos Machine as required and discussed - Pool Redevelopment GEN	-3913.80	1	CSH
EFT11690	29/04/2011	Tyre Marketers (Australia) Pty Ltd T/A Goodyear Dunlop Tyres	Goodyear silent armour 225/75 R 16 - Toyota Hilux 4X4 TD Dual Cab - Silver AS8003	-2579.50	1	CSH
EFT11691	29/04/2011	U CAN HATCH US	12 extra fertile eggs - General Programs GEN	-55.00	1	CSH
EFT11692	29/04/2011	UHY Haines Norton	Management Accounting & Financial Reporting workshops, B. Waddell, L. McCarthy, L. John - Seminars and Training GEN	-3795.00	1	CSH
EFT11693	29/04/2011	VISIMAX SAFETY PRODUCTS	Infringement Book Cover and Warning Notice Book - PRINTING/STATIONERY/POSTAGE GEN	-104.00	1	CSH
EFT11694	29/04/2011	WA Hino Sales and Service	PTR19 Element air filter, element sub assy and oil filter - Hino 300 series Dump Truck	-681.08	1	CSH
EFT11695	29/04/2011	WISEWOULD MAHONY LAWYERS	Professional services rendered 01.12 to 22.12.10 - LEGAL EXPENSES GEN	-1578.50	1	CSH
EFT11696	29/04/2011	Western Australian Local Government Association	Advertising for SOA	-3347.78	1	CSH
EFT11697	29/04/2011	Westrac Pty Ltd	PLD07 - T.SAE Oil, 50.20L - CAT 950G Front End Loader	-277.64	1	CSH

Municipal Cheques

CHQ/EFT	Date	Name	Description	Amount		
25383	01/04/2011	Deb Broderick	Yoga tuition for Para employees - OSH Seminars & Training GEN	-195.00	1	CSH
25384	01/04/2011	Express Publications Pty Ltd	Renewal of Stamping, papercraft, cardmaking and Creating Keepsakes x 20 issues each @ 4.50 each - SUBSCRIPTIONS & PUBLICATIONS GEN	-180.00	1	CSH
25385	01/04/2011	Shire of Ashburton	Onslow Petty cash	-285.75	1	CSH
25386	01/04/2011	TELSTRA	Various Telstra Acc. For SOA	-8829.80	1	CSH
25387	01/04/2011	Tom Price Senior High School	Cleaning of the PAC - Sports Pavilion Cleaning Expenses GEN	-88.00	1	CSH
25390	08/04/2011	AMP Corporate Superannuation (SuperLeader)	Superannuation contributions	-405.64	1	CSH
25391	08/04/2011	AXA - GENERATIONS PERSONAL SUPER PLAN	Superannuation contributions	-126.36	1	CSH
25392	08/04/2011	Assett Super	Superannuation contributions	-505.48	1	CSH
25393	08/04/2011	Axa Australia Super	Superannuation contributions	-117.02	1	CSH
25394	08/04/2011	C. Munro Contractors	Various works in Onslow -	-21311.34	1	CSH
25395	08/04/2011	CBus Super	Superannuation contributions	-857.40	1	CSH
25396	08/04/2011	Commonwealth Personal Superannuation	Superannuation contributions	-441.44	1	CSH
25397	08/04/2011	DENNIS WRIGHT	Councillor/Communication fee Qrt 3 Jan-March 2011 - COUNCILLOR ATTENDANCE FEE GEN	-313.11	1	CSH
25398	08/04/2011	Horizon Power	Various Electricity accounts for Onslow	-20870.02	1	CSH
25399	08/04/2011	Host Plus Executive Super	Superannuation contributions	-688.67	1	CSH

LIST OF PAYMENTS FOR APRIL 2011

25400	08/04/2011 Karingal Neighbourhood Centre	Annual Donation Operational Expenses - Donations GEN	-3000.00	1	CSH
25401	08/04/2011 Kerry White	Councillor/Communication fee Qrt 3 Jan-March 2011 - COUNCILLOR ATTENDANCE FEE GEN	-1820.00	1	CSH
25402	08/04/2011 Leonie Stanley	Re-imburement for goods purchased on behalf of Mums and Bubs grant - Program Expenditure GEN	-138.00	1	CSH
25403	08/04/2011 MLC Super	Superannuation contributions	-233.32	1	CSH
25404	08/04/2011 North Tom Price Primary School	Inservice - Performing Arts visit - DONATIONS GEN	-2000.00	1	CSH
25405	08/04/2011 Onslow Visitors Centre	Par Annual grant for the 2010/2011 year - ADVERTISING & PROMOTION GEN	-20000.00	1	CSH
25406	08/04/2011 PARABURDOO PRIMARY SCHOOL	Professional Development - DONATIONS GEN	-2000.00	1	CSH
25407	08/04/2011 Rest Superannuation	Superannuation contributions	-960.54	1	CSH
25408	08/04/2011 RETRAVISION KARRATHA	B216 Supply 1 x Euromaid electric oven Model SWH 600 - 126 Cedar St Tom Price	-1199.00	1	CSH
25409	08/04/2011 Shire of Ashburton	Transfer of funds as incorrectly deposited into the wrong account for Simon Thompson - REFUNDS INCOME A/C (Cost Neutral) GEN - TP Petty cash	-977.58	1	CSH
25410	08/04/2011 Shire of Ashburton (Payroll Deductions)	Payroll deductions	-110.00	1	CSH
25411	08/04/2011 Spectrum Super	Superannuation contributions	-429.50	1	CSH
25412	08/04/2011 Sunsuper	Superannuation contributions	-627.75	1	CSH
25413	08/04/2011 TELSTRA	C500 - telephone costs - Mar 11 - Overdue amount from Feb/Mar 2010 - Computer Expenses GEN	-19001.81	1	CSH
25414	08/04/2011 TOM PRICE HORSE AND PONY CLUB	Donation towards fence repairs at TP Horse and Pony Club - DONATIONS GEN	-500.00	1	CSH
25415	08/04/2011 Tasplan Super	Superannuation contributions	-545.32	1	CSH
25416	08/04/2011 Telstra Super Pty Ltd	Superannuation contributions	-438.10	1	CSH
25417	08/04/2011 Tom Price Central Primary School	iNSERVICE - Visit from an Author - DONATIONS GEN	-2000.00	1	CSH
25418	08/04/2011 Tom Price Senior High School	Country week camp for seniors - DONATIONS GEN	-2000.00	1	CSH
25419	15/04/2011 Billabong Pools	Refund of Building Application Fee. General Building Fees & Licences.	-277.30	1	CSH
25420	15/04/2011 C. Munro Contractors	Various works in Onslow -	-174.83	1	CSH
25421	15/04/2011 Jacaru Australia Pty Ltd	Rally Burgundy Sm, Med and Lge - Souvenir Expenses GEN	-98.67	1	CSH
25422	15/04/2011 MAINROADS WESTERN AUSTRALIA	PTR12 Vehicle permit renewal - Hino Prime Mover Ranger Pro 6x4 1BEP713	-50.00	1	CSH
25423	15/04/2011 MINING & CIVIL GEOTEST P/L	Testing for Particle Size Distribution, Atterberg Limits and Emerson Class for soil samples - Works Prog Tom Price Refuse Site Upgrade	-1364.00	1	CSH
25424	15/04/2011 MONADELPHOUS GROUP	Applicant refund of \$642.20 re-over charge on building application 20101619 - REFUNDS INCOME A/C (Cost Neutral) GEN	-642.20	1	CSH
25425	15/04/2011 Onslow Sub Centre	Annual donation for St John Ambulance Onslow services - Donations GEN	-2000.00	1	CSH
25426	15/04/2011 Onslow Tyre Service	PTR13 , PRM07 - Tyre repairs, Onslow	-105.00	1	CSH
25427	15/04/2011 Sports Surfaces	BC372 - 5.5T of white silica sand - CAP - Multi-Purpose Building - Onslow	-574.75	1	CSH
25428	15/04/2011 TELSTRA	telephone costs - Mar 11 - TP EMO - UTILITIES - OTHER LAW GEN	-327.34	1	CSH
25429	15/04/2011 TOM PRICE SUB CENTRE	Annual donation for St John Ambulance Tom Prices Services - Donations GEN	-2500.00	1	CSH
25430	15/04/2011 Tom Price Youth Centre	Annual donation for Tom Price Youth Centre Services - Donations GEN	-10000.00	1	CSH
25431	21/04/2011 TOM PRICE - RSL - SUB BRANCH	Donation for the Anzac day service Gunfire breakfast - CONTRIBUTION TO CLUBS GEN	-500.00	1	CSH

LIST OF PAYMENTS FOR APRIL 2011

25432	29/04/2011	BJK Publishing & Photography	Replacing various stock at the TP visitors centre - BJK Publishing GEN	-1745.00	1	CSH
25433	29/04/2011	Bathroom Warehouse	BC289 Supply 1 Marbletrent Boston 2000, 900mm Side set Shower Screen - Capital Upgrade Carinya Units (All)	-180.00	1	CSH
25434	29/04/2011	C. Munro Contractors	Rapid set cement - Sporting Precinct Upgrade - Onslow GEN	-96.23	1	CSH
25435	29/04/2011	Horizon Power	C251 McGrath Ave Onslow - Capital Construction Onslow Street Lighting & electricity accounts, Onslow	-12735.78	1	CSH
25436	29/04/2011	Playground Solutions	W272 3 x Hammerlocks 7mm [MAP 20] and assembly items - Works Prog Tom Price Clem Thompson Oval & Surrounds	-248.60	1	CSH
25437	29/04/2011	Shire of Ashburton	Petty Cash, TP and Para, Building App for B283	-1056.20	1	CSH
25438	29/04/2011	Shire of Ashburton (Payroll Deductions)	Payroll deductions	-424.23	1	CSH
25439	29/04/2011	Star Track Express Pty Ltd	Freight Charges, Perth to Onslow - PRINTING & STATIONERY GEN	-109.31	1	CSH
25440	29/04/2011	TELSTRA	Various Telstra Acc. For SOA	-6530.61	1	CSH
25441	29/04/2011	Tom Price Furniture Centre	B283 Set of sheets for double bed - Mobile Accomodation Units	-199.90	1	CSH

Trust Payments

CHQ/EFT	Date	Name	Description	Amount		
202368	12/04/2011	Deb Broderick	BODN REFUND FOR DRAMA ROOM & KEYS FOR DEB BRODERICK	-170.00	2	CSH
202369	12/04/2011	MERCEDE FOX	MERCEDE FOX - REFUND FOR HIRE OF 1 X CAT TRAP 23.03.11	-90.00	2	CSH
202370	13/04/2011	Builders Registration Board of WA	REFUND BRB LEVY COLLECTED IN MARCH 2011	-1225.00	2	CSH
202371	13/04/2011	Construction Training Fund	REFUND CTF LEVY COLLECTED IN MARCH 2011	-7846.87	2	CSH
202372	13/04/2011	Shire of Ashburton	COMMISSION ON BRB LEVY and BCTIF LEVY - MARCH 2011	-317.90	2	CSH
202373	28/04/2011	BJK Publishing & Photography	SALES OF PHOTOGRAPHIC PRINTS FOR MARCH 2011, BJK PUBLISHING & PHOTOGRAPHY	-290.50	2	CSH
202374	28/04/2011	Builders Registration Board of WA	REFUND BRB LEVY COLLECTED IN JANAURY 2011	-875.00	2	CSH
202375	28/04/2011	Frank Richardson	SALE OF PHOTOGRAPHIC PRINTS FOR MARCH 2011, F. RICHARDSON	-949.60	2	CSH
202376	28/04/2011	LESTOK TOURS PTY LTD	MINE TOURS FOR MARCH 2011, LESS RIO COMMISSION	-668.61	2	CSH

Electronic Statement



BusinessChoice Everyday VISA Card Statement

AMANDA O'HALLORAN
SHIRE OF ASHBURTON
PO BOX 567
TOM PRICE WA 6751

For enquiries, or lost or stolen cards, please call 1300 650 107 from anywhere in Australia, 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency include the following: (1) the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme and (2) the Westpac Foreign Transaction Fee (FX Fee), being the applicable Westpac Processing Fee and the applicable Westpac On-Charged Scheme Fee.

Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Amanda O'Halloran	4293 1830 0118 6081	10,000	10,000.00
Statement From	Statement To	Facility Number	
04 APR 2011	02 MAY 2011	00028553	

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit ls
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	4,000.00 -	13,105.76	0.00	0.00	9,105.76 -	0.00	0.00	0.00

BusinessChoice Everyday VISA Card			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
11 APR	Payments PAYMENT-BPAY-THANK YOU FINANCIAL INSTITUTIONS - MAN	4,000.00 -	
	Sub Total:	4,000.00 -	
01 APR	Purchases THE WHITE ELEPHANT PREVELLY AU	65.70	
01 APR	EATING PLACES, RESTAURANTS MUST MARGARET RIVER MARGARET RIVE AU	170.00	
04 APR	EATING PLACES, RESTAURANTS EZY DVD ABBOTSFORD AU	29.97	
04 APR	MOTION PICTURES AND VIDEO TA OFFICEWKS EAST VIC PA WA AU	267.01	
	STATIONERY, OFFICE & SCHOOL		



BusinessChoice Everyday VISA Card				
Date of Transaction	Description		Debits/Credits	Cardholder Comments
02 APR	VASSE FELIX PTY LTD GRACETOWN AU		100.00	
03 APR	PACKAGE STORES - BEER, LIQUO GULL BUNBURY BUNBURY AU		70.53	
04 APR	SERVICE STATIONS JACKSONS DRAWING SUPPL VICTORIA PARK AU		27.16	
05 APR	ARTISTS SUPPLY STORES, CRAFT OCONNOR L/MWR&C/SAW C OCONNOR AU		596.00	
06 APR	NURSERIES, LAWN & GARDEN SUP MERCURE HOTEL PERTH PERTH AU		270.39	
06 APR	HOTEL MERCURE QANTAS MASCOT AU		691.69	
06 APR	QANTAS CALTEX STAR MART KARRA KARRATHA AU		113.22	
06 APR	SERVICE STATIONS BP EXPRESS ASCOT 2244 BELMONT AU		34.56	
07 APR	SERVICE STATIONS QANTAS MASCOT AU		415.00	
08 APR	QANTAS ONSLOW GENERAL ONSLOW AU		86.72	
11 APR	GROCERY STORES, SUPERMARKETS QANTAS MASCOT AU		915.38	
11 APR	QANTAS MASCOT AU		3,203.83	
11 APR	QANTAS LASTMINUTE/COM/AU MILTON AU		1,010.00-	
12 APR	TRAVEL AGENCIES AND TOUR OPE QANTAS MASCOT AU		777.70	
15 APR	QANTAS BEADON BAY HOTEL ONSLOW AU		53.00	
16 APR	EATING PLACES, RESTAURANTS BEST WESTERN KARRATHA KARRATHA AU		310.00	
16 APR	BEST WESTERN HOTELS BUNNINGS 725000 MALAGA AU		250.00	
18 APR	HARDWARE STORES QANTAS MASCOT AU		1,493.04	
19 APR	QANTAS MASCOT AU		915.38	
21 APR	QANTAS ORBIT FITNESS OSBOURNE PARK AU		956.00	
21 APR	SPORTING GOODS STORES MERCURE HOTEL PERTH PERTH AU		210.11	
22 APR	HOTEL MERCURE COLES EXPR KEWDALE WA AU		21.02	
22 APR	SERVICE STATIONS MERCURE HOTEL PERTH PERTH AU		56.00	
23 APR	HOTEL MERCURE QANTAS MASCOT AU		942.70	
27 APR	QANTAS WATER2WATER SUBIACO AU		149.65	
27 APR	EQUIPMENT RENTAL & LEASING S WATERCOOLER STORE CARRARA AU		578.00	
29 APR	HOUSEHOLD APPLIANCE STORES OUR COMMUNITY PTY LTD WEST MELBOURN AU		280.00	
	ADVERTISING SERVICES			



BusinessChoice Everyday VISA Card			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
30 APR	KMART KARRATHA WA AU DISCOUNT STORES	66.00	
	Sub Total:	13,105.76	
02 MAY	Miscellaneous Transactions TRANSFER CLOSING BALANCE TO BILLING ACCT	9,105.76 -	
	Sub Total:	9,105.76 -	
	Grand Total:	0.00	

I have checked the above details and verify that they are correct.

Cardholder Signature _____ Date _____

Transactions examined and approved.

Manager/Supervisor Signature _____ Date _____



BusinessChoice Everyday VISA Card Statement

JEFFREY BREEN
 SHIRE OF ASHBURTON
 PO BOX 567
 TOM PRICE WA 6751

For enquiries, or lost or stolen cards, please call 1300 650 107 from anywhere in Australia, 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency include the following: (1) the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme and (2) the Westpac Foreign Transaction Fee (FX Fee), being the applicable Westpac Processing Fee and the applicable Westpac On-Charged Scheme Fee.

Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Jeffrey Breen	4293 1830 0118 6099	10,000	10,000.00
Statement From	Statement To	Facility Number	
04 APR 2011	02 MAY 2011	00028553	

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	7,955.30	0.00	0.00	7,955.30 -	0.00	0.00	0.00

BusinessChoice Everyday VISA Card			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
	Purchases		
01 APR	RAMINEA PTY LTD T/AS T TOM PRICE AU	52.60	
04 APR	DRINKING PLACES (ALCOHOLIC B COLES MOUNT TOM PRICE WA AU	366.66	
04 APR	GROCERY STORES, SUPERMARKETS TOM PRICE FURNITURE TOM PRICE AU	79.95	
05 APR	FURNITURE, HOME FURNISHINGS CABFARE Melbourne AU	36.29	
05 APR	TAXICABS/LIMOUSINES QANTAS MASCOT AU	631.69	
05 APR	QANTAS MASCOT AU	631.69	



BusinessChoice Everyday VISA Card					
Date of Transaction	Description		Debits/Credits	Cardholder Comments	
05 APR	LIVE TAXI/PAY	WEST MELBOURN	AU	36.19	
	TAXICABS/LIMOUSINES				
07 APR	QANTAS	MASCOT	AU	84.99	
	QANTAS				
08 APR	NIKKIS LICENSED REST	ONSLow	AU	466.80	
	CATERERS				
12 APR	QANTAS	MASCOT	AU	555.69	
	QANTAS				
14 APR	HOTEL NORTHBRIDGE	NORTHBRIDGE	AU	558.60	
	HOTELS, MOTELS, RESORTS - LO				
18 APR	BUDGET RENT A CAR PERT	PERTH	AU	262.99	
	AUTOMOBILE RENTAL & LEASING				
19 APR	AIRPORT FLORIST P/L	BELMONT	AU	747.00	
	FLORISTS				
20 APR	QANTAS	MASCOT	AU	535.69	
	QANTAS				
21 APR	QANTAS	MASCOT	AU	256.70	
	QANTAS				
22 APR	QANTAS	MASCOT	AU	966.70	
	QANTAS				
29 APR	QANTAS	MASCOT	AU	1,685.07	
	QANTAS				
			Sub Total:	7,955.30	
	Miscellaneous Transactions				
02 MAY	TRANSFER CLOSING BALANCE TO BILLING ACCT			7,955.30 -	
			Sub Total:	7,955.30 -	
			Grand Total:	0.00	

I have checked the above details and verify that they are correct.

Cardholder Signature _____ Date _____

Transactions examined and approved.

Manager/Supervisor Signature _____ Date _____



BusinessChoice Everyday VISA Card Statement

LARRY SOFTLEY
SHIRE OF ASHBURTON
PO BOX 567
TOM PRICE WA 6751

For enquiries, or lost or stolen cards, please call 1300 650 107 from anywhere in Australia, 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency include the following: (1) the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme and (2) the Westpac Foreign Transaction Fee (FX Fee), being the applicable Westpac Processing Fee and the applicable Westpac On-Charged Scheme Fee.

Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Larry Softley	4293 1830 0127 7963	5,000	5,000.00
Statement From	Statement To	Facility Number	
04 APR 2011	02 MAY 2011	00028553	

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	1,387.39	0.00	0.00	1,387.39 -	0.00	0.00	0.00

BusinessChoice Everyday VISA Card			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
12 APR	Purchases ROBERTS CONFECTIONER OAKLEIGH AU	45.40	
21 APR	CANDY, NUT, CONFECTIONARY STO NIKKIS LICENSED REST ONSLOW AU	1,291.50	
25 APR	CATERERS CALTEX STAR MART CAR CARNARVON AU SERVICE STATIONS	50.49	
	Sub Total:	1,387.39	
02 MAY	Miscellaneous Transactions TRANSFER CLOSING BALANCE TO BILLING ACCT	1,387.39 -	
	Sub Total:	1,387.39 -	
	Grand Total:	0.00	



I have checked the above details and verify that they are correct.

Cardholder Signature _____ Date _____

Transactions examined and approved.

Manager/Supervisor Signature _____ Date _____



BusinessChoice Everyday VISA Card Statement

FRANCO LUDOVICO
 SHIRE OF ASHBURTON
 PO BOX 567
 TOM PRICE WA 6751

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Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Franco Ludovico	4293 1830 0143 7450	5,000	5,000.00
Statement From	Statement To	Facility Number	
04 APR 2011	02 MAY 2011	00028553	

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	4,190.57	0.00	0.00	4,190.57 -	0.00	0.00	0.00

BusinessChoice Everyday VISA Card			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
05 APR	Purchases QANTAS MASCOT AU	982.69	
07 APR	QANTAS MASCOT AU	838.68	
07 APR	QANTAS Ozacom Pty Ltd BOWEN HILLS AU	1,865.00	
12 APR	TRAVEL AGENCIES AND TOUR OPE RED BREEZE TOM PRICE AU	161.90	
12 APR	EATING PLACES, RESTAURANTS NAMELESS COFFEE HOUSE TOM PRICE AU	25.00	
16 APR	EATING PLACES, RESTAURANTS RED DAWN ENTERPRISE PL TOM PRICE AU	113.30	
	HARDWARE STORES		



BusinessChoice Everyday VISA Card			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
19 APR	BEADON BAY HOTEL ONSLOW AU EATING PLACES, RESTAURANTS	204.00	
	Sub Total:	4,190.57	
02 MAY	Miscellaneous Transactions TRANSFER CLOSING BALANCE TO BILLING ACCT	4,190.57 -	
	Sub Total:	4,190.57 -	
	Grand Total:	0.00	

I have checked the above details and verify that they are correct.

Cardholder Signature _____ Date _____

Transactions examined and approved.

Manager/Supervisor Signature _____ Date _____



BusinessChoice Everyday VISA Card Statement

BERNARD SMITH
 SHIRE OF ASHBURTON
 PO BOX 567
 TOM PRICE WA 6751

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Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Bernard Smith	4293 1830 0150 2972	5,000	5,000.00
Statement From	Statement To	Facility Number	
04 APR 2011	02 MAY 2011	00028553	

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	438.33	0.00	0.00	438.33 -	0.00	0.00	0.00

BusinessChoice Everyday VISA Card			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
07 APR	Purchases QANTAS MASCOT AU	40.00	
07 APR	QANTAS MASCOT AU	132.70	
19 APR	QANTAS MASCOT AU	234.99	
20 APR	LIVE TAXI EPAY WEST MELBOURN AU TAXICABS/LIMOUSINES	30.64	
	Sub Total:	438.33	
02 MAY	Miscellaneous Transactions TRANSFER CLOSING BALANCE TO BILLING ACCT	438.33 -	



BusinessChoice Everyday VISA Card			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
	Sub Total:	438.33 -	
	Grand Total:	0.00	

I have checked the above details and verify that they are correct.

Cardholder Signature _____ Date _____

Transactions examined and approved.

Manager/Supervisor Signature _____ Date _____



BusinessChoice Everyday VISA Card Statement

MR GEOFFREY BRAYFORD
 SHIRE OF ASHBURTON
 261 POINCIANA ST
 TOM PRICE WA 6751

For enquiries, or lost or stolen cards, please call 1300 650 107 from anywhere in Australia, 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency include the following: (1) the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme and (2) the Westpac Foreign Transaction Fee (FX Fee), being the applicable Westpac Processing Fee and the applicable Westpac On-Charged Scheme Fee.

Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Mr Geoffrey Brayford	4293 1830 0162 3927	10,000	10,000.00
Statement From	Statement To	Facility Number	
04 APR 2011	02 MAY 2011	00028553	

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	92.58	0.00	0.00	92.58 -	0.00	0.00	0.00

BusinessChoice Everyday VISA Card			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
29 APR	Purchases CABFARE Melbourne AU	33.19	
28 APR	TAXICABS/LIMOUSINES LIVE TAXIEPAY WEST MELBOURN AU	31.64	
29 APR	TAXICABS/LIMOUSINES LIVE TAXIEPAY WEST MELBOURN AU	27.75	
	Sub Total:	92.58	
02 MAY	Miscellaneous Transactions TRANSFER CLOSING BALANCE TO BILLING ACCT	92.58 -	
	Sub Total:	92.58 -	
	Grand Total:	0.00	



I have checked the above details and verify that they are correct.

Cardholder Signature _____ Date _____

Transactions examined and approved.

Manager/Supervisor Signature _____ Date _____

POLICY MANUAL

Title: Corporate Credit Card

File No: FI.BA

Minute No: 12.03.10

Adopted Date:

Last Review Date : Ordinary Meeting of Council 18 March 2008
Ordinary Meeting of Council 24 October 2006

Objective:

To allow and control the use of Corporate Credit Cards for senior employees.

Policy:Issue of Corporate Credit Cards

- a. Council has authorized the issue of Corporate Credit Cards to the CEO and Executive Managers
- b. The cards have the following transaction limits –

Chief Executive	\$10,000
Executive Manager Community & Economic Services	\$5000
Executive Manager Corporate Services	\$5000
Executive Manager Development Services	\$5000
Executive Manager Engineering Services	\$10,000
Executive Manager Western Operations	\$10,000
<i>HR Manager</i>	<i>\$10,000</i>

All *Executive* Managers are authorized to use the card for the purpose of Business Entertainment.

- c. The CEO can authorize the issuing of cards to *Managers/Executive* Managers.

- d. The CEO is to establish procedures for the use of cards to ensure adequate control is exercised over their use and that expenditure incurred on cards is included in the monthly schedule of accounts to be reviewed by Council.

Credit Card Usage

- a) Cards are to be used for business related expenditure that cannot be paid easily by the existing accounts payable process of cheque and electronic funds transfer.
- b) Credit cards are only be used for purchasing goods and services on behalf of the Shire of Ashburton
- c) Personal expenditure is prohibited
- d) A credit card is not to be used for cash withdrawals
- e) A credit card is not to be transferred to other users
- f) Credit Card holders are to sign an agreement agreeing to the terms and conditions set out in this policy.

Lost Credit Cards

In the event of a credit card being lost or stolen the user must immediately

- a). Ring Westpac on 1300 651 089 to cancel the credit card
- b). Advise the CEO

Changes to Employment

- a). On cessation of Employment with the Shire of Ashburton the Credit Card Holder must surrender the Credit Card immediately.
- b). If extended leave (longer than 5 weeks) is taken the credit card is to be surrendered for that time until normal duties are resumed
- c). If Credit Card Holder is moved or takes up a position that does not require a credit card the card is to be surrendered.

Credit Card Usage Agreement

I _____

Manager/Executive Manager _____

agree to abide by the terms and conditions set out in Council Policy
EMP24 Corporate Credit Card.

I accept that failure to abide by the conditions listed in the policy may
result in disciplinary action and misuse of my Corporate Credit Card
may result in termination of my employment.

Signed: _____

Dated: _____

Witnessed: _____

Name of witness: _____

Card No: _____

Expiry Date: _____

Credit Limit: _____

Policy issued to Employee by Human Resources Officer on

Date: _____

HRO Signature: _____

POLICY MANUAL

Title:	Community Engagement Policy
File No.,	OR.CI
Statutory	Local Government Act (1995) Section 5.56, Planning for the Future;
Environment:	Section 19C & 19D Local Government Act (Administration) Regulations 1996.
Adopted Date:	
Latest Review	5 May 2010
Date:	

Objective

This policy is to set a framework for all community engagement activities conducted by the Shire of Ashburton.

OUR VISION

“The Shire of Ashburton will be a vibrant and prosperous place for work, leisure and living”

OUR MISSION

“Working together, enhancing lifestyle and economic vitality”

Policy Statement

The Shire of Ashburton Council recognizes that community engagement and the opportunity for communities to participate in planning for the future are vital in ensuring we meet our Strategic Objective “Include and Engage our Community” .

Community engagement is not only good business practice but also important to good government. For this reason the Council is committed to engaging with the Shire of Ashburton community.

Community engagement is about involving the community in decisions which affect them and it is critical to the successful development and implementation of

acceptable policies and decisions and for improving services by being responsive to the needs of the community.

Community engagement does not mean achieving consensus. However, it does involve seeking broad, informed agreement and the best possible solution for Council and the community.

Scope

The over arching principle is that the Shire will consult with our communities. Therefore, this policy applies not only to Shire of Ashburton's Strategic Planning processes but to all facets of our operations and projects.

Policy Objectives

- To ensure Shire of Ashburton stakeholders are well informed about issues, strategies and plans that may directly or indirectly affect them.
- To ensure Shire of Ashburton stakeholders have the opportunity to be involved in Council's decision making and policy development.
- To seek the views of all stakeholders, selecting engagement methods that are flexible, inclusive and appropriate to those being engaged.
- To provide members of the community with the opportunity to hear each other's opinions and to recommend appropriate solutions to community issues.
- To ensure Council is meeting its legislative requirements regarding community consultation in all areas of its service delivery.
- Recognise that there is diversity in the activities and projects Council undertakes and that the type of engagement should vary accordingly.

Benefits of Community Engagement

There are numerous benefits from community engagement:

- Increased community awareness of Council's services, planning and programs;
- Increased awareness across Council of community views and the issues that should be considered as part of the decision making process;
- Increased awareness of the needs, priorities and diversity of the local community, which in turn ensures that Council's service provision and planning is well aligned with community expectations;
- Increased level of community ownership and acceptance of decisions;
- Council and the community working together to address local issues; and
- The potential for the Council to save time and resources.

Principles

The following principles underpin the Shire of Ashburton's approach to community engagement.

Be open and inclusive

1. We recognise that community participation is an integral part of informed decision making;
2. We promote and support opportunities for the community to actively participate;
3. We encourage involvement from all stakeholders and will use engagement processes that are accessible and inclusive;

Create mutual trust, respect and be accountable

1. We treat all stakeholders in the engagement process with respect and dignity;
2. We will approach engagement from an impartial perspective;
3. We will be accountable, accessible and ethical in all dealings with the community.

Engage early and be clear

1. We will seek early engagement and regularly involve the community in decision making;
2. We will communicate clearly the objectives of the engagement process and provide community members with all available, relevant information as part of the consultation engagement process to ensure informed discussion;
3. We will communicate the parameters of the engagement process to participants from the outset, including legislative requirements, Council's sphere of influence, conflicting community views, policy frameworks and context, budget constraints etc.
4. We acknowledge that planning is a critical process to deliver successful outcomes and are committed to developing and implementing community engagement plans.

Consideration and Feedback

1. We are committed to demonstrating that we have considered all community contributions and relevant data, prior to making any decisions that affect the local community;
2. We are committed to providing participants with feedback at key stages throughout the project and upon completion and how community input influenced the decision.

Skills and Resources

1. We recognise the skills required to undertake community engagement and will provide staff with opportunities for further skill development and training;
2. We recognise that from time to time we may need to retain professional consultants to assist with certain engagement strategies.

Social Impact Statement

251 Transient Workforce Accommodation Rooms & Associated Facilities

18 April 2011

1. Introduction

Robe River Mining Company Pty Ltd (**Company**) is proposing to construct 251 transient workforce accommodation (**TWA**) rooms and associated facilities at the Town of Pannawonica in the south western portion of town. Please refer to the Pannawonica Townsite Transient Workforce Accommodation layout & Staging Location Plan, WHP-SK-199 Rev 1.

The land use proposal is considered to comply with the Shire of Ashburton's (**Shire**) Town Planning Scheme No. 7 (**TPS**) and Social Impact Local Planning Policy. This is demonstrated in the Social Impact Statement (**Statement**).

In order to support the development application (**DA**) process, a Statement is required to be prepared. This Statement provides a general overview of the proposal.

2. Proposed Development

251 TWA rooms are proposed in total with associated supporting facilities and infrastructure. The TWA proposal is planned in two separate stages and the works are outlined below.

3.1 Stage 1 (113 Rooms)

Construction of the following works:

- 37 x transportable buildings consisting of 3 rooms per building, equating to 111 rooms in total;
- 1 x transportable building consisting of 2 universal accessible rooms (identified as UAR on drawing WHP-SK-200);
- 4 x laundries;
- 2 x BBQ gazebo;
- 2 x room gazebos;
- 4 x locker rooms;
- 1 x communications building; and
- 10 x new carparking bays (south of the existing Town Office) and 4 x new carparking bays north of the UAR, refer to drawing WHP-SK-200).

3.2 Stage 2 (138 Rooms)

Construction of the following works:

- 46 x transportable buildings consisting of 3 rooms per building, equating to 138 rooms in total;
- 2 x laundries;
- 3 x locker rooms; and

- 9 x room gazebos.

Stage 1 works are proposed to commence in mid August 2011. Stage 2 works are proposed to commence in post 2012.

2.1 Background Existing Development/ Land Uses

The total area of the subject site equates to 4.1 hectares. Stage 1 land area is 2.0 hectares whilst Stage 2 land area is 2.1 hectares.

Apart from two derelict buildings, the proposed site is currently vacant. The buildings are proposed to be demolished.

2.2 Description of Site

2.2.1 Topography

The parcel of land slopes downwards significantly towards the north. Bulk and minor earthworks are required to level the site to a reasonable pad level. The proposed earthworks on the subject site will be levelled to be consistent with the adjacent site levels.

The site drainage flows via natural water courses into Pot Pot Creek.

2.2.2 Vegetation

Vegetation is sparsely scattered on the site. The Company will make an effort to retain native vegetation where possible.

It is proposed to select plant species for landscaping that are native to the Pilbara environment.

2.2.3 Surrounding Development

The TWA development is proposed to be erected adjacent to the existing fly in fly out (FIFO) Blocks, Gym, Town Office and Mess to the west of these existing buildings. Existing residential premises are located to the north of the site. Camp David is located to the south of the proposed area. There is vacant land to the west of the site. Refer to Pannawonica Townsite Transient Workforce Accommodation Layout & Staging Location Plan, WHP-SK-199.

2.3 Availability of Services

Adequate existing services are available to support this TWA facility and will be connected to existing services. This includes water supply, stormwater drainage, effluent disposal, laundry facilities, rubbish disposal, lighting and emergency services.

2.3.1 Drainage

A stormwater drainage system is available to the site.

2.3.2 Water Supply

Reticulated water will be available to the site. The intention is to connect this service to the existing town infrastructure.

2.3.3 Effluent Disposal

Reticulated deep sewerage will be available to the site. The intention is to connect this service to the existing town infrastructure.

2.3.4 Electricity

Reticulated electricity will be available to the site. The intention is to connect this service to the existing town infrastructure.

2.3.5 Telecommunications

Full telecommunication services will be available to the site.

2.3.6 Sealed Roads

The site is connected to Deepdale Drive which is a bitumised public road.

2.4 Description of Proposal

2.4.1 Background

On 12 January 2009 the Shire granted planning approval for 250 Person Transient Workers Accommodation Facility on Special Lease 3116-4627 Deepdale Drive, Pannawonica (PN.DP) in the same location.

Construction of the 250 TWA development did not commence due to the global financial crisis. The project was placed on hold. On 12 January 2011 the planning approval expired as the planning approval remained valid for a period of two years from the date of issue.

The TWA development is required to provide accommodation to support Rio Tinto Iron Ore's (RTIO) ongoing activities in the Robe Valley area including works within the Mesa A and J mine sites, Pannawonica town, various infrastructure projects and exploration activities.

The proposed buildings satisfy the requirements of Policy objective 4.7. Buildings will be designed and constructed in accordance with Building Code of Australia (BCA) and Health Act standards. All buildings will satisfy the Region D, Terrain Category 2 cyclone wind loading requirements. Environmentally sustainable design principles will be incorporated in the design in accordance with the Western Australian Government 5 star building standards.

2.4.2 Land Use

The subject site is within Pannawonica townsite and is zoned 'Rural' under the Shire's TPS Map. The TWA land use is a 'D' use under the TPS, allowing the Local Government to exercise its discretion by granting planning approval.

2.4.3 Size of floor area, location on site

Several different buildings are proposed for the TWA development. Below is a list of each building and buildings numbers proposed for the Stage 1 part of the proposal. Stage 1 works are proposed within a 2 hectare footprint. The total amount of floor space occupied by buildings on site is considered to be minor in comparison to the total area of the site.

3 x Person Accommodation Transportable Building (37 buildings in total)

Dimension: 14.4m x 4.2m = 60.48m²
37 buildings x 60.48m² = **2237.76m²**

1 x Universal Accessible Building (1 block consisting of 2 x rooms)

Dimension: 12m x 4.2m = 50.4m²
1 building x 50.4m² = **50.4m²**

4 x Laundries

Dimension: 12m x 4.2m = 50.4m²
4 buildings x 50.4m² = **201.6m²**

2 x BBQ Gazebo

Dimension: 6m x 6m = 36m²
2 gazebos x 36m² = **72m²**

2 x Room Gazebos

Dimension: 3m x 3m = 9m²
2 gazebos x 9m² = **18m²**

4 x Locker Rooms

Dimension: 5.2m x 4.2m = 21.84m²
4 buildings x 21.84m² = **87.36m²**

1 x Communications Building

Dimension: 3.3m x 3m = 9.9m²
1 building x 9.9m² = **9.9m²**

Total floor area equates to **2,677m²**

When assessing the floor area of Stage 2 in comparison to Stage 1, for Stage 2 there is 9 additional accommodation buildings, 7 additional room gazebos, no communications building, no universal access building, no BBQ gazebos, 3 rather than 4 locker rooms, and 2 rather than 4 laundries. The floor area of Stage 2 equates to **3118m²**.

For both stages there is ample open space and landscaping proposed in comparison to the total floor area of buildings on the site.

2.4.4 Cost of Development

The cost of the TWA works equates to approximately \$28 million.

2.4.5 Is Strata Subdivision Proposed?

No.

2.4.6 Implementation and Management

The facility will be managed by a RTIO contractor.

2.4.7 Developer/Proponent commitments

The facility will be managed by a RTIO contractor.

2.5 Construction Stage of Development

2.5.1 Estimated Construction Time

Stage 1 construction works for the TWA are scheduled to commence mid August 2011. It is anticipated that the duration of construction will take approximately four months and works will be completed in December 2011.

Stage 2 works are planned to commence in post 2012. The construction schedule will be similar to Stage 1.

RTIO is committed to supporting local supply and other sustainable development considerations throughout the procurement process.

2.5.2 No. of Employees/ Contractors

At any one time it is estimated that there will be approximately 30 contractors/employees on site. Temporary construction rooms will be required during the construction phase.

2.5.3 Likely Impacts

In order to mitigate visual, noise and dust impacts to the surrounding areas RTIO will ensure management procedures are implemented. For instance, RTIO will ensure a Construction Environmental Management Plan (**CEMP**) is prepared prior to any construction works being undertaken. Safety fences will be erected with shade cloth/hessian to barricade the area whilst construction is taking place to minimise impacts to dust and noise. Dust and noise monitoring will be undertaken regularly.

In addition, to ensure construction noise is minimised on site, the Company will undertake construction works in accordance with the Shire's permissible construction hours, Monday to Friday 7AM to 7PM and Saturday 7AM to 12PM, no construction will take place on public holidays and Sundays. If in the event construction takes place beyond these specified hours, RTIO will inform the Shire in writing.

2.5.4 Additional Infrastructure/ Services Required

None required. Refer to section 2.3.

An assessment has been undertaken by RTIO Operations employees and it has been determined there is adequate capacity to support the proposed works. RTIO engineers will ensure services are designed to Australian Standards and RTIO Specifications.

2.5.5 Local Amenity Issues

There may be intermittent short term disturbances to the local roads and traffic with heavy vehicular movement entering and exiting the Pannawonica townsite, e.g. traffic congestion, dust and noise. To mitigate this issue the Company will put a traffic management plan in place and adhere to the CEMP procedures, including appropriate communications plans. With these strategies in place there will be limited adverse impacts to the amenity of the town. The Company will strive to ensure there is limited disturbance to the community.

2.5.6 Transport/Traffic Issues

An increase in heavy vehicular movement entering and exiting the townsite may be experienced. The Company will ensure a traffic management plan is implemented and the local community is notified accordingly, e.g. publicising of road closures, restricted access or deviating routes and posting of scheduled heavy vehicular movements on local notice boards and notification via the community email program.

2.5.7 Ecological Impacts

Biological surveys (flora and fauna) have been undertaken for this site. On 19 June 2008 the Department of Industry and Resources issued a Native Vegetation Clearing Permit (**NVCP**).

2.5.8 Cultural/Heritage Impacts (Short Term: Building/ Site Disturbance)

Heritage (ethnographic and archaeological) surveys have been undertaken on this site. The site is not considered to be of significant heritage value.

2.6 Operational Stage of Development

2.6.1 Are the Development Impacts Seasonal and/or Ongoing?

The operation of the Pannawonica TWA is expected until 2020 and therefore the development will be ongoing.

2.6.2 Number of Employees

Approximately four operational employees will be required to work at the TWA facility to undertake the following duties, management, cleaning and maintenance works. RTIO will create employment opportunities for local residents where possible.

2.6.3 Economic Impacts

The presence of additional residents accommodated in the TWA will boost the local population and economy plus promote increased business activity in the area, adding vibrancy to the town.

2.6.4 Social Impacts

The increased accommodation option will support RTIO's ongoing activities in the Robe Valley, generating both social and economic benefits to the local region and beyond. Continued operation and exploration will provide employment and contractual opportunities.

2.6.5 Transport/Traffic Issues

It is unlikely that there will be any impact on pedestrians or cyclists. The Company will also ensure employees are transported via a coach bus to and from the airport where possible to minimise traffic in the town. A traffic management plan will be developed to ensure safe traffic initiatives are implemented on the ground. There may be an increase in local traffic within the Town of Pannawonica, however, this increase is not considered to impact significantly on the area.

2.6.6 Perceived Issues of Objection/Conflict?

It is expected that there will be no objections to this proposal in light of the previous planning approval received for a 250 Person Transient Workers Accommodation on 12 January 2009

2.7 Conclusion

The Pannawonica 251 TWA room and associated facility development is an important proposal as it will support the RTIO business, as reflected through the previous proposal approval on 12 January 2009. In addition, the revised proposal is considered to comply with the Shire's TPS objectives and Social Impact Local Planning Policy.

Iron Ore
152-158 St Georges Terrace
Perth 6000
Western Australia
T + 61 (8) 9327 2000

Our Ref: 08/073 KA:ct

2 May 2011

Mr Jeffrey Breen
Chief Executive Officer
Shire of Ashburton
Lot 246 Poinciana Street
PO Box 567
Tom Price WA 6751

Dear Mr Breen

DEVELOPMENT APPLICATION – COASTAL WATER PROJECT

Rio Tinto Iron Ore (**RTIO**) submits an application for planning approval in accordance with clause 5.1 of the Shire of Ashburton Town Planning Scheme (**TPS**) No. 7.

In support of the application please find enclosed:

- Completed Application for Development Approval signed by Declan Doherty on behalf of RTIO. An additional signature from the Department of Regional Development and Lands is being sought, and will be forwarded to the Shire of Ashburton (**Shire**) upon its receipt;
- Four sets of Plans relating to the application (refer to Schedule One);
- RTIO Borrow Pit Specifications; and
- Construction Environmental Management Plan (**CEMP**).

1.0 OVERVIEW

This application is for RTIO's Coastal Water Project (**CWP**) which will involve the construction of the following infrastructure:

- a bore field within the lower Bungaroo valley and 16km of collector pipeline (refer to drawing BGO-5210-G-0002 rev A);
- a transfer pumping station (refer to drawing BGO-5213-G-00001 rev A; BGO-5213-M-00040 rev A; BGO-5213-M-00041 Rev A; BGO-5213-M-00062 Rev A and BGO-5213-<-00063 rev A);
- storage tanks (refer to BGO-52136-G-00001 rev A);
- chlorination dosing facility (refer to drawing BGO-5213-M-0040 rev A);
- approximately 87km of DN600/700 transfer pipeline (refer to drawing BGO-5210-G-00002 rev A);
- 33kV overhead power supply to connect the old Pannawonica Power Station Line to the new Bungaroo Loads (refer to drawing BGO-5210-G-00002 rev A); and
- SCADA system for control and fibre optic network for communication from bore field to the Transfer Pump Station (refer to drawing BGO-5210-G-00002 rev A).

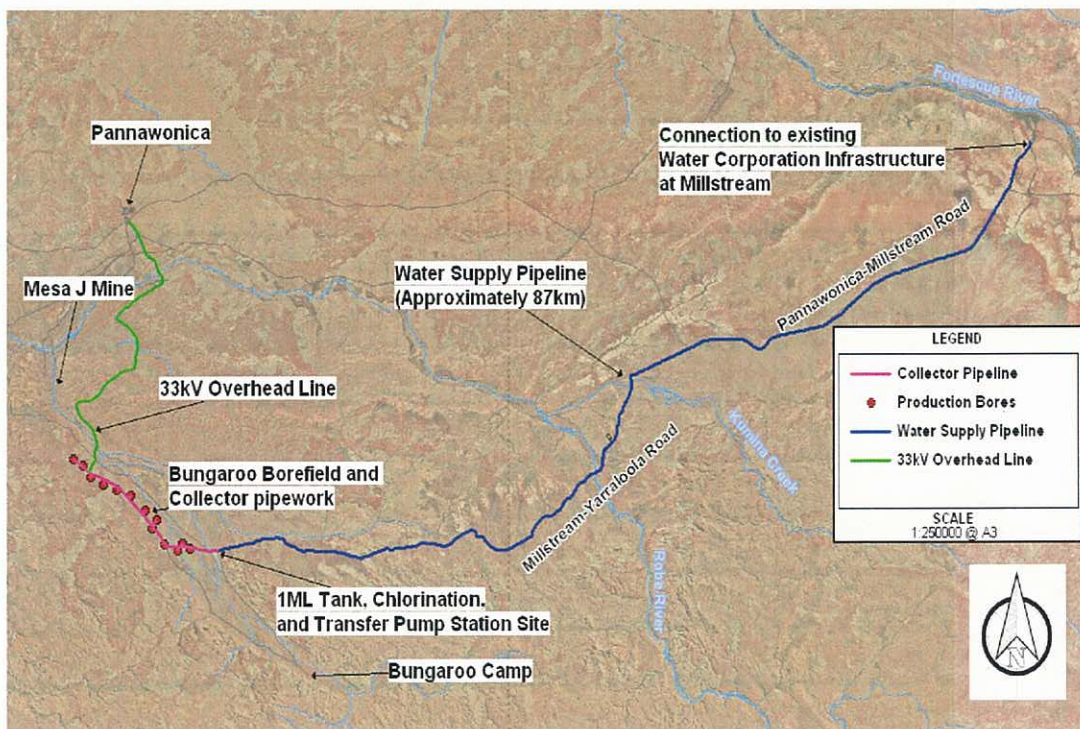
In addition to the above infrastructure works, the following other works are proposed during the construction phase of the CWP:

- construction of a six metre wide access track across the Robe River and Kumina;

- site clearing and grubbing, including the removal of any rock from the pipeline trenching activities;
- topsoil collection and stockpiling;
- earthworks, including excavation, blinding, proof rolling, laying the pipeline, concreting in the pipeline, backfilling and reinstatement;
- temporary dewatering at some water ways during the period of installing the pipeline;
- temporary groundwater abstraction alongside up to nine water ways to provide construction water;
- pipeline construction (buried and above ground);
- restoration of the creek crossing bedding to align with original shape after the pipe installation;
- excavation and rehabilitation of borrow pits located along the 87km pipeline route to supply construction material required for pipe installation;
- storage of materials and plant, including excavators and earthmoving equipment for track preparation, cranes for lifting pipes and materials, large steel sheeting and beams for support of excavation sides, diesel dewatering pumps and generators, pipe materials, concrete trucks and concrete, other smaller items of machinery and general contractor welfare facilities, in accordance with the CWP CEMP;
- preparation of isolated lay down areas located along the pipeline length to allow for materials to be stored for construction, and temporary workers facilities, i.e. cabins and portable toilets;
- temporary office facilities for Contractors and Engineering Procurement Construction Management (EPCM) team; and
- pipeline disinfection, pressure testing and commissioning, including disposal of pressure test and disinfection water in accordance with the Water Corporations disposal procedure.

Please refer to the full set of drawings as detailed in Schedule One for detailed drawings of the proposed works.

Figure 1 below illustrates the scope of the CWP.



2.0 PROPERTY DETAILS

The proposed development traverses crown land and crown reserves within the Shire.

3.0 DETAILED PROPOSAL

The scope of the CWP is to install a bore field at Bungaroo Creek, located 48km south east of Pannawonica (refer to Figure 1) . The bore field will supply 10GL/yr of potable water to a connection into the existing West Pilbara Water Supply Scheme at Millstream. The water will be delivered via an 87km pipeline and associated transfer pump station (refer to drawings BG)-5210-G-00002 rev A and BGO-5213-G-00001 Rev A, BGO-5213-M-00062 Rev A and BGO-5213-M-00063 Rev A). The proposed bore field includes nine bores installed over a distance of 16km along the Bungaroo Valley floor. A buried collector pipeline will connect the bore field to a transfer pump station facility east of the bore field.

From here, the water is pumped along the 87km transfer pipeline to the connection point into existing Water Corporation infrastructure, approximately 6km south of the Water Corporation Summit Tanks at Millstream. The transfer pipeline route traverses northeast from the Bungaroo Valley, following the existing Millstream-Yarraloola Road, then Pannawonica-Millstream Road and then Dawson Creek Road.

The transfer pipeline crosses two major waterways within the Robe River Catchment; being the Robe River and Kumina Creek, as well as twenty-three smaller watercourses. The collector pipeline crosses Bungaroo Valley and Bungaroo Creek.

The CWP has arisen in response to growing demand from regional development. The demand includes that generated by RTIO activities as well as forecasted growth in local communities requiring additional water supply. RTIO is embarking on an expansion programme to increase port exporting operations, and will require additional water supply for moisture conditioning and dust suppression.

The Water Corporation currently supplies water to the north-western region of Western Australia including Dampier, Karratha, Wickham, Roebourne, Port Samson and a range of port, commercial and industrial activities, from the West Pilbara Water Supply Scheme (WPWSS). Planning studies for projected regional growth indicate that the long term demand cannot be met from the two existing sources consisting of the Millstream Aquifer Bore Field and the Harding Dam.

4.0 ZONING AND LAND USE PERMISSIBILITY

The development area is located approximately 48 kilometres south-east of Pannawonica and extends 87 kilometres in a north easterly direction towards Millstream (BGO-5210-G-00002 Rev A). Despite its expanse, the development area traverses only two zones, being the 'Rural' zone and a local 'Public Purposes Reserve' designated for 'Water and Drainage'.

The Coastal Water Project, which might reasonably be described as 'Infrastructure' for the purposes of determining land use permissibility under the TPS; is a 'Discretionary' use in the 'Rural' zone. This means that the land use is not permitted unless the Shire has exercised its discretion by granting planning approval.

The Scheme goes on to state (under section 6.12.1) that..."*In considering any proposed development within the Rural Zone, but in an area subject to strategic proposals for urban or industrial development, the Local Government shall only grant approval where that proposed development or use will not, in the opinion of Local Government, prejudice the future development of proposals.*"

The development site is neither subject to any strategic proposals, nor would the land use prejudice the future development of the land or surrounding lands.

The Shire also has the discretion to consider development within a Reserve in accordance with section 3.2 of Town Planning Scheme No.7. More specifically, the "erection or construction" of infrastructure requires the approval of the Shire under clause 3.2.3.

This proposal is considered to satisfy the requirements of the TPS and therefore RTIO request that planning approval is granted.

4.1 Adjacent Land Uses

Adjacent land uses include cattle grazing, mineral exploration, the Millstream Reserve and Unallocated Crown Land. The proposed land use and development would not conflict with these adjoining land uses.

4.2 Tenure

An easement under the *Land Administration Act (LAA)* will be sought for long term tenure over the land the subject of the development.

In regard to the bore field and pipeline, a licence under s91 of the LAA has been sought from DRD&L (State Land Services). It is anticipated that the s91 licence will be in place in Q2, 2011.

In regard to the power line, a licence under s91 of the LAA will be sought.

5.0 APPROVALS

5.1 Environmental

The CWP was subject to Environmental Approval under Part IV of the *Environmental Protection Act (1986) (EP Act)*. The Environment Protection Authority determined that the application did not require assessment under Part IV of the EP Act. However, approvals are required under Part V of the EP Act, including clearing of native vegetation in accordance with the provisions of the *Environmental Protection Regulations 2004*.

An application for a Native Vegetation Clearing Permit has been sought through the Department of Environment and Conservation (**DEC**). Conditions of the approval will be adhered to, with a focus to minimise clearing.

RTIO will also seek a Works Approvals for a Chlorine Dosing Facility under Part IV of the EP Act to be sited at the western end of the Main Transfer Pipeline near the Transfer Pumping Station.

5.2 Water Licences

Under the *Rights in Water and Irrigation Act (1914) (RIWI)* a 26D Licence to construct bores has been obtained. A 5C licence to take water to allow dewatering has also been lodged, and approval is expected in Q2, 2011.

Bed and banks permit applications will be lodged in April 2011.

Licensing under the *Water Services Licensing Act (1995)* may be required, depending on the commercial arrangements for the CWP. RTIO is working in conjunction with the Department of Water (**DoW**) to address this.

5.3 Aboriginal Heritage

The bore field, transfer pump station, power-line and pipeline are within two Traditional Owner Aboriginal Countries, the Yindjibarndi and Kuruma Marthudunera.

Yindjibarndi Country covers the eastern 35km of the pipeline to Millstream. Kuruma Marthudunera Country covers the bore field collector pipeline and the first 55km of the main transfer pipeline as well as a small pocket within the Yindjibarndi area.

The development area has been surveyed for heritage values and a number of registered sites have been identified near the construction footprint. The locations of the heritage sites have been taken into consideration during the design of the infrastructure and are avoided, wherever practicable.

Where heritage sites are determined to be in close proximity to construction works, the heritage sites will be demarcated and fenced. Where disturbance of a registered site is unavoidable, approval to disturb or relocate sites will be obtained in accordance with Section 18 of the *Aboriginal Heritage Act (1972)*.

6.0 CONSULTATION

RTIO has consulted, and continues to consult with the following agencies and stakeholders:

- Water Corporation;
- DoW;
- The Shire’s Chief Executive Officer – Jeffrey Breen was briefed on the CWP on 22 March 2011;
- Department of Regional Development and Lands;
- Department of State Development;
- DEC;
- Yindjibarndi Group; and
- Kuruma Marthudunera.

7.0 CONSTRUCTION ENVIRONMENTAL MANAGEMENT PLAN (CEMP)

RTIO uses the Iron Environmental Management System (**IEMS**) to identify and manage its potential environmental risks. IEMS defines the processes RTIO use to manage, measure and improve environmental aspects of its operations. In accordance with IEMS, all activities for the CWP will be carried out as instructed in the CWP CEMP and the CWP Definitive Engineering Study.

The CEMP has been developed to manage geotechnical and construction activities for CWP. The project will be managed by Sinclair Knight Merz (SKM) on behalf of RTIO. Contracts will be awarded for the completion of works. All Contractors are expected to conform to the requirements of the CEMP. SKM will provide direction on environmental issues through Environmental Management Procedures and Instructions, however Contractors may also be required to develop and implement additional procedures, where necessary, to ensure that an acceptable level of environmental performance is maintained at all times.

The CEMP details the underlying elements of a typical management plan based on the International Standard ISO 14001. In addition, the CEMP is a live document developed from risk assessments and is designed to be revised in line with Environmental Management Plans and, as required, by changing risk profiles, additional risk assessments, near miss incidents, management review or approval requirements.

Environmental management of vegetation and fauna will be managed in the CEMP, including:

- topsoil and vegetation will be stockpiled outside of creek lines and suitably located to minimise potential erosion that may occur during periods when the creeks are flowing;
- open excavations, including in trenches, are to be securely fenced for safety reasons and to prevent large animals entering sites;
- the open section of the trench will be inspected every morning before construction work continues for fauna and if trapped, fauna will be removed and released;
- there will be an egress ramp at one end of the trench to allow large fauna to make their own way out. Trenches will be back filled as soon as practicable after pipe-laying; and
- when backfilling trenches through rivers the soil profile will be replaced in similar order to which it was removed as far as practicable. Shingles and river stones will be replaced on the surface and the original river bed profile re-established as far as practicable.

At completion of the CWP the pipeline corridor, lay down areas and borrow pits will be rehabilitated in accordance with the CEMP. All cleared topsoil and vegetative material will be stockpiled separately and used during rehabilitation of disturbed areas except access tracks. Final surfaces will be ripped to help bind topsoil to the subsoil, increase infiltration and deter traffic movement on to restored areas.

The works will also be managed through the CWP CEMP. Initially, all boundaries of all works will be surveyed and demarcated to ensure unauthorised clearing does not occur. All clearing works will be carried out in accordance with RTIO ground disturbance approval and clearing procedures and any conditions set by the DEC, DoW or other relevant agencies.

All construction activities, including site preparation, waterway crossings and reinstatement of banks will aim to be constructed during dry periods with no flow in the creeks to minimise the potential for erosion and turbidity.

8.0 IMPLEMENTATION PROGRAMME

The key schedule dates are summarised below:

- Funding approval – June 2011;
- Project commencement – June 2011;
- Detailed Design completion – December 2011;
- Site mobilisation – August 2011;
- Commissioning – August 2012; and
- In supply – May 2013.

The Shire's timely consideration and determination of this application is respectively requested in order to meet these important timeframes for commencement of works.

9.0 PLANNING APPLICATION FEE

The application fee (of \$31,350) will be paid to the Shire of Ashburton by way of an electronic funds transfer upon receipt of banking details by RTIO.

If further information is required, please do not hesitate to contact Ms Sharnie Grogan on 9366 5723 or by email on sharnie.grogan@riotinto.com in the first instance, or Declan Doherty on 9366 5230.

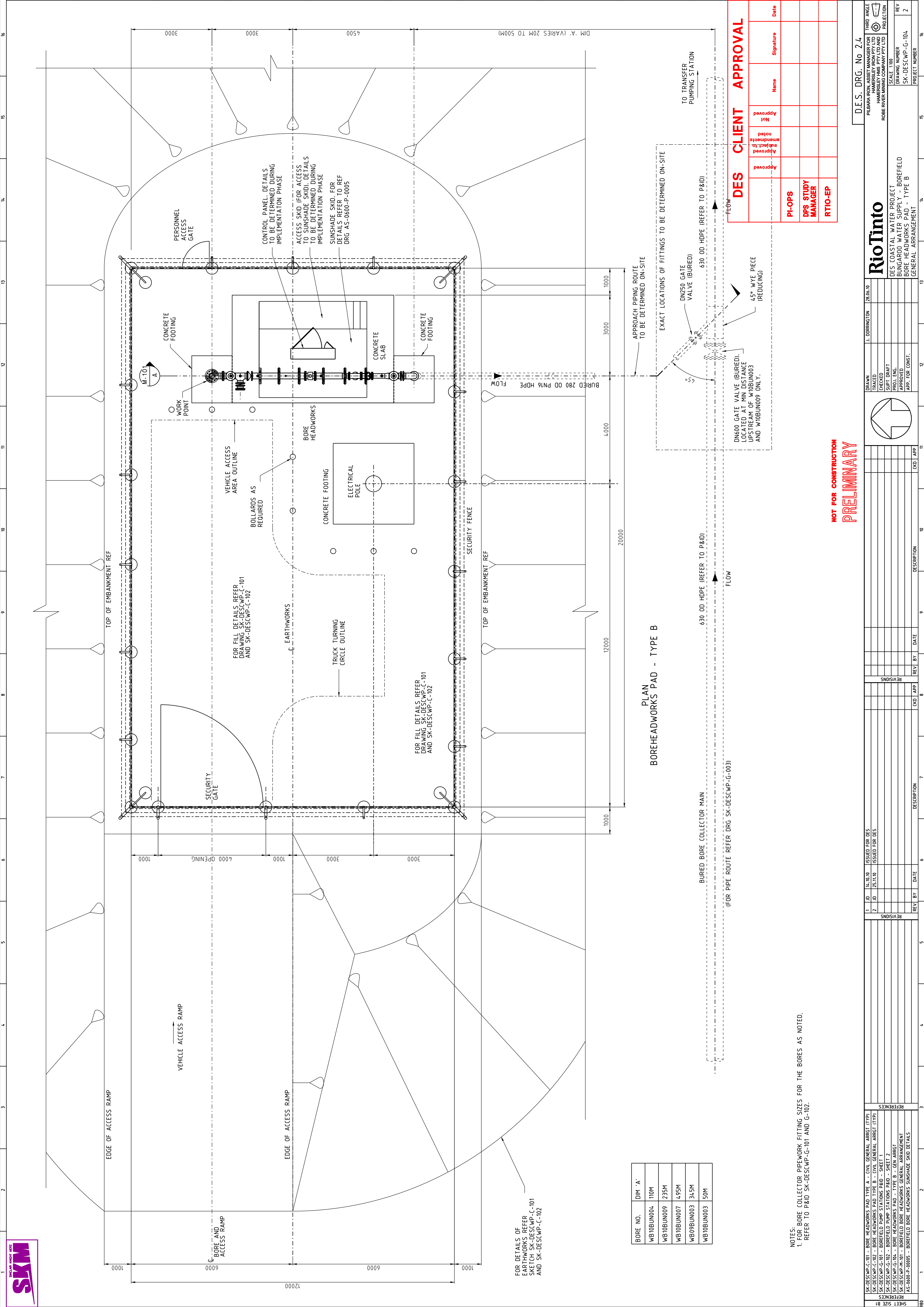
Yours sincerely



Declan Doherty
MANAGER GOVERNMENT APPROVALS

SCHEDULE ONE

Documentation	Drawing No.
<ul style="list-style-type: none"> • Completed application form • Construction Environmental Management Plan • DES Coastal Water Project Bungaroo Water Supply – Borefield Bore Headworks PAD – Type A General Arrangement 	SK-DESCWP-G-103 Rev 2
<ul style="list-style-type: none"> • DES Coastal Water Project Bungaroo Water Supply – Borefield Bore Headworks Pad – Type B General Arrangement 	SK-DESCWP-G-104 REV 2
<ul style="list-style-type: none"> • Coastal Water Implementation Project Bungaroo Water Supply – Overall Project Bore and Raw Water Distribution Locality Plan 	BGO-5210-G-00002 Rev A
<ul style="list-style-type: none"> • Coastal Water Implementation Project Bungaroo Water Supply – Overall Project Borefield Locality Map 	BGO-5212-G-00001b Rev A
<ul style="list-style-type: none"> • Coastal Water Implementation Project Bungaroo Water Supply – Transfer Pump Station Collector Tank and Pump Station 	BGO-5213-G-00001 Rev A
<ul style="list-style-type: none"> • Coastal Water Implementation Project Bungaroo Water Supply – Transfer Pump Station Chlorination Module Preliminary General Arrangement 	BGO-5213-M-00040 Rev A
<ul style="list-style-type: none"> • Coastal Water Implementation Project Bungaroo Water Supply Chlorine Drum Room 	BGO-5213-M-00041 Rev A
<ul style="list-style-type: none"> • Preliminary General Arrangement 	
<ul style="list-style-type: none"> • Coastal Water Implementation Project Bungaroo Water Supply Transfer Pumping Station 	BGO-5213-M-00052 Rev A
<ul style="list-style-type: none"> • General Arrangement 	
<ul style="list-style-type: none"> • Coastal Water Implementation Project Bungaroo Water Supply Transfer Pump Station Sections 	BGO-5213-M-00063 Rev A



BORE NO.	DIM 'A'
WB10BUN004	110M
WB10BUN009	235M
WB10BUN007	495M
WB09BUN003	345M
WB10BUN003	50M

FOR DETAILS OF EARTHWORKS REFER SKETCH SK-DESCWP-C-101 AND SK-DESCWP-C-102

PLAN BOREHEADWORKS PAD - TYPE B

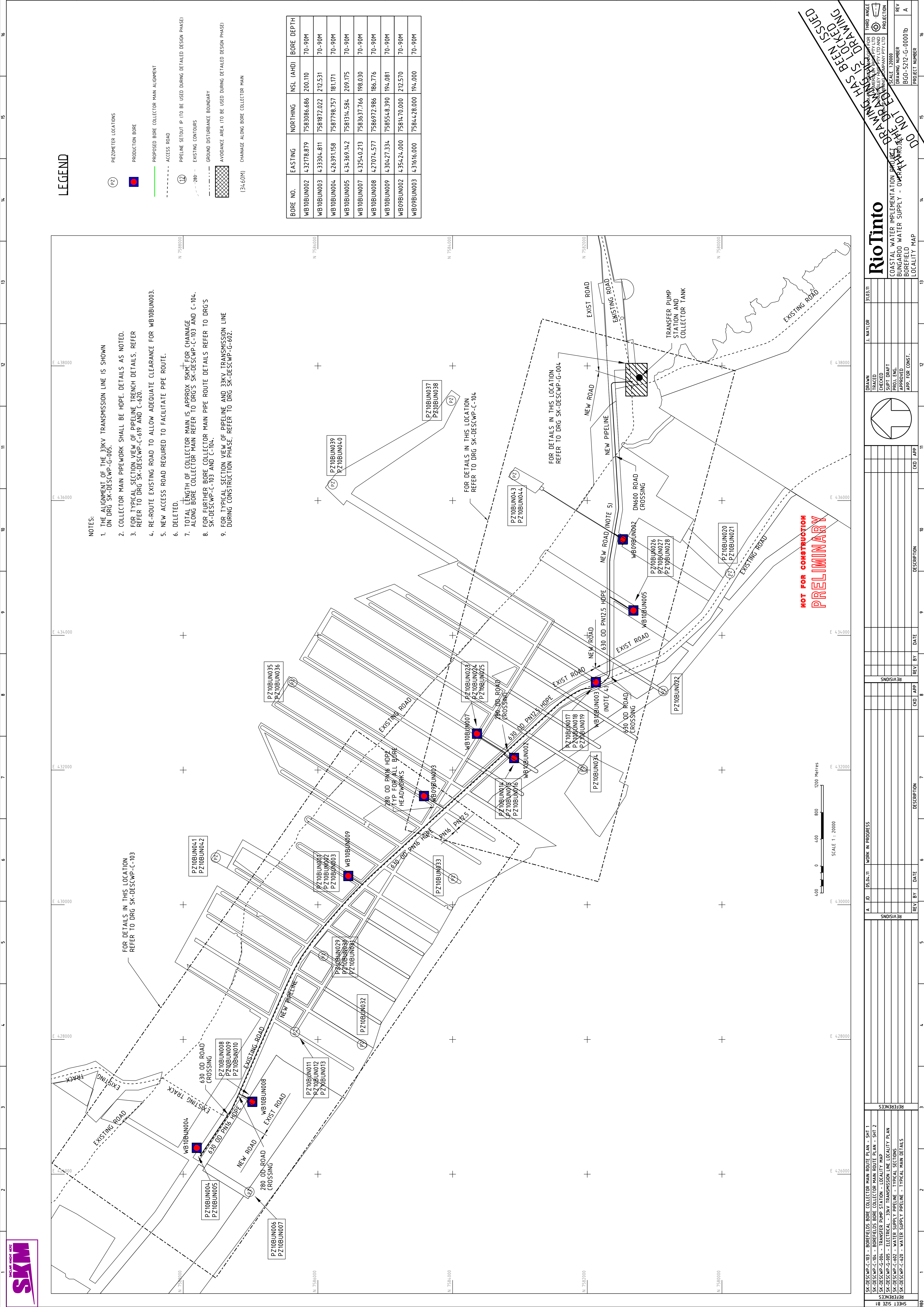
- NOTES:
 1. FOR BORE COLLECTOR PIPEWORK FITTING SIZES FOR THE BORES AS NOTED.
 2. REFER TO P&D SK-DESCWP-G-101 AND G-102.

DES		CLIENT		APPROVAL	
Approved	Not Approved	Name	Signature	Date	
PI-OPS					
DPS STUDY MANAGER					
RTIO-EP					

NOT FOR CONSTRUCTION
 PRELIMINARY

SK-DESCWP-C-101 - BORE HEADWORKS PAD TYPE A - CIVIL GENERAL ARRGT (TYP)		ISSUED FOR DES		1		14.10.10		J. DORNINGTON		28.06.10		D.E.S. DRG. No 2.4	
SK-DESCWP-C-102 - BORE HEADWORKS PAD TYPE B - CIVIL GENERAL ARRGT (TYP)		ISSUED FOR DES		2		25.10.10		HAMERLEY M&S PTY LTD AND ROBE RIVER MINING COMPANY PTY LTD		SCALE 1:100		THIRD ANGLE PROJECTION	
SK-DESCWP-G-101 - BOREFIELD PUMP STATION PAD - SHEET 1		REVISIONS		REV		BY		DATE		DESCRIPTION		PROJECT NUMBER	
SK-DESCWP-G-102 - BORE HEADWORKS PAD TYPE B - GEN ARRGT		REVISIONS		REV		BY		DATE		DESCRIPTION		DRAWING NUMBER	
SK-DESCWP-M-101 - BOREFIELD BORE HEADWORKS GENERAL ARRANGEMENT		REVISIONS		REV		BY		DATE		DESCRIPTION		SK-DESCWP-G-104	
AS-0600-P-0005 - BOREFIELD BORE HEADWORKS SUNSHADE SKID DETAILS		REVISIONS		REV		BY		DATE		DESCRIPTION		PROJECT NUMBER	

DESIGNER: J. DORNINGTON
 DRAWN: J. DORNINGTON
 CHECKED: J. DORNINGTON
 SCALE: 1:100
 PROJECT: DES COASTAL WATER PROJECT
 BUNGAROO WATER SUPPLY - BOREFIELD
 BORE HEADWORKS PAD - TYPE B
 GENERAL ARRANGEMENT



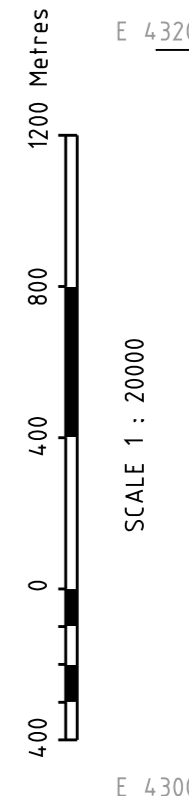
- NOTES:
1. THE ALIGNMENT OF THE 33KV TRANSMISSION LINE IS SHOWN ON DRG SK-DESCWP-G-005.
 2. COLLECTOR MAIN PIPEWORK SHALL BE HDPE. DETAILS AS NOTED.
 3. FOR TYPICAL SECTION VIEW OF PIPELINE TRENCH DETAILS, REFER TO DRG SK-DESCWP-C-619 AND C-620.
 4. RE-ROUTE EXISTING ROAD TO ALLOW ADEQUATE CLEARANCE FOR WB10BUN003.
 5. NEW ACCESS ROAD REQUIRED TO FACILITATE PIPE ROUTE.
 6. DELETED.
 7. TOTAL LENGTH OF COLLECTOR MAIN IS APPROX 15KM. FOR CHANAGE ALONG BORE COLLECTOR MAIN REFER TO DRG'S SK-DESCWP-C-103 AND C-104.
 8. FOR FURTHER BORE COLLECTOR MAIN PIPE ROUTE DETAILS REFER TO DRG'S SK-DESCWP-C-103 AND C-104.
 9. FOR TYPICAL SECTION VIEW OF PIPELINE AND 33KV TRANSMISSION LINE DURING CONSTRUCTION PHASE, REFER TO DRG SK-DESCWP-G-402.

LEGEND

- PIEZOMETER LOCATIONS
- PRODUCTION BORE
- PROPOSED BORE COLLECTOR MAIN ALIGNMENT
- ACCESS ROAD
- PIPELINE SETOUT IP ITD TO BE USED DURING DETAILED DESIGN PHASE
- EXISTING CONTOURS
- GROUND DISTURBANCE BOUNDARY
- AVOIDANCE AREA (TO BE USED DURING DETAILED DESIGN PHASE)
- CHANAGE ALONG BORE COLLECTOR MAIN (34.60M)

BORE NO.	EASTING	NORTHING	NSL (AHD)	BORE DEPTH
WB10BUN002	4.32778.879	7583086.686	200.110	70-90M
WB10BUN003	4.33304.811	7581872.022	212.531	70-90M
WB10BUN004	4.26391.158	7587798.757	181.171	70-90M
WB10BUN005	4.34369.142	7581314.584	209.175	70-90M
WB10BUN007	4.32540.213	7583637.766	198.030	70-90M
WB10BUN008	4.27074.577	7586972.986	186.776	70-90M
WB10BUN009	4.30427.334	7585548.390	194.081	70-90M
WB09BUN002	4.35424.000	7581470.000	212.570	70-90M
WB09BUN003	4.31616.000	7584428.000	194.000	70-90M

NOT FOR CONSTRUCTION
PRELIMINARY



Rio Tinto
COASTAL WATER IMPLEMENTATION PROJECT
BUNGAROO WATER SUPPLY - OVERLAY PROJECT
BOREFIELD LOCALITY MAP

SCALE 1:2000
DRAWING NUMBER BGO-5212-G-00001b
PROJECT NUMBER A

DO NOT TAKE THIS DRAWING AS BEING ISSUED FOR CONSTRUCTION. THIS DRAWING IS LOCKED.

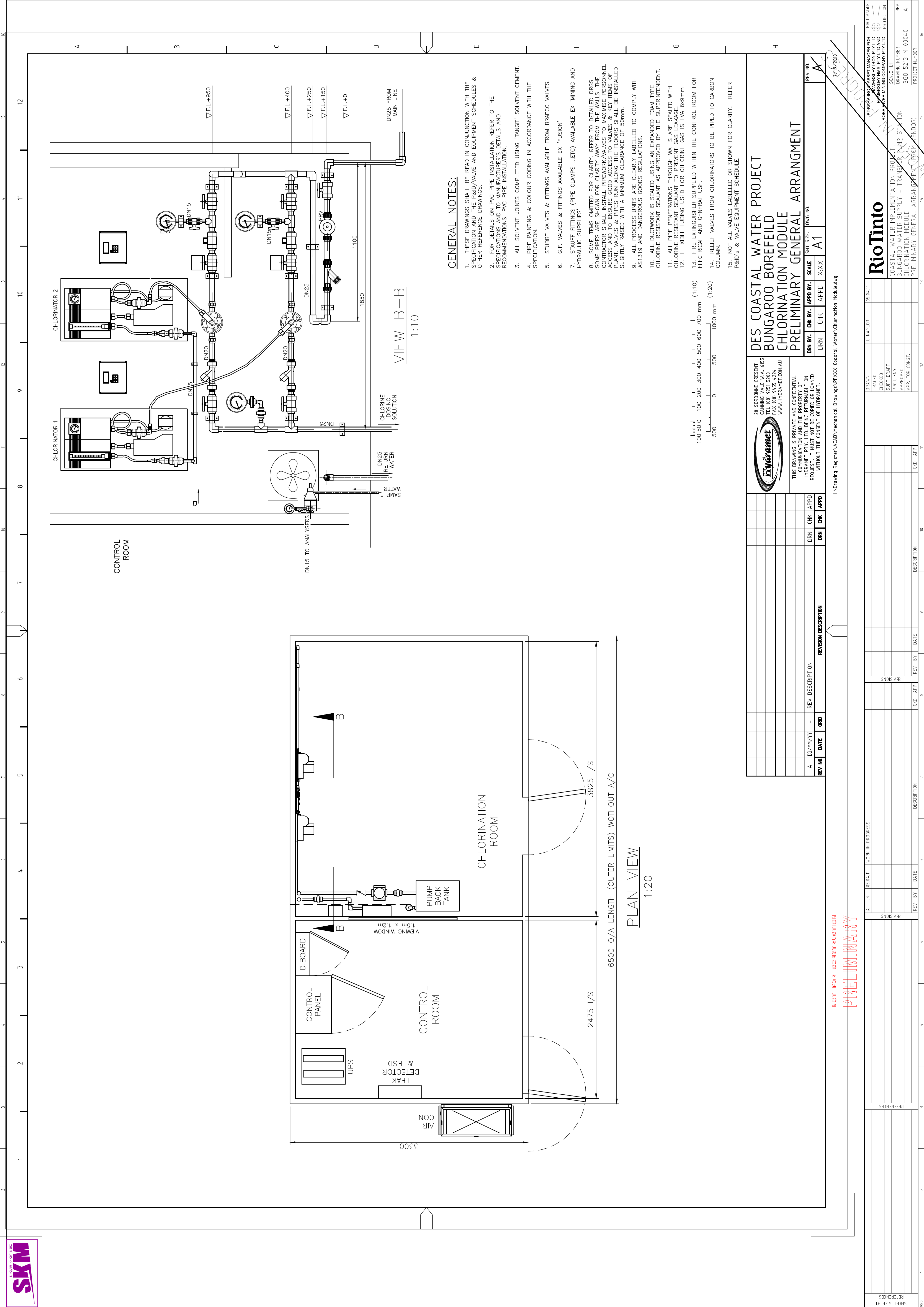
REV	BY	DATE	DESCRIPTION

CD	APP	DATE	DESCRIPTION

NO.	DESCRIPTION	DATE

NO.	DESCRIPTION	DATE

SKM
COASTAL WATER IMPLEMENTATION PROJECT
BUNGAROO WATER SUPPLY - OVERLAY PROJECT
BOREFIELD LOCALITY MAP



GENERAL NOTES:

1. THESE DRAWINGS SHALL BE READ IN CONJUNCTION WITH THE SPECIFICATION AND THE P&ID/VALVE AND EQUIPMENT SCHEDULES & OTHER REFERENCE DRAWINGS.
2. FOR DETAILS ON PVC PIPE INSTALLATION, REFER TO THE SPECIFICATIONS AND TO MANUFACTURER'S DETAILS AND RECOMMENDATIONS. PVC PIPE INSTALLATION.
3. ALL SOLVENT JOINTS COMPLETED USING 'TANGIT' SOLVENT CEMENT.
4. PIPE PAINTING & COLOUR CODING IN ACCORDANCE WITH THE SPECIFICATION.
5. STUBBE VALVES & FITTINGS AVAILABLE FROM BRAECO VALVES.
6. G.F. VALVES & FITTINGS AVAILABLE EX 'FUSION'
7. STAFF FITTINGS (PIPE CLAMPS ...ETC) AVAILABLE EX 'MINING AND HYDRAULIC SUPPLIES'
8. SOME ITEMS OMITTED FOR CLARITY. REFER TO DETAILED DRGS. SOME PIPES ARE SHOWN FOR CLARITY AWAY FROM THE WALLS. THE CONTRACTOR SHALL INSTALL PIPEWORK/VALVES TO MAXIMISE PERSONNEL ACCESS AND TO ENSURE GOOD ACCESS TO VALVES & KEY ITEMS OF PLANT. VALVES & PIPES RUN ALONG THE FLOORS SHALL BE INSTALLED SLIGHTLY RAISED WITH A MINIMUM CLEARANCE OF 50mm.
9. ALL PROCESS UNITS ARE CLEARLY LABELLED TO COMPLY WITH AS1319 AND DANGEROUS GOODS REGULATIONS.
10. ALL DUCTWORK IS SEALED USING AN EXPANDED FOAM TYPE CHLORINE RESISTANT SEALANT AS APPROVED BY THE SUPERINTENDENT.
11. ALL PIPE PENETRATIONS THROUGH WALLS ARE SEALED WITH CHLORINE RESISTANT SEALANT TO PREVENT GAS LEAKAGE.
12. FLEXIBLE TUBING USED FOR CHLORINE GAS IS EVA 649mm
13. FIRE EXTINGUISHER SUPPLIED WITHIN THE CONTROL ROOM FOR ELECTRICAL AND GENERAL USE.
14. RELIEF VALVES FROM CHLORINATORS TO BE PIPED TO CARBON COLUMN.
15. NOT ALL VALVES LABELLED OR SHOWN FOR CLARITY. REFER P&ID's & VALVE EQUIPMENT SCHEDULE.

**DES COASTAL WATER PROJECT
BUNGAROO BOREFIELD
CHLORINATION MODULE
PRELIMINARY GENERAL ARRANGMENT**



28 SORBONNE CRESENT
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FAX (08) 9455 4224
WWW.HYDRAMET.COM.AU

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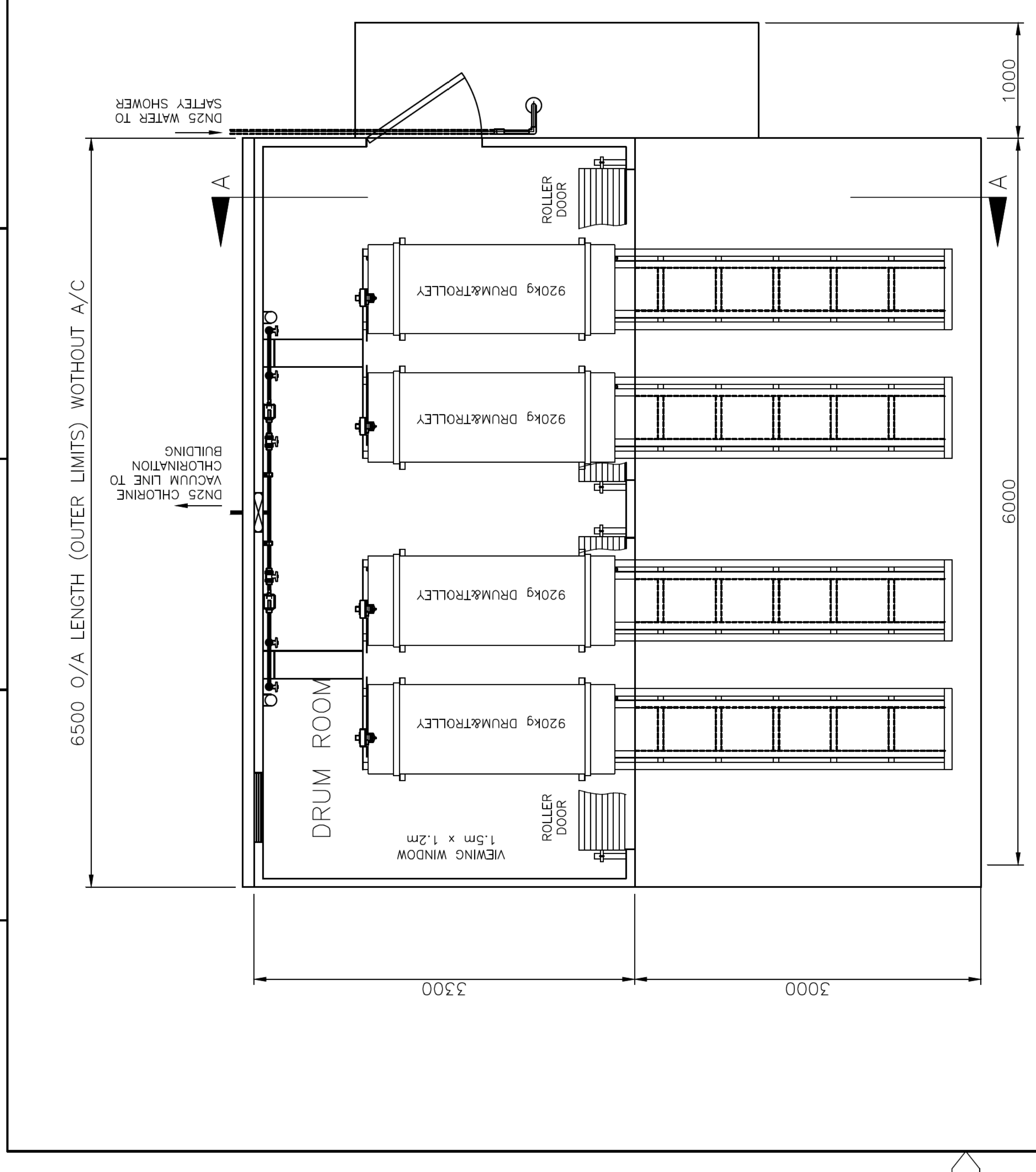
I:\Drawing Register\ACAD\Mechanical Drawings\FPXXXX Coastal Water\Chlorination Module.dwg

PLAN VIEW
1:20

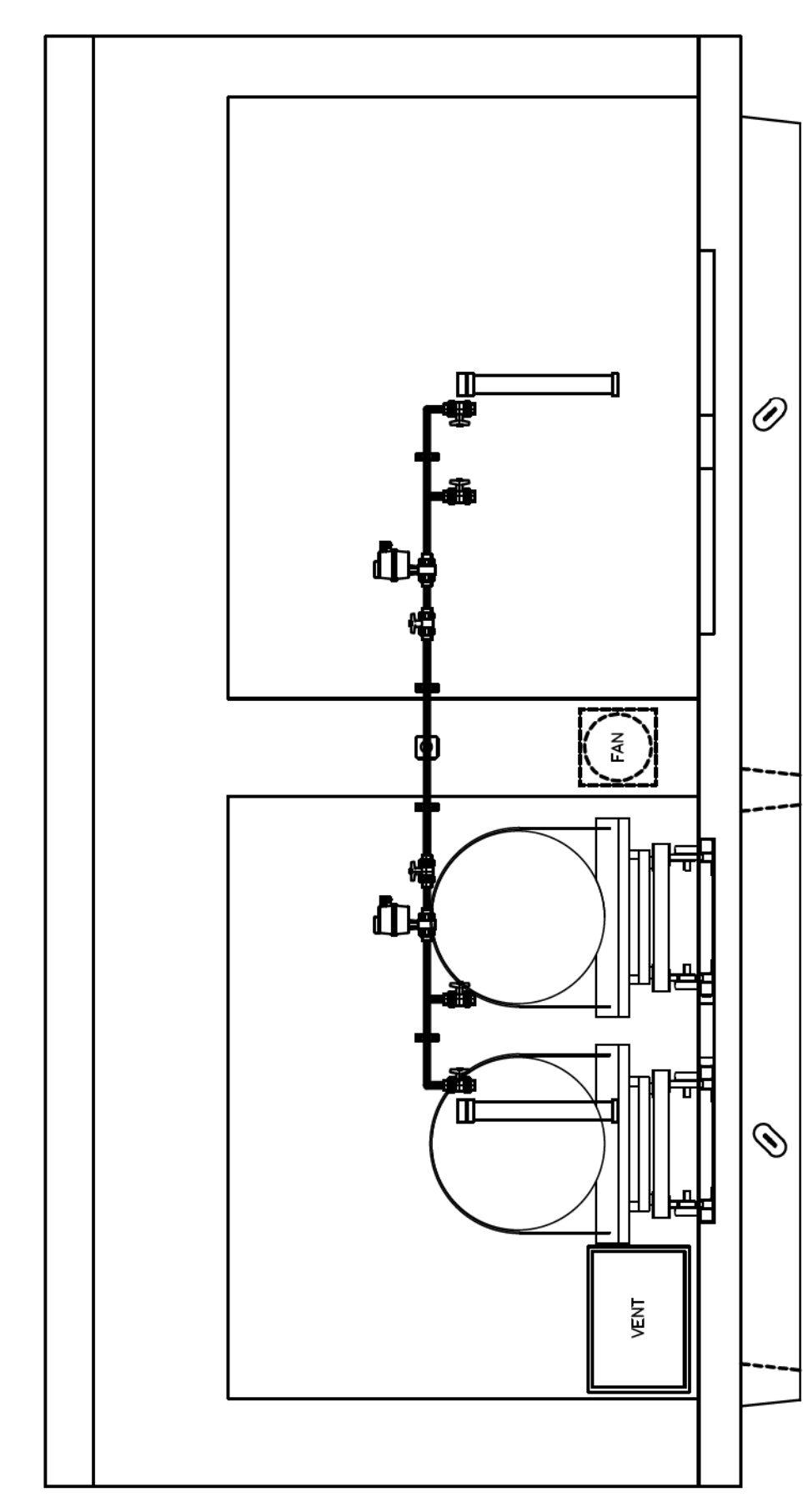
VIEW B-B
1:10

NOT FOR CONSTRUCTION
PRELIMINARY

DESIGNED BY	J. NAYLOR	DATE	05.04.11
CHECKED BY		DATE	
APPROVED BY		DATE	
PROJECT MANAGER	ROBERT MANNING COMPANY PTY LTD		
PROJECT NUMBER	BGO-5213-N-00040		
DRAWING NUMBER	BGO-5213-N-00040		
SCALE	SCALE 1:1		
PROJECT NAME	COASTAL WATER IMPLEMENTATION PROJECT		
PROJECT LOCATION	BUNGAROO WATER SUPPLY - TRANSFER PUMP STATION		
PROJECT DESCRIPTION	CHLORINATION MODULE		
PROJECT STATUS	PRELIMINARY GENERAL ARRANGMENT (FOR TENDER)		

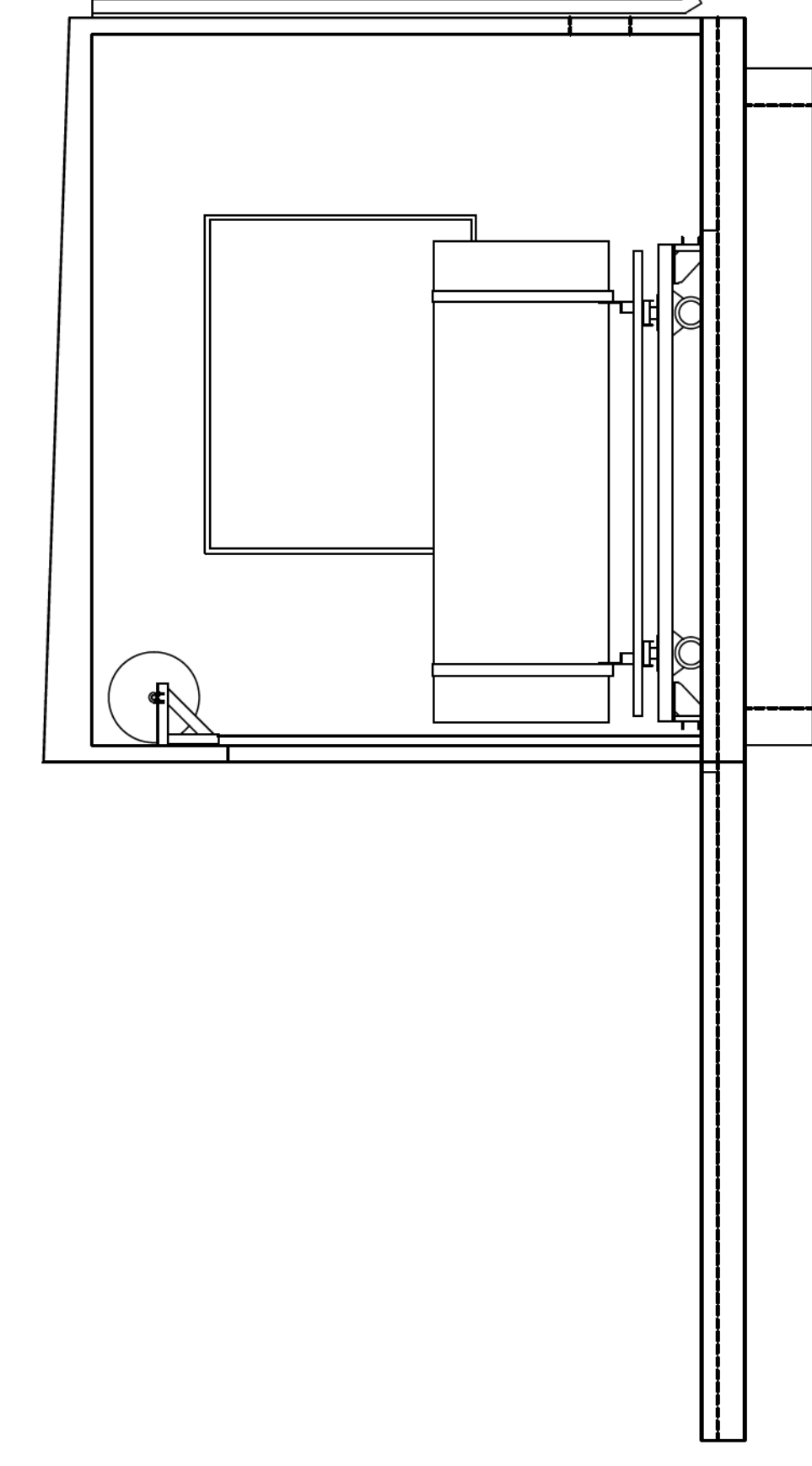


PLAN VIEW
1:30



ELEVATION VIEW
1:30

1. THESE DRAWINGS SHALL BE READ IN CONJUNCTION WITH THE SPECIFICATION AND THE P&ID/VALVE AND EQUIPMENT SCHEDULES & OTHER REFERENCE DRAWINGS.
2. FOR DETAILS ON PVC PIPE INSTALLATION REFER TO THE SPECIFICATIONS AND TO MANUFACTURER'S DETAILS AND RECOMMENDATIONS. PVC PIPE INSTALLATION.
3. ALL SOLVENT JOINTS COMPLETED USING 'TANGIT' SOLVENT CEMENT.
4. PIPE PAINTING & COLOUR CODING IN ACCORDANCE WITH THE SPECIFICATION.
5. STUBBE VALVES & FITTINGS AVAILABLE FROM BRAECO VALVES.
6. G.F. VALVES & FITTINGS AVAILABLE EX 'FUSION'
7. STAUFF FITTINGS (PIPE CLAMPS ..ETC) AVAILABLE EX 'MINING AND HYDRAULIC SUPPLIES'
8. SOME ITEMS OMITTED FOR CLARITY. REFER TO DETAILED DRGS SOME PIPES ARE SHOWN FOR CLARITY AWAY FROM THE WALLS. THE CONTRACTOR SHALL INSTALL OVERHEAD PIPING TO AVOID CONTACT WITH THE WALLS. ALL PIPES SHALL BE INSTALLED SLIGHTLY RAISED WITH A MINIMUM CLEARANCE OF 50mm.
9. ALL PROCESS UNITS ARE CLEARLY LABELLED TO COMPLY WITH AS1319 AND DANGEROUS GOODS REGULATIONS.
10. ALL DUCTWORK IS SEALED USING AN EXPANDED FOAM TYPE CHLORINE RESISTANT SEALANT AS APPROVED BY THE SUPERINTENDENT.
11. ALL PIPE PENETRATIONS THROUGH WALLS ARE SEALED WITH CHLORINE RESISTANT SEALANT TO PREVENT GAS LEAKAGE.
12. FLEXIBLE TUBING USED FOR CHLORINE GAS IS EVA 6x9mm
13. FIRE EXTINGUISHER SUPPLIED WITHIN THE CONTROL ROOM FOR ELECTRICAL AND GENERAL USE.
14. RELIEF VALVES FROM CHLORINATORS TO BE PIPED TO CARBON COLUMN.
15. NOT ALL VALVES LABELLED OR SHOWN FOR CLARITY. REFER P&ID's & VALVE EQUIPMENT SCHEDULE.



VIEW A-A
1:30

DES CLIENT APPROVAL				
Approved	Not Approved	Name	Signature	Date
PI-OPS				
DPS STUDY MANAGER				
RTIO-EP				

D.E.S. DRG. No 5.2

DES COASTAL WATER PROJECT
BUNGAROO BOREFIELD
4 x 920kg DRUM ROOM
PRELIMINARY GENERAL ARRANGMENT

28 SORBORNE CRESENT
 CANNING VALLE W.A. 6105
 TEL: (08) 9455 4224
 FAX: (08) 9455 4224
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Hydramet

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PRELIMINARY

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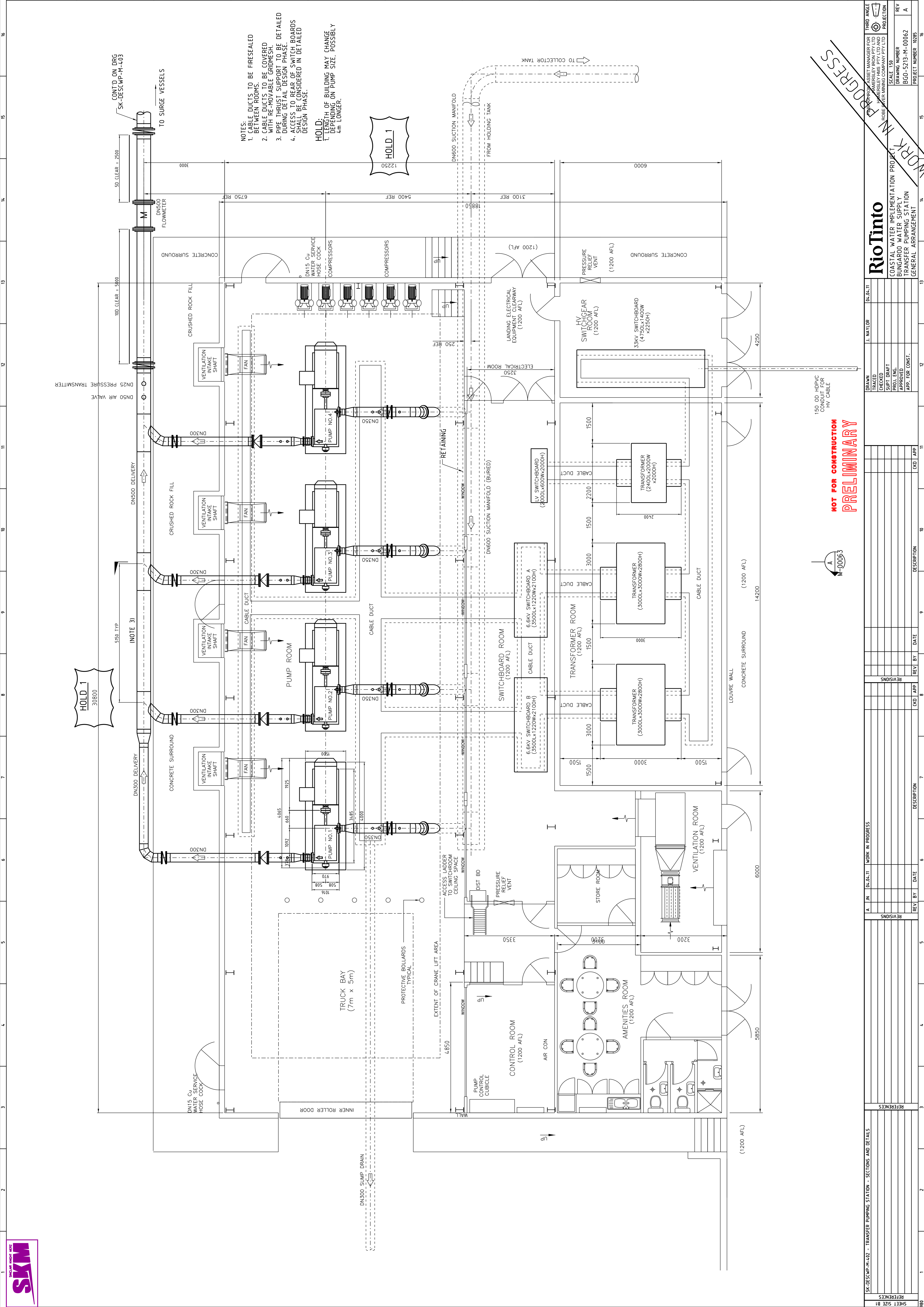
REV	NO	DATE	DESCRIPTION	CID	APP	REV BY	DATE	DESCRIPTION	CID	APP

DESIGNED	J. NAYLOR	DATE	05.04.17
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DRAWN			
PROJECT	COASTAL WATER IMPLEMENTATION PROJECT		
SCALE	SCALE 1:1		
PROJECT NUMBER	BGO-5213-M-0004		
DRAWING NUMBER	BGO-5213-M-0004		
PROJECT NAME	PRELIMINARY GENERAL ARRANGMENT (FROM TENDOR)		

PIPERA-IRON ASSET MANAGER FOR	THIRD ANGLE
ROBERTSON MINING COMPANY PTY LTD	PROJECTION
ROBERTSON MINING COMPANY PTY LTD	

Rio Tinto

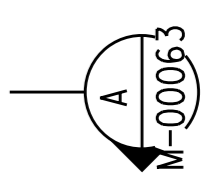
CAUTION
REWORK AREA



NOTES:
 1. CABLE DUCTS TO BE FIRESEALED BETWEEN ROOMS.
 2. CABLE DUCTS TO BE COVERED WITH RE-MOVABLE GRIDMESH.
 3. PIPE THRUST SUPPORT TO BE DETAILED DURING DETAIL DESIGN PHASE.
 4. ACCESS TO REAR OF SWITCH BOARDS SHALL BE CONSIDERED IN DETAILED DESIGN PHASE.
 HOLD:
 1. LENGTH OF BUILDING MAY CHANGE DEPENDING ON PUMP SIZE, POSSIBLY 4m LONGER.

HOLD 1
12350

HOLD 1
30800



NOT FOR CONSTRUCTION
PRELIMINARY

150.00 MDPVC CONDUIT FOR HV CABLE

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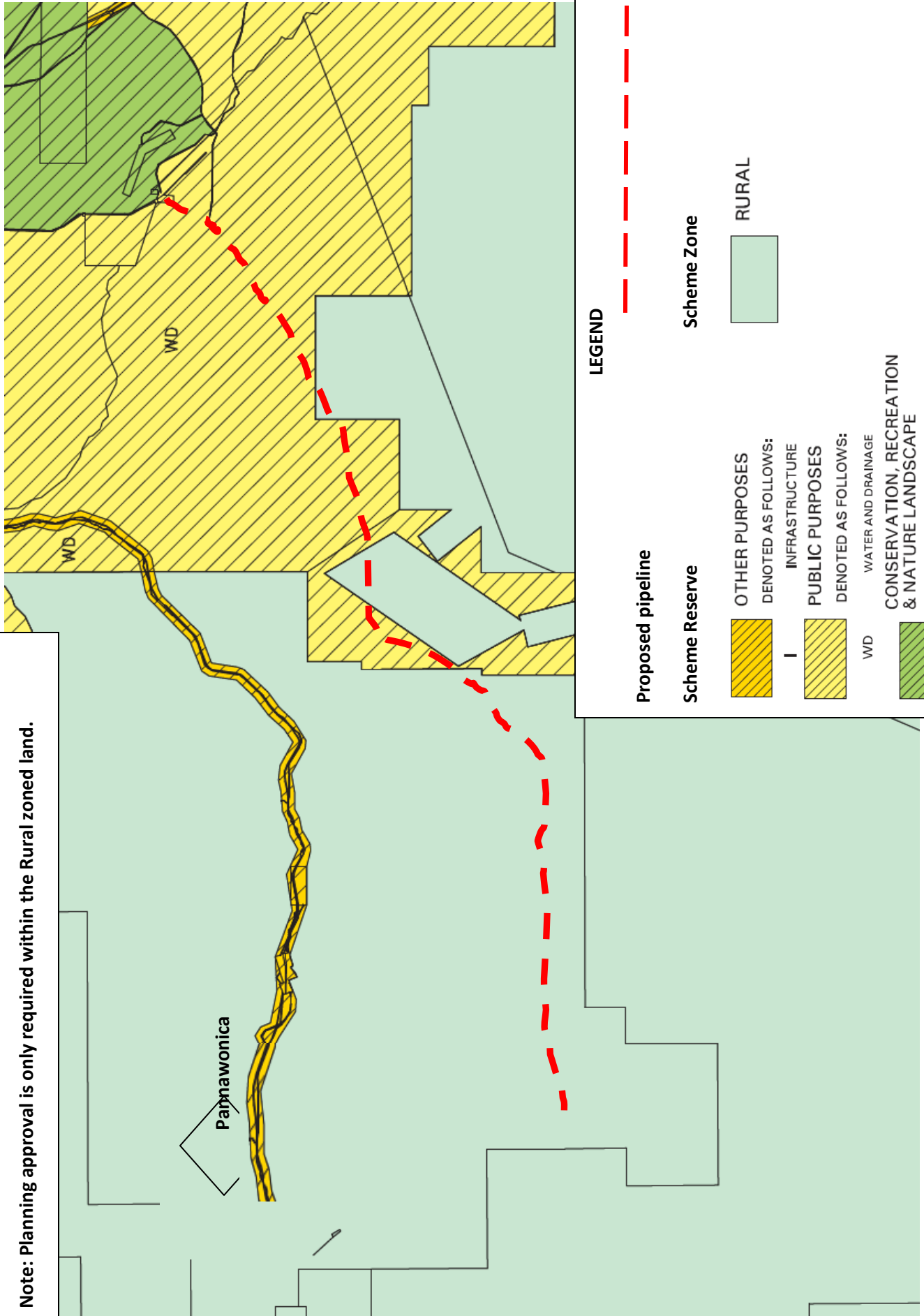
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PROJECT NUMBER	10785		

PROJECT	Rio Tinto
CLIENT	COASTAL WATER IMPLEMENTATION PROJECT
LOCATION	BUNGAROO WATER SUPPLY TRANSFER PUMPING STATION
DESCRIPTION	GENERAL ARRANGEMENT

SKM
 5/04/2011 9:47:49 AM

CAUTION
 WORK IN PROGRESS

APPROXIMATE LOCATION OF PROPOSED PIPELINE.
 Note: Planning approval is only required within the Rural zoned land.



LEGEND

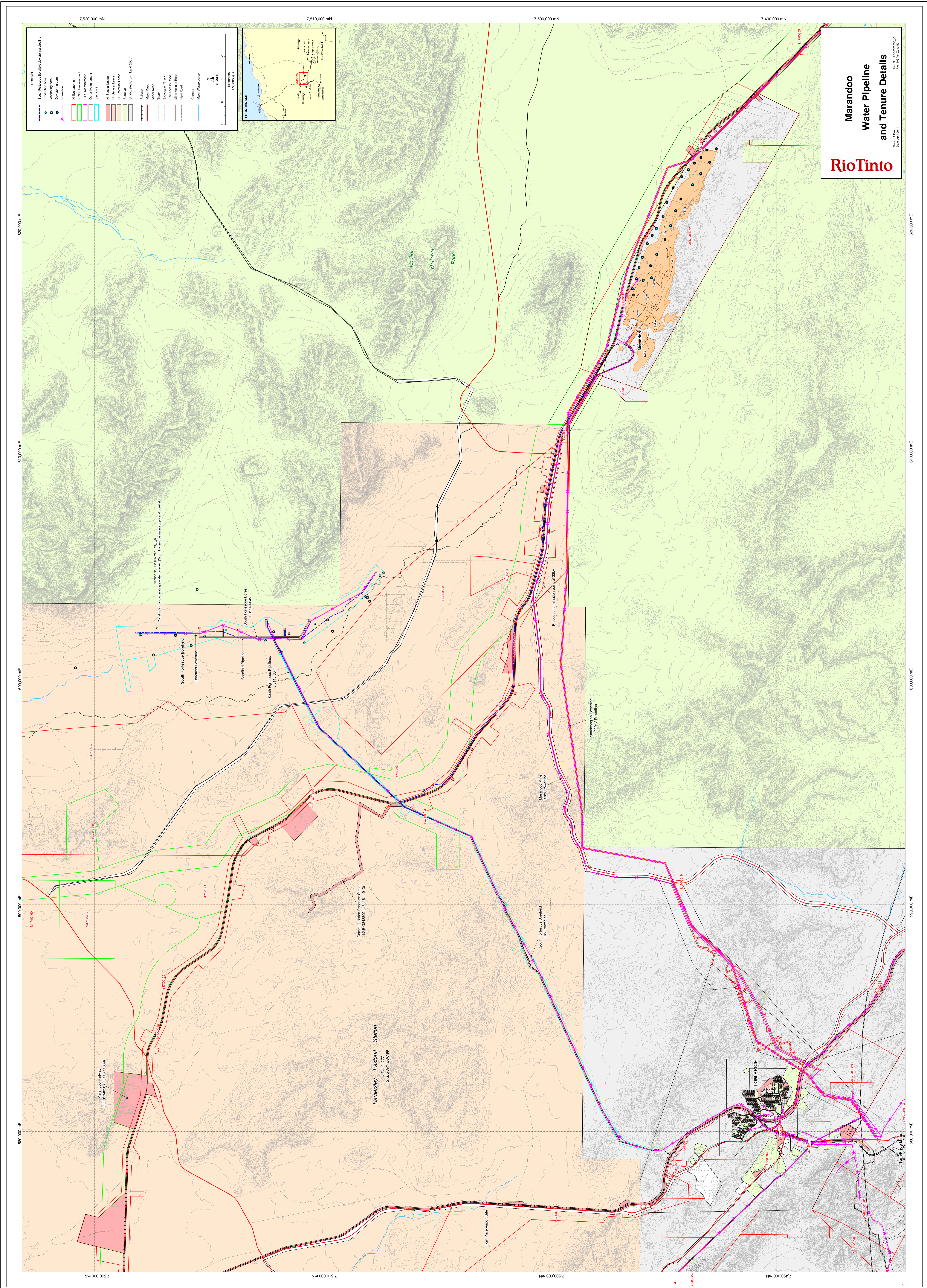
Proposed pipeline

Scheme Reserve

Scheme Zone

- OTHER PURPOSES DENOTED AS FOLLOWS:
 - INFRASTRUCTURE
 - PUBLIC PURPOSES DENOTED AS FOLLOWS:
 - WATER AND DRAINAGE
 - CONSERVATION, RECREATION & NATURE LANDSCAPE

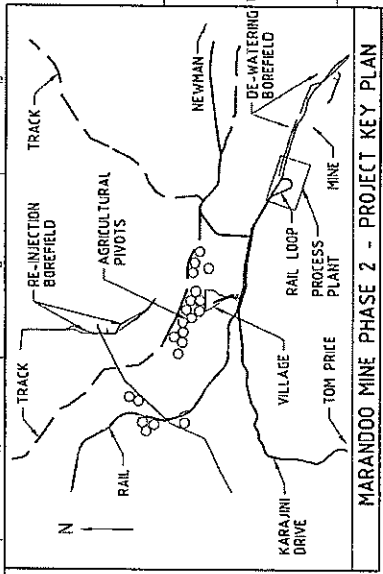
RURAL



Marandoo Water Pipeline and Tenure Details



Client: RioTinto
Drawn: 20/01/2011
Proj. No.: 10000000-00
File: 13.05.30.dwg



NOTES
 1. MATERIAL AND DIAMETER OF EXISTING LINES TO BE SITE VERIFIED.

BORE ID	EASTING	NORTHING
SFP2	60745	752675
SFP4	602044	751693
SFP5	601671	750997
SFP6	602471	750079
SFP7	602261	7516382
SFP8	601921	7515301
SFP9	601952	7516653
SFP10	601957	7518188
SFP11	603700	7508241
SFP12	604483	7507618
SFC	600530	7518748



Rio Tinto
 MARANDOO MINE PHASE 2
 MINE DEWATERING
 SOUTHERN FORTESCUE BOREFIELD
 GENERAL LAYOUT

SIGNATURE	DESIGNED BY	CHECKED BY	DATE
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	11/11/11

PROJECT APPROVED FOR TINTO APPROVED
 PROJECT APPROVED FOR TINTO APPROVED
 PROJECT APPROVED FOR TINTO APPROVED

SCALE 1:2500
 DRAWING NUMBER: MD-1600-G-00003
 PROJECT NUMBER: 2371

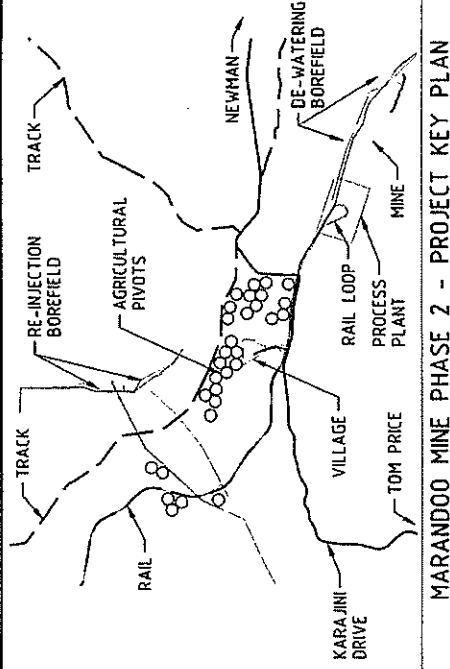
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APPROVED FOR CONSTRUCTION
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 DATE: 11/11/11

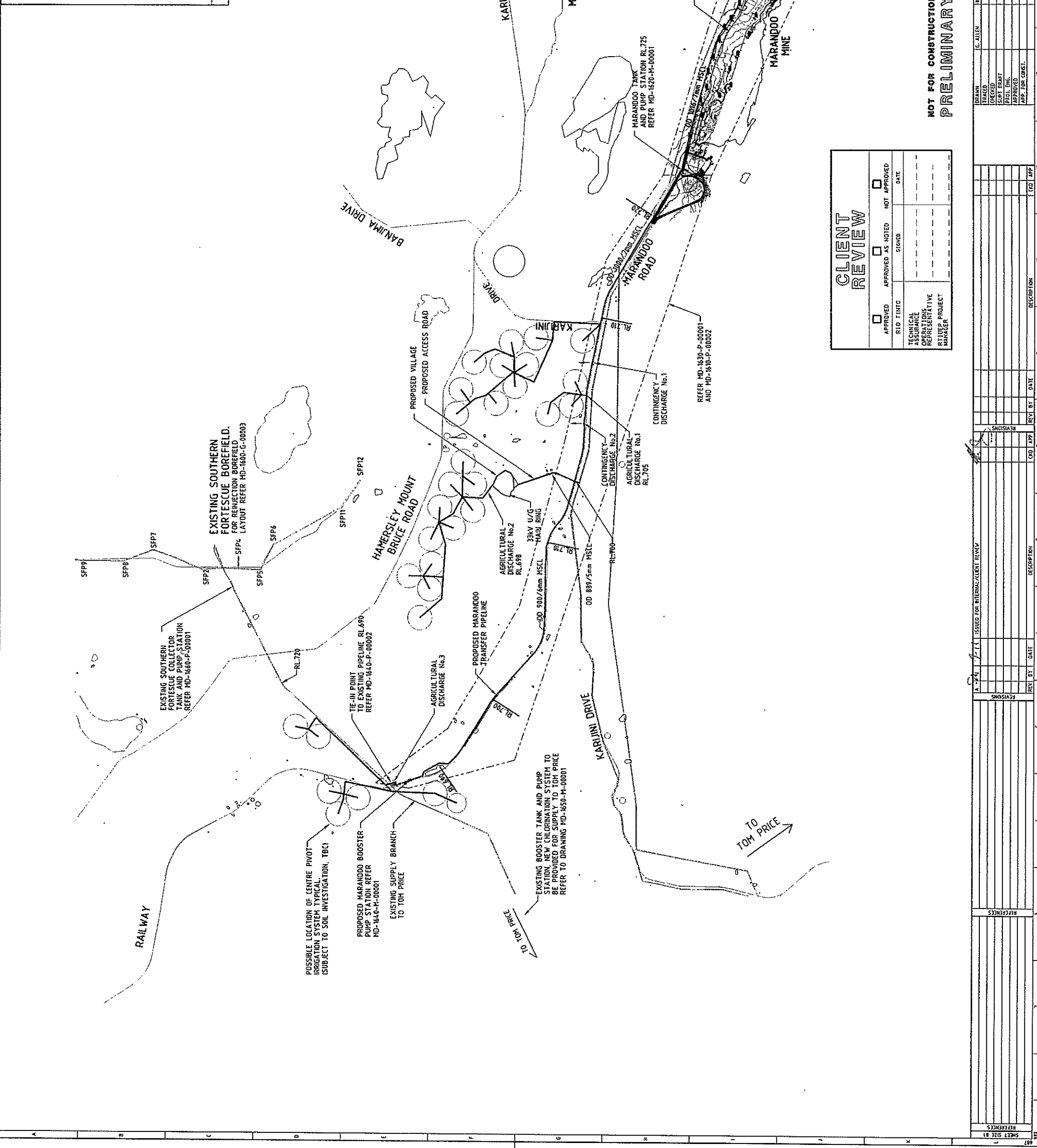
DESIGNED BY: *[Signature]*
 CHECKED BY: *[Signature]*
 DATE: 11/11/11

SCALE 1:2500
 DRAWING NUMBER: MD-1600-G-00003
 PROJECT NUMBER: 2371

30/03/2011 9:09:23 AM Printed For Signing



MARANDOO MINE PHASE 2 - PROJECT KEY PLAN



CLIENT REVIEW	
APPROVED	<input type="checkbox"/>
APPROVED AS NOTED	<input type="checkbox"/>
NOT APPROVED	<input type="checkbox"/>
DATE	DATE
SIGNED	SIGNED
TECHNICAL ASSURANCE REPRESENTATIVE	
CLIENT PROJECT MANAGER	

NOT FOR CONSTRUCTION
PRELIMINARY

DATE	14/11/13	DESIGNED BY	LEAD ENGINEER	PROJECT APPROVED	FOR THIS APPROVED
SIGNATURE	[Signature]	PROJECT APPROVED	FOR THIS APPROVED		
<p>Rio Tinto MARANDOO MINE PHASE 2 MINE DEWATERING OVERALL SYSTEM KEY PLAN</p>					
SCALE	1:5000	DRAWING NUMBER	MD-1600-G-00001	REV	A
PROJECT NUMBER		PROJECT NUMBER			
ISSUED FOR INTERNAL/CLIENT REVIEW		ISSUED FOR INTERNAL/CLIENT REVIEW			
REV	BY	DATE	DESCRIPTION	REV	BY
1	[Name]	[Date]	[Description]	1	[Name]
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EXISTING BORE REGISTER

BORE REF. NO.	CASING ID.
SFP02	244 ID
SFP04	220 ID
SFP05	250 ID
SFP06	244 ID
SFP07	244 ID
SFP08	250 ID
SFP09	250 ID
SFP10	244 ID
SFP11	250 ID
SFP12	250 ID

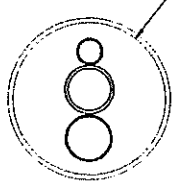
NOTES:

- ORIENTATION OF PIPING AND ELECTRICAL CONNECTIONS TO BE DETERMINED FOR EACH BORE.

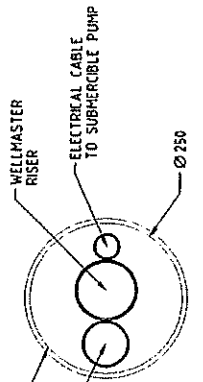
CLIENT REVIEW	
APPROVED	APPROVED AS NOTED
APPROVED	NOT APPROVED
DATE	DATE
SIGNED	SIGNED
TECHNICAL REPRESENTATIVE	PROJECT MANAGER

PLANS OF OPTIONS

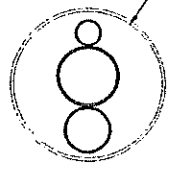
BORE OPTION 1
SFP 05, 08, 09, 12



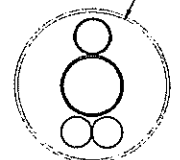
BORE OPTION 2
SFC, SFF



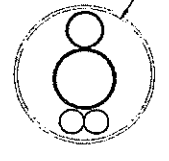
BORE OPTION 3
SFP07, 10



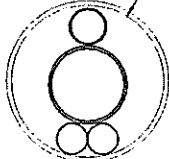
BORE OPTION 4
SFP02, 06



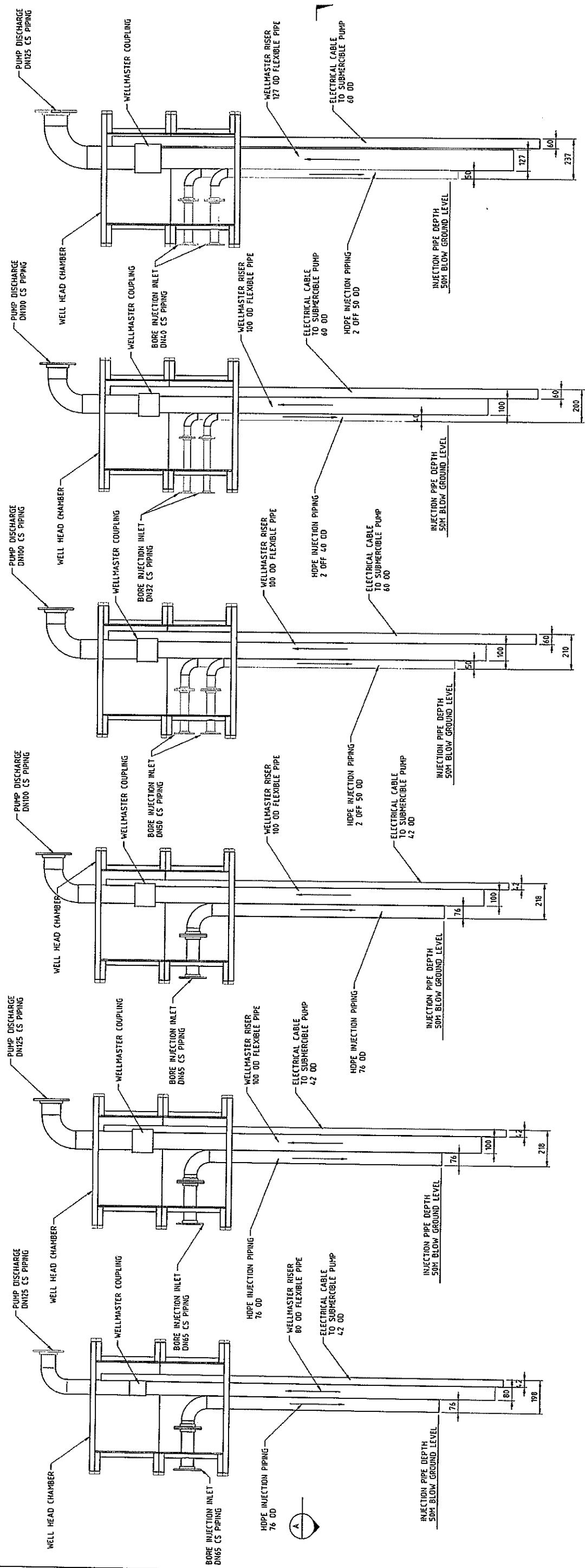
BORE OPTION 5
SFP04



BORE OPTION 6
SFP11



SECTION A
SCALE: 1:5



250 ID CASING

250 ID CASING

244 ID CASING

244 ID CASING

220 ID CASING

250 ID CASING

SECTIONS OF ALL OPTIONS

NOT FOR CONSTRUCTION
PRELIMINARY

SIGNATURE	DATE	DESIGNED BY	CHECKED BY	PROJECT APPROVED	PROJECT APPROVED
<i>[Signature]</i>	15/11/12	M.A.S.	M.A.S.	<i>[Signature]</i>	<i>[Signature]</i>
FLORIAN RICH, ASSET MANAGER FOR THIRD ANGLE HANSELEY RICHARDS LTD HANSELEY RICHARDS COMPANY PTY LTD PROJECTION SCALE 1:10 DRAWING NUMBER MD-1600-P-00003 PROJECT NUMBER 588					

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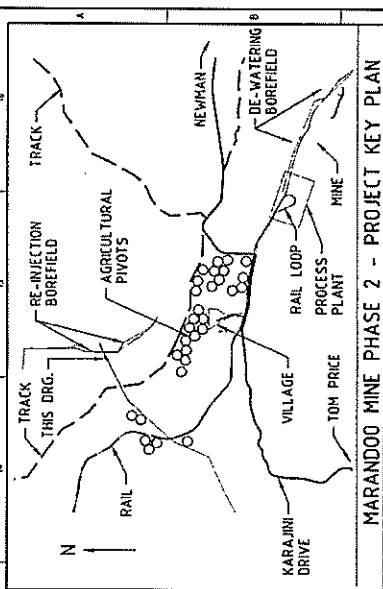
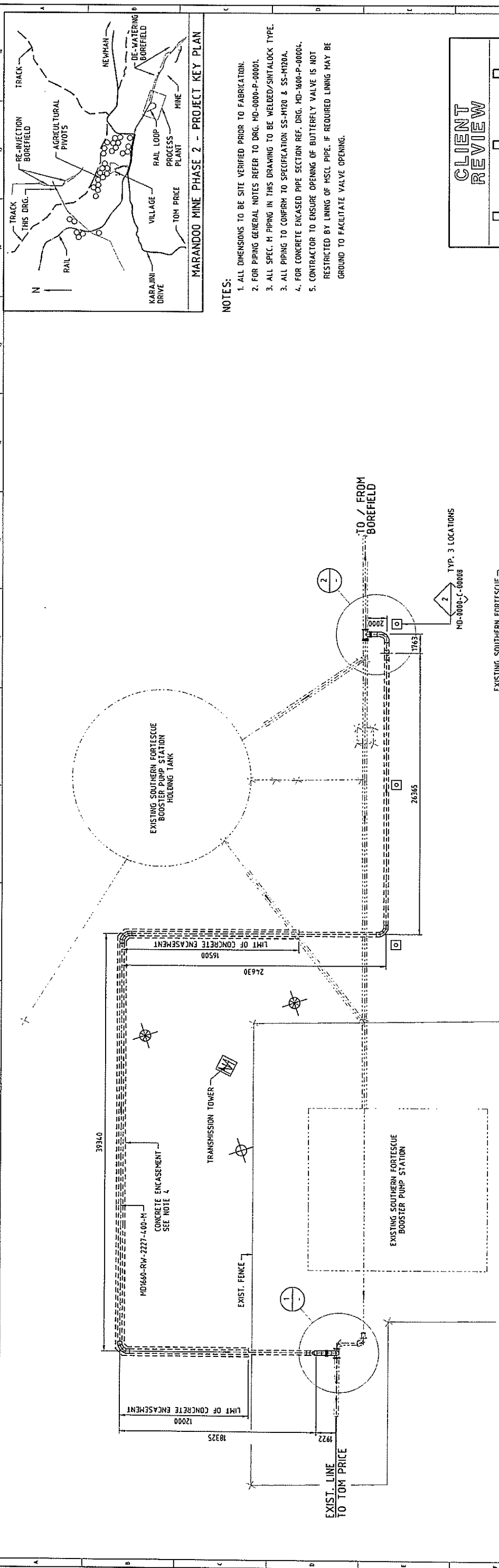
MDL-1600-P-000 - MINE DEWATERING - TYPICAL INJECTION BORE PROFILE

19/11/2010 8:22:33 AM Plotted For Signing

SHEET SIZE B1

REFERENCES

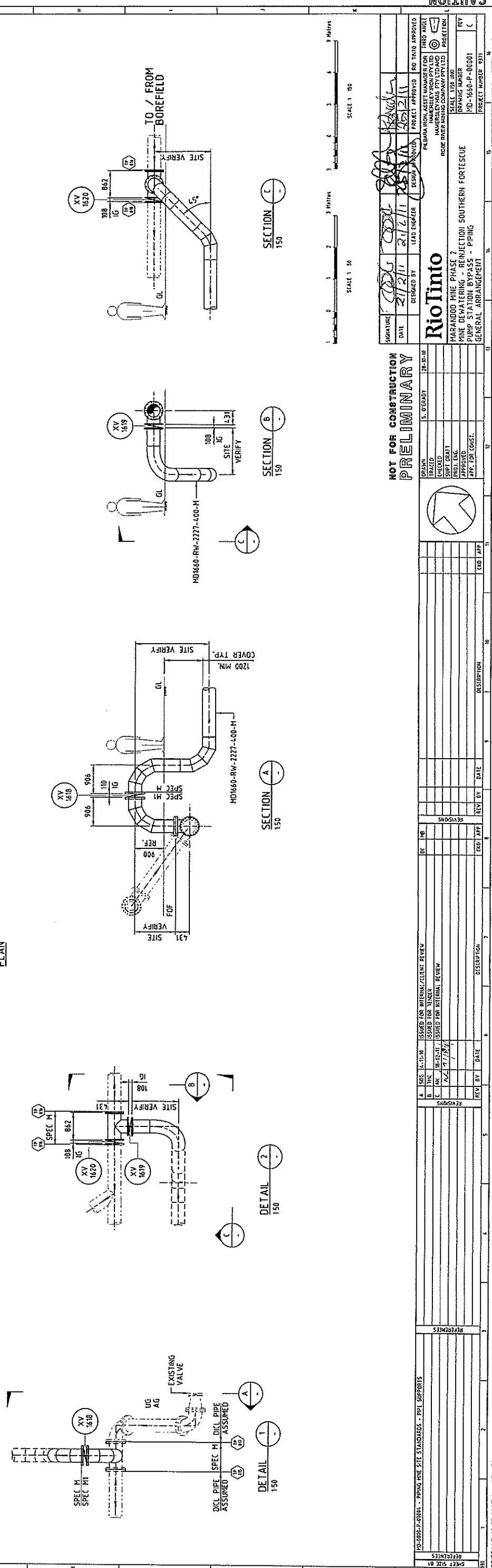
REFERENCES



- NOTES:**
1. ALL DIMENSIONS TO BE SITE VERIFIED PRIOR TO FABRICATION.
 2. FOR PIPING GENERAL NOTES REFER TO DRG. MD-0000-P-00001.
 3. ALL SPEC. M PIPING IN THIS DRAWING TO BE WELDED/SINTALOCK TYPE.
 4. ALL PIPING TO CONFIRM TO SPECIFICATION SS-M120 & SS-M120A.
 5. FOR CONCRETE ENCASED PIPE SECTION REF. DRG. MD-1600-P-00004.
 6. CONTRACTOR TO ENSURE OPENING OF BUTTERFLY VALVE IS NOT RESTRICTED BY LINING OF MSCL PIPE. IF REQUIRED LINING MAY BE GROUND TO FACILITATE VALVE OPENING.

CLIENT REVIEW	
<input type="checkbox"/> APPROVED	<input type="checkbox"/> NOT APPROVED
<input type="checkbox"/> APPROVED AS NOTED	<input type="checkbox"/> NOT APPROVED
RID TINTD	SIGNED
DATE	DATE
TECHNICAL ASSISTANCE REPRESENTATIVE	
BLUDEF PROJECT MANAGER	

PLAN



SCALE 1:50

SCALE 1:250

NOT FOR CONSTRUCTION PRELIMINARY

NO.	DATE	BY	DESCRIPTION
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2	21/2/11	21/2/11	ISSUED FOR TENDER
3	21/2/11	21/2/11	ISSUED FOR INTERNAL REVIEW

RioTinto

MARANDOO MINE PHASE 2
MINE DELAYING - REDUCTION SOUTHERN FORTESCUE
PUMP STATION BYPASS - PIPING
GENERAL ARRANGEMENT

NO.	DATE	BY	DESCRIPTION
1	21/2/11	21/2/11	ISSUED FOR INTERNAL REVIEW
2	21/2/11	21/2/11	ISSUED FOR TENDER
3	21/2/11	21/2/11	ISSUED FOR INTERNAL REVIEW

Private and confidential

Mr Jeffrey Breen
Chief Executive Officer
Shire of Ashburton
Lot 246 Poinciana Street
PO Box 567
TOM PRICE WA 6751

9 May 2011

Dear Mr Breen

DEVELOPMENT APPLICATION – PROPOSED MARANDOO WATER PIPELINE & ASSOCIATED INFRASTRUCTURE

Hamersley Iron Pty Ltd (**the Company**) herein submits an application for planning approval in accordance with clause 5.1 of the Shire of Ashburton Town Planning Scheme No. 7 (**TPS**). The development application is for the construction of proposed water pipeline works and associated infrastructure.

1.0 LOCATION AND PROPERTY DETAILS

The proposed works are located approximately 20 km north east of the Tom Price town. Refer to the Marandoo Water Pipeline and Tenure Details Plan No. PDE0072336_v3.

The underlying tenure is Hamersley Pastoral Station (PL 3114 1277), which is held by the Company. A Section 91 Licence No. 00779_1973_3_60 has been granted so that the water pipeline infrastructure works can take place.

2.0 BACKGROUND

The Company currently supplies potable water to Tom Price town from the existing Southern Fortescue Borefield, refer to Plan No. PDE0072336_v3. This existing pipeline is the primary water supply to Tom Price.

As part of the Marandoo Mine Phase 2 (**MMP2**) project the Company proposes to expand the existing mining operations at Marandoo by mining below the watertable. A portion of the dewatering water will be transported from Marandoo mine to the South Fortescue Borefield and Tom Price Town. Refer to Marandoo Mine Phase 2 Mine Dewatering Overall System Key Plan, MD-1600-G-0001rA which shows the existing Marandoo mine layout and water pipeline.

Reinjection into the existing Southern Fortescue Borefield aquifer has been selected as an important part of the Marandoo dewatering water management strategy. The main infrastructure is in place to achieve this, however, modifications and upgrade works are required to ensure the infrastructure is adequate.

3.0 SCOPE OF WORKS

There are a variety of works proposed as part of the Marandoo water pipeline project as outlined below:

- existing water pipeline upgrade works. The majority of these works will be carried out from the intersection of Southern Fortescue Pipeline and Marandoo Railway toward the Southern Fortescue Borefield;

- additional water pipeline sections will be constructed at the northern end of the Southern Fortescue Borefield. Refer to the Marandoo Mine Phase 2 Mine Dewatering Southern Fortescue Borefield General Layout, MD-1600-G-0003r0 drawing which shows a right angled western extension in comparison to the layout depicted on Plan PDE0072336_v3;
- upgrade of chlorination system for supply to Tom Price;
- modifying ten existing dewatering bores and establishing new reinjection bore(s) at the Southern Fortescue Borefield to upgrade the infrastructure including:
 - supply new submersible pumps, motors and associated cables into the existing bore casings including installation of concrete slabs;
 - reinstating several of the existing pumps into new bore arrangements;
 - install pipeline and powerline extension to new bore(s) as required; and
 - install new headworks inclusive of all valving and instrumentation, injection piping and new risers for existing and new bores.

Refer to the following drawings, Marandoo Mine Phase 2 Piping Mine Dewatering – Existing Bore Upgrade Options Arrangement, MD-1660-P-00003rA and Marandoo Mine – Phase 2 Mine Dewatering, Dewatering System Re-injection Bore Headworks, MD-1660-P-00002rA.

- installing a carbon steel pipe that bypasses the existing South Fortescue tank and pump station. Refer to Marandoo Mine Phase 2 Mine Dewatering – Reinjection Southern Fortescue Pump Station Bypass – Piping General Arrangement, MD-1660-P-00001rC; and
- several temporary buildings (approximately two crib rooms/offices and one ablution facility) will be required for the contractors to be able to construct these proposed works. The ideal location of these temporary buildings is proposed at the Southern Fortescue tank and pump station (refer to tank and pump station location on drawing No. MD-1600-G-00003r0), however, this location is subject to change.

4.0 ZONING AND LAND USE PERMISSIBILITY

The water pipeline works are predominantly located in the Rural zone. A minor portion of the water pipeline encroaches the Conservation, Recreation and Nature Landscape Reserve, however, this portion of the water pipeline is existing. Refer to Plan No. PDE0072366_v3. The proposed land use is considered to be closely associated with Infrastructure under the Shire's TPS. This land use is a Discretionary use as identified under the TPS, which means the land use is not permitted unless the Local Government has exercised discretion by granting planning approval.

Under section 6.12.1 of the TPS it states...*"In considering any proposed development within the Rural Zone, but in an area subject to strategic proposals for urban or industrial development, the Local Government shall only grant approval where that proposed development or use will not, in the opinion of Local Government, prejudice the future development of proposals."*

The primary purpose of this proposal is to upgrade the existing infrastructure in order to facilitate reinjection of the surplus water extracted from the MMP2 project. The development site is neither subject to any strategic proposals, nor would the land use prejudice the future development of the land or surrounding lands as infrastructure of this nature has existed within this vicinity for many decades.

This proposal is considered to satisfy the requirements of the TPS and therefore RTIO request that planning approval is granted.

4.1 Adjacent Land Uses

Adjacent land uses include cattle grazing and mineral exploration. The proposed land use and development would not conflict with these adjoining land uses.

5.0 APPROVALS

5.1 Environmental

The MMP2 project has been referred to, and approved by the EPA under Ministerial Statement 833 in accordance with Part IV of the *Environmental Protection Act (1986) (EP Act)*. The proposal included operation of a dewatering pipeline, adaptation of existing bores for re-injection, construction of new re-injection bores and associated infrastructure for reinjection into the Southern Fortescue Borefield as part of the overall water management strategy.

Where clearing of native vegetation or disturbance of creeklines is required, appropriate approval is being sought from the Department of Environment and Conservation (**DEC**) and the Department of Water (**DoW**) as appropriate. Additionally, amendments to Groundwater Licences will be obtained from the DoW as required prior to commencement of operations associated with this proposal. Conditions of the approval will be adhered to, with a focus to minimise clearing of vegetation.

5.2 Water Licences

Under the *Rights in Water and Irrigation Act (1914) (RIWI)* a 26D Licence to construct bores has been obtained. Amendment to the existing 5C licence to take water to allow dewatering has also been submitted.

Bed and banks permit applications have been lodged and approved.

Licensing under the *Water Services Licensing Act (1995)* will be amended as required. RTIO is currently working in conjunction with the DoW on a Drinking Water Source Protection Plan for the Marandoo and South Fortescue Borefield area.

5.3 Aboriginal Heritage

The water pipeline and associated infrastructure works are within the Eastern Guruma country.

The development area has been surveyed for heritage values and a number of sites have been identified in the general vicinity. The locations of the heritage sites have been taken into consideration during the design of the infrastructure and will be avoided, wherever practicable. Where heritage sites are found to be in close proximity to construction works, the heritage sites will be demarcated and fenced.

An Indigenous Land Use Agreement between the Company and the Eastern Guruma Traditional Owners is in place.

There is currently no requirement to impact or disturb any known aboriginal heritage sites as part of this proposal. If a requirement to disturb is identified, appropriate approvals and permits will be sought.

6.0 CONSULTATION

RTIO has consulted, and continues to consult with the following agencies and stakeholders:

- DoW;
- On 5 October 2010 the Shire's Town Planning Consultant, Rob Paull and Building Manager, Bernie Smith were briefed on the Marandoo water pipeline project;
- Department of Regional Development and Lands;
- Department of State Development;
- EPA;
- DEC;

- Eastern Guruma; and
- Water Corporation.

7.0 CONSTRUCTION ENVIRONMENTAL MANAGEMENT PLAN (CEMP)

RTIO uses the Iron Environmental Management System (**IEMS**) to identify and manage its potential environmental risks. IEMS defines the processes RTIO use to manage, measure and improve environmental aspects of its operations. In accordance with IEMS, all activities for this project will be carried out as instructed in the CEMP.

The CEMP has been developed to manage geotechnical and construction activities. The project will be managed by Lycopodium on behalf of RTIO. Contracts will be awarded for the completion of works. All contractors will conform to the requirements of the CEMP. Lycopodium will provide direction on environmental issues through environmental management procedures and instructions, however contractors may also be required to develop and implement additional procedures, where necessary, to ensure that an acceptable level of environmental performance is maintained at all times.

The CEMP details the underlying elements of a typical management plan based on the International Standard ISO 14001. In addition, the CEMP is a live document developed from risk assessments and is designed to be revised in line with environmental management plans and, as required, by changing risk profiles, additional risk assessments, near miss incidents, management review or approval requirements.

Flora and vegetation and fauna will be managed in accordance with the CEMP, including:

- topsoil and vegetation will be stockpiled outside of creek lines and suitably located to minimise potential erosion that may occur during periods when the creeks are flowing;
- Initially, all boundaries of all works will be surveyed and demarcated to ensure unauthorised clearing does not occur. All clearing works will be carried out in accordance with RTIO ground disturbance approval and clearing procedures and any conditions set by the DEC, DoW or other relevant agencies;
- open excavations, including trenches, are to be securely fenced for safety reasons and to prevent large animals entering sites;
- the open section of the trench will be inspected every morning before construction work continues for fauna and if trapped, fauna will be removed and released; and
- there will be an egress ramp at one end of the trench to allow large fauna to make their own way out. Trenches will be back filled as soon as practicable after pipe-laying.

At completion of the water pipeline works the site will be rehabilitated in accordance with the CEMP. All cleared topsoil and vegetation material will be stockpiled separately and used during rehabilitation of disturbed areas except access tracks. Final surfaces will be ripped to help bind topsoil to the subsoil, increase infiltration and deter traffic movement on to restored areas.

All construction activities, including site preparation, waterway crossings and reinstatement of banks will aim to take place during dry periods with no flow in the creeks to minimise the potential for erosion and turbidity.

8.0 Documents enclosed


The Company encloses the documentation listed in Schedule One to support this development application.

9.0 Development application fee

An electronic funds transfer in the amount of \$31,350.00 will be made to the Shire of Ashburton's bank account in payment of the application fee for development approval at the time of application.

If further information is required, please contact Sharnie Grogan on 9366 5723 or by email on Sharnie.grogan@riotinto.com in the first instance, or Declan Doherty on 9366 5230.

Yours sincerely



Declan Doherty
Manager Government Approvals

SCHEDULE ONE

Documentation	Drawing No.
<ul style="list-style-type: none"> Completed application form 	
<ul style="list-style-type: none"> Marandoo Water Pipeline and Tenure Details Plan 	PDE0072366_v3
<ul style="list-style-type: none"> Marandoo Mine Phase 2 Mine Dewatering Southern Fortescue Borefield General Layout 	MD-1600-G-0003r0
<ul style="list-style-type: none"> Marandoo Mine Phase 2 Mine Dewatering Overall System Key Plan 	MD-1600-G-0001rA
<ul style="list-style-type: none"> Marandoo Mine Phase 2 Piping Mine Dewatering – Existing Bore Upgrade Options Arrangement 	MD-1660-P-00003rA
<ul style="list-style-type: none"> Marandoo Mine Phase 2 Mine Dewatering – Reinjection Southern Fortescue Pump Station Bypass – Piping General Arrangement 	MD-1660-P-00001rC
<ul style="list-style-type: none"> Marandoo Mine – Phase 2 Mine Dewatering, De-watering System Re-injection Bore Headworks 	MD-1660-P-00002rA

COUNCIL POLICY

Local Planning Policy

TITLE: *ASSESSMENT OF APPLICATIONS UNDER CLAUSES 6.10.4 and 6.10.5 OF THE SHIRE OF ASHBURTON LOCAL PLANNING SCHEME NO. 7*

File No: *PD.DV1*

Minute No:

Statutory Environment: *Shire of Ashburton Local Planning Scheme No.7
Planning & Development Act 2005*

Adopted:

1.0 PURPOSE:

Local Planning Policies are guidelines used to assist the Council in making decisions under the Scheme. The Scheme prevails should there be any conflict between this Policy and the Scheme.

2.0 SCOPE:

A Local Planning Policy is not part of the Scheme and does not bind Council in respect of any application for planning approval but the Shire is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

3.0 OBJECTIVES:

- 3.1 To establish clear guidelines for the consideration of Applications for applications under Clause 6.10.4 of the Shire of Ashburton Local Planning Scheme No. 7.
- 3.2 To ensure that applications under Clause 6.10.4 of the Shire of Ashburton Local Planning Scheme No. 7 do not create land use conflicts and protects the environmental, social and residential amenity.
- 3.3 To encourage transient workforce accommodation development that harmonises with the existing streetscape and complements the character of the locality.
- 3.4 To promote high quality accommodation design and development.
- 3.5 To manage transient workforce accommodation development in a way that recognises the needs of innovative design and contemporary lifestyles.
- 3.6 To encourage building design that incorporates sustainable and energy efficient design that befits the local climate and provides comfortable living conditions.
- 3.7 To determine applications which do not comply with Clause 6.10.4 of the Shire of Ashburton Local Planning Scheme No. 7 'prohibited' under Clause 6.10.5.

4.0 POLICY:

4.1 Policy Statement

Amendment No. 14 to the Shire of Ashburton Local Planning Scheme No. 7 ('Scheme') provides the opportunity for an applicant to apply for planning approval transient workforce accommodation in the Commercial and Civic zone in Onslow, Paraburdoo and Tom Price. The provisions specifically require that transient workforce accommodation will only be permitted in the zone where certain design standards and criteria are met.

4.2 Application of Policy

This policy has been prepared in accordance with the provisions of Part 2 of the Scheme. This policy applies the residential areas of Tom Price and Paraburdoo, except to the extent that the provisions of State Agreement Legislation and the Mining Act 1978, over-rule the Planning and Development Act 2005 and the Shire planning scheme.

All applications under Clause 6.10.4 will need to comply with this Local Planning Policy in addition to Scheme and the Residential Design Codes (R Codes), which, legally, form part of the Scheme. This Policy is a planning policy pursuant to the Scheme. This means that both Council and intending developers are obliged to take the Policy fully into account. Variations and departures are possible however this needs to be suitably justified by the applicant.

4.3 Advertising of Applications

The Shire will advertise applications made under Clause 6.10.4 as it feels that the amenity of the locality could be adversely affected by such use of land.

4.4 Residential Design Codes

The main tool for controlling residential development in Western Australia is the R Codes. While the R Codes are very comprehensive, the R Codes also recognise that by its very nature, the R Codes cannot cater for specific differences that may exist from one local authority to another.

Therefore, the R Codes allow for variations to some of the provisions, where there may be a different or unique local context in terms of residential development. Part 2.6 'Local Planning Policies' of the R Codes allows the Council to prepare local planning policies for streetscape, building design, boundary walls, and building height that provide alternative requirements to the R Codes to suit the local planning context.

This Policy has been structured around these variations that are permitted by the R Codes along with Clauses 6.10.4 of the Scheme with the intent to provide clear and concise guidance for residential development associated with Clause 6.10.4. This Policy endeavours to complement the R Codes, by augmenting and further developing specific provisions with more specific policy measures pertinent to transient workforce accommodation.

4.5 Functions of Components

4.5.1 The Policy has been developed specifically to function as a reference tool providing guidance for both the Shire and developers to use when considering an application for transient workforce accommodation lodged with the Shire under Clause 6.10.4 of the Scheme.

5.0 DEVELOPMENT ASSESSMENT

5.1 Development which complies with the provisions of the R Codes and this Policy is still required not to unduly impact on the amenity of the area and be compatible with the existing development and character in the surrounding area.

5.2 The following requirements must be met in any application:

- a) the proposed transient workforce accommodation development is of a very high quality for the benefit of occupiers, as well as the community;
- b) the proposed development represents a motel or resort style development, with significant landscaping, recreation areas/facilities, quality design, quality infrastructure and materials;
- c) a limitation on the overall proportion (%) of transient workforce accommodation within a development and where accommodation for tourists and the like is made available;
- d) connection to reticulated sewer, water, and power is available; and
- e) where the development is of a permanent nature and where dongers, or transportable buildings or structures of any description are not proposed.

5.3 Where in the opinion of the Council any of the above provisions are not met, transient workforce accommodation is prohibited.

5.4 The applicant must provide written justification that the proposal that addresses this Policy. The Council may approve a development proposal which does not fully comply with this Policy where it is satisfied that the development proposal meets the Objectives and Development Requirements. As an application will be advertised, it will need to be submitted with an accompanying Social Impact Assessment which in addition to the requirements of Local Planning Policy – Social Impact Assessment, will need to:

- demonstrate consideration has been given to the impact on the amenity of adjacent properties and the streetscape; and
- outline any measures that have been or will be taken to mitigate any likely undue impacts on the amenity of adjacent properties.

6.0 DEVELOPMENT REQUIREMENTS

6.1 All applications lodged pursuant to Clause 6.10.4 shall specifically address streetscape, setbacks and building design.

6.2 Streetscape

6.2.1 Streetscape refers to the visual appearance of a street. Streetscape assessment and site analysis are the first steps in the design process and ensure that the proposal is the most appropriate design solution for both the site and the locality.

6.2.2 The presentation of buildings in a street is a critical element of a streetscape and contributes significantly to the character of both the street and the locality.

6.2.3 Desirable streetscapes are those in which the development and associated spaces create attractive neighbourhoods and therefore development needs to be sensitive to the environmental context in which it is being placed.

6.3 Street Setbacks

6.3.1 Development must be appropriately located on the site having regard to the existing setback of adjoining properties, and the set back pattern of the street block within which the proposed development or addition is situated. A setback of 4 metres set back to a primary street would normally be the minimum setback that would be required by Council. This reflects the setback for an R30/50 density residential development as may be permitted within the zone. To ensure appropriate setbacks for a development can be achieved, Council may be prepared a setback based on the averaging provisions of the R Codes.

6.3.2 Minor incursions and projections are permitted where it will not detract from the character of the streetscape or dominate the appearance of existing development. A minor incursion refers to a porch, balcony, verandah, chimney or similar.

6.4 Side Setbacks

6.4.1 The side set back requirements shall be determined using the R Code and assuming the land reflects an R30/50 density residential development as may be permitted within the zone. Development must be appropriately located on the site having regard to the existing setback of adjoining properties, and the setback pattern of the street block within which the proposed development or addition is situated.

6.5 Setbacks of Garages and Carports

6.5.1 Any garages and/or carports shall not visually dominate the site or the streetscape. As a guide, garages and/or carports are to be located behind the street setback line.

6.6 General Provisions

6.6.1 All applications for transient workforce accommodation development to which this Policy applies will be required to meet the provisions of the Scheme in the first instance, the R Codes, the Development Assessment and Development Requirements of this Policy. The provisions of this policy may be varied where accommodated under the Policy. The extent of any departure from a Policy provision will be determined by the Council in accordance with the objectives of this Policy.

6.6.2 Council may approve an application which does not comply with this Policy (not including Clauses 5.2 and 5.3) where, in its view, a certain standard is not appropriate or relevant in that particular case. In considering any relaxation of requirements the application may also be subject to consultation with the affected nearby landowners.

7.0 ASSESSMENT

7.1 In addition to the provisions of the Scheme, Applications under Clause 6.10.4 the following will be applied by Council:

- a) Applications will be examined with regard to the following:
 - i) design quality;
 - ii) potential for increased levels of noise, disturbance, car parking, and landscaping and the possible greater impact on the residential amenity; and

- iii) connection to reticulated water and sewer.
- b) When considering a Approval of an Application, the following will apply:
 - i) where a proposed development is considered by Council to be inappropriate, consent may not be granted until a revised proposal representing a satisfactory standard; and
 - ii) access/egress and car parking spaces will be constructed, kerbed and drained to the satisfaction and specifications of the Shire.
- c) The Shire will refer all applications to the service provider for comment prior to determining an application. No response from the service provider will be considered by Council to be 'no objection' to the application. However, the Applicant is responsible to negotiate with the service provider for such services.

8.0 REFERENCE:

The Shire of Ashburton Local Planning Scheme No. 7 and the Planning & Development Act 2005.

9.0 RESPONSIBILITIES:

The Shire Planning Section of the Development Services Division as per the Delegations Policy and Register and further authority is delegated to the Chief Executive Officer.

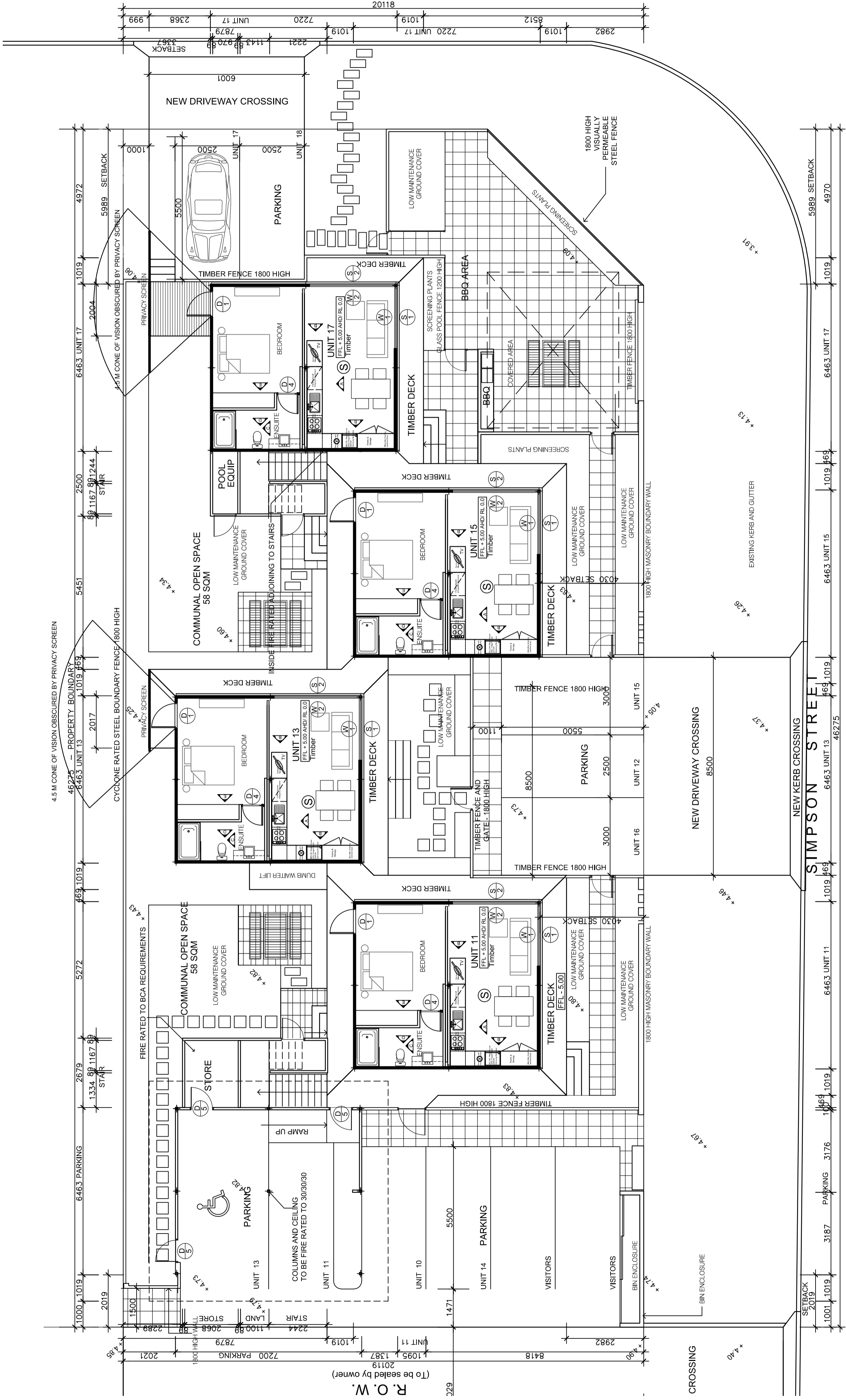
10.0 ADOPTION:



Lot 308 - corner of Simpson Street and First Avenue, Onslow

Lot 309 – corner of Simpson Street and Second Avenue, Onslow

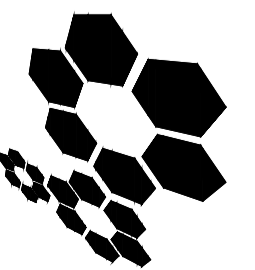


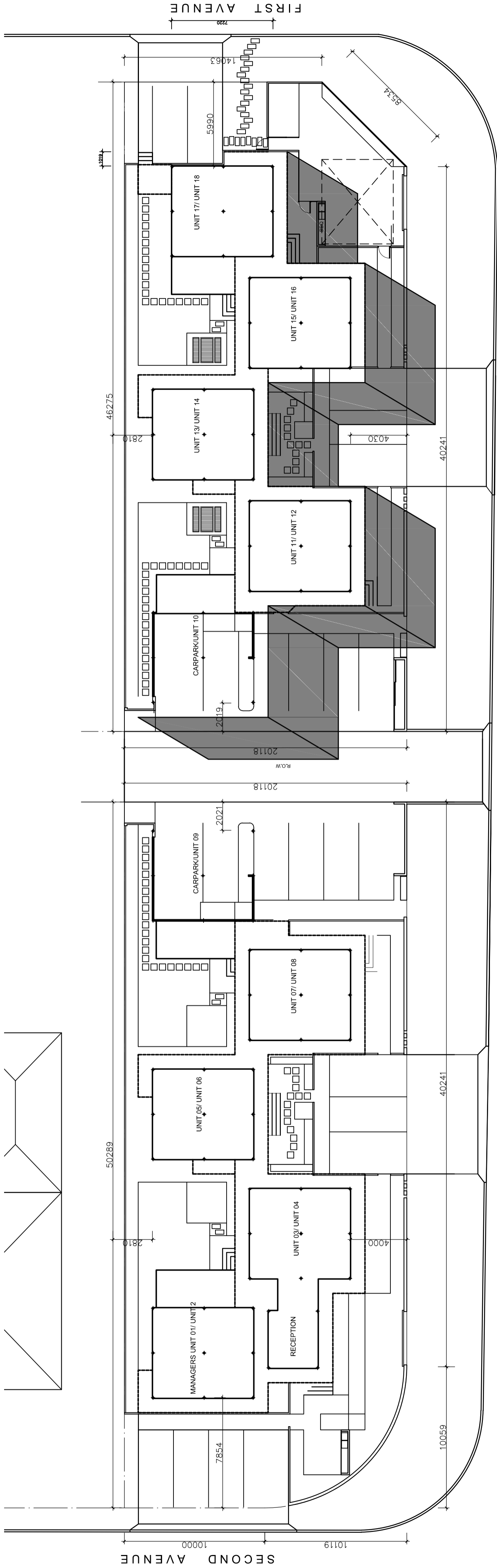


R. O. W.
(To be sealed by owner)

GROUND FLOOR PLAN AND SITE LAYOUT
Scale 1:100 (A2)

PROPOSED MULTI-UNIT DEVELOPMENT





SIMPSON STREET
 LOT 308 (9 FIRST AVENUE)

SIMPSON STREET
 LOT 309 (20 SECOND AVENUE)

AREA CALCULATION: LOT 308	
SITE AREA:	913 sqm
BUILDING FOOTPRINT :	257.75 sqm
FLOOR AREA GFA :	435.75 sqm
HARDSTAND AREAS (includes parking & pool)	339.26 sqm
SOFT LANDSCAPING:	235.36 sqm
DECK:	113.05 sqm

Fire:
 Fire rated materials to be employed in floors between storeys as per Part C1 of the BCA.
 All fire exits and corridors applicable to Part C & D of Volume 1 of the BCA to comply.

Fire extinguishers and/or fire-fighting equipment are to be provided and/or installed if required by the BCA (Section E).
 Where minimum distance between units is less than 1.5m apart, associated walls are to be fire rated to 90/90/90. Where this is not possible, wall wetting equipment is to be provided.

If separation of units and their associate roofing is less than required by the BCA, fire barriers are to be employed.
 Storage rooms below staircases are to achieve an FRL of not less than 60/60/60.
 Minimum of 1000mm between handrails on stairwell to be provided. Where stairwell is connected to a unit, adjoining wall is to be fire rated to 90/90/90.
 Columns in the carpark supporting units 9 and 10 to be achieve an FRL on at least 30/30/30, as well as the ceiling above before mentioned carparks.
 Drainage and Stormwater:
 Stormwater runoff is to be piped via rock drain to soak wells as specified by the engineer.
 All runoff from paved area to be contained on site.

Smoke Detectors:
 All smoke alarms are to be hardwired in accordance with the building code of Australia (Vol 2) Part 3.7.2 & Australian Standards AS 3786

Termite Protection:
 The Builder will ensure that pre-treatment of the ground is in accordance with Australian Standards 3660.1-2000, using Bifenethrin.

Balustrades:
 Balustrade all ledges, decks or walkways that have a level of greater than 1m above the surface beneath as selected to BCA requirements (Vol 1, Sect D2.16)

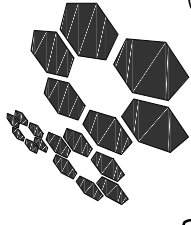
Insulation:
 External and internal walls to be insulated with minimum R2.5 insulation, and Ceiling minimum R3.5 insulation

Pool Fencing:
 If and when the proposed pool on Lot 308 is constructed, Pool Fencing is to be installed to comply with AS1926.1-1993. Minimum 1200mm high at all points.

Footings:
 All footings and associated compaction to be as per engineers instructions and geotechnical report.

Site works:
 Any treatment and modification of the site prior to constructions to be done with reference to the Geotechnical report and Engineers instructions.

Structural drawings by Steel Truss Solutions take structural precedence over Architectural drawings.
 Refer to Engineers drawings and STS drawings for all member sizes, critical dimensions and levels.
 Refer to manufacturers instructions for all materials and installation procedures.
 Refer to Geotechnical Report for all matter surrounding site works, footings, drainage and site classification.

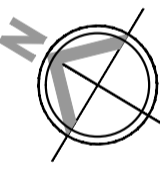


elberton
PROPERTY

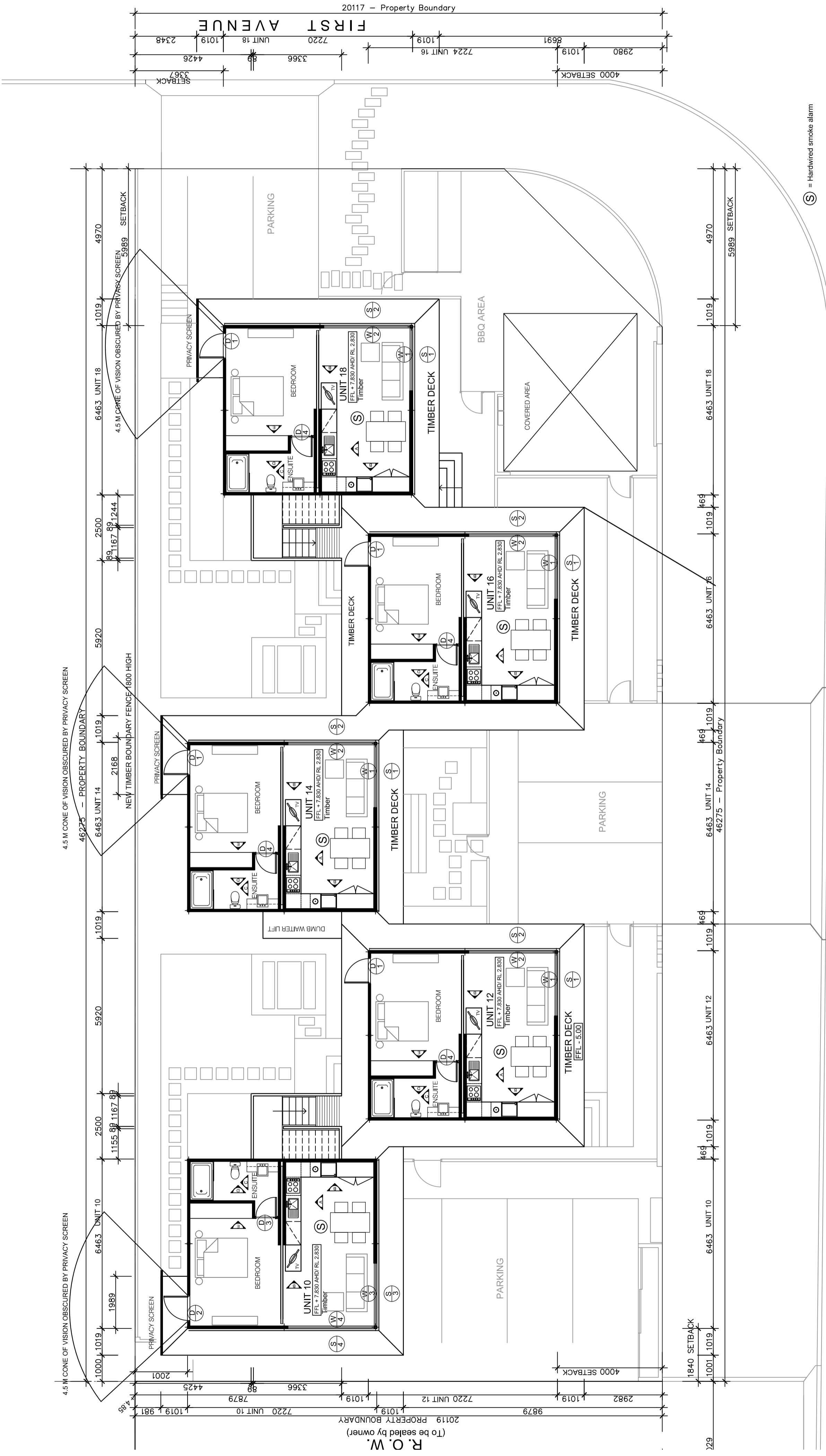
PROPOSED MULTI-UNIT DEVELOPMENT
 DA01-2

April 2011
 Job 09B04
 Scale 1:200

Sheet No
 elberton DA1.0

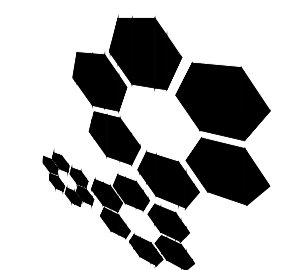


LOT 308 & LOT 309 SITE PLAN
 Scale 1:200 (A2)

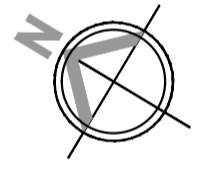


Ⓢ = Hardwired smoke alarm

SIMPSON STREET



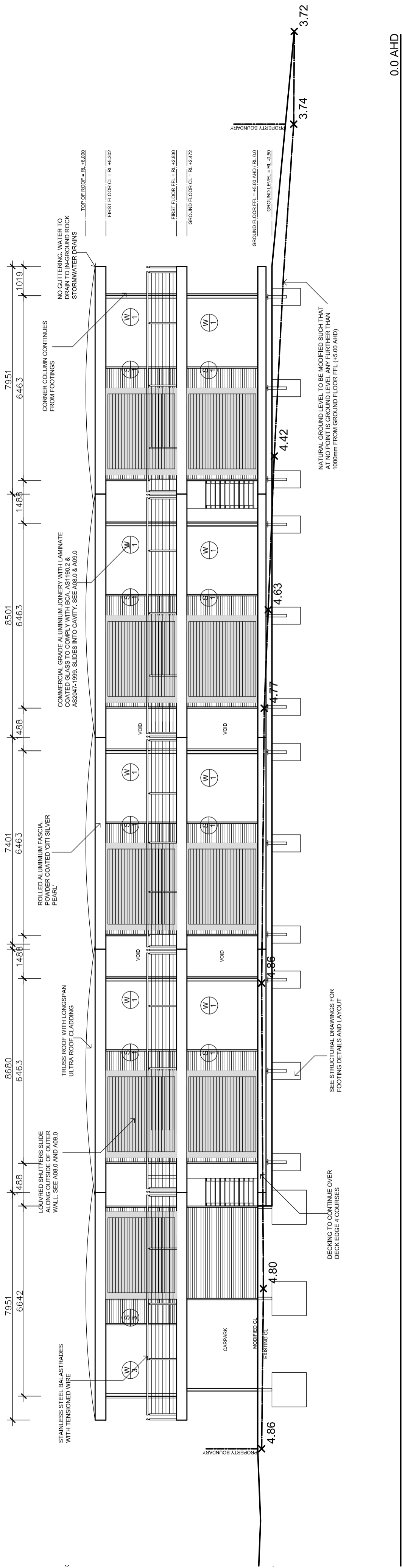
LOT 308 FIRST FLOOR PLAN
Scale 1:100 (A2)



PROPOSED MULTI-UNIT DEVELOPMENT DAO1-2

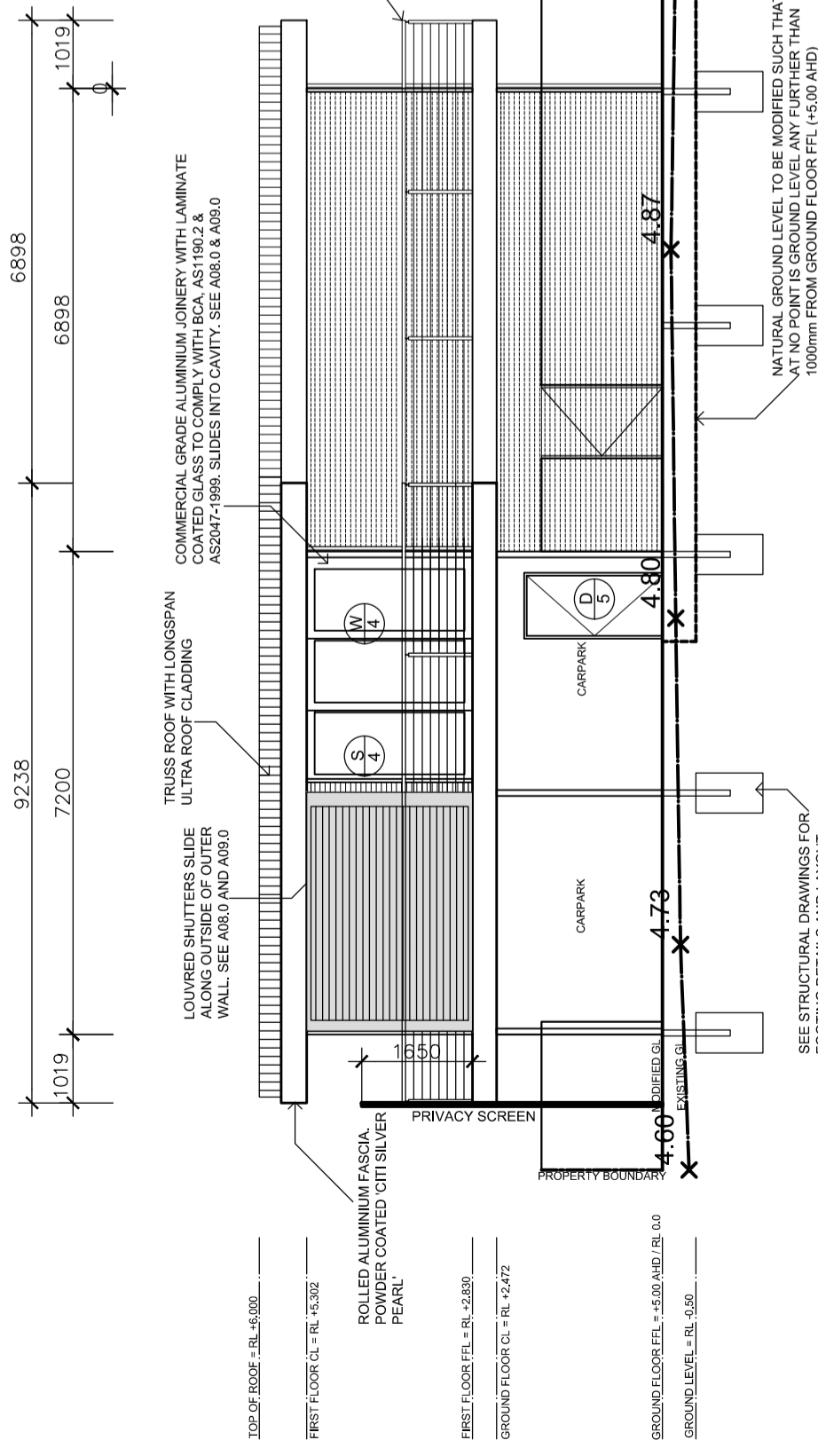
April 2011
Job 09B04
Scale 1:100
DAO1-2

elberton
PROPERTY
Sheet No
DA3.0



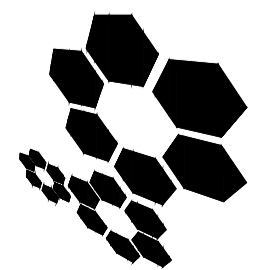
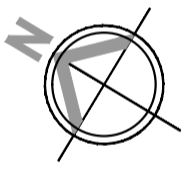
SOUTHERN ELEVATION 1:100 (SIMPSON STREET)

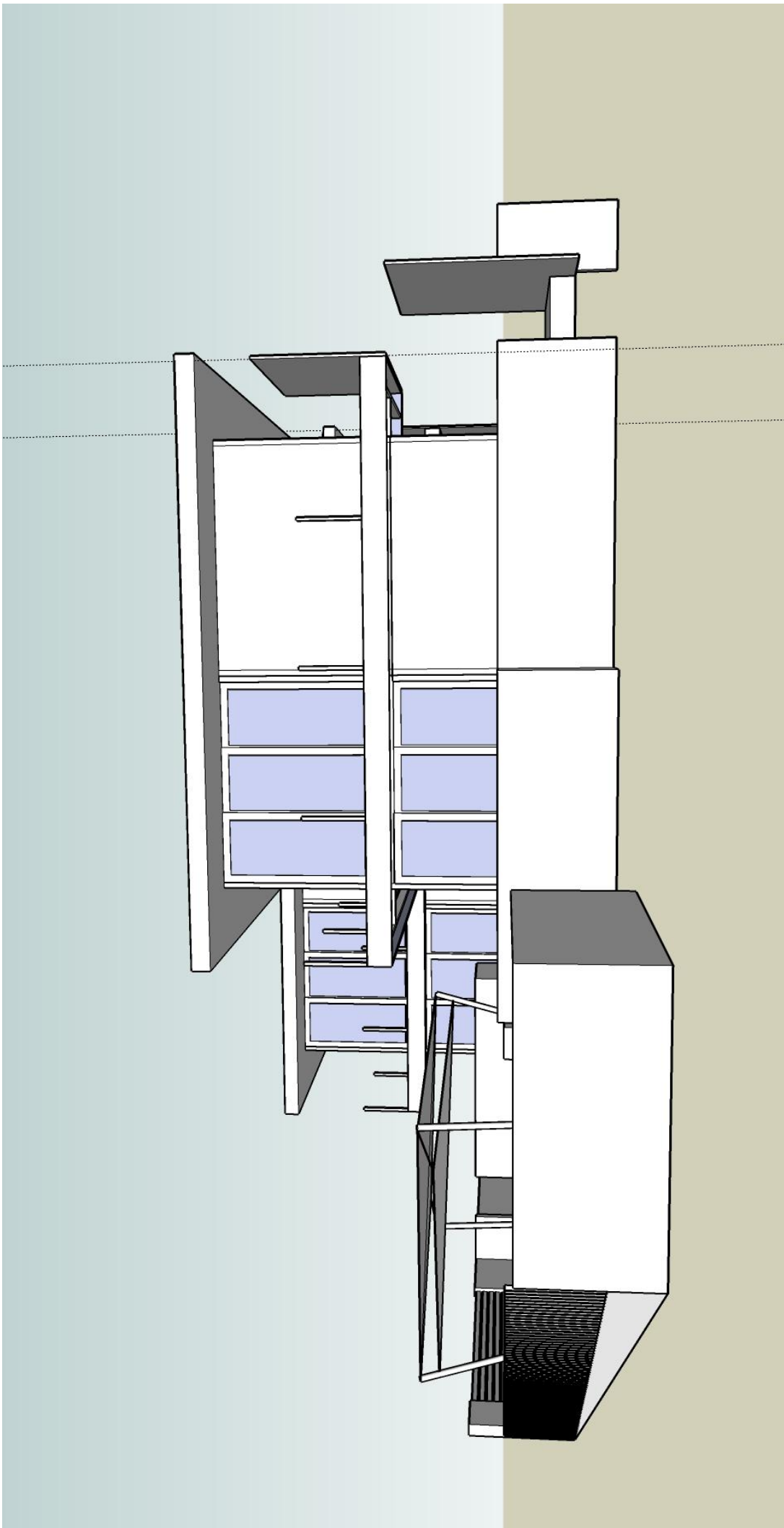
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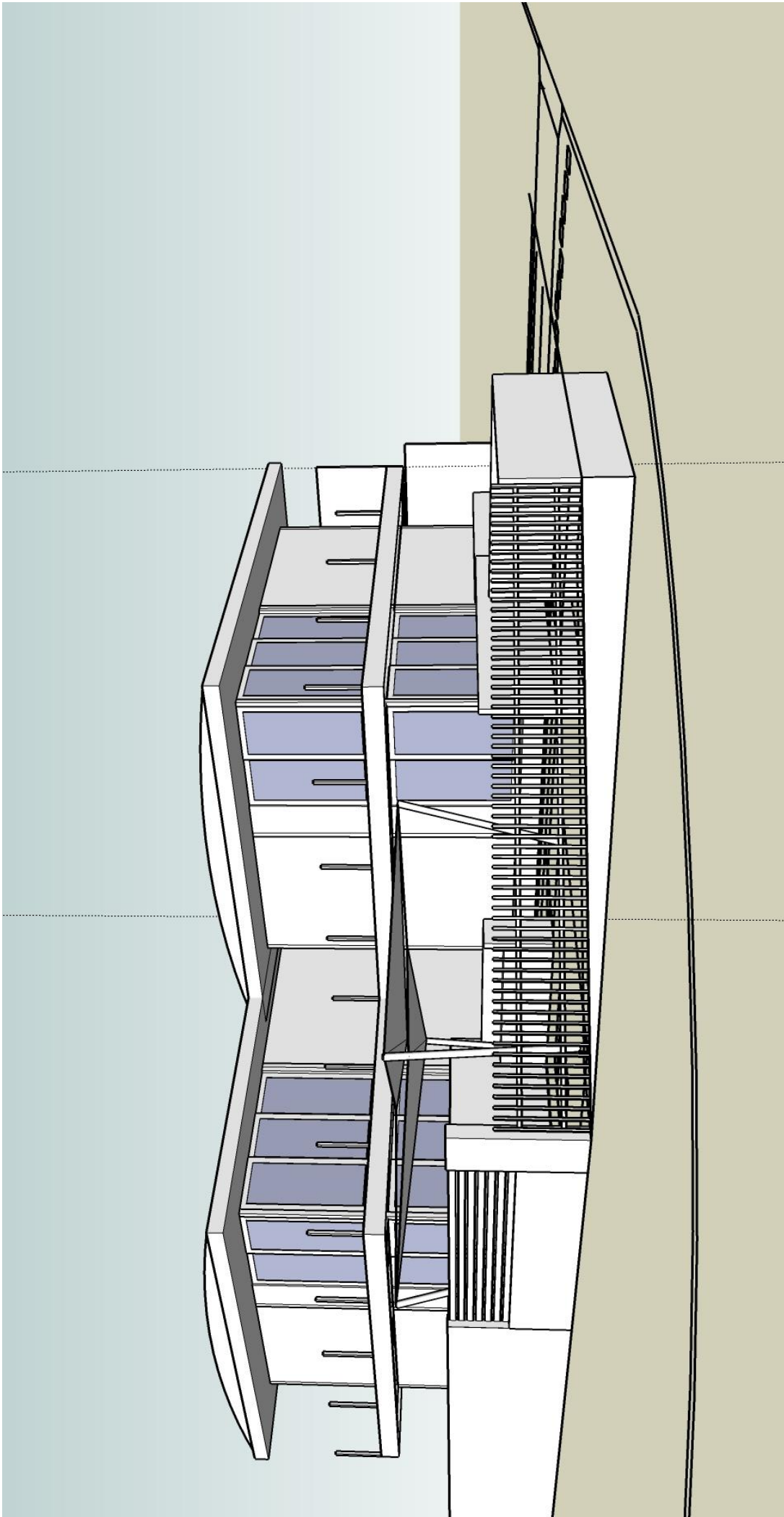


WEST ELEVATION 1:100 (ROW)

0.0 AHD







Amendment No.	Site or Issue	Initiation Date of Amendment by Council	Proposal	Current status
1	Lot 300 Boonderoo Road, Tom Price	18 March, 2008	Rezoning from 'Parks, Recreation and Drainage' Reserve to 'Mixed Business' zone.	Gazetted 16 July, 2010
2	Modification to Transient Workforce Accommodation provisions of Scheme	Not Initiated – 18 March 2008, Council resolved: "That Council requests further information for the options of transient workforce accommodation before making a decision.	Modification to Scheme to reflect the Local Planning Policy – Transient Workforce Accommodation	No further action undertaken by Council.
3	The zoning table modification	16 December, 2008	The zoning table be modified as follows: (a) Identifying 'Aged or Dependent Persons Dwelling' as a 'D' use class in the 'Community' zone.	Gazetted 1 November, 2009
4	Lot 854 Court Street, Tom Price, Lots 1049 and 1050 Gungarri Circuit and Lot 1053 Ceron Street, Tom Price.	16 September, 2008	Lot 854 Court Street, Tom Price rezoned from 'Parks, Recreation and Drainage' to 'Community zone' with Lots 1049 and 1050 Gungarri Circuit and Lot 1053 Ceron Street, Tom Price rezoned from 'Parks, Recreation and Drainage' to Residential R20.	Gazetted 1 December, 2009
5	Lot 327 Warara Street, Tom Price Lots 3010 to 3015 (inclusive) and Lot 3017 (Central Avenue and Jacaranda Drive)	19 May 2009	Rezoning Lot 854 Court Street/Central Road, Tom Price from 'Parks, Recreation and Drainage' reserve to 'Community' zone; and Rezoning Lots 1049 & 1050 Gungarri Circuit and Lot 1053 Ceron Street, Tom Price from 'Parks, Recreation and Drainage' reserve to 'Residential' zone with a Residential Planning Codes density zoning of R20; and Amending the Scheme Maps accordingly.	Gazetted 13 April, 2010
6	Modification to Cl 6.11.4 (Mixed Business, Industry or Industrial/Mixed Business Development Zones which are below 2 000 m2)	19 July 2009	Modifying Clause 6.11.4 of the Scheme to read as follows: <i>"Local Government, in considering applications for subdivision/ amalgamation of land shall not recommend approval of lots in the Mixed Business, Industry or Industrial/Mixed Business Development Zones which are below 2 000 m2 or include battleaxe access legs unless the subdivision/ amalgamation proposes connection to reticulated sewer, water, power and drainage and is land included in an approved Development Plan pursuant to Clause 6.4 of the Scheme"</i> .	Gazetted 22 June, 2010
7	Rezone Lot 603, 604 and 606 Rocklea Road Paraburdoo to Residential R50	17 November 2010	Rezone Lot 603, 604 and 606 Rocklea Road Paraburdoo to Residential R50	Adopted for final approval by Council on 16 March 2011 Referred to WAPC on 6 May 2011
8	Zoning Table modification	17 November, 2009	Modify the Zoning Table to make 'transient workforce accommodation' an 'X' use in the Strategic Industry zone	Adopted for final approval by Council on 16 June 2010 Referred to WAPC on 13 August 2010

SCHEME AMENDMENTS STATUS

Amendment No.	Site or Issue	Initiation Date of Amendment by Council	Proposal	Current status
9	Amendment to establish a 'Special Control Area' for the Ashburton North SIA.	15 December, 2009	Amendment to establish a 'Special Control Area' for the Ashburton North SIA.	Gazetted 21 December, 2010
10	Rezone portion of Part Lot 152 and Part Lot 153 Onslow Road, to 'Strategic Industry' zone, 'Other Purposes – Infrastructure' reserve and 'Special Use – Transient Workforce Accommodation' zone.	15 December 2010	Rezone portion of Part Lot 152 and Part Lot 153 Onslow Road, to 'Strategic Industry' zone, 'Other Purposes – Infrastructure' reserve and 'Special Use – Transient Workforce Accommodation' zone.	Referred to EPA 23 December 2010 EPA – No objection. Anticipated to be referred to Council when outstanding matters associated with AM10 are resolved.
11	Rezone Part Location 303, Onslow Road, Onslow from 'Strategic Industrial zone to 'Rural' zone.	15 December 2010	Rezone Part Location 303, Onslow Road, Onslow from 'Strategic Industrial zone to 'Rural' zone.	Referred to EPA 31 January 2011 EPA – No objection. Anticipated to be referred to Council when outstanding matters associated with AM10 are resolved.
12	Amend Clause 6.6 of the Scheme for Tom Price and Paraburdo.	18 August 2010	Amend Clause 6.6 of the Scheme for Tom Price and Paraburdo.	Adopted for final approval by Council on 16 March 2011 Referred to WAPC on 6 April 2011
13	Amend Clause 6.6 of the Scheme for Onslow (R12.5 sites).	22 September 2010	Amend Clause 6.6 of the Scheme for Onslow.	Referred to EPA 12 May 2011
14	Amend the Scheme to allow Transient Workforce Accommodation an 'A' use in the Commercial and Civic Zone.	16 February 2011	Amend the Scheme to allow Transient Workforce Accommodation an 'A' use in the Commercial and Civic Zone.	Referred to EPA 29 February 2011 EPA – No objection. Anticipated to be referred to May 2011 Council meeting.
15	Rezone certain portions of Lot 16 on Deposited Plan 161140, Onslow Road, Onslow (Onslow Airport) to 'Mixed Business' Zone. (Stage 1)	16 March 2011	Rezone certain portions of Lot 16 on Deposited Plan 161140, Onslow Road, Onslow (Onslow Airport) from Public Purposes 'Airport' Reserve to 'Mixed Business' Zone. (Stage 1)	Documentation currently being prepared.
16	Rezone certain portions of Lot 16 on Deposited Plan 161140, Onslow Road, Onslow (Onslow Airport) to 'Mixed Business' Zone. (Stage 2)	16 March 2011	Rezone certain portions of Lot 16 on Deposited Plan 161140, Onslow Road, Onslow (Onslow Airport) from Public Purposes 'Airport' Reserve to 'Mixed Business' Zone. (Stage 2)	Documentation currently being prepared.

May 2011