

SHIRE OF ASHBURTON

ORDINARY COUNCIL MEETING

ATTACHMENTS (Public Document)

Ashburton Hall, Ashburton Avenue, Paraburdoo

19 November 2014

#	Council Meeting	Agenda Ref.	Report Title		Council Decision		Current Status
1		11.3 Ordinary Meeting of Council – Schedule of Meeting Dates, Times and Locations for January to December 2015	That Council: 1. Adopt the So locations for below.	times and 5 as outlined	Completed Advertising has been ordered. Advertised on website and all		
			MINUTE: 11864	DATE	LOCATION	TIME	Shire Offices.
			Wednesday, 28 January 2015	Clem Thompson Sports Pavilion, Stadium Road, Tom Price	1:00 pm	(October 2014)	
				Wednesday, 18 February 2015	Ashburton Hall, Ashburton Avenue, Paraburdoo	1:00 pm	
				Wednesday, 18 March 2015	Onslow Multi-Purpose Centre, Cnr McGrath Rd & Hooley Avenue, Onslow	1:00 pm	
				Wednesday, 15 April 2015	Clem Thompson Sports Pavilion, Stadium Road, Tom Price	1:00 pm	
				Wednesday, 20 May 2015	Onslow Multi-Purpose Centre, Cnr McGrath Rd & Hooley Avenue, Onslow	1:00 pm	
				Wednesday, 17 June 2015	Ashburton Hall, Ashburton Avenue, Paraburdoo	1:00 pm	
				Wednesday, 15 July 2015	Clem Thompson Sports Pavilion, Stadium Road, Tom Price	1:00 pm	
				Wednesday, 19 August 2015	Onslow Multi-Purpose Centre, Cnr McGrath Rd & Hooley Avenue, Onslow	1:00 pm	

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				Wednesday, 16 September 2015	Mayu Maya Centre / Ba Pannawonica	arry Lang Centi	re, 1:00 pm			
				Wednesday, 21 October 2015	Clem Thompson Sports Road, Tom Price	Pavilion, Stad	ium 1:00 pm			
				Wednesday, 18 November 2015	Ashburton Hall, Ashbur Paraburdoo	rton Avenue,	1:00 pm			
				Wednesday, 9 December 2015	Onslow Multi-Purpose McGrath Rd & Hooley	-	w 1:00 pm			
				notice of the January 201 3. Approve the Member Inf Tom Price a Onslow and 4. Approve the	 notice of the Schedule of Meeting dates, times and locations for the period January 2015 to December 2015. 3. Approve the commencement times for the Council Meeting Day Elected Member Information Forums as set out below: Tom Price and Paraburdoo: 10.00 am. Onslow and Pannawonica: 11.00 am. 					
				Carry Over D	December 2014 EMIF	DATE 7 Jan 15	TIME 7 pm or as required			
				Carry Over J	anuary EMIF	11 Feb 15	7 pm or as required			
					ebruary EMIF	4 Mar 15	7 pm or as required			
				Carry Over N		1 Apr 15	7 pm or as required			
				Carry Over A	April EMIF	6 May 15	7 pm or as required			

#	Council Meeting	Agenda Ref.	Report Title	Coun	cil Decision		Current Status
				Carry Over May EMIF	3 Jun 15	7 pm or as required	
				Carry Over June EMIF	1 Jul 15	7 pm or as required	
				Carry Over July EMIF	5 Aug 15	7 pm or as required	
				Carry Over August EMIF	2 Sep 15	7 pm or as required	
				Carry Over September EMIF	30 Sep 15	7 pm or as required	
				Carry Over October EMIF	4 Nov 15	7 pm or as required	
				Carry Over November EMIF	2 Dec 15	7 pm or as required	
				Carry Over December EMIF	16 Dec 15	7 pm or as required	
2	10/14	20	Special Meeting of Council	 That Council: 1. Convenes a Special Meeting Second Avenue Onslow on 12 October 2014 commencing at 7.00 pm fo design and business case fo that it can be referred to t consideration of grant funding 2. Approve the use of instantan Meeting in the following locat Onslow Business House, S Tom Price Council Chambe Paraburdoo Office Meeting Pannawonica Library, Pan 	ding rder		
3	08/14	11.3	Ocean View Caravan Park Committee	That Council endorse the following r Caravan Park Committee Meeting h	Completed - Transferred to		
			MINUTE: 11839	7.1 DISCUSS PROPOSED STAG DEVELOPMENT	RK S&ED Status Report		

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				 That the committee recommend to Council that it: (a) Note the draft planning timeline (completion dates) for the Caravan Park Redevelopment: HQ Management Appointment O5-Aug-14 Initial Consultations & Project Plans Stakeholder and Community Consultation 23-Feb-15 Detailed Electrical, Drainage and Civil Design O2-Mar-15 Procurement of Managers Residence and Ablutions O7-Mar-15 Construction Works (2 stages) (b) Endorse the principal of a stakeholder workshop group being established as part of the caravan park revitalisation project. 7.2 REVIEW INFORMATION REGARDING THE CARAVAN PARK AND CAMPING ACTION PLAN PROVIDED BY TOURISM WA Note that correspondence has been forwarded and await the responses. 	(October 2014)
4	01/14	18.1	Confidential Item - Onslow Airport Finances And Related Matters MINUTE: 11742	 Acknowledges the current situation with the Onslow Airport Project (the Project) as detailed in the report and resolves to move forward by way of: (a) Noting that the terminal and other landside facilities for the airport are essential for Regular Passenger Transport (RPT) needs and should be completed as soon as possible. Notes that works on the Project have reached an advanced stage of completion and now resolves that work should continue as expeditiously as possible to final completion and to a standard to satisfy the minimum requirements to provide for RPT services. All work to be done will be in accord with detailed estimates and expenditure and will follow all Council policies and statutory requirements. In addition, where necessary, variations be submitted to the WSIWG for approval before expenditure occurs. Authorise the CEO to negotiate with the current lesees of the aircraft hangers at the Onslow Airport, an arrangement to achieve an outcome that will allow the planned development at the Airport to be completed so as to achieve the regular passenger transport status for the facility. 	Progressing 1(a). Anticipated to be by the end of 2014 or early 2015. 2. Anticipated to be by the end of 2014 or early 2015. 7. Ongoing - In regard to the hanger that was required to be dismantled and removed, the concrete pad &

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					footings have been demolished but still remain on the site until arrangements can be made for waste disposal at Karratha's refuse disposal site. Services have been terminated to remaining Hangar and final notice has been issued to Lessee. (October 2014)
5	03/14	13.2	Citizenship Ceremonies Policy REC02 – Revocation MINUTE: 11760	That Council revokes policy REC02 Citizenship Ceremonies and Councillors be invited to submit ideas for the development of a new Citizenship Ceremonies policy by the end of March 2014 so it can be referred back to Council by June 2014.	Completed Procedure reviewed by Councillors. All forms have been updated and implemented (October 2014)

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
1	08/14	12.1	Naming of Playground in Reserve 43565 Paraburdoo to be Officially Named 'Train Park' MINUTE: 11837	 That Council: 1. Endorse, based on community consultation and discussion with Landgate that the playground area in Reserve 43565, commonly referred to as 'Meeka Park' be officially named 'Train Park'; and 2. That following Council endorsement, this name be submitted to the Geographic Names Committee as per their Policy and Standards. 	Progressing Sign design finalised, awaiting quotes for installation (October 2014)
2	06/14	12.2	Proposal To Upgrade Paraburdoo Sports Pavilion To Potentially Relocate And Accommodate The Lifestyle Centre Paraburdoo Incorporated MINUTE: 11816	 That unless sufficient funding can be secured to incorporate the gymnasium into the Paraburdoo CHUB, Council: 1. Considers capital works to the Paraburdoo Sports Pavilion and associated relocations of groups to accommodate The Lifestyle Centre Paraburdoo Incorporated in the 2015/16 financial budget; and 2. Support further negotiations with The Lifestyle Centre Paraburdoo to progress this matter. 3. Consult with existing Paraburdoo Sports Pavilion user groups. 	Ongoing To be considered at Special Meeting of Council in November (October 2014)
3	02/14	11.2	Concept Plan For Paraburdoo Skate Park MINUTE: 11749	 That Council: Accepts the draft concept plan for the Paraburdoo Skate Park as per ATTACHMENT 11.2C; and Refers the project to the 2014/15 budget for consideration of a Council contribution; and Notwithstanding (2), requests the CEO to explore funding opportunities for the Paraburdoo Skate Park, working on a cost of \$600,000 for the skate park itself and a further \$300,000 for 	Ongoing Report to be presented to Council at November Ordinary Meeting of Council (October 2014)

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision additional amenities; and 4. Authorises the CEO, once full funding has been secured, to advertise by tender the final design and construction of the Paraburdoo Skate Park.	Current Status
4	02/14	11.1	Community Request To Utilise Buildings At Camp David, Deepdale Drive, Pannawonica MINUTE: 11748	 That Council: 1. Approves the use of buildings marked in ATTACHMENT 11.1A (ie Recreation Room, Laundry Room and Blocks B to I) of Camp David, Deepdale Drive, Pannawonica to enable them to be utilised by community organisations, such as the Pilbara Regiment and the Panna Men's Shed subject to RTIO gaining the relevant approvals.That all remaining buildings be demobilized and removed by 30 April 2014. 2. Require the removal of all remaining buildings at Camp David by 30 April 2014. 	Ongoing Currently with Rio Tinto (October 2014)
5	01/14	11.2	Naming Of Playground In Reserve 43565, Playing Fields In Reserve 39572 And Paraburdoo Swimming Pool MINUTE: 11733	 That Council; 1. Endorse: The playground area in Reserve 43565, commonly referred to as 'Meeka Park' being officially named 'The Paraburdoo Train Park'. The playing fields in Reserve 39572, commonly referred to as 'Top Oval' being officially named 'Judy Woodvine Oval'. The Paraburdoo swimming pool being officially named the 'Quentin Broad Swimming Pool'. 	Progressing See 08/14 12.1 Minute 11837 (October 2014)

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	 Council Decision Note that the preferred names will be submitted to the Geographic Names Committee as per its Policy and Standards. Refer the matter of the proposed budget expenditure of \$20,000 for signage and opening ceremonies to the March 2014 budget review for consideration. 	Current Status
6	01/14	11.1	Entry Statements Onslow, Paraburdoo And Tom Price, And Anzac Park Redevelopment For Paraburdoo. MINUTE: 11730	 That Council: 1. Acknowledges Smith Sculptors as providing a unique service as per Local government (functions and General) Regulations 1996 Part 4 Division 2 11 (2) (f) and appoints them as the designers, constructor's and installers of the Tom Price, Onslow and Paraburdoo Entry statements and the Tom Price and Paraburdoo Anzac Parks; 2. Accepts the design concepts for the Onslow Entry Statement (attachment 11.1A), the Paraburdoo Entry Statement (attachment 11.1B), the Paraburdoo Anzac Park (attachment 11.1E); 3. Allocates priority to the Tom Price and Paraburdoo Anzacs Parks and authorises the CEO to apply his best endeavors to identify and source external funding opportunities for these projects; and Considers a contribution to the costs of these projects as part of its 2014/15 budget deliberations. 	Ongoing Awaiting feedback to confirm if a consultant will be hired. (October 2014) Funding submission being drafted for part funding for Tom Price Anzac Park. Discussions underway with possible external consultant for fundraising (July 2014)
7	12/13	11.3	Spending Priorities For Remaining Monies For Clem Thompson Pavilion And Oval Redevelopment	That Council:2. Approves the following additional items, in priority order, to be undertaken within the budget parameters of the interest	

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	(mm/yy)	Ref.			
			MINUTE: 11722	received from the Royalties for Regions funding for the Clem Thompson redevelopment:	Item p 3. playground progressing
				 a. Asphalt to disabled car parking bay and bus parking bay b. Sponsorship/naming signage c. Opening event 	Items d, e, g, h, require further work
				d. Mag locks on Club room doors e. Additional roll on turf for warm-up field	Item i in progress
				 f. Lighting for warm up filed g. Pedestrian gate and footpath (next to vehicle access) h. Lights over cricket nets i. Curtains/blinds on club room doors 	Item 3.sealing Bowling Club/Gym car park require further work
				 j. Chilled water fountain k. Ice making machine l. Benches in Club rooms m. Hooks on Club room walls n. Club names on Club room doors o. No smoking signage and butt bins 	(October 2014)
				 p. Playground 3. That the playground be undertaken as the final item so all remaining monies, including any savings from other items, can be allocated to the playground. 3. Considered the sealing of the Bowling Club/Gym car park be as part as the 	
				2014/2015 budget deliberations.	
8	03/13	15.2	Lease For Onslow Rodeo Club	That Council accepts the attached Lease Agreement ATTACHMENT 15.2, for a maximum of 3 years, renewable in 6	Ongoing

#	Council	·			
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	(mm/yy)				
			MINUTE: 11468	monthly increments, and a fee of \$500 per annum (subject to CPI increases) for the Onslow Rodeo Club over Reserve 38264 (Lot 87 Onslow Road, Onslow).	New lease to be issued when Policy REC05 is reviewed and passed by Council (October 2014)
9	11/12	15.3	Community Bus Tom Price	That Council direct the CEO to present a further report on Community Bus for Tom Price to a Council meeting by March	Ongoing
			MINUTE : 11360	2013.	Continuing to work closely with IBN
					(October 2014)
					Council allocated \$30,000.00 to assist
					community groups and individuals to hire buses.
					IBN Board recently approved purchase of a
					12 seater community bus
					(August 2014)
10	10/12	15.1	Graffiti Removal Policy	That Council accepts the attached Graffiti Removal Policy.	Completed
			MINUTE: 11330		Policy will be presented
					to Council 2015
					(October 2014)

#	Council								
	Meeting	Agenda Ref.	Report Title		Council De	cision			Current Status
	(mm/yy)								
1	10/14	13.2	Budget Amendment / Variation 2014/15	Budget for 2	il approved the required b 013/2014 as outlined below:	udget varia	ations to the	e Adopted	Completed (October 2014)
			MINUTE: 11865		nmunity Development: aburdoo and Vic Hayton Memoria				
				GL/Job Number	General Ledger Description	Current Budget	Variation Amount	Revised Budget Figure	
				111278	Grant Income Paraburdoo Pool	\$0	\$30,000	\$30,000	
				BC345	Cap- Paraburdoo Swimming Pool	\$4,870	\$30,000	\$34,870	
				113463	Grant Income Tom Price Pool	\$0	\$30,000	\$30,000	
				BC335	Cap-Vic Hayton Memorial Pool	\$4,000	\$30,000	\$34,000	
				\$30,000 from variation will Paraburdoo unable to be	bring into account new grant f m Royalties for Regions for sw I have nil effect on budget. Fun and hot water for the showers funded in the initial budget cons munity Development:				
				GL/Job Number	General Ledger Description	Current Budget	Variation Amount	Revised Budget Figure	
				15152	Cap- Paraburdoo Oval Goal Posts	\$25,000	-\$13,000	\$12,000	
				15155 Cap- Paraburdoo Oval Grandstands \$30,000 \$13,000 \$43,000					
					variation is required to reflect I have nil effect on budget and				

#	Council								
	Meeting	Agenda	Report Title		Council De	cision			Current Status
	(mm/yy)	Ref.							
					Building Control				
				GL/Job Number	General Ledger Description	Current Budget	Variation Amount	Revised Budget Figure	
				135562	Op-Print / Stationery / Publications	\$10,000	-\$5,000	\$5,000	
				137932	Op-Minor Asset Purchases	\$0	\$5,000	\$5,000	
					nor asset purchases for items such	is required.			
					on will have nil effect on budget. velopment & Regulatory Services				
					Iding Control				
				GL/Job Number	General Ledger Description	Current Budget	Variation Amount	Revised Budget Figure	
				140111	Salaries & Superannuation	\$1,050,4 16	-\$94,535	\$995,88 1	
				072082	Salaries & Superannuation	\$346,43 6	\$94,535	\$440,97 1	
				the Infrastr	laries budget for Building Compl ucture section to be reallocate I have nil effect on budget.				
2	10/14	17.1	Renaming Mt		ief Executive Officer researc	-			Ongoing
			Nameless/ Jardunmunha to Mt Jardunmunha	Jarndunmur	considering the renaming ha, including the requiren consultation on this question.		Awaiting outcome of a potential recession motion		
			MINUTE: 11873						(October 2014)

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
3	09/14	13.1	Shire of Ashburton Fencing Amendment Local Law 2014 MINUTE: 11854	 That Council: Endorse the Shire of Ashburton Fencing Amendment Local Law 2014 ATTACHMENT 13 Endorse the purpose and effect of the local law being; The purpose of this local law is to provide for the regulation, control and management of fences within the district. The effect of this local law is to; (a) regulate, manage and control fences; and (b) establish the standard of a sufficient fence according to land use. Authorise the required advertising in a state-wide newspaper, inviting public comment on the amendment local law, being open for a period of not less than 6 weeks (42 days) as per section 3.12 of the Local Government Act 1995. 	Ongoing Advertised in The West Australian on 20 September 2014. Will be finalised at the OCM in December 2014. Agenda item to OCM November 2014 (October 2014)
4	09/14	13.4	Minor Local Government Boundary Amendment - Mangaroon Station and Maroonah Station MINUTE: 11857	 That Council: Support the Shire of Upper Gascoyne's petition to the Local Government Advisory Board to amend the Shire of Ashburton and Upper Gascoyne Local Government boundaries to align with the Department of Lands boundary identified on the Certificate of Title for Mangaroon and Maroonah Stations; Endorses Shire Administration to proceed with formalities to amend the Town Planning Scheme in line with the Certificate of Title survey for the adjoining properties; and Request that the Shire of Upper Gascoyne contribute to the Shire of Ashburton's expenses for the costs associated with the administration of the boundary change involved to the value of \$1000. 	Ongoing Letter in relation to point 3 has been sent to the Shire of Upper Gascoyne. Awaiting response. Shire of Upper Gascoyne has agreed to make a contribution to the costs. They have sought advice from the Local Government Advisory Board (October 2014)

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5	08/14	18.1	Naming of a Geographical Location in Honour of Former Cr Peter Foote MINUTE: 11851	That Council authorise Shire of Ashburton staff to research the potential of naming a geographical location in honour of former Cr Peter Foote.	Ongoing Initial response from Geographic Naming Committee indicates, the person must be deceased for more than 2 years before naming can be considered, must have had a long association (over 20 years) with the area, the geographic feature is not already named or has name which is in common usance and there is a preference given to indigenous names. Staff have commence investigation the preparation of a policy to recognise Councillor Service Policy ELM03 being submitted to November 2014 OCM for approval (October 2014)

#	Council				
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6	04/14	13.1	Shire of Ashburton Office/Hall/Librar y Onslow - Concept Plans MINUTE: 11779	 That Council: a. Note the community consultation received and commit to informing the community of the Council's position on that contribution; b. Endorse the suggested officer responses to the various community contribution issues raised for consideration; c. Endorse the Gresley Abas Concept Plan for the replacement Office/Hall & Library in Onslow; d. Allocate funding of \$9.5 million in the 2014/15 budget (including a loan of up to \$4m); e. Formally apply for the full \$2m from the Community Development Fund (allocated to 'Customer Service Centre') for the project; and f. Authorise proceeding to a Design & Construct Tender for the Construction of Shire of Ashburton Office/Hall/Library complex in Onslow. 	Ongoing Update of project sent to Councillors Via email 30 June 2014. Tenders were advertised for Architects and associated Consultants for this project on 2 August 2014. Closing date 15 August 2014. Detailed design scope tender awarded to Hodge Collard Preston. Detailed design scope provided by Hodge Collard Preston has been reviewed and additional financial probity conducted by an independent quantity surveyor. Financials are in line with budget expectations. D&C tender being finalised for advertising last week of October 2014. (October 2014)

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7	08/13	18.1	Probity Audit - Report To Be Provided MINUTE: 11629	 Receive the report 'Carbone Report" as previously circulated; and As a matter of priority request the new Chief Excutive Officer to provide a further report outlining a structured methodology to address the recommendations of the Carbone Report. Form a working group comprising of the Shire President and Deputy President, with the capavity to co-opt other members to work with the Chief Excutive Officer to work through the recommendations of the Carbone Report in providing this report to Council as required in Point 2. Authorise the working group for the Chief Excutive Officer to address in the report to be prepared as required in Point 2. 	OngoingCEO provided advice to Councillors (by email) at end December 2013. Report included timeline for addressing issues raised by CarboneBusiness cases for Onslow Airport Camp and Nameless Valley Camp have been prepared and are being analysed.These matters were addressed at the OCM October 2014.Onslow Airport Camp will now be progressed by

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8	06/13	11.4	Financial Management Audit MINUTE : 11545	 That Council: 1. Receives the Financial Management Review as per Regulation 5(2)(c) of the Local Government (Financial Management) Regulations 1996; Directs the Chief Executive Officer to take action on the recommendations contained in the report. 	Ongoing A/CEO has directed Finance Manager to address issues raised in the Financial Management Review and report back to him. 95% of issues now addressed. (October 2014)
9	09/12	11.6	GRV rating of worker accommodation facilities and other selected capital improvements on mining and petroleum leases MINUTE: 11282	 That Council Adopt Draft Council Policy "Gross Rental Valuation Rating of Worker Accommodation Facilities and other Selected Capital Improvements on Mining and Petroleum Leases". Implement a program of GRV rating Workers Accommodation Facilities and other GRV rateable improvements on mining tenements and petroleum licenses, within the constraints generated by existing "State Agreement" legislation; and Instruct the Chief Executive Officer to proceed with implementing the policy in 1 above, in accordance with the procedures set out in the Department of Local Government's publication "Guideline Number 2. Changing Methods of Valuation of Land (Revised March 2012)". 	Ongoing Letters sent to owners of Worker accommodation facilities. Councillors advise via email 16 June 2014. CEO meeting with representatives of Mining companies to discuss their submissions Agenda item coming to OCM November 2014. (October 2014)

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
10	12/09	12.12.76	Realignment of Hillside Pastoral Station Boundary Border	That Council defer consideration of the agenda item until the February 2010 meeting of Council, the reason being subsequent to the preparation of the agenda item the Shire received two more proposals from the Local Government Advisory Board to amend the Shire's boundary with the Shire of East Pilbara. It was considered appropriate to consider the proposals collectively.	Ongoing (August 2014)

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1	10/14	14.1	Seeking Approval for Final Street Names for 'Barrarda Estate' in Onslow MINUTE: 11866	That Council: 1. Approved the following additional street names for use in Barrarda Estate or elsewhere in Onslow should any additional street names be required in future: Crawford Cane Stewart Blair Ahmat Herbert Grant Kempton Gray Stroud Highham McAullay Tucker Joy Hayes Depledge Mullins Fazeldene Wirlu Juru 2. Approved the final street names selected by LandCorp as per ATTACHMENT 14.1B on the 'Barrarda Lot Plan' to allow consideration by the Geographic Names Committee. The following names are included: Stewart Street	Completed A copy of the determination has been referred to LandCorp who will seek approval for the street names from Geographic Names Committee. (October 2014)

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				 Crawford Street Ahmat Road Hayes Street Marna Road Carlyn Street Wimbil Street Tonkin Avenue Mirri Lane Yardi Street Garla Road Parker Tink 3. Should any of the preferred names selected in Part 2 of this determination not be acceptable to the Geographic Names Committee, then any suitable alternative from the selection of names approved in Part 1 of this determination or those approved in the previous Council meeting (August 2014) may be used. 	
2	08/14	14.1	Unauthorised Accommodation in Industrial Areas within the Shire of Ashburton MINUTE: 11844	 That Council: Consent to conduct a review of the illegal accommodation in industrial areas, and in light of the Shire's limited resources, conduct the review on to Tom Price and finishing with Onslow; Send letters to all light industrial land owners throughout the Shire as well as hand delivering a similar letter to each lot to ensure Lessee awareness. The letter is to outline the Shire's intentions and give clear advice as to what is acceptable for caretaker's accommodation, including how to apply for Planning and Building approvals. The letter will also clearly outline the plan to have an amnesty period and set out a proposed audit plan for every LIA lot in the Shire to be conducted by the regulatory services team; Give an amnesty period; for Tom Price and Onslow, six months from the date of notification to enable owners/occupiers to approach the Shire without fear of 	Ongoing Planning for public awareness campaign for LIA unauthorised accommodation commenced. Identification of likely problem areas for unauthorised accommodation within Tom Price and Onslow LIAs.

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				 prosecution to help them comply with their obligations under the Planning Act 2005; b. for Paraburdoo industrial area, 31 March 2015, to enable owners/occupiers to approach the Shire without fear of prosecution to help them comply with their obligations under the Planning Act 2005; 4. During the amnesty period run a media campaign to ensure stakeholders are aware of the specific dates of the amnesty period and the proposed audits, including where possible, involving other Pilbara local governments to gain maximum exposure to the issue at hand; 5. Approach RTIO to determine if any solution can be found for the shortage of available accommodation and residential land in Paraburdoo and Tom Price; 6. Conduct thorough audits of every LIA in the Shire, ensuring investigations are carried out in a manner that will enable successful prosecutions if required; and 7. Send "Show Cause Letters" to the owners and lessees of any lots that continue to provide unauthorised accommodation at the close of the amnesty period and if no legitimate legal reason is provided within 14 days of the "Show Cause" notification, initiate legal action. 	Background work to commence December 2014 for areas including Tom Price LIA Mine Road and Boonderoo Road precinct. (October 2014)
3	12/12	13.1	Paraburdoo Light Industrial Area Accommodation MINUTE: 11377	 That Council: 1. Note the outcomes of the inspection carried out on 20 November 2012 by Shire Staff as provided for in ATTACHMENT 13.1. 2. Request the Acting Chief Executive Officer to: i. Write to those land owners (including State Lands) that the inspection referred to in 1. above revealed had unauthorised accommodation on their land and advising that the accommodation be either removed or modified such that it is not available for accommodation purposes (within three (3) months and advising potential penalties for not complying); 	Ongoing Letters sent 08/10/2014 to landowners explaining SoA's intention regarding unauthorised accommodation in industrial areas. Amnesty provided until 31/03/2015.

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				 ii. Undertake a further inspection to address compliance; iii. Provide a further report to Council with respect initiating legal action against those owners that have not sought to achieve compliance. iv. Write to Rio Tinto and the Minister for Lands to determine whether land can be made available for operators at the Paraburdoo light industrial area for accommodation. 	Media release on Shire of Ashburton website, picked up by ABC, Pilbara News, and various other online news outlets. (October 2014)
4	12/13	14.8	Onslow Rodeo Grounds (Reserve 39070) MINUTE: 11718	 That Council: Authorise the Chief Executive Officer to undertake an independent environmental 'audit' and detailed site investigation of Reserve 39070 to: determine what has been disposed of on the site; address the classification as 'Possibly contaminated - investigation required' whether the site is safe for use from any contaminants on or within the site; and; any other matter relevant to the Council and the Department of Environment Regulation that would enable the withdrawal of Memorial M400302. In relation to 1. above, Directs investigate if the audit is able to conducted using current staff resources and expertise, and if not, direct funding, of up to \$50,000, for the environment audit and detailed site investigation of Reserve 39070 be taken from account 	Ongoing Discussions continue. Tim Brokenshire is Coordinating all matters related to Onslow Rodeo Club until a lease is re- established then management will revert back to Community Development A number of meetings have been held with the Onslow Rodeo Club to confirm the issue that exists and to develop a

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				140114 (consultant/project costs) of up to \$50,000 and that it be recognised as over budget expenditure.	management process to satisfies the Shire and the Club. Location and extent of asbestos contamination confirmed. The goal would be with Councils permission will be that the site remains contaminated and that Tim work with DER and DoH to establish a procedure/controls that need to be in place to allow this happen. Other outstanding issues related to Tyres and other recycles materials together with exploring any issues associated with the Stables block be workshopped with the club and a works program be established to bring the ground to a standard acceptable

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					to the Council. The works program when finalised be used to confirm the clubs commitment to manage the Rodeo Ground and Stables areas and will be promoted to the Council when discussion start to re-establish a long term lease for the use of the same.
					(October 2014)

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
1	10/14	14.2	Proposed Scheme Amendment to Rezone Part Lot 271 and Part Lot 277 Killawarra Drive, Tom Price from 'Parks, Recreation and Drainage' to 'Residential R20' MINUTE: 11867	 That Council in pursuance of Section 75 of the <i>Planning and Development Act 2005</i> initiate Amendment 28 to the Shire of Ashburton Town Planning Scheme No. 7 by: 1. Rezoning the following land parcels from 'Parks, Recreation and Drainage' reserve to 'Residential R20' as depicted on the amendment map: a. Portion Lot 277 Killawarra Drive and Amaroo Place, Tom Price b. Portion Lot 271 Killawarra Drive and Jabbarup Place, Tom Price c. Portion Lot 277 Killawarra Drive and Ceron Street, Tom Price 2. Amending the Shire of Ashburton Town Planning Scheme No. 7 Scheme Map accordingly. 	Amendment - initiated 15/10/2014 - submitted to EPA (October 2014)
2	07/14	14.4	Re-consideration of Adoption of Amendment 15 to the Town Planning Scheme (TPS) 7 – Proposed Mixed Business Zone MINUTE: 11828	 The officer recommendation be adopted and that Council: Revoke Point 3.2 of the resolution of Agenda Item 14.2 (minute 11776) at the 16 April 2014 Ordinary Meeting of Council which requires preparation of a revised 'Development Plan' based on the Western Australian Planning Commission's 'Structure Plan Preparation Guidelines'. Initiate the preparation of a draft Local Planning Policy addressing Industrial and Mixed Business Development Design Guidelines to investigate and address the Shire's expectations regarding development on Industrial and Mixed 	documents to be referred to the DoP for consideration. Principal Planner to draft LPP. Anticipated Dec

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				Business zoned lots throughout the Municipality.	(October 2014)
3	04/14	14.2	Consideration of adoption of Amendment 15 to town planning scheme (TPS) 7 - Proposed mixed business zone MINUTE: 11776	 That Council: Resolves pursuant to Town Planning Regulations 17, 18 and 25: 1.1. to receive the 97 submissions in relation to Amendment No.15 to the Shire of Ashburton Town planning Scheme No. 7, as summarised at ATTACHMENT 14.2F; and 1.2. that Amendment No 15 to the Shire of Ashburton Town Planning Scheme No.7, be adopted for final approval with the following modifications:	documents to be referred to the DoP for consideration. Principal Planner to draft LPP. Anticipated Dec 2014

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				 3.1 the proposed rezoning scheme map of Amendment No 15 to the Shire of Ashburton Town Planning Scheme No.7 as at ATTACHMENT 14.2H to be consistent with current mapping standards of the Shire and Western Australian Planning Commission, including the deletion of the lot and road layout depicted on the proposed rezoning map; 3.2 revise the Development Plan as at ATTACHMENT 14.2C to be consistent with the requirements of the Western Australian Planning Commission's Structure Plan Preparation Guidelines and report back to Council accordingly for further consideration; 4. Forwards the relevant executed documents to the Western Australian Planning Commission and Requests the Honourable Minister for Planning and the Western Australian Planning Commission to adopt for final approval and gazettal, Amendment No.15 to the Shire of Ashburton Town Planning Scheme No.7; and 5. Advises those who made submissions of the Council decision. 	
4	12/13	14.5	Draft Landcorp Onslow Expansion Development Plan And Draft Amendments No. 21 And 22 To Planning Scheme No. 7 For Final Approval MINUTE: 11711	 That Council: (A) ONSLOW EXPANSION DEVELOPMENT PLAN 1. Adopts the 'Schedule of Submissions ATTACHMENTS 14.5D & 14.5E prepared in response to the advertising of the draft Onslow Expansion Development Plan. 2. Adopts the draft Onslow Expansion Development Plan for final approval pursuant to the requirements of Clause 6.4, Appendix 7 and Appendix 11 of the Scheme subject to the 	Ongoing Documents to be endorsed and forwarded to WAPC. (November 2014)

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				 draft Onslow Expansion Development Plan being modified in accordance with 'Schedule of Submissions ATTACHMENTS 14.5D & 14.5E. Authorise the Shire President and the Chief Executive Officer to execute the relevant documentation and affix the common seal of the Shire of Ashburton on documentation. Refer the adopted draft Onslow Expansion Development Plan to the Western Australian Planning Commission with a request for endorsement as a framework for the future land use and development of the land subject of draft Amendment No. 21 and Amendment No 22. LOCAL PLANNING SCHEME AMENDMENT NO. 21 Endorses the Schedule of Submissions ATTACHMENT 14.5D prepared in response to the community consultation undertaken in relation to Amendment No. 21. Pursuant to Part V of the Planning and Development Act 2005 ("Act"), and having considered the submissions lodged during the advertising period, adopt for final approval draft Amendment No. 21 to the Shire of Ashburton Local Planning Scheme No. 7 ("Scheme") by rezoning of land as follows: a) Rezoning: Lot 301 (Conservation, Recreation & Nature Landscape reserve - portion only); Lot 303 (Conservation, Recreation & Nature Landscape reserve - portion only); Lot 571 (Conservation, Recreation & Nature Landscape reserve - portion only); Lot 448 (Conservation, Recreation & Nature Landscape 	

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				 reserve); vi. Eagles Nest Road Reserve (Road Reserve); vii. UCL 214441 (Rural Living zone); viii. Lot 76 (Rural Living zone); ix. Lot 77 (Rural Living zone); x. Lot 78 (Rural Living zone); xi. Lot 75 (Rural Living zone); xii. Lot 74 (Rural Living zone); xiii. Lot 73 (Rural Living zone); xiii. Lot 73 (Rural Living zone); xiv. Lot 129 (Public Purposes – Waste Disposal and Treatment reserve); xv. Lot 80 (Rural Living zone); xvi. Lot 72 (Public Purposes – Waste Disposal and Treatment reserve); xvi. Lot 72 (Public Purposes – Waste and Drainage reserve); xvii. Lot 71 (Rural Living zone); xviii. Lot 70 (Rural Living zone); xviii. Lot 70 (Rural Living zone); xix. Lot 69 (Rural Living zone); xix. Lot 69 (Rural Living zone); xxix. Lot 69 (Rural Living zone); xxix. Lot 302 (Public Purposes – Waste Disposal and Treatment reserve - portion only); and xxi. Lot 302 (Public Purposes – Waste Disposal and Treatment reserve - portion only); to 'Urban Development zone. b) Amending the Scheme Maps accordingly. 3. Authorise the Shire President and the Chief Executive Officer to execute the relevant documentation and affix the common seal of the Shire of Ashburton on documentation. 4. That the Council refer Amendment No. 21 to the Scheme, so adopted for final approval, to the Western Australian Planning Commission with a request for the approval of the Hon. Minister for Planning. 5. That, where notification is received from the Western Australian Planning Commission that a modification of the 	

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				 Amendment is required prior to approval of the Amendment by the Minister, this modification is to be undertaken in accordance with the requirements of the Town Planning Regulations 1967, unless the modification affects the intent of the Amendment, in which case it shall be referred to the Council for consideration. (C) LOCAL PLANNING SCHEME AMENDMENT NO. 22 1. Endorses the Schedule of Submissions ATTACHMENT 14.5E prepared in response to the community consultation undertaken in relation to Amendment No. 22. 2. Pursuant to Part V of the Planning and Development Act 2005 ("Act"), and having considered the submissions lodged during the advertising period, adopt for final approval draft Amendment No. 22 to the Shire of Ashburton Local Planning Scheme No. 7 ("Scheme") by: a) Inserting new Clause 6.6.4 of the Scheme to read as follows: "6.6.4 Notwithstanding any other provision of the Scheme, where a development and where it provides density coding in accordance with the Residential Design Codes, servicing, development and subdivision will be in accordance with the R Code density of the development plan." b) Amending Clause 6.8 of the Scheme to read as follows: "6.8.1 Before considering any proposal for subdivision or the residential development of land within the Urban Development Zone (not including a single dwelling), the Local Government will require the preparation of a 	

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				 Development Plan for the entire development area or any part or parts as is considered appropriate by Local Government and which will define the relevant R Coding for individual precincts. 6.8.2 Before considering any proposal for development of land (other than residential) within the Urban Development Zone, the Local Government may require the preparation of a development plan for the entire development area or any part or parts as is considered appropriate by Local Government. 6.8.3 Applications for development for land zoned Urban Development and which could be potentially contaminated through previous land uses shall not be determined by the Local Government unless issues relating to possible soil and groundwater contamination are first resolved to the satisfaction of the Department of Environmental Protection. 6.8.4 In considering any proposal for subdivision or development of land within the Urban Development Zone, the Local Government to the WAPC staging of development or subdivision to minimise land use conflict during the life of the extractive industry operation." c) Amending the Scheme Maps by removing reference to the Residential Design Codes density to the Urban Development zone. d) Inserting new Clause 6.4.12 into the Scheme to read as 	
				follows: "6.4.12 The following Development Plans have been adopted under the Scheme by the local government and Western	

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				 Australian Planning Commission: 6.4.12.1 Onslow Townsite Expansion Development Plan, as contained within Appendix 12 of the Scheme." e) Insert new Appendix 12 into the Scheme to read as follows: "Appendix 12 Development Plans adopted under the Scheme by the local government and Western Australian Planning Commission." 3. Authorise the Shire President and the Chief Executive Officer to execute the relevant documentation and affix the common seal of the Shire of Ashburton on documentation. 4. That the Council refer Amendment No. 22 to the Scheme, so adopted for final approval, to the Western Australian Planning Commission with a request for the approval of the Hon. Minister for Planning. 5. That, where notification is received from the Western Australian Planning Commission that a modification of the Amendment is required prior to approval of the Amendment by the Minister, this modification is to be undertaken in accordance with the requirements of the Town Planning Regulations 1967, unless the modification affects the intent of the Amendment, in which case it shall be referred to the Council for consideration. 	
5	9/13	13.6	Draft Wheatstone Fly In Fly Out Operations Village Detailed Area Plan - Council Consideration For Additional Information And Advertising	 That Council: Note the draft Detailed Area Plan (DAP) lodged by Chevron Australia Pty Ltd (Chevron) to guide the development of the Fly-in Fly-out (FIFO) Operations Village in Onslow, for the Wheatstone project as provided in ATTACHMENT 13.6. Advise Chevron that prior to advertising the draft DAP, Council requires the following modifications and inclusion as 	Ongoing Waiting for response from proponent. (October 2014)

#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
			MINUTE: 11526	 'conditions' on the actual DAP to the satisfaction of the Acting Chief Executive Officer: Ensuring that at least 25% of Chevron's operational workers reside independently in Onslow and define the actual number of staff to be accommodated at the Operations Village. Define the schedule as to when accommodation for the 25% operational staff will reside independently to the Village. Clarify the need for 9 ha of land for the village and why it necessitates such a significant proportion of land for recreational purposes when such facilities (such as 25m pool) are unavailable to the community of Onslow. Confirm that operation of the Village will only commence when the new access Road is built and connected to Onslow Road. Define maximum noise levels from the 'services and utilities' area of the Village to the future residential development to the north. Limit access points/crossovers to the new Onslow Road to maximum of two crossovers. Define temporary construction access that does not involve the use of 'residential' road within Onslow. 3. Advise Chevron that it is suggested that to be advertised the draft DAP be modified to address matters associated with the development and operation of the Village such as: Liveable Neighbourhoods and Element R19 (gated communities). Reasonable means to ensure that the operation of the Village will integrate with the community of Onslow. 	

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#	Council Meeting (mm/yy)	Agenda Ref.	Report Title	Council Decision	Current Status
				 Amending the SIS to correctly identify the ratio of FIFO village residents and independent Chevron residents. Once the modifications required in 2. above have been undertaken to the satisfaction of the Acting Chief Executive officer advertise the draft DAP for a minimum of 21 days and refer back to Council for determination. Based on the correspondence received from Chevron Pty Ltd (ATTACHMENT 13.6A) and the representation to Council by the Team Leader, Government Approvals Technical Services, Wheatstone Project that Council provide Chevron Pty Ltd the opportunity to submit the modifications required in 2. above 'without prejudice' and include correspondence that defines the company's view on the matter in the community consultation to be undertaken in 4. above. 	

Active Scheme Amendments - Status

Amendment No.	Site or Issue	Initiation Date of Amendment by Council	Proposal	Current status
15	Rezone certain portions of Lot 16 on Deposited Plan 161140, Onslow Road, Onslow (Onslow Airport) to 'Mixed Business' Zone. (Stage 1)	16 March 2011	Rezone certain portions of Lot 16 on Deposited Plan 161140, Onslow Road, Onslow (Onslow Airport) from Public Purposes 'Airport' Reserve to 'Mixed Business' Zone. (Stage 1)	referred to the DoP for

Amendment No.	Site or Issue	Initiation Date of Amendment by Council	Proposal	Current status
16	Rezone certain portions of Lot 16 on Deposited Plan 161140, Onslow Road, Onslow (Onslow Airport) to 'Mixed Business' Zone. (Stage 2)	16 March 2011	Rezone certain portions of Lot 16 on Deposited Plan 161140, Onslow Road, Onslow (Onslow Airport) from Public Purposes 'Airport' Reserve to 'Mixed Business' Zone. (Stage 2)	Amendment on hold. (November 2014)
21	Draft Amendment 21 comprises parcels of land including land referred to a '"horse lots' fronting on to Onslow Road. The Amendment seeks to have land zoned 'Urban Development' without a prescribed density coding, for the intended use as future urban development. The density of subdivision and development is reflected in draft Development Plan.	14 December 2012	Parcels of land including land referred to a 'horse lots' fronting on to Onslow Road. The Amendment seeks to have land zoned 'Urban Development' without a prescribed density coding, for the intended use as future urban development. The density of subdivision and development is reflected in the draft Development Plan	Documents to be endorsed and submitted to WAPC. (November 2014)
22	Draft Amendment 22 comprises lots and parcels currently zoned "Urban Development" within the current Onslow Townsite. The Amendment seeks to	14 December 2012	Comprises lots and parcels currently zoned "Urban Development" within the current Onslow Townsite. The Amendment seeks to remove the prescribed density coding and have it reflected in the draft Development Plan. Modifications to the Scheme are considered necessary to ensure that the	Documents to be endorsed and submitted to WAPC. (November 2014)
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Amendment No.	Site or Issue	Initiation Date of Amendment by Council	Proposal	Current status
	remove the prescribed density coding and have it reflected in the draft Development Plan. Modifications to the Scheme are considered necessary to ensure that the density provisions of a development plan can be implemented. The draft Amendment addresses potential noise impacts from Onslow Salt on subdivisions and development in the form of a new 'Special Control Area' provision.		density provisions of a development plan can be implemented. The draft Amendment addresses potential noise impacts from Onslow Salt on subdivisions and development in the form of a new 'Special Control Area' provision.	
23	New Provision in the Shire of Ashburton Local Planning Scheme No. 7 – Clause Height of Buildings in the 'Commercial and Civic' Zone, Onslow	21 March2012	New Provision in the Shire of Ashburton Local Planning Scheme No. 7 – Clause Height of Buildings in the 'Commercial and Civic' Zone, Onslow.	Planner to investigate and report to Council in Nov. (December 2014)
24	New Provision in the Shire of Ashburton Local	16 May 2012	New Provision in the Shire of Ashburton Local Planning Scheme No. 7 – floor	Final adoption 18 September 2013,

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Amendment No.	Site or Issue	Initiation Date of Amendment by Council	Proposal	Current status
	Planning Scheme No. 7 – floor heights in Onslow Coastal Hazard Area		heights in Onslow Coastal Hazard Area	item 14.4 Gazetted and is waiting for text/map to be updated by DoP. (November 2014)
25	Revised in the Shire of Ashburton Local Planning Scheme No. 7 – Onslow Aerodrome Environs Area Special Control Area'	19 September 2012	Revised in the Shire of Ashburton Local Planning Scheme No. 7 – Onslow Aerodrome Environs Area Special Control Area'	Planner to investigate and report to Council in December. (December 2014)
26	Request from the Water Corporation to initiate an Amendment to the Scheme to provide for a 'Waste Water Buffer' and change of Scheme Reserve	18 September 2013 item 14.2	Request from the Water Corporation to initiate an Amendment to the Scheme to provide for a 'Waste Water Buffer' and change of Scheme Reserve	Advertising completed 17 June 2014. Report to November OCM for consideration and final adoption. WAPC to confirm advertising dates (October 2014)
27	Reclassifying the land parcels from the 'Parks Recreation and Drainage' to 'Residential R20' part Lot 277 Killawarra Dr and Amaroo PI, part Lot 271 Killwarra Dr and Jabbarup PI, part Lot 277 Killawarra			Amendment initiated and submitted to EPA

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Amendment No.	Site or Issue	Initiation Date of Amendment by Council	Proposal	Current status
	Dr and Ceron St			
28	Rezone subject site (Lot 111 Paraburdoo-Tom Price Road Tom Price) from "Rural" to "Special Use 3" zone to allow for a range of additional uses to be approved on the site.			Preliminary investigations – applicant requested to provide additional information. (November 2014)

	Council Meeting	Agenda Ref.	Report title	Council decision	Current status
1	10/14	15.1	Request for the Excise and Dedication of a Portion of Reserve 19291 Onslow for the Creation of an Access Road to the Proposed Waste Transfer Station MINUTE: 11868	 That Council: Request the Minister for Lands to excise from Reserve 19291 that portion of land depicted as 'Road' on ATTACHMENT 15.1B; Request that the Minister of Lands dedicate the land depicted as 'Road' on ATTACHMENT 15.1B as a public road in accordance with Section 56 of the Land Administration Act 1997; and In accordance with Section 56 (4) of the Land Administration Act indemnifies the Minister against all costs reasonably incurred in granting this request. 	Ongoing Discussions are being entered into with the Department of Lands to progress the excision and dedication of the road.
					(October 2014)
2	10/14	19.2	Confidential Item – Nameless Valley Camp Update and Review MINUTE: 11872	 That Council: Receive the independent report by Hester Property Solution commissioned by the Shire of Ashburton in respect to the Review of the Nameless Valley Camp; Authorise the Chief Executive Officer to obtain any necessary legal advice regarding land tenure or other issues arising from the matters contained in this Report. Authorise the CEO to explore alternative 'ownership' options over the next 30 days, for the entire Nameless Valley Camp and the land it sits upon. If no likely alternative Camp ownership options are locatable, then - Authorise the Chief Executive Officer to secure interim accommodation from external accommodation providers for the short to medium term and to decommission the Nameless Valley Camp and rehabilitate the site; Authorise the Chief Executive Officer to arrange office accommodation for the Officers currently housed at the 	Ongoing Alternative ownership options are being explored prior to final decision on the Nameless Valley Camp. (October 2014)

	Council Meeting	Agenda Ref.	Report title	Council decision	Current status
3	08/14	15.1	Site Selection and Feasibility Study for the proposed Onslow Waste Management Facility Lot 150 Onslow Road - August 2014 MINUTE: 11837	 Nameless Valley Camp; c) Authorise the Chief Executive Officer to develop an interim staff housing and office accommodation strategy for Camp staff and to finalise a business case for the staff housing (including the option of accessing medium/long term rental of housing) for consideration in the 2015/16 Annual Council Budget; d) Authorise the Chief Executive Officer to formally advise Department of Lands of the Nameless Valley Camp history and this Council decision; and e) Address the additional costs (including demobilisation costs) for the Nameless Valley Camp in the mid-year Budget Review. That Council: Note the Onslow Waste Management Facility Site Selection and Feasibility Study report (ATTACHMENT 15.1) prepared by Talis Consultants; Authorise the Chief Executive Officer to proceed with the necessary site investigation, planning, approval, consultation and design works required to develop the Waste Management Facility at the Preferred Site ('Site10') in Onslow to a Class IV standard; and Request that the Chief Executive Officer reports back to Council the results of (2) for further Council consideration on the eventual proposed design and business delivery model of the Waste Management Facility. 	Ongoing Site Investigations, planning, approval, works have commenced. (October 2014)

	Council Meeting	Agenda Ref.	Report title	Council decision	Current status
4	06/14	15.1	Road Closure - Road No 1644 From Mount Florence Homestead To Hamersley Homestead MINUTE: 11817	 That Council: 1. In accordance with Section 58 of the Land Administration Act 1997 publishes the public notice of intention to close in entirety Road Number 1644 as defined in the Government Gazette notice of April 1904 for amalgamation into adjoining properties, in a newspaper circulating in its district, and invite representations on the proposed closure within a period of 35 days from the publication; and 2. Delegate to the Chief Executive Officer the power to resolve to make a request to the Minister to close the road, should no objections be received. 	Ongoing Letter requesting road closure and amalgamation has been sent to the Minister of Department of Lands. (October 2014)
5	10/13	14.11	In-Principle Support For Main Roads Wa To Control The Proposed Onslow Ring Road MINUTE: 11664	 That Council: Provide in-principle support for Main Roads WA (MRWA) to control the proposed Onslow Ring Road. Delegate authority to the Chief Executive Officer to negotiate with MRWA on the proposal. Receive a further report to consider the tenure of the proposed Onslow Ring Road and the remainder of the existing Onslow Road to the north. 	Ongoing Construction of the road to be completed by MRWA. Once finalised the Shire will hand over the road to MRWA for ownership. (October 2014)
6	10/12	18.3	Tom Price Royal Flying Doctor Air Strip MINUTE: 11336	 That Council: 1. Rescinds previous decision from August 2012 Meeting (Minute 11272) i. Council will support the development of a RFDS air strip for Tom Price if owned and operated by others and; ii. Direct the CEO to lobby resource companies, state government 	Ongoing Discussions are being held with potential funding partners prior to business case returning to Council. (October 2014)

	Council Meeting	Agenda Ref.	Report title	Council decision	Current status
7	08/12	13.4	Mine Road Tom Price – Dedication of road. MINUTE: 11261	 departments etc to construct own and operate an RFDS a strip in Tom Price." Alternate Motion: Council supports, without bias, that it is the desire of th residents of Tom Price to have their own Royal Flying Doctor A Strip, for which to service their needs. Council authorises the Chief Executive Office to source th required capital funding for the Royal Flying Doctor Air Strip an investigate means to offset maintenence costs. On the basis of 2. above and should capital funds be located then Council agree in principle to accept ownership responsibilit of the airstrip. A Business Plan is to be brought back to Council for approval. That Council resolves to make a request to the minister under section 56(1)(a) of the Land Administration Act 1997 to dedicate Lot 356 of DP 216348 as a road. Council resolves to advise Department of Regional Developmer and Lands that it would also be prepared to accept a road reserve to continue to the entry to the Tom Price LIA. 	P P Ongoing Rio Tinto have the document and have informed that this will be signed off soon. (October 2014)
8	05/13	14.1	Tender Criteria For Request For Tender For Supply Of Onslow And Tom Price Camp Facilities MINUTE: 11529	That Council invite public tenders for the Supply of Onslow and Tor Price Camp Facilities for 3 year period plus an option for a further years to be issued in accordance with the following evaluatio criteria: Experience and Capacity to Meet Requirements Demonstrate the organisation has the skills, experience and	2 Obsolete, pending final decision on the future of the Nameless Valley

Council Meeting	Agenda Ref.	Report title	Council decision		Current status
			capacity to provide the required services		(October 2014)
			Ability to meet Specifications Organisation can supply the required goods / service and ability to meet the technical specifications	20%	
			Effective Service ProvisionThe proposed service fully addresses all requirements and descriptions set out in the Specification	10%	
			Price The proposed service is cost-effective and provides value for money	40%	
			Delivery Timeframes Timeframe for the delivery of the proposed goods / service including addressing timing and delivery requirements specified in the Specification	20%	

	Council Meeting	Agenda Ref.	Report Title	Council Decision	Current Status
1	10/14	16.1	Proposed Location for Onslow Skate Park MINUTE: 11870	 That Council: Receives the CONVIC Site Selection and Consultation Report (ATTACHMENT 18.1A) prepared for the proposed Onslow Skate Park facility; Endorse the site identified on Reserve 30686, Lot 555 Cameron Avenue (located on the site of the existing basketball courts) Onslow for the Onslow Skate Park to enable the preparation of a site specific design (which will be made available to the Onslow community for information) and for tenders to subsequently be called for its construction; and Commence construction of the Onslow Skate Park Facility as soon as possible by investigating and locating solutions for basketball to played at an alternative location(s) to the Cameron Avenue Basketball Courts. 	Ongoing Solutions to enable basketball to be played at an alternative location/s are being investigated to enable the skate park project to commence (October 2014)
2	10/14	19.1	Confidential Item - Outcome of Request for Tender to Lease Onslow Construction Camp (rft 25/14) MINUTE: 11871	 That Council: Acknowledge that no conforming tenders were received for RFT 25/14: Disposal by Way of Lease Onslow Construction Camp closed on 22 September 2014, and a contract will not be awarded; Authorise the Chief Executive Officer to reduce the size of the Onslow Construction Camp as soon as possible to no more than 30 accommodation modules and the minimum necessary facilities (kitchen, office, laundries, etc), acknowledging that funds for this activity to continue to operate at its current capacity have not been provided for in the 2014/15 budget; Authorise the CEO to negotiate satisfactory off-site arrangements for Shire accommodation in Onslow suitable to the Shire's expected longer term needs; If a successful negotiation of alternative accommodation can be secured, proceed with the demobilisation of the remaining camp facilities. Alternatively if negotiations are unsuccessful, 	Ongoing Tender is being prepared for a contractor to undertake the demobilisation of 70 modules as approved. Investigations are being undertaken into alternative accommodation models (October 2014)

	Council Meeting	Agenda Ref.	Report Title	Council Decision	Current Status
				 call relevant tenders for the continuation of the Airport Camp at minimal accommodation unit numbers (approximately 30) as a medium term accommodation facility for Shire staff and Shire Contractors; and 5. That the additional net costs for the Camp, including demobilisation expenses, be monitored and addressed at the mid-year budget review. 	
3	09/14	8.1	Petition Paraburdoo Skate Park Location	Cr Foster tabled a petition signed by 287 names in relation to the Paraburdoo Skate Park location. <i>Note: as per standing order 6.10 (2) a report will be prepared at</i> <i>the earliest opportunity for presentation to Council.</i>	Ongoing Community consultation with CONVIC held in October. Report prepared for Council's consideration at November meeting (October 2014)
4	09/14	16.1	Proposed Memorandum of Understanding for Pilbara Regional Council to Undertake Conservation Works at Old Onslow MINUTE: 11859	 That Council: Endorse the proposal by the Pilbara Regional Council to undertake conservation works at the Old Onslow Townsite in accordance with its proposal and \$1 million budget provided in the Onslow Social Infrastructure Fund; and Authorise the Chief Executive Officer to execute the Memorandum of Understanding (MOU) and proposal provided by the Pilbara Regional Council, and negotiate any minor variations required to the scope of works. 	Ongoing MOU executed by Chief Executive Officer. Officers working with PRC, Chevron & DSD to finalise agreed scope of works (October 2014)
5	08/14	11.3	Ocean View Caravan Park Committee	That Council endorse the following recommendations of the Ocean View Caravan Park Committee Meeting held on 20	Ongoing

	Council Meeting	Agenda Ref.	Report Title	Council Decision	Current Status
			MINUTE : 11839	 August 2014: 7.1 DISCUSS PROPOSED STAGING AND EXTENT OF CARAVAN PARK DEVELOPMENT That the committee recommend to Council that it: (a) Note the draft planning timeline (completion dates) for the Caravan Park Redevelopment: HQ Management Appointment 05-Aug-14 Initial Consultations & Project Plans 11-Sep-14 Stakeholder and Community Consultation 23-Feb-15 Detailed Electrical, Drainage and Civil Design 02-Mar-15 Procurement of Managers Residence and Ablutions 07-Mar-15 Construction Works (2 stages) 21-Aug-15 (b) Endorse the principal of a stakeholder workshop group being established as part of the caravan park revitalisation project. 7.2 REVIEW INFORMATION REGARDING THE CARAVAN PARK AND CAMPING ACTION PLAN PROVIDED BY TOURISM WA Note that correspondence has been forwarded and await the responses. 	This item has been transferred from the CEO Status Report to S&ED report from the month of October Tender has been advertised for engineering services to design the layout, electrical, drainage and civil. RFT closes 17/11/14 (October 2014)
6	08/14	16.2	Onslow Sun Chalets - Reserve 35889 - Outcome of Major Land Transaction Plan and Authority to Delegate to the CEO to Enter into Lease Agreement - August 2014 MINUTE: 11846	 That Council: Apply to the Department of Lands for a change to the current Management Order in in accordance with the advice received from the Department of Lands; Delegate authority to the Chief Executive Officer to negotiate and enter into a Lease Agreement for the Onslow Sun Chalets, on Reserve 35889, Second Avenue Onslow, with Ashburton Investments Pty Ltd for a period of 10 years with a further 10 year option and an annual rental amount of \$140,000; and Seek Ministerial approval of the Lease Agreement for the Onslow Sun Chalets, on Reserve 35889, Second Avenue, 	Ongoing Lease negotiations being undertaken (October 2014)

	Council Meeting	Agenda Ref.	Report Title	Council Decision	Current Status
				Onslow, as per the requirements of the Management Order.	
7	07/14	16.1	Portion of Lot 16 Onslow road, Onslow (Lot 9000) - Outcome of Major Land Transaction Plan and Endorsement of Request for Tender for Sale of Land MINUTE: 11829	 That Council: Following close of submissions in respect to the Major Land Transaction for the proposed disposal of Portion of Lot 16 Onslow Road Onslow, noting that no submissions were received, proceeds with the undertaking or transaction as proposed so that it is not significantly different from what was proposed; Delegate authority to the Chief Executive Officer to seek legal and probity advice in regards to the Request for Tender for Sale of Land and associated Contract of Sale for the disposal of portion of lot 16, Onslow Road, Onslow and make any necessary amendments to the Request for Tender for Sale of Land, including assessment criteria, and associated Contract of Sale documents providing the changes are not significantly different to the proposal outlined in the Major Land Transaction business plan; and Delegate authority to the Chief Executive Officer to advertise the Request for Tender for Sale the sale of Lot 16 (Portion lot 9000) Onslow Road, Onslow for a period of no less than six weeks, with the following selection criteria: Price 50% Development Timeframe 20% Demonstrated Capacity 20% Relevant Experience 10% 	Ongoing Outcome of RFT 23/14 Purchase and Industrial Subdivision of Lot 9000 (portion of Lot 16) Onslow Road, Onslow to be presented to Council at Ordinary Meeting of Council 19 November 2014 (October 2014)
8	07/14	16.2	In Principle Support for a Joint Development Between the Shire and the Department of Housing for Staff Housing in Onslow	 The officer recommendation be adopted and that Council: Provide in-principle support for a joint development partnership between the Department of Housing and the Shire of Ashburton for the development of Service Worker and Staff Accommodation across Lots 396, 397 on Reserve 41970 and Lots 398, 399 and 400 Third Avenue Onslow; 	Ongoing Discussions with DoH are progressing.

	Council Meeting	Agenda Ref.	Report Title	Council Decision	Current Status
			MINUTE: 11831	 Delegate authority to the Chief Executive officer to progress the proposal and negotiate the financial terms, project management arrangements and design concepts of the proposed joint development partnership; and Request a final report to be presented to Council at a later date that details the particulars of the project before commencement of the proposed partnership. 	(October 2014)
9	07/14	16.4	Onslow Aquatic Facility Project MINUTE: 11821	 The officer recommendation be adopted and that Council: Endorses Lot 643 McRae Avenue (Reserve 25799), Onslow as the preferred site for the Onslow Aquatic Facility project; Supports the change of purpose of Reserve 25799 from Aged Care to Recreation ("Public Purposes – Parks, Recreation and Drainage"); and Approves the procurement of a suitable recreation consultant to produce a business case outlining the Onslow Aquatic Facility's design, project implementation, management structure and financial viability. 	Ongoing Aquatic Facility Steering Committee (SoA, CVX & DSD) meeting early November to approve funding for consultant to undertake business case & design. Awaiting formal documentation from DoL for change of purpose of reserve – this has been approved in principle. (October 2014)
10	02/14	18.2	Confidential Item - Carbone Report - Shire Accommodation Camps MINUTE: 11756	 That Council: B. In regard to the Onslow Airport Camp: Determine that it supports the principal of the continuation of Shire Accommodation Camps in Onslow (Onslow Aerodrome Camp) in light of the unique supply and demand scenario that presently exists; and 	Ongoing No conforming Tenders received to take on responsibility for the camp; in the short term it will be reduced to 30

	Council Meeting	Agenda Ref.	Report Title	Council Decision	Current Status
				 Requires Officers to prepare a Business Plan for Council review (including calling tenders for support financial information as required). 	rooms whilst an alternative solution is investigated
11	05/14	16.5	Endorsement of Onslow Basketball Courts Project Concept Design MINUTE: 11798	 That Council: For the purpose of offering guidance only as part of the tender process, endorses the aspirational concept design provided by Roxby Architects and Josh Byrne & Associates for the proposed Onslow Basketball Court precinct; Approve the development and advertising of a Design & Construct Tender for the Onslow Basketball Court precinct with a budget of up to \$3.5m; and Endorse the change of purpose for Reserve 42090 from Education to Recreation ("Public Purposes – Parks, Recreation and Drainage") and approve the Reserve being vested in the Shire of Ashburton by Management Order for the purpose of Recreation. 	(October 2014) Ongoing D & C Tender has been prepared; final stages of land tenure approvals being undertaken; if no objections received Tender will be advertised at end of November (October 2014)
12	04/14	16.1	Ocean View Caravan Park Committee meeting MINUTE: 11784	 That Council endorse the following recommendations of the Oceal View Caravan Park Committee Meeting held on 16 April 2014; 1. That officers investigate the ownership of the third party lot within the existing Caravan Park with the view to presenting to the Committee options on addressing this land inconsistency. 2. Agenda Items: 8.1 REVIEW OF OCEAN VIEW CARAVAN PARK DRAFT MASTER PLAN PREPARED BY BRIGHTHOUSE CONSULTANTS (February 2013) 8.2 REVIEW OF CARAVAN PARKS AND CAMPING 	Completed Refer to up the update Council meeting agenda from August 2014 Caravan Park Committee Meeting above (October 2014)

	Council	Agenda	Report Title	Council Decision	Current Status
	Meeting	Ref.		GROUNDS REGULATIONS 1197: SCHEDULE 7 – CARAVAN PARKS AND CAMPING GROUNDS 8.3 DISCUSS PROPOSED STAGING AND EXTENT OF CARAVAN PARK DEVELOPMENT 8.4 REVIEW INFORMATION REGARDING THE CARAVAN AND CAMPING ACTION PLAN PROVIDED BY TOURISM WA	
				8.5 OPPORTUNITY FOR FURTHER SUPPORT FROM CONSULTANTS: A) BRIGHTHOUSE CONSULTANTS, B) HESTER PROPERTY SOLUTIONS, C) TOURISM WA Agenda Items were noted and to be reconsidered at the next Committee Meeting once Committee Members have had a greater opportunity to study the reference documents and conduct a site visit.	
				 3. 8.6 ALLOCATION OF \$200,000 IN 2013/14 BUDGET TOWARD PURCHASE OF A MANAGER'S HOUSE Officers to provide examples of designs of a manager's residence within the \$200k budget allocation. 	
13	02/14	13.1	Endorsement Of Paraburdoo Community Hub Design, Business Case And Operating Cost Model MINUTE: 11753	 That Council: Receives the concept design, proposed operating budget model and business case presented for Stage 2 of the Paraburdoo Community Hub (CHUB), seeking a grant of \$6-7 million from the Pilbara Development Commission; and Requests the Paraburdoo CHUB Working Group to revise the scale and scope of the proposed facility in line with the 	Ongoing Rio Tinto and Councillors working with an architect and consultants to develop designs and business case for

	Council Meeting	Agenda Ref.	Report Title	Council Decision	Current Status
				 feedback received from the PDC board meeting held on 13 February 2014 in order for the business case to be resubmitted; and Recognises that there will be an increased annual operating cost deficit for the new Paraburdoo CHUB, dependant on the final scope and cost of the building, and commits to the necessary deficit sum being incorporated into future Shire of Ashburton budgets; and Recognises that loan borrowings are required to meet the capital cost of the new Paraburdoo CHUB and commits future budgets of the Shire of Ashburton to those consequential repayments; and Recognises that an overall Shire rate increase, was estimated in the vicinity of 1.92-2.74% for the current design and operating/cost model, this was required in order to meet the financial commitments of the construction and ongoing operations of the new Paraburdoo CHUB, and depending on the eventual scope and scale design endorsed, Council commits to including the relevant rate increase within the Shire's long term financial estimates indicates that this project is affordable, but that Council will need to identify capital projects presently scheduled for 2014/15 or 2015/16, to defer until later financial years. 	presentation at November Special Meeting (October 2014)
14	11/13	18.3	Confidential Item - Onslow Sporting Precinct - Reserve 42090 MINUTE: 11709	 That Council: Supports the Change of Management order to "Public Works" for Reserve 42090 and transfer from Department of Education and Training to the Shire of Ashburton. Delegate the CEO to proceed with Native Title negotiations with parties that have an interest in the land on the following basis: 	Ongoing New Management Order has been issued to Shire for the purpose of 'Recreation'. Notifiable

	Council Meeting	Agenda Ref.	Report Title	Council Decision	Current Status
				 i) Notify any representative Aboriginal/Torres Strait Islander bodies, registered Native Title bodies corporate and the Thalanyji people that the public works will take place in respect of the Reserve; and ii) Give notifiable parties described in (i) above an opportunity to comment on the proposed public works before they take place; iii) Meet with interested parties to understand their issues. 	parties have been advised as required and requested to comment before 28 November 2014 (October 2014)
15	10/13	18.2	Confidential Item – Proposed Transfer And Change Of Licence Agreement Over Bodyline Gymnasium Tom Price – Portion Of Reserve R40835 MINUTE: 11658	 That Council: 1. Delegates authority to the Chief Executive Officer to negotiate a lease and then to advertise the proposed disposition of a council building for public comment as required by Section 3.58 of the Local Government Act 1985, with any objections being referred back to Council for its consideration. 2. If there are no objections received from the advertising period, authorise the Shire President and Chief Executive Officer to affix the common seal of the Shire of Ashburton to the Commercial Lease agreement. 3. Reconsiders this matter if an agreed lease fee cannot be negotiated. 	Progressing Refer General Manager for update (October 2014)
16	05/13	12.1	 That Council: That Council: Close the 3975sqm portion of Fortescue Place Paraburdoo road reserve for transfer to Reserve 42332 in compliance with Section 58 of the Land Administration Act 1997, in accordance with ATTACHMENT 12.1; Advertise the closure and transfer of the Fortescue Place 		Ongoing Dept of Land finalising request/change (October 2014)

	Council Meeting	Agenda Ref.	Report Title	Council Decision	Current Status
17	12/08	13.12.4 08	Proposed Transfer of Emergency Services Building	 advertising of the proposed closure or the land transferral be referred back to Council for consideration; 4. Endorse the change of purpose of Reserve 42332 from 'Recreation' to 'Recreation and Child Care Centre'; 5. Authorise the Chief Executive Officer, subject to no objections being received from the public to the road closure and transfer, submit to the Minister for Lands a request to close the 3975sqm portion of Fortescue Place Paraburdoo road reserve for transfer to Reserve 42332 in accordance with ATTACHMENT 12.1, change the purpose of Reserve 42332 from 'Recreation' to 'Recreation and Child Care Centre' and seek power to lease the facilities constructed upon that reserve. That Council: 1. Council agree to transfer the tenure of the Onslow Emergency Service Building to FESA subject to:- i) FESA to become responsible for the outstanding loan on the facility and any financial outlay required for the transfer thereof; and ii) A condition being placed on the Management Order over the premises that they are to be used only to house the local Volunteer Emergency Services including the Marine Rescue Service. 2. The necessary procedures required to affect the transfer be implemented. 3. The present designation of Lot 971 in the Shire's Town Planning Scheme No.7 be amended to reflect the existing land use during the Planning Scheme review for Onslow. 4. The future need of the Onslow Emergency Services Building Management Committee and Instrument of Delegation DA503 be noted and in due course be discontinued. 	Ongoing Officers have researched the background and exchange of correspondence regarding this matter, CEO meeting with DFES in October to discuss solution Refer GM for update (October 2014)

Actions Performed Under Delegated Authority for the Month of October 2014.

The Use of the Common Seal

Seal No.	Date Seal Applied	Council Decision	Parties Involved	Document Details
583	20/10/2014	OMC 11/12/2013	Ashburton & TPG Town Planning and Urban Design	Document Prepared by: TPG Town Planning and Urban Design Details: Shire of Ashburton Local Planning Scheme No. 7 Amendment No. 22 711-
		Minute: 11711		010 January 2014
584	20/10/2014	OMC 11/12/2013 Minute: 11711	Ashburton & TPG Town Planning and Urban Design	Document Prepared by: TPG Town Planning and Urban Design Details: Shire of Ashburton Local Planning Scheme No. 7 Amendment No. 21 711- 010 January 2014
585	21/10/2014	OMC 11/12/2013 Minute: 11711	Ashburton & TPG Town Planning and Urban Design	Document Prepared by: TPG Town Planning and Urban Design Details: Onslow Townsite Expansion Development Plan

Development and Regulatory Services Delegations

Α	Advertising	and Determi	ning Applications	for Planning Approval	
	Adv or	Date	Applicant	Description	Development location
	Det. App.				
	Delegated				
	Approval	1/10/2014	Hamersley Iron	Shed and Office Relocation	Lot 36 (Sublot 28A) Mine Road, Tom Price
	14-48				
	Delegated	7/10/2014	Mark Leaman	Change of Use to Caretakers	Lot 680 Cornish Way, Onslow
	Approval			Residence only (previous planning	
	14-41			approval 13-20)	
	Delegated Approval 14-43	9/10/2014	Monadelphous KT Pty Ltd	Temporary Construction Camp (TWA) for Fortescue River Gas Pipeline Project	Lot 148 DP 93149 Yarroloola Road
	Delegated Approval 14-57	27/10/2014	Evans Investment Trust	Change of Use to "Residential Building"	Lot 1 Back Beach Road, Onslow

В	Advertising draft Development Plans
	None

C Advertising Extension for Town Planning Scheme Amendments and Development Plans
None

D	Subdivision and Development Design
	None

E	Consideration of WAPC Referrals of Applications for Subdivision Approval
	None

F	Clearance of Local Government Conditions associated with Subdivision Approval
	None

G	Issue of Certificates (Strata Titles)
	None	

н	Directions regarding unauthorised development
	 Investigate continued unlawful use of Lot 558 Beadon Creek Rd, Onslow, prosecution to follow.
	 Investigate non-compliant structures on leases controlled by SOA.
	 Assist Lot 597 Beadon Creek Rd, Onslow in retrospective planning & building applications.
	Investigate noise/works issues in relation to Rio Tinto contractors in Tom Price and Paraburdoo, educating town maintenance to comply with
	state legislation.
	 Investigate non-compliant accommodation on Lot 903 Doradeen Rd, Tom Price.
	 Begin media campaign in relation to Paraburdoo LIA unauthorised accommodation.
	 Send and hand deliver notices to all Paraburdoo LIA owners and lessees.
	 Stop non-compliant works in Onslow and Tom Price (Sunday works).
	 Assist inquiries from Paraburdoo LIA owners in relation to retrospective planning/building applications.
	 Further investigation into illegal dumping of tyres at the front of the Paraburdoo landfill site. Investigation now in conjunction with DER Senior Investigator Mark Adams who now has lead in the matter.
	 Site visit to Peedamulla Station (spoke with James Pittman) relating to 11 accommodation units being built by Ashburton Aboriginal
	Corporation to be used for training indigenous youth to work on stations. Advice given that the relevant planning, building and health
	approvals are required to meet compliance requirements.

	Responsible Authority Reports to the Development Assessment Panel					
	Date Applicant Description Development Location					
	None					

Approval to Purchase Goods and Services by the Delegations of Authorisation used by Chief Executive Officer

Approval Date	File Ref	Title	Decision
01/10/2014	FI.DI	Writing Off Debts	Write Off Onslow Accommodation Debt – Aboriginal Logistic - \$700.00
06/10/2014	TP.WL.0849.000	Amendment to Lease Agreement – Tom Price Swimming Club	 Trade weekdays during the school term (excluding Public Holidays) between 3.00 pm and 5.30 pm (licence agreement states 2.30 pm – 5.00 pm) Trade Saturday and Sunday during gazette school holidays (no weekday trading during school holidays) Exclude Saturday and Sunday trading hours during the school term (weekday trading only during school term).
13/10/2014	AS.WI.002.00	Wittenoom Claims – Legal	Authorise payment for an Estate for alleged damages resulting from exposure to asbestos at Wittenoom – no greater than \$22,880.00.

Tender Approvals by the Delegations of Authorisation used by Chief Executive Officer

Approval Date	File Ref	Title	Tenderer	Total Score (/100)	\$
			There were no tender approvals for the month of October 2014.		



Policy Name:	ADM07 STRATEGIC MEDIA
File No:	ADM07
Policy Purpose:	To provide a professional, consistent and cohesive approach to addressing media-related issues within the Shire of Ashburton.
Principles / Framework:	Connected, Caring and Engaged Communities
Application:	All Staff and councillors
Statutory Environment:	Local Government Act: Sections 5.41 (f); 2.8; 2.10
Minute Number:	12.06.29
Approval Date:	Ordinary Meeting of Council 15 June 2011 Ordinary Meeting of Council May 2012 Ordinary Meeting of Council 19 November 2014

The Shire has adopted a Strategic Media Policy which will enhance its corporate image and ensure a proactive and positive approach in dealing with the media.

The media includes all traditional forms of media and extends to dealings with journalists from newspapers, magazines, TV, radio and online digital media sites.

This Policy aims to:

- 1. Ensure that relevant Shire issues of interest to the public are communicated clearly and the Shire's corporate integrity is upheld.
- 2. Maintain consistency and control over media releases, responses and statements -- written or verbal -- and other media-related material (such as the Inside Ashburton newsletter).
- 3. Ensure that a Communications Plan, which includes a proactive media component, is prepared for major projects/issues.
- 4. Address the use of Social Media.

GUIDELINES

All public statements on behalf of the Shire can only be issued by the Shire President or, if the President permits, the Chief Executive Officer (CEO). This is addressed under Section 5.41(f) of the Local Government Act, 1995. The Shire President or CEO may refer an issue to another officer where appropriate.

No employee can speak on behalf of the Shire to journalists in the media or social media outlets, without prior authorisation by the CEO.

The Shire President, CEO or authorised person should express the will of the Council and should not in any way present views which are, or could be interpreted as being, inconsistent with the formal decisions or will of the Council.



Statements which are made to the media by Councillors are to be identified as their opinion only and do not reflect the position of Council or the Shire.

Councillors are not permitted to speak on behalf of the Council to the media unless appropriate approval has been granted by the Shire President or CEO.

Media releases and statements

All day to day media will be handled by the Media team.

Media releases and statements will not be distributed to the media until they have been approved by either the Shire President or CEO.

Live interviews

Live on-air/on-screen interviews should be undertaken by the Shire President or CEO.

Issues awareness

Councillors and staff who become aware of issues or potential issues that could damage the image or reputation of the Shire, should contact the Shire President/CEO (as appropriate) immediately, as providing information in advance will help the Shire President /or CEO prepare for communication with the media if and when an issue arises – or to communicate in a pro-active way about a relevant issue affecting members of the wider community.

Social Media

Social media is the online communication channels which enables community interaction, contentsharing and collaboration. Examples include sites such as Twitter, Facebook, YouTube, LinkedIn, Reddit, Tumblr and Pinterest.

The Shire recognises that social media can provide significant opportunities to engage with the community, reaching wider audiences, and in particular, remote areas that are not easily reached by other means. Making use of social media is an action that has been identified in the Shire's Corporate Business Plan.

With the Council having budgeted for the Media Officer to spend approximately one day per week on monitoring and uploading social media content, the Shire's Facebook page can again be reactivated, albeit in a relatively low key manner until further budget consideration is able to be given to this area. Only the President, CEO and designated staff registered as the Social Media Administrators by the CEO can upload content and respond on behalf of the Shire of Ashburton.

(Signature) Signed

Monitor and Review: Last Review Date Next Review Date (Print Name) Shire President

Corporate Communications and Media Advisor 19 November 2014 2015

This policy is to remain in force until otherwise determined by the Council or superseded.

Policy No: CORP_GOV



Policy Name:	ADM03 FLYING OF FLAGS – COUNCIL BUILDINGS
File No:	ADM03 PO.246 AS.R42331 / SE.R29808
Policy Purpose:	To highlight the appropriate significance of the various flags, for the district and to guide Council staff on how to fly the Australian and other flags.
Principles / Framework	SOA 10 Year Community Strategic Plan 2012-2022 Goal 01 – Vibrant and Active Communities Objective 01 – Connected, Caring and Engaged Communities
Application:	Elected Members Council Employees Community Members
Statutory Environment:	Flags Act 1953, Flags Amendment Act 1998
Minute Number:	12.06.29
Approval Date:	Ordinary Meeting of Council 18 November 1997 Ordinary Meeting of Council 19 November 2014

CONTENT

The Australian National Flag is to be flown at all Shire administration buildings during normal working hours on normal working days, subject only to the rules for national commemoration and half-mast for mourning.

Where Council provides additional flag poles, the order of priority for flying the additional flags is:

- 1. State flag;
- 2. Shire of Ashburton flag; and
- 3. Australian Aboriginal flag.

Other flags are to be flown on special occasions at the discretion of the Shire President or Chief Executive Officer.

A detailed Management Directive on flag protocols has been developed to accompany this Policy.

[Signature] Signed

Monitor and Review: Last Review Date Next Review Date [Print Name] Shire President

Executive Manager, Corporate Services 19 November 2014 2018

This policy is to remain in force until otherwise determined by the Council or superseded.

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Organisational Policy

File No: CORP_ORG	=	AS.CO4 or ADM05
Policy Name	=	Video Conference Facilities



Policy Purpose:

To outline the procedures that applies to the management and operation of the Video Conferencing Facilities and Equipment.

Principles / Framework:

As the Shire of Ashburton is a remote locality, video conferencing is a valuable means of sharing information between two or more locations. The facility can be used for meetings, interviewing or training.

The Video Conference Facility policy will ensure that the management and operation of the equipment is handled in an appropriate manner. Consideration needs to be given to the purpose for using the equipment, and if this is in fact the most cost effective and efficient process.

Procedures

- 1. A Video Conferencing Authorisation Form (attachment) is to be completed prior to booking the facility, and forwarded to the Executive Assistant CEO (EAC). *Note*: Ensure the Account Code (General Ledger) is included on this, and that it relates to the purpose of the conference eg. recruitment.
- 2. A booking form (attachment) is to be completed and forwarded to the Executive Assistant (EAC) and a copy provided to the IT Administrator.
- 3. Make sure it is all working correctly.
- 4. The users should familiarize themselves with the use of the equipment prior to the conference or meeting. (There is a manual with the equipment.)

Responsibilities

IT Administrator	Setting up the equipment
	Providing advice to participants on use of facilities
EAC	Booking equipment & Hire of Council Chambers
	Administering forms
	Completing Log Sheets
	Setting up equipment as required
AM	Monitoring Policy

Operating Costs

Relevant charges for the usage of the equipment are outlined in the Shire of Ashburton Fees & Charges schedule. Please note this is reviewed annually in accordance with the annual budget.

Shire's accounts payable clerk will refer to the authorization forms to ensure accurate charging has occurred to the appropriate cost code in association with the Executive Assistant CEO.

Booking external facilities

At times it may be necessary to book facilities for video conferencing use, in the case of conducting interviews from Perth for example. There is a considerable cost associated with this, and other venues should be considered

=	Not applicable
=	12.06.29
=	Adopted at the Ordinary Meeting of Council 14 October 2000
	=

Signed		Shire President
Monitor and Review Last Review Date Next Review Date	= = =	Ordinary Meeting of Council 16 June 2009

This policy is to remain in force until otherwise determediate determine the Council or superseded.

LAHBUR TON	VIDEO CONFERENCING FACILITIES BOOKING FORM	
Booking Number		(Office Use Only)
New Booking	Amendment	Cancellation
CLIENT DETAILS		
Contact Person:		Title:
Contact No:	Ext:Fax: _	
Organisation:	Email:	
Address:		
CONFERENCE DETAILS:		
Meeting Purpose / Conference Tit	le:	
Date of Conference:/	/ Day:	

Start Time:	End Time:			
Site to Initialise Call:	This Site		Distant Site	
SITE DETAILS				
Site Name / Location	Contact Name, Address &		ISDN No/s :	Conference Roo
Type of Equipment	Phone Number		To dial	Telephone No.
, , , ,				•
Names of Participants at this site :				
Room Layout, other requirements &/or special requests:				
Booking Taken by:			Date:	
Authorisation: I confirm that I have received a copy of the Shire of Ashburton's current Video Conferencing Charges and understand all charges that will be incurred for the use of the facilities. Purchase Order No. Details: (As Attached) Signature of Authorising Officer: Date: Full Name & Title:				

Thank you for your Video Conferencing booking Written Confirmations of this booking will be forwarded to you For further information Phone: 08 9188 4444 / Fax : 08 9189 2252 / Email : <u>soa@ashburton.wa.gov.au</u>



Facility Hire Rates :

Site Location :	Meeting Room 1, Community Recreation Centre, Central Road, Tom Price
Facility Hire Rates :	\$200.00
Bond :	\$500.00

(Bond to be paid separately prior to using facility per cheque or cash only as it is held in Trust Account)

Facility Hire Charge includes room and equipment hire. This does not include call costs.

Equipment :	Polycom SP Viewstation, Dual TV monitors and VCR, PC Network Connection (Polysnap or Net Meetings)
	_ · · ·

Site Numbers : Prime 1 Auxiliary 1 :

System Capabilities :

Software Version	Current
Video Algorithm	H.261 H/.263
Audio Algorithm	G.711, G.722, G.728, AP71
Speed Rate (kbps)	128 kbps
Calling Format	2x 64 kbps and bonded call

Other Sites :

Facility hire rates and booking fees will vary between sites. Facilities are available at the following sites:

Organisation	Location	Contact Details
Shire of Roebourne	Karratha	Kevin Moore – 08 9186 8581
Shire of East Pilbara	Newman	CEO Assist. – 08 9175 4100
Town of Port Hedland	Port Hedland	Gaye Stephens – 08 9158 9348

Call Charges:

Call costs will be charged in addition to the facility hire charge. Call costs are only incurred on outgoing calls and will be based on the following rates:

Type of Call	Cost per hour (per port)
NDD1 (Local Call)	\$10.00
NDD2 (20-50km)	\$21.00
NDD3 (51-165km)	\$40.00
NDD4 (166 – 745km)	\$46.00
NDD5 (> 746km)	\$50.00

These rates

- Are charged in 15 minute increments
- Are inclusive of GST
 Are based on Telstra ISDN rates at the time of print and as such, may be subject to variation.

Booking Notice:

Minimum notice require is two days. Ideal notice is one week. This is to allow for testing and confirmation with other sites that facilities are available.

Booking Form:

Notice of confirmation will be sent once the above documentation is received.

For further information or to make a booking

Phone: 08 9188 4444 / Fax: 08 9189 2252 / Email: soa@ashburton.wa.gov.au

Policy No: CORP_ORG	ADM06
Policy Name:	USE OF SHIRE OF ASHBURTON LOGO & CREST
File No:	ADM06 OR.CI.2 (superseded)
Policy Purpose:	The purpose of this policy is to establish guidelines for the use of the Shire of Ashburton logos. The Shire of Ashburton recognises that it is important to establish a framework for the use of its logos to ensure that a consistent and professional image of the Shire is promoted publicly.
Principles / Framework	10 Year Community Strategic Plan 2012-2022 Goal 05 Inspiring Governance Objective 04 Exemplary Team and Work Environment
Application:	Elected Members and Employees
Statutory Environment:	NA
Minute Number:	10.05.10; 10.3
Approval Date:	Adopted Ordinary Meeting of Council 19 May 2010 Amended 14 December 2011Reviewed November 2014

Overview

The Shire of Ashburton has two logos:

- 1. Traditional Crest Logo; and
- 2. Reef to Range Logo

No other logos are approved to be used.

Use of Logos & Crest by Shire

The Council wishes to highlight a distinction between the role of the Council and the Organisation through the use of the official crest of the Shire of Ashburton (for Council and Councillor functions) and the use of the promotional logo (for Operational activities).

Below is a table that clarifies the different uses.

COUNCIL	OPERATIONAL
Use of Crest	Use of Reef to Range
President/councillor correspondence (Letterhead and E-signatures, With Compliments slips)	Staff Business Cards, Letterhead, With Compliments slips, E-signatures, Invoices

Council Policies	Operational Directives
Rates notices	Vehicles/Plant
Councillor Name Badges, Business Cards and Uniforms.	Employee Uniforms and Name Badges
Entry doors to offices (as applicable)eg, Council Chambers)	Entry doors to offices (as applicable) eg, Administration Centre/Offices
Council Plaques and Gifts	Community Communications – Newsletter
Website	Website
Banners (Council related)	Promotional materials eg. Schools, Giveaways
Shire Street Signage	Banners (marketing/organisational)

Use of both logos in certain areas is accepted ie. Website, Promotional materials.

Use of Logos by External Groups

Where an external group requests permission to use the logos on printer and other materials, the following conditions will apply:

- 1. All applications to use the Shire of Ashburton logos must be made in writing to the Chief Executive Officer (CEO) and include details of the purpose, form and extent of the proposed use and the reason for such use. Although permission to use the logos in the first instance is to be referred to the CEO, he/she may delegate this assessment to another employee. The artwork for the promotional material must be supplied for assessment against this policy.
- 2. Approval may be granted providing the group:
 - a. Is based in the area and provides a service to the Shire of Ashburton residents; and
 - b. Has a direct relationship with the Shire, either through funding or operational arrangements.
- 3. Eligible groups will be advised in writing that approval has been granted to use the logo, which must be in accordance with the Shire of Ashburton's corporate standards.
- 4. Ineligible groups will be advised in writing that approval has not been granted to use the logo and provided with an explanation under the guidelines of this policy.
- 5. No fees will be charged for the use of the Shire of Ashburton's logos but eligible groups will be responsible for any costs associated with artwork, design and production.
- 6. The Shire of Ashburton may exercise its right to withdraw any authorisation at any time if the approved user is deemed to be not complying with the conditions as set out in this policy or any approval.

Any unauthorised use of any Shire of Ashburton logos is a breach of copyright and any application that is not consistent with this policy is to be approved by the Shire of Ashburton Council.

Local Government Elections

The Shire of Ashburton logos are not to be used for any purpose during a Local Government Election that seeks to promote an individual candidate over another candidate. This inappropriate use includes candidate based promotional ballot papers, fliers, advertising, posters, letters or any other form of electoral material. A breach of this section will be considered to be a serious breach by the Shire of Ashburton.

What not to do when using Shire of Ashburton Logos

 Design The logos should not be computer enhanced (eg represented in 3D perspective); and

2. Position

The logos should not be used in a visually congested or confined manner (eg. Surrounded by a border or tightly positioned with other material).

Implementation

This policy will be implemented by the Shire of Ashburton Chief Executive Officer.

[Signature] Signed	[Print Name] Shire President
Monitor and Review	Corporate Communications & Media Advisor
Last Review Date	14 December 2011
Next Review Date	2015

This policy is to remain in force until otherwise determined by the Council or superseded.

Management Directive: CORP_MAN BLD01



Directive Name:	ENCLOSURE OF RESIDENTIAL CARPORTS
File No:	BLD01 PS.DVA (superseded)
Directive Purpose:	To maintain high amenity and building standards for residential development, and to ensure the provision to covered car parking to accommodate at least one vehicle at each residential dwelling.
Principles / Framework:	Corporate Services – Building Services
Application:	All Staff Members
Statutory Environment:	Building Regulations 2012 Building Codes of Australia Health Act Residential Design Codes (WA)
Minute No:	12.07.1045
Approval Date:	Adopted at the Ordinary Meeting on Council, 19 August 1997 Executive Managers Meeting 6 September 2013 Executive Managers Meeting 4 October 2013

Objective

Many carports at residential premises within the Shire are located under or attached to the main roof of dwellings, providing a high standard in building design and general amenity.

Council often receives applications to enclose these carports for a number of reasons, including the provision of another room to be used as part of the house, the provision of additional home storage, or the provision of an area to be used for home business purposes.

Council does not encourage the enclosure of carports for the purpose of home businesses. The use of an existing room within the house, or the construction of a separate shed or similar outbuilding, is desirable.

Council's policy requires that all applications to enclose residential carports must comply with the relevant building standards for a "habitable room", including minimum ceiling height, light, ventilation and damp-proofing (regardless of whether it is proposed to be used for habitable purposes or not).

Where a carport enclosure is permitted, the applicant will be required to provide alternative under cover car parking for at least one vehicle, elsewhere on the site, preferably connected to the residence, and in accordance with the setback requirements of the Residential Design Codes (WA).

1. <u>Home Business Purposes</u>

- (i) Council does not support the enclosure of residential carports to accommodate home business activities. Such carport enclosures may only be considered where, in the opinion of Council, no viable alternative is available and alternative options would detrimentally affect the amenity of the residential neighbourhood to a greater degree than the proposal.
- (ii) Home businesses are required to make use of an existing room within the house, or a shed or other outbuilding on the property, and carport enclosures will only be considered where the applicant can demonstrate such accommodation is impractical or undesirable.

2. <u>Use of the Carport Enclosure</u>

(i) For the purposes of this Policy, all applications to enclose a residential carport shall be deemed to be defined as a "habitable room" and shall be assessed as such, regardless of the intended use stated.

3. Building Requirements

- (i) Applicants to enclose residential carports are subject to the usual requirements of the Building Regulations 2012, Building Code of Australia, Health Act and the Residential Design Codes (WA).
- (ii) Of particular relevance, standards have been set for the following:-
 - Height of ceilings;
 - Damp proofing of floors;
 - Smoke detection;
 - Cavity wall construction;
 - Natural lighting and ventilation; and
 - White ant treatment
- (iii) Notwithstanding the provisions of the Building Regulations 2012, the Building Code of Australia, Health Act and the Residential Design Codes (WA), a minimum ceiling height of 2.4m shall be required for all carport enclosure proposals.
- (iv) Where it can be demonstrated to Council that a 2.4m ceiling height cannot be achieved without altering the roof structure of the existing dwelling, or in the opinion of Council the proposal would otherwise detract from the amenity of the surrounding neighbourhood, Council may relax the ceiling height requirements up to a minimum of 2.1 metres, subject to the following additional requirements:
 - Provision of an appropriate wired in smoke alarm; and
 - All light fittings to finish flush to the ceiling.
- (v) The building materials to be used in the construction of the proposed carport enclosure shall be the same as, or in the opinion of Council, complimentary to the fabric of the existing house.
- 4. <u>Delegation</u>
 - Council delegates its authority to the Chief Executive Officer in granting approval to the construction of carport enclosures.
 - Any application recommended by the Chief Executive Officer to be refused, shall be placed before full Council for determination.

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5. <u>Replacement of Covered Car Parking</u>

- (i) In granting approval to the enclosure of a residential carport, Council shall require the provision of alternative covered parking on site to accommodate at least one vehicle.
- (ii) This covered car parking shall, unless specifically otherwise approved by Council, be attached to the existing residence.
- (iii) The carport setback requirements of the Residential Design Codes (WA) shall apply, and effects on the existing streetscape shall also be taken into consideration when determining an application.

[Signature] Signed	[Print Name] Chief Executive Officer	
Monitor and Review:	Manager – Building Services	
Last Review Date	Executive Managers Meeting, 4 October 2013	
Next Review Date	October 2015	
This directive is to remain in force until otherwise determined by the CEO or superseded.		

Governance Policy



File NO: CORP_GOV =

Policy Name

Fencing

=

Policy Purpose

The purpose of this policy is to provide guidance in the type of fencing recommended within the residential, commercial or industrial areas, as identified within the Town Planning Scheme areas.

PS.DV or BLD02

The Shire of Ashburton has developed the following objectives for fencing within the Municipality:

- To ensure high quality fencing which is structurally capable of withstanding local environmental conditions;
- To protect the amenity of residential areas, townscape areas and places of environmental and historic/heritage significance; and
- To ensure that fencing materials, height and style are appropriate in the natural and built environment in which it is located.

Principles/Framework Application

Residential Properties

Fencing around the sides and rear of residential premises within the Shire of Ashburton shall not exceed 1.8m heights. Within the front setback area, however, side fencing shall not be higher than 1.2m, to maintain visual sightlines between properties.

In all residential areas within the Shire of Ashburton, retaining walls in the front setback area may be considered in certain circumstances and the construction of these walls shall be in accordance with Council's Policy No BLD03 on retaining walls.

To retain the existing character of the Tom Price and Paraburdoo residential areas, no front fences or walls shall be supported. Front fencing for residential properties within other towns shall not exceed 1.2m.

Materials used for the construction of fencing within a residential area shall be to the specification and satisfaction of Council's Building Surveyor and shall be:

- High quality fencing which is structurally capable of withstanding local environmental conditions; and
- Aesthetically appropriate in the natural and built environment in which it is located.

Commercial Development

To maintain visual connection at the front of commercial tenancies, the Shire of Ashburton will not generally support fencing to be constructed within the front setback area. Any proposal to construct fencing within the front setback area should be accompanied by a written statement substantiating why it should be approved. Any such
application will be presented to Council for approval and will be assessed upon its individual merits.

Fencing will be encouraged around servicing areas and bin areas, to ensure that these areas are screened from public view. New Developments will be required to clearly indicate the location of servicing areas and the type of fencing/screening proposed.

On other property boundaries, the fencing proposed shall not exceed 1.8m high without the written consent of Council. Council may consider a fence over 1.8m high where it can be demonstrated that the fencing will not adversely affect the amenity of the commercial area.

Industrial Development

For security purposes, Council may support the erection of a link mesh fence along the front boundary of a property. The installation of the fence shall be complimented by landscaping as required.

Fencing will be encouraged around servicing areas and bin areas, to ensure that these areas are screened from public view. New Developments will be required to clearly indicate the location of servicing areas and the type of fencing/screening proposed.

Rural / Special Rural Properties

For new Special Rural/Rural subdivisions within the Town Planning Scheme areas, 'post and wire' fencing shall be required along all boundaries. Fencing must be of sufficient height to prevent the escape of livestock.

General Subdivision

Where land is to be subdivided, the sub divider is required to provide a uniform style of fencing along the boundaries of those residential, industrial and commercial lots which abut public open space, schools, rights of way, public access ways, drainage reserves, major roads, railway reserves, any other public reserve or any other communication route used/viewed by the public.

The minimum standard of fencing along these boundaries shall be one of the following fencing types:

- Any type of professionally manufactured timber fence
- Any corrugated fibre reinforced pressed cement sheet fence
- Any type of masonry or brick fence
- A steel sheet colourbond fence

Council will also have regard to the proposed finish of the fence and may require the fence to be finished in a specified colour. Further, Council may request that the fence be treated with anti graffiti treatment. Council consent will be required for any other fencing materials proposed.

Residential Subdivision

The Council supports the criteria for fencing types and styles as set out in the Western Australian Planning Commission's Policy – DC 2.2 Residential Subdivision (Provision of Screen Fencing), which states that boundary fencing should be:

- (i) Substantially of solid construction and of sufficient height (normally 1.8m) to provide privacy and screening;
- (ii) Of materials and finished treatment to give long lasting, aesthetically pleasing appearance, preferably with a low maintenance factor and complimented where possible with appropriate landscaping.
- (iii) Of uniform height, design and materials with adjacent lots and of compatible design and/or materials where changes in design or height are justified due to the requirements of topography or to relieve monotony; and
- (iv) Of sufficient height and strength and of appropriate design where it is necessary to produce a barrier in the interests of safety.

Council prefers that separation between residential lots and major roads, school sites, drainage and other communication and public reserves is established through the use of internal service ways, controlled access places, local roads and the like, rather than by fencing. Fencing adjacent to subdivisional service roads shall be provided in the form of open, low barrier type fencing and/or a landscaped earth mounding could be supported, subject to Council approval.

Council is not in favour of "fenced in" residential enclaves. This principle reflects the recent adoption of the Community Codes by the Western Australian Planning Commission, which promotes permeability within and between residential areas, both for vehicular and pedestrian movements. Subject to safety and other amenity issues. Council also encourages subdivision design whereby no rear residential boundaries abut public reserves or other places in public view.

<u>Reserves</u>

In the interests of amenity and public safety, Council requires that uniform or complimentary fencing heights and styles be utilised along the boundaries of subdivided properties where these properties abut Railway Reserves, Public Open Space Reserves, Drainage Reserves, Major and Local Distributor Road Reserves and School sites and any other reserves.

In this regard, the following specifications are required for fencing abutting the various reserves:

- Fencing adjacent to residential properties and drainage reserves is to be of uniform height of 1.8m and shall be constructed of one of the minimum fencing designs.
- Fencing adjacent to cul-de-sac heads and POS shall be 1.8m in height and one of the minimum fencing designs. In addition, complimentary landscaping may be required.
- The fencing provided adjacent to reserves should provide no direct access (ie no gates) between residential properties and reserves and commercial properties and reserves.

Construction of fencing

Council accepts that in some instances during the subdivision of a property, it may be practical and/or prudent to defer the construction of fencing adjacent to certain reserves.

In those cases, it will require the subdivider to guarantee construction (at any agreed future date) through the lodgement of sufficient bond monies to cover all costs.

Building Approval

Council's building approval is generally required prior to erecting any fence, wall or retaining wall within the town areas.

Definitions

Link Mesh Fence	-	means a fence constructed of PVC coated rail-less link, chain or steel mesh.
"Major" Roads	-	Roads that are so significantly trafficked that direct access from abutting properties is not permitted.
Open Construction	-	means a fence with a maximum height of 1800mm for open designs where the first 500mm can be solid
Post and Wire	-	posts are to be constructed of timber, threaded with 5 plain high tensile steel galvanized wires. Where the fence fronts any road, any barbed wire is to be affixed to the inside of the posts.
Retaining Wall	-	means any structure that prevents the movement of soil/sand in order to allow ground levels of different elevations to exist adjacent to one another.
Statutory Environment	=	
Minute Number	=	12.07.1045
Approval Date	=	Adopted at the Ordinary Meeting of Council, 16
		March 1999
Signed		
Signed Monitor and Review:		March 1999
-	=	March 1999

Governance Policy



File NO: CORP_GOV = B.S.PO or BLD03

Policy Name

= Construction of Retaining Walls in Residential Areas

Policy Purpose

To outline the appearance, materials, size and construction requirements of retaining walls in residential areas within the Shire of Ashburton. The Policy has been formulated to provide an outline of the information required in the submission of a Building License.

Principles/Framework Application

1. No person shall commence to erect or proceed with the erection of a retaining wall unless a Building Licence has been lodged with Council.

The following information is required to be submitted:

- (i) Two (2) copies of site plans showing the location and all dimensions of the proposed retaining wall.
- (ii) Engineering calculations if the retaining wall exceeds 600mm in height.
- (iii) Details of the style and material of the proposed retaining wall (eg. Concrete, cement panels etc.)
- 2. Council does not support the construction of a retaining wall using second hand materials.
- 3. Should a Building Licence be granted, the retaining wall shall be constructed in accordance with the Engineer's signed and dated details.
- 4. Letters of no objection are to be obtained from adjoining properties, if the retaining wall is located on a boundary line.

Statutory Environment = Minute Number = 12.07.1045

	=	12.07.1045
Approval Date	=	Adopted at the Ordinary Meeting of Council held on
		16 March 1999

Signed	Shire President
Monitor and Review	=
Last Review Date	= Reviewed at the Ordinary Meeting of Council, 15 July 2003
Next Review Date	=

File No: CORP_ORG	CORP5
Policy Name:	Risk Management Policy
Policy Purpose:	The Shire of Ashburton is committed to organisation-wide risk management principles, systems and processes that ensure consistent, efficient, and effective assessment of risk in all planning, decision making and operational processes.
Principles / Framework	Governance and Leadership
Application:	Elective Members and All Staff
Statutory Environment:	Local Government Act (1995) 5.56(2)
Minute Number:	Minute Number 11151
Approval Date:	Ordinary Meeting of Council 21 March 2012 Ordinary Meeting of Council 19 November 2014

Definition of Risk:

AS/NZS ISO 31000:2009 defines risk as "the effect of uncertainty on objectives."

- A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative, or a deviation from the expected. An objective may be financial, related to health and safety, or defined in other terms.
- Risk Management is defined as the application of coordinated activities to direct and control an organisation with regard to risk.

Principles – Framework - Process

The Shire of Ashburton considers risk management to be an essential management function in its operations. They recognise that the risk management responsibility for managing specific risks lies with the person who has the responsibility for the function, service or activity that gives rise to that risk. Council is committed to the principles, framework and process of managing risk as outlined in AS/NZS ISO 31000:2009

The Shire of Ashburton will manage risks continuously using a process involving the identification, analysis, evaluation, treatment, monitoring and review of risks. It will be applied to decision making through all levels of the organisation in relation to planning or executing any function, service or activity. In particular it will be applied to:

- Strategic and operational planning
- Receipt and Expenditure of large sums of money
- New strategies and procedures

- Management of projects, tenders and proposals
- Introducing significant change, and
- The management of sensitive issues.

Risk management objectives

- The achievement of organisational goals and objectives.
- Compliance with Local Government Act (1995) Regulation S5.56(2)
- The ongoing health and safety of all employees at the workplace
- Ensuring public safety within the Council's jurisdiction is not compromised.
- Limited loss or damage to property and other assets.
- Limited interruption to business continuity.
- Positive public perception of Council and the Shire.
- Application of equal opportunity principles in the workforce and the community.

Responsibilities

- Executives, managers and supervisors have the responsibility and accountability for ensuring that all staff effectively manage the risks within their own work areas. In each of these areas, risks should be anticipated and reasonable protective measures taken.
- All managers will encourage openness and honesty in the reporting and escalation of risks.
- All staff will be encouraged to alert management to the risks that exist within their area, without fear of recrimination.
- All staff will, after appropriate training, adopt the principles of risk management and comply with all policies, procedures and practices relating to risk management.
- All staff and employees will, as required, conduct risk assessments during the performance of their daily duties. The level of sophistication of the risk assessment will be commensurate with the scope of the task and the associated level of risk identified.
- Failure by staff to observe reasonable directions from supervisors regarding the management of risks and/or failure of staff to take reasonable care in identifying and treating risks in the workplace may result in disciplinary action.
- It is the responsibility of every department to observe and implement this policy in accordance with procedures and initiatives that are developed by management from time to time.
- Council is committed morally and financially to the concept and resourcing of risk management.

Monitor and Review

The Organisation will implement a simple but robust reporting and recording system that will be regularly monitored to ensure closeout of risks and identification of ongoing issues and trends.

Risk management key performance indicators, relating to both organisational and personal performance will be developed, implemented and monitored, by the Shire's Executive and Council as appropriate

Risk Appetite and Tolerance Levels of the Shire of Ashburton

Consequences

DESCRIPTION	FINANCIAL	HEALTH	REPUTATION	OPERATION	ENVIRONMENT	COMPLIANCE	PROJECT
Insignificant	<less than<br="">\$10,000</less>	illness	Unsubstantiated, low impact, low profile or "no news" item	Little impact		or process requiring	Small variation to cost , timelines, scope or quality of objectives and required outcomes
Minor	\$10,000 – 100,000	First Aid treatment	Substantiated, low impact, low news item	Inconvenient delays	contamination	process or legislative requirement requiring	5-10% increase in time or cost or variation to scope or objective requiring managers approval
Major	\$100,000- \$500,000		Substantiated, public embarrassment, moderate impact, moderate news profile	Significant delays to major deliverables	damage requiring restitution or internal	Breach requiring internal investigation, treatment or moderate damage control	10 -20 % increase in time or cost or variation to scope or objective requiring Senior Management approval
Critical	\$500,000 - \$1millon	injuries or disabilities	Substantiated, organisational embarrassment, high impact news profile, third party actions	Non-achievem ent of major deliverables	legislation / significant contamination or damage requiring third party	external investigation or third party actions resulting in tangible loss and some	20 — 50 % increase in time or cost or significant variation to scope or objective requiring restructure of project and Senior Management or Council approval
Extreme	>More than \$1 million		Substantiated, public embarrassment, very high multiple impacts, high widespread multip le news profile, third party actions	ent of major deliverables	legislation or extensive contamination and environmental	Breach resulting in external investigation or third party actions resulting in significant tangible loss and damage to reputation	>50% increase in cost or timeline, or inability to meet project objectives requiring the project to be abandoned or redeveloped.

Likelihood

LEVEL	DESCRIPTION	EXAMPLES	FREQUENCY
A	Almost Certain	Expected to occur in most circumstances	Nore than once per year
В	Likely	Will probably occur in most circumstances	At least once per year

C	Possible	Should occur at some time	At least once in three years.
D	Unlikely	Could occur at some time	At least once in ten years
E	Rare	May occur, only in exceptional circumstances	Less than once in fifteen years.

Consequence Likelihood	Insignificant 1	Minor 2	Major 3	Critical 4	Extreme 5
Almost Certain A	н	н	E	E	E
Likely B	М	н	н	E	E
Possible C	L	М	н	E	E
Unlikely D	L	L	м	н	E
Rare E	L	L	м	н	н

E = Extreme Risk: Immediate action required by EM or Executive Management

H = High risk : Senior management attention needed

M = Medium risk : Managed by specific monitoring or response procedures

L = Low risk : Manage by routine procedures, unlikely to need specific application of resources

Key success factors

In using the risk matrix, the Shire of Ashburton recognises that in initial debate and assessment; that unless there are subject professionals or experts in the conversations; the results will only guide the assessment, but more information will be needed to further define the risk level.

The Shire recognises that priority for treatment and attention requires both quantitative and qualitative information to inform the decision making process.

Signed
Monitor and Review:
Last Review Date
Next Review Date

Shire President Chief Executive Officer 19 November 2014 2016

Policy No: CORP_GOV	ELM03
Policy Name:	RECOGNITION OF COUNCILLORS AND CITIZENS (INCLUDING COMMEMORATIVE NAMING)
File No:	ELM03 OR.CR (Superseded)
Policy Purpose:	To formally recognise retiring Elected Members for their services during their elected term in local government and citizens of the Shire for their contributions to the community.
Principles / Framework	Governance and Leadership
Application:	All Elected Members
Statutory Environment:	Local Government Act 1995 s. 5.100A Administration Regulations 34AC Geographic Names Committee
Minute Number:	12.05.22 11630 11751
Approval Date:	Adopted OCM 18 November 1997 Reviewed OCM 20 May 2008 Reviewed OCM 5 June 2013 Reviewed OCM 18 September 2013 Reviewed OCM 19 February 2014 Reviewed OCM 19 November 2014

DEFINITIONS

Commemoration means:

- $\hfill\square$ The act of honouring the memory of or serving as a memorial to someone.
- □ Something that honours or preserves the memory of another.

Retiring

□ Not being re-elected or standing down from public office.

PRINCIPLES

Council acknowledges that there are many people in the community, past and present who have made a positive contribution to their community and that these people should be recognised in an appropriate manner. Any recognition of such a person is to be made by Absolute Majority of the Council, including deciding on the level of Shire financial contribution applicable.

RECOGNITION OF RETIRING COUNCILLORS

Retiring Elected Members are to be recognised for their services to the community throughout the period served as a Councillor by way of presentation of a Shire of Ashburton plaque suitably inscribed depicting their years of service.

RECOGNITION OF CITIZENS

To be nominated for recognition, the community must nominate a citizen of the community. Recognition should be for considered only for citizen who are considered exceptional and who have contributed to the community beyond the normal course of duty over an extended period of time.

The decision to recognise such a person shall be made by Absolute Majority of Council based on:

- Significant period of time as a resident of the Shire of Ashburton;
- Recognised as a pioneer of the district;
- Outstanding contribution to a community group or community as a whole.

Nominated citizens are to be recognised for their services to the community by way of presentation of a Shire of Ashburton plaque suitably inscribed.

COMMEMORATIVE NAMING OF PUBLIC PLACES CRITERIA

Council can resolve to name its public places and buildings after recognised individuals. Such decisions are to be made by absolute majority and in line with the following criteria:

- Significant extended period of time as a resident of the Shire of Ashburton;
- Recognised as an exceptional pioneer of the district;
- Outstanding contribution to a community group or community as a whole; and
- Held a position of Shire President, Deputy President or Councillor for a period of two terms (sitting Councillors are not eligible for consideration).

COMMEMORATIVE NAMING OF PUBLIC PLACES

□ Community Land

All proposals to name a public place after a person or event should be determined by Absolute Majority of Council upon the nomination of one of its members. In considering such a proposal, Council members should give consideration of the person's outstanding service to the Community.

It should be noted that the Geographic Names Committee Policies and Standards for Geographical Naming for Topographical Naming outlines that proposals to assign a name to commemorate an individual shall only be considered if such an application is in the public interest; there is evidence of broad community support; the person has been deceased for more than two years; the person being honoured by the naming has had either some direct and long-term association - 20 or more years, with the feature or has made a significant contribution to the area in which it is located.

Considerations

Before Geographic Names considers applying a personal name to a feature, it must be determined whether the said feature is not already named, albeit unofficially. To enable a formal naming the Shire is required to determine if the feature has a local indigenous name as there is a strong preference to use indigenous names for features in the first instance. A commemorative name shall not be considered for adoption if a well-established and acceptable name already exists for the feature. If none, the Shire would need to demonstrate a specific connection with the particular feature, including a link with the feature eg., representative ward area; details of date of birth/death; community involvement; long-time resident of the district; and any other additional information. Any evidence of his association to the feature itself would be beneficial. A map showing the specific location of the feature (e.g. Reserve / Lot details) together with its coordinates must also be included.

□ Streets

The Geographic Names Committee, supported by Landgate, administers the naming of towns, suburbs and roads, plus geographical features such as hills, rivers, and lakes. <u>https://www.landgate.wa.gov.au/corporate.nsf/web/Western+Australian+Place+Names+and+Addressing</u>

REFERENCE

- □ ADM11 Memorials on Council Controlled Land (Corp_Org)
- LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996 REG 34AC Gifts to council members, when permitted etc. (Act s. 5.100A)

[Signature] Signed	[Print Name] Shire President
Monitor and Review:	Chief Executive Officer
Last Review Date	19 November 2014
Next Review Date	2018



Policy Name:	ELM08 ORDER OF BUSINESS – ORDINARY COUNCIL MEETING
File No:	ELM08 LE.LL.10
Policy Purpose:	To outline the Order of Business at Ordinary Meetings of Council and Council Committees as determined by Clause 18 of the Local Law Relating to the Conduct of Proceedings and the Business of Council – Standing Orders.
Principles / Framework:	Shire of Ashburton 10 Year Community Strategic Plan 2012 – 2022 Goal 05 – Inspiring Governance Objective 03 – Council Leadership
Application:	Elected Members and Staff
Statutory Environment:	Local Government Act 1995 Part 3- Functions of Local Government, Subdivision 1
Minute Number:	xxx
Approval Date:	Ordinary Meeting of Council 19 November 2014 Ordinary Meeting of Council 19 February 2014

The Order of Business at an Ordinary Meeting of Council shall be as follows:

- 1. Declaration of Opening
- 2. Announcement of Visitors
- 3. Attendance
 - 3.1. Present
 - 3.2. Apologies
 - 3.3. Approved Leave of Absence
- 4. Public Question Time
 - 4.1. Response to Previous Public Questions taken on Notice
 - 4.2. Public Question Time
- 5. Applications for Leave of Absence
- 6. Declaration by members
 - 6.1. Due Consideration by Councillors to the Agenda
 - 6.2 Declarations of Interest
- 7. Announcements by the Presiding Person without Discussion



- 8. Petitions/Deputations/Presentations
 - 8.1. Petitions
 - 8.2. Deputations
 - 8.3. Presentations
- 9. Confirmation of Minutes of Previous Meeting
- 10. Agenda Items adopted "En Bloc"
- 11. Governance & Executive Service
- 12. Community Development Reports
- 13. Corporate Services Reports
- 14. Development and Regulatory Services Reports
- 15. Infrastructure Services Reports
- 16. Strategic and Economic Development Reports
- 17. Councillors Agenda Items / Notices of Motions
- 18. New Business of an Urgent Nature Introduced by Decision of Meeting
- 19. Confidential Matters
- 20. Next Meeting
- 21. Closure of Meeting

(Signature) Signed

Monitor and Review: Last Review Date Next Review Date (Print Name) Shire President

Chief Executive Officer Ordinary Meeting of Council 19 November 2014 2018

Policy No: CORP_GOV

ELM09



Policy Name:	ELECTED MEMBER INFORMATION FORUMS	
File No:	ELM09 OR.MT (Superseded)	
Policy Purpose:	Elected Member Information Forums (EMIFs) are intended to provide a forum at which Elected Members:	
	 Can become fully informed on matters that will be considered by Council; and 	
	 Can raise and discuss a broad range of matters of strategic and operational significance. 	
	EMIFs are convened for a number of reasons, including but not limited to:	
	 The complexity of some items listed on the Council Agenda for the next or following meeting of Council; 	
	• Elected Members convened as one group, is more efficient and effective in becoming informed than meeting staff on an individual basis;	
	 Provide Elected Members the opportunity to have input into development and review of strategic issues such as Strategic Plans, Council Policies and the like; 	
	 Gives Staff the opportunity to seek comment and feedback from Elected Members on relevant matters; 	
	• Gives Staff the opportunity to update Elected Members on matters they have been dealing with.	
Principles / Framework	Governance and Leadership	
Application:	All Elected Members	
Statutory Environment:	Local Government Act 1995 Shire of Ashburton Standing Orders Local Law 2012	
Minute Number:	12.07.1045	
Approval Date:	Adopted OCM 18 November 1997 Reviewed OCM 19 November 2014	

POLICY STATEMENT:

This Policy has been prepared to provide guidelines governing the conduct of the EMIFs to ensure compliance with the intent of the Local Government Act 1995 including the principles of open and accountable decision making.

EMIFs shall be conducted on the basis that EMIF items of business will be divided into three distinct sections:

1. EMIF Compliance Items

a. Elected Members are to review the Compulsory Annual Compliance Items as listed on a monthly basis. This process gives the Council the necessary tools to meet the compliance objectives set out by the Local Government Act 1995.

2. EMIF Workshop/Presentation

- a. Workshops and Presentatons allow for the opportunity for the Elected Members to be informed and have input into strategic and corporate direction and related issues of importance to the Shire.
- b. General discussion opportunity, to update Councillors and staff on contemporary Ashburton issues (time permitting).

3. EMIF "Carried Over" Compliance Items

a. To be held as needed to deal with compulsory compliance and workshop/presentation items (i.e. 1a and 2a above) not completed at the previous Ordinary Council Meeting day.

FORMAT:

- A. EMIF dates are to be scheduled by the Elected Members at the same time as the yearly Council Meeting Schedule.
- B. EMIFs will not facilitate a public gallery.
- C. Forums are to be attended by all Councillors and relevant officers.
- D. Decisions or agreement cannot be reached in respect to any matter raised during the EMIF that requires a Council resolution.
- E. All principles of the Local Government Act 1995 and Council's Code of Conduct apply to these EMIFs. Subject to complying with Council's Code of Conduct, discussion during the Forums should be open, honest and frank in order to engender a team approach to problem solving and to enable Elected Members to become fully informed on matters which may come before them.

REFERENCES:

- EMACCESS PROTOCOL
- DISCUSSION BOARD PROTOCOL
- DEPARTMENT OF LOCAL GOVERNMENT "COUNCIL FORUMS" GUIDELINES

[Signature] Signed [Print Name] Shire President

Monitor and Review: Last Review Date: Next Review Date: Chief Executive Officer 19 November 2014 2018

Policy No: CORP_ORG



Policy Name:	ELM10 FINANCIAL SUSTAINABILITY POLICY
File No:	ELM10
Policy Purpose:	This policy establishes the financial sustainability framework for the Council. The policy is based on the Council's desire to plan for on-going financial sustainability to provide appropriate services and infrastructure for the community now and into the future. It provides the framework within which Council will achieve the aims set out in its long-term financial plan.
Principles / Framework:	Governance and Leadership
Application:	All Elected Members and Officers involved in the planning and financial management activities.
Statutory Environment:	Local Government Act 1995 Section 5.56(1) and Regulations S5.56(2)
Minute Number:	11309
Approval Date:	Ordinary Meeting of Council 17 October 2012 Ordinary Meeting of Council 19 November 2014

Principles / Framework:

Financial sustainability at the Shire of Ashburton means that in committing to a financially sustainable future, no policy or other decisions will be made without considering the long-term financial impact of those decisions. In making this commitment, it is acknowledged that unexpected events will occur in the future and Council will plan for reasonably foreseeable contingencies, but given the inherent uncertainties about future events, it is impossible to plan for every eventuality.

The Council and relevant officers will plan and make decisions so that appropriate services and infrastructure, as outlined in the Community Strategic Plan (CSP) are provided at acceptable service levels for current and future generations in a cost effective and affordable manner.

Policy Statements

3.1 Long-term Financial Plan

Council will adopt a 10 year Long-term Financial Plan (LTFP) that sets out the funding (revenue raising) and financing (paying for outlays) requirements for services to be provided to equitably meet its Strategic Plan's identified community needs and preferences and the aims contained in its Asset Management Plan.

The LTFP will be based on community needs and substantial achievement of the required ratio targets for each of its primary financial sustainability indicators as set out below. This is required to meet the DLG advisory standard requirements of the Long Term Financial Plan.

Operating surplus ratio	Net operating surplus, divided by own source operating revenue, expressed as a percentage.* ^	This is an indicator of the extent to which revenues raised cover operational expenses only or available for capital funding purposes.	 Standard is not met if the operating surplus ratio is 0% Basic standard is met if the operating surplus ratio is between 0% and 15%. Advanced standard is met if the operating surplus ratio is greater than 15%
<i>Current ratio or working capital ratio</i>	Current assets divided by current liabilities. Expressed as 1:X, percentage or decimal figure * ^	This is a modified commercial ratio designed to focus on the liquidity position of a local government that has arisen from past years transaction.	 Standard is not met if this ratio is any value lower than 1 as to 1. Basic standard is met if the ratio is equal to an expression of 1:1 or greater (e.g 100% or 1.0).
Debt service cover ratio	Annual operating surplus before interest and depreciation divided by annual debt service payments (both principal and interest).* ^	Also known as 'debt coverage ratio', this is the ratio of cash available for debt servicing to interest, principal and lease payments.	 Standard is not met if this ratio is lower than 2. Basic standard is met if this ratio is greater than or equal to 2. Advanced standard is met at a higher level if this ratio is greater than 5.

Ref: NTEGRATEDPLANNING ANDREPORTING ADVISORYSTANDARD 1.3 Financial Management – WA Department of Local Government

Council will develop the LTFP so that all primary indicators fall within their respective target ranges within five years and then be maintained. Where primary indicators fall outside the acceptable limits, Council will take corrective action and revise plans so that indicators return to acceptable levels within the 10 year planning period.

The primary financial sustainability indicators are the long-term financial rules which will guide Council in making financial decisions and the target and acceptable ranges may be varied by Council over time.

Secondary financial sustainability indicators will be developed that will be useful benchmarks or crosschecks to consider in conjunction with the primary indicators. They are not 'the rules' in themselves, but they are intended to be helpful to assess the wider impacts of plans and decisions. Comparisons may also be made with other councils or industry benchmarks, and non-financial social and community sustainability indicators will also be considered in all planning and decision-making.

The ranges established for the primary financial sustainability indicators allow for some impact of future uncertainties and contingencies so that ongoing financial sustainability can be maintained. In addition, Council will prudently set aside reserves to fund future expenditure requirements. However, it is impossible to plan for every eventuality (e.g. natural disasters or major legislative changes impacting on local government), and Council may be required to undertake short-term corrective actions in the future to respond to unexpected events and immediate challenges to financial sustainability.

3.2 Management and Review

Council will manage the LTFP through the annual planning process, updating and maintaining the 10 year financial sustainability model and indicators, and the budgeting and review process. This will ensure that planned long-term service and infrastructure levels and standards are met without a need to unexpectedly increase rates and charges or reduce services. This will require a review of current financial policies and may result in new policies similar to below.

Proposed policy framework:

a) Financial Sustainability Policy

Establishes the financial sustainability framework for policy setting. Requires a long-term financial plan that links to the strategic plan. Defines performance measures/indicators and sets targets.

b) Funding Policy

Sets policy for the funding of services (e.g. grants, fees and charges). Rates and borrowings dealt with in separate policies.

c) Rating Policy

Sets policy for rates, concessions and payment options allowed.

d) Infrastructure & Asset Management Policy

Requires a 10 year infrastructure and asset management plan. Sets policy for asset acquisition, condition monitoring, renewal, replacement, maintenance, ownership and disposal.

e) Treasury Management Policy

Combines policies for debt, cash and investment management. Others to be incorporated in the above policies:

f) Service Levels & Resource Allocation Policy

Sets policy for what services are provided, to what level, on what basis (e.g. fully commercial, full cost attribution, grant subsidised) and the priorities for resource allocation.

g) Sale of Council Property & Other Assets Policy

Sets policy for how Council property and other assets are identified for possible sale, timing and pricing the sale, process and probity.

The 10 year financial sustainability model will be utilised on an as need basis for strategic financial proposals or financial impacts, and for the purpose of the Annual Budget process. The LTFP is reviewed annually in conjunction with the updating of Community Strategic Plan (CSP), Corporate Business Plan (CBP) and the Asset Management Plan. The outcomes from the LTFP will form the basis for the development of the Council's budget for the following financial year. Progress towards the goals established in the LTFP will be monitored throughout the year through review of performance against budget on a monthly basis. On a half yearly basis, the financial sustainability model and indicators will be reviewed based on current financial forecast and trends. The quality and accuracy of the financial sustainability model data will be reviewed and findings will be incorporated in the following financial year's budgeting process.

Signed	Shire President
Monitor and Review:	Chief Executive Officer
Last Review Date	19 November 2014
Next Review Date	2 yearly review required 2016



File No: CORP_GOV	ELM11 OR.CM.01.00
Policy Name:	INTEGRATED PLANNING POLICY
Policy Purpose:	The Shire recognises that for sustainability, good governance and the provision of effective services and facilities for the community, an integrated approach is needed to all planning and resourcing activities. This policy serves to provide guidance and mandate activities to ensure compliance with the Integrated Planning Regulations of the WA Local Government Act 1995.
Principles / Framework:	Governance and Leadership
Application:	All Elected Members and Staff
Statutory Environment:	Local Government Act 1995 Section 5.56(1) and Regulations S5.56(2)
Minute Number:	11309
Approval Date:	Ordinary Meeting of Council 17 October 2012 Ordinary Meeting of Council 19 November 2014

Principles / Framework:

The Elected Members and Officers will follow the Local Government Department's Integrated Planning Framework that provides the process to:

- Ensure community input is explicitly and reliably generated.
- Provide capacity for location specific planning were appropriate.
- Inform long-term objectives of the Shire with these inputs.
- Identify the resourcing requirements to deliver against the long-term objectives.
- Clearly articulate long-term financial interchange implications and strategies.

Application:

As part of the Shire of Ashburton's planning cycle, the principles and practices of the integrated planning framework will be demonstrated in all consultation, research, development and implementation phases of the strategic planning process.

Outcomes from the process are a Community Strategic Plan (CSP) representing the long term community aspirations, a Corporate Business Plan (CBP) outlining the strategic and operational objectives to be achieved in the four year period. The CBP

will demonstrate activities and projects are fully resourced and have appropriate timelines and performance measures.

This will be underpinned by a series of informing strategies and plans which will include:

- a 10 year long-term financial plan;
- a workforce plan that is reviewed every four years in conjunction with the corporate business plan;
- an asset management plan for the life cycle of all assets including maintenance and replacement programs; and
- any relevant issue specific strategies and plans for major projects or key developments.

The Council will ensure that there are adequate resources provided in both the integrated planning development and delivery phases to ensure timelines and legislative requirement are met and that the community expectations are addressed in a sustainable manner.

The integrated planning process and outcomes will be incorporated into the performance indicators of the CEO for the overall integrated planning process and for Executive Managers for the components relative to their areas of control.

Elected Members and Officers will be trained as appropriate and guideline documents and processes will be recorded appropriately and made available to all new and existing staff to ensure continuity and quality management of the Integrated Planning process.

Signed	Shire President
Monitor and Review:	Chief Executive Officer
Last Review Date	19 November 2014
Next Review Date	October 2016
This policy is to remain in force un	til otherwise determined by the Council or superseded.

Policy No: CORP_ORG



Policy Name:	ELM12 WORKFORCE PLANNING AND MANAGEMENT
File No:	ELM12 OR.CM.01.00 (Superseded)
Policy Purpose:	The Shire of Ashburton (SOA) is committed to ensuring that strategic, operational and legislative objectives are met through efficient and effective management of its workforce for the delivery of service to the community in a timely and cost effective manner. effective workforce planning and resourcing to demonstrate compliance with the Integrated Planning requirements of the Local Government Act (1995) Regulation S5.56(2).
Principles / Framework:	The Shire of Ashburton is committed to workforce planning, identifying that it is an essential management function in its operations.
	SOA recognises that the achievement of all goals and objectives are reliant on the skills and knowledge of its workforce and their individual resilience, perseverance and unique capacity to fit the environment.
Application:	Workforce planning is a continuous process of shaping the workforce to ensure it is capable of achieving SOA objectives into the future. It provides the framework for assessing the demand and supply of the workforce and aims to have the right people in the right place at the right time to ensure the delivery of organisational goals resourced through effective long-term financial and business plans.
Statutory Environment: Minute Number:	Local Government Act (1995) S5.56(2) & Regulation 11309
Approval Date:	Ordinary Meeting of Council 17 October 2012 Ordinary Meeting of Council 19 November 2014



The Shire is committed to resourcing workforce requirements through its Integrated Planning processes as outlined in this diagram at left. It recognises that the responsibility for managing people lies with the person who has the executive responsibility for the objectives of the service/activity/ function of their division.

Responsibilities

- Managers of staff have the responsibility and accountability for ensuring that all employees are managed appropriately within their own work areas.
- In each of these areas, current and future demand and supply should be assessed as part of the annual and strategic planning cycles.
- All managers will ensure effective setting of KPIs and performance criteria for their staff that will meet relevant organisational objectives.
- Staff appraisals will incorporate training and development plans to ensure the current and future skills and knowledge needs are met wherever practicable, with gaps and omissions reported to the Manager Organisational Development for inclusion in the Workforce Plan.
- The Organisational Development team will research, collect and monitor relevant workforce data and statistics including demographics and trends as part of the integrated planning cycle.
- All staff involved in organisational, operational or project planning will ensure that workforce implications are considered and included in all strategic or operational plans.

Monitoring and Review

The Organisation will implement a robust reporting and recording system that will be regularly monitored to ensure human resource supply and demand management is appropriately implemented and sustained across the organisation and there is ongoing identification of issues and trends.

Workforce Planning's key performance indicators, relating to both organisational and personal performance will be developed, implemented and monitored, by the Shire's Executive and Council as appropriate.

SOA will ensure the Workforce Plan addresses current and future best practice human resource management that will include:

- effective and efficient recruitment and retention;
- performance management, training and development;
- legislative compliance; occupational safety and health;
- employee total wellbeing; support and encouragement.

[Signature] Signed	[Print Name] Shire President
Monitor and Review:	Manager, Organisational Development
Last Review Date	19 November 2014
Next Review Date	2015



ar available to

A non-compulsory wardrobe of uniform style clothes is to be supplied upon request to Councillors up to the following maximum allowance -

1. All Councillors

- 1 x formal jacket (Charcoal)
 - Shire crest embroidered on front left pocket
 - A gold badge with the Shire of Ashburton crest and Councillors name

2. Female Councillors

2 x blouses

Word 'Councillor' embroidered above the Shire logo

2 x complementing scarves

3. Male Councillors

2 x shirts

• Word 'Councillor' embroidered above the Shire logo 2 x ties

[Signature]

[Print Name] Shire President

Monitor and Review Last Review Date Next Review Date Chief Executive Officer 19 November 2014 2018

File No: CORP_ORG



Policy Name:	EMP 24 CORPORATE CREDIT CARD
File Number	EMP24 FI.BA (Superseded)
Policy Purpose:	All cardholders must have either the authority or delegated authority to commit Council to expenditure. The Council must approve Corporate Credit Cardholders.
Principles / Framework	Financial Management
Application:	Staff nominated
Statutory Environment:	Local Government Act 1995 Section 2.7 (2) (a) & (b) Section 6.5 (a) (LGA), Local Government (Financial Management] Regulation 11(1)(a), Use of Corporate Credit Cards (Department of Local Government Guideline No 11)
Minute Number:	12.03.10 11396 11428
Approval Date:	Ordinary Meeting of Council 24 October 2006 Agenda 10.2 OCM 23 January 2013 Agenda 10.4 OCM 13 February 2013 Executive Managers Meeting 20 May 2013 OCM 19 November 2014

Policy Content

The Council supports the use of corporate credit cards on the basis it provides a necessary and efficient financial management tool for the Shire.

Credit cards need though, to be responsibly managed in order to ensure good governance and financial accountabilities. The CEO shall ensure that Corporate credit card management procedures that suitable accommodate these sentiments and the following protocols, shall be in place –

- 1. They are maintained in a secure manner.
- 2. They are to be used only for Shire activities and that there is no approval given for any private use.
- 3. That all payments (included disputed transactions) are to be listed in the Schedule of

Accounts and Credit Card Purchases section of the monthly financial report to Council.

- 4. That where applicable, purchases are to be made in accordance with the Shire of Ashburton's Purchasing Policies, and associated Procedures.
- 5. That inappropriate purchases, even on the basis of them being operationally related, may be recoverable from the cardholder. The cardholder is required to conclude that purchases are fair and reasonable business expenses.
- 6. They are not to be used for cash withdrawals.
- 7. That all cardholder responsibilities as outlined by the card provider (i.e. the Bank) are met.
- 8. Credit limits are not to be exceeded.
- 9. A procedure for dealing with lost cards is to be established to suitable protect the Shire and the card holder.
- 10. That the Cardholder is responsible to pursue and resolve incorrect charges (as due to privacy legislation, only the cardholder can initiate any request for information from the bank).
- 11. That all relevant documentation regarding each transaction is retained by the cardholder and produced as part of the reconciliation procedure (or a suitable declaration made if that documentation is unavailable).
- 12. That procedures are in place to ensure the surrender of credit cards before an employee's termination date, or if the credit card is no longer required as a result of employee position/duties changes.
- 13. If a Loyalty Reward Scheme is in place by the issuing Bank, it is not to be used for a card holder's private benefit.
- 14. A suitable 'Agreement' is to be in place between the Shire and the employee addressing the above matters (including procedures for breaches of this Policy or any associated operational procedures).

[Signature] Signed	[Print Name] Shire President
Monitor and Review:	Chief Executive Officer
Last Review Date	19 November 2104
Next Review Date	June 2016

Policy No: CORP_GOV



Policy Name:	ENG01 – STREET LAWNS AND GARDENS
File No:	ENG01 or ES.RM
Policy Purpose:	This policy has been developed to outline guidelines for the installation and maintenance of street road reserve lawns and gardens.
Principles / Framework:	SOA 10 Year Community Strategic Plan Goal 4 – Distinctive and Well Serviced Places Objective 3 – Well Planned Towns
Application:	All Staff
Statutory Environment:	Local Government Act 1995
Minute Number:	12.07.1045
Approval Date:	Adopted OCM 18 November 1997 Reviewed OCM 15 July 2003 Reviewed OCM 19 November 2014

OBJECTIVE:

1. In this policy unless the context otherwise requires:

"Carriageway" means a part of a road used for vehicular traffic and includes the shoulders and areas including embankments at the side or centre of the road used for the standing or parking of vehicles but does not include a lane, right of way or driveway.

"Footpath" includes the part of a road reserve as an established footway, pavement, lane or thoroughfare set apart or constructed for the use of pedestrians and where any part of a road is not set apart or constructed is the portion on both sides of a road reserve three metres in width measured from the property line and extends along the reservation.

"Garden" means an area within a road reserve, which is developed or treated with plants and materials other than lawn grass.

"Intersection" includes the area comprised within the extension of straight lines from the adjoining property title lines abutting two or more roads that meet each other; except where the property lines are curved at any corner it is the extension of the curved property lines to the point where they meet.

"Lawn" means an open space area within a road reserve planted with grass and/or trees or shrubs planted by the Shire or by the landowner immediately adjacent with the approval of the Shire.

"Property line" means the boundary between the occupied land and the road reserve.

- 2. Existing lawns and gardens established by adjoining owners/occupiers prior to the adoption of this Policy shall be exempt from the requirements of a Shire permit for these works.
- 3. (1) A person shall not plant a garden in a street road reserve without a permit issued by the Shire in accordance with this Policy.
 - (2) The Shire shall only issue a permit for the planting of a garden in any portion of a street road reserve to the owner or occupier of the land abutting that portion of the street road reserve.
 - (3) An applicant for a permit to plant a garden in a street road reserve shall submit to the Shire a sketch plan setting out details of the proposed garden, including the plants, trees and shrubs in relationship to the road assets and the trafficable carriageway.
 - (4) The Council may issue a permit with conditions as it sees fit to be complied with by the applicant..
 - (5) The general compliance conditions for the establishment of a lawn or garden in a street road reserve are as follows:
 - It is limited to the frontage of the land that abuts the area owned or occupied.
 - It does not encroach on the pavement of a carriageway or on a made footpath.
 - It complies with any levels and grades established by the Shire and is a condition on the permit.
 - It does not contain shrubs which are hazardous nature or grow to a height or other dimension causing an obstruction or impairs the vision of motorists travelling along the carriageway or persons along the footpath within the street road reserve.
 - The location of all services are to be determined prior to works commencing and any subsequent damage will be repaired at the cost of the permit holder recovered by the respective utility authority or corporation..
- 4. A person shall not water a street lawn or garden in such manner to cause inconvenience or obstruction to persons using the adjoining carriageway or footpath.
- 5. (1) On the establishment of the lawn or garden in a street road reserve by a permit holder all reasonable maintenance of the lawn or garden shall be undertaken including the repair of any subsequent damage. The lawn specifically shall be kept to a reasonable height.
 - (2) Fences, enclosure or other obstruction on or about a lawn or garden in a street road reserve are prohibited.
 - (3) Plants, trees or shrubs are not to exceed 0.75 metres in height and are not to be within 12 metres of an intersection.
- 6. (1) Where the Shire, any other authority or corporation authorised to undertake works within a street road reserve may give notice to the owner or occupier of the land abutting on the lawn or garden to remove the installation and any piping until the completion of their works. Where the owner or occupier does not comply with the notice, these will be removed at the expense of the owner or occupier and this may be recovered by due remedy.

- (2) The Shire, any other authority or corporation is not liable for damage to any lawn, garden or piping installed by the adjoining owner/occupier in a street road reserve as a result of carrying out authorised works.
- 7. Any garden treatment of material other than lawn or garden plants shall be subject to a Shire permit and a sketch plan is to be submitted setting out the location of the treatment and details of the materials to be used.
- 8. The permit application shall be considered by the Shire in accordance with this Policy and it will be approved with conditions or not approved,
- 9. Each application for a permit will be considered on its merits including the intent to minimise water consumption by plant ground cover treatments and other material treatments.
- 10. In the special treatment of street road reserve verges under this policy the following applies:
 - Any materials for paving other than paving blocks, paving bricks, pre-cast concrete slabs must be approved by the Shire;
 - Excessive verge treatments will not be approved.
 - Paved areas on the street road reserve in a residential area for purposes other than landscaping or a pedestrian thoroughfare is prohibited.
 - An even grading of the lawn, garden or materials is to be achieved with limited vertical contouring.
- 11. The Shire shall not be liable for any damage sustained by a person by reason of or arising out of the planting, placement, or existence of a lawn, garden, landscaping, pavement or other materials in a street road reserve.
 - In the application for a permit:
 - a) The applicant must demonstrate they the owner of the land which abuts the road reserve verge and indemnify the Council against liability in respect of any injury or damage caused to any person or property by the treatments described above.
 - c) If the Applicant is the occupier of the land which abuts the road reserve verge they must, include the written consent of the owner of that land together with a statement from the owner indemnifying the Council against liability as prescribed in the preceding clause.

[Signature] Signed

Monitor and Review: Last Review Date Next Review Date [Print Name] Shire President

Executive Manager, Infrastructure Services OCM 19 November 2014 2018

Policy No: CORP_GOV



Policy Name:	ENG06 – TEMPORARY ROAD CLOSURES	
File No:	ENG08 or ES.RM	
Policy Purpose:	To clarify Council's role when closing roads for which the Council has responsibility.	
Principles / Framework:	SOA 10 Year Community Strategic Plan Goal 4 – Distinctive and Well Serviced Places Objective 3 – Well Planned Towns	
Application:	All Staff	
Statutory Environment:	Section 3.50(1a) and 3.50(4) Local Government Act 1995	
Minute Number:	12.07.1045	
Approval Date:	Adopted OCM 20 June 2000 Reviewed OCM 15 July 2003 Reviewed OCM 19 November 2014	

OBJECTIVE

Unless otherwise stated, the Shire shall practice its rights and obligations to close, and subsequently re-open any road under its responsibility in accordance with provisions of the Local Government Act 1995, and the Local Government (Functions and General) Regulations 1996.

Specifically, where the Shire is required to issue local public notice, the broadcast of road status via the Councils Road Condition Reports, from time to time occur as conditions change, and the issue of local public notice shall be in accordance with Section 1.7 of the Local Government Act.

Furthermore, where the Shire can reasonably determine that a road closure is expected to exceed a period of twenty-eight (28) days, the Shire shall:

- Give local public notice, in newsprint generally circulating in the district, giving details of the proposal to close such road;
- Give written notice to each land owner/occupier likely to be affected by the proposal to close such road; and
- Invite public comment on the proposal to close such land.

Where a road closure inadvertently exceeds a period of twenty-eight (28) days, the Council shall meet its obligations under provisions of the Local Government Act 1995.

EXCEPTIONAL PERMITS

Section 3.50 (2) of the Local Government Act allows the Shire to limit road closures to vehicles of any class, to particular times or to such other case or class of case as may be specified in the order and may contain exceptions.

To this end, the Shire recognises the need for remote residents to access supplies. It is therefore the intention of this policy to allow exceptions to approved vehicles granting limited access to traverse on selected closed roads.

Applicants seeking an exception to travel on a closed road must make formal application to the Shire prior to undertaking any journeys on any closed road.

Where appropriate, the Shire may grant exceptions to pastoralists, Aboriginal Communities and Mining Enterprises on an as needs basis. The exception must be of an urgent nature and shall not be considered for the purposes of convenience to the applicant.

All applications should be made in writing (form attached), and shall be submitted to the Shire for consideration, on a case-by-case basis.

Signed		Shire President
Monitor and Review	=	Executive Manager, Infrastructure Services
Last Review Date	=	Reviewed OCM 19 November 2014
Next Review Date	=	2018

APPLICATION FOR EXCEPTION TO TRAVEL ON A CLOSED ROAD

This Application is made to the Shire of Ashburton in accordance with Section 3.50(2), Council Policy TD028 and Delegated Authority TDS014 of the Local Government Act 1995 to travel on a closed road in accordance with the conditions stipulated.

Applicants Details		Vehicle Details		
Name:		Make:	Model:	
Home Address:		Registration No:	Registered To:	
Contact Tel:		TARE:		
Contact Fax:				
Road Details				
Road Name:				
Section of Road:				
(eg Homestead to Town)				
Reason for Application:				
I,have read and understood the Conditions applicable to this exception and accept those Conditions as part of this Application to travel on closed roads.				
Date:		Signature:		
Office Use Only:				
Application is/is not approved. Va	alid from:	to:		

- 1. The Applicant acknowledges the road for which this application is made has been closed by the Shire to minimise damage to the road by traffic, to protect motorists from driving on a potentially dangerous road or both.
- 2. The Applicant acknowledges that the road for which this application is made could exhibit dangers to the Applicant in the form of scouring, rutting, corrugations, flooding, loss of advisory signage, loss of guideposts, water logging and other dangers normally associated with natural storm events.
- 3. The details of this exception are as applied for and the Applicant acknowledges his/her obligation to practice these conditions.
- 4. This exception is valid for daylight hours only.
- 5. The Applicant shall exercise due caution and drive to the conditions of the road.
- 6. The Applicant acknowledges that he/she may drive on these roads as permitted by this exception and shall do so at his/her own discretion and risk.
- 7. The Shire shall assume no responsibility whatsoever for the Applicants negligence, carelessness or otherwise.
- 8. This exception is validated for a period as specified and a new exception is required for a period of time extending beyond the validation period.
- 9. The Applicant shall protect the Shire from any claims arising from the Applicants exercising of this permit.
- 10. The Applicant acknowledges that this exception in no way exposes the Shire to libelous claims made by the Applicant and that the Council accepts no responsibility, whatsoever, for any loss experienced by the Applicant whilst exercising this Approval.

ENG07

POLICY MANUAL

Title:	Provision of Grids on Public Roads and Stations
File No:	Various
Minute No:	10.05.11
Statutory Environment :	Not Applicable
Adoption Date:	Ordinary Meeting of Council 19 September 2001
Latest Review Date :	Reviewed at the Ordinary Meeting of Council held on 20 May 2008

Objective:

To detail Council's position in regard to the installation of stock grids on public roads crossing stations.

Policy:

All stock grids on public roads shall be installed to the satisfaction of the Executive Manager Engineering Services.

Council shall assume total responsibility for the installation and ongoing maintenance of stock grids on public roads located at pastoral station property boundaries.

In all other cases the Council shall not contribute.



Policy Name:	ENG08 BUSH FIRE POLICY
File No:	ENG 08 OR.CM1
Policy Purpose:	It shall be the Policy of the Council of the Shire of Ashburton to establish and maintain a Bush Fire organisation in accordance with Part V of the Bush Fires Acts, 1954 as amended, in order to provide adequate fire protection for those areas within the municipality and to carry out any identified hazard reduction having due regard at all times for the preservation of the natural environment.
Principles / Framework:	10 Year Community Strategic Plan 2012-2022 Goal 04 – Distinctive and Well Serviced Places Object 02 – Accessible and Safe Towns
Application:	The Shire of Ashburton
Statutory Environment:	Local Government Act 1995 - 2.7 (2) (b)
Minute Number:	12.07.1045
Approval Date:	Adopted at the Ordinary Meeting of Council 11 February 2003 Ordinary Meeting of Council 15 July 2003 Ordinary Meeting of Council 15 December 2006 except for 'Section 3.6 Wittenoom' Ordinary Meeting of Council 19 November 2014

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1. BUSH FIRE ADVISORY COMMITTEE MEETINGS

1.1 INTRODUCTION

The Shire of Ashburton Bush Fire Service comprises one Brigade whose members are all trained volunteers. Council seeks input from these members and other key stakeholders on matters relating to relating to bush fire prevention and control through the Shire of Ashburton Bush Fire Advisory Committee.

This Policy specifies when Bush Fire Advisory Committee Meetings are to be held, and the minimum issues Council seeks the Advisory committee to address.

1.2 OBJECTIVE

- 1. To specify a minimum number of Bush Fire Advisory Committee Meetings to be held in any year.
- 2. To specify what items are required to be considered at these meetings, except general agenda items.
- 3. To specify the membership of the Bushfire Advisory Committee and the numbers of members required to constitute a quorum.

1.3 POLICY STATEMENT

The Bush Fire Advisory Committee shall meet a minimum of two times per year with the meetings being held in April or May and November. The Chairperson shall be the Shire of Ashburton President or in their absence the Chief Bushfire Control Officer will act as the Chairperson.

The following items shall be considered at the April or May meeting of the Bush Fire Advisory Committee each year:

- 1. The report of the each Brigade Equipment Officer required under Clause 3.7 of the Bush Fire Brigades Local Law.
- 2. The draft Bush Fire Order for the ensuing fire season.
- 3. Nominations for the National Medal.



The following items shall be considered at the November meeting of the Bush Fire Advisory Committee each year:

- a) Budget requests from Brigades.
- b) The draft Bush Fire Brigades Budget for the FESA Funding System.

Membership of the Bush Fire Advisory Committee shall comprise of:

Membership:

One Councillor Chief Bush Fire Control Officer Deputy Chief Bush Fire Control Officers (Ranger West, Capt Tom Price VBFB) Bush Fire Control Officer (Pastoralist) Bush Fire Control Officer (Ranger) Chief Executive Officer Executive Manager Technical Services Captain of the Tom Price PVFRS or Deputy (FCO) Captain of the Paraburdoo PVFRS or Deputy (FCO) Captain of the Pannawonica PVFRS or Deputy (BFCO) Rio Tinto Representatives (EMA Tom Price, Greater Paraburdoo, Greater Brockman) Captain or Delegate Tom Price Volunteer Bushfire Brigade Representative

Ex Officio

CBFCO Shire of Roebourne (FCO) CBFCO Shire of East Pilbara (FCO) CBFCO Shire Town of Port Headland (FCO) CBFCO Shire of Exmouth (FCO) FESA Area Manager DEC Representatives (Regional Fire Coordinator, Karijini Senior Ranger, Millstream Senior Ranger)

All of whom (except Ex Officio representatives) shall have equal voting rights except in the case of a tied vote, here the Chairperson shall also exercise a casting vote in addition to a deliberative vote.

Minutes and recommendations from the Advisory Committee will be presented to for discussion and referral to Council as soon as practicable after each meeting.



Quorum shall be 50% of membership plus 1.

Terms of Office

- a. Each committee member will be nominated annually by the committee for Council's ratification.
- b. The Council may accept the resignation in writing of, or remove any member of the committee.

Appointment of Committee Members

c. The Council shall endorse the appointment of new Committee members or when a vacancy occurs in the office of a member of the Committee.

District Committees

The Chief Bush Fire Control Officer his/her delegate is to represent Council, in relation to their Bush Fire obligations, at Local Emergency Management Committee (LEMC) meetings and District Operations Advisory Committee (DOAC) meetings or other district meetings as required.



2. STANDARD OPERATING PROCEDURES

2.1 INTRODUCTION

FESA has a set of Standard Operating Procedures relevant to the everyday operation of Bush Fire Brigades. The Standard Operating Procedures have been widely accepted and adopted by most local governments in Western Australia.

2.2 OBJECTIVE

The objective of this Policy is to adopt the Standard Operating Procedures as Council's Bush Fire Brigades Standard Operating Procedures.

2.3 POLICY STATEMENT

That the Shire of Ashburton adopts the Standard Operating Procedures relating to Brigades and Local Authorities as outlined in the FESA Standard Operating Procedures Manual as Council's Bush Fire Brigades Standard Operating Procedures.



3. BUSH FIRE CONTROL OFFICER APPOINTMENTS

3.1 INTRODUCTION

Within the Bushfire Brigades, there are various officers appointed by Council to undertake various roles and responsibilities. The persons occupying these positions, although volunteers, are nonetheless officers of the Council and are appointed by the Council (under section 38 of the Bush Fires Act 1954) upon their nomination by the Brigade and endorsement by the Bush Fire Advisory Committee.

This policy provides the eligibility criteria for a person to be appointed as a Bush Fire Control Officer.

3.2 OBJECTIVE

- 1. To ensure that a person has the relevant qualifications necessary to hold the position of Fire Control Officer.
- 2. To ensure that these qualifications are maintained by the appointed Bush Fire Control Officer.

- 1. To be eligible for appointment as a Bush Fire Control Officer a person must have completed the Bush Fire Control Officer Training Program.
- 2. Notwithstanding Item 1 above, a person will be eligible for appointment as a Bush Fire Control Officer if they complete the Bush Fire Control Officer Training Program within 12 months of appointment.
- 3. For a person to continue as a Bush Fire Control Officer they must complete the Bush Fire Control Officers Course or a Refresher Course at intervals of no more than every 2 years.
- 4. Yearly notification is made to Council of Brigade Officers to be appointed as Fire Control Officers.
- 5. A Fire Control Officer shall not issue a Permit to Burn without consultation from the Chief or Deputy Chief Bush Fire Control Officer.



4. AUTHORITY OF CHIEF & DEPUTY CHIEF BUSH FIRE CONTROL OFFICERS

4.1 INTRODUCTION

Within the Shire of Ashburton Fire Services, a formal hierarchy exists in accordance with the Bush Fires Act 1954 to provide a chain of command at multi brigade incidents. The 2 most senior positions are those of Chief and Deputy Chief Bush Fire Control Officer.

This Policy recognises the need for the Chief and Deputy Chief Bush Fire Control Officer to act quickly in an emergency wild fire situation where that wild fire is beyond the resources of the Shire of Ashburton Fire Services.

4.2 OBJECTIVE

- 1. To specify which persons may incur expenses on behalf of Council;
- 2. To specify the extent of the authority to expend Council funds.

- 1. The Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer and Captain plus First, Second and Third Lieutenants of the Tom Price Volunteer Bush Fire Brigade are authorised to engage contractors or incur expenses of up to \$5,000 on behalf of Council;
- 2. Item 1 of the Policy above only applies to incidents where the Shire of Ashburton is the hazard management agency and the incident is beyond the resources of the Shire of Ashburton; and
- 3. Expenditure of an amount likely to exceed \$5,000 requires the approval of one of the following Council Employees:
 - a. Chief Executive Office
 - b. Executive Manager Technical Services



5. FIREBREAK ORDER – EXEMPTIONS

5.1 INTRODUCTION

In accordance with the provisions of Section 33 of the Bush Fires Act 1954, the Shire of Ashburton adopts an annual Firebreak Notice specifying the minimum standards of fire prevention measures to be undertaken by land owners.

For varying reasons of terrain, natural water courses stands of significant vegetation or other reasons, it may not be possible or desirable for the land owner to meet Councils requirements.

In order to avoid receiving an infringement notice for failing to comply with the requirements of the Firebreak Order, the land owner, in accordance with the Order, needs to obtain the approval of the Shire for an exemption from, the requirements of the Order.

This Policy is intended to provide a procedure to deal with applications for firebreak exemptions to the annual Firebreak Order.

5.2 OBJECTIVE

To specify which persons are authorised to approve applications for firebreak exemptions and variations to the annual Firebreak Order.

- 1. The Chief Executive Officer or Chief Bush Fire Control Officer are authorised to approve or refuse applications made for Firebreak Order exemptions.
- 2. Exemptions so granted shall be issued in writing by the Shire of Ashburton.



6. PERSONAL PROTECTIVE EQUIPMENT

6.1 INTRODUCTION

Bush Fire brigades are created by Council pursuant to Section 41 of the Bush Fires Act 1954. As Brigades are under the control of the Shire of Ashburton, the Shire has a duty of care to Brigade members to ensure that they are suitably equipped and protected to carry out their roles as fire fighters.

This Policy provides for the issue of personal protective equipment to brigade members.

6.2 OBJECTIVE

- 1. To specify what personal protective equipment will be supplied by the Shire of Ashburton.
- 2. To specify when brigade members can wear the personal protective equipment.
- 3. To specify that a register of personal protective equipment issued to brigade members must be kept by the relevant Chief Bush Fires Control Officer.

- 1. The Shire of Ashburton shall issue all volunteers FESA Level 1 Personal Protective Equipment.
- 2. Chief Bush Fire Control Officer or Captain shall require that a brigade member completes the attached form acknowledging that they have received the personal protective equipment and that they undertake to return the equipment if they cease to be an active member of the Brigade.
- 3. Personal Protective Equipment shall only be worn at fire incidents and bona fide Brigade activities.



7. FIRE APPLIANCES – REPAIRS, SERVICING & MODIFICATIONS

7.1 INTRODUCTION

Bush Fire brigades are created by Council pursuant to Section 41 of the Bush Fires Act 1954. As Brigades are under the control of the Shire of Ashburton, the Shire has a duty of care to Brigade members to ensure that all equipment provided for Brigade use is maintained to the correct standard and that any modifications do not compromise the operational safety of the equipment.

This policy seeks to specify the procedures to be followed when Council owned fire appliance require repairs, servicing or modifications.

7.2 OBJECTIVE

- 1. To provide an interpretation for the following terms:
 - a. minor repair
 - b. major repair
 - c. minor modification
 - d. major modification.
- 2. To specify the procedure to be followed when fire appliances require repairs or modifications.
- 3. To specify the frequency of routine scheduled servicing of fire appliances.

7.3 POLICY STATEMENT

In this policy:

"minor repair" means to restore to good condition, renovate, mend, remedy or set right again any part of a fire appliance as approved.

"major repair" means to restore to good condition, renovate, mend, remedy or set right again any part of a fire appliance, where the repair work as approved.

"minor modification" means to change or alter a component of a fire appliance where the modification will not effect the specifications of the fire appliance and where the modification work as approved.

"major modification" means to change or alter a component of a fire appliance where the modification will effect the specifications of the fire appliance and the modification work as approved.



- 1. A Purchase Order for all repairs and modification shall be obtained from the Chief Executive Officer or Chief Bush Fire Control Officer prior to the work being undertaken.
- 2. Minor and major modifications shall be authorised by the Chief Executive Officer and/or Chief Bush Fire Control Officer after consultation with FESA Country Operations Karratha.
- 3. All Council owned fire appliances are to be serviced by an appropriately qualified company as required.



8. DUTIES OF RANGERS AT FIRES

8.1 INTRODUCTION

Pursuant to Section 38(1) of the Bush Fires Act 1954 Shire of Ashburton Rangers are authorized Fire Control Officers.

It is the function of Volunteer Bush Fire brigades to suppress wild fires within the Shire of Ashburton. However, in performing this function, the Officer in control of the fire may enlist other services or agencies as required.

This policy seeks *t*o specify when the Shire Rangers are requested by the Incident Controller or Chief Executive Officer or delegate to attend fire emergencies and the role of that officer at same.

8.2 OBJECTIVE

- 1. To specify when the Shire Ranger is to attend fire services incidents.
- 2. To specify the Shire Ranger's role at fire services incidents.

- 1. The Shire Ranger shall attend fire emergencies only at the request of the Incident Controller or Chief Executive Officer or delegate.
- 2. At fire emergencies the role of the Shire Ranger is to:
 - a) assist the Incident Controller in establishing a forward control point.
 - b) provide essential communications assistance.
 - c) provide forward reconnaissance.
 - d) provide the Incident Controller with logistical support.
 - e) ensure that communications obligations to all other agencies are met.



9. HAZARD REDUCTION WITHIN THE GAZETTED SHIRE OF ASHBURTON TOWNSITES

9.1 INTRODUCTION

The Shire of Ashburton is responsible for the reduction of fire hazards on land under its control. This land includes road and drainage reserves as well as public open space. This Policy provides for the burning of road and drainage reserves within the Shire of Ashburton for fire hazard reduction and maintenance purposes.

9.2 OBJECTIVE

- 1. To specify who can conduct burning on road and drainage reserves under the care, control and maintenance of the Shire of Ashburton.
- 2. To ensure that persons involved in burning are trained to do so, in a safe manner.
- 3. To ensure that adequate appliances and/or machinery are available to facilitate the safe burning of road and drainage reserves.

- 1. All hazard reduction burns identified within the Shire of Ashburton Townsites are to be carried out in consultation with the Chief Bush Fire Control Officer and the Captain of the Private Fire and Rescue Service Brigades in Tom Price, Paraburdoo and Pannawonica and the Onslow Volunteer Emergency Services Unit.
- 2. Officers so authorised under the shall issue permits to burn verge/drainage reserves to the following organisations only:
 - a) Private Fire and Rescue Service Brigades in Tom Price, Paraburdoo and Pannawonica and the Onslow Volunteer Emergency Services Unit.
 - b) Council's Bush Fire Brigades;
 - c) Authorised Shire Officer
- 3. A Fire Control Officer shall not issue a Permit to Burn without consultation from the Chief or Deputy Chief Bush Fire Control Officer.
- 4. In this Policy, Authorised Shire Officer, means Shire Rangers.
- 5. The Chief local Bush Fire Control Officer shall be notified of a burn under this Policy.



10. FIRES OUTSIDE THE SHIRE OF ASHBURTON

10.1 INTRODUCTION

Bush Fire brigades across the region operate in an environment of "mutual support", where Brigades in areas not under immediate threat from wild fire will assist at incidents which are beyond the capacity of the controlling agency.

This Policy recognises the need for the Shire of Ashburton to be able to assist other local authorities and emergency services where they request our assistance with an incident that is outside of the local government area of the Shire of Ashburton.

10.2 OBJECTIVE

- 1. To specify that the Shire of Ashburton is available to assist at incidents outside of the Shire of Ashburton.
- 2. To specify which officers are delegated to approve the response of Shire of Ashburton to incidents outside of the Shire of Ashburton.

- 1. The Shire of Ashburton shall be available to attend incidents outside the Shire of Ashburton where their assistance is requested by the controlling agency for that incident.
- 2. A Bush Fire Brigade shall not attend an incident outside of the Shire of Ashburton unless their response is authorised by the Chief or Deputy Chief Bush Fire Control Officer and Chief Executive Officer.
- 3. The Chief Bush Fire Control Officer shall be notified as soon as a fire appliance is dispatched to an out of district fire.



11. USE OF COUNCIL PLANT – FIRE EMERGENCIES

11.1 INTRODUCTION

It is the function of Volunteer Bush Fire brigades to suppress wild fires within the Shire of Ashburton. However, in performing this function, the Officer in control of the fire may enlist other services or agencies as required

This Policy provides that Council plant may be used to assist at an incident and specifies which officers can approve the use of the plant.

11.2 OBJECTIVE

- 1. To specify when plant may be used at a fire emergency.
- 2. To specify which employees can authorize the use of Council Plant at fire emergencies.
- 3. To specify that plant operators have a minimum level of training before attending fire service incidents/civil emergencies.
- 4. To specify who will be responsible for costs associated with the use of Council plant at fire emergencies.
- 11.3 POLICY STATEMENT

The Shire of Ashburton, where practicable, shall make its plant available for use at fire emergencies.

Council Employees authorised to permit the use of Council plant at fire services incidents/civil emergencies are:

- a. Chief Executive Officer
- b. Executive Manager of Operational Services
- c. Chief/Deputy Chief Bush Fire Officer
- d. Brigade Officers; and
- e. Rangers
- 1. Council employees operating the plant in accordance with clause 1 above, shall have completed introduction to Bush Fire Fighting.

Where Council plant is utilised in accordance with clause 1 above, expenses are to be met by Council unless the expenses can be recovered by insurance procedures or Bush Fire Financial Assistance FESA SAP 3.1.A) as approved by FESA Country Operations Karratha.



12. TRAINING ARRANGEMENTS

12.1 INTRODUCTION

Bush Fire brigades are created by Council pursuant to Section 41 of the Bush Fires Act 1954. As Brigades are under the control of the Shire of Ashburton, the Shire has a duty of care to Brigade members to ensure that they are suitably equipped and trained for their task.

This Policy is to ensure that volunteer fire fighters are properly trained by making available suitable venues, catering and by encouraging fire fighters to attend courses.

12.2 OBJECTIVE

Chief Bush Fire Control Officer coordinates all training requirements. To make available suitable venues for training; and To specify when catering will be organised for course participants.

- 1. The Shire of Ashburton shall make available, any suitable venue for the training of fire fighters.
- 2. It shall be the responsibility of the Chief Bush Fire Control to arrange for the booking of such venues;
- 3. The Shire of Ashburton shall pay via Emergency Services Levy for catering at courses that are organized by the Chief Bush Fire Control;
- 4. The Chief Bush Fire Control shall make available to all Brigades within the Shire of Ashburton notices of upcoming training courses and they shall encourage suitable candidates to attend these courses;



13. FIRE FIGHTERS MEALS – FIRE SERVICES INCIDENTS

13.1 INTRODUCTION

At incidents of major fires, the welfare, including sustenance, of fire fighters must be considered and planned for.

This policy seeks *t*o specify where and when meals will be provided to personnel present at fire services incidents.

13.2 OBJECTIVE

- 1. To make available suitable meals and catering for persons attending fire services incidents;
- 2. To provide guidelines as to when meals will be made available; and
- 3. To specify who is authorised to incur expenditure in this regard.

13.3 POLICY STATEMENT

Implementation of meals and refreshments will be done in consultation between the Chief Bush Fire Control and the Incident Controller.

The Shire of Ashburton will supply meals to personnel attending fire services incidents if:

- a. The personnel are attending a fire a fire emergency within the local government area of the Shire of Ashburton.
- b. The Shire of Ashburton is the controlling agency for that particular incident.

Where personnel have been called to an incident at least two hours prior to a meal period (i.e. breakfast, lunch or tea) and it has been established that they will be required at the incident for at least two hours after that meal period, Council will supply the required meal and drinks not including alcoholic beverages. For continuation of fire fighting duties after this period, refreshments will be supplied at the various meal periods (with hydration being available at all times).



14. USE OF FUEL CARDS BY BUSH FIRE BRIGADES

14.1 INTRODUCTION

Bush Fire Brigade appliances are provided and maintained by the Shire of Ashburton. As part of the maintenance of these appliances, Fuel Cards are issued to bush fire brigades for:

• Purchase of fuel and oil appropriate to the fire appliance

14.2 OBJECTIVE

To ensure the secure and proper use of fuel cards by bush fire brigade personnel.

14.3 POLICY STATEMENT

The Shire of Ashburton shall issue a fuel card for each Bush Fire Brigade appliance provided by the Shire of Ashburton, for use in the following manner:

- 1. Fuel cards are specific to each fire appliance and as such are to be kept on the relevant fire appliance in a secure place at all times;
- 2. The fuel card must be presented to the cashier when a purchase is made. It is incumbent on the person signing the receipt to ensure that details of the purchase are correct;
- 3. Volunteer Fire Services personal must sign the receipt.
- 4. If at any time a fuel card is found to be missing or stolen, it must immediately be reported to the Chief Bush Fire Control or Captain so that the fuel card can be cancelled. In this instance it would be helpful if an approximate date of the loss/theft of the fuel card could be reported.
- 5. If a purchase is attempted that is not a valid type of expenditure for that card the purchase will be rejected. Misuse of the fuel cards will render the offender liable to disciplinary and/or legal action.



15. MINIMUM DRIVER TRAINING SHIRE OF ASHBURTON FIRE APPLIANCES

15.1 INTRODUCTION

Bush Fire brigades are created by Council pursuant to Section 41 of the Bush Fires Act 1954. As Brigades are under the control of the Shire of Ashburton, the Shire has a duty of care to Brigade members to ensure that they are suitably trained to carry out their roles as fire fighters.

This Policy has been developed to recognise potential duty of care issues in relation to the training standards of persons who are required to operate Shire of Ashburton Fire Appliances

15.2 OBJECTIVE

The driver of any Council fire Fighting appliances will hold a current driver's license appropriate for the appliance being driven and be either:

- 1. A council employee
- 2. A registered member of a Volunteer Fire Brigade
- 3. Any person instructed by the Bush Fire Captain or Chief Bush Fire Control Officer or any other authorized person

The objective of this Policy is to specify a minimum training standard for all drivers of Shire of Ashburton Fire Appliances.

15.3 DEFINITIONS

In this Policy, unless the contrary appears:

- 1. *"approved driving course"* means Drive Vehicles Under Operational Conditions FESA Introduction to Driving or equivalent.
- 2. *"authorised training"* means driver training on appliances that is conducted and supervised by a brigade officer or training officer, who has completed an approved driving course.
- 3. *"learner driver"* means a driver who is issued with a learners permit under Section 48C of the Road Traffic Act 1974.
- 4. *"probationary driver"* means a diver who is issued with a probationary license under Section 45 of the Road Traffic Act 1974.



5. *"volunteer firefighter"* means a registered member of a bush fire brigade formed under the Bush Fires Act 1954 and includes any bush fire control officer, officer, office bearer, firefighter, probationary firefighter, probationary firefighter and auxiliary member of a brigade.

- 1. A volunteer firefighter shall not drive any fire appliance owned by the Shire of Ashburton in an emergency situation unless they have completed an approved driving course;
- 2. Other Brigade members may drive appliances in non–emergency situations subject to their holding the necessary motor vehicle drivers license; and
- 3. A volunteer firefighter who is a probationary driver or a learner driver shall not drive any fire appliance owned by the Shire of Ashburton unless that volunteer firefighter is involved in authorised training.



16. USE OF BRIGADE APPLIANCES

16.1 INTRODUCTION

Council provides appliances to Volunteer Bush Fire Brigades for the protection of property and the community in the event of fire. The immediate availability of these appliances, subject to maintenance down time, for the purpose for which they are provided, is essential for Brigades to carry out their commitment to the community

16.2 OBJECTIVE

To stipulate the use which may be made of Council owned fire appliances thus ensuring the appliance is available for the purpose for which it was provided.

- 1. To ensure that Bush Fire Brigade appliances provided by Council are readily available, the following uses only will be permitted:
 - Attending call outs to wild fires;
 - Carrying out hazard reduction burning;
 - Brigade training activities;
 - Travel associated directly with refueling or vehicle maintenance;
 - A 30 minute maintenance run, twice a month, during the off fire season.
- 2. Any use of a Brigade Appliance for a purpose other than that described in 1. above shall only occur if approved by the Brigade Captain or Chief Bush Fire Control Officer or any other authorised persons.



17. PURCHASE OF EQUIPMENT FOR BUSH FIRE BRIGADES

17.1 INTRODUCTION

Bush Fire Brigades are established by the Shire of Ashburton under powers conferred upon the Council by the Bush Fires Act 1954. As the Brigades are creatures of the Council, it is the responsibility of the Shire to ensure the Brigades are provided with the level of equipment necessary to, and suitable for, the performance of their roles.

17.2 OBJECTIVE

To ensure that any equipment/appliances purchased:

- 1. Is suited to the task for which it is intended,
- 2. Has the endorsement of the Shire of Ashburton Bush Fire Advisory Committee and
- 3. Is in the best interests of the Shire of Ashburton Emergency Services as a whole.

17.2 POLICY STATEMENT

For the purposes of this policy, grant funds also includes corporate sponsorship.

- 1. Individual Brigades, or members thereof, shall not apply for funding or purchase fire fighting equipment or appliances;
- 2. In order that grant funds may be pursued for the best overall strategic benefit of the Shire of Ashburton Bush Fire Brigades and grant funds will only be applied for by the Shire;
- 3. Any equipment/appliances required by Bush Fire brigades will only be purchased on behalf of the Brigade by the Shire of Ashburton;
- 4. Equipment will not be purchased, other than to replace an existing item, unless the Bush Fire Advisory Committee has determined:
 - a. the need to purchase the item
 - b. the item meets all current FESA and Shire of Ashburton standards
 - c. provision for the insurance/maintenance of the item can be made within the existing operating budgets.



18. BRIGADE MEMBERS – COMPETENCE AT FIRE GROUNDS

18.1 INTRODUCTION

Bush Fire brigades are created by Council pursuant to Section 41 of the Bush Fires Act 1954. As Brigades are under the control of the Shire of Ashburton, the Shire has a duty of care to Brigade members to ensure that they are suitably equipped and trained for their task.

This Policy seeks to ensure that volunteer fire fighters have attained the necessary level of competence prior to their attendance on the fire ground in a wildfire situation.

18.2 OBJECTIVE

The intent of this policy is to stipulate the level of training required to be undertaken by volunteer Bush Fire brigade members before they can be considered by the Council to be competent to be present on the fire ground.

- 1. A volunteer member of a Shire of Ashburton Bush Fire brigade shall not be permitted on to the fire ground until they have demonstrated their competence in this regard; and
- 2. The attainment of competence shall be demonstrated by the member having completed the following modules of the FESA Bush Fire Fighters Course:
 - a. Induction to Fire Fighting
 - b. Introduction to Fire Fighting
 - c. Bush Fire Fighting



19. USE OF WARNING LAMPS AND AUDIBLE WARNING SYSTEMS

19.1 INTRODUCTION

The Road Traffic Code 2000 permits the use of Warning Lamps and Electric Siren Warning Systems for vehicles providing active response to an emergency.

To guard against incorrect use and to avoid possible detraction from the significance of flashing warning lamps and sirens, their use is limited to particular vehicles and particular circumstances.

The following extracts are taken from the publication "Warning Lamps – A guide for installation and operation" issued by the Western Australian Department of Planning and Infrastructure.

Definitions:

Priority Degree of Urgency Level of Risk

- 1. Most urgent Life and/or Serious Property threat
- 2. Urgent High Risk Personal or Property Risk

Priority One Emergency Service role is of the highest priority usually involving life threat, serious injury or significant property damage. Also the service is in constant alert and may be required at any time with minimal notice.

Vehicles used in this category will usually provide active response that may involve high speed and continual contravention of the normal road rules (at times at increased risk) under special emergency exemption provisions during the period of operation.

Priority Two Usually attends dangerous situations, which are generally not first response or do not require a very high level of urgency. Public are not exposed to the same danger as for Priority One although there may on occasions be the risk of life and serious property damage.

Vehicles used in this category will usually provide active response that may involve some speed and regular contravention of the normal road rules under special emergency exemption provisions during the period of operation.

All Priority 1 and 2 operators require fully accredited training. Correct legal use and Duty of Care issues must be addressed before operators are permitted to operate the relevant vehicle.



Responsibilities of Service Providers

The organisation owning or operating the vehicle shall keep a register of all vehicles fitted with flashing warning lamps. They shall also maintain details of each training course, those operators that are accredited and any other information that is necessary to support use of a certain priority lamp on a vehicle. All of this information shall be readily available for inspection, by a third party, in particular for instances such as crash investigation or law enforcement.

Training

Operators of vehicles fitted with flashing warning lamps must be trained in the correct usage of these lamps. Any organisation operating the vehicle shall be responsible for ensuring that all operators have been provided with the appropriate training. As mentioned previously details of all operators should be readily available for inspection.

Priority one and two categories

As vehicles in these categories are normally rapid response emergency vehicles their drivers are generally exempt from the normal requirements of the Road Traffic Code provided that it is safe and reasonable in the circumstances to proceed contrary to the regulations. Organisations operating these vehicles must ensure that their personnel have passed an appropriate driving course that is relevant to the operation of the particularly vehicle in emergency situations.

objective

- 1. To specify the circumstances, and by whom flashing warning lamps and sirens may be activated.
- 2. To guard against incorrect use and to avoid possible detraction from the significance of flashing warning lamps.

policy statement

- 1. All Shire of Ashburton Bush Fire Service Vehicles responding to wildfire emergencies will use their emergency beacons when:
 - Responding to incident
 - During incident
 - Whilst obeying all road rules at all times
- 2. Sirens shall only be used when responding to a Priority 1 emergency or if prevailing traffic conditions warrant their use.
- 3. Lights and sirens shall not be used when the vehicle is operating under normal road conditions.



- 4. Only persons who are trained in accordance with Council Policy 15 Minimum Driver Training Shire of Ashburton Fire Appliances are permitted to operate a vehicle using warning devices.
- 5. Notwithstanding Policy statement 2 above, the use of lights for reasons of Occupational Health and Safety, if appliances are being refilled on the side of the road or that mopping up/blackout operations are also being conducted from the roadside, is permitted.



20. BRIGADE OFFICER QUALIFICATIONS

20.1 INTRODUCTION

Bush Fire brigades are created by Council pursuant to Section 41 of the Bush Fires Act 1954. As Brigades are under the control of the Shire of Ashburton, the Shire has a duty of care to Brigade members to ensure that they are suitably equipped and trained for their task.

This duty of care extends to the qualifications of Brigade Officers to ensure they have the necessary combination of formal qualification and experience to perform their roles and provide for the safety of those whose activities they direct.

The Policy also seeks to provide a pathway for members to follow should they aspire to fill more senior roles within the Brigade and Ashburton Shire Bush Fire Services.

objective

The intent of this policy is to stipulate the level of training and experience to be attained by persons seeking to become officers within volunteer bush fire brigades within the Shire of Ashburton.

20.2 POLICY

In addition to the qualifications required under Policy 19.24 - Brigade Members – Competence at Fire Grounds, Council requires that all persons seeking to hold the position of officer of a brigade within the Shire of Ashburton Bush Fire service shall attain, as a minimum, the following combination of qualifications and experience:

Captain

- 1. Be a competent fire fighter with operational experience at this level and,
- 2. Have completed the following courses as a minimum standard:
 - Fire and Incident Operations
 - Sector Commander
 - Machine Supervision.
 - Australasian Inter-Service Incident Management System (AIIMS) Awareness

Lieutenant

- 1. Be a competent fire fighter with operational experience; and
- 2. Have completed the following courses as a minimum standard:
 - AIIMS Awareness
 - Crew Leader



Fire Control Officer

- 1. Be a competent Fire Fighter with operational experience at this level;
- 2. To be eligible for appointment as a Bush Fire Control Officer a person must have completed the Bush Fire Control Officer Training;
- 3. Notwithstanding Item 2 above, a person will be eligible for appointment as a Bush Fire Control Officer if they complete the Bush Fire Control Officer Training Program when next available.
- 4. For a person to continue as a Bush Fire Control Officer they must complete the Bush Fire Control Officers Course or a Refresher Course at intervals of no more than every five years.

Chief/Deputy Chief Bush Fire Control Officer

- 1. Demonstrated competence as a Fire Control Officer; and
- 2. Experience as a Fire Control Officer.

(Signature) Signed

Monitor and Review: Last Review Date Next Review Date (Print Name) Shire President

Bush Fire Control Officer 19 November 2015 2015

This policy is to remain in force until otherwise determined by the Council or superseded.

Policy No:	CORP_ORG
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Policy Name:	ENG09 - ASSET MANAGEMENT POLICY
File No:	ENG09
Policy Purpose:	The purpose of this policy is to demonstrate the Shire of Ashburton's commitment to the responsible management of its Assets and to establish a framework to ensure that these Assets are acquired, maintained and disposed of in such a manner that the agreed Level of Service delivery is achieved within the constraints of Asset life, cost effectiveness and financial and environmental sustainability.
Principles / Framework:	Provision of Infrastructure that enables economic and social vitality.
Application:	Elected Members and Staff
Statutory Environment:	Department of Local Government Asset Management Framework (WA Government, 2011) Local Government Act (1995) International Infrastructure Management Manual (IPWEA, 2006) Department of Local Government Integrated Planning and Reporting Framework and Guidelines (WA Government, 2010) Local Government (Financial Management) Regulations 1996 Australian Accounting Standards AASB13 – Fair Value Measurement
Minute Number:	OCM 17 August 2011 Minute No. 11004
Approval Date:	Reviewed OCM 19 March 2014 Reviewed OCM 19 November 2014

1. Background

Local Governments across Australia are facing the challenge of building, operating and maintaining important infrastructure necessary for the well-being of their communities. Studies have identified that infrastructure renewal and asset management will be the area of primary concern into the future.

In 2010, the Minister for Local Government introduced the Integrated Planning Framework WA, which is aimed at driving the development of a Strategic Plan and a Corporate Business Plan. Developing an Asset Management Strategy is a crucial part in contributing to Council's Corporate Business Plan, ensuring that the Local Government's assets are effectively managed and meet the needs of the community now and in the future.

It is stated in the Shire's Corporate Business Plan (CBP) that the priorities outlined in the *Plan* will be progressed in the context of a comprehensive approach to service delivery and Asset Management. Priority 2 of the CBP promotes the "provision of infrastructure that enables economic and social vitality."

This Asset Management Policy and flow on Asset Management Strategy and Asset Management Plans are based on the Department of Local Government Integrated Planning and Reporting Framework and Guidelines.

2. Strategic Implications

This Asset Management Policy has been developed to support the vision, goals and objectives in the Shire of Ashburton's Strategic Plan. Council's Vision & Mission:

"The Shire of Ashburton will be a vibrant and prosperous place for work, leisure and living" & "Working together, Enhancing lifestyle and Economic Vitality."

Effective asset management ensures that all Infrastructure assets are well planned and delivered to the expectations of the community now and into the future.

The Shire of Ashburton 10 Year Community Strategic Plan 2012-2022 outlines the goals and objectives relevant to Asset Management:

GOAL 04 – Distinctive and Well Serviced Places

Objective 01 – Quality Public Infrastructure

• Provide and maintain affordable infrastructure that serves the current and future needs of the community, environment, industry and business.

Objective 02 – Accessible and Safe Towns

- Improve and maintain volume and condition of footpaths, cycle-ways, kerbs and signage to provide sufficient service level.
- Maintain and improve existing lighting, public lighting and increase coverage where appropriate.

In order to achieve these goals, the Shire must allocate appropriate resources to asset management through its financial plan, define its service level expectations through service delivery plans, and ensure effective risk management.

3. Objectives

Asset Management is viewed as an important corporate function of the Shire of Ashburton and Council are committed to supporting the function. The purpose of this policy is to initiate Asset Management Principles/Framework and Asset Management Responsibilities to achieve the following objectives and outcomes:

- The Shire's services and facilities are provided reliably, with the appropriate level of service to residents, visitors and the environment within the Shire;
- Safeguarding the Shire's assets including physical assets and employees by implementing appropriate asset management strategies, practices and financial treatment of the assets;
- Establish an environment where all Shire employees will assist in the overall management of the Shire assets.
- Meet all legislative compliance for Asset Management;

The adoption of an effective asset management approach will provide the following benefits:

- More sustainable decisions by ensuring all lifecycle costs are included in decision processes, so that the emphasis is on sustainable efficiencies not unsustainable short-term gains;
- Enhance customer service through improved understanding of service requirements and options;
- Improved financial efficiency by recognition of all costs of owning/operating assets over the lifecycle of the assets.

This Asset Management approach will be supported and achieved through the implementation of an Asset Management Strategy and Asset Management Plans for Infrastructure Assets within the Shire of Ashburton.

The implementation of this Asset Management Policy will assist the Shire to meet community expectations by providing services in a sustainable manner.

4. Principles

Asset Management encompasses all of the various actions that Council must take to ensure that its assets are planned, delivered, managed, renewed and retired to serve both present and future communities.

4.1 Managing Council Assets

Council assets will be managed by:

- 4.1.1 A team approach Coordinated by the Asset Management Business Unit and supported by the cross-functional Asset Management Working Group. The roles and responsibilities of all asset users will be well defined and understood in the Asset Management Strategy.
- 4.1.2 Council allocating sufficient financial resources (integrated with the Long Term Financial Plan) to ensure effective asset management practices, timely maintenance and renewal of assets so that community services are sustained in the long term.
- 4.1.3 Asset information will be accurate and up to date allowing for appropriate asset planning, both in the short and long term, and for informed decision making to occur.

4.2 New Assets & Renewal or Upgrade/Expansion of Assets

Prior to consideration of new infrastructure works, renewals or an expansion/upgrade:

- 4.2.1 A strategic review of the need for, and the life cycle cost of that asset (including capital, maintenance, operating and renewal costs) will be carried out.
- 4.2.2 Asset Renewal Plans will be implemented progressively based on priority (condition), the level of service required, and the effectiveness of the current performance of the asset.
- 4.2.3 Plans to upgrade existing infrastructure will be considered and evaluated according to the need to increase the asset's Level of Service.

4.2.4 Council will continually seek opportunities for multiple uses of assets, as well as, strategic community partnerships and for economic extensions to infrastructure life.

4.3 Asset Management Strategy and Asset Management Plans

An Asset Management Strategy will be developed in line with the Strategic Plan and informed by the community's aspirations and service requirements that are set out in the Corporate Business Plan.

In consultation with key stakeholders, Council will determine the Level of Service expected for each asset class to deliver economic, environmental and social values for the benefit of the community. These service levels will be adopted and reflected in the Asset Management Plans for each asset class. The development of Asset Management Plans will also identify:

- The strategic goals;
- The level of service and performance standards;
- The full cost of providing the service
- The future demand; and
- Monitoring and improvement strategies.

The Level of Service for each asset class will drive the desired funding and when assessed against the Shire's current budget, this will represent the funding gap. Council will work to minimise this gap by renewing its assets at the most optimum time. The budgetary requirements will be fed into the Shire's Long Term Financial Plan.

5. Responsibilities

In order to support this policy the following key roles and responsibilities have been identified:

Council

- To act as custodians for Council assets;
- To adopt an Asset Management Policy with linking to the Shire of Ashburton's 10 Year Community Strategic Plan 2012-2022;
- To provide an advocacy role with State and Federal Governments and the community;
- Demonstrate the organisations commitment to the Council's vision and strategic objectives through an integrated and resourced asset management system to build and maintain intergenerational equity;
- Make informed decisions supported by asset management processes and costs;
- To comply with Integrated Planning Framework and Fair Value Legislation.

Chief Executive Officer & Senior Management

- Reporting on the status and effectiveness of asset management within Council;
- Continually promote asset management across the organisation;
- To validate and challenge proposals to ensure they meet the Shire's Strategic Plan objectives and community needs;
- To ensure community and key stakeholders inputs are integrated into Asset Management Plans;

- To ensure staff are appropriately trained and skilled to perform the required Asset Management functions;
- To provide effective communication between Staff, Council and the Community;
- Responsible for implementing asset management systems, policies and procedures;
- Delegate specific assets to responsible project officers;
- Promote networks between the community, key stakeholders, and Council's asset managers to involve and consult with on the management of Council's assets.
- Develop and implement a framework for the evaluation and prioritisation of corporate project proposals incorporating whole of life costing;
- Develop and implement asset management processes and procedures;
- Implementation of Fair Value
- Develop Framework, guidelines and processes to deal with Fair Value reporting.

Asset Management Working Group

- To review this Asset Management Policy;
- To develop and review an Asset Management Strategy;
- Develop and review Asset Management Plans;
- In consultation with the community and key stakeholders, review and develop "community levels of service" for Council approval, and review technical levels of service.
- Develop Condition Manuals for all asset classes and undertake regular asset condition audits;
- To communicate asset management across the organisation.

6. Definitions

Asset means a physical item that is owned or controlled by Council, and provides or contributes to the provision of service to the community.

Asset Register means a record of asset information considered worthy of separate identification including inventory, historical, condition, construction, technical and financial.

Asset Management means the processes applied to assets from their planning, acquisition, operation, maintenance, replacement and disposal to ensure that the assets meet Council's priorities for service delivery.

Asset Management Plan means a plan developed for the management of an infrastructure asset or asset category that combines multi-disciplinary management techniques (including technical and financial) over the lifecycle of the asset. The Asset Management Plan establishes, for each Asset Category:

- Levels of Service (performance, construction, maintenance, and operational standards);
- Future Demand (rational basis for demand forecasting and selection of options for proposed new assets);
- Life Cycle Management Plan (including Operations and Maintenance, Renewals and Replacements, and Expansions and Upgrades);
- Financial Projections;
- Asset Management Practices; and
- Performance Monitoring and Improvement.

Asset Management Strategy means a strategy developed for the management of an asset that combines multi-disciplinary management techniques over the lifecycle of the asset.

Council means the Council of The Shire of Ashburton

Fair Value is defined as:

"... the amount for which an asset could be exchanged or a liability settled between knowledgeable, willing parties in an arm's length transaction."

And also as:

"... the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date."

Level of Service means meeting community expectations in relation to the quality and quantity of services delivered by the Council.

Life Costing means the total cost of an asset throughout its life including planning, design, construction, acquisition, operation, maintenance, and disposal and rehabilitation costs.

(Signature) Signed	(Print Name) Shire President
Monitor and Review:	Executive Manager, Infrastructure Services
Last Review Date	19 November 2014
Next Review Date	2016

This policy is to remain in force until otherwise determined by the Council or superseded.

Policy No: CORP_ORG



Policy Name:	ENG10 - GUIDELINES FOR URBAN DEVELOPMENT
File No:	ENG10 or PS.TP.07.00
Policy Purpose:	To provide a guide to assist the Shire and the development industry in managing the assessment and approval processes relating to the installation of roads, drainage, pathways, earthworks, streetscapes and public open space in new subdivisions.
Principles / Framework:	SOA 10 Year Community Planning 2012- 2022 Goal 04- Distinctive and Well Serviced Places Objective 03- Well Planned Towns
Application:	All Staff
Statutory Environment:	Planning and Development Act 2005 Institute of Public Works Engineering Australia (WA Division Inc.) Shire of Ashburton Town Planning Scheme No.7
Minute Number:	11495
Approval Date:	Adopted OCM 10 April 2013 Reviewed OCM 19 November 2014

OBJECTIVE

The Council will use the latest version of the "Local Government Guidelines for Subdivisional Development (Edition 2.1)"(Guidelines) document produced by the Institute of Public Works Engineering Australia (WA Division Inc.) (IPWEA) as the basis for assessing and approving the installation of infrastructure relevant to the Shire.

The Guidelines will generally underlie and support subdivision conditions applied by the Western Australian Planning Commission (WAPC) pursuant to the Planning and Development Act 2005. The Guidelines encompass current legislation and best practice minimum engineering standards.

They are intended to guide local government and the development industry through engineering specification, construction and post construction subdivision approval.

It is understood that IPWEA has committed to update the guidelines on a biannual basis however the Council reserves the right to review any updated edition of the Guidelines before it is considered for adoption under this policy.

(Signature) Signed

Monitor and Review: Last Review Date Next Review Date (Print Name) Shire President

Executive Manager, Infrastructure Services 19 November 2014 2018

This policy is to remain in force until otherwise determined by the Council or superseded.
Policy No: CORP_GOV



Policy Name:	ENG12 - PRIVATE WORKS POLICY
File No:	ENG12
Policy Purpose:	This document provides a policy framework for the conducting of works for private customers
Principles / Framework	SoA 10 Year Community Strategic Plan 2012-2022 Goal 4 Distinctive and Well Services Places Objective 01 – Quality Public Infrastructure
Application:	All staff
Statutory Environment:	Local Government Act 1995
Minute Number:	Minutes 11735 OCM 22 January 2014
Approval Date:	Adopted OCM 22 January 2014 Reviewed OCM 19 November 2014

Introduction

The Shire of Ashburton undertakes works for external clients in the area. The revenue from these private works fluctuates.

This Policy provides the framework for undertaking works for external individuals, companies or public agencies.

Objective

The Shire undertakes private works to assist external clients provide infrastructure and services where this is of benefit to the community and can be undertaken without detriment to the Council's own works program.

POLICY SCOPE

Definition

This Policy applies to the undertaking of works and services by the Council for entities external to the Shire of Ashburton.

Private works include:

- works undertaken for external individuals, companies and government agencies
- Supply of Shire materials
- Hire of Shire plant.

For the purposes of this policy "private work" does not include other in-house operations undertaken in a business-like manner including Onslow Caravan Park, Onslow airport, Nameless Valley and Onslow Airport camps and the Tom Price Visitors Centre.

Principles

The following principles guide the Shire's involvement in private works:

- 1. The Shire will not knowingly tender against private contractors for external contracts;
- 2. Private works will generally be of a minor nature and will not adversely affect the Shire's operations or work program;
- 3. Where private works of a significant nature are proposed they will be subject to rigorous approval, project management and reporting processes;
- 4. Private works will be priced as per Council's adopted Fees & Charges. To provide a reasonable commercial return to the Shire the Fees & Charges will need to show additional Profit & Overhead rates in relation to Materials & External Contractors (proposed rate for P&O rates is 15/%);
- 5. The Shire will carefully assess any risk associated with the undertaking of private work in accordance with the Shire's Risk Management Policy (CORP5) and Matrix.

Legal Framework

Local Government Act 1995 Local Government (Functions and General) Regulations 1996

Private Works Thresholds

- 1. Private works meeting the definition of Major Trading Undertakings (See Reg 9) require the approval of the Council and are subject to the preparation of a publicly notified business plan prepared in accordance with S 3.59 of the Local Government Act 1995.
- 2. Private works to a value in excess of \$250,000 may not be undertaken without prior Council approval.

Proposals to undertake such private works must be supported by a business plan that sets out:

- The scope of works to be undertaken including key milestones
- The value of the works
- Financing and payment provisions
- Risk assessment
- Insurance, liability and bond provisions
- Management of the contract
- Accountability and reporting requirements
- Other appropriate Governance arrangements
- 3. Private works with a value up to the value of \$250,000 may be undertaken at the discretion of the Chief Executive Officer.
- 4. Private works with a value up to \$100,000 may be undertaken at the discretion of the appropriate Executive Manager.

Financial Management and reporting

All private works jobs up to a value of \$100,000 will be supported by a purchase order or other acceptable contract documentation that provides a clear specification, details of price and requirements for payment.

Private works jobs in excess of \$100,000 must be supported by a Business Plan and Contract in a form appropriate to the nature of the work to be undertaken.

All related procurement decisions are to be made in accordance with the Shire's Purchasing and Tender Policy.

To aid monitoring, transparency and reporting all private works are to be accounted for so that the expenditure, revenue and return to the Shire on individual jobs are separately identifiable.

Details of private works are to be reported to the Council for information at each OCM.

Progress reports against the business plan on jobs in excess of \$100,000 are to be submitted to the Council monthly.

Risk

The Shire will ensure minimal risk for works undertaken for external parties. The Shire will exercise a high level of care and professionalism in the pricing and design of work and ensure contracts are written to make any "costs" risk remain with the external party

Contract Documentation

The responsible officer shall prepare the contract documentation which will include the scope of work, quotations provided, all other details, emails and correspondence.

Records Management

All records associated with the private works process must be recorded and retained, including:

- Quotation documentation;
- Order forms and requisitions;
- Business Plans/Contract documentation;
- Relevant emails, notes and correspondence.

Record retention shall be in accordance with the minimum requirements of the State Records Act and the Shire of Ashburton Records Management Policy.

[Signature] Signed

Monitor and Review: Last Review Date Next Review Date [Print Name] Shire President

Executive Manager, Infrastructure Services 19 November 2014 2018



MANAGEMENT POLICY

File No : CORP_MAN	FI.DO OR FIN02
Policy Name	Financial Requests
Minute No	12.07.1045
Application	
Statutory Environment	
Authorisation	
Approval Date	Adopted at the Ordinary Meeting of Council held on 18 November 1997
Next Review Date	
Last Review Date	Reviewed at the Ordinary Meeting of Council held on 15 July 2003

Policy Purpose

To provide clear guidelines as to which organisations the Council will provide financial assistance for.

Policy Content

Requests for contributions or donations to Charities registered outside of the Shire of Ashburton, with the exception of the Royal Flying Doctor Service, will not be supported.

All such requests will be listed in the Information Bulletin for the information of Councillors.

Signed

CEO Name



Policy Name:	FIN04 BUY LOCAL – REGIONAL PRICE PREFERENCE
File No:	CS.LS or FIN04
Policy Purpose:	The purpose of the Shire of Ashburton's 'Buy Local' Policy is to promote local business partnerships within the Shire of Ashburton by giving preferential consideration to local suppliers when considering the provision of goods and services.
Principles / Framework:	Financial Management
Application:	All Staff
Statutory Environment:	Local Government Act 1995 Section 2.7(2)(a) & (b) Section 6.5(a) Local Government (Financial Management) Regulations 11 Local Government Act (Functions & General) Regulations 1996 Part 4A
Minute Number:	12.06.42
Approval Date:	Ordinary Meeting of Council 18 November 1997 Ordinary Meeting of Council 16 June 2010 Ordinary Meeting of Council 19 November 2014

DEFINITIONS

- For the purpose of this Policy, the "*Region*" is specified as the geographical area which comprises the whole of the Shire of Ashburton.
- "Local Industry" is defined in this Policy as being a business/organisation substantially trading from a recognised business address within the region. This Policy requires the businesses to have been operating out of the local premises for a continuous period of not less than six months.

POLICY CONTENT

The Shire of Ashburton will encourage local industry to do business with Council by providing incentive through the adoption of a Regional Price Preference advantage in conjunction with standard tender consideration.

The Price Preference will apply to suppliers who are based in, and operate from, within the Shire of Ashburton in relation to all tenders and quotations invited by the Shire of Ashburton for the supply of goods and services and construction (building) services, unless the tender or quotation document specifically states otherwise, providing they are competitive in regard to specification, service, delivery and price and that such preference does not contravene the National Competition Policy.

The preference applies to the value of the goods, materials or services sourced and used.



Regional Price Preference Calculation

The following levels of preference will be applied under this Policy:

Goods and Services

- A 10% price preference, from Nil to a maximum of \$19,999 applies to goods and services sourced and used in the Shire of Ashburton;
- A 5% price preference, from \$20,000 to a maximum of \$99,999 applies to goods and services sourced and used in the Shire of Ashburton.

Construction, including Housing and Public Buildings

- A 10% price preference, from Nil to a maximum of \$49,999 applies to all construction conducted by the Shire of Ashburton;
- A 5% price preference, from \$50,000 to a maximum of \$99,999 applies to all construction conducted by the Shire of Ashburton.

The price preference outlined above will also apply to suppliers based outside the Shire of Ashburton in the event that:-

- Some or all of the goods, materials or services are to be supplied from regional sources. In this instance, the preference only applies to that part of the tender or quote that has been supplied from regional sources which needs to be specified in the tender submission.
- Suppliers who can demonstrate that they are suppliers of materials made from recycled products or materials that could be recycled if the recycled products or materials are not available locally.

Businesses outside of the local prescribed are who claim that they will use regional business in the delivery of the contract outcomes will be required, as part of the contract conditions, to demonstrate that they have actually used them.

(Signature) Signed

Monitor and Review: Last Review Date: Next Review Date: (Print Name) Shire President

Executive Manager, Corporate Services 19 November 2014 2018

Policy No: CORP_ORG



Policy Name:	FIN06 SIGNIFICANT ACCOUNTING POLICIES
File No:	FI.AC.4 or FIN06
Policy Purpose:	To provide guidelines for the preparation of the financial report.
Principles / Framework	SOA 10 Year Community Strategic Plan 2012-2022 Goal 5 – Inspiring Governance
Application:	All Staff
Statutory Environment:	Local Government Act 1995 Local Government (Financial Management) Regulations 1996
Minute Number:	12.06.1138
Approval Date:	Ordinary Meeting of Council held on 17 February 1998 Ordinary Meeting of Council held on 15 June 2004 Ordinary Meeting of Council on 19 November 2014

POLICY CONTENT

(a) Basis of Accounting

The financial report is a general purpose financial report which has been prepared in accordance with applicable Australian Accounting Standards and the Local Government Act 1995 (as amended) and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The report has also been prepared on the accrual basis under the convention of historical cost accounting.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this financial report. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears as a Note to this financial report

(c) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalized are stated net of any GST recoverable. Receivables and payables in the Statement of Financial Position are stated inclusive of applicable GST.

(d) Fixed Assets

Property, plant and equipment and infrastructure assets are brought to account at cost less, where applicable, any accumulated depreciation or amortisation. The value of all infrastructure assets (other than bridges and land under roads) has been recorded in the Statement of Financial Position. Bridges and land under roads is excluded from infrastructure in accordance with legislative requirements.

As of 1 July 2001, Council elected to revert to the cost basis for measuring land and buildings and all infrastructure assets (other than roads) that were being carried at a revalued amount at the immediately preceding reporting date being 20 June 2001.

This was achieved by deeming the carrying amount of the non-current assets comprising the particular class to be their cost and complied with the requirements on first application of the Accounting Standard AASB 1041 'revaluation of Non-Current Assets'.

(e) Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realizable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses. Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

(f) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner, which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a stra	ight-line basis, using rates, which are reviewed each
reporting period. Major deprecia	tion periods are:
Buildings	30 - 50 years
Furniture and Equipment	4 - 10 years
Plant and Equipment	8 - 10 years
Mobile Plant	4 years
Light vehicles	3 - 5 years
Computer equipment	5 years
Minor Equipment	2 years

Sealed roads and streets clearing and earthworks construction/road base original surfacing and major re-surfacing	not depreciated 30 years
bituminous seals	20 years
asphalt surfaces Gravel roads	25 years
clearing and earthworks	not depreciated
gravel sheet Formed roads (Unsealed)	5 - 7 years
clearing and earthworks	not depreciated
Formation	5 years
Footpaths – concrete slab	20 years
Storm water & drainage system	-
Sewerage Piping	40 years
Water Supply Piping	25 years

(g) Capitalisation of Assets

Property, plant and equipment are to be capitalised if the value exceeds:

\$5,000
\$5,000
all land
\$1,000
\$1,000
\$1,000

(h) Leases

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the company, are classified as finance leases. Finance leases are capitalised recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual value. Leased assets are amortized over their estimated useful lives. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period. Lease payments under operating leases, where substantially all the risks and benefits remain with the lesser, are charged as expenses in the periods in which they are incurred.

(i) Investments

All investments are valued at cost and interest on those investments is recognised when accrued.

(j) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Salaries and Wages

The provision for employees' benefits to wages and salaries represents the amount that the municipality has a present obligation to pay resulting from employees services to balance date.

(i) Annual Leave

The provision for employees' benefits for annual leave represents the amount that the municipality has a present obligation to pay resulting from employees services to balance date. The provision is calculated on a First-In, First-Out basis utilising nominal remuneration rates Council expects to pay and includes related on-costs adjusted for inflation.

(ii) Long Service Leave

The provision for employees' benefits for long service leave represent the present value of the estimated future cash outflows to be made by the employer resulting from the employees' service to balance date. This methodology is in compliance with Australian Accounting Standard AAS1028.

(k) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates. Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in the Notes. The note also discloses the amount of contributions recognised as revenues in a previous reporting period, which were obtained in respect of the local government's operation for the current reporting period.

(I) Superannuation

The Shire of Ashburton will contribute to the West Australian Local Government Superannuation Scheme and the Occupational Superannuation Fund. Both funds are defined contribution schemes.

(m) Interest Rate Risk

The Shire's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates, is considered negligible for all financial instruments other than borrowings. Information on interest rate risk as it applies to borrowings must be disclosed in the Notes.

(n) Credit Risk

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount, net of any provisions of doubtful debts, as disclosed in the statement of financial position and notes to and forming part of the financial report.

(o) Net Fair Values

The net fair value of assets and liabilities approximate their carrying values. No financial assets and financial liabilities are readily traded on organised markets in standardized form. Financial assets where the carrying amount exceeds net fair values have not been written down as the Council intends to hold these assets to maturity. The aggregate net fair value and carrying amounts of financial assets and financial liabilities are disclosed in the statement of financial position and in the notes to and forming part of the financial report.

(p) Rounding Off Figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar

(q) Comparative Figures

Where required, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(r) Joint Ventures

Any interest in a joint venture is to be recognized in the financial statements by including the Shire's share of any assets, liabilities, revenues and expenditures of the joint venture within the relevant items reported in the Statement of Financial Position and Operating Statement. Information about the joint venture is to be set out in the Notes to the Financial Statements.

[Signature] Signed	[Print Name] Shire President
Monitor and Review:	Executive Manager, Corporate Services
Last Review Date	19 November 2014
Next Review Date	2016

Policy No: CORP_ORG



Directive Name:	FINO8 PRIZE INCENTIVE SCHEME FOR EARLY PAYMENT OF RATES
File No:	FIN08 and FI.RA7
Directive Purpose:	To establish the terms and conditions for a prize incentive scheme to encourage ratepayers to pay their rates up front, in one full amount by the due date.
Principles / Framework:	SOA 10 Year Community Strategic Plan 2012-2022 Goal 5 - Inspiring Governance
Application:	All Ratepayers
Statutory Environment:	Local Government Act 1995
Approval Date:	Adopted at the Ordinary Meeting of Council 20 July 1999 Reviewed Ordinary Meeting of Council 15 July 2003 Reviewed Ordinary Meeting of Council 19 November 2014

Objective

The Shire of Ashburton will offer prize incentive(s) to encourage ratepayers to pay their rates in total by the due date. The prize incentive will be a chance draw undertaken in accordance with the following terms and conditions:

- 1. To enter the draw a ratepayer must pay their rates in full by the due date. Entitled pensioners need only pay their required percentage under the Pensioner Rebates (Rates and Deferments) Act;
- 2. The ratepayer must complete the Entry Form provided on their rates notice, providing all information including the receipt number and method of payment;
- 3. The ratepayers Entry Form must reach a Shire office by the time and date set as the closure of the competition. No responsibility is accepted for late mail; and
- 4. The draw will take place at a time and place to be determined, which shall be as soon as possible after the closure of the competition and will be stated on the Entry Form. The winner(s) will be notified in writing and the result will be given local public notice.

The Council will sponsor one of the prizes to a maximum value of \$500. Council will seek sponsorship from private sector and other organisations for other prizes with the sponsorship obtained in accordance with Council policy FIN04 – Preference to Local Suppliers. Where another organisation has sponsored a prize, Council will acknowledge that sponsorship by acknowledging their sponsorship on the rates notice (with the option of having a logo printed), in addition to any other acknowledgment determined to be appropriate,

[Signature] Signed Monitor and Review: Last Review Date Next Review Date [Print Name] Chief Executive Officer Executive Manager, Corporate Services REVOKE REVOKE

This policy is to remain in force until otherwise determined by the Council or superseded.

Policy No: CORP_ORG



Directive Name:	FIN09 AUTHORISED SIGNATORIES FOR CHEQUE/ELECTRONIC FUNDS TRANSFER (EFT) PAYMENTS
File No:	FIN09 FI.AC4 (superseded)
Policy Purpose:	To develop procedures for the effective security and properly authorised use of cheques/EFT payments whilst ensuring that the Shire provides good customer service through the timely signing of cheques/ETFs.
Principles / Framework:	Shire of Ashburton 10 Year Community Strategic Plan 2012-2022 Goal 05 – Inspiring Governance Objective 04 – Exemplary Team and Work Environment
Application:	All Staff
Statutory Environment:	Local Government Act 1995 Section 6.10 Local Government (Financial Management) Regulations 1996 Part 2
Minute No:	1207.1045; 12.02.029; 11606
Approval Date:	Ordinary Meeting of Council 14 November 2000 Ordinary Meeting of Council 16 May 2006 Ordinary Meeting of Council 21 August 2013 Executive Management Meeting 31 October 2013 Ordinary Meeting of Council 19 November 2014

CONTENT

All payments made by cheque/EFT require the authorisation of two signatories. The authorised signatories are:

- Chief Executive Officer
- Executive Manager Corporate Services
- Executive Manager Community Development
- Executive Manager Infrastructure Services
- Executive Manager Strategic & Economic Development
- Executive Manager Development & Regulatory Services

[Signature]
Signed
Monitor and Review:
Last Review Date
Next Review Date

[Print Name] Chief Executive Officer Chief Executive Officer 19 November 2014 2016

This policy is to remain in force until otherwise determined by the CEO or superseded.



Policy Name:	FIN10 WITTENOOM TOWNSITE, WITTENOOM GORGE AND YAMPIRE GORGE RATES AND SERVICES POLICY
File No:	WITT.5 FIN10
Policy Purpose:	To cease providing all physical services to Wittenoom and Yampire Gorge.
	To cease waiving rates for Wittenoom properties; take possession of land where rates remain outstanding; and dispose of such properties taken possession of to the Crown.
	To cease the promotion of Wittenoom and Yampire Gorge.
	To work in harmony with the State Government, residents and industry to achieve the outcomes of this policy.
	The policy acknowledges the intention of the Council to minimise its exposure to future claims for compensation or damages.
Principles / Framework:	Financial Management
Application:	Residents of Wittenoom
Statutory Environment:	Local Government (Financial Management) Regulations 1996 Part 5 Rates and service charges
Minute Number:	12.07.1045
Approval Date:	Ordinary Meeting of Council 18 November 1997 Ordinary Meeting of Council 17 September 2002 Ordinary Meeting of Council 11 February 2003 Ordinary Meeting of Council 15 July 2003 Ordinary Meeting of Council 19 November 2014

Policy Content

The town of Wittenoom and mine sites in Wittenoom Gorge and Yampire Gorge based upon latest information (or lack of it to the contrary) represent a hazard to human health due to the considered presence of airborne blue asbestos fibres (crocidolite).

The current areas to be avoided are defined as the entire Wittenoom town site as shown on the attached plan (comprising the roads bounded by Forrest Street, Carey Street, Seventh Avenue, the former King Street to Third Avenue, Burgess Street, Windell Avenue and First Avenue and including those roads and all properties adjacent to them) and within 1km of the mine sites located within the Wittenoom Gorge. In Yampire Gorge the area to be avoided is defined as lengths along the Yampire Gorge Road from three (3) kilometres north of the Banjima Road intersection to ten (10) kilometres south of the Nanutarra – Munjina Road.

Policy No: CORP_ORG



The Council discontinues the provision of any services to the township of Wittenoom.

The Council shall do everything within its power to encourage remaining residents of Wittenoom to relocate to other areas.

No promotion of Wittenoom or the mine sites by the Council or any person acting on its behalf shall take place. On the contrary, Council advocates the avoidance of these areas. Council shall work with the State Government to eliminate all promotion by tourism bodies and other third parties of these areas.

Council will rate all properties in Wittenoom. This is in acknowledgement that local government rates do not pertain specifically to property but also relate to a range of services provided to the community on a non-geographic basis such as sporting facilities, libraries, roads, governance and economic development.

With regard to any outstanding rates and charges Council will take action in accordance with the Local Government Act 1995 Section 6.64 to take possession of the land to which the outstanding rates pertain. Any land so claimed is to be transferred to the Crown for the outstanding rates.

(Signature) Signed

Monitor and Review: Last Review Date Next Review Date (Print Name) Shire President

Executive Manager, Corporate Services 19 November 2014 2016

This policy is to remain in force until otherwise determined by the Council or superseded.

Policy No: CORP_ORG



Policy Name:	FIN12 PURCHASING AND TENDER POLICY
File No:	FIN12 OR.CR.2 (Superseded)
Policy Purpose:	Provide compliance with the Local Government Act 1995 and the Local Government Act (Functions and General) Regulations 1996 (as amended).
	Deliver a best practice approach and procedures to internal purchasing for the Shire of Ashburton;
	Ensure consistency for all purchasing activities that integrates within all the Shire of Ashburton operational areas.
	Relevant information regarding the purchase of goods and services is recorded into the Shire of Ashburton's records management system and is made readily available to Officers.
Principles / Framework	Shire of Ashburton 10 Year Community Strategic Plan 2012-2022 Goal 05 – Inspiring Governance Objective 04 – Exemplary Team and Work Environment
Application:	Senior Staff Members
Statutory Environment:	Local Government Act 1995 Section 2.7(2)(a) & (b) Section 6.5(a) Local Government (Financial Management) Regulations 11(1)(a) Local Government Act (Functions & General) Regulations 1996 (as amended in March 2007)
Minute Number:	12.06.43
Approval Date:	Adopted Ordinary Meeting of Council 20 March 2007 Ordinary Meeting of Council 13 February 2013 Ordinary Meeting of Council 16 June 2010 Ordinary Meeting of Council 5 June 2013 Ordinary Meeting of Council 19 November 2014

1. ETHICS & INTEGRITY

All officers and employees of the Shire of Ashburton shall observe the highest standards of ethics and integrity in undertaking purchasing activities and act in an honest and professional manner that supports the standing of the Shire of Ashburton.

The following principles, standards and behaviours must be observed and enforced through all stages of the purchasing process to ensure the fair and equitable treatment of all parties:

- full accountability shall be taken for all purchasing decisions and the efficient, effective and proper expenditure of public monies based on achieving value for money;

- all purchasing practices shall comply with relevant legislation, regulations, and requirements consistent with the Shire of Ashburton policies and code of conduct;
- purchasing is to be undertaken on a competitive basis in which all potential suppliers are treated impartially, honestly and consistently;
- all processes, evaluations and decisions shall be transparent, free from bias and fully documented in accordance with applicable policies and audit requirements;
- any actual or perceived conflicts of interest are to be identified, disclosed and appropriately managed; and
- any information provided to the Shire of Ashburton by a supplier shall be treated as commercial-in-confidence and should not be released unless authorised by the supplier or relevant legislation.

2. VALUE FOR MONEY

Value for money is an overarching principle governing purchasing that allows the best possible outcome to be achieved for the Shire of Ashburton. It is important to note that compliance with the specification is more important than obtaining the lowest price, particularly taking into account user requirements, quality standards, availability, sustainability, life cycle costing, and service benchmarks.

3. SUSTAINABLE PROCUREMENT

Sustainable Procurement is defined as the procurement of goods and services that have less environmental and social impacts than competing products.

The Shire of Ashburton is committed to sustainable procurement and where appropriate will endeavour to design quotations and tenders to minimise environmental and negative social impacts. Sustainable considerations must be balanced against value for money outcomes.

4. PURCHASING THRESHOLDS

Where the value of procurement (excluding GST) for the value of the contract over the full contract period (including options to extend) is, or is expected to be:-

Purchase Value	Model Policy – Quotes Required (Minimum)
\$0 - \$1,999	Best price, no additional paperwork.
\$2,000 - \$5,000	Obtain at least two verbal quotations which must be recorded on the Verbal Quotation Form (FIN12 Form) and included with the purchase order when passed for payment.
\$5,001 - \$50,000	Obtain at least two written quotations which must be included with the purchase order when passed for payment.
\$50,001 - \$100,000	Obtain at least three written quotations. Written quotations and included with the purchase order when passed for payment.
\$100,000 and above	Conduct a public tender process

Where it is considered beneficial, tenders may be called in lieu of seeking quotations for purchases under the \$100,000.00 threshold (excluding GST). If a decision is made to seek public tenders for Contracts of less than \$100,000.00, a Request for Tender process that entails all the procedures for tendering outlined in this policy must be followed in full.

The Responsible Officer, the person initiating the purchase, is expected to demonstrate due diligence seeking quotes and to comply with any record keeping and audit requirements. Record keeping requirements must be maintained in accordance with record keeping policies.

4.1. \$0 - 1,999

Where the value of the goods or services does not exceed \$1,999, purchases from a reputable supplier base on past cost effective services (ie., prompt supply, quality product or service and competitive cost) is recommended. No paperwork is required for this purchasing range.

4.2. \$2,000 - \$5,000

Where the value of procurement of goods or services does not exceed \$5,000, purchase on the basis that two verbal quotations are to be recorded on the Verbal Quotation Form (FIN12 Form) to ensure purchases are within budget allowances. However it is recommended to use professional discretion and occasionally undertake market testing with a greater number or more formal forms of quotation to ensure best value is maintained.

The documentation associated with this type of procurement needs to be added to any purchase order for audit purposes. These documents will be retained in the creditors system so they can be retrieved by accessing the purchase number or the payment EFT.

NOTE: The general principles for obtaining verbal quotations are:

- Ensure that the requirement / specification is clearly understood by the Shire of Ashburton employee seeking verbal quotations.
- Ensure that the requirement is clearly, accurately and consistently communicated to each of the suppliers being invited to quote.
- Read back the details to the Supplier contact person to confirm their accuracy.

4.3. \$5,001 to \$50,000

Where the value of procurement of goods or services does not exceed \$50,000 at least two (2) written quotations are required.

Local Governments can still access a WALGA Preferred Supply Contract for these types of purchases.

The documentation associated with this type of procurement needs to be added to any purchase order for audit purposes. These documents will be retained in the creditors system so they can be retrieved by accessing the purchase number or the payment EFT.

4.4. \$50,001 to \$100,000

This category is for the procurement of goods or services where the value of such procurement ranges between \$50,001 and \$100,000, at least three (3) written quotations are required.

For this procurement range, the selection should not be based on price alone, and it is strongly recommended to consider some of the qualitative factors such as quality, stock availability, accreditation, time for completion or delivery, warranty conditions, technology, maintenance

requirements, organisation's capability, previous relevant experience and any other relevant factors as part of the assessment of the quote.

NOTE: The general principles for written quotations are:

- The specification is clear, concise and logical
- It contains the following minimum requirements:
 - · A written Specification,
 - The Selection Criteria to be applied See Council Policy FIN14.
 - A Price Schedule,
 - The Conditions for responding,
 - The closing date for receiving the quotations.
- Invitations to quote will be sent to all parties at the same time.
- Any new information affecting the quotation will be made available to all suppliers at the same time.
- Responses should be assessed for compliance, then against selection criteria and then value for money. All evaluations will be documented.
 - Respondents will be advised in writing as soon as possible after a decision is made and approved.

Local Governments can still access a WALGA Preferred Supply Contract for these types of purchases.

The documentation associated with this type of procurement needs to be added to any purchase order for audit purposes. These documents will be retained in the creditors system so they can be retrieved by accessing the purchase number or the payment EFT.

It is the Responsible Officers responsibility to provide evidence that a reasonable attempt has been made to meet the above guidelines and the necessary documentation has been recorded in the Council's record system.

4.5. \$100,000 and above

Where the value of procurement of goods or services exceeds \$100,000.00, a public tender process must be conducted.

The tender process and procedures for tendering outlined in this policy must be followed in full.

5. AUTHORISATION OF EXPENDITURE

Acceptance of quotations and authorisation of expenditure is to comply with the Shire of Ashburton's purchasing requirements, associated policies and procedures and within relevant delegation of authority.

6. TENDERS

The Responsible Officer, the person initiating the Tender, is expected to demonstrate due diligence with calling for Tenders and to comply with any record keeping and audit requirements. Record keeping requirements must be maintained in accordance with record keeping policies.

6.1. REGULATORY COMPLIANCE

6.1.1.Tender Exemption

In the following instances public tenders or quotation procedures are not required (regardless of the value of expenditure):

- An emergency situation as defined by the Local Government Act 1995;
- The purchase is under a contract of WALGA (Preferred Supplier Arrangements), NB. While advertising is not required when using a WALGA Preferred Supplier, the process is run in exactly the same way as a tender – Tender number issued, Tender documentation prepared, and all relevant Preferred Suppliers are invited to submit, and standard Tender opening/closing & notification practices must be used.
- , Department of Treasury and Finance (permitted Common Use Arrangements),
- Regional Council, or another Local Government;
- The purchase is under auction which has been authorised by Council;
- The contract is for petrol, oil, or other liquid or gas used for internal combustion engines;
- Any of the other exclusions under Regulation 11 of the Functions and General
- Regulations apply.

6.1.2. Sole Source of Supply (Monopoly Suppliers)

The procurement of goods and/or services available from only one private sector source of supply, (i.e. manufacturer, supplier or agency) is permitted without the need to call competitive quotations/public tender provided that there must genuinely be only one source of supply. Every endeavour to find alternative sources must be made.

Note: The application of provision "sole source of supply" should only occur in limited cases and procurement experience indicates that generally more than one supplier is able to provide the requirements.

CEO is delegated the authority to determine sole source supply before any Purchase Order is raised.

Responsible Officer to provide report to CEO (using form SOA-CEO-062) advising that every effort to find an alternative source of supply has been made but that there is only once source of supply available.

6.1.3.Anti-Avoidance

The Shire of Ashburton shall not enter into two or more contracts of a similar nature for the purpose of splitting the value of the contracts to take the value of consideration below the level of \$100,000, thereby avoiding the need to publicly tender.

6.1.4. Tender Criteria

The Shire of Ashburton shall, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.

The Shire of Ashburton Tender Assessment Criteria Policy (FIN14) has been specifically developed in relation to defined selection criteria for the following tenders:

Plant

- Services
- Infrastructure

In tenders where "The Shire of Ashburton Tender Assessment Criteria Policy" (Approved OMC February 2013) can be used, there is no requirement to seek further Council approval.

Tenders that fall outside of this policy's standard selection criteria, must go to Council for the selection criteria to be approved, prior to commencing the tender process

6.1.5.Advertising Tenders

Prior to advertising any tender attend a number and file number must be obtained from the administration manager.

The administration manager will ensure that specifications have been prepared for the tender and also ensure that the statutory advertising date are complied with.

Tenders are to be advertised in a state wide publication newspaper usually the West Australian.

The closing date for the tender must be at least 14 days after the last date of advertising. It is advisable to allow a further 3 days (17 days in total) in addition to the statutory 14 day period to provide for weekends and/or timing miscalculations.

The notice must include:

- a brief description of the goods or services required;
- information as to where and how tenders may be submitted;
- the date and time after which tenders cannot be submitted;
- particulars identifying a person from who more detailed information as to tendering may be obtained (Responsible Officer);
- detailed information shall include:
 - such information as the local government decides should be disclosed to those interested in submitting a tender;
 - · detailed specifications of the goods or services required;
 - . the criteria for deciding which tender should be accepted;
 - . whether or not the local government has decided to submit a tender; and
 - whether or not tenders can be submitted by facsimile or other electronic means, and if so, how tenders may so be submitted.

6.1.6.Issuing Tender Documentation

Tenders will be made available on the Shire's Website.

The Administration Manager will be the custodian of the Tender Box and Tender Box keys.

Any clarifications, addendums or further communication requests prior to the close of tenders shall be responded to by the Responsible Officer, and all entities that have requested tender documents will be notified of this information where appropriate by the Responsible Officer in order for the Shire of Ashburton to provide clear and transparent communications to tenderers.

6.1.7.Tender Deadline

A tender that is not received in full in the required format by the advertised Tender Deadline shall be rejected.

All tenders submitted are considered to be confidential and will be placed immediately, unopened, into the Tender Box located at the Tom Price Reception. The following guidelines will be followed in respect to the receipt of tender submissions:

- The Records Administrator is responsible for the receipt of all tenders to the Shire of Ashburton other than those which are placed directly into the Tender Box by the person making the submission;
- All tenders received through the mail by the Records Office will be placed directly into the Tender Box, and be recorded on the Tender Box Register.
- All tender received at the Tom Price Reception will be recorded into the Tender Box Register prior to being placed in the Tender Box;
- If a tender is received through the mail in an envelope that has not been marked, as required, and is therefore opened in the normal process of mail handling, the tender and the envelope will be resealed immediately by the person dealing with the mail, properly endorsed with the tender number, signed by the person who opened it in the course of their job and placed immediately in the Tender Box;
- If the tender is received by email it will be printed, initialed by the officer who opened the email, placed in an envelope and into the Tender Box

6.1.8.Opening of Tenders

No tenders are to be removed from the tender box, or opened (read or evaluated) prior to the Tender Deadline.

Tenders are to be opened in the presence of the CEO, or delegate, the Responsible Officer (person calling Tender) and the Administration Manager or their delegate. The details of all tenders received and opened shall be recorded in the Tenders Register.

Tenders are to be opened in accordance with the advertised time and place. There following information must be recorded at tender opening:

- 1. Name of the Tenderer
- 2. Address of Tenderer;
- 3. Price Offered by Tender.
- 4. All information should be regarded as *commercial-in-confidence* to the Shire of Ashburton.

Members of the public are entitled to be present.

6.1.9.No Tenders Received

Where the Local Government has invited tenders, however no compliant submissions have been received; direct purchases can be arranged on the basis of the following:

- a sufficient number of quotations are obtained;
- the process follows the guidelines for seeking quotations between \$50,001 & \$99,999 (listed above);
- the specification for goods and/or services remains unchanged; and
- purchasing is arranged within 6 months of the closing date of the lapsed tender.

6.1.10. Tender Evaluation

Tenders that have not been rejected shall be assessed by the Shire of Ashburton by means of a written evaluation against the pre-determined criteria. The tender evaluation panel shall assess each tender that has not been rejected to determine which tender is most advantageous.

The evaluation panel shall be established prior to the advertising of a tender and include the Responsible Officer (person calling) for the Tender and at least one other person with a mix of skills and experience relevant to the nature of the purchase.

6.1.11. Addendum to Tender

If, after the tender has been publicly advertised, any changes, variations or adjustments to the tender document and/or the conditions of tender are required, the Shire of Ashburton may vary the initial information by taking reasonable steps to give each person who has sought copies of the tender documents notice of the variation.

6.1.12. Minor Variation

If after the tender has been publicly advertised and a successful tenderer has been chosen but before the Shire of Ashburton and tenderer have entered into a Contract, a minor variation may be made by the Shire of Ashburton.

A minor variation will not alter the nature of the goods and/or services procured, nor will it materially alter the specification or structure provided for by the initial tender.

6.1.13. Notification of Outcome

Each tenderer shall be notified of the outcome of the tender following Council resolution by the Responsible Officer. Notification shall include:

- The name of the successful tenderer
- The total value of consideration of the winning offer

The details and total value of consideration for the winning offer must also be entered into the Tenders Register at the conclusion of the tender process.

7. CONTRACT DOCUMENTATION

The Manager Responsible/Responsible Officer shall prepare the contract documentation which shall include the successful tender submission, addendums and correspondence.

The Manager Responsible/Responsible Officer shall arrange for two copies to be signed by the successful tenderer which shall also be signed by the Shire President and bear the seal of the Shire of Ashburton. One signed and sealed copy shall be returned to the successful tenderer, the other copy shall be retained and filed appropriately in Central Records.

8. RECORDS MANAGEMENT

A Tender Flowchart has been developed to assist the Responsible Officer with managing the documentation of Tenders (see attached).

All records associated with the tender process or a direct purchase process must be recorded and retained. For a tender process this includes:

- Tender documentation;
- Internal documentation;
- Evaluation documentation;
- Enquiry and response documentation;
- Notification and award documentation.

For a direct purchasing process this includes:

- Quotation documentation;
- Internal documentation;
- Order forms and requisitions.

Record retention shall be in accordance with the minimum requirements of the State Records Act and the Shire of Ashburton's Records Management Policy.

[Signature] Signed

Monitor and Review: Last Review Date Next Review Date [Print Name] Shire President

Chief Executive Office 19 November 2014 2016

Policy No: CORP_ORG



Policy Name:	FIN13 ACCOUNTS RECEIVABLE RECOVERY
File No:	FI.RA.13 & FI.DR or FIN13
Policy Purpose:	To achieve a manageable and efficient control over overdue accounts by closely monitoring aged accounts in an attempt to reduce the likely occurrence of unrecoverable debts.
Principles / Framework	Shire of Ashburton 10 Year Community Strategic Plan 2012-2022
Application:	Finance staff
Statutory Environment:	Local Government Act 1995 S 6.12 Local Government (Financial Management) Regulations 1996
Minute Number:	12.04.021
Approval Date:	Ordinary Meeting of Council 24 April 2007 Ordinary Meeting of Council 19 November 2014

Policy Content

This policy will apply to accounts receivable, excluding self-supporting loans and council rates and solicitor charges. Following the issue of the original invoice to a customer, adequate controls need to be set to regularly review aged debtors and commence corrective action where deemed necessary. This is to be achieved by:

- 1. Issuing statements at the end of each month. (Terms of credit shall be 30 days).
- 2. Reviewing monthly accounts receivable aged analysis report(s) by:
 - a. Identify debtors who have accounts exceeding 2 months (60 days); and
 - b. Undertake determinations as to whether any aged accounts are likely to be doubtful or bad and provisions be made for these debts.
- 3. Recovery action to be instigated where debtors have failed to respond to issued statements and accounts have exceeded three months (90 days).
- 4. Any bad debts that require writing off must be presented to the Executive Manager Corporate Services for review before presenting to Council for write off (Noting that the CEO has delegated authority to write off lower volume debts).
- 5. Any adjustments to debtor balances must be first presented to the Executive Manager Corporate Services for consideration before being finally presented to Council for alteration, on to the CEO to alter under delegation of authority

Bad Debts

- 1. Where a debtor has accounts unpaid for a period exceeding three months (90 days) and if the debtor has made it known that such accounts will be bad due to -
 - (i) Bankruptcy or insolvency
 - (ii) or otherwise is not locatable

- 2. A report shall be issued to the Executive Manager Corporate Services indicating the name of the debtor, the description of the debt, the amount outstanding, the period overdue and the reason for write off.
- 3. The Executive Manager Corporate Services shall then determine whether alternative steps can be undertaken to recover the debt in part or in full.
- 4. Upon Council accepting the write off, the Executive Manager Corporate Services shall ensure that necessary adjustments are incorporated in the accounts receivable system and financial statements.

Doubtful Debts

- 1. A provision shall be made for the potential situation of debts becoming doubtful which have not been graded as bad debts.
- 2. The level of provision shall be reviewed from time to time (at least once per annum) taking into account the level of outstanding debt and the proportion of delinquent accounts exceeding 90 days (3 months).
- 3. The provision as to what is considered reasonable shall be determined by the Executive Manager Corporate Services.
- 4. Such determined provisions shall be reported to Council and adjustments made to the accounts.

Recovery Action

Upon a debtor defaulting in meeting payment within the standard term of credit, the Executive Manager Corporate Services shall commence recovery proceedings against the debtor in accordance with the schedule below.

SCHEDULE

TIME	ACTION
30 days	Send out first statement
60 days	Send out second and final statement highlighting outstanding 30 day amount
90 days	Send letter of demand indicating legal action if account not paid within 7 days
100 days	Notify debtor of issue of summons
120 days	Issue summons
150 days +	Issue warrant of execution

[Signature] Signed [Print Name] Shire President

Monitor and Review: Last Review Date Next Review Date Executive Manager, Corporate Services 19 November 2014 2016

Policy No: CORP_GOV





Policy Name:	REC01 CONSUMPTION OF ALCOHOL – PUBLIC FACILITIES
File No:	OR.CM.1
Policy Purpose:	To describe the conditions to be observed in regard to the consumption of alcohol in and on public reserves and facilities within the Shire.
Principles / Framework	SOA 10 Year Community Strategic Plan 2012 -2022 Goal 01- Vibrant and Active Communities Objective 01- Connected, Caring and Engaged Communities Objective 02- Active People, Clubs and Associations.
Application:	General Public
Statutory Environment:	WA Liquor Licensing Act 1988
Minute Number:	11.05.08
Approval Date:	Ordinary Meeting of Council 18 November 1997 Ordinary Meeting of Council 19 November 2014

OBJECTIVE

Members of the public and organisations who wish to consume, supply or sell alcohol on public reserves and in public facilities within the Shire are to observe the following conditions:

- 1. An application for the consumption of alcohol must be made to the Shire at least 14 days prior to the event date and if alcohol is to be supplied and/or sold, an application must also be made to the Office of Racing, Gaming and Liquor 14 days in advance.
- 2. Alcohol consumption is not to exceed six hours in any one day and must cease before the following times:

Monday – Thursday	10.00pm
Friday and Saturday	12.00am (midnight)
Sunday	9.00pm

- 3. Any extension or variation to these hours requires the approval of the Office in Charge of Police (in the relevant town) and the Chief Executive Officer
- 4. All glass beverage and drinking containers are prohibited (unless the event has been identified as low risk and prior approval for use of glass has been requested and agreed to by the Shire and Police).
- 5. Consumption of liquor outside the defined area at the recreation facility contravenes the WA Liquor Licensing Act 1988 and offenders will be prosecuted.

- 6. Events that are considered to be high risk, and/or events where the organisers have previously breached hire conditions (including damage to Shire property) may have their permits refused, or be asked to provide additional information (such as risk management plans, evidence of crowd controllers etc) before a permit is granted.
- 7. For any perceived high risk event and for all other events where practicable, applications to consume alcohol should be forwarded to the local Police station for input before approval is considered.

[Signature] Signed	[Print Name] Shire President
Monitor and Review:	Executive Manager, Community Development
Last Review Date	19 November 2014
Next Review Date	2018

Governance Policy



File NO: CORP_GOV = OR.CM1 or REC03

Policy Name

= Recognition of Citizens

Policy Purpose:

To outline the criteria for recognising persons in the District who have made a positive contribution to the community and the development of the Shire of Ashburton.

Principles/Framework Application:

Council acknowledges that there are many people in the community, past or present who have made a positive contribution to their community and that these people should be recognised in an appropriate manner.

The criteria for determining whether to recognise a person is as follows:

- Period of time as a resident of the Shire of Ashburton;
- Recognised as a pioneer of the district;
- Contribution to a community group or community as a whole; and
- May have held a position of Shire President, Deputy President or Councillor for a period of two terms (sitting Councillors are not eligible for consideration).

To be nominated for recognition that the community must nominate person group or a member of the community or the Council and the decision to recognise such a person shall be made by an absolute majority of the Council.

Upon being recognised by the Council, that person shall have a photo of him/herself displayed in the public library of the town in which they live, or nearest town to where they live. The photo shall be supplied by the group/person nominating the person.

A suitable inscription shall be located with the photo indicating the person's name, and the reason for such recognition.

Awards for Citizen of the Year and Sports Star of the Year shall remain separate Awards for the purpose of this policy. However the Council will actively support and encourage the nomination of citizens for National Honours.

Statutory Environment	=	
Minute Number	=	12.07.1045
Approval Date	=	Adopted at the Ordinary Meeting of Council held on 19 May 1998

Signed

Shire President

Monitor and Review = Last Review Date = Reviewed at the Ordinary Meeting of Council held on 15 July 2003

Next Review Date =

Policy No: CORP_GOV



Policy Name:	REC06 VANDALISM – REWARD FOR CONVICTION
File No:	CS.CS4
Policy Purpose:	To reduce that amount of vandalism and wilful damage to Council property through the introduction of a reward system.
Principles / Framework	Strategic Plan 2012-2022 10 Year Community Strategic Plan 2012-2011 Goal 4 – Distinctive and Well Services Places Objective 1 – Quality Public Infrastructure
Application:	General Public
Statutory Environment:	Local Government Act 1995 Criminal Investigations Act 2006 Surveillance Devices Act 1998 (Western Australia) Section 3
Minute Number:	12.0.1045
Approval Date:	Ordinary Meeting of Council held 21 May 2002 Ordinary Meeting of Council 19 November 2014

OBJECTIVE

Council is to pay a reward to any person or persons giving information which leads to the successful conviction of vandals who have wilfully damaged Council property. This includes damage to buildings, sporting facilities, equipment and plant, and trees.

OUTCOME

The amount of the reward is to be set by Council and reviewed annually. This reward is currently set at \$500.00. The onus will be on the person seeking to claim the reward to prove that they provided information which leads to the successful conviction of the vandal. Council Staff, Councillors and members of the Police Force are not eligible for the reward.

[Signature] Signed

Monitor and Review: Last Review Date Next Review Date [Print Name] Shire President

Executive Manager, Community Development 19 November 2014 2015



Policy Name:	REC07 TOURISM
File No:	REC07
Policy Purpose:	In recognition that tourism is a major employer and contributor to the local economy, the Shire will identify support for tourism industry
Principles / Framework:	Economic Development and Tourism Promotion
Application:	Shire of Ashburton and tourism stakeholders
Statutory Environment:	NA
Minute Number:	12.07.1045
Approval Date:	Adopted OCM 21 May 2002 Reviewed OCM 19 November 2014

The Shire recognises that tourism will continute to be a major employer and contributor to the economy within the Shire of Ashburton, and also that it needs to play an active role to facilitate the growth and development of tourism in Ashburton.

The Shire will continue to work with State, regional and tourism industry stakeholders to promote local tourism opportunities.

Framework

The Shire of Ashburton will in particular:

- Endeavour to assist community groups or tourist organisations conduct events which have the potential to develop tourism in the area.
- In the formulation of its planning regulations and preparation of local laws and other regulations, will have regard to the requirements of tourism development, and the impacts these rules will have on tourism.
- When reviewing Strategic Plans, Town Plans and Development Control Plans, take into consideration policies on tourism and other related issues.
- Encourage tourism product development and investment throughout the area and where possible will facilitate the development application process.
- Encourage a high standard of relevant design and aesthetics in all forms of tourist development.



- Consider the welfare of the whole community, and examine the social, cultural, economic and environmental impact when supporting tourism development and any associated facilities.
- Promote landscaping of residential and commercial centres to make the Shire a unique and attractive visitor destination.
- Where practicable, support the enhancement of natural features, conservation areas of outstanding scenic beauty and recognise items of heritage significance.
- Facilitate the development of scenic routes, walk-trails and lookouts and review signage needs in strategically important tourist areas.

Financial:

Council will consider an appropriate budget allocation each year to provide for the following:

- A contribution to the Onslow Visitor Centre providing it is satisfied that the Committee is providing a worthwhile tourist service (as outlined in an annual agreement);
- Fund the Tom Price Visitor Centre directly as a Council activity;
- Contribute an amount towards implementing the Shire of Ashburton Tourism Destination Development Strategy,
- Support tourism initiatives which build the Pilbara tourism potential.

(Signature) Signed	(Print Name) Shire President
Monitor and Review:	Corporate Communications and Media Advsior
Last Review Date	19 November 2014
Next Review Date	2016

Policy No: CORP_ORG



Policy Name:	REC08 COMMUNITY DONATIONS, GRANTS AND FUNDING POLICY
File No:	REC08 OR.CM1
Policy Purpose:	To provide compliance with the Local Government Act 1995
	To outline the criteria for offering not-for-profit community, sporting, cultural and service groups and associations, and individuals financial assistance to deliver high quality programs, community events, facilities and/or services that directly benefit the residents of the Shire of Ashburton.
	To support community initiatives that strengthen the sense of community connectedness and sustainability in the Shire of Ashburton
	To enable the Shire to have a consistent and equitable approach in how it supports community and sporting groups
	To give clear guidelines, direction and information to community and sporting groups who wish to seek funding from the Shire of Ashburton
Principles / Framework:	Shire of Ashburton 10 Year Community Strategic Plan 2012 -2022 Goal 01- Vibrant and Active Communities Objective 01- Connected, Caring and Engaged Communities Objective 02- Active People, Clubs and Associations.
Application:	General public
Statutory Environment:	Section 6.7(2) Local Government Act 1995
Minute No:	11.11.28
Approval Date:	Adopted OCM 18 November 2008 Reviewed OCM 16 July 2014 Reviewed OCM 20 August 2014 Reviewed OCM 19 November 2014

GENERAL CONDITIONS AND CRITERIA

- The applicant is to reside or operate within the Shire of Ashburton, OR be able to show a direct and substantial benefit to residents within the Shire of Ashburton
- Applications that are not connected with, and do not show direct benefit to, the Shire of Ashburton are unable to be considered
- Assistance is not available retrospectively
- All applications are to be in writing, and on the correct application form (Community Support Grants are to be submitted on SOA CD 039 Community Grants Application Form)
- Funds are to be used for the purpose for which they were approved

- Funds are to be used solely for the purpose of providing benefit to the residents of the Shire of Ashburton
- Due recognition is to be given to the Shire of Ashburton for its contribution towards the project/facility/activity/event
- Where required (Community Support Grants) applicants are to complete an acquittal report
- To promote the requirement for due care by the hirer, "In-Kind" donations (i.e. to waive the cost) of Shire Bonds or Permits are not permitted. Applications for a donation of the actual bond/permit can be considered within the limits of the overall requested donation value.

AREAS OF ASSISTANCE

- 1. SMALL ASSISTANCE DONATIONS
 - Small Assistance Donations may be provided for any purpose where an organisation/individual has not/could not otherwise have applied to the Shire of Ashburton for any other form of donation.
 - Applicants may apply more than once in a financial year providing the total amount requested/donated does not exceed \$500 (this includes cash and in-kind support such as donated venue hire).
 - Applications can be submitted at any time, in writing, and can take up to four weeks to be processed applicants are to allow sufficient time for this processing as donations are not approved retrospectively.
 - Donations for assistance with administrative and day-to-day running of groups and organisations are unable to be considered.
 - Local schools may apply for Small Assistance Donations
 - If requested, financial statements showing that the donation was spent in accordance with the request are to be produced.

2. COMMUNITY SUPPORT GRANTS

- Applications are to be made on the relevant application form (SOA CD 39) available from the Shire/Community Development Offices.
- Applications can be for cash and/or in-kind contributions as long as the total amount is no more than \$2,500.
- Funding is only available to incorporated community and sporting organisations.
- Identified annual, town wide, signature events/organisations (including the Onslow Rodeo, Robe River Pannawonica Rodeo, Pannawonica Gala and Paraburdoo Red Dirt Rocks Committee) are eligible to apply for up to \$5,000.
- Applications are to be received before the advertised closing date. Late applications are unable to be considered.
- Applicants can apply more than once each financial year as long as the total amount is less than \$2,500 (this includes cash and in-kind donations such as venue hire).
- Applications are to be completed in full and signed by an Officer Bearer.
- There are two funding rounds offered each year one in July (closing August) for projects from September to April, and one in February (closing March) for projects from April to August.
- Applications are assessed by a panel consisting of one senior community development staff member and at least two Councillors, each from different wards.
- As part of the application process, applicants agree to submit an acquittal report, using the template SOA CD 41, within four weeks of the completion of the event/activity, containing
 - A detailed budget signed by the Treasurer and President of the organisation
 - An evaluation of the event/activity
 - Proof that the grant was expended according to the approved application
- Applications for events that could **not** have reasonably been anticipated within the advertised funding rounds are to be considered under Delegation.

- Applications that could have been anticipated within the advertised funding rounds are unable to be considered (applicants in these situations are welcome to apply for a Small Assistance Donation).
- Decisions to allocate funding to a project is based on the following criteria
 - The extent to which the project directly benefits the residents of the Shire of Ashburton
 - o Funding and/or contributions from other sources
 - Value for money.

3. DONATIONS TO SCHOOLS

- The Shire of Ashburton is committed to supporting local schools and automatically makes an annual donation to each school, within its boundaries, using the following calculation
 - o Base amount of \$1,000
 - Plus \$1.00 for each high school student (Includes Year 7 students)
 - o Plus \$0.70 for each primary school student (excludes Year 7 students)
 - Plus \$0.20 for each pre-primary student.
- Student numbers are calculated using figures from the Department of Education.
- Donations are paid in May each year.
- Schools who receive a donation under this policy are also eligible to apply for Small Assistance Donations (eg for hire of venue for school functions, special events, or donations towards student prizes).

4. OTHER DONATIONS

• The Shire of Ashburton makes an annual donation to the Nameless Jardunmunha Festival each year. The Festival Committee is required to apply in writing for this donation (using SOA CD 39) and to acquit any donation received (using SOA CD 41)

[Signature] Signed	[Print Name] Shire President
Monitor and Review:	Executive Manager, Community Development
Last Review Date	19 November 2014
Next Review Date	2016

This policy is to remain in force until otherwise determined by the Council or superseded.



Policy Name:	REC09 PREMIER'S AUSTRALIA DAY AWARDS
File No:	CS.C.I.2
Policy Purpose:	To outline the criteria for providing recognition of individuals and organisations that have made noteworthy contributions to the community of the Shire of Ashburton, through the Premier's Australia Day Active Citizenship Awards.
Principles / Framework	Council acknowledges the need to continue support of the Shire of Ashburton community events and programmes through calendar planning and promotion.
Application:	SOA 10 Year Community Strategic Plan 2012 -2022 Goal 01- Vibrant and Active Communities Objective 01- Connected, Caring and Engaged
Communities	Objective 02- Active People, Clubs and Associations.
Statutory Environment:	Australia Day Council of WA
Minute Number:	11.03.01
Approval Date:	Ordinary Meeting of Council held on 17 March 2009 Ordinary Meeting of Council 19 November 2014

OBJECTIVE

The Shire of Ashburton annually acknowledges citizens and groups who have made noteworthy contributions or given outstanding service to the community, by presenting awards on Australia Day in each of the four towns in the following three categories:

- **Premier's Australia Day Active Citizenship Award for a Person of 25 Years or Over** Presented to an individual 25 years or over, who has made an outstanding contribution to the local community
- **Premier's Australia Day Active Citizenship Award for a Person of Under 25 Years** Presented to an individual under 25 years of age, who has made an outstanding contribution to the local community
- **Premier's Australia Day Active Citizenship Award for a Community Group or Event** Presented to a community group or organisation, that has made an outstanding contribution to the local community.
GUIDELINES AND SELECTION CRITERIA:

Award recipients will have been judged to have shown active citizenship and meet the following eligibility criteria:

- Nominees should be residents of the Shire of Ashburton; or have coordinated a community event within the Shire of Ashburton, or be members of a community group whose principal activities are conducted within the Shire of Ashburton
- A person cannot receive the same Award twice, but can be eligible to receive for another Award
- Sitting members of State, Federal and Local Government are not eligible to receive an Award
- Shire of Ashburton staff acting in their role or performing duties required by their employment with the Shire are not eligible to receive an Award
- Unsuccessful nominees may be nominated in future years

NOMINATION PROCEDURE:

Nominations are invited from community groups and private citizens via advertising and promotions preceding the annual Australia Day ceremony held on 26 January. Nominations will open and be advertised from October each calendar year, closing on 30 November.

Nominations are to be submitted on the official Shire of Ashburton nomination form, available at all Shire Offices and Website <u>www.ashburton.wa.gov.au</u> or by contacting Community Development.

JUDGING PROCEDURES:

Judging panel will comprise of:

- President, Shire of Ashburton
- Local Ward Councillor(s)
- Chief Executive Officer, Shire of Ashburton or their delegate

Nominators are excluded from the judging process, if this results in a panel member being excluded, the member will be replaced by the Vice President.

All category winners of the Premier's Australia Day Active Citizenship Awards will be judged from the nominations received, according to the criteria published in the Premier's Australia Day Active Citizenship Awards Guidelines each year.

PRESENTATIONS:

Awards are presented at the annual Australia Day ceremonies held on 26 January in each Shire of Ashburton's four town centres.

Award recipients will also be requested to participate in post-event publicity and promotions.

[Signature] Signed

Monitor and Review: Last Review Date Next Review Date [Print Name] Shire President

Executive Manager, Community Development 19 November 2014 2018

This policy is to remain in force until otherwise determined by the Council or superseded.

DIVIDING FENCES ACT 1961 LOCAL GOVERNMENT ACT 1995

SHIRE OF ASHBURTON FENCING AMENDMENT LOCAL LAW 2014

Under the powers conferred by the *Dividing Fences Act 1961*, the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Ashburton resolved on 19 November 2014 to make the following local law.

1 Citation

This local law is the Shire of Ashburton Fencing Amendment Local Law 2014.

2 Commencement

This local law comes into operation 14 days after the date of its publication in the Government Gazette.

3 Principal Local Law

In this local law, the *Shire of Ashburton Fencing Local Law 2014* as published in the *Government Gazette* on 11 April 2014 is referred to as the Principal Local Law. The Principal Local Law is amended.

4 Clause 1.5 amended

In clause 1.5 delete the definition for AS/NZS and replace with the following:

AS or AS/NZS means an Australian or Australian/New Zealand Standard as published by Standards Australia and as amended from time to time.

5 Clause 6.3 amended

Clause 6.3 is amended as follows:

(a) in paragraph (a) delete "or substantially in"; and

(b) in paragraph (b) delete 'or substantially in'.

6 Part 2, Division 3 amended

In Part 2, Division 3 delete 'AS1170' and insert 'AS/NZS 1170.0:2002 Structural design actions - General principles'

7 Schedule 2 amended

In Schedule 2 :

- (a) Delete 'AS1170' and insert 'AS/NZS 1170.0:2002 Structural design actions General principles';
- (b) Delete 'AS2870-1996' and insert 'AS 2870-2011 Residential slabs and footings'; and
- (c) Delete 'AS2870-2011' and insert 'AS 2870-2011 Residential slabs and footings'.

8 Schedule 3 amended

In Schedule 3 delete 'AS1170' and insert 'AS/NZS 1170.0:2002 Structural design actions - General principles'

9 Schedule 4 amended

In Schedule 4 delete 'AS1170' and insert 'AS/NZS 1170.0:2002 Structural design actions - General principles'.

10 Schedule 5 amended

In Schedule 5 delete 'AS/NZS 3016:2002' and insert 'AS/NZS 3016:2002 Electrical installations - Electric security fences'.

Dated: [date].

The Common Seal of the Shire of Ashburton was affixed by authority of a resolution of the Council in the presence of —

K WHITE, Shire President.

N HARTLEY, Chief Executive Officer.



MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 SEPTEMBER 2014

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STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 SEPTEMBER 2014

NOTE	September 2014	September 2014	2014/15 Revised	2014/15 Adopted	Variances Actuals to	Variances Actual Budget to
Operating	Actual \$	Y-T-D Budget \$	Budget \$	Budget \$	Budget \$	Y-T-D %
Revenues/Sources	Φ	Ψ	φ	φ	Ŷ	76
Governance	397,070	179,577	2,774,600	2,774,600	217,493	121.11%
General Purpose Funding	1.464,739	1,298,375	5,193,695	5,193,695	166.364	12.81%
Law, Order, Public Safety	19,418	28,498	114,030	114,030	(9,080)	(31.86%)
Health	106,987	62,775	251,196	251,196	44,212	70.43%
Education and Welfare	45,282	54,978	2,220,000	2,220,000	(9,696)	(17.64%)
Housing	66,121	44,721	378,952	378,952	21,400	47.85%
Community Amenities	2,306,676	1,820,279	4,920,491	4,920,491	486,397	26.72%
Recreation and Culture	789,374	146,445	15,099,114	15,039,114	642,929	439.02%
Transport	930,821	7,662,953			,	
•			21,974,649	21,974,649	(6,732,132)	(87.85%)
Economic Services	584,362	563,022	2,252,970	2,252,970	21,340	3.79%
Other Property and Services	94,044 6,804,894	<u>89,322</u> 11,950,945	<u>357,435</u> 55,537,132	<u>357,435</u> 55,477,132	4,722 (5,146,051)	5.29%
(Expenses)/(Applications)	0,004,094	11,950,945	55,557,152	55,477,152	(5,140,051)	(43.00%)
Governance	(1,682,068)	(1,360,314)	(5,133,964)	(5,133,964)	(321,754)	(23.65%)
General Purpose Funding	(3,229)	(13,977)	(55,936)	(55,936)	10,748	76.90%
Law, Order, Public Safety	(108,217)	(241,757)	(932,643)	(932,643)	133,540	55.24%
Health	(147,824)	(187,531)	(836,558)	(734,023)	39,707	21.17%
Education and Welfare	(82,933)	(152,052)	(487,568)	(487,568)	69,119	45.46%
	,	,		,		
Housing Community Amenities	(299,352) (941,425)	(193,505) (1,658,634)	(865,727) (6,666,591)	(865,727) (6,666,591)	(105,847) 717,209	(54.70%) 43.24%
-				(, , ,		
Recreation & Culture	(1,115,135)	(2,255,600)	(8,466,365)	(8,466,365)	1,140,465	50.56%
Transport	(652,094)	(2,637,086)	(11,169,630)	(11,169,630)	1,984,992	75.27%
Economic Services	(1,103,269)	(1,199,177)	(4,720,405)	(4,720,405)	95,908	8.00%
Other Property and Services	(290,968)	<u>(531,855)</u> (10,431,486)	(3,113,698)	(3,208,233)	<u>240,887</u> 4,004,972	45.29%
	(6,426,514)		(42,449,085)	(42,441,085)	4.004.97Z	(30.3970
Net Operating Result Excluding Rates	378,380	1,519,459	13,088,047	13,036,047	(1,141,079)	
Net Operating Result Excluding Rates Adjustments for Non-Cash (Revenue) and Expenditure	378,380	· · · ,	,			
Adjustments for Non-Cash	10,833	· · · ,	,			
Adjustments for Non-Cash (Revenue) and Expenditure		1,519,459	13,088,047	13,036,047	(1,141,079)	(75.10%)
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)/Loss on Asset Disposals	10,833	1,519,459	13,088,047 897,270	13,036,047 897,270	(1,141,079) 10,833	(75.10%)
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)/Loss on Asset Disposals Movement in Leave Reserve (Added Back)	10,833 1,883	1,519,459 0 0	13,088,047 897,270 0	13,036,047 897,270 0	(1,141,079) 10,833 1,883	(75.10%) 0.00% 0.00%
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)/Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current)	10,833 1,883 0	1,519,459 0 0 0	13,088,047 897,270 0 0	13,036,047 897,270 0 0	(1,141,079) 10,833 1,883 0	(75.10%) 0.00% 0.00% 0.00%
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)/Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Movement in Employee Benefit Provisions (non-current) Adjustment for Rounding	10,833 1,883 0 0	1,519,459 0 0 0 0	13,088,047 897,270 0 0 0	13,036,047 897,270 0 0 0	(1,141,079) 10,833 1,883 0 0	(75.10%) 0.00% 0.00% 0.00% 0.00%
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)/Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Movement in Employee Benefit Provisions (non-current)	10,833 1,883 0 0 3	1,519,459 0 0 0 0 0 0	13,088,047 897,270 0 0 0 0	13,036,047 897,270 0 0 0 0	(1,141,079) 10,833 1,883 0 0 3	(75.10%) 0.00% 0.00% 0.00% 0.00%
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Movement in Employee Benefit Provisions (non-current) Adjustment for Rounding Depreciation on Assets Capital Revenue and (Expenditure)	10,833 1,883 0 3 377	1,519,459 0 0 0 0 0 0	13,088,047 897,270 0 0 0 0 0 8,296,250	13,036,047 897,270 0 0 0 0 0 8,296,250	(1,141,079) 10,833 1,883 0 0 3	(75.10%) 0.00% 0.00% 0.00% 0.00%
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)/Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Movement in Employee Benefit Provisions (non-current) Adjustment for Rounding Depreciation on Assets	10,833 1,883 0 0 3	1,519,459 0 0 0 0 0 2,073,240	13,088,047 897,270 0 0 0 0	13,036,047 897,270 0 0 0 0	(1,141,079) 10,833 1,883 0 0 3 (2,072,863)	(75.10%) 0.00% 0.00% 0.00% 0.00% 99.98%
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)/Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Movement in Employee Benefit Provisions (non-current) Adjustment for Rounding Depreciation on Assets Capital Revenue and (Expenditure) Purchase Land Held for Resale	10,833 1,883 0 3 377 (41,063)	1,519,459 0 0 0 2,073,240 (127,463)	13,088,047 897,270 0 0 0 8,296,250 (1,075,000)	13,036,047 897,270 0 0 0 0 8,296,250 (1,075,000)	(1,141,079) 10,833 1,883 0 0 3 (2,072,863) 86,400	(75.10%) 0.00% 0.00% 0.00% 99.98% 67.78%
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)/Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Movement in Employee Benefit Provisions (non-current) Adjustment for Rounding Depreciation on Assets Capital Revenue and (Expenditure) Purchase Land Held for Resale Purchase Land and Buildings Purchase Furniture and Equipment	10,833 1,883 0 0 3 3 377 (41,063) (213,704) (7,338)	1,519,459 0 0 0 2,073,240 (127,463) (2,678,117) (52,486)	13,088,047 897,270 0 0 0 8,296,250 (1,075,000) (24,412,730) (107,740)	13,036,047 897,270 0 0 0 8,296,250 (1,075,000) (24,352,730) (107,740)	(1,141,079) 10,833 1,883 0 0 3 (2,072,863) 86,400 2,464,413 45,148	(75.10%) 0.00% 0.00% 0.00% 99.98% 67.78% 92.02% 86.02%
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)/Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Adjustment for Rounding Depreciation on Assets Capital Revenue and (Expenditure) Purchase Land Held for Resale Purchase Land and Buildings Purchase Furniture and Equipment Purchase Plant and Equipment	10,833 1,883 0 0 3 377 (41,063) (213,704) (7,338) (150,844)	1,519,459 0 0 0 2,073,240 (127,463) (2,678,117) (52,486) (228,244)	13,088,047 897,270 0 0 0 8,296,250 (1,075,000) (24,412,730) (107,740) (2,749,521)	13,036,047 897,270 0 0 0 8,296,250 (1,075,000) (24,352,730) (107,740) (2,749,521)	(1,141,079) 10,833 1,883 0 0 3 (2,072,863) 86,400 2,464,413 45,148 77,400	(75.10%) 0.00% 0.00% 0.00% 99.98% 67.78% 92.02% 86.02% 33.91%
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)/Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Movement in Employee Benefit Provisions (non-current) Adjustment for Rounding Depreciation on Assets Capital Revenue and (Expenditure) Purchase Land Held for Resale Purchase Land Buildings Purchase Furniture and Equipment Purchase Plant and Equipment Purchase Infrastructure Assets - Roads	10,833 1,883 0 0 3 3 377 (41,063) (213,704) (7,338)	1,519,459 0 0 0 2,073,240 (127,463) (2,678,117) (52,486)	13,088,047 897,270 0 0 0 8,296,250 (1,075,000) (24,412,730) (107,740) (2,749,521) (7,934,239)	13,036,047 897,270 0 0 0 8,296,250 (1,075,000) (24,352,730) (107,740) (2,749,521) (7,934,239)	(1,141,079) 10,833 1,883 0 0 3 (2,072,863) 86,400 2,464,413 45,148	(75.10%) 0.00% 0.00% 0.00% 99.98% 67.78% 92.02% 86.02% 33.91% (44.00%)
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Movement in Employee Benefit Provisions (non-current) Adjustment for Rounding Depreciation on Assets Capital Revenue and (Expenditure) Purchase Land Held for Resale Purchase Land and Buildings Purchase Furniture and Equipment Purchase Plant and Equipment Purchase Infrastructure Assets - Roads Purchase Infrastructure Assets - Footpaths	10,833 1,883 0 0 3 377 (41,063) (213,704) (7,338) (150,844) (2,497,390) 0	1,519,459 0 0 0 0 2,073,240 (127,463) (2,678,117) (52,486) (228,244) (1,734,318) 0	13,088,047 897,270 0 0 0 8,296,250 (1,075,000) (24,412,730) (107,740) (2,749,521) (7,934,239) (250,000)	13,036,047 897,270 0 0 0 8,296,250 (1,075,000) (24,352,730) (107,740) (2,749,521) (7,934,239) (250,000)	(1,141,079) 10,833 1,883 0 0 3 (2,072,863) 86,400 2,464,413 45,148 77,400 (763,072) 0	(75.10%) 0.00% 0.00% 0.00% 99.98% 67.78% 92.02% 86.02% 33.91% (44.00% 0.00%
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Adjustment for Rounding Depreciation on Assets Capital Revenue and (Expenditure) Purchase Land Held for Resale Purchase Land Held for Resale Purchase Land Held for Resale Purchase Furniture and Equipment Purchase Plant and Equipment Purchase Infrastructure Assets - Roads Purchase Infrastructure Assets - Footpaths Purchase Infrastructure Assets - Drainage	10,833 1,883 0 0 3 377 (41,063) (213,704) (7,338) (150,844) (2,497,390) 0 (401,766)	1,519,459 0 0 0 0 2,073,240 (127,463) (2,678,117) (52,486) (228,244) (1,734,318) 0 (380,000)	13,088,047 897,270 0 0 0 8,296,250 (1,075,000) (24,412,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000)	13,036,047 897,270 0 0 0 8,296,250 (1,075,000) (24,352,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000)	(1,141,079) 10,833 1,883 0 0 3 (2,072,863) 86,400 2,464,413 45,148 77,400 (763,072) 0 (21,766)	(75.10%) 0.00% 0.00% 0.00% 99.98% 67.78% 92.02% 86.02% 33.91% (44.00%) 0.00% (5.73%)
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Adjustment for Rounding Depreciation on Assets Capital Revenue and (Expenditure) Purchase Land Held for Resale Purchase Land Held for Resale Purchase Furniture and Equipment Purchase Furniture and Equipment Purchase Infrastructure Assets - Roads Purchase Infrastructure Assets - Dotpaths Purchase Infrastructure Assets - Parks & Ovals	10,833 1,883 0 0 3 377 (41,063) (213,704) (7,338) (150,844) (2,497,390) 0 (401,766) (20,706)	1,519,459 0 0 0 2,073,240 (127,463) (2,678,117) (52,486) (228,244) (1,734,318) 0 (380,000) (251,914)	13,088,047 897,270 0 0 0 8,296,250 (1,075,000) (24,412,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900)	13,036,047 897,270 0 0 0 8,296,250 (1,075,000) (24,352,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900)	(1,141,079) 10,833 1,883 0 3 (2,072,863) 86,400 2,464,413 45,148 77,400 (763,072) 0 (21,766) 231,208	(75.10%) 0.00% 0.00% 0.00% 99.98% 67.78% 92.02% 86.02% 33.91% (44.00%) 0.00% (5.73%) 91.78%
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)/Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Adjustment for Rounding Depreciation on Assets Capital Revenue and (Expenditure) Purchase Land Held for Resale Purchase Land Held for Resale Purchase Furniture and Equipment Purchase Plant and Equipment Purchase Infrastructure Assets - Roads Purchase Infrastructure Assets - Drainage Purchase Infrastructure Assets - Parks & Ovals Purchase Infrastructure Assets - Aerodromes	$\begin{array}{c} 10,833\\ 1,883\\ 0\\ 0\\ 3\\ 377\\ (41,063)\\ (213,704)\\ (7,338)\\ (150,844)\\ (2,497,390)\\ 0\\ (401,766)\\ (20,706)\\ (1,167,355)\\ \end{array}$	$\begin{array}{c} 1,519,459\\ \\ 0\\ 0\\ 0\\ 0\\ 2,073,240\\ (127,463)\\ (2,678,117)\\ (52,486)\\ (228,244)\\ (1,734,318)\\ 0\\ (380,000)\\ (251,914)\\ (3,663,352) \end{array}$	13,088,047 897,270 0 0 0 8,296,250 (1,075,000) (24,412,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900) (8,134,952)	13,036,047 897,270 0 0 0 8,296,250 (1,075,000) (24,352,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900) (8,134,952)	(1,141,079) 10,833 1,883 0 0 3 (2,072,863) 86,400 2,464,413 45,148 77,400 (763,072) 0 (21,766) 231,208 2,495,997	(75.10%) 0.00% 0.00% 0.00% 99.98% 67.78% 92.02% 86.02% 33.91% (44.00% (5.73%) 91.78% 68.13%
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)/Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Adjustment for Rounding Depreciation on Assets Capital Revenue and (Expenditure) Purchase Land Held for Resale Purchase Land Held for Resale Purchase Land and Buildings Purchase Furniture and Equipment Purchase Plant and Equipment Purchase Infrastructure Assets - Roads Purchase Infrastructure Assets - Portants Purchase Infrastructure Assets - Portants Purchase Infrastructure Assets - Parks & Ovals Purchase Infrastructure Assets - Parks & Ovals Purchase Infrastructure Assets - Aerodromes Purchase Infrastructure Assets - Other	10,833 1,883 0 0 3 377 (41,063) (213,704) (7,338) (150,844) (2,497,390) 0 (401,766) (20,706) (1,167,355) (830,647)	$\begin{array}{c} 1,519,459\\ \\ 0\\ 0\\ 0\\ 0\\ 2,073,240\\ (127,463)\\ (2,678,117)\\ (52,486)\\ (228,244)\\ (1,734,318)\\ 0\\ (380,000)\\ (251,914)\\ (3,663,352)\\ (1,561,808)\\ \end{array}$	13,088,047 897,270 0 0 0 8,296,250 (1,075,000) (24,412,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900) (8,134,952) (15,623,292)	13,036,047 897,270 0 0 0 8,296,250 (1,075,000) (24,352,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900) (8,134,952) (15,623,292)	(1,141,079) 10,833 1,883 0 0 3 (2,072,863) 86,400 2,464,413 45,148 77,400 (763,072) 0 (21,766) 231,208 2,495,997 731,161	(75.10%) 0.00% 0.00% 0.00% 99.98% 67.78% 92.02% 86.02% 33.91% (44.00% 0.00% (5.73%) 91.78% 68.13% 46.82%
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)/Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Adjustment for Rounding Depreciation on Assets Capital Revenue and (Expenditure) Purchase Land Held for Resale Purchase Land Held for Resale Purchase Furniture and Equipment Purchase Furniture and Equipment Purchase Infrastructure Assets - Roads Purchase Infrastructure Assets - Footpaths Purchase Infrastructure Assets - Porianage Purchase Infrastructure Assets - Pariange Purchase Infrastructure Assets - Pariange Purchase Infrastructure Assets - Aerodromes Purchase Infrastructure Assets - Other Proceeds from Disposal of Assets	$\begin{array}{c} 10,833\\ 1,883\\ 0\\ 0\\ 3\\ 377\\ (41,063)\\ (213,704)\\ (7,338)\\ (150,844)\\ (2,497,390)\\ 0\\ (401,766)\\ (20,706)\\ (1,167,355)\\ (830,647)\\ 10,142\\ \end{array}$	$\begin{array}{c} 1,519,459\\ \\ 0\\ 0\\ 0\\ 0\\ 2,073,240\\ (127,463)\\ (2,678,117)\\ (52,486)\\ (228,244)\\ (1,734,318)\\ 0\\ (380,000)\\ (251,914)\\ (3,663,352)\\ (1,561,808)\\ 178,680\\ \end{array}$	13,088,047 897,270 0 0 0 8,296,250 (1,075,000) (24,412,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900) (8,134,952) (15,623,292) 5,265,000	13,036,047 897,270 0 0 0 8,296,250 (1,075,000) (24,352,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900) (8,134,952) (15,623,292) 5,265,000	(1,141,079) 10,833 1,883 0 0 3 (2,072,863) 86,400 2,464,413 45,148 77,400 (763,072) 0 (21,766) 231,208 2,495,997 731,161 (168,538)	(75.10%) 0.00% 0.00% 0.00% 99.98% 67.78% 92.02% 86.02% 33.91% (44.00%) 0.00% (5.73%) 91.78% 68.13% 46.82% (94.32%)
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)/Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Movement in Employee Benefit Provisions (non-current) Adjustment for Rounding Depreciation on Assets Capital Revenue and (Expenditure) Purchase Land Held for Resale Purchase Land Held for Resale Purchase Furniture and Equipment Purchase Plant and Equipment Purchase Infrastructure Assets - Roads Purchase Infrastructure Assets - Footpaths Purchase Infrastructure Assets - Porianage Purchase Infrastructure Assets - Parias & Ovals Purchase Infrastructure Assets - Ateodromes Purchase Infrastructure Assets - Other Proceeds from Disposal of Assets Repayment of Debentures	$\begin{array}{c} 10,833\\ 1,883\\ 0\\ 0\\ 3\\ 377\\ (41,063)\\ (213,704)\\ (7,338)\\ (150,844)\\ (2,497,390)\\ 0\\ (401,766)\\ (20,706)\\ (1,167,355)\\ (830,647)\\ 10,142\\ (291,349)\\ \end{array}$	$\begin{array}{c} 1,519,459\\ \\ 0\\ 0\\ 0\\ 0\\ 2,073,240\\ (127,463)\\ (2,678,117)\\ (52,486)\\ (228,244)\\ (1,734,318)\\ 0\\ (380,000)\\ (251,914)\\ (3,663,352)\\ (1,561,808)\\ 178,680\\ (437,022) \end{array}$	13,088,047 897,270 0 0 0 8,296,250 (1,075,000) (24,412,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900) (8,134,952) (15,623,292) 5,265,000 (2,123,050)	13,036,047 897,270 0 0 0 8,296,250 (1,075,000) (24,352,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900) (6,646,900) (8,134,952) (15,623,292) 5,265,000 (2,123,050)	(1,141,079) 10,833 1,883 0 0 3 (2,072,863) 86,400 2,464,413 45,148 77,400 (763,072) 0 (21,766) 231,208 2,495,997 731,161 (168,538) 145,673	(75.10%) 0.00% 0.00% 0.00% 0.00% 99.98% 67.78% 92.02% 86.02% 33.91% (44.00%) 0.00% (5.73%) 91.78% 68.13% 68.13% 46.82% (94.32%) 33.33%
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Adjustment for Rounding Depreciation on Assets Capital Revenue and (Expenditure) Purchase Land Held for Resale Purchase Land and Buildings Purchase Furniture and Equipment Purchase Plant and Equipment Purchase Infrastructure Assets - Roads Purchase Infrastructure Assets - Footpaths Purchase Infrastructure Assets - Drainage Purchase Infrastructure Assets - Aerodromes Purchase Infrastructure Assets - Aerodromes Purchase Infrastructure Assets - Other Proceeds from Disposal of Assets Repayment of Debentures	10,833 1,883 0 0 3 377 (41,063) (213,704) (7,338) (150,844) (2,497,390) 0 (401,766) (20,706) (1,167,355) (830,647) 10,142 (291,349) 0	$\begin{array}{c} 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 2,073,240\\ (127,463)\\ (2,678,117)\\ (52,486)\\ (228,244)\\ (1,734,318)\\ 0\\ (380,000)\\ (251,914)\\ (3,663,352)\\ (1,561,808)\\ 178,680\\ (437,022)\\ 0\\ \end{array}$	13,088,047 897,270 0 0 0 8,296,250 (1,075,000) (24,412,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900) (8,134,952) (15,623,292) 5,265,000 (2,123,050) 3,200,000	13,036,047 897,270 0 0 0 8,296,250 (1,075,000) (24,352,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900) (8,134,952) (15,623,292) 5,265,000 (2,123,050) 3,200,000	(1,141,079) $10,833$ $1,883$ 0 0 3 $(2,072,863)$ $86,400$ $2,464,413$ $45,148$ $77,400$ $(763,072)$ 0 $(21,766)$ $231,208$ $2,495,997$ $731,161$ $(168,538)$ $145,673$ 0	(75.10%) 0.00% 0.00% 0.00% 0.00% 99.98% 67.78% 92.02% 86.02% 33.91% (44.00%) 0.00% (5.73%) 91.78% 68.13% 46.82% (94.32%) 33.33% 0.00%
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Adjustment for Rounding Depreciation on Assets Capital Revenue and (Expenditure) Purchase Land Held for Resale Purchase Land Held for Resale Purchase Land Held for Resale Purchase Land and Buildings Purchase Plant and Equipment Purchase Infrastructure Assets - Roads Purchase Infrastructure Assets - Footpaths Purchase Infrastructure Assets - Portianage Purchase Infrastructure Assets - Parks & Ovals Purchase Infrastructure Assets - Aerodromes Purchase Infrastructure Assets - Other Proceeds from Disposal of Assets Repayment of Debentures Advances to Community Groups	$\begin{array}{c} 10,833\\ 1,883\\ 0\\ 0\\ 3\\ 377\\ (41,063)\\ (213,704)\\ (7,338)\\ (150,844)\\ (2,497,390)\\ 0\\ (401,766)\\ (20,706)\\ (1,167,355)\\ (830,647)\\ 10,142\\ (291,349)\\ 0\\ 0\\ \end{array}$	1,519,459 0 0 0 2,073,240 (127,463) (2,678,117) (52,486) (228,244) (1,734,318) 0 (380,000) (251,914) (3,663,352) (1,561,808) 178,680 (437,022) 0 0	13,088,047 897,270 0 0 0 8,296,250 (1,075,000) (24,412,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900) (8,134,952) (15,623,292) 5,265,000 (2,123,050) 3,200,000 0	13,036,047 897,270 0 0 0 8,296,250 (1,075,000) (24,352,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900) (8,134,952) (15,623,292) 5,265,000 (2,123,050) 3,200,000 0	(1,141,079) 10,833 1,883 0 3 (2,072,863) 86,400 2,464,413 45,148 77,400 (763,072) 0 (21,766) 231,208 2,495,997 731,161 (168,538) 145,673 0 0 0 0 0 0 0 0 0 0 0 0 0	(75.10%) 0.00% 0.00% 0.00% 99.98% 67.78% 92.02% 86.02% 33.91% (44.00%) 0.00% (5.73%) 91.78% 68.13% 46.82% (94.32%) 33.33% 0.00% 0.00%
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Adjustment for Rounding Depreciation on Assets Capital Revenue and (Expenditure) Purchase Land Held for Resale Purchase Land and Buildings Purchase Plant and Equipment Purchase Infrastructure Assets - Roads Purchase Infrastructure Assets - Footpaths Purchase Infrastructure Assets - Portex & Ovals Purchase Infrastructure Assets - Aerodromes Purchase Infrastructure Assets - Aerodromes Purchase Infrastructure Assets - Other Proceeds from Disposal of Assets Repayment of Debentures Proceeds from New Debentures Advances to Community Groups Self-Supporting Loan Principal Income	$\begin{array}{c} 10,833\\ 1,883\\ 0\\ 0\\ 3\\ 377\\ (41,063)\\ (213,704)\\ (7,338)\\ (150,844)\\ (2,497,390)\\ 0\\ (401,766)\\ (20,706)\\ (1,167,355)\\ (830,647)\\ 10,142\\ (291,349)\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ \end{array}$	$\begin{array}{c} 0\\ 0\\ 0\\ 0\\ 0\\ 2,073,240\\ (127,463)\\ (2,678,117)\\ (52,486)\\ (228,244)\\ (1,734,318)\\ 0\\ (380,000)\\ (251,914)\\ (3,663,352)\\ (1,561,808)\\ 178,680\\ (437,022)\\ 0\\ 0\\ 0\\ \end{array}$	13,088,047 897,270 0 0 0 8,296,250 (1,075,000) (24,412,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900) (8,134,952) (15,623,292) 5,265,000 (2,123,050) 3,200,000 0 0	13,036,047 897,270 0 0 0 8,296,250 (1,075,000) (24,352,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900) (8,134,952) (15,623,292) 5,265,000 (2,123,050) 3,200,000 0 0	(1,141,079) 10,833 1,883 0 0 3 (2,072,863) 86,400 2,464,413 45,148 77,400 (763,072) 0 (21,766) 231,208 2,495,997 731,161 (168,538) 145,673 0 0 0 0 0 0 0 0 0 0 0 0 0	(75.10%) 0.00% 0.00% 0.00% 99.98% 67.78% 92.02% 86.02% 33.91% (44.00% (5.73%) 91.78% 68.13% 46.82% (94.32%) 33.33% 0.00% 0.00% 0.00%
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)/Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Movement in Employee Benefit Provisions (non-current) Adjustment for Rounding Depreciation on Assets Capital Revenue and (Expenditure) Purchase Land Held for Resale Purchase Furniture and Equipment Purchase Infrastructure Assets - Roads Purchase Infrastructure Assets - Footpaths Purchase Infrastructure Assets - Parks & Ovals Purchase Infrastructure Assets - Parks & Ovals Purchase Infrastructure Assets - Other Proceeds from Disposal of Assets Proceeds from New Debentures Advances to Community Groups Self-Supporting Loan Principal Income Transfers to Restricted Assets (Reserves)	$\begin{array}{c} 10,833\\ 1,883\\ 0\\ 0\\ 3\\ 377\\ (41,063)\\ (213,704)\\ (7,338)\\ (150,844)\\ (2,497,390)\\ 0\\ (401,766)\\ (20,706)\\ (1,167,355)\\ (830,647)\\ 10,142\\ (291,349)\\ 0\\ 0\\ 0\\ (114,678)\\ \end{array}$	$\begin{array}{c} 1,519,459\\ \\ 0\\ 0\\ 0\\ 0\\ 2,073,240\\ (127,463)\\ (2,678,117)\\ (52,486)\\ (228,244)\\ (1,734,318)\\ 0\\ (380,000)\\ (251,914)\\ (3,663,352)\\ (1,561,808)\\ 178,680\\ (437,022)\\ 0\\ 0\\ 0\\ 0\\ (549,360)\\ \end{array}$	13,088,047 897,270 0 0 0 8,296,250 (1,075,000) (24,412,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900) (6,646,900) (6,646,900) (6,646,900) (2,123,050) 3,200,000 0 0 (8,354,885)	13,036,047 897,270 0 0 0 8,296,250 (1,075,000) (24,352,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900) (6,134,952) (15,623,292) 5,265,000 (2,123,050) 3,200,000 0 0 (8,354,886)	(1,141,079) $10,833$ $1,883$ 0 0 3 $(2,072,863)$ $86,400$ $2,464,413$ $45,148$ $77,400$ $(763,072)$ 0 $(21,766)$ $231,208$ $2,495,997$ $731,161$ $(168,538)$ $145,673$ 0 0 0 $434,682$	(75.10%) 0.00% 0.00% 0.00% 99.98% 67.78% 92.02% 86.02% 33.91% (44.00% (5.73%) 91.78% 68.13% 46.82% (94.32%) 33.33% 0.00% 0.00% 0.00% 79.13%
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Adjustment for Rounding Depreciation on Assets Capital Revenue and (Expenditure) Purchase Land Held for Resale Purchase Land and Buildings Purchase Plant and Equipment Purchase Infrastructure Assets - Roads Purchase Infrastructure Assets - Footpaths Purchase Infrastructure Assets - Portex & Ovals Purchase Infrastructure Assets - Aerodromes Purchase Infrastructure Assets - Aerodromes Purchase Infrastructure Assets - Other Proceeds from Disposal of Assets Repayment of Debentures Proceeds from New Debentures Advances to Community Groups Self-Supporting Loan Principal Income	$\begin{array}{c} 10,833\\ 1,883\\ 0\\ 0\\ 3\\ 377\\ (41,063)\\ (213,704)\\ (7,338)\\ (150,844)\\ (2,497,390)\\ 0\\ (401,766)\\ (20,706)\\ (1,167,355)\\ (830,647)\\ 10,142\\ (291,349)\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ \end{array}$	$\begin{array}{c} 0\\ 0\\ 0\\ 0\\ 0\\ 2,073,240\\ (127,463)\\ (2,678,117)\\ (52,486)\\ (228,244)\\ (1,734,318)\\ 0\\ (380,000)\\ (251,914)\\ (3,663,352)\\ (1,561,808)\\ 178,680\\ (437,022)\\ 0\\ 0\\ 0\\ \end{array}$	13,088,047 897,270 0 0 0 8,296,250 (1,075,000) (24,412,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900) (8,134,952) (15,623,292) 5,265,000 (2,123,050) 3,200,000 0 0	13,036,047 897,270 0 0 0 8,296,250 (1,075,000) (24,352,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900) (8,134,952) (15,623,292) 5,265,000 (2,123,050) 3,200,000 0 0	(1,141,079) 10,833 1,883 0 0 3 (2,072,863) 86,400 2,464,413 45,148 77,400 (763,072) 0 (21,766) 231,208 2,495,997 731,161 (168,538) 145,673 0 0 0 0 0 0 0 0 0 0 0 0 0	(75.10%) 0.00% 0.00% 0.00% 99.98% 67.78% 92.02% 86.02% 33.91% (44.00% 0.00% (5.73%) 91.78% 68.13% 46.82% (94.32%) 33.33% 0.00% 0.00% 0.00%
Adjustments for Non-Cash (Revenue) and Expenditure (Profit)/Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Movement in Employee Benefit Provisions (non-current) Adjustment for Rounding Depreciation on Assets Capital Revenue and (Expenditure) Purchase Land Held for Resale Purchase Furniture and Equipment Purchase Infrastructure Assets - Roads Purchase Infrastructure Assets - Footpaths Purchase Infrastructure Assets - Parks & Ovals Purchase Infrastructure Assets - Parks & Ovals Purchase Infrastructure Assets - Other Proceeds from Disposal of Assets Proceeds from New Debentures Advances to Community Groups Self-Supporting Loan Principal Income Transfers to Restricted Assets (Reserves)	$\begin{array}{c} 10,833\\ 1,883\\ 0\\ 0\\ 3\\ 377\\ (41,063)\\ (213,704)\\ (7,338)\\ (150,844)\\ (2,497,390)\\ 0\\ (401,766)\\ (20,706)\\ (1,167,355)\\ (830,647)\\ 10,142\\ (291,349)\\ 0\\ 0\\ 0\\ (114,678)\\ \end{array}$	$\begin{array}{c} 1,519,459\\ \\ 0\\ 0\\ 0\\ 0\\ 2,073,240\\ (127,463)\\ (2,678,117)\\ (52,486)\\ (228,244)\\ (1,734,318)\\ 0\\ (380,000)\\ (251,914)\\ (3,663,352)\\ (1,561,808)\\ 178,680\\ (437,022)\\ 0\\ 0\\ 0\\ 0\\ (549,360)\\ \end{array}$	13,088,047 897,270 0 0 0 8,296,250 (1,075,000) (24,412,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900) (6,646,900) (6,646,900) (6,646,900) (2,123,050) 3,200,000 0 0 (8,354,885)	13,036,047 897,270 0 0 0 8,296,250 (1,075,000) (24,352,730) (107,740) (2,749,521) (7,934,239) (250,000) (1,369,000) (6,646,900) (6,134,952) (15,623,292) 5,265,000 (2,123,050) 3,200,000 0 0 (8,354,886)	(1,141,079) $10,833$ $1,883$ 0 0 3 $(2,072,863)$ $86,400$ $2,464,413$ $45,148$ $77,400$ $(763,072)$ 0 $(21,766)$ $231,208$ $2,495,997$ $731,161$ $(168,538)$ $145,673$ 0 0 0 $434,682$	(75.10%) 0.00% 0.00% 0.00% 99.98% 67.78% 92.02% 86.02% 33.91% (44.00% (5.73%) 91.78% 68.13% 46.82% (94.32%) 33.33% 0.00% 0.00% 0.00% 79.13%
Adjustments for Non-Cash (Revenue) and Expenditure (Profil/Loss on Asset Disposals Movement in Leave Reserve (Added Back) Movement in Deferred Pensioner Rates/ESL (non-current) Adjustment for Rounding Depreciation on Assets Capital Revenue and (Expenditure) Purchase Land Held for Resale Purchase Land Held for Resale Purchase Furniture and Equipment Purchase Plant and Equipment Purchase Plant and Equipment Purchase Infrastructure Assets - Roads Purchase Infrastructure Assets - Footpaths Purchase Infrastructure Assets - Solata Purchase Infrastructure Assets - Drainage Purchase Infrastructure Assets - Other Purchase Infrastructure Assets - Aerodromes Purchase Infrastructure Assets - Other Proceeds from Disposal of Assets Repayment of Debentures Proceeds from New Debentures Advances to Community Groups Self-Supporting Loan Principal Income Transfers to Restricted Assets (Reserves) Transfers from Restricted Asset (Reserves)	$\begin{array}{c} 10,833\\ 1,883\\ 0\\ 0\\ 3\\ 377\\ (41,063)\\ (213,704)\\ (7,338)\\ (150,844)\\ (2,497,390)\\ 0\\ (401,766)\\ (20,706)\\ (1,167,355)\\ (830,647)\\ 10,142\\ (291,349)\\ 0\\ 0\\ 0\\ (114,678)\\ 0\\ \end{array}$	$\begin{array}{c} 1,519,459\\ \\ 0\\ 0\\ 0\\ 0\\ 2,073,240\\ (127,463)\\ (2,678,117)\\ (52,486)\\ (228,244)\\ (1,734,318)\\ 0\\ (380,000)\\ (251,914)\\ (3,663,352)\\ (1,561,808)\\ 178,680\\ (437,022)\\ 0\\ 0\\ 0\\ (549,360)\\ 2,682,278\\ \end{array}$	$\begin{array}{c} 13,088,047\\ \\ 897,270\\ \\ 0\\ \\ 0\\ \\ 0\\ \\ 8,296,250\\ \hline (1,075,000)\\ (24,412,730)\\ (107,740)\\ (2,749,521)\\ (7,934,239)\\ (250,000)\\ (1,369,000)\\ (6,646,900)\\ (6,646,900)\\ (8,134,952)\\ (15,623,292)\\ 5,265,000\\ (2,123,050)\\ 3,200,000\\ \\ 0\\ 0\\ (8,354,885)\\ 17,094,459\\ \end{array}$	$\begin{array}{c} 13,036,047\\ \\ 897,270\\ \\ 0\\ \\ 0\\ \\ 0\\ \\ 0\\ \\ 8,296,250\\ \hline (1,075,000)\\ (24,352,730)\\ (107,740)\\ (2,749,521)\\ (7,934,239)\\ (250,000)\\ (1,369,000)\\ (6,646,900)\\ (6,646,900)\\ (6,646,900)\\ (6,134,952)\\ (15,623,292)\\ 5,265,000\\ (2,123,050)\\ 3,200,000\\ \\ 0\\ (8,354,886)\\ 17,094,459\\ \end{array}$	(1,141,079) $10,833$ $1,883$ 0 0 3 $(2,072,863)$ $86,400$ $2,464,413$ $45,148$ $77,400$ $(763,072)$ 0 $(21,766)$ $231,208$ $2,495,997$ $731,161$ $(168,538)$ $145,673$ 0 0 $434,682$ $(2,682,278)$	(75.10%) 0.00% 0.00% 0.00% 0.00% 99.98% 67.78% 92.02% 86.02% 33.91% (44.00%) 0.00% (5.73%) 91.78% 68.13% 46.82% (94.32%) 33.33% 0.00% 0.00% 0.00% 79.13% (100.00%

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 SEPTEMBER 2014

	2013/14 B/Fwd Per 2014/15 Budget \$	2013/14 B/Fwd Per Financial Report \$	September 2014 Actual \$
NET CURRENT ASSETS	Ψ	Ψ	Ψ
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted Cash - Restricted Unspent Grants Cash - Restricted Unspent Loans Cash - Restricted Reserves Rates - Current Sundry Debtors Accrued Income Payments in Advance GST Receivable Provision For Doubtful Debts Inventories	$\begin{array}{r} 6,927,306\\ 1,942,555\\ 1,518,933\\ 23,907,021\\ 498,010\\ 3,812,290\\ 110,225\\ 0\\ 41,135\\ (65,283)\\ 156,559\\ \hline 38,848,751 \end{array}$	7,185,234 1,715,278 1,522,742 23,853,373 498,010 4,198,956 110,225 0 163,291 (65,283) 156,559 39,338,385	14,459,953 * 1,942,555 * 1,518,933 23,968,052 ** 11,497,141 2,839,120 0 0 310,402 (65,283) 156,559 56,627,432
LESS: CURRENT LIABILITIES			
Sundry Creditors Accrued Expenditure PAYG Payable Payroll Creditors Withholding Tax Payable GST Payable Other Payables Restricted Funds Accrued Interest on Debentures Accrued Salaries and Wages Current Employee Benefits Provision Current Loan Liability	(2,696,681) (142,000) (208,546) 0 (2,329) (106) 0 (30,000) (287,096) (862,856) 0 (4,229,614)	(4,049,715) (142,000) (208,546) 0 (37,480) (106) 0 (30,000) (287,096) (862,856) (1,540,356) (7,158,155)	$\begin{array}{c} (2,210,968) \\ (142,000) \\ (185,955) \\ (224) \\ 0 \\ (176,276) \\ 135 \\ 0 \\ (30,000) \\ 0 \\ (862,856) \\ \underline{(1,249,007)} \\ (4,857,151) \end{array}$
NET CURRENT ASSET POSITION	34,619,137	32,180,230	51,770,281
Less: Cash - Reserves - Restricted Less: Cash - Unspent Grants - Restricted Adjustment for Trust Transactions Within Muni Add Back : Component of Leave Liability not Required to be Funded Add Back : Current Loan Liability	(23,907,021) 0 0 316,484 0	(23,853,373) 0 0 316,484 1,540,356	(23,968,052) 0 0 318,367 1,249,007
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	11,028,600	10,183,697	29,369,603

Investment Accounts Balance	\$
Restricted Cash Reserve **	17,105,485
Muni Business Cash Reserve *	13,000,000
Short Term Investment	5,000,000

Delegated Authority to Invest Council Surplus Funds

The table below presents a summary of approval of Council Surplus Funds invested in authorised financial institution by CEO under Delegated Authority for the month of September 2014

Investment date	Financial Institution	Funds Invested	<u>Deposit Term</u>	Interest rate	Maturity Date
5 September 2014 W	Vestpac Banking Corporation	\$5.0million	3 months	3.50%	5 December 2014

Statutory Environment:

Local Government Act 6.14 (1) Financial Management Regulation Sect 19

Policy implication:

FIN07 - Investment Policy

SHIRE OF ASHBURTON FOR THE PERIOD 1 JULY 2014 TO 30 SEPTEMBER 2014 t on Significant variances Greater than 10% and \$20.00

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance

The Materiality variances adopted by Council are: Actual Variance to YTD Budget up to 5%:	Don't Report
Actual Variance exceeding 10% of YTD Budget	Use Management Discretion
Actual Variance exceeding 10% of YTD Budget and a value greater than \$20,000:	Must Report
REPORTABLE OPERATING REVENUE VARIATIONS]
Governance - Variance above budget expectations First payment of Rio Tinto Partnership Management Agreement funds received in September. Budget phased over 12 months.	
General Purpose Funding - Variance above budget expectations Higher than expected income earned from funds held on short term deposits and business cash reserve.	
Health - Variance above budget expectations Aboriginal Health first quarter income, invoiced in July while budget phased over 12 months.	
Food Premises Registrations and other licences bulked invoiced in July	
Housing - Variance above budget expectations Higher than expected income on Willow Road House Tom Price.	
Community Amenities - Variance above budget expectations Higher than expected income due to Commercial Refuse charges bulked invoiced in July for 14/15 year as opposed to budget spread over 12 months.	
Recreation and Culture - Variance above budget expectations Unbudgeted income from Lotterywest after acquittal was done for purchase of Projector for TP Recreation Centre in 2013/14 financial year per funding agreeement.	
Transport - Variance below expectations. Funding for Onslow Airport project have not been received yet. Landside Facilities PIP & Terminal Construction PIP have been combined into one PIP, approval of the PIP is pending. First payment expected in January 2015.	
REPORTABLE OPERATING EXPENSE VARIATIONS]

Governance - Variance above budget expectations

All Administration allocations/recoveries including General Admin, HR & ITC have not been processed for the first quarter, awaiting 13/14 end of year process to be completed.

Law, Order, Public Safety - Variance below budget expectations

Lower spending in the first two months on consumables for animal care and control programme. Administration and plant costs allocation delayed to September month awaiting 13/14 yearend process to be completed.

Health - Variance below budget expectations

Budget for salaries and consultant expenses under budget under health & inspection area, coupled with delay in allocation of Administration costs, plant & staff housing costs.

Education and Welfare - Variance below budget expectations

Only half of sponorship and grants budget have been spent for the first quarter. Delay spending for Onslow Kids Kitchen Graden programme, awaiting funding from Chevron.

Housing - Variance above budget expectations

Staff Housing allocation/recovery have not been processed, awaiting 13/14 end of year process to be completed.

Community Amenities - Variance below budget expectations

Spending for Onslow refuse site lower than expected in first quarter of the year.

Timing difference in salaries/wages, insurance, administration & staff housing allocation costs, expected to even budget in the next month.

Recreation & Culture - Variance below budget expectations Mainly attributed by delayed allocation of Administration costs, staff housing costs and depreciation cost for Generally delayed spending on operational and maintenance cost on halls, civic centres, pavillions and including swimming pool areas both Tom Price & Paraburdoo.

Transport - Variance below budget expectations

Variance is mainly driven by delay in depreciation run for roads, plant & equipment and footpaths. Onslow airport operating and building maintenance costs combined with insurance are lower than budget, expected to pick up when newly constructed terminal is in operation later in the year.

Other Property and Services - Variance below budget expectations

Reduced level of work in July/August for private works.

Recoveries in public works overhead, plant costs overhead and technical services lower than budgeted for

REPORTABLE NON-CASH VARIATIONS

Depreciation on Assets

Depreciation run on all asset class delayed due to end of year capitalisation process and revaluation work on land & building assets at fair value in progress and if run now will create more work for staff to balance asset ledger for both 13/14 and 14/15 years.

REPORTABLE CAPITAL EXPENSE VARIATIONS

Purchase of Land Held for Resale - Variance below budget expectations. Services installation on Onslow Industrial area yet to commence per budget.



SHIRE OF ASHBURTON FOR THE PERIOD 1 JULY 2014 TO 30 SEPTEMBER 2014
Report on Significant variances Greater than 10% and \$20,000
Expenditure yet to occur for Lot 308 Boonderoo road, Tom Price.
Purchase of Land & Buildings - Variance below budget expectations. New Admin Complex Building and Oceanview Caravan Park upgrade have yet to to commence expenditure as planned.
Purchase of Furniture & Equipment - Variance below budget expectations. CCTV cameras for Paraburdoo & Tom Price delayed to second quarter.
Purchase of Plant & Equipment - Variance below budget expectations.
Back up generators for Onslow Airport Terminal and Runway purchased within budget however coded to operations - to be fixed in October report
Delay in equipment purchases for communiity facilities.
Purchase of Infrastructure Assets Roads - Variance above budget expectations. Works on Banjima Drive speed in September and completed well ahead of budget timeline.
Purchases of Parks & Ovals - Variance below budget expectations. Works on budgeted projects under parks & ovals yet to commence especially for Onslow Skate Park, Onslow Basketball courts and upgrade works on Paraburdoo ovals.
Purchase of Aerodromes - Variance below budget expectations. Spending commenced on Landside Facilities (PIP3) project at Onslow Airport. Invoices have not been received for payment yet.
Purchase of Infrastructure Assets Other - Variance below budget expectations. Tom Price/Paraburdoo Cricket Nets projects yet to commence.
Work on projects for Onslow Refuse Site have not progressed in first quarter has budgeted.
Work on Tom Price Shop signs completed in 13/14 year. Budgeted expenditure will not occur.

REPORTABLE CAPITAL INCOME VARIATIONS

Proceeds from Disposal of Assets Variance below expectations. Plant replacement program forecasted to commence late in the second quarter.

Repayment of Debentures - Variance below budgeted expectations. Loan repayments lower than budget due to timing difference - will pick up second quarter.

Transfers to Restricted Assets (Reserves) - Variance below budgeted expectations.

Rio partnership funds transfer, initial setup for new reserve for budget purpose, actual transfer was done at 30 June 2014.

Transfers from Restricted Assets (Reserves) - Variance below budgeted expectations.

Transfer from Reserves for specific funded projects will occur in second quarter

GL	Job	Description	Original Budget	Current Budget	Budget YTD	Spending YTD	Remaining Budget
OFFICE O	F CEO						
Staff Hous	ing						
097803	BC099	BUDGET ONLY Staff Housing - Security Improvements - /	45.000.00	45.000.00	0.00	0.00	45.000.00
097803	BC112	CAP - 944 First St Onslow	110.000.00	110.000.00	0.00	0.00	110.000.00
097803	BC127	CAP - 325 Third Ave Onslow	15,000.00	15,000.00	3,745.00	0.00	15,000.00
097803	BC136	CAP - 583 Third Ave Onslow	10,000.00	10,000.00	2,500.00	7.088.40	2,911.60
097803	BC142	CAP - 585 Third Ave Onslow	0.00	0.00	0.00	8,138.90	(8,138.90)
097803	BC163	CAP - 565 Brockman Ave Paraburdoo	20.000.00	20.000.00	4,998.00	0.00	20,000.00
097803	BC166	CAP - 571 Brockman Ave Paraburdoo	15,000.00	15,000.00	3,750.00	0.00	15,000.00
097803	BC169	CAP - 172 Hardy Ave PAraburdoo	10,000.00	10,000.00	2,499.00	1.485.61	8.514.39
097803	BC172	CAP - 39 Joffre Ave Paraburdoo	10,000.00	10,000.00	2,499.00	0.00	10.000.00
097803	BC178	CAP - 516 Lockver Ave Paraburdoo	20.000.00	20.000.00	0.00	0.00	20.000.00
097803	BC184	CAP - 90 Pilbara Ave Paraburdoo	20.000.00	20.000.00	4.998.00	0.00	20,000.00
097803	BC187	CAP - 56 Whaleback Ave Paraburdoo	0.00	0.00	0.00	1.671.95	(1,671.95)
097803	BC216	CAP - 126 Cedar St Tom Price	35.000.00	35.000.00	8.745.00	0.00	35,000.00
097803	BC225	CAP - 1104B Jabbarup St Tom Price	0.00	0.00	0.00	144.39	(144.39)
097803	BC228	CAP - 797 Kulai St Tom Price	20.000.00	20.000.00	4.998.00	0.00	20,000.00
097803	BC246	CAP - 758 Mungarra St Tom Price	5.000.00	5.000.00	1.250.00	0.00	5,000.00
097803	BC255	CAP - 261 Poinciana St Tom Price	21,000.00	21,000.00	0.00	0.00	21,000.00
097803	BC261	CAP - 1152 Tarwonga Crt Tom Price	20.000.00	20.000.00	0.00	0.00	20.000.00
097803	BC270	CAP - 1143 Yanagin PI Tom Price	40.000.00	40.000.00	25.000.00	7.380.32	32.619.68
097800	BN144	Lot 394 Third Ave Onslow	2.100.000.00	2,100,000.00	0.00	0.00	2,100,000.00
			2,516,000.00	2,516,000.00	64,982.00	25,909.57	2,490,090.43
Human Re	sources						
042125		Test & Tag Machine	0.00	0.00	0.00	0.00	0.00
		_	0.00	0.00	0.00	0.00	0.00
Visitors Ce	ntro - Ton	n Prico					
139993	intre - 100	New Front Doors	0.00	0.00	0.00	0.00	0.00
139993		Asset Expansion Visitor Centre Land & Buildings	0.00	0.00	0.00	0.00	0.00
129992		Asset Expansion visitor Centre Land & Buildings	0.00	0.00	0.00	0.00	0.00
		Total	2,516,000.00	2,516,000.00	64,982.00	25,909.57	2,490,090.43

GL COMMU	Job NITY DE	Description VELOPMENT	Original Budget	Current Budget	Budget YTD	Spending YTD	Remaining Budget
Care of Far 080300		<u>hildren</u> Paraburdoo Child Care	3,700,000.00	3,700,000.00	750,000.00	42,931.42	3,657,068.58
000000	DIV-00		3,700,000.00	3,700,000.00	750,000.00	42,931.42	3,657,068.58
Cultural Ac	ctivities (E						
113004 113005		Infrastructure - Christmas Decorations Furniture & Equipment	0.00 10,000.00	0.00 10,000.00	0.00 2,499.00	0.00 0.00	0.00 10,000.00
		<u> </u>	10,000.00	10,000.00	2,499.00	0.00	10,000.00
	s - Civic C	entre, Pavillion					
110004 117323	15031	Furniture & Fittings Ashburton Hall - Curtain Replacement	2,000.00 12.000.00	2,000.00 12,000.00	0.00 0.00	0.00 0.00	2,000.00 12,000.00
117323	15033	Ashburton Hall - Reseal Floor	12,000.00	12,000.00	0.00	0.00	12,000.00
117323	15079 BC325	Tom Price Community Centre Office - Instal Air Cond	21,500.00	21,500.00	21,500.00	0.00	21,500.00
117323 117323	BC325 BC327	CAP - Ashburton Hall Paraburdoo CAP - Civic Centre Area W Tom Price	56,740.00 25,380.00	56,740.00 25,380.00	56,740.00 25,380.00	12,895.00 0.00	43,845.00 25,380.00
117323	BC329	CAP - Community Centre (rear of library) Tom Price	127,140.00	127,140.00	127,140.00	15,645.00	111,495.00
117325 117325	15032 15164	Paraburdoo Ashburton Hall - Safety Rails	50,000.00	50,000.00	0.00 0.00	0.00 0.00	50,000.00
117325	15154	Paraburdoo Ashburton Hall - Safety Rails Paraburdoo Ashburton Hall - Safety Rails	60,000.00 13,600.00	60,000.00 13,600.00	0.00	0.00	60,000.00 13,600.00
117327	15154	Paraburdoo Ashburton Hall - Safety Rails	13,000.00	13,000.00	0.00	0.00	13,000.00
117327 117327	15166 15167	Paraburdoo Ashburton Hall - Wate Filitration for Air Cons Paraburdoo Sport Pavillion - Wate Filitration for Air Cons	6,000.00 6,000.00	6,000.00 6,000.00	0.00 0.00	0.00 0.00	6,000.00 6,000.00
11/32/	13107		405,360.00	405,360.00	230,760.00	28,540.00	376,820.00
Foreshore	Areas - O	<u>nslow</u>		,	,	-,	,
112864	15094	Removal and Renewal of Fish Offal Tank	6,000.00	6,000.00	6,000.00	0.00	6,000.00
112864 112860	15211 15093	Onslow Solar Lights - Repairs Onslow - Pontoon Tie Down Area	15,000.00 10,000.00	15,000.00 10,000.00	0.00 0.00	0.00 0.00	15,000.00 10,000.00
112860	15109	Onslow Foreshore - Bin Surrounds	23,000.00	23,000.00	23,000.00	0.00	23,000.00
112860	C014	Osprey Nest	6,700.00	6,700.00	6,700.00	132.50	6,567.50
112860	C015	Front Beach Furniture	8,000.00 68.700.00	8,000.00 68,700.00	8,000.00 43,700.00	312.50 445.00	7,687.50 68,255.00
			00,700.00	00,700.00	43,700.00	445.00	00,235.00
Swimming							
113343 113490	BC335 15137	CAP - Vic Hayton Memorial Pool Tom Price Pool - Lights to Playground	4,000.00 5,000.00	34,000.00 5,000.00	4,000.00 5,000.00	0.00 0.00	34,000.00 5,000.00
113490	15137	Tom Price Pool - Security Sensor Lighting	3,000.00	3,000.00	3,000.00	0.00	3,000.00
113491	15134	Tom Price Pool - Pool Cleaner	15,345.00	15,345.00	15,345.00	0.00	15,345.00
113491 116294	15136	Tom Price Pool - Energy Reduction System Office Equipment	16,600.00 0.00	16,600.00 0.00	16,600.00 0.00	0.00 0.00	16,600.00 0.00
110234			43,945.00	73,945.00	43,945.00	0.00	73,945.00
Swimming							
112968 112968	15045 15210	Paraburdoo Pool - Pool Name Signange Paraburdoo Pool - Replace fittings Changes Rooms	10,000.00 20,000.00	10,000.00 20,000.00	10,000.00 0.00	0.00 0.00	10,000.00
112968	BC345	CAP - Paraburdoo Swimming Pool	4,870.00	34,870.00	4,870.00	4,875.00	20,000.00 29,995.00
113314	15046	Paraburdoo Pool - Install Variable Speed Pumps	18,065.00	18,065.00	18,065.00	0.00	18,065.00
113320 113321	15035 15040	Paraburdoo Pool - Cilled Water Fountain Paraburdoo Pool External Power Points	12,000.00 8,000.00	12,000.00 8,000.00	12,000.00 8,000.00	0.00 0.00	12,000.00 8,000.00
113321	15040	Paraburdoo Pool External Power Points Paraburddo Pool - Pool Lighting	30,000.00	30,000.00	30,000.00	0.00	30,000.00
113321	15047	Paraburdoo Pool - Repairs to Shade shelter	30,000.00	30,000.00	30,000.00	0.00	30,000.00
113321	15051	Paraburdoo Pool - Anti Wave Ropes	8,000.00 140,935.00	8,000.00 170,935.00	8,000.00 120,935.00	0.00 4,875.00	8,000.00 166,060.00
Swimming	Pool - On	slow	140,000.00	170,555.00	120,555.00	4,875.00	100,000.00
117650	15023		5,000,000.00	5,000,000.00	0.00	0.00	5,000,000.00
			5,000,000.00	5,000,000.00	0.00	0.00	5,000,000.00
Recreation 112855	1 Centre T	om Price Furniture & Equipment	0.00	0.00	0.00	0.00	0.00
112000		<u> </u>	0.00	0.00	0.00	0.00	0.00
Onslow M							
110364 110364	15098 15099	Onslow MPC - Ventilation to Plant Room Onslow MPC - Install Reception Area	5,500.00 68,000.00	5,500.00 68,000.00	0.00 0.00	0.00 0.00	5,500.00 68,000.00
110364	15104	Onslow MPC - Vapour Sealling Air-Conditioning	88,000.00	88,000.00	0.00	0.00	88,000.00
		· · · · -	161,500.00	161,500.00	0.00	0.00	161,500.00
Other Recr			405 070 00	405 070 00		0.00	405 070 00
112774 112774	C035 C037	Tom Price/ Parburdoo Cricket Nets Meeka (Train) Park Construction	435,270.00 12,000.00	435,270.00 12,000.00	300,000.00 0.00	0.00 0.00	435,270.00 12,000.00
112774	C038	Bird Park, Tom Price	0.00	0.00	0.00	0.00	0.00
117343	15052	Tom Price Squash Courts - Air Cond	10,000.00	10,000.00	0.00	0.00	10,000.00
113018 113228	BC375	Sporting Precinct Upgrade - Onslow CAP - Sports Pavilion De Grey Rd Paraburdoo	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
113228	BC377	CAP - Tennis Club Shelter Paraburdoo	0.00	0.00	0.00	0.00	0.00
113218 113014	BC372	CAP - Multi-Purpose Building - Onslow Office Equipment	0.00 2,000.00	0.00	0.00	0.00	0.00 2,000.00
113230	BE352	Upgrade TP Gym & TP Bowling Club	29,250.00	2,000.00 29,250.00	0.00 29,250.00	0.00 0.00	29,250.00
113230	15063	Tom Price Bowling Club - Install New Fence	68,500.00	68,500.00	0.00	0.00	68,500.00
113230 113230	15121 15146	Tom Price - Upgrade to Bodyline Gym and Bowling Club Paraburdoo Squash Club - Painting/Tiles/Painting	45,000.00 54,000.00	45,000.00 54,000.00	0.00 0.00	0.00 12,955.20	45,000.00 41,044.80
113230	15140	Onslow Waterspray Park - Install Air Cond to Plant Room	26,000.00	26,000.00	0.00	0.00	26,000.00
113231	15124	Onslow Waterspray Park - Replace Fencing	45,000.00	45,000.00	0.00	0.00	45,000.00
113231 113231	15125 15126	Onslow Waterspray Park - Replace Pipes Onslow Waterspray Park - Resealing	28,000.00 16,500.00	28,000.00 16,500.00	0.00 0.00	0.00 0.00	28,000.00 16,500.00
113231	15126	Onslow Waterspray Park - Researing Onslow Waterspray Park - Spill Kit & Safety Equip	20,000.00	20,000.00	0.00	0.00	20,000.00
113231	15149	Paraburdoo - Meeka Park - Repair Train	23,000.00	23,000.00	0.00	0.00	23,000.00
113231 113234	15156 BN375	Paraburdoo - Meeka Park - Signage Paraburdoo Community/Sporting Facility	10,000.00 6,000,000.00	10,000.00 6,000,000.00	10,000.00 0.00	0.00 19,796.00	10,000.00 5,980,204.00
113234	C550	Paraburdoo New Sporting Building Feasibility Study	0.00	0.00	0.00	0.00	0.00
113234	GE023	Clem Thompson Oval Redevelopment	164,350.00	164,350.00	7,350.00	13,141.01	151,208.99
113234 113234	GE024 GE026	Tom Price Sports Pavillion (New) CT Oval Redevelopment - Project Management Expenses	4,050.00 0.00	4,050.00 0.00	4,050.00 0.00	0.00 0.00	4,050.00 0.00
113234	GE020	TP Sport Precinct: Club & Facility Support	100,000.00	100,000.00	0.00	0.00	100,000.00
138101		Motor Vehicle Purchase	0.00	0.00	0.00	0.00	0.00
			7,092,920.00	7,092,920.00	350,650.00	45,892.21	7,047,027.79



			Original	Current	Budget	Spending	Remaining
GL	Job	Description	Budget	Budget	YTD	YTD	Budget
Malls			-	-			•
100050	C500	Revitalisation Design Mall & Environs	89,130.00	89,130.00	0.00	0.00	89,130.00
100050 100050	C501 15217	Town Centre Upgrade Works Tom Price Mall - New Public Notice Board	2,010,870.00 4,000.00	2,010,870.00 4,000.00	0.00 0.00	6,562.00 0.00	2,004,308.00 4,000.00
100050	GE014	Paraburdoo Town Redevelopment	1,033,000.00	973,170.00	727,000.00	771,990.36	201,179.64
100051	GE028	Para Town Revitalisation - RIO Projects	60,000.00	119,830.00	19,000.00	0.00	119,830.00
100051	15161	Paraburdoo - Mall Toilet - Toilet Upgrade	51,410.00	51,410.00	0.00	0.00	51,410.00
100051	15215	Paraburdoo Town Centre Landscaping	10,000.00	10,000.00	10,000.00	0.00	10,000.00
100051	15231	Paraburdoo Town Centre Car Park Shade Shelters	150,000.00	150,000.00	0.00	1,746.00	148,254.00
100065	15058 C064	Tom Price Town Mall - Reseal Pavement	50,000.00	50,000.00	0.00	0.00	50,000.00
130105 130106	C064 C301	Village Green Project TP Town Centre Signage	0.00 9.050.00	0.00 9,050.00	0.00 9,050.00	0.00 0.00	0.00 9,050.00
130106	C301	TP Town Shop Signs	50,080.00	50,080.00	50,080.00	0.00	50,080.00
130106	C303	Chilled Water Fountain Para Town Centre	4,880.00	4,880.00	4,880.00	13,140.00	(8,260.00)
130106	GE033	TP Town Centre Blades	5,000.00	5,000.00	5,000.00	0.00	5,000.00
		_	3,527,420.00	3,527,420.00	825,010.00	793,438.36	2,733,981.64
Other Com	<u>nmunity A</u> C060		27 840 00	27 840 00	27 840 00	0.00	27 940 00
051984 100031	C060 C072	CCTV Tom Price & Paraburdoo Entry Statement Onslow	37,840.00 0.00	37,840.00 0.00	37,840.00 0.00	0.00 0.00	37,840.00 0.00
100031	C072	Entry Statement Paraburdoo	0.00	0.00	0.00	0.00	0.00
100028	0010	Asset New Other Community Furniture & Equip	0.00	0.00	0.00	141.58	(141.58)
107303		CAP - Bldg Prog/Other Community Amenities	51,200.00	51,200.00	0.00	0.00	51,200.00
		_	89,040.00	89,040.00	37,840.00	141.58	88,898.42
Parks and							
112742	15143	Line Marking Machines	8,000.00	8,000.00	0.00	0.00	8,000.00
112744	C031	Upgrade Peter Sutherland Oval, Paraburdoo	4,420.00	4,420.00	4,420.00	4,052.50	367.50
112870	15086	Tom Price Lions Park - Repalace Playground Equip Paraburdoo - Anzac Memorial - Revitalisation	350,000.00	350,000.00	0.00	0.00	350,000.00
112870 112870	15165 15205	Tom Price Anzac Memorial Refurbishment	50,000.00 350,000.00	50,000.00 350,000.00	0.00 0.00	0.00 0.00	50,000.00 350,000.00
112870	15218	Paraburdoo Shopping Mall Replace Playground	40,000.00	40,000.00	0.00	0.00	40,000.00
112870	15226	Tom Price - Doug Talbot Park Install Lighting	10,000.00	10,000.00	0.00	0.00	10,000.00
112870	15230	Onslow Playground - Install White Sand	80,000.00	80,000.00	0.00	0.00	80,000.00
112874	C028	Works Prog Area W Retic Replacement	0.00	0.00	0.00	0.00	0.00
112874	C057	Water Cooler Paraburdoo Skate Park	0.00	0.00	0.00	0.00	0.00
112874	C059	Fencing Tom Price Lions Park	0.00	0.00	0.00	0.00	0.00
113019 113040		RSL Memorial Park - Tom Price	0.00 17,510.00	0.00	0.00	0.00 19.54	0.00
112740	15108	Playground Upgrade (All Towns) Onslow Oval - Replace Water Tanks	66,500.00	17,510.00 66,500.00	0.00 0.00	0.00	17,490.46 66,500.00
112740	15128	Paraburdoo Peter Sutherland Oval - Upgrade Electrical Pa	50,000.00	50,000.00	50,000.00	0.00	50,000.00
112740	15152	Paraburdoo Oval - Upgrade Goals Posts	25,000.00	12,000.00	0.00	6,137.00	5,863.00
112740	15155	Paraburdoo Peter Sutherland Oval - Oval Seating	30,000.00	43,000.00	0.00	7,938.00	35,062.00
112740	15157	Paraburdoo Peter Sutherland Oval - Signage	10,000.00	10,000.00	10,000.00	0.00	10,000.00
112740	15158	Paraburdoo Oval - Signage	10,000.00	10,000.00	10,000.00	0.00	10,000.00
112741	C077	Paraburdoo Skate Park (New Asset)	750,000.00	750,000.00	0.00	0.00	750,000.00
112741 112741	C078 15144	Skate Park Onslow (New)	1,000,000.00	1,000,000.00	80,000.00 0.00	1,739.01 820.00	998,260.99
112741	C049	Paraburdoo - Meeka Park - Chilled Water Fountain Onslow Waste Water Re-Use Scheme	12,000.00 70,000.00	12,000.00 70,000.00	17,494.00	0.00	11,180.00 70,000.00
112741	C053	Area W Master Plan	175,000.00	175,000.00	0.00	0.00	175,000.00
112741	C079	Basketball Courts Onslow (New)	3,500,000.00	3,500,000.00	80,000.00	0.00	3,500,000.00
112741	C300	Tom Price Skate Park Softfall & Lights	20,870.00	20,870.00	0.00	0.00	20,870.00
		_	6,629,300.00	6,629,300.00	251,914.00	20,706.05	6,608,593.95
Library - Pa	araburdoo						
112714	BC 400	Furniture & Fittings	6,000.00	6,000.00	1,500.00	7,061.20	(1,061.20)
113838	BC400	CAP - Library Building	8,000.00 14,000.00	8,000.00 14,000.00	8,000.00 9,500.00	6,571.21 13,632.41	1,428.79 367.59
Library - To	om Price		1-,000.00	14,000.00	3,300.00	13,032.41	507.55
115164		Furniture & Fittings	900.00	900.00	900.00	0.00	900.00
			900.00	900.00	900.00	0.00	900.00
Other Rec	reation &	Sport (Non Specific. Specific Have Their Own Sub Func	<u>tion)</u>				
112784		Plant & Equipment Capital Expenditure	5,500.00	5,500.00	5,500.00	0.00	5,500.00
113021		Security CCTV Project - Onslow	25,600.00	25,600.00	0.00	0.00	25,600.00
113235	15064	Tom Price Clem Thompson Pavilion - Purchase of Floor C	5,500.00	5,500.00	0.00	0.00	5,500.00
113239	15071	Tom Price Net/Basketball Courts - Chilled Water Fountain	12,000.00 48,600.00	12,000.00 48,600.00	12,000.00 17,500.00	0.00	12,000.00 48,600.00
Aged Care			-0,000.00	40,000.00	1,,500.00	0.00	40,000.00
092268	15118	Onslow Senior Unit 4 - Air Cond	3,000.00	3,000.00	3,000.00	0.00	3,000.00
092269	15100	BUDGET ONLY Onslow Carinya Units Re-Roofing All Unit	130,000.00	130,000.00	130,000.00	0.00	130,000.00
092269	15101	BUDGET ONLY Onslow Carinya Units Solar Hot Water All	30,000.00	30,000.00	30,000.00	0.00	30,000.00
092269	15102	BUDGET ONLY Onslow Carinya Units Re-Flooring All Uni	35,750.00	35,750.00	35,750.00	0.00	35,750.00
			198,750.00	198,750.00	198,750.00	0.00	198,750.00
	ices - We	stern Sector	40.000.00	40,000,00	0 500 00		40.000.00
		Plant & Equipment	10,000.00	10,000.00	2,500.00	0.00	10,000.00
080400							
080400			10,000.00	10,000.00	2,500.00	0.00	10,000.00
080400		Total	27,141,370.00	10,000.00	2,500.00	950,602.03	26,250,767.97

GL	Job	Description		Original Budget	Current Budget	Budget YTD	Spending YTD	Remaining Budget
-		•		Buuget	Buuget	пD	ΠD	Buuget
CORPORA	IE SERV	TICES						
Business Im	nproveme	ent						
041501		Business Improvement Projects		0.00	0.00	0.00	0.00	0.00
				0.00	0.00	0.00	0.00	0.0
Administrat	tion Gene	eral - Tom Price & Paraburdoo						
045964		Furniture & Fittings		3,000.00	3,000.00	750.00	0.00	3,000.00
045984		Office Equipment		10,000.00	10,000.00	0.00	135.45	9,864.5
045966		Office Renovations - Tom Price		15,000.00	15,000.00	3,750.00	8,357.26	6,642.74
				28,000.00	28,000.00	4,500.00	8,492.71	19,507.29
<u>Administrat</u>	tion Gene	eral - Onslow						
040364		Office Equipment		0.00	0.00	0.00	0.00	0.00
040365		Telecommunications Equipment - Onslow O		30,000.00	30,000.00	7,497.00	0.00	30,000.00
040369	BC015	CAP - Bldg Prog/Administration Building Ons		0.00	0.00	0.00	0.00	0.00
040369	FC015	Onslow Administration Bldg - Construction A		0.00	0.00	0.00	0.00	0.00
040369	FD015	Onslow Administration Building - Fire Demol		0.00	0.00	0.00	0.00	0.00
045969	15195	Tom Price - Office Accommodation Investiga	ation	50,000.00	50,000.00	0.00	0.00	50,000.00
040376	BN100 BN101	Onslow Admin Complex Construction		8,075,000.00 0.00	8,075,000.00 0.00	475,000.00 0.00	32,491.75 0.00	8,042,508.2 0.00
040376 040374	DIVIUI	Planning & Design costs Furniture & Fittings		2,000.00	2,000.00	501.00	0.00	2,000.00
040374		Furfillure & Fillings	_	8,157,000.00	8,157,000.00	482,998.00	32,491.75	8,124,508.2
				8,157,000.00	8,157,000.00	462,996.00	52,491.75	0,124,500.23
nformation 042464	1 Techno			0.00	0.00	0.00	0.00	0.00
042404		Computer Equipment	<u> </u>	0.00	0.00	0.00	0.00	
				0.00	0.00	0.00	0.00	0.00
emeteries								
100016	-	Onslow Cemetery Upgrade		500.00	500.00	126.00	0.00	500.00
100018		Toilets Onslow Cemetry		0.00	0.00	0.00	0.00	0.00
100010			—	500.00	500.00	126.00	0.00	500.00
			Total	8,185,500.00		487.624.00		
					8,185,500.00	107,02 1100	40,984.46	8,144,515.54
DEVELOPI	MENT 8	REGULATORY SERVICES			8,185,500.00	,02.1.00		8,144,515.54
		REGULATORY SERVICES		<u> </u>	8,183,500.00		40,304.40	8,144,515.54
ire Preven								
		Fire Control Vehicles		0.00	0.00	0.00	0.00	0.00
ire Preven 051704	<u>tion</u>							0.00
ire Prevent 051704 ire Brigade	<u>tion</u>	Fire Control Vehicles		0.00 0.00	0.00 0.00	0.00	0.00 0.00	0.00
ire Preven 051704	<u>tion</u>			0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00
ire Prevent 051704 ire Brigade 051727	<u>tion</u> 25	Fire Control Vehicles Asset New Fire Brigades Land & Buildings		0.00 0.00	0.00 0.00	0.00	0.00 0.00	0.00 0.00 0.00
ire Prevent 051704 ire Brigade 051727 animal Con	<u>tion</u> 25	Fire Control Vehicles Asset New Fire Brigades Land & Buildings ern Sector		0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00
ire Prevent 051704 ire Brigade 051727	<u>tion</u> 25	Fire Control Vehicles Asset New Fire Brigades Land & Buildings	-	0.00 0.00 0.00 0.00 10,000.00	0.00 0.00 0.00 0.00 10,000.00	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 10,000.00
ire Prevent 051704 ire Brigade 051727 nimal Con 051734	<u>tion</u> es etrol Easte	Fire Control Vehicles Asset New Fire Brigades Land & Buildings <u>ern Sector</u> Upgrade Dog Pound Tom Price	-	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 10,000.00
ire Prevent 051704 ire Brigade 051727 Animal Con 051734	<u>tion</u> es etrol Easte	Fire Control Vehicles Asset New Fire Brigades Land & Buildings <u>ern Sector</u> Upgrade Dog Pound Tom Price <u>tern Sector</u>		0.00 0.00 0.00 0.00 10,000.00 10,000.00	0.00 0.00 0.00 0.00 10,000.00 10,000.00	0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 10,000.00
ire Prevent 051704 ire Brigade 051727 nimal Con 051734	<u>tion</u> es etrol Easte	Fire Control Vehicles Asset New Fire Brigades Land & Buildings <u>ern Sector</u> Upgrade Dog Pound Tom Price	-	0.00 0.00 0.00 10,000.00 10,000.00 0.00	0.00 0.00 0.00 10,000.00 10,000.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 10,000.00 10,000.00 0.000
ire Prevent 051704 ire Brigade 051727 .nimal Con 051734 .nimal Con	<u>tion</u> es etrol Easte	Fire Control Vehicles Asset New Fire Brigades Land & Buildings <u>ern Sector</u> Upgrade Dog Pound Tom Price <u>tern Sector</u>		0.00 0.00 0.00 0.00 10,000.00 10,000.00	0.00 0.00 0.00 0.00 10,000.00 10,000.00	0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 10,000.00 10,000.00 0.000
ire Prevent 051704 ire Brigade 051727 .nimal Con 051734 .nimal Con 051755	<u>tion</u> 25 trol Easte	Fire Control Vehicles Asset New Fire Brigades Land & Buildings <u>ern Sector</u> Upgrade Dog Pound Tom Price <u>tern Sector</u>		0.00 0.00 0.00 10,000.00 10,000.00 0.00	0.00 0.00 0.00 10,000.00 10,000.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 10,000.00 10,000.00 0.00
ire Prevent 051704 ire Brigade 051727 .nimal Con 051734 .nimal Con 051755	<u>tion</u> 25 trol Easte	Fire Control Vehicles Asset New Fire Brigades Land & Buildings ern Sector Upgrade Dog Pound Tom Price tern Sector Upgrade - Onslow Dog Pound		0.00 0.00 0.00 10,000.00 10,000.00 0.00	0.00 0.00 0.00 10,000.00 10,000.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 10,000.00 10,000.00 0.00
ire Preveni 051704 ire Brigade 051727 inimal Con 051734 inimal Con 051755 anger Serv	<u>tion</u> 25 trol Easte	Fire Control Vehicles Asset New Fire Brigades Land & Buildings <u>ern Sector</u> Upgrade Dog Pound Tom Price <u>tern Sector</u>		0.00 0.00 0.00 10,000.00 10,000.00 0.00	0.00 0.00 0.00 10,000.00 10,000.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 10,000.00 10,000.00 0.00
ire Preveni 051704 ire Brigade 051727 .nimal Con 051734 .nimal Con 051755 anger Serv 051735	tion 25 Itrol Easte Itrol Wes Vices	Fire Control Vehicles Asset New Fire Brigades Land & Buildings ern Sector Upgrade Dog Pound Tom Price tern Sector Upgrade - Onslow Dog Pound		0.00 0.00 0.00 10,000.00 10,000.00 0.00	0.00 0.00 0.00 10,000.00 10,000.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	0.00 0.00 0.00 10,000.00 10,000.00 0.00
ire Preveni 051704 ire Brigade 051727 nimal Con 051734 .nimal Con 051755 anger Serv 051735 tatutory Se	tion 25 Itrol Easte Itrol Wes Vices	Fire Control Vehicles Asset New Fire Brigades Land & Buildings ern Sector Upgrade Dog Pound Tom Price tern Sector Upgrade - Onslow Dog Pound Upgrade Dog Pound Para		0.00 0.00 0.00 10,000.00 10,000.00 0.00	0.00 0.00 0.00 10,000.00 10,000.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	0.00 0.00 0.00 10,000.00 0.00 0.00 12,000.00 12,000.00
ire Prevent 051704 ire Brigade 051727 Animal Con 051734 Animal Con 051755 Ranger Serve	tion 25 Itrol Easte Itrol Wes Vices	Fire Control Vehicles Asset New Fire Brigades Land & Buildings ern Sector Upgrade Dog Pound Tom Price tern Sector Upgrade - Onslow Dog Pound		0.00 0.00 0.00 10,000.00 10,000.00 0.00	0.00 0.00 0.00 10,000.00 10,000.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	8,144,515.54
ire Preveni 051704 ire Brigade 051727 nimal Con 051734 nimal Con 051755 ianger Serv 051735 tatutory Se	tion 25 Itrol Easte Itrol Wes Vices	Fire Control Vehicles Asset New Fire Brigades Land & Buildings ern Sector Upgrade Dog Pound Tom Price tern Sector Upgrade - Onslow Dog Pound Upgrade Dog Pound Para		0.00 0.00 0.00 10,000.00 10,000.00 0.00	0.00 0.00 0.00 10,000.00 10,000.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	0.00 0.00 0.00 10,000.00 10,000.00 0.00

			Original	Current	Budget	Spending	Remaining
GL	Job	Description	Budget	Budget	YTD	YTD	Budget
STRATEG	IC & ECO	DNOMIC DEVELOPMENT					
Tourism &	Area Pro	motion Eastern Sector					
134848	C600	Installation of Town Entry Signage	18,000.00	18,000.00	18,000.00	0.00	18,000.00
134852	15150	Paraburdoo - Upgrade Visitor Info Bay Camp Rd	100,000.00	100,000.00	0.00	0.00	100,000.00
			118,000.00	118,000.00	18,000.00	0.00	118,000.00
Tourism &	Area Pro	motion Onslow					
134948	BC440	CAP - Onslow Sun Chalets	1,500.00	1,500.00	375.00	0.00	1,500.00
134953		Asset New Tourism & Area Promotion - Onslow PLANT &	6,000.00	6,000.00	0.00	390.00	5,610.00
			7,500.00	7,500.00	375.00	390.00	7,110.00
Museums							
114619	BC410	CAP - Building Prog Onslow Museum	0.00	0.00	0.00	0.00	0.00
114630		Furniture & Equipment	4,000.00	4,000.00	999.00	0.00	4,000.00
114631	15232	Old Onslow Risk Assessment Consultancy	50,000.00	50,000.00	12,500.00	0.00	50,000.00
114631	15233	Old Onslow Risk Mitigation Works	100,000.00	100,000.00	25,000.00	0.00	100,000.00
			154,000.00	154,000.00	38,499.00	0.00	154,000.00
Ocean Viev	v Caravai	n Park					
134255	BE438	Ocean View Caravan Park Upgrade	2,000,000.00	2,000,000.00	600,000.00	10,480.82	1,989,519.18
134255	BE439	Ocean View Caravan Park Managers Residence Redevel	200,000.00	200,000.00	49,980.00	0.00	200,000.00
			2,200,000.00	2,200,000.00	649,980.00	10,480.82	2,189,519.18
Tom Price I	ndustria	Land Development	,,	,,		-,	,,.
140154	W657	Boonderoo Subdivision/Survey expenses - Lot 308	220,000.00	220,000.00	54,978.00	0.00	220,000.00
140154	W658	Boonderoo Subdivision/Survey expenses - Lot 350	0.00	0.00	0.00	0.00	0.00
140154	15190	Tom Price Industrial Land - Planning	15,000.00	15,000.00	0.00	0.00	15,000.00
140164	W661	Design & Plan expenses - Boonderoo Lot 350	0.00	0.00	0.00	0.00	0.00
140174	W654	Services Installation - Boonderoo LIA subdivision (Lot 350	0.00	0.00	0.00	0.00	0.00
140174	W653	Services Installation - Boonderoo LIA subdivision (Lot 308	0.00	0.00	0.00	0.00	0.00
		· <u> </u>	235,000.00	235,000.00	54,978.00	0.00	235,000.00
Tom Price F	Residenti	al Land Development					
140074	W652	Pilkena/Yaruga St - Subdivision	620,000.00	620,000.00	0.00	0.00	620,000.00
140077	C063	Purchase of "Lazy Land"	100,000.00	100,000.00	0.00	0.00	100,000.00
			720,000.00	720,000.00	0.00	0.00	720,000.00
Onslow Ind	lustrial D	evelopment					,
147312		Subdivision Surveying & Plans	0.00	0.00	0.00	0.00	0.00
147315		Design & Plan Expenses	150,000.00	150,000.00	37,485.00	41,063.00	108,937.00
147318		Services Installation - Onslow Industrial Land	70,000.00	70,000.00	35,000.00	0.00	70,000.00
			220.000.00	220.000.00	72.485.00	41.063.00	178.937.00
TV & Radio	Po Bros	deasting	220,000.00	220,000.00	, 2,-03.00	41,005.00	1,0,007.00
113784	Re-DIUa	Broadcasting Equipment	0.00	0.00	0.00	0.00	0.00
113704			0.00	0.00	0.00	0.00	0.00
Town Site	Povitalia	tion Eastern	0.00	0.00	0.00	0.00	0.00
041046	Nevitalisa	office Equipment	0.00	0.00	0.00	0.00	0.00
041040			0.00	0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00	0.00
		Total	3,654,500.00	3,654,500.00	834,317.00	51.933.82	3,602,566.18

		-	Original	Current	Budget	Spending	Remaining
GL	Jop	Description	Budget	Budget	YTD	YTD	Budget
NFRAST	RUCTUR	E					
Depots 127380	15018	Tom Price Depot Office Expansion	350,000.00	350.000.00	225,000.00	5,097.50	244 002 5
127383	BC415	CAP - Depot Buildings Tom Price	0.00	0.00	225,000.00	0.00	344,902.5 0.0
127383	BC417	CAP - Depot Buildings Onslow	0.00	0.00	0.00	0.00	0.0
127383	BC419	CAP - Depot Buildings Paraburdoo	0.00	0.00	0.00	2,557.00	(2,557.00
			350,000.00	350,000.00	225,000.00	7,654.50	342,345.5
Road Plant 124954	Purchase	25 Plant & Equipment Capital Expenditure	1,222,000.00	1,222,000.00	0.00	0.00	1,222,000.00
124964		Motor Vehicle	917,000.00	917,000.00	0.00	0.00	917,000.0
124966		Asset New Motor Vehicles Plant & Equipment	144,000.00	144,000.00	35,985.00	0.00	144,000.00
124956		Asset New Plant Plant & Equipment	222,911.00	222,911.00	0.00	133,923.50	88,987.50
			2,505,911.00	2,505,911.00	35,985.00	133,923.50	2,371,987.5
Dnslow Air 120014	C400	Initial Expenses	0.00	0.00	0.00	0.00	0.0
120014	C400	Project Initiation	0.00	0.00	0.00	0.00	0.0
120014	C402	Airstrip Construction	0.00	0.00	0.00	0.00	0.0
120014	C403	Terminal Construction	617,952.00	617,952.00	617,952.00	151,719.74	466,232.2
120014	C404	Construction Camp	0.00	0.00	0.00	0.00	0.0
120014	C408	Screening Equipment & Conveyor system	882,500.00	882,500.00	588,400.00	648,619.05	233,880.9
120014 120014	C410	Landside Facilities - PIP 3B Water Main Diversion FAA	5,631,950.00	5,631,950.00	1,877,300.00	57,835.27	5,574,114.7
120014	C411 C412	Instrument Approach FAA	0.00 0.00	0.00 0.00	0.00 0.00	0.00 55,600.00	0.0 (55,600.00
120014	C412	PIP4 Emergency Services	818,550.00	818,550.00	545,700.00	186,635.53	631,914.4
120014	C414	Onslow Airport Outdoor Furniture	34,000.00	34.000.00	34,000.00	64,803.30	(30,803.30
120015	C407	Emergency Evacuation Works - Wheatstone	0.00	0.00	0.00	2,142.34	(2,142.34
120016	15203	Onslow Ariport - General Aviation Lease Area Preparation	100,000.00	100,000.00	0.00	0.00	100,000.0
120016	15206	Onslow Airport Drainage Improvement	50,000.00	50,000.00	0.00	0.00	50,000.0
120018	15237	Onslow Airport - Backup Generator Terminal	90,000.00	90,000.00	90,000.00	14,520.00	75,480.0
120018	15238	Onslow Airport Back Up Generator Runway Lighting	20,000.00	20,000.00	20,000.00	0.00	20,000.0
Jrban Stor	mwator [)rainago	8,244,952.00	8,244,952.00	3,773,352.00	1,181,875.23	7,063,076.7
102388	GE022	Onslow Storm Surge Protection	0.00	0.00	0.00	0.00	0.0
124470	C151	Works Prog Paraburdoo Urban Drainage Reconstruct	1,330,000.00	1,330,000.00	380,000.00	400,039.13	929,960.8
124470	C157	Draingage Mctnce Program CCTV	39,000.00	39,000.00	0.00	1,727.30	37,272.7
			1,369,000.00	1,369,000.00	380,000.00	401,766.43	967,233.5
2000 124440	on Streets 15223	s, Roads, Bridges, Depots	200,000.00	200,000.00	0.00	11,534.28	188,465.72
124440	C251	BUDGET ONLY - Asset New Street Lighting Capital Construction Onslow Street Lighting	200,000.00	200,000.00	0.00	0.00	0.0
124441	C225	Construction of Cattle Grids	0.00	0.00	0.00	0.00	0.0
124441	C229	Onslow Access Ring Rd - Desgin & Prelim	0.00	0.00	0.00	13,692.50	(13,692.50
124450	C218	Weano/Banjima Drive Prep 10Km for seal SLK 00-10	3,665,000.00	3,665,000.00	1,407,000.00	2,370,837.69	1,294,162.3
124450	15019	Roebourne Wittenoom Rd Reconstruct & Seal	838,804.00	838,804.00	209,616.00	0.00	838,804.0
124460	C202	Nameless Valley Road Preliminaries	0.00	0.00	0.00	0.00	0.0
124460	C208	Reseals	471,000.00	471,000.00	117,702.00	51,944.00	419,056.0
124460 124460	15016 15225	Pannawonica Millstream Rd Renewal Paraburdoo - Camp Rd Replace Trees	1,919,885.00 7,700.00	1,919,885.00 7,700.00	0.00 0.00	39,241.86 0.00	1,880,643.1 7,700.0
124460	C217	Roubourne Wittenoom 19.4 - 47.9 Major resheet	0.00	0.00	0.00	10,140.00	(10,140.00
124461	15204	BUDGET ONLY Road Resheeting	831,850.00	831,850.00	0.00	0.00	831,850.0
			7,934,239.00	7,934,239.00	1,734,318.00	2,497,390.33	5,436,848.6
Maintenan 124659	ce Street	s, Roads, Bridges, Depots Road Counters	0.00	0.00	0.00	2,010.70	(2,010.70
124059			0.00	0.00	0.00	2,010.70	(2,010.70
			0.00	0.00	0.00	2,020.70	(1)010000
anitation	- General	Refuse					
100025		Plant & Equipment Capital Expenditure	10,000.00	10,000.00	0.00	0.00	10,000.0
100024	C002	Works Prog Paraburdoo Refuse Site Upgrade	100,000.00	100,000.00	25,000.00	0.00	100,000.0
100024	C004	Works Prog Onslow Refuse Site Upgrade	2,500,000.00	2,500,000.00	0.00	0.00	2,500,000.0
100026 100036	C003 C065	Works Prog Onslow Refuse Transfer Station Onslow Tip Closure	2,800,000.00 300,000.00	2,800,000.00 300,000.00	0.00 150,000.00	119.77 21.620.02	2,799,880.2 278,379.9
100036	C065 C075	Onslow Liquid Waste	57,000.00	57,000.00	57,000.00	21,620.02 0.00	278,379.9 57,000.0
100036	C075	Onslow Waste Site Project - Feasibility Project	45,902.00	45,902.00	11,472.00	15,023.86	30,878.1
100036	15021	Tom Price Landfill Management Plan	250,000.00	250,000.00	0.00	0.00	250,000.0
100036	15209	Tom Price - Replace Garden Shed	6,000.00	6,000.00	0.00	0.00	6,000.0
			6,068,902.00	6,068,902.00	243,472.00	36,763.65	6,032,138.3
ootpaths							
124530	C099	BUDGET ONLY - Asset New Footpaths	250,000.00	250,000.00	0.00	0.00	250,000.0
			250,000.00	250,000.00	0.00	0.00	250,000.0
		Total	26,723,004.00	26,723,004.00	6,392,127.00	4,261,384.34	22,461,619.66
Total YTD Ca	anital Expe	enditure at 30 September 2014	68,243,374.00	68,303,374.00	10,677,702.00	5,330,814.22	62,972,559.78

Income and Expenditure Graphs



Other Graphs





Private Works Register to 30 September 2014

		Costs		Income				
		30/09/2014	_	30/09/2014				
Private		2014/15	Life To Date	2014/15	Life To Date			
Works		Financial	Private	Financial	Private			
Job		Year	Works	Year	Works		%	
#	Job Description	Costs	Costs	Income	Income	Profit/(Loss)	Margin	Note
X001	Works Prog Private Works	98.91	234,566.92	3,868.51	494,246.76	259,679.84	110.71%	
X005	Private Works - Sealing Aggregate Production	0.00	0.00	0.00	0.00	0.00	0.00%	
X003	Kiss and Drop Tom Price	0.00	7,973.90	0.00	0.00	(7,973.90)	(100.00%)	
X004	Tom Price High School Car Park	0.00	0.00	0.00	0.00	0.00	0.00%	
X006	Private Works - Nameless Valley Aggregate	0.00	2,789.65	0.00	394,402.16	391,612.51	14038.05%	
X007	Nanutarra Munjina Rd	0.00	3,650,030.98	0.00	4,170,898.74	520,867.76	14.27%	
X008	Playground - Birds Park	0.00	8,802.00	0.00	0.00	(8,802.00)	(100.00%)	
X009	Private Works Nameless Valley Camp	0.00	6,496,172.93	8,060.00	7,243,415.60	747,242.67	11.50%	1
X010	Fortescue Falls Carpark	0.00	68,649.75	0.00	40,000.00	(28,649.75)	(41.73%)	
X011	P/Wks Mine Rd LIA Intersection Works	0.00	885,074.63	0.00	815,667.15	(69,407.48)	(7.84%)	
X012	Fuel Allocated to Contractors for Road Construction Jobs	0.00	88,162.86	0.00	56,058.44	(32,104.42)	(36.41%)	
X013	Rehabilitation works @ Bingarn Road	0.00	17,558.18	0.00	73,500.00	55,941.82	318.61%	
X014	Maintenance Grading of RTIO Access Tracks	0.00	22,322.62	0.00	20,735.00	(1,587.62)	(7.11%)	
		0.00	0.00	0.00	27,736.01	27,736.01	0.00%	
		0.00	0.00	0.00	1,360.00	1,360.00	0.00%	
X017	P/Wks Hire of Road Sweeper	0.00	7,791.72	385.74	53,525.30	45,733.58	586.95%	
X018	Onsolw Airport Aprol & Landing Node Extension	0.00	548,323.26	0.00	583,422.21	35,098.95	6.40%	
X019	Hamersley Gorge Works	0.00	1,610,656.68	0.00	1,620,447.39	9,790.71	0.61%	
X020	P/Wks Roadworks & Repairs Strothers Court Tom Price	0.00	0.00	0.00	140,000.00	140,000.00	0.00%	
XO21	Pump Out Sewer TP Town Centre	0.00	0.00	0.00	0.00	0.00	0.00%	
X022	P/Wks RTIO - S Fortescue Borefields Road Maintenance	0.00	0.00	0.00	0.00	0.00	0.00%	
X023	P/Wks RTIO - White Quarts Road Maintenance	0.00	3,285.54	0.00	14,866.00	11,580.46	352.47%	
X024	P/Wks - RTIO LIA Acces Road Improvements	16,280.00	907,997.16	34,100.00	1,204,937.43	296,940.27	32.70%	
X025	P/Wks - Hire of Grade	0.00	0.00	0.00	18,802.68	18,802.68	0.00%	
X026	P/Wks RTIO - Paraburdoo Camp Road Drainage	0.00	152,752.96	0.00	174,195.20	21,442.24	14.04%	
X027	P/Wks - RTIO Western Turner	0.00	1,675.55	0.00	0.00	(1,675.55)	(100.00%)	
X028	P/Wks - BHPB Juna Downs Rd	0.00	958,184.30	0.00	1,034,700.94	76,516.64	7.99%	
X029	P/Wks - Grading WaterCorp Roads	2,798.86	15,992.46	8,318.34	15,014.34	(978.12)	(6.12%)	
XO30	P/Wks - RTIO Paraburdoo Caravan Park	0.00	1,708,067.53	0.00	2,035,305.58	327,238.05	19.16%	
XO31	P/Wks - Nameless Valley Camp Extension	0.00	0.00	0.00	0.00	0.00	0.00%	
X032	Onslow Airport Camp	0.00	5,134,404.02	0.00	4,979,196.53	(155,207.49)	(3.02%)	
			0.00		0.00			
X033	P/Wks Gregory Way Subdivision	0.00	926,132.61	0.00	1,115,863.54	189,730.93	20.49%	
X034	P/Wks - IBN Wakathuni & Bellary	710.77	26,598.25	0.00	30,425.55	3,827.30	14.39%	
X035	P/Wks - RTIO Marandoo Roads	0.00	6,275.59	0.00	6,312.50	36.91	0.59%	
X036	Gardening and Maintenance Work Exp	728.12	2,126.72	816.20	6,255.72	4,129.00	194.15%	
X037	P/Wks BHPB - GNH/Coondewanna Intersection Upgrade	0.00	84,316.79	0.00	85,145.00	828.21	0.98%	
X038	Private Works - DEC & DSD	0.00	19,605.56	0.00	20,161.93	556.37	2.84%	
X039	Karingal Car Park	0.00	555,155.42	0.00	927,821.07	372,665.65	67.13%	
	Road works funded by external sources							
C202	Nameless Valley Road Preliminaries							
C203	Nameless Valley Road Construction	20,616.66	24,151,446.54	55,548.79	27,404,418.77	3,252,972.23	13.47%	
C230	Juna Downs RD							

C230 Juna Downs RD

		Pr	ofit/Loss Summary		
Notes:			Income	Expense	Profit/(Loss)
*	The Life To Date figures provided in this report are effective from				
	1 July 2009. Council commeneced using SynergySoft in the	2014/15	55,548.79	20,616.66	34,932.13
	2007/08 financial year but did not commence utilising the Works	2013/14	6,288,736.36	5,843,523.62	445,212.74
	Costing (Job) Ledger fully until the 2009/10 financial year.	2012/13	8,109,538.42	6,861,800.49	1,247,737.93
		2011/12	5,097,443.07	5,097,391.14	51.93
		2010/11	4,311,179.42	4,627,557.97	(316,378.55)
		2009/10	3,541,972.71	1,700,556.66	1,841,416.05
			27.404.418.77	24,151,446,54	3.252.972.23

Onslow Airport Camp and Nameless Valley Camp results reported separately under camps and do not form part of private Note 1 works report in 14/15 year.

Municipal Payments

		-	•
Chq/EFT EFT26882	Date Name	Description	Amount 527.45
EFT26883	02/10/2014 KHB Mobile mechanical PTY LTD 02/10/2014 ABnote Australasia Pty Ltd (Leigh Mardon Austrlia Pty Ltd)	Service and repairs to Shire fleet Purchase of barcodes for Paraburdoo library	759.00
EFT26884	02/10/2014 ALL INTERACTIVE DISTRIBUTION	Purchase of stock for Paraburdoo Library	196.18
EFT26885	02/10/2014 AMY & BRENDAN REA	Refund for dog Kennels	238.00
EFT26886	02/10/2014 AURORA ENVIRONMENTAL PTY LTD	Limited soil contamination assessment at lot 352 Second Avenue, Onslow	5254.70
EFT26887	02/10/2014 AVENTEDGE PTY LTD	Conference Perth 21/08/14	1424.50
EFT26888	02/10/2014 AVOCA DESIGN	Community Facility for CHUB scoping/redesign works completed	55628.10
EFT26889	02/10/2014 Abco Products	Supply of commercial cleaning products	1125.10
EFT26890	02/10/2014 Aerodrome Management Services Pty Ltd	Review security risk assessment	5225.00
EFT26891	02/10/2014 Airport Lighting Specialists	Supply of required lighting for Onslow airport	726.00
EFT26892	02/10/2014 Alltrack WA Pty Ltd	Provision of plant and equipment for Banjima Drive sealing project, supply of Plant and Equipment Approximately \$10,800 per day.	159678.75
EFT26893	02/10/2014 Archival Survival	Archiving boxes	359.15
EFT26894	02/10/2014 BIRD SPIKES AUSTRALIA PTY LTD	Supply of bird control products	124.50
EFT26895	02/10/2014 Blockbuster Mount Lawley - Empire City	Purchase of new DVDs for Tom Price Library	507.00
EFT26896	02/10/2014 Bob Waddell Consultant	Assistance with finalising fair value & Preparation of annual financial report/ audit file	8529.14
EFT26897	02/10/2014 Byblos Constructions-Paraburdoo	EcoSoft water treatment device for chilled water fountains	1540.00
EFT26898	02/10/2014 CANNING BRIDGE AUTO LODGE	Accommodation for staff attending approved training	680.00
EFT26899	02/10/2014 CENTURION TRANSPORT CO PTY LTD	Freight costs	2939.06
EFT26900	02/10/2014 COATES HIRE - ONSLOW	Hire of generator's and equipment required for ongoing projects	17523.00
EFT26901	02/10/2014 COFFS HARBOUR CITY COUNCIL	Approved training for A. Lind	1825.00
EFT26902	02/10/2014 CYO O'connor Institute	Fire arms handling training for Shire rangers department	3100.00
EFT26903	02/10/2014 Chadson Engineering	Supply of under water magic 250ml	594.00
EFT26904	02/10/2014 Child Support Agency	Payroll deductions	371.53
EFT26905	02/10/2014 Civic Legal By Rockwell Olivier	Legal costs associated with native title and Wittenoom	39496.05
EFT26906	02/10/2014 Coates Hire Operations Pty Ltd (TP)	Hire of high volume pump	1071.51
EFT26907	02/10/2014 Collins Distributors	Supply of Iron Oar jewellery for Visitors Centre sales	1954.81
EFT26908	02/10/2014 Cooks Tours	Advertising costs Tom Price Visitors Centre	800.00
EFT26909 EFT26910	02/10/2014 DEPARTMENT OF FIRE & EMERGENCY SERVICES 02/10/2014 DICE SOLUTIONS	Emergency Services Levy Electrical works requested for locations in Onslow	399048.91 2188.23
EFT26911	02/10/2014 DICE SOLOTIONS 02/10/2014 DIRECT TRADES SUPPLY P/L	Supply of hardware and gardening equipment	3456.60
EFT26912	02/10/2014 Davric Australia Pty Ltd	Supply of souvenir items for sale at Tom Price Visitors Centre	968.00
EFT26913	02/10/2014 E & MJ Rosher Pty Ltd	Mechanical parts for Shire fleet	306.35
EFT26914	02/10/2014 FORCE POWER PTY LTD	Electrical repairs and diagnostics to various locations in Tom Price and Paraburdoo	638.00
EFT26915	02/10/2014 FORTESCUE CRICKET ASSOCIATION	Small assistance grant for Fortescue Cricket Association	500.00
EFT26916	02/10/2014 FOXTEL MANAGEMENT PTY LTD - ONSLOW - 8796587	Foxtel Service for the Onslow aerodrome camp	13407.00
EFT26917	02/10/2014 GREENACRES TURF GROUP	Supply of Sir Walter Buffalo Turf	5133.00
EFT26918	02/10/2014 GREG WEST	Reimbursement of purchased fuel for Shire vehicle	120.19
EFT26919	02/10/2014 GSK AIRCONDTIONING & REFRIGERATION	Replace Air conditioning in Squash Courts	14921.72
EFT26920	02/10/2014 HINCKLEY PTY LTD	Provide report on Chevron residential housing proposal	880.00
EFT26921	02/10/2014 HUMMINGBIRD ELECTRONICS PTY LTD	Purchase of HMGT5000 Colour GPS Trip Meter for Technical Services department	2211.77
EFT26922	02/10/2014 Hitachi Ltd	Replaced failed LH & RH Tie Rod joints to Shire plant equipment	740.74
EFT26923	02/10/2014 ICONIC WATER SOLUTIONS PTY LTD	WWTP maintenance	13585.00
EFT26924	02/10/2014 INITIAL HYGIENE / PINK HYGIENE SOLUTIONS	Service of slimline sanitary disposal, sharps disposal heavy duty	3938.46
EFT26925	02/10/2014 ISS Integrated Services Pty Ltd	Catering for Ordinary Meeting of Council 17 September 2014 in Pannawonica & supermarket supplies	586.75
EFT26926	02/10/2014 IT Vision Australia Pty Ltd	Rates services for rates modelling & billing for 2014/15 & staff approved training	11176.00
EFT26927	02/10/2014 J. Blackwood & Son Limited	Approved training Hardware items for Shire staff as required	260.81
EFT26928	02/10/2014 K2 Enterprises Pty Ltd	Refund of double payment of invoice 20752	102.00
EFT26929	02/10/2014 KALPANA MAHARAGE	Refund of Credit Card transaction due to double charge at reception dated 12/09/14.	1000.00
EFT26930	02/10/2014 KI EQUIPMENT HIRE PTY LTD	Fuel from Onslow service stations for Shire fleet	713.44
EFT26931	02/10/2014 Kyle & Company Solicitors	Legal costs for advice given	21868.00
EFT26932	02/10/2014 L. J. Hooker	Rent costs for Shire housing	8477.99
EFT26933	02/10/2014 LG Assist	12 month subscription	3300.00
EFT26934	02/10/2014 LGIS RISK MANAGEMENT	Approved training for Risk Management	6725.27
EFT26935	02/10/2014 LGMA (WA) DIVISION	Membership costs and approved training	2420.00
EFT26936	02/10/2014 LIWA Aquatics	Supply of approved training	600.00
EFT26937	02/10/2014 Landgate	Land Enquiry & DLI Invoices	126.95
EFT26938	02/10/2014 Leeuwin Civil	Part B Drainage works and other works under the provided	14308.80
		Schedule of Rates in respect to RFT 12/14 Supply, Installation and Repair od Drainage Infrastructure in Paraburdoo.	



EFT26939	02/10/2014 MCMAHON BURNETT TRANSPORT	Freight costs	109.29
EFT26940	02/10/2014 NTC Contracting	Watering of Airport Roads	3135.00
EFT26941	02/10/2014 ONSITE RENTAL GROUP OPERATIONS (WA) (Statewide	Hire of generator	2521.31
	Equip Hire)		
EFT26942	02/10/2014 ONSLOW VISITORS CENTRE	Advertising costs-Onslow Times JULY 2014	240.00
EFT26943	02/10/2014 Office Choice Malaga	Purchase of stationery	166.00
EFT26944	02/10/2014 Onslow Tyre Service	Supply of required tyres, mechanical repairs and diagnostics	3004.90
EFT26945	02/10/2014 PILBARA FOOD SERVICES P/L	Supply of consumables to Shire offices	148.80
EFT26946	02/10/2014 PILBARA INDUSTRIES CONSTRUCTION & MAINTENANCE	E Supply vanity and tile above vanity	2169.01
EFT26947	02/10/2014 PILBARA INSTITUTE	Approved forklift training for staff members	4674.71
EFT26948	02/10/2014 Pannawonica Playgroup	Delivery of Inside Ashburton	300.00
EFT26949	02/10/2014 PathWest Lab Medicine WA	Drug and alcohol screening ,site specific inductions Onslow salt	35.00
EFT26950	02/10/2014 Pilbara Tree Services	Removal of dead and damaged wood and shape Gum tree at	17550.01
		various locations	
EFT26951	02/10/2014 Premier Rentals Pty Ltd	Supply simply stainless work bench with splashback and leg	3446.30
		brace	
EFT26952	02/10/2014 QUALITY PRESS	Supply of envelopes and staff business cards	1926.10
EFT26953	02/10/2014 ROZWAY SIGNS	Supply of "Please Close Gate When Not In Use' signage	123.20
EFT26954	02/10/2014 Red Dirt Rocks	Community support grant for the Paraburdoo ball	4460.00
EFT26955	02/10/2014 Rio Tinto - Pilbara Iron Company Services Pty Ltd	Electricity usage for August	7467.90
EFT26956	02/10/2014 Royal Wolf Trading	Hire of disabled accommodation & ESS office July - August	6410.80
2 20000		2014	0110100
EFT26958	02/10/2014 SAS Locksmiths	Supply of door entrance set	1399.70
EFT26959	02/10/2014 SGS	Compaction testing for the fire tank location	1532.30
		Reimbursement for fuel Broome - Onslow and return	
EFT26960 EFT26961	02/10/2014 Sarah Wilson 02/10/2014 Simmone Van Buerle	Reimbursement for fuel Broome - Onslow and return Reimbursement for materials purchased for Shire related	511.01 15.98
EF120901	02/10/2014 Similione van Buene		15.96
FFT2COC2	02/40/2044 Charles Assets Its Divities to d	projects	264.42
EFT26962	02/10/2014 Staples Australia Pty Limited	Various stationery	261.43
EFT26963	02/10/2014 State Library of WA	Supply of items for Shire library's	506.00
EFT26964	02/10/2014 T F Woollam & Son PTY LTD	Progress claim 15	84583.08
EFT26965	02/10/2014 TALIS CONSULTANTS PTY LTD	Consultation services in regards to feasibility study of Onslow	34728.52
		waste management, excavation works management plan,	
		Onslow landfill risk assessment	
EFT26966	02/10/2014 THE HONDA SHOP	Supply of catcher bags	226.06
EFT26967	02/10/2014 TRACEY BOLLAND	Monthly Rent 01/10/2014 - 30/10/2014	6500.00
EFT26968	02/10/2014 Tenderlink.com	Tenderlink costs for uploading Rft 25/14 disposal by way of	165.00
		lease, Onslow construction camp	
EFT26969	02/10/2014 The Workwear Group - Neat and Trim	Uniforms for Shire staff members	1585.11
EFT26970	02/10/2014 Toll Express	Freight charges	183.88
EFT26971	02/10/2014 Toll Ipec Pty Ltd	Freight charges	5809.63
EFT26972	02/10/2014 Tom Price Hotel Motel	Accommodation for councillors attending council meeting	266.50
EFT26973	02/10/2014 Tom Price Tyrepro	Supplied & Fitted Tyre	862.50
EFT26974	02/10/2014 Total Eden Pty Ltd	Supply of sprinklers	2277.34
EFT26975	02/10/2014 WALGA - WA LOCAL GOV. ASSOC.	Advertising costs for position vacant, and approved staff	13770.34
		training	
EFT26977	07/10/2014 AJB SUPERANNUATION FUND	Superannuation contributions	1310.70
EFT26978	07/10/2014 AMP Corporate Superannuation (SuperLeader)	Superannuation contributions	1106.44
EFT26979	07/10/2014 AMP Flexible Lifetime Super	Superannuation contributions	463.09
EFT26980	07/10/2014 AMP Signature Super	Superannuation contributions	867.87
EFT26981	07/10/2014 Australian Super	Superannuation contributions	6362.77
EFT26982	07/10/2014 BT Personal Super Plan	Superannuation contributions	179.16
	•		983.04
EFT26983 EFT26984	07/10/2014 BT Super For Life 07/10/2014 BT Super For Life	Superannuation contributions Superannuation contributions	983.04 446.58
		•	
EFT26985	07/10/2014 BT Super For Life	Superannuation contributions	439.22
EFT26986	07/10/2014 BT Super For Life	Superannuation contributions	430.44
EFT26987	07/10/2014 BT Super For Life	Superannuation contributions	235.33
EFT26988	07/10/2014 BT Super For Life	Superannuation contributions	434.36
EFT26989	07/10/2014 BUSS (Queensland) Pty Ltd	Superannuation contributions	446.58
EFT26990	07/10/2014 Care Super Pty Ltd	Superannuation contributions	451.60
EFT26991	07/10/2014 Cbus Super	Superannuation contributions	1982.10
EFT26992	07/10/2014 Colonial First State FirstChoice Superannuation	Superannuation contributions	446.58
EFT26993	07/10/2014 Commonwealth Essential Super	Superannuation contributions	120.53
EFT26994	07/10/2014 Employee SMSF	Superannuation contributions	476.74
EFT26995	07/10/2014 EmPlus	Superannuation contributions	241.85
EFT26996	07/10/2014 HOSTPLUS Superannuation Fund	Superannuation contributions	4289.23
EFT26997	07/10/2014 HUB 24 SUPER FUND	Superannuation contributions	158.47
EFT26998	07/10/2014 Hesta Super Fund	Superannuation contributions	2455.78
EFT26999	07/10/2014 MTAA Superannuation Fund	Superannuation contributions	434.36
EFT27000	07/10/2014 Wealth Personal Superannuation and Pension Fund	Superannuation contributions	1467.97
EFT27001	07/10/2014 Prime Super	Superannuation contributions	399.73
EFT27002	07/10/2014 Q Super	Superannuation contributions	779.14
EFT27003	07/10/2014 Rest Superannuation	Superannuation contributions	3871.39
EFT27004	07/10/2014 Statewide Superannuation	Superannuation contributions	689.72
EFT27005	07/10/2014 Sunsuper	Superannuation contributions	3501.94
EFT27006	• • •	Superannuation contributions	307.02
EFT27007	U//1U/2U14 Employee SIVISF		
	07/10/2014 Employee SMSF 07/10/2014 Vision Super		
	07/10/2014 Vision Super	Superannuation contributions	2000.08
EFT27008 EFT27013			

ATTACHMENT 13.4B

EFT27014	09/10/2014 Abco Products	Cleaning products for various Shire facilities	1329.89
EFT27015	09/10/2014 Angela Hoy	Reimbursement of site visit expense	125.91
EFT27016	09/10/2014 BINNING PTY LTD	Provision of two water carts for civil works on the Banjima	78225.00
		Drive sealing project	
EFT27017	09/10/2014 BITUMEN SEALING SERVICES	Provide additional Bitumen Sealing services for Banjima Drive	396145.53
		с ,	
EFT27018	09/10/2014 Blockbuster Mount Lawley - Empire City	Purchase of DVDs for library	75.00
EFT27019	09/10/2014 Bob Waddell Consultant	Onsite consultancy work in Tom Price assisting with end of F/Y	8452.49
21127015	05/10/2014 bob wadden consultant	works inclusive reimbursements for travel costs associated.	0452.45
		works inclusive reinibursements for traver costs associated.	
55707000			
EFT27020	09/10/2014 Bridgestone Australia WA Office	Supply of tyres for Shire plant equipment	2571.62
EFT27021	09/10/2014 Bunnings Group	Supply of 50 Handy storage bins	351.20
EFT27022	09/10/2014 Byblos Constructions-Paraburdoo	Works to install new chilled water fountain in the Paraburdoo	15356.00
		Mall	
EFT27023	09/10/2014 CLEVER PATCH PTY LTD	Purchase of materials for programs run at the Paraburdoo	830.74
		library	
EFT27024	09/10/2014 COOPER & OXLEY BUILDERS PTY LTD	Progress claim for Tom Price Sports Pavilion	153321.39
EFT27025	09/10/2014 COVS PARTS PTY LTD	Titan Gear 75W90 20L FUCHS 20Loil drum pump	380.80
EFT27026	09/10/2014 CRUSHERS CRICKET CLUB	Small assistance grant	500.00
		-	
EFT27027	09/10/2014 Cindy Derschow	Purchase of coffee pods for Tom Price library	143.50
EFT27028	09/10/2014 City of Karratha	Building licence fees	6051.23
EFT27029	09/10/2014 Coates Hire Operations Pty Ltd (TP)	Generator hire costs	3080.00
EFT27030	09/10/2014 DEB WILKES	Reimbursement of accommodation to attend LGMA rural	777.90
		Challenge, and catering supplies for managers workshop	
		chancinge, and catering supplies for managers workshop	
FFT33034		Marcal Constants and the state of the same for each to prove the state of the	00.00
EFT27031	09/10/2014 DENISE GALLANAGH WOOD	Wool for Mental Health Week yarn bombing activity	98.00
EFT27032	09/10/2014 DICE SOLUTIONS	Investigate problems with airport lighting and replace runway	357.50
		lighting component and test.	
EFT27033	09/10/2014 Department of Parks and Wildlife	Supply of Annual and holiday park passes for sale at Tom Price	3465.00
		Visitors Centre	
EET37024	09/10/2014 Doughlas Dias		1832.96
EFT27034	09/10/2014 Douginas Dias	Travel expense claims for attendance costs at Council meetings	1852.90
EFT27035	09/10/2014 E & MJ Rosher Pty Ltd	Supply of mechanical parts for Shire fleet and plant	569.85
		maintenance	
EFT27036	09/10/2014 ESS THANLANYJI P/L	Mandays for September, and meals for A. Patterson site visit	75364.12
EFT27037	09/10/2014 Esplanade Hotel Fremantle	Accommodation for G. Anderson-Smith and R. Smit while	1365.00
2112/03/	osy ioy zor + Esplandic Hotel Hemanite	attending LIWA Conference	1303.00
55707000		-	1710 50
EFT27038	09/10/2014 FORCE POWER PTY LTD	Supply and diagnostic of electrical work required by the Shire	1710.50
		in Tom Price and Paraburdoo	
EFT27039	09/10/2014 Fuji Xerox Australia Pty Ltd	Supply of toner for printers in Tom Price administration	1319.62
		building	
EFT27040	09/10/2014 GARTH RIDER	Reimbursement of 50% of airfares for FIFO roster	534.72
EFT27041	09/10/2014 GLH CONTRACTING	Dry hire of caravan for 01/09/14 - 30/09/14	4125.00
EFT27042		•	
	09/10/2014 Griffin Valuation Advisory	Market rental valuation	8247.40
EFT27043	09/10/2014 Hitachi Ltd	Service, repairs and replacement parts for Shire fleet including	7675.79
		plant machinery	
EFT27044	09/10/2014 IDS AUSTRASIA PTY LIMITED	Professional services for the design and validation of an Area	59808.00
		Navigation (RNAV)Global Navigation System(GNSS) instrument	
		flight procedure	
EFT27045	09/10/2014 Institute of Public Works Engineering Australia	New International Infrastructure Management Manual 2011	418.00
LI 127045	05/10/2014 Institute of Public Works Engineering Australia	-	418.00
		Edition	
EFT27046	09/10/2014 J. Blackwood & Son Limited	Supply of oil spill Kit, garbage bags and other cleaning related	2636.71
		products for Onslow and Tom Price	
EFT27047	09/10/2014 JAG TRAFFIC PTY LTD	Traffic management plan for Onslow 2014 Basketball Carnival	572.00
EFT27048	09/10/2014 JEN'S CREATIONS	Spray tattoo entertainment for Tom Price Welcome Event	450.00
		17/8/14	
EET27040	00/10/2014 IP & A Horrow Phy 1+d		1100 53
EFT27049	09/10/2014 JR & A Hersey Pty Ltd	Various personal protective equipment for staff	1106.52
EFT27050	09/10/2014 KEY2 CREATIVE	Update to news listing archive within SOA website	330.00
EFT27051	09/10/2014 KI EQUIPMENT HIRE PTY LTD	Shell & BP Onslow fuel station	1081.90
EFT27052			90.00
	09/10/2014 L.E'S PHOTOGRAPHY	Reshoot July OCM and Deb	
EFT27053	09/10/2014 L.E'S PHOTOGRAPHY 09/10/2014 LESTOK TOURS PTY LTD	Transfers to and from Paraburdoo Airport for Shire staff and	439.00
EFT27053	09/10/2014 LESTOK TOURS PTY LTD	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire	439.00
		Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in	
EFT27053 EFT27054	09/10/2014 LESTOK TOURS PTY LTD 09/10/2014 LINKLETTERS GRAPHIC DESIGN	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in 14/15 financial year	439.00 1518.00
EFT27053	09/10/2014 LESTOK TOURS PTY LTD	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in 14/15 financial year Reimbursement of fuel required at Nanutarra due to shell card	439.00
EFT27053 EFT27054	09/10/2014 LESTOK TOURS PTY LTD 09/10/2014 LINKLETTERS GRAPHIC DESIGN	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in 14/15 financial year	439.00 1518.00
EFT27053 EFT27054	09/10/2014 LESTOK TOURS PTY LTD 09/10/2014 LINKLETTERS GRAPHIC DESIGN	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in 14/15 financial year Reimbursement of fuel required at Nanutarra due to shell card	439.00 1518.00
EFT27053 EFT27054	09/10/2014 LESTOK TOURS PTY LTD 09/10/2014 LINKLETTERS GRAPHIC DESIGN	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in 14/15 financial year Reimbursement of fuel required at Nanutarra due to shell card	439.00 1518.00
EFT27053 EFT27054 EFT27055	09/10/2014 LESTOK TOURS PTY LTD 09/10/2014 LINKLETTERS GRAPHIC DESIGN 09/10/2014 LISA HANNAGAN	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in 14/15 financial year Reimbursement of fuel required at Nanutarra due to shell card not taken while attending council meeting at Pannawonica Progress Claim No.2 Hire of Plant & Labour - Area A Provide	439.00 1518.00 56.00
EFT27053 EFT27054 EFT27055	09/10/2014 LESTOK TOURS PTY LTD 09/10/2014 LINKLETTERS GRAPHIC DESIGN 09/10/2014 LISA HANNAGAN	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in 14/15 financial year Reimbursement of fuel required at Nanutarra due to shell card not taken while attending council meeting at Pannawonica Progress Claim No.2 Hire of Plant & Labour - Area A Provide drainage repair works as described as Area A in RFT 12/14	439.00 1518.00 56.00
EFT27053 EFT27054 EFT27055	09/10/2014 LESTOK TOURS PTY LTD 09/10/2014 LINKLETTERS GRAPHIC DESIGN 09/10/2014 LISA HANNAGAN	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in 14/15 financial year Reimbursement of fuel required at Nanutarra due to shell card not taken while attending council meeting at Pannawonica Progress Claim No.2 Hire of Plant & Labour - Area A Provide drainage repair works as described as Area A in RFT 12/14 Supply, Installation and Repair of Drainage Infrastructure in	439.00 1518.00 56.00
EFT27053 EFT27054 EFT27055 EFT27056	09/10/2014 LESTOK TOURS PTY LTD 09/10/2014 LINKLETTERS GRAPHIC DESIGN 09/10/2014 LISA HANNAGAN 09/10/2014 Leeuwin Civil	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in 14/15 financial year Reimbursement of fuel required at Nanutarra due to shell card not taken while attending council meeting at Pannawonica Progress Claim No.2 Hire of Plant & Labour - Area A Provide drainage repair works as described as Area A in RFT 12/14 Supply, Installation and Repair of Drainage Infrastructure in Paraburdoo.	439.00 1518.00 56.00 65045.77
EFT27053 EFT27054 EFT27055	09/10/2014 LESTOK TOURS PTY LTD 09/10/2014 LINKLETTERS GRAPHIC DESIGN 09/10/2014 LISA HANNAGAN	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in 14/15 financial year Reimbursement of fuel required at Nanutarra due to shell card not taken while attending council meeting at Pannawonica Progress Claim No.2 Hire of Plant & Labour - Area A Provide drainage repair works as described as Area A in RFT 12/14 Supply, Installation and Repair of Drainage Infrastructure in Paraburdoo. Certificate of design compliance for shade shelters at front	439.00 1518.00 56.00
EFT27053 EFT27054 EFT27055 EFT27056	09/10/2014 LESTOK TOURS PTY LTD 09/10/2014 LINKLETTERS GRAPHIC DESIGN 09/10/2014 LISA HANNAGAN 09/10/2014 Leeuwin Civil	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in 14/15 financial year Reimbursement of fuel required at Nanutarra due to shell card not taken while attending council meeting at Pannawonica Progress Claim No.2 Hire of Plant & Labour - Area A Provide drainage repair works as described as Area A in RFT 12/14 Supply, Installation and Repair of Drainage Infrastructure in Paraburdoo.	439.00 1518.00 56.00 65045.77
EFT27053 EFT27054 EFT27055 EFT27056	09/10/2014 LESTOK TOURS PTY LTD 09/10/2014 LINKLETTERS GRAPHIC DESIGN 09/10/2014 LISA HANNAGAN 09/10/2014 Leeuwin Civil	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in 14/15 financial year Reimbursement of fuel required at Nanutarra due to shell card not taken while attending council meeting at Pannawonica Progress Claim No.2 Hire of Plant & Labour - Area A Provide drainage repair works as described as Area A in RFT 12/14 Supply, Installation and Repair of Drainage Infrastructure in Paraburdoo. Certificate of design compliance for shade shelters at front	439.00 1518.00 56.00 65045.77
EFT27053 EFT27054 EFT27055 EFT27056 EFT27057	09/10/2014 LESTOK TOURS PTY LTD 09/10/2014 LINKLETTERS GRAPHIC DESIGN 09/10/2014 LISA HANNAGAN 09/10/2014 Leeuwin Civil 09/10/2014 MODUS COMPLIANCE P/L	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in 14/15 financial year Reimbursement of fuel required at Nanutarra due to shell card not taken while attending council meeting at Pannawonica Progress Claim No.2 Hire of Plant & Labour - Area A Provide drainage repair works as described as Area A in RFT 12/14 Supply, Installation and Repair of Drainage Infrastructure in Paraburdoo. Certificate of design compliance for shade shelters at front beach Onslow	439.00 1518.00 56.00 65045.77 198.00
EFT27053 EFT27054 EFT27055 EFT27056 EFT27057 EFT27058	09/10/2014 LESTOK TOURS PTY LTD 09/10/2014 LINKLETTERS GRAPHIC DESIGN 09/10/2014 LISA HANNAGAN 09/10/2014 Leeuwin Civil 09/10/2014 MODUS COMPLIANCE P/L 09/10/2014 Manning Pavement Services Pty Ltd	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in 14/15 financial year Reimbursement of fuel required at Nanutarra due to shell card not taken while attending council meeting at Pannawonica Progress Claim No.2 Hire of Plant & Labour - Area A Provide drainage repair works as described as Area A in RFT 12/14 Supply, Installation and Repair of Drainage Infrastructure in Paraburdoo. Certificate of design compliance for shade shelters at front beach Onslow Supply and deliver 10m3 of cold mix bitumen to Tom Price depot	439.00 1518.00 56.00 65045.77 198.00 7972.80
EFT27053 EFT27054 EFT27055 EFT27056 EFT27057 EFT27058 EFT27059	09/10/2014 LESTOK TOURS PTY LTD 09/10/2014 LINKLETTERS GRAPHIC DESIGN 09/10/2014 LISA HANNAGAN 09/10/2014 Leeuwin Civil 09/10/2014 MODUS COMPLIANCE P/L 09/10/2014 Manning Pavement Services Pty Ltd 09/10/2014 Mario Anderson	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in 14/15 financial year Reimbursement of fuel required at Nanutarra due to shell card not taken while attending council meeting at Pannawonica Progress Claim No.2 Hire of Plant & Labour - Area A Provide drainage repair works as described as Area A in RFT 12/14 Supply, Installation and Repair of Drainage Infrastructure in Paraburdoo. Certificate of design compliance for shade shelters at front beach Onslow Supply and deliver 10m3 of cold mix bitumen to Tom Price depot Reimbursement of fuel for road sweeper- Nanutarra	439.00 1518.00 56.00 65045.77 198.00 7972.80 121.89
EFT27053 EFT27054 EFT27055 EFT27056 EFT27057 EFT27058 EFT27059 EFT27060	09/10/2014 LESTOK TOURS PTY LTD 09/10/2014 LINKLETTERS GRAPHIC DESIGN 09/10/2014 LISA HANNAGAN 09/10/2014 Leeuwin Civil 09/10/2014 MODUS COMPLIANCE P/L 09/10/2014 Manning Pavement Services Pty Ltd 09/10/2014 Mario Anderson 09/10/2014 Momar Australia Pty Ltd	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in 14/15 financial year Reimbursement of fuel required at Nanutarra due to shell card not taken while attending council meeting at Pannawonica Progress Claim No.2 Hire of Plant & Labour - Area A Provide drainage repair works as described as Area A in RFT 12/14 Supply, Installation and Repair of Drainage Infrastructure in Paraburdoo. Certificate of design compliance for shade shelters at front beach Onslow Supply and deliver 10m3 of cold mix bitumen to Tom Price depot Reimbursement of fuel for road sweeper- Nanutarra Supply of hand sanitiser box of 12	439.00 1518.00 56.00 65045.77 198.00 7972.80 121.89 314.60
EFT27053 EFT27054 EFT27055 EFT27056 EFT27057 EFT27058 EFT27059	09/10/2014 LESTOK TOURS PTY LTD 09/10/2014 LINKLETTERS GRAPHIC DESIGN 09/10/2014 LISA HANNAGAN 09/10/2014 Leeuwin Civil 09/10/2014 MODUS COMPLIANCE P/L 09/10/2014 Manning Pavement Services Pty Ltd 09/10/2014 Mario Anderson 09/10/2014 Momar Australia Pty Ltd 09/10/2014 MONSITE RENTAL GROUP OPERATIONS (WA) (Statewide	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in 14/15 financial year Reimbursement of fuel required at Nanutarra due to shell card not taken while attending council meeting at Pannawonica Progress Claim No.2 Hire of Plant & Labour - Area A Provide drainage repair works as described as Area A in RFT 12/14 Supply, Installation and Repair of Drainage Infrastructure in Paraburdoo. Certificate of design compliance for shade shelters at front beach Onslow Supply and deliver 10m3 of cold mix bitumen to Tom Price depot Reimbursement of fuel for road sweeper- Nanutarra	439.00 1518.00 56.00 65045.77 198.00 7972.80 121.89
EFT27053 EFT27054 EFT27055 EFT27056 EFT27057 EFT27058 EFT27059 EFT27060 EFT27061	09/10/2014 LESTOK TOURS PTY LTD 09/10/2014 LINKLETTERS GRAPHIC DESIGN 09/10/2014 LISA HANNAGAN 09/10/2014 Leeuwin Civil 09/10/2014 MODUS COMPLIANCE P/L 09/10/2014 Manning Pavement Services Pty Ltd 09/10/2014 Mario Anderson 09/10/2014 Momar Australia Pty Ltd 09/10/2014 MONSITE RENTAL GROUP OPERATIONS (WA) (Statewide Equip Hire)	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in 14/15 financial year Reimbursement of fuel required at Nanutarra due to shell card not taken while attending council meeting at Pannawonica Progress Claim No.2 Hire of Plant & Labour - Area A Provide drainage repair works as described as Area A in RFT 12/14 Supply, Installation and Repair of Drainage Infrastructure in Paraburdoo. Certificate of design compliance for shade shelters at front beach Onslow Supply and deliver 10m3 of cold mix bitumen to Tom Price depot Reimbursement of fuel for road sweeper- Nanutarra Supply of hand sanitiser box of 12 Hire of 35KVA generator	439.00 1518.00 56.00 65045.77 198.00 7972.80 121.89 314.60 2076.40
EFT27053 EFT27054 EFT27055 EFT27056 EFT27057 EFT27058 EFT27059 EFT27060	09/10/2014 LESTOK TOURS PTY LTD 09/10/2014 LINKLETTERS GRAPHIC DESIGN 09/10/2014 LISA HANNAGAN 09/10/2014 Leeuwin Civil 09/10/2014 MODUS COMPLIANCE P/L 09/10/2014 Manning Pavement Services Pty Ltd 09/10/2014 Mario Anderson 09/10/2014 Momar Australia Pty Ltd 09/10/2014 MONSITE RENTAL GROUP OPERATIONS (WA) (Statewide	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in 14/15 financial year Reimbursement of fuel required at Nanutarra due to shell card not taken while attending council meeting at Pannawonica Progress Claim No.2 Hire of Plant & Labour - Area A Provide drainage repair works as described as Area A in RFT 12/14 Supply, Installation and Repair of Drainage Infrastructure in Paraburdoo. Certificate of design compliance for shade shelters at front beach Onslow Supply and deliver 10m3 of cold mix bitumen to Tom Price depot Reimbursement of fuel for road sweeper- Nanutarra Supply of hand sanitiser box of 12	439.00 1518.00 56.00 65045.77 198.00 7972.80 121.89 314.60
EFT27053 EFT27054 EFT27055 EFT27056 EFT27057 EFT27058 EFT27059 EFT27060 EFT27061	09/10/2014 LESTOK TOURS PTY LTD 09/10/2014 LINKLETTERS GRAPHIC DESIGN 09/10/2014 LISA HANNAGAN 09/10/2014 Leeuwin Civil 09/10/2014 MODUS COMPLIANCE P/L 09/10/2014 Manning Pavement Services Pty Ltd 09/10/2014 Mario Anderson 09/10/2014 Momar Australia Pty Ltd 09/10/2014 MONSITE RENTAL GROUP OPERATIONS (WA) (Statewide Equip Hire)	Transfers to and from Paraburdoo Airport for Shire staff and external contractors working for the Shire Supply and produce artwork for 5 issues of Inside Ashburton in 14/15 financial year Reimbursement of fuel required at Nanutarra due to shell card not taken while attending council meeting at Pannawonica Progress Claim No.2 Hire of Plant & Labour - Area A Provide drainage repair works as described as Area A in RFT 12/14 Supply, Installation and Repair of Drainage Infrastructure in Paraburdoo. Certificate of design compliance for shade shelters at front beach Onslow Supply and deliver 10m3 of cold mix bitumen to Tom Price depot Reimbursement of fuel for road sweeper- Nanutarra Supply of hand sanitiser box of 12 Hire of 35KVA generator	439.00 1518.00 56.00 65045.77 198.00 7972.80 121.89 314.60 2076.40



EFT27064	09/10/2014 Onslow General Store	Supply of refreshments and supplies needed for administration and community development requirements	359.69
EFT27065	09/10/2014 Onslow Sun Chalets	Accommodation for facilitators running School holidays	500.00
EFT27066	09/10/2014 PARABURDOO JUNIOR CRICKET ASSOCIATION	programme in Onslow Small assistance donation to Paraburdoo Junior Cricket Club	500.00
EFT27067	09/10/2014 PILBARA FOOD SERVICES P/L	Supply of consumables for the Tom Price administration building	189.30
EFT27068	09/10/2014 PILBARA PORTS AUTHORITY	Lease of office building in Perth	4454.46
EFT27069	09/10/2014 Paraburdoo P & C Association	Distribution of Inside Ashburton Publication	300.00
EFT27070	09/10/2014 Pilbara Mechanical Services	Repairs to Trailer	206.83
EFT27071	09/10/2014 Pilbara Motor Group	Supply and repair of mechanical works for Shire fleet	1599.71
EFT27072	09/10/2014 Premier Rentals Pty Ltd	Supply of commercial microwave oven 34litre	691.90
			2375.73
EFT27073	09/10/2014 Protector Alsafe	Various personal protective equipment for Shire staff	
EFT27074	09/10/2014 ROZWAY SIGNS	Supply of wash bay signage for Ocean View caravan park	187.00
EFT27075	09/10/2014 Rio Tinto - Pilbara Iron Company Services Pty Ltd	Electricity usage	13603.59
EFT27076	09/10/2014 SAS Locksmiths	Supply of security locks and keys for Shire related locations	207.90
EFT27077	09/10/2014 STANTONS INTERNATIONAL AUDIT AND CONSULTING PTY LTD	professional services	1287.00
EFT27078	09/10/2014 Simmone Van Buerle	Reimbursement for consumables purchased for the re-opening of the pool celebration	97.34
EFT27079	09/10/2014 Staples Australia Pty Limited	Supply of stationery requirements	209.46
EFT27080	09/10/2014 StarTrack Retail Pty Ltd	freight charges for Health department	318.38
EFT27081	09/10/2014 State Library of WA	Supply of library books for Shire library's	667.70
EFT27082	09/10/2014 THE GOLFIE KITCHEN	Catering for Welcome Lunch Tom Price August 17	1500.00
EFT27083	09/10/2014 TOM PRICE BETTA ELECTRICAL	Supply of new vacuum cleaner	149.00
EFT27084	09/10/2014 Tenderlink.com	Advertising of RFT 28/14 Tom Price Mall Shade Structures	165.00
EFT27085 EFT27086	09/10/2014 Tom Price Primary P & C Association 09/10/2014 Tom Price Senior High School	Distribution of Inside Ashburton Publication Water Usage on charge	500.00 163.10
EFT27087	09/10/2014 Tom Price Tyrepro	Mechanical and tyre repairs and diagnostic for Shire fleet	5423.50
EFT27088	09/10/2014 Tom Price Tyres	Supply of tyres for Shire fleet and plant equipment	3472.00
EFT27089	09/10/2014 WALGA - WA LOCAL GOV. ASSOC.	Print media costs for various projects in regards with Onslow airport, construction camp and advertising of events	9444.86
EFT27090 EFT27091	09/10/2014 Westrac Pty Ltd 16/10/2014 A D Bloem	Supply of mechanical parts for Shire plant equipment Councillor attendance fee and communication allowance	453.21 6165.00
1127031	10/10/2014 A D Bloch		0103.00
EFT27092	16/10/2014 ACACIA CONNECTION PTY LTD	EAP HRS for employees for august	1023.00
EFT27093	16/10/2014 AFlex Technology (NZ) Ltd	Supply of bravo blower	533.50
EFT27094	16/10/2014 ANN EYRE	Councillor attendance fee and communication allowance	6165.00
EFT27095	16/10/2014 AUSTRALIA POST	Australia post costs	1053.05
EFT27096	16/10/2014 Aerodrome Management Services Pty Ltd	ARO refresher course for Paul Byard	880.00
EFT27097	16/10/2014 All Pumps and Waterboring	Supply Davey twin impeller and Honda fire fighter pump	977.63
EFT27098	16/10/2014 All Seasons Hotel Newman	Accommodation for T. Saunders attending pool life guard course	310.00
EFT27099	16/10/2014 Austral Mercantile Collections Pty Ltd	Commission and charges for debt collection	22780.17
EFT27100	16/10/2014 Australian Taxation Office - PAYG	Monthly Withholding for Large Withholders	185955.00
EFT27101	16/10/2014 BOC Gases	Boc gas products and safety equipment	599.17
EFT27102	16/10/2014 BROADWAY APARTMENTS	Accommodation for D. Lelifeld while attending training	2210.00
EFT27103	16/10/2014 Budget Car and Truck Rental	Hire of Sedan vehicle for Shire facilitators	270.08
EFT27104	16/10/2014 Byblos Constructions-Paraburdoo	Repairs to kitchen drain pipe at Shire property in Paraburdoo	352.00
EFT27105	16/10/2014 CENTURION TRANSPORT CO PTY LTD	Freight charges	1051.16
EFT27106	16/10/2014 COATES HIRE - ONSLOW	Hire of 2 generator's Sept - Oct 2014	14388.00
	16/10/2014 CRENDON MACHINERY		
EFT27107		Supply of Filters	73.90
EFT27108	16/10/2014 Cabcharge Australia	Cab Charge expenses	1022.56
EFT27109	16/10/2014 Cecilia Fernandez	Councillor attendance fee and communication allowance	6165.00
EFT27110	16/10/2014 Centrel Pty Ltd T/A BP Reliance Petroleum	Tank and equipment hire	7860.22
EFT27111	16/10/2014 Child Support Agency	Payroll deductions	371.53
EFT27112	16/10/2014 Civic Legal By Rockwell Olivier	Legal expenses in regards to Native Title and Wittenoom	30417.24
		claims	
EFT27113	16/10/2014 Coates Hire Operations Pty Ltd (TP)	Traffic Light hire	3300.00
EFT27114	16/10/2014 DENNIS WRIGHT	Councillor attendance fee and communication allowance	6165.00
EFT27115	16/10/2014 DEPARTMENT OF HOUSING	Rates refund for assessment A7481 due to overpayment	242.60
EFT27116	16/10/2014 DICE SOLUTIONS	Repairs and maintenance to generator located at Onslow	434.50
		rubbish dump	
EFT27117	16/10/2014 DREADS CONTRACTING	Provision of servicing for cleaning, gardening and rubbish removal from Old Onslow for the month of September	3124.00
EFT27118	16/10/2014 Denver Technology	Computer software update and support agreement costs	1177.00

EFT27119	16/10/2014 Doughlas Dias	Councillor attendance fee and communication allowance	6165.00
EFT27120 EFT27121	16/10/2014 E & MJ Rosher Pty Ltd 16/10/2014 FENCEWRIGHT PTY LTD	Supply of fuel filter and air filter Onslow Airport Redevelopment Contract Number 20/14 -	362.50 88201.30
EFT27122	16/10/2014 FORCE POWER PTY LTD	Supply & Installation of Airport Fencing Electrical repairs and diagnostics to various locations in Tom	6130.30
EFT27123	16/10/2014 FOXTEL MANAGEMENT PTY LTD - TOM PRICE - 8796454	Price and Paraburdoo 4 Subscription costs for Nameless Valley	5160.00
EFT27124	16/10/2014 Fuji Xerox Australia Pty Ltd	Lease rental agreement cost for office equipment	2565.20
EFT27125	16/10/2014 GETAWAY OUTDOORS	Supply of esky for Tom Price rubbish dump staff	270.00
EFT27126	16/10/2014 GSK AIRCONDTIONING & REFRIGERATION	Supply and replace air conditioning units in Squash Courts	1370.93
EFT27127	16/10/2014 HQ MANAGEMENT	Tom Price and Paraburdoo CCTV and RFDS business case	5057.23
EFT27128	16/10/2014 ISENTIA	Media monitoring service	1820.89
EFT27129	16/10/2014 ISS Integrated Services Pty Ltd	Fuel for Shire vehicles at location where no fuel station was available	4332.88
EFT27130	16/10/2014 JAPANESE TRUCK & BUS SPARES	Supply of mechanical parts and service	1870.58
EFT27131	16/10/2014 JODIE ELVIN	Reimbursement of meal allowance for 11 days while relieving for community development school holidays programme	550.00
EFT27132	16/10/2014 KATY BIFFIN	Reimbursement for purchase of shower curtains, kettle and	92.00
		toaster for Ocean View Caravan Park	
EFT27133	16/10/2014 KI EQUIPMENT HIRE PTY LTD	Supply of fuel for Shire fleet at Onslow Bp and Shell fuel stations	3127.41
EFT27134	16/10/2014 LESTOK TOURS PTY LTD	Rates refund for assessment A51008 due to overpayment	154.86
EFT27135	16/10/2014 LGMA (WA) DIVISION	Subscription membership fee	480.00
EFT27136	16/10/2014 LYONS & PEIRCE KARRATHA	Supply Tanks and pump pit for mobile camp trailers location of works Hamersley Road.	2046.00
EFT27137	16/10/2014 Landgate	Land Inquiries charge	270.95
EFT27138	16/10/2014 Leadkinto Catering PTY LTD - Red Breeze	Red breeze Catering for 26 August 2014 WHS Committee	248.00
EFT27139	16/10/2014 Linton Rumble	Meeting	10027.50
EF127139	10/10/2014 Linton Kunble	Deputy President Attendance fee, allowance and communication expense	10027.50
EFT27140	16/10/2014 Lorraine Thomas	Councillor attendance fee and communication allowance	6165.00
EFT27141	16/10/2014 MAZIDUL HAKIM	Reimbursement of relocation expenses	235.81
EFT27142	16/10/2014 MCMULLEN NOLAN GROUP	Assorted survey works as requested by SoA representatives for survey works on the airport redevelopment project	8151.00
EFT27143	16/10/2014 MICHELLE LEWIS	Cancel of dog kennel booking	170.00
EFT27144	16/10/2014 Mercure Hotel Perth	Accommodation for C. Main for Appraising & Management	378.00
		Performance training in Perth	440.50
EFT27145 EFT27146	16/10/2014 NICOLE HARDY 16/10/2014 NORWEST REFRIDGERATION SERVICES	Coffee pods for the Onslow airport Repairs to air-conditioning at Onslow Sun chalets	119.50 1043.90
EFT27147	16/10/2014 ONSITE RENTAL GROUP OPERATIONS (WA) (Statewide		5465.74
EFT27148	Equip Hire) 16/10/2014 Office Choice Malaga	Purchase of A3 laminator for Tom Price and Paraburdoo library	473.79
EFT27149	16/10/2014 Onslow General Store	Community development programs expenses and Onslow	1245.62
		administration consumables	
EFT27150	16/10/2014 PETER FOSTER	Councillor attendance fee and communication allowance	6165.00
EFT27151	16/10/2014 PILBARA FOOD SERVICES P/L	Supply of consumables for the Tom Price administration building and depot	840.14
EFT27152	16/10/2014 PRITCHARD BOOKBINDERS	Supply of bound minutes 16 October 2013 to 29 October 2013	2910.05
EFT27153	16/10/2014 Pilbara Mechanical Services	Tyre repairs	41.80
EFT27154	16/10/2014 Protector Alsafe	Supply of personal protective equipment for Shire staff	228.76
EFT27155	16/10/2014 Rio Tinto - Pilbara Iron Company Services Pty Ltd	Water consumption	10647.39
EFT27156	16/10/2014 Royal Life Saving Society	Watch around Water registration renewal	1673.13
EFT27157	16/10/2014 Royal Wolf Trading	Transportable accommodation hire July - August 2014	221842.67
EFT27158	16/10/2014 SAGE DEVENYNS	Wages for S. Devenyns due to returned credit to bank account	579.33
EFT27159	16/10/2014 SHERATON PERTH - FOUR POINT	Accommodation for J. Robbins while attending approved training	597.00
EFT27160	16/10/2014 Shire of East Pilbara	Supply of Pool Lifeguard Course and lifeguard requals	380.00
EFT27161	16/10/2014 Staples Australia Pty Limited	Supply of various stationary products	616.57
EFT27162 EFT27163	16/10/2014 Steps for Stessy 16/10/2014 THE LITTLE STARFISH SWIM SCHOOL	Small assistance donation Bronze Medallion Course for T. Saunders	500.00 220.00
EFT27164	16/10/2014 TOTAL PLUMBING & EXCAVATIONS PTY LTD	Repair Cold & hot taps & oven fan	473.00
EFT27165	16/10/2014 The Australian Local Government Job Directory	Full page advertisement for Works Coordinator position	2882.00
FFT27166	16/10/2014 The Workwear Group Neat and Trim	Uniforms for Shire staff members	2543.77
EFT27166 EFT27167	16/10/2014 The Workwear Group - Neat and Trim 16/10/2014 Thrifty Car Rental	Uniforms for Shire staff members Vehicle hire for Shire staff and facilitators when required	658.89
EFT27168	16/10/2014 Toll Ipec Pty Ltd	Freight charges	4268.08
EFT27169	16/10/2014 TollFast	Templar storage and freight for September	196.46
EFT27170	16/10/2014 Tom Price Tyrepro	Service of vehicle	1714.30
EFT27171 FFT27172	16/10/2014 Trisley's Hydraulic Services P/L	Supply of 10kg Tub Granudos Dry Chlorine Pro shop supplies	1574.76 1620.37
EFT27172	16/10/2014 VICI PTY LTD	Pro shop supplies	1620.37



EFT27173	16/10/2014 WA Library Supplies	Purchase of items for the Paraburdoo Library	225.00
EFT27174	16/10/2014 WALGA - WA LOCAL GOV. ASSOC.	Online advertising on Local Government Jobs various positions	1232.00
		available	
EFT27175	16/10/2014 Water 2 Water	Servicing and sanitisation of heavy duty commercial Tanks	2000.59
CCT0717C		Tom Drive visitors centre surchess of dud Mar. Assoc	F0.10
EFT27176 EFT27177	23/10/2014 ALL INTERACTIVE DISTRIBUTION 23/10/2014 ARCHIVEWISE	Tom Price visitors centre purchase of dvd War - Anzac Storage for Archive and GOVT repository for account numbers	50.18 129.25
EF12/1//	23/10/2014 ARCHIVEWISE	ASHBSC and WOJKEL for period of October 2014 -	129.25
		ASING and WORKER IN PERIOD OF OCCODER 2014	
EFT27178	23/10/2014 Abco Products	Supply of cleaning products and equipment	970.50
EFT27179	23/10/2014 BOUVELL PTY LTD	Install ruby goal post as per specification supplied	4915.99
EFT27180	23/10/2014 BT Equipment	Fuel lift pump	823.35
EFT27181	23/10/2014 Bob Waddell Consultant	Assistance with Faire value and preparation for audit file,	9695.74
		reimbursement of all costs associated with travel etc.	
EFT27182	23/10/2014 Bridgetown Design and Print	Artwork for monthly newsletter (14/15)	300.00
EFT27183	23/10/2014 Byblos Constructions-Paraburdoo	Design and Construction of the Paraburdoo Indoor Cricket	147159.00
		Facility works as out lined in RFT 13/14 submission by Byblos	
		Construction, and general maintenance to requested Shire	
FFT37104	22/40/2014 CENTUDION TRANSPORT CO DTV LTD	locations	2660.08
EFT27184 EFT27185	23/10/2014 CENTURION TRANSPORT CO PTY LTD 23/10/2014 CITY OF ALBANY	Freight costs	2000.08
EFT27185 EFT27186	23/10/2014 CITY OF ALBANY 23/10/2014 COVS PARTS PTY LTD	Damaged library item cost Supply of timing belt	191.54
EFT27180	23/10/2014 Coord Australia	Supply Carton of 4 Tuff Scrub bottles	541.13
EFT27188	23/10/2014 Collection Australia 23/10/2014 Coates Hire Operations Pty Ltd (TP)	Supply variable message boards, setup, reprogram and pickup	973.50
LI 12/100		as required for sealing task scheduled for 18 - 28 August 2014	575.50
		on Banjima Drive	
EFT27189	23/10/2014 DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESL emergency services levy	10942.03
EFT27190	23/10/2014 DICE SOLUTIONS	Inspection and diagnostic of electrical items	90.75
EFT27191	23/10/2014 ESS Eastern Guruma Pty Ltd - Windawarri Lodge	Supply of morning tea delivery to Council Chambers, Tom Price	131.43
		rec centre on Friday 26th September	
EFT27192	23/10/2014 FORTESCUE CRICKET ASSOCIATION	Community support grant Toyota Country Cup	1326.00
EFT27193	23/10/2014 FOXTEL MANAGEMENT PTY LTD - ONSLOW - 8796587	Foxtel subscription costs for Onslow construction camp	6703.50
EFT27194	23/10/2014 Fuji Xerox Australia Pty Ltd	Support services and printer consumables for equipment in	4572.62
		Tom Price administration building	
EFT27195	23/10/2014 HOLCIM (AUSTRALIA) PTY LTD	Supply of Dune Sand	1781.18
EFT27196	23/10/2014 HQ MANAGEMENT	Ashburton selected trade and minor services RFT 14/27 & task	14910.50
		1 from architectural design request for tender	
EFT27197	23/10/2014 ISS Integrated Services Pty Ltd	Pannawonica supermarket costs	19.14
EFT27198	23/10/2014 JAPANESE TRUCK & BUS SPARES	Parts and service GST component as wasn't paid correctly due	28.12
		to ripped invoice	
EFT27199	23/10/2014 JR & A Hersey Pty Ltd	Supply of staff uniform for outdoor crew	109.89
EFT27200	23/10/2014 Jason Signmakers	Supply of Galvanised CHS posts medium	731.50
EFT27201	23/10/2014 KEITH PEARSON	Local government consultancy services	1343.10
EFT27202	23/10/2014 Kleenheat Gas	Supply of gas products	1478.98
EFT27203	23/10/2014 Komatsu Australia Pty Ltd	Mechanical parts and service	811.79
EFT27204	23/10/2014 Kyle & Company Solicitors	Professional advice on applications for Traders Permits for the	1100.00
FFT3730F	22/10/2014 Landanta	Shire of Ashburton	759.16
EFT27205	23/10/2014 Landgate	Mining tenements, valuation rolls, and land inquiries	
EFT27206 EFT27207	23/10/2014 MCMAHON BURNETT TRANSPORT 23/10/2014 MUZZYS HARDWARE - RED DAWN ENTERPRISES PTY	freight Supply of bardware items required by Shire staff members	523.00 2276.93
EF12/20/	LTD T/A	Supply of hardware items required by Shire staff members	2270.95
EFT27208	23/10/2014 McLeods	Provision of legal advice and service in relation to the sale land	8374.38
2112/200	25, 25, 251 (11022503)	portions at lot 16 Onslow road, Onslow	657 1156
EFT27209	23/10/2014 Mercure Hotel Perth	Accommodation for councillors attending WALGA 2014	2110.50
	,,	convention and staff members attending meetings in Perth	
EFT27210	23/10/2014 NORWEST REFRIDGERATION SERVICES	Replacement of evaporative cooler motors to Civic Centre	2025.00
EFT27211	23/10/2014 Nasir Bashir Shah	Reimbursement of airfares, bus fare, and washing machine	1380.00
		purchase for Onslow council house	
EFT27212	23/10/2014 Nationwide Oil - Transpacific	Collection of waste oil from SOA tip sites (Tom Price,	5201.36
		Paraburdoo & Onslow) for the month of September 2014.	
EFT27213	23/10/2014 Nexus WA	Freight	182.64
EFT27214	23/10/2014 North Tom Price Primary School	Small assistance donation for book prize	100.00
EFT27215	23/10/2014 Onslow Tyre Service	Mechanical parts and service for Shire fleet	1383.10
EFT27216	23/10/2014 PARABURDOO PRIMARY SCHOOL	Small assistance donation- Annual presentation and awards	100.00
		night 2014	
EFT27217	23/10/2014 PILBARA FOOD SERVICES P/L	Supply of consumables	621.30
EFT27218	23/10/2014 Paraburdoo IGA	Purchase of magazines for the Paraburdoo Library	42.93
EFT27219	23/10/2014 Pilbara Mechanical Services	Mechanical parts and service for Shire fleet	294.80
EFT27220	23/10/2014 Pilbara Motor Group	Mechanical parts and service	938.18
EFT27221	23/10/2014 Poolmart Karratha 23/10/2014 ROZWAY SIGNS	Supply of pool salt	96.00 165.00
EFT27222 EFT27223	23/10/2014 ROZWAY SIGNS	Supply of signs for traffic management Hire cost for air-condition units, kitchen facilities and other	165.00 44032.89
LT12/223	23/10/2014 Royal Wolf Trading	working units at the Nameless Valley Camp for the month of	44032.89
		September 2014.	
EFT27224	23/10/2014 SCOTT PRINTERS	Printing for 5 issues of Inside Ashburton in 14/15 financial	1754.50
LI 12/227	LIJ IO LOIT JOOTT HUNTENJ	year: Sept, Dec, March, May, July	1, 34.30
EFT27225	23/10/2014 Simmone Van Buerle	Reimbursement of parking fees associated with parking for a	12.60
-		meeting at the Hyatt Regency	
		5 , 5 · · ·	



EFT27226	23/10/2014 South West Fire Solutions	Instillation and service of fire hose reel and alarm system	748.00
		testing	
EFT27227	23/10/2014 Staples Australia Pty Limited	Various Stationery Items	4313.84
EFT27228	23/10/2014 State Library of WA	100 better beginnings gift books	550.00
EFT27229	23/10/2014 THE HONDA SHOP	Supply of Honda Mower	1496.00
EFT27230	23/10/2014 Toll Express	Library freight	257.14
EFT27231	23/10/2014 Toll Ipec Pty Ltd	Freight costs	110.87
EFT27232	23/10/2014 Tom Price Amateur Swimming Club	Small assistance donation for Tom Price Armature Swimming	500.00
		club	
EFT27233	23/10/2014 Tom Price Hotel Motel	Accommodation for councillors and school holiday programme	2832.50
		facilitator	
EFT27234	23/10/2014 Tom Price Tyres	Supply of tyres for Shire fleet and plant equipment	3472.00
EFT27235	23/10/2014 Viva Energy Australia Ltd	Fuel supplies	16861.39
EFT27236	23/10/2014 Water 2 Water	12 month contract for supply of water to kitchen in shire office	69.00
		in Paraburdoo	
EFT27237	23/10/2014 Western Australian Treasury Corporation	Loan repayment	168523.34
EFT27238	23/10/2014 Westrac Pty Ltd	Mechanical parts and service	553.74
EFT27277	24/10/2014 Kerry White	Presidents allowance and communication allowance	23096.25
EFT27278	30/10/2014 ARADON PTY LTD	Supply of jewellery for sale at Tom Price Visitors centre	600.55
EFT27279	30/10/2014 ARLO BRAGG	Reimbursement for Petrol & Airport Parking	220.58
EFT27280	30/10/2014 ASB MARKETING	Supply of gift bag and items for Shire safety week presentation	11375.00
EFT27281	30/10/2014 Abco Products	Supply of cleaning products and equipment	9024.77
EFT27282	30/10/2014 Airport Lighting Specialists	Supply of lighting equipment	345.40
EFT27283	30/10/2014 Alltrack WA Pty Ltd	Provision of plant and equipment for Banjima Drive sealing	278555.04
		project engaged under RFT 14/13	
EFT27284	30/10/2014 BELINDA MORTLOCK	Refund of dog kennel cost	34.00
EFT27285	30/10/2014 BLUE FORCE PTY LTD	Site establishment & management - Tom Price	81240.39
EFT27286	30/10/2014 Byblos Constructions-Paraburdoo	Supply of reticulation pipework, and building maintenance to	1845.80
		various locations	
EFT27287	30/10/2014 CARLENE SMITH	Reimbursement for half the cost of rental vehicle & Safe Pool	290.58
		Operations" course in Perth. Lunch"	
EFT27288	30/10/2014 CASTLEDINE GREGORY	Legal costs	3210.90
EFT27289	30/10/2014 CENTURION TRANSPORT CO PTY LTD	Freight	811.57
EFT27290	30/10/2014 CLEVER PATCH PTY LTD	Craft items for Pannawonica NAIDOC week activities 2014	1240.20
EFT27291	30/10/2014 COATES HIRE - ONSLOW	Generator hire	4651.13
EFT27292	30/10/2014 COMMERCIAL CLEANING EQUIPMENT	Supply of commercial alto floortec 350 sweeper	21805.30
EFT27293	30/10/2014 COVS PARTS PTY LTD	Mechanical parts and service	225.49
EFT27294	30/10/2014 CRAVE JUICE BAR	Breakfast catering & lunch catering	2550.00
EFT27295	30/10/2014 Centrel Pty Ltd T/A BP Reliance Petroleum	Onslow airport fuel deliveries	46961.41
EFT27296	30/10/2014 Child Support Agency	Payroll deductions	203.95
EFT27297	30/10/2014 Coates Hire Operations Pty Ltd (TP)	Water blaster on trailer hire on daily rate Monday 22nd	1812.45
		September to Sunday 28th September2014	
EFT27298	30/10/2014 Coca-Cola Amatil (Aust) Pty Ltd	Coke drink products for Shire administration building	542.87
EFT27299	30/10/2014 Collins Distributors	Supply of iron oar jewellery for Visitors Centre sales	1984.84
EFT27300	30/10/2014 DICE SOLUTIONS	Investigate fault meeting room at shire business centre	225.39
EFT27301	30/10/2014 DIRECT TRADES SUPPLY P/L	Supply hinge joint	427.50
EFT27302	30/10/2014 Dell Computer Ltd	Supply of computer equipment	6409.70
EFT27303	30/10/2014 Denver Technology	Support agreement contract	1177.00
EFT27304	30/10/2014 E & MJ Rosher Pty Ltd	Mechanical parts and repairs	169.90
EFT27305	30/10/2014 ECO GROWTH	Eco Vital - 200L	1037.74
EFT27306	30/10/2014 ERA CONTRACTORS	Disconnection of 300kva Genset	316.20
EFT27307	30/10/2014 ESS THANLANYJI P/L	Back charges for Sept - Never fail water , catering for meeting	344.43
		with HQ and Chevron	
EFT27308	30/10/2014 FERN'S FILTRATION SERVICES	Water Filtration System	510.00
EFT27309	30/10/2014 FORCE POWER PTY LTD	Electrical repair and diagnostic to locations requested by the	2645.50
		Shire	
EFT27310	30/10/2014 Fuji Xerox Australia Pty Ltd	Supply of printer toners and paper	3350.41
EFT27311	30/10/2014 GLH CONTRACTING	Contractor rates as awarded in RFT 14/13 Banjima Drive	46026.20
		sealing project	
EFT27312	30/10/2014 GSK AIRCONDTIONING & REFRIGERATION	Supply and install the Vapour Seal to the Multi-purpose centre	30250.00
		to ensure that leaking from the condensation created by the	
		air conditioner no longer occurs.	
EFT27313	30/10/2014 Garrards Pty Ltd	Supply of products for Health department	2235.05
EFT27314	30/10/2014 HOLCIM (AUSTRALIA) PTY LTD	Supply of headwall to suit 750mm pipe, Bubble up grate R100	1513.13
		on legs	
EFT27315	30/10/2014 HQ MANAGEMENT	Consultation services in regards to Onslow airport	87122.60
		redevelopment, Ashburton strategy drainage study, Ocean	
		View Caravan Park management, and Paraburdoo child care	
		centre project	
EFT27316	30/10/2014 IT Vision Australia Pty Ltd	Shire of Ashburton - It Vision	2200.00
EFT27317	30/10/2014 JR & A Hersey Pty Ltd	Supply of hardware items required by Shire staff members	1130.15
	· · · · · ·		
EFT27318	30/10/2014 John Shenton Pumps	Supply and installation of variable speed drives for pool	48067.80
	· · ·	pumps, and swimming pool plant maintenance for Tom Price	
		and Paraburdoo	
EFT27319	30/10/2014 KI EQUIPMENT HIRE PTY LTD	Fuel Onslow fuel station	1237.29
EFT27320	30/10/2014 L. J. Hooker	Rent charges	8477.99
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LIST OF PAYMENTS FOR OCTOBER 2014

IFT72722 30/10/2014 MICHA REIS Reinbursement for Coles supplies purchase for event bases 115.02 IFT72723 30/10/2014 MICRA REISCUMPED Reinbursement for Coles supplies purchase for event bases 212.12 IFT72735 30/10/2014 MICRA REISCUMPED Reinbursement for Shire staff as required 395.93 IFT72736 30/10/2014 MICRA REISCUMPED Reinbursement for Shire staff as required 395.93 IFT72737 30/10/2014 MICRA REISCUMPED Reinbursement for Shire staff attending approved training 1483.00 IFT72737 30/10/2014 MICRA REISCUMPED Reinbursement for table colhes for Works parts and construction 179.57.95 IFT72737 30/10/2014 MICRA REISCUP Reinbursement for table colhes for Works parts and construction 179.57.95 IFT72738 30/10/2014 MICRA REISCUP Additional with rescription and babor for the 31282.75 132.82.75 IFT72738 30/10/2014 MICRA REISCUP Additional with rescription and babor for the 31282.75 132.82.75 IFT72738 30/10/2014 MICRA REISCUP Additional with rescription and three rescription and threscription and three rescription and three rescription and three re	EFT27321	30/10/2014 Leeuwin Civil	Part B drainage works and other works under the provided Schedule of Rates in respect to RFT 12/14 Supply, Installation and Repair od Drainage Infrastructure in Paraburdoo.	384670.44
IFT7323 30/U0/2014 MINERAL RESOURCES LIMITED Attase nthin for assessments due to overpayment 213.64 IFT72325 30/U0/2014 MIZEYS MADRAH - RED DAWN INTERPRISTS PT Hards ware items for Shire staff as required 395.50 IFT73237 30/U0/2014 MIZEYS MADRAH - RED DAWN INTERPRISTS PT Hardsware items for Shire staff as required 395.50 IFT73238 30/U0/2014 MIZEN MARE - RED DAWN INTERPRISTS PT Hardsware items for Shire staff as required 3128.27 IFT73239 30/U0/2014 MIZEN MARE - RED DAWN INTERPRISTS PT Hardsware items for Shire staff as required 3128.27 IFT73239 30/U0/2014 MIZEN MARE - RED DAWN INTERPRISTS PT Hardsware items for Shire staff as required 3128.27 IFT7329 30/U0/2014 MIZEN MICE ON MICE AND INTERPRISTS PT Hardsware items for Shire staff as required 3128.27 IFT7339 30/U0/2014 NIXER Reimbursment for table clothes for Weicome Event 3128.27 IFT7333 30/U0/2014 PILBARA FOOD SERVICES P/L Supply of commercial cleaning roducts and consumables 493.18 IFT7338 30/U0/2014 PILBARA MOTO Group Digits phy of prose 435.00 IFT7338 30/U0/2014 PILBARA MOTO Group Digits phy of prose 435.00 IFT7338 30/U0/2014 PILBARA MOTO Group Digits phy of prose 435.00 IFT7338 30/U0/2014 PILBARA MOTO Group Digits phy of prose	EFT27322	30/10/2014 MELITA REES	Reimbursement for Coles supplies purchase for event boxes	115.02
IFT7323 30/U0/2014 MINERAL RESOURCES LIMITED Attase nthin for assessments due to overpayment 213.64 IFT72325 30/U0/2014 MIZEYS MADRAH - RED DAWN INTERPRISTS PT Hards ware items for Shire staff as required 395.50 IFT73237 30/U0/2014 MIZEYS MADRAH - RED DAWN INTERPRISTS PT Hardsware items for Shire staff as required 395.50 IFT73238 30/U0/2014 MIZEN MARE - RED DAWN INTERPRISTS PT Hardsware items for Shire staff as required 3128.27 IFT73239 30/U0/2014 MIZEN MARE - RED DAWN INTERPRISTS PT Hardsware items for Shire staff as required 3128.27 IFT73239 30/U0/2014 MIZEN MARE - RED DAWN INTERPRISTS PT Hardsware items for Shire staff as required 3128.27 IFT7329 30/U0/2014 MIZEN MICE ON MICE AND INTERPRISTS PT Hardsware items for Shire staff as required 3128.27 IFT7339 30/U0/2014 NIXER Reimbursment for table clothes for Weicome Event 3128.27 IFT7333 30/U0/2014 PILBARA FOOD SERVICES P/L Supply of commercial cleaning roducts and consumables 493.18 IFT7338 30/U0/2014 PILBARA MOTO Group Digits phy of prose 435.00 IFT7338 30/U0/2014 PILBARA MOTO Group Digits phy of prose 435.00 IFT7338 30/U0/2014 PILBARA MOTO Group Digits phy of prose 435.00 IFT7338 30/U0/2014 PILBARA MOTO Group Digits phy of prose	FFT27323	30/10/2014 MICHAEL DUNNE - Mower man	Monthly gardening	460.00
EFT27325 BU/L0/2014 MCC00RASS Motor pass fuel for shime field 434.41 EFT27326 BU/L0/2014 MCC00RAMSMER. HED DAWN KETERPRISES PT Hardware leves for Shire staff as required 959.50 EFT27327 BU/L0/2014 MCC00RAMSMER. HED DAWN KETERPRISES PT Lardware leves for Shire staff as required 148.00 EFT27327 BU/L0/2014 MCC01 MCC00RAMSMER. HED DAWN KETERPRISES PT Lardware leves for Shire staff as required 148.00 EFT27328 BU/L0/2014 MCC01 MCC00RAMSMER. HED DAWN KETERPRISES PT Legal fees For Shire staff as required 128.00 EFT2739 BU/L0/2014 MCC01 MCC00RAMS Reimbursement for table close for Welcone Event 120.00 EFT2730 BU/L0/2014 MCC01 MCC01 MCC00RAMS Reimbursement for table close for Welcone Event 120.00 EFT27331 BU/L0/2014 MCC01 MCC00RAMS Reimbursement for table close for Welcone Event 120.00 EFT27332 BU/L0/2014 MCC01 MCC00 SERVICES PL Supply of commercial cleaning products and consumables 491.38 EFT27334 BU/L0/2014 PlBaRAR FOOD SERVICES PL Supply of groep items for adhing tables, and consumables 491.38 EFT27335 BU/L0/2014 PlBaRAR NOTTUTE Shire of Ashburton - PlBara institute 259.24 EFT27336 BU/L0/2014 PlBaRAR NOTTUTE Supply of staff members 350.00 EFT27338 BU/L0/2014 PlBaRAR NOTTUTE S				
IFT27226 30/10/2014 MURLOP HARDWARE -RED DAWN ENTERPRISES PTV LID T/A Hadware items for Shire staff as required 995.0 IFT27237 30/10/2014 Macuare Hotel Perth Accommodation for Shire staff at tending approved training 1483.00 IFT27238 30/10/2014 MACUAR DAWN Reimbursment for table 10thes for Weitome Event 13282.75 IFT2739 30/10/2014 MACUAR DAWN Reimbursment for table 10thes for Weitome Event 13282.75 IFT2739 30/10/2014 MARLIE DARDN Reimbursment for table 10thes for Weitome Event 13282.75 IFT2739 30/10/2014 MARLIE DARDN Reimbursment for table 10thes for Weitome Event 13282.75 IFT2739 30/10/2014 ARALLE ENERGY Additional with trenching to allow for Teistra as per quote 13381.41 IFT2733 30/10/2014 PHIBARA FOOD SERVICES PL Supply of commercial cleaning products and consumables 491.38 IFT2733 30/10/2014 PHIBARA INSTITUTE Shire of Anbhurcho - Pilara institute 259.24 IFT7233 30/10/2014 PHIBARA INSTITUTE Shire of Anbhurcho - Pilara institute 259.24 IFT7233 30/10/2014 PHIBARA INSTITUTE Shire of Anbhurcho - Pilara institute 259.24 IFT7233 30/10/2014 PHIBARA INSTITUTE Shire of Anbhurcho - Pilara institute 259.24 IFT7234 30/10/2014 PHIBARA MIGT Group Torm teinde Manjina Drive 350.00				
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EFT27330 30/10/2014 NTC Contracting Enthworks for the fire tasks parks, plant and labour for the detur or any park of upgrade at Onsforw any park 31282.75 detur or any park EFT27331 30/10/2014 NWSP Remove liquid waste from holding tanks at road construction 1799.50 camp on Mount Brance Road EFT27332 30/10/2014 ORACLE ENERGY Additional with trenching to allow for Telstra as per quote 13981.44 1371** EFT27333 30/10/2014 PILBARA INSTITUTE Shupe of grocery items for administration, town pool, project 491.38 EFT27334 30/10/2014 PILBARA INSTITUTE Shupe of grocery items for administration, town pool, project 453.10 EFT27335 30/10/2014 PlathWest Lab Medicine WA Drug testing for saft members 35.00 EFT27338 30/10/2014 Plath More Group Supply of types 418.00 EFT27338 30/10/2014 Plath More Group Supply of types 418.00 EFT27338 30/10/2014 Plath Adv More Group Supply of stiff uniform for outdoor crew 185.05 EFT27341 30/10/2014 Plath Adv MMTE EXMOUTH Rent charges 34964.15 EFT27342 30/10/2014 AVW MHTE EXMOUTH Rent charges 13282.05 EFT27343 30/10/2014 AVW MHTE EXMOUTH Rent charges 34964.15 EFT27344 30/10/2014 AVW MHTE EXMOUTH Rent charges 34964.15 EFT27345<	EFT27328	30/10/2014 Mercure Hotel Perth	Accommodation for Shire staff attending approved training	1483.00
FT72331 B0/10/2014 NWSP Remove liquid waste from holding tanks at road construction 1799.50 FT72332 B0/3D/2014 ORACLE ENERGY Additional with trenching to allow for Telstra as per quote 13981.44 13721*** B1/0/2014 PILBARA FOOD SERVICES P/L Supply of commercial cleaning products and consumables 491.38 FF727333 B0/10/2014 PILBARA INSTITUTE Shire of Ashburton Pilbara Institute 259.24 FF727335 B0/10/2014 PathWest Lab Medicine WA Drug treasing for staff members 35.00 FF727337 B0/10/2014 PathWest Lab Medicine WA Drug treasing for staff members 35.00 FF727338 B0/10/2014 PathWest Lab Medicine WA Drug treasing for staff members 35.00 FF727337 B0/10/2014 PathWest Lab Medicine WA Drug treasing for staff members 35.00 FF727384 B0/10/2014 PathWest Lab Medicine WA Drug treasing for staff members 35.00 FF727385 B0/10/2014 PathWest Lab Medicine WA Drug treasing for staff members 35.00 FF727384 B0/10/2014 PathWest Lab Medicine WA Drug treasing for staff members 35.00 FF727385 B0/10/2014 PathWest Lab Medicine WA Drug treasing for staff members 35.00 FF727384 B0/10/2014 PathWest Lab Medicine WA Drug treasing for staff members 35.00 FF727384 B0/10/	EFT27329	30/10/2014 NARELLE DEARDEN	Reimbursement for table clothes for Welcome Event	120.00
FFT27331 30/10/2014 NWSP Remove liquid water from holding tanks at road construction 1799.50 FFT27332 30/10/2014 ORACLE ENERGY Additional width trenching to allow for Teistra as per quote 13981.44 I371" 1371" 1371" 1371" 1371" FFT27333 30/10/2014 PILBARA FOOD SERVICES P/L Supph of commercial cleaning products and consumables 491.38 FFT27336 30/10/2014 PILBARA INSTITUTE Shire of Ashburton - Pilbara Institute 259.24 FFT27336 30/10/2014 Paraburdoo IGA Office and library in Paraburdoo 453.10 FFT27337 30/10/2014 Paraburdoo IGA Drug testing for staff members 35.00 FFT27338 30/10/2014 Pilbara Traffic Management Provide Traffic Management Services for bitumen scaling 11972.50 FFT27339 30/10/2014 Pilbara Traffic Management Supph of staff uniform for outdoor crew 185.05 FFT27341 30/10/2014 ARV WHTE EXMOUTH Rent charges 1320.00 FFT27342 30/10/2014 ARV WHTE EXMOUTH Rent charges 1366.30 FFT27343 30/10/2014 ARV WHTE EXMOUTH Rent charges 1326.30 FFT27344 30/10/2014 ARV WHTE EXMOUTH Rent charges 1362.30 FFT27342 30/10/2014 ARV WHTE EXMOUTH Rent charges 1362.30 FFT27344	EFT27330	30/10/2014 NTC Contracting		31282.75
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EFT2734630/10/2014 Szilvia GerencserReimbursement for purchase of consumables for Paraburdoo project office31.90EFT2734730/10/2014 The Workwear Group - Neat and TrimUniform for staff members1687.39EFT2734830/10/2014 Toll Ipec Pty LtdFreight charges85.94EFT2734930/10/2014 Tom Price Furniture CentreSupply of dining suite449.00EFT2735030/10/2014 Tom Price Hotel MotelAccommodation for councillors attending Octobers council meeting1880.00EFT2735130/10/2014 Tom Price TyreproMechanical parts and service4383.25EFT2735230/10/2014 Tom Price TyresSupply of new tyres for Shire fleet and mechanical service and repairs4276.46EFT2735430/10/2014 WALGA - WA LOCAL GOV. ASSOC.Short course booking495.00EFT2735530/10/2014 Western Australian Treasury CorporationLoan repayment21708.68EFT2735630/10/2014 Westrac Pty LtdMechanical parts and service4270.66	EFT27345	30/10/2014 South West Fire Solutions	Service of all Fire Extinguishers at Shire related locations in	8582.48
EFT2734730/10/2014 The Workwear Group - Neat and TrimUniform for staff members1687.39EFT2734830/10/2014 Toll Ipec Pty LtdFreight charges85.94EFT2734930/10/2014 Tom Price Furniture CentreSupply of dining suite449.00EFT2735030/10/2014 Tom Price Hotel MotelAccommodation for councillors attending Octobers council1880.00EFT2735130/10/2014 Tom Price TyreproMechanical parts and service4383.25EFT2735230/10/2014 Tom Price TyresSupply of new tyres for Shire fleet and mechanical service and repairs4276.46EFT2735330/10/2014 WALGA - WA LOCAL GOV. ASSOC.Short course booking495.00EFT2735430/10/2014 Water 2 WaterSupply of 12 months maintenance1371.47EFT2735530/10/2014 Western Australian Treasury CorporationLoan repayment21708.68EFT2735630/10/2014 Wester Are ty LtdMechanical parts and service400.20				
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EFT2734930/10/2014 Tom Price Furniture CentreSupply of dining suite449.00EFT2735030/10/2014 Tom Price Hotel MotelAccommodation for councillors attending Octobers council1880.00meetingmeeting4383.25EFT2735130/10/2014 Tom Price TyreproMechanical parts and service4383.25EFT2735230/10/2014 Tom Price TyresSupply of new tyres for Shire fleet and mechanical service and repairs4276.46EFT2735330/10/2014 WALGA - WA LOCAL GOV. ASSOC.Short course booking495.00EFT2735430/10/2014 Water 2 WaterSupply of 12 months maintenance1371.47EFT2735530/10/2014 Western Australian Treasury CorporationLoan repayment21708.68EFT2735630/10/2014 Westrac Pty LtdMechanical parts and service460.20	EFT27347	30/10/2014 The Workwear Group - Neat and Trim		1687.39
EFT2735030/10/2014 Tom Price Hotel MotelAccommodation for councillors attending Octobers council meeting1880.00EFT2735130/10/2014 Tom Price TyreproMechanical parts and service4383.25EFT2735230/10/2014 Tom Price TyresSupply of new tyres for Shire fleet and mechanical service and repairs4276.46EFT2735330/10/2014 WALGA - WA LOCAL GOV. ASSOC.Short course booking495.00EFT2735430/10/2014 Water 2 WaterSupply of 12 months maintenance1371.47EFT2735530/10/2014 Western Australian Treasury CorporationLoan repayment21708.68EFT2735630/10/2014 Westrac Pty LtdMechanical parts and service460.20	EFT27348	30/10/2014 Toll Ipec Pty Ltd	Freight charges	85.94
EFT2735130/10/2014 Tom Price TyreproMechanical parts and service4383.25EFT2735230/10/2014 Tom Price TyresSupply of new tyres for Shire fleet and mechanical service and repairs4276.46EFT2735330/10/2014 WALGA - WA LOCAL GOV. ASSOC.Short course booking495.00EFT2735430/10/2014 Water 2 WaterSupply of 12 months maintenance1371.47EFT2735530/10/2014 Western Australian Treasury CorporationLoan repayment21708.68EFT2735630/10/2014 Westrac Pty LtdMechanical parts and service460.20	EFT27349	30/10/2014 Tom Price Furniture Centre	Supply of dining suite	449.00
EFT2735130/10/2014 Tom Price TyreproMechanical parts and service4383.25EFT2735230/10/2014 Tom Price TyresSupply of new tyres for Shire fleet and mechanical service and repairs4276.46EFT2735330/10/2014 WALGA - WA LOCAL GOV. ASSOC.Short course booking495.00EFT2735430/10/2014 Water 2 WaterSupply of 12 months maintenance1371.47EFT2735530/10/2014 Western Australian Treasury CorporationLoan repayment21708.68EFT2735630/10/2014 Westrac Pty LtdMechanical parts and service406.20	EFT27350	30/10/2014 Tom Price Hotel Motel	-	1880.00
EFT2735230/10/2014 Tom Price TyresSupply of new tyres for Shire fleet and mechanical service and repairs4276.46EFT2735330/10/2014 WALGA - WA LOCAL GOV. ASSOC.Short course booking495.00EFT2735430/10/2014 Water 2 WaterSupply of 12 months maintenance1371.47EFT2735530/10/2014 Western Australian Treasury CorporationLoan repayment21708.68EFT2735630/10/2014 Westrac Pty LtdMechanical parts and service460.20			0	
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EFT2735530/10/2014 Western Australian Treasury CorporationLoan repayment21708.68EFT2735630/10/2014 Westrac Pty LtdMechanical parts and service460.20	EFT27353	30/10/2014 WALGA - WA LOCAL GOV. ASSOC.	Short course booking	495.00
EFT27356 30/10/2014 Westrac Pty Ltd Mechanical parts and service 460.20	EFT27354	30/10/2014 Water 2 Water	Supply of 12 months maintenance	1371.47
			Loan repayment	
Total \$ 4,636,924.48	EFT27356	30/10/2014 Westrac Pty Ltd	Mechanical parts and service	460.20
			Total \$	4,636,924.48

Municipal Cheques

Mullicipal Cilcques				
CHQ/EFT	Date Name	Description	Amount	
27758	02/10/2014 C. Munro Contractors	Maintenance work where required at Shire locations in Onslow	1791.19	
27759	02/10/2014 Shire of Ashburton	Building application fee's	132.50	
27760	02/10/2014 Shire of Ashburton (Payroll Deductions)	Payroll deductions	800.00	
27761	02/10/2014 Shire of Ashburton (Petty Cash)	Visitors Centre petty cash replenishment	197.75	
27762	02/10/2014 Tom Price Mens Softball Assciation	Credit for the softball lights on august 16th & 23rd	308.00	
27763	02/10/2014 Tom Price Vet Clinic	Supply of Lethabarb euthanasia for Ranger department	35.10	
27764	02/10/2014 Townsite Eagles Football Club	Small community grant Townsite Eagles Football Club	200.00	
27765	07/10/2014 ANZ Smart Choice Super	Superannuation contributions	1322.33	
27766	07/10/2014 Asgard Superannuation	Superannuation contributions	1398.81	
27767	07/10/2014 Commonwealth Personal Superannuation	Superannuation contributions	876.48	
27768	07/10/2014 ING DIRECT Superannuation Fund	Superannuation contributions	713.55	
27769	07/10/2014 IOOF SUPERANNUATION	Superannuation contributions	3319.97	
27770	07/10/2014 MLC SUPER	Superannuation contributions	409.94	
27771	07/10/2014 PFS Nominees Ltd	Superannuation contributions	955.40	
27772	07/10/2014 REI Super	Superannuation contributions	1031.16	
27773	07/10/2014 Telstra Super Pty Ltd	Superannuation contributions	502.40	
27774	07/10/2014 UNISUPER	Superannuation contributions	919.91	
27775	07/10/2014 Victorian Superannuation Fund	Superannuation contributions	340.18	
27776	09/10/2014 C. Munro Contractors	Plumbing works to locations in Onslow	9136.20	
27777	09/10/2014 TELSTRA	Telephone costs	56991.76	
27778	16/10/2014 ARTEMIS RESOURCES LTD	Rates refund for assessment A506241 due to overpayment	69.32	



27779	16/10/2014 C. Munro Contractors	Various plumbing works in Onslow	508.20
27780	16/10/2014 CAULDRON ENERGY LTD (SHANE ST. CLAIR)	Rates refund for assessment A7158 due to overpayment	1430.44
27781	16/10/2014 EASTERN GOLDFIELDS EXPLORATION PTY LTD	Rates refund for assessment A6350 due to overpayment	163.62
27783	16/10/2014 PILBARA IRON COMPANY SERVICES	Rates refund for assessments due to overpayment	9883.27
27784	16/10/2014 Shire of Ashburton (Payroll Deductions)	Payroll deductions	800.00
27785	16/10/2014 Shire of Ashburton (Petty Cash)	Replenishment of Tom Price petty cash	708.70
27786	16/10/2014 TWELVE MILE PTY LTD	Rates refund for assessment A7269 due to overpayment	2657.88
27787	23/10/2014 C. Munro Contractors	Various plumbing works in Onslow	1652.31
27788	23/10/2014 Horizon Power	Street lights in Onslow	2225.11
27789	23/10/2014 TELSTRA	Telephone costs	68594.66
27804	30/10/2014 C. Munro Contractors	Various plumbing works in Onslow	1664.77
27805	30/10/2014 HARALD LYCHE	Rates refund for assessment A51047 due to overpayment	740.92
27806	30/10/2014 Horizon Power	Electricity usage	956.04
27807	30/10/2014 Shire of Ashburton (Payroll Deductions)	Payroll deductions	1200.00
27808	30/10/2014 TELSTRA	Telephone costs	659.36
27809	30/10/2014 Water Corporation	Water usage and service	2754.36

Total	\$ 178,051.59

Trust Payments

CHQ/EFT	Date	Name	Description	Amount
EFT27009	09/10/2014 Frank Rich	nardson	Sales of photographic prints for September	179.20
EFT27010	09/10/2014 Integrity 0	Coach Lines (Aust) P/L	Coach Line services for September less Shire commission	80.15
EFT27011	09/10/2014 LESTOK TO	OURS PTY LTD	Mine and gorge tours for September less Shire commission	16167.47
EFT27012	09/10/2014 VIMBAYI I	MUDAWITI	Reimbursement of cat trap bond	110.00
202751	09/10/2014 Builders R	egistration Board of WA	BRB levy collected for the month of August	2011.57
202752	09/10/2014 Construct	ion Training Fund	CITF levy collected for the month of August	3682.49
202753	09/10/2014 Shire of A	shburton	Mine tours for the month of September	769.63
			Total	23,000.51

Credit Card Payments

JULY STATEMENTS

JULY STATEMENTS				
CHQ/EFT Anika Serer	Date	Name	Description	Amount
	08/09/2014 ACROMET (AUST)	P/L	Purchase of chlorine manual test kit for Onslow water treatment plant	94.60
	10/09/2014 Credit Card Purcha	ising One Off	Nespresso club purchase of consumables for Paraburdoo project office, Nespresso club purchase of consumables for Paraburdoo project office	79.00
	11/09/2014 Qantas		Flights Karratha to Sydney and return for FIFO employee A. Bragg 01/10 - 10/10 2014	1228.44
	11/09/2014 Paraburdoo IGA		Purchase of consumables for Paraburdoo project office	19.20
	15/09/2014 Credit Card Purcha	ising One Off	Weather Matic supply of irrigation system one year plan and one year flow only upgrade for Onslow Community Garden	365.73
	16/09/2014 Credit Card Purcha	ising One Off	Masters multifit tap handle and starcraft duct tape for Ocian View Caravan Park	78.65
	17/09/2014 Paraburdoo IGA		Purchase of consumables for the Paraburdoo project office	3.93
	19/09/2014 Qantas		Rydges Perth accommodation for A. Serer 30/09 - 02/10 2014	498.00
	19/09/2014 Qantas		Flights Paraburdoo to Perth and return for A. Serer 30/09 - 02/10 2014	617.00
			Total \$	2,984.55
Troy Davis				
	10/09/2014 THE BLUE POD CO	FFEE CO. P/L	Coffee pods purchase for Onslow airport and depot	1018.00
	09/09/2014 Qantas		Flights Karratha to Perth for FIFO employee P. Byard 13/09/2014, Flights Karratha to Perth for FIFO employee P. Byard 13/09/2014, Flights Karratha to Perth for FIFO employee P. Byard 13/09/2014	393.00
	13/09/2014 DALWALLINU MOT	TORS	Fuel for T. Davis vehicle when travelling from Perth 13/09/2014	214.00
	15/09/2014 Qantas		Flight Paraburdoo to Perth for T. Davis attending Onslow waste meeting 19/09/2014	487.00
	15/09/2014 The Qantas Club		Renewal fee for 12 months membership for T. Davis	331.80
	17/09/2014 JAYCAR ELECTRON	ICS	Purchase of professional light meter for the Onslow airport works	140.00

	Total \$	7,631.53
	Perth 02/10/2014	
02/10/2014 CABFARE WA	Taxi fare for T. Davis while attending Onslow waste meeting in	19.31
26/09/2014 Credit Card Purchasing One Off	Rendezvous Hotel accommodation for D. Ward double charge refund	-194.11
26/00/2014 Credit Card Durchasing One Off	12/10 2014 Design of the second state of the D. Word double shares	-194.11
	2014, Flight change fee for FIFO employee A. Bragg 01/10 - 12/10	220.00
25/09/2014 Qantas	2014 Flight change fee for FIFO employee A. Bragg 01/10 - 12/10	226.00
	Perth and return for FIFO employee P. Byard 02/10 - 12/10	
	FIFO employee P. Byard 02/10 - 12/10 2014, Flights Karratha to	
25/09/2014 Qantas	Flights Karratha to Perth and return for FIFO employee P. Byard 02/10 - 12/10 2014, Flights Karratha to Perth and return for	1367.00
	2014	
	Davis while attending Engineers Convention 23/11 - 29/11	
24/09/2014 Credit Card Purchasing One Off	Expedia booked Grand Hotel Melbourne accommodation for T.	1371.44
24/09/2014 Qantas	D. Pearce 20/10 - 04/11 2014 Change of flight fee for T. Davis 21/11 - 30/11 2014	83.99
23/09/2014 Qantas	Flights Paraburdoo to Devonport and return for FIFO employee	1225.02
	attending conference 25/09/2014 (double charge)	
22/09/2014 Credit Card Purchasing One Off	Rendezvous Studio hotel accommodation for D. Ward	194.11
22/09/2014 Credit Card Purchasing One Off	Rendezvous Studio hotel accommodation for D. Ward attending conference 25/09/2014	194.11
	Waste and Recycle conference 25/09 - 29/09 2014	
22/09/2014 Qantas	Flights Paraburdoo to Perth and return for D. Ward to attend	707.00
19/09/2014 KANNATHA FLORIST	P. Nona	112.00
19/09/2014 KARRATHA FLORIST	meeting in Perth 19/09/2014 Bouquet of flowers sent to family for the passing of employee	112.00
19/09/2014 LIVE TAXIEPAY	Taxi fare for T. Davis while attending Talis and Onslow waste	32.86
	explanation	
17/09/2014 Qantas	Refund from disputed transaction, transaction being resolved, debit will appear on next month's statement with expenditure	-291.00
17/00/0011.0		

Neil Hartley

01/09/2014 Tom Price Hotel Motel	Purchase of refreshments for meeting with N. Hartley and V.	29.80
	Catania from MLA	25.50
02/09/2014 Onslow Sports Club	Purchase of refreshments for Onslow Town Meeting 02/09/2014	500.00
03/09/2014 Qantas	Flights Perth to Paraburdoo and return for J. Phillips to attend CEO performance review	626.01
03/09/2014 Credit Card Purchasing One Off	Dome Victoria Park refreshments for Horizon Power meeting 03/09/2014	13.50
05/09/2014 ISS Integrated Services Pty Ltd	Pannawonica accommodation for C. Derschow Library manager for site visit	342.00
16/09/2014 ISS Integrated Services Pty Ltd	Pannawonica restaurant dinner for council meeting attendants, staff and councillors 16/09/2014	528.00
16/09/2014 ISS Integrated Services Pty Ltd	Pannawonica fuel for CEO vehicle to attend council meeting 16/09/2014	69.00
17/09/2014 ISS Integrated Services Pty Ltd	Pannawonnica restaurant dinner for council meeting, Shire staff and councillors 17/09/2014, Pannawonnica restaurant dinner for council meeting, Shire staff and councillors 17/09/2014	1437.80
18/09/2014 ISS Integrated Services Pty Ltd	Pannawonica accommodation for L. Hannagan, J. Smith, M. Ferialdi, C. Robson, N. Hartley & external contactro M. Hemsley attending Ordinary meeting of council 16/09 - 18/09 2014, Pannawonica accommodation for Cr Fernandez, Cr Eyre, Cr Foster, Cr Thomas, Cr Rumble & Cr Dias attending Ordinary meeting of council 16/09 - 18/09 2014, Pannawonica accommodation for S. Van Buerle for site visit to staff	3683.00
7/09/2014 ISS Integrated Services Pty Ltd	Pannawonica fuel for M. Ferialdi vehicle while attending Pannawonica council meeting	86.92
8/09/2014 Qantas	Flights Paraburdoo to Perth and return for FIFO employee M. Ferialdi 26/09 - 12/10 2014	1037.00
19/09/2014 Qantas	Flights Karratha to Perth and return for Cr White to attend meetings in Perth including PRC meeting for October 25/09 - 10/10 2014	1071.00
23/09/2014 Qantas	Flights Paraburdoo to Perth and return for N. Hartley to attend meetings including Anwyl Hardwired, Telstra, DoT, Wa Planning Reference Group - ANSIA	1092.00
25/09/2014 Qantas	Flights Paraburdoo to Perth and return for FIFO employee M. Ferialdi 14/11 - 23/11 2014	927.00
25/09/2014 Qantas	Flights Paraburdoo to Perth and return for FIFO employee M. Ferialdi 14/12/2014 - 11/01/2015	927.00
25/09/2014 Qantas	Flights Paraburdoo to Perth and return for FIFO employee M. Ferialdi 24/10 - 02/11 2014	977.00
25/09/2014 Qantas	Flight change credit due to change of return flight for Cr Dias to return from training in time to attend council meeting 13/10 - 15/10 2014	-25.01
27/09/2014 MUZZYS HARDWARE - RED DAWN ENTERPRISES PTY LTD T/A	Replacement lock purchased for Tom Price Drive In due to old one being damaged when accessing site during bush fire	19.65

13.4B

545.02

77.00

545.02

575.51

747.00

			ATTACHMENT
	LIST OF PAYIN	1ENTS FOR OCTOBER 2014	
NH-SEPT-14-20	30/09/2014 Qantas	Change of flights fee Paraburdoo to Perth and return for FIFO employee M. Ferialdi 12/12/2014 - 11/01/2014	117.00
NH-SEPT-14-21 NH-SEPY-14-18	30/09/2014 Dropbox 26/09/2014 Qantas	Dropbox subscription for the month of October 2014 Change of Flight credit for N. Hartley Paraburdoo to Perth and return attending meetings 06/10 - 10/10 2014	11.90 -425.00
		Total \$	13,045.57
Frank Ludovico			
	02/09/2014 Qantas	Flights Perth to Karratha and return for Facilitator M. Hemsley to attend and deliver Risk Management presentation to council 17/09 - 18/09 2014	702.00
	07/09/2014 Qantas	Refund of flight cost for M. Jones due to cancelled training	-129.95
	16/09/2014 LGMA (WA) DIVISION	Registration fee for F. Ludovico to attend LGMA Australia conference and Gala dinner 29/10 - 31/10 2014	1345.00
	16/09/2014 Qantas	Flights Paraburdoo to Perth and return for F. Ludovico to attend LGMA conference and Gala dinner 28/10 - 02/11 2014	1087.00
	18/09/2014 Credit Card Purchasing One Off	Diary Shop purchase of A4 diary for Tom Price swimming pool	36.50
	24/09/2014 Tenderlink.com 30/09/2014 Credit Card Purchasing One Off	Tender Link upload for RFT 27/14 requested by D. Ward Buy Direct Online purchase of officino ball chair for L. Kotis	165.00 375.00
	02/10/2014 THE BLUE POD COFFEE CO. P/L	Coffee pod refresh of stock for Tom Price administration building	1179.00
		Total \$	4,759.55
Deb Wilkes			
	15/09/2014 Credit Card Purchasing One Off	Construct Engraving supply of plaques recognising donations made by third parties towards Paraburdoo Swimming pool	112.20
	18/09/2014 Saferight Pty Ltd	Registration fee for R. Smit & T. Saunders to complete	690.20
	19/09/2014 Qantas	Confined Space training 02/10/2014 Flights Perth to Paraburdoo and return for J. Elvin external contractor to facilitate school holidays programme	1217.00
	25/09/2014 Qantas	Flights Paraburdoo to Perth and return for S. Van Buerle to attend WA State Trails Conference 09/10 - 11/10 2014	667.00
	25/09/2014 Credit Card Purchasing One Off	D4 Data supply of test tube rack for Tom Price town swimming	113.30
	26/09/2014 Coles Supermarkets - Tom Price	pool Purchase of gift cards to keep supply of staff consumables for Tom Price swimming pool, Purchase of gift cards to keep supply of kiosk consumables for Tom Price swimming pool	1000.00
	30/09/2014 Coles Supermarkets - Tom Price	Purchase of consumables for school holidays programme	31.36
	30/09/2014 ISS Integrated Services Pty Ltd	Pannawonica accommodation for D. Wilkes attending meetings with Rio Tinto, Pannawonica accommodation for R. Aris attending meetings with Rio Tinto, Pannawonica accommodation for S. Van Buerle attending meetings with Rio Tinto, Pannawonica accommodation for J. Shircore & M. May attending meetings with Rio Tinto	855.00
	02/10/2014 Coles Supermarkets - Tom Price	Supply of refreshments for the school holidays programme in Tom Price	30.48
		Total \$	4,716.54
Lee Reddell			
	04/09/2014 Qantas	Flights Perth to Paraburdoo and return for FIFO employee A. Patterson 21/09 - 03/10 2014	917.00
	12/09/2014 Credit Card Purchasing One Off	Quest Darwin accommodation for G. Smith and M. Jones while attending training 22/09 - 26/09 2014	1136.80
	17/09/2014 Credit Card Purchasing One Off	KTEQ rentals weighbridge fee for weighbridge of three vehicles for Rangers department	150.00
	17/09/2014 Qantas	Flights Paraburdoo to perth and return for FIFO employee G. Rider 15/10 - 22/12 2014	631.01

17/09/2014 Qantas

17/09/2014 Qantas

17/09/2014 Qantas

20/09/2014 Mercure Hotel Perth

24/09/2014 Qantas

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2014

Rider 15/10 - 22/12 2014

Rider 05/11 - 12/11 2014

Rider 26/11 - 03/12 2014

DoP meeting 09/10 - 12/10 2014

Flights Paraburdoo to Perth and return for FIFO employee G.

Change of flight fee for FIFO employee G. Rider 15/10 - 22/10

Flights Paraburdoo to Perth and return for FIFO employee G.

Flights Paraburdoo to Perth and return for L. Reddell to attend

Accommodation for G. Rider to attend Local Government

Environmental Noise training 17/09 - 20/09 2014

Kim	Parks

	Total \$	5,324.3
05/09/2014 Greyhound Australia Pty Ltd	Site visit expenses for Works co-ordinator A. Hoy	291.7
05/09/2014 MCI Australia	Registration for T. Davis to attend the Engineers Australia Convention 27/11/2014	1656.0
05/09/2014 MCI Australia	Registration for T. Davis to attend the Engineers Australia Convention 27/11/2014 (double charge, refund being processed)	1656.0
05/09/2014 Qantas	Site visit expense for waste co-ordinator S. Mitchell 16/09 - 18/09 2014	1069.4
05/09/2014 Qantas	Flights Paraburdoo to Darwin and return for S. Tointon to attend the AMRICC conference in place of M. Jones 22/09 - 26/09 2014	1532.
05/09/2014 Qantas	Flight Broome to Paraburdoo site visit expenses for preffered works co-ordinator applicant A. Hoy 08/09 2014	820.
05/09/2014 Qantas	Flight Paraburdoo to Perth site visit expenses for preffered works co-ordinator applicant A. Hoy 10/09/2014	306.
05/09/2014 Qantas	Flight Perth to Paraburdoo and return site visit expense for Manager of Tech services in Onslow N. Shah 11/09 - 12/09 2014	816.
05/09/2014 Virgin Australia	Flight Perth to Broome site visit expense for works co- ordinator A. Hoy 10/09/2014	306.
08/09/2014 Qantas	Change of flight fee for site visit for Manager of Tech Services Onslow N. Shah 10/09 - 11/09 2014	261
09/09/2014 Royal Life Saving Society	Registration fee for D. Lelifeld to attend bronze medalion, pool lifeguard, and pool operations courses	1192
09/09/2014 Qantas	Flight Paraburdoo to Perth and return for D. Lelifeld to attend multiple Royal Life Saving Australia courses 15/11 - 03/12 2014	545
09/09/2014 Qantas	Flight Perth to Paraburdoo and return for site visit M. Hakim Information Systems Adminsistrator	1117
11/09/2014 Credit Card Purchasing One Off	The Sebel Mandurah accommodation for A. Brooker while attending The 11th Mosquito Control conference 8/09 - 10/09 2014	893
11/09/2014 Credit Card Purchasing One Off	The Sebel Mandurah accommodation for T. Brokenshire while attending The 11th Mosquito Control conference 8/09 - 10/09 2014	893
18/09/2014 Royal Life Saving Society	Purchase of four life guard polo shirts for T. Saunders and R. Smit	230
18/09/2014 Qantas	Flight Karratha to Perth and return for C. Smith to attend Safe Pool Operations training 07/10 - 14/10 2014	781
26/09/2014 Qantas	Flight Perth to Paraburdoo for FIFO employee A. Patterson 05/10/2014	522
26/09/2014 Qantas	Flight Karratha to Perth and return for S. Hardy and C. Johnston to attend Pool Safety Training	1422
01/10/2014 Credit Card Purchasing One Off	Cottesloe beach hotel accommodation for S. Hardy and C. Johnson while attending training 07/10 - 10/10 2014	1339
01/10/2014 Coles Supermarkets - Tom Price	Purchase of six \$50 gift cards used as prizes for staff safety week slogan competition	300
18/09/2014 Qantas	Flight Paraburdoo to Perth for T. Saunders to attend Pool Operations training 11/10/2014	362
	Total \$	18,314.8

Total Credit Cards	\$ 56,776.94

	MUNICIPAL TOTALS	
EFT TRANSACTIONS	\$	4,636,924.48
CHEQUES	\$	178,051.59
CREDIT CARDS	\$	56,776.94
	\$	4,871,753.01
	TRUST TOTALS	
CHEQUES AND EFT TRANSACTION	\$	23,000.51

Policy No: CORP_GOV FIN16



Policy Name:	GRV Rating of Improvements on Mining Tenements and Petroleum Licence Sites Policy
File No:	FIN FI.RA.12
Policy Purpose:	The purpose of the policy is to establish guidelines for the Gross Rental Valuation (GRV) rating of Worker Accommodation Facilities (WAF) and other selected capital improvements on mining tenements and petroleum licences, in a manner that is fair, equitable, and transparent, and in a manner which optimizes community benefit.
Principles / Framework:	Shire of Ashburton 10 Year Community Strategic Plan 2012 – 2022 Goal 5 Inspiring Governance Objective 01 Custodianship
Application:	Finance Staff
Statutory Environment	Sections 6.26 to 6.31 of the Local Government Act 1995
Minute Number:	11282
Approval Date:	Ordinary Meeting of Council 19 September 2012

Background

The *Local Government Act* 1995 enables local government to apply gross rental value as the basis for rating on a portion of land, which has a "relevant interest" (mining and petroleum). The Shire notes that the Minister for Local Government has implemented a policy aim to standardise the application of gross rental value to resource projects throughout the State and this policy will be for a three year trial from the 1st of July 2012.

During this period the Shire will be able to apply GRV valuations to particular aspects of mining, petroleum and resource interests. These GRV valuations, however, will only apply in respect of specific improvements such as accommodation, recreation and administration facilities, associated buildings and maintenance workshops (subject to conditions) that are expected to be situated on a site for a minimum of 12 months.

The Minister's decision provides Council with the opportunity to GRV rate selected capital improvements, particularly WAFs, on resource tenements, to the benefit of the wider community, in general.

The Shire recognises that there are limitations placed on the Shire's ability to achieve its stated objective due to existing "State Agreement" legislation negotiated between the State Government and individual resource companies prohibiting the GRV rating of improvements on a number of specific sites.



Rational of Policy

The Shire of Ashburton recognises that the introduction of GRV rating of capital improvements on mining tenements and petroleum licences is consistent with the adoption of a more equitable rating regime.

The Shire notes, for example, that payment for 'public goods and services' provided by it should be spread fairly across the community. In that regard, Australia property values (including the improvements there on) are considered to be a reasonable proxy for assessing a ratepayer's capacity to pay for services and goods at the local government level.

Despite this fact, the past UV rating of mining tenements and petroleum licences (some of which support very significant capital improvements) has meant that these ratepayers under-contribute, while other ratepayers contribute a disproportionate amount

While the Shire acknowledges that some Shire provided goods and services benefit one part of the population more than others, the fact remains that there are many local government services that benefit all within a local government's boundaries.

The Shire further recognises that natural resource projects have significant impacts on town sites, even when located some distance away. This occurs as a result of additional demands being made on Shire services, either directly as a result of activities generated by the facilities themselves, or indirectly as a result of the needs of town based supporting businesses.

Policy Actions

The following actions shall be taken in order to ensure that this Council Policy is applied in a fair and equitable manner.

- Council shall adopt a GRV Differential Rate in the dollar for resource based Worker Accommodation Facilities, which reflects the demands these facilities place on Shire goods and services, relative to other GRV rated land uses within the Shire
- All Worker Accommodation Facilities constructed within the Shire of Ashburton shall be subjected to an assessment, in accordance with this policy, at the time an *"Occupancy Permit"*, is issued for the facility, pursuant to the Western Australia Building Act 2011.
- All Worker Accommodation Facilities existing within the Shire on the date Council adopted this policy, shall be subjected to an assessment, in accordance with this policy, at the earliest practical date,
- The following Worker Accommodation Facilities shall be exempt from GRV rating
 - 1. Facilities which have a life of less than two years
 - 2. Facilities which are exempted by the provisions of "State Agreement" Legislation
- A GRV valuation estimate shall be obtained from Landgate's Valuation and Property Section and an initial assessment made of the rate liability of the facility



- The ratepayer shall be advised of the proposed GRV rating of his/her property. A copy of the valuation estimate and the estimate of the rates payable shall be provided to the ratepayer, who will also be provided with an opportunity to make a written submission to Council.
- A report in relation to each facility to be rated shall be submitted to Council, prior to the application being submitted to the Minister. The report shall address the matters identified in Paragraph 2.5 of the Department of Local Government's Guidelines No 2. (See Reference 1 below).
- A submission in relation to each facility to be rated shall be submitted to the Minister for determination The submission shall address the matters identified in Paragraph 2.5 of the Department of Local Government's Guidelines No 2. (See Reference 1 below).
- A register listing the facilities rated pursuant this policy, shall be maintained, Each facility shall be categorised as Short, Medium or Long Term, based on the following Criteria
 - Short Term Life expectancy of 2 to 5 years
 - Medium Term Life expectancy of more than 5 and up to 15 years
 - Long Term
 Life expectancy of more than 15 years
- In April each year, each WAF will be contacted to determine their anticipated life expectancy and the register reviewed accordingly. Prior to the adoption of the annual budget, Council shall give consideration to the total rates collected under this policy and shall have regard to whether these funds are short, medium and long term funding, when making budgetary commitments.

Review of Policy

The policy shall be reviewed twelve months after its adoption by Council.

Reference:

1. Department of Local Government *"Guideline Number 2. Changing Methods of Valuation of Land (Revised March 2012)",*

(Print Name) Shire President
Executive Manager, Corporate Services
19 September 2012
September 2013

This policy is to remain in force until otherwise determined by the Council or superseded.

ATTACHMENT 13.5B

Administration Centre. P.O. Box 567, Tom Price, 6751 Telephone (08) 9188 4444 Facsimile (08) 9189 2252 Email: soa@ashburton.wa.gov.au

Enquiries: Mr F Ludovico Our Ref: FI.RA.12

Northern Star Resources Ltd, c/- Austwide Mining Title Management, P O Box 1434, Wangara WA 6947.

16 June 2014

Dear Sir/Madam

PROPOSED CHANGE IN BASIS OF RATING OF PAULSENS MINE ACCOMMODATION FACILITY ON MINING LEASE M08/196. (Rate Assessment A39247)

Council, at its August 2013 meeting, adopted its Differential Rates for the 2013-14 Financial Year. At that time it adopted a Gross Rental Value (GRV) Rate for Workers Accommodation Facilities of \$0.045788 in the dollar.

The Gross Rental Value of a site is determined having regard to the capital works constructed on a site and it is a reflection of the annual rental income any development on the site would generate.

In the past the Shire has applied an Unimproved Value (UV) when determining the rates applicable to worker accommodation facilities located outside townsites. This has meant that the actual, physical structures on a site have been ignored when valuing the properties for rating purposes and the sites have been rated on the basis that the land is vacant.

Council believes the proposed new method of rating worker accommodation facilities is more equitable. The Shire notes, for example, that payment for 'public goods and services' provided by it should be spread fairly across the community. Despite this fact, the past UV rating of mining tenements and petroleum licences (some of which support very significant capital improvements) has meant that these ratepayers have under-contributed, while other ratepayers contribute a disproportionate amount.

While the Shire acknowledges that some Shire provided goods and services benefit one part of the population more than others, the fact remains that there are many local government services that benefit all within a local government's boundaries.

The Shire further recognises that natural resource projects have significant impacts on town sites, even when located some distance away. This occurs as a result of additional demands being made on Shire services, either directly as a result of activities generated by the facilities themselves, or indirectly as a result of the needs of town based supporting businesses.

The GRV rate that it is proposed to apply to worker accommodation facilities is the same rate as applies to commercial, tourist and industrial properties throughout the Shire, but is a lesser rate than that applied by neighbouring local governments within the Pilbara, to worker accommodation facilities.

In order that you may have some understanding of the implications of this proposed change in the method of rating worker accommodation facilities, as it would affect the Paulsens Mine workers accommodation facility, I can advise you that the annual rates in relation to the camp site, would be \$54,477, based on the GRV rate in the dollar applying in the 2013-14 Financial Year. In addition, the area covered by Mining Lease M08/196, less the area excluded for the purposes of GRV rating the accommodation facility (see Attachment 1, below), would continue to be rated on an UV basis.

The existing annual rates, based on a UV valuation of the whole of Mining Lease M08/196, are \$20,987.49. (See Attachment. Rate Assessment A39247).

I emphasise that this assessment of the rates payable, based on a GRV rating system, is an estimate only, based upon on the camp containing 200 beds and using an estimated GRV valuation of \$1,189,760, as calculated by the State Government's Landgate Office.

In the event of a change to GRV rating occurring, it will be necessary for a formal valuation of the accommodation facility to take place.

All formal valuations, including GRV valuations of properties, are undertaken by the State Government's Landgate Office. The valuation process is undertaken independently of the Shire and a formal objection process is available to a property owner.

The Shire invites you to make a written submission in relation to the proposed GRV rating of the Paulsens Mine workers accommodation facility. Comments should be addressed to me, care of the above address, and should be submitted within 21 days of the date of this letter, in order that details of your submission may be included in a report to Council, prior to it making any final decision to apply a GRV rating to the facility.

In the event of Council resolving to GRV rate the Paulsens Mine workers accommodation facility, it will be necessary for the Shire to submit details of the proposed change of the basis of rating to the Minister for Local Government, for his approval.

As a final comment, I note that a number of worker accommodation facilities within the Shire are located on sites which are the subject of state agreements between the resource company occupying the land and the State Government. In many cases these agreements do not permit a local government to GRV rate accommodation facilities.

The Shire is unaware of any such agreement existing in relation to the Paulsens Mine workers accommodation facility, however, if you are of a contrary view please provide documentary proof to that effect.

Should you wish to discuss any aspect of this proposal please contact Consultant Keith Pearson on 0407 382 614.

Yours faithfully,

Neil Hartley Chief Executive Officer

cc Mr R Parry, Chief Financial Officer, Northern Star Resources Ltd., Level 1, Puccini Court, Stirling, WA 6021



Tom Price WA 6751

RATE NOTICE/TAX INVOICE

FOR THE FINANCIAL PERIOD 1 JULY 2013 TO 30 JUNE 2014

Phone (08) 9188 4444 Freecall 1800 679 232 Fax (08) 9189 2252 Freecall Fax 1800 655 086 ABN 45 503 070 070 Email soa@ashburton.wa.gov.au Website www.ashburton.wa.gov.au Office Hours 9am to 4pm Mon to Fri

Chief Executive Officer: Neil Hartley

If the ASSESSMENT NUMBER A39247 name or NORTHERN STAR RESOURCES LTD address shown is C/- AUSTWIDE MINING TITLE MANAGEMENT 06.01.2014 DUE DATE incorrect, PO BOX 1434 please advise WANGARA WA 6947 DATE ISSUED 19.05.2014 Council in WARD ASHBURTON writing VALUATION \$62,800.00 - UV ZONING MINING PROPERTY ADDRESS M08/196 MINING LEASE PAULSENS MINE MINIMUM PAYMENT \$ 550.00 LOTS/LOCATIONS OR OTHER INFORMATION LATE PAYMENT INTEREST 11.0000 PLEASE SEE OVER/ATTACHED FOR ADDITIONAL M08/196 INFORMATION AND DEFAULT CONSEQUENCES TOTAL DETAILS RATE IN \$ OR CURRENT GST ARREARS CHARGE/SERVICE UV MINING LEASES 33.7570 \$20,794.31 \$20 794 31 EMERGENCY SERVICES LEVY \$60.00 \$60.00 ESL CATEGORY 5 PAYMENTS RECEIVED -\$20,987,49 -\$20,987,49 INTERIM RATE ADJUSTMENTS WITH AN EFFECTIVE DATE OF 03.03.14 -- UV MINING LEASES 33,7570 \$133.18 \$133.18 GST IS NIL TOTAL AMOUNT \$0.00 DUE DATES AMOUNT DUE **PAYMENT OPTION 1** ONE PAYMENT \$0.00 06.01.2014 \$0.00 **PAYMENT OPTION 2 1ST INSTALMENT** \$0.00 06.01.2014 \$0.00 OPTION COST \$0.00 2ND INSTALMENT \$0.00 **1ST INSTALMENT** \$0.00 PAYMENT OPTION 3 \$0.00 06.01.2014 OPTION COST \$0.00 2ND INSTALMENT \$0.00 **3RD INSTALMENT** \$0.00 4TH INSTALMENT \$0.00 DEPOSIT SLIP/OFFICE COPY \$0.00 **OPTION 1** ASSESSMENT NUMBER A39247 \$0.00 OPTION 2 NAME NORTHERN STAR RESOURCES LTD \$0.00 PROPERTY ADDRESS M08/196 MINING LEASE PAULSENS MINE **OPTION 3** BY BPAY BY PAYWAY CONTACT YOUR PARTICIPATING FINANCIAL E INSTITUTION TO ARRANGE PAYMENT FROM YOUR PAYMENTS CAN BE MADE USING PAYWAY VIA THE 11 COUCIL WEBSITE www.ashburton.wa.gov.au ACCOUNT PAY BILLER ID : 47001AND REFERENCE: 1000392474 **REFERENCE: 1000392474** IN PERSON OR BY TELEPHONE BY MAIL DETACH THIS SLIP AND MAKE YOUR CHEQUE PRESENT THIS ACCOUNT INTACT WHEN PAYABLE TO: SHIRE OF ASHBURTON MAKING PAYMENT AT COUNCIL OFFICE OR CALL D PO BOX 567, TOM PRICE WA 6751 BETWEEN OFFICE HOURS TO PAY BY CREDIT CARD
Paulsens Village Technical land description:

From the South West point, located at MGA Zone 50 coordinate 421122mE, 7501615mN

Or

-22 degrees, 35', 24.0000" lat 116 degrees, 13', 58.8" long

Travel at a South East azimuth bearing of 120d 0' 0.0" for a distance of 400.0m, then a bearing of 30d 0' 0.00" for a distance of 400m, then a bearing of 300d 0' 0.0" for a distance of 400m, then a bearing of 210d 0' 0.0" for a distance of 400m back to the South West most point.



SHIRE OF ASHBURTON

Administration Centre. P.O. Box 567, Tom Price, 6751 Telephone (08) 9188 4444 Facsimile (08) 9189 2252 Email: soa@ashburton.wa.gov.au

Enquiries: Mr F Ludovico Our Ref: FI.RA.12

BHP Billiton Minerals P/L. ITOCHU Minerals & Energy of Aust P/L., Land Tenure Team, PO Box 7474, Cloister Square, Perth WA 6850.

16 June 2014

Dear Sir/Madam

PROPOSED CHANGE IN BASIS OF RATING OF YANDI MINE (SPINIFEX) ACCOMMODATION FACILITY ON MINING LEASE AML47/270. (Rate Assessment A33350)

Council, at its August 2013 meeting, adopted its Differential Rates for the 2013-14 Financial Year. At that time it adopted a Gross Rental Value (GRV) Rate for Workers Accommodation Facilities of \$0.045788 in the dollar.

The Gross Rental Value of a site is determined having regard to the capital works constructed on a site and it is a reflection of the annual rental income any development on the site would generate.

In the past the Shire has applied an Unimproved Value (UV) when determining the rates applicable to worker accommodation facilities located outside townsites. This has meant that the actual, physical structures on a site have been ignored when valuing the properties for rating purposes and the sites have been rated on the basis that the land is vacant.

Council believes the proposed new method of rating worker accommodation facilities is more equitable. The Shire notes, for example, that payment for 'public goods and services' provided by it should be spread fairly across the community. Despite this fact, the past UV rating of mining tenements and petroleum licences (some of which support very significant capital improvements) has meant that these ratepayers have under-contributed, while other ratepayers contribute a disproportionate amount.

While the Shire acknowledges that some Shire provided goods and services benefit one part of the population more than others, the fact remains that there are many local government services that benefit all within a local government's boundaries.

The Shire further recognises that natural resource projects have significant impacts on town sites, even when located some distance away. This occurs as a result of additional demands being made on Shire services, either directly as a result of activities generated by the facilities themselves, or indirectly as a result of the needs of town based supporting businesses.

The GRV rate that it is proposed to apply to worker accommodation facilities is the same rate as applies to commercial, tourist and industrial properties throughout the Shire, but is a lesser rate than that applied by neighbouring local governments within the Pilbara, to worker accommodation facilities.

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In order that you may have some understanding of the implications of this proposed change in the method of rating worker accommodation facilities, as it would affect the Yandi Mine Spinifex workers accommodation facility, I can advise you that the annual rates in relation to the camp site, would be \$408,575, based on the GRV rate in the dollar applying in the 2013-14 Financial Year. In addition, the area covered by Mining Lease AML 47/270, less the area excluded for the purposes of GRV rating the accommodation facility (see Attachment 1, below), would continue to be rated on an UV basis.

The existing annual rates, based on a UV valuation of the whole of Mining Lease AML 47/270, are \$162,900. (See Attachment. Rate Assessment A33350).

I emphasise that this assessment of the rates payable, based on a GRV rating system, is an estimate only, based upon on the camp containing 1500 beds and using an estimated GRV valuation of \$8,923,200, as calculated by the State Government's Landgate Office.

In the event of a change to GRV rating occurring, it will be necessary for a formal valuation of the accommodation facility to take place.

All formal valuations, including GRV valuations of properties, are undertaken by the State Government's Landgate Office. The valuation process is undertaken independently of the Shire and a formal objection process is available to a property owner.

The Shire invites you to make a written submission in relation to the proposed GRV rating of the Yandi Mine, Spinifex workers accommodation facility. Comments should be addressed to me, care of the above address, and should be submitted within 21 days of the date of this letter, in order that details of your submission may be included in a report to Council, prior to it making any final decision to apply a GRV rating to the facility.

In the event of Council resolving to GRV rate the Yandi Mine, Spinifex workers accommodation facility, it will be necessary for the Shire to submit details of the proposed change of the basis of rating to the Minister for Local Government, for his approval.

As a final comment, I note that a number of worker accommodation facilities within the Shire are located on sites which are the subject of state agreements between the resource company occupying the land and the State Government. In many cases these agreements do not permit a local government to GRV rate accommodation facilities.

The Shire is unaware of any such agreement existing in relation to the Yandi Mine Spinifex workers accommodation facility, however, if you are of a contrary view please provide documentary proof to that effect.

Should you wish to discuss any aspect of this proposal please contact Consultant Mr Keith Pearson, on telephone 0407 382 614

Yours faithfully,

Neil Hartley Chief Executive Officer

cc The Chief Financial Officer, BHP Billiton Minerals P/L., GPO Box 86, Melbourne VIC 3001



SHIRE OF ASHBURTON Poinciana Street (PO Box 567)

Tom Price WA 6751

RATE NOTICE/TAX INVOICE

FOR THE FINANCIAL PERIOD 1 JULY 2013 TO 30 JUNE 2014

Phone (08) 9188 4444 Freecall 1800 679 232 Fax (08) 9189 2252 Freecall Fax 1800 655 086 ABN 45 503 070 070 Email soa@ashburton.wa.gov.au Website www.ashburton.wa.gov.au Office Hours 9am to 4pm Mon to Fri

Chief Executive Officer: Neil Hartley



Yandi (Spinifex) Camp Technical land description:

From the Southern most point, located at MGA Zone 50 coordinate 70881mE, 7488677mN

Or

-22 degrees, 41', 49.00" lat 118 degrees, 59', 38.4" long

Travel at a north east azimuth bearing of 60d 0' 0.0" for a distance of 400.0m, then a bearing of 330d 0' 0.00" for a distance of 400m, then a bearing of 240d 0' 0.0" for a distance of 400m, then a bearing of 150d 0' 0.0" for a distance of 400m back to the southern most point.



SHIRE OF ASHBURTON

Administration Centre. P.O. Box 567, Tom Price, 6751 Telephone (08) 9188 4444 Facsimile (08) 9189 2252 Email: soa@ashburton.wa.gov.au

Enquiries: Mr F Ludovico Our Ref: FI.RA.12

FMG Pilbara P/L., Acquisitions & Tenements Department, PO. Box 3379, Hay St East Perth. WA 6004.

16 June 2014

Dear Sir/Madam

PROPOSED CHANGE IN BASIS OF RATING OF BONNIE DOONE ACCOMMODATION FACILITY ON MINING LEASE E47/1523. (Rate Assessment A6203)

Council, at its August 2013 meeting, adopted its Differential Rates for the 2013-14 Financial Year. At that time it adopted a Gross Rental Value (GRV) Rate for Workers Accommodation Facilities of \$0.045788 in the dollar.

The Gross Rental Value of a site is determined having regard to the capital works constructed on a site and it is a reflection of the annual rental income any development on the site would generate.

In the past the Shire has applied an Unimproved Value (UV) when determining the rates applicable to worker accommodation facilities located outside townsites. This has meant that the actual, physical structures on a site have been ignored when valuing the properties for rating purposes and the sites have been rated on the basis that the land is vacant.

Council believes the proposed new method of rating worker accommodation facilities is more equitable. The Shire notes, for example, that payment for 'public goods and services' provided by it should be spread fairly across the community. Despite this fact, the past UV rating of mining tenements and petroleum licences (some of which support very significant capital improvements) has meant that these ratepayers have under-contributed, while other ratepayers contribute a disproportionate amount.

While the Shire acknowledges that some Shire provided goods and services benefit one part of the population more than others, the fact remains that there are many local government services that benefit all within a local government's boundaries.

The Shire further recognises that natural resource projects have significant impacts on town sites, even when located some distance away. This occurs as a result of additional demands being made on Shire services, either directly as a result of activities generated by the facilities themselves, or indirectly as a result of the needs of town based supporting businesses.

The GRV rate that it is proposed to apply to worker accommodation facilities is the same rate as applies to commercial, tourist and industrial properties throughout the Shire, but is a lesser rate than that applied by neighbouring local governments within the Pilbara, to worker accommodation facilities.



In order that you may have some understanding of the implications of this proposed change in the method of rating worker accommodation facilities, as it would affect the Bonnie Doone workers accommodation facility, I can advise you that the annual rates in relation to the camp site, would be \$27,238, based on the GRV rate in the dollar applying in the 2013-14 Financial Year. In addition, the area covered by Mining Lease E47/1523, less the area excluded for the purposes of GRV rating the accommodation facility (see Attachment 1, below), would continue to be rated on an UV basis.

The existing annual rates, based on a UV valuation of the whole of Mining Lease E47/1523, are \$2,461.90. (See Attachment. Rate Assessment A6203).

I emphasise that this assessment of the rates payable, based on a GRV rating system, is an estimate only, based upon on the camp containing 100 beds and using an estimated GRV valuation of \$594,880, as calculated by the State Government's Landgate Office.

In the event of a change to GRV rating occurring, it will be necessary for a formal valuation of the accommodation facility to take place.

All formal valuations, including GRV valuations of properties, are undertaken by the State Government's Landgate Office. The valuation process is undertaken independently of the Shire and a formal objection process is available to a property owner.

The Shire invites you to make a written submission in relation to the proposed GRV rating of the Bonnie Doone workers accommodation facility. Comments should be addressed to me, care of the above address, and should be submitted within 21 days of the date of this letter, in order that details of your submission may be included in a report to Council, prior to it making any final decision to apply a GRV rating to the facility.

In the event of Council resolving to GRV rate the Bonnie Doone accommodation facility, it will be necessary for the Shire to submit details of the proposed change of the basis of rating to the Minister for Local Government, for his approval.

As a final comment, I note that a number of worker accommodation facilities within the Shire are located on sites which are the subject of state agreements between the resource company occupying the land and the State Government. In many cases these agreements do not permit a local government to GRV rate accommodation facilities.

The Shire is unaware of any such agreement existing in relation to the Bonnie Doone workers accommodation facility, however, if you are of a contrary view please provide documentary proof to that effect.

Should you wish to discuss any aspect of this proposal please contact Consultant Mr Keith Pearson on 0407 382 614

Yours faithfully,

Neil Hartley Chief Executive Officer

cc Mr S Pearce, Chief Financial Officer, Fortescue Metals Group Ltd, Level 2, 87 Adelaide Tce, East Perth, WA 6004.



If the

SHIRE OF ASHBURTON

Poinciana Street (PO Box 567) Tom Price WA 6751

RATE NOTICE/TAX INVOICE

FOR THE FINANCIAL PERIOD 1 JULY 2013 TO 30 JUNE 2014

Phone (08) 9188 4444 Freecall 1800 679 232 Fax (08) 9189 2252 Freecall Fax 1800 655 086 ABN 45 503 070 070 Email soa@ashburton.wa.gov.au Website www.ashburton.wa.gov.au Office Hours 9am to 4pm Mon to Fri Chief Executive Officer: Neil Hartley

ASSESSMENT NUMBER A6203 name or FMG PILBARA PTY LTD address shown is ACQUISITIONS AND TENEMENTS DEPARTMENT 06.01.2014 DUE DATE incorrect, PO BOX 3379 please advise HAY STREET DATE ISSUED 19.05.2014 Council in EAST PERTH WA 6004 writing WARD ASHBURTON VALUATION \$15,693.00 - UV ZONING MINING PROPERTY ADDRESS E47/1523 EXPLORATION LICENCE UNKNOWN MINIMUM PAYMENT \$ 550.00 LOTS/LOCATIONS OR OTHER INFORMATION LATE PAYMENT INTEREST 11.0000 E47/1523 PLEASE SEE OVER/ATTACHED FOR ADDITIONAL INFORMATION AND DEFAULT CONSEQUENCES DETAILS. RATE IN \$ OR CURRENT GST ARREARS TOTAL CHARGE/SERVICE

UV MINING LEASES 33.7570 \$2,461.90 \$2,461,90 INTEREST \$1.48 \$1.48 PAYMENTS RECEIVED -\$2,461.90 -\$2,461.90 WRITE-OFF -\$1.48 -\$1.48 INTERIM RATE ADJUSTMENTS WITH AN EFFECTIVE DATE OF 16.02.14 -- UV MINING LEASES 33,7570 \$1,048.78 \$1,048.78 GST IS NIL

TOTAL AMOUNT

MAKING PAYMENT AT COUNCIL OFFICE OR CALL

BETWEEN OFFICE HOURS TO PAY BY CREDIT CARD

\$1,048.78

			DUE DATES	AMOUNT DUE
PAYMENT OPTION 1	ONE PAYMENT	\$1,048.78	06.01.2014	\$1,048.78
PAYMENT OPTION 2	1ST INSTALMENT	\$0.00	06.01.2014	\$0.00
OPTION COST \$0.00	2ND INSTALMENT	\$0.00		
PAYMENT OPTION 3	1ST INSTALMENT	\$0.00	06.01.2014	\$0.00
OPTION COST \$0.00	2ND INSTALMENT	\$0.00		
	3RD INSTALMENT	\$0.00		
	4TH INSTALMENT	\$0.00		

DEPOSIT SLIP/OFFICE COPY \$1,048.78 **OPTION 1** ASSESSMENT NUMBER A6203 \$0.00 **OPTION 2** NAME FMG PILBARA PTY LTD \$0.00 PROPERTY ADDRESS E47/1523 EXPLORATION LICENCE UNKNOWN **OPTION 3** BY BPAY CONTACT YOUR PARTICIPATING FINANCIAL **BY PAYWAY** P INSTITUTION TO ARRANGE PAYMENT FROM YOUR PAYMENTS CAN BE MADE USING PAYWAY VIA THE COUCIL WEBSITE www.ashburton.wa.gov.au ACCOUNT PAY BILLER ID : 47001AND REFERENCE: 1000062038 REFERENCE: 1000062038 IN PERSON OR BY TELEPHONE BY MAIL PRESENT THIS ACCOUNT INTACT WHEN



DETACH THIS SLIP AND MAKE YOUR CHEQUE PAYABLE TO: SHIRE OF ASHBURTON PO BOX 567, TOM PRICE WA 6751

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Technical land description

Fortescue Metal Group - Bonnie Doone Camp

Starting from a point at coordinate 521230.956 metres East, 7543005.243 metres North (MGA94 Zone 50) and extending northerly 0 degrees, 0 minutes, 0.0 seconds, 400.0 metres; thence easterly 90 degrees, 0 minutes, 0.0 seconds, 400.0 metres; thence southerly 180 degrees, 0 minutes, 0.0 seconds, 400.0 metres; thence westerly 270 degrees, 0 minutes, 0.0 seconds, 400.0 metres to the starting point.

Approximate Area: 16.0 hectares





AUSTWIDE

Mining Title Management PTY LTD ACK 064 099 109

SHIRE OF ASHBURTON Rec No: 1427902 0 7 JUL 2014 FI. RA.12

Chief Executive Officer Shire of Ashburton Post Office Box 567 TOM PRICE WA 6751

vour ref: Fi.RA.12

Dear Sir,

PROPOSED CHANGE IN BASIS OF RATING PAULSENS MINE ACCOMODATION FACILITY LOCATED UPON MINING LEASE 08/196

In your letter dated 16th June, 2014 to Northern Star Limited ("Northern Star") you advise of Council's decision to adopt a Gross Rental Value Rate ("GRV") in respect of the Worker's Accommodation Facility located upon the abovementioned lease. We have been directed by Northern Star to respond to your letter.

Northern Star would like to give due notice of its objection to the new GRV rating as opposed to the tenement Rates Northern Star already pays for on unimproved land values of the Northern Star tenements.

The principal reason for the objection by Northern Star is based on the fact that Landgate has given an improved rentable value to the land for principally mobile and/or nonpermanent equipment/infrastructure which Northern Star does not see how this would attract any "improved" value to the land.

Northern Star looks forward to hearing from you regarding the objection.

Yours faithfully,

ROBIN HUMBERSTON MANAGING DIRECTOR

1st July, 2014

Austwide Mining Title Management Pty Ltd is the Trustee Company for the Humberston Family Trust ABN 8**p38675226**6 Telephone: 08 9309 0400 Facsimile: 08 9309 0499 Email: reception@austwidemining.com.au Web: www.austwidemining.com.au

Iron Ore



BHP Billiton Iron Ore Pty Ltd ABN 46 008 700 981 125 St Georges Terrace Perth WA 6000 Australia PO Box 7122 Cloisters Square Perth WA 6850 Australia Tel +61 8 6321 0000 Fax +61 8 6322 9978 bhpbilliton.com

18 July 2014

Mr Neil Hartley Chief Executive Officer PO Box 567 TOM PRICE WA 6751

Dear Mr Hartley

Your ref: FI.RA.12 - PROPOSED CHANGE IN RATING BASIS OF SPINIFEX VILLAGE

Thank you for your letter of 16 June 2014 in which you set out the rationale behind the Shire of Ashburton Council adopting differential rates for the 2013-14 Financial Year and state that Council is yet to resolve whether to rate BHP Billiton Iron Ore's Spinifex Village on a Gross Rental Value (GRV) basis. As per your invitation, please find to follow relevant details on the Spinifex Village and BHP Billiton Iron Ore's view of it being rated on a GRV basis.

The Spinifex Village accommodation facility is located within State Agreement Mining Lease 70/270SA held pursuant to the *Iron Ore (Marillana Creek) Agreement Act 1991*. Please find attached, a copy of the Mining Tenement Summary Report relating to ML 70/270SA.

As you correctly point out in your letter, some State Agreements; the *Iron Ore (Marillana Creek) Agreement Act 1991* being one, do not permit GRV rating on its mineral lease or its accommodation facility. However, BHP Billiton in Western Australia has from time to time voluntarily agreed to pay rates on a GRV basis on its various accommodation facilities having regard to the State Government policy that applies for a trial period of three years to 30 June 2015.

BHP Billiton Iron Ore is prepared to consider voluntarily paying additional rates on the Spinifex Village accommodation facility on a GRV rating basis, subject to first agreeing to the valuation and the commencement date for the GRV rating.

We also note that the valuation estimate provided seems high in relation to other camps in this region. Should the Shire wish to proceed with rating the Spinifex Village accommodation facility on a GRV rating basis our suggestion would be for a valuation to be conducted by the State Government's Landgate Office for the purpose of informing both BHP Billiton Iron Ore and the Council of the proposed Gross Rental Valuation. In this regard it is essential that we are contacted during the valuation so we can provide accurate data to support the process.

Thank you for consulting with us on this matter and we look forward to receiving further information in due course. Please contact Michael Fitzpartrick, Manager Land Tenure and Approvals on Phone (08) 6321 5145 or by email to <u>Michael.J.Fitzpatrick@bhpbilliton.com</u> if you have any further queries.

Yours sincerely

Mal

Mark Donovan Head of Corporate Affairs





8 July, 2014

Shire of Ashburton Administration Centre **PO BOX 567** Tom Price WA 6751

Attention: Neil Hartley

Dear Neil,

RE: PROPOSED CHANGE IN BASIS OF RATING OF BONNIE DOON ACCOMODATION FACILITY ON MINING LEASE E47/1523. (Rate Assessment A6203)

I refer to your letter dated 16 June 2014 regarding Gross Rental Value (GRV).

The accommodation facilities on E47/1523 is not inhabited for most of the year and has less than 100 rooms. This camp has only limited usage moving forward.

FMG would like to request a meeting to discuss the reasons on wanting to impose the GRV. Sections 2.3 and 2.4 of the Guidelines provide for consultation with ratepayers prior to a final decision on the rates.

As such, would you please advise your availability to discuss the matter at the earliest opportunity.

Yours faithfully, Fortescue Metals Group Ltd

Denice Johns Tenements & Acquisitions

www.fmgl.com.au

The New Force in Iron Ore Fortescue Metals Group Limited ABN 57 002 594 872 ACN 002 594 872 ADDRESS Level 2, 87 Adelaide Terrace, East Perth, Western Australia 6004 TEL +61 8 6218 8888 FAX +61 8 6218 8880 EMAIL fmgl@fmgl.com.au

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IMPROVEMENT PLAN NO. ##

ASHBURTON NORTH STRATEGIC INDUSTRIAL AREA

(DRAFT FOR DISCUSSION PURPOSES)

7 OCTOBER 2014

Page 1 of 5 Page 230

IMPROVEMENT PLAN NO. ##

ASHBURTON NORTH STRATEGIC INDUSTRIAL AREA

Introduction

- 1. Under section 119 of the *Planning and Development Act 2005,* the Western Australian Planning Commission (WAPC) is authorised to certify and recommend to the Minister for Planning that an Improvement Plan should be prepared for the purpose of advancing the planning, development and use of any land within the State of Western Australia.
- 2. The Improvement Plan provisions of the *Planning and Development Act 2005*, provides for the WAPC, with the approval of the Government to:
 - Plan, replan, design, redesign, consolidate, re-subdivide, clear, develop, reconstruct or rehabilitate land held by the State under the Act or enter into agreement with an owner of land not held by it within the Improvement Plan Area;
 - Provide for the land to be used for such purposes as may be appropriate or necessary;
 - Make necessary changes to land acquired or held by it under the act;
 - Manage the tenure of ownership of the land or any improvements to that land held by it under the act or enter into agreement with other owners of land within the Improvement Plan area for the same purposes;
 - Enter into agreement for the purchase, surrender, exchange, vesting, allocation or other disposal of and, including the adjustment of boundaries;
 - Recover costs in implementing the agreement with any owner of land within the Improvement Plan area; and
 - Do any act, matter of thing for the purpose of carrying out any agreement entered into with other landowners.
- 3. Improvement Plan No. ## is prepared pursuant to section 119 of the *Planning and Development Act 2005* to advance planning for the Ashburton North Strategic Industrial Area (The Area), conferring on the WAPC the authority to undertake the necessary tasks to plan for and facilitate the implementation of the project on behalf of the Western Australian State Government.

Background

- 4. In 2008, the State Government, in response to substantial gas discoveries off the Western Australian coast from Onslow, determined that a new hydrocarbon processing precinct should be established to derive maximum benefit from the resource including both LNG and domestic gas production.
- 5. The Ashburton North Strategic Industrial Area (ANSIA) was established 12 kilometres south west of Onslow for onshore gas processing and storage in addition to facilitating the establishment of downstream and support industries.
- 6. The Department of State Development is the Western Australian Government's lead agency for the ANSIA, with LandCorp managing the planning work need to facilitate the subsequent subdivision and development of industrial land. The ANSIA will consist of Liquefied Natural Gas (LNG) and hydrocarbon related processing industry and compatible industries.
- 7. Consisting of approximately 8,000 hectares of land, the ANSIA is largely owned by the State of Western Australia or LandCorp. A number of lease arrangements exist over the land in order to facilitate the use and development of the land for gas processing and related activities, and the Urala and Minderoo pastoral leases.
- 8. The Improvement Plan area includes an additional area of land in order to provide a 3 kilometre statutory land use buffer area around the heavy industrial core and utilities within the ANSIA and a 1 kilometre buffer around the Stage 2 Area.
- 9. The adjacent Port of Ashburton is intrinsic to the development of the industrial area with access a critically important component of the development. The planning is based on a multi-user access and infrastructure corridor (MUAC) providing connectivity between industries and the port. The MUAC contains road access together with community utility alignments and service corridors.
- 10. As an area of State significance, there is an obligation to establish an appropriate, clear and consistent statutory planning framework.
- 11. The Improvement Plan has been prepared following consultation with the Shire of Ashburton.

Purpose

12. The purpose of Improvement Plan No. ## is to:

a. Enable the Western Australian Planning Commission to undertake all necessary steps to advance the planning and development of the Ashburton North Strategic Industrial Area as provided for under Part 8 of the *Planning and Development Act 2005*.

b. Establish the strategic planning and development intent for the Ashburton North Strategic Industrial Area.

c. Provide for a strategic planning framework endorsed by the WAPC, Minister for Planning and the Governor; and

d. Authorise the preparation of an Improvement Scheme for the Ashburton North Strategic Industrial Area and;

e. Provide the objectives of the Improvement Scheme.

Improvement Scheme

- 13. Section 122A of the *Planning and Development Act 2005* enables the Western Australian Planning Commission to introduce an Improvement Scheme in areas where an Improvement Plan is in place. Where applied, the provisions of an Improvement Scheme will prevail over the applicable local planning scheme.
- 14. This Improvement Plan authorises the making of an Improvement Scheme, by resolution of the Western Australian Planning Commission and approval of the Minister for Planning.
- 15. The Improvement Scheme made under this Improvement Plan will be informed by the following objectives:
 - a. To create a strategic industrial estate comprising major hydrocarbon processing industries and synergistic services and/or facilities with viable port access.
 - b. Ensure the efficient use of land for the long-term industrial development of a strategic industrial area of regional, state and national significance.
 - c. To provide an internationally competitive industrial estate that offers a layout designed to facilitate and encourage industry synergies, functional transport links and where possible, the sharing of infrastructure networks and corridors.
 - d. To minimise and mitigate the impact on the surrounding land, the terrestrial and marine environment, and the Onslow community.
 - e. To ensure the appropriate separation and layout of land uses through appropriate internal and external buffers to prevent incompatible or conflicting land uses.

Improvement Plan Area

16. Improvement Plan No. ## incorporates the subject area depicted on the attached Plan No. ##

Affected Local Governments

17. The Shire of Ashburton will be affected by Improvement Plan No. ##.



Perth Level 1, 55 St Georges Terrace Perth WA 6000 t 08 9346 0500 Urbis Pty Ltd ABN 50 105 256 228 urbis

ANSIA IMPROVEMENT PLAN BOUNDARY

Draft for Discussion Purposes

<u>Page 235</u>

 \bigcirc Scale 1:75,000 @ A3 0 500 1000 3000m 2000

ANSIA IMPROVEMENT PLAN BOUNDARY (PROPOSED)

sent of Urbis Pty Ltd.

olan is conceptual and is for discussion put cil approval, engineering input, and survey

PROJECT NO: PA1072 DATE: 03.10.14 DRAWING NO: SKP-01 **REV:** 0





22 September 2014

Ref: 05 028 03 0012CP

Mr Neil Hartley Chief Executive Officer Shire of Ashburton PO Box 567 TOM PRICE WA 6751

Dear Mr Hartley,

Local Government Climate Change Declaration

Evidence suggests that climate change will continue to have a varied but significant effect on the Western Australian environment, society and economy, and the Local Government sector.

In 2013, a survey of Western Australian Local Governments indicated that climate change was the primary environmental issues of concern for the sector. Additionally in 2013, this issue was raised at the Local Government AGM, where an endorsed motion requested WALGA seek a more committed and coordinated approach in addressing the impacts of climate change.

Due to this, the Western Australian Local Government Association (the Association) is continuing to develop a suite of tools and services to support the sector, including the Local Government Climate Change Declaration.

Currently, 33 Local Governments from across WA have signed the Local Government Climate Change Declaration. This means that approximately 1.37 million Western Australian residents are represented by Local Governments that have acknowledged the impact climate change will have on the sector and have committed to develop locally appropriate climate change management strategies and actions.

Signatories of the Declaration support the Association's policy and advocacy work on climate resilience issues. For example, advocating for additional assistance and support for Local Governments looking to reduce energy costs and greenhouse gas emissions or adapting to climate change impacts and increased risk.

The Association would like to encourage your Local Government to become a Declaration signatory as it provides an opportunity for Local Governments to showcase their leadership on climate change management to the community.

The final wording for the Declaration was considered by the Association's Climate Change Councillors Group and has been endorsed by State Council; however the Declaration can be amended to suit Local Governments individual needs and commitments should they wish to change some words, strengthen its intent, or include locally relevant targets, projects and policies.



The Declaration wording can be found on the WALGA Climate Change Management Toolkit at http://www.walgaclimatechange.com.au/announcements/local-government-climate-change-declaration-available-now.

For more information or to express 'in-principle' support for signing the Declaration please contact Caroline Perks, Climate Change Coordinator, at <u>cperks@walga.asn.au</u> or on telephone 9213 2049.

Please quote our file reference in all correspondence.

Yours sincerely

Theh Binges

Ricky Burges Chief Executive Officer

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The Western Australian

Local Government Declaration

on Climate Change

Shire/City/Town of [insert] acknowledges that:

- > Evidence shows that climate change is occurring.
- Climate change will continue to have significant effects on the Western Australian environment, society and economy, and the Local Government sector.
- Human behaviours, pollution and consumption patterns have both immediate and future impacts on the climate and environment.

Shire/City/Town of [insert] supports the:

- Environmental, social and economic benefits of addressing climate change immediately.
- Opportunity for Local Government to demonstrate leadership in climate change management at a community level.
- Development of equitable and implementable State and Commonwealth strategies for climate change management.

Shire/City/Town of [insert] commits from date of signing to:

- Set an appropriate, individual Local Government emissions reduction target and work toward its achievement.
- Work with State and Federal Government to ensure achievement of greenhouse gas emissions reduction targets as set out in key National and International agreements.
- Work with State and Federal Government to implement key actions and activities for climate change management at a local level.

- Assess the regionally specific risks associated with climate change and implications for Local Government services, and identify areas where appropriate mitigation and/or adaptation strategies should be applied.
- Develop an internal Climate Change Action Plan (CCAP) for climate change actions across all Local Government functions, with a focus on the two, five and ten year future.
- Ensure that, at appropriate review intervals, the strategic plan and policies for the Local Government are reviewed and amended to reflect climate change management priorities and emissions reduction targets.
- Encourage and empower the local community and local businesses to adapt to the impacts of climate change and to reduce their greenhouse gas emissions.
- Monitor the progress of climate change initiatives and ensure full communication of achievements for Council and Community.

Signed:

Mayor/President - Shire/City/Town

Date:

Signed:

President - Western Australian Local Government Association

Date:





		Application
Original Area Lot 381	_	2.37ha
Existing No. Lots	-	1
Proposed No. Lots	-	2
Lot 1:	-	2402m ²
Lot 2:	-	2.12ha

ATTACHMENT 14.3A





ATTACHMENT 14.3B





Respondent	Submission	Comment	Recommendation
Main Roads Western	- No objection	The Water Corporation	That Council note Main
Australia	-Note that the new	has acknowledged that	Roads Western
	road alignment has	land will be excised	Australia's comments
	been acknowledged	from Lot 185 for the	
		dedication of the	
		Onslow Ring Road	
Department of Health	-No objection	Department of	That Council note that
	-Request that	Environmental	the DER licencing for
	consideration of	Regulation licence	the WWTP contains
	potential mosquito	requirements for	sufficient mosquito
	risks are addressed	wastewater treatment	management controls.
	-	plants generally	
		include requirements to:	
		-Avoid overtopping of	
		storage ponds to	
		prevent ponding of	
		water that creates	
		mosquito breeding	
		environment	
		- Prevent growth of	
		emergent vegetation	
		in and at the edges	
		of storage ponds to	
		prevent mosquito	
		larvae habitats	
LandCorp	- No objection	The proposed	That clause 7.10.1 be
	-Request that the	modification to clause	reworded to read:
	following text be removed from the	7.10.3 is supported as this new TPS7	7.10.1 The purpose of identifying the Waste
	amendment:	provision will apply to	Water Treatment Plant
	7.10.1 The purpose of		Odour Buffer is to
	identifying the	of which only the	avoid sensitive land
	Waste Water	Onslow plant is	uses being established
	Treatment Plant	operated by Water	within the odour
	Odour Buffer is to	Corp. Accordingly, it is	buffer, and to protect
	avoid incompatible	proposed to replace	the long term
	or odour sensitive	'Water Corporation'	operation of the plant
	land uses or	with 'Wastewater	which provides an
	development being	Treatment Plant	essential service to the
	established within	Operator'.	community through
	the odour buffer		the treatment, re-use
			and safe disposal of
	7.10.3 The Waste		the town's waste
	Water Treatment		water.
	Plan and its		That clause 7 10 2 dat
	associated infrastructure may		That clause 7.10.3, dot point 3 be reworded to
	create odour and/or		replace the words
	noise nuisance to		'Water Corporation'
	noise nuisunce lu		

	surrounding land		with Wastewater
	surrounding land uses. Therefore, when determining applications for planning approval for development or land use within the Special Control Area, the Council shall: -Obtain and have regard to the advice and recommendations of the Water Corporation and the Department of Environmental Regulation and any relevant policies of the Department of Environmental Regulation		with 'Wastewater Treatment Operator'.
Chevron	 No objection Recommend that: Amendment map be modified to show only the modifications proposed by Amendment 26; The Shire consider showing the eastern portion of Lot 185 as zoned 'Urban Development', reflecting the Onslow Townsite Expansion Development Plan; 	 The Scheme Amendment Map should be modified to show only the proposed changes in accordance with established practice The adopted Onslow Townsite Expansion Development Plan shows the eastern part of Lot 185 as Utilities site (Water Corp) compatible land uses only and so is consistent with the proposed 	That Council request the proponent to prepare an updated amendment map showing only the proposed amendments to TPS7 That Council retain the proposed Scheme reserve 'Public Purposes – WD (water and Drainage) & WDT (Waste Disposal and Treatment)' and not rezone the eastern portion of Lot 185 to 'Urban Development'.

ATTACHMENT 15.2



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LEGEND

- Indicative Onslow Ring Road Reserve
- Onslow Landfill (Current) Fenceline Boundary Soakage Lagoon (Area A)
 - Soakage Lagoon (Area B)
 - Corridor 40m (Area C)
 - Onslow Landfill (Current) Cadastral Boundary Cadastre (Landgate, 25/06/2014)

304300

304600

0440

304500

115°6'40"E

DISCLAIMER

All information within this map is current as of 21/07/2014. Before relying on this information users should obtain appropriate advice and evaluate the metadata to determine data accuracy, currency, completeness and relevance for the intended purpose. For the production of detailed maps, transfer and conversion of data, review of detailed metadata and other gueries relating to this map please contact the Wheatstone GIS team at WheatstoneGIS@chevron.com.



PARABURDOO YOUTH FACILITY

TUYUETT

PROJECT NO. 13812 DRAFT CONCEPT REPORT JANUARY 2014

PREPARED BY CONVIC FOR THE SHIRE OF ASHBURTON

ATTACHMENT 16.2A









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ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT CONTENTS







INTRODUCTION

The Paraburdoo Youth Facility is being designed as a unique, iconic and site responsive multipurpose, multigenerational facility that aims to complement the existing uses and facilities of the Paraburdoo recreational precinct. This iconic facility will be the central hub for the youth and wider community of Paraburdoo.

In November of 2013, CONVIC were engaged by the Shire of Ashburton to undertake a site appraisal of possible site locations within the Paraburdoo Masterplan. This was followed by the community consultation phase of the concept design stage.

The following report outlines the site selection process and spatial analysis of the proposed site of the Paraburdoo Youth Facility. It also summarises the results and comments of the community consultation, makes recommendations on the typology of the facility and creates a design vision for the Paraburdoo Youth Facility.

The report concludes with the development of the preliminary concept design presented to council and the development of the draft concept design for the space.

RECONNECTING COMMUNITIES THROUGH **YOUTH INCLUSIVE** PUBLIC SPACE

EN COL



ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT **PROJECT BACKGROUND BASELINE INFORMATION**



EXISTING SKATE UNDERSTANDING THE EXISTING SKATE

SKATE CONTEXT

The existing Paraburdoo skate park is inadequate to cater for the needs of the current skate community. Consisting of a number of obsolete "bolt on" steel skate features. The facility does not allow for a number of different users to utilise the skate park at one time and lacks a diversity of skateable elements and flow lines.

The existing facility is showing signs of significant wear due to its age. Overall wear and tear, and poor junctions between steel and concrete impact on the safety and presents a hazard to participants utilising the facility. The overall layout and scale of the features do not allow for progressive multifunctional safe use.

The current location is poorly defined with the park being set within tight proximity to the primary school, it's associated sporting facilities and the adjacent youth facility; culminating in various issues with overlapping use of space. It lacks connectivity within the current community layout as well as the proposed masterplan.

The Shire currently has one other skate park approximately one hour and fifteen minutes away from Paraburdoo in Tom Price. This is a combination of Street and Transition elements arranged in a square track formation including: ledges, banks, rails, half pipe, moguls and quarter pipes. It is popular within the Tom Price community with many frequent users including BMX, Scooters and Skateboarders.



Existing Paraburdoo Skate park - CONVIC site photos



Existing Paraburdoo Skate park - CONVIC site photos

ATTACHMENT 16.2A



Fom Price Skate park - CONVIC site photos



Tom Price Skate park - CONVIC site photos






SITE ASSESSMENT SELECTING THE RIGHT SITE

INTRODUCTION

The location of the Youth Facility is critical in ensuring the future success of this important community asset. In particular the site should have the capability to:

- Create a centralised hub for young people.
- Allow users of different ages to interact with each other.
- Allow users of different abilities to learn from each other.
- Create strong links with other existing community facilities and amenities.

It has been identified that the Youth Facility must cater for all ages, abilities and types of action sports. The design of the park should create clear areas for beginners to safely learn and progress, and areas for the more experienced to use the space without worrying about colliding into other users.

The Paraburdoo Youth Facility site presents an opportunity for the Shire of Ashburton to develop the precinct and create a dynamic and activated community hub, offering recreational and social experiences for all members of the community, from day to day usage to community centred activities and events.

The following section outlines the key criteria used to assess suggested sites, and then nominate a preferred site recommendation.







Cow's roaming freely in town - CONVIC site photos

SITE ASSESSMENT CRITERIA

1. PHYSICAL SITE CONDITIONS & TECHNICAL CONSIDERATIONS

This first broad criterion is based on the physicality of the various sites and whether they can accommodate a facility of the required scale and type required by the Shire. It also considers technical implications such as drainage and soil conditions. Questions asked at each site include:

- Is the proposed site capable to cater for the various different applicable facility types defined previously? (ie: large enough to cater for events if we are looking for a regional scale park)
- Is the proposed site free of existing land use implications, covenants, easements, service access requirements and/or underground/overhead power lines, water and gas?
- What are the implications of geotech conditions, ground water, drainage?
- What are the physical terrain implications of the site?

2. ACCESS/TRANSPORT

This second criterion looks at how easily accessible the site is for users, parents and those viewing the skate park or events. Questions asked of each site on this criterion include:

- Are there pedestrian/footpath connections from transport nodes to the proposed site?
- Is there a safe drop off area or adequate car parking if applicable?
- Is there access to public transport at the proposed site?

3. NATURAL SURVEILLANCE. SECURITY AND SAFETY

As the consideration is to create a public sporting facility with the main users being below the age of 18 it is critical to ensure the facility is usually open and safe and easily accessed in the case of an emergency. Questions asked for this criterion include:

• Is the site visually prominent with good public surveillance for safety and for the promotion of the facility and skate activity?

- Is the site a short distance from police response calls and does it provide ease of police access on scheduled routes?
- Can the site provide adequate emergency vehicle access (fire and
- ambulance)?
- Can vehicular access be restricted at the proposed site to prevent skating at night by car light if applicable?
- Can the proposed site provide safe entry to and from the site and safe setbacks from busy roads and intersections?

4. PROXIMITY TO AMENITIES (WATER, TOILETS, SHADE, FOOD & DRINK) An active public sporting facility such as a skate park should have appropriate ancillary amenities. This includes shade for viewing and resting, drink fountains and nearby toilets given users can spend many hours using a skate park in a single session.

Questions therefore asked for this criterion are:

- Are associated amenities such as public telephone, toilets, water, shelter and shade existing and available or cost effective to install at the site?
- Is the site close to shops selling food and drink and is there potential for seasonal, peak time and/or event day food and drink outlets?

5. IMPACT ON EXISTING FACILITIES, ADJOINING USES AND USERS To assess the suitability of a site, one of the main considerations is what impact will a new facility have on the existing users and use of the space. This can be a contentious community issue and so the following questions have been asked for this criterion;

- Can the site facilitate minimal loss of green space?
- Can the site facilitate minimal impact on ecological systems eg. wetlands, foreshore and bushland?
- Can the site facilitate minimal loss of mature or significant trees?
- Can the site facilitate minimal impact on pedestrian or road network and access including existing desire lines?
- Will the location of a skate facility on the site not substantially displace existing recreational or other site users?

ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT SITE ASSESSMENT SELECTING THE RIGHT SITE

SITE ASSESSMENT SELECTING THE RIGHT SITE

- Are there any existing heritage items or indigenous people's claims for land title or cultural significance at the site?
- Is there a history of 'anti-social' activity of behaviour at the site?

6. DISTANCE FROM HOUSING & INCOMPATIBLE LAND USE

Another major consideration for any new public sporting facility is the potential impact of noise and light to nearby housing. It is important that the new skate facility is placed to minimise impact to surrounding residential areas. We have undertaken acoustic assessments of a number of existing skate parks to ascertain an appropriate distance from residential areas and as a guide 50m is considered an acceptable distance for a purpose built skate park. Please note that this is subject to a more detailed acoustic assessment as each location has different factors such as surrounding noise, landform, prevailing winds etc. This is also only for facilities and not incidental skate moments which due to their scale and level of potential use are not considered major creators of noise or loss of amenity.

Questions therefore include:

- Is the site location an adequate distance (50m) from residential dwellings and incompatible land uses to avoid potential noise and light intrusions?
- Has the site the capacity to place a skate park in a location to maximise noise attenuation (eg: sunk into the ground)

7. EVENT SPACE OPPORTUNITIES

With centrally located facilities presenting the opportunity to become a major community activity node, not just for skating/BMX and scooter users but also community events, clinics and competitions; sites must be assessed for their suitability to play that role. Questions therefore include;

- Is the proposed site adjacent to like/complimentary activities to create a greater recreational experience?
- Does the site have the ability to cater for larger crowds and temporary infrastructure during peak use and events?

8. MAINTENANCE

Maintenance is important to ensure the park can be cleaned easily and regularly. Questions therefore asked for this criterion are;

 How readily accessible is the site to regular cleaning for existing council cleaning and maintenance team?

9. CONTEXT & AMENITY

The criteria is most applicable to the socialisation that occurs at skate parks and the importance of providing facilities that are where young people want to be and provide important amenity (sun protection, wind etc..) The following questions will be asked for each of the sites regarding context and amenity:

- Is the site location where young people want to be or adjacent to where they currently congregate?
- Is the site in close proximity to existing shopping centres, sports or recreation facilities or interested schools?
- Is the site within or adjacent to a major community hub or central area?

10. CONSISTENCY WITH STRATEGIC OBJECTIVES

Sites for consideration need to conform to local planning schemes, embody strategic planning and reflect the current land use zones. Therefore for this criterion the following questions needs to be asked;

• Is the location consistent with the strategic land use, masterplanning, planning schemes and zoning?

SUGGESTED SITES

Based on direction from the Shire of Ashburton, four sites were assessed for their potential to accommodate a new facility:

Site 1: Corner of Anzac Pl and De Grey Rd Site 2: Existing Skate park location Site 3: Lions Park / Peter Sutherland Reserve Site 4: Corner of Fortescue Rd and Ashburton Ave adjacent to IGA



Importance of Criteria (5 highest, 1 lowest) CONSIDERATION/CRITERIA 1. Physical site conditions & technical considerations Is the proposed site capable to cater for the various different applicable skatepark types defined previously? (ie: large enough to cater for events if we are looking for a regional scale park) 5 Is the proposed site free of existing land use implications, covenants, easements, service access requirements and/or underground/overhead 3 powerlines, water and gas? 3 What are the implications of geo tech conditions, ground water, drainage? 2. Access/transport Is there access to public transport at the proposed site? 5 Are there pedestrian/footpath connections from transport nodes to the proposed site? 4 Is there a safe drop off area or adequate car parking if applicable? 4 3. Natural surveillance, security and safety Is the site visually prominent with good public surveillance for safety and for the promotion of the facility and skate activity? 5 Is the site a short distance from police response calls and does it provide ease 3 of police access on schedules routes? Can the site provide adequate emergency vehicle access (fire and 4 ambulance)? Can vehicular access be restricted at the proposed site to prevent skating at 1 night by car light if applicable? Can the proposed site provide safe entry to and from the site and safe setbacks from busy roads and intersections 3 4. Proximity to amenities (water, toilets, Shade, food & drink) Are associated amenities such as public telephone, toilets, water, shelter and 5 shade existing and available or cost effective to install at the site Is the site close to shops selling food and drink and is there potential fo seasonal, peak time and/or event day food and drink outlets? 3 5. Impact on existing facilities, adjoining uses and users Can the site facilitate minimal loss of green space? 2 Can the site facilitate minimal impact on existing ecological systems eg. 3 wetlands, foreshore and bushland Can the site facilitate minimal loss of significant trees 3 Can the site facilitate minimal impact on pedestrian or road network and 2 access including existing desire lines? Will the location of a skate facility on the site not substantially displace existing recreational or other site users? 2 Are there no existing heritage items or indigenous people's claims for land title 3 or sites cultural significance at the site? Is there a history of 'anti-social' activity of behaviour at the site 4 6. Distance from housing & incompatible land use Is the site location an adequate distance (50m) from residential dwellings and 5 ncompatible land uses to avoid potential noise and light intrusions? Has the site the capacity to place a skatepark in a location to maximise noise attenuation (eg: sunk into the ground) 2 7. Event space opportunities (multiplicity of use) Is the proposed site adjacent to other like/complimentary activities to create a 4 greater recreational experience Does the site have the ability to cater for larger crowds and temporary infrastructure during peak use and events? 4 8. Maintenance issues How readily accessible is the site to regular cleaning for existing council cleaning and maintenance teams. 4 9. Context & Amenity Is the site location where young people want to be or adjacent to where they 5 currently congregate? Is the site in close proximity to existing shopping centres, sports or recreation 4 facilities or interested schools? Is the site within or adjacent to a major community hub or central area? 4 10. Consistency with Strategic Objectives Is the location consistent with the strategic land use, masterplanning, planning scheme and zoning. 4 TOTAL 206 TOTAL PERCENTAGE

Assessment Criteria Matrix

ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT SITE ASSESSMENT SELECTING THE RIGHT SITE

	Assessment of criteria (2 fully meets, 1 partially meets, 0 does not meet)				WEIGHTING MULITPLIED BY ASSESSMENT			
	S1: Corner Anza PI & De Grey Rd	S2: Existing Skatepark	S3: Peter Sutherland Reserve	S4: Corner of Fortescue Rd & Ashbuton Ave	S1: Corner Anza PI & De Grey Rd	S2: Existing Skatepark	S3: Peter Sutherland Reserve	S4: Corner of Fortescue Rd & Ashbuton Ave
	1	0	1	2	5	0	5	10
	2	1	1	2	6	3	3	6
	1	1	1	1	3	3	3	3
	1	1	1	1	5	5	5	5
	2	2	2	1	8	8	8	4
	1	1	0	2	4	4	0	8
	1	1	1	2	5	5	5	10
	1	1	1	2	3	3	3	6
	2	2	2	2	8	8	8	8
	1	2	1	1	1	2	1	1
	2	2	2	2	6	6	6	6
	2	1	1	2	10	5	5	10
	1	0	0	2	3	0	0	6
	2	2	2	2	4	4	4	4
	2	2	2	2	6	6	6	6
_	2	2	0	2	6	6	0	6
	2	1	2	2	4	2	4	4
	2	2	1	2	4	4	2	4
	2	2	2	2	6	6	6	6
	0	1	2	2	0	4	8	8
	1	1	1	1	5	5	5	5
	1	1	1	1	2	2	2	2
	1	1	2	2	4	4	8	8
	0	0	2	2	0	0	8	8
							-	
	1	1	1	2	4	4	4	8
	1	1	1	2	5	5	5	10
	1	1	1	2	4	4	4	8
	1	1	1	2	4	4	4	8
	1	1	1	2	4	4	4	8
	38	35	36	52	129	116	126	186
	66%	60%	62%	90%	63%	56%	61%	90 %

Corner of Anzac Place and De Grey Road

SITE DESCRIPTION:

- Located on a vacant block adjacent to the Paraburdoo Youth Centre and the bowling club.
- Opposite to the Anzac Memorial Park and existing residential.
- Land currently owned by Rio Tinto
- Rectangular gravel flat site bordered by footpaths with no existing shade.





Site 1 - CONVIC site photos

OPPORTUNITIES:

- The site on the corner of Anzac Place and De Grey Street provides the opportunity to connect a green link through the Anzac Memorial Park north, on the eastern side of the Paraburdoo town centre; enclosing the town centre within a strong landscape framework.
- It is in close proximity to other facilities such as the Youth Centre and the Bowling club allowing the proposed facility to key into associated amenities.
- As the topography is generally flat, with no existing trees the site would require minimal landscape treatment and removal of vegetation.

CONSTRAINTS:

- There is minimal shade with no existing trees or shelter. This could have major cost implications providing shade structures and will take time to establish significant shade trees / green retreat.
- The current land ownership is held by Rio Tinto. It is possible this could be reassigned to Shire land as confirmed by Sean Riply but has implications on timing and funding applications.
- The site has less potential as a youth / community activation space as it is bordered on two sides by roads and the other adjacent facilities are less conducive to this type of development.

RATING OVERVIEW:

The site rated highly in terms of its central location, access for both users and services and has a low impact on existing facilities, adjoining uses and users. It received a total rating of **63%**.

Although the assessment process identified that the site was the second most appropriate for a new skate facility, due to pre-existing private land zoning, lack of shade amenity and surrounding comparable recreational based spaces it is not recommended to be the prime location for a skate facility.



Site 1 - CONVIC site photos

Site



Site 1 - CONVIC site photos

Existing Skate Park Location

SITE DESCRIPTION:

- The existing skate park consists of a number of prefabricated steel bolt on skate elements on a concrete basketball court base slab.
- Located adjacent to the Paraburdoo primary school and its associated sporting facilities (basketball / tennis courts).
- Closed in by existing 2m high fence. ٠
- Existing sporting amenities including lighting, bins and ٠ seating.

OPPORTUNITIES:

- The existing skate park is in close proximity to other similar recreational spaces such as the youth centre, cricket training ground, basketball and tennis courts allowing the proposed facility to key into associated amenities.
- There is already existing services available including lighting, rubbish bins and seating.

CONSTRAINTS:

- The site is in close proximity to the primary school and the primary school facilities. There are currently issues with the space being poorly defined as a separate entity to the primary school as identified by principal Troy Withers.
- The space is relatively small and strictly confined by its surrounding existing uses, thus restricting possible expansion and various opportunities of community engagement / youth activation.
- Due to the function of the surrounding land use the location does not promote passive surveillance and or monitoring.

RATING OVERVIEW:

Of the four sites assessed, the existing skate park received the lowest score at 56%, making it the most unsuitable for the new Youth Space.

The current location is poorly defined with the skate park being set within tight proximity to the primary school, its associated sporting facilities and the adjacent youth facility. This culminates in various issues with overlapping use of space. It lacks connectivity within the current community layout as well as the proposed masterplan. Although the site allows easy access and low impact on existing community facilities it is restricted by its size, opportunities of community engagement and youth activation will be significantly limited.





Existing Paraburdoo Skate park Lookng South on De Grey Rd - CONVIC site photos



Prefabricated Steel Features - CONVIC site photos

ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT



enced in Space with Primary School Facilities Adjacent

Lions Park / Peter Sutherland Reserve

SITE DESCRIPTION:

- Located within Peter Sutherland Reserve area alongside play ground and picnic precinct.
- Adjacent to the existing football oval.
- Many established shade trees and amenities.





Site 3 Existing Fence and Established Shade Trees looking North on Fortescue Rd - CONVIC site photos

OPPORTUNITIES:

- The site on Fortescue Road is in close proximity to other similar active recreational spaces such as the football oval and the existing play area allowing the proposed facility to key into comparable associated amenities.
- There are existing services and amenities available including fencing, shade trees, shelters, car parks and picnic areas.

CONSTRAINTS:

- The site has various existing community uses tied with it, such as the play area and the football oval. It also has other future uses such as the Neighbourhood Centre, Day Care buildings and a water park programmed for the space. There is concern the space will become too cramped to allow all of the existing and future uses to coexist in a socially and functionally beneficial way.
- The size of the site is restricted due to adjacent land use thus restricting possible expansion and various opportunities of community engagement / youth activation without having to impact on adjacent spaces.
- The site itself, with a significant amount of mature native trees would require a substantial amount of landscape work, and the potential removal of these trees if a suitably sized skate/BMX facility was to be developed.

RATING OVERVIEW:

Of the four sites assessed, the Peter Sutherland Reserve site ranked third in its suitability for a new skate space, or **61%**. The site rated highly in terms of its multiplicity of use, with many like / complimentary activities to create a greater recreational experience. However the location is not consistent with the strategic master planning of the Paraburdoo town centre and also may impinge on current land use of the site.



Existing Picnic setting - CONVIC site photos

Exi



Existing Shelter and Play Area - CONVIC site photos

Corner of Fortescue Rd and Ashburton Ave adjacent to IGA

SITE DESCRIPTION:

- Triangular space located on a vacant grassland block adjacent to the IGA on Fortescue Rd and Ashburton Ave.
- Several established shade trees and existing footpath





Looking North on Fortescue Road with the IGA to the East - CONVIC site photos

OPPORTUNITIES:

- The site location is in visual proximity to similar sports and recreational facilities for example the Play area, picnic ground and football oval to the north linking through to the Paraburdoo swimming pool and primary school. It is also situated adjacent to the IGA shopping centre and the council offices linking in directly to the hub of the community.
- The site is visually prominent with excellent passive and active surveillance from the main roads and the IGA car park with the Police station directly across the road. It is one of the first site locations one sees as they enter the Paraburdoo town centre, promoting an iconic element of life and vibrancy as you enter the town.
- It is highly accessible for vehicles and pedestrians with the existing IGA car park within 50m away and the site being fringed by two main roads and existing footpaths.
- The site is a large open green space with the ability to cater for larger crowds and temporary infrastructure during peak use and events; promoting a space for youth activation and community engagement.
- The site is bordered to the north by established trees providing highly important shade to the facility to extend usage time through the day in hotter periods.
- The site does not impact on existing use or on the proposed revitalisation master plan strategy. Tying into the 'recreational corridor' along the western perimeter of the town centre.

CONSTRAINTS:

- There is concern from council with respect to traffic on the two main roads bordering the site. Traffic management treatment will need to be considered.
- There are issues with drainage in the area which will need to be assessed (Paraburdoo has had several unresolved drainage issues throughout the town centre throughout the wet season).

RATING OVERVIEW:

Of the four sites assessed, the site on the corner of Fortescue Road and Ashburton Ave was ranked first as the most suitable space for the Paraburdoo Youth Space at 90%.



Shade Trees and Footpath - CONVIC site photos

Locating the Youth Space in this area allows the park to key into the 'Green Band' landscape framework that borders the Paraburdoo town centre. This creates a recreational corridor connecting the space with a possible future bike education path to the north, the play area and picnic space in Peter Sutherland Reserve and the football oval; culminating in a passive / active recreation hub on the western side of the Town Centre.

With this landscape framework in mind the space represents the most suitable location for the new Paraburdoo Youth Space. A visually prominent site with adequate area for a District Level Facility together with existing supporting amenities, and the pre-existing community and recreational facility at Peter Sutherland Park, mean the new Skate Space will only further amplify the Paraburdoo Community and celebrate the local youth culture, in an inclusive setting. The Paraburdoo Youth Space can also act as a iconic gateway to the Town's Centre, with the proposed park being strategically located upon entry into town.

The site also presents the greatest opportunity out of the four to host events and workshops, with the IGA providing car parking, as well as overflow areas for the potential of excess users at the Youth Space.

ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT



The View South Encapsulating the mountain range - CONVIC site photos

SITE ASSESSMENT

PREFERRED SITE RECOMMENDATION

The evolving definition of skate parks today no longer restricts facilities to develop as an out of sight concrete park with little community interaction. Rather, a centrally located facility that allows easy site access, encouraging participation from the general community, is essential in creating a well used and maintained facility. Community acceptance and the increase of users, both skate and recreational, increases the opportunity for passive surveillance and the minimisation of anti-social behaviour.

The site on the corner of Fortescue Road and Ashburton Ave presents such an opportunity for the Shire of Ashburton to develop a Youth Facility in the heart of the community that lifts the public profile of youth and is close to the town centre and existing amenities. The site offers a unique design opportunity to tie into the Peter Sutherland recreational precinct, and create a dynamic and activated community hub, that can offer recreational and social experiences for all members of the community, from day to day usage to community events.

Based on the outcomes of the site assessment process and the five community consultations, Convic recommends the corner of Fortescue Road and Ashburton Ave site as the most appropriate and preferred location for the new Paraburdoo Youth Facility.



Proposed Site Looking North Towards Peter Sutherland Reserve - CONVIC site photos



lame Tree from Town Centre - CONVIC site photos



Local Rocks Used in Landscaping of Pathway Network - CONVIC site photos

ATTACHMENT 16.2A

FURTHER RECOMMENDATIONS

Another topic raised and discussed during the workshops was the idea of a bike education zone. This space would tie into the Paraburdoo Youth Facility to the north of the proposed site location. This presents a fantastic opportunity to further strengthen the recreation corridor to the West of the town centre.

The potential to develop a bike education zone through this green zone gives youth a space where they can learn alongside a 'live' traffic zone and see how the importance of the road rules apply in a true to life situation. There is also the potential to tie the bike education path into the skate space through fun incidental features that provide progression into a more advanced space. On the northern side of the space the path can link into the existing community recreation hub in the Peter Sutherland Reserve.



site photos

ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT SITE ASSESSMENT







This section summarises the public opinion regarding the consultation about the skate facility for the Paraburdoo Town Centre. The consultation was conducted on behalf of the Shire of Ashburton Council to inform the community and users about the development of the skate park, and have the opportunity to input into the design.

The consultation involved four community workshop sessions on the 18th and 19th of November 2013, with a total of 57 participants:

- SESSION 1 Paraburdoo Primary School 12.50 1.20pm on the 18.11.13 with 32 participants.
- SESSION 2 Paraburdoo Youth Centre 4.00 5.00pm on the 18.11.13 with 10 participants.
- SESSION 3 Paraburdoo Library with the Mothers Reading Group 10.00 -11.00am on the 19.11.13 with 3 participants.
- SESSION 4 Lesser Hall with Council Members and the general community 7.00 - 8.30pm with 12 pcipants

Participants were keen to discuss the details about the proposal for the skate facility, including the proposed location and possible design themes. Discussions revealed the community's want for a transition / flow style skate park and a high demand for shade shelters and lighting of the facility during the evening.

Community members heard from Convic skate park designers and council staff and then discussed their specific requirements for the skate park project.

The consultation was informative and deliberative, open to rigorous discussion. The excellent attendance heightened community interest which will lead to better outcomes for the proposal vision and skate park potentials.

The information contained in this report is structured to guide an experienced qualified designer towards creating a responsive design that is informed by community aspirations.



"SOMEWHERE SAFE FOR THE KIDS TO RIDE"

ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT INTRODUCTION



CONSULTATION AIMS

AIMS

The consultation process is an essential and integral component of the development of youth spaces and skate park facilities. In order to ensure the success and longevity of these key community assets it is crucial to engage with the future users of the space.

The Design Workshop Consultation aimed to:

- Engage with key stakeholders before the design and construction of the new skate space.
- Inform participants about the project's progress so far.
- View previous exemplar designs from skate park designer, Convic to inform and inspire the participants.
- Gather user information and build user profiles.
- Discuss user requirements to aid the future design.
- Highlight other facilities in the area to indicate the vision for the new facility.
- Have community and users take ownership of the consultation process outcomes.

PROMOTIONAL SCOPE

The Consultation aimed to increase the community awareness of the proposed skate space in Paraburdoo and to do so in a public, open and transparent way. Promotional tools to encourage involvement and comments included, posters (right image) and promotion on the Shire of Ashbuton website. Posters were delivered to youth services, Paraburdoo Primary School and local businesses around town.

DATA HANDLING AND ANALYSIS

The data handling and analysis was carried out by Convic. The workshop's were designed to increase inclusiveness and generate data for analysis into themes.

All participants were initially informed of workshop objectives and how the information provided will then be used. All responses are treated in confidence, to ensure the anonymity of respondents. No identifying information is included with any responses for this report.

REPRESENTATION

The views collected in this report are not statistically valid, however they represent the views of some high user groups and nearby residents. Themes presented in this report are derived from workshop contributions and the reliability and validity of these interpretations can be assessed.



Enquiries: Deb Wilkes Executive Manager Community Development Mb: 0414 545 013

Design Workshop Poster

ATTACHMENT 16.2A

(inside the Ashburton Hall)

RioTinto CONVIC



METHODOLOGY

Workshop sessions can build a sense of community amongst users, stakeholders and residents, and are a useful tool to seek the opinions of a small group, allowing varying contributions and ideas to come together. Unlike a survey, they enable the discussion of complex issues and any possible underlying concerns the community of Parabadoo may have with regards to design, location and function of the youth facility.

The workshop was semi-structured to allow the process to unfold freely and invite users to make commitments, suggestions and comments towards a common and collective design vision. The workshop was structured as follows:



Community Consultation Design Workshop at the Lesser Hall: Nov 2013

INFORM AND INSPIRE

DEVELOP USER PROFILES

GATHER IDEAS

LINK AND RESOLVE IDEAS

> FOCUS THE THEME



ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT **CONSULTATION PROCESS**



CONSULTATION PROCESS

PRESENTATION (INFORM AND INSPIRE)

- Inform residents and stakeholders of what is included in the project.
- View and assess local parks in order to not replicate existing facilities within the area. Each design should be responsive to its location, taking its specific geography into account.
- Present an overview of other skate facilities constructed over the past few years, in a variety of locations, similar to the Paraburdoo location.
- Present a selection of skate obstacles and features in order to inspire and inform the potential options and capabilities that are possible within in the youth facility.
- Illustrate the nature of contemporary skate parks with a variety of integrated, broader community usage options, opposed to skater-only facilities. Including a variety of elements such as, social gathering spaces, additional recreational opportunities, potential of activation and iconic and sculptural elements.

QUESTIONNAIRE (DEVELOPING USER PROFILES)

- Collate an understanding of the participants demographic.
- Understand user skill level, facility type and frequency of usage.
- Understand local park usage and user location preferences to understand user needs and requirements based on their current habits.

PICTURE VOTING (GATHER IDEAS)

• Starts the process of decision making and illustrates individual preferences and "wants".

DESIGN WORKSHOP (LINK AND RESOLVE IDEAS)

- Commemoratively explore and resolve individual ideas through group discussion and creativity. This results in collective group theming, by developing spatially located, site specific, design responses.
- Workshop participation and presenting the results to an open forum and wider group discussion.

PRIORITY VOTING BOX (FOCUS THE THEME)

• Participants individually vote on the main or common themes, highlighted from the group work, in order to create a group and collective focused design vision shared by all.

By utilising this method it ensures the evolution of a highly resolved and informed design outcome that is unique to the community. The consultation process also encourages the local community to take an active role upon completion to become guardians of the space and most importantly activate the facility.



Community Consultation Design Workshop at the Lesser Hall: Nov 2013



QUESTIONNAIRE SURVEY RESULTS

The following pages outline the key results from the questionnaire survey undertaken as a part of the pre-design workshop.

The results below illustrate the overview of the community profile of participation. Understanding the demographic patterns and trends within the community via the analysis of this data helps to inform the design vision for the proposed youth facility.

WHO WAS INVOLVED? 57 PARTICIPANTS 20 **37** GIRLS AGED 16-20 **AGED 5-10** AGED 11-15 **AGED 21+**

SUMMARY:

The workshops had a good turn out with a mix of male and female participants of all ages, the majority being young males between 11 and 15.



ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT **DEVELOPING USER PROFILES**

All participants live in and around the Paraburdoo area and live within a close enough distance to the proposed site for it to become a space that will be utilised on a regular basis. The new space will become Paraburdoo's primary facility with Tom Price being 81km away (an hour and 15 minutes).

DEVELOPING USER PROFILES



SUMMARY:

Different parks can favour different style users, for example jumps boxes and transition more often appeal to scooter and BMX riders, where as ledges and rails often appeal more so to skateboarders. With this understanding, the questionnaire identified a high level of BMX / Scooter riders, indicating the park should take on a style that appeals to and meets their needs. Many participants indicated they liked to partake in multiple style's of wheeled sports not being limited to one typology.

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existing user group.

levels to ensure skill progression .

ATTACHMENT 16.2A

height transitions, 3-5 stair sets, etc. would be more appropriate for the new park, to cater to the

It is however key to provide for skill progression within the park. This is to allow the identified intermediate level users to progress to advanced skill level users, by providing some features and obstacles that cater for this skill level. An integrated approach should be taken to appeal to all skill

HOW OFTEN DO YOU RIDE?

NEVER 2 SEVERAL TIMES A YEAR 5 SEVERAL TIMES A MONTH 7 SEVERAL TIMES A WEEK 9 DAILY 25

SUMMARY:

The majority of participants have been identified as direct active users, with many riding on a daily basis. This illustrates a high number of participants that will directly utilise the proposed youth facility.

The active user participants will have a direct understanding of user requirements and an understanding of existing facilities within the region. This results in a knowledge of the current facility provision and the gaps amongst the users.



ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT DEVELOPING USER PROFILES



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DEVELOPING USER PROFILES

WHERE IS YOUR FAVOURITE PLACE TO RIDE AND WHY?

TOM PRICE SWEET RAMP & ROLL IN BECAUSE IT'S GOT A BIT OF EVERYTHING RANSITION BECAUSE THEY ARE GOOD FOR BMX FLOW AND RHYTHM MARGARET RIVER RAMPAGE INDOOR PARK ELENBROOK BECAUSE IT HAS A BOWL GERALDTON FUN BOWL AND STREET BELMONT **ITS REALLY FLOWY AND IS EASY TO RIDE**







Belmont Skate park - www.skateboard.com.au photo.

SUMMARY:

This "word cloud" gives greater prominence to the words that appeared most frequently within the participants answers. Most answers included:

- Tom Price which consists of a transition / square street skate track.
- Elenbrook which has a 5 ft bowl and a street course. Most comments related to the bowl and BMX flow.

Many comments were aimed towards transitions and bowls as there are none within the region. All of the above parks point toward a facility of a transition / bowl style, which should be considered within the Youth Facility design.



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PICTURE VOTING RESULTS

Following on from the workshop presentation, the participants voted on a range of visual choices (as seen in the workshop presentation) of inspirational images. This allows participants the opportunity to vote on their favourite ideas, features and elements.

The participants where given multiple images to choose from and coloured pens to circle their preferred skate elements / features. To ensure that participants were not restricted to the images provided, an empty space was offered to enable them to draw or write a new element to be introduced into the options.

The following tables show the results of the participant selections and which items were highlighted. The results start to build a pattern of elements that maybe included in the new Youth Facility. As a guide, items with over 20 votes are to be given serious consideration for inclusion as part of the new facility. Any other significant patterns are commented upon beneath each tally.



Community ConsultationQestionaires: Nov 2013







26%

TOTAL VOTES: 55

70%

COMMENTS:

A combination style skate facility with both bowl and street style skateboarding incorporated into the design was preferred. However participants favoured a bowl and transition style park over a heavily street designed facility.

ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT **GATHERING IDEAS**



STREET



PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT

GATHERING IDEAS

Please consider that participants voted for more than one answer.



TOTAL VOTES: 142

COMMENTS:

Transition obstacles have received a much higher vote count in total than street skate obstacles. This indicates a higher demand for a transition style skate park. There was also many votes for a bowl within the facility.

NEW "TRADE IN" IDEAS:





TOTAL VOTES: 118

COMMENTS:

Although many participants voted higher for transition elements, a considerable number favoured street elements within the park.



ATTACHMENT 16.2A

STREET SKATE OBSTACLES

Please consider that participants voted for more than one answer.



TOTAL VOTES: 67

COMMENTS:

A significant amount of votes were made in this area especially with regards to concrete and timber. Participants were keen on a smooth quality concrete finish to rideable surfaces.



TOTAL VOTES: 37

COMMENTS:

This identified a strong bias to keep cool, hydrated and in shade for respite and refuge. Typically the items such as seating and bin enclosures are inherent in basic facility design.



TOTAL VOTES: 35

COMMENTS:

A low number of votes in this category indicate that the participants were focussed more towards the skate than other recreational features.



SKATE COMPS BAND AND DJ'S COMMUNITY EVENTS NIGHT ACTIVATION (LIGHTS) OUTDOOR CINEMA



TOTAL VOTES: 68

COMMENTS:

There was a relatively even spread of votes across the activation options indicating participants want to see an integrated / holistic Youth Facility with flexibility in its spaces.

ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT **GATHERING IDEAS**



GATHERING IDEAS

ICONIC SCULPTURAL SKATE ART WORK CLANDSCAPING

TOTAL VOTES: 36

COMMENTS:

The response indicated that an integrated facility that is designed creatively and sculpturally, with potential landscaped areas was the approach needed for the Paraburdoo Youth Facility

SUMMARY

The picture voting workshop highlighted the following top five considerations in order of priority:

- 1. Transition / bowl style elements were preferred over street / plaza.
- 2. Provision of amenity refuge, including shelter and drinking fountain
- 3. The inclusion of lighting for night activation and various other forms of activation.
- 4. Adopting a sculptural and integrated landscape approach.
- 5. The introduction of concrete material.













ATTACHMENT 16.2A

r street / plaza. inking fountain ous other forms of activation. pach



2. Shelter / Refuge Amenity



4. Sculptural Integrated Landscape Approach

DESIGN WORKSHOP

The design workshop is an integral component of the community consultation and engagement process, at this point, participants are immersed in the consultation process and directly involved in creating ideas, and presenting them. This builds a community based response to the process and develops a sense of value in their ideas, opinions and feedback that engenders ownership of the process.

Participants were split into three groups of four or five and asked to work corroboratively together to create their new Youth Facility. The design workshops centred around the question, 'What do you want the Paraburdoo Youth Space to be?' The aim was for participants to take the selected items and obstacles from the picture voting session and develop creative design ideas and solutions by creating a space and linking obstacles together to form a collective thoughtful response.

The results saw an extensive range of creative and innovative responses, whether written, drawn or using reference images. Each group then presented their site plan / ideas to the room. After the completion of all presentations everyone then had the opportunity to discuss their favourite idea(s).



Community Consultation Design Workshop at the Lesser Hall: Nov 2013



mmunity Consultation Design Workshop at the Lesser Hall: Nov 201

GROUP 1

Group 1 created a park that had a mix of transition and street elements. They had a mini ramp with a spine and a rollover and also had roll-ins on the transition. They drew rails, ledges and manual pads as a couple of members of Group 1 were heavily into street skating. They were focussed on the idea of a park that catered for beginners to intermediate skill levels.

A number of amenity features were noted; including shade, picnic areas and rubbish bins. The design was a simple but effective design response, with significant consideration to transition / flow and contemporary plaza obstacles.

ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT LINK AND RESOLVE THE IDEAS

· Noise issues for residentual follow · Park that cours into beginning R.E. p. ... · Shade, Penie orea ... Rubbish BINS · Broken glass Manage ment

PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT

LINK AND RESOLVE THE IDEAS

NOUT USE FAMILY FRIENDLY BBQ/GRASSED AREA Dauch Fountains WHAT DO YOU PROGRESSIVE SKATEPARK POWL TRAUSITIONS FLOHING ASTETIC AREAL KONIC FLAT TRACK AROUND, PARK FOR SMALL KIDS BIRLIS INTEGRATED WITH Morens HUMPS Ruge TRACK

GROUP 2

Group 2 listed various features that they wanted to see within the Paraburdoo Youth Facility design with an emphasis on it being a progressive, multifunctional space. Their skate focus was on a beginner level park that catered for kids with moguls and a pump track progressing into transitions and a bowl. They were interested in making the facility a creative space that is iconic and has aesthetic appeal for the 'small town of Paraburdoo'.



GROUP 3

Group 3 created a park heavily dominated with transition style elements that included a bowl and spine ramp. This created a park focused towards BMX and scooters. They wanted to see a space that has a multiplicity of uses such as; light activation, BBQ's, basketball, rock climbing, parkour, shaded seating and drinking fountains.

This response highlighted the need for a space that cater's for Paraburdoo's community need rather than a one dimensional skate park.

ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT KEY CONSULTATION OUTCOMES

From the design workshop and the various other community consultation meeting overall themes start to develop from participants. These show reoccurring patterns and ideas within their designs.

The results are as shown in the adjacent info graphic. The reoccurring elements are highlighted in green. The majority of these elements lend themselves to a transition style multifunctional youth space.

WCKERS

RAILS

BOWL





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PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT

PRELIMINARY CONCEPT DESIGN

From the previous site appraisal and community consultation process the preliminary concept design was developed. This was a direct response formed during the trip carried out in November 2013 and was presented to council on Wednesday the 20th of November for initial comment and feedback. The initial feedback was supportive and favourable to the site selection and design direction.



ATTACHMENT 16.2A

ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT PRELIMINARY CONCEPT DESIGN

The premise of the preliminary concept design and community consultation outcomes have lead to the ongoing development of the draft concept phase. The preliminary design response directly reflected the topography of the site and inherent landscape setting and qualities. It directly responded to the feedback and outcomes of the community predesign consultation and includes the elements and components of most consensus. It included the idea of an iconic shelter reflecting the rock formation of the area. This preliminary design has been developed to form the draft concept design.











Kto

DESIGN VISION

THE DESIGN VISION

The Paraburdoo Youth Space is to become a unique, iconic and site responsive multipurpose, multigenerational facility that aims to complement the proposed uses and facilities identified within the Paraburdoo Precinct Masterplan. The skate space will become the central hub for the youth and broader community of Paraburdoo.

UNIQUE, INTERESTING TRANSITION ELEMENTS

Acknowledging the current user style, the design of the facility looks to incorporate a number of flow/ transition skate elements. The aesthetic and materiality of obstacles will appeal to a sculptural style, with consideration given to unique rideable pieces. Particular transition elements will include a bowl, spine and flow elements with possible inclusion of moguls and flat banks.

A small amount of street/plaza will be included within the design, such as a ledge and manual pad, in order to expand the use for all users.

The facility will be designed to cater for a range of abilities, allowing users to progress, in the facility by developing their skills from a beginner to an advanced level user in a safe and creative manner.

SUPPORTING AMENITIES

To ensure a central community space with comfort for users, the facility will offer a number of social opportunities. This includes the provision of areas of shade and refuge for use throughout the day. The spaces will enable ongoing activation potential for community events, competitions and workshops.

The inclusion of timed lights should be a consideration for the facility. This will assist in activating the space at night, particularly during the summer, in order to avoid the heat of the day and to maximise potential activation and events during the winter months.

INTEGRATION

The youth facility design will be integrated into the existing landscape context of the Paraburdoo Precinct, considering the physical and aesthetic links made between the youth facility and the landscape design in order to create a holistically integrated facility for the use of the whole community.



Augusta skatepark - CONVIC 2010



Activation for all skill levels - CONVIC 2012



Geelong Youth Plaza - CONVIC 2009

ATTACHMENT 16.2A



A COMMUNITY HUB



A MODERN SKATESCAPE











LEGEND

PRIMARY SCHOOL

YOUTH CENTRE

SWIMMING POOL

CAR PARK

IGA SHOPPING CENTRE

ANZAC MEMORIAL PARK

1

2

3

4

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6

7

8

9





ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT **CONTEXT PLAN**

PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT

PHOTO ANALYSIS



CONVIC NOVEMBER 2013


LEGEND

EXISTING VEGETATION

VEGETATION

There are a large number of established native trees located within and around the perimeter of the site, predominantly along the northern boundary of the site. These trees help to frame the proposed site of the Paraburdoo Youth Facility while providing a number of informal shade and passive recreation opportunities and iconic landscape aesthetic. These trees will maintain high importance during the development of the concept design.



EXTERNAL + INTERNAL VIEWS

The site is visually prominent with excellent passive and active surveillance from the main roads and the IGA car park the police station directly across the road. External views and vistas allow for users to observe the ranges across Ashburton Ave and also connect visually with the adjacent Lions Park recreational facilities.

It is essential for the design of any youth facility to allow for and encourage clear views into, across and through the site. This creates passive and natural surveillance and discourages anti-social behaviour. There are a number of vantage points into the site that allow these effects to take place. These views are to be maintained and enhanced through the concept development phase.

ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT SITE ANALYSIS



SITE ANALYSIS



ACCESS AND CIRCULATION

The proposed youth facility is one of the key open spaces and recreational reserves for the town of Paraburdoo. Due to its proximity to sports fields, existing youth spaces and schools, the site will begin to have a high level of activity. There are several key entry nodes to the site. These are derived from the intersections of main pedestrian movements. These key circulation pathways through and around the site are considered when designing the space, form and functionality of the skate space.







PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT







Three main 'Skate Zones' have been developed to best activate the space in a way that responds to the landscape character and the community consultation feedback: '**Progressive Flow**', '**Transition**', and '**Street Creative**'.

Main flow is directed back and forth allowing minimal pushing and access to multiple skate elements. Secondary flow permeates through the three main skate zones and opens up a more selective creative path.

The facility is designed to cater for a range of abilities, allowing users to progress in the space by developing their skills from a beginner to an advanced level in a safe and creative manner across a variety of features and elements.

LANDSCAPE PRINCIPLES

The youth facility is integrated into a landscape framework, set within the existing established native trees to the north and proposed trees to the west to maximise shade and form an iconic visual aesthetic.

The facility layout is based around a central 'Activation Node'. This forms a multifunctional hub that can be readily utilised as a stage area for community events or a rest area for users and parents to view the whole facility. A 'Passive Recreation' zone responds to this with terraced seating and turf mounding and an informal recreation area to view the stage. A skate hub located at the north western extent of the site sits nestled under the existing trees with a shade sail, providing a viewing area and resting point for users.





LEGEND

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2 3

10

14

	SKATE ELEMENTS
	900H BANK
2	350H KICKER TO KICKER
}	450H MOGUL
í	1200H BANK WITH 300H EURO GAP
5	1200H PLATFORM
)	1200H BOWL
7	1500H EXTENSION
3	1200H SPINE
)	550H MOGUL
C	900H QUARTER PIPE / VOLCANO

- 1200H BANK 11
- 12 450H MOGUL
- 13 150H MANUAL PAD + 450H LEDGE
 - 1200H CANTILEVERED QUARTER PIPE

AMENITY ELEMENTS

- SHADE SAIL OVER BOWL 16 BENCH SEATS 17 TURF MOUNDING 18 STAGE AREA 19 TERRACE SEATING 20 SHADE SHELTER (BY OTHERS) 21 22 RUBBISH BIN 23 DRINKING FOUNTAIN
- 24 SIGN

25

26

- SPECIMEN TREE PLANTING
- TURFED PARK RECREATION AREA

FUTURE POTENTIAL ADDITIONAL WORKS

- BOULDER BATTER RETENTION
- CONNECTION PATH TO TRAFFIC EDUCATION
- ZONE











ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT PERSPECTIVE VIEW 1 OVER ALL LAYOUT

PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT







ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT PERSPECTIVE VIEW 3 PROGRESSIVE FLOW

PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT

PERSPECTIVE VIEW 4



FUTURE POTENTIAL TRAFFIC SCHOOL 1:400 @ A3





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ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT







CONCLUSION

The draft concept design looks to form a unique youth facility and greater community space that aids to connect the surrounding landscape areas into a cohesive green framework. The space design is be tailored to the different range of users allowing for the integration of different skill levels within the same skate space. It contains a diversity of features, elements and components to enable skills progression and active flow.

The draft concept design responds to the strong local and natural character of the region to create a unique space for the town of Paraburdoo. It overlays passive refuge areas, an integrated landscape response and diverse and events space for what will become an iconic, integrated and activated community hub.

The concept design responds to the CPTED and safety by design principles. It allows for seem less connectivity with other major precincts such as the play space to the north and the ANZAC memorial park to the east. The facility utilises the existing features, views and surrounding aspects to have a wholly integrated community space

The concept creates a unique, iconic, creative and contextually responsive, multi-generational, all ability and skill levels facility that is activated through the use of its spaces for community organised social events.

NEXT PHASE

The draft concept will be presented to the Shire of Ashburton. Upon approval of the draft concept design for the Paraburdoo Youth Facility, community consultation will be arranged in collaboration with the Shire of Ashburton.

Convic will summarize the draft concept feedback from the community and develop the draft concept to Final Concept Design for final community presentation and Shire of Ashburton approval.

ATTACHMENT 16.2A PARABURDOO YOUTH FACILITY DRAFT CONCEPT REPORT CONCLUSION



CREATE COMMUNITY UNIT 13, 46-50 REGENT STREET RICHMOND VIC 3121 AUSTRALIA T +61 3 9486 9899 F +61 3 9486 9088 CONVIC.COM

PARABURDOO SKATE PARK LOCATION

We the undersigned hereby wish to petition the Shire of Ashburton on the future location of the Paraburdoo Skate Park. We believe that the location under consideration on Fortescue Avenue is undesirable due to it being in close proximity to residential housing that will have to endure an increase in noise and that local parkland has to be altered which in turn reflects the beatification of the town.

We believe the location for the Skate Park, as per the Ashburton Shires plan on the 3rd of October 2013 on their website is a more suitable location as it is in close proximity to recreational facilities such as swimming pool, sports complex, main oval and youth centre. We believe the location near the swimming pool will deliver reduced noise for the general population and make it easier for local youth to access the pool, youth centre and attend activities being conducted on the oval in one convenient and safe location. We also believe that there is enough parking in the general area for parents to drop off and pick up their children with ease and safety without disturbing local residence. The newly proposed location on parkland is currently well used by people to gain access to the shopping complex without hindrance and is also used by youth who play in the area on a regular basis. Even though the newly proposed location is in line of sight of the local police station we believe this will encourage bad behaviour since local youth will have knowledge of the activities of on duty police and will encourage criminal activity when officers are performing duties out of town. We wish for the Shire of Ashburton to reconsider their decision immediately and to revert to placing the Skate Park to the original plan near the swimming pool and other recreational facilities.



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From:Deb WilkesTo:Anika SererSubject:FW: Skate park meetingDate:Tuesday, 4 November 2014 3:28:56 PM

From: Jacquie Price [mailto:pricecj@bigpond.net.au] Sent: Tuesday, 4 November 2014 2:55 PM To: Deb Wilkes Subject: Fwd: Skate park meeting

Hi Deb

I have no concerns regarding the below being tabled at the Council meeting. Please note that I made these comments as a member of the community.

I also would like to add the following:

1. Peter Sutherland oval has BBQs and electrical supplies already in place and I understand that quite a significant amount had been allocated towards replicating/providing these facilities at the proposed skate park site on the corner of Fortescue Road and Ashburton Avenue. Would it not be better to locate the skate park either closer to Federation Park either up Fortescue or on the corner where the dog park was supposed to be located to enable co-use of these facilities and also the car park.

2. There has also been further vandalism of the Federation Park playground. In relocating the skate park to somewhere close to this location this may hopefully increase usage and visibility in the area and possibly hinder this ongoing vandalism.

I understand some of the constraints around the previous location but believe the best site is still behind the goal posts closest to IGA.

Kind Regards

J Price

Sent from my iPad

Begin forwarded message:

From: Deb Wilkes <<u>Deb.Wilkes@ashburton.wa.gov.au</u>>
Date: 4 November 2014 11:48:33 am AWST
To: Jacquie Price <<u>pricecj@bigpond.net.au</u>>
Subject: RE: Skate park meeting

Hi Jacquie – hope you are well 🙂

Anika is just putting together the agenda item for November Council meeting re the proposed location for the Paraburdoo Skate Park and Council has asked if the email objections/queries/comments that were received could be attached to the

Officer report, however, as Council Agenda items and their attachments are public documents, we just want to check with each person first to ask if they are OK with this.

Your initial email is below, and I just want to ask if you would be happy for this to be attached to the Council Agenda item?

Regards Deb

From: Jacquie Price [mailto:pricecj@bigpond.net.au]
Sent: Friday, 10 October 2014 10:43 AM
To: Deb Wilkes
Subject: Skate park meeting

Good morning Deb

Unfortunately I will be unable to attend the meeting regarding the skate park as I are currently on leave.

As a long term resident who attended quite a few of the earlier meetings in town over the last four years, I would like to outline some of my concerns regarding the proposed location of the skate park on the corner of Fortescue Road and Ashburton Avenue.

- This is a very busy corner with buses and cars driving up and down both streets making it unsafe for children playing and accessing the skate park.
- 2. Youth activities are on De Grey Road and the new skate park location is located quite a distance away from this. Youth use the current skate park and access the youth centre and netball/basketball courts making this a hub for youth activities.
- 3. The Shire is making the back area of the shopping centre a hub of community activities and buildings. Location of the skate park away from this area somewhat defeats the whole purpose of this sporting and building hub.
- 4. The town is very bottom heavy in respect to children of young ages with a number of families of the older aged children tending to transition away from town for schooling i.e. year 6 in 2013 had 24/25 children, and in 2014 year 7 has 15-17 children and with some leaving and arriving has not moved from this number. With year 7

transitioning into high school, our town will see more older children transitioning away and the trend is that the town attracts people who have younger children.

5. In light of the higher number of younger children, it would make sense if the skate park was located near Federation Park (outlined as Lions Park on the Convic map) so parents can supervise children at both parks as they will be in close proximity. The proposed location does not enable parents to supervise children at both locations. It will also enable parents to supervise and be in close proximity whilst playing or watching other sporting activities.

Over the last four years there has been a number of meetings including one at the Lesser Hall (first meeting), one at the Sports Pavilion (second meeting) and a third one held at the Ashburton Hall. A lot of people attended these meetings not just the 10-12 that attended the Convic meeting. At the Ashburton Hall meeting there were a large number of residents, representatives from sporting groups and NGOs who attended and there was major discussion about the broader hub plan with everyone contributing to what they saw as important and the location of where everything should be. The outcomes from these meetings appear to be disregarded in the current format of the skate park and Hub designs. The skate park was earmarked to go on Peter Sutherland oval at the bottom end closest to the shopping centre with the water park located next to it closer to the pool on the corner of the swimming pool car park. A later design put it over next to the Youth Centre on the vacant land. The original meeting with Convic was only advertised as a meeting to 'have your say on the skate park' which lead one to believe the meeting was to discuss the designs and not to discuss location and this was evident in further discussions with the Shire and advertised on their website where the skate park was still confirmed to be built on the bottom end of Peter Sutherland oval.

This new meeting has been called at short notice and on school holidays when a lot of people will be away. There is also a drive-in screening which the Shire advertised through the "Feel Good Fridays in October" events. Holding a meeting at the same time on the same day undermines potential attendance at both events.

Should the skate park be located on the corner of Fortescue and Ashburton questions that need to be answered are:

- How long before the trees (ghost gums) are considered dangerous with falling branches and are deemed too risky to remain and as a consequence are removed which is what occurred at the pool. This seems to be a major selling point for locating the skate park in this area.
- 2. It appears that some footpaths are crossed over. Are any of the footpaths being removed? These footpaths are constantly used by residents accessing the shops and other areas of town. If being removed will other paths be installed to replace the paths that are removed at the same time of the construction works.

I would also like to highlight a number of other projects that there was very little stakeholder engagement over before a decision was made.

Firstly the dog park which was supposed to be located opposite Federation Park, relocated without consultation to the top oval. When I as President of Teeball and a frequent hirer of the top oval asked why there had been no notification of this change made to the community I was informed that it had been advertised in the West Australian. This was not adequate especially as the Shire representative had all my contact details and as a courtesy could have at the least notified me via email. Needless to say that dog users did not pick up after their dogs nor keep them on leads risking the children's safety both hygienically and also in being harmed by dogs running around off leads. Soccer now use this oval and there are still issues with faeces not being picked up by dog owners despite signage advising dog owners of their responsibilities.

The project for the installation of the Gazebo was to erect a structure where people could sit and reflect and the location was earmarked to be over nearer the memorial park. It is now located near the car park and is not usable in the afternoon as the sun beats down under the stucture's roof and for much of the year it is too hot for people to sit. I understand that there were water

issues over near the memorial park which was highlighted to me when I spoke to a councillor but for maximum usage it is not located in a great spot.

The car park is supposed to meet Australian standards but I would question whether there is another car park in WA that is as confusing with parking access roads as narrow. Two cars cannot access and drive out of the same parking lane at the same time – one has to go over the cement barriers which they frequently do when unable to access the area they require or exit from the car park. There are certainly good points and we definitely needed the car park re-sealed but it is very confusing and has too many cement barriers.

Last but not least the recycling. For at least seven months recycling was promoted in both Paraburdoo and Tom Price when in actual fact there was no recycling being carried out. This was totally misleading by the Shire to maintain the idea that recycling was being carried out. Website outlined various uses of this recycling and even after it was raised by a Councillor and confirmed that it wasn't being carried out it took another five weeks for signs to be erected on both sites when a mere laminated sign would have sufficed until metal signs arrived and also took a long time for information to be removed from the Shire website.

Why has the original location for the skate park earmarked at the Ashburton Hall meeting been disregarded.? Why has the child care been moved over? Is a large indoor basketball/netball/sporting hall required by the community and as a major user of such a facility, has the netball association been contacted with cost analysis of how much it would cost to hire such a venue and are they in a financial position to hire such a venue. Would they prefer for the existing courts to be re-laid and a cover put over the top? I don't know the answer to these questions but maybe the question needs to be asked? Does the community want such a building or would they like to see other buildings/activities I place of this large building. First discussions were held over four years ago on the community hub design and circumstances have changed in the town. Maybe it is time to once again hold discussions with the community to see what the town needs. A number of community groups no longer exist and different ones have started and this trend will always be the case as we are always

dependent on who is in town at any given time to have the expertise to run these activities but it may be the time to ask the community again what is important to them.

I believe the skate park is an important and necessary project to ensure there are activities available for all aged children in our town and the designs are fantastic. As a long term member of the community it is fantastic to see these projects taking place creating a community that is vibrant and where everyone would love to live and it is very much appreciated but please consider the concerns outlined above.

Thank you.

Kind regards

J Price

From:	Peter Foster
To:	Deb Wilkes; Anika Serer
Cc:	Neil Hartley; Janyce Smith; Cr Doughlas Ivan Dias; Cr Linton Rumble
Subject:	FW: Paraburdoo Skate Park
Date:	Monday, 6 October 2014 4:34:43 PM

From: Andrea Rogers [mailto:rogersguenole1@yahoo.com.au]
Sent: Monday, 6 October 2014 3:03 PM
To: Cr Peter Foster
Subject: Re: Paraburdoo Skate Park

Hi Peter.

I am unable to make the meeting this Friday night.

I would like to put my interest forward in relocating the skate park to the town oval, by the swimming pool. The current option 1 and 2 do not appeal to myself, from both a parent perspective and as an IGA employee. Option 2 is definitely asking for trouble in the genset area. There will need to be major fencing and security measure put in place, the current cyclone gates are extremely inadequate for such a highly important area, as is the cyclone fencing.

The park/oval area by the pool already has access to the junior play ground, toilets, oval, pool, youthy, library access and oodles of parking. It seems to me the perfect location as is a one stop drop and pick up point for parents, and parents in the smaller junior park can still keep an eye on the goings on to the skate park.

So if it comes to a vote or show of hands, can you please express my interest in the location near the pool.

Thanks heaps Peter

Andrea Rogers

From:	Neil Hartley
To:	Anika Serer
Cc:	Deb Wilkes
Subject:	FW: Paraburdoo Skate Park
Date:	Wednesday, 1 October 2014 5:21:37 PM

From: Andrea Rogers [mailto:rogersguenole1@yahoo.com.au]Sent: Wednesday, 1 October 2014 4:35 PMTo: Peter.Foster@Ashburton.Wa.Gov.Au

Subject: Paraburdoo Skate Park

Hi Peter.

In regards to the location of the Skate Park in Paraburdoo, I would like to highlight the concerns in regards to IGA. The location of the Skate Park puts the rear of the shop in direct line of sight of the motors, genset, transformer and mains power. It is an area we monitor constantly as we have had problems with break ins, mischief, and general trouble making. We have caught kids in the yard snooping, fiddling, eating and jumping around on the genset and transformer roof. As you can imagine any damage to this area, whether it be deliberate or accidental, would be disastrous for IGA and possibly life threatening to anyone playing around. All our motors and compressors to the fridges, freezers, cool rooms, meat room and genset utilize this area, not to mention as I have already a transformer. The mains power switch and genset back up switch are also located here. We currently have locks on all genset doors and the mains power room, this resulted after kicking a group of youth off the transformer roof and a few months earlier mucking about with the genset.

In my last discussion with the owners I was informed that they were unawares of any Skate Park being built within the vicinity, and once informed were quite concerned about this, due to all the above mentioned.

I have worked at IGA for 8 years and have been the Store Manager for the past 2. I have lost count of the times we have had to move along kids, especially on school holidays. As the person who starts the genset and monitors the compressors, I keep tabs on the area weekly.

On a personal level I think a new Skate Park is a fantastic idea, my preference would be to have it placed by the pool and current junior park.

Thank you for your time

Andrea Rogers

From:	Janyce Smith
To:	Anika Serer
Subject:	FW: Paraburdoo Skate Park
Date:	Thursday, 2 October 2014 11:12:46 AM

From: <<u>leecy_67@bigpond.com</u>> Date: 2 October 2014 10:57:53 AM AWST To: "<u>Peter.Foster@Ashburton.wa.gov.au</u>" <<u>peter.foster@ashburton.wa.gov.au</u>> Subject: Paraburdoo skatepark

Hi Peter

My teenage son is a regular at the skatepark (weekends, holidays, arvos and evenings) and says he'll go where ever it is but would prefer it close to the youth centre. When he leaves the house he always says "Going to the Youthy/skatepark" and in summer it's "Youthy/skatepark/pool". If I need to get in touch with him and he's "too busy" to answer his phone I know the general area to find him.

Seems that some people like putting their two bobs worth in just for the sake of it and will never be happy with the outcome. I think if it's in the central area of town reasonably close to everything the kids will be there. But being too close to the fenced playground at the oval could be a problem as mums with little children (who forget that their babies will be teenagers one day) may have issues with teenagers being teenagers.

Hope all goes well and the kids have a new skatepark soon :)

Leigh
Shire of Ashburton Proposed Skate Park Site and Position: Paraburdoo Consultation Notes: October 10, 2014

Purpose of the workshop

Reach agreement and a way forward in relation to the preferred site and position of the proposed Paraburdoo skate park (youth facility) - that will ensure a quick and cost effective outcome

Background

The following notes provide an overview of the discussion, findings, recommendation and suggestions identified at the Shire of Ashburton (SoA) Paraburdoo Skate Park Community Consultation workshop conducted on Friday October 10, 2014 in Paraburdoo.

The workshop was facilitated by Jenny Thomas of Northern Edge Consultants with presentations from Convic Landscape Architects Simon Bogalo and Nick Loschiavo as outlined in the *Paraburdoo Youth Facility Project Number 13812, Draft Concept Report January 2014.*

In excess of 34 people attended the evening workshop including three SoA Councillors, the Executive Manager Community Development, Executive Manager Strategic and Economic Development and the SoA CEO.

The following Process was utilised during the workshop:

- Welcome, house-keeping, overview of the workshop and introductions
- Review of the process used and presentation of the preferred site
- General discussion from the floor
- Endorsement of the preferred site
- Where to from here
- Anything outstanding
- Close

It was determined at the end of the workshop that:

- a) The SoA staff would prepare a report based on the feedback received from the consultation (workshop) and assessment provided by Convic – including feedback from Convic in relation to an assessment of Site 5.
- b) The SoA staff would make a recommendation to present to the SoA Councillors
- c) SoA Councillors would make the final decision regarding the preferred site

It was also recommended that future consultations between the SoA and the community include (but not limited to):

- a) Website with up to date and clear information and options for providing feedback
- b) Mail drops
- c) Workshops with no competing community events, programs or activities (e.g. Drive In)
- d) Stands and stalls visual displays at the shopping centre
- e) Electors meetings

Workshop Summary

The collective interpretation by the consultants of the feedback provided, recommends (the repositioned) Site 4 over Site 5 (community proposed alternate site) for the following reasons: a) Site 4 has already been approved by SoA Council

- b) Site 4 design is completed and ready to go
- c) Commencement of construction subject to successful planning application (maximum of 40 days) and approval of funding expected around November
- d) Capacity for expansion
- e) Existing shade (trees)
- f) Excellent passive surveillance
- g) Costs savings (from total build budget) relating to not having to re-design the park
- h) Easter (2015) opening date compared to Christmas (2015)

It is recommended however that:

- a) The community is provided with updated feedback regarding the Convic Assessment of Site 5
- b) CCTV cameras, lighting and ranger presence is considered once the Park is operational



Approximate position and location of Sites 4 and 5

Notes from the Workshop

During the workshop, participants were provided with an overview of each of the indentified four Convic (assessed) options for the development of the Skate Park (and Youth Facility). Pros and Cons for each Site were presented. Pros and cons were also identified for a 5th site that was presented by the participants. The matrix (below) is a summary of the respective Sites Pro and Cons.

During the presentation, the following points and/ or queries were raised – and associated responses provided:

Question1

Is the zoning for Site 4 appropriate for the purpose of the skate park/ youth facility?

Response (SoA)

Site 4 is zoned 'Commercial and Civic' and 'Recreation' is a discretionary use. In essence it is ready to go – subject to a planning application which will take up to 40 days. Once approved – and funding from Lotterywest is approved - construction can commence. 95% confident the funding application will be approved.

Question 2

What about the original site as identified on the Master Plan. Why has it been moved? **Response (SoA)**

- a) Creating Communities consultation recommended the development of a new Community and Recreation Hub located between the pool & oval, which would conflict with this use of land. It was recommended that the skate park be moved as it would constrain the design & construction of new facilities. The Childcare Centre has now received funding and will be commencing construction soon in very close proximity to the original site for the skate park.
- b) SoA Councillors endorsed the Creating Communities recommendation

Participants were asked to vote on two key questions. Question 1. Are you prepared to Vote for or Option 1 or Option 2? Option 1 being:

Either Site 4 or Site 5 as the preferred site – without the Convic Assessment available to them on Site 5.

Option 2 being:

Not prepared to vote without the assessment available on Site 5

Results

Participants voted for Option 1 (16 votes) compared to Option 2 (13 votes)

Based on this – participants were asked to vote on Question 2: Which Site is the preferred Site? Results

Site 4 received 15 votes and Site 5 received 10 votes.

Throughout the workshop, participants were also asked – by a show of hands – which site (4 or 5) provided the best passive surveillance. Site 4 was voted (by a small margin) as having better passive surveillance.

Participants were however divided between the sites (4 and 5) and said that feedback from Convic – regarding the suitability (assessment) of Site 5 would be greatly appreciated

Site and Assessment Rating	Location	Pros	Cons	Suitability
1 Rating 63%	Youth Centre Space	a) Close two youth centre	d) No shade	Minimal
		b) Flat terrain	e) Small restrictive space	
		c) Connectivity to Anzac green space	f) Land held by Rio	
			g) 50 metre encroachment to residential	
2 Rating 56%	Existing skate park	a) Close to youth centre and other active sport facilities	c) Too small	Minimal
		b) Access to services e.g. power and water	d) Poor passive surveillance	
			e) 50 m residential	
			f) Minimal (one tree) shade	
3 Rating 61%	Corner of footy oval and playground	a) Close to similar and complementary recreational spaces e.g. oval (footy) and play space	 c) Existing conflicting uses in terms of future planning e.g. day care 	Minimal
		b) Existing services e.g. carpark, picnic setting, shade, water and power	d) Too cramped, poor passive surveillance	
			e) Potential need to remove trees	
			f) 50 meter residential	
4 Initial rating - 90% Since reposition – 93%	Ashburton Avenue Park (re- positioned 50 metres)	a) Site 4 is zoned as Commercial & Civic with Recreation a 'discretionary' use. In essence it is ready to go – subject to a planning application which will take up to 40 days. Once approved – construction to move ahead. 95% confident the funding application will be approved during this timeframe.	q) Potential drainage issues regarding overland flow	High
		b) Site already approved by Council and is ready to go (subject to planning application)		

		c) Concept design developed		
		d) Avoids 50m residential buffer zone (noise	r) Traffic could be an issue – but this has been	
		mitigated by moving the park 50m)	mitigated since the 50m relocation	
		e) Research indicates that the noise	What about the noise from the Park. Will the wall	
		associated with skate parks is not	makes this worse or will vegetation reduce it?	
		unreasonable		
		f) The Tom Price skate park presents		
		minimal "nuisance" noise and "fun noise		
		should be considered good		
		g) Visually prominent		
		h) Existing trees for shade	s) Trees drop leaves and sticks	
		Skaters happy to sweep the area	Shade drops on the wrong side of the park	
		i) Iconic entry statement		
		j) Lots of space		
		k)Ties into recreational corridor	t) Not central – typically - for community events	
		I) Ample parking	u) New car park design makes it harder to access the	
			park	
		m) Great circulation (through the pathways)	v) Kids will congregate there at night (as in any	
			popular location)	
		n) CCTV, lighting and a ranger presence will	w) Proximity to the police station is a negative. If	
		mitigate this as an issues	kids are in trouble, they sometimes approach the	
		o) Proximity could increase the positive	Station and if no officers on duty around – will	
		relationship between Police and the users	approach the Officers family home – compromising	
			the family in terms of privacy and potential well	
			being.	
		p) Angus and his mates preferred it		
5	Shop side		I) No approval for the Site and no comprehensive	High
No rating available	of Oval –		assessment conducted. For Site 5 to be considered,	
- site proposed as	mid way		Convic would need to complete a comprehensive	
an alternative by			assessment and go back to the drawing board in	
meeting			terms of design	
participants		a) Potential cavings associated with evicting	m) Bit old and dated - and visbility would be subject	
		a) Potential savings associated with existing	m) Bit old and dated – and viability would be subject	

infrastructure e.g. seating, shade, drink	to Convic assessment	
fountains and BBQs		
b) Further from housing		
c) Maintenance could be included n the		
existing schedule for ovals and playgrounds		
through the SoA		
d) Existing fencing	n) Just chain – and fencing not required for the	
	skate park/ youth facility anyhow	
e) Further from the main road	o) Not critical – as young people transfer the self	
	preservation skills they gain from skating to road	
	safety	
	More traffic with increased level of activity and	
	development (proposed new childcare facility etc)	
f) Access to parking		
g) More activation re increased	p) Damage does occur at this site	
development (proposed new childcare		
facility etc)		
h) Access to parks	q) The site floods and gets muddy	
i) Keeps all children and youth activities in	r) Not ideally complementary having a skate park	
the same vicinity which is good for	near childcare	
surveillance		
j) Passive surveillance from rear of shops	s) Cost and time (4 weeks for re-design and then	
	approval). Christmas vs Easter	
k) Majority of activities and events are held	t) Represents elements of "back of house" (car in	
on the oval. Prime observation position	the bowl) on a day by day basis (in terms of passive	
during events	surveillance and activation)	

PARABURDOO YOUTH FACILITY

1 490 001

PROJECT NO. 13812 SITE SELECTION REPORT OCTOBER 2014

PREPARED BY CONVIC FOR THE SHIRE OF ASHBURTON





ATTACHMENT 16.2E

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INTRODUCTION

The Paraburdoo Youth Facility is being designed as a unique, iconic and site responsive multipurpose, multigenerational facility that aims to complement the existing uses and facilities of the Paraburdoo recreational precinct. This iconic facility will be the central hub for the youth and wider community of Paraburdoo.

In November of 2013, CONVIC were engaged by the Shire of Ashburton to undertake a site appraisal of possible site locations within the Paraburdoo Masterplan. This was followed by the community consultation phase of the design contract.

The following report outlines the site selection process and spatial analysis of the proposed site of the Paraburdoo Youth Facility. It also summarises the results and comments of the community consultation, makes recommendations on the typology of the facility and creates a design vision for the Paraburdoo Youth Facility.

SITE 5

On the 10th of October Shire of Ashburton and Convic met with the local Paraburdoo community for further consultation with respect to the site selection process and the identified sites for the Paraburdoo Skate Park. The consultation was facilitated by Jenny Thomas of Northern Edge Consultants. The process was an informative evening with great attendance from community. An outcome of the evening was that community proposed a fifth site to be reviewed by Convic as part of the site selection process. This site links back to the original master plan for community development precinct.

This fifth site was assessed in the context of its prospect as a site for a community skate park. The assessment is incorporated into the Site Assessment section of this report. The final recommendation will go to council for review and endorse a preferred site for the skate park.

CREATE RECONNECTING COMMUNITIES THROUGH **YOUTH INCLUSIVE** PUBLIC SPACE

JTAVITDA

ENCOR





EXISTING SKATE UNDERSTANDING THE EXISTING SKATE

SKATE CONTEXT

The existing Paraburdoo skate park is inadequate to cater for the needs of the current skate community. Consisting of a number of obsolete "bolt on" steel skate features. The facility does not allow for a number of different users to utilise the skate park at one time and lacks a diversity of skateable elements and flow lines.

The existing facility is showing signs of significant wear due to its age. Overall wear and tear, and poor junctions between steel and concrete impact on the safety and presents a hazard to participants utilising the facility. The overall layout and scale of the features do not allow for progressive multifunctional safe use.

The current location is poorly defined with the park being set within tight proximity to the primary school, it's associated sporting facilities and the adjacent youth facility; culminating in various issues with overlapping use of space. It lacks connectivity within the current community layout as well as the proposed masterplan.

The Shire currently has one other skate park approximately one hour and fifteen minutes away from Paraburdoo in Tom Price. This is a combination of Street and Transition elements arranged in a square track formation including: ledges, banks, rails, half pipe, moguls and quarter pipes. It is popular within the Tom Price community with many frequent users including BMX, Scooters and Skateboarders.



Existing Paraburdoo Skate park - CONVIC site photos



Existing Paraburdoo Skate park - CONVIC site photos



om Price Skate park - CONVIC site photos



Tom Price Skate park - CONVIC site photos







SITE ASSESSMENT SELECTING THE RIGHT SITE

INTRODUCTION

The location of the Youth Facility is critical in ensuring the future success of this important community asset. In particular the site should have the capability to:

- Create a centralised hub for young people.
- Allow users of different ages to interact with each other.
- Allow users of different abilities to learn from each other.
- Create strong links with other existing community facilities and amenities.

It has been identified that the Youth Facility must cater for all ages, abilities and types of action sports. The design of the park should create clear areas for beginners to safely learn and progress, and areas for the more experienced to use the space without worrying about colliding into other users.

The Paraburdoo Youth Facility site presents an opportunity for the Shire of Ashburton to develop the precinct and create a dynamic and activated community hub, offering recreational and social experiences for all members of the community, from day to day usage to community centred activities and events.

The following section outlines the key criteria used to assess suggested sites, and then nominate a preferred site recommendation.





View towards southern mountain range - CONVIC site photos



Cow's roaming freely in town - CONVIC site photos

ATTACHMENT 16.2E

PREPARED BY CONVIC FOR THE SHIRE OF ASHBURTON

SITE ASSESSMENT CRITERIA

1. PHYSICAL SITE CONDITIONS & TECHNICAL CONSIDERATIONS

This first broad criterion is based on the physicality of the various sites and whether they can accommodate a facility of the required scale and type required by the Shire. It also considers technical implications such as drainage and soil conditions. Questions asked at each site include:

- Is the proposed site capable to cater for the various different applicable facility types defined previously? (ie: large enough to cater for events if we are looking for a regional scale park)
- Is the proposed site free of existing land use implications, covenants, easements, service access requirements and/or underground/overhead power lines, water and gas?
- What are the implications of geotech conditions, ground water, drainage?
- What are the physical terrain implications of the site?

2. ACCESS/TRANSPORT

This second criterion looks at how easily accessible the site is for users, parents and those viewing the skate park or events. Questions asked of each site on this criterion include:

- Are there pedestrian/footpath connections from transport nodes to the proposed site?
- Is there a safe drop off area or adequate car parking if applicable?
- Is there access to public transport at the proposed site?

3. NATURAL SURVEILLANCE. SECURITY AND SAFETY

As the consideration is to create a public sporting facility with the main users being below the age of 18 it is critical to ensure the facility is usually open and safe and easily accessed in the case of an emergency. Questions asked for this criterion include:

• Is the site visually prominent with good public surveillance for safety and for the promotion of the facility and skate activity?

- Is the site a short distance from police response calls and does it provide ease of police access on scheduled routes?
- Can the site provide adequate emergency vehicle access (fire and
- ambulance)?
- Can vehicular access be restricted at the proposed site to prevent skating at night by car light if applicable?
- Can the proposed site provide safe entry to and from the site and safe setbacks from busy roads and intersections?

4. PROXIMITY TO AMENITIES (WATER, TOILETS, SHADE, FOOD & DRINK) An active public sporting facility such as a skate park should have appropriate ancillary amenities. This includes shade for viewing and resting, drink fountains and nearby toilets given users can spend many hours using a skate park in a single session.

Questions therefore asked for this criterion are;

- Are associated amenities such as public telephone, toilets, water, shelter and shade existing and available or cost effective to install at the site?
- Is the site close to shops selling food and drink and is there potential for seasonal, peak time and/or event day food and drink outlets?

5. IMPACT ON EXISTING FACILITIES, ADJOINING USES AND USERS To assess the suitability of a site, one of the main considerations is what impact will a new facility have on the existing users and use of the space. This can be a contentious community issue and so the following questions have been asked for this criterion;

- Can the site facilitate minimal loss of green space?
- Can the site facilitate minimal impact on ecological systems eg. wetlands, foreshore and bushland?
- Can the site facilitate minimal loss of mature or significant trees?
- Can the site facilitate minimal impact on pedestrian or road network and access including existing desire lines?
- Will the location of a skate facility on the site not substantially displace existing recreational or other site users?

ATTACHMENT 16.2E PARABURDOO YOUTH FACILITY COM SITE ASSESSMENT SELECTING THE RIGHT SITE

SITE ASSESSMENT SELECTING THE RIGHT SITE

- Are there any existing heritage items or indigenous people's claims for land title or cultural significance at the site?
- Is there a history of 'anti-social' activity of behaviour at the site?

6. DISTANCE FROM HOUSING & INCOMPATIBLE LAND USE

Another major consideration for any new public sporting facility is the potential impact of noise and light to nearby housing. It is important that the new skate facility is placed to minimise impact to surrounding residential areas. We have undertaken acoustic assessments of a number of existing skate parks to ascertain an appropriate distance from residential areas and as a guide 50m is considered an acceptable distance for a purpose built skate park. Please note that this is subject to a more detailed acoustic assessment as each location has different factors such as surrounding noise, landform, prevailing winds etc. This is also only for facilities and not incidental skate moments which due to their scale and level of potential use are not considered major creators of noise or loss of amenity.

Questions therefore include:

- Is the site location an adequate distance (50m) from residential dwellings and incompatible land uses to avoid potential noise and light intrusions?
- Has the site the capacity to place a skate park in a location to maximise noise attenuation (eg: sunk into the ground)

7. EVENT SPACE OPPORTUNITIES

With centrally located facilities presenting the opportunity to become a major community activity node, not just for skating/BMX and scooter users but also community events, clinics and competitions; sites must be assessed for their suitability to play that role. Questions therefore include;

- Is the proposed site adjacent to like/complimentary activities to create a greater recreational experience?
- Does the site have the ability to cater for larger crowds and temporary infrastructure during peak use and events?

8. MAINTENANCE

Maintenance is important to ensure the park can be cleaned easily and regularly. Questions therefore asked for this criterion are;

 How readily accessible is the site to regular cleaning for existing council cleaning and maintenance team?

9. CONTEXT & AMENITY

The criteria is most applicable to the socialisation that occurs at skate parks and the importance of providing facilities that are where young people want to be and provide important amenity (sun protection, wind etc..) The following questions will be asked for each of the sites regarding context and amenity:

- Is the site location where young people want to be or adjacent to where they currently congregate?
- Is the site in close proximity to existing shopping centres, sports or recreation facilities or interested schools?
- Is the site within or adjacent to a major community hub or central area?

10. CONSISTENCY WITH STRATEGIC OBJECTIVES

Sites for consideration need to conform to local planning schemes, embody strategic planning and reflect the current land use zones. Therefore for this criterion the following questions needs to be asked;

• Is the location consistent with the strategic land use, masterplanning, planning schemes and zoning?

SUGGESTED SITES

Based on direction from the Shire of Ashburton, four sites were assessed for their potential to accommodate a new facility:

Site 1: Corner of Anzac Pl and De Grey Rd Site 2: Existing Skate park location Site 3: Lions Park / Peter Sutherland Reserve Site 4: Corner of Fortescue Rd and Ashburton Ave adjacent to IGA Site 5: Fortescue Pl / Lions Park below the football oval



			partially	
CONSIDERATION/CRITERIA	Importance of Criteria (5 highest, 1 lowest)	S1: Corner Anza Pl & De Grey Rd	S2: Existing	
1. Physical site conditions & technical considerations				
Is the proposed site capable to cater for the various different applicable skatepark types defined previously? (ie: large enough to cater for events if we are looking for a regional scale park)	5	1	0	
Is the proposed site free of existing land use implications, covenants, easements, service access requirements and/or underground/overhead powerlines, water and gas?	3	2	1	
What are the implications of geo tech conditions, ground water, drainage?	3	1	1	
2. Access/transport				
Is there access to public transport at the proposed site? Are there pedestrian/footpath connections from transport nodes to the	5	1	1	
proposed site?	4	2	2	
Is there a safe drop off area or adequate car parking if applicable?	4	1	1	
3. Natural surveillance, security and safety				
Is the site visually prominent with good public surveillance for safety and for the promotion of the facility and skate activity?	5	1	1	
Is the site a short distance from police response calls and does it provide ease of police access on schedules routes? Can the site provide adequate emergency vehicle access (fire and	3	1	1	
Can vehicular access be restricted at the proposed site to prevent skating at	4	2	2	
night by car light if applicable?	1	1	2	
Can the proposed site provide safe entry to and from the site and safe setbacks from busy roads and intersections	3	2	2	
4. Proximity to amenities (water, toilets, Shade, food & drink)				
Are associated amenities such as public telephone, toilets, water, shelter and shade existing and available or cost effective to install at the site?	5	2	1	
Is the site close to shops selling food and drink and is there potential for seasonal, peak time and/or event day food and drink outlets?	3	1	0	
5. Impact on existing facilities, adjoining uses and users				
Can the site facilitate minimal loss of green space?	2	2	2	
Can the site facilitate minimal impact on existing ecological systems eg. wetlands, foreshore and bushland	3	2	2	
Can the site facilitate minimal loss of significant trees	3	2	2	
Can the site facilitate minimal impact on pedestrian or road network and access including existing desire lines?	2	2	1	
Will the location of a skate facility on the site not substantially displace existing recreational or other site users?	2	2	2	
Are there no existing heritage items or indigenous people's claims for land title or sites cultural significance at the site?	3	2	2	
Is there a history of 'anti-social' activity of behaviour at the site?	4	0	1	
6. Distance from housing & incompatible land use				
Is the site location an adequate distance (50m) from residential dwellings and incompatible land uses to avoid potential noise and light intrusions?	5	1	1	
Has the site the capacity to place a skatepark in a location to maximise noise attenuation (eg: sunk into the ground)	2	1	1	
7. Event space opportunities (multiplicity of use)				
Is the proposed site adjacent to other like/complimentary activities to create a greater recreational experience	4	1	1	
Does the site have the ability to cater for larger crowds and temporary infrastructure during peak use and events?	4	0	0	
8. Maintenance issues				
How readily accessible is the site to regular cleaning for existing council cleaning and maintenance teams.	4	1	1	
9. Context & Amenity				
Is the site location where young people want to be or adjacent to where they currently congregate?	5	1	1	
Is the site in close proximity to existing shopping centres, sports or recreation facilities or interested schools?	4	1	1	
Is the site within or adjacent to a major community hub or central area?	4	1	1	
10. Consistency with Strategic Objectives				
Is the location consistent with the strategic land use, masterplanning, planning scheme and zoning.	4	1	1	
TOTAL	206	38	35	
TOTAL PERCENTAGE		66%	600	

Assessment Criteria Matrix

ATTACHMENT 16.2E SITE ASSESSMENT SELECTING THE RIGHT SITE

of criteria (2 fully meets, 1 neets, 0 does not meet)				WEIGHTING MULITPLIED BY ASSESSMENT				
	S3: Peter Sutherland Reserve	S4: Corner of Fortescue Rd & Ashbuton Ave	S5: Fortescue PI below the football oval	S1: Corner Anza Pl & De Grey Rd	S2: Existing Skatepark	S3: Peter Sutherland Reserve	S4: Corner of Fortescue Rd & Ashbuton Ave	S5: Fortescue PI below the football oval
	1	2	2	5	0	5	10	10
	1	2	2	6	3	3	6	6
_	1	1	1	3	3	3	3	3
	1	1	1	5	5	5	5	5
	2	1	1	8	8	8	4	4
	0	2	2	4	4	0	8	8
	1	2	1	5	5	5	10	5
	1	2	1	3	3	3	6	3
	2	2	2	8	8	8	8	8
	1	1	1	1	2	1	1	1
	2	2	2	6	6	6	6	6
	1	2	2	10	5	5	10	10
	0	2	2	3	0	0	6	6
	2	2	2	4	4	4	4	4
	2	2	2	6	6	6	6	6
	0	2	2	6	6	0	6	6
	2	2	2	4	2	4	4	4
	1	2	2	4	4	2	4	4
	2	2	2	6	6	6	6	6
	2	2	2	0	4	8	8	8
	1	2	2	5	5	5	10	10
	1	1	1	2	2	2	2	2
	2	2				-	-	-
	2	2	2	4	4	8	8	8
_	2	2	2	0	0	8	8	8
	1	2	2	4	4	4	8	8
	1	2	2		-		0	0
	1	2	1	5	5	5	10	5
	1	2	2	4	4	4	8	8
	1	2	2	4	4	4	8	8
	1	2	1	4	4	4	8	4
	36	53	49	129	116	126	191	174
)	62%	91%	84%	63%	56%	61%	93%	84%

Corner of Anzac Place and De Grey Road

SITE DESCRIPTION:

- Located on a vacant block adjacent to the Paraburdoo Youth Centre and the bowling club.
- Opposite to the Anzac Memorial Park and existing residential.
- Land currently owned by Rio Tinto
- Rectangular gravel flat site bordered by footpaths with no existing shade.





Site 1 - CONVIC site photos

OPPORTUNITIES:

- The site on the corner of Anzac Place and De Grey Street provides the opportunity to connect a green link through the Anzac Memorial Park north, on the eastern side of the Paraburdoo town centre; enclosing the town centre within a strong landscape framework.
- It is in close proximity to other facilities such as the Youth Centre and the Bowling club allowing the proposed facility to key into associated amenities.
- As the topography is generally flat, with no existing trees the site would require minimal landscape treatment and removal of vegetation.

CONSTRAINTS:

- There is minimal shade with no existing trees or shelter. This could have major cost implications providing shade structures and will take time to establish significant shade trees / green retreat.
- The current land ownership is held by Rio Tinto. It is possible this could be reassigned to Shire land as confirmed by Sean Riply but has implications on timing and funding applications.
- The site has less potential as a youth / community activation space as it is bordered on two sides by roads and the other adjacent facilities are less conducive to this type of development.

RATING OVERVIEW:

The site rated highly in terms of its central location, access for both users and services and has a low impact on existing facilities, adjoining uses and users. It received a total rating of **63%**.

Although the assessment process identified that the site was the third most appropriate for a new skate facility, due to pre-existing private land zoning, lack of shade amenity and surrounding comparable recreational based spaces it is not recommended to be the prime location for a skate facility.



Site 1 - CONVIC site photos

Site



Site 1 - CONVIC site photos

Existing Skate Park Location

SITE DESCRIPTION:

- The existing skate park consists of a number of prefabricated steel bolt on skate elements on a concrete basketball court base slab.
- Located adjacent to the Paraburdoo primary school and its associated sporting facilities (basketball / tennis courts).
- Closed in by existing 2m high fence. ٠
- Existing sporting amenities including lighting, bins and ٠ seating.

OPPORTUNITIES:

- The existing skate park is in close proximity to other similar recreational spaces such as the youth centre, cricket training ground, basketball and tennis courts allowing the proposed facility to key into associated amenities.
- There is already existing services available including lighting, rubbish bins and seating.

CONSTRAINTS:

- The site is in close proximity to the primary school and the primary school facilities. There are currently issues with the space being poorly defined as a separate entity to the primary school as identified by principal Troy Withers.
- The space is relatively small and strictly confined by its surrounding existing uses, thus restricting possible expansion and various opportunities of community engagement / youth activation.
- Due to the function of the surrounding land use the location does not promote passive surveillance and or monitoring.

RATING OVERVIEW:

Of the five sites assessed, the existing skate park received the lowest score at 56%, making it the most unsuitable for the new Youth Space.

The current location is poorly defined with the skate park being set within tight proximity to the primary school, its associated sporting facilities and the adjacent youth facility. This culminates in various issues with overlapping use of space. It lacks connectivity within the current community layout as well as the proposed masterplan. Although the site allows easy access and low impact on existing community facilities it is restricted by its size, opportunities of community engagement and youth activation will be significantly limited.





Existing Paraburdoo Skate park Lookng South on De Grey Rd - CONVIC site photos



Prefabricated Steel Features - CONVIC site photos





Fenced in Space with Primary School Facilities Adjacent

Lions Park / Peter Sutherland Reserve

SITE DESCRIPTION:

- Located within Peter Sutherland Reserve area alongside play ground and picnic precinct.
- Adjacent to the existing football oval.
- Many established shade trees and amenities.





Site 3 Existing Fence and Established Shade Trees looking North on Fortescue Rd - CONVIC site photos

OPPORTUNITIES:

- The site on Fortescue Road is in close proximity to other similar active recreational spaces such as the football oval and the existing play area allowing the proposed facility to key into comparable associated amenities.
- There are existing services and amenities available including fencing, shade trees, shelters, car parks and picnic areas.

CONSTRAINTS:

- The site has various existing community uses tied with it, such as the play area and the football oval. It also has other future uses such as the Neighbourhood Centre, Day Care buildings and a water park programmed for the space. There is concern the space will become too cramped to allow all of the existing and future uses to coexist in a socially and functionally beneficial way.
- The size of the site is restricted due to adjacent land use thus restricting possible expansion and various opportunities of community engagement / youth activation without having to impact on adjacent spaces.
- The site itself, with a significant amount of mature native trees would require a substantial amount of landscape work, and the potential removal of these trees if a suitably sized skate/BMX facility was to be developed.

RATING OVERVIEW:

Of the five sites assessed, the Peter Sutherland Reserve site ranked fourth in its suitability for a new skate space, or **61%**. The site rated highly in terms of its multiplicity of use, with many like / complimentary activities to create a greater recreational experience. However the location is not consistent with the strategic master planning of the Paraburdoo town centre and also may impinge on current land use of the site.



Existing Picnic setting - CONVIC site photos

Exi



Existing Shelter and Play Area - CONVIC site photos

On Ashburton Ave adjacent to IGA

SITE DESCRIPTION:

- Triangular space located on a vacant grassland block adjacent to the IGA on Ashburton Ave.
- Several established shade trees and existing footpaths.





Looking East on Ashburton Ave towards the IGA and Car Park - CONVIC site photos

OPPORTUNITIES:

- The site location is in visual proximity to similar sports and recreational facilities for example the Play area, picnic ground and football oval to the north linking through to the Paraburdoo swimming pool and primary school. It is also situated adjacent to the IGA shopping centre, library and the council offices linking in directly to the hub of the community.
- The site is visually prominent with excellent passive and active surveillance from the main roads and the IGA car park with the Police station directly across the road. It is one of the first site locations one sees as they enter the Paraburdoo town centre, promoting an iconic element of life and vibrancy as you enter the town.
- It is highly accessible for vehicles and pedestrians with the existing IGA car park within 50m away and the site being fringed by two main roads and existing footpaths.
- The site is a large open green space with the ability to cater for larger crowds and temporary infrastructure during peak use and events; promoting a space for youth activation and community engagement.
- The site is bordered to the east by established trees providing highly important shade to the facility to extend usage time through the day in hotter periods.
- The site does not impact on existing use or on the proposed revitalisation master plan strategy. Tying into the 'recreational corridor' along the western perimeter of the town centre.

CONSTRAINTS

- There is concern from council with respect to traffic on the two main roads bordering the site. Traffic management treatment will need to be considered.
- There are issues with drainage in the area which will need to be assessed (Paraburdoo has had several unresolved drainage issues throughout the town centre throughout the wet season).
- There is concern from neighbours on Fortesque Road that the location will have a negative impact with noise and light intrusion. This has been offset by relocating the facility 50m to the east (Convic have undertaken acoustic assessments of a number of existing skate parks to ascertain an appropriate distance from residential areas and as a guide 50m is considered an acceptable distance for a purpose built skate park).



Morning shade underneath the existing trees - CONVIC site photos

RATING OVERVIEW:

Of the five sites assessed, the site on the corner of Fortescue Road and Ashburton Ave was ranked first as the most suitable space for the Paraburdoo Youth Space at 93%.

Locating the Youth Space in this area allows the park to key into the 'Green Band' landscape framework that borders the Paraburdoo town centre. This creates a recreational corridor connecting the space with a possible future bike education path to the north, the play area and picnic space in Peter Sutherland Reserve and the football oval; culminating in a passive / active recreation hub on the western side of the Town Centre.

With this landscape framework in mind the space represents the most suitable location for the new Paraburdoo Youth Space. A visually prominent site with adequate area for a District Level Facility together with existing supporting amenities, and the pre-existing community and recreational facility at Peter Sutherland Park, mean the new Skate Space will only further amplify the Paraburdoo Community and celebrate the local youth culture, in an inclusive setting. The Paraburdoo Youth Space can also act as a iconic gateway to the Town's Centre, with the proposed park being strategically located upon entry into town.

The site also presents the greatest opportunity out of the four to host events and workshops, with the IGA providing car parking, as well as overflow areas for the potential of excess users at the Youth Space.

Page 345





The View South across Ashburton Ave encapsulating the mountain range CONVIC site photos

Fortescue Place Below Football Oval

SITE DESCRIPTION:

- Located within Lions Park South of the football oval.
- Adjacent to the existing play zone and picnic area.
- Few established shade trees. •





Site 5 Looking North across Fortescue Place towards the football oval with the play area to the West. - CONVIC site photos

OPPORTUNITIES:

- The site on Fortescue Place is in close proximity to other similar active recreational spaces such as the football oval and the existing play area allowing the proposed facility to key into comparable associated amenities. It is also a close walk to the Paraburdoo Primary School and the Youth Centre.
- There are existing services and amenities available including fencing, lighting, shelters over the play area, car parking behind IGA and picnic areas.

CONSTRAINTS:

- There is a limited amount of passive surveillance during the day with peaks when children are being taken too and from school along Fortescue Place, but little after school and when shops are closed.
- The site has drainage issues with the football oval at a higher level draining directly across this site.
- There are conflicts of interest with the proposed adjacent land use with a childhood centre programmed • for development.
- There is minimal shade with few substantial existing trees and no free shelter. The lack of existing shade may have major cost implications on the project with the need to provide shade structures and time for establishment of significant shade trees.
- There are timing and cost issues associated with site 5 as the existing concept will need a site specific design. This will then need sign off by council and seek planning approval. This will push the estimated delivery date to December 2015.

RATING OVERVIEW:

Of the five sites assessed, the Fortesque Place site ranked second in its suitability for a new skate space with 84%. Overall it would provide a functioning Youth Facility site although there are concerns with lack of daily and ongoing activation and issues with conflicting land use in future planning.



View to back of house IGA car park - CONVIC site photos



Looking east towards site of proposed Neighbourhood centre and Childcare Facility - CONVIC site photos



SITE ASSESSMENT

PREFERRED SITE RECOMMENDATION

The evolving definition of skate parks today no longer restricts facilities to develop as an out of sight concrete park with little community interaction. Rather, a centrally located facility that allows easy site access, encouraging participation from the general community, is essential in creating a well used and maintained facility. Community acceptance and the increase of users, both skate and recreational, increases the opportunity for passive surveillance and the minimisation of anti-social behaviour.

The site on Ashburton Ave presents such an opportunity for the Shire of Ashburton to develop a Youth Facility in the heart of the community that lifts the public profile of youth and is close to the town centre and existing amenities. The site offers a unique design opportunity to tie into the Peter Sutherland recreational precinct, and create a dynamic and activated community hub, that can offer recreational and social experiences for all members of the community, from day to day usage to community events.

Based on the outcomes of the site assessment process and the five community consultations, Convic recommends the Ashburton Ave site as the most appropriate and preferred location for the new Paraburdoo Youth Facility.



Proposed Site Looking North Towards Peter Sutherland Reserve - CONVIC site photos



lame Tree from Town Centre - CONVIC site photos



Local Rocks Used in Landscaping of Pathway Network - CONVIC site photos

ATTACHMENT 16.2E

PREPARED BY CONVIC FOR THE SHIRE OF ASHBURTON

FURTHER RECOMMENDATIONS

Another topic raised and discussed during the workshops was the idea of a bike education zone. This space would tie into the Paraburdoo Youth Facility to the north of the proposed site location. This presents a fantastic opportunity to further strengthen the recreation corridor to the West of the town centre.

The potential to develop a bike education zone through this green zone gives youth a space where they can learn alongside a 'live' traffic zone and see how the importance of the road rules apply in a true to life situation. There is also the potential to tie the bike education path into the skate space through fun incidental features that provide progression into a more advanced space. On the northern side of the space the path can link into the existing community recreation hub in the Peter Sutherland Reserve.



Looking North Through Proposed Site to Possible Future Bike Education Zone and Peter Sutherland Reserve - CONVIC site photos

ATTACHMENT 16.2E PARABURDOO YOUTH FACILITY COM SITE ASSESSMENT



CREATE COMMUNITY UNIT 13, 46-50 REGENT STREET RICHMOND VIC 3121 AUSTRALIA T +61 3 9486 9899 F +61 3 9486 9088 CONVIC.COM

Tender Number: RFT 23/141

Shire of Ashburton







•

2013 HIA Pilbara Housing Awards

- Project Home of the Year
- Apartment of the Year
- Special Purpose home of the Year
- Innovation in Housing Project of the Year
- Affordable Housing Project of the Year

2013 HIA WA Housing Awards

Apartment of the Year

Prepared by:

Megara Level 2A, 658 Newcastle Street Leederville WA 6007 P: 9230 3600 E: admin@megara.net.au

Project Contact:

Trent Durward [trent.durward@megara.net.au]

Reference: 141021 Megara Ashurton EOI Submission

Quality Assurance

Issue/Version:	Date:	Author:	Reviewer:
1/1	21 October2014	T Durward	M Butler

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Appendix 3	Resumes & Organisation Structure
Appendix 4	Financial Capacity Letter and ASIC Extract
Appendix 5	Insurances and Quality Assurance.



1. INTRODUCTION

Megara presents the following non-complying submission in response to the Tender Number: RFT 23/141 for the purchases and industrial subdivision of Lot 9000 (being a portion of Lot 16 Onslow Rd, Onslow. Schedule 1 id attached at **Appendix 1**.

This Tender is presented by Megara, a property development and construction group and is a non-complying submission as we are not making an offer to purchase, but an offer to take over the project and manage the creation and sales and leasing of lots on behalf of the Shire, by bringing in capital and project management expertise.

The following detail and appendices details Megara's capacity as the premier builder and developer in the Pilbara, and the proposed manner in which we proposal to realise the industrial subdivision of Lot 9000.



2. THE PROPOSAL

Megara proposes to de-risk the proposal and utilise its property development, sales and construction team to project manage the industrial subdivision construction and assist with marketing and sales to find lessors, purchasers and tenants for the finished industrial lots.

This submission is non-complying, Megara will source capital, market the development to potential investors and end user tenants, but will not purchase the land direct. Megara makes this offer as it is not in a position to purchase the land and believes it is the best way the Shire can get the subdivision off the ground with a zero risk approach.

This is just a start to a potentially negotiated deal. To this end Megara would request a 10 year timeframe to construct and sell/lease the industrial subdivision. If the above general principles are attractive to the Shire, we'd welcome the opportunity to sit down and work through the detail to ensure a win/win situation for the Shire of Ashburton and Megara.



3. MEGARA CAPABILITY

Megara is an established and award winning construction and development company, focusing on building quality single and two storey residential accommodation and commercial and industrial developments in the Pilbara. This includes the full the spectrum of residential/commercial land uses including apartments, single houses and grouped dwellings as well as showroom/warehouses, mixed use projects other commercial and industrial land development projects.

In recognition of our construction capability the Megara Group won 5 awards at the latest 2014 HIA-LandCorp Pilbara Housing Awards, including Townhouse/Villa of the Year and Townhouse/Villa Development of the Year, the same development type proposed in Pretty Pool. Full detail of our awards are detailed in section 3.1 below.

With proven and short project timeframes Megara has successfully delivered projects in a challenging and demanding environment, including 56 lots in Newman with a construction timeframe of less than 18 months and 2 developments for the Department of Housing at 6 Arika Place and 124 Homestead Ramble, both in East Newman.

Megara uses a variety of development methods depending on project constraints and requirements. A copy of the Megara Capability Statement is contained at **Appendix 2**.

Megara have quite specifically created a building company for undertaking projects in the challenging North West of Western Australia. Evidence of this is completion of projects across Onslow, Port/South Hedland, Karratha and Newman.

Given the known difficulties of building in the North West, such as securing long term trades people and supply contractors, supplying worker accommodation, understanding and meeting cyclonic standards, logistics of transporting goods to site, organising utility supply and ongoing site quality and safety, Megara believes the best (and only practical) approach is to focus exclusively on these different towns. To this end Megara currently have numerous developments approved or awaiting approval across the Pilbara totalling nearly 100 single houses and grouped and multiple dwellings and have a dedicated workers accommodation solution and trades capacity in town to undertake the works proposed in this tender

With the focus that Megara has given the Pilbara over the past half a decade, meaningful relationships have been established with key stakeholders such as design engineers, council officers and end user customers which ensures relevant designs are produced and approvals obtained in an extremely timely manner.



Ashburton EOI Submission

3.1 2012, 2013 AND 2014 HIA PILBARA AND STATE-WIDE WA HOUSING AWARDS

In recognition of both Megara's capability as a builder and experience in the region, Megara has won awards at the 2012, 2013 & 2014 HIA-LandCorp Pilbara Housing Awards, as well as Apartment of the Year at the state-wide 2013 WA HIA Housing Awards, refer to our awards below:



2012 HIA-LandCorp Pilbara Housing Awards

- Townhouse/Villa Development of the Year
- Framed Housing Up To \$600,000
- Residential Building Designer of the Year
- Spec Home Up To \$600,000

2013 HIA-LandCorp Pilbara Housing Awards

- Project Home of the Year
- Apartment of the Year
- Special Purpose Home of the Year
- Innovation in Housing Project of the Year
- Affordable Housing Project of the Year

2013 HIA-WA Housing Awards

Apartment of the Year

2014 HIA-LandCorp Pilbara Housing Awards

- Small Lot Home of the Year
- Spec Home Up To \$600,000
- Special Purpose Home of the Year
- Townhouse/Villa of the Year
- Townhouse/Villa Development of the Year



4. ORGANISATIONAL PROFILE

4.1 COMPANY DIRECTORS

Each of the Directors have been actively involved in the growth of Megara. Prior to the strategic expansion of Megara they had hands on experience in all aspects of both the development and construction sides of the business providing a solid basis for growth. The comprehensive experience, combined with their previous work history, has facilitated the ongoing success of the company. Previous work history includes:

Matthew Pickford, Director – BEng (hons), BComm, MBA

- Senior management consultant
- International finance role with UK bank including mergers and acquisitions
- Finance and strategy role with BHP Billiton
- Engineer with BHP in the Pilbara

Chad Scott, Director – BSc, MBA (hons)

- General Manager of regional mining company
- Strategic consulting to small business
- Senior project management

Jamie Clarke, Director – BEng (hons)

- 10 years of international management consulting
- IT and infrastructure project manager
- Engineer with BHP in the Pilbara

4.2 KEY PERSONNEL

Geoff Simpson, General Manager, Megara Constructions - Grad.Dip.Mngt (Bus); Assoc.Dip.QS; Dip.Bldg; Dip.Const.Est

Geoff has over 35 years' experience in the building and construction industry and has held senior management positions in a number of private & publicly listed construction companies. He has worked in most aspects of the Construction Industry from single residential, commercial, industrial, and multi storey high rise through to large resource sector non-infrastructure projects. Geoff has served as a Councillor of the Master Builders Association, a Committee Member of the Australian Institute of Building, is a member of the Australian Institute of Quantity Surveyors and a Registered Builder in WA, QLD & NT.

Mark Butler, General Manager, Megara Property

Mark has over 30 years of property knowledge. This started with development, establishing and listing a REIT on the ASX while moving to Western Australia and building to Otan Fund up to 13 projects with Institutional from Australia and Asia and other capital from high nett worths from across Australia Asia. This fund became the second largest apartment developer in Western Australia as well as undertaking a number of commercial projects in Perth and the Pilbara. His track record of working with larger commercial investors and operators has resulted in over \$5.0 billion of projects being delivered and having raised over a \$700,000,000



of capital. Having achieved the first Significant Investor Visa's for Western Australia confirms his ability to bring property capital successfully to your project.

Clive Pickford, Projects Manager, (BA Surveying)

Clive has been working in the construction industry for over 12 years. He has a broad range of experience including civil works projects and subdivisions, and including the Janburu Six Seasons subdivision in Broome for LandCorp. He has strong commercial and project management experience and skills that are critical to the successful management of the operational side of the Megara business. Clive is also a qualified surveyor and draws on his experience in that role as needed.

Mark Joseph, Operations Manager

Mark is a registered builder with over 30 years of extensive experience in the building and construction industry. Mark has experience throughout Australia including Victoria, Far North Queensland and Western Australia. Mark has worked on a variety of design and build projects from historical restorations to ultra-modern architectural builds and government and remote housing projects. In relation to his remote work Mark built the Hopevale Community Arts Centre for the Guugu Yimithirr people in Hopevale on the Cape York Peninsula.

He also has solid experience with design and construction of housing within cyclonic areas as well as development and project management experience.

Trent Durward, Development Manager, BA (hons) Urban & Regional Planning, MPIA

Trent holds a Bachelor of Arts (Hons) in Urban and Regional Planning and has membership affiliations with PIA and UDIA WA. He has over 10 years experience in statutory and strategic town planning and development. Trent has worked within local government and private consultancy and his experience includes a broad spectrum of land development projects from scheme review and amendment preparation to preliminary planning due diligence, feasibility and site assessment to project coordination, detailed design, structure planning, subdivision, community consultation and negotiating planning approvals through to implementation. Trent will be responsible for obtaining all statutory approvals for the project.

All resumes and organisation structure are attached at **Appendix 3**.



5. FINANCIAL STRUCTURE

Megara has the financial and resources capacity, as well as the skills, expertise and track record to fulfil the proposal to project manage, build, complete and find leases and potential purchasers of the industrial subdivision.

Megara is currently unencumbered and has been trading profitably since conception. Megara owns all of its plant and equipment outright. Attached at **Appendix 4** is a letter from ANZ which details our financial capability, as well as our ASIC company registration.


6. INSURANCES, QUALITY ASSURANCE & CRITICAL ASSUMPTIONS

See our insurances and quality assurance policy attached at **Appendix 5**.

The critical assumption regarding this tender is that it is not an offer to purchase, but instead a non-complying submission to project management the industrial subdivision to ensure project delivery in the face of a market that is difficult to sell and finance industrial land subdivision and development.



7. CONCLUSION

This proposal sets out a tender presented by Megara, a property development and construction group, making an offer to take over the project and manage the creation and sales and leasing of lots for the industrial subdivision of Lot 9000 (being a portion of Lot 16 Onslow Rd, Onslow).

Additionally we note the following demonstrated benefits of selecting Megara as preferred tenderer:

- Track record in building in the Pilbara;
- Ability to deliver on time;
- Dynamic, motivated organisation;
- Commitment to the region and Onslow; and
- Current Status as first choice development and construction group in the Pilbara Region.
- A full sales and marketing team to find end users.

We hope you find this submission attractive, and look forward to progressing negotiations to ensure a win/win situation for all.

ATTACHMENT 16.3A

Appendix 1 Schedule 1

COMPLETE AND RETURN

SCHEDULE 1

Offer - Non-complying Subrission.

FORM OF OFFER

TO: Chief Executive Officer Shire of Ashburton 246 Poinciana Street TOM PRICE WA 6751

I/We:

- submit this Submission in response to, and in accordance with the terms of, the Shire of Ashburton's 'TENDER NUMBER: RFT 23/14 for the Purchase and Industrial Subdivision of Lot 9000 (being a portion of Lot 16 Onslow Rd, Onslow);
- (b) offer to carry out and complete the requirements described in Part 2, on the terms and conditions contained in Part 3 and in accordance with the terms and conditions of the Contract of Sale.
- (c) agree that this Submission is a formal offer to the Shire of Ashburton and will remain valid and open for acceptance for a minimum period of:
 - (i) 3 months from the Deadline; or
 - (ii) forty five days from the Council resolution for determining the Submission,

whichever is later.

I/We warrant that:

- 1. all information contained in this Submission is accurate;
- 2. this Submission is in all respects an independent Submission; and
- 3. in the preparation of this Submission, no collusion has taken place between the Proponent and any other Proponent or, to the extent specifically disclosed in the Submission, between the Proponent and any other interested party;
- 4. we/I have received and read Annexures 1-14 and Addenda No(s)....

Name of Proponent		LOWSTRUCT	IONS	pty ltd	
ABN	138 294	185			_
ACN	55 138	294 185			
Address	2 658	Navcastle	st,	Leederville	_WA 6007
Daytime contact numbers:		3600			_

PART 3	COMPLETE AND RETURN				
Signed by, or on behalf of, the Propon	ent				
Name of person signing on behalf of Proponent	KRENT MICHAEZ DURWARD				
Position of person signing on behalf of Proponent	DEVELOPMENT MANAGER				
Witness Signature	Maught.				
Name of Witness	ANNABELLE-LEIGH NAUGHTON. (BLOCK LETTERS)				
Position	Admin & Accounts Assistant				
Dated	21/10/2014				
If Proponent is a Corpora	ation following must be completed				
EXECUTED BY					
pursuant to Section 127 of	the Corporations Act:				
CHAD SCO	CHAD SCOTT Chall And				
Name of Director	Signature of Director				
Name of Director/Secretar	y Signature of Director/Secretary				
If the Proponent is a partnership all partners must sign this offer					
If the Proponent is an incorporated body the following must be completed THE COMMON SEAL of was hereunto affixed pursuant to the Senstitution of the Association in the presence of each of the					
THE COMMON SEAL of	S Common PT				
was bereupto affixed purs	the the Seng litution of the Association in the presence of each of the				
undersigned each of whom	hereby declares by the execution of this document that he or she holds the dicated under his or her name: $^{1}38\ 294$				
OFFICE HOLDER SIGN	OFFICE HOLDER SIGN				
Office Held:	Office Held:				
Full Name Address	Full Name Address				

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COMPLETE AND RETURN

SCHEDULE 2

Compliance Criteria

2.1 Disclosure of Conflicts

Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract?	Yes No	
If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with and label it "Conflicts of Interest" .	☐ Tick√if attached	

2.2 Demonstration of Insurances

Supply evidence of your insurance coverage in the summary format as outlined	
below with copies of Certificates of Currency as an attachment labelled "Insurance Coverage".	Tick√if attached

Туре	Insurer Broker	Policy Number	Value (\$)	Expiry Date
Public Liability	see a	thachod.		
Workers Compensation				

2.3 Organisation profile and referees

☐ f attached ☑
e
f attached
F attached

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2.4 Agents and Trusts

Are you acting as an agent for another party or trustee of a trust?	Yes 🗆 No 🗹
If Yes, in an attachment labelled "Agents and Trusts" provide details (including name and address, and copy of trust deed and related documents) of the other party or trust as applicable.	□ Tick√if attached

2.5 Subcontractors

Do you intend to subcontract any of the Requirements?	Yes 🗆	
	No	
If yes, in an attachment labelled "Subcontractors" provide details of the		
subcontractor(s) including:	Tick√if	
(a) the name, address and the number of people employed; and	attached	
(b) the Requirements that will be subcontracted.		

2.6 Quality Assurance

Does your organisation have any quality assurance or quality assurance systems?	Yes 🖬
	No 🗆
Supply evidence or details of your quality assurance position and where relevant of your supplier's or subcontractor's position, in an attachment labelled "Quality Assurance".	☐ Tick√if attached
If you propose to subcontract, does your subcontractor have a "third party" quality management system in place?	Yes 🗆 No 🗖

PART 3 COMPLETE AND RETURN 2.7 Addenda Acknowledgement

Attach signed copies of addenda issued by the Shire (if applicable) and label it Tick√if "Addenda Acknowledgement". attached

Critical Assumptions 2.8

Specify any assumptions made that are critical to the Request and attach and label it "Critical Assumptions".	₽ Tick√if
Proponents are to advise of their intent to provide road access in accordance with the Western Australian Planning Commission approved plan of subdivision to the Onslow Airport as a requirement of satisfying this criteria.	attached

COMPLETE AND RETURN

QUALITATIVE CRITERIA

SCHEDULE 3

Purchase Price – 40%

Proponents **must** complete the below purchase price schedule. Before completing the purchase price schedule, Proponents should read the entire Request.

Pursuant to the terms of the Contract of Sale, the successful Proponent will be required to pay a deposit of 10% of the Purchase Price to the Shire's Agent within 10 days of entry into the Contract of Sale.

The Purchase Price is exclusive of GST and GST will be payable on the Purchase Price in accordance with the terms and conditions of the Contract of Sale

Purchase Price for Lot 9000

Description	Amo	unt		
Purchase Price for Lot 9000 (exclusive of GST)	\$	N	A.	

* Non-complying tender to pm the subdivision and Fund tenants, leases and purchasers only.

COMPLETE AND RETURN

QUALITATIVE CRITERIA

SCHEDULE 4

Development Timeframe, Methodology & Risk Assessment – 40%

A Proponent must provide:

- (a) full and complete details of the proposed timeframe for completion of the Industrial Subdivision. The timeframe can be provided by way of dates or milestones, but the timeframe must be able to readily ascertainable by the Shire;
- (b) full and complete details of the proposed timeframe for construction and completion of the necessary road network for the Industrial Subdivision, including without limitation specific particulars for the Direct Access Road (as defined in paragraph 2.9 of this Request) which must be completed and vested in the Crown by 30 June 2015, unless otherwise agreed by the Shire;
- (c) an indicative estimate of the capital expenditure required to complete the Industrial Subdivision;
- (d) an indicative works program showing the timing and staging of the Industrial Subdivision (if any staging is proposed);
- (e) details of any proposed contractor, or builder, intended to undertake and complete the subdivision works on Proponent's behalf;
- (f) details of any guarantees or similar incentives that the Proponent is prepared to offer the Shire to provide assurance that the development timeframes will be met;
- (g) construction program demonstrating how the timeframe will be met, including key performance indicators;
- (h) reporting and recording systems to be used;
- (i) a written construction methodology;
- (j) a summary of key risks that may impact on how the subdivision works are delivered and how the these risks will be managed; and
- (k) any other relevant information.

See attached

COMPLETE AND RETURN

QUALITATIVE CRITERIA

SCHEDULE 5

Demonstrated Capacity and Financial Capacity – 5%

The Proponent must supply details of its proven capacity to deliver similar projects within specified timeframes, including without limitation the provision of:

- (a) details of the track record of the Proponent and/or nominated individuals within the Proponent;
- (b) evidence of the quality of past similar work;
- (c) evidence of competency, co-operation and sound judgment in past project;
- (d) evidence of the capacity to presently pay all debts in full as and when they fall due;
- (e) evidence of any current litigation with liability worth \$50,000 or more;
- (f) evidence of being able to fulfil the requirements of the Contract of Sale from readily available resources and remain able to pay all debts in full as and when they fall due;
- (g) demonstration of financial ability to undertake any resulting contract; and
- (h) a financial profile including a profit and loss statement and latest financial return for all proposed contracting entities together with a list of two financial referees

See Attached.

COMPLETE AND RETURN

QUALITATIVE CRITERIA

SCHEDULE 6

Organisational Capacity - Key Personnel and Availability – 5%

Proponents are required to provide details of key personnel experience in completing similar projects and their skills and experience to be used on this project, including as a minimum:

- (a) their role in the performance of the Contract;
- (b) qualifications with emphasis on the experience of personnel in projects of a similar requirement, including references; and
- (c) any additional information.

Proponents are required to demonstrate the ability to supply and sustain all necessary resources to complete the project, including:

- (a) all necessary personnel; and
- (b) a list of all subcontractors to be used in this project, their role in this project and their level of skills and experience and qualifications of key personnel, with emphasis on the experience of personnel in project of a similar requirement including references.

See attached.

COMPLETE AND RETURN

QUALITATIVE CRITERIA

SCHEDULE 7

Relevant Experience – 10%

The Proponent must demonstrate and supply details of its experience and skill in all aspects of the Project, including the provisions of evidence and examples of similar projects displaying high quality outcomes, with emphasis on the provision of similar projects to those detailed in the specification.

The Proponent must also:

(a) provide details of each project including relevant details, project budget and facilities provided;

(b) include photo records and location details of each project; and

(c) provide the scope of the Proponent involvement in such project, including details of outcomes.



ATTACHMENT 16.3A

Appendix 2 Capability Statement

CAPABILITY STATEMENT

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Page 375

ATTACHMENT 16,3A



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MEGARA IS AN ESTABLISHED PROPERTY DEVELOPMENT AND CONSTRUCTION GROUP WITH AN UNMATCHED REPUTATION FOR BUILDING VALUE IN THE PILBARA.

- 2 Company Overview
- 4 Organisational Structure
- 5 Key Personnel
- 6 Feature Projects
- 8 Completed Projects
- 9 Awards

Megara Constructions Pty Ltd ACN 138 294 185 ABN 55 138 294 185 Date of Incorporation 15 July 2009 Builders Licence Number 13031

> Public Liability Insurance QBE \$20 million

TACHMENT 16.3A

Professional Indemnity Insurance Lloyds/SRS \$2,000,000

Prequalifications

Department of Building Management and Works Level 2 Complex (up to \$2 million) Shire of East Pilbara Maintenance Panel



DEVELOPING CONFIDENCE. BUILDING VALUE.

Our in-house ability to manage all aspects of the building process, from concept to completion, and our understanding of building in the Pilbara is what sets us apart from other builders. From feasibility studies and town planning through to construction and landscaping, Megara offers complete quality and cost control throughout every step.



Megara Services

- Feasibility Studies
- Architectural Design
- Town Planning
- Development Advice
- Procurement & Logistics
- Civil Works
- Subdivision
- Construction
- Landscaping

Leaders in the Pilbara

The Pilbara's tropical climate, unique town planning requirements, capacity of local infrastructure and reliability of long-distance supply chains present numerous challenges for the uninitiated. Megara's local knowledge and relationships with local suppliers, trades, stakeholders, government authorities and transport companies ensures the challenges of building in the region never become a challenge. In fact, our proven ability to deliver in the Pilbara has been acknowledged with multiple Housing Industry Association (HIA) awards.

Financial Capacity

Megara Constructions is currently financially unencumbered, owns all of its own equipment and has been trading profitably since inception. The company has a proven ability and financial capacity to deliver a range of government and private sector projects.

Project Experience

- Custom Residential Homes
- Turnkey Investment Projects
- Land Development
- Apartment & Unit Development
- Commercial & Industrial Construction
- Workers Accommodation
- Government Regional Officer Housing
- Department of Defence
- Government Affordable Housing Projects

Project Management

Drawing on a diverse range of global experience, our core team created Megara's unique, effective and highly efficient project management approach. With tried and tested systems and the foresight of in-house specialists, every step of every project is kept on track, on time and within budget. To date, the company has successfully delivered over \$200 million worth of projects.

Engineering Excellence

To facilitate large-scale industrial and commercial engineering work, Megara has formed an alliance with the Bonacci Group. Bonacci is a national engineering consultant with a reputation for developing innovative solutions that facilitate faster construction, enhance project economic viability and buildabilty, while maintaining the integrity of environmental sustainability and creative design.

Health, Safety & Quality

Quality, safety and environmental management are imperative to our operations. To this end Megara adheres to ISO AS4801, ISO 9001, and ISO 14001. Megara has adopted and implemented Advanced Safety Systems Australia policies and procedures throughout the business.



.....

RECONCILIATION ACTION PLAN

Megara recognises its unique opportunity to engage with indigenous groups within the Pilbara and across WA. Megara's vision for reconciliation is for an Australia that honours the Aboriginal people as the First Australians and respects their long connection to this country.

Our Reconciliation Action Plan is our genuine commitment to reconciliation. It outlines our goals for building relationships, respect and opportunities with Aboriginal people and our commitment to achieving concrete results.

Our greatest contribution will be to progress genuine partnerships and employment through effective engagement, consultation and communication.



ATTACHMENT 16.3A





STRONG FOUNDATION. ROBUST FUTURE.

Our team's extensive management experience, along with their knowledge and experience of building in the Pilbara provides the ideal foundation for continued project success and a financially stable, long-term future for the company.

Megara's founding directors, Matthew Pickford, Chad Scott and Jamie Clarke, bring a diverse range of management experience to every project. Their backgrounds include engineering and financial strategist roles for BHP Billiton, mergers and acquisitions experience for a major global bank in the UK, a General Manager appointment at a regional mining company, and an operations specialist role for Visa International on four Olympic Games.

The range of project management insight that each director has brought to the table has shaped Megara's unique project management approach. An approach that has been consistent throughout all of Megara's award-winning developments and over \$200 million worth of successfully delivered projects.

Leading with Experience

With over 35 years experience in the building and construction industry, Megara Constructions' General Manager, Geoff Simpson has overseen an extensive range of projects from single residential, commercial, industrial, and multistorey high-rise buildings through to large resource sector non-infrastructure projects. He has served as a Councillor of the Master Builders Association, and a Committee Member of the Australian Institute of Building. He is also a member of the Australian Institute of Quantity Surveyors and a Registered Builder.

Michael Sullivan, Megara Development's General Manager, has spent over three decades in the property finance industry as State Manager of subsidiaries of NAB and the former R&I Bank of WA (now Bankwest). From 2008 until early 2014, he was employed with the ANZ Bank in the capacity of Head of Property Finance WA/SA and State Director Property WA.

Mark Butler, Megara Property's General Manager, is a leading property expert with Asia-wide experience in sales, capital raising and project delivery. Mark established the Otan Property Funds Management Ltd in June 2009 and quickly built it in to the second largest apartment developer in Western Australia. His experience varies from apartment buildings, in-fill residential projects and land subdivision in Melbourne, Perth and the Pilbara.

With experienced leaders at the helm, a proven project management approach that delivers consistent success and an in-house team of experts building value throughout every step, it's no surprise Megara has been acknowledged as a leader in the Pilbara by the HIA (Housing Industry Association).

FEATURE PROJECTS



Address: 41 Kingsmill Street, Port Hedland

Project Type: 4 Multiple and 2 Grouped Dwellings

Timing: 6 Months from Start to Completion.

Construction Value: \$2,000,000



Spec Home of the Year Residential Building Designer of the Year Townhouse/Villa Development of the Year



Address: Lot 688 Newman Drive, Newman

Project Type: Multiple Dwellings

Timing: 6 Months from Start to Completion.

Construction Value: \$25,000,000



2012 HIA Pilbara Housing Awards

2





BAYNTON WEST, KARRATHA



Address: 53 Falcon Parade, Baynton West

Project Type: Grouped Dwellings

Timing: 9 Months from Start to Completion.

Construction Value: \$9,500,000



Address: 1 Lawson Street, South Hedland Project Type: Mixed Use Residential / Commercial.

18 Apartments 4 Commercial Tenancies

Timing: 10 Months from Start to Completion.





OVER \$200 MILLION PROJECT EXPERIENCE

Megara has completed over \$200 million worth of projects for a variety of government and private sector clients. Be it building a custom design home for a private client, a workers camp for a resource company, or assisting the Government with an affordable housing project, our best practice procedures have delivered projects on time and on budget, time and time again.

Megara is currently expanding operations to deliver up to 200 dwellings and commercial properties per year throughout the Pilbara region.

Project Clients

Department of Housing

Department of Building Management & Works

Town of Port Hedland

Government Regional Officer Housing

Department of Defence

Major Corporations and Mining Companies

Local Businesses

Investors

Owner Occupiers

Megara has been a pleasure to do business with throughout this project. With their consistently professional approach to the work they have done, including keeping communication channels active and completing the project in a timely manner, I would be more than happy to do business with them again, as well as recommend them to my friends and colleagues." Sean Clarke, Raw Hire

First and foremost, thank you, your company and team for the professional service we have received from the start through to completion of our 3 properties in Kurra Estate in Newman. Everything was delivered to a high standard. It is with genuine pleasure and satisfaction that we recommend Megara Constructions." Thomas Fontaine, Avatar Property 66 The entire process of getting a design, costing, and contract to the final handover was a "no hassle" experience. All done professionally and efficiently." Ravi Sriskandadas

Megara Construction delivered a high quality fully completed 4 bedroom 2 bathroom dwelling in LandCorp's East Newman Estate, on time and on a fixed price contract with no hidden additional costs. With all aspects of the build professionally managed from the planning stage through to final completion, with excellent communication throughout, it was a pleasure to build with Megara. We would not hesitate to build with confidence with Megara again in the future." Luke Manners Director, Modus Capital



Megara is a multi award winning builder with a proven track record in the Pilbara. Along with industry awards, Megara has won the trust of locals, investors, and government agencies through the development and construction of single houses, grouped dwellings, apartments and a range of commercial developments.

2013 HIA Pilbara Housing Awards

- Project Home of the Year
- Apartment of the Year
- Special Purpose Home of the Year
- Innovation in Housing Project of the Year
- Affordable Housing Project of the Year

2013 HIA WA Housing Awards

Apartment of the Year

2012 HIA Pilbara Housing Awards

- Spec Home of the Year
- Residential Building Designer of the Year
- Townhouse/Villa Development of the Year



BUILDING VALUE

Phone: 08 9230 3600 Fax: 08 9227 0611 Email: info@megara.net.au

Postal Address: PO Box 104, Leederville WA 6902 Location: Suite 2, Level 2, 658 Newcastle St Leederville WA 6007

megara.net.au



ATTACHMENT 16.3A

Appendix 3 Resumes & Organisation Structure

Megara Group Org Chart







Key Point of Contact and Contracts Manager Profile

GEOFF SIMPSON

PERSONAL DETAILS:

Title: General Manager, Megara Constructions

Phone: 0407 494 328

Email geoff.simpson@megara.net.au

QUALIFICATIONS:

- Graduate Diploma of Business Management
- Associate Diploma of Quantity Surveying
- Diploma in Building
- Diploma in Construction Estimating
- Registered Builder

ASSOCIATIONS:

- Associate of Australian Institute of Quantity Surveyors
- Member of Australian Institute of Building
- Member of Australian Institute of Company Directors

KEY EXPERTISE:

- Building Construction
- Construction Cost Control
- Contract Administration
- Registered Builder
- Estimator & Quantity Surveyor
- Contracts Manager

REFEREES:

- Drew Gillespie: Construction Manager Dempsey & Gillespie Construction
- Geoff Saunders: Director
- Gunggari Construction & Mining Services
- Gary Day: General Manager
 Diploma Contracting

PROFILE AND RECENT ROLES:

General Manager, Megara Constructions

Geoff's current role at Megara Constructions includes the following:

- Liaison with all stakeholders
- Overall site quality & safety responsibility
- Cost Control
- Contract Administration
- Company procedures
- Board reporting

(December 2011 - Present)

Drew@dempsydev.com.au

0450947197

Geoff.saunders@gcms.com.au



Managing Director, VDM Construction	(December 2009 – October 2010)
 Strategic & business planning Business Development Liaison with all stakeholders Cost Control Company procedures Board reporting 	
Contracts Manager, VDM Construction	(July 2009 – December 2009)
 Liaison with all stakeholders Estimating Management Contract Administration 	
General Manager, Diploma Construction	(June 2007 – July 2009)
 Liaison with all stakeholders Overall site quality & safety responsibility Cost Control Contract Administration Company procedures Board reporting 	
Contracts & Housing Manager, Diploma Construction	(June 2006 – June 2007)
 Liaison with all stakeholders Estimating Management Contract Administration Manage housing division 	
Contracts & Estimating Manager, ABN Construction	(January 2004 – June 2006)
 Liaison with all stakeholders Estimating Management Contract Administration 	
<u>Senior Estimator, Webb & Brown – Neaves</u>	(January 2002 – January 2004)
Liaison with all stakeholdersEstimating Management	
Senior Estimator, Artique Homes	(January 2000 – January 2002)
Liaison with all stakeholders	

CONTRIBUTION TO SUCCESSFUL PROJECTS:

Estimating

Scheduling

•

Lot 688, Newman Drive, Newman: Construction of a new multi and grouped dwelling complex within the Shire of East Pilbara. Including civil works of clearing and earthworks, underground services, road works and landscaping, and the construction of 55 single residential dwellings together with 9 unit group housing development.



KEY POINT OF CONTACT:

As the company's principal estimator who prepared the costing section of the submission, I have a keen awareness of the client expectations with respect to the design brief, and have an in depth understanding of the various construction issues & difficulties that need to be addressed.

As the company's registered builder I will be making regular visits to site to ensure construction quality & safety are maintained.

As General Manager I will be receiving regular updates of programme & cost management and with my considerable experience in the commercial aspects of the business I will be able to quickly make determinations on any operational issues that may arise that cannot be resolved by my staff.

Having a senior role within the company and many years of non-litigous negotiations with a variety of clients, I am in a position to quickly commit to undertakings that will resolve and mitigate possible disputes before they escalate.



Project Manager Profile

(November 2009 - Present)

CLIVE PICKFORD

PERSONAL DETAILS:

Title: Project Manager, Megara Constructions

Phone: 0488 136 350

Fmail clive.pickford@megara.net.au

QUALIFICATIONS:

- Bachelor of Surveying (1996) ٠
- Graduate Diploma of Education/Mathematics (2002)

KEY EXPERTISE:

- 5 Years Underground Surveying, Working Closely With Earth Moving Plant And Machinery
- 5 Years Of Project Engineering And Management In Remote Areas, Constructing Over 500 Residential Lots For Regional Wa

PROFILE AND CURRENT ROLE:

Project Manager, Megara Constructions

Clive's current role at Megara Constructions includes the following:

- Liaison with Client, Superintendent & Local Authorities
- Quality & environmental site manager;
- Site management subcontractors;
- Site technical management; and
- Site document control.

PREVIOUS EXPERIENCE:

Project Engineer and Site Supervisor, Georgiou

Project Manager for Georgiou. Responsible for the construction of numerous Landcorp subdivisions within the Shire of Broome and the Kimberley region, often working in remote areas. Works included the management of all civil works to deliver fully serviced lots to the client on time and Budget. Works involved include Clearing and grubbing, Earthworks, installation of underground services, retaining walls, Road works, Drainage culverts and landscaping.

Surveyor, Lawlers Gold Mine

Tasks: Underground traversing; level running; volume calculations; weekly pickup; monthly pay measures; boundary establishment.

CONTRIBUTION TO SUCCESSFUL PROJECTS:

Lot 688, Newman Drive, Newman:

Construction of a new multi and grouped dwelling complex within the Shire of East Pilbara. Including civil • works of clearing and earthworks, underground services, road works and landscaping, and the construction of 55 single residential dwellings together with 9 unit group housing development.

Janu Buru Six Seasons. Broome:

Construction of a number of Landcorp subdivisions within the Shire of Broome and the Kimberley region. Involving clearing and earthworks, underground services, road works and Landscaping.

(2002 - 2009)

(2001 to 2002)



Site Manager Profile

MARK JOSEPH

PERSONAL DETAILS:

Title: Site Manager, Megara Constructions

Phone: 0417 898 295

Email <u>mark.joseph@megara.net.au</u>

QUALIFICATIONS:

- Licenced Builder Western Australia
- Licenced Builder Queensland
- Licenced Builder Victoria

KEY EXPERTISE:

- More than 31 years' experience in domestic/commercial building in Victoria/Queensland & Western Australia
- Building in regional and remote areas (WA and Qld)
- Building for and in Aboriginal communities

PROFILE AND CURRENT ROLE:

Regional Site Manager, Megara Constructions

Mark's current role at Megara Constructions includes the following:

- Liaison with Client, Superintendent & local Authorities
- Quality & environmental site manager;
- Site management subcontractors;
- Site technical management; and
- Site document control.

PREVIOUS EXPERIENCE:

Licenced Builder Western Australia

RELOCATED TO PERTH SEPTEMBER 2010.

• Contract construction/project management for a new building company, mix of high end residential and commercial construction.

Licenced Builder Far North Qld

- Multi-unit site development. Project managed from concept through planning/ funding/ construction/ sales and marketing to handover.
- Land acquisition for speculative home construction and project consulting.
- Design/construction of homes for clients.

Remote Area Construction: Thursday Is, Torres Strait.

Aboriginal Community Construction: Hopevale, Cape York Peninsula

Licenced Builder Victoria

- Successfully conducted my own business as a MASTER BUILDER.
- Completing/renovations/extensions/architectural custom homes/ commercial fit out/ for clients.
- Land acquisition for design and constructing speculative homes & unit developments for ourselves.

(2012 - Present)

(2010 - 2012)

(2003 - 2010)

(1990-2003)



Site Manager Profile

CONTRIBUTION TO SUCCESSFUL PROJECTS: CURRENT.

Lot 688, Newman Drive, Newman:

• Construction of a new multi and grouped dwelling complex within the Shire of East Pilbara including the construction of 55 single residential dwellings together with a 9 multi-unit housing development.

Lot 163 Withnell Way, Karratha:

• Construction of a 7 multi-unit housing development.

Lot 199 Richardson Way, Karratha:

• Construction of a 7 multi-unit housing development

Lot 580 Mooring Loop, South Hedland:

• Construction of a 12 multi-unit housing development.

All completed on time and within budget.

Curriculum Vitae

TRENT DURWARD

PERSONAL DETAILS:

Address: 39 Keightley Road

Shenton Park WA 6008

Phone: 0421567180

Email <u>tmdurward@gmail.com</u>

Linkedin <u>http://www.linkedin.com/in/trentmdurward</u>

Twitter trentmdurward

EDUCATION:

1994 Scotch College, WA

2005 Bachelor of Arts (Hons) in Urban and Regional Planning, Curtin University, WA

MEMBERSHIPS & AFFILITATIONS:

Corporate Membership – Planning Institute of Australia (PIA)

Membership - Urban Development Institute of australia (UDIA)

Membership – FORM, Perth

Committee Member, WA Young Planner Group (2004-2006)

Guest speaker at PIA seminars (2009)

PIA Mentoring Program (2010)

PROFILE AND CURRENT ROLE:

Development Manager, Megara Developments

My current role at Megara Developments includes the following:

- Acquisitions and feasibility;
- Due diligence;
- Project management of grouped, multiple dwelling and mixed use development approval processes;
- Business development and representation;
- Sourcing projects;
- Project work that covers ongoing problem solving of complex planning and related issues and preparation of planning documents, plans and reports.

PREVIOUS EXPERIENCE:

Associate, Burgess Design Group

My role at Burgess Design Group included the following:

- General management of clients;
- Project management of project invoicing;
- Business development and representation;
- Sourcing new clients and projects;
- Day to day management of a small team of staff; and
- Project work that covers ongoing problem solving of complex planning issues and preparation of planning documents, plans and reports on behalf of private and public sector clients.



(May 2012 (Current)

Page 394

(August 2010 – April 2012)

Curriculum Vitae

- CONTINUED -

In my managerial role I understand the importance of managing different personalities and getting the best out of people while also meeting invoicing targets and ensuring the business is profitable and client expectations are met. I also appreciate the need to continue to development the business and obtain new clients, be they in the public or private sector.

My project work spans from Albany in the Great Southern region, Cockburn in Perth's south, to Port and South Hedland and Karratha in WA's Pilbara region. My work includes the broad spectrum of land development from preliminary planning due diligence and site assessment to project coordination, preparation of government tenders, detailed design, design guidelines formulation, community consultation and negotiating planning approvals through to implementation, including representation to Councillors, Council Meetings and the State Administrative Tribunal (directions hearings and mediation).

Selected Projects

 Ord River Stage 2 Rezoning and Subdivision – I lead a team in negotiating a rezoning of the local scheme and subdivision for Stage 2 within 7 months, timeframes not ordinarily achieved for projects of this nature.

Senior Town Planner, RPS (Formerly Koltasz Smith) (June 2006 – August 2010)

My position at RPS included the broad spectrum of land development projects detailed above as well as playing a mentoring role and marketing the firm and undertaking business development. This includes bringing new work to RPS and directly mentoring and supervising a student and graduate planner and generally supervising and providing support to town planning staff.

My past portfolio of RPS projects includes local planning scheme amendments, large scale structure planning, development assessment, commercial and residential development applications, detailed area plans and design guidelines, subdivision and development from rural land development to industrial and urban developments within metropolitan Perth and across regional Western Australia, including Port Hedland, Newman, Broome, Derby, Kununurra and Albany.

Selected Projects

- Ord River Stage 2 Rezoning and Subdivision I lead a team in negotiating a rezoning of the local scheme and subdivision for Stage 2 within 7 months, timeframes not ordinarily achieved for projects of this nature.
- *Panorama Nightclub Development Application* I negotiated the approval for a nightclub with the provision of zero car bays within an inner city council.
- *Big Grove Structure Plan* 800 lot Residential Structure Plan in the City of Albany, I was involved from project inception at due dilligence to obtaining all the relevant Structure Planning and subdivision approvals.
- *Gwelup Park, Over 55's Development, Subdivision and Development Application* I was soley responsible for a unique 31 lot Green Title Aged Persons' Development catering for the younger aged and utlising the density bonus allowed. The first green title over 55's subdivision approval issed by the WAPC.
- Port Hedland Visioning and Land Rationalisation Plan I lead a team charged with the task of mapping and rationalising publicly owned land in Port and South Hedland to assist the Town in responding to issues of land supply and housing affordability in the Pilbara.

Curriculum Vitae

- CONTINUED -

 Kundut Djaru Community Layout Plan – I, on behalf of the Department of Planning, preparared a Community Layout Plan for a remote aboriginal community. Talsk included consultation with aboriginal elders and liaison with thge Departments planning and drafting staff to produce a layout plan for the future of the community.

Planning Officer – City of Vincent

Strategic Planning Officer

Key tasks included involvement in a variety of planning projects, rezoning submissions, policy formulation and planning studies. Presentations were also undertaken on behalf of the City of Vincent at Elected Members forums and workshops and to Government Committees. Projects include;

- Review and formulation of Council's local planning policies;
- Preparation of local planning scheme amendments;
- Presentation at Elected Member forums;
- Vincent Vision 2024; and
- Study into public open space provision within the Town.

Statutory Planning Officer - Town of Vincent

I worked at the Town of Vincent for 2 years in total with 18 months spent in the Statutory Planning Department. I was also acting as Principle Planning Officer for a period of 4 weeks where I coordinated and managed the statutory planning team. Responsibilities included:

- Assessment of subdivision application referrals from the WAPC;
- Processing and assessment of development applications;
- Preparation of Council agenda reports;
- Attendance at State Administrative Tribunal (SAT) directions hearings and preparation of Witness Statements;
- Liaison and negotiation with clients and developers; and
- Responding to general planning enquiries.

Student Town Planner – Cardno (Formerly BSD Consultants) (June 2003 – June 2004)

Key tasks include involvement and assistance to more senior staff on a variety of planning projects, development and subdivision applications, rezoning submissions and planning studies. It also included the preparation of detailed planning site reports for a range of BSD clients (private corporations, government agencies, individual developers) involved in a variety of land development projects including single lot residential, industrial and service station developments.

(June 2004 – June 2006) (January 2006 – June 2006)

(June 2004 – January 2006)
Curriculum Vitae

- CONTINUED -

ADDITIONAL SKILLS:

Computer/IT

I have highly proficient computer skills and take a keen interest in digital marketing. This includes the professional application of digital marketing, now and into the future. I have an excellent knowledge of the following software packages:

- Mac OSX;
- Windows XP, Vista and 7;
- Adobe Creative Suite (Acrobat Professional, Photoshop);
- Microsoft Office; and
- Microsoft Project.

Marketing/Business Development

I am hightly motivated and bring to a firm a unique skill set to assist with the growth of a business, from a marketing and business development perspective to an ability to complete day to day planning work in a high ptressure environment. In obtaining this skill set I have experience not only in town planning consultancy but also in the successful start up of a small business. I have learnt about many aspects of business planning and the marketing, organisation and communication skills required to successfully implement a small business, as well as management of a shop fit out and involvement in important business decisions.

ATTACHMENT 16.3A

Appendix 4 Financial Capacity and ASIC Extract



19th December 2013

Matthew Pickford Director Megara PO Box 104 Leederville WA 6902

Dear Matthew,

The bank has successfully worked with Megara over the last six years in funding their property development projects. We are more than comfortable with the relationship forged over this time and with your successful delivery, on time and on budget, of all projects funded by ANZ Property Finance in this time.

Please be assured that ANZ is very respectful of our relationship and you can be assured of our support as you move forward. We look forward to continuing this association.

Regards lun Michael Sullivan

Head of Property Finance, WA/SA Commercial Banking Australia Australia and New Zealand Banking Group Limited



Certificate of Registration of a Company

This is to certify that

MEGARA CONSTRUCTIONS PTY LTD

Australian Company Number 138 294 185

is a registered company under the Corporations Act 2001 and is taken to be registered in Western Australia.

The company is limited by shares.

The company is a proprietary company.

The day of commencement of registration is the fifteenth day of July 2009.



Issued by the Australian Securities and Investments Commission on this fifteenth day of July, 2009.

Anthony Michael D'Aloisio Chairman

Search Results for:	Current Search	Organisation Number	138294185
Evitive stand frame ADDIs distals and state	7.50 15/01/0010		

*Extracted from ABR's database at 18:37:52 on 15/01/2013 *Extracted from ASIC's database at 18:32:44 on 15/01/2013

This extract contains information derived from the Australian Securities and Investment Commission's (ASIC) database under section 1274A of the Corporations Act 2001. Please advise ASIC of any error or omission which you may identify.

Organisation Details

Organisation Name	MEGARA CONSTRUCTIONS PTY LTD
Australian Company Number	<u>138294185</u>
State of Incorporation	Western Australia
Registration Date	15/07/2009
Organisation Number Heading	ACN (Australian Company Number)
Australian Business Number	55138294185
Review Date	15/07/2013
Document	1E5631013
Details Type(current/ceased)	Current

Details Type(current/ceased Details Start Date Organisation Name Name Start Date Organisation Status Organisation Type Organisation Class Organisation Sub–Class Disclosing Entity Flag 1E5631013 Current 15/07/2009 MEGARA CONSTRUCTIONS PTY LTD 15/07/2009 Registered Australian Proprietary Company Limited By Shares Proprietary Company N

Company Address

Document Number Details Type(current/ceased/future) Address Type Address Start Date Address

Document Number Details Type(current/ceased/future) Address Type Address Start Date Address 5E2373823 Current Registered Office 01/06/2010 SUITE 2A LEVEL 2 658 NEWCASTLE STREET LEEDERVILLE WA 6007

5E2373823 Current Principal Place of Business 25/05/2010 SUITE 2A LEVEL 2 658 NEWCASTLE STREET LEEDERVILLE WA 6007

Company Office Holders

Please Note: Each of the company office holder names are listed with the surname first followed by given name/s.

Document	Role	Appointment	Name	Born	ACN Organisation	Address	Ceased
1E5631013	Director	15/07/2009	<u>PICKFORD</u> MATTHEW GLEN	13/07/1973 PERTH WA		4 PEEBLES ROAD FLOREAT WA 6014	
1E8177638	Director	15/07/2009	<u>CLARKE JAMIE</u> <u>TROY</u>	08/06/1973 KAROONDA SA		12 FEDERAL STREET COTTESLOE WA 6011	
1E8177638	Director	15/07/2009	<u>SCOTT CHAD</u> WILLIAM	31/08/1980 MOORA WA		315 WEST COAST DRIVE TRIGG WA 6029	

CLARKE JAMIE TROY

08/06/1973 KAROONDA SA

Share Structure – Issued and Paid Capital

Document	Туре	Code	Title	Issued	Nom Value	Face Value
1E5631013		А	CLASS A	3		
Paid	Unpaid	Total	Sh Prem		Entitled	Avg Exercise
\$ 3.00						
Document	Туре	Code	Title	Issued	Nom Value	Face Value
1E5631013		В	CLASS B	3		
Paid	Unpaid	Total	Sh Prem		Entitled	Avg Exercise
\$ 3.00						
Document	Туре	Code	Title	Issued	Nom Value	Face Value
1E5631013		С	CLASS C	3		
Paid	Unpaid	Total	Sh Prem		Entitled	Avg Exercise
\$ 3.00						
Document	Туре	Code	Title	Issued	Nom Value	Face Value
1E5631013		ORD	ORDINARY	9		
Paid	Unpaid	Total	Sh Prem		Entitled	Avg Exercise
\$ 9.00						

Note: For each class of shares issued by a proprietary company, ASIC records the details of the twenty members of the class (based on shareholdings). The details of any other members holding the same number of shares as the twentieth ranked member will also be recorded by ASIC on the database. Where available, historical records show that a member has ceased to be ranked amongst the twenty members. This may, but does not necessarily mean, that they have ceased to be a member of the company.

Share Holders

Document	Class	Number of Shares	Beneficially Held	Paid Name	ACN	Member Name	Address	Joint Indicator
027031007	A	3	Ν	Y	<u>131665033</u>	PICKO CORP PTY LTD	4 PEEBLES ROAD FLOREAT WA 6014	Ν
027256262	В	3	Ν	Y	<u>149404508</u>	CWS CORP PTY LTD	SUITE 2A LEVEL 2 658 NEWCASTLE STREET LEEDERVILLE WA 6007	Ν
027557391	С	3	Ν	Y	<u>142654297</u>	JCP CORP PTY LTD	SUITE 2A LEVEL 2 658 NEWCASTLE STREET LEEDERVILLE WA 6007	Ν
027031007	ORD	3	Ν	Y	<u>131665033</u>			Ν
					Page 40	<u>)2</u>		

				PICKO CORP PTY LTD	4 PEEBLES ROAD FLOREAT WA 6014	
027256262 ORD 3	8 N	Y	<u>149404508</u>	CWS CORP PTY LTD	SUITE 2A LEVEL 2 658 NEWCASTLE STREET LEEDERVILLE WA 6007	N
027557391 ORD 3	8 N	Y	<u>142654297</u>	JCP CORP PTY LTD	SUITE 2A LEVEL 2 658 NEWCASTLE STREET LEEDERVILLE WA 6007	N

Company Document Listing

Please Note: Documents listed in the Charges Registered and Related Documents section do not appear in the Company Document Listing.

Document	Received	Туре	Processed	Pages(if Imaged)	Effective	Annual Return	Description
<u>1E8177638</u>	09/03/2012	484	09/03/2012	2	08/03/2012		484A1 Change to Company Details Change Officeholder Name Or Address
<u>027557391</u>	03/06/2011	484	14/06/2011	8	14/06/2011		484N Change to Company Details Changes to (Members) Share Holdings
<u>027256262</u>	04/04/2011	484	08/04/2011	8	08/04/2011		484 Change to Company Details 484O Changes to Share Structure 484N Changes to (Members) Share Holdings
<u>027031007</u>	17/08/2010	484	19/08/2010	5	19/08/2010		484A2 Change to Company Details Change Member Name or Address
<u>5E2373823</u>	25/05/2010	484	25/05/2010	3	25/05/2010		484 Change to Company Details 484B Change of Registered Address 484C Change of Principal Place of Business (Address) 484A1 Change Officeholder Name or Address
<u>1E5631013</u>	15/07/2009	201	15/07/2009	4	15/07/2009		201C Application For Registration as a Proprietary Company

Contact Address

Section 146A of the Corporations Act 2001 states 'A contact address is the address to which communications and notices are sent by ASIC to the company.'

Details Type(current/ceased/future)	Current
Address Type	Contact Address for ASIC use only
Address Start Date	02/07/2010
Address	PO BOX 1770 OSBORNE PARK WA 6916

End of Search Report

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ATTACHMENT 16.3A

Appendix 5 Insurances and Quality Assurance

CERTIFICATE OF CURRENCY

We hereby certify that the under mentioned Insurance Contract is current as at the date of this Certificate. Whilst an expiry date has been indicated, it should be noted that the policy might be cancelled in the future. Accordingly, reliance should not be placed on the expiry date.

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy below, or assume continuity of the policy beyond the date below.

We confirm that the following Construction Insurance Policy is current until the expiry date indicated.

Underwritten by	QBE Insurance (Austral	ia) Limited	ABN: 78 003 191 035	
Policy No	132W001430CAR		Expiry Date	31 July 2015
Insured	Megara Constructions Pt	y Ltd		
Situation/s of Risk	Anywhere in Australia			
Limits of Liability	Contact Works -Limit any Public Liability Products Liability	\$20,000,000 (all c	0,000 Iaims arising out of one) or ng any one period of insura	,
Remarks	,	pletion of contract r	not exceeding 18 Months fr	•
	 Policy) to plant, machiner i) Such damage occurs 1. While the plant, m unloading prior to, 2. During the period ii) We will not be liable 1. Damage to any we Personal effects c: or own explosion, 2. Damage to such p within the worksite 3. Damage to small the Worksite is unattee vehicle(s) or upon iii) The basis upon which replacing the propert as but not better or m iv) Our liability will not ex- machinery, equipmer 	n Plant y this Policy is exter y, equipment and to s; achinery, equipmer during and after co of insurance for; orking part of an iter aused by its own ele roperty while it is in n hand held loose and nded unless such th the worksite. n the amount payab y or repairing the da tore extensive that is keeed the limit of lia	nded to include damage (no ools provided that; at and tools is at the worksi impletion of the insured pro of plant, machinery, equi ectrical, electronic or mech transit other than incidenta i similar tools and equipme toft results from forcible en le is to be calculated will b	pment and tools or employees' anical breakdown, derangement al movement or such property nt caused by theft when the try into a securely locked e the cost of reinstating or condition substantially the same
Premium Paid	Paid			/
This is to certify cover h	nas been granted only in ter	ms of the above po	licy's wording, a copy of wi	nich is available upon request.

As Agent for Insurer

Date of Issue: 16 September 2014



Australian Insurance Services Pty Ltd

ABN 89 071 314 531 ACN 071 314 531 AFS License No 241738 Trading as Australian Insurance Services

439 Vincent Street West, WEST LEEDERVILLE WA 6007 PO Box 249, LEEDERVILLE WA 6903 Ph: 08 9388 1688 Fax: 08 9388 1907 Email: admin@australianinsurance.com.au

CERTIFICATE OF INSURANCE

From: Kevin Forrest - Account Manager

We hereby confirm that we have arranged the insurance cover mentioned below:

Megara Constructions Pty Ltd PO Box 104 **LEEDERVILLE WA 6902**

Date:	12/08/2014
Our Reference:	MEGARA CON

Page 1 of 2

Class of Policy: Employer Indemnity Insurance	Policy No: 0/14-1781
Insurer: CGU Insurance Limited	Invoice No: 15795
46 Colin Street, West Perth WA 6005 ABN: 27 004 478 371	Period of Cover:
The Insured: Megara Constructions Pty Ltd	From 31/07/2014
	to 31/07/2015 at 4:00 pm

Details:

See attached schedule for a description of the risk insured

IMPORTANT INFORMATION

The Proposal/Declaration:

	is to be received and accepted by the Insurer		
\square	has been received and accepted by the Insurer		
The total premium as at the above date is:			

\checkmark	to be paid by the Insured
	part paid by the Insured
	paid in full by the Insured

paid by Monthly Direct Debit

Premium Funding

This policy is Premium Funded

Please note that the policy defined above is subject to the receipt of the Proposal Declaration and acceptance by the Insurer (if not already completed and accepted) and subject to the full receipt and clearance of the total premium payable by the insured.

Schedule of Insurance

Schedule of Insurance			Page 2 of 2
Class of Policy:	Employer Indemnity Insurance	Policy No: O/14-	
The Insured:	Megara Constructions Pty Ltd	Invoice No: 1579	5
		Our Ref: MEG	ARA CON

EMPLOYERS' INDEMNITY INSURANCE

INSURED:	Megara Constructions Pty Ltd
REGISTERED FOR GST:	YES
DETAILS FOR: Megara Constru	actions Pty Ltd
Sum Insured	\$50,000,000 - AS PER ACT
WORK COVER No	WC09363347

Extension of Cover : Blanket Cover Principal Indemnity Extension for Act Benefits plus Common Law and Waiver of Subrogation

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Australian Insurance Services Pty Ltd

ABN 89 071 314 531 ACN 071 314 531 AFS License No 241738 Trading as Australian Insurance Services

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CERTIFICATE OF INSURANCE

From:Kevin Forrest - Account ManagerWe hereby confirm that we have arranged the insurance cover mentioned below:

Megara Constructions Pty Ltd PO Box 104 LEEDERVILLE WA 6902

Date:	16/07/2014
Our Reference:	MEGARA CON

Page 1 of 3

Class of Policy:	Professional Indemnity Insurance	Policy No: 201407-0242 WRB
Insurer:	PROFESSIONAL RISK PLACEMENTS	Invoice No: 14870
	3/170 BURSWOOD ROAD BURSWOOD WA 6100 ABN: 56 009 296 824	Period of Cover: From 24/06/2014
The Insured:	Megara Constructions Pty Ltd	to 24/06/2015 at 4:00 pm

Details:

See attached schedule for a description of the risk insured

IMPORTANT INFORMATION

The Proposal/Declaration:

	is to be received and accepted by the Insurer	
\square	has been received and accepted by the Insurer	
The total premium as at the above date is:		

Ш	to be paid by the Insured
	part paid by the Insured

paid in full by the Insured

paid by Monthly Direct Debit

Premium Funding

This policy is Premium Funded

Please note that the policy defined above is subject to the receipt of the Proposal Declaration and acceptance by the Insurer (if not already completed and accepted) and subject to the full receipt and clearance of the total premium payable by the insured.

Page 2 of 3

Schedule of Insurance

	D. C. J. J. J. J. B.	
Class of Policy:	Professional Indemnity Insurance Policy No: 201407-0242	
The Insured:	Megara Constructions Pty Ltd Invoice No: 14870	
	Our Ref: MEGARA C	JN

NAME OF INSURED	Megara Constructions Pty Ltd Megara Pty Ltd Megara Developments Pty Ltd Megara Finance Pty Ltd MD P/L ATF Megara Investment Trust MD P/L ATF Hedland Housing Trust MD P/L ATF Hedland Housing Trust 1 MD P/L ATF Megara Developments Trust 2 MD P/L ATF Megara Developments Trust 3 Megara One Pty Ltd Megara Two Pty Ltd Megara Two Pty Ltd Megara Four Pty Ltd Megara Five Pty Ltd Megara Six Pty Ltd Megara Six Pty Ltd Megara Six Pty Ltd Megara Ten Pty Ltd Megara Ten Pty Ltd Megara Ten Pty Ltd Megara Ten Pty Ltd Megara Thiteen Pty Ltd Megara Thiteen Pty Ltd Megara Fifteen Pty Ltd Megara Fifteen Pty Ltd Megara Fifteen Pty Ltd Megara Fifteen Pty Ltd Northwesterly Two Pty Ltd Northwesterly Two Pty Ltd Northwesterly Five Pty Ltd Northwesterly Five Pty Ltd Northwesterly Five Pty Ltd Northwesterly Five Pty Ltd Northwesterly Six Pty Ltd Northwesterly Six Pty Ltd Northwesterly Six Pty Ltd		
Underwritten by:	WR Berkley Insurance (Australia) Limited		
LIMIT OF INDEMNITY: \$2,000,000 any one claim - costs inclusive \$4,000,000 in aggregate during the period of insurance			
One Automatic Reinstatement Included			
EXCESS: \$20,000 each and every claim, costs inclusive			
TERRITORIAL LIMITS:	Worldwide excluding USA and Canada		
RETROACTIVE DATE	Unlimited excluding known claims and or claims circumstances		

PROFESSIONAL BUSINESS: As described in Definition 7.2 of the policy wording which is:

7.2 Activities and Duties Shall mean the performance of and/or professional assistance with the following services by PROFESSIONAL STAFF on behalf of the INSURED:-

7.2.1 design, specification of the technical requirements including the technical

Schedule of Insurance

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Class of Policy: The Insured:	Professional Indemnity Insurance Megara Constructions Pty Ltd	Policy No: Invoice No: Our Ref:	201407-0242 WRB 14870 MEGARA CON
	requirements of any products or goods, feasibility study, programming and time advice or technical information; and		
	7.2.2 such additional services as declar This definition shall not include:	ed to and expressly	agreed by WR BERKLEY.
	7.2.3 inspection and/or supervision by the where such inspection and/or supervision engineering contractor; or		
	7.2.4 the services of a clerk of works or supervision of construction.	similar person carry	ying out inspection and/or
OLICY WORDING	: Aus D&C Gs - 2010		
EXTENSIONS: Appointed Sub-Consultants Continuous Coverage Defamation, Libel and Slander Dishonesty of Employees Enquiry Costs Estates and Legal Representatives Infringement of Copyright or Patents Joint Venture/Consortium Loss of or Damage to Documents Newly created or acquired Subsidiaries Present or Former Principals, Employees & Others Run-Off cover Severability Trade Practices Act and other Legislation			



Certificate of Currency

REFERENCE NUMBER:	201407-0242 WRB
INSURANCE TYPE:	Professional Indemnity
POLICY WORDING:	Aus D&C G3 - 2010
THE INSURED:	Megara Constructions Pty Ltd Megara Pty Ltd Megara Developments Pty Ltd Megara Finance Pty Ltd MD P/L ATF Megara Investment Trust MD P/L ATF Megara Developments Trust 1 MD P/L ATF Megara Developments Trust 2 MD P/L ATF Megara Developments Trust 3 Megara One Pty Ltd Megara Two Pty Ltd Megara Two Pty Ltd Megara Four Pty Ltd Megara Five Pty Ltd Megara Six Pty Ltd Megara Six Pty Ltd Megara Seven Pty Ltd Megara Thirteen Pty Ltd Megara Thirteen Pty Ltd Megara Thirteen Pty Ltd Megara Thirteen Pty Ltd Megara Fourteen Pty Ltd Megara Fourteen Pty Ltd Megara Five Pty Ltd Megara Thirteen Pty Ltd Megara Fiteen Pty Ltd Northwesterly Three Pty Ltd Northwesterly Four Pty Ltd Northwesterly Four Pty Ltd Northwesterly Five Pty Ltd Northwesterly Five Pty Ltd Northwesterly Five Pty Ltd Northwesterly Six Pty Ltd Northwesterly Six Pty Ltd
ABN:	55138294185
BUSINESS:	as per definition 7.2 of the policy wording
POLICY PERIOD:	From: 24/06/2014 4pm To: 24/06/2015 4pm Both days inclusive (Local Standard Time)
LIMIT OF INDEMNITY:	\$2,000,000 Inclusive of Costs and Expenses
OPTIONAL EXTENSIONS:	Reinstatement of the INDEMNITY LIMIT
RETROACTIVE DATE:	Unlimited, excluding known claims and / or circumstances
ADDITIONAL COMMENTS	Period of Insurance 24/06/2014 to 24/06/2015 4pm

Signed for and on behalf of W. R. Berkley Insurance Australia. Date of issue 16/07/2014

This policy is current at date of issue.

W. R. Berkley Insurance Australia ABN: 81 126 483 681

Brisbane: Telephone (07) 3232 1164 Perth: Telephone (08) 9380 8327 PO Box Q296, QVB NSW 1230

For full details of cover please refer to the policy wording. This certificate is only valid at the date of issue.

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 W. R. Berkley Insurance Australia ABN: 81 126 483 681

 Sydney: Telephone (02) 9275 8500
 Melbourne: Telephone (03) 8319 4080
 Brisbane: Telephone (07) 3232 1164

 Facsimile: (02) 9261 2773
 Adelaide: Telephone (03) 6319 4022 2767
 Perth: Telephone (08) 9380 8327
 Page

 Web: www.wrbaustralia.com
 Email: australia@wrberkley.com
 PO Box Q296, QVB NSW 1230

Page 2 of 2





The Hon Terry Redman MLA Minister for Regional Development: Lands: Minister Assisting the Minister for State Development

Our ref: 39-27278 Your ref: FI.AG.00.00

Cr Kerry White Shire President Shire of Ashburton Administration Centre PO Box 567 TOM PRICE WA 6751

Dear Cr.White

TOURISM WESTERN AUSTRALIA'S FUNDING FOR CARAVAN PARKS

Thank you for your letter dated 30 July 2014 regarding local government access to grant funding under the Caravan and Camping Action Plan 2013-2018 (Action Plan) to enable local government caravan parks to be upgraded.

Royalties for Regions funding has been allocated across five state government agencies; Tourism Western Australia, the Department of Parks and Wildlife, Main Roads Western Australia, the Department of Local Government and Communities and the Department of Regional Development, to support implementation of the Action Plan and improve the caravan and camping sector.

Initiatives under the Action Plan include a review of legislation, development of camping and caravan sites in popular National Parks, new commercial caravan parks and camping grounds in priority locations, upgraded rest areas and over flow facilities to meet visitor demand, training for caravan park staff and installation of dump points in priority locations.

As you may be aware, responsibility for implementation of the Action Plan elements you reference rest with the Hon Liza Harvey MLA, Minister for Tourism. I understand you have also written to Minister Harvey and that she will respond to you directly on this matter.

Thank you for again for making me aware of your views.

Yours sincerely

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HON TERRY REDMAN MLA MINISTER FOR REGIONAL DEVELOPMENT 1.0. SEP 2014

cc Minister for Tourism, Hon Liza Harvey MLA



ATTACHMENT 18.1A

SHIRE OF ASHBURTON TOWN PLANNING SCHEME No. 7

-Amendment No. 29

