

REC01

## POLICY MANUAL

<b>Title:</b>	<b>Consumption of Alcohol – Public Reserves</b>
<b>File No:</b>	<b>OR.CM.1</b>
<b>Minute No:</b>	<b>11.05.08</b>
<b>Statutory Environment :</b>	<b>WA Liquor Licensing Act 1988</b>
<b>Adopted :</b>	<b>Ordinary Meeting of Council 18 November 1997</b>
<b>Last Review Date :</b>	<b>Ordinary Meeting of Council 20 May 2008</b> <b><u>Reviewed Ordinary Meeting of Council 16 May 2012</u></b>

### Objective:

To describe the conditions to be observed in regard to the consumption of alcohol on public reserves within the Shire.

### Policy:

Members of the public and organisations who wish to consume or sell alcohol on public reserves within the Shire are to observe the following conditions:

1. An application for the consumption of alcohol must be made to the Council at least five days prior to the event date *and if alcohol is to be sold, an application must be made to the office of Racing, Gaming & Liquor 14 days in advance.*
2. Alcohol can only be consumed during the following times but is not to exceed six hours in any one day:

Monday - Thursday	11.00am to 10.00pm
Friday and Saturday	11.00am to 12.00am (midnight)
Sunday	11.00am to 9.00pm

3. Any extension or variation to these hours requires the written approval of the Chief Executive Officer after consultation with the Officer in Charge of Police in each town.
4. All glass beverage containers are prohibited. (Cans or plastic cups ONLY permitted.)

5. ~~5.~~ Consumption of liquor outside the defined area at the recreation facility contravenes the WA Liquor Licensing Act 1988 and offenders will be prosecuted

6. Events that are considered to be high risk, and/or events where organisers have preciously breached hire conditions (including damage to Shire property) may have their permits refused, or be asked to provide additional information (such as risk management plans, evidence of crown controllers etc) before a permit is granted.

**Formatted:** Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 4 + Alignment: Left + Aligned at: 0 cm + Tab after: 0.74 cm + Indent at: 0.74 cm

**Formatted:** List Paragraph, Left, No bullets or numbering

**Formatted:** Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 4 + Alignment: Left + Aligned at: 0 cm + Tab after: 0.74 cm + Indent at: 0.74 cm

**Nameless Jarndunmunha Festival Committee**

PO Box 249  
Tom Price WA 6751  
Email: namelessfestival@gmail.com



23<sup>rd</sup> April 2012

Mr Jeff Breen  
CEO  
Shire of Ashburton  
Tom Price  
WA 6751

Dear Jeff

**Business Case Proposal for Nameless Jarndunmunha Festival 2012**

Each year the Shire of Ashburton supports the Nameless Jarndunmunha Festival with a generous cash donation and in kind support.

I would like to once again extend an invitation to the Shire to sponsor the 2012 festival.

In the attached proposal I have outlined the events of the festival along with the requested funding which I would ask the Council to consider.

We will also be launching the festival website at the end of May which will also showcase the sponsors to a wider audience.

If you have any questions around the proposal please do not hesitate to contact me.

Kind regards

Linda McCarthy  
President

Proudly supported by

**Rio Tinto**

# **Business Case Proposal**

## **Shire of Ashburton**

### **Nameless Jarndunmunha Festival 2012**

**“Go for Gold”**

**Week starting 4<sup>th</sup> August through to 12<sup>th</sup> August 2012**

**Date: 23<sup>rd</sup> April 2012**

#### **Executive Summary**

Tom Price Nameless Jarndunmunha Festival is a Community event which is held every year in the month of August. The committee is made up of volunteers and comprises of a President, Vice President, Minute Secretary, Treasurer and Sub Committees. We have a Certificate of Incorporation, a constitution and yearly audits are carried out at year end.

This year the festival theme is “Go for Gold” to celebrate the upcoming Olympic Games to be held in September. The committee are once again working towards increasing the size of the festival and will be holding a Mini Olympics fun day on Sunday 12<sup>th</sup> August.

The festival is run on a professional scale like a business, with an over arching business plan where the community interests are best served and to make the festival the event of choice that everyone looks forward to attending.

We are not afraid to go outside the square and achieve the impossible in a short time frame. We manage with very few volunteers on the committee and the current members of the committee are dedicated and committed to making sure that the festival is successful and exceeds the previous year’s expectations.

To be able to achieve our goals each year we need to be fully funded by grants, donations or sponsorships. The committee raises as much money as possible to run the festival and if there is a shortfall in funding then we either down size an event or cancel some of the entertainment as it needs to at least break even.

As in previous years the Shire of Ashburton has donated in kind and cash sponsorship, which has always ensured that the festival has been a successful event. The committee is once again looking to the Shire to support the festival in both a cash donation and also the in kind donation which has become an important part of hosting the festival.

## **Festival Events**

The ball will be held on the weekend before the festival. In 2011 290 people attended this event which was held at the local School Recreation Centre.

The People's Exhibit will open on Tuesday 7<sup>th</sup> August to the public. This is art exhibition where the local schools provide art work produced by the students which often reflects the theme of the festival, plus other local artists and community groups who enter into various categories to exhibit their work which is judged and prizes and certificates awarded. This year we will be showcasing a new category called "Pilbara Wearable Arts". We will also be showcasing the banner exhibition again provided by the Shire.

We will also be holding a number of workshops which are free to the schools and these will take place in the lead up week to the festival and over the festival weekend.

The workshops that will be available are:

- Aboriginal painting – Local Tom Price artist
- Acrylic mediums painting
- Lantern design and making
- Cartoon artist
- Fabric and screen printing artist

The Festival will once again be held on the town oval starting on the Friday night and running through to Sunday afternoon

The Friday evening is family night. This encompasses the official opening of the festival followed with entertainers for the younger children, local entertainers, a lantern parade, Fireworks display followed by a youth concert with a well known artist to be named at a later date until closing time at 10.00pm. There is no alcohol served on the Friday night.

On the Saturday morning a parade moves through the main streets of Tom Price arriving at the Oval. The floats are made up of community groups and schools and are traditionally dressed in the theme of the festival. The floats are judged on route to the oval by a panel of three judges who decide on the winners and prizes awarded.

The talent contest is held on the main stage on the Saturday morning. This is open to adults and children who perform for the public and are judged by a panel of three judges. On completion of the event the winners are awarded prizes in their category; this event is currently called "Tom Price's Got Talent".

During the festival weekend we have a Carnival and around 70 stalls. We have a variety of entertainers who perform over the festival weekend which encompass children, young adults and adult's requirements. It is our intention to have a mix of local entertainment along side with entertainers that we will be specifically bringing in for the event. For 2012 we are bringing to the festival Dorothy and the Dinosaurs, Fairy Queen Caroline, Wood Chopping, SciTech, cartoon artist, fabric and screen dying artist, design your own cup cakes to name a few. There will also be a Saturday night concert with the artist name to be released at a later date.

Sunday events will be made up of the Mini Olympics where we will have teams entered into a variety of sports and fun games during the day. Along with this we will have the bouncy castle, rock climbing wall, dog show and face painting.

Leading up to the festival programs are sent out to the local businesses and posters are displayed around the town to promote the festival. We also use face book, make public announcements on the local Gumala Radio station, advertise in newspapers and erect Banners along the main street to encourage an atmosphere of expectation in the lead up to the festival. At all times during this promotion our sponsors are recognised and acknowledged. This year we are pleased to announce the opening of our new website which will go live at the end of May 2012.

The target audience is the local town people of Tom Price and Paraburdoo who look forward to this event every year. This is also a time when visitors come to the area so numbers can be boosted but generally attendance varies from 3,000 to over 5,000 people at every festival.

The feedback that was received from the community for the 2011 festival was once again very positive from both the Community and also the Sponsors. We received a tremendous amount of support from Rio Tinto and the Shire of Ashburton and without this the festival would struggle to survive.

The alcohol free night on the Friday is now in place and is still being well received by most groups in the community especially the families. We will be continuing this into the 2012 festival.

## **Proposal**

Moving forward the following outcomes and measures have been put in place for the 2012

## **Key Measures**

### **Outcomes – Timeframes - KPIs**

- Public attendance is up at the festival every year. Numbers in 2011 were up on previous years – this was based on the numbers that attended the Peoples Exhibit, the ball and the concert held at the Oval on the Saturday night.
- Festival is the event of choice that everyone in the area looks forward to and wants to attend.
- Festival has been run professionally.
- Sponsorship and grant funding have increased on previous years.
- Sponsors are happy with the amount of advertising that they have received during the Festival, Ball and Peoples Exhibit and as a result will commit to future years.
- To have created a stable platform with policy and procedures in place for future committees to work from.

### **Performance of Event**

- Attendee perceptions – overall satisfaction, entertainment, quality of food, venue, services and amenities available, service staff, value for money, etc.
- Intentions of different groups to return to event.
- Sponsor satisfaction.
- Sponsor awareness amongst attendees.
- Staff perceptions - any difficulties that may have occurred.
- Management organization – to budget and time schedules.

### **Media Coverage**

- Television, newspapers, radio, programs (media communication plan) and Festival website.
- Good and bad publicity.
- Success of press advertisements in attracting people to the event.

### **Targets Achieved**

- Achievement of the objectives for the event:
  - a) Increased attendance at the festival
  - b) Increased participation in festival activities i.e. talent quest, float parade, art exhibition, workshops
  - c) Budget estimates are met
  - d) Festival program proceeds according to management plan
  - e) Positive feedback is received from attendees
- Part time Events Coordinator for the day to day management of the festival.
- A festival website where the festival is promoted along with the ball and other events so that we can entice visitors to come to Tom Price during the period of the festival.
- A solid platform that the future committees can work from without having to reinvent new policies and procedures every year.
- A relationship with a company with expertise in grant applications to secure maximum potential funding for the festival expenses.

We are currently actively seeking grant funding having submitted our application to Lottery west and Health ways. Letters will be sent out to all businesses in Tom Price and Paraburdoo requesting donations and sponsorship. We will be targeting sponsors from previous years and also seeking sponsorship from new businesses who we believe may be interested in contributing to this community event.

The subcommittees have been formed and plans are well underway in most areas for the overall program of events.

### **Benefits and Justification**

We would like to invite The Shire of Ashburton to once again sponsor the festival and beyond. With this sponsorship we are offering the following:

- Prominent Shire logo on every document sent out in regards to the festival.
- VIP table at the ball – number of tickets required to be confirmed.
- Acknowledgment in the program plus advertising and article, festival website link, posters, signage, television and radio coverage, banners at all events and photo opportunities.
- A banner with the Shire logo along the main street of Tom Price 4 weeks prior to the festival.
- A stall at the festival
- Officiate at events/occasions where awards are to be presented over the weekend.
- Entry into the Mini Olympics as a sponsor team on the Sunday.

The committee sees this alliance with the Shire as beneficial to all parties, enhancing the current outstanding commitment of the Shire, by further contributing to the communities and the ongoing building of happy and healthy community relationships between all stakeholders.

## Alternatives

If the committee is unable to attract the desired amount of sponsorship and grants funding that we require for the program of events for 2012, then we may need to do the following:

- Downsize the program of events to be in line with the amount of funding received
  - Cancel the Ball
  - Downsize or cancel the workshops
  - Downsize or cancel some of the entertainers
  - Bring the Peoples Exhibit back to the Pavilion which will mean less entry categories, less prizes, less exhibits
  - Cancel the Sunday festival day

The committee will review at 30<sup>th</sup> June the position of the funding and the program of events and make the necessary decisions to ensure that the festival will go ahead in accordance with the funding received or funding commitments received at that time.

## Funding Required

Currently the draft budget for the Program of events including the Festival, Ball and Peoples Exhibit and workshops stands at \$370,600. This budget will increase or decrease over the next 2 months depending on the availability and confirmation of entertainers and sponsors.

If we are to meet the current projected forecasts as at today, and taking into account the already confirmed sponsorship we have received, the Committee will need to find a shortfall of \$185,000. We are envisaging that this would be met by sponsorship and Lotterywest and Healthways grants being approved. The draft budget assumption is based on some of last year's figures.

For the 2012 festival we are asking that a substantial amount of funding be allocated to the festival plus the in kind that is donated every year to the festival. The amount asked for this year is the same as 2011 from the Shire and we would ask that you take the time to consider our proposal request.

Amount requested in cash \$45,000 pre GST plus additional in kind donation as in previous years.

\$20,000 to be paid prior to 30 June 2011 and the balance due by the 20<sup>th</sup> July 2012.

Refer to detailed budget in annexure.

## Risks

We have a risk checklist which we use for the event which is reviewed and amended accordingly. We take out a comprehensive insurance policy to cover all the events and to also cover our volunteer workers.

Risk\_Checklist.pdf

## Timing

We have a detailed management timeline. This details each and every committee member's duties and what is required of them. These are reviewed at the meetings prior



to the events to ensure that all requirements are being met and problems are quickly addressed as they arise.

See attached timeline document

### **Appendix 1 – Budget**

See attachment draft budget

### **Appendix 2 – Communications Plan**

See attachment Committee responsibilities

## Event Risk Assessment Checklists

Event Management/Approval		
Issue	Action By	Complete
Detailed Event Management Plan issued (see below)	Event Organizers	<input type="checkbox"/> Yes <input type="checkbox"/> No
Check for conflicting events which may impact on the event or the location	Event Organizers	<input type="checkbox"/> Yes <input type="checkbox"/> No
Ensure event activities comply with relevant Municipal By-Law(s)	Event Organizers/ Municipality	<input type="checkbox"/> Yes <input type="checkbox"/> No
Special Conditions regarding activities on a road applied (Municipal by-laws)	Event Organizers/ Municipality	<input type="checkbox"/> Yes <input type="checkbox"/> No
Road closure procedures followed where necessary (Municipal by-laws)	Event Organizers/ Municipality	<input type="checkbox"/> Yes <input type="checkbox"/> No
Where structures are to be erected on roads ensure requirements of Municipal by-laws are met	Event Organizers/ Municipality	<input type="checkbox"/> Yes <input type="checkbox"/> No
Where a Municipal Event Permit is required ensure all activities are adequately detailed in the Event Permit	Event Organizers/ Municipality	<input type="checkbox"/> Yes <input type="checkbox"/> No
Check that event activities and structures etc. comply with all relevant legislation and regulations	Event Organizers	<input type="checkbox"/> Yes <input type="checkbox"/> No
Ensure all amusement rides are registered with authorities, check serial numbers.	Event Organizers	<input type="checkbox"/> Yes <input type="checkbox"/> No
Ensure any public consultation policies are complied with (where applicable)	Event Organizers/ Municipality	<input type="checkbox"/> Yes <input type="checkbox"/> No
Cancellation-of-event procedures in place	Event Organizers	<input type="checkbox"/> Yes <input type="checkbox"/> No
Proof of appropriate insurances provided by contractors to event (e.g. amusement ride operators, infrastructure suppliers, stallholders). Make sure name of insured and names of contractor match.	Event Organizers	<input type="checkbox"/> Yes <input type="checkbox"/> No
All organizations or groups involved have an established legal status	Event Organizers	<input type="checkbox"/> Yes <input type="checkbox"/> No
Emergency Services contacted, notified of proposal to hold event and preliminary arrangements made if required to provide attendance or assistance	Event Organizers	<input type="checkbox"/> Yes <input type="checkbox"/> No

Event Management Plan	
Detailed Event Management Plan includes all organizations involved in the event	<input type="checkbox"/> Yes <input type="checkbox"/> No
Key roles and responsibilities clearly stated	<input type="checkbox"/> Yes <input type="checkbox"/> No
Event Risk Assessment carried out	<input type="checkbox"/> Yes <input type="checkbox"/> No
Identify who is in control of event and deputy(ies)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bump-In Plan (Set-up of event during which Event Organizer has control of site)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bump-Out Plan (Post event until Event Organizer hands control back to Municipality/site is normal)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Identify who is in control of incidents	<input type="checkbox"/> Yes <input type="checkbox"/> No
Event Safety Officer – monitoring and review responsibilities established throughout the event	<input type="checkbox"/> Yes <input type="checkbox"/> No
Communication arrangements and protocols	<input type="checkbox"/> Yes <input type="checkbox"/> No
Incident Procedures	<input type="checkbox"/> Yes <input type="checkbox"/> No
Emergency Procedures	<input type="checkbox"/> Yes <input type="checkbox"/> No
Coordination between organizations established	<input type="checkbox"/> Yes <input type="checkbox"/> No
Procedures and arrangement for distributing Notices	<input type="checkbox"/> Yes <input type="checkbox"/> No
Emergency Services liaison established	<input type="checkbox"/> Yes <input type="checkbox"/> No
Structural Inspections/Occupational Health & Safety	<input type="checkbox"/> Yes <input type="checkbox"/> No
Asset Registers maintained	<input type="checkbox"/> Yes <input type="checkbox"/> No
Safety training needs satisfied	<input type="checkbox"/> Yes <input type="checkbox"/> No
Liaison with public and other organizations established	<input type="checkbox"/> Yes <input type="checkbox"/> No
Licensing	<input type="checkbox"/> Yes <input type="checkbox"/> No
Record of all amusement ride operators, infrastructure suppliers, stallholders held	<input type="checkbox"/> Yes <input type="checkbox"/> No

In Event Risk Management Checklist	
Risk assessment applied to all activities during the event	<input type="checkbox"/> Yes <input type="checkbox"/> No
All identified risks have been examined	<input type="checkbox"/> Yes <input type="checkbox"/> No
Arrangements for managing risk have been identified	<input type="checkbox"/> Yes <input type="checkbox"/> No
Consultation on overlapping areas of risk has occurred	<input type="checkbox"/> Yes <input type="checkbox"/> No
Event Safety reviews organized during the event as needed	<input type="checkbox"/> Yes <input type="checkbox"/> No
Post event de-brief organized	<input type="checkbox"/> Yes <input type="checkbox"/> No

Nameless Jarndunumha Festival  
Draft Budget 2012

Draft Budget Cocktail Party 2012 (Estimate costs only)						
Income				Expenses		
Tickets	Sale of Tickets 250 @ \$100 per ticket	\$25,000	\$25,000	Bar License	-\$100	-\$100
Bar	Sale of drinks	\$10,000	\$10,000	Cocktail List Designed & Printed	-\$556	-\$556
	Wine Sales	\$2,500	\$2,500	Bar - Drinks / Cocktails	-\$6,000	-\$6,000
	Sponsorship TBC	\$30,000	\$30,000	Wine	-\$2,500	-\$2,500
				Band -	-\$7,000	-\$7,000
				Printing and design of tickets	-\$5,500	-\$5,500
				PA System	-\$2,500	-\$2,500
				Hirage of Crockery/Glasses/Catering Equip	-\$3,000	-\$3,000
				Catering - finger food only 290 people	-\$20,000	-\$20,000
				Cocktail Bar staff qualified x 3	-\$3,000	-\$3,000
				Volunteers - Bar, Waitressing, clean up	-\$1,500	-\$1,500
				Accommodation/Food Band	-\$1,500	-\$1,500
				Flights	-\$3,000	-\$3,000
				Photographer	-\$500	-\$500
				Pilbara Foods Water	-\$250	-\$250
				Breakages / Damages	-\$500	-\$500
				Decorations	-\$3,000	-\$3,000
<b>Total Income</b>		<b>\$67,500</b>	<b>\$67,500</b>	<b>Total Expenses</b>	<b>-\$67,006</b>	<b>-\$67,006</b>
\$495						

GST Exclusive

Draft Budget Nameless Festival Peoples Exhibit 2012 (Estimate costs only)						
Income				Expenses		
Workshop	Fabric dying Adults Course 30 x \$10	\$300	\$300	Hirage of Crockery/Glasses - Pub	-\$100	-\$100
Workshop	Cartoon Adults Course 20 x \$10	\$200	\$200	Liquor Purchase Wine & Cheese	-\$500	-\$500
Workshop	Fine Arts Adults Course 30 x \$10	\$300	\$300	Liquor License	-\$50	-\$50
Workshop	Indigenous Adults Course 30 x \$10	\$300	\$300	Volunteers - Bar, Waitressing, clean up	\$0	\$0
Grant	Healthways TBC	\$20,000	\$20,000	Bond Hall - Shire	\$0	\$0
Sponsorship	Shire of Ashburton	\$12,000	\$12,000	Baby Contest prizes	-\$1,500	-\$1,500
	Fortescue Metals Confirmed	\$5,000	\$5,000	Catering Wine & Cheese - self cater	-\$500	-\$500
				Advertising - Banner x 2	-\$2,000	-\$2,000
				Prizes Wearable Art	-\$2,500	-\$2,500
				Miscellaneous	-\$300	-\$300
				Prizes People Exhibit	-\$4,310	-\$4,310
NOTE	All workshops are provided FOC to all schools in Tom Price and Paraburdoo			Art Packs for prizes	-\$600	-\$600
				Workshop - Painting with Dot (Fee to pay to attend) 24 max class	-\$2,500	-\$2,500
				Workshop - Mosaic x 4 workshops over 2 days (Fee to pay to attend)	-\$7,000	-\$7,000
				Workshop - Lanterns - includes materials (Free to public) and workshops are to be held at school for Friday night parade	-\$9,000	-\$9,000

REC08

## POLICY MANUAL

<b>Title:</b>	<b>Community Donations, Sponsorships &amp; Funding</b>
<b>File No:</b>	<b>OR.CM.1</b>
<b>Minute No:</b>	<b>11.11.28</b>
<b>Statutory Environment:</b>	<b>Not Applicable</b>
<b>Adopted Date:</b>	<b>Ordinary Meeting of Council held on 18 November 2008</b>
<b>Last Review Date:</b>	<b>Not Applicable</b> <b><u>Reviewed at Ordinary Meeting of Council 16 May 2012</u></b>

### Objective:

To outline the criteria for offering not for profit community, sporting, cultural, service groups, associations and individuals that are based within the Shire of Ashburton, financial assistance to foster high quality programmes, community events, facilities and services that provide a return benefit to the Ashburton Shire Community.

### Policy:

Council acknowledged in its 2007 – 2011 Strategic Plan the need to continue financial support of the Shire of Ashburton community events and programmes. Donations will be available to not for profit organisations involved in Education, Arts, Culture, Sport, Recreation and Charitable purposes.

The Shire of Ashburton will use the following process to determine which events/activities will be funded.

### General Conditions/Criteria:

- The applicant must reside or operate within the Shire of Ashburton.
- Applications that are not connected or concerned with the Shire of Ashburton Community will not be considered.

- Assistance will not be given retrospectively.
- All applications must be submitted in writing, or on the relevant application form for Recreation and Cultural Grants-
- Funds must be used for the purpose for which they were approved.
- Funds must be utilized solely for the provision of benefits to residents within the Shire of Ashburton.
- ~~The applicant must be an incorporated association.~~
- The applicant will undertake to give due recognition to the Shire of Ashburton for its contribution to the project/activity/event.
- The applicant must agree to complete an acquittal report.

## Areas of Assistance

### One off Donations - Maximum \$500

*Aim:* One off donations may be provided for any purpose where an organisation could not otherwise have applied to the Shire of Ashburton for financial assistance in accordance with this policy procedure.

Sporting Clubs may also apply under Delegation DA032 for assistance within that delegation.

Formatted: Indent: First line: 0.06 cm

*Funding Rounds:* Applications can be submitted in writing, at any time and can take up to four weeks to be processed. For donations for financial assistance to meet operating expenses, proof of hardship and other income sources (eg fees and memberships ) will be required.

Organisations can apply more than once annually, providing the total amount applied for does not exceed \$500 in any one financial year.

*Budget:* Council shall make an annual budgetary provision for the purpose of one off donations. These funds will be distributed under delegation by the Chief Executive Officer.

### Annual Community Sponsorship

*Aim:* To offer groups and organisations financial assistance to encourage high standards of community service and programme delivery in the areas such as health, welfare, training and general interest groups that promotes a positive

public image of the Shire of Ashburton. Assistance may be used to cover costs such as operating costs, administration costs, annual events, building maintenance and service delivery.

*Budget:* Applications must be received by April each year and shall be assessed and listed in order of priority and placed in Council's annual draft budget process for consideration.

### **Recreation & Culture Grants**

*Aim:* Applications for Recreation & Culture Grants may be made by any sporting club or association or any other recreation, culture or leisure body for the purpose of advancing skill or assisting in the public participation of their activity.

*Funding Rounds:* Applications for funding should be submitted to the Shire of Ashburton to ensure the application is evaluated in the appropriate funding rounds in February and October of each year.

*Budget:* Council shall make an annual budgetary provision for purpose of the Recreation & Culture Grants.

### **HOW TO APPLY:**

To apply for funding under the Annual Community Sponsorship area, the following steps must be taken:

- Applications must be made on the relevant application form available from Shire Offices.
- Applications must be completed in full and signed by an office holder of the organisation.
- Applications must be received by the Shire of Ashburton, Administration Office by the advertised closing date.
- Council shall be assessed by a panel consisting of a delegated staff member and a Councillor and a report will be presented to consider applications at the Ordinary Council meeting following closure of the application period.
- Organisations to provide a copy of the organisation's certificate of registration and current budget for the project.

- Organisations may provide additional relevant material where they feel ~~that~~ this will aid the Council in making its decision on the event.

### **ACQUITTAL REQUIREMENTS**

~~Once the event has been completed, and within~~Within 14 days of completion of the event, the organisation will:

- Where a donation is granted for a specific purpose, for example upgrade/purchase of equipment, provide evidence of expenditure on the activity.
- Where a donation is in excess of \$1000, provide a financial statement signed by the Treasurer of the organisation showing a true and accurate record of the revenue and expenditure pertaining to the event.
- Provide an evaluation of the event. The evaluation will provide sufficient information to enable the Shire to determine the value of its Sponsorship funding.



Aisling Studios 906 Reen Rd Gidgegannup WA 6083 Tel 08 95747 197 Fax 08 95747 197  
Juggernaut Holdings Pty Ltd. Trustee as Aisling Trust trading as Smith Sculptors  
[www.smithsculptors.com](http://www.smithsculptors.com) e-mail [joan@smithsculptors.com](mailto:joan@smithsculptors.com)  
ABN - 1104 0389 967

Shire of Ashburton,  
Tom Price  
WA 6751

29<sup>th</sup> March 2012

**Re: Tom Price: Entrance Statement.**

“ Crystalline Metamorphosis”

Budget Estimate:

Crystalline sculpture form- Penetrol treated steel

Delivered onto prepared foundation pad.

15 Meters high.

Budget Price.....\$188,00.00

3 meter high version

budget price.....\$48,000.00

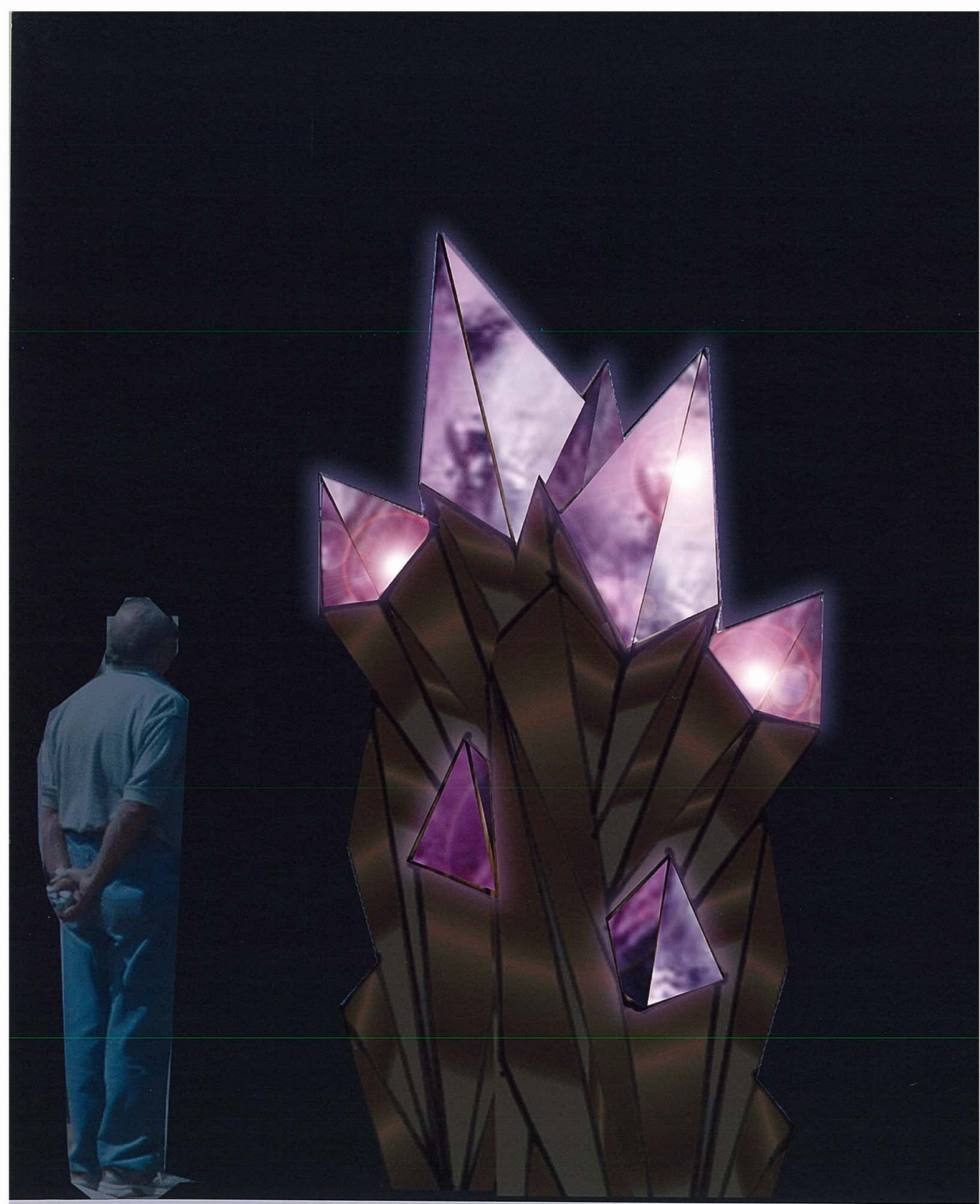
plus GST.





Crystalline Metamorphosis  
Entrance Statement / Sculpture Concept  
Estimated Price - Shire of Ashburton

  
Sculptors  
Copyright (c) 2011  
[www.smithsculptors.com](http://www.smithsculptors.com)



Crystalline Metamorphosis  
Art Statement / Sculpture Concept  
Price - Shire of Ashburton

 Sculptors  
Copyright (c) 2011  
[www.smithsculptors.com](http://www.smithsculptors.com)



'CRYSTALLINE METAMORPHOSIS'

Willy  
Ashburton Willy





Aisling Studios 906 Reen Rd Gidgegannup WA 6083 Tel 08 95747 197 Fax 08 95747 197  
Juggernaut Holdings Pty Ltd. Trustee as Aisling Trust trading as Smith Sculptors  
[www.smithsculptors.com](http://www.smithsculptors.com) e-mail [joan@smithsculptors.com](mailto:joan@smithsculptors.com)  
ABN - 1104 0389 967

Shire of Ashburton,  
Tom Price  
WA 6751

29<sup>th</sup> March 2012

**Re: Onslow Entrance Statement:**

**“Willy Willy”**

Willy Willy Sculpture, 15 meters high, Stainless Steel.  
Delivered on to prepared foundation.

Budget Price.....	\$264,000.00
3 meter high version.....	\$ 66,000.00

Plus GST

## **POLICY MANUAL**

**Title:** Youth Advisory Council Policy

**File No:** CS.SSO.2

**Minute No:** TBA

**Date:** Adopted

### **Objective:**

The Shire of Ashburton recognises the ability of young people to contribute to their community and would like to give these young people the opportunity to strengthen their community and take an active interest in their future and the future of their town. The creation of a Youth Advisory Committee (YAC) provides a mechanism to do this by:

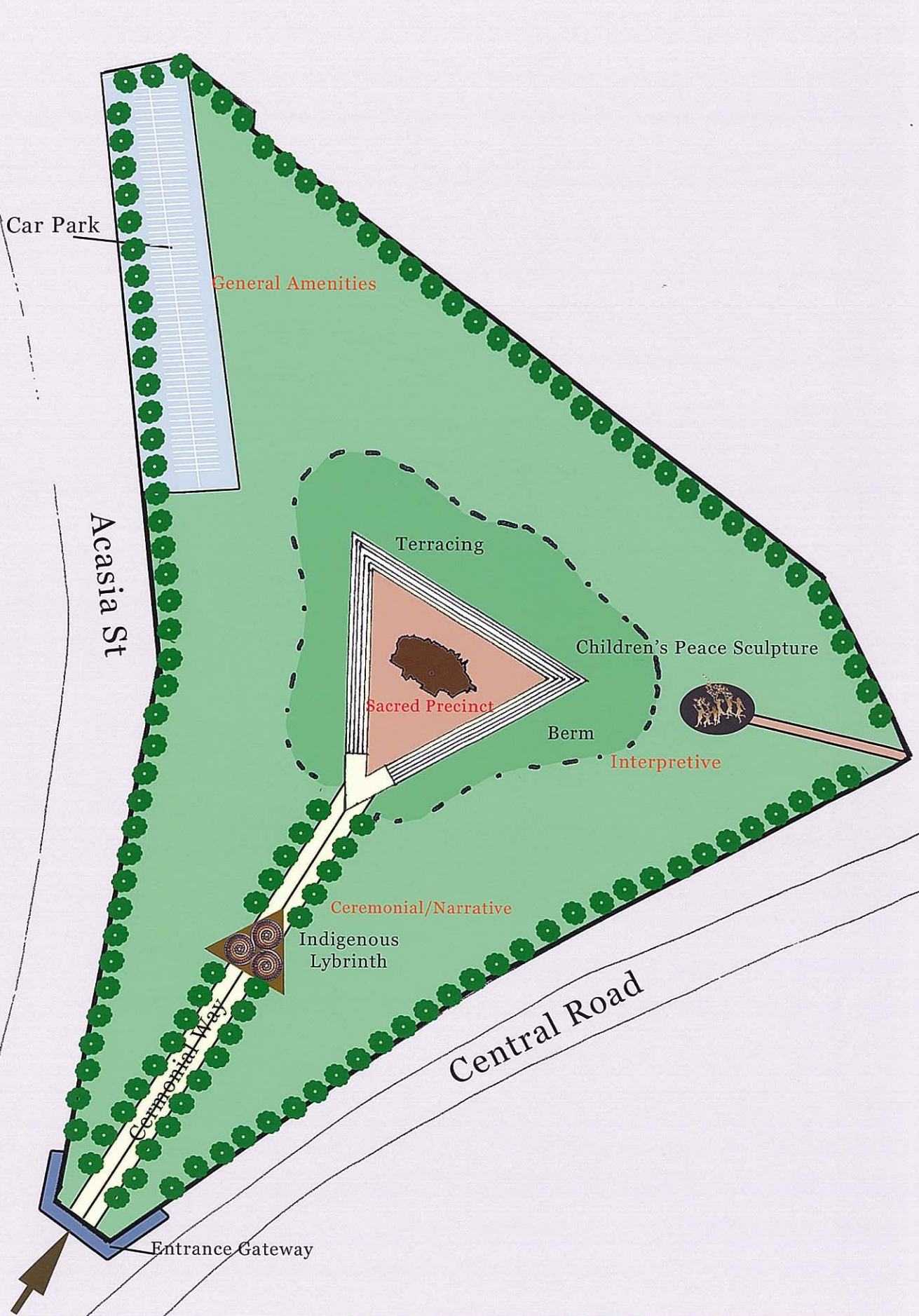
- engaging young people in the development of solutions that address their issues;
- supporting Local Council to seek the views of young people regarding issues that affect them;
- providing opportunities for young people to shape and direct development in their community;
- contributing to young people's personal and social development.
- 

### **Policy:**

That a set of Youth Advisory Council Guidelines be developed and that these become the accepted model for the day-to-day development, implementation and support of the Youth Advisory Committee (YAC). These guidelines should be reviewed regularly (At least every two (2) years, preferably with input from young people on the YAC's).

That an annual budgeted amount of \$5,000 per town be allocated for YAC's to operate.





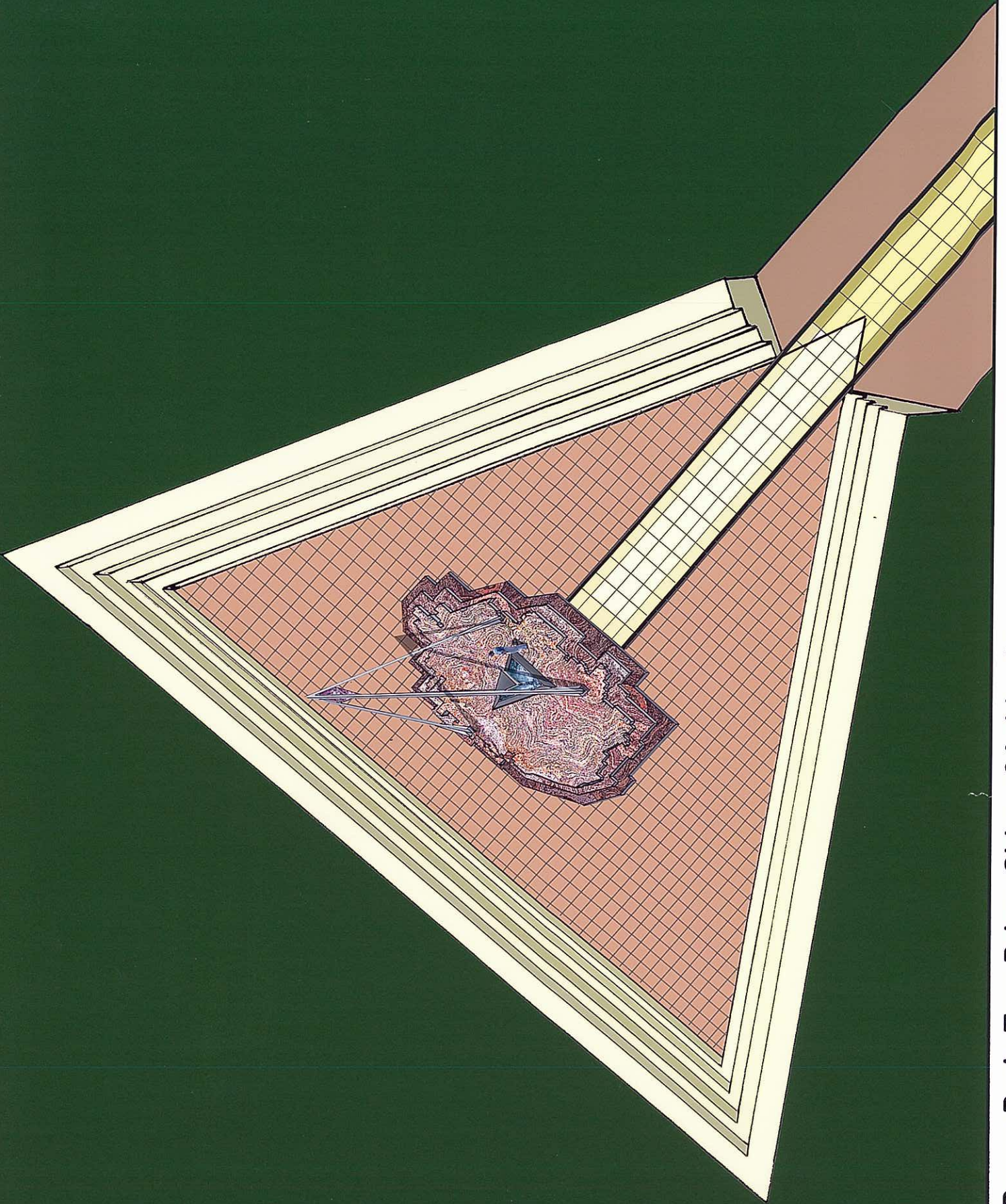
ANZAC Peace Park - Tom Price - Shire of Ashburton  
Indicative layout of Central Precinct within Park Area

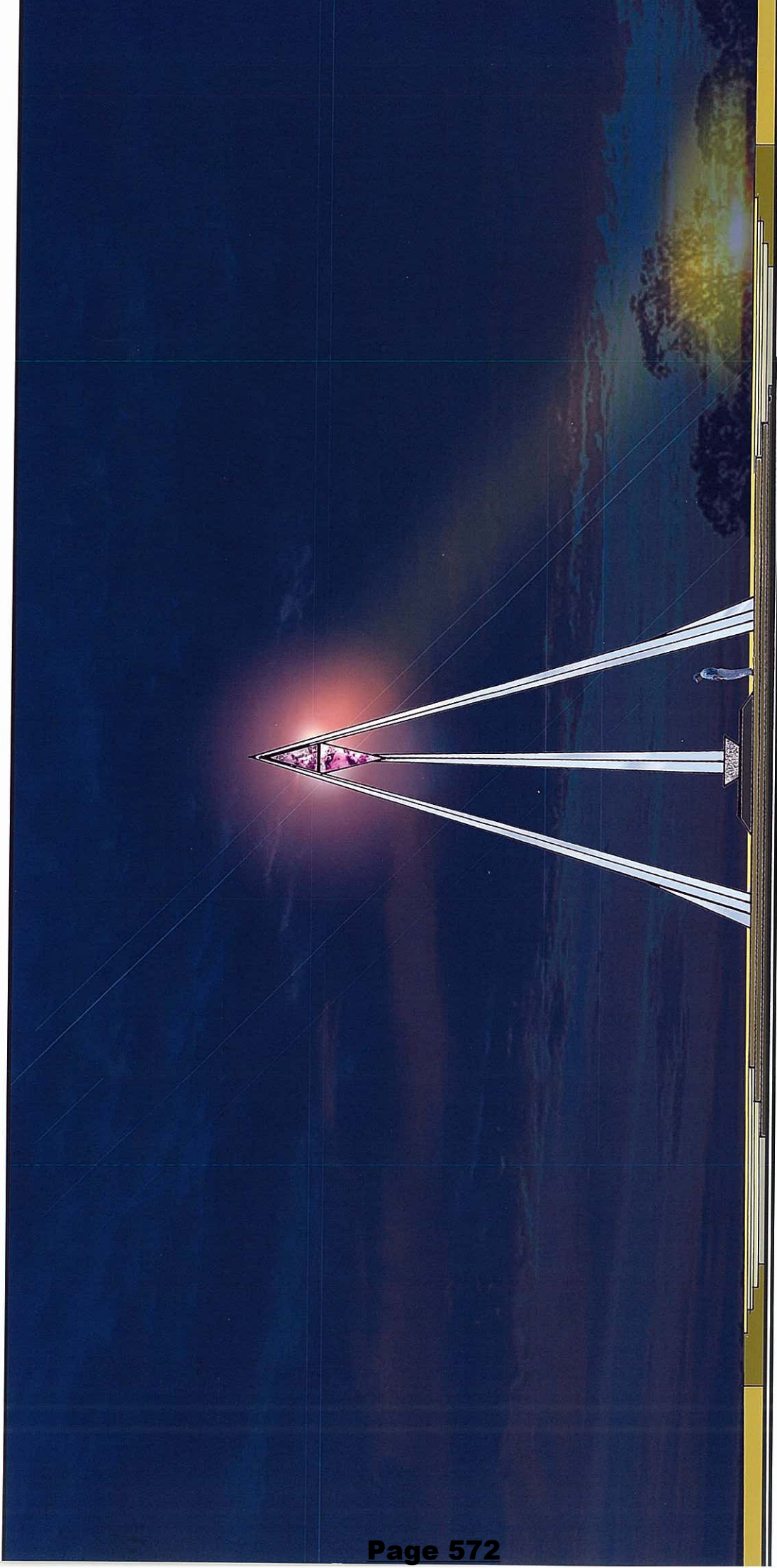
  
Sculptors  
Copyright (c) 2008  
www.smithsculptors.com



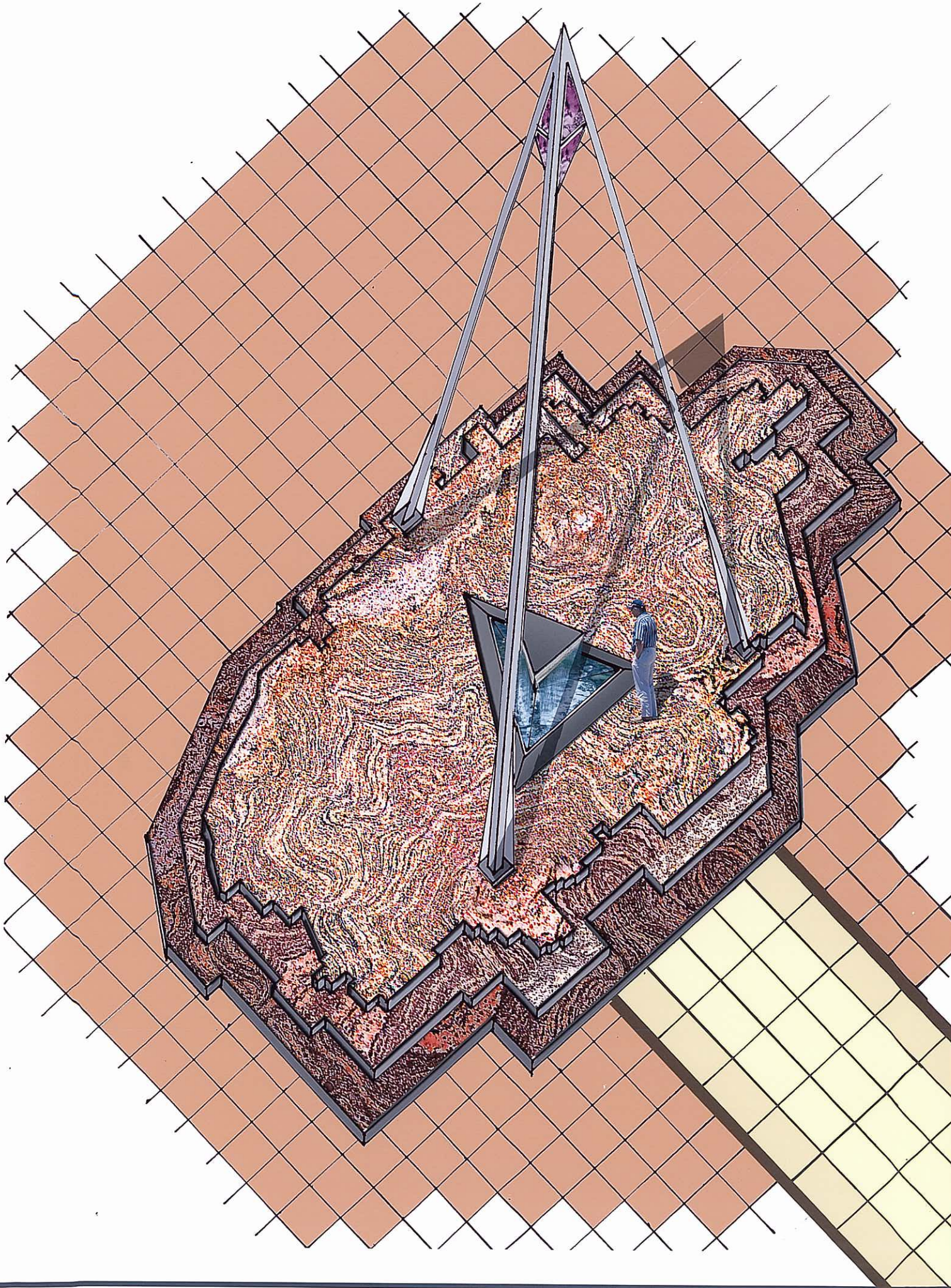


ANZAC Peace Park - Tom Price - Shire of Ashburton  
Proposed Rainbow Bridge - Steel and Toughened Digital Glass

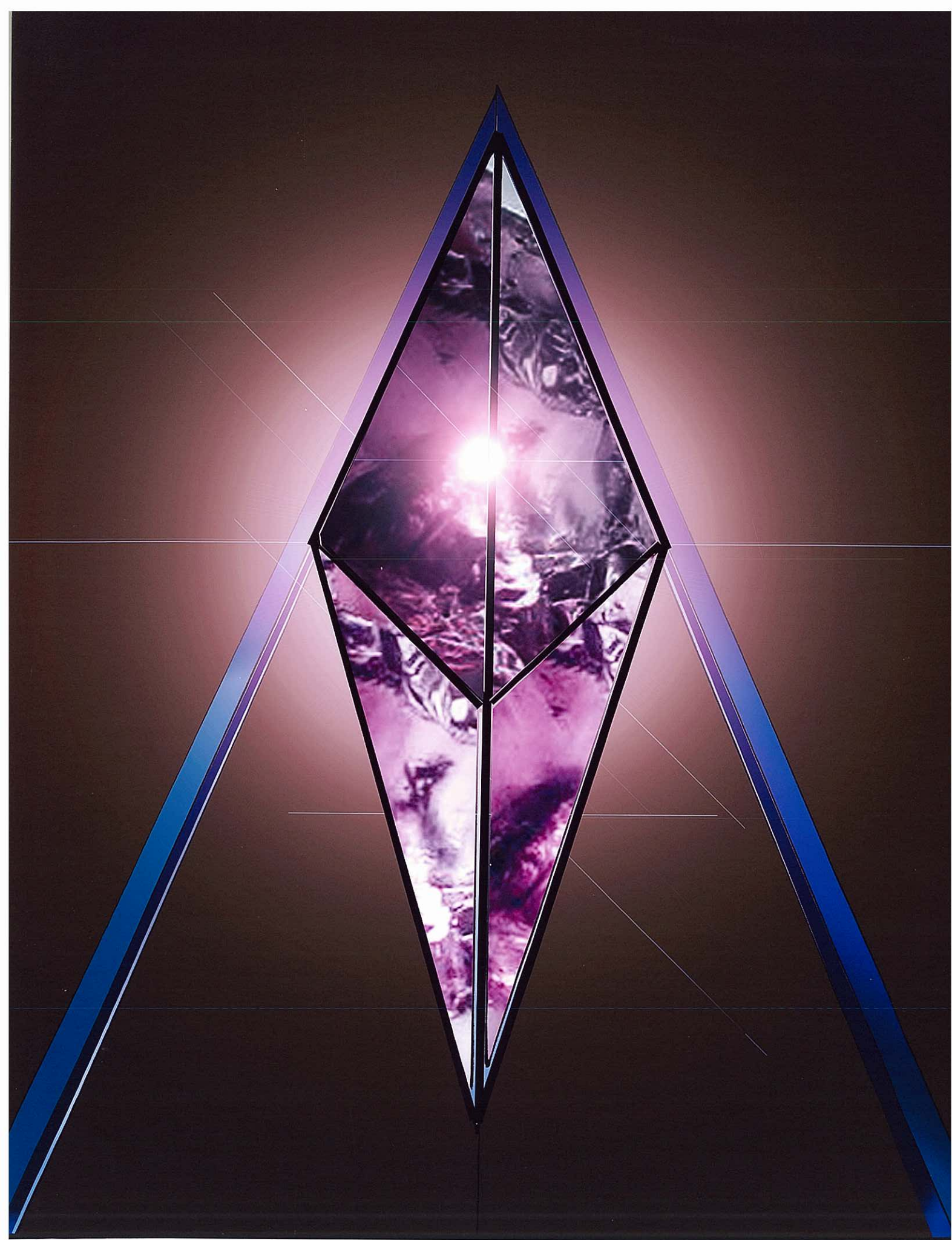




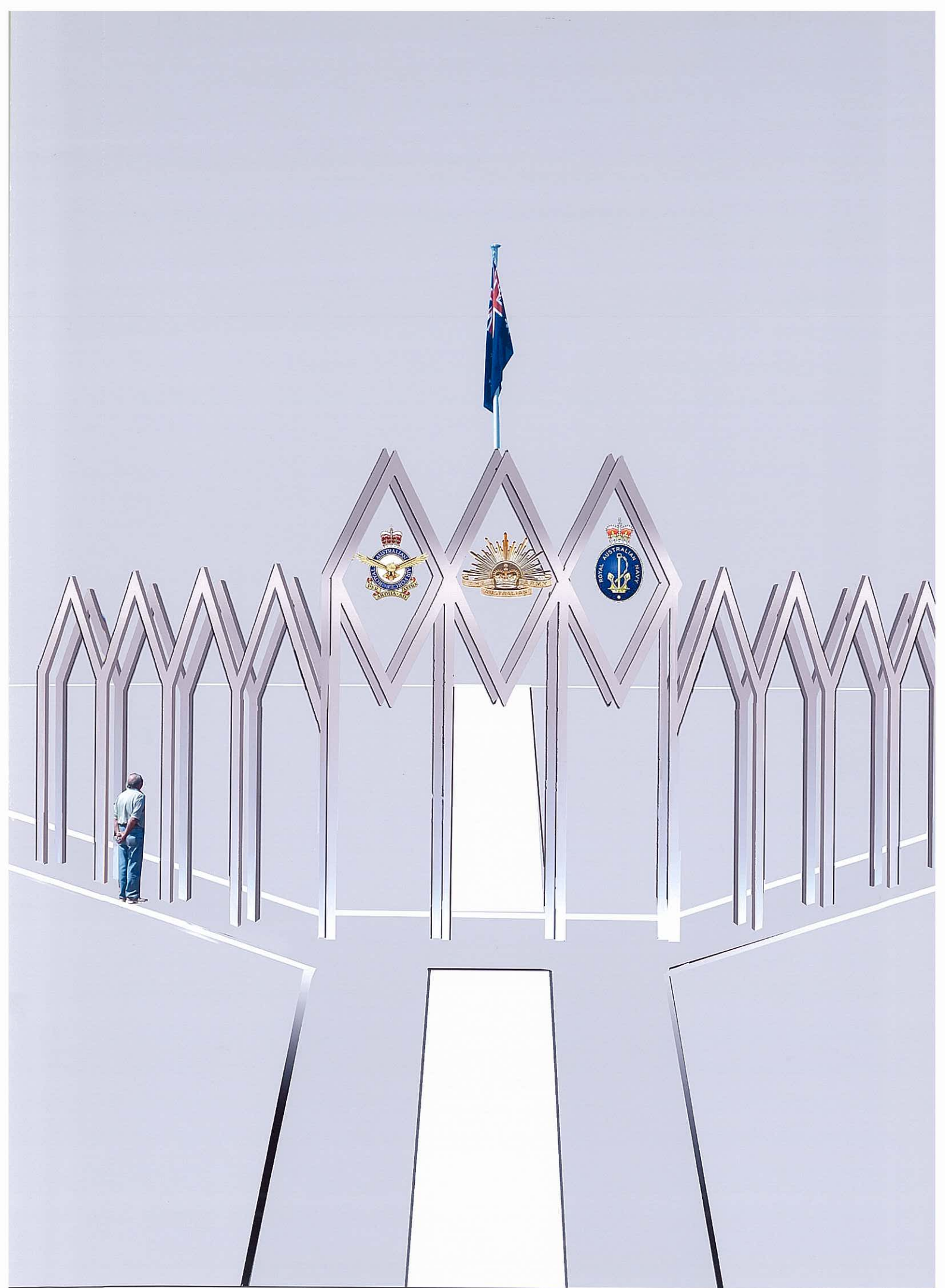
ANZAC Peace Park - Tom Price - Shire of Ashburton  
Visual of ANZAC Dawn Concept  
*'Amethyst Crystal illuminated by first light'*



ANZAC Peace Park - Tom Price - Shire of Ashburton  
Axonometric Projection of Central Feature  
Showing Polished Ore Body Dias in the Shape of the Shire of Ashburton  
**Page 573**



ANZAC Peace Park - Tom Price - Shire of Ashburton  
Detail - Amethyst Crystal





Tom Price - ANZAC / Peace Park Proposed Bronze Sculptured Children



Aisling Studios 906 Reen Rd Gidgegannup WA 6083 Tel 08 95747 197 Fax 08 95747 197  
Juggernaut Holdings Pty Ltd. Trustee as Aisling Trust trading as Smith Sculptors  
[www.smithsculptors.com](http://www.smithsculptors.com) e-mail [joan@smithsculptors.com](mailto:joan@smithsculptors.com)  
ABN - 1104 0389 967

Shire of Ashburton,  
Tom Price  
WA 6751

29<sup>th</sup> March 2012

**Re: ANZAC Peace Park: Tom Price:” We come in Peace“ :  
Children & Doves**

6 No. children- life size ,Lost Wax Cast Silicone Bronze.  
The average cost of a fully realistic lost Wax cast bronze sculpture of a child  
aged Aged 10-12 is Approximately \$65,000.00

There would be a small variation in the cost between the children of different  
ages, pro-rata. This would be mainly in the weight of the metal, which is not a  
significant cost as most of the cost is in the origination of the artwork, moulding,  
casting welding and finishing and patina; plus installation and would therefore be  
approximately the same.

This would indicate a cost of \$360,000.00 for the sculptured figures.

The illustration also shows approximately 50 No Doves.

These would be better produced in Stainless Steel, bent and shaped. They would  
be lighter than bronze and more 'ethereal' in SS.

Approximate cost: \$10,000.00.

We would be prepared to produce the Children's Peace Sculpture for a budget  
price of:

**\$300,000.00**  
plus GST





Aisling Studios 906 Reen Rd Gidgegannup WA 6083 Tel 08 95747 197 Fax 08 95747 197  
Juggernaut Holdings Pty Ltd. Trustee as Aisling Trust trading as Smith Sculptors  
[www.smithsculptors.com](http://www.smithsculptors.com) e-mail [joan@smithsculptors.com](mailto:joan@smithsculptors.com)  
ABN - 1104 0389 967

Shire of Ashburton,  
Tom Price  
WA 6751

29<sup>th</sup> March 2012

**Re: ANZAC Peace Park- Tom Price:**

Budget Costings

**1. Entrance Statement Colonnade**

A) Fabricated in 316 Stainless Steel:.....	\$234,000.00
B) Fabricated in Galvanised Steel.....	\$193,000.00

**2. Central Tripod feature**

A) Fabricated in Stainless Steel & Amethyst Glass.....	\$155,000.00
B) Fabricated in Galvanised Steel & Amethyst Glass .....	\$128,000.00

**3. Central Pool of Remembrance**

Fabricated in Stainless Steel and polished ore body.....	\$75,000.00
Hydraulics.....	\$25,000.00

**4. Rainbow Bridge.**

Fabricated in Galvanised Steel and Digiglas.....	\$120,000.00
--	--------------

Plus Installation

Plus GST



Aisling Studios 906 Reen Rd Gidgegannup WA 6083 Tel 08 95747 197 Fax 08 95747 197  
Juggernaut Holdings Pty Ltd. Trustee as Aisling Trust trading as Smith Sculptors  
[www.smithsculptors.com](http://www.smithsculptors.com) e-mail [joan@smithsculptors.com](mailto:joan@smithsculptors.com)  
ABN - 1104 0389 967

### **Proposed Bridge at Tom Price Anzac "Peace Park".**

#### **Concept symbolism:**

The proposed bridge connecting the Anzac 'Peace Park' with the Lion's Children's Play Area, can play a major role in connecting these diverse areas with an important symbolic link which will extend the use of the Anzac Park and visually integrate it into the surrounding 'School' zone.

The design of the bridge is based on the Rainbow as inspired by the many historical references ubiquitous to people worldwide. It can be seen as pertaining to many mythologies and therefore as a particularly appropriate symbol for the multi-cultural population of Tom Price. The symbol of the Rainbow appears in all Cultures, as it is a natural phenomenon that manifests universally. As such it forms part of a multitude of mythologies from the Norwegian Bifrost: the Rainbow Bridge which connects Earth with Asgard, to the Greek Goddess Isis, who dresses in rainbow colours and flies on golden wings as a messenger of the gods.

The Rainbow shares a parallel symbolism with the Bridge itself, expressing the concept of transition and connectedness; hence the multitude of 'rainbow bridges' in many forms built around the world.

In this context, it has strong associations with the concept of the magical bridge, which exists, mystically, between this World and the Next.

The bridge has traditionally been a potent symbol of passing between one realm and another - from death to immortality. It represents communication between Heaven and Earth. It is therefore an important symbol in this place where the Anzac legend is commemorated each year and the men and women who have passed from this world to the next, in the service of this Country, are

memorialised at the Dawn Service. Culturally the bridge is the central axial position between Heaven and Earth and is the way to Enlightenment and ultimate victory over death. In crossing over the bridge, man proves he is a spirit and returns to the lost Paradise.

The form of the construction of the bridge is also connected visually with the symbolism of the Anzac Memorial at Onslow, with it's reference to the Rising Sun Army Symbol based on the 'spokes', but visually 'softened' without the tips.

In developing the bridge into a rainbow motif, as mentioned, the fact that young people and children in particular, are so involved in the Lion's play park adjacent to the Anzac Peace Park has also strongly influenced this design concept. Taking the fact that the Anzac memorialisation is a dominant theme traditionally in the Park, it is vital to 'lighten', as it were, the transition from this area to such a youthful space as the Lion's children's play area has provided. Children love to portray the rainbow in their artwork from the earliest age. It appears as a constant motif as they associate all things good, beautiful and positive with the colours of the rainbow. Our intention would be to stimulate this response and encourage their creativity in relation to the myriad symbolism inherent in the rainbow motif.

In Australian Aboriginal Culture, the Rainbow Serpent is the most powerful expression of the Dreamtime, who created the Universe and all the people of Earth. It appears in many forms in the traditional stories of Aboriginal tribes throughout Australia. Coming from underneath the earth, where it inhabits deep waterholes, it was the creator of the great ridges, mountains and gorges as it pushed upwards, forming gullies and deep channels as it slithered across the landscape.

In Ashburton, the landforms are truly redolent of the Rainbow Serpent and it's role as controller of life's most precious resources, (oils, water and minerals) is of particular significance.

The Rainbow Bridge can thus provide both a practical link from one area to another, while visually enhancing the environment and stimulating creativity, particularly in children. At the same time, it resonates in a timeless fashion as one of the most ancient and powerful images within all human cultures but is particularly relevant in this part of our ancient land.

Charles & Joan Smith 8/2/2012



Aisling Studios 906 Reen Rd Gidgegannup WA 6083 Tel 08 95747 197 Fax 08 95747 197  
Juggernaut Holdings Pty Ltd. Trustee as Aisling Trust trading as Smith Sculptors  
[www.smithsculptors.com](http://www.smithsculptors.com) e-mail [joan@smithsculptors.com](mailto:joan@smithsculptors.com)  
ABN - 1104 0389 967

## Proposed Bridge at Tom Price Anzac "Peace Park".

### **Description:**

The design of the bridge is in concept form only, at this stage. Actual measurements of span across the existing gully have still to be determined.

Having said this, our Engineer, John Colley, has evaluated the concept and produced some preliminary technical details.

From an engineering perspective the design is relatively simple presenting no inherent structural difficulties.

As shown, the structure would be formed from hot galvanised RHS With a 2 meter wide deck formed from galvanised steel checker plate.

The Rainbow artwork would be Laminated and Toughened Digiglass.

The Digiglass also functions as a physical barrier between the 'spokes' over the drop into the gully.

The proposed scale of the structure can be adjusted as required. The concept as presented is a suggestion only and the scale of this is indicated by the human figures shown in the artwork.

Charles & Joan Smith 8/2/2012



Aisling Studios 906 Reen Rd Gidgegannup WA 6083 Tel 08 95747 197 Fax 08 95747 197  
Juggernaut Holdings Pty Ltd. Trustee as Aisling Trust trading as Smith Sculptors  
[www.smithsculptors.com](http://www.smithsculptors.com) e-mail [joan@smithsculptors.com](mailto:joan@smithsculptors.com)  
ABN - 1104 0389 967

Shire of Ashburton,  
Tom Price  
WA 6751

29<sup>th</sup> March 2012

**Re: ANZAC Peace Park- Tom Price:**

Indicative material quantities for the Central Precinct.

**1. Podium:**

Top surface area approximately 120 square meters. Surface finished with polished ore-body shaped by high pressure water-jet to outline plan of the Shire of Ashburton.

Finished thickness of ore-body slabs...20 – 30 mm. Cost.....?

Note: If polished granite were substituted the cost would be approx. \$25,000

**2. Steps to Podium:**

1<sup>st</sup> step 180mm high x 750mm deep - upstand formed in brick – finished with polished ore-body slabs 20mm thick and cut by water-jet to outline of Ashburton Shire .

Step 2 to match

Steps 1 & 2 would require approx. 200 linear m. of polished Ore-body slabs.

Note: If polished granite were substituted the cost would be approx. \$ 30,000

The above is for the supply and quantity of surface finish material only. A working drawing of the Podium would be needed to ascertain the labour and materials required for construction.

A 'Guess-timate' for this work would be approx.....\$30,000.

### **3. Sacred Precinct:**

This triangular area is approx 50meters per side.

Internal area approx. 1055 sq. m.

Terracing will consist of 3 step/seats 750mm deep with a total of 465 linear.m of ore-body slabs 20mm thick. The final level consists of a 2 meter wide band of brick -butting onto the grassed berm behind. (350 sq. m. of brick paving)

If polished granite were substituted the cost would be approx. \$60,000.

Once again a working drawing would be needed to ascertain costing on the construction of this feature.

### **4. The Labyrinth:**

At present this is a concept only. We would need to develop this in consultation with the Shire.

### **5. Ceremonial Avenue, Carpark, Tree planting, Earthworks, Services and**