

SHIRE OF ASHBURTON

PUBLIC

AGENDA

ATTACHMENTS

10.3 - USE OF SHIRE OF ASHBURTON LOGOS POLICYADM06

POLICY MANUAL

| | |
|-------------------------------|---|
| Title: | Use of Shire of Ashburton Logo Policy |
| File No: | OR.CI.2 |
| Minute No: | 12 |
| Statutory Environment: | Not Applicable |
| Adopted: | Adopted at Ordinary Meeting of Council 19 May 2010 |
| Late Review Date: | |

Objective

The purpose of this policy is to establish guidelines for the use of the Shire of Ashburton logos. The Shire of Ashburton recognizes that it is important to establish a framework for the use of its logos to ensure that a consistent and professional image of the Shire is promoted publicly.

The Shire of Ashburton has two logos:

1. Traditional Crest Logo; and
2. Reef to Range Logo

NB: Other logos may be approved for specific projects.

Use of Logos by Shire

To assist staff to decide which logo is appropriate in various circumstances, Council approved the following Guidelines:

| Use of Crest | Use of Reef to Range |
|--|--|
| Official correspondence, letterhead, email, Reports for external consumption ie. Annual Report | Staff Business Cards |
| Rates notices, invoices | Employee Uniforms and Name badges |
| Councillor Name badges and Business Cards | Vehicles/Plant |
| Entry doors to offices (where applicable) | Signage |
| Council Plaques and Gifts | Website |
| Website | Community Communications – Newsletter |
| Promotional materials and banners | Promotional materials eg. Schools, Giveaways |
| Shire Street Signage | |

Use of both logos is approved in certain areas is accepted ie. Website, Promotional materials.

Use of the Reef to Range logo must also comply with the Brand Style Guide that accompanies that logo.

Use of Logos by External Groups

Where an external group requests permission to use the logos on printer and other materials, the following conditions will apply:

1. All applications to use the Shire of Ashburton logos must be made in writing to the Chief Executive Officer (CEO) and include details of the purpose, form and extent of the proposed use and the reason for such use. The artwork for the promotional material must be supplied for assessment against this policy.
2. Approval may be granted providing the group:
 - a. Is based in the area and provides a service to the Shire of Ashburton residents; and
 - b. Has a direct relationship with the Shire, either through funding or operational arrangements.
3. Eligible groups will be advised in writing that approval has been granted to use the logo, which must be in accordance with the Shire of Ashburton's corporate standards.
4. Ineligible groups will be advised in writing that approval has not been granted to use the logo and provided with an explanation under the guidelines of this policy.
5. No fees will be charged for the use of the Shire of Ashburton's logos but eligible groups will be responsible for any costs associated with artwork, design and production.
6. The Shire of Ashburton may exercise its right to withdraw any authorization at any time if the approved user is deemed to be not complying with the conditions as set out in this policy or any approval.

Any unauthorized use of any Shire of Ashburton logos is a breach of copyright and any application that is not consistent with this policy can only be approved by the Shire of Ashburton at a formal Council meeting.

Local Government Elections

The Shire of Ashburton logos are not to be used for any purpose during a Local Government Election that seeks to promote an individual candidate over another candidate. This inappropriate use includes candidate based promotional ballot papers, fliers, advertising, posters, letters or any other form of electoral material. A breach of this section will be considered to be a serious breach of Copyright or Local Government Election Regulations and may result in legal action by the Shire of Ashburton. All identified breaches of this nature will be reported to Council for consideration of action to be taken.

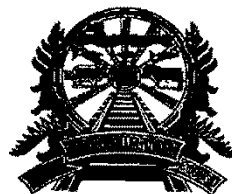
What not to do when using Shire of Ashburton Logos

1. Design
The logos should not be computer enhanced (eg represented in 3D perspective); and
2. Position
The logos should not be used in a visually congested or confined manner (eg. Surrounded by a border or tightly positioned with other material).

Implementation

This policy will be implemented by the Shire of Ashburton Chief Executive Officer.

11.3 - RECEIPT OF FINANCIALS AND SCHEDULE OF ACCOUNTS FOR MONTHS OF OCTOBER AND NOVEMBER 2011



SHIRE OF ASHBURTON MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011

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SHIRE OF ASHBURTON

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011

| NOTE | October 2011 Actual \$ | October 2011 Y-T-D Budget \$ | 2011/12 Revised Budget \$ | 2011/12 Adopted Budget \$ | Variances Actuals to Budget \$ | Variances Actual Budget to Y-T-D % | |
|--|---------------------------------|---------------------------------------|------------------------------------|------------------------------------|---|--|---|
| Operating | | | | | | | |
| Revenues/Sources | | | | | | | |
| Governance | 55,914 | 35,024 | 133,100 | 133,100 | 20,890 | 59.64% | ▲ |
| General Purpose Funding | 1,092,897 | 1,110,839 | 4,210,780 | 4,210,780 | (18,742) | (1.69%) | |
| Law, Order, Public Safety | 90,491 | 71,054 | 131,384 | 131,364 | 19,437 | 27.36% | |
| Health | 10,600 | 18,328 | 215,002 | 215,002 | (7,728) | (42.16%) | |
| Education and Welfare | 106,325 | 120,952 | 363,000 | 363,000 | (14,827) | (12.09%) | |
| Housing | 7,684 | 7,998 | 24,000 | 24,000 | (412) | (5.15%) | |
| Community Amenities | 2,066,516 | 2,232,802 | 4,838,020 | 4,838,020 | (166,286) | (7.45%) | |
| Recreation and Culture | 293,113 | 987,555 | 2,930,174 | 2,930,174 | (694,442) | (70.32%) | ▼ |
| Transport | 363,061 | 7,588,847 | 31,216,895 | 31,216,895 | (7,195,786) | (95.20%) | ▼ |
| Economic Services | 614,754 | 614,541 | 3,137,400 | 3,137,400 | 213 | 0.03% | |
| Other Property and Services | 129,061 | 4,681,901 | 15,059,355 | 15,059,355 | (4,552,840) | (87.24%) | ▼ |
| | 4,829,516 | 17,439,839 | 62,056,870 | 62,056,870 | (12,610,323) | (72.31%) | |
| (Expenses)/(Applications) | | | | | | | |
| Governance | (1,447,599) | (1,366,827) | (3,139,293) | (3,139,293) | (80,772) | (5.91%) | |
| General Purpose Funding | (175,310) | (114,576) | (433,810) | (433,810) | (60,734) | (53.01%) | ▲ |
| Law, Order, Public Safety | (213,430) | (281,596) | (757,232) | (757,232) | 46,156 | 18.41% | ▼ |
| Health | (184,817) | (152,548) | (482,682) | (482,682) | (32,189) | (21.07%) | ▲ |
| Education and Welfare | (202,387) | (239,892) | (655,774) | (655,774) | 37,505 | 15.63% | ▼ |
| Housing | (320,669) | (164,803) | (389,958) | (389,958) | (155,866) | (94.58%) | ▲ |
| Community Amenities | (1,450,892) | (1,309,063) | (3,887,033) | (3,887,033) | (141,819) | (10.83%) | ▲ |
| Recreation & Culture | (1,375,417) | (2,076,433) | (5,806,385) | (5,806,385) | 101,016 | 4.88% | |
| Transport | (2,556,479) | (2,941,166) | (8,556,554) | (8,556,554) | 384,687 | 13.08% | ▼ |
| Economic Services | (433,427) | (487,472) | (2,857,825) | (2,857,825) | 34,045 | 7.28% | |
| Other Property and Services | (824,608) | (5,514,466) | (13,646,085) | (13,646,085) | 4,689,859 | 85.05% | ▼ |
| | (9,785,026) | (14,608,934) | (40,412,631) | (40,412,631) | 4,823,908 | (33.02%) | |
| Net Operating Result Excluding Rates | (4,955,510) | 2,830,905 | 21,646,239 | 21,646,239 | (7,788,415) | (275.05%) | |
| Adjustments for Non-Cash | | | | | | | |
| (Revenue) and (Expenditure) | | | | | | | |
| (Profit)/Loss on Asset Disposals | (13,576) | 0 | 0 | 0 | (13,576) | 0.00% | |
| Movement in Accrued Interest | (36,215) | 0 | 0 | 0 | (36,215) | 0.00% | |
| Movement in Accrued Salaries and Wages | (202,005) | 0 | 0 | 0 | (202,005) | 0.00% | |
| Movement in Deferred Pensioner Rates/ESL | 0 | 0 | 0 | 0 | 0 | 0.00% | |
| Movement in Employee Benefit Provisions | 0 | 0 | 0 | 0 | 0 | 0.00% | |
| Adjustment for Rounding | 0 | 0 | 0 | (1) | 1 | 0.00% | |
| Depreciation on Assets | 2,255,829 | 2,021,256 | 6,066,173 | 6,066,173 | 244,573 | (12.10%) | ▲ |
| Capital Revenue and (Expenditure) | | | | | | | |
| Purchase Land Held for Resale | (492,801) | (2,043,596) | (2,958,272) | (2,958,272) | 1,550,797 | 75.89% | ▼ |
| Purchase Land and Buildings | (2,080,349) | (5,148,765) | (12,157,789) | (12,496,739) | 3,067,916 | 59.59% | ▼ |
| Purchase Plant and Equipment | (230,806) | (1,035,053) | (2,838,176) | (2,838,176) | 804,247 | 77.70% | ▼ |
| Purchase Furniture and Equipment | (179,236) | (181,332) | (491,900) | (491,900) | 2,096 | 1.16% | |
| Purchase Infrastructure Assets - Roads | (361,372) | (3,576,435) | (9,390,814) | (9,390,814) | 3,215,063 | 89.90% | ▼ |
| Purchase Infrastructure Assets - Footpaths | (1,737) | (407,640) | (581,206) | (581,206) | 405,903 | 99.57% | ▼ |
| Purchase Infrastructure Assets - Drainage | (305) | (1,219,237) | (1,345,287) | (1,345,287) | 1,218,932 | 99.97% | ▼ |
| Purchase Infrastructure Assets - Parks & Ovals | (285) | (85,000) | (888,000) | (888,000) | 84,705 | 99.65% | ▼ |
| Purchase Infrastructure Assets - Other | (1,963,165) | (8,553,929) | (31,735,512) | (31,396,512) | 6,600,764 | 77.17% | ▼ |
| Proceeds from Disposal of Assets | 144,711 | 11,381,000 | 12,355,100 | 12,355,100 | (11,236,289) | (98.73%) | ▼ |
| Repayment of Debentures | (123,140) | (109,886) | (355,523) | (355,523) | (13,254) | (12.06%) | |
| Proceeds from New Debentures | 0 | 562,000 | 562,000 | 562,000 | (562,000) | (100.00%) | ▼ |
| Advances to Community Groups | 0 | 0 | 0 | 0 | 0 | 0.00% | |
| Self-Supporting Loan Principal Income | 0 | 0 | 0 | 0 | 0 | 0.00% | |
| Transfers to Restricted Assets (Reserves) | (191,573) | (199,920) | (3,523,158) | (3,523,158) | 8,347 | 4.18% | |
| Transfers from Restricted Asset (Reserves) | 1,334,366 | 5,982,790 | 12,521,537 | 12,521,537 | (4,848,424) | (77.70%) | ▼ |
| ADD Net Current Assets July 1 B/Fwd | 3,782,038 | 3,485,922 | 3,485,922 | 3,485,922 | 296,116 | (8.49%) | |
| LESS Net Current Assets Year to Date | 7,238,060 | 13,121,254 | 0 | 0 | (5,883,194) | 44.84% | |
| Amount Raised from Rates | (10,533,701) | (9,418,176) | (9,638,676) | (9,638,676) | (1,115,525) | 11.84% | |

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol
Above Budget Expectations
Below Budget Expectations

▲ Greater than 20,000 and greater than 10%
▼ Less than 20,000 and less than 10%

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011

| | 2010/11 B/Fwd Per 2011/12 Budget \$ | 2010/11 B/Fwd Per Financial Report \$ | October 2011 Actual \$ |
|---|--|--|---------------------------------|
| NET CURRENT ASSETS | | | |
| Composition of Estimated Net Current Asset Position | | | |
| CURRENT ASSETS | | | |
| Cash - Unrestricted | (123,668) | 1,360,889 | 4,197,382 |
| Cash - Restricted Unspent Grants | 400,000 | 400,000 | 400,000 |
| Cash - Restricted Unspent Loans | 2,500,000 | 2,500,000 | 2,500,000 |
| Cash - Restricted Reserves | 13,130,188 | 11,591,222 | 10,448,429 |
| Rates - Current | 114,605 | 140,331 | 791,443 |
| Sundry Debtors | 2,085,385 | 2,626,973 | 606,591 |
| Accrued Income | 0 | 134,607 | 0 |
| Payments in Advance | 0 | 27,902 | 0 |
| GST Receivable | 172,089 | 333,088 | 175,270 |
| Provision For Doubtful Debts | (95,815) | (95,795) | (95,795) |
| Inventories | 137,848 | 154,085 | 154,065 |
| | <u>18,330,402</u> | <u>19,172,282</u> | <u>19,077,365</u> |
| LESS: CURRENT LIABILITIES | | | |
| Sundry Creditors | (1,238,374) | (3,109,408) | (1,238,890) |
| Accrued Expenditure | (30,000) | (108,489) | 0 |
| PAYG Payable | (130,803) | (130,803) | 0 |
| Payroll Creditors | 0 | 0 | 0 |
| Withholding Tax Payable | 0 | 0 | 0 |
| GST Payable | (189,819) | (237,951) | (35,118) |
| Other Payables | (125,296) | (212,391) | (118,868) |
| | <u>(1,714,292)</u> | <u>(3,798,022)</u> | <u>(1,390,876)</u> |
| NET CURRENT ASSET POSITION | 16,616,110 | 15,373,260 | 17,686,489 |
| Less: Cash - Reserves - Restricted | (13,130,188) | (11,591,222) | (10,448,429) |
| Less: Cash - Unspent Grants - Restricted | 0 | 0 | 0 |
| Adjustment for Trust Transactions Within Muni | 0 | 0 | 0 |
| ESTIMATED SURPLUS/(DEFICIENCY) C/FWD | <u>3,485,922</u> | <u>3,782,038</u> | <u>7,238,060</u> |

SHIRE OF ASHBURTON
FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011
Report on Significant variances Greater than 10% and \$20,000

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

The Materiality variances adopted by Council are:

Actual Variance to YTD Budget up to 5%:

Actual Variance exceeding 10% of YTD Budget

Actual Variance exceeding 10% of YTD Budget and a value greater than \$20,000:

Don't Report

Use Management Discretion

Must Report

REPORTABLE OPERATING REVENUE VARIATIONS

Governance - Variance above budget expectations

Higher than budgeted YTD Income - Reimbursements from staff relocations and community consultation process workshop held.

Recreation and Culture - Variance below budget expectations

Grant Income budgeted for Westem Sectors Other Recreation and Sport (\$700k) - Application submitted, awaiting funds to be released in March 2012.

Transport - Variance below budget expectations.

Main Roads WA Pilbara Region and Department of Environment & Conservation income for work to be carried out in 11/12 on Roads invoiced ahead of budget.

Funding for Onslow Airport work delayed to March quarter 2012.

Regional Road Group Grant (\$240k) expected in first quarter not received.

Other Property & Services - Variance below budget expectations

Private Works Income less than YTD budget expectations.

REPORTABLE OPERATING EXPENSE VARIATIONS

General Purpose Funding - Variance above budget expectations.

Administration Allocation costs higher than YTD budget.

Law, Order, Public Safety - Variance below budget expectations.

Insurance costs YTD budgeted for Fire Brigade and Other Law, Order and Public Safety have not been expensed.

Health - Variance above budget expectations

Works Prog/Health costs budgeted to occur in the second half of the year.

Motor Vehicle expenses higher than YTD budget.

Education and Welfare - Variance below budget expectations.

Other Education - Donations budgeted in the first quarter not spent.

Housing - Variance above budget expectations.

Budgeted recovery in housing is higher than actual recovery YTD.

Administration Allocation costs under estimated in budget.

Community Amenities - Variance above budget expectations.

Onslow Structure Plan - costs incurred in July against a budget loaded half in July 2011 and half in June 2012.

Administration Allocation costs higher than budgeted for in first quarter.

Consultation Fees on Town Planning is higher than YTD Budget - More manhours required for projects on Wheelstone, Barrow Island & Macedon.

Transport - Variance below budget expectations

Onslow Airport expenditure is lower than YTD budget - Fundings delayed.

Works Prog/Flood Damage lower than YTD budget - expenditure expected to occur in the wet period.

Other Property & Services - Variance below budget expectations.

Works Program/Private Works - less than YTD budget.

REPORTABLE NON-CASH VARIATIONS

Depreciation on Assets - Variance above budget expectations.

Depreciation under estimated in budget YTD.

SHIRE OF ASHBURTON
FOR THE PERIOD 1 JULY 2011 TO 31 OCTOBER 2011
Report on Significant variances Greater than 10% and \$20,000

REPORTABLE CAPITAL EXPENSE VARIATIONS

Purchase of Land Held for Resale - Variance below budget expectations.

Services Installation on Tom Price Industrial Land Development lower than YTD budget - Delay with Rio Tinto on Service designs & Approvals.

Purchase of Land & Buildings - Variance below budget expectations.

Capital Building/Staff Housing and Other Recreation Tom Price - lower than YTD budget.

Purchase of Plant & Equipment - Variance below budget expectations.

Motor Vehicle purchases lower than YTD budget.

Purchase of Infrastructure Assets Roads - Variance below budget expectations.

Works Program/Road Construction - less than budget YTD.

Purchase of Infrastructure Assets Footpaths - Variance below budget expectations.

Works Program/Path Construction - less than budget YTD.

Purchases of Parks & Ovals - Variance below budget expectations.

Infrastructure Parks & RSL Memorial Park no costs incurred against YTD budget.

Purchase of Infrastructure Assets Drainage - Variance below budget expectations.

Onslow Drainage, Drainage Capital Works no costs incurred against YTD budget - Delayed strategy.

Purchase of Infrastructure Assets Other - Variance below budget expectations.

Tom Price Town Centre Revitalisation project behind schedule
Onslow Airport work deferred to new year when funding is available.
Onslow Town Development expenditure deferred to February 2012 and anticipate completion in May 2012.
Paraburdoo Town Centre Redevelopment in project planning stage subsequent to expenditure occurring in future.
Onslow Sporting Precinct Upgrade expenditure planned for second half of the year.
Onslow Foreshore lower than YTD budget

REPORTABLE CAPITAL INCOME VARIATIONS

Proceeds from Disposal of Assets - Variance below budget expectations.

Settlement on Sale of Land Lot 308 & Lot 500 Tom Price is expected to occur in February 2012 due to delay in service installation.
Sale of Plant & Equipment under budget YTD.

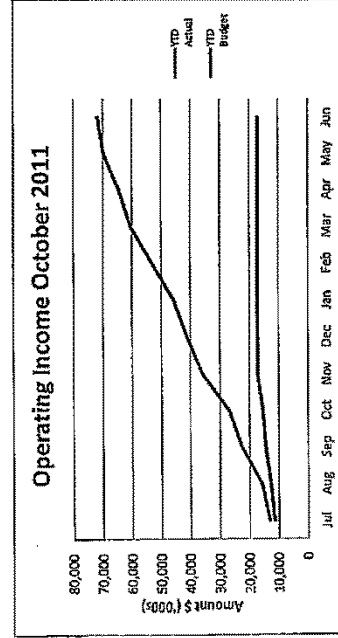
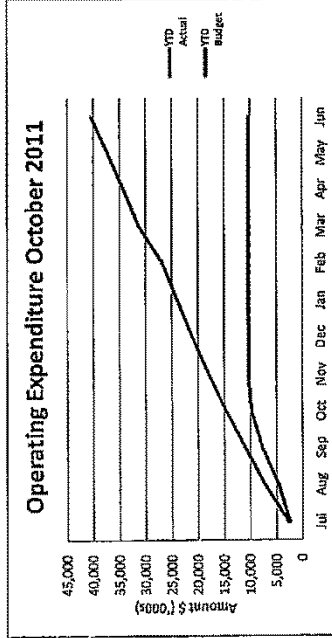
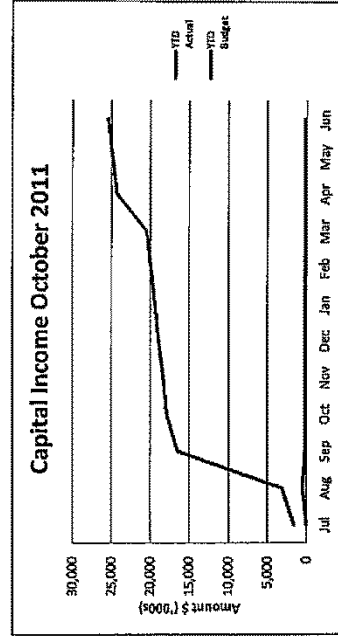
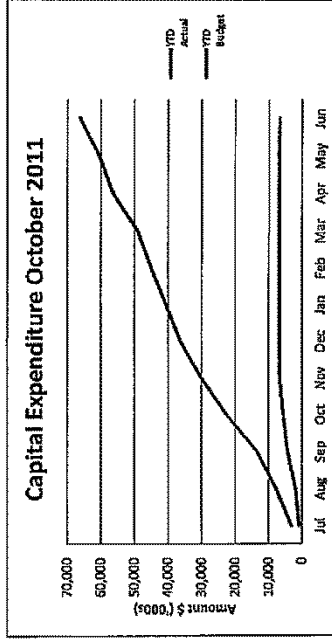
Repayment from Debentures - Variance below budgeted expectations.

New Loan \$0.825m for Onslow Residential Development budgeted for first quarter delayed to new year 2012.

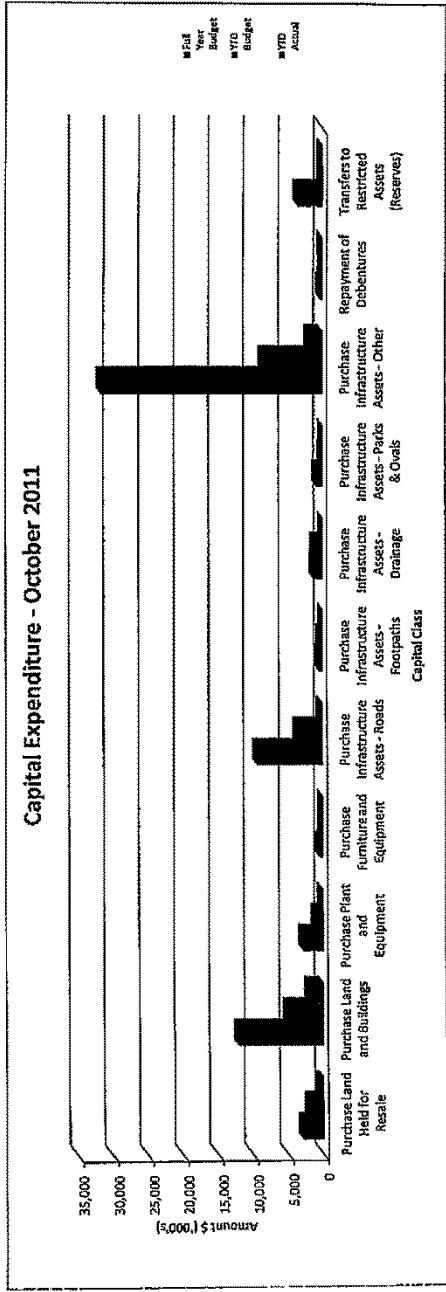
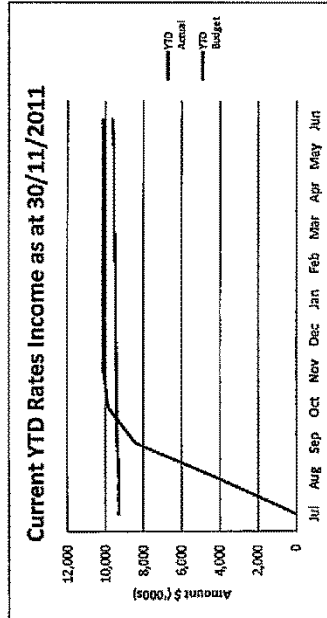
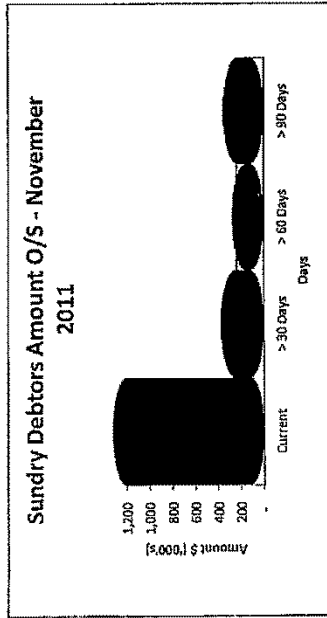
Transfer from Reserves - Variance below budget expectations.

Plant Replacement, Infrastructure and Housing Reserve is behind budget expectations YTD.

Income and Expenditure Graphs



Other Graphs





ELECTRONIC STATEMENT

e-m@iled

ENTERED

15 NOV 2011

09 NOV 2011

BusinessChoice Everyday VISA Card Statement

AMANDA O'HALLORAN
SHIRE OF ASHBURTON
PO BOX 567
TOM PRICE WA 6751

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency include the following: (1) the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme and (2) the Westpac Foreign Transaction Fee (FX Fee), being the applicable Westpac Processing Fee and the applicable Westpac On-Charged Scheme Fee.

Card Account Transaction Details

| | | | |
|-------------------|---------------------|-----------------|------------------|
| Account Name | Card Number | Credit Limit | Available Credit |
| Amanda O'Halloran | 4293 1830 0118 6081 | 10,000 | 10,000.00 |
| Statement From | Statement To | Facility Number | |
| 04 OCT 2011 | 02 NOV 2011 | 00028553 | |

Summary of Changes in Your Account Since Last Statement

| From Your Opening Balance of | We Deducted Payments and Other Credits | And We Added | | | | To Arrive at Your Closing Balance of | Total Past Due / Overlimit balances | Your minimum payment including past due overlimit is |
|------------------------------|--|---------------|---------------|-------------------------------------|----------------------------|--------------------------------------|-------------------------------------|--|
| | | New purchases | Cash advances | Fees, Interest & Government Charges | Miscellaneous Transactions | | | |
| 0.00 | 0.00 | 6,910.57 | 0.00 | 0.00 | 6,910.57 - | 0.00 | 0.00 | 0.00 |

| BusinessChoice Everyday VISA Card | | | | | | |
|-----------------------------------|---|--------|----|--|----------------|---------------------|
| Date of Transaction | Description | | | | Debits/Credits | Cardholder Comments |
| | Purchases | | | | | |
| 03 OCT | SEASONS HOTEL, NEWMAN EATING PLACES, RESTAURANTS | NEWMAN | AU | | 397.00 | |
| 05 OCT | QANTAS | MASCOT | AU | | 555.70 | |
| 06 OCT | QANTAS | MASCOT | AU | | 586.70 | |
| 06 OCT | SHANE RODNEY EATON EATING PLACES, RESTAURANTS | ONSLOW | AU | | 84.00 | |
| 07 OCT | QANTAS | MASCOT | AU | | 110.00 | |
| 10 OCT | BEADON BAY HOTEL EATING PLACES, RESTAURANTS | ONSLOW | AU | | 46.00 | |



e-mailed BusinessChoice Everyday VISA Card

09 NOV 2011

| Date of Transaction | Description | Debits/Credits | Cardholder Comments |
|---------------------|---|-------------------|---------------------|
| 13 OCT | SHANE RODNEY EATON ONSLOW AU EATING PLACES, RESTAURANTS | 273.00 | |
| 17 OCT | PAYPAL *TODD 4029357733 AU PROFESSIONAL SERVICES NOT EL | 49.73 | |
| 17 OCT | PAYPAL *TODD 4029357733 AU PROFESSIONAL SERVICES NOT EL | 44.21 | |
| 18 OCT | DSTORE.COM.AU WEST END AU BUSINESS SERVICES NOT ELSEWH | 91.55 | |
| 20 OCT | QANTAS MASCOT AU QANTAS | 635.70 | |
| 20 OCT | QANTAS MASCOT AU QANTAS | 406.70 | |
| 21 OCT | COLES EXPR TOM PRICE WA AU SERVICE STATIONS | 121.49 | |
| 24 OCT | QANTAS MASCOT AU QANTAS | 745.69 | |
| 21 OCT | CALM 754 KENSINGTON AU GOVERNMENT SERVICES NOT ELSE | 200.00 | |
| 26 OCT | GM CABS AUSTRALIA MASCOT AU TAXICABS/LIMOUSINES | 15.20 | |
| 26 OCT | INCONTRO SOUTH PERTH AU EATING PLACES, RESTAURANTS | 304.00 | |
| 26 OCT | SWAN TAXIS 13 13 30 VICTORIA PARK AU TAXICABS/LIMOUSINES | 44.40 | |
| 26 OCT | SWAN TAXIS 13 13 30 VICTORIA PARK AU TAXICABS/LIMOUSINES | 22.53 | |
| 27 OCT | CABFARE North Melbour AU TAXICABS/LIMOUSINES | 22.20 | |
| 27 OCT | SHIRE OF ROEBOURNE KARRATHA AU GOVERNMENT SERVICES NOT ELSE | 20.00 | |
| 27 OCT | QANTAS MASCOT AU QANTAS | 1,491.38 | |
| 27 OCT | LOCAL GOVERNEMENT MANA WEST PERTH AU GOVERNMENT SERVICES NOT ELSE | 295.00 | |
| 27 OCT | COLES EXPR KARRATHA WA AU SERVICE STATIONS | 168.76 | |
| 01 NOV | CALTEX STAR MART CAR CARNARVON AU SERVICE STATIONS | 179.63 | |
| | Sub Total: | 6,910.57 | |
| 02 NOV | Miscellaneous Transactions TRANSFER CLOSING BALANCE TO BILLING ACCT | 6,910.57 - | |
| | Sub Total: | 6,910.57 - | |
| | Grand Total: | 0.00 | |

I have checked the above details and verify that they are correct.

Cardholder Signature _____ Date _____

Transactions examined and approved.

Manager/Supervisor Signature _____ Date _____



BusinessChoice Everyday VISA Card Statement

BERNARD SMITH
 SHIRE OF ASHBURTON
 PO BOX 567
 TOM PRICE WA 6751

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 day a week.

Any statement entries for purchases or cash advances made in a foreign currency include the following: (1) the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme and (2) the Westpac Foreign Transaction Fee (FX Fee), being the applicable Westpac Processing Fee and the applicable Westpac On-Charged Scheme Fee.

Card Account Transaction Details

| | | | |
|--------------------------------------|---|------------------------------------|-------------------------------------|
| Account Name Bernard Smith | Card Number 4293 1830 0150 2972 | Credit Limit 5,000 | Available Credit 5,000.00 |
| Statement From 04 OCT 2011 | Statement To 02 NOV 2011 | Facility Number 00028553 | |

Summary of Changes in Your Account Since Last Statement

| From Your Opening Balance of | We Deducted Payments and Other Credits | And We Added | | | | To Arrive at Your Closing Balance of | Total Past Due / Overlimit balances | Your minimum payment including past due overlimit is |
|------------------------------|--|---------------|---------------|-------------------------------------|----------------------------|--------------------------------------|-------------------------------------|--|
| | | New purchases | Cash advances | Fees, Interest & Government Charges | Miscellaneous Transactions | | | |
| 0.00 | 0.00 | 3,466.73 | 0.00 | 0.00 | 3,466.73 - | 0.00 | 0.00 | 0.00 |

| BusinessChoice Everyday VISA Card | | | | | | |
|-----------------------------------|------------------------------|---------------|----|--|----------------|---------------------|
| Date of Transaction | Description | | | | Debits/Credits | Cardholder Comments |
| 03 OCT | Purchases | | | | | |
| | QANTAS | MASCOT | AU | | 1,673.71 | |
| | QANTAS | | | | | |
| 03 OCT | JETSTAR | MELBOURNE | AU | | 356.50 | |
| 03 OCT | JETSTAR | MELBOURNE | AU | | 276.50 | |
| 06 OCT | Environmental Health A | Millswood | AU | | 260.70 | |
| | MEDICAL SERVICES NOT ELSEWHE | | | | | |
| 12 OCT | LIVE TAXIEPAY | WEST MELBOURN | AU | | 30.75 | |
| | TAXICABS/LIMOUSINES | | | | | |
| 14 OCT | SASSELLAS TAVERN | PERTH | AU | | 19.50 | |
| | DRINKING PLACES (ALCOHOLIC B | | | | | |
| 14 OCT | LIVE TAXIEPAY | WEST MELBOURN | AU | | 23.64 | |
| | TAXICABS/LIMOUSINES | | | | | |

| BusinessChoice Everyday VISA Card | | | | |
|-----------------------------------|--|---------------------|-------------------|---------------------|
| Date of Transaction | Description | | Debits/Credits | Cardholder Comments |
| 14 OCT | LIVE TAXIEPAY TAXICABS/LIMOUSINES | WEST MELBOURN AU | 25.86 | |
| 14 OCT | SWAN TAXIS 13 13 30 TAXICABS/LIMOUSINES | EAST SYDNEY AU | 29.75 | |
| 22 OCT | SWAN TAXIS 13 13 30 TAXICABS/LIMOUSINES | VICTORIA PARK AU | 31.52 | |
| 23 OCT | SWAN TAXIS 13 13 30 TAXICABS/LIMOUSINES | VICTORIA PARK AU | 32.30 | |
| 24 OCT | QANTAS QANTAS | MASCOT AU | 40.00 | |
| 24 OCT | JETSTAR | MELBOURNE AU | 291.50 | |
| 24 OCT | JETSTAR | MELBOURNE AU | 374.50 | |
| | | Sub Total: | 3,466.73 | |
| | Miscellaneous Transactions | | | |
| 02 NOV | TRANSFER CLOSING BALANCE TO BILLING ACCT | | 3,466.73 - | |
| | | Sub Total: | 3,466.73 - | |
| | | Grand Total: | 0.00 | |

I have checked the above details and verify that they are correct.

Cardholder Signature _____ Date _____

Transactions examined and approved.

Manager/Supervisor Signature _____ Date _____

09 NOV 2011

BusinessChoice Everyday VISA Card Statement

SHIRE OF ASHBURTON
PO BOX 567
TOM PRICE WA 6751

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency include the following: (1) the foreign currency transaction amount converted Australian dollars by the applicable credit card scheme and (2) the Westpac Foreign Transaction Fee (FX Fee), being the applicable Westpac Processing Fee and applicable Westpac On-Charged Scheme Fee.

Card Account Transaction Details

| | | | |
|--------------------------------------|---|------------------------------------|-------------------------------------|
| Account Name Deb Wilkes | Card Number 4293 1830 0166 8914 | Credit Limit 5,000 | Available Credit 5,000.00 |
| Statement From 04 OCT 2011 | Statement To 02 NOV 2011 | Facility Number 00028553 | |

Summary of Changes in Your Account Since Last Statement

| From Your Opening Balance of | We Deducted Payments and Other Credits | And We Added | | | | To Arrive at Your Closing Balance of | Total Past Due / Over/limit balances | Your minimum payment including past due over/limit |
|------------------------------|--|---------------|---------------|-------------------------------------|----------------------------|--------------------------------------|--------------------------------------|--|
| | | New purchases | Cash advances | Fees, Interest & Government Charges | Miscellaneous Transactions | | | |
| 0.00 | 0.00 | 3,388.15 | 0.00 | 0.00 | 3,388.15 - | 0.00 | 0.00 | 0.00 |

| BusinessChoice Everyday VISA Card | | | | Debits/Credits | Cardholder Comments |
|-----------------------------------|---|---------------|----|----------------|---------------------|
| Date of Transaction | Description | | | | |
| | Purchases | | | | |
| 06 OCT | BP FORTESCUE 6323 SERVICE STATIONS | MILLSTEAM | AU | 45.00 | |
| 07 OCT | KMART BOORAGOON DISCOUNT STORES | WA | AU | 200.00 | |
| 07 OCT | KMART BOORAGOON DISCOUNT STORES | WA | AU | 260.00 | |
| 12 OCT | COMPASS0808 THALSHHELL FAST FOOD RESTAURANTS | ONSLow | AU | 200.75 | |
| 14 OCT | WILSON PARKING PER043 AUTOMOBILE PARKING LOTS AND | PERTH | AU | 11.22 | |
| 15 OCT | DELAWARE DOME 5051025 CATERERS | PERTH AIRPORT | AU | 18.90 | |

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09 NOV 2011

BusinessChoice Everyday VISA Card

| Date of Transaction | Description | Debits/Credits | Cardholder Comments |
|---------------------|---|-------------------|---------------------|
| 15 OCT | SHIRE OF ROEBOURNE KARRATHA AU GOVERNMENT SERVICES NOT ELSE | 30.00 | |
| 15 OCT | SWAN TAXIS 13 13 30 EAST SYDNEY AU TAXICABS/LIMOUSINES | 36.52 | |
| 24 OCT | GOLDEN OZZY PTY LTD MELBOURNE AU GIFT, CARD, NOVELTY, & SOUVE | 450.00 | |
| 24 OCT | PAYPAL *GURGZJNR 4029357733 AU PROFESSIONAL SERVICES NOT EL | 20.99 | |
| 24 OCT | PAYPAL *2010ADPTYLT 4029357733 AU ARTISTS SUPPLY STORES, CRAFT | 6.50 | |
| 24 OCT | PAYPAL *MYBOARDSHOP 4029357733 AU PROFESSIONAL SERVICES NOT EL | 20.00 | |
| 25 OCT | QANTAS MASCOT AU | 466.70 | |
| 25 OCT | HOME HARDWARE KARRATHA KARRATHA AU HARDWARE STORES | 47.50 | |
| 26 OCT | ALL SEASONS KARRATHA KARRATHA AU HOTELS, MOTELS, RESORTS - LD | 268.98 | |
| 26 OCT | RED DOT STORES KARRATHA AU DISCOUNT STORES | 24.95 | |
| 27 OCT | COLES KARRATHA WA AU GROCERY STORES, SUPERMARKETS | 50.00 | |
| 27 OCT | BEST WESTERN KARRATHA KARRATHA AU BEST WESTERN HOTELS | 310.00 | |
| 27 OCT | JB HI FI ONLINE CHADSTONE AU MUSIC STORES- MUSICAL INSTRU | 147.90 | |
| 30 OCT | QANTAS MASCOT AU | 256.70 | |
| 01 NOV | OFFICEWORKS SUBIACO WA AU STATIONERY, OFFICE & SCHOOL | 138.84 | |
| 01 NOV | QANTAS MASCOT AU | 376.70 | |
| | Sub Total: | 3,388.15 | |
| | Miscellaneous Transactions | | |
| 02 NOV | TRANSFER CLOSING BALANCE TO BILLING ACCT | 3,388.15 - | |
| | Sub Total: | 3,388.15 - | |
| | Grand Total: | 0.00 | |

I have checked the above details and verify that they are correct.

Cardholder Signature _____ Date _____

Transactions examined and approved.

Manager/Supervisor Signature _____ Date _____



BusinessChoice Everyday VISA Card Statement

FELICIA MUDGE
SHIRE OF ASHBURTON
PO BOX 567
TOM PRICE WA 6751

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency include the following: (1) the foreign currency transaction amount converted in Australian dollars by the applicable credit card scheme and (2) the Westpac Foreign Transaction Fee (FX Fee), being the applicable Westpac Processing Fee and the applicable Westpac On-Charged Scheme Fee.

Card Account Transaction Details

| | | | |
|----------------|---------------------|-----------------|------------------|
| Account Name | Card Number | Credit Limit | Available Credit |
| Felicia Mudge | 4293 1830 0168 4333 | 10,000 | 10,000.00 |
| Statement From | Statement To | Facility Number | |
| 04 OCT 2011 | 02 NOV 2011 | 00028553 | |

Summary of Changes in Your Account Since Last Statement

| From Your Opening Balance of | We Deducted Payments and Other Credits | And We Added | | | | To Arrive at Your Closing Balance of | Total Past Due / Overlimit balances | Your minimum payment including past due overlimit is |
|------------------------------|--|---------------|---------------|-------------------------------------|----------------------------|--------------------------------------|-------------------------------------|--|
| | | New purchases | Cash advances | Fees, Interest & Government Charges | Miscellaneous Transactions | | | |
| 0.00 | 0.00 | 5,067.89 | 0.00 | 0.00 | 5,067.89 - | 0.00 | 0.00 | 0.00 |

| BusinessChoice Everyday VISA Card | | | | | | |
|-----------------------------------|------------------------------------|--------|----|--|----------------|---------------------|
| Date of Transaction | Description | | | | Debits/Credits | Cardholder Comments |
| | Purchases | | | | | |
| 04 OCT | QANTAS | MASCOT | AU | | 128.87 | |
| 04 OCT | QANTAS | MASCOT | AU | | 16.42 - | |
| 04 OCT | BP WHALEBACK 6039 SERVICE STATIONS | NEWMAN | AU | | 48.83 | |
| 05 OCT | QANTAS | MASCOT | AU | | 105.01 | |
| 05 OCT | QANTAS | MASCOT | AU | | 135.01 | |
| 06 OCT | QANTAS | MASCOT | AU | | 895.71 | |

| BusinessChoice Everyday VISA Card | | | |
|-----------------------------------|--|-------------------|---------------------|
| Date of Transaction | Description | Debits/Credits | Cardholder Comments |
| 07 OCT | Citigate Perth Perth AU HOTELS, MOTELS, RESORTS - LO | 564.00 - | |
| 11 OCT | Citigate Perth Perth AU HOTELS, MOTELS, RESORTS - LO | 182.03 - | |
| 12 OCT | QBE TRAVEL GLEN WAVERLEY AU INSURANCE SALES, UNDERWRITIN | 10.00 | |
| 12 OCT | QANTAS MASCOT AU | 2,519.45 | |
| 12 OCT | QANTAS MASCOT AU | 10.07 | |
| 12 OCT | LESTOK TOURS PTY LTD TOM PRICE AU MOTOR FREIGHT CARRIERS, TRUC | 60.00 | |
| 24 OCT | QANTAS MASCOT AU | 524.00 | |
| 24 OCT | COLES MOUNT TOM PRICE WA AU GROCERY STORES, SUPERMARKETS | 73.05 | |
| 25 OCT | RED BREEZE TOM PRICE AU EATING PLACES, RESTAURANTS | 129.72 | |
| 25 OCT | IMMIGRATION AUSTRALIA BELCONNEN AU GOVERNMENT SERVICES NOT ELSE | 405.00 | |
| 26 OCT | MISTER & SISTER TOM PRICE AU WOMEN'S ACCESSORY & SPECIALT | 250.00 | |
| 30 OCT | QBE TRAVEL GLEN WAVERLEY AU INSURANCE SALES, UNDERWRITIN | 10.00 | |
| 30 OCT | QANTAS MASCOT AU | 436.70 | |
| 30 OCT | QANTAS MASCOT AU | 0.92 | |
| 31 OCT | SKYWEST AIRLINES REDCLIFFE AU AIRLINES, AIR CARRIERS | 88.00 | |
| | Sub Total: | 5,067.89 | |
| | Miscellaneous Transactions | | |
| 02 NOV | TRANSFER CLOSING BALANCE TO BILLING ACCT | 5,067.89 - | |
| | Sub Total: | 5,067.89 - | |
| | Grand Total: | 0.00 | |

I have checked the above details and verify that they are correct.

Cardholder Signature _____ Date _____

Transactions examined and approved.

Manager/Supervisor Signature _____ Date _____



BusinessChoice Everyday VISA Card Statement

FRANCO LUDOVICO
 SHIRE OF ASHBURTON
 PO BOX 567
 TOM PRICE WA 6751

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 day a week.

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Card Account Transaction Details

| | | | |
|-----------------------|---------------------|------------------------|-------------------------|
| Account Name | Card Number | Credit Limit | Available Credit |
| Franco Ludovico | 4293 1830 0143 7450 | 5,000 | 5,000.00 |
| Statement From | Statement To | Facility Number | |
| 04 OCT 2011 | 02 NOV 2011 | 00028553 | |

Summary of Changes in Your Account Since Last Statement

| From Your Opening Balance of | We Deducted Payments and Other Credits | And We Added | | | | To Arrive at Your Closing Balance of | Total Past Due / Overlimit balances | Your minimum payment including past due overlimit is |
|------------------------------|--|---------------|---------------|-------------------------------------|----------------------------|--------------------------------------|-------------------------------------|--|
| | | New purchases | Cash advances | Fees, Interest & Government Charges | Miscellaneous Transactions | | | |
| 0.00 | 0.00 | 2,941.73 | 0.00 | 0.29 | 2,942.02 - | 0.00 | 0.00 | 0.00 |

BusinessChoice Everyday VISA Card

| Date of Transaction | Description | Debits/Credits | Cardholder Comments |
|---------------------|---|----------------|---------------------|
| 19 OCT | Purchases INK STATION MARRICKVILLE AU | 366.40 | |
| 24 OCT | QUICK-COPY, REPRODUCTION & B INK STATION MARRICKVILLE AU | 194.20 | |
| 25 OCT | QUICK-COPY, REPRODUCTION & B QANTAS MASCOT AU | 835.69 | |
| 26 OCT | QANTAS COLES MOUNT TOM PRICE WA AU | 110.00 | |
| 27 OCT | GROCERY STORES, SUPERMARKETS QANTAS MASCOT AU | 675.71 | |
| 28 OCT | QANTAS KARRATHA INT HOTEL KARRATHA AU | 399.50 | |
| | HOTELS, MOTELS, RESORTS - LO | | |

BusinessChoice Everyday VISA Card

| Date of Transaction | Description | Debits/Credits | Cardholder Comments |
|--|---|-------------------|---------------------|
| 28 OCT | KARRATHA INT HOTEL KARRATHA AU HOTELS, MOTELS, RESORTS - LO | 350.50 | |
| 01 NOV | YOUSENDIT INC 866-5587363 US U. S. DOLLAR 9.99 COMPUTER MAINTENANCE AND REP | 9.73 | |
| Sub Total: | | 2,941.73 | |
| Interest, Fees & Government Charges | | | |
| 01 NOV | CURRENCY CONVERSION FEE | 0.29 | |
| Sub Total: | | 0.29 | |
| Miscellaneous Transactions | | | |
| 02 NOV | TRANSFER CLOSING BALANCE TO BILLING ACCT | 2,942.02 - | |
| Sub Total: | | 2,942.02 - | |
| Grand Total: | | 0.00 | |

I have checked the above details and verify that they are correct.

Cardholder Signature _____ Date _____

Transactions examined and approved.

Manager/Supervisor Signature _____ Date _____



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09 NOV 2011

ELECTRONIC STATEMENT

ENTERED
21 NOV 2011

BusinessChoice Everyday VISA Card Statement

MR GEOFFREY BRAYFORD
SHIRE OF ASHBURTON
261 POINCIANA ST
TOM PRICE WA 6751

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

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Card Account Transaction Details

| | | | |
|----------------------|---------------------|-----------------|------------------|
| Account Name | Card Number | Credit Limit | Available Credit |
| Mr Geoffrey Brayford | 4293 1830 0162 3927 | 10,000 | 10,000.00 |
| Statement From | Statement To | Facility Number | |
| 04 OCT 2011 | 02 NOV 2011 | 00028553 | |

Summary of Changes in Your Account Since Last Statement

| From Your Opening Balance of | We Deducted Payments and Other Credits | And We Added | | | | To Arrive at Your Closing Balance of | Total Past Due / Overlimit balances | Your minimum payment including past due overlimit is |
|------------------------------|--|---------------|---------------|-------------------------------------|----------------------------|--------------------------------------|-------------------------------------|--|
| | | New purchases | Cash advances | Fees, Interest & Government Charges | Miscellaneous Transactions | | | |
| 0.00 | 0.00 | 6,816.53 | 0.00 | 0.00 | 6,816.53 - | 0.00 | 0.00 | 0.00 |

BusinessChoice Everyday VISA Card

| Date of Transaction | Description | Debits/Credits | Cardholder Comments |
|---------------------|---|----------------|---------------------|
| | Purchases | | |
| 04 OCT | VIRGIN BLUE FORTITUDE VLY AU AIRLINES, AIR CARRIERS | 301.45 | |
| 04 OCT | VIRGIN BLUE FORTITUDE VLY AU AIRLINES, AIR CARRIERS | 307.50 | |
| 04 OCT | QANTAS MASCOT AU | 636.70 | |
| 06 OCT | QANTAS MASCOT AU | 1,007.18 | |
| 10 OCT | QANTAS MASCOT AU | 545.71 | |
| 10 OCT | QANTAS MASCOT AU | 675.71 | |

09 NOV 2011

| BusinessChoice Everyday VISA Card | | | | |
|-----------------------------------|--|---------------------|-------------------|---------------------|
| Date of Transaction | Description | | Debits/Credits | Cardholder Comments |
| 10 OCT | SAI GLOBAL LIMITED SYDNEY, AU | | 95.87 | |
| 17 OCT | MISCELLANEOUS PUBLISHING AND QANTAS MASCOT AU | | 575.71 | |
| 18 OCT | QANTAS MASCOT AU | | 356.55 - | |
| 19 OCT | QANTAS MASCOT AU | | 807.18 | |
| 21 OCT | QANTAS MASCOT AU | | | |
| 21 OCT | B/W TAXI WA 93333333 EAST SYDNEY AU | | 36.19 | |
| 21 OCT | TAXICABS/LIMOUSINES SWAN TAXIS 13 13 30 VICTORIA PARK AU | | 49.51 | |
| 25 OCT | TAXICABS/LIMOUSINES QANTAS MASCOT AU | | 1,927.70 | |
| 25 OCT | QANTAS MASCOT AU | | | |
| 25 OCT | BUDGET RENT A CAR BELM BELMONT AU | | 207.67 | |
| | AUTOMOBILE RENTAL & LEASING | | | |
| | | Sub Total: | 6,816.53 | |
| | Miscellaneous Transactions | | | |
| 02 NOV | TRANSFER CLOSING BALANCE TO BILLING ACCT | | 6,816.53 - | |
| | | Sub Total: | 6,816.53 - | |
| | | Grand Total: | 0.00 | |

I have checked the above details and verify that they are correct.

Cardholder Signature _____ Date _____

Transactions examined and approved.

Manager/Supervisor Signature _____ Date _____

09 NOV 2011

ENTERED
17 NOV 2011

BusinessChoice Everyday VISA Card Statement

JEFFREY BREEN
SHIRE OF ASHBURTON
PO BOX 567
TOM PRICE WA 6751

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

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Card Account Transaction Details

| | | | |
|----------------|---------------------|-----------------|------------------|
| Account Name | Card Number | Credit Limit | Available Credit |
| Jeffrey Breen | 4293 1830 0118 6099 | 10,000 | 10,000.00 |
| Statement From | Statement To | Facility Number | |
| 04 OCT 2011 | 02 NOV 2011 | 00028553 | |

Summary of Changes in Your Account Since Last Statement

| From Your Opening Balance of | We Deducted Payments and Other Credits | And We Added | | | | To Arrive at Your Closing Balance of | Total Past Due / Overlimit balances | Your minimum payment including past due overlimit is |
|------------------------------|--|---------------|---------------|-------------------------------------|----------------------------|--------------------------------------|-------------------------------------|--|
| | | New purchases | Cash advances | Fees, Interest & Government Charges | Miscellaneous Transactions | | | |
| 0.00 | 0.00 | 3,125.94 | 0.00 | 0.00 | 3,125.94 - | 0.00 | 0.00 | 0.00 |

| BusinessChoice Everyday VISA Card | | | | | | |
|-----------------------------------|------------------------------|-------------|----|--|----------------|---------------------|
| Date of Transaction | Description | | | | Debits/Credits | Cardholder Comments |
| | Purchases | | | | | |
| 03 OCT | QANTAS | MASCOT | AU | | 605.70 | |
| 04 OCT | QANTAS | | | | | |
| | SWAN TAXIS 13 13 30 | EAST SYDNEY | AU | | 35.63 | |
| | TAXICABS/LIMOUSINES | | | | | |
| 05 OCT | QANTAS | MASCOT | AU | | 120.00 | |
| | QANTAS | | | | | |
| 15 OCT | RED BREEZE | TOM PRICE | AU | | 66.99 | |
| | EATING PLACES, RESTAURANTS | | | | | |
| 19 OCT | QANTAS | MASCOT | AU | | 765.71 | |
| | QANTAS | | | | | |
| 22 OCT | PIRTEK NEWMAN | NEWMAN | AU | | 572.30 | |
| | AUTOMOTIVE PARTS, ACCESSORIE | | | | | |

09 NOV 2011

BusinessChoice Everyday VISA Card

| Date of Transaction | Description | Debits/Credits | Cardholder Comments |
|---------------------|---|-------------------|---------------------|
| 24 OCT | GM CABS AUSTRALIA MASCOT AU TAXICABS/LIMOUSINES | 41.07 | |
| 24 OCT | CHINA HOUSE RESTAURANT SHENTON PARK AU EATING PLACES, RESTAURANTS | 23.90 | |
| 25 OCT | SWAN TAXIS 13 13 30 VICTORIA PARK AU TAXICABS/LIMOUSINES | 16.65 | |
| 25 OCT | SWAN TAXIS 13 13 30 VICTORIA PARK AU TAXICABS/LIMOUSINES | 14.32 | |
| 26 OCT | SWAN TAXIS 13 13 30 VICTORIA PARK AU TAXICABS/LIMOUSINES | 27.97 | |
| 26 OCT | STEVE PARISH PUBLI OXLEY AU BUSINESS SERVICES NOT ELSEWH | 116.52 | |
| 26 OCT | SWAN TAXIS 13 13 30 VICTORIA PARK AU TAXICABS/LIMOUSINES | 22.53 | |
| 26 OCT | SWAN TAXIS 13 13 30 VICTORIA PARK AU TAXICABS/LIMOUSINES | 28.31 | |
| 27 OCT | GM CABS AUSTRALIA MASCOT AU TAXICABS/LIMOUSINES | 12.09 | |
| 27 OCT | GM CABS AUSTRALIA MASCOT AU TAXICABS/LIMOUSINES | 35.52 | |
| 27 OCT | SWAN TAXIS 13 13 30 VICTORIA PARK AU TAXICABS/LIMOUSINES | 14.43 | |
| 27 OCT | SWAN TAXIS 13 13 30 VICTORIA PARK AU TAXICABS/LIMOUSINES | 24.20 | |
| 27 OCT | KINGS PARK MOTEL SUBIACO AU HOTELS, MOTELS, RESORTS - LO | 480.00 | |
| 27 OCT | SWAN TAXIS 13 13 30 VICTORIA PARK AU TAXICABS/LIMOUSINES | 27.64 | |
| 27 OCT | THE PUBLICAN GROUP PERTH AU EATING PLACES, RESTAURANTS | 74.46 | |
| | Sub Total: | 3,125.94 | |
| 02 NOV | Miscellaneous Transactions TRANSFER CLOSING BALANCE TO BILLING ACCT | 3,125.94 - | |
| | Sub Total: | 3,125.94 - | |
| | Grand Total: | 0.00 | |

I have checked the above details and verify that they are correct.

Cardholder Signature _____ Date _____

Transactions examined and approved.

Manager/Supervisor Signature _____ Date _____

LIST OF PAYMENTS FOR NOVEMBER 2011

Municipal Payments

| CHQ/EFT | Date | Name | Description | Amount | | |
|----------|------------|---|--|-----------|---|-----|
| EFT13724 | 01/11/2011 | JAMES ELLIS | Payment of wages due to incorrect BSB number given | -1997.82 | 1 | CSH |
| EFT13725 | 01/11/2011 | Morley Electrical Service | Electrical work Onslow | -5060.00 | 1 | CSH |
| EFT13726 | 03/11/2011 | ASHBURTON STEEL | Supply of steel for SOA | -1206.00 | 1 | CSH |
| EFT13727 | 03/11/2011 | Access 1 Corporation | Supply of holding bracket for BA06000 | -71.50 | 1 | CSH |
| EFT13728 | 03/11/2011 | Amanda O'Halloran | Project team work luncheon | -163.00 | 1 | CSH |
| EFT13729 | 03/11/2011 | Austral Mercantile Collections Pty Ltd | Commissions and Charges | -475.46 | 1 | CSH |
| EFT13730 | 03/11/2011 | BJ & A Building and Maintenance | Clean up fire damage - toilets at the Paraburdoo Sports Pavilion | -2233.00 | 1 | CSH |
| EFT13731 | 03/11/2011 | BRAND CONNECT | OHS Merchandise | -1948.38 | 1 | CSH |
| EFT13732 | 03/11/2011 | Basefield P/L T/as Basefield Contracting & Hire | Various Hire expenses | -376.20 | 1 | CSH |
| EFT13733 | 03/11/2011 | Bob Waddell Consultant | Assistance with Audit | -15280.62 | 1 | CSH |
| EFT13734 | 03/11/2011 | Budget Car and Truck Rental | Car Hire | -1125.12 | 1 | CSH |
| EFT13735 | 03/11/2011 | CENTURION TRANSPORT CO PTY LTD | Freight costs W290 & 215 | -1609.67 | 1 | CSH |
| EFT13736 | 03/11/2011 | COMMANDER AUSTRALIA LIMITED | Phone Charges - Tom Price Admin | -830.61 | 1 | CSH |
| EFT13737 | 03/11/2011 | Cecilia Fernandez | Councillor Travelling expenses | -125.92 | 1 | CSH |
| EFT13738 | 03/11/2011 | Chemsearch Australia | Carton of Tuff Scrub | -555.83 | 1 | CSH |
| EFT13739 | 03/11/2011 | Coca-Cola Amatil (Aust) Pty Ltd | MT FRANKLYN WATER 600ML | -237.30 | 1 | CSH |
| EFT13740 | 03/11/2011 | DAMPIER PORT AUTHORITY | Office Lease 16 Parliament Place | -1320.00 | 1 | CSH |
| EFT13741 | 03/11/2011 | DINGO CORPORATION P/L T/A DINGO DE CONSTRUCTION | Supply of river sand and concrete to DEC Fortescue Falls | -15527.93 | 1 | CSH |
| EFT13742 | 03/11/2011 | Dell Computer Ltd | Logitech C910 HD Pro Webcam | -2887.50 | 1 | CSH |
| EFT13743 | 03/11/2011 | E & MJ Rosher Pty Ltd | To supply Quintastream nozzles for liquid fertiliser | -483.90 | 1 | CSH |
| EFT13744 | 03/11/2011 | ERA Contractors | Repairs at Onslow | -945.82 | 1 | CSH |

LIST OF PAYMENTS FOR NOVEMBER 2011

Municipal Payments

| CHQ/EFT | Date | Name | Description | Amount | |
|----------|------------|---|--|-----------|-------|
| EFT13745 | 03/11/2011 | ESS Eastern Guruma Pty Ltd (Windawarri Lodge & Rocklea Palms) | Lunch - Council Meeting - | -465.30 | 1 CSH |
| EFT13746 | 03/11/2011 | Fortuna Free Formers | Kitchen bench top | -810.70 | 1 CSH |
| EFT13747 | 03/11/2011 | Fuji Xerox Australia Pty Ltd | Performer A4 Paper White | -385.00 | 1 CSH |
| EFT13748 | 03/11/2011 | GEORDIE PROUDFOOT - Freelance | Proof & Edit Inside Ashburton Newsletter | -38.50 | 1 CSH |
| EFT13749 | 03/11/2011 | Geotech Materials Testing Services | Soil Test Tom Price | -559.13 | 1 CSH |
| EFT13750 | 03/11/2011 | HOLCIM (AUSTRALIA) PTY LTD | Supply of N25 concrete | -5635.44 | 1 CSH |
| EFT13751 | 03/11/2011 | HOYLAKE NOMINEES T/AS MCMAHON BURNETT TRANSPORT | Freight charges for SOA | -2070.17 | 1 CSH |
| EFT13752 | 03/11/2011 | Hitachi Ltd | Various Graders | -837.30 | 1 CSH |
| EFT13753 | 03/11/2011 | ISS Integrated Services Pty Ltd | Food and Beverages | -526.58 | 1 CSH |
| EFT13754 | 03/11/2011 | IWATER HAULAGE | Hire of Water cart - Juna Downs Road | -24589.00 | 1 CSH |
| EFT13755 | 03/11/2011 | Jason Signmakers | Saddle bags | -4936.80 | 1 CSH |
| EFT13756 | 03/11/2011 | KREATIVE KATIES FACES | Face Painting for School Holiday Program in Tom Price | -800.00 | 1 CSH |
| EFT13757 | 03/11/2011 | KEITH PEARSON | Town Planning services | -6329.40 | 1 CSH |
| EFT13758 | 03/11/2011 | L.D. & M.J. BUTLER | Maintenance & service on Mitsubishi Fighter Tipper and Front End Loader | -1075.25 | 1 CSH |
| EFT13759 | 03/11/2011 | LGIS Insurance Broking | Insurance - Bush Fire | -909.57 | 1 CSH |
| EFT13760 | 03/11/2011 | LINDA MCCARTHY | Reimbursement of water account | -51.06 | 1 CSH |
| EFT13761 | 03/11/2011 | M. JOYCE CRANE HIRE | Various Hire of equipment & machines - Onslow airport | -425.65 | 1 CSH |
| EFT13762 | 03/11/2011 | MEDICAL SALES AND SERVICE | Annual service of Oxysox resusitator | -64.95 | 1 CSH |
| EFT13763 | 03/11/2011 | MORDECAI WILDE | Reimburse cost of flights | -1476.55 | 1 CSH |
| EFT13764 | 03/11/2011 | Onslow Sun Chalets | Accommodation for Mr Allan Monson | -160.00 | 1 CSH |
| EFT13765 | 03/11/2011 | PILBARA FOOD SERVICES P/L | Toilet paper & water | -538.50 | 1 CSH |
| EFT13766 | 03/11/2011 | Pilbara Mechanical Services | Repair tyre Front End Loader | -489.50 | 1 CSH |
| EFT13767 | 03/11/2011 | Protector Alsafe | Supply Uniforms | -176.83 | 1 CSH |

LIST OF PAYMENTS FOR NOVEMBER 2011

Municipal Payments

| CHQ/EFT | Date | Name | Description | Amount | |
|----------|------------|---|---|------------|-------|
| EFT13768 | 03/11/2011 | Roctiling | Progress payment 1 for work on toilets and materials | -29700.00 | 1 CSH |
| EFT13769 | 03/11/2011 | STEVE O'NEILL | Reimburse costs of phone usage | -160.17 | 1 CSH |
| EFT13770 | 03/11/2011 | SYMMETRICAL GROUP | Install push button timer switches in the the Public Toilets | -3208.85 | 1 CSH |
| EFT13771 | 03/11/2011 | Seton Australia | Povidine Iodine Wipes | -20.90 | 1 CSH |
| EFT13772 | 03/11/2011 | State Library of WA | Recoveries of lost and damaged books, Onslow | -12.10 | 1 CSH |
| EFT13773 | 03/11/2011 | THE ASHBURTON RESORT MOTEL | Accommodation councillors | -2235.00 | 1 CSH |
| EFT13774 | 03/11/2011 | TOM PRICE TYREPOWER | Wheel alignment & repair - 2002 Toyota Hilux Twin Cab Ute | -454.00 | 1 CSH |
| EFT13775 | 03/11/2011 | The Educational Experience P/L | Purchase of arts and craft supplies | -462.00 | 1 CSH |
| EFT13776 | 03/11/2011 | Toil Ipec Pty Ltd | Freight charges Tom Price | -1061.27 | 1 CSH |
| EFT13777 | 03/11/2011 | WURTH AUSTRALIA | Workshop supplies | -476.34 | 1 CSH |
| EFT13778 | 03/11/2011 | Water 2 Water | Monthly rental for R/O system | -69.00 | 1 CSH |
| EFT13779 | 03/11/2011 | Westcare Industries | Date label and green label | -70.40 | 1 CSH |
| EFT13780 | 03/11/2011 | Westrac Pty Ltd | Cat 930 G Tool Carrier Loader & CAT 950G Front End Loader - various parts | -2006.45 | 1 CSH |
| EFT13781 | 09/11/2011 | GLORIA QUINN | Release of housing bond for Gloria Quinn | -600.00 | 1 CSH |
| EFT13782 | 11/11/2011 | FIRE & EMERGENCY SERVICES AUTHORITY OF WA (FESA) | 2011/12 ESL | -5967.06 | 1 CSH |
| EFT13783 | 11/11/2011 | ASHBURTON STEEL | Rio Mesh for concrete | -613.50 | 1 CSH |
| EFT13784 | 11/11/2011 | Australian Air Express | Freight Expenses | -123.63 | 1 CSH |
| EFT13785 | 11/11/2011 | Australian Taxation Office - PAYG | Monthly PAYG withholding | -153005.24 | 1 CSH |
| EFT13786 | 11/11/2011 | Australian Visa Assist | Standard Business Sponsorship | -1100.00 | 1 CSH |
| EFT13787 | 11/11/2011 | BENSEMAN FAMILY TRUST T/A PROTECTOR FIRE SERVICES PTY LTD | Service/replace Fire Extinguishers in SOA | -22783.48 | 1 CSH |
| EFT13788 | 11/11/2011 | BOC Gases | Refill gas bottle for forklift & Handigas | -1037.47 | 1 CSH |
| EFT13789 | 11/11/2011 | Bridgestone Australia WA Office | Tyres for Shire Vehicles | -2606.82 | 1 CSH |
| EFT13790 | 11/11/2011 | CENTURION TRANSPORT CO PTY LTD | Freight costs for SOA | -865.45 | 1 CSH |
| EFT13791 | 11/11/2011 | COMMANDER AUSTRALIA LIMITED | Telephone Charges for October 2011 | -512.32 | 1 CSH |
| EFT13792 | 11/11/2011 | CREATING COMMUNITIES | Onslow Community Visioning Project | -7579.00 | 1 CSH |
| EFT13793 | 11/11/2011 | Child Support Agency | Payroll deductions | -670.79 | 1 CSH |
| EFT13794 | 11/11/2011 | Citigate Perth | Accommodation for Deb Wilkes | -506.90 | 1 CSH |

LIST OF PAYMENTS FOR NOVEMBER 2011

Municipal Payments

| CHQ/EFT | Date | Name | Description | Amount | |
|----------------|------------|---|---|----------|-------|
| EFT13795 | 11/11/2011 | Coates Hire Operations Pty Ltd (TP) | Hire of Generator | -9548.00 | 1 CSH |
| EFT13796 | 11/11/2011 | Country Comfort Inter City Motel - Perth | Accommodation for Seb Reeve & Morgwn Jones | -1633.50 | 1 CSH |
| EFT13797 | 11/11/2011 | Cutting Edges Pty Ltd | Various materials | -3967.04 | 1 CSH |
| EFT13798 | 11/11/2011 | DAMON ANNISON | WILD LAND PHOTO BOOK | -359.28 | 1 CSH |
| EFT13799 | 11/11/2011 | DAVID WILLS & ASSOCIATES | Accommodation Container Unit Cyclone Tie Downs | -1537.25 | 1 CSH |
| EFT13800 | 11/11/2011 | DINGO CORPORATION P/L T/A DINGO DE CONSTRUCTION | Hire of Komatsu Digger for Storm Drain works | -1748.00 | 1 CSH |
| EFT13801 | 11/11/2011 | David Gray & Company | Supply 240 ltr bins | -1421.20 | 1 CSH |
| EFT13802 | 11/11/2011 | Davric Australia Pty Ltd | ADULT POLO SHIRT | -1392.60 | 1 CSH |
| EFT13803 | 11/11/2011 | Department Family, Housing, Community Services & Indigenous Affairs | Acquittal for Shire of Ashburton NAIDOC Week Fest | -253.00 | 1 CSH |
| EFT13804 | 11/11/2011 | Direct Office Furniture | Banksia Corner Work Station | -850.58 | 1 CSH |
| EFT13805 | 11/11/2011 | Direct Trades Supply | Supply Parts and Equipment | -6285.71 | 1 CSH |
| EFT13806 | 11/11/2011 | ESS THANLANYJI P/L | Diesel & ULP - Fuel - ESS - Onslow | -7303.88 | 1 CSH |
| 1ESW1AN G00 | 23/10/2011 | ESS THANLANYJI P/L | Diesel & ULP - Fuel - ESS - Onslow, Gas Bottles - Foreshore Maintenance GEN, Coolant - Toyota Coaster Bus 8SG093, B136 - Household Gas Bottle - 583 Third Ave Onslow, ULP - Contract Labour GEN | 7303.88 | INV |
| EFT13807 | 11/11/2011 | Fire and Safety WA | Supply LEVEL 1 PPE for Tom Price VBFB as Quoted | -2675.67 | 1 CSH |
| 8751 | 18/10/2011 | Fire and Safety WA | Supply LEVEL 1 PPE for Tom Price VBFB as Quoted | 2627.01 | INV |
| 8765 | 19/10/2011 | Fire and Safety WA | Firewalker unlined Gloves, Lge & XL - x2 | 48.66 | INV |
| EFT13808 | 11/11/2011 | Fuji Xerox Australia Pty Ltd | DCC4300 - Photocopier Admin Office Tom Price - PRINTING & STATIONERY GEN | -3021.82 | 1 CSH |
| 83897161 | 31/10/2011 | Fuji Xerox Australia Pty Ltd | Lease Rental Agreement AW00038971 - 28.11.11 to 27.12.11 | 202.40 | INV |
| 83897261 | 31/10/2011 | Fuji Xerox Australia Pty Ltd | Lease Agreement AW00038972 - Pannawonica Library 28.11.11 to 27.12.11 | 167.20 | INV |

LIST OF PAYMENTS FOR NOVEMBER 2011

Municipal Payments

| CHQ/EFT | Date | Name | Description | Amount | |
|----------|------------|---|--|-----------|-------|
| CK440510 | 31/10/2011 | Fuji Xerox Australia Pty Ltd | DCC4300 - Photocopier Admin Office Tom Price - PRINTING & STATIONERY GEN | 1520.44 | INV |
| CK440511 | 31/10/2011 | Fuji Xerox Australia Pty Ltd | DCC4300 - 1.10.11 to 31.10.11 - Admin Office Onslow Photocopier | 1131.78 | INV |
| EFT13809 | 11/11/2011 | Hart Sport | Ultra Plus Pro 16 Basketball | -176.30 | 1 CSH |
| EFT13810 | 11/11/2011 | Health Insurance Fund | Payroll deductions | -68.85 | 1 CSH |
| EFT13811 | 11/11/2011 | Hitachi Ltd | Various parts for machinery | -154.70 | 1 CSH |
| EFT13812 | 11/11/2011 | Hugh Brown Living Colour | BOOK - THE PILBARA: Australia's Ancient Heartbeat | -1248.00 | 1 CSH |
| EFT13813 | 11/11/2011 | IWATER HAULAGE | Hire of Water cart - Juna Downs Road | -25795.00 | 1 CSH |
| EFT13814 | 11/11/2011 | JAKAT AND SONS PTY LTD (J.A.S) | Shed - 50% deposit | -5708.51 | 1 CSH |
| EFT13815 | 11/11/2011 | JAMES ELLIS | WA Police NPC Application | -55.50 | 1 CSH |
| EFT13816 | 11/11/2011 | JR & A Hersey Pty Ltd | Uniforms & PPE | -4783.65 | 1 CSH |
| EFT13817 | 11/11/2011 | KINETIC HEALTH GROUP PTY LTD | Medical examination | -264.00 | 1 CSH |
| EFT13818 | 11/11/2011 | LINKLETTERS GRAPHIC DESIGN | Newsletter October 2011 | -1501.50 | 1 CSH |
| EFT13819 | 11/11/2011 | LISA HANNAGAN | Fuel | -65.05 | 1 CSH |
| EFT13820 | 11/11/2011 | Landgate | SEARCH FEES | -439.46 | 1 CSH |
| EFT13821 | 11/11/2011 | MORRISON LOW CONSULTANTS PTY LTD | Mentoring - Amanda O'Halloran | -1100.00 | 1 CSH |
| EFT13822 | 11/11/2011 | Momar Australia Pty Ltd | x12 graffitti remover | -877.25 | 1 CSH |
| EFT13823 | 11/11/2011 | Morley Mower Centre | Various parts & materials | -303.70 | 1 CSH |
| EFT13824 | 11/11/2011 | Municipal Employees Union | Payroll deductions | -17.40 | 1 CSH |
| EFT13825 | 11/11/2011 | NTC Contracting | 8 hrs (approx) Grader and operator for airport works | -1572.67 | 1 CSH |
| EFT13826 | 11/11/2011 | Nameless Coffee House | Refreshments - School Holiday Program | -525.00 | 1 CSH |
| EFT13827 | 11/11/2011 | ONSITE RENTAL GROUP OPERATIONS (WA) (Statewide Equip Hire) | Hire of generator for Passion of Pilbara | -381.87 | 1 CSH |
| EFT13828 | 11/11/2011 | OUTBACK SOUL BY SUZANNE | LARGE CARDS | -444.00 | 1 CSH |
| EFT13829 | 11/11/2011 | Office Choice Malaga | Toner cartridges | -328.99 | 1 CSH |
| EFT13830 | 11/11/2011 | Onslow - Karratha Courier Services | Delivery of parts - CAT 924F Front End Loader AS625 | -52.26 | 1 CSH |
| EFT13831 | 11/11/2011 | Onslow Supermarket | Various items for Onslow School Holiday Programs | -1226.93 | 1 CSH |

LIST OF PAYMENTS FOR NOVEMBER 2011

Municipal Payments

| CHQ/EFT | Date | Name | Description | Amount | |
|----------|------------|---|--|-----------|-------|
| EFT13832 | 11/11/2011 | PILBARA FOOD SERVICES P/L | Various cleaning items & food | -2120.53 | 1 CSH |
| EFT13833 | 11/11/2011 | Pilbara Mechanical Services | Various Massey Ferguson Tractor parts/BBQ gas | -380.25 | 1 CSH |
| EFT13834 | 11/11/2011 | Pilbara Regional Council | Tourism short stay project SOA contribution | -8250.00 | 1 CSH |
| EFT13835 | 11/11/2011 | PILBARA INSTITUTE | IPAD Training - Councillors and Execs | -1609.00 | 1 CSH |
| EFT13836 | 11/11/2011 | REMA TIPTOP AUSTRALIA P/L | Workshop tools -Tom Price | -274.33 | 1 CSH |
| EFT13837 | 11/11/2011 | Red Dirt Rocks | Refund for payment for Hall hire | -1038.00 | 1 CSH |
| EFT13838 | 11/11/2011 | Rio Tinto - Pilbara Iron Company Services Pty Ltd | Refund for double payment of building application | -175.50 | 1 CSH |
| EFT13839 | 11/11/2011 | SOA Depot Social Club | Payroll deductions | -60.00 | 1 CSH |
| EFT13840 | 11/11/2011 | STEPHEN BLECHYNDEN | Settlement of dispute as agreed on 02.11.11, for 66 Cameron Ave - Onslow | -5800.00 | 1 CSH |
| EFT13841 | 11/11/2011 | SYMMETRICAL GROUP | C500 - Hire of generator & hot water maintenance, Tom Price | -1835.63 | 1 CSH |
| EFT13842 | 11/11/2011 | Sigma Chemicals | Liquid chlorine plus no fume acid - Onslow water Park | -63.52 | 1 CSH |
| EFT13843 | 11/11/2011 | Sinewave Electrical Contractors | ELECTRICAL INSPECTION & REPORT FOR PARABURDOO | -3175.70 | 1 CSH |
| EFT13844 | 11/11/2011 | State Library of WA | Recoveries of lost and damaged books | -247.50 | 1 CSH |
| EFT13845 | 11/11/2011 | TOM PRICE TYREPOWER | Strip and fit, balance and wheel alignments and various Shire vehicles | -1177.00 | 1 CSH |
| EFT13846 | 11/11/2011 | Tom Price Hotel Motel | 1 nights accomodation for M. Walker | -155.00 | 1 CSH |
| EFT13847 | 11/11/2011 | Totally Confidential Records Management T/A Archivewise | Storage Archive Boxes | -17.15 | 1 CSH |
| EFT13848 | 11/11/2011 | WA Naturally Publications | Various books | -1076.25 | 1 CSH |
| EFT13849 | 11/11/2011 | WALGA - WA LOCAL GOV. ASSOC. | ADVERTISING & PROMOTION GEN | -2024.65 | 1 CSH |
| EFT13850 | 11/11/2011 | Western Australian Treasury Corporation | Capital payment - Principal Loan Repayments | -31858.41 | 1 CSH |
| EFT13851 | 11/11/2011 | Whelans | Various works in SOA | -19103.70 | 1 CSH |
| EFT13852 | 18/11/2011 | Abstract investments (WA) P/L T/A Adasound | Mipro wireless microphone & receiver | -877.00 | 1 CSH |
| EFT13853 | 18/11/2011 | Aerodrome Management Services Pty Ltd | Aerodrome Plans - Austin Bogan | -1375.00 | 1 CSH |
| EFT13854 | 18/11/2011 | All Rid Pest Management | Pest Mangagement Jundaru Community | -3300.00 | 1 CSH |
| EFT13855 | 18/11/2011 | All Seasons Hotel Karratha | Accommodaiton for Jeffrey Breen | -303.00 | 1 CSH |
| EFT13856 | 18/11/2011 | Australia Post | Monthly purchases for October 2011 | -1310.51 | 1 CSH |

LIST OF PAYMENTS FOR NOVEMBER 2011

Municipal Payments

| CHQ/EFT | Date | Name | Description | Amount | |
|----------|------------|---|---|------------|-------|
| EFT13857 | 18/11/2011 | BENSEMAN FAMILY TRUST T/A PROTECTOR FIRE SERVICES PTY LTD | Fire Extinguisher Servicing. | -1624.98 | 1 CSH |
| EFT13858 | 18/11/2011 | BOC Gases | Service Charges on Oxygen & Acetylene | -349.40 | 1 CSH |
| EFT13859 | 18/11/2011 | BT Equipment | Shock absorber - SUZU Rear Loading Rubbish Truck | -133.83 | 1 CSH |
| EFT13860 | 18/11/2011 | Bathroom Warehouse | 5 x Caprice chrome Towel Rings | -175.00 | 1 CSH |
| EFT13861 | 18/11/2011 | Bob Waddell Consultant | Assistance with credit card review | -1607.50 | 1 CSH |
| EFT13862 | 18/11/2011 | Budget Car and Truck Rental | Small Car Amanda O'halloran | -153.55 | 1 CSH |
| EFT13863 | 18/11/2011 | CCR Hose & Fittings (Zoskar P/L) | Hose supplied for Komatsu WA380-3 Front End Loader | -335.73 | 1 CSH |
| EFT13864 | 18/11/2011 | CENTURION TRANSPORT CO PTY LTD | Freight Charges Paraburdoo | -395.86 | 1 CSH |
| EFT13865 | 18/11/2011 | CHELSEA ARVIDSON | Re issue Pay due to incorrect bank details | -442.10 | 1 CSH |
| EFT13866 | 18/11/2011 | COLLINS BOOKSELLERS KARRATHA | Purchase of books | -2.87 | 1 CSH |
| EFT13867 | 18/11/2011 | COMMANDER AUSTRALIA LIMITED | Telephone Charges October 2011 | -456.88 | 1 CSH |
| EFT13868 | 18/11/2011 | CREATING COMMUNITIES | 10 year Strategic Community Plan | -18616.63 | 1 CSH |
| EFT13869 | 18/11/2011 | City Barn | AUSDOG Variety Dog Biscuits | -587.00 | 1 CSH |
| EFT13870 | 18/11/2011 | Civic Legal Pty Ltd | Professional Fees & Disbursements | -18558.20 | 1 CSH |
| EFT13871 | 18/11/2011 | Civil and Project Supervision Pty Ltd | Project Supervision - BHPB Juna Downs Rd | -12542.70 | 1 CSH |
| EFT13872 | 18/11/2011 | DAVID WILLS & ASSOCIATES | Engineering services for Juna Downs Floodway Design | -2337.50 | 1 CSH |
| EFT13873 | 18/11/2011 | Davric Australia Pty Ltd | T / SHIRT KIDS | -1191.38 | 1 CSH |
| EFT13874 | 18/11/2011 | Dell Computer Ltd | Various Dell parts and accessories for Shire computers | -6646.87 | 1 CSH |
| EFT13875 | 18/11/2011 | Denver Technology | Management Services, Professional Consulting & Technical support | -6916.25 | 1 CSH |
| EFT13876 | 18/11/2011 | ENZED - Tyco Motion & Control | Parts & Repairs - Komatsu WA380-3 Front End Loader | -427.79 | 1 CSH |
| EFT13877 | 18/11/2011 | Environmental Industries P/L | Landscaping - TP Town Centre Landscaping Package | -379923.82 | 1 CSH |
| EFT13878 | 18/11/2011 | Footprint Security | Security Camera LVDCSHD with cables | -801.40 | 1 CSH |
| EFT13879 | 18/11/2011 | Fuji Xerox Australia Pty Ltd | Paper & Support Services for DCC4300 Photocopier - Tom Price Admin | -1875.79 | 1 CSH |
| EFT13880 | 18/11/2011 | GIBSON PLUMBING & GAS SERVICES | Various repairs Onslow | -220.00 | 1 CSH |
| EFT13881 | 18/11/2011 | GLH CONTRACTING | Grader & caravan hire for maintenance of Nameless Valley Road Construction | -62696.10 | 1 CSH |

LIST OF PAYMENTS FOR NOVEMBER 2011

Municipal Payments

| CHQ/EFT | Date | Name | Description | Amount | | |
|----------|------------|---|--|------------|---|-----|
| EFT13882 | 18/11/2011 | Gumala Contracting | Supply truck and float to transport dozer to Tom Price tip | -275.00 | 1 | CSH |
| EFT13883 | 18/11/2011 | HAVEN DESIGNS | Works to Date October 2011 | -171879.36 | 1 | CSH |
| EFT13884 | 18/11/2011 | HAYNES ROBINSON | Onslow Salt General Purpose Leases & Swimming Pool Prosecution | -3698.09 | 1 | CSH |
| EFT13885 | 18/11/2011 | HOLCIM (AUSTRALIA) PTY LTD | Concrete delivery to various Tom Price locations | -16541.28 | 1 | CSH |
| EFT13886 | 18/11/2011 | HOYLAKE NOMINEES T/AS MCMAHON BURNETT TRANSPORT | Freight from David Gray | -158.14 | 1 | CSH |
| EFT13887 | 18/11/2011 | ISS Integrated Services Pty Ltd | Groceries, magazines and services SOA | -324.63 | 1 | CSH |
| EFT13888 | 18/11/2011 | Institute of Public Works Engineering Australia | International Infrastructure Management Manual | -297.00 | 1 | CSH |
| EFT13889 | 18/11/2011 | Ironcat Earthmoving Tyres | Kuhmo KMD01 11R 22.5 Tyres. | -2046.00 | 1 | CSH |
| EFT13890 | 18/11/2011 | JOHN NOTTLE | Reimbursement jcosts for obtaining HR Licence for work duties | -173.60 | 1 | CSH |
| EFT13891 | 18/11/2011 | Jason Signmakers | Various services/materials | -1896.40 | 1 | CSH |
| EFT13892 | 18/11/2011 | John Shenton Pumps | Repair Pool Volume cleaner Pump as per quote | -429.00 | 1 | CSH |
| EFT13893 | 18/11/2011 | KEY2DESIGN | Web Hosting September 2011 to September 2012 | -528.00 | 1 | CSH |
| EFT13894 | 18/11/2011 | Karratha International Hotel | Accommodation for Mr Bernard Smith | -718.00 | 1 | CSH |
| EFT13895 | 18/11/2011 | LESTOK TOURS PTY LTD | Transport Passengers - Tom Price to Paraburdoo Airport | -515.00 | 1 | CSH |
| EFT13896 | 18/11/2011 | Landgate | Extraction of Tenure Data & Crown Reserve data | -213.40 | 1 | CSH |
| EFT13897 | 18/11/2011 | Lyons & Pierce Karratha | Installation and repairs in SOA. | -10808.93 | 1 | CSH |
| EFT13898 | 18/11/2011 | MACDONALD JOHNSTON ENGINEERING COMPANY | DCV Handle Repair Kit | -266.17 | 1 | CSH |
| EFT13899 | 18/11/2011 | MORRISON LOW CONSULTANTS PTY LTD | Memorandum of Fees - Develop KPIs for CEO Contract | -18951.98 | 1 | CSH |
| EFT13900 | 18/11/2011 | McArthur Management Services | Professional Services - John Salisbury | -18215.25 | 1 | CSH |
| EFT13901 | 18/11/2011 | Mercure Hotel Perth | 3 nights accommodation for Amanda O'Halloran | -1225.45 | 1 | CSH |
| EFT13902 | 18/11/2011 | NWSP | Town Centre Connection to water mains service | -20949.38 | 1 | CSH |
| EFT13903 | 18/11/2011 | Orica Limited | Service fee for 70kg and 920kg cylinders | -197.44 | 1 | CSH |

LIST OF PAYMENTS FOR NOVEMBER 2011

Municipal Payments

| CHQ/EFT | Date | Name | Description | Amount | | |
|----------|------------|--|---|------------|---|-----|
| EFT13904 | 18/11/2011 | PILBARA ASSOCIATION OF NON GOVERNMENT ORGANISATIONS INCORPORATION | Refund of hall hire fee | -78.00 | 1 | CSH |
| EFT13905 | 18/11/2011 | PILBARA FOOD SERVICES P/L | Various items | -348.43 | 1 | CSH |
| EFT13906 | 18/11/2011 | PILBARA INSTITUTE | Introduction to OSH Representatives | -1100.00 | 1 | CSH |
| EFT13907 | 18/11/2011 | PLANET SMART PTY LTD | Product - Onslow Boardwalk - Refurbish | -184553.00 | 1 | CSH |
| EFT13908 | 18/11/2011 | Paraburdoo IGA | Various goods - School Holiday programs | -777.42 | 1 | CSH |
| EFT13909 | 18/11/2011 | Paraburdoo Inn | Accommodation, dinner and drinks for council meeting | -2877.00 | 1 | CSH |
| EFT13910 | 18/11/2011 | Pilbara Holiday Park | Accommodation for J. Hathaway - Seminars and Training GEN | -1320.00 | 1 | CSH |
| EFT13911 | 18/11/2011 | Pilbara Motor Group | Purchase of new Prado and various parts | -62088.32 | 1 | CSH |
| EFT13912 | 18/11/2011 | Pritchard Francis P/L | Design and documentation - Tom Price Netball/Basketball Courts | -7150.00 | 1 | CSH |
| EFT13913 | 18/11/2011 | RED 11 PTY LTD | Wireless Touch Keyboard | -219.45 | 1 | CSH |
| EFT13914 | 18/11/2011 | REFACE INDUSTRIES | Repairs of DVD machine | -99.00 | 1 | CSH |
| EFT13915 | 18/11/2011 | ROBBRO WA PTY LTD | Hire of Road train / side tipper | -43758.00 | 1 | CSH |
| EFT13916 | 18/11/2011 | ROWE FAMILY TRUST | Hire of road train - Juna Downs Road | -64795.50 | 1 | CSH |
| EFT13917 | 18/11/2011 | Rio Tinto - Pilbara Iron Company Services Pty Ltd | Water rates, Quarter ending 31.12.11 in SOA | -7875.57 | 1 | CSH |
| EFT13918 | 18/11/2011 | Rob Paul & Associates | Professional services | -18030.61 | 1 | CSH |
| EFT13919 | 18/11/2011 | Roctiling | Renovate to office male and female | -20031.00 | 1 | CSH |
| EFT13920 | 18/11/2011 | Roundel Civil Products | Supply of STILCOR CSP Culverts for the LIA | -38662.69 | 1 | CSH |
| EFT13921 | 18/11/2011 | SMALL BUS. CENTRE WEST PILBARA | Funding for Karratha business park feasibility study | -5500.00 | 1 | CSH |
| EFT13922 | 18/11/2011 | Sinewave Electrical Contractors | Repair to faulty air conditioner at Community Services Office - Tom Price. | -1382.70 | 1 | CSH |
| EFT13923 | 18/11/2011 | Site Ware Direct | Sqwincher icy poles and quick stix - | -704.83 | 1 | CSH |
| EFT13924 | 18/11/2011 | State Library of WA | Extra payment | -46.20 | 1 | CSH |
| EFT13925 | 18/11/2011 | Steve Parish Publishing Pty Ltd | Various items | -1800.22 | 1 | CSH |
| EFT13926 | 18/11/2011 | THE ASHBURTON RESORT MOTEL | Accommodation for Mr Gerry Enciso | -235.00 | 1 | CSH |
| EFT13927 | 18/11/2011 | TOLL EXPRESS | Freight charges State Library | -85.13 | 1 | CSH |
| EFT13928 | 18/11/2011 | TOM PRICE TYREPOWER | Tyre repairs various vehicles | -200.00 | 1 | CSH |
| EFT13929 | 18/11/2011 | The Shell Company of Australia Ltd | UNLEADED FUEL | -19380.85 | 1 | CSH |
| EFT13930 | 18/11/2011 | Toll Ipec Pty Ltd | Freight charges for SOA | -2833.33 | 1 | CSH |
| EFT13931 | 18/11/2011 | Toll Priority | Storage for Oct 11 | -139.73 | 1 | CSH |
| EFT13932 | 18/11/2011 | Tom Price Hotel Motel | Accommodation for various staff members | -1721.00 | 1 | CSH |
| EFT13933 | 18/11/2011 | Trick Electricks Pty Ltd | Services in Onslow | -1094.50 | 1 | CSH |

LIST OF PAYMENTS FOR NOVEMBER 2011

Municipal Payments

| CHQ/EFT | Date | Name | Description | Amount | | |
|----------|------------|---|---|------------|---|-----|
| EFT13934 | 18/11/2011 | WA Business News | 1 year subscription - Book of Lists 2011 - SUBSCRIPTIONS & PUBLICATIONS GEN | -510.40 | 1 | CSH |
| EFT13935 | 18/11/2011 | WA RENTAL SOLUTIONS | Rental of 20kVA generator | -1206.70 | 1 | CSH |
| EFT13936 | 18/11/2011 | WC Convenience Mgmt Pty Ltd T/as WC INNOVATIONS | Final Claim 5%, for Exeloo - Town Centre Upgrade Works | -12278.92 | 1 | CSH |
| EFT13937 | 18/11/2011 | WURTH AUSTRALIA | Tools - Drill bits | -106.50 | 1 | CSH |
| EFT13938 | 18/11/2011 | Water 2 Water | Monthly rental of 4 stage R/O system Para office | -69.00 | 1 | CSH |
| EFT13939 | 18/11/2011 | Westrac Pty Ltd | Towel - Works Prog Depot Mtce Tom | -66.00 | 1 | CSH |
| EFT13940 | 18/11/2011 | Whelans | Mobilisation, Kerbing, As-con of water & elect services - Boonderoo LIA subdivision | -5622.10 | 1 | CSH |
| EFT13941 | 24/11/2011 | AIT Specialists Pty Ltd | Professional Services rendered in connection with review of records and | -1518.11 | 1 | CSH |
| EFT13942 | 24/11/2011 | ANIKA SERER | Taxi Fares x 3 and Qantas Flight Change | -370.71 | 1 | CSH |
| EFT13943 | 24/11/2011 | ANN EYRE | Travel to October Council Meeting in Paraburdoo | -485.91 | 1 | CSH |
| EFT13944 | 24/11/2011 | ASHBURTON STEEL | Various materials | -1351.00 | 1 | CSH |
| EFT13945 | 24/11/2011 | All Rid Pest Management | External Spray of building in SOA | -9883.50 | 1 | CSH |
| EFT13946 | 24/11/2011 | Andrew Glenn Cattle Co | Removal of Mud from Ashburton River Crossing from flooding | -495.00 | 1 | CSH |
| EFT13947 | 24/11/2011 | Australian Air Express | Water samples to Perth | -206.75 | 1 | CSH |
| EFT13948 | 24/11/2011 | BDO Kendalls Audit & Assurance (WA) P/L | Professional services intrim fee of audit | -11275.00 | 1 | CSH |
| EFT13949 | 24/11/2011 | BOVILLA PTY LTD T/AS DURA-FENZ MIDLAND | x 10 black brackets to suit pool fencing. | -95.00 | 1 | CSH |
| EFT13950 | 24/11/2011 | BT Equipment | Bomag BW 216PD-4 Drum Roller | -192500.00 | 1 | CSH |
| EFT13951 | 24/11/2011 | Bathroom Warehouse | Supply of various materials | -1900.00 | 1 | CSH |
| EFT13952 | 24/11/2011 | Bob Waddell Consultant | Assistance with October BAS & Chameleon query | -148.50 | 1 | CSH |
| EFT13953 | 24/11/2011 | Broadcast Australia | Facilities leasing 01.05.11 to 30.04.12 relating to contract 41000728 (Panna) | -275.00 | 1 | CSH |
| EFT13954 | 24/11/2011 | Budget Car and Truck Rental | Hire of Car for Mr Steve Mahoney | -175.67 | 1 | CSH |
| EFT13955 | 24/11/2011 | CCR Hose & Fittings (Zoskar P/L) | Service - Komatsu WA380-3 Front End Loader | -335.73 | 1 | CSH |
| EFT13956 | 24/11/2011 | CENTURION TRANSPORT CO PTY LTD | Freight charges from Cutting Edges | -688.52 | 1 | CSH |
| EFT13957 | 24/11/2011 | CHARL VAN WYK | Three days of professional services | -4400.00 | 1 | CSH |
| EFT13958 | 24/11/2011 | COLLINS BOOKSELLERS KARRATHA | Postage for new books purchased for Shire Libraries | -9.60 | 1 | CSH |

LIST OF PAYMENTS FOR NOVEMBER 2011

Municipal Payments

| CHQ/EFT | Date | Name | Description | Amount | | |
|----------|------------|---|---|-----------|---|-----|
| EFT13959 | 24/11/2011 | COSMIC PRODUCTS | To supply Yellow Graffiti Remover 10 x 1 ltr carton | -528.00 | 1 | CSH |
| EFT13960 | 24/11/2011 | COVS PARTS PTY LTD | Grease 20kg Castrol - CAT 924F Front End Loader AS625 | -457.11 | 1 | CSH |
| EFT13961 | 24/11/2011 | Centrel Pty Ltd T/A Reliance Petroleum | Diesel - Tom Price Depot Bulk Diesel | -62506.36 | 1 | CSH |
| EFT13962 | 24/11/2011 | Coates Hire Operations Pty Ltd (TP) | Hire of Breaker/Drill | -149.36 | 1 | CSH |
| EFT13963 | 24/11/2011 | DAMPIER PORT AUTHORITY | Office Lease 16 Parliament Place | -1320.00 | 1 | CSH |
| EFT13964 | 24/11/2011 | DEBORAH MACADAM - JOHNSTON | Shire of Ashburton Mental Health Week - Mini Massages | -2918.85 | 1 | CSH |
| EFT13965 | 24/11/2011 | DINGO CORPORATION P/L T/A DINGO DE CONSTRUCTION | Hire of Excavator & Digger | -20300.00 | 1 | CSH |
| EFT13966 | 24/11/2011 | DIVER GENERAL HIRE - DGH | Various Hire of operators | -6300.00 | 1 | CSH |
| EFT13967 | 24/11/2011 | Doughlas Dias | Councillor Travel reimbursement for LEMAC Meeting | -129.85 | 1 | CSH |
| EFT13968 | 24/11/2011 | E & MJ Rosher Pty Ltd | To supply universal joint / Fan for F3680 | -813.15 | 1 | CSH |
| EFT13969 | 24/11/2011 | ECO GROWTH | Eco -vital liquid 20L , Eco wet 20L, Eco primer (blue), Sabrina hahns sheepdags | -472.78 | 1 | CSH |
| EFT13970 | 24/11/2011 | EVAN BURNS | Refund of Season Pass to the Tom Price | -240.00 | 1 | CSH |
| EFT13971 | 24/11/2011 | EXLITES PTY LTD | 4 x 200Ah batteries for solar street lights | -1789.20 | 1 | CSH |
| EFT13972 | 24/11/2011 | Environmental Industries P/L | Removal of trees from Town Centre and relocation to Lions Park Dog Park | -4870.25 | 1 | CSH |
| EFT13973 | 24/11/2011 | FRIGMAC PTY LTD | 1 x FCJ293SS refrigerated water cooler & 1 x installation kit | -1411.30 | 1 | CSH |
| EFT13974 | 24/11/2011 | FUJITSU GENERAL (AUST) PTY LTD | Air conditioners for 307 First Ave in Onslow | -1905.20 | 1 | CSH |
| EFT13975 | 24/11/2011 | Gary Martin Local Government Consultant | Complete Code of Conduct investigation | -1100.00 | 1 | CSH |
| EFT13976 | 24/11/2011 | HAYNES ROBINSON | Swimming Pool Prosecution | -462.58 | 1 | CSH |
| EFT13977 | 24/11/2011 | Hanson Construction Materials | Supply & Deliver 5.5 cubic meters of concrete Onslow Airport | -3965.50 | 1 | CSH |
| EFT13978 | 24/11/2011 | IWATER HAULAGE | Hire of water cart - Juna Downs Road | -25527.00 | 1 | CSH |
| EFT13979 | 24/11/2011 | JAPANESE TRUCK & BUS SPARES | Filters - Hino 300 series Dump Truck | -468.80 | 1 | CSH |
| EFT13980 | 24/11/2011 | JOHN NOTTLE | Reimbursement for costs for obtaining HR Licence | -360.00 | 1 | CSH |
| EFT13981 | 24/11/2011 | JR & A Hersey Pty Ltd | 2 x anti vibe gloves XL | -166.54 | 1 | CSH |
| EFT13982 | 24/11/2011 | KEITH PEARSON | Town Planning Consulting SOA | -10381.80 | 1 | CSH |
| EFT13983 | 24/11/2011 | L. J. Hooker | Various Rent | -8131.32 | 1 | CSH |

LIST OF PAYMENTS FOR NOVEMBER 2011

Municipal Payments

| CHQ/EFT | Date | Name | Description | Amount | |
|----------|------------|---|---|-----------|-------|
| EFT13984 | 24/11/2011 | LGIS Insurance Broking | Insurance | -129.50 | 1 CSH |
| EFT13985 | 24/11/2011 | LINGFORD CONSULTING SERVICES P/L | Personal Productivity Training | -13105.57 | 1 CSH |
| EFT13986 | 24/11/2011 | Landgate | Land Enquiry & other DLI Invoices | -216.00 | 1 CSH |
| EFT13987 | 24/11/2011 | Landmark Engineering and Design | 2 x Grove 2 sider table setting | -1979.12 | 1 CSH |
| EFT13988 | 24/11/2011 | Lyons & Pierce Karratha | Running Trap Re-Alignment | -9675.60 | 1 CSH |
| EFT13989 | 24/11/2011 | M. JOYCE CRANE HIRE | Hire of Crane & Dogman | -395.78 | 1 CSH |
| EFT13990 | 24/11/2011 | MEDIA MONITORS PTY LTD | Part of 12 month subscription for monitoring media | -1484.60 | 1 CSH |
| EFT13991 | 24/11/2011 | MUZZYS HARDWARE | Hardware Purchases - October 2011 | -5290.27 | 1 CSH |
| EFT13992 | 24/11/2011 | Machinery Warehouse | Various parts for machinery | -364.00 | 1 CSH |
| EFT13993 | 24/11/2011 | Manifis Holding Pty Ltd t/as Ashburton Fisheries | Seafood for Charette dinner - Onslow | -264.00 | 1 CSH |
| EFT13994 | 24/11/2011 | Mercure Hotel Perth | Accommodation various staff members | -2166.50 | 1 CSH |
| EFT13995 | 24/11/2011 | NANCY GILLESPIE | RED DOG BOOK | -370.00 | 1 CSH |
| EFT13996 | 24/11/2011 | Nexus WA | Freight charges State Library, Para Library | -99.26 | 1 CSH |
| EFT13997 | 24/11/2011 | Office Choice Malaga | First Aid Kit & Folding Machine for Onslow | -1055.70 | 1 CSH |
| EFT13998 | 24/11/2011 | Onslow - Karratha Courier Services | Pick-up of Hydralic hose from PMG - CAT 924F Front End Loader AS625 | -27.38 | 1 CSH |
| EFT13999 | 24/11/2011 | Onslow Mechanical | Repairs | -519.20 | 1 CSH |
| EFT14000 | 24/11/2011 | PACIFIC BRANDS-Workwear Group | Boots | -51.19 | 1 CSH |
| EFT14001 | 24/11/2011 | PILBARA FOOD SERVICES P/L | Various refreshment and cleaning supplies | -986.72 | 1 CSH |
| EFT14003 | 24/11/2011 | Pilbara Mechanical Services | Various repairs and services on Shire | -766.70 | 1 CSH |
| EFT14004 | 24/11/2011 | Pilbara Motor Group | Various repairs and services on Shire | -1272.79 | 1 CSH |
| EFT14005 | 24/11/2011 | Power Tools and Machinery Sales | Various tools & parts for Depot Buildings Tom Price | -701.70 | 1 CSH |
| EFT14006 | 24/11/2011 | Protector Alsafe | Work boots for Mr Leigh Roberts | -171.72 | 1 CSH |
| EFT14007 | 24/11/2011 | RAY WHITE EXMOUTH | Various rent for Onslow properties | -11216.66 | 1 CSH |
| EFT14008 | 24/11/2011 | ROXBY RETAIL ARCHITECTS | Consulting for Onslow projects | -11761.47 | 1 CSH |
| EFT14009 | 24/11/2011 | Rio Tinto - Pilbara Iron Company Services Pty Ltd | Electricity usage in Tom Price | -19088.31 | 1 CSH |
| EFT14010 | 24/11/2011 | Roctilling | Services in Tom Price | -39490.00 | 1 CSH |
| EFT14011 | 24/11/2011 | Royal Life Saving Society Australia | Lifeguard Polo Shirt, bumbags and text books | -186.70 | 1 CSH |
| EFT14012 | 24/11/2011 | Royal Wolf Trading | Monthly hire of accommodation and domestic units - Private Works Nameless | -42889.28 | 1 CSH |
| EFT14013 | 24/11/2011 | SAS Locksmiths | 2 x Lockwood Digital locks | -750.00 | 1 CSH |
| EFT14014 | 24/11/2011 | SJ Crushing Pty Ltd | Equipment & Operator Hire BHPB Juna | -93423.00 | 1 CSH |
| EFT14015 | 24/11/2011 | Sigma Chemicals | Liquid chlorine plus no fume acid - Onslow water Park | -31.86 | 1 CSH |

LIST OF PAYMENTS FOR NOVEMBER 2011

Municipal Payments

| CHQ/EFT | Date | Name | Description | Amount | | |
|----------|------------|---|---|-----------|---|-----|
| EFT14016 | 24/11/2011 | Sinewave Electrical Contractors | Replace/repair all lights at Peter Sutherland Oval (PARABURDOO) | -8382.00 | 1 | CSH |
| EFT14017 | 24/11/2011 | Skipper Truck Parts | Various parts | -478.26 | 1 | CSH |
| EFT14018 | 24/11/2011 | TENNIS SUPPLY CO. | Centre net straps, and eye bolts Onslow | -134.00 | 1 | CSH |
| EFT14019 | 24/11/2011 | THE ASHBURTON RESORT MOTEL | Accommodation - - Lisa Hannagan | -235.00 | 1 | CSH |
| EFT14020 | 24/11/2011 | THE MOWER MAN | Monthly gardening for Panna | -876.00 | 1 | CSH |
| EFT14021 | 24/11/2011 | THE TEMP FENCE SHOP | Temporary fencing - RTIO LIA Acces Road | -12734.70 | 1 | CSH |
| EFT14022 | 24/11/2011 | TOM PRICE TYREPOWER | Various Service and repairs on Shire | -4665.30 | 1 | CSH |
| EFT14023 | 24/11/2011 | TP PANTHERS FOOTBALL CLUB | Donation for letterbox drop of Inside Ashburton | -500.00 | 1 | CSH |
| EFT14024 | 24/11/2011 | TRACEY BOLLAND | Rent for 5B Maunsell Cresc, Onslow | -2600.00 | 1 | CSH |
| EFT14025 | 24/11/2011 | Tom Price Betta Electrical | Appliances - 178 Cassia St Tom Price | -438.95 | 1 | CSH |
| EFT14026 | 24/11/2011 | Tom Price Tyres | Service and Oil on vehicle/s | -1543.20 | 1 | CSH |
| EFT14027 | 24/11/2011 | VISIMAX SAFETY PRODUCTS | Bushfire infringement Book | -45.50 | 1 | CSH |
| EFT14028 | 24/11/2011 | WA Rangers Association | 2011 WA Rangers Professional Development Conference | -720.00 | 1 | CSH |
| EFT14029 | 24/11/2011 | WATTLEUP TRACTORS | Supply Oscillating Protective Plates | -368.10 | 1 | CSH |
| EFT14030 | 24/11/2011 | WELLTECH | Mobilisation and hire of water tower, | -45771.00 | 1 | CSH |
| EFT14031 | 24/11/2011 | Water 2 Water | 1 month contracted service fee in | -69.00 | 1 | CSH |
| EFT14032 | 24/11/2011 | Western Australian Treasury Corporation | Loan 117 - PRINCIPAL LOAN REPAYMENTS | -41703.01 | 1 | CSH |
| EFT14033 | 24/11/2011 | Westrac Pty Ltd | Elements, grease and oil - CAT 950G Front End Loader | -396.14 | 1 | CSH |
| EFT14034 | 28/11/2011 | PETER GALE | Payment of Pay bounced back | -5936.60 | 1 | CSH |

Municipal Cheques

| CHQ/EFT | Date | Name | Description | Amount | | |
|---------|------------|--|--|----------|---|-----|
| 25810 | 03/11/2011 | Gumala Contracting | Supply truck and float to transport dozer to Tom Price tip | -550.00 | 1 | CSH |
| 25811 | 03/11/2011 | MLC Super | Superannuation returned into our bank | -412.36 | 1 | CSH |
| 25812 | 03/11/2011 | Shire of Ashburton (Petty Cash) | Various supplies (Eastern Sector) | -899.45 | 1 | CSH |
| 25813 | 03/11/2011 | TELSTRA | Telephone Charges October 2011 for SOA | -2246.53 | 1 | CSH |
| 25815 | 03/11/2011 | Water Corporation | Water usage - Onslow Multi Purpose | -1038.95 | 1 | CSH |
| 25816 | 03/11/2011 | Shire of Ashburton (Petty Cash) | Various goods Para pool | -181.10 | 1 | CSH |
| 25817 | 03/11/2011 | Zurich Australian Insurance | Excess insurance claim 023605 | -300.00 | 1 | CSH |
| 25818 | 11/11/2011 | C. Munro Contractors | Repair leaking water pipe - Onslow | -104.25 | 1 | CSH |
| 25819 | 11/11/2011 | Gumala Contracting | Supply truck and float to transport dozer to Tom Price tip | -412.50 | 1 | CSH |
| 25820 | 11/11/2011 | Hydraulic Hoist and Winch Sales (WA) P/L | Tipper hoist Elbro Model 3LN63/3277/D165S | -3080.00 | 1 | CSH |
| 25821 | 11/11/2011 | SARAH BOSTOCK | Refund of dog kennelling | -340.00 | 1 | CSH |
| 25822 | 11/11/2011 | Shire of Ashburton (Payroll Deductions) | Payroll deductions | -50.00 | 1 | CSH |
| 25823 | 11/11/2011 | TELSTRA | Telephone costs October 2011 SOA | -7181.71 | 1 | CSH |

LIST OF PAYMENTS FOR NOVEMBER 2011

Municipal Payments

| CHQ/EFT | Date | Name | Description | Amount | |
|---------|------------|------------------------------------|--|-----------|-------|
| 25824 | 11/11/2011 | Water Corporation | Water usage 318A Second Ave Onslow | -8.85 | 1 CSH |
| 25825 | 18/11/2011 | C. Munro Contractors | Supply labour & materials at the Onslow | -1815.00 | 1 CSH |
| 25826 | 18/11/2011 | Horizon Power | Streetlight Tariff Charges October 2011 - 146 lights Onslow | -2165.91 | 1 CSH |
| 25827 | 18/11/2011 | PARABURDOO PRIMARY SCHOOL | Donation for awards and presentation night | -100.00 | 1 CSH |
| 25828 | 18/11/2011 | Shire of Ashburton | 10% Retention for October works claim 27 Willow Rd & 825B Warara St Tom Price | -13414.12 | 1 CSH |
| 25829 | 18/11/2011 | Shire of Ashburton (Petty Cash) | Various goods | -172.45 | 1 CSH |
| 25830 | 18/11/2011 | TELSTRA | Telephone costs for SOA | -803.86 | 1 CSH |
| 25831 | 18/11/2011 | Tom Price Tourist Park | Accommodation P. Hayto and guest | -388.00 | 1 CSH |
| 25832 | 24/11/2011 | Bunnings Warehouse | supply 6 sheets of Hardiflex | -318.98 | 1 CSH |
| 25833 | 24/11/2011 | C. Munro Contractors | Various repair & hire in Onslow | -3068.63 | 1 CSH |
| 25834 | 24/11/2011 | Horizon Power | Electricity Charges Onslow | -11390.39 | 1 CSH |
| 25835 | 24/11/2011 | Jtagz PtyLtd | 500 2012 Dog Tags | -198.00 | 1 CSH |
| 25836 | 24/11/2011 | Posties General Store | Paper account for Oct 11 | -131.75 | 1 CSH |
| 25837 | 24/11/2011 | ST JOHN AMBULANCE - TOM PRICE | 1 STANDARD first aid kit | -20.50 | 1 CSH |
| 25838 | 24/11/2011 | TELSTRA | telephone costs, Oct 11 - TP Admin office | -16070.72 | 1 CSH |
| 25839 | 24/11/2011 | Tom Price Furniture Centre | Office chair for the Shire Depot in Tom | -150.00 | 1 CSH |
| 25840 | 24/11/2011 | Tom Price Netball | Affiliation Fee | -300.00 | 1 CSH |
| 25841 | 24/11/2011 | Water Corporation | Service charge for 16 new fixtures - Onslow Multi Purpose Centre | -1409.50 | 1 CSH |

Trust Payments

| CHQ/EFT | Date | Name | Description | Amount | |
|---------|------------|--------------------------------------|---|-----------|-------|
| 202433 | 03/11/2011 | ANAND PATEL | RELEASE OF BOND FOR A. PATEL | -500.00 | 2 CSH |
| 202435 | 03/11/2011 | Gumala Aboriginal Corporation | REFUND OF BOND HELD FOR HALL HIRE | -360.00 | 2 CSH |
| 202436 | 03/11/2011 | JULIE DECONINCK | RELEASE OF BOND FOR J. DECONINCK | -600.00 | 2 CSH |
| 202437 | 03/11/2011 | Karingal Neighbourhood Centre | REFUND OF BOND FOR HALL HIRE | -300.00 | 2 CSH |
| 202438 | 03/11/2011 | LESTOK TOURS PTY LTD | MINE TOURS FOR SEPT 11 | -18944.44 | 2 CSH |
| 202439 | 03/11/2011 | REBELS CRICKET CLUB | REFUND OF BOND HELD FOR HALL HIRE | -360.00 | 2 CSH |
| 202440 | 10/11/2011 | ANN EYRE | REFUND OF CANDIDATE DEPOSIT | -80.00 | 2 CSH |
| 202441 | 10/11/2011 | Builders Registration Board of WA | REFUND BRB LEVY COLLECTED IN SEPTEMBER 2011 | -1836.00 | 2 CSH |
| 202442 | 10/11/2011 | Cecilia Fernandez | REFUND OF CANDIDATE DEPOSIT | -80.00 | 2 CSH |
| 202443 | 10/11/2011 | Construction Training Fund | REFUND BCITF LEVY COLLECTED IN SEPTEMBER 2011 | -31287.71 | 2 CSH |
| 202444 | 10/11/2011 | DANCE FIT OZ | BOND REFUN FOR HIRE OF COMMUNITY CENTRE FROM 2007 (REC NO. 1889) | -150.00 | 2 CSH |
| 202445 | 10/11/2011 | DENNIS WRIGHT | REFUND OF CANDIDATE DEPOSIT | -80.00 | 2 CSH |
| 202446 | 10/11/2011 | JAMES PEARSE HERBERT | REFUND OF CANDIDATE DEPOSIT - COUNCIL ELECTION 2011 | -80.00 | 2 CSH |

LIST OF PAYMENTS FOR NOVEMBER 2011

Municipal Payments

| CHQ/EFT | Date | Name | Description | Amount | |
|---------|------------|---|--|------------|-------|
| 202447 | 10/11/2011 | Kerry White | REFUND OF CANDIDATE DEPOSIT - COUNCIL ELECTION 2011 | -80.00 | 2 CSH |
| 202448 | 10/11/2011 | Linton Rumble | REFUND OF CANDIDATE DEPOSIT - COUNCIL ELECTION 2011 | -80.00 | 2 CSH |
| 202449 | 10/11/2011 | Lorraine Thomas | REFUND OF CANDIDATE DEPOSIT - COUNCIL ELECTION 2011 | -80.00 | 2 CSH |
| 202450 | 10/11/2011 | PETER FOSTER | REFUND OF CANDIDATE DEPOSIT - COUNCIL ELECTION 2011 | -80.00 | 2 CSH |
| 202451 | 10/11/2011 | STEVEN MAV | REFUND OF CANDIDATE DEPOSIT - COUNCIL ELECTION 2011 | -80.00 | 2 CSH |
| 202452 | 10/11/2011 | STUART INJIE | REFUND OF CANDIDATE DEPOSIT - COUNCIL ELECTION 2011 | -80.00 | 2 CSH |
| 202453 | 10/11/2011 | Shire of Ashburton | Various Bond Returns | -1131.50 | 2 CSH |
| 202454 | 10/11/2011 | Tom Price Senior High School | REFUND OF BOND FOR HALL HIRE TOM PRICE SENIOR HIGH SCHOOL | -250.00 | 2 CSH |
| 202455 | 17/11/2011 | Andrew Stevens Photography & Framing | SALES OF PHOTOGRAPHIC PRINTS FOR OCT 2011 | -756.00 | 2 CSH |
| 202456 | 17/11/2011 | Anthony Brooke | SALES FOR FRAMED PRINTS FOR OCT | -30.40 | 2 CSH |
| 202457 | 17/11/2011 | BJK Publishing & | SALES OF PHOTOGRAPHIC PRINTS FOR | -591.50 | 2 CSH |
| 202458 | 17/11/2011 | Frank Richardson | SALES OF PHOTOGRAPHIC PRINTS | -1914.40 | 2 CSH |
| 202459 | 17/11/2011 | JEFF MAASS | RELEASE OF BOND FOR JEFF MAASS - UNIT 2/19 ALLAMBI WAY, TOM PRICE | -600.00 | 2 CSH |
| 202460 | 17/11/2011 | LESTOK TOURS PTY LTD | MINE TOURS FOR OCTOBER 2011 | -12311.71 | 2 CSH |
| 202461 | 17/11/2011 | Shire of Ashburton | COMMISSIONS FROM RIO VOUCHER - MINE TOURS OCTOBER 2011 | -159.49 | 2 CSH |
| 202462 | 18/11/2011 | Builders Registration Board of WA | REFUND BRB LEVY COLLECTED IN OCTOBER 2011 | -2949.00 | 2 CSH |
| 202463 | 18/11/2011 | Construction Training Fund | REFUND BCITF LEVY COLLECTED IN OCTOBER | -310878.63 | 2 CSH |
| 202464 | 18/11/2011 | Shire of Ashburton | BRB & BCITF COMMISSION COLLECTED FOR OCTOBER 2011 | -635.80 | 2 CSH |

11.4 - ANNUAL REVIEW OF DELEGATED AUTHORITY REGISTER



REGISTER OF DELEGATED AUTHORITIES

REGISTER OF DELEGATIONS

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| Delegation: | DA001 Tenders |
| File No: | AS.TE |
| Section / Act: | S3.57 of the Local Government Act 1995 and Part 4 of the Functions and General Regulations. |
| Date of Decision: | Adopted 15 September 1998. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to accept tenders. |
| Conditions: | The power to accept tenders is given only to those tenders up to and including an amount of \$250,000. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | |
| Method of Recording Use of Delegation: | Tender Register Information Bulletin or Council Agenda |

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| Delegation: | DA002 Concession for Minor Charges |
| File No: | FI.DO |
| Section / Act: | S5.42 of the Local Government Act 1995. |
| Date of Decision: | Adopted 15 September 1998. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to offer concessions for minor charges where appropriate. |
| Conditions: | Authorisation only applies to charges less than \$1000. The delegate has the authority to deal with such matters relevant to the declaration. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Executive Manager Corporate Services Executive Manager Community Development |
| Method of Recording Use of Delegation: | Subject File |

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| Delegation: | DA004 Payment from Municipal and Trust Funds |
| File No: | FI.BA |
| Section / Act: | S6.4 of the Local Government Act 1995 and Regulation 51 of the Local Government (Financial Management) Regulations 1996. |
| Date of Decision: | Adopted 15 September 1998. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 24 June 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to make payments from the Municipal and Trust Funds both manually and electronically. |
| Conditions: | A list of payments made and associated vouchers are to be presented to each Ordinary Meeting of Council for information in compliance with the Local Government (Financial Management) Regulations No.13 and Council Policy FIN09. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Executive Manager Corporate Services Executive Manager Strategic & Economic Development Executive Manager Technical Services Executive Manager Community Development Executive Manager Operations |
| Method of Recording Use of Delegation: | Cheque Lists and Payroll Reports |

Delegation: **DA005 Preparation of Annual Financial Report**

File No: **FI.AN**

Section / Act: **S6.4 of the Local Government Act 1995 and Regulation 51 of the Local Government (Financial Management) Regulations 1996.**

Date of Decision: **Adopted 15 September 1998.**

Details of Review: **Reviewed 16 October 2001 and adopted with minor alterations.
Reviewed 17 June 2003
Reviewed 24 October 2006
Reviewed 19 February 2008
Reviewed 17 March 2009
Reviewed 17 February 2010
Reviewed 30 October 2011**

Authority Delegated: **Authorisation is given to prepare the Annual Financial Report.**

Conditions: **Auditor must have given final approval to the Annual Financial Report.**

Officer(s) upon whom Delegation conferred: **Chief Executive Officer.**

Chief Executive Officer delegates to: **Executive Manager Corporate Services**

Method of Recording Use of Delegation: **Appears in Annual Financial Reports**

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| Delegation: | DA006 Investment of Council Funds |
| File No: | FI.IV |
| Section / Act: | S5.42 of the Local Government Act 1995 |
| Date of Decision: | Adopted 15 September 1998. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to make investment decisions and sign investment lodgements, withdrawals etc. |
| Conditions: | The conditions of Investment are outlined in Attachment 2 of Council's Policy FIN07 "Investment of Council Funds" and the provisions of this policy are to be adhered to. In case of annual leave or absence, the Chief Executive Officer may approve delegations for relieving persons under advice from Council. It is important to note that any investments made are to comply with the Authorised Investments List (Section 10.0) and Authorised Counter Party and Exposures Limits (Section 11.0). Authorised investments are contained in Attachment 3, Part 1. These investments may be made by authorised officers, subject to the Investment Policies outlined in this document being adhered. Other investments, as outlined in Attachment 3. Part 2 require approval by Council. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Executive Manager Corporate Services |
| Method of Recording Use of Delegation: | Subject File |

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| Delegation: | DA007 Expressions of Interest |
| File No: | AS.TE/OR.DA |
| Section / Act: | S3.57 of the Local Government Act 1995 and Part 4 of the Functions and General Regulations. |
| Date of Decision: | Adopted 16 March 1999 |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to call for Expressions of Interest for the supply of goods or services. |
| Conditions: | The delegate has the authority to deal with such matters relevant to this declaration. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Executive Manager Corporate Services Executive Manager Strategic & Economic Development Executive Manager Technical Services Executive Manager Community Development Executive Manager Operations |
| Method of Recording Use of Delegation: | Subject File |

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| Delegation: | DA008 Writing off Debts |
| File No: | FI.DR/OR.DA |
| Section / Act: | S6.12 of the Local Government Act 1995. |
| Date of Decision: | Adopted 16 March 1999 |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to write off debts owed to Council. |
| Conditions: | The authorisation shall apply to an amount up to a value of \$1000; Councillors are to be advised of such decisions via the Information Bulletin on a quarterly basis, or as the need arises; and Issues that staff will need to consider in making such a decision include: The amount involved; Impact of the writing off of the debt will have on the Council's finances and the debtor; and the likelihood of ever recovering the debt. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Executive Manager Corporate Services Finance Manager Finance Officer/Rates |
| Instrument of Delegation: | Executive Manager Corporate Services has the authorization to an amount up to the value of \$750. Finance Manager has the authorization to an amount up to the value of \$500. Finance Officer/Rates has the authorization to an amount up to the value of \$250. |
| Method of recording Use of Delegation: | Information Bulletin or Council Agenda |

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| Delegation: | DA009 Appointment of Authorised Persons |
| File No: | LE.AC9 |
| Section / Act: | S5.42 of the Local Government Act 1995 |
| Date of Decision: | Adopted 15 September 1998. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor changes. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to appoint persons to exercise the powers under subdivisions 2, 3 and 4 of Division 3 of Part 3 and subdivisions 1,2 and 3 of Divisions 2, Part 9 of the Local Government Act 1995. |
| Conditions: | The delegation is to be in writing. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer |
| Chief Executive Officer delegates to: | Nil |
| Method of Recording Use of Delegation: | Subject Files Personnel Files |

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|---|--|
| Delegation: | DA010 Dangerous Dogs |
| File No: | RS.AC.1.3 |
| Section / Act: | S33E to 33M of the Dog Act 1976 |
| Date of Decision: | Adopted 15 September 1998. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor changes. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 25 June 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to declare a dog a dangerous dog. |
| Conditions: | S33E to 33M of the Dog Act 1976, are to be adhered to. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer |
| Chief Executive Officer delegates to: | Ranger Western Section Ranger Southern Section Senior Ranger/Supervisor Emergency Services |
| Method of Recording Use of Delegation: | Register of Dangerous Dogs Property Files |

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| Delegation: | DA011 Application to keep more than two dogs on a property |
| File No: | RS.AC.1.3 |
| Section / Act: | S26 of the Dog Act 1976 |
| Date of Decision: | Adopted 15 September 1998. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 24 June 2009 Reviewed 25 June 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to approve or reject an application to keep more than two dogs on a property. |
| Conditions: | The views of neighbouring property owners and/or occupiers are to be sought. If more than 50% of neighbouring properties object to the application then the matter is to be brought to Council for determination. The applicant is to be advised that before any other rights of appeal are available, they have appeal rights to the Council. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer |
| Chief Executive Officer delegates to: | Executive Manager Technical Services |
| Method of Recording Use of Delegation: | Property File Subject File |

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| Delegation: | DA012 Legal Proceedings – Dog Act 1976 |
| File No: | LE.AC3 |
| Section / Act: | S44 of the Dog Act 1976 |
| Date of Decision: | Adopted 15 September 1998. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 24 June 2009 Reviewed 25 June 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to institute legal proceedings on behalf of the Shire of Ashburton. |
| Conditions: | The delegates have the carriage and conduct of matters initiated without reference to Council. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Executive Manager Technical Services Ranger Western Section Ranger Eastern Section Ranger Southern Section |
| Method of Recording Use of Delegation: | Property File Subject File |

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| Delegation: | DA013 Legal Proceedings – Control of Vehicles (Off Road Areas) Act 1978 |
| File No: | LE.AC5/RS/VC2 |
| Section / Act: | S40 of the Control of Vehicles (Off Road Areas) Act 1978. |
| Date of Decision: | Adopted 15 September 1998. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 24 June 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to institute legal proceedings on behalf of the Shire of Ashburton. |
| Conditions: | The delegates have the carriage and conduct of matters initiated. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Executive Manager Technical Services Senior Ranger/Supervisor Emergency Services Ranger Western Section Ranger Southern Section |
| Method of Recording Use of Delegation: | Subject File |

Delegation: **DA014 Legal Proceedings – Litter Act 1979**

File No: **LE.AC10**

Section / Act: **S31(6) of the Litter Act 1979**

Date of Decision: **Adopted 15 September 1998.**

Details of Review: **Reviewed 16 October 2001 and adopted with minor alterations.
Reviewed 17 June 2003
Reviewed 24 October 2006
Reviewed 19 February 2008
Reviewed 17 March 2009
Reviewed 24 June 2009
Reviewed 25 June 2009
Reviewed 17 February 2010
Reviewed 30 October 2011**

Authority Delegated: **Authorisation is given to institute legal proceedings on behalf of the Shire of Ashburton.**

Conditions: **The delegates have the carriage and conduct of matters.**

Officer(s) upon whom Delegation conferred: **Chief Executive Officer.**

Chief Executive Officer delegates to: **Executive Manager Technical Services
Senior Ranger/Supervisor Emergency Services
Ranger Western Section
Ranger Southern Section
Principal Environmental Health Officer
Co-ordinator of Building & Environmental Health
Co-ordinator of Waste Services**

Method of Recording Use of Delegation: **Subject File**

Delegation: **DA015 Infringement Notices – Various Acts and Local Laws**

File No: **LE.LL**

Section / Act: **S9.20 of the Local Government Act 1995
Shire of Ashburton Local Laws
S44 Dog Act 1976
SS59(3) Bush Fires Act 1954**

Date of Decision: **Adopted 15 September 1998.**

Details of Review: **Reviewed 16 October 2001 and adopted with minor alterations.
Reviewed 17 June 2003
Reviewed 24 October 2006
Reviewed 19 February 2008
Reviewed 17 March 2009
Reviewed 24 June 2009
Reviewed 17 February 2010
Reviewed 30 October 2011**

Authority Delegated: **Authorisation is given to withdraw infringement notices.**

Conditions: **Authorisation only applies following consideration of a report by the Ranger.**

Officer(s) upon whom Delegation conferred: **Chief Executive Officer**

Chief Executive Officer delegates to: **Executive Manager Technical Services
Senior Ranger/Supervisor Emergency Services**

Method of Recording Use of Delegation: **Subject File**

Delegation: **DA016 Legal Proceedings – Bush Fires Act 1954**

File No: **LE.AC.4**

Section / Act: **S59(3) of the Bush Fires Act 1954**

Date of Decision: **Adopted 15 September 1998.**

Details of Review: **Reviewed 16 October 2001 and adopted with minor alterations.
Reviewed 17 June 200
Reviewed 24 October 2006
Reviewed 20 March 2007
Reviewed 19 February 2008
Reviewed 17 March 2009
Reviewed 24 June 2009
Reviewed 17 February 2010
Reviewed 30 October 2011**

Authority Delegated: **Authorisation is given to institute legal proceedings on behalf of the Shire of Ashburton.**

Conditions: **The delegates have the carriage and conduct of matters initiated.**

Officer(s) upon whom Delegation conferred: **Chief Executive Officer**

Chief Executive Officer delegates to: **Executive Manager Technical Services
Senior Ranger/Supervisor Emergency ServicesRanger Western Section
Ranger Southern Section**

Method of Recording Use of Delegation: **Subject File**

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|--|--|
| Delegation: | DA017 Burning During Prohibited Burning Period |
| File No: | RS.BC3 |
| Section / Act: | S23 of the Bush fires Act 1954 |
| Date of Decision: | Adopted 15 September 1998. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 20 March 2007 Review 19 February 2008 Reviewed 17 March 2009 Reviewed 24 June 2009 Reviewed 17 February 2010 |
| Authority Delegated: | Authorisation is given to approve the suspension of prohibited burning times in the Shire when applied for a member of the public. |
| Conditions: | Either delegate has authority to deal with such matters relevant to this declaration. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Executive Manager Technical Services Senior Ranger/Supervisor Emergency Services Ranger Western Section Ranger Southern Section |
| Method of Recording Use of Delegation: | Subject File Property File |

Delegation: **DA018 Legal Proceedings – Local Government Act 1995**

File No: **LE.AC1**

Section / Act: **S5.42 of the Local Government Act 1995**

Date of Decision: **Adopted 15 September 1998.**

Details of Review: **Reviewed 16 October 2001 and adopted with minor alterations.
Reviewed 17 June 2003
Reviewed 24 October 2006
Reviewed 19 February 2008
Reviewed 17 March 2009
Reviewed 17 February 2010
Reviewed 30 October 2011**

Authority Delegated: **Authorisation is given to institute legal proceedings on behalf of the Shire of Ashburton.**

Conditions: **The delegates have carriage and conduct of the matter without reference to the Council.**

Officer(s) upon whom Delegation conferred: **Chief Executive Officer.**

Chief Executive Officer delegates to: **Nil**

Method of Recording Use of Delegation: **Subject File**

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| Delegation: | DA019 Application to keep, or allow to remain, more than two cats on a property |
| File No: | RS.AC2/1 |
| Section / Act: | Cat Act 2012 Shire of Ashburton Cat Local Law |
| Date of Decision: | Adopted 15 September 1998 |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 24 June 2009 Reviewed 17 February 2010 |
| Authority Delegated: | Authorisation is given to approve or refuse an application to keep or allow to retain more than two cats on a property. |
| Conditions: | The views of neighbouring property owners and occupiers are to be sought. If more than 50% of neighbouring properties object to the application, then the matter is to be brought to Council for determination. Authorisation only applies up to a maximum of three cats. The applicant is to be advised that before any other right of appeal exists, they have appeal rights to the Council. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Executive Manager Technical Services Senior Ranger/Supervisor Emergency Services Ranger Western Section Ranger Southern Section |
| Method of Recording Use of Delegation: | Subject File Property File |

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|--|--|
| Delegation: | DA020 Application for Exemption of Requirements of Cats to Wear Collars |
| File No: | RS.AC2/1 |
| Section / Act: | Cat Act 2012 Shire of Ashburton Cat Local Law |
| Date of Decision: | Adopted 15 September 1998. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 24 June 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to approve or refuse an application to keep a cat without a collar in accordance with clause 5(2)(e) of Council's Local Law Relating to Cats. |
| Conditions: | The applicant is to be advised that before any other right of appeal exist they have appeal rights to the Council. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Executive Manager Technical Services Senior Ranger/Supervisor Emergency Services Ranger Western Section Ranger Southern Section |
| Method of Recording Use of Delegation: | Subject File Property File |

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|--|--|
| Delegation: | DA021 Issue of Trading in Public Places Licences |
| File No: | LE.LL.12 |
| Section / Act: | S5.52 of the Local Government Act 1995. |
| Date of Decision: | Adopted 15 September 1998. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 24 June 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to approve or refuse an application to trade in a public place. |
| Conditions: | Provisions of Council's Local Law Relating to Trading in Public Places and Policy FIN05 are to be adhered to. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Sub-Delegated: | Principal Environmental Health Officer Executive Manager Community Development Executive Manager Technical Services Co-ordinator Building & Health |
| Method of Recording Use of Delegation: | Subject File |

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|----------------------|---|
| Delegation: | DA022 Buildings |
| File No: | BS/BS and PS.TP |
| Section / Act: | Part XV – Buildings Local Government (Miscellaneous Provisions) Act 1960. |
| Date of Decision: | Adopted 15 September 1998. |
| Details of Review: | Reviewed 16 July 2002 and adopted with alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 24 June 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | The Chief Executive Officer is delegated authority to enforce the following sections of Part XV – Buildings of the Local Government (Miscellaneous Provisions) Act 1960: 374 (1) (1a) - Plans of building to be approved by local government 374(a) - Demolition licences 374(c) - Classification of buildings 376 - Local government may compel installation of electricity where available 377 - No materials to be deposited on streets without licence 378 - Hoardings erected and materials deposited otherwise than as permitted by licence may be removed and sold 399 - Buildings, partitions, ceilings and verandahs of inflammable materials prohibited except under certain conditions 401 - Stopping unlawful work 401(1), 401(a), 401(b) ,401(c) - Notice of required alterations 408 - Removal of neglected buildings 409 - Power to compel renovation of dilapidated buildings 409(a) - Uncompleted buildings 403(4) - Survey to be made of dangerous buildings |

413 - Fire escapes

416 - Inflammable buildings in public or other places rendered liable to removal

417 - Inflammable buildings may be ordered to be moved and compensation assessed

421 Safety of platforms, etc, entered or used on public occasions

Conditions:

**All the above must also conform with the Building Code of Australia requirements, Australian Standards and the applicable Town Planning Scheme;
Any applicant's request for a building licence to be referred to Council shall be considered by the Council at the next available meeting.**

Officer(s) upon whom
Delegation conferred:

Chief Executive Officer.

Chief Executive Officer
delegates to:

**Manager Building Services
Executive Manager Technical Services**

Method of Recording Use
of Delegation:

Property Files

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|--|--|
| Delegation: | DA023 Naming of Streets and Public Open Space |
| File No: | PS.NA2/PS.NA4 |
| Section / Act: | S5.42 of the Local Government Act 1995 |
| Date of Decision: | Adopted 15 September 1998. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to deal with the naming of streets and public open space to recommend to the Geographic Names Committee the adoption of the street name and the name of the public open space. |
| Conditions: | The views of the Ward Councillors are to be sought. If a member disagrees with an officer's recommendation then the matter is to be brought to Council for determination. A period of public consultation determined by the officer is to occur. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Nil |
| Method of Recording Use of Delegation: | Information Bulletin or Council Agenda |

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|--|--|
| Delegation: | DA024 Temporary Accommodation, Park Homes and Rigid Annexes |
| File No: | TP.R.38762 |
| Section / Act: | Caravan Parks and Camping Grounds Act (Regulation 6). |
| Date of Decision: | Adopted 15 September 1998. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 24 June 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation to given to carry out and approve matters relating to Regulations 11(2)(a), 12(2)(b), 30(1)(c) and 34(1)(b)(ii). |
| Conditions: | Councillors are to be advised through the Information Bulletin. The delegates have the conduct and carriage of such matters relating to the delegation. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Manager Building Services Principal Environmental Health Officer |
| Method of Recording Use of Delegation: | Property Files |

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|--|--|
| Delegation: | DA025 Temporary Closure of Streets |
| File No: | ES.RM7 |
| Section / Act: | S3.50 and S5.42 of the Local Government Act 1995. |
| Date of Decision: | Adopted 15 September 1998. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 24 June 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to temporarily close thoroughfares or parts thereof, to traffic generally or certain classes of traffic. |
| Conditions: | The delegate has the authority to deal with such matters as are relevant to this declaration. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Executive Manager Technical Services Executive Manager Operations |
| Method of Recording Use of Delegation: | Street File |

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|--|--|
| Delegation: | DA026 Traffic Control and Directional Signs within Thoroughfares |
| File No: | ES.RM.3 |
| Section / Act: | S5.42 of the Local Government Act 1995. |
| Date of Decision: | Adopted 23 February 1999. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to update the Traffic Control and Directional Signs within Thoroughfare Specifications – TS-S1. |
| Conditions: | Councillors are to be advised of all updates made to the Specifications through the Information Bulletin or Council Agenda. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Executive Manager Technical Services |
| Method of Recording Use of Delegation: | Subject File Information Bulletin or Council Agenda |

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| Delegation: | DA027 Crossovers |
| File No: | ES.CM11 OR.DA |
| Section / Act: | S.5.42 of the Local Government Act 1995. |
| Date of Decision: | Adopted 16 March 1999. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to update the Crossovers Specifications – TS-S2. |
| Conditions: | Councillors are to be advised of all updates made to the Specifications through the Information Bulletin or Council Agenda. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Executive Manager Technical Services |
| Method of Recording Use of Delegation: | Property Files Information Bulletin or Council Agenda |

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|--|---|
| Delegation: | DA028 Advertising Signs |
| File No: | PS.SG.1 |
| Section / Act: | S5.42 of the Local Government Act 1995. |
| Date of Decision: | Adopted 18 May 1999. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 24 June 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to approve signage applications that comply with Council's Policy PLA09 – Advertising Signs. |
| Conditions: | Any signage application, which does not comply with the requirements of Policy PLA09, shall be determined by full Council. Any Signage Application recommended for refusal by the Chief Executive Officer shall be determined by Council. Councillors are to be advised of all signage approved under Delegated Authority, via the Information Bulletin on a quarterly or as required basis or through the Council Agenda. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Executive Manager Technical Services |
| Method of Recording Use of Delegation: | Property Files Information Bulletin or Council Agenda |

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| Delegation: | DA029 Road Closures |
| File No: | ES.RM.7 |
| Section / Act: | S3.50, 3.50A, 3.51 and 3.52 of the Local Government Act 1995. |
| Date of Decision: | Adopted 19 September 2000. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to administer closure and subsequent reopening of Council controlled roads in accordance with provisions of the Local Government Act 1995 and Council Policy ENG06. |
| Conditions: | Not applicable. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Executive Manager Technical Services Executive Manager Operations |
| Method of Recording Use of Delegation: | Street Files |

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|--|--|
| Delegation: | DA030 Public Swimming Pools – Private Use |
| File No: | LE.LL.11 & TP.WL.849 & PA.FT.627 |
| Section / Act: | S5.42 of the Local Government Act 1995 |
| Date of Decision: | Adopted 15 September 1998. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to hire the use of the Tom Price and Paraburdoo Swimming Pools for private use at times other than when the pool is open to the general public. |
| Conditions: | Payment of the appropriate fees; If the use is for children, then a responsible adult is to be present at all times; and Any condition considered appropriate by the Chief Executive Officer. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Executive Manager Community Development |
| Method of Recording Use of Delegation: | Pool Bookings on File |

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|--|--|
| Delegation: | DA031 Refund of Hire Charges |
| File No: | CS.CC4 |
| Section / Act: | S5.42 of the Local Government Act 1995 |
| Date of Decision: | Adopted 15 September 1998 |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to repay monies paid for the hire of Council facilities if the booking is cancelled. |
| Conditions: | At least twenty-four hours notification of cancellation must be given prior to the event. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Executive Manager Community Development |
| Method of Recording Use of Delegations: | Form on Subject File |

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|----------------------|--|
| Delegation: | DA032 Financial Assistance – Sporting Clubs and Community Groups |
| File No: | FI.DO |
| Section / Act: | S5.42 of the Local Government Act 1995 |
| Date of Decision: | Adopted 15 September 1998. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor changes. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 17 February 2011 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to allocate funds, to a total amount of \$5,000.00 per annum, to sporting clubs and community groups within the Shire of Ashburton. |
| Conditions: | The following categories be used to determine the level of financial assistance to sporting clubs and community groups: <i>Representatives</i> Where a person/persons are selected to represent their Association in a Regional, State or National competition outside the Shire boundaries. Financial assistance - Groups – maximum grant of \$500, individuals – maximum grant of \$350 on a \$ for \$ matching contribution basis. <i>Sports Development</i> Training for Coaches, Umpires and Administration. Financial assistance – maximum grant of \$300. <i>Junior Development</i> To encourage the development of Junior Sports/Recreation participation. Financial assistance – maximum grant \$500. <i>Hosting Competitions</i> The hosting of regional and inter-regional competitions. Financial assistance – maximum grant of \$750 on a \$ for \$ matching contribution. <i>Establishment Fund</i> |

Once off only grant to assist sporting / recreation groups to become established. Financial assistance – maximum grant \$200 on a \$ for \$ matching contribution.

**Applications for financial assistance for funds above the maximum levels set out above are to be referred to Council.
Financial assistance to sporting clubs is to be limited to the amount allocated under the “Recreations Grants” account.
A list of allocated funds is to be provided to Councillors through the Information Bulletin or Council Agenda**

Officer(s) upon whom
Delegation conferred:

Chief Executive Officer

Chief Executive Officer
delegates to:

Executive Manager Community Development

Method of Recording Use
of Delegation:

**Letter on File
Information Bulletin or Council Agenda**

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| Delegation: | DA033 Donations to Schools |
| File No: | FI.DO |
| Section / Act: | S5.42 of the Local Government Act 1995. |
| Date of Decision: | Adopted 15 September 1998. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor changes. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to distribute financial assistance to schools in the Shire of Ashburton. |
| Conditions: | Each school receives a base allocation of \$1,000 each. The remainder of the budget is to be allocated on a proportionate basis on Secondary Student equivalents; this is added to the base allocation. Secondary Student equivalents are calculated by multiplying the different student types by a factor. The factor for Pre Primary Students – 0.20 and Primary Students is 0.70. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Executive Manager Community Development |
| Method of Recording Use of Delegation: | Letters on Subject File Information Bulletin or Council Agenda |

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| Delegation: | DA034 Establishment of Sporting Club and Community Group Leases |
| File No: | AS.LE |
| Minute No: | 12.02.04 |
| Section / Act: | S2.7, S3.1 and S3.58 of the Local Government Act 1995. |
| Date of Decision: | Adopted 14 November 2000. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to make a decision as to whether a club is small or able to make a profit, thereby determining rent and conditions of lease. |
| Conditions: | Council will make final consideration and endorsement of lease arrangements. Any condition considered appropriate by the Chief Executive Officer. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer. |
| Chief Executive Officer delegates to: | Executive Manager Community Development |
| Method of Recording Use of Delegation: | Council Minutes Subject File |

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|-----------------------|--|
| Delegation: | DA035 Certain planning functions relating to Shire of Ashburton Town Planning Scheme No. 7 |
| File No: | PS.TP.7 |
| Section / Act | Clause 9.3 of the text to Shire of Ashburton Town Planning Scheme No. 7 and Sections 5.45 and 5.46 of the Local Government Act 1995 |
| Date of Decision | Adopted at the Ordinary Meeting of Council held on 20 September 2005 |
| Details of Review | Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 24 June 2010 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated:- | A. Advertising and Determining Applications for Planning Approval Power/Duty 1. Notification and Advertising of Applications for Planning Consent In accordance with Clause 5.7.2 of the Shire of Ashburton Local Planning Scheme No 7 determine that a particular application will be advertised and notify the applicant accordingly. Determine those landowners and occupiers to whom notice of an application for Planning Consent required to be advertised shall be provided pursuant to Clause 5.7.3 (b) of Shire of Ashburton Local Planning Scheme No. 7. Determine the requirement for consultation with other of authorities for an application for Planning Approval pursuant to Clause 5.8 of the Shire of Ashburton Local Planning Scheme No. 7. 2. Consideration of Applications for Planning Approval Determine applications for Planning Approval made in accordance with Clause 5.10 of the Shire of Ashburton Local Planning Scheme No. 7 and/or Statement of Planning Policy No. 1 – Residential Design Codes irrespective of whether objections have been received and impose conditions or grounds of refusal as required. Determine requests for Amending or Revoking a Planning Approval Determine requests for Amending or Revoking a Planning Approval a Planning made in accordance with Clause 5.13 of the Shire of Ashburton Local Planning Scheme No. 7 where the original permit was issued under delegated authority. |

Conditions

An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination.

B. Advertising draft Development Plans

Power/Duty

1. Notification and Advertising of Applications for a draft Development Plan/s

Determine the requirement for advertising for public comment a draft Development Plan/s pursuant to Clause 6.4.7 of the Shire of Ashburton Local Planning Scheme No. 7

2. Consideration of Applications for draft Development Plan/s
Determine applications for adoption or endorsement of Development Plans where no objections have been received and impose conditions or alternatively grounds of refusal as required.

Conditions

An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination.

Prior to determining any application adoption or endorsement of a Development Plan, the delegate shall ensure that a copy of the respective Plan has been provided to all Councillors and for Councillors to be given a period of not less than 14 days to request the delegate to refer the respective Plan to Council for determination.

C. Advertising Extension for Town Planning Scheme Amendments and Development Plans

Power/Duty

To extend the advertising period for planning scheme amendments and development plans, where considered necessary to provide for adequate consultation and/or accommodate specific community consultation exercises (e.g. special electors meetings, workshops etc).

Conditions

An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination.

D. Subdivision and Development Design

Power/Duty

To approve plans and impose Council's accepted Standards and Specifications on subdivisions and developments and similar works done by the Shire.

Conditions

An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination.

E. Consideration of WAPC Referrals of Applications for Subdivision Approval

Power/Duty

Pursuant to S142 of the Planning and Development Act 2005, provide comment to the Western Australian Planning Commission (WAPC) on matters associated with subdivision applications, proposed development plans (or similar) and licence applications.

F. Clearance of Local Government Conditions associated with Subdivision Approval

Power/Duty

Pursuant to S143 of the Planning and Development Act 2005 and where the WAPC has included conditions on a subdivision approval relevant to the Shire, determine the 'clearance' of a condition designated (LG) in a subdivision approval issued by the WAPC.

G. Issue of Certificates (Strata Titles).

Power/Duty

Pursuant to the provisions of Section 23 of the Strata Titles Act 1985, the Manager Building Services is authorized to issue the appropriate certificates in respect to buildings as may be shown on a strata plan to be lodged for registration under the Act, wherein the opinion of the Manager Building Services:

- The buildings shown on the strata plan are first inspected to ensure compliance with town planning, health and engineering requirements as provided for in the Shire of Ashburton Local Planning Scheme No. 7 and Residential Design Codes and Shire Policies; and
- The buildings are of sufficient standard and suitable to be divided into lots pursuant to the Strata Titles Act.

H. Directions regarding unauthorized development

Power/Duty

To give directions in relation to unauthorized development and to authorize any action available to the responsible authority under the Planning and Development Act 2005 incidental to such written

direction, including but not limited to issuing a notice to correct or amend the development or to commence legal action.

Conditions

An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination.

I. Responsible Authority Reports to the Development Assessment Panel

Power/Duty

To submit Responsible Authority Reports to the Development Assessment Panel pursuant to Regulation 12 of the Planning & Development (Development Assessment Panels) Regulations 2011.

Conditions

The Chief Executive Officer is to advise Councillors of the lodgement of a Pilbara JDAP application in the 'Councillors Information Bulletin' and report to Council at the earliest opportunity, the outcome of the Pilbara JDAP decision.

NOTE:

This Delegation does not preclude the Delegate or Sub-Delegate referring the categories of development or legal proceedings outlined above, to Council for determination, after having regard to the circumstances of a particular case.

All matters determined under Delegated Authority are to be listed at the first available Ordinary Meeting of Council.

Officer (s) upon whom
Delegation conferred:

Chief Executive Officer

Chief Executive Officer
delegates to:

**Manager Technical Services Services
Manager Building Services**

Method of Recording
Use of Delegation:

Council Meeting

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|---|--|
| Delegation: | DA036 Provision of Instruction to Shire Solicitors, in relation to Wittenoom based Asbestos Claims against Shire of Ashburton |
| File No: | AS.WI.2 |
| Section / Act | |
| Date of Decision | Adopted at the Ordinary Meeting of Council held on 24 October 2006 |
| Details of Review | Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated:- | Provision of instruction to Shire Solicitors in relation to Wittenoom Based Asbestos claims against the Shire of Ashburton |
| Conditions: | |
| Officer (s) upon whom Delegation conferred: | Chief Executive Officer |
| Chief Executive Officer delegates to: | Nil |
| Method of Recording Use of Delegation: | Council Meeting |

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| Delegation: | DA038 Applications to Consume Alcohol Under the Council Policy REC01 |
| File No: | CS.CS.4.7 |
| Section / Act: | WA Liquor Licensing Act 1988 |
| Date of Decision: | Adopted 17 March 2009 |
| Details of Review: | Reviewed 25 June 2009 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to sign Applications made by members of the public and organisations who wish to consume or sell alcohol on public reserves within the Shire. |
| Conditions: | Applications for the consumption of alcohol must be made to the Council at least five days prior to the event date and if alcohol is to be sold, an Application must be made to the Office of Racing, Gaming & Liquor 14 days in advance. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer |
| Chief Executive Officer delegates to: | Executive Manager Community Development Principal Environmental Health Officer |
| Method of Recording Use of Delegation: | Subject File |

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| Delegation: | DA039 Certificate of Local Planning Authority - Applications made for a Grant or Removal of Licence, or for a Change in the use or condition of any premises |
| File No: | BS.BS |
| Section / Act: | Section 40 of the Liquor Control Act 1988 |
| Date of Decision: | Adopted 21 July 2009 |
| Details of Review: | Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to sign a Certificate of Local Planning Authority with respect to applications made by members of the public and organisations who wish to apply for a grant or removal of a licence, or for a change in the use or condition of any premises. |
| Conditions: | A Certificate of Local Planning Authority must state that the proposed use of the premises:- Will comply with the requirements of the written laws relating to planning specified; Would comply with the requirements specified if consent were to be given by a specified authority, if it is known whether that authority will give the consent, and what specified conditions or specifications should be, or are likely to be, imposed; or Will not comply with the requirements specified for the reasons specified. The licensing authority may, where it is satisfied that it is desirable to do so, impose a condition on a licence relating to the submission, or further submission, to the licensing authority. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer |
| Chief Executive Officer delegates to: | Executive Manager Technical Services Manager Building Services |
| Method of Recording Use of Delegation: | Subject File |

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| Delegation: | DA040 Certificate of Local Government - Applications made for a Grant or Removal of Licence, or for a Change in the use or condition of any premises |
| File No: | CS.CS.4.7 |
| Section / Act: | Section 39 of the <i>Liquor Control Act 1988</i> |
| Date of Decision: | Adopted 21 July 2009 |
| Details of Review: | Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to sign a Certificate of Local Government with respect to applications made by members of the public and organisations who wish to apply for a grant or removal of a licence, or for a change in the use or condition of any premises. |
| Conditions: | A Certificate of Local Government must state:- Whether or not the premises comply with all relevant requirements of:- The <i>Health Act 1911</i>; Any written law applying to the sewerage or drainage of those premises; The <i>Local Government Act 1995</i>; and The <i>Local Government (Miscellaneous Provisions) Act 1960</i>. Where the premises do not so comply, the manner in which the premises could be made to comply or that the premises could not reasonably be made to comply. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer |
| Chief Executive Officer delegates to: | Executive Manager Technical Services Co-ordinator of Building & Environmental Health Principal Environmental Health Officer |
| Method of Recording Use of Delegation: | Subject File |

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| Delegation: | DA041 Authority to Enter upon and Inspect Land and/or Buildings |
| File No: | OR.DA 12.07.36 |
| Section / Act: | S420 of the Local Government (Miscellaneous Provisions) Act 1960 |
| Date of Decision: | Adopted 21 July 2009 |
| Details of Review: | Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authority is given to the Chief Executive Officer, or a person authorised in writing by the Chief Executive Officer, to enter upon land and buildings to carry out duties under Section 420 of the Local Government (Miscellaneous Provisions) Act 1960. |
| Conditions: | A 'Shire of Ashburton Identify Card Authorised Person' is to be possessed before carrying out any duties under this delegation. Section 420 of the Local Government (Miscellaneous Provisions) Act 1960 to be adhered to. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer |
| Chief Executive Officer delegates to: | Executive Manager Technical Services Executive Manager Operations Manager Building Services Ranger Western Section Senior Ranger/Supervisor Emergency Services Ranger Southern Section Principal Environmental Health Officer Aboriginal Environmental Health Worker |
| Method of Recording Use of Delegation: | Property File |

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| Delegation: | DA042 Common Seal of the Shire of Ashburton |
| File No: | Various |
| Section / Act: | S9.49 of the Local Government Act 1995. |
| Date of Decision: | Adopted 16 October 2001. |
| Details of Review: | Reviewed 17 June 2003 Reviewed 24 October 2006 delegation altered and adopted Reviewed 20 March 2007 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to sign and affix the common seal to documents where such action is necessary to protect Council's interest to give effect to a Council resolution, or to complete a legal document. |
| Conditions: | Details of all transactions where the common seal has been affixed shall be recorded in a register, which shall be available for inspection by Councillors upon request to the Chief Executive Officer during normal office hours and through the Agenda and Minutes of the next Ordinary Meeting of Council after the delegation is exercised |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer |
| Chief Executive Officer delegates to: | Nil |
| Method of Recording Use of Delegation: | Register Council Meetings |

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| Delegation: | DA044 Health Act Provisions |
| File No: | LE.AC.2 |
| Section / Act: | S26 of the Health Act 1911. |
| Date of Decision: | Adopted 15 September 1998. |
| Details of Review: | Reviewed 16 October 2001 and adopted with minor alterations. Reviewed 17 June 2003 Reviewed 24 October 2006 Reviewed 19 February 2008 Reviewed 17 March 2009 Reviewed 17 February 2010 Reviewed 30 October 2011 |
| Authority Delegated: | Authorisation is given to exercise the powers provided in S26 of the Health Act 1911. |
| Conditions: | The authorisation does not extend to the Financial Provisions of the Act. Periodic reports are to be presented to Council through the Information Bulletin |
| Officer(s) upon whom Delegation conferred: | Principal Environmental Health Officer Aboriginal Environmental Health Officer |
| Chief Executive Officer delegates to: | Nil |
| Method of Recording Use of Delegation: | Subject or Property File |

Delegation: **DA045 Carinya Aged Persons Units**

File No: **SE.R38730**

Minute No: **12.02.04**

Section / Act: **S5.16 of the Local Government Act 1995**

Date of Decision: **Adopted at the Ordinary Meeting of Council held on 15 September 1998.**

Details of Review: **Reviewed at the Ordinary Meeting of Council held on 16 October 2001 and adopted with minor alterations
Reviewed 19 February 2008
Reviewed 17 March 2009
Reviewed 30 October 2011**

Authority Delegated: **To exercise the powers and functions of a member of the Carinya Aged Persons Units Management Advisory Committee as described in the instrument of delegation from the Council and to manage the affairs of the Carinya Aged Persons' Units.**

Conditions: **As per instrument of delegation to the committee.**

Officer(s) upon whom Delegation conferred: **Chief Executive Officer**

Chief Executive Officer delegates to: **Executive Manager Community Development**

Method of Recording Use of Delegation: **Subject File**

Since the review of this delegation on 17 June 2003 the Carinya Aged Persons Advisory Committee was disbanded by Council due to lack of nominations from the community.

The delegation as outlined in the Instrument of Delegation reverted solely to the Chief Executive Officer who subsequently sub-delegated to the Executive Manager Community Development.

Decisions are still to be made having regard to the views of the Onslow Ward Councillor, Executive Manager Community Development and the Regional Manager of Homeswest or their nominee.

SHIRE OF ASHBURTON

ONslow AGED PERSONS UNITS MANAGEMENT COMMITTEE
(PART 5 SUBDIVISION 2 – LOCAL GOVERNMENT ACT 1995)

1. Name

The Management Committee which is a committee appointed by the Ashburton Shire Council pursuant to the provisions of Part 5 Subdivision 2 of the Local Government Act 1995 shall be known as the Onslow Aged Persons Units Committee of Management.

2. Objectives

- (i) To manage on a day-to-day basis, the care and maintenance of the Onslow Aged Persons Units located at Second Avenue, Onslow.
- (ii) To provide an adequate standard of permanent accommodation at low rental to aged persons within the Onslow community.

For the purpose of this clause “aged persons” shall mean single persons or married couples in receipt of a disability or aged pension from the Commonwealth Department of Social Security.

3. Delegations (S5.17(2) of LGA 1995)

- (i) The Committee shall have the power to do all such lawful things as may be necessary or conducive to the attainment of the objectives of the Committee and as authorised by the Council.
- (ii) The Committee shall arrange for the appropriate care and maintenance of the units including fixtures, surrounding gardens, fencing, clothes lines etc.
- (iii) The Committee shall consider applications for tenancy of the units by individuals and couples and may let the units on a permanent basis for such periods, which shall not be less than six months.
- (iv) The Committee shall determine fortnightly rentals to apply to the units which shall be in accordance of the Homeswest Joint Venture Housing Program – Guidelines 1995 for the five (5) new units.
- (v) The Council shall present to the Committee in September annually, a statement of income and expenditure for the year applicable to the units indicating the balance of funds held in any bank accounts controlled by the Council on behalf of the Committee together with a financial report on the operations of the Committee’s budget for the pervious twelve months to 30 June.
- (vi) The Committee may make representations to the Council in March each year for allocation of funds from the Council's budget for works required at the units for the following twelve months.

- (vii) **The Committee does not have the power to employ personnel and shall only engage contractors on an as required basis for particular maintenance works after consultation with the appropriate Council officer.**

4. **Membership**

Membership of the Committee shall be as determined by the Council on a biennial basis in June.

5. **Resignation**

A Committee member may resign by giving one month's notice to the Chairperson of the Committee or the Council's Chief Executive Officer.

6. **Committee and Office Bearers**

- (i) **The affairs of the Committee shall be managed by a Committee appointed by the Council which will consist of:**

- **the Onslow Ward Councillor**
- **the Chief Executive Officer of the Council or his nominee**
- **two person nominated by the occupiers of the units who are themselves occupiers**
- **three persons nominated from the Onslow community**
- **the Regional Manager of Homeswest or his nominee**

7. **Chairperson**

The Chairperson of the Committee shall be the Onslow Ward Councillor or in his absence, the Chief Executive Officer or his nominee.

In the event that both of these persons are absent from a meeting, those present may appoint a Chairperson to preside over the meeting.

8. **Secretary / Treasurer**

The Secretary / Treasurer of the Committee shall be the Chief Executive Officer or his nominee, who shall:

- **Co-ordinate the correspondence of the Committee;**
- **Keep full and correct minutes of the proceedings of the Committee;**
- **Inform the members, in writing, by at least seven days notice, of a meeting of the Committee.**
- **present the appropriate accounts of the Committee**

9. **Meetings**

- (i) **Ordinary meetings shall be held at least quarterly.**
- (ii) **Special meeting of the Committee may be held as required.**

- (iii) An agenda for each meeting shall be produced by the Secretary, providing for the following order of business:
- Attendance
 - Apologies
 - Confirmation of Minutes
 - Business Arising from the Minutes
 - Secretary's Report
 - Treasurer's Report
 - Correspondence received
 - Correspondence outward
 - General Business
- (iv) A copy of minutes of all meetings shall be provided to all members of the Committee, all the occupants of the units and the Council within fourteen days after a meeting.
- (v) A quorum shall consist of four members of the Committee.

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| Delegation: | DA046 Food Act Provisions |
| File No: | LE.AC.2 |
| Minute No: | 12.03.15 |
| Section / Act: | Food Act 2008 Sections 65, 66, 67, 110, 112, and 118 |
| Date of Decision: | Adopted at the Ordinary Meeting of Council held on 17 March 2010 |
| Details of Review: | Reviewed 30 October 2011 |
| Authority Delegated: | Issue Prohibition orders in accordance with section 65 of the <i>Food Act 2008</i>; Clear and remove a prohibition order in accordance with section 66 of the <i>Food Act 2008</i>; Provide written notification not to issue a certificate of clearance in accordance with section 67 of the <i>Food Act 2008</i>; and Grant, apply conditions, refuse, vary or cancel registration of a food business in accordance with section 110 and 112 of the <i>Food Act 2008</i>. |
| Conditions: | The authorisation does not extend to the Financial Provisions of the Act. Periodic reports are to be presented to Council through the Information Bulletin |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer |
| Chief Executive Officer delegates to: | Principal Environmental Health Officer Aboriginal Environmental Health Officer |
| Method of Recording Use of Delegation: | Subject or Property File |

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|--|--|
| Delegation: | DA047 Food Act Provisions |
| File No: | LE.AC.2 |
| Minute No: | 12.03.15 |
| Section / Act: | Food Act 2008 Sections 118, 122 and 126 |
| Date of Decision: | Adopted at the Ordinary Meeting of Council held on 17 March 2010 |
| Details of Review: | Reviewed 30 October 2011 |
| Authority Delegated: | Appoint authorised officers in accordance with section 122 of the <i>Food Act 2008</i>; Appoint designated officers to issue infringement notices in accordance with section 126 (2) of the <i>Food Act 2008</i>; Appoint designated officers to receive payment of infringement notices in accordance with section 126 (3) of the <i>Food Act 2008</i>; and Appoint designated officers to extend payment period for infringement notices or withdraw infringement notices in accordance with section 126 (6) and (7) of the <i>Food Act 2008</i>. |
| Conditions: | The authorisation does not extend to the Financial Provisions of the Act. Periodic reports are to be presented to Council through the Information Bulletin |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer– Designated Officer |
| Chief Executive Officer delegates to: | Principal Environmental Health Officer Aboriginal Environmental Health Officer |
| Method of Recording Use of Delegation: | Subject or Property File |

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|--|--|
| Delegation: | DA048 Closed Circuit Television System |
| File No: | PE.EM |
| Minute No: | |
| Section / Act: | Local Government Act 1995 Equal Opportunity Act 1984 Workplace Relations Act 1996 Age Discrimination Act 2004 Human Rights and Equal Opportunity Commission Act 1986 Equal Opportunity for Women in the Workplace Act 1999 |
| Date of Decision: | |
| Details of Review: | Reviewed 30 October 2011 |
| Authority Delegated: | Authority is given to scan and monitor all cameras routinely. |
| Conditions: | Surveillance of an individual or groups shall only take place if the Authorised Officer has a reasonable belief that a situation of concern either is taking or is likely to take place. Members of the public going about their lawful business shall not be the subject of undue or illegal surveillance. All surveillance shall be managed in accordance with relevant Federal and State laws relative to the control of private information and privacy issues. Authorised Officers may view any recording on a random basis. Authorised Officers shall take account of Cultural Sensitivities when viewing any recordings. |
| Officer(s) upon whom Delegation conferred: | Chief Executive Officer |
| Sub-Delegation: | Executive Manager Community Development Ranger Western, Eastern and Southern Section Project Manager Onslow Community Development Co-ordinator Onslow Executive Assistant Community Development Executive Manager Technical Services Pool Manager Tom Price Pool Manager Paraburdoo |
| Method of Recording Use of Delegation: | Subject File |

12.1 - LEASING OF LOT 302 SECOND AVE - COMMUNITY SERVICES



Government of **Western Australia**
Department of Regional Development and Lands

State Land Services

Your ref:
Our ref: 03008-1946 (Job no 100836)

Enquiries: Gilbert Tyack Ph: 9347 5147
Fax: 9347 5017

gilbert.tyack@rdl.wa.gov.au

8 July 2011

Chief Executive Officer
Shire of Ashburton
PO Box 567
TOM PRICE WA 6751

Dear Sir/Madam

Reserve 22611 – Lot 302 Second Ave, Onslow

The Department of Regional Development and Lands (RDL) is preparing the abovementioned property for disposal on the open market on behalf of the Department for Child Protection. A plan is enclosed for your information.

In a letter dated 31 March 2010 the Shire indicated it had no objection to the disposal of the property.

A recent development in this matter is a letter sent by Hon Vincent Catania MLA to the Minister for Lands proposing that the property be set aside for a Youth Centre at a peppercorn rental to VSwans.

We would appreciate the Shire's comment on this proposal and further ask whether there is another facility within Onslow that may suit the purpose of a Youth Centre?

Should you have any queries, please call me on 9347 5147.

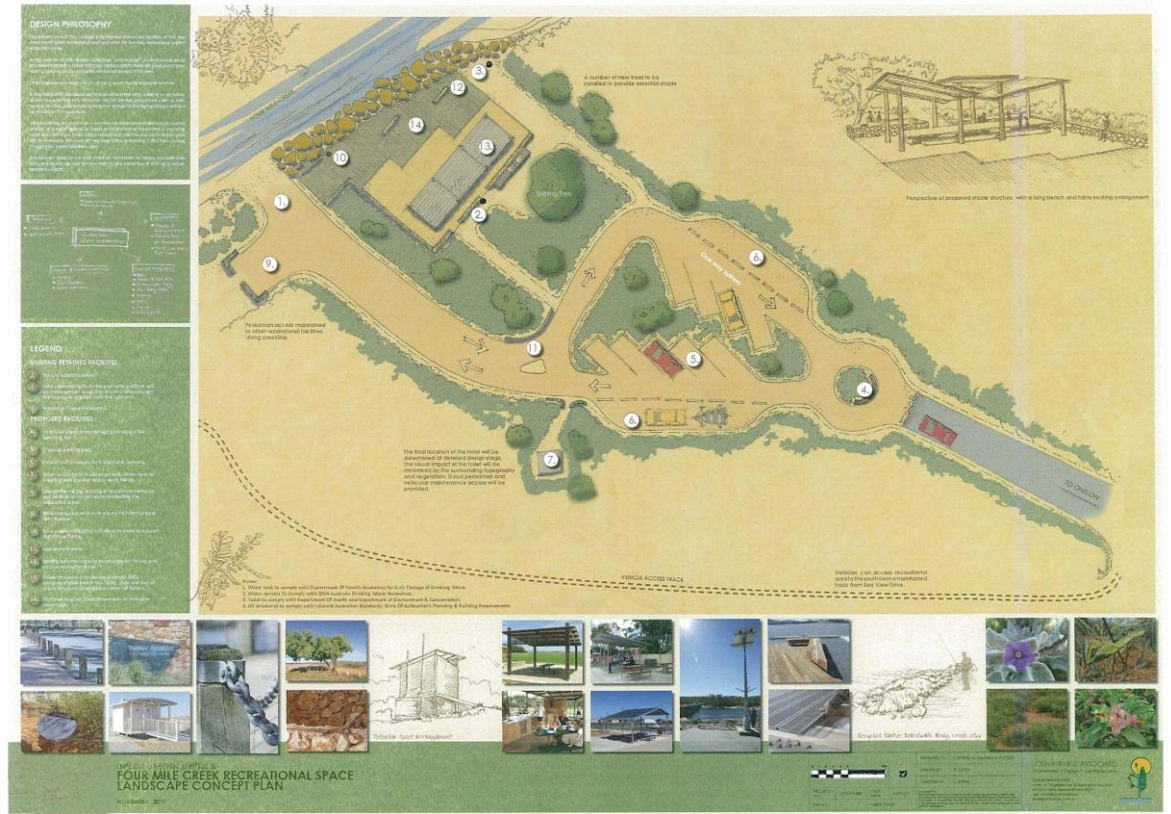
Yours faithfully

A handwritten signature in black ink, appearing to read 'G Tyack'.

Gilbert Tyack
Manager, Property Asset Clearing House
STATE LAND SERVICES

Postal Address: PO Box 1575, Midland, Western Australia 6936
Tel: (08) 9347 5000 www.rdl.wa.gov.au ABN 28 807 221 246

12.2 - FOUR MILE CREEK REVITALISATION



| OPINION OF PROBABLE COST | | | | | |
|---|--|------------------------------------|------|-------------|--------------|
| Client : | | SHIRE OF AHSBURTON | | | |
| Project Title : | | FOUR MILE CREEK RECREATIONAL SPACE | | | |
| Location : | | ONSLow | | | |
| Date of Issue : | | 06/12/2011 | | | |
| Purpose of Issue : | | FOR PRELIMINARY COMMENTS (REV D) | | | |
| NOTE: Assumed constructed by local firms | | | | | |
| ITEM | DESCRIPTION | QTY | UNIT | RATE (\$) | PRICE (\$) |
| 1.00 SITE WORKS, EARTHWORKS AND CLEARING | | | | | |
| 1.01 | Site Clearance and removal - vegetation, site furniture etc | 1 | item | \$4,000.00 | \$4,000.00 |
| 1.02 | Minor re-grading of levels (including works around proposed toilet) | 1 | item | \$4,000.00 | \$4,000.00 |
| 1.03 | Minor re-grading of existing access track to the south of recreational area | 1 | item | \$2,000.00 | \$2,000.00 |
| 1.04 | Excavation for underground water tank and insitu concrete areas | 1 | item | \$2,000.00 | \$2,000.00 |
| 1.05 | Compacted local gravel to all vehicle tracks and car park (supply, light grade and install) | 1,428 | m2 | \$10.00 | \$14,280.00 |
| | | | | | |
| | SITE WORKS, EARTHWORKS AND CLEARING TOTAL | | | | \$26,280.00 |
| 2.00 HARD LANDSCAPE WORKS | | | | | |
| 2.01 | Basic Shade structure Landmark Products: Whyalla 5m x 5m (Product No. K632) with powdercoating (inc transport costs) and built to cyclone W60 rating standards (supplied at \$7,365.00 each plus installation) | 3 | item | \$15,000.00 | \$45,000.00 |
| 2.02 | Surrounding benchtop to house BBQ (exposed local stone) (supply and install) | 1 | item | \$10,000.00 | \$10,000.00 |
| 2.03 | Recycled plastic barrier rail to protect vegetation and restrict vehicle access | 400 | lm | \$50.00 | \$20,000.00 |
| 2.04 | Natural coloured Concrete Hardstand around shade structure (supply and install) | 80 | m2 | \$110.00 | \$8,800.00 |
| 2.05 | 500mm high feature walls (exposed local stone) (supply and install) | 56 | lm | \$600.00 | \$33,600.00 |
| 2.06 | Recycled plastic boardwalk (supplied at \$100/m2 plus sub structure and installation) | 85 | m2 | \$450.00 | \$38,250.00 |
| | | | | | |
| | HARD LANDSCAPE WORKS TOTAL | | | | \$155,650.00 |
| 3.00 SOFT LANDSCAPE WORKS - Supply and Install (inc watering in) | | | | | |
| 3.01 | Planting - Native tubestock | 300 | m2 | \$10.00 | \$3,000.00 |
| 3.02 | Planting - 10L Trees | 30 | item | \$100.00 | \$3,000.00 |
| 3.03 | Soil Preparation and Fertilizer | 1 | item | \$1,000.00 | \$1,000.00 |
| 3.04 | 50mm layer of mulch to selected planting areas (gravel or natural) | 450 | m2 | \$30.00 | \$13,500.00 |
| | | | | | |
| | SOFT LANDSCAPE WORKS TOTAL | | | | \$20,500.00 |
| 4.00 FURNITURE, SIGNAGE AND LIGHTING - Supply and Install | | | | | |
| 4.01 | Christie's (All Park Products) 2 No. Gas Powered BBQ insert with SSB7/2 Stainless Steel Top (Size 880 x 2275mm) and 1 No. solar powered charging kit for battery (supplied at \$6,697.00 plus installation) | 1 | item | \$12,000.00 | \$12,000.00 |
| 4.02 | 2No. bespoke, pre cast concrete formed picnic table and bench with recycled plastic slats on top (supplied and installed) | 2 | item | \$6,000.00 | \$12,000.00 |
| 4.03 | Interpretive signage/Fishing allowance signage | 1 | item | \$5,000.00 | \$5,000.00 |
| 4.04 | Custom Fishing and relaxing seating | 2 | item | \$3,000.00 | \$6,000.00 |
| 4.05 | Entry signage | 1 | item | \$2,000.00 | \$2,000.00 |
| 4.06 | 6m high 30W Solar Powered Light Pole plus light in structure (supplied at \$7580.95 WS plus installation) | 1 | No. | \$15,000.00 | \$15,000.00 |
| 4.07 | Additional pole to take bird nest including nest relocation (Assume SoA can provide old pole free of charge) | 1 | No. | \$3,000.00 | \$3,000.00 |
| 4.08 | Relocation of memorial stone | 1 | item | \$500.00 | \$500.00 |
| | | | | | |
| | FURNITURE, SIGNAGE AND LIGHTING TOTAL | | | | \$55,500.00 |



OPINION OF PROBABLE COST

Client : SHIRE OF AHSBURTON
 Project Title : FOUR MILE CREEK RECREATIONAL SPACE
 Location : ONSLOW
 Date of Issue : 06/12/2011
 Purpose of Issue : FOR PRELIMINARY COMMENTS (REV D)



NOTE: Assumed contracted by local firms

| ITEM | DESCRIPTION | QTY | UNIT | RATE (\$) | PRICE (\$) | |
|---|--|-----|------|-------------|-------------------------------|---------------------|
| 5.00 TOILET REQUIREMENTS - Supply and Install | | | | | | |
| 5.01 | Toilet Structure with disabled access ramp, built to cyclone W60 rating standards (supply and install) | 1 | item | \$35,000.00 | \$35,000.00 | |
| 5.02 | Rota Loo Maxi2000 System with 2No. disabled access toilets, 2No. Waterless urinals with outside stainless wash basin and auto off tap, 2No. Additional bins, solar system for lighting and fan system and drainage trench for ELT overflow (supplied at \$14,335.50 plus installation) | 1 | item | \$20,000.00 | \$20,000.00 | |
| 5.03 | Small Water tank within toilet structure (supply and install) | 1 | item | \$4,000.00 | \$4,000.00 | |
| 5.04 | Solar Pump to transfer water from tank within toilet structure (supply and install) | 1 | item | \$2,000.00 | \$2,000.00 | |
| | | | | | | |
| | TOILET REQUIREMENTS TOTAL | | | | \$61,000.00 | |
| TRANSPORTATION OF ALL ITEMS | | | | | | |
| | | 1 | item | \$20,000.00 | \$20,000.00 | |
| SUB TOTAL of all Works | | | | | \$338,930.00 | |
| | CONTINGENCY (10%) | 1 | item | 0.1 | \$33,893.00 | |
| | LOCATION LOADING (Local labour only) | 1 | item | 0.135 | \$45,755.55 | |
| | JOSH BYRNE & ASSOCIATES DESIGN FEE ESTIMATE | 1 | item | \$34,545.45 | \$34,545.45 | |
| <p>Notes:</p> <p>1. This is a cost estimate only and is no guarantee of contractor tender price.</p> <p>* Quantities are based on useable site materials and may differ due to on ground conditions</p> | | | | | | |
| | | | | | NET LANDSCAPE WORKS SUB-TOTAL | \$453,124.00 |
| | | | | | GST | \$45,312.40 |
| | | | | | TOTAL INCLUDING GST | \$498,436.40 |
| 6.00 OPTIONAL PROJECT VALUE ADD ITEMS (| | | | | | |
| 6.01 | OPTION :Greenplate Solar Powered Double Bench Built In BBQ with battery , and 3No. Solar powered lighting units withing shade structure (OVER AND ABOVE COST) | 1 | item | \$20,000.00 | \$20,000.00 | |
| 6.02 | OPTION : Bespoke shade structure design Landmark Products: Modified Whyalla, built to cyclone W60 rating standards (supply and install) Bespoke design | 1 | item | \$70,000.00 | \$70,000.00 | |
| 6.03 | OPTION : Underground Water tank (roughly 5000L) to be located next to toilet and feed smaller tank located within toilet structure. This will house potable water to wash hands and use for drinking (supply and install) | 1 | item | \$12,000.00 | \$12,000.00 | |
| 6.04 | OPTION : Additional Christie's (All Park Products) 2 No. Gas Powered BBQ insert with SSB7/2 Stainless Steel Top (Size 880 x 2275mm) and 1 No. solar powered charging kit for battery. | 1 | item | \$10,000.00 | \$10,000.00 | |
| | | | | | | |
| | OPTIONAL ITEMS TOTAL | | | | \$112,000.00 | |

**12.3 - ONSLOW DEVELOPMENT MEMORANDUM OF
UNDERSTANDING BETWEEN LANDCORP AND SHIRE OF
ASHBURTON AND EXPANSION PLAN**

DATED _____ 2011

B E T W E E N

WESTERN AUSTRALIAN LAND AUTHORITY

-and-

SHIRE OF ASHBURTON

**MEMORANDUM OF UNDERSTANDING
ONSLOW REVITALISATION AND EXPANSION PROJECT**

THIS MEMORANDUM OF UNDERSTANDING is made the _____ day
of _____ 2011

BETWEEN **WESTERN AUSTRALIAN LAND AUTHORITY** trading as LandCorp
of Level 3, 40 The Esplanade, Perth, Western Australia
("LandCorp")

AND **SHIRE OF SHIRE OF ASHBURTON** of, XXXXXXADDRESS
Western Australia ("Shire")

BACKGROUND

- A. With the development of the Ashburton North Strategic Industrial Area (ANSIA) and expansion of local industry, Onslow is set to experience an unprecedented level of growth
- B. Given the speed in which this growth will occur, a unified approach is required to guide future development and harness a once in a lifetime opportunity for the town and the State.
- C. The Shire of Ashburton and LandCorp will play key roles in Onslow's expansion and revitalisation and both parties have agreed to establish a collaborative partnership to ensure a coordinated approach to planning and development
- D. The partnership, formalized under this Memorandum of Understanding (MOU), will detail key projects to be progressed, outline roles and responsibilities and prioritize core objectives
- E. The participation of both the private and public sector is acknowledged as essential. At a State level, the involvement and guidance from agencies such as Pilbara Cities, State Land Services and Department of Planning is paramount. It is intended that the partnership between the Shire and LandCorp will also assist in the infrastructure planning being lead by the Department of State Development.

The parties AGREE as follows:

DEFINITIONS AND INTERPRETATION

- 1.1 Unless otherwise required by the context or subject matter, the following words in this Memorandum shall have the following meanings:

"Commencement Date" means the last date of execution of this Memorandum.

"Infrastructure" means all public infrastructure to be developed within the Project Area including all roads, the provision of water, sewerage, drainage, power and

communications, landscaping, development of public open space, signage and public art.

“Project Objectives” means the objectives mentioned in clause 2.

“Project Principles” means the principles mentioned in clause 3.

“Project” means the management, design, planning and/or development of the land (i.e. Scope) within the Project Areas

“Project Area” means the area the subject of the Project (refer Table in Attachment 1).

“Project Service Contract” means a contract to be entered into between the Shire and LandCorp whereby LandCorp is appointed project manager for various Project Areas in accordance with the terms of this Memorandum.

“Reference Group” means the reference group established under clause 10.

“Services” means the project management services to be provided or procured by LandCorp as project manager and more particularly described in clause 5.

“State” means the state of Western Australia.

“Stakeholders” include:

- Affected land owners and businesses within the Project Area.
- The Shire.
- LandCorp.

- Residents of the Shire;

- Major mining and other businesses operating in the Shire.

- Community groups and government agencies operating within the Project Area.
- The State.

1.2 In this Memorandum, unless the contrary intention appears:

- (a) words importing the singular include the plural and vice versa;
- (b) words importing any gender include the other genders;
- (c) other grammatical forms of defined words and expressions have corresponding meanings;
- (d) references to persons include corporations and bodies politic;

- (e) references to a person include the legal personal representatives, successors and assigns of that person;
- (f) a reference to a statute, ordinance, code or other law includes regulations and other statutory instruments under it and consolidations, amendments, re-enactments or replacements of any of them (whether of the same or any other legislative authority having jurisdiction);
- (g) references to this or any other document include the document as varied or replaced and notwithstanding any change in the identity of the parties;
- (h) references to writing include any mode of representing or reproducing words in tangible and permanently visible form and includes facsimile transmissions;
- (i) an obligation of two or more parties binds them jointly and severally;
- (j) if a word or expression is defined, cognate words and expressions have corresponding definitions;
- (k) references to an association, body or authority which is reconstituted, amalgamated, reconstructed or merged or the functions of which have become exercisable by any other person, association, body or authority in its place shall be taken to refer to the person, association, body or authority established or constituted in its place or by which its functions have become exercisable;
- (l) reference to any thing is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them;
- (m) reference to a month and cognate terms means a period commencing on any day of a calendar month and ending on the corresponding day in the next succeeding calendar month, but if a corresponding day does not occur in the next succeeding calendar month the period shall end on the first day of the next succeeding calendar month;
- (n) references to this document includes any schedules, annexures and exhibits;
- (o) headings are inserted for ease of reference only and shall be ignored in construing this document;
- (p) references to time are to local time in Western Australia;
- (q) where time is to be reckoned from a day or event that day or the day of that event shall be excluded;
- (r) a reference to a business day is a reference to a day other than a Saturday, Sunday or gazetted public holiday in Western Australia;
- (s) the word "include" used when introducing a list of items does not limit the meaning of the words to which the list relates to those items or to items of a similar kind; and
- (t) a provision of this document must not be construed to the disadvantage of a party merely because that party was responsible for the preparation of this document or the inclusion of the provision in this document.

MACRO OBJECTIVES

LandCorp and the Shire acknowledge and agree that although the specific objectives of each Project Area will vary, there is a need to consider Macro Objectives across all areas are to achieve social, environmental and economic outcomes for the benefit of all Stakeholders.

The three categories of Macro Objectives are -

Social

- (a) keep all relevant Stakeholders informed of the nature and progress of the Project and foster a mix of public and private sector involvement;
- (b) enhance liveability, level of amenity and lifestyle choice opportunities in a timely manner
- (c) generate high quality built form and public open space outcomes that reflect Onslow's unique character
- (d) respect, protect and build on existing heritage values and places and be sensitive to the cultural heritage values of the indigenous community
- (e) ensure new development aims to maintain a secure and safe community

Economic

- (a) deliver sound financial outcomes for the State and the Shire;
- (b) develop opportunities for local business and local employment;
- (c) allocate and develop land to cater for anticipated demand for residential, industrial and commercial land
- (d) ensure the resource and associated companies related with the ANSIA utilise Onslow for operational purposes
- (e) help to co-ordinate hard and soft infrastructure delivery in an efficient, coordinated, cost effective manner
- (f) provide for 'transient workforce accommodation' only where it ensures positive social, amenity, and architectural outcomes

Environmental

- (a) establish a sustainability framework to help realize sustainable environmental outcomes;
- (b) ensure public health and safety at all times in and around the Project Areas;
- (c) safely manage the removal or containment of all contaminated materials on the Project Area;
- (d) ensure high levels of integration between adjoining land uses, with a focus on enhancing connectivity within and to and from the town centre

BASIS FOR MOU

LandCorp and the Shire acknowledge and agree that the following principles form the basis of this MOU -

- (a) ensure an integrated planning and development approach is undertaken in the revitalization and expansion on Onslow
- (b) harness the once in a life time opportunities currently presented whilst maintaining the uniqueness of Onslow
- (c) assist DSD to ensure infrastructure agencies are aware of critical timing milestones and understand the magnitude of the growth
- (d) help engage and attract private and public sector participation and investment
- (e) ensure the timely delivery of key Projects as described in Attachment 1
- (f) share common information and data that may assist reduce costs across the Project Areas

FUNDING

LandCorp and the Shire acknowledge and confirm that only partial funding for the various Project Areas, as at the date of this Memorandum, has been made available by the State.

Notwithstanding that full funding has not yet been made available for all Project, Areas, LandCorp agrees to proceed with its role under this Memorandum on the basis that it shall seek funding obtained through such methods as applications to Royalties for Regions, Cabinet Submissions, private sector grants ect

In the event that for any reason LandCorp forms a view that funding will not be available LandCorp may either temporarily or permanently cease to act in relation to the Project and the provision of Services.

COMMUNICATIONS

The Shire and LandCorp agree that they shall develop and maintain a communication strategy to ensure that all aspects of the implementation of the Project are communicated to Stakeholders and persons with a direct or indirect interest in the Project.

Neither party shall make any significant public statement or announcement relating to the Project Areas without firstly informing or consulting the other Party.

MANAGEMENT RECORDS AND REPORTING

The Shire and LandCorp shall provide progress reports as reasonably required to each other, but not more frequently than quarterly, which will provide an overview of

- (a) actions undertaken within the preceding period;
- (b) estimated dates for completion of any relevant stage of the Project Area
- (c) any other matter reasonably required by either party

REFERENCE GROUP

The Shire and LandCorp agree that a Reference Group shall be established with initial representation being three (3) representatives from the Shire (being one Shire Councilor and two staff members) and two (2) representatives from LandCorp.

Subject to review of the updated ANSIA Governance Framework being formulated by Department of State Development by January 2012, it is acknowledged that the Reference Group maybe extended to include a representative from the Department of Regional Development and Lands and/or a representative from the Department of Planning

It is acknowledged that the each agency has various statutory responsibilities. Subject to this responsibility, the Reference Group's role shall be to generally deal with matters the subject of the Project Areas including:

- (a) monitoring the progress of the various Projects;
- (b) reviewing plans and proposals relating to the Projects;
- (c) developing strategies to ensure the successful and streamlined implementation of the Project,
- (d) sharing information and data that may assist in reducing both parties planning and development costs

The Reference Group shall hold an initial start-up meeting to help determine details such as meeting regularity, reporting formats ect but it is envisaged that the Reference Group will meet at least quarterly

LandCorp shall keep all minutes and records of the deliberations of the Reference Group which shall be distributed as soon as practicable after each meeting.

PROJECT AREAS

As outlined on Attachment 1 and 2 several key Project Areas have been identified. Whilst both parties intended to ensure ongoing collaboration across all Projects, to assist in providing structure, a brief outline of each Project Area and each agencies role has been provided in Attachment 1.

It is intended that Project Plans be prepared for each Project Area which will provide a greater level of detail. The structure of these Project Plans will be discussed at the initial start-up meeting of the Reference Group and the template added as an Appendix to this MOU.

The *Collaboration Level* refers to the estimated level of ongoing collaboration, with One referring to “strong and continued” moving to Three which would broadly be described “limited” or “as required”. Both parties acknowledge that as Projects progress this level may be required to increase/decrease.

DISPUTE RESOLUTION

If there is a dispute which arises between the Parties in connection with this Memorandum of Understanding, the Parties shall meet and negotiate in good faith to seek to resolve the dispute.

If the dispute cannot be resolved by the Parties, then either Party may give written notice to the other Party identifying the details of the Dispute and requiring that the dispute be resolved.

The dispute must then be referred to the Chief Executive Officer of each of the parties who shall meet as soon as practicable with a review to resolving the dispute.

MEMORANDUM NOT BINDING

Whilst both Parties agree that they intend to be bound by and comply with the terms of this Memorandum, the terms of this Memorandum shall not be legally binding and neither party shall have any legally enforceable rights or obligations under this Memorandum.

ATTACHMENT 1

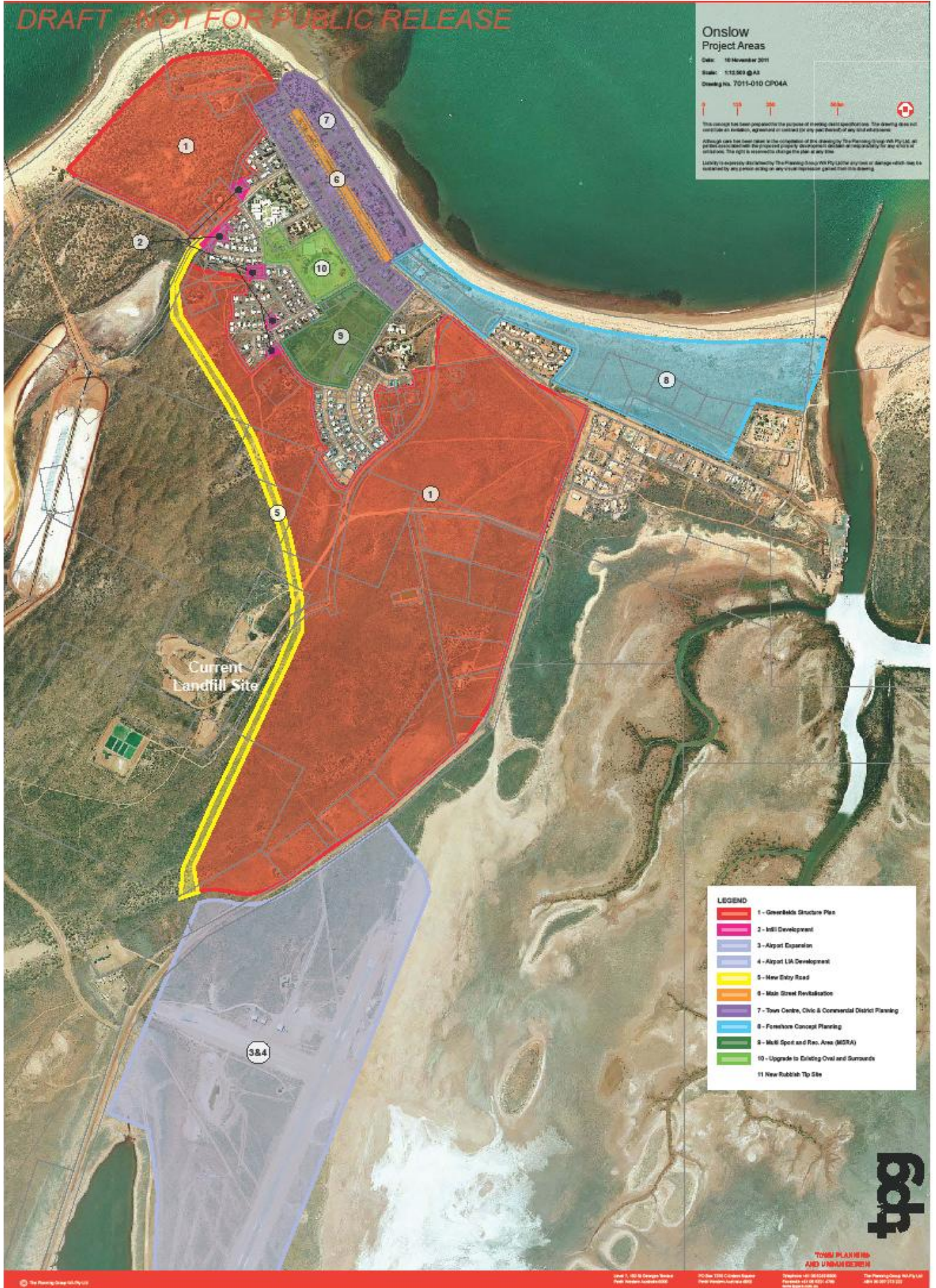
| PROJECT AREA | PROJECT SCOPE | OVERVIEW OF ROLES |
|---|---|---|
| Greenfields Structure Plan | Structure planning for town site expansion | Lead <ul style="list-style-type: none"> ▪ LandCorp Collaboration Focus <ul style="list-style-type: none"> ▪ Planning and Approval Collaboration Level <ul style="list-style-type: none"> ▪ One |
| Infill development | Development and release of infill lots (as per Attachment 2) | Lead <ul style="list-style-type: none"> ▪ LandCorp Collaboration Focus <ul style="list-style-type: none"> ▪ Planning, Approval and Sales approach Collaboration Level <ul style="list-style-type: none"> ▪ One |
| Airport expansion | Expansion/relocation of runways and associated works | Lead <ul style="list-style-type: none"> ▪ Shire Collaboration Focus <ul style="list-style-type: none"> ▪ Interaction and impacts on greenfields planning Collaboration Level <ul style="list-style-type: none"> ▪ Two |
| Airport LIA development | Airport Light industrial area development and release | Lead <ul style="list-style-type: none"> ▪ Shire Collaboration Focus <ul style="list-style-type: none"> ▪ Interaction and impacts on greenfields planning Collaboration Level <ul style="list-style-type: none"> ▪ Three |
| New Entry Road | <ul style="list-style-type: none"> - Sponsor - Core Design Parameters - Detail Design - Ownership | Lead <ul style="list-style-type: none"> ▪ Joint Collaboration Focus <ul style="list-style-type: none"> ▪ Sponsor - Shire ▪ Core Parameters - Shire ▪ Detail Design - LandCorp ▪ Ownership - Shire Collaboration Level <ul style="list-style-type: none"> ▪ Three |
| Main Street Revitalisation | Revitalization of Second Ave | Lead <ul style="list-style-type: none"> ▪ Shire Collaboration Focus <ul style="list-style-type: none"> ▪ Integration of key principles and design into infill and greenfields planning Collaboration Level <ul style="list-style-type: none"> ▪ Two |
| Town Centre, Civic and Commercial District planning | Planning for revitalisation and re-development of the area | Lead <ul style="list-style-type: none"> ▪ Shire Collaboration Focus <ul style="list-style-type: none"> ▪ Ensuring integration of key principles and design into infill and greenfields planning Collaboration Level <ul style="list-style-type: none"> ▪ Two |
| Foreshore Concept Planning | Concept planning for Foreshore (as per Attachment 2) | Lead <ul style="list-style-type: none"> ▪ Joint Collaboration Focus <ul style="list-style-type: none"> ▪ Concept and Context planning |

| | | |
|---|---|--|
| | | Collaboration Level <ul style="list-style-type: none"> ▪ One |
| Multi Sport and Rec. Area (MSRA) | Planning and redevelopment of multi sport and rec. area | Lead <ul style="list-style-type: none"> ▪ Shire Collaboration Focus <ul style="list-style-type: none"> ▪ Ensuring consideration in planning for infill, greenfields, emergency services precinct and upgrades to existing oval and surrounds Collaboration Level <ul style="list-style-type: none"> ▪ Two |
| Upgrade to existing Oval and surrounds | <ul style="list-style-type: none"> - Upgrades to oval, sporting facilities ect - Planning for potential additional aged care facilities | Lead <ul style="list-style-type: none"> ▪ Oval and surrounds – Shire ▪ Aged Care - Joint Collaboration Focus <ul style="list-style-type: none"> ▪ Ensuring consideration in planning for infill, greenfields, foreshore and town centre Collaboration Level <ul style="list-style-type: none"> ▪ Oval upgrades – Three ▪ Aged Care - One |
| Planning for 'emergency services precinct' | Working with Police, WA Country Health, FESA and St John's on planning for potential emergency precinct on and around the MSRA | Lead <ul style="list-style-type: none"> ▪ Joint Collaboration Focus <ul style="list-style-type: none"> ▪ Concept and Context planning with key focus on integration with MSRA Collaboration Level <ul style="list-style-type: none"> ▪ One |
| 4 Mile Creek upgrades | Planning and upgrades of picnic area and playground | Lead <ul style="list-style-type: none"> ▪ Shire Collaboration Focus <ul style="list-style-type: none"> ▪ Integration of concepts into POS planning of greenfields area Collaboration Level <ul style="list-style-type: none"> ▪ Three |
| New rubbish tip site | Identifying new rubbish tip site and closure of existing facility | Lead <ul style="list-style-type: none"> ▪ Shire Collaboration Focus <ul style="list-style-type: none"> ▪ Timing and impacts on greenfields and new entry road Collaboration Level <ul style="list-style-type: none"> ▪ Three |
| Old Onslow conservation and tourism development | Conservation of old Onslow town site and tourism development | Lead <ul style="list-style-type: none"> ▪ Shire Collaboration Focus <ul style="list-style-type: none"> ▪ Integration of concepts into POS planning of greenfields area and town centre upgrades Collaboration Level <ul style="list-style-type: none"> ▪ Three |

| | | |
|--|---|--|
| <p>Upgrades and expansion of other hard infrastructure</p> | <p>Upgrade/expansion of infrastructure such as water/power to be lead by the Department of State with input and direction provided by the Shire and LandCorp to ensure best outcomes for town and expansion areas</p> | <p>Lead</p> <ul style="list-style-type: none"> ▪ Joint <p>Collaboration Focus</p> <ul style="list-style-type: none"> ▪ Integration and timing across all Project Areas (led externally by DSD) <p>Collaboration Level</p> <ul style="list-style-type: none"> ▪ One |
|--|---|--|

ATTACHMENT 2

DRAFT - NOT FOR PUBLIC RELEASE



The Common Seal of **THE SHIRE OF ASHBURTON**
was hereunto affixed in the presence of:

SHIRE PRESIDENT

CHIEF EXECUTIVE OFFICER

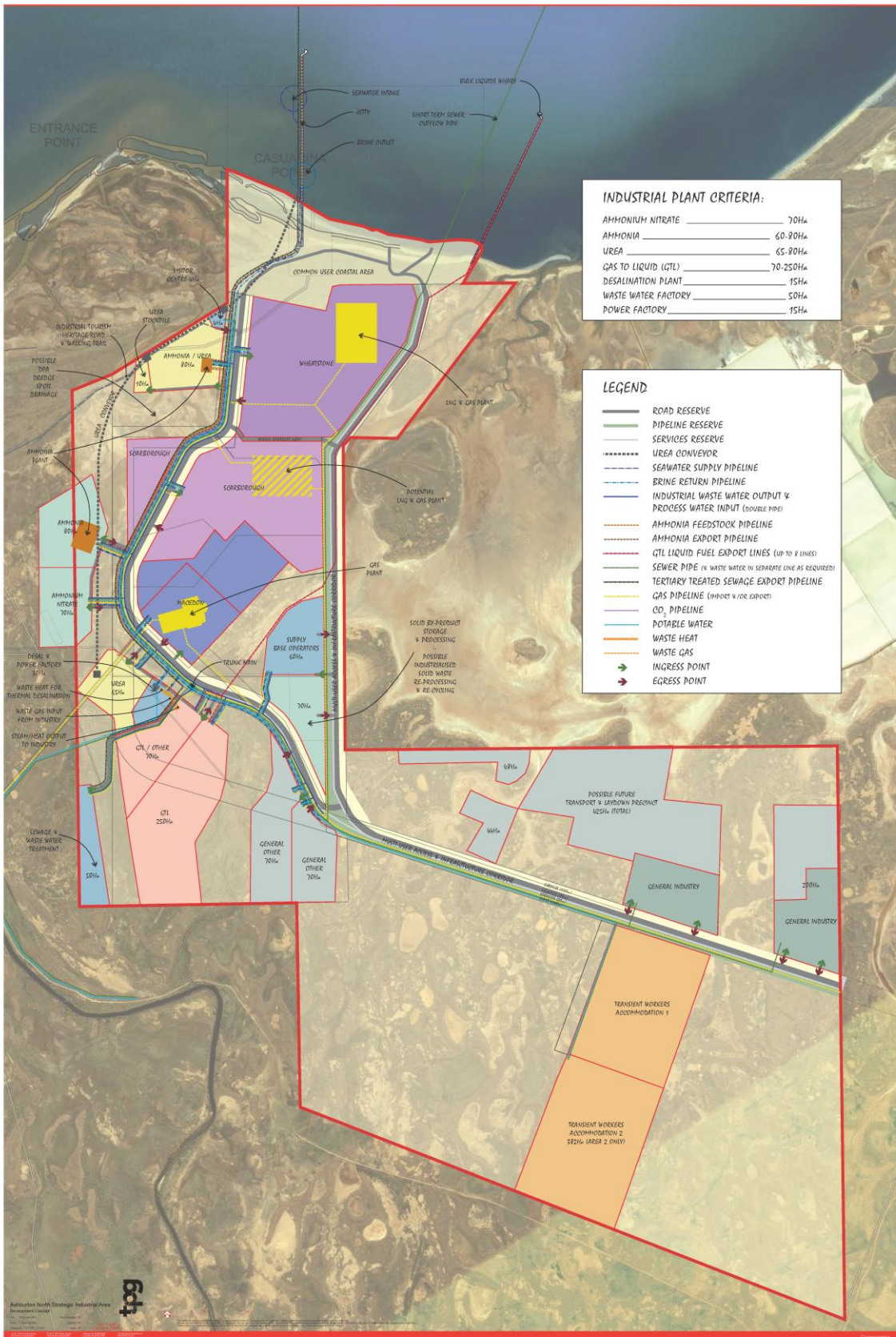
Date

Signed on behalf of the **WESTERN AUSTRALIAN LAND AUTHORITY** by person(s)
authorised by its Board in accordance with Section 45(2)(b) of the Western Australian
Land Authority Act 1992.

Authorised Officer

Authorised Officer

Date



INDUSTRIAL PLANT CRITERIA:

| | |
|---------------------|----------|
| AMMONIUM NITRATE | 70Ha |
| AMMONIA | 60-80Ha |
| UREA | 65-80Ha |
| GAS TO LIQUID (GTL) | 70-250Ha |
| DESALINATION PLANT | 15Ha |
| WASTE WATER FACTORY | 50Ha |
| POWER FACTORY | 15Ha |

LEGEND

| | |
|--|---|
| | ROAD RESERVE |
| | PIPELINE RESERVE |
| | SERVICES RESERVE |
| | UREA CONVEYOR |
| | SEAWATER SUPPLY PIPELINE |
| | BRINE RETURN PIPELINE |
| | INDUSTRIAL WASTE WATER OUTPUT & PROCESS WATER INPUT (DOUBLE PIPE) |
| | AMMONIA FEEDSTOCK PIPELINE |
| | AMMONIA EXPORT PIPELINE |
| | GTL LIQUID FUEL EXPORT LINES (UP TO 2 LINES) |
| | SEWER PIPE (WASTE WATER IN SEPARATE LINE AS REQUIRED) |
| | TERTIARY TREATED SEWAGE EXPORT PIPELINE |
| | GAS PIPELINE (IMPORT & /OR EXPORT) |
| | CO ₂ PIPELINE |
| | POTABLE WATER |
| | WASTE WATER |
| | WASTE GAS |
| | INGRESS POINT |
| | EGRESS POINT |



Our Ref: A346659
 Enquiries: Kathy Craig 9482 7470

Chief Executive Officer
 Shire of Ashburton
 PO Box 567
 Tom Price WA 6751

Attention: Rob Paull - Principal Town Planner

Dear Rob

RECOMMENDATION REPORT - PROPOSED AMENDMENTS NO. 17 & 18 TO THE SHIRE OF ASHBURTON LOCAL PLANNING SCHEME NO. 7

LandCorp would like to issue the following supplementary information in reference to the Recommendation Report completed by Rob Paull dated 1 November 2011 in relation to the *Draft LandCorp Industrial Development Plan and Draft Amendments No. 17 and 18 to Planning Scheme No. 7 for Initiation* (as follows):

| Section | Comment/Supplementary Information |
|------------------------------------|--|
| Environmental Protection Authority | LandCorp has undertaken reviews in relation to hydrology/water management, assessment/mitigation of traffic impacts and servicing and staging. The remaining reviews namely, lighting and noise on the Ashburton River, and risk assessment, will be deferred to proponents developing sites within the areas of Stages 1B and 1C. |

Yours sincerely

Kathy Craig
PROJECT MANAGER

2 December, 2011

Western Australian Land Authority ABN 34 868 192 835
 Level 6, Wesfarmers House, 40 The Esplanade, Perth Western Australia 6000
 Locked Bag 5, Perth Business Centre, Perth Western Australia 6849

T 08 9482 7499 F 08 9481 0861
 E landcorp@landcorp.com.au
 landcorp.com.au



Our Ref: A346659
Enquiries: Kathy Craig 9482 7470

Chief Executive Officer
Shire of Ashburton
PO Box 567
Tom Price WA 6751

Attention: Rob Paull - Principal Town Planner

Dear Rob

**PROPOSED AMENDMENTS NO. 17 AND 18 TO THE SHIRE OF ASHBURTON
LOCAL PLANNING SCHEME NO. 7**

As a result of the discussions held on 23 November, 2011, and in an effort to initiate Amendment No. 17 and No. 18 to the Shire of Ashburton's Local Planning Scheme No. 7 at the Councils' 14 December meeting, LandCorp would like to request a minor modification to the Recommendation Report you have previously drafted. The modification required relates to the need to distinguish between Stages 1B and 1C for purpose of clarifying social impact assessment requirements in the amendment text and the forthcoming development plans for these areas.

The second paragraph of that section states:

"For the draft Development Plan to be supported by the Shire, it will need to establish the criteria and the mechanisms for infrastructure contributions for Onslow, such that the Shire can be assured that contributions will form part of any future development and/or State Agreement".

LandCorp believes that the report text, as it currently stands, does not clearly differentiate between these two stages, and that, as a result, it may be interpreted that any contributions required across the Stage 1B and 1C areas will be applied in the same manner. To address this matter, LandCorp believes it is more preferable for the report to state (as follows):

"For the draft Development Plans to be supported by the Shire, there will be a need to establish the criteria and mechanisms to determine how infrastructure

Western Australian Land Authority ABN 34 868 192 835
Level 6, Westfarmers House, 40 The Esplanade, Perth Western Australia 6000
Locked Bag 5, Perth Business Centre, Perth Western Australia 6849

T 08 9482 7499 F 08 9481 0861
E landcorp@landcorp.com.au
landcorp.com.au

contributions for Onslow will be calculated and applied for future development in either of the the Stage 1B or 1C areas of the ANSIA, such that the Shire can be assured that contributions will form part of any future State Development Agreement, or other agreement and will be appropriate to the size and impact of that development".

Although this is only a small point in a detailed report, LandCorp considers that this change would more accurately reflect the circumstances. LandCorp will continue to consult with the Shire of Ashburton on this matter to ensure the information contained in the Development Plan is appropriate to address the impacts of future development in accordance with the requirements of the local scheme.

Also, LandCorp agrees to remove reference to the expansion area of the ANSIA delineated previously for Ammonia and Ammonia Nitrate plants from the proposed Scheme Amendments No. 17 and 18 and the associated Developments Plans. As such can you please remove reference to them within the recommendation report.

LandCorp has also revised the concept plan to only include areas of land which are subject to current development planning within Amendment No. 17 and 18. As such no areas are highlighted in the Concept Plan that fall within the Onslow Salt Solar Agreement as explained in the *Future Industrial Area* section of the Recommendation Report.

Should you have any questions or wish to discuss this matter please call me on the number provided above.

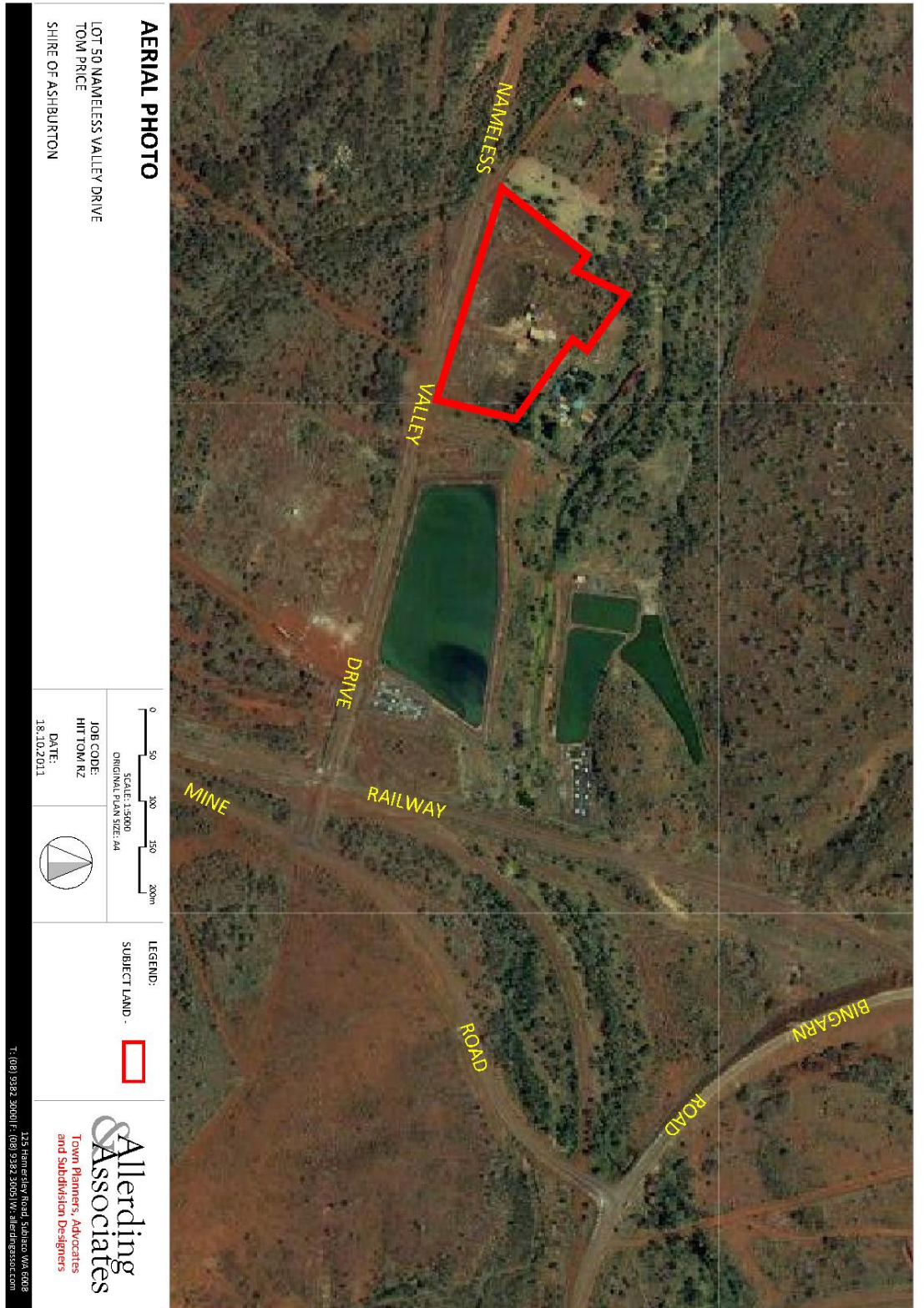
Yours sincerely

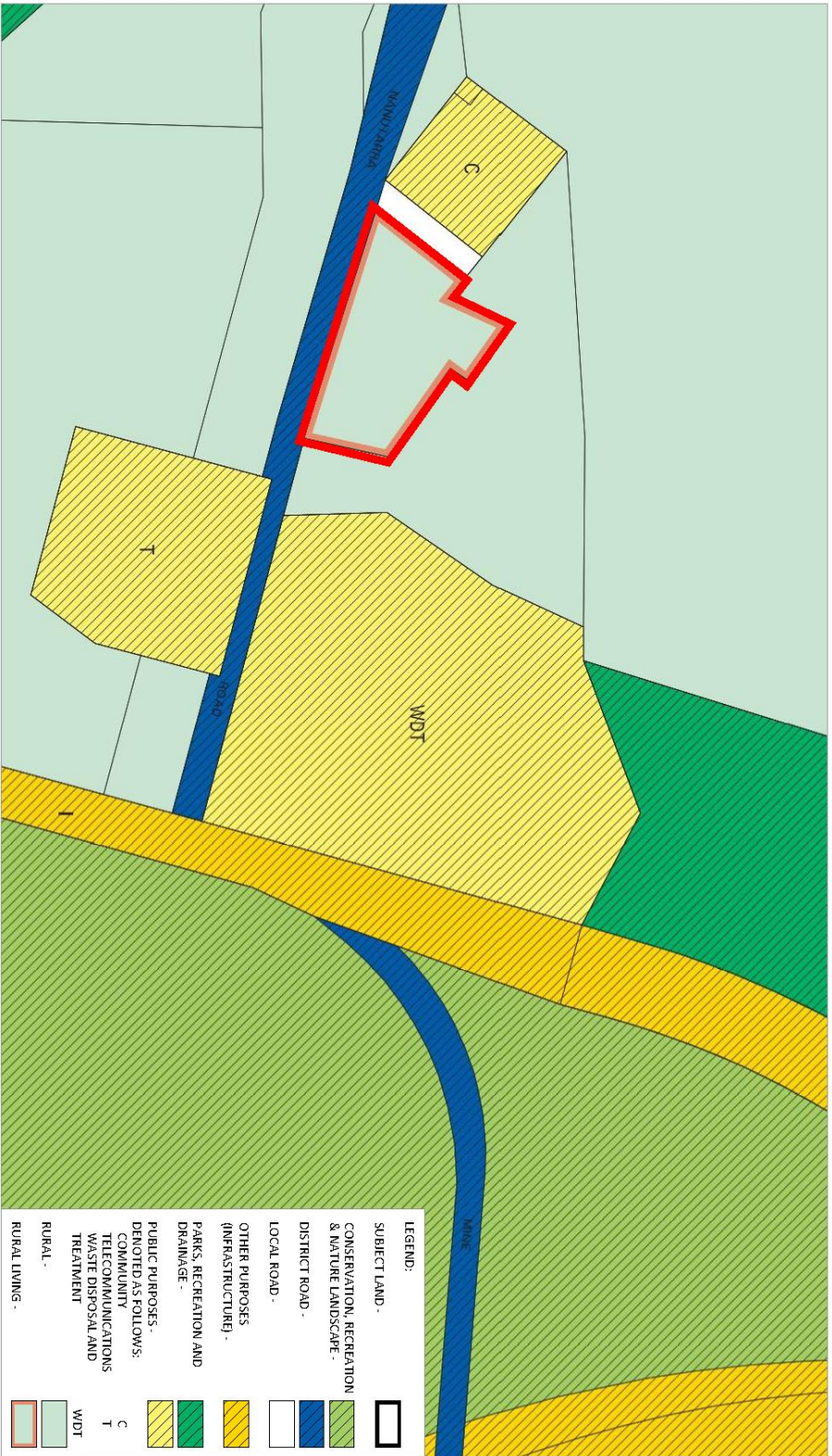


Kathy Craig
PROJECT MANAGER

5 December, 2011

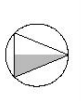
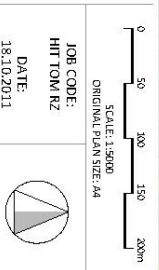
13.2 - DRAFT AMENDMENT NO. 20 TO PLANNING SCHEME NO. 7 - REQUEST FOR IN PRINCIPLE SUPPORT





ZONING PLAN

LOT 50 NAMELESS VALLEY DRIVE
TOM PRICE
SHIRE OF ASHBURTON



| LEGEND: | |
|---------|---|
| | SUBJECT LAND - |
| | CONSERVATION, RECREATION & MATURE LANDSCAPE - |
| | DISTRICT ROAD - |
| | LOCAL ROAD - |
| | OTHER PURPOSES (INFRASTRUCTURE) - |
| | PARKS, RECREATION AND DRAINAGE - |
| | PUBLIC PURPOSES - DENOTED AS FOLLOWS: |
| | COMMUNITY TELECOMMUNICATIONS |
| | WASTE DISPOSAL AND TREATMENT |
| | RURAL - |
| | RURAL LIVING - |
| | WDT |
| | T |
| | C |

125 Hamerley Road, Sibbald WA 6008
 T: (08) 9382 3000 | F: (08) 9382 2005 | W: allerdingsoc.com

Allerding Associates
 Town Planners, Advocates
 and Subdivision Designers

13.3 - DRAFT LANDCORP ONSLOW EXPANSION DEVELOPMENT PLAN AND DRAFT AMENDMENTS NO. 21 AND 22 TO PLANNING SCHEME NO. 7 FOR INITIATION





LEGEND




| | | | | |
|-------------------------|---|-------------------------|---|---|
| Scheme Amendment Area B |  | Scheme Amendment Area A |  |  |
|-------------------------|---|-------------------------|---|---|

Figure 1 - Area B
AERIAL PLAN
Greenfields Site, Onslow - Scheme Amendment

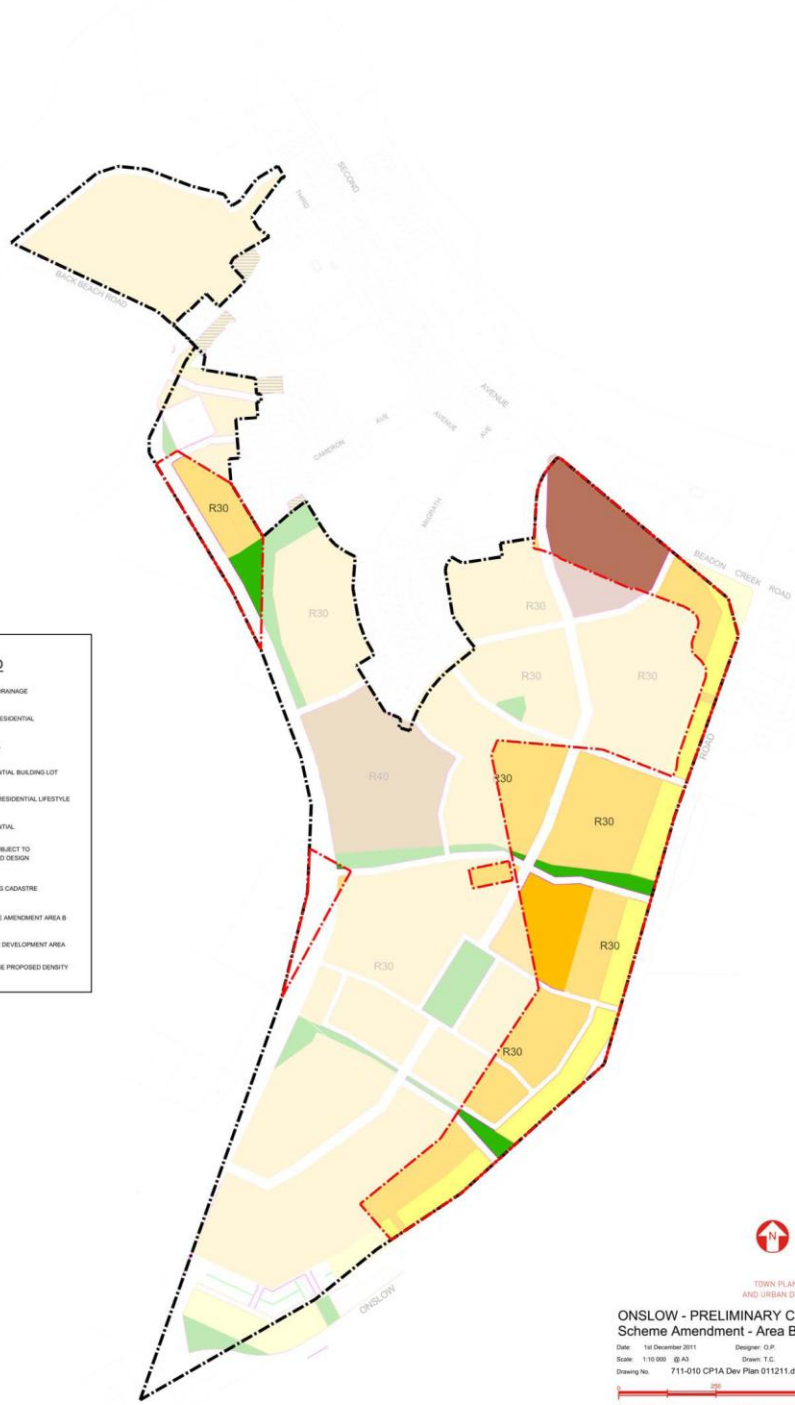
Date: 29 November 2011 Designer: MN
 Scale: NTS @ A4 Drawn: PR
 Drawing No. 711-010 PL F1 Aerial 011211.pdf

TOWN PLANNING AND URBAN DESIGN

The concept has been prepared for the purpose of meeting client specifications. The drawing does not constitute an invitation, agreement or contract for any particular use of any kind whatsoever.
 Although care has been taken in the compilation of this drawing by The Planning Group WA Pty Ltd, all parties are reminded that the proposed property development is to be decided upon by the local council. The client is responsible to obtain all necessary approvals.
 Liability is expressly disclaimed by The Planning Group WA Pty Ltd for any loss or damage which may be sustained by any person acting on any use that is not in accordance with this drawing.

Level 7, 102/111 Chippendale Road
 Perth Western Australia 6000
 Tel: 08 9276 0000
 Fax: 08 9276 0000
 www.togad.com.au

The Planning Group WA Pty Ltd
 ABN 36 007 273 222



LEGEND

| | |
|------------|---------------------------------|
| | PARK / DRAINAGE |
| | INFILL RESIDENTIAL |
| | SCHOOL |
| | RESIDENTIAL BUILDING LOT |
| | LARGE RESIDENTIAL LIFESTYLE |
| | RESIDENTIAL |
| | AREA SUBJECT TO DETAILED DESIGN |
| | EXISTING CADASTRE |
| | SCHEME AMENDMENT AREA B |
| | FUTURE DEVELOPMENT AREA |
| R30 | AVERAGE PROPOSED DENSITY |



**ONSLOW - PRELIMINARY CONCEPT PLAN
Scheme Amendment - Area B**

Date: 1st December 2011 Designer: O.P.
 Scale: 1:10,000 GP:AS Drawn: T.C.
 Drawing No. 711-010 CP1A Dev Plan 011211.dwg

This concept has been prepared for the purpose of meeting client specifications. This drawing does not constitute an invitation agreement or contract (or any part thereof) of any kind whatsoever.

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Liability is expressly disclaimed by The Planning Group WA Pty Ltd for any loss or damage which may be incurred by any person relying on any visual impression gained from this drawing.



LEGEND

| | | | | |
|-------------------------|---|-------------------------|---|---|
| Scheme Amendment Area A |  | Scheme Amendment Area B |  |  |
|-------------------------|---|-------------------------|---|---|

Figure 1 - Area A
AERIAL PLAN
Greenfields Site, Onslow - Scheme Amendment

Date: 28 November 2011 Designer: MN
 Scale: NTS @ A4 Drawn: PR
 Drawing No. 711-010 PLF1 Aerial 011211.pdf

TOWN PLANNING AND URBAN DESIGN

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 Perth Western Australia 6000












PO Box 722, Collier Street
 Perth Western Australia 6000

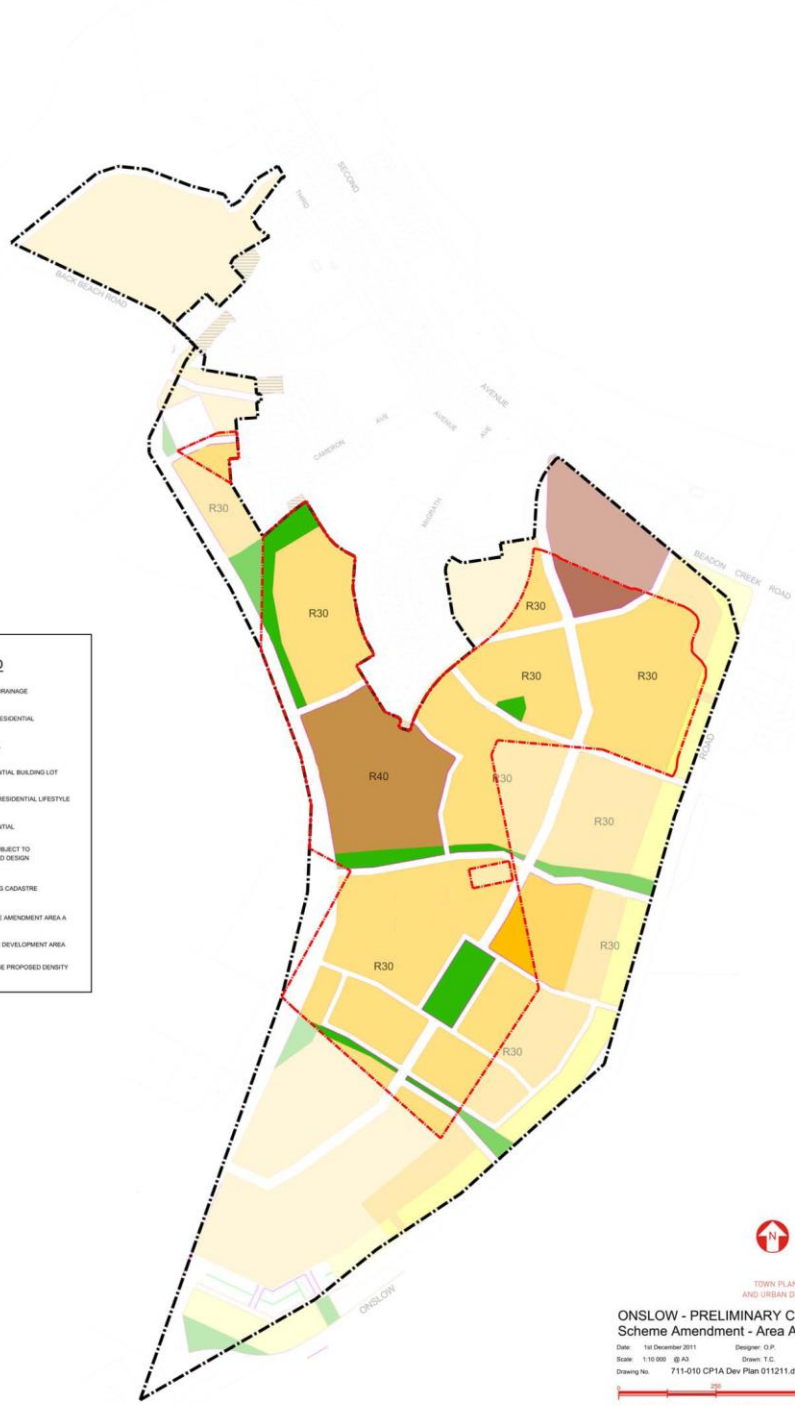
Telephone +61 (0)8 9230 0300
 Facsimile +61 (0)8 9231 4706
 www.togad.com.au

The Planning Group W.A.P. Pty Ltd
 ABN 36 087 273 222



LEGEND

-  PARK / DRAINAGE
-  INFILL RESIDENTIAL
-  SCHOOL
-  RESIDENTIAL BUILDING LOT
-  LARGE RESIDENTIAL LIFESTYLE
-  RESIDENTIAL
-  AREA SUBJECT TO DETAILED DESIGN
-  EXISTING CADASTRE
-  SCHEME AMENDMENT AREA
-  FUTURE DEVELOPMENT AREA
-  R30
AVERAGE PROPOSED DENSITY

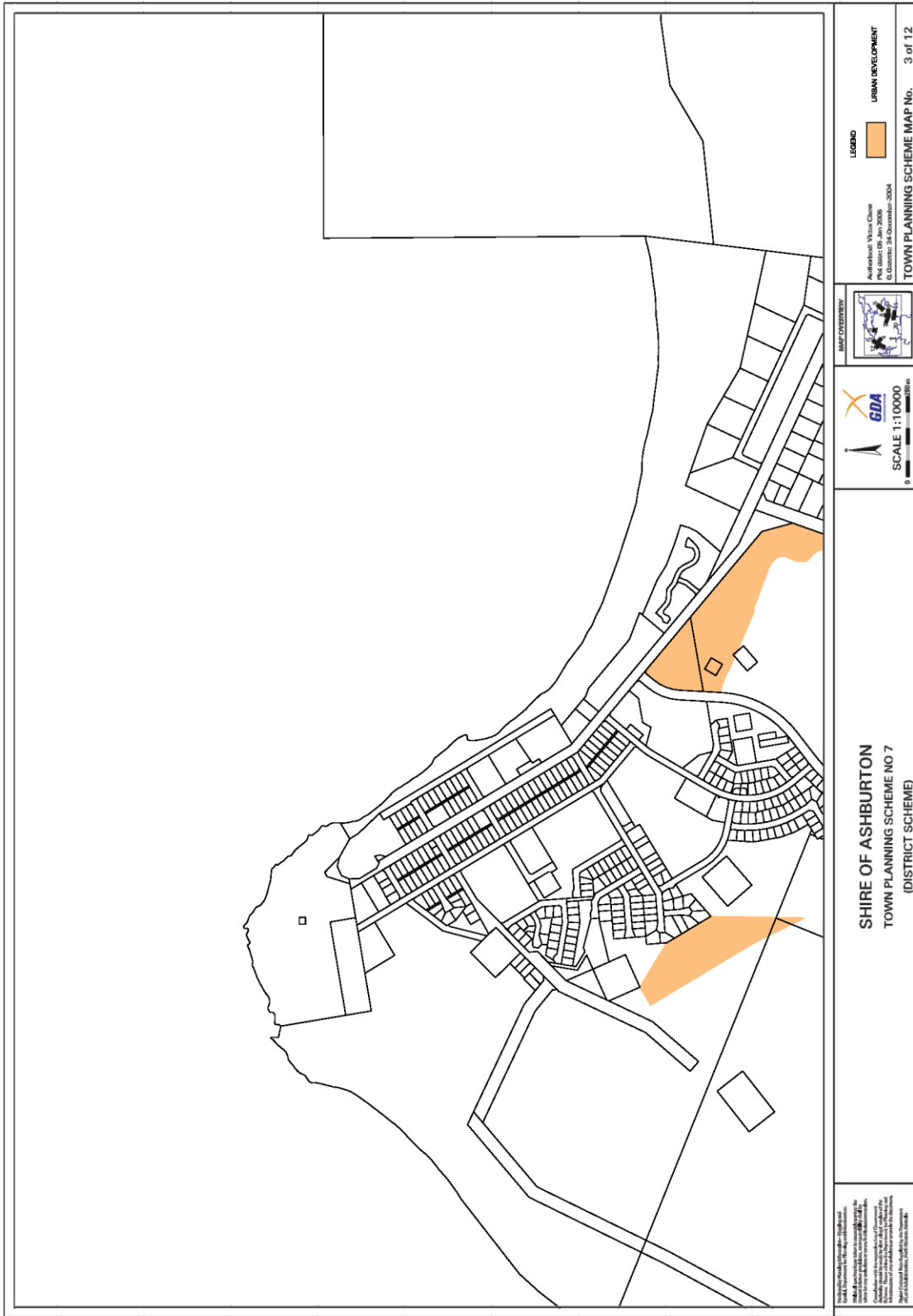


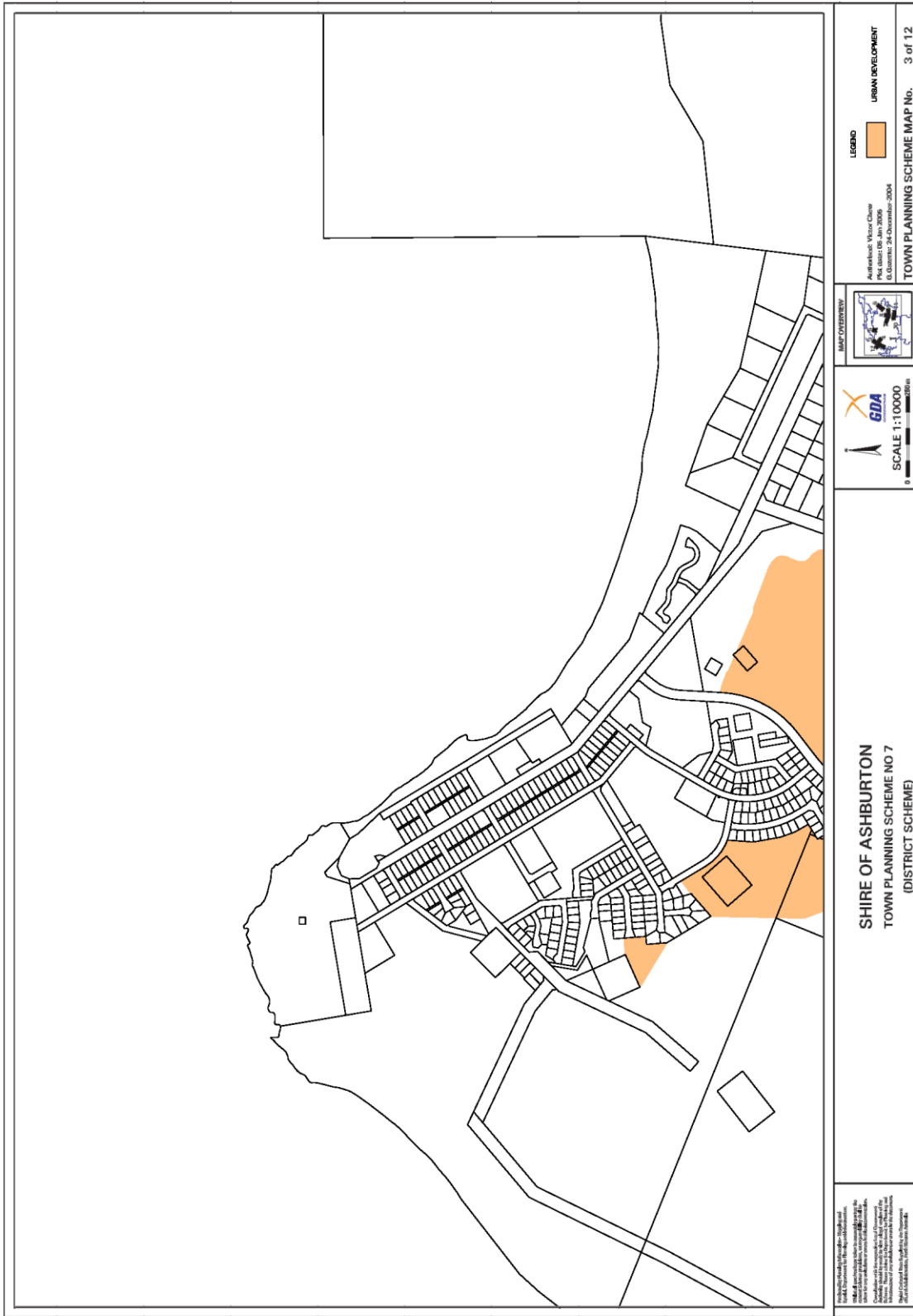
**ONSLOW - PRELIMINARY CONCEPT PLAN
Scheme Amendment - Area A**

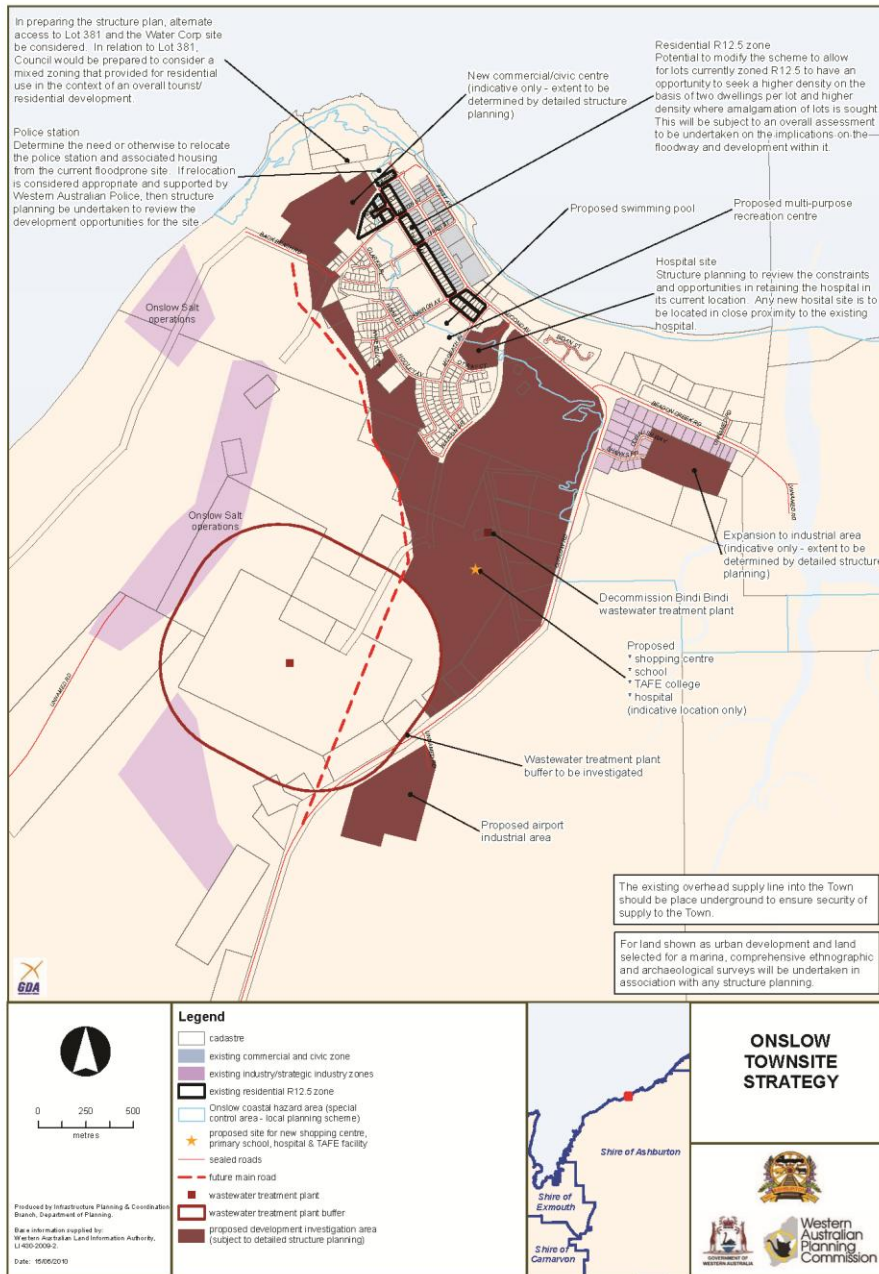
Date: 1st December 2011 Designer: O.P.
 Scale: 1:10,000 GP:AS Drawn: T.C.
 Drawing No. 711-010 CP1A Dev Plan 011211.dwg



This concept has been prepared for the purpose of meeting client specifications. This drawing does not constitute an invitation, agreement or contract (or any part thereof) of any kind whatsoever.
 Although care has been taken in the completion of this drawing by The Planning Group WA Pty Ltd, all parties associated with the proposed property development declare all responsibility for any errors or omissions. The right is reserved to change the plan at any time.
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**13.4 - EXTENTION OF TIME - PLANNING APPROVAL - HOTEL /
MOTEL DEVELOPMENT COMPRISING 132 TOURIST
ACCOMMODATION UNITS AND ANCILLARY
RESTAURANT, CAFÉ, GYMNASIUM AND ASSOCIATED
CAR PARKING AT LOT 3011, CENTRAL ROAD TOM
PRICE.**

auzcorp

COPY

PO BOX 370
Cottesloe WA 6911
P 08 9284 2942
F 08 9284 2142
www.auzcorp.com.au

Mr Jeff Breen
Chief Executive Officer
Shire of Ashburton
Po Box 567
Tom Price, WA, 6751

7TH November 2011

| | |
|-----------------------|--|
| SHIRE OF ASHBURTON | Rec No. 1113476 P: J.P.A. 3011 Officer: CEO, PIP |
| Council: Y/N | 09 NOV 2011 Action D. to |
| Council Date: | |
| Action: | |

Dear Jeff,

Development Application – Hotel/Motel Development Comprising of 132 Tourist accommodation Units and Ancillary Restaurant, Café, Gymnasium and Associated Car Parking at Lot 3011 Central Road , Tom Price.

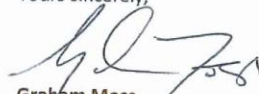
I refer to Planning Application No: 20090910 dated 18/12/2009 in relation to the proposed development above and request a 12 month extension to the approval period (two years) as specified in Condition G of the planning application.

The primary reason for requesting an extension is that Auzcorp's Deed of Option to Lease the Land on which the proposed development is to be situated expired on 30th June 2009.

Although agreement in principal was reached between Auzcorp and the Department of Regional Development and Lands to extend the term of the original Deed of Option prior to the expiry date of the Deed of Option, Auzcorp has only recently received a new Deed of Option to Lease from the Department.

Auzcorp is now in a position to proceed with satisfying the Conditions Precedent contained in the new Deed of Option to Lease and is keen to proceed to bring this project to fruition as expeditiously as possible.

Yours sincerely,


Graham Moss
Director of Projects

auzcorp

13.5 - DRAFT LOCAL PLANNING POLICY - SHIRE REQUIREMENTS FOR PLANNING APPLICATIONS WITHIN THE ONSLOW COASTAL HAZARD AREA - SCHEME CONTROL AREA.

**SHIRE OF ASHBURTON LOCAL PLANNING SCHEME NO.7 LOCAL PLANNING
POLICY**

**Title: Local Planning Policy - Shire requirements for Planning
Applications within the Onslow Coastal Hazard Area –
Scheme Control Area**

File No: PS.DV11

Minute No:

**Statutory Environment: Shire of Ashburton Local Planning Scheme No.7
Planning & Development Act 2005**

Adopted: Adopted at the Ordinary Meeting of Council held on <>

1.0 PURPOSE:

Local Planning Policies are guidelines used to assist the local government in making decisions under the Scheme. The Scheme prevails should there be any conflict between this Policy and the Scheme.

2.0 SCOPE:

A Local Planning Policy is not part of the Scheme and does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

3.0 OBJECTIVE:

To ensure that prior to considering an application for planning approval or request for rezoning within the *Onslow Coastal Hazard Area – Scheme Control Area* the Applicant has undertaken an assessment from a suitably qualified person to address potential flood and storm surge events on the proposed development.

4.0 REQUIREMENTS

Under the Shire of Ashburton Local Planning Scheme No. 7 ('Scheme'), much of the land within the Onslow townsite is included with the *Onslow Coastal Hazard Area – Scheme Control Area (SCA)*.

The SCA applies to all land up to 4m Australian Height Datum (AHD) in the coastal zone and 5m AHD in the frontal dune areas of the townsite, between Four Mile Creek in the south-west and Beadon Creek in the north-east.

The Shire is aware that some modification to the minimum AHD is likely due to a review undertaken by LandCorp and other State Agencies. This review is still to be finalised

however the Shire is becoming increasingly aware of numerous proposals looming with the SCA.

Clause 6.20.4 of the Scheme provides:

“Council may require applications for planning approval to include an assessment, prepared to its satisfaction, of the impact of potential flood and storm surge events on the proposed development.”

Clause 7.3.6 of the Scheme states (with reference to the Onslow Coastal Hazard Area-Special Control Area):

“...the Local Government may require applications for planning approval to include an assessment, prepared to its satisfaction, of the impact of potential flood and storm surge events on the proposed development.”

It is Council Policy that prior to considering an application for planning approval or request for rezoning within the *Onslow Coastal Hazard Area – Scheme Control Area* the applicant or proponent is required to undertake an assessment from a suitably qualified person to address potential flood and storm surge events on the proposed development in accordance with Clause 6.20.4 and Clause 7.3.6 of the Scheme.

5.0 REFERENCE:

The Shire of Ashburton Local Planning Scheme No. 7 and the Planning & Development Act 2005.

6.0 RESPONSIBILITIES:

The Town Planning Section of the Development Services Division as per the Delegations Policy and Register and further authority is delegated to the Chief Executive Officer.

7.0 ADOPTION:

13.6 - DEVELOPMENT APPLICATION - EXTENSION TO SHIRE OF ASHBURTON ADMINISTRATION CENTRE, LOT 246 POINCIANA STREET TOM PRICE (72M2 TRANSPORTABLE OFFICE BUILDING)

SHIRE OF ASHBURTON

Administration Centre, P.O. Box 567, Tom Price WA 6751
Telephone (08) 9188 4444
Facsimile (08) 9189 2252
Email: soa@ashburton.wa.gov.au



24/11/11

To whom it concerns,

We are seeking approval to locate a temporary office building to the position indicated on sketch 1. This building is a temporary provision to accommodate increasing staff numbers within the Shire of Ashburton.

The location is Lot 246 on Poinciana Street and is currently being used as the location for the offices of the Shire of Ashburton in Tom Price.

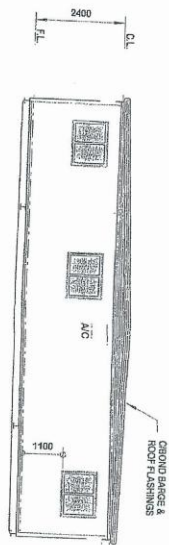
If you require further information please do not hesitate to contact me.

Regards,


Michael O'Neill
BE (Hons), GradIEAust, MIEI
Engineering Technical Officer
Shire Of Ashburton
Michael.O'Neill@Ashburton.wa.gov.au
Mb: 0423 799 257



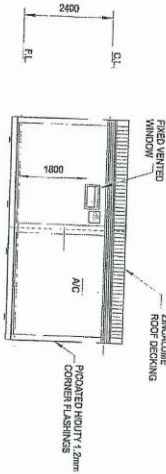
Sketch 1



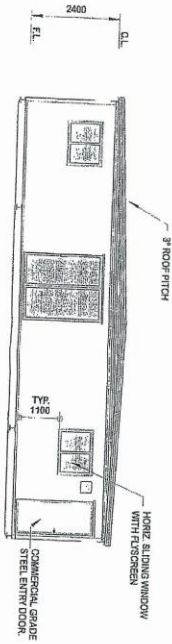
ELEVATION 3




ELEVATION 2



ELEVATION 4



ELEVATION 1

| | | | |
|---|--|---|--|
| ISSUED FOR APPROVAL <small>DESCRIPTION</small> | | <small>DATE</small> 27/11/10 | |
| <small>REV</small> | | <small>DATE</small> | |
|  | | <small>Instant Transportable Offices Pty Ltd</small> <small>PO BOX 284, WANDAKA WA 847</small> <small>Phone (08) 9406-6800</small> <small>Fax (08) 9406-6898</small> <small>www.instantoffices.com.au</small> | |
| <small>CLIENT</small> | | <small>LOCATION</small> | |
| SHIRE OF ASHBURTON EX YARD | | SHIRE OF ASHBURTON EX YARD | |
| <small>TITLE</small> | | <small>NOTE</small> | |
| 12 x 6m OFFICE BUILDING | | <small>PROVIDING AS PER COMPANET LINE REF TO DIMENSION</small> | |
| <small>JOB No.</small> | | <small>REF PLAN/DATE</small> | |
| 4462 | | 4462-PLAN | |
| <small>PROJECT</small> | | <small>DATE</small> | |
| 4462-CHA-1 | | 4462-CHA-2 | |
| <small>PROJECT #</small> | | <small>DATE</small> | |
| 44155 | | 4462-CHA-1 | |
| <small>DATE</small> | | <small>DATE</small> | |
| 15/5 | | 15/5 | |
| <small>PAGE</small> | | <small>DATE</small> | |
| 3 of 5 | | 3 of 5 | |

BUILDING DESIGN CRITERIA
WIND LOAD - In Accordance with AS 1170.2:2002
REGION A - TERRAIN CATEGORY 2

STRUCORTE
 CONSULTING ENGINEERS
 11/11/10
 PH: (08) 9005 2724
 FX: (08) 9005 2724

**13.7 - DEVELOPMENT APPLICATION - FINAL STAGE OF
MOTEL/RESTAURANT DEVELOPMENT, LOT 447 THIRD
AVENUE,
ONSLow.**

Application for
Development Approval
Ashburton Resort Motel
Stage 3 & Restaurant
Lot 447 Second Avenue, Onslow



Property Development Solutions
We Know Property Matters!
Level 2, Suite 9, 69 Hay Street
PO Box 8263 Subiaco East WA 6008
Ph 08 9380 9211 Fx 08 9380 9233

INTRODUCTION

Mackerel Islands Pty Ltd, as owner and operator of the Ashburton Resort Motel, was granted approval in September 2009 to develop 48 motel apartments, restaurant, swimming pool and associated facilities on vacant land at Onslow Mackerel Motel.

The development of the 48 units and swimming pool facilities has been completed in October 2011 and the development has been successfully re-branded and promoted as the Ashburton Resort Motel.

The proponent now wishes to seek approval from the Shire of Ashburton to allow the original cabins, located on the ocean side of the property, to be removed and replaced with motel apartments in keeping with the style of the recently completed development.

The development of a restaurant, previously approved by Council in September 2009, has been reconsidered and the proponent wishes Council to consider a re-designed restaurant, reception and administration centre to be developed with this latest stage of development.

Following is a brief report outlining details of the proposal as well as relevant criteria for assessment of the application.

PROPERTY PARTICULARS

The subject land is located at Lot 447 Second Avenue, Onslow and is contained in Certificate of Title Vol 2162 Fol 955 and shown on Deposited Plan 182626 with a lot area of 8463m².

PLANNING DETAILS

The subject land is zoned Commercial and Civic under Town Planning Scheme 7. Allowable uses under the Zoning Table of Scheme 7 allows Motel as a 'D' discretionary use and Restaurant as a 'P' permitted use.

The land is located within the Onslow Coastal Hazard Special Control Area, which requires a minimum finished floor area of 5m AHD to habitable areas. The majority of the site has been filled to comply with this policy and the front of the site will be filled and retained to maintain this level throughout the subject land.

THE PROPOSAL

The original development of the Onslow Mackerel Motel comprises 17 rooms contained in 5 buildings, a managers residence, laundry and store room.

This proposal intends to remove the 17 rooms and managers residence and develop 34 executive apartments in a two level configuration. The laundry building and storeroom will be upgraded to compliment the style of the new development.

The proposal to construct a restaurant includes provision for a reception and administration area, restaurant and function room. The restaurant and reception area has been designed to maximise the location opposite Beadon Bay and will provide a first class facility open to both motel guests and the general public.

The development will be complimented by installing and maintaining quality landscaping throughout the resort. Being aware of the potential of future construction of a road in the un-used road reserve adjoining the property, the proponent intends to install a minimum amount of landscaping in this public area to present the area until development of the area is defined by Council. It is anticipated that a landscaping plan will be prepared and submitted to Council for approval with the building licence application.

The site plans attached shows provision of 124 carbays, of which 106 are located on site and 18 located within the Third Street road reserve immediately adjacent to the restaurant and reception area.

Carparking has been calculated in accordance with the Scheme on the following basis;

| | |
|---|------------|
| 1 bay per motel unit | = 82 bays |
| 1 bay per 5 units for visitor/staff parking | = 16 bays |
| 1 per 4 seats restaurant/café (104 persons) | = 26 bays |
| Total Required | = 124 bays |

The proponent intends to construct and maintain the 18 bays located within the road reserve at its cost.

CONCLUSION

The approval of this development will allow the proponent to complete a significant development in Onslow and provide much needed accommodation and restaurant facilities in the centre of town.

It is the intention of the proponent to undertake this stage of the works commencing in early 2012, with an expected completion in the fourth quarter of 2012.

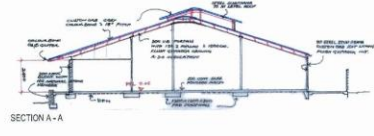
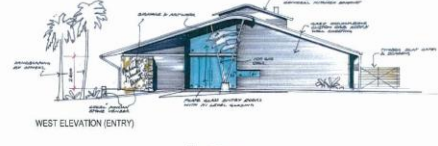
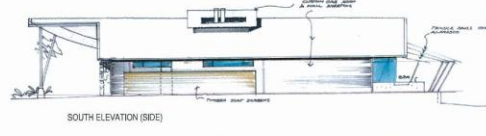
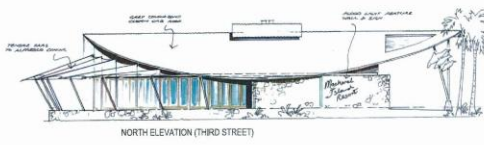
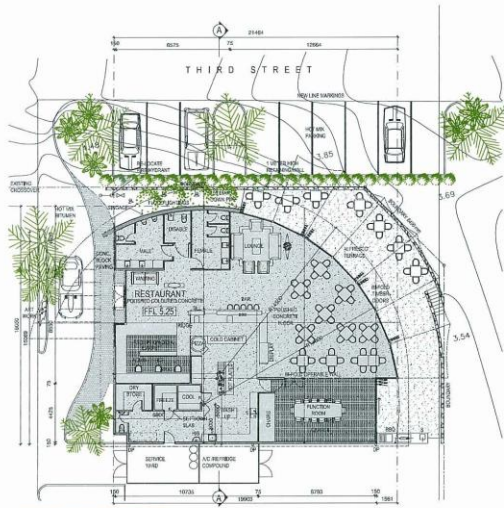
This proposal complies with requirements of Town Planning Scheme 7 and associated Local Planning Policies and we respectfully seek Council support at the next available Council meeting.

Yours Sincerely

G B Loxton

Geoff Loxton

Property Development Solutions



AERIAL VIEW

PERSPECTIVE

| | | | | | | | |
|---|---------------------------|-----------|--|---------------------------|-------------------|----------------|--------------------|
| PROJECTION - RESTAURANT PROPOSAL FOR THE DEVELOPMENT OF THE SITE 10/11/2018 | MICHAEL R. ISLAND PTY LTD | SITE PLAN | | PROJECT NO. 10/11/2018 | SHEET NO. 0170 | SCALE SK5 B | BIANCHI architects |
|---|---------------------------|-----------|--|---------------------------|-------------------|----------------|--------------------|

13.8 - OUTCOME OF APPLICATION TO THE PILBARA JOINT DEVELOPMENT ASSESMENT PANEL - PLANNING APPLICATION FOR CONSTRUCTION OF OFFICES AND INFRASTRUCTURE, ROAD SERVICES AND TRANSIENT WORKFORCE ACCOMODATION LOTS 152, 153 AND 238 ONSLOW ROAD, ASHBURTON NORTH



Government of Western Australia
Development Assessment Panels

Responsible Authority Report Template (Regulation 12, 17)

Proposed construction of offices and infrastructure, roads, services and transient workforce accommodation: Lots 152, 153 and 238 (Reserve 6944) Onslow Road, Ashburton North.

| | |
|------------------------------------|---|
| DAP Name: | Joint Pilbara Development Assessment Panel |
| Applicant: | Chevron Australia Pty Ltd |
| Owner of Property: | Government of Western Australia |
| LG Reference: | Shire Ref: 20110482 (P) |
| Reporting Agency: | Shire of Ashburton |
| Authorising Officer: | Geoff Brayford – Executive Manager-Technical Services |
| Application No and File No: | Shire Ref: 20110482 (P) DAP Ref: D/P20110482 |
| Report Date: | 22 November 2011 |
| Application Receipt Date: | 12 October 2011 |
| Application Process Days: | 42 days |
| Attachment(s): | <p>A. Ashburton North Strategic Industrial Area Structure Plan</p> <p>B. Structure Plan (Figure 8) - Ashburton North Strategic Industrial Area Structure Plan (Extract).</p> <p>C. Context Plan (Figure 4) - Ashburton North Strategic Industrial Area Structure Plan (Extract).</p> <p>D. Amendment No. 10 to the Scheme (as Gazetted and Map).</p> <p>E. Letter from the Shire to Chevron Pty Ltd dated 21 October 2011.</p> <p>F. Location/Site Plan (Extract from Application)</p> <p>G. Revised Application Report (received by email 10 November 2011) "Wheatstone Project Limited Provision of Roads, Services and Transient Workforce Accommodation Planning Application."</p> <p>H. Clause 5.9 - Matters to be Considered</p> <p>I. Schedule of Submissions.</p> |

Recommendation:

That the Joint Pilbara Development Assessment Panel resolves to:

1. **Approve** Planning Application Shire Ref: 20110482 (P) (DAP application reference number DP/20110482) comprising the following:

- temporary construction offices and infrastructure;
- power generation;
- concrete batch plant;
- water intake and treatment;
- temporary water pipeline;
- waste water treatment and disposal;
- diesel storage;
- compaction phase seawater intake (located in CUCA);
- temporary access roads AR1, AR2, AR3, and AR4;
- site works associated with the construction village;
- initial construction village (104 rooms) and associated infrastructure (potable and waste water treatment, landscaping, car parking, fuel storage, truck turnaround and laydown area, fencing, and drainage); and
- fly village (502 rooms) and associated infrastructure (potable and waste water treatment, landscaping, car parking, fuel storage, truck turnaround and laydown area, fencing, drainage, recreation facilities);

on Lots 152, 153 and 238 (Reserve 6944), Onslow Road, Ashburton North, Shire of Ashburton all in accordance with accompanying plans as required under specific conditions of this Approval in accordance with Clause 5.10 of the Shire of Ashburton Local Planning Scheme No. 7 and subject to the following conditions:

1. Development is to be carried out in accordance with the stamped approved plans dated 30 November 2011 and plans/information as required under specific conditions of this Approval.
2. Should the development be not substantially commenced by 30 November 2016, then this Planning Approval lapses at that date. With the written permission of the Shire of Ashburton, this Planning Approval may be extended.

Hooley Creek Access

3. Without the further written consent from the Chief Executive Officer of the Shire of Ashburton, community access to Hooley Creek will not be restricted in any form.

Road access

4. Access to the transient workforce accommodation site and the intersection of proposed temporary Road AR4 to the primary access road shall be to the requirements of Main Roads WA and to the satisfaction of the Shire of Ashburton.

Transient Workforce Accommodation

5. Prior to occupation of transient workforce accommodation, the Applicant will construct parking area(s), driveway(s) and point(s) of ingress and egress [including crossover(s)] as shown on the endorsed plan and thereafter be maintained to the satisfaction of the Shire of Ashburton.
6. Prior to occupation of transient workforce accommodation the Applicant will submit to the Shire of Ashburton, information and plans indicating how and when the transient workforce accommodation will be removed and the site rehabilitated or developed for a different use intended for the site.
7. The transient workforce accommodation facility shall be designed and constructed to allow easy access for people with disabilities to the satisfaction of the Shire of Ashburton. Details to be submitted with the building licence application.
8. A geotechnical report covering the transient workforce accommodation facility being prepared by the Applicant at the Applicant's cost and to the satisfaction of the Shire of Ashburton. The report is to be lodged with the building licence application, together with certification from a structural engineer that the design is suitable for the site conditions as outlined in the geotechnical report.
9. The installation of an approved effluent disposal system to the satisfaction of the Shire of Ashburton and / or the Health Department of WA prior to occupation of the development. Such a system is to be designed and submitted by a plumbing consultant or other suitably qualified person and based on a geotechnical report on the absorptive capacity of the soil and the anticipated water usage. Details to be submitted with building licence application.
10. The proponent is required to detail the means and method of providing a potable water supply to the satisfaction of the Department of Health and the Shire's Health Surveyor. Details to be submitted with building licence application.
11. The transient workforce accommodation shall be used for the purpose of housing construction workers associated with the Wheatstone Project.

Management Plans

12. Prior to the commencement of works, a Fire Management Plan and Emergency Services Plan shall be prepared, implemented by the Applicant, and all to the satisfaction of the Shire.
13. Prior to the commencement of works, a Workforce Management Plan that addresses the impacts of workers associated with the development of the facilities on Onslow and which clearly demonstrates that the Applicant is responsible to ensure that all workers under their respective control (including the direct workforce, contractors, sub-contractors and authorised visitors who have direct involvement with the development) are housed either at the ANSIA or in Council approved accommodation shall be prepared, implemented by the Applicant, and all to the satisfaction of the Shire
14. Prior to the commencement of works, a Local Road Management and Maintenance Plan shall be prepared addressing:
 - i) the impacts on Old Onslow Road and Twitchen Road including anticipated traffic volumes and the timing of peak traffic during both the construction and operational phase of the development as provided for in this Planning Approval; and
 - ii) rehabilitation of proposed Access Roads AR2, AR3 and AR4 all to the requirements and the satisfaction of the Shire of Ashburton;all rehabilitation and road upgrading works identified shall be at the Applicant's expense.
15. Prior to the commencement of works of the Transient Workforce Accommodation, a Mosquito Management Plan shall be prepared, implemented by the Applicant, and all to the satisfaction of the Shire.
16. Prior to the commencement of any works a Dust Management Plan to address the construction phase of the development shall be prepared, implemented by the Applicant, and all to the satisfaction of the Shire.

Agreement with the Shire

17. Prior to the commencement of any works or longer period as agreed by the Chief Executive Officer, Shire of Ashburton a legal agreement prepared at the Applicant's expense (including legal expenses incurred by the Shire of Ashburton) and to the requirements and satisfaction of the Chief Executive Officer shall be submitted for the purposes of the following:

- i. The implementation of a Workforce Management Plan prepared as required by Condition 22 of the ANSIA Structure Plan and the Scheme and defined in this Planning Approval.
- ii. The transient workforce accommodation to:
 - a) reflect the information and plans required under this Planning Approval indicating how and when the transient workforce accommodation will be removed and the site rehabilitated or developed for a different use intended for the site; and
 - b) be used only for the accommodation of construction staff and will be a temporary camp facility and remain for a total period of not more than 6 years or other as agreed to by the Chief Executive Officer.
- iii. The necessary arrangements established by Chevron Australia Pty Ltd in association with the Shire of Ashburton and Heritage Council to limit access to Old Onslow for those persons employed and indirectly employed by Chevron Australia Pty Ltd associated with the Wheatstone Project.

Advise the Applicant as follows:

- i. In relation to Condition No. 3, it is noted that Chevron Australia Pty Ltd has advised in correspondence to the Shire of Ashburton dated 10 October 2011 and endorsed to this Planning Approval that the development will not restrict community access to Hooley Creek.
- ii. Further to this approval, the Applicant is required to submit working drawings and specifications to comply with the requirements of Part 4 of the Building Regulations 1989 (as amended) and the Health Act, 1911 (as amended) which are to be approved by the Shire's Principal Building Surveyor and Principal Environmental Health Officer prior to the issue of the Building licence.
- iii. The drawings submitted for a building licence are to be properly drawn and certified by a practising structural engineer to confirm that they comply with the requirements of the Building Code of Australia.
- iv. A separate application being made for all advertising signs in accordance with the Shire's Local Law relating to Signs and Other Advertising Devices.
- v. The Joint Pilbara Development Assessment Panel (JDAP) has determined this application. Rights of appeal are also available to you under the Planning and Development Act 1928 (as amended) against the decision of the JDAP, including any conditions associated with this decision.

Any such appeal must be lodged within 28 days of the date of this decision to the State Administrative Tribunal (telephone 9219 3111 or 1300 306 017).

- vi. The Shire of Ashburton contains many places of Aboriginal Heritage significance. Applicants are advised to consider Aboriginal heritage issues and their obligations under the Aboriginal Heritage Act 1972 at an early stage of planning. Further information can be obtained from the Department of Indigenous Affairs on 9235 8000 or at the following website: [://www.dia.wa.gov.au/Heritage/default.aspx](http://www.dia.wa.gov.au/Heritage/default.aspx).
- vii. This Planning Approval does not remove any responsibility the Applicant may have in obtaining a vegetation clearing permit from the Department of Environment in accordance with the Environment Protection Act 1986. Further information can be obtained from the Department of Environment or at the following website: [.environment.wa.gov.au](http://environment.wa.gov.au).
- viii. This Planning Approval does not remove any responsibility the Applicant may have in notifying Environment Australia of the proposal for consideration of impacts in accordance with the Environmental Protection and Biodiversity Conservation Act 1999. Further information can be obtained from Environment Australia on (02) 6274 1111 or by visiting: [://www.deh.gov.au/epbc/assessmentsapprovals/index.html](http://www.deh.gov.au/epbc/assessmentsapprovals/index.html).
- ix. This Planning Approval has been issued prior to the submission and adoption of a Development Plan as required under Condition 5 of the ANSIA Structure Plan. This Approval does not pre-suppose support by the Local Government for a Development Plan over the land. The Applicant is advised that a submission from LandCorp has raised the issue of the potential impact of the development on Onslow's fuel supplies. Any future proposal for a Development Plan for Wheatstone will need to address the supply of fuel to Onslow and means by which development at the ANSIA will not exacerbate such supplies in Onslow.

In the meantime, it is strongly suggested that Chevron advise its contractors that:

- a) fuel supplies in Onslow are limited;
- b) road trains etc cannot access the town;
- c) refuelling is available at Fortescue or Nanaturra;
- d) in order to reflect Chevron's anticipated vehicle movements arising from the Application, that its contractors limit unnecessary truck movements on Onslow road between Ashburton North and the Onslow town site in consideration of safety for all road users.

- x. Social infrastructure as required under Condition 7 of the ANSIA Structure Plan has been established under a separate State Development Agreement and hence, is not required to be conditioned to this Planning Approval.

2. Advises the applicant and the Shire of Ashburton of its decision accordingly.

Background:

| | | |
|----------------------------|---|--|
| Insert Property Address: | Lots 152, 153 and 238 (Reserve 6944), Onslow Road, Ashburton North. | |
| Insert Zoning | MRS: | N/A |
| | TPS: | <ul style="list-style-type: none"> • 'Strategic Industry' zone. • 'Other Purposes – Infrastructure' reserve • Lot 152 Onslow Road and portion of Road No. 8400 'Special Use – Transient Workforce Accommodation' zone. Specific conditions apply to the Special Use zone. |
| Insert Use Class: | Transient Workforce Accommodation (D) Office (I) | |
| Insert Strategy Policy: | N/A | |
| Insert Development Scheme: | N/A | |
| Insert Lot Size: | Various | |
| Insert Existing Land Use: | Vacant land | |
| Value of Development: | \$348 million | |

Background:

Ashburton North Strategic Industrial Area

The ANSIA covers an area of approximately 8000 hectares and represents a possible hydro-carbon gas hub of both state and national significance. More specifically, the location is being considered by Chevron Australia P/L (Chevron) as the possible site for its Wheatstone Liquid Natural Gas (LNG) project and by the Exxon-Mobil/BHP-Billiton consortium for its Scarborough LNG project. It is also proposed that that additional land be developed for use by, as yet to be identified, hydro-carbon related or other 'strategic' industries. The whole of the ANSIA will be serviced by a common port facility, managed by the Dampier Port Authority and by a Multi User Access and Infrastructure Corridor (MUAIC), which will consist of a shared transport and infrastructure corridor.

Council has granted development approval for the first development within the ANSIA, being BHP-Billiton's proposed Macedon Domestic Gas Plant, which will commence construction soon. This project is relatively small in the context of the overall development of the precinct but will still have significant impact on a town the size of Onslow. It was however able to be assessed within the framework of the current planning scheme, as it presently exists. Council placed conditions on the planning approvals to address the potential negative outcomes from the development.

Planning for the proposed ANSIA is complex with a range of major issues requiring consideration. If the benefits of individual developments are to be optimised, then this needs to be assessed against the possible adverse impacts on other development within the precinct as well as surrounding areas, including Onslow.

In order to address these issues, Council proposed Amendment No. 9 to the Scheme in 2009 with the specific purpose of establishing the necessary guidelines and requirements to be addressed before supporting development within the ANSIA. A major requirement identified by Council in the amendment is for a structure plan to be prepared and adopted by the Council and the WAPC to guide the integration of all development in the ANSIA and for all development to adhere to this plan.

Amendment No.9 was approved by the Minister for Planning and finally Gazetted on 21 December 2010 making the planning requirements on establishing the ANSIA a statutory planning obligation on the Council, Shire, State Government and any proponent. Responsibility for preparing the ANSIA structure plan, which will ensure integration of individual projects with others within the ANSIA and also within surrounding areas, particularly the town of Onslow, has fallen to Chevron in its capacity as the proponent of the Wheatstone LNG project.

Amendment No. 9 was Gazetted on 21 December 2010. The 'Policy Statement' and 'Planning Requirements' of Amendment No. 9 are included in Appendix 11 of LPS7. In accordance with this amendment, it is required that a structure plan be prepared either prior to, or in association with, the rezoning of specific sites in line with standard processes.

Any application to rezone a specific site must be consistent with the approved ANSIA Structure Plan. In relation to development within the SCA, Clause 7.9.1 of LPS No.7 states:

"7.9.1 In addition to such other provisions of the Scheme as may affect it, land including in the Ashburton North Strategic Industrial Area shall be subject to those provisions set out in Appendix 11. No subdivision or development may occur within the Ashburton North Strategic Industrial Area unless the land is zoned "Strategic Industry" zone and an Ashburton North Strategic Industrial Area Structure Plan has been prepared and adopted in accordance with Clause 6.4 of the Scheme."

Ashburton North Strategic Industrial Area Structure Plan

The development of an industrial hydro-carbon precinct in a location south west of the town of Onslow and known as the Ashburton North Strategic Industrial Area (ANSIA) has been reflected in a Structure Plan adopted by the Shire and endorsed by the Western Australian Planning Commission (WAPC) in October 2011. (Note Attachments A – C)

Condition 5 of the ANSIA Structure Plan is particularly relevant to this Planning Application and states:

"Council shall not resolve to approve any use or development, or support any subdivision of land until a Development Plan is endorsed by the Shire and adopted by the WAPC in accordance with LPS7. The matters to be addressed by the Development Plan are identified within section 8.3 of the ANSIA Structure Plan report and defined by the ANSIA SCA of the Scheme. Notwithstanding the above, prior to the approval of a Development Plan, the Shire may approve limited provision of roads, services and Transient Workforce Accommodation where it is satisfied that approval is in accordance with the vision and objectives of the ANSIA Structure Plan, as well as the SCA of LPS7." (Author's underlining)

The 'vision' and 'objectives' of the ANSIA Structure Plan are as follows:

"6.1 VISION

The strategic vision for the ANSIA is:

To create a major hydrocarbon processing hub of State and National significance, fostering a secure environment for major gas processing industries, surrounded by infrastructure, services and related industries to deliver maximum benefit from the resource to the community, at both micro and macro levels, in a sustainable manner.

To achieve the vision of a sustainable hydrocarbon processing precinct at the Ashburton North Strategic Industrial Area, planning for the estate will aim to optimise the clustering of hydrocarbon processing and related activities to achieve a high level of functionality and sustainability. Design will be built on flexibility and spatial, physical and operational foundations and the utilization of emerging best practice to maximise opportunities to adapt to meet future changes in industry needs and policy settings. Facilitation and management of the estate in this manner may focus on cross flow of product and feedstock, encouraging energy and water efficiency, waste reduction and efficient and equitable access to export and import facilities. Engagement with the wider Onslow community and economy will seek to enhance the benefits and reduce adverse impacts on the community in the short and long term."

"6.2 OBJECTIVES

6.2.1 DEVELOPMENT OBJECTIVES

The ANSIA Structure Plan provides an integrated planning framework, designed to guide individual development initiatives to achieve the following objectives:

- Ensure land will be specifically allocated for long term industrial development of regional, state or national significance, primarily to facilitate major hydrocarbon processing industries, and also industries that realize productivity and efficiency gains through proximity to the LNG plants located within the ANSIA.*

- *Ensure land will be specifically allocated for industrial development that supports the ongoing operation of hydrocarbon activities within the ANSIA and the Port/CUCA.*
- *Protect the primacy of the hydrocarbon industry by ensuring inappropriate or conflicting land uses that may adversely affect the key hydrocarbon processing uses are not be permitted. In particular, no land use or development should:*
 - *limit the ability of the key hydrocarbon processing industries or associated infrastructure to achieve their ultimate planned capacity and operating efficiency; or*
 - *cause an unacceptable off-site impact on the amenity, health, safety and security of the ANSIA.*
- *Ensure the efficient use of available land is encouraged, as well as collaboration between industries, in order to minimise waste production and promote re-use and recycling of waste.*
- *Ensure development is planned and managed to minimise impact on surrounding uses such as Onslow Salt, including minimising flood impacts.*
- *Ensure that all impacts on the Onslow community are suitably managed, and deliver social and economic benefits to the township.*
- *Ensure development is subject to arrangements that clearly demonstrate how arrangements will be in place to limit the social and hard infrastructure impacts on Onslow. In particular, proponents are to be responsible for the accommodation of all workers (including the direct workforce, contractors, subcontractors and authorised visitors who have direct involvement with the development) are housed either at the ANSIA or Council approved accommodation.*
- *Ensure environmental values and community safety are properly recognised and respected through the Scheme Amendment, Structure Plan, and Development Plan and Planning Application process.*
- *Ensure development of individual sites within the ANSIA is considered in the context of the preferred ultimate development to ensure all users can be appropriately serviced by essential infrastructure, including:*
 - *water supply and sewerage infrastructure;*
 - *electricity infrastructure; and*
 - *roads which are constructed to an acceptable standard.*
- *Ensure funding and development of multi-user infrastructure within the ANSIA reflects arrangements between the State and proponents.*

- *The DPA has also prepared objectives for the Port, land, port waters and associated facilities under its control. The following are the guiding principles from the Port Authorities Act 1999 that forms the Port Authority's objectives for its operation:*
 - *To facilitate trade within and through the Port and plan for the future growth and development of the Port;*
 - *To undertake or arrange for activities that will encourage and facilitate the development of trade and commerce generally for the economic benefit of the State through the use of the Port and related facilities;*
 - *To control business and other activities in the Port or in connection with the operation of the Port;*
 - *To be responsible for the safe, secure and efficient operation of the Port;*
 - *To be responsible for the maintenance and preservation of vested property and other property held by it; and*
 - *To protect the environment of the Port and minimise the impact of Port activities on that environment."*

Amendment No. 10

Amendment No. 10 to the Shire of Ashburton Local Planning Scheme No. 7 ('Scheme') was Gazetted on 22 November 2011. Amendment No. 10 has the purpose of facilitating the Wheatstone Liquid Natural Gas (LNG) plant, the ANSIA access road and an area for transient workforce accommodation (for construction workforce only). (**Note Attachment D**)

Details: outline of development application

Introduction

The Application before the DAP has been lodged by Chevron Australia Pty Ltd, the 'foundation' developer of the ANSIA. Chevron has pursued the establishment of the ANSIA Structure Plan and Amendment 10 to the Scheme that establishes the statutory zoning and Scheme provisions for the Wheatstone development. The next stage of the planning for Wheatstone is a Development Plan prepared in accordance with the ANSIA Structure Plan and the Scheme.

However, the Application has been lodged pursuant to Condition 5 of the ANSIA Structure Plan which allows consideration of limited provision of roads, services and transient workforce accommodation prior to the issue of a Development Plan. The purpose of this Planning Application is to seek approval to commence development of transient workforce accommodation and temporary construction infrastructure to facilitate the ultimate development of the Wheatstone LNG and Domestic (DomGas) Plant.

The Planning Application is limited to components of the ultimate Wheatstone LNG and DomGas Project and includes temporary construction offices and infrastructure, roads, services, and transient workforce accommodation. This Application is the first in a series of planning applications to facilitate the development of the Wheatstone Project.

The Applicant originally submitted a 470 page document that sought to address the Application. By letter dated 21 October 2011, the Shire advised the Applicant that (essentially) the Application did not adequately address the requirements of the Scheme or the ANSIA Structure Plan. A copy of the correspondence to the Applicant is included as **Attachment E**.

The location of the Wheatstone Project and the overall scope of this application are identified in **Attachments F and G**. Components of the application are summarised below:

1. Construction Infrastructure

- Temporary Construction Offices and Infrastructure
- Power Generation
- Concrete batch plant
- Water Intake and Treatment
- Temporary Water Pipeline
- Waste Water Treatment and Disposal
- Diesel Storage
- Compaction Phase Seawater Intake (located in CUCA)
- Temporary Access Roads AR1, AR2, AR3, and AR4
- Site works associated with the Construction Village.

2. Transient Workforce Accommodation

- Initial Construction Village (104 rooms) and associated infrastructure (potable and waste water treatment, landscaping, car parking, fuel storage, truck turnaround and laydown area, fencing, and drainage).
- Fly Village (502 rooms) and associated infrastructure (potable and waste water treatment, landscaping, car parking, fuel storage, truck turnaround and laydown area, fencing, drainage, recreation facilities).

Legislation & policy:

Legislation

The following clauses provided for in the Scheme are relevant:

- Clause 2.1 Local Planning Policies
- Clause 4.2 Zoning Table
- Clause 5.1 Requirement for Planning Approval
- Clause 5.7 Advertising of Applications
- Clause 5.8 Consultation with Other Authorities
- Clause 5.9 Matters to be Considered
- Clause 5.10 Determination of Application
- Clause 6.9 Transient Workforce Accommodation
- Clause 6.11 Industry
- Clause 6.14 Heritage Matters
- Clause 6.15 Transportable Structures

- Clause 7.1 Operation of Special Control Areas
- Clause 7.9 Ashburton North Strategic Industrial Area
- Appendix 3 Special Use Zones
- Appendix 11 Ashburton North Strategic Industrial Area (SIA)

A copy of 'Clause 5.9 - Matters to be Considered' is included as **Attachment H**.

State Government Policies

- Statement of Planning Policy No. 1 – State Planning Framework Policy

The Western Australian Planning Commission (WAPC) prepared and adopted the 'State Planning Strategy' in 1997. It sets out the key principles relating to environment, community, economy, infrastructure and regional development which should guide the way in which future planning decisions are made. It also provides a range of strategies and actions that support these principles generally and for each of the ten regions of Western Australia.

The State Planning Strategy provides the overall vision and will be further articulated and applied by policies and plans dealing with particular planning issues or regions of the State. SPP1 – State Planning Framework Policy unites existing State and regional policies, strategies and guidelines within a central framework that provides a context for decision-making on land use and development in Western Australia. It informs the WAPC, local government and others involved in the planning process on those aspects of State level planning policy that are to be taken into account, and given effect to, in order to ensure integrated decision making across all spheres of planning.

In relation to the proposed Scheme Amendment, and the subject land generally, the following WAPC Policies and Regional Strategies should be addressed:

- State Planning Policy No. 2 – Environment and Natural Resources;
- State Planning Policy No. 2.6 – State Coastal Planning;
- State Planning Policy No. 3.4 – Natural Hazards and Disasters;
- State Planning Policy No. 4.1 – State Industrial Buffer; and
- State Planning Policy No. 4.1 – State Industrial Buffer (Amended) (Draft).

Regional Planning Framework

- Pilbara Framework

The Western Australian Planning Commission (WAPC) has prepared and released for public comment the draft *Pilbara Planning and Infrastructure Framework (Framework)* which seeks to define a strategic direction for the future development of the Pilbara region, over the next 25 years. The *Framework* concludes that:

"....by 2035, the region will have a resident population of more than 140 000, based on a more diverse economy that has capitalised on its competitive advantages. As part of the Pilbara Cities vision, the Pilbara will have two cities: Karratha and Port Hedland, each with a population of 50 000. These would be supported by the Newman sub-regional centre with a population of 15 000 and the major towns of Tom Price, Onslow and Wickham."

Under the Framework, Onslow is defined as a 'major town'. The Framework observes that:

"....Onslow, will also expand and have new roles. This will involve an investment partnership between government and the private sector."

Programs and development referred to in the Framework directly identified with Onslow are as follows:

- "identify new water source – Cane River borefields, Birdrong aquifer or an alternative – to service Onslow.
- Expansion of Onslow Primary School to a District High School.
- Provision of a swimming pool in Onslow.
- Investigate upgrading Onslow
- Airport to service the Ashburton North Strategic Industrial Area.
- Onslow may triple in size if the Ashburton North Strategic Industrial Area is developed to its full potential."

Local Planning Framework

- The Shire's Strategic Plan 2007-2011 (Incorporating Plan for the Future) where it seeks to:

1. Diversify & Strengthen the Economy
2. Encourage new industry investment within the Shire."

Also, under the heading "Diversify and Strengthen the Economy" of the Council's Strategic Plan, the following objective is noted:

- "New Industry Measures and Targets:
- » Increase in major investment enquiries
 - » Increase in building activity
 - » Community satisfaction with economic development
 - » Increased employment opportunities."

- Onslow Townsite Strategy 2010

The Onslow Townsite Strategy (2010) was adopted by Council in July 2010 and endorsed by the WAPC in March 2011.

As a consequence of the ANSIA development, Onslow will experience significant population growth and significant reorientation of Onslow's urban structure will be required to accommodate the residential, community and civic needs of the anticipated residential population expansion.

Local Planning Policies

The Scheme is supported by a number of Local Planning Policies. A summary of the relevant policies is outlined below.

Local Planning Policy 20 – Social Impact Assessment

This Policy requires a Social Impact Assessment and preparation of a Social Impact Statement (SIS) for the following:

- *“All development proposals that are subject to community consultation or advertising processes, pursuant to the Zoning Table of the Scheme;*
- *All proposals for rezoning or amending the Scheme; and*
- *All proposals for strategic level development planning.”*

The Policy states that the primary purpose of the SIS is to bring about better planning decisions and a more sustainable and equitable ecological and human environment. This is achieved by describing the potential impacts of a proposed project, demonstrating how issues and concerns raised during the community consultation will be addressed.

In relation to development within the ANSIA, it is necessary to not only comply with the provisions of LPP 20 but also the relevant provisions of Appendix 11 of the Scheme. The Applicant has prepared an SIS for the Application in accordance with this Policy (refer Appendix B).

Local Planning Policy 13 – Transient Workforce Accommodation

This Policy recognises the limited benefits FIFO operations have to the economic and social value of the Shire, but acknowledges that there are circumstances where TWA is necessary. The Policy states:

“The Council of the Shire of Ashburton acknowledges that “fly-in-fly-out” workforce operations are an important factor in developing the resources of the Pilbara. Transient workforce accommodation generally falls into two workforce categories:

- *construction workforce; and*
- *operational workforce.*

The Council acknowledges that there will be circumstances such as remoteness and limited life of a particular activity that result in a need for transient workforce accommodation camps to be established outside of the townsites.

These camps will normally be construction workforce transient workforce accommodation and for a limited time period. Construction workforce transient workforce accommodation will usually be for a limited time (short term construction period) and reasonably be placed in close proximity to the specific development. Normally the construction workforce is much larger than an operational workforce.

An operational workforce however is normally for an indefinite period of time and therefore should as far as practical, be housed within an existing town. The desire is to incorporate the workforce with the community thus adding to the vibrancy and economic sustainability of the towns of Tom Price, Onslow Paraburdoo and Pannawonica.

Operational transient workforce accommodation within townsites will be of a very high quality for the benefit of occupiers, as well as the community, generally motel style development, with significant landscaping, quality design and materials, will be encouraged. The Council may seek to place a limit on the overall proportion (%) of transient workforce accommodation within a development."

Advice from Chevron is that development of the LNG facilities and CUCA will employ between 5000-7000 persons at one time. In terms of their impact on social and hard infrastructure, Onslow could not cope with that number of people.

Accordingly, two TWA sites are identified on the Structure Plan for the purpose of providing accommodation for the extensive construction workforce numbers. Proposed Scheme Amendment(s) and Development Plan(s) will need to address the requirements of this Policy, as well as ensure that practical measures are in place to guarantee that proponents are totally responsible for housing their own direct construction employees, along with their contractors, subcontractors and authorised visitors associated with their respective developments.

The Application reflects the direction of this Policy and importantly, the Scheme in that the accommodation is for construction purposes only and should also be a condition of any Planning Approval.

Local Planning Policy 17 – Consultation for Planning Proposals

The Policy establishes how the Shire will advise and consult with the community about land uses and developments, in an endeavour to ensure openness and accountability in the decision-making processes and to gauge public opinion. It establishes a method by which Scheme Amendments and draft Development Plans can be classified according to their likely impact and defines the different levels of consultation that will be undertaken.

The advertising process undertaken by the Shire (see below) reflects the direction of this Policy.

Consultation:

Public Consultation

The draft Application was advertised for 14 days in accordance with Clause 5.7 'Advertising of Applications' of the Scheme. Advertising concluded on 9 November 2011. Advertising comprised:

- Two notices in the Pilbara News (the first day of advertising).
- Notification on the Shire's Website and Shire offices in Onslow and Tom Price.
- Correspondence prepared and sent to parties that may have an interest in the Application due to the issue of a Pastoral Lease or State Agreement:
 - Forrest and Forrest Pty Ltd;
 - Onslow Solar Salt Pty Ltd; and
 - BHP Billiton (Petroleum) Pty Ltd

At the end of the advertising period, one (1) submission was received (**refer Attachment I**) being a submission of objection on behalf of Forrest and Forrest Pty Ltd, with the key points arising from the submission as follows:

- fencing of the transient workforce accommodation area;
- wastewater treatment ponds in transient workforce accommodation area;
- location of transient workforce accommodation area; and
- arrangements for traversing proposed infrastructure.

Consultation with other Agencies

- Department of State Development
- LandCorp
- Dampier Port Authority
- Department of Environment and Conservation
- Main Roads WA

The objection and comments from Agencies are discussed and considered in the Schedule of Submissions (**refer Attachment I**).

Planning assessment:

Key Planning Issues

The following addresses the Application in relation to matters that have not adequately been addressed and which in the Shire's view, will need to be addressed as conditions or advice to the Applicant.

Hooley Creek Access

Condition 8 of the ANSIA Structure Plan states:

"Alternatives to Hooley Creek

Prior to the issue of any Planning Approval that, as a result such approval limits community access to Hooley Creek and/or approval of a Development Plan(s), the Department of State Development will provide evidence to the Shire that unlimited community access to the coast at a site similar to Hooley Creek has been established to the satisfaction of the Shire. Such evidence shall demonstrate consultation with the community regarding coastal access during the advertising of the ANSIA Structure Plan."

An alternative to Hooley Creek is yet to be determined by the State. Accordingly, community access must be retained. The Applicant has stated that:

"Access to Hooley Creek will be maintained during implementation of the scope associated with this planning application, until DSD has established alternative coastal access for the community. Refer to the attached correspondence following this table."

Correspondence from Chevron (dated 18 October 2011) confirms this advice although it is not clear which access arrangement is preferred. The retention of access to Hooley Creek should be a condition of any Approval along with arrangements for Chevron to keep the community informed of access arrangements.

Transient Workforce Accommodation (TWA)

Clause 6.9.3 and 6.9.4 of the Scheme states as follows:

"6.9.3 Planning applications for temporary structures to provide transient workforce accommodation shall, to Local Government's satisfaction, be accompanied by information and plans indicating how and when the development will be removed and the site rehabilitated or developed for a different use intended for the site.

6.9.4 Local Government may require, by signed agreement, a commitment to the date and details of rehabilitation and conversion the subject of subclause 6.9.3."

Condition 5 of Special Use 2 (Transient Workforce Accommodation) as Gazetted under Amendment No. 10 to the Scheme states:

"5. The local government may require the preparation of a legal agreement in relation to the use and operation of the transient workforce accommodation and to ensure that only those persons involved in the construction or maintenance of those uses and developments approved in writing by the local government."

Page 11 of the 'revised' Application states:

“3.3.2 WORKFORCE MANAGEMENT

To manage the workforce associated with the Wheatstone project, a Construction Workforce Management Plan (CWMP) has been prepared in accordance with the requirements of the ANSIA Structure Plan; this will be included within the Wheatstone Development Plan.”

Section 5.5.4 of the ANSIA Structure Plan states (in part):

“Importantly, a ‘Workforce Management Plan’ (WMP) will be required to be prepared as part of a Development Plan and detailed in any subsequent planning application.

The WMP will address the impacts from the extensive numbers of workers associated with the development of the LNG facilities, CUCA and general industry on Onslow and clearly demonstrate that the proponent is responsible to ensure that all workers under their respective control (including the direct workforce, contractors, sub-contractors and authorised visitors who have direct involvement with the development) are housed either at the ANSIA or in Council approved accommodation. The essence of the WMP is to lessen the social burden on Onslow resulting from the development of the ANSIA.”

Condition 22 of the ANSIA Structure Plan states:

“22. Proponents within the ANSIA will be totally responsible for housing their own direct construction employees, along with their contractors, subcontractors and authorised visitors who have direct involvement with their respective proposals. This will be addressed and demonstrated in Development Plan(s) and in a Workforce Management Plan (WMP). A condition of any Planning Approval(s) will require that prior to the commencement of development the proponent will enter into binding legal agreements to enforce the above restrictions.” (Author’s underling)

It is clear that the statutory direction of the Scheme and the ANSIA Structure Plan is to ensure that matters associate with workforce accommodation is addressed in the form of legal agreements.

As background, in the preparation of the ANSIA Structure Plan, the Shire worked in very close cooperation with Chevron and State Agencies. Condition 22 has been prepared with the agreement of all parties, including Chevron.

The WMP as provided by the Application generally reflects that of a ‘Code of Conduct’ for employees and not the requirements of Condition 22 of the ANSIA Structure Plan. In addition, the information required under Clause 6.9.3 has not been detailed in the Application. It is the Shire’s view that the submitted WMP does not reflect the requirements of Condition 22 of the ANSIA Structure Plan.

It is noted that WAPC’s ‘Pilbara Planning and Infrastructure Framework’ (2011) estimates that population of Onslow is approximately 700.

The Applicant has advised that 25% of 500 strong workforce will be rostered off each Sunday. This represents a potential influx of 125 people into Onslow, which with town's people, tourists and other workers will significantly swell a town with one shop, one hotel and one restaurant. Chevron advise:

"Based on the high quality recreational facilities available at the TWA in the fly village...when constructed it is expected that the majority of the workforce will elect to stay in the TWA during their time off". (page 12)

The endorsed WMP will need to address how such arrangements will be in place and elaborate on the strategies/activities Chevron will offer to ensure there is as little detrimental impact on Onslow etc.

It is considered that these matters can be dealt with as a condition of any Approval to be addressed prior to the commencement of any works (as those works will be carried out by persons who the WMP directly affects). This should also be reflected in a condition associated with an Agreement with the Shire as the WMP will be something that will continue for the life of the overall Wheatstone Development.

In a general development sense, the parking requirements will generally reflect the operational needs of Chevron and in this regard, the 26 spaces shown along with bus parking are considered acceptable. For the TWA, the State has allocated Chevron an area of some 150ha and in this regard, it is considered that the operational car parking can be contained onsite.

The TWA has been located in such a matter that it will not impact on limiting the future development of 'General Industrial' land as identified in the ANSIA.

Management Plans

A number of 'management plans' have been included as recommended conditions of Planning Approval that relate directly to conditions of the ANSIA Structure Plan and sound town planning consideration.

Mosquito management

With respect to mosquito management, a draft Management Plan has been prepared which is considered by Shire's Health Surveyors to be a comprehensive evaluation of the problems faced by the exploration personnel and the wider picture beyond their boundaries. This is considered to be of particular importance when considering control measures as some of the breeding sites are several kilometres from the Chevron activities.

The draft Management Plan requires modifications that relate to a Shire coordinated and integrated approach to the management of the mosquitoes to limit the potential health risks to both workers and local residents. This approach will facilitate a better success rate against this insect and achieve the best results for the strategic management of any treatments.

Fire and emergency services management

The location of the development is within the most cyclone-prone part of Australia's coast. This also relates to storm surge and flooding and also fire risk. A plan has not been provided with the Application and it is considered that it can be addressed as a condition of any Approval.

Traffic management

A draft Traffic Management Plan has been prepared by the Applicant that seeks to address the level of use anticipated for both Old Onslow Road and Twitchen Road. These roads are unsealed road reserves under the care and control of the Shire. It is clear that the anticipated use by Chevron will severely impact these roads. The draft Management Plan fails to adequately address initial upgrades (intersection works) and the ongoing maintenance of these roads. In addition, the draft fails to acknowledge the impacts on the transportation of gravel etc by Chevron's contractors and rehabilitation of roads AR2, AR3 and AR4.

A separate process of negotiation has commenced with the Shire and Chevron in relation to the ongoing maintenance of Old Onslow Road and Twitchen Road and seeking a coordinated approach with the two main road users – being Chevron and BHPB (Macedon) along with their respective contractors. In this regard, a Local Road Management and Maintenance Plan will be required that addresses the use of the Shire's Road and LandCorp's concerns about rehabilitation of roads AR2, AR3 and AR4.

Transient workforce accommodation

As noted above, the submitted draft WMP does not reflect the requirements of Condition 22 of the ANSIA Structure Plan or the requirements of the Scheme. It is recommended that should Planning Approval issue, a condition requiring a WMP that reflects the Structure Plan and the Scheme is included.

Dust management

No information has been provided in relation to dust management and it is considered that it can be addressed as a condition of any Approval. This should relate to onsite management and transporting of material. It is noted that the issue of 'dust' may also need to be addressed in the Local Road Management and Maintenance Plan.

Agreement with the Shire

As with draft conditions requiring 'management plans', it is recommended that any Planning Approval include a condition associated with the need for an Agreement with the Applicant and the Shire. The need for an Agreement relates specific ANSIA Structure Plan and Scheme requirements and acknowledges that matters raised will also need to be addressed in a future Development Plan/s and potentially, future Planning Application/s.

Advice Notes

Whilst not binding on any party, the use of advice notes is an excellent means of ensuring that the Planning Authority has formally made the Applicant aware of other areas of responsibility. The recommended Advice Notes bring to the attention of the Applicant, matters associated with the following:

- Chevron's confirmation of continued access to Hooley Creek;
- Building and Health consent requirements;
- need for separate signage approvals;
- appeal rights to the State Administrative Tribunal;
- Department of Indigenous Affairs, EPA and Environment Australia approval processes;
- that the Approval does not pre-suppose support by the Local Government for a Development Plan over the land; and
- that Chevron need to advise contractors about limited fuel supplies in Onslow.

With respect to draft Advice Note X, this has been included to address Condition 7 of the ANSIA Structure Plan as follows:

"Implementation of Social Infrastructure

Prior to the approval of a Development Plan(s), the proponent shall demonstrate the implementation of agreed social infrastructure for Onslow to the satisfaction of the Shire. Prior to the commencement of any development such implementation arrangements shall be included as a condition of any Planning Approval(s)." (Author's underlining)

In regard to Social Infrastructure, the Shire has jointly agreed with the State and Chevron and which has been captured in a State Development Agreement (SDA) as the appropriate means by which to achieve the social infrastructure contributions for the Town of Onslow. The recently approved Amendment No. 10 has further confirmed that the SDA will deliver the social infrastructure contributions associated with the Wheatstone project.

The Shire accepts the Applicant's view (page 31 of the 'revised' Application) that the implementation of agreed social infrastructure for Onslow under the Social Development Agreement has been established and including a condition in the Approval would be on no advantage.

Conclusion:

The Application as lodged is considered to be acceptable on the basis that it generally reflects "... the vision and objectives of the ANSIA Structure Plan, as well as the SCA of LPS7".

The ANSIA Structure Plan provides for the event where a proponent may seek to commence development prior to the adoption of a Development Plan.

There is a reasonable argument that the early commencement of transient workforce accommodation that leads to development of the 5000 (or so) Wheatstone Accommodation Camp could be of significant community benefit as it will provide beds and facilities that are significantly lacking in Onslow.

The Applicant has summarised the ANSIA Structure Plan requirements in *Table 5: Compliance with ANSIA Structure Plan (Figure 8) Conditions* on pages 32-38 of the 'revised' Application. This addresses matters such as reference to environmental conditions and concluded that much of these have either been addressed in the EPA assessment for Wheatstone or will be dealt with in a future Development Plan.

It is clear that early commencement must not result in predetermining the outcome of the Development Plan/s thus having the 'tail wag the dog'. On this basis, the Applicant should be advised that any Approval does not pre-suppose support by the Local Government for a Development Plan over the land.

There are significant issues identified in the ANSIA Structure Plan that will need to be addressed in conditions of any Planning Approval that are separately referred to in this Report.

It is recommended that conditional Planning Application be issued by the Pilbara Joint Development Assessment Panel.

Authorisation:

As per Shire of Ashburton's Delegation (provided by Council on 16 November 2011) this Responsible Authority Report (prepared by Rob Paull, Consultant Town Planner for the Shire of Ashburton) is submitted to the Pilbara Joint Development Assessment Panel pursuant to Regulation 12 of the *Planning and Development (Development Assessment Panels) Regulations 2011*.



Geoff Brayford
Executive Manager-Technical Services

22 November 2011

Minutes of the Pilbara Joint Development Assessment Panel

Meeting Date and Time: 30 November 2011, 11.00am
Meeting Number: PJDAP/1
Meeting Venue: Room 3.23, Gordon Stephenson House

DAP Member Attendees

Mr Eugene Koltasz (Presiding Member)
Mr Clayton Higham (Deputy Presiding Member)
Mr Luigi D'Alessandro (Specialist Member)
Cr Kerry White (Shire of Ashburton Local Government Member)
Cr Dennis Wright (Shire of Ashburton Alternate Local Government Member)

Local Government Elected Members and Officers

Councillor Rob Paull

Minute taker:

Ms Leah Murphy, Department of Planning

Applicant(s), Submitters and Members of the Public

Ian Yull & Graham Harman, Chevron, Belinda Moharich, Flint Moharich, Lex Barnett & Karen Wright, Taylor Burrell Barnett (Applicant)

Ross Duckham, Roberts Day Planning & Design (on behalf of Forrest & Forrest and Troika Legal)

Yasmine Hajlovac, Project Manager & Ash Puri, Commercial Manager (Dampier Port Authority)

Other:

Four

1. Declaration of Opening

The Presiding Member, Eugene Koltasz declared the meeting open at 11.07am on 30 November 2011.

The Presiding Member respectfully acknowledged the past and present traditional custodians of the land.

2. Apologies

Nil

3. Leave of absence

Nil

4. Noting of minutes

Inaugural meeting

5. Disclosure of interests

Nil

6. Deputations and presentations

Presenter: Graham Harman, Chevron
Graham Harman provided an overview of the Wheatstone Project development.

Presenter: Lex Barnett, Taylor Burrell Barnett
Lex Barnett provided an overview of the development proposal under consideration.

Presenter: Belinda Moharic, Taylor Burrell Barnett
Belinda Moharic provided information relating to conditions (2, 13, and 17), it was outlined that there was an objection to the use of legal agreements and planning conditions should specify requirements. There would be no risk to Shire if the legal requirement is removed and requirements could be covered by conditions. Draft conditions were tabled for consideration.

Presenter: Ross Duckham, Roberts Day Planning & Design
Ross Duckham addressed the DAP for item 8.1
Tabled statement from Forrest and Forrest. Need to address the issue of fencing and protection of pastoral lease rights.

Presenter: Yasmine Hajlovac, Project Manager and Ash Puri,
Commercial Manager, Dampier Port Authority
Yasmine Hajlovac addressed the DAP for item 8.1 Outlined port boundaries had been confirmed setting development requirement referrals.

Cr Dennis Wright arrived at 11.59am

Mr Paull provided an overview of the process that led to the Application before the Panel. He referred to the development of ANSIA Structure Plan and the need for a workforce management plan.

Mr Paull provided comment on the tabled amendments to conditions and advised the Panel that the need the Planning Scheme and the ANSIA Structure Plan require a legal agreement to ensure that matters such as the Workforce management plan were submitted to the Shire's satisfaction.

7. Responsible Authority reports

| | |
|---------------------------------------|---|
| Property location and subject: | Multiple Lots, Onslow Road, Onslow - Proposed New Road, Servicing Infrastructure and Workforce Accommodation |
| Applicant's name: | Chevron Pty Ltd |
| Responsible authority | Shire of Ashburton |
| Report date: | 22 November 2011 |

REPORT RECOMMENDATION / PRIMARY MOTION

Moved: Mr D'Allesandro / Seconded: Cr Dennis Wright

Approve Planning Application Shire Ref: 20110482 (P) (DP/20110482) for construction of offices and infrastructure, road, services and transient workforce accommodation in accordance with accompanying plans and plans/information as required under specific conditions of this Approval in accordance with Clause 5.10 of the Shire of Ashburton Local Planning Scheme No. 7 and subject to the following conditions:

1. Development is to be carried out in accordance with the stamped approved plans dated 30 November 2011 and plans/information as required under specific conditions of this Approval.
2. Should the development be not substantially commenced by 30 November 2016, then this Planning Approval lapses at that date. With the written permission of the Shire of Ashburton, this Planning Approval may be extended.

Hooley Creek Access

3. Without the further written consent from the Chief Executive Officer of the Shire of Ashburton, community access to Hooley Creek will not be restricted in any form.

Transient Workforce Accommodation

4. Prior to occupation of Transient Workforce Accommodation the Applicant will parking area(s), driveway(s) and point(s) of ingress and egress [including crossover(s)] as shown on the endorsed plan shall be constructed and thereafter maintained to the specifications and satisfaction of the Shire of Ashburton.
5. Prior to occupation of transient workforce accommodation the Applicant will service the Shire of Ashburton with information and plans indicating how and when the transient workforce accommodation will be removed and the site rehabilitated or developed for a different use intended for the site.

6. The Transient Workforce Accommodation facility shall be designed and constructed to allow easy access for people with disabilities to the satisfaction of the Shire of Ashburton. Details to be submitted with the building licence application.
7. A geotechnical report covering the the Transient Workforce Accommodation facility being prepared by the Applicant at the Applicant's cost and to the satisfaction of the Shire of Ashburton. The report to be lodged with the building licence application, together with certification from a structural engineer that the design is suitable for the site conditions as outlined in the geotechnical report.
8. All access to the Transient Workforce Accommodation site shall be to the requirements of Main Roads WA and to the satisfaction of the Shire of Ashburton.
9. The installation of an approved effluent disposal system to the satisfaction of the Shire of Ashburton and / or the Health Department of WA prior to occupation of the development. Such a system is to be designed and submitted by a plumbing consultant or other suitably qualified person and based on a geotechnical report on the absorptive capacity of the soil and the anticipated water usage. Details to be submitted with building licence application.
10. The proponent is required to detail the means and method of providing a potable water supply to the satisfaction of the Department of Health and the Shire's Health Surveyor. Details to be submitted with building licence application.
11. The transient workforce accommodation shall be for the use of construction workers associated with the Wheatstone LNG and Domestic Gas facility.

Management Plans

12. Prior to the commencement of works, a Fire Management Plan and Emergency Services Plan shall be prepared and implemented by the Applicant to the satisfaction of the Shire.
13. Prior to the commencement of works, a Workforce Management Plan that addresses the impacts of workers associated with the development of the facilities on Onslow and which clearly demonstrate that the Applicant is responsible to ensure that all workers under their respective control (including the direct workforce, contractors, sub-contractors and authorised visitors who have direct involvement with the development) are housed either at the ANSIA or in Council approved accommodation, shall be prepared and implemented by the Applicant to the satisfaction of the Shire
14. Prior to the commencement of works, a Local Road Management and Maintenance Plan shall be prepared addressing:
 - i) the impacts on Old Onslow Road and Twitchen Road including anticipated traffic volumes and the timing of peak traffic during both the construction

and operational phase of the development as provided for in this Planning Approval; and

- ii) rehabilitation of proposed Access Roads AR2, AR3 and AR4 all to the requirements and the satisfaction of the Shire of Ashburton.

All rehabilitation and road upgrading works identified shall be at the Applicant's expense.

15. Prior to the commencement of works of the Transient Workforce Accommodation, a Mosquito Management Plan shall be prepared and implemented by the Applicant to the satisfaction of the Shire.

16. Prior to the commencement of any works a Dust Management Plan to address the construction phase of the development shall be prepared and implemented by the Applicant to the satisfaction of the Shire.

Agreement with the Shire

17. Prior to the commencement of any works, a legal agreement prepared at the Applicant's expense (including legal expenses incurred by the Shire of Ashburton) and to the requirements and satisfaction of the Chief Executive Officer, Shire of Ashburton shall be submitted for the purposes of the following:

- i. Implementation of agreed social infrastructure for Onslow under the Social Development Agreement and as required by Condition 7 of the ANSIA Structure Plan.
- ii. The implementation of a Workforce Management Plan prepared as required by Condition 22 of the ANSIA Structure Plan and defined in this Planning Approval.
- iii. The transient workforce accommodation to:
 - a) be used only for the accommodation of construction staff and will be a temporary camp facility and remain in-situ for a total period of not more than 6 years or other as agreed to by the Chief Executive Officer; and
 - b) reflect the information and plans required under this Planning Approval indicating how and when the transient workforce accommodation will be removed and the site rehabilitated or developed for a different use intended for the site.
- iv. The necessary arrangements shall be established by Chevron Australia Pty Ltd in association with the Shire and Heritage Council that will limit access to Old Onslow for those persons employed and indirectly employed by Chevron Australia Pty Ltd.

Advise the Applicant as follows:

- i. In relation to Condition No. 3, it is noted that Chevron Australia Pty Ltd has advised in correspondence to the Shire of Ashburton dated 10 October 2011 and endorsed to this Planning Approval that the development will not restrict community access to Hooley Creek.
- ii. Further to this approval, the Applicant is required to submit working drawings and specifications to comply with the requirements of Part 4 of the Building Regulations, 1989 (as amended) and the Health Act, 1911 (as amended) which are to be approved by the Shire's Principal Building Surveyor and Principal Environmental Health Officer prior to the issue of the Building licence.
- iii. The drawings submitted for a building licence are to be properly drawn and certified by a practising structural engineer to confirm that they comply with the requirements of the Building Code of Australia.
- iv. A separate application being made for all advertising signs in accordance with the Shire's Local Law relating to Signs and Other Advertising Devices.
- v. The Joint Pilbara Development Assessment Panel (JDAP) has determined this application. Rights of appeal are also available to you under the Planning and Development Act 1928 (as amended) against the decision of the JDAP, including any conditions associated with this decision. Any such appeal must be lodged within 28 days of the date of this decision to the State Administrative Tribunal (telephone 9219 3111 or 1300 306 017).
- vi. The Shire of Ashburton contains many places of Aboriginal Heritage significance. Applicants are advised to consider Aboriginal heritage issues and their obligations under the Aboriginal Heritage Act 1972 at an early stage of planning. Further information can be obtained from the Department of Indigenous Affairs on 9235 8000 or at the following website:
<http://www.dia.wa.gov.au/Heritage/default.aspx>.
- vii. This Planning Approval does not remove any responsibility the Applicant may have in obtaining a vegetation clearing permit from the Department of Environment in accordance with the Environment Protection Act 1986. Further information can be obtained from the Department of Environment or at the following website: www.environment.wa.gov.au.
- viii. This Planning Approval does not remove any responsibility the Applicant may have in notifying Environment Australia of the proposal for consideration of impacts in accordance with the Environmental Protection and Biodiversity Conservation Act 1999. Further information can be obtained from Environment Australia on (02) 6274 1111 or by visiting:
<http://www.deh.gov.au/epbc/assessmentsapprovals/index.html>.
- ix. This Planning Approval has been issued prior to the submission and adoption of a Development Plan as required under Condition 5 of the ANSIA Structure Plan. This Approval does not pre-suppose support by the Local Government for a Development Plan over the land.

2. Advises the applicant and the Shire of Ashburton of its decision accordingly.

AMENDING MOTION

Moved: Mr Higham / Seconded: Mr D'Allesandro.

(Reason: The need for legal agreements could be addressed through application of planning conditions.)

That an additional advice note provided at 10 be noted," Approval relates to non port activities".

Condition 2:

Delete the second sentence which reads: "With the written permission of the Shire of Ashburton, this Planning Approval may be extended".

CARRIED UNANIMOUSLY 5 / 0

Condition 13:

Delete the existing condition 13, and replace with the following:

"Prior to the commencement of works, a Workforce Management Plan is to be endorsed by the Chief Executive Officer of the Shire.

The Workforce Management Plan is to include a requirement that the Applicant accommodate all workers under its control (including the direct workforce, contractors, sub-contractors and authorised visitors who have direct involvement with the development) either onsite within the ANSIA or in other locations generally in accordance with the strategy as set out in Part 3.3.1 of the Applicant's Development Application.

The Workforce Management Plan is to be implemented by the Applicant during the life of this planning approval."

CARRIED UNANIMOUSLY 5 / 0

Condition 17:

Delete all of existing condition 17 and replace with a new condition 17.

"The transient workforce accommodation is approved for use for not more than 6 years from the date of practical completion.

At the end of this period, the Applicant is to:

- a) Remove the building and rehabilitate the site; or
- b) Apply for further planning approval to use the building for another purpose.
- c) Apply for a further planning approval to extend the period of time for the existing use.

AMENDMENT CARRIED 3 / 2 (Cr White and Cr Wright voted against)

RECOMMENDATION

That the ~~Joint~~ Pilbara ~~Joint~~ Development Assessment Panel resolves to:

Approve Planning Application Shire Ref: 20110482 (P) (DP/20110482) for construction of offices and infrastructure, road, services and transient workforce accommodation in accordance with accompanying plans and plans/information as required under specific conditions of this Approval in accordance with Clause 5.10 of the Shire of Ashburton Local Planning Scheme No. 7 and subject to the following conditions:

1. Development is to be carried out in accordance with the stamped approved plans dated 30 November 2011 and plans/information as required under specific conditions of this Approval.
2. Should the development be not substantially commenced by 30 November 2016, then this Planning Approval lapses at that date.

Hooley Creek Access

3. Without the further written consent from the Chief Executive Officer of the Shire of Ashburton, community access to Hooley Creek will not be restricted in any form.

Transient Workforce Accommodation

4. Prior to occupation of Transient Workforce Accommodation the Applicant will parking area(s), driveway(s) and point(s) of ingress and egress [including crossover(s)] as shown on the endorsed plan shall be constructed and thereafter maintained to the specifications and satisfaction of the Shire of Ashburton.
5. Prior to occupation of transient workforce accommodation the Applicant will service the Shire of Ashburton with information and plans indicating how and when the transient workforce accommodation will be removed and the site rehabilitated or developed for a different use intended for the site.
6. The Transient Workforce Accommodation facility shall be designed and constructed to allow easy access for people with disabilities to the satisfaction of the Shire of Ashburton. Details to be submitted with the building licence application.
7. A geotechnical report covering the the Transient Workforce Accommodation facility being prepared by the Applicant at the Applicant's cost and to the satisfaction of the Shire of Ashburton. The report to be lodged with the building licence application, together with certification from a structural engineer that the design is suitable for the site conditions as outlined in the geotechnical report.

8. All access to the Transient Workforce Accommodation site shall be to the requirements of Main Roads WA and to the satisfaction of the Shire of Ashburton.
9. The installation of an approved effluent disposal system to the satisfaction of the Shire of Ashburton and / or the Health Department of WA prior to occupation of the development. Such a system is to be designed and submitted by a plumbing consultant or other suitably qualified person and based on a geotechnical report on the absorptive capacity of the soil and the anticipated water usage. Details to be submitted with building licence application.
10. The proponent is required to detail the means and method of providing a potable water supply to the satisfaction of the Department of Health and the Shire's Health Surveyor. Details to be submitted with building licence application.
11. The transient workforce accommodation shall be for the use of construction workers associated with the Wheatstone LNG and Domestic Gas facility.

Management Plans

12. Prior to the commencement of works, a Fire Management Plan and Emergency Services Plan shall be prepared and implemented by the Applicant to the satisfaction of the Shire.
13. Prior to the commencement of works, a Workforce Management Plan is to be endorsed by the Chief Executive Officer of the Shire. The Workforce Management Plan is to include a requirement that the Applicant accommodate all workers under its control (including the direct workforce, contractors, sub-contractors and authorised visitors who have direct involvement with the development) either onsite within the ANSIA or in other locations generally in accordance with the strategy as set out in Part 3.3.1 of the Applicant's Development Application.

The Workforce Management Plan is to be implemented by the Applicant during the life of this planning approval.

14. Prior to the commencement of works, a Local Road Management and Maintenance Plan shall be prepared addressing:
 - i) the impacts on Old Onslow Road and Twitchen Road including anticipated traffic volumes and the timing of peak traffic during both the construction and operational phase of the development as provided for in this Planning Approval; and
 - ii) rehabilitation of proposed Access Roads AR2, AR3 and AR4 all to the requirements and the satisfaction of the Shire of Ashburton.

All rehabilitation and road upgrading works identified shall be at the Applicant's expense.

15. Prior to the commencement of works of the Transient Workforce Accommodation, a Mosquito Management Plan shall be prepared and implemented by the Applicant to the satisfaction of the Shire.

16. Prior to the commencement of any works a Dust Management Plan to address the construction phase of the development shall be prepared and implemented by the applicant to the satisfaction of the Shire.

~~Agreement with the Shire~~ *Practical completion*

17. The transient workforce accommodation is approved for use for not more than 6 years from the date of practical completion.

At the end of this period, the Applicant is to:

- a) Remove the building and rehabilitate the site; or
- b) Apply for further planning approval to use the building for another purpose.
- c) Apply for a further planning approval to extend the period of time for the existing use.

Advice Notes

- i. In relation to Condition No. 3, it is noted that Chevron Australia Pty Ltd has advised in correspondence to the Shire of Ashburton dated 10 October 2011 and endorsed to this Planning Approval that the development will not restrict community access to Hooley Creek.
- ii. Further to this approval, the Applicant is required to submit working drawings and specifications to comply with the requirements of Part 4 of the Building Regulations, 1989 (as amended) and the Health Act, 1911 (as amended) which are to be approved by the Shire's Principal Building Surveyor and Principal Environmental Health Officer prior to the issue of the Building licence.
- iii. The drawings submitted for a building licence are to be properly drawn and certified by a practising structural engineer to confirm that they comply with the requirements of the Building Code of Australia.
- iv. A separate application being made for all advertising signs in accordance with the Shire's Local Law relating to Signs and Other Advertising Devices.
- v. The Joint Pilbara Development Assessment Panel (JDAP) has determined this application. Rights of appeal are also available to you under the Planning and Development Act 1928 (as amended) against the decision of the JDAP, including any conditions associated with this decision. Any such appeal must be lodged within 28 days of the date of this decision to the State Administrative Tribunal (telephone 9219 3111 or 1300 306 017).
- vi. The Shire of Ashburton contains many places of Aboriginal Heritage significance. Applicants are advised to consider Aboriginal heritage issues and

their obligations under the Aboriginal Heritage Act 1972 at an early stage of planning.

Further information can be obtained from the Department of Indigenous Affairs on 9235 8000 or at the following website:

<http://www.dia.wa.gov.au/Heritage/default.aspx>.

- vii. This Planning Approval does not remove any responsibility the Applicant may have in obtaining a vegetation clearing permit from the Department of Environment in accordance with the Environment Protection Act 1986. Further information can be obtained from the Department of Environment or at the following website: www.environment.wa.gov.au.
- viii. This Planning Approval does not remove any responsibility the Applicant may have in notifying Environment Australia of the proposal for consideration of impacts in accordance with the Environmental Protection and Biodiversity Conservation Act 1999. Further information can be obtained from Environment Australia on (02) 6274 1111 or by visiting: <http://www.deh.gov.au/epbc/assessmentsapprovals/index.html>.
- ix. This Planning Approval has been issued prior to the submission and adoption of a Development Plan as required under Condition 5 of the ANSIA Structure Plan. This Approval does not pre-suppose support by the Local Government for a Development Plan over the land.
- x. Approval relates to non port activities.

2. Advises the applicant and the Shire of Ashburton of its decision accordingly.

MOTION CARRIED 3 / 2

For:

**Mr Eugene Koltasz
Mr Clayton Higham
Mr Luigi D'Alessandro**

Against:

**Cr Kerry White
Cr Dennis Wright**

8. Amending or cancelling DAP development approval

Nil

9. Appeals

Nil

10. Meeting Close

There being no further business, the presiding member declared the meeting closed at 1.17pm.

15.1 - REPORT INTO PARABURDOO COMMUNITY AND SPORTS FACILITIES

Paraburdoo Community and Sports Facilities Study

Draft for Discussion
November 2011

Project Details

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1. Executive Summary

1.1. Project Overview

Paraburdoo is a small mining town 71km south of Tom Price, within the Pilbara region of Western Australia. Established in 1970 by Hamersley Iron to service its iron ore mining operations, it is the second-largest settlement in the Shire of Ashburton and is home to a close-knit community of approximately 1800 people and a growing number of Fly-in Fly-out workers.

Existing community and sporting facilities consist of exclusive-use/single-purpose facilities (golf club, bowling club, tennis courts, squash courts, motorcycle club, sports shooters club, scouts facility), Ashburton Hall, a branch library, two sports ovals, a public swimming pool, a sports pavilion, a youth centre and skate park, Karingal Neighbourhood Centre, two netball/basketball courts and Federation Park.

Many of Paraburdoo's community and sporting facilities are aging and in need of upgrading. In addition, there is a lack of clubroom facilities for the large number of existing clubs.

In May 2011, the Shire of Ashburton, in partnership with Rio Tinto Iron Ore (RTIO), contracted Creating Communities to investigate community needs for sporting and community facilities in Paraburdoo. The necessity for upgrades to the existing sports precinct had already been identified, and the development of a multi-purpose pavilion had been suggested.

The aim of this Study is to confirm facility requirements and to development a facility provision strategy, including an accommodation schedule and management approach for recommended projects.

1.2. Methodology

The research methodology included:

- Preparation and distribution of an on-line survey of sporting clubs and community groups;
- Site visits of existing sporting and community facilities in Paraburdoo;
- Six focus group meetings with sporting and community groups;
- Information analysis to determine facility needs.
- Researching trends in sport and recreation facility provision.
- Preparing accommodation schedules and management models for recommended facility projects.

This report details the results of the Study.

1.3. Facility Requirements

An analysis of the research findings identified the needs for the following community and sporting facilities in Paraburdoo:

- Improvements to Main Oval (grass surface and floodlighting).
- Floodlighting on Top Oval.
- Shared-use clubroom/social facilities and secure equipment storage for sporting clubs using ovals and sports courts.
- Shared-use office and meeting facilities for sporting clubs and community groups.
- Somewhere to display club memorabilia and trophies for clubs using ovals and sports courts.
- Shared-use canteen/kiosk for sporting clubs using ovals and sports courts.
- Public toilets and spectator seating at Main Oval.
- New toilet change room facilities for sporting clubs using ovals and sports courts.
- An indoor sports hall (to replace existing sports pavilion), suitable for indoors sports and active recreation.
- Replacement of the existing squash courts.
- Upgrades to Ashburton Hall and amendments to the fee structure.
- New toilets and change room facilities at the pool.
- Club room facilities and equipment storage at the pool.
- Softball diamond with permanent fencing on top oval.
- Improved maintenance of netball and tennis courts.
- Air-conditioning and fit-out for Men's Shed workshop.
- Push-button (timed) floodlights over Basketball Courts.
- Central storage for shared sports equipment (i.e. line marking equipment).
- Upgrades and motorcycle club house and track.
- Upgrades at sports shooters shooting Range.

1.4. Recommended Facility Provision Strategy

The following table details the recommended facility provision strategy and associated accommodation schedules.

| Facility | Component | Size m ² | Design Details |
|--|---|---------------------|---|
| Shared-use Sports Club - on south-east side of Main Oval, adjacent to Swimming Pool (best position for accessibility, co-location with other existing sports facilities, and minimizing disruptions to residential households). | Toilet Change Rooms x 2 (Home and Away) | 50 each | Change area – 30m ² Toilets (3) and showers (4) – 20m ² |
| | Equipment Store Cage 1: Football Cage 2: Cricket Cage 3: Junior Football Cage 4: Running Club | 70 | Large sports equipment store with external access and divided into 4 cages (15m ² each). |
| | Canteen/Kiosk | 20 | For sale of drinks and snack foods. Should accommodate a fridge, freezer, microwave and sink. |
| | Admin/Meeting Room | 40 | To accommodate a central table and chairs for 20 people. Include 6 walk-in cupboards for secure storage of club administration files/records. |
| | General Storeroom | 10 | Line marking equipment First aid supplies |

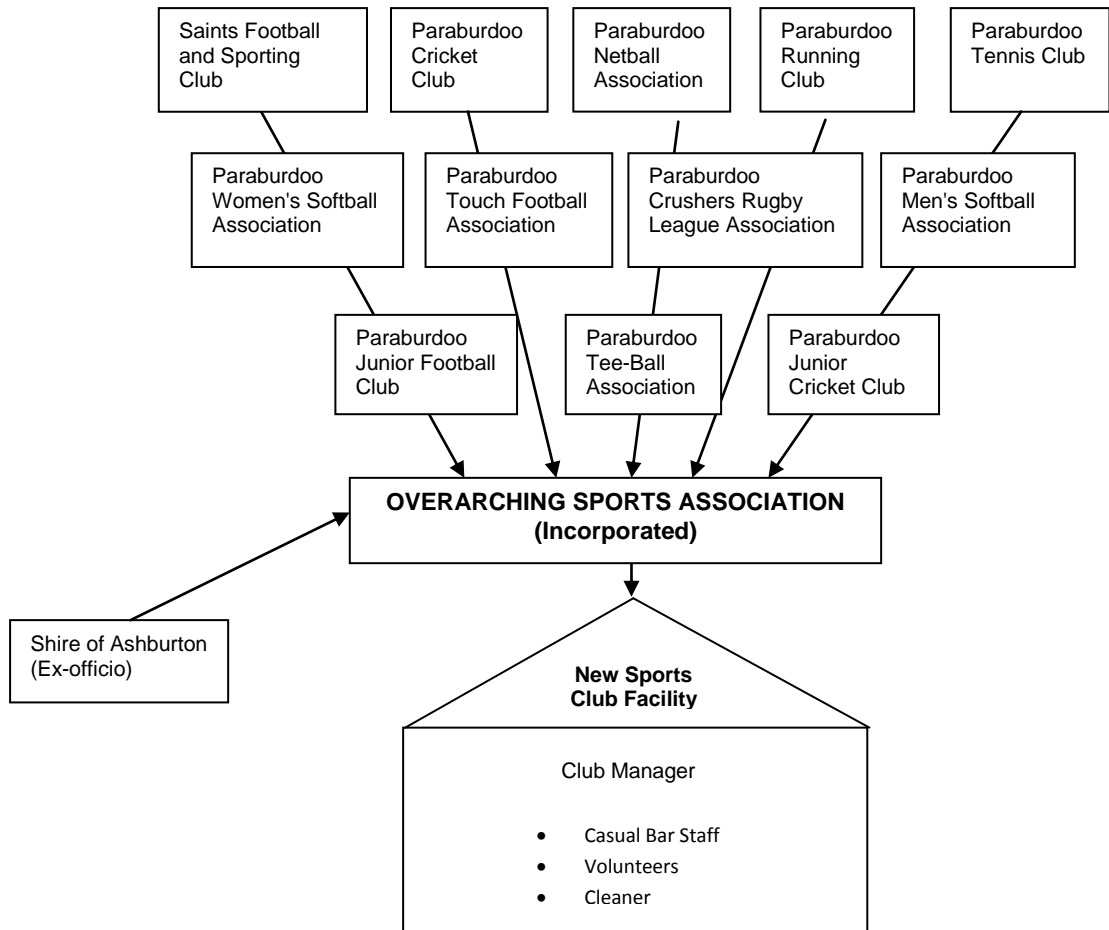
| Facility | Component | Size m ² | Design Details |
|--|---|---------------------|--|
| | Function Room | 120 | Function/dining room to accommodate 100 people. Should incorporate a kitchen/bar area. Needs maximum wall space for club memorabilia Should have direct access to toilets (male/female/disabled). Could be upstairs with a balcony overlooking the oval. |
| | Patio/BBQ Area | | Covered and fenced area – could be under function room balcony. Electric BBQ. |
| | Spectator Seating | | Portable grandstand – easily relocated to avoid setting sun. |
| Community Recreation Centre – to replace existing Sports Pavilion and Squash Courts | Indoor Sports Hall | | Single indoor basketball court (multi-marked) Large indoor equipment store off sports hall (for playgroup and other indoor sporting equipment). |
| | Squash Courts x 2 | 9.7m x 6.4m each | 2 x glass back squash courts. Mezzanine gallery overlooking courts for spectators. |
| | Recreation Officers Office | 20 | |
| | Toilet Change Rooms x 2 | 50 each | Should have internal and external access from outdoor courts. Change area – 30m ² . Toilets (3) and showers (4) – 20m ² . |
| | Club Rooms x 4 Rm 1: Squash Rm 2: Netball Rm 3: Tennis Rm 4: Tae Kwon Do | 30 each | |
| | Toy Library | 70 | Should have built-in cupboards and shelving for storage of games, books and toys. |
| Extension of Existing Toilet Change Room building on Main Oval | Equipment Store Cage 1: Softball Cage 2: Touch Cage 3: Tee-Ball Cage 4: Rugby | 70 | Large sports equipment store with external access and divided into 4 cages (15m ² each). |
| | New public toilets | | As per standards. |
| Upgrades to Main Oval | Improved grass surface | | Repair potholes and make surface even. |
| | Improved floodlighting | | Repair globes. Install floodlight over cricket practise nets. |
| Upgrades to Top Oval | Floodlighting | | As per standards. |
| | Softball diamond with permanent back net/ fencing | | As per standards. |

| Facility | Component | Size m² | Design Details |
|-----------------------------------|--|---------------------------|---|
| | Permanent goals for touch rugby/rugby | | |
| Upgrades to Swimming Pool | Upgrade toilet and change room facilities. | | Design could be integrated with new toilet change rooms in Sports Club building |
| | Club room for Swimming Club | 30 | Design could be integrated with new toilet change rooms in Sports Club building |
| Upgrades to Ashburton Hall | Upgrade heating and air-conditioning in main hall and lesser hall. | | |
| | Upgrade back-of-house facilities and equipment storage. | | |
| | Upgrade stage lighting in main hall. | | |
| | Upgrade outdoor patio and BBQ area. | | |
| | Install permanent (soundproofed) shutters on both kitchen serveries. | | |

1.5. Facility Management Model - Shared-Use Sports Club

The preferred management approach for the shared-use sports club facility is to establish a lease to a new overarching Sports Association – an ‘umbrella’ organisation made up of representatives from all sporting clubs that use the ovals and outdoor sports courts (see Figure 1). This will ensure that all user clubs have an equal opportunity to contribute to the governance and management.

Figure 1: Shared-use Sports Club Management Model



Management of the Sports Association would be vested in a management committee comprised of one member of each associated club and a Shire representative (in an ex-officio role). Office bearers would be elected at the Annual General Meeting of the Association. The position of President would be rotated between clubs, with any one club not being able to hold the position for more than two consecutive years.

The main objective of the Sports Association would be to manage the sports clubhouse, providing ‘a home’ for the associated clubs. The Association’s management committee would be responsible for:

- Allocating usage of change rooms/equipment storage areas/kiosk.
- Administering all bookings for the function room and meeting room.
- Managing paid and volunteer staff.
- Coordinating cleaning, non-structural building maintenance and repairs.
- Maintaining a current public liability insurance policy.
- Managing all income and expenditure of the Association.
- Maintaining all records and accounts of the Association.

The Association’s income would be generated from membership fees and facility hire fees and bar sales. All clubs and their members would be required to join the Sports Association. In return, clubs would get free

use of the facilities for meetings and functions. Other membership types could also be sold (i.e. corporate, individual); however, these members would also need to pay additional facility hire fees for events.

All income from bar sales would be retained by the Sports Association; however, as a not-for-profit organisation, any profits generated would be used to support the activities of the Association and its relevant clubs.

Associated clubs would be left to focus on coordinating their respective sporting activities/competitions. In the longer term, these clubs could become a subsidiary of the Sports Association.

Structural building maintenance and upgrades would be funded through a trust fund, administered by the Shire of Ashburton, and funded on a 50/50 basis from the Shire and the Sports Association. In addition, the Shire should act in a support role to the Association, providing the management committee with access to governance training, assistance with business planning and grant applications.

1.6. Community Recreation Centre

The preferred management approach for the proposed Community Recreation Centre is for usage to be managed by a part-time Shire officer. This officer would be based in the Recreation Centre and would have the following responsibilities:

- Coordinating usage – administering all bookings for the Recreation Centre facilities.
- Customer service – liaising with user groups.
- Developing and coordinating Centre-based programs (i.e. social/informal sports, children's activities, youth sports, coaching and umpiring programs, fitness classes, volunteer training, first aid training, etc).
- Implementing the Centre's operational policies (i.e. hours of operation, facility hire fees, conditions of hire, alcohol and smoking policies, public liability insurance policy, post-booking inspections, etc).
- Reporting building maintenance requirements to the appropriate Shire staff.

An advisory committee could also be established to facilitate community involvement in the management of the Recreation Centre. This committee would be made up of representatives from all sporting and recreation groups that regularly use the amenity. The role of the advisory committee would be solely to provide a communication mechanism between the Shire and the user groups.

In relation to the squash courts, a seasonal hire agreement should be established with the Squash Club. This agreement should clearly outline usage costs and access rights. When the courts are not being used by the Club, they should be available for public use.

All building maintenance, including cleaning and repairs, would be the Shire's responsibility.

2. Recommendations

- That the Shire of Ashburton endorses the recommended facility provision strategy as outlined in section 7. That the Shire of Ashburton endorses the accommodation schedule for the proposed Shared-use Sports Club facility on the basis that it incorporates all of the required components as identified in the needs assessment phase of the Study.
- That the Shire of Ashburton endorses the accommodation schedule for the proposed Community Recreation Centre, on the basis that it incorporates all of the required components as identified in the needs assessment phase of the Study.
- That the Shire of Ashburton endorses the management approach for the proposed Shared-use Sports Club facility as outlined in section 8.1.
- That the Shire of Ashburton endorses the management approach for the proposed Community Recreation Centre as outlined in section 8.2.
- That the Shire of Ashburton commence funding negotiations with the Western Australian State Government and RTIO to support the implementation of the recommended facility provision strategy.

3. Existing Community and Sporting Facilities

3.1. Audit of Existing Facilities

Paraburdoo has a number of existing community and sporting facilities, some of which are exclusive-use/single-purpose facilities and others which are public/ multi-purpose facilities. Many of the existing built facilities are over 30 years old and require significant upgrades or replacement if they are to cater for the future needs of a growing community.

Tables 1 and 2 below provide an audit of existing facilities.

Table 1: Existing Exclusive-Use/ Single Purpose Community and Sporting Facilities in Paraburdoo

| Facility | Details |
|------------------------------|--|
| 1 Golf Club | 18 hole course with sand greens. Club house and pro shop. |
| 2 Bowling Club | 1 x turf bowling rink with floodlights. Club house with bar – key social hub. |
| 3 Saints Football Club Rooms | Club house: constructed out of disused dongas in the 1980s. Poor condition. Facility prone to flooding in strong rain. |
| 4 Tennis Club | 3 x tennis courts – synthetic surface. 4 x floodlights. Leased to tennis club. No club house – small shelter with lockable storage cupboard. Fencing needs repair. |
| 5 Motorcycle Club | Club house: 2 x dongas and a canteen. Cycle track. |
| 6 Scouts Facility | Donga. |
| 7 Sports Shooters Club | Rifle range and shot gun range. |
| 8 Squash Club | 1 x squash court with glass back. 1 x squash court with solid back wall – currently out of operation due to floor damage. Narrow balcony for viewing over courts. Small club room with bar. |
| 9 Men's Shed | Workshop at TAFE facility (currently being established). |
| 10 Toy Library | Exclusive use of a large room within the sports pavilion. |
| 11 Swimming Club, Club House | Room at swimming pool. |
| 12 Volunteer Fire Brigade | |

Table 2: Existing Public/Multi-Purpose Community and Sporting Facilities in Paraburdoo

| Facility | Details |
|---|--|
| 1 Main Oval (The Peter Sutherland Oval) | Senior-sized sports oval with AFL goals and a cricket wicket. |
| 2 Main Oval Toilet/Change Rooms (Saints Change Rooms) | Two toilet/change rooms. Canteen too small – only suitable for selling packaged foods. Inadequate equipment storage. |
| 3 Top Oval | Not full size. No floodlights. |
| 4 Ashburton Hall | Main hall (capacity 400 people) with stage – needs curtains on the windows. Lesser hall. Kitchen – servery into both halls – no servery shutters. Outdoor BBQ area – poor condition. External toilets. Suitable for concerts/drama productions and community functions/events. Stage lighting is inadequate. No back-of-house facilities. |
| 5 Karingal Neighbourhood Centre | RTIO facility leased/managed by a not-for-profit community group. Two buildings: function centre and neighbourhood centre. Neighbourhood centre has office, op-shop and community garden. Function centre currently closed for renovations. |
| 6 Anglican Church Hall | Hall with kitchen and small outdoor fenced area. |

| Facility | Details |
|------------------------------|---|
| 7 Public Swimming Pool | <p>6 lane x 50m outdoor swimming pool – lane widths don't meet competition standard. Toddlers pool. Seasonal opening – October to April. Toilet/change rooms in poor condition – cold showers only. Includes a large enclosed grassed area suitable for community events.</p> |
| 8 Sports Pavilion | <p>Indoor hall (20m x 11m) – air-conditioning doesn't work. Toilet/change rooms in very poor condition – no baby change rooms. Inadequate equipment storage. One room (11m x 6m) set up as a weight lifting/boxing gym – very old equipment. Canteen with external servery – very poor condition.</p> |
| 10 Netball/Basketball Courts | <p>2 x courts with reversible poles – Plexipave surface. Fenced with 6 x floodlights.</p> |
| 11 Federation Park | <p>New children's playground suitable for toddlers and primary school ages.</p> |
| 12 Youth Centre | <p>Managed by the Tom Price Youth Centre Drop-in centre for casual youth activities. Administration office and meeting room in separate building. Outdoor "indoor" cricket pitch.</p> |
| 13 Skate Park | <p>Concrete skate elements with 2 x floodlights.</p> |

4. Consultation with Community Groups and Sporting Clubs

4.1. Survey Results

In the week beginning 23 May 2011 all community groups and sporting clubs in Paraburdoo were invited to complete an on-line survey. In total, 25 groups/clubs (representing 1,004 members) completed questionnaires, of which 16 (70%) were incorporated. Of the 25 respondent groups/clubs, eight have been established for 25-plus years, and nine have formed in the last five years.

The following is a summary of the key findings of the user groups survey (see Attachment A for a full report on the raw data results).

Q.4 Respondent clubs were asked to indicate trends in their membership numbers over the past 5 years. Clubs that indicated increases in members/participants over the past 5 years are outlined in Table 1 below.

Note: the groups are listed in order of membership size in 2010, with the largest listed first.

Table 3: Groups and Clubs that have Increased in Membership over the Past Five Years.

| | Group | Increase in Membership from 2006 - 2010 |
|----|-----------------------------------|--|
| 1 | Lifestyle Centre | 100-110 (+10%) |
| 2 | Saints Football and Sporting Club | 96-104 (+8%) |
| 3 | Squash Racket Club | 80-95 (+19%) |
| 4 | Junior Football Club | 75-91 (+21%) |
| 5 | Bowling Club | 88-90 (+2%) |
| 6 | Women's Softball | 55-67 (+22%) |
| 7 | Sunshine Playgroup | 31-44 (+42%) |
| 8 | Men's Shed | 9-43 (+377%) |
| 9 | Amateur Swimming Club | 16-32 (+100%) |
| 10 | Toy Library Association | 18-28 (+55%) |
| 11 | Cricket Club | 23-24 (+4%) |
| 12 | Sports Shooters Association | 10-20 (+100%) |

Clubs that indicated a decline in member/participant numbers over the past five years are listed in Table 2.

Table 4: Groups and clubs that have decreased in membership over the past five years.

| | Group | Decrease in Membership from 2006 - 2010 |
|----|------------------------------------|--|
| 13 | Touch Football (Rugby) Association | 87-79 (-9%) |
| 14 | Netball Association | 100-60 (-40%) |
| 15 | Men's Softball | 45-28 (-48%) |
| 16 | Tennis Club | 69-20 (-71%) |
| 17 | Motorcycle Club | 22-19 (-14%) |
| 18 | Junior Cricket | 24-14 (-42%) |
| 19 | Belly dance | 30-6 (-80%) |
| 20 | Iron Dragons Tae Kwon Do | 62-4 (-94%) |

The remaining respondent clubs indicated their membership numbers are stable or their club is just forming.

Table 5: Groups and Clubs that have Remained Stable over the Past Five Years.

| Group | | Membership from 2006 - 2010 |
|-------|-----------------------------------|-----------------------------|
| 21 | Early Years Group | 15 |
| 22 | Run Club | 11 |
| 23 | Crushers Rugby League Association | 0 |
| 24 | Paraburdoo Tee-Ball Association | 179-147 (-18%) |
| 25 | Tidy Towns Committee | 12 (committee members) |

Clubs were also asked to estimate their future membership numbers over the next five years.

Table 6: Current and Forecast Club Membership Numbers 2011 and 2015.

| Group | Forecast Change in Membership from 2011 - 2015 | Reason for Forecast Change | |
|-------|--|----------------------------|---|
| 1 | Lifestyle Centre | 250-250 | |
| 2 | Saints Football and Sporting Club | 103-105 (+2%) | The Paraburdoo community is reasonably healthy and stable – expect membership numbers to stay the same. |
| 3 | Squash Racket Club | 125-185 (+48%) | Improved facilities – more people likely to come. |
| 4 | Junior Football Club | 95-150 (+58%) | Mining growth. |
| 5 | Bowling Club | 91-95 (+4%) | License restricts numbers to 93. |
| 6 | Women's Softball | 67-79 (+18%) | Increasing residential population of Paraburdoo. |
| 7 | Sunshine Playgroup | 50-55 (+10%) | Membership numbers will remain stable if venue is air-conditioned. |
| 8 | Men's Shed | 55-70 (+27%) | Turnover of membership, increase in FIFO people, increased awareness of club, success of one-off events. |
| 9 | Amateur Swimming Club | 51-110 (+116%) | Planning membership drive and regional swim meet. Expect other recreational swimming activities to result in increased membership. |
| 10 | Toy Library Association | 28-20 (-29%) | Transient nature of the town. |
| 11 | Cricket Club | 23-23 | People staying in Paraburdoo for a long time. |
| 12 | Sports Shooters Association | 37-49 (+32%) | Running better competitions and improving the grounds and facilities. |
| 13 | Touch Football (Rugby) Assoc | 95-112 (+18%) | Roster changes and RTIO's labour upgrade. Growing membership numbers each year – expect trend to continue. |
| 14 | Netball Association | 125-125 | |
| 15 | Men's Softball | 18-18 | Numbers dying due to FIFO. |
| 16 | Tennis Club | 40-? | |
| 17 | Motorcycle Club | 18-? | |
| 18 | Junior Cricket | 40-40 | |
| 19 | Belly dance | 6-40 (+567%) | Only dance lessons in Paraburdoo. |
| 20 | Iron Dragons Tae Kwon Do | 75-80 (+7%) | Increased demand. Juniors becoming seniors. |
| 21 | Early Years Group | 15-15 | |
| 22 | Run Club | 50-83 (+66%) | Running more events and trips away. |
| 23 | Crushers Rugby League Association | 25-30 (+20%) | 2011 is the first year for rugby league in Paraburdoo to be running again. Hope that over the years more interest will bring people to the sport. |
| 24 | Paraburdoo Tee-Ball Association | 95-100 (+5%) | Numbers very dependent on interest of new families moving into town. |
| 25 | Tidy Towns Committee | 12 | Committee numbers likely to remain the same. |

Q.7 Respondent clubs were asked to indicate what community facilities in Paraburdoo they currently use, when they use them and what they do at the facility.

There are a number of exclusive-use community facilities in Paraburdoo that are managed by a leasing club/sole user. These include:

Table 7: Usage of Exclusive-use Community and Sporting Facilities

| | Facility | Leasing Club/ Sole User | Activity | Season | Other Users |
|---|---|--|---|---------------------------------|--|
| 1 | Motorcycle Club House at Track | Paraburdoo Motorcycle Club | Training and race days, meetings and presentations. | All year | |
| 2 | Lawn Bowls Green and Club House | Paraburdoo Bowling Club | Social bowling and comps. Junior bowling. Social functions. | March-December | Paraburdoo Netball Association – for social events |
| 3 | Saints Club House | Saints Football and Sporting Club | Meetings and social events. | March-October | |
| 4 | Squash Club Building | Paraburdoo Squash Racket Club | Training and comps. Social activities. | All year. Tuesday is comp night | |
| 5 | Tennis Courts | Paraburdoo Tennis Club | Social tennis, junior coaching. | All year | |
| 6 | Rifle Range and Shot Gun Range | Paraburdoo Sports Shooters Association | Training and comps. | All year | |
| 7 | Workshop at TAFE Facility (currently being established) | Paraburdoo Men's Shed | Project work, servicing, informal training, general gatherings and social events. | All year; 9am-7pm | |
| 8 | Toy Library Facility | Paraburdoo Toy Library Association | Store and loan children's toys. | All year; 9am-10am | |
| 9 | Swimming Club, Club House | Paraburdoo Amateur Swimming Club | Committee meetings. | All year | |

The majority of multi-purpose community facilities in Paraburdoo are managed by the Shire of Ashburton and are used by a number of different clubs and groups. These include:

Table 8: Usage of Multi-Purpose Community and Sporting Facilities

| | Facility | User Group | Activity | Usage | |
|---|-----------|-----------------------------------|---------------------------------|---|---|
| | | | | Winter (April-September) | Summer (October-March) |
| 1 | Main Oval | Women's Softball | Training and games | 12noon-5pm, 6pm-11pm | |
| | | Saints Football and Sporting Club | Training and games | Evenings and nights | |
| | | Junior Football | Auskick and junior AFL games | 9am-1pm | |
| | | Touch Rugby Assoc | Training and games | 6pm-9pm | |
| | | Crushers Rugby League | Training and games | 6pm-9pm | |
| | | Run Club | Training start and finish point | 6.30am and 6.30pm | 6.30am and 6.30pm |
| | | Lifestyle Centre | Fitness classes | Morning and evenings | Morning and evenings |
| | | Amateur Swimming Club | Fundraising activities | Weekdays after school; weekend mornings | Weekdays after school; weekend mornings |
| | | Cricket Club | Games | | 10am-4pm |
| | | Junior Cricket Club | Training and games | | ? |

| Facility | User Group | Activity | Usage | |
|---------------------------------|-----------------------------------|---|--|--------------------------------------|
| | | | Winter (April-September) | Summer (October-March) |
| 2 Sports Pavilion | Men's Softball | Training | | 5pm-9pm |
| | Paraburdoo Tee-Ball Association | Training and games | Training afterschool; Games Saturdays 8.30am-10.45am | |
| | Tae Kwon Do | Training, comps and grading | Afternoon and evening | Afternoon and evening |
| | Sunshine Playgroup | Active playgroup for children 0-4 years | Fridays 8.30am-10.30am | Fridays 8.30am-10.30am |
| | Early Years Group | Workshops, visiting shows/performances | Irregular morning bookings | Irregular morning bookings |
| | Amateur Swimming Club | Meetings | Evenings | Evenings |
| 3 Main Oval Toilet/Change Rooms | Lifestyle Centre | Fitness classes | | Mornings and evenings |
| | Saints Football and Sporting Club | Changing and first aid | Evenings and nights | |
| | Junior Football | Equipment storage | 9am-1pm | |
| | Crushers Rugby League | Changing, first aid and equipment storage | 6pm-9pm | |
| 4 Ashburton Hall | Touch Rugby Association | Equipment storage | 6pm-9pm | |
| | Lifestyle Centre | Fitness classes | Evenings | Evenings |
| | Paraburdoo Belly dance | Performances | Evenings | Evenings |
| 5 Karingal Neighbourhood Centre | Early Years Group | Community events, social events | Irregular morning bookings | Irregular morning bookings |
| | Women's Softball | Meetings | 6pm-8pm | |
| | Early Years Group | Monthly meetings and workshops | Mornings | Mornings |
| | Paraburdoo Belly dance | Rehearsal | Day and evening | Day and evening |
| 6 Swimming Pool | Paraburdoo Tee-Ball Association | Meetings | Evenings | Evenings (Feb, Mar and Oct) |
| | Amateur Swimming Club | Training and comps. Club nights | Closed | Weekdays 3pm-6pm |
| 7 Top Oval | Run Club | Deep water running, muscle relaxation | Closed | Evenings |
| | Women's Softball | Training and games | 12noon-5pm | |
| | Crushers Rugby League | Training and games | 6pm-9pm | |
| 8 Sports Pavilion Store Room | Paraburdoo Tee-Ball Association | Training and Games | Training – after school and games – Saturdays 8.30am-10.45am | |
| | Netball Association | Equipment storage | Every day all day | Every day all day |
| | Amateur Swimming Club | Equipment storage | Every day all day | Every day all day |
| 9 Netball Courts | Paraburdoo Tee-Ball Association | Equipment storage (with swim club) | Every day all day | Every day all day |
| | Netball Association | Training and games | Weekday afternoons, weekend mornings | Weekday afternoons, weekend mornings |

| | Facility | User Group | Activity | Usage | |
|----|--|---------------------------------|--|---|---|
| | | | | Winter (April-September) | Summer (October-March) |
| 10 | Federation Park | Amateur Swimming Club | Fundraising activities | Weekdays after school, weekend mornings | Weekdays after school, weekend mornings |
| 11 | Bike Track | Run Club | Time trials, hill sprints, training start and finish point | 6.30am and 5pm | 6.30am and 5pm |
| 12 | Paraburdoo Jnr School – Manual Arts Centre | Paraburdoo Men's Shed | Meetings | Occasionally | Occasionally |
| 13 | Kurri Karri Camp | Cricket Club | Training | | 6.30pm-8.30pm |
| 14 | Shed on Oval | Paraburdoo Tee-Ball Association | Equipment storage | Every day all day | Every day all day |
| 15 | Ceeock Room at Fire Station | Tidy Towns Committee | Meetings | All year | All year |

The facilities used by the highest number of groups are the Main Oval (used by 12 respondent clubs), the Sports Pavilion (used by six respondent clubs), the Main Oval Toilet/Change Rooms (used by four respondent clubs), Ashburton Hall (used by three respondent clubs) and Karingal Neighbourhood Centre (used by four respondent clubs).

Q.8 & Q.9 Respondent clubs were asked to rate their level of satisfaction with the facilities they are currently using and to list, in priority order, their facility requirements.

A total of 89% of clubs using exclusive-use facilities indicated they are either dissatisfied or very dissatisfied with the facilities they are using.

Table 9: Satisfaction with Exclusive-Use Community and Sporting Facilities

| | Facility | Leasing Club/ Sole User | Satisfaction Level | Priority Facility Requirements |
|---|---------------------------------|--|--------------------|--|
| 1 | Motorcycle Club House at Track | Paraburdoo Motorcycle Club | Dissatisfied | 1 Fencing 2 Concreting around club house 3 Machinery shed 4 Transponder track timing 5 Pits undercover area |
| 2 | Lawn Bowls Green and Club House | Paraburdoo Bowling Club | Satisfied | 1 A synthetic bowling green 2 New fencing around the club house 3 Upgrade playground facilities 4 Gardeners shed |
| 3 | Saints Club House | Saints Football and Sporting Club | Dissatisfied | 1 A shared-use sporting/function centre centrally located at the Main Oval 2 Equipment storage space |
| 4 | Squash Club Building | Paraburdoo Squash Racket Club | Very Dissatisfied | 1 Two new squash courts with glass viewing and 24/7 access 2 Good social area 3 Kid-friendly area |
| 5 | Tennis Courts | Paraburdoo Tennis Club | Dissatisfied | 1 Better court surface and lighting on the third court 2 Toilets/comfort room |
| 6 | Rifle Range and Shot Gun Range | Paraburdoo Sports Shooters Association | Dissatisfied | 1 Upgrade shot gun range 2 Voice activated trap. 3 Club room facilities 4 Toilets/water 5 Generator to power facilities |
| 7 | Workshop at TAFE facility | Paraburdoo Men's Shed | Dissatisfied | 1 Workshop fit out and tools 2 Security entrance system and secured windows and storage areas 3 Air-conditioning and dust extraction |

| Facility | Leasing Club/ Sole User | Satisfaction Level | Priority Facility Requirements |
|----------------------------|----------------------------------|-----------------------|---|
| 8 Toy Library facility | Paraburdoo Toy Library Assoc | Dissatisfied | 1 Building security 2 Larger premises with adequate storage 3 Vehicle access/entrance 4 Air-conditioning |
| 9 Swimming Club Club House | Paraburdoo Amateur Swimming Club | Dissatisfied | 1 New club house. |

A total of 65% of clubs using multi-purpose facilities indicated they are dissatisfied or very dissatisfied with the facilities they are using, while 35% indicated they are either satisfied or very satisfied.

The satisfaction level of clubs using the ovals and sports pavilion amenities is not high, specifically:

- **Main Oval:** 45% rated the Main Oval as dissatisfactory or very dissatisfactory while 55% rated it satisfactory.
- **Sports Pavilion:** 80% rated the Sports Pavilion as dissatisfactory or very dissatisfactory while 20% rated it satisfactory.
- **Main Oval Toilet/ Change Rooms:** 100% rated the Main Oval Toilet/Change Rooms as dissatisfactory or very dissatisfactory.
- **Top Oval:** 50% rated the Top Oval as dissatisfactory while 50% rated it satisfactory.

Table 10: Satisfaction with Multi-Purpose Community and Sporting Facilities

| Facility | User Group | Satisfaction Level | Comments/Priority Facility Requirements |
|-------------|-----------------------------------|-----------------------|--|
| | Women's Softball | Dissatisfied | Lack of facilities for softball. |
| | Men's Softball | Dissatisfied | Paraburdoo oval is the worst ground. The oval has holes everywhere and uneven ground which causes injuries. The floodlighting is appalling. 1 A permanent softball ground with diamond, dugouts, homerun fence, seating area, lighting towers and fencing. 2 A club room/pavilion for equipment storage, meetings and to display memorabilia. |
| | Saints Football and Sporting Club | Satisfied | Town oval is maintained to a reasonable standard by the Saints Club and the Shire. 1 A shared-use sporting/function centre centrally located at the Main Oval 2 Equipment storage space |
| | Junior Football | Satisfied | |
| 1 Main Oval | Cricket Club | Very Dissatisfied | Oval isn't maintained when football is finished. Oval is uneven with holes everywhere. No floodlights over cricket nets on Main Oval. 1 New training nets. 2 Lights over training nets 3 Upgrade oval grass surface. 4 New pavilion with storerooms, canteen and spectators balcony. |
| | Junior Cricket Club | Satisfied | Oval is fine for training and playing. No equipment storage – have to store equipment at someone's house. 1 Club room for meetings and training scenarios. 2 Change facilities suitable for adult supervision of children. |
| | Touch Rugby Assoc | Very Dissatisfied | There is a cricket pitch in the middle of the field. Too many line markings (i.e. football, softball, rugby league and touch rugby). No space to store equipment at the oval. Have to have meetings at someone's house. 1 Touch rugby/rugby league field on Top Oval. 2 Club room with meeting and function facilities for club admin and social activities. 3 Lockable storage facility |

| Facility | User Group | Satisfaction Level | Comments/Priority Facility Requirements |
|----------|---|--------------------|--|
| | | | 4 Indoor children's playroom/crèche in new club room 5 Track field |
| | Crushers Rugby League | Satisfied | For games and training the facilities are ok. |
| | Run Club | Dissatisfied | No club room. The running group meets there because there are lights and toilets. No meeting facilities – currently socialise at someone's house. Need a club room to provide a meeting and information point for runners. 1 Showers and toilets 2 Storage 3 Kitchen facilities 4 Notice boards 5 Tables |
| | Lifestyle Centre | Satisfied | Require lighting. |
| | Paraburdoo Tee-Ball Association | Dissatisfied | |
| | Amateur Swimming Club | Satisfied | |
| 2 | Sports Pavilion | Very Satisfied | No air-conditioning in the summer. 1 Air-conditioning 2 Stereo system 3 Toilets 4 Rehabilitation hot pool/spa for injury recovery. |
| | | | The hall is rundown and the air-conditioning is a continual problem – often not working. The toilets are not easy to access and are rundown. The wooden floor causes students to cut their feet on splinters and exposed raised nails. Lack of storage for alternative flooring. Size of hall, location and availability are great. 1 Indoor sports hall with appropriate flooring. 2 New toilets/change rooms. 3 Drinking fountain. 4 Air-conditioning or suitable fanning. |
| | | | Air-conditioner not working. 1 Large open area with wooden floors for kindy gym. 2 Large equipment store adjacent to open area. 3 Air-conditioning. 4 Stereo 5 Cheap rent. |
| | | | Air-conditioning doesn't work and acoustics are poor. 1 Efficient air-conditioning. |
| | | | Amateur Swimming Club |
| | Saints Football and Sporting Club | Dissatisfied | Building is OK to use as it was recently done up but there are very limited facilities for the public. |
| 3 | Main Oval Toilet/Change Rooms (Saints Change Rooms) | Very Dissatisfied | Have to share the visitors change rooms with Junior Cricket for storage – very limiting. Have to share change rooms with the visiting football team and occasionally the senior football team. 1 Secure equipment store room close to oval. 2 Meeting room. 3 Male and female toilets for children and parents to use. 4 Kitchen – for sausage sizzle/fundraising. |

| Facility | User Group | Satisfaction Level | Comments/Priority Facility Requirements |
|----------|---------------------------------|--------------------|--|
| | Crushers Rugby League | Dissatisfied | The power shorts out all the time if other things are running. No meeting room or secure equipment storage. 1 Large caged area for equipment storage. 2 Dedicated change rooms. 3 Meeting room. 4 Function room for end of season functions and presentations. |
| | Touch Rugby Assoc | Very Dissatisfied | The Touch Association has had to fight for a permanent key. No space to store equipment. 1 Secure storage. 2 BBQ facilities. |
| | Lifestyle Centre | Dissatisfied | |
| | Early Years Group | Satisfied | |
| 4 | Ashburton Hall | Dissatisfied | There are no mirrors – essential for dance training. No secure storage. Hard to get regular booking times. Air-conditioning doesn't work properly. There aren't any proper change facilities for performances. Ashburton Hall is much cleaner since the revamp. 1 Large mirrored wall. 2 Change rooms. 3 Dance studio/practice area. 4 Performance stage/area. 5 Stage lighting/mood lighting. |
| | Early Years Group | Very Satisfied | |
| 5 | Karingal Neighbourhood Centre | Dissatisfied | There are no mirrors – essential for dance training. No secure storage. Karingal is not flexible/big enough. |
| | Women's Softball | Very Satisfied | |
| | Paraburdoo Tee-Ball Association | Satisfied | Although would prefer meeting room at oval. |
| 6 | Swimming Pool | Satisfied | The refurbishment of the pool left the lanes too narrow to hold a sanctioned swim meet. Cooperation with pool management has been very good. 1 Heat pool water to extend swimming season. 2 New club house with office, equipment storage and a canteen. 3 Accommodation with quality toilets and showers for visiting teams. 4 Air-conditioned sports hall for off-season training. |
| | Run Club | Very Dissatisfied | Pool doesn't open early in the morning so can't cross-train or recover before work. Toilet and shower facilities are dismal. |
| 7 | Top Oval | Dissatisfied | Lack of facilities for softball. 1 Permanent softball diamond with permanent fencing. 2 Secure equipment storage facility. 3 Floodlighting. 4 Club room facility. |
| | Crushers Rugby League | Satisfied | |
| | Paraburdoo Tee-Ball Association | Dissatisfied | |
| 8 | Sports Pavilion Store Room | Dissatisfied | Need more storage space. |
| | Amateur Swimming Club | Dissatisfied | |

| Facility | User Group | Satisfaction Level | Comments/Priority Facility Requirements |
|----------|---|---------------------------------|---|
| | Paraburdoo Tee-Ball Association | Satisfied | |
| 9 | Netball Courts | Netball Association | Very Dissatisfied |
| | | | The courts are always littered with glass. There are no bins. Pay high fees for the floodlights and the main gate is now locked. 1 Shared club rooms for social/fundraising events. 2 Equipment store rooms connected to club rooms. 3 Safe and well-maintained courts. 4 Display space for memorabilia board. 5 Meeting room to hold AGMs and general meetings. |
| 10 | Federation Park | Amateur Swimming Club | Satisfied |
| 11 | Bike Track | Run Club | Very Dissatisfied |
| | | | Can't use in the evening as there are no lights. |
| 12 | Paraburdoo Junior School – Manual Arts Centre | Paraburdoo Men's Shed | Dissatisfied |
| | | | No air-conditioning, tooling, toilets, or dust extraction system. No real facilities available to members. |
| 13 | Kurri Karri Camp | Cricket Club | Very Dissatisfied |
| | | | Would prefer to train at Main Oval nets but no floodlights. |
| 14 | Shed on Oval | Paraburdoo Tee-Ball Association | Dissatisfied |
| | | | Shed becomes very hot and equipment deteriorates. Reptiles, mice and insects gain access during the off season – making equipment dirty and unsafe. All equipment needs to be thoroughly checked, inspected and replaced each season. Currently not enough storage for equipment. Shirts need to be stored elsewhere due to deterioration, |

Q.10 Respondent clubs were asked if they are able to share facilities with other sporting clubs.

Of the nine clubs using exclusive-use facilities, four (44%) indicated they could share storage and club room facilities.

The majority of clubs (79%) using multi-purpose facilities indicated they could share facilities; 21% indicated that they couldn't share because of a lack of facilities.

4.2. Focus Group Meetings

Community and sporting clubs in Paraburdoo were invited to attend a series of six focus group meetings held between Tuesday 5 July and Wednesday 6 July 2011. The following is a summary of the key issues and needs raised at the focus group meetings (see Attachment B for complete meeting notes).

Ovals

- Main Oval is in poor condition – uneven and has holes. Needs resurfacing.
- Need safe facilities for softball – suggest diamond with permanent back nets on Top Oval.
- Cricket pitch on Main Oval makes it hard for softball to use safely.
- Could distribute oval usage better but need floodlighting on top oval.
- Floodlighting required over cricket practice nets for training.
- Football score board is very dangerous for children.
- Cricket pitch is in good condition – redone in 2010.

Outdoor Community and Sports Facilities

- Netball courts need resurfacing – last done in 2004.
- Poles on netball courts need replacing.
- Need push button lights on a timer at basketball courts.

- Tennis courts need resurfacing and fencing needs repair.
- Swimming pool shower and toilet block needs upgrading.
- Water fountain doesn't work.
- Swimming lanes not wide enough for competition standards.

Indoor Community and Sports Facilities

- Existing sports pavilion is in very poor condition – major structural issues; toilets shocking/plumbing is poor. Not enough storage. Air-conditioning not working.
- Active playgroup needs a large indoor hall space.
- Too hot to play sport outside in summer – need an air-conditioned indoor sports court (similar to Tom Price). Could be used for indoor soccer, netball, cricket, volleyball, badminton, after school activities, school PE classes.
- Squash courts also in very poor condition – cracks in roof and walls; building leaks rain. Need two new squash courts with viewing area. Need to fix existing facilities now – can't wait for new facility to be constructed.
- Ashburton Hall: generally poorly maintained. No heating; electricity shorts out; emergency exits broken; can't shut off kitchen servery; needs new BBQs and shade cloth in outdoor area. Booking system could be improved to reduce double bookings made separately in Paraburdoo and Tom Price.

Proposed Shared Club Room Facility

- Need club room facilities for junior sports (tee-ball and junior football) – Paraburdoo is a young community: 17.5% of Paraburdoo population is aged 5-14 years of age (state average is 13.9%).
- Men's and women's softball don't have a home – need somewhere for after match socialising, equipment storage and displaying trophies/jerseys.
- Saints club rooms too far from oval and in very poor condition.
- Need a decent canteen facility – the one at the toilet/change rooms is too small.
- Need central storage for line marking equipment.
- Store rooms required for all individual clubs to store sports equipment (could use cages).
- Need to display trophies and club memorabilia.
- Need quality indoor and outdoor spaces for sporting clubs to socialise: a function room with kitchen/bar, and an outdoor patio/ BBQ area – preferably fenced to be child friendly.
- Should include shared office/administration space and a meeting room – could be used by sporting and community groups. Would also be good for storage of club archives.
- Facility needs to be air-conditioned and affordable.
- Need decent toilets and change rooms with lockers and showers and baby change room.
- Should include tiered spectator seating – could be portable.
- Need a multi-purpose sports facility on the oval to enable sporting clubs to host inter-town events.
- The facility could also be used as accommodation for visiting teams.
- Location: needs to be close to both ovals, away from residential housing and central to other sports facilities.
- Management: proposed club room should be managed by a paid coordinator/manager. Manager shouldn't be aligned with any individual sporting club. Facility manager could have a broader sport and recreation role within the town. Management via an overarching sports association could be problematic unless well structured.
- An indoor sports court would be well used – especially during summer months.

Other

- In general, sport and recreation facilities in Paraburdoo are old and tired – in poor condition.
- No caravan park or RV dump. Need toilets and showers for tourists/grey nomads with caravans.
- Need improved maintenance on oval floodlights.
- Limited sport and recreation opportunities for high school aged children – too young to play senior sport.
- Sporting clubs are struggling to manage themselves due to FIFO, shift work and transient nature of the community. Sporting clubs and activities are driven by individual volunteer – high turnover and lack of volunteers to coordinate activities. High demand for casual/informal sport and recreation opportunities.
- Proposed water playground in Lions Park should be incorporated with the swimming pool.
- Need a fire brigade training track/wet track.
- Facility maintenance is generally lacking – only fix things when they get really bad.
- Need more rubbish bins on the oval when football matches are on.

5. Needs Analysis

An analysis of the research findings has identified the need for a range of community and sporting facilities in Paraburdoo.

Table 11: Community and Sporting Facility Requirements

| Facility Requirements | Survey | Site Visit | Focus Group Meeting 1 | Focus Group Meeting 2 | Focus Group Meeting 3 | Focus Group Meeting 4 | Focus Group Meeting 5 | Focus Group Meeting 6 |
|---|--------|------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Improved grass surface on Main Oval (repair pot holes and make surface even). | ✓ | ✓ | | ✓ | | | | |
| Improved floodlighting on Main Oval – need regular maintenance on globes; floodlights needed over cricket practice nets. | ✓ | ✓ | | ✓ | | | | |
| Floodlighting on Top Oval to enable better distribution of oval usage. | ✓ | ✓ | | ✓ | | | | |
| Shared-use social facilities for senior and junior sporting clubs using ovals and sports courts (indoor function room with kitchen and bar facilities, outdoor patio area with BBQs, children's play area). | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | ✓ |
| Secure equipment storage for sporting clubs using ovals and sports courts. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | |
| Shared-use office/admin space and meeting facilities for sporting clubs and community groups. | ✓ | | ✓ | | ✓ | ✓ | | |
| Somewhere to display club memorabilia and trophies for clubs using ovals and sports courts. | ✓ | ✓ | | ✓ | | ✓ | | ✓ |
| Shared-use canteen/kiosk for sporting clubs using ovals and sports courts. | ✓ | ✓ | ✓ | ✓ | ✓ | | | |
| Public toilets and spectator seating at Main Oval. Public toilets could also be available for tourists/grey nomads with caravans. | ✓ | ✓ | ✓ | | | ✓ | | |
| New toilet change room facilities for sporting clubs using ovals and sports courts. Should accommodate home and away teams and be suitable for both seniors and juniors. | ✓ | | ✓ | ✓ | | ✓ | ✓ | ✓ |
| Shared club room facilities for sporting clubs using ovals and sports courts. | ✓ | ✓ | | ✓ | ✓ | ✓ | | |
| An indoor sports hall (to replace existing sports pavilion) suitable for indoors sports and active recreation (i.e. martial arts, dancing classes, kindy gym). Should be air-conditioned with a | ✓ | ✓ | ✓ | ✓ | ✓ | | ✓ | ✓ |

| Facility Requirements | Survey | Site Visit | Focus Group Meeting 1 | Focus Group Meeting 2 | Focus Group Meeting 3 | Focus Group Meeting 4 | Focus Group Meeting 5 | Focus Group Meeting 6 |
|---|--------|------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| suitable floor, ample equipment storage, and good toilet/change room facilities. Would also provide accommodation option for visiting sports teams. | | | | | | | | |
| Two new squash courts to replace existing. Should have viewing area for spectators. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | |
| Upgrades to Ashburton Hall (i.e. improved “back of house” facilities, improved stage lighting, better storage facilities, reliable air-conditioning and heating). | ✓ | ✓ | ✓ | | | ✓ | ✓ | |
| Amend Ashburton Hall fee structure to be more affordable for not-for-profit groups. | | | ✓ | | | ✓ | ✓ | |
| New toilets and change room facilities at the pool. | ✓ | | | | | | ✓ | |
| Club room facilities and equipment storage at the pool for Swimming Club. | ✓ | | | | | | ✓ | |
| Permanent softball diamond with permanent fencing on top oval. | ✓ | | | ✓ | | | | |
| Improved maintenance of netball court surface and replace poles. | ✓ | | | ✓ | ✓ | ✓ | | ✓ |
| Improved maintenance of tennis court surface and repair fencing. | ✓ | ✓ | ✓ | | | ✓ | ✓ | |
| Air-conditioning and fit out/tools for Men’s Shed workshop. | ✓ | | ✓ | | | | | |
| Push-button (timed) floodlights over Basketball Courts. | | | | ✓ | | | | |
| Central storage for shared equipment (i.e. line marking equipment). | | | | ✓ | | | | |
| Upgrades and motorcycle club house and track. | ✓ | | | | | | ✓ | |
| Upgrades at Sports Shooters Shooting Range (water/toilets; shot gun range, club room facilities) | ✓ | | | | | | ✓ | |

6. Trends in Sport and Recreation Facility Provision

In reviewing the trends in sport and recreation provision, there are a number of easily identifiable and well-documented generic trends. There are also some trends that are particularly relevant to the Shire of Ashburton and the current planning for Paraburadoo.

6.1. General Facility Trends

Many sporting clubs are reporting decreases in membership. There is some thought that this is attributable, in part, to an ageing population; but it has more to do with changing lifestyles where employment conditions and a greater range of leisure pursuits makes people reluctant to lock into rigid seasons and memberships.

The following trends relate specifically to facility planning, design and management:

| | |
|--|--|
| Diversity | A range of sporting facilities should be provided to cater for different opportunities and different levels of competitions and needs. |
| Multi-purpose/shared-use facilities | Where appropriate, sporting facilities should be used by a number of users as part of shared-use arrangements. |
| Accessibility | Sporting facilities should be designed and managed in such a way as to encourage people of all ages, gender, ability and cultural background to participate. |
| Environmentally sensitive and sustainable | Where appropriate and practical, sporting facilities should be sited, designed and managed to embrace Ecologically Sustainable Development principles (ESD). |
| Adaptability | Sporting facilities should be designed to accommodate specific sporting requirements, while at the same time having the capacity to meet changing needs and uses. |
| Partnerships | The planning, provision and management of sporting facilities should maximise opportunities to collaborate and partner with: <ul style="list-style-type: none"> • Community organisations. • Government agencies (all levels). • Peak sporting bodies. • Private sector. |
| Financially responsible | Financial viability and cost effectiveness should be considered in all aspects of sports facility planning, development and management. ¹ |
| Climate Change and Water Policy | Recent improvements to artificial grass products mean that most sports now have this option available to them, which provides high-quality and consistent playing surfaces while reducing maintenance and water usage. |

6.2. Specific Facility Trends

Developer Contributions

The West Australian Planning Commission's State Planning Policy (SPP) 3.6 Development Contributions for Infrastructure enables Local Government Authorities (LGA) to require financial contributions from developers to fund community infrastructure.

The policy requires LGA's to prepare a Community Infrastructure Plan to identify the need for community facilities generated by both existing residents and future populations resulting from new residential developments. It is now possible to plan for future community infrastructure demands in growth areas, based on anticipated revenue from developer contributions.

Community Hubs

A community hub is created through co-locating facilities that together provide a range of related community services, generally focused on a theme (i.e. learning, health, sport, and recreation).

Community hubs are "a complex system of physical facilities, programs and social networks that aim to improve people's quality of life. These services, networks and physical assets work together to form the foundation of a strong neighbourhood"².

The characteristics of a good community hub are:

- Locate in an activity centre or node.
- Provide a focal point for the community.
- Contain a number of related services and facilities.
- Intergenerational focus.
- Flexible and adaptable.

Community hubs deliver efficient land-use outcomes and the potential for economies of scale in the operation of community infrastructure³.

¹ Coffs Harbour Sports Facility Plan, prepared by Simon Leisure Consulting, October 2010.

² Thinking Economics when Planning for Community Hubs, SGS Economics and Planning, October 2010.

³ Thinking Economics when Planning for Community Hubs, SGS Economics and Planning, October 2010.

Tenure Arrangements

The management of club/community facilities by a single group as part of ongoing or long-term arrangements has been heavily scrutinised. Sporting clubs provided with exclusive ongoing access to highly-subsidised local government-owned facilities is a thing of the past.

Shorter-term tenure, innovative and inclusive management agreements and sustainability is the current landscape for sporting clubs using local government-owned amenities. Historically, councils needed to accommodate the needs of fewer clubs, with cricket and football being the dominant sports that required managed facilities. The elite role of traditional sports was part of the culture, and exclusive management arrangements led to minimal community access and, therefore, poor use of the facilities. In addition, the design, decor and level of maintenance did not reflect the needs of a wider community.

There is now greater diversity in sport and recreation pursuits and a wide range of users/organisations are seeking access to facilities. Land is a precious commodity and, coupled with high capital and maintenance costs, a more reasoned approach taken by councils is to support facilities that are suited to shared usage.

Local government needs to examine the use and management of existing assets and develop business cases for all new club facilities. The use of council assets should be characterised by shorter-term license arrangements, less exclusivity with regard to usage and greater scrutiny by councils to achieve sustainable outcomes.

7. Recommended Facility Provision Strategy

Table 12: Accommodation Schedule for Proposed Community and Sporting Facilities

| Facility | Component | Size m ² | Design Details |
|---|---|---------------------|---|
| Shared-Use Sports Club - located on south-east side of Main Oval adjacent to Swimming Pool (best position for accessibility, co-location with other existing sports facilities, and minimizing disruptions to residential households). | Toilet Change Rooms x 2 (Home and Away) | 50 each | Change area – 30m ² Toilets (3) and showers (4) – 20m ² |
| | Equipment Store Cage 1: Football Cage 2: Cricket Cage 3: Junior Football Cage 4: Running Club | 70 | Large sports equipment store with external access and divided into 4 cages (15m ² each). |
| | Canteen/kiosk | 20 | For sale of drinks and snack foods. Should accommodate a fridge, freezer, microwave and sink. |
| | Admin/Meeting Room | 40 | To accommodate a central table and chairs for 20 people. Include 6 walk-in cupboards for secure storage of club administration files/ records. |
| | General Store Room | 10 | Line marking equipment First Aid supplies |
| | Function Room | 120 | Function/dining room to accommodate 100 people. Should incorporate a kitchen/bar area. Needs maximum wall space for club memorabilia Should have direct access to toilets (male/female/ disabled). Could be upstairs with a balcony overlooking the oval. |
| | Patio/BBQ Area | | Covered and fenced area – could be under function room balcony. Electric BBQ. |
| | Spectator Seating | | Portable grandstand – easily relocated to avoid setting sun. |
| Community Recreation Centre – to replace existing Sports Pavilion and Squash Courts | Indoor Sports Hall | | Single indoor basketball court (multi-marked) Large indoor equipment store off sports hall (for playgroup and other indoor sporting equipment). |

| Facility | Component | Size m ² | Design Details |
|---|--|---------------------|---|
| | Squash Courts x 2 | 9.7m x 6.4m each | 2 x glass back squash courts. Mezzanine gallery overlooking courts for spectator viewing. |
| | Recreation Officers Office | 20 | |
| | Toilet Change Rooms x 2 | 50 each | Should have internal and external access from outdoor courts. Change area – 30m ² . Toilets (3) and showers (4) – 20m ² . |
| | Club Rooms x 4 Rm1: Squash Rm2: Netball Rm 3: Tennis Rm 4: Tae Kwon Do | 30 each | |
| | Toy Library | 70 | Should have built-in cupboards and shelving for storage of games, books and toys. |
| Extension of Existing Toilet Change Room building on Main Oval | Equipment Store | 70 | Large sports equipment store with external access and divided into 4 cages (15m ² each). |
| | Cage 1: Softball | | |
| | Cage 2: Touch | | |
| | Cage 3: Tee-Ball | | |
| | Cage 4: Rugby | | |
| | New public toilets | | As per standards. |
| Upgrades to Main Oval | Improved grass surface | | To repair pot holes and make surface even. |
| | Improved floodlighting | | Repair globes. Install floodlight over cricket practice nets. |
| Upgrades to Top Oval | Floodlighting | | As per standards. |
| | Softball diamond with permanent back net/ fencing | | As per standards. |
| | Permanent goals for touch/rugby | | |
| Upgrades to Swimming Pool | Upgrade toilet change room facilities. | | Design could be integrated with new toilet change rooms in Sports Club building |
| | Club room for Swimming Club | 30 | Design could be integrated with new toilet change rooms in Sports Club building |
| Upgrades to Ashburton Hall | Upgrade heating and air-conditioning in main hall and lesser hall. | | |
| | Upgrade back of house facilities and equipment storage. | | |
| | Upgrade stage lighting in main hall. | | |
| | Upgrade outdoor patio and BBQ area. | | |
| | Install permanent (sound proofed) servery shutters on both kitchen serveries. | | |

8. Facility Management

The transient nature of the Paraburdoo community means many sporting clubs struggle with attracting volunteers and maintaining/upgrading facilities. The results are small over-worked club committees, under-maintained facilities and dissatisfied participants. Consequently, Paraburdoo's sporting clubs look to the Shire for a higher level of support (information, planning assistance, funding) than in other 'less-transient' towns.

8.1. Shared-use Sports Club

Clubhouse facilities are normally leased to local sporting clubs. Given the proposed shared-use sports club facility will be on land vested in the Shire, and the facility will incorporate a licensed bar, the preferred management approach is to establish a lease to a new overarching Sports Association. This 'umbrella' organisation would consist of representatives from all sporting clubs that use the ovals and outdoor sports courts (see Figure 1), ensuring that all those clubs have an equal opportunity to contribute to the governance and management.

Management of the Sports Association would be vested in a management committee comprised of one member of each associated club. The members of the management committee would be appointed by the respective club for 12 months. Office bearers would be elected at an Annual General Meeting and would include the following positions:

- President.
- Vice-President.
- Secretary.
- Treasurer.

The role of President would be rotated between clubs, with any one club not able to hold the post for more than two consecutive years.

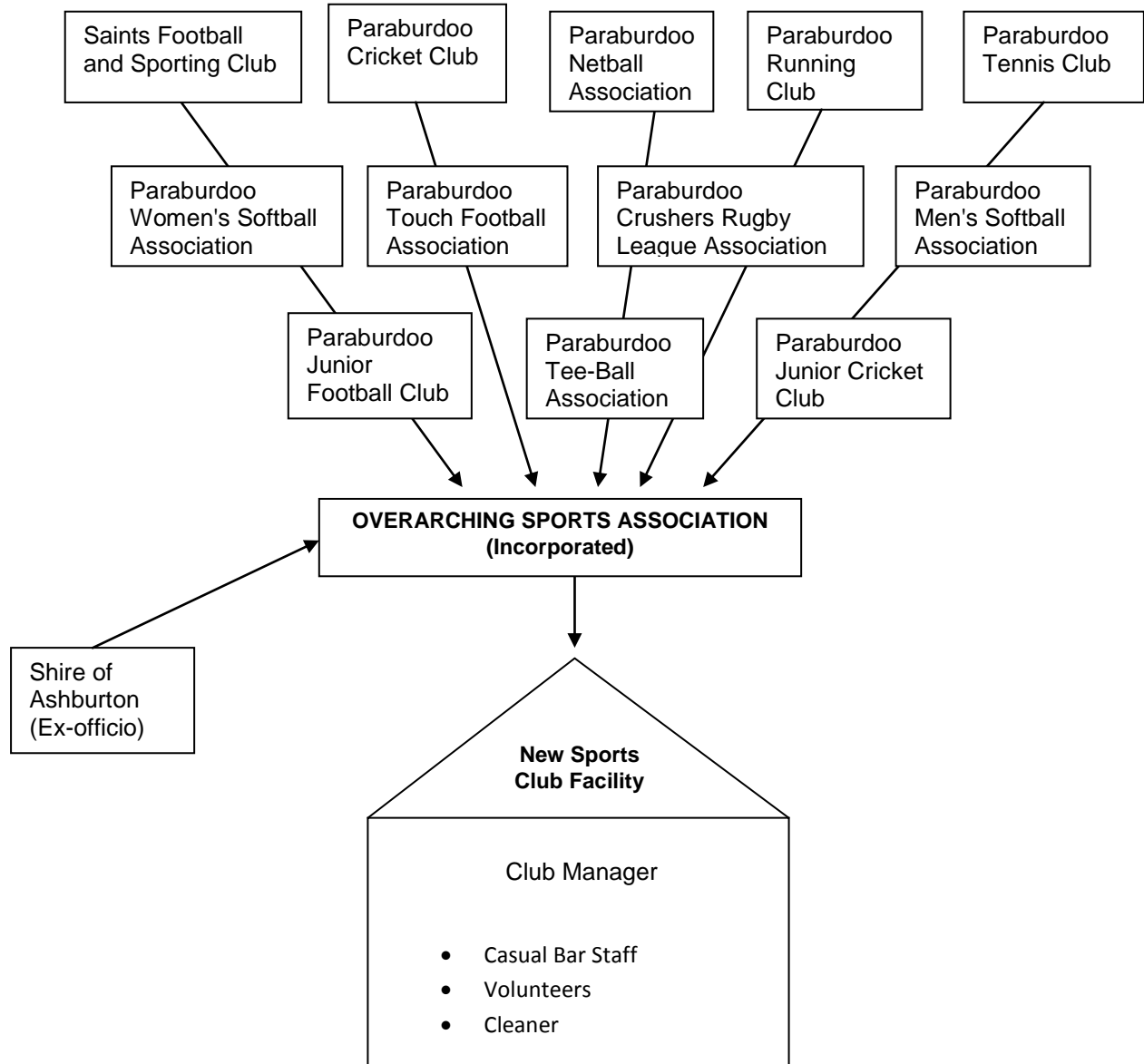
A key element to the success of the new sport club facility and Sports Association would be the involvement of the Shire of Ashburton. It is proposed that the Shire would have an ex-officio role on the Sports Association management committee, to provide an important independent perspective that would enhance its sustainability.

The main objective of the Sports Association would be to manage the sports clubhouse, providing 'a home' for the relevant clubs. The Association would have a lease agreement with the Shire, for which a fee would be paid. Public liability insurance and non-structural facility maintenance and repairs would be the responsibility of the Association.

The Association's management committee would be responsible for:

- Allocating usage of change rooms/equipment storage areas/kiosk.
- Administering all bookings for the function room and meeting room.
- Managing paid and volunteer staff.
- Coordinating cleaning, non-structural building maintenance and repairs.
- Maintaining a current public liability insurance policy.
- Managing the Association's income and expenditure.
- Maintaining the Association's records and accounts.

Figure 1: Shared-use Sports Club Management Model



The Association would set and collect fees including membership and facility hire fees. All clubs and their members would be required to join and in return, clubs would get free use of the facilities for meetings and functions. Other membership types could also be sold (i.e. corporate, individual); however, these members would need to pay additional facility hire fees for events.

The Association would hold the liquor license, employing a Club Manager to oversee the day-to-day operations and manage the bar. The Club Manager would report directly to the Association's management committee and would work closely with the office bearers.

All income from bar sales would be retained by the Sports Association; however, as a not-for-profit organisation, any profits generated would be used to support the activities of the Association and its relevant clubs.

Associated clubs would be left to focus on coordinating their respective sporting activities/ competitions. In the longer term, these clubs could become a subsidiary of the Sports Association.

Structural building maintenance and upgrades would be funded through a trust fund, which would be administered by the Shire of Ashburton and would be funded on a 50/50 basis from the Shire and the Sports Association.

In addition, the Shire should support the Association, providing the management committee with access to governance training, assistance with business planning and grant applications.

8.2. Community Recreation Centre

Community recreation centres are generally managed by local government staff. The preferred approach in Paraburdoo would be for usage to be managed by a part-time Shire officer who would be based in the Recreation Centre and have the following responsibilities:

- Coordinating usage and administering bookings.
- Customer service – liaising with user groups.
- Developing and coordinating Centre-based programs (i.e. social/informal sports, children's activities, youth sports, coaching and umpiring programs, fitness classes, volunteer training, first aid training, etc).
- Implementing the Centre's operational policies (i.e. opening hours, facility hire fees, conditions of hire, alcohol and smoking policies, public liability insurance policy, post-booking inspections, etc).
- Reporting building maintenance requirements to the appropriate Shire staff.

An advisory committee could also be established to facilitate community involvement in the Centre's management and would be made up of representatives from all sporting and recreation groups that regularly use the venue (i.e. Netball Association, Iron Dragons Tae Kwon Do, Sunshine Playgroup, Early Years Group, Squash Club, Toy Library, etc). The role of the advisory committee would be solely to provide a communication mechanism between the Shire and the user groups.

In relation to the squash courts, a seasonal hire agreement should be established with the Squash Club that should clearly outline usage costs and access rights. When the courts are not being used, club, they should be available for the public.

All building maintenance, including cleaning and repairs, would be the responsibility of the Shire of Ashburton.

9. Attachments

9.1. Attachment A: Raw Data Survey Results

9.2. Attachment B: Focus Group Meeting Notes