

SHIRE OF ASHBURTON

ORDINARY COUNCIL MEETING

**ATTACHMENTS
(Public Document)**

**Onslow Multi-Purpose Centre,
Cnr McGrath Road and Hooley Avenue,
Onslow**

8 May 2013

Chief Executive Officer Decision Status Report

#	Council Meeting	Agenda Ref.	Report Title	Council Decision	Current Status
1	04/13	14.2	Request To Hold Special Meeting Of Council Minute: 11507	That Council: 1. Convene a Special Meeting of Council on Wednesday 1 May 2013 commencing at 9:00am for the purpose of: a. Awarding the tender for the provision of bituminous and asphalt supply and services for Onslow Aerodrome; and b. Endorsement of The Memorandum of Understanding (MOU) between the Shire of Ashburton and Onslow Salt Pty Ltd defining land use and asset access on adjoining and overlapping leases/ land to facilitate the diversion of the Onslow Town water main c. Determine the Tender for the demolition of Shire of Ashburton Administration Office, Onslow 2. Approve the use of instantaneous communications for the Special meeting in the following locations; a. Tom Price Council Chambers, Central Rd, Tom Price b. Onslow Multi-Purpose Centre, corner of McGrath Rd and Hooley Ave; and c. City of Kalgoorlie Boulder Conference Room, 577 Hannan St Kalgoorlie	Completed Advertised (April 2013)
2	04/13	16.1	New Business of An Urgent Nature - Ordinary Meeting of Council - June 2013 - Change of Date Minute: 11508	That Council change the date of the meeting to be held in Paraburdoo on Wednesday 12 June 2013 to now be held in Paraburdoo on Wednesday 5 June 2013.	Completed Advertised (April 2013)
3	12/12	17.2	Confidential Shire Of Ashburton Probity Audit - Update On Actions	That Council: 1. Recieve the report contained in ATTACHMENT 17.2 "Shire of Ashburton Probity Report - Action Plan."	Ongoing (March 2013)

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			4Minute: 11387	2. Subject to the Department of Local Government approval make the Department of Local Government Shire of Ashburton 2012 Probity Compliance Audit Report available to the public.	
4	11/12	10.3	Councillor Portfolios - Portfolio Leader's Personal Performance Agreement Minute: 11342	That Council: 1. Approve the <i>'Portfolio Leader's Personal Performance Agreement'</i> for the Transport (Public Transport and Roads); and 2. The six (6) month trial period commences with the endorsement of the <i>'Portfolio Leader's Personal Performance Agreement'</i> and instructs the Chief Executive Officer to provide a review report back to Council.	Ongoing (Dec 2012) Personal Agreements to be bought back to Council for endorsement. (Oct 2012)
	09/12	10.1	Councillor Portfolios Policy and Portfolio Leader's Personal Performance Agreement Minute: 11277	That Council: 1. Conducts a six month trial with the Transport (Public Transport and Roads), Indigenous Affairs and Tourism portfolios following the processes and procedures outlined in the draft Policy and the "Portfolio Leaders Personal Performance Agreement". 2. Instructs the Chief Executive Officer to provide a review report back to Council in March 2013 on the progress of the trial.	With suspension of Council this item will be re-instated when Council resumes.
5	10/12	18.3	Tom Price Royal Flying Doctor Air Strip Minute: 11336	That Council: 1. Rescinds previous decision from August 2012 Meeting (Minute 11272) i. Council will support the development of a RFDS air strip for Tom Price if owned and operated by others and; ii. Direct the CEO to lobby resource companies, state government departments etc to construct own and operate an RFDS air strip in Tom Price." Alternate Motion:	Ongoing (March 2013)

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				<ol style="list-style-type: none"> 1. Council supports, without bias, that it is the desire of the residents of Tom Price to have their own Royal Flying Doctor Air Strip, for which to service their needs. 2. Council authorises the Chief Executive Office to source the required capital funding for the Royal Flying Doctor Air Strip and investigate means to offset maintenance costs. 3. On the basis of 2. above and should capital funds be located, then Council agree in principle to accept ownership responsibility of the airstrip. 4. A Business Plan is to be brought back to Council for approval. 	
6	11/11	10.2	Karratha – Tom Price Road Minute: 11061	<p>That Council</p> <ol style="list-style-type: none"> 1. Endorses the proposal to complete the construction and sealing of the road between Tom Price and Karratha. 2. Directs the Chief Executive Officer to complete a comprehensive business plan which quantifies the benefits of the upgrade of the Karratha to Tom Price Road which will also provide a document for applying for funding. 3. Directs the Chief Executive Officer to provide to Council, by or before March 2012, a strategic lobbying process that targets stakeholders, level of lobbying, media campaign, etc. 	<p>Draft report received early June.</p> <p>Lobbying strategy to be presented at November 2012 meeting.</p> <p>(Sept 2012)</p>

Organisational Development Decision Status Report

#	Council Meeting	Agenda Ref.	Report Title	Council Decision	Current Status
1	04/13	17.2	Confidential Item - Contract Renewal Executive Manager Corporate Services Minute: 11511	That Council: 1. Renew Mr Ludovico's contract of employment for a term of two years in the role of Executive Manger Corporate Services 2. Endorses the contract offered to Mr. Ludovico as per the draft contract attached ATTACHMENT 17.2 3. Authorise the Commissioner and A/Chief Executive Officer to sign and affix the Common Seal as a requirement of the employment contract.	COMPLETED Contract signed, sealed and filed in PEEM.
2	03/13	10.1	Prohibited Areas - Wittenoom and Yampire Gorge Minute: 11448	That Council adopt the reviewed policy EMP 02 Prohibited Areas – Wittenoom and Yampire Gorge as per ATTACHMENT 10.1.	COMPLETED Adopted by council 13.03.13 Uploaded to AIMS Email sent to staff 02.04.13.
3	02/13	10.4	Policy Review - EMP24 Credit Card Policy Minute: 11428	That Council adopt the reviewed policy EMP24 Corporate Credit Cards as per ATTACHMENT 10.4.	COMPLETED All card holders have signed new agreement. Saved PEEM file. Policy loaded to Aims and distributed shire wide.

Corporate Services Decision Status Report

#	Council Meeting	Agenda Ref.	Report Title	Council Decision	Current Status
1	04/13	11.1	Onslow Temporary Offices Minute: 11479	That Council: 1. Endorse the proposed solution to utilise existing Shire owned properties Lot 307 First Avenue and Lot 263 Second Avenue in Onslow for the purpose of providing office accommodation for Shire staff on a temporary basis until such time as replacement offices, hall and library are rebuilt.	Work is now underway to make the premises suitable for office space and to move 1 transportable office from Second Avenue site and hire 1 additional transportable office.
2	04/13	11.2	Debtor Write Off - Debtor No.1172 - Total Write Off \$3947.55 Minute: 11480	That Council write off the debt of Ann Euren for the sum of \$3947.55 as per Invoice No. 9755.	Completed by Finance Team.
3	04/13	11.3	Debtor Write Off - Debtor No.163 - Total Write Off \$5,184.85 Minute: 11481	That Council write off debts for Sue O'Toole totalling \$5,184.85 as per Invoice No. 1450 and Invoice No. 1252.	Completed by Finance Team.
4	04/13	11.4	Rates Debtor Write Off - Brilliant Adventures Australia Pty Ltd Minute: 11482	That Council write off the debt of \$7,235.26 accrued by Brilliant Adventures Australia Pty Ltd made up of the following: Rates Assessment A502806 \$1,746.77 Rates Assessment A502815 \$1,776.77 Rates Assessment A502824 \$3,711.72 Total \$7,235.26	Completed by Finance Team.

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5	04/13	11.5	Rates Debtor Write Off - Glass Mountain Pty Ltd Minute: 11483	That Council Write off the Glass Mountain Pty Ltd debts totalling \$1,172.63 as per Assessment A6039 and Assessment A6085.	Completed by Finance Team.
6	04/13	11.6	Rates Debtor For Write Off - David Guests Minute: 11484	That Council: 1. Write Off - David Guests Assessment A502628 \$1,626.17 2. Exclude assessment A502628 from interest calculations.	Completed by Finance Team.
7	04/13	11.7	2012/2013 Budget Review Minute: 11485	That Council: 1. Adopts the 2012/2013 Budget Review as per ATTACHMENT 11.7A 2. Adopts the Budget adjustments as per amended ATTACHMENT 11.7B	
8	03/13	11.1	2011/2012 Annual Report And Annual General Meeting Of Electors Minute: 11449	That Council: 1. Accepts the draft Annual Report for 2011/2012 as per ATTACHMENT 11.1; and 2. That Council hold an Annual General Meeting of Electors at the Council Chambers, Tom Price commencing at 3.00pm on Wednesday 10 April 2013.	Completed and minutes posted to website.
9	03/13	11.3	Adoption Of The Shire Of Ashburton Local Government Property Local Law 2013	That Council: 1. Adopt the Shire of Ashburton Local Government Property Local Law 2013 as per ATTACHMENT 11.3C in accordance with the provisions of the Local Government Act.	Signed and sent for printing in the Government Gazette. Ongoing.

#	Council Meeting	Agenda Ref.	Report Title	Council Decision	Current Status
			Minute: 11451	<p>2. Authorise the Shire of Ashburton Local Government Property Local Law 2013 gazettal in the Government Gazette.</p> <p>3. Authorise the public notice advertisement, (after gazettal), of the date of the Shire of Ashburton Local Government Property Local Law 2013.</p> <p>4. Authorise the Commissioner and the A/Chief Executive Officer to affix the Common Seal to the Shire of Ashburton Local Government Property Local Law 2013.</p>	
10	03/13	11.4	<p>Adoption Of The Shire Of Ashburton Parking And Parking Facilities Local Law 2013</p> <p>Minute: 11452</p>	<p>That Council:</p> <p>1. Adopt the Shire of Ashburton Parking and Parking Facilities Local Law 2013 as per ATTACHMENT 11.4B in accordance with the provisions of the Local Government Act.</p> <p>2. Authorise the Shire of Ashburton Parking and Parking Facilities Local Law 2013 gazettal in the Government Gazette.</p> <p>3. Authorise the public notice advertisement, (after gazettal), of the date of the Shire of Ashburton Parking and Parking Facilities Local Law 2013.</p> <p>4. Authorise the Commissioner and the Acting Chief Executive Officer to executive the relevant documentation and affix the Common Seal to the Shire of Ashburton Parking and Parking Facilities Local Law 2013.</p>	<p>Signed and sent for printing in the Government Gazette.</p> <p>Ongoing.</p>
11	03/13	11.6	Local Government Compliance Audit Return For 2012	<p>That Council:</p> <p>1. Adopts the Compliance Return, as per ATTACHMENT 11.6, for the period 1 January 2012 to 31 December 2012 and submit a certified copy to</p>	Completed.

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			Minute: 11454	the Executive Director of the Department of Local Government and Regional Development.	
12	02/13	11.1	Adoption of the Shire of Ashburton Cemeteries Local Law 2013 Minute: 11429	<p>That Council:</p> <ol style="list-style-type: none"> 1. Adopt the Shire of Ashburton Cemeteries Local Law 2013 as per ATTACHMENT 11.1B in accordance with the provisions of the Local Government Act. 2. Authorise the local law's gazettal in the Government Gazette. 3. Authorise the public notice advertisement, (after gazettal), of the date of the Shire of Ashburton Cemeteries Local Law 2013. 4. Authorise the affixing of the Common Seal to this local law <p>NOTE: An amendment to point 4 of the Resolution of Agenda Item "11.1 Adoption Of The Shire Of Ashburton Cemeteries Local Law 2013" was made following Agenda Item "11.3 Adoption of the Shire of Ashburton Activities on Thoroughfares and Public Places and Trading Local Law 2013."</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Amend Council Minute: 11.1 Adoption of the Shire of Ashburton Cemeteries Local Law 2013 resolution 4 from "Authorise the affixing of the Common Seal to this local law" to "Authorise the Commissioner and the A/Chief Executive Officer to affix the Shires Common Seal to the Shire of Ashburton Cemeteries Local Law 	<p>Signed and sent for printing in the Government Gazette.</p> <p>Ongoing.</p>

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				2013.” REASON FOR CHANGE OF RECOMENDATION: Previous authorisation for affixing the Common Seal was incorrect.	
13	02/13	11.3	Adoption of the Shire of Ashburton Activities on Thoroughfares and Public Places and Trading Local Law 2013 Minute: 11431	<ol style="list-style-type: none"> 1. Adopt the Shire of Ashburton Activities on Thoroughfares and Public Places and Trading Local Law 2013 as per ATTACHMENT 11.3B in accordance with the provisions of the Local Government Act. 2. Authorise the local law's gazettal in the Government Gazette. 3. Authorise the public notice advertisement, (after gazettal), of the date of the Shire of Ashburton Activities on Thoroughfares and Public Places and Trading Local Law 2013. 4. Authorise the Commissioner and the A/Chief Executive Officer to affix the Shires Common Seal to the Shire of Ashburton Activities on thoroughfares and public places and trading Local Law 2013. 	Signed and sent for printing in the Government Gazette. Ongoing.
14	02/13	11.4	Adoption of the Shire of Ashburton Extractive Industries Local Law 2013 Minute: 11432	<ol style="list-style-type: none"> 1. Adopt the Shire of Ashburton Extractive Industries Local Law 2013 as per ATTACHMENT 11.4A in accordance with the provisions of the Local Government Act. 2. Authorise the local law's gazettal in the Government Gazette. 3. Authorise the public notice advertisement, (after gazettal), of the date of the Shire of Ashburton Extractive Industries Local Law 2013. 4. Authorise the Commissioner and the A/Chief Executive Officer to affix the Shires Common Seal to the Shire of 	Signed and sent for printing in the Government Gazette. Ongoing.

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				Ashburton Extractive Industries Local Law 2013.	
15	01/13	11.1	Shire of Ashburton Standing Orders Local Law 2012 Minute: 11398	That Council adopt, in accordance with the provisions of the Local Government Act, the Shire of Ashburton Standing Orders Local Law 2012 as per ATTACHMENT 11.1B.	Signed and sent for printing in the Government Gazette. Ongoing.
16	01/13	11.2	Shire of Ashburton Dogs Local Law 2012 Minute: 11399	That Council adopt, in accordance with the provisions of the Local Government Act, the Shire of Ashburton Dogs Local Law 2012 as per ATTACHMENT 11.2B.	Signed and sent for printing in the Government Gazette. Ongoing.
17	12/12	11.2	Proposal To Make Shire Of Ashburton Health Local Law 2012 Minute: 11368	That Council: 1. Note the submission received from the EDPH setting out the recommendations for consideration to the proposed Shire of Ashburton Health Local Law 2012. 2. Makes the proposed Shire of Ashburton Health Local Law 2012, as per ATTACHMENT 11.2A which incorporates the recommendations as outlined by the EDPH, in accordance with section 324(1) (a) Health Act 1911, for submission to the Executive Director Public Health for consent. 3. Provide the local law (original plus 2 copies) (signed by the President and CEO) to the EDPH for consent. 4. That Council approve the application of the Shire's Common Seal to the Health Local Law.	Signed and sent for printing in the Government Gazette. Ongoing.
18	12/12	11.3	Policy Amendments Relating To Probity Audit -	That Council 1. Revokes the previous Council Policy PE.EM Staff –	Completed

#	Council Meeting	Agenda Ref.	Report Title	Council Decision	Current Status
			<p>Recommendation 8</p> <p>(1) Staff - Senior Employees Policy</p> <p>(2) Authorised Signatories For Cheque And Electronic Funds Transfer Payments Policy</p>	<p>Senior Employees</p> <p>2. Revokes the previous Council Policy FI.AC.4 – Authorised Signatories for Cheque and Electronic Funds Transfer Payments</p> <p>3. Give authority to the Executive Management to adopt:</p> <p>a. EMP11 (formally PE.EM) Staff – Senior Employees</p> <p>ATTACHMENT 11_3A</p> <p>b. FIN09 (formally FI.AC.4) Authorised Signatories for Cheque and Electronic Funds Transfer Payments</p> <p>ATTACHMENT 11_3B</p>	
19	10/12	11.3	<p>Policy And Procedure Review And Development Project</p> <p>Minute: 11312</p>	That Council adopts the proposed Policy Content and Approval Matrix.	To be presented to Executive Team 14 March 2013
20	10/12	16.2	<p>Paraburdoo Shire Office Opening Hours</p> <p>Minute: 11339</p>	That Council direct the CEO to report back at the 21 November 2012 Ordinary Meeting of Council Meeting with a strategy to maintain advertised opening hours for the Paraburdoo Shire office.	Policy Drafted and with Execs for review.
21	09/12	11.3	Shire of Ashburton Activities on thoroughfares and Public Places and Trading Local Laws 2012	That Council gives Statewide public notice that it intends to make the Shire of Ashburton Activities on Thoroughfares and Public Places and Trading Local Law 2012, as contained in the ATTACHMENT 11.3B.	

#	Council Meeting	Agenda Ref.	Report Title	Council Decision	Current Status
			Minute: 11279		
22	09/12	11.6	GRV rating of worker accommodation facilities and other selected capital improvements on mining and petroleum leases Minute: 11282	That Council 1. Adopt Draft Council Policy "Gross Rental Valuation Rating of Worker Accommodation Facilities and other Selected Capital Improvements on Mining and Petroleum Leases". 2. Implement a program of GRV rating Workers Accommodation Facilities and other GRV rateable improvements on mining tenements and petroleum licenses, within the constraints generated by existing "State Agreement" legislation; and 3. Instruct the Chief Executive Officer to proceed with implementing the policy in 1 above, in accordance with the procedures set out in the Department of Local Government's publication "Guideline Number 2. Changing Methods of Valuation of Land (Revised March 2012)".	Ongoing (September 2012)
23	09/12	18.1	Nameless Festival Public Holiday - Tom Price Minute: 11295	That Council: 1. Support in principle a "Local Public Holiday" for Tom Price residents to celebrate Nameless Jarndunmunha Festival. 2. Delegate to the CEO to investigate what is involved with celebrating a local public holiday on the Monday following the Nameless Festival Sunday, and report back to Council what is involved. 3. Authorise the CEO to commence a community	Ongoing (September 2012)

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				consultation process to identify support for this proposal in the Tom Price Community, and report back to Council with the results.	
24	09/12	16.1	Shire of Ashburton five (5) forward capital works plan 2010/2011 to 2014/2015 - amendment Minute: 11299	That Council amend the Shire of Ashburton Forward Capital Works Plan (2010/11 to 2014/15) and reschedule the Paraburdoo Town Centre Re-vitalisation Project from 2010/11 and 2011/12 to 2012/13.	Ongoing (Jan 2013)
25	08/12	11.2	Shire of Ashburton (Council Meetings) Local Law 2012 Minute: 11254	That Council gives Statewide public notice that it intends to make the Shire of Ashburton (Council Meetings) Local Law 2012, as contained in the Attachment (11.2B).	Completed
26	08/12	11.3	Shire of Ashburton Dogs Local law 2012 Minute: 11255	Pursuant to Dog Act 1976, give Statewide public notice that it intends to make the Shire of Ashburton Dogs Local Law 2012, as contained in the Attachment (11.3B).	Completed
27	07/12	11.2	Proposal to Make the Shire of Ashburton Repeal Local Law 2012 Minute; 11232	That Council: <ul style="list-style-type: none"> 1. Notes the submission for the Department of Local Government in relations to the proposed Shire of Ashburton Repeal Local Law 2012; 2. Resolve to make the Shire of Ashburton Repeal Local Law 2012 as per the Attachment, incorporating amendments outlined by the Department of Local Government, in accordance 	Completed

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				<p>with section 3.12 of the Local Government Act 1995;</p> <ol style="list-style-type: none"> a. The purpose of which is to repeal superfluous, defunct and obsolete local laws; and b. The effect is being a more efficient and effect local government by removing outdated local laws from the public record; <ol style="list-style-type: none"> 3. Publish the Shire of Ashburton Repeal Local Law 2012, as per (2) above, in the Government Gazette and provide copies of the local law to the Minister for Local Government; 4. Forward a copy of the gazetted local law, explanatory memoranda and associated documentation to the Joint Standing Committee on Delegated Legislation for review and; 5. Authorise the affixing of the Common seal of the Shire of Ashburton to the Shire of Ashburton Repeal Local Law 2012. 	
28	09/11	16.2	<p>Confidential Item – Rating of Resources Projects</p> <p>Minute: 11038</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. That Council provide the following comment to WALGA on the State Government Draft Policy Guidelines: Application of Gross Rental Valuation to Resource Projects: <ol style="list-style-type: none"> 1.1. Its preference is the removal of all discriminatory restrictions to Council rating from all State Agreement Acts. This is the best solution and allows Resource Companies to be treated in a similar way to all other ratepayers. 1.2. The Draft Policy Guideline needs to provide a clear definition of Infrastructure which must include Aerodromes, Storage Tanks, Railway Lines, Pipelines and Wharfs. 	<p>Comment received from Peter Kyle – assessing whether further advice necessary (March 2012)</p> <p>Shire will write to Peter Kyle asking him for a legal opinion on what discriminatory rates mean as it pertains to Agreement Acts.</p> <p>Ongoing (Jan2012)</p>

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				<p>1.3. The measurement of geographic proximity of Maintenance Workshops to facilities and infrastructure needs to be removed. All buildings should be able to be rated on a GRV basis.</p> <p>1.4. Regardless of any Policy determination Council should not be precluded from negotiating funding from organisations operating in the Shire.</p> <p>2. Instructs the Chief Executive Officer to use his best endeavours to lobby for an increase the rating restrictions contained in Section 6.30 of the Local Government Act 1995.</p>	<p>Additional Legal opinion is being sought</p> <p>(Apr 2012)</p>
29	12/09	12.12.76	Realignment of Hillside Pastoral Station Boundary Border	That Council defer consideration of the agenda item until the February 2010 meeting of Council, the reason being subsequent to the preparation of the agenda item the Shire received two more proposals from the Local Government Advisory Board to amend the Shire's boundary with the Shire of East Pilbara. It was considered appropriate to consider the proposals collectively.	<p>Ongoing</p> <p>(Jan 2012)</p> <p>Initial discussions are being held with the Shire of East Pilbara in order to establish that Shires attitude to proposals.</p> <p>Documentation has been collected now being reviewed by EMCS (March 2011)</p>

Strategic and Economic Development Decision Status Report

#	Council Meeting	Agenda Ref.	Report Title	Council Decision	Current Status
1	04/13	12.1	Delegated Authority - Landgate Application For New Issue Of Duplicate Certificate Of Title, Lot 555 And Lot 556 Beadon Creek Road, Onslow. Minute: 11487	That Council: 1. Authorise the Commissioner and Acting Chief Executive Officer to sign and affix the Shire of Ashburton common seal in the Landgate application for new issue of duplicate certificate of title for Lot 555 and Lot 556 Beadon Creek Road, Onslow.	April 2013 – Council approved, waiting on signature from A/CEO
2	03/13	12.1	Skywest Fuel Facility Licence Agreement Minute: 11456	That Council: 1. Approves a licence for Skywest Airlines (Australia) Pty Ltd to utilise an aviation fuel storage facility at Onslow Airport for the period 3 March 2013 until 1 September 2013, being six (6) only, for the monthly rental of \$1000.00 paid in advance. 2. Authorise the Commissioner and the Acting Chief Executive Officer to execute the licence agreement and affix the Shire's Common Seal to the licence agreement.	May 2013 - On hold: Skywest have indicated that they no longer require the fuel facility. Waiting on formal notification by Skywest to finalise and file.
3	03/13	12.2	Rio Tinto And Shire Of Ashburton Partnership - Terms Of Reference For Partnership Governing Committee And Partnership Management Group Minute: 11457	That Council: 1. Endorses the proposed Terms of Reference (TOR) for the Partnership Governing Committee and Partnership Management Group formed by the Rio Tinto and Shire of Ashburton Community Infrastructure and Services Partnership; and 2. Delegates authority to the Commissioner and Acting Chief Executive Officer to sign the proposed Terms of Reference documents.	Finalised
4	02/13	12.1	Lease of Premises by Tender - Lot 811	Approve the proposal to Tender to lease the portion of Part Lot 811 Ashburton Court, Paraburdoo when the current tenant vacates and minor	May 2013 – RFT 05/13

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			Ashburton Court, Paraburdoo Minute: 11433	upgrades/maintenance is completed, with the criteria to be assessed on the following scale: Proposed rental payment (monthly in advance) 50% Proposed use 30% Statement of Community Benefit for Proposed Use 20%	prepared and advertised. Closing date 9 th May 2013 @ 3pm.
5	02/13	12.2	Tender Award - RFT 17/12 Digital Television Upgrade Minute: 11434	<ol style="list-style-type: none"> 1. Award Portion A - RFT 17/12 "Onslow Digital TV Upgrade" for the equipment upgrade to N-com up to the value \$108,000 with funding to be provided from the Infrastructure Reserve Fund. 2. Authorise the Commissioner and the A/Chief Executive Officer to execute the relevant documentation for contract RFT 17/12 Portion A and affix the common seal of the Shire of Ashburton on the documentation. 3. Authorise the A/Chief Executive Officer to conduct an urgent risk assessment on the existing tower to understand the ability to install the new equipment on it as an interim measure to meet the Broadcasting Australia Deadline. If Risk mitigation measures are required authorise to expend up to \$10,000 with funding to come from the Infrastructure Reserve Fund. 	May 2013 Finalised – Digital Services being installed – PIP being completed for funding through Wheatstone Community Development Fund.
6	12/08	13.12.408	Proposed Transfer of Emergency Services Building	That :- <ol style="list-style-type: none"> 1. Council agree to transfer the tenure of the Onslow Emergency Service Building to FESA subject to:- <ol style="list-style-type: none"> i) FESA to become responsible for the outstanding loan on the facility and any financial outlay required for the transfer thereof; and ii) A condition being placed on the Management Order over the premises that they are to be used only to house the local Volunteer Emergency 	May 2013 - A full discovery process is underway, as DFES is stating that the Shire misrepresented the process to RDL. Unfortunately this item is not a high

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				<p>Services including the Marine Rescue Service.</p> <ol style="list-style-type: none"> 2. The necessary procedures required to affect the transfer be implemented. 3. The present designation of Lot 971 in the Shire's Town Planning Scheme No.7 be amended to reflect the existing land use during the Planning Scheme review for Onslow. 4. The future need of the Onslow Emergency Services Building Management Committee and Instrument of Delegation DA503 be noted and in due course be discontinued. 	<p>priority and continues to be reallocated when other priorities require urgent attention.</p>

Technical Services Decision Status Report

#	Council Meeting	Agenda Ref.	Report title	Council decision	Current status
1	04/13	13.11	<p>Cancellation Of Deed Of Variation To Environmental Health Service Agreement With Department Of Health</p> <p>Minute: 11498</p>	<p>That Council advise the Department of Health that the Shire of Ashburton:</p> <ol style="list-style-type: none"> 1. Agrees to the termination of the Deed of Variation No 1 to the Service Agreement No C05683 between the Shire of Ashburton and the Department of Health (dated 1 May 2012) (ATTACHMENT 13.11) in relation to providing Environmental Health Services to Aboriginal Communities, and 2. Supports the redirection of the \$40,000 funding provided for in the Deed of Variation, referred to in 1 above, to the IBN Corporation for the purposes of undertaking Environmental Health Services in Aboriginal settlements within the Shire. 	<p>Passed and Carried by Council.</p> <p>(May 2013)</p>
2	10/12	16.1	<p>Paraburdoo Light Industrial Area Accommodation.</p> <p>Minute: 11338</p>	<p>That Council direct the Chief Executive Officer to investigate unauthorised accommodation in Paraburdoo Light Industrial Area and take appropriate action.</p>	<p>Inspections undertaken by Principal Building Surveyor, Town Planning and Environmental Health. Subject of report to December Council Meeting. Owners in breach of regulatory controls have been advised to remedy breaches under threat of prosecution.</p> <p>(May 2013)</p>
4	08/12	13.4	<p>Mine road Tom Price – Dedication of road.</p>	<ol style="list-style-type: none"> 1. That Council resolves to make a request to the minister under section 56(1)(a) of the Land Administration Act 1997 to dedicate Lot 356 of DP 216348 as a road. 2. Council resolves to advise Department of Regional 	<p>Awaiting response from RDL.</p> <p>(May 2013)</p>

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			Minute: 11261	Development and Lands that it would also be prepared to accept a road reserve to continue to the entry to the Tom Price LIA.	
5	08/12	17.1	Confidential Item – Onslow waste – liquid Waste. Minute: 11265	<ul style="list-style-type: none"> • Reallocate \$50,000 from the Onslow Refuse Site closure (CO65) • Apply for all necessary permits to receive liquid wastes at Reserve 38337. • Declare a fee for liquid waste disposal at the Onslow Tip at \$0.20/L. • Determine to only accept kitchen wastes from the Onslow township, or any Council controlled facilities. • In order to support the Onslow community in the short term to provide up to \$20,000 for subsidised transport costs. • Request the CEO to report back to council on the progress of this matter at the November 2012 council meeting. 	<p>Interim arrangements made for liquid waste disposal.</p> <p>Design of new facility completed and DEC licence has been obtained. Town Planning approval and quotation for construction obtained.</p> <p>(February 2013)</p> <p>New Eco liquid waste liner has been purchased and is in Onslow waiting for instillation.</p> <p>(April 2013)</p> <p>Waiting for design of area and finance for works on Lot 184 Onslow before instillation.</p> <p>(May 2013)</p>
6	08/12	18.1	Tourist signage – Tom Price – Paraburdoo road & Karajini road. Minute: 11252	<ol style="list-style-type: none"> 1. Subject to Main Roads confirmation of this arrangement, agree to remove the signage from the Tom Price and Karajini Tourist Bays and thereafter Main Roads WA will be responsible for the development and upkeep of both areas. 2. Allocate \$5000 for the removal of the signage from the tourist lay-bys in the 2012-2013 budget. 	<p>Letter sent to Main Roads WA seeking their agreement to action.</p> <p>(September 2012)</p> <p>Awaiting response MRWA</p> <p>(March 2013)</p>

#	Council Meeting	Agenda Ref.	Report title	Council decision	Current status
					<p>New letter sent to MRWA (April 2013)</p> <p>To be placed into 213-214 budget. (May 2013)</p>
7	02/12	13.1	<p>Close Road no. 1644 from Mount Florence Homestead To Hamersley Homestead.</p> <p>Minute: 11111</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. In accordance with section 58 of the Land Administration Act 1997 publishes the public notice of intention to close road number 1644 as defined in the government gazette notice of April 1904, in a newspaper circulating in its district, and invite representations on the proposed closure within a period of 35 days from the publication. 2. That should no objections be received the council delegate to the Chief Executive Officer the power to resolve to make request to the Minister to close the road. 	<p>Notice of the proposed closure was advertised in the Pilbara Times – public notices on the 7 March 2012 and relevant information was placed on the SOA website. Public comment time closes 11 April 2012. (March 2012)</p> <p>Advertised in the Pilbara News. (April 2012)</p> <p>Final processes to be completed this month. (May 2012)</p> <p>At the final administrative process. (June 2012)</p> <p>Follow up letter sent. (January 2013)</p> <p>Contacted Minister's office via email – still in process.</p>

#	Council Meeting	Agenda Ref.	Report title	Council decision	Current status
					(February 2013) Minister response that this will be looked at after elections. (May 2013)
9	03/09	15.03.01	Mosquito management plan	That Council: 1. Formalise a mosquito control program for the Shire of Ashburton. 2. Approve the unbudgeted capital expenditure of \$23,000 on mosquito control program assets.	A draft operating plan has been devised with Onslow Salt. A briefing can now be presented to Council – available timeslot is likely to be in February 2012. (December 2011) To be reviewed with MOU And Onslow Salt. (March 2012) See comments Item 11 (September 2012) Awaiting response from Onslow Salt (October 2012) To be the subject of report to May 2013 Council meeting. (April 2013) Waiting results from May meeting. (May 2013)

#	Council Meeting	Agenda Ref.	Report title	Council decision	Current status
10	04/08	10.04.08	Relocation of Onslow landfill	<ol style="list-style-type: none"> 1. That the new Onslow landfill site be located adjacent to Onslow road, 17km from Onslow as identified as site 3 by the consultant, Sinclair Knight Mertz in its report titled 'Onslow landfill options' subject to environmental approvals being forthcoming. 2. That following relevant approvals being obtained for site 3, the site be used as the new Onslow landfill site. A further transfer station is established on the existing landfill site in eagle nest rd. following closure and rehabilitation of that site. 3. That funds amounting to \$100,000 be transferred from the urban road maintenance account no e121045 (spent to date \$135,000 from budget \$410,000) and that a new account be established to carry out further investigative works on site 3 prior to seeking approvals and final design. 	<p>EOI delayed but to occur in June 2011. (June 2011)</p> <p>EOI advertised and will close 22nd (July 2011)</p> <p>EOI received and being evaluated (August 2011)</p> <p>Opening discussions with chevron about joint use (Sept 2011)</p> <p>Discussions continuing, but need at Onslow is becoming increasingly urgent.(Oct 2011)</p> <p>Opened discussion with Landcorp and Chevron regarding a waste site in ANSIA. Contingency plans are being developed for a waste transfer station at Onslow. (November 2011)</p> <p>Discussions with Landcorp about long term plan continuing – and contingency plan being developed for a transfer station at Onslow – discussions held with potential operators (December 2011)</p> <p>Opportunity identified to secure up to three years at Onslow tip by refining final finished levels and copping strategies. It will involve a widening of the footprint into adjoining lands if approvals are obtained.</p>

#	Council Meeting	Agenda Ref.	Report title	Council decision	Current status
					<p>(February 2012)</p> <p>Continuing.</p> <p>(March 2012)</p> <p>Further discussion with DSD and Chevron about securing a new tip site near ANSIA.</p> <p>(May 2012)</p> <p>A closure strategy for Onslow Tip has been prepared. Still working on the new tip location strategy.</p> <p>(June 2012)</p> <p>Original preferred site on Minderoo Station not to be pursued because of objections of land owner. New site options being assessed. Design of transfer station commenced.</p> <p>(March 2013)</p> <p>PIP application to Chevron for funding to identify new landfill site and prepare business plan is being finalised.</p> <p>(May 2013)</p>

Planning Decision Status Report

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
1	04/13	13.1	Request From Chevron For Wheatstone Planning Approval Exemption In The Ansia Muaic Minute: 11488	That Council: 1. Advise Chevron Australia Pty Ltd that with respect to correspondence dated 5 March 2013 seeking exemption from planning approval for Wheatstone projects works within the Multi User Access and Infrastructure Corridor (MUAIC) under the Shire of Ashburton Local Planning Scheme No. 7 ('Scheme') (ATTACHMENT 13.1) That Council: a) Is prepared to investigate with the Department of State Development and LandCorp (along with other users as suggested by these agencies) in relation to establishing an Agreement under Clause 3.2.4 of the Scheme; b) Require Chevron's written commitment that it will pay the costs of the Shire Administration in investigating and (if required by Council) preparation of any Agreement. 2. Request the A/Chief Executive Officer to provide Council with a further Report once the outcomes to 1. above have been established.	Chevron advised of Council decision. No further action until response received.
2	04/13	13.2	Application For Prospecting Licences 47/1326 & 47/1327 - Hamersley Iron Pty Ltd Within The Tom Price Townsite Minute: 11489	That Council: 1. With respect to applications for Prospecting Licences 47/1326 and 47/1327 advise the Department of Mines and Petroleum that Council has no objection to: a) the issue of Prospecting Licences 47/1326 and 47/1327; and b) supports the inclusion of the following endorsement and condition on any approval:	Department of Mines and Petroleum advised of Council decision. No further action required.

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<p>“Endorsement: The grant of this lease does not include any private land referred to in Section 29(2) of the Mining Act 1978 except that below 30 metres from the natural surface of the land.</p> <p>Condition: Access to the surface of land within Tom Price Townsite for exploration purposes being subject to the approval of the local Authority or relevant reserve vestees, and exploration activities within the first 100 metres below the surface of the land being limited to such exploration activities as may be approved by the Director, Environment, DMP.”</p>	
3	04/13	13.3	<p>Request For Purchase And Amalgamation Of Portion Of Lease 1213357 (Lot 30) And Lease K560303 (Lot 500) Into Freehold Lot 72 - Mettawandy Place, Paraburdoo, Shire Of Ashburton</p> <p>Minute: 11490</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. With respect to the respect to the potential sale of portions of Lots 30 and 500 by amalgamation into adjoining freehold Lot 72 Mettawandy Place, Paraburdoo, advise the Department of Regional Development and Lands (RDL) that: <ol style="list-style-type: none"> a) Lot 500 and portion Lot 30 are currently being used for informal storage and for transport depot purposes that appear to be unauthorised by the Shire and which should be the subject of a planning approval. RDL should ensure that the necessary approvals over Lots 30 and 500 are in place – irrespective of the sale of land. b) The Shire has no objection to the sale of the land subject to the rezoning of this land to ‘Industry’. This will provide clarity for both the purchaser and the Shire in addressing permissible land use and operations. Lot 30 should be the subject of rezoning to ‘Industry’ prior to the finalisation of any sale. 	<p>Department of Regional Development and Lands (advised of Council decision. No further action required unless a request for rezoning is sought.</p>

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
4	04/13	13.4	Further Request From Chevron For The Closure Of Community Access To Hooley Creek Via Land Minute: 11491	That Council: 1. Not accept the Shire Administration recommendation as published. 2. Notes correspondence dated 20 March 2013 from Chevron Australia Pty Ltd (ATTACHMENT 13.4B). 3. Notes the written advice received from Regional Development and Lands (RDL) dated 10 April 2013 (ATTACHMENT 13.4C) stating that RDL supports the creation of the Public Access Route for Secret Creek as an interim measure. 4. Notes the written advice received via Email from the Project Manager, Strategic Infrastructure Department of State Development (DSD) dated 10 April 2013 (ATTACHMENT 13.4D) stating it is DSD's understanding that the RDL will complete the declaration process for the Public Access Route (PAR) for Secret Creek within the next two weeks. 5. Subject to confirmation in writing from DSD that it accepts responsibility for any costs incurred by the Shire for the establishment of the PAR from the fenced boundary of Urala Station through to Secret Creek for public recreation and tourist purposes, community access to Hooley Creek is temporally closed from 30 April 2013 until 30 October 2013. 6. Request the A/Chief Executive Officer to place appropriate notifications in the April 2013 Edition of the Onslow Times and Council Notice Boards of the decision to Close Public access to Hooley's Creek.	Chevron advised of Council decision and community advertising undertaken. Public Access Route for Secret Creek s still to be created. No further action until response from DSD is received.
5	04/13	13.5	Extension Of Adoption Period - Local Planning Policy - Onslow Interim Town Centre Design Guidelines Minute: 11492	That Council: 1. Resolve that no modification to the adopted Local Planning Policy Onslow Interim Town Centre Design Guidelines' be made. 2. Adopt 'Local Planning Policy Onslow Interim Town Centre Design Guidelines' (ATTACHMENT 13.5) as Local Planning Policy under the	Advertising of Local Planning Policy - Onslow Interim Town Centre Design Guidelines undertaken.

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<p>provisions of the Shire of Ashburton Local Planning Scheme No. 7 ('Scheme').</p> <p>3. Give the public notice of Council's decision (2. above) as is required by the Scheme.</p> <p>4. Request the A/Chief Executive Officer to monitor Local Planning Policy Onslow Interim Town Centre Design Guidelines' and report back to Council on or before April 2015 concerning the implementation of the Policy.</p>	
6	04/13	13.6	<p>Proposal To Freehold Reserve 40617 Being Lot 244 On Deposited Plan 91689, Fortescue - Shire Of Ashburton</p> <p>Minute: 11493</p>	<p>That Council:</p> <p>1. With respect to the request from the Ngurrawaana Group Aboriginal Corporation to freehold Reserve 40617, the Department of Regional Development and Lands (RDL) be advised that:</p> <p>a) Whilst the Shire of Ashburton does not oppose the Reserve 40617 being made freehold, it should not be undertaken where there is an expectation the Shire would resume responsibility for roads, rubbish and other infrastructure and community services beyond those that are currently provided; and</p> <p>b) The views of the Department of Planning be sought in relation to modifying land tenure for communities such as Ngurawaana.</p>	<p>Department of Regional Development and Lands (advised of Council decision. No further action required</p>
7	04/13	13.7	<p>Extension Of Adoption Period - Percent For Public Art Local Planning Policy</p> <p>Minute: 11494</p>	<p>That Council:</p> <p>1. Resolve that no modification to the adopted 'Local Planning Policy Percent for Art Local Planning Policy' be made.</p> <p>2. Adopt 'Local Planning Policy Percent for Art Local Planning Policy' (ATTACHMENT 13.7) as Local Planning Policy under the provisions of the Shire of Ashburton Local Planning Scheme No. 7 ('Scheme').</p> <p>3. Give the public notice of Council's decision (2. above) as is required by the Scheme.</p>	<p>Advertising of Percent For Public Art Local Planning Policy undertaken.</p>

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				4. Requests the A/Chief Executive Officer to continue monitoring 'Local Planning Policy Percent for Art Local Planning Policy' and report back to Council on or before April 2015 concerning the implementation of the Policy.	
8	04/13	13.8	Eng10 - Guidelines For Urban Development Policy Minute: 11495	That Council adopts ENG10 - Guidelines for Urban Development Policy as per ATTACHMENT 13.8A as a Policy of Council.	No action required.
9	04/13	13.9	Proposed Electrical Works Within Local Road Reserve And Reserve No. 40065 'Public Recreation' Paraburdoo Minute: 11496	That Council: 1. With respect to the request from Hamersley Iron Pty Ltd to install an underground cable and associated electrical works within Reserve No. 40065 (vested in the Shire for 'Public Recreation') and Rocklea Road reserve, the Shire of Ashburton agrees to the installation only where the following is carried out: a) Hamersley Iron Pty Ltd: i. locates the cable generally in accordance with the plan included as ATTACHMENT 13.9B; ii. indemnifies the Shire from any injury or impact from the cabling (including any Shire costs for establishing the indemnity); and iii. agrees in writing to remove the power cable upon the written direction of the Shire of Ashburton should the van (or its replacement) be removed for the site in the future;	Hamersley Iron Pty Ltd advised of Council's decision. No further action required.

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
10	04/13	13.10	<p>Proposal By Landcorp For Development Lease, Works Outside Of The Development Lease And Road Closures, Onslow</p> <p>Minute: 11497</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. With respect to LandCorp's correspondence dated 22 February 2013 requesting Shire response on a 'Development Lease' for the expansion of Onslow, permission to undertake works and road closures, the Shire resolves as follows: <ol style="list-style-type: none"> a) Development Lease Council offers no objection to the 'development lease' as outlined in LandCorp's correspondence. b) Permission to undertake works Council provide the following comments, observations and authorisations: <ol style="list-style-type: none"> i. Lot 16 (Airport land owned by the Shire) The proposed 'swale over Lot 16 will require more information as it may impact upon the subdivision and development of the Shire's Airport Business Park. <p>On this basis, subject to detailed information as to the design and construction needs, along with addressing the long term responsibility of the 'swale', any legal or other costs, no objection is offered. It is noted, however such works and necessary details would need to be formalised either through a planning application (to the Shire) or a subdivision application (to the WAPC).</p> <ul style="list-style-type: none"> • The A/Chief Executive Officer is authorised to sign any necessary applications on behalf of the Shire of Ashburton that would enable LandCorp to progress the proposed swale. • Should any agreement for Land Corp to access to the land or to develop the land be required, the matter be referred back to Council for consideration. 	<p>LandCorp advised of Council decision and road closure process commenced.</p> <p>Further report on the development lease is provided to the May Council meeting. After advertising of the road closures, a further report to Council will be provided.</p>

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<p>ii. Lot 302 (Portion of the Shire's Refuse site – Reserve 38336) Subject to detailed information as to the design, construction needs along with acceptance by Land Corp for fencing, legal or other costs and rehabilitation requirements, no objection offered. However such works and necessary details would need to be formalised either through a planning application (to the Shire) or a subdivision application (to the WAPC).</p> <ul style="list-style-type: none"> • The A/Chief Executive Officer is authorised to sign any necessary applications on behalf of the Shire of Ashburton that would enable LandCorp to further the proposed temporary road. • Should any agreement for Land Corp to access to the land or to develop the land be required, the matter be referred back to Council for consideration. <p>iii. Lot 500 (undeveloped land fronting Onslow forming Road and Reserve 19291 managed by the Shire of Ashburton for 'Common' purposes).</p> <p>Subject to detailed plans and engineering assessments and acceptance by Landcorp for any legal or other costs that the Shire may incur, no objection is offered to undertaking work outside the 'development lease'. It is noted that Chevron Australia has consent from Main Roads in relation to a water standpipe in the vicinity.</p> <p>In addition, in October 2011, the Shire issued Planning Approval for a water pipeline (and presumably Regional Development and Lands) over Reserve 19291. Such works and necessary details would need to be formalised either through a planning application (to the Shire) or a subdivision application (to the WAPC). In addition, LandCorp would need to negotiate with Chevron to ensure that it does not impact the water pipeline.</p>	

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<ul style="list-style-type: none"> • The A/Chief Executive Officer is authorised to sign any necessary applications on behalf of the Shire of Ashburton that would enable LandCorp to further the proposed works/swale. • Should any agreement for Land Corp to access to the land or to develop the land be required, the matter be referred back to Council for consideration. <p>c) Road closures</p> <p>i. Part closure of road reserves associated with the Chevron site</p> <ul style="list-style-type: none"> • In accordance with Section 58 of the Land Administration Act 1997 publishes the public notice of intention to close portion of road associated with Watson Drive and UCL 215, Onslow as defined in • ATTACHMENT 13.10C in a newspaper circulating in its district and invite representations on the proposed closure within a period of 35 days from the publication. • That upon completion of the advertising, the matter be referred back to Council for consideration before referral to the Minister to close the road. <p>ii. Part closure of portions of road reserves associated with Eagle Nest Drive</p> <ul style="list-style-type: none"> • In accordance with Section 58 of the Land Administration Act 1997 publishes the public notice of intention to close portion of road associated with Eagle Nest Drive, Onslow as defined in • ATTACHMENT 13.10C in a newspaper circulating in its 	

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<p>district and invite representations on the proposed closure within a period of 35 days from the publication.</p> <ul style="list-style-type: none"> That should no objections be received the Council delegate to the A/Chief Executive Officer the power to resolve to make request to the Minister to close the road. 	
11	04/13	13.12	<p>Request For Comment From Department Of Regional Development And Lands On Removal Of Memorial On Title - Beadon Bay Village Caravan Park</p> <p>Minute: 11499</p>	<p>That Council:</p> <ol style="list-style-type: none"> Advise the Department of Regional Development and Lands (RDL) that in relation to the request from Discovery Holiday Parks (DHP) to remove the memorial over the Beadon Bay caravan park at Onslow (Lot 557 on Deposited Plan 173181) restricting the use of the land for transient workforce accommodation that the request to remove the memorial is not opposed however there is no statutory means for Council to require the land be used, in part, for a caravan park. 	<p>Department of Regional Development and Lands (advised of Council decision. No further action required.</p>
12	04/13	13.13	<p>Modifications To Planning Application - Proposed 8 Unit Multiple Dwelling At Lot 1 (No 3) Backbeach Road, Onslow</p> <p>Minute: 11500</p>	<p>That Council modify Planning Approval 20120758 (P) to delete Condition 2(iii) as follows:</p> <ol style="list-style-type: none"> The development is to be generally carried out in accordance with the submitted plans and modified to the requirements of the responsible authority as follows: <ul style="list-style-type: none"> One covered parking space to each unit." 	<p>Applicant advised of Council's decision. No further action required.</p>
13	04/13	13.14	<p>Planning Application - Additional Transient Workforce Accommodation And Tourist Accommodation, Thevenard Island</p> <p>Minute: 11501</p>	<p>That Council:</p> <ol style="list-style-type: none"> APPROVE nine (9), four bed transient workforce accommodation (TWA) units (for 36 persons), and three (3), three bed tourist units 'eco-tents' on land known as Lot 142 on Land Register Vol 3054 Fol 953 contained in Deposited Plan 217262, Thevenard Island for in accordance with the following conditions: <ol style="list-style-type: none"> Prior to the establishment of the TWA and tourist units as approved, the proponent shall provide to the requirements of the Department of Environment and Conservation to the satisfaction of the Shire of 	<p>Planning Approval issued. No further action required.</p>

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<p>Ashburton an Environmental Management Plan that clearly defines the location of the development and addresses the protection and management of environmental assets in relation to the activities and is subsequently implemented.</p> <ol style="list-style-type: none"> 2. This Planning Approval expires on 31 December 2017 or other period as agreed by the Chief Executive Officer and the structures be removed with 60 days of the expiry date. 3. A Fire Management Plan shall be prepared by the applicant and adopted by Council and thereafter implemented to the Shire's satisfaction. 4. All storm water produced on the site shall be disposed to the satisfaction as directed by the Shire. Plans must be submitted showing details of the drainage layout, showing the pipes direction, invert levels, grade size and the locations of any pits. 5. A comprehensive effluent plan and drainage plan shall be submitted to Council and such plan(s) approved. All works to be constructed as per the approved plan. 6. This tourist use of this Planning Approval shall not be staged and shall be established and made available for tourist use in association with the TWA use. 7. The land use and development shall be undertaken generally in accordance with the approved plans to the satisfaction of the Shire of Ashburton. <p>Advice Notes</p> <ol style="list-style-type: none"> i. Rights of appeal are also available to you under the Planning and Development Act 2005 (as amended) against the decision of Council, including any conditions associated with this decision. Any such 	

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<p>appeal must be lodged within 28 days of the date of this decision to the State Administrative Tribunal (telephone 9219 3111 or 1300 306 017).</p> <p>ii. The Shire of Ashburton contains many places of Aboriginal Heritage significance. Proponents are advised to consider Aboriginal heritage issues and their obligations under the Aboriginal Heritage Act 1972 at an early stage of planning. Further information can be obtained from the Department of Indigenous Affairs on 9235 8000 or at the following web site http://www.dia.wa.gov.au/Heritage/default.aspx.</p> <p>iii. This Planning Approval issued by the Shire of Ashburton does not remove any responsibility the Applicant may have in obtaining a vegetation clearing permit from the Department of Environment in accordance with the Environment Protection Act 1986. Further information can be obtained from the Department of Environment or at the following website www.environment.wa.gov.au.</p> <p>iv. This Planning Approval issued by the Shire of Ashburton does not remove any responsibility the Applicant may have in notifying Environment Australia of the proposal for consideration of impacts in accordance with the Environmental Protection and Biodiversity Conservation Act 1999. Further information can be obtained from Environment Australia on (02) 6274 1111 or on http://www.deh.gov.au/epbc/assessmentsapprovals/index.html.</p> <p>2. Request the A/Chief Executive Officer to write to the Minister for Lands advising him of the Planning Approval (as referred to in 1. above) requesting that appropriate arrangements are undertaken with the proponent to ensure that re-investment opportunities are established that benefit the whole of the community.</p>	
14	04/13	13.15	Planning Application - Over Sized Shed At Lot 540	That Council:	

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
			Montebello Avenue, Paraburdoo Minute: 11502	<p>1. APPROVE Application for Planning Approval for an over sized outbuilding at Lot 540 Montebello Avenue, Paraburdoo generally in accordance with the plans submitted and subject to the following conditions:</p> <ol style="list-style-type: none"> 1. This Planning Consent lapses if the development is not substantially commenced 10 April 2014. 2. The design, materials and colours of both the existing and proposed development are to be matched to the satisfaction of the Shire of Ashburton. Details to be submitted prior to or with the building licence application. 2. The external walls and roofing shall not include the use of zinalume. 	
15	04/13	13.16	Request For Access To Shire Road Reserves For Water Supply Infrastructure Minute: 11503	<p>That Council:</p> <ol style="list-style-type: none"> 1. Advise The Metal Group that with respect to their proposal for an alternative water supply arrangement for Onslow involving a private water supply to be sourced from groundwater as part of an aquifer storage and recovery scheme consisting of weirs along the Ashburton River, south of Minderoo Homestead and the use of Twitchen Road and Old Onslow Road to transfer the water to Onslow, that: <ol style="list-style-type: none"> i. the proposal is considered to be a positive contribution to providing infrastructure to Onslow; and ii. there is no objection in principle to use Twitchen Road and/or Old Onslow Road for water supply infrastructure however matters associated with detailed location and indemnification to the Shire of such works will need to be addressed. 	The Metal Group advised of Council's decision. No further action required unless an agreement is required.

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
16	04/13	13.17	Planning Application - Proposed Residential Building At Lot 920 No. 14 Payne Way, Onslow Minute: 11504	That Council: 1. APPROVE to use the existing dwelling at Lot 920 (No. 14) Payne Way, Onslow for the purposes of a residential building subject to the following conditions: 1. The development shall comply with the Shire of Ashburton's Local Planning Scheme No. 7, the Health Act, the Building Code of Australia, the West Australian Fire Board Regulations and any other relevant Acts, Regulations and Local Laws. 2. Not more than four guests shall be accommodated within the premises at any one time. 3. Prior to the use commencing, a site plan draw to scale and showing four (4) onsite parking spaces in accordance with Appendix 9 of the Scheme shall be submitted to and approved in writing by the Shire of Ashburton. 4. Prior to the use commencing, an Emergency Escape Plan shall be prepared providing information and the method of advising residents of cyclone evacuation contingency should be required and approved in writing by the Shire of Ashburton. 5. All car parking generated by the use shall occur within the boundaries of the property. 6. Vehicle parking, manoeuvring and circulation areas are to be suitably constructed, drained and maintained to the satisfaction of the Shire of Ashburton. 7. Car parking and vehicle circulation areas shall be available for these purposes at all times and shall not be used for any other purpose.	Planning Approval issued. No further action required.

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<p>8. Vehicles with operating audible reversing warning systems or systems that cannot be switched off are not permitted.</p> <p>9. The use shall not continue beyond twelve calendar months of the date of granting this approval, without the written approval of Council. When assessing whether the use is to be approved for a period beyond twelve calendar months, Council shall have regard to whether the use has had any adverse impact on the amenity of the surrounding area.</p> <p>10. The use shall be managed to the satisfaction of Council at all times. A condition of this approval is that the person/s with management responsibility shall be responsible for the operation of Lot 920 (No. 14) Payne Way, Onslow.</p> <p>11. The name or names of those persons with management responsibility for the use are to be provided in writing to Council prior to the use commencing. The person/persons shall reside in Onslow. Council shall be advised in writing of any change in manager prior to the event occurring.</p> <p>Advice Note</p> <p>1. Council has determined this application. Rights of appeal are also available to you under the Planning and Development Act 1928 (as amended) against the decision of Council, including any conditions associated with this decision. Any such appeal must be lodged within 28 days of the date of this decision to the State Administrative Tribunal (telephone 9219 3111 or 1300 306 017).</p> <p>2.</p>	
17	04/13	13.18	Planning Application - Proposed Residential Building Lot 651 (No. 11), Simpson Street, Onslow	<p>That Council:</p> <p>1. APPROVE to use the existing dwelling at Lot 651 (No. 11), Simpson Street, Onslow for the purposes of a residential building subject to the following conditions:</p>	Planning Approval issued. No further action required.

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
			Minute: 11505	<ol style="list-style-type: none"> 1. The development shall comply with the Shire of Ashburton's Local Planning Scheme No. 7, the Health Act, the Building Code of Australia, the West Australian Fire Board Regulations and any other relevant Acts, Regulations and Local Laws. 2. The use hereby approved does not permit office or any other commercial use of the site. 3. Not more than four guests shall be accommodated within the premises at any one time. 4. Prior to the use commencing, a site plan draw to scale and showing four (4) onsite parking spaces in accordance with Appendix 9 of the Scheme shall be submitted to and approved in writing by the Shire of Ashburton. 5. Prior to the use commencing, an Emergency Escape Plan shall be prepared providing information and the method of advising residents of cyclone evacuation contingency should be required and approved in writing by the Shire of Ashburton. 6. All car parking generated by the use shall occur within the boundaries of the property. 7. Vehicle parking, manoeuvring and circulation areas are to be suitably constructed, drained and maintained to the satisfaction of the Shire of Ashburton. 8. Car parking and vehicle circulation areas shall be available for these purposes at all times and shall not be used for any other purpose. 9. Vehicles with operating audible reversing warning systems or systems that cannot be switched off are not permitted. 	

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<p>10. The use shall not continue beyond six calendar months of the date of granting this approval, without the written approval of Council. When assessing whether the use is to be approved for a period beyond six (6) calendar months, Council shall have regard to whether the use has had any adverse impact on the amenity of the surrounding area.</p> <p>11. The use shall be managed to the satisfaction of Council at all times. A condition of this approval is that the person/s with management responsibility shall be responsible for the operation of Lot 651 (No. 11), Simpson Street, Onslow.</p> <p>12. The name or names of those persons with management responsibility for the use are to be provided in writing to Council prior to the use commencing. The person/persons shall reside in Onslow. Council shall be advised in writing of any change in manager prior to the event occurring.</p> <p>Advice Note</p> <p>1. Council has determined this application. Rights of appeal are also available to you under the Planning and Development Act 1928 (as amended) against the decision of Council, including any conditions associated with this decision. Any such appeal must be lodged within 28 days of the date of this decision to the State Administrative Tribunal (telephone 9219 3111 or 1300 306 017).</p> <p>2. Request the A/Chief Executive Officer to undertake the necessary consultation and action to construct means to lessen the impact from dust and the like on properties abutting the road reserve verge in the vicinity of Lot 651 (No. 11), Simpson Street, Onslow.</p>	
18	01/13	13.12	Draft Scheme Amendment No. 24 - Revised Provisions In Clause 7.3 - Onslow Coastal Hazard Area Provision And	<p>Note the advice provided in relation to draft Amendment No. 24 to Shire of Ashburton Local Planning Scheme No. 7 (ATTACHMENT 13.12B).</p> <p>That Council, in pursuance of Part V of the Planning and Development Act</p>	Advertising completed.

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
			<p>New Appendix 11 - Advertising Of Amendment</p> <p>Minute: 11417</p>	<p>2005 ("Act"), adopt for community consultation purposes draft Amendment No. 24 to Shire of Ashburton Local Planning Scheme No. 7 that proposes:</p> <ol style="list-style-type: none"> 1. Introduce a revised provision Clause 7.3 as follows: <ul style="list-style-type: none"> “7.3 Onslow Coastal Hazard Area 7.3.1 <i>The Special Control Area applies to all land identified on the Scheme Map and as defined in Appendix 11.</i> 7.3.2 <i>Applications for planning approval within the Special Control Area shall be assessed under Appendix 11 and all development shall conform to the requirements of Appendix 11.</i> 7.3.3 <i>Applications for planning approval not in conformity with of Appendix 11 are prohibited.”</i> 2. Introduce a revised provision Clause 6.20.2 and Clause 6.20.3 as follows: <ul style="list-style-type: none"> “6.20.2 <i>In areas not subject to Onslow Coastal Hazard Area and where the Local Government considers the form of development the subject of a planning application to be potentially incompatible with land prone to flood and storm surge events, it must be satisfied that approval of such planning applications has regard to flood and storm surge events and may approve, with or without conditions, or refuse proposals at its discretion.</i> 6.20.3 <i>Prior to considering planning applications under Clause 6.20.2 the Local Government shall consult with the relevant agencies regarding the most up-to-date information available about potential flood and storm surge events as relevant to the land subject to particular applications for planning approval.”</i> 	<p>Further Report to the May meeting of Council.</p>

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<p>3. Introduce a new provision of Appendix 11 as follows:</p> <p><i>"APPENDIX 11</i></p> <p><i>Purpose:</i></p> <ul style="list-style-type: none"> • <i>To ensure that all development within the Onslow Coastal Hazard Area is designed and developed with finished floor levels to reflect the direction of State Planning Policy 2.6 and State Planning Policy 3.4.</i> <p>1. <i>Land use definitions to be applied in this Appendix are those applicable to the predominant use of the specific proposal and not necessarily the various components of the overall land use.</i></p> <p><i>Note: For example, A dwelling may have sheds and a garage which can be approved at a minimum ground level of 2.5mAHD.</i></p> <p>2. <i>For the purpose of Appendix 11, the following land use descriptions apply:</i></p> <ul style="list-style-type: none"> i. <i>'Entertainment, recreation and culture' use means:</i> <ul style="list-style-type: none"> • <i>Clubrooms</i> • <i>Equestrian Centre</i> • <i>Private Recreation</i> • <i>Public Recreation</i> ii. <i>'Commercial-strategic' use means:</i> <ul style="list-style-type: none"> • <i>Shop (greater than 150m2 GLA)</i> iii. <i>'Commercial-non strategic' use means:</i> <ul style="list-style-type: none"> • <i>Caretaker's Dwelling</i> • <i>Display Home Centre</i> 	

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<ul style="list-style-type: none"> • Entertainment Venue • Exhibition, Display and Outdoor Sales Facilities • Holiday Accommodation • Hotel • Market • Motel • Movable Dwelling • Motor Vehicle and/or Marine Repair • Motor Vehicle and/or Marine Sales & Hire • Motor Vehicle and/or Marine Service Station • Motor Vehicle and/or Marine Wrecking • Motor Vehicle Wash • Office • Outdoor Display • Reception Centre • Restaurant • Shop (less than 150m2 GLFA) • Showroom • Commerce continued • Take-away Food Outlet • Warehouse • Transient Workforce Accommodation <p>iv. 'Health, welfare and community services-non strategic' use means:</p> <ul style="list-style-type: none"> • Carpark • Childcare Service • Community Use • Consulting Rooms • Education Establishment • Funeral Parlour • Place of Animal Care • Place of Public Meeting, Assembly or Worship 	

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<p>v. 'Health, welfare and community services-strategic' use means:</p> <ul style="list-style-type: none"> • Emergency Services • Hospital • Medical Centre • Nursing Home • Public Utility <p>vi. 'Industry' means:</p> <ul style="list-style-type: none"> • Abattoir • Agriculture • Arts and Crafts Centre • Harbour and Marina Facilities • Hire Service (Industrial) • Home Business • Home Occupation • Industry - Extractive • Industry - General • Industry - Light • Industry - Resource Processing • Industry - Rural • Industry - Service • Infrastructure • Intensive Agriculture • Research Laboratory • Stockyard • Storage facility/depot/laydown area <p>vii. 'Residential' means:</p> <ul style="list-style-type: none"> • Aged or Dependent Persons Dwelling • Grouped Dwelling • Multiple Dwelling 	

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<ul style="list-style-type: none"> • Residential Building • Single House <p>viii. 'Temporary and/or transient' use means use and development that have a limited tenure and operation on land and may include:</p> <ul style="list-style-type: none"> • caravan park; • transient workforce accommodation on land zoned Tourist; • car park; and • ablutions; or • other use only where the local government resolves that the particular development or use is consistent with the purposes of Appendix 11. <p>3. Within the Onslow Coastal Hazard Area the following land use and development shall only be undertaken within the following finished floor levels to the satisfaction of the local government:</p> <ul style="list-style-type: none"> i. All health, welfare and community services strategic use and development shall be at a minimum finished floor level of 6.4mAHD. ii. All commercial-strategic use and development shall be at a minimum finished floor level of 5.9mAHD. iii. Commercial-strategic use and development greater than 150m² (e.g. supermarket) shall be at a minimum finished floor level of 5.9mAHD unless storage either site is at 5.9mAHD or the applicant or landowner can secure an alternative site for storage at 5.9mAHD. iv. All residential use and development shall be at a minimum finished floor level of 5.9mAHD. 	

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<ul style="list-style-type: none"> v. <i>All industry use and development shall be at a minimum finished floor level of 4.9mAHD.</i> vi. <i>All commercial-non strategic use and development shall be at a minimum finished floor level of 4.9mAHD.</i> vii. <i>All health, welfare and community services-non strategic use and development shall be at a minimum finished floor level of 4.9mAHD.</i> viii. <i>Temporary and/or transient use and development may be approved at a minimum finished floor level of 4mAHD. Where planning approval is issued, the use and development shall not remain beyond 31 December 2040. All such approved uses shall be removed from the land by 31 December 2040.</i> ix. <i>Entertainment, recreation and culture use may be at a minimum finished floor level of 2.5mAHD.</i> 4. <i>All land subject of a planning approval within the Onslow Coastal Hazard Area shall have minimum finished ground level of 2.5mAHD.</i> 5. <i>Any filling of land within the Onslow Coastal Hazard Area shall require the consent of the local government. There is a presumption against filling to achieve a finished ground level higher than 2.5mAHD.</i> 6. <i>A planning approval within the Onslow Coastal Hazard Area shall include a condition that a memorial is placed on title that clearly defines that the development on the land may be subject to storm surge and flooding.</i> 7. <i>Notwithstanding any Clause of Appendix 11, where land is</i> 	

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<p><i>specifically included in an adopted Municipal Inventory of Heritage Places or State Heritage Register, the local government may approve an application for planning approval on land at a finished floor level less than that prescribed in Appendix 11 provided any:</i></p> <ul style="list-style-type: none"> <i>i. such approval in keeping with the historic nature of the existing buildings; and</i> <i>ii. planning approval includes a memorial is on title as required in Clause 6.</i> <p>8. <i>Notwithstanding Clause 3. of Appendix 11, upon application for planning approval to the local government for land either specifically referred to in a:</i></p> <ul style="list-style-type: none"> <i>i. commercial-non strategic use and development; or</i> <i>ii. industry use and development; or</i> <i>iii. health, welfare and community services-non strategic;</i> <p><i>may be considered by the local government at the minimum finished floor level described in the plan attached to Appendix 11 where:</i></p> <ul style="list-style-type: none"> <i>i. the application includes a strategy and management measures to:</i> <ul style="list-style-type: none"> <i>(a) ensure that any storage, warehousing, electrical fittings/switchboards (but not including electrical power-points) are provided above 5.9mAHD;</i> <i>(b) address how an approved use can be removed or adapted as the case may be by the date referred to in ii) below;</i> <i>ii. an approved use is removed or adapted as the case may be from the land as follows:</i> <ul style="list-style-type: none"> <i>(a) where the finished floor level is between 4.0m -</i> 	

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<p><i>4.8m AHD, the development shall be removed by 31 December 2040; and</i></p> <p><i>(b) where the finished floor level is between 4.9m - 5.8m AHD, the development shall be removed or adapted by 31 December 2060.</i></p> <p><i>9. Where a planning approval is issued under Clause 7. of Appendix 11 or where a temporary and/or transient use and development is approved, the local government shall not support subdivision unless it is an amalgamation of land."</i></p> <p>4. To modify the Scheme Maps reflecting a modified <i>Onslow Coastal Hazard Area – Special Control Area</i> (as provided in ATTACHMENT 13.12Aa and ATTACHMENT 13.12Ab)</p> <p>5. That draft Amendment No. 24 be advertised for a period of 42 days, in accordance with the Town Planning Regulations 1967 and upon completion of advertising, be referred back to Council for consideration.</p>	
19	04/11	13.04.19	Native Title Determination Application – LY & Ors v State of Western Australia	That Council resolve to become a party to Native title Determination Application LY and Ors v State of Western Australia (Federal Court Application No – WAD 340/2010).	Ongoing: (May 2011)
20	05/08	13.05.23	Council Policy Review – Aboriginal Environment Health Policy.	Directs the Chief Executive Officer to draft a new Council Policy relating to Aboriginal Environmental Health Strategy and report back to Council	Ongoing: Close to finalising AEH-Strategy. To be submitted to Council ASAP. (July 2011)

Scheme Amendments Status

Amendment No.	Site or Issue	Initiation Date of Amendment by Council	Proposal	Current status
1	Lot 300 Boonderoo Road, Tom Price	18 March, 2008	Rezoning from 'Parks, Recreation and Drainage' Reserve to 'Mixed Business' zone	Gazetted 16 July, 2010
2	Modification to Transient Workforce Accommodation provisions of Scheme	Not Initiated – 18 March 2008, Council resolved: "That Council requests further information for the options of transient workforce accommodation before making a decision.	Modification to Scheme to reflect the Local Planning Policy – Transient Workforce Accommodation	No further action undertaken by Council.
3	The zoning table modification	16 December, 2008	The zoning table be modified as follows: (a) Identifying 'Aged or Dependent Persons Dwelling' as a 'D' use class in the 'Community' zone.	Gazetted 1 November, 2009
4	Lot 854 Court Street, Tom Price, Lots 1049 and 1050 Gungarri Circuit and Lot 1053 Ceron Street, Tom Price.	16 September, 2008	Lot 854 Court Street, Tom Price rezoned from 'Parks, Recreation and Drainage' to 'Community zone' with Lots 1049 and 1050 Gungarri Circuit and Lot 1053 Ceron Street, Tom Price rezoned from 'Parks, Recreation and Drainage' to Residential R20.	Gazetted 1 December, 2009
5	Lot 327 Warara Street, Tom Price Lots 3010 to 3015 (inclusive) and Lot 3017 (Central Avenue and Jacaranda Drive)	19 May 2009	Rezoning Lot 854 Court Street/Central Road, Tom Price from 'Parks, Recreation and Drainage' reserve to 'Community' zone; and Rezoning Lots 1049 & 1050 Gungarri Circuit and Lot 1053 Ceron Street, Tom Price from 'Parks, Recreation and Drainage' reserve to 'Residential' zone with a Residential Planning Codes density zoning of R20; and Amending the Scheme Maps accordingly.	Gazetted 13 April, 2010
6	Modification to Cl 6.11.4 (Mixed Business, Industry or Industrial/Mixed Business Development Zones which are below 2 000 m2)	19 July 2009	Modifying Clause 6.11.4 of the Scheme to read as follows: <i>"Local Government, in considering applications for subdivision/ amalgamation of land shall not recommend approval of lots in the Mixed Business, Industry or</i>	Gazetted 22 June, 2010

Amendment No.	Site or Issue	Initiation Date of Amendment by Council	Proposal	Current status
			<i>Industrial/Mixed Business Development Zones which are below 2 000 m2 or include battleaxe access legs unless the subdivision/ amalgamation proposes connection to reticulated sewer, water, power and drainage and is land included in an approved Development Plan pursuant to Clause 6.4 of the Scheme”.</i>	
7	Rezone Lot 603, 604 and 606 Rocklea Road Paraburdoo to Residential R50	17 November 2010	Rezone Lot 603, 604 and 606 Rocklea Road Paraburdoo to Residential R50	Adopted for final approval by Council on 20 July 2011 and referred to WAPC/Minister
8	Zoning Table modification	17 November, 2009	Modify the Zoning Table to make 'transient workforce accommodation' an 'X' use in the Strategic Industry zone	Gazetted 15 February 2012
9	Amendment to establish a 'Special Control Area' for the ANSIA.	15 December, 2009	Amendment to establish a 'Special Control Area' for the Ashburton North SIA.	Gazetted 21 December, 2010
10	Rezone portion of Part Lot 152 and Part Lot 153 Onslow Road, to 'Strategic Industry' zone, 'Other Purposes – Infrastructure' reserve and 'Special Use – Transient Workforce Accommodation' zone.	15 December 2010	Rezone portion of Part Lot 152 and Part Lot 153 Onslow Road, to 'Strategic Industry' zone, 'Other Purposes – Infrastructure' reserve and 'Special Use – Transient Workforce Accommodation' zone.	Gazetted 22 November 2011
11	Rezone Part Location 303, Onslow Road, Onslow from 'Strategic Industrial zone to 'Rural' zone.	15 December 2010	Rezone Part Location 303, Onslow Road, Onslow from 'Strategic Industrial zone to 'Rural' zone.	Gazetted 9 January 2012
12	Amend Clause 6.6 of the Scheme for Tom Price and Paraburdoo.	18 August 2010	Amend Clause 6.6 of the Scheme for Tom Price and Paraburdoo.	Gazetted 15 February 2012
13	Amend Clause 6.6 of the Scheme for Onslow (R12.5 sites).	22 September 2010	Amend Clause 6.6 of the Scheme for Onslow/Amend to R20.	Minister given Final Approval – awaiting Gazettal.

Amendment No.	Site or Issue	Initiation Date of Amendment by Council	Proposal	Current status
14	Amend the Scheme to allow Transient Workforce Accommodation an 'A' use in the Commercial and Civic Zone.	16 February 2011	Amend the Scheme to allow Transient Workforce Accommodation an 'A' use in the Commercial and Civic Zone.	Minister given Final Approval – awaiting Gazettal.
15	Rezone certain portions of Lot 16 on Deposited Plan 161140, Onslow Road, Onslow (Onslow Airport) to 'Mixed Business' Zone. (Stage 1)	16 March 2011	Rezone certain portions of Lot 16 on Deposited Plan 161140, Onslow Road, Onslow (Onslow Airport) from Public Purposes 'Airport' Reserve to 'Mixed Business' Zone. (Stage 1)	Documentation prepared and referred to the EPA. If no objection, AM15 will be advertised for 42 days and referred back to Council.
16	Rezone certain portions of Lot 16 on Deposited Plan 161140, Onslow Road, Onslow (Onslow Airport) to 'Mixed Business' Zone. (Stage 2)	16 March 2011	Rezone certain portions of Lot 16 on Deposited Plan 161140, Onslow Road, Onslow (Onslow Airport) from Public Purposes 'Airport' Reserve to 'Mixed Business' Zone. (Stage 2)	Documentation currently being prepared.
17	Rezone Part Location 303, Onslow Road, Onslow from 'Rural' zone to 'Strategic Industrial zone to and 'Special Use – Transient Workforce Accommodation' zone.	14 December 2011	Rezone Part Location 303, Onslow Road, Onslow from 'from 'Rural' zone to 'Strategic Industrial zone to and 'Special Use – Transient Workforce Accommodation' zone.	Scheme documents prepared and awaiting signature from Commission and CEO, along with Council Seal
18	Rezone Part Location 303, Onslow Road, Onslow from 'Rural' zone to Industrial zone.	14 December 2011	Rezone Part Location 303, Onslow Road, Onslow from 'Rural' zone to Industrial zone.	Scheme documents prepared and awaiting signature from Commission and CEO, along with Council Seal
19	Various lots/reserves in Onslow townsite	14 December 2012	Rezone various lots/reserves in the Onslow Townsite to residential zone with either R codings of R12.5/30 or R20	Gazetted 11 September 2012
20	Rezoning of Lot 50 Nameless Valley Drive, Tom Price from 'Rural Living' zone to Special Use – transport depot'	15 February 2012	Rezoning of Lot 50 Nameless Valley Drive, Tom Price from 'Rural Living' zone to Special Use – transport depot.	Document prepared by proponent and forwarded to EPA for assessment.
21	Draft Amendment 21 comprises parcels of land including land referred to a '„horse lots' fronting on to Onslow Road. The Amendment seeks to have land zoned 'Urban Development' without a prescribed density coding,	14 December 2012	Parcels of land including land referred to a '„horse lots' fronting on to Onslow Road. The Amendment seeks to have land zoned 'Urban Development' without a prescribed density coding, for the intended use as future urban development. The density of subdivision and development is	Documentation currently being prepared by LandCorp.

Amendment No.	Site or Issue	Initiation Date of Amendment by Council	Proposal	Current status
	for the intended use as future urban development. The density of subdivision and development is reflected in draft Development Plan.		reflected in the draft Development Plan	
22	Draft Amendment 22 comprises lots and parcels currently zoned „Urban Development“ within the current Onslow Townsite. The Amendment seeks to remove the prescribed density coding and have it reflected in the draft Development Plan. Modifications to the Scheme are considered necessary to ensure that the density provisions of a development plan can be implemented. The draft Amendment addresses potential noise impacts from Onslow Salt on subdivisions and development in the form of a new 'Special Control Area' provision.	14 December 2012	Comprises lots and parcels currently zoned „Urban Development“ within the current Onslow Townsite. The Amendment seeks to remove the prescribed density coding and have it reflected in the draft Development Plan. Modifications to the Scheme are considered necessary to ensure that the density provisions of a development plan can be implemented. The draft Amendment addresses potential noise impacts from Onslow Salt on subdivisions and development in the form of a new 'Special Control Area' provision.	Documentation currently being prepared by LandCorp.
23	New Provision in the Shire of Ashburton Local Planning Scheme No. 7 – Clause Height of Buildings in the 'Commercial and Civic' Zone, Onslow	21 March 2012	New Provision in the Shire of Ashburton Local Planning Scheme No. 7 – Clause Height of Buildings in the 'Commercial and Civic' Zone, Onslow.	Documentation currently being prepared.
24	New Provision in the Shire of Ashburton Local Planning Scheme No. 7 – floor heights in Onslow Coastal Hazard Area	16 May 2012	New Provision in the Shire of Ashburton Local Planning Scheme No. 7 – floor heights in Onslow Coastal Hazard Area	Advertising finished on 29 March 2013. Further report to the May 2013 Council meeting for extension of assessment time.
25	Revised in the Shire of Ashburton Local Planning Scheme No. 7 – Onslow Aerodrome Environs Area Special Control Area'	19 September 2012	Revised in the Shire of Ashburton Local Planning Scheme No. 7 – Onslow Aerodrome Environs Area Special Control Area'	Documentation currently being prepared.

Community Development Services Decision Status Report

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
1	03/13	15.1	Reallocation Of Funds To Audit Playgrounds And Undertake Playground Upgrades Minute: 11467	That Council: 1. Reallocates \$20,000.00 from GL Code: CO53 (Softfall Onslow Playgrounds) to GL Code: 100123 (Consultants) for a professional playground audit on all Shire playgrounds to be conducted. 2. Following the completed Audit a prioritised plan detailing repairs and/or replacements required to ensure all Shire playgrounds meet appropriate Australian Standards, be presented to Council for endorsement.	Transfer of funds to Consultants budget completed. Final quote received. PO raised. Negotiating start date (April 2013) Request made to finance to transfer funds. (March 2013)
2	03/13	15.2	Lease For Onslow Rodeo Club Minute: 11468	That Council accepts the attached Lease Agreement ATTACHMENT 15.2, for a maximum of 3 years, renewable in 6 monthly increments, and a fee of \$500 per annum (subject to CPI increases) for the Onslow Rodeo Club over Reserve 38264 (Lot 87 Onslow Road, Onslow).	Rodeo Club have not returned lease – they have it on the agenda for discussion at their committee meeting in early May (April 2013) Lease sent to Rodeo Club for sign off (March 2013)
3	03/13	15.3	Clem Thompson Oval Redevelopment Minute: 11469	That Council: 1. Approves the attached Concept Plans as per ATTACHMENT 15.3 for the redevelopment of the Clem Thompson Oval.	Tenders have been called for construction of the Oval development. Close 29 April 2013 (April 2013) Plans accepted by Council. Planning for redevelopment now underway (March 2013)

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
4	11/12	15.1	Shire of Ashburton Volunteer Policy Minute: 11358	That Council adopts the Volunteer Policy as per ATTACHMENT 15.1.	Policy did not go to April Council meeting (April 2013) Policy to go to April Council meeting (March 2013) Policy ready to go back to Council (Jan 2013) No further update (Dec 2012) Attachment accidentally not included with Agenda Item. Policy to be re-presented to Council in early 2013 (Nov 2012)
5	11/12	15.3	Community Bus Tom Price Minute: 11360	That Council direct the CEO to present a further report on Community Bus for Tom Price to a Council meeting by March 2013.	No further update. Waiting for Councillor Fernandez to return to see if she wishes to progress this (Dec 2012) Item to go back before Council in March 2013 (Nov 2012)
6	10/12	18.2	ANZAC Memorial Park - Paraburdoo Minute: 11335	That Council: 1. Support in principle the upgrading of the current Anzac Park facilities in Paraburdoo to include a statue or monument. 2. Direct the CEO, to conduct public consultation with the	No further update (April 2013) Concept plans underway.

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<p>residents of Paraburdoo to determine what monument or otherwise would be appropriate for their Anzac Park.</p> <p>3. Authorize the CEO, to investigation funding grants available for Anzac Park upgrades.</p> <p>4. Direct the CEO to report back to Council once this has been done with some draft plans and ideas of what can be constructed in Memorial Park, Anzac Place in Paraburdoo.</p>	<p>To be presented to Council in June (March 2013)</p> <p>No further update (Dec 2012)</p> <p>Meeting held with Smith Sculptors to commence this project (October 2012)</p>
7	10/12	15.1	<p>Graffiti Removal Policy</p> <p>Minute: 11330</p>	That Council accepts the attached Graffiti Removal Policy.	<p>No further update (Dec 2012)</p> <p>Policy accepted however, during a review of all policies by Local Laws Officer indicated wording of policy needs to be changed and the File number given to the Policy is incorrect.. Will review and re-present to Council in 2013 (Nov 2013)</p>
8	09/12	15.3	<p>update on the Paraburdoo Sporting and Community Hub</p> <p>Minute: 11294</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Acknowledge the comments contained in ATTACHMENT 15.3A in the minutes by Cr Dias. 2. Discuss all points submitted by Cr Dias with Cr Rumble and Dias, document all variations from the points submitted by Cr Dias including reasons and contingency plans in place should there be any shortfall due to reasons being out of Shire control. 3. Acknowledge the progress of the concept plans for the 	<p>No further update (April 213)</p> <p>Waiting to hear if funding applications to Royalties for Regions have been successful(March 2013)</p>

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<p>Paraburdoo Sporting and Community Hub as tabled in ATTACHMENT 15.3B.</p> <p>Discuss any modifications to the plans with Cr Dias and Rumble before the November Council Meeting and have the modified plans tabled at the November meeting.</p> <p>4. Submit a funding application within the next 2 weeks.</p>	<p>No further update (Dec 2012)</p> <p>Concept Plans accepted by Council at Nov 2012 meeting. Funding applications currently with Pilbara Cities for approval (Nov 2012)</p> <p>Ongoing communication with Pilbara Cities (October 2012)</p> <p>Pilbara Cities funding EOI submitted 28 September 2012. Negotiations with Rio re co-contributions continuing. Meeting held with Councillor Dias 27 September 2012 to discuss plans. Roxby scheduled to come to Paraburdoo 16 and 17 October to conduct community consultation (September 2012)</p>
9	05/12	15.3	<p>Entry Statement Tom Price</p> <p>Minute: 11196</p>	That Council directs the CEO to undertake community consultation, through workshops on the concept plans.	Will be agenda item for the June 2013 Council Meeting (April 2013)

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
					<p>Will go back to June Council meeting to seek approval to source funding (March 2013)</p> <p>No further update (Dec 2012)</p>
10	05/12	15.4	<p>Entry Statement Onslow</p> <p>Minute: 11197</p>	<p>That Council directs the CEO to undertake community consultation, through workshops on the concept plans.</p>	<p>Will be agenda item for the June 2013 Council Meeting (April 2013)</p> <p>Will go back to June Council meeting to seek approval to source funding (March 2013)</p> <p>No update expected until early 2013 (September 2012)</p> <p>No update (August 2012)</p> <p>Community consultation undertaken July 2012. 15 people attended community session. Very positive</p>

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
					<p>feedback. Need to identify and source funding (July 2012)</p> <p>Community consultations planned for Friday July 20th 2012 (June 2012)</p>
11	05/12	15.8	<p>Peace Park Tom Price</p> <p>Minute: 11200</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Accepts the concept plans for the Peace Park Tom Price. 2. Directs the CEO to undertake community consultation and source funding for Stage 1 of the Peace Park. 	<p>Liaising with designers (Smith Sculptors) for funding avenues. No further update (April 2013)</p> <p>Funding sources still being identified (March 2013)</p> <p>Funding sources being identified (Jan 2013)</p> <p>No further update (Dec 2012)</p> <p>No further update (October 2012)</p> <p>Meeting with Smith Sculptors to discuss final plans schedule for 8 October 2012 (September 2012)</p>

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
					<p>Funding sources currently being identified (August 2012)</p> <p>Community consultation undertaken July 2012. 8 young people, and 3 community members attended consultation sessions. 2 Aboriginal Elders were consulted on-site in the current RSL Anzac Park. In addition, about 30 people discussed the plans outside the Coles shopping Centre people attended community session. Very positive feedback. Need to identify and source funding (July 2012)</p> <p>Community consultations planned for Wednesday July 18th 2012 (June 2012)</p>
12	03/12	16.1	Donation to North Tom Price and Paraburdoo Primary School for the Purchase of IT Equipment	That Council: 1. Recognises that IT equipment is important and that the recommendation only recognises two of the Shire's primary schools.	<p>No further update (March 2013)</p> <p>Funding application for</p>

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
			Minute: 11161	2. All of the Shire's schools be contacted for a proposal for funds for IT equipment that can be considered in Council's Budgetary process.	<p>Funding application submitted to Lottery West (Feb 2013)</p> <p>Projector and Screen currently being completed (Jan 2013)</p> <p>No further update (October 2012)</p> <p>Funding sources for screen and projector currently being identified (September 2012)</p> <p>50% of cost of new screen and projectors for Tom Price High School was approved in the 2012 -2013 budget. Principal of the school was informed and was very pleased. Donation money was approved in the 2012 -2013 for the annual donations to all schools (approx. \$1,200) (August 2012)</p> <p>No update (July 2012)</p>

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
					<p>Only two schools replied. Tom Price SHS requested items already budgeted in 2012 -2013 Capital budget (Data projector and screen for Drama room). Paraburdoo Primary school had no specific requests but would appreciate money to assist with renovations for a computer lab. (June 2012)</p> <p>Letter to be sent to all schools April 2012</p>
13	03/12	16.2	<p>Leasing of Lot 302 Second Avenue, Onslow – Community Services</p> <p>Minute: 11162</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Directs the CEO to negotiate with the Department of Regional Development and Lands to lease Lot 302 Second Ave, Onslow. 2. Directs the CEO to negotiate a sub-lease of Lot 302 Second Avenue directly to VSwans for the purpose of a youth drop-in centre conditional on upgrade works being undertaken. 3. VSwans to be advised that they are responsible for all costs and planning approvals to bring the building up to required standards. 	<p>No further update (April 2013)</p> <p>Approval granted from DSD, waiting for lease agreement (March 2013)</p> <p>Still awaiting information from DRD (Feb 2013)</p> <p>Have requested update from DRD on progress (Dec 2012)</p>

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
					<p>No further update (October 2012)</p> <p>No further updates from DRD (September 2012)</p> <p>No further updates from DRD (August 2012)</p> <p>DRD has sent correspondence to say approval for change of use of property has been granted but still waiting on documentation from them to allow lease to be prepared. VSwans have been notified of situation (July 2012)</p> <p>Still waiting for RDL to transfer lease to the Shire to enable this to progress (June 2012)</p> <p>Meeting with VSwans scheduled for April 2012 to progress</p>
14	02/12	15.3	Leasing of Lot 302 Second	That Council:	See minute 11162 (April

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
			<p>Avenue, Onslow – Community Services</p> <p>Minute: 11129</p>	<p>1. Request the Chief Executive Officer to advise the Department of Regional Development and Lands (RDL) and VSwans that:</p> <p>a) The Shire it does not wish to lease Lot 302 Second Avenue, Onslow.</p> <p>b) That in reaching the decision not to lease, the Shire undertook an inspection of the building and concluded that it is not a suitable standard to enable it to be used a Community Facility (Youth Drop-In Centre). For it potentially be considered appropriate for such use, the following minimum improvements would be necessary to take it to a suitable standard:</p> <ul style="list-style-type: none"> • review and possible replacement of all utilities to the building, especially electricity supplies; • gantries removed; • upgrading of existing toilets and installation of a disabled toilet; • assessment of potential contamination; • installation of an emergency exit at the rear of the building; and • installation of parking bays to comply with planning requirements. <p>c) Matters that would also need to be taken into account to make the building comfortable would include (but not limited to):</p> <ul style="list-style-type: none"> • energy efficiency improvements of the building; • lining and insulation of walls; • adequate lighting; and 	<p>2012)</p> <p>VSwans notified of outcome February 2012 (March 2012)</p>

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<ul style="list-style-type: none"> • installation of appropriate air-conditioning. <p>d) In addition to b) and c) above (which are not exhaustive assessments), Planning Approval, Building Licence and possibly Health approval from the Shire would be necessary. Approval from Heritage Council may also be required. By way of information, Planning Approval may not be a straight forward matter due to the concerns raised by neighbours in 1988 when the unauthorized use of the building as 'Youth Drop-In Centre' was undertaken. It is likely that for any approval to issue, a limit of hours of use would need to be considered to ensure that no unreasonable impact on neighbours would occur.</p> <p>e) Council would not object to VSwans obtaining a direct lease (from RDL), however the improvements referred to b) and c) along with statutory approvals in d) would need to be obtained before the commencement of the use.</p>	
15	02/12	15.5	<p>Surrender of Leases for Ashburton Race Club</p> <p>Minute: 11131</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the surrender of the leases by the Ashburton Race Club to Reserves 38264 and 21235. 2. Instruct the CEO to enter into negotiations to lease Reserves 398264 and 21235. 	<p>Lease developed for Rodeo Club, waiting for Rodeo Club to returned signed copy (April 2013)</p> <p>Lease for Reserve 21235 with Rodeo Club for sign off (has been approved by Council) (March 2013)</p> <p>Council approved lease for Enduro Club over Reserve</p>

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
					<p>21235 in January 2013 (Feb 2013)</p> <p>Agenda Item for February Council meeting to accept the Lease for the Enduro Club) (Jan 2013)</p> <p>No further update (Dec 2012)</p> <p>Correspondence form DRL has approved change of use for the Reserve. Copy of lease forwarded to Enduro Club for signature. Signed lease will need to be sent to Minister for approval (Nov 2012)</p> <p>No further update (October 2012)</p> <p>Lease for Rodeo Club currently being drafted (September 2012)</p> <p>Still waiting for Rodeo Club to discuss their lease requirements. (August</p>

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
					<p>2012)</p> <p>Lease drafted for Enduro Club for Stables Lease, but still waiting to hear if change of use for that reserve has been approved. Have met with representatives from the Rodeo Club to explain that only a month by month lease can be offered. Lease still to be drafted(July 2012)</p> <p>No responses were received from any other community groups. Onslow Endurro Club currently has a copy of the draft lease for feedback. Still waiting for Land use to be changed to allow lease to be finalised (June 2012)</p> <p>Advertisements calling for interested community groups to assume the leases will be placed in the March 2012 Onslow Times</p>

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
					(March 2012)
16	12/11	15.1	Report into Paraburdoo Community and Sports Facilities Minute: 11100	That Council: <ol style="list-style-type: none"> 1. Accepts the attached report titled "Paraburdoo Community and Sporting Facilities Study". 2. Direct the Chief Executive Officer (CEO) to begin prioritising the contents of the report, and seeking accurate Whole of like cosings for the projects. 3. Council requests the CEO to develop a building concept plan consistent with Paraburdoo Community and Sporting Facilities Study and report back to Council. 	No further update (March 2013) Management/Feasibility study underway by ABV Consultants (Feb 2013) Expressions of Interest/Quotes for the development of a Management Plan being sourced (Jan 2013) Meeting held with RTIO (Dec 2012) Concept Plans accepted by Council at Nov 2012 meeting. Funding applications currently with Pilbara Cities for approval (Nov 2012) Block plans presented to Council. Feedback obtained. Final plans being prepared (October 2012)

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
					<p>Draft plans presented to Council September 2012. Community Consultations planned for 16 and 17 October. (September 2012)</p> <p>Meeting held with Roxby, ongoing dialogue and feedback from the Shire and Rio on designs (August 2012)</p> <p>Meeting with Roxby scheduled for August 13th (July 2012)</p> <p>Draft plans received from Roxby. Community Consultation to be held June 18th 2012 (June 2012)</p> <p>Briefing meeting held with Roxby March 2012 to progress concept plans (April 2012)</p>

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
					Initial meeting held with Roxby Feb 2012. Brief to be sent to them March 2012 (March 2012) No update was provided. (Feb 2012)
17	08/09	11.08.12	Location of Entry Statement – Tom Price	Council appoint Crs Fernandez, Musgrave and Bloem, the Executive Manager, Community & Economic Services Larry Softley and the Executive Manager, Engineering Services, Jeff Breen to a working group for the purpose of looking at all the options for the establishment of the Tom Price Town Entry Statement. June 2011 – Council Noted. Funds for the project had been allocated and the project needs to be completed.	See minute 11196 above (June 2012) Meeting held with Smith Sculptors March 2012. Ongoing (April 2012) Waiting for finalised cost estimate from designers (March 2012) Meeting held with designers Dec 2011 Contact made with Mike Fisher from Savannah Engineering to see the entry statement constructed by them. Apparently this was commissioned by Larry Softly, Savannah Engineering completed a

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
					<p>sign but this has not been paid for. This project will now be transferred to Community Development – Deb Wilkes to re-initiate. (Nov 2011)</p> <p>No further progress (Sept 2011) & Oct 2011.</p> <p>Transferred from Community to Engineering. Geoff Brayford to re-initiate. (August 2011)</p> <p>Meeting with Mike Fisher and Mark Eaglesham to discuss design/implementation of rock painted by local Aboriginal Artist as a feature of the entry statement. Mike Fisher to develop conceptual plans for presentation to Councillors. PRC has commissioned consultants to report back on a common approach to information bay and town signage from a tourism perspective. It was decided by the Tom Price Entry</p>

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
					Statement Working Group to await the outcomes of the PRC consultant. (Sept 2010)

Operations Decision Status Report

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
1	04/13	14.1	Rft 03/13 - Supply And Delivery Of Refuse Truck Minute: 11506	That Council: 1. Approve the purchase of the Isuzu FVZ 1400 Refuse Truck and McDonald Johnston compactor in accordance as per Tender RFT 03/13 for \$369,754.00 (Inclusive of GST) from Major Motors.	Isuzu Refuse Truck to be ordered from Major Motors in accordance with the Council Decision.
2	04/13	16.2	New Business Of An Urgent Nature - Rescind Of Motion For Agenda Item 6.1 Special Meeting 21 March 2013 - Onslow Aerodrome Runway Construction - Design And Methodology For Pavement And Bituminous Works Minute: 11509	<p>Council Decision</p> <p>MOVED: Commissioner R Yuryevich</p> <p>That Council rescind the motion from Special Meeting of Council 21 March 2013 for Agenda Item 6.1.</p> <p>“That Council:</p> <ol style="list-style-type: none"> 1. Receive ARRB Group Ltd Contract Report – The use of sea water in Onslow aerodrome pavement construction. 2. Endorse ARRB Group Ltd Contract Report – Section 6.1.1 – Risk mitigation measures 5, 6, 7, 8, and 9 with attributed costs of \$520,000 plus provisional sum of \$50,000 (Ex GST). 3. Endorse the construction of the aerodrome runway pavement using sea water, providing all primary risk mitigation measures as recommended in ARRB Group Ltd Contract Report Section 6.1.1 are adopted throughout 	Tenders for the Provision of Bituminous and Asphalt Supply and Services for Onslow Aerodrome and Associated Works have been invited from the WALGA preferred supplier list using the E-Quote system. Tender evaluation and recommendations have been completed prior to the 1 May 2013 Special Meeting of Council.

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<p><i>construction.</i></p> <p>4. Endorse ARRB Group Ltd Contract Report – Section 6.2 – Risk mitigation measures 1,2 and 4, providing ARRB Group Ltd confirm that, in the event of supply delays, it remains a practical mitigation measure to cover the subbase with geotextile fabric and achieve the desired mitigation outcome with attributed costs of \$335,000 (Ex GST).</p> <p>5. Negotiate with the Onslow Social Infrastructure Working Group to obtain the additional funds of to undertake the revised runway works.</p> <p>6. Invite public tenders for the Provision of Bituminous and Asphalt Supply and Services for Onslow Aerodrome and Associated Works, to be issued in accordance with the following evaluation criteria:</p> <p>a) Relevant Experience 10%</p> <p>b) Demonstration of ability to meet required timeframes 20%</p> <p>c) Demonstration of ability to meet required specifications 30%</p> <p>d) Occupational Health Safety Management 10%</p>	

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<p>e) <i>Tendered Price</i> 30%"</p> <p>CARRIED BY ABSOLUTE MAJORITY 1/0</p> <p>Council Decision</p> <p>MOVED: Commissioner R Yuryevich</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Receive ARRB Group Ltd Contract Report – The use of sea water in Onslow aerodrome pavement construction. 2. Endorse ARRB Group Ltd Contract Report – Section 6.1.1 – Risk mitigation measures 5, 6, 7, 8, and 9 with attributed costs of \$520,000 plus provisional sum of \$50,000 (Ex GST). 3. Endorse the construction of the aerodrome runway pavement using sea water, providing all primary risk mitigation measures as recommended in ARRB Group Ltd Contract Report Section 6.1.1 are adopted throughout construction. 4. Endorse ARRB Group Ltd Contract Report – Section 6.2 – Risk mitigation measures 1,2 and 4, providing ARRB Group Ltd confirm that, in the event of supply delays, it remains a practical mitigation measure to cover the subbase with 	

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				<p>geotextile fabric and achieve the desired mitigation outcome with attributed costs of \$335,000 (Ex GST).</p> <p>5. Negotiate with the Onslow Social Infrastructure Working Group to obtain the additional funds of to undertake the revised runway works.</p> <p>6. Invite tenders from the WALGA preferred supplier list for the Provision of Bituminous and Asphalt Supply and Services for Onslow Aerodrome and Associated Works, to be issued in accordance with the following evaluation criteria:</p> <ul style="list-style-type: none"> a) Relevant Experience 10% b) Demonstration of ability to meet required timeframes 20% c) Demonstration of ability to meet required specifications 30% d) Occupational Health Safety Management 10% e) Tendered Price 30% 	
				CARRIED 1/0	

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
3	03/13	6.1	<p>Onslow Aerodrome Runway Construction - Design And Methodology For Pavement And Bituminous Works</p> <p>Minute: 7</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Receive ARRB Group Ltd Contract Report – The use of sea water in Onslow aerodrome pavement construction. 2. Endorse ARRB Group Ltd Contract Report – Section 6.1.1 – Risk mitigation measures 5, 6, 7, 8, and 9 with attributed costs of \$520,000 plus provisional sum of \$50,000 (Ex GST). 3. Endorse the construction of the aerodrome runway pavement using sea water, providing all primary risk mitigation measures as recommended in ARRB Group Ltd Contract Report Section 6.1.1 are adopted throughout construction. 4. Endorse ARRB Group Ltd Contract Report – Section 6.2 – measures 1,2 and 4, providing ARRB Group Ltd confirm that, in the event of supply delays, it remains a practical mitigation measure to cover the subbase with geotextile fabric and achieve the desired mitigation outcome with attributed costs of \$335,000 (Ex GST). 5. Negotiate with the Onslow Social Infrastructure Working Group to obtain the additional funds of to undertake the revised runway works. 6. Invite public tenders for the Provision of Bituminous and Asphalt Supply and Services for Onslow Aerodrome and Associated Works, to be issued in accordance with the following evaluation criteria: <ol style="list-style-type: none"> a) Relevant Experience 10% b) Demonstration of ability to meet required timeframes 20% c) Demonstration of ability to meet required specifications 30% d) Occupational Health Safety Management 10% e) Tendered Price 30% 	<p>Negotiations underway with OSIWG for additional funding.</p> <p>As per Item # 2, tenders have been invited through the WALGA preferred supplier list using the E-Quote system. Tender evaluation and recommendations have been completed prior to the 1 May 2013 Special Meeting of Council.</p>
4	02/13	6.1	Tender Award - RFT 16/12	That Council:	

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
			Supply And Delivery Of Road And Runway Materials For Aerodrome And Associated Works Minute: 4	<ol style="list-style-type: none"> 1. Award tender RFT 16/12 for the Supply and Delivery of Road and Runway Making Materials for Onslow Aerodrome and Associated Works to WA Limestone to the value not exceeding \$3,570,00 (Ex GST). 2. Authorise the Commissioner and the Acting Chief Executive Officer to execute the relevant documentation for contract RFT 16/12 and affix the Shire's Common Seal to contract RFT 16/12. 	Tender awarded to WA Limestone. Tender documents have been signed and the Common Seal affixed. (COMPLETE)
5	02/13	6.2	Tender Award - RFT 13/12 Onslow Aerodrome Water Mains Diversion Minute: 5	<p>That, subject to a formal financial agreement with Chevron, Council:</p> <ol style="list-style-type: none"> 1. Award tender RFT 13/12 for the Diversion of the Water Main at Onslow Aerodrome to Redline WA Pty Ltd, to a value not exceeding \$651,463.40 (excluding GST). 2. Authorise the Commissioner and the Acting Chief Executive Officer to execute the relevant documentation for contract RFT 13/12 and affix the Shire's Common Seal to contract RFT 13/12. 	<p>Draft Financial agreement received from Chevron.</p> <p>Tender awarded to Redline WA. Contract documents have been signed and the Common Seal affixed. (COMPLETE)</p>
6	02/13	6.3	Tender Award - RFT 18/12 Supply And Installation Of Aerodrome Lighting - Onslow Aerodrome Minute: 6	<p>That Council:</p> <ol style="list-style-type: none"> 1. Award tender RFT 18/12 - for the Supply and Installation of Aerodrome Lighting at the Onslow Aerodrome to Trick Electrics Alternative Two for \$442,000 (excluding GST). 2. Authorise the Commissioner and the Acting Chief Executive Officer to execute the relevant documentation for contract RFT 18/12 and affix the Shire's Common Seal to contract RFT 18/12. 	Tender awarded to Trick Electrics. Contract documents are pending signing and the affixing of the Common Seal.
7	7/12	16.7	Delegated Authority – Awarding of Tender RFT 02/12 Provision of Facilities Management Services for Workers Camp	<p>That Council:</p> <ol style="list-style-type: none"> 1. Authorise the CEO to determine and award tender RFT 02/12 Provision of Facilities Management to one of four tenderers nominated for short listing 2. Request CEO to place copy of tender evaluations in the Councillor Information Bulletin 	Recommendation returned to Council for authorisation to affix the Common Seal – December 2012. (COMPLETE)
8	12/12		Award of RFT 02/12 – Provision of Facilities Management Services	Propose that Council authorise the Commissioner and Acting Chief Executive Officer to affix the Shire's Common Seal to contract RFT 02/12.	Contract documents have been signed and the Common Seal affixed. (COMPLETE)

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
9	12/12	12.1	RFT 13/12 – Onslow Aerodrome Water Mains Diversion	That, subject to a formal financial agreement with Chevron, Council: 1. Award tender RFT 13/12 for the Diversion of the Water Main at Onslow Aerodrome to Redline WA Pty Ltd, to a value not exceeding \$651,463.40 (excluding GST). 2. Authorise the Commissioner and the Acting Chief Executive Officer to execute the relevant documentation for contract RFT 13/12 and affix the Shire's Common Seal to contract RFT 13/12.	See Item #5 (COMPLETE)



SHIRE OF ASHBURTON

ANNUAL GENERAL MEETING OF ELECTORS

MINUTES

**Council Chambers, Recreation Centre
TOM PRICE**

**10 April 2013
commencing at 3:00pm**

MINUTES – ANNUAL GENERAL MEETING OF ELECTORS 10 APRIL 2013

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5.0	ADOPTION OF 2011/2012 ANNUAL REPORT	4
6.0	GENERAL BUSINESS	4
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1.0 DECLARATION OF OPENING

Commissioner Yuryevich opened the meeting at 3.00 pm.

2.0 ANNOUNCEMENT OF VISITORS

Commissioner Yuryevich welcomed Councillor Peter Foster to the public gallery.

3.0 ATTENDANCE

3.1 Present

Ronald Yuryevich	Commissioner of the Shire of Ashburton
Mr F Ludovico	A/Chief Executive Officer
Ms L Hannagan	A/Executive Manager, Corporate Services
Mr K Pearson	A/Executive Manager, Technical Services
Ms M Gough	A/Executive Manager, Community Development
Ms K Cortesi	CEO & Councillor Support Officer
Ms M Brown	Safety & Wellbeing Coordinator

3.2 Apologies

Ms F Keneally	Executive Manager, Operations
Ms A O'Halloran	Executive Manager, Strategic & Economic Development
Ms D Wilkes	Executive Manager, Community Development
Ms L Rickert	Community Liaison Coordinator – Paraburdoo

4.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 ANNUAL GENERAL MEETING OF ELECTORS HELD ON ORDINARY MEETING OF COUNCIL HELD ON 16 MAY 2012

Council Decision

MOVED: Commissioner Yuryevich

That the Minutes of the Annual General Meeting held on 16 May 2012 be confirmed as a true and accurate record.

CARRIED 1/0

5.0 ADOPTION OF 2011/2012 ANNUAL REPORT

Council Decision

MOVED: Commissioner Yuryevich

That the Shire of Ashburton 2011/2012 Annual Report and Audited Financial Report as presented be received.

CARRIED 1/0

6.0 GENERAL BUSINESS

All questions are to be directed to Commissioner Yuryevich, (Presiding Officer) who will determine the suitability and relevance of the content and may apply time restrictions if necessary.

No questions were raised.

7.0 CLOSURE OF MEETING

Commissioner Yuryevich closed the meeting at 3.02 pm.

Delegation: DA049 Property Lease Contracts (Acquiring / Disposing of Property)

File No: OR.DA.00.00

Section / Act: S5.43 Limits on delegations to the CEO

Date of Decision: Adopted 8 May 2013

Details of Review: Not Applicable

Authority Delegated: The power to acquire property

Conditions: The power is for the acquisition of property by way of leases for the purpose of staff housing and employee accommodation up to the value of \$800,000

Officer(s) upon whom Delegation conferred: Chief Executive Officer

Method of Recording Use of Delegation: Lease Register



SHIRE OF ASHBURTON
POSITION DESCRIPTION
CHIEF EXECUTIVE OFFICER

1. TITLE

Chief Executive Officer

2. CLASSIFICATION

Negotiated Contract Position – SAT Local Government CEO Band 2

3. BASIS OF EMPLOYMENT

Full time – up to five year contract

4. DIVISION / BUSINESS UNIT

Chief Executive Officer

5. POSITION OBJECTIVES

Provides visionary leadership and strategic management and direction for the Shire of Ashburton.

Provide, as the principal advisor to Council, direction to Council on matters of general policy and give advice to Council on its statutory powers and responsibilities.

Provides the primary link through effective engagement between the Council, Staff, Stakeholders and the Community to achieve the Shire's goals and objectives.

Responsible for ensuring the highest level of business excellence, integrity, corporate governance and accountability, which is demonstrated within an environment of transparency, trust, openness, honesty and fairness for all.

Commits to the Shire of Ashburton's Vision, Mission and Key Result Areas as documented in the 2012 – 2022 Community Strategic Plan.

6. ORGANISATIONAL RELATIONSHIPS

6.1 Responsible to

Council

6.2 Supervision of

Executive Manager Corporate Services
Executive Manager Technical Services
Executive Manager Operations
Executive Manager Strategic and Economic Development
Executive Manager Community Development
Special Project Advisor
Executive Assistant to the CEO
Manager Organisational Development
Media and Communications Manager
Business Improvement Manager

6.3 Internal and External Liaison, including but not limited to:

Shire of Ashburton President, Councilors, Committee Members and Officers
Local Chambers of Commerce
WALGA
LGMA
Department of Local Government
All Relevant State and Commonwealth Government Bodies
Other Local Government Authorities
Ratepayer Representative Groups
Major Business Organisations/Business Representatives
Community Groups
Community Service Organisations
Media

7. EXTENT OF AUTHORITY

Delegated authority as determined by the Local Government Act and Council to manage Council's services, functions and expenditure.

Position operates within the limits of Council policy, Council resolutions, Delegated Authority and requirements of relevant legislation.

Position operates independently from supervision and problem solving and is performed using own initiative within Council policy.

Extensive operational and decision making flexibility to ensure the effective and efficient implementation of all Council decisions, programs and activities and the utilisation of human and financial resources.

Authority to evaluate, promote and execute as necessary, immediate decisions when necessary which may follow formal consultation with the Mayor and/or Councilors.

8. KEY DUTIES / RESPONSIBILITIES

8.1 Leadership and Management

Manage the relationships between Council and the Administration to ensure the highest levels of governance and accountability throughout the organisation and compliance with the Code of Conduct and the Local Government (Official Conduct) Amendment Act 2007.

Maintain effective communication and relationships with Councilors and relevant member Council officers and other stakeholders of the Shire of Ashburton.

Provide leadership in the Shire of Ashburton, encourage responsibility, initiative, and foster an innovative work environment for all employees.

Responsible for researching, preparing and recommending to Council a Strategic Planning document, which takes account of all the factors that impact upon achieving the Vision and Mission of the Shire of Ashburton. Include consultation, research and needs assessment.

Advise Council on the development of responsible and appropriate corporate objectives and annual revenue, expense and capital budgets.

Develop measurable performance standards relative to the organisation's priorities as contained in the Strategic Plan as well as a monitoring program to ensure objectives are being implemented.

Act as chief adviser to the Council on matters of policy and provide advice to committees on their statutory powers and limitations and provide the necessary support for the committee structure.

Develop and maintain the status of the Shire of Ashburton as an effective, innovative and responsible leader in Local Government.

Undertake research and prepare reports for presentation to Council on issues and trends impacting on the core activities of the Shire of Ashburton and to implement the decisions of the Council subsequent to their adoption.

8.2 Financial

Oversee the development and implementation of the Council's Financial Plan, Asset Management Plan and Annual Budget

Accept total responsibility for forward planning, budget compilation, and costing.

Regularly monitor and review the financial performance in respect of the budget.

Ensure financial statements are prepared and audited in accordance with the required accounting standards.

Encourage the sourcing of grant monies wherever possible.

Monitor events influencing the Council's financial plans.

8.3 Commercial Activities

Manage Council's activities to ensure that the commercial services are promoted effectively and operate within the Cost Recovery Objectives set by the Council.

Proactively seek out opportunities for Council which enable it to provide and receive its services on the best possible commercial terms.

Ensure an effective contract management capability exists within the organisation.

8.4 Human Resource Management

Promote a clear, equitable and strategic approach to people management, including proactive workforce planning, strong employee wellbeing and development programmes and outcomes.

Lead and develop the Executive Management Team in such a manner that an environment of success and professional camaraderie is evident to all. Ensure that the Executive Management Team has the skills necessary to implement best practice human resource management.

8.5 Representations

Develop and maintain effective channels of communication and networks with various Government bodies, statutory authorities, Local Government associations and Local Governments to ensure that the Shire of Ashburton remains informed and where appropriate participates in the processes which may impact on its activities.

Make representation on the issues, views, needs and policies of the Shire of Ashburton and member Councils to all relevant stakeholders.

Maintain a high level of cooperation and liaison with the officers of neighbouring Councils.

8.6 Policies and Procedures

Review and develop Council policies, manuals and management guidelines and effectively manage all Council activities in accordance with the objectives and policies of the Council.

Promotion of a strong governance and audit framework, facilitating the monitoring and reporting to Council variances in policies, programs, and delays in the implementation of Council decision.

Develop and implement a risk management plan framework for all aspects of the business including finance, legal, people, safety, health, environment, assets, intellectual property, systems, business continuity.

Administer Council's vision and mission, policies and directions in the spirit in which they were developed.

Ensure that all decisions made and directives given by Council relating to the operation of the Shire of Ashburton are acted upon.

Act on delegated authority given by Council.

8.7 Local Government Development

Contribute to the development of the Local Government industry and profession through active involvement in WALGA, LGMA and other relevant professional bodies.

Promote and develop positive relationships with stakeholders, peer and industry groups.

8.8 Personal Development

Attend training and development programs including relevant conferences and seminars.

Remain informed on contemporary management practices.

9. SELECTION CRITERIA

1. Strategic and business planning; proven experience in development, implementation and articulation of Councils Strategic plan to all stakeholders.
2. Extensive experience and a track record of success in a senior management role, particularly in delivering against organisation strategies and business plans.
3. Commercial leadership including the ability to liaise effectively with the business sector and to facilitate opportunities for investment in the Shire.
4. Extensive leadership and people management including the ability to influence outcomes, lead by example and make well informed decisions.
5. Committed to sustainable community and customer service.
6. Understands legislative and corporate governance/compliance requirements. Understands distinction between governance and management.
7. Manages an organisation which is respectful of the natural environment.
8. Displays strong commercial acumen, particularly in dealing with the corporate sector and State Government.
9. Organisational development skills that promote positive and meaningful cultural development to the organisation and community. Well-developed human resource management skills that are centered on monitoring, mentoring, encouragement, coaching and support.
10. Well-developed communication and interpersonal skills.
11. An honest, open and ethical approach to developing and maintaining relationships with all relevant stakeholders. This includes President, Elected Councillors, employees, ratepayers, customers and residents.
12. An attitude which demonstrates a strong commitment to the people, culture, heritage and history of the Shire. Demonstrates a real commitment to developing the communities and serving the people within the Shire.
13. Tertiary qualifications in a relevant discipline.

INTRODUCTION

The Shire of Ashburton's CEO Performance Review focuses on achievements related to Key Performance Indicators. This involves rating the CEO on a 5 point scale. Ratings will be sought from Elected Members, Directors and External Reviewers. The 5 point rating scale definitions are below followed by the Key Performance Indicators.

Rating scale definitions:

1 – Performance consistently well below required standard, remedial action is required to enhance knowledge and skills

2 – Performance consistently below required standard

3 – Performance at required standard

4 – Performance at required standard, with some elements above required standard

5 – Performance consistently above required standard, with evidence of specialist skills / knowledge

Not assessable (N/A) – the Reviewer has insufficient knowledge/experience to provide an informed assessment of the incumbent's performance on these criteria

Corporate Accountability Area	Responsibilities	Key Performance Indicators	Rating 1-5
<p>Leadership</p> <p><i>Creates an appropriate leadership environment for the Shire of Ashburton</i></p>	<ul style="list-style-type: none"> ● Commands the respect of peers and staff, supports individuals to achieve corporate and personal goals ● Presents a positive role model to all staff ● Enjoys the confidence of Councillors and staff in his leadership of the organisation in the pursuit of Council and community aspirations ● Encourages creativity and innovation across the organisation ● Implements best practice systems which provide feedback on impressions of the CEO's performance from staff and Councillors eg: staff engagement surveys & 360 degree performance review mechanisms 	<ul style="list-style-type: none"> ● Feedback from staff indicates high regard for the CEO's leadership ● Feedback from Councillors indicates a positive impression of the CEO's interaction with the organisation and the community ● Organisational culture exhibits positive influence of the CEO 	
<p>Strategic and Business Planning</p> <p><i>The CEO provides strategic leadership to the Council and its organisation</i></p>	<ul style="list-style-type: none"> ● Ensure the Council is provided with strategic information to assist its planning and decision making ● Ensure the Divisions and operations of the organisation are led by effective integrated and innovative strategic and business plans ● Monitor and report to Council and the Community on the follow through of actions designed to achieve Council strategic objectives 	<ul style="list-style-type: none"> ● Council agenda's include a high proportion of reports directed at presenting strategic information to inform Council policy and decision making ● Reports and recommendations to Council demonstrate strong linkages to the outcomes sought in the Council's Strategic Community Plan and Corporate Business Plan ● Systems and processes are in place which measure operational business plan outcomes 	

Corporate Accountability Area	Responsibilities	Key Performance Indicators	Rating 1 - 5
<p>Financial Sustainability/Resource Management</p> <p><i>The CEO leads the organisation towards financial sustainability and responsible resource management</i></p>	<ul style="list-style-type: none"> ● Effectively manages the implementation of the long term Financial Plan relating to financial sustainability and resource conservation ● Ensures operational activities, capital projects and assets are regularly monitored for economy and efficiency Maintain the City’s strong financial position ● Ensures the workforce needs of the organisation are appropriately succession planned and employee development encouraged ● Develop and implement a Workforce Plan detailing recruitment, development and succession plans to meet all human resource needs of the organisation 	<ul style="list-style-type: none"> ● Financial reports are regularly submitted to Council demonstrating effective resource allocation to achieve economic outcomes in the provision of works and services ● Asset Management and Planning Programs have been initiated ● Progress towards the development of a comprehensive workforce plan 	
<p>Relationship Management and Teamwork</p> <p><i>The CEO manages relationships to achieve a cohesive and supportive organisational culture</i></p>	<ul style="list-style-type: none"> ● Lead collaboratively with others and build positive relationships throughout the various levels of Council ● Exercise strong interpersonal skills to engage and communicate effectively with Councillors, staff, Government representatives, business and industry and the general public ● Encourage all employees to see themselves as members of a single organisation, made up of many parts, all of which contribute valuably to the Council’s vision ● Exercise discretion in the political environment of Council, interacting with Councillors in an impartial, objective and equitable manner 	<ul style="list-style-type: none"> ● Strong working relationships and collaboration is evident between the CEO, the Executive team and community ● Organisational unity is evident through a culture of co-operation and the absence of “silo” behaviour ● No evidence of conflict between the CEO and Councillors 	

Corporate Accountability Area	Key Responsibilities	Key Performance Indicators	Rating 1 - 5
<p>Personal Management Qualities</p> <p><i>The CEO exercises quality management skills</i></p>	<ul style="list-style-type: none"> ● Manage and resolve issues of controversy and conflict with fairness, equity and professional judgement, making hard decisions when required ● Exercise skill in advocacy, negotiation and diplomacy with a balance of tact and determination ● Manage change within the organisation with an emphasis on equity, effectiveness, participation, responsiveness and accountability ● Develop and implement a Workforce Plan detailing recruitment, development and succession plans to meet all human resource needs of the organisation 	<ul style="list-style-type: none"> ● Absence of complaints either internally or externally relating to the management skills of the CEO ● Effective conflict resolution and problem solving frameworks for the Council and its organisation are evident and effective 	
<p>Projects – Strategic Community Plan and Corporate Business Plan</p> <p><i>The CEO manages the achievement of specific projects exercises quality management skills</i></p>	<ul style="list-style-type: none"> ● Lead the development of a whole of Shire Economic Development Strategy, incorporating the aspects of industrial development, tourism and town centres redevelopment ● Prepare a strategy for the attainment of key outcomes identified for the Community Plan Goal of Quality Lifestyle and Social Wellbeing ● Development of Community Plan 2012 – 2022 ● Council Governance and Operation – develop a Personal Development Plan for each Councillor, define portfolio's, procedures and protocols 	<ul style="list-style-type: none"> ● Create project team comprising internal staff and consultants ● Formulate and execute stakeholder engagement plan ● Progress towards gap analysis of existing facilities and future needs and development of 5-10 year plan ● Progress towards completion of Plan ● Progress towards developing a Personal Development Plan for each Councillor, defining portfolio's and review agenda formats 	

What do you consider the CEO is doing well?

What do you consider to be the key development opportunities for the CEO?



Government of **Western Australia**
Department of **Local Government**

Appointing a CEO

Local Government Operational Guidelines – Number 10 Revised August 2012

1. Introduction

1 Selecting and appointing a Chief Executive Officer (CEO) is one of the most important tasks elected members may undertake during their term of office. Choosing the right person is critical to the success of the council and the local government.

2 It is essential that correct processes are followed so that every opportunity is given to the candidates to put the appropriate information forward so the council can choose the person most suited to the position. It is important that elected members understand that when they appoint a CEO they are entering into a contractual relationship with the CEO. A commitment to trust and good faith by both parties will lead to an effective relationship between the council and the CEO. This guideline has been developed to assist councils to conduct an effective process when selecting their new CEO.

2. Legislation

3 There are three sections of the *Local Government Act 1995* (the Act) that have direct application to the appointment of a CEO. Section 5.36(2)(a) and (b) of the Act provides that a local government is not to employ a person to fill the position of CEO unless council believes that the person is suitably qualified for the position and is satisfied with the provisions of the proposed employment contract. Section 5.39 contains provisions for the contracts of CEOs. Section 5.40 requires that all employees are to be selected in accordance with the principles of merit and equity.

4 In addition to the above provisions of the Act the *Local Government (Administration) Regulations 1996*, regulations 18A, 18B, 18C, 18F and 19A also deal with advertising, contracts, and the selection and appointment process.

5 The principles of merit and equity refer to the process of filling vacancies whereby a thorough assessment is made of the candidates' skills, knowledge and abilities against the work related requirements of the vacancy. The process must be open, competitive and free from bias, unlawful discrimination, nepotism or patronage.

6 "Suitably qualified" is not defined in the legislation but the intention is not limited to academic qualifications. Through the position description and selection criteria the council needs to ensure that processes are in place to appoint the person

that best meets the qualities required in terms of academic qualifications, experience, skills and knowledge.

3. Outsourcing the Recruitment Process

7 Depending on the size of the local government and the availability and skills of staff, outsourcing the recruitment process may be the best option.

8 Generally recruitment consultants provide a professional service and possess a wide range of knowledge and skills in staff recruitment. It is recommended that rigorous checks be conducted on any recruitment consultants before they are appointed to ensure they have the necessary skills and experience (local government recruitment experience would be beneficial) to effectively assist the council in its selection of a CEO.

9 An early decision needs to be made by council on whether it will handle the recruitment in-house or appoint a consultant to coordinate the appointment process. If a recruitment consultant is chosen, council should provide the consultant with a copy of these guidelines as part of the appointment process.

10 A recruitment consultant may be involved in the following aspects of the selection process:

- development or review of the position description;
- development of selection criteria;
- drafting of the advertisement;
- preliminary assessment of the applications;
- final shortlisting;
- drafting of the questions for interview;
- coordinating interviews; and
- finalising the contract.

11 If a decision is made to outsource the recruitment process it is imperative that the council maintains a high level of involvement in the process and enters into a formal agreement (contract) with the consultant. In order to manage the contract efficiently, and ensure an effective outcome, regular contact with the consultant is required during the recruitment process.

4. Reviewing Necessary Documentation

12 There are two very important documents that need to be reviewed and approved by council prior to advertising the position. These are the Position Description Form and the Contract of Employment.

13 Given the importance of the position of CEO, a police clearance should also be sought.

Position Description Form

14 The Position Description Form, particularly the selection criteria and performance criteria (where it is included in the Position Description Form) should be reviewed prior to advertising. The council, a committee of council or the consultant (if one is used) should undertake this task.

15 Council needs to determine what they want their CEO to do and whether the selection criteria will facilitate the appointment of a person with the appropriate set of skills.

16 For example, it may be very important that a CEO work with diverse elements of the community such as developers, mine operators, Indigenous communities or other specific interest groups. Therefore, a selection criterion might be "Proven ability to work and negotiate with diverse groups in the community". If such criteria is not included an assessment of the applicants' abilities in this area may be overlooked. This is why councils must ensure when commencing the task of appointing a new CEO that the skills and qualities required are well understood and documented.

17 Selection criteria are generally classified as "essential" or "desirable". Applicants who are able to satisfy all the essential criteria should be considered for interview.

18 If an application does not fully address the essential selection criteria the applicant should not be considered for interview.

19 However, on occasions an application may be received where the applicant has the skills and experience which indicate a capacity to satisfy the essential selection criteria even though it is not clearly elaborated in their address of the selection criteria in their application. In these circumstances the application may warrant further consideration.

20 Desirable criteria are not an essential requirement of the position. They are normally identified to attract applicants who may have a wider range of skills and experience which an employer would consider desirable.

21 Council may decide that it would be more appropriate to attract applicants with a wider range of knowledge, experience and management skills than just local government. If this is the case the selection criteria should accommodate this.

Performance Criteria

22 Performance criteria are quantitative and/or qualitative measures of performance. There are two broad categories of performance criteria; those that have general application and apply at all times and specific criteria that apply for a limited period of time. An example of the first type would be, "Advice to council is relevant, accurate and timely." An example of the second type of performance criteria would be, "Calling of tenders for the new recreation centre is undertaken on time and in compliance with the law." It is obvious that the first is always going to be required, whereas the second is specific to the project of the new recreation centre.

23 Council may set ongoing permanent performance criteria that will be included in the contract. The successful applicant needs to be informed that performance criteria relevant to a specific project/s will also be subject to annual negotiation. These will be assessed at least once during each year.

24 In setting performance criteria, council will need to determine what it is they want their CEO to do over and above legislative requirements. Councils need to be realistic in terms of their expectations and provide appropriate resources to facilitate achievement of performance criteria.

25 The performance criteria must be consistent with the position description and the selection criteria.

26 It is not essential that performance criteria relating to a specific project/s are identified prior to the appointment but, if not, they must be identified very soon after so that the new CEO is aware of what is required of him or her in the coming year or years.

Contract of Employment

27 The council should review and amend, where necessary, the existing terms and conditions of the CEO contract before proceeding to advertise the position.

28 It is also recommended that council obtains advice on the contract where alterations or amendments are proposed and there is any (even slight) doubt as to the meaning of those alterations or amendments.

29 It should be noted that section 5.39(3) of the Act provides that an employment contract is of no effect unless it contains:

- an expiry date; and
- performance criteria for the purpose of reviewing the person's performance.

30 Regulation 18B of the *Local Government (Administration) Regulations 1996* also requires that the contract contains a provision that places a limit on the maximum amount of remuneration that can be paid to a person should the contract be terminated prior to its expiry date.

31 Amendments to Regulation 19A of the *Local Government (Administration) Regulations 1996* now sets that limit to a maximum of one year salary termination payment or the value of the remuneration for the balance of the period of contract that is left to run, whichever is the lesser of the two amounts.

32 To further assist local governments, model contracts have been developed by both the Western Australian Local Government Association (WALGA) and Local Government Managers Australia WA Division (LGMA).

CEO Remuneration

33 Amendments to section 5.39(7) of the Act now provide for a CEO's remuneration to be determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975*.

5. Advertising the Vacancy

34 Ideally, the position should be advertised as widely as possible to attract the best possible field of candidates. The minimum requirement for advertising under *Local Government (Administration) Regulation 18A(1)* is for the position to be advertised in a newspaper circulating generally throughout the State.

35 Regulation 18A(2) prescribes the minimum requirements to be included in an advertisement for the position of CEO, those requirements are:

- the details of the remuneration and benefits offered;
- details of the place where applications for the position are to be submitted;
- the date and time for the closing of applications for the position;

- the duration of the proposed contract; and
- contact details for a person who can provide further information about the position.

In addition to the above, a local government is to include any other information in the advertisement which it believes is relevant.

36 The content and context of advertisements should be carefully considered. An attractive and well-constructed advertisement is more likely to attract the interest of potential candidates.

37 A comprehensive application kit comprising documentation relevant to the vacant position should be developed and provided to potential applicants on request. Reference to, and instructions on how to access the kit should be included in the advertisement.

38 Allow sufficient time within the advertisement for potential applicants to prepare and forward applications.

39 It is recommended that the position be open for a minimum of two weeks with a definite date and time after which applications will not be considered.

6. Confidentiality

40 From the beginning to the conclusion of the process, absolute confidentiality must be maintained by every person involved in the selection process. This cannot be emphasised enough as any information which finds its way into the public domain before a recommendation is made to council may well compromise the selection process.

41 Council should consider the use of a confidentiality agreement which requires all persons involved in the selection process to agree to appropriate levels of confidentiality.

7. Selection and Appointment Process

42 The selection and appointment process to be applied to a CEO position must be approved by council prior to advertising as prescribed under *Local Government (Administration) Regulation 18C*.

43 A check list is provided at Attachment 1 in this guideline to assist local governments with following an appropriate sequence in the selection and appointment process.

44 Extensive consideration should be given to the overall process, especially the shortlisting, as to whether preliminary interviews will be conducted and whether final interviews will be with full council.

Council must be very clear about the methods, techniques and questions used during the selection process.

45 It is essential that the council manages the process professionally and that members involved in the process have a thorough understanding of their roles and responsibilities.

46 Council may decide to establish a committee or panel to coordinate the preliminaries of the selection process. This committee or panel should liaise with the employment consultant if one is appointed.

If council establishes a formal committee (in accordance with the Act), then it can delegate its powers and duties to that committee.

It should be noted that, unlike council committees established under the Act, any selection panel that is appointed cannot be delegated any powers or duties by council, nor can the Mayor or President be delegated any power to make decisions on behalf of council, i.e. approve the conditions of the contract.

47 The respective roles of a consultant, council committee/panel, full council and individual elected members must be clear.

48 Applicants should be shortlisted according to their capacity to address the relevant selection criteria. Where there is a large pool of applicants, the most competitive should be shortlisted for interview. It is the responsibility of the selection panel/committee to determine how many applicants it will interview. Their assessment must involve detailed consideration of the applications and may involve a preliminary interview. The selection panel/committee should be provided with the full list of applicants, not just those recommended for short listing and interviews.

49 Elected members may act as referees for applicants. This most often occurs when a person already employed by the local government applies for the CEO position. When this occurs it is recommended that the member provide a written referee report prior to interview (assuming the applicant is granted an interview).

50 Elected members should declare any previous association with a potential applicant at the time of shortlisting if they are part of the selection panel/committee established for the purpose. Similarly, if the interviews involve the full council, the elected member should make an appropriate declaration

before the interviews commence. If a member's relationship with an applicant is significant and may result in claims of nepotism, patronage or bias the member should exclude themselves from the selection process.

51 Where rating scales and other scoring tools are used to assess the relative performance of applicants, it is important that all elected members and other members involved in the interview understand how these are applied so they produce meaningful results. The selection panel/committee may also consider using psychological or other testing as part of the selection process.

8. Conducting the Interview

52 The interview process can be challenging for both panel members and applicants.

53 It is a practice in local government that the full council be involved with the final interview and selection. This is perfectly understandable, as all members of council have to work closely with this person and trust them.

54 Often, all elected members feel they need to be involved in the assessment and final selection.

55 If this does not occur it is desirable that at the very least, all members of council have the opportunity to meet the recommended applicant prior to the appointment being considered by council.

56 Applicants should be provided with at least five working days notice of the impending interview wherever possible to allow them to adequately prepare. Obviously, if you are a council in regional Western Australia and are expecting an applicant to travel, then sufficient time needs to be allowed. Interviewing over a weekend may be an option.

57 It is important to provide an environment that puts the interviewee at ease and allows them to perform at the highest possible level. In this regard, consideration should be given to environmental factors such as location and lighting. A well organised process will ensure that everything runs smoothly.

58 The importance of the chairperson in managing the interview process cannot be overstated. The chairperson is responsible for ensuring that the interview is managed efficiently and effectively.

59 Ideally, all elected members who are to be in attendance at the final interview should be involved in planning the interview process.

60 Each applicant must be subject to the same assessment method, i.e. the interview questions or any tests to be undertaken. It is quite acceptable for the panel to ask additional questions to clarify a point or tease out further information during the interview.

61 It is not necessary for all elected members to have the opportunity to ask a question. Often, it is best to allocate the questions to a small group of elected members (a maximum of 3 is ideal) which ensures consistency of approach.

62 At the conclusion of the interview it is appropriate to provide the applicant with an opportunity to clarify any issues with the selection panel/committee.

9. Making a Decision

63 The council should not make a decision to appoint an applicant until all available information has been considered. This includes, but is not limited to, assessment of interview performance, quality of application, referee reports, copies of reports written by the applicant and the results of any psychological or other tests (if used).

64 The council must be satisfied regarding the claims by the applicant about their relative experience and qualifications.

65 Local Government (Administration) Regulation 18E makes it an offence for a person to provide false information relating to their academic qualifications.

66 A police clearance should be sought and considered, given the importance of the position of CEO.

67 Referee reports are an important part of the process and should be in writing and address the relevant selection criteria for the position.

68 The council may source a referee who is not one nominated by an applicant, providing they advise the applicant of their intention to do so.

69 In the event that a referee who was not nominated by the applicant provides a report that contains negative comments, the applicant should be given the opportunity to respond to any such comments.

10. Finalising the Appointment

70 Eventually, after considering all the information available to it, the selection panel/committee then has to make a decision on which applicant is the most suitable for appointment.

71 A selection report should be prepared for consideration by council which documents the assessment of each applicant interviewed. The report should identify the most suitable applicant/s and include a recommendation for council to approve an offer of appointment.

72 Following the decision of council to approve an offer to appoint, with the contract negotiations finalised and the preferred applicant accepting the offer of appointment, council is required to make the formal and final appointment of the CEO.

73 It is strongly recommended that the successful applicant not commence duties with the local government until the contract is signed.

74 The unsuccessful applicants (including those not interviewed) should be notified of the decision and offered the opportunity to seek feedback on their application or interview performance if they were granted an interview.

75 Should an unsuccessful applicant request feedback, it is recommended that the chairperson of the interview panel/selection committee provide this. If a recruitment consultant is used they can undertake this task.

76 Local Government (Administration) Regulation 18F does not allow a local government to increase the value of a CEO's remuneration and benefits in excess of those advertised when finalising the appointment.

77 For further reading it is suggested reference should be made to:

- sections 5.36, 5.39 and 5.40 of the *Local Government Act 1995*;
- *Local Government (Administration) Regulations 1996* 18A, 18B, 18C 18F and 19A.
- Salaries and Allowances Tribunal website: www.saf.wa.gov.au/LocalGovernmentCEOs.

ATTACHMENT 1

CEO RECRUITMENT AND APPOINTMENT CHECK LIST

Council to (preferably in conjunction with a professional HR adviser);

<input type="checkbox"/>	Develop a profile of the preferred applicant (i.e. desired and essential skills, abilities, knowledge and qualifications).
<input type="checkbox"/>	Approve an agreed salary package (set a suitable salary package that complies with the determination under section 7A of the <i>Salaries and Allowances Act 1975</i>).
<input type="checkbox"/>	Review necessary documentation (contract of employment and position description). NB: The key provisions to be included in the contract are: an expiry date, performance criteria and reference to the limit placed on the remuneration to be paid should the contract be terminated prior to the expiry date.
<input type="checkbox"/>	Approve a process to be used for the selection and appointment of the CEO (i.e. stages of the process, who is to be involved and to what extent, whether a consultant is appointed and their role in the process) NB: It is good practice for council to formally adopt a process to ensure transparency, clarity and a shared understanding. Once adopted, the process should be followed unless found to be flawed, in which case a decision should be made to amend the process as soon as possible.
<input type="checkbox"/>	Advertise the position inviting applications from suitably qualified applicants (advertisement to contain information set out in 18A(2) of the <i>Local Government (Administration) Regulations 1996</i>).
<input type="checkbox"/>	Applicants to be short listed (may be undertaken by consultants, selection panel/committee or council). NB: It is noted that in most cases this is done by the consultants or the selection panel/committee in conjunction with the consultants.
<input type="checkbox"/>	Conduct interviews of the short listed applicants (may be undertaken by consultants, selection panel/committee or council). NB: This may be done prior to the final decision to appoint if availability of preferred applicant is limited due to travel arrangements etc. If not interviewed by the entire council it is recommended that all elected members meet with the preferred applicant prior to final appointment.
<input type="checkbox"/>	Select preferred applicant/s (make recommendation for council to offer the position to the 1st preferred applicant subject to contractual negotiations, within the designated salary package, including the preliminary performance criteria to be contained in the contract. NB: If 1st preferred applicant is not accepted or declines the offer, a decision may be made on any 2nd or 3rd preferred applicant in line until an offer and acceptance is reached or until no preferred applicants are appointed. (applicants identity may remain confidential until such time a final appointment is made).
<input type="checkbox"/>	Approve the formal and final appointment (must be decision by council that it: (i) Believes the person is suitably qualified for the position of CEO; and (ii) Is satisfied with the provisions of the proposed CEO employment contract. NB: Absolute majority decision required for (ii).

NB: All legislative references are from the *Local Government Act 1995* and associated regulations.

FURTHER INFORMATION

For more information about this and other guidelines, contact the Advice and Support Branch of the Department of Local Government:

Tel: (08) 6552 1500

Fax: (08) 6552 1555

Freecall: 1800 620 511 (Country Only)

Local Government Advisory Hotline

Tel: 1300 762 511

Email: lghotline@dlg.wa.gov.au

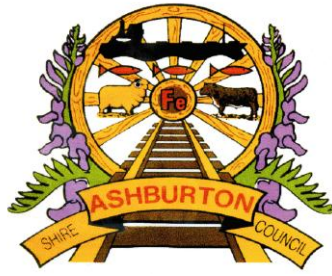
Opening Hours: 8.30am – 5.00pm, Monday to Friday

These guidelines are also available on the Department's website at www.dlg.wa.gov.au

ABOUT THE GUIDELINE SERIES

This document and others in the series are intended as a guide to good practice and should not be taken as a compliance requirement. The content is based on Departmental officers' knowledge, understanding, observation of, and appropriate consultation on contemporary good practice in local government. Guidelines may also involve the Department's views on the intent and interpretation of relevant legislation.

All guidelines are subject to review, amendment and re-publishing as required. Therefore, comments on any aspect of the guideline are welcome. Advice of methods of improvement in the area of the guideline topic that can be reported to other local governments will be especially beneficial.



SHIRE OF ASHBURTON
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 31 MARCH 2013

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SHIRE OF ASHBURTON

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2012 TO 31 MARCH 2013

NOTE	March 2013 Actual \$	March 2013 Y-T-D Budget \$	2012/13 Revised Budget \$	2012/13 Adopted Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
Operating							
Revenues/Sources							
Governance	452,094	560,898	1,054,700	1,054,700	(108,804)	(19.40%)	▼
General Purpose Funding	1,825,690	1,990,850	2,654,800	2,649,800	(165,160)	(8.30%)	
Law, Order, Public Safety	79,245	94,402	122,570	122,570	(15,157)	(16.06%)	
Health	154,485	175,488	234,000	234,000	(21,003)	(11.97%)	▼
Education and Welfare	52,089	615,000	805,000	805,000	(562,911)	(91.53%)	▼
Housing	222,332	34,788	42,400	42,400	187,544	539.11%	▲
Community Amenities	4,606,297	5,627,053	6,740,980	6,870,980	(1,020,756)	(18.14%)	▼
Recreation and Culture	1,209,365	5,961,006	7,068,592	7,078,092	(4,751,641)	(79.71%)	▼
Transport	15,130,248	27,820,265	38,484,046	36,606,675	(12,690,017)	(45.61%)	▼
Economic Services	1,697,751	1,622,868	2,238,500	2,446,500	74,883	4.61%	
Other Property and Services	7,976,904	9,560,447	13,418,340	13,418,340	(1,583,543)	(16.56%)	▼
	<u>33,406,500</u>	<u>54,063,065</u>	<u>72,863,928</u>	<u>71,329,057</u>	<u>(20,656,565)</u>	<u>(38.21%)</u>	
(Expenses)/(Applications)							
Governance	(3,012,447)	(3,290,160)	(4,324,453)	(4,453,953)	277,713	8.44%	
General Purpose Funding	(97,181)	(117,066)	(156,140)	(156,140)	19,885	16.99%	
Law, Order, Public Safety	(675,335)	(707,478)	(923,202)	(923,202)	32,143	4.54%	
Health	(517,477)	(617,540)	(818,136)	(818,136)	100,063	16.20%	▼
Education and Welfare	(373,497)	(570,485)	(743,081)	(743,081)	196,988	34.53%	▼
Housing	(374,105)	(304,684)	(433,505)	(433,505)	(69,421)	(22.78%)	▲
Community Amenities	(3,864,799)	(5,003,086)	(6,446,854)	(6,395,939)	1,138,287	22.75%	▼
Recreation & Culture	(3,844,462)	(4,708,778)	(6,103,239)	(6,114,156)	864,316	18.36%	▼
Transport	(6,183,149)	(5,941,630)	(7,953,252)	(7,908,652)	(241,519)	(4.06%)	
Economic Services	(1,589,310)	(1,707,373)	(2,294,423)	(2,309,423)	118,063	6.91%	
Other Property and Services	(5,207,881)	(9,986,014)	(13,322,611)	(13,322,612)	4,778,133	47.85%	▼
	<u>(25,739,643)</u>	<u>(32,954,294)</u>	<u>(43,518,896)</u>	<u>(43,578,799)</u>	<u>7,214,651</u>	<u>(21.89%)</u>	
Net Operating Result Excluding Rates	7,666,857	21,108,771	29,345,032	27,750,258	(13,441,914)	(63.68%)	
Adjustments for Non-Cash							
(Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	(3,934,085)	0	0	0	(3,934,085)	0.00%	
Movement in Leave Reserve (Added Back)	3,795	0	0	0	3,795	0.00%	
Movement in Deferred Pensioner Rates/ESL (non-current)	0	0	0	0	0	0.00%	
Movement in Employee Benefit Provisions (non-current)	0	0	0	0	0	0.00%	
Adjustment for Rounding	3	0	0	0	3	0.00%	
Depreciation on Assets	5,611,790	4,995,765	6,663,700	6,663,700	616,025	(12.33%)	▲
Capital Revenue and (Expenditure)							
Purchase Land Held for Resale	(226,914)	(1,919,999)	(1,990,000)	(1,990,000)	1,693,085	88.18%	▼
Purchase Land and Buildings	(2,489,723)	(8,756,881)	(8,948,140)	(10,342,140)	6,267,158	71.57%	▼
Purchase Furniture and Equipment	(223,916)	(638,107)	(833,500)	(789,500)	414,191	64.91%	▼
Purchase Plant and Equipment	(1,927,280)	(3,032,978)	(3,737,722)	(3,619,722)	1,105,698	36.46%	▼
Purchase Infrastructure Assets - Roads	(2,127,215)	(3,110,872)	(3,114,500)	(3,114,500)	983,657	31.62%	▼
Purchase Infrastructure Assets - Parks & Ovals	(771,049)	(1,462,738)	(1,564,000)	(1,162,770)	691,689	47.29%	▼
Purchase Infrastructure Assets - Drainage	(242,848)	(860,000)	(860,000)	(860,000)	617,152	71.76%	▼
Purchase Infrastructure Assets - Footpaths	0	(1,162,770)	(1,162,770)	(1,586,500)	1,162,770	100.00%	▼
Purchase Infrastructure Assets - Aerodromes	(12,028,243)	(21,540,029)	(33,470,506)	(31,915,225)	9,511,786	44.16%	▼
Purchase Infrastructure Assets - Other	(1,566,598)	(7,601,873)	(8,450,500)	(8,453,000)	6,035,275	79.39%	▼
Proceeds from Disposal of Assets	8,336,541	10,868,317	11,078,100	11,078,100	(2,531,776)	(23.30%)	▼
Repayment of Debentures	(381,633)	(276,543)	(368,892)	(368,892)	(105,090)	(38.00%)	▲
Proceeds from New Debentures	0	0	0	0	0	0.00%	
Advances to Community Groups	0	0	0	0	0	0.00%	
Self-Supporting Loan Principal Income	0	0	0	0	0	0.00%	
Transfers to Restricted Assets (Reserves)	(196,766)	(4,997,563)	(7,661,158)	(6,161,158)	4,800,797	96.06%	▼
Transfers from Restricted Asset (Reserves)	847,885	8,408,543	9,357,000	9,239,000	(7,560,658)	(89.92%)	▼
ADD Net Current Assets July 1 B/Fwd	2,167,230	2,322,934	2,322,934	2,322,934	(155,704)	6.70%	
LESS Net Current Assets Year to Date	<u>11,164,493</u>	<u>5,447,142</u>	<u>(90,507)</u>	<u>0</u>	<u>5,717,351</u>	<u>104.96%</u>	
Amount Raised from Rates	<u>(12,646,662)</u>	<u>(13,103,165)</u>	<u>(13,304,415)</u>	<u>(13,309,415)</u>	<u>456,503</u>	<u>(3.48%)</u>	

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations ▲ Greater than 20,000 and greater than 10%
Below Budget Expectations ▼ Less than 20,000 and less than 10%

SHIRE OF ASHBURTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2012 TO 31 MARCH 2013

	2011/12 B/Fwd Per 2012/13 Budget \$	2011/12 B/Fwd Per Financial Report \$	March 2013 Actual \$
NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	595,567	251	4,704,344 *
Cash - Restricted Unspent Grants	400,000	400,000	2,200,399 *
Cash - Restricted Unspent Loans	1,581,953	2,500,000	1,522,742
Cash - Restricted Reserves	8,437,983	8,115,252	7,464,132 **
Rates - Current	129,301	156,275	263,314
Sundry Debtors	3,389,044	3,389,045	5,345,138
Accrued Income	982,135	1,038,084	0
Payments in Advance	0	72,185	0
GST Receivable	518,245	555,162	460,122
Provision For Doubtful Debts	(95,795)	(54,157)	(54,157)
Inventories	154,065	117,303	117,303
	<u>16,092,498</u>	<u>16,289,400</u>	<u>22,023,337</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(3,399,842)	(3,809,985)	(2,052,644)
Accrued Expenditure	(182,000)	(451,107)	(182,000)
PAYG Payable	(165,327)	(165,327)	(235,319)
Payroll Creditors	0	0	0
Withholding Tax Payable	0	0	(4,150)
GST Payable	(323,278)	(323,278)	(156,449)
Other Payables	(126,562)	(150,156)	2,095
Restricted Funds	0	0	0
Accrued Interest on Debentures	(33,378)	(33,378)	0
Accrued Salaries and Wages	(296,107)	(303,647)	0
Current Employee Benefits Provision	(958,198)	(923,151)	(923,151)
Current Loan Liability	0	(368,891)	12,742
	<u>(5,484,692)</u>	<u>(6,528,920)</u>	<u>(3,538,876)</u>
NET CURRENT ASSET POSITION	10,607,806	9,760,480	18,484,461
Less: Cash - Reserves - Restricted	(8,437,983)	(8,115,252)	(7,464,132)
Less: Cash - Unspent Grants - Restricted	0	0	0
Adjustment for Trust Transactions Within Muni	0	0	0
Add Back : Component of Leave Liability not Required to be Funded	153,111	153,111	156,906
Add Back : Current Loan Liability	0	368,891	(12,742)
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>2,322,934</u>	<u>2,167,230</u>	<u>11,164,493</u>
 Investment Accounts Balance			
	\$		
Restricted Cash Reserve **	911,972		
Muni Business Cash Reserve *	6,400,000		

SHIRE OF ASHBURTON
FOR THE PERIOD 1 JULY 2012 TO 31 MARCH 2013
Report on Significant variances Greater than 10% and \$20,000

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

The Materiality variances adopted by Council are:

Actual Variance to YTD Budget up to 5%:

Actual Variance exceeding 10% of YTD Budget

Actual Variance exceeding 10% of YTD Budget and a value greater than \$20,000:

Don't Report

Use Management Discretion

Must Report

REPORTABLE OPERATING REVENUE VARIATIONS

Governance - Variance below budget expectations

Contribution income of \$605k expected in first quarter did not occur. Negotiations with Rio Tinto are occurring to finalise funds.

Health - Variance above budget expectations

Annual food premises registration fees for 12/13, all invoiced in July. Budget was phased over 12 months.

Education and Welfare - Variance below budget expectations

Grant funding for Western & Eastern sector youth activities - No income sourced 2012/2013 as insufficient staff to source & apply for available grants.

Housing - Variance above budget expectations

Unbudgeted income generated from charging departments for shire employees/councillors & contractors using Willow Transit House while in Tom Price.

Community Amenities - Variance below budget expectations

Grant Income of \$1.1m for Paraburdoo Town Redevelopment budgeted for first quarter - funds expected prior to year end

Recreation and Culture - Variance below budget expectations

Contribution income in Other Recreation & Sport for both western & eastern sectors did not occur as expected - No income sourced 2012/2013 as insufficient staff to source & apply for available grants.

Transport - Variance below expectations.

YTD funding received for Onslow Airport lower than budgeted - outstanding claims to be submitted to funding sources.

Other Property & Services - Variance below budget expectations

YTD income for Private Works lower than budget:

Nameless Valley camp works for October invoiced in November. Projected income to 30 June 2013 will exceed expenditure.

Hammersley Gorge works anticipated to re-commence in Feb/March 2013 - Delay in scope issue for additional works.

Onslow Airport Camp, not operational until first week of November.

Gregory Way Subdivision works initiated in November.

REPORTABLE OPERATING EXPENSE VARIATIONS

Health - Variance below budget expectations

Expenditure on Statutory Services (Health Inspections) salaries and superannuation lower than forecasted, not resourced as predicted.

Education and Welfare - Variance below budget expectations.

Lower spendings in western sector youth activities due to lower funding than expected.

Housing - Variance above below expectations.

Building maintenance program is ahead of budget.

SHIRE OF ASHBURTON
FOR THE PERIOD 1 JULY 2012 TO 31 MARCH 2013
Report on Significant variances Greater than 10% and \$20,000

Community Amenities- Variance below budget expectations

Expenditure on Cultural Activities (East & West) salaries & superannuation lower than budgeted.
Consultant/Projects costs in Other Community Amenities yet to be expended.

Recreation and Culture - Variance below budget expectations.

Spending on cultural activities lower than budget.
Celebrations & Events expenditure in Cultural Activities (West) lower than expected.

Other Property & Services - Variance below budget expectations.

Lower than expected expenditure in private works area:
Delay with Hamersley Gorge work due to scope issues for additional work.
Onslow Airport camp has incurred lower than expected expenditure.
RioTinto initiated Gregory Way Subdivision project in November, bulk costing will occur in November to February 2013 period.

REPORTABLE NON-CASH VARIATIONS

Depreciation on Assets - Variance above budget expectations.

Depreciation underestimated in budget - Major infrastructure & new housing projects added to Asset Register at 30th June 2012.

REPORTABLE CAPITAL EXPENSE VARIATIONS

Purchase of Land Held for Resale - Variance below budget expectations.

YTD expenditure on land developments lower than budget - contractors yet to submit invoice for payment.

Purchase of Land & Buildings - Variance below budget expectations.

Shire Housing Project at Poinsetta Street Tom Price has progressed - Calls for tender have been advertised in West Australian newspaper.

Purchase of Plant & Equipment - Variance below budget expectations.

Purchases for Plants & Equipment have slowly progressed.

Furniture & Equipment - Variance below budget expectations.

Second phase of AIMS was budgeted for August - spending now deferred till May/June 2013.
Virtual Desktop Project cost have also been deferred.

Purchase of Infrastructure Assets Roads - Variance below budget expectations.

Expenditure incurred on Roads is for on going projects:
Weano/Banjima Drive Prep 10Km - Works expected to continue through to April 2013.
No expenditure expected for Road Reseals until April/May 2013.

Purchase of Infrastructure Assets Footpaths - Variance below budget expectations.

No works can commence on footpaths until current CLGF 2 funding is spent.

Purchase of Infrastructure Drainage - Variance below budget expectations.

Works Prog Paraburdoo Urban Drainage Reconstruct - Remainder now scheduled for later 2013 following drainage works on the TP Sporting Precinct.
Onslow Drainage Third Avenue - This is unlikely to commence until April onwards to prevent cyclone season problems.

Purchases of Parks & Ovals - Variance below budget expectations.

Area W Master Plan - Anticipated expenditure in April 2013.
Tender is being prepared for Tom Price Tennis Court, expenditure expected to occur May 2013.

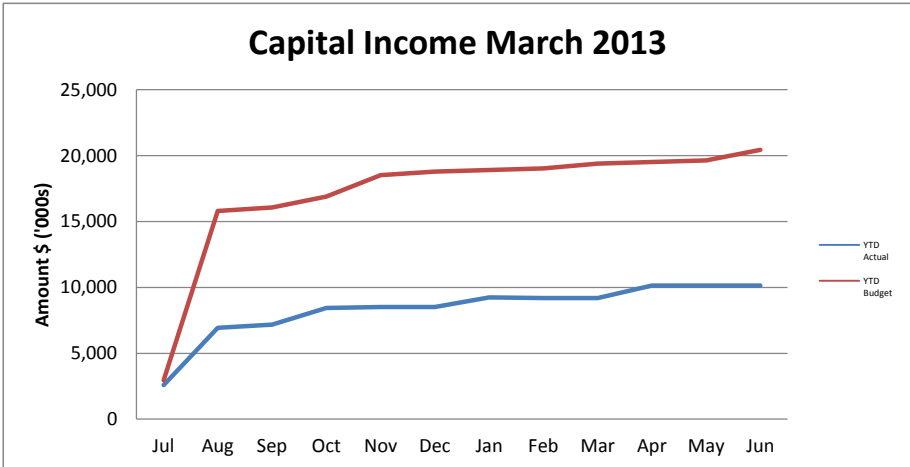
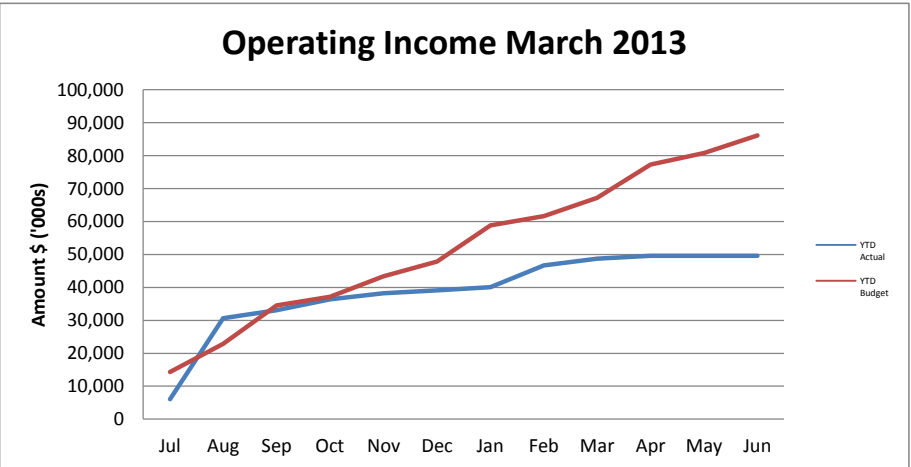
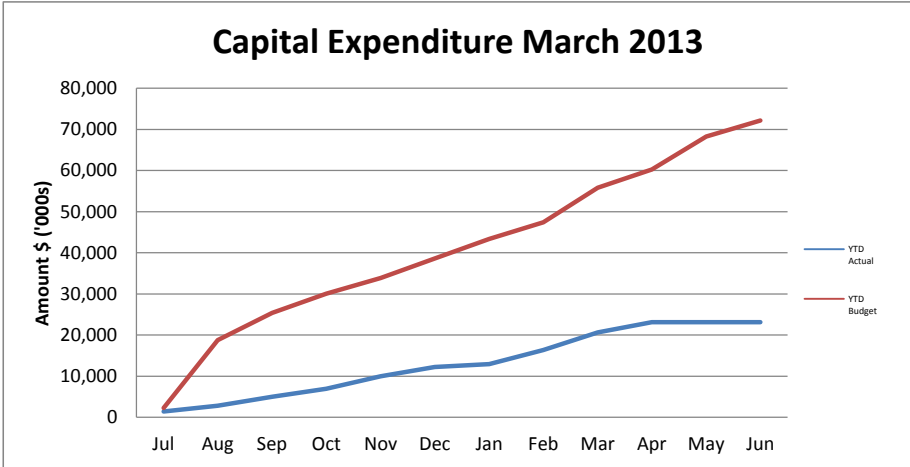
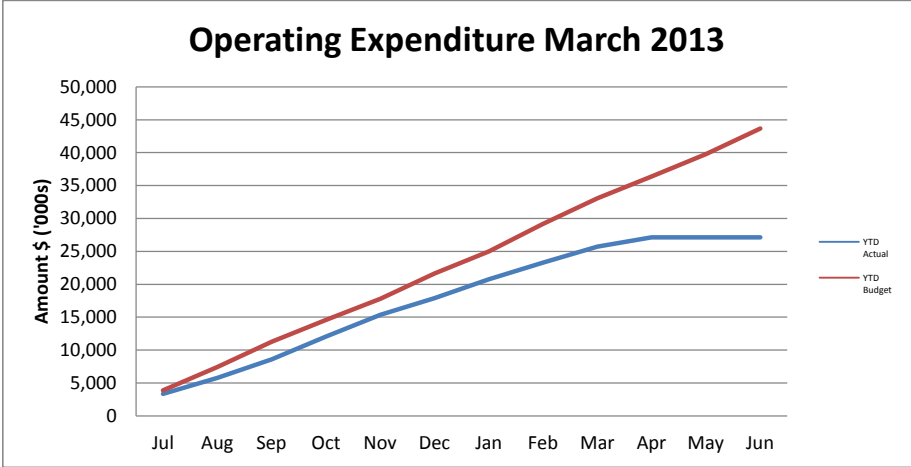
Purchase of Aerodromes - Variance above budget expectations.

Onslow Airport Construction - The budget phasing was based on estimates. Actual project cost is well underway and

Purchase of Infrastructure Assets Other - Variance below budget expectations.

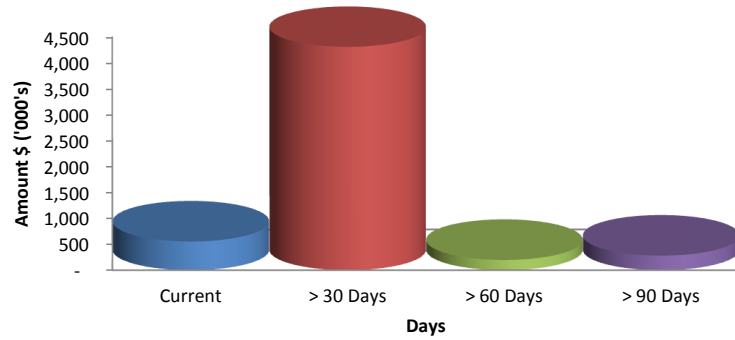
Two projects that contribute most to variance are the Sporting Precinct Upgrade Onslow and Tom Price Town Centre.

Income and Expenditure Graphs

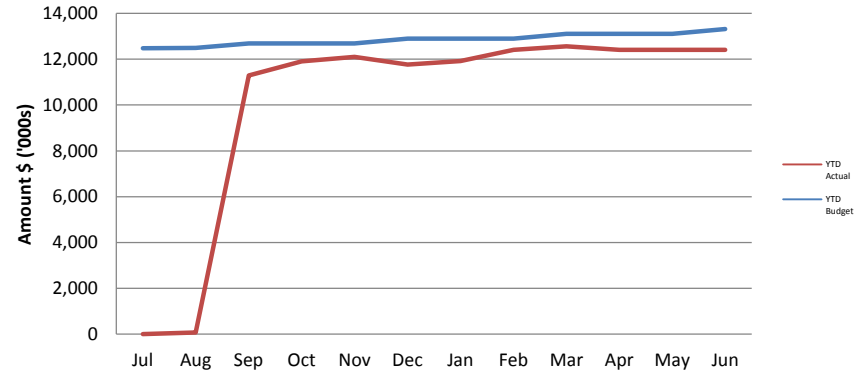


Other Graphs

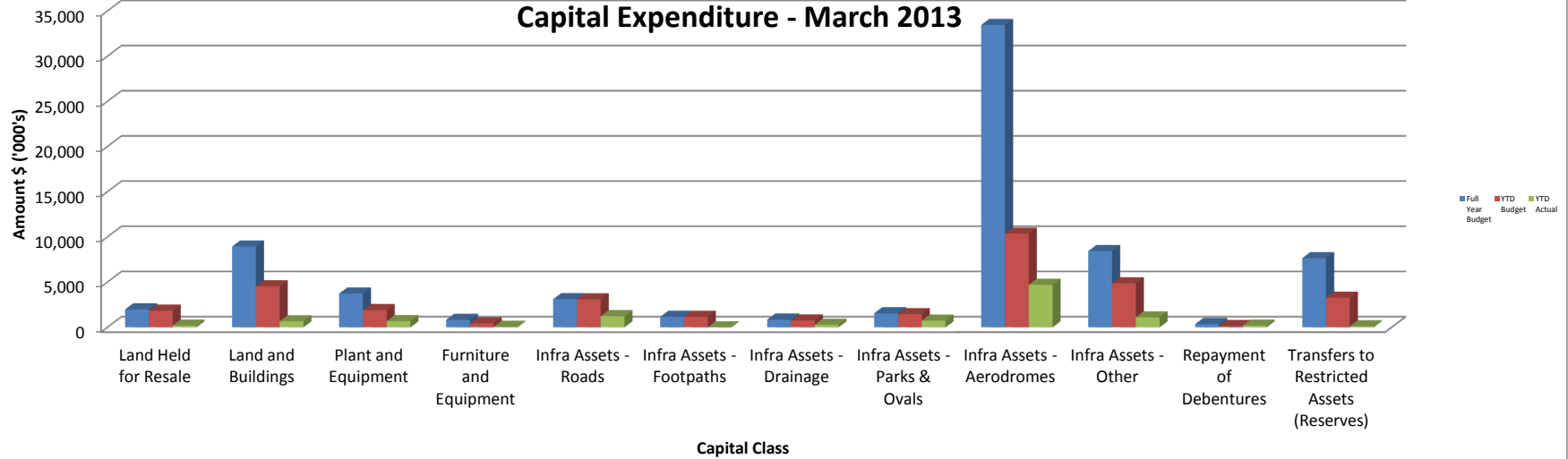
Sundry Debtors Amount O/S March 2013



Current YTD Rates Income as at 31/03/13



Capital Expenditure - March 2013



Private Works Register to 31 March 2013

			Costs					Income									
Private Works Job #	Job Description	Start Date	Private Works #	Private Works Income Description	31/03/2013	30/06/2012	30/06/2011	30/06/2010	Life To Date Private Works Costs	31/03/2013	30/06/2012	30/06/2011	30/06/2010	Life To Date Private Works Income	Profit/(Loss)	%	
					2012/13	2011/12	2010/11	2009/10		2012/13	2011/12	2010/11	2009/10				
					Financial Year	Financial Year	Financial Year	Financial Year						Financial Year	Financial Year	Financial Year	Financial Year
					Costs	Costs	Costs	Costs						Income	Income	Income	Income
X001	Works Prog Private Works	1/07/2009		XI01	Private Works Income Other	31,671.10	21,211.60	72,177.70	64,225.27	189,285.67	2,361.02	35,796.80	208,368.68	233,216.01	479,742.51	290,456.84	153.45%
X005	Private Works - Sealing Aggregate Production	1/07/2009				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
X003	Kiss and Drop Tom Price	1/07/2009				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
X004	Tom Price High School Car Park	1/07/2009				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
X006	Private Works - Nameless Valley Aggregate	1/07/2009				0.00	0.00	0.00	0.00	2,789.65	0.00	0.00	0.00	394,402.16	394,402.16	14039.05%	
X007	Nanutarra Munjina Rd	1/07/2009		XI07	Nanutarra Munjina Rd	1,689.28	18,254.66	2,234,086.69	1,372,039.47	3,626,070.10	0.00	0.00	1,727,729.11	2,443,169.83	4,170,898.74	544,828.84	15.03%
X008	Playground - Birds Park	27/11/2009				0.00	0.00	0.00	0.00	8,802.00	0.00	0.00	0.00	0.00	0.00	(8,802.00)	(100.00)%
X009	Private Works Nameless Valley Camp	10/03/2010		XI09	Private Works Nameless Valley Camp	2,445,569.11	1,992,973.29	699,350.31	252,700.27	5,390,592.98	1,755,535.00	1,979,894.00	79,732.00	413,373.82	4,228,534.82	(1,162,058.16)	(21.56)%
X010	Fortescue Falls Carpark	30/06/2010				0.00	5,606.28	63,043.47	0.00	88,649.75	0.00	0.00	40,000.00	40,000.00	(28,649.75)	(41.73)%	
X011	P/Wks Mine Rd LIA Intersection Works	14/10/2010		XI11	P/Wks Mine Rd LIA Intersection Works	0.00	45,824.52	839,250.11	0.00	885,074.63	0.00	7,076.46	808,590.69	0.00	815,667.15	(69,407.48)	(7.84)%
X012	Fuel Allocated to Contractors for Road Construction Jobs	30/11/2010		XI12	Income from Contractors for fuel for Road Construction	0.00	49,698.99	38,463.87	0.00	88,162.86	0.00	56,058.44	0.00	0.00	56,058.44	(32,104.42)	(36.41)%
X013	Rehabilitation works @ Bingam Road	22/03/2011		XI13	Rehabilitation works @Bingam Road	0.00	310.00	17,248.18	0.00	17,558.18	0.00	0.00	73,500.00	0.00	73,500.00	56,941.82	318.61%
X014	Maintenance Grading of RTIO Access Tracks	7/04/2011		XI14	Maintenance Grading of RTIO Access Tracks	2,009.96	0.00	20,312.66	0.00	22,322.62	0.00	(5,545.00)	26,280.00	0.00	20,735.00	(1,587.62)	(7.71)%
		18/04/2011		XI15	Hire of Rubbish Truck	0.00	0.00	0.00	0.00	0.00	0.00	261.01	25,200.00	2,275.00	27,736.01	0.00	0.00
		18/04/2011		XI16	Mis Private Works for MRWA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,360.00	0.00	1,360.00	0.00	0.00
X017	P/Wks Hire of Road Sweeper	29/08/2011		XI17	P/Wks - Inc Hire of Road Sweeper	2,619.45	631.97	0.00	0.00	3,251.42	11,658.00	7,482.00	3,892.00	15,536.00	38,568.00	35,316.67	1086.19%
X018	Onsolw Airport Apron & Landing Node Extension	19/04/2011		XI18	Onsolw Airport Apron & Landing Node Extension	2,325.00	89,723.00	456,275.26	0.00	548,323.26	0.00	101,078.47	482,343.74	0.00	583,422.21	35,098.95	6.40%
X019	Hamersey Gorge Works	27/04/2011		XI19	Hamersey Gorge Works	119,903.39	999,193.34	187,349.72	0.00	1,306,446.45	0.00	357,832.06	734,183.20	0.00	1,092,015.26	(214,431.19)	(16.41)%
X020	P/Wks Roadworks & Repairs Strothers Court Tom Price	29/08/2011		XI20	Roadworks & Repairs Strothers Court Tom Price	0.00	0.00	0.00	0.00	0.00	0.00	0.00	140,000.00	0.00	140,000.00	0.00	0.00
X021	Pump Out Sewer TP Town Centre	16/05/2011		XI21	Pump Out Sewer TP Town Centre	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
X022	P/Wks RTIO - S Fortescue Borefields Road Maintenance	11/07/2011		XI22	P/Wks INC RTIO - S Fortescue Borefields Road Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
X023	P/Wks RTIO - White Quarts Road Maintenance	11/07/2011		XI23	P/Wks INC RTIO White Quarts Road Maintenance	0.00	3,285.54	0.00	0.00	3,285.54	0.00	14,866.00	0.00	0.00	14,866.00	11,580.46	352.47%
X024	P/Wks - RTIO LIA Access Road Improvements	11/07/2011		XI24	P/Wks INC RTIO LIA Access Rd Improvements	40,401.84	698,083.77	0.00	0.00	738,485.71	188,774.70	607,468.82	0.00	0.00	796,243.32	57,757.61	7.82%
X025	P/Wks - Hire of Grader	11/07/2011		XI25	P/Wks Inc - Hire of Grader	0.00	0.00	0.00	0.00	0.00	16,384.50	0.00	0.00	0.00	16,384.50	0.00	0.00
X026	P/Wks RTIO - Paraburdoo Camp Road Drainage	11/07/2011		XI26	P/Wks Inc RTIO - Paraburdoo Camp Road Drainage	8,562.09	0.00	0.00	0.00	8,562.09	0.00	0.00	0.00	0.00	0.00	(8,562.09)	(100.00)%
X027	P/Wks - RTIO Western Turner	14/07/2011		XI27	P/Wks - INC RTIO Western Turner	1,675.55	0.00	0.00	0.00	1,675.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00
X028	P/Wks - BHPB Juna Downs Rd	22/09/2011		XI28	P/Wks INC - BHPB Juna Downs Road	0.00	958,184.30	0.00	0.00	958,184.30	0.00	1,034,700.94	0.00	0.00	1,034,700.94	76,516.64	7.99%
X029	P/Wks - Grading WaterCorp Roads	23/02/2012		XI29	Income - Grading WaterCorp Roads	3,387.19	10,108.77	0.00	0.00	13,495.96	0.00	0.00	0.00	0.00	0.00	(13,495.96)	(100.00)%
X030	P/Wks - RTIO Paraburdoo Caravan Park	6/03/2012		XI30	P/Wks Inc - RTIO Paraburdoo Caravan Park	868,933.72	813,090.55	0.00	0.00	1,682,024.27	1,134,832.31	900,473.27	0.00	0.00	2,035,305.58	353,281.31	21.00%
X031	P/Wks - Nameless Valley Camp Extension	6/03/2012		XI31	P/Wks Inc - Nameless Valley Extension	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
X032	Onslow Airport Camp	11/07/2012		XI32	Onslow Airport Camp Income	1,090,889.38	0.00	0.00	0.00	1,090,889.38	1,080,175.54	0.00	0.00	0.00	1,080,175.54	(10,713.84)	(0.98)%
X033	P/Wks Gregorv Way Subdivision	30/07/2012		XI33	P/Wks Gregorv Way Subdivision	157,090.33	0.00	0.00	0.00	157,090.33	257,521.77	0.00	0.00	0.00	257,521.77	100,431.44	63.93%
X034	P/Wks - IBN Wakatanni & Bellary	30/09/2012		XI34	P/Wks Inc IBN Wakatanni & Bellary	23,647.09	0.00	0.00	0.00	23,647.09	30,425.55	0.00	0.00	0.00	6,778.46	28.67%	
X035	P/Wks - RTIO Marandoo Roads			XI35	P/Wks Inc - RTIO Marandoo Roads	6,275.59	0.00	0.00	0.00	6,275.59	6,312.50	0.00	0.00	0.00	6,312.50	36.91	0.59%
X036	NTPPS Gardening			XI36	NTPPS Gardening	368.52	0.00	0.00	0.00	368.52	215.50	0.00	0.00	0.00	215.50	(153.02)	(41.52)%
X037	P/Wks BHPB - GNH/Coondewanna Intersection Upgrade			XI37	P/Wks Inc - BHPB - GNH/Coondewanna Intersection U	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Road works funded by external sources																	
C202	Nameless Valley Road Preliminaries																
C203	Nameless Valley Road Construction																
C230	Juna Downs RD																
					4,807,018.69	5,706,180.58	4,627,557.97	1,700,556.66	16,841,313.90	4,484,196.39	5,097,443.07	4,311,179.42	3,541,972.71	17,434,791.59	593,477.69	3.52%	

Notes:
 The Life To Date figures provided in this report are effective from 1 July 2009. Council commenced using SynergySoft in the 2007/08 financial year but did not commence utilising the Works Costing (Job) Ledger fully until the 2009/10 financial year.

Profit/Loss Summary

	Income	Expense	Profit/(Loss)
2012/13	4,484,196.39	4,807,018.69	(322,822.30)
2011/12	5,097,443.07	5,706,180.58	(608,737.51)
2010/11	4,311,179.42	4,627,557.97	(316,378.55)
2009/10	3,541,972.71	1,700,556.66	1,841,416.05
	<u>17,434,791.59</u>	<u>16,841,313.90</u>	<u>593,477.69</u>

LIST OF PAYMENTS FOR APRIL2013

Municipal Payments

Chq/EFT	Date	Name	Description	Amount
EFT19931	04/04/2013	Abco Products	Wall mount dispenser	-1934.46 CSH
EFT19932	04/04/2013	Alliance Power & Data	Electrical upgrade consultation	-5005.00 CSH
EFT19933	04/04/2013	Alltrack WA Pty Ltd	Plant hire	-289751.00 CSH
EFT19934	04/04/2013	Amanda O'Halloran	Reimbursement of expenses	-292.00 CSH
EFT19935	04/04/2013	Austral Mercantile Collections Pty Ltd	Legal advice	-2200.00 CSH
EFT19936	04/04/2013	Baileys Fertilisers	Purchase of Fertilisers	-2502.50 CSH
EFT19937	04/04/2013	Bob Waddell Consultant	Assistance with 12/13 Annual Budget review	-742.50 CSH
EFT19938	04/04/2013	Budget Car and Truck Rental	Car hire	-4871.32 CSH
EFT19939	04/04/2013	CENTURION TRANSPORT CO PTY LTD	Freight charges	-388.92 CSH
EFT19940	04/04/2013	CREATING COMMUNITIES	Variation printing	-5530.80 CSH
EFT19941	04/04/2013	CROWN RELOCATIONS	Removalist costs	-14815.00 CSH
EFT19942	04/04/2013	DIRECT TRADES SUPPLY P/L	Supply of sprinklers	-8137.10 CSH
EFT19943	04/04/2013	E & MJ Rosher Pty Ltd	Various auto parts and repairs	-448.95 CSH
EFT19944	04/04/2013	EMMA HEYS	Reimbursement of expenses	-203.00 CSH
EFT19945	04/04/2013	ERA CONTRACTORS	Aircon repairs at MPC	-320.17 CSH
EFT19946	04/04/2013	ESS Compass Group	Purchase of Fuel	-39495.44 CSH
EFT19947	04/04/2013	ESS Eastern Guruma Pty Ltd (Windawarri Lodge & Rocklea Palms)	Refreshments for various meetings	-199.10 CSH
EFT19948	04/04/2013	FORGE GROUP	Overpayment on 12718	-320.00 CSH
EFT19949	04/04/2013	Fuji Xerox Australia Pty Ltd	Lease and rental Agreement	-2335.30 CSH
EFT19950	04/04/2013	GRIFFIN PLANT HIRE PTY LTD	Plant hire	-3795.00 CSH
EFT19951	04/04/2013	Geotech Materials Testing Services	Technician and vehicle hire	-16844.61 CSH
EFT19952	04/04/2013	Hanson Construction Materials	Purchase of Concrete	-2626.25 CSH
EFT19953	04/04/2013	Hitachi Ltd	Various auto parts and repairs	-1028.83 CSH
EFT19954	04/04/2013	J. Blackwood & Son Limited	Purchase of ear plugs,sqwinchers lemon/lime and repellent spray	-1084.03 CSH
EFT19955	04/04/2013	JANENE DENNY	Reimbursement of expenses	-152.20 CSH
EFT19956	04/04/2013	JAPANESE TRUCK & BUS SPARES	Various auto parts and repairs	-44.90 CSH
EFT19957	04/04/2013	JR & A Hersey Pty Ltd	Staff Uniforms	-675.01 CSH
EFT19958	04/04/2013	LGMA (WA) DIVISION	Staff training	-850.00 CSH
EFT19959	04/04/2013	Lo-Go Appointments	N Macaulay Building Surveyor	-2399.32 CSH
EFT19960	04/04/2013	Local Government Appointments	Placement for employee	-9900.00 CSH
EFT19961	04/04/2013	MACDONALD JOHNSTON ENGINEERING COMPANY	Various auto parts and repairs	-2251.03 CSH
EFT19962	04/04/2013	MAYDAY EARTHMOVING	Plant hire	-63525.00 CSH
EFT19963	04/04/2013	McDOWELL EXEC. SUPER PLAN	Superannuation	-648.00 CSH
EFT19964	04/04/2013	Mercurie Hotel Perth	Staff training	-849.00 CSH
EFT19966	04/04/2013	ORBIT HEALTH & FITNESS SOLUTIONS	BMI scales	-249.00 CSH
EFT19967	04/04/2013	Office Choice Malaga	Shire stationary	-4844.91 CSH
EFT19968	04/04/2013	Onslow - Karratha Courier Services	Freight charges	-145.00 CSH
EFT19969	04/04/2013	Onslow Mechanical	Various auto parts and repairs	-846.12 CSH
EFT19970	04/04/2013	Onslow Tyre Service	Various auto parts and repairs	-404.00 CSH
EFT19971	04/04/2013	PCS - PILBARA CONCRETE SERVICE	Purchase of Concrete	-2466.20 CSH
EFT19972	04/04/2013	PILBARA FOOD SERVICES P/L	Purchase of kitchen utensils	-225.78 CSH
EFT19973	04/04/2013	POSTCARD CALENDARS	Calenders	-86.60 CSH
EFT19974	04/04/2013	PROTECTOR FIRE SERVICES PTY LTD	Servicing fire extinguisher at various locations	-13447.07 CSH
EFT19975	04/04/2013	Pilbara Mechanical Services	Various auto parts and repairs	-433.42 CSH
EFT19976	04/04/2013	Pilbara Motor Group	Various auto parts and repairs	-1470.21 CSH
EFT19977	04/04/2013	Protector Alsafe	Staff Uniforms	-1897.18 CSH
EFT19978	04/04/2013	QUALITY PRESS	Shire stationary	-1479.50 CSH
EFT19979	04/04/2013	Royal Wolf Trading	Transportable hire Jan 2013	-112739.72 CSH
EFT19980	04/04/2013	SAS Locksmiths	Key cuts	-123.20 CSH
EFT19981	04/04/2013	SPOTLIGHT	Table clothes	-94.45 CSH
EFT19982	04/04/2013	STATE EMERGENCY SERVICES -TOM PRICE	Donation	-65.50 CSH
EFT19983	04/04/2013	SYBA SIGNS	Purchase of signs	-134.20 CSH
EFT19984	04/04/2013	SYMMETRICAL GROUP	Pot holing works at Tom Price Sports Pavilion	-2112.07 CSH
EFT19985	04/04/2013	Savannah Engineers Pty Ltd	Various auto parts and repairs	-638.00 CSH
EFT19986	04/04/2013	Seton Australia	Alarm alert	-69.96 CSH
EFT19987	04/04/2013	Sinewave Electrical Contractors	Supply labour and non destructive vacuum excavator at Tom Price Sport Pav	-5172.20 CSH
EFT19988	04/04/2013	Slater & Gordon Lawyers	Shire of Ashburton contribution to the settlement for Yvonne Amonini Wittenoom Asbestos claim	-28750.00 CSH
EFT19989	04/04/2013	Star Track Express Pty Ltd	Freight charges	-136.79 CSH
EFT19990	04/04/2013	State Law Publisher	Advertisement	-4483.20 CSH
EFT19991	04/04/2013	Symonds Seeds	Purchase of grass	-3135.00 CSH
EFT19992	04/04/2013	THE HONDA SHOP	Various auto parts and repairs	-91.55 CSH
EFT19993	04/04/2013	TOM PRICE TYREPRO	Various auto parts and repairs	-2784.60 CSH
EFT19994	04/04/2013	TPG Town Planning & Urban Design	Onslow airport and adjacent industrial estate	-1529.00 CSH
EFT19995	04/04/2013	The Workwear Group - Neat and Trim	Staff Uniforms	-334.40 CSH
EFT19996	04/04/2013	Toll Ipec Pty Ltd	Freight Charge	-1442.84 CSH
EFT19997	04/04/2013	Tom Price Betta Electrical	Purchase of electric cook top	-629.00 CSH
EFT19998	04/04/2013	Tom Price Tyres	Various auto parts and repairs	-1090.00 CSH
EFT19999	04/04/2013	UBERCABLE	IT equipment	-215.50 CSH
EFT20000	04/04/2013	VANESSA VELASCO	Reimbursement of expenses	-1030.62 CSH
EFT20001	04/04/2013	VERNICHE PTY LTD	Mobilisation of a 1110 Impact Crushing Plant	-133743.75 CSH
EFT20002	04/04/2013	VISIMAX SAFETY PRODUCTS	Purchase of torches	-640.25 CSH
EFT20003	04/04/2013	Vanessa Australia	Purchase of stock for visitors centre	-59.86 CSH
EFT20004	04/04/2013	WALGA - WA LOCAL GOV. ASSOC.	Advertisement	-5245.02 CSH
EFT20005	04/04/2013	Water 2 Water	Water filtration system contract	-179.00 CSH
EFT20006	11/04/2013	100% Satisfaction	Replace and repaint at shelters in Paraburdoo	-8624.00 CSH
EFT20007	11/04/2013	AUSTRAL POOL SOLUTIONS	Cable Ferrule	-4.95 CSH
EFT20008	11/04/2013	Abco Products	Various cleaning supplies	-2374.71 CSH

LIST OF PAYMENTS FOR APRIL2013

EFT20009	11/04/2013	Activ8me	Services and usage 21.2.2013 - 20.3.2013	-359.90 CSH
EFT20010	11/04/2013	Ashburton 4WD & Mechanical	Refunding overpayment	-192.00 CSH
EFT20011	11/04/2013	BONNIE'S CATERING SERVICES	Refreshments for various meetings	-1001.00 CSH
EFT20012	11/04/2013	BRIAN CAMERON	Reimbursement for expenses	-520.30 CSH
EFT20013	11/04/2013	BRIGHT DESIGN	Christmas Decorations over four towns	-4000.00 CSH
EFT20014	11/04/2013	BROADCAST AUSTRALIA	Facilities leasing	-41.69 CSH
EFT20015	11/04/2013	BT Equipment	Various auto parts and repairs	-975.53 CSH
EFT20016	11/04/2013	BYFORDS BUILDING PROJECTS	Hire of gas detector	-100.00 CSH
EFT20017	11/04/2013	Bob Waddell Consultant	Assistance with 12/13 Budget Review	-2487.38 CSH
EFT20018	11/04/2013	Budget Car and Truck Rental	Car rental	-1019.39 CSH
EFT20019	11/04/2013	COATES HIRE - ONSLOW	Plant hire	-14388.00 CSH
EFT20020	11/04/2013	COLLINS BOOKSELLERS KARRATHA	Library stock	-226.64 CSH
EFT20021	11/04/2013	COMMANDER AUSTRALIA LIMITED	Network Charges	-490.32 CSH
EFT20022	11/04/2013	COMMISSIONER RONALD YURYENCH	Reimbursement for expenses	-70.22 CSH
EFT20023	11/04/2013	COVS PARTS PTY LTD	Various auto parts and repairs	-1198.32 CSH
EFT20024	11/04/2013	Coates Hire Operations Pty Ltd (TP)	Equipment to take down Christmas decorations	-3000.25 CSH
EFT20025	11/04/2013	Collins Distributors	Library stock	-968.17 CSH
EFT20026	11/04/2013	David Gray & Company	Purchase of Bins	-7080.19 CSH
EFT20027	11/04/2013	Dell Computer Ltd	IT equipment	-559.90 CSH
EFT20028	11/04/2013	EMMA HEYS	Reimbursement for expenses	-565.70 CSH
EFT20029	11/04/2013	ERA CONTRACTORS	Supply and install aircon at Onslow and service various air cons	-9506.08 CSH
EFT20030	11/04/2013	ESS THANLANYJI P/L	Accommodation System VAMS	-5985.15 CSH
EFT20031	11/04/2013	EXMOUTH CIVIL PTY LTD	Plant hire	-20454.50 CSH
EFT20032	11/04/2013	Ean McDowell	Reimbursement for expenses	-124.00 CSH
EFT20033	11/04/2013	FOXTEL MANAGEMENT PTY LTD - TOM PRICE - 8796454	Foxtel subscription	-5160.00 CSH
EFT20034	11/04/2013	Fire Rescue Safety Australia Pty Ltd	Spelaean Rocsport III Harness	-2674.10 CSH
EFT20035	11/04/2013	GRACE REMOVALS	Removalist cost for employee	-7479.70 CSH
EFT20036	11/04/2013	Geotech Materials Testing Services	Plant and labour hire	-66620.90 CSH
EFT20037	11/04/2013	Hitachi Ltd	Various auto parts and repairs	-192.59 CSH
EFT20038	11/04/2013	J. Blackwood & Son Limited	Purchase of bins	-756.59 CSH
EFT20039	11/04/2013	JAPANESE TRUCK & BUS SPARES	Various auto parts and repairs	-225.95 CSH
EFT20040	11/04/2013	KEYSTART CONSTRUCTIONS P/L	Upgrade of Paraburdoo disabled toilets	-64609.60 CSH
EFT20041	11/04/2013	L. J. Hooker	Rent for various properties	-8477.99 CSH
EFT20042	11/04/2013	Lo-Go Appointments	Labour hire	-2372.17 CSH
EFT20043	11/04/2013	Lorraine Thomas	Reimbursement for expenses	-6023.88 CSH
EFT20044	11/04/2013	MAYDAY EARTHMOVING	Plant hire	-10725.00 CSH
EFT20045	11/04/2013	Major Motors Pty Ltd	Various auto parts and repairs	-114.04 CSH
EFT20046	11/04/2013	Mercure Hotel Perth	Staff training	-600.00 CSH
EFT20047	11/04/2013	Morley Mower Centre	Various auto parts and repairs	-604.82 CSH
EFT20049	11/04/2013	ONSITE RENTAL GROUP OPERATIONS (WA) (Statewide Equip Hire)	Plant hire	-3093.42 CSH
EFT20050	11/04/2013	Office Choice Malaga	Shire stationary	-270.02 CSH
EFT20051	11/04/2013	Onslow Mechanical	Various auto parts and repairs	-1016.40 CSH
EFT20052	11/04/2013	PAUL BYARD	Reimbursement for expenses	-116.60 CSH
EFT20053	11/04/2013	PILBARA FOOD SERVICES P/L	Refreshments for various meetings	-67.50 CSH
EFT20054	11/04/2013	PINK HYGIENE SOLUTIONS	Sanitary hire	-948.41 CSH
EFT20055	11/04/2013	PLANET SMART PTY LTD	Supply of decking and bollards for four mile creek	-13273.07 CSH
EFT20056	11/04/2013	Paraburdoo IGA	Refreshments for various meetings	-12.90 CSH
EFT20057	11/04/2013	Pilbara Mechanical Services	Various auto parts and repairs	-33.00 CSH
EFT20058	11/04/2013	Protector Alsafé	Staff Uniforms	-54.35 CSH
EFT20059	11/04/2013	QUALITY TRAFFIC MANAGEMENT	Staff training	-1760.00 CSH
EFT20060	11/04/2013	RAY WHITE EXMOUTH	Rent for various properties	-29897.70 CSH
EFT20061	11/04/2013	REMOTE WATER SERVICES	Equipment charge and labour hire	-19800.00 CSH
EFT20062	11/04/2013	ROTALOO WA	Purchase of stainless steel urinal	-2575.22 CSH
EFT20063	11/04/2013	Rio Tinto - Pilbara Iron Company Services Pty Ltd	Electricity usage 28.2.2013	-26295.80 CSH
EFT20064	11/04/2013	Rob Paull & Associates	Professional services March Part 3	-10579.70 CSH
EFT20065	11/04/2013	Roundel Civil Products	Purchase of 90mm Barrels	-7599.90 CSH
EFT20066	11/04/2013	Royal Life Saving Society	Purchase of lifesaving manuals	-685.20 CSH
EFT20067	11/04/2013	SAI GLOBAL LTD	Online select additions	-162.80 CSH
EFT20068	11/04/2013	SCANIA	PTO spacer	-860.20 CSH
EFT20069	11/04/2013	SEBEL FURNITURE LTD	Purchase of light weight tables	-5525.52 CSH
EFT20070	11/04/2013	SHIRLEY RAYNER	Return gym card bond	-15.00 CSH
EFT20071	11/04/2013	Sinewave Electrical Contractors	Various electrical repairs	-2095.50 CSH
EFT20072	11/04/2013	Staples Australia Pty Limited	Shire stationary	-1291.35 CSH
EFT20073	11/04/2013	Star Track Express Pty Ltd	Freight charges	-286.16 CSH
EFT20074	11/04/2013	State Library of WA	Library stock	-30.80 CSH
EFT20075	11/04/2013	T-QUIP	Vacuum cleaning bags	-193.19 CSH
EFT20076	11/04/2013	THE ASHBURTON RESORT MOTEL	Accommodation for people to attend council meeting	-990.00 CSH
EFT20077	11/04/2013	THE PHOTO SURGERY	Recovery of photos from Onslow fire	-2552.00 CSH
EFT20078	11/04/2013	TIRITIRI MATANGI PTY LTD T/A BRIGHTHOUSE	Design of Master plan for Ocean View Caravan park	-24734.28 CSH
EFT20079	11/04/2013	TOM PRICE TYREPRO	Various auto parts and repairs	-4504.70 CSH
EFT20080	11/04/2013	TUSS CONCRETE PTY LTD	Labour and machinery hire at Bird park	-12493.00 CSH
EFT20081	11/04/2013	The Pilbara Clean Machine	Detailing of car	-2197.80 CSH
EFT20082	11/04/2013	The Shell Company of Australia Ltd	Purchase of fuel	-24410.47 CSH
EFT20083	11/04/2013	The Workwear Group - Neat and Trim	Staff Uniforms	-743.70 CSH
EFT20084	11/04/2013	Tom Price Betta Electrical	LG microwave oven	-118.95 CSH
EFT20085	11/04/2013	Trick Electricks Pty Ltd	Apron lighting expansion and various electrical repairs	-47983.87 CSH
EFT20086	11/04/2013	VERNICE PTY LTD	Plant hire	-24851.20 CSH
EFT20087	11/04/2013	VISIMAX SAFETY PRODUCTS	Purchase of torches	-982.75 CSH
EFT20088	11/04/2013	WA Library Supplies	Library stock	-395.00 CSH
EFT20089	11/04/2013	WURTH AUSTRALIA	Workshop goods	-753.52 CSH
EFT20090	11/04/2013	Whelans	Plant hire	-40524.00 CSH

LIST OF PAYMENTS FOR APRIL2013

EFT20091	12/04/2013	Alltrack WA Pty Ltd	Plant hire for Onslow Airport	-808566.00 CSH
EFT20092	12/04/2013	Hitachi Ltd	Various auto parts and repairs	-1980.05 CSH
EFT20093	12/04/2013	West Coast Roofing Australia Pty Ltd	Repairs to Squash Courts in Paraburadoo	-11100.00 CSH
EFT20094	15/04/2013	BRIAN CAMERON	Pay due to incorrect accounts	-4391.75 CSH
EFT20095	18/04/2013	ALL U NEED ROOFING	Supply and install new roof to 283 Carob St	-14740.00 CSH
EFT20096	18/04/2013	ANALYTICAL REFERENCE LABORATORY (WA) PTY LTD	Asbestos content analysis of two samples	-176.00 CSH
EFT20097	18/04/2013	ARCHIVEWISE	Storage boxes	-130.05 CSH
EFT20098	18/04/2013	Amar Auto Electrics	Various auto parts and repairs	-773.45 CSH
EFT20099	18/04/2013	BOC Gases	Purchase of Gas	-739.61 CSH
EFT20100	18/04/2013	BT Equipment	Purchase of a Landfill compactor	-630080.00 CSH
EFT20101	18/04/2013	Bridgestone Australia WA Office	Various auto parts and repairs	-949.34 CSH
EFT20102	18/04/2013	CENTURION TRANSPORT CO PTY LTD	Freight charges	-21.95 CSH
EFT20103	18/04/2013	COATES HIRE - ONSLOW	Plant hire	-1756.93 CSH
EFT20104	18/04/2013	COLLINS BOOKSELLERS	Purchase of new books	-1200.00 CSH
EFT20105	18/04/2013	COLLINS BOOKSELLERS KARRATHA	Purchase of library stock	-243.06 CSH
EFT20106	18/04/2013	COMMANDER AUSTRALIA LIMITED	Network charges	-63.77 CSH
EFT20107	18/04/2013	COMMISSIONER RONALD YURYENCH	Commissioner Remuneration	-50000.00 CSH
EFT20108	18/04/2013	Coca-Cola Amatil (Aust) Pty Ltd	Refreshments for admin building	-725.45 CSH
EFT20109	18/04/2013	Collins Distributors	Freight charges	-36.30 CSH
EFT20110	18/04/2013	DAVID WILLS & ASSOCIATES	Consultant services for Onslow Airport Drainage	-9075.00 CSH
EFT20111	18/04/2013	DIRECT TRADES SUPPLY P/L	Various hardware	-297.00 CSH
EFT20112	18/04/2013	DVA FABRICATIONS	Metal shelving	-2200.00 CSH
EFT20113	18/04/2013	David Gray & Company	Gladiator hericide	-903.81 CSH
EFT20114	18/04/2013	Davric Australia Pty Ltd	Various Souvenir items	-2154.24 CSH
EFT20115	18/04/2013	Denver Technology	Upgrade to symantic backup	-4009.50 CSH
EFT20116	18/04/2013	Dingo De Construction	Watering the LIA	-18000.00 CSH
EFT20117	18/04/2013	Direct Office Furniture	Purchase of chairs	-1894.20 CSH
EFT20118	18/04/2013	E & MJ Rosher Pty Ltd	Various auto parts and repairs	-1819.70 CSH
EFT20119	18/04/2013	ESPLANADE RIVER SUITES	Staff training	-438.00 CSH
EFT20120	18/04/2013	ESS Eastern Guruma Pty Ltd - Windawarri Lodge	Refreshment for various meetings	-188.90 CSH
EFT20121	18/04/2013	Fire Rescue Safety Australia Pty Ltd	Batteries	-104.50 CSH
EFT20122	18/04/2013	Forms Express	Purchase of Muni cheques and trust cheques	-1111.33 CSH
EFT20123	18/04/2013	GLH CONTRACTING	Plant hire	-6969.86 CSH
EFT20124	18/04/2013	Garrards Pty Ltd	Various auto parts and repairs	-317.97 CSH
EFT20125	18/04/2013	Hanson Construction Materials	Purchase of concrete	-1871.10 CSH
EFT20126	18/04/2013	Hema Map Pty Ltd	Purchase of maps	-85.42 CSH
EFT20127	18/04/2013	IMPALA KART CLUB	Donation to Impala Kart Club	-500.00 CSH
EFT20128	18/04/2013	IT Vision Australia Pty Ltd	Synergy Soft Cat Control and staff training	-4557.66 CSH
EFT20129	18/04/2013	J. Blackwood & Son Limited	Safety equipment	-494.94 CSH
EFT20130	18/04/2013	JAPANESE TRUCK & BUS SPARES	Various auto parts and repairs	-232.30 CSH
EFT20131	18/04/2013	JCA Dealer Services	Various auto parts and repairs	-1200.00 CSH
EFT20132	18/04/2013	JENKO WELDING & MARINE SERVICES	Overpayment	-48.00 CSH
EFT20133	18/04/2013	Josh Byrne And Associates	Scarecrow for Onslow school garden	-2628.35 CSH
EFT20134	18/04/2013	KEYSTART CONSTRUCTIONS P/L	Refund	-144.00 CSH
EFT20135	18/04/2013	KHB Mobile mechanical PTY LTD	Refit two hoses	-3023.60 CSH
EFT20136	18/04/2013	Landmark Products Limited	Carnarvon restroom with skillion roof including disabled cub icicle and standing cubicle	-29474.50 CSH
EFT20137	18/04/2013	Lyons & Pierce Karratha	Various plumbing repairs	-4736.95 CSH
EFT20138	18/04/2013	MACDONALD JOHNSTON ENGINEERING COMPANY	Seal kit	-614.66 CSH
EFT20139	18/04/2013	MAYDAY EARTHMOVING	Plant hire	-81840.00 CSH
EFT20140	18/04/2013	Momar Australia Pty Ltd	Thunder deodorised cleaner	-1980.00 CSH
EFT20141	18/04/2013	Municipal Employees Union	Payroll deductions	-19.40 CSH
EFT20142	18/04/2013	ONSITE RENTAL GROUP OPERATIONS (WA) (Statewide Equip Hire)	Plant hire	-143.00 CSH
EFT20143	18/04/2013	Office Choice Malaga	Shire stationary	-1058.94 CSH
EFT20144	18/04/2013	Onslow Mechanical	Diesel engine oil	-154.00 CSH
EFT20145	18/04/2013	Onslow Sun Chalets	Accommodation for Ordinary meeting of council	-935.00 CSH
EFT20146	18/04/2013	Onslow Supermarket	Onslow Supermarket March part 2	-1405.19 CSH
EFT20147	18/04/2013	Onslow Tyre Service	Various auto parts and repairs	-1647.00 CSH
EFT20148	18/04/2013	PERTH SIGNCRAFT & GRAPHICS PTY LTD	Purchase of sign for compactor	-605.00 CSH
EFT20149	18/04/2013	PILBARA FOOD SERVICES P/L	Refreshments for staff kitchen	-575.86 CSH
EFT20150	18/04/2013	Pannawonica Craft Club	Delivery of inside Ashburton April 13	-200.00 CSH
EFT20151	18/04/2013	Paraburadoo IGA	Refreshments for various meetings	-934.42 CSH
EFT20152	18/04/2013	Pennant House	Purchase of flags	-616.00 CSH
EFT20153	18/04/2013	Pilbara Motor Group	Various auto parts and repairs	-2328.45 CSH
EFT20154	18/04/2013	Pre Start Safety and Training Pty Ltd	Staff training	-2596.00 CSH
EFT20155	18/04/2013	Protector Alsafe	Staff Uniforms	-455.49 CSH
EFT20156	18/04/2013	QUALITY PRESS	Inside Ashburton Jan 13	-3263.70 CSH
EFT20157	18/04/2013	REFACE INDUSTRIES	Purchase of VMI 3550 DVD machine	-3300.00 CSH
EFT20158	18/04/2013	Rio Tinto - Pilbara Iron Company Services Pty Ltd	Water usage	-2752.33 CSH
EFT20159	18/04/2013	SCANIA	Filter oil and fuel kit	-138.60 CSH
EFT20160	18/04/2013	SOA Depot Social Club	Payroll deductions	-75.00 CSH
EFT20161	18/04/2013	STEVE O'NEILL	Reimbursement for expenses	-285.48 CSH
EFT20162	18/04/2013	SYBA SIGNS	Purchase of signs	-134.20 CSH
EFT20163	18/04/2013	SYMMETRICAL GROUP	Install new air con	-3817.55 CSH
EFT20164	18/04/2013	Savannah Engineers Pty Ltd	Repairs to damaged tow bar	-385.00 CSH
EFT20165	18/04/2013	Sigma Chemicals	Purchase of chlorine	-142.88 CSH
EFT20166	18/04/2013	Slater-Gartrell Sports	Purchase of foam	-4725.60 CSH
EFT20167	18/04/2013	Staples Australia Pty Limited	Shire stationary	-3158.48 CSH
EFT20168	18/04/2013	State Library of WA	Damaged library stock	-116.60 CSH
EFT20169	18/04/2013	THE HONDA SHOP	Various auto parts and repairs	-74.62 CSH
EFT20170	18/04/2013	TOM PRICE TYREPRO	Various auto parts and repairs	-1024.50 CSH
EFT20171	18/04/2013	TRACEY BOLLAND	Rent	-4333.33 CSH

LIST OF PAYMENTS FOR APRIL2013

EFT20172	18/04/2013	The Workwear Group - Neat and Trim	Staff Uniforms	-1164.30 CSH
EFT20173	18/04/2013	Toll Ipec Pty Ltd	Freight charges	-2891.77 CSH
EFT20174	18/04/2013	Toyo Tyre & Rubber Australia Ltd	Various auto parts and repairs	-8175.74 CSH
EFT20175	18/04/2013	Trisley's Hydraulic Services P/L	Various auto parts and repairs	-235.40 CSH
EFT20176	18/04/2013	VERNICE PTY LTD	Plant hire	-30870.30 CSH
EFT20177	18/04/2013	WA Library Supplies	Library stock	-438.00 CSH
EFT20178	18/04/2013	WEST COAST SHEDS - RAHA PLANTATION PTY LTD	Sports Oval Shed Pannawonica	-5360.00 CSH
EFT20179	18/04/2013	West Coast Trailer Parts	Various auto parts and repairs	-198.00 CSH
EFT20180	18/04/2013	Westrac Pty Ltd	Various auto parts and repairs	-757.27 CSH
EFT20181	18/04/2013	Whelans	Onslow airport and construction camp project	-53399.50 CSH
EFT20182	18/04/2013	ZOE MCGOWAN	Reimbursement for expenses	-211.00 CSH
EFT20183	24/04/2013	ANIKA SERER	Reimbursement for expenses	-819.33 CSH
EFT20184	24/04/2013	ARADON PTY LTD	Various tumble stone	-553.04 CSH
EFT20185	24/04/2013	AUSTRALIA POST	Postage charges	-1529.80 CSH
EFT20186	24/04/2013	All Toilets	Cleaning products	-290.40 CSH
EFT20187	24/04/2013	Austral Mercantile Collections Pty Ltd	Debt recovery	-1100.00 CSH
EFT20188	24/04/2013	Australian Institute Of Mgmt	Staff training	-2260.00 CSH
EFT20189	24/04/2013	BT Equipment	Filter set	-61.85 CSH
EFT20190	24/04/2013	BUILDING ENGINEERING SERVICES & TECHNOLOGY T/AS BEST CONSULTANTS PTY L	Electrical Consulting services for TP Sports ground	-7012.50 CSH
EFT20191	24/04/2013	Budget Car and Truck Rental	Car hire	-195.02 CSH
EFT20192	24/04/2013	Byblos Constructions-Tom Price	Repairs to water cooler	-214.50 CSH
EFT20193	24/04/2013	CASTLEDINE GREGORY	Legal advice	-6050.00 CSH
EFT20194	24/04/2013	CCR Hose & Fittings (Zoskar P/L)	Various auto parts and repairs	-421.55 CSH
EFT20195	24/04/2013	CENTURION TRANSPORT CO PTY LTD	Freight charges	-467.48 CSH
EFT20196	24/04/2013	COATES HIRE - ONSLOW	Plant hire	-11574.51 CSH
EFT20197	24/04/2013	COLLINS BOOKSELLERS	Library stock	-1200.00 CSH
EFT20198	24/04/2013	COOPER & OXLEY BUILDERS PTY LTD	Progress claim number 4	-414978.85 CSH
EFT20199	24/04/2013	City Barn	Dog Biscuits	-1078.79 CSH
EFT20200	24/04/2013	Civic Legal Pty Ltd	Legal advice	-8934.75 CSH
EFT20201	24/04/2013	Coates Hire Operations Pty Ltd (TP)	Hire of Generator	-9548.00 CSH
EFT20202	24/04/2013	Coca-Cola Amatil (Aust) Pty Ltd	Refreshment for staff kitchen	-268.30 CSH
EFT20203	24/04/2013	DAMPIER PORT AUTHORITY	Lease 16 Parliament Place	-1372.80 CSH
EFT20204	24/04/2013	DATACOM SYSTEMS (W.A) P/L	Staff training	-1584.00 CSH
EFT20205	24/04/2013	DICE SOLUTIONS	Investigate power issues at Caravan park	-732.17 CSH
EFT20206	24/04/2013	David Gray & Company	Supply gladiator herbicide	-598.03 CSH
EFT20207	24/04/2013	Dennis Jones & Associates	Library stock	-359.40 CSH
EFT20208	24/04/2013	Denver Technology	Management services, Professional Consulting and technical support	-43644.74 CSH
EFT20209	24/04/2013	Department of Planning Operating Account (DAP)	Building application	-6158.00 CSH
EFT20210	24/04/2013	EMMA HEYS	Reimbursement for expenses	-239.69 CSH
EFT20211	24/04/2013	ESS Compass Group	Purchase of fuel	-12616.27 CSH
EFT20212	24/04/2013	ESS Eastern Guruma Pty Ltd - Windawarri Lodge	Refreshment for various meetings	-409.34 CSH
EFT20213	24/04/2013	EYESON SAFETY AND TRAINING WA	Staff training	-6600.00 CSH
EFT20214	24/04/2013	Ess Gumula - Rocklea Palms	Refreshment for various meetings	-349.58 CSH
EFT20215	24/04/2013	Fortuna Free Formers	Install of bench tops	-950.75 CSH
EFT20216	24/04/2013	Fuji Xerox Australia Pty Ltd	Purchase of Toners	-3912.38 CSH
EFT20217	24/04/2013	Geotech Materials Testing Services	Site visits and materials technician plus laboratory hire	-43541.42 CSH
EFT20218	24/04/2013	HAYNES ROBINSON BARRISTERS & SOLICITORS	Legal advice	-462.00 CSH
EFT20219	24/04/2013	Hanson Construction Materials	Purchase of concrete	-6161.65 CSH
EFT20220	24/04/2013	Hema Map Pty Ltd	Various Maps for visitor centre	-946.45 CSH
EFT20221	24/04/2013	Hitachi Ltd	Various auto parts and repairs	-108.00 CSH
EFT20222	24/04/2013	ISS Integrated Services Pty Ltd	ISS purchases in Panna	-306.03 CSH
EFT20223	24/04/2013	Independent Valuers of Western Australia Pty Ltd	Land valuations	-2200.00 CSH
EFT20224	24/04/2013	J. Blackwood & Son Limited	Purchase of various safety equipment and hardware	-271.50 CSH
EFT20225	24/04/2013	JOHN WILSON	Reimbursement for expenses	-66.50 CSH
EFT20226	24/04/2013	JONATHAN BROWN	Reimbursement for expenses	-174.67 CSH
EFT20227	24/04/2013	Josh Byrne And Associates	Design and specifications for The Clem Thompson Recreational Precinct	-59355.00 CSH
EFT20228	24/04/2013	K2 Enterprises Pty Ltd	Demolition and removal of Crushers donga	-101492.60 CSH
EFT20229	24/04/2013	Kings Hotel Perth	Staff training	-380.00 CSH
EFT20230	24/04/2013	Kleenheat Gas	Purchase of gas	-1026.95 CSH
EFT20231	24/04/2013	LD & MJ BUTLER	Various auto parts and repairs	-4919.20 CSH
EFT20232	24/04/2013	LGIS Insurance Broking	Insurance for Landfill compactor and tilting blade option	-2099.77 CSH
EFT20233	24/04/2013	LINKLETTERS GRAPHIC DESIGN	Printing	-2915.00 CSH
EFT20234	24/04/2013	Landgate	Land enquires	-808.07 CSH
EFT20235	24/04/2013	Landmark Products Limited	Carnarvon restroom with skillion roof	-56193.50 CSH
EFT20236	24/04/2013	Local Government Appointments	Labour hire	-835.56 CSH
EFT20237	24/04/2013	Lyons & Pierce Karratha	Various plumbing repairs	-6326.81 CSH
EFT20238	24/04/2013	MACDONALD JOHNSTON ENGINEERING COMPANY	Various auto parts and repairs	-525.73 CSH
EFT20239	24/04/2013	MCMAHON BURNETT TRANSPORT	Freight charges	-6133.85 CSH
EFT20240	24/04/2013	MEDIA MONITORS PTY LTD	Monitoring services	-1449.07 CSH
EFT20241	24/04/2013	MICHAEL DUNNE - Mower man	Lawn mowing	-443.00 CSH
EFT20242	24/04/2013	MODUS COMPLIANCE P/L	Final design compliance assessment and cert	-741.86 CSH
EFT20243	24/04/2013	MUZZYS HARDWARE - RED DAWN ENTERPRISES PTY LTD T/A	Various hardware	-5384.00 CSH
EFT20244	24/04/2013	Machinery Warehouse	Various auto parts and repairs	-7279.76 CSH
EFT20245	24/04/2013	Morley Mower Centre	Various auto parts and repairs	-122.40 CSH
EFT20246	24/04/2013	Nexus WA	Freight charges	-105.77 CSH
EFT20247	24/04/2013	ONSITE RENTAL GROUP OPERATIONS (WA) (Statewide Equip Hire)	Plant hire	-32339.80 CSH
EFT20248	24/04/2013	ONSLOW LAUNDRY SERVICE	Laundry costs March 13	-3024.25 CSH

LIST OF PAYMENTS FOR APRIL2013

EFT20249	24/04/2013	Office Choice Malaga	Shire stationary for Library	-184.03 CSH
EFT20250	24/04/2013	Onslow - Karratha Courier Services	Freight charges	-28.71 CSH
EFT20251	24/04/2013	Onslow Development	Plant hire	-52112.50 CSH
EFT20252	24/04/2013	PAUL BYARD	Reimbursement for expenses	-33.00 CSH
EFT20253	24/04/2013	PILBARA ACCESS PTY LTD	Hire and Installation of Temporary fencing on the apron area at the Onslow aerodrome	-5938.85 CSH
EFT20254	24/04/2013	Paraburdoo IGA	Refreshment for various meetings	-212.89 CSH
EFT20255	24/04/2013	Pilbara Motor Group	Various auto parts and repairs	-495.00 CSH
EFT20256	24/04/2013	Protector Alsofe	Staff uniforms	-126.37 CSH
EFT20257	24/04/2013	QUALITY PRESS	Printing shire stationary	-405.90 CSH
EFT20258	24/04/2013	RAY WHITE EXMOUTH	Rent for May	-867.94 CSH
EFT20259	24/04/2013	RETRAVISION KARRATHA	Purchase of oven and cook top	-2698.00 CSH
EFT20260	24/04/2013	ROOFSAFE INDUSTRIAL SAFETY	Roof Safety Inspections	-6689.65 CSH
EFT20261	24/04/2013	Rio Tinto - Pilbara Iron Company Services Pty Ltd	Electricity and water rates at various properties	-9540.84 CSH
EFT20262	24/04/2013	Rob Paull & Associates	Professional services	-9895.00 CSH
EFT20263	24/04/2013	Royal Wolf Trading	Transportable hire for Nameless Valley Camp	-106763.70 CSH
EFT20264	24/04/2013	SAS Locksmiths	Padlocks	-736.98 CSH
EFT20265	24/04/2013	ST JOHN AMBULANCE TOM PRICE	Staff training	-550.00 CSH
EFT20266	24/04/2013	STEVE O'NEILL	Reimbursement for expenses	-481.65 CSH
EFT20267	24/04/2013	Savannah Engineers Pty Ltd	Various auto parts and repairs	-935.00 CSH
EFT20268	24/04/2013	Sinewave Electrical Contractors	Repairing of air conditioners at the Paraburdoo Squash Courts	-830.50 CSH
EFT20269	24/04/2013	Staples Australia Pty Limited	Shire stationary	-1336.33 CSH
EFT20270	24/04/2013	State Library of WA	Library stock	-18169.80 CSH
EFT20271	24/04/2013	T W BYWATERS	Plant hire	-6600.00 CSH
EFT20272	24/04/2013	THE HONDA SHOP	Various auto parts and repairs	-186.92 CSH
EFT20273	24/04/2013	TOLL EXPRESS	Freight charges	-167.67 CSH
EFT20274	24/04/2013	TOLL FAST	Freight charges	-101.67 CSH
EFT20275	24/04/2013	TOM PRICE TYREPRO	Various auto parts and repairs	-520.00 CSH
EFT20276	24/04/2013	The Workwear Group - Neat and Trim	Staff uniforms	-759.30 CSH
EFT20277	24/04/2013	Toll Ipec Pty Ltd	Freight charges	-209.01 CSH
EFT20278	24/04/2013	Tom Price Hotel Motel	Accommodation for commissioner to attend meetings	-401.00 CSH
EFT20279	24/04/2013	Tom Price Tyres	Various auto parts and repairs	-500.00 CSH
EFT20280	24/04/2013	Trick Electricks Pty Ltd	Repair air conditioner in Poinciana unit as blowing cabin fuse	-2942.78 CSH
EFT20281	24/04/2013	WA Library Supplies	Library stock	-110.80 CSH
EFT20282	24/04/2013	WALGA - WA LOCAL GOV. ASSOC.	Advertisement	-1742.51 CSH
EFT20283	24/04/2013	WELLTECH	Plant hire	-9856.00 CSH
EFT20284	24/04/2013	Water 2 Water	Contract hire of water filtration system	-69.00 CSH
EFT20285	24/04/2013	Western Australian Treasury Corporation	Loan repayment	-190232.02 CSH
EFT20286	24/04/2013	Westrac Pty Ltd	Various auto parts and repairs	-548.44 CSH
EFT20287	24/04/2013	Whelans	Plant hire	-30147.59 CSH
EFT20288	26/04/2013	Australian Super	Superannuation contributions	-6739.63 CSH
EFT20289	26/04/2013	BT - SUPERWRAP PERSONAL SUPER PLAN	Superannuation contributions	-132.76 CSH
EFT20290	26/04/2013	BT BUSINESS SUPER	Superannuation contributions	-64.19 CSH
EFT20291	26/04/2013	BT Financial Group - Darlene Cook	Superannuation contributions	-484.24 CSH
EFT20292	26/04/2013	BT Financial Group - Rachael Pleasance	Superannuation contributions	-175.38 CSH
EFT20293	26/04/2013	BT Financial Group - Terina Bycroft	Superannuation contributions	-413.66 CSH
EFT20294	26/04/2013	BT SUPER FOR LIFE - Kimberlee C Kite	Superannuation contributions	-178.63 CSH
EFT20295	26/04/2013	BT SUPER FOR LIFE - SHANE THOMAS	Superannuation contributions	-390.14 CSH
EFT20296	26/04/2013	BT Super - Catherine Anne Dale	Superannuation contributions	-1834.83 CSH
EFT20297	26/04/2013	BUSS (QUEENSLAND) PTY LTD BUSS Q	Superannuation contributions	-624.69 CSH
EFT20298	26/04/2013	CBus Super	Superannuation contributions	-4746.87 CSH
EFT20299	26/04/2013	Care Super	Superannuation contributions	-935.96 CSH
EFT20300	26/04/2013	Centrel Pty Ltd T/A BP Reliance Petroleum	Purchase of fuel	-410277.75 CSH
EFT20301	26/04/2013	Dean and Jane Hathaway Superfund	Superannuation contributions	-401.12 CSH
EFT20302	26/04/2013	Dingo De Construction	Plant hire	-109060.00 CSH
EFT20303	26/04/2013	EMPLUS	Superannuation contributions	-91.90 CSH
EFT20304	26/04/2013	Hesta Super Fund	Superannuation contributions	-128.43 CSH
EFT20305	26/04/2013	Host Plus Executive Super	Superannuation contributions	-2812.25 CSH
EFT20306	26/04/2013	ING One Answer Personal Super	Superannuation contributions	-691.20 CSH
EFT20307	26/04/2013	Intrust Super	Superannuation contributions	-455.66 CSH
EFT20308	26/04/2013	MOBILE CONCRETING SOLUTIONS PTY LTD	Purchase of road base	-57745.09 CSH
EFT20309	26/04/2013	MTAA Superannuation Fund	Superannuation contributions	-309.72 CSH
EFT20310	26/04/2013	McDOWELL EXEC. SUPER PLAN	Superannuation contributions	-1701.00 CSH
EFT20311	26/04/2013	Municipal Employees Union	Payroll deductions	-19.40 CSH
EFT20312	26/04/2013	Nationwide Superannuation Fund	Superannuation contributions	-401.12 CSH
EFT20313	26/04/2013	Q.SUPER	Superannuation contributions	-2024.81 CSH
EFT20314	26/04/2013	REI Super	Superannuation contributions	-822.13 CSH
EFT20315	26/04/2013	SIGNATURE SUPER	Superannuation contributions	-401.12 CSH
EFT20316	26/04/2013	SOA Depot Social Club	Payroll deductions	-70.00 CSH
EFT20317	26/04/2013	SUMMIT SUPERANNUATION	Superannuation contributions	-641.25 CSH
EFT20318	26/04/2013	Statewide Super	Superannuation contributions	-541.20 CSH
EFT20319	26/04/2013	WA Local Government Super Plan	Superannuation contributions	-50352.16 CSH
EFT20320	26/04/2013	WestschemeDivision of Australian Super	Superannuation contributions	-3596.55 CSH
Total				<u><u>-\$ 5,275,871.26</u></u>

Municipal Cheques

CHQ/EFT	Date	Name	Description	Amount
26889	04/04/2013	BJK Publishing & Photography	Karijini national park booklets	-519.00 CSH

LIST OF PAYMENTS FOR APRIL2013

26890	04/04/2013	BLOCKBUSTER VIDEO TOM PRICE	Library stock	-727.65 CSH
26891	04/04/2013	C. Munro Contractors	Pump out of porta loos	-636.61 CSH
26892	04/04/2013	Challenge Chemicals Australia	Purchase of chemicals	-3803.69 CSH
26893	04/04/2013	DEPARTMENT OF TRANSPORT	Annual Jetty Licence	-34.95 CSH
26894	04/04/2013	Horizon Power	Electricity usage 11.3.2013	-34317.43 CSH
26895	04/04/2013	TELSTRA	Telephone costs till 23.3.2013	-1854.07 CSH
26896	11/04/2013	ASHBURTON GOLD MINES NL	Rates refund	-1412.75 CSH
26897	11/04/2013	BLOCKBUSTER VIDEO TOM PRICE	Library stock	-235.50 CSH
26898	11/04/2013	C. Munro Contractors	Building repairs in Onslow	-2806.52 CSH
26899	11/04/2013	CROYDON GOLD PTY LTD	Rates refund	-5769.93 CSH
26900	11/04/2013	Chameleon Technology PTY LTD	Staff training	-814.00 CSH
26901	11/04/2013	Eileen Hall	Competition winner	-200.00 CSH
26902	11/04/2013	HAGGARTY NOMINEES PTY LTD	Rates refund	-458.42 CSH
26903	11/04/2013	JOHN BRIAN KELSALL	Rates refund	-196.06 CSH
26904	11/04/2013	JOHN MCNALLY-SMITH	Rates refund	-79.59 CSH
26905	11/04/2013	Kerry White	Reimbursement for expenses	-2343.26 CSH
26906	11/04/2013	LAWRENCE ARTHUR COOK	Rates refund	-1865.48 CSH
26907	11/04/2013	LESTOK TOURS PTY LTD	Transport to airport	-585.00 CSH
26908	11/04/2013	PARABURDOO MOTORCYCLE CLUB INC	Donation	-320.00 CSH
26909	11/04/2013	PETER FOSTER	Reimbursement for expenses	-325.08 CSH
26910	11/04/2013	RESOURCE EXPLORATION LTD	Rates refund	-3284.55 CSH
26911	11/04/2013	STANDARD MINING INVESTMENTS PTY LTD	Rates refund	-239.59 CSH
26912	11/04/2013	Shire of Ashburton	Building permit	-130.50 CSH
26913	11/04/2013	Shire of Ashburton (Petty Cash)	Petty cash recoup	-262.00 CSH
26914	11/04/2013	Suncorp Superannuation	Superannuation	-159.82 CSH
26915	11/04/2013	TELSTRA	Telephone costs 22.3.2013	-8337.42 CSH
26916	11/04/2013	TIDY TOWN PARABURDOO	Donation	-432.50 CSH
26917	18/04/2013	BLOCKBUSTER VIDEO TOM PRICE	Library stock	-867.95 CSH
26918	18/04/2013	C. Munro Contractors	Various building repairs	-564.34 CSH
26919	18/04/2013	CANNING BRIDGE AUTO LODGE	Staff training	-510.00 CSH
26920	18/04/2013	Horizon Power	Electricity usage to 31.3.2013	-2055.36 CSH
26921	18/04/2013	LESTOK TOURS PTY LTD	Bus transfers to Paraburdoo airport	-240.00 CSH
26922	18/04/2013	Shire of Ashburton (Payroll Deductions)	Payroll deductions	-635.00 CSH
26923	18/04/2013	Shire of Ashburton (Petty Cash)	Petty cash recoup	-480.25 CSH
26924	18/04/2013	TELSTRA	Telephone costs to 7.4.2013	-242.01 CSH
26925	18/04/2013	Tom Price Senior High School	Donation	-500.00 CSH
26926	24/04/2013	ANGIE MACHURA	Refund for school holiday program	-10.00 CSH
26927	24/04/2013	C. Munro Contractors	Install and supply colour bond fencing	-30680.67 CSH
26928	24/04/2013	Claremont Firearms	Purchase of Firearms	-3105.00 CSH
26929	24/04/2013	JANE COLE	Refund of school holiday programme	-15.00 CSH
26930	24/04/2013	JANICE GUBBINS	Refund of school holiday programme	-15.00 CSH
26931	24/04/2013	LESTOK TOURS PTY LTD	Transport from Tom Price to Paraburdoo airport	-460.00 CSH
26932	24/04/2013	ONSLow VISITORS CENTRE	Paper subscription	-144.00 CSH
26933	24/04/2013	Onslow Sports Club	Onslow Industry Forum Hire of Sports Club and refreshments	-2137.00 CSH
26934	24/04/2013	Paraburdoo Tee Ball	Donation to the Paraburdoo Tee-Ball	-500.00 CSH
26935	24/04/2013	Red Breeze Bistro & Cafe	Refreshment for various meetings	-796.70 CSH
26936	24/04/2013	Royal Flying Doctor Service	Donation money raised from Morning tea	-90.50 CSH
26937	24/04/2013	Shire of Ashburton	Building permit	-178.50 CSH
26938	24/04/2013	TELSTRA	Telephone charges	-99319.74 CSH
26939	26/04/2013	ACCOUNTANTS SUPER	Superannuation contributions	-1148.00 CSH
26940	26/04/2013	AMP Corporate Superannuation (SuperLeader)	Superannuation contributions	-2870.01 CSH
26941	26/04/2013	AMP LIFE LIMITED	Superannuation contributions	-931.15 CSH
26942	26/04/2013	AUSTSAFE SUPER	Superannuation contributions	-640.67 CSH
26943	26/04/2013	AXA - Generations Personal Super Plan	Superannuation contributions	-1179.18 CSH
26944	26/04/2013	Asgard Wealth Solutions Super	Superannuation contributions	-189.20 CSH
26945	26/04/2013	Colonial First State Super Investments Ltd	Superannuation contributions	-1979.26 CSH
26946	26/04/2013	Commonwealth Personal Superannuation	Superannuation contributions	-820.62 CSH
26947	26/04/2013	Gesb Superannuation	Superannuation contributions	-215.07 CSH
26948	26/04/2013	IIOF Portfolio Services - 180628MME01	Superannuation contributions	-2038.84 CSH
26949	26/04/2013	MLC Super	Superannuation contributions	-644.10 CSH
26950	26/04/2013	ONE PATH	Superannuation contributions	-1517.89 CSH
26951	26/04/2013	Rest Superannuation	Superannuation contributions	-2682.25 CSH
26952	26/04/2013	Shire of Ashburton (Payroll Deductions)	Payroll deductions	-432.51 CSH
26953	26/04/2013	Spectrum Super	Superannuation contributions	-492.00 CSH
26954	26/04/2013	Suncorp Superannuation	Superannuation contributions	-235.07 CSH
26955	26/04/2013	Sunsuper	Superannuation contributions	-2405.01 CSH
26956	26/04/2013	Tasplan Super	Superannuation contributions	-3252.66 CSH
26957	26/04/2013	Telstra Super Pty Ltd	Superannuation contributions	-392.98 CSH
26958	26/04/2013	UNISUPER	Superannuation contributions	-782.11 CSH
Total				-240546.97

Trust Payments

CHQ/EFT	Date	Name	Description	Amount
202647	05/04/2013	BJK Publishing & Photography	Sales of Photographic prints	-136.50 CSH
202647	05/04/2013	BJK Publishing & Photography	Photographic prints	-136.50 CSH
202648	05/04/2013	Frank Richardson	Sales of Photographic prints	-216.80 CSH
202648	05/04/2013	Frank Richardson	Photographic prints	-216.80 CSH
202649	05/04/2013	LESTOK TOURS PTY LTD	Mine tours	-1336.39 CSH
202649	05/04/2013	LESTOK TOURS PTY LTD	Mine tours	-1336.39 CSH
202650	05/04/2013	Shire of Ashburton	Commission	-224.31 CSH

LIST OF PAYMENTS FOR APRIL2013

202650	05/04/2013	Shire of Ashburton	Commission	-224.31 CSH
202651	05/04/2013	THE MYER FAMILY COMPANY	Bond refund	-580.00 CSH
202651	05/04/2013	THE MYER FAMILY COMPANY	Refund on bond	-580.00 CSH
202652	11/04/2013	Builders Registration Board of WA	BRB levy	-10619.66 CSH
202653	11/04/2013	Construction Training Fund	CITF Levy	-23002.69 CSH
202654	11/04/2013	Leith Mete	Refund on bond	-700.00 CSH
202655	11/04/2013	Red Dirt Rocks	Refund on bond	-1080.00 CSH
202656	11/04/2013	Shire of Ashburton	Shire commissions	-199.10 CSH
202657	22/04/2013	ELIZABETH ALLEN	Refund of bond	-1080.00 CSH
202658	22/04/2013	KIMBERLEE KITE	Refund of bond	-80.00 CSH
202659	22/04/2013	Shire of Ashburton	Refund due to venue not being looked after well	-100.00 CSH
202660	22/04/2013	TAKU TAYLOR	Refund of bond	-740.00 CSH
202661	26/04/2013	Builders Registration Board of WA	BRB levy for March 13	-43984.31 CSH
202662	26/04/2013	Construction Training Fund	CITF Levy for March 13	-22388.25 CSH
202663	26/04/2013	Jae MANNING	Refund of bond	-110.00 CSH
202664	26/04/2013	RUSSEL MEYERS	Refund of bond	-15.00 CSH
202665	26/04/2013	Shire of Ashburton	Shire commission	-602.84 CSH
202666	26/04/2013	DARLENE BODANSKI	Refund of bond	-294.60 CSH
Total				-109984.45

**Credit Card Payments
APRIL STATEMENTS**

CHQ/EFT	Date	Name	Description	Amount
DD5771.1	02/04/2013	Qantas	Flight for various staff members to attend training and also FIFO employees	-14595.28
DD5771.10	02/04/2013	DEALS DIRECT	Purchase of electrical equipment	-661.85
DD5771.11	02/04/2013	RMS	Accommodation program for Ocean view CP	-161.25
DD5771.12	02/04/2013	Bunnings Warehouse	Door locks rollers for sliding door and freight	-318.94
DD5771.13	02/04/2013	Wotif.com HOLDING LTD	Staff training	-220.50
DD5771.14	02/04/2013	CABFARE WA	Taxi fares for staff to attend training	-33.41
DD5771.15	02/04/2013	DEPARTMENT OF COMMERCE	Application for Registration as a property manager	-226.00
DD5771.16	28/04/2013	Qantas	Flight for staff to attend training	-286.70
DD5771.17	02/04/2013	Candy Strip Cloud	Chalkboard for Community Garden	-312.36
DD5771.18	02/04/2013	Carpet court	Equipment for youth program	-94.00
DD5771.19	02/04/2013	Leadership Western Australia	Annual membership	-275.00
DD5771.2	02/04/2013	Coles Supermarkets - Tom Price	Three year recognition of service and welcome Breakfast	-230.58
DD5771.20	02/04/2013	ISS Integrated Services Pty Ltd	Staff training expenses	-280.00
DD5771.21	02/04/2013	Scrapbook Mega Warehouse	Kaiser craft funky wreaths	-429.46
DD5771.22	02/04/2013	Australian Human Resources Institute Limited	Staff training	-20.00
DD5771.23	02/04/2013	LESTOK TOURS PTY LTD	Bus fare to airport	-30.00
DD5771.3	02/04/2013	Drop Box	Drop box premium service payment	-9.83
DD5771.4	02/04/2013	Esplanade Hotel Fremantle	Staff training	-685.13
DD5771.5	02/04/2013	Mercure Hotel Perth	Staff training	-233.45
DD5771.6	02/04/2013	LIVE TAXIEXPAY	Taxi fares for staff to attend training	-29.81
DD5771.7	02/04/2013	Swan Taxis	Taxi fares for staff to attend training	-66.27
DD5771.8	02/04/2013	Dropbox	Drop Box Fee	-9.63
DD5771.9	02/04/2013	WESTPAC BANKING CORPORATION	Drop Box fee	-0.58
DD5815.1	02/04/2013	Qantas	Flight for various staff members to attend training and also FIFO employees	-27784.64
DD5815.10	02/04/2013	Shire of Roebourne	Parking at Karratha airport	-36.00
DD5815.11	02/04/2013	Nikkis Licenced Restaurant	Food for Industry forum	-345.06
DD5815.12	02/04/2013	Bunnings Warehouse	Postage	-13.00
DD5815.2	02/04/2013	Nespresso Club	Coffee pods	-143.50
DD5815.3	02/04/2013	THE BLUE POD COFFEE CO. P/L	Coffee supplies for depot	-1085.00
DD5815.4	02/04/2013	Swan Taxis	Taxi fares for staff to attend training	-69.93
DD5815.5	02/04/2013	Esplanade Hotel Fremantle	Staff training	-733.54
DD5815.6	02/04/2013	Canberra Rubber Stamps	Shire stationary	-68.33
DD5815.7	02/04/2013	Snowy Outdoors	Staff uniforms	-881.30
DD5815.8	02/04/2013	SAI GLOBAL LTD	Contract administration standards	-549.95
DD5815.9	02/04/2013	Reivernet	Online internet access for staff	-27.50
Total				-\$ 50,947.78

MUNICIPAL TOTALS	
EFT TRANSACTIONS	-\$5,275,871.26
CHEQUES	-\$240,546.97
CREDIT CARDS	-\$50,947.78
	-\$5,567,366.01
TRUST TOTALS	
CHEQUES	-\$109,984.45
	-\$109,984.45



LGE 028



WESTERN AUSTRALIAN Electoral Commission

Mr Jeff Breen
 Chief Executive Officer
 Shire of Ashburton
 PO Box 567
 TOM PRICE WA 6751

SHIRE OF ASHBURTON	
Rec No.	1216307
14 SEP 2012	
File	OR. E. 13
Officer	AM

Dear Mr Breen

Local Government Ordinary Election: 2013

The next local government ordinary elections are being held on 19 October 2013. While this is still some distance in the future, I have enclosed an estimate for your next ordinary election to assist in your 2013/2014 budget preparations.

The estimated cost for the 2013 election if conducted as a postal ballot is \$16,000 inc GST, which has been based on the following assumptions:

- 2,400 electors
- response rate of approximately 45%
- 4 vacancies
- count to be conducted at the offices of the Shire of Ashburton.

Costs not incorporated in this estimate include:

- non-statutory advertising (ie any additional advertisements in community newspapers and promotional advertising)
- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission in a Court of Disputed Returns
- one local government staff member to work in the polling place on election day.

The Commission is required by the *Local Government Act 1995* to conduct local government elections on a full cost recovery basis and you should note that this is an estimate only and may vary depending on a range of factors including the cost of materials or number of replies received. The basis for charges is all materials at cost and a margin on staff time only. Should a significant change in this figure become evident prior to or during the election you will be advised as early as possible.

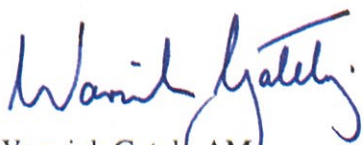
The current procedure required by the *Local Government Act 1995* is that my written agreement has to be obtained before the vote by Council is taken. To facilitate the process, you can take this letter as my agreement to be responsible for the conduct of the ordinary elections in 2013 for the Shire of Ashburton in accordance with section 4.20(4) of the *Local Government Act 1995*, together with any other elections or polls that may also be required. My agreement is subject to the proviso that the Shire of Ashburton also wishes to have the election undertaken by the Western Australian Electoral Commission as a postal election.

In order to achieve this, your council will now need to pass the following two motions by absolute majority:

- Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2013 ordinary elections together with any other elections or polls which may be required
- Decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a postal election.

I look forward to conducting this election for the Shire of Ashburton in anticipation of an affirmative vote by Council.

Yours sincerely



Warwick Gately AM
ELECTORAL COMMISSIONER

13 September 2012



LEGEND

BUILDING	ELECTRIC LIGHT POLE	SIGN (MULTIPLE POLES)	DIGITISED SERVICES
FOOTPATH	ELECTRIC DOME	SIGN ONE POLE	DRAINAGE PIPE U/D
CONCRETE FOOTPATH	ELECTRIC CABLE MARKER	NATURAL SURFACE LEVEL	DRAINAGE MANHOLE/PIT
KERB TOP	TELECOM PIT OR BOX	FLOOR LEVEL	SEWER PIPE U/D
KERB BOTTOM	WATER VALVE	HARD SURFACE / DECK LEVEL	SEWER MANHOLE/PIT
FENCE	RETIC VALVE	FLOOD LEVEL	WATER LSAO
WALL TREATING WALL	HYDRANT (GROUND)	INVERT LEVEL	WATER PIPE U/D
CONCRETE EDGE	HYDRANT (POLLAR)	POST/BOLLARD	WATER MANHOLE/PIT
BITUMED EDGE	WATER METER	POLE	WATER VALVE
EDGE OF EAVE	WATER TAP	FLAG POLE	WATER HYDRANT
BANK TOP	SEWER MAN MARKER	TELEPHONE BOOTH	ELECTRIC 11KV CABLE U/D
BANK BOTTOM	SEWER INSPECTION SHUNT	TREE	ELECTRIC 415V CABLE U/D
DRAIN EDGE	SEWER INSPECTION OPER#	BUSH	
WATER PIPE	GULLY	PALM	
BOUNDARY LINE	SIDE ENTRY PIT	TREE STUMP	
MAJOR CONTOUR	WATER MANHOLE	PEG	
MINOR CONTOUR	WATER MANHOLES		
BUILDING FOOTPRINT (DESIGN)	UNDEFINED MANHOLES		
	UNKNOWN PIT		

Point #	Easting	Northing	RL	Description
9000	89,323.419	183,139.316	391.020	PSS-PM 9000
9002	89,401.854	183,069.266	390.790	PSS-PM 9002
9003	89,259.945	183,221.437	392.154	PSS-HLTI 9003
9004	89,357.916	183,245.966	392.295	PSS-PM 9004
9005	89,353.855	183,265.456	392.220	PSS-PM 9005
9006	89,291.615	183,293.736	391.852	PSS-PM 9006
9007	89,293.306	183,281.287	392.058	PSS-PM 9007
9008	89,266.400	183,276.230	391.725	PSS-PM 9008
9009	89,263.120	183,225.592	391.168	PSS-DSPK 9009
9010	89,265.317	183,312.027	392.263	PSS-PM 9010
9011	89,281.069	183,336.267	392.358	PSS-PM 9011
9012	89,281.620	183,357.864	392.364	PSS-PM 9012
9013	89,324.593	183,334.900	393.384	PSS-DSPK 9013
9014	89,247.341	183,355.273	392.392	PSS-0014
9015	89,241.801	183,292.107	391.717	PSS-0015 SHN
9016	89,235.711	183,319.612	392.230	PSS-PM 9016
9017	89,158.672	183,458.879	392.591	TBM-SPK IN BIT 30X
9018	89,068.019	183,414.894	391.740	TBM-SPK IN BIT 30X
9019	89,068.263	183,326.058	391.287	TBM-SPK IN BIT 30X
9020	89,071.192	183,209.432	390.708	TBM-CN IN FPC 30X

NOTES

This plan has been prepared for the client and should not be used for any other purpose unless authorised by Whelans (WA) Pty Ltd.

The location of essential boundaries shown has been obtained from Landgate's database in July 2009 and is subject to survey.

Prior to the commencement of any work relevant authorities should be contacted for the location of underground services.

Levels are based on AHD.

Due to overwriting some levels may be switched off for the plot only.

This note is an integral part of this plan.



REV	DATE	DESCRIPTION	SCALE	1:500	(A1)	DATE DRAWN	19/04/12	DRAWN BY	AMM	CHECKED BY	SJ
3	27/02/13	Digitised services added from Whelans Plan 12619-114. DW	DATE SURVEY	04/04/12							
2	17/06/12	ADDITIONAL SURVEY DKC	SURVEYOR	VARIOUS							
1	24/05/12	ADDITIONAL SURVEY DW	JOB NO.	12619 Item34							
			DATA FILE	120514_final_appointl.acs							
			CAD FILE	120617_paraburdo_SC_rev3.dwg							
			PATH	S:\P\11212619\12619\12619-34 Para town centre							



FEATURE SURVEY
PARABURDO SHOPPING CENTRE
ASHBURTON AVENUE
PARABURDO

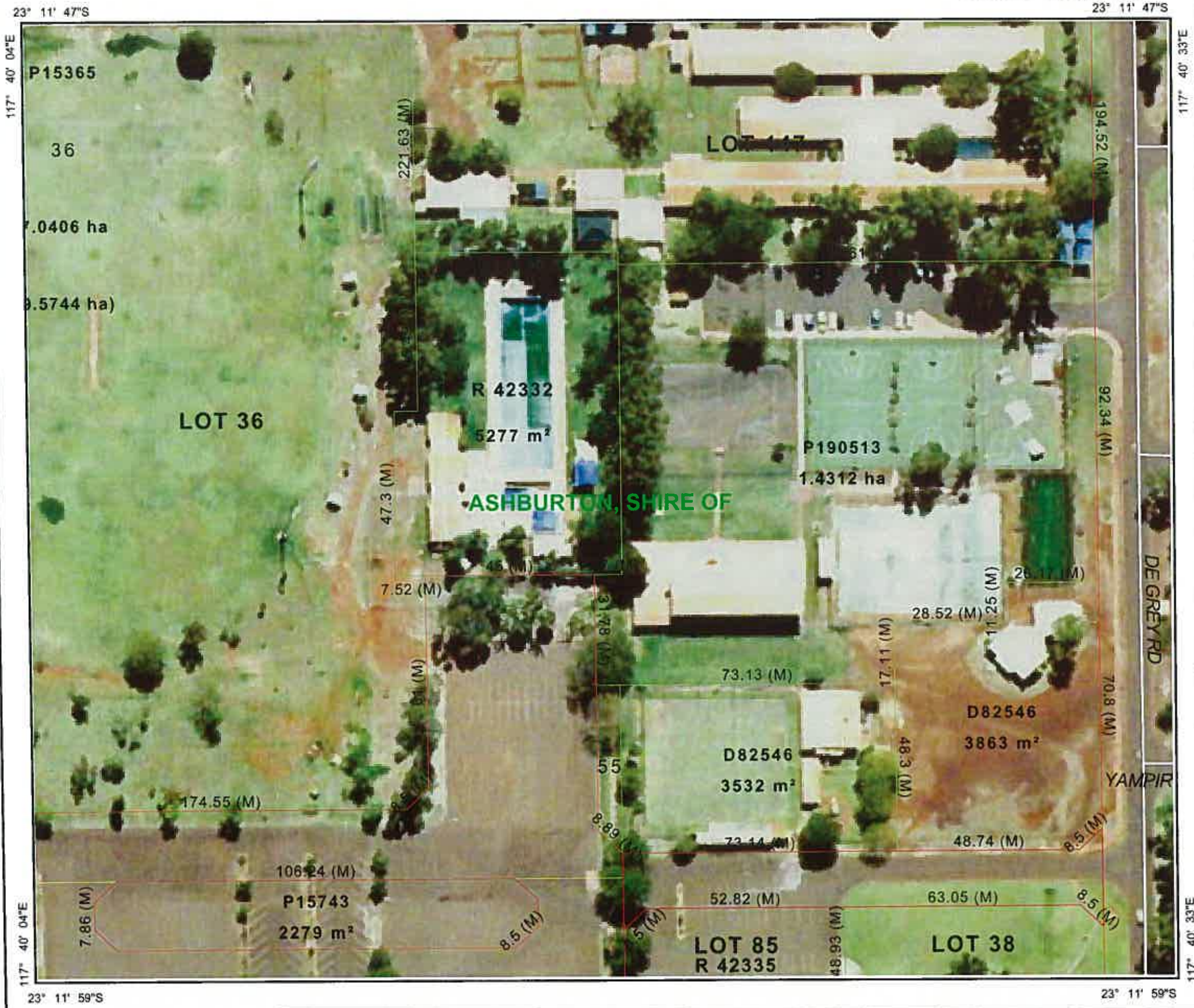
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CLEVE SHIRE OF ASHBURTON

REV 3
 PLAN 12619-083
 SHEET 1 OF 2

Map Viewer

Created 23 Apr 2013



Scale: 1:1,500

Description

Map Projection: GDA 94 (Lat/Long)

Datum: Geocentric Datum of Australia 1994

1 Midland Square
 Midland WA 6056
 (08) 9273 7341
 customerservice@landgate.wa.gov.au
 www.landgate.wa.gov.au



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FORM LAA-1023

SECTION 46

WESTERN AUSTRALIA
LAND ADMINISTRATION ACT 1997
TRANSFER OF LAND ACT 1893 AS AMENDED

ATTACHMENT 13.1A

MANAGEMENT ORDER (XE)

RESERVE DESCRIPTION (NOTE 1)

RESERVE DESCRIPTION (NOTE 1)	EXTENT	VOLUME	FOLIO
19291	Whole	0000	000
Formerly	Whole	3152	106
Now	Whole	3152	108
	Whole	3152	109

MANAGEMENT BODY (NOTE 2)

Shire of Ashburton
PO Box 567
Tom Price, WA 6751

CONDITIONS (NOTE 3)

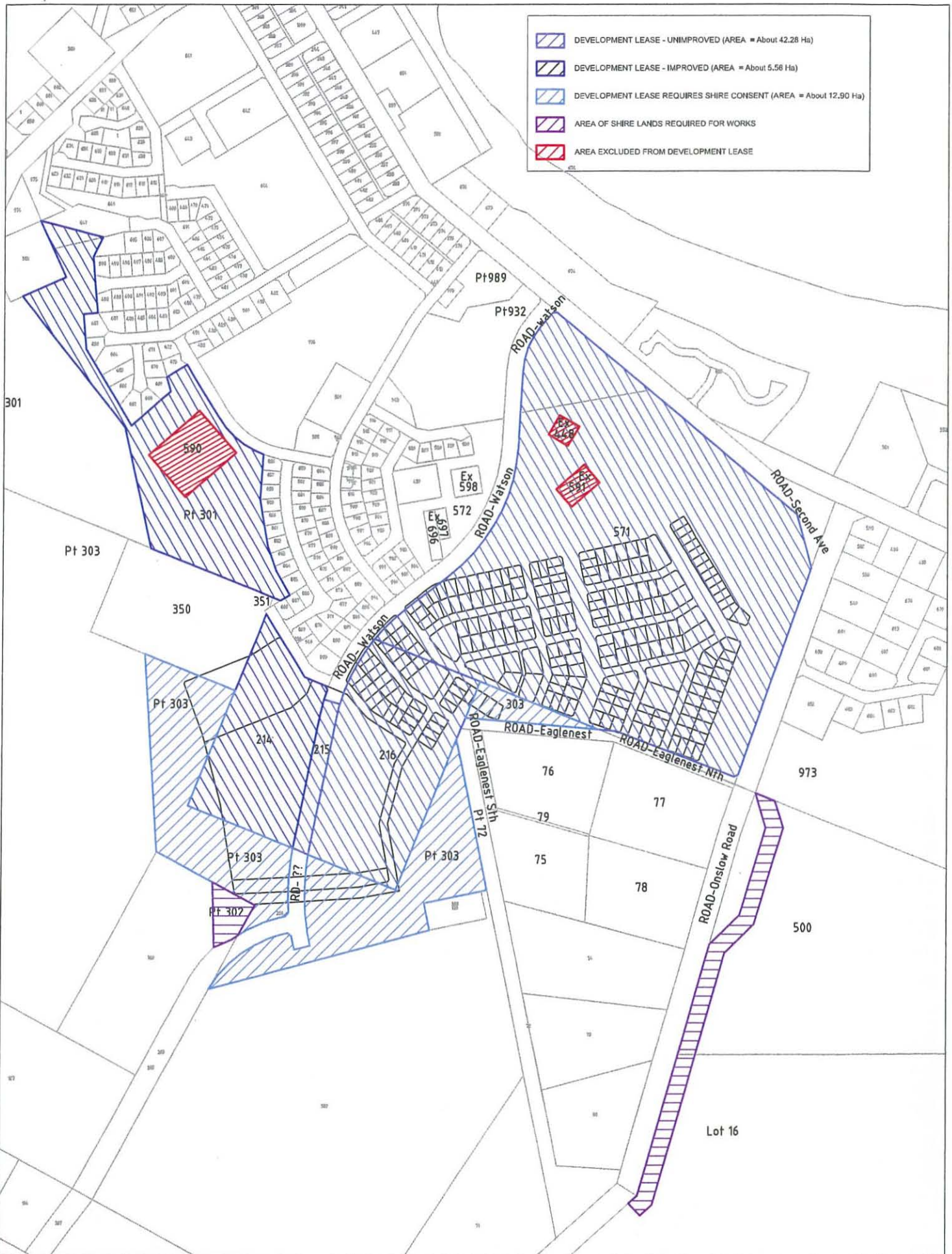
To be utilised for the designated purpose of "Common" only.

THE MINISTER FOR LANDS (IN THE NAME OF AND ON BEHALF OF THE STATE OF WESTERN AUSTRALIA) ORDERS THAT THE CARE, CONTROL AND MANAGEMENT OF THE ABOVE RESERVE BE PLACED WITH THE ABOVE DESCRIBED MANAGEMENT BODY FOR THE PURPOSE FOR WHICH THE LAND IS RESERVED UNDER SECTION 41 OF THE LAND ADMINISTRATION ACT 1997, AND FOR PURPOSES ANCILLARY OR BENEFICIAL TO THAT PURPOSE SUBJECT TO THE CONDITIONS STATED ABOVE

Dated this 15TH day of JANUARY in the year 2008

ATTESTATION

 SENIOR STATE LAND OFFICER
KIMBERLEY - PILBARA REGION
STATE LAND SERVICES



	DEVELOPMENT LEASE - UNIMPROVED (AREA = About 42.26 Ha)
	DEVELOPMENT LEASE - IMPROVED (AREA = About 5.56 Ha)
	DEVELOPMENT LEASE REQUIRES SHIRE CONSENT (AREA = About 12.90 Ha)
	AREA OF SHIRE LANDS REQUIRED FOR WORKS
	AREA EXCLUDED FROM DEVELOPMENT LEASE

SCALE: 1:6 000	DATE DRAWN: 22/02/13
V DATUM: n/a	DRAWN BY: SJ
H DATUM: BIO94	CHECKED BY:
SURVEY DATE:	DATA FILE: ONSL2 2012-09-03 Land Req Plan_Rev8_bios
SURVEYOR:	
JOB No: 13995-11	
FILE: S:\Projects\13\13995\Items\Item-11 Land Req Plan	

133 Scarborough Beach Road, Mount Hawthorn WA 6016
 PO Box 99, MOUNT HAWTHORN WA 6915
 T: 08 9443 1511 F: 08 9444 3901
 E: whelans@whelans.com.au W: www.whelans.com.au






ONSLow TOWNSITE
 REVITALISATION & EXPANSION PROJECT
 PROPOSED DEVELOPMENT LEASE PLAN

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CLIENT: LANDCORP

REV 8
 PLAN 13995-25a
 ORIGINAL SIZE: A3 SHEET 1 OF 1



-  DEVELOPMENT LEASE - UNIMPROVED (AREA = About 42.28 Ha)
-  DEVELOPMENT LEASE - IMPROVED (AREA = About 5.56 Ha)
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SCALE:	1:6 000	DATE DRAWN:	22/02/13
V DATUM:	n/a	DRAWN BY:	SJ
H DATUM:	BIO94	CHECKED BY:	
SURVEY DATE:		DATA FILE:	ONSL2 2012-09-03 Land Req Plan_Rev8_bios
SURVEYOR:			
JOB No:	13995-11		
FILE:	S:\Projects\13\13995\Items\Item-11 Land Req Plan		



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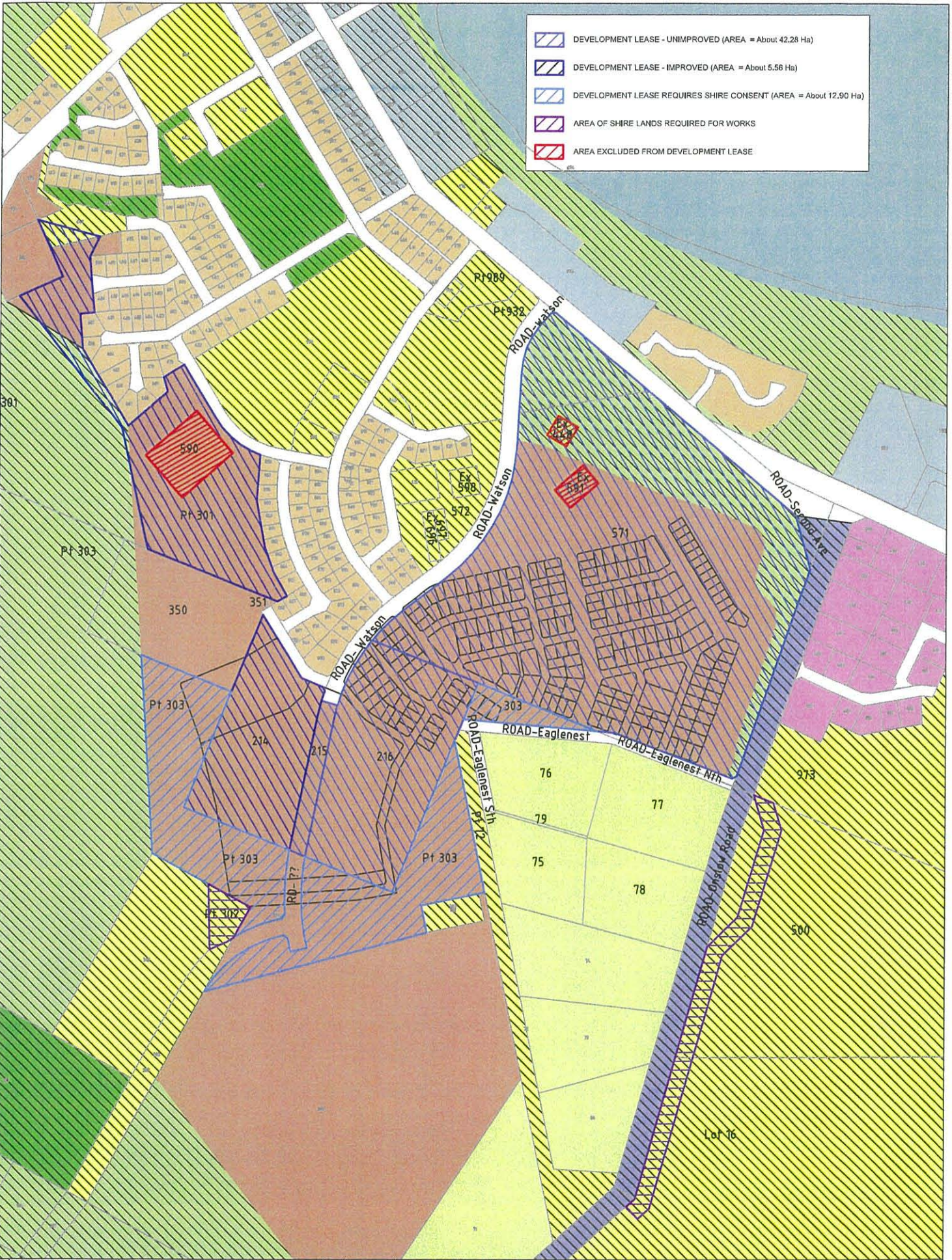
**ONSLow TOWNSITE
 REVITALISATION & EXPANSION PROJECT
 PROPOSED DEVELOPMENT LEASE PLAN**

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CLIENT: LANDCORP	ORIGINAL SIZE: A3	SHEET 1 OF 1
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REV 8
 PLAN 13995-25a





- DEVELOPMENT LEASE - UNIMPROVED (AREA = About 42.28 Ha)
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- AREA EXCLUDED FROM DEVELOPMENT LEASE

SCALE:	1:6 000	DATE DRAWN:	22/02/13
V DATUM:	n/a	DRAWN BY:	S.J
H DATUM:	BIO94	CHECKED BY:	
SURVEY DATE:		DATA FILE:	ONSL2 2012-09-03 Land Req Plan_Rev8_bios
SURVEYOR:			
JOB No:	13995-11		
FILE:	S:\Projects\13\13995\Items\Item-11 Land Req Plan		

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ONslow TOWNSITE REVITALISATION & EXPANSION PROJECT PROPOSED DEVELOPMENT LEASE PLAN		REV 8 PLAN 13995-25a
<small>© This plan must not be reproduced without the permission of WHELANS</small>		<small>13995-25a</small> ORIGINAL SIZE: A3 SHEET 1 OF 1
CLIENT: LANDCORP		



SHIRE OF ASHBURTON	
Rec No:	1318885
	16 APR 2013
File:	PS-DV-21
Officer:	PTP

Enquiries: Gary James (08 6551 9350)
 Our Ref: 853/10/3/7PV4
 Your Ref: PS.DV.21.00

Chief Executive Officer
 Shire of Ashburton
 PO Box 567
 Tom Price WA 6751

ATTENTION: Rob Paull

Dear Sir/Madam

DRAFT LOCAL PLANNING POLICY - REGIONAL RESIDENTIAL DESIGN CODE VARIATIONS

I refer to your letter dated 3 November 2012 regarding the above matter. In this regard, the Western Australian Planning Commission has resolved, pursuant to clause 5.3.2 of the Residential Design Codes 2008 (as amended), to advise that it consents to the adoption of Local Planning Policy - Regional Residential Design Code Variations subject to the Policy being modified in accordance with the attached Schedule of Modifications.

Yours faithfully

Neil Thomson
 Secretary
 Western Australian Planning Commission

11 April 2013

Attached: Schedule of Modifications



Shire of Ashburton TPS 7
Local Planning Policy - Regional Residential Design Code Variations
Schedule of Modifications

Local Planning Policy – Regional Residential Design Code Variations	Modifications Required	Reason
<p>Section 6.5.4 - Vehicular Access "Notwithstanding Acceptable Development Standard A4.5, design of two way access shall be in accordance with Schedule 8 of the Scheme."</p>	<p>Delete the proposed variation entirely.</p>	<p>Appendix 8 does not refer to vehicular access and is not required for residential development.</p>
<p>Section 7.1.5 - Open Space "Notwithstanding Acceptable Development Standard A5, open space includes areas of accessible and useable flat roofs and outdoor living areas above natural ground level; and open space includes (but is not limited to) areas beneath eaves overhangs, verandahs or patios not more than 0.5m above natural ground level, unenclosed on at least two sides and covering no more than 25 per cent of the site area or 125 sq m whichever is the lesser."</p>	<p>Delete the inclusion of parts of the R-Codes open space definition - i.e. " open space includes areas of accessible and useable flat roofs and outdoor living areas above natural ground level; and"</p>	<p>Some of the proposed wording is already within the R-Code definition of Open Space. Its removal will make the proposed regional variation clearer, without reducing its effect.</p>

COUNCIL POLICY

Local Planning Policy

TITLE:	REGIONAL RESIDENTIAL DESIGN CODE VARIATIONS
File No:	PD.DV1
Minute No:	<>
Statutory Environment:	Shire of Ashburton Local Planning Scheme No.7 Planning & Development Act 2005 State Planning Policy 3.1 – Residential Design Codes
Adopted:	Council Adoption 8 May 2013 WAPC Approval 11 April 2013

1.0 PURPOSE:

Local Planning Policies are guidelines used to assist the Council in making decisions under the Scheme. The Scheme prevails should there be any conflict between this Policy and the Scheme.

2.0 SCOPE:

A Local Planning Policy is not part of the Scheme and does not bind Council in respect of any application for planning approval but the Shire is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

This Local Planning Policy provides regional variances to the 'Acceptable Development Standards' of the *Residential Design Codes of Western Australia (R Codes)*. The R Codes apply to all residential development within the Shire of Ashburton.

3.0 OBJECTIVES:

The objectives of this policy are to:

1. Identify areas within the R Codes that do not appropriately address the climatic, environmental and/or lifestyle needs of the Ashburton community.
2. Encourage variations that enhance the built form of buildings and the overall appearance of the Shire.
3. Having regard to (1) above, vary the Acceptable Development Standards of the R Codes to address the climatic, environmental and/or lifestyle needs of the Ashburton community.

4.0 Background

The Residential Design Codes (R Codes) provide the basis for controlling the siting and design of residential development throughout Western Australia.

The R Codes came into effect on 4 October 2002 when they replaced the 1991 Residential Planning Codes of Western Australia (1991 Codes). The R Codes have since been amended on numerous occasions including a comprehensive review in April 2008.

The RCodes were automatically introduced by reference into all local government planning schemes that formerly included reference to the 1991 Codes (Section 6.5 of the Shire of Ashburton Local Planning Scheme No.7 ('Scheme')). The RCodes provide for 'Regional Exceptions' to some provisions subject to the adoption of a Local Planning Policy. In addition, any provision can be varied through a Local Planning Policy subject to Western Australian Planning Commission (WAPC) consent being obtained prior to adoption.

5.0 Regional RCode Variations

Section:	6.2.1 – Setback of buildings generally
Original R Code provision:	A1.1 Buildings setback from the primary street in accordance with Table 1
Variation:	In relation to Acceptable Development Standard A1.1, where side and rear vehicle access is provided, setbacks of buildings from the primary street as specified in Table 1 of the Residential Design Codes may be halved.
Reason for Variation:	Residents of the Shire have a high reliance on motor vehicles. In addition, climatic conditions make the provision of landscaping in street setback areas difficult to maintain. These factors contribute to the street setback area often being used for parking of vehicles and lacking landscaping. By encouraging vehicle access to the rear of properties and allowing reduced street setbacks, it is envisaged that the streetscape amenity will be improved. The reduced area will also limit the area available for parking in the front street setback and as access to the rear of the property is available it should be utilised as an alternative.

Section:	6.2.5 – Street walls and fences
Original R Code provision:	A5 Front walls and fences within the primary street setback area that are visually permeable 1.2 m above natural ground level.
Variation:	Acceptable Development Standard A5 shall also apply to the fencing of secondary or other streets within the street setback area and boundaries with public reserves where passive surveillance is required.
Reason for Variation:	Secondary or other streets often incorporate 1.8 m solid fencing on boundaries which obstruct surveillance and detract from the streetscape. Restricting secondary and other streets fencing as well as public reserves to be consistent with the primary street fencing will encourage passive surveillance and interaction with the streetscape.

Section:	6.3.1 – Buildings setback from the boundary
Original R Code provision:	A1 iv Minor projections such as a chimney, other architectural feature or an eaves overhang not projecting more than 0.75 m into a set-back area and to be no closer than 0.75 m to a boundary.
Variation:	Notwithstanding Acceptable Development Standard A1 iv, eaves overhang may be closer than 0.75 m to a boundary subject to conformity with the <i>Building Code of Australia</i> .
Reason for Variation:	Environmentally sustainable development encourages eaves overhang in the municipality due to the extreme climatic conditions (e.g. 900 mm eaves overhang in Pretty Pool). As such, development where buildings meet with the Acceptable Development Standards for wall setback could need a permit solely due to encroachment of eaves overhang.

Section:	6.4.1 – Open Space Provision
Original R Code provision:	A1 Open space provided in accordance with table 1 and design elements 6.2 and 6.3. The site of the grouped dwelling, for the purpose of calculating the open space requirement, shall include the area allocated for the exclusive use of the dwelling and the proportionate share of any associated common property.
Variation:	Notwithstanding Acceptable Development Standard A1, open space includes (but is not limited to) areas beneath eaves overhangs, verandahs or patios not more than 0.5m above natural ground level, unenclosed on at least two sides and covering no more than 25 per cent of the site area or 125 sq m whichever is the lesser.
Reason for Variation:	The extreme climatic conditions experienced in the Shire has led to a desire and need by residents to predominately cover outdoor living areas to make them useable.

Section:	6.4.2 – Outdoor living areas
Original R Code provision:	A2 An outdoor living area to be provided: <ul style="list-style-type: none"> • to have at least two-thirds of the required area without permanent roof cover.
Variation:	Acceptable Development Standard A2 dot point 5 is removed. Permanent roof cover is permitted.
Reason for Variation:	The extreme climatic conditions experienced in the Shire has led to a desire and need by residents to predominately cover outdoor living areas to make them useable.

Section:	6.5.3 – Design of Parking Spaces
Original R Code provision:	A3.2 Spaces in accordance with AS2890.1.
Variation:	Parking spaces are to meet with the design standards identified within Section 6.17 and Appendix 9 of the Scheme.

Reason for Variation:	The average vehicle for the Shire is generally larger than that identified within AS2890.1. As a result the Shire has consistently required parking spaces be designed to a level greater than that required by AS2890.1.
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Section:	6.11.1 – Ancillary Accommodation
Original R Code provision:	A1 i) the sole occupant or occupants are members of the family of the occupiers of the main dwelling.
Variation:	Notwithstanding Acceptable Development Standard A1 i), any person may occupy approved Ancillary Accommodation provided the building is limited to a single bedroom dwelling.
Reason for Variation:	Provides for housing choice and is expected to assist in addressing housing shortages and affordability issues being experienced within the municipality. However, unlike other local governments that have supported similar amendment, the intent is that the accommodation be limited to single bedroom to ensure that matters such as parking, amenity and affordability are addressed.

Section:	Section 7.1.5 - Open Space
Original R Code provision:	Part 7 of the R-Codes relates to Multiple Dwellings in areas with a coding of R30 or greater and within the mixed use development and activity centres. Part 7 requires the provision of Open Space for Multiple Dwellings similarly to Part 6 requiring Open Space for Single House and Grouped Dwelling developments.
Variation:	Notwithstanding Acceptable Development Standard A5, open space includes (but is not limited to) areas beneath eaves overhangs, verandahs or patios not more than 0.5m above natural ground level, unenclosed on at least two sides and covering no more than 25 per cent of the site area or 125 sq m whichever is the lesser.
Reason for Variation:	Whether the dwelling form is Single, Grouped or Multiple the extreme climatic conditions of this region still impact the useability of outdoor living areas and therefore it is our opinion that Part 7 of the R-Codes should be amended to allow enclosed outdoor living areas to be included in the Open Space calculations.

9.0 REFERENCE:

The Shire of Ashburton Local Planning Scheme No. 7 and the Planning & Development Act 2005.

10.0 RESPONSIBILITIES:

The Shire Planning Section of the Technical Services Division as per the Delegations Policy and Register.

11.0 ADOPTION:
Council Adoption 8 May 2013
WAPC Approval 11 April 2013

SHIRE OF ASHBURTON



Administration Centre, P.O. Box 567, Tom Price, 6751
 Telephone (08) 9188 4444
 Facsimile (08) 9189 2252
 Email: soa@ashburton.wa.gov.au

Enquiries: Jeff Breen
 Our Ref: TR.AT.1.6; M.BCK4; 1111219

All communications to be
 addressed to Chief Executive Officer

7 July, 2011

Ms. Mary Tran
 Project Officer, Project Facilitation
 Department of State Development
 Level 6, 1 Adelaide Terrace
 EAST PERTH WA 6004

Dear Ms Tran

RE: IRON ORE (HAMERSLEY RANGE) AGREEMENT ACT 1963 - NAMMULDI BWT PHASE 1 - DETAILED PROPOSAL

Thank you for your correspondence dated 3 June 2011 in relation to proposed works associated with Hamersley Iron Pty Limited's a proposal for 'Nammuldi Below Water Table Phase 1'.

I note that your correspondence states that it is proposed to expand the 'existing' accommodation facilities at Brockman Syncline 4 operations village to 1390 rooms. Brockman 4 is situated 60 kilometres north-west of Tom Price. It is curious that your correspondence refers to the existing accommodation facilities being for '*operations*' accommodation and that is comprises 570 rooms. In contrast, the advice provided to the Shire by DSD in correspondence dated 22 October 2010 clearly stated the accommodation was for a construction workforce of approximately 400 (copy of DSD correspondence is attached). At no stage has the Shire been made aware that the current accommodation is 570 rooms for operational staff.

It needs to be recognised that the town of Tom Price is located some 45 minutes travel from the mine. The road to Brockman 4 is sealed and in an excellent condition. It is the Shire's preference that any operational workforce should where practical, be located within the nearest town in order to support the economic and social infrastructure of that town. This position has been clearly defined by Council in relation to Chevron Australia Pty Ltd's proposed 'Wheatstone' LNG development at Ashburton North, whereby under the Planning Scheme Amendment approved by the Minister for Planning, all operational staff will be located at Onslow.

You will recall that the Shire also raised similar concerns to Hamersley Iron's proposal to establish an operations workforce of approximately 700 to 800 persons for Marandoo Mine Phase 2. It would appear that no assessment has been undertaken (by the State) in relation to addressing the locational advantages of establishing the mine's operational workforce accommodation in Tom Price. This omission is disturbing and should be immediately addressed.

The Shire raises the concern that once again, a significant operational workforce accommodation village is proposed in close proximity to Tom Price without any social and commercial impact (both positive and negative) assessment on the town being undertaken.

The Shire believes that it is incumbent on the State to carefully assess the implications of allowing and encouraging operational workforce accommodation within close proximity to townsites.

Accordingly, in the strongest terms, the Shire of Ashburton opposes any operational accommodation associated with Brockman Syncline 4 operations until the State has undertaken an independent social impact assessment that addresses the impacts on Tom Price along with the potential 'lost' social and economic benefits of not promoting such accommodation within the Tom Price townsite.

Should you have any queries concerning the Council resolution, please do not hesitate to contact me on 91884444.

Yours sincerely

Jeff Breen
CHIEF EXECUTIVE OFFICER
SHIRE OF ASHBURTON

Enc: DSD correspondence dated 22 October 2010

CC: Minister for Regional Development
All Councillors

SHIRE OF ASHBURTON



Administration Centre. P.O. Box 567, Tom Price, 6751
 Telephone (08) 9188 4444
 Facsimile (08) 9189 2252
 Email: soa@ashburton.wa.gov.au

Enquiries: Jeff Breen
 Our Ref: TR.AT.1.6; M.BCK4; Rec No.1216561

All communications to be addressed to Chief Executive Officer

31 October 2012

Ms. Leanne Spencer
 Senior Project Officer,
 Project Facilitation
 Department of State Development
 Level 6, 1 Adelaide Terrace
 EAST PERTH WA 6004

Dear Ms Spencer

RE: IRON ORE (HAMERSLEY RANGE) AGREEMENT ACT 1963 - NAMMULDI BELOW WATER TABLE PHASE 2 - DRAFT PROPOSAL

Thank you for your correspondence dated 5 October 2012 in relation to the above proposal.

In providing a response to the Department of State Development (DSD), I wish to draw your attention to the Shire's response to Phase 1 of the Nammuldi project (7 July 2011) and in particular to the final paragraph of my correspondence:

"Accordingly, in the strongest terms, the Shire of Ashburton opposes any operational accommodation associated with Brockman Syncline 4 operations until the State has undertaken an independent social impact assessment that addresses the impacts on Tom Price along with the potential 'lost' social and economic benefits of not promoting such accommodation within the Tom Price townsite".

The Shire is aware that Stage 1 has been approved by the State however it is understood the necessary social impact as described in my earlier correspondence has not been undertaken. This is also in the light of similar concerns to raised by the Shire to Hamersley Iron's proposal to establish an operations workforce of approximately 700 to 800 persons for Marandoo Mine Phase 2.

DSD's apparent intransigence on addressing the social impact of such developments on the community is disappointing and very concerning. It can only lead to the conclusion that DSD is making important recommendations to the State supporting resource developments without knowing the full ramifications of such developments to the communities of the Pilbara.

Accordingly, the Shire must again object to the Nammuldi project as a significant operational workforce (identified in the RTIO documentation of approximately 700 people) in close proximity to Tom Price is to be established without any social and commercial impact (both positive and negative) assessment on the town being undertaken.

Should you have any queries concerning the Council resolution, please do not hesitate to contact me on 91884444.

Yours sincerely

Jeff Breen
CHIEF EXECUTIVE OFFICER
SHIRE OF ASHBURTON

Enc: DSD correspondence dated 5 October 2012
Shire correspondence to DSD dated 7 July 2011

CC: Minister for Regional Development
All Councillors



Government of Western Australia
Department of State Development

Your ref:
Our ref: S0073/200909
Enquiries: Leanne Spencer - Ph 9222 0574
Email: leanne.spencer@dsd.wa.gov.au

SHIRE OF ASHBURTON
Rec No: 1318883
16 APR 2013
File: MI. NAMM
Officer: PTP

Docs

Mr Frank Ludovico
Acting Chief Executive Officer
Shire of Ashburton
PO Box 567
Tom Price WA 6751

Dear Mr Ludovico

REQUEST FOR COMMENT - IRON ORE (HAMERSLEY RANGE) AGREEMENT ACT 1963 - NBWT PHASE 2 VARIATION - DETAILED PROPOSAL


Hamersley Iron Pty Ltd (Hamersley) has submitted a variation proposal to the Minister for State Development seeking approval to temporarily vary its accommodation arrangements for its Nammuldi Below Water Table (NBWT) Phase 2 Project (please see attached proposal).

The NBWT Phase 2 Project State Agreement proposal was approved by the Minister for State Development on 29 January 2013.

It would be appreciated if you could please review the attached variation proposal and provide your comments to the Department of State Development (addressed to Leanne Spencer, Senior Project Officer) no later than COB Monday 29 April 2013.

Should you have any queries or require additional information please do not hesitate to contact Leanne Spencer on (08) 9222 0574.

Yours sincerely

for 
Courtney Draper
Acting General Manager
PROJECT FACILITATION

11 April 2013



HAMERSLEY IRON

A member of the Rio Tinto Group

08 April 2013

CONFIDENTIAL

The Honourable Colin Barnett MEd MLA
Premier; Minister for State Development
1 Parliament Place
WEST PERTH WA 6005

Dear Minister

**IRON ORE (HAMERSLEY RANGE) AGREEMENT ACT 1963 – NBWT Phase 2 Variation –
Brockman 2 Airstrip Camp**

Hamersley Iron Pty Ltd (**Company**) has an existing mining operation at Nammuldi which is approved under the *Iron Ore (Hamersley Range) Agreement Act 1963 (WA) (Hamersley Range State Agreement)*. On 29 January 2013 approval was obtained for the Nammuldi Below Water Table (**NBWT Project**), which provided for the expansion of existing iron ore mining operations at Nammuldi by mining below water table and increasing ore production to 23 Mtpa (**NBWT Phase 2**).

The Company now proposes to vary the accommodation arrangements for the NBWT Project as approved as part of the NBWT Phase 2 proposal. Instead of constructing a 500 room facility at Western Ridge Camp, it will construct a total of 500 rooms across the Western Ridge Camp and a temporary camp at the decommissioned Brockman 2 airstrip (**B2 Airstrip Camp**).

The Company requests approval under clause 8B(7) of the Hamersley Range State Agreement to vary the NBWT Project proposal approved on 29 January 2013 to carry out the B2 Airstrip Camp works.

Yours faithfully

Richard Cohen

A handwritten signature in black ink, appearing to read 'Richard Cohen', written over the printed name.

General Manager – Studies and Approvals

Iron Ore (Hamersley Range) Agreement Act 1963
NBWT Phase 2 Variation – Brockman 2 Airstrip
Camp

08 April 2013



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NBWT Phase 2 Variation – Brockman 2 Airstrip Camp

1. Introduction

1.1. Background

Rio Tinto is expanding its Pilbara based iron ore operations to meet increased demand for iron ore. To facilitate this expansion, Rio Tinto requires additional accommodation to house increasing workforce numbers.

To assist with the requirement for immediate accommodation in the Greater Brockman region, Hamersley Iron Pty Ltd (**Company**) proposes to vary the accommodation arrangements for the Nammuldi Below Water Table Project (**NBWT Project**) as approved as part of the NBWT Phase 2 proposal on 29 January 2013 (**NBWT Phase 2**). Instead of constructing a 500 room facility at Western Ridge Camp it will construct a total of 500 rooms across the proposed Western Ridge Camp and a temporary camp at the decommissioned Brockman 2 airstrip.

In accordance with the *Iron Ore (Hamersley Range) Agreement Act 1963 (WA)* (**Hamersley Range State Agreement**), the Company now proposes to carry out works to initially construct a camp of up to 500 rooms at the decommissioned Brockman 2 airstrip (**B2 Airstrip Camp**).

1.2. Project area

The B2 Airstrip Camp is located at approximately 3 kilometres from the Nammuldi mine and approximately 5.7 kilometres from the Western Ridge Camp location. This location is within the Shire of Ashburton in Western Australia and is shown on the map attached at **Figure 1**.

The airstrip was decommissioned as an airport earlier this year as air traffic accessing the area now uses the recently improved Brockman 4 airstrip.

1.3. Existing facilities and approvals

On 8 August 2011 and 29 January 2013 detailed proposals for the development of the NBWT Project were approved under the Hamersley Range State Agreement. This project involves expanding the existing iron ore mining operations at Nammuldi by mining below the water table and increasing ore production to 23 Mtpa. The

NBWT Phase 2 proposal, approved on 29 January 2013, included construction of a new 500 room accommodation facility at Western Ridge (**Western Ridge Camp**).

Whilst it is the Company's intent to implement the Western Ridge Camp, since the approval of that detailed proposal, the Company has identified that a different accommodation strategy will be required for the NBWT Project, this is mainly for two reasons:

1. Based on the current schedule the rooms at the Western Ridge Camp would not be available until towards the end of Quarter 1, 2014. This is due to the need for approval to be obtained under the *Mining Act 1978 (WA)* and the fact the site is a greenfields site so involves significant preparatory earthworks, access works, services and infrastructure.
2. Accommodation at the Brockman Syncline 4 accommodation village will not be available to the NBWT Project as soon as had been anticipated when the NBWT Project was approved in January 2013. This is partly due to delays to the construction of the 820 rooms approved on 8 August 2011, which were attributed to the unforeseen quantity of rock excavation required during the construction phase. Another contributing factor is that other projects which are approved and underway in the Greater Brockman region, have encountered schedule delays, thereby putting increased and unforeseen demand on the existing facilities. As such, the rooms intended for use by the NBWT Project workforce are currently unavailable.

As set out in the proposal dated 29 January 2013, first ore is scheduled to be produced in Quarter 3, 2014. If the accommodation strategy for the project remains unchanged, it is anticipated that first ore will be delayed until Quarter 2, 2015 presenting an unacceptable risk to the project schedule.

In order to mitigate this delay, the Company needs accommodation that is available more quickly than the Western Ridge Camp can be commissioned. The Company has identified that a camp of up to 500 rooms can be built at the decommissioned Brockman 2 airstrip. The first rooms would be available in September 2013, three months ahead of rooms at Western Ridge Camp. The significant benefit from developing at the Brockman 2 airstrip is that it is a brownfields site so requires minimal clearing, significantly less earthworks and access works, and it already has some services and infrastructure in place.

In deciding to accommodate workers at the B2 Airstrip Camp, rather than having workers residential in Tom Price, the Company has considered the impacts of the operations, the health and safety of its workforce as well as the Shire of Ashburton's position on fly-in-fly-out workforce and accommodation. The return travel time from Tom Price to Nammuldi is approximately 2.5 hours. When added to the already long shifts worked by many workers, this would present an unacceptable fatigue and safety issue for the Company.

The Company does not intend to build 500 room facilities at both Western Ridge Camp and the B2 Airstrip Camp. Instead it will construct a total of up to 500 rooms across both camps. The exact number of rooms to be constructed at each will depend on the accommodation demand profile and the project requirements at any particular time.

Whilst the B2 Airstrip Camp provides an immediate solution to the accommodation shortage for construction workers, the longer term strategy is to have up to a 500 room accommodation facility at the Western Ridge location. It is proposed that once the facilities have been constructed at Western Ridge, the B2 Airstrip Camp will be decommissioned. To support the preferred strategy, the Company is currently progressing with approvals to facilitate the development of the Western Ridge Camp.

1.4. Project funding and timing

Funding for the B2 Airstrip Camp works was committed in February 2012.

Planning is in place to allow construction of the B2 Airstrip Camp works to commence immediately following approval of this variation. The works are expected to be substantially completed by approximately September 2013.

1.5. Approval requested

The Company requests approval under clause 8B(7) of the Hamersley Range State Agreement to vary the NBWT Project proposal approved on 29 January 2013 to carry out the B2 Airstrip Camp as outlined in this variation.

2. B2 Airstrip Camp works

The Company proposes to construct an accommodation facility of up to 500 rooms at the Brockman 2 airstrip site. This is intended to provide accommodation for construction workers.

The B2 Airstrip Camp will contain standard camp facilities such as kitchen and dining facilities, wet mess and recreation room. A Class A waste water treatment plant (WWTP)

will also be installed to treat sewage. The proposed layout of the camp is shown at **Figure 2**.

Water is intended to be sourced from existing facilities or facilities constructed as part of the NBWT Project. Potable water supply will be sourced from a water treatment plant included in the camp design. Approvals will be progressed in accordance with the *Rights in Water and Irrigation Act 1914 (WA) (RiWI Act)* as required (see section 5 below).

Power generation is expected to be via onsite diesel generator, with potential to connect to existing integrated power supply network if the construction schedules align.

Existing roads and tracks will be used to access the camp.

It is anticipated that the life of the B2 Airstrip Camp will be temporary in nature given its use for construction personnel and its close proximity to the processing facilities being constructed by the NBWT Project. However, whilst the location continues to meet Rio Tinto's health and safety requirements and offers regionalised accommodation for its workforce, the camp will be maintained.

As noted above, the preferred, longer term accommodation solution is provided for at the Western Ridge location. It is therefore the Company's intention to make use of that accommodation facility for the life of its operations in the Greater Brockman region, as approved on 29 January 2013.

3. Tenure

The B2 Airstrip Camp will be located within Lease G848898 issued pursuant to the *Land Administration Act 1997 (LAA)* and the Hamersley Range State Agreement.

The purpose of Lease G848898 provides for the following:

"Campsite and Services Corridor and the development construction provision operation and use of a railway and associated facilities".

This purpose is appropriate for the proposed accommodation facility.

A map showing the boundary of all of the above tenure is attached at **Figure 2**.

4. Environmental approvals

4.1. Part IV Environmental Protection Act approval

The B2 Airstrip Camp works is covered by the approval for the NBWT Project under Part IV of the *Environmental Protection Act 1986 (WA) (EP Act)*, under Ministerial Statement 925.

4.2. Part V EP Act – Works Approvals and Operating Licence

Works approvals and operating licences under Part V of the EP Act will be obtained from Department of Environment and Conservation for prescribed premises (namely the waste water treatment plant) as required.

5. Other approvals

5.1. Mining Act approval

A mining proposal is not required under the *Mining Act 1978 (WA)* as the camp will be located on tenure granted under the LAA).

5.2. Aboriginal Heritage

Archaeological and ethnographic heritage surveys have been conducted over the proposed B2 Airstrip Camp works area in consultation with the Eastern Guruma people, in accordance with the requirements of the *Aboriginal Heritage Act 1972 (WA) (AH Act)*.

There are no identified heritage sites within close proximity of the proposed works.

5.3. Water licences

As noted in section 2 above, water is intended to be sourced from existing facilities or facilities constructed as part of the NBWT Project located on tenure held by the Company under the Hamersley Range State Agreement.

The Company will obtain all necessary approvals under the RIWI Act as required in order to meet the construction schedule.

6. Local government

The Company has commenced engagement with the Shire of Ashburton and will obtain any necessary local government approvals from the Shire for the B2 Airstrip Camp works in accordance with relevant legislation.

7. Offshore services, material, plant, equipment and supplies

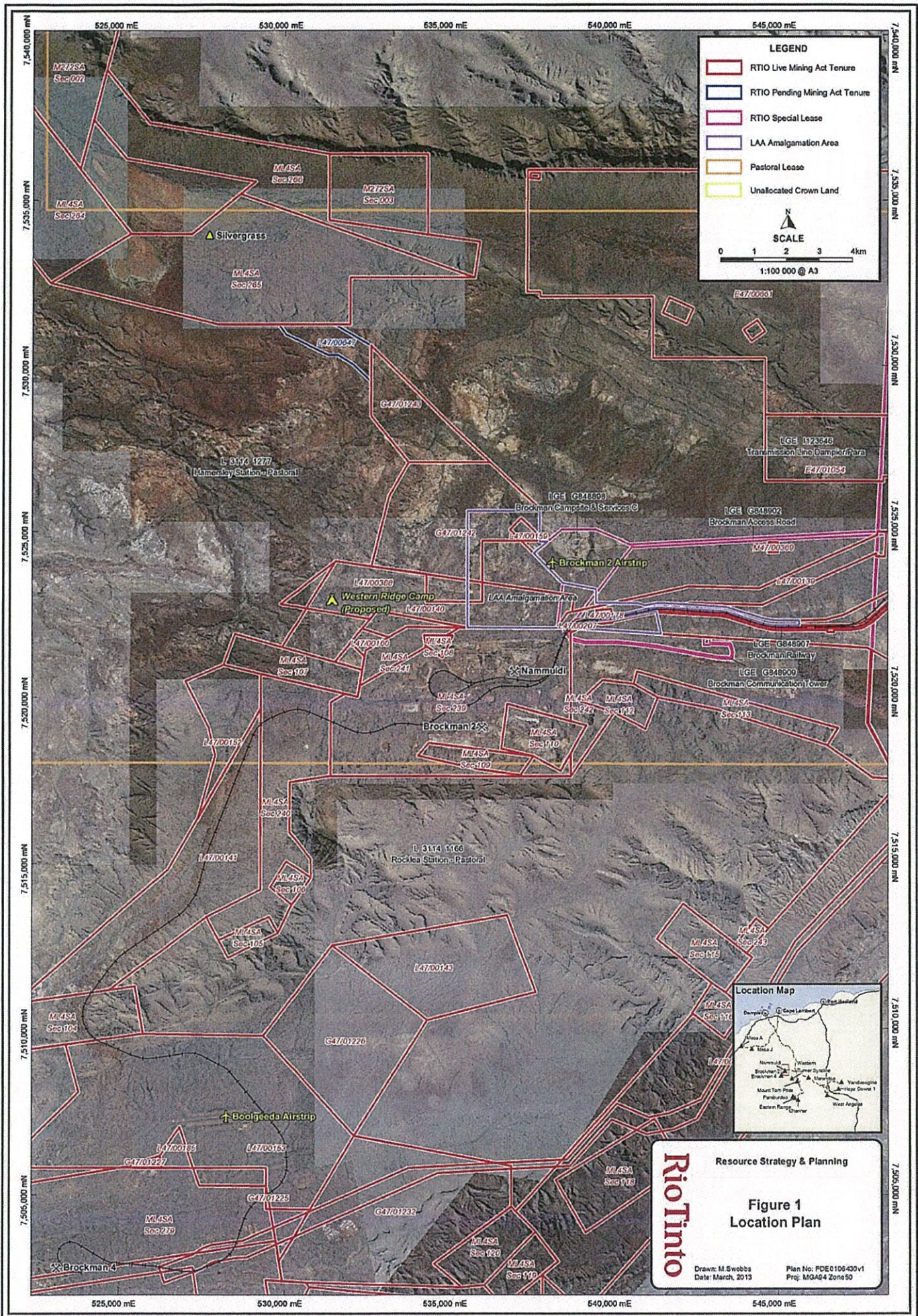
The kitchen and mess facilities, together with ancillary buildings and the waste and potable water treatment plants will be sourced from local suppliers. The accommodation

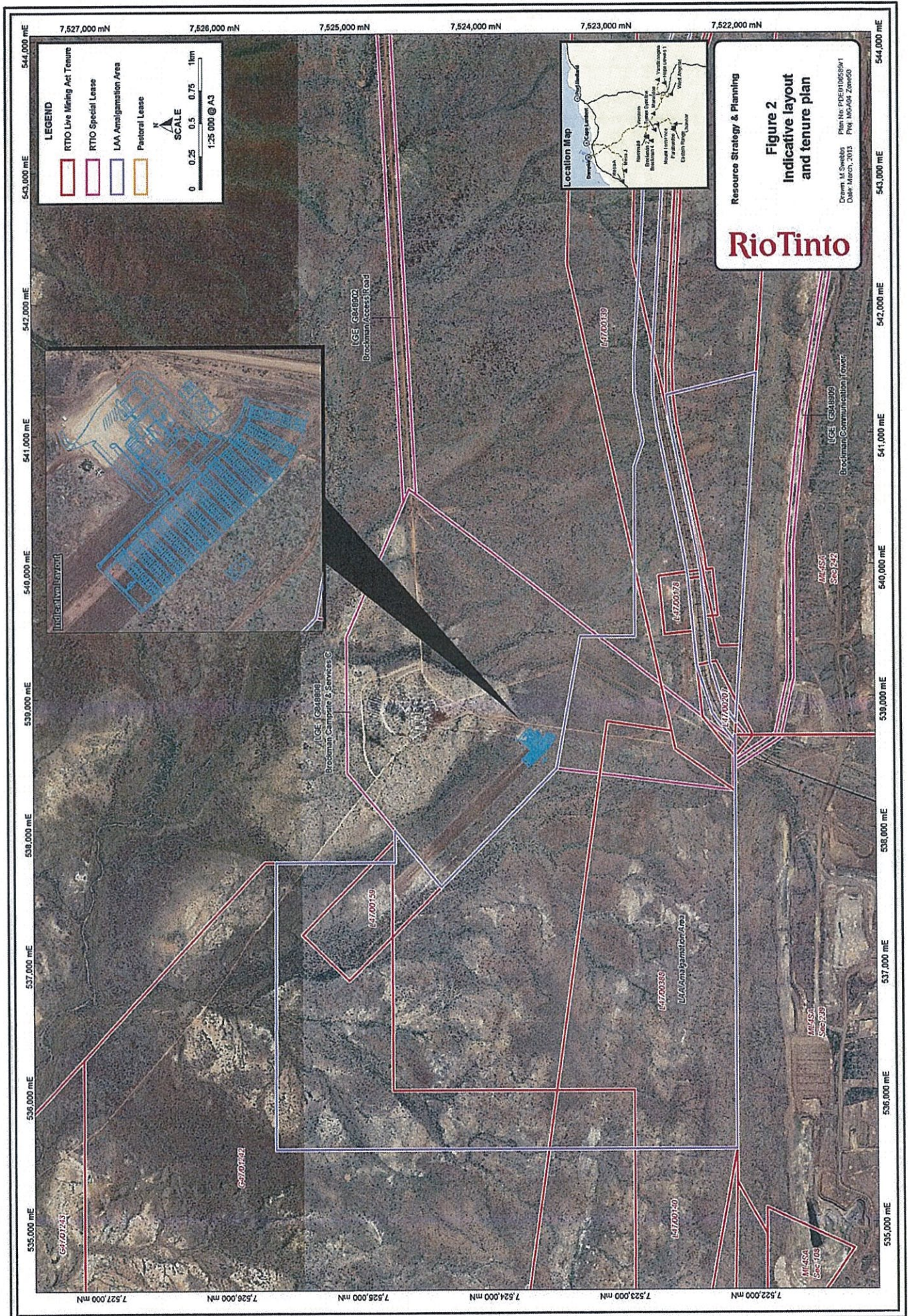
rooms will be sourced second hand from stocks currently available in Western Australia. Installation of the facilities will be by local contractors.

The Company will continue to provide Australian suppliers of goods and services with a full, fair and reasonable opportunity to participate in the NBWT Project, including the B2 Airstrip Camp works.

A local participation plan (**LPP**), prepared in accordance with clause 8E of the Hamersley Range State Agreement, was provided to the Minister for State Development on 27 April 2012. The NBWT Project will implement the terms of the LPP.

The NBWT Project contracting plans includes objectives to develop skills within the indigenous community, develop indigenous companies with appropriate capabilities and provide a positive enduring impact to the local indigenous communities and persons in the Pilbara.





LEGEND

- RTTO Live Mining Act Tenure
- RTTO Special Lease
- LAA Amalgamation Area
- Pastoral Lease

SCALE
0 0.25 0.5 0.75 1km
1:25 000 @ A3

Location Map

Resource Strategy & Planning

Figure 2 Indicative layout and tenure plan

Drawn: M. Swells
Date: March, 2013
Plan No: PDR010658941
Proj: MCA04_Jarvis0

RioTinto

Indicative layout

Iron Ore
 152-158 St Georges Terrace
 Perth 6000
 Western Australia
 T + 61 (8) 9327 2000

Mr Frank Ludovico
 A/Chief Executive Officer
 Shire of Ashburton
 Lot 246 Poinciana Street
 PO Box 567
 TOM PRICE WA 6751

Our Reference: AR-12-10366

26 March 2013

Dear Mr Ludovico

DEVELOPMENT APPLICATION – PROPOSED MEDICAL CENTRE CONSULTATION ROOM, LOT 854 CENTRAL ROAD, TOM PRICE

Hammersley Iron Pty Ltd (**Company**) submits an application for planning approval in accordance with clause 5.1 of the Shire of Ashburton Town Planning Scheme No. 7 (**TPS**). The application is for a medical centre consulting room proposed on Lot 854 Central Road, Tom Price. Refer to 'Aerial Location Plan of Site – Proposed Medical Consultation Room'.

1.0 BACKGROUND

On 16 June 2009 the Shire of Ashburton (**Shire**) Council resolved to approve a 22.5m² floor area (transportable building) extension to the existing medical centre.

Currently there are three practitioners, one manager, two receptionists and one nurse regularly practising at the medical centre. For each practitioner there are usually three patients (with their families) in the waiting room. On some occasions there are up to seven patients in the waiting room due to doctors running late. Consequently, the medical centre is becoming overcrowded and it makes it uncomfortable for patients and practitioners.

To alleviate overcrowding and provide a community service that is comfortable and practical for staff and patients, the Company proposes to install an additional consultation room west of the existing medical centre complex.

On 15 March 2013 Pilbara Industries lodged a building permit application with the Shire.

2.0 SCOPE OF WORKS

The works subject to this development application for planning approval are listed below:

- installation of 6m x 2.85m medical consultation room addition;
- construction of a new section of verandah;
- installation of new Colorbond fencing with gate;
- construction of new concrete footpath to provide a pedestrian link between the existing and proposed consultation room;
- removal of an existing Oleander tree to make way for the proposed transportable building; and

- new concrete landing, steps and curbing.

Due to the increased demand of medical centre services by the community an additional practitioner has been employed to work in peak periods. Therefore, a total of four practitioners are proposed to be on site with supporting staff.

3.0 LAND USE

Under the Shire's TPS the subject site is zoned 'Community'. The proposed consulting room land use is considered to be associated to 'Consulting Rooms' which is a discretionary use under the TPS.

4.0 STATUTORY CONSIDERATIONS

Local Planning Policy – Design Guidelines for the Tom Price Town Centre (**Policy 10**), clause 6.13 Community Zones and clause 6.15 Transportable Structures TPS objectives have been taken into account as follows:

- the development responds to the character and amenity of the area there is an existing medical centre and fire station adjacent to the proposed building and the area is zoned 'Community' under the TPS;
- this medical centre building is needed for the community and it is located in a central location to the surrounding population;
- the proposed medical centre consulting room addition is a small scale transportable development consistent with the existing transportable building installed in 2009;
- the colours of the proposed building will match the colours of the existing building façade, the proposed colours of the wall and trimming are Colorbond Paper Bark and Woodland Grey respectively;
- a new pathway will facilitate safe pedestrian movement to and from the proposed consulting room addition;
- the structure is proposed to remain in place until the medical centre land use ceases operation;
- a new Colorbond fence is proposed to the west of the new structure and will effectively obscure the building and landscaping when viewed from Court Road; and
- the building will be installed in accordance with the Building Codes of Australia and Australian Standards.

The proposal is unlikely to have any adverse impacts to the surrounding locality as the proposal is a minor extension to an existing operation.

4.1 Car Parking

Under clause 6.17 Vehicle Parking and Access car parking is required to be in accordance with Appendix 8 Minimum Carparking Standards. The Consulting Rooms land use requires '*four per consulting room for the first two rooms, one per additional consulting room plus one per employee at the time of peak operation*'.

There are currently ten existing car parking bays provided on site. Based on three existing consulting rooms and the number of employees (three practitioners, one manager, two receptionists and one nurse) who work on site in peak periods a total number of 16 car parking bays are currently required to be provided.

An additional consulting room and practitioner are proposed to occupy the site. Under the TPS car parking standards the total number of car parking bays on site is required to be 18.

Clause 6.17.5 gives Council the ability to vary car parking standards under the TPS on the basis safety is not jeopardised. On 16 June 2009 Council resolved to approve a reduction in car parking to 10 bays in lieu of 16. The current proposal requires 18 car parking bays to be provided.

In this instance there is no opportunity on site to provide additional car parking. The proposed land use is for the benefit of the community and the Company seeks Council's support to vary the car parking standard in this instance.

5.0 DOCUMENTS ENCLOSED

The Company encloses documentation in Schedule One to support this development application.

6.0 APPLICATION FEE

The estimated cost of the works associated with this application is \$65,000. An electronic funds transfer in the amount of \$208 will be made to the Shire's bank account in payment of the application fee for planning approval upon receipt of banking details by the Company.

If further information is required, please contact Sharnie Grogan on (08) 9366 5723 or by email sharnie.grogan@riotinto.com in the first instance, or Hermione Scott on (08) 9366 5017 or by email hermione.scott@riotinto.com.

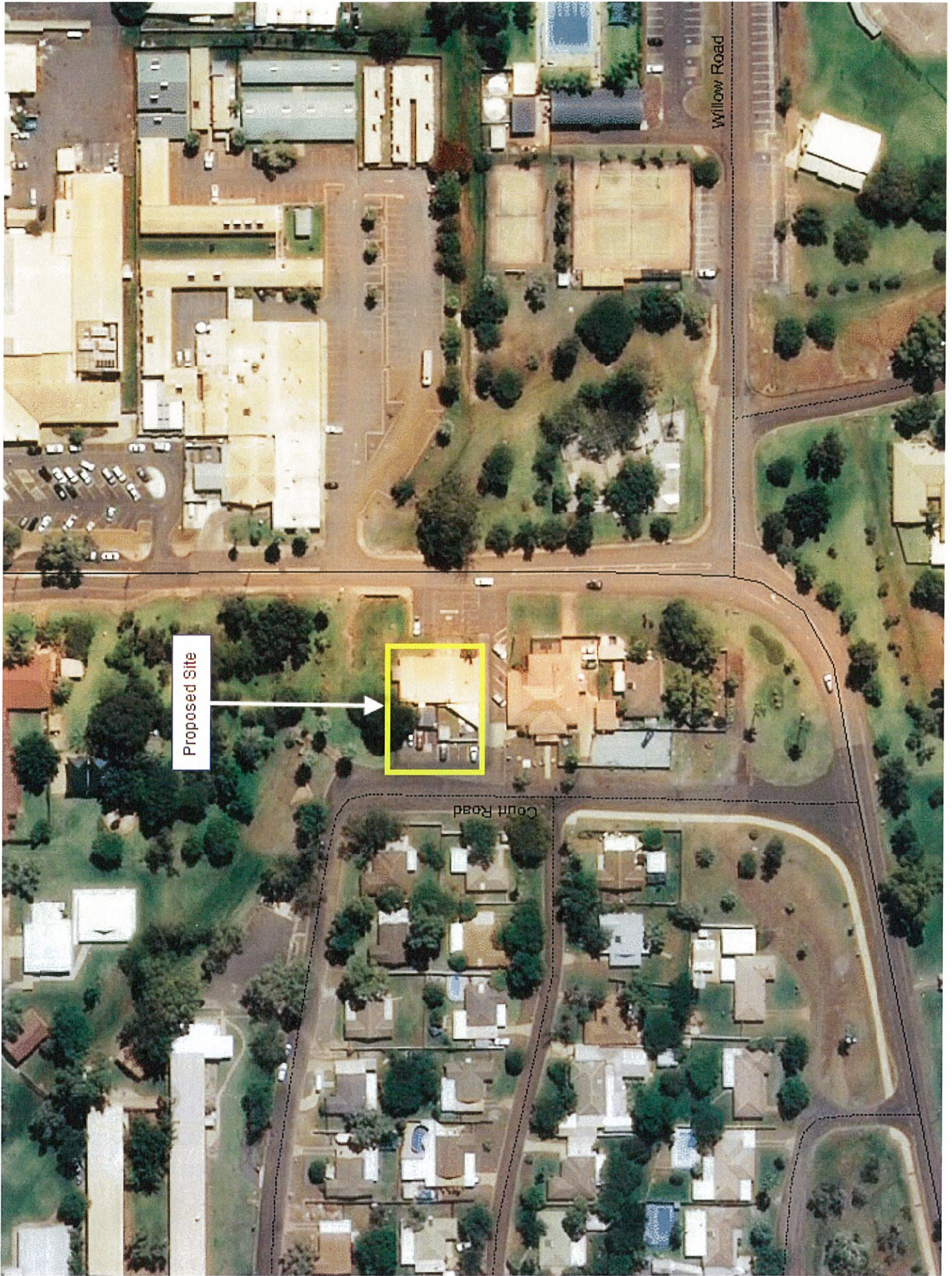
Yours sincerely

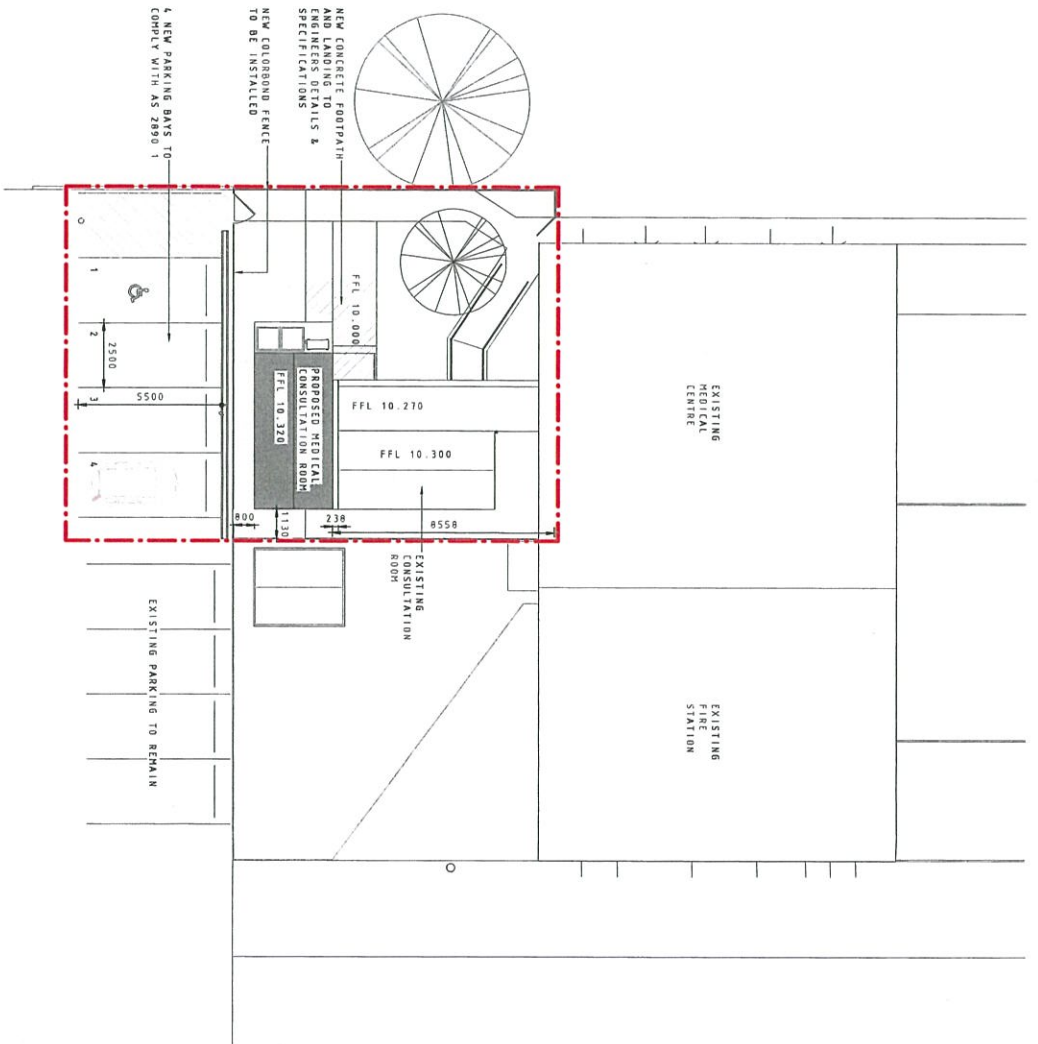


Hermione Scott
Manager Government Approvals

SCHEDULE ONE

Documentation	Drawing No.
<ul style="list-style-type: none"> • Completed application form • Aerial Location Plan of Site – Proposed Medical Consultation Room 	
<ul style="list-style-type: none"> • Tom Price Medical Centre New Medical Consultation Room Site & Location Plan Option 1 	B-001-28765 Rev A
<ul style="list-style-type: none"> • Tom Price Medical Centre New Medical Consultation Room Plan, Elevations & Section Opt 1 	B-001-28766 Rev A
<ul style="list-style-type: none"> • Tom Price Medical Centre New Medical Consultation Room Plan, Elevations & Sections & Details 	B-001-28614 Rev B





SITE PLAN
 SCALE 1:100



NOT FOR CONSTRUCTION
PRELIMINARY

CAUTION
 PROJECT DRAWING ONLY

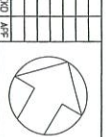
SHEET SIZE A1

REFERENCES

A-001-28851	BPM PLAN, ELEVATIONS & PERSPECTIVE
B-001-28854	PLAN, ELEVATIONS & SECTION OPTION 1
C-001-28853	SITE & LOCATION PLAN OPTION 1
D-001-28852	PLAN, ELEVATIONS, SECTIONS & DETAILS

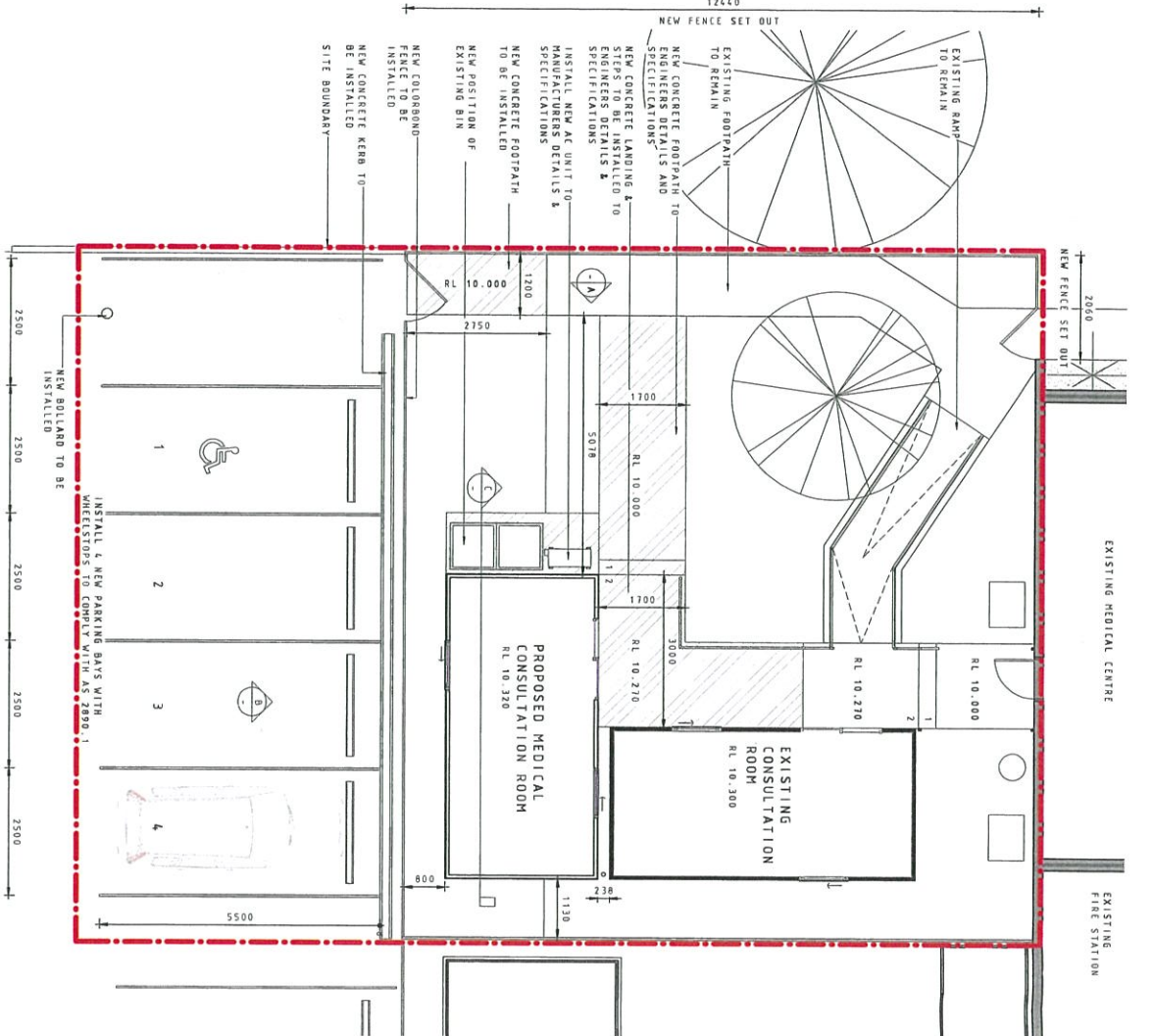
REVISIONS

REV	BY	DATE	DESCRIPTION



NO	DATE	BY	CHKD	APP
1	21.03.14	J. DALY	N. HEDGECOCK	26.03.14
2	27.03.14	J. DALY	N. HEDGECOCK	27.03.14

Rio Tinto
 TOM PRICE
 ARCHITECT
 8-001-28765
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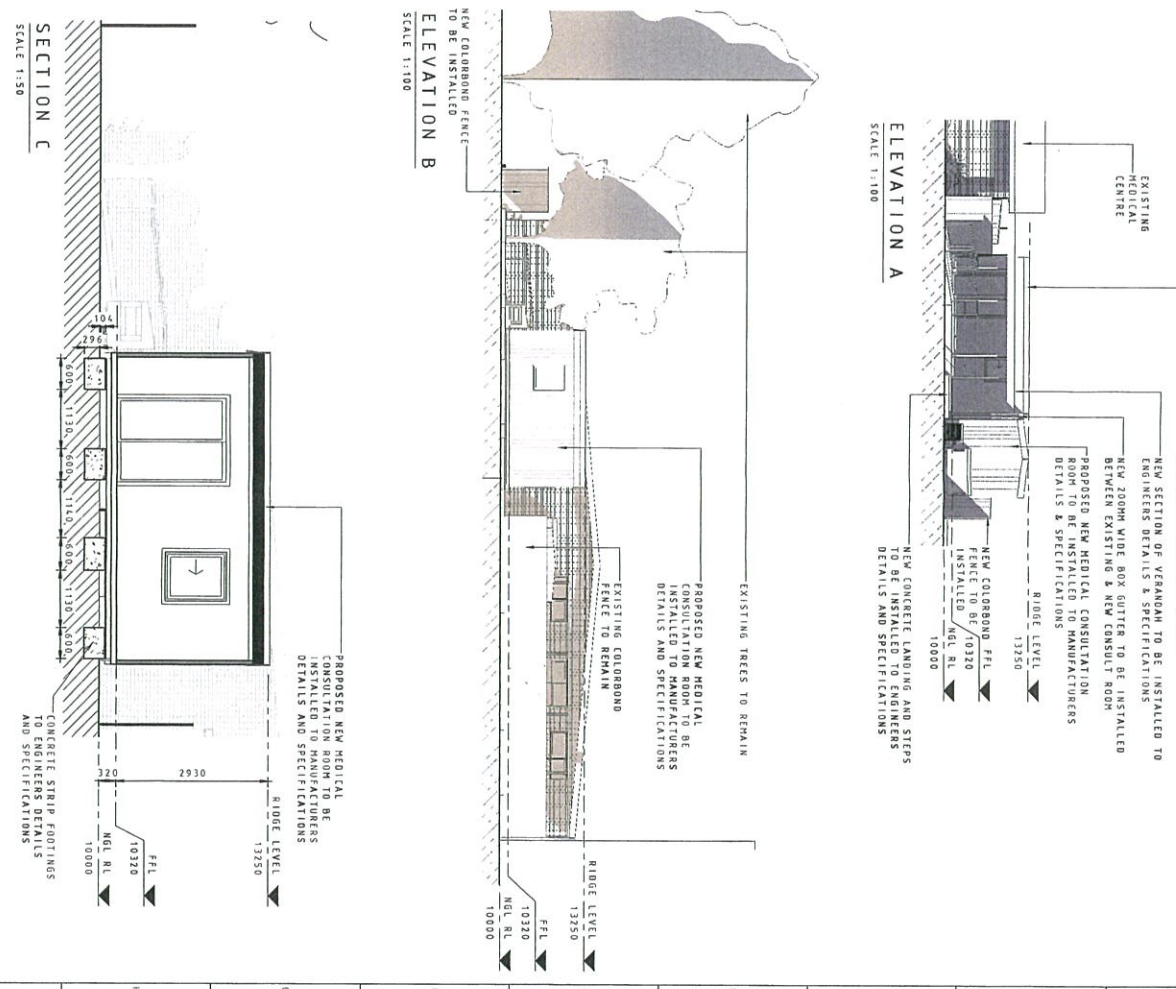
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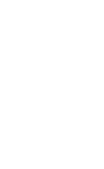
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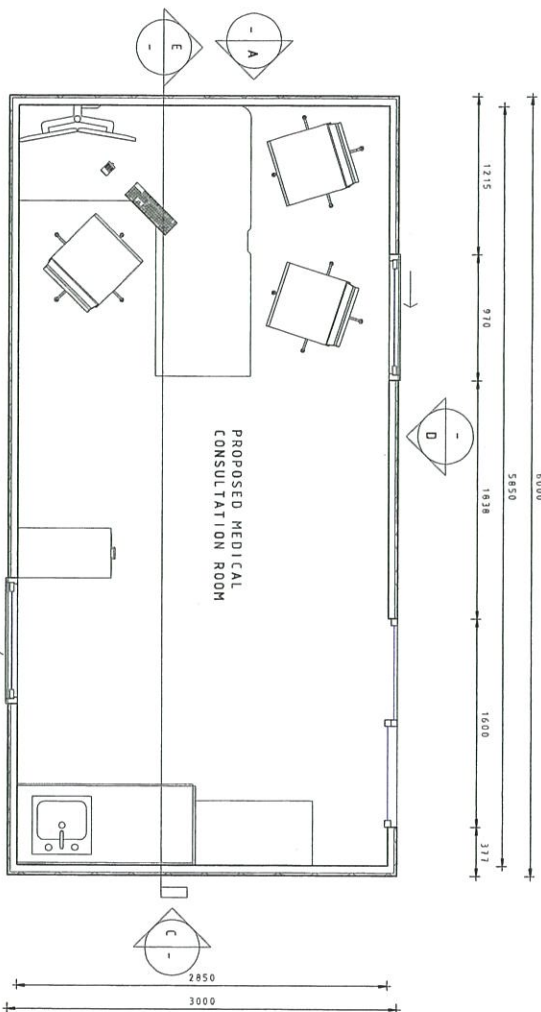
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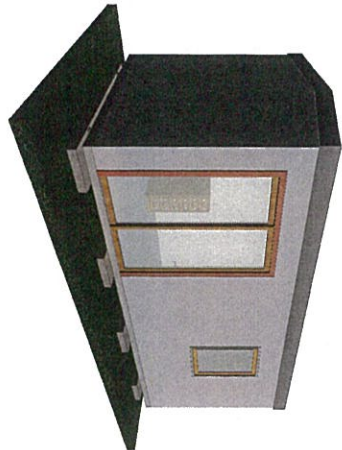
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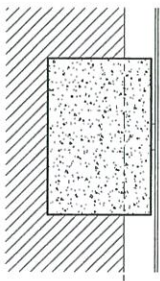
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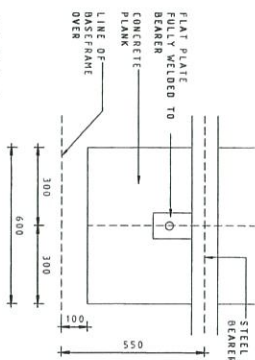
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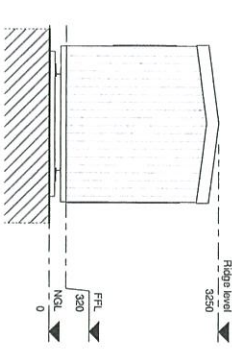
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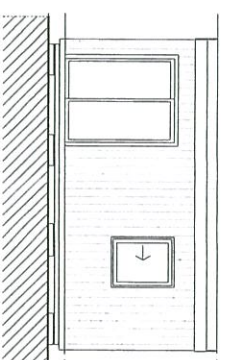
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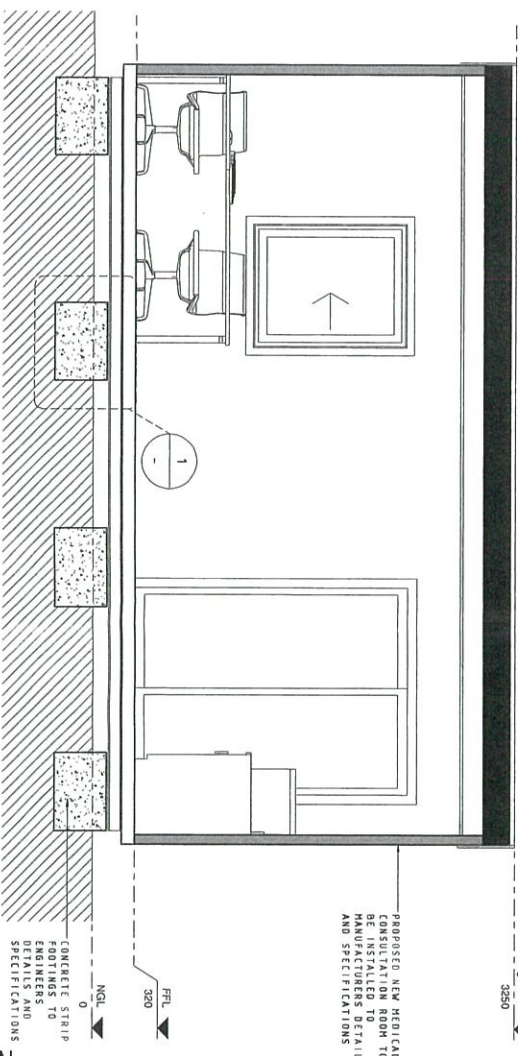
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ELEVATION C
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ELEVATION D
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PRELIMINARY

CAUTION
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B-001-28614	PLAN, ELEVATIONS & SECTION OPTION 2	B-001-28614	PLAN, ELEVATIONS & SECTION OPTION 2

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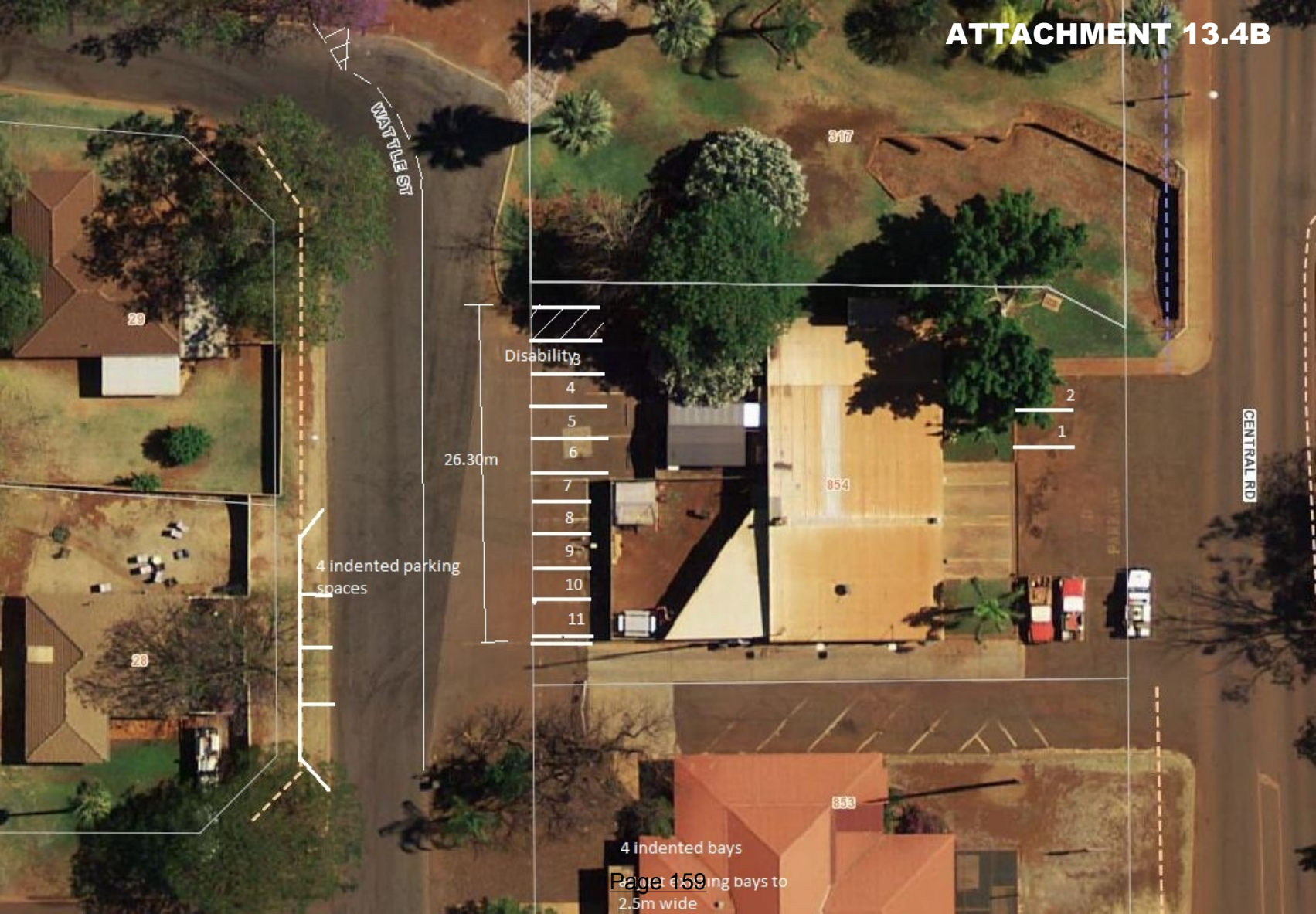
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2	21	02.12	ISSUES CONCEPT TO CLIENT

RioTinto

TOM PRICE
MEDICAL CENTRE
NEW MEDICAL CONSULTATION ROOM
PLAN, ELEVATIONS, SECTIONS & DETAILS
PROJECT NUMBER: B-001-28614



WATTLE ST

CENTRAL RD

20

217

Disability

4

5

6

7

8

9

10

11

2

1

26.30m

854

4 indented parking spaces

20

4 indented bays

853



Wheatstone Project

Wheatstone FIFO Operations Village Detailed Area Plan

0	22-Mar-2013	Issued for use			TBB	RS	IY	
REV	DATE	DESCRIPTION			ORIG	CHK	APPR	
IP Security	<input checked="" type="checkbox"/> Public		Total number of Pages (including Cover sheet):				54	
For Contractor Documents	Contract No		Contractor Document No				Contractor Rev.	
	C726258		09~051 WHEATSTONE VILLAGE DAP - REV 9 - MARCH 2013				9	
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Wheatstone Operations Village

DETAILED AREA PLAN



Prepared for **Chevron Australia Pty Ltd**
Prepared by **Taylor Burrell Barnett**
in collaboration with Hames Sharley / Emerge

March 2013



EXECUTIVE SUMMARY

This Detailed Area Plan (DAP) and accompanying report has been prepared to guide the development of the Fly-in Fly-out (FIFO) Operations Village in Onslow, for the Wheatstone project. This document has been prepared in accordance with the Onslow Townsite Expansion Stage 1 Development Plan (Stage 1 Development Plan), which requires the preparation and adoption of a DAP prior to Planning Approval being issued.

This document comprises a statutory section (Part A) and explanatory section (Part B).

Part A contains the DAP, which outlines the development provisions for the site and includes variations to the Shire of Ashburton Local Planning Scheme No.7 (LPS7) and Council Policy - Transient Workforce Accommodation.

Part B details the issues and opportunities applicable to the site and identifies the resulting key design principles which collectively provide the rationale and basis for the DAP development provisions. This part of the report also includes a non-statutory Concept Plan that represents a potential design solution for the site which is compliant with the DAP.

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FIGURES

FIGURE 1: WHEATSTONE FIFO OPERATIONS VILLAGE SITE – PLAN OF SUBDIVISION [SOURCE: TPG]

FIGURE 2: SITE CONTEXT

FIGURE 3: ISSUES AND OPPORTUNITIES

FIGURE 4: SERVICES AND UTILITIES AREA – INDICATIVE LANDSCAPED SECTION [SOURCE: EMERGE]

FIGURE 5: CONCEPT PLAN [SOURCE: HAMES SHARLEY]

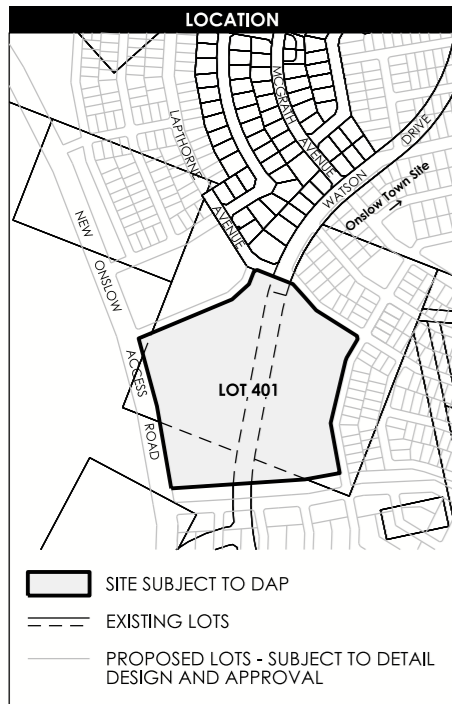
FIGURE 6: INDICATIVE PERSPECTIVES [SOURCE: HAMES SHARLEY]

APPENDIX A

SOCIAL IMPACT STATEMENT



PART A STATUTORY PLAN



SITE SUBJECT TO DAP
 EXISTING LOTS
 PROPOSED LOTS - SUBJECT TO DETAIL DESIGN AND APPROVAL



NOTE: THE NOTIONAL BUILDING FOOTPRINTS IDENTIFIED ON THIS DAP ARE INDICATIVE ONLY AND MAY BE MODIFIED AT THE PLANNING APPLICATION STAGE.

ADOPTION BLOCK

Adopted by the Shire of Ashburton

on _____

signed _____
Chief Executive Officer

LEGEND	
	8m MINIMUM BUILDING SETBACK
	5m MINIMUM BUILDING SETBACK
	4m MINIMUM BUILDING SETBACK
↔	INDICATIVE CROSSOVER LOCATION
↔	KEY PEDESTRIAN CONNECTION
	HIGH QUALITY PERIMETER LANDSCAPING
	PERMEABLE BOUNDARY FENCING
	SOLID SCREEN WALL ABOVE EARTH BUND
	PRIMARY VEHICLE ACCESS TO / FROM LOT 401
	NOTIONAL BUILDING FOOTPRINT - SUBJECT TO DETAILED DESIGN
	SITE SUBJECT TO DAP

DETAILED AREA PLAN PROVISIONS

This Detailed Area Plan (DAP) provides guidance for the development of Lot 401 Watson Drive, Onslow for Transient Workforce Accommodation and ancillary land uses. The purpose of the development is to accommodate the fly-in fly-out operations workforce of the Wheatstone project. The DAP has been prepared in accordance with section 4.3 of the Onslow Townsite Expansion Stage 1 Development Plan. Except where varied by this DAP, land use and development of Lot 401 shall be in accordance with the relevant provisions of Shire of Ashburton Local Planning Scheme No. 7, the Onslow Townsite Expansion Stage 1 Development Plan and relevant planning policies, in particular Council Policy - Transient Workforce Accommodation.

Minor modifications to these provisions may be permitted, subject to approval from the Shire of Ashburton. Development which complies with the requirements of this DAP does not require consultation with neighbours or other landowners. A planning application compliant with this DAP is exempt from any requirement for advertising in LPS7 or the Onslow Townsite Expansion Stage 1 Development Plan.

LAND USE DISTRIBUTION

- The predominant land use for the site shall be Transient Workforce Accommodation and incidental uses with a maximum occupancy of 560 persons.
- Accommodation and associated ancillary land uses within the site shall be arranged generally in accordance with the areas identified on this DAP. In particular:
 - Accommodation** - all accommodation shall be located on the eastern and southern sides of the site where it will act as an appropriate transition to planned residential development;
 - Administration and Central Amenities** - administration, dining/passive recreation facilities, medical and emergency services and necessary communications infrastructure, including a communications tower with a maximum height of 35.0m, shall be consolidated at a central location, easily accessible to all occupants and for operational efficiency;
 - Recreation** - recreation facilities shall be located in the northern portion of the site, acting as a transitional land use between the utility and service area and the accommodation;
 - Services and Utilities** - utility and service areas such as storage, maintenance workshop, laundry and necessary utility infrastructure shall where possible be located on the western edge of the site, to minimise the potential for unnecessary impact on residential dwellings; and
 - Parking** - parking for all vehicles shall be restricted to the western edge of the site and accessed via the new Onslow Access Road.

ACCOMMODATION AND BUILT FORM

- Development shall be of a high aesthetic standard, consistent with that of a motel/tourist resort, with appropriate landscaping, recreation areas and facilities, and the use of quality materials.
- A high level of articulation and architectural interest shall be incorporated into the built form, such as balconies, shading devices and a mix of textures/materials to facilitate a quality development as viewed from all surrounds.
- Buildings shall be designed to address adjacent streets by way of appropriate placement of windows, good articulation and architectural interest.
- Buildings shall interact with and frame open space areas.
- Buildings shall generally be limited to 2 storeys in height, to complement the surrounding residential development and the following special height limits (determined in accordance with the RD Codes) apply:
 - Accommodation - 10.5m to top of pitched roof, 6.5m top of external wall
 - Recreation - 10.5m to top of pitched roof, 8.0m top of external wall
 - Administration and Central Amenities - 12.0m to top of pitched roof
 - Services and Utilities - 8.0m to top of pitched roof

ACCESS & PARKING

- Primary vehicle access and egress shall be provided via the new Onslow Access Road, as generally depicted on this DAP.
- Limited vehicle access / egress may be provided via adjacent roads for maintenance or emergency purposes only.
- The site shall include a key pedestrian connection (as generally depicted on the DAP) and an integrated footpath network (minimum 1.2m in width) connecting central services and facilities and linking with the external pedestrian network.
- Bus pick-up/drop-off areas shall also be located on the western side of the site accessed from the new Onslow Access Road, with direct pedestrian connections to worker accommodation.
- Vehicle parking shall only be provided to accommodate the requirements of the Village.
- Parking shall not be located within land identified as high quality perimeter landscaping.

SETBACKS & FENCING

- A 5m minimum building setback (increasing to 8m for Services and Utilities area) applies where the Village either abuts, or is directly opposite existing or planned residential development - such setbacks shall be landscaped to a high standard to ensure an attractive interface with adjoining land uses.
- A 4m minimum building setback applies where the Village abuts the new Onslow Access Road (excluding the Services and Utilities area) and southern drainage reserve with a minimum 1.0m perimeter strip to be landscaped to a high standard.
- Boundary fencing shall be of a feature standard and permeable (maximum height of 1.8m) to allow vistas into the site and positively contribute to the local amenity of the area.
- Screen walling (maximum height of 2.0m above earth bund) and earth bunding for noise attenuation shall be provided around the Services and Utilities area. Screen walling shall be located behind the perimeter landscaping.

LANDSCAPING & LIGHTING

- Landscaped open space shall be the dominant feature of the site, including landscaped internal walkways which maintain visual permeability through the site.
- A landscape plan, including a species schedule and a reticulation design and specification (having regard for water wise design), shall be required as a condition of any planning approval for the site.
- Night time security lighting shall be provided within the Village, including measures that minimise unnecessary light spill on adjoining land uses.

TAYLOR BURRELL BARNETT

date: 07/03/2013	designed: JAH	scale: 1:2500@A3
date: 07/03/2013	checked: LB	0 25 50m
projection: MGA 94	drawn: NIM	

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PART B

EXPLANATORY REPORT

1 INTRODUCTION

1.1 OVERVIEW

Chevron Australia Pty Ltd (Chevron), as operator of the Wheatstone project, has commenced construction of a multi-train Liquefied Natural Gas (LNG) and domestic gas plant within the Ashburton North Strategic Industrial Area (ANSIA), in order to process natural gas from various offshore fields in the West Carnarvon Basin.

The Wheatstone project has approval to process up to 25Mtpa and will initially contain two LNG trains with potential expansion to 5 or 6 LNG trains. The project is expected to have an operating life of at least 40 to 50 years. To accommodate the projected Fly-in Fly-out (FIFO) workforce required to operate the Wheatstone LNG Plant, a FIFO Operations Village (Village) will be constructed within Onslow to support the project. The Village will accommodate LNG plant workers, company visitors and Village staff.

The functional objectives for the Village include:

- Accommodation for 560 personnel inclusive of the Wheatstone LNG Operations workforce, Village service operators and company visitor beds;
- Central facilities to be designed and built to support a maximum capacity of 560 occupants;
- Ability to stage construction of accommodation without the need for significant central facility upgrades or disruption to operations/occupants;
- Design life of 50+ years with reasonable maintenance; and
- Facility to have continued functionality and protect its occupants during a cyclonic event.

1.2 LOCATION AND SITE DETAILS

The land subject of this DAP is currently within a collection of various portions of Unallocated Crown Land, reservations and closed road reserves, that are currently in the process of being amalgamated by LandCorp, as outlined in the Stage 1 Development Plan. The Operations Village site (Lot 401) is to be created as part of the re-subdivision of the assembled land. A copy of the proposed plan of subdivision/amalgamation is included at **Figure 1**; as shown, Lot 401 will be 9ha in area. The 9ha site area is necessitated by the provision of the following:

- High standard accommodation for 560 occupants;
- Facilities and services to support 560 occupants, in particular the efficient operation of the Village (including the provision of temporary servicing solutions) and attraction and retention of workforce;
- An Emergency Response Room to enable remote monitoring of the LNG Plant and manage emergency situations at the plant;
- Extensively landscaped open space for recreation and to ensure a high level of amenity within the Village; and
- Sufficient parking areas and internal access-ways to facilitate site access.

Figure 2 identifies the location of Lot 401 in the context of the Onslow townsite, including the Stage 1 subdivision area. The site is located approximately 1.5 km south of the Onslow townsite and can be presently accessed via Watson Drive. Ultimately, the site will have four road frontages, with the main frontage being the future Onslow Access Road.

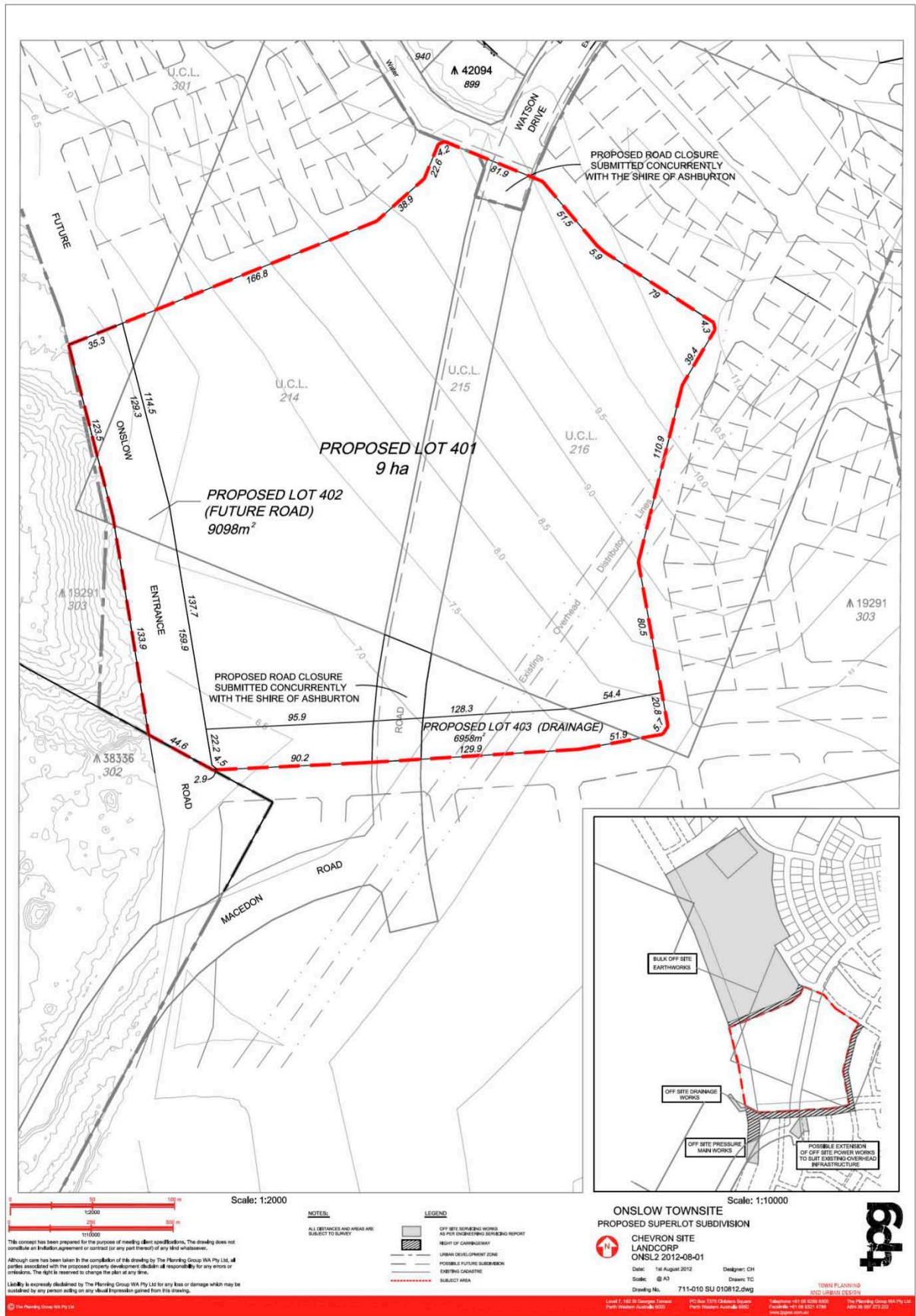


Figure 1: Wheatstone FIFO Operations Village Site – Plan of Subdivision [Source: TPG]



Figure 2: Site Context

2 PLANNING FRAMEWORK

2.1 ONSLOW TOWNSITE STRATEGY

In 2011, the Shire of Ashburton and State Government released the Onslow Townsite Strategy as the basis for future land use, zoning, subdivision and development decisions within the Onslow town site. The Strategy foreshadows considerable expansion of the Onslow town site in response to the likely impacts of the ANSIA development, with the immediate focus being on the delivery of a small southward expansion (with strong connections back to the existing town site), specifically to accommodate 'in-town' accommodation of the Wheatstone project's operations workforce.

2.2 SHIRE OF ASHBURTON LOCAL PLANNING SCHEME NO.7

The subject site is zoned 'Urban Development' under the Shire of Ashburton LPS7, the purpose for which is to provide for the coordinated expansion of residential, community, commercial and industrial land uses, including the necessary associated network of public reservations encompassing public open space, transport routes and utility corridors.

Clauses 6.4 and 6.8 of LPS7 encourage the Shire to either prepare, or require the preparation of, a Development Plan (as the means of exploring and resolving issues associated with the arrangement and delivery of the above), prior to considering any applications for subdivision and/or development of Urban Development zoned land.

The land is also currently identified with a split residential density coding of 'R12.5/30', whereby the higher code applies if the development is connected to reticulated sewer. In December 2011, the Shire initiated Amendment No. 22 to LPS7 with the specific purpose of removing the split density coding from the Urban Development zone on the basis that the density coding would be applied via a Development Plan. In turn, this would allow greater flexibility in the preparation of Development Plans. The Amendment is currently with the Shire awaiting referral to the Environmental Protection Authority for consideration of environmental assessment, and is expected to be advertised for public comment in the immediate future. Upon its completion, the current density restrictions on the site will be removed, and built form will instead be regulated through adoption of this DAP.

2.3 ONSLOW TOWNSITE EXPANSION STAGE 1 DEVELOPMENT PLAN

In June 2012, the Shire of Ashburton released the Stage 1 Development Plan for public review. The Stage 1 Development Plan, which was prepared by Landcorp, was adopted by the Shire in July 2012 and is currently being assessed by the Department of Planning. The Stage 1 Development Plan identifies the land as the Wheatstone Operations Village Precinct, the intent of which is described at section 4.1.2 as being:

"to provide a specific area that allows medium-density accommodation for operational workers associated with the Wheatstone Project that provides for the needs of the occupants, as well as respects and seeks to integrate with the surrounding residential.

Built form within this precinct will respect and build upon Onslow's vernacular through high quality, architecturally designed, resort-style accommodation that positively contributes and adds

to the vibrancy of Onslow. The Village will ultimately be developed as a modern facility with high amenity both physically and visually to meet the needs of future residents and compliment the surrounding area.

Development within the Precinct will provide for pedestrian friendly streetscapes with high levels of passive surveillance of the public domain, both internal and external to the site, and promote integration with the Onslow community.”

In order to deliver upon the above vision, the Stage 1 Development Plan outlines a number of specific development standards that apply to the development of land within the Wheatstone FIFO Operations Village as detailed below:

- a) ‘Design of the precinct shall facilitate good connectivity, within the precinct and to other external recreational and community facilities.*
- b) The Precinct shall be structured to facilitate accommodation that allows seamless future transition and integration into the surrounding urban area.*
- c) The provision of high quality development reflecting a motel/resort style development with appropriate landscaping, recreation areas/facilities, quality design and materials for the benefit of the occupants and the wider Onslow community.*
- d) The internal movement network shall be designed to maximise connectivity and pedestrian access. This may be achieved by the use of shade trees and a footpath network that is interconnected with the surrounding residential areas.*
- e) The provision of services and facilities associated with development in the Precinct shall not undermine the viability of existing or proposed services and facilities within the Onslow community.*
- f) The external frontages of the Precinct shall be developed to a standard consistent with adjacent residential areas with regards to bulk and scale, streetscape, setbacks and landscaping, in order to ensure an appropriate interface is achieved to maximise integration with the surrounding townsite.*
- g) Any incidental non-residential land uses with the potential for external access by the wider Onslow community shall be located toward the street where services can be shared, where appropriate.*
- h) With the exception of any approval issued in accordance with g) above, any vehicular traffic movements, including deliveries, access/egress and parking for all vehicles shall be located with access to the proposed new access road, which should function as the main access to the site.*
- i) A Detailed Area Plan (DAP) for this Precinct must be approved and be adopted by the Shire, prior to the approval of any relevant application for Planning Approval.*
- j) Any DAP approved for this Precinct shall be in accordance with the objectives of this Development Plan.*
- k) If any prohibited land uses are proposed within this precinct, an amendment to TPS7 would be required prior to the adoption of any DAP or approval under the relevant application for Planning Approval.’*

2.4 COUNCIL POLICY – TRANSIENT WORKFORCE ACCOMMODATION

In recognition of the strong demand for facilities across the Pilbara Region, the Shire also has a local planning policy specifically relating to Transient Workforce Accommodation (TWA). Basic objectives of the policy include to:

- Provide advice to potential developers of TWA for the mining, construction and other industries;
- Ensure operators and developers are aware of the requirements in providing, managing and ultimate removal of the camps;
- Establish guidelines to be used in considering applications for the development of these camps; and
- To specify a time period for approval of TWA camps.

The policy divides TWA facilities into two types. The Wheatstone FIFO Operations Village constitutes a Type A facility, being a camp located within or in proximity to existing urban or resident populations. For Type A camps the policy recommends Council ensure development is high quality in nature, reflective of a motel/resort style development, with significant landscaping, recreation areas/facilities, quality materials and design, and sets associated development standards for the benefit of both occupiers and the broader community.

2.5 COUNCIL POLICY – SOCIAL IMPACT ASSESSMENT

Social Impact Assessment (SIA) is the process of analysing, monitoring and managing the social consequences of development. A Social Impact Statement (SIS) forms part of a SIA process and is a beneficial tool in discovering potential issues and informing the community in the decision making process.

Where land use proposals are subject to a requirement for community consultation, the Shire of Ashburton requires the preparation of a SIS to increase the flow of information to the community, Council and the proponent, and assist in resolving issues of concern. The preparation of a SIS provides the community with an opportunity to identify, as part of the decision-making process, those local values that are worth protecting, the opportunities to maximise benefits and minimise negative impacts from a decision, and provide an avenue for benefits of local knowledge to be made available to the proponent.

In accordance with the requirement of the Policy, a SIS has been prepared for this DAP and is included in **Appendix A**.

3 ISSUES AND OPPORTUNITIES

3.1 OPERATIONAL REQUIREMENTS

Being the first to develop within the ANSIA, operations staff involved in Chevron's Wheatstone project represent the most immediate accommodation requirements that need to be met, and this was a significant driver in the preparation and delivery of the Stage 1 Development Plan and associated Stage 1 subdivision application that will result in creation of the Village landholding (Lot 401).

In order to do so, and in a manner that maximises staff attraction, satisfaction, and thereby retention in what is a highly competitive resource employee market, Chevron has identified a number of issues and key design opportunities that will be addressed in the subsequent design of the Village. Such opportunities range from maximising comfort and liveability (for example by providing a high standard of construction and aesthetic design as well as a high level of amenity); maximising safety (through high levels of passive surveillance and the incorporation of Crime Prevention Through Environmental Design principles); and ensuring high levels of sustainability and cost effectiveness (by embracing sustainable design features fit for the Onslow climate). A number of notable local site characteristics that also need to be taken into account in the ultimate design and operation of the Village are shown diagrammatically on **Figure 3**.

Most importantly, Chevron shares the Shire's view that the facility should be of high aesthetic quality. It should provide a resort-style feel, with a high level of comfort and liveability, inclusive of a high standard of facilities catering for the full range of employees' needs. The use of materials and finishes that complement the existing townscape is another important consideration in this regard.

3.2 ONSLOW SALT BUFFER

The closest part of the site is located approximately 800m from the Onslow Salt operation. Under the Environmental Protection Authority (EPA) Guidance Statement No.3 (2005) a generic buffer distance of 1km is recommended between a Solar Salt operation and sensitive land uses, such as residential, to provide adequate protection from potential noise impacts. This is, however, only a generic provision, and a lesser separation distance can be accepted if it is justified based on the specific impacts of a particular operation.

In relation to the Onslow Salt operation, the EPA has provided previous advice that would be relevant to the subject site. Amendment 19 to LPS 7 was initiated by the Shire to rezone various infill lots in the town, as part of LandCorp's ongoing land delivery programme. According to the Stage 1 Development Plan report (adopted version January 2013) following its assessment of the amendment, the EPA provided the following advice in respect of noise impacts from Onslow Salt:

- *"Notification to be placed on the certificate of title of each new subdivided lot wholly or partly within 500m of Onslow Solar Salt operation to alert prospective purchasers to the potential noise impacts; and*
- *The facades of buildings fronting or perpendicular to the Onslow Solar Salt operation incorporate architectural treatments to minimise noise impacts."*

This indicates that the EPA considers that a 500m buffer is more appropriate to the Onslow Salt operation, and even then, residential development can occur subject to appropriate notices on title, and suitable architectural treatments. Given that the subject site is outside of the 500m buffer, it is considered that no specific requirements need to be incorporated into the DAP.

3.3 LAND USE COMPATIBILITY

More broadly, a key consideration to future development of the site will be the land uses that make up the various components of the future Operations Village, and their impact on/compatibility with neighbouring land uses, or potential competitive nature with services and facilities elsewhere within the Onslow Townsite.

In terms of the arrangement of land use, consolidation of uses that may have off-site impacts away from existing residences is highly recommended. Expected external impacts associated with noise from the future Onslow Access Road, make the western edge of the site eminently suitable for such purposes.

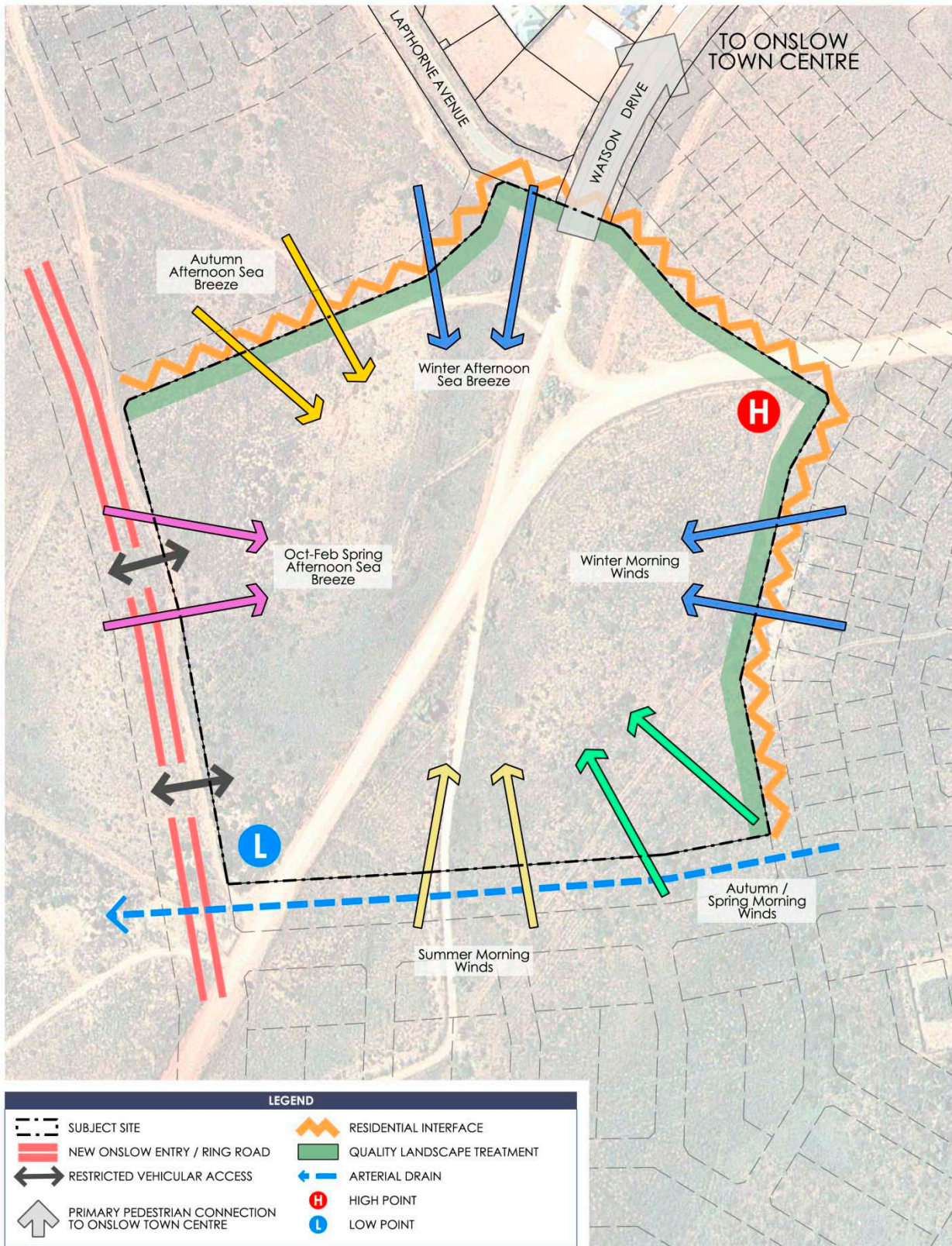


Figure 3: Issues and Opportunities

3.4 CONNECTIVITY – VEHICULAR AND PEDESTRIAN

Access and parking are often the most critical issues affecting local amenity where TWA facilities are located within close proximity to existing residential neighbourhoods. Restricting the number of vehicle access points in addition to the availability of car parking has proven to be an effective manner in which these issues are suitably managed. In turn, this creates a key opportunity, being the creation of a Village where pedestrian movement is prioritised internally.

Encouragement of pedestrian movement should not be limited to simply within the site however, hence the northern corner of the site, being the terminus of Watson Drive (a direct connection to the existing Town Centre), represents a logical opportunity for connection to the external footpath network, inclusive of a key pedestrian connection that links the Village with the Town Centre.

3.5 STREETSCAPE

The interface of the Village with its surroundings is of critical importance. This is particularly true in this instance where it directly abuts both an existing and planned expansion of a local residential community. Building orientation, materials, landscaping and fencing are key issues that require special consideration along these edges, and represent an important opportunity for Chevron to clearly demonstrate the high aesthetic standard of its facility and its contribution to the amenity of the expanded town site.

3.6 RELATIONSHIP WITH ONSLOW TOWN SITE

Located at the southern extent of the existing town site, its relative remoteness is a key issue to consider in the Village design. Due to the relative remoteness from the existing commercial and community facilities located within town, and limited opportunity due to their long shifts and regular rotation of residents, there is a need to provide some basic services and facilities within the Village itself. This represents a balanced approach to integration with the town, with occupants being close enough to contribute towards the economic viability of existing and future town centre services, but not to the detriment of local residents.

The Village residents are likely to provide some added support to local shops and restaurants in the town, although this will not be significant relative to the resident population, as the working hours and the dynamics of FIFO employment are not conducive to spending significant time socialising and discretionary shopping.

4 DETAILED AREA PLAN

The Detailed Area Plan has been prepared to respond to the issues and opportunities previously identified and, in doing so, incorporate a number of key design principles, as outlined below.

4.1 DESIGN PRINCIPLES

4.1.1 LAND USE DISTRIBUTION

- Accommodation should be located on the eastern side of the site to provide an appropriate interface with the adjacent, future residential area.
- Central amenities should be located centrally to maximise accessibility for the Village occupants; buildings should interact with, and frame open space areas.
- Service and delivery areas should be located away from surrounding residential development and internal accommodation buildings, to minimise any visual and noise impact.
- Vehicular access/parking areas should be provided to minimise conflict between pedestrians and vehicles and be predominantly located away from the surrounding proposed residential development.

4.1.2 ACCOMMODATION AND BUILT FORM

- The built form should be similar to a low key resort style hotel, whilst being respectful of the existing Onslow vernacular.
- Built form should incorporate appropriate sustainable design features targeting:
 - Reduced energy and water use;
 - Reduced material wastage;
 - Using sustainable materials wherever practicable;
 - Reduced long-term facility running costs.
- The scale of the built form should be sympathetic to the proposed surrounding residential development.
- Consideration should be given to the impact of light, noise and traffic, internal to the site.
- Building design should be responsive to the climatic conditions of Onslow.
- The built form materials and components should maximise constructability in this semi-remote area, along with reducing the frequency of maintenance, repairs and refurbishments.
- The built form needs to withstand Category 5 cyclone events and provide a 'Shelter in Place' facility for occupants of the Village.

4.1.3 ACCESS AND CIRCULATION

- Provision of a range of vehicular and pedestrian access opportunities.
- Provision of an integrated footpath network inclusive of connections to the external public network.
- Provision of convenient, safe internal walkways to Village facilities.

- Separation and clear definition of vehicular and occupant pedestrian access arrangements.
- Vehicular access and parking being limited to the western edge of the site, via the new Onslow Access Road, away from the future surrounding residential development.
- Provision of access for the convenient movement of delivery vehicles.
- Bus pick-up/drop-off areas located adjacent the Onslow Access Road with direct pedestrian connections to accommodation.

4.1.4 STREETScape AND PUBLIC REALM INTERFACE

- Incorporation of design elements that enhance the Village’s external streetscape.
- Buildings to appropriately address the street in order to maximise passive surveillance, and complement the character of the locality through varied built forms.
- Materials and finishes should complement the existing town vernacular.
- Consideration shall be given to minimising the impact of light, noise and traffic, external to the site.
- Setback areas shall be landscaped to provide a high quality streetscape and a buffer/screen to uses where required.
- Buildings shall be appropriately set back from the site boundary in response to the adjoining land use, with greater setbacks provided to the proposed adjoining residential development.

4.1.5 OPEN SPACE AND LANDSCAPE

- Green spaces should be the dominant feature of the site, with landscaped internal access-ways and walkways maintaining visual permeability through the site.
- Open space should be conveniently located and appropriately landscaped to encourage occupant use.
- Portions of open space should be screened from the public domain to allow for occupant privacy.
- Open space areas should form an integral part of the internal walkways.
- Landscaping within the Village should be water wise and inclusive of plants and materials in keeping with the local character of the Onslow region.
- Passive and informal active recreation facilities should be provided to encourage activation of outdoor spaces.
- Boundary fencing should be permeable, allowing clear views onto surrounding streetscapes and into the Village.
- Appropriately sized plantings should be provided to encourage vistas onto the streetscape from living areas, increasing passive surveillance.
- Appropriately selected shrub species and/or earthen bunding should be provided to screen unsightly ‘back of house’ areas including infrastructure/workshops/storage platforms etc.

4.2 VARIATIONS TO SCHEME AND POLICY REQUIREMENTS

The purpose of the DAP provisions is to both enhance and vary the relevant provisions of LPS7 and Council’s Transient Workforce Accommodation Policy. The key provisions which have been varied are explained in further detail below.

4.2.1 DENSITY OF DEVELOPMENT

Whilst Clause 4.6 of the Shire's TWA Local Planning Policy states that Type A camps shall not exceed 200 accommodation rooms, it also states that the overall density of the camp should not exceed 100 persons per hectare. In accordance with the Stage 1 Development Plan, the Village will accommodate up to 560 occupants, which is the necessary number of workers required to operate the Wheatstone LNG Plant at full capacity (up to 25 mtpa). As the Village site is 9ha in area, the density amounts to just over 60 persons per ha; therefore, the density requirements of the policy are not exceeded. However, a variation is sought to the total number of accommodation rooms from 200 to 560.

In return, reflective of its position adjacent to the existing town site, the facility is to be developed to a high standard, as addressed, and demonstrated in the following sections of this explanatory report.

4.2.2 SETBACKS

Based on the current R12.5/30 split residential density coding of the site, a 4m minimum building setback is applicable. To ensure an appropriate interface is achieved with surrounding development, a greater 5m minimum building setback is proposed where the Village is located directly opposite future residential development. This setback is increased to 8m for the Services and Utilities area located in the north west corner of the site, to provide an appropriate buffer primarily to the adjacent future residential development. Adjacent the arterial drainage reserve and the new Onslow Access Road (excluding the Services and Utilities area), no variation is sought and a 4m minimum building setback is proposed in accordance with the requirements of the R30 density coding.

In all instances the setback areas will be landscaped to a high standard, inclusive of the use of screen planting where appropriate, to ensure an attractive external appearance to the Village is achieved, to the benefit of residents and the surrounding community alike.

4.2.3 BUILDING HEIGHT

The R30 density coding specifies a 6m maximum height limit to the top of the external wall and a 9m maximum height limit to the top of the pitched roof. Whilst the DAP generally provides for buildings to be limited to 2 storeys in height to complement the surrounding residential development, the following special variations, calculated in accordance with the Residential Design Codes (RD Codes), are proposed:

- Accommodation – 10.5m to top of pitched roof, 6.5m top of external wall
- Recreation – 10.5m to top of pitched roof, 8.0m top of external wall
- Administration and Central Amenities – 12.0m to top of pitched roof
- Services and Utilities – 8.0m to top of pitched roof.

Accordingly, a variation of 1.5m (to the height of the top of the pitched roof) is sought for buildings within the Accommodation and Recreation areas which are directly adjacent residential development. Given the minor nature of the variation and that the impact on the bulk of the building will be minimal, this variation is considered appropriate. In relation to the Administration and Central Amenities area, a variation of 3.0m to the height of the top of the roof pitch is sought. Whilst this is a greater variation to that sought in relation to the Accommodation and Recreation areas, the Administration and Central Amenities area is located centrally within the site and therefore does not directly address any adjacent residential development. Accordingly, the increase in height will have minimal impact, if any, on the surrounding residential area.

4.2.4 FENCING

The RD Codes stipulates that acceptable development in relation to street walls and fences is “Front walls and fences within the primary street setback area that are visually permeable 1.2m above natural ground level.” Furthermore the Shire’s Local Planning Policy – Regional Residential Design Code Variations varies this provision to state that the provision ‘shall also apply to the fencing of secondary or other streets within the street setback area and boundaries with public reserves where passive surveillance is required’.

Permeable boundary fencing, to a maximum height of 1.8m, is proposed on the street boundaries surrounding the Recreation and Accommodation areas.

A variation to the RD Codes street walls/fencing requirements is sought in relation to a proposed solid screen wall, positioned above a retaining wall which supports earth bunding, surrounding the Services and Utilities area. The screen wall is proposed to be a maximum height of 2.0m above the earth bund and is primarily required for noise attenuation and to minimise the visual impact of the services and utility infrastructure. To minimise the impact of the screen wall, it is intended that the wall will be setback a minimum of 8m from the site boundary and the earth bunding will be graded and landscaped so the visual impact of the screen wall from the perimeter of the site is minimised. The landscaping will be continued from the earth bunding to the boundary of the site. Therefore, the perimeter of the Services and Utilities area will be landscaped for a minimum of 8m and then surrounded by a screen wall to a maximum height of 2.0m above the earth bunding.

An indicative cross-section of the intended treatment of the Services and Utilities area interface is included at **Figure 4**.

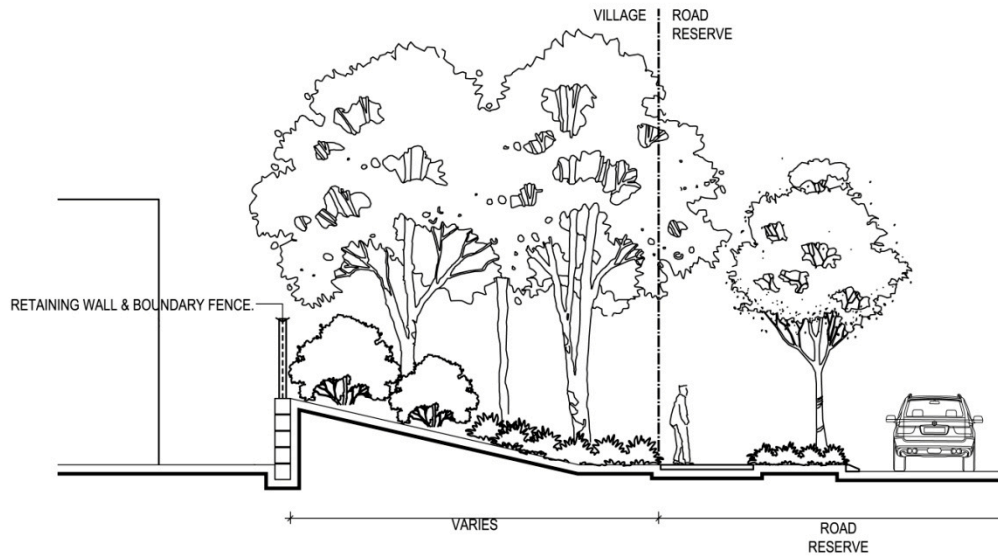


Figure 4: Services and Utilities Area – Indicative landscaped section [Source: Emerge]

4.2.5 PARKING

Appendix 8 of LPS7 establishes parking standards based on various land use categories specified in the Scheme. With respect to Transient Workforce Accommodation, LPS7 sets a standard of two bays per every three sleeping units, plus one oversized bay per 10 sleeping units. Clause 6.17.1 of LPS7 permits the Shire (or relevant determining authority) to accept a reduction in the relevant car parking standard where it is satisfied that circumstances of a development justify such action and there will not be any lowering of safety standards,

Clause 4.21 of the Shire’s TWA Policy states a preference that workers be transferred to and from the work site by a coach or bus service. This is consistent with Clause 4.17 which provides further guidance in this regard, allowing parking to be considered for TWA facilities on a case by case basis, provided adequate bus pick-up and set-down areas are accommodated within the site.

In this instance, a reduced parking standard of 60 light vehicle bays and ten bus bays is sought on the basis that vehicle use will be strictly limited to that required for operational purposes, inclusive of a small contingency for visitor parking.

At peak the majority of operations staff (over 400) are dayshift workers and up to ten x 44 seat buses will be used to transfer most staff between the LNG Plant, the Village and nearby airport. The buses will transport day and nightshift workers, as well as Village staff who are FIFO, and are not expected to have access to light vehicles. Limited provision has been made for light vehicles parking, as only a small number of personnel (e.g. managers) will have access to light vehicles. Additionally the bays will also cater for any staff involved in operating and maintaining the Village who are local and live outside the facility itself.

5 CONCEPT PLAN

5.1 PURPOSE

The purpose of the Concept Plan (**Figure 5**) is to illustrate how development may occur on-site in accordance with the design principles and development guidelines outlined in both the Stage 1 Development Plan and this DAP. The plan is reflective of early concepts prepared for the site, is subject to ongoing design review and may be modified prior to lodgement for Planning Approval. Illustrative perspectives of the Concept Plan are also included at **Figure 6**, demonstrating some of the key design elements intended for the Village and Chevron's commitment to providing a high quality, yet functional development.

5.2 OVERVIEW

The design of the Village reflects a resort style hotel which is integrated with the surrounding future development.

The Concept Plan identifies all of the accommodation on the eastern side of the site, to provide an appropriate interface with the adjoining, future residential development. The accommodation units are generally positioned on an east/west alignment, thereby minimising the bulk of the development as it presents to the street and allowing view lines into the site. The accommodation buildings will be limited to 2 storeys in height in keeping with the surrounding future residential development and are sufficiently separated to minimise overlooking. The accommodation buildings will be connected by a covered walkway which ultimately connects with the administration building to cater for cyclonic events. The building facades will address the street, incorporating architectural articulation and interest, to ensure passive surveillance and a high level of amenity. The spaces between buildings will be extensively landscaped and provide pedestrian access to the central amenities.

The parking areas are located along the western edge of the site, with access being provided from the new Onslow Access Road. This ensures all vehicular traffic is separate from the future residential development. Utilities and services are mainly located in the north western corner of the site, to provide the greatest separation from the internal accommodation and the future residential development. The common facilities have been positioned centrally within the site to maximise accessibility for occupants. The Village recreation facilities also serve as a buffer for the internal accommodation, from the services and utilities. Permeable fencing is proposed within the significantly landscaped setback area ensuring that vistas into the Village are maintained from the public realm.



LEGEND			
1	ACCOMMODATION BLOCKS	10	MAINTENANCE WORKSHOP AND STORAGE
2	KITCHEN AND DINING HALL	11	BULK LAUNDRY
3	ADMINISTRATION	12	PARKING AREA
4	FIRST AID POST	13	UTILITIES AND SERVICES
5	WET MESS AND COURTYARD	14	DOCK AND DELIVERIES AREA
6	GYMNASIUM AND INDOOR SPORT FACILITIES	15	POOL AREA
7	OUTDOOR SPORTING FACILITIES	16	COMMUNICATIONS TOWER
8	INDOOR DRY RECREATION FACILITIES	17	ACCOMMODATION BLOCKS - FUTURE STAGE
9	FIRE RESPONSE BUILDING		

Figure 5 - Concept Plan [Source: Hames Sharley]



Figure 6 - Indicative Perspectives [Source: Hames Sharley]

5.3 VILLAGE FACILITIES

Accommodation on-site is proposed to take the form of two-storey buildings with 80 rooms within each block. Each room will provide hotel-type facilities and shall be designed for single person occupancy. The following list of buildings and facilities have been identified as being required to enable the efficient operation of the Village and workforce attraction and retention:

- Administration Building;
- Kitchen and Dining Hall;
- Wet Mess;
- Bulk Laundry;
- Maintenance Workshop and Storage;
- First Aid Post;
- Fire Response Building;
- Central Communications Tower;
- Gymnasium and Indoor Sports Facilities;
- Outdoor Playing Fields, Courts and Pool;
- Indoor Dry Recreation Facilities; and
- Vehicle Parking.

The following additional information is provided with respect to the likely scale of these facilities to demonstrate the operational requirement for and uncompetitive nature of these facilities with existing town services.

ADMINISTRATION BUILDING

This building will consist of a Reception/Check-in Area, Administration Offices, Incidentals Store, Conference and Training Rooms, Telecommunications Rooms and Emergency Response Room. The Incidentals Store will provide Village occupants with the ability to purchase basic consumables as required. Village occupants wanting anything beyond basic incidentals will purchase these items from local businesses within the Onslow town centre. The Emergency Response Room will duplicate the Response Room at the LNG Plant. It is required by Chevron as a fallback to the Wheatstone LNG Plant facilities should the Plant need to be evacuated or if an emergency needs to be monitored after hours (instead of having to travel to the LNG Plant 30 minutes away). The Emergency Response Room at the Village will enable the LNG Plant to be remotely monitored.

KITCHEN AND DINING HALL

This facility is designed for food preparation and dining (breakfast and dinner). Lunch will also be prepared for occupants at the kitchen and transported to the LNG Plant. The Dining Hall will accommodate seating for approximately 70% of all Village occupants at any one time.

WET MESS

A wet mess and adjacent courtyard will provide after hours leisure for Village occupants. It will comprise a bar and cafe service, seating inside and out, and indoor dry recreational facilities.

BULK LAUNDRY

The Operations Village rooms will be occupied on a "motel" basis, i.e. staff are unlikely to occupy the same room every rotation. They will vacate their room on the morning they go off rotation to allow the room to be serviced, linen changed and cleaned before the next rotation. There will also be regular servicing of the room when occupied, so there is provision for a commercial style laundry to be provided onsite. The Laundry will provide the capability to launder bed linen and Village occupants' personal clothing.

MAINTENANCE WORKSHOP AND STORAGE

The Workshop will provide the facility to perform general maintenance required for the Village and other Chevron owned residential accommodation within the Onslow town site. This will allow for the storage and basic maintenance of the electric carts that will be used within the Village. The storage area will also accommodate materials, equipment and spares involved in the above maintenance activities.

FIRST AID POST

The First Aid Post will provide first aid treatment and a drug and alcohol testing facility. A proportion of Village occupants will be tested for drugs and alcohol on a daily basis, in accordance with Chevron's fitness for duty requirements. The first aid post functionality will be limited to screening occupants for medical conditions and to treating minor first aid cases only. In more serious cases the nurse/paramedic on duty will refer the patient to Onslow Hospital or the patient will be medivaced to Perth. An ambulance will be housed onsite to transport personnel to Onslow Hospital or Onslow Airport (for medivac) during medical emergencies, and will also provide backup to the LNG Plant if or when required.

FIRE RESPONSE BUILDING

The Fire Response building is intended to provide shelter for an on-site fire truck and a staging area for trained firefighting personnel from the Village Services team to respond to an emergency. FESA is expected to be the primary responder to any fire emergencies at the Village and take charge of the situation upon arrival. Housing a fire truck (and suitably trained personnel) at the Village will ensure a fast response capability for fire emergencies at the Village, in addition to emergency backup support to the LNG Plant and, where possible, the Onslow town site.

CENTRAL COMMUNICATIONS TOWER

Installed central to the site will be a communications tower approximately 35 metres tall, being the minimum height to achieve the desired radio coverage, while also allowing for lightning mitigation measures. The structure is required to provide communication service necessary to support the safe and efficient movement of personnel between the Village and LNG Plant.

GYMNASIUM AND INDOOR SPORT

This includes a gymnasium, fitness facilities and indoor sports providing for the fitness and leisure needs of Village occupants outside of their working hours.

OUTDOOR SPORTS AND SWIMMING POOL

Outdoor sporting facilities will also provide for the fitness and leisure needs of Village occupants and will include tennis courts, netted cricket/soccer court and a netted golf practice area. A 25m lap pool and a separate leisure pool are also proposed for use by Village occupants.

INDOOR DRY RECREATION FACILITIES

Indoor recreational spaces will include TV viewing areas, table tennis, billiards tables, video game areas, quiet rooms for reading and personal leisure time, plus breakout rooms for group activities.

PARKING

Approximately 60 parking bays will be provided for light vehicles in addition to ten bus parking bays, as the majority of the workforce will be bused to and from the Village and LNG Plant on a twice daily basis.

6 IMPLEMENTATION

6.1 DAP APPROVAL PROCESS

In the absence of provisions within LPS7, section 4.3 of the Stage 1 Development Plan outlines the matters to be considered and the process for Shire adoption of a DAP. The Stage 1 Development Plan specifies that the Local Government shall consider a DAP in accordance with Part 5 of LPS7 and may advertise a DAP (once generally satisfied with its content), in accordance with clause 5.7 of LPS7 for a minimum of 14 days. Following assessment of any submissions, the Local Government shall then determine the DAP.

Once approved, the DAP constitutes an approved variation to the Stage 1 Development Plan.

6.2 PLANNING APPROVAL PROCESS

This DAP has been prepared to support the predominant use of the site for Transient Workforce Accommodation, with all other land uses considered ancillary to that predominant use. The permissibility of such use, as outlined in the Stage 1 Development Plan, is reflected below:

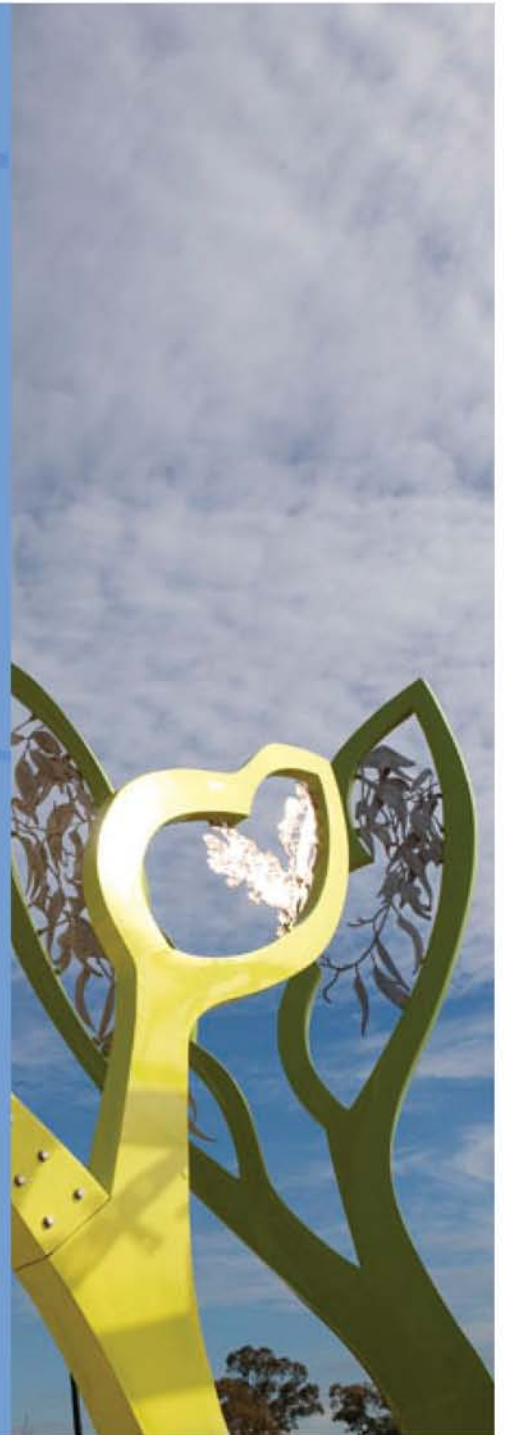
Onslow Townsite Expansion Stage 1 Development Plan – Chevron Operational Village	Permissibility
Transient Workforce Accommodation	D
A use that is not permitted unless the Local Government has exercised its discretion by granting planning approval.	

As the construction value of the Village will exceed \$7M, the Pilbara Joint Development Assessment Panel (JDAP) will be the authority responsible for determining the planning application. Given the DAP will be advertised, it is considered that a Planning Application compliant with the adopted DAP will not require advertising. The Shire is responsible for preparing a Responsible Authority Report within the 50 days based on no advertising and within an additional 10 days, the application shall be considered by the Pilbara JDAP.



APPENDIX A SOCIAL IMPACT STATEMENT

SOCIAL IMPACT STATEMENT



Prepared for Chevron



DOCUMENT HISTORY AND STATUS

		09/051	Revision	Reviewer	Date Issued
Prepared By: Taylor Burrell Barnett Town Planning and Design 187 Roberts Road SUBIACO WA 6008 Phone: 9382 2911 Fax: 9382 4586 admin@tbbplanning.com.au		0	LB	08.01.13	
		1	LB	21.02.13	
		2	JAH	08.03.13	

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FIGURE 1: ONSLOW TOWNSITE EXPANSION STAGE 1 DEVELOPMENT PLAN

APPENDIX

CORRESPONDENCE FROM CHEVRON

1 WHAT IS A SOCIAL IMPACT STATEMENT?

1.1 WHAT IS A SOCIAL IMPACT STATEMENT?

Social Impact Assessment (SIA) is the process of analysing, monitoring and managing the social consequences of development. A Social Impact Statement (SIS) forms part of a SIA process and is a beneficial tool in discovering potential issues and informing the community in the decision making process.

Where land use proposals are subject to a requirement for community consultation, the Shire of Ashburton requires the preparation of a SIS to increase the flow of information to the community, Council and the proponent, and assist in resolving issues of concern. The preparation of a SIS provides the community with an opportunity to identify, as part of the decision-making process, those local values that are worth protecting, the opportunities to maximise benefits and minimise negative impacts from a decision, and provide an avenue for benefits of local knowledge to be made available to the proponent.

The successful implementation of the SIA process recognises that social, environmental and economic impacts are inextricably linked. The SIA process requires consideration of likely flow-on and cumulative impacts arising from decisions made, and is an opportunity for a proponent to identify how local community values have been taken into account, and generally to outline the potential costs and benefits of a proposal. Importantly a SIS provides the information necessary to inform the public about a proposed project and reduce the potential for misunderstanding.

2 BACKGROUND TO THE WHEATSTONE FIFO OPERATIONS VILLAGE

Chevron Australia Pty Ltd (Chevron) has commenced construction of a multi-train liquefied natural gas (LNG) and domestic gas plant within the Ashburton North Strategic Industrial Area (ANSIA) in order to process natural gas from various offshore fields in the West Carnarvon basin.

Once constructed to its full capacity, this operation will create the need to house over 600 workers. The operational workforce will consist of a combination of fly-in/fly-out (FIFO) and permanent resident employees.

During initial negotiations with the Shire on the development of Wheatstone, it was originally intended that the operational workforce would be accommodated in a village within the Ashburton North Strategic Industrial Area (ANSIA). The Shire, however, has expressed a strong preference for the entire operations workforce to live in Onslow.

Chevron, in support of its position, indicated to the Shire by letter dated 22 September 2010 (**refer Appendix 1**) that it was not possible to accommodate the entire operations workforce in Onslow, given the lack of adequate land, housing, services and supporting infrastructure; in addition, the cost of locating the operational workforce in Onslow was significant.

The letter did, however, reiterate that Chevron was looking to accommodate a portion of its operations workforce, and their families, on a permanent basis in Onslow. On that basis, Chevron's position at that time was that:

1. Of the anticipated 300 operations workforce (two train foundation project) a number of these staff (up to 25%) and their families would reside permanently in Onslow, requiring up to 100 houses; and

2. The remainder of the operations workforce (at least 75%) would be FIFO and located in a village in a proposed 'Special Use' zone in the ANSIA.

The Wheatstone FIFO Operations Village is proposed to ultimately accommodate up to 560 workers (including LNG Plant workers, Village staff and company visitors), with the first stage accommodating up to 320.

Clearly, the actual proportion of permanent resident workers to the total workforce, and the timeframe for their inclusion, will be largely dependent on two key factors:

1. The ability to attract workers and families to live in Onslow; and
2. The capacity of Onslow's infrastructure and housing supply to accommodate them.

The site for the Operations Village is being created as part of Stage 1 of the planned Onslow Townsite Expansion, being undertaken by LandCorp. The permanent resident workers will be accommodated in dwellings also to be built within the Townsite Expansion Area.

Chevron is currently negotiating to acquire 50 lots in Stage 1 of the expansion area and with a further 50 in the Stage 2 area, depending on the take-up rate for permanent resident positions. The timing for construction of housing for operations staff will be largely determined by the take-up rate of workers wishing to permanently reside in Onslow.

At the time of preparing this report, the Stage 1 Development Plan had been adopted by the Shire of Ashburton, and sent to the Western Australian Planning Commission (WAPC) for endorsement.

The full five train Wheatstone Project will require a workforce of over 600. This does not mean that 165 workers (25%) will necessarily reside permanently in Onslow. The FIFO/permanent workforce ratios outlined in the 2010 correspondence were indicative only - based on the foundation project staff numbers (approx. 300) and assuming the village was to be located in the ANSIA – hence an indicative proportion of up to 25% was suggested. As outlined above, the number of permanent workers, relative to FIFO workers, will depend on attracting people to reside in Onslow, and the capacity of the services and infrastructure within the town.

2.1 PREVIOUS SOCIAL IMPACT STATEMENTS

Social Impact Statements have previously been prepared in respect of the following:

- The ANSIA Structure Plan.
- The Overall Wheatstone Project.
- The Onslow Townsite Expansion Stage 1 Development Plan.

The need to expand workforce accommodation capacity within the town was a key issue identified and addressed in both the ANSIA and Wheatstone project SIS's.

The Onslow Townsite Expansion Plan is largely aimed at meeting the future accommodation demands for the future workforce of the various ANSIA projects. The Stage 1 Development Plan specifically identifies the FIFO Operations Village site as providing *"a specific area that allows medium density accommodation for operational workers associated with the Wheatstone project that provides for the needs of the occupants, recognising the opportunities for the integration of the village and the surrounding residential areas."* The Stage 1 Development Plan also goes on to include a specific suite of development requirements for the Village site that, in summary, addressed the following matters:

- Internal and external connectivity;
- Future transition and integration (after FIFO use);
- High quality motel/resort-style development;
- Ensuring internal services and facilities do not undermine those in the broader community;
- Sensitive treatment of external frontages;
- Location of non-residential uses to allow for possible external access by wider community;
- Vehicle access predominantly from new Onslow access road; and
- Preparation of a DAP.

Clearly, the Development Plan devoted considerable attention to identifying and managing the particular planning and social implications of the Operations Village development.

The SIS for the Stage 1 Development Plan addresses, “*Potential social impacts associated with the ANSIA and the subsequent residential (sic) in Onslow*” and specifically recognises the Operations Village as a part of the residential expansion strategy.

So far, SIS’s have been prepared in respect of three layers of strategic planning, as described above, all of which relate to the Operations Village, either directly or indirectly. In particular, the SIS for the Stage 1 Development Plan has addressed the overall residential expansion associated with the Development Plan, including the Operations Village.

Therefore, this SIS will focus on the more specific elements of the Operations Village, to which the DAP directly relates, that have not previously been considered at the higher strategic planning levels, including:

- distribution of uses and functions within the site;
- interface and integration with the surrounding public realm and adjacent residential areas;
- access and movement of pedestrians and vehicles; and
- non-standard building setbacks and landscaping.

2.2 CURRENT COMMITMENTS TO SOCIAL IMPACT MANAGEMENT – STATE DEVELOPMENT AGREEMENT

As previously explained, the broader social impacts and management strategies associated with the overall Wheatstone Project have already been clearly documented. These have been captured in a State Development Agreement (SDA) (signed by Chevron and the State on 8th September 2011) as the appropriate means by which to achieve the Social Infrastructure Contributions for the Town of Onslow.

The SDA comprehensively outlines Chevron’s contributions to the agreed Town of Onslow Infrastructure Improvements, refer table below (**Table 1**). These social infrastructure requirements have been jointly agreed between the State Government, Chevron Australia and the Shire. Chevron is also required to contribute to major infrastructure including:

- | | |
|--------------------------|---|
| • Power upgrade | • Health services |
| • Desalination plant | • Housing and land development |
| • Onslow Road | • Educational and childcare improvement |
| • Waste management | • Emergency services expansion |
| • Waste water management | |

TABLE 1: TOWN OF ONSLOW SOCIAL INFRASTRUCTURE REQUIREMENT

	Chevron Contribution (\$M)
4 Mile Creek picnic area and playground	0.245
Wheatstone Public Visitors Centre; Customer service centre, visitors centre, council chambers and library	2
Onslow Aquatic and Recreational centre	7
Old Onslow conservation and tourism development	1
Town master plan and improvements	3
Onslow Ring Road	3
Airport	30
Community Development Fund <i>(\$15MM at FID - consisting of \$10MM from the State, \$5MM from Chevron - then \$1.5MM/yr from end construction for 10 yrs)</i>	30
Subtotal - State Contribution	10
Subtotal - Chevron Contribution	66.245
<u>TOTAL</u>	76.245

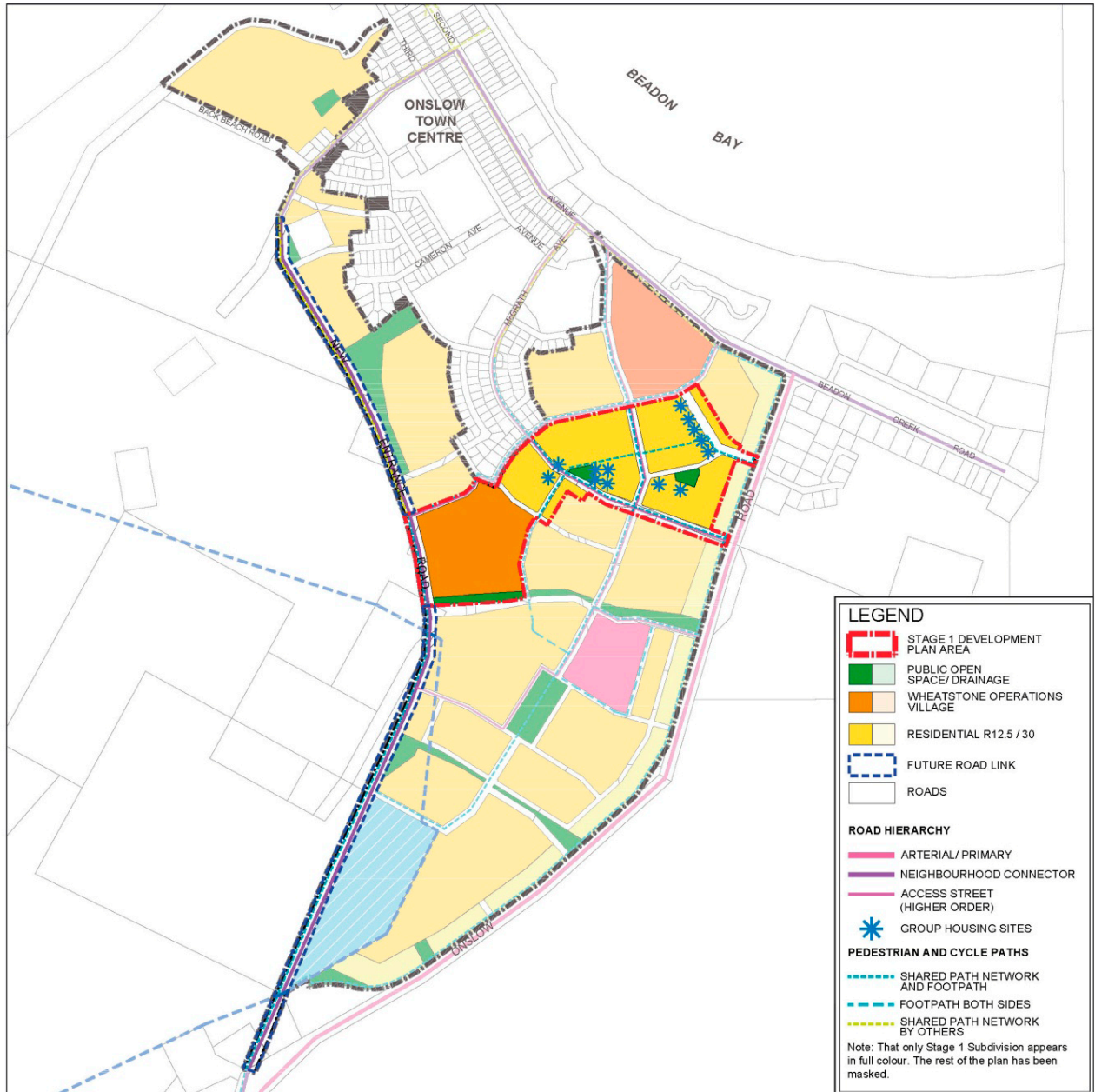
In accordance with the SDA, to implement the Town of Onslow Social Infrastructure Requirements a Social Infrastructure Committee has been formed to determine priority and delivery of these projects. The Committee comprises representatives of the Shire of Ashburton, Department of State Development (DSD), Department of Regional Development and Lands (RDL) and Chevron.

3 PROJECT DESCRIPTION

3.1 LOCATION

The proposed Operations Village site is approximately 9 ha in area, and is to be created as part of the subdivision of land under the Stage 1 Development undertaken by LandCorp (refer **Figure 1 - Stage 1 Development Plan**). The site will be located on the western periphery of the Stage 1 area, adjacent to the proposed new Onslow access road.

The site is located approximately 1.5 km south of the Onslow town centre and can be presently accessed via Watson Drive. Ultimately, the site has primary street access from the future Onslow access road.



DEVELOPMENT STANDARDS

Residential Precinct

- Residential Precinct is that area on the development plan comprising land referred to as Residential, Public Open Space/Drainage, Roads and Grouped Housing/Multiple Dwelling sites.
- Prior to the clearance of any subdivision, the proponent is to prepare development guidelines (or similar) that address matters including climate responsive design, character and measures to ensure minimal water consumption needs and minimal water use.
- The provisions of the Residential Design Codes of Western Australia (R-Codes) shall apply to residential development in this Precinct unless otherwise specified under a Local Planning Policy or Residential Design Guidelines.
- Clause 1. of the Ancillary Accommodation requirements in Clause 6.11.1 of the R-Codes does not apply within the Residential precinct.
- Development is to be in accordance with the density coding identified on the expansion development plan.
- Sites identified as grouped housing sites as part of any subsequent subdivision applications may be developed to a maximum density of R40 and the Shire may require the preparation of a Detailed Area Plan (DAP) to be prepared prior to the development of that site.
- All use, subdivision and development shall be in accordance with relevant development plan.

Wheatstone Operations Village Precinct

- Design of the precinct shall facilitate good connectivity, within the precinct and to other external recreational and community facilities.
- The Precinct shall be structured to facilitate accommodation that allows seamless future transition and integration into the surrounding urban area.
- The provision of high quality development reflecting a motel/resort style development with appropriate landscaping, recreation areas/ facilities, quality design and materials for the benefit of the occupants and the wider Onslow community.
- The internal movement network shall be designed to maximise connectivity and pedestrian access. This may be achieved by the use of shade trees and a footpath network that is interconnected with the surrounding residential areas.
- The provision of services and facilities associated with development in the Precinct shall not undermine the visibility of existing or proposed services and facilities within the Onslow community.
- The external frontages of the Precinct shall be developed to a standard consistent with adjacent residential areas with regards to bulk and scale, streetscape, setbacks and landscaping, in order to ensure an appropriate interface is achieved to maximise integration with the surrounding townscape.
- Any incidental non-residential land uses with the potential for external access by the wider Onslow community shall be located toward the street where services can be shared, where appropriate.
- With the exception of any approval issued in accordance with g) above, any vehicular traffic movements, including deliveries, access/ egress and parking for all vehicles shall be located with access to the proposed new access road.
- A Detailed Area Plan (DAP) for this Precinct must be approved and adopted by the Shire, prior to the approval of any relevant application for Planning Approval.
- Any DAP approved for this Precinct shall be in accordance with the objectives of this Development Plan.
- If any prohibited land uses are proposed within this precinct, an amendment to TPS7 would be required prior to the adoption of any DAP or approval under the relevant application for Planning Approval.

CERTIFICATION OF DEVELOPMENT PLAN

It is hereby certified that the Development Plan for Part Lot 215 and 216 on DP194560, Part Lot 571 on DP65685 and Part Lot 303 on DP49430 was adopted by resolution of the Council of the Shire of Ashburton on _____

Commissioner, Shire of Ashburton

Acting Chief Executive Officer, Shire of Ashburton

And by resolution of the Western Australian Planning Commission On _____

Being an officer of the Commission duly authorised by the Commission pursuant to Section 16 of the Planning and Development Act 2005

**ONSLOW TOWNSITE EXPANSION
STAGE 1 DEVELOPMENT PLAN**

This concept has been prepared for the purpose of meeting client specifications. The drawing does not constitute an invitation, agreement or contract (or any part thereof) of any kind whatsoever.

Although care has been taken in the compilation of this drawing by The Planning Group WA Pty Ltd, all parties associated with the proposed property development disclaim all responsibility for any errors or omissions. The right is reserved to change the plan at any time.

Liability is expressly disclaimed by The Planning Group WA Pty Ltd for any loss or damage which may be sustained by any person relying on any visual impression gained from this drawing.

Figure 1 – Onslow Townsite Expansion Stage 1 Development Plan

3.2 PROJECT OBJECTIVES

The functional objectives of the Village include:

- Accommodation for up to 560 personnel including operations workforce, village service operators, and company visitors;
- Central facilities to support the village residents;
- Ability to stage construction of accommodation without the need for significant central facility upgrades or disruption to operations/occupants;
- Design life to be 50 years with reasonable maintenance;
- Facility to have continued functionality and protect its occupants during a cyclonic event; and
- High quality development reflecting a motel/resort style development.

3.3 DESCRIPTION OF PROPOSAL

The Detailed Area Plan (DAP) provides a site-specific planning framework to guide the future detailed design of the Operations Village. The DAP will progress key design elements including distribution of uses and functions within the site, interface with the surrounding public realm, access and movement of pedestrians and vehicles, non-standard building setbacks, landscaping, etc.

The key elements of the DAP may be summarised as follows:

- Internal landuse distribution is designed to ensure that the residential accommodation component provides the main interface with future surrounding residential development.
- Administration and communal facilities are located centrally or closer to the new Onslow access road frontage.
- Services and utilities area is located and designed to provide direct access from the future Onslow access road, and to minimise impact on the amenity of internal and surrounding residents.
- Primary vehicle access and parking is focussed on the western side of the site to the new Onslow access road frontage (with the exception of occasional maintenance and emergency vehicle access).
- Buildings are designed to address adjacent streets and to be complemented by high-quality landscaping and visually permeable fencing.

3.4 DEVELOPMENT TIMELINE

Subject to gaining possession of the site, it is intended that construction of the first stage of the Operations Village will commence in the latter part of 2014 with the aim to be completed by Q1 2016. At this stage, Chevron anticipates occupying the Operations Village by Q1 2016.

3.5 ENVIRONMENTAL AND SOCIAL COMMITMENT AND RESPONSIBILITY

It is Chevron's policy to protect the safety and health of people and the environment, and to conduct operations reliably and efficiently. The systematic management of safety, health, environment, reliability and efficiency to achieve world-class performance is defined as Operational Excellence (OE). Chevron's commitment to OE is embodied in The Chevron Way value "Protecting People and the Environment", which places the highest priority on health and safety, and the protection of assets and the environment, balanced against capital stewardship.

In 2008, the Chevron Corporation received attestation from Lloyd's Register Quality Assurance that the OE management system (OEMS) meets all requirements of the International Standards Organization's 14001 environmental management system standard and the Occupational Health and Safety Assessment Series management specification 18001; that OEMS is implemented throughout the corporation. These standards are international benchmarks and demonstrate Chevron's commitment to world-class performance.

Chevron has developed a range of environmental management measures and controls collectively termed the Environmental Management Program (Program). The Program is designed to facilitate the implementation of Chevron's Strategic Australasia Business Unit OEMS and ABU Policy 530 – Operational Excellence, and to meet legal requirements.

3.6 PUBLIC CONSULTATION

In the broader context of the Wheatstone project, comprehensive community consultation has been undertaken, and Chevron continues to engage with stakeholders through its participation in the Chevron Community Reference Group in Onslow (CRG). The details of the consultation strategy, and the outcomes, are described in the Wheatstone Project Social Impact Statement (Chevron 13th March 2012).

Further community consultation was more recently undertaken in respect of the Stage 1 Development Plan, in the form of a statutory 21 day public advertising period. The FIFO Operations Village proposal was clearly identified and described in the advertised Plan. In response to the advertising, ten submissions were received by the Shire, all from State Government Agencies; no submissions were received from the public. The submissions were assessed and considered by Council in resolving to approve the Plan subject to modifications.

It is anticipated that the Shire will also require the Operations Village DAP to be advertised in a similar manner to the Stage 1 Development Plan.

4 CONSTRUCTION STAGE OF DEVELOPMENT

4.1 POTENTIAL ECONOMIC IMPACTS

4.1.1 ESTIMATED CONSTRUCTION EXPENDITURE AND EMPLOYMENT

The estimated investment in Stage 1 construction, including all administration facilities, resident amenities, and approximately 320 single person units is in the order of \$90M+. It is anticipated that the construction phase will directly employ a workforce of approximately 120 people who are planned to be accommodated at Chevron's Construction Village in the ANSIA.

Most of the workforce, and materials and equipment, required for construction of the village will not be directly available in Onslow and will therefore be sourced elsewhere. However, the development will generate opportunities for local businesses to provide ancillary services for the development and its construction workforce, including food and beverage supply, cleaning services, site works, minor fabrication and building trades, where available.

Chevron and its contractors have programmes in place to assist local people through Thalanyji and other local contractors to identify and develop business opportunities in Onslow. These may include services such as: Cultural Awareness training, plant operators, truck drivers, security, plumbers, painters, workforce and labour hire, grano workers and cleaning.

4.1.2 POTENTIAL SOCIAL IMPACTS

VEHICLE ACCESS AND MOVEMENT

The proposed Operations Village site will ultimately be bounded by public roads on four sides; the fifth (southern) side is separated from a public road by a linear drainage reserve. However, the only existing public road access to the site is Watson Drive. At the time of construction, the other roads, including the new Onslow access road, may not be fully constructed, although the Onslow access road will need to be constructed prior to the Operations Village commencing operations.

Construction traffic may be managed in a number ways:

- While the Onslow access road may not be fully constructed to public road standard, it may be partially constructed to a standard suitable to enable heavy vehicles (supply trucks, machinery, buses transporting workers from the ANSIA construction village, etc) to gain access to the site;
- Alternatively, if required, LandCorp will develop an access road across land under its control, connecting the site to (old) Onslow Road. While the above options are expected to manage heavy vehicle traffic, it is likely that light traffic (i.e. local workers, tradesmen, etc) coming from Onslow town site, will access the site via Watson Drive. This would not cause unreasonable impact as it would be consistent with typical local traffic movement associated with a residential construction project.

It is therefore anticipated that existing residents in Onslow town will not be adversely affected by construction traffic.

NOISE AND DUST EMISSIONS

Noise from construction activities, particularly during the siteworks phase, but also during building construction works, will fall within the normal expectations for residential building construction and will comply with the requirements of the Shire, the EPA and other relevant regulations in respect of construction noise standards.

In terms of dust emissions, normal dust suppression techniques will be employed, as and when required, during the initial siteworks phase, to ensure that dust emissions are within acceptable standards.

5 OPERATIONS STAGE OF DEVELOPMENT

5.1 ECONOMIC IMPACTS

The FIFO Operations Village is a component of the overall Wheatstone LNG project, which in itself has major economic implications for the Shire of Ashburton and the Town of Onslow in particular. Those impacts have been addressed in the Wheatstone Development Plan SIS (Chevron, 13 March 2012). The Wheatstone LNG project is expected to have an operational life of at least 40-50 years with a direct project expenditure of approximately \$265 mill. annually. Multiplier impacts of this investment generate a further annual expenditure of \$65 mill. in the Pilbara region and \$105 mill. in the State overall.

The project will employ over 600 workers.

The population increase, whilst initially causing significant change to occur, will lead to improved opportunities for employment and training for local young people, improved range of community and retail services, diversity of economic opportunities and other shared benefits for the town.

In terms of the more specific economic impact directly arising from the Operations Village, this is likely to primarily take the form of service and employment opportunities for local businesses and residents.

5.1.1 ESTIMATED OPERATIONS VILLAGE EMPLOYMENT

The Wheatstone Development Plan SIS stated *“Accommodating the operations workforce in Onslow is likely to generate significant and sustainable economic benefits for Onslow businesses.”*

It is expected that the Operations Village will employ approximately 40 - 50 full time staff including administration, kitchen and bar staff, cleaning and general maintenance. Where possible, Chevron will aim to employ local people, including Thalanyji people and other Indigenous people.

In addition to Chevron staff, the Village will provide opportunities for local businesses to provide a range of necessary services, which may include:

- Cleaning;
- Maintenance and repair trades;
- Gardening;
- Laundry;
- Hardware supplies;
- Food and beverage supplies;
- Security.

The Village residents are also likely to provide some added support to local shops and restaurants in the town, although this will not be significant relative to the resident population, as the working hours and the dynamics of FIFO employment are not conducive to spending significant time socialising and discretionary shopping.

5.1.2 IMPACT OF INTERNAL FACILITIES

In preparing the design of the Village, Chevron identified a number of issues and key design parameters to be addressed. Such design elements ranged from maximising comfort and liveability (for example providing a high standard of construction and aesthetic design as well as a high level of amenity); maximising safety, (through passive surveillance); incorporation of Crime Prevention Through Environmental Design principles; to ensuring sustainability and cost effectiveness (by embracing sustainable design features fit for the Onslow climate).

Most importantly, Chevron shares the Shire's view that the Village should be of a high aesthetic quality. It will provide a resort style feel, with a high level of comfort and liveability matched by a high standard of facilities and catering for the full range of employees' needs.

The Village will also incorporate a range of other support facilities and services which may appear to unnecessarily duplicate a community service already available locally. The nature of the Operations Village, the long shifts and regular rotation of residents dictates that some facilities be on-hand and convenient to access at irregular times of the day.

DINING AND WET MESS

The Operations Village will offer a dining and wet mess building suited to the occupants' needs, but not designed to replicate services that are already available in the town centre.

The dining building comprises a commercial kitchen with preparation benches, ovens, stoves, cool rooms, chillers, freezers, dry goods store, store rooms for table service items, sinks, dishwashers, change rooms, toilets, servery areas, dining tables, seating, bin storage, rubbish disposal and cleaning. The wet mess will comprise a bar and cafe service, seating inside and out and beverage refrigerator. All entries to the building will have air locks.

The dining room will commence the breakfast service early for the day shift, approximately 4.00am. The day shift is anticipated to be substantially larger than the night shift. The wet mess is anticipated to have restricted opening times and will most likely have a special facilities liquor licence limited to the occupants of the Village. There will be no packaged liquor available for purchase outside the wet mess. It is essential to have such facilities integrated as part of the village, for the reasons mentioned in the preceding section.

Village residents may still choose to patronise local businesses, but it is important that they have food and beverage (and other) services on site given their long working hours and limited free time.

Local business will not suffer as a consequence, as they will still gain some business patronage from the village. If, however, the dining and wet mess facilities in the Operations Village were made available to the wider Onslow community, then this may have a negative impact on local businesses, as some local residents may choose to patronise the new facilities. This then brings into question the suitability of the location of these facilities for public patronage, given that the Village site is somewhat remote from the town centre, and is not part of a planned local centre. It would serve to dilute existing business and diminish the gravitational effects of a consolidated commercial centre.

LAUNDRY

The Operations Village rooms will be occupied on a “motel” basis, i.e. staff are unlikely to occupy the same room every rotation. They will vacate their room on the morning they go off rotation to allow the room to be serviced, linen changed and cleaned before the next rotation. There will also be regular servicing of the room when occupied, so there is provision for a commercial style laundry to be provided onsite. The laundry will operate continuously and is an essential component of the village.

Should a local commercial laundry meet the needs of part, or even most of the Village requirements, that could be considered.

FIRST AID POST

The first aid post comprises a number of rooms, to serve discrete functions. Rooms will include a waiting area, reception, records store, audio testing booth, drug and alcohol testing room, consulting room, resuscitation bay, isolation room, male and female toilets, and medical store. It is likely to be staffed by a qualified nurse, or paramedic. They will be able to assess, render first aid, plus assist with minor ailments and illnesses. Following triage, if the matter is more serious, then the person will be referred to the local hospital for medical assistance or medivaced to Perth.

The other purpose of the first aid post is to conduct regular alcohol and drug testing of all Chevron and contractor employees. Approximately 30 or 40 tests per day could be carried out at the facility. Chevron requires its entire staff to submit to regular random drug and alcohol testing. Failing a drug or alcohol test can have serious consequences for the staff member concerned so the facility has to be able to properly and securely conduct the testing. The first aid post is not intended to be a substitute for medical services at the local hospital.

FIRE RESPONSE BUILDING

The on-site Fire Response Service will be a fire tender vehicle able to respond to on-site fire emergencies immediately as they arise and not burden the local volunteer service unduly. The Village Fire response team would typically be regular Village staff provided with specialist fire fighting training. FESA will still take charge of a fire emergency situation upon arrival to site. The provision of a fire tender vehicle at the Village does not negate the requirement for FESA to attend to the fire emergency.

The major village structures (accommodation wings, kitchen, mess, gym) will be designed with a fire sprinkler system, fire hose reels, fire extinguishers as well as emergency escape routes. The fire response facility is only one part of a comprehensive Village Fire Management Plan.

There are likely to be opportunities for regular, joint training exercises between the local Volunteer Fire Brigade and Operations Village Fire Response team, State Emergency Service volunteers and airport staff. Communications services could be co-ordinated between all emergency response staff in the event of a major fire, vehicle accident, SES/Cyclone or marine incident. It may be facilitated by preparation of a Joint Emergency Response Plan for the whole Onslow community.

The Village Fire Response vehicle is not intended to be a substitute for the local Volunteer Fire Brigade but may provide additional support. It is also required to provide backup to the LNG Plant's fire response capability.

SPORTING FACILITIES (INDOOR AND OUTDOOR)

A range of indoor and outdoor recreation facilities (tennis courts, multi-purpose courts, golf practice areas, gymnasium, swimming pool), are intended to provide Chevron employees with a range of opportunities for passive and active recreation as individuals or teams. Most Village residents will be employed on 12 hour shifts commencing at 0500, or 1700 hours, not including travel time or meal times. Staff will most likely work a continuous shift cycle, with a regular intermediate short break. There is limited time available to participate in regular out-of-work activities external to the Village. The Village facilities offered need to be readily accessible and to be well maintained for out of hours use.

There will be regular health, fitness and aerobic programmes offered to all staff to maintain their physical and mental health. It may be possible for some of these programmes to also be offered to local residents at the local recreation centre at other times for the benefit of the whole community.

Bicycle facilities will be available for use of employees to travel outside of the Village to the foreshore, town, shops, other venues and attractions at their discretion. If employees wish to participate in other sporting or recreational activities outside the Village there are no impediments foreshadowed to prevent that occurring.

The wider residential development is anticipated to be provided with footpaths, shared use paths, landscaped with shade trees and street lights to encourage people to walk to town, the foreshore and other local attractions in the cooler evenings and early mornings. This will provide opportunities for all occupants to meet and interact at a variety of levels.

There is likely to be a public notice board placed in a Village common room where local services and activities, meeting times and public notices can be displayed. This will help to alert occupants to local events and activities that may be of interest.

5.2 POTENTIAL SOCIAL IMPACT

5.2.1 VEHICLE TRAFFIC MOVEMENT

A detailed assessment of traffic generated by the Village is provided in the Chevron Wheatstone FIFO Operations Village Phase 5 Traffic Impact Assessment report (Chevron 2012) (TIA). The following is a summary of the key findings.

- Whilst the workforce operate on alternating 12hr shifts, the ratio of day shift/night shift staff is approximately 95/5. The critical peak hour of traffic movement is the AM peak hour (0500-0600).
- The majority of the workforce working within the Village will be bussed between the Village and the LNG plant on a twice-daily basis. When fully operational this is likely to involve up to 10 busloads of workers being transported to or from the Village, generating a maximum 20 bus movements. Some personnel will travel by light vehicle, resulting in a further 60 light vehicle movements.
- With other secondary trips included, there is a projected total of 176 vehicle movements during the AM peak hour.

- For comparison purposes, the TIA converts heavy vehicle movements to light vehicle equivalents – Passenger Car Units (PCU). On this basis the AM peak traffic is projected to be 215 PCU. Of this total, about 67% (145 PCU) will come to/from the south (away from town) with the balance (70 PCU) heading to/from town on the new Onslow access road.

All vehicle access to the site will be taken from the new Onslow access road, with the exception of some minor maintenance and emergency vehicle access; therefore the majority of traffic will travel direct to and from the site via the new Onslow Access road and travel direct to the LNG plant in the ANSIA. There will consequently be negligible direct impact from the workforce transportation, or other general traffic movement, on existing or future Onslow residents.

Other traffic movements will be primarily related to the following:

- Staff employed at the Village.
- Visitors to the Village.
- Service and delivery vehicles.
- Waste disposal.
- Limited private travel by Village residents to the town centre and other various destinations. This is likely to be minimal as most residents will not have private vehicles at the Village.

5.2.2 PEDESTRIAN MOVEMENT

Pedestrian/cycle movement is encouraged as a way of creating incidental engagement with other residents in the locality. The central internal pedestrian spine within the Village offers direct connection points to the new Onslow access road and to Watson Drive, the latter providing a fairly direct route to the town centre on a proposed shared footpath network.

It is anticipated that the main destination for pedestrians and cyclists would be the town centre and the waterfront; the volume of movement will be limited by virtue of the distance of the journey and climatic conditions. Pedestrian movement can be further encouraged if the local street system is suitably designed with well positioned and shaded pathways.

5.2.3 VISUAL IMPACT

The Operations Village DAP envisages two storey construction for the accommodation buildings and single storey for all other buildings. The built form provisions of the DAP are intended to ensure that the architecture displays a high standard of aesthetics and a scale in keeping with its residential environs, and has due regard for the Onslow vernacular. Accommodation buildings are required to be designed to address adjacent streets through suitable placement of openings, balconies etc.

Non-accommodation buildings are generally orientated away from the local streets, although there is some interface with the proposed Services and Utilities precinct in the north-western corner of the site. The DAP requires an increased setback and landscaping along this interface to ensure an acceptable management of visual and other impacts from this part of the site.

5.2.4 EXISTING COMMUNITY SERVICES AND FACILITIES

The impacts of increased population on community services and facilities have been comprehensively addressed through a number of local and regional planning strategies and studies, including the Onslow Townsite Strategy (SoA/DoP 2011) and the “Living Life” 10 year Community Strategic Plan 2012-2022 (SoA 2012); more specifically the needs generated through the Wheatstone project have been assessed through the Wheatstone project SIS, and Chevron’s commitments under the SDA are substantially aimed at managing those impacts and contributing to the wider needs for services and facilities as identified in the aforementioned strategies.

The town has a range of existing sporting and community facilities, including library, hospital, primary school, museum/visitor centre, basketball/netball courts, tennis courts, sporting oval, golf course, boat ramp, BBQ/picnic area and local parks appropriate for a town of its size. These facilities have served the town’s residents well, however with recent resource development occurring nearby and influx of new residents, Chevron and other developers have agreed to commit substantial funds to upgrading, expanding and developing these facilities.

In the more specific context of the Operations Village, consideration should, therefore, focus on the services and facilities within the Village itself, and whether or not these may be made available for wider community use. The potential for the sharing of the Village’s services and facilities has already been discussed in section 5.1.2:

Fire Response – The Village’s own fire response facility, whilst only limited in capacity, could be made available for other emergencies elsewhere within the townsite. There are also likely to be opportunities for regular, joint training exercises between the local Volunteer Fire Brigade and Operations Village Fire Response team, State Emergency Service volunteers and airport staff. Communications services could also be co-ordinated between all emergency response staff in the event of a major fire, vehicle accident, SES/Cyclone or marine incident.

Health & Fitness Programmes – It may be possible that some of the regular health, fitness and aerobic programmes offered to all staff to maintain their physical and mental health may also be offered to other local residents at the local recreation centre at other times.

It is reiterated that the Wheatstone project, of which the Operations Village forms part, has committed over \$60 million towards the development or upgrade of community facilities and infrastructure, including an aquatic and recreation centre, visitors centre, library and community development fund. The SDA also confirms Chevron’s commitment to support upgrades to critical services, including health services, expansion of school and emergency services, and housing for government sector employees. Therefore the community will see substantial benefits, in terms of improved services and facilities, as the project unfolds.

The key points underlying this SIS are as follows:

1. This Operations Village SIS builds upon the previous SIS's prepared in respect of the three layers of strategic planning preceding this DAP, all of which relate to the Wheatstone FIFO Operations Village, either directly or indirectly. This SIS provides a finer grain of detail to better inform and manage impacts that might arise from the Village occupants.
2. The Wheatstone project SDA comprehensively outlines Chevron's contributions to the agreed Town of Onslow Infrastructure Improvements, to manage the broader impacts of the project, including the expanded population.
3. This SIS focuses on the more specific elements of the Operations Village, to which the DAP directly relates, that have not previously been considered at the higher strategic planning levels, including distribution of uses and functions within the site, interface with the surrounding public realm, access and movement of pedestrians and vehicles, non-standard building setbacks and landscaping.
4. The impacts of the construction phase are considered to be generally in keeping with a typical urban scale multi-residential project, and will be managed through the normal processes of statutory compliances and construction management plans.
5. The operations phase will provide positive economic benefits in terms of opportunities for local businesses and employment. Social impacts will be well managed through development provisions that promote high aesthetic quality, residential scale and addressing the surrounding streets. Non-residential uses have been controlled to minimise impact on the surrounding residential environment.
6. Ongoing monitoring of the Operations Village impacts will be reviewed as construction progresses and it moves into the operation phase. Chevron will routinely review, monitor and address social impacts through regular community perception surveys. It will maintain a dialogue with the community through regular stakeholder engagement, the Chevron CRG in Onslow and locally based community engagement staff.



APPENDIX 1
CORRESPONDENCE FROM CHEVRON



Wheatstone Project

Chevron Australia Pty Ltd
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22 September 2010

Keith Pearson
Chief Executive Officer
Shire of Ashburton
PO Box 567
TOM PRICE WA 6751

Dear Keith

WHEATSTONE OPERATIONAL WORKFORCE

I refer to recent discussions and your letter dated 30 August 2010. Chevron is seeking support from the Shire of Ashburton (the Shire) on the proposed Amendment No.10 provisions regarding operational workforce locating in the "Special Use" zone within the Ashburton North Strategic Industrial Area (ANSIA).

Chevron is aware of the Shire's position with respect to fly-in-fly-out (FIFO). You have clearly communicated at a number of meetings that you believe the Council is unlikely to initiate an amendment that seeks support for FIFO operational workers to be housed in the proposed 'Special Use' zone within the ANSIA.

While understanding the Shire's position, Chevron believes that it is not possible to have the entire operational workforce permanently housed in Onslow given the current lack of adequate land, housing, services and supporting infrastructure.

However, Chevron is looking to house a portion of its operational workforce and their families on a permanent basis in Onslow. This number may increase as land, housing, services and infrastructure in Onslow is developed to meet the needs of a growing permanent population.

The following points outline Chevron's current position:

- The draft EIS/ERMP released for public comment outlines that all construction workforce and operational staff will be located in the accommodation village within the Ashburton North Strategic Industrial Area (ANSIA).
- Chevron is now proposing that of the anticipated 300 operational workforce required for the Wheatstone Project, a number of these staff (up to 25 per cent) and their families will be permanent residents. This would require an additional 100 houses to be built within the Onslow townsite.

- The remainder of the operational workforce (at least 75 per cent) will be fly-in fly-out (FIFO) and located in an operational village within the proposed 'Special Use' zone in the ANSIA. The operational workforce will be located in a separate facility to the construction workforce.
- In addition to the infrastructure limitations in Onslow, early indications are that the the cost of locating the FIFO operational workforce to Onslow maybe in the order of \$100m which is a significant issue to the project.

The Shire of Ashburton Town Planning Scheme No.7 Draft Amendment No.10, provided to the Shire on 14 September 2010, reflects Chevron's current position outlined above and makes provisions for operational workers accommodation in the 'Special Use' zone.

The social impact studies undertaken by Coakes Consulting for the Wheatstone Project (also provided on 14 September) have shown that power, water, waste water and waste disposal infrastructure are currently all inadequate to manage the additional households. In addition, these additional residents and their families would have the following impacts:

- A full-time doctor will be required in town;
- Upgrades will be required to the existing hospital to accommodate same day procedures;
- A dentist will be required to visit the town on a regular basis;
- Further development and staffing of the Community Health Centre will be required;
- Additional day care facilities and an additional staff member will be required;
- There is likely to be strain on existing health and emergency services (e.g. St John's Ambulance and FESA) due to staffing and funding issues.

The provision in Draft Amendment No.10 was prepared in recognition of the above social and infrastructure limitations in Onslow, the Shire's current position on FIFO and the need to provide certainty for Chevron in planning for the Wheatstone project.

The wording of the draft Amendment No.10 allows *"...permanent/operational staff may be considered for a temporary period where the proponent demonstrates there are insufficient housing supply, available land and/or infrastructure at Onslow to accommodate some or all of its operational staff"*. It also outlines that there may be conditions of development or approval, such as a *"... limitation on the number of operational staff to be housed at the site, the duration for which they may be housed and a management plan illustrating the timeframe for transferral of the operational staff to Onslow."*

Chevron believes that the provisions in draft Amendment No.10 meets the aspirations of the Shire coupled with the Wheatstone project planning to locate a percentage of its permanent operational workforce and their families in Onslow. The number of permanent operations workers residing in Onslow may increase as infrastructure and service develop and/or the land occupied by the camp is ultimately rezoned to Strategic Industry.

Wheatstone Operational Workforce
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We look forward to your response on this issue and the current provisions in draft Amendment No.10 to allow operational workforce in the 'special use' zone.

If you would like to discuss this topic in more detail please do not hesitate to contact me on (08) 9216 4211 or Ian Yull on (08) 9485 5656.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Graeme Harman', with a stylized flourish at the end.

Graeme Harman
Manager Wheatstone External Affairs

**Wheatstone Project****Chevron Australia Pty Ltd**
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7 May 2013

Mr Frank Ludovico
Acting Chief Executive Officer
Shire of Ashburton
PO Box 567
Tom Price WA 6751

Dear Sir

Agenda Item 13.6, Wheatstone Operations Village – Detailed Area Plan

Thank you for providing Chevron the opportunity to respond to the agenda item for the Detailed Area Plan (DAP) to be considered at the Shire of Ashburton Council meeting on 8th May 2013.

We have reviewed the Council agenda item and recommendations. We have significant concerns with a number of the officer's recommended modifications and believe the DAP should be advertised in its present format.

The purpose of the DAP is to detail special design requirements/guidelines for a specific site, in this case Lot 401 (Wheatstone Operations Village site). Therefore we consider that the officer's recommended modifications required prior to advertising, are not appropriate for the DAP, or are addressed through other mechanisms, such as the Wheatstone State Development Agreement (SDA).

In support of our position we have responded to each of the officer's recommended modifications and have outlined our concerns (refer attachment 1). We will expand further on these items in a presentation at the 8th May Council meeting.

We request that the Council, having regard for the explanatory details provided in attachment 1, resolve to advertise the DAP without modification and require Chevron to address all recommended modifications during the public advertising period.

To support this approach Chevron has suggested an alternative recommendation (see below) for consideration of the Council.

Alternative Recommendation

1. Advertise the draft Detailed Area Plan (DAP) lodged by Chevron Australia Pty Ltd (Chevron) to guide the development of the Fly-in Fly-out (FIFO) Operations Village in Onslow, for the Wheatstone project as provided in ATTACHMENT 13.6 for a minimum of 21 days and refer back to Council for determination.

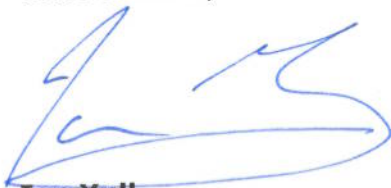
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2. Advise Chevron that during advertising of the draft DAP, Council requires the following matters to be addressed:
 - a. Ensuring that at least 25% of Chevron's operational workers reside independently in Onslow and define the actual number of staff to be accommodated at the Operations Village.
 - b. Define the Schedule as to when accommodation for the 25% operational staff will reside independently to the Village.
 - c. Clarify the need for 9ha of land for the village and why it necessitates such a significant proportion of land for recreational purposes when such facilities (such as 25m pool) are unavailable to the community of Onslow.
 - d. Confirm that operation of the Village will only commence when the new access Road is built and connected to Onslow Road.
 - e. Define maximum noise levels from the 'services and utilities' area of the Village to the future residential development to the north.
 - f. Limit access points/crossovers to the new Onslow Road to maximum of two crossovers.
 - g. Define temporary construction access that does not involve the use of 'residential' road within Onslow.
 - h. Liveable Neighbourhoods and Element R19 (gated communities).
 - i. Reasonable means to ensure that the operation of the Village will integrate with the community of Onslow.
 - j. Amending the SIS to correctly identify the ratio of FIFO village residents and independent Chevron residents.

Conclusion

Chevron respectfully requests the Ashburton Shire Council support these comments, resolve to adopt the Alternative Recommendation and proceed to advertise the Wheatstone Operations Village DAP.

Yours sincerely



Ian Yull

Team Lead – Wheatstone Government Approvals

Encl

Attachment 1: Response to officer's recommended modifications

2A Ensuring that at least 25% of Chevron's operational workers reside independently in Onslow and define the actual number of staff to be accommodated at the Operations Village.

2B Define the Schedule as to when accommodation for the 25% operational staff will reside independently to the Village.

Chevron does not support this Point for the following reasons:

- The social impacts and management strategies associated with the Wheatstone project are addressed in a State Development Agreement (SDA) and associated Framework Plan.
- The SDA addresses Chevron's social infrastructure contributions for the Wheatstone Foundation project (2 trains). Additional trains will require a further Framework Plan to be submitted to the State.
- The SDA – Framework Plan addresses the accommodation of the Wheatstone project's operations workforce.
- It is not appropriate for a DAP to address matters beyond the site which the DAP applies.
- It is not appropriate for a DAP to address matters which are the subject of the SDA.

2C Clarify the need for 9 ha of land for the village and why it necessitates such a significant proportion of land for recreational purposes when such facilities (such as 25m pool) are unavailable to the community of Onslow.

- The Operations Village site was the subject of extensive negotiations between LandCorp and Chevron, including the area required.
- The Operations Village site is identified in the approved Stage 1 Development Plan.
- The WA Planning Commission has issued Subdivision Approval for LandCorp to create the 9ha site for the Operations Village.
- The land area for the Operations Village is required to comply with the development standards of the Stage 1 Development Plan which require the Village be a high quality motel/resort style development with appropriate landscaping, recreation areas/facilities.
- Chevron's social infrastructure contributions include contributions for recreational facilities in Onslow.

2D Operation of the Village will only commence when the new access Road is built from the Wheatstone Operations Village to Onslow Road.

- Chevron has no objection to a requirement that the operation of the village will not commence until the new Onslow access road (from the site to Onslow Road) is constructed. This requirement would be more appropriate as a condition of planning approval rather than a provision on the DAP.
- Additionally the new Onslow access road does not form part of the Operations Village site and therefore is not considered appropriate as a provision of the DAP.

2E Define maximum noise levels from the 'services and utilities' area of the Village to the future residential development to the north.

- Chevron is aware of its obligation to comply with the *Western Australian Environmental Protection (Noise) Regulations 1997*.
- An Acoustic report has been prepared for the site and this can be provided to the Shire for information.
- It is not appropriate and unnecessary to define maximum noise levels on a DAP as this is covered by separate legislation.

2F Limit access points/crossovers to the new Onslow Road to maximum of two crossovers.

- Chevron considers that four access points (two entry and two exit) is appropriate for the Operations Village and would not be detrimental to the function of the new Onslow access road.
- A Traffic Impact Assessment (TIA) has been prepared in relation to the proposed access arrangements from new Onslow access road to the Operations Village and can be provided to the Shire once finalised.

2G Define temporary construction access that does not involve the use of 'residential' road within Onslow.

- Construction access is addressed in the Social Impact Statement (section 4.1.2) which is appended to the DAP.
- Construction access is a detailed design matter and is typically addressed as a planning approval condition.
- Therefore it is more appropriate for temporary construction access to be a condition of planning approval and not a provision of the DAP.

3A. Liveable Neighbourhoods and Element R19 (gated communities).

R19 Residential development should not be provided in gated street formats. Where lifestyle, retirement or other special-interest developments are proposed, these should aim to maximise development on public streets with good linkages to surrounding urban areas. Potentially suitable sites for such developments may be identified on structure plans, together with provision to specially ensure that these developments do not disrupt the overall walkable urban structure.

- The Operations Village is considered a special-interest development and is identified on the approved Stage 1 Development Plan.
- The interface of the Operations Village will be no different to other styles of private accommodation developments, e.g. short stay accommodation, aged persons, apartment complexes, etc.
- The Operations Village site is located at the southern extent of the existing townsite and the western edge of the future Onslow Townsite expansion area. Therefore the Operations Village site will not impact on existing or future key linkages to the town centre.

3B Reasonable means to ensure that the operation of the Village will integrate with the community of Onslow.

- Through the Wheatstone SDA, Chevron has committed over \$60 million towards the development or upgrade of community facilities and infrastructure, including an aquatic and recreation centre, visitors centre/library and community development fund.

- The Operations Village has been designed to cater for the Wheatstone operations workforce. Whilst operations personnel will have limited free time, they will have opportunities to engage with the community.
- To deliver a high quality integrated development the DAP currently includes provisions requiring:
 - Permeable boundary fencing.
 - Buildings to address adjacent streets.
 - Buildings to be of high aesthetic standard consistent with motel/tourist resort.
 - Minimum setback areas to be landscaped to a high standard.

3C *Amending the SIS to correctly identify the ratio of FIFO village residents and independent Chevron residents.*

- The SIS correctly outlines Chevron's position in relation to FIFO/residential workforce as discussed in 2A and 2B.

SHIRE OF ASHBURTON LOCAL PLANNING SCHEME NO.7**LOCAL PLANNING POLICY**

Title: **BEADON BAY VILLAGE CONCEPT PLAN**

File No:

Minute No:

Statutory Environment: **Local Government Act, Shire of Ashburton Town Planning Scheme No. 7
Planning & Development Act 2005**

Adopted: **Adopted at the Ordinary Meeting of Council held on**

Last Review Date: **Not Applicable**

1.0 PURPOSE:

Local Planning Policies are guidelines used to assist the Shire in making decisions under the Scheme. The Scheme prevails should there be any conflict between this Policy and the Scheme.

2.0 SCOPE:

A local planning policy is not part of the Scheme and does not bind the Shire in respect of any application for planning approval but the Shire is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

3.0 OBJECTIVES:

- 3.1 To guide the orderly and efficient development of land on Lots 555, 556, 557 and 563 Beadon Creek Road, Onslow.
- 3.2 To provide for the coordinated development of the land in stages generally in accordance with the proposed overall master plan.
- 3.3 To provide suitable short and long term workers accommodation to meet the known needs of Transient Workforce Accommodation within the Onslow townsite.
- 3.4 To guide development that will provide for a legacy of tourist accommodation in 'motel style development' consistent with the Onslow Townsite Strategy July 2011.
- 3.5 To provide for the retention and redevelopment of caravan park facilities on the land.
- 3.6 To ensure that development within the Onslow Coastal Hazard Area – Scheme Control Area is sufficiently protected from storm surge, flood events, sea level rise and coastal erosion in the context of the State Coastal Planning Policy SPP 2.6.

4.0 BACKGROUND:

- 4.1 The Tourism Zone allows for Transient Workforce Accommodation to be considered at the 'discretion' of local government.
- 4.2 On the 18 December 2008, the Shire of Ashburton adopted a specific Local Planning Policy for the development of Transient Workforce Accommodation which places limitations on the size of workforce camps depending upon their location and proximity to existing urban or residential populations.
- 4.3 In July 2011, the Shire of Ashburton adopted the Onslow Townsite Strategy (OTS 2011) within which the demand for transient workers accommodation is recognised together with the fact that there is little guidance as to the form of such development (Section 2.10). The OTS 2011 includes a set of strategies under Section 3.0 of the report but does not provide a strategy for the development of Transient Workforce Accommodation.
- 4.4 On the 6 June 2012, Discovery Parks submitted a Concept Plan for consideration as a Local Planning Policy over Lots 555, 556, 557 and 563 Beadon Creek Road, Onslow.
- 4.2 The Concept Plan would provide for the construction in the order of 880 Transient Workers Accommodation units, 68 caravan park sites, seven cabins, common recreational areas, a mess hall / kitchen facilities and car parking.
- 4.3 On the 20 June 2012, the Shire at an ordinary meeting of Council, resolved to adopt a draft 'Local Planning Policy – Beadon Bay Village Concept Plan' as a Local Planning Policy under the provisions of Clause 2.3 of the Shire of Ashburton Local Planning Scheme No. 7 ('Scheme').
- 4.4 On the 13 November 2013, the Shire granted approval to Planning Approval Application Number 20120376 (P), for the construction of three, two storey buildings with undercroft car parking accommodating 96 Transient Workers Accommodation units on Lots 557 and 563 Beadon Creek Road, Onslow with associated irrigation of waste water on Lots 555 and 556 Parsley Street, Onslow.
- 4.5 On the 13 November 2013, the Shire granted approval to Planning Approval Application Number 20120375 (P) for the construction of a new two storey kitchen mess and recreation building on Lots 557 and 563 Beadon Creek Road, Onslow with associated irrigation of waste water on Lots 555 and 556 Parsley Street, Onslow
- 4.6 At the request of Beston Parks Land Co Pty Ltd, the Shire progressed with a Business Plan for the major land transaction facilitating the sale of Lots 555 and 556 to Discovery Parks in order to implement the Master Plan for the site.
- The Business Plan was approved by Council on 17 October 2012.
 - The Business Plan was subject to an advertising period commencing on 22 October 2012.
 - The Business Plan included at Appendix A of the Master Plan was for the redevelopment of the entire site.
 - No submissions were received in response to advertising of the Business Plan.
 - The Business Plan was adopted at the meeting of Council on 12 December 2012.

4.7 The adopted Business Plan recognises:

“A growing demand for accommodation in Onslow has led the Shire of Ashburton to propose the sale of unused land that will be developed to provide accommodation solutions for tourists, contractors and local businesses. The proposed sale of Lots 555 and 556 on Deposited Plan 181876 to the adjoining owner, Beston Parks Land Co Pty Ltd (trading as Discovery Holiday Parks Pty Ltd) would enable them to expand their holiday park in accordance with the proposed Local Planning Policy – Beadon Bay Village Concept Plan.”

“Onslow is located on the coast of the remote Pilbara Region of Western Australia, some 1386km north of Perth. The town’s dominant purpose has been as a residential base and service centre for the workforce employed at the nearby salt production operation, Onslow Salt. Pastoralism, fishing and tourism have also supported the town.”

“Changes for Onslow commenced with the announcement by the State Government in 2008 to establish the Ashburton North Strategic Industrial Area (ANSIA) 11km southwest of Onslow. The commencement of construction of BHP Billiton Petroleum’s Macedon, and Chevron Australia’s Wheatstone, at the ANSIA has already impacted on the town and there is a shortage of accommodation for contractors, tourists and long-term tenants.”

“The accommodation shortage is expected to increase as the resource sector projects ramp up which will increase costs for local services and businesses and impact the long-standing tourist industry which struggles to compete with the higher rates offered by external contractors. As a consequence, it will be even more difficult for project operators and service providers to attract and retain qualified and skilled staff on a live-in basis, whilst the tourism industry will be adversely affected.”

“It is expected that the purchaser’s proposed development will provide much needed accommodation to meet the requirements of the transient workforce, local businesses and tourism industry. A growing resource sector together with the immediate needs of local businesses, make this development a highly desirable prospect.”

5.0 SCHEME PROVISIONS:

The following clauses of the Town Planning Scheme are relevant in the consideration of this Local Planning Policy:

Clause 2.1 Local Planning Policies

The following Local Planning Policies are related to the application of this policy. Where there are inconsistencies between the relevant policies, this Local Planning Policy will prevail.

- Local Planning Policy – Transient Workforce Accommodation
- Local Planning Policy – Consultation for Planning Proposals

- Local Planning Policy – Shire requirements for Planning Applications within the Onslow Coastal Hazard Area (Scheme Control Area).

Clause 4.1 Categories

The 'Tourism Zone' is intended to accommodate development which has a primary focus on providing a tourism service.

Clause 4.2 Zoning Table

The Zoning Table identifies that Transient Workforce Accommodation in the Tourism Zone is a land use that is not permitted **unless** the local government has exercised its discretion by granting Planning Approval.

Clause 5.7 Advertising of Applications

Clause 5.7.2 provides the Shire with the discretion to give notice of any form of development for which a planning application is made.

'LPP - Consultation for Planning Proposals' provides the Shire with clarity regarding the different levels of consultation that will be undertaken and advice that will be provided in respect of a range of land use and development proposals, to provide the community with adequate and appropriate opportunities to be kept informed and comment on and respond to issues and proposals.

'LPP – Transient Workforce Accommodation' identifies that the Shire is of the opinion that Transit Workforce Accommodation has the potential to significantly impact on the amenity of the surrounding community. For this reason the Shire requires, in the absence of good reasons to the contrary, that development applications for transient workforce accommodation be advertised in accordance with Clause 5.7 of the Shire of Ashburton Town Planning Scheme No 7.

Clause 6.9 Transient Workforce Accommodation

Transient workforce accommodation is regarded as residential development and the subject of the Residential Codes and Clause 6.5 of the 'The Scheme'.

Except in the Residential Zone, the Shire may resolve to accept variations to the Residential Development Codes where sufficient justification is provided.

Clause 6.17 Vehicle Parking and Access

On-site car parking should be provided in accordance with Appendix 8 of the 'The Scheme' and Clause 4.17 of the LPP – Transient Workforce Accommodation.

Clause 6.20 Flood and Storm Surge Land

'LPP - Shire Requirements for Planning Applications within the Onslow Coastal Hazard Area (Scheme Control Area)' requires that an independent assessment be undertaken for all development in the Onslow Coastal Hazard Area in order satisfy Clause 6.20.4.

Clause 7.3 Onslow Coastal Hazard Area

The Design Requirements Clause 7.3 and endorsements for planning approvals will be informed by any assessment undertaken to satisfy the LPP and Clause 6.20.4 of the 'The Scheme' and shall have regard to the State Coastal Planning Policy 2.6.

Clause 7.5 Onslow Airport Height Restriction Area

The Airport Height Restrictions Area as identified on Map No. 3 of 12 in the 'The Scheme' encroaches on a portion of the subject land (Lots 555 and 556).

Development within the Onslow Airport Height Restrictions Area requires an assessment to ensure that the proposed structures have a height below the current Obstacle Limitation Surface (OLS).

A review of the current OLS for the Onslow Aerodrome identifies that Lot 555 and a portion of Lot 556 is affected by the existing runway and has an OLS limitation of 49 metres AHD.

The new runway has an OLS limitation affecting Lots 555 and 556 of between 40 and 49 metres. The OLS for the new runway encroaches over a portion of Lot 557 despite no change to the Airport identified in 'The Scheme'.

6.0 POLICY:

6.1 Policy Statement

The Beadon Bay Village site and adjacent Council owned land parcels (Lots 555 and 556) are recognised as a strategic site for the development of Transient Workforce Accommodation in association with the retention of a caravan park facilities for the travelling public.

The development of the Beadon Bay Village land has the capacity to remedy an existing shortfall of Transient Workforce Accommodation units in a timely manner to support the development of the Ashburton North Strategic Industrial Area.

The development of Beadon Bay Village for high quality Transient Workforce Accommodation has the benefit resulting in a legacy of 'motel style' tourist accommodation to be operated in association with a caravan park accommodation facilities.

6.2 Definitions

For the purpose of this policy, the definitions expressed in the Shire of Ashburton Town Planning Scheme No. 7 and the Planning & Development Act 2005 will be adhered to.

Specifically:

'Transient Workforce Accommodation' (TWA) means dwellings intended for the temporary accommodation of transient workers and may be designed to allow transition to another use or may be designed as a permanent facility for transient workers and includes a contractor's camp and dongas.'

6.3 Application of Policy

This policy has been prepared in accordance with the provisions of Part 2 of the Shire of Ashburton Town Planning Scheme No 7.

This Concept Plan will be used by the Shire of Ashburton as the primary design criteria for assessing development applications associated with the redevelopment of the Beadon Bay Village Caravan Park and Transient Workforce Accommodation Village. The Concept Plan applies to development on the land comprised in the following lots:

- Lot 563 in Deposited Plan 174286, Record of Certificate of Title Volume 2704 Folio 22;

- Lot 557 in Deposited Plan 174286, Record Certificate of Title Volume 2704 Folio 21;
- Lot 555 in Deposited Plan 181876, Record of Certificate of Title Volume 2704 Folio 19;
- Lot 556 in Deposited Plan 181876, Record Certificate of Title Volume 2704 Folio 20.

6.4 General Development

The Beadon Bay Village Concept Plan shall guide the development of the subject land applicable under this Local Planning Policy.

Development should generally be undertaken in accordance with the approved Concept Plan.

6.5 Advertising of Applications

6.5.1 The Shire in the Local Planning Policy for Transient Workforce Accommodation resolved that that Transit Workforce Accommodation has the potential to significantly impact on the amenity of the surrounding community.

6.5.2 The Shire has now on three separate occasions, publicly notified developments or the intention to develop the land associated with the redevelopment of Beadon Bay Village, and no public submissions were received on any occasion specifically:

- the proposed 96 bed Transient Workers Accommodation in two storey buildings with undercroft parking, Planning Approval Number: 20120376 (P);
- the proposed new two storey Kitchen Mess and Recreation Building, Planning Approval Number: 20120375 (P); and
- the Business Plan for the Major Land Transaction of Lots 555 and 556 to Beston Parks Land Co Pty Ltd to facilitate the development of the overall Concept Plan.

6.5.3 The Beadon Bay Village Concept Plan has demonstrated little public interest through previous advertising periods associated with the future redevelopment of the land.

6.5.4 Development undertaken in general accordance with the approved Concept Plan under this Local Planning Policy will be exempt from advertising under Clause 5.7 of the 'the Scheme'.

6.6 Land Use

6.6.1 Transient Workers Accommodation developed generally in accordance with the Beadon Bay Village Concept Plan is considered an appropriate land use within the Tourism Zone.

6.6.2 The subject land shall retain caravan park facilities across the site, developed in conjunction with the proposed Transient Workforce Accommodation.

6.7 Density of Development

6.7.1 The subject land has a combined site area of 6.0708 hectares (Lot 557 having an area of 27,696 square metres, Lot 563 having an area of 9,131 square metres, Lot 555 having an area of 10,850 square metres and Lot 556 having an area of 13,058 square metres).

6.7.2 The Local Planning Policy – Transient Workforce Accommodation limits Type A camps, being camps located within a township to a maximum of 200 accommodation units with a specified overall density of not more than 100 persons per hectare.

- 6.7.3 Under the Local Planning Policy, the combined site area of 6.0708 hectares could accommodate 607 persons in transient workers accommodation which would exceed the maximum of 200 units for a Type A camp.
- 6.7.4 Clause 4.6.4 of the LPP – Transient Worker Accommodation allows for a variation to the nominated density requirements. The unique location of Beadon Bay Village at the periphery of the Onslow townsite, together with the proposed multi-level accommodation justifies the opportunity to increase the specified densities without direct impact on the existing residential amenity and with the ability to provide a high quality amenity on site.
- 6.7.5 Transient Workforce Accommodation developed as part of the Beadon Bay Village Concept Plan shall accommodate up to 880 TWA units together with associated mess hall and kitchen facilities, recreation areas, caravan sites, cabins and ancillary operational structures.

6.8 Transient Workforce Accommodation

- 6.8.1 Clause 6.9.1 of the ‘The Scheme’ specifies that Transient Workforce Accommodation shall be regarded as Residential Development and will be the subject of assessment against the relevant Residential Planning Codes and Clause 6.5 of the ‘The Scheme’.
- 6.8.2 The unique nature of the proposed Transient Workforce Accommodation in a multi-level building, well separated from other residential development and located within the Tourism Zone affords sufficient justification for relaxation of the Residential Planning Code requirements.
- 6.8.3 The design of Transient Workforce Accommodation units should generally meet the design requirements expressed in the LPP – Transient Workforce Accommodation, noting in particular Clauses 4.7.6, 4.7.7, 4.13, 4.17, 4.18 and 4.24.
- 6.8.4 Transient Workforce Accommodation units should be designed to be adaptable to accommodate future conversion to tourist accommodation.

6.9 Coastal Hazard

- 6.9.1 The subject land is located within the Onslow Coastal Hazard Area.
- 6.9.2 A detailed site specific assessment of the coastal vulnerability has been undertaken by MP Rogers and Associates dated 11 September 2012.
- 6.9.3 MP Rogers and Associates found that:
- the actual physical process setback line out to 2110, will not impact upon the subject land;
 - the physical process setback line in the site specific circumstances of Lots 555, 556 and 557 and 563 is decreasing resulting in improved protection of the subject land as the coast line accretes;
 - finished floor levels of +6.3 for the habitable rooms is considered appropriate to protect the built form for coastal inundation in the 1 in 100 year ARI event; and
 - the proposed design for the TWA accommodation is the recommended style of built form based on the ‘Queenslander’ and supported in these climatic conditions.

- 6.9.4 Council have instigated a Draft Scheme Amendments No. 24 – Revised Provisions in Clause 7.3 – Onslow Coastal Hazard Area Provision and New Appendix 11. Council’s investigations have identified minimum finished floor levels for particular classes of development.
- 6.9.5 The minimum finished floor level for habitable rooms for permanent buildings accommodating TWA shall not be less than +6.3 metres AHD.
- 6.9.6 Temporary and Transient Workforce / Tourist Accommodation Development shall have a minimum finished floor level of 4.0 metres, providing the development is removed from the subject land by 31 December 2040.
- 6.9.5 Non habitable rooms may have finished floor level at natural ground level and not less than 2.5 metres AHD. Rooms defined as non-habitable spaces include:
- ablutions facilities in caravan parks;
 - laundry facilities;
 - storage areas; and
 - entertainment, recreation and cultural uses.
- 6.9.6 Caravan park sites may be constructed at natural ground level, providing the natural ground level is not less than 2.5 metres AHD.

6.10 Building Height / Airport Height Restrictions

- 6.10.1 Clause 7.5.1 requires an assessment of land located within the Onslow Air Height Restriction Areas in respect to the Obstacle Limitation Surface (OLS) for the Onslow Aerodrome.
- 6.10.2 The Onslow Aerodrome is currently being upgraded with a new runway.
- 6.10.3 The OLS for both the existing and proposed runway, impact upon the development of the subject land.
- 6.10.4 Having regard to the worst case scenario (new OLS), buildings within the Beadon Bay Village Concept Plan should not exceed a building height of 40 metres AHD.
- 6.10.5 The Beadon Bay Village Concept Plan envisages buildings of up to three building levels above undercroft car parking, resulting in a total building height of approximately 23 metres AHD and therefore will not breach the OLS for the Onslow Aerodrome.
- 6.10.6 Building with a height of up to three storeys above at grade car parking, or three storeys above a minimum finished floor level of +6.3 metres AHD area envisaged.

6.11 Infrastructure

- 6.11.1 Arrangements for the provisions for suitable infrastructure, including water supply, effluent disposal and power should be available to the site prior to the development of the land.
- 6.11.2 An existing approved on-site treatment of disposal of waste water including the irrigation of treated water over Lot 555 is sufficient for the initial stages of the development.
- 6.11.3 Opportunities to supplement the existing potable water supply from WaterCorp with the establishment of a desalination plant is supported to reduce demand on the existing townships water supply.

6.11.4 Opportunities to reduce reliance on the townships reticulated water supply including re-use of treated water in sanitary fixtures and irrigation should be implemented.

6.12 Staging

6.12.1 The implementation of the Beadon Bay Village Concept Plan may be undertaken in stages.

6.12.2 Applications for Planning Approval of different stages may be lodged concurrently.

6.12.3 The order of the stages identified on the Concept Plan may vary depending upon:

- demand for accommodation;
- the tenure of the land; and
- memorandums affecting existing land.

6.13 Parking Provisions

6.13.1 On site car parking shall be provided in accordance with Appendix 8 of the 'The Scheme'.

6.14 Recreation & Community Facilities

6.14.1 Shared recreation and community facilities for the benefit of both transient workers and the tourists in the form of the travelling public shall be provided on site.

6.15 Review of Development

6.15.1 Following the development of each stage, a review of the concept plan may be undertaken.

7.0 REFERENCE:

7.1 The Shire of Ashburton Town Planning Scheme No. 7 and the Planning & Development Act 2005.

7.2 State Planning Policy 2.6 – State Coastal Planning Policy.

7.3 Local Planning Policy - Transient Workforce Accommodation.

7.4 Local Planning Policy - Consultation for Planning Proposals.

7.5 Local Planning Policy - Shire Requirements for Planning Applications within the Onslow Coastal Hazard Area – Scheme Control Area.

7.4 Onslow Aerodrome - Obstacle Limitation Surface (OLS) Plan (Existing and New).

7.5 Onslow Townsite Strategy – July 2011.

7.6 Onslow Regional Hot Spots Land Supply Update - November 2011.

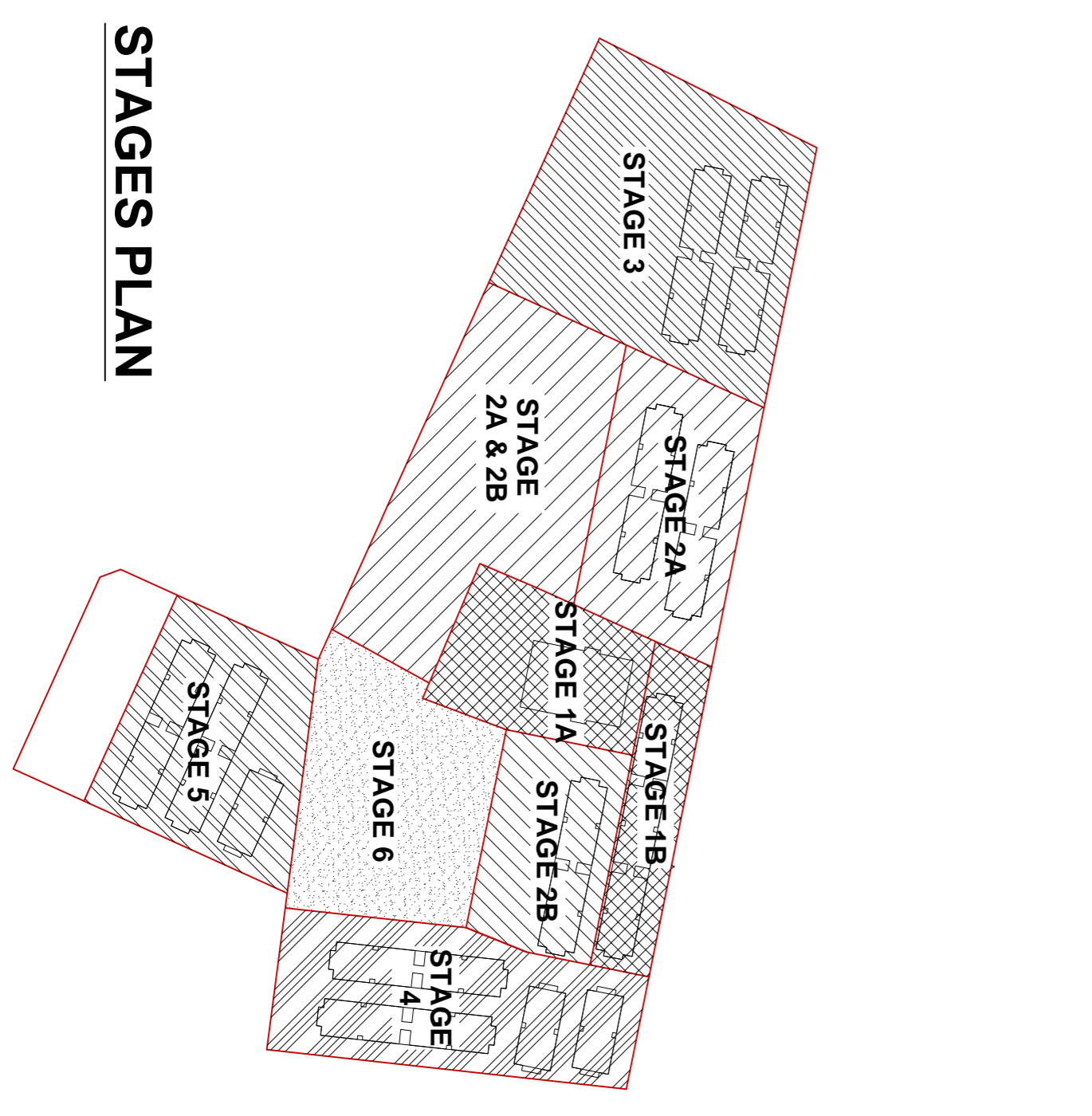
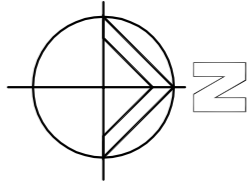
7.7 Draft Scheme Amendments No. 24 – Revised Provisions in Clause 7.3 – Onslow Coastal Hazard Area Provision and New Appendix 11.

8.0 RESPONSIBILITIES:

The local planning section of the Development Services Division as per the Delegations Policy and Register and further authority is delegated to the Chief Executive Officer for the following:

- 8.1 Determination of applications for Planning Approval consistent with this Local Planning Policy.

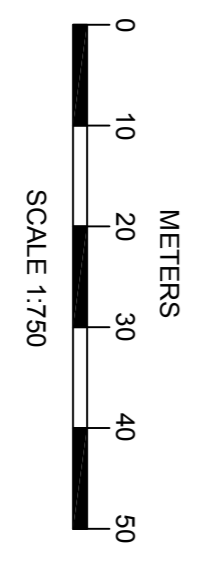
9.0 ADOPTION:



MASTER PLAN
SCALE 1:750

PROPOSED ACCOMMODATION

BEDROOM UNITS	880
VAN SITES	56
DRIVE THRU SITES	12
CABINS	7
CARPARKS	126



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client project
DISCOVERY HOLIDAY PARKS
Radon Creek Road, Ordov, WA

DATE: 25/03/13 SCALE: 1:750 (A1)
DRAWN: MMEL
DWG. NO. / REV. 12523 - 01/B

STAGES AMENDED 25.03.13
SHED LOCATION AMENDED 22.08.12

FOR PLANNING APPROVAL

catum a g

SHIRE OF ASHBURTON LOCAL PLANNING SCHEME NO.7**LOCAL PLANNING POLICY**

Title: **BEADON BAY VILLAGE CONCEPT PLAN**

File No:

Minute No:

Statutory Environment: **Local Government Act, Shire of Ashburton Town Planning Scheme No. 7
Planning & Development Act 2005**

Adopted: **Adopted at the Ordinary Meeting of Council held on**

Last Review Date: **Not Applicable**

1.0 PURPOSE:

Local Planning Policies are guidelines used to assist the Shire in making decisions under the Scheme. The Scheme prevails should there be any conflict between this Policy and the Scheme.

2.0 SCOPE:

A local planning policy is not part of the Scheme and does not bind the Shire in respect of any application for planning approval but the Shire is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

3.0 OBJECTIVES:

- 3.1 To guide the orderly and efficient development of land on Lots 555, 556, 557 and 563 Beadon Creek Road, Onslow.
- 3.2 To provide for the coordinated development of the land in stages generally in accordance with the proposed overall master plan.
- 3.3 To provide suitable short and long term workers accommodation to meet the known needs of Transient Workforce Accommodation within the Onslow townsite.
- 3.4 To guide development that will provide for a legacy of tourist accommodation in 'motel style development' consistent with the Onslow Townsite Strategy July 2011.
- 3.5 To provide for the retention and redevelopment of caravan park facilities on the land.
- 3.6 To ensure that development within the Onslow Coastal Hazard Area – Scheme Control Area is sufficiently protected from storm surge, flood events, sea level rise and coastal erosion in the context of the State Coastal Planning Policy SPP 2.6.

4.0 BACKGROUND:

- 4.1 The Tourism Zone allows for Transient Workforce Accommodation to be considered at the 'discretion' of local government.
- 4.2 On the 18 December 2008, the Shire of Ashburton adopted a specific Local Planning Policy for the development of Transient Workforce Accommodation which places limitations on the size of workforce camps depending upon their location and proximity to existing urban or residential populations.
- 4.3 In July 2011, the Shire of Ashburton adopted the Onslow Townsite Strategy (OTS 2011) within which the demand for transient workers accommodation is recognised together with the fact that there is little guidance as to the form of such development (Section 2.10). The OTS 2011 includes a set of strategies under Section 3.0 of the report but does not provide a strategy for the development of Transient Workforce Accommodation.
- 4.4 On the 6 June 2012, Discovery Parks submitted a Concept Plan for consideration as a Local Planning Policy over Lots 555, 556, 557 and 563 Beadon Creek Road, Onslow.
- 4.2 The Concept Plan would provide for the construction in the order of 880 Transient Workers Accommodation units, 68 caravan park sites, seven cabins, common recreational areas, a mess hall / kitchen facilities and car parking.
- 4.3 On the 20 June 2012, the Shire at an ordinary meeting of Council, resolved to adopt a draft 'Local Planning Policy – Beadon Bay Village Concept Plan' as a Local Planning Policy under the provisions of Clause 2.3 of the Shire of Ashburton Local Planning Scheme No. 7 ('Scheme').
- 4.4 On the 13 November 2013, the Shire granted approval to Planning Approval Application Number 20120376 (P), for the construction of three, two storey buildings with undercroft car parking accommodating 96 Transient Workers Accommodation units on Lots 557 and 563 Beadon Creek Road, Onslow with associated irrigation of waste water on Lots 555 and 556 Parsley Street, Onslow.
- 4.5 On the 13 November 2013, the Shire granted approval to Planning Approval Application Number 20120375 (P) for the construction of a new two storey kitchen mess and recreation building on Lots 557 and 563 Beadon Creek Road, Onslow with associated irrigation of waste water on Lots 555 and 556 Parsley Street, Onslow
- 4.6 At the request of Beston Parks Land Co Pty Ltd, the Shire progressed with a Business Plan for the major land transaction facilitating the sale of Lots 555 and 556 to Discovery Parks in order to implement the Master Plan for the site.
- The Business Plan was approved by Council on 17 October 2012.
 - The Business Plan was subject to an advertising period commencing on 22 October 2012.
 - The Business Plan included at Appendix A of the Master Plan was for the redevelopment of the entire site.
 - No submissions were received in response to advertising of the Business Plan.
 - The Business Plan was adopted at the meeting of Council on 12 December 2012.

4.7 The adopted Business Plan recognises:

“A growing demand for accommodation in Onslow has led the Shire of Ashburton to propose the sale of unused land that will be developed to provide accommodation solutions for tourists, contractors and local businesses. The proposed sale of Lots 555 and 556 on Deposited Plan 181876 to the adjoining owner, Beston Parks Land Co Pty Ltd (trading as Discovery Holiday Parks Pty Ltd) would enable them to expand their holiday park in accordance with the proposed Local Planning Policy – Beadon Bay Village Concept Plan.”

“Onslow is located on the coast of the remote Pilbara Region of Western Australia, some 1386km north of Perth. The town’s dominant purpose has been as a residential base and service centre for the workforce employed at the nearby salt production operation, Onslow Salt. Pastoralism, fishing and tourism have also supported the town.”

“Changes for Onslow commenced with the announcement by the State Government in 2008 to establish the Ashburton North Strategic Industrial Area (ANSIA) 11km southwest of Onslow. The commencement of construction of BHP Billiton Petroleum’s Macedon, and Chevron Australia’s Wheatstone, at the ANSIA has already impacted on the town and there is a shortage of accommodation for contractors, tourists and long-term tenants.”

“The accommodation shortage is expected to increase as the resource sector projects ramp up which will increase costs for local services and businesses and impact the long-standing tourist industry which struggles to compete with the higher rates offered by external contractors. As a consequence, it will be even more difficult for project operators and service providers to attract and retain qualified and skilled staff on a live-in basis, whilst the tourism industry will be adversely affected.”

“It is expected that the purchaser’s proposed development will provide much needed accommodation to meet the requirements of the transient workforce, local businesses and tourism industry. A growing resource sector together with the immediate needs of local businesses, make this development a highly desirable prospect.”

5.0 SCHEME PROVISIONS:

The following clauses of the Town Planning Scheme are relevant in the consideration of this Local Planning Policy:

Clause 2.1 Local Planning Policies

The following Local Planning Policies are related to the application of this policy. Where there are inconsistencies between the relevant policies, this Local Planning Policy will prevail.

- Local Planning Policy – Transient Workforce Accommodation
- Local Planning Policy – Consultation for Planning Proposals
- Local Planning Policy – Shire requirements for Planning Applications within the Onslow Coastal Hazard Area (Scheme Control Area).

Clause 4.1 Categories

The 'Tourism Zone' is intended to accommodate development which has a primary focus on providing a tourism service.

Clause 4.2 Zoning Table

The Zoning Table identifies that Transient Workforce Accommodation in the Tourism Zone is a land use that is not permitted **unless** the local government has exercised its discretion by granting Planning Approval.

Clause 5.7 Advertising of Applications

Clause 5.7.2 provides the Shire with the discretion to give notice of any form of development for which a planning application is made.

'LPP - Consultation for Planning Proposals' provides the Shire with clarity regarding the different levels of consultation that will be undertaken and advice that will be provided in respect of a range of land use and development proposals, to provide the community with adequate and appropriate opportunities to be kept informed and comment on and respond to issues and proposals.

'LPP – Transient Workforce Accommodation' identifies that the Shire is of the opinion that Transient Workforce Accommodation has the potential to significantly impact on the amenity of the surrounding community. For this reason the Shire requires, in the absence of good reasons to the contrary, that development applications for transient workforce accommodation be advertised in accordance with Clause 5.7 of the Shire of Ashburton Town Planning Scheme No 7.

Clause 6.9 Transient Workforce Accommodation

Transient workforce accommodation is regarded as residential development and the subject of the Residential Codes and Clause 6.5 of the 'The Scheme'.

Except in the Residential Zone, the Shire may resolve to accept variations to the Residential Development Codes where sufficient justification is provided.

Clause 6.17 Vehicle Parking and Access

On-site car parking should be provided in accordance with Appendix 8 of the 'The Scheme' and Clause 4.17 of the LPP – Transient Workforce Accommodation.

Clause 6.20 Flood and Storm Surge Land

'LPP - Shire Requirements for Planning Applications within the Onslow Coastal Hazard Area (Scheme Control Area)' requires that an independent assessment be undertaken for all development in the Onslow Coastal Hazard Area in order to satisfy Clause 6.20.4.

Clause 7.3 Onslow Coastal Hazard Area

The Design Requirements Clause 7.3 and endorsements for planning approvals will be informed by any assessment undertaken to satisfy the LPP and Clause 6.20.4 of the 'The Scheme' and shall have regard to the State Coastal Planning Policy 2.6.

Clause 7.5 Onslow Airport Height Restriction Area

The Airport Height Restrictions Area as identified on Map No. 3 of 12 in the 'The Scheme' encroaches on a portion of the subject land (Lots 555 and 556).

Development within the Onslow Airport Height Restrictions Area requires an assessment to ensure that the proposed structures have a height below the current Obstacle Limitation Surface (OLS).

A review of the current OLS for the Onslow Aerodrome identifies that Lot 555 and a portion of Lot 556 is affected by the existing runway and has an OLS limitation of 49 metres AHD.

The new runway has an OLS limitation affecting Lots 555 and 556 of between 40 and 49 metres. The OLS for the new runway encroaches over a portion of Lot 557 despite no change to the Airport identified in 'The Scheme'.

6.0 POLICY:

6.1 Policy Statement

The Beadon Bay Village site and adjacent Council owned land parcels (Lots 555 and 556) are recognised as a strategic site for the development of Transient Workforce Accommodation in association with the retention of a caravan park facilities for the travelling public.

The development of the Beadon Bay Village land has the capacity to remedy an existing shortfall of Transient Workforce Accommodation units in a timely manner to support the development of the Ashburton North Strategic Industrial Area.

The development of Beadon Bay Village for high quality Transient Workforce Accommodation has the benefit resulting in a legacy of 'motel style' tourist accommodation to be operated in association with a caravan park accommodation facilities.

6.2 Definitions

For the purpose of this policy, the definitions expressed in the Shire of Ashburton Town Planning Scheme No. 7 and the Planning & Development Act 2005 will be adhered to.

Specifically:

'Transient Workforce Accommodation' (TWA) means dwellings intended for the temporary accommodation of transient workers and may be designed to allow transition to another use or may be designed as a permanent facility for transient workers and includes a contractor's camp and dongas.'

6.3 Application of Policy

This policy has been prepared in accordance with the provisions of Part 2 of the Shire of Ashburton Town Planning Scheme No 7.

This Concept Plan will be used by the Shire of Ashburton as the primary design criteria for assessing development applications associated with the redevelopment of the Beadon Bay Village Caravan Park and Transient Workforce Accommodation Village. The Concept Plan applies to development on the land comprised in the following lots:

- Lot 563 in Deposited Plan 174286, Record of Certificate of Title Volume 2704 Folio 22;
- Lot 557 in Deposited Plan 174286, Record Certificate of Title Volume 2704 Folio 21;

- Lot 555 in Deposited Plan 181876, Record of Certificate of Title Volume 2704 Folio 19;
- Lot 556 in Deposited Plan 181876, Record Certificate of Title Volume 2704 Folio 20.

6.4 General Development

The Beadon Bay Village Concept Plan shall guide the development of the subject land applicable under this Local Planning Policy.

Development should generally be undertaken in accordance with the approved Concept Plan.

6.5 Advertising of Applications

6.5.1 The Shire in the Local Planning Policy for Transient Workforce Accommodation resolved that that Transit Workforce Accommodation has the potential to significantly impact on the amenity of the surrounding community.

6.5.2 The Shire has now on three separate occasions, publicly notified developments or the intention to develop the land associated with the redevelopment of Beadon Bay Village, and no public submissions were received on any occasion specifically:

- the proposed 96 bed Transient Workers Accommodation in two storey buildings with undercroft parking, Planning Approval Number: 20120376 (P);
- the proposed new two storey Kitchen Mess and Recreation Building, Planning Approval Number: 20120375 (P); and
- the Business Plan for the Major Land Transaction of Lots 555 and 556 to Beston Parks Land Co Pty Ltd to facilitate the development of the overall Concept Plan.

6.5.3 The Beadon Bay Village Concept Plan has demonstrated little public interest through previous advertising periods associated with the future redevelopment of the land.

6.5.4 Development undertaken in general accordance with the approved Concept Plan under this Local Planning Policy will be exempt from advertising under Clause 5.7 of the 'the Scheme'.

6.6 Land Use

6.6.1 Transient Workers Accommodation developed generally in accordance with the Beadon Bay Village Concept Plan is considered an appropriate land use within the Tourism Zone.

6.6.2 The subject land shall retain caravan park facilities across the site, developed in conjunction with the proposed Transient Workforce Accommodation.

6.7 Density of Development

6.7.1 The subject land has a combined site area of 6.0708 hectares (Lot 557 having an area of 27,696 square metres, Lot 563 having an area of 9,131 square metres, Lot 555 having an area of 10,850 square metres and Lot 556 having an area of 13,058 square metres).

- 6.7.2 The Local Planning Policy – Transient Workforce Accommodation limits Type A camps, being camps located within a township to a maximum of 200 accommodation units with a specified overall density of not more than 100 persons per hectare.
- 6.7.3 Under the Local Planning Policy, the combined site area of 6.0708 hectares could accommodate 607 persons in transient workers accommodation which would exceed the maximum of 200 units for a Type A camp.
- 6.7.4 Clause 4.6.4 of the LPP – Transient Worker Accommodation allows for a variation to the nominated density requirements. The unique location of Beadon Bay Village at the periphery of the Onslow townsite, together with the proposed multi-level accommodation justifies the opportunity to increase the specified densities without direct impact on the existing residential amenity and with the ability to provide a high quality amenity on site.
- 6.7.5 Transient Workforce Accommodation developed as part of the Beadon Bay Village Concept Plan shall accommodate up to 880 TWA units together with associated mess hall and kitchen facilities, recreation areas, caravan sites, cabins and ancillary operational structures.

6.8 Transient Workforce Accommodation

- 6.8.1 Clause 6.9.1 of the ‘The Scheme’ specifies that Transient Workforce Accommodation shall be regarded as Residential Development and will be the subject of assessment against the relevant Residential Planning Codes and Clause 6.5 of the ‘The Scheme’.
- 6.8.2 The unique nature of the proposed Transient Workforce Accommodation in a multi-level building, well separated from other residential development and located within the Tourism Zone affords sufficient justification for relaxation of the Residential Planning Code requirements.
- 6.8.3 The design of Transient Workforce Accommodation units should generally meet the design requirements expressed in the LPP – Transient Workforce Accommodation, noting in particular Clauses 4.7.6, 4.7.7, 4.13, 4.17, 4.18 and 4.24.
- 6.8.4 Transient Workforce Accommodation units should be designed to be adaptable to accommodate future conversion to tourist accommodation.

6.9 Coastal Hazard

- 6.9.1 The subject land is located within the Onslow Coastal Hazard Area.
- 6.9.2 A detailed site specific assessment of the coastal vulnerability has been undertaken by MP Rogers and Associates dated 11 September 2012.
- 6.9.3 MP Rogers and Associates found that:
- the actual physical process setback line out to 2110, will not impact upon the subject land;
 - the physical process setback line in the site specific circumstances of Lots 555, 556 and 557 and 563 is decreasing resulting in improved protection of the subject land as the coast line accretes;

- finished floor levels of +6.3 for the habitable rooms is considered appropriate to protect the built form for coastal inundation in the 1 in 100 year ARI event; and
 - the proposed design for the TWA accommodation is the recommended style of built form based on the 'Queenslander' and supported in these climatic conditions.
- 6.9.4 Council have instigated a Draft Scheme Amendments No. 24 – Revised Provisions in Clause 7.3 – Onslow Coastal Hazard Area Provision and New Appendix 11. Council's investigations have identified minimum finished floor levels for particular classes of development.
- 6.9.5 The minimum finished floor level for habitable rooms for permanent buildings accommodating TWA shall not be less than +6.3 metres AHD.
- 6.9.6 Temporary and Transient Workforce / Tourist Accommodation Development shall have a minimum finished floor level of 4.0 metres, providing the development is removed from the subject land by 31 December 2040.
- 6.9.5 Non habitable rooms may have finished floor level at natural ground level and not less than 2.5 metres AHD. Rooms defined as non-habitable spaces include:
- ablutions facilities in caravan parks;
 - laundry facilities;
 - storage areas; and
 - entertainment, recreation and cultural uses.
- 6.9.6 Caravan park sites may be constructed at natural ground level, providing the natural ground level is not less than 2.5 metres AHD.

6.10 Building Height / Airport Height Restrictions

- 6.10.1 Clause 7.5.1 requires an assessment of land located within the Onslow Air Height Restriction Areas in respect to the Obstacle Limitation Surface (OLS) for the Onslow Aerodrome.
- 6.10.2 The Onslow Aerodrome is currently being upgraded with a new runway.
- 6.10.3 The OLS for both the existing and proposed runway, impact upon the development of the subject land.
- 6.10.4 Having regard to the worst case scenario (new OLS), buildings within the Beadon Bay Village Concept Plan should not exceed a building height of 40 metres AHD.
- 6.10.5 The Beadon Bay Village Concept Plan envisages buildings of up to three building levels above undercroft car parking, resulting in a total building height of approximately 23 metres AHD and therefore will not breach the OLS for the Onslow Aerodrome.
- 6.10.6 Building with a height of up to three storeys above at grade car parking, or three storeys above a minimum finished floor level of +6.3 metres AHD area envisaged.

6.11 Infrastructure

- 6.11.1 Arrangements for the provisions for suitable infrastructure, including water supply, effluent disposal and power should be available to the site prior to the development of the land.
- 6.11.2 An existing approved on-site treatment of disposal of waste water including the irrigation of treated water over Lot 555 is sufficient for the initial stages of the development.
- 6.11.3 Opportunities to supplement the existing potable water supply from WaterCorp with the establishment of a desalination plant is supported to reduce demand on the existing townships water supply.
- 6.11.4 Opportunities to reduce reliance on the townships reticulated water supply including re-use of treated water in sanitary fixtures and irrigation should be implemented.

6.12 Staging

- 6.12.1 The implementation of the Beadon Bay Village Concept Plan may be undertaken in stages.
- 6.12.2 Applications for Planning Approval of different stages may be lodged concurrently.
- 6.12.3 The order of the stages identified on the Concept Plan may vary depending upon:
- demand for accommodation;
 - the tenure of the land; and
 - memorandums affecting existing land.

6.13 Parking Provisions

- 6.13.1 On site car parking shall be provided in accordance with Appendix 8 of the 'The Scheme'.

6.14 Recreation & Community Facilities

- 6.14.1 Shared recreation and community facilities for the benefit of both transient workers and the tourists in the form of the travelling public shall be provided on site.

6.15 Review of Development

- 6.15.1 Following the development of each stage, a review of the concept plan may be sought and undertaken by the Shire.

6.16 Setbacks

- 6.16.1 All caravan bays fronting Parsley Street will be set back not less than 2 metres from the road reserve and shall be landscaped to the requirements of the Shire.

6.17 Landscaping

- 6.17.1 All planning approvals will be conditioned to require a landscape plan that will require the reasonable retention of existing trees along with necessary reticulation.

6.18 Access to Parsley Street

6.18.1 No direct access to Parsley Street is sought, however should this change and direct access is required by the developer of the Village, the cost of construction and associated works will be the responsibility of the developer.

6.19 Footpath development

6.19.1 As a condition of planning approval associated with the TWA and caravan park, the Shire will require as a condition of Planning Approval, footpath development of Parsley Street at the cost of the developer and a contribution of footpath development along Beadon Creek Road.

7.0 REFERENCE:

- 7.1 The Shire of Ashburton Town Planning Scheme No. 7 and the Planning & Development Act 2005.
- 7.2 State Planning Policy 2.6 – State Coastal Planning Policy.
- 7.3 Local Planning Policy - Transient Workforce Accommodation.
- 7.4 Local Planning Policy - Consultation for Planning Proposals.
- 7.5 Local Planning Policy - Shire Requirements for Planning Applications within the Onslow Coastal Hazard Area – Scheme Control Area.
- 7.4 Onslow Aerodrome - Obstacle Limitation Surface (OLS) Plan (Existing and New).
- 7.5 Onslow Townsite Strategy – July 2011.
- 7.6 Onslow Regional Hot Spots Land Supply Update - November 2011.
- 7.7 Draft Scheme Amendments No. 24 – Revised Provisions in Clause 7.3 – Onslow Coastal Hazard Area Provision and New Appendix 11.

8.0 RESPONSIBILITIES:

The local planning section of the Development Services Division as per the Delegations Policy and Register and further authority is delegated to the Chief Executive Officer for the following:

- 8.1 Determination of applications for Planning Approval consistent with this Local Planning Policy.

9.0 ADOPTION:

Tender Assessment Matrix

TENDER ASSESSMENT MATRIX for Clem Thompson Sports Precinct

(Assessment by Damien Naughton and Sean Ripley of SoA)

PART 6

6.1 ORGANISATION PROFILE AND REFEREES

Tenderer-	1.Elegant Landscapes	2.EarthCare	3.HAS Group	4.CableWest NOT Assessed	5.DME Construction	6.
Attach your organisation profile and label it "Attachment 1".	Attachment 1 ✓ Tick✓if attached	Attachment 1 ✓ Tick✓if attached	Attachment 1 ✓ Tick✓if attached	Attachment 1 <input type="checkbox"/> Tick✓if attached	Attachment 1 x Tick✓if attached	Attachment 1 <input type="checkbox"/> Tick✓if attached
If companies are involved, attach their current ASC company extracts search including latest annual return and label it "Attachment 2".	Attachment 2 ✓ Tick✓if attached	Attachment 2 ✓ Tick✓if attached	Attachment 2 ✓ Tick✓if attached	Attachment 2 <input type="checkbox"/> Tick✓if attached	Attachment 2 x Tick✓if attached	Attachment 2 <input type="checkbox"/> Tick✓if attached
Attach details of your referees, and label it "Attachment 3". You should give examples of work provided for your referees where possible.	Attachment 3 ✓ Tick✓if attached	Attachment 3 ✓ Tick✓if attached	Attachment 3 ✓ Tick✓if attached	Attachment 3 <input type="checkbox"/> Tick✓if attached	Attachment 3 Couldn't find Tick✓if attached	Attachment 3 <input type="checkbox"/> Tick✓if attached

Tender Assessment Matrix

6.1.1 AGENTS

Tenderer-	1.Elegant Landscapes	2.EarthCare	3.HAS Group	4.CableWest	5.DME Construction	6.
Are you acting as an agent for another party?	Yes <input type="checkbox"/> ✓ No	Yes <input type="checkbox"/> ✓ No	Yes <input type="checkbox"/> ✓ No	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> ✓ No	Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes, attach details (including name and address) of your principal and label it "Attachment 4".	Attachment 4 <input type="checkbox"/> Tick✓if attached	Attachment 4 <input type="checkbox"/> Tick✓if attached	Attachment 4 <input type="checkbox"/> Tick✓if attached	Attachment 4 <input type="checkbox"/> Tick✓if attached	Attachment 4 <input type="checkbox"/> Tick✓if attached	Attachment 4 <input type="checkbox"/> Tick✓if attached

6.1.2 SUB-CONTRACTORS

Do you intend to subcontract any of the Requirements?	✓ Yes No <input type="checkbox"/>	✓ Yes No <input type="checkbox"/>	✓ Yes No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	✓ Yes No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes, attach details of the subcontractor(s) including the name, address, location of premise and the number of people employed and label it "Attachment 5".	Attachment 5 ✓ Tick✓if attached	Attachment 5 ✓ Tick✓if attached	Attachment 5 ✓ Tick✓if attached	Attachment 5 <input type="checkbox"/> Tick✓if attached	Attachment 5 ✓ Tick✓if attached	Attachment 5 <input type="checkbox"/> Tick✓if attached

6.1.3

CONFLICTS OF INTEREST

Tenderer-	1.Elegant Landscapes	2.EarthCare	3.HAS Group	4.CableWest	5.DME Construction	6.
Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or is any such conflict of interest likely to arise during the Contract?	Yes <input type="checkbox"/> ✓ No	Yes <input type="checkbox"/> ✓ No	Yes <input type="checkbox"/> ✓ No	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> Couldn't find	Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with and label it "Attachment 6".	Attachment 6 <input type="checkbox"/> Tick✓if attached	Attachment 6 <input type="checkbox"/> Tick✓if attached	Attachment 6 <input type="checkbox"/> Tick✓if attached	Attachment 6 <input type="checkbox"/> Tick✓if attached	Attachment 6 <input type="checkbox"/> Tick✓if attached	Attachment 6 <input type="checkbox"/> Tick✓if attached

Tender Assessment Matrix

6.1.4A

INSURANCE COVERAGE

Tenderer-	1.Elegant Landscapes	2.EarthCare	3.HAS Group	4.CableWest	5.DME Construction	6.
<p>The insurance requirements for this Request are stipulated at Clause 16, 17 & 18. Tenderers are to supply evidence of their insurance coverage in a format as outlined below in “Attachment 7”. A copy of the Certificate of Currency is to be provided to the Principal within 14 days of acceptance.</p>	<p>Attachment 7 ✓ Tick✓if attached</p>	<p>Attachment 7 ✓ Tick✓if attached</p>	<p>Attachment 7 ✓ Tick✓if attached</p>	<p>Attachment 7 □ Tick✓if attached</p>	<p>Attachment 7 □ Tick✓if attached Couldn't find</p>	<p>Attachment 7 □ Tick✓if attached</p>

6.1.4 B INSURANCE COVERAGE

(One Table for each of the Tenderers)

Elegant LS				
<i>Type</i>	<i>Insurer – Broker</i>	<i>Policy Number</i>	<i>Value (\$)</i>	<i>Expiry Date</i>
<i>Public Liability</i>	Inter-Risk	867884 ST-CAS-10-417518	20 mill	28th Feb 2014
<i>Third Party Property damage</i>	Inter-Risk	SYEN-0165-3586	9 mill	28th Feb 2014
<i>Workers' Compensation</i>	QBE	PE 1919730GWC	50 mill	30th July 2014
EarthCare LS				
<i>Type</i>	<i>Insurer – Broker</i>	<i>Policy Number</i>	<i>Value (\$)</i>	<i>Expiry Date</i>
<i>Public Liability</i>	CGU policy 00020707 for \$130,000,000 – is this for Public Liability	?	? mill	30th June 2013
<i>Third Party Property damage</i>	GIO General policy WA025091 for \$50,000,000 – is this for Third Party Property	?	?	30th June 2013
<i>Workers' Compensation</i>	GIO	?	?	30th June 2013
HAS Group				
<i>Type</i>	<i>Insurer – Broker</i>	<i>Policy Number</i>	<i>Value (\$)</i>	<i>Expiry Date</i>
<i>Public Liability</i>	Zurich	632983717 GWC	50,000,000	30th April 2013
<i>Third Party Property damage</i>	Zurich	632982763 GLC	20,000,000	30th April 2013

Tender Assessment Matrix

Workers' Compensation	Zurich	632985763 VFT	10,000,000 material loss 30,000,000 legal liability	30 th April 2013
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DME (Couldn't find any insurance details)				
<i>Type</i>	<i>Insurer – Broker</i>	<i>Policy Number</i>	<i>Value (\$)</i>	<i>Expiry Date</i>
<i>Public Liability</i>				
<i>Third Party Property damage</i>				
<i>Workers' Compensation</i>				
Tenderer 5				
<i>Type</i>	<i>Insurer – Broker</i>	<i>Policy Number</i>	<i>Value (\$)</i>	<i>Expiry Date</i>
<i>Public Liability</i>				
<i>Third Party Property damage</i>				
<i>Workers' Compensation</i>				
Tenderer 6.				
<i>Type</i>	<i>Insurer – Broker</i>	<i>Policy Number</i>	<i>Value (\$)</i>	<i>Expiry Date</i>

Tender Assessment Matrix

<i>Public Liability</i>				
<i>Third Party Property damage</i>				
Workers' Compensation				

6.2 RESPONSE TO SELECTION CRITERIA

6.2.1 COMPLIANCE CRITERIA

Tenderer Name→	1.Elegant Landscapes (non-conforming)	2.EarthCare	3.HAS Group	4.CableWest	5.DME Construction	6.
Have you complied with the Specification contained in this Request?	Yes <input type="checkbox"/> ✓ No	✓ Yes No <input type="checkbox"/>	✓ Yes No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> ✓ No	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you complied with the Conditions of Tendering contained in this Request?	• No No ✓	• Yes No <input type="checkbox"/>	• Yes No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> • No	Yes <input type="checkbox"/> No <input type="checkbox"/>

The compliance criteria in Section 6.2.2 will not be point scored. Each Tender will be assessed on a Yes/No basis as to whether the criterion is satisfactorily met. An assessment of “No” against any criterion may eliminate the Tender from consideration.

6.2.2 QUALITATIVE CRITERIA

Before answering the qualitative criteria, Tenderers shall note the following:

- 1 All information relevant to your answers should be contained within your Tender to each criterion;
- 2 Tenderers shall assume that the Evaluation Panel has **no** previous knowledge of your organisation, its activities or experience;
- 3 Tenderers shall provide full details for any claims, statements or examples used to address the qualitative criteria; and
- 4 Tenderers shall address each issue outlined within a qualitative criterion.

6.2.3 TENDER ASSESSMENT

Tenders will be assessed using the weightings listed in the following table;

Qualitative Selection Criteria 100%

Tenderer Name→	1.Elegant Landscapes	2.EarthCare	3.HAS Group	4.CableWest	5.DME Construction	6.
Relevant Experience 10%	6/10	6/10	5/10	0/10	6/10	/10
<p>Demonstrate experience and skill in all aspects of projects of a similar nature displaying high quality outcomes, with emphasis on provision of similar facilities and construction practices as detailed in the specification.</p> <ul style="list-style-type: none"> ▪ Provide details of each project including relevant details, project budget and facilities provided; ▪ Include photo records and location details of each project; and ▪ Provide the scope of the tenderer’s involvement including details of outcomes. 						

Tender Assessment Matrix

Key Personnel 10%	8/10	6/10	8/10	0/10	7/10	/10
<p>Demonstrate key personnel’s experience in completing similar projects and their skills and experience to be used on this service, including as a minimum:</p> <ul style="list-style-type: none"> ▪ Their role in the performance of the Contract; ▪ Qualifications, with emphasis on the experience of personnel in projects of a similar requirement including references; and ▪ Any additional information. 						
Past Company Performances 10%	7/10	7/10	6/10	/10	7/10	/10
<p>The track record of the company or individuals:</p> <ul style="list-style-type: none"> ▪ Demonstrated evidence of the quality of past work within the industry; and ▪ ,Demonstrated evidence of competency, co-operation and sound judgement in past projects. 						

Tender Assessment Matrix

Tenderer Name→	1.Elegant Landscapes	2.EarthCare	3.HAS Group	4.CableWest	5.DME Construction	6.
Resources/ Personnel 5%	4/5	4/5	4/5	0/5	4/5	/5
Demonstrate the ability to supply and sustain the necessary resources, including: A list of all subcontractors to be used in this project, their role in this project and their level of skills and experience and qualifications of key personnel, with emphasis on the experience of personnel in projects of a similar requirement including references.						
Plant, Equipment and Materials 5%	3/5	4/5	4/5	/5	4/5	/5
Any contingency measures or back-up of resources; Supply of a provisional construction program demonstrating compliance with the requirements of the Contract (where applicable); and ▪ Any other information						

Tender Assessment Matrix

Tenderer Name→	1.Elegant Landscapes	2.EarthCare	3.HAS Group	4.CableWest	5.DME Construction	6.
Methodology/Quality and OHS Systems/Life Cycle/Risk Management 10%	7/10	7/10	6/10	/10	6/10	/10
<p>Provide an overview of the methodology and approach to carrying out the works by providing:</p> <ul style="list-style-type: none"> ▪ A construction program demonstrating how the contract timeframe will be met (where applicable), including key performance indicators; ▪ Reporting and recording systems to be used; ▪ A brief written construction methodology; ▪ A summary of the key risks that may impact on how the works are delivered; and how these risks will be managed; ▪ Warranties and guarantees provided; and ▪ Any other information. 				Not assessed		

Tender Assessment Matrix

Tenderer Name→	1.Elegant Landscapes	2.EarthCare	3.HAS Group	4.CableWest	5.DME Construction	6.
Price 50%	49.2/50	50/50	25.9/50	/50	17.7/50	/50
The total price of the infrastructure including all delivery and other costs	50 - 50($\$2,246,224 - 2,212,269$)/ $2,212,269$ = 49.2	Lowest price of $\$2,212,269.11$, therefore 50/50.	50 – 50($3,277,803 - 2,212,269$)/ $2,212,269$) = 25.9	Not assessed	50 – 50($\$3,640,958 - 2,212,269$)/ $2,212,269$) = 17.7	
Total 100%	84.2/100	91/100	58.9/100	0/100	51.7/100	/100

General Comments by SoA:

- Only 4 of the five submissions received on time were evaluated by SoA as Cable West was only pricing the electrical component of the project, and were therefore considered non-conforming.
- 2 of the remaining 4 tenders (being Elegant Landscapes and DME) were effectively no compliant due to exclusions that they had written into their submissions.

Tender Assessment Matrix

- Elegend Landscapes tender excluded requirements to locate services, and to comply with time schedule. DME submission missed conditions of contract obligations such as insurance policies and ASIC notice
- Both DME and HAS Group were significantly over budget mainly due to their inclusion of extremely high accommodation costs.
- Earthcares submission was informed and thorough, indicating a good understanding of the project.
- Earthcare tenders are incorrectly named. Their conforming tender is actually their non-conforming tender.

Recommendation:

SoA staff recommends the Shire of Ashburton engage Earthcare Landscapes.

Best Consultants will need to assess the electrical element of Earthcare' salternative submission.

TENDER ASSESSMENT MATRIX for Clem Thompson Sports Precinct

(Assessment by Morgan Gillham of Josh Byrne & Associates)

PART 6

6.1 ORGANISATION PROFILE AND REFEREES

Tenderer-	1.Elegant Landscapes	2.EarthCare	3.HAS Group	4.CableWest NOT Assessed	5.DME Construction	6.
Attach your organisation profile and label it "Attachment 1".	Attachment 1 ✓ Tick✓if attached	Attachment 1 ✓ Tick✓if attached	Attachment 1 ✓ Tick✓if attached	Attachment 1 <input type="checkbox"/> Tick✓if attached	Attachment 1 x Tick✓if attached	Attachment 1 <input type="checkbox"/> Tick✓if attached
If companies are involved, attach their current ASC company extracts search including latest annual return and label it "Attachment 2".	Attachment 2 ✓ Tick✓if attached	Attachment 2 ✓ Tick✓if attached	Attachment 2 ✓ Tick✓if attached	Attachment 2 <input type="checkbox"/> Tick✓if attached	Attachment 2 x Tick✓if attached	Attachment 2 <input type="checkbox"/> Tick✓if attached
Attach details of your referees, and label it "Attachment 3". You should give examples of work provided for your referees where possible.	Attachment 3 ✓ Tick✓if attached	Attachment 3 ✓ Tick✓if attached	Attachment 3 ✓ Tick✓if attached	Attachment 3 <input type="checkbox"/> Tick✓if attached	Attachment 3 ✓ Tick✓if attached	Attachment 3 <input type="checkbox"/> Tick✓if attached

Tender Assessment Matrix

6.1.1 AGENTS

Tenderer-	1.Elegant Landscapes	2.EarthCare	3.HAS Group	4.CableWest	5.DME Construction	6.
Are you acting as an agent for another party?	Yes <input type="checkbox"/> ✓ No	Yes <input type="checkbox"/> ✓ No	Yes <input type="checkbox"/> ✓ No	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> ✓ No	Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes, attach details (including name and address) of your principal and label it "Attachment 4".	Attachment 4 <input type="checkbox"/> Tick✓if attached	Attachment 4 <input type="checkbox"/> Tick✓if attached	Attachment 4 <input type="checkbox"/> Tick✓if attached	Attachment 4 <input type="checkbox"/> Tick✓if attached	Attachment 4 <input type="checkbox"/> Tick✓if attached	Attachment 4 <input type="checkbox"/> Tick✓if attached

6.1.2 SUB-CONTRACTORS

Do you intend to subcontract any of the Requirements?	✓ Yes No <input type="checkbox"/>	✓ Yes No <input type="checkbox"/>	✓ Yes No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	✓ Yes No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes, attach details of the subcontractor(s) including the name, address, location of premise and the number of people employed and label it "Attachment 5".	Attachment 5 ✓ Tick✓if attached	Attachment 5 ✓ Tick✓if attached	Attachment 5 ✓ Tick✓if attached	Attachment 5 <input type="checkbox"/> Tick✓if attached	Attachment 5 ✓ Tick✓if attached	Attachment 5 <input type="checkbox"/> Tick✓if attached

6.1.3

CONFLICTS OF INTEREST

Tenderer-	1.Elegant Landscapes	2.EarthCare	3.HAS Group	4.CableWest	5.DME Construction	6.
Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or is any such conflict of interest likely to arise during the Contract?	Yes <input type="checkbox"/> ✓ No	Yes <input type="checkbox"/> ✓ No	Yes <input type="checkbox"/> ✓ No	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/> Not answered	Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with and label it "Attachment 6".	Attachment 6 <input type="checkbox"/> Tick✓if attached	Attachment 6 <input type="checkbox"/> Tick✓if attached	Attachment 6 <input type="checkbox"/> Tick✓if attached	Attachment 6 <input type="checkbox"/> Tick✓if attached	Attachment 6 <input type="checkbox"/> Tick✓if attached	Attachment 6 <input type="checkbox"/> Tick✓if attached

Tender Assessment Matrix

6.1.4A

INSURANCE COVERAGE

Tenderer-	1.Elegant Landscapes	2.EarthCare	3.HAS Group	4.CableWest	5.DME Construction	6.
<p>The insurance requirements for this Request are stipulated at Clause 16, 17 & 18. Tenderers are to supply evidence of their insurance coverage in a format as outlined below in “Attachment 7”. A copy of the Certificate of Currency is to be provided to the Principal within 14 days of acceptance.</p>	<p>Attachment 7 ✓ Tick✓if attached</p>	<p>Attachment 7 ✓ Tick✓if attached</p>	<p>Attachment 7 ✓ Tick✓if attached</p>	<p>Attachment 7 <input type="checkbox"/> Tick✓if attached</p>	<p>Attachment 7 <input type="checkbox"/> Tick✓if attached Information not given</p>	<p>Attachment 7 <input type="checkbox"/> Tick✓if attached</p>

6.1.4 B INSURANCE COVERAGE

(One Table for each of the Tenderers)

Elegant LS				
<i>Type</i>	<i>Insurer – Broker</i>	<i>Policy Number</i>	<i>Value (\$)</i>	<i>Expiry Date</i>
<i>Public Liability</i>	Catlin Aust		20 mill	28th Feb 2014
<i>Third Party Property damage</i>	GE Commercial		9 mill	28th Feb 2014
Workers' Compensation	QBE		50 mill	30th July 2014
EarthCare LS				
<i>Type</i>	<i>Insurer – Broker</i>	<i>Policy Number</i>	<i>Value (\$)</i>	<i>Expiry Date</i>
<i>Public Liability</i>	CGU		20 mill	30th June 2013
<i>Third Party Property damage</i>	CGU		30 mill	30th June 2013
Workers' Compensation	GIO		50 mill	30th June 2013
HAS Group				
<i>Type</i>	<i>Insurer – Broker</i>	<i>Policy Number</i>	<i>Value (\$)</i>	<i>Expiry Date</i>
<i>Public Liability</i>	Zurich		20 mill	30th April 2013
<i>Third Party Property damage</i>	Zurich		30 mill	30th April 2013
Workers' Compensation	Zurich		50 mill	30th April 2013

Tender Assessment Matrix

DME (No insurance detailed given)				
<i>Type</i>	<i>Insurer – Broker</i>	<i>Policy Number</i>	<i>Value (\$)</i>	<i>Expiry Date</i>
<i>Public Liability</i>				
<i>Third Party Property damage</i>				
Workers' Compensation				
Tenderer 5				
<i>Type</i>	<i>Insurer – Broker</i>	<i>Policy Number</i>	<i>Value (\$)</i>	<i>Expiry Date</i>
<i>Public Liability</i>				
<i>Third Party Property damage</i>				
Workers' Compensation				
Tenderer 6.				
<i>Type</i>	<i>Insurer – Broker</i>	<i>Policy Number</i>	<i>Value (\$)</i>	<i>Expiry Date</i>
<i>Public Liability</i>				
<i>Third Party Property damage</i>				
Workers' Compensation				

6.2 RESPONSE TO SELECTION CRITERIA

6.2.1 COMPLIANCE CRITERIA

Tenderer Name→	1.Elegant Landscapes	2.EarthCare	3.HAS Group	4.CableWest	5.DME Construction	6.
Have you complied with the Specification contained in this Request?	Yes <input type="checkbox"/> ✓ No	✓ Yes No <input type="checkbox"/>	✓ Yes No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> ✓ No	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you complied with the Conditions of Tendering contained in this Request?	• Yes No <input type="checkbox"/>	• Yes No <input type="checkbox"/>	• Yes No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> • No	Yes <input type="checkbox"/> No <input type="checkbox"/>

The compliance criteria in Section 6.2.2 will not be point scored. Each Tender will be assessed on a Yes/No basis as to whether the criterion is satisfactorily met. An assessment of “No” against any criterion may eliminate the Tender from consideration.

6.2.2 QUALITATIVE CRITERIA

Before answering the qualitative criteria, Tenderers shall note the following:

- 1 All information relevant to your answers should be contained within your Tender to each criterion;
- 2 Tenderers shall assume that the Evaluation Panel has **no** previous knowledge of your organisation, its activities or experience;
- 3 Tenderers shall provide full details for any claims, statements or examples used to address the qualitative criteria; and
- 4 Tenderers shall address each issue outlined within a qualitative criterion.

6.2.3 TENDER ASSESSMENT

Tenders will be assessed using the weightings listed in the following table;

Qualitative Selection Criteria 100%

Tenderer Name→	1.Elegant Landscapes	2.EarthCare	3.HAS Group	4.CableWest	5.DME Construction	6.
Relevant Experience 10%	7/10	8/10	2/10	0/10	8/10	/10
<p>Demonstrate experience and skill in all aspects of projects of a similar nature displaying high quality outcomes, with emphasis on provision of similar facilities and construction practices as detailed in the specification.</p> <ul style="list-style-type: none"> ▪ Provide details of each project including relevant details, project budget and facilities provided; ▪ Include photo records and location details of each project; and ▪ Provide the scope of the tenderer’s involvement including details of outcomes. 	<p>Reasonable level of experience in the NW though value of projects are less.</p> <p>Project profiles are light</p>	<p>Extensive experience on large landscape projects in the NW as indicated in their submission</p>	<p>Civil contractor with very minor landscape experience</p>		<p>Project profiles given throughout WA</p>	

Tender Assessment Matrix

Key Personnel 10%	6/10	8/10	2/10	0/10	4/10	/10
<p>Demonstrate key personnel’s experience in completing similar projects and their skills and experience to be used on this service, including as a minimum:</p> <ul style="list-style-type: none"> ▪ Their role in the performance of the Contract; ▪ Qualifications, with emphasis on the experience of personnel in projects of a similar requirement including references; and ▪ Any additional information. 	Not a great deal of information provided on individual staff and their roles on this project	Senior Staff have a long history in the WA landscape Industry	Civil contractor with very minor landscape experience		Only vague information given on 4 x staff.	
Past Company Performances 10%	7/10	8/10	8/10	/10	7/10	/10
The track record of the company or individuals:	Reasonable level of detail offered on projects throughout WA though a majority are in Metro areas	Good level of project descriptions and involvement.	Civil contractor with very minor landscape experience. No evidence of previous similar work. Highly experience civil staff		Reasonable level of detail offered on projects throughout WA. Reasonable understanding of the Pilbara region	

Tender Assessment Matrix

<ul style="list-style-type: none"> ▪ Demonstrated evidence of the quality of past work within the industry; and ▪ Demonstrated evidence of competency, co-operation and sound judgement in past projects. 						
Tenderer Name→	1.Elegant Landscapes	2.EarthCare	3.HAS Group	4.CableWest	5.DME Construction	6.
Resources/ Personnel 5%	3/5	4/5	4/5	0/5	3/5	/5
Demonstrate the ability to supply and sustain the necessary resources, including:	Not a great deal of information of supporting their capacity to complete the works	Substantiated list of suppliers and staff to complete the works within their prescribed timeframe.	Civil contractor with very minor landscape experience though they possess a high degree of machinery and equipment. Satisfactory level of subcontractor skills		Not a great deal of information of supporting their capacity to complete the works	

Tender Assessment Matrix

<p>A list of all subcontractors to be used in this project, their role in this project and their level of skills and experience and qualifications of key personnel, with emphasis on the experience of personnel in projects of a similar requirement including references.</p>						
<p>Plant, Equipment and Materials 5%</p>	<p>3/5</p>	<p>4/5</p>	<p>2/5</p>	<p>/5</p>	<p>2/5</p>	<p>/5</p>
<p>Any contingency measures or back-up of resources; Supply of a provisional construction program demonstrating compliance with the requirements of the Contract (where applicable); and</p> <ul style="list-style-type: none"> ▪ Any other information 	<p>Other than being backed by Total Eden, little information given in support of plant or equipment.</p> <p>High risk of addition costs due to exclusions.</p>	<p>Allowed for construction contingency within their works program.</p> <p>Substantial plant and machinery available including the support of subcontractors</p>	<p>Additional heavy machinery available.</p>		<p>Poor construction program offered.</p>	

Tender Assessment Matrix

Tenderer Name→	1.Elegant Landscapes	2.EarthCare	3.HAS Group	4.CableWest	5.DME Construction	6.
Methodology/Quality and OHS Systems/Life Cycle/Risk Management 10%	9/10	9/10	5/10	/10	2/10	/10
<p>Provide an overview of the methodology and approach to carrying out the works by providing:</p> <ul style="list-style-type: none"> ▪ A construction program demonstrating how the contract timeframe will be met (where applicable), including key performance indicators; ▪ Reporting and recording systems to be used; ▪ A brief written construction methodology; ▪ A summary of the key risks that may impact on how the works are delivered; and how these risks will be managed; ▪ Warranties and guarantees provided; and ▪ Any other information. 	Methodology and timeline provided	Clear understanding of the works, its timelines and constraints. Including a time contingency within their works program.	Basic methodology provided	Not assessed	Poor work methodology statement offered with a program that would likely fail to meet deadline.	

Tender Assessment Matrix

Tenderer Name→	1.Elegant Landscapes	2.EarthCare	3.HAS Group	4.CableWest	5.DME Construction	6.
Price 50%	45/50	50/50	30/50	/50	30/50	/50
The total price of the infrastructure including all delivery and other costs	\$2,246,224.90 Best price though exclusions will likely take the contract price well above the tendered sum.	\$2,212,269.11 Very few exclusions. It would therefore seem that all costs are covered.	\$3,277,803.13 Well over budget mainly due to the inclusion of significant accommodation fees	Not assessed	\$3,640,958.93 Well over budget mainly due to the inclusion of significant accommodation fees. Appears to be several errors in schedule.	
Total 100%	80/100	91/100	57/100	0/100	56/100	/100

General Comments by JBA:

- Only 4 of the five submissions received on time were evaluated by JBA as Cable West was only pricing the electrical component of the project.
- 2 of the remaining 4 tenders (being Elegant Landscapes and DME) were effectively no compliant due to exclusions that they had written into their submissions.
- DME submission missed conditions of contract obligations such as insurance policies and ASIC notice
- Both DME and HAS Group were significantly over budget mainly due to their inclusion of extremely high accommodation costs.
- Earthcares submission was informed and thorough, indicating a good understanding of the project.

Recommendation:

JBA recommends the Shire of Ashburton engage Earthcare Landscapes to undertake this contract works as long as they can produce irrigation drawing to an approved design. JBA is comfortable with their irrigation contractor (irrigation Innovations) who has a long history in the industry throughout WA and the Pilbara regions.

Best Consultants will need to assess the electrical element of Earthcares submission.



**FINANCIAL ASSISTANCE AGREEMENT – ROYALTIES FOR REGIONS
PROJECT**

THE DEPARTMENT OF REGIONAL DEVELOPMENT AND LANDS

AND

**SHIRE OF ASHBURTON
ABN: 45 503 070 070**

COUNTRY LOCAL GOVERNMENT FUND (CLGF) 2010-11

INDIVIDUAL ALLOCATION

PARABURDOO TOWN CENTRE UPGRADE – STAGE 1

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THIS Agreement is made the _____ day of _____ 2013.

BETWEEN:

State of Western Australia via the Department of Regional Development and Lands, acting through the Director General, of Level 11, 140 William Street, Perth WA 6000 (“Department”)

and

Shire of Ashburton (“Recipient”), of Lot 246 Poinciana Street TOM PRICE WA 6751

BACKGROUND

Funds for Royalties for Regions are invested through the *Royalties for Regions Act 2009*. The Recipient has applied to the Department for financial assistance to undertake the Project and the Department has agreed to provide Funding subject to the terms and conditions of this Agreement.

- (a) The Department and the Recipient each have responsibilities relating to the successful delivery of the Royalties for Regions Project(s) referred to in this Agreement.
- (b) The Department’s role in relationship to Royalties for Regions is to administer and coordinate the implementation of Royalties for Regions.
- (c) The Parties agree that there is a shared responsibility to ensure the delivery of nominated Royalties for Regions’ initiatives referred to in this Agreement, with the overall aim of:
 - Building capacity in regional communities
 - Retaining benefits in regional communities
 - Improving services to regional communities
 - Attaining sustainability
 - Expanding opportunity
 - Growing prosperity.

OPERATIVE PART

THE PARTIES AGREE as follows:

1. DEFINITIONS AND INTERPRETATION

1.1 Definitions

In this Agreement, unless repugnant to the context:

Agreement means this Financial Assistance Agreement, including its recitals and any schedules or annexures.

Acquittal occurs when the Department has advised the Recipient that the reports and financial information provided by the Recipient in accordance with clause 3.5 (c) are satisfactory.

Approved Budget means the budget approved by the Department and set out in Schedule 4.

Auditor means a person who is an approved auditor for the purposes of the Local Government Act 1995 or a Registered Company Auditor and who is independent of the Recipient.

Auditor General means the Auditor General for the State of Western Australia.

Business Day means a day, not being a Saturday, Sunday or public holiday, on which banks are open for general banking business in Western Australia.

Commencement Date means the execution date of this Agreement.

Completion Date means that date for completion of the Project as specified in, or ascertainable from, Schedule 4.

Commonwealth means Commonwealth of Australia.

Department means the Department of Regional Development and Lands or such other body or instrumentality that is charged with the administration of this Agreement from time to time on behalf of the State.

Evaluation or Audit includes to audit, examine, investigate, inspect, review or evaluate.

Funding means the amount specified in Schedule 4, including any interest accrued on that amount.

Guidelines means the Royalties for Regions Country Local Government Fund Guidelines as properly varied from time to time

Insolvency Event means the happening of any of these events:

- a. an order is made, or an application is made to a court for an order, that a body corporate be wound up; or
- b. except to reconstruct or amalgamate while solvent, a body corporate:
 - (i) is wound up or dissolved; or
 - (ii) resolves to wind itself up or otherwise dissolve itself, or gives notice of intention to do so; or
 - (iii) enters into, or resolves to enter into, any form of formal or informal arrangement for the benefit of all or any class of its creditors, including a scheme of arrangement, deed of company arrangement, compromise or composition with, or assignment for the benefit of, all or any class of its creditors; or
- c. a liquidator or provisional liquidator is appointed (whether or not under an order), or an application is made to a court for an order, or a meeting is convened or a resolution is passed, to make such an appointment, in respect of a body corporate; or
- d. a receiver, manager, receiver and manager, trustee, administrator, controller (as defined in section 9 of the Corporations Act 2001 (Cth)) or similar officer is appointed, or an application is made to a court for an order, or a meeting is convened or a resolution is passed, to make such an appointment, in respect of a body corporate; or
- e. any step is taken to enforce security over, or a distress, attachment, execution or other similar process is levied, enforced or served out against, any asset or undertaking of a body corporate; or
- f. the process of any court or authority is invoked against a body corporate, or any asset or undertaking of a body corporate, to enforce any judgment or order for the payment or money or the recovery of any property;
- g. a body corporate:
 - (i) takes any step to obtain protection, or is granted protection, from its creditors under any applicable legislation; or
 - (ii) stops or suspends payment of all, or a class of, its debts; or
 - (iii) is or is taken by any applicable legislation to be, or states that it is, or makes a statement from which it may be reasonably deduced that it is:
 - (a) insolvent or unable to pay its debts when they fall due; or
 - (b) the subject of an event described in section 459C(2)(b) or section 585 of the Corporations Act 2001 (Cth); or
 - (iv) is taken to have failed to comply with a statutory demand as a result of the operation of section 459F(1) of the Corporations Act 2001 (Cth); or

- (v) ceases, or threatens to cease, to carry on all or a material part of its business; or
- h. a person becomes an insolvent under administration as defined in section 9 of the Corporations Act 2001 (Cth) or action is taken which could result in that event;
- i. anything analogous or having a similar effect to any of the events specified above happens under the law of any applicable jurisdiction.

Leveraged Funding is the additional cash funding obtained for the Project from other sources.

Milestones means the milestones and outcomes howsoever expressly or impliedly set out in Schedule 4.

Obligation means obligation under this Agreement.

Party means each of the Department or the Recipient as the context requires and **Parties** means both of them.

Project means the initiative or activities funded for the Purpose described in Schedule 4.

Purpose means the purpose of carrying out the Project.

Regional Group refers to the Local Government Authorities that have agreed to become members of a group specifically for the purpose of undertaking the Project as outlined in this Agreement.

Registered Company Auditor means a person who is, for the time being, registered as an auditor or taken to be registered as an auditor under Part 9.2 of the Corporations Act 2001 of the Commonwealth.

Royalties for Regions means the Royalties for Regions programs of the State Government, administered under the Royalties for Regions Act 2009.

Schedule means any schedule to, and forming part of, this Agreement.

Special Conditions means any conditions specified as such in Schedule 4.

State means the State of Western Australia.

Term means the currency of this Agreement.

1.2 Interpretation

In this Agreement unless the context otherwise requires:

- (a) words importing the singular include the plural and vice versa;
- (b) words importing any gender include the other genders;

- (c) references to persons include corporations;
- (d) references to a person include the legal personal representatives, successors and assigns of that person;
- (e) a reference to a statute, ordinance, code, or other law includes regulations, by-laws, rules and other statutory instruments under it for the time being in force and consolidations, amendments, re-enactments, or replacements of any of them (whether of the same or any other legislative authority having jurisdiction);
- (f) references to this Agreement or any other instrument include this Agreement or other instrument as varied or replaced, and notwithstanding any change in the identity of the Parties;
- (g) references to writing include any mode of representing or reproducing words in tangible and permanently visible form, and include e-mail and facsimile transmission;
- (h) an Obligation incurred in favour of two or more persons is enforceable by them jointly and severally;
- (i) if a word or a phrase is defined, other parts of speech and grammatical forms of that word or phrase have corresponding meanings;
- (j) references to this Agreement include its recitals, schedules and annexures;
- (k) headings are inserted for ease of reference only and are to be ignored in construing this Agreement;
- (l) references to time are local time in Perth, Western Australia;
- (m) where time is to be reckoned from a day or event, that day or the day of that event is to be included;
- (n) references to currency are to Australian currency unless otherwise stated;
- (o) no rule of construction applies to the disadvantage of a Party on the basis that the Party put forward this Agreement or any part thereof;
- (p) a reference to any thing is a reference to the whole and each part of it, and a reference to a group of persons is a reference to all of them collectively, to any two or more of them collectively and to each of them individually;
- (q) when the day or last day for doing an act is not a Business Day, then the day or last day for doing the act will be the directly preceding Business Day;
- (r) if the word "including" or "includes" is used, the words, "without limitation" are taken to immediately follow; and
- (s) the phrases "described in", "set out" and "specified in" shall all read as if the words "expressly or impliedly" appeared immediately before them.

2. SCOPE OF THIS AGREEMENT

- (a) The Recipient shall:
- (i) carry out all aspects of the Project and acquit all aspects of the Purpose in a competent, diligent, satisfactory and professional manner, and to a high standard;
 - (ii) comply with this Agreement
 - (iii) provide appropriate Funding and other resources, including staff with the capacity to meet its Obligations;
 - (iv) provide leverage with wider stakeholders to facilitate strong stakeholder ownership and involvement where required in the Project; and
 - (v) seek to facilitate additional financial investment in the Project.
- (b) The Department shall:
- (i) pay to the Recipient the Funding in the manner set out in Schedule 4 and Schedule 5; and
 - (ii) indemnify and keep indemnified the Recipient for any liability for GST and any related penalty or interest charge that may arise from a statement of GST payable on the supply for which the Department issues a recipient-created tax invoice under this Agreement.
- (c) The Recipient must:
- (i) notify the Department of legal proceedings, arbitration or administrative proceedings or debt recovery actions pending or threatened against the Recipient as soon as practicable after the institution of those proceedings or that debt recovery action;
 - (ii) notify the Department immediately if the Recipient is in breach of any law or act, receives an audit qualification or is under scrutiny through an inquiry or decree or any consent, registration, approval, licence or permit or agreement, order or award binding on the Recipient;
 - (iii) notify the Department immediately if the Recipient becomes aware of any fraud or corruption with regards to the Project or the Funding;
 - (iv) keep and maintain accurate, complete, up-to-date, properly detailed written records of income, expenditure, work, activities, progress, setbacks, problems and business and commercial arrangements and dealings in relation to either or both of this Agreement and the Project, and promptly provide the Department with information or documentation (relating in any way to the Project or this Agreement) requested by the Department. The Recipient will ensure that all such information or documentation (as the case may be) is accurate, complete, up-to-date, properly detailed and not in any way misleading or deceptive;

- (v) establish a separate account or cost centre within its financial system solely for the Funding.

3. OBLIGATIONS OF RECIPIENT

3.1 Use of Funding

The Recipient will use the Funding for the carrying out of the Project in accordance with this Agreement and the Approved Budget and expend such funds by the Completion Date. All such expenditure must be effected in a commercially prudent, sensible and reasonable manner. Furthermore, the Recipient shall properly comply with and deliver all Milestones in accordance with Schedule 4.

3.2 No Changes

The Recipient will not make any changes to the Project or any agreed budget (including the Approved Budget) without the prior written consent of the Department, which consent may be withheld at the Department's discretion.

3.3 No Endorsement

The Recipient agrees that nothing in this Agreement constitutes an endorsement by the Department of any goods or services provided by the Recipient.

3.4 Acknowledgement of Department

- (a) Any Royalties for Regions communication activity including presentations, publications, signage, articles, newsletters, or other literary works relating to the Project shall:
 - (i) give equal representation to the Parties in the display of Royalties for Regions' logos, the Recipient's logos and party names where agreed and as deemed appropriate; and
 - (ii) be consistent with the Department's Marketing, Communications and Acknowledgements Policy.
- (b) The respective roles of the Parties must be acknowledged at relevant fora, conferences, and project launches where the Project is promoted.
- (c) The Parties shall:
 - (i) work cooperatively at the senior management and officer levels;
 - (ii) maintain open communication, both formal and informal, to progress the objectives of this Agreement;
 - (iii) share information and knowledge as practicable; and
 - (iv) advise any shared stakeholders about arrangements between the Parties.
- (d) The Parties shall coordinate joint communications when dealing with the media and shared stakeholders in relation to the Project referred to in this Agreement on issues of significance or mutual concern, including

circulating draft media statements, advertising proposals and advertisements between the Parties for comment prior to publication.

- (e) The Recipient shall coordinate joint communications with the Department prior to the release of any media statement, advertising proposal and advertisement by the Recipient in relation to the Project.

3.5 Accounts, Acquittal and Reporting

- (a) The Recipient is to provide to the Department progress reports on a quarterly basis (as at 30 September, 31 December, 31 March and 30 June), or as determined from time to time by the Department, until the completion of the Project, which shall include:
 - (i) a financial report (certified by the Chief Financial Officer or Accountable Officer of the Recipient), as detailed in Schedule 2; and
 - (ii) an evaluation report as per Schedule 3, showing how and to what extent the Funding was spent and the extent to which the Milestones and outcomes were achieved.

Note – quarterly reports are to be submitted within one (1) month after the end of each quarter.

- (b) The Recipient will provide to the Department an annual report on the Project based on a financial year ending 30 June which shall include:
 - (i) a financial report (certified by the Chief Financial Officer or Accountable Officer of the Recipient and audited by an Auditor), outlining income and expenditure in respect to the Project, in Schedule 2; and
 - (ii) an evaluation report as per Schedule 3, showing how and to what extent the Funding was spent and the extent to which the Milestones and outcomes were achieved.

Note – the annual report on the Project is to be submitted within three (3) months after the end of the financial year.

- (c) The Recipient is to provide to the Department a report (the Acquittal) at the completion of the Project or the conclusion of this Agreement (whichever occurs first), which shall include:
 - (i) a financial report (certified by the Chief Financial Officer or Accountable Officer of the Recipient and audited by an Auditor) certifying that the Funding was used for the Project, such certification to address the issues itemised in Schedule 2; and
 - (ii) an evaluation report as per Schedule 3, showing how and to what extent the Funding was spent and the extent to which the Milestones were achieved.

Note – The Acquittal is to be submitted within three (3) months after the completion of the Project.

- (d) The Department shall provide reporting templates to assist the Recipient with its reporting Obligations set out in clause 3.5.

3.6 General Undertakings of the Recipient

The Recipient must:

- (a) at all times duly perform and observe its Obligations and will promptly inform the Department of any occurrence that might adversely affect its ability to do so in a material way;
- (b) undertake its Obligations with integrity, good faith and probity in accordance with good corporate governance practices;
- (c) not, nor attempt to, sell, transfer, assign, mortgage, charge or otherwise dispose of or deal with any of its rights, entitlements and powers or Obligations under this Agreement;
- (d) comply with all State and Commonwealth laws; and
- (e) cooperate fully with the Department in the administration of this Agreement.

3.7 Negation of Employment, Partnership and Agency

- (a) The Recipient must not represent itself, and must ensure that its employees, contractors, sub-contractors or agents do not represent themselves, as being an employee, partner or agent of the State or the Department or as otherwise able to bind or represent the State or Department.
- (b) The Recipient will not by virtue of this Agreement be, or for any purpose be deemed to be, an employee, partner, or agent of the State or the Department, or have any power or authority to bind or represent the State or Department.

4. EVALUATION OR AUDIT RIGHTS

- (a) The Department may arrange for an Evaluation or Audit to be carried out in respect of the Project. If the Department arranges for an Evaluation or Audit:
 - (i) the Department must notify the Recipient that the Department has arranged or will arrange for an Evaluation or Audit to be carried out; and
 - (ii) the Recipient must allow all persons appointed by the Department to carry out the Evaluation or Audit to have full access to the records and premises in the control or possession of the Recipient for the purpose of carrying out the Evaluation or Audit.
- (b) Clause 4 survives the end of this Agreement by five (5) years.

5. CONTACT OFFICERS

- (a) The Parties agree to appoint Contact Officers. The Contact Officer for each Party is authorised to act for that Party in relation to this Agreement and is the first point of contact for the other Party in relation to any disputes arising under the Agreement.
- (b) The details of each Party's Contact Officer are set out in Schedule 1.

- (c) If a Party changes its Contact Officer that Party will notify the other Party in writing of the new contact details within five (5) Business Days after the change.

6. REPAYMENT AND RETENTION OF THE FUNDING

At the completion of the Project or the conclusion of this Agreement (whichever occurs first) the Recipient must remit to the Department within twenty (20) Business Days any Funding that the Department has paid and that has not been used or committed in accordance with this Agreement.

7. LIMITATION OF LIABILITY

The Department shall have no responsibility or liability for the success or otherwise of the Project and is not liable for any losses suffered by the Recipient in undertaking the Project. If the Funding is insufficient for the Recipient to properly meet all of its Obligations, then the Recipient is solely responsible for funding any shortfall.

8. INSURANCE AND INDEMNITY

- (a) The Recipient shall effect and maintain throughout the Term adequate insurance, with a reputable insurer, to provide cover for the Project undertaken by the Recipient, including Public Liability and Workers' Compensation insurances and property insurance covering loss of or damage to any equipment that the Recipient provides for use on the Project, for its full replacement value.

If and when requested by the Department, the Recipient must provide either or both of the following:

- (i) A written statement of the applicable insurance cover held by the Recipient; and
 - (ii) A copy of any policy of insurance, a Certificate of Currency, and receipts for premiums in connection with any policy of insurance.
- (b) The Recipient hereby indemnifies and shall keep indemnified the State and the Department and to hold them and their respective officers, employees and agents harmless from and against all reasonably foreseeable damages, losses, liabilities, cost and expenses (including legal fees) claimed, suffered or incurred by the State or the Department or any of their respective officers, employees and agents whether before or after the date of this Agreement to the extent caused by any:
 - (i) breach of any Obligation by the Recipient;
 - (ii) act or omission of the Recipient or its employees, contractors, officers or agents; or
 - (iii) breach of a State or Commonwealth law by the Recipient or any of its employees, contractors, officers or agents.
- (c) This indemnity shall survive expiration or termination of this Agreement.

9. FREEDOM OF INFORMATION ACT 1992, FINANCIAL MANAGEMENT ACT 2006 AND AUDITOR GENERAL ACT 2006

- (a) This Agreement and information regarding it is subject to the *Freedom of Information Act 1992*. The Department may publicly disclose information in relation to this Agreement, including its terms and the details of the Recipient.
- (b) Despite any express or implied provision of this Agreement to the contrary, the powers and responsibilities of the Auditor General under the *Financial Management Act 2006* and the *Auditor General Act 2006* are not limited or affected by this Agreement. The Recipient must allow the Auditor General, or an authorised representative, to have access to and examine the Recipient's records and information concerning this Agreement.

10. NOTICES

Any notice or other communication that may or must be given under this Agreement:

- (a) must be in writing;
- (b) may be given by an authorised officer of the Party giving notice;
- (c) must be:
 - (i) hand-delivered or sent by prepaid post to the address of the Party receiving the notice as set out in item 1 of Schedule 1; or
 - (ii) sent by facsimile to the facsimile number of the Party receiving the notice as set out in item 1 of Schedule 1;
- (d) subject to paragraph (e), is taken to be received:
 - (i) in the case of hand delivery, on the date of delivery;
 - (ii) in the case of post, on the seventh Business Day after posting; and
 - (iii) in the case of facsimile, on the date of transmission; and
- (e) if received after 5.00 pm or on a day other than a Business Day, is taken to be received on the next Business Day.

11. DEFAULT AND TERMINATION

11.1 Event of Default by the Recipient

An Event of Default occurs if:

- (a) the Recipient breaches any Obligation which (if remediable) continues without remedy for five (5) Business Days after notice in writing has been served on the Recipient by the Department; or
- (b) the Recipient breaches this Agreement and such breach cannot be remedied; or
- (c) the Recipient suffers or is or becomes subject to an Insolvency Event; or
- (d) the Department has reasonable grounds to believe that the Recipient is unwilling or unable to comply with its Obligations; or

- (e) any aspect of this Agreement is or is held to be void, unenforceable, or invalid for whatever reason; or
- (f) the Recipient persistently, regularly, consistently or continually breaches this Agreement.

11.2 Effect of Event of Default

- (a) If an Event of Default occurs, the Department may terminate the Agreement by providing further notice in writing to the Recipient.
- (b) Whilst a Party is in breach of this Agreement, the other Party may suspend the performance of its Obligations.

12. GOODS AND SERVICES TAX (GST)

- (a) For the purposes of clause 12 and Schedule 5:
 - (i) “GST” means the goods and services tax applicable to any taxable supplies as determined by the GST Act;
 - (ii) “GST Act” means A New Tax System (Goods and Services Tax) Act 1999 (Cth) and includes all associated legislation and regulations; and
 - (iii) the terms “supply”, “tax invoice”, “taxable supply” and “value” have the same meanings as in the GST Act.
- (b) If the supply of anything under this Agreement is a taxable supply under the GST Act, the Funding shall be inclusive of GST.
- (c) The Obligation of the Department to pay the GST on any supply by the Recipient under this Agreement is conditional upon the prior issue by the Recipient to the Department of a tax invoice that complies with the GST Act. This provision applies notwithstanding any law to the contrary.

13. WAIVER

- (a) No right under this Agreement shall be deemed to be waived except by notice in writing signed by both Parties.
- (b) A waiver by either Party will not prejudice that Party’s rights in relation to any further breach of this Agreement by the other Party.
- (c) Any failure to enforce this Agreement, or any forbearance, delay or indulgence granted by one Party to the other Party, will not be construed as a waiver of any rights.

14. ENTIRE AGREEMENT

This Agreement constitutes the entire Agreement between the Parties and supersedes all communications, negotiations, arrangements and agreements between the Parties with respect to the subject matter of this Agreement.

15. ASSIGNMENT

- (a) This Agreement is personal to the Recipient and may not be assigned by the Recipient without the Department's consent, which may be withheld at the Department's discretion. The Department may assign its rights and Obligations under this Agreement as it sees fit.
- (b) For the purposes of this clause 15, the Recipient shall be deemed to have assigned this Agreement if any act, matter or thing is done or occurs, the effect of which is, in the opinion of the Department, to transfer, directly or indirectly, the management or control of the Recipient.

16. VARIATION

Any modification, amendment or other variation to this Agreement must be made in writing, duly executed by both Parties.

17. RIGHTS AND REMEDIES

The rights, powers and remedies in this Agreement are in addition to, and not exclusive of, the rights, powers and remedies existing at law or in equity.

18. LOCAL PRODUCTS AND SERVICES

The Recipient agrees to comply with the Western Australian Government's Buy Local policy when purchasing goods and services for the Project.

19. GOVERNING LAW

This Agreement is governed by the laws of Western Australia. Each Party irrevocably submits to the non-exclusive jurisdiction of the courts of Western Australia.

20. ACCESS TO LAND

If the Project is being undertaken on land (whether freehold or Crown land) that is not owned, leased or managed by the Recipient, the Recipient must obtain and have in place for the duration of the Project an agreement or suitable authority to undertake the Project on that land.

21. SCHEDULES

- (a) Any express or implied provision of any Schedule hereto is hereby deemed to be a provision of this Agreement and therefore must be complied with (by the relevant Party) in accordance with its terms.
- (b) In clause 21(a), "provision" includes term, condition, warranty, stipulation, right, Obligation, representation and the like.
- (c) Without limiting the preceding provisions of this clause 21, the Recipient agrees to comply with the Special Conditions, if any.

SCHEDULE 1 – CONTACT OFFICERS

1. Notice Addresses

1.1 Department

Registered Mail:	PO Box 1143 WEST PERTH WA 6872
Facsimile:	08 6552 4417

1.2 Recipient

Registered Mail:	PO Box 567 TOM PRICE WA 6751
Facsimile:	08 9189 2252

2. Contact Officers

2.1 Department

Name:	Angela Harrison
Job Title:	Project Officer, Reporting and Evaluation
Phone:	08 6552 4429
Facsimile:	08 6552 4417
Email:	clgf@rdl.wa.gov.au
Postal Address:	PO Box 1143, WEST PERTH, WA 6872
Street Address:	Level 2, 140 William Street, PERTH, WA 6000
Supervisor:	Linda Leonard, Manager Reporting and Evaluation

2.2 Recipient

Name:	Keith Pearson
Job Title:	A/Executive Manager Technical Services
Phone:	08 9188 4445
Facsimile:	08 9189 2252
Email:	keith.pearson2@ashburton.wa.gov.au
Postal Address:	PO Box 567 TOM PRICE WA 6751
Street Address:	Lot 246 Poinciana Street TOM PRICE WA 6751
Supervisor:	Jeffrey Breen, Chief Executive Officer

2.3 Recipient financial contact

Name:	Frank Ludovico
Job Title:	A/Chief Executive Officer
Phone:	08 9188 4457
Email:	frank.ludovico@ashburton.wa.gov.au

SCHEDULE 2 – FINANCIAL REPORT

The Department will provide relevant reporting templates to assist the Recipient in completing its reporting Obligations under this Schedule as per Clause 3.5 of the Agreement.

The information listed below, is indicative of the information requested by the Department and may be properly varied from time to time.

1. Total approved Royalties for Regions Budget for the current financial year.
2. Balance brought forward from previous reporting period.
3. Royalties for Regions payments received from the Department to date.
4. Total committed in the current period from Royalties for Regions funds received.
5. Actual expenditure to date.
6. Initial estimated cost of the Project.
7. Amount of interest earned.
8. Amount of funding leveraged from other sources.
9. Forecast cost to complete the Project.
10. Use of funds: Infrastructure/Services/Administration

SCHEDULE 3 – EVALUATION REPORT

The Department will provide relevant reporting templates to assist the Recipient in completing its reporting Obligations under this Schedule as per Clause 3.5 of the Agreement.

The information listed below, is indicative of the information requested by the Department and may be properly varied from time to time.

1. Project outputs/outcomes (Key Performance Indicators).
2. Linkage to Royalties for Regions' outcomes.
3. Project indicators.
4. Milestones/achievements target for the reporting period.
5. Milestones/actual achievements for the reporting period.
6. Explanation of variances between target and actual achievements, including impediments encountered, action taken to overcome these and potential future impediments if any.
7. Funding allocation by project category.
8. What precisely the Funding received has been spent on.

SCHEDULE 4 – ROYALTIES FOR REGIONS PROJECT DETAILS

1. Purpose

The Funding is provided for reasonable direct wages, contracts and capital works designated as Country Local Government Fund 2012-13 projects in the current Forward Capital Works Plan submitted by the Recipient approved by Council. This Project involves activities and capital works as detailed in Clause 4 of this Schedule.

2. Funding Amount

\$1 137 111 will be provided for the Purpose noted in Clause 1 above.

The payment of the Funding will be subject to assessment of Project expenditure by the Department for consistency with the Guidelines.

3. Manner in which Funding is to be Paid

After this Agreement has been executed by both Parties, the Department will authorise the payment of the full amount of Funding to the Recipient in the manner described in Schedule 4 and Schedule 5.

The transfer of the Funding will be subject to an assessment, with the Department being satisfied with the results of the assessment, of actual Project expenditure and material cash at bank balances of the Funding previously paid and available to the Recipient.

4. Detailed Description of Project

4.1. Project Description

In accordance with the Paraburdoo Town Centre Master Plan, the Paraburdoo Town Centre Revitalisation will upgrade the existing infrastructure in the town which is run-down and provide an improved level of amenity for the Paraburdoo community.

The Paraburdoo Town Centre Revitalisation Master Plan includes the following improvements to the Town of Paraburdoo:

- improved shaded rest areas
- picnic facilities
- pedestrian links to all areas of the town centre
- landscaping
- car park upgrades
- amenities/toilet facade improvements
- shopping centre facelifts
- installation of facilities such as a bike education park, water park and skate park.

Paraburdoo Town Centre Revitalisation – Stage 1

Funding under this Agreement will contribute to the Paraburdoo Town Centre Revitalisation Stage 1 including:

- Stormwater drainage system upgrade within the shopping centre precinct

There is a major need for drainage upgrades within the shopping centre precinct and for this to be undertaken prior to other shopping centre revitalisation works.

Paraburdoo is vulnerable to flash flooding due to its flat terrain and also as a result of the town frequently experiencing periods of intense, heavy rainfall. This situation has been exacerbated by the fact that the town's main stormwater drainage system, which is more than 40 years old, suffers significant failures at regular intervals. Upgrades will protect the integrity of works within the centre.

- Front car park upgrade including improved traffic circulation configuration

It is proposed to reconstruct the main front shopping centre car park, incorporating a new vehicle circulation pattern which improves public safety and provides greatly improved amenity.

The car park is an expansive, open car park, which is largely devoid of any landscaping. The landscaping and pavement, which is in an extremely poor state of disrepair, will be upgraded.

- Upgrade of public conveniences

The public conveniences facilities will be upgraded internally and externally. The resulting improvements will provide for disabled access and much improved amenity for the public. The existing public toilet facilities in the centre are in urgent need of major renovation.

- Landscaping and new shade structures

The garden area of the Council Hall, Library and offices will be landscaped and a new shade structure will be constructed.

4.2. Project Outcome

The Paraburdoo Town Centre Revitalisation primarily aims to provide an attractive, functional and sustainable town centre for residents, tourists and businesses.

Recently the Shire of Ashburton embarked on town revitalisation projects within its shire, which identified the need to improve Paraburdoo's attractiveness to promote the town to current and potential tourists and residents.

The Paraburdoo Town Centre Master Plan was devised between town planning, community consultation and Roxby Architects to provide a functional

and attractive town centre. The plans were well received and approved by both Council and the community.

Meeting the objectives will lead to improved retention time for families, employees of businesses, and businesses themselves as well as an increase in tourist activity.

The outcomes/outputs and the performance measures of the Project are as follows:

Outcome	Performance Measures
Improved safety of car park.	Reduced number of accidents and traffic incidents (incl. vehicular/pedestrian conflicts)
Increased usage of amenities and parks by tourists and residents.	Number of tourists and residents utilising amenities and parks.
Increased accessibility by vehicles to carpark, town facilities and parks.	<ul style="list-style-type: none"> • Number of vehicles accessing car park to town facilities and parks. • Increased public satisfaction with level of amenity in carpark. • Customer satisfaction survey.
Retention of families and business employees.	Number of families and business employees retained.
Retention of businesses.	Number of businesses retained.
Increase satisfaction of customers and employees with local amenities.	Customer satisfaction survey.
Reduced maintenance costs.	Reduction in maintenance costs.

Output	Performance Measures
Upgraded car parks.	<ul style="list-style-type: none"> • Project completed on time and within budget. • Car parks upgraded to relevant standards.
Drainage Upgrade completed	<ul style="list-style-type: none"> • Project completed on time and within budget. • Drainage upgraded to relevant standards.

Amenities/toilet facade upgraded.	<ul style="list-style-type: none"> • Project completed on time and within budget. • Amenities/toilet facade upgraded to relevant standards.
Landscaping and new shade structures.	<ul style="list-style-type: none"> • Project completed on time and within budget. • Amenities facade upgraded to relevant standards.

4.3. Project Timeframe

The Recipient agrees to commence the Project within six (6) months after execution of this Agreement and to finalise the Project within six (6) months after the Project Completion Date noted in the table below.

Main Activities / Milestones	Milestone Date
Commence works	30 April 2013 <u>31 May 2013</u>
Public Convenience Upgrade completed	30 April 2013 <u>20 June 2013</u>
Drainage Upgrade completed	30 June 2013 <u>31 July 2013</u>
Carpark Upgrade completed	30 August 2013 <u>30 September 2013</u>
Project Completion Date	30 August 2013 <u>30 September 2013</u>

4.4. Project Budget

Project Items	CLGF Funds under this Agreement (\$)	Leveraged Funding (\$)	Name of Leveraged Sources	Total Funds (\$)
Front car park works	594 175	97 825	Recipient	692 000
Upgrade of stormwater drainage system	474 245	78 080	Recipient	552 325
Public convenience upgrade	60 105	9 895	Recipient	70 000
Architectural, engineering & landscaping design	8 586	1 414	Recipient	10 000

TOTALS	\$ 1 137 111	\$ 187 214		\$ 1 324 325
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5. Term of Agreement

The Term of this Agreement commences on the execution date of this Agreement and ends 24 months after the execution date. The previous sentence is subject to those provisions of this Agreement that expressly or impliedly survive the expiration of this Agreement.

6. Special Conditions

6.1. Leveraged Funding

- (a) The Recipient shall secure the additional Leveraged Funding as identified in item 4.4 and apply the Leveraged Funding toward the Project.
- (b) Despite anything expressed or implied to the contrary in this Agreement, before the Recipient is entitled to any payment under this Agreement, it has to prove to the Department that it has secured the Leveraged Funding which is to be applied to the Project. For any shortfall in that Leveraged Funding which the Recipient must secure, the Department may reduce the amount it is to pay the Recipient under this Agreement by the amount of such shortfall.

SCHEDULE 5 – PAYMENT OF THE FUNDING

Funding will be made available as a conditional grant specifically for the delivery of the Project outlined in Schedule 4.

The Recipient will forward an invoice to the Department for the amount of the Funding outlined in Schedule 4. The payment will be processed by the Department and the payment cheque to the Recipient will then be electronic funds transferred to:

Account name:	Shire of Ashburton
BSB:	036182
Account number:	830308

The Department through its internal process may raise a recipient-created tax invoice (RCTI) for the Funding amount identified in Schedule 4. The terms of the RCTI are governed by the following:

- (a) The Recipient warrants that it has an Australian Business Number and is registered for GST.
- (b) The Recipient will immediately notify the Department in writing of any change to the Recipient's registration.
- (c) The Department warrants that it is registered for GST.
- (d) The Department will immediately notify the Recipient in writing of any change to the Department's Registration.
- (e) If any supply is made by the Recipient after the date of this Agreement in connection with the Funding, the Department may issue a RCTI in respect of the supply and the Recipient will not issue a tax invoice in respect of that supply.
- (f) The Recipient and the Department may agree that the provisions of the agreement to use recipient-created tax invoices will not apply in respect of a particular supply, in which case the Recipient will issue a tax invoice in respect of that supply.
- (g) The Department or the Recipient may terminate agreement to use RCTIs at any time by giving written notice to the other Party.
- (h) In this Agreement the terms "supply", "registered", "tax invoice", "recipient-created tax invoice" and "GST" have the same meaning as in the GST Act and "GST Act" means the A New Tax System (Goods and Services Tax) Act 1999.

EXECUTION OF THIS AGREEMENT

EXECUTED by the Parties as an Agreement.

SIGNED for and on behalf of the **STATE**)
OF WESTERN AUSTRALIA by Linda)
Leonard, Manager Reporting and)
Evaluation of the **DEPARTMENT OF**)
REGIONAL DEVELOPMENT AND)
LANDS in the presence of:

Signature of Department witness

Full name and position of Department witness

Signed for and on behalf of the **Shire of Ashburton**
The **Common Seal** of the Shire of Ashburton
was hereto duly affixed in the presence of:

Signature

Ronald Yuryevich

Commissioner

Signature

Frank Ludovico

A/Chief Executive Officer