

# Ordinary Meeting of Council

Tom Price



## AMENDED PUBLIC ATTACHMENTS (Addition of 6.2)

14 April 2020

Administration Office Meeting Room Tom Price  
And by means of Teleconference / Video Conference

1.00 pm



The Shire of Ashburton 10 year Strategic Community Plan (2017-2027) provides focus, direction and represents the hopes and aspirations of the Shire.

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# Our Vision

*We will embrace our unique Pilbara environment and lifestyle through the development of vibrant, connected and active communities that have access to quality services, exceptional amenities and economic vitality.*



## STRATEGIC DIRECTIONS

1. Vibrant and Active Communities
2. Economic Prosperity
3. Unique Heritage and Environment
4. Quality Services and Infrastructure
5. Inspiring Governance



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The Shire of Ashburton respectfully acknowledges the traditional custodians of this land.



**From:** Cr Kerry White

**Sent:** Thursday, March 26, 2020 9:01 AM

**To:** John Bingham

**Cc:** Cr Douglas Ivan Dias; Cr Melanie Gallanagh; Cr Douglas Ivan Dias; Cr Douglas Diver; Cr Linton Rumble; Cr Rory De Pledge; Cr Jamie Richardson; Cr Matthew Lynch; Cr Peter Foster

**Subject:** Meeting.

Hi John,

Could you please arrange for our meeting of council to be held in Tom Price in April to be arranged by Telecommunications.

Kerry

Sent from my iPad

Cr Kerry White

Shire President - Onslow Ward

From: Cr Kerry White

Sent: Wednesday, 8 April 2020 4:52 PM

To: John Bingham <[John.Bingham@ashburton.wa.gov.au](mailto:John.Bingham@ashburton.wa.gov.au)>; Cr Douglas Diver <[Douglas.Diver@ashburton.wa.gov.au](mailto:Douglas.Diver@ashburton.wa.gov.au)>

Subject: Meeting.

Hi John

Please be advised that I am unable to attend the council meeting in Tom Price on the fourteenth of April, but I will be phoning in for the meeting. I have had discussions with the Deputy President Cr Doug Diver and he has advised that he is willing to take the chairs position for the meeting, Kerry.

Sent from my iPhone

Cr Kerry White

Shire President - Onslow Ward

# Public Notice

## 7 April 2020



### UPCOMING AND FUTURE MEETINGS OF COUNCIL DURING COVID-19

The recent amendments to the *Local Government (Administration) Regulations 1996* that came into effect on 26 March 2020 allows local governments to hold electronic Council and Committee meetings during a public health emergency.

With this in mind, Council would like to advise community members that our April Ordinary Meeting of Council will continue to take place on Tuesday 14 April 2020 as planned, however members of the public will no longer be able to attend in person due to social distancing and mass meetings guidelines. The meeting will be held at Shire of Ashburton Administration Building, Tom Price at 1.00 pm.

Council wishes to advise the community that due to COVID - 19 and the uncertainty over the coming months, Council will continue to conduct the future Ordinary Meetings of Council / Special meetings of Council under these guidelines until further notice.

Members of the public are asked to submit their public questions and/or statements via the form on our [website](#) prior to the meeting or alternatively contact Michelle Lewis, Council Liaison Officer on 08 9188 4473 or email [michelle.lewis@ashburton.wa.gov.au](mailto:michelle.lewis@ashburton.wa.gov.au).

A maximum of three questions are permitted and all questions and statements will be read out and acknowledged by the Shire President. Please ensure questions are submitted prior to 1.00 pm on the day of the meeting. Alternatively, if you wish to phone into our meeting during public question time, please call 0439 946 238 between 1.00 pm and 1.15 pm on 14 April 2020.

The Public agenda and attachments will be available on the [Shire of Ashburton website](#) from Friday 10 April 2020.

#### For media information contact:

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Department of  
**Local Government, Sport  
and Cultural Industries**

Our ref	AB1-7#008; E2012877
Enquiries	Carmen Chia
Phone	(08) 6552 1405
Email	Legislation@dlgsc.wa.gov.au

Mr John Bingham  
Acting Chief Executive Officer  
Shire of Ashburton

E: soa@ashburton.wa.gov.au

Dear Mr Bingham

I refer to your correspondence dated 7 April 2020 and advise that, in accordance with authority delegated by the Minister for Local Government, I have approved your application, under section 5.69(3) of the Local Government Act 1995 (the Act).

This approval allows all disclosing members Cr Rumble, Cr Dias, Cr Lynch, Cr Gallanagh, Cr Diver, Cr Foster and Cr De Pledge to fully participate in the discussion and decision making relating to the belowmentioned item at the Shire's Ordinary Council Meeting of 14 April 2020:

### **13.1 APPLICATION FOR MISCELLANEOUS LICENCE 47/929 ENCROACHING TOM PRICE TOWNSITE**

Subject to the following conditions:

1. *The approval is only valid for the 14 April 2020 Ordinary Council Meeting when agenda item 13.1 is considered;*
2. *The abovementioned Councillors must declare the nature and extent of their interests at the abovementioned meeting when the matter is considered, together with the approval provided;*
3. *The CEO is to provide a copy of the Department's letter of approval to the abovementioned Councillors;*
4. *The CEO is to ensure that the declarations, including the approval given and any conditions imposed, are recorded in the minutes of the abovementioned meeting, when the item is considered;*
5. *The CEO is to provide a copy of the confirmed minutes of the abovementioned meeting to the Department, to allow the Department to verify compliance with the conditions of this approval; and*
6. *The approval granted is based solely on the interests disclosed by the abovementioned Councillors, made in accordance with the application. Should other interests be identified, these interests will not be included in this approval and the financial interest provisions of the Act will apply.*

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Should you require further information in relation to this matter, please contact Ms Carmen Chia, Legislation Officer via the details provided above.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'M Connolly', with a stylized flourish at the end.

Michael Connolly  
DEPUTY DIRECTOR GENERAL – REGULATION

9 April 2020



**PUBLIC MINUTES - ORDINARY MEETING OF COUNCIL  
10 MARCH 2020**



**SHIRE OF ASHBURTON  
PUBLIC MINUTES**

**Council Chambers, Onslow Shire Complex  
Second Avenue, Onslow  
10 March 2020  
1.00 pm**

**PUBLIC MINUTES - ORDINARY MEETING OF COUNCIL  
10 MARCH 2020**

**SHIRE OF ASHBURTON  
ORDINARY MEETING OF COUNCIL**

The Acting Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.

**ACTING CEO:** *P. J. Heedy*

Date: 10.03.2020

These minutes were confirmed by Council as a true and correct record of proceedings of the Ordinary Meeting of Council on the 10.03.2020.

**Presiding Member:** \_\_\_\_\_

Date: \_\_\_\_\_

**DISCLAIMER**

*The resolutions contained in the Minutes are subject to confirmation by Council. The Shire of Ashburton warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Ashburton for any act, omission or statement or intimation occurring during a Council meeting.*



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UNCONFIRMED MINUTES

**PUBLIC MINUTES - ORDINARY MEETING OF COUNCIL  
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**1. DECLARATION OF OPENING**

The Presiding Member declared the meeting open at 1.00 pm.

**1.1 ACKNOWLEDGEMENT OF COUNTRY**

As representatives of the Shire of Ashburton Council, we respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay our respects to them and all their elders both past, present and emerging.

**2. ANNOUNCEMENT OF VISITORS**

There were no visitors in the gallery for this meeting.

**3. ATTENDANCE**

**3.1 PRESENT**

<b>Elected Members:</b>	Cr K White Cr D Diver Cr L Rumble Cr D Dias Cr P Foster Cr M Lynch Cr J Richardson Cr M Gallanagh Cr R de Pledge	Shire President (Presiding Member) Onslow Ward Deputy Shire President Tom Price Ward Paraburdoo Ward Paraburdoo Ward Tom Price Ward Tom Price Ward Tablelands Ward Pannawonica Ward Ashburton Ward
<b>Staff:</b>	Mr P Sheedy Mr J Bingham Mr B Cameron Mr D Bailey Mrs J Fell Mrs M Lewis Mrs K Cameron	Acting Chief Executive Officer Director Corporate Services Director Property and Development Services Manager Projects and Assets Manager Land and Asset Compliance Council Liaison Officer Governance Officer
<b>Guests:</b>	Nil	
<b>Members of Public:</b>	There were no members of the public in attendance at the commencement of the meeting.	
<b>Members of Media:</b>	There were no members of the media in attendance at the commencement of the meeting.	

**3.2 APOLOGIES**

Alan McColl	Acting Director Infrastructure
Mrs K Bartley	Director Community Services

**3.3 APPROVED LEAVE OF ABSENCE**

There were no approved applications for leave of absence for this meeting.

**PUBLIC MINUTES - ORDINARY MEETING OF COUNCIL  
10 MARCH 2020**

**4. QUESTION TIME**

**4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil questions taken on notice to be responded to at this meeting.

**4.2 PUBLIC QUESTION TIME**

There were no questions from the public for this meeting.

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

**Council Decision**

**MOVED: Cr P Foster**

**SECONDED: Cr M Gallanagh**

**That Council approve the application for Leave of Absence for Cr Douglas Ivan Dias for the Ordinary Meeting of Council to be held on 14 April 2020.**

**CARRIED 9/0**

**6. DECLARATION BY MEMBERS**

**6.1 DUE CONSIDERATION BY COUNCILLORS TO THE AGENDA**

All Councillors noted that they had given due consideration to all matters contained in the Agenda presently before the meeting.

**6.2 DECLARATIONS OF INTEREST**

**Councillors to Note**

A member who has an Impartiality, Proximity or Financial Interest in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Acting Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (a) Preside at the part of the Meeting, relating to the matter or;
- (b) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

**NOTES ON DECLARING INTERESTS (FOR YOUR GUIDANCE)**

The following notes are a basic guide for Councillors when they are considering whether they have an interest in a matter.

These notes are included in each agenda for the time being so that Councillors may refresh their memory.



**PUBLIC MINUTES - ORDINARY MEETING OF COUNCIL  
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1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measured in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc.), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in 6.2(b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act 1995*; or
  - 6.2 Where the Minister allows the Councillor to participate under s.5.69 (3) of the *Local Government Act 1995*, with or without conditions.

**Declarations of Interest provided:**

Item Number/ Name	Type Interest	of Nature/Extent of Interest
<b>13.3 REQUEST FOR LEASE – PORTION OF RESERVE 40965, TOM PRICE</b>		
Cr Foster	Impartiality	The nature of my interest is Treasurer, Mountain View Sporting Club. The extent of my interest is Impartiality, Office bearer at the MVSC.
Item Number/ Name	Type Interest	of Nature/Extent of Interest
<b>14.2 SUPPORT REQUEST FROM THE NAMELESS JARNDUNMUNHA FESTIVAL 2020</b>		
Sarah Johnston	Indirect Financial	The nature of my interest is my husband is employed by Rio Tinto The extent of my interest is indirect financial.

**PUBLIC MINUTES - ORDINARY MEETING OF COUNCIL  
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Item Number/ Name	Type of Interest	Nature/Extent of Interest
<b>17.1 VARIATION TO DEED OF AGREEMENT FOR HAMERSLEY ROAD DESIGN, CONSTRUCT AND MAINTENANCE WORKS (FMG SOLOMON PTY LTD)</b>		
Cr de Pledge	Financial	The nature of my interest is I have shares in FMG. The nature of my interest is I have shares in FMG.

## **7. ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS WITHOUT DISCUSSION**

### **Cr Peter Foster**

Conducted Citizenship Ceremony on behalf of the Shire of Ashburton for Navaaz Cooper, Tom Price, on Thursday 13th February 2020.

Pilbara WA Local Government Association (WALGA) Zone Meeting representing Shire of Ashburton, Perth, on Wednesday 19th February 2020.

Nintirri Centre Board Meeting, as Treasurer, on Thursday 20th February 2020, where the Karijini Experience 2020 was discussed, Tom Price, on Thursday 20th February 2020.

Conducted Citizenship Ceremony on behalf of the Shire of Ashburton for Anje, Martin and Tyler Ferreira, Tom Price, on Sunday 23rd February 2020.

Tom Price Youth Support Association Committee Meeting, as Chairperson, discussing a possible grant applications to replace the burnt bus, Tom Price, on Tuesday 28th February 2020.

### **Cr Douglas Dias**

On 16 February 2020 I met with Elyse Borlini (Rio Tinto Advisor, Community Engagement Inland) regarding the Paraburdoo Men's Shed Security Upgrade.

On 19 February 2020 I attended the Yinhawangka Handover Ceremony from Administration, back to the CEO and Elected Board as of 21 February 2020.

## **8. PETITIONS / DEPUTATIONS / PRESENTATIONS**

### **8.1 PETITIONS**

There were no petitions presented to Council.

### **8.2 DEPUTATIONS**

There were no deputations presented to Council.

### **8.3 PRESENTATIONS**

There were no presentations for Council.

**PUBLIC MINUTES - ORDINARY MEETING OF COUNCIL  
10 MARCH 2020**

**9. CONFIRMATION OF MINUTES**

**9.0.1 UNCONFIRMED MINUTES ORDINARY MEETING OF COUNCIL HELD ON  
11 FEBRUARY 2020 (ATTACHMENT 9.0.1)**

**Council Decision**

**MOVED: Cr J Richardson**

**SECONDED: Cr P Foster**

That the Unconfirmed Minutes of the Ordinary Meeting of Council held 11 February 2020, as previously circulated on 14 February 2020 (ATTACHMENT 9.0.1) be confirmed as a true and accurate record, subject to the following amendment:

That Minute Numbers 737/2019 - 757/2019 for the Unconfirmed Minutes Ordinary Meeting of Council 11 February 2020 be amended to the following - 01/2020 to 21/2020.

Reason for change – Numbering of Minutes will start at one at the start of each calendar year.

**CARRIED 9/0**

**9.1 RECEIPT OF COMMITTEE MINUTES – ‘EN BLOC’**

There were no Committee Minutes received ‘En Bloc’ for this meeting.

**9.2 RECEIPT OF COMMITTEE AND OTHER MINUTES**

**9.2.1 MINUTES OF THE SHIRE OF ASHBURTON AUDIT AND RISK  
MANAGEMENT COMMITTEE MEETING TO BE HELD ON 10 MARCH 2020**

**Council Decision**

**MOVED: Cr de Pledge**

**SECONDED: Cr P Foster**

That the Minutes of the Shire of Ashburton Audit and Risk Management Committee held 10 March 2020 be received.

**CARRIED 9/0**

**PUBLIC MINUTES - ORDINARY MEETING OF COUNCIL  
10 MARCH 2020**

### **9.3 RECOMMENDATIONS OF COMMITTEE**

#### **9.3.1 LOCAL GOVERNMENT COMPLIANCE AUDIT RETURN FOR 2019**

**Committee Recommendation and Council Decision**

**MOVED: Cr P Foster**

**SECONDED: Cr M Gallanagh**

**That with respect to the Local Government Compliance Audit Return for 2019, the Audit and Risk Management Committee recommend, Council:**

- 1. Accept the Compliance Audit Return (ATTACHMENT 7.1) of the Council for the period 1 January to 31 December 2019 and;**
- 2. Submit a certified copy of the Compliance Audit Return to the Director General of the Department of Local Government Sport and Cultural Industries by 31 March 2020.**

**CARRIED 9/0**

#### **9.3.2 CONFIDENTIAL ITEM - UPDATE ON WITTENOOM LITIGATION, USE OF DELEGATION, WITTENOOM STEERING COMMITTEE, SENIOR COUNSEL LEGAL ADVICE AND ROEBOURNE - WITTENOOM ROAD**

**Committee Recommendation and Council Decision**

**MOVED: Cr P Foster**

**SECONDED: Cr D Diver**

**That with respect to the Confidential Item – Update on Wittenoom Litigation, Use of Delegation, Wittenoom Steering Committee, Senior Counsel Legal Advice and Roebourne - Wittenoom Road, the Audit and Risk Management Committee recommend Council:**

- 1. Receive the Confidential Item – Update on Wittenoom Litigation, Use of Delegation, Wittenoom Steering Committee, Senior Counsel Legal Advice and Roebourne - Wittenoom Road (CONFIDENTIAL ATTACHMENTS 8.1A, 8.1B) and remain confidential in accordance s5.23 (2)(b) & (d) of the *Local Government Act 1995*; and**
- 2. Ensure that the Shire management continue to provide Wittenoom related reports to the Audit and Risk Management Committee.**

**CARRIED 9/0**

**PUBLIC MINUTES - ORDINARY MEETING OF COUNCIL  
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**10. AGENDA ITEMS ADOPTED "EN BLOC"**

**10.1 AGENDA ITEMS ADOPTED 'EN BLOC'**

The following information is provided to Councillors for guidance on the use of En Bloc voting as is permissible under the Shire of Ashburton Standing Orders Local Law 2012:

*"Part 5 – Business of a meeting*

*Clause 5.6 Adoption by exception resolution:*

- (1) In this clause 'adoption by exception resolution' means a resolution of the Council that has the effect of adopting, for a number of specifically identified reports, the officer recommendation as the Council resolution.*
- (2) Subject to sub clause (3), the Local Government may pass an adoption by exception resolution.*
- (3) An adoption by exception resolution may not be used for a matter;*
  - (a) that requires a 75% majority or a special majority;*
  - (b) in which an interest has been disclosed;*
  - (c) that has been the subject of a petition or deputation;*
  - (d) that is a matter on which a Member wishes to make a statement; or*
  - (e) that is a matter on which a Member wishes to move a motion that is different to the recommendation."*

There were no agenda items adopted En Bloc for this meeting.



**PUBLIC MINUTES - ORDINARY MEETING OF COUNCIL  
10 MARCH 2020**

## **11. OFFICE OF THE CEO REPORTS**

### **11.1 PROGRESS OF IMPLEMENTATION OF COUNCIL DECISIONS STATUS REPORT FOR FEBRUARY 2020**

**MINUTE:** 24/2020

**FILE REFERENCE:** GV04

**AUTHOR'S NAME AND  
POSITION:** Michelle Lewis  
Council Liaison Officer

**AUTHORISING OFFICER AND  
POSITION:** Paul Sheedy  
Acting Chief Executive Officer

**NAME OF APPLICANT/  
RESPONDENT:** Not Applicable

**DATE REPORT WRITTEN:** 24 February 2020

**DISCLOSURE OF FINANCIAL  
INTEREST:** The author and authorising officer have no financial,  
proximity or impartiality interests in the proposal

**PREVIOUS MEETING  
REFERENCE:** Agenda Item 11.1 (Minute No 737/2020) Ordinary  
Meeting of Council 11 February 2020

#### **Summary**

The purpose of this agenda item is to report back to Council on the progress of the implementation of Council decisions.

#### **Background**

The best practice in governance supports the regular review of Council decisions to ensure that they are actioned and implemented in a timely manner.

#### **Comment**

Wherever possible, Council decisions are implemented as soon as practicable after a Council meeting. However, there are projects or circumstances that mean some decisions take longer to action than others.

This report presents a summary of the "Decision Status Reports" for Office of the CEO, Corporate Services, Infrastructure Services, Community Services and Property and Development Services.

### **ATTACHMENT 11.1**

#### **Consultation**

Executive Management Team

#### **Statutory Environment**

*Section 2.7 of the Local Government Act 1995 states:*

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*“Role of council*

- (1) *The council —*  
     (a) *governs the local government’s affairs; and*  
     (b) *is responsible for the performance of the local government’s functions.*
- (2) *Without limiting subsection (1), the council is to —*  
     (a) *oversee the allocation of the local government’s finances and resources; and*  
     (b) *determine the local government’s policies.”*

The above section of the Act notwithstanding, there is no specific legal requirement to present such a report to Council or for Council to receive or consider such a report. Given it is always ‘received’, it could simply be provided to elected members via weekly or monthly updates, such as in the weekly Information Bulletin.

The decision to retain the report in the Council’s monthly agenda is entirely Council’s prerogative. Staff acknowledge the critical and ongoing nature of the document, in that Council ‘speaks by resolution’.

**Financial Implications**

There are no known financial implications for this matter

**Strategic Implications**

Shire of Ashburton 10 Year Strategic Community Plan 2017- 2027 (Desktop Review 2019)

Goal 05      Inspiring Governance  
 Objective 4    Exemplary team and work environment

**Risk Management**

This item has been evaluated against the Shire of Ashburton’s Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be “Low” risk and can be managed by routine procedures, and is unlikely to need specific application of resources.

**Policy Implications**

There are no known policy implications for this matter

**Voting Requirement**

Simple Majority Required

**Officers Recommendation and Council Decision**

**MOVED:** Cr D Diver

**SECONDED:** Cr M Lynch

**That Council receive the “Council Decisions Status Reports” for the month of February 2020 as per ATTACHMENT 11.1.**

**CARRIED 9/0**

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**11.2 USE OF COMMON SEAL AND ACTIONS PERFORMED UNDER  
DELEGATED AUTHORITY FOR THE MONTH OF FEBRUARY 2020**

**MINUTE:** 25/2020

**FILE REFERENCE:**

GV21  
CM02

**AUTHOR'S NAME AND  
POSITION:**

Michelle Lewis  
Council Liaison Officer

Brooke Beswick  
Executive Assistant

**AUTHORISING OFFICER AND  
POSITION:**

Paul Sheedy  
Acting Chief Executive Officer

**NAME OF APPLICANT/  
RESPONDENT:**

Not Applicable

**DATE REPORT WRITTEN:**

24 February 2020

**DISCLOSURE OF FINANCIAL  
INTEREST:**

The author and authorising officer have no financial, proximity or impartiality interests in the proposal

**PREVIOUS MEETING  
REFERENCE:**

Not Applicable

**Summary**

The purpose of this agenda item is to report to Council for information, use of the Common Seal, actions performed under delegated authority requiring referral to Council and a copy of the Tender Register, for the month of February 2020.

**Background**

Council has historically sought a monthly update of the more significant activities for the organisation relative to (1) use of the Common Seal, and (2) actions performed under delegated authority requiring referral to Council as per the Shire of Ashburton Delegated Authority Register 2020.

**Comment**

A report on use of the Common Seal, relevant actions performed under delegated authority and the Tender Register has been prepared for Council.

**ATTACHMENT 11.2A  
ATTACHMENT 11.2B**

**Consultation**

Relevant officers as listed in the Attachment.

**Statutory Environment**

*Local Government Act 1995*

Clause 9.3 of the Shire of Ashburton Town Planning Scheme No. 7  
Delegated Authority Register

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**Financial Implications**

There are no known financial implications for this matter.

**Strategic Implications**

Shire of Ashburton 10 Year Strategic Community Plan 2017- 2027 (Desktop Review 2019)

Goal 05 Inspiring Governance

Objective 4 Exemplary team and work environment

**Risk Management**

This item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low" in light of the report being for information purposes only and the risk can be managed by routine procedures, and is unlikely to need specific application of resources.

**Policy Implications**

ELM 13 – Affixing the Shire of Ashburton Common Seal

FIN12 – Purchasing Policy

**Voting Requirement**

Simple Majority Required

**Officers Recommendation and Council Decision**

**MOVED: Cr D Diver**

**SECONDED: Cr P Foster**

**That with respect to the Use of Common Seal and Actions Performed under Delegated Authority for the month of February 2020, Council receive the reports relating to:**

- 1. The use of the Common Seal as per ATTACHMENT 11.2A;**
- 2. Actions performed under delegated authority for the month as per ATTACHMENT 11.2A; and**
- 3. The Tender Register as per ATTACHMENT 11.2B.**

**CARRIED 9/0**

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### **11.3 ATTENDANCE AT EVENTS POLICY**

**MINUTE:** 26/2020

<b>FILE REFERENCE:</b>	GV20
<b>AUTHOR'S NAME AND POSITION:</b>	Paul Sheedy Acting Chief Executive Officer
<b>AUTHORISING OFFICER AND POSITION:</b>	Paul Sheedy Acting Chief Executive Officer
<b>NAME OF APPLICANT/RESPONDENT:</b>	Not Applicable
<b>DATE REPORT WRITTEN:</b>	21 February 2020
<b>DISCLOSURE OF FINANCIAL INTEREST:</b>	The author and the authorising officer has a potential financial interests in the proposal as the Acting CEO may receive tickets to attend events on behalf of Council
<b>PREVIOUS MEETING REFERENCE:</b>	Not Applicable

#### **Summary**

The proposed policy will allow Councillors and the Chief Executive Officer (CEO) to attend and receive tickets to events in their capacity as an Elected Member or CEO of the Shire of Ashburton and not be required to declare a conflict of interest should a matter from a ticket donor come before the Council for consideration, provided the value of the tickets or a twelve (12) months cumulative value from the same donor does not exceed \$1,000.

Council is recommended to adopt the policy with or without amendments **ATTACHMENT 11.3.**

#### **Background**

As part of the first round of *Local Government Act 1995* amendments introduced in 2019, local governments are required to adopt a number of new policies, one of these is a policy on attendance at events by the Elected Members and Chief Executive Officer (CEO).

As part of the Act amendments, legislation was also introduced that prohibits an Elected Member or CEO from participating in or providing advice or report on, the matter to be discussed by Council unless Council gives approval, where they have received a gift over \$300 and up to \$1,000 (or the cumulative value of the gifts from the same donor in a twelve month period). Where the value is over \$1,000 approval of the Minister is required, which will only be given under certain circumstances (a quorum is required or it is in the interest of electors or ratepayers to participate).

The State Government has recently (December 2019) released Local Government Operation Guideline -Attendance at events policy.

#### **Comment**

The original intention of the state government when seeking to amend the legislation was to mainly deal with Elected Members and the CEO receiving ticket and travel donations to major events or activities, but unfortunately the adopted legislation by the definition of an 'event' under section 5.90A (1) of the (*Local Government Act 1995*) (concert, conference, function, sporting



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event) has inadvertently captured a whole range of local community events not previously intended. So the policy has been drafted accordingly to cover all such activities, events etc.

In addition, an error in drafting the legislation failed to remove a clause in the *Local Government (Administration) Regulations* (34B) relating to 'notifiable gift' (\$50 to \$300) and 'prohibited gift' being included in the employee Code of Conduct, still results in employees not being allowed to accept any gifts above \$300 (CEO excluded by LGA 5.89 & 5.90A) and so this policy does not apply to employees, other than the CEO. This has been brought to the attention of officers at the Department of Local Government, Sport and Cultural Industries, who have acknowledged the error and hopefully it will be addressed going forward.

Finally whilst the policy provides an exemption for Elected Members and CEO declaring an interest on matters for Council, up to the value of \$1,000, the requirement to declare the receiving of any gifts over the value of \$300, within ten (10) days still applies.

As this is the initial proposed policy Councillors attention is drawn to the following parts of the policy that requires some additional consideration:

- Page 3 under 'Pre-Approved Events' section, 2<sup>nd</sup> paragraph indicates that individual tickets and associated hospitality above \$500 (including travel) are not covered by the policy (in relation to declarations of interest) and are to be referred to Council for determination. Is this high enough, bearing in mind that the maximum that can be covered by the policy is \$1,000
- Page 3 under 'Approval Process' section, 2<sup>nd</sup> paragraph talks about who can approve invitations to events (if they arise) for events not covered by this policy.
- Page 4 under 'Procedures' section, 2<sup>nd</sup> paragraph refers to the 'CEO, in liaison with the Shire President' to determine the allocation of invitations, offers or tickets received that are not specifically designated to an Elected Member, CEO or employee.

### Consultation

Executive Management Team  
Local Government CEO's

### Statutory Environment

*Local Government Act 1995*, section 5.90A, which states:

#### **5.90A. Policy for attendance at events**

(1) In this section —  
event includes the following —

- (a) a concert;
- (b) a conference;
- (c) a function;
- (d) a sporting event;
- (e) an occasion of a kind prescribed for the purposes of this definition.

(2) A local government must prepare and adopt\* a policy that deals with matters relating to the attendance of council members and the CEO at events, including —

- (a) the provision of tickets to events; and
- (b) payments in respect of attendance; and
- (c) approval of attendance by the local government and criteria for approval; and
- (d) any prescribed matter.

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*\* Absolute majority required.*

*(3) A local government may amend\* the policy.*

*\* Absolute majority required.*

*(4) When preparing the policy or an amendment to the policy, the local government must comply with any prescribed requirements relating to the form or content of a policy under this section.*

*(5) The CEO must publish an up-to-date version of the policy on the local government's official website".*

### **Financial Implications**

There are no known meaningful financial implications relative to this matter in excess of officer time and minor administrative costs.

### **Strategic Implications**

Shire of Ashburton 10 Year Strategic Community Plan 2017-2027 (Desktop Review 2019)

Goal 05      Inspiring Governance  
Objective 3      Council leadership

### **Risk Management**

This item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low" and the risk can be managed by routine procedures, and is unlikely to need specific application of resources

### **Policy Implications**

The proposal recommends establishment of a new policy, consistent with the intent of the legalisation and the Department of Local Government, Sports and Cultural Industries Guidelines.

### **Voting Requirement**

Absolute Majority Required

### **Officers Recommendation**

That with respect to the Attendance at Events Policy, Council:

1. In pursuant to section 5.90A of the *Local Government Act 1995*, adopt the Policy 'ELM11 Attendance at Events' as per ATTACHMENT 11.3 and request the Acting Chief Executive Officer to include the Policy on the Shire's website.

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**Council Decision****MOVED: Cr P Foster****SECONDED: Cr D Diver****That with respect to the Attendance at Events Policy, Council:**

- 1. In pursuant to section 5.90A of the *Local Government Act 1995*, adopt the Policy 'ELM11 Attendance at Events' as per ATTACHMENT 11.3 and request the Acting Chief Executive Officer to include the Policy on the Shire's website with the following amendment:**

**Increase the pre-approved events amount from \$500 to \$1,000 as per page 2 of Draft Policy (ATTACHMENT 11.3).**

**CARRIED BY ABSOLUTE MAJORITY 9/0**

Reason for change: - The \$1000 amount aligns with the maximum amount that Councillors are normally required to declare as an interest before seeking Ministerial Approval.

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## **11.4 EMERGENCY EXPENDITURE APPROVED BY THE PRESIDENT**

**MINUTE:** 27/2020

<b>FILE REFERENCE:</b>	FM31
<b>AUTHOR'S NAME AND POSITION:</b>	Paul Sheedy Acting Chief Executive Officer
<b>AUTHORISING OFFICER AND POSITION:</b>	Paul Sheedy Acting Chief Executive Officer
<b>NAME OF APPLICANT/RESPONDENT:</b>	Not Applicable
<b>DATE REPORT WRITTEN:</b>	21 February 2020
<b>DISCLOSURE OF FINANCIAL INTEREST:</b>	The author and authorising officer have no financial, proximity or impartiality interests in the proposal
<b>PREVIOUS MEETING REFERENCE:</b>	Not Applicable

### **Summary**

The only opportunity to have the significant works required, to repair the damaged road surface on the Pannawonica-Millstream Road, to allow for the road to be reopened in the short term to reduce the inconvenience to tourists and residents was to have the works approved under the 'emergency expenditure' provisions of the *Local Government Act 1995* and Council is requested to receive and note this decision.

### **Background**

As a result of recent Tropical Cyclone (TC) Damien substantial damage resulted to the gravel sections of the Pannawonica-Millstream Road resulting in:

1. The area has been declared a Natural Disaster by the State Government under the Department of Fire and Emergency Services (DFES) Disaster Recovery Funding Arrangements WA (DRFAWA) program due to the recent TC Damien;
2. Public access to the Millstream National Park has been cut off and the Department of Biodiversity Conservation and Attractions has requested the Shire take action to open the road as soon as possible;
3. Residents of Pannawonica are not able to travel in an easterly direction (i.e. to Wickham) and are required to travel an extra 3-4 hours in a westerly direct to access eastern towns; and
4. Residents of Pannawonica are not able to travel direct to Tom Price and are required to incur an extra 4-5 hours to reach the town.

### **Comment**

Given the estimated cost of the repair works required the only other alternative available to staff was to undertake a 'Request For Tender' process which would have resulted in the road remaining closed for approximately a further eight (8) weeks, which was not considered

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acceptable. So the only alternative to be able to undertake the works and open the road sooner was under the 'emergency expenditure' legislation.

### Consultation

Shire President  
Acting Director Infrastructure Services  
Manager Projects and Assets

### Statutory Environment

*Local Government Act 1995, section 6.8 (1)(c) & (2)(b)*

### Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —  
(c) is authorised in advance by the mayor or president in an emergency.*
- (2) *Where expenditure has been incurred by a local government —  
(b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the Council.*

### Financial Implications

The estimated cost to undertake the repairs to the road due to the recent TC Damien is approximately \$957,000 (inc GST), which will be claimable under the DFES DRFAWA program.

Not undertaking this work immediately would have resulted in an additional cost to Council from the contractor, engaged to undertake the installation/replacement of thirteen (13) culverts on the Pannawonica-Millstream Road, as mobilisation had commenced with a view to commencing works on 24 February 2020.

### Strategic Implications

Shire of Ashburton 10 Year Strategic Community Plan 2017-2027 (Desktop Review 2019)

Goal 4            Quality Services and Infrastructure  
Objective 2    Accessible and safe towns

Goal 5            Inspiring Governance  
Objective 3    Council leadership

### Risk Management

This item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low" and the risk can be managed by routine procedures, and is unlikely to need specific application of resources

### Policy Implications

There are no known policy implications for this matter.



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**Voting Requirement**

Simple Majority Required

**Officers Recommendation and Council Decision****MOVED: Cr P Foster****SECONDED: Cr L Rumble****That with respect to the Emergency Expenditure Approved by the President, Council:**

- 1. Note the decision by the Shire President to authorise the immediate commencement of the road repair works to the Pannawonica-Millstream Road, under the provisions of the *Local Government Act 1995*, section 6.8(1)(c).**

**CARRIED 9/0**

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## **11.5 LOCAL GOVERNMENT HOUSE TRUST – DEED OF VARIATION**

**MINUTE:** 28/2020

<b>FILE REFERENCE:</b>	GR02
<b>AUTHOR'S NAME AND POSITION:</b>	Paul Sheedy Acting Chief Executive Officer
<b>AUTHORISING OFFICER AND POSITION:</b>	Paul Sheedy Acting Chief Executive Officer
<b>NAME OF APPLICANT/RESPONDENT:</b>	Western Australian Local Government Association (WALGA)
<b>DATE REPORT WRITTEN:</b>	21 February 2020
<b>DISCLOSURE OF FINANCIAL INTEREST:</b>	The author and authorising officer have no financial, proximity or impartiality interests in the proposal
<b>PREVIOUS MEETING REFERENCE:</b>	Not Applicable

### **Summary**

Council's consent is sought, by formal resolution, to a variation to the Trust Deed for the Local Government House Trust (The Trust). The Shire of Ashburton is a unit holder and beneficiary to the Local Government House Trust, holding 7 units as advised in WALGA's recent Quarterly Report Q4 2019.

The Trust's Board of Management is seeking to vary the Trust Deed in order to assist the Trust's income tax exempt status. As stipulated by the Deed, the Trust requires consent of at least 75 per cent of all beneficiaries in order to execute this variation.

As a beneficiary, the Shire of Ashburton is requested to consent to the enclosed Deed of Variation supported by a resolution of Council and to communicate that consent to WALGA in writing, to consent for the Trustee to formally execute the Deed of Variation (**ATTACHMENT 11.5**)

### **Background**

The Local Government House Trust ("The Trust") exists primarily to provide building accommodation for the Western Australian Local Government Association. Since January 2014, the Trust has provided WALGA with accommodation at 170 Railway Parade West Leederville.

The current trust deed commenced in 1993 and was amended in 2002 to reflect the merger of the metropolitan and country associations into WALGA. The current Trust Deed pronounces WALGA as Trustee and unit holders as Beneficiaries, with the Trustee holding property and associated monies "upon Trust" and in proportion to the units provided.

Commencement date of the current deed is 17 February 1993, with a vesting date 79 years from commencement - which means that the Trust ends in 2072.

The Trust is exempt from income tax on the basis of being a State / Territory Body (STB) pursuant to *Division 1AB of the Income Tax Assessment Act 1936*.

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**Comment**

Trust Deed amendments set out in the Deed of Variation are based on legal advice and are intended to assist the Trust's income tax exempt status by strengthening the position that the Trust is a State / Territory Body (STB).

**ATTACHMENT 11.5**

Legal advice identified that the Trustee's ability to retire and appoint a new Trustee might affect the Trust's classification as a State or Territory Body (STB). This view, while based upon highly technical grounds, is a risk nonetheless.

Subsequently the Deed of Variation aims to strengthen the position that the Trust is a STB through the following amendments:

1. Removing the existing Trustee's power to retire and appoint a new Trustee (Clause 2.1 and 2.2 (22.3) of the Deed of Variation);
2. Enabling the beneficiaries to appoint and remove a Trustee (Clause 2.2 (22.4) of the Deed of Variation), and
3. Ensuring that the Board of Management is the 'governing body' of the Trust (Clause 2.3 of the Deed of Variation).

The three proposed amendments when applied to the relevant clauses inserted by the Deed of Variation dated 5 June 2002 will subsequently read as follows (proposed amendments shown in red text):

1. Variation 2.1 amends clause 22.1 to point to additional clause:  
22.1 Any Trustee of the Trust may retire as Trustee of the Trust subject to clause 22.3, the right to appoint any new or additional trustee or trustees of the Trust is hereby vested in the retiring or continuing trustee. A corporation or incorporated association may be appointed as Trustee of the Trust.
2. Variation 2.2 inserts two new clauses:  
22.3 The retiring or continuing trustee shall only be entitled to appoint any new or additional trustee of the Trust with the consent of not less than 75% of the Beneficiaries.  
22.4 The Beneficiaries may at any time by Special Resolution:  
(a) remove a Trustee from the office as Trustee of the Trust; and  
(b) appoint such new or additional Trustee.
3. Variation 2.3 insert a new clause 13A  
**13A Delegation to the Board of Management**  
Unless the Beneficiaries otherwise direct (such direction to be given by not less than 75% of the Beneficiaries), the Trustees shall delegate all of the powers authorities and discretions contained in subclauses (a) to (x) of clause 12 to the Board of Management. The Trustees shall, at the direction of the Board of Management, do such things as may be necessary to give effect to the exercise of a power, authority or discretion by the Board of Management.

The first two amendments outlined above remove powers granted to the Trustee in the 2002 Deed Variation resulting from the merger to a single Association representing WA Local Governments. These amendments which previously facilitated the transfer of trusteeship to the then new Western Australian Local Government Association are removed, but with the clarification that any appointment must be with the consent of the beneficiaries.

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The final amendment intends to confirm that power rests with the Board of Management. As the Board of Management comprises Local Governments, this satisfies the requirements of a STB for tax purposes. This amendment reflects the actual operation of the Trustee in implementing the decisions of the Board of Management whilst retaining sufficient operational discretion to place and renew investments and pay suppliers.

These amendments provide greater power to beneficiaries through the Board of Management, and as such it is anticipated they will be considered acceptable.

### Consultation

Acting Chief Executive Officer

### Statutory Environment

There are no known statutory impediments for this matter.

### Financial Implications

There are no known meaningful financial implications relative to this matter in excess of officer time and minor administrative costs.

One Seventy (170) Railway Parade, (local government house), where WALGA is located, is owned by the Association. The Shire of Ashburton owns 7 units in the Trust that owns the 'local government house' which were valued at \$17,517.11 each (as at 30/6/18 as advised by WALGA).

### Strategic Implications

Shire of Ashburton 10 Year Strategic Community Plan 2017-2027 (Desktop Review 2019)

Goal 05      Inspiring Governance  
Objective 3      Council leadership

### Risk Management

This item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low" and the risk can be managed by routine procedures, and is unlikely to need specific application of resources.

### Policy Implications

There are no known policy implications for this matter.

### Voting Requirement

Simple Majority Required

### Officers Recommendation and Council Decision

**MOVED: Cr D Diver**

**SECONDED: Cr P Foster**

**That with respect to Local Government House Trust – Deed of Variation, Council:**

- 1. Consent to the enclosed Deed of Variation, as per ATTACHMENT 11.5 and authorise the Acting Chief Executive Officer to communicate this consent to in writing to WALGA.**

**CARRIED 9/0**

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**11.6 AMENDMENT TO MINUTE NUMBERS FOR NOVEMBER AND DECEMBER 2019**

**MINUTE:** 29/2020

**FILE REFERENCE:** GV04

**AUTHOR'S NAME AND POSITION:** Michelle Lewis  
Council Liaison Officer

**AUTHORISING OFFICER AND POSITION:** Paul Sheedy  
Acting Chief Executive Officer

**NAME OF APPLICANT/RESPONDENT:** Not Applicable

**DATE REPORT WRITTEN:** 5 March 2020

**DISCLOSURE OF FINANCIAL INTEREST:** The author and authorising officer have no financial, proximity or impartiality interests in the proposal.

**PREVIOUS MEETING REFERENCE:** Not Applicable

**Summary**

The purpose of this agenda item is for Council to accept corrections for the Minute Numbers of the November and December 2019 Confirmed Minutes, due to an error associated with Synergy Agenda and Minute recording.

**Background**

Council accepted the November 2019 Minutes as presented to Council at the 17 December 2019 Ordinary Meeting of Council and the December Minutes as presented to the 11 February 2020 Ordinary Meeting of Council as a true and accurate record. As a result, both these months Minutes have been confirmed.

The Acting Chief Executive Officer has discovered an error in the Minute Numbers for both of these months and will now require Council to approve and accept the correction to these Minutes.

**Comment**

The following corrections will be required:

19 November 2019 Confirmed Minutes:

- Minutes Numbers 670/2019 to 686/2019 will now be amended to 700/2019 to 716/2019;

17 December 2019 Confirmed Minutes:

- Minute Numbers 690/2019 to 709/2019 will now be amended to 720/2019 – 739/2019

**Consultation**

Acting Chief Executive Officer

**Statutory Environment**

*Local Government Act 1995, section 5.25 (f)*

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**5.25. Regulations about council and committee meetings and committees**

- (1) Without limiting the generality of section 9.59, regulations may make provision in relation to —
- f) the content and confirmation of minutes of council or committee meetings and the keeping and preserving of the minutes and any documents relating to meetings

**Financial Implications**

There are no known financial implications for this matter.

**Strategic Implications**

Shire of Ashburton 10 Year Strategic Community Plan 2017- 2027 (Desktop Review 2019)

Goal 05 Inspiring Governance

Objective 4 Exemplary team and work environment

**Risk Management**

This item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low" in light of the report being for information purposes only and the risk can be managed by routine procedures, and is unlikely to need specific application of resources.

**Policy Implications**

There are no known policy implications for this matter

**Voting Requirement**

Simple Majority Required

**Officers Recommendation and Council Decision**

**MOVED: Cr P Foster**

**SECONDED: Cr D Diver**

**That with respect to the Amendment to Minute Numbers for November and December 2019, Council:**

- 1. Accept the correction to the following Minute Numbers for 19 November 2019 Ordinary Meeting of Council;**
  - 670/2019 - 686/2019 be amended to 700/2019 to 716/2019;
- 2. Accept the correction to the following Minute Numbers for 17 December 2019 Ordinary Meeting of Council;**
  - 690/2019 - 709/2019 to 720/2019 – 739/2019; and
- 3. Request the Acting Chief Executive Officer sign and note amendments to the official bound copy of the Minutes for November and December 2019.**

**CARRIED 9/0**

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## **12. CORPORATE SERVICES REPORTS**

### **12.1 MONTHLY FINANCIALS AND SCHEDULE OF ACCOUNTS PAID**

**MINUTE:** 30/2020

**FILE REFERENCE:** FM03

**AUTHOR'S NAME AND POSITION:** Geoff Garside  
Manager Finance and Administration

**AUTHORISING OFFICER AND POSITION:** John Bingham  
Director Corporate Services

**NAME OF APPLICANT/RESPONDENT:** Not Applicable

**DATE REPORT WRITTEN:** 22 February 2020

**DISCLOSURE OF FINANCIAL INTEREST:** The author and authorising officer have no financial, proximity or impartiality interests in the proposal

**PREVIOUS MEETING REFERENCE:** Not Applicable

#### **Summary**

In accordance with *Regulation 34 of the Local Government (Financial Management) Regulations 1996*, the Shire is to prepare a monthly Statement of Financial Activity for consideration by Council.

#### **Background**

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires the Shire to prepare a monthly statement of financial activity for consideration by Council within 2 months after the end of the month of the report. Administration also presents Budget Amendment Register and Schedule of Accounts and Credit Card payments to Council each month for review.

**ATTACHMENT 12.1A  
ATTACHMENT 12.1B  
ATTACHMENT 12.1C  
ATTACHMENT 12.1D**

#### **Comment**

The following budget variations are recommended for March 2020:

<b>GL/Job No.</b>	<b>General Ledger Description</b>	<b>Current Budget</b>	<b>Variation Amount</b>	<b>Revised Budget</b>	<b>Reason</b>
102882	Salaries & Superannuation	335,281	(44,000)	291,281	Transfer to Town Planning Consultancy.



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<b>GL/Job No.</b>	<b>General Ledger Description</b>	<b>Current Budget</b>	<b>Variation Amount</b>	<b>Revised Budget</b>	<b>Reason</b>
103082	Consultant Fees	50,000	44,000	94,000	Budget variation required to hire a Consultant to cover the Town Planner position for 6 months.
20006	Vic Hayton Pool Refurbishments	180,000	(9,000)	171,000	Funds re-allocated to supplement the budget for Paraburdoo Exercise Yard Project.
19075	Paraburdoo Dog Exercise Yard Upgrades	100,000	9,000	109,000	Budget variation required to cover RFQ 41.19 Contract slightly over budget.
O372	Onslow MPC Utilities	183,376	(8,000)	175,376	Funds re-allocated to supplement the budget for Onslow Water Tank at MPC.
19019	Onslow – Water Tank Installation at MPC	80,000	8,000	88,000	Budget variation required to cover RFQ 05.20 Contract slightly over budget.
20008	Tourism Signage Installation on NWC Hwy	70,000	(5,000)	65,000	Funds re-allocated to supplement the budget for the Installation of Electronic Variable Message Signs.
18042	Installation of Electronic Variable Message Signs- Ashburton Downs	23,089	5,000	28,089	Budget variation required following increase in scope of works.
LEW01	Legal Expenses – Wittenoom	741,016	1,224,000	1,965,016	Unexpected increases in claims including significant legal fees related to NSW case.
039126	Transfer from Reserve (Financial Risk Reserve)	(741,016)	(1,224,000)	(1,965,016)	Financial Risk Reserve funds to cover costs associated with legal cases.
100079	Building Asbestos Containing Materials Audit	150,000	(20,000)	130,000	Current provision not required.

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GL/Job No.	General Ledger Description	Current Budget	Variation Amount	Revised Budget	Reason
117330	Ashburton Hall Paraburdoo	80,700	20,000	100,700	Re-establish provision – works undertaken are maintenance.
NEW	Capex for Onslow Cemetery Shoring Box	0	11,800	11,800	Purchase of new shoring box to meet Health and Safety requirements.
W250	Works in Progress Cemetery Maintenance	38,380	(11,800)	26,580	Forecast unspent provision for cemetery maintenance.
039120	Transfer to Reserve (Financial Risk)	0	231,004	231,004	Re-establish balance in Reserve due to recent excessive Wittenoom claims.

### Consultation

Executive Management Team  
Finance Team

### Statutory Environment

*Section 6.4 Local Government Act 1995, Part 6 Financial Management, and Regulation 34 Local Government (Finance Management) Regulation 1996.*

*The Local Government Act 1995 Part 6 Division 4 s 6.8 (1) requires the local government not to incur expenditure from its Municipal Fund for an additional purpose except where the expenditure*

(b) Is authorised in advance by resolution\*

“Additional purpose” means a purpose for which no expenditure estimate is included in the local government’s annual budget.

\*requires an absolute majority of Council.

### Financial Implications

Financial implications and performance to budget are reported to Council on a monthly basis.

### Strategic Implications

Shire of Ashburton 10 Year Strategic Community Plan 2017-2027 (Desktop Review 2019)

Goal 5 Inspiring Governance  
Objective 4 Exemplary team and work environment

### Risk Management

This item has been evaluated against the Shire of Ashburton’s Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered “Low” and can be managed by routine procedures, and is unlikely to need specific application of resources.

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**Policy Implications**

There are no known policy implications for this matter

**Voting Requirement**

Absolute Majority Required

**Officers Recommendation**

That with respect to the Monthly Financials and Schedule of Accounts Paid, Council:

1. Approve budget variations for the 2019/20 Budget as outlined below;
  - a. Decrease Expenditure Account GL 102882 Salaries & Superannuation by \$44,000 from \$335,281 to \$291,281; and
  - b. Increase Expenditure Account GL 103082 Consultant Fees, by \$44,000, from \$50,000 to \$94,000;
  - c. Decrease Expenditure Account Job 20006 Vic Hayton Pool Refurbishments, by \$9,000, from \$180,000 to \$171,000; and
  - d. Increase Expenditure Account Job 19075 Paraburdoo Dog Exercise Yard Upgrade, by \$9,000, from \$100,000 to \$109,000;
  - e. Decrease Expenditure Account Job O372 Onslow MPC Utilities, by \$8,000 from \$183,376, to \$175,376; and
  - f. Increase Expenditure Account Job 19019 Onslow Water Tank Installation, by \$8,000 from \$80,000 to \$88,000;
  - g. Decrease Expenditure Account Job 20008 Tourism Signage Installation on NWC Highway, by \$5,000, from \$70,000 to \$65,000; and
  - h. Increase Expenditure Account Job 18042 Installation of Electronic Variable Message Signs – Ashburton Downs Road, by \$5,000, from \$23,089 to \$28,089;
  - i. Increase Expenditure Account Job LEW01 Legal Expenses Wittenoom, by \$1,224,000 from \$741,016 to \$1,965,016;
  - j. Increase Capital Income Account 039126 Transfer from Reserve by \$1,224,000 from \$741,016 to \$1,965,016;
  - k. Decrease Expenditure Account 100079 Building Asbestos Containing Materials Audit, by \$20,000 from \$150,000 to \$130,000;
  - l. Increase Expenditure Account 117330 Ashburton Hall Paraburdoo, by \$20,000 from \$80,700 to \$100,700;
  - m. Increase New Capital Expenditure Account Onslow Cemetery Shoring Box, by \$11,800 from \$0 to \$11,800;
  - n. Increase Capital Expenditure Account 039120 Transfer to Reserve (Financial Risk) by \$231,004 from \$0 to \$231,004;
  - o. Decrease Operating Expenditure Job No. W250 Works in Progress Cemetery Maintenance, by \$11,880 from \$38,380 to \$26,500; and
  - p. Note that the Budgeted Surplus position carried forward (Net Current Assets position) forecast as at 30 June 2020 is \$1,000,000.

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2. Receive the Capital Expenditures Progress Tracker for January 2020 ATTACHMENT 12.1B;
3. Receive the Budget Amendment Register as at 31 January 2020 ATTACHMENT 12.1C; and
4. Receive the Schedule of Accounts and Credit Card payments made in January 2020 (approved by the Acting Chief Executive Officer in accordance with delegation DA03-1 Payments from Municipal Fund and Trust Funds) ATTACHMENT 12.1D.

**Council Decision**

**MOVED: Cr P Foster**

**SECONDED: Cr L Rumble**

**That with respect to the Monthly Financials and Schedule of Accounts Paid, Council:**

1. Approve budget variations for the 2019/20 Budget as outlined below;
  - a. Decrease Expenditure Account GL 102882 Salaries & Superannuation by \$44,000 from \$335,281 to \$291,281; and
  - b. Increase Expenditure Account GL 103082 Consultant Fees, by \$44,000, from \$50,000 to \$94,000;
  - c. Decrease Expenditure Account Job 19049 Paraburdoo – Paraburdoo Information Bay Toilet, by \$9,000, from \$260,000 to \$251,000;
  - d. Increase Expenditure Account Job 19075 Paraburdoo Dog Exercise Yard Upgrade, by \$9,000, from \$100,000 to \$109,000;
  - e. Decrease Expenditure Account Job O372 Onslow MPC Utilities, by \$8,000 from \$183,376, to \$175,376; and
  - .....f. Increase Expenditure Account Job 19019 Onslow Water Tank Installation, by \$8,000 from \$80,000 to \$88,000;
  - .....g. Decrease Expenditure Account Job 20008 Tourism Signage Installation on NWC Highway, by \$5,000, from \$70,000 to \$65,000; and
  - .....h. Increase Expenditure Account Job 18042 Installation of Electronic Variable Message Signs – Ashburton Downs Road, by \$5,000, from \$23,089 to \$28,089;
  - .....i. Increase Expenditure Account Job LEW01 Legal Expenses Wittenoom, by \$1,224,000 from \$741,016 to \$1,965,016;
  - .....j. Increase Capital Income Account 039126 Transfer from Reserve by \$1,224,000 from \$741,016 to \$1,965,016;
  - .....k. Decrease Expenditure Account 100079 Building Asbestos Containing Materials Audit, by \$20,000 from \$150,000 to \$130,000;
  - .....l. Increase Expenditure Account 117330 Ashburton Hall Paraburdoo, by \$20,000 from \$80,700 to \$100,700;
  - .....m. Increase New Capital Expenditure Account Onslow Cemetery Shoring Box, by \$11,800 from \$0 to \$11,800;
  - .....n. Increase Capital Expenditure Account 039120 Transfer to Reserve (Financial Risk) by \$231,004 from \$0 to \$231,004;
  - .....o. Decrease Operating Expenditure Job No. W250 Works in Progress Cemetery Maintenance, by \$11,880 from \$38,380 to \$26,580;
  - .....p. Decrease Expenditure Job No. BN391 Paraburdoo Chub Cricket Net Renewal from \$105,000 by \$2,000 to \$103,000;
  - .....q. Increase Expenditure Job No. 19056 Paraburdoo Bench Seating from \$13,000 by \$2,000 to \$15,000; and

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.....r. **Note that the Budgeted Surplus position carried forward (Net Current Assets position) forecast as at 30 June 2020 is \$1,000,000.**

- 2. Receive the Capital Expenditures Progress Tracker for January 2020 ATTACHMENT 12.1B;**
- 3. Receive the Budget Amendment Register as at 31 January 2020 ATTACHMENT 12.1C; and**
- 4. Receive the Schedule of Accounts and Credit Card payments made in January 2020 (approved by the Acting Chief Executive Officer in accordance with delegation DA03-1 Payments from Municipal Fund and Trust Funds) ATTACHMENT 12.1D.**

**CARRIED BY ABSOLUTE MAJORITY 9/0**

Reason for change – Amendments were required for the Paraburdoo Information Bay Toilet, Paraburdoo Chub Cricket Nets Renewal and the Paraburdoo Bench Seating.

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### **13. PROPERTY AND DEVELOPMENT SERVICES REPORTS**

#### **13.1 PROPOSED LEASE OF LOT 381 SECOND AVENUE, ONSLOW FOR OCEAN VIEW CARAVAN PARK OVERFLOW**

**MINUTE:** 31/2020

**FILE REFERENCE:** SEC.0381

**AUTHOR'S NAME AND POSITION:** Janelle Fell  
Manager Land and Asset Compliance

**AUTHORISING OFFICER AND POSITION:** Brian Cameron  
Director Property and Development Services

**NAME OF APPLICANT/RESPONDENT:** Not Applicable

**DATE REPORT WRITTEN:** 19 February 2020

**DISCLOSURE OF FINANCIAL INTEREST:** The author and the authorising officer have no financial, proximity or impartiality interests in the proposal

**PREVIOUS MEETING REFERENCE:** Agenda Item 16.3 (Minute No. 209/2017) – Ordinary Meeting of Council 18 July 2017

##### **Summary**

In preparation for the ever growing number of tourists that visit Onslow in the cooler months each year, a potential site has been identified for overflow in close proximity to the Ocean View Caravan Park (OVCP).

Council support is requested to lease Lot 381 Second Avenue, Onslow for a period of six months.

##### **Background**

To ensure the safety of the influx of self-drive tourists between June and August who don't secure sites prior to arriving in Onslow, an overflow site located in the Onslow Sports Oval carpark was endorsed by Council at the July 2017 Ordinary Meeting of Council.

The OVCP Managers liaise with Discovery Parks (DP) to gauge occupancy and when at 100% initiate the overflow site. A nominal \$10 fee is charged to contribute to cleaning, rubbish disposal and administrative costs. Guests utilizing the overflow are only permitted to stay for a maximum of three nights to comply with the *Caravan Parks and Camping Grounds Act 1995*. Should a site become available at either OVCP or DP, guests are required to relocate to the respective park.

##### **Comment**

Due to social issues at the Sports Ground and the Shire's desire to maintain the reputation of Onslow, tourists requiring overflow during the 2019 tourist season were directed to Onslow Sun Chalets (OSC). The Shire provided portable ablutions and rubbish bins at OSC and access to

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OVCP amenities. OSC made a shower available on request for a fee of \$35 per night for an unpowered site.

Lot 381 Second Avenue, Onslow has been identified as a potential site for overflow in 2020. This site is owned by proprietors Herbert Mining & Earthmoving Pty Ltd. The site (hachured red on the below aerial) is 2.3666 ha relatively flat after accessing the site and in a clean and tidy state. The site is appropriately zoned "Tourism" under the Shire of Ashburton Town Planning Scheme No. 7. Contact was made with the proprietors to gauge their interest in leasing the lot for the months April to September which allows for clean-up (slashing) and set-up (ablutions) of the site prior to occupancy and make good prior to termination. It is proposed guests have access to the facilities at OVCP throughout their stay.



A lease has been negotiated with the following terms:

Start Date	1 April 2020
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Term 6 months

Finish Date 30 September 2020

Permitted Use	Overflow for the Ocean View Caravan Park, including Tenant provision of ablutions and all services required for the safety and comfort of users
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Rent **\$500.00 (GST inclusive)** per month paid in full (**\$3,000 GST inclusive**) at commencement of this Lease.

Tenant's Insurance	A public liability policy with a cover of not less than \$20 million in respect of any one occurrence to cover any risks as the Landlord may from time to time nominate.
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Tenant's Obligations	<p>The Tenant will:</p> <p>(i) Clear all debris and carry out ground repairs required for the safe use of the Premises in accordance with the Permitted Use;</p>
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- (ii) Provide ablutions and any other services required for the Permitted Use; and
- (iii) Remediate the Premises at termination of the Lease.

**ATTACHMENT 13.1**

**Consultation**

Executive Management Team  
Manager Western Facilities & Aquatics

**Statutory Environment**

The *Local Government Act 1995* states in part:

*“S 9.49A. Execution of documents*

- (1) *A document is duly executed by a local government if —*
  - (a) *the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or*
  - (b) *it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.*
- (2) *The common seal of a local government is not to be affixed to any document except as authorised by the local government.*
- (3) *The common seal of the local government is to be affixed to a document in the presence of —*
  - (a) *the mayor or president; and*
  - (b) *the chief executive officer or a senior employee authorised by the chief executive officer, each of whom is to sign the document to attest that the common seal was so affixed.*
- (4) *A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.”*

The *Caravan Parks and Camping Grounds Act 1995* and Regulations include provisions for licensing of overflow sites of existing licensed facilities and approving the use of land for such purposes.

**Financial Implications**

The fee for overflow is included in the Fees & Charges Schedule. Associated costs of \$20,000 will require a budget variation.

**Strategic Implications**

Shire of Ashburton 10 Year Strategic Community Plan 2017-2027 (Desktop Review 2019)

Goal 02      Economic Prosperity  
Objective 1    Strong Local Economies  
Objective 3    Well-managed Tourism

Goal 04      Quality Services and Infrastructure  
Objective 3    Well-planned towns



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**Risk Management**

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be 'Low' risk that will be managed by policy, procedures and monitoring.

**Policy Implications**

No known policy implications at this stage, however upon the reform, any legislative changes will be reviewed and implemented as need be.

**Voting Requirement**

Absolute Majority Required

**Officers Recommendation and Council Decision**

**MOVED: Cr D Diver**

**SECONDED: Cr L Rumble**

**That with respect to the Proposed Lease of Lot 381 Second Avenue, Onslow for Ocean View Caravan Park Overflow, Council:**

- 1. Authorise the Acting Chief Executive Officer to finalise the terms of the Lease Agreement between the Shire of Ashburton and Herbert Mining & Earthmoving Pty Ltd;**
- 2. Authorise the Shire President and Acting Chief Executive Officer to affix the Common Seal to, and execute the Lease Agreement between the Shire of Ashburton and Herbert Mining & Earthmoving Pty Ltd.**
- 3. a. Increase expenditure Account Job O438 Ocean View Caravan Park, by \$20,000 from \$274,088 to \$294,088; and**
- 4. b. Decrease budgeted surplus by \$20,000 from \$1,020,000 to \$1,000,000.**

**CARRIED BY ABSOLUTE MAJORITY 9/0**

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**13.2 AUTHORISATION TO AFFIX THE COMMON SEAL – REGISTRATION OF STRATA PLAN AND APPLICATION FOR NEW TITLES**

**MINUTE:** 32/2020

**FILE REFERENCE:** ANK.0001

**AUTHOR'S NAME AND POSITION:** Janelle Fell  
Manager Land and Asset Compliance

**AUTHORISING OFFICER AND POSITION:** Brian Cameron  
Director Property and Development Services

**NAME OF APPLICANT/RESPONDENT:** Not Applicable

**DATE REPORT WRITTEN:** 20 February 2020

**DISCLOSURE OF FINANCIAL INTEREST:** The author and the authorising officer have no financial, proximity or impartiality interests in the proposal

**PREVIOUS MEETING REFERENCE:** Agenda Item 13.4 (Minute No. 607/2019) – Ordinary Meeting of Council 16 July 2019

**Summary**

Affixation of the Common Seal is required to execute land transaction forms for the three lot strata subdivision of Lot 1 Anketell Court, Onslow.

Authorisation to affix the Common Seal is requested.

**Background**

At the July 2019 Ordinary Meeting of Council, Council endorsed the execution and purchase of Lot 1 Anketell Court, Onslow for staff accommodation. The property is formally known as Lot 1 on Deposited Plan 406078, being Certificate of Title Volume 2887, Folio 990

The property comprises three, modern three bedroom units (constructed in 2014) on a 1,048m<sup>2</sup> lot.

As the lot is not strata title, all units are supplied utilities through the one meter. To allow installation of individual meters to verify consumption for each unit, a strata subdivision has been progressed.

**ATTACHMENT 13.2**

**Comment**

The three lot strata plan has been lodged at Landgate and is now In Order For Dealings. To register the strata plan completion and execution of Form A8 in accordance with s 166 of the *Transfer of Land Act 1893* is required. The existing duplicate Certificate of Title (LR2887990) must be produced for cancellation and to allow the registration of the strata plan. However, the duplicate Certificate of Title was not issued when purchasing the land as instructed by Shire Officers.

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Separate titles will be prepared for each lot however no titles are created and registered for common property in strata plans. The common property is held as tenants in common, in share proportional to the unit entitlement of their lots. While this has no consequence on the current use, should Council wish to sell one or more of the units in the future the matter will not require further action.

### Consultation

Executive Management Team  
Manager Western Facilities & Aquatics  
Housing Coordinator

### Statutory Environment

The *Local Government Act 1995* states in part:

“S 9.49A. Execution of documents

- (1) A document is duly executed by a local government if —
  - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
  - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.
- (3) The common seal of the local government is to be affixed to a document in the presence of —
  - (a) the mayor or president; and
  - (b) the chief executive officer or a senior employee authorised by the chief executive officer, each of whom is to sign the document to attest that the common seal was so affixed.
- (4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.”

*Transfer of Land Act 1893*

*Land Administration Act 1997* – Section 195

### Financial Implications

The financial implications associated with executing and lodging the Application for New Titles is no more than \$1,000 (including Settlement Agent fees). This amount is provided for in the 2019/20 budget.

### Strategic Implications

Shire of Ashburton 10 Year Strategic Community Plan 2017-2027 (Desktop Review 2019)

Goal 05 Inspiring Governance  
Objective 4 Exemplary team and work environment

### Risk Management

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be 'Low' risk that will be managed by policy, procedures and monitoring.

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**Policy Implications**

ELM13 - Affixing of the Shire of Ashburton Common Seal

**Voting Requirement**

Simple Majority Required

**Officers Recommendation and Council Decision**

**MOVED: Cr P Foster**

**SECONDED: Cr D Diver**

**That with respect to the Authorisation to Affix the Common Seal – Registration of Strata Plan and Application for New Titles, Council:**

- 1. Authorise the cancellation of the Duplicate Certificate of Title (Volume/Folio 2887/990) for Lot 1 Anketell; and**
- 2. Approve affixing the Common Seal in the presence of the Shire President and Acting Chief Executive Officer to the required land transaction documents for lodgement at Landgate.**

**CARRIED 9/0**

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**13.3 REQUEST FOR LEASE – PORTION OF RESERVE 40965, TOM PRICE**

**Declaration of Interest**

***Prior to consideration of this Agenda Item:***

***Cr Foster declared an impartiality interest***

***See item 6.2 for details of the interest declared.***

**RECORDED ON REGISTER GV07**

**MINUTE:** 33/2020

**FILE REFERENCE:** RC40965

**AUTHOR'S NAME AND POSITION:** Janelle Fell  
Manager Land and Asset Compliance

**AUTHORISING OFFICER AND POSITION:** Brian Cameron  
Director Property and Development Services

**NAME OF APPLICANT/RESPONDENT:** Outback Fitness Recreation Centre Incorporated

**DATE REPORT WRITTEN:** 20 February 2020

**DISCLOSURE OF FINANCIAL INTEREST:** The author and the authorising officer have no financial, proximity or impartiality interests in the proposal

**PREVIOUS MEETING REFERENCE:** Not Applicable

**Summary**

Council consideration is requested regarding a request to lease the enclosed cricket nets on Reserve 40965.

**Background**

In October 2019, Ray Edwards and Aroha Hetaraka made contact with the Shire of Ashburton's (the Shire) Tom Price Club Development Officer and Lease Officer, seeking assistance to establish a community wellness centre with gym/fitness classes and nutritional advice and, to determine any suitable Shire facilities available for lease. It was determined no suitable facilities were available.

Enquiries were made locally by the interested party for commercial facilities to lease along with an enquiry to Department of Planning Lands and Heritage (DPLH) about available vacant land. No commercial facilities were available for lease however, DPLH advised land was potentially available in Area W, being portion of Reserve 40798 which has the purpose of "Club and Club Premises" for which the Shire is the management body. After consideration by the party this wasn't pursued.

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Shire Lease renewal enquiries with Mountain View Sporting Club (MVSC) for Reserve 40965 confirmed negotiations had commenced between MVSC and the interested party for use of a potential site being the enclosed cricket net area. A request to lease from the interested party was submitted to Shire Officers in November 2019. MVSC advised the enclosed cricket net area is used predominantly by children that attend the Golfie and occasionally, irregular use by sporting clubs for training. MVSC are supportive of excision of the subject portion of land from the Golf Course Lease to allow use and Lease by the interested party.

The enclosed cricket nets are hachured red on the plan below.



To present the proposal to Council, further information was requested from the interested party, including:

- Community benefit
- Plans for development including methodology
- Background
- Cost estimate to undertake the redevelopment

The party was to present their proposal to Council at the February Ordinary Meeting of Council however, due to Severe Tropical Cyclone Damian, workshops were removed from the Agenda.

**ATTACHMENT 13.3A**

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### Comment

'Outback Fitness Recreation Centre Incorporated' (OBF) (A1033222B) was incorporated on 11 February 2020 with an established committee.

In addition to normal activities of gym operations, including a crèche, OBF propose to liaise with Tom Price Army Reserves for boot camps; WAPOL and Tom Price Youth Centre for teen specific programs, while offering high quality services and a variety of options for residents to enjoy. OBF propose to conduct school holiday programs and training to sporting clubs.

Funding applications to the Department of Infrastructure, Transport, Cities & Regional Development's Community Development Grant Program – Threshold 2 and the Department of Local Government Sport and Cultural Industries' Community Sporting and Recreation Facilities Fund will be made for construction of the required infrastructure. In addition to this, applications to Healthway, Foundation for Rural and Regional Renewal, Active Regional Communities, WA Lotteries West, Department of Health, Department of Industry, Innovation & Science and the Office of Home Affairs will be made to cover costs associated with fit-out and equipment e.g. gym equipment, security lighting, crèche etc.

OBF have outlined several synergies with the Shire's Strategic Community Plan including:

#### *Vibrant and Active Community*

- *Connecting People*
- *Sustainable Clubs, Services, Association and Facilities*

#### *Economic Prosperity*

- *Diverse Strong Economy*
- *Enduring Partnerships*
- *Well-managed Tourism*

#### *Quality Services and Infrastructure*

- *Adequate, Accessible and Sustainable Public Infrastructure*
- *Well-Planned Towns*
- *Quality Education, Childcare and Youth Services*
- *A Rich Cultural Life*

OBF's proposed operational income is \$549,800 per annum while expenditure is projected at \$521,000, realising a profit of \$28,800 per annum, which will be invested in the facility and equipment.

### ATTACHMENT 13.3B

DPLH have provided in-principle consent to surrender of the subject portion of the lease area held by MVSC. This will require creation of a lot within Reserve 40965 for lease to OBF and change of the Management Order Purpose from "Recreation" to "Community Purposes" or similar.

OBF are yet to advise on cost estimates to redevelop the site to comply with legislative

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requirements (engineer certified plans, building permit, redevelopment to comply with Health Regulations including ablutions, electrical compliance, air conditioning, duress etc.) for the proposed use. However, Shire Officer's estimate this to be in excess of ~\$500,000. OBF will be required to install water and electricity sub meters to allow reimbursement of consumption to the main meter account holder.

In accordance with REC05 - Community Leases and Licence Agreement of Shire Assets (Facilities, Buildings and Land), the annual lease fee would be \$500 (excluding GST) per annum.

It is apparent there is considerable capital to be secured to realise the proposed use. As such, funding in part presents obvious risk e.g.: redevelopment works commence, then cease mid build due to insufficient funds leaving it the Shire's responsibility to complete the redevelopment or remediate the facility, it is recommended a Letter of Intent be issued to give certainty to the Club that tenure is subject to securing the capital. The Letter of Intent (LoI) would include the Shire's commitment to enter into a Lease Agreement should the capital be secured. A LoI should be sufficient evidence of tenure for funding applications.

While this proposal is in direct competition with the existing gym in Tom Price, who are on a commercial lease (currently \$732.05 ex GST pa), there are no statutory provisions precluding the Shire from leasing a further facility on a community lease for gym activities.

### **Consultation**

Executive Management Team  
Lease Officer  
Club Development Officer

### **Statutory Environment**

Section 3.58 of the *Local Government Act 1995* does not apply when the land is disposed of to a body, whether incorporated or not, the objects of which are of a charitable, benevolent, religious, cultural, education, recreational, sporting or other like natures.

### **Financial Implications**

Costs associated with creation of a lot within Reserve 40965 can be accommodated in the current budget. All costs associated with redevelopment of the facility will be the responsibility of the Lessee.

Net replacement to the value of \$100,000 is included in the 2019/20 CAPEX budget. These works are being 'held' to allow Council to give due consideration and direction on the proposal.

### **Strategic Implications**

Shire of Ashburton 10 Year Strategic Community Plan 2017-2027 (Desktop Review 2019)

Goal 01	Vibrant and Active Communities
Objective 1	Connected, caring and engaged communities
Objective 2	Sustainable services, clubs, associations and facilities
Goal 01	Economic Prosperity
Objective 1	Strong local economies
Objective 2	Enduring partnerships with industry and government
Objective 3	Well-managed tourism



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Goal 04      Quality Services and Infrastructure  
Objective 1    Quality public infrastructure  
Objective 3    Well-planning towns

### Risk Management

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be 'Low' risk that will be managed by policy, procedures and monitoring.

### Policy Implications

REC05 – Community Leases and Licence Agreement of Shire Assets (Facilities, Buildings and Land)

REC08 – Community Donations, Grants and Funding

### Voting Requirement

Simple Majority Required

### Officers Recommendation

That with respect to the Request for Lease – Portion of Reserve 40965, Tom Price, Council:

1. Support the application from OBF;
2. Authorise the Acting Chief Executive Officer to prepare a Letter of Intent stating the Shire of Ashburton's commitment to enter into a Lease Agreement upon successfully securing the capital required for redevelopment; and
3. Upon securing the capital required to redevelop the site by OBF:
  - a. Authorise the Acting Chief Executive Officer to request the Minister for Lands:
    - i. Create a lot within Reserve 40965 for lease to OBF;
    - ii. Change the Purpose of the Management Order for Reserve 40965 from "Recreation" to "Community Purposes" or similar;
  - b. Authorise the Acting Chief Executive Officer to negotiate the terms of, and execute, a Lease with OBF for the subject portion of Reserve 40965.

### Council Decision

**MOVED: Cr P Foster**

**SECONDED: Cr M Lynch**

**That Council lay this matter on the table to allow OBF the opportunity to provide Council with further information about their proposal provided in their letter to Council including the opportunity to present to Council prior to Ordinary Meeting of Council in Tom Price on 14th April 2020, and to allow further consultation with the Tom Price Community and Sporting Groups on the future of the Indoor Cricket Nets in Tom Price.**

**CARRIED 9/0**

Reason for change– Outback Fitness Group were not able to be present at the March Ordinary Meeting of Council. Council would like to invite them to the April Council Meeting to gain further information.

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**13.4 DISPOSAL OF PROPERTY – MATERIAL FOR USE AS FILL FROM LOT  
9001 McAULLAY ROAD, ONSLOW**

**MINUTE:** 34/2020

**FILE REFERENCE:** ONS.0016

**AUTHOR'S NAME AND POSITION:** Janelle Fell  
Manager Land and Asset Compliance

**AUTHORISING OFFICER AND POSITION:** Brian Cameron  
Director Property and Development Services

**NAME OF APPLICANT/RESPONDENT:** St John Ambulance Australia

**DATE REPORT WRITTEN:** 19 February 2020

**DISCLOSURE OF FINANCIAL INTEREST:** The author and the authorising officer have no financial, proximity or impartiality interests in the proposal.

**PREVIOUS MEETING REFERENCE:** Not Applicable.

**Summary**

Onslow's new St John Ambulance (SJA) sub Centre is progressing with construction contractors set to mobilise mid-March.

Council consent is requested to donate 3,500m<sup>3</sup> of material for construction fill from Lot 9001 McAullay Road, Onslow.

**Background**

The current Onslow SJA sub Centre, situated on Lot 395 Third Avenue, Onslow, requires updating to achieve a modern, access in all weather, facility for volunteers. As the current site is below flood level a new site was identified adjacent to the Onslow Hospital on Reserve 53372 McGrath Avenue. Funded in part by Chevron Australia under the State Development Agreement for the Wheatstone project, construction costs are estimated at \$2-\$3M.

During dredge spoil construction on Lot 9001, SJA tested the material for suitability as construction fill. As the results are favourable, SJA are now formally requesting consent to obtain 3,500m<sup>3</sup> of material for construction fill from Lot 9001 McAullay Road, Onslow, commonly known as the Onslow Airport.

**Comment**

Council endorsed Lease of the land, comprising the dredge spoil deposit, to Onslow Marine Support Base (OMSB) at the November 2019 Ordinary Meeting of Council. Extraction of the required material will not impede on the lease area and is supported by imminent Lessee OMSB.

Department of Mines, Industry Regulation and Safety (DMIRS) and Department of Water and Environmental Regulation (DWER) were consulted on the proposed disposal to ensure compliance with their respective legislation. DMIRS advised no jurisdiction in the matter as the

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activity will not be undertaken pursuant to mining activity. At the time of writing this report DWER were yet to advise any requirements however, adherence to any requirements will be undertaken prior to removal of the fill.

SJA will liaise with the Airport Manager for suitable times to extract the material and be responsible for all dust mitigation measures. Access to the site will be via McAullay Road on Shire managed Reserve 52639 which has the Purpose of "Drainage".

SJA will be requested to release and waive all claims for liability against the Shire of Ashburton in connection with access, removal and use of the material for construction fill.

### Consultation

Executive Management Team  
Manager Western Facilities and Aquatics

### Statutory Environment

Section 3.58 of the *Local Government Act 1995* does not apply when the land is disposed of to a body, whether incorporated or not, the objects of which are of a charitable, benevolent, religious, cultural, education, recreational, sporting or other like natures. SJA Onslow sub centre meets this criteria.

### Financial Implications

All costs associated with excavating the material will be borne by SJA.

### Strategic Implications

Shire of Ashburton 10 Year Strategic Community Plan 2017-2027 (Desktop Review 2019)

Goal 04      Quality Services and Infrastructure  
Objective 3    Well-planned towns

### Risk Management

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be 'Low' risk that will be managed by policy, procedures and monitoring.

### Policy Implications

There are no known policy implications for this matter

### Voting Requirement

Simple Majority Required

### Officers Recommendation

That with request to the Disposal of Property – Material for Use as Fill from Lot 9001 McAullay Road, Onslow, Council:

1. Support the disposal of 3,500m<sup>3</sup> of material for fill from Lot 9001 McAullay Road, Onslow;
2. Request the Acting Chief Executive Officer forward correspondence to St John Ambulance requesting indemnity from any liability in connection with access, removal and use of the material for construction fill.

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3. Request that appropriate testing of the material, before removal, be undertaken by St John Ambulance to ensure its compliance as suitable material for the building construction pad and the Shire of Ashburton is provided with a copy of the report prior to removal of the material; and
4. Advise St John Ambulance that the loading, removal and delivery of the material is solely at their expense.

**Council Decision**

**MOVED: Cr D Diver**

**SECONDED: Cr P Foster**

**That with request to the Disposal of Property – Material for Use as Fill from Lot 9001 McAullay Road, Onslow, Council:**

1. **Support the disposal of 3,500m<sup>3</sup> of material for fill from Lot 9001 McAullay Road, Onslow;**
2. **Request the Acting Chief Executive Officer forward correspondence to St John Ambulance requesting indemnity from any liability in connection with access, removal and use of the material for construction fill;**
3. **Request that appropriate testing of the material, before removal, be undertaken by St John Ambulance to ensure its compliance as suitable material for the building construction pad and the Shire of Ashburton is provided with a copy of the report prior to removal of the material;**
4. **Advise St John Ambulance that the loading, removal and delivery of the material is solely at their expense; and**
5. **Liaise with Andrew Natta, Onslow Marine Supply Base and Megan Walsh, Airport Manager to ensure that the sand is taken from an agreed area.**

**CARRIED 9/0**

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**13.5 BEADON CREEK MARITIME FACILITY, ONSLOW**

**MINUTE:** 35/2020

**FILE REFERENCE:** PR30711

**AUTHOR'S NAME AND POSITION:** Janelle Fell  
Manager Land and Asset Compliance

**AUTHORISING OFFICER AND POSITION:** Brian Cameron  
Director Property and Development Services

**NAME OF APPLICANT/RESPONDENT:** Not Applicable

**DATE REPORT WRITTEN:** 20 February 2020

**DISCLOSURE OF FINANCIAL INTEREST:** The author and the authorising officer have no financial, proximity or impartiality interests in the proposal

**PREVIOUS MEETING REFERENCE:** Not Applicable

**Summary**

Department of Transport have prepared a Lease to allow the Shire of Ashburton to hold tenure over part of Lot 561 Beadon Creek Road, Onslow for redevelopment of the site as a Maritime Facility.

Council endorsement is requested to enter into the Lease for the area subject to Stage One's redevelopment, prepare a Memorandum of Understanding as required in the Lease, prepare and advertise a Business Case in accordance with section 3.59 of the *Local Government Act 1995* and seek funding for Stage Two's redevelopment.

**Background**

A Licence Agreement between Department of Transport (DoT) and Shire of Ashburton (the Shire) was executed in September 2011 to allow the Shire to construct, use and maintain a jetty and two boat ramps within Beadon Creek, Lot 561 Beadon Creek Road, Onslow.

Existing community facilities are aged and requiring upgrades and/or replacement. These facilities are integral to supporting the livability of the town and allowing the community to enjoy the coastal and marine experiences at their doorstep.

To address the deficiency and unlock Onslow's potential as a premier marine tourism destination, a community boating precinct working group was formed comprising State government agencies, local businesses and community members. A concept plan for redevelopment was prepared in 2016 by DoT, the Shire and key agencies and stakeholders.

Redevelopment is estimated to cost \$16M therefore, the project was broken into two stages. Stage One (\$7.5M) comprises construction of a boat launching ramp and associated car and trailer parking. Stage Two (\$8.5M) includes boat mooring pens with floating pontoons, shelters, BBQ, playground, toilet, cyclone tie downs for the floating pontoons, look out/vista point and a

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universal access fishing platform. An application for Building Better Regions Fund funding in 2018 was unsuccessful prompting Councilors to fund \$6M and the Onslow Community Chest Fund (the Department of Jobs, Tourism, Science and Innovation (JTSI) administered Chevron Australia Pty Ltd Social Infrastructure Fund) making provision for \$1.5M allowing Stage One of the project to progress.

Community consultation was undertaken in February 2020 with Onslow businesses, residents and community members, where an updated concept plan was preferred.

**ATTACHMENT 13.5A**

**Comment**

To allow tenure over part Lot 561 on Deposited Plan 174170, Reserve 30711, Onslow, a Lease has been negotiated with DoT for Stage One's redevelopment.

**ATTACHMENT 13.5B**

The terms of the Lease are:

Term:	10 years
Date of Commencement:	1 March 2020
Rent:	\$1.00 per annum plus GST payable on demand
Public Liability Insurance:	Twenty million dollars
Management Fee:	(a) 4% per annum of all amounts billed to the Lessee by the Lessor or its Managing Agent and payable by the Lessee; or (b) \$500 per annum;  payable in quarterly instalments in advance on the first days of March, June, September and December of each year of the Term.
Further Term:	10 years commencing on 1 March 2030 and expiring on 29 February 2040

Included in the Lease is a requirement to negotiate the terms and conditions, and enter into a Memorandum of Understanding (MOU) with DoT. The MOU will include DoT's approval of the proposed scope of works and plans. Additionally, the Shire is required to prepare a cyclone and risk management/contingency plan and rust inspection/management plan for presentation to DoT. A consultant will be engaged to prepare these requirements or, the plans be included as a requirement of Stage One's Construction Contract.

DoT has confirmed that subject to the Shire being successful in acquiring funding for Stage Two, additional land will be made available to facilitate further development. This will be used as evidence of tenure, subject to funding, to apply for and secure the additional funds required to complete the project.

**ATTACHMENT 13.5C**

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Upon completion of Stage One's boat ramp, the existing aged facilities will be removed prompting termination of the existing licence.

Conditional on funding being released from the Onslow Community Chest Fund by JTSI, a Project Implementation Plan (PIP) and consequent Letter of Intent (LoI) will be required. The PIP sets out the scope of works, each party's responsibilities, budget, milestones, stakeholders etc. The PIP will then be endorsed by the Social Infrastructure Working Group, comprising the Shire, JTSI and Chevron Australia Pty Ltd (Chevron). The LOI, will be countersigned by the Shire, JTSI and Chevron, with the approved PIP annexured and is enforceable.

A Business Case is required to proceed with the project in accordance with section 3.59 of the *Local Government Act 1995*. DoT prepared a Business Case in 2016 which was updated to support the funding application for Building Better Regions Fund funding in 2018 by consultants RPS Australia East Pty Ltd. A further update to **ATTACHMENT 13.5D** is required to include the known budget and land tenure prior to advertising for six weeks. Any submissions will be referred to Council.

### Consultation

Executive Management Team  
Manager Western Facilities and Aquatics

### Statutory Environment

The *Local Government Act 1995* states in part:

*"Section 9.49A. Execution of documents*

- (1) *A document is duly executed by a local government if —*
  - (a) *the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or*
  - (b) *it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.*
- (2) *The common seal of a local government is not to be affixed to any document except as authorised by the local government.*
- (3) *The common seal of the local government is to be affixed to a document in the presence of —*
  - (a) *the mayor or president; and*
  - (b) *the chief executive officer or a senior employee authorised by the chief executive officer, each of whom is to sign the document to attest that the common seal was so affixed.*
- (4) *A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation."*

*"Section 3.59 Commercial enterprises by local government*

(1) *In this section —*

**dispose** *includes to sell, lease, or otherwise dispose of, whether absolutely or not;*

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**major trading undertaking** means a trading undertaking that —

- (a) in the last completed financial year, involved; or
  - (b) in the current financial year or the financial year after the current financial year, is likely to involve, expenditure by the local government of more than the amount prescribed for the purposes of this definition, except an exempt trading undertaking;...
- (2) Before it —
- (a) commences a major trading undertaking; or
  - (b) enters into a major land transaction; or
  - (c) enters into a land transaction that is preparatory to entry into a major land transaction, a local government is to prepare a business plan.

### **Financial Implications**

The Budget allocation to Stage One of the Marina is \$7.5M, funded by a \$1.5 contribution from the Onslow Community Chest Fund, the JTSI administered Chevron Social Infrastructure Fund and \$6M from Reserves. Costs associated with the Lease can be accommodated in the current operational budget.

### **Strategic Implications**

Shire of Ashburton 10 Year Strategic Community Plan 2017-2027 (Desktop Review 2019)

- |             |  |
|-------------|--|
| Goal 01     | Vibrant and Active Communities                           |
| Objective 1 | Connected, Caring and Engaged Communities                |
| Objective 2 | Sustainable Services, Clubs, Associations and Facilities |
| Goal 02     | Economic Prosperity                                      |
| Objective 1 | Strong Local Economies                                   |
| Goal 04     | Quality Services and Infrastructure                      |
| Objective 1 | Quality Public Infrastructure                            |
| Objective 3 | Well-planned Towns                                       |

### **Risk Management**

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low" risk that will be managed by policy, procedures and monitoring.

### **Policy Implications**

ELM Affixing of the Shire of Ashburton Common Seal

### **Voting Requirement**

Simple Majority Required

### **Officers Recommendation**

That with respect to the Beadon Creek Maritime Facility, Onslow, Council:

1. Approve affixing of the Common Seal in the presence of the Shire President and the Acting Chief Executive Officer to the Coastal Facilities Management Ground Lease for part Lot 561 on Deposited Plan 174170, Reserve 30711, Onslow;



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2. Authorise the Acting Chief Executive Officer to negotiate and execute a Memorandum of Understanding with Department of Transport;
3. Acknowledge the concept design and draft Business Case (ATTACHMENT 13.5A and 13.5D);
4. Authorise the Acting Chief Executive Officer to finalise and advertise the Business Case in accordance with section 3.59 of the *Local Government Act 1995*;
5. Authorise the Acting Chief Executive Officer to negotiate and execute the Letter of Intent with the Department of Jobs, Tourism, Science and Innovation and Chevron Australia Pty Ltd; and
6. Authorise the Acting Chief Executive Officer to prepare and lodge applications to potential funding agencies for Stage Two's \$8.5 Million redevelopment of the Beadon Creek Maritime Facility, Onslow.

**Council Decision**

**MOVED: Cr D Diver**

**SECONDED: Cr P Foster**

**Council Decision**

**That with respect to the Beadon Creek Maritime Facility, Onslow, Council:**

1. **Approve affixing of the Common Seal in the presence of the Shire President and the Acting Chief Executive Officer to the Coastal Facilities Management Ground Lease for part Lot 561 on Deposited Plan 174170, Reserve 30711, Onslow; and**
2. **Authorise the Acting Chief Executive Officer to negotiate and execute a Memorandum of Understanding with Department of Transport.**

**CARRIED 9/0**

Reason for change – The attached Concept Design and Business Case are the previous ones, Councillors are waiting for the updated information.

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**13.6 PROPOSED CHANGE OF RESERVE PURPOSE WITH POWER TO LEASE  
– RESERVE 41534, TOM PRICE**

**MINUTE:** 36/2020

**FILE REFERENCE:** RC41534

**AUTHOR'S NAME AND POSITION:** Leona Stevenson  
Lease Officer

Janelle Fell  
Manager Land and Asset Compliance

**AUTHORISING OFFICER AND POSITION:** Brian Cameron  
Director Property and Development Services

**NAME OF APPLICANT/RESPONDENT:** Impala Kart Club

**DATE REPORT WRITTEN:** 24 February 2020

**DISCLOSURE OF FINANCIAL INTEREST:** The author and the authorising officer have no financial, proximity or impartiality interests in the proposal

**PREVIOUS MEETING REFERENCE:** Not Applicable

**Summary**

The Shire of Ashburton has received a proposal from the Impala Go-Kart Club (the Club) and Mr. Gary Smith requesting additional use of the Go-Kart Track located on Reserve 41534 (being Lot 245 Tom Price – Paraburdoo Road on Deposited Plan 189344). The Reserve is currently leased by the Club on a Community Lease ending on 31 October 2020, with a further 5 year term remaining.

The Purpose of the Reserve is "Go-Kart Track" which limits use for any other purpose, and Council is therefore requested to consider requesting the Minister for Lands to amend the Purpose of Reserve 41534 from "Go-Kart Track" to "Go-Kart Track, Social Motorcycle Riding and Racing, and Recreation" in order to allow expanded use of the facility.

**Background**

The Tom Price Go-Kart Track is located on Reserve 41534 (being Lot 245 Tom Price-Paraburdoo Road on Deposited Plan 189344). The Management Order is held by the Shire of Ashburton for the Purpose of "Go-Kart Track". The Reserve is currently leased by the Club on a Community Lease ending on 31 October 2020, with a further 5 year term remaining.

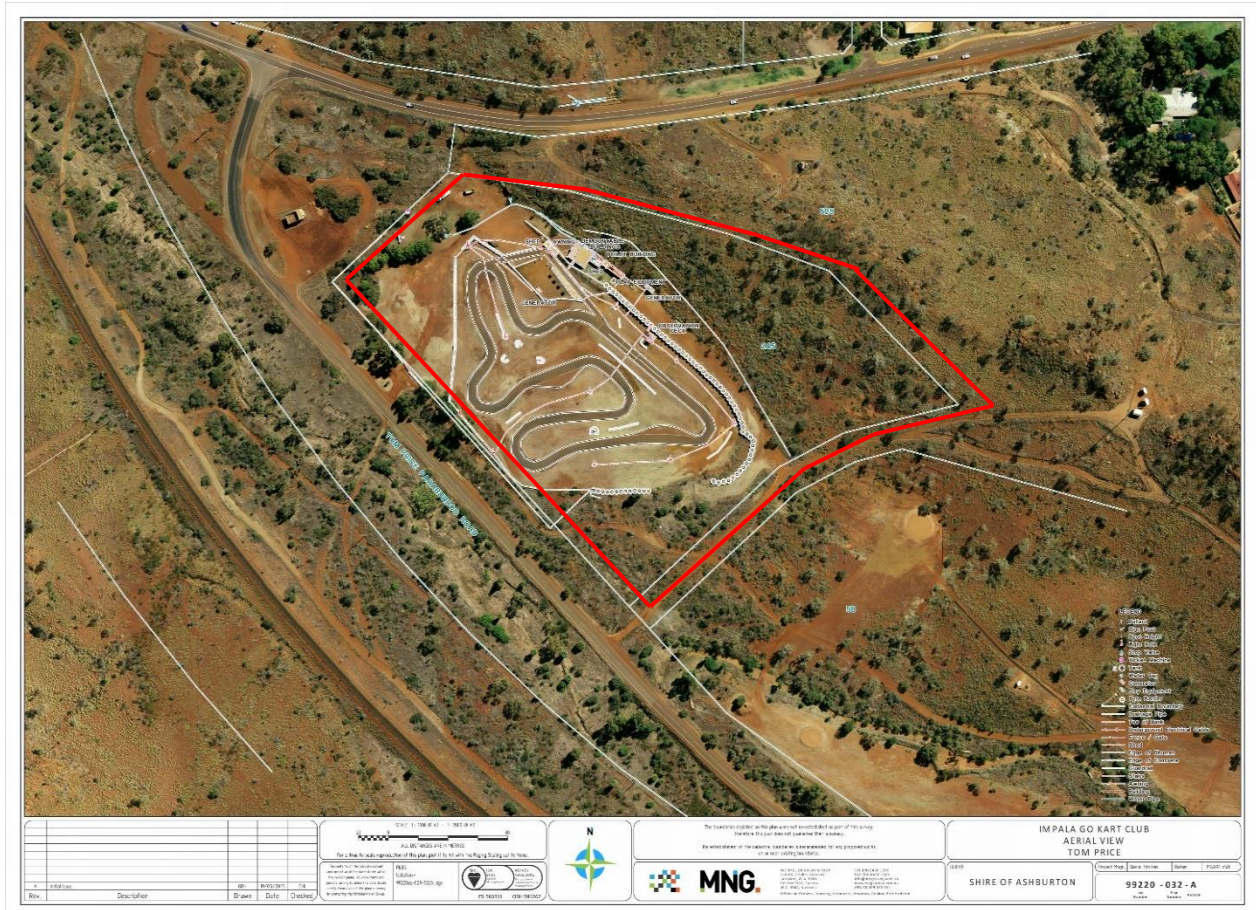
Mr. Gary Smith contacted the Club to enquire if he could hire the go-kart track to allow members of the community to undertake social motorcycle riding after identifying a lack of provision within Tom Price for this type of activity. The type of motorcycles likely to be in use are mini motos and pit bikes up to 200cc.

The Club have confirmed their support of Mr. Smith's proposal as they are keen to attract additional income and other interest from the community. Enquiries by the Club to Karting Australia confirmed there are no restrictions on using the track for motorcycles, however Mr.

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Smith would be required to obtain a Hirer's Liability Certificate, as insurance would not be covered by the Club.

The lease area is shown on the plan below, marked in red.



### Comment

The Management Order (MO) states the Purpose of Reserve 41534 is "Go-Kart Track". While there is no need for an additional club to be formed, updating the MO Purpose to include motorcycle riding for racing and social purposes would facilitate more members of the community to utilize the track who have an interest in this type of sport. This supports the Club's sustainability with the possibility of increased membership while optimising use of the facility.

In accordance with the Lease Agreement, the Lessee is responsible for the maintenance of all Buildings and Structures, and that Buildings or Structures shall be at the risk of the Lessee in all respects. Buildings and Structures include, but are not limited to: Starters box; Generator enclosure; office/store room; garden shed; go-kart track and lighting; ablutions; transportable kiosk and canopy; and pit work area/weigh station. In addition, the Shire is discharged from all claims for loss of or damage to the said Buildings and Structures, or any good or property contained in or about them. The Lessee is required to maintain adequate public risk insurance for at least \$10,000,000.

The Department of Planning Lands and Heritage (DPLH) have advised no objection to the proposed change of use, subject to a formal request, and suggested including in the request the wording 'Recreation' in the designated use so as not to enforce strict limits for future use of the Reserve.

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### Consultation

Executive Management Team  
Department of Planning, Lands and Heritage  
Impala Go-Kart Club

### Statutory Environment

Section 51 of the *Land Administration Act 1997* - Request cancellation or change of purpose, or amend the boundaries of a reserve.

### Financial Implications

No known financial implications other than administration costs.

### Strategic Implications

Shire of Ashburton 10 Year Strategic Community Plan 2017-2027 (Desktop Review 2019)

Goal 01          Vibrant and Active Communities  
Objective 1      Connected, caring and engaged communities  
Objective 2      Sustainable service, clubs, associations and facilities

Goal 05          Inspiring Governance  
Objective 2      Community ownership

### Risk Management

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low", can be managed by routine procedures and is unlikely to need specific application of resources.

### Policy Implications

There are no known policy implications for this matter.

### Voting Requirement

Simple Majority Required

### Officers Recommendation and Council Decision

**MOVED: Cr M Lynch**

**SECONDED: Cr P Foster**

**That with respect to the Proposed Change of Reserve Purpose with Power to Lease – Reserve 41534, Tom Price, Council:**

- 1. Request the Minister for Lands change the purpose of Reserve 41534 from "Go-Kart Track" to "Go-Kart Track, Social Motorcycle Riding, Racing and Recreation", with Power to Lease.**

**CARRIED 9/0**

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**13.7 PROPOSED LEASE BETWEEN SHIRE OF ASHBURTON AND TIGERS FOOTBALL CLUB TOM PRICE INC OF STOREROOM 3, CLEM THOMPSON MEMORIAL SPORTS PAVILION (RESERVE 39857)**

**MINUTE:** 37/2020

<b>FILE REFERENCE:</b>	RC39857
<b>AUTHOR'S NAME AND POSITION:</b>	Leona Stevenson Lease Officer  Janelle Fell Manager Land and Asset Compliance
<b>AUTHORISING OFFICER AND POSITION:</b>	Brian Cameron Director Property and Development Services
<b>NAME OF APPLICANT/RESPONDENT:</b>	Tigers Football Club Tom Price Inc.
<b>DATE REPORT WRITTEN:</b>	24 February 2020
<b>DISCLOSURE OF FINANCIAL INTEREST:</b>	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal
<b>PREVIOUS MEETING REFERENCE:</b>	Not Applicable

**Summary**

The Clem Thompson Memorial Sports Pavilion, Tom Price, has four (4) storerooms situated on the ground floor, underneath the grandstand. One larger storeroom is utilised by the Shire, with two of the remaining three leased to Fortescue Cricket Association and Fortescue National Football League respectively, leaving one storeroom vacant.

Tigers Football Club Tom Price Inc. (Association No. A1030482J) have requested lease of the vacant storeroom.

Council consideration of the proposed Community Lease Agreement is requested.

**Background**

The Clem Thompson Memorial Sports Pavilion is sited on Reserve 39857, which has the Purpose "Public Recreation" with the Power to Lease for any term not exceeding 21 years.

The Ground Floor of the Sports Pavilion offers four (4) clubrooms and four (4) storerooms. The storerooms are situated underneath the grandstand and therefore have sloping roofs and concrete flooring. They are divided by wire cages with each having its own entry door, accessed via a codable electronic key card.

Currently the storerooms are leased as follows:

Storeroom 1: Fortescue Cricket Association

Storeroom 2: Fortescue National Football League

Storeroom 3: Vacant

Storeroom 4: Utilised by the Shire



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Tigers Football Club Tom Price Inc. (Tigers) have requested lease of the remaining storeroom.

Four clubrooms are located at the Clem Thompson Memorial Sports Pavilion on the ground floor, facing Stadium Road. Tigers currently licence Clubroom 1, which is shared with Crushers Cricket Club. The Licence Agreement commenced on 1 January 2016 and expires on 31 December 2020, with one further five year term remaining. Provision of storage space will make better use of the clubroom for meetings, planning etc. The clubrooms are leased as follows:

Clubroom 1: Shared by Tigers Football Club Tom Price Inc. and Crushers Cricket Club

Clubroom 2: Shared by Towns Cricket Club and Towns Football Club

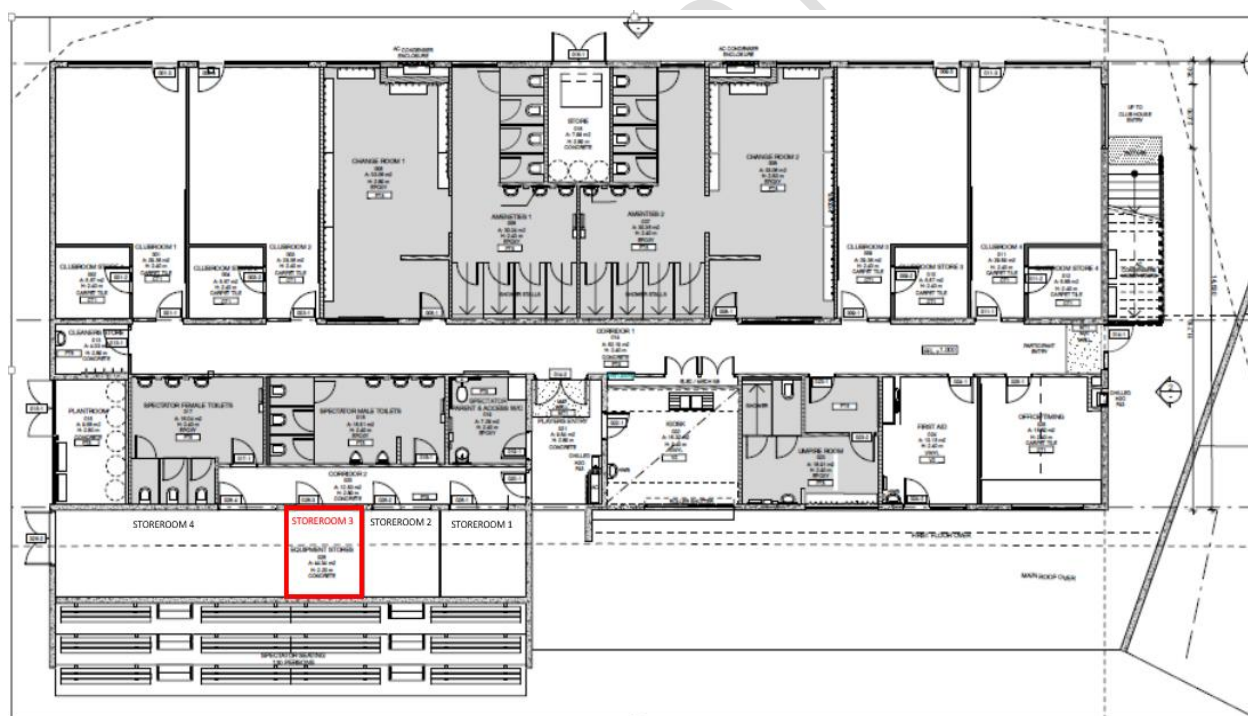
Clubroom 3: Shared by Scorchers Cricket Club and Ashburton Women's Football Association

Clubroom 4: Shared by Panthers Football Club and Tom Price Touch Association

An inspection of the licensed Clubroom 1 was undertaken in January 2020 to follow up on some minor concerns raised during the annual inspection earlier in 2019. These concerns included the carpets to be cleaned and some paintwork on the walls touched up. Tigers have rectified these concerns and have therefore maintained their current licence area in accordance with the respective Licence. They are considered good Licencees.

### Comment

The Clem Thompson Memorial Sports Pavilion facility is shown on the plan below, with the proposed lease area hachured red.



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The proposed terms of the Lease Agreement are:

Lease/Licence	Term	Further Term	Rent (per REC05)	Maintenance Costs	Lessees Outgoings
Lease – Storage	5 years	5 years	\$100 p.a. plus GST	Lessee must maintain the Lease Premises in good condition and state of repair. The Shire is responsible for fair wear and tear and damage which will be reinstated from the proceeds of insurance.	Any damage caused to Lease Area  Cleaning of Lease Area

**ATTACHMENT 13.7**

Tigers Football Club Tom Price Inc. will be required to maintain insurance for their property and public liability for the term of their Agreement.

In accordance with section 79 of the *Land Administration Act 1997*, approval of the Lease will be sought from the Minister for Planning, Lands and Heritage.

**Consultation**

Executive Management Team  
Club Development Officer – Tom Price  
Facilities Officer – Tom Price

**Statutory Environment**

*Local Government Act 1995* Section 3.58 - Disposing of Property. *Local Government (Function and Regulations) 1996* (F & G) Regulation 30 - "Dispositions of property to which section 3.58 does not apply". Under Regulation 30(2)(b) F & G if land is disposed to an organisation that has objects of which are charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions; then the disposition is exempt. Section 5.42 – Delegation of some powers and duties to the CEO.

*Land Administration Act 1997* Section 79 – Minister's power as to lease of Crown land

*Local Government Act 1995* -Section 9.49A – Affixing the Common Seal states in part:

**"9.49A. Execution of documents**

- (1) A document is duly executed by a local government if —
  - (a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or
  - (b) it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.
- (2) The common seal of a local government is not to be affixed to any document except as authorised by the local government.

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- (3) *The common seal of the local government is to be affixed to a document in the presence of —*  
     *(a) the mayor or president; and*  
     *(b) the chief executive officer or a senior employee authorised by the chief executive officer, each of whom is to sign the document to attest that the common seal was so affixed.”*

**Financial Implications**

Policy REC05 states the annual lease fee for users.

Operational and Building allocations will be included in the 2019/20 budget.

**Strategic Implications**

Shire of Ashburton 10 Year Strategic Community Plan 2017-2027 (Desktop Review 2019)

Goal 01           Vibrant and Active Communities  
 Objective 1      Connected, caring and engaged communities  
 Objective 2      Sustainable services, clubs, associations and facilities

Goal 04           Quality Services and Infrastructure  
 Objective 1      Quality public infrastructure

Goal 05           Inspiring Governance  
 Objective 2      Community ownership

**Risk Management**

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low", can be managed by routine procedures and is unlikely to need specific application of resources.

**Policy Implications**

REC05 community Leases and Licence Agreement of Shire Assets (Facilities, Buildings and Land)



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**Voting Requirement**  
Simple Majority Required

**Officers Recommendation and Council Decision**

**MOVED: Cr D Diver**

**SECONDED: Cr P Foster**

**That with respect to the Proposed Lease Between Shire of Ashburton and Tigers Football Club Tom Price Inc. of Storeroom 3, Clem Thompson Memorial Sports Pavilion (Reserve 39857), Council:**

- 1. Authorise the Acting Chief Executive Officer to finalise the terms of a Lease Agreement between the Shire of Ashburton and Tigers Football Club Tom Price Inc. (Association No. A1030482J);**
- 2. Authorise the Acting Chief Executive Officer to seek formal approval from the Minister for Planning, Lands and Heritage of the Lease Agreement; and**
- 3. Subject to approval from the Minister for Lands, authorise the Shire President and the Acting Chief Executive Officer to affix the Common Seal to, and execute the Lease Agreement between the Shire of Ashburton and Tigers Football Club Tom Price Inc.**

**CARRIED 9/0**

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**13.8 COASTAL HAZARD PLANNING – FUNDING REQUEST**

**MINUTE:** 38/2020

<b>FILE REFERENCE:</b>	LP23
<b>AUTHOR'S NAME AND POSITION:</b>	Leona Stevenson Lease Officer  Janelle Fell Manager Land and Asset Compliance
<b>AUTHORISING OFFICER AND POSITION:</b>	Brian Cameron Director Property and Development Services
<b>NAME OF APPLICANT/RESPONDENT:</b>	WALGA
<b>DATE REPORT WRITTEN:</b>	25 February 2020
<b>DISCLOSURE OF FINANCIAL INTEREST:</b>	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal
<b>PREVIOUS MEETING REFERENCE:</b>	Item 14.1 (Minute No. 253/2017) – Ordinary Meeting of Council 24 October 2017

**Summary**

WALGA seeks financial support from the Shire of Ashburton to engage McLeods Barristers and Solicitors to provide legal advice on issues related to coastal hazard planning.

**Background**

Section 77 of the *Planning and Development Act 2005* (the Act) requires that when preparing or amending a local planning scheme, a local government is to show regard to State Planning Policies as if they were set out in full in the Scheme text. The suite of State Planning Policies (SPP) address a wide range of planning matters and includes *SPP 2.6: Coastal Planning Policy*, with this SPP requiring local governments to undertake coastal hazard risk management and adaptation planning.

The Shire was successful in securing funding from the Northern Planning Program in 2015 to prepare a Coastal Hazard Risk Management and Adaptation Plan (CHRMAP).

The purpose of the CHRMAP is to:

- Ensure that development and the location of coastal facilities takes into account coastal processes, landform stability, coastal hazards, climate change and biophysical criteria;
- Ensure the identification of appropriate areas for the sustainable use of the coast for housing, tourism, recreation, ocean access, maritime industry, commercial and other activities;
- Provide for public coastal foreshore reserves and access to them on the coast; and
- Protect, conserve and enhance coastal zone values, particularly in areas of landscape, biodiversity and ecosystem integrity, indigenous and cultural significance.

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To inform the Local Planning Strategy, Council endorsed the CHRMAP at the October 2017 Ordinary Meeting of Council.

A technical analysis and computer modeling was undertaken to determine the likelihood of threats to local assets, with 37 recommendations included in the CHRMAP. These recommendations include proposed new and modifications to existing Scheme provisions, restrictions for further development in some areas, relocation of some Shire assets, maintenance of coastal protection infrastructure (the sea wall), and further monitoring and review. To address some of the matters associated with coastal planning and expected sea level rise WALGA seek the Shire's financial support to enable WALGA to engage a legal firm to provide qualified advice and opinion.

### **Comment**

WALGA, LGIS and a number of local government dealing with coastal hazard planning responsibilities in Western Australia have formed the Local Government Coastal Hazard Risk Management and Adaptation Planning forum.

A number of questions were raised, mostly of a legal nature, as a result of an Issues Paper prepared the CHRMAP Forum. Resultant, a request for quotes process was undertaken in an effort to obtain legal advice. McLeods Barristers and Solicitors was the successful firm with the total budget being \$45,000 (plus GST), which includes a contingency. It is expected that the outputs from this work will be valuable references and resources for local governments in their planning and decision making related to the coast or estuarine lands.

WALGA is seeking a contribution from each local government with coastal and/or estuarine lands. The proposed funding model is an equal contribution model. Sixty one (61) local governments have been identified as potentially having an interest in this work, therefore the more local governments that contribute, the less the individual contribution required. For example, if 15 local governments contribute, it would be \$3000 each, if 30 local governments contribute, it will be \$1500 each.

WALGA will administer the funds as WALGA has experience in administering similar projects. It is envisioned that the project will take between four to six months to complete, commencing in May 2020.

Local governments who financially contribute will either have access to the qualified advice and opinion, or some general advice in the form of guidance from WALGA.

A financial contribution means that contributors agree not to share the qualified advice and opinion or any general advice in the form of guidance from WALGA with external parties or non-contributors.

### **Consultation**

Executive Management Team

### **Statutory Environment**

*Planning and Development Act 2005*  
Town Planning Scheme No. 7

### **Financial Implications**

GL CE060 – Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) has an allocation of \$40,000 in the 2019/20 budget.

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### Strategic Implications

Shire of Ashburton 10 Year Strategic Community Plan 2017-2027 (Desktop Review 2019)

Goal 01	Vibrant and Active Communities
Objective 1	Connected, caring and engaged communities
Goal 02	Economic Prosperity
Objective 1	Strong local economies
Objective 2	Enduring partnerships with industry and government
Goal 03	Unique Heritage and Environment
Objective 1	Flourishing natural environments
Objective 2	Leading regional sustainability
Goal 04	Quality Services and Infrastructure
Objective 1	Quality public infrastructure
Objective 2	Accessible and safe towns
Objective 3	Well-planned towns
Goal 05	Inspiring Governance
Objective 1	Effective planning for the future
Objective 2	Community ownership

### Risk Management

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low", can be managed by routine procedures and is unlikely to need specific application of resources.

### Policy Implications

The legal advice may have implications on the Local Planning Policies.

### Voting Requirement

Simple Majority Required

### Officers Recommendation and Council Decision

**MOVED: Cr P Foster**

**SECONDED: Cr M Lynch**

**That with respect to the Coastal Hazard Planning – Funding Request, Council:**

- 1. Authorise a payment up to \$3,000 to WALGA to contribute to McLeods Barristers and Solicitors' legal fees associated with advice pertaining to Coastal Hazard Planning.**

**CARRIED 9/0**

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## **14. COMMUNITY SERVICES REPORTS**

### **14.1 BUDGET AMENDMENT REQUEST – 25TH ANNIVERSARY PANNAWONICA ROBE RIVER RODEO**

**MINUTE:** 39/2020

<b>FILE REFERENCE:</b>	CS16.1
<b>AUTHOR'S NAME AND POSITION:</b>	Kellie Bartley Director Community Services
<b>AUTHORISING OFFICER AND POSITION:</b>	Paul Sheedy Acting Chief Executive Officer
<b>NAME OF APPLICANT/RESPONDENT:</b>	Not Applicable
<b>DATE REPORT WRITTEN:</b>	21 February 2020
<b>DISCLOSURE OF FINANCIAL INTEREST:</b>	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal
<b>PREVIOUS MEETING REFERENCE:</b>	Agenda Item 14.2 (Minute No.681/2019) – Ordinary Meeting of Council 19 November 2019

#### **Summary**

The Robe River Pannawonica Rodeo Committee is seeking the additional \$25,000 support from the Shire for the 25<sup>th</sup> Anniversary Rodeo in September 2020 to be paid in the 2019/20 budget considerations.

#### **Background**

2020 is the Silver Anniversary of the Robe River Pannawonica Rodeo which is a community driven event, run by volunteers for the community of Pannawonica and visiting tourists for 25 consecutive years.

Formal financial support has been supported by Council through the Signature Events funding process since its inception.

#### **Comment**

Robe River Pannawonica Rodeo Committee (RRPRC) presented to Council for consideration in November 2019 a request for additional support for \$25,000. The recommendation was supported by Council however for the 2020/21 financial year and in line with the annual budget process.

The RRPRC has requested for the funds to be available in the 2019/20 financial year (**CONFIDENTIAL ATTACHMENT 14.1A**) and to be available for the purpose of the event now. The RRPRC has been successful in obtaining a CSRFF grant to assist in upgrading the existing fencing due to the implementation of new standards to ensure the safety of spectators, riders, horses and livestock, in line with recommendations and guidelines provided by the Australian Bushman Camp draft & Rodeo Association and the National Consultative Committee of Animal Welfare.

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Since 2015 the Robe River Rodeo and Camp Draft Facility has commenced upgrades to the area the committee is in its final stages of this upgrade that is due to be completed by June 2020 as per the grant funding agreement.

It must also be noted that the toilet and ablution facilities will also require consideration in this process due to the large number of spectators to this event. It is the Officer's Recommendation that Council support the \$25,000 to be made available to the committee in the current 2019/20 financial year.

### ATTACHMENT 14.1B

#### **Consultation**

Executive Management Team  
Community Service Officers  
Robe River Pannawonica Rodeo Committee

#### **Statutory Environment**

The *Local Government Act 1995* Part 6 Division 4 s 6.8 (1) requires the local government not to incur expenditure from its municipal fund for an additional purpose except where the expenditure-

(b) is authorised in advance by resolution\*

"additional purpose" means a purpose for which no expenditure estimate is included in the local government's annual budget.

\*requires an absolute majority of Council.

#### **Financial Implications**

A budget provision of \$10,000 has been allocated to EV802 (Pannawonica Rodeo) in the 2019/20 budget. A variation to increase expenditure account - job number EV802 to \$35,000 and decrease expenditure account 10922710 \$25,000.

#### **Strategic Implications**

Shire of Ashburton 10 Year Strategic Community Plan 2017-2027 (Desktop Review 2019)

Goal 01          Vibrant and Active Communities  
Objective 1      Connected, caring and engaged communities

#### **Risk Management**

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures, and is unlikely to need specific application of resources.

#### **Policy Implications**

REC08 Community Donations, Grants and Funding Policy makes provision for Council imitating donations.

#### **Voting Requirement**

Absolute Majority Required

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**Officers Recommendation**

That with respect to Budget Amendment Request - 25th Anniversary Pannawonica Robe River Rodeo, Council:

1. Approve the budget variation to the 2019/20 Budget as outlined below:
  - a. Increase Expenditure Account Job Number EV802 (Pannawonica Rodeo) by \$25,000 from \$10,000 to \$35,000; and
  - b. Decrease Expenditure Account GL 10922710 Projects to be identified by \$25,000 from \$55,275 to \$30,275.
- 2.. Agree to provide the \$25,000 to the Robe River Pannawonica Rodeo Committee in the 2019/20 financial year.

**Council Decision**

**MOVED: Cr M Gallanagh**

**SECONDED: Cr R de Pledge**

**That with respect to Budget Amendment Request - 25th Anniversary Pannawonica Robe River Rodeo, Council:**

1. **Approve the budget variation to the 2019/20 Budget as outlined below:**
  - a. **Increase Expenditure Account Job Number EV802 (Pannawonica Rodeo) by \$25,000 from \$10,000 to \$35,000; and**
  - b. **Decrease Budget Surplus by \$25,000;**
2. **Agree to provide the \$25,000 to the Robe River Pannawonica Rodeo Committee in the 2019/20 financial year.**

**CARRIED BY ABSOLUTE MAJORITY 9/0**

Reason for change - Council wish to retain the funds in Account GL - 10922710 for projects to be identified in Pannawonica.

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**14.2 SUPPORT REQUEST FROM THE NAMELESS JARNDUNMUNHA  
FESTIVAL 2020**

**Declaration of Interest**

***Prior to consideration of this Agenda Item:***

***Sarah Johnston declared an indirect financial interest***

***See item 6.2 for details of the interest declared.***

**RECORDED ON REGISTER GV07**

**MINUTE:** 40/2020

<b>FILE REFERENCE:</b>	CS16.1
<b>AUTHOR'S NAME AND POSITION:</b>	Sarah Johnston Strategic Partnership Manager
<b>AUTHORISING OFFICER AND POSITION:</b>	Kellie Bartley Director Community Services
<b>NAME OF APPLICANT/RESPONDENT:</b>	Lyndon Rolton Nameless Jarndunmunha Festival President
<b>DATE REPORT WRITTEN:</b>	24 February 2020
<b>DISCLOSURE OF FINANCIAL INTEREST:</b>	The author has an indirect financial interest for this item due to her husband being employed by Rio Tinto. The authorising officer has no financial, proximity or impartiality interests in the proposal
<b>PREVIOUS MEETING REFERENCE:</b>	Agenda Item 14.2 (Minute No. 594/2019) – Ordinary Meeting of Council 18 June 2019

**Summary**

The Nameless Jarndunmunha Festival Committee is seeking an additional \$20,000 support from the Shire for the 2020 festival in August 2020.

**Background**

Formal financial and in-kind support through the Community Infrastructure and Services Partnership (CISP) has been provided for the Nameless Jarndunmunha Festival (the Festival) since the inception of the first partnership in 2012. The sponsorship support provided through the CISP is a combination of cash and in-kind support. Prior to 2012, the Shire support for the festival was done on an informal basis.

**Comment**

The committee of volunteers are undertaking fundraising and have begun to seek additional sponsorship in the lead up to the Festival. The additional funding is being sought to cover the increased overall festival costs including flights, insurances, entertainers and security requirements for both the Ball and the Festival. In addition to the increased costs the Committee



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hopes to secure the services of a ten piece themed band to support the Ball. The forecasted costs associated to the production of the Festival can be seen in the attached confidential budget.

**ATTACHMENT 14.2A  
CONFIDENTIAL ATTACHMENT 14.2B**

In addition to the costs outlined in the letter received by the Festival Committee, informal discussion has occurred with the President around the engagement of Professional Event Management Services to assist the Committee and reduce the volunteer fatigue encountered by Committee Members and volunteers.

Shire Officers have had discussions with both Lotterywest and Mondium around potential sponsorship of the festival and have offered support to the President in preparing a grant submission for the potential funding.

**Consultation**

Executive Management Team  
Manager Finance and Administration Services  
Community Services Officers  
Rio Tinto Community Engagement Team

**Statutory Environment**

The *Local Government Act 1995* Part 6 Division 4 s 6.8 (1) requires the local government not to incur expenditure from its municipal fund for an additional purpose except where the expenditure-

(b) is authorised in advance by resolution\*

“additional purpose” means a purpose for which no expenditure estimate is included in the Local government’s annual budget.

\*requires an absolute majority of Council.

**Financial Implications**

There is a current budget provision in GL EV009 of \$150,000 of which \$72,566.10 of costs have been incurred. The annual \$150,000 contribution is made up of \$75,000 Shire funding and \$75,000 Rio funding.

In addition to the financial contribution made by Rio Tinto through the CISP, Rio Tinto directly support the Festival with in-kind support, with an estimated value of \$54,000.

At the time of the agenda item being prepared, Rio Tinto Officers had been provided a copy of the sponsorship request and no formal response had been received in regard to any additional financial contribution.

**Strategic Implications**

Shire of Ashburton 10 Year Strategic Community Plan 2017-2027 (Desktop Review 2019)

Goal 01	Vibrant and Active Communities
Objective 1	Connected, caring and engaged communities.
Objective 4	A rich cultural life.

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**Risk Management**

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low" risk and can be managed by routine procedures, and is unlikely to need specific application of resources.

**Policy Implications**

REC08 Community Donations, Grants and Funding Policy – Council initiated donations

**Voting Requirement**

Absolute Majority Required

**Officers Recommendation and Council Decision**

**MOVED: Cr P Foster**

**SECONDED: Cr M Lynch**

**That with respect to the Support Request from the Nameless Jarndunmunha Festival 2020, Council:**

- 1. Approve the budget variations for the 2019/20 budget as outlined below:**
  - a. Decrease Expenditure Job number EV03 Christmas Lights Competition – Eastern by \$6,500 from \$14,000 to \$7,500;**
  - b. Decrease Expenditure Job Number EV02 Openings and Shire Entertainment/Activity Contribution by \$13,500 from \$42,000 to \$28,500; and**
  - c. Increase Expenditure Account Job Number EV009 Nameless Festival by \$20,000 from \$150,000 to \$170,000.**

**CARRIED BY ABSOLUTE MAJORITY 9/0**

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**14.3 TOM PRICE STEELERS (RLFC) – IN-KIND FUNDING TO HOST 2020 NORTH WEST RUGBY LEAGUE CHAMPIONSHIPS IN TOM PRICE**

**MINUTE:** 41/2020

<b>FILE REFERENCE:</b>	GS02
<b>AUTHOR'S NAME AND POSITION:</b>	Alana Hellbusch Club Development Officer
<b>AUTHORISING OFFICER AND POSITION:</b>	Kellie Bartley Director Community Services
<b>NAME OF APPLICANT/RESPONDENT:</b>	Tom Price Steelers Rugby League Club
<b>DATE REPORT WRITTEN:</b>	14 February 2020
<b>DISCLOSURE OF FINANCIAL INTEREST:</b>	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal
<b>PREVIOUS MEETING REFERENCE:</b>	Not Applicable

**Summary**

The Tom Price Steelers Rugby League Team have been granted the opportunity to host the 2020 Northwest Championship, in Tom Price, on the weekend commencing Friday 3 July 2020.

Tom Price Steelers Rugby Team are requesting in-kind support in the form of fees and charges attributed to hiring of Shire facilities, for the competition including entry fees and various facilities hire, equipment hire and waste management.

**Background**

The Northwest Championships is an annual competition where clubs from Port Hedland, Karratha, Broome, Kununurra, Wickham, Paraburdoo, Tom Price and Newman are invited to compete on a team basis. 3 teams from each township competes in 3 different age categories, for the title of North West Rugby League Champions.

The annual competition has a proud history across the Pilbara/Kimberley region and brings great benefit to the community and local economy. Accommodation facilities in Tom Price have begun receiving bookings for the weekend.

Tom Price Steelers formed in July 2019 and has become the fastest growing sporting team across the Pilbara and Kimberley region, of any sport. Tom Price Steelers have a register of approximately 60 players that continues to grow and a team of dedicated coaching staff and committee who work tirelessly to ensure the prosperity and longevity of Rugby League in Tom Price.

Tom Price has never hosted this event, as Rugby League has only just made a comeback to the region. However, given the momentum and growth they have experienced as a newly formed Rugby League Club in such a short period time, NRL WA want to leverage off the back of their growth, by allowing the opportunity to host this event in the town of Tom Price.

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### Comment

The host club is required to provide accommodation for travelling teams, sufficient shade for competitors, a continuous supply of iced water to all volunteers, officials and players as well as ensuring competitors and officials have sufficient access to food over the weekend.

Rugby League has not been played in Tom Price for several years, however the formation of the Tom Price Steelers in 2019 has shown the level of commitment from the residents of Tom Price. The Committee has had some minor setbacks in 2019 however the club has a strong competition and gaining interest. Enabling the Tom Price Steelers to be able to hold Northwest Championship scheduled for July 2020.

The competition is expected to have in excess of 300 competitors ranging from ages between 11-50 years. In addition to the competitors, 54 coaches, sports trainers and league safe staff will be in attendance. NRL WA will be supplying 8 officials who will be travelling from Perth to officiate the event. It is anticipated that approximately 400 spectators will be present over the weekend period.

### ATTACHMENT 14.3A

Due to the potential significant cost to the host club, the committee is seeking corporate sponsorship from Rio Tinto and in-kind support from local businesses to assist in funding the competition. Tom Price Steelers have written to the Shire and requested the below in-kind assistance from the Shire.

### ATTACHMENT 14.3B

### Oval/canteen & lighting hire

#### Clem Thompson Memorial Oval and Sports Pavilion

- Clem Thompson Memorial Oval – 2pm – 10 pm (July 3rd) 7am – 10pm (July 4th + 5th)
- Clem Training Field – 7am – 10pm (July 4th and 5th)
- Clem Thompson Memorial Sports Pavilion (Top Floor) – 2pm – 10pm (July 3rd) 7am to 10pm (July 4th – 5th)
- Clem Thompson Memorial Sports Pavilion (Ground Floor) – 2pm – 10pm (July 3rd) 7am to 10pm (July 4th – 5th)

#### Minna Grounds

- Minna Oval, Area W – 7am – 6pm (July 4th and 5th)
- Minna Canteen

#### Team and Visitor Accommodation

- Minimum of a 50% discount on hiring of Venues for the duration of 3rd July - 6th July 2020
- Including showers, toilets & canteens
- Provision of advice on how to establish an overflow camp site (the committee is currently in discussions with the Tom Price Drive In Committee for the use of their facility for the weekend) for those travelling families and spectators with a caravan, camper or a tent.

Note: All existing paid accommodation and overflow throughout the townsite of Tom Price will be required to be exhausted in the first instance.

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### General Support

- 5 additional 240 litre bins
- 2 additional 1100m<sup>3</sup> bins, at each field
- Emptying of bins during selected times of the event
- PA System
- Tables
- Chairs
- Marquees

### Consultation

Executive Management Team  
 Relevant officers Property & Development Services  
 Club Development Officers  
 Rugby WA  
 Department of Local Government, Sport & Cultural Industries – Pilbara Branch  
 Rio Tinto Community Engagement Team

### Statutory Environment

*Local Government Act 1995*

#### 6.12. ***Power to defer, grant discounts, waive or write off debts***

- (1) Subject to subsection (2) and any other written law, a local government may —*
- (a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or*
  - (b) waive or grant concessions in relation to any amount of money; or*
  - (c) write off any amount of money, which is owed to the local government.*

*\* Absolute majority required.*

### Financial Implications

The financial implications of the in-kind request are summarised below:

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Description	Quantity	Times	Sub-Total	Total
Venues for Sports Hire				
Clem Thompson Memorial Oval	\$4 per hour x 38hrs	1 x 2-10pm, 2 x 7am - 10pm	\$ 152.00	
Clem Thompson Memorial Oval Lighting	\$31 per hour x 12 hrs	3 x 6 - 10pm	\$ 372.00	
Clem Thompson Ground Floor	\$7 per hour x 38 hrs	1 x 2-10pm, 2 x 7am - 10pm	\$ 266.00	
Clem Thompson Top Floor Function Area - Day Rate	\$203 x 3 days	Day Rate - 1 x 2pm - 6pm, 2 x 7am - 6pm	\$ 609.00	
Clem Thompson Top Floor Function Area - Night Rate	\$22 per hour x 12	Night Rate 6pm - 10pm x 3	\$ 264.00	
Minna Oval	\$4 per hour x 22 hrs	2 x 7am - 6pm	\$ 88.00	
Minna Canteen	\$86 per day x 2 days	2 x 7am - 6pm	\$ 172.00	
Oval - Training Field	\$4 per hour x 30 hours	2 x 7am - 10pm	\$ 120.00	
Oval - Training Field Lighting	\$11.50 per hour x 8hrs	2 x 6pm - 10pm	\$ 92.00	\$ 2,135.00
Waste				
240 Litre Bins (Additional)	\$25 x 5 bins	Serviced each day	\$ 125.00	
240 Litre Bins (Additional Empties)	\$35 x 15 empties	on 5 bins only	\$ 525.00	
1100 m3 bins with extra empty	\$125 per bin x 2		\$ 250.00	
1100 m3 bins with additional empties	\$175 per bin x 2 days		\$ 700.00	\$ 1,600.00
Equipment Hire				
PA System	\$100 per day	3 days	\$ 300.00	
Tables	\$3 per table per day x 15		\$ 135.00	
Chairs	\$2 per chair per day x 20		\$ 120.00	\$ 555.00
Venues for Accommodation				
Civic Centre Area W - day rate *	\$192 x 3 days	Maximum of 50 Persons as per advice from Health Department Team	\$ 576.00	\$ 288.00
Civic Centre Area W - night rate *	\$160 x 2 days		\$ 320.00	\$ 160.00
Tom Price Community Recreation Centre - Sports Hall/Gym *	\$203 per day x 3 days		\$ 609.00	\$ 304.50
Tom Price Community Rec Centre - Kitchen *	\$86 per day x 3 days		\$ 258.00	\$ 129.00
* 50% discount requested and applied				
Total				\$ 5,011.50

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**Strategic Implications**

Shire of Ashburton 10 Year Strategic Community Plan 2017-2027 (Desktop Review 2019)

Goal 01        Vibrant and Active Communities  
Objective 2    Sustainable services, clubs, associations and facilities

Goal 02        Economic Prosperity  
Objective 2    Strong local economies

**Risk Management**

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be "Low", can be managed by routine procedures and is unlikely to need specific application of resources.

**Policy Implications**

The request for in kind support by Tom Price Steelers is in addition to the provisions in REC08 – Community Donations, Grants and Funding.

**Voting Requirement**

Absolute Majority Required

**Officers Recommendation and Council Decision**

**MOVED: Cr D Diver**

**SECONDED: Cr P Foster**

**That with respect to Tom Price Steelers (RLFC) – In Kind Funding to Host 2020 Northwest Rugby League Championships in Tom Price, Council:**

- 1. Authorise the Acting Chief Executive Officer to negotiate the terms of the donation as contained in ATTACHMENT 14.3B; and**
- 2. Authorise the Acting Chief Executive Officer to liaise with the Tom Price Steelers with relation to the venues and accommodation requirements to alleviate any overcrowding within these designated facilities.**

**CARRIED BY ABSOLUTE MAJORITY 9/0**

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## **15. INFRASTRUCTURE SERVICES REPORTS**

### **15.1 RFT 25.19 FOOTPATH CONSTRUCTION AND RENEWAL PROGRAM**

**MINUTE:** 42/2020

<b>FILE REFERENCE:</b>	CM25.19
<b>AUTHOR'S NAME AND POSITION:</b>	Douglas Bailey Manager Projects and Assets
<b>AUTHORISING OFFICER AND POSITION:</b>	Alan McColl Acting Director Infrastructure Services
<b>NAME OF APPLICANT/RESPONDENT:</b>	Not Applicable
<b>DATE REPORT WRITTEN:</b>	20 February 2020
<b>DISCLOSURE OF FINANCIAL INTEREST:</b>	The author and the authorising officer have no financial, proximity or impartiality interests in the proposal
<b>PREVIOUS MEETING REFERENCE:</b>	Agenda Item 15.1 – Ordinary Meeting of Council 21 September 2017

#### **Summary**

A Request for Tender (RFT) 25.19 Footpath Construction and Renewal Program was issued via the WALGA's Preferred Supplier e-tendering portal known as WALGA eQuotes from 12 December 2019 and closed 23 January 2020.

Infrastructure Services requests to engage a suitable contractor for the construction of new, and the removal and replacement of existing concrete footpath, within the Shire of Ashburton's urban areas to complete its annual Footpath Construction and Renewal Program.

Scheduled works will be located at Onslow, Paraburdoo and Tom Price. The Principal intends to engage the successful contractor for a 2-year contract with a possible 1 year extension of the contract.

#### **Background**

##### **Renewals**

An endorsement of Asset Management Strategy 2017-2021 (AMS) by the Ordinary Meeting of Council held on the 21<sup>st</sup> September 2017 highlights the importance of footpath condition audits within our overall Asset Inspections and Conditions Assessment.

The AMS ensures a systematic, transparent framework for the cost effective management of the Shire's infrastructure, which will enable assets, such as the footpath network, to continue to provide an acceptable level of service to the Shire's community and visitors alike, whilst enhancing asset management maturity and sustainability into the foreseeable future.



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### **New Footpaths**

Two new footpaths in Onslow, Back Beach Road and the Ocean View Caravan Park, have been approved in the Capex Budget for this financial year and are requested to be completed under this contract.

### **Comments**

The purpose of this request is to accept a two year contract with a further option of an additional one year at the CEO, and ultimately the Councils, discretion.

The contract will provide the Shire with a Schedule of Rates (**ATTACHMENT 15.1B**) to assist the Shire with the prioritisation and implementation of their Construction and Renewal Footpath Plans and deliver on existing CAPEX projects.

### **Current:**

#### **Footpath Renewal Program (Budget – 2019/20 - \$225,000)**

2019/20 renewals will be identified from the latest audit report (May 2018) in addition to information received via CARS and ongoing inspections. A list of these Footpaths will be presented to Council in April with all costs based on the adopted Schedule of Rates.

2019/20 renewals will be kept within Budget (\$225,000) and provide for the maximum m<sup>2</sup> possible across all Shire towns.

#### **New Footpaths (Budget 2019/2020- \$311,556)**

The 2019/20 Budget allocation for new footpaths is \$311,556 of which this Price Schedule of Rates (Attachment A) estimates costs of \$277,448 for footpaths on Back Beach Road and the Ocean View Caravan Park (ANZAC Memorial to First Ave), Onslow.

These New Footpaths have been requested and approved as CAPEX expenditure for this year.

### **Proposed:**

It is estimated that utilising this Schedule of Rates (**CONFIDENTIAL ATTACHMENT 15.1B**) over the two years, based on current annual budgets, provides for:

- Approximately 1700m<sup>2</sup> of Onslow Footpath Construction in 2019/20; and
- Approximately 1,000m<sup>2</sup> of footpath will be renewed in 2019/20 and 2020/21; plus
- Approximately 800m<sup>2</sup> of total Shire New Footpath Construction in 2020/21

As this is a multi-year contract, new footpath additions will be requested via the CAPEX requests and approved by Council. Any additional budget approved would add to the overall available m<sup>2</sup> of new footpaths.

Under this request, the Contractor will take responsibility for the design, production, supply and construction of concrete footpath as part of the Shire of Ashburton's annual Footpath Construction and Renewal Program. The works required to be executed under this Contract include but are not limited to:

- Design of concrete mix;
- Site Traffic management;
- Removal and disposal of existing footpath;
- Supply and delivery of all materials;
- Construction of new concrete footpath; and
- Clean-up.

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### Future:

#### Footpath Renewals

It is the intention to complete a further 7 Year Footpath Renewal Program 2020-27 to compliment the current Strategic Community Plan 2017-2027 in conjunction with the up-coming revised Asset Management Strategy 2022-2027.

This Footpath Renewal Program will be presented to Council upon the finalisation of the footpath condition audit due for completion in May 2020. This review shall identify a full scope of renewal works based on current conditioning and utilising the Asset Management Strategy principles for 2020/21 onwards.

#### New Footpaths

Further New Footpaths submissions will be recommended to Council via the CAPEX Request process for 2020/21 and/or presented to Council for approval. Cost estimates will be provided utilising the proposed Schedule of Rates (**ATTACHMENT 15.1A**).

Consideration will also be placed on the Pilbara Region Cycle Plan, with a proposed, and cost achievable, Dual Use Footpath Cycle Plan for all Shire towns prepared for Council consideration in 2020/21.

#### Selection Criteria

In line with FIN12 Purchasing Policy, the advertised selection criteria is as follows:

Criteria	Weighting
Relevant Experience	15%
Key Personnel	10%
Past Company Performance	10%
Resources, Plant and Equipment	10%
Methodology/Quality and OHS Systems/Life Cycle/Risk Management	15%
Price	40%

Only submissions that meet the initial compliance criteria are deemed compliant for further assessment against the selection criteria and value for money.

The evaluation and recommendation report, including the overall evaluation scores and rankings, is attached.

### CONFIDENTIAL ATTACHMENT 15.1A

#### Consultation Assessment

Executive Management Team  
Acting Operations Manager  
Manager Projects and Assets  
Senior Procurement Officer  
Financial Support Officer

#### Statutory Environment

*Local Government Act 1995 Section 3.57. Tenders for providing goods or services*

- (1) *A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*

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(2) *Regulations may make provision about tenders.*

*Local Government Act 1995 Section 5.23. Meetings generally open to public*

- 1 (2) *If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —*
- 2 (c) *A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;”*

*Local Government (Functions and General) Regulations 1996*

- (1) *Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150,000 unless sub-regulation (2) states otherwise.*

### **Financial Implications**

The budgeted provision for all the works in 2019/20 is \$311,556 for New Footpaths and \$225,000 for Footpath Renewals.

This budget provision is sufficient to meet the scope of works included in the contract up to approximately 1700 square metres of new footpaths in Onslow and 1000 square metres of replacement footpaths.

The 2019/20 Budget allocation for new footpaths is \$311,556 of which this price schedule estimates costs of \$277,448 (Ex GST) for footpaths on Back Beach Road and the Ocean View Caravan Park (ANZAC Memorial to First Ave), Onslow.

Utilising the adopted Schedule of Rates we shall prioritise and propose the Footpath Renewals to Council within the 2019/20 Budget of \$225,000 gaining the maximum m<sup>2</sup> possible in April.

### **Strategic Implications**

Shire of Ashburton 10 Year Strategic Community Plan 2017-2027 (Desktop Review 2019)

Goal 04      Quality Services and Infrastructure  
Objective 1    Quality public infrastructure

### **Risk Management**

This item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be 'Moderate' (consequences 'moderate', likelihood 'possible'). This level of risk is being driven by the possibility of significant flood events occurring that may interrupt and/or stop the works. To reduce the possibility of such an event occurring the works will be undertaken outside of the wet season.

### **Policy Implications**

Policy FIN12 Purchasing Policy. This Policy outlines how the Shire of Ashburton will deliver best practice in the purchasing of goods, services and works that align with the principles of transparency, probity and good governance whereby establishing efficient, effective, economical and sustainable procedures in all purchasing activities. This Policy was used to undertake the procurement process through a publicly advertised RFT.

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Policy ENG09 Asset Management Policy. This policy has been developed to support effective asset management ensuring that all Infrastructure assets are well planned and delivered to the expectations of the community now and into the future.

**Voting Requirement**

Simple Majority Required

**Officers Recommendation and Council Decision**

**MOVED: Cr P Foster**

**SECONDED: Cr M Lynch**

**That with respect to RFT 25.19 Footpath Construction and Renewal Program, Council:**

1. Resolve that Report CONFIDENTIAL ATTACHMENT 15.1A is confidential in accordance with s5.23 (2) of the *Local Government Act 1995* because it deals with matters affecting s5.23 (2) (c);  
  
“A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.”
2. Award RFT 25.19 Footpath Construction and Renewal Program to Dowsing Pty Ltd for a total term of two years, with the option to extend for an additional one year, and adopt the Schedule of Rates provided in the RFT submission under contract as provided in CONFIDENTIAL ATTACHMENT 15.1A;
3. Authorise the Acting Chief Executive Officer to enter into a contract with the preferred contractors; and
4. Authorise the Acting Chief Executive Officer to manage the contract, including the provision of possible variations, providing the variation is necessary in order for the goods or services to be supplied and does not change the scope of the contract and managed within the overall budget for the project.

**CARRIED 9/0**

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**15.2 RFT 01.20 ASHBURTON IRRIGATION WORKS**

**MINUTE:** 43/2020

**FILE REFERENCE:** CM01.20

**AUTHOR'S NAME AND POSITION:** Tracey Rogers  
Acting Technical Officer

**AUTHORISING OFFICER AND POSITION:** Alan McColl  
Acting Director Infrastructure Services

**NAME OF APPLICANT/RESPONDENT:** Not Applicable

**DATE REPORT WRITTEN:** 19 February 2020

**DISCLOSURE OF FINANCIAL INTEREST:** The author and the authorising officer have no financial, proximity or impartiality interests in the proposal

**PREVIOUS MEETING REFERENCE:** Not Applicable

**Summary**

A Request for Tender (RFT) 01.20 Ashburton Irrigation Works was issued via the WALGA Preferred Supplier Panel known as WALGA eQuotes from Thursday 19 December 2019.

One conforming tender was received in response to the RFT 01.20. The evaluation panel has completed its assessments of the submissions and makes its recommendation.

Council is requested to authorise the engagement of a suitable contractor on an ongoing basis to carry out the requirements of this request.

**Background**

The Shire of Ashburton aims to increase the tree canopy coverage of the town centers to reduce the urban heat island effect, provide more shade to encourage more walking, improve amenity, increase habitat for local fauna and provide ecosystem services.

The Greening Ashburton plan acknowledges that the current irrigation systems do not have the capability to support new plantings so new systems will need to be installed to advance the plan further.

**Comments**

Our intent was to engage the services of a qualified and experienced irrigation contractor to assist us to deliver a standardised level and quality of irrigation throughout all three towns. It was imperative that the successful supplier is able to service all locations as well as having previous experience completing works in our challenging environment.

By standardising the systems and fittings that are installed it will allow for better coverage by maintenance teams, reduction in reticulation stock needing to be held and easier diagnosis and troubleshooting. Through the implementation of an ongoing contract we envisage that the Shire will also benefit from prompter technical support.

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The term of this contact will be initially for two years with an option of one year extension dependent on contractor performance.

### Selection Criteria

In line with FIN12 Purchasing Policy, the advertised selection criteria is as follows:

Criteria	Weighting
Relevant Experience	10%
Key Personnel	10%
Past Company Performance	10%
Resources, Plant, Equipment & Material	10%
Methodology/Quality and OHS Systems/Life Cycle/Risk Management	20%
Price	40%

Only tenders that meet the initial compliance criteria are deemed compliant for assessment against the selection criteria and value for money. The evaluation and recommendation report, including the overall evaluation scores and rankings, is attached as a confidential item

### CONFIDENTIAL ATTACHMENT 15.2

### Consultation

Executive Management Team  
Town Maintenance Coordinator Tom Price  
Town Maintenance Coordinator Onslow  
Town Maintenance Coordinator Paraburdoo  
Tree Maintenance Coordinator Tom Price  
Senior Procurement Officer  
Acting Technical Officer Tom Price

### Statutory Environment

*Local Government Act 1995 Section 3.57. Tenders for providing goods or services*

- (1) *A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) *Regulations may make provision about tenders.*

*Local Government Act 1995 Section 5.23. Meetings generally open to public*

- 3 (2) *If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —*
  - 4 (c) *A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;”*

*Local Government (Functions and General) Regulations 1996*

- (1) *Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150,000 unless sub-regulation (2) states otherwise.*
- (2) *Tenders do not have to be publicly invited according to the requirements of this Division if:*
  - (a) *the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; and*
  - (b) *the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program.*

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### Financial Implications

The budgeted provision for Greening Ashburton is \$250,000.00 for the 2019/2020 financial year. This budget provision includes the works that are the subject of this report.

### Strategic Implications

Shire of Ashburton 10 Year Strategic Community Plan 2017-2027 (2019 Desktop Review)

Goal 03      Unique Heritage and environments  
Objective 1    Flourishing natural environments

Goal 03      Unique Heritage and Environments  
Objective 2    Leading regional sustainability

### Risk Management

This item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk from the Risk Matrix is "Minor (3)" considering the potential impacts to natural environment and project items, time and cost. As the Risk Acceptance is "Minor", the Director Infrastructure Services will monitor progress of this item.

### Policy Implications

Policy FIN12 Purchasing Policy

This Policy outlines how the Shire of Ashburton will deliver best practice in the purchasing of goods, services and works that align with the principles of transparency, probity and good governance whereby establishing efficient, effective, economical and sustainable procedures in all purchasing activities. This Policy was used to undertake the procurement process through a publicly advertised RFT

Policy ENG01 Street Lawns and Gardens

This Policy outlines how the guidelines that the Shire of Ashburton will follow regarding the installation and maintenance of the street road reserve lawns and gardens.

### Voting Requirement

Absolute Majority Required

### Officers Recommendation and Council Decision

**MOVED: Cr D Diver**

**SECONDED: Cr M Gallanagh**

**That with respect to RFT 01.20 Ashburton Irrigation Works, Council:**

- 1. Resolve that Report CONFIDENTIAL ATTACHMENT 15.2 is confidential in accordance with s5.23 (2) of the *Local Government Act 1995* because it deals with matters affecting s5.23 (2) (c);**

**"A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting."**

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2. **Accept the most advantageous tender, being that submitted by Western Irrigation Pty Ltd to form a contract for Tender RFT 01.20 Ashburton Irrigation Works. The contract will be for:**
  - a) **a period of two (2) years,**
  - b) **estimated to commence on 23 March 2020,**
  - c) **with an optional contract extension of one (1) year,**
  - d) **in accordance with the Schedule of Rates detailed in CONFIDENTIAL ATTACHMENT 15.2 Evaluation Report and other contractual arrangements.**
3. **Delegate, by Absolute Majority, in accordance with section 5.42 of the *Local Government Act 1995*, authority to the Acting Chief Executive Officer to negotiate in regard to the contract for Tender RFT 01.20 Ashburton Irrigation Works; and**
4. **Authorise the Acting Chief Executive Officer, in accordance with section 9.49A (4) of the *Local Government Act 1995*, to execute the contract for Tender RFT 01.20 Ashburton Irrigation Works.**

**CARRIED BY ABSOLUTE MAJORITY 9/0**



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**15.3 RFT 02.20 MOTOR GRADER CCF CLASS 15**

**MINUTE:** 44/2020

<b>FILE REFERENCE:</b>	CM02.20
<b>AUTHOR'S NAME AND POSITION:</b>	Mark Reid Fleet Manager
<b>NAME OF APPLICANT/RESPONDENT:</b>	Alan McColl Acting Director Infrastructure Services
<b>NAME OF APPLICANT/RESPONDENT:</b>	Not Applicable
<b>DATE REPORT WRITTEN:</b>	18 February 2020
<b>DISCLOSURE OF FINANCIAL INTEREST:</b>	The author and authorising officer have no financial, proximity or impartiality interests in the proposal
<b>PREVIOUS MEETING REFERENCE:</b>	Not Applicable

A Request for Tender (RFT) 02.20 Supply and Delivery of One (1) Grader CCF CLASS15 was issued via the WALGA Preferred Supplier Panel known as WALGA eQuotes from Thursday 23 January 2020 closing 2pm Wednesday 12 February 2020.

Seven conforming tender was received in response to the RFT 02.20. The evaluation panel has completed its assessments of the submissions and makes its recommendation.

Council is requested to authorise the engagement of a suitable contractor to Supply and Deliver a Motor Grader CCF CLASS 15.

### **Background**

The Grader due for Replacement PMG03 is a John Deere 672GP purchased in 2011. This machine has completed approximately 10,000 Engine Hours. It is programmed for replacement in 19/20 as part of the fleet replacement program which is 7 years or 10,000 Engine hours for heavy plant.

For information purposes CCF CLASS 15 means – Operating weight of 15 to 20 Tonnes.

This current Motor Grader specifications CCF CLASS 15 has met the Shire's requirements. The Shire purchased an additional grader of the same specification in 2013 to supplement the Rural Roads Maintenance Program. This machine PM04 a Komatsu GD655-5 is also approaching 10,000 Engine Hours and is programmed for replacement in 20/21.

### **Comment**

The Motor Grader was programmed for replacement in 2019/20 as part of the fleet replacement program. Tenders (RFT 02.20) were called (through the WALGA Preferred Supplier panel) on Thursday 23/02/2020 and closed on Wednesday 12/02/2020. It is proposed to purchase a new Class CCF 15 Motor Grader from a dealership. Seven compliant tenders were received. The Tenders are summarised in below.

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The existing item of plant will be disposed of via public auction in accordance with the *LG Act* Section 30 (3) (b) reference to section 3.58(2) (a) & (b).

### Selection Criteria

In line with FIN12 Purchasing Policy, the advertised selection criteria is as follows:

Criteria	Weighting
Experience	20%
Resources	20%
Operator and mechanical Assessment	20%
Price	40%

Only tenders that meet the initial compliance criteria are deemed compliant for assessment against the selection criteria and value for money. The evaluation and recommendation report, including the overall evaluation scores and rankings, is attached as a confidential item.

### CONFIDENTIAL ATTACHMENT 15.3

### Consultation

Executive Management Team  
Fleet Manager  
Senior Procurement Officer  
Health & Safety Advisor  
Road Crew Leading Hand  
Road Maintenance Officer – Grader Driver

### Statutory Environment

*Local Government Act 1995 Section 3.57. Tenders for providing goods or services*

- (1) *A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) *Regulations may make provision about tenders.*

*Local Government Act 1995 Section 5.23. Meetings generally open to public*

- (2) *If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —*
  - (c) *A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*

*Local Government (Functions and General) Regulations 1996*

- (1) *Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150,000 unless sub-regulation (2) states otherwise.*
- (2) *Tenders do not have to be publicly invited according to the requirements of this Division if:*
  - (c) *the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; and*
  - (d) *the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program.*

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### Financial Implications

The budgeted provision for Purchase of Motor Grader \$400,000 for the 2019/2020 financial year. This budget provision includes the works that are the subject of this report.

### Strategic Implications

Shire of Ashburton 10 Year Strategic Community Plan 2017-2027 (Desktop Review 2019)

Goal 03      Unique Heritage and Environments

Objective 1      Flourishing natural environments

### Risk Management

This item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk from the Risk Matrix is "Minor (3)" considering the potential impacts to natural environment and project items, time and cost. As the Risk Acceptance is "Minor", the Director Infrastructure Services will monitor progress of this item.

### Policy Implications

Policy FIN12 Purchasing Policy

This Policy outlines how the Shire of Ashburton will deliver best practice in the purchasing of goods, services and works that align with the principles of transparency, probity and good governance whereby establishing efficient, effective, economical and sustainable procedures in all purchasing activities. This Policy was used to undertake the procurement process through a publicly advertised RFT.

### Voting Requirement

Simple Majority Required

### Officers Recommendation and Council Decision

**MOVED: Cr D Diver**

**SECONDED: Cr R de Pledge**

**That with respect to RFT 02.20 Motor Grader CCF CLASS 15, Council:**

- 1. Resolve that Report CONFIDENTIAL ATTACHMENT 15.3 is confidential in accordance with s5.23 (2) of the *Local Government Act 1995* because it deals with matters affecting s5.23 (2) (c);**  
  
**"A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting."**
- 2. Award RFT 02.20 Request to Purchase Motor Grader CCF Class 15 to Komatsu Australia for the amount of \$393,068 (Ex GST);**
- 3. Authorise the Acting Chief Executive Officer to enter into a contract with the preferred contractors; and**
- 4. Authorise the Acting Chief Executive Officer to manage the contract, including the provision of possible variations, providing the variation is necessary in order for the goods or services to be supplied and does not change the scope of the contract and managed within the overall budget for the project.**

**CARRIED 9/0**

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## **16. COUNCILLOR AGENDA ITEMS / NOTICES OF MOTIONS**

### **16.1 COUNCILLOR NOTICE OF MOTION - WILD DOGS**

**MINUTE:** 45/2020

**FILE REFERENCE:** LE07

**AUTHOR'S NAME AND POSITION:** Cr Peter Foster  
Elected Member Tom Price Ward

**AUTHORISING OFFICER AND POSITION:** Paul Sheedy  
Acting Chief Executive Officer

**NAME OF APPLICANT/RESPONDENT:** Cr Foster

**DATE REPORT WRITTEN:** 10 March 2020

**DISCLOSURE OF FINANCIAL INTEREST:** The author and the authorising officer have no financial, proximity or impartiality interests in the proposal

**PREVIOUS MEETING REFERENCE:** Not Applicable

#### **Summary**

Cr Foster has submitted the following Notice of Motion: "**COUNCILLOR NOTICE OF MOTION, WILD DOGS.**"

#### **Background**

On a daily basis I am either contacted by residents via telephone or social media, or there is posts on social media complaining about wild dogs in the community, either attacking or killing domestic dogs and cats, or killing native wildlife, or breeding resulting in more wild dogs.

#### **Comment**

I understand that the Shire Rangers are doing their best, however the community are expecting more to be done and there is little information being shared with the community about what steps the rangers are taking including how many have been captured, removed or relocated.

The community is fearful, and there is genuine worry that a human may be attacked. There has been several videos and photos of wild dogs in the Tom Price townsite posted on social media, which has been shared on both Pilbara News and ABC Pilbara. The community is looking to the Shire for action.

#### **Statutory Environment**

There are no known statutory implications for this matter.

#### **Financial Implications**

There are no known financial implications for this matter.

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### Strategic Implications

Shire of Ashburton 10 Year Strategic Community Plan 2017 – 2027 (Desktop Review 2019)

Goal 04      Quality Services and Infrastructure  
Objective 2    Accessible and safe towns

### Risk Management

This item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be 'High' (consequences 'Major', likelihood 'possible').

### Policy Implications

There are no known policy implications for this matter.

### Voting Requirement

Simple Majority Required

### Councillor Motion and Council Decision

**MOVED: Cr P Foster**

**SECONDED: Cr M Lynch**

**That with respect to the Notice of Motion – Wild Dogs, Cr Foster has requested:**

- 1. A report from the Acting Chief Executive Office for the next Ordinary Meeting of Council to be held in Tom Price on Tuesday 14th April outlining;**
  - what actions the Shire of Ashburton is taking to control wild dogs across the community, and to consider taking further action including allocating additional Council resources such as increasing the ranger presence in the Shire;**
  - the use of contractors to control wild dogs, and regular communications with Shire residents about how to report a wild dog, how to keep safe from wild dogs; and**
  - actions that the Shire is taking to control wild dogs as little information is being shared with the community at present.**

**CARRIED 9/0**

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**17. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY  
DECISION OF MEETING**

**Council Decision**

**MOVED: Cr R de Pledge  
Lynch**

**SECONDED: Cr M**

**That Council accept the following as New Business of an Urgent Nature as per clause 5.4 of the Standing Orders Local Law.**

**17.1 VARIATION TO DEED OF AGREEMENT FOR HAMERSLEY ROAD DESIGN, CONSTRUCT AND MAINTENANCE WORKS. (FMG SOLOMON PTY LTD).**

**CARRIED 9/0**

**17.1 VARIATION TO DEED OF AGREEMENT FOR HAMERSLEY ROAD DESIGN, CONSTRUCT AND MAINTENANCE WORKS (FMG SOLOMON PTY LTD)**

**Council Decision**

**MOVED: Cr P Foster**

**SECONDED: Cr M Gallanagh**

**That Council in accordance with CI 15.1 of the *Shire of Ashburton Standing Orders Local Law 2012* adjourn the meeting at 2.00 pm.**

**CARRIED 9/0**

**Council Decision**

**MOVED: Cr M Gallanagh**

**SECONDED: Cr R de Pledge**

**That Council in accordance with CI 15.2(b) of the *Shire of Ashburton Standing Orders Local Law 2012* resumed the meeting at 2.10 pm.**

**CARRIED 9/0**

**Declaration of Interest**

***Prior to consideration of this Agenda Item:***

***Cr de Pledge declared a financial interest***

***See item 6.2 for details of the interest declared.***

**RECORDED ON REGISTER GV07**

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Councillor de Pledge left the meeting at 2.13 pm due to his Financial Declaration of Interest for this item as he has shares with FMG.

**MINUTE:** 46/2020

**FILE REFERENCE:** ED96

**AUTHOR'S NAME AND POSITION:** Janelle Fell  
Manager Land and Asset Compliance

**AUTHORISING OFFICER AND POSITION:** Brian Cameron  
Director Property and Development Services

**NAME OF APPLICANT/RESPONDENT:** FMG Solomon Pty Ltd

**DATE REPORT WRITTEN:** 9 March 2020

**DISCLOSURE OF FINANCIAL INTEREST:** The author and the authorising officer have no financial, proximity or impartiality interests in the proposal

**PREVIOUS MEETING REFERENCE:** Item 13.9 (Minute No. 530/2019) – Ordinary Meeting of Council 12 March 2019

**Summary**

At the March 2019 Ordinary Meeting of Council, Councilors endorsed execution of the Deed of Agreement between the Shire of Ashburton and FMG Solomon Pty Ltd (FMG) for Design, Construct and Maintenance Works of the eastern portion of Hamersley Road from Castle Road to Nanutarra-Munjina Road.

FMG proposes to upgrade and maintain the remaining western portion of Hamersley Road, from Castle Road to the Rio Tinto Rail Maintenance Track to facilitate safe passage associated with the Eliwana Project.

A Deed of Variation has been drafted for Council's endorsement.

**Background**

FMG Solomon Pty Ltd (FMG) has agreed to design, construct and maintain the portion of Hamersley Road between the intersection of Nanutarra-Munjina Road and the intersection of Castle Road in order to accommodate proposed movements for the delivery of its Eliwana Project.

Hamersley Road, from Nanutarra-Munjina Road to the intersection of Castle Road, is classified by Main Roads Western Australia (MRWA) as a conditional RAV Tandem Drive Network 10 rated road.

Hamersley Road is not dedicated as a public road however, is included in the Shire's Road Register as the Shire has historically maintained the road for many years as a form of public road.

Legal advice was sought in 2016 and Kyle & Company advised as follows:

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*“The Lands Department advised that no crown leases authorise the lessee to grant the public permission to drive across the leased land over roads or tracks that are not dedicated roads.*

*Nevertheless the public are allowed to do this via Hamersley Road, presumably with the tacit, if not express, permission, of the lessee and, by inference, the State.*

*The Shire wishes to keep Hamersley Road open to the public to allow access to Mt Shelia therefore it is obliged to maintain it to a standard that is safe for the public. If the Shire decided that the road should be closed to the public it would be entitled to take steps to do so and thereby absolve itself from further responsibility for the maintenance, subject of course to the statutory requirements for such closure.*

*As the public has a right of access, because the road leads from one dedicated road (Nanutarra Munjina Road) to either another dedicated road or to a public place (Mt Shelia), Hamersley Road is a road, which under the Land Administration Act, the Shire is obliged to maintain.*

*The Shire is responsible to continue to maintain Hamersley Road, over which the public has access, but which is not dedicated as a road. The fact that the Shire has historically maintained Hamersley Road entitles the public to assume that it will continue to be maintained unless it is closed.”*

FMG agreed via Deed of Agreement to perform the road design, construction, maintenance and rehabilitation to facilitate safe passage associated with the Eliwana project on the portion of Hamersley Road to the Castle Rock intersection at March 2019's Ordinary Meeting of Council.

#### **Comment**

FMG propose a Deed of Variation to allow additional separable portions to undertake minor widening works and ongoing operational maintenance between Castle Road and the Rio Tinto Rail Maintenance Track.

All other terms and conditions of the original Deed remain in full force and effect.

#### **CONFIDENTIAL ATTACHMENT 17.1**

The Deed of Variation is critical in allowing FMG to meet project deadlines. It is therefore recommended that Council authorise the Shire President and the Acting Chief Executive Officer to execute the Deed, including the application of the Common Seal.

#### **Consultation**

Executive Management Team  
Fortescue Metals Group Ltd

#### **Statutory Environment**

*Local Government Act 1995 - section 3.27 Particular things local governments can do on land that is not local government property states in part:*

*“3.27(2A) ...includes Crown land the subject of a pastoral lease within the meaning of Land Administration Act 1997 section 3.”*

Part 8 – Scrutiny of the affairs of local governments - 8.10 Protection from liability

S9.49A – Affixing the Common Seal states in part:



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**“9.49A. Execution of documents**

- (1) *A document is duly executed by a local government if —*
  - (a) *the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or*
  - (b) *it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.*
- (2) *The common seal of a local government is not to be affixed to any document except as authorised by the local government.*
- (3) *The common seal of the local government is to be affixed to a document in the presence of —*
  - (a) *the mayor or president; and*
  - (b) *the chief executive officer or a senior employee authorised by the chief executive officer, each of whom is to sign the document to attest that the common seal was so affixed.”*

**Financial Implications**

There are no known meaningful financial implications relative to this matter in excess of officer time and minor administrative costs.

**Strategic Implications**

Shire of Ashburton 10 Year Strategic Community Plan 2017-2027 (Desktop Review 2019)

Goal 04      Quality Services and Infrastructure  
Objective 1      Quality Public infrastructure

**Risk Management**

Adoption of this item has been evaluated against the Shire of Ashburton's Risk Management Policy CORP5 Risk Matrix. The perceived level of risk is considered to be “Low”, can be managed by routine procedures and is unlikely to need specific application of resources.

**Policy Implications**

ELM13 Affixing of the Shire of Ashburton Common Seal

**Voting Requirement**

Simple Majority Required

**Officers Recommendation and Council Decision**

**MOVED: Cr L Rumble**

**SECONDED: Cr D Diver**

**That with respect to Variation to Deed of Agreement for Hamersley Road Design, Construct and Maintenance Works (FMG Solomon Pty Ltd), Council:**

- 1. Resolve that CONFIDENTIAL ATTACHMENT 17.1 is confidential in accordance with s5.23 (2) the *Local Government Act* because it deals with matters affecting s5.23 (2):**

**“(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;” and**
- 2. Authorise the Shire President and the Acting Chief Executive Officer to affix the Common Seal of the Shire of Ashburton to, and execute the Deed as provided for in CONFIDENTIAL ATTACHMENT 17.1.**

**CARRIED 8/0**

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Cr R de Pledge returned to the meeting at 2.15 pm. The Presiding Member advised Cr de Pledge of the outcome of the vote for this item.

## **18. CONFIDENTIAL MATTERS**

*Under the Local Government Act 1995, Part 5, and Section 5.23, states in part:*

- (2) *If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —***
- (a) *a matter affecting an employee or employees; and***
  - (b) *the personal affairs of any person; and***
  - (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and***
  - (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and***
  - (e) *a matter that if disclosed, would reveal —***
    - (i) *a trade secret; or***
    - (ii) *information that has a commercial value to a person; or***
    - (iii) *information about the business, professional, commercial or financial affairs of a person,***  
*where the trade secret or information is held by, or is about, a person other than the local government; and*
  - (f) *a matter that if disclosed, could be reasonably expected to —***
    - (i) *impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or***
    - (ii) *endanger the security of the local government's property; or***
    - (iii) *prejudice the maintenance or enforcement of a lawful measure for protecting public safety;***  
*and*
  - (g) *information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and***
  - (h) *such other matters as may be prescribed.***

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**Council Decision**

**MOVED: Cr R de Pledge**

**SECONDED: Cr D Diver**

That Council move behind closed doors at 2.16 pm to consider the following Confidential Items.

**18.1 CONFIDENTIAL ITEM - ONSLOW AIRPORT TERMINAL KIOSK;**

**18.2 CONFIDENTIAL ITEM - REQUEST FROM MACKEREL ISLANDS PTY LTD TO EXTEND DEVELOPMENT APPROVAL FOR USE OF TOURIST ACCOMMODATION FOR WORKFORCE ACCOMMODATION; and**

**18.3 CONFIDENTIAL ITEM – APPOINTMENT OF CHIEF EXECUTIVE OFFICER**

pursuant to sub section 5.23 (2) (a) (b) (c) and (d) of the *Local Government Act 1995* which provides:

- (a) a matter affecting an employee or employees;
  - (b) the personal affairs of any person;
  - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
  - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
- (I) a matter that if disclosed, would reveal;
  - (II) a trade secret;
  - (III) information that has a commercial value to a person; or
  - (IV) information about the business, professional, commercial or financial affairs of a person.

**CARRIED 9/0**

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**18.1 CONFIDENTIAL ITEM - ONSLOW AIRPORT TERMINAL KIOSK**

**MINUTE:** 47/2020

**FILE REFERENCE:** TT06.21

**AUTHOR'S NAME AND POSITION:** Janelle Fell  
Manager Land and Asset Compliance

**AUTHORISING OFFICER AND POSITION:** Brian Cameron  
Director Property and Development Services

**NAME OF APPLICANT/RESPONDENT:** Not Applicable

**DATE REPORT WRITTEN:** 21 February 2020

**DISCLOSURE OF FINANCIAL INTEREST:** The author and the authorising officer have no financial, proximity or impartiality interests in the proposal

**PREVIOUS MEETING REFERENCE:** Agenda Item 16.1 (Agenda Item 11952) Ordinary Meeting of Council 20 May 2015

**Officers Recommendation and Council Decision**

**MOVED:** Cr M Lynch

**SECONDED:** Cr D Diver

**That with respect to the Confidential Item - Onslow Airport Terminal Kiosk, Council**

- 1. Endorse operation of the kiosk by Shire of Ashburton Staff should Beadon Bay Bistro be amendable to forgoing the third and final term (1 July 2020 to 30 June 2021) of the Lease.**

**CARRIED 9/0**

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**18.2 CONFIDENTIAL ITEM - REQUEST FROM MACKEREL ISLANDS PTY LTD TO EXTEND DEVELOPMENT APPROVAL FOR USE OF TOURIST ACCOMMODATION FOR WORKFORCE ACCOMMODATION**

At the Ordinary Meeting of Council 11 February 2020, this matter was laid on the table.

**Council Decision**

**MOVED:** Cr D Diver

**SECONDED:** Cr L Rumble

**That Agenda Item:**

**18.2 CONFIDENTIAL ITEM - REQUEST FROM MACKEREL ISLANDS PTY LTD TO EXTEND DEVELOPMENT APPROVAL FOR USE OF TOURIST ACCOMMODATION FOR WORKFORCE ACCOMMODATION"**

be raised from the table.

**CARRIED 9/0**

**MINUTE:** 48/2020

**FILE REFERENCE:**

LP20

**AUTHOR'S NAME AND POSITION:**

Andrew Davis  
Principal Town Planner

**AUTHORISING OFFICER AND POSITION:**

Brian Cameron  
Director Property and Development Services

**NAME OF APPLICANT/RESPONDENT:**

Mackerel Islands Pty Ltd (Drew Norrish)

**DATE REPORT WRITTEN:**

25 February 2020

**DISCLOSURE OF FINANCIAL INTEREST:**

The author and the authorising officer have no financial, proximity or impartiality interests in the proposal

**PREVIOUS MEETING REFERENCE:**

Agenda Item 18.4 (Minute No. 756/2020) Ordinary Meeting of Council 11 February 2020

**REASON FOR CONFIDENTIALITY**

The Director of Property and Development Services Report is confidential in accordance with s5.23 (2) the *Local Government Act 1995* because it deals with matters affecting s5.23 (2):

- (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.*

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**Officers Recommendation and Council Decision**

**MOVED: Cr D Diver**

**SECONDED: Cr L Rumble**

**That with respect to the Confidential Item - Request from Mackerel Islands Pty. Ltd.to Extend Development Approval for Use of Tourist Accommodation for Workforce Accommodation, Council:**

- 1. With regard to Planning Approval 20120510, authorise the Acting Chief Executive Officer to extend the planning approval to expire on 31 December 2024;**
- 2. With regard to Planning Approval 20120510, modifies condition 1 to read:  
  
Condition 1. This Planning Approval expires on 31 December 2024;**
- 3. Advise the Department of Planning, Land and Heritage of its decision; and**
- 4. Request the Shire President and Acting Chief Executive Officer to continue to liaise with the Minister for Planning, Lands and Heritage to ensure Council's concerns regarding the ongoing impact created by the use of the Mackerel Island resort for workforce accommodation on the desirability of Onslow as a tourist destination and the subsequent effect on the local economy.**

**CARRIED BY ABSOLUTE MAJORITY 7/2  
Cr White and Lynch voted against the motion**

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**18.3 CONFIDENTIAL ITEM – APPOINTMENT OF CHIEF EXECUTIVE OFFICER**

Mr Sheedy, Mr Bingham, Mr Cameron, Mr Bailey, Mrs Fell, Mrs Cameron and Mrs Lewis left the meeting at 2.20 pm due to Confidential Item 18.3.

Cr Foster commenced Minute taking when the staff left the meeting at 2.20 pm.

**MINUTE:** 49/2020

<b>FILE REFERENCE:</b>	PE23
<b>AUTHOR'S NAME AND POSITION:</b>	Paul Sheedy Acting Chief Executive Officer
<b>AUTHORISING OFFICER AND POSITION:</b>	Paul Sheedy Acting Chief Executive Officer
<b>NAME OF APPLICANT/RESPONDENT:</b>	John Phillips Consulting
<b>DATE REPORT WRITTEN:</b>	4 March 2020
<b>DISCLOSURE OF FINANCIAL INTEREST:</b>	The author has no financial, proximity or impartiality interests in the proposal
<b>PREVIOUS MEETING REFERENCE:</b>	Agenda Item 18.4 (Minute No. 707/2019) – Ordinary Meeting of Council 17 December 2019  Agenda Item 11.4 (Minute No. 740/2020) – Ordinary Meeting of Council 11 February 2020

**REASON FOR CONFIDENTIALITY**

The Acting Chief Executive Officer's Report is confidential in accordance with s5.23 (2) the *Local Government Act* because it deals with matters affecting s5.23 (2):

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting

**PUBLIC MINUTES - ORDINARY MEETING OF COUNCIL  
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**Officers Recommendation and Council Decision**

**MOVED: Cr L Rumble**

**SECONDED: Cr D Diver**

**That in respect to the Confidential Item – Appointment of Chief Executive Officer, Council:**

- 1. Appoint Kenneth Raymond Donohoe to the position of Chief Executive Officer with the Shire of Ashburton for a period of five (5) years commencing no later than 1 July 2020 and concluding no later than 30 June 2025 noting that the commencement and cessation date is dependent on notice required by the candidates current employer.**
- 2. Is of the belief that Kenneth Raymond Donohoe is suitably qualified for the position of Chief Executive Officer;**
- 3. Is satisfied with the provisions of the proposed employment contract to be entered into with Mr Donohoe;**
- 4. Authorise the Shire President to execute the contract of employment and affixing of the Common Seal for the Shire of Ashburton; and**
- 5. Authorise the Shire President, Deputy Shire President and Cr Peter Foster to meet with the Acting Chief Executive Officer Paul Sheedy following the successful applicant's acceptance to discuss transitional arrangements.**

**CARRIED BY ABSOLUTE MAJORITY 9/0**

**Council Decision**

**MOVED: Cr M Lynch**

**SECONDED: Cr M Gallanagh**

**That Council re-open the meeting to the public at 2.58 pm pursuant to sub section 5.23 (2) (a) and (b) of the *Local Government Act 1995*.**

**CARRIED 9/0**

Mr Sheedy, Mr Bingham, Mr Cameron, Mr Bailey, Mrs Fell, Mrs Cameron, and Mrs Lewis returned to the meeting at 2.55 pm. Staff member, Ms Walsh (entered the meeting at 2.55 pm), Mrs Lewis resumed taking the Minutes at 2.55 pm. The Presiding Member advised staff of the result of the vote for item 18.3.

**19. NEXT MEETING**

The next Ordinary Meeting of Council will be held on 14 April 2020, Clem Thompson Sports Pavilion. Stadium Road, Tom Price commencing at 1.00 pm.

**20. CLOSURE OF MEETING**

There being no further business to discuss the Presiding Member closed the meeting at 3.00 pm.



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6.	<b>Correspondence</b>  <b>6.1 Inward</b> <ul style="list-style-type: none"> <li>• DEMC Minutes October 2019 - Brian to follow up with Morgs</li> <li>• State Hazard &amp; State Support Plans - Brian to follow up with Morgs</li> <li>• TC – Flood Presentation 2019 – (Veronica) - Brian to follow up with Morgs</li> </ul> <b>6.2 Outward</b> <ul style="list-style-type: none"> <li>• October LEMC Minutes &amp; Contacts – Live document – ongoing</li> </ul>	Chair
7.	<b>General Business</b> <ul style="list-style-type: none"> <li>• Police Officers have 2 phones, need to make sure we have both contact numbers</li> <li>• Green waste burning, no plan to have it done as yet – waiting on permit from minister – this is a one off permit, a lot of problems with this. RIO to purchase a chipper? – possibility</li> </ul>	
8.	<b>Agency Reports</b>  <b>DFES</b> <ul style="list-style-type: none"> <li>• Planning exercise soon</li> </ul> <b>WAPOL</b> <ul style="list-style-type: none"> <li>• Darren advised pre-cyclone report</li> <li>• Impacted schools – schools get checked after cyclones</li> <li>• RIO went to yellow / red alert</li> <li>• People driving around Pannawonica when it was a Red alert</li> <li>• Report does not need to be done as it was only Cat 1.</li> </ul> <b>SOA</b> <ul style="list-style-type: none"> <li>• Wanted to Highlight on Cyclone Damien, due to the winds not being strong enough, TP &amp; Para did not go onto Yellow alert, we felt that it should have been, so we had enough time to control the town etc.</li> <li>• Local Recovery Plans need reviewing – will send out once done.</li> </ul>	
9.	<b>Next Meeting Date:</b> 6 <sup>th</sup> May 2020  <b>Close:</b> 1115hrs	Chair

**Onslow**  
**Local Emergency Management**  
**Committee**  
**Minutes**

<p style="text-align: center;"><b>18 February 2020</b> <b>1100hrs</b> <b>Onslow Volunteer Fire &amp; emergency Services</b> <b>Dial In Details</b> <b>1800 672 949 PIN: 7546 0945 4040#</b></p>		
No	Item	Speaker
1.	<b>Welcome</b> 1.1 Meeting opened – 1115hrs 1.2 Members and visitors welcomed	Chair
2.	<b>2.1 Attendance and apologies (please complete attendance register)</b> Claire Ridge (SoA Exec) Trent Mettam (Ranger) Phil Avery (Ranger) Lexene Mills (DoT) Brody Baker (WAPOL) Wade Standen (WAPOL)  <b>Apologies</b> Morgan Jones (SoA Chair) Brian Cameron (Director SoA) Pauline Howrie (DoC)	Chair
4.	<b>Confirmation of previous minutes</b>  4.1 The minutes of the Onslow LEMC meeting held on October 1 2019 confirmed as true and correct  <b>Moved:</b> Phil Avery <b>Seconded:</b> Brody Baker	
5.	<b>Business arising from previous minutes</b>  5.1 Review action item list 5.2 Business arising <ul style="list-style-type: none"> <li>DoC &amp; SoA MOU for Welfare Centres to be updated – Need to liase with Pauline Howrie</li> <li>Cyclone Signs to be ordered, locations have been finalised – Was assigned to Mark Lee at IFS then to Warren – follow up</li> <li>Shire to look at engaging a consultant to implement the BFRMS – Proposed contractor fell through</li> </ul>	Chair
6.	<b>Correspondance</b>  6.1 Inward <ul style="list-style-type: none"> <li>DEMC Minutes May 2019</li> </ul>	Chair

	<ul style="list-style-type: none"> <li>Disaster Recovery Funding Arrangements – no further action, shire officers should by now be aware of the new structure / requirements</li> <li>State Exercise Management Framework – DEMA Helen Kent can assist with this, an exercise plan needs to be developed, been some discussions with her about using the LEMA Risk Management Review to assist with this process</li> <li>DEMC Annual Report – previously been tabled</li> </ul> <p><b>6.2 Outward</b></p> <ul style="list-style-type: none"> <li>October minutes and contact list</li> <li>Annual Preparedness report</li> </ul>	
<b>7.</b>	<b>General Business</b>	Chair
<b>8.</b>	<p><b>Agency Reports</b></p> <ul style="list-style-type: none"> <li><b>WAPOL</b> – Just got prepared for possible Cyclone to hit</li> <li>No reports of damage in Onslow</li> <li>Some Karratha residents headed to Paedaemulla to stay whilst cyclone damien was hitting.</li> <li>Ashburton river was flowing, people swimming etc not good if something happened as you could not see anything in the water.</li> <li><b>SoA</b> – Cyclone Damien stayed on blue alert for Onslow, just got prepared for possible cyclone hit, patrols around town etc</li> <li>Communication was an issue for TP and Paraburdoo in relation to liasing with the local police in Paraburdoo in relation to the Cyclone</li> <li>Thought we should have gone onto yellow alert in TP</li> </ul>	All
<b>9.</b>	<p><b>Next Meeting Date May 2020</b></p> <p><b>Close 1135hrs</b></p>	Chair

# Shire of Ashburton Inland Local Emergency Management Committee Minutes

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4.	<b>Business arising from previous minutes</b>  4.1 Review action item list (attachment 2) 4.2 Business arising Drinking at Karijini – work with the mine sites - FMG – site notices, track radios - RIO – open action	<b>Chair</b>
5.	<b>Correspondence</b>  <b>6.1 Inward</b> <ul style="list-style-type: none"> <li>• <b>New Bush Fire Regulations</b> – Completed and sent out</li> <li>• <b>DoC Agency Update</b> – Ongoing</li> <li>• <b>State Exercise Framework – Human Epidemic</b> – Doesn't have to be human epidemic but the LG must decide what they want to test</li> <li>• <b>October DEMC Minutes</b> – Completed</li> <li>• <b>Disaster Recovery Funding Arrangements – Evidence of public assets conditions</b> – This was sent to Chantelle and Warren at SOA – follow up</li> </ul> <b>6.2 Onward</b> <ul style="list-style-type: none"> <li>• <b>November Minutes and Contact List</b> – emailed</li> <li>• <b>Bush Fire Risk Workshop Invites</b> – Done while Morgwn was away – to be discussed</li> <li>• <b>Disaster recovery Funding Arrangements – Evidence of public assets conditions (Shire of Ashburton Infrastructure Services and Facility Management)</b> – ongoing</li> <li>• <b>Initial LEMA review draft (DEMA) – 5 yearly – Emergency Management Assets.</b></li> </ul>	
6.	<b>General Business</b> <ul style="list-style-type: none"> <li>• <b>SoA Inland Risk Review &amp; LEMA review:</b> - Ongoing</li> <li>• <b>Agency Christmas &amp; New Year Contacts</b> – Completed</li> <li>• <b>Karijini Park Closure Update (Action #24)</b> – Completed</li> <li>• <b>Critical Infrastructure Review</b> – Ongoing</li> </ul>	
7.	<b>Agency Reports</b> <ul style="list-style-type: none"> <li>• <b>SJA</b> – Ivan Dias spoke on behalf of SJA Shane is leaving on Monday to go to Kunnurra, there is a new person, which will be filling in for 2 – 3 months A lot of people on the books, just a matter of active person</li> <li>• <b>FMG</b> – Darryl Harding has moved to Eliwana 200 people camp New camp of 400 people – 1000 rooms Exploration camp – 100 person crew Full steam ahead back on track</li> </ul>	

7.	<ul style="list-style-type: none"> <li>• <b>FMG - Solomon</b> – no changes here Eliwana rail line going through</li> <li>• <b>SOA</b> – Ivan Dias spoke on behalf of the co-located facility All the ticks Final meeting going ahead in the next couple of weeks Push for St John to join – not interested After Cyclone Damien a lot to learn from each agencies point of view Happy to assist with exercises – if any vehicles are needed we can provide</li> <li>• <b>BFB</b>– 15 members Recruit drive in the next couple of months Hazard reduction burning in place Few fires started by lighting, most let go – couple were assisted with Para 1 closer to mine site – lucky we had rain come through Still dry – stay vigilant</li> <li>• <b>RIO Tinto</b> – Mitch is stepping in for Sharon Thanks for the BFB support after fire started by lighting, work to do on BF Plan Will work with Morgwn Going through some structure changes Just wanted to review who needed to be part of the LEMC meetings, just one representative from each point of contact– leave as is</li> </ul>	All
8.	<p><b>Exercises for 2019-20</b> – Rio is in the process of planning</p> <p><b>Western Turner</b> – organising one once stage 2 has been pushed through</p> <p><b>FMG</b> – Will do an airport exercise, Eliwana desk top</p>	All
9.	<p><b>Next Meeting Date &amp; Close:</b> May 2020</p> <p><b>Meeting Closed:</b> 11:40hrs</p>	Chair





# NOVEL CORONAVIRUS (COVID-19)

## Agenda

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### **4. WELCOME AND INTRODUCTION**

### **5. CONFIRMATION OF PREVIOUS MEETING MINUTES**

### **6. SITUATIONAL REPORTS**

#### **6.1 (Relevant Government Departments and Stakeholders)**

### **7. POTENTIAL ISSUES AND GAPS**

### **8. OPPORTUNITIES**

### **9. NEXT MEETING**

### **10.CLOSE**

## **Notice of Meeting**

Notice is hereby given that a Special Meeting of SoA Inland LEMC – Covid 19 will be held at the Bush Fire Shed on Thursday 26<sup>th</sup> March 2020 at 1000 hours.

**1. ATTENDANCES (please complete attendance register)**

Claire Ridge (SoA)	Barry Osborne (WA Police)
Glenda Barber (SJA WA)	Carl Fjastad (WA Police)
Cr Peter Foster (SoA)	Alison Lennon (SoA)
Greg Lincoln (TP FRS)	Pauline Howrie (DoC)
Robert Jehu (SoA)	Leanne Tunbridge (Paraburdoo Primary)
Brian Cameron (SoA)	Linda Villanova (North Tom Price Primary)
Megan Kelly (WACHS)	Steve Longo (DFES)
Andrew Jack (Tom Price SHS)	Mitch Osmond (RTIO)
Leanne Dalasio (Rio Tinto)	Kathryn Honeyfield (SES / Coles)
Kellie Baitley (SoA)	Nathan Payton (Paraburdoo VFS)
Nicole Mizen (WA Police)	Sharon Jager (RTIO)
Doug Diver (SoA Council)	Corey Foster (FMG)
Wayne Hatton (TP VBFB)	Simon Bremner (FMG)

**2. ABSENT****3. PURPOSE OF MEETING**

The purpose of the meeting is to determine the preparedness of local Agencies and Stakeholders for COVID-19. It is also hoped that the meeting will identify potential local issues or gaps and instigate possible solutions

**4. WELCOME AND INTRODUCTION**

Introduction by Chair Cr Doug Diver and an overview on meeting objective.

**5. CONFIRMATION OF PREVIOUS MINUTES**

The minutes of the Emergency LEMC Meeting – Covid 19 held on the March 16, 2020, confirmed as true and correct.

**Moved:** Wayne Hatton      **Seconded:** Claire Ridge

**6. SITUATIONAL REPORTS**

Agencies and Stakeholders are requested to provide an update on their current status having regard for continuity planning, particularly at a local level, anticipated roles and responsibilities, implementation of specific management's plans, contingency planning, and intended communication strategies.

**RIO**

Promoting social distancing and good hygiene.

Travel restrictions – no international FIFO workers coming in  
 Higher state of cleaning in place – Sodexo etc.  
 Interstate flights still coming in – charter flights, workers are being temperature tested before getting on the flight.  
 Flexible working arrangements  
 Internal Questionnaire to be answered upon entry  
 Non-essential staff not going to site  
 Teams are split into red / blue teams  
 Gym closed / dining room services updated.

### **Schools**

Text message came in while at the meeting – as of the 30/3 schools remain open, parents encouraged to keep kids at home if they can.  
 Week 10 schools will close a week early, plan for online learning  
 This will be communicated today to families through connect etc.  
 Unsure how long this will be for, term 2 and beyond.

### **Tom Price / Paraburdoo Hospital**

Megan is on the front line so reactive.  
 Provide information – take questions to management.  
 Stay updated on DOH website.  
 3 doctors now in town.

### **Shire**

Brian Cameron advised the following;  
 Internal pandemic plan – final review being done  
 Business Continuity Plan – updating – this will be constantly reviewed  
 Facilities closed

Kellie Bartley advised the following;  
 Events are now closed  
 Waste essential – staff on rotation roster  
 Monitoring what is going on.  
 Keep some sort normality in the town  
 Staff issues – due to schools closing next week

### **Tom Price**

Advising numbers to DFES every Wednesday  
 Still available and around if needed  
 Questions are being asked before attending in regards to Covid 19

### **St John Ambulance**

Still training volunteers – but restrictions in place.  
 Numbers down and PPE gear limited.

Still running as normal at the moment – but early days

### **Tom Price Volunteer Fire Services**

No training at the moment

Weekly number updated to DFES

Members being told to self-isolate if unwell

Still fairly green

Deliberately lit fire – could have kicked off but all good

### **Police**

Tom Price

Liquor restrictions – state wide. Well received sales were at 92% on Tuesday

Document in place if people want to go into community – request permission

TP Station effectively closed – call 000 if urgent or TP station number

DOT is also closed – call 13 11 56.

Gumala bus still operating for food shop etc.

LEMC meeting will now be going to a ISG, Health Hazard Agency will be running.

This will be a limited group and change daily

The ISG meetings will Tom Price / Paraburadoo, Onslow, Pannawonica. Groups – Health, Police & Shire. Sub-groups community, education, Rio Tinto.

\*ISG – Health agency made no comment, no one to chair to take over to a ISG meeting.

Nicole to try and instigate first meeting.\*

Paraburadoo

Station not closed as yet – alternate options them coming into the station, calling, online reporting.

IGA putting in a lot of working in regards to products etc.

Alcohol restrictions.

### **Doug Diver**

As of today meeting will be a ISG – it will be a working group no longer stakeholder group.

Directors / managers will be involved – smaller group

Advice filter – Alison Lennon from Shire of Ashburton and Police

### **DOC**

Nicole to add Communities to ISG meetings

There to provide welfare and support

### **FMG – Solomon**

Extra medical staff on hand – internal dedicated on call sonic doctor

Testing kits en-route to mine site

No more international travel -

Food service changes – no more buffet style, pre packed food

Minimum 1.5m on flights, buses etc.

More cleaners on sites.

Question was raised as to if the wet mess is closed – no still running.

\*Nicole advised in a follow up email – from Liquor enforcement unit in Perth, wet messes should now be closed and takeaway sales are only allowed to be consumed off the red line plan.

Split teams – Blue and White.

#### **DFES**

Weekly status reports

Organisational level business continuity plans, draft format – will be signing off shortly.

Requirement for ISG. ISG will be split – West, East and Inland. Steve Longo will be the contact for Inland ISG meeting.

#### **SES**

Going along with what DFES are doing.

#### **Coles**

Minimising public that are coming in – promoting 1 person per family.

Steps in place – Tap & go, customers to pack own groceries.

Staff members sent home if sick.

#### **FMG – Eliwana**

Same as what Solomon are doing.

Staying in the loop.

### **7. POTENTIAL ISSUES AND GAPS**

Agencies and stakeholders are requested to consider potential issues and gaps, particularly with service delivery at a local level.

### **8. OPPORTUNITIES**

Agencies and stakeholders are requested to identify potential opportunities and solutions.

### **9. MEETING CLOSED: 10.53am**

### **10. NEXT MEETING:**

TBA

# NOVEL CORONAVIRUS (COVID-19)

## Minutes



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### **3. PURPOSE OF MEETING**

### **4. WELCOME AND INTRODUCTION**

### **5. CONFIRMATION OF PREVIOUS MEETING MINUTES**

### **6. SITUATIONAL REPORTS**

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### **7. POTENTIAL ISSUES AND GAPS**

### **8. OPPORTUNITIES**

### **9. NEXT MEETING**

### **10.CLOSE**

## **Notice of Meeting**

Notice is hereby given that a Special Meeting of SoA Inland LEMC – Covid 19 will be held at the Bush Fire Shed on Thursday 26<sup>th</sup> March 2020 at 1000 hours.

**1. ATTENDANCES (please complete attendance register)**

Claire Ridge (SoA)	Barry Osborne (WA Police)
Glenda Barber (SJA WA)	Carl Fjastad (WA Police)
Cr Peter Foster (SoA)	Alison Lennon (SoA)
Greg Lincoln (TP FRS)	Pauline Howrie (DoC)
Robert Jehu (SoA)	Leanne Tunbridge (Paraburdoo Primary)
Brian Cameron (SoA)	Linda Villanova (North Tom Price Primary)
Megan Kelly (WACHS)	Steve Longo (DFES)
Andrew Jack (Tom Price SHS)	Mitch Osmond (RTIO)
Leanne Dallosto (Rio Tinto)	Kathryn Honeyfield (SES / Coles)
Kellie Bartley (SoA)	Nathan Payton (Paraburdoo VFS)
Nicole Mizen (WA Police)	Sharon Jager (RTIO)
Doug Diver (SoA Council)	Corey Foster (FMG)
Wayne Hatton (TP VBFB)	Simon Bremner (FMG)

**2. ABSENT****3. PURPOSE OF MEETING**

The purpose of the meeting is to determine the preparedness of local Agencies and Stakeholders for COVID-19. It is also hoped that the meeting will identify potential local issues or gaps and instigate possible solutions

**4. WELCOME AND INTRODUCTION**

Introduction by Chair Cr Doug Diver and an overview on meeting objective.

**5. CONFIRMATION OF PREVIOUS MINUTES**

The minutes of the Emergency LEMC Meeting – Covid 19 held on the March 16, 2020, confirmed as true and correct.

**Moved:** Wayne Hatton      **Seconded:** Claire Ridge

**6. SITUATIONAL REPORTS**

Agencies and Stakeholders are requested to provide an update on their current status having regard for continuity planning, particularly at a local level, anticipated roles and responsibilities, implementation of specific management's plans, contingency planning, and intended communication strategies.

**RIO**

Promoting social distancing and good hygiene.

Travel restrictions – no international FIFO workers coming in  
 Higher state of cleaning in place – Sodexo etc.  
 Interstate flights still coming in – charter flights, workers are being temperature tested before getting on the flight.  
 Flexible working arrangements  
 Internal Questionnaire to be answered upon entry  
 Non-essential staff not going to site  
 Teams are split into red / blue teams  
 Gym closed / dining room services updated.

### **Schools**

Text message came in while at the meeting – as of the 30/3 schools remain open, parents encouraged to keep kids at home if they can.  
 Week 10 schools will close a week early, plan for online learning  
 This will be communicated today to families through connect etc.  
 Unsure how long this will be for, term 2 and beyond.

### **Tom Price / Paraburdoo Hospital**

Megan is on the front line so reactive.  
 Provide information – take questions to management.  
 Stay updated on DOH website.  
 3 doctors now in town.

### **Shire**

Brian Cameron advised the following;  
 Internal pandemic plan – final review being done  
 Business Continuity Plan – updating – this will be constantly reviewed  
 Facilities closed

Kellie Bartley advised the following;  
 Events are now closed  
 Waste essential – staff on rotation roster  
 Monitoring what is going on.  
 Keep some sort normality in the town  
 Staff issues – due to schools closing next week

### **Tom Price**

Advising numbers to DFES every Wednesday  
 Still available and around if needed  
 Questions are being asked before attending in regards to Covid 19

### **St John Ambulance**

Still training volunteers – but restrictions in place.  
 Numbers down and PPE gear limited.

Still running as normal at the moment – but early days

### **Tom Price Volunteer Fire Services**

No training at the moment

Weekly number updated to DFES

Members being told to self-isolate if unwell

Still fairly green

Deliberately lit fire – could have kicked off but all good

### **Police**

Tom Price

Liquor restrictions – state wide. Well received sales were at 92% on Tuesday

Document in place if people want to go into community – request permission

TP Station effectively closed – call 000 if urgent or TP station number

DOT is also closed – call 13 11 56.

Gumala bus still operating for food shop etc.

LEMC meeting will now be going to a ISG, Health Hazard Agency will be running.

This will be a limited group and change daily

The ISG meetings will Tom Price / Paraburadoo, Onslow, Pannawonica. Groups – Health, Police & Shire. Sub-groups community, education, Rio Tinto.

\*ISG – Health agency made no comment, no one to chair to take over to a ISG meeting.

Nicole to try and instigate first meeting.\*

Paraburadoo

Station not closed as yet – alternate options them coming into the station, calling, online reporting.

IGA putting in a lot of working in regards to products etc.

Alcohol restrictions.

### **Doug Diver**

As of today meeting will be a ISG – it will be a working group no longer stakeholder group.

Directors / managers will be involved – smaller group

Advice filter – Alison Lennon from Shire of Ashburton and Police

### **DOC**

Nicole to add Communities to ISG meetings

There to provide welfare and support

### **FMG – Solomon**

Extra medical staff on hand – internal dedicated on call sonic doctor

Testing kits en-route to mine site

No more international travel -

Food service changes – no more buffet style, pre packed food

Minimum 1.5m on flights, buses etc.

More cleaners on sites.

Question was raised as to if the wet mess is closed – no still running.

\*Nicole advised in a follow up email – from Liquor enforcement unit in Perth, wet messes should now be closed and takeaway sales are only allowed to be consumed off the red line plan.

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### **9. MEETING CLOSED: 10.53am**

### **10. NEXT MEETING:**

TBA



PILBARA  
REGIONAL  
COUNCIL

# Special Council Meeting

## MINUTES

A Special Meeting of Council was held on 11 March 2020 via instantaneous communication at the following venues:

- WALGA Office, Perth
- City of Karratha Office, Karratha
- Shire of East Pilbara Office, Newman
- Town of Port Hedland Office, Port Hedland
- Shire of Ashburton Offices, Tom Price and Onslow

To consider the following matters:

1. Receive an update on the status of outstanding matters pertaining to the final winding up of the Pilbara Regional Council;
2. Appoint an Acting CEO of the PRC as the term of the previous (A) CEO expired on 6/3/2020; and
3. Consider delegations that are to be provided to the new (A) CEO.

## DISCLAIMER

No responsibility whatsoever is implied or accepted by the Pilbara Regional Council for any act, omission or statement or intimation occurring during Council or Committee Meetings. The Pilbara Regional Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity that acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk. In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any project or intended project, any statement or intimation of approval made by any member or Officer of the Pilbara Regional Council during the course of any meeting is not intended to be and is not taken as notice of approval from the Pilbara Regional Council.

## Our Vision

Efficient, cooperative and sustainable local government across the Pilbara, contributing to a region of social and economic prosperity.

## Our Mission

To be a passionate and influential advocate for the Pilbara region. To improve efficiency and governance through regional service delivery. To partner with industry to ensure that our members receive equitable economic return.

## Our Key Focus Areas

We aim to achieve our Vision through consistent delivery in our four Key Focus Areas, the core components of our business.



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## **1. ADMINISTRATIVE MATTERS**

### **1.1. Official Opening**

The Chairperson declared the Special Meeting of Council open at 4.04 pm.

### **1.2. Acknowledgement of Traditional Owners**

The PRC acknowledges the traditional owners of the land on which we meet, and their continuing connection to land, sea and community. We pay our respects to them and their cultures, and to their elders both past and present.

### **1.3. Attendance**

Cr Lynne Craigie, Chairperson, Pilbara regional Council, Shire President, Shire of East Pilbara

Cr Daniel Scott, Councillor, City of Karratha

Cr Peter Long, City of Karratha

Cr Anita Grace, Shire of East Pilbara

Hon. Fred Riebling, Commissioner, Town of Port Hedland

### **1.4. Observers**

Mr Chris Adams, CEO, City of Karratha

Mr Carl Askew, CEO, Town of Port Hedland

Mr Jeremy Edwards, CEO Shire of East Pilbara

### **1.5. Apologies**

Mr Paul Sheedy, Acting CEO, Shire of Ashburton

### **1.6. Absent**

Cr Peter Foster, Deputy Chair PRC, Councillor, Shire of Ashburton

Cr Kerry White, Shire President, Shire of Ashburton

## **2. DECLARATIONS BY MEMBERS**

### **2.1. Oath(s) of office**

### **2.2. Due consideration by Councillors of the agenda**

Councillors should give due consideration to all matters contained in the Agenda presently before the meeting.

### **2.3. Declaration(s) of conflict of interest**

Nil.

Councillors to Note:

A member who has an Impartiality, Proximity or Financial Interest in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or; (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (a) Preside at the part of the Meeting, relating to the matter or;
- (b) Participate in or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member can do so under Section 5.68 or Section 5.69 of the Local Government Act 1995.

These notes are included in each agenda for the time being so that Councillors may refresh their memory.

A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.

If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc.), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.

If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.

If in doubt declare.

If written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.

Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The only exceptions are:

Where the Councillor discloses the extent of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the Local Government Act; or

Where the Minister allows the Councillor to participate under s.5.69 (3) of the *Local Government Act*, with or without conditions.

### 3. REPORTS

#### 3.1 UPDATE ON THE STATUS OF OUTSTANDING MATTERS PERTAINING TO THE FINAL WINDING UP OF THE PILBARA REGIONAL COUNCIL

<b>Responsible Officer:</b>	(A) PRC CEO
<b>Action Officer:</b>	(A) PRC CEO
<b>Disclosure of Interest:</b>	Nil
<b>Attachment(s):</b>	Monthly Accounts for July and August 2019

#### Purpose

To update the PRC Council of the status of the wind up of the PRC.

#### Background

At its 8th November 2018, the Councillors of the Pilbara Regional Council (PRC) resolved to wind-up the organisation in accordance with the provisions of the PRC Establishment Agreement. While the PRC has essentially been defunct since that date, it has technically still existed as the organisation cannot be wound up until all of the assets and liabilities of the organisation have been settled.

While the vast majority of matters have been resolved including several contractual, legal, staffing, project and asset disposal issues, there are a few residual matters that remain. These are:

	Item	Status
1	Staff Legal Matters	After extensive negotiation and significant cost, all outstanding legal matters have all been resolved in principle between the parties. Binding Deeds of Agreement have been drafted and are with ex-staff for signature. (A) CEO of PRC will need to sign deed and pay outstanding legal costs. No further payments or receipts are due from these matters.
2	Warlu Way Signs	\$299K grant provided for supply and install of signage. Approx. \$169K spent on sign procurement with remaining (\$130K) to be spent on installation. MRWA commissioned to install signs. MRWA were meant to install pre-Xmas 2019 but did not meet deadline. Cyclone Damien damage now means installation unlikely until June/July 2020. Acquittal of grants funds with PDC will be required. Seek to assign residual of project to MRWA.
3	Newcastle St Lease	PRC signed a lease with Realmark for property in Newcastle St, Leederville with lease expiry on 31 August 2021 at rental of \$2384/month plus VO's. Subletting to date has occurred at rental rate of \$ 2,125/month plus VO's. PRC Council has agreed to assign the lease and sub-lease to City of Karratha on basis that there is no Nett cost to the City. Assignment of lease to be effected in late March/early April
4	Audit	Butler Settineri need to complete the 2018/19 Audit and the final audit for the PRC to allow for the distribution of residual assets to members. The 2018/19 audit process is now 90% complete, with some minor matters requiring clarification. The 2019/20 audit will need to be completed with liaison occurring between the PRC, Butler Settineri and the Auditor General's Office. It is suggested that the PRC engage a consultant on an hourly rate to undertake this task.
5	Minor	Some minor bills and ongoing payments for items like the PRC's license for accounting software(Xero) and records keeping (NAS) need to be closed. Refund of BBRF funds to the Federal Government for waste project that has not been undertaken is also required.

**Financial Status and Outstanding Accounts**

The following table outlines the current cash assets along with an estimate of likely costs associated with the windup of the PRC.

Item	\$
Current Cash at Bank	283,650
Likely Liabilities (over next 3 months)	
• MRWA Installation of Warlu Way Signs	130,000
• City of Karratha – Assignment of Lease for Newcastle St	23,000
• BBRF Grant– Waste Strategy Project (funds yet to be returned)	20,000
• McLeods Legal fees	7,000
• Janica Torres Accounting Fees	1,000
• Consultant Support to Assist with Wind Up	10,000
• Shire of Gnowangerup – LSL Recovery for Previous PRC CEO (S Pike)	6,600
• Audit fees	5,000
• Banking Fees and Miscellaneous	3,000
<i>Subtotal</i>	205,600
<b>Est Closing balance</b>	<b>\$78,050</b>

**Resolution:**

**That the PRC Council notes the status of the winding-up of the PRC.**

**Resolution No:** FY20-52  
**Voting Requirement:** Simple Majority  
**Moved:** Cr Peter Long  
**Seconded:** Hon. Fred Riebling  
**Result:** 5/0

### 3.2 APPOINT AN ACTING CEO OF THE PRC

<b>Responsible Officer:</b>	(A) PRC CEO
<b>Action Officer:</b>	(A) PRC CEO
<b>Disclosure of Interest:</b>	Nil
<b>Attachment(s):</b>	Nil

#### Purpose

To appoint an Acting CEO of the PRC as is required under the Local Government Act.

#### Background

Since the decision to wind up the PRC was made on the 8<sup>th</sup> November 2018 there have been four (4) Acting CEO's of the PRC:

- Previous Staff Member- Alexis Guillot
- Town of Port Hedland – HR Manager
- Consultant – Allen Cooper
- City of Karratha – CEO

At the 19<sup>th</sup> February 2019 Council meeting Council resolved to appoint Mr Chris Adams as (A) CEO of the PRC for a maximum period of 12 months. A letter of offer was put to the Mr Adams by the Chair of the PRC on the 5/3/19 and he commenced in the role from that date. He has served the maximum term that is available to an (A) CEO under the Local Government Act– see below.

The S 5.36 of the Local Government Act 1995 states

- (1) *A local government is to employ —*
- (a) *a person to be the CEO of the local government; and*
  - (b) *such other persons as the council believes are necessary to enable the functions of the local government and the functions of the council to be performed.*

Furthermore, S5.39(1a)(a) states that “An employee may act in the position of a CEO or a senior employee for a term **not exceeding one year** without a written contract for the position in which he or she is acting.”

Based on discussions between the Mr Adams and the Chair of the PRC it has been suggested that the role of CEO of the organisation be undertaken by another Pilbara-based CEO (notionally My Jeremy Edwards of the Shire of East Pilbara) with support provided to that CEO from a consultant and advise/background from Mr Adams. The consultant would undertake the tasks required to finalise the five (5) matters listed in the Report 3.1 in this Agenda, with the most significant task being liaison with auditors to finalise the PRC accounts.

The previous (A) PRC CEO Allen Cooper has been approached for a quote to undertake this role. Mr Cooper was approached as he has a long history with the PRC and has a strong understanding/knowledge of the tasks that need to be undertaken to complete the win-up. Mr Cooper has confirmed in writing that he is willing and able to undertake the tasks up until 30/6/20 at an hourly rate of \$120/hr (GST Inclusive), billed monthly in arrears.

**Resolution:****That the PRC:**

- a) Appoints Mr Jeremy Edwards as Acting CEO of the PRC for a period not exceeding 12 months.
- b) Authorises the engagement of Mr Allen Cooper as a consultant to assist with the wind-up of the PRC in accordance with the provisions of the PRC establishment agreement at a rate of \$120/hr (GST inclusive).

**Resolution No:** FY20-53  
**Voting Requirement:** Simple Majority  
**Moved:** Hon. Fred Riebling  
**Seconded:** Cr Anita Grace  
**Result:** 5/0



**3.3 PROPOSED DELEGATED AUTHORITY TO THE NEW (A) CEO****Responsible Officer:** (A) PRC CEO**Action Officer:** (A) PRC CEO**Disclosure of Interest:** Nil**Attachment(s):** Nil**Purpose**

To provide appropriate delegated authority to the (A) CEO for him to be able to legally undertake role/responsibilities of the position

**Background**

For the CEO to legally be able to undertake the roles and functions required to wind-up the organisation, he must be given the authority of the PRC Council to undertake specific tasks. It is recommended that the new (A) CEO be given the same level of Delegated Authority as the previous (A) CEO with the specific addition of the approval to execute documents and authorise deeds. While potentially overly precautionary, the PRC's lawyers have recommended this provision be added to enable the (A) CEO to sign legal documents associated with staffing matters.

**Recommendation**

**That the Pilbara Regional Council by ABOLUTE MAJORITY pursuant to s5.42 of the Local Government Act delegate the following powers and duties to the (A) CEO:**

- 1. Disposal of property (inc interests in land) valued at an amount not exceeding \$100,000.**
- 2. Authorisation of expenditure from the funds of the PRC Accounts on activities associated with running of the PRC organisation and the winding up of the organisation.**
- 3. Make payments and transfer funds to and from the PRC Accounts.**
- 4. Invest funds not required for immediate use as short term trust funds.**
- 5. Approval to Execute Documents and Authorise Deeds on behalf of the PRC under S9.49A and 9.49B (5) of the *Local Government Act*.**

**Resolution No:** FY20-54  
**Voting Requirement:** Simple Majority  
**Moved:** Cr Anita Grace  
**Seconded:** Hon. Fred Riebling  
**Result:** 5/0



## **4. CONFIDENTIAL ITEMS**

Section 5.23 the Local Government Act, states in part:

- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1)(b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:
- (a) a matter affecting an employee or employees;
  - (b) the personal affairs of any person;
  - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
  - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;

## **5. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

N/A – Special Council Meeting can only consider matters which have been listed for consideration.

## **6. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

## **7. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Nil

## **8. CLOSURE**

### **8.1. Closure**

The Chairperson declared the meeting closed at 4.11 pm.



**SHIRE OF ASHBURTON  
SPECIAL MEETING OF COUNCIL**

**AMENDED UNCONFIRMED MINUTES  
(Public Document)**

**Held in the Meeting Room at Council Chambers, Community  
Recreation Centre, Tom Price and via Teleconference**

***1. Perth (place of residence)***

**21 March 2020**

**3.00 pm**

## SPECIAL MEETING OF COUNCIL 21 MARCH 2020

**SHIRE OF ASHBURTON**  
**SPECIAL MEETING OF COUNCIL**

The Acting Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.

JPB1 —

**JOHN BINGHAM ACTING CEO:** \_\_\_\_\_

Date: 40.03.2020

06.04.2020

These minutes were confirmed by Council as a true and correct record of proceedings of the Ordinary Meeting of Council on the 21.03.2020.

**Presiding Member:** \_\_\_\_\_

Date: \_\_\_\_\_

**DISCLAIMER**

*The resolutions contained in the Minutes are subject to confirmation by Council. The Shire of Ashburton warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Ashburton for any act, omission or statement or intimation occurring during a Council meeting.*

## SPECIAL MEETING OF COUNCIL 21 MARCH 2020

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## SPECIAL MEETING OF COUNCIL 21 MARCH 2020

**PURPOSE OF MEETING**

The purpose of the meeting is to consider the following items:

**7.1 CORONAVIRUS (COVID-19) AND THE IMPACT ON THE SHIRE AND BUSINESS; and**

**8.1 CONFIDENTIAL REPORT – ACCEPTANCE OF THE CHIEF EXECUTIVE OFFICERS CONTRACT AND THE TRANSITIONAL ARRANGEMENTS FOR THE ACTING CHIEF EXECUTIVE OFFICER**

**1. DECLARATION OF OPENING**

The Presiding Member declared the meeting open at 3:03 pm.

**1.1 ACKNOWLEDGEMENT OF COUNTRY**

As representatives of the Shire of Ashburton Council, we respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay our respects to them and all their elders both past and emerging.

**2. ANNOUNCEMENT OF VISITORS****3. ATTENDANCE****3.1 PRESENT**

<b>Elected Members:</b>	Cr K White Cr D Diver Cr L Rumble Cr P Foster Cr M Lynch Cr M Gallanagh	Shire President (Presiding Member) Onslow Ward Deputy Shire President Tom Price Ward Paraburdoo Ward Tom Price Ward ( <b>Minute Taker</b> ) Tom Price Ward Pannawonica Ward (Teleconference from Perth residence)
<b>Staff</b>	Mr P Sheedy Mr B Cameron Mrs K Bartley Mr R Jehu	Acting Chief Executive Officer Director Property and Development Services. Director Community Services Manager Development Services
<b>Guests:</b>	Renae Lynch	Member of the public.
<b>Members of Public:</b>	There was one member of the public in attendance at the commencement of the meeting.	
<b>Members of Media:</b>	There were no members of the media in attendance at the commencement of the meeting.	

**REQUEST TO ATTEND VIA ELECTRONIC MEANS**

The Presiding Member has received a formal request from Councillor Gallanagh to participate in this meeting via telephone. In accordance with section 5.25 (1) (b) (a) of the *Local Government Act 1995* and *regulation 14A of the Local Government (Administration) Regulations 1996*, Council is required to give due consideration to such written request and if the proposed arrangements are acceptable to Council, then Council needs to resolve by Absolute Majority, to grant permission to join the meeting.

## SPECIAL MEETING OF COUNCIL 21 MARCH 2020

**Council Decision****MOVED: Cr L Rumble****SECONDED: Cr M Lynch**

**That having given due consideration to the arrangements for Councillor Gallanagh to join the meeting by telephone, Council is satisfied as to the arrangement and approve Councillor Gallanagh to join the meeting.**

**CARRIED BY ABSOLUTE MAJORITY 5/0**

**Councillor Gallanagh joined the meeting by telephone at 3:04pm.**

Cr Gallanagh called from her residence in Perth.

**3.2 APOLOGIES**

Cr R de Pledge	Ashburton Ward
Cr D Dias	Paraburdoo Ward
Cr J Richardson	Tablelands Ward

**3.3 APPROVED LEAVE OF ABSENCE**

There were no approved applications for leave of absence for this meeting.

**4. PUBLIC QUESTION TIME**

There were no questions taken on notice to be responded to at this meeting.

**5. DECLARATION BY MEMBERS****5.1 DUE CONSIDERATION BY COUNCILLORS TO THE AGENDA**

All Councillors noted that they had given due consideration to all matters contained in the Agenda presently before the meeting.

**5.2 DECLARATIONS OF INTEREST****Councillors to Note**

A member who has an Impartiality, Proximity or Financial Interest in any matter to be discussed at a Council or Committee Meeting, that will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
  - (b) At the Meeting, immediately before the matter is discussed.
- A member, who makes a disclosure in respect to an interest, must not:
- (c) Preside at the part of the Meeting, relating to the matter or;
  - (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.



## SPECIAL MEETING OF COUNCIL 21 MARCH 2020

**NOTES ON DECLARING INTERESTS (FOR YOUR GUIDANCE)**

The following notes are a basic guide for Councillors when they are considering whether they have an interest in a matter.

These notes are included in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the Local Government Act 1995 but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*, or
  - 6.2 Where the Minister allows the Councillor to participate under s.5.69 (3) of the *Local Government Act*, with or without conditions.

**Declarations of Interest provided:**

Item Number/ Name	Type of Interest	Nature/Extent of Interest
There were no declarations of interest provided.		

## 6. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

There were no announcements by the Presiding Member without discussion for this meeting.

## SPECIAL MEETING OF COUNCIL 21 MARCH 2020

**7. BUSINESS****7.1 CORONAVIRUS (COVID-19) AND THE IMPACT ON THE SHIRE AND BUSINESS**

MINUTE: 50/2020

**FILE REFERENCE:** GV04

**AUTHOR'S NAME AND POSITION:** Cr Kerry White  
President

**AUTHORISING PERSON AND POSITION:** Cr Kerry White  
President

**NAME OF APPLICANT/RESPONDENT:** Not Applicable

**DATE REPORT WRITTEN:** 18 March 2020

**DISCLOSURE OF FINANCIAL INTEREST:** The author has no financial, proximity or impartiality interests in the proposal

**PREVIOUS MEETING REFERENCE:** Not Applicable

**Council Decision****MOVED:** Cr L Rumble**SECONDED:** Cr D Diver

That Council in accordance with CI 15.1 of the *Shire of Ashburton Standing Orders Local Law 2012* ~~adjourn~~ **suspend** the meeting **Standing Orders** at 3.08 pm.

**CARRIED 6/0****Council Decision****MOVED:** Cr L Rumble**SECONDED:** Cr M Lynch

Cr M Gallanagh (teleconference) was disconnected at 3.57 pm.

Cr M Gallanagh (teleconference) reconnected at 3.58 pm.

That Council in accordance with CI 15.2(b) of the *Shire of Ashburton Standing Orders Local Law 2012* resumed the meeting **Standing Orders** at 3.58 pm.

**CARRIED 6/0**

## SPECIAL MEETING OF COUNCIL 21 MARCH 2020

**Councillor Recommendation**

That with respect to the Coronavirus (COVID-19) and the Impact on the Shire and Business, Council:

1. Will consider the State and Federal Government Recommendations and will provide guidance to the community as information comes to hand.

**Council Decision**

**MOVED: Cr P Foster**

**SECONDED: Cr Rumble**

1. **Note the Western Australian State Government's declaration of a State of Emergency and Public Health Emergency in respect of COVID-19 Pandemic with effect from 12am 16 March 2020;**
2. **Note the Western Australian Government's Pandemic Plan dated March 2020; [https://www.wa.gov.au/sites/default/files/2020-03/WAGPP\\_2.pdf](https://www.wa.gov.au/sites/default/files/2020-03/WAGPP_2.pdf)**
3. **Instruct the Acting Chief Executive Officer to develop a local Ashburton Pandemic Plan for consideration at the next Ordinary Meeting of Council in Tom Price on 14 April 2020;**
4. **Review operation of the Shire's facilities in consultation with Councillors and in line with Government advice including a possible extension of the pool season for an additional few weeks;**
5. **Instruct the Acting Chief Executive Officer to bring a report back to Council on suggestions on how Council can assist local business and clubs who are experiencing financial losses as a result of COVID-19;**
6. **Write to the Minister for Aboriginal Affairs Ben Wyatt to clarify the closure of aboriginal communities, and the affect it will have on the residents of these communities including leaving community for shopping and medical supplies and attending funerals; and**
7. **Write to the Health Minister Roger Cook to clarify delivery of health services across our towns and aboriginal communities including advocating for a Community Health Nurse in Onslow.**

**CARRIED 6/0**

## SPECIAL MEETING OF COUNCIL 21 MARCH 2020

**8 CONFIDENTIAL BUSINESS**

*Under the Local Government Act 1995, Part 5, and Section 5.23, states in part:*

1. *If a meeting is being held by a Council or by a committee referred to in subsection (2)(b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:*

- (a) a matter affecting an employee or employees;*
- (b) the personal affairs of any person;*
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
- (e) a matter that if disclosed, would reveal:
 
  - (I) a trade secret;*
  - (II) information that has a commercial value to a person; or*
  - (III) information about the business, professional, commercial or financial affairs of a person,**

*Where the trade secret or information is held by, or is about, a person other than the local government.*

- (f) a matter that if disclosed, could be reasonably expected to:
 
  - (I) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
  - (II) endanger the security of the local government's property; or*
  - (III) prejudice the maintenance or enforcement of any lawful measure for protecting public safety;**
- (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1981; and*
- (h) such other matters as may be prescribed.*

## SPECIAL MEETING OF COUNCIL 21 MARCH 2020

***Under the Local Government (Administration) Regulations 1996, s14A. Attendance by telephone etc. states in part:***

- (1) A person who is not physically present at a meeting of a council or committee is to be taken to be present at the meeting if —***
  - (a) the person is simultaneously in audio contact, by telephone or other means of instantaneous communication, with each other person present at the meeting; and***
  - (b) the person is in a suitable place; and***
  - (c) the council has approved\* of the arrangement.***
- (2) A council cannot give approval under subregulation (1) if to do so would mean that at more than half of the meetings of the council, or committee, as the case may be, in that financial year, a person (other than a person with a disability) who was not physically present was taken to be present in accordance with this regulation.***
- (3) A person referred to in this regulation is no longer to be taken to be present at a meeting if the person ceases to be in instantaneous communication with each other person present at the meeting.***
- (4) In this regulation — disability has the meaning given in the Disability Services Act 1993 section 3; suitable place —***
  - (a) in relation to a person with a disability — means a place that the council has approved\* as a suitable place for the purpose of this paragraph; and***
  - (b) in relation to any other person — means a place that the council has approved\* as a suitable place for the purpose of this paragraph and that is located —***
    - (i) in a townsite or other residential area; and***
    - (ii) 150 km or further from the place at which the meeting is to be held under regulation 12, measured along the shortest road route ordinarily used for travelling;***

***townsite has the same meaning given to that term in the Land Administration Act 1997 section 3(1).***

***\* Absolute majority required.***

<b>Council Decision</b>  <b>MOVED: Cr L Rumble</b> <span style="float: right;"><b>SECONDED: Cr M Lynch</b></span>  <b>That Council close the meeting to the public at 4:02 pm pursuant to sub section 5.23 (2) (a) and (b) of the Local Government Act 1995.</b>  <div style="text-align: right;"><b>CARRIED 6/0</b></div>
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Mr Sheedy, Mr Cameron, Mrs Bartley, Mr Jehu, and a member of the public left the meeting at 4:02 pm due to a confidential agenda item 8.1.
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## SPECIAL MEETING OF COUNCIL 21 MARCH 2020

# 8.1 CONFIDENTIAL ITEM - ACCEPTANCE OF THE CHIEF EXECUTIVE OFFICERS CONTRACT AND THE TRANSITIONAL ARRANGEMENTS FOR THE ACTING CHIEF EXECUTIVE OFFICER

MINUTE: 51/2020

**FILE REFERENCE:** GV05

**AUTHOR'S NAME AND POSITION:** Cr Kerry White  
President

**AUTHORISING PERSON AND POSITION:** Cr Kerry White  
President

**NAME OF APPLICANT/RESPONDENT:** Not Applicable

**DATE REPORT WRITTEN:** 21 March 2020

**DISCLOSURE OF FINANCIAL INTEREST:** The author has no financial, proximity or impartiality interests in the proposal

**PREVIOUS MEETING REFERENCE:** Not Applicable

**REASON FOR CONFIDENTIALITY**  
The President's Report is confidential in accordance with s5.23 (2) *the Local Government Act* because it deals with matters affecting s5.23 (2):

- (a) *a matter affecting an employee or employees; and*
- (b) *the personal affairs of any person; and*
- (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.*

## Council Decision

**MOVED:** Cr L Rumble

**SECONDED:** Cr D Diver

That Council in accordance with CI 15.1 of the *Shire of Ashburton Standing Orders Local Law 2012* ~~adjourn~~ **suspend the meeting Standing Orders** at 4.02 pm.

**CARRIED 6/0**

## Council Decision

**MOVED:** Cr D Diver

**SECONDED:** Cr M Lynch

That Council in accordance with CI 15.2(b) of the *Shire of Ashburton Standing Orders Local Law 2012* resumed the meeting **Standing Orders** at 4.23 pm.

**CARRIED 6/0**

## SPECIAL MEETING OF COUNCIL 21 MARCH 2020

## Councillor Recommendation

- 1 Resolve to consider the matter behind closed doors.

## Council Decision

MOVED: Cr D Diver

SECONDED: Cr M Lynch

That with respect to the Confidential Report – Acceptance of the Chief Executive Officers Contract and the Transitional Arrangements for the Acting Chief Executive Officer; Council:

1. Note the acceptance of the Chief Executive Officers contract by the successful applicant Kenneth Donohoe and anticipated start date of 4 May 2020;
2. Due to **the** impact of COVID-19 and **lack of** staff retention, **Council terminates the contract for Acting Chief Executive Officer Paul Sheedy from 21 March 2020** and thanks Paul Sheedy for his contribution to the Shire of Ashburton;
3. Authorise the Shire President to approve financial payments according to the letter of the Acting Chief Executive Officer Paul Sheedy's employment including leave entitlements;
4. Appoint the Director Corporate Services John Bingham to the position of Acting Chief Executive Officer effective 21 March 2020 until commencement of the new Chief Executive Officer commencement with the Shire; and
5. Authorise Director Corporate Services / Acting Chief Executive Officer John Bingham to liaise directly with the incoming Chief Executive Officer Kenneth Donohoe as to the current position of the Shire including any urgent priorities.

CARRIED 6/0

Reason for change- There was an oversight with communication for the Minutes for this meeting which has now been rectified.

## Council Decision

MOVED: Cr D Diver

SECONDED: Cr L Rumble

That Council re-open the meeting to the public at 4:24 pm pursuant to sub section 5.23 (2) (a) and (b) of the *Local Government Act 1995*.

CARRIED 6/0

Mr Sheedy, Mr Cameron, Mrs ~~Barley~~ **Bartley** and Mr Jehu did not return to the meeting.

A member of the public re-entered the room at 4.25 pm. The Presiding Member advised the outcome of the vote for this item.

## SPECIAL MEETING OF COUNCIL 21 MARCH 2020

**9. CLOSURE OF MEETING**

There being no further business to discuss the Presiding Member closed the meeting at 4:27pm.

UNCONFIRMED MINUTES



# Shire of Ashburton Council Resolutions - Status

	Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
1	List the Decision (Resolution ) number, which is unique	01/07/00	Select one of OCM or SCM	List the Title of the Item from the Minutes	This record contains all resolutions of Council since 26 April 2017 (and any 'known' outstanding prior to this date), excluding procedural motions, which have no action, other than those that are deferred or laid on the table, which may have subsequent actions.	The responsible officer (or delegate) to ensure that each task is referenced concisely and clearly. Simply adding the word "Complete" is inadequate. Using the term "Ongoing" is also considered insufficient and inaccurate.	Select the responsible Department or Business Unit (cannot be blank)	The estimated due date should reflect the date that the task is proposed to be completed	Governance to ensure that all rows have at least 0% recorded
7	11859	17/09/14		Proposed Memorandum of Understanding for Pilbara Regional Council to undertake conservation works at Old Onslow.	That Council: 1.Endorse the proposal by the Pilbara Regional Council to undertake conservation works at the Old Onslow Townsite in accordance with its proposal and \$1 million budget provided in the Onslow Social Infrastructure Fund; and 2.Authorise the Chief Executive Officer to execute the Memorandum of Understanding (MOU) and proposal provided by the Pilbara Regional Council, and negotiate any minor variations required to the scope of works.	PRC disbanded. Shire managing project. Cemetery conservation works completed. Townsite pegged for grading of streets. WAPC conditionally approved DA for streets, parking bays, fencing around gaol and Police grounds, interpretive signage and tourist street signage - regulation 10 consent required which is pending BTAC support. App content loaded. (March 2020)	Property & Development Services	31/12/20	99%
12	14.2	18/02/15	OCM	Proposed change of purpose for reserve 42467 from 'Recreation – Model Aircraft" to "Cultural Purposes' to allow for the use of the land for Aboriginal Arts and Cultural Tours	That Council: 1.Request the Minister for Lands to; a)Amend the purpose of Reserve 42467 from 'Recreation to 'Cultural purposes'; b)Issue a Management Order to the Shire of Ashburton with power to lease Reserve 42467; and 2.Authorise the CEO to negotiate the terms of and execute a lease agreement between the Shire of Ashburton and Mr. Stevens or his nominated corporate identity for use of Reserve 42467.	Step One completed. Lease outstanding due to DPLH delay with dedication of road. (March 2020)	Property & Development Services	30/06/20	99%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
11972	17/06/15	OCM	Karratha / Tom Price - Lobbying Proposal for Funding.	That Council: 1.Note that there are multiple economic and social benefits to sealing the Karratha-Tom Price route, that this project sits comfortably with the original aims and objectives of RfR and that it also delivers on all six policy objectives of the RfR Program; 2.Note that any contribution from the private sector and the Shire should be "gifted" to the State Government for the specific purpose of constructing the road and on this basis would attract a higher (dollar for dollar) matched funding from the Commonwealth; 3.Proceed to discuss with stakeholders their support for the Shire to submit an application to the RfR Program for staged funding to complete the Karratha-Tom Price route and authorise the President and CEO to promote the grant application at both state and federal political levels as required (conditional though, that within the eventual grant approval process, the Shire's two policies applicable to Asset Management (ENG09) and Financial Sustainability (ELM10), and its Long Term Financial Plan, must suitably accommodate the road construction schedule and its long term road maintenance program.	Progressing Application for funding for the Karratha-Tom Price Rd was submitted for Rounds 2 (and 3) of the Commonwealth Stronger Regions Fund, but were unsuccessful. A Lobbying Plan has been developed. Copies of the Plan have been provided to PDC who has already indicated support for the project. PDC has allocated \$50,000 to expand on the Shire's existing study. Ongoing lobbying will be undertaken in conjunction with PRD and other stakeholders. Plan has been provided to Main Roads WA, who will liaise with PDC. PDC study progressing with the Shire of Ashburton and the City of Karratha also contributing (\$25,000 and \$10,000 respectively) to provide the necessary funds \$85,000 for the study). There is no indication as to when a decision on Stage 4 is to be made by the State and Federal governments MRWA have agreed to construct and seal the \$50m+ Stage 3 funded by the State as an election promise.Survey, Design and asbestos removal proceeding. After design finalised MRWA will start transfer process (all to be completed by December 2019). The Shire have paid Main Roads, Acting CEO has signed off on the invoice from Main Roads for \$350,000.	Infrastructure Services	30/04/20	99%
17.2	19/08/16	OCM	Notice of Motion in regards to a review of the Transient Worker Accommodation Policy	CEO to initiate a review of LPP13 transient worker accommodation policies and any other related planning in light of other related Councillors opposition to double bunking. Councillors have expressed concerns as Chevron's intentions to double bunk at their Wheatstone Project.	Is prepared to suspend Stage 2 development for period of 12 months (to be reviewed in March 2020); and proposed strategy to review and update all LPPs submitted to Director PDS. LPP review strategy prepared and submitted to Manager Development Services 11/09/2019	Property & Development Services	30/06/20	70%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
28	27/09/16	OCM	Notice of Motion – Proposal for RV Friendly Town Status	That Council continue to pursue the achievable essential criteria of being an RV Friendly district, as budget funding permits.	Funding allocated in 2019/20 FY to undertake works. Works can't proceed until there is an agreement with Main Roads on the proposed Information Bay site at the Milne/Paraburdoo-Tom Price Roads.	Office of the CEO	31/12/20	20%
39	27/09/16	OCM	Notice of Motion – Request a report on the formulation of a policy on Greening Ashburton.	That Council: 1. Approve the development of a whole of district integrated Landscaping Plan; and 2. At its 2016/17 Annual Budget Review, consider the potential of providing additional funds to progress district landscaping as outlined in the Plan. 3. Not progress a Local Law to control removal of trees on private property.	As discussed with Councillors on 20th November 2018 at Paraburdoo pertaining to Greening Ashburton. Ian Hamilton confirms the following: * Estimated approximately 200 trees for Onslow and 100 trees between Tom Price and Paraburdoo; * Tree species in question are 90Lts containerised bags and seeking a mixture of the following species: i. Melaleuca leucadendra (Common Name ... Fine Leaf Paperbark; Weeping Paperbark); ii. Tipuana tipu (Common... Name Rosewood); iii. Poinciana delonix spp regia (Common Name... Fine Leaf Paperbark; Weeping Paperbark) It is anticipated planting will commence after the summer heat period (March/April 2019). The 90Lt option will give an immediate visual effect and be more likely to survive with a full irrigation system/s installed. Paraburdoo Irrigation system currently being upgraded and Onslow tree planting to commence end June 2019. 1/8/19 - planting commenced in Onslow with installation of irrigation systems and in Paraburdoo are on track for construction and trees will be planted without irrigation systems in place. Tree planting in progress where irrigation has been installed.. RFT Currently being advertised for irrigation in the Onslow area, Ongoing.	Infrastructure Services	30/04/20	65%

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Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
230/2017	21/09/17	OCM	Weed Management within the Shire	That with respect to weed management within the Shire, Council: 1. Assist the Department of Primary Industries and Regional Development and the Pilbara Mesquite Management Committee with the development of a management plan and associated on ground activity that will address non-compliances under the Biosecurity and Agriculture Management Act 2007 from the presence of declared weeds on land under the management of the Shire of Ashburton; and 2. Develop in consultation with the CSIRO Land & Water Division, the Department of Biodiversity, Conservation and Attractions and the Department of Primary Industries and Regional Development, a management and community education/engagement plan for addressing control measures around priority and emerging environmental weeds such as Leucaena, Stinking Passion Fruit Bush, Ruby Dock and Kapok Bush; and 3. Ensure that Leucaena in particular and other environmental weeds on Council managed land is removed as part of ongoing awareness and monitoring programs.	1. EH will liaise with relevant stakeholders to develop a management plan for declared weeds on Shire land. Will aim to have in place in first quarter 2018. 2. EH will liaise with relevant stakeholders to develop education plan around environmental weeds. Will aim to have in place in first quarter 2018. 3. EH to work with IS (TMO's) to ensure appropriate knowledge around Leucaena and other environmental weeds and on-going removal from Shire land. (October 2017) Working with Pilbara Mesquite Management Committee to address declared weeds. Draft strategy to be reviewed. May need consideration in 18/19 budget. Continuing to work with Infrastructure Services and other local groups on control of Leucaena in inland towns. (March 2018) Awaiting commencement of new Manager Environmental Health to address. (June 2018) Discussion need to be held with Infrastructure Services to establish a program moving forward.	Property & Development Services	30/04/20	10%
255/2017	24/10/17	OCM	Proposed Permanent Closure of Pedestrian Access Way between Carob Street and Poinciana Street, Tom Price	That with respect to the proposed closure of the western PAW in Tom Price, Council: 1. Request the Minister for Planning, Lands, and Heritage to close the PAW located at the western end of Poinciana and Carob Streets, Tom Price as described in the attached plan 170307-CP-01 ATTACHMENT 14.3C; and 2. Advise all parties who have made submissions regarding this matter of the Council's request, noting the ultimate decision and any resultant amalgamations rest with the Minister.	Request sent to Minister. Advice sent to relevant parties. Awaiting response from Minister. (November 2017) Still awaiting Ministerial approval (March 2018) Closure pending final agreement between land owner and Dept Planning, Lands and Heritage. DPLH waiting for comment from Rio regarding underground assets in the PAW (March 2020)	Property & Development Services	30/06/20	90%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
266/2017	21/11/17	OCM	Adoption of Shire of Ashburton Local Planning Strategy for the purpose of Advertising	<p>That with respect to the Shire of Ashburton Local Planning Strategy, Council:</p> <p>1. Submit the Strategy to the Western Australian Planning Commission with a request to certify the Strategy with the following modifications:</p> <p>a. Delete the following text from section 3.1.2.3: Due to its location on relatively low-lying land, the recently completed Coastal Hazard Risk Management and Adaptation Plan for the Onslow Coast (CHRMAP) recommends against further intensification of development at Bindi Bindi. The identified flooding and inundation risk is not expected to significantly threaten the community within the time-horizon of this Strategy. Investigations should commence to consider the future relocation Bindi Bindi to a new site, or to gradually integrate residents into town.</p> <p>b. Insert the following text into section 3.4.1 under the 'Accessibility' subheading: Further, the Shire strongly advocates the improvement of the access to Mount Augustus; and</p> <p>2. Following the Commission's certification, advertise the Strategy in accordance with section 13 of the Planning and Development (Local Planning Schemes) Regulations 2015 for a minimum of 60 days, widely promoting it in accordance with the consultation processes outlined in the officer's report.</p>	<p>1. Request to certify the LPS for advertising sent to WAPC for consideration with relevant modifications made as per Council resolution.</p> <p>2. Awaiting certification from WAPC prior to advertising. (December 2017) Minor modifications required. Working through these prior to consent to advertise. Likely to go to advertising in May 2018. (April 2018) Advertising expected in July when planning consultants are available. (June 2018) Advertising commenced 18 July 2018, closes 14 September 2018. (August 2018) Advertising complete - assessment of submissions and amendments/updates to be presented at July 2019 OCM. 23 March 2020: Town Planning Strategy has been sent to external Planning consultant (Joe Douglas) for completion (23 March 2020).</p>	Property & Development Services	30/06/20	70%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
285/2017	15/12/17	OCM	Planning Scheme Amendment No. 32 - Conversion of Existing Local Planning Scheme No. 7	<p>PART 1</p> <p>That with respect to the proposed Planning Scheme Amendment No.32 - conversion of existing Town Planning Scheme No.7 to Model Scheme Text, and associated matters, Council resolve:</p> <p>1.That the local government, pursuant to section 75 of the Planning and Development Act 2005, amend the above Local Planning Scheme by:</p> <p>a.Converting the Scheme text to the Model Scheme Text Format as established in the Planning and Development (Local Planning Schemes) Regulations 2015, Schedule 1 and making the Scheme text consistent with the Deemed Provisions;</p> <p>b.Introducing the following Supplemental Provisions into the converted Scheme:</p> <p>i.Clause 61(1)(k) Notwithstanding the zoning table or any other Scheme requirements, any proposed development or use located within a Special Control Area shall require submission of a development application to Council for assessment, unless otherwise determined.</p> <p>ii.Clause 61(1)(l) The erection or extension of an outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool on the same lot as a single house if a single house is a permitted ("P") in the zone where the R Codes do not apply and where the development standards set out in the scheme for that particular zone (including boundary setbacks) are satisfied, unless the development is located in a place that is: entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or included on a heritage list prepared in accordance with this Scheme; or within an area designated under the Scheme as a heritage area; or the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29.</p>	Principal Planner preparing documents for submission to EPA & WAPC (January 2018); Amendment report to be completed following consideration and final adoption of Local Planning Strategy, to be presented at August 2019 OCM as the Strategy is a higher priority document. Document to be sent to Planning Consultant Joe Douglas for completion. 24/03/2020	Property & Development Services	30/06/20	30%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
285/2017	15/12/17		Planning Scheme Amendment No.32 - Conversion of Existing Local Planning Scheme No.7	<p>PART 2</p> <p>iii.Clause 61(1)(m) The advertisements contained in Schedule 2 of this Scheme do not require development approval.</p> <p>iv.Clause 61(1)(n) The erection of a boundary fence in a zone where the R Codes do not apply.</p> <p>v.Clause 61(1)(o) The carrying out of works urgently necessary to ensure public safety, for the safety or security of plant or equipment or for the maintenance of essential services.</p> <p>i.Clause 61(1)(p) The use of land which is a permitted (P) or incidental (I) use in the zone in which that land is situated provided it does not involve the carrying out of any building or other works or requires the provision of additional car parking.</p> <p>vii.Clause 61 (1)(q) The carrying out of works associated with low impact telecommunications facilities as defined by the Telecommunications (Low Impact Facilities) Determination 1997.</p> <p>c.Deleting Appendix 11 – Ashburton North Strategic Industrial Area (SIA).</p> <p>d.Amending the Scheme Maps in accordance with Tables 1, 2, and 3 contained in the Officer's report;</p> <p>2.That the Amendment is complex under the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reason(s):</p> <p>a.the amendment is not addressed by any local planning strategy; and</p> <p>b.the amendment relates to development that is of a scale, or will have a significant impact relative to development in the locality;</p> <p>3.To request the Acting Chief Executive Officer to prepare the necessary documentation accurately describing the proposed Scheme Amendment for submission to the Western Australian Planning Commission, and for the purpose of public advertising and referral to the Environmental Protection Authority for assessment.</p>	Principal Planner preparing documents for submission to EPA &WAPC (August 2019); see part 1 will be sent to external Planning Consultant Joe Douglas for completion. 26/03/2020	Property & Development Services	30/06/20	30%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
357/2018	23/04/18	OCM	Ocean View Caravan Park – Realignment of boundary and excision for dedication as a road	<p>That with respect to the request to realign the boundary and excise portion for dedication as a road at the Ocean View Caravan Park, Council:</p> <p>1. Endorse the proposed realignment of the boundary between Lot 3001 on Plan 48469, Reserve 24405, Onslow (Ocean View Caravan Park), and Lot 3502 on Plan 48469, Reserve 49320, Onslow (ANZAC Memorial Park) and authorises the necessary application be made to the Minister for Lands (ATTACHMENT 13.5B);</p> <p>2. Resolve, in accordance with section 51 of the Land Administration Act 1997, to request the Minister for Planning, Lands and Heritage to:</p> <p>a. Excise from Reserve 24405 that land identified on Lot 3001 on Deposited Plan 48469 as 'Road Widening' ; and</p> <p>b. Modify Reserve 24405 to include Lots 300, 3502, and 3508 on Deposited Plan 408851;</p> <p>3. Resolve to close that portion of First Avenue, Onslow identified as Lot 3508 on Deposited Plan 408851 in accordance with Section 58 of the Land Administration Act 1997:</p> <p>a. Advertise the proposed road closure in accordance with regulation 9 of the Land Administration Regulations 1998; and</p> <p>b. If no objections are received, Request the Minister for Planning, Lands and Heritage to permanently close that portion of First Avenue;</p> <p>4. In accordance with section 56 of the Land Administration Act 1997, to request the Minister for Planning, Lands and Heritage to dedicate that portion of Lot 3001 on Plan 48469 identified on Deposited plan 408851 as 'Road Widening' as a public road; and</p> <p>5. In accordance with section 56 (4) of the Land Administration Act 1997, advise the Minister for Planning, Lands and Heritage that the Shire indemnifies the Minister against any claim for compensation in respect of the land.</p>	Public notice of road closure undertaken with no comment received. Formal request forwarded to Department of Planning, Lands and Heritage 14 June 2018. Delay due to additional rationalisation and NT investigations. (March 2020)	Property & Development Services	30/06/20	80%
371/2018	22/05/18	OCM	Request for Excision and Dedication of Portions of Unallocated Crown Land and Portion of Mine Road as a Road	<p>That with respect to the request to dedicate the subject portions of Unallocated Crown Land and Mine Road, Tom Price, Council:</p> <p>1. Resolve, in accordance with section 56 of the Land Administration Act 1997, to request the excision and dedication of the portions of Unallocated Crown Land as depicted in the attached plans, being Lots 23, 24 and 26 on Deposited Plan 241873 and Lot 500 on Plan 409463, for the purpose of public roads;</p> <p>2. Advise the Department of Planning, Lands and Heritage in writing of the Shire of Ashburton's commitment to indemnify the State, the Department and the Minister for Planning, Lands and Heritage;</p> <p>3. Resolve, in accordance with section 56 of the Land Administration Act 1997, to request the excision and dedication of that portion of Mine Road being Lot 9 on Plan 047815 as depicted in the attached plan, for the purpose of a public road; and</p> <p>4. Request Main Roads Western Australia of the Recommendations 1 and 3, above for the purposes of updating the Heavy Vehicle Network Road Network database.</p>	DPLH progressing. Street names yet to be supplied by Traditional Owners and endorsed by Council. (March 2020)	Property & Development Services	30/06/20	50%



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Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
456/2018	20/11/18	OCM	Request for Council Direction - Lot 350 Boonderoo Road, Tom Price	That with respect to the Request for Council Direction - Lot 350 Boonderoo Road, Tom Price, that Council: 1. Authorise the Chief Executive Officer to: a) Negotiate the terms of a development lease agreement for Lot 350 on Deposited to Council for final approval prior to execution of the lease; and b) Apply the Common Seal, in the presence of the Shire President, to the approved development lease agreement for execution; 2. Authorise the Chief Executive Officer to continue to carry out deconstraining activities in accordance with the contents of this report and budget allocation; 3. Authorise the Chief Executive Officer to investigate the potential of expansion of the Light Industrial Area on Mine Road; 4. Authorise the Chief Executive Officer, pending viability, to seek opportunities for a joint development venture and report back to Council with any prospective development model; and 5. Request the Chief Executive Officer report to Council for further consideration, when all deconstraining activities and investigations have been completed.	Formal request for new lease sent to DPLH. DPLH progressing. Expired lease in Holding Over in interim. (March 2020)	Property & Development Services	30/06/20	75%
467/2018	20/11/18	OCM	Objection to Mining Lease 08/521 - North Rossa Pty Ltd	That with respect to the Objection to Mining Lease 08/521 - North Rossa Pty Ltd, that Council endorse the Chief Executive Officer's actions associated with: 1. Engagement of legal representatives Castledine Gregory Lawyers to commence legal action if required; and 2. Lodgment of the Shire's objection to the Wardens Court.	Castledine Gregory Lawyers lodged the objection. The Warden's Court has informed that the matter will be listed for mention only on 18 January 2019. (January 2019) CEO received letter from Castledine Gregory Lawyers 06/02/2019, pending outcome	Infrastructure Services	16/04/20	50%
493/2019	12/02/19	AT	Onslow Water Tanks Public Art Project	That with respect to the Onslow Water Tanks Public Art Project and the vision to develop and be part of a regional mural trail, the Tourism Development Committee recommends that Council: 1. Seek quotes from persons listed in ATTACHMENT 7.1B for a mural project which includes site preparation, consultation and community workshops, design drafts and project execution; 2. Request the Chief Executive Officer to pursue grant/commercial funding to support the mural project; 3. Request the President and Chief Executive Officer to approach Rio Tinto to investigate similar mural projects and contributions for their water tanks in Tom Price and Paraburdoo in order to achieve a 'Water Tank Art Trail' for the Shire; and 4. Request the Chief Executive Officer to pursue a 'Water Tank Art Trail' for relevant Pilbara and Gascoyne towns with similar 'public art' trail possibilities.	International mural artist from Brisbane (Guido van Helten) has been engaged by the Shire Tourism & Economic Development Specialist. Third party contracts have been finalized. Community consultation to be undertaken in April 2020 to ascertain mural preference.	Office of the CEO	31/08/20	30%

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Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
507/2019	12/02/19	OCM	Paraburdoo Shops Rear Carpark Crossover	That with respect to MINUTE: 374/2018 Paraburdoo Shops Rear Carpark Crossover that Council in accordance with Regulation 10(1a) of the Local Government (Administration) Regulations 1996, Council Resolution dated 22 May 2018, Item 15.1, being: "That with respect to the vehicular crossover in the northern car park of the Paraburdoo Shopping Centre referred to in the report, Council: 1. Notes this report; 2. Supports the closing of the vehicular crossover in the northern car park of the Paraburdoo Shopping Centre; and 3. Instructs the Chief Executive Officer to make a budget provision of \$11,000 in the 2018/19 Budget to decommission the vehicle crossover in the northern car park of the Paraburdoo Shopping Centre." be REVOKED. Officers Recommendation 2 That the Chief Executive Officer undertake to have an engineering control in place to ensure we reduce the speed to 20 kms per hour while using the crossover. 2. Take necessary steps to monitor this arrangement over the next twelve months and submit a further report to Council with the findings in first quarter of 2020. 1. That the Chief Executive Officer undertake to have an engineering control in place to ensure we reduce the speed to 20 kms per hour while using the crossover. 2. Take necessary steps to monitor this arrangement over the next twelve months and submit a further report to Council with the findings in first quarter of 2020.	A new RFQ will be developed to deliver traffic control devices as per council resolution. Original SOW completed in May 2019, additional work is now required as per Cr Diaz requested received June 2019. 25.6.19 1/8/19 additional drawing requested by Cr Diaz	Infrastructure Services	30/04/20	90%
533/2019	12/03/19	OCM	Smoke Free Signage Project	That with respect to the Smoke Free Signage Project, that Council: 1. Support the design of smoke free signage age by school children and for the designs then to be printed on to signs and placed in designated areas throughout the Shire; and 2. Consider a submission to the 2019/20 Annual Budget that provides for \$8000 towards the implementation of the Smoke Free Signage Project.	To be progressed in 3rd Term School Year in collaboration with WACHS. KB 24.01.2020 - Contact has been made with DoH with regards to last 3 engagement sessions with Tom Price, Paraburdoo, Pannawonica schools. Onslow has completed the engagement session in 2019. KB 29.03.2020 - Due to COVID19 current project on hold until school will resume. Discussions are supported by schools.	Community Services	31/05/20	50%

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Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
548/2019	23/04/19	OCM	Outcome of Public Advertising of Proposed Permanent Closure of 6,689M2 Unconstructed Section of First Avenue Onslow	That with respect to Outcome of Public Advertising of Proposed Permanent Closure of 6,689m2 Unconstructed Section of First Avenue Onslow, that Council: 1.Authorise the Chief Executive Officer to formally request the Minister for Lands permanently close the 6,689m2 unconstructed section of First Avenue, Onslow formally described as Public Road Land ID Number 3488919 and shown as hatched on the plan provided in the report and ATTACHMENT 13.1 and for the closed road to be reserved for the purpose of Coastal Foreshore (or similar) with a power to lease; and 2.Should the Minister for Land close Public Road Land ID Number 3488919 and reserve for the purpose of Coastal Foreshore (or similar) with a power to lease, the Chief Executive Officer be requested to determine any interest in leasing the reserve and to provide Council with a further report in relation to leasing arrangements.	Formal request being processed by Department of Planning, Lands and Heritage. DPLH have advised that they will not create that portion of land proposed to be leased to the Beach Club as a Crown reserve, but would consider leasing it to the Shire with the ability to sub-lease. Balance of the closed road may be reserved. DPLH advised Water Corp asset underground - easement may be required. Applicant regularly advised of progress. (March 2020)	Property & Development Services	30/06/20	95%
550/2019	23/04/19	OCM	Authorisation of Public Open Space 'Cash-in-lieu' Funds and Proposed Mountain Bike Pump Track on Reserve 40195, Tom Price	That with respect to the Proposed Mountain Bike Pump Track on Reserve 40195, Tom Price, that Council: 1.Endorse in principle based on ATTACHMENT 13.3B, the use and development of a Mountain Bike Pump Track on Lot 291 on Deposited Plan 14829 (Reserve 40195); 2.Authorise the Chief Executive Officer to progress the planning and implementation of the Pump Track including requesting the Minister for Planning for permission to use available Cash in Lieu funds of \$256,655. 3.Prior to finalising the location of a mountain bike pump track on Lot 291 on Deposited Plan 14829 (Reserve 40195), the Chief Executive Officer be requested to carry out a public consultation program that specifically seeks the views of the owners/residents of the Coolibah Street neighborhood for the proposed track on Reserve 40195 and report back to Council for consideration; and 4.Consider for the 2019/20 budget an allocation to the establishment of the Tom Price Mountain Bike Pump Track as follows: a.expenditure of \$236,655 from the money held in trust fund T8000 – Public Open Spaces Bonds; and b.expenditure of \$105,341 from the Rio Tinto Partnership Reserve Fund.	Community Consultation Plan being prepared to consult local and wider community regarding use of Reserve 44839 (March 2020)	Property & Development Services	01/05/20	80%
554/2019	21/05/19	AT	Reef to Range Photo Competition 2019/20	That with respect to the Reef to Range Photo Competition 2019/20, the Ashburton Tourism Development Committee recommend Council: 1.Endorse the concept and actions associated with undertaking the Reef to Range Photo Competition 2019/20; 2.Endorse the categories, judging processes and Terms and Conditions of the Reef to Range Photo Competition 2019/20 (ATTACHMENT 7.1); 3.Allocate \$6,000 for prizes associated with the Reef to Range Photo Competition 2019/20 from existing funds from the 2018/19 Budget; and 4.Nominate the following members of the Ashburton Tourism Development Committee participate in the Reef to Range Photo Competition 2019/20 judging panel: *Cr D Diver *Cr M Gallanagh *Cr L Rumble *Cr M Lynch	Competition has commenced and the competition closes at end January 2020. Photos will then be shared with the judging panel with the winners being announced at end of February or early March 2020.Winners have been announced and notified.	Office of the CEO	15/04/20	99%

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Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
568/2019	21/05/19	OCM	Award of RFT 04.19 Onslow Class IV Landfill Project - Early Works for Pilbara Regional Waste Management Facility	That with respect to Item 15.2 Award of RFT 04.19 Onslow Class IV Landfill Project - Early Works for Pilbara Regional Waste Management Facility that Council convenes on Wednesday 29 May 2019 at 7.00 pm for the purpose of determining RFT 04.19 Onslow Class IV Landfill Project - Early Works for Pilbara Regional Waste Management Facility and also, approves the use of instantaneous communications for the Special Meeting in the following locations: Location Council Chambers, Onslow Shire Complex, Second Avenue, Onslow Cr K White Tom Price Council Chambers, Central Road, Tom Price Cr D Diver Cr M Lynch Cr P Foster Cr L Thomas Paraburdoo Library, Ashburton Avenue, Paraburdoo Cr L Rumble Cr I Dias Pannawonica Library, Pannawonica Cr M Gallanagh Koordarie Station Cr R de Pledge	Waiting on NTC insurance and work statement for BHP approval to commence works. Anticipate works commencing mid June 2019. NTC have provided a certificate of currency for insurance and subsequently contracts have been finalised and issued to NTC. NTC and BHP are working on finalising plan of works related to BHP Gas Main. 4.7.19 1/8/19 - NTC commenced contract today, works to be complete in 6-8 weeks. Progressing 11.12.19	Infrastructure Services	30/04/20	90%
572/2019	29/05/19	SCM	Award of RFT 04.19 Onslow Class IV Landfill Project - Early Works for Pilbara Regional Waste Management Facility	That with respect to RFT 04.19 Onslow Class IV Landfill Project - Early Works, that Council: 1.Resolve that Report CONFIDENTIAL ATTACHMENT 7.1 is confidential in accordance with s5.23 (2) of the Local Government Act 1995 because it deals with matters affecting s5.23 (2) (c): "a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;" 2.Note the attached Evaluation report CONFIDENTIAL ATTACHMENT 7.1. 3.Award RFT 04.19 Onslow Class IV Landfill Project - Early Works to NTC Contracting and authorise the Chief Executive Officer to enter into a contract with the preferred contractor; 4.Authorise the Chief Executive Officer to manage the contract, including the provision of possible variations, providing the variation is necessary in order for the goods or services to be supplied and does not change the scope of the contract and managed within the overall budget for the project; and 5.Authorise the Chief Executive Officer to progress to the next preferred contractor if issues arise relating to gaining Certificates of Currency for the relevant insurances prior to entering into a Contract for the project.	Waiting on NTC insurance and work statement for BHP approval to commence works. Anticipate works commencing mid June 2019. Change variation agreement complete, contract updated, works commenced Resheeting (SLK 0-5) 4.7.19. Progressing Works have been awarded but will not commence until April 2020.	Infrastructure Services	12/08/20	20%
587/2019	18/06/19	OCM	Request for Excision of Portion of Reserve 39923 for Amalgamation with Lot 1193 Pindari Place, Tom Price	That with respect to Request for Excision of Portion of Reserve 39923 for Amalgamation with Lot 1193 Pindari Place, Tom Price, Council: 1.Resolve in accordance with s51 of the Land Administration Act 1997, to request the Minister for Planning, Lands and Heritage to: a.Excise approximately 207m2 from Reserve 39923 generally in accordance with the attached plan, dated 7 May 2019 to enable its purchase and amalgamation with Lot 1193 on Deposited Plan 15095, ATTACHMENT 13.1A; and b.Request a new Management Order for the balance of Reserve 39923.	Request for excision sent to DPLH. Applicant advised of progress. (March 2020)	Property & Development Services	30/06/20	50%

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Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
590/2019	18/06/19	OCM	Request for Partial Road Closure, Stadium Road, Tom Price	That with respect to the Proposed Partial Road Closure, Stadium Road, Tom Price, Council: 1.Advertise the proposed closure of the portion 56.2m2 of Stadium Road, Tom Price and shown as identified as 'Area to be acquired' on Plan 10370-003 dated 02/2011 (ATTACHMENT 13.4A) in accordance with Section 58 of the Land Administration Act 1997; 2.Should no objections be received, the Minister for Planning, Lands and Heritage be asked to permanently close the subject portion of Stadium Road; 3.Should objections be received, the matter will come back to Council; and 4.Advise the Applicant accordingly and further advise that the Council does not wish to purchase the 'Area to be relinquished' as identified on Plan 10370-003 dated 02/2011 (ATTACHMENT 13.4A).	No objections or comment - request sent to Minister for determination in January 2020. DPLH investigating request. (March 2020)	Property & Development Services	30/06/20	99%
598/2019	16/07/19	PRWMC	Confidential - Legal Matters Associated with the Shire's Objection 542702 Lodged with the Wardens Court to MLA 08/521 by North Rossa Pty Ltd	That with respect to the legal matters associated with the Shire's Objection 542702 lodged with the Wardens Court to MLA 08/521 by North Rossa Pty Ltd, the Pilbara Regional Waste Management Committee recommend Council to: Receive and note the termination of mediation undertaken in relation to Objection 542702; Authorise the Chief Executive Officer to take all necessary actions to ensure that any proposed mining activity does not impact the establishment and the long term operations of the Pilbara Regional Waste Management Facility; and Request the Chief Executive Officer to continue to keep the Pilbara Regional Waste Management Committee informed on the Wardens Court action and any other relevant matters.	1/8/2019 - To be updated at next Waste committee meeting in September. Negotiations are underway 11.12.19.	Infrastructure Services	30/04/20	75%
599/2019	16/07/19	PRWMC	Confidential Item - Pilbara Regional Class IV Waste Management Facility, Onslow - Key Project Milestones and Associated Risks	That with respect to the Confidential Item – Pilbara Regional Class IV Waste Management Facility, Onslow – Key Project Milestones and Associated Risks, Committee recommend Council: 1.Resolve that Report ATTACHMENT 8.2 is confidential in accordance with s5.23 (2) of the Local Government Act 1995 because it deals with matters affecting s5.23 (2) (c): “a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;” 2.Note the identified key issues / potential risks for the Pilbara Regional Class IV Waste Management Facility ('PRWMF') project; 3.Note the risks identified in the Report that could impact the development of the PRWMF and impacting on the estimated project time frame; and 4.Note CONFIDENTIAL ATTACHMENT 8.2.	Completed.	Infrastructure Services	30/04/20	99%
604/2019	16/07/19	OCM	Outcome of Public Notice of Proposed Permanent Closure of Portion of Pedestrian Access Way between Acalypha and Hibiscus Streets, Tom Price	That with respect to the Outcome of Public Notice of Proposed Permanent Closure of Portion of Pedestrian Access Way between Acalypha and Hibiscus Streets, Tom Price, Council 1.Resolve in accordance with section 58 of the Land Administration Act 1997, to request the Minister for Lands to permanently close the 270m2 portion of the Public Access Way linking Acalypha Street to Hibiscus Street as shown as addressed in the Shire report.	Department of Planning, Lands and Heritage progressing request. Memo requires endorsement by Assistant Manager prior to officer actioning. Rio Tinto consented to closure conditional on easements being lodged. Applicant kept abreast of progress.(March 2020)	Property & Development Services	30/06/20	50%

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Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
608/2019	16/07/19	OCM	Award of Request for Tender (RFT) 06.19 Design and Construction of Onslow Depot Site Office and Staff Facilities	That with respect to RFT 06.19 Design and Construction of the Onslow Depot Site Office and Staff Facilities, Council: 1.Resolve that CONFIDENTIAL ATTACHMENT 15.1 is confidential in accordance with s5.23 (2) of the Local Government Act 1995 because it deals with matters affecting s5.23 (2) (c):“a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;” 2.Note the attached Evaluation report CONFIDENTIAL ATTACHMENT 15.1; 3.Award RFT 06.19 Design and Construction of the Onslow Depot Site Office and Staff Facilities to Modular WA for \$353,831.20 excluding GST; with an allowance for cost variation of up to but not exceeding \$25,000.00. Variation may be required to modify some of the accessories fitted to the facility; 4.Authorise the Chief Executive Officer to enter into a contract with the preferred contractor; and 5.Authorise the Chief Executive Officer to manage the contract, including the provision of possible variations, providing the variation is necessary in order for the goods or services to be supplied and does not change the scope of the contract and managed within the overall budget for the project.	1/8/2019 - Contract signed with works yet to be undertaken. Construction of the building is underway in Perth, expected delivery Feb 2020.	Infrastructure Services	30/04/20	50%
609/2019	16/07/19	OCM	Response to Notice of Motion of 12 February 2019 in regard to 'Request for Pedestrian Crossing'	That with respect to response to Notice of Motion of 12 February 2019 in regard to 'Request for Pedestrian Crossing', Council: 1.Note the Report in response the Notice of Motion; 2.Approve the design and installation of 'Raised Plateau Speed Humps' in accordance with Main Roads Western Australia (MRWA) Standards at the crossing point from the shopping area to the library and immediately south of Stadium Road in principal; 3.Approve the installation of warning signs and road markings in accordance with the MRWA standards for 'Pedestrian Refuges' at the crossing points from the shopping area to the library and immediately south of Stadium Road; 4. Authorise the Chief Executive Officer to refer all works to MRWA for approval and undertake negotiations as required; and 5.Approve commissioning of a Traffic Impact Study's for Shared Traffic Zones in Onslow, Paraburdoo and Tom Price as determined necessary by the Chief Executive Officer.	Approved but works have not yet started. Further update to be provided. 11.12.19.	Infrastructure Services	30/04/20	20%
634/2019	18/09/19	OCM	Small Business Friendly Local Government Program	That with respect to the Small Business Friendly Local Government Program and the vision to facilitate economic prosperity and business development in our Shire, Council: 1.Seek membership to become a Small Business Friendly Local Government through the Small Business Development Corporation.	Local small business funding strategy/program being developed by Tourism &Economic Development Specialist. Will be put on hold now pending the recruitment of a new officer.	Office of the CEO	15/04/20	50%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
532 645/2019	18/09/19	OCM	Provision of In-Kind Support to the Department of Transport to Provide Licencing Services in Pannawonica and Paraburdoo	That with respect to the Provision of In-Kind Support to the Department of Transport to provide Licencing Services in Pannawonica and Paraburdoo, Council 1.Approve the in-kind donation of Lesser Hall in Paraburdoo; 2.Approve the in-kind donation of the office at the Mayu Maya Centre in Pannawonica at no cost; and 3.Request the Chief Executive Officer to review the arrangements in place after April 2020.	Dept of Transport representative notified of the outcome, awaiting confirmation of dates for the first visit. DoT is now active in both towns and are being utilised by residents. Promotion to advocate with DoT has been actioned.	Community Services	15/04/20	99%
533 646/2019	18/09/19	OCM	Emergency Services Grants	That with respect to the Emergency Services Grants, donation to emergency services brigades, Council: 1.Endorse the following emergency services donations to be paid: Bush Fire Brigade Tom Price \$1000 Volunteer Fire and Rescue Services Onslow \$1000 Volunteer Fire and Rescue Services Tom Price \$1000 Volunteer Fire and Rescue Services Paraburdoo \$1000 Volunteer Fire and Rescue Services Pannawonica \$1000 Volunteer Marine Rescue Onslow \$1000 State Emergency Services Tom Price \$1000 Volunteer Emergency Services Unit Onslow \$1000 2.Acknowledge the above decision to inform future emergency services donations.	Internal working documents updated, payment to be made in May of 2020	Community Services	29/05/20	50%
536 649/2019	18/09/19	OCM	Confidential Item - Interface Agreements for Roebourne - Wittenoom Road	That with respect to Interface Agreements for Roebourne-Wittenoom Road, Council: 1.Endorse the Chief Executive Officer request the Minister for Roads accept the control and management of Roebourne-Wittenoom Road; 2.Should the Minister for Roads not accept responsibility for the road, advise WALGA that: a.due to potential asbestos related diseases as a result of road maintenance the Shire is not in a position to access the Roebourne-Wittenoom Road; and b.should a Rail Infrastructure Manager wish to progress operations, an asbestos risk management plan is required. 3.Endorse the Chief Executive Officer to request WALGA to remove crossings related to Roebourne-Wittenoom Road from the Interface Agreements; and 4.Require Rail Infrastructure Managers to indemnify the Shire of Ashburton in writing against any claim associated with asbestos related material.	Correspondence to be compiled to Minister for Roads. Discussions to progress with FMG, Rio Tinto and MRWA re responsibility of crossings in Agreements. Rio Tinto Agreement received by Shire with Packsaddle Road and Roebourne-Wittenoom Road included. MRWA liaising with FMG and RTIO on behalf of Shire. Further negotiations to occur to remove RWR crossings. (March 2020)	Property & Development Services	30/04/20	75%



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Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
666/2019	22/10/19	OCM	Tom Price Childcare Centre	That with respect to Tom Price Childcare Centre, Council: 1.Resolve that CONFIDENTIAL ATTACHMENT 13.2A and CONFIDENTIAL ATTACHMENT 13.2B are confidential in accordance with s5.23 (2) of the Local Government Act 1995 because it deals with matters affecting s5.23 (2) (c); "A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting." 2.Approve the facility capacity of 96 places in line with the demand assessment and feedback obtained from potential funding bodies; 3.Approve the proposed Childcare Centre and the Co-location Emergency Services Facility locations within Lots 400 on Deposited Plan 409078 and 46 on Deposited Plan 413028 as shown on attached Plan 635486-1; 4.Pending community support for the location, request the Chief Executive Officer to make an application to Western Australia Planning Commission to subdivide a dedicated lot for the Childcare Centre; 5.Authorise the Shire President and Chief Executive Officer to execute and/or apply the Common Seal to any land title forms; 6.Acknowledge the list of six businesses that submitted an expression of interest and approve shortlisting of the candidates to be invited to tender upon securing funding for the project; and 7.Authorise the Chief Executive Officer to prepare supporting documents and lodge an application to potential funding agencies including Lotterywest for \$1,750,000.	Subdivision progressing. EOI businesses informed of Council resolution. (October 2019) RTIO preparing funding agreement. (January 2020) Agreement received from RTIO. Amendments made for RTIO's consideration. (March 2020)	Property & Development Services	30/06/20	99%
667/2019	22/10/19	OCM	Proposed Location for the Development of the New Shire of Ashburton Administration Centre	That with respect to the Proposed Location for the Development of the New Shire of Ashburton Administration Centre, Council: 1.In Principle Support, Lot 246 Poinciana Street, Tom Price (Current location of the Shire of Ashburton Administration Centre) with consideration for Lot 247 as part of the re-development; and 2.Request the Chief Executive Officer to prepare a Community Consultation Strategy and Business Plan to progress the development of a new Tom Price Administration Centre.	Progressing. Workshop to be held at 11 February 2020 OMC. Workshop held at March OMC with a=an endorsement for Lot 246 Poinciana Street, Tom Price. Commencement of Community Consultation & Strategy/Business Plan can now take place. 26/03/2020	Property & Development Services	30/04/20	70%



Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
675/2019	22/10/19	OCM	Tom Price Flying Doctor Service (RFDS) Airstrip	That with respect to Tom Price Royal Flying Doctor Service (RFDS) Airstrip, Council: 1.Request the Chief Executive Officer to make further investigations into Lot 111 to determine if additional land is required outside the boundary; 2.Request the Chief Executive Officer to make enquiries to the Department of Planning, Lands and Heritage to: a.Obtain in-principle support for the creation of a Reserve over Lot 111 on Deposited Plan 19411900; and b.If required, request the boundary of Lot 111 be extended to meet the Royal Flying Doctor Service Airstrip Physical Characteristics; and 3.Request the Chief Executive Officer to provide a further report to Council: a.To formally request creation and management of a Reserve upon receipt of in-principle support from the Department of Planning, Lands and Heritage; and b.For consideration of compensation costs and indemnification of the Minister for Lands in relation to the native title future act process.	Investigations into Lot 111 (Cnr Karijini Drive and TP-Para Road) ongoing. AMS preparing feasibility report on site, expected end of month March. Construction funding commitment of \$2.5M from State as pre-election promise. Further report to be presented to Council. (January 2020)	Property & Development Services	30/04/202	25%
677/2019	22/10/19	OCM	Reconsideration of Preferred Location for Tom Price Pump Track	That with respect to the Reconsideration of Preferred Location for Tom Price Pump Track, Council: 1.Endorse to undertake community consultation in relation to Reserve 44839 – Corner of Central Road and North Road (adjacent to Lions Park) for planning proposals; and 2.At the conclusion of the public consultation, the matter be referred back to Council for consideration and determination as to whether the site is appropriate; and 3.Authorise the Chief Executive Officer or his nominated Officers to progress the planning, detailed design, and construction of the Pump Track (ATTACHMENT 13.12).	Community consultation plan drafted and submitted to Director PDS and Strategic Partnership Manager. Community Engagement to be carried out by the Director CS and the Strategic Partnership Manager. (January 2020) Community engagement to be undertaken by Community Services 24/02/2020	Property & Development Services	30/04/20	50%
678/2019	22/10/19	OCM	Tom Price Health Service	That with respect to the Tom Price Health Service, Council: 1.Authorise the Chief Executive Officer to advise WA Health Country Service (WACHS) that Council support: a.in-principle, a new Health Service being located on portion of Lot 400 on Deposited Plan 409078 and Lot 46 on Deposited Plan 413028 (ATTACHMENT 13.13); and b.investigations by WACHS to determine the suitability and viability of a site; 2.Authorise the Chief Executive Officer to determine a suitable site within Lot 400 on Deposited Plan 409078 and Lot 46 on Deposited Plan 413028 for a new Health Service; 3.Request the Chief Executive Officer undertake public consultation in regards to a new Health Service being located within Lots 400 and 46; and 4.Request the Chief Executive Officer to prepare a further report for Council's consideration after determining the above.	WACHS advised of Council resolution. Community consultation to be undertaken early 2020 after update received from WACHS on progress of feasibility study. (March 2020)	Property & Development Services	30/04/20	50%
679/2019	22/10/19	OCM	Proposed Realignment of Onslow Townsite Boundary	That with respect to the Proposed Realignment of the Onslow Townsite Boundary, Council: 1.Request the Minister for Lands to amend the Onslow Townsite Boundary in accordance with the plan enclosed as ATTACHMENT 13.14A.	Request submitted to Minister	Property & Development Services	30/06/20	90%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
682/2019	22/10/19	OCM	Award of RFT 07.19 Onslow Class IV Landfill Work - Pilbara Regional Waste Management Facility	That with respect to the Award of RFT 07.19 Onslow Class IV Landfill Work- Pilbara Regional Waste Management Facility, Council: 1.Resolve that Report CONFIDENTIAL ATTACHMENT 15.1B is confidential in accordance with s5.23 (2) of the Local Government Act 1995 because it deals with matters affecting s5.23 (2) (c); "A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting." 2.Note the attachments RFT 07.19 Scope of Works ATTACHMENT 15.1A and Evaluation report CONFIDENTIAL ATTACHMENT 15.1B; 3.Pursuant to Clause 20, Division 2, of "Local Government (Functions and General) Regulations 1996, vary the scope of works of RFT 07.19 by removing the Tyre Baling Shed and Maintenance Shed as a minor variation to RFT 07.19. 4.Once a Works Approval for the Onslow Class IV Landfill has been issued by the Department of Water, Environment and Regulation, the Conditions Precedent have been satisfied, and the Building Better Regions Funding Milestone changes have been authorised by the Federal Government, award RFT 07.19 Onslow Class IV Landfill Early Works, as varied in recommendation 3 above, to Raubex Construction Pty Ltd, upon the approval of the works by the Department of Water and Environmental Regulations, and authorise the Chief Executive Officer to enter into a contract with the preferred contractor; and 5.Authorise the Chief Executive Officer, prior to the signing of contracts, to negotiate the provision of possible variations, providing that the variations are: a)In accordance with clause 20 of the "Local Government (Functions and General) Regulations 1996", b)Necessary in order for the goods or services to be supplied, and c)Managed within the overall budget for the project.	Progressing, contract has been awarded to Raubex, works will commence April 2020. 11.12.19.	Infrastructure Services	14/05/20	50%
684/2019	22/10/19	OCM	Speed Limit on Onslow Ring Road	That with respect to the New Business of an Urgent Nature Introduced by decision of meeting by Cr White, Council; 1.Request Main Roads WA to review the current 60kph speed limit on the Onslow Ring Road.	Letter sent to MRWA Pilbara Region on 17 February 2020.	Office of the CEO	15/04/20	50%
685/2019	22/10/19	OCM	Modification to the 'Vision' Associated with the Strategic Community Plan 207-2017 (2019 Desktop Review)	That with respect to the New Business of an Urgent Nature Introduced by decision of meeting by Cr Foster, Council; 1.Resolve to clarify the 'Vision' of the Shire as stated in the Strategic Community Plan 2017-2027 (2019 Desktop Review) by adding the word 'inclusive' and to read as follows: "We will embrace our unique Pilbara environment and lifestyle through the development of vibrant, connected, inclusive and active communities that have access to quality services, exceptional amenities and economic vitality." 2. Request the Chief Executive Officer to provide local public notice of the revised document as required under the Local Government (Administration) Regulations 1996.	Website has been updated and other documents & promotional material will be updated as reordered	Office of the CEO	15/04/20	99%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
585 696/2019	19/11/19	OCM	Request for Input - Naming of Warlu Road, Portion of Roebourne - Wittenoom Road and the Future Road to Tom Price (Known as 'Karratha - Tom Price Road') to "Red Dog Highway"	That with respect to Request for Input – Naming of Warlu Road, Portion of Roebourne Wittenoom Road and the future Road to Tom Price (known as 'Karratha – Tom Price Road') to Red Dog Highway, Council: 1.Acknowledge the small percentage of the community who responded to the survey, and of this, the majority who are favourable to the idea, 2.Acknowledge the resistance to the naming of "Red Dog Hwy" and the feedback provided by respondents; and 3.Request the Chief Executive Officer to report the finding of the consultation back to Kevin Michel MLA.	Letter sent to Kevin Michel MLA on 28/2/2020	Office of the CEO	15/04/20	99%
593 674/2019	19/11/19	OCM	Proposal to Lease Reserve 39327 (Recreation - Speedway) Nameless Valley Drive, Tom Price	That with respect to the Proposal to Lease Reserve 39327 (Recreation – Speedway), Nameless Valley Drive, Tom Price, Council: 1.Authorise the Acting Chief Executive Officer to finalise the terms of a Lease Agreement (ATTACHMENT 13.5B) between the Shire of Ashburton and Tom Price Motor Sport Club Incorporated (Association No. A1031145U); 2.Authorise the Acting Chief Executive Officer to seek formal approval of the Lease Agreement from the Minister for Lands; and 3.Subject to approval from the Minister for Lands, authorise the Shire President and the Acting Chief Executive Officer to affix the Common Seal to, and execute the Lease Agreement between the Shire of Ashburton and Tom Price Motor Sport Club Incorporated.	Club comment on draft lease required prior to seeking Minister for Lands comment. (November 2019) Club requested water main/meter upgrades prior to agreement to lease. RTIO input sought as water supplier. (March 2020)	Property & Development Services	30/04/20	25%
595 676/2019	19/11/19	OCM	Authorisation to Affix Common Seal - Deed of Easement	That with respect to Authorisation to Affix Common Seal – Deed of Easement, Council: 1.Authorises the Acting Chief Executive Officer to negotiate and finalise the Deed of Easement for unrestricted access with Proprietor LMS Super (WA) Pty Ltd; 2.Upon agreement of the contents, approves affixing the Common Seal in the presence of the Shire President and the Acting Chief Executive Officer to the Deed of Easement for unrestricted access to the easement area on Lot 804 on Plan 15743, Paraburdoo, as depicted on the Interest Only Plan ATTACHMENT 13.7B; and 3.Authorise the Acting Chief Executive Officer to lodge the Deed to Landgate to register the Public Access Easement on Title of Lot 804 on Plan 15743, Paraburdoo.	Grantee advises Easement not required - preference is to operate as normal with open communication. (March 2020)	Property & Development Services	30/04/20	25%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
677/2019	19/11/19	OCM	Proposal to Lease Portion of Lot 9001, Onslow Airport - Onslow Marine Support Base Pty Ltd	That with respect to Proposal to Lease Portion of Lot 9001, Onslow Airport – Onslow Marine Support Base Pty Ltd, Council: 1.Endorse lease of a 22.42 Hectare portion of Lot 9001 to Onslow Marine Support Base Pty Ltd for the purpose of laydown subject to remediation of Lot 9001 as outlined in the GHD report (ATTACHMENT 13.8B) and to the Shire's satisfaction; 2.Delegates authority to the Acting Chief Executive Officer to negotiate the terms of the Lease Agreement with OMSB, generally in accordance with the terms outlined in this report; 3.Authorise the Acting Chief Executive Officer to advertise the lease for two weeks, with any submissions referred back to Council; and 4.Subject to Recommendation No. 1 being satisfied and no submissions being received from advertising of the lease, authorise the Shire President and the Acting Chief Executive Officer to affix the Common Seal to, and execute the Lease Agreement between the Shire of Ashburton and Onslow Marine Support Base Pty Ltd.	Rectification included in Lease. Disposal of Property advertised with no submissions received. OMSB yet to accept terms of Lease. (March 2020)	Property & Development Services	30/04/20	75%
681/2019	19/11/19	OCM	Additional Sponsorship Request for the 25th Anniversary for the Pannawonica Robe River Rodeo	That with respect to additional sponsorship request for the 25th anniversary for the Robe River Pannawonica Rodeo, Council: 1. Consider a submission to the 2020/21 Annual Budget that provides for \$25,000 towards the additional funding support (ATTACHMENT 14.2).	To be referred to 2020/21 Budget discussions. 11.12.19 21.02.2020 - Agenda Item to be presented as request for funds has been asked within the 2019/20 financial year. KB - 29.03.20 - Letter of acknowledge has been sent and funds have been actioned to be paid in the creditors run. Refer to Minute number 39/2020.	Community Services	15/04/20	99%
682/2019	19/11/19	OCM	RFT 18.19 Culvert Installation, Pannawonica - Millstream Road	That with respect to RFT 18.19 Culvert Installation Pannawonica Millstream Road, Council: 1.Resolve that Report CONFIDENTIAL ATTACHMENT 15.1 is confidential in accordance with s5.23 (2) of the Local Government Act 1995 because it deals with matters affecting s5.23 (2) (c); "A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting." 2.Notes CONFIDENTIAL ATTACHMENT 15.1 Evaluation and Recommendation Report for RFT 18.19; 3.Award RFT 18.19 Culvert Installation, Pannawonica Millstream Road, to Red Dust Enterprises Pty Ltd for the amount of \$187,037.00 (GST Excl) and authorise the Acting Chief Executive Officer to enter into a contract with the preferred contractor; and 4.Authorise the Acting Chief Executive Officer to manage the contract, including the provision of possible variations, providing the variation is necessary in order for the goods or services to be supplied, does not change the scope of the contract, is managed within the overall budget for the project and meets legislative requirements.	Contact has been awarded, waiting for works to start. 11.12.19	Infrastructure Services	30/04/20	20%

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683/2019	19/11/19	OCM	RFT 13.19 Pannawonica - Millstream Road, Sealing of Unsealed Road	That with respect to RFT 13.19 Pannawonica – Millstream Road, Sealing of Unsealed Road, Council: 1.Resolve that Report CONFIDENTIAL ATTACHMENT 15.2 is confidential in accordance with s5.23 (2) of the Local Government Act 1995 because it deals with matters affecting s5.23 (2) (c); “A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.” 2.Notes CONFIDENTIAL ATTACHMENT 15.2 Evaluation and Recommendation Report for RFT 13.19. 3.Award RFT 13.19 Pannawonica – Millstream Road, Sealing of Unsealed Road, to Stabilised Pavements of Australia Pty Ltd for \$1,491,914.30 (GST Excl) and authorise the Acting Chief Executive Officer to enter into a contract with the preferred contractor; and 4.Authorise the Acting Chief Executive Officer to manage the contract, including the provision of possible variations, providing the variation is necessary in order for the goods or services to be supplied, does not change the scope of the contract, is managed within the overall budget for the project and meets legislative requirements.	Contract has been awarded, work will commence after culverts have been installed. 11.12.19.	Infrastructure Services	30/04/20	20%
684/2019	19/11/19	OCM	Notice of Motion Consideration of 'No School, No Pool' Initiative in Tom Price and Paraburdoo	That with respect to Notice of Motion Consideration of 'No School, No Pool' Initiative in Tom Price and Paraburdoo, Council: 1.Support the community initiatives with the aim of increasing school attendance across all our Ashburton Schools; 2.Request the Acting Chief Executive Officer undertake consultation/engagement with our Schools in Tom Price and Paraburdoo to ascertain whether there is a desire to establish a 'No School, No Pool initiative'; and 3.Request the Acting Chief Executive Officer report the findings back to Council.	CEO formulating consultation/engagement plan. 11.12.19 KB 29.03.20 - Schools have been contacted and Manager Facilities - Pools, engagement was to be held in April 20 however due to COVID19 now will require review and possible completed in the coming months. Support for this discussions was positive with the schools and happy to support the conversations.	Office of the CEO	15/07/20	50%
686/2019	19/11/19	OCM	Confidential - Legal Matters Associated with the Shire's Objection 542702 Lodged with the Wardens Court to MLA 08/521 and Appeal by North Rossa Pty Ltd to the Works Approval	That with respect to the legal matters associated with the Shire's Objection 542702 lodged with the Wardens Court to MLA 08/521 and appeal by North Rossa Pty Ltd to the Works Approval, Council: 1.Support the Shire's offers to pay \$100,000 towards North Rossa's costs associated with M08/521 (we suggest you provide riding instructions to go up to \$250,000 as a reasonably justifiable bottom line in negotiations); 2.North Rossa agrees to withdraw (and not relodge in the future) the mining lease application and to surrender that part of E08/2618 comprised in the area of M08/521; 3.North Rossa agrees to support a request from the Shire to have the relevant land exempted from future mining under section 19 of the Mining Act (this would provide greater protection to the Shire from future mining that may be pursued by other parties); 4.North Rossa agrees to withdraw its appeal against the works approval conditions and undertakes not to lodge any other objections or appeals related to the approvals required by the Shire for the waste management facility.	Council's initial settlement offer rejected by North Rossa. Counter offer submitted by Council's Solicitor to North Rossa 11.12.19.	Infrastructure Services	30/04/20	50%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
689/2019	17/12/19	AC	Confidential Item - Update on Wittenoom Litigation, Wittenoom Steering Committee, Senior Counsel Legal Advice and Roebourne - Wittenoom Road	That with respect to the Confidential Item – Update on Wittenoom Litigation, Wittenoom Steering Committee, Senior Counsel Legal Advice and Roebourne - Wittenoom Road, the Audit and Risk Committee recommend Council: 1. Receive the Confidential Item – Update on Wittenoom Litigation, Senior Council Report Roebourne - Wittenoom Road and Wittenoom Steering Committee Report (CONFIDENTIAL ATTACHMENTS 8.1A, 8.1B and 8.1C) and remain confidential in accordance s5.23 (2)(b) & (d) of the Local Government Act 1995; and 2.Ensure that the Shire management continue to provide Wittenoom related reports to the Audit and Risk Management Committee; and 3. Adopt the recommendation contained in the officer's confidential memo dated 15 December 2019, tabled in this agenda item.	December 2019 Audit & Risk Management Committee received an update on these matters. Mr. Peter Kyle (Solicitor) has approached a Senior Counsel Lawyer who is prepared to undertake the task and Mr. Kyle will prepare a brief and once relevant Shire information is provided the matter can be progressed. Staff have been unable to provide requested information due to focus being on providing documentation for Rose case in NSW.	Office of the CEO	30/04/20	50%
693/2019	17/12/19	OCM	Annual Report for 2018/19 and Annual General Meeting of Electors	That with respect to the 2018/19 Annual Report and the Annual General Meeting of Electors, Council: 1.Receive the 2018/19 Draft Annual Report; 2.Hold the Annual General Meeting of Electors on Tuesday 10 March 2020 commencing at 4.00pm at the Council Chambers, Onslow Shire Complex, Second Avenue Onslow; and 3.Advertise the 2018/19 Annual Report and Annual General Meeting of Electors giving at least 14 days local public notice in accordance with section 5.29 of the Local Government Act 1995.	Advertising has been undertaken in the Pilbara News and will be repeated in February 2020. Order has been issued for production of annual report and annual elctors meeting held in Onslow on 10 March 2020.	Office of the CEO	15/04/20	99%
699/2019	17/12/19	OCM	Waiver of Waste Fees and Associated Costs for the Disposal of Two Transportable Buildings - Tom Price Motorcycle Club	That with respect to the waiving of waste fees and associated costs for the disposal of two transportable buildings for Tom Price Motorcycle Club, Council: 1.Agree to waive the waste disposal and permit fees for the disposal of the two buildings.	Feb 20 - Letter being sent to Tom Price Motorcycle club to advise. Internal officers required to advise the costing once completed to proceed with internal journal. Mar 20 - Waiting for disposal to occur for internal costings to be applied.	Community Services	13/05/20	90%

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Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
700/2019	17/12/19	OCM	RFT 15.19 Urban Roads Asphalt Resealing Program	That with respect to RFT 15.19 Urban Roads Asphalt Resealing Program, Council: 1.Resolve that Report CONFIDENTIAL ATTACHMENT 15.1 is confidential in accordance with s5.23 (2) of the Local Government Act 1995 because it deals with matters affecting s5.23 (2) (c); "A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting." 2.Award RFT 15.19 Urban Roads Asphalt Resealing Program to Urban Pavements Pty Ltd (T/A AAA Asphalt Surfaces) for a total of \$1,116,788.00 excluding GST per year, for a term of two years with the option to extend for an additional one year; 3.Authorise the Acting Chief Executive Officer to enter into a contract with the preferred contractors; and 4.Authorise the Acting Chief Executive Officer to manage the contract, including the provision of possible variations, providing the variation is necessary in order for the goods or services to be supplied and does not change the scope of the contract and managed within the overall budget for the project; and 5.Authorise the Acting Chief Executive Officer to enter into negotiations for a possible extension to the Contract for an additional 1 year to present back to Council for final approval.	Contract is being drawn up to be sent to the successful tenderer	Infrastructure Services	30/04/20	20%
701/2019	17/12/19	OCM	RFT 21.19 Rural Unsealed Roads Renewal Program	That with respect to RFT 21.19 Rural Unsealed Roads Renewal Program, Council: 1.Resolve that Report CONFIDENTIAL ATTACHMENT 15.2 is confidential in accordance with s5.23 (2) of the Local Government Act 1995 because it deals with matters affecting s5.23 (2) (c); "A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting." 2.Award RFT 21.19 Rural Unsealed Roads Renewal Program to Goodwork Holdings Pty Ltd for a total of \$2,145,546.00 excluding GST; 3.Authorise the Acting Chief Executive Officer to enter into a contract with the preferred contractors; and 4.Authorise the Acting Chief Executive Officer to manage the contract, including the provision of possible variations, providing the variation is necessary in order for the goods or services to be supplied and does not change the scope of the contract and managed within the overall budget for the project.	Contract sent to the successful tenderer to sign	Infrastructure Services	30/04/20	20%



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Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
702/2019	17/12/19	OCM	RFT 16.19 Paraburdoo Crib Room Refurbishment	That with respect to RFT 16.19 Paraburdoo Crib Room Refurbishment, Council: 1.Resolve that Report CONFIDENTIAL ATTACHMENT 15.3 is confidential in accordance with s5.23 (2) of the Local Government Act 1995 because it deals with matters affecting s5.23 (2) (c); "A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting." 2.Award RFT 16.19 Paraburdoo Depot New Crib Room to Byblos for \$95,748.00 excluding GST; with an allowance for cost variation of up to but not exceeding \$25,000.00. Variation may be required to modify some of the accessories fitted to the facility; 3.Authorise the Acting Chief Executive Officer to enter into a contract with the preferred contractor; and 4. Authorise the Acting Chief Executive Officer to manage the contract, including the provision of possible variations, providing the variation is necessary in order for the goods or services to be supplied and does not change the scope of the contract and managed within the overall budget for the project.	Contract sent to the successful tenderer to sign	Infrastructure Services	30/06/20	20%
703/2019	17/12/19	OCM	RFT 17.19 Plant, Tree and Landscaping Supplies	That with respect to RFT 17.19 Plant, Tree and Landscaping Supplies, Council: 1.Resolve that Report CONFIDENTIAL ATTACHMENT 15.4 is confidential in accordance with s5.23 (2) of the Local Government Act 1995 because it deals with matters affecting s5.23 (2) (c); "A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting." 2.Award RFT 17.19 Plant Tree and Landscaping Supplies jointly to TJ Depiazzi & Sons and Domus Nursery for a combined total of up to \$75,000.00 excluding GST per year, for a term of two years with the option to extend for an additional one year; 3.Authorise the Acting Chief Executive Officer to enter into contracts with the preferred contractors; and 4.Authorise the Acting Chief Executive Officer to manage the contracts, including the provision of possible variations, providing the variation is necessary in order for the goods or services to be supplied and does not change the scope of the contracts and managed within the overall budget for the project.	The RFT has been to the Council meeting (the recommendations of this RFT were accepted by Council at the December OCM). A formulated document that indicates proposed tree stock species, numbers, sizes and site locations for the RFT / Greening Ashburton project has been drafted.	Infrastructure Services	31/08/20	20%



Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
705/2019	17/12/19	OCM	Confidential Item - Tom Price Childcare Centre	<p>That with respect to Tom Price Childcare Centre, Council:</p> <p>1.Revoke Decision Number Seven of Minute No. 666/2019 namely;</p> <p>Authorising the Chief Executive Officer to prepare supporting documents and lodge an application to potential funding agencies including Lotterywest for \$1,750,000, of the October 2019 Ordinary Meeting of Council.</p> <p>That with respect to Tom Price Childcare Centre, Council:</p> <p>1.Confirm its commitment to this project and to ensure that it proceeds, agrees to increasing its financial contribution to \$1.79M, to be funded through the following budget amendments:</p> <p>a.Increase Income Job no. 18069, Tom Price Child Care – Design and Consultancy Services, by \$1,650,000 from \$5,100,000 to \$6,750,000;</p> <p>b.Increase Capital Income Account GL no. 134850, Transfer from Reserve, by \$962,180, from \$600,000 to \$1,562,180;</p> <p>c.Decrease Expenditure Job no. DA000, Disability Access to SoA Buildings, by \$250,000 from \$250,000 to \$0;</p> <p>d.Increase Capital Income Job no. CI020, RTIO Funding – Tom Price Childcare Centre, by \$1,000,000 from \$3,000,000 to \$4,000,000;</p> <p>e.Decrease Expenditure Job no. AP2006, Foreshore Protection – Upgrade Sand and Wall plus Seawall Extension, by \$400,000 from \$400,000 to \$0;</p> <p>f.Decrease Expenditure Account GL no. 041093, Consultants / Project Costs, by \$16,762 from \$226,945 to \$210,183; and</p> <p>g.Decrease Capital Income Account GL no. 080510, Transfer from Reserve, by \$978,942 from \$1,866,762 to \$887,820.</p> <p>2.Extend its appreciation to Rio Tinto for their support of the project and increasing their financial contribution to enable the project to be fully funded between Rio Tinto and the Shire;</p> <p>3.Approve the rental value for the facility at \$99,400 per annum as documented in the business case, remaining static for the first five years of operation, with annual CPI applied from the five year lease anniversary;</p> <p>4.Authorise the Acting Chief Executive Officer to:</p> <p>a.Negotiate the terms of the funding deed with Rio Tinto and present back to Council for endorsement.</p> <p>b.Finalise and advertise the Business Case in accordance with section 3.59 of the Local Government Act 1995.</p> <p>c.Subject to no submissions being received in relation to the business case that require action from Council, item d and e can then proceed,</p> <p>d.Undertake a public tender process for disposition of the property by way of lease in accordance with section 3.58 of the Local Government Act;</p> <p>e.Undertake a closed tender process with the six businesses shortlisted as a result of the expression of interest process, as endorsed at the October 2019 Ordinary Meeting of Council and in accordance with section 3.57 of the Local Government Act 1995; and</p> <p>5.Request the Acting Chief Executive Officer to prepare a draft terms of reference for a Council Committee to oversee the project, to be referred to the next Ordinary</p>	<p>Budget allocations completed. Funding Deed received from RTIO however some amendments suggested. Business Case advertising closed 24 February 2020 with no submissions received. RFT for Design and Construct and Facility Operator being reviewed by RTIO. Terms of Reference to be finalised for presentation to Council with Funding Deed in March/April. (March 2020)</p>	Community Services	31/12/20	75%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
707/2019	17/12/19	OCM	Confidential Item - CEO Recruitment and Acting CEO Arrangements	<p>That in respect to the recruitment of a permanent Chief Executive Officer, Council:</p> <p>1.Appoint John Phillips Consulting to undertake the process on behalf of Council for the recruitment of the new Chief Executive Officer as per the submission dated 28 November 2019 for a fee of \$7,650 (incl GST) plus other fees and disbursements (advertising, travel, accommodation etc) at cost.</p> <p>2.Delegate authority to the Acting Chief Executive Officer to prepare the following aspects of the CEO recruitment, in consultation with the President and Deputy President:</p> <p>a.The Position Description, information package and salary package;</p> <p>b.The advertisements;</p> <p>c.Any other preliminary documentation required by John Phillips Consulting in order to commence the advertising of the vacancy.</p> <p>That in respect to the appointment of an Acting Chief Executive Officer for the interim period until such time as the permanent Chief Executive Officer commences, Council</p> <p>1Agree to extend the term of Mr Steven Deckert's appointment as Acting Chief Executive Officer, to conclude on 8 January 2020 on the same terms and conditions as per the Letter of Engagement dated 13 November 2019, noting that Mr Deckert will finish employment on Friday 10 January 2020.</p> <p>2Appoint Mr Paul Sheedy as Acting Chief Executive Officer for a term commencing 9 January 2020 and concluding on 24 April 2020, noting that Mr Sheedy's employment will commence on 6 January 2020 to allow for a handover, on the following basis:</p> <p>a.As per S5.36(2) of the Local Government Act 1995, Council believes that Mr Sheedy is suitably qualified for the position;</p> <p>b.That Council is satisfied with the proposed provisions as contained in the Confidential Letter of Engagement, dated 17 December 2019 as tabled at this meeting; and</p> <p>c.Council authorises the current Acting Chief Executive Officer, Mr Steven Deckert, pursuant to S9.49A of the Local Government Act 1995, to sign the Confidential Letter of Engagement on behalf of Council.</p>	Consultant has been advised and engaged. Advertising commenced on 18 January and closes on 8 February 2020.Short listing and interviews are proposed to commence in mid February with a report to the March council meeting. New CEO appointed at March 2020 Council meeting and commencing on 4/5/20. Acting CEO appointment in place until 24 April 2020.	Office of the CEO	30/04/20	99%
708/2019	17/12/19	OCM	Confidential Item - Onslow Sun Chalets	<p>That with respect to the Confidential Item - Onslow Sun Chalets, Council:</p> <p>1.Note the information provided at this meeting in respect to Ashburton Investments Pty Ltd lease of Onslow Sun Chalets.</p>	Further report to Council April. (March 2020)	Property & Development Services	30/04/20	99%
737/2020	11/02/20	OCM	Progress of Implementation of Council Decisions Status Report for December 2019 and January 2020	That Council receive the "Council Decisions Status Reports" for the month of December 2019 and January 2020 as per ATTACHMENT 11.1.	Completed.	Office of the CEO	15/04/20	99%
738/2020	11/02/20	OCM	Use of Common Seal and Actions Performed under Delegated Authority for the Month of December 2019 and January 2020	<p>That with respect to the Use of Common Seal and Actions Performed under Delegated Authority for the month of December 2019 and January 2020, Council receive the reports relating to:</p> <p>1.The use of the Common Seal as per ATTACHMENT 11.2A;</p> <p>2.Actions performed under delegated authority for the month as per ATTACHMENT 11.2A; and</p> <p>3.The Tender Register as per ATTACHMENT 11.2B.</p>	Completed.	Office of the CEO	15/04/20	99%

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Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
739/2020	11/02/20	OCM	Donation - Australia Wide Bushfire Appeal	That with respect to a Donation – Australia Wide Bushfire Appeal, Council: 1. Agree to make a donation of \$5000 to each of the State Fire Services and Brigades; NSWNSW Rural Fire Service (RFS) VIC To donate to the State's Country Fire Association, or to a specific brigade, QLD QLD Fire and Rescue SASouth Australia, the Country Fire Service 2. Approve a budget variation to GL10402820 to increase it to \$30,000.	Donations payments completed.	Office of the CEO	15/04/20	99%
740/2020	11/02/20	OCM	Chief Executive Officer Recruitment - Selection Panel	That with respect to the Chief Executive Officer Recruitment - Selection Panel, Council 1. Appoint the President, Deputy President and Councillors; Cr Foster and Cr Rumble (Cr Rumble to be confirmed) to form the 'CEO Selection Panel, with consultant, John Phillips to: i. Undertake the shortlisting of suitable applicants in Perth on 19 February 2020, following the close of applications on 7 February 2020; ii. Undertake the interviewing of selected short listed applicants in Perth on 27 and 28 February 2020; and iii. Recommend a preferred candidate, for consideration by Council at the 10 March 2020 Council Meeting, to be appointed to the position of Chief Executive Officer, Shire of Ashburton.	Consultant advised of Selection Panel members and shortlisting of candidates completed. New CEO appointed at March 2020 Council meeting and commencing on 4/5/20. Acting CEO appointment in place until 24 April 2020.	Office of the CEO	15/04/20	99%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
746/2020	11/02/20	OCM	Changing Method of Valuation - UV Tourism	That with respect to the Changing Method of Valuation – UV Tourism within the Shire of Ashburton, Council: Note the 'Local Government Operational Guidelines – Changing Methods of Valuation of Land' allows Council to resolve to make an application to the Minister and change method of valuation from Unimproved Valuation to Gross Rental Valuation for the following Tourism operators within the district; Description Direction Island – Owner- Mackerel Islands P/L Lot No 44 Size 1.138 ha Karijini Eco Village Owner Gumala Enterprises P/L Lot No 126 Size 68.1 ha Thevenard Island – Owner Mackerel Islands P/L Lot No 134 Size 11 ha Wilderness Island – Owner Mr J Alston Lot No 304 Size 2 ha 2.Address the Department of Local Government, Sport and Cultural Industries key values (i) Objectivity; (ii) Fairness and Equity; (iii) Consistency; and (iv) Transparency and Administrative Efficiency when considering all submissions received from Tourism operators; 3.Resolve to apply to the Minister for Local Government, Sport and Cultural Industries for a determination to change method of valuation for Tourism operators commencing 1 July 2020 or the date of Ministerial gazettal (if after 1 July 2020); and 4.Resolve to not phase in the change per s. 6.31 and Schedule 6.1 clause 2 of the Local Government Act 1995 to basis for rating affecting Tourism operators should the application be approved. 5.Authorise the Acting Chief Executive Officer to write to Gumala Enterprises P/L acknowledging their submission and providing reasons for their decision to apply to the Minister.	Application sent to Department on Wednesday 19/2/2020. Department confirmed approval 17/3/2020 - awaiting gazettal with Landgate.	Corporate Services	15/04/20	95%
748/2020	11/02/20	OCM	Tom Price Co-Located Emergency Services Facility	That with respect to the Tom Price Co-Located Emergency Services Facility, Council: 1.Authorise the Acting Chief Executive Officer to execute the funding instrument with Department of Fire and Emergency Services for the Co-located Emergency Services Facility; 2.Request the Acting Chief Executive Officer undertake public consultation in regards to a new a Co-located Emergency Services facility being located within Lots 400 and 46; 3.Pending community support for the location, request the Acting Chief Executive Officer to make an application to Western Australia Planning Commission to subdivide a dedicated lot for the Co-located Emergency Services Facility; 4.Authorise the Shire President and Acting Chief Executive Officer to execute and/or apply the Common Seal to any land title forms; 5.Authorise the allocation of \$480,000 to subdivision and headworks services through savings identified in the budget review process; and 6.Authorise the Acting Chief Executive Officer to seek further external funding for the project.	Endorsed at Feb OMC 2020.	Property & Development Services	30/09/20	35%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
749/2020	11/02/20	OCM	Onslow Property Street Addressing	That with respect to the Onslow Property Street Addressing, Council: 1.Endorse the allocation of street addresses to Onslow residences; and 2.Upon completion of the allocation of street addresses, endorse the application of house numbers kerbside.	Draft correspondence and social media notification compiled. Rates Officer to assign numbering. (March 2020).	Property & Development Services	30/06/20	40%
750/2020	11/02/20	OCM	RFT 20.19 Design and Construction of Two Operations Buildings	That with respect to RFT 20.19 Design and Construction of Two Operations Buildings, Council: 1.Resolve that Report CONFIDENTIAL ATTACHMENT 15.1 is confidential in accordance with s5.23 (2) of the Local Government Act 1995 because it deals with matters affecting s5.23 (2) (c); "A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting." 2.Award RFT 20.19 Design and Construction of Two Operations Buildings to Building Services & Cabinets Pty Ltd for \$360,183.00 excluding GST; 3.Authorise the Acting Chief Executive Officer to enter into a contract with the preferred contractor; and 4.Authorise the Acting Chief Executive Officer to manage the contract, including the provision of possible variations, providing the variation is necessary in order for the goods or services to be supplied and does not change the scope of the contract and managed within the overall budget for the project.	Contract awarded and executed.	Property & Development Services	30/04/20	40%
751/2020	11/02/20	OCM	RFT 22.19 Kerb and Gutter Renewal Program	That with respect to RFT 22.19 Kerb and Gutter Renewal Program, Council: 1.Resolve that Report CONFIDENTIAL ATTACHMENT 15.2 is confidential in accordance with s5.23 (2) of the Local Government Act 1995 because it deals with matters affecting s5.23 (2) (c); "A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting." 2..Award RFT 22.19 Kerb and Gutter Renewal Program to KAT 5 Pty Ltd for a total of \$345,440.00 excluding GST, for a term of two years with the option to extend for an additional one year' 3.Authorise the Acting Chief Executive Officer to enter into a contract with the preferred contractor; 4.Authorise the Acting Chief Executive Officer to manage the contract, including the provision of possible variations, providing the variation is necessary in order for the goods or services to be supplied and does not change the scope of the contract and managed within the overall budget for the project; and 5.Authorise the Chief Executive Officer to enter into negotiations for a possible extension to the Contract for an additional one year, referring back to Council for final approval.	RFT completed and awarded - awaiting final execution.	Property & Development Services	01/05/20	40%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
752/2020	11/02/20	OCM	RFT 23.19 Infrastructure Personnel	That with respect to RFT 23.19 Infrastructure Personnel, Council: 1.Resolve that Report CONFIDENTIAL ATTACHMENT 15.3 (provided under separate cover) is confidential in accordance with s5.23 (2) of the Local Government Act 1995 because it deals with matters affecting s5.23 (2) (c); "A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting." 2.Award RFT 23.19 Infrastructure Personnel, to the preferred tenderer Talis Consultants Pty Ltd for all positions as recommended in CONFIDENTIAL ATTACHMENT 15.3 (provided under separate cover), subject to the Acting Chief Executive Officer completing and evaluating outstanding background checks to his satisfaction and authorise the Acting Chief Executive Officer to enter into a contract with the preferred contractor(s); and 3.Approve budget variations for the 2019/20 budget as follows: a.Create a new expenditure job code under a/c 100082 Pilbara Regional Waste Management Facility (Onslow) – pre Construction and increase the provision by \$120,000 from \$0 to \$120,000; b.Increase Account no. 102642 Transfer from Reserve (Infrastructure) by \$120,000 from \$714,799 to \$834,799.	RFT awarded - two of the three positions contracts awaiting execution - two positions filled and awaiting third position to be filled.	Infrastructure Services	30/04/20	66%
753/2020	11/02/20	OCM	Confidential Item - Security Measure Upgrades - Onslow Airport	That with respect to the Security Measure Upgrades – Onslow Airport, Council: 1.Support the grant submission to the Regional Airport Security Screening Fund for the amount of \$405,000 (excl. GST) - CONFIDENTIAL ATTACHMENT 18.1A; 2.Delegate authority to the Acting Chief Executive Officer to award a Contract, under the WALGA Preferred Supplier arrangement, subject to the above budget variation being met, to L3 Communications for an estimated cost of \$405,000 (excl. GST); and 3.Authorise the Acting Chief Executive Officer to manage the contract, including the provision of possible variations, providing the variation is necessary in order for the goods or services to be supplied and does not change the scope of the contract and managed within the overall budget for the project.	RFT to be advertised on 9th March	Infrastructure Services	01/06/20	20%
754/2020	11/02/20	OCM	Confidential Item - Deed of Settlement and Release - North Rossa	That in respect to the Confidential Item - Deed of Settlement and Release between the Shire of Ashburton and North Rossa Ltd, Council: 1.Accept and endorse the terms of the Deed of Settlement and Release CONFIDENTIAL ATTACHMENT 18.2; 2.Agree to pay North Rossa Ltd \$250,000 (incl. GST) and approve a budget variations for the 2019/20 Budget as follows: a)Increase Expenditure Account GL/Job 04018 /LEG02 'Legal Expenses General' by \$150,000 from \$354,436 to \$504,436; b)Increase Capital Income GL 041049 'Transfer from Reserve' (Financial Risk) by \$150,000 from \$0 to \$150,000; and 3.Authorise the Shire President and Acting Chief Executive Officer to sign the Deed of Settlement and Release and affix the Common Seal of the Shire of Ashburton.	Deed of Settlement signed by President, A/CEO and North Rossa. North Rossa have withdrawn their mining lease application and the \$250,000 paid on 16/3/20. Castledine Gregory will now commence action to make application to the Minister to have the Regional Waste Facility land exempt from mining.	Office of the CEO	15/04/20	90%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
648 756/2020	11/02/20	OCM	Confidential Item - Request from Mackerel Islands Pty Ltd to Extend Development Approval for Use of Tourist Accommodation for Workforce Accommodation	That with respect to the Confidential Item - Request from Mackerel Islands Pty. Ltd.to Extend Development Approval for Use of Tourist Accommodation for Workforce Accommodation, Council: 1.That this agenda item lay on the table until the Ordinary Meeting of Council to be held 10 March 2020.	SAT appeal 25/02/2020 Officers recommendation to extend Development approval endorsed at the March OMC. 26/03/2020	Property & Development Services	30/06/20	75%
649 757/2020	11/02/20	OCM	Confidential Item - Wittenoom Litigation Matter	That with respect to the Confidential Item - Wittenoom Litigation Matter, Council: 1Accept the recommendation of the confidential report.	A/CEO exercised delegated authority to progress damages settlement.Further negotiations required in regards to medical and legal costs.	Office of the CEO	30/06/20	50%
650 22/2020	10/03/20	AC	Local Government Compliance Audit Return for 2019	That with respect to the Local Government Compliance Audit Return for 2019, the Audit and Risk Management Committee recommend, Council: 1.Accept the Compliance Audit Return (ATTACHMENT 7.1) of the Council for the period 1 January to 31 December 2019 and; 2.Submit a certified copy of the Compliance Audit Return to the Director General of the Department of Local Government Sport and Cultural Industries by 31 March 2020.	Completed.	Office of the CEO	15/04/20	99%
651 23/2020	10/03/20	AC	Confidential Item - Update on Wittenoom Litigation, Use of Delegation, Wittenoom Steering Committee, Senior Counsel Legal Advice and Roebourne - Wittenoom Road	That with respect to the Confidential Item – Update on Wittenoom Litigation, Use of Delegation, Wittenoom Steering Committee, Senior Counsel Legal Advice and Roebourne - Wittenoom Road, the Audit and Risk Management Committee recommend Council: 1.Receive the Confidential Item – Update on Wittenoom Litigation, Use of Delegation, Wittenoom Steering Committee, Senior Counsel Legal Advice and Roebourne - Wittenoom Road (CONFIDENTIAL ATTACHMENTS 8.1A, 8.1B) and remain confidential in accordance s5.23 (2)(b) & (d) of the Local Government Act 1995; and 2.Ensure that the Shire management continue to provide Wittenoom related reports to the Audit and Risk Management Committee.	Completed.	Office of the CEO	15/04/20	99%
652 24/2020	10/03/20	OCM	Progress of Implementation of Council Decisions Status Report for February 2020	That Council receive the "Council Decisions Status Reports" for the month of February 2020 as per ATTACHMENT 11.1.	Finalised and completed	Office of the CEO	30/04/20	99%
653 25/2020	10/03/20	OCM	Use of Common Seal and Actions Performed Under Delegated Authority for the Month of February 2020	That with respect to the Use of Common Seal and Actions Performed under Delegated Authority for the month of February 2020, Council receive the reports relating to: 1.The use of the Common Seal as per ATTACHMENT 11.2A; 2.Actions performed under delegated authority for the month as per ATTACHMENT 11.2A; and 3.The Tender Register as per ATTACHMENT 11.2B.	Finalised and completed	Office of the CEO	30/04/20	99%
654 26/2020	10/03/20	OCM	Attendance at Events Policy	That with respect to the Attendance at Events Policy, Council: 1.In pursuant to section 5.90A of the Local Government Act 1995, adopt the Policy 'ELM11 Attendance at Events' as per ATTACHMENT 11.3 and request the Acting Chief Executive Officer to include the Policy on the Shire's website with the following amendment: Increase the pre-approved events amount from \$500 to \$1,000 as per page 2 of Draft Policy (ATTACHMENT 11.3).	Completed.	Office of the CEO	15/04/20	99%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
27/2020	10/03/20	OCM	Emergency Expenditure Approved by the President	That with respect to the Emergency Expenditure Approved by the President, Council: 1. Note the decision by the Shire President to authorise the immediate commencement of the road repair works to the Pannawonica-Millstream Road, under the provisions of the Local Government Act 1995, section 6.8(1)(c).	Completed.	Office of the CEO	15/04/20	99%
28/2020	10/03/20	OCM	Local Government House Trust - Deed of Variation	That with respect to Local Government House Trust – Deed of Variation, Council: 1. Consent to the enclosed Deed of Variation, as per ATTACHMENT 11.5 and authorise the Acting Chief Executive Officer to communicate this consent to in writing to WALGA.	Completed.	Office of the CEO	15/04/20	99%
29/2020	10/03/20	OCM	Amendment to Minute Numbers for November and December 2019	That with respect to the Amendment to Minute Numbers for November and December 2019, Council: 1. Accept the correction to the following Minute Numbers for 19 November 2019 Ordinary Meeting of Council; • 670/2019 - 686/2019 be amended to 700/2019 to 716/2019; 2. Accept the correction to the following Minute Numbers for 17 December 2019 Ordinary Meeting of Council; • 690/2019 - 709/2019 to 720/2019 – 739/2019; and 3. Request the Acting Chief Executive Officer sign and note amendments to the official bound copy of the Minutes for November and December 2019.	Completed.	Office of the CEO	15/04/20	99%



Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
30/2020	10/03/20	OCM	Monthly Financials and Schedule of Accounts Paid	<p>That with respect to the Monthly Financials and Schedule of Accounts Paid, Council:</p> <p>1. Approve budget variations for the 2019/20 Budget as outlined below;</p> <p>a. Decrease Expenditure Account GL 102882 Salaries &amp; Superannuation by \$44,000 from \$335,281 to \$291,281; and</p> <p>b. Increase Expenditure Account GL 103082 Consultant Fees, by \$44,000, from \$50,000 to \$94,000;</p> <p>c. Decrease Expenditure Account Job 19049 Paraburdoo – Paraburdoo Information Bay Toilet, by \$9,000, from \$260,000 to \$251,000;</p> <p>d. Increase Expenditure Account Job 19075 Paraburdoo Dog Exercise Yard Upgrade, by \$9,000, from \$100,000 to \$109,000;</p> <p>e. Decrease Expenditure Account Job O372 Onslow MPC Utilities, by \$8,000 from \$183,376, to \$175,376; and</p> <p>.....f. Increase Expenditure Account Job 19019 Onslow Water Tank Installation, by \$8,000 from \$80,000 to \$88,000;</p> <p>.....g. Decrease Expenditure Account Job 20008 Tourism Signage Installation on NWC Highway, by \$5,000, from \$70,000 to \$65,000; and</p> <p>.....h. Increase Expenditure Account Job 18042 Installation of Electronic Variable Message Signs – Ashburton Downs Road, by \$5,000, from \$23,089 to \$28,089;</p> <p>.....i. Increase Expenditure Account Job LEW01 Legal Expenses Wittenoom, by \$1,224,000 from \$741,016 to \$1,965,016;</p> <p>.....j. Increase Capital Income Account 039126 Transfer from Reserve by \$1,224,000 from \$741,016 to \$1,965,016;</p> <p>.....k. Decrease Expenditure Account 100079 Building Asbestos Containing Materials Audit, by \$20,000 from \$150,000 to \$130,000;</p> <p>.....l. Increase Expenditure Account 117330 Ashburton Hall Paraburdoo, by \$20,000 from \$80,700 to \$100,700;</p> <p>.....m. Increase New Capital Expenditure Account Onslow Cemetery Shoring Box, by \$11,800 from \$0 to \$11,800;</p> <p>.....n. Increase Capital Expenditure Account 039120 Transfer to Reserve (Financial Risk) by \$231,004 from \$0 to \$231,004;</p> <p>.....o. Decrease Operating Expenditure Job No. W250 Works in Progress Cemetery Maintenance, by \$11,880 from \$38,380 to \$26,580;</p> <p>.....p. Decrease Expenditure Job No. BN391 Paraburdoo Chub Cricket Net Renewal from \$105,000 by \$2,000 to \$103,000;</p> <p>.....q. Increase Expenditure Job No. 19056 Paraburdoo Bench Seating from \$13,000 by \$2,000 to \$15,000; and</p> <p>.....r. Note that the Budgeted Surplus position carried forward (Net Current Assets position) forecast as at 30 June 2020 is \$1,000,000.</p> <p>2. Receive the Capital Expenditures Progress Tracker for January 2020 ATTACHMENT 12.1B;</p> <p>3. Receive the Budget Amendment Register as at 31 January 2020 ATTACHMENT 12.1C; and</p> <p>4. Receive the Schedule of Accounts and Credit Card payments made in January 2020 (approved by the Acting Chief Executive Officer in accordance with delegation DA03-1 Payments from Municipal Fund and Trust Funds) ATTACHMENT 12.1D.</p>	Completed.	Corporate Services	15/04/20	99%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
31/2020	10/03/20	OCM	Proposed Lease of Lot 381 Second Avenue, Onslow for Ocean View Caravan Park Overflow	That with respect to the Proposed Lease of Lot 381 Second Avenue, Onslow for Ocean View Caravan Park Overflow, Council: 1. Authorise the Acting Chief Executive Officer to finalise the terms of the Lease Agreement between the Shire of Ashburton and Herbert Mining & Earthmoving Pty Ltd; 2. Authorise the Shire President and Acting Chief Executive Officer to affix the Common Seal to, and execute the Lease Agreement between the Shire of Ashburton and Herbert Mining & Earthmoving Pty Ltd. 3.a. Increase expenditure Account Job O438 Ocean View Caravan Park, by \$20,000 from \$274,088 to \$294,088; and 4.b. Decrease budgeted surplus by \$20,000 from \$1,020,000 to \$1,000,000.	Lease executed by Shire and sent to Landlord. (March 2020)	Property & Development Services	31/04/20	90%
32/2020	10/03/20	OCM	Authorisation to Affix the Common Seal - Registration of Strata Plan and Application for New Titles	That with respect to the Authorisation to Affix the Common Seal – Registration of Strata Plan and Application for New Titles, Council: 1. Authorise the cancellation of the Duplicate Certificate of Title (Volume/Folio 2887/990) for Lot 1 Anketell; and 2. Approve affixing the Common Seal in the presence of the Shire President and Acting Chief Executive Officer to the required land transaction documents for lodgement at Landgate.	New documents to be executed due to change of A/CEO. (March 2020)	Property & Development Services	31/4/20	75%
33/2020	10/03/20	OCM	Request for Lease - Portion of Reserve 40965, Tom Price	That Council lay this matter on the table to allow OBF the opportunity to provide Council with further information about their proposal provided in their letter to Council including the opportunity to present to Council prior to Ordinary Meeting of Council in Tom Price on 14th April 2020, and to allow further consultation with the Tom Price Community and Sporting Groups on the future of the Indoor Cricket Nets in Tom Price.	Applicant advised of outcome and further information required. Community consultation undertaken. Further report to Council April/May. (March 2020)	Property & Development Services	30/06/20	75%
34/2020	10/03/20	OCM	Disposal of Property - Material for use as Fill from Lot 9001 McAullay Road, Onslow	That with request to the Disposal of Property – Material for Use as Fill from Lot 9001 McAullay Road, Onslow, Council: 1. Support the disposal of 3,500m3 of material for fill from Lot 9001 McAullay Road, Onslow; 2. Request the Acting Chief Executive Officer forward correspondence to St John Ambulance requesting indemnity from any liability in connection with access, removal and use of the material for construction fill. 3. Request that appropriate testing of the material, before removal, be undertaken by St John Ambulance to ensure its compliance as suitable material for the building construction pad and the Shire of Ashburton is provided with a copy of the report prior to removal of the material; 4. Advise St John Ambulance that the loading, removal and delivery of the material is solely at their expense; and 5. Liaise with Andrew Natta, Onslow Marine Supply Base and Megan Walsh, Airport Manager to ensure that the sand is taken from an agreed area.	Applicant advised of requirements. (March 2020)	Property & Development Services	30/04/20	99%

	Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
663	35/2020	10/03/20	OCM	Beadon Creek Maritime Facility, Onslow	That with respect to the Beadon Creek Maritime Facility, Onslow, Council: 1.Approve affixing of the Common Seal in the presence of the Shire President and the Acting Chief Executive Officer to the Coastal Facilities Management Ground Lease for part Lot 561 on Deposited Plan 174170, Reserve 30711, Onslow; and 2.Authorise the Acting Chief Executive Officer to negotiate and execute a Memorandum of Understanding with Department of Transport.	Lease executed by Shire and returned to DoT. (March 2020)	Property & Development Services	30/04/20	99%
664	36/2020	10/03/20	OCM	Proposed Change of Reserve Purpose with Power to Lease - Reserve 41534, Tom Price	That with respect to the Proposed Change of Reserve Purpose with Power to Lease – Reserve 41534, Tom Price, Council: 1.Request the Minister for Lands change the purpose of Reserve 41534 from “Go-Kart Track” to “Go-Kart Track, Social Motorcycle Riding, Racing and Recreation”, with Power to Lease.	Request for MO change forwarded to DPLH. (March 2020)	Property & Development Services	30/06/20	90%
665	37/2020	10/03/20	OCM	Proposed Lease between Shire of Ashburton and Tigers Football Club Tom Price Inc of Storeroom 3, Clem Thompson Memorial Sports Pavilion (Reserve 39857)	That with respect to the Proposed Lease Between Shire of Ashburton and Tigers Football Club Tom Price Inc. of Storeroom 3, Clem Thompson Memorial Sports Pavilion (Reserve 39857), Council: 1.Authorise the Acting Chief Executive Officer to finalise the terms of a Lease Agreement between the Shire of Ashburton and Tigers Football Club Tom Price Inc. (Association No. A1030482J); 2.Authorise the Acting Chief Executive Officer to seek formal approval from the Minister for Planning, Lands and Heritage of the Lease Agreement; and 3.Subject to approval from the Minister for Lands, authorise the Shire President and the Acting Chief Executive Officer to affix the Common Seal to, and execute the Lease Agreement between the Shire of Ashburton and Tigers Football Club Tom Price Inc.	DPLH s18 consent received. Lease executed. (March 2020)	Property & Development Services	30/04/20	99%
666	38/2020	10/03/20	OCM	Coastal Hazard Planning - Funding Request	That with respect to the Coastal Hazard Planning – Funding Request, Council: 1.Authorise a payment up to \$3,000 to WALGA to contribute to McLeods Barristers and Solicitors' legal fees associated with advice pertaining to Coastal Hazard Planning.	WALGA advised of Council support. Contribution amount to be advised in due course. (March 2020)	Property & Development Services	30/04/20	99%
667	39/2020	10/03/20	OCM	Budget Amendment Request - 25th Anniversary Pannawonica Robe River Rodeo	That with respect to Budget Amendment Request - 25th Anniversary Pannawonica Robe River Rodeo, Council: 1.Approve the budget variation to the 2019/20 Budget as outlined below: a.Increase Expenditure Account Job Number EV802 (Pannawonica Rodeo) by \$25,000 from \$10,000 to \$35,000; and b.Decrease Budget Surplus by \$25,000 2.Agree to provide the \$25,000 to the Robe River Pannawonica Rodeo Committee in the 2019/20 financial year.	KB 29.03.20 - Letter has been sent for confirmation and phone call with committee. Payment has been submitted for processing.	Community Services	13/05/20	90%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
40/2020	10/03/20	OCM	Support Request from the Nameless Jarndunmunha Festival 2020	That with respect to the Support Request from the Nameless Jarndunmunha Festival 2020, Council: 1. Approve the budget variations for the 2019/20 budget as outlined below: a. Decrease Expenditure Job number EV03 Christmas Lights Competition – Eastern by \$6,500 from \$14,000 to \$7,500; b. Decrease Expenditure Job Number EV02 Openings and Shire Entertainment/Activity Contribution by \$13,500 from \$42,000 to \$28,500; and c. Increase Expenditure Account Job Number EV009 Nameless Festival by \$20,000 from \$150,000 to \$170,000.	KB 29.03.20 - contact has been made with President of committee to confirm council support. Letter has been sent and payment has been sent for processing. Acknowledgement regarding COVID19 will be noted for the committee.	Community Services	13/05/20	75%
41/2020	10/03/20	OCM	Tom Price Steelers (RLFC) - In-Kind Funding to Host 2020 North West Rugby League Championships in Tom Price	That with respect to Tom Price Steelers (RLFC) – In Kind Funding to Host 2020 Northwest Rugby League Championships in Tom Price, Council: 1. Authorise the Acting Chief Executive Officer to negotiate the terms of the donation as contained in ATTACHMENT 14.3B; and 2. Authorise the Acting Chief Executive Officer to liaise with the Tom Price Steelers with relation to the venues and accommodation requirements to alleviate any overcrowding within these designated facilities.	KB 29.03.20 - Committee has been contacted to advise that Council has supported their request. Letter of confirmation has been sent. As COVID19 has occurred, Council will make contact with regards to review as required.	Community Services	13/08/20	50%
42/2020	10/03/20	OCM	RFT 25.19 Footpath Construction and Renewal Program	That with respect to RFT 25.19 Footpath Construction and Renewal Program, Council: 1. Resolve that Report CONFIDENTIAL ATTACHMENT 15.1A is confidential in accordance with s5.23 (2) of the Local Government Act 1995 because it deals with matters affecting s5.23 (2) (c); "A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting." 2. Award RFT 25.19 Footpath Construction and Renewal Program to Dowsing Pty Ltd for a total term of two years, with the option to extend for an additional one year, and adopt the Schedule of Rates provided in the RFT submission under contract as provided in CONFIDENTIAL ATTACHMENT 15.1A; 3. Authorise the Acting Chief Executive Officer to enter into a contract with the preferred contractors; and 4. Authorise the Acting Chief Executive Officer to manage the contract, including the provision of possible variations, providing the variation is necessary in order for the goods or services to be supplied and does not change the scope of the contract and managed within the overall budget for the project.	Contract Formed and to be executed	Infrastructure Services	15/04/20	99%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
43/2020	10/03/20	OCM	RFT 01.20 Ashburton Irrigation Works	That with respect to RFT 01.20 Ashburton Irrigation Works, Council: 1.Resolve that Report CONFIDENTIAL ATTACHMENT 15.2 is confidential in accordance with s5.23 (2) of the Local Government Act 1995 because it deals with matters affecting s5.23 (2) (c); "A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting." 2.Accept the most advantageous tender, being that submitted by Western Irrigation Pty Ltd to form a contract for Tender RFT 01.20 Ashburton Irrigation Works. The contract will be for: a)a period of two (2) years, b)estimated to commence on 23 March 2020, c)with an optional contract extension of one (1) year, d)in accordance with the Schedule of Rates detailed in CONFIDENTIAL ATTACHMENT 15.2 Evaluation Report and other contractual arrangements. 3.Delegate, by Absolute Majority, in accordance with section 5.42 of the Local Government Act 1995, authority to the Acting Chief Executive Officer to negotiate in regard to the contract for Tender RFT 01.20 Ashburton Irrigation Works; and 4.Authorise the Acting Chief Executive Officer, in accordance with section 9.49A (4) of the Local Government Act 1995, to execute the contract for Tender RFT 01.20 Ashburton Irrigation Works.	Contract Formed and to be executed	Infrastructure Services	15/04/20	99%
44/2020	10/03/20	OCM	RFT 02.20 Motor Grader CCF Class 15	That with respect to RFT 02.20 Motor Grader CCF CLASS 15, Council: 1.Resolve that Report CONFIDENTIAL ATTACHMENT 15.3 is confidential in accordance with s5.23 (2) of the Local Government Act 1995 because it deals with matters affecting s5.23 (2) (c); "A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting." 2.Award RFT 02.20 Request to Purchase Motor Grader CCF Class 15 to Komatsu Australia for the amount of \$393,068 (Ex GST); 3.Authorise the Acting Chief Executive Officer to enter into a contract with the preferred contractors; and 4.Authorise the Acting Chief Executive Officer to manage the contract, including the provision of possible variations, providing the variation is necessary in order for the goods or services to be supplied and does not change the scope of the contract and managed within the overall budget for the project.	Contract drafted and to be executed	Infrastructure Services	15/04/20	99%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
45/2020	10/03/20	OCM	Councillor Notice of Motion - Wild Dogs	That with respect to the Notice of Motion – Wild Dogs, Cr Foster has requested: 1.A report from the Acting Chief Executive Office for the next Ordinary Meeting of Council to be held in Tom Price on Tuesday 14th April outlining; •what actions the Shire of Ashburton is taking to control wild dogs across the community, and to consider taking further action including allocating additional Council resources such as increasing the ranger presence in the Shire; •the use of contractors to control wild dogs, and regular communications with Shire residents about how to report a wild dog, how to keep safe from wild dogs; and •actions that the Shire is taking to control as little information is being shared with the community at present.	Report prepared for presentation to Council at April OMC.	Office of the CEO	15/04/20	90%
46/2020	10/03/20	OCM	Variation to Deed of Agreement for Hamersley Road Design, Construct and maintenance Works (FMG Solomon Pty Ltd)	That with respect to Variation to Deed of Agreement for Hamersley Road Design, Construct and Maintenance Works (FMG Solomon Pty Ltd), Council: 1.Resolve that CONFIDENTIAL ATTACHMENT 17.1 is confidential in accordance with s5.23 (2) the Local Government Act because it deals with matters affecting s5.23 (2): “(c)a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;” and 2.Authorise the Shire President and the Acting Chief Executive Officer to affix the Common Seal of the Shire of Ashburton to, and execute the Deed as provided for in CONFIDENTIAL ATTACHMENT 17.1.	Deed executed by Shire and forwarded to FMG. (March 2020)	Property & Development Services	30/04/20	90%
47/2020	10/03/20	OCM	Confidential Item - Onslow Airport Terminal Kiosk	That with respect to the Confidential Item - Onslow Airport Terminal Kiosk, Council 1.Endorse operation of the kiosk by Shire of Ashburton Staff should Beadon Bay Bistro be amendable to forgoing the third and final term (1 July 2020 to 30 June 2021) of the Lease.	Beadon Bay Bistro's intentions yet to be advised. (March 2020)	Property & Development Services	30/06/20	90%
48/2020	10/03/20	OCM	Confidential Item - Request from Mackerel Islands Pty Ltd to Extend Development Approval for Use of Tourist Accommodation for Workforce Accommodation	That with respect to the Confidential Item - Request from Mackerel Islands Pty. Ltd.to Extend Development Approval for Use of Tourist Accommodation for Workforce Accommodation, Council: 1.With regard to Planning Approval 20120510, authorise the Acting Chief Executive Officer to extend the planning approval to expire on 31 December 2024; 2.With regard to Planning Approval 20120510, modifies condition 1 to read: Condition 1. This Planning Approval expires on 31 December 2024; 3.Advise the Department of Planning, Land and Heritage of its decision; and 4.Request the Shire President and Acting Chief Executive Officer to continue to liaise with the Minister for Planning, Lands and Heritage to ensure Council's concerns regarding the ongoing impact created by the use of the Mackerel Island resort for workforce accommodation on the desirability of Onslow as a tourist destination and the subsequent effect on the local economy.	Amended DA has been approved and sent to Mackerel Islands Pty Ltd and a copy sent to Mcleods for presentation to Mackerel Islands Pty LTD legal representative, which will hopefully avoid this matter being continued through the SAT appeal hearing process. I will keep the Council informed of any updates and once confirmation has been received. 03/04/20	Property & Development Services	20/04/20	99%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
49/2020	10/03/20	OCM	Confidential Item - Appointment of Chief Executive Officer	That in respect to the Confidential Item – Appointment of Chief Executive Officer, Council: 1.Appoint Kenneth Raymond Donohoe to the position of Chief Executive Officer with the Shire of Ashburton 2.Is of the belief that Kenneth Raymond Donohoe is suitably qualified for the position of Chief Executive Officer; 3.Is satisfied with the provisions of the proposed employment contract to be entered into with Mr Donohoe 4.Authorise the Shire President to execute the contract of employment and affixing of the Common Seal for the Shire of Ashburton; and 5.Authorise the Shire President, Deputy Shire President and Cr Peter Foster to meet with the Acting Chief Executive Officer Paul Sheedy following the successful applicant's acceptance to discuss transitional arrangements.	Contract of employment prepared and signed - affixing of Common Seal is required.	Office of the CEO	15/04/20	80%
50/2020	21/03/20	SCM	Coronavirus (COVID-19) and the Impact on the Shire and Business	1.Note the Western Australian State Government's declaration of a State of Emergency and Public Health Emergency in respect of COVID-19 Pandemic with effect from 12am 16 March 2020; 2.Note the Western Australian Government's Pandemic Plan dated March 2020; <a href="https://www.wa.gov.au/sites/default/files/2020-03/WAGPP_2.pdf">https://www.wa.gov.au/sites/default/files/2020-03/WAGPP_2.pdf</a> 3.Instruct the Acting Chief Executive Officer to develop a local Ashburton Pandemic Plan for consideration at the next Ordinary Meeting of Council in Tom Price on 14 April 2020; 4.Review operation of the Shire's facilities in consultation with Councillors and in line with Government advice including a possible extension of the pool season for an additional few weeks; 5.Instruct the Acting Chief Executive Officer to bring a report back to Council on suggestions on how Council can assist local business and clubs who are experiencing financial losses as a result of COVID-19; 6.Write to the Minister for Aboriginal Affairs Ben Wyatt to clarify the closure of aboriginal communities, and the affect it will have on the residents of these communities including leaving community for shopping and medical supplies and attending funerals; and 7.Write to the Health Minister Roger Cook to clarify delivery of health services across our towns and aboriginal communities including advocating for a Community Health Nurse in Onslow.	Draft Pandemic Plan prepared for presentation to Council at April OMC. Operation of facilities reviewed and appropriate measures put in place to close in light of Federal and State Government edicts. Support package report prepared for presentation to Council at April OMC. Letters to Minister Cook and Wyatt prepared, signed and sent.	Office of the CEO	15/04/20	90%

Decision Number	Date of Meeting	Meeting Type	Item Title	Council Decision	Officers Status Update	Department or Business Unit	Estimated Due Date	% Complete
51/2020	21/03/20	SCM	Confidential Item - Acceptance of the Chief Executive Officers Contract and the Transitional Arrangements for the Acting Chief Executive Officer	That with respect to the Confidential Report – Acceptance of the Chief Executive Officers Contract and the Transitional Arrangements for the Acting Chief Executive Officer; Council: 1.Note the acceptance of the Chief Executive Officers contract by the successful applicant Kenneth Donohoe and anticipated start date of 4 May 2020; 2.Due to impact of COVID-19 and staff retention, thanks Acting Chief Executive Officer Paul Sheedy for his contribution to the Shire of Ashburton; 3.Authorise the Shire President to approve financial payments according to the letter of the Acting Chief Executive Officer Paul Sheedy's employment including leave entitlements; 4.Appoint the Director Corporate Services John Bingham to the position of Acting Chief Executive Officer effective 21 March 2020 until commencement of the new Chief Executive Officer commencement with the Shire; and 5.Authorise Director Corporate Services / Acting Chief Executive Officer John Bingham to liaise directly with the incoming Chief Executive Officer Kenneth Donohoe as to the current position of the Shire including any urgent priorities.	Completed.	Office of the CEO	15/04/20	99%



Monthly Report of Use of the Common Seal and Actions Performed Under Delegated Authority as required by Council Policy ELM13  
(Affixing of the Common Seal) and Delegated DA08-1 and DA02-4

Date Seal Applied / Approval Date	Delegation Number	Common Seal No.	Parties Involved / Applicant	Document Details / Description / Decision	Directorate Responsibility
12/03/20		662	Landgate	Application for new titles (8 Anketell Court Onslow)	Property & Development Services
12/03/20		663	Onslow Development and Shire of Ashburton	Lease of Lot 381 Second Ave Onslow	Property & Development Services
12/03/20		664	Shire of Ashburton and Summerstar PTY LTD	Lease of 66 Nameless Valley Drive Tom Price	Property & Development Services
12/03/20		665	Shire of Ashburton and Invest Conveyancing	Appointment of Settlement Agent for Vender (8 Anketell Court Onslow). DOCUMENT HAS BEEN WITHDRAWN.	Property & Development Services
12/03/20		666	Minister for Transport and Shire of Ashburton	Lease of part lot 561 Beadon Creek Road Onslow	Property & Development Services
12/03/20		667	Shire of Ashburton and FMG Solomon Pty Ltd	Deed of Variation for Design Construct and Maintenance Works to Hammersley Road	Property & Development Services
24/03/20		668	Shire of Ashburton and Tigers Football Club	Licence Agreement to use Community Facility - Storeroom 3	Property & Development Services
27/03/20			PILBARA PATIOS PTY LTD	Construct front patio for Lot 593 Narrabula Street Tom Price WA 6751	Property & Development Services
27/03/20			DT WORKS	Carport Extension for Lot 28 Joffre Avenue Paraburdoo 6754	
31/03/20			DT WORKS	Garden Shed with Concrete for Lot 562 Brockman Avenue Paraburdoo 6754	

Monthly Report of Actions Performed under Delegated Authority by Delegation DA06-6 Award Tenders

RFT #	RFT Title	Opening	Closing	Awarded To	Method of Award	Council Meeting Date	Consideration
01.20	Ashburton Irrigation Works	19/12/2019	23/01/2020	Western Irrigation Pty Ltd	OCM	10/03/2020	Schedule of Rates (estimate \$250,000 ex GST)
02.20	Grader CCF Class 15 - WALGA	23/01/2020	12/02/2020	Komatsu Australian Pty Ltd	OCM	10/03/2020	\$393,068.00 Ex GST
03.20	Supply, Installation and Service of Airport Passenger Screening Equipment	18/03/2020	29/04/2020	OPEN			
04.20	Refurbishment Works for Shire Staff Housing	4/04/2020	5/05/2020	OPEN			

### **3.1 Local Government Sector's Response to the COVID-19 Pandemic**

*By Nick Sloan, Chief Executive Officer*

**That WALGA:**

- 1. Notes the significant contribution of Local Governments in supporting their communities through the COVID-19 pandemic from a financial, economic, community and social perspective.**
- 2. Requests each Local Government give consideration to the following suite of actions, for Local Governments with the capacity to do so, to provide a coordinated and consistent response to the COVID-19 pandemic:**
  - a. Consider not increasing rates for the 2020-21 financial year**
  - b. Adoption of the WALGA template rates hardship policy by Local Governments that do not currently have a policy**
  - c. Consider rate relief options to support small businesses affected by the COVID-19 pandemic**
  - d. Review fees and charges considering whether fees can be reduced, waived or deferred during the COVID-19 pandemic**
  - e. Bring forward capital works and infrastructure spending with aggressive application of reserves and borrowing**
  - f. Prioritise Local Government spending with businesses and contractors located within the Local Government**
  - g. Implement business friendly payment terms to support business cash flow**
  - h. Consider supporting Community sporting and cultural groups by either establishing grant programs or waiving fees and charges**
  - i. Redeploy staff affected by facility closures to tasks that support the community**
- 3. Notes the State Government is urgently drafting legislative and regulatory amendments to support the actions outlined in point 2 above**
- 4. Notes the advocacy for the following:**
  - a. An increase in Local Government borrowing capacity beyond current Western Australian Treasury Corporation borrowing limits**
  - b. Suspension of the Western Australian Treasury Corporation's borrowing guarantee charge of 0.7 percent on top of the loan interest rate for the 2020-2021 financial year**

- c. No increase to street lighting and utility tariffs in 2020-2021**
- d. Deferral of revaluations for the 2020-2021 financial year**
- e. Request the Office of the Auditor General to cease performance audits for the 2020-2021 financial year**
- f. Freezing of the waste levy for the 2020-2021 financial year**



press release

**EMBARGO TO 1 APRIL 2020**

# Chevron pledges \$2 million to support Western Australia

**PERTH, Western Australia, 1 April 2020** – Chevron Australia has announced a combined contribution of AUD\$2 million to assist community members and local businesses impacted by the current COVID-19 health crisis in Western Australia.

As operator of the Wheatstone natural gas facility, located near the town of Onslow in the Pilbara region of Western Australia, Chevron Australia has launched the AUD\$1 million Chevron Onslow Relief Fund – providing financial support and critical health services to Onslow residents, Aboriginal communities, local businesses and the unemployed.

Chevron Australia Managing Director Al Williams said the Company's priorities are the health and safety of its employees, contractors and the community, as well as maintaining essential supplies of natural gas for homes, businesses and hospitals.

"The Onslow community is at the heart of the work we do to power homes and essential industries across Western Australia with safe and reliable natural gas," said Williams.

"The Chevron Onslow Relief Fund is our commitment to lend a hand to local businesses and community members impacted by these uncertain and challenging times."

As part of the Chevron Onslow Relief Fund, a stimulus package designed to help strengthen community resilience will be delivered by the Onslow Chamber of Commerce and Industry, including:

- Local business support for short-term financial hardship and/or long-term business rebuilding;
- Upskilling opportunities for residents unemployed as a result of current health and economic challenges; and
- Shop local vouchers for eligible residents to use at participating local businesses.

Together with the WA Country Health Service, the Fund will also support the delivery of health care and COVID-19 awareness to the Onslow community.

## Collaborating with industry to support Western Australians

Chevron Australia has pledged an additional AUD\$1 million to essential service providers the Australian Royal Flying Doctor Service, Foodbank WA and Lifeline WA through a collaborative industry effort led by The Chamber of Minerals and Energy of WA.

[www.chevron.com](http://www.chevron.com)

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## press release

The funding will assist COVID-19 patients in remote and regional WA, as well as support mental health and provide essential supplies to vulnerable community members.

“We recognise the importance of the many essential services helping communities across WA deal with this health pandemic and are proud to provide financial assistance during these unprecedented times,” said Williams.



Chevron is one of the world's leading integrated energy companies and through its Australian subsidiaries, has been present in Australia for more than 60 years. With the ingenuity and commitment of thousands of workers, Chevron Australia operates the Gorgon and Wheatstone natural gas facilities; manages its equal one-sixth interest in the North West Shelf Venture; operates Australia's largest onshore oilfield on Barrow Island; and is a significant investor in exploration.

**ENDS**



**Image: Onslow aerial**




*Caption: Located in the Pilbara region of Western Australia, Onslow is the community closest to the Chevron-operated Wheatstone natural gas facility.*



<p><b>City of Armadale</b></p> 	<p>Like a number of Local Governments, the City of Armadale has started to deliver storytime to children remotely and adds the videos to YouTube, but it isn't just the library that has gone digital.</p> <p>The City is keeping the community active by adding Armadale Fitness and Aquatic Centre workout videos to YouTube and residents can also access a range of free exercise routines on the Mywellness mobile app. The AFAC team will be posting regular exercise routines, ranging in difficulty to suit all fitness levels.</p>
<p><b>Shire of Augusta Margaret River</b></p>	<p>The Shire of Augusta Margaret River has adopted a Community Care Package to respond to COVID-19, including allocating \$2 million in recovery support, a zero percent rate increase in 2020/21 as a minimum, and free outside school hours care for critical health and support workers during the pandemic.</p> <p>In addition, ratepayers will also be able to access new flexible payment options and the Shire will also waive all non-regulatory Shire fees, charges and penalty interest charged on outstanding rates, until 30 June 2020.</p> <p><a href="#">Read more</a></p>
<p><b>City of Bunbury</b></p> 	<p>The City of Bunbury has linked up with Welcome Site to assist with the placement of mobile hand-washing stations in and around the CBD. Installed by City staff, the three stations will be in place with no end date for removal at this time.</p> <p>Soap, paper towel and water will be monitored daily with disinfecting of the units also taking place.</p>
<p><b>Shire of Chittering</b></p>	<p>The Shire of Chittering has prepared a guide for the local community advising how local businesses can be accessed in alignment with social distancing and self isolation measures. The guide advises additional services on offer including delivery, phone ordering, adapted trading hours, additional stock amounts and special services for local residents.</p>



	<a href="#">Read more</a>
<p><b>City of Cockburn</b></p> 	<p>The City of Cockburn has introduced financial help for residents, community groups and businesses facing hardship:</p> <ul style="list-style-type: none"> <li>• Rate payments deferred for 3 months, or more generous payments</li> <li>• Removal of penalty interest on rates until 30 June</li> <li>• Defer community debtor repayments for 3 months</li> <li>• Full refund on all cancelled bookings and events at City facilities</li> <li>• Delay on final notices and referrals to Fines Enforcement Registry for infringements until 30 June</li> <li>• Lenient approach with infringements, cautions issued where appropriate.</li> <li>• A directory of Cockburn businesses giving extra care to vulnerable locals, like home delivery, has been established for online promotion. Register <a href="#">here</a>.</li> </ul> <p>The City has asked the Local Government Minister to defer the GRV revaluation for 2020/21 to <b>ensure a zero rate increase</b> for all properties.</p> <p><a href="#">Read more</a></p>
<p><b>Shire of Dardanup</b></p> 	<p>The Shire of Dardanup has created the 'I Heart Dardanup' Facebook group, to connect people living in the Shire with their neighbours during this difficult time. The page is a place to discuss local information, connect carers and volunteers with those in need and keep spirits high. Local businesses can share products and services.</p>






<b>Shire of Denmark</b>	<p>The Shire of Denmark has redeployed multiple staff to offer additional support to community groups and organisations, businesses and vulnerable members of the community.</p> <p>During this time, staff will be acting outside of their normal roles to ensure the community receives the extra support that it needs to remain resilient. This includes a Business Continuity Officer, providing support to local businesses, and a Grants Officer, devoted to providing guidance whilst navigating assistance package.</p> <p>The Shire's Response Team is working on a number of priorities to support the mental and physical health of the community, help the local economy and ensure the Shire remains strong, responsive and adaptable.</p>
<b>Shire of Dundas</b>  	<p>The Shire of Dundas enlisted the help of two prehistoric friends to create a light-hearted video on social distancing in the community.</p> <p><a href="#">Watch here</a></p>
<b>Shire of Esperance</b>	<p>A Community Pantry has been set-up in the grounds of the Esperance Public Library, as well as at a local church. Hope Community Services accepts donations of non-perishable foods to be put in the pantries to help local community members in need of food.</p> <p>The Shire of Esperance is also supporting the development of a Community e-Noticeboard that will include information on: local businesses and service providers, COVID-19 information, takeaway food, groceries, fuel and chemists, community services, business and utilities, Esperance Chamber of Commerce and Industry free Locals Employing Locals jobs site, Esperance Community Arts Arts from Home initiative, digital library resources, Shire information, and mental health resources.</p>

<p><b>City of Fremantle</b></p> 	<p>The City of Fremantle is providing assistance to members of the community through their Neighbour to Neighbour project, which aims to support communities at high risk of being impacted by the threats of COVID-19, including seniors, people with a disability, people from culturally and linguistically diverse (CALD) backgrounds and Indigenous people.</p> <p>Local residents can sign up and volunteer to help vulnerable people in their community with simple errands, including grocery shopping, dog walking, posting mail or simply checking in with a friendly phone call. A webpage has been established enabling people to sign up as a volunteer, or request assistance.</p> <p><a href="#">Read more</a></p>
<p><b>Shire of Goomalling</b></p>	<p>The Shire of Goomalling is connecting with people who are self isolating, people with disability, aged persons and people who don't have family support.</p> <p>They are compiling a list of names of people that need to be connected with services. The Shire will then try to connect them with the most appropriate services.</p> <p>They are also seeking people who have the capacity cook meals or get in touch on the phone with vulnerable people.</p> <p>The Shire is also providing emergency food relief fortnightly. Along with charity St Vincent DePaul, the Shire works to ensure adequate stock, and is also seeking people interested in volunteering to deliver or donate.</p> <p><a href="#">Read more</a></p>
<p><b>Shire of Harvey</b></p> 	<p>The Shire of Harvey library staff created the Library Takeaway Service which is available at Australind and Harvey libraries. Library members can still borrow items, by phoning or emailing their library. Watch the video <a href="#">here</a>. Click <a href="#">here</a> to register for the service.</p> <p>The community can also attend weekly Storytime and Rhymetime sessions from the comfort of your own home. Watch these twice a week on the Shire's <a href="#">YouTube channel</a>.</p> <p>The community is being encouraged to still phone or email the library, even if it is just to touch base with one of our library officers. e-Resources are available <a href="#">here</a>. Staff are available between 9am and 5pm Monday to Friday to chat on the phone and/or offer assistance.</p> <p><a href="#">Read more</a></p>

<b>City of Karratha</b>	<p>Karratha City Council introduced <a href="#">\$3m COVID-19 small business and community support packages</a> on March 30 to provide support to ratepayers, small businesses and community groups.</p> <p>Initiatives include increased access to debt write off, freezing rates and City fees in 2020/21, deferring rates collection for three months, increased spending on local suppliers and contractors, waiving rent for City small business tenants for six months, providing advice to businesses to access State and Federal initiatives, an online portal and advertising campaign to encourage local spending, establishing a Community Group Assistance Fund to provide grants up to \$25,000 per community group or association, and providing compassionate terms to City debtors.</p> <p><a href="#">Read more</a></p>
<b>Shire of Merredin</b>	<p>The Shire of Merredin has created and distributed red and green window signs to enable the elderly, disabled or self-isolating members of the community to communicate with their neighbours.</p> <p>The community has been asked to look out for the red signs in the windows of homes, and check-in with the occupant or offer assistance if they are in a position to do so.</p>
<b>City of Perth</b>	<p>The City of Perth has launched its Relief and Rebound Plan, which aims to provide short term relief to the CBD.</p> <p>Key actions include:</p> <ul style="list-style-type: none"> <li>• Flat \$10 fee for all-day parking in the 34 City owned car parks, and free on street parking at all times.</li> <li>• A freeze in increases in rates and charges.</li> <li>• Suspension of lease and rental payments for three months to all tenants leasing City-owned property.</li> <li>• A full refund on all cancelled bookings at City properties or facilities.</li> </ul> <p><a href="#">Read more</a></p>
<b>Town of Port Hedland</b>	<p>The Town of Port Hedland has developed the ‘Buy Local, By Hedland’ platform and invited all Hedland based sole traders and small to medium businesses with a registered ABN to register.</p> <p>The business registration and promotional platform gives Hedland based businesses the chance to share their stories</p>

	<p>on how they're adapting to the changing environment, and how local customers can still access their goods and services.</p> <p><a href="#">Read more</a></p>
<p><b>City of Rockingham</b></p>	<p>The City of Rockingham has introduced a number of programs and services to support the community at this time.</p> <p>Safety for Seniors connects with vulnerable community members over the age of 65 through regular phone calls. The Safety for Seniors team will contact members to establish individual emergency preparedness, the level of current community connection and what support members may need.</p> <p>Subsidies are available to adults and seniors on low-income to assist them to feel safer, more secure and connected through the City's Low Income Subsidy Scheme. Three subsidy types are available, with up to \$150 available under each subsidy type: Safety, Home Modification or Assistive Equipment and Information Technology.</p> <p><a href="#">Read more</a></p>
<p><b>Shire of Shark Bay</b></p> 	<p>The Shire of Shark Bay has resolved to freeze Rates and Fees and Charges, and forgo Councillor Sitting Fees and Allowances. Full refunds have been provided for gym membership, and Shire commission on cancelled accommodation and tour bookings.</p> <p>Support to the local community and business sector includes promotion of available services (eg take away meals), assisting with a business and tourism recovery plan, helping community groups to amend activities (eg Anzac Day) and supporting the local CRC to livestream activities.</p> <p>Weekly phone checks are being conducted for the aged and vulnerable, support for essential services with issues like home delivery of medications, and regular updates and useful links are provided through the Shire website.</p> <p><a href="#">Read more</a></p>
<p><b>City of South Perth</b></p>	<p>The City of South Perth is undertaking a range of initiatives to support the local community.</p> <p>On top of collating information on the City of South Perth website, the City will also be launching the Helping Hands Program.</p>

	<p>The program supports local communities at high risk of the impact of COVID-19, including seniors, people with disability, people from culturally and linguistically diverse (CaLD) backgrounds and Aboriginal people. Local residents will be able to sign up and volunteer to help vulnerable people in their community with simple errands, including grocery shopping, dog walking, posting mail or simply checking in with a friendly telephone call.</p> <p><a href="#">Read more</a></p>
<p><b>Shire of Three Springs</b></p>	<p>The Shire of Three Springs created the ‘Neighbour to Neighbour’ project putting vulnerable members of the community in touch with volunteers offering assistance as needed. Shire staff will be available to undertake non-typical activities to support emergency and critical services and businesses. On the Shire website a <a href="#">page</a> has been created, providing up to date information for community members. Council has approved a COVID-19 Relief package, which includes:</p> <ul style="list-style-type: none"> <li>• Allocating \$210,000</li> <li>• Zero rate rise and non-regulatory fees increase for 2020/2021</li> <li>• Waiving of penalty interest charges on outstanding rates from 2 April to 30 June</li> <li>• Flexible payment plans for those in vulnerable situations or experiencing hardships</li> </ul> <p><a href="#">Read more</a></p>
<p><b>Town of Victoria Park</b></p>  <p><b>#StillOpenForBusiness</b></p>	<p>The Town of Victoria Park has a <a href="#">COVID-19 FAQs web page</a> and <a href="#">Business Support Hub</a> on its website.</p> <p>It launched the #stilopenforbusiness campaign, with business directory for those still operating online. In partnership with Business Foundations, the Town procured a free one-on-one business advisory service for Vic Park based businesses to access.</p> <p>The Community Team checks in with community groups and support services weekly, and has reviewed its volunteers register to identity skillsets for dedicated outreach support, provided senior service The Village Hub with a platform to expand its Neighbour to Neighbour program, donated cleaning and catering supplies to NGOs and is working to reschedule popular events such as Arts Season.</p> <p><a href="#">Read more</a></p>

<p><b>City of Vincent</b></p>	<p>A three-member Special Committee on COVID-19 Relief &amp; Recovery has been established at the City of Vincent, to ensure agile and responsive decision making.</p> <p>The Committee will meet online, at least once a week, and oversee the City's Relief &amp; Recovery Strategy. With extraordinary powers for the next six months, the Committee will make urgent decisions to respond to the rapidly changing COVID-19 situation.</p> <p><a href="#">Read more</a></p>
<p><b>Shire of Wongan-Ballidu</b></p> 	<p>The Shire of Wongan-Ballidu has set up a 'Neighbours in Need' program to support vulnerable community members who may be struggling with social isolation.</p> <p>Whether its helping to collect supplies, run errands or making a daily phone call to an isolated neighbour, the Shire hopes to make life a little easier for residents through this difficult time by coordinating the project and volunteers.</p> <p><a href="#">Read more</a></p>
<p><b>Shire of York</b></p>  <p>Shire of York - Mobile Library Services</p>	<p>The Shire of York has mobilised its Library Services to provide home delivery to vulnerable residents and is using digital channels to support families with young children by taking their weekly StoryTime live online.</p>



RENT RELIEF

Lessee/Licensee	Property	Details of property	Town	Rental Amount per annum plus GST
<b>Commercial Lease/Licence</b>				
Ashburton Aboriginal Corporation - Stuart Gunzburg				
R& D Enterprise Manager	Moringa crop Trial	Lot 41 on DP184619	Tom Price	\$66.55
Avis Australia	Portion of Onslow airport terminal	Car hire concessions & car bays	Onslow	\$46,900.00
<b>Beadon Bay Hotel</b>	<b>Portion of Onslow airport terminal</b>	<b>Onslow Airport Kiosk</b>	<b>Onslow</b>	<b>\$9,000.00</b> Termination process commenced
Beau Davey t/a Bodyline Gym	Bodyline Gym	304 Bauhinia Street	Tom Price	\$732.05
Chevron Australia - Wheatstone Central Environment Team	Air Quality Monitoring Station	Lot 644 on DP 214895	Onslow	\$15,598.89
Kara Lauder t/a Kader Boot Co	Kader Boot Co - shop	811 Ashburton Court	Paraburdoo	\$7,410.00
Katharine Coates t/a The Vault	The Vault - café	811 Ashburton Court	Paraburdoo	\$6,720.00
One Tree Community Services	Childcare Centre Paraburdoo	Lot 565, DP 409044	Paraburdoo	\$44,520.00
		Onslow Multi-purpose Centre, Crnr Hooley Ave & McGrath Ave	Onslow	\$12,832.90
One Tree Community Services	Child Care Centre	Onslow Fuel Farm	Onslow	\$520.00
Skyfuel Australia	Portion of Lot 16 Onslow Road			
Summerstar Pty Ltd	Caravan Park	Tom Price Tourist Park Lot 66 Nameless Valley Drive	Tom Price	\$45,000.00
Sarah Gorman t/a The Bedford	Portion of Reserve 40065	Portion of Lot 67 DP 15080 for food van business	Paraburdoo	\$2,450.00
Commonwealth of Australia - Bureau of Meteorology	16m x 16m between Onslow Airport Terminal & Airport Camp	Automatic Weather Station	Onslow	\$1.00
<b>Virgin Pty Ltd</b>	<b>Portion of Onslow airport terminal</b>	<b>Check in desks &amp; dispatch room</b>	<b>Onslow</b>	<b>\$37,920.00</b> Flights not reduced at this stage
<b>Northwest Aviation Services Pty Ltd</b>	<b>Portion of Onslow airport terminal</b>	<b>Despatch Office</b>	<b>Onslow</b>	<b>\$20,400.00</b> VARA flights not reduced at this stage therefore NWAS not affected
				\$250,071.39
<b>Community Lease/Licence</b>				
Ashburton Womens Football	Club Room 3 - Shared by shared with Scorchers Cricket Club & Ashburton Womens Football	Clem Thompson Memorial Sports Pavilion, 348 Willow Road	Tom Price	\$250.00
Crushers Cricket Club	Club Room 1 - Shared by Crushers Cricket Club & Tigers Football club	Clem Thompson Memorial Sports Pavilion, 348 Willow Road	Tom Price	\$250.00
Fortescue Cricket Association	Store Room 2	Clem Thompson Memorial Sports Pavilion, 348 Willow Road	Tom Price	\$100.00
Fortescue National Football League (FNFL)	Store Room 1	Clem Thompson Memorial Sports Pavilion, 348 Willow Road	Tom Price	\$100.00
Impala Go Kart Club	Go Kart Track	Lot 245Tom Price-Paraburdoo Road (Reserve 41534)	Tom Price	\$500.00
Karingal Neighbourhood Centre	Karingal Neighbourhood Centre	Karingal Neighbourhood Centre, 88 Fortescue Road	Paraburdoo	\$500.00
Mountain View Sporting Club	Golf Course	Lot 58 East Road (Reserve 40965)	Tom Price	\$500.00
Nameless Family Playgroup	Playgroup Room & Storeroom	Tom Price Civic Centre, 316 Tanunda Street	Tom Price	\$600.00
Onslow Motorcross & Enduro Club	Moto cross venue	306 Onslow Road	Onslow	\$500.00
Onslow Rodeo Association	Rodeo grounds (no buildings or structures)	127 Onslow Road	Onslow	\$500.00
Onslow Rodeo Association	Horse Grounds, stables facilities & grazing land	87 Onslow Road	Onslow	\$500.00
Onslow Sports Club	Sports Club and tennis courts	51 Third Avenue	Onslow	\$1,500.00
Onslow Tourism & Progress Association	Visitor Centre & Goods Shed Museum	52 Second Avenue	Onslow	\$500.00
Panthers Football Club	Club Room 4 - Shared by Tom Price Touch Football Club & Panthers Football Club	Clem Thompson Memorial Sports Pavilion, 348 Willow Road	Tom Price	\$250.00
Paraburdoo Amateur Swimming Association	Storage cage in Paraburdoo CHUB	Parburdoo CHUB, Lot 555 Fortescue Road	Paraburdoo	\$100.00
Paraburdoo Basketball Association	Half of Storage shed at back of Karingal	Karingal Neighbourhood Centre, 88 Fortescue Road	Paraburdoo	\$100.00
Paraburdoo Junior Football Club	Storage cage in Paraburdoo CHUB	Parburdoo CHUB, Lot 555 Fortescue Road	Paraburdoo	\$100.00
	Half of Storage shed behind Karingal Neighbourhood Centre (and access to shared toilets)	Karingal Neighbourhood Centre, 88 Fortescue Road	Paraburdoo	\$100.00
Paraburdoo Netball Association	Storage cage in Paraburdoo CHUB	Parburdoo CHUB, Lot 555 Fortescue Road	Paraburdoo	\$100.00
Paraburdoo Saints Football & Sporting Club	Function Room in Paraburdoo CHUB	Parburdoo CHUB, Lot 555 Fortescue Road	Paraburdoo	\$1,000.00
Paraburdoo Saints Football & Sporting Club	Storage in Peter Sutherland change room & amenities	Reserve 39572 Lot 555 Fortescue Road	Paraburdoo	\$100.00
Paraburdoo Soccer Club Inc	Storage cage in Paraburdoo CHUB	Parburdoo CHUB, Lot 555 Fortescue Road	Paraburdoo	\$100.00
Paraburdoo Squash Racquets Club	Squash Courts and bar	Karingal Neighbourhood Centre, 88 Fortescue Road	Paraburdoo	\$500.00
Paraburdoo Tee Ball Association	Storage in Peter Sutherland change room & amenities	Reserve 39572 Lot 555 Fortescue Road	Paraburdoo	\$100.00
Paraburdoo Tennis Club	Tennis Courts	Lot 88, Fortescue Road	Paraburdoo	\$500.00
Paraburdoo Toy Library	Room and storeroom in Karingal Neighbourhood Centre	Karingal Neighbourhood Centre, 88 Fortescue Road	Paraburdoo	\$500.00

RENT RELIEF

Scorchers Cricket Club	Club Room 3 - Shared by shared with Scorchers Cricket Club & Ashburton Womens Football	Clem Thompson Memorial Sports Pavilion, 348 Willow Road	Tom Price	\$250.00
Swans District Football Club Inc	Onslow Youth Centre - Youth Drop in Centre & Admin Office	Lot 302 Second Avenue	Onslow	\$500.00
The Lifestyle Centre Paraburdoo	Gym	Parburdoo CHUB, Lot 555 Fortescue Road	Paraburdoo	\$500.00
		Clem Thompson Memorial Sports Pavilion, 348 Willow Road	Tom Price	\$250.00
Tigers Football club	Club Room 1 - Shared by Crushers Cricket Club & Tigers Football club	Tom Price Netball & Basketball Courts, Tom Price		
Tom Price Amateur Basketball Association	Store Room (half of shed)	Civic Centre, 316 Tanunda Street	Tom Price	\$100.00
Tom Price Amateur Swimming Club	Store room	Community Hall, Central Road	Tom Price	\$100.00
Tom Price BMX Club	BMX track	60 Nameless Valley Drive (Reserve 39328)	Tom Price	\$500.00
Tom Price Bowling Club	Bar, Kitchen & Bowling Green	347 Jacaranda Drive	Tom Price	\$1,000.00
		Gregory Location 55, Paraburdoo - Tom Price Road (Reserve 39277, Lot 555)	Tom Price	\$500.00
Tom Price Branch Sporting Shooters	Shooting Club	Tom Price Civic Centre, 316 Tanunda Street	Tom Price	\$300.00
Tom Price Gymnastics Club	3 x store rooms			
	Club room in portion of squash court building (shared with Tom Price Jnr Soccer Association)	345 Jacaranda Drive	Tom Price	\$300.00
Tom Price Junior Football Club	Moto cross track	326 Mine Road (Reserve 42510)	Tom Price	\$500.00
Tom Price Motorcycle Club	Arts, Craft & Pottery Room	Tom Price Civic Centre, 316 Tanunda Street	Tom Price	\$500.00
Tom Price Needle, Sewing & Quilting Club		Tom Price Netball & Basketball Courts, Tom Price		
		Civic Centre, 316 Tanunda Street	Tom Price	\$100.00
Tom Price Netball Association	Store Room (half of shed)			
		Lot 54 Nameless Valley Drive (Reserve 42428)	Tom Price	\$500.00
Tom Price Pony & Horse Club	Horse Grounds, stables facilities grazing land camp draft facility	345 Jacaranda Drive	Tom Price	\$500.00
Tom Price Squash Club	Squash Courts	340 Willow Road	Tom Price	\$500.00
Tom Price Tennis Club	Tennis Courts	Clem Thompson Memorial Sports Pavilion, 348 Willow Road	Tom Price	\$250.00
	Club Room 4 - Shared by Tom Price Touch Football Club & Panthers Football Club	Clem Thompson Memorial Sports Pavilion, 348 Willow Road	Tom Price	\$250.00
Tom Price Touch Football	Club Room 2 - Shared by Towns Cricket Club & Towns Eagles Football Club	Clem Thompson Memorial Sports Pavilion, 348 Willow Road	Tom Price	\$250.00
Towns Cricket Club	Club Room 2 - Shared by Towns Cricket Club & Townsite Eagles Football Club	Lot 696 Payne Way	Onslow	\$500.00
Townsite Eagles Football Club	Radio Broadcasting Station	Tjiluna Oval, Lot 293 Willow Road	Tom Price	\$500.00
Vision Christian Media	Club Rooms			
Tom Price Diamond Club	Change room used as Storeroom at Minna Oval Canteen & Changerooms Facility	277 Jabbarup Place	Tom Price	\$300.00
Tom Price Junior Soccer Association				\$18,800.00



## FIN24 Financial Hardship Policy

Aim	<p>To give effect to our commitment to support the whole community to meet the unprecedented challenges arising from the COVID19 pandemic, the Shire of Ashburton recognises that these challenges will result in financial hardship for our ratepayers.</p> <p>This Policy is intended to ensure that we offer fair, equitable, consistent and dignified support to ratepayers suffering hardship, while treating all members of the community with respect and understanding at this difficult time.</p>
Application	Elected Members, Chief Executive Officer and Rates Officer
Statutory Environment	<i>Local Government Act 1995</i> <i>Local Government (Financial Management) Regulations 1996</i>
Principles	<p>Strategic Community Plan 2017 – 2027 (Desktop Review 2019)</p> <p>Goal 05 Inspiring Governance Objective 3 Council Leadership</p>
Approval Date	OMC 14 April 2020
Monitor and Review	Corporate Services
Last Review	2020
Next Review	2022
Review Period	2 years

### Policy Scope

This policy applies to:

1. Outstanding rates and service charges as at the date of adoption of this policy; and
2. Rates and service charges levied for the 2020/21 financial year.

It is a reasonable community expectation, as we deal with the effects of the pandemic that those with the capacity to pay rates will continue to do so. For this reason the Policy is not intended to provide rate relief to ratepayers who are not able to evidence financial hardship and the statutory provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* will apply.

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## Policy Statement

### Payment difficulties, hardship and vulnerability<sup>1</sup>

Payment difficulties, or short term financial hardship, occur where a change in a person's circumstances result in an inability to pay a rates or service charge debt.

Financial hardship occurs where a person is unable to pay rates and service charges without affecting their ability to meet their basic living needs, or the basic living needs of their dependants. The Shire of Ashburton recognises the likelihood that COVID19 will increase the occurrence of payment difficulties, financial hardship and vulnerability in our community. This policy is intended to apply to all ratepayers experiencing financial hardship regardless of their status, be they a property owner, tenant, business owner etc.

### Anticipated Financial Hardship due to COVID19

We recognise that many ratepayers are already experiencing financial hardship due to COVID-19. We respect and anticipate the probability that additional financial difficulties will arise when their rates are received.

We will write to ratepayers at the time their account falls into arrears, to advise them of the terms of this policy and encourage eligible ratepayers to apply for hardship consideration. Where possible and appropriate, we will also provide contact information for a recognised financial counsellor and/or other relevant support services.

### Financial Hardship Criteria

While evidence of hardship will be required (e.g. letter from financial counsellor / accountant / tax agent), we recognise that not all circumstances are alike. We will take a flexible approach to a range of individual circumstances including, but not limited to, the following situations:

- Recent unemployment or under-employment
- Sickness or recovery from sickness
- Recent significant reduction in income or loss
- Unanticipated circumstances such as caring for and supporting extended family

Ratepayers are encouraged to provide any information about their individual circumstances that may be relevant for assessment. This may include demonstrating a capacity to make some payment and where possible, entering into a payment proposal. We will consider all circumstances, applying the principles of fairness, integrity and confidentiality whilst complying our statutory responsibilities.

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<sup>1</sup> Adapted from the Ombudsman Western Australia publication, **Local government collection of overdue rates for people in situations of vulnerability: Good Practice Guidance:**  
<http://www.ombudsman.wa.gov.au/>

## Payment Arrangements

Payment arrangements facilitated in accordance with Section 6.49 of the Act are of an agreed frequency and amount. These arrangements will consider the following:

- That a ratepayer has made genuine effort to meet rate and service charge obligations in the past;
- The payment arrangement will establish a known end date that is realistic and achievable;
- The ratepayer will be responsible for informing the Shire of Ashburton of any change in circumstance that jeopardises the agreed payment schedule.

In the case of severe financial hardship, we reserve the right to consider waiving additional charges or interest.

## Interest Charges

A ratepayer that meets the Financial Hardship Criteria and enters into a payment arrangement may request a suspension or waiver of interest charges. Applications will be assessed on a case by case basis.

## Deferment of Rates

Deferment of rates may apply for ratepayers who have a Pensioner Card, State Concession Card or Seniors Card and Commonwealth Seniors Health Care Card registered on their property. The deferred rates balance:

- remains as a debt on the property until paid;
- becomes payable in full upon the passing of the pensioner or if the property is sold or if the pensioner ceases to reside in the property;
- may be paid at any time, BUT the concession will not apply when the rates debt is subsequently paid (deferral forfeits the right to any concession entitlement); and
- does not incur penalty interest charges.

## Debt recovery

We will suspend our debt recovery processes whilst negotiating a suitable payment arrangement with a debtor. Where a debtor is unable to make payments in accordance with the agreed payment plan and the debtor advises us and makes an alternative plan before defaulting on the 3<sup>rd</sup> due payment, then we will continue to suspend debt recovery processes.

Where a ratepayer has not reasonably adhered to the agreed payment plan, then for any Rates and Service Charge debts that remain outstanding on 1 July 2021, we will offer the ratepayer one further opportunity of adhering to a payment plan that will clear the total debt by the end of the 2021/2022 financial year.

Rates and service charge debts that remain outstanding at the end of the 2021/22 financial year, will then be subject to the rates debt recovery procedures prescribed in the *Local Government Act 1995*.

## Review

We will establish a mechanism for review of decisions made under this policy, and advise the applicant of their right to seek review and the procedure to be followed.

## Communication and Confidentiality

We will maintain confidential communications at all times and we undertake to communicate with a nominated support person or other third party at your request.

We will advise ratepayers of this policy and its application, when communicating in any format (i.e. verbal or written) with a ratepayer that has an outstanding rates or service charge debt.

We recognise that applicants for hardship consideration are experiencing additional stressors, and may have complex needs. We will provide additional time to respond to communication and will communicate in alternative formats where appropriate. We will ensure all communication with applicants is clear and respectful.



# SHIRE OF ASHBURTON

## MONTHLY STATEMENT OF FINANCIAL ACTIVITY

### FOR THE PERIOD ENDED 29 FEBRUARY 2020

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**SHIRE OF ASHBURTON  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

	NOTE	February 2020 Actual \$	February 2020 Y-T-D Budget \$	2019/20 Current Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
<b><u>Operating</u></b>							
<b>Revenues/Sources</b>							
Governance		610,906	570,704	634,187	40,202	7%	
General Purpose Funding		2,346,078	2,243,372	3,390,810	102,706	5%	
Law, Order, Public Safety		69,981	61,185	106,103	8,796	14%	
Health		271,743	145,274	291,150	126,469	87%	▲
Education and Welfare		2,551,800	3,065,017	6,545,300	(513,217)	-17%	▼
Housing		243,650	222,721	368,860	20,929	9%	
Community Amenities		2,349,820	9,980,556	13,337,606	(7,630,736)	-76%	▼
Recreation and Culture		2,828,092	3,758,413	4,856,029	(930,321)	-25%	▼
Transport		2,619,213	5,978,458	11,849,968	(3,359,245)	-56%	▼
Economic Services		1,028,153	1,653,308	2,516,838	(625,155)	-38%	▼
Other Property and Services		144,184	171,655	238,792	(27,472)	-16%	▼
		<u>15,063,620</u>	<u>27,850,664</u>	<u>44,135,644</u>	<u>(12,787,044)</u>	<u>-46%</u>	
<b>(Expenses)/(Applications)</b>							
Governance		(4,173,352)	(6,342,366)	(9,717,023)	2,169,014	34%	▼
General Purpose Funding		(9,127)	(45,247)	(52,411)	36,120	80%	▼
Law, Order, Public Safety		(685,868)	(928,970)	(1,404,538)	243,102	26%	▼
Health		(500,052)	(530,250)	(807,696)	30,198	6%	
Education and Welfare		(158,006)	(206,774)	(307,716)	48,768	24%	▼
Housing		(978,494)	(947,224)	(1,468,472)	(31,270)	-3%	
Community Amenities		(4,703,158)	(6,019,603)	(9,011,118)	1,316,445	22%	▼
Recreation & Culture		(7,273,600)	(8,488,262)	(12,817,449)	1,214,662	14%	▼
Transport		(8,698,872)	(13,822,019)	(19,596,203)	5,123,147	37%	▼
Economic Services		(1,726,682)	(2,232,764)	(3,196,889)	506,082	23%	▼
Other Property and Services		(1,872,981)	(2,087,493)	(2,955,867)	214,511	10%	▼
		<u>(30,780,193)</u>	<u>(41,650,972)</u>	<u>(61,335,382)</u>	<u>10,870,779</u>	<u>-26%</u>	
<b>Net Operating Result Excluding Rates</b>		<b>(15,716,573)</b>	<b>(13,800,308)</b>	<b>(17,199,739)</b>	<b>(1,916,265)</b>	<b>14%</b>	<b>▼</b>
<b><u>Adjustments for Non-Cash</u></b>							
<b><u>(Revenue) and Expenditure</u></b>							
(Profit)/Loss on Asset Disposals		(14,909)	31,717	21,900	(46,626)	147%	▼
Movement in Employee Benefit Provisions		(11,745)	0	0	(11,745)	0%	
Depreciation on Assets		7,814,894	7,863,317	11,870,137	(48,423)	1%	
<b><u>Capital Revenue and (Expenditure)</u></b>							
Purchase Land Held for Resale		(7,381)	(242,982)	(369,343)	235,602	97%	▼
Purchase Land and Buildings		(1,651,567)	(8,801,366)	(17,690,296)	7,149,799	81%	▼
Purchase Furniture and Equipment		(42,275)	(123,310)	(123,842)	81,035	66%	▼
Purchase Plant and Equipment		(40,929)	(1,290,304)	(1,989,648)	1,249,374	97%	▼
Purchase Infrastructure Assets - Roads		(1,877,811)	(5,536,428)	(8,872,798)	3,658,617	66%	▼
Purchase Infrastructure Assets - Footpaths		(46,005)	(506,792)	(756,556)	460,788	91%	▼
Purchase Infrastructure Assets - Drainage		(366,503)	(929,945)	(1,170,000)	563,442	61%	▼
Purchase Infrastructure Assets - Airports		(135,320)	(2,535,717)	(4,372,583)	2,400,396	95%	▼
Purchase Infrastructure Assets - Parks & Recreation		(56,815)	(4,543,320)	(10,510,937)	4,486,504	99%	▼
Purchase Infrastructure Assets - Town		(129,317)	(1,358,204)	(1,968,361)	1,228,887	90%	▼
Purchase Infrastructure Assets - Waste		(1,137,114)	(4,427,051)	(11,699,000)	3,289,937	74%	▼
Proceeds from Disposal of Assets		40,909	136,481	322,000	(95,572)	-70%	▼
Repayment of Debentures		(389,429)	(659,565)	(767,733)	270,136	41%	▲
Proceeds from New Debentures		0	436,788	1,284,671	(436,788)	-100%	▼
Transfers to Restricted Assets (Reserves)		(432,018)	(808,252)	(2,599,216)	376,234	47%	▼
Transfers from Restricted Asset (Reserves)		0	6,462,661	21,907,641	(6,462,661)	-100%	▼
ADD Net Current Assets July 1 B/Fwd Adjusted		8,759,579	8,759,579	8,759,579	(0)	0%	
LESS Net Current Assets Year to Date		<u>31,407,416</u>	<u>15,048,533</u>	<u>993,000</u>	<u>16,358,883</u>	<u>109%</u>	
<b>Amount Raised from General Rates</b>		<b><u>(36,847,746)</u></b>	<b><u>(36,921,531)</u></b>	<b><u>(36,917,123)</u></b>	<b><u>73,785</u></b>	<b><u>0%</u></b>	

**SHIRE OF ASHBURTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2020**

	2018/19 B/Fwd Per 2019/20 Original Budget \$	2018/19 B/Fwd Per Adjusted Actuals \$	February 2020 Actual \$
<b>NET CURRENT ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	12,936,729	11,741,594	29,692,869
Cash - Restricted Unspent Grants	0	353,276	0
Cash - Restricted Reserves	47,635,883	48,394,464	48,507,965
Rates - Current	(2,444,074)	(2,438,569)	306,396
Sundry Debtors	740,868	1,192,938	3,881,745
Accrued Income	135,415	509,793	749,849
Payments in Advance	0	0	19,498
GST Receivable	193,941	290,784	(51)
Provision For Doubtful Debts	(203,460)	(398,728)	(398,728)
Inventories	698,855	1,188,759	1,112,383
	<u>59,694,157</u>	<u>60,834,311</u>	<u>83,871,926</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(141,384)	(1,894,081)	(1,238,022)
Accrued Expenditure	(691,293)	(768,827)	(855,815)
PAYG Payable	0	0	(301,175)
Payroll Creditors	0	0	0
Withholding Tax Payable	0	0	0
GST Payable	(333,622)	(92,129)	588
Other Payables	0	(130,390)	(106,475)
Unearned Income	0	0	0
Accrued Interest on Debentures	(20,871)	(20,366)	(20,366)
Accrued Salaries and Wages	(288,447)	(288,447)	(288,447)
Current Employee Benefits Provision	(1,428,251)	(1,536,357)	(1,524,612)
Current Loan Liability	0	(766,294)	(376,866)
	<u>(2,903,868)</u>	<u>(5,496,891)</u>	<u>(4,711,190)</u>
<b>NET CURRENT ASSET POSITION</b>	56,790,289	55,337,420	79,160,736
<b>LESS: Reserves - Restricted</b>	(47,635,883)	(48,394,464)	(48,826,482)
<b>LESS: Unspent Grants - Restricted</b>	0	0	0
<b>ADD BACK: Reconciling Items to Audited Statements</b>	0	0	0
<b>ADD BACK: Component of Leave liability already funded from Reserve</b>	1,091,091	1,536,357	1,097,187
<b>Add Back : Current Loan Liability</b>	0	766,294	376,866
<b>LESS: Non Current Inventories</b>	(560,586)	(486,028)	(400,892)
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b>9,684,911</b>	<b>8,759,579</b>	<b>31,407,416</b>

**SHIRE OF ASHBURTON**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2020**  
**Report on Significant Variances Greater than 10% and \$20,000**

**The Materiality variances adopted by Council are:**

Actual Variance to YTD Budget up to 5% - Not Reported

Actual Variance up to 10% of YTD Budget - Use Management Discretion

Actual Variance exceeding 10% of YTD Budget and a value greater than \$20,000 - Must Report

<b>REPORTABLE OPERATING REVENUE VARIATIONS</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Variance</b>
<b>Health - Variance above budget expectations</b> Timing of Aboriginal Grants against budget profile. The Shire also received 50% more Food Premises Registration Fees compared to the forecast.	<b>271,743</b>	<b>145,274</b>	<b>126,469</b>
<b>Education &amp; Welfare - Variance below budget expectations</b> Variance mainly attributed to timing of funding for Tom Price Child Care Centre against budget profile.	<b>2,551,800</b>	<b>3,065,017</b>	<b>(513,217)</b>
<b>Community Amenities - Variance below budget expectations</b> Negative Variance mainly represents the funding from Rio Tinto & Building Better Regions Fund not yet received for the Onslow Waste Management Facility.	<b>2,349,820</b>	<b>9,980,556</b>	<b>(7,630,736)</b>
<b>Recreation and Culture - Variance below budget expectations</b> Negative Variance attributed to the timing of the funds for Onslow Sports Club upgrade from Chevron & Tom Price Bowling Club (Rio Tinto). Timing of the funds for the Paraburdoo Community Hub (Operations); & Club Development.	<b>2,828,092</b>	<b>3,758,413</b>	<b>(930,321)</b>
<b>Transport - Variance below budget expectations.</b> Negative Variance due to the timing of the funds for road construction and maintenance from Roads to Recovery, Regional Road Group and Main Roads WA for Black Spot & WANDRRA Events.	<b>2,619,213</b>	<b>5,978,458</b>	<b>(3,359,245)</b>
<b>Economic Services - Variance below budget expectations.</b> Negative Variance highlighted by Horizon Solar Program contribution not yet received, this will be realised at the end of the project.	<b>1,028,153</b>	<b>1,653,308</b>	<b>(625,155)</b>
<b>REPORTABLE OPERATING EXPENSE VARIATIONS</b>			
<b>Governance - Variance below budget expectations</b> Positive Variance - Expenditure under budget during the period under review (Legal, Salaries & Superannuation, various expenses pertaining to Member of Council)	<b>(4,173,352)</b>	<b>(6,342,366)</b>	<b>2,169,014</b>
<b>General Purpose Funding - Variance below budget expectations</b> Positive Variance - Expenditure under budget during the period under review (Legal, Valuation & Salaries).	<b>(9,127)</b>	<b>(45,247)</b>	<b>36,120</b>
<b>Law, Order &amp; Public Safety - Variance below budget expectations</b> Positive Variance - Underspends in Salaries and Superannuation Accounts (Animal Control Eastern) against budgeted less than expected operating costs for Fire Prevention and animal control.	<b>(685,868)</b>	<b>(928,970)</b>	<b>243,102</b>
<b>Health - Variance below budget expectations</b> Positive Variance - Cumulative underspends under the Inspections and Administration Services Sub-Programme, highlighted by Salaries and Superannuation, Motor vehicle Expenses, and Mosquito control charges.	<b>(500,052)</b>	<b>(530,250)</b>	<b>30,198</b>



**SHIRE OF ASHBURTON**  
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**Report on Significant Variances Greater than 10% and \$20,000**

<b>Education and Welfare - Variance below budget expectations</b> Positive Variance - Timing of Donations to the Tom Price Primary Schools, scheduled for the second half of the year and cumulative underspend in Youth Services for East and West.	(158,006)	(206,774)	48,768
<b>Community Amenities - Variance below budget expectations</b> Positive variance - Mainly due to cumulative underspend in the Sanitation for Commercial, General Refuse as well as Salaries, Superannuation & Consultancy Fees in Other Community Amenities.	(4,703,158)	(6,019,603)	1,316,445
<b>Recreation &amp; Culture - Variance below budget expectations</b> Positive variance - Timing of events and community donations and projects; & various underspends across most areas of Maintenance Works within the Shire.	(7,273,600)	(8,488,262)	1,214,662
<b>Transport - Variance below budget expectations</b> Positive Variance - Timing of WANDRRA Event 781 & DEFES 899 (Cyclone Damien) remediation works.	(8,698,872)	(13,822,019)	5,123,147
<b>Economic Services - Variance below budget expectations</b> Positive Variance - Cumulative underspends in the Tourism & Area Promotion in Tom Price & Onslow. Further, Consultancy, Salaries and Superannuation under Economic Development below budget.	(1,726,682)	(2,232,764)	506,082
<b>Other Property and Services - Variance below budget expectations</b> Positive Variance - Cumulative underspends in Salaries & Super Annuation & Consultancy among others.	(1,872,981)	(2,087,493)	214,511
<b>REPORTABLE CAPITAL EXPENSE VARIATIONS</b>			
<b>Purchase of Land Held for Resale - Variance below budget expectations.</b> Residential & Land Development sub-divisions Projects - Landgate to issue Survey Instructions on proposed excision of portion of Lot 524 on Deposited Plan 69942 for amalgamation into adjoining Lot 350 in Tom Price. Lack of Expression of Interest on (Lot 9500) Mixed Business Development has had an effect on expenditure. These observations are the same as from the last reporting.	(7,381)	(242,982)	235,602
<b>Purchase of Land &amp; Buildings - Variance below budget expectations.</b> Building Projects are in the early planning stages (timing) or awaiting confirmation of (External Funding). E.g. Tom Price Child Care Centre Project & Onslow Gymn/Child Care Facilities which account for a significant part of the variance.	(1,651,567)	(8,801,366)	7,149,799
<b>Purchase of Furniture &amp; Equipment - Variance below budget expectations.</b> The following projects have not commenced (Aims Sharepoint, Community Events Management Software, Visitors Centre Furniture Upgrade & Onslow Cemetery Shoring Box)	(42,275)	(123,310)	81,035
<b>Purchase of Plant &amp; Equipment - Variance below budget expectations.</b> Plant & Equipment Program for 2019/20 will be spread throughout the year with only 1 vehicle procured so far. Other Plant items have not yet been procured as projected e.g. AO Plotter, Material Handling & Lifting Equipment and X-ray Equipment at Onslow Airport among others.	(40,929)	(1,290,304)	1,249,374
<b>Purchase of Infrastructure Assets Roads - Variance below budget expectations.</b> RFT's awarded for some of the road works, however works are yet to properly commence, hence lower expenditure year to date. RFT for Kerb and Gutter Renewal Program just awarded in February, works to commence.	(1,877,811)	(5,536,428)	3,658,617
<b>Purchases of Footpaths - Variance below budget expectations</b>	(46,005)	(506,792)	460,788

**SHIRE OF ASHBURTON**  
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**Report on Significant Variances Greater than 10% and \$20,000**

RFT for Footpath Construction and Renewal Program will go to the March 2020 Council Meeting.

<b>Purchase of Infrastructure Assets Drainage - Variance below budget expectations.</b>	<b>(366,503)</b>	<b>(929,945)</b>	<b>563,442</b>
RFT for Irrigation Works will go to the March 2020 Council Meeting. Other Drainage Works are currently in progress.			
<b>Purchase of Aerodromes - Variance below budget expectations.</b>	<b>(135,320)</b>	<b>(2,535,717)</b>	<b>2,400,396</b>
Most Onslow Airport Capital Works are still under project planning stage (sourcing RFQ or drafting Request for Tenders). Landside Infrastructure and the Solar Farm Expansion are progressing well. A new project has been added to procure X-ray Machine at the Airport.			
<b>Purchases of Parks &amp; Recreation Assets - Variance below budget expectations.</b>	<b>(56,815)</b>	<b>(4,543,320)</b>	<b>4,486,504</b>
Vic Hayton Pool Refurbishments to occur after the Pool Season (4th Quarter); Foreshore Protection Project, Onslow Marina Upgrade & the Pump Track are all under planning.			
<b>Purchases of Town Infrastructure - Variance below budget expectations.</b>	<b>(129,317)</b>	<b>(1,358,204)</b>	<b>1,228,887</b>
Horizon Power Solar Program has just commenced with Stage 1 focusing on Shire staff housing. The Tom Price Tourist Bay Upgrade is still at a planning stage.			
<b>Purchases of Waste Infrastructure - Variance below budget expectations.</b>	<b>(1,137,114)</b>	<b>(4,427,051)</b>	<b>3,289,937</b>
Council adopted recommendations for RFT 04.19 for the Pilbara Regional Waste Management Facility for early works, which is progressing. Delayed expenditure on Sieve Buckets as different product options are being considered; RFT for Waste Operations Building awarded at February 2020 OCM.			
<b>Repayment of Debentures - Variance below expectations.</b>	<b>(389,429)</b>	<b>(659,565)</b>	<b>270,136</b>
Timing of loan repayments.			
<b>Transfers to Restricted Assets (Reserves) - Variance below budgeted expectations.</b>	<b>(432,018)</b>	<b>(808,252)</b>	<b>376,234</b>
Transfer to Reserves to occur at end of financial year. Actuals recorded so far represent Interest to Reserve.			
<b>REPORTABLE CAPITAL INCOME VARIATIONS</b>			
<b>Proceeds from Disposal of Assets - Variance below expectations.</b>	<b>40,909</b>	<b>136,481</b>	<b>(95,572)</b>
Timing of disposal of Assets.			
<b>Proceeds from New Debentures - Variance below expectations.</b>	<b>-</b>	<b>436,788</b>	<b>(436,788)</b>
No Proceeds from New Debentures in February 2020.			
<b>Transfers from Restricted Assets (Reserves) - Variance below budgeted expectations.</b>	<b>-</b>	<b>6,462,661</b>	<b>(6,462,661)</b>
Transfers from Reserves generally done at the end of the financial year.			

**SHIRE OF ASHBURTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2020**

			Original Budget	Current Budget	Budget YTD	Actual YTD
<b>OFFICE OF CEO</b>						
<b>Office of CEO</b>						
092271	Projects to be Identified		25,000	55,275	25,394	10,000
			<b>25,000</b>	<b>55,275</b>	<b>25,394</b>	<b>10,000</b>
<b>Staff Housing</b>						
097800	BN000	Budget Only - New Staff Housing Stock	0	331,880	112,839	0
097800	BN147	215 Grevillea Tom Price (Demolish & New Build)	0	977,874	373,575	66,592
097800	BN148	61 Pine Street, Tom Price (Demolish & New Build)	0	2,615	2,615	2,615
097800	BN144	New Staf Housing Onslow (Do not use anymore)	2,050,000	0	-	0
097800	BN146	New Staff Housing Paraburdoo (Do not use anymore)	0	0	-	0
097800	BN149	8 Anketell Ct, Onslow	0	737,631	737,631	735,366
097803	BC099	BUDGET ONLY Staff Housing - Security Improvements - All Houses	1,370,000	1,141,600	388,144	0
097804	BC162	193 Capricorn Ave Paraburdoo (Transit House)	0	19,690	6,695	19,690
097803	BC270	CAP - 1143 Yanagin Pl Tom Price	0	208,710	165,440	10,865
			<b>3,420,000</b>	<b>3,420,000</b>	<b>1,786,940</b>	<b>835,129</b>
<b>Tourism &amp; Area Promotion Eastern Sector</b>						
134855	19049	Paraburdoo-Para Info Bay Toilet	260,000	251,000	154,405	152,270
134854	15151	Tom Price -Upgrade Tourist Info Bay Signage	468,361	468,361	313,802	0
135010	20008	Tourism Sign - Signage Installation on NWC Hwy (before Onslow T/off)	70,000	65,000	0	0
			<b>798,361</b>	<b>784,361</b>	<b>468,207</b>	<b>152,270</b>
<b>Museums</b>						
			<b>3.00</b>			
134851		Asset Expansion/Upgrade Visitors Cente Tom Price Furnture & Equipment	10,000	10,000	6,699	0
114619	BC410	CAP - Building Prog Onslow Museum	104,527	104,527	70,019	8,510
130165		New Tourism Signage- Entry Statement to the National Parks	50,000	50,000	33,493	0
AB2002		Onslow Business House Structural & Remedial Works	65,000	65,000	43,539	0
AB2005		Onslow Goods Shed - Building Structural Compliance	160,000	160,000	54,400	0
139996		Tom Price Visitors Centre Wash Down Bay	27,900	15,000	15,000	0
139997		TP Visitors Centre - Touch Screen	0	0	8,514	0
			<b>417,427</b>	<b>404,527</b>	<b>231,664</b>	<b>8,510</b>
<b>Total</b>			<b>4,660,788</b>	<b>4,664,163</b>	<b>2,512,204</b>	<b>1,005,909</b>
<b>COMMUNITY SERVICES</b>						
<b>Care of Families and Children</b>						
AB2006		Onslow - Gym / Childcare Facilities Renewal	2,500,000	2,500,000	1,675,000	0
AB2017		Sullage Pumps - Paraburdoo Child Care Centre	0	9,089	9,089	0
080301	18069	TP Childcare- Design & Consultancy Services	5,100,000	6,750,000	2,301,100	9,242
			<b>7,600,000</b>	<b>9,259,089</b>	<b>3,985,189</b>	<b>9,242</b>
<b>Major Projects</b>						
AE2002		Horizon Power Solar Program	1,500,000	1,500,000	1,004,802	129,317
			<b>1,500,000</b>	<b>1,500,000</b>	<b>1,004,802</b>	<b>129,317</b>
<b>Total</b>			<b>9,100,000</b>	<b>10,759,089</b>	<b>4,989,991</b>	<b>138,558</b>
<b>CORPORATE SERVICES</b>						
<b>Administration General - Tom Price &amp; Paraburdoo</b>						
AB2009		Tom Price - New Admin Facility Concept Planning	100,000	100,000	66,987	0
AB2010		Tom Price Current Admin Building - New Courtyard Shade Cover Installation	15,000	15,000	15,000	14,948
			<b>115,000</b>	<b>115,000</b>	<b>81,987</b>	<b>14,948</b>
<b>Administration General - Onslow</b>						
040369	19005	Onslow -Admin Building Balustrade and Hand rail	10,000	10,000	6,699	0
			<b>10,000</b>	<b>10,000</b>	<b>6,699</b>	<b>0</b>
<b>Cemetries</b>						
100100		Onslow Cemetery Upgrade	22,296	22,296	14,934	0
			<b>22,296</b>	<b>22,296</b>	<b>14,934</b>	<b>0</b>
<b>Information Technology</b>						
042464	18054	Event Management Software for Community Development- C/F	15,000	15,000	10,050	0
040466	17029	ICT AIMS (Sharepoint) Upgrade	28,842	28,842	19,322	6,350
040466	20007	ICT Hardware -Laptops	40,000	40,000	26,795	35,925
042464	19080	ICT Software - Training Management System	55,955	0	36,930	0
042464	19025	Tom Price-ICT Software - Training and Safety Management System	55,371	0	0	0
			<b>195,168</b>	<b>83,842</b>	<b>93,097</b>	<b>42,275</b>
<b>Total</b>			<b>342,464</b>	<b>231,138</b>	<b>196,717</b>	<b>57,223</b>
<b>PROPERTY &amp; DEV 31407416</b>						
<b>Emergency Management Services</b>						

**SHIRE OF ASHBURTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2020**

			Original Budget	Current Budget	Budget YTD	Actual YTD
051685	Plant & Equipment Fire Prevention		36,553	36,553	24,486	0
			<b>36,553</b>	<b>36,553</b>	<b>24,486</b>	<b>0</b>
<b>Fire Brigades</b>						
050006	Tom Price - Emergency Services Co-located Facility		0	480,000	163,200	0
AR2001	Shire Cyclone Warning Signs - Install New		50,000	50,000	33,493	0
			<b>50,000</b>	<b>530,000</b>	<b>33,493</b>	<b>0</b>
<b>Ranger Services</b>						
051735	19075	Para Dog Exercise Yard- alterations to the existing dog yard at para depot	100,000	109,000	9,000	7,802
AB2001		CCTV Program - Extend & Upgrade Shirewide	90,000	90,000	60,288	0
			<b>190,000</b>	<b>199,000</b>	<b>69,288</b>	<b>7,802</b>
<b>Old Onslow</b>						
114631	18070	Old Onslow PIP2- Cemetery Conservations Works	106,169	133,000	133,000	126,627
114631	18071	Old Onslow PIP2 - Erection of Heritage Street Signs & Main Roads Signage	58,432	42,245	42,245	2,585
114631	18072	Old Onslow PIP2- Old Onslow APP generation & Activation	13,500	13,500	13,500	0
114631	18073	Old Onslow PIP2- Pedestrian & Parking Access	88,850	88,850	50,009	0
114631	18074	Additional Main Road Signage	80,875	16,187	5,504	0
114631	18075	Contingency & Opportunistic Works	0	54,044	28,275	0
			<b>347,826</b>	<b>347,826</b>	<b>272,533</b>	<b>129,212</b>
<b>Tom Price Industrial Land Development</b>						
140154	15190	Tom Price Industrial Land - Planning	135,000	135,000	90,434	0
140741		Tom Price Emergency Services Land	20,000	20,000	8,965	6,781
140054	18022	Tom Price Residential Land Development Subdivision and Survey	14,343	14,343	9,609	600
140077		Asset New TP Residential Land	0	450,000	153,000	0
			<b>169,343</b>	<b>619,343</b>	<b>109,008</b>	<b>7,381</b>
<b>Onslow Mixed Business Development</b>						
147318		Onslow Mixed Business Development - Services Installation	200,000	200,000	133,974	0
			<b>200,000</b>	<b>200,000</b>	<b>133,974</b>	<b>0</b>
<b>Public Halls - Civic Centres, Pavilions</b>						
AB2007		Ashburton Hall Structural Rectification	100,000	100,000	66,987	0
AB2008		Paraburdoo Ashburton Hall - Install New Air Conditioner	100,000	105,000	35,700	0
117326		Asset New Public Halls - Civic Centres, Pavilions PLANT & EQUIPMENT	0	10,000	3,400	0
AB2011		Tom Price Community Hall- Renewal of Air Conditioners	35,000	30,000	10,200	0
			<b>235,000</b>	<b>245,000</b>	<b>116,287</b>	<b>0</b>
<b>Swimming Pool - Tom Price</b>						
113308	20006	Vic Hayton Pool Refurbishments	180,000	180,000	0	0
			<b>180,000</b>	<b>180,000</b>	<b>0</b>	<b>0</b>
<b>Foreshore Areas - Onslow</b>						
AP2006		Foreshore Protection - Upgrade Sand & Groyne Plus Seawall Extension	400,000	0	0	0
AP2005		Onslow Back Beach - Shade Structure Renewal	50,000	48,430	32,960	34,950
AP2007		Onslow Marina Upgrade	7,500,000	7,500,000	2,550,000	0
			<b>7,950,000</b>	<b>7,548,430</b>	<b>2,582,960</b>	<b>34,950</b>
<b>Swimming Pool - Paraburdoo</b>						
112968	20005	Paraburdoo Quentin Broad Swimming Pool -Tiles Renewal	156,406	156,406	104,773	13,450
			<b>156,406</b>	<b>156,406</b>	<b>104,773</b>	<b>13,450</b>
<b>Onslow MPC</b>						
110365	19018	Onslow-Water Supply Pumps at MPC	0	0	0	0
110365	19019	Onslow-Water Tank at MPC	80,000	88,000	5,700	4,995
110364	17030	Onslow MPC (Emergency Evacuation Centre)- Upgrade	80,000	0	0	0
AB2004		Onslow MPC - Install New Storage Shed	50,000	50,000	33,493	0
			<b>210,000</b>	<b>138,000</b>	<b>39,193</b>	<b>4,995</b>
<b>Other Recreation and Sport</b>						
100094		Golf Club Project (TP)	100,000	100,000	67,000	0
AP2009		Paraburdoo New Softball Field/Soccer & Rugby Pitches - Upgrade	450,000	610,000	408,700	0
113263	19056	Paraburdoo-Bench Seating Para Cricket Nets	13,000	15,000	0	0
113230	20002	Tom Price - Bowling Club Upgrade of Bowling Green & Patio Area	500,000	0	164,934	0
AB2012		Tom Price - Community Hub - Combine Bowling Club, Jnr Football, Squash & Gym	100,000	100,000	66,987	0
AP2017		Tom Price - Minha Oval New Lighting	250,000	250,000	167,467	4,200
AB2013		Tom Price - Tennis Club Refurbishment of Playing Surface & Facilities	800,000	800,000	535,894	22,977
AP2013		Tom Price- Diamond Club Softball - Renewal of Oval Lighting	200,000	200,000	133,974	0
AP2014		Tom Price- Diamond Club Softball - Storage Facility Installation	50,000	50,000	33,493	0
AP2015		Tom Price- Diamond Club Softball - Upgrade of Playground Lighting	10,000	10,000	6,699	0
AP2020			0	17,211	5,852	0
AP2016		Tom Price- Minha Oval New Shed & Bollards Installation	300,000	0	98,960	0
AP2018		Tom Price- Skate Park New Shade Structure Installation	250,000	250,000	167,467	0
AB2016		Karingal Neighbourhood Centre Bin Surrounds	0	5,615	5,615	0
AB2014		V.Swan Office Building - Upgrade	150,000	150,000	100,480	0
			<b>3,173,000</b>	<b>2,557,826</b>	<b>1,963,522</b>	<b>27,177</b>
<b>Public Toilets</b>						
AB2003		Community Gardens - Install Toilets Amenities	80,000	80,000	53,589	0
			<b>80,000</b>	<b>80,000</b>	<b>53,589</b>	<b>0</b>
<b>Malls</b>						
100067		Tom Price Town Centre Revitalisation	128,000	0	39,600	0
			<b>128,000</b>	<b>0</b>	<b>39,600</b>	<b>0</b>
<b>Other Community Amenities</b>						
100102		Disability (All SOA Buildings)	250,000	0	0	0

**SHIRE OF ASHBURTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2020**

			Original Budget	Current Budget	Budget YTD	Actual YTD
AB2018	Tom Price Events Containery		0	10,000	3,400	0
100021	Onslow - Cemetery Shoring Box		0	11,800	0	0
			<b>250,000</b>	<b>21,800</b>	<b>0</b>	<b>0</b>
<b><u>Clem Thompson Sports Pavilion</u></b>						
AP2012	Tom Price Clem Thompson Oval - BBQ Facilities & Playground		25,000	25,000	16,745	0
AP2011	Tom Price Clem Thompson Oval - Install New Rebound Nets for AFL		30,000	30,000	20,096	227
			<b>55,000</b>	<b>55,000</b>	<b>36,841</b>	<b>227</b>
<b><u>Paraburdoo Sports Pavilion</u></b>						
AP2001	Paraburdoo Score Board		10,000	0	0	0
			<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>Paraburdoo CHUB</u></b>						
113236	BN386	External works	150,000	115,541	116,148	117,833
113236	BN391	Paraburdoo Chub - Cricket Net Renewal	80,000	94,260	101,348	94,260
113236	BN392	Paraburdoo Bin Hub Surrounds (SOA funding)	0	5,615	5,615	0
113236	BN383	Peter Sutherland Clubrooms/storage conversion	0	10,000	3,400	0
113236	BN393	Paraburdoo Pool Bin Surrounds (SOA Funding)	0	11,289	11,289	0
113236	BN385	Swimming Pool Amenities	126,000	118,130	40,164	118,130
			<b>356,000</b>	<b>354,835</b>	<b>277,965</b>	<b>330,223</b>
<b><u>Parks</u></b>						
AP2008		Anzac Memorial - Re-design & Renewal	100,000	0	32,987	0
112746	19035	Mountain Bike track - scope of works	105,000	105,000	70,334	0
AP2002		Onslow Anzac Memorial - Install New Drink Fountain	11,340	0	3,742	0
AP2003		Onslow Anzac Memorial - Renewal of Flag Pole	20,000	20,000	13,397	0
112746	20004	Onslow Picnic Setting Installation	15,000	15,000	10,050	0
112749	20009	Paraburdoo Visitors Information Bay Red Dog Sculpture	90,000	210,000	101,088	0
112746	20000	Tom Price - Pump Track	950,000	950,000	636,375	3,339
			<b>1,291,340</b>	<b>1,300,000</b>	<b>867,973</b>	<b>3,339</b>
<b><u>Ovals</u></b>						
AP2010		Peter Sutherland Oval - Install New Bollards & Rope Rails	10,000	18,000	18,000	14,100
			<b>10,000</b>	<b>18,000</b>	<b>18,000</b>	<b>14,100</b>
<b><u>Other Housing</u></b>						
092268	BC299	Renovations - Senior Citizens Units (Budget only)	50,000	50,000	33,493	0
092269	BC289	Capital Upgrade Carinya Units (All)(Budget only)	50,000	50,000	33,493	0
			<b>100,000</b>	<b>100,000</b>	<b>66,987</b>	<b>0</b>
<b>Total</b>			<b>15,178,468</b>	<b>14,688,019</b>	<b>6,810,472</b>	<b>572,855</b>

**INFRASTRUCTURE SERVICES****Depots**

127380	BN417	Onslow Depot - New Shed Structure Installation	140,000	140,000	93,782	0
127387	19009	Onslow Depot Refurbishment	454,723	454,723	304,603	265,080
127387	19048	Onslow-Depot Boom Gates	70,000	0	23,091	0
127380	20001	Paraburdoo Depot New Crib Room	200,000	200,000	68,000	0
			<b>864,723</b>	<b>794,723</b>	<b>489,475</b>	<b>265,080</b>

**Road Plant Purchases**

AE2004	PR200	Budget Only - Various Plant Items	1,400,000	1,170,000	859,615	40,929
AE2003		Emergency Response Trailers Rural Roads Installation	50,000	50,000	33,493	0
AE2005		Onslow AO Plotter	6,295	6,295	4,215	0
			<b>1,456,295</b>	<b>1,226,295</b>	<b>897,324</b>	<b>40,929</b>

**Onslow Airport**

120058	19006	Airport - Emergency Access Rd Sealed next to Rotary Wing Hangar	35,000	35,000	23,447	0
120058	19000	Airport - Illuminated Wind Direction and Precision Approach Path Indicator	250,000	250,000	88,980	6,390
124086	19001	Airport - Material Handling and Lifting Equipment	150,000	150,000	150,000	0
120058	19002	Airport - Scour Protection for Top Batters	1,475,613	1,475,613	988,468	0
120058	19003	Airport - Taxiway Delta Reseal	260,000	260,000	260,000	0
120017	19088	Airport Landside Infrastructure	48,750	36,364	44,539	36,364
120018	19089	Kiosk Fit out	40,000	50,000	26,900	0
120018	20011	Airport Multi-View EDS X-ray for Luggage/Body Scanning Equipment	0	455,000	154,700	0
AA2001		Onslow Airport General Aviation Development- Fencing, Water, Elec, Connection E	287,300	287,300	192,491	1,631
120016	18007	Onslow Airport Expansion to Solar Farm 150kW	320,000	320,000	218,371	86,015
AA2002		Onslow Airport Runway Enrichment Seal	200,000	200,000	200,000	0
AA2003		Onslow Airport Taxiway Renewal for Bravo & Charlie	1,488,306	1,488,306	506,024	4,920
120055		Runway/pavement line marking	20,000	20,000	13,397	0
			<b>4,574,969</b>	<b>5,027,583</b>	<b>2,867,317</b>	<b>135,320</b>

**Urban Stormwater Drainage**

AD2001	IP200	Irrigation Renewals Various locations (19/20)	250,000	250,000	167,467	104,406
124470	19038	Drainage Renewals Program	500,000	500,000	335,001	262,097
124470	20010	Drainage Renewals 19/20 - Tom Price & Paraburdoo	0	220,000	74,800	0
AD2004		Tom Price Doradeen Rd / West Rd - Culvert Upgrade	650,000	0	214,414	0
AD2002		Waterway Structures - Major	13,000	0	4,289	0
AD2003		Waterway Structures - Minor	200,000	200,000	133,974	0
			<b>1,613,000</b>	<b>1,170,000</b>	<b>929,945</b>	<b>366,503</b>

**Construction Streets, Roads, Bridges, Depots**

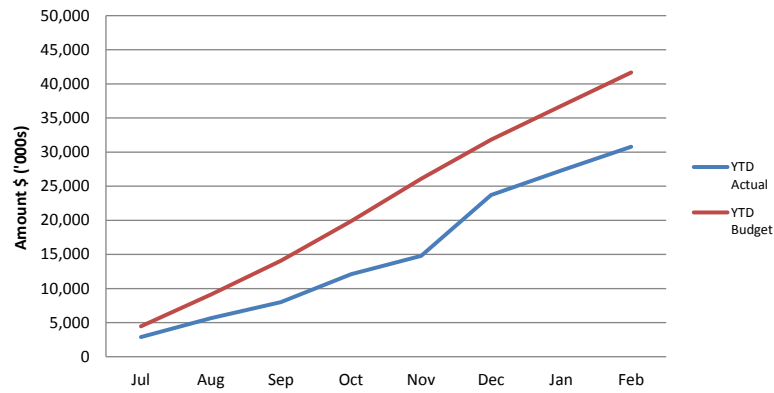
124441	C225	Construction of Cattle Grids	67,000	67,000	44,881	0
124441	18042	Installation of Electronic Variable Message Signs- Ashburton Downs	23,089	28,089	0	0

**SHIRE OF ASHBURTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2020**

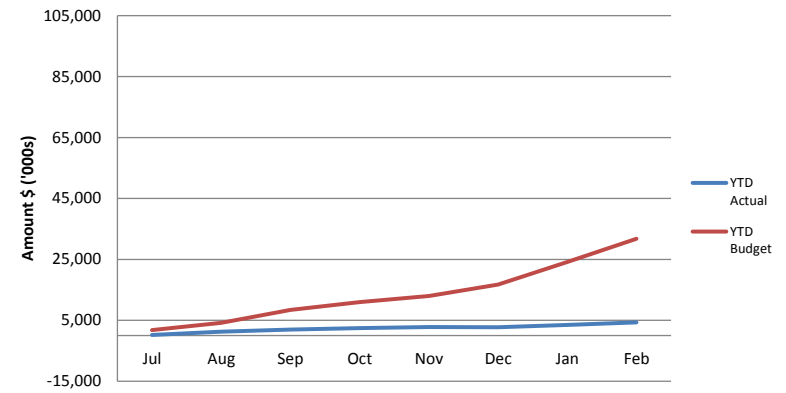
			Original Budget	Current Budget	Budget YTD	Actual YTD
124450	19086	Mine Road, TP (Blackspot Funding 18/19)	400,689	450,000	285,173	0
124450	19092	Twitchen Road Sealing	198,000	198,000	132,632	0
124451	19087	Peedamulla Road (NTC- SOA Funded)	107,508	107,508	107,508	107,508
124460	C200	Works Prog Floodway Stablilisations (Capital)	498,000	498,000	333,593	0
124461	19061	Road Renewals- Ashburton Downs Meekatharra Rd (18/19 RRG Funding)	679,784	679,784	455,366	0
124461	19062	Road Renewals- Pannawonica-Millstream Rd (16/17-18 RRG Funding)	1,218,140	1,218,140	818,323	2,829
124461	19059	Road Renewals-Pannawonica Millstream Rd(Re-allocated Roeb-Witt Rd 18/19 RR	407,072	407,072	140,150	2,644
AR2006	RU200	Onslow - Peedamulla Rd (R2R Funding 19/20)	1,203,180	1,203,180	1,203,180	1,258,252
AR2006	RU202	Pannawonica - Millstream Rd (RRG Funding 19/20)	720,033	370,033	126,203	1,490
AR2006	RU203	Towera - Lyndon Road (RRG Funding 19/20)	720,033	720,033	482,328	0
AR2006	RU201	Twitchen Road (R2R Funding 19/20)	922,959	922,959	618,259	2,818
AR2006	RU204	Roebourne - Wittenoom Rd (RRG Funding 19/20)	0	350,000	350,000	350,000
AR2007		Safety Barriers Renewals - Shire Wide	53,000	53,000	35,503	0
AR2008		Significant Road Signs - Renewals	15,000	15,000	10,050	0
AR2009	UR200	Urban Roads Program Renewal - 19/20	56,444	1,134,000	0	0
AR2009	UR210	Court Rd	24,459	0	0	0
AR2009	UR211	Doradeen Rd	213,051	0	0	0
AR2009	UR201	Forrest CT	12,565	0	0	0
AR2009	UR202	Guliguru Way	10,079	0	0	0
AR2009	UR205	Hardy Av	43,509	0	0	0
AR2009	UR203	19/02/2020	9,223	0	0	0
AR2009	UR204	Lapthorn Av	11,087	0	0	0
AR2009	UR206	Meeka Av	49,055	0	0	0
AR2009	UR212	Mine Rd	576,198	0	0	0
AR2009	UR207	Monte - Bello Avenue	25,875	0	0	0
AR2009	UR208	Pilbara Av	52,731	0	0	0
AR2009	UR209	Yampire Av	49,724	0	0	0
AR2010	RS200	Budget Only (Various Rural Roads Sealed)	520,000	0	171,531	0
AR2011		General Signage Renewal (Shire Wide)	15,000	15,000	10,050	0
AR2012		Tom Price - Central Rd Speed "Bumps" Construction	0	70,000	23,800	0
			<b>8,902,487</b>	<b>8,506,798</b>	<b>5,324,730</b>	<b>1,725,541</b>
<b>Sanitation - General Refuse</b>						
100063	C065	Onslow Tip Closure	50,000	0	16,493	0
AW2003		Paraburdoo Operations Building Installation	185,000	185,000	123,924	0
AW2002		Paraburdoo Sieve Buckets Installation	30,000	30,000	20,096	0
100082	18063	Pilbara Regional Waste Management Facility - Project Management	250,000	458,759	287,575	202,718
100082	18060	Pilbara Regional Waste Management Facility (Onslow) - Project Management (So	86,302	16,302	16,302	16,726
100082	18062	Pilbara Regional Waste Management Facility (Onslow) -Approvals	43,998	3,998	1,359	0
100082	18061	Pilbara Regional Waste Management Facility (Onslow)- Detailed Design	52,260	2,260	768	0
100082	18066	Pilbara Regional Waste Management Facility (Onslow)- Unallocated	38,546	9,787	3,328	0
100082	18058	Pilbara Regional Waste Management Facility (Onslow)- Waste Supply Agreement	58,415	38,415	20,564	11,368
100083	19091	PRWMF - Early Works	1,275,755	1,275,755	615,755	906,302
100083	19093	PRWMF - Main Works	9,343,724	9,343,724	3,176,866	0
100083	20015	PRWMF - Project Management	0	120,000	0	0
AW2004		Tom Price Operations Building Installation	185,000	185,000	123,924	0
AW2001		Tom Price Sieve Buckets Installation	30,000	30,000	20,096	0
			<b>11,629,000</b>	<b>11,699,000</b>	<b>4,427,051</b>	<b>1,137,114</b>
<b>Footpaths</b>						
AR2003	FN200	Budget Only	140,000	140,000	93,782	0
AR2005	KR200	Budget Only Kerb Renewal	220,000	220,000	147,371	0
AR2004	FR200	Footpath Renewal Program 19/20	225,000	225,000	150,718	46,005
AR2003	FN201	Onslow - Back Beach Road New Footpath	115,000	115,000	77,037	0
AR2004	FR201	Onslow Ocean View Caravan Park - Footpath Renewal	56,556	56,556	37,885	0
			<b>756,556</b>	<b>756,556</b>	<b>506,792</b>	<b>46,005</b>
<b>Total</b>			<b>29,797,030</b>	<b>29,180,955</b>	<b>15,442,633</b>	<b>3,716,491</b>
<b>Total YTD Capital Expenditure at 29 February 2020</b>			<b>59,078,750</b>	<b>59,523,364</b>	<b>29,952,017</b>	<b>5,491,036</b>

**SHIRE OF ASHBURTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2020**

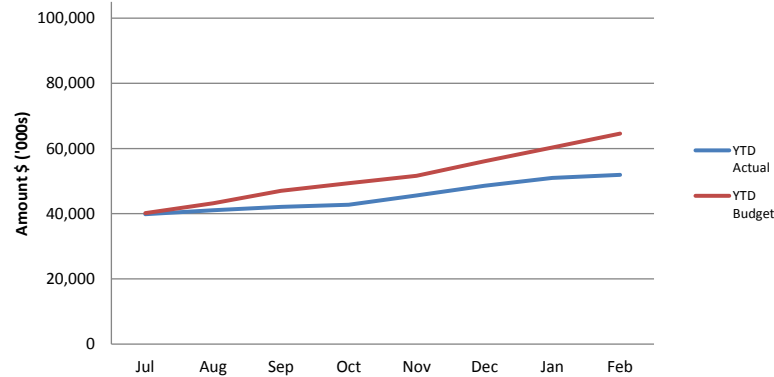
### Operating Expenditure



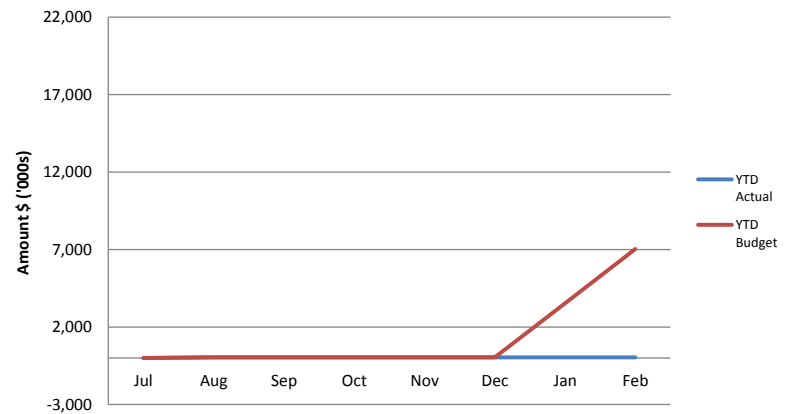
### Capital Expenditure



### Operating Income

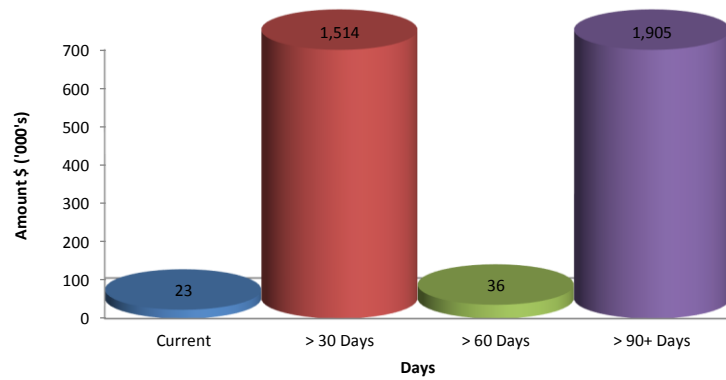


### Capital Income

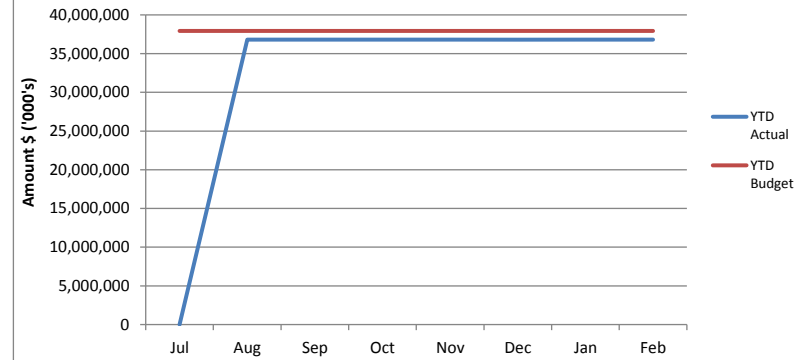


**SHIRE OF ASHBURTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2020**

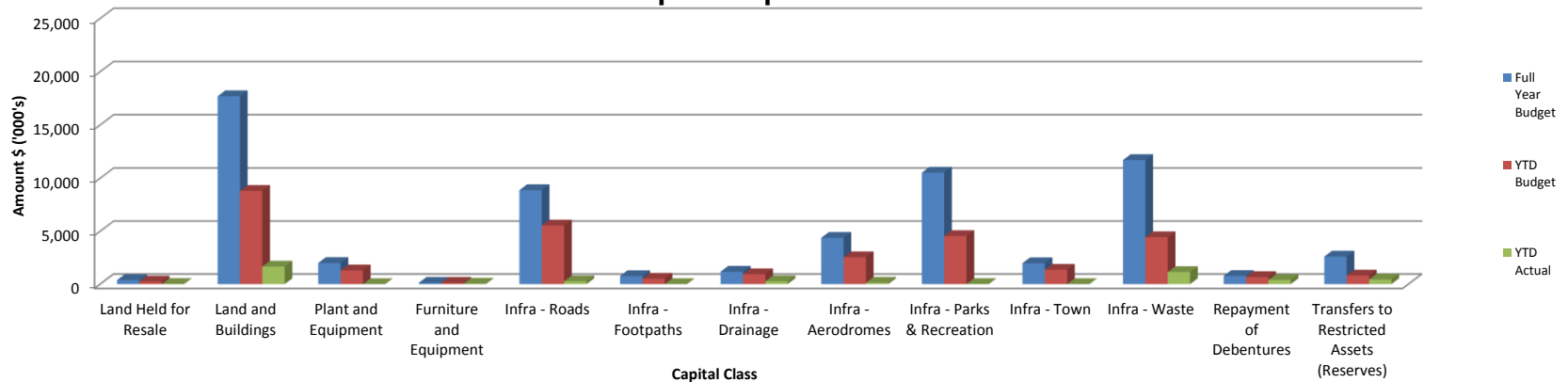
### Sundry Debtors Amount O/S



### Current YTD Rates Income



### Capital Expenditure





**SHIRE OF ASHBURTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2020**

<b>CASH BACK RESERVES</b>	YTD Actual	Budget	YTD ACTUAL	Budget	YTD ACTUAL	Budget	YTD ACTUAL	Budget	YTD ACTUAL	Budget
	Opening Balance	(\$)	Interest Earned		Amount Set Aside / Transfer To Reserve		Amount Used / Transfer from Reserve		Ending balance (\$)	
Employee Entitlement Reserve	1,087,432	1,091,091	9,755	18,972	9,755	18,972	-	-	1,097,187	1,110,063
Financial Risk Reserve	7,913,309	7,977,185	70,985	138,059	70,985	138,059	-	(8,115,016)	7,984,294	228
Future Projects Reserve	2,726,543	2,743,065	24,458	47,569	24,458	47,569	-	(1,850,000)	2,751,001	940,634
Housing Reserve	1,406,104	1,418,600	12,613	24,532	12,613	24,532	-	(1,087,000)	1,418,717	356,132
Infrastructure Reserve	3,439,382	3,462,700	30,852	60,005	30,852	856,316	-	(3,040,130)	3,470,234	1,278,886
Joint Venture Housing Reserve	101,693	102,676	912	1,774	912	1,774	-	(100,000)	102,605	4,450
Onslow Aerodrome	14,636,336	14,706,010	131,293	255,353	131,293	255,353	-	(4,929,125)	14,767,629	10,032,238
Onslow Community Infrastructure Reserve	194,584	192,277	1,745	3,395	1,745	3,395	-	-	196,329	195,672
Plant Replacement Reserve	488,698	494,798	4,384	8,526	4,384	733,626	-	(512,000)	493,082	716,424
Property Development Reserve	2,671,312	2,639,332	23,963	46,605	23,963	46,605	-	(169,343)	2,695,275	2,516,594
RIO Tinto Partnership Reserve	3,798,260	3,162,561	34,072	66,266	34,072	66,266	-	(865,000)	3,832,332	2,363,827
Tom Price Admin. Bldg. Reserve	6,016,929	6,026,756	53,974	104,974	53,974	104,974	-	(100,000)	6,070,903	6,031,730
Unspent Grants & Contributions Reserve	896,952	592,076	5,949	15,649	5,949	18,135	-	(355,228)	902,901	254,983
Waste Services Reserve	3,016,929	3,026,756	27,063	52,635	27,063	52,635	-	(784,799)	3,043,992	2,294,592
<b>TOTAL</b>	<b>48,394,464</b>	<b>47,635,883</b>	<b>432,018</b>	<b>844,314</b>	<b>432,018</b>	<b>2,368,211</b>	<b>-</b>	<b>(21,907,641)</b>	<b>48,826,482</b>	<b>28,096,453</b>

**SHIRE OF ASHBURTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2020**

	Interest Rate	Unrestricted \$	Investment \$	Total Amount \$	Institution	Maturity Date	Rating
<b>Operating</b>							
Municipal Working	0.05%	4,160,830	0	4,160,830	Westpac		A1+
Commonwealth Bank Account	0.00%	15,550	0	15,550	CBA		A1+
Reserve Notice Saver - (On Hold)	1.40%	0	0	0	Westpac		A1+
Municipal Notice Saver - (On Hold)	1.40%	24,653,206	0	24,653,206	Westpac		A1+
Municipal Notice Saver - (On Notice)	0.60%	0	0	0	Westpac		
Trust Working	0.05%	289,337	0	289,337	Westpac		A1+
Reserve Term Deposit	1.50%		4,700,000	4,700,000	Bendigo	19/06/2020	A2+
Reserve Term Deposit	1.57%		5,159,290	5,159,290	ANZ	23/06/2020	A1+
Reserve Term Deposit	1.62%		19,000,000	19,000,000	NAB	22/06/2020	A1+
Reserve Term Deposit	1.62%		19,000,000	19,000,000	CBA	16/06/2020	A1+
<b>Total</b>		<b>29,118,923</b>	<b>47,859,290</b>	<b>76,978,213</b>			

**Comments/Notes - Investments**

- \* On Call - Funds available to access on call.
- \* On Hold - Funds not available until 31 days notice given and maturity date set.
- \* On Notice - Funds available at maturity date.

SHIRE OF ASHBURTON NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2020						
Debtor Code	Top Ten Debtors	Current \$	<30 Days \$	<60 Days \$	<90 Days \$	Total \$
315	1	-	-	-	1,265,526	1,265,526
482	2	176,209	-	-	550,063	550,063
50	3	-	-	-	1,540	1,540
695	4	250	1,876	-	28,692	30,819
940	5	55	59	58	6,342	6,514
735	6	-	-	-	6,382	6,382
2346	7	13	14	14	1,470	1,511
2579	8	-	-	-	5,392	5,392
2186	9	-	-	-	1,424	1,424
2533	10	88	93	92	10,107	10,380
Subtotal		176,615	2,041	164	1,876,940	1,879,551
Others		58,953	1,511,686	36,654	28,031	1,811,533
<b>Total</b>		<b>\$235,568</b>	<b>\$1,513,727</b>	<b>\$36,818</b>	<b>\$1,904,971</b>	<b>\$3,691,084</b>

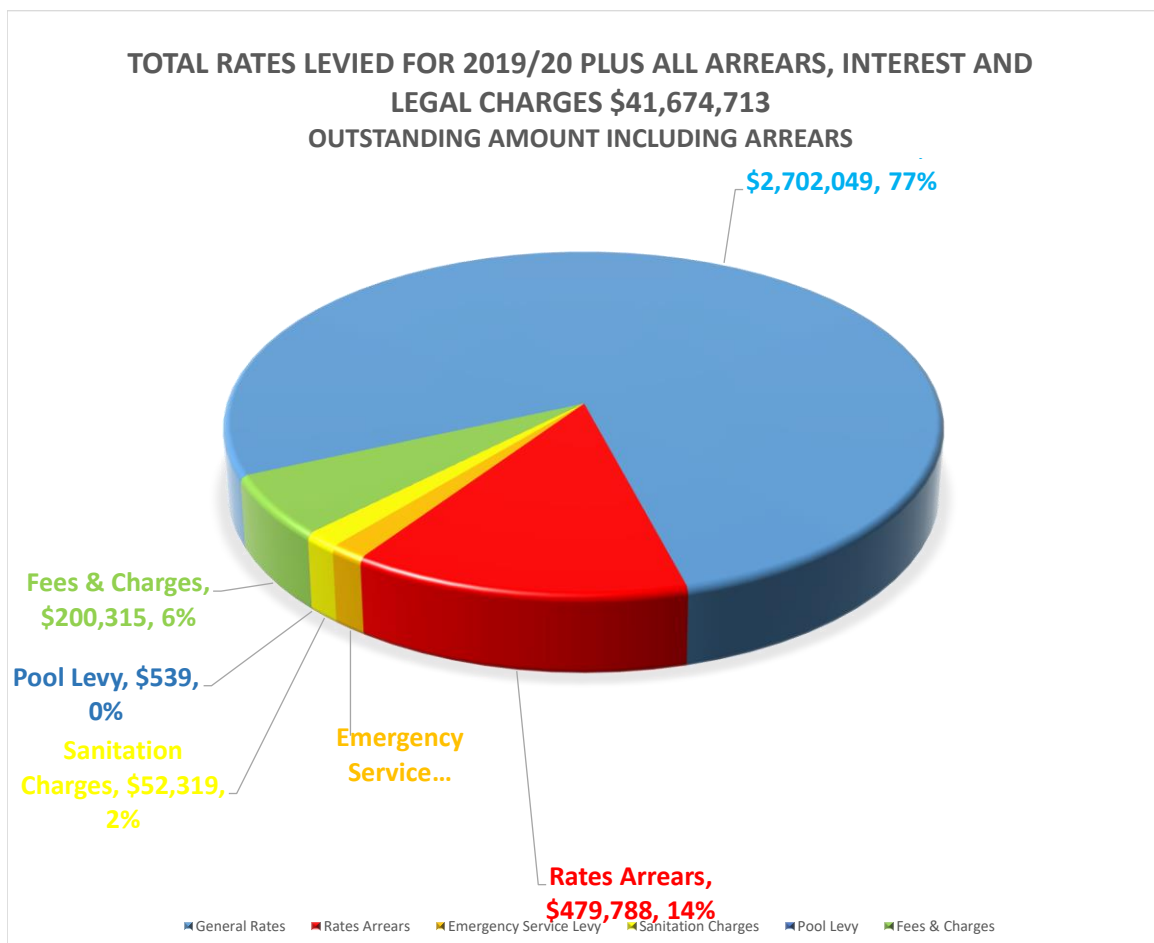
A 3D pie chart illustrating the distribution of debtors by payment status. The chart is divided into four segments: a large yellow segment for '<90 Days' at 52%, a green segment for '<30 Days' at 41%, a small blue segment for 'Current' at 6%, and a very small purple segment for '<60 Days' at 1%. A legend below the chart identifies the colors: blue for Current, green for <30 Days, purple for <60 Days, and yellow for <90 Days.

Debtor Code	Top Ten Debtors	Category	Progress for the recovery of funds
315	1	Road funding	Emailed Statement of Account. Have requested Infrastructure Department to contact who they deal with to follow up the account.
482	2	Grant funding	Grant funding for the operation cost of Paraburdoo Sports, Fitness Complex. Have asked the staff who requested the invoice to follow up the account with their contact.
50	3	PUPP	Last report is that the property is up for sale.
695	4	PUPP	This organisation is now under special administration. Awaiting advice from the administrator in two months time.
940	5	PUPP	Under financial hardship. Unable to pay account until they decide to sell property.
735	6	Waste tips	The company has been liquidated. Has been advised from the liquidators that there is no probability of getting a cent from the liquidation for unsecured creditors like the Shire. This account has to be written off.
2346	7	Trading license	Have been sending several him demand letter. Calling him and he keeps promising he will pay but never did.
2579	8	Rental	Resigned staff who has left town. No response to demand letters sent. This account to be written off. There is no probability of recovering the money owed.
2186	9	Electricity	Staff terminated. Has left town. No response to demand letters sent. Latest information is that he has left Australia and gone back to New Zealand. Account to be written off as there is no probability of recovering the money owed.
2533	10	PUPP	This debtor refused to pay his debt. Currently with CS Legal.

SHIRE OF ASHBURTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 29 FEBRUARY 2020

**Rate Debtors**

Type of Debtor	Total Levied 19/20 Plus Arrears	Collected YTD	Outstanding Amount Including Arrears	Total Collected by Percentage of Charge Type
General Rates	\$36,846,715	\$34,144,666	\$2,702,049	92.67%
Rates Arrears	\$2,952,343	\$2,472,555	\$479,788	83.75%
Emergency Service Levy	\$415,409	\$363,666	\$51,744	87.54%
Sanitation Charges	\$1,141,596	\$1,089,277	\$52,319	95.42%
Pool Levy	\$28,782	\$28,243	\$539	98.13%
Fees & Charges	\$289,867	\$89,551	\$200,315	30.89%
<b>Totals</b>	<b>\$41,674,713</b>	<b>\$38,187,959</b>	<b>\$3,486,754</b>	<b>91.63%</b>



SHIRE OF ASHBURTON  
2019/20 CAPITAL EXPENDITURE PROGRAM  
As at 31 March 2020

Part or wholly funded by RTIO

	Project Progress
●	Complete - 4.00
●	On Track - 3.00
●	Off Track - 2.00
●	In Trouble - 1.00

Project Planning Stages

- Planning Stage
- Both
- Implementation Stage
- At Reporting Date

Project Title	Current Budget	YTD Actual PLUS PO	Code	Comments	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Pannawonica - Projects to be Identified (Not fixed infrastructure)	55,275	10,000	●	Projects not yet identified.												
TOTAL COMMUNITY DEVELOPMENT COSTS	55,275	10,000														
Multiple - ICT Hardware - Laptops	40,000	35,925	●	Order received in March 2020, distribution in progress.												
Multiple - ICT Software - AIMS SharePoint	28,842	6,350	●	Share Gate License renewed 14/01/2020 to enable testing of transition from Sharepoint 2010 to Sharepoint 2016. Testing to be done by 31/03/2020.												
Multiple - ICT Software - Com. Dev. Events Mgmt.	15,000	0	●	Community Development Project - currently embarking on a review of all event management processes and the software will be the end component of the project.												
ICT Software Safety Management System	0	0	●	This Project is combined with the Training Management System (19080) for a combined underspend. Funds re-positioned to the Building Asbestos Containing Materials Audit Project.												
Onslow Cemetery Shoring Box	11,800	11,792	●	Recently approved project at March 2020 OCM. Shoring box order waiting delivery.												
Tom Price - Visitors Centre Furniture Upgrade	10,000	0	●	Quotes for the procurement of furniture to be sourced.												
TOTAL CORPORATE SERVICES COSTS	105,642	54,067														
CCTV Program - Extend and Upgrade Shire wide	90,000	0	●	An Auditor for CCTV requirement has been secured.												
DAIP Infrastructure Remediation	0	0	●	This project is unlikely to occur in 2019/20.												
Mixed Business Dev. Services Installation	200,000	0	●	Lot 9500 open for Expression of Interest. No interest received to date., therefore Project on hold.												
Old Onslow Conservation & Tourism Activation	347,826	129,212	●	This is a continuation from 18/19 with Project Implementation Plan 2 (Cemetery Conservation Works progressing). BTAC required to consent to regulation 10 permit to undertake works. Delay due to administrator being appointed.												
Onslow - Admin Building - Balustrade and Hand rail	10,000	0	●	Redesign been done, quotes are currently being sourced.												
Onslow - Aged Persons Units - Refurbishment (Senior Units)	50,000	0	●	3 Carport to be installed. Currently sourcing designs and quotes												
Onslow - Aged Persons Units - Refurbishment (Carinya Units)	50,000	0	●	3 Carport to be installed. Currently sourcing designs and quotes												
Onslow - Anzac Memorial - Install New Drink Fountain	0	9,854	●	Project awarded to Munro Contracting, waiting on product delivery. Funding has been secured project completed awaiting Asset Handover.												
Onslow - Anzac Memorial - Renewal of Flag Pole	20,000	7,063	●	Project near completion, Flag Pole is erected awaiting Asset Handover.												
Onslow - Back Beach - Renewal of Shade Structure	48,430	48,430	●	Installation of 2 custom curved roof steel shelters within-ground post to be done by Landmark. Shelters have arrived and damaged in transport, Soak will not accept the product. Matter is ongoing for supply.												
Onslow - Business House - Structural and remedial works	65,000	0	●	Project on hold.												
Onslow - Cemetery - Upgrade	22,296	18,768	●	Project awarded to Munro Contracting works to begin April 2020												
Onslow - Community Gardens - Install Toilet Amenities	80,000	0	●	Planning for the construction of D & C Toilet Block amenities plumbed into sewer and water.												
Onslow - Goods Shed - Renewal of Building Structure for Compliance	160,000	23,099	●	Fire and emergency lighting compliance works complete, new timber flooring works is complete. Structural Engineer has visited site report to follow end of March 2020.												
Onslow - Goods Shed Upgrade - Scope & Design	104,527	66,986	●	Fire and emergency lighting compliance works complete, new timber flooring works is complete. Structural Engineer has visited site report to follow end of March 2020.												
Onslow - Gym / Childcare Facilities - Renewal	2,500,000	0	●	Project concept, design completed Jan/Feb OCM. Scope of works has to be changed due to change in demand for 0-2 year. Stakeholder feedback on design has been requested.												
Onslow - Horizon Power Solar Program	1,500,000	228,665	●	Installation of Solar Panels to residential and non-residential buildings is on-going.												
Onslow - Marina - Upgrade	7,500,000	0	●	1st & 2nd Qtr. is about Planning. This Project is in collaboration with the Ministry of Transport, on going and will be carried out in due course												
Onslow - MPC - Emergency Evacuation Centre Upgrade	0	0	●	Project not proceeding, funding re-allocated to AP2009 (New Softball Field Lighting) as per October 2019 OCM.												
Onslow - MPC - Water Tank Installation	88,000	90,410	●	RFQ 05.20 awarded to Munro Contracting , works to commence April 2020.												
Onslow - MPC Install New Storage Shed	50,000	0	●	Quotes are currently being sourced.												
Onslow - V Swans Office Building - Upgrade	150,000	150,182	●	Transportable is in position on site, remaining internal and external works are now being carried out, with expected completion due early April.												
Onslow - Picnic Setting - Install New	15,000	11,407	●	Project to supply and install picnic setting at Simpson Street Recreation Area progressing towards completion.												
Paraburdoo - Anzac Memorial - Re-design and Renewal	0	0	●	RTIO does not fund Onslow Project. Alternative funding required.												
Paraburdoo - Ashburton Hall - Install New Air Conditioner	105,000	104,300	●	RFQ 43.19 awarded for the procurement and installation of Air Conditioners. Purchase Orders raised, works scheduled.												
Paraburdoo - Ashburton Hall Structural Rectification	100,000	0	●	Structural Engineer attended; report to follow for Council consideration.												
Paraburdoo - Auto Scrubber	10,000	0	●	Approved at Budget Review in February 2020, progress to be provided.												
Paraburdoo Bin Surrounds	5,615	5,104	●	Project progressing, purchase orders raised.												
Paraburdoo - Child Care Sullage Pumps	9,089	0	●	Sullage Pumps replacement at Paraburdoo Child Care (Nov 2019 OCM)												
Paraburdoo - Chub Project Completion Projects	115,541	122,889	●	Complete.												
Paraburdoo - Cricket Nets - Install New Bench Seating	15,000	14,689	●	Planning and works is projected to occur in the 3rd/4th Qtr.												
Paraburdoo - Cricket Nets - Renewal	94,260	94,260	●	Project completed.												
Paraburdoo - Dog Exercise Yard - Install New	109,000	108,441	●	Additional \$9,000 increase in budget approved at March OCM2020 to cover RFQ 41.19 over initial budget. \$100K funding secured from CISP underspend 2012 - 2017.												
Paraburdoo - Information Bay - Install New Toilet Block	251,000	152,270	●	Project complete. Source of funding is CISP underspend 2012-2017 - unspent funds to be acquitted back to CISP underspend 2012-2017.												
Paraburdoo - Karingal Neighbourhood Centre Bin Surrounds	5,615	5,104	●	Project progressing, purchase orders raised.												
Paraburdoo - New Softball Field/Soccer Pitch/ Rugby Pitch - Upgrade Lighting	610,000	552,270	●	Project commenced hoping for May 2020 completion.												
Paraburdoo - Peter Sutherland Oval - Install New Bollards and Rope Rails	18,000	14,100	●	RFP 43.19 for installation of Fencing and Bollards at Peter Sutherland Oval progressing.												
Paraburdoo - Peter Sutherland Oval Events Store room Shelving	10,000	0	●	Approved at Budget Review in February 2020, progress to be provided.												
Parburdoo Pool Bin Surrounds	11,289	10,262	●	Project progressing, purchase orders raised.												
Paraburdoo - Quentin Broad Swimming Pool - Renewal of Tiles	156,406	13,450	●	Targeted for March - June months subject to the current market constraints.												
Paraburdoo - Swimming Pool Amenities	118,130	118,130	●	Project complete.												
Paraburdoo - Visitors Information Bay Red Dog Sculpture	210,000	0	●	Quotes secured for installation, preferred location finalised and agreed with the Councillors. Project on track.												
Shire Cyclone Warning Signs - Install New	50,000	8,636	●	Signs arrived awaiting installation. Information received from Main Roads.												
Shire Electronic Fire Danger Index Signs	36,553	2,200	●	Signs arrived awaiting installation. Information received from Main Roads.												
Staff Housing - New Purchases (Onslow, Tom Price & Paraburdoo)	2,050,000	1,716,818	●	Contract for new build at 215 Grivellea has been issued to Modular WA \$908,014. 61 Pine Street demolition has been put on hold until 2021.												

SHIRE OF ASHBURTON  
2019/20 CAPITAL EXPENDITURE PROGRAM  
As at 31 March 2020

Part or wholly funded by RTIO

	Project Progress
●	Complete - 4.00
●	On Track - 3.00
●	Off Track - 2.00
●	In Trouble - 1.00

Project Planning Stages



Project Title	Current Budget	YTD Actual PLUS PO	Code	Comments	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Staff Housing - Refurbishment (Onslow, Tom Price & Paraburdoo)	1,370,000	276,780	●	RFT being reviewed by Procurement for another 6 properties to be refurbished. 3 in Paraburdoo and 3 in Tom Price.												
Scoreboard - Upgrade	0	0	●	Project completed in 18/19. Funds re-deployed to the Building Asbestos Containing Materials Unit Project, as per October 2019 OCM.												
Tom Price - Admin Building - Concept Planning for New Facility	100,000	0	●	Workshop for preferred location to be presented at the March 2020 OCM.												
Tom Price - Admin Building - Install New Courtyard Shade Cover	15,000	14,948	●	Project completed in December 2019.												
Tom Price Child Care Centre - Design, Consultancy & Construction	6,750,000	25,478	●	Total project funds of 6.75 Millions secured (letter of commitment progressing to funding deed). RFQ for drainage design advertised. Project management services secured by HQ Management. Likely carry over into 2020/21.												
Tom Price - Clem Thompson Pavilion - Upgrade of BBQ Facilities and Playground	25,000	0	●	Project to design and Install new BBQ and playground Facilities. Planning is projected for 3rd Quarter.												
Tom Price - Clem Thompson Oval - Install New Rebound Nets for AFL	30,000	29,878	●	Project has started construction phase, due to be completed early April.												
Tom Price Community Hub - combine Bowling Club, Jnr Football, Squash Courts and Gym.	100,000	0	●	RFQ for Concept design under preparation.												
Tom Price - Community Hall - Renewal of 2 x Air Conditioners	30,000	15,600	●	RFQ 43.19 awarded for the procurement and installation of Air Conditioners. Purchase Orders raised, works scheduled.												
Tom Price - Diamond Club Softball - Renewal of Oval Lighting	200,000	0	●	Lighting consultant attended site 17/03 to do an inspection. Awaiting report. RFT for lights at the Softball Oval, Tjiluna Playground and Minna Oval will be on the one RFT.												
Tom Price - Diamond Club Softball - Upgrade of Playground lighting	10,000	0	●	Lighting consultant attended site 17/03 to do an inspection. Awaiting report. RFT for lights at the Softball Oval, Tjiluna Playground and Minna Oval will be on the one RFT.												
Tom Price - Diamond Club Softball - Install of Softball Storage Facility	50,000	0	●	Meeting was held with Cr Lynch on 22/3/20 to determine the location of the storage. Two public use bathrooms will be converted into storage rooms for women's and men's softball, with the remaining toilet to be refurbished into a UAT. Once the RFQ is drafted it will be presented to the Diamond Club Committee for approval prior to going out to tender.												
Tom Price - Diamond Kitchen Refurb	17,211	0	●	Consultation with the TP Diamond Club on-going.												
Tom Price - Emergency Co-located Facility	480,000	0	●	Location approved, funding commitments from DEFES over two years agreed in principle, deed to be executed. Council approved municipal funded budget allocation for the subdivision and headworks services at February 2020 OCM.												
Tom Price - Emergency Services Land Lot 400 - FESA design	20,000	8,281	●	Concept drawings complete. Agenda item was tabled and endorsed at the February 2020 OCM for project to continue and the CEO permission to seek further external funding for the project.												
Tom Price - Events Container	10,000	0	●	Approved at Budget Review in February 2020, progress to be provided.												
Tom Price - Golf Club - Indoor Cricket Nets Repairs	100,000	0	●	Project placed on hold pending possible lease agreement with Outdoor Gymnasium Club.												
Tom Price - Industrial Land Development Subdivision and Planning	135,000	6,913	●	Landgate to issue Survey Instructions - proposed excision of portion of Lot 524 on Deposited Plan 69942 for amalgamation into adjoining Lot 350 in Tom Price.												
Tom Price - Residential Land Development Subdivision and Survey	14,343	12,021	●	Conditional subdivision approval received from WAPC. Council consideration of Lots 400 and 46 requested at October'19 OCM. Further one lot subdivision progressing with Veris appointed to survey and lodge application.												
Tom Price - Skate Park - Install New Shade Structures	250,000	0	●	Meeting was held with Tom Price Councillors on 22/03/20 to discuss scope of works and priorities in the community. We will be going out to tender for a design and construct and the company awarded the contract will then hold a community engagement session on our behalf.												
Tom Price - Staff Housing Land (Warara St)	450,000	0	●	Proposed project to procure a piece of land on Warara Street. The Shire not successful with the bid.												
Tom Price - Minha Oval - Install New Shed and Bollards	0	0	●	Plans are underway to book a Consultant to scope the works. Project carried over to 20/21.												
Tom Price - Minha Oval - New Oval Lighting	250,000	4,200	●	Plans are underway to book a Consultant to scope the works. Further information to be available in due course.												
Tom Price - Mountain Bike Track - Undertake Scope of Works	105,000	0	●	Track assessment complete - consultant report anticipated.												
Tom Price - Pump Track	950,000	16,839	●	Community consultation plan complete- reviewing prior to implementation at end of school holidays.												
Tom Price - Tennis Club - Refurbishment of Playing Surface and Facilities	800,000	30,346	●	Preliminary drawings completed. Quotes received back from Quantity Surveyor. Project costings have come back at \$50,000 - \$500,000 over budget. Project managment services secured from HQ Management. A budget variation request to increase the budget proposed for April 2020 OCM.												
Tom Price -Town Centre - Refurbishment	0	0	●	Funds moved to Para Info Bay Red Dog Sculpture.												
Tom Price - Town Tourist Bay - Upgrade	468,361	0	●	Project currently sitting with IS. Consultation with Main Roads now being undertaken that is, location and works required. \$400K funding from CISP underspend 2012 - 2017.												
Tom Price - Vic Hayton Pool - Refurbishments	180,000	136,088	●	Planning and works to occur in 2nd and 3rd Qtr.												
Tom Price - Visitors Centre Wash Down Bay	15,000	14,995	●	Project has started construction phase, due to be completed early April.												
TOTAL PROPERTY & DEVELOPMENT SERVICES COST	30,066,492	4,419,362														
Drainage Program - Renewal 2019/20 Multiple Locations	500,000	290,973	●	Project to work on Onslow Detention Basins. RFT awarded and on track for completion by year end.												
Doradeen Rd / West Rd - Upgrade Culverts	0	0	●	Report delivered and discussion with Infrastructure Directorate and road users need to commence regarding the findings. Report handed over to appropriate stakeholders for discussion and next phase - Received general feedback back Main Roads WA. Signs locations and content being developed, Area W bridge to be included into signage, awaiting Rio structural team to advise on weight restrictions, main roads to complete assessment of other road issues, Jetting contractors to provide lining options. <b>Project stalled, further discussion are needed with RTIO and MWRA regarding upgrade.</b>												
Footpath Program - New (19/20) Multiple locations	140,000	0	●	Contract sent to contractor to be executed.												
Footpath Program - Renewal (19/20) Multiple Locations	225,000	48,555	●	Contract sent to contractor to be executed												
Irrigation Program - Multiple locations	250,000	104,406	●	Awaiting signed contract to be returned from successful applicant.												
Kerb and Gutter Program Renewal - Multiple locations	220,000	0	●	Contract sent to contractor to be executed												
Onslow Airport - Emergency Access Road Sealed next to Rotary Wing Hangar	35,000	0	●	Works on hold pending outcome of Hangar Proposal.												
Onslow Airport - General Aviation Development - Fencing, Water & Elec. Connections, Earthworks.	287,300	23,514	●	Draft Scope of Works and specifications, works outstanding on completion of Airport Landside Infrastructure project. Works will not commence until tenant has vacated the hangar.												
Onslow Airport - Kiosk Fit-out	50,000	0	●	Project not going ahead, request for budget variation adopted at September OCM to reallocate \$25,000 of this budget to Aerodrome Consultant Fees.												
Onslow Airport - Landside Infrastructure	36,364	36,364	●	SOA taken possession of two hangars. Hangars were purchase 'as is' and require rubbish removal and clean up. Existing tenant now vacanted.												
Onslow Airport - Multi-use Manual Handling / Lifting Machine	150,000	0	●	Investigating different product options.												
Onslow Airport- Multi-View EDS X-ray for Luggage/Body Scanning Equipment	455,000	150	●	Project to procure X-ray scanning equipment at Onslow Airport.												
Onslow Airport - Remediation Works for Wind Direction Indicator and Precision approach Indicator	250,000	28,866	●	RFQ for Civil Engineering services has closed and submissions are currently being assessed.												
Onslow Airport - Runway Enrichment Seal	200,000	1,455	●	Physical works on hold till April 2020 to coincide with proposed new changes (including design standards) and release of airport regulation - MOS 139; if designing/renewing to new standards significant saving can be made. Reviewing and amending existing scopes and documentation to reflect new standards.												

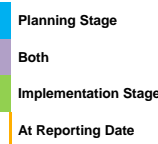


SHIRE OF ASHBURTON  
2019/20 CAPITAL EXPENDITURE PROGRAM  
As at 31 March 2020

Part or wholly funded by RTIO

	Project Progress
●	Complete - 4.00
●	On Track - 3.00
●	Off Track - 2.00
●	In Trouble - 1.00

Project Planning Stages



Project Title	Current Budget	YTD Actual PLUS PO	Code	Comments	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Onslow Airport- Runway Line Marking	20,000	0	●	Physical works on hold till April 2020 to coincide with proposed new changes (including design standards) and release of airport regulation - MOS 139. If designing/renewing to new standards significant saving can be made.												
Onslow Airport - Scour Protection for top of Batters	1,475,613	17,754	●	RFQ for Civil Engineering services has closed on 11th November 2019. Contract being prepared by Procurement.												
Onslow Airport - Solar Farm 150KW - Expansion	320,000	242,989	●	Contract negotiations finalised. Commenced design process and building permits. It has been identified the panels cannot be installed on the roof of terminal due to engineering constraints. Currently investigating alternative locations for ground mount set-up.												
Onslow Airport - Taxiway Delta Reseal	260,000	1,964	●	RFT scope and specification completed - temporary on hold to attempt to combine with other sealing programs at the Airport. Physical works on hold till April 2020 to coincide with proposed new changes (including design standards) and release of airport regulation - MOS 139; if designing/renewing to new standards significant saving can be made.												
Onslow Airport - Taxiway Renewal for Bravo & Charlie	1,488,306	19,920	●	RFT specifications to be reviewed and amended to suit new changes to Airport regulations and requirements. Potential of significant financial savings. Physical works on hold until April 2020 to coincide with proposed new changes (including design standards) and release of Airport Regulation - MOS 139. Reviewing and amending existing scopes and documentation to reflect new standards.												
Onslow - AO Plotter - New	6,295	0	●	Investigating different product options.												
Onslow Depot - Refurbishment	454,723	376,129	●	Contractor engaged and onsite.												
Onslow Depot - Install New Boom Gates	0	0	●	Complete.												
Onslow Depot - Install New Shade Structure	140,000	0	●	Awaiting approval to use delegation through EMACCESS												
Onslow - Back Beach Road - New Footpath	115,000	0	●	Contract sent to contractor to be executed.												
Onslow - Foreshore Protection - Upgrade Sand and Groyne plus Seawall Extension	0	0	●	RFQ for design of seawall extension being drafted, project completion will be in 20/21.												
Onslow - Ocean View Caravan Park - Renewal of Footpath	56,556	0	●	Contract sent to contractor to be executed												
Onslow - Peedamulla Road- NTC contract	107,508	107,508	●	Complete.												
Onslow - Pilbara Regional Waste Management Facility (PRWMF) Class IV - Pre-construction	529,521	695,607	●	Geotechnical Testing Site Instruction: Evaluation of site won material - trial pit excavations for soil indexing, compaction rates and California Bearing Ratio. The variation relates to the roadworks.												
Onslow Sieve Buckets - Install New	30,000	0	●	Investigating different product options.												
Onslow - Tip Closure at Landfill Site - Renewal	0	0	●	Project at planning stage. Discussions with WaterCorp for further use of treated water. Recycled water option being looked at for Onslow Ring Road Irrigation.												
Onslow - Tourism Sign - Signage Installation on NWC Hwy (before Onslow T/off)	65,000	0	●	MRWA to undertake the works and will invoice the Shire in April.												
Onslow - Twitchen Road Sealing	198,000	0	●	The budget for this is being included in the Rural Unsealed Roads Renewals Program. RFT 21.19.												
Onslow - Pilbara Regional Waste Management Facility (PRWMF) Class IV - Main Works	10,739,479	1,494,673	●	Council adopted recommendations for RFT 07.19 at October 2019 OCM at 22/10/2019. Main works have yet to commence. Pre-construction however is completed by NTC.												
Paraburdoo Depot - New Crib Room	200,000	191,496	●	Works to commence WE. 10.04.20												
Paraburdoo Operations Building - Install New	185,000	180,092	●	Contract awarded and work due to begin in April.												
Multiple - Waterway Structures - Major	0	0	●	Budget to be transferred to reserves and expensed in future years of the 15 year renewals program.												
Multiple - Waterway Structures - Minor	200,000	245	●	RFQ currently out for advertising closing WE 03.04.20												
Multiple - Works Program Floodway Stabilisation - Renewal	498,000	0	●	Scope of Works' for this program currently being drafted - Reviewing different locations												
Multiple - Safety Barriers Renewal Program	53,000	0	●	To be included in Mine Road Blackspot RFT. Safety Barrier requirements are being determined - consultation with MRWA.												
Multiple - Rural Unsealed Road Program (RRG 19/20 -R2R 19/20, Direct Grants 19/20, FAGS 19/20 Funding)	3,566,205	3,351,323	●	Contract awarded and work has commenced												
Multiple - Urban Roads Program - Renewal	1,134,000	0	●	Contract awarded with works due to commence in Paraburdoo - various roads including Ashburton Ave etc. start on 18 May												
Multiple - Rural Sealed Roads 2019-20 Program - Renewal	0	0	●	This year's budget to be moved to reserves at EOFY for future years expenditure under the 15 year program.												
Multiple - Significant Road Signs - Renewal	15,000	0	●	RFQ to be completed												
Multiple - General Signage Renewal	15,000	2,375	●	RFQ to be completed												
Multiple- Installation of Electronic Variable Message Signs - Ashburton Downs Road	28,089	5,109	●	Installation Quotes Received work To Be Undertaken in April												
Multiple - New Tourism Signage- Entry Statement to the National Parks	50,000	0	●	RFQ to be completed. Likely to be a carry over.												
Multiple - Cattle Grids - Install New	67,000	0	●	RFQ to be completed on 3 cattle grids on Twitchen Road.												
Multiple - Emergency Response Trailers for Rural Roads - Install New	50,000	0	●	Director investigating various options re: employee roles with waste fires.												
Multiple - Plant Replacement Program	1,170,000	1,096,894	●	Annual plant replacement program progressing.												
Road Renewals - Pannawonica Millstream Rd (RRG 18/19 Funding)	407,072	373,063	●	Contracts awarded and work has commenced (RFT 13.19).												
Road Renewals - RRG - Ashburton Downs Meekatharra Rd (RRG 18/19 funding)	679,784	759,311	●	Contract awarded and work has commenced												
Road Renewals - RRG - Pannawonica Millstream Rd (RRG 16/17/18 balance Funding)	1,218,140	1,151,269	●	Contracts awarded and work has commenced.												
Tom Price - Mine Road - Renewal	450,000	0	●	RFT 26.19 AT Evaluation stage - Due to April OCM includes Blackspot Funding - Must be complete by June 30.												
Tom Price & Paraburdoo Drainage Renewals 19/20	220,000	0	●	Recently approved at December 2019 OCM. RFT documents under preparation.												
Tom Price & Paraburdoo - Sieve Buckets - Install New (East)	30,000	0	●	Investigating different product options.												
Tom Price - Operations Building - Install New	185,000	180,092	●	Contract awarded and work due to begin in April.												
Tom Price Central Rd Speed "Bumps" Construction	70,000	0	●	RFQ at WALGA Closes 9 April												
TOTAL INFRASTRUCTURE COSTS	29,295,955	10,782,096														

SHIRE OF ASHBURTON 19/20 BUDGET AMENDMENTS REGISTER AS AT 31 MARCH 2020							
Date of Council Meeting	Minute #	GL/Job Number	General Ledger Description	Original Budget	Variation Increase (Decrease)	Revised Budget Figure	Net Current Assets
			<b>19/20 Budget Surplus</b>				<b>(1,500,000)</b>
13/08/2019	619/2019	040025	Novated Lease Income	0	(40,000)	(40,000)	(1,540,000)
		040026	Novated Lease Expense	0	40,000	40,000	(1,500,000)
		RU202	Pannawonica Millstream Road	720,033	(350,000)	370,033	(1,500,000)
		RU204	Roebourne - Wittenoom Road	0	350,000	350,000	(1,150,000)
		130037	Consultants Project Costs (Economic Development)	151,500	(20,000)	131,500	(1,520,000)
		130031	Consultants - Land & Asset Compliance	0	20,000	20,000	(1,500,000)
18/09/2019	636/2019	120002	Aerodrome Consultant Fees	30,000	25,000	55,000	(1,475,000)
		19089	Kiosk Fit Out	40,000	(25,000)	15,000	(1,500,000)
		BN391	Paraburdoo Chub Cricket - Net Renewal	80,000	25,000	105,000	(1,475,000)
		W290	Paraburdoo Parks and Reserves	186,994	(25,000)	161,994	(1,500,000)
		100079	Building Asbestos Containing Materials Audit	0	50,000	50,000	(1,450,000)
		041093	Consultant / Project Costs	296,945	(50,000)	246,945	(1,500,000)
		WTO16	Miscellaneous Opportunities	18,000	8,000	26,000	(1,492,000)
		WTO2	School Holiday Programs	20,000	(8,000)	12,000	(1,500,000)
18/09/2019	643/2019	113280	Capital Income (Loan)	(726,000)	(80,000)	(806,000)	(1,580,000)
		AP2009	Paraburdoo Softball Diamond (New Softball Field)	450,000	80,000	530,000	(1,500,000)
22/10/2019	673/2019	041093	Consultant/Project Costs	246,945	(20,000)	226,945	(1,520,000)
		041095	Service Fee - Accommodation	2,122	20,000	22,122	(1,500,000)
		17030	Onslow MPC (Emergency Evacuation Centre Upgrade)	80,000	(80,000)	0	(1,580,000)
		AP2009	Paraburdoo Softball Diamond (New Softball Field)	530,000	80,000	610,000	(1,500,000)
		19025	Tom Price ICT Software - Training and Safety Management System	55,371	(55,371)	0	(1,555,371)
		AP2001	Paraburdoo Score Board	10,000	(10,000)	0	(1,565,371)
		O335	Vic Hayton Memorial Pool	140,701	(17,000)	123,701	(1,582,371)
		O345	Paraburdoo Memorial Pool	86,522	(17,629)	68,893	(1,600,000)
		100079	Building Asbestos Containing Materials Audit	50,000	100,000	150,000	(1,500,000)
19/11/2019	698/2019	B375	Karingal Neighbourhood Centre	57,000	(5,615)	51,385	(1,505,615)
		AB2016	Karingal Neighbourhood Centre Bin Surrounds	0	5,615	5,615	(1,500,000)
		B236	Paraburdoo Hub Maintenance	35,000	(5,615)	29,385	(1,505,615)
		113236/BN392	Paraburdoo Hub Bin	0	5,615	5,615	(1,500,000)



Date of Council Meeting	Minute #	GL/Job Number	General Ledger Description	Original Budget	Variation Increase (Decrease)	Revised Budget Figure	Net Current Assets
		113077	Paraburdoo Pool - Minor Assets	35,000	(11,289)	23,711	(1,511,289)
		113236/BN393	Paraburdoo Pool Bin Surrounds	0	11,289	11,289	(1,500,000)
		042103	Organisational Change	137,700	(15,000)	122,700	(1,515,000)
		TA001	Remote Staff Travel	5,000	15,000	20,000	(1,500,000)
		C501	Tom Price Town Centre Revitalisation	128,000	(8,000)	120,000	(1,508,000)
		AP2010	Peter Sutherland Oval New Bollards	10,000	8,000	18,000	(1,500,000)
		O393	Paraburdoo Child Care Centre - Utilities	31,187	(9,089)	22,098	(1,509,089)
		AB2017	Sullage Pumps - Paraburdoo Child Care Centre	0	9,089	9,089	(1,500,000)
17/12/2019	694/2019	135097	Works/Ocean	56,180	(15,275)	40,905	(1,515,275)
		041093	Consultant/Project Cost	226,945	(15,000)	211,945	(1,530,275)
		092271	Projects to be Identified	25,000	30,275	55,275	(1,500,000)
		114507	Program Expenses	3,785	(1,000)	2,785	(1,501,000)
		114467	Minor Assets	2,040	1,000	3,040	(1,500,000)
		113727	Program Expenses	2,650	(1,000)	1,650	(1,501,000)
		113687	Minor Assets	2,040	1,000	3,040	(1,500,000)
		111502	Program Expenses	5,750	(1,000)	4,750	(1,501,000)
		115422	Minor Assets	2,040	1,000	3,040	(1,500,000)
		114117	Program Expenses	4,550	(1,000)	3,550	(1,501,000)
		114077	Minor Assets	2,040	1,000	3,040	(1,500,000)
		102385	Transfer from Reserve	(596,794)	(220,000)	(816,794)	(1,720,000)
		124470/20010	Drainage Renewals 19/20 - Tom Price & Paraburdoo	0	220,000	220,000	(1,500,000)
		AB2011	Tom Price Community Hall - Renewal of Air Conditioners	35,000	(5,000)	30,000	(1,505,000)
		AB2008	Paraburdoo Ashburton Hall - Install New Air Conditioners	100,000	5,000	105,000	(1,500,000)
	704/2019	EVI82	Contributions Western (Partnerships) Chevron	0	(200,000)	(200,000)	(1,700,000)
		113144	WTO 2020 - Community Showcase (Onslow on Show)	0	20,000	20,000	(1,680,000)
		113145	WTO 2020 - School Holiday Programs	0	25,000	25,000	(1,655,000)
		113146	WTO 2020 - Community Events	0	107,000	107,000	(1,548,000)
		113147	WTO 2020 - Onslow Keepers	0	12,000	12,000	(1,536,000)
		113148	WTO 2020 - Cultural Community Development	0	19,500	19,500	(1,516,500)
		113149	WTO 2020 - Miscellaneous Activities	0	16,500	16,500	(1,500,000)
		113640	Transfer from Reserve	(105,000)	(20,000)	(125,000)	(1,520,000)
		111290	Contributions Income Parks	(131,340)	20,000	(111,340)	(1,500,000)
	705/2019	080301/18069	Tom Price Child Care - Design, Consultancy & Construction	5,100,000	1,650,000	6,750,000	150,000

Date of Council Meeting	Minute #	GL/Job Number	General Ledger Description	Original Budget	Variation Increase (Decrease)	Revised Budget Figure	Net Current Assets
		134850	Transfer from Reserve	(660,000)	(962,180)	(1,622,180)	(812,180)
		100102/DA000	Disability Access to SOA Buildings	250,000	(250,000)	0	(1,062,180)
		080298/CI020	RTIO Funding - Tom Price Child Care	(3,000,000)	(1,000,000)	(4,000,000)	(2,062,180)
		AP2006	Foreshore Protection - Upgrade Sand & Groyne Plus Seawall Extension	400,000	(400,000)	0	(2,462,180)
		041093	Consultant/Project Cost	211,945	(16,762)	195,183	(2,478,942)
		080510	Transfer from Reserve	0	(887,820)	(887,820)	(3,366,762)
11/02/2020	744/2020		Office of CEO	4,164,501	408,802	4,573,303	(2,957,960)
			Community Services	4,750,530	(1,300,276)	3,450,254	(4,258,236)
			Corporate Services	(56,211,990)	1,110,237	-55,101,753	(3,147,999)
			Property & Development Services	17,456,838	1,759,593	19,216,431	(1,388,406)
			Infrastructure Services	26,473,359	137,402	26,610,761	(1,251,004)
10/03/2020	30/2020	102882	Salaries & Superannuation	335,281	(44,000)	291,281	(1,295,004)
		103082	Consultant Fees	50,000	44,000	94,000	(1,251,004)
		20006	Vic Hayton Pool Refurbishments	180,000	(9,000)	171,000	(1,260,004)
		19075	Paraburdoo Dog Exercise Yard Upgrades	100,000	9,000	109,000	(1,251,004)
		O372	Onslow MPC Utilities	183,376	(8,000)	175,376	(1,259,004)
		19019	Onslow - Water Tank Installation at MPC	80,000	8,000	88,000	(1,251,004)
		20008	Tourism Signage Installation on NWC Hwy	70,000	(5,000)	65,000	(1,256,004)
		18042	Installation of Electronic Variable Message Signs Ashburton Downs	23,089	5,000	28,089	(1,251,004)
		LEW01	Legal Expenses - Wittenoom	741,016	1,224,000	1,965,016	(27,004)
		039126	Transfer from Reserve (Financial Risk Reserve)	(741,016)	(1,224,000)	(1,965,016)	(1,251,004)
		100079	Building Asbestos Containing Materials Audit	150,000	(20,000)	130,000	(1,271,004)
		117330	Ashburton Hall Paraburdoo	80,700	20,000	100,700	(1,251,004)
		W250	Works in Progress Cemetery Maintenance	38,380	(11,800)	26,580	(1,262,804)
		100021	Onslow Cemetery Shoring Box	0	11,800	11,800	(1,251,004)
		19056	Paraburdoo Bench seating	13,000	2,000	15,000	(1,249,004)
		039120	Transfer to Reserve (Financial Risk Reserve)	0	231,004	231,004	(1,018,000)
21/02/2020	39/2020	EV802	Pannawonica Rodeo	10,000	25,000	35,000	(993,000)
10/03/2020	40/2020	EV03	Christmas Lights Competition - Eastern	14,000	(6,500)	7,500	(999,500)
		EV02	Openings and Shire Entertainment/Activity Contribution	42,000	(13,500)	28,500	(1,013,000)
		EV009	Nameless Festival	150,000	20,000	170,000	(993,000)

<b>Shire of Ashburton</b>
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**CEO's Delegated Payment List - Regulation 13(1) Local  
Government (Financial Management) Regulation 1996**

**List of Payments - Payment Detail for Month of February 2020**

Pursuant to the regulation:

If the local government has delegated to the CEO its power to make payment from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared -

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

Description	Amount
<u>Municipal Fund</u>	
EFT	\$ 1,952,064.80
Superannuation / Payroll (DD)	\$ 188,295.93
Cheque	\$ -
Credit Cards	\$ 10,979.26
Bank Fees and Charges	\$ 1,842.23
<b>Grand Total</b>	<b>\$ 2,153,182.22</b>

# LIST OF PAYMENTS FOR FEBRUARY 2020

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
<b>Municipal Payments</b>					
EFT50693	03/02/2020	ADVANCE PRESS	Payment		396.00
141199	08/01/2020	ADVANCE PRESS	Design Pannawonica Australia Day 2020 A4 poster	132.00	
141200	08/01/2020	ADVANCE PRESS	Design Tom Price Australia Day 2020 A4 poster	132.00	
141201	08/01/2020	ADVANCE PRESS	Design Paraburdoo Australia Day 2020 A4 poster	132.00	
		<b>ADVANCE PRESS</b>		<b>396.00</b>	<b>396.00</b>
EFT50694	03/02/2020	AERODROME MANAGEMENT SERVICES PTY	Payment		42372.18
AMSVINV-02276	03/01/2020	AERODROME MANAGEMENT SERVICES PTY	Aviation security screening services Onslow Airport 25/11/2019 - 22/12/2019	42372.18	
		<b>AERODROME MANAGEMENT SERVICES PTY</b>		<b>42372.18</b>	<b>42372.18</b>
EFT50695	03/02/2020	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Payment		2259.19
1894297	16/12/2019	AFGRI EQUIPMENT AUSTRALIA PTY LTD	1x vehicle controller PMG03 - 2010 John Deere 672GP Motor Grader	2223.44	
1898101	08/01/2020	AFGRI EQUIPMENT AUSTRALIA PTY LTD	1x seal kit for solenoid PLD13 - 2014 John Deere 644 K Tool Carrier/Wheel loader	35.75	
		<b>AFGRI EQUIPMENT AUSTRALIA PTY LTD</b>		<b>2259.19</b>	<b>2259.19</b>
EFT50696	03/02/2020	AIT SPECIALISTS PTY LTD	Payment		413.60
INV-11605	20/01/2020	AIT SPECIALISTS PTY LTD	Monthly fuel rebate calculations December 2019	413.60	
		<b>AIT SPECIALISTS PTY LTD</b>		<b>413.60</b>	<b>413.60</b>
EFT50697	03/02/2020	ALL GLASS WINDOW TINTING	Payment		600.00
719	20/01/2020	ALL GLASS WINDOW TINTING	Tint replacement 2x door and 1x rear glass PMG04 - 2012 Komatsu GD655-5 motor Grader	600.00	
		<b>ALL GLASS WINDOW TINTING</b>		<b>600.00</b>	<b>600.00</b>
EFT50698	03/02/2020	AMAR AUTO ELECTRICS	Payment		1978.90
INV-1363	18/12/2019	AMAR AUTO ELECTRICS	Supply and install LED lights and wire up amber beacons PUT132 - Toyota Hilux 4x4	1483.90	
INV-1364	18/12/2019	AMAR AUTO ELECTRICS	Labour to inspect and repair airconditioner PUT112 - 2016 Isuzu Dmax	297.00	
INV-1365	10/01/2020	AMAR AUTO ELECTRICS	Labour to inspect and repair headlights PRS06 - 2016 Hino FG1628 Johnston VT651 Road Sweeper	132.00	
INV-1366	10/01/2020	AMAR AUTO ELECTRICS	Labour to replace trailer plug PUT135 - Toyota Hilux 4x4	66.00	
		<b>AMAR AUTO ELECTRICS</b>		<b>1978.90</b>	<b>1978.90</b>
EFT50699	03/02/2020	ASHBURTON TYRES & AUTOMOTIVE	Payment		1056.26
31855	03/01/2020	ASHBURTON TYRES & AUTOMOTIVE	Supply 1x battery PTR20 - 2010 HINO Series 300 815 Dumper Tip Truck	510.00	
32193	20/01/2020	ASHBURTON TYRES & AUTOMOTIVE	Supply 1x battery PSW85 - 2018 Toyota Prado	255.00	
32255	22/01/2020	ASHBURTON TYRES & AUTOMOTIVE	Supply and fit 1x battery PSW76 - Isuzu MUX	291.26	
		<b>ASHBURTON TYRES &amp; AUTOMOTIVE</b>		<b>1056.26</b>	<b>1056.26</b>
EFT50700	03/02/2020	AUSTRALIA POST	Payment		767.73
1009206335	03/01/2020	AUSTRALIA POST	Postal charges period ending 31/12/2019	767.73	
		<b>AUSTRALIA POST</b>		<b>767.73</b>	<b>767.73</b>
EFT50701	03/02/2020	AUTOPRO TOM PRICE (EVERGROUP)	Payment		201.78
00038633	06/01/2020	AUTOPRO TOM PRICE (EVERGROUP)	12x 450g high temp oil Tom Price Depot	136.23	
00038729	09/01/2020	AUTOPRO TOM PRICE (EVERGROUP)	2x hose clamp 14mm-27mm PRS06 - 2016 Hino FG1628 Johnston VT651 Road Sweeper	4.75	
00038742	10/01/2020	AUTOPRO TOM PRICE (EVERGROUP)	1x narva pin PUT112 - 2016 Isuzu Dmax	18.05	
00038797	13/01/2020	AUTOPRO TOM PRICE (EVERGROUP)	1x metal polish PPM02 - 2017 Western Star 4800 FS Prime Mover	28.50	
00038798	13/01/2020	AUTOPRO TOM PRICE (EVERGROUP)	1x Kenco microfibre towels 6pc PPM02 - 2017 Western Star 4800 FS Prime Mover	14.25	
		<b>AUTOPRO TOM PRICE (EVERGROUP)</b>		<b>201.78</b>	<b>201.78</b>
EFT50702	03/02/2020	BCS INFRASTRUCTURE SUPPORT PTY LIMITED	Payment		565.43
PA2287	31/12/2019	BCS INFRASTRUCTURE SUPPORT PTY LIMITED	2x photoelectric sensors and freight for baggage handling system Onslow Airport	565.43	
		<b>BCS INFRASTRUCTURE SUPPORT PTY LIMITED</b>		<b>565.43</b>	<b>565.43</b>
EFT50703	03/02/2020	BELLA TERRA FIRMA	Payment		1732.48
00000026	08/01/2020	BELLA TERRA FIRMA	Facilitator for January SHP Tom Price and Paraburdoo	1732.48	
		<b>BELLA TERRA FIRMA</b>		<b>1732.48</b>	<b>1732.48</b>
EFT50704	03/02/2020	BENNCO GROUP	Payment		1650.00
BGINV0005414	25/01/2020	BENNCO GROUP	Installation and removal of Paraburdoo Christmas Wreath	1650.00	
		<b>BENNCO GROUP</b>		<b>1650.00</b>	<b>1650.00</b>
EFT50705	03/02/2020	BLACKWOODS PTY LTD	Payment		1803.66
PE5678UJ	16/10/2019	BLACKWOODS PTY LTD	40x 350g Mortein spray Onslow Waste Site	321.38	
PE0763UZ	16/12/2019	BLACKWOODS PTY LTD	Gloves, coveralls, ear plugs, barrier tape, jeans, safety boots Tom Price Depot	854.98	
PE1318VB	24/12/2019	BLACKWOODS PTY LTD	1x pair safety boots Tom Price Depot	147.99	

# LIST OF PAYMENTS FOR FEBRUARY 2020

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
PE9716VB	03/01/2020	BLACKWOODS PTY LTD	1x pair jeans Tom Price Depot	46.31	
GS4026VC	09/01/2020	BLACKWOODS PTY LTD	5x pairs works pants, 10x embroidered long sleeve polo shirts Tom Price Depot	433.00	
		<b>BLACKWOODS PTY LTD</b>		<b>1803.66</b>	<b>1803.66</b>
EFT50706	03/02/2020	BOC LIMITED	Payment		708.01
4024400137	19/12/2019	BOC LIMITED	BOC container service 02/10/2019 - 28/10/2019 (Mosquito Management Program)	33.43	
4024400138	19/12/2019	BOC LIMITED	BOC container service 29/10/2019 - 27/11/2019 (Mosquito Management Program)	37.14	
4024400161	19/12/2019	BOC LIMITED	Refer credit note 4024585567 \$275.75	257.75	
4024438634	29/12/2019	BOC LIMITED	BOC container service 28/11/2019 - 28/12/2019 42x gas cylinders Tom Price Depot	457.46	
4024585567	14/01/2020	BOC LIMITED	Credit inv 4024400161 in full, refer new invoice 4024585547	-257.75	
4024585547	14/01/2020	BOC LIMITED	3x CO2 Gas Bottles for Mosquito Management Program	179.98	
		<b>BOC LIMITED</b>		<b>708.01</b>	<b>708.01</b>
EFT50707	03/02/2020	BRENNISTON	Payment		1025.00
169611	14/01/2020	BRENNISTON	50x snake bite kits for Shire vehicles	1025.00	
		<b>BRENNISTON</b>		<b>1025.00</b>	<b>1025.00</b>
EFT50708	03/02/2020	BUCHER MUNICIPAL	Payment		517.35
955493	10/01/2020	BUCHER MUNICIPAL	1x coolant surge tank cap PRS06 - 2016 Hino FG1628 Johnston VT651 Road Sweeper	84.37	
955801	15/01/2020	BUCHER MUNICIPAL	1x expansion tank, 2x 5L Zerex concentrate PRS06 - 2016 Hino FG1628 Johnston VT651 Road Sweeper	432.98	
		<b>BUCHER MUNICIPAL</b>		<b>517.35</b>	<b>517.35</b>
EFT50709	03/02/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Payment		6078.60
SI24121	17/01/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Labour and materials to replace kitchen sink mixer tap Tom Price Administration	291.50	
SI24119	17/01/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Labour and materials to replace 2x lightbulbs and ballast to first floor amenities Tom Price Sports Pavilion	617.10	
SI24122	17/01/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Labour and materials to replace faulty flush button in amenities near Tom Price Library	990.00	
SI24216	23/01/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Labour and materials to repair faulty exit button Tom Price Sports Pavilion	242.00	
SI24214	23/01/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Labour, materials and equipment for urgent repair works to irrigation main line Tom Price Area W Oval & Surrounds	2750.00	
SI24215	23/01/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Labour for removal of broken shade sails damaged during high winds Tom Price Pool	1188.00	
		<b>BYBLOS CONSTRUCTIONS-TOM PRICE</b>		<b>6078.60</b>	<b>6078.60</b>
EFT50710	03/02/2020	C MUNRO CONTRACTORS	Payment		24514.21
124478	18/10/2019	C MUNRO CONTRACTORS	Septic waste removal 17/10/2019 Onslow Waste Site	570.91	
124704	14/11/2019	C MUNRO CONTRACTORS	Labour and materials to repair vandalised fence at rear of Carinya Unit 5 Onslow	1367.74	
124927	09/12/2019	C MUNRO CONTRACTORS	Septic waste removal 09/12/2019 Sunset/Back Beach Toilets Onslow	1125.58	
124933	19/12/2019	C MUNRO CONTRACTORS	Septic waste removal 16/12/2019 Sunset/Back Beach Toilets Onslow	1125.58	
124938	24/12/2019	C MUNRO CONTRACTORS	Labour and materials for various repairs and installation of new door to shed Onslow Community Garden	990.00	
124955	06/01/2020	C MUNRO CONTRACTORS	Labour and materials to remove, repair and reinstall shade sail Onslow Water Spray Park	340.78	
124956	06/01/2020	C MUNRO CONTRACTORS	Supply and install garrison fence at Onslow Sports Club	4950.00	
124965	06/01/2020	C MUNRO CONTRACTORS	Labour and materials to repair seat in playground Thalanyji Oval Onslow	204.16	
124976	07/01/2020	C MUNRO CONTRACTORS	Labour and equipment to excavate grave and insert shoring box 06/12/2019 Onslow Cemetery	308.00	
124985	07/01/2020	C MUNRO CONTRACTORS	Labour and materials for garden maintenance and cigarette butt bin repairs Onslow Airport	1452.00	
124988	07/01/2020	C MUNRO CONTRACTORS	Supply and freight costs Perth to Onslow of couch lawn 8A Anketell Crt Onslow	928.33	
125006	07/01/2020	C MUNRO CONTRACTORS	Labour and machinery to transport and place rocks to stop unauthorised access Four Mile Recreational area	2332.00	
125015	07/01/2020	C MUNRO CONTRACTORS	Labour and materials to repair water cooler Onslow MPC basketball courts	679.80	
125017	08/01/2020	C MUNRO CONTRACTORS	Labour to repair kitchen water filter dispenser Onslow Airport Terminal	198.00	
125023	08/01/2020	C MUNRO CONTRACTORS	Labour and materials to rectify water supply issue Onslow Water Spray Park	809.16	
125033	08/01/2020	C MUNRO CONTRACTORS	Labour and materials to replace toilet cistern and seals	281.95	
125061	09/01/2020	C MUNRO CONTRACTORS	Labour and materials for repairs to laundry and kitchen taps	259.62	
125116	20/01/2020	C MUNRO CONTRACTORS	Garden maintenance for Barrada Estate 03/12/2019 - 19/12/2019	6590.60	
		<b>C MUNRO CONTRACTORS</b>		<b>24514.21</b>	<b>24514.21</b>
EFT50711	03/02/2020	CLEVERPATCH PTY LTD	Payment		1600.32
356140	20/12/2019	CLEVERPATCH PTY LTD	Craft supplies for January 2020 School Holiday Program Onslow	1215.47	
356079	20/12/2019	CLEVERPATCH PTY LTD	Craft supplies for January 2020 School Holiday Program Pannawonica	128.63	
356746	17/01/2020	CLEVERPATCH PTY LTD	Items for programs at Pannawonica Library January 2020	256.22	
		<b>CLEVERPATCH PTY LTD</b>		<b>1600.32</b>	<b>1600.32</b>
EFT50712	03/02/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Payment		11546.73
I.0011840333	31/10/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8854404 - Qantas flights (Perth-Paraburdoo) for Employee #1473 07/11/2019	649.98	
I.0011840335	31/10/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8854424 - Service fee on accomodation for Employee #1473 05/11/2019 - 07/11/2019	5.01	
I.0011880396	06/11/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8879859 - Service fee on accomodation for Facilitators 07/12/2019 - 08/12/2019	5.01	

# LIST OF PAYMENTS FOR FEBRUARY 2020

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
I.0011877343	06/11/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8879509 - Service fee on accomodation and meals for Facilitators 07/12/2019 - 08/12/2019	5.01	
I.0011951270	18/11/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8696157 - Virgin flight - cancellation fee for Employee #932 26/11/2019 - 29/11/2019	70.00	
I.0011970273	20/11/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8946167 - Service fee on accomodation for Employee #1618 20/11/2019 - 29/11/2019	5.01	
I.0012007483	26/11/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B88971247 - Service fee on accomodation for Employee #961 02/12/2019 - 05/12/2019	5.01	
I.0012018977	27/11/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8980004 - Qantas Flight - Facilitator 07/12/2019-08/12/2019 Credit #12115465 to be applied	810.85	
I.0012081299	09/12/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9021839 - Qantas flight (Perth-Karratha-Perth) for new Employee JA.35 15/12/2019 - 17/12/2019	753.22	
I.0012100215	12/12/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8879859 - Accomodation and meals for Facilitators 07/12/2019 - 08/12/2019	310.11	
I.0012100198	12/12/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8879509 - Accomodation and meals for Facilitators 07/12/2019 - 08/12/2019	310.11	
I.0012109955	16/12/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9039326 - Service fee on accomodation for Employee #1741 18/12/2019 - 20/12/2019	5.01	
I.0012109957	16/12/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9039332 - Service fee on accomodation for Employee #1747 01/01/2020 - 02/01/2020	5.01	
I.0012115465	17/12/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8980004 - Credit for Qantas Flight - Invoice #I.0012018977 Facilitator 07/12/2019-08/12/2019	-810.85	
I.0012130478	19/12/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9052206 - Service fee- accomodation and meals for Employee #1650 12/01/2020 - 13/01/2020	5.01	
I.0012132854	20/12/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9021839 - Accomodation and meals for new Employee JA.35 15/12/2019 - 16/12/2019	245.11	
I.0012139054	21/12/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9021839 - Accomodation and meals for new Employee JA.35 16/12/2019 - 17/12/2019	299.11	
I.0012143253	23/12/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9021839 - Thrifty car hire (Karratha-Onslow-Return)for new Employee JA.35 15/12/2019 - 17/12/2019	811.19	
I.0012147148	24/12/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9039326 - Accomodation and meals for Employee #1741 18/12/2019 - 20/12/2019	350.11	
I.0012156992	01/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8695548 - Accomodation and meals for Employee #1646 08/10/2019 - 11/10/2019	565.71	
I.0012169428	06/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8946167 - Accomodation and meals for Employee #1618 20/11/2019 - 29/11/2019	2518.11	
I.0012176803	07/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8696157 - Accomodation and meals for Employee #932 26/11/2019 - 29/11/2019	579.61	
I.0012177100	07/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9082802 - Qantas flight (Perth-Para) for Contractor 09/01/2020	348.54	
I.0012190369	09/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9092835 - Qantas flight (Para-Perth-Para) for Employee #1782 24/01/2020 - 27/01/2020	960.78	
I.0012188781	09/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9091616 - Qantas flight (Perth-Para) for Contractor 14/01/2020	363.01	
I.0012187038	09/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9090191 - Virgin flights (Onslow-Perth-Onslow) for Employee #1062 24/01/2020 - 03/02/2020	553.47	
I.0012193045	10/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9086904 - Virgin flights (Onslow-Perth-Onslow) for Employee #932 24/02/2020 - 28/02/2020	349.24	
I.0012197271	11/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8854424 - Accomodation and meals for Employee #1473 05/11/2019 - 07/11/2019	321.91	
I.0012219918	15/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9039332 - Accomodation and meals for Employee #1747 01/01/2020 - 02/01/2020	216.11	
I.0012218142	15/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9052206 - Accomodation and meals for Employee #1650 12/01/2020 - 13/01/2020	216.11	
I.0012252564	22/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B88971247 - Accomodation and meals for Employee #961 02/12/2019 - 05/12/2019	715.11	
		<b>CORPORATE TRAVEL MANAGEMENT PTY LTD</b>		<b>11546.73</b>	<b>11546.73</b>
EFT50713	03/02/2020	DATAKOM SYSTEMS (AU) PTY LTD	Payment		6985.00
INVSTDW062867	17/01/2020	DATAKOM SYSTEMS (AU) PTY LTD	Annual subscription Sharegate 1x user 30/01/2020 - 29/01/2021	6985.00	
		<b>DATAKOM SYSTEMS (AU) PTY LTD</b>		<b>6985.00</b>	<b>6985.00</b>
EFT50714	03/02/2020	DICE SOLUTIONS	Payment		7579.03
13808	17/12/2019	DICE SOLUTIONS	Labour and materials to replace fan switch 583 Third Ave Onslow	107.66	
13815	17/12/2019	DICE SOLUTIONS	Labour and materials to repair hot water system Onslow MPC	152.90	
13879	08/01/2020	DICE SOLUTIONS	Labour and materials to repair arrivals baggage conveyor fault Onslow Airport	152.90	
13884	10/01/2020	DICE SOLUTIONS	Labour and materials to replace faulty ceiling fan and install GPO 8A Anketell Crt Onslow	1212.07	
13923	22/01/2020	DICE SOLUTIONS	Labour and materials to investigate and repair airconditioner faults Onslow MPC	1130.80	
13929	23/01/2020	DICE SOLUTIONS	Supply and install new Zip boiler in kitchen RM Forrest Memorial Hall Onslow	1949.95	
13930	23/01/2020	DICE SOLUTIONS	Supply and install replacement airconditioner Carinya Unit 5 Onslow	2426.70	
13946	23/01/2020	DICE SOLUTIONS	Labour and materials to investigate and repair airconditioner wiring fault Onslow MPC	446.05	
		<b>DICE SOLUTIONS</b>		<b>7579.03</b>	<b>7579.03</b>
EFT50715	03/02/2020	DIRECT TRADES SUPPLY PTY LTD	Payment		235.00
364237	15/01/2020	DIRECT TRADES SUPPLY PTY LTD	36m x 22mm fire hose, 2x brass firefighting nozzles for wash down pad Tom Price Depot	235.00	
		<b>DIRECT TRADES SUPPLY PTY LTD</b>		<b>235.00</b>	<b>235.00</b>
EFT50716	03/02/2020	E & MJ ROSHER PTY LTD	Payment		516.25
1409501	23/01/2020	E & MJ ROSHER PTY LTD	1x Kubota wheel, nuts and studs PRM18 - Kubota F3690 4x4 Ride on Mower	516.25	
		<b>E &amp; MJ ROSHER PTY LTD</b>		<b>516.25</b>	<b>516.25</b>
EFT50717	03/02/2020	EUTOPEA - SUSANNA TOPE	Payment		450.00
20171563EUTOPEA	21/01/2020	EUTOPEA - SUSANNA TOPE	3x yoga workshops January SHP Paraburdoo	450.00	
		<b>EUTOPEA - SUSANNA TOPE</b>		<b>450.00</b>	<b>450.00</b>
EFT50718	03/02/2020	GHD PTY LTD	Payment		8912.20
112-0020044	16/01/2020	GHD PTY LTD	Groundwater sampling, analysis and reporting at Tom Price Waste Disposal Site for November 2019	8912.20	
		<b>GHD PTY LTD</b>		<b>8912.20</b>	<b>8912.20</b>

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT50719	03/02/2020	HEDLAND PROPERTY SHOP	Payment		2389.66
2474-20200109	22/01/2020	HEDLAND PROPERTY SHOP	Rent 26 Maunsell Cr Onslow 24/03/2020 - 23/04/2020	2389.66	
		<b>HEDLAND PROPERTY SHOP</b>		<b>2389.66</b>	<b>2389.66</b>
EFT50720	03/02/2020	HITACHI CONSTRUCTION MACHINERY	Payment		5818.87
INV00023834	15/01/2020	HITACHI CONSTRUCTION MACHINERY	Labour and parts to service final drive and replace fuel filter housing PLD14 - Komatsu WA380-6 Wheel Loader	774.40	
INV00023846	16/01/2020	HITACHI CONSTRUCTION MACHINERY	Labour and travel to investigate hydraulic oil leak PLD13 - 2014 John Deere 644 K Tool Carrier/Wheel loader	897.60	
INV00023929	17/01/2020	HITACHI CONSTRUCTION MACHINERY	Labour and parts for 500hr service PLD11 - 2012 John Deere 644K Loader	1879.97	
INV00023949	20/01/2020	HITACHI CONSTRUCTION MACHINERY	Labour and parts for 500hr service PLD13 - 2014 John Deere 644 K Tool Carrier / Wheel loader	2266.90	
		<b>HITACHI CONSTRUCTION MACHINERY</b>		<b>5818.87</b>	<b>5818.87</b>
EFT50721	03/02/2020	HOME HARDWARE KARRATHA	Payment		143.10
1501764	20/01/2020	HOME HARDWARE KARRATHA	Supplies for January 2020 School Holiday Program Pannawonica	143.10	
		<b>HOME HARDWARE KARRATHA</b>		<b>143.10</b>	<b>143.10</b>
EFT50722	03/02/2020	INITIAL HYGIENE / PINK HYGIENE SOLUTIONS	Payment		270.97
96573634	15/01/2020	INITIAL HYGIENE / PINK HYGIENE SOLUTIONS	Contract #K63/C/54045341 - Hygiene services for Paraburdoo Waste Site for period 13/01/2020 - 27/01/2020	170.61	
96573635	15/01/2020	INITIAL HYGIENE / PINK HYGIENE SOLUTIONS	Contract #K63/C/54045341 - Hygiene services for Paraburdoo Waste Site for period 28/01/2020 - 27/02/2020	100.36	
		<b>INITIAL HYGIENE / PINK HYGIENE SOLUTIONS</b>		<b>270.97</b>	<b>270.97</b>
EFT50723	03/02/2020	INTE ASSOCIATION - PUBLIC PARTICIPATION	Payment		242.00
S0004799	26/11/2019	INTE ASSOCIATION - PUBLIC PARTICIPATION	International association for public participation membership Employee #1646	242.00	
		<b>INTE ASSOCIATION - PUBLIC PARTICIPATION</b>		<b>242.00</b>	<b>242.00</b>
EFT50724	03/02/2020	IRP - INDUSTRIAL RECRUITMENT PARTNERS	Payment		5140.15
CN12838	30/09/2019	IRP - INDUSTRIAL RECRUITMENT PARTNERS	Credit on placement fee for JA.237 Manager Waste Services	-1650.00	
DEBITNOTE20191113	13/11/2019	IRP - INDUSTRIAL RECRUITMENT PARTNERS	Credit Note CN12838 refunded by EFT received 13/11/2019	1650.00	
CINV13816	13/01/2020	IRP - INDUSTRIAL RECRUITMENT PARTNERS	Temporary Ranger placement w/e 12/01/2020	456.23	
CINV13880	20/01/2020	IRP - INDUSTRIAL RECRUITMENT PARTNERS	Temporary Ranger placement w/e 19/01/2020	2281.13	
CINV13960	28/01/2020	IRP - INDUSTRIAL RECRUITMENT PARTNERS	Temporary Ranger placement w/e 26/01/2020	2402.79	
		<b>IRP - INDUSTRIAL RECRUITMENT PARTNERS</b>		<b>5140.15</b>	<b>5140.15</b>
EFT50725	03/02/2020	IT VISION AUSTRALIA PTY LTD	Payment		5958.34
32558	31/12/2019	IT VISION AUSTRALIA PTY LTD	Payroll Service - December 2019	5958.34	
		<b>IT VISION AUSTRALIA PTY LTD</b>		<b>5958.34</b>	<b>5958.34</b>
EFT50726	03/02/2020	J BLACKWOOD & SON PTY LTD	Payment		37.61
ON1635VE	13/01/2020	J BLACKWOOD & SON PTY LTD	1x havis long sleeve shirt Employee #1356	37.61	
		<b>J BLACKWOOD &amp; SON PTY LTD</b>		<b>37.61</b>	<b>37.61</b>
EFT50727	03/02/2020	JAMES BENNETT PTY LTD	Payment		93.77
4708724	07/01/2020	JAMES BENNETT PTY LTD	5x books Paraburdoo Library	69.28	
4709487	14/01/2020	JAMES BENNETT PTY LTD	1x book Paraburdoo Library	24.49	
		<b>JAMES BENNETT PTY LTD</b>		<b>93.77</b>	<b>93.77</b>
EFT50728	03/02/2020	KARRATHA SHOOTING SUPPLIES	Payment		520.00
00013260	25/01/2020	KARRATHA SHOOTING SUPPLIES	Ammunition for Ranger Services	520.00	
		<b>KARRATHA SHOOTING SUPPLIES</b>		<b>520.00</b>	<b>520.00</b>
EFT50729	03/02/2020	KEITH PEARSON	Payment		2649.90
159	11/01/2020	KEITH PEARSON	Local Government Consult Services December 2019	2649.90	
		<b>KEITH PEARSON</b>		<b>2649.90</b>	<b>2649.90</b>
EFT50730	03/02/2020	KHB MOBILE MECHANICAL PTY LTD	Payment		5201.14
00018987	01/01/2020	KHB MOBILE MECHANICAL PTY LTD	Labour and travel to Millstream to investigate start fault PMG03 - 2010 John Deere 672GP Motor Grader	2812.04	
00018883	08/01/2020	KHB MOBILE MECHANICAL PTY LTD	Labour and parts for 20,000km service PUT117 - Toyota Hilux 2.7 S/C Workmate	332.86	
00018885	08/01/2020	KHB MOBILE MECHANICAL PTY LTD	Labour and parts to complete 20,000km service PUT130 - Toyota Hilux SR 4x4 2.8L DSL	352.42	
00018896	08/01/2020	KHB MOBILE MECHANICAL PTY LTD	Supply and fit windscreen, cost includes freight PTR25 - 2012 Isuzu FVZ1400 Rear Loading Refuse Truck	793.32	
00018944	14/01/2020	KHB MOBILE MECHANICAL PTY LTD	Labour puncture repair PUT86 - 2014 Toyota Hilux 4x2 Workmate	60.50	
00018961	17/01/2020	KHB MOBILE MECHANICAL PTY LTD	Labour and parts to complete annual service of generator Onslow MPC	850.00	
		<b>KHB MOBILE MECHANICAL PTY LTD</b>		<b>5201.14</b>	<b>5201.14</b>
EFT50731	03/02/2020	KOMATSU AUSTRALIA PTY LTD	Payment		463.40
001723247	15/01/2020	KOMATSU AUSTRALIA PTY LTD	1x Komatsu radio PMG04 - 2012 Komatsu GD655-5 motor Grader	463.40	
		<b>KOMATSU AUSTRALIA PTY LTD</b>		<b>463.40</b>	<b>463.40</b>

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT50732	03/02/2020	L-3 COMMUNICATIONS AUSTRALIA PTY LTD	Payment		24277.00
IN0013996	17/01/2020	L-3 COMMUNICATIONS AUSTRALIA PTY LTD	Gold saver service and maintenance agreement Onslow Airport 01/01/2020 - 31/03/2020	24277.00	
		<b>L-3 COMMUNICATIONS AUSTRALIA PTY LTD</b>		<b>24277.00</b>	<b>24277.00</b>
EFT50733	03/02/2020	L.E'S PHOTOGRAPHY PILBARA COLOURS BY LE	Payment		450.00
60163	27/01/2020	L.E'S PHOTOGRAPHY PILBARA COLOURS BY LE	Photography services for Shire of Ashburton Christmas Party Tom Price	150.00	
60383	27/01/2020	L.E'S PHOTOGRAPHY PILBARA COLOURS BY LE	Event photography Australia Day 2020 Tom Price Pool	300.00	
		<b>L.E'S PHOTOGRAPHY PILBARA COLOURS BY LE</b>		<b>450.00</b>	<b>450.00</b>
EFT50734	03/02/2020	LANDGATE	Payment		516.85
352012-10000911	22/10/2019	LANDGATE	1x rural UV chargeable 03/08/2019 - 10/10/2019	83.75	
352101-10000911	25/10/2019	LANDGATE	12x mining tenements chargeable 09/08/2019 - 06/09/2019	96.00	
66106866-10000911	06/12/2019	LANDGATE	Topography services and digital elevation model data	310.90	
978113-10000911	02/01/2020	LANDGATE	1x other DLI invoice	26.20	
		<b>LANDGATE</b>		<b>516.85</b>	<b>516.85</b>
EFT50735	03/02/2020	LO-GO APPOINTMENTS	Payment		7610.85
00421334	14/01/2020	LO-GO APPOINTMENTS	Temporary ICT Coordinator placement w/e 11/01/2020	1972.03	
00421370	21/01/2020	LO-GO APPOINTMENTS	Temporary ICT Coordinator placement w/e 18/01/2020	3202.10	
00421371	21/01/2020	LO-GO APPOINTMENTS	Temporary Records Officer placement w/e 18/01/2020	2436.72	
		<b>LO-GO APPOINTMENTS</b>		<b>7610.85</b>	<b>7610.85</b>
EFT50736	03/02/2020	MARKETFORCE PRODUCTIONS	Payment		1159.63
31115	16/12/2019	MARKETFORCE PRODUCTIONS	Advertisement in Pilbara News 04/12/2019 for Council Meeting Schedule 2020	557.35	
31114	16/12/2019	MARKETFORCE PRODUCTIONS	Advertisement in the Pilbara News 04/12/2019 for Notice of Planning Proposal 422 Cameron Ave Onslow	262.99	
31116	16/12/2019	MARKETFORCE PRODUCTIONS	Advertisement in The West Australian 11/12/2019 for RFT 24.19 Design and Construct Works Depot Vehicle Storage Shed	459.03	
33147	02/01/2020	MARKETFORCE PRODUCTIONS	Early settlement discount for November invoices	-119.74	
		<b>MARKETFORCE PRODUCTIONS</b>		<b>1159.63</b>	<b>1159.63</b>
EFT50737	03/02/2020	MUZZYS HARDWARE	Payment		7173.00
581352	06/11/2019	MUZZYS HARDWARE	3x 25mm Poly end plug, 3x 13mm ploy end plug for Tom Price shopping mall	8.25	
585566	02/12/2019	MUZZYS HARDWARE	20 trestle tables for Onslow MPC	1900.00	
585535	02/12/2019	MUZZYS HARDWARE	Victor lawn mower and retic Parts.	550.00	
585463	02/12/2019	MUZZYS HARDWARE	1x Lockwood 100 door latch, 1x Dead bolt for 584 Third Ave Onslow	119.25	
585452	02/12/2019	MUZZYS HARDWARE	1x Ratchet clamp 15pk, 1x ratchet clamp 10pk, 3x poly reducing tee for Shopping Mall Tom Price	23.10	
585641	03/12/2019	MUZZYS HARDWARE	1x Sealol 2lt, 1x jute webbing, 1x 13in1 multi tool for Street Trees Tom Price	84.50	
585672	03/12/2019	MUZZYS HARDWARE	1x 25mm Poly pipe, 1x 25mm poly joiner for Depot Mtce Tom Price	59.75	
585925	05/12/2019	MUZZYS HARDWARE	2x white 500g line marking paint for Tom Price Clem Thompson Oval & Surrounds	35.00	
585940	05/12/2019	MUZZYS HARDWARE	19x Hose clip 12-20mm, 12x hose clip 8-16mm for Paraburdoo Parks & Reserves	82.90	
585945	05/12/2019	MUZZYS HARDWARE	1x Chainsaw file 32x8in 3pk for Paraburdoo Number 1 Oval	13.75	
586083	05/12/2019	MUZZYS HARDWARE	1x 12lt Mop bucket, 1x mop and handle for Depot Mtce Tom Price	74.50	
586098	05/12/2019	MUZZYS HARDWARE	2x Kitchen wipes 75pk for Depot Mtce Tom Price	10.00	
586097	05/12/2019	MUZZYS HARDWARE	1x Tea tree spray, 1x eucalyptus spray, 1x CRC cleaning foam for Depot Mtce Tom Price	51.75	
586205	06/12/2019	MUZZYS HARDWARE	1x 200mm Comb pliers for Tom Price Clem Thompson oval & surrounds	47.50	
586176	06/12/2019	MUZZYS HARDWARE	1x 1/2in Poly cap, 1x 1/2in poly elbow for Tom Price Clem Thompson oval & surrounds	4.40	
586137	06/12/2019	MUZZYS HARDWARE	2x 19mm poly joiner for Depot Mtce Tom Price	2.00	
586136	06/12/2019	MUZZYS HARDWARE	4x 25x13mm Poly reducing tee for Shopping Mall Tom Price	8.20	
586270	06/12/2019	MUZZYS HARDWARE	1x 40cm Pedestal fan for 9 Weelamurra Court, Tom Price	20.00	
586674	09/12/2019	MUZZYS HARDWARE	1x 1/2in Brass hose for 602 Boolee Street, Tom Price	14.50	
586578	09/12/2019	MUZZYS HARDWARE	1x Scour sponge, 2x dish brush/sponge, 1x 36pk jumbo pegs for 27 Willow Rd Tom Price	14.05	
586829	10/12/2019	MUZZYS HARDWARE	Karcher Pressure Cleaner K4 Premium and 7.5m & 12m Hose and gun kits	718.80	
586769	10/12/2019	MUZZYS HARDWARE	1x 89mm Power drill bit, 1x 152mm power drill bit, 1x 6pce screwdriver for Depot Buildings Tom Price	22.85	
586840	10/12/2019	MUZZYS HARDWARE	3x Poly elbow 1/2in, 2x poly end plug for Shopping Mall Tom Price	8.50	
586952	11/12/2019	MUZZYS HARDWARE	4x Cambuckle tie down 2Mx25mm, 2x potting mix for Street Trees Tom Price	69.20	
586960	11/12/2019	MUZZYS HARDWARE	3x Cam buckle tie down 2.5m for Street Trees Tom Price	77.25	
587096	12/12/2019	MUZZYS HARDWARE	1x Brass reducing bush 20x6mm for 787 Larnook Street, Tom Price	5.80	
587114	12/12/2019	MUZZYS HARDWARE	6x All purpose potting mix 25lt for Tom Price Area W Oval & Surrounds	27.60	
587210	12/12/2019	MUZZYS HARDWARE	1x 68pce nut riveter set - Sundry Equipment	194.00	
587195	12/12/2019	MUZZYS HARDWARE	2x Sleeve anchor zinc bolt, 1x drill bit for Library Building - Tom Price	20.00	
587162	12/12/2019	MUZZYS HARDWARE	7x 25mm x 4m Cambuckle tie downs for Tom Price Swimming Pool	111.80	



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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
587256	13/12/2019	MUZZYS HARDWARE	1x Line trimmer cord 2.4mm for Tom Price Clem Thompson oval & surrounds	144.00	
587257	13/12/2019	MUZZYS HARDWARE	1x 3/4in Poly bush for Aboretums Cnr Mine/Central Ave	3.55	
587357	13/12/2019	MUZZYS HARDWARE	2x Brass tap adaptor, 1x hose water gun, 1x 10m hose, 1x fork and hand trowel for Shopping Mall Tom Price	82.65	
587320	13/12/2019	MUZZYS HARDWARE	1x Bolt flange 6x20mm for Nameless Valley Truck Bay	10.50	
587313	13/12/2019	MUZZYS HARDWARE	4x 20kg Pool salt, 1x 20lt hydrochloric acid, 1x pool chlorine, 1x blackspot killer for 1143 Yanagin Pl Tom Price	268.00	
587311	13/12/2019	MUZZYS HARDWARE	4x 20kg Pool salt, 1x 20lt hydrochloric acid, 1x 10kg pool chlorine for 602 Boolee Street, Tom Price	229.00	
587245	13/12/2019	MUZZYS HARDWARE	1x 3/4in Poly socket for Aboretums Cnr Mine/Central Ave	5.30	
587730	16/12/2019	MUZZYS HARDWARE	2x tape, 2x hose tail connector, elbow pipe fitting, 1x nipple thread for Service Trailer	63.00	
587785	16/12/2019	MUZZYS HARDWARE	4x Powerboard 1.8m, 2x 159pce tool kit for Community Amenities Resources GEN	620.00	
587787	16/12/2019	MUZZYS HARDWARE	2x bulk cable tie, 1x pvc elbow, 1x 15pk rivets, 1x pvc socket for Service Trailer	72.30	
587835	16/12/2019	MUZZYS HARDWARE	2x 20pk Rivet nut, 2x flange bolt for Acero Grader Accommodation / Service Trailer	38.50	
587940	17/12/2019	MUZZYS HARDWARE	1 x padlock, 1 x wheel and 1 x length of chain for Tom Price dog pound	142.00	
587975	17/12/2019	MUZZYS HARDWARE	2 x welders brush, 1 x pack cable ties, 1 x sunscreen, 4 x clamps, 2 x hose clips	58.50	
587997	17/12/2019	MUZZYS HARDWARE	Cutting powders, plant velcro, webbing, powerfeed and fertilizer for Tom Price trees program	115.20	
587961	17/12/2019	MUZZYS HARDWARE	2 x brass hose adaptors for service trailer	26.00	
588182	18/12/2019	MUZZYS HARDWARE	1 x plastic bucket for Clem Thompson Oval	1.95	
588136	18/12/2019	MUZZYS HARDWARE	1 x knife, 1 x grouter and 1 x tool holder for Tom Price administration building	38.60	
588113	18/12/2019	MUZZYS HARDWARE	2 x hose soakers and 1 x hose adaptor for Paraburdoo parks and reserves	69.00	
588257	19/12/2019	MUZZYS HARDWARE	1 x hammer, 1 x pack of drill bits and 1 x mini piler set for Tom Price Depot	94.00	
588289	19/12/2019	MUZZYS HARDWARE	2 x brass hose adaptors for Tom Price Depot	29.00	
588282	19/12/2019	MUZZYS HARDWARE	Various reticulation parts for Tom Price shopping mall	16.00	
588310	19/12/2019	MUZZYS HARDWARE	1 x tap adaptor and 1 x adaptor nut for 98 Oleander Street Tom Price	14.75	
588236	19/12/2019	MUZZYS HARDWARE	3 x rubbish collector tools for Onslow depot	63.00	
588235	19/12/2019	MUZZYS HARDWARE	2 x shower curtains for D Trans Grader Accommodation	7.90	
588234	19/12/2019	MUZZYS HARDWARE	1 x ratchet strap tie down set for Tom Price Waste Site	44.50	
588233	19/12/2019	MUZZYS HARDWARE	3x 19mm Poly joiner for 283 Carob St Tom Price	3.00	
588442	20/12/2019	MUZZYS HARDWARE	1 x insect killer spray for Tom Price Depot	11.00	
588433	20/12/2019	MUZZYS HARDWARE	5 x sprinkler parts for Paraburdoo parks and reserves	33.00	
588648	21/12/2019	MUZZYS HARDWARE	1 x telescopic brush, 1 x backpack sprayer for PLC01 Landfill compactor	208.00	
588635	21/12/2019	MUZZYS HARDWARE	1 x thread tape, 1 x poly reticulation part, 2 x poly sockets for Tom Price Dog Pound	14.35	
588618	21/12/2019	MUZZYS HARDWARE	4 x reticulation parts for Tom Price Dog Pound	18.65	
588960	23/12/2019	MUZZYS HARDWARE	1 x 5Lt Hand cleaner for Tom Price Depot	93.00	
588892	23/12/2019	MUZZYS HARDWARE	2 x hose connector, 2 x handspray nozzle for Tom Price Dog Pound	80.80	
588891	23/12/2019	MUZZYS HARDWARE	2 x pop up sprinkler for Tom Price parks and reserves	9.60	
589144	24/12/2019	MUZZYS HARDWARE	1 x solvent cement, 1 x priming fluid, 1 x cap, 1 x saw for Tom Price Area W Oval	27.10	
589183	24/12/2019	MUZZYS HARDWARE	1x Pvc end cap 40mm Tom Price depot	3.80	
589366	27/12/2019	MUZZYS HARDWARE	2 x adjustable wrenches for Tom Price Depot	32.00	
589329	27/12/2019	MUZZYS HARDWARE	1 x poly cap for reticulation parts for 787 Larnook Street Tom Price	2.30	
		<b>MUZZYS HARDWARE</b>		<b>7173.00</b>	<b>7173.00</b>
EFT50738	03/02/2020	NEOWEST BUILDING CO	Payment		3466.00
2286	14/01/2020	NEOWEST BUILDING CO	Community Hub Building Completion - progress claim #3	2521.10	
2287	14/01/2020	NEOWEST BUILDING CO	Disabled floor markings and paging point Paraburdoo Chub	655.60	
2288	21/01/2020	NEOWEST BUILDING CO	Remove Christmas decorations Tom Price	289.30	
		<b>NEOWEST BUILDING CO</b>		<b>3466.00</b>	<b>3466.00</b>
EFT50739	03/02/2020	NORWEST REFRIGERATION SERVICES	Payment		3777.73
00034083	14/01/2020	NORWEST REFRIGERATION SERVICES	Labour and materials to repair 2x airconditioners 193 Capricorn Ave Paraburdoo	1230.02	
00034113	18/01/2020	NORWEST REFRIGERATION SERVICES	Supply airconditioner belt 2/4 Canberra Dve Tom Price	71.61	
00034119	18/01/2020	NORWEST REFRIGERATION SERVICES	Labour and parts to repair airconditioner 61 Pine St Tom Price	104.50	
00034126	18/01/2020	NORWEST REFRIGERATION SERVICES	Supply and install airconditioner, decommission and remove old unit 565 Brockman Ave Paraburdoo	2371.60	
		<b>NORWEST REFRIGERATION SERVICES</b>		<b>3777.73</b>	<b>3777.73</b>
EFT50740	03/02/2020	OFFICE OF THE AUDITOR GENERAL WA	Payment		60500.00
272/2020	20/01/2020	OFFICE OF THE AUDITOR GENERAL WA	Fee for the annual audit Shire of Ashburton year ended 30/06/2019	60500.00	
		<b>OFFICE OF THE AUDITOR GENERAL WA</b>		<b>60500.00</b>	<b>60500.00</b>

# LIST OF PAYMENTS FOR FEBRUARY 2020

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT50741	03/02/2020	ONSLow BEACH RESORT	Payment		538.00
14939	30/11/2019	ONSLow BEACH RESORT	Meals Employee #1725 28/11/2019	23.00	
15132	18/12/2019	ONSLow BEACH RESORT	Lunch catering Ordinary Meeting of Council in Onslow 17/12/2019	515.00	
		<b>ONSLow BEACH RESORT</b>		<b>538.00</b>	<b>538.00</b>
EFT50742	03/02/2020	P SHADLER CONTRACTING PTY LTD	Payment		1014.00
00000281	14/01/2020	P SHADLER CONTRACTING PTY LTD	Removal and disposal of 39x passenger & motorcycle tyres on rims Onslow Waste Transfer Station	1014.00	
		<b>P SHADLER CONTRACTING PTY LTD</b>		<b>1014.00</b>	<b>1014.00</b>
EFT50743	03/02/2020	PFD FOOD SERVICES PTY LTD	Payment		2456.35
KS523592	03/01/2020	PFD FOOD SERVICES PTY LTD	Food items for sale at kiosk Onslow Pool	2456.35	
		<b>PFD FOOD SERVICES PTY LTD</b>		<b>2456.35</b>	<b>2456.35</b>
EFT50744	03/02/2020	PILBARA COPY SERVICE	Payment		7763.85
39606	17/12/2019	PILBARA COPY SERVICE	Waste toner bottle Machine #2155 Tom Price Administration	13.97	
39607	17/12/2019	PILBARA COPY SERVICE	Waste toner bottle Machine #2154 Tom Price Administration	13.97	
39611	17/12/2019	PILBARA COPY SERVICE	Photocopier meterplan billing Machine #2117 Tom Price Administration	136.30	
39684	30/12/2019	PILBARA COPY SERVICE	Photocopier meterplan billing Machine #2153 Pannawonica Library	200.15	
39686	30/12/2019	PILBARA COPY SERVICE	Photocopier meterplan billing Machine #2155 Tom Price Administration	2044.85	
39690	30/12/2019	PILBARA COPY SERVICE	Photocopier meterplan billing Machine #2157 Onslow Administration	241.37	
39701	30/12/2019	PILBARA COPY SERVICE	Photocopier meterplan billing Machine #2228 Paraburdoo Administration	46.70	
39707	30/12/2019	PILBARA COPY SERVICE	Photocopier meterplan billing Machine #2150 Paraburdoo Administration	51.12	
39715	30/12/2019	PILBARA COPY SERVICE	Photocopier meterplan billing Machine #2119 Tom Price Depot	61.04	
39717	30/12/2019	PILBARA COPY SERVICE	Photocopier meterplan billing Machine #2225 Tom Price Administration	69.45	
39691	30/12/2019	PILBARA COPY SERVICE	Labour for printer repairs Tom Price Depot	266.20	
39666	30/12/2019	PILBARA COPY SERVICE	Photocopier meterplan billing Machine #2152 Onslow Administration	112.75	
39669	30/12/2019	PILBARA COPY SERVICE	Photocopier meterplan billing Machine #2151 Onslow Administration	121.08	
39671	30/12/2019	PILBARA COPY SERVICE	Photocopier meterplan billing Machine #2154 Tom Price Administration	1297.58	
39675	30/12/2019	PILBARA COPY SERVICE	Photocopier meterplan billing Machine #2156 Tom Price Administration	151.73	
39679	30/12/2019	PILBARA COPY SERVICE	Photocopier meterplan billing Machine #2118 Tom Price Administration	164.21	
39682	30/12/2019	PILBARA COPY SERVICE	Photocopier meterplan billing Machine #2149 Tom Price Administration	198.71	
39773	09/01/2020	PILBARA COPY SERVICE	Photocopier meterplan billing Machine #2122 Paraburdoo Administration	260.60	
39774	09/01/2020	PILBARA COPY SERVICE	Photocopier meterplan billing Machine #2013 Onslow Airport	159.68	
39870	22/01/2020	PILBARA COPY SERVICE	Photocopier meterplan billing Machine #2157 Onslow Administration	521.83	
39871	22/01/2020	PILBARA COPY SERVICE	Photocopier meterplan billing Machine #2156 Tom Price Administration	120.30	
39868	22/01/2020	PILBARA COPY SERVICE	Labour and parts for printer repairs Onslow Airport	865.13	
39869	22/01/2020	PILBARA COPY SERVICE	Labour and parts for printer repairs Onslow Aquatic Centre	645.13	
		<b>PILBARA COPY SERVICE</b>		<b>7763.85</b>	<b>7763.85</b>
EFT50745	03/02/2020	PILBARA FOOD SERVICES	Payment		1183.55
SI109716	02/12/2019	PILBARA FOOD SERVICES	20x 7kg Optimum dog food for kennels	1089.00	
SI110545	16/01/2020	PILBARA FOOD SERVICES	10x 1lt UHT milk, 7x coffee pods Tom Price Library	94.55	
		<b>PILBARA FOOD SERVICES</b>		<b>1183.55</b>	<b>1183.55</b>
EFT50746	03/02/2020	PILBARA MOTOR GROUP	Payment		1128.83
P125119356	06/12/2019	PILBARA MOTOR GROUP	10x Toyota oil filters PUT98, PUT101, PUT125, PUT127, PUT137	191.07	
P126107858	06/12/2019	PILBARA MOTOR GROUP	3x ARB portable jump/power packs Tom Price Depot	597.00	
P126107999	20/12/2019	PILBARA MOTOR GROUP	1x air hose sundry equipment Tom Price Depot	33.00	
P125119713	31/12/2019	PILBARA MOTOR GROUP	1x rear view camera PUT101 - 2015 Toyota Hilux 4x4	307.76	
		<b>PILBARA MOTOR GROUP</b>		<b>1128.83</b>	<b>1128.83</b>
EFT50747	03/02/2020	PILBARA PATIOS PTY LTD	Payment		252.00
REFUND20200123	23/01/2020	PILBARA PATIOS PTY LTD	Refund withdrawn Development Application 19-56 - refer Receipt #84734	147.00	
REFUND20200128	28/01/2020	PILBARA PATIOS PTY LTD	Refund building permit for cancelled Application 20190274 - refer Receipt #84734	105.00	
		<b>PILBARA PATIOS PTY LTD</b>		<b>252.00</b>	<b>252.00</b>
EFT50748	03/02/2020	PILBARA TREE LOPPING PTY LTD	Payment		3630.00
INV-0098	19/01/2020	PILBARA TREE LOPPING PTY LTD	Tree pruning at Bush Fire Depot Tom Price	660.00	
INV-0099	20/01/2020	PILBARA TREE LOPPING PTY LTD	Storm damage cleanup and tree pruning at ANZAC Park Paraburdoo	660.00	
INV-0100	20/01/2020	PILBARA TREE LOPPING PTY LTD	Tree pruning at Clem Thompson Oval Tom Price	990.00	
INV-0104	24/01/2020	PILBARA TREE LOPPING PTY LTD	Storm damage cleanup and tree pruning at Paraburdoo (Cnr Ashburton and Rocklea)	1320.00	
		<b>PILBARA TREE LOPPING PTY LTD</b>		<b>3630.00</b>	<b>3630.00</b>

# LIST OF PAYMENTS FOR FEBRUARY 2020

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT50749	03/02/2020	RECHARGE PETROLEUM	Payment		4996.20
00264646	31/12/2019	RECHARGE PETROLEUM	Monthly tank hire Tom Price Depot 01/12/2019 - 31/12/2019	2498.10	
00270647	31/01/2020	RECHARGE PETROLEUM	Monthly tank hire Tom Price Depot 01/01/2020 - 31/01/2020	2498.10	
		<b>RECHARGE PETROLEUM</b>		<b>4996.20</b>	<b>4996.20</b>
EFT50750	03/02/2020	RIO TINTO - PILBARA IRON CO SERVICES	Payment		31642.13
2003203623	19/12/2019	RIO TINTO - PILBARA IRON CO SERVICES	Water consumption for 825B Warara Street Tom Price 08/12/2019 - 15/12/2019	1.04	
5000521756	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 1004 Marradong Pl Tom Price Jan-Mar	192.08	
5000547421	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 193 Capricorn Av, Tom Price Jan-Mar	192.08	
5000521376	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 215 Grevillea St, Tom Price Jan-Mar	192.08	
5000519560	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 22 Lilac St, Tom Price Jan-Mar	192.08	
5000521970	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 261 Poinciana St, Tom Price Jan-Mar	192.08	
5000519909	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 27 East Rd, Tom Price Jan-Mar	192.08	
5000521186	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 279 Carob St, Tom Price Jan-Mar	192.08	
5000524156	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 283 Carob St, Tom Price Jan-Mar	192.08	
5000520923	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 39 Joffre Av, Paraburdoo Jan-Mar	192.08	
5000521079	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 398 Acalypha St, Tom Price Jan-Mar	192.08	
5000522010	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 498 Sirius St, Tom Price Jan-Mar	192.08	
5000521509	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 1104B Jabbarup Pl Tom Price Jan-Mar	192.08	
5000524057	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Lot 516 Lockyer Av, Paraburdoo Jan-Mar	192.08	
5000520964	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Lot 556 Margaret Av, Paraburdoo Jan-Mar	192.08	
5000521046	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 56 Whaleback Av, Paraburdoo Jan-Mar	192.08	
5000520899	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Lot 565, Brockman Av, Paraburdoo Jan-Mar	192.08	
5000524024	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Lot 571, Brockman Av, Paraburdoo Jan-Mar	192.08	
5000520949	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Lot 586 King Av, Paraburdoo Jan-Mar	192.08	
5000544733	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 602 Boolee St, Tom Price Jan-Mar	192.08	
5000527118	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 604 Boolee St, Tom Price Jan-Mar	192.08	
5000521939	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 61 Pine St, Tom Price Jan-Mar	192.08	
5000545433	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 710 Yiluk St, Tom Price Jan-Mar	192.08	
5000521491	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 1104A Jabbarup Pl Tom Price Jan-Mar	192.08	
5000521822	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 758 Mungarra St, Tom Price Jan-Mar	192.08	
5000521632	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 773 Larnook St, Tom Price Jan-Mar	192.08	
5000545441	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 787 Larnook St, Tom Price Jan-Mar	192.08	
5000521566	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 797 Kulai St, Tom Price Jan-Mar	192.08	
5000522150	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 825 Warara St, Tom Price Jan-Mar	192.08	
5000547413	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 825B Warara St, Tom Price Jan-Mar	192.08	
5000521004	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Lot 90 Pilbara Av, Paraburdoo Jan-Mar	192.08	
5000521889	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 98 Oleander St, Tom Price Jan-Mar	192.08	
5000522317	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 1143 Yanagin Pl, Tom Price Jan-Mar	192.08	
5000522077	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 1152 Tarwonga Cct, Tom Price Jan-Mar	192.08	
5000524164	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 126 Cedar St, Tom Price Jan-Mar	192.08	
5000521665	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 17 Lilac St, Tom Price Jan-Mar	192.08	
5000520915	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 172 Hardy Av, Paraburdoo Jan-Mar	192.08	
5000521202	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 178 Cassia St, Tom Price Jan-Mar	192.08	
3003215443	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for lot 2003 Boonderoo Rd, Tom Price 30/11/19 - 28/12/19	725.69	
3003214784	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Swimming pool at 616 Fortescue Rd, Paraburdoo 21/11/19 - 26/12/19	62.30	
3003214867	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Swimming pool at 849 Willow Rd, Tom Price 28/11/19 - 28/12/19	5161.56	
3003214594	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Lot 23 Turee Way, Paraburdoo 05/12/19 - 26/12/19	252.42	
5000547975	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 811 Ashburton Ave, Tom Price Jan-Mar 20	799.39	
5000522846	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Swimming pool at 616 Fortescue Rd, Tom Price Jan-Mar 20	71.49	
5000522895	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Swimming pool at 849 Willow Rd, Tom Price Jan-Mar 20	71.49	
5000547173	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Shire depot at Lot 2001 Boonderoo Rd, Tom Price Jan-Mar 20	213.67	
5000526185	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Shire depot at Lot 2004 Boonderoo Rd, Tom Price Jan-Mar 20	192.08	
5000547132	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Depot at Lot 23 Turee Way, Paraburdoo Jan-March 20	136.75	
5000540012	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Lot 978 Stadium Rd, Tom Price Jan-Mar	192.08	

# LIST OF PAYMENTS FOR FEBRUARY 2020

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
5000547074	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Area W Rec centre, 898 Tanunda St, Tom Price Jan-Mar	71.49	
5000545052	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Pindan squash courts, 615 De Grey Rd, Paraburdoo Jan-Mar	71.49	
5000547108	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Bird park, Central Rd, Tom Price Jan-Mar	38.43	
5000547082	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Area W kiosk, Tom Price Jan-Mar	38.43	
5000528249	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Garden at united credit, Ashburton Ave, Tom Price Jan-Mar	38.43	
5000547207	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Lions park, 874 North Rd, Tom Price Jan-Mar	71.49	
5000547223	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Sports pavilion, 845 Stadium Rd, Tom Price Jan-Mar	71.49	
5000546886	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Clem Thompson oval, Stadium Rd, Tom Price Jan-Mar	38.43	
5000544840	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Squash courts, Stadium Rd, Tom Price Jan-Mar	71.49	
5000547181	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Shire office, 246 Poinciana St, Tom Price Jan-Mar	71.49	
5000523505	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 875 Central Rd, Tom Price Jan-Mar	192.08	
5000528314	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 248 Kanberra Dve, Tom Price Jan-Mar	192.08	
5000523521	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 987 Central Rd, Tom Price Jan-Mar	192.08	
5000527720	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 639 Margaret Av, Tom Price Jan-Mar	192.08	
5000528322	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Sports ground, Fortescue Rd, Paraburdoo Jan-Mar	71.49	
5000548023	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Visitor bay, Lot 67 Camp Rd, Paraburdoo Jan-Mar	38.43	
5000528298	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Tourist bureau, 865 Central Rd, Tom Price Jan-Mar	192.08	
5000547140	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Meeka park, 625 Meeka Av, Paraburdoo Jan-Mar	38.43	
5000523265	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Sound shell/toilet, Tom Price Jan-Mar	192.08	
5000544857	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Oval water tank bore pump, South Rd, Tom Price Jan-Mar	38.43	
5000523075	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Library, Central Rd, Tom Price Jan-Mar	71.49	
5000528330	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for BMX park, 667 Joffre Av, Paraburdoo Jan-Mar	38.43	
5000547124	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Community centre, 856 Central Rd, Tom Price Jan-Mar	71.49	
5000522960	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Tijana oval, baseball field, Tom Price Jan-Mar	38.43	
5000547066	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Area W bore, 897 Tanunda St, Tom Price Jan-Mar	38.43	
5000522796	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Oval change rooms, Fortescue Rd, Tom Price Jan-Mar	71.49	
5000522838	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Sports pavilion, 615 De Grey Rd, Paraburdoo Jan-Mar	71.49	
5000528306	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Bowling club, 844 East Rd, Tom Price Jan-Mar	68.09	
5000547215	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Public toilets, Lot 810 Ashburton Av, Paraburdoo Jan-Mar	3431.48	
5000528272	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 981 Stadium Rd, Tom Price Jan-Mar	38.43	
5000547116	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Community centre, 803 Ashburton Av, Paraburdoo Jan-Mar	71.49	
5000545060	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for Tennis club, 849B Willow Rd, Tom Price Jan-Mar	71.49	
3003214735	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Basketball court, De Grey Rd, Paraburdoo 21/11/19 - 26/12/2019	66.45	
3003214628	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Meeka park, Meeka Av, Paraburdoo 21/11/19 - 26/12/2019	72.27	
3003215187	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Tennis courts, De Grey Rd, Paraburdoo 21/11/19 - 26/12/2019	74.76	
3003214925	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Area W kiosk, Tom Price 29/11/19 - 28/12/2019	91.75	
3003215047	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Community centre, 856 Central Rd, Tom Price 29/11/19 - 28/12/2019	946.11	
3003215021	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Sports pavilion, 615 De Grey Rd, Paraburdoo 21/11/19 - 26/12/2019	1172.12	
3003214917	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Area W basketball, 897 Tanunda St, Tom Price 29/11/19 - 28/12/2019	155.96	
3003214933	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Area W centre, 898 Tanunda St, Tom Price 29/11/19 - 28/12/2019	244.24	
3003214602	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Skatepark retic, Lot 37 Fortescue Rd, Paraburdoo 21/11/19 - 26/12/2019	318.03	
3003215294	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Tennis club lights, 849 Willow Rd, Tom Price 28/11/19 - 28/12/2019	758.32	
3003214859	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Oval change rooms, Fortescue Rd, Paraburdoo 21/11/19 - 26/12/2019	62.30	
3003214438	02/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Community centre, 803 Ashburton Av, Paraburdoo 21/11/19 - 26/12/2019	133.98	
3003216458	03/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Depot at Lot 2001 Boonderoo Rd, Tom Price 05/12/19 - 28/12/19	709.31	
3003217100	03/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Kader Boot 811A Ashburton Av, Paraburdoo 21/11/19 - 26/12/19	480.49	
3003217274	03/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Child care centre Lot 555 Fortescue Rd, Paraburdoo 21/11/19 - 26/12/19	1283.92	
3003216037	03/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Shire office, 246 Poinciana St, Tom Price 05/12/19 - 28/12/2019	85.50	
3003216789	03/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for 865 Mine Rd, Tom Price 28/11/19 - 28/12/2019	150.27	
3003217530	03/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Lions park, 874 North Rd, Tom Price 29/11/19 - 28/12/2019	236.23	
3003216201	03/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Tourist bureau, 865 Central Rd, Tom Price 29/11/19 - 28/12/19	380.69	
3003216664	03/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Visitor bay, Lot 67 Camp Rd, Paraburdoo 21/11/19 - 26/12/2019	249.04	
3003215617	03/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Oval change lights, 2 East Rd, Tom Price 28/11/19 - 28/12/2019	797.61	
3003217431	03/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Bird park near library, Central Rd, Tom Price 30/11/19 - 28/12/2019	119.03	
3003216987	03/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Oval lights, De Grey Rd, Paraburdoo 21/11/19 - 26/12/2019	127.62	

LIST OF PAYMENTS FOR FEBRUARY 2020

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
3003217308	03/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Clem Thompson oval and pavilion, Stadium Rd, Tom Price 28/11/19 - 28/12/2019	142.24	
3003216151	06/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Community hub, 555 Ashburton Av, Paraburdoo 21/11/19 - 26/12/2019	53.09	
3003218348	07/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Oval water tank bore pump, South Rd, Tom Price 30/11/19 - 07/01/2020	1401.62	
3003219098	09/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Electricity consumption for Public toilets, Lot 810 Ashburton Ave, Paraburdoo 21/11/19 - 26/12/19	303.08	
5000548809	28/01/2020	RIO TINTO - PILBARA IRON CO SERVICES	Water and sewerage rates for 54 Nameless Vally Dr, Tom Price Jan-Mar 20	35.03	
		<b>RIO TINTO - PILBARA IRON CO SERVICES</b>		<b>31642.13</b>	<b>31642.13</b>
EFT50751	03/02/2020	SHOP FITTINGS STORE PTY LTD	Payment		1246.69
FA200116-105932	22/01/2020	SHOP FITTINGS STORE PTY LTD	Brochure holders and shop displays TPVC	1246.69	
		<b>SHOP FITTINGS STORE PTY LTD</b>		<b>1246.69</b>	<b>1246.69</b>
EFT50752	03/02/2020	SIGMA CHEMICALS	Payment		9427.32
134572/01	09/12/2019	SIGMA CHEMICALS	4x 20L chlorine for WTU Onslow Airport	140.58	
134673/01	09/12/2019	SIGMA CHEMICALS	42x 25kg bags dry acid Paraburdoo Pool	1501.50	
131197/01	11/12/2019	SIGMA CHEMICALS	1x iCleaner 200D robotic pool cleaner with filters and remote Paraburdoo Pool	7785.24	
		<b>SIGMA CHEMICALS</b>		<b>9427.32</b>	<b>9427.32</b>
EFT50753	03/02/2020	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Payment		561.97
5100038818	07/01/2020	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Monthly purchases for Pannawonica December 2019	397.97	
5100038816	07/01/2020	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Fuel usage 01/12/2019 - 31/12/2019 (100.67x litres)	164.00	
		<b>SODEXO REMOTE SITES AUSTRALIA PTY LTD</b>		<b>561.97</b>	<b>561.97</b>
EFT50754	03/02/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Payment		38531.40
PM01-019414	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 1166 Tarwonga Crt, Tom Price 01/02/2020 - 29/02/2020	2172.62	
PM01-019478	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 2/2 Canberra Dr, Tom Price 01/02/2020 - 29/02/2020	910.00	
PM01-019440	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 2/23 Allambie Way, Tom Price 01/02/2020 - 29/02/2020	1191.67	
PM01-019525	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 20 Lilac St, Tom Price 01/02/2020 - 29/02/2020	1213.33	
PM01-019519	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 21B Cogelup Way, Tom Price 01/02/2020 - 29/02/2020	1516.66	
PM01-019485	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 27 Lilac St, Tom Price 01/02/2020 - 29/02/2020	1516.67	
PM01-019419	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 280 Ashburton Ave, Paraburdoo 01/02/2020 - 29/02/2020	1303.57	
PM01-019513	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 3/10 Canberra Dr, Tom Price 01/02/2020 - 29/02/2020	823.33	
PM01-019438	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 3/19 Allambie Way, Tom Price 01/02/2020 - 29/02/2020	736.66	
PM01-019410	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 3/2 Canberra Dr, Tom Price 01/02/2020 - 29/02/2020	1516.66	
PM01-019516	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 3/25 Allambie Way, Tom Price 01/02/2020 - 29/02/2020	910.00	
PM01-019417	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 1167 Tarwonga Crt, Tom Price 01/02/2020 - 29/02/2020	1998.81	
PM01-019436	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 397 Acalypha St, Tom Price 01/02/2020 - 29/02/2020	1300.00	
PM01-019445	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 4 Weelamarra Ct, Tom Price 01/02/2020 - 29/02/2020	1408.33	
PM01-019439	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 4/4 Canberra Dve, Tom Price 01/02/2020 - 29/02/2020	910.00	
PM01-019487	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 4/6 Canberra Dve, Tom Price 01/02/2020 - 29/02/2020	1300.00	
PM01-019483	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 423 Hibiscus St, Tom Price 01/02/2020 - 29/02/2020	1516.67	
PM01-019515	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 726 Yiluk St, Tom Price 01/02/2020 - 29/02/2020	1300.00	
PM01-019500	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 816 Kulai St, Tom Price 01/02/2020 - 29/02/2020	1321.66	
PM01-019430	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 9 Weelamurra Ct, Tom Price 01/02/2020 - 29/02/2020	1651.19	
PM01-019428	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 1175 Tarwonga Crt, Tom Price 01/02/2020 - 29/02/2020	1998.81	
PM01-019437	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 1217 Wilgerup Way, Tom Price 01/02/2020 - 29/02/2020	1516.67	
PM01-019450	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 144 Cedar St, Tom Price 01/02/2020 - 29/02/2020	1516.66	
PM01-019492	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 159 Cassia St, Tom Price 01/02/2020 - 29/02/2020	1738.10	
PM01-019512	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 17B Cogelup Way, Tom Price 01/02/2020 - 29/02/2020	1300.00	
PM01-019422	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 18 Weelamurra Ct, Tom Price 01/02/2020 - 29/02/2020	1516.66	
PM01-019518	20/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent for 2/19 Allambie Way, Tom Price 01/02/2020 - 29/02/2020	1516.67	
PM01-019624	27/01/2020	SODEXO REMOTE SITES - RENTAL PAYMENTS	Rent 2/4 Canberra Dve Tom Price 08/02/2020 - 07/03/2020	910.00	
		<b>SODEXO REMOTE SITES - RENTAL PAYMENTS</b>		<b>38531.40</b>	<b>38531.40</b>
EFT50755	03/02/2020	STRATAGREEN	Payment		6401.23
116968	12/12/2019	STRATAGREEN	3x secateurs, 2x loppers, 4x saws, 1x spreader Onslow Parks & Reserves	2421.08	
117454	15/01/2020	STRATAGREEN	4x 20L Seasol, 54x 20kg Neutrog Upsurge, 40x 25kg Nitrophoska NPK Blue Paraburdoo Depot	3980.15	
		<b>STRATAGREEN</b>		<b>6401.23</b>	<b>6401.23</b>
EFT50756	03/02/2020	SUNNY SIGN COMPANY PTY LTD	Payment		280.50
424899	08/01/2020	SUNNY SIGN COMPANY PTY LTD	1x Pannawonica Transit Park Sign	280.50	
		<b>SUNNY SIGN COMPANY PTY LTD</b>		<b>280.50</b>	<b>280.50</b>

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT50757	03/02/2020	TELSTRA	Payment		101808.74
1467928584-T311-JAN20	25/12/2019	TELSTRA	Monthly Telephone charges for December	29.00	
1559493000-P714484252-8	02/01/2020	TELSTRA	Monthly Telephone charges SES	252.34	
1467928501-T311-JAN20	02/01/2020	TELSTRA	Monthly Telephone charges for December	945.00	
1631098200-P605370752-1	02/01/2020	TELSTRA	Monthly Telephone charges for December	32.33	
1112742901-T311-JAN20	02/01/2020	TELSTRA	Monthly Telephone charges for December	69.99	
1467928485-T311-JAN20	02/01/2020	TELSTRA	Monthly Telephone charges for December	540.00	
2550276200-P609090752-9	06/01/2020	TELSTRA	Monthly Telephone charges for December	64.64	
5762935200-P461467052-3	09/01/2020	TELSTRA	Monthly Telephone charges for December	604.88	
0460869000-P942275352-7	15/01/2020	TELSTRA	Monthly telephone charges for December	99270.56	
		<b>TELSTRA</b>		<b>101808.74</b>	<b>101808.74</b>
EFT50758	03/02/2020	TENDERLINK.COM	Payment		518.10
ASHBRT-302900	09/12/2019	TENDERLINK.COM	Public tender advertising RFQ48.19 Supply and Install UAT Tom Price Speedway	172.70	
ASHBRT-302901	09/12/2019	TENDERLINK.COM	Public tender advertising RFQ48.19 Supply and Install UAT Tom Price Speedway	172.70	
ASHBRT-303234	11/12/2019	TENDERLINK.COM	Public tender advertising RFQ24.19 Design and construct works depot vehicl storage shed Onslow	172.70	
		<b>TENDERLINK.COM</b>		<b>518.10</b>	<b>518.10</b>
EFT50759	03/02/2020	THE AUSTRALIAN LOCAL GOVERNMENT JOB	Payment		2640.00
20200224JS	16/01/2020	THE AUSTRALIAN LOCAL GOVERNMENT JOB	Full page advertisement for CEO position 20/01/2020 and 27/01/2020	2640.00	
		<b>THE AUSTRALIAN LOCAL GOVERNMENT JOB</b>		<b>2640.00</b>	<b>2640.00</b>
EFT50760	03/02/2020	THE PILBARA CLEAN MACHINE	Payment		1870.00
TPCM7768	19/12/2019	THE PILBARA CLEAN MACHINE	Specialised acid wash to remove weeds and seeds PPM02 - 2017 Western Star 4800 FS Prime Mover	1421.20	
TPCM7687	03/01/2020	THE PILBARA CLEAN MACHINE	Acid wash and polish to remove bore water stains PSW86 - 2018 Toyota Prado	448.80	
		<b>THE PILBARA CLEAN MACHINE</b>		<b>1870.00</b>	<b>1870.00</b>
EFT50761	03/02/2020	THE WORKWEAR GROUP	Payment		1150.47
11929331	12/12/2019	THE WORKWEAR GROUP	Uniforms Employee #1702	61.20	
11947874	16/12/2019	THE WORKWEAR GROUP	Uniforms Employee #1702	166.60	
11947875	16/12/2019	THE WORKWEAR GROUP	Uniforms Employee #1702	224.41	
11948187	16/12/2019	THE WORKWEAR GROUP	Uniforms Employee #1702	15.00	
11956523	18/12/2019	THE WORKWEAR GROUP	Uniforms Employee #1702	61.20	
11956514	18/12/2019	THE WORKWEAR GROUP	Uniforms Employee #1701	61.20	
11960464	20/12/2019	THE WORKWEAR GROUP	Uniforms Employee #1643	183.60	
11960465	20/12/2019	THE WORKWEAR GROUP	Uniforms Employee #1643	145.65	
11960463	20/12/2019	THE WORKWEAR GROUP	Uniforms Employee #1237	231.61	
		<b>THE WORKWEAR GROUP</b>		<b>1150.47</b>	<b>1150.47</b>
EFT50762	03/02/2020	THRIFTY CAR RENTAL (KINGMILL)	Payment		188.63
KTAA1160510RA5	15/01/2020	THRIFTY CAR RENTAL (KINGMILL)	Car hire for facilitator January SHP Pannawonica 14/01/2020 - 15/01/2020	188.63	
		<b>THRIFTY CAR RENTAL (KINGMILL)</b>		<b>188.63</b>	<b>188.63</b>
EFT50763	03/02/2020	TOLL TRANSPORT PTY LTD	Payment		549.41
0343-80742816	29/12/2019	TOLL TRANSPORT PTY LTD	Freight charges Onslow 24/12/2019 - 25/12/2019	360.26	
0344-80742816	12/01/2020	TOLL TRANSPORT PTY LTD	Freight charges Onslow 08/01/2020	21.90	
275069	14/01/2020	TOLL TRANSPORT PTY LTD	Freight charges Blackwoods Canningvale to Tom Price	100.32	
0345-80742816	19/01/2020	TOLL TRANSPORT PTY LTD	Freight charges Onslow 15/01/2020	45.03	
0346-80742816	26/01/2020	TOLL TRANSPORT PTY LTD	Freight charges Onslow 20/01/2020	21.90	
		<b>TOLL TRANSPORT PTY LTD</b>		<b>549.41</b>	<b>549.41</b>
EFT50764	03/02/2020	TOM PRICE TYREPRO & MECHANICAL (EVERGROUP	Payment		1372.00
00071737	10/01/2020	TOM PRICE TYREPRO & MECHANICAL (EVERGROUP	Supply 2x 265/65R17 Cooper tyres PUT104 - 2015 Toyota Hilux 4x4	670.00	
00071784	14/01/2020	TOM PRICE TYREPRO & MECHANICAL (EVERGROUP	Supply and fit 2x 265/65R17 Cooper tyres PUT135 - Toyota Hilux 4x4	702.00	
		<b>TOM PRICE TYREPRO &amp; MECHANICAL</b>		<b>1372.00</b>	<b>1372.00</b>
EFT50765	03/02/2020	TONY AVELING & ASSOCIATES PTY LTD	Payment		80.00
501447	17/01/2020	TONY AVELING & ASSOCIATES PTY LTD	1x Online WA white card course Employee #1759	80.00	
		<b>TONY AVELING &amp; ASSOCIATES PTY LTD</b>		<b>80.00</b>	<b>80.00</b>
EFT50766	03/02/2020	TOYO TYRE & RUBBER AUSTRALIA LTD	Payment		5291.00
195123025	30/12/2019	TOYO TYRE & RUBBER AUSTRALIA LTD	Supply 4x LT265/75R16 Toyo tyres PUT136 - Toyota LC70	1155.00	
205100255	06/01/2020	TOYO TYRE & RUBBER AUSTRALIA LTD	Supply 8x LT265/75R16 Toyo tyres PUT133 - Toyota Landcruiser LC70 and PUT128 - Toyota Landcruiser LC79	2310.00	

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
205100270	06/01/2020	TOYO TYRE & RUBBER AUSTRALIA LTD	Supply 4x LT265/65R16 Toyo tyres PUT126 - Toyota Hilux 4x4	913.00	
205100462	08/01/2020	TOYO TYRE & RUBBER AUSTRALIA LTD	Supply 4x Toyo LT265/65R16 tyres PUT104 - 2015 Toyota Hilux 4x4	913.00	
		<b>TOYO TYRE &amp; RUBBER AUSTRALIA LTD</b>		<b>5291.00</b>	<b>5291.00</b>
EFT50767	03/02/2020	VORGEE PTY LTD	Payment		377.30
00147262	16/01/2020	VORGEE PTY LTD	Mermaid tails game, ear putty and float V armbands for sale at pro-shop Onslow Swimming Pool	377.30	
		<b>VORGEE PTY LTD</b>		<b>377.30</b>	<b>377.30</b>
EFT50768	03/02/2020	WA RETICULATION SUPPLIES	Payment		4063.64
K0625	07/01/2020	WA RETICULATION SUPPLIES	20x Snaploc connectors Tjilina Oval and Clem Thompson Oval Tom Price	766.15	
K0156	21/01/2020	WA RETICULATION SUPPLIES	6x PVC compression coupling Area W Oval Tom Price	166.32	
K1099	22/01/2020	WA RETICULATION SUPPLIES	20x Toro T5 Geardrive Tom Price Lions Park	376.47	
K1186	22/01/2020	WA RETICULATION SUPPLIES	2x Reticulation controllers Clem Thompson Oval and Tom Price Shopping Mall	2754.70	
		<b>WA RETICULATION SUPPLIES</b>		<b>4063.64</b>	<b>4063.64</b>
EFT50769	03/02/2020	WATER 2 WATER	Payment		685.70
INV199297	05/12/2019	WATER 2 WATER	Water softener servicing and maintenance Paraburdoo Pool	639.50	
INV199278	10/01/2020	WATER 2 WATER	6x replacement valves for water filter Civic Centre Area W Tom Price	46.20	
		<b>WATER 2 WATER</b>		<b>685.70</b>	<b>685.70</b>
EFT50770	03/02/2020	WHITEHAUS ARCHITECTS PTY LTD	Payment		3850.00
INV-16398	16/01/2020	WHITEHAUS ARCHITECTS PTY LTD	Concept drawings Tom Price collocated Emergency Services Facility	3850.00	
		<b>WHITEHAUS ARCHITECTS PTY LTD</b>		<b>3850.00</b>	<b>3850.00</b>
EFT50771	03/02/2020	WURTH AUSTRALIA	Payment		259.83
4306995682	16/01/2020	WURTH AUSTRALIA	24x 4L buckets hand cleaner and 1x dispenser Tom Price Depot	259.83	
		<b>WURTH AUSTRALIA</b>		<b>259.83</b>	<b>259.83</b>
EFT50772	03/02/2020	SLATER & GORDON TRUST ACCOUNT	Payment		26400.00
HARLEY-WITTENOOMCLAIM	31/01/2020	SLATER & GORDON TRUST ACCOUNT	CONFIDENTIAL - Wittenoom Asbestos Claim - payment of Shire's share of commercial settlement	26400.00	
		<b>SLATER &amp; GORDON TRUST ACCOUNT</b>		<b>26400.00</b>	<b>26400.00</b>
EFT50773	03/02/2020	SLATER & GORDON TRUST ACCOUNT	Payment		72000.00
MITCHELL-	03/02/2020	SLATER & GORDON TRUST ACCOUNT	CONFIDENTIAL - Wittenoom Asbestos Claim - payment of Shire's share of commercial settlement	72000.00	
		<b>SLATER &amp; GORDON TRUST ACCOUNT</b>		<b>72000.00</b>	<b>72000.00</b>
EFT50774	07/02/2020	AUSTRALIS ADVISORY GROUP PTY LTD	Payment		6688.00
INV-0589	25/07/2019	AUSTRALIS ADVISORY GROUP PTY LTD	Fair value revaluation of Plant and Equipment and Furniture and Equipment - balance on completion	6688.00	
		<b>AUSTRALIS ADVISORY GROUP PTY LTD</b>		<b>6688.00</b>	<b>6688.00</b>
EFT50775	07/02/2020	BEADON BAY RESORT	Payment		614.00
4904	02/01/2020	BEADON BAY RESORT	Meal vouchers Employee #1747 07/01/2020 - 08/01/2020	75.00	
4907	07/01/2020	BEADON BAY RESORT	Meal vouchers Employee #1769 and #1782 06/01/2020 - 07/01/2020	110.00	
4909	08/01/2020	BEADON BAY RESORT	Meal vouchers Employee #961 07/01/2020 - 08/01/2020	54.00	
4927	23/01/2020	BEADON BAY RESORT	Meal vouchers Employee #1237 21/01/2020 - 22/01/2020	75.00	
4938	28/01/2020	BEADON BAY RESORT	Meal vouchers Employee #1576 25/01/2020 - 26/01/2020	60.00	
4940	28/01/2020	BEADON BAY RESORT	Meal vouchers Employee #1717 27/01/2020 - 28/01/2020	68.00	
4944	30/01/2020	BEADON BAY RESORT	Meal vouchers Employee #1717 29/01/2020 - 30/01/2020	121.00	
4945	30/01/2020	BEADON BAY RESORT	Meal vouchers Employee #1721 29/01/2020	51.00	
		<b>BEADON BAY RESORT</b>		<b>614.00</b>	<b>614.00</b>
EFT50776	07/02/2020	CHILD SUPPORT AGENCY	Payment		372.49
DEDUCTION	02/02/2020	CHILD SUPPORT AGENCY	Payroll deductions	372.49	
		<b>CHILD SUPPORT AGENCY</b>		<b>372.49</b>	<b>372.49</b>
EFT50777	07/02/2020	CLEANAWAY WASTE MANAGEMENT LIMITED	Payment		1966.67
0381267	30/01/2020	CLEANAWAY WASTE MANAGEMENT LIMITED	Collection of 2000L waste oil Onslow Transfer Station	1966.67	
		<b>CLEANAWAY WASTE MANAGEMENT LIMITED</b>		<b>1966.67</b>	<b>1966.67</b>
EFT50778	07/02/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Payment		4353.28
I.0011775476	22/10/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8808140 - Qantas flight (Perth-Para-Perth) for Facilitator 10/11/2019 - 14/11/2019	1005.02	
I.0011961822	19/11/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8940501- Service fee on cancelled accommodation for Employee #551 26/11/2019 - 27/11/2019	5.01	
I.0012017779	27/11/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8550887-Meals for Employee #1637 17/09/2019 - 20/09/2019	49.00	
I.0012114888	17/12/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8724325 - Accommodation and meals for Employee #1456 09/10/2019 - 10/10/2019	162.76	
I.0012114897	17/12/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8690219 - Accommodation and meals for Employee #1375 08/10/2019 - 11/10/2019	554.71	
I.0012161027	03/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8454945 - Meals for Employee #1671 15/09/2019 - 21/09/2019	160.11	
I.0012230346	17/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8964999 - Service fee on Qantas flight for Acting CEO 29/11/2019 - 03/12/2019	38.50	

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
I.0012243467	20/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9134087 - Qantas flight (Para-Perth-Para) for Employee #1788 10/02/2020-15/02/2020	826.42	
I.0012243440	20/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9134083 - Qantas flight (Para-Perth-Para) for Employee #1701 10/02/2020-15/02/2020	826.42	
I.0012243492	20/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9134096 - Service fee on Qantas flight for Employee #1701 10/02/2020-15/02/2020	16.68	
I.0012243493	20/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9134103 - Service fee on Qantas flight for Employee #1788 10/02/2020-15/02/2020	16.68	
I.0012256883	22/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9144007 - Qantas flight (Perth-Para-Perth) for Councilor 10/02/2020 - 12/02/2020	691.97	
		<b>CORPORATE TRAVEL MANAGEMENT PTY LTD</b>		<b>4353.28</b>	<b>4353.28</b>
EFT50779	07/02/2020	DANIEL PAGE	Payment		250.00
PRIZE20200203	03/02/2020	DANIEL PAGE	Winner People's Choice Paraburdoo Christmas Lights 2019	250.00	
		<b>DANIEL PAGE</b>		<b>250.00</b>	<b>250.00</b>
EFT50780	07/02/2020	DJ JACK	Payment		140.00
042	26/01/2020	DJ JACK	DJ and PA system Tom Price Australia Day 2020	140.00	
		<b>DJ JACK</b>		<b>140.00</b>	<b>140.00</b>
EFT50781	07/02/2020	GA & JC WHITMORE	Payment		2383.33
NO13	01/02/2020	GA & JC WHITMORE	Rent 5 Forrest Ct Onslow 27/02/2020 - 26/03/2020	2383.33	
		<b>GA &amp; JC WHITMORE</b>		<b>2383.33</b>	<b>2383.33</b>
EFT50782	07/02/2020	HORIZON POWER	Payment		1568.74
116215-2100483054	08/01/2020	HORIZON POWER	Electricity for Lot 644 Paterson Pl, Onslow 08/11/2019 - 07/01/2020	1568.74	
		<b>HORIZON POWER</b>		<b>1568.74</b>	<b>1568.74</b>
EFT50783	07/02/2020	JOYCE KRANE	Payment		129.80
20193623	20/12/2019	JOYCE KRANE	Test and tag falling at heights harness and lanyard Onslow Airport	129.80	
		<b>JOYCE KRANE</b>		<b>129.80</b>	<b>129.80</b>
EFT50784	07/02/2020	MAXXIA PTY LTD	Payment		1056.86
DEDUCTION	02/02/2020	MAXXIA PTY LTD	Payroll deductions	672.45	
DEDUCTION	02/02/2020	MAXXIA PTY LTD	Payroll deductions	384.41	
		<b>MAXXIA PTY LTD</b>		<b>1056.86</b>	<b>1056.86</b>
EFT50785	07/02/2020	MSL	Payment		141.95
REFUND20200131	31/01/2020	MSL	Refund overpayment of electricity account 3/10 Canberra Dr Tom Price	141.95	
		<b>MSL</b>		<b>141.95</b>	<b>141.95</b>
EFT50786	07/02/2020	OFFICE NATIONAL PERTH	Payment		117.70
701439	12/12/2019	OFFICE NATIONAL PERTH	Stationery Onslow Airport	117.70	
		<b>OFFICE NATIONAL PERTH</b>		<b>117.70</b>	<b>117.70</b>
EFT50787	07/02/2020	ONSLow GENERAL STORE	Payment		2116.57
60313-12/01/2020	06/01/2020	ONSLow GENERAL STORE	Items for onward sale- Onslow Swimming Pool	225.81	
PE-12/01/2020	06/01/2020	ONSLow GENERAL STORE	Onslow consumables	190.62	
PE-19/01/2020	13/01/2020	ONSLow GENERAL STORE	Onslow consumables	327.01	
PE-26/01/2020	20/01/2020	ONSLow GENERAL STORE	Onslow consumables	421.31	
60572-26/01/2020	24/01/2020	ONSLow GENERAL STORE	Australia Day 2020 Catering	951.82	
		<b>ONSLow GENERAL STORE</b>		<b>2116.57</b>	<b>2116.57</b>
EFT50788	07/02/2020	ONSLow TOURISM & PROGRESS ASSN INC	Payment		480.00
1131	27/01/2020	ONSLow TOURISM & PROGRESS ASSN INC	Advertising Onslow Pipeline December 2019 - Australia Day full page	120.00	
1132	27/01/2020	ONSLow TOURISM & PROGRESS ASSN INC	Advertising Onslow Pipeline December 2019 - Onslow Keepers February event full page	120.00	
1133	27/01/2020	ONSLow TOURISM & PROGRESS ASSN INC	Advertising Onslow Pipeline December 2019 - Australia Day celebration raft race full page	120.00	
1134	27/01/2020	ONSLow TOURISM & PROGRESS ASSN INC	Advertising Onslow Pipeline December 2019 - January SHP full page	120.00	
		<b>ONSLow TOURISM &amp; PROGRESS ASSN INC</b>		<b>480.00</b>	<b>480.00</b>
EFT50789	07/02/2020	PANNAWONICA PLAYGROUP	Payment		500.00
DONATION20200203	03/02/2020	PANNAWONICA PLAYGROUP	Small assistance donation towards painting of the building	500.00	
		<b>PANNAWONICA PLAYGROUP</b>		<b>500.00</b>	<b>500.00</b>
EFT50790	07/02/2020	PARABURDOO AMATEUR SWIMMING CLUB	Payment		250.00
EXPENSE20200128	28/01/2020	PARABURDOO AMATEUR SWIMMING CLUB	Assist with games and activities Paraburdoo Australia Day 2020	250.00	
		<b>PARABURDOO AMATEUR SWIMMING CLUB</b>		<b>250.00</b>	<b>250.00</b>
EFT50791	07/02/2020	PARABURDOO GOLF CLUB	Payment		370.00
REFUND20200204	04/02/2020	PARABURDOO GOLF CLUB	Refund for overcharge on Food Premises Annual Registration Fee Inv 33873	370.00	
		<b>PARABURDOO GOLF CLUB</b>		<b>370.00</b>	<b>370.00</b>



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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT50792	07/02/2020	PARABURDOO MOTORCYCLE CLUB INC	Payment		53.50
REFUND20200121	21/01/2020	PARABURDOO MOTORCYCLE CLUB INC	Refund overpayment of inv 33989 - refer Receipt #82168 and 81749	53.50	
		<b>PARABURDOO MOTORCYCLE CLUB INC</b>		<b>53.50</b>	<b>53.50</b>
EFT50793	07/02/2020	PARABURDOO TENNIS CLUB	Payment		400.00
EXPENSE20200128	28/01/2020	PARABURDOO TENNIS CLUB	2x tennis workshops Paraburdoo January SHP	400.00	
		<b>PARABURDOO TENNIS CLUB</b>		<b>400.00</b>	<b>400.00</b>
EFT50794	07/02/2020	PILBARA PATIOS PTY LTD	Payment		61.65
T2	06/02/2020	PILBARA PATIOS PTY LTD	REFUND OF BUILDING SERVICES LEVY FOR CANCELLED APPLICATION 20190274	61.65	
		<b>PILBARA PATIOS PTY LTD</b>		<b>61.65</b>	<b>61.65</b>
EFT50795	07/02/2020	PUREWATER POOL SERVICES	Payment		9355.50
2079	12/01/2020	PUREWATER POOL SERVICES	Supply and install replacement Aquarius dosing controller/UV system Onslow Water Spray Park	9355.50	
		<b>PUREWATER POOL SERVICES</b>		<b>9355.50</b>	<b>9355.50</b>
EFT50796	07/02/2020	RAY WHITE EXMOUTH	Payment		13470.26
SHIRE58-20200131	31/01/2020	RAY WHITE EXMOUTH	Rent 5B Otway Crt Onslow 24/02/2020 - 23/03/2020	1955.36	
SHIRE910-20200131	31/01/2020	RAY WHITE EXMOUTH	Rent Unit 10/9 First Ave Onslow 17/02/2020 - 16/03/2020	1738.10	
SHIRE11B-20200131	31/01/2020	RAY WHITE EXMOUTH	Rent 11B McGrath Ave Onslow 16/02/2020 - 15/03/2020	1955.36	
SHIRE19A-20200131	31/01/2020	RAY WHITE EXMOUTH	Rent 19A Simpson St Onslow 17/02/2020 - 16/03/2020	1955.36	
SHIRE19-20200131	31/01/2020	RAY WHITE EXMOUTH	Rent 19 Clarke Pl Onslow 10/02/2020 - 09/03/2020	2172.62	
SHIRE204-20200131	31/01/2020	RAY WHITE EXMOUTH	Rent Unit 4/20 Second Ave Onslow 17/02/2020 - 16/03/2020	1738.10	
SHIRE42-20200131	31/01/2020	RAY WHITE EXMOUTH	Rent 42 Third Ave Onslow 17/02/2020 - 16/03/2020	1955.36	
		<b>RAY WHITE EXMOUTH</b>		<b>13470.26</b>	<b>13470.26</b>
EFT50797	07/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES P/L	Payment		86.57
2003219686	13/01/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES P/L	Water consumption for 21B Cogelup Way, Tom Price 16/10/2019 - 07/12/2019	86.57	
		<b>RIO TINTO - PILBARA IRON COMPANY SERVICES</b>		<b>86.57</b>	<b>86.57</b>
EFT50798	07/02/2020	ROYAL LIFE SAVING SOCIETY - WA	Payment		138.60
106830	03/10/2019	ROYAL LIFE SAVING SOCIETY - WA	Registration fees Employee #1756, #1774, #1764 Bronze Medallion certification 15/09/2019	59.40	
106828	03/10/2019	ROYAL LIFE SAVING SOCIETY - WA	Registration fees Employee #1763, #1758, #1757 Bronze Medallion certification 14/09/2019	59.40	
106870	04/10/2019	ROYAL LIFE SAVING SOCIETY - WA	Registration fees Employee #1575 Bronze Medallion certification 18/09/2019	19.80	
		<b>ROYAL LIFE SAVING SOCIETY - WA</b>		<b>138.60</b>	<b>138.60</b>
EFT50799	07/02/2020	SCHLAM ENGINEERING	Payment		4627.70
94728	13/12/2019	SCHLAM ENGINEERING	Labour and materials for welding repairs to ladder PLC01 - 2013 Bomag BC572RB-2 Landfill Compactor	4627.70	
		<b>SCHLAM ENGINEERING</b>		<b>4627.70</b>	<b>4627.70</b>
EFT50800	07/02/2020	SEEK LIMITED	Payment		2530.00
96672847	20/01/2020	SEEK LIMITED	Classic 10x ad pack online advertising	2530.00	
		<b>SEEK LIMITED</b>		<b>2530.00</b>	<b>2530.00</b>
EFT50801	07/02/2020	SHIRE OF ASHBURTON (PAYROLL DEDUCTIONS)	Payment		2773.52
DEDUCTION	02/02/2020	SHIRE OF ASHBURTON (PAYROLL DEDUCTIONS)	Payroll deductions	2773.52	
		<b>SHIRE OF ASHBURTON (PAYROLL DEDUCTIONS)</b>		<b>2773.52</b>	<b>2773.52</b>
EFT50802	07/02/2020	SIGMA CHEMICALS	Payment		22538.39
133943/01	13/11/2019	SIGMA CHEMICALS	75x 10kg chlorine, 42x 20kg dry acid, 3x 20L phosphate remover, 2x 45kg pool stabiliser, 1x box photometer tabs	8600.35	
135086/01	10/01/2020	SIGMA CHEMICALS	36x tile & grout cleaner, 21x boxes photometer tabs, 3x 25kg pool stabiliser 4x 25kg sodium bicarbonate Tom Price Pool	1290.30	
135477/01	13/01/2020	SIGMA CHEMICALS	75x 10kg chlorine, 42x 25kg dry acid Tom Price Pool	7647.75	
130846/01	20/01/2020	SIGMA CHEMICALS	Labour and materials to repair robotic cleaners Tom Price Pool	4999.99	
		<b>SIGMA CHEMICALS</b>		<b>22538.39</b>	<b>22538.39</b>
EFT50803	07/02/2020	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Payment		536.80
SDX-C00021	29/01/2020	SODEXO REMOTE SITES AUSTRALIA PTY LTD	20x annual test and tag, RCD Injection Testing on DB Pannawonica Library	536.80	
		<b>SODEXO REMOTE SITES AUSTRALIA PTY LTD</b>		<b>536.80</b>	<b>536.80</b>
EFT50804	07/02/2020	SPIN FX AUDIO	Payment		3500.00
47	28/01/2020	SPIN FX AUDIO	Entertainment Onslow Sports Club Australia Day 2020 celebrations	3500.00	
		<b>SPIN FX AUDIO</b>		<b>3500.00</b>	<b>3500.00</b>
EFT50805	07/02/2020	ST THERESA'S CATHOLIC CHURCH	Payment		250.00
EXPENSE20200128	28/01/2020	ST THERESA'S CATHOLIC CHURCH	Assist cooking BBQ Paraburdoo Australia Day 2020	250.00	
		<b>ST THERESA'S CATHOLIC CHURCH</b>		<b>250.00</b>	<b>250.00</b>

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT50806	07/02/2020	TENIKA CLARK	Payment		15.00
T1304	06/02/2020	TENIKA CLARK	REFUND GYM CARD BOND #398 TENIKA CLARK	15.00	
		<b>TENIKA CLARK</b>		<b>15.00</b>	<b>15.00</b>
EFT50807	07/02/2020	THALANYJI SERVICE STATIONS	Payment		1429.23
11-107058	13/01/2020	THALANYJI SERVICE STATIONS	5.01L Unleaded fuel for Onslow	9.46	
11-107028	13/01/2020	THALANYJI SERVICE STATIONS	55.44L Unleaded fuel for PUT86 - 2014 Toyota Hilux (AS8712)	104.84	
1-176011	13/01/2020	THALANYJI SERVICE STATIONS	55.04L Diesel fuel for PSD08 - Toyota Hiace Van (AS9109)	95.99	
1-176028	13/01/2020	THALANYJI SERVICE STATIONS	62.87L Diesel fuel for Waste Transfer Station Onslow	109.65	
1-176142	14/01/2020	THALANYJI SERVICE STATIONS	31.03L Unleaded fuel for PUT118 - Toyota Hilux Workmate	58.68	
1-176395	16/01/2020	THALANYJI SERVICE STATIONS	63.88L Diesel fuel for PLD12 - Komatsu 6 Wheel Loader (AS095)	111.41	
11-107191	16/01/2020	THALANYJI SERVICE STATIONS	23.49L Diesel fuel for PRM17 - Kubota Ride on Mower (AS319)	40.97	
1-176511	17/01/2020	THALANYJI SERVICE STATIONS	62.57L Diesel fuel for Waste Transfer Station Onslow	109.12	
1-176553	17/01/2020	THALANYJI SERVICE STATIONS	54.81L Unleaded fuel for PUT117 - Toyota Hilux Workmate	103.65	
11-107256	17/01/2020	THALANYJI SERVICE STATIONS	69.20L Diesel fuel for PSW83 - 2017 Toyota Fortuner	120.68	
1-176941	21/01/2020	THALANYJI SERVICE STATIONS	102.04L Diesel fuel for Waste Transfer Station Onslow	177.96	
1-177167	22/01/2020	THALANYJI SERVICE STATIONS	10.00L Diesel fuel for PSD08 - Toyota Hiace Van (AS9109)	17.44	
1-177097	22/01/2020	THALANYJI SERVICE STATIONS	57.88L Diesel fuel for PSW83 - 2017 Toyota Fortuner	100.94	
1-177411	24/01/2020	THALANYJI SERVICE STATIONS	99.11L Diesel fuel for Waste Transfer Station Onslow	172.85	
1-177571	24/01/2020	THALANYJI SERVICE STATIONS	54.81L Diesel fuel for PBU03 - Toyota Hiace Commuter Bus (AS9108)	95.59	
		<b>THALANYJI SERVICE STATIONS</b>		<b>1429.23</b>	<b>1429.23</b>
EFT50808	07/02/2020	THE PILBARA GAMING HUB	Payment		280.00
0007	03/02/2020	THE PILBARA GAMING HUB	80x slushies supplied for January SHP movie days 21/01/2020 and 30/01/2020 Tom Price	280.00	
		<b>THE PILBARA GAMING HUB</b>		<b>280.00</b>	<b>280.00</b>
EFT50809	07/02/2020	TOM PRICE AMATEUR BASKETBALL ASSOCIATION	Payment		300.00
EXPENSE20200128	28/01/2020	TOM PRICE AMATEUR BASKETBALL ASSOCIATION	Assist cooking BBQ Tom Price Australia Day 2020	300.00	
		<b>TOM PRICE AMATEUR BASKETBALL ASSOCIATION</b>		<b>300.00</b>	<b>300.00</b>
EFT50810	07/02/2020	TOM PRICE MOTORCYCLE CLUB	Payment		300.00
EXPENSE20200128	28/01/2020	TOM PRICE MOTORCYCLE CLUB	Pool games Tom Price Australia Day 2020	300.00	
		<b>TOM PRICE MOTORCYCLE CLUB</b>		<b>300.00</b>	<b>300.00</b>
EFT50811	17/02/2020	ABCO PRODUCTS	Payment		2722.98
490625	15/01/2020	ABCO PRODUCTS	Cleaning consumables Ashburton Hall, Chub, Public Toilets and Library Paraburdoo	890.63	
495098	23/01/2020	ABCO PRODUCTS	Cleaning consumables Onslow MPC	1832.35	
		<b>ABCO PRODUCTS</b>		<b>2722.98</b>	<b>2722.98</b>
EFT50812	17/02/2020	ACACIA CONNECTION PTY LTD	Payment		170.50
INVOICE15640	31/01/2020	ACACIA CONNECTION PTY LTD	Employee Assistance Program January 2020	170.50	
		<b>ACACIA CONNECTION PTY LTD</b>		<b>170.50</b>	<b>170.50</b>
EFT50813	17/02/2020	AERODROME MANAGEMENT SERVICES PTY LTD	Payment		42822.08
AMSINV-02378	23/01/2020	AERODROME MANAGEMENT SERVICES PTY LTD	Aviation security screening services Onslow Airport 23/12/2019 - 19/01/2020	39992.08	
AMSINV-02438	25/01/2020	AERODROME MANAGEMENT SERVICES PTY LTD	Provision of ASIC card Employee #1783	230.00	
AMSINV-02488	05/02/2020	AERODROME MANAGEMENT SERVICES PTY LTD	Aerodrome reporting officer course Employee #1783	2600.00	
		<b>AERODROME MANAGEMENT SERVICES PTY LTD</b>		<b>42822.08</b>	<b>42822.08</b>
EFT50814	17/02/2020	AIRPORT LIGHTING SPECIALIST	Payment		799.70
IN21231	15/01/2020	AIRPORT LIGHTING SPECIALIST	1x cable joint kit, plug and socket pair to upgrade PAPI electrical control system on the Onslow Airport	799.70	
		<b>AIRPORT LIGHTING SPECIALIST</b>		<b>799.70</b>	<b>799.70</b>
EFT50815	17/02/2020	ALCOLIZER PTY LTD	Payment		224.40
202879	10/02/2020	ALCOLIZER PTY LTD	6 monthly calibration of x2 H&S alcohol test equipment plus freight	224.40	
		<b>ALCOLIZER PTY LTD</b>		<b>224.40</b>	<b>224.40</b>
EFT50816	17/02/2020	ALL INTERACTIVE DISTRIBUTION	Payment		459.34
694572	16/01/2020	ALL INTERACTIVE DISTRIBUTION	6x DVD's Onslow Library	172.22	
694677	20/01/2020	ALL INTERACTIVE DISTRIBUTION	3x DVD's Paraburdoo Library	89.86	
694821	22/01/2020	ALL INTERACTIVE DISTRIBUTION	1x DVD Paraburdoo Library	37.55	
694822	22/01/2020	ALL INTERACTIVE DISTRIBUTION	6x DVD's Pannawonica Library	159.71	
		<b>ALL INTERACTIVE DISTRIBUTION</b>		<b>459.34</b>	<b>459.34</b>

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT50817	17/02/2020	ASHBURTON TYRES & AUTOMOTIVE	Payment		6905.32
30732	04/11/2019	ASHBURTON TYRES & AUTOMOTIVE	Labour to replace RHR door glass (parts supplied SOA) PSW79 - Toyota Fortuner	217.50	
31014	15/11/2019	ASHBURTON TYRES & AUTOMOTIVE	Labour and consumables to fit new mower blade (supplied)	305.00	
31062	15/11/2019	ASHBURTON TYRES & AUTOMOTIVE	Labour for tyre repairs PSW76 - Isuzu MUX	55.00	
31282	27/11/2019	ASHBURTON TYRES & AUTOMOTIVE	Labour and callout fee to inspect loader oil leak PLD13 - 2014 John Deere 644 K Tool Carrier/Wheel loader	145.00	
31316	27/11/2019	ASHBURTON TYRES & AUTOMOTIVE	Labour and consumables for 120,000km service (filters supplied SOA) PSW48 - 2012 Toyota Prado	634.82	
31342	28/11/2019	ASHBURTON TYRES & AUTOMOTIVE	Supply and fit windscreen PSW76 - Isuzu MUX	450.00	
31967	08/01/2020	ASHBURTON TYRES & AUTOMOTIVE	Labour to strip and fit 2x tyres PUT133 - Toyota Landcruiser	110.00	
31971	08/01/2020	ASHBURTON TYRES & AUTOMOTIVE	Supply and fit 1x 265/65R17 BFG tyre PUT125 - Toyota Hilux 4x4	365.00	
32023	11/01/2020	ASHBURTON TYRES & AUTOMOTIVE	Labour to strip and fit tyre PTR19 - 2010 Hino Series 300 815 Dump Tip Truck	110.00	
32093	13/01/2020	ASHBURTON TYRES & AUTOMOTIVE	Labour and consumables to repair mower blade PRM17 - 2015 Kubota F3690 Ride on Mower	160.00	
32196	21/01/2020	ASHBURTON TYRES & AUTOMOTIVE	Supply and fit windscreen PSW85 - 2018 Toyota Prado	450.00	
32222	21/01/2020	ASHBURTON TYRES & AUTOMOTIVE	Supply and fit 2x 17.5R25 TL Advance tyres PMG03 - 2010 John Deere 672GP Motor Grader	3598.00	
32335	23/01/2020	ASHBURTON TYRES & AUTOMOTIVE	Labour and consumables to repair slasher deck	305.00	
		<b>ASHBURTON TYRES &amp; AUTOMOTIVE</b>		<b>6905.32</b>	<b>6905.32</b>
EFT50818	17/02/2020	AUSTRALIAN TAXATION OFFICE- PAYG	Payment		298200.00
EXPENSE20200203	03/02/2020	AUSTRALIAN TAXATION OFFICE- PAYG	Monthly PAYG Withholding January 2020	298200.00	
		<b>AUSTRALIAN TAXATION OFFICE- PAYG</b>		<b>298200.00</b>	<b>298200.00</b>
EFT50819	17/02/2020	AUSTWIDE CONSUMER PRODUCTS	Payment		424.76
351305	09/01/2020	AUSTWIDE CONSUMER PRODUCTS	Merchandise for Australia Day Celebrations Onslow	424.76	
		<b>AUSTWIDE CONSUMER PRODUCTS</b>		<b>424.76</b>	<b>424.76</b>
EFT50820	17/02/2020	AUTOPRO TOM PRICE (EVERGROUP)	Payment		1105.80
00038658	06/01/2020	AUTOPRO TOM PRICE (EVERGROUP)	1x metal polish, 1x Meguiars liquid wax PPM02 - 2017 Western Star 4800 FS Prime Mover	95.00	
00039270	03/02/2020	AUTOPRO TOM PRICE (EVERGROUP)	12x extreme pressure grease Tom Price Depot	205.20	
00039326	04/02/2020	AUTOPRO TOM PRICE (EVERGROUP)	2x 2/1 watt 80 channel UHF Paraburdoo Waste Site	408.50	
00039327	04/02/2020	AUTOPRO TOM PRICE (EVERGROUP)	2x pairs wheel chocks, 1x 1,800kg trolley jack, 1x caravan leveller step PUT132 - Toyota Hilux 4x4	227.05	
00039330	04/02/2020	AUTOPRO TOM PRICE (EVERGROUP)	2x wheel chocks, 1x jackbase PUT136 - Toyota LC70	115.90	
00039358	05/02/2020	AUTOPRO TOM PRICE (EVERGROUP)	4x rolls twin core wire, 1x fuse, 2x cable joiners PAC07 - Acero Grader Accommodation/Service Trailer	44.65	
00039362	05/02/2020	AUTOPRO TOM PRICE (EVERGROUP)	1x sunshade PUT136 - Toyota LC70	9.50	
		<b>AUTOPRO TOM PRICE (EVERGROUP)</b>		<b>1105.80</b>	<b>1105.80</b>
EFT50821	17/02/2020	BEADON BAY RESORT	Payment		100.00
4928	23/01/2020	BEADON BAY RESORT	Meal vouchers Employee #1671 21/01/2020 - 23/01/2020	100.00	
		<b>BEADON BAY RESORT</b>		<b>100.00</b>	<b>100.00</b>
EFT50822	17/02/2020	BENNCO GROUP	Payment		210.65
BGINV0005462	29/01/2020	BENNCO GROUP	Labour and materials to install new basin taps 61 Pine St Tom Price	210.65	
		<b>BENNCO GROUP</b>		<b>210.65</b>	<b>210.65</b>
EFT50823	17/02/2020	BJK PUBLISHING & PHOTOGRAPHY	Payment		122.50
T6603	12/02/2020	BJK PUBLISHING & PHOTOGRAPHY	TOTAL SALES FOR JANUARY 2020 BJK PHOTOGRAPHY	122.50	
		<b>BJK PUBLISHING &amp; PHOTOGRAPHY</b>		<b>122.50</b>	<b>122.50</b>
EFT50824	17/02/2020	BLACKWOODS PTY LTD	Payment		4427.70
ON7353UZ	17/12/2019	BLACKWOODS PTY LTD	2x blue floats for freshwater tank Onslow Airport	28.78	
PE5690VD	10/01/2020	BLACKWOODS PTY LTD	1x sheet magic tree freshener Paraburdoo waste collection, 1x air freshener dispenser Tom Price Depot	191.21	
PE1845VF	20/01/2020	BLACKWOODS PTY LTD	1x carton air freshener refills Tom Price Depot	147.20	
PE8053VF	21/01/2020	BLACKWOODS PTY LTD	2x pairs safety boots Tom Price Depot	301.42	
PE8052VF	21/01/2020	BLACKWOODS PTY LTD	1x pair safety boots Tom Price Depot	129.00	
NW6217VG	22/01/2020	BLACKWOODS PTY LTD	50x 20kg Ezstreet cold asphalt Paraburdoo Depot	3164.70	
PE6849VG	23/01/2020	BLACKWOODS PTY LTD	1x pair safety boots Tom Price Depot	150.71	
ON7757VH	28/01/2020	BLACKWOODS PTY LTD	1x pair safety boots Tom Price Depot	157.34	
PE8487VH	29/01/2020	BLACKWOODS PTY LTD	1x pair safety boots Tom Price Depot	157.34	
		<b>BLACKWOODS PTY LTD</b>		<b>4427.70</b>	<b>4427.70</b>
EFT50825	17/02/2020	BSM CONSULTING PTY LTD	Payment		2640.00
200017	31/01/2020	BSM CONSULTING PTY LTD	Quantity surveying services Tom Price Tennis Club - initial preliminary cost indication	1320.00	
200021	05/02/2020	BSM CONSULTING PTY LTD	Quantity surveying services Onslow Gym and Childcare - initial preliminary cost indication	1320.00	
		<b>BSM CONSULTING PTY LTD</b>		<b>2640.00</b>	<b>2640.00</b>

# LIST OF PAYMENTS FOR FEBRUARY 2020

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT50826	17/02/2020	BUNNINGS GROUP LIMITED	Payment		151.05
2180/99821270	24/01/2020	BUNNINGS GROUP LIMITED	1x Oztrail 3x6m replacement gazebo canopy Tom Price Depot	151.05	
		<b>BUNNINGS GROUP LIMITED</b>		<b>151.05</b>	<b>151.05</b>
EFT50827	17/02/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Payment		175513.80
SI23360	13/11/2019	BYBLOS CONSTRUCTIONS-TOM PRICE	Labour and materials to repair water leak under concrete footpath Paraburdoo Train Park	5566.00	
SI23883	11/12/2019	BYBLOS CONSTRUCTIONS-TOM PRICE	Labour and materials to repair burst water main Hibiscus St Tom Price	3751.00	
SI24059	19/12/2019	BYBLOS CONSTRUCTIONS-TOM PRICE	Labour and equipment to vacuum excavate wash bay pit and dispose of spoil Paraburdoo Depot	2244.00	
SI24120	17/01/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Labour and materials to repair 3x lights Tom Price Administration	286.00	
SI24180	22/01/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Supply and install filter, repair copper pipe Dog Pound Paraburdoo	539.00	
SI24185	22/01/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Labour and materials to remove old and fit new handryer to amenities Paraburdoo Shopping Centre	1325.50	
SI24186	22/01/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Labour and materials to decommission exit sign, repair and paint Paraburdoo Chub	880.00	
SI24190	22/01/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Design and construct self-contained ablution facility Paraburdoo-Para Info Bay Toilet	152647.00	
SI24191	22/01/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Labour and materials to remove and replace damaged section of concrete path Paraburdoo Mall	1419.00	
SI24192	22/01/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Labour and materials to investigate and repair damaged drains 516 Lockyer Ave Paraburdoo	839.30	
SI24193	22/01/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Labour and materials to replace filter and repair drinking fountain Paraburdoo Train Park	561.00	
SI24194	22/01/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Labour to repair drink fountain and adjust flow Paraburdoo Shopping Mall	132.00	
SI24195	22/01/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Labour and materials to repair shower taps 90 Pilbara Ave Paraburdoo	198.00	
SI24206	22/01/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Supply and install roller blinds Paraburdoo Chub	2277.00	
SI24213	23/01/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Labour and materials to repair cornice and paint 602 Boolee St Tom Price	616.00	
SI24217	23/01/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Supply and install boom gate controller, includes 10x key fobs Tom Price Depot	1936.00	
SI24258	24/01/2020	BYBLOS CONSTRUCTIONS-TOM PRICE	Labour and materials to replace cistern 90 Pilbara Ave Paraburdoo	297.00	
		<b>BYBLOS CONSTRUCTIONS-TOM PRICE</b>		<b>175513.80</b>	<b>175513.80</b>
EFT50828	17/02/2020	C MUNRO CONTRACTORS	Payment		12495.14
124745	18/11/2019	C MUNRO CONTRACTORS	Supply and install new septic pump Onslow Waste Transfer Station	3213.65	
124789	26/11/2019	C MUNRO CONTRACTORS	Labour and materials to repair leak in arrivals toilet Onslow Airport	165.00	
125096	15/01/2020	C MUNRO CONTRACTORS	Septic waste removal 15/01/2020 Onslow Airport	940.68	
125105	20/01/2020	C MUNRO CONTRACTORS	Labour and materials to inspect and repair departure door locking mechanism Onslow Airport	256.17	
125155	28/01/2020	C MUNRO CONTRACTORS	Labour and materials annual backflow device test Onslow Oval	198.00	
125156	28/01/2020	C MUNRO CONTRACTORS	Labour and materials to repair burst water line OVCP	428.03	
125166	28/01/2020	C MUNRO CONTRACTORS	Labour and materials to repair reticulation Onslow Community Garden	260.13	
125225	29/01/2020	C MUNRO CONTRACTORS	Labour to investigate smell pervading house 583 Third Ave Onslow	165.00	
125181	29/01/2020	C MUNRO CONTRACTORS	Labour to repair reticulation leak Onslow Administration	99.00	
125207	29/01/2020	C MUNRO CONTRACTORS	Repair broken roller curtain, supply and install 2x complete sets of locks (master keyed) Onslow MPC	1382.87	
125257	31/01/2020	C MUNRO CONTRACTORS	Labour to clear blocked drain Onslow MPC	99.00	
125272	31/01/2020	C MUNRO CONTRACTORS	Garden maintenance for Barrada Estate 01/01/2020 - 31/01/2020	5287.61	
		<b>C MUNRO CONTRACTORS</b>		<b>12495.14</b>	<b>12495.14</b>
EFT50829	17/02/2020	CABCHARGE AUSTRALIA LIMITED	Payment		190.19
25069995P2001	27/01/2020	CABCHARGE AUSTRALIA LIMITED	Cabcharge for period 30/12/2019 - 26/01/2020	190.19	
		<b>CABCHARGE AUSTRALIA LIMITED</b>		<b>190.19</b>	<b>190.19</b>
EFT50830	17/02/2020	CALTEX AUSTRALIA PETROLEUM PTY LTD	Payment		4249.77
0301824585	31/01/2020	CALTEX AUSTRALIA PETROLEUM PTY LTD	Fuel usage 01/01/2020 - 31/01/2020 (2,600.26x litres)	4249.77	
		<b>CALTEX AUSTRALIA PETROLEUM PTY LTD</b>		<b>4249.77</b>	<b>4249.77</b>
EFT50831	17/02/2020	CASE STORE PTY LTD	Payment		99.90
CSA-9011898	02/12/2019	CASE STORE PTY LTD	2x Otterbox Commuter Lite Case Samsung Galaxy A20	99.90	
		<b>CASE STORE PTY LTD</b>		<b>99.90</b>	<b>99.90</b>
EFT50832	17/02/2020	CHADSON ENGINEERING	Payment		3331.35
A0086078	15/01/2020	CHADSON ENGINEERING	1x trolley vacuum MKII and attachments Tom Price Pool	3331.35	
		<b>CHADSON ENGINEERING</b>		<b>3331.35</b>	<b>3331.35</b>
EFT50833	17/02/2020	CHEMCENTRE	Payment		220.00
130161952815	30/01/2020	CHEMCENTRE	FTIR Analysis 06/01/2020	220.00	
		<b>CHEMCENTRE</b>		<b>220.00</b>	<b>220.00</b>
EFT50834	17/02/2020	CITY OF KWINANA	Payment		4220.70
58373	24/12/2019	CITY OF KWINANA	Long service leave recoup Employee #844	4220.70	
		<b>CITY OF KWINANA</b>		<b>4220.70</b>	<b>4220.70</b>

# LIST OF PAYMENTS FOR FEBRUARY 2020

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT50835	17/02/2020	COMMON GROUND TRAILS PTY LTD	Payment		3300.00
INV-18159	30/08/2019	COMMON GROUND TRAILS PTY LTD	Consult and provide report Tom Price Pump Track and Area W Mountain	3300.00	
		<b>COMMON GROUND TRAILS PTY LTD</b>		<b>3300.00</b>	<b>3300.00</b>
EFT50836	17/02/2020	BUILDING & CONSTRUCTION INDUSTRY TRAINING	Payment		13236.92
T1	12/02/2020	BUILDING & CONSTRUCTION INDUSTRY TRAINING	CITF LEVY COLLECTED FOR THE MONTH OF JANUARY 2020	13236.92	
		<b>BUILDING &amp; CONSTRUCTION INDUSTRY TRAINING</b>		<b>13236.92</b>	<b>13236.92</b>
EFT50837	17/02/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Payment		9050.57
I.0011713818	11/10/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8761777 - Service fee on accomodation for Employee #660 14/10/2019 - 17/10/2019	5.01	
I.0011791731	24/10/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8761777 - Accomodation and meals for Employee #660 14/10/2019 - 17/10/2019	710.11	
I.0012088882	11/12/2019	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8715871 - Accomodation for Employee #1633 23/10/2019-26/10/2019	327.07	
I.0012189896	09/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9092516 - Service fee on accomodation for Councilor 28/01/2020 - 29/01/2020	5.01	
I.0012264462	23/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9149959 - Qantas flight (Para-Perth-Para) for Employee #1596 17/02/2020-20/02/2020	999.84	
I.0012271288	24/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9154870 - Service fee on accomodation for Councilor 04/08/2020 - 07/08/2020	5.01	
I.0012271299	24/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9154912 - Service fee on accomodation for Councilor 04/08/2020 - 07/08/2020	5.01	
I.0012271283	24/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9154868 - Service fee on accomodation for Councilor 04/08/2020 - 07/08/2020	5.01	
I.0012271275	24/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9154861 - Service fee on accomodation for Councilor 04/08/2020 - 07/08/2020	5.01	
I.0012271262	24/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9154848 - Service fee on accomodation for Councilor 04/08/2020 - 07/08/2020	5.01	
I.0012271257	24/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9154845 - Service fee on accomodation for Councilor 04/08/2020 - 07/08/2020	5.01	
I.0012271253	24/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9154839 - Service fee on accomodation for Councilor 04/08/2020 - 07/08/2020	5.01	
I.0012271271	24/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9154852 - Service fee on accomodation for Councilor 04/08/2020 - 07/08/2020	5.01	
I.0012271280	24/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9154866 - Service fee on accomodation for Councilor 04/08/2020 - 07/08/2020	5.01	
I.0012282036	28/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9163088 - Qantas flight (Para-Perth-Para) for Employee #1726 05/02/2020-09/02/2020	1069.17	
I.0012282926	28/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9163787 - Qantas flight (Para-Perth-Para) for Contractor 31/01/2020-09/02/2020	823.03	
I.0012292098	29/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9170571 - Qantas flight (Para-Perth-Para) for Employee #1301 05/02/2020-08/02/2020	678.21	
I.0012288736	29/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9168071 - Qantas flight (Para-Perth-Para) for Employee #1237 05/02/2020-08/02/2020	678.21	
I.0012292109	29/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9170579 - Qantas flight (Para-Perth-Para) for Employee #1782 14/02/2020-17/02/2020	940.32	
I.0012289036	29/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9168288 - Virgin flight (Perth-Onslow-Perth) for Facilitator 24/03/2020-27/03/2020	553.47	
I.0012290064	29/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8715871 - Accomodation and meals for Employee #1633 23/10/2019-26/10/2019	531.60	
I.0012290060	29/01/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8715871 - Credit on accommodation and meals for Employee #1633 23/10/2019-26/10/2019	-316.96	
I.0012320886	03/02/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9191532 - Qantas flight (Karratha-Perth-Karratha) for Councilor 04/08/2020-10/08/2020	857.63	
I.0012320816	03/02/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9191488 - Qantas flight (Para-Perth-Para) for Councilor 17/02/2020-17/02/2020	813.41	
I.0012320513	03/02/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9191321 - Virgin flight (Onslow-Perth) for Councilor 14/02/2020	279.24	
I.0012312647	03/02/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B8761777 - Credit note on meals for Employee #660 14/10/2019 - 17/10/2019	-130.00	
I.0012321039	03/02/2020	CORPORATE TRAVEL MANAGEMENT PTY LTD	Booking #B9092516 - Accomodation and meals for Councilor 28/01/2020 - 29/01/2020	181.11	
		<b>CORPORATE TRAVEL MANAGEMENT PTY LTD</b>		<b>9050.57</b>	<b>9050.57</b>
EFT50838	17/02/2020	DPT OF MINES, INDUSTRY REG's & SAFETY	Payment		15252.28
T2	12/02/2020	DPT OF MINES, INDUSTRY REG's & SAFETY	BRB LEVY COLLECTED ON APPROVED APPLICATIONS FOR THE MONTH OF JANUARY 2020	15252.28	
		<b>DPT OF MINES, INDUSTRY REG's &amp; SAFETY</b>		<b>15252.28</b>	<b>15252.28</b>
EFT50839	17/02/2020	DPT OF PLANNING, LANDS AND HERITAGE	Payment		45.84
LD259881	01/02/2020	DPT OF PLANNING, LANDS AND HERITAGE	Development lease Lot 350 Boonderoo Rd Tom Price 01/02/2020 - 29/02/2020 (Agr# K718211)	45.84	
		<b>DPT OF PLANNING, LANDS AND HERITAGE</b>		<b>45.84</b>	<b>45.84</b>
EFT50840	17/02/2020	DICE SOLUTIONS	Payment		66182.45
13883	10/01/2020	DICE SOLUTIONS	Labour to check and test GPO in chemical store behind basketball court Onslow MPC	140.25	
13935	23/01/2020	DICE SOLUTIONS	Labour and materials to inspect and repair airconditioners in solar battery room and dispatch office Onslow Airport	305.80	
13948	23/01/2020	DICE SOLUTIONS	Supply and install airconditioner to lounge room 335 First Ave Onslow	3155.24	
13956	28/01/2020	DICE SOLUTIONS	Electrical inspections and testing of all Shire facilities and staff housing Onslow	28805.15	
13957	28/01/2020	DICE SOLUTIONS	Labour and materials to investigate and replace faulty switchboard 585 Third Ave Onslow	1238.05	
13962	29/01/2020	DICE SOLUTIONS	Supply and freight cost for new motor for plant room exhaust fan Onslow Pool	700.54	
13966	30/01/2020	DICE SOLUTIONS	Annual airconditioner servicing of all Shire facilities and staff housing Onslow	31837.42	
		<b>DICE SOLUTIONS</b>		<b>66182.45</b>	<b>66182.45</b>
EFT50841	17/02/2020	DISTINCTLY TRAVEL MANAGEMENT PTY LTD	Payment		6641.25
INV-0367	28/01/2020	DISTINCTLY TRAVEL MANAGEMENT PTY LTD	Ashburton Tourism Champion program - 25% due on engagement	4771.25	
INV-0370	31/01/2020	DISTINCTLY TRAVEL MANAGEMENT PTY LTD	Rezdy Tourism Product and Packaging Workshop TPVC 30/01/2020 - balance due	1870.00	
		<b>DISTINCTLY TRAVEL MANAGEMENT PTY LTD</b>		<b>6641.25</b>	<b>6641.25</b>

# LIST OF PAYMENTS FOR FEBRUARY 2020

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT50842	17/02/2020	E & MJ ROSHER PTY LTD	Payment		432.00
1407779	05/12/2019	E & MJ ROSHER PTY LTD	12x Kubota mower blades Onslow Depot	432.00	
		<b>E &amp; MJ ROSHER PTY LTD</b>		<b>432.00</b>	<b>432.00</b>
EFT50843	17/02/2020	EASIFLEET PTY LTD	Payment		3489.88
131787	01/02/2020	EASIFLEET PTY LTD	Novated leases Employee #1364 and #1613	3489.88	
		<b>EASIFLEET PTY LTD</b>		<b>3489.88</b>	<b>3489.88</b>
EFT50844	17/02/2020	FLXIWEAR PTY LTD (HEADSOX)	Payment		1878.80
INV00009458	29/01/2020	FLXIWEAR PTY LTD (HEADSOX)	Assorted Headsox for sale TPVC	1878.80	
		<b>FLXIWEAR PTY LTD (HEADSOX)</b>		<b>1878.80</b>	<b>1878.80</b>
EFT50845	17/02/2020	FUJI XEROX AUSTRALIA PTY LTD	Payment		270.66
Q5773652	20/12/2019	FUJI XEROX AUSTRALIA PTY LTD	SES Printer Serial #761541 Lease/rental Agreement#A500057736 22/01/2020 - 21/02/2020	133.10	
CT273060	31/12/2019	FUJI XEROX AUSTRALIA PTY LTD	SES Printer Serial #761541 - black & white and colour impressions 01/12/2019 - 31/12/2019	4.46	
Q5773653	21/01/2020	FUJI XEROX AUSTRALIA PTY LTD	SES Printer Serial #761541 Lease/rental Agreement#A500057736 22/02/2020 - 21/03/2020	133.10	
		<b>FUJI XEROX AUSTRALIA PTY LTD</b>		<b>270.66</b>	<b>270.66</b>
EFT50846	17/02/2020	GREENFIELD TECHNICAL SERVICES	Payment		1210.00
INV-1316	20/01/2020	GREENFIELD TECHNICAL SERVICES	Compile photos of completed AGRN743 works for Main Roads	1210.00	
		<b>GREENFIELD TECHNICAL SERVICES</b>		<b>1210.00</b>	<b>1210.00</b>
EFT50847	17/02/2020	HAMERSLEY RANGERS MENS SOFTBALL CLUB	Payment		500.00
DONATION20200207	07/02/2020	HAMERSLEY RANGERS MENS SOFTBALL CLUB	Small assistance donation towards cost of venue hire for training sessions	500.00	
		<b>HAMERSLEY RANGERS MENS SOFTBALL CLUB</b>		<b>500.00</b>	<b>500.00</b>
EFT50848	17/02/2020	HITACHI CONSTRUCTION MACHINERY	Payment		1780.33
INV00024802	04/02/2020	HITACHI CONSTRUCTION MACHINERY	Labour and filters for hydraulic oil change out (oil supplied SOA) PLD11 - 2012 John Deere 644K Loader	1215.61	
SI0392702	06/02/2020	HITACHI CONSTRUCTION MACHINERY	4x primary air cleaners PLD14 - Komatsu WA380-6 Wheel Loader, 4x primary air cleaners PLC01 - 2013 Bomag BC572RB-2	564.72	
		<b>HITACHI CONSTRUCTION MACHINERY</b>		<b>1780.33</b>	<b>1780.33</b>
EFT50849	17/02/2020	HORIZON POWER	Payment		10559.92
199906-2100509794	31/01/2020	HORIZON POWER	Electricity Onslow Street Lighting 01/01/2020 - 31/01/2020	5557.22	
510501-2100509732	31/01/2020	HORIZON POWER	Electricity 14 Clarke Place Onslow - Final invoice - 08/01/2020 - 30/01/2020	23.77	
429663-2100511961	04/02/2020	HORIZON POWER	Electricity 643 McRae Pl - Onslow Swimming Pool 02/01/2020 - 03/02/2020	4978.93	
		<b>HORIZON POWER</b>		<b>10559.92</b>	<b>10559.92</b>
EFT50850	17/02/2020	HQ MANAGEMENT	Payment		25324.64
1818-17	12/12/2019	HQ MANAGEMENT	Payment #17 - project management consultancy services Chub completion	1954.07	
1823-07	02/02/2020	HQ MANAGEMENT	Payment #7 - project management consultancy services Tom Price Tennis Courts	12579.57	
1817-05	02/02/2020	HQ MANAGEMENT	Payment #5 - project management consultancy services Tom Price Child Care Centre	3069.00	
1904-04	02/02/2020	HQ MANAGEMENT	Payment #4 - project consultancy for Onslow MPC Childcare/Gym project	2821.50	
1912-05	02/02/2020	HQ MANAGEMENT	Payment #5 - project consultancy for Onslow MPC water pump and tank upgrade	2524.50	
2003-01	03/02/2020	HQ MANAGEMENT	Payment #1 - project management consultancy services Tom Price Pool BBQ Picnic area	2376.00	
		<b>HQ MANAGEMENT</b>		<b>25324.64</b>	<b>25324.64</b>
EFT50851	17/02/2020	INITIAL HYGIENE / PINK HYGIENE SOLUTIONS	Payment		3266.73
96572843	14/01/2020	INITIAL HYGIENE / PINK HYGIENE SOLUTIONS	Contract #K63/C/54045341 - Hygiene services for 32x Shire Facilities for period 28/02/2020 - 27/03/2020	3166.37	
96573636	15/01/2020	INITIAL HYGIENE / PINK HYGIENE SOLUTIONS	Contract #K63/C/54045341 - Hygiene services for Paraburdoo Waste Site for period 28/02/2020 - 27/03/2020	100.36	
		<b>INITIAL HYGIENE / PINK HYGIENE SOLUTIONS</b>		<b>3266.73</b>	<b>3266.73</b>
EFT50852	17/02/2020	IRP - INDUSTRIAL RECRUITMENT PARTNERS	Payment		1885.73
CINV14021	03/02/2020	IRP - INDUSTRIAL RECRUITMENT PARTNERS	Temporary Ranger placement w/e 02/02/2020	1885.73	
		<b>IRP - INDUSTRIAL RECRUITMENT PARTNERS</b>		<b>1885.73</b>	<b>1885.73</b>
EFT50853	17/02/2020	IT VISION AUSTRALIA PTY LTD	Payment		5958.34
32657	31/01/2020	IT VISION AUSTRALIA PTY LTD	Payroll Service - January 2020	5958.34	
		<b>IT VISION AUSTRALIA PTY LTD</b>		<b>5958.34</b>	<b>5958.34</b>
EFT50854	17/02/2020	J BLACKWOOD & SON PTY LTD	Payment		968.96
PE3097VE	14/01/2020	J BLACKWOOD & SON PTY LTD	2x respirators and 4x filters Tom Price Depot	968.96	
		<b>J BLACKWOOD &amp; SON PTY LTD</b>		<b>968.96</b>	<b>968.96</b>
EFT50855	17/02/2020	JANA BEGOVICH #1781	Payment		103.96
EXPENSE20200205	05/02/2020	JANA BEGOVICH #1781	Reimbursement for fuel Employee #1781 - fuel card was not working	103.96	
		<b>JANA BEGOVICH #1781</b>		<b>103.96</b>	<b>103.96</b>

## LIST OF PAYMENTS FOR FEBRUARY 2020

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT50856	17/02/2020	JAPANESE TRUCK & BUS SPARES	Payment		172.35
358916	30/01/2020	JAPANESE TRUCK & BUS SPARES	Service filter kit PTR28 - 2015 Hino 500 Series 2630 Rear loading Refuse Truck	172.35	
		<b>JAPANESE TRUCK &amp; BUS SPARES</b>		<b>172.35</b>	<b>172.35</b>
EFT50857	17/02/2020	JOHN BARNES & CO (QLD) PTY LTD	Payment		1662.61
6540	10/01/2020	JOHN BARNES & CO (QLD) PTY LTD	Supply of keyed alike locks, keys and padlocks Onslow Airport	1662.61	
		<b>JOHN BARNES &amp; CO (QLD) PTY LTD</b>		<b>1662.61</b>	<b>1662.61</b>
EFT50858	17/02/2020	KEVIN MITCHELL	Payment		800.00
20200208	08/02/2020	KEVIN MITCHELL	Supply only of 10x photos for new Visitor Guide	800.00	
		<b>KEVIN MITCHELL</b>		<b>800.00</b>	<b>800.00</b>
EFT50859	17/02/2020	KEY2CREATIVE	Payment		308.00
47705	20/01/2020	KEY2CREATIVE	Retrieve and transfer original map files to Shire of Ashburton for Visitor Guide	308.00	
		<b>KEY2CREATIVE</b>		<b>308.00</b>	<b>308.00</b>
EFT50860	17/02/2020	KHB MOBILE MECHANICAL PTY LTD	Payment		4955.50
00018988	09/01/2020	KHB MOBILE MECHANICAL PTY LTD	Labour and consumables to identify and repair communication issues with ECU and hydraulics PMG03 - 2010 John Deere	4955.50	
		<b>KHB MOBILE MECHANICAL PTY LTD</b>		<b>4955.50</b>	<b>4955.50</b>
EFT50861	17/02/2020	LANDGATE	Payment		168.00
353269-10000911	17/12/2019	LANDGATE	12x mining tenements chargeable 06/11/2019 - 04/12/2019	96.00	
353755-10000911	29/01/2020	LANDGATE	9x mining tenements chargeable 05/12/2019 - 13/01/2020	72.00	
		<b>LANDGATE</b>		<b>168.00</b>	<b>168.00</b>
EFT50862	17/02/2020	LESTOK TOURS PTY LTD	Payment		175.00
00010962	03/02/2020	LESTOK TOURS PTY LTD	4x airport transfers and 1x cancellation Office of the CEO - Employee #1784, #1628, 1x contractor	137.00	
00010961	03/02/2020	LESTOK TOURS PTY LTD	1x airport bus cancellation HR - contractor	5.00	
00010963	03/02/2020	LESTOK TOURS PTY LTD	1x airport bus transfer Property & Development - 1x contractor	33.00	
		<b>LESTOK TOURS PTY LTD</b>		<b>175.00</b>	<b>175.00</b>
EFT50863	17/02/2020	LG SOLUTIONS PTY LTD	Payment		6902.50
34506	05/02/2020	LG SOLUTIONS PTY LTD	Implementation and license 2020 Long Term Financial Plan tool - 50% due on acceptance	6902.50	
		<b>LG SOLUTIONS PTY LTD</b>		<b>6902.50</b>	<b>6902.50</b>
EFT50864	17/02/2020	LILLA FOLK	Payment		31.90
T6619	12/02/2020	LILLA FOLK	TOTAL SALES FOR JANUARY 2020 LILLA FOLK	31.90	
		<b>LILLA FOLK</b>		<b>31.90</b>	<b>31.90</b>
EFT50865	17/02/2020	LISA'S KANGAROO RETREAT INC	Payment		1714.40
201	24/01/2020	LISA'S KANGAROO RETREAT INC	Joey talks January SHP Pannawonica 23/01/2020 - 24/01/2020	1714.40	
		<b>LISA'S KANGAROO RETREAT INC</b>		<b>1714.40</b>	<b>1714.40</b>
EFT50866	17/02/2020	LO-GO APPOINTMENTS	Payment		9746.88
00421410	28/01/2020	LO-GO APPOINTMENTS	Temporary Records Officer placement w/e 25/01/2020	3311.44	
00421409	28/01/2020	LO-GO APPOINTMENTS	Temporary ICT Coordinator placement w/e 25/01/2020	3202.10	
00421440	04/02/2020	LO-GO APPOINTMENTS	Temporary Records Officer placement w/e 01/02/2020	3233.34	
		<b>LO-GO APPOINTMENTS</b>		<b>9746.88</b>	<b>9746.88</b>
EFT50867	17/02/2020	MAINTENANCE EXPERTS PTY LTD	Payment		5490.00
45556	23/01/2020	MAINTENANCE EXPERTS PTY LTD	FleetMEX annual maintenance agreement and additional user licence	4005.00	
45560	24/01/2020	MAINTENANCE EXPERTS PTY LTD	Registration fees for Introduction to MEX Fleet training Employee #1596 18/02/2020 - 19/02/2020	1485.00	
		<b>MAINTENANCE EXPERTS PTY LTD</b>		<b>5490.00</b>	<b>5490.00</b>
EFT50868	17/02/2020	MAK INDUSTRIAL WATER SOLUTIONS	Payment		2655.40
117216	28/01/2020	MAK INDUSTRIAL WATER SOLUTIONS	Quarterly maintenance of WTU Onslow Airport - January 2020	2655.40	
		<b>MAK INDUSTRIAL WATER SOLUTIONS</b>		<b>2655.40</b>	<b>2655.40</b>
EFT50869	17/02/2020	MARKETFORCE PRODUCTIONS	Payment		4032.63
31485	28/01/2020	MARKETFORCE PRODUCTIONS	Advertising in the Pilbara News 15/01/2020 February 2020 Council AGM	262.99	
31486	28/01/2020	MARKETFORCE PRODUCTIONS	Advertising in The West Australian 11/01/2020 Public Notice Proposal to Enter Into a Major Land Transaction (Tom Price	545.48	
31487	28/01/2020	MARKETFORCE PRODUCTIONS	Advertisement in The West Australian 18/01/2020 for JA.2 Chief Executive Officer	3224.16	
		<b>MARKETFORCE PRODUCTIONS</b>		<b>4032.63</b>	<b>4032.63</b>
EFT50870	17/02/2020	MAY BYRNE	Payment		34.00
T6614	12/02/2020	MAY BYRNE	TOTAL SALES FOR JANUARY 2020 MAY BYRNE	34.00	
		<b>MAY BYRNE</b>		<b>34.00</b>	<b>34.00</b>

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT50871	17/02/2020	MDC GLOBAL PTY LTD	Payment		4221.25
1648	21/01/2020	MDC GLOBAL PTY LTD	Engineering consultancy Tom Price Tennis Courts - update arch backgrounds, issue preliminary EL layout for coordination	2860.00	
1659	09/02/2020	MDC GLOBAL PTY LTD	Consultancy on Onslow MPC Water System Upgrade - design and documentation	1361.25	
		<b>MDC GLOBAL PTY LTD</b>		<b>4221.25</b>	<b>4221.25</b>
EFT50872	17/02/2020	MECHANICAL PROJECT SERVICES	Payment		12774.60
MPSINV3392BALANCE	01/02/2020	MECHANICAL PROJECT SERVICES	Horizon Power Solar Power program 7 First Ave Onslow - balance due	1229.40	
MPSINV9014	13/02/2020	MECHANICAL PROJECT SERVICES	Horizon Power Solar Power program 8x properties Onslow - completed	11545.20	
		<b>MECHANICAL PROJECT SERVICES</b>		<b>12774.60</b>	<b>12774.60</b>
EFT50873	17/02/2020	MICHAEL DUNNE - MOWER MAN	Payment		100.00
1-JAN20	31/01/2020	MICHAEL DUNNE - MOWER MAN	1x Sentinel chicken bleed January 2020	100.00	
		<b>MICHAEL DUNNE - MOWER MAN</b>		<b>100.00</b>	<b>100.00</b>
EFT50874	17/02/2020	MICHAELA DRUMMOND	Payment		47.14
EXPENSE20200203	03/02/2020	MICHAELA DRUMMOND	Reimbursement for Aussie thongs for Australia Day and hose connectors for January SHP Pannawonica	47.14	
		<b>MICHAELA DRUMMOND</b>		<b>47.14</b>	<b>47.14</b>
EFT50875	17/02/2020	MICHELLE LEWIS #1382	Payment		5.05
REFUND20200131	31/01/2020	MICHELLE LEWIS #1382	Refund overpayment of electricity account 710 Yiluk St Tom Price	5.05	
		<b>MICHELLE LEWIS #1382</b>		<b>5.05</b>	<b>5.05</b>
EFT50876	17/02/2020	MOBILE MEDICAL SCREENING PTY LTD	Payment		3076.70
INV-0397	03/02/2020	MOBILE MEDICAL SCREENING PTY LTD	Drug and Alcohol Screening Onslow & Pannawonica	3076.70	
		<b>MOBILE MEDICAL SCREENING PTY LTD</b>		<b>3076.70</b>	<b>3076.70</b>
EFT50877	17/02/2020	MODULAR WA	Payment		66555.66
1834	31/01/2020	MODULAR WA	Design and construction of Onslow Depot - progress claim January 2020	66555.66	
		<b>MODULAR WA</b>		<b>66555.66</b>	<b>66555.66</b>
EFT50878	17/02/2020	NER FINANCE	Payment		2679.60
NA00116384	24/01/2020	NER FINANCE	Printer rental 01/02/2020 - 29/02/2020 Tom Price, Onslow & Pannawonica Admin	2679.60	
		<b>NER FINANCE</b>		<b>2679.60</b>	<b>2679.60</b>
EFT50879	17/02/2020	OFFICEWORKS SUPERSTORES PTY LTD	Payment		1488.25
46402375	23/01/2020	OFFICEWORKS SUPERSTORES PTY LTD	Toner and stationery Tom Price Administration, printer and ink for Council meetings	1426.30	
46517947	28/01/2020	OFFICEWORKS SUPERSTORES PTY LTD	Stationery Tom Price Administration	61.95	
		<b>OFFICEWORKS SUPERSTORES PTY LTD</b>		<b>1488.25</b>	<b>1488.25</b>
EFT50880	17/02/2020	ONSLow GENERAL STORE	Payment		237.02
PE-02/02/2020	27/01/2020	ONSLow GENERAL STORE	Onslow consumables	237.02	
		<b>ONSLow GENERAL STORE</b>		<b>237.02</b>	<b>237.02</b>
EFT50881	17/02/2020	ONSLow SPORTS CLUB	Payment		500.00
20200126AS-1	26/01/2020	ONSLow SPORTS CLUB	Catering Australia Day celebrations Onslow	500.00	
		<b>ONSLow SPORTS CLUB</b>		<b>500.00</b>	<b>500.00</b>
EFT50882	17/02/2020	ONSLow TOURISM & PROGRESS ASSN INC	Payment		360.00
1138	09/02/2020	ONSLow TOURISM & PROGRESS ASSN INC	Advertising Onslow Pipeline January 2020 - Anzac Day full page	120.00	
1139	09/02/2020	ONSLow TOURISM & PROGRESS ASSN INC	Advertising Onslow Pipeline January 2020 - International Womens Day full page	120.00	
1140	09/02/2020	ONSLow TOURISM & PROGRESS ASSN INC	Advertising Onslow Pipeline January 2020 - Onslow Keepers full page	120.00	
		<b>ONSLow TOURISM &amp; PROGRESS ASSN INC</b>		<b>360.00</b>	<b>360.00</b>
EFT50883	17/02/2020	P & M AUTOMOTIVE EQUIPMENT PTY LTD	Payment		245.87
13859/23987	04/02/2020	P & M AUTOMOTIVE EQUIPMENT PTY LTD	Annual hoist service and safety compliance inspection, supply safety decals Tom Price Depot	245.87	
		<b>P &amp; M AUTOMOTIVE EQUIPMENT PTY LTD</b>		<b>245.87</b>	<b>245.87</b>
EFT50884	17/02/2020	PILBARA FOOD SERVICES	Payment		2769.22
SI109908	10/12/2019	PILBARA FOOD SERVICES	2x 25kg bags super poultry mix and 2x 25kg bags layer blend for sentinel chicken program	140.80	
SI110370	06/01/2020	PILBARA FOOD SERVICES	Kiosk items Tom Price Pool	498.25	
SI110455	10/01/2020	PILBARA FOOD SERVICES	Kiosk items Tom Price Pool	392.49	
SI110586	17/01/2020	PILBARA FOOD SERVICES	1x carton Sqwincher electrolyte for cleaning staff	136.10	
SI110581	17/01/2020	PILBARA FOOD SERVICES	2x 25kg bags super poultry mix for sentinel chicken program	70.40	
SI110728	24/01/2020	PILBARA FOOD SERVICES	BBQ items for Australia Day celebrations Tom Price	851.93	
SI110844	30/01/2020	PILBARA FOOD SERVICES	8x 15L springwater, 1x carton hot chocolate portions, 5x packs coffee pods Community Services Tom Price	271.46	
SI110846	30/01/2020	PILBARA FOOD SERVICES	2x 1kg coffee, 40x 1L UHT milk, 1x carton 300g Mortein Tom Price Depot	319.69	
SI110881	31/01/2020	PILBARA FOOD SERVICES	52x 1L UHT milk Tom Price Administration	88.10	
		<b>PILBARA FOOD SERVICES</b>		<b>2769.22</b>	<b>2769.22</b>



# LIST OF PAYMENTS FOR FEBRUARY 2020

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT50885	17/02/2020	PILBARA MOTOR GROUP	Payment		3518.60
P125119768	07/01/2020	PILBARA MOTOR GROUP	1x glass assembly PUT129 - Toyota Hilux SR 4x4	282.96	
P125119850	10/01/2020	PILBARA MOTOR GROUP	16x Toyota filter elements PUT114, PUT125, PUT126, PUT127, PUT130, PUT133, PUT139	1104.47	
P126108180	17/01/2020	PILBARA MOTOR GROUP	2x recovery points PUT128 - Toyota Landcruiser PUT136 - Toyota LC70	550.00	
P125120219	29/01/2020	PILBARA MOTOR GROUP	1x tinted door glass PUT129 - Toyota Hilux SR 4x4	121.00	
P125120253	30/01/2020	PILBARA MOTOR GROUP	50x various Toyota filters PUT125, PUT127, PUT130, PUT132, PUT133, PSW78, PSW79, PSW84, PSW85, PSW86	1460.17	
		<b>PILBARA MOTOR GROUP</b>		<b>3518.60</b>	<b>3518.60</b>
EFT50886	17/02/2020	PILBARA PARTY HIRE	Payment		2219.20
INV035	24/01/2020	PILBARA PARTY HIRE	Hire and delivery of generator, bouncy castle and tropical island Australia Day celebrations Pannawonica	1749.20	
INV036	24/01/2020	PILBARA PARTY HIRE	Hire of foam cannon, supply extra foam January SHP Pannawonica	470.00	
		<b>PILBARA PARTY HIRE</b>		<b>2219.20</b>	<b>2219.20</b>
EFT50887	17/02/2020	POSTIES GENERAL STORE	Payment		108.65
00001654	31/01/2020	POSTIES GENERAL STORE	Newspaper deliveries for Onslow Administration 01/01/2020 - 31/01/2020	108.65	
		<b>POSTIES GENERAL STORE</b>		<b>108.65</b>	<b>108.65</b>
EFT50888	17/02/2020	RECHARGE PETROLEUM	Payment		39292.78
00271393	29/01/2020	RECHARGE PETROLEUM	Supply and delivery of 24,997L bulk diesel Tom Price Depot	39292.78	
		<b>RECHARGE PETROLEUM</b>		<b>39292.78</b>	<b>39292.78</b>
EFT50889	17/02/2020	RENAE MADE IT	Payment		10.20
T6616	12/02/2020	RENAE MADE IT	TOTAL SALES FOR JANUARY 2020 RENAE MADE IT	10.20	
		<b>RENAE MADE IT</b>		<b>10.20</b>	<b>10.20</b>
EFT50890	17/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Payment		16288.38
3003235532	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Depot at Lot 2001 Boonderoo Rd, Tom Price 28/12/2019 - 01/02/2020	1079.40	
3003235243	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Area W Kiosk, Tom Price, 28/12/2019 - 31/01/2020	60.52	
3003236290	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Public toilets Lot 810 Ashburton Ave, Paraburdoo, 26/12/2019 - 01/02/2020	320.20	
3003236399	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Are W basketball 897 Tanunda St, Tom Price 28/12/2019 - 31/01/2020	60.52	
3003236571	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Lions park 874 North Rd, Tom Price 28/12/2019 - 01/02/2020	316.37	
3003236639	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Oval lights De Grey Rd, Paraburdoo 26/12/2019 - 01/02/2020	125.08	
3003234683	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Oval water tank South Rd, Tom Price 07/01/2020-31/01/2020	346.89	
3003234915	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Community centre 803 Ashburton Ave, Paraburdoo 26/12/2019 - 01/02/2020	135.05	
3003234980	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Oval changerooms Fortescue Rd, Paraburdoo 26/12/2019 - 01/02/2020	65.86	
3003235078	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Sports pavilion 615 De Grey Rd, Paraburdoo 26/12/2019 - 01/02/2020	1516.08	
3003235466	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Oval change lights 2 East Rd, Tom Price 28/12/2019 - 31/01/2020	612.66	
3003235037	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Lot 23 Turee Way, Paraburdoo, 26/12/2019 - 01/02/2020	414.02	
3003235540	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Bird park Central Rd, Tom Price 28/12/2019 - 01/02/2020	148.65	
3003235094	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Tennis courts De Grey Rd, Paraburdoo 26/12/2019 - 01/02/2020	78.31	
3003235144	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Area W centre 898 Tanunda St, Tom Price 28/12/2019 - 31/01/2020	313.75	
3003236027	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Visitor bay Lot 67 Camp Rd, Paraburdoo 26/12/2019 - 01/02/2020	266.44	
3003234725	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Basketball court De Grey Rd, Paraburdoo 26/12/2019 - 01/02/2020	69.18	
3003234832	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Meeks park 625 Meeka Ave, Paraburdoo 26/12/2019 - 01/02/2020	74.16	
3003234808	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Skatepark retic Lot 37 Fortescue Rd, Paraburdoo 26/12/2019 - 01/02/2020	303.59	
3003234782	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for 865 Mine Rd, Tom Price 28/12/2019 - 31/01/2020	188.39	
3003235326	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Lot 2003 Boonderoo Rd, Tom Price 28/12/2019 - 01/02/2020	809.56	
3003235458	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Swimming pool 849 Willow Rd, Tom Price 28/12/2019 - 31/01/2020	5858.92	
3003234907	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Swimming pool 616 Fortescue Rd, Paraburdoo, 26/12/2019 - 01/02/2020	65.86	
3003236704	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Kader Boot, 811A Ashburton Ave, Paraburdoo, 26/12/2019 - 01/02/2020	736.73	
3003235771	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Shire office 246 Poinciana St, Tom Price, 28/12/2019 - 01/02/2020	130.11	
3003235169	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Tennis club lights 849 Willow Rd, Tom Price, 28/12/2019 - 31/01/2020	866.17	
3003235201	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Community centre 856 Central Rd, Tom Price, 28/12/2019 - 01/02/2020	1164.09	
3003236746	04/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Clem Thompson oval Stadium Rd, Tom Price, 28/12/2019 - 31/01/2020	161.82	
		<b>RIO TINTO - PILBARA IRON COMPANY SERVICES</b>		<b>16288.38</b>	<b>16288.38</b>
EFT50891	17/02/2020	RSA PTY LTD	Payment		3121.25
104387	31/01/2020	RSA PTY LTD	Structural design and documentation Tom Price Tennis Club - work to 30/01/2020	3121.25	
		<b>RSA PTY LTD</b>		<b>3121.25</b>	<b>3121.25</b>

# LIST OF PAYMENTS FOR FEBRUARY 2020

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT50892	17/02/2020	SAS LOCKSMITHS	Payment		941.85
135364	05/02/2020	SAS LOCKSMITHS	Supply 30x Abloy Protec Keys Tom Price Administration and Tom Price Depot	941.85	
		<b>SAS LOCKSMITHS</b>		<b>941.85</b>	<b>941.85</b>
EFT50893	17/02/2020	SGS AUSTRALIA PTY LTD	Payment		352.00
NE00078185	03/01/2020	SGS AUSTRALIA PTY LTD	Mandatory laboratory testing of water sample from Onslow Airport WTU	176.00	
NE00078358	20/01/2020	SGS AUSTRALIA PTY LTD	Mandatory laboratory testing of water sample from Onslow Airport WTU	176.00	
		<b>SGS AUSTRALIA PTY LTD</b>		<b>352.00</b>	<b>352.00</b>
EFT50894	17/02/2020	SHELVES FOR SHOP	Payment		873.30
00019724	29/01/2020	SHELVES FOR SHOP	Shelving and freight TPVC	873.30	
		<b>SHELVES FOR SHOP</b>		<b>873.30</b>	<b>873.30</b>
EFT50895	17/02/2020	SHIRE OF ASHBURTON	Payment		356.75
T1	12/02/2020	SHIRE OF ASHBURTON	CITF COMMISSIONS COLLECTED FOR JANUARY 2020	156.75	
T2	12/02/2020	SHIRE OF ASHBURTON	BRB COMMISSIONS COLLECTED ON APPROVED APPLICATIONS IN JANUARY 2020	200.00	
		<b>SHIRE OF ASHBURTON</b>		<b>356.75</b>	<b>356.75</b>
EFT50896	17/02/2020	SHOP FOR SHOPS	Payment		3350.00
710541	24/01/2020	SHOP FOR SHOPS	Shop fittings and freight TPVC	3350.00	
		<b>SHOP FOR SHOPS</b>		<b>3350.00</b>	<b>3350.00</b>
EFT50897	17/02/2020	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Payment		189.79
5100038920	07/02/2020	SODEXO REMOTE SITES AUSTRALIA PTY LTD	Monthly purchases for Pannawonica January 2020	189.79	
		<b>SODEXO REMOTE SITES AUSTRALIA PTY LTD</b>		<b>189.79</b>	<b>189.79</b>
EFT50898	17/02/2020	SONIC HEALTHPLUS PTY LTD	Payment		844.24
1969600	14/01/2020	SONIC HEALTHPLUS PTY LTD	Pre-employment medical assessment and audiometry JA.262 13/01/2020	206.24	
1969601	14/01/2020	SONIC HEALTHPLUS PTY LTD	Pre-employment medical and DAS for JA.262 13/01/2020	638.00	
		<b>SONIC HEALTHPLUS PTY LTD</b>		<b>844.24</b>	<b>844.24</b>
EFT50899	17/02/2020	TALIS CONSULTANTS PTY LTD	Payment		6006.00
19922	17/01/2020	TALIS CONSULTANTS PTY LTD	Consultancy services for project management PRWMF Onslow for period ending 31/12/2019	4356.00	
20029	31/01/2020	TALIS CONSULTANTS PTY LTD	Consultancy services for Works Depot Redevelopment plans period ending 31/01/2020	1650.00	
		<b>TALIS CONSULTANTS PTY LTD</b>		<b>6006.00</b>	<b>6006.00</b>
EFT50900	17/02/2020	TECHNOLOGY ONE LTD	Payment		970.20
188311	03/02/2020	TECHNOLOGY ONE LTD	GIS consulting services 29/01/2020	970.20	
		<b>TECHNOLOGY ONE LTD</b>		<b>970.20</b>	<b>970.20</b>
EFT50901	17/02/2020	TELSTRA	Payment		2723.41
1467928584-T311-FEB20	25/01/2020	TELSTRA	Monthly telephone charges	29.00	
1467928501-T311-FEB20	02/02/2020	TELSTRA	Monthly telephone charges	947.40	
1112742901-T311-FEB2020	02/02/2020	TELSTRA	Monthly telephone charges	139.48	
1467928485-T311-FEB20	02/02/2020	TELSTRA	Monthly telephone charges	553.20	
1559493000-P555093162-9	02/02/2020	TELSTRA	Monthly telephone charges SES	367.64	
2550276200-K099360000-0	06/02/2020	TELSTRA	Monthly telephone charges	64.64	
1631098200-K635442200-2	06/02/2020	TELSTRA	Monthly telephone charges	32.33	
5762935200-K998251000-3	09/02/2020	TELSTRA	Monthly telephone charges	589.72	
		<b>TELSTRA</b>		<b>2723.41</b>	<b>2723.41</b>
EFT50902	17/02/2020	TENDERLINK.COM	Payment		345.40
ASHBRT-310067	28/01/2020	TENDERLINK.COM	Public Tender Advertising RFQ 05.20 Onslow Multi-Purpose Centre Water System Upgrade Onslow	172.70	
ASHBRT-311377	04/02/2020	TENDERLINK.COM	Public Tender Advertising RFQ 07.20 Design and Construct of Vic Hayton Pool BBQ and Picnic Facility	172.70	
		<b>TENDERLINK.COM</b>		<b>345.40</b>	<b>345.40</b>
EFT50903	17/02/2020	THALANYJI SERVICE STATIONS	Payment		320.43
1-178108	28/01/2020	THALANYJI SERVICE STATIONS	53.33L Diesel fuel for PSD08 - 2016 Toyota Hiace Van (AS9109)	93.01	
1-178506	30/01/2020	THALANYJI SERVICE STATIONS	27.45L Unleaded fuel for PUT117 - Toyota Hilux Workmate	51.91	
1-178644	31/01/2020	THALANYJI SERVICE STATIONS	52.22L Unleaded fuel for PUT86 - 2014 Toyota Hilux Workmate (AS8712)	98.75	
1-178645	31/01/2020	THALANYJI SERVICE STATIONS	40.59L Unleaded fuel for Onslow	76.76	
		<b>THALANYJI SERVICE STATIONS</b>		<b>320.43</b>	<b>320.43</b>
EFT50904	17/02/2020	THE PAPER COMPANY OF AUSTRALIA	Payment		1095.77
00045639	22/01/2020	THE PAPER COMPANY OF AUSTRALIA	225x reams A4 paper, 6x reams A3 paper Tom Price	1095.77	
		<b>THE PAPER COMPANY OF AUSTRALIA</b>		<b>1095.77</b>	<b>1095.77</b>

# LIST OF PAYMENTS FOR FEBRUARY 2020

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT50905	17/02/2020	THE PILBARA CLEAN MACHINE	Payment		658.24
TPCM7802	22/01/2020	THE PILBARA CLEAN MACHINE	Vacate clean 3/2 Canberra Dve Tom Price	658.24	
		<b>THE PILBARA CLEAN MACHINE</b>		<b>658.24</b>	<b>658.24</b>
EFT50906	17/02/2020	TNT EXPRESS	Payment		113.38
57752282	18/01/2020	TNT EXPRESS	Freight charges Tom Price to Pathwest for water sample testing 09/01/2020	113.38	
		<b>TNT EXPRESS</b>		<b>113.38</b>	<b>113.38</b>
EFT50907	17/02/2020	TOLL TRANSPORT PTY LTD	Payment		1599.68
1491-3VA230	12/01/2020	TOLL TRANSPORT PTY LTD	Freight charges 06/01/2020 - 09/01/2020	342.06	
1492-3VA230	19/01/2020	TOLL TRANSPORT PTY LTD	Freight charges 15/01/2020 - 17/01/2020	368.37	
278841	21/01/2020	TOLL TRANSPORT PTY LTD	Freight charges Tom Price Library and Paraburdoo Library to State Library Perth	588.29	
282800	29/01/2020	TOLL TRANSPORT PTY LTD	Freight charges Blackwoods Canningvale to Tom Price	300.96	
		<b>TOLL TRANSPORT PTY LTD</b>		<b>1599.68</b>	<b>1599.68</b>
EFT50908	17/02/2020	TOM PRICE BETTA HOME LIVING	Payment		748.95
43010003303	16/01/2020	TOM PRICE BETTA HOME LIVING	1x 43 TCL smart TV and wall bracket TPVC"	748.95	
		<b>TOM PRICE BETTA HOME LIVING</b>		<b>748.95</b>	<b>748.95</b>
EFT50909	17/02/2020	TOM PRICE SENIOR HIGH SCHOOL	Payment		48251.57
6669	02/09/2019	TOM PRICE SENIOR HIGH SCHOOL	Electricity usage Tom Price Recreation Centre 01/08/2019 - 02/09/2019	2903.28	
6751	01/11/2019	TOM PRICE SENIOR HIGH SCHOOL	Electricity usage Tom Price Recreation Centre 02/09/2019 - 01/11/2019	18160.04	
6920	31/01/2020	TOM PRICE SENIOR HIGH SCHOOL	Electricity usage Tom Price Recreation Centre 02/12/2019 - 31/01/2020	27188.25	
		<b>TOM PRICE SENIOR HIGH SCHOOL</b>		<b>48251.57</b>	<b>48251.57</b>
EFT50910	17/02/2020	TOM PRICE TYREPRO & MECHANICAL (EVERGROUP	Payment		1458.00
00071968	06/02/2020	TOM PRICE TYREPRO & MECHANICAL (EVERGROUP	Supply and fit Century battery, repair tyre	345.00	
00071970	06/02/2020	TOM PRICE TYREPRO & MECHANICAL (EVERGROUP	Supply and fit 2x 265/65R17 Cooper tyres PUT119 - Toyota Hilux 4x4	762.00	
00071991	07/02/2020	TOM PRICE TYREPRO & MECHANICAL (EVERGROUP	Supply and fit 1x 265/65R17 Cooper tyre	351.00	
		<b>TOM PRICE TYREPRO &amp; MECHANICAL</b>		<b>1458.00</b>	<b>1458.00</b>
EFT50911	17/02/2020	TOM PRICE TYRES	Payment		706.65
10033056	03/02/2020	TOM PRICE TYRES	Labour and parts for service PTR28 - 2015 Hino 500 Series 2630 Rear loading Refuse Truck	706.65	
		<b>TOM PRICE TYRES</b>		<b>706.65</b>	<b>706.65</b>
EFT50912	17/02/2020	TRIAD LASER CRAFTS (PREV HOBBYIST ARTIST)	Payment		424.80
T6613	12/02/2020	TRIAD LASER CRAFTS (PREV HOBBYIST ARTIST)	TOTAL SALES FOR JANUARY 2020 TRIAD LASER CRAFTS	424.80	
		<b>TRIAD LASER CRAFTS (PREV HOBBYIST ARTIST)</b>		<b>424.80</b>	<b>424.80</b>
EFT50913	17/02/2020	VANGUARD PRESS (VANPRESS T/AS)	Payment		484.61
IN025228	31/01/2020	VANGUARD PRESS (VANPRESS T/AS)	Brochure distribution, warehousing and transport TPVC 01/01/2020 - 31/01/2020	484.61	
		<b>VANGUARD PRESS (VANPRESS T/AS)</b>		<b>484.61</b>	<b>484.61</b>
EFT50914	17/02/2020	VERIS AUSTRALIA PTY LTD	Payment		4591.60
VI030641	31/01/2020	VERIS AUSTRALIA PTY LTD	Complete strata survey and landgate lodgement fee 8 Anketell Ct Onslow	4591.60	
		<b>VERIS AUSTRALIA PTY LTD</b>		<b>4591.60</b>	<b>4591.60</b>
EFT50915	17/02/2020	VIVA ENERGY AUSTRALIA LTD	Payment		20813.92
2868345	31/01/2020	VIVA ENERGY AUSTRALIA LTD	Fuel usage 01/01/2020 - 31/01/2020 (12,385.09x litres)	20813.92	
		<b>VIVA ENERGY AUSTRALIA LTD</b>		<b>20813.92</b>	<b>20813.92</b>
EFT50916	17/02/2020	WALGA - WA LOCAL GOV. ASSOC.	Payment		6690.00
I3080775	20/01/2020	WALGA - WA LOCAL GOV. ASSOC.	Short course for Councillor - Understanding Financial Reports and Budgets 29/01/2020	475.00	
I3080854	21/01/2020	WALGA - WA LOCAL GOV. ASSOC.	Short course Employee #1576 - Effective Supervision 20/02/2020 - 21/02/2020	1045.00	
I3081038	30/01/2020	WALGA - WA LOCAL GOV. ASSOC.	Short course for Councillor - Serving on Council 30/07/2020 - 31/07/2020	900.00	
I3081026	30/01/2020	WALGA - WA LOCAL GOV. ASSOC.	Short course Employee #1301 - Policy Development & Procedure writing in Local Government 06/02/2020 - 07/02/2020	1045.00	
I3081033	30/01/2020	WALGA - WA LOCAL GOV. ASSOC.	Short course for Councillor - Understanding Financial Reports and Budgets 07/04/2020	475.00	
I3081034	30/01/2020	WALGA - WA LOCAL GOV. ASSOC.	Short course for Councillor - Understanding Financial Reports and Budgets 07/04/2020	475.00	
I3081035	30/01/2020	WALGA - WA LOCAL GOV. ASSOC.	Short course for Councillor - Understanding Financial Reports and Budgets 07/04/2020	475.00	
I3081036	30/01/2020	WALGA - WA LOCAL GOV. ASSOC.	Short course for Councillor - Serving on Council 30/07/2020 - 31/07/2020	900.00	
I3081037	30/01/2020	WALGA - WA LOCAL GOV. ASSOC.	Short course for Councillor - Serving on Council 30/07/2020 - 31/07/2020	900.00	
		<b>WALGA - WA LOCAL GOV. ASSOC.</b>		<b>6690.00</b>	<b>6690.00</b>
EFT50917	17/02/2020	WATER 2 WATER	Payment		69.00
INV199851	01/02/2020	WATER 2 WATER	Service fee R/O system Shire Office Paraburdoo February 2020	69.00	
		<b>WATER 2 WATER</b>		<b>69.00</b>	<b>69.00</b>

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT50918	17/02/2020	WINC AUSTRALIA PTY LIMITED	Payment		850.67
9030741132	07/01/2020	WINC AUSTRALIA PTY LIMITED	Stationery Tom Price Administration	185.68	
9030867712	15/01/2020	WINC AUSTRALIA PTY LIMITED	Stationery Tom Price Administration	159.94	
9030869384	15/01/2020	WINC AUSTRALIA PTY LIMITED	Stationery and name card holders for Onslow Community session	140.39	
9030905110	17/01/2020	WINC AUSTRALIA PTY LIMITED	Stationery Paraburdoo Library	337.93	
9031020531	24/01/2020	WINC AUSTRALIA PTY LIMITED	Stationery Onslow Library	26.73	
		<b>WINC AUSTRALIA PTY LIMITED</b>		<b>850.67</b>	<b>850.67</b>
EFT50919	17/02/2020	WORMALD AUSTRALIA	Payment		17346.20
8086270	04/11/2019	WORMALD AUSTRALIA	Fire equipment servicing Onslow Airport 01/06/2019 - 30/11/2019	4821.48	
8116278	12/12/2019	WORMALD AUSTRALIA	Fire equipment servicing 01/12/2019 - 31/05/2020 Onslow Airport	4032.80	
8116280	12/12/2019	WORMALD AUSTRALIA	Fire equipment servicing 01/12/2019 - 31/05/2020 13x facilities and 5x senior citizens units	8264.87	
8116281	12/12/2019	WORMALD AUSTRALIA	Fire equipment servicing 01/12/2019 - 31/05/2020 Pannawonica Library	227.05	
		<b>WORMALD AUSTRALIA</b>		<b>17346.20</b>	<b>17346.20</b>
EFT50920	17/02/2020	ZIRCODATA PTY LTD	Payment		1151.84
ZDW0100216	26/11/2019	ZIRCODATA PTY LTD	Offsite records storage for period 26/10/2019 - 25/11/2019	169.47	
ZDW0100216-1	26/11/2019	ZIRCODATA PTY LTD	Urgent data retrieval and freight of 1x pallet required by CEO office	643.43	
ZDW0106265	26/12/2019	ZIRCODATA PTY LTD	Offsite records storage for period 26/11/2019 - 25/12/2019	169.47	
ZDW0108565	26/01/2020	ZIRCODATA PTY LTD	Offsite records storage for period 26/12/2019 - 25/01/2020	169.47	
		<b>ZIRCODATA PTY LTD</b>		<b>1151.84</b>	<b>1151.84</b>
EFT50921	20/02/2020	ALL ASPECT DESIGN (JON NANNEN T/AS)	Payment		4752.00
0475	31/01/2020	ALL ASPECT DESIGN (JON NANNEN T/AS)	Architecture services Tom Price Tennis Court - Concept design, preliminary drawings, detailed drawings	4752.00	
		<b>ALL ASPECT DESIGN (JON NANNEN T/AS)</b>		<b>4752.00</b>	<b>4752.00</b>
EFT50922	20/02/2020	BEADON BAY RESORT	Payment		704.50
4908	08/01/2020	BEADON BAY RESORT	Meal vouchers Employee #1671 08/01/2020	74.00	
4947	30/01/2020	BEADON BAY RESORT	Meal vouchers Employee #1671 08/01/2020 - 09/01/2020	55.00	
4970	08/02/2020	BEADON BAY RESORT	Meal vouchers Employee #1684 and #1677 02/02/2020 - 06/02/2020	575.50	
		<b>BEADON BAY RESORT</b>		<b>704.50</b>	<b>704.50</b>
EFT50923	20/02/2020	CHILD SUPPORT AGENCY	Payment		372.49
DEDUCTION	16/02/2020	CHILD SUPPORT AGENCY	Payroll deductions	372.49	
		<b>CHILD SUPPORT AGENCY</b>		<b>372.49</b>	<b>372.49</b>
EFT50924	20/02/2020	DANIEL WALLACE #1726	Payment		126.65
EXPENSE20200211	11/02/2020	DANIEL WALLACE #1726	Reimbursement Employee #1726 for accommodation 09/02/2020 due to flight cancellation	126.65	
		<b>DANIEL WALLACE #1726</b>		<b>126.65</b>	<b>126.65</b>
EFT50925	20/02/2020	GRAEME G HAMMOND	Payment		470.00
001	03/02/2020	GRAEME G HAMMOND	27x books for sale TPVC (purchase of remaining consignment stock)	470.00	
		<b>GRAEME G HAMMOND</b>		<b>470.00</b>	<b>470.00</b>
EFT50926	20/02/2020	MATTHEW LYNCH	Payment		806.54
CRTRAVEL20200212	12/02/2020	MATTHEW LYNCH	Councillor travel expense to attend Ordinary Meeting of Council in Onslow 17/12/2019	806.54	
		<b>MATTHEW LYNCH</b>		<b>806.54</b>	<b>806.54</b>
EFT50927	20/02/2020	MAXXIA PTY LTD	Payment		589.34
DEDUCTION	16/02/2020	MAXXIA PTY LTD	Payroll deductions	374.07	
DEDUCTION	16/02/2020	MAXXIA PTY LTD	Payroll deductions	215.27	
		<b>MAXXIA PTY LTD</b>		<b>589.34</b>	<b>589.34</b>
EFT50928	20/02/2020	OFFICE LINE	Payment		8009.10
73502	20/01/2020	OFFICE LINE	Coffee table, boardroom table, 8x chairs, lounge suite, buffet for Paraburdo Library and Administration Building	8009.10	
		<b>OFFICE LINE</b>		<b>8009.10</b>	<b>8009.10</b>
EFT50929	20/02/2020	ONSLow GENERAL STORE	Payment		397.10
PE-09/02/2020	03/02/2020	ONSLow GENERAL STORE	Onslow consumables	397.10	
		<b>ONSLow GENERAL STORE</b>		<b>397.10</b>	<b>397.10</b>
EFT50930	20/02/2020	PETER FOSTER	Payment		188.77
CRTRAVEL20200211	11/02/2020	PETER FOSTER	Councillor travel expense to attend Ordinary Meeting of Council in Paraburdoo 11/02/2020, and daycare 11/02/2020	188.77	
		<b>PETER FOSTER</b>		<b>188.77</b>	<b>188.77</b>

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Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
EFT50931	20/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Payment		1283.52
2003200579	12/12/2019	RIO TINTO - PILBARA IRON COMPANY SERVICES	Water consumption for 22 Lilac Street Tom Price 24/08/19 - 30/11/19	696.48	
3003236407	03/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Tourist bureau, 865 Central Rd, Tom Price 28/12/19-01/02/2020	459.46	
3003234923	10/02/2020	RIO TINTO - PILBARA IRON COMPANY SERVICES	Electricity consumption for Community hub, 555 Ashburton Av, Paraburdoo 26/12/2019 - 01/02/2020	127.58	
		<b>RIO TINTO - PILBARA IRON COMPANY SERVICES</b>		<b>1283.52</b>	<b>1283.52</b>
EFT50932	20/02/2020	SHIRE OF ASHBURTON (PAYROLL DEDUCTIONS)	Payment		3884.97
DEDUCTION	16/02/2020	SHIRE OF ASHBURTON (PAYROLL DEDUCTIONS)	Payroll deductions	3884.97	
		<b>SHIRE OF ASHBURTON (PAYROLL DEDUCTIONS)</b>		<b>3884.97</b>	<b>3884.97</b>
EFT50933	20/02/2020	TELSTRA	Payment		88131.24
0460869000-K667433000-4	09/02/2020	TELSTRA	Monthly telephone charges for January	88131.24	
		<b>TELSTRA</b>		<b>88131.24</b>	<b>88131.24</b>
EFT50934	20/02/2020	TOWN OF MOSMAN PARK	Payment		3624.47
2206	13/01/2020	TOWN OF MOSMAN PARK	Long service leave recoup Employee #1168	3624.47	
		<b>TOWN OF MOSMAN PARK</b>		<b>3624.47</b>	<b>3624.47</b>
EFT50935	20/02/2020	TSHIRTSONLY PTY LTD	Payment		4544.32
9739	16/12/2019	TSHIRTSONLY PTY LTD	424x various Tshirts for sale TPVC	4544.32	
		<b>TSHIRTSONLY PTY LTD</b>		<b>4544.32</b>	<b>4544.32</b>
EFT50936	20/02/2020	WA LIBRARY SUPPLIES	Payment		94.00
00121180	16/01/2020	WA LIBRARY SUPPLIES	2x rolls matte book covering Onslow Library	94.00	
		<b>WA LIBRARY SUPPLIES</b>		<b>94.00</b>	<b>94.00</b>
EFT50937	20/02/2020	WATER CORPORATION	Payment		93512.23
9008515886-0128	31/01/2020	WATER CORPORATION	Water use and service charge for Airport at 16 Onslow Road 04/12/2019 - 30/01/2020	2780.28	
9008516555-0132	31/01/2020	WATER CORPORATION	Water use and service charge for Club at Onslow Rd Onslow Lot 306 04/12/2019 - 30/01/2020 Water	46.75	
9014648597-0063	31/01/2020	WATER CORPORATION	use charge for Home Unit 4/46 Second Ave Onslow Lot 654 04/12/2019 - 30/01/2020	10.96	
9008516571-0144	31/01/2020	WATER CORPORATION	Water use and service charge for Standpipe at Onslow Rd Onslow 04/12/2019 - 30/01/2020	3479.24	
9008516133-0107	31/01/2020	WATER CORPORATION	Water use and service charge for Slipway Beadon Creek Rd Onslow 02/12/2019 - 30/01/2020 Water	47.36	
9021259143-0028	31/01/2020	WATER CORPORATION	use and service charge for Reserve at Macedon Rd Onslow Lot 127 04/12/2019 - 30/01/2020 Water	3.34	
9008513258-0131	03/02/2020	WATER CORPORATION	use and service charge for Median Strip at First Avenue Onslow 28/11/2019 - 30/01/2020 Water	2833.33	
9018028096-0045	10/02/2020	WATER CORPORATION	service charge for Unit 1/9 Second Ave Onslow Lot 318 01/01/2020 - 29/02/2020	161.72	
9008514226-0174	10/02/2020	WATER CORPORATION	Water use and service charge for 9 Third Av Onslow Lot 583 05/12/2019 - 06/02/2020	254.17	
9008514218-0169	10/02/2020	WATER CORPORATION	Water use and service charge for 11 Third Av Onslow Lot 584 05/12/2019 - 06/02/2020	412.81	
9008514234-0174	10/02/2020	WATER CORPORATION	Water use and service charge for 13 Third Av Onslow Lot 585 05/12/2019 - 06/02/2020	238.82	
9021006867-0018	10/02/2020	WATER CORPORATION	Water use and service charge for 6 Carlyon Rd Onslow Lot 170 05/12/2019 - 06/02/2020	539.00	
9018501170-0037	10/02/2020	WATER CORPORATION	Water use and service charge for 8A Anketell Ct, Onslow Lot 1 05/12/2019 - 06/02/2020	189.85	
9008515237-0135	10/02/2020	WATER CORPORATION	Water use and service charge for 8B Anketell Ct, Onslow Lot 1 05/12/2019 - 06/02/2020	173.96	
9018501162-0036	10/02/2020	WATER CORPORATION	Water use and service charge for 8C Anketell Ct, Onslow Lot 1 05/12/2019 - 06/02/2020	462.07	
9008514162-0166	10/02/2020	WATER CORPORATION	Water use and service charge for 3 First St Onslow Lot 944 05/12/2019 - 06/02/2020	357.94	
9018831794-0051	10/02/2020	WATER CORPORATION	Water use and service charge for Common at 9 Second Av Onslow Lot 318 05/12/2019 - 06/02/2020	409.25	
9018842565-0042	10/02/2020	WATER CORPORATION	Water use and service charge for Unit 2/5 Anketell Ct Onslow Lot 666 05/12/2019 - 06/02/2020	297.28	
9018028109-0047	10/02/2020	WATER CORPORATION	Water service charge for Unit 2/9 Second Ave Onslow Lot 318 01/01/2020 - 29/02/2020	161.72	
9018842573-0043	10/02/2020	WATER CORPORATION	Water use and service charge for Unit 3/5 Anketell Ct Onslow Lot 666 05/12/2019 - 06/02/2020	216.89	
9018028117-0045	10/02/2020	WATER CORPORATION	Water service charge for Unit 3/9 Second Av Onslow Lot 318 01/01/2020 - 29/02/2020	161.72	
9008513100-0175	10/02/2020	WATER CORPORATION	Water use and service charge for 7 First Av Onslow Lot 307 04/12/2019 - 06/02/2020	1844.09	
9008514074-0167	10/02/2020	WATER CORPORATION	Water use and service charge for 20 Third Ave Av Onslow Lot 325 04/12/2019 - 06/02/2020	126.64	
9008513151-0165	10/02/2020	WATER CORPORATION	Water use and service charge for 15 First Av Onslow Lot 335 04/12/2019 - 06/02/2020	336.37	
9020871832-0021	10/02/2020	WATER CORPORATION	Water use and service charge for 56 Yungu Rd Onslow Lot 94 05/12/2019 - 06/02/2020	300.19	
9008513530-0181	10/02/2020	WATER CORPORATION	Water use and service charge for Youth Centre at 253 Second Ave Onslow Lot 302 05/12/2019-06/02/2020	982.28	
9014648650-0061	10/02/2020	WATER CORPORATION	Water use charge for Home units 9/46 second Ave Onslow Lot 654 05/12/2019-06/02/2020	96.83	
9014648669-0064	10/02/2020	WATER CORPORATION	Water use charge for Home units 10/46 second Ave Onslow Lot 654 05/12/2019-06/02/2020	264.92	
9021131158-0033	10/02/2020	WATER CORPORATION	Water use and service charge for Reserve at Tink Street Onslow Lot 8001 05/12/2019 - 06/02/2020	4805.91	
9008514736-0126	10/02/2020	WATER CORPORATION	Water use and service charge for Park at Cameron Ave Onslow Lot 555 05/12/2019 -06/02/2020	193.68	
9017509568-0048	10/02/2020	WATER CORPORATION	Water use and service charge for Reserve at McGrath Av Onslow Lot 500 04/12/2019 - 30/01/2020 Water	420.12	
9008513311-0155	10/02/2020	WATER CORPORATION	use and service charge for Centre at 82 Second Ave Onslow Lot 675 005/12/2019-06/02/2020	67.37	
9008515843-0121	10/02/2020	WATER CORPORATION	Water use and service charge for Beach Facilities Onslow Lot 330 05/12/2019-06/02/2020	1698.41	

## LIST OF PAYMENTS FOR FEBRUARY 2020

Reference Number	Date	Name	Description	Invoice Amount	Payment Amount
9020549296-0033	10/02/2020	WATER CORPORATION	Water use and service charge for Amenities next L500 Onslow Road 05/12/2019 - 06/02/2020	202.57	
9008513952-0178	10/02/2020	WATER CORPORATION	Water use and service charge for Office at 29 Second Ave Onslow Lot 500 05/12/2019 - 06/02/2020	828.04	
9009029679-0128	10/02/2020	WATER CORPORATION	Water use and service charge for Sports Ground at 51 Third Ave Onslow Lot 644 05/12/2019 - 06/02/2020	13408.65	
9008513274-0170	10/02/2020	WATER CORPORATION	Water use and service charge for Home units 46 second Ave Onslow Lot 654 05/12/2019-06/02/2020 Water	1188.44	
9020941589-0040	10/02/2020	WATER CORPORATION	use and service charge for Reserve at Yungu Rd Onslow Lot 8000 05/12/2019 - 06/02/2020	10670.10	
9008513047-0150	10/02/2020	WATER CORPORATION	Water use and service charge for Caravan Park at Second Ave Onslow Lot 312/3001 05/12/2019-06/02/2020	34211.94	
9008514728-0047	10/02/2020	WATER CORPORATION	Water use and service charge for Swimming Pool at Mcrae Pl Onslow Lot 643 05/12/2019-06/02/2020	5592.18	
9014625002-0075	10/02/2020	WATER CORPORATION	Water use and service charge for Museum at 52 Second Ave Onslow Lot 937 05/12/2019-06/02/2020	448.33	
9008514875-0123	10/02/2020	WATER CORPORATION	Water use and service charge for Trickle Irrigation at Second Ave Onslow Lot 932 05/12/2019-06/02/2020	755.14	
9008513709-0128	10/02/2020	WATER CORPORATION	Water use and service charge for Garden at Second Ave Onslow OPP Lot 309 05/12/2019-06/02/2020	88.30	
9008516029-0122	10/02/2020	WATER CORPORATION	Water use and service charge for Workshop Beadon Creek Rd Onslow Lot 567/500 05/12/2019-06/02/2020	1352.29	
9014648562-0067	10/02/2020	WATER CORPORATION	Water use charge for Home units 1/46 second Ave Onslow Lot 654 05/12/2019-06/02/2020	10.96	
9014648570-0065	10/02/2020	WATER CORPORATION	Water use charge for Home units 2/46 second Ave Onslow Lot 654 05/12/2019-06/02/2020	195.49	
9014648589-0065	10/02/2020	WATER CORPORATION	Water use charge for Home units 3/46 second Ave Onslow Lot 654 05/12/2019-06/02/2020	63.95	
9014648618-0065	10/02/2020	WATER CORPORATION	Water use charge for Home units 5/46 second Ave Onslow Lot 654 05/12/2019-06/02/2020	12.79	
9014648626-0065	10/02/2020	WATER CORPORATION	Water use charge for Home units 6/46 second Ave Onslow Lot 654 05/12/2019-06/02/2020	21.92	
9014648634-0063	10/02/2020	WATER CORPORATION	Water use charge for Home units 7/46 second Ave Onslow Lot 654 05/12/2019-06/02/2020	54.81	
9014648642-0065	10/02/2020	WATER CORPORATION	Water use charge for Home units 8/46 second Ave Onslow Lot 654 05/12/2019-06/02/2020	31.06	
		<b>WATER CORPORATION</b>		<b>93512.23</b>	<b>93512.23</b>
<b>TOTAL</b>				<b>\$1,952,064.80</b>	<b>\$1,952,064.80</b>
Muni Cheques					
28751	20/02/2020	SHIRE OF ASHBURTON (PETTY CASH)	Payment		927.35
TPVCPETTYCASH20191231	31/12/2019	SHIRE OF ASHBURTON (PETTY CASH)	Petty cash reimbursement Tom Price Visitor Centre 18/07/2019 - 31/12/2019	87.60	
TPPOOLPETTYCASH20200111	11/01/2020	SHIRE OF ASHBURTON (PETTY CASH)	Petty cash reimbursement Tom Price Pool 19/12/2019 - 11/01/2020	95.10	
PETTYCASHPARA20200128	28/01/2020	SHIRE OF ASHBURTON (PETTY CASH)	Petty cash reimbursement Paraburdoo Administration and Library 25/09/2018 - 01/01/2020	345.50	
TPPETTYCASH20200218	19/02/2020	SHIRE OF ASHBURTON (PETTY CASH)	Petty cash reimbursement Tom Price Administration 06/01/2020 - 19/02/2020	399.15	
<b>TOTAL</b>				<b>\$927.35</b>	<b>\$927.35</b>
<b>Superannuation</b>					
PAYMENT	02/02/2020	CLICKSUPER	Payment		93002.82
SUPER 14919		CLICKSUPER	Superannuation contributions	93002.82	
		<b>CLICKSUPER</b>		93002.82	93002.82
PAYMENT	16/02/2020	CLICKSUPER	Payment		95209.63
SUPER 14949		CLICKSUPER	Superannuation contributions	95209.63	
		<b>CLICKSUPER</b>		95209.63	95209.63
PAYMENT	21/02/2020	CLICKSUPER	Payment		83.48
SUPER 14963		CLICKSUPER	Superannuation contributions	83.48	
		<b>CLICKSUPER</b>		<b>83.48</b>	<b>83.48</b>
<b>TOTAL</b>				<b>\$188,295.93</b>	<b>\$188,295.93</b>

## Shire of Ashburton

### CEO's Delegated Payment List - Regulation 13(1) Local Government (Financial Management) Regulation 1996

#### Corporate Credit Cards

Payment Total for Month 2nd January to 3rd February 2020

Description	Amount
CEO	\$ 75.00
Human Resources Manager	\$ 3,350.00
Director Property and Development Services	\$ 694.00
Director Corporate Services	\$ 4,865.75
Acting Director Community Services Manager	\$ 1,435.32
Building and Facilities Maintenance Manager	\$ 484.19
Manager Community Safety	\$ 75.00
<b>Grand Total</b>	<b>\$ 10,979.26</b>

## LIST OF PAYMENTS FOR JANUARY 2020

Trans No.	Date	Name	Description	Payment
<b>CEO</b>				
<b>\$10,000</b>				
PS-FEB-20-01	03/02/2020	WESTPAC	Card Fee	75.00
<b>Total</b>				<b>75.00</b>
<b>HUMAN RESOURCES MANAGER</b>				
<b>\$10,000</b>				
CL-FEB-20-01	22/01/2020	FPA AUS	Registration fees for Emp #1726 for Bushfire Attach Assessor Course	2600.00
CL-FEB-20-02	28/01/2020	AIBS	Registration fees for Emp #1237 & #1726 for NCC Resistance - Fire Safety	750.00
<b>Total</b>				<b>3,350.00</b>
<b>DIRECTOR PROPERTY AND DEVELOPMENT SERVICES</b>				
BC-FEB-20-01	13/01/2020	BLUEPOD COFFEE	Milk powder and coffee pods Tom Price Depot lunchroom	590.00
BC-FEB-20-02	30/01/2020	MUZZYS HARDWARE	Geotape for directors whiteboard Tom Price	29.00
BC-FEB-20-03	03/02/2020	WESTPAC	Card fee	75.00
<b>Total</b>				<b>694.00</b>
<b>DIRECTOR CORPORATE SERVICES</b>				
<b>\$10,000</b>				
JB-JAN-20-03	17/12/2019	ONSLow GENERAL STORE	Supplies and consumables for December Council Meeting	79.72
JB-FEB-20-01	08/01/2020	BLUEPOD COFFEE	Coffee pods, milk powder and drinking chocolate Tom Price Admin Building	537.92
JB-FEB-20-02	09/01/2020	MY IT HUB	Tom Price Admin Office and Swimming Pool Connection	449.68
JB-FEB-20-03	12/01/2020	SODEXO	Accommodation for Councillors for Paraburdoo OMC 19 November 2019	1530.00
JB-FEB-20-04	20/01/2020	QANTAS	Recognition of service gift voucher for former Cr Thomas	1000.00
JB-FEB-20-05	20/01/2020	KINGSIZE PLUS	Polo shirts for Councillors Diver and Lynch	129.80
JB-FEB-20-06	20/01/2020	PIVOTEL	Monthly Spot Tracker for January 2020	786.51
JB-FEB-20-07	30/01/2020	HYBRID ICT	Telephone and remote support during business hours	78.00
JB-FEB-20-08	31/01/2020	SLATTERY AUCTIONS WA	Tom Price branded items for the Visitors Centre	253.74
JB-FEB-20-09	31/01/2020	DROPBOX	Premium drop box subscription for February 2020	20.38
<b>Total</b>				<b>4,865.75</b>
<b>ACTING DIRECTOR COMMUNITY SERVICES</b>				
<b>\$10,000</b>				
SJ-FEB-20-01	06/01/2020	JB HI FI	DVD's and freight for School Holiday Program	36.95
SJ-FEB-20-02	06/01/2020	KMART	Popcorn, disco projector lights, glow in the dark face pack and light box for School Holiday Program	85.00
SJ-FEB-20-03	06/01/2020	DISCOUNT PARTY SUPPLIES	Supplies for School Holiday Program in Tom Price	65.90
SJ-FEB-20-04	06/01/2020	SODEXO	Catering for January School Holiday Program	247.28
SJ-FEB-20-05	06/01/2020	SODEXO	Cleaning fee for 22/01/2020 - 24/01/2020 at 6 Robe Court after facilitators stay for School Holiday Program	300.00
SJ-FEB-20-06	06/01/2020	SODEXO	Cleaning fee for 6 Robe Court 13/01/2020 - 17/01/2020 after staff's stay for training	300.00
SJ-FEB-20-07	07/01/2020	AUSTRALIA POST	4x express post satchels for mailing of the citizen of the year award	63.80
SJ-FEB-20-08	08/01/2020	OFFICE WORKS	5x frames for citizen of the year awards	35.95
SJ-FEB-20-09	08/01/2020	AUSTRALIA POST	Postage for citizen of the year award certificates	19.70
SJ-FEB-20-10	08/01/2020	SODEXO	Accommodation for school holiday facilitator 14/01/2020 - 15/01/2020	170.00
SJ-FEB-20-11	09/01/2020	SODEXO	Refund of cancelled accommodation for school facilitator 14/01/2020 - 15/01/2020	-170.00
SJ-FEB-20-13	17/01/2020	SANITY MUSIC	DVD and freight for Australia Day Celebration	24.94
SJ-FEB-20-14	24/01/2020	COLES	Drinks and food for Australia Day Celebrations	80.80
SJ-FEB-20-15	29/01/2020	BRUMBY'S BAKERY	White bread loaves for Australia Day Celebration	100.00
KB-FEB-20-01	03/02/2020	WESTPAC	Card fee	75.00
<b>Total</b>				<b>1,435.32</b>



## LIST OF PAYMENTS FOR JANUARY 2020

### MANAGER BUILDING AND FACILITIES MAINTENANCE

**\$7,000**

CB-FEB-20-01	03/01/2020	RMS
CB-FEB-20-02	30/01/2020	ONSLow GENERAL STORE
CB-FEB-20-03	30/01/2020	ONSLow GENERAL STORE
CB-FEB-20-04	31/01/2020	FITZGERALD PHOTO
CB-FEB-20-05	02/02/2020	RMS
CB-FEB-20-06	03/02/2020	WESTPAC

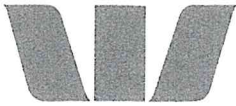
Monthly subscription for RMS online booking system Onslow Caravan Park	60.05
Morning tea items for Emp #1352 retirement farewell	85.88
Morning tea items for Emp #1352 retirement farewell	17.71
Retirement gift for Emp#1352	185.50
Monthly subscription for online booking system Onslow Caravan Park	60.05
Card fee	75.00
<b>Total</b>	<b>484.19</b>

### MANAGER COMMUNITY SAFETY

**\$5,000**

MJ-FEB-20-01	03/02/2020	WESTPAC
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Card fee	75.00
<b>Total</b>	<b>75.00</b>
<b>Total Credit Cards</b>	<b>10,979.26</b>



## BusinessChoice Everyday VISA Card Statement

MR P F SHEEDY  
SHIRE OF ASHBURTON  
7A KINDRA WAY  
NOLLAMARA WA 6061

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency show the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme. Any applicable Westpac Foreign Transaction Fee (described below as "Foreign Transaction Fee") charged is shown as a separate entry.

### Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Mr P F Sheedy		10,000	10,000.00
Statement From	Statement To	Facility Number	
03 JAN 2020	03 FEB 2020	00028553	

### Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	0.00	0.00	75.00	75.00 -	0.00	0.00	0.00

S003858 / M003858 / 035 / CN1 VPCP2

**Important notice regarding Autopay Direct Debit Arrangement- Direct Debit**

\* If you have set up a direct debit arrangement for making automatic repayments to your BusinessChoice credit card account, and there have been two failed direct debit transactions (that is, we cannot withdraw the nominated amount from your nominated account) in consecutive months due to insufficient funds in the nominated account, we may, at our sole discretion:

1. Cancel your BusinessChoice Facility Autopay Request Form- Direct Debit Request (New change)
2. Impose a fee or charge (No change- We currently charge a \$9 missed payment fee when payment is not received by statement due date)
3. Charge interest on any unpaid purchases outstanding (No change)

If your Direct Debit Request is cancelled, you must arrange to either set up a new Autopay Request Form- Direct Debit Request or use alternative payment methods so we can process your payment.

Please ensure that there are sufficient funds available in the nominated account to allow direct debit payments to be made in accordance with your BusinessChoice Facility Autopay Request Form- Direct Debit Request.

**Please remember** any payments made into the Billing account that places the Billing Account into credit or results in a zero balance at the payment due date, your direct debit will still continue to take place. This also applies if you make an additional payment into the Billing Account that is only a partial payment and still leaves a debit balance on the Billing Account, your direct debit arrangement for the month will remain unchanged and continue to take place.

**BusinessChoice Everyday VISA Card**

Date of Transaction	Description	Debits/Credits	Cardholder Comments
03 FEB	<b>Interest, Fees &amp; Government Charges</b> CARD FEE  <b>Sub Total:</b>	 75.00 <b>75.00</b>	
03 FEB	<b>Miscellaneous Transactions</b> TRANSFER CLOSING BALANCE TO BILLING ACCT  <b>Sub Total:</b>  <b>Grand Total:</b>	 75.00 - <b>75.00 -</b>  <b>0.00</b>	

I have checked the above details and verify that they are correct.

Cardholder Signature

*B. Heedy*

Date

*3/3/2020*

Transactions examined and approved.

Manager/Supervisor Signature

*JP31*

Date

*3/3/2020*

Remember to always keep your pass code secret - don't tell anyone or let them see it. Never write your pass code on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your pass code.

To help you learn how you can protect your card against unauthorised transactions, you can find more information at [westpac.com.au/businessdispute](http://westpac.com.au/businessdispute)

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### Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Carla Rose Loney		10,000	10,000.00
Statement From	Statement To	Facility Number	
03 JAN 2020	03 FEB 2020	00028553	

### Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	3,350.00	0.00	0.00	3,350.00 -	0.00	0.00	0.00

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1. Cancel your BusinessChoice Facility Autopay Request Form- Direct Debit Request (New change)
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3. Charge interest on any unpaid purchases outstanding (No change)

If your Direct Debit Request is cancelled, you must arrange to either set up a new Autopay Request Form- Direct Debit Request or use alternative payment methods so we can process your payment.

Please ensure that there are sufficient funds available in the nominated account to allow direct debit payments to be made in accordance with your BusinessChoice Facility Autopay Request Form- Direct Debit Request.

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BusinessChoice Everyday VISA Card			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
22 JAN	<b>Purchases</b> FPA AUSTRALIA BLACKBURN NOR AU SCHOOLS & EDUCATIONAL SERVIC	2,600.00	
28 JAN	AUSTRALIAN INSTITUTE HORNSBY AU SCHOOLS & EDUCATIONAL SERVIC	750.00	
	<b>Sub Total:</b>	<b>3,350.00</b>	
03 FEB	<b>Miscellaneous Transactions</b> TRANSFER CLOSING BALANCE TO BILLING ACCT	3,350.00 -	
	<b>Sub Total:</b>	<b>3,350.00 -</b>	
	<b>Grand Total:</b>	<b>0.00</b>	

I have checked the above details and verify that they are correct.

Cardholder Signature

*canamoney*

Date

*11/02/20*

Transactions examined and approved.

Manager/Supervisor Signature

*P. J. Hardy*

Date

*3/3/2020*

Remember to always keep your pass code secret - don't tell anyone or let them see it. Never write your pass code on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your pass code.

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### Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Mr B J Cameron		7,000	7,000.00
Statement From	Statement To	Facility Number	
03 JAN 2020	03 FEB 2020	00028553	

### Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	619.00	0.00	75.00	694.00 -	0.00	0.00	0.00

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3. Charge interest on any unpaid purchases outstanding (No change)

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**BusinessChoice Everyday VISA Card**

Date of Transaction	Description	Debits/Credits	Cardholder Comments
13 JAN	<b>Purchases</b> BLUE POD COFFEE MULGRAVE AU	590.00	
30 JAN	EQUIPMENT RENTAL & LEASING S MUZZYS HARDWARE TOM PRICE AU HARDWARE STORES	29.00	
	<b>Sub Total:</b>	<b>619.00</b>	
03 FEB	<b>Interest, Fees &amp; Government Charges</b> CARD FEE	75.00	
	<b>Sub Total:</b>	<b>75.00</b>	
03 FEB	<b>Miscellaneous Transactions</b> TRANSFER CLOSING BALANCE TO BILLING ACCT	694.00 -	
	<b>Sub Total:</b>	<b>694.00 -</b>	
	<b>Grand Total:</b>	<b>0.00</b>	

I have checked the above details and verify that they are correct.

Cardholder Signature 

Date 13/02/20

Transactions examined and approved.

Manager/Supervisor Signature 

Date 13/2/2020



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To help you learn how you can protect your card against unauthorised transactions, you can find more information at [westpac.com.au/businessdispute](http://westpac.com.au/businessdispute)

## BusinessChoice Everyday VISA Card Statement

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Any statement entries for purchases or cash advances made in a foreign currency show the foreign currency transaction amount converted into Australian dollars by the applicable credit card scheme. Any applicable Westpac Foreign Transaction Fee (described below as "Foreign Transaction Fee") charged is shown as a separate entry.

### Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
John Bingham		10,000	10,000.00
Statement From	Statement To	Facility Number	
03 JAN 2020	03 FEB 2020	00028553	

### Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	4,786.03	0.00	0.00	4,786.03 -	0.00	0.00	0.00

### Important notice regarding Autopay Direct Debit Arrangement- Direct Debit

\* If you have set up a direct debit arrangement for making automatic repayments to your BusinessChoice credit card account, and there have been two failed direct debit transactions (that is, we cannot withdraw the nominated amount from your nominated account) in consecutive months due to insufficient funds in the nominated account, we may, at our sole discretion:

1. Cancel your BusinessChoice Facility Autopay Request Form- Direct Debit Request (New change)
2. Impose a fee or charge (No change- We currently charge a \$9 missed payment fee when payment is not received by statement due date)
3. Charge interest on any unpaid purchases outstanding (No change)

If your Direct Debit Request is cancelled, you must arrange to either set up a new Autopay Request Form- Direct Debit Request or use alternative payment methods so we can process your payment.

Please ensure that there are sufficient funds available in the nominated account to allow direct debit payments to be made in accordance with your BusinessChoice Facility Autopay Request Form- Direct Debit Request.

**Please remember** any payments made into the Billing account that places the Billing Account into credit or results in a zero balance at the payment due date, your direct debit will still continue to take place. This also applies if you make an additional payment into the Billing Account that is only a partial payment and still leaves a debit balance on the Billing Account, your direct debit arrangement for the month will remain unchanged and continue to take place.

BusinessChoice Everyday VISA Card			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
	<b>Purchases</b>		
08 JAN ✓	BLUE POD COFFEE MULGRAVE AU	537.92	
09 JAN ✓	EQUIPMENT RENTAL & LEASING S MYITHUB GLEN WAVERLEY AU	449.68	
12 JAN ✓	COMPUTER NETWORK/INFORMATION SODEXO REMOTE SITES AU PARABURDOO AU	1,530.00	
20 JAN ✓	HOTELS, MOTELS, RESORTS - LO QANTAS AIRWAYS LTD MASCOT AU	1,000.00	
20 JAN ✓	QANTAS KINGSIZE MENSWEAR PL CANNINGTON AU	129.80	
20 JAN ✓	MEN'S & BOY'S CLOTHING & ACC PIVOTEL SATELLITE SOUTHPORT AU	786.51	
30 JAN ✓	TELECOMM SERVICE INC. LOCAL THE IT GUYS (WA) SUBIACO AU	78.00	
31 JAN ✓	COMPUTERS, PERIPHERALS, SOFT SLATTERY AUCTIONS WA MIDVALE AU	253.74	
31 JAN	AUTOMOBILE & TRUCK DEALER - DROPBOX*JMNXCM3NGBDX D02FD79 IE	20.38	
	U. S. DOLLAR 13.19		
	INC FX FEE AUD \$0.59		
	COMPUTER NETWORK/INFORMATION		
	<b>Sub Total:</b>	<b>4,786.03</b>	
	<b>Miscellaneous Transactions</b>		
03 FEB	TRANSFER CLOSING BALANCE TO BILLING ACCT	4,786.03 -	
	<b>Sub Total:</b>	<b>4,786.03 -</b>	
	<b>Grand Total:</b>	<b>0.00</b>	

I have checked the above details and verify that they are correct.

Cardholder Signature



Date

13/2/2020

Transactions examined and approved.

Manager/Supervisor Signature



Date

13/2/2020

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## BusinessChoice Everyday VISA Card Statement

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### Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Sarah Johnston		10,000	10,000.00
Statement From	Statement To	Facility Number	
03 JAN 2020	03 FEB 2020	00028553	

### Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	2,370.32	0.00	0.00	2,370.32 -	0.00	0.00	0.00



**Important notice regarding Autopay Direct Debit Arrangement- Direct Debit**

\* If you have set up a direct debit arrangement for making automatic repayments to your BusinessChoice credit card account, and there have been two failed direct debit transactions (that is, we cannot withdraw the nominated amount from your nominated account) in consecutive months due to insufficient funds in the nominated account, we may, at our sole discretion:

1. Cancel your BusinessChoice Facility Autopay Request Form- Direct Debit Request (New change)
2. Impose a fee or charge (No change- We currently charge a \$9 missed payment fee when payment is not received by statement due date)
3. Charge interest on any unpaid purchases outstanding (No change)

If your Direct Debit Request is cancelled, you must arrange to either set up a new Autopay Request Form- Direct Debit Request or use alternative payment methods so we can process your payment.

Please ensure that there are sufficient funds available in the nominated account to allow direct debit payments to be made in accordance with your BusinessChoice Facility Autopay Request Form- Direct Debit Request.

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BusinessChoice Everyday VISA Card					
Date of Transaction	Description			Debits/Credits	Cardholder Comments
	<b>Purchases</b>				
06 JAN	JBHiFi.com.au	0395777000	AU	36.95	
	ELECTRONICS STORES				
06 JAN	KMART ONLINE	03	AU	85.00	
	DISCOUNT STORES				
06 JAN	PAYMENT* DISCPARTYSUPP	SYDNEY	AU	65.90	
	COMPUTER SOFTWARE				
06 JAN	SODEXO REMOTE SITES	BALCATT	AU	247.28	
	CATERERS				
06 JAN	SODEXO REMOTE SITES	BALCATT	AU	300.00	
	CATERERS				
06 JAN	SODEXO REMOTE SITES	BALCATT	AU	300.00	
	CATERERS				
07 JAN	POST PARABURDOO LPO	PARABURDOO	AU	63.80	
	POSTAL SERVICES GOVERNMENT O				
08 JAN	OFWKS ONLINE BENTLEIGH	03	AU	35.95	
	STATIONERY, OFFICE & SCHOOL				
08 JAN	POST PARABURDOO LPO	PARABURDOO	AU	19.70	
	POSTAL SERVICES GOVERNMENT O				
08 JAN	SODEXO REMOTE SITES AU	PANNAWONICA	AU	<del>170.00</del>	
	CATERERS				
09 JAN	SODEXO REMOTE SITES AU	PANNAWONICA	AU	<del>170.00 -</del>	
	CATERERS				
10 JAN	RSR CATERING PTY LTD	KARRATHA	AU	1,010.00	
	FREEZER & LOCKER MEAT PROVIS				
17 JAN	SANITY WEB STORE	MILPERRA	AU	24.94	
	MUSIC STORES- MUSICAL INSTRU				
24 JAN	COLES 0328	TOM PRICE	AU	80.80	
	GROCERY STORES, SUPERMARKETS				
29 JAN	MIB BAKERIES PTY LTD	TOM PRICE	AU	100.00	
	BAKERIES				



BusinessChoice Everyday VISA Card			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
03 FEB	<b>Sub Total:</b>	<b>2,370.32</b>	
	<b>Miscellaneous Transactions</b>		
	TRANSFER CLOSING BALANCE TO BILLING ACCT	2,370.32 -	
	<b>Sub Total:</b>	<b>2,370.32 -</b>	
	<b>Grand Total:</b>	<b>0.00</b>	

I have checked the above details and verify that they are correct.

Cardholder Signature  Date 5/2/2020

Transactions examined and approved.

Manager/Supervisor Signature  Date 3/3/2020

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### Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Miss C R Bryce		7,000	7,000.00
Statement From	Statement To	Facility Number	
03 JAN 2020	03 FEB 2020	00028553	

### Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances	Your minimum payment including past due overlimit is
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	92.09 -	501.28	0.00	75.00	484.19 -	0.00	0.00	0.00





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BusinessChoice Everyday VISA Card			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
24 JAN	<b>Payments</b> 094798 TFR FROM Westpac Choice FINANCIAL INSTITUTIONS - MAN <b>Sub Total:</b>	<del>92.09 -</del> <b>92.09 -</b>	
03 JAN	<b>Purchases</b> RMS- Commercial 0383999462 AU HOTELS, MOTELS, RESORTS - LO	60.05	
16 JAN	ONSLOW GENERAL STORE ONSLOW AU GROCERY STORES, SUPERMARKETS	<del>92.09</del>	
30 JAN	ONSLOW GENERAL STORE ONSLOW AU GROCERY STORES, SUPERMARKETS	85.88	
30 JAN	ONSLOW GENERAL STORE ONSLOW AU GROCERY STORES, SUPERMARKETS	17.71	
31 JAN	F. MAIETTA NOMINEES NORTH PERTH AU PHOTOFINISHING LABORATORIES,	185.50	
02 FEB	RMS- Commercial 0383999462 AU HOTELS, MOTELS, RESORTS - LO <b>Sub Total:</b>	60.05 <b>501.28</b>	
03 FEB	<b>Interest, Fees &amp; Government Charges</b> CARD FEE <b>Sub Total:</b>	75.00 <b>75.00</b>	
03 FEB	<b>Miscellaneous Transactions</b> TRANSFER CLOSING BALANCE TO BILLING ACCT <b>Sub Total:</b>	484.19 - <b>484.19 -</b>	
	<b>Grand Total:</b>	<b>0.00</b>	



Electronic Statement

I have checked the above details and verify that they are correct.

Cardholder Signature

DocuSigned by:  
Chantelle Bryce  
7CA7808061A54B3...

Date 5/2/2020

Transactions examined and approved.

Manager/Supervisor Signature

Date 10/02/20

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### Card Account Transaction Details

Account Name	Card Number	Credit Limit	Available Credit
Mr Morgwn Lyndsay Jones		5,000	5,000.00
Statement From	Statement To	Facility Number	
03 JAN 2020	03 FEB 2020	00028553	

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		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions			
0.00	0.00	0.00	0.00	75.00	75.00 -	0.00	0.00	0.00

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**BusinessChoice Everyday VISA Card**

Date of Transaction	Description	Debits/Credits	Cardholder Comments
03 FEB	<b>Interest, Fees &amp; Government Charges</b> CARD FEE	75.00	
	<b>Sub Total:</b>	<b>75.00</b>	
03 FEB	<b>Miscellaneous Transactions</b> TRANSFER CLOSING BALANCE TO BILLING ACCT	75.00 -	
	<b>Sub Total:</b>	<b>75.00 -</b>	
	<b>Grand Total:</b>	<b>0.00</b>	

I have checked the above details and verify that they are correct.

Cardholder Signature Morgwn Jones

Date 05/02/2020

Transactions examined and approved.

Manager/Supervisor Signature [Signature]

Date 10/02/20

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# Sponsorship Agreement

**Date:** 13 November 2019

**Between**

Shire of Ashburton  
***Sponsor***

**AND**

The Nintirri Centre Inc.  
***Sponsee***



## TERMS OF AGREEMENT:

1. The sponsee agrees to give the sponsor the following sponsorship rights:
  1. **Named as a PLATINUM sponsor of the 2020 Karijini Experience.** This will include verbal acknowledgement at each of the five hallmark events (Welcome to Country, Bush Tucker High Tea, Gorge Event, Experience Film and the Yurlu Lounge);
  2. **An A5 two-thirds page displaying your logo and organisational message in our printed event programs** that are free at the event and surrounding visitor centres;
  3. **Four representatives from Shire of Ashburton will be taken on an exclusive VIP experience** from the 14th – 18th of April 2020. This experience includes four tickets to each of the Hallmark events as listed above and accommodation in the VIP Camp, The Red Room, for four people.
  4. **Opportunity for a representative from the Shire of Ashburton to give a 2 minute address at a nominated hallmark event** and provides an opportunity to promote your organisation in front of sponsors and other VIP's;
  5. **Appropriate logo positioning** on the official event poster and website;
  6. **Appropriate logo placement** on prominent signage at the 2020 event;
  7. **Extensive media coverage (across both digital and print media)** by PR company, Newton Ganska Communications;
  8. **An opportunity to purchase additional tickets pre-release.**
  9. **Opportunity to contribute an environmentally friendly item to our VIP Karijini care package** which will be given to all sponsors, media, politicians and other stakeholders in attendance at the event (item to be approved and received by March 31<sup>st</sup>, 2020);
  10. **Opportunity to discuss with Karijini Experience other options** that will maximise the benefit that Shire of Ashburton receives from its support of this event for inclusion within your sponsorship agreement;
  11. **An invitation to sponsor the event in 2021.**
2. The sponsorship agreement will be valid for the period of 13/11/2019 to 30/04/2020.
3. **The sponsor agrees to provide the sponsee with: \$50,000 plus GST for the 2020 event.**
  - a) **If the event is cancelled due to cyclone or other Act of God, funds will be carried over to 2021;**
  - b) If the event is cancelled in 2021 for the same reason, then monies will be returned to the Shire of Ashburton.
4. In case any point of a disagreement arising that the parties find difficult to resolve by themselves, the parties will make agreement to refer the matter to an independent arbitrator appointed by mutual agreement.
5. Where one party is not capable to perform its obligations under this agreement due to state of affairs beyond its control or which becomes hard to be prevented, those obligations are suspended whilst those situations continue, provided the other party is informed and the first party uses its best actions to defeat the circumstances avoiding its responsibilities from being carried out.
6. The terms and conditions of this agreement shall not be divulged to any third parties without the prior written approval of both parties.
7. The rights of either party under this agreement shall not be transferable or exchangeable either in whole or in part.

**Signed:**

---

**Sponsor: Shire of Ashburton**

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*ACTING CEO*

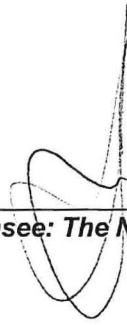
---

**Title**

---

*18/11/2019*

---

**Date**

---

**Sponsee: The Nintirri Centre Inc.**

---

*CEO*

---

**Title**

---

*14/11/19*

---

**Date**

## John Bingham

---

**From:** Paul Sheedy  
**Sent:** Tuesday, 17 March 2020 1:38 PM  
**To:** Central Records  
**Subject:** 2090443 - GV01 - FW: Karijini Experience Sponsorship Roll Over 2020/21

Please task this to John Bingham.

Regards

## Paul Sheedy

Acting Chief Executive Officer | Shire of Ashburton  
 D: 08 9188 4457 | M: 0429 338 660 | E: [paul.sheedy@ashburton.wa.gov.au](mailto:paul.sheedy@ashburton.wa.gov.au)

---

**From:** CEO at Nintirri [<mailto:ceo@nintirri.org.au>]  
**Sent:** Tuesday, 17 March 2020 1:12 PM  
**To:** Paul Sheedy <[Paul.Sheedy@ashburton.wa.gov.au](mailto:Paul.Sheedy@ashburton.wa.gov.au)>  
**Cc:** Alison Lennon <[Alison.Lennon@ashburton.wa.gov.au](mailto:Alison.Lennon@ashburton.wa.gov.au)>; Sonia Powell <[Sonia.Powell@nintirri.org.au](mailto:Sonia.Powell@nintirri.org.au)>  
**Subject:** Karijini Experience Sponsorship Roll Over 2020/21

Dear Paul,

Cancelling this year's Karijini Experience has not been an easy decision to make, given what it means to us as event organisers, to our supporters and the beautiful people of this land who the event celebrates.

While we work through the economic, social and substantial financial implications this outcome will have on Nintirri as well as the region we recognise that every crisis is also an opportunity. The opportunity we see is how this year's sponsorship investment can deliver Karijini Experience 2021!

We are therefore asking to roll over this year's Platinum Sponsorship monies to the 2020/21 financial year to be used to organise Karijini Experience 2021.

I'm happy to catch up and discuss further over the phone or in person.

Cheers, Sylvia

Regards

Sylvia Winkler (Kramara)  
 Acting Chief Executive Officer  
 Central Road | PO Box 76 | Tom Price 6751  
 T: 08 9188 0500 | M: 0459 191 400 | E: [ceo@nintirri.org.au](mailto:ceo@nintirri.org.au)  
[www.nintirri.org.au](http://www.nintirri.org.au)  
[Like us on Facebook](#)





*"Enriched lives. Thriving communities."*





## NOTICE OF INTENTION OF LEVY DIFFERENTIAL RATES 2020/21

INCLUDING STATEMENT OF RATING INFORMATION

MAY 2020

In accordance with section 6.36 of the Local Government Act 1995, the Shire of Ashburton hereby gives notice of its intention to impose the following differential rates and minimum payment.

<b>Rate Code Description</b>	<b>Rate in the \$</b>	<b>General Minimum Payment \$</b>	<b>Lesser* Minimum Payment \$</b>
GRV-Commercial / Industrial / Tourism	0.065926	1,262.50	
GRV-Residential / Community	0.102364	1,010.00	727.50
GRV-Transient Workforce Accommodation	0.131845	1,262.50	
UV-Mining / Industrial	0.369571	1,262.50	
UV Pastoral	0.062196	1,262.50	

The figures shown above are estimates and may change as part of Council deliberations after consideration of any submission.

Submissions are invited from electors and ratepayers in respect of the proposed rates, minimum payment and any related matters by 12:00 noon Friday 22 May 2020.

Submissions are to be addressed to the Chief Executive Officer, PO Box 567, Tom Price WA 6751 or via email [soa@ashburton.wa.gov.au](mailto:soa@ashburton.wa.gov.au).

Electors and ratepayers may view a document describing the objects and reasons for each proposed rate and the minimum payment at the Shire of Ashburton offices and libraries during normal working hours or at [www.ashburton.com.au/the-shire/rates](http://www.ashburton.com.au/the-shire/rates)

**John Bingham**  
**Acting Chief Executive Officer**

## SUPPORTING STATEMENT OF RATING INFORMATION 2020/21

### *(Including Objects and Reasons for the Rating Structure)*

This Statement is published by the Shire of Ashburton in accordance with Section 6.36 of the Local Government Act 1995 to advise the public of its objectives and reasons for implementing differential rates.

The purpose of levying of property rates is to meet Council's budget requirements in each financial year and in future periods, to deliver services, facilities and community infrastructure to the district as a whole. Property valuations provided by the Valuer General (Landgate) are used as the basis for the calculation of rates each year.

Section 6.36 of the Local Government Act provides the ability to differentially rate properties based on certain characteristics. The application of differential rating maintains equity in the rating of properties across the Shire, enabling the Council to provide facilities, services and infrastructure to the entire community and visitors to the area.

### *Powers to Rate Property*

There are two property valuation methods available under Section 6.28 of the Act, Gross Rental Value (GRV) and Unimproved Value (UV).

GRV is 'the gross annual rental that the land might reasonably be expected to realise if let on a tenancy from year to year upon condition that the landlord is liable for all rates, taxes and other charges thereon and the insurance and other outgoings necessary to maintain the value of the land'.<sup>1</sup>

UV land is 'valued as if it has had no improvements (as though) it remains in its original, natural state, any land degradation is taken into account'.<sup>1</sup>

As a default, a local government sets a single general rate in the dollar for each valuation type (GRV and UV). This is termed a uniform general rate in the valuation dollar and applied to all properties within a valuation type regardless of their land use.

Rather than adopting a single uniform general rate, a local government may apply different rates in the dollar within either valuation category (GRV or UV). A differential rate can be applied using the following characteristics, or combination thereof:

- The zoning of the land;
- The predominant use (as determined by the local government);
- If the land is vacant or not.

Location can only be used as a characteristic in setting a differential rate in very limited circumstances (namely a lesser minimum rate). Unfortunately, in Ashburton with its geography, this can present some challenges when properties with the same land use or zoning and as a consequence the same rate in the valuation dollar, may have vastly different levels of access to services.

---

<sup>1</sup> Landgate, Rating and Taxing Valuations Publication, April 2008

## **SUPPORTING STATEMENT OF RATING INFORMATION 2020/21 (Continued)**

### ***Powers to Rate Property (continued)***

The Local Government Act provides for rural use properties used for mining, exploration or prospecting purposes are assigned an Unimproved Value as supplied by the Valuer General. It refers to all land for which a mining tenement has been issued by the Department of Mines and Petroleum (DMP), and valued as such by the Valuer General's Office.

The valuation determined by the Valuer General for mining tenements is calculated by multiplying the following factors.

- Rental cost of the tenement type (mining lease, prospecting lease, exploration license, petroleum producing licence etc.);
- UV basis as determined by the DMP; and
- Tenement/license area.

The valuation of mining tenements is not reviewed each year, as occurs with other UV properties and changes when the tenement rental is amended.

### ***Objections and Appeals to a Valuation***

Objections to valuations must be lodged with the Valuer General's Office within 60 days after issue of the rates notice. Rates are still required to be paid before the due date if an objection is lodged with a refund paid if the objection is successful. Forms are available from the Shire Office or on the Shire website.

Under the provisions of the Local Government Act 1995, a property owner is able to lodge an objection to rates imposed by a Council on the following grounds:

- There is an error on the rate assessment, either in respect to the owners or property details; or
- The characteristics of the land differ from that used in the differential rating system.

The objection is to be received within 60 days of the issue of the rate notice. Please contact Shire staff if you would like to discuss this matter further.

### ***Pensioner's Discount***

Eligible Pensioners are entitled to receive a discount on their rates. The Shire will determine the nature and extent of entitlement from details as at 1 July, in relation to ownership and occupation. Also a pro-rata rebate amount will be paid if a person becomes the holder of an eligible card type during the financial year which is effective from the date of registration. A deferral arrangement is also possible.

If the circumstances of a Pensioner, who is already claiming the rebate, have changed during the previous year, they will need to update their details (i.e. card number, etc.) with the Shire.

Please contact Shire staff if you believe you may be eligible for the rebate.

## **SUPPORTING STATEMENT OF RATING INFORMATION 2020/21 (Continued)**

### ***Exemptions, Instalments, Concessions and Waivers***

The Shire requires organisations seeking exemption from rates in accordance with section 6.26 of the Act to make application to the Council for determination.

The Shire will provide concessions to Pensioners in accordance with the requirements of the Rates and Charges (Rebates and Deferments) Act 1992.

Council will offer three rate payment options as follows:

- Payment in full 35 days after the date of service appearing on the rate notice;
- Two instalments; and
- Four Instalments.

Interest on overdue rates not paid in accordance with the three payment options will be subject to an overdue interest rate set by the Council at the time of adoption of the annual budget.

Ratepayers with unpaid and overdue rates may be offered a scheme of arrangement for payment subject to the approval of the Chief Executive Officer.

### ***Councils Overall Objective***

Councils Long Term Financial Plan (LTFP) aims for a smooth and predictable approach when generating rates revenue. This ensures Council can deliver and maintain the Shire's infrastructure and services for the community.

The rate in the dollar applied to the valuations to determine property rates will facilitate Council's objective of raising a total of \$37,252,105 in rate revenue. This approach is consistent with Council's Corporate Business Plan (CBP) and LTFP.

Council values capacity and sustainability to deliver assets and services required by the business community with focus on roads, buildings and facilities maintenance and renewal as these provide strategic economic benefit to the district.

### ***Key Values***

Council has considered the Key Values contained within the Rating Policy Differential Rates (s.6.33) March 2016 released by the Department of Local Government, Sport and Cultural Industries, including:

- Objectivity
- Fairness and Equity
- Consistency
- Transparency and Administrative Efficiency

A copy of the Rating Policy Differential Rates (s.6.33) March 2016 released by the Department of Local Government, Sport and Cultural Industries the policy can be obtained from:

<https://www.dlgsc.wa.gov.au/resources/publications/Pages/ViewPublication.aspx?DocID=558>

**SUPPORTING STATEMENT OF RATING INFORMATION 2020/21 (Continued)*****Key Values (continued)***

Council undertook a number of efficiency measures and service improvements in 2019/20 and have continued these into 2020/21 both reducing operating costs and maintaining services for the community.

***Rating Structure***

The Local Government Act 1995, provides that properties of a non-rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates. Property values are independently assessed for all GRV properties every three years.

GRV properties were revalued in 2017 and were effective from 1 July 2018. The next full revaluation of GRV properties is scheduled to be applicable from 1 July 2021.

The base GRV valuation is effective from 1 July 2018. Interim valuations are provided to the Shire regularly by the Valuer General if changes, such as subdivisions or strata title of property, amalgamations, building constructions, demolition, additions and/or property rezoning occur during the year. In such instances, the Shire amends the valuation on record and recalculates the rates for the affected properties for the purpose of issuing an interim rate notice.

UV Tourism has changed method of valuation to GRV. Also rather than create a new UV category for Exploration and Prospecting licenses Council has decided to allow a lesser minimum to provide rate relief to those with exploration and prospecting licenses.

## SUPPORTING STATEMENT OF RATING INFORMATION 2020/21 (Continued)

### *Rating Structure (Continued)*

The proposed General Rating structure for the 2020/21 Proposed Differential Rates is as follows:

- GRV Properties
  - GRV - Residential / Community
  - GRV - Commercial / Industrial / Tourism
  - GRV - Transient Workforce Accommodation
- UV Properties
  - UV - Mining / Industrial
  - UV - Pastoral

NB: The rating structure retains a minimum for each category with GRV–Residential / Community applying a Lesser Minimum for those properties located in the Wittenoom town-site. With the recent introduction of the Wittenoom Closure Bill 2019, rating of properties will go ahead until such time the Bill is enacted and the Shire is informed by the Valuer General Office (VGO) the properties are no longer rateable.

### *Differential Rates – Gross Rental Value (GRV)*

Council intends to adopt differential rating principles for GRV category properties based upon the land use as follows:

#### *GRV Commercial / Industrial / Tourism*

DIFFERENTIAL RATE	RATE IN THE \$	GENERAL MINIMUM PAYMENT \$	LESSER MINIMUM PAYMENT \$
GRV Commercial / Industrial / Tourism	0.065926	1,262.50	N/A

This rate is applicable to properties that have a predominant land use of commercial or industrial, including Hotels, Shops, Restaurants and Offices as well as Roadhouses, Tourist Centres, Caravan Parks and Holiday Accommodation.

The reason for the rate in the dollar applied to the GRV Commercial / Industrial category land is to reflect the financial impact and costs these activities have on Shire infrastructure and services.



**SUPPORTING STATEMENT OF RATING INFORMATION 2020/21 (Continued)*****Differential Rates – Gross Rental Value (GRV) (Continued)******GRV Commercial/Industrial (Continued)***

The objective is to raise revenue to contribute toward associated costs, but not limited to, rubbish collection in relevant areas, town planning control costs, health inspections and administration costs, complexity in building control, traffic volumes and vehicle mass due to commercial and industrial activity, parking facilities, traffic management, pedestrian access, commercial and industrial signage, visitor servicing and street furniture.

***GRV Residential / Community***

<b>DIFFERENTIAL RATE</b>	<b>RATE IN THE \$</b>	<b>GENERAL MINIMUM PAYMENT \$</b>	<b>LESSER MINIMUM PAYMENT \$</b>
GRV Residential / Community	0.102364	1,262.50	727.50

This differential rate is applicable to properties that have a predominant land use of residential, or used by organisations involved in activities for community benefit including Arts and Craft facilities, Youth Centres, Day Care Centres, Sporting Grounds/Clubs (that do not run a commercial business/kitchen) and health & emergency service facilities.

The reason the GRV Residential/Community rate in the dollar applied is to reflect the financial impact and costs to provides community services and activities as well as maintain the Shire's infrastructure. Also to further the Shire's strategic goals to encourage and support residential development in the town sites and organisations that contribute toward a safe, healthy, cohesive and vibrant community.

***GRV Transient Workforce Accommodation***

<b>DIFFERENTIAL RATE</b>	<b>RATE IN THE \$</b>	<b>GENERAL MINIMUM PAYMENT \$</b>	<b>LESSER MINIMUM PAYMENT \$</b>
GRV Transient Workforce Accommodation	0.131845	1,262.50	N/A

This differential rate is applicable to properties that have a predominant land use of transient workforce accommodation.

The reason the GRV Transient Workforce Accommodation rate in the dollar applied is to reflect the financial impact and costs to infrastructure and facilities available to FIFO workers in the same manner they are available to other residents of the Shire. TWA properties have the potential to have a greater impact on Council assets and services than other properties due to the high density number of occupants in a relatively small land parcel e.g. bus coaches of FIFO workers using local roads. Therefore a higher differential rate is proposed compared to other GRV rating categories.

**SUPPORTING STATEMENT OF RATING INFORMATION 2020/21 (Continued)*****Differential Rates – Unimproved Values (UV)***

Council intends to adopt differential rating principles for UV category properties based upon the land use of each property as follows:

***UV Mining / Industrial***

<b>DIFFERENTIAL RATE</b>	<b>RATE IN THE \$</b>	<b>GENERAL MINIMUM PAYMENT \$</b>	<b>LESSER MINIMUM PAYMENT \$</b>
UV Mining/Industrial	0.369571	1,262.50	N/A

This rate is applicable to properties with a land use associated with mining tenements (including Exploration Licences, General Purpose Leases, Mineral Leases, Mining Leases, Petroleum Exploration Permits, Petroleum Production Licences) and for Industrial properties with a mining purpose/mining infrastructure predominate use (including crown leases).

The reason a higher rate has been applied to the UV Mining/Industrial category land is to reflect the additional financial impact mining and related industries have on Shire infrastructure and services relevant to other land use types. Mining tenements make-up 49% of the land area of the Shire, but would account for the majority of the use and 'wear and tear' of the Shire's infrastructure assets. In 2018 the value of exports from the Shire of iron ore and oil and gas were measured at \$42 billion, which equates to approximately 18% of the State's economy and 2.5% of the National GDP.

The objective is to raise a higher level of rate revenue from mining and related infrastructure properties than from other UV General category properties to contribute toward current and future costs associated with the provision of civil infrastructure for services and facilities including, but not limited to, transport, recreation, community and leisure facilities, waste management and planning and development costs.

***UV Pastoral***

<b>DIFFERENTIAL RATE</b>	<b>RATE IN THE \$</b>	<b>GENERAL MINIMUM PAYMENT \$</b>	<b>LESSER MINIMUM PAYMENT \$</b>
UV Pastoral	0.062196	1,262.50	N/A

This rate is applicable to properties issued with pastoral leases granted by the State Government.

The reason for the lower rate applied, as compared to UV Mining / Industrial, to the UV Pastoral category is to:

- Recognise the impact of fluctuations in climatic conditions have on the financial capacity to pay;

- The lower level of impact pastoral activities generally have on infrastructure and facilities such as road infrastructure and recreation facilities; and
- The permanent nature of the business activity relevant to mining and related industries.

## **SUPPORTING STATEMENT OF RATING INFORMATION 2020/21 (Continued)**

### ***Minimum Payments***

Applying a minimum payment seeks to ensure all ratepayers contribute a minimum amount to basic services and facilities. The Council has determined two levels of General minimums and one lesser minimum.

### ***General Minimum Payments***

A General minimum of \$1,262.50 has been applied to properties in the following differential rate categories:

- GRV Commercial/Industrial;
- GRV Transient Workers Accommodation;
- UV Mining/Industrial;
- UV Pastoral; and
- UV Tourism areas.

### ***General Minimum Payments (Continued)***

Another General minimum of \$1,010 has been set for GRV Residential/Community.

### ***Lesser Minimum Payment***

A Lesser minimum of \$727.50 has been set for Wittenoom properties to reflect the special circumstances attributable to Wittenoom properties in relation to the status of the town-site (i.e. de-gazetted). This is set at a 25% discount to GRV Residential/Community minimum payment level.

Also a lesser minimum payment has been applied to Exploration and Prospecting licences.



**Private & confidential**

Rob Paull  
Shire of Ashburton  
Lot 246  
Poinciana Street  
Tom Price WA 6751

8 November 2019

*Our reference P-0505187 MLTP285.3km Railway Crossing Diversion*

Dear Rob

**Proposed Railway Crossing Closure on Nameless Valley Drive, Tom Price**

The railway crossing on Nameless Valley Dr near Mine Rd is scheduled to be replaced as it is approaching the end of the asset life. To enable works to be completed safely by Rio Tinto, Nameless Valley Dr at the railway crossing will need to be closed for approximately 36-48 hours.

In order to maintain public access during the closure, Rio Tinto propose to provide a diversion road utilising a discrete part of the Shire of Ashburton's Reserve 52322 (**SoA Reserve**), Rio Tinto's unsealed road leading to Mt. Nameless, a passive railway crossing near Tom Price Mine Gate and Mine Rd, as shown on the attached map. Note the proposed diversion will be designed by Rio Tinto and reviewed by MRWA to ensure the safe access of all road users at all times during the closure.

It is anticipated that the closure will take place outside the peak tourist season to minimise disruption to road users. Sufficient notice with details will be provided to MRWA, the Shire and the local community when the schedule of works is confirmed in the future. A Traffic Management Plan will also be developed to the approval of the Shire of Ashburton to the extent it relates to the SoA Reserve.

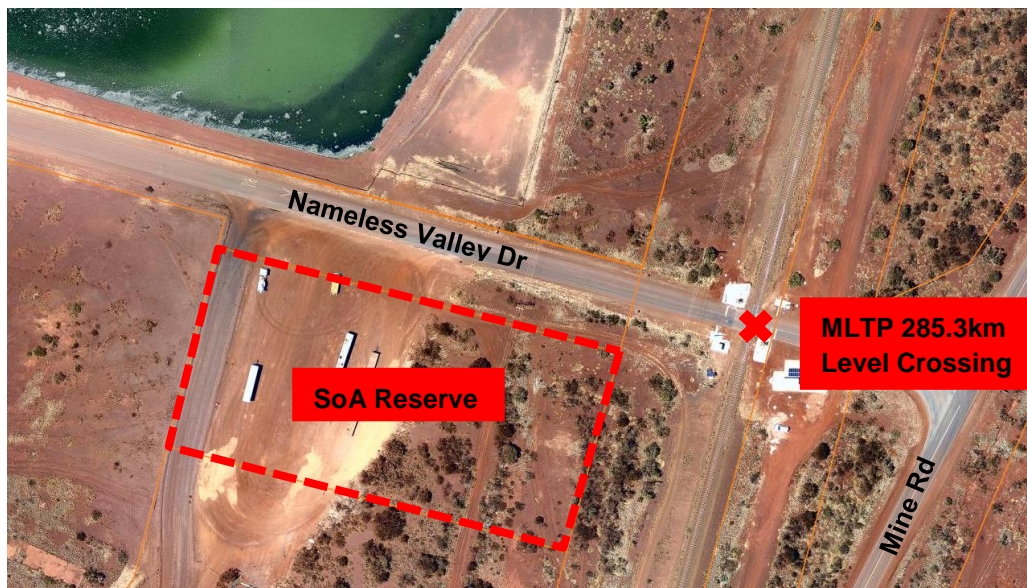
Rio Tinto requests the Shire of Ashburton to consider this proposal, and comment at your earliest convenience. If this request meets with the Shire's approval, a drafted Deed of Indemnity in respect of the SoA Reserve will be provided to the Shire for review and signoff, to alleviate any concerns regarding associated liability suffered or incurred in connection with the use of the SoA Reserve during the diversion construction and road closure.

Should you have any query in relation to the proposed road closure or diversion arrangement, please feel free to contact the Project Engineer, Siew Wen Boo, on [SiewWen.Boo@riotinto.com](mailto:SiewWen.Boo@riotinto.com) or 0436 624 539.

Yours sincerely,

Tony Wiczorek  
Manager Project Delivery Supply Chain Services



**Site Plan - MLTP285.3km Level Crossing**



**Site Plan – Proposed Diversion**

**THE SHIRE OF ASHBURTON  
(ABN 45 503 070 070)**

("the Lessor")

**AND**

**W.T.H Pty Limited trading as Avis Australia  
(ABN 15 000 165 855)**

("the Lessee")

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**LEASE**

**PERMANENT DESK AND SIX CAR PARK BAYS – ONSLOW AIRPORT**

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**THIS LEASE** is made the \_\_\_\_\_ day of \_\_\_\_\_ 2020.

**B E T W E E N :**

**THE SHIRE OF ASHBURTON** of PO Box 567, Tom Price Western Australia, 6751  
("the Lessor")

**AND**

**W.T.H Pty Limited trading as Avis Australia**, Tower B, Level 1, 197 Coward Street,  
Mascot NSW 2020 ("the Lessee")

**BACKGROUND**

- A The Lessor is the Registered Proprietor of the premises described in **Item 1** of the Schedule (**Premises**).
- B The Lessor has agreed to grant to the Lessee the right to use and occupy the Premises subject to the terms and conditions contained in this Lease.

**OPERATIVE PART**

**1. LEASE**

The Lessor hereby leases to the Lessee and the Lessee takes on lease of the Premises for the Term specified in the Schedule ("the Term") and upon and subject to the terms, conditions and covenants contained in this Lease.

**2. RENT**

- 2.1 The Lessee shall pay the rent specified in the Schedule in the manner therein specified during the Term to the Lessor at the Lessor's address or by any means from time to time as notified by the Lessor to the Lessee.
- 2.2 Subject to clause 8.5, the rent shall be paid clear of all deductions and abatements of any kind whatsoever and whether or not formal demand is made for payment.

### 3. OUTGOINGS

The Lessee shall pay on demand to the Lessor or the Lessor's agent or to the appropriate authority as the case may be within 7 days of receipt of a notice statement, invoice or account from that authority or the Lessor all rates, taxes, charges, assessments and impositions of every kind except Local Government rates.

### 4. RENT INCREASE

The rent shall be increased on the Rent Review Dates specified in the schedule and the rent to be paid from each Rent Review Date shall be increased from the rent payable for the preceding period by the amount of the percentage increase of the Consumer Price Index Perth All Groups from the commencement of the preceding period to the Rent Review Date provided that if the said Consumer Price Index has not increased or has decreased during such period the rent shall remain the same for the period from the Rent Review Date to the next Rent Review Date as for the preceding period.

### 5. USE OF PREMISES

#### **Permissible Activity**

- 5.1 The Premises shall be used only for the purpose specified in the schedule.
- 5.2 The Lessee shall not carry on or suffer to be carried on upon the Premises or any part thereof any dangerous, hazardous, noxious, noisome, offensive, art trade, business, occupation or activity whatsoever which may be or become a nuisance or annoyance to the owners or occupiers of adjoining premises nor use the Premises or any part thereof for any illegal or immoral purpose.

#### **Compliance with Statutes and Rules**

- 5.3 The Lessee shall comply with and obey all lawful and valid regulations, notices or orders which may be made or given with respect to the Premises or any part thereof or the use or occupancy thereof under the provisions of any statute or regulations or by-laws made or given by any Minister, Department, Board, Municipal Council or other competent authority or persons.

#### **Licences**

- 5.4 The Lessee shall obtain and maintain all licences as may from time to time be necessary under any statute having any application to the Premises or any regulation, requisitions or Local law thereunder or otherwise necessary to enable the Lessee's use of the Premises to be carried on and conducted on the Premises, including any licence or approval under the Liquor Act and the Lessee



shall observe and perform all conditions and requirements of all such licences, regulations, requisitions and Local laws. The Lessor shall provide such reasonable assistance to the Lessee in respect of any such application provided that the Lessor shall not be obliged to take any action that might compromise its duties as a regulatory authority.

### **Notices**

- 5.5 The Lessee shall forthwith deliver to the Lessor all notices and orders served on the Lessee and affecting the Premises or any part thereof.

### **Cost of Abating Nuisance**

- 5.6 The Lessee shall pay to the Lessor on demand all sums of money which the Lessor may at any time and from time to time hereunder pay or expend or be called upon to repay in or about or in connection with performing, discharging or executing any requisitions or works or abating any nuisance or alleged nuisance and which contrary to the agreements herein contained the Lessee neglects or fails to perform, discharge or execute and to pay the same to the Lessor notwithstanding that by any statute by-law or regulation the Lessor is liable jointly with the Lessee or others to perform, discharge, execute or pay for the same or any part thereof.

### **Signs**

- 5.7 The Lessee shall:
- 5.7.1 not affix, paint or otherwise exhibit or permit to be affixed painted or otherwise exhibited to or on any part of the Premises any placard, poster, advertisement, signboard blind or awning without the prior written consent of the Lessor;
  - 5.7.2 at all times paint and maintain in a good condition to the satisfaction of the Lessor any placard, poster or advertisement, signboard, awning or blind the responsibility of the Lessee; and
  - 5.7.3 on or before the expiration or sooner determination of the Term remove paint out and do all other works as may be necessary to make good to the reasonable satisfaction of the Lessor the area to which any placard, poster, advertisement, signboard, awning or blind was affixed or painted.

### **Premises to be Kept Clean and Tidy**

- 5.8 The Lessee shall keep and maintain the Premises clean of rubbish and debris and free of vermin to the reasonable satisfaction of the Lessor and, at the expiration or sooner determination of the Term shall clear to the satisfaction of the Lessor the Premises of all rubbish and debris leaving the same in a completely clean and tidy condition.

### **Sanitary Appliances**

- 5.9 The Lessee shall not use or permit the water closets, lavatories, grease traps and other sanitary appliances to be used for any purpose other than that for which they were constructed and not do or suffer to be done any act or thing that might choke or otherwise affect or damage the same.

## **6. REPAIR AND MAINTENANCE**

### **Inspection and Repairs by Lessor**

- 6.1 The Lessor its agents and workmen (with or without materials appliances and equipment) at all reasonable times and on reasonable notice may enter upon the Premises for the purpose of executing any work therein and also for the purpose of viewing the state of order and condition of the Premises.
- 6.2 Upon notice from the Lessor of any defect or want of repair for which the Lessee is liable hereunder, the Lessee shall forthwith at the Lessee's expense comply with that notice and in default thereof the Lessor by its agents may without prejudice to any of the Lessor's rights and remedies hereunder and at its absolute discretion enter upon the Premises at any reasonable time and make and effect the repairs in respect of which default shall have been made and all costs incurred and moneys paid by the Lessor in respect thereof shall be paid by the Lessee to the Lessor on demand and the Lessor may recover such costs by action or otherwise as a debt due and owing to the Lessor.

### **Repair and Maintain Premises**

- 6.3 The Lessee at its own expense shall keep and maintain the Premises, including all improvements, buildings and fixtures comprising the property of the Lessee, in good and substantial repair order and condition (reasonable wear and tear and damage by fire storm tempest and other act of God excepted save where any insurance moneys shall have been rendered irrecoverable by some act or default on the part of the Lessee or any employee agent contractor visitor of the Lessee and each of them) and to make good any damage done by the Lessee or its agents, contractors or visitors.

### **Notice of Defects**

- 6.4 The Lessee shall give to the Lessor immediate notice in writing of any accident concerning or defect in any of the buildings, fixtures or fittings installed in or upon the Premises.

## **7. ALTERATIONS TO PREMISES**

- 7.1 The Lessee shall not make or cause to be made any alterations or additions to the Premises or any part thereof.

## **8. INDEMNITY AND INSURANCE**

### **Indemnity and Public Liability Insurance**

- 8.1 The Lessee shall indemnify and keep indemnified the Lessor from and against all proceedings, damages and expenses of any nature whatsoever which the Lessor may suffer or incur in connection with the death, personal injury or damage to property of any person using or entering the Premises or near any entrance or window of the Premises arising from or out of any occurrence on, in, upon or at the Premises or the use by the Lessee of the Premises or any part thereof wholly or in part by any act, neglect, default or omission by the Lessee or any employee, agent, contractor, invitee or visitor of the Lessee or by any other person or persons using or upon the Premises with the consent of the Lessee excepting any act, neglect, default or omission by the Lessor's servants, agents, employees, representatives or contractors.
- 8.2 The Lessee shall effect and keep current a public risk policy in the name of the Lessor and the Lessee with cover of the amount specified in the Schedule to cover those risks as are herein provided and those other risks as the Lessor may from time to time reasonably nominate with a public insurance office approved by the Lessor and shall pay all premiums thereon as and when due and produce the policy and receipts for premiums to the Lessor on demand.

### **Other Insurance**

- 8.3 The Lessee shall effect and keep current a public risk policy in the name of the Lessor and the Lessee with the cover of the amount specified in the Schedule to cover those risks as are herein provided and those other risks as the Lessor may from time to time reasonably nominate with a public insurance office approved by the Lessor and shall pay all premiums thereon as and when due and produce the policy and receipts for premiums to the Lessor on demand.

### **Proceeds of Insurance**

- 8.4 The proceeds of any claim made in respect of any policy of insurance effected by the Lessee in respect of the Premises or any part thereof and any fixtures, fittings or equipment therein shall be forthwith applied to the repair or reinstatement thereof.

### **Rent abatement**

- 8.5 If the land upon which the premises are situated or the premises become unusable by reason of flood, cyclone, erosion or any other event that is or should have been covered by the insurance policy specified in sub-clause 8.3 then the rent payable hereunder pursuant to clause 2 shall not be payable for such period as shall be reasonably required for the Lessee to repair or reinstate the land or premises.

#### **Termination upon damage**

- 8.6 In the event that the land or the premises become so damaged or destroyed by any of the events referred to in sub-clause 8.5 so as to require major reconstruction or total reinstatement which is likely to take more than 12 months to complete then the Lessee may in its discretion elect to terminate the lease by giving to the Lessor 1 month notice to terminate the lease.

#### **Indemnity**

- 8.7 If any act or omission by the Lessee or the Lessee's agents, contractors, or lawful visitors has the effect of avoiding or invalidating any policy of insurance effected by the Lessee then the Lessee shall be responsible for that damage or loss which the Lessor may suffer or incur as a result thereof and fully indemnify the Lessor for all loss and damage suffered by the Lessor by reason of such avoidance or invalidation.

### **9. TERMINATION**

#### **Reletting**

- 9.1 At all times during the 3 months immediately preceding the determination of the Term, the Lessee shall permit the Lessor or its agents to affix on any part of the Premises a notice to advertise the reletting of the Premises and during the same period to permit intending tenants and others with written authority from the Lessor and on reasonable notice to view the Premises during reasonable hours.

#### **Yield up in Good Repair**

- 9.2 The Lessee shall yield up the Premises at the determination of the Term in good and tenantable repair and condition (having regard to their condition at the date of commencement of the lease) in accordance with the Lessee's covenants, provided however that this covenant shall not apply to the Lessee's fixtures which the Lessee is authorised to remove on or before the expiration of the Term, making good to the reasonable satisfaction of the Lessor all damage caused by that removal, and if required by the Lessor re-alter any alterations made by the Lessee to the Premises so that the Premises are converted back to their condition as at the date of commencement of the Lease.

#### **Holding Over**

- 9.3 If after the expiration or sooner determination of the Term the Lessee with or without the consent of the Lessor shall remain in possession of the Premises or any part thereof without having exercised the option of renewal (if any) hereinafter contained or having exercised that option shall remain in possession with the Lessor's consent at the expiration of the renewed term then the Lessee shall be a monthly tenant of the Premises but at the same rent as that paid during the last month of the immediately preceding term and on the same terms, covenants and conditions as are herein contained or implied except the option of renewal (if any).

## **10. ASSIGNMENT**

### **Assignment**

- 10.1 The Lessee shall not transfer, assign, underlet, sublet, mortgage, charge or otherwise dispose of or part with possession of the Premises or any part thereof (either voluntarily or involuntarily) for all or any part of the Term or grant any licence for the use of the Premises or any part thereof without the prior written consent of the Lessor provided that:
- 10.1.1 the Lessor will not withhold its consent to any transfer, assignment, underletting or subletting in the case of a responsible and respectable transferee sub-lessee or assignee the proof of which to the Lessor's reasonable satisfaction shall be upon the Lessee;
  - 10.1.2 as conditions precedent to the granting of the Lessor's consent all rent then due or payable shall have been paid and there shall not be any existing un-remedied breach of the terms covenants and conditions of this Lease provided that breaches which have been waived by the Lessor shall not be deemed to be un-remedied breaches for the purposes of this sub-clause;
  - 10.1.3 the Lessee shall procure the execution by the proposed transferee assignee or sub-lessee of a deed of covenant to be prepared by the Lessor's solicitors in which the Lessee shall be replaced by the proposed transferee, assignee or sub-lessee containing the terms, covenants and conditions as the Lessor's solicitors shall consider necessary; and
  - 10.1.4 where the proposed transferee, assignee or sub-lessee is a corporation the Lessor may as a condition of its consent to such transfer, assignment or sub-lease require that the covenants by the transferee, assignee or sub-lessee shall be guaranteed by the directors and principal shareholders of such corporation.

AND the provisions of Sections 80 and 82 of the Property Law Act 1969 are expressly excluded.

### **Costs of Assignment**

- 10.2 The Lessee shall pay to the Lessor all the Lessor's costs, charges and expenses incurred or paid by the Lessor of and incidental to the enquiry as to the responsibility, respectability and suitability of any proposed transferee, assignee or sub-lessee and of and incidental to the preparation, execution and stamping of any such transfer, assignment, sub-lease and deed of covenant.

### **Lessee to Remain Liable**

- 10.3 The covenants and agreements on the part of any assignee with the Lessor contained in any assignment shall be deemed to be supplementary to those contained in this Lease and shall not in any way relieve or be deemed to relieve the Lessee from liability hereunder.

## **11. GENERAL PROVISIONS**

### **Cost of Lease**

- 11.1 The Lessee shall pay all costs of the Lessor and its solicitors of and incidental to this Lease including the Lessor's Solicitors fees of and incidental to the preparation and execution of this Lease.

### **Costs Arising Through Default**

- 11.2 The Lessee shall pay to the Lessor on demand all costs, charges and expenses which the Lessor shall incur in consequence of any default by the Lessee in performing or observing any covenants conditions or stipulations herein contained or implied.

### **Interest on Sums Owing**

- 11.3 The Lessee shall pay interest at the rate of 9% per annum accruing from day to day on any money owing by the Lessee to the Lessor pursuant to this Lease whether or not arising from any breach of the terms covenants and conditions of this Lease, such interest to accrue without the necessity of any demand whatsoever.

### **Certain Acts not to Apply**

- 11.4 The Lessee shall not be entitled to the benefit of any statute in the nature or having the effect of a moratorium or purporting to effect any reduction in rent or interest or in any way affecting the rights and remedies of the Lessor under the terms of this Lease whether already passed, made or authorised or hereafter to be passed, made or authorised by the Commonwealth or State Parliament and it is hereby agreed and declared that those acts, regulations and proclamations shall not apply to this Lease and are hereby expressly excluded.

## 12. LESSOR'S COVENANTS

### Quiet Enjoyment

- 12.1 The Lessee duly paying the rent and performing and observing the terms, covenants and conditions on the part of the Lessee shall peaceably and quietly hold and enjoy the Premises during the Term without any interruption by the Lessor or any person or persons rightfully claiming under or in trust for the Lessor.

## 13. MUTUAL COVENANTS

### Right of Re-Entry

- 13.1 If:
- 13.1.1 the rent hereby reserved or any part thereof shall at any time be unpaid and the Lessor has given 14 days written notice to the Lessee to remedy the breach but the Lessee has failed to do so;
  - 13.1.2 in the case of the unremedied breach or non-observance of any of the other terms, covenants or conditions after 14 days written notice to the Lessee to remedy the same;
  - 13.1.3 the Lessee being a corporation shall go into compulsory or voluntary liquidation (except for the purpose of reconstruction);
  - 13.1.4 the Lessee being a natural person permits a sequestration order in bankruptcy to be made against him or enter into any composition or arrangement with his creditors;
  - 13.1.5 any execution be issued against the Lessee;
  - 13.1.6 the Premises shall be deserted or vacated;

then this Lease shall at the option of the Lessor cease and determine and the Lessor may thereupon without notice re-enter upon, occupy and resume possession of the Premises but without releasing the Lessee from rent or other moneys accrued and owing by the Lessee to the Lessor up to the time for that re-entry and without prejudice to the right of action of the Lessor in respect of any antecedent breach of the Lessee's covenants and agreements contained in this Lease.

- 13.2 The Lessor may upon re-entry as provided in clause 13.1:

- 13.2.1 remove from the Premises any of the Lessee's stock-in-trade fittings and fixtures and store the same in a public warehouse or elsewhere at the cost of the Lessee;
  - 13.2.2 if after 1 month's written notice by the Lessor to the Lessee that the Lessee's stock-in-trade fixtures and fittings have been removed and stored the Lessee shall have failed to retake possession of the same after paying all costs and expenses incurred in connection with the removal and storage of the same the Lessor may sell the Lessee's stock-in-trade fittings and fixtures on such terms and conditions as the Lessor deems fit subject to the Lessor using its best endeavours to obtain the best price for those items and the proceeds of the sale after payment of all expenses of removal storage and sale shall be payable to the Lessee on its demand. The proceeds of such sale shall not carry interest but any interest earned on any proceeds shall belong to the Lessee.
- 13.3 The Lessor shall not be liable for any loss or damage whatsoever occasioned by its exercise of the powers contained in clause 13.2.

#### **Essential Terms**

- 13.4 Notwithstanding any other term, covenant or condition of this Lease each of the covenants by the Lessee which are specified in this clause are essential terms of this Lease namely:
- 13.4.1 any covenant requiring the payment of rent, any rates and taxes or of any other money by the Lessee to the Lessor and the time for payment of the same;
  - 13.4.2 the covenant in respect of repair contained in clauses 6.3 and 6.4;
  - 13.4.3 the covenants in respect of use of the Premises contained in clause 5.1;
  - 13.4.4 the covenants in respect of insurance and indemnity contained in section 8;
  - 13.4.5 the covenants in respect of assignment and sub-letting contained in section 10;
- provided that the presence of this clause does not mean nor may be construed to mean that there are no other essential terms in this Lease.
- 13.5 The acceptance by the Lessor of arrears or later payment of rent or other money shall not constitute a waiver of the essentiality of the Lessee's obligation to pay rent or other money in respect of those arrears or late payment or in respect of the Lessee's continuing obligation to pay rent or other money during the Term.



- 13.6 The Lessee shall compensate the Lessor in respect of any breach of an essential term of this Lease whether specified in this clause or not and the Lessor is entitled to recover damages in respect of those breaches.
- 13.7 The Lessor's entitlement under this clause is in addition to any other right remedy or entitlement of the Lessor including to terminate this Lease.
- 13.8 If the Lessee's conduct (whether acts or omissions) constitutes a repudiation of this Lease (or of the Lessee's obligations under this Lease) or constitutes a breach of any of the terms, covenants and conditions of this Lease the Lessee shall compensate the Lessor for loss or damage suffered by reason of the repudiation or breach.
- 13.9 The Lessor shall be entitled to recover damages against the Lessee in respect of repudiation or breach of covenant for the loss or damage suffered by the Lessor during the Term.
- 13.10 The Lessor's entitlement to recover damages shall not be affected or limited by any of the following:
- 13.10.1 if the Lessee shall abandon or vacate the Premises;
  - 13.10.2 if the Lessor shall elect to re-enter or to terminate this Lease or any renewal or extension hereof;
  - 13.10.3 if the Lessor shall accept the Lessee's repudiation;
  - 13.10.4 if the parties conduct shall constitute a surrender by operation of law.
- 13.11 The Lessor shall be entitled to institute legal proceedings claiming damages against the Lessee for the residue of the Term including the periods before and after the Lessee has vacated the Premises and before or after the abandonment termination repudiation acceptance of repudiation or surrender by operation of law referred to in clause 13.10 whether the proceedings are instituted either before or after that conduct.
- 13.12 If the Lessee vacates the Premises whether with or without the Lessor's consent the Lessor shall take reasonable steps to mitigate its damages and to endeavour to lease the Premises at a reasonable rent and upon reasonable terms.
- 13.13 The Lessor's entitlement to damages shall be assessed on the basis that the Lessor should have observed the obligation to mitigate damages contained herein;
- 13.14 The Lessor's conduct taken in pursuance of the duty to mitigate damages shall not by itself constitute acceptance of the Lessee's breach or repudiation or surrender by operation of law.

### **Lessor's Right to Remedy**

- 13.15 The Lessor may remedy at any time without notice any default by the Lessee under this Lease including (but without limiting the generality of the foregoing) the payment of any moneys payable by the Lessee pursuant to the provisions of this Lease and whenever the Lessor so elects all debts, costs and expenses incurred by the Lessor including (but without limiting the generality of the foregoing) legal costs and expenses.

### **No absolute Caveat nor Registration of Lease**

- 13.20 Neither the Lessee nor any agent or other person on behalf of the Lessee shall register this Lease at the Office of Titles Perth nor lodge an absolute caveat over the Premises or any part thereof to protect the interest of the Lessee hereunder.
- 13.21 Where the Lessee lodges a subject to claim caveat that caveat shall be withdrawn at the Lessee's expense at the expiration or sooner determination of the Term or any extension or renewal thereof.

### **GST**

- 13.24 If GST is imposed or levied in respect of any supply by a party under or in accordance with the Lease (including the supply of the Premises or the supply of any goods, services, rights, benefits or other things) then the party making the supply may recover the GST Amount from the party receiving the supply in addition to the Consideration. The party making the supply shall provide such invoices to the party receiving the supply as are required pursuant to the GST Legislation.
- 13.25 In this clause:
- “Consideration” means any amount or consideration payable or to be provided pursuant to any provision of the Lease other than this clause;
- “GST” means any form of goods and services tax or similar value added tax;
- “GST Amount” means the Consideration (after deducting the GST Exempt Component) multiplied by the Rate;
- “GST Exempt Component” means any part of the Consideration which solely relates to a supply that is free or exempt from the imposition of GST;
- “GST Legislation” means A New Tax System (Goods and Services Tax) Act 1999 and any other legislation or regulation which imposes, levies, implements or varies a GST or any applicable rulings issued by the Commissioner of Taxation;
- “Rate” means the rate at which GST Legislation from time to time imposes or levies GST on the relevant supply under the Lease;
- “supply” includes supply as defined under GST Legislation.

## **14. MISCELLANEOUS**

### **Notices**

- 14.1 Any demand or notice to any party shall be validly made or given if, purporting to be signed by the party or by that party's solicitor or any other person having that party's express or implied authority, such demand or notice is delivered or sent by post to the other party at that party's address herein mentioned or the last known registered office for the time being of that party in the State (if the party shall be a company) notwithstanding that the party may be under a disability and in the case of service by post such demand or notice shall be deemed to have been served on the date which such letter would in the ordinary course of post (including air mail if used) have arrived at the address to which it is sent notwithstanding actual non-delivery thereof.

### **Waiver**

- 14.2 No waiver by the Lessor of a breach of any covenant obligation or provision of this Lease or implied in any way operates as a waiver of any other breach of the same or any other covenant, condition, obligation or provision in this Lease construed or implied and without derogating from the generality of the foregoing no acceptance of rent or money from the Lessee or any other person to occupy or continue in occupation of the Premises or any part thereof may be construed as a waiver nor the creation of any new obligation on the part of the Lessor.

### **Severance**

- 14.3 If any part of this Lease is or becomes void or unenforceable then that part shall be severed from this Lease to the intent that all parts that are not or do not become void or unenforceable shall remain in full force and effect and be unaffected by any severance.

### **Proper Law**

- 14.4 This Lease is governed by and is to be construed in accordance with the laws of the State of Western Australia.

### **Entire Agreement**

- 14.5 This Lease sets forth the entire agreement and understanding between the parties as to the subject matter of this Lease and merges all prior discussions and documents between them and neither of the parties shall be bound by any conditions, definitions, warranties or representations with respect to the subject matter of this Lease other than as expressly provided in this Lease.

### **Variation**

- 14.6 No variation to the terms of this Lease shall be of any force or effect whatsoever unless in writing signed by the Lessor and the Lessee and consented to by the Minister.

### **Interpretation**

- 14.7 In the interpretation of this Lease unless and except to the extent that that interpretation shall be excluded by or be repugnant to the sense or context:

- 14.9.1 References to any statute or act includes all statutes and acts (state or federal) for the time being enacted amending or modifying any statutes and all regulations, by-laws, requisitions or orders made under any statute from time to time by any statutory public or other competent authority and any statutes or acts enacted in substitution for any such statute or act.
- 14.9.2 The singular number includes the plural number and vice versa.
- 14.9.3 The masculine gender includes the feminine gender and the neuter gender and vice versa.
- 14.9.4 Words importing persons shall include firms and corporations.
- 14.9.5 Headings shall not affect the construction or interpretation of this Lease.
- 14.9.6 When the word "may" is used in conferring a power, that word shall be interpreted to imply that the power so conferred may be exercised or not at discretion. Where the word "shall" is used in conferring a function or action of any description that word shall be interpreted to mean that the function or action must be performed.
- 14.9.7 References to recitals schedules sections clauses sub-clauses and paragraphs are references respectively to the recitals schedules sections clauses sub-clauses and paragraphs of this Lease.
- 14.9.8 References to sections shall be references to all the clauses under the heading of the section to which the reference relates.
- 14.9.9 Where the Lessee comprises more than one party then the terms covenants and conditions on the part of that party shall bind that party and every 2 or more persons comprising that party jointly and each of them severally.
- 14.9.10 Notwithstanding anything express or implied to the contrary in this Lease, reference to the Lessor in relation to his obligations herein shall be limited to and mean only the registered proprietor for the time being of the Land and in receipt of the rents and profits of the Land at the time in question, it being intended that the covenants and

obligations on the part of the Landlord contained in this Lease shall be binding on the Landlord, its successors and assignees only during and in respect of their respective periods as registered proprietor of the Land.

- 14.9.11 References to the Lessee shall include a reference to the permitted assigns and successors or legal personal representatives as the case may be of the Lessee.
- 14.9.12 Where a party may give his consent that consent may be given or withheld in that party's absolute discretion without providing any reasons therefore.

## **15. OPTION OF RENEWAL**

### **Renewal of Term**

- 15.1 If the Lessee desires to take a renewal of the Term and gives to the Lessor notice in writing at least 3 months but not earlier than 6 months prior to the expiration of the Term of the Lessee's intent to do so and if at the time of giving that notice and at the expiration of the Term there shall be no outstanding breach or non-observance of any of the terms, covenants and conditions herein contained or implied and if in the meantime the Lessor's right of re-entry shall not have otherwise arisen then the Lessor will at the cost of the Lessee grant to the Lessee a further lease of the Premises for the further period specified in the Schedule at a rent which is determined in the manner specified in the Schedule.

### **Terms and Conditions of Renewed Term**

- 15.2 The lease for the renewed term shall be upon and subject to the same terms and conditions as are herein contained save and except the option of renewal.

### **Extension of Lease**

- 15.3 Upon the proper exercise of the option of renewal the Lessee shall enter into a new lease or an extension of this Lease as the Lessor may reasonably require. The requisite documents shall be prepared by the Lessor's Solicitors at the expense of the Lessee.

## SCHEDULE

**Item 1:           The Premises**

That portion of the Onslow Airport Terminal as hachured red on the Terminal Floor Plan, annexure to this document.

1 x Permanent Desk  
6 x Ready Bays in the Onslow Airport Carpark (not depicted on the Terminal Floor Plan)

**Item 2:           The Term**

An initial term of three (3) years, commencing on 1 May 2020 and expiring on the 30 April 2023.

**Item 3:           Rent**

1 x Permanent Desks - \$25,000 per annum (excluding GST)  
6 x Ready Bays - \$3,650 per bay per annum (excluding GST)

Total Rent Payable - \$46,900 per annum (excluding GST), paid in twelve (12) monthly instalments of \$3908.33 (excluding GST ).

**Item 4:           Turnover Fee**

An Additional Fee (Turnover Rent) shall apply to all outgoing and turnover for all car rentals. The Additional Fee is equal to 5% of Turnover.

The reporting of turnover for all car rentals will occur on the 1<sup>st</sup> of each month for the previous month's turnover. This report will be provided via email to [soa@ashburton.wa.gov.au](mailto:soa@ashburton.wa.gov.au), attention Lease Officer.

The Lessor will issue an invoice to the Lessee for payment based upon the turnover reported.

**Item 5:           Outgoings**

Not applicable

**Item 6:           Rent Review Dates**

On the 1<sup>st</sup> day of May in each year of the Term

**Item 7: The Term of Renewal**

One (1) year commencing on the 1 May 2023 and expiring 30 April 2024; and a further term of One (1) year, commencing on the 1 May 2024 and expiring 30 April 2025.

**Item 8: Use of the Premises**

Rental Car Concessions

**Item 9: Hours of Operation**

Operation of the Rental Car Concessions must be within the set operating times of the Onslow Airport Terminal.

Terminal Operating times are currently set at 6.30am until 6.30pm, Monday to Friday and 3.00pm until 6.00pm Saturdays and Sundays. The Terminal Operation hours coincide with current Arrival and Departure times.

Terminal Operation hours are subject to change and are at the discretion of the Airport Manager.

Access out of these designated times requires negotiation with the Airport Manager and is at the Airport Manager's sole discretion.

**Item 10: Rental Car Storage**

Rental Car laydown must not occur in the general Airport Carpark area. Rental Car laydown is allowable in the six designated Ready Bays only. Provision at the Carpark has not been made for Rental Car laydown.

**IN WITNESS WHEREOF** the parties have executed this Lease.

SIGNED on behalf of )  
**THE SHIRE OF ASHBURTON** )  
 In accordance with a resolution of Council )

-----  
 John Bingham  
 Acting Chief Executive Officer

\_\_\_\_\_  
 Witness Signature

\_\_\_\_\_  
 Witness Name

EXECUTED by )  
**W.T.H. Pty Ltd trading as Avis Australia** )  
 by it duly authorised attorney )  
 George Johan Proos under )  
 Power of Attorney dated 1 July 1999 )  
 Registration No. M361882 )

-----  
 Attorney Signature

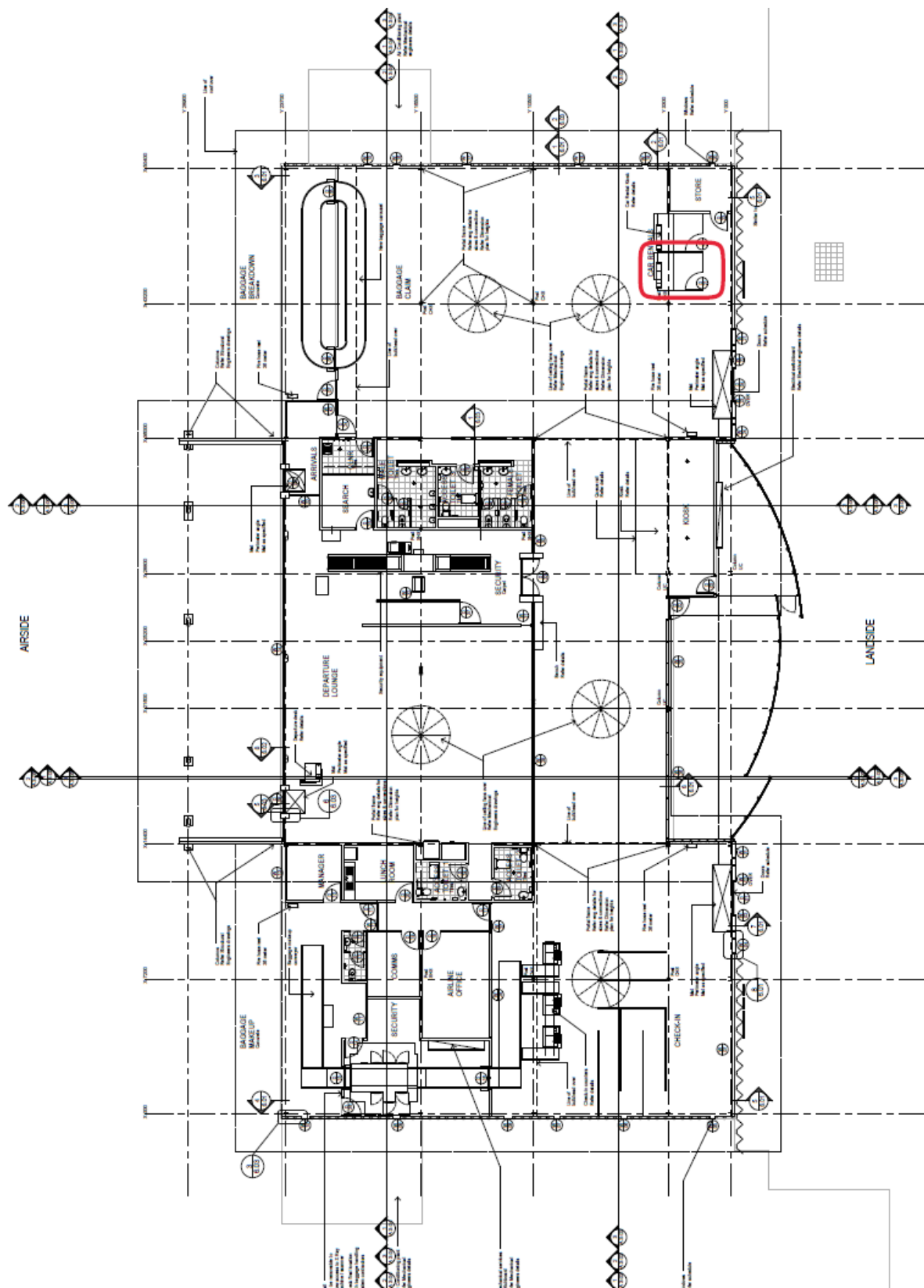
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 Witness Signature

\_\_\_\_\_  
 Witness Name

Dated \_\_\_\_\_ 2020



## ANNEXURE 1 - FLOOR PLAN



**SHIRE OF ASHBURTON**  
("the Licensor")

**and**

**VIRGIN AUSTRALIA REGIONAL AIRLINES PTY LTD**  
("the Licensee")

**LICENCE**  
**ONSLOW AIRPORT TERMINAL**

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**THIS LICENCE** is made on the \_\_\_\_\_ 2020

## **PARTIES**

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The party specified in Item 1 of the Schedule ("Licensor")

AND

The party specified in Item 2 of the Schedule ("Licensee")

## **RECITALS**

- 
- A. The Licensor is or is entitled to be the owner of the land specified in **Item 3** of the Schedule ("**Land**").
  - B. The Licensor has agreed to grant to the Licensee the right to use and occupy the Premises subject to the terms and conditions contained in this Licence.

## **OPERATIVE PART**

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### **1. LICENCE**

#### **1.1 Licence**

The Licensor HEREBY GRANTS to the Licensee and the Licensee HEREBY ACCEPTS a licence to use the Premises during the term hereinafter specified and upon and subject to the observance and performance of the provisions of this Licence hereinafter contained or implied.

#### **1.2 Virgin Australia Group**

- 1.2.1 Licensor acknowledges that this Licence is for the benefit of the Virgin Australia Group and the Licensor agrees that any member of the Virgin Australia Group may make use of the benefits in accordance with this Licence.
- 1.2.2 Any claim, action or proceeding by the Licensor under this Licence must be made solely against Virgin Australia on its own behalf and on behalf of the Virgin Australia Group. Any loss, damage, liability, charge, expense or cost suffered by Virgin Australia Group in connection with this Licence will be deemed to be a loss, damage, liability, charge, expense or cost suffered by the Licensee and the Licensee may exercise any rights it may have under this Licence, or otherwise, in respect of such loss, damage, liability, charge, expense or cost.
- 1.2.3 Licensee may assign or novate the benefits or obligations of this Licence, in whole or in part, to any other member of the Virgin Australia Group.

### 1.3 Warranties regarding capacity

- 1.3.1 The Licensor warrants to the Licensee that it is entitled to make the grant described in clause 1.1.
- 1.3.2 The Licensee warrants to the Licensor that the Licensee enters into this licence in its own personal capacity and not as trustee of any trust.

## 2. TERM

Subject to the provisions of this Licence the period of the licence shall be for the Term that is specified in Item 5 of the Schedule commencing on the date that is specified in Item 6 of the Schedule ("Commencement Date") and expiring on the date that is specified in Item 7 of the Schedule ("Expiry Date").

## 3. PAYMENT OF LICENCE FEE

### 3.1 Annual Licence fee

In consideration of the Licence the Licensee shall pay that annual licence fee that is specified in Item 9 of the Schedule ("Annual Licence Fee") at the time by the instalments and in the manner specified in Item 10 of the Schedule ("Instalments of Licence Fee and Times for Payment") and the Annual Licence fee shall be subject to review and variation in accordance with the provisions of this Licence.

### 3.2 No Deductions from the Annual Licence fee

The Licensee shall pay the Annual Licence fee and each instalment thereof to the Licensor at the Licensor's address herein or as otherwise directed by the Licensor in writing from time to time promptly on or before the due date for payment without any deduction and without the necessity for receiving any account or formal demand.

### 3.3 Time for Payment of the Annual Licence fee

The Licensee shall commence to pay the Annual Licence fee within 7 days of the date specified in Item 11 of the Schedule ("Date of Commencement of Payment of Annual Licence fee").

### 3.4 Goods and Services Tax

- 3.4.1 Words or expressions used in this clause 3.4 which are defined in the *A New Tax System (Goods and Services Tax) Act 1999* (Cth) have the same meaning in this clause.
- 3.4.2 Subject to clause 3.4.4, any consideration to be paid or provided for a supply made under or in connection with this Agreement, unless specifically described in this Agreement to be inclusive of GST, does not include an amount on account of GST.
- 3.4.3 If an amount is calculated by reference to or as a specified percentage of another amount or revenue stream, that first amount will be calculated by reference to or as a specified percentage of the other amount or revenue stream exclusive of GST.

- 3.4.4 Despite any other provision in this Agreement, if a party ('Supplier') makes a supply under or in connection with this Agreement on which GST is imposed (not being a supply the consideration for which is specifically described in this Agreement as being inclusive of GST');  
 (a) the recipient of the supply ('Recipient') must pay the Supplier, an additional amount equal to the GST payable on that supply ('GST Amount'); and  
 (b) the GST Amount must be paid to the Supplier by the Recipient without set off, deduction or requirement for demand, at the same time as the GST exclusive consideration (or part thereof) is payable or to be provided.
- 3.4.5 If a payment to a party under this Agreement is a reimbursement or indemnification or otherwise calculated by reference to a loss, cost or expense incurred by any person including that party, then the payment will be reduced by the amount of any input tax credit to which that person is entitled [to claim] for the acquisition to which that loss, cost or expense relates.
- 3.4.6 The Recipient need not make a payment for a taxable supply made under or in connection with this Agreement until the Supplier has given the Recipient a tax invoice for the supply to which the payment relates.

### 3.5 **Costs**

The Licensee shall pay all stamp duty (if any) payable in relation to this Licence (including any duplicate copies thereof), and the Shire of Ashburton Administration Fee of \$500.00.

## 4. **ADVERTISING IN OR AT THE PREMISES**

### 4.1 **Right to advertise**

The Licensee shall have the right to place in, on or about the Premises signs, messages or other devices as agreed between the Licensor and Licensee from time to time for the advertising, marketing or promotion of third party products and services and for this purpose the Licensor allows the Licensee at the cost of the Licensee, subject to the provisions of this Licence and as specified in Item 15 of the Schedule ("Advertising").

### 4.2 **Location of Signs, Messages and Devices**

- 4.2.1 The Licensor will allow the Licensee to install and place signs, messages or devices of such style, reasonable size and orientation anywhere in, or about the Premises as agreed in writing by the parties in the Virgin Australia Onslow (ONS) Signage Proposal – Issue D approved by the Licensor on 28 February 2015.
- 4.2.2 The Licensor and Licensee must agree on the specific locations of any signs, messages or devices not covered by clause 4.2.1 prior to the Licensee installing and placing signs, messages or devices of such style, reasonable size and orientation anywhere in, on or about the Premises; and

- 4.2.3 Subject to this Licence, the Licensee shall maintain in good order and condition all signs, messages or devices that it will install or that are otherwise in situ as at the Commencement Date and that are or are going to be used by the Licensee.

#### **4.3 Compliance with Law**

The Licensee in conducting its business in, on or upon the Premises shall;

- 4.3.1 Observe and use its best endeavours to cause all its staff or contractors to observe all laws for the time being in force, or any by-laws or regulations made thereunder relating to public health or safety and to also observe the requirements of bodies such as the Department of Transport and Infrastructure and the Civil Aviation Safety Authority in relation thereto; and
- 4.3.2 Cause as little disruption as practicable to the everyday airport activities at the Premises.

### **5. NO ALTERATIONS**

The Licensee shall not without the Licensor's previous written consent remove damage or make any external or internal additions or alterations to any part of the Premises.

### **6. INSURANCE AND INDEMNITY**

#### **6.1 Public Liability Insurance**

- 6.1.1 The Licensee shall during the currency of this Licence and at the Licensee's cost, effect and keep in good force with a reputable insurance company a Public Liability policy of insurance to provide indemnity in respect of both injury (including death) to persons and damage to property caused or arising from an accident or event in the licenced Premises, and such insurance shall be in the usual terms. The limit of indemnity shall not be less than that amount per one single accident or event as is specified in Item 14 of the Schedule
- 6.1.2 Upon demand by the Licensor a certificate of currency of insurance shall be produced to the Licensor by the Licensee.

#### **6.2 Workers Compensation Insurance**

- 6.2.1 The Licensee shall during the currency of this Licence and at the Licensee's cost, effect and keep in good force with a reputable insurance company Workers Compensation Insurance or Personnel Accident Insurance cover as required by law (whichever may apply).
- 6.2.2 Upon demand by the Licensor the policy or a copy thereof or a certificate of currency of insurance shall be produced to the Licensor by the Licensee.

#### **6.3 Indemnification**

Notwithstanding any insurance effected by the Licensee under sub-clause 6.1 of this Licence the Licensee shall indemnify and keep indemnified the Licensor from and

against all claims, demands, writs, summonses, actions, suits, proceedings, judgments, orders, decrees, damages, costs, losses and expenses of any nature whatsoever which the Licensor may suffer or incur in connection with loss of life, personal injury and/or damage to property arising from, or out of any occurrence in, upon or at the Premises caused by any wrongful act, neglect, default or omission by the Licensee or the Licensee's agents, contractors or workmen.

The Licensor shall indemnify and keep indemnified the Licensee from and against all claims, demands, writs, summonses, actions, suits, proceedings, judgments, orders, decrees, damages, costs, losses and expenses of any nature whatsoever which the Licensee may suffer or incur in connection with loss of life, personal injury and/or damage to property arising from, or out of any occurrence in, upon or at the Premises caused by any wrongful act, neglect, default or omission by the Licensor or the Licensor's agents, contractors or workmen.

## **7. SURRENDER OF PREMISES AT EXPIRATION**

At the expiration or sooner determination of the Term and this Licence the Licensee shall surrender and deliver up possession of the Premises to the Licensor consistent with observance and performance of the Licensee's obligations under the provisions of this Licence and the Licensee shall remove all the fixtures and fittings installed by it in on or upon the Premises and rectify any damage caused by their removal.

## **8. LICENSOR'S COVENANT**

Subject to this Licence the Licensor covenants with the Licensee as follows:

- 8.1 that the Licensee may peaceably and quietly use and enjoy the Premises during the Term or any extension thereof for the purposes set out in this Licence without any interruption by the Licensor or by any person or persons rightfully claiming under or in trust for the Licensor;
- 8.2 to allow and provide to the Licensee access to the Premises at all reasonable times having regard to the nature of the business conducted by the Licensee and to provide any reasonable assistance to the Licensee if required by the Licensee during usual working hours, with due consideration given to the provisions as specified in Item 16 of the Schedule ("Additional Provisions") (f) ("Terminal Operating Hours"); and
- 8.3 To include the cleaning of the signs, messages or devices in situ or that are installed by the Licensee from time to time in, on or upon the Premises in the cleaning cycle adopted by the Licensor in relation to the buildings and improvements on the Licensor's Land.

## **9. DEFAULT**

If:

- 9.1 The Licensee fails to pay any instalment of the Annual Licence fee within fourteen (14) days after its due date for payment; or
- 9.2 There shall be a breach of any other of the Licensee's obligations under this Licence



then the Licensor or any person authorised by the Licensor may give notice of such failure or breach to the Licensee which notice shall specify the amount of time (no less than ninety (90) days) within which such failure or breach shall be rectified in order to prevent this Licence from being terminated by further notice to that effect being given by the Licensor for non-rectification.

## **10. HOLDING OVER**

If the Licensee continues to provide services in on or about the Premises after the expiration of the Term of this Licence the Licensee shall so remain as a licensee from month to month subject to the provisions of this Licence so far as the same are applicable to a yearly licence AND such licence shall be terminable at the expiration of two (2) months' notice by either party to the other at any time.

## **11. REVIEW OF ANNUAL LICENCE FEE**

- 11.1 On the date or dates specified in Item 12 of the Schedule (referred to as "Licence fee Review Dates") the Annual Licence fee will be reviewed and the Annual Licence fee payable for the period commencing on the relevant Licence fee Review Date up to but not including the following Licence fee Review Date shall be determined in the following manner:
- 11.2 The Annual Licence Fee shall be increased on the Annual Licence Fee Review Dates specified in Item 12 of the Schedule and the Annual Licence Fee to be paid from each Review Date shall be increased from the Fee payable for the preceding period by the amount of the percentage increase of the Consumer Price Index Perth All Groups from the commencement of the preceding period to the Review Date provided that if the said Consumer Price Index has not increased or has decreased during such period the Fee shall remain the same for the period from the Review Date to the next Review Date as for the preceding period.
- 11.3 Until the reviewed Annual Licence fee has been notified to the Licensee the Licensee shall continue to pay to the Licensor the Annual Licence fee payable immediately prior to the relevant Licence fee Review Date but immediately upon the reviewed Annual Licence fee having been notified to the Licensee the Licensee shall pay the same to the Licensor and will pay any adjustment in Annual Licence fee between the relevant Licence fee Review Date and the date of notification within fourteen (14) days of the date of such notification PROVIDED THAT in the case of any adjustment which may be necessary after determination of the Annual Licence fee by a valuer such adjustment shall be made by the Licensor or the Licensee (as the case may be) immediately the reviewed Annual Licence fee has been determined.

## **12. OPTION TO RENEW**

- 12.1 Subject to the conditions set out in this clause the Licensee may renew the Term of this Licence for the further period or periods specified in Item 8 of the Schedule ("Optional Terms") commencing on the day(s) specified in Item 8 of the Schedule.
- 12.2 The Licensee can only renew the Term of this Licence:
  - 12.2.1 By serving on the Licensor on a day at least one (1 ) month before the date

of expiration of the Term a written notice of the intention of the Licensee to renew the Term for the next further period; and

12.2.2 If there are no unrectified breaches by the Licensee of any of the provisions of the Licence.

12.2.3 The provisions of this Licence shall apply during any further term except the amount of the Annual Licence fee shall be different and the Licensee shall execute a deed of extension of this Licence.

12.3 The Annual Licence fee payable during any further Term of this Licence shall be such amount as is computed in accordance with the provisions of this Licence relating to the review of Annual Licence fee.

### **13. SEVERANCE**

Any provision in this Licence that is prohibited by or void under any legislation or otherwise at law shall be ineffective to the extent only of such prohibition or avoidance without invalidating the remaining provisions thereof and this Licence shall be construed so that it shall operate in all respects to its maximum extent.

### **14. GENERAL PROVISIONS**

#### **14.1 Consents and Approvals**

Any consent or approval which may be granted by the Licensor pursuant to this Licence must not be unreasonably withheld.

#### **14.2 Licensor may act through nominee**

The Licensor may act through a nominee who shall have the power to enter into this Licence and otherwise deal with the Licensee in relation to the matters the subject of this Licence.

#### **14.3 No Partnership**

The Licensor does not in any way or for any purpose become a partner of the Licensee in the conduct of the Licensee's business or otherwise or joint venture or a member of a joint enterprise with the Licensee by virtue of the execution of this Licence.

#### **14.4 No Warranty**

The Licensor makes no representation and gives no warranty in respect of the Premises and the Licensee shall be deemed to have made and relied entirely upon its own enquiries and knowledge as to the suitability of the Premises.

#### **14.5 Notices**

Any notice to be given pursuant to this Licence may be served upon the Licensor or upon the Licensee by sending it through the post in a prepaid envelope addressed to the Licensor or the Licensee which address in the case of the Licensor shall be the principal place of business of the Licensor for the time being in the State of Western Australia or the address of the Licensor appearing in this Licence unless the Licensor shall otherwise notify the Licensee in writing and in the case of the Licensee shall be as follows:

Notices to be addressed to:

Property Manager & email to [leasing@virginaustralia.com](mailto:leasing@virginaustralia.com)

Copy to Company Secretary & email to [company.secretary@virginaustralia.com](mailto:company.secretary@virginaustralia.com)

Licensee appearing in this Licence unless the Licensee shall otherwise notify the Licensor in writing and any such notice proved to have been sent by post shall be deemed to have been served on the day on which it would have been delivered in the ordinary course of post.

#### 14.6 Additional Provisions

All additional provisions (if any) set forth in Item 16 of the Schedule ("Additional Provisions") shall be deemed to be incorporated in this Licence and shall be operative as if so incorporated and to the extent that the Additional Provisions may be inconsistent with any other provisions of this Licence the Additional Provisions shall prevail.

### 15. DEFINITIONS AND INTERPRETATION

#### 15.1 Definitions

In this Licence, the following phrases and words have the following meanings:

"**GST**" means a tax, impost or duty on transactions or supplies relating to goods, services or other things introduced by the Commonwealth of Australia or a State or Territory of Australia either before on or after the Commencement Date of this Licence;

"**GST Law**" means any statute, law, order, public ruling or regulation which imposes or otherwise deals with the administration of GST including without limitation the *New Tax System (Goods and Services Tax Transition) Act*;

"**Licence**" means this document (including the Schedule and the plan (if any) annexed hereto) and all copies hereof and if from time to time varied or supplemented, includes any deed varying or supplementing this document;

"**Licensee**" means the Licensee specified in the Schedule;

"**Licensor**" means the Licensor specified in the Schedule;

"**Licensor's nominee**" means the person (if any) described in Item 12 of the Schedule or as notified by the Licensor in writing from time to time;

"**Schedule**" means the schedule to this Licence; and

"**Supply**" and "**Taxable Supply**" have the meanings defined in the *GST Law*;

"**Term**" means the term specified in Item 5 of the Schedule and, where that term has been extended or renewed, includes any extended or renewed term.

"**Virgin Australia Group**" means Virgin Australia Airlines Pty Ltd, its related bodies corporate, Virgin Australia Regional Airlines Pty Ltd, Virgin Australia Airlines (SE Asia) Pty Ltd, Virgin Australia Airlines (NZ) Ltd, Virgin Australia International Airlines Pty Ltd and Virgin Samoa Ltd.

## 15.2 Interpretation

In this Licence:

- 15.2.1 Headings and numbering are for convenience only and do not affect the interpretation of this Licence;
- 15.2.2 Words importing the singular include the plural and vice versa;
- 15.2.3 Words importing a gender include every gender;
- 15.2.4 An expression importing a natural person includes a company, partnership, joint venture, association, corporation or other body corporate or unincorporated;
- 15.2.5 A reference to any statute, regulation, proclamation, ordinance or by-law includes all statutes, regulations, proclamations, ordinances or by-laws varying, consolidating or replacing them, and a reference to a statute includes all regulations, proclamations, ordinances or by-laws issued under that statute,
- 15.2.6 A covenant or agreement by more than one person binds, and is enforceable against, all of those persons jointly and each of them severally; and
- 15.2.7 A reference to a party to this Licence includes, in the case of a body corporate, that party's successors and permitted assigns or, in the case of a natural person, that person's personal representative and permitted assigns.

## SCHEDULE

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**Item 1      Licenser**

**SHIRE OF ASHBURTON**

A body corporate pursuant to the *Local Government Act 1995* of PO Box 567, Tom Price, Western Australia, 6751

**Item 2      Licensee**

Virgin Australia Regional Airlines Pty Ltd of 94-96 Welshpool, Western Australia, 6106

**Item 3      Land**

Portion of Lot 9001 on Deposited Plan 405414, Onslow Airport, Onslow, Western Australia 6710

**Item 4      Premises**

Portion of the Onslow Airport Terminal, as indicated on Annexure 1, comprising the following areas only:

- 2 x Check In Counters (hachured purple)
- Shared use of the Dispatch Office, including 1 x desk, 1 x Chair, 1 x Lockable Cupboard, 1 x power point and 1 x data point (hachured yellow)
- Shared use of the Communications Room (hachured orange)
- Shared use of the Kitchen facilities (hachured blue)
- Shared use of Toilet facilities (hachured green)

**Item 5      Term**

Three (3) years

**Item 6      Commencement Date**

1 April 2020

**Item 7      Expiry Date**

31 March 2023

**Item 8      Optional Terms**

Two, one (1) year optional terms:

- commencing 1 April 2023 and expiring 31 March 2024; and
- a further one (1) year extension commencing 1 April 2024 and expiring 31 March 2025.

**Item 9 Annual Licence fee**

From the Date of Commencement until varied the Annual Licence Fee is thirty seven thousand, nine hundred and twenty dollars plus GST (\$3,7920.00) per annum.

**Item 10 Instalments of Licence fee and Times for Payment**

Payable by instalments of three thousand, one hundred and sixty dollars plus GST (\$3,160.00) per month in advance on the first day of each month.

**Item 11 Date of Commencement of Payment of Annual Licence Fee**

1 April 2020

**Item 12 Licence Fee Review Dates**

On the Anniversary of the Commencement Date the Annual Licence Fee amount payable shall increase by a percentage equal to the percentage increase in the Index (CPI Perth, All Groups) over the previous twelve (12) months for the quarter immediately preceding the Anniversary Date.

**Item 13 Licensor's Nominee**

Shire of Ashburton Airport Manager (Onslow Airport)

**Item 14 Public Liability Insurance**

Ten million dollars (\$10,000,000.00)

**Item 15 Advertising**

The Airport Manager maintains strict control over the subject matter and general appearance of all branding and advertising. The Licensor on the giving of 7 days written notice, can instruct the Licensee to remove any message or display if the material is deemed as unacceptable. If the material is deemed as offensive or detrimental to the Licensor, then action may be taken immediately to remove or cover the material.

Set out below are guidelines on which proposed advertising or branding may be rejected:

- advertising that imitates, or may be confused with, directional or information signage in the terminal or surrounds;
- advertising shall conform to a standard considered suited to a prestige location;
- advertising must not contain excessively bright colours that dominate an area or detract from other advertising displays within the terminal and surrounds.

## Item 16 Additional Provisions

- (a) **Check In Counters** - The Licensor guarantees the Licensee has sole use of two (2) check-in counters at times that coincide with the Licensee's flight arrival and departure times at Onslow Airport, as amended from time to time and notified to Licensor by the Licensee. Outside of the Licensee's arrival and departure times, Licensee has shared use of two (2) check-in counters.

- (b) **Dispatch Office** – The dispatch office is to be utilised for dispatch purposes only. The Licensee will be provided with 1x Desk, 1x Chair, 1x Cupboard (key secured), 1x Power point and 1x Data point. The Licensee is responsible for arranging, managing and making payment for, a Telstra connection for the Licensee's equipment.

Hooks, blue tack, sticky tape etc. are not to be used, erected, installed on walls or furniture without the permission of the Airport Manager. Costs associated with repairs and remediation shall be at the Licensees expense.

- (c) **Communications Room** – The Licensor has provided Fibre Optic connection into the Terminal building which terminates at a Telstra device. The Licensee is responsible for arranging, managing and making payment for, a Telstra connection for the Licensee's equipment.

- (d) **Kitchen Facilities** – Shared use of kitchen facilities with other Airline Operators and Airport Personnel.

- (e) **Sanitary Facilities** – Shared use of sanitary facilities with other Airline Operators and Airport Personnel.

- (f) **Cleaning** - basic cleaning check-in counters, dispatch office and communications room is provided by the Shire of Ashburton. This provision does not include cleaning walls of scuff marks caused by the Licensees use, desks, under furniture etc. All areas of use must be kept in a clean and tidy state to allow cleaners easy access for cleaning ie power cords, equipment and all other items should not be stored on the floor or on desks. Should access be impeded the Licensees employees and delegates shall be responsible for cleaning.

- (f) **Terminal Operating Hours** – Terminal Operation times are currently set at 6.30am until 6.30pm, Monday to Friday and 3.00pm until 6.00pm Saturdays and Sundays.

The Terminal Operation Times coincide with current Arrival and Departure times.

The Terminal Operation Hours are subject to change and are at the discretion of the Airport Manager.

- (g) **No Alterations** - The Licensee shall not without the Airport Managements consent, remove damage or make any external or internal additions or alteration to any part of the Onslow Airport Terminal.

At the end of the Licence Agreement, the Licensee shall remove all fixtures and fittings installed in the Premises and rectify any damage caused by their removal.

- (h) **Compliance with the Law** - The Licensee in conducting its business in, on or upon the Onslow Airport Terminal shall:
- Observe and use its best endeavours to cause all its staff or contractor's to observe all Acts for the time being in force, or any by-laws or regulations made thereunder relating to public health or safety and to also observe the requirements of bodies such as the Department of Transport and Infrastructure and the Civil Aviation Safety Authority in relation thereto; and
  - Cause as little disruption as practicable to the everyday airport activities at the Onslow Airport Terminal.



EXECUTED AS A DEED BY THE PARTIES HERETO ON THE DAY AND DATE HEREIN  
BEFORE SPECIFIED

SIGNED on behalf of )  
**THE SHIRE OF ASHBURTON** )  
In accordance with a resolution of Council )

-----

John Bingham  
Acting Chief Executive Officer

\_\_\_\_\_

Witness Signature

\_\_\_\_\_

Witness Name

EXECUTED BY **VIRGIN AUSTRALIA REGIONAL  
AIRLINES PTY LTD** (ACN 008 997 662)

\_\_\_\_\_

VARA Group Executive Signature

\_\_\_\_\_

Print name of Group Executive

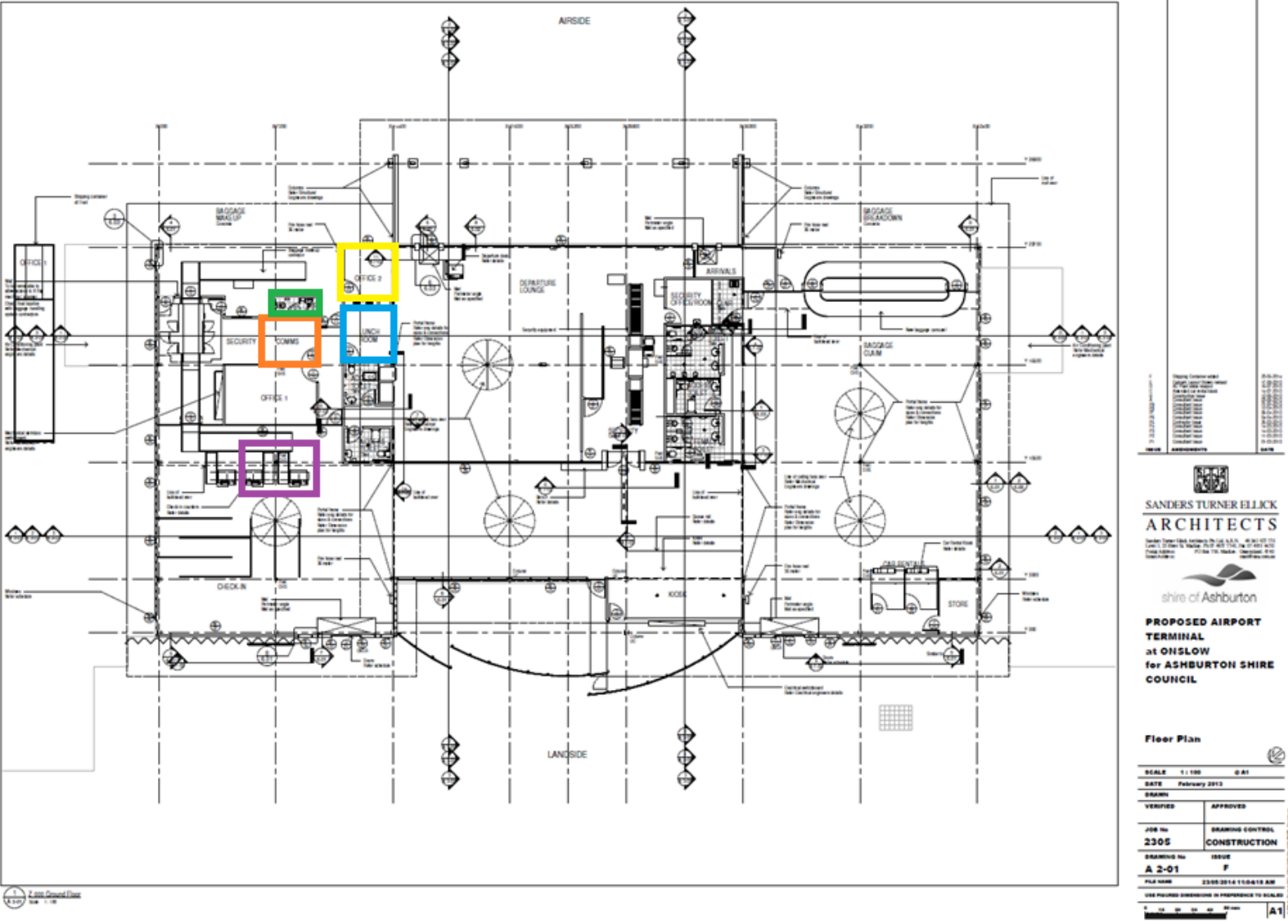
\_\_\_\_\_

Witness Signature

\_\_\_\_\_

Print name of Witness

Annexure 1





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**April 2020**

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## **LICENCE AGREEMENT**

**Part Lot 67 Rocklea Road being Reserve 40065,  
Paraburdoo**

**Shire of Ashburton  
(ABN 45 503 070 070)  
(Licensor)**

-and-

**Sarah Gorman  
t/a The Bedford Paraburdoo  
(ABN 35 899 554 242)  
(Licensee)**

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**AGREEMENT**

- BETWEEN** The Shire of Ashburton  
a body corporate pursuant to the *Local Government Act 1995* of PO Box 567, Tom Price, Western Australia  
(Licensor)
- AND** Sarah Gorman *trading as* The Bedford Paraburdoo  
of PO Box 112, Paraburdoo, Western Australia  
(Licensee)

**RECITALS**

- A. Management Order N795667 registered 22/10/2017 provides the mechanism for the Shire of Ashburton to grant licence to the Licensee.
- B. The Licensor has agreed subject to the consent of the Minister for Lands to grant to the Licensee the right to use and occupy the Premises subject to the terms and conditions contained in this Licence.

**OPERATIVE PART****1. INTERPRETATION****1.1 Definitions**

In this Licence unless inconsistent with the context or subject matter the following terms shall have the following meanings:

**'Council'** means the Council of the Shire of Ashburton and includes, where appropriate, any delegate of the Council;

**'GST'** means a goods and services tax as may be amended from time to time;

**'Licence Fee'** means the Licence Fee as determined by the Council from time to time;

**'Licensee's Covenants'** means all or any of the covenants and agreements contained in or implied by this Licence on the part of the Licensee to be observed and performed;

**'Licensor's Address'** means the Licensor's Address specified in the Schedule or any other address written notice of which is given by the Licensor to the Licensee from time to time;

**'Premises'** means the Premises the subject of this Licence and referred to in the Schedule;

**'Schedule'** means the Schedule to this Licence;

**'Service charge'** means any charge imposed for the supply of electricity, telephone, excess water, rubbish collection & removal.

**'Term'** means the period or periods specified in the Schedule.

## **1.2 Interpretation**

- (a) A reference to this Licence includes:
  - i. both express and implied terms, covenants and conditions of this Licence; and
  - ii. all variations, additions and deletions to the terms, covenants and conditions contained in this Licence whenever effected;
- (b) A reference to a person includes a reference to the person's personal representatives, executors, administrators, successors and assigns and a reference to a corporation includes a reference to the corporation's successors and assigns;
- (c) A reference to any person if that person ceases to exist is reconstituted, renamed or replaced or its powers or functions are transferred to any other person, refers respectively to the person established or constituted in its place or succeeding to its powers or functions;
- (d) An obligation, representation or warranty in favour of two or more persons is for the benefit of them jointly and severally;
- (f) A reference to any thing includes the whole or any part of that thing and a reference to a group of things or persons includes each thing or person in that group;
- (g) The index and all headings have been included for ease of reference only and they are not to be used to construe or interpret any part of this Licence.

## **2 GRANT OF LICENCE**

### **2.1 Grant**

Subject to clause 9 the Licensors grants to the Licensee for the Term the right to use and occupy the Premises in accordance with this Licence.

### **2.2 Licensee's Covenants**

This grant by the Licensors to the Licensee for the Term is subject to the punctual payment of the Licence Fee by the Licensee and the observance and performance of the Licensee's Covenants.

## **3 COVENANTS BY LICENSEE**

### **3.1 Licensee's Guide**

The Licensee must comply with all requirements contained in the Licence.

### **3.2 Licence Fee**

The Licensee must pay the Licence Fee at the times and in the manner referred to in the Licensee's Guide to the Licensors at the Licensors' Address without any deduction or abatement.

### **3.3 GST**

The Licensee must pay an amount ('GST Amount') to the Licensors in respect of all GST levied or payable on the Licence Fee or any other amounts payable under this Licence. The GST Amount is payable at the same time as the amount on which it is levied.

### **3.4 Costs**

The Licensee must pay the Licensors on demand all costs, charges and expenses (including valuer's, solicitor's, architect's and surveyor's fees) incurred by the Licensors for the purpose of or incidental to the preparation and service of any notice requiring the Licensee to remedy a breach of any provision contained in this Licence.

### **3.5 Use of Premises generally**

- a) The Licensee must ensure that the Premises and any part of the Premises are only used for the purpose specified in the Schedule.



- b) The Licensee must not, without the approval of the Licensor, carry out any alterations, improvements or other structural works in respect of the Premises
- c) The Licensee must endeavour to keep and maintain good order and decent behaviour in or on the Premises and to take all necessary steps to prevent disorderly behaviour and the use of profane or indecent language and to prevent any nuisance emanating from the Premises.

### **3.6 Indemnity and release**

Except to the extent that any or all such damage is caused by any act, omission, neglect or default of the Licensor or any of the Licensor's employees, agents, contractors or invitees:

- a) the Licensee will indemnify the Licensor and the Minister for Lands and keep the Licensor and Minister for Lands indemnified from and against all costs, claims, demands and expenses suffered by the Licensor arising from any damage caused to the Premises or any injury to or death of any person caused by the Licensee or any person authorised by the Licensee using the Premises;
- b) the Licensor and Minister for Lands shall not be liable for any loss damage or injury that may be sustained at any time during the Term:
  - i. resulting from the theft of any property within or from the Premises;
  - ii. by the Licensee or any other person lawfully authorised by the Licensee to use the Premises.

### **3.7 Assignment**

- a) The Licensee will not assign or transfer the rights of the Licensee (or any such rights) pursuant to this Licence without the prior written consent from the Minister for Lands and the Licensor.
- b) The Licensor may withhold its consent or grant its consent either unconditionally or subject to any conditions it considers appropriate.
- c) Upon any assignment of this Licence, the Licensee will remain responsible for the Premises, and compliance with the terms and conditions of this Licence, as if those rights had not been assigned or transferred.

### **3.8 Insurance**

The Licensee must effect and maintain at all times during the term a public liability insurance policy, in the name of the Licensee for an amount of not less than TEN MILLION DOLLARS (\$10,000,000) extended to cover public risk to third parties resulting from the use or abuse by the Licensee of the Premises pursuant to the terms of this Licence;

### **3.9 Service charges**

The Licensee will pay to the Licensor or a third party any service charge within 30 days of receipt of a written notice to do so.

### **3.10 Rubbish collection**

The Licensee will pay all costs associated with waste and rubbish removal from the Premises during the period of the Licence. A waste collection fee as per the Shire of Ashburton Fees and Charges schedule is included in the annual Licence Fee.

### **3.11 Change rooms and toilets**

The Licensee will be responsible for cleaning the change rooms and toilets within or associated with the Premises, if applicable, where shown on the Licence plan annexed to this Licence.

### **3.12 Want of repair, damage and theft**

- a) The Licensor will be responsible for maintenance required to the premises supplied by the Licensor as a consequence of fair wear and tear.  
HOWEVER the Licensee will be responsible for any maintenance required to the Premises as a consequence of any negligent or any deliberate act of the Licensee or its invitees and will maintain the Premises in the same condition as existing at the commencement of this licence including the replacement of any domestic light globes without limiting the generality of this clause.
- b) The Licensee must report any accident to or defect or want of repair in any services to or fitting of the Premises or act of vandalism or theft which occurs on the Premises to the Licensor immediately it becomes aware of it
- c) The Licensor may inspect the Premises at any time.
- d) On giving to the Licensee 24 hours written notice the Licensor may enter the Premises and carry out repairs, renovations, maintenance or alterations to the Premises or to any adjoining premises as required or

considered desirable by the Licensor without being liable to the Licensee for any loss or damage suffered by the Licensee as a consequence of that entry or carrying out of those repairs, renovations, maintenance or alterations.

- e) If maintenance is required to the Premises as a consequence of any negligent or any deliberate act of the Licensee or its invitees the Licensor will give the Licensee notice requiring that maintenance to be carried out within 7 days and failing compliance with that notice the Licensor may carry out that maintenance in accordance with subclause d).
- f) The Licensee shall pay to the Licensor on demand all expenses and costs of and incidental to carrying out maintenance carried out under subclause e).
- g) The Licensee will keep clean and maintain the Premises clear of rubbish to the satisfaction of the Licensor

### **3.13 Cease use**

Subject to clause 5, the Licensee must cease using the Premises at the expiry or sooner determination of the Term.

## **4. DEFAULT BY LICENSEE**

If

- a) the Licence Fee or any part of it is at any time unpaid for 7 days after becoming due (whether formally demanded or not); or
- b) the Licensee, or any person or persons authorised by the Licensee, are convicted of any criminal offence relating to their use of the Premises; or
- c) the Licensee breaches or fails to observe or perform any other of the Licensee's Covenants and that breach non-observance or non-performance continues after the expiration of 7 days (or, such further time as the Licensor may in any such case specify) of written notice to the Licensee to remedy it; or
- d) the Licensee goes into liquidation or becomes bankrupt or enters into any composition arrangement with or assignment for the benefit of the Licensee's creditors; or

- e) under any Act or instrument or by order of any court a manager and administrator a trustee a receiver or a receiver and manager or liquidator is appointed in relation to any part of the Licensee's undertakings assets or property; or
- f) any execution is issued against the Licensee; or
- g) the Premises are abandoned or otherwise left vacant,

the interest of the Licensee in the Premises will immediately determine but without affecting any right of the Licenser under this Licence and without releasing the Licensee from the Licensee's liability to observe the Licensee's Covenants up to that determination (and with respect to those of the Licensee's Covenants which survive that determination, to continue to observe those covenants). Upon the determination of the Term and subject to the Licenser using all reasonable and proper care during such removal the Licenser will have the right to remove any property of the Licensee left in or about the Premises and the Licensee shall indemnify the Licenser against all damage to that property.

## **5. HOLDING OVER**

If the Licensee continues use of the Premises after the expiry of the Term with the consent of the Licenser the Licensee will be a monthly licensee of the Licenser at a monthly licence fee at the same level as payable by the Licensee immediately prior to expiry of the Term.

## **6. TERMINATION**

- 6.1 Either the Licensee or the Licenser may terminate this Licence by giving 14 days written notice to the other of its intention to terminate this Licence.
- 6.2 This Licence will, subject to written agreement between the Licensee and the Licenser otherwise, terminate on the expiry of the 14 day period referred to in clause 6.1

## **7. NOTICE**

Any notice required to be served under this Licence will be sufficiently served on the Licensee or Licenser if:

- a) served personally on the party being served or that party's representatives; or

- b) if addressed to the party being served and left at or sent by pre-paid post to that party's last known address or place of business, or if the party being served is a corporation, at its registered office.

## **8. RIGHTS IN CONTRACT**

The rights conferred upon the Licensee by this Licence rest in this Licence only and do not create in or confer upon the Licensee any estate or interest in the Premises and the rights of the Licensee are those of a licensee only and do not confer exclusive possession of the Premises on the Licensee.

## **9. OTHER LICENSEES**

The Licensee acknowledges that the Licensor may also licence the Premises to another licensee whose use of the Premises does not conflict with the Licensee's use of the Premises.

## **10. LAWS**

This Licence is governed by the laws of Western Australia.

**SCHEDULE**

**The Licensee:** Sarah Gorman *trading as* The Bedford Paraburdoo

**The Premises:** Part Lot 67 (98m<sup>2</sup>) on Plan 15080, being Reserve 40065 Rocklea Road as hatched red on the attached plan

**Purpose of licensed use:** Stationary Takeaway Food Van

**The Term of this Licence:** 2 years

**Commencement Date:** 1 April 2020

**Expiration Date:** 31 March 2022

**Licence Fee:** From the Commencement Date the Licence Fee is **two thousand four hundred and fifty** (\$2,450) per annum payable by instalments rounded to the nearest five dollars being **two hundred and five dollars** (\$205) per month.

**Licensor's Address:** Lot 246 Poinciana Street, Tom Price WA 6751 (PO BOX 567, Tom Price WA 6751)

**Licensee's Address:** Lot 505 Ashburton Avenue, Paraburdoo WA 6754

**Special Conditions:**

- 1 The Lessee is responsible for insuring the structures on the subject Land.
- 2 The Lessee is responsible for maintaining and upgrading the current structures on the Land.
- 3 The Lessee is required to operate in accordance with relevant legislation.

**EXECUTED** as a Deed.

Executed by **SHIRE OF ASHBURTON** by authority of a resolution of the Council  
in Accordance with the *Local Government Act 1997*  
(ABN 45 503 070 070)

\_\_\_\_\_  
Signature of Paul Sheedy  
**Acting Chief Executive Officer**

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Name of Witness

Executed by **SARAH GORMAN t/a THE BEDFORD PARABURDOO**  
(ABN 35 899 554 242)

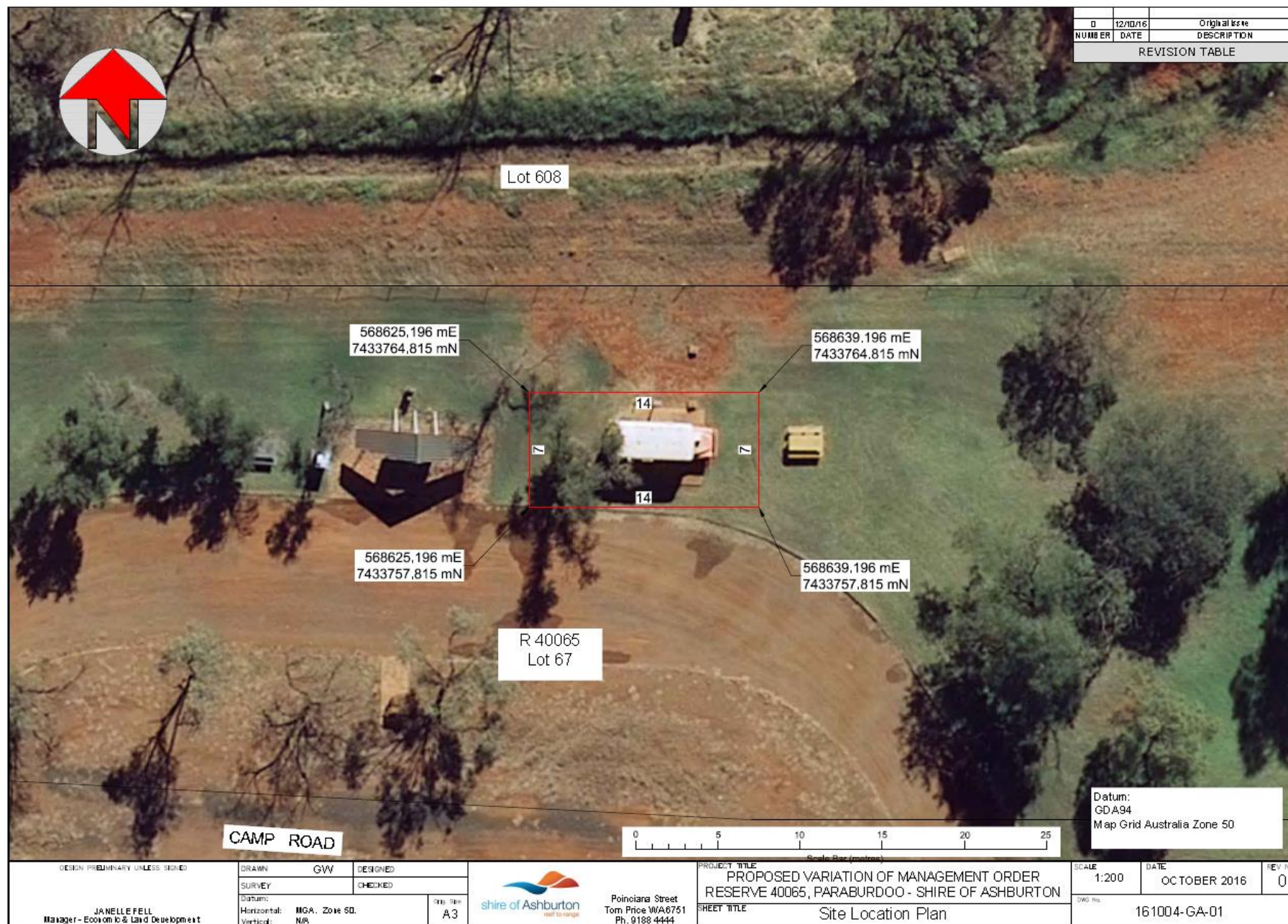
\_\_\_\_\_  
Signature of Sarah Gorman  
**Proprietor**

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Name of Witness

**Annexure 1 – Consent of the Minister for Lands**





VER	AMENDMENT	AUTHORISED BY	DATE	COORDINATES SUPPLIED BY SHIRE OF ASHBURTON (MGA ZONE 50 - JUNE 2017)			
				<p>608 P 15080</p> <p>▲ 40065 67 P 15080</p> <p>568625.196 mE 7433764.815 mN</p> <p>568639.196 mE 7433764.815 mN</p> <p>568625.196 mE 7433757.815 mN</p> <p>568639.196 mE 7433757.815 mN</p> <p>98 m<sup>2</sup></p> <p>PARABURDOO TOWNSITE</p> <p>CAMP</p> <p>ROAD</p> <p>40 DP 216817</p> <p>39 DP 216817</p> <p>621 P 14723</p>			
				<p>TYPE PURPOSE CROWN STATUTORY</p> <p>FORMER TENURE</p> <p>SCALE @A3: ALL DISTANCES ARE IN METRES 1:500</p> <p>LEGEND</p> <p>PART LOT 67</p> <p>DEPOSITED PLAN</p> <p>410067</p> <p>SHEET 1 OF 1 VERSION 1</p>			
<p>PLAN OF PROPOSED LICENCE OVER PT LOT 67 ON P15080 (▲ 40065)</p>				<p>SUBJECT TO SURVEY NOT FOR ALIENATION PURPOSES</p> <p>LODGED DATE 3-7-2017</p> <p>FEE PAID N/A</p> <p>ASSESS No. N/A</p> <p>TYPE OF VALIDATION</p> <p>FULL AUDIT MCB 3/7/2017</p> <p>LEGAL COMPONENT CERTIFIED CORRECT</p> <p>3-7-2017</p> <p>Lead Consultant Graphic Services</p>			
<p>DISTRICT WINDELL TOWNSITE PARABURDOO</p> <p>TRIM FILE 05421-2015 LOCALITY PARABURDOO</p> <p>LOCAL AUTHORITY SHIRE OF ASHBURTON</p>				<p>REFERENCE</p> <p>FILE: 1390-1985 V2 JOB: 163407</p> <p>INDEX</p> <p>SEE SMARTPLAN</p> <p>SURVEY FIRM</p> <p>LANDGATE - C.FIORENTINO</p> <p>DATE 29-06-2017</p>			

HELD BY LANDGATE  
IN DIGITAL FORM ONLY

ROAD  
ROCKLEA

ATTACHMENT 13.5



**31 March 2020**

**Shire of Ashburton**  
Administration Centre  
246 Poinciana Street  
PO Box 567, Tom Price, WA, 6751  
T (08) 9188 4444  
F (08) 9189 2252

## **SHIRE OF ASHBURTON RANGER SERVICES WILD DOG PROGRAM**

[ashburton.wa.gov.au](http://ashburton.wa.gov.au)

ABN 45 503 070 070

### **Background**

This program is seasonally based with Wild Dogs becoming more active during their breeding season, which is traditionally between March and May - with their "Whelping" season normally being between June and August each year. It has been noted that over the last two seasons, the breeding season has started earlier than the traditional March to May dates.

### **Wild Dog Behaviour**

It is important to understand the behaviour of Wild Dogs which are territorial by nature and for them, this often includes town-sites within their territory. This also means that due to the large numbers of Wild Dogs within the Pilbara that the "Wild Dog Program", here in the Shire of Ashburton, will continue to be a program run annually. Once any Wild Dogs are removed from a territory or area they are often quickly replaced by other dogs in or around that area, due to the environment and or habitat being highly suitable for supply of plentiful food and water.

Wild Dogs diets often include feral cats and it is natural instinct for a Wild Dog to pursue cats both domestic and feral, as they both possess the same dietary traits. It has been reported that domestic cats are a preferred diet of the wild dogs compared to the more feral type. Wild Dog(s) will often approach people in and around a town-site or even within a bushland environment. This behaviour is normally carried out by younger adolescent dogs who are curious by nature, but do not pose a direct threat. Any Wild Dog that has had any form of negative experience with humans, will not engage in this behaviour and will avoid human interactions altogether.

### **Actions**

Daily Patrols have, and will continue to be conducted in locations where Ranger Service are aware that Wild Dog reside and or travel through as part of the dog(s) daily patrols. Wild Dog(s) deem these areas as part of their own natural territory. These areas also include locations where the public have sighted Wild Dogs and reported those sightings through to Ranger Services. Patrols are mostly conducted early mornings and late evenings, as this is the time where Wild Dogs are the most active – Dawn and Dusk, very similar to that of sharks. Local Police have been informed of our Wild Dog Program and they are also aware, that we are carrying Firearms during these patrols.



Cage trapping has been part of the Wild Dog program up to as recently as last year, with no Wild Dogs entering any of the traps set. This program was ceased due to a number of Wedge Tailed Eagles entering the traps and causing injury to themselves, even though these traps were only “set open” during dusk and were checked early every morning before being closed for the remainder of day light hours. Areas patrolled include bushland in and around each town-site and also includes the tracks and firebreaks that surround each town site.

This program will be frequently reviewed, based on level of documented wild dog activity together with community expectation & engagement.

Control methods

Under the *Biosecurity and Agriculture Management Act 2007* landholders - landowners and occupiers - are responsible for wild dog control on their own land. However, for vertebrate animal pest control, everyone must ensure they use the most humane method available

declared pest means —

- (a) a prohibited organism; or
- (b) an organism for which a declaration under section 22(2) is in force;

22. Declared pests

(1) A prohibited organism is a declared pest for the whole of Western Australia.

(2) The Minister may declare that any other organism of a kind specified or described in the declaration is a declared pest for an area if there are reasonable grounds for believing that the organism —

(a) has or may have an adverse effect on —

- (i) another organism in the area; or
- (ii) human beings in the area; or
- (iii) the environment, or part of the environment, in the area; or
- (iv) agricultural activities, fishing or pearling activities, or related commercial activities, carried on, or intended to be carried on, in the area;

Or

(b) may have an adverse effect on any of those things if it were present in the area, or if it were present in the area in greater numbers or to a greater extent.

(3) A declaration under this section may assign the declared pest to a category designated by the regulations.

- (4) Before making a declaration under this section the Minister must consult with —
  - (a) any other Minister who in the opinion of the Minister has a relevant interest; and
  - (b) if the Minister is of the opinion that such consultation is necessary for the purpose of properly informing himself or herself as to whether or not the declaration should be made, the Biosecurity Council.
- (5) The area for which an organism is declared to be a declared pest may be the whole or part of the State.
- (6) The declaration may set out or identify a management plan that must be followed by a person who has a duty under section 30 to control the declared pest.
- (7) Section 157 applies to a declaration made under subsection (2).

## **DOG ACT 1976 - SECT 35**

### **35 - Destruction of vermin etc.**

Where a person, reasonably and in good faith, lawfully takes measures for the purpose of destroying vermin or dogs wandering at large, whether by means of traps, poison or otherwise, in conformity with the provisions of any Act or the regulations made thereunder, and as a consequence of a dog wandering at large those measures result in that dog suffering death, injury or harm, that person shall not be liable therefor in any proceedings, whether civil or penal.

Setting the record straight on Western Australian dingoes

Thursday, 21 March 2019

There has been no change to the status of dingoes under the Biodiversity Conservation Act 2016 compared to the Wildlife Conservation Act that was previously in place

Dingoes declared not protected in 1984



**Room Furniture & Equipment**

**Replacement Cost**

Chalet 1	7,649 see separate tab for list
Chalet 2	7,649 see separate tab for list
Chalet 3	7,374 see separate tab for list
Chalet 4	7,374 see separate tab for list
Chalet 5	7,424 see separate tab for list
Chalet 6	7,163 see separate tab for list
Chalet 7	7,974 see separate tab for list
Chalet 8	7,579 see separate tab for list
Chalet 9	7,106 see separate tab for list
Motel 11	4,562 see separate tab for list
Motel 12	3,911 see separate tab for list
Motel 13	3,911 see separate tab for list
Motel 14	4,442 see separate tab for list
Front beach room 15	3,741 see separate tab for list
Front beach room 16	3,946 see separate tab for list
Front beach room 17	3,920 see separate tab for list
Managers House	5,803 see separate tab for list
	<hr/>
	101,528

discount factor for use / depreciation

50%

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50,764

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Freight Estimate Per-Ons

18,000 Based on \$123 per m3 + pickup,con note etc

**Second hand value of non furniture items**

1x large shade sail	800 All priced per Gumtree
12x outdoor chairs and tables at pool	100 All priced per Gumtree
1x 4 burner BBQ	100 All priced per Gumtree
1 Maytag washing machines	1,000 All priced per Gumtree
2 Maytag dryer, Multi-load	7,000 All priced per Gumtree
ride on mower	2,500 All priced per Gumtree
	<hr/>
	11,500

**Price for removable Assets**

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80,264

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**Capex in last 4 years to improve SOA fixed assets**

See last tab

Refurbishment	297,465
Aircon Unit replacement	32,895
Other	18,207
	<hr/>
	348,567
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Additional Items as advised via email on 23/03/2020

4 Free standing ovens in chalets and managers unit

Fire extinguishers for all units - recently tested and tagged

Pool Chemicals - 20-30 x 20L

Wifi system

CCTV system - pool and common areas

Front desk

	Chalet 1
QTY	Description
	Bedrooms (2)
1	Queen Bed & Mattress
2	Bedside Cabinets
2	Bedside Lamp
4	Curtains
2	Single Beds & mattresses
0	Blinds
1	Brown Wardrobe
	Laundry/Outdoors
1	Table & Chairs Outdoor
1	Broom
1	Dustpan & Brush
0	Iron
1	Door Mat
1	Modem
	Lounge Room
1	Sofa - Three Seater
1	Coffee Table
1	TV Cabinet
1	TV
0	Curtains
1	Blinds
	Kitchen/Dining
1	Dinner Set
2	Sharp Knives
1	Tea Towels
1	Toaster
1	Kettle
1	Chopping Board
1	Pots & Pans & Fry pan
1	Grater
1	Bakeing Dish
1	Cutlery Set
4	Glass Wine
4	Glass Drinking
1	Dish Rack
4	Coffee Mugs
1	Rubbish Bin
1	Fridge/Freezer
1	Microwave
1	Dining Table and 4 chairs
0	Curtains
1	Blinds
	Bathroom
1	Toilet Brush & Holders
1	Shower Curtain



	Chalet 2
	Description
Qty	Bedrooms (2)
1	Queen Bed & Mattress
2	Bedside Cabinets
2	Bedside Lamp
4	Curtains
2	Single Beds
0	Blinds
1	brown wardrobe
	Laundry/Outdoors
1	Table & Chairs Outdoor
1	Broom
1	Dustpan & Brush
0	Iron
1	Door Mat
	Modem
	Lounge Room
1	Sofa - Three Seater
1	Coffee Table
1	TV Cabinet
1	TV
0	Curtains
1	Blinds
	Kitchen/Dining
1	Dinner Set
1	Sharp Knives
1	Tea Towels
1	Toaster
1	Kettle
1	Chopping Board
1	Pots & Pans & Fry pan
1	Grater
1	Bakeing Dish
1	Cutlery Set
4	Glass Wine
4	Glass Drinking
1	Dish Rack
4	Coffee Mugs
1	Rubbish Bin
1	Fridge/Freezer
1	Microwave
1	Dining Table and 4 chairs
0	Curtains
1	Blinds
	Bathroom
1	Toilet Brush & Holders
1	Shower Curtain

	Chalet 3
Qty	Description
	Bedrooms (2)
1	Queen Bed
2	Bedside Cabinets
2	Bedside Lamp
4	Curtains
2	Single Beds
	Blinds
1	wardrobe
	Laundry/Outdoors
1	Table & Chairs Outdoor
1	Broom
1	Dustpan & Brush
	Iron
1	Door Mat
1	Modem
	Lounge Room
1	Sofa - Three Seater
1	Coffee Table
1	TV Cabinet
1	TV
	Curtains
1	Blinds
	Kitchen/Dining
4 persoin	Dinner Set
2	Sharp Knives
1	Tea Towels
1	Toaster
1	Kettle
1	Chopping Board
3	Pots & Pans & Fry pan
1	Grater
1	Bakeing Dish
4 persoin	Cutlery Set
4	Glass Wine
4	Glass Drinking
1	Dish Rack
4	Coffee Mugs
1	Rubbish Bin
1	Fridge/Freezer
1	Microwave
1	Dining Table and 4 chairs
	Curtains
1	Blinds
	Bathroom
1	Toilet Brush & Holders
	Shower Curtain

	Onslow Chalet 4
Qty	Description
	Bedrooms (2)
1	Queen Bed & Mattress
2	Bedside Cabinets
2	Bedside Lamp
4	Curtains
2	Single Beds & mattresses
1	tall boy
	Laundry/Outdoors
1	Table & Chairs Outdoor
1	Broom
1	Dustpan & Brush
0	Iron
1	Door Mat
1	Modem
	Lounge Room
1	Sofa - Three Seater
1	Coffee Table
1	TV Cabinet
1	TV
	Curtains
1	blinds
	Kitchen/Dining
4 person	Dinner Set
2	Sharp Knives
1	Tea Towels
1	Toaster
1	Kettle
1	Chopping Board
3	Pots & Pans
1	Grater
1	Baking Dish
4 person	Cutlery Set
4	Glass Wine
4	Glass Drinking
4	Dish Rack
4	Coffee Mugs
1	Rubbish Bin
1	Fridge/Freezer
1	Microwave
1	Dining Table and 4 chairs
	Curtains
1	Blinds
	Bathroom
4	Toilet Brush & Holders
0	Shower Curtain

Onslow Chalet 5	
Qty	Description
Bedrooms (2)	
1	Queen Bed & Mattress
2	Bedside Cabinets
3	Bedside Lamp
4	Curtains
2	Single Beds & mattresses
1	Large Brown Wardrobe
Laundry/Outdoors	
1	Table & Chairs Outdoor
1	Broom
1	Dustpan & Brush
0	Iron
1	Door Mat
1	Modem
Lounge Room	
1	Sofa - Three Seater
1	Coffee Table
1	TV Cabinet
1	TV
0	Curtains
1	Blinds
Kitchen/Dining	
1	Dinner Set
2	Sharp Knives
1	Tea Towels
1	Toaster
1	Kettle
1	Chopping Board
3pots& 1p	Pots & Pans
1	Grater
0	Baking Dish
1	Cutlery Set
4	Glass Wine
4	Glass Drinking
1	Dish Rack
4	Coffee Mugs
1	Rubbish Bin
1	Fridge/Freezer
1	Microwave
1	Dining Table and 4 chairs
0	Curtains
1	Blinds
Bathroom	
1	Toilet Brush & Holders
0	Shower Curtain

Onslow Chalet 6	
Qty	Description
Bedrooms (2)	
1	Queen Bed & Mattress
3	Bedside Cabinets
1	Bedside Lamp
4	Curtains
2	Single Beds & mattresses
1	Brown Wardrobe
Laundry/Outdoors	
1	Table & Chairs Outdoor
1	Broom
1	Dustpan & Brush
1	Iron
1	Door Mat
0	Modem
Lounge Room	
1	Sofa - Three Seater
1	Coffee Table
0	TV Cabinet
1	TV
0	Curtains
1	Blinds
Kitchen/Dining	
1	Dinner Set
1	Sharp Knives
1	Tea Towels
1	Toaster
1	Kettle
1	Chopping Board
3 p & 1p	Pots & Pans
1	Grater
0	Baking Dish
1	Cutlery Set
4	Glass Wine
4	Glass Drinking
1	Dish Rack
4	Coffee Mugs
1	Rubbish Bin
1	Fridge/Freezer
1	Microwave
1	Dining Table and 4 chairs
0	Curtains
1	Blinds
Bathroom	
1	Toilet Brush & Holders
1	Shower Curtain

	Onslow Chalet 7
Qty	Description
	Bedrooms (2)
1	Queen Bed & Mattress
2	Bedside Cabinets
3	Bedside Lamp
4	Curtains
2	Single Beds & mattresses
1	lamp table
2	wardrobes
	Laundry/Outdoors
1	Table & Chairs Outdoor
1	Broom
1	Dustpan & Brush
0	Iron
1	Door Mat
1	Modem
	Lounge Room
1	Sofa - Three Seater
1	Coffee Table
1	TV Cabinet
1	TV
	Curtains
1	blinds
	Kitchen/Dining
4 person	Dinner Set
1	Sharp Knives
1	Tea Towels
1	Toaster
1	Kettle
1	Chopping Board
3	Pots & Pans
1	Grater
0	Banking Dish
4 person	Cutlery Set
4	Glass Wine
4	Glass Drinking
1	Dish Rack
4	Coffee Mugs
1	Rubbish Bin
1	Fridge/Freezer
1	Microwave
1	Dining Table and 4 chairs
0	Curtains
1	Blinds
	Bathroom
1	Toilet Brush & Holders
0	Shower Curtain

	Onslow Chalet 8
Qty	Description
	Bedrooms (2)
1	Queen Bed & Mattress
3	Bedside Cabinets
3	Bedside Lamp
4	Curtains
2	Single Beds & mattresses
1	Black Dresser large
	Laundry/Outdoors
1	Table & Chairs Outdoor
1	Broom
1	Dustpan & Brush
0	Iron
1	Door Mat
	Modem
	Lounge Room
1	Sofa - Three Seater
1	Coffee Table
1	TV Cabinet
1	TV
0	Curtains
1	Blindes
	Kitchen/Dining
1	Dinner Set
2	Sharp Knives
1	Tea Towels
1	Toaster
1	Kettle
1	Chopping Board
3 pots & 1	Pots & Pans
1	Grater
0	Baking Dish
1	Cutlery Set
4	Glass Wine
4	Glass Drinking
1	Dish Rack
4	Coffee Mugs
1	Rubbish Bin
1	Fridge/Freezer
1	Microwave
1	Dining Table and 4 chairs
0	Curtains
1	Blinds
	Bathroom
	Toilet Brush & Holders
	Shower Curtain

Onslow Chalet 9	
Qty	Description
Bedrooms (2)	
1	Queen Bed & Mattress
3	Bedside Cabinets
3	Bedside Lamp
2	Curtains
2	Single Beds & mattresses
Laundry/Outdoors	
1	Table & Chairs Outdoor
1	Broom
1	Dustpan & Brush
0	Iron
1	Door Mat
	Modem
Lounge Room	
1	Sofa - Three Seater
0	Coffee Table
0	TV Cabinet
1	TV
0	Curtains
1	Blinds
Kitchen/Dining	
1	Dinner Set
2	Sharp Knives
1	Tea Towels
1	Toaster
1	Kettle
1	Chopping Board
3 pots 1 pan	Pots & Pans
1	Grater
0	Baking Dish
1	Cutlery Set
4	Glass Wine
4	Glass Drinking
1	Dish Rack
4	Coffee Mugs
1	Rubbish Bin
1	Fridge/Freezer
1	Microwave
1	Dining Table and 4 chairs
0	Curtains
1	Blinds
Bathroom	
1	Toilet Brush & Holders
1	Shower Curtain



Onslow Chalet 9	
Qty	Description
Bedrooms (2)	
1	Queen Bed & Mattress
1	Bedside Cabinets
2	Bedside Lamp
6	Curtains
0	Single Beds
Laundry/Outdoors	
1	Table & Chairs Outdoor
	Broom
1	Dustpan & Brush
1	Iron
1	Door Mat
1	Modem
Lounge Room	
1	modular
1	Coffee Table
	TV Cabinet
1	TV
2	Curtains
Kitchen/Dining	
	Dinner Set
	Sharp Knives
	Tea Towels
1	Toaster
1	Kettle
1	Chopping Board
	Pots & Pans
1	Grater
0	Baking Dish
2 person	Cutlery Set
0	Glass Wine
2	Glass Drinking
1	Dish Rack
6	Coffee Mugs
1	Rubbish Bin
1	Fridge/Freezer
1	Microwave
1	Dining Table and 4 chairs
2	Curtains
2	Blinds
Bathroom	
1	Toilet Brush & Holders
2	Shower Curtain

	Motel Room 11
Qty	Description
	Bedrooms 1
1	Queen Bed & Mattress
2	Bedside Cabinets
1	Bedside Lamp
4	Curtains
0	Table & Chairs
1	Wardrobe
1	Chair & Footstool
0	Dressing Table
1	Single Beds & mattresses
1	Tall boy
	Outdoors
1	Table & Chairs Outdoor
1	Broom
1	Dustpan & Brush
1	Rubbish Bin
1	Door Mat
1	Butt Bin
	Lounge Room
1	TV
	Kitchen/Dining
3 person	Dinner Set
0	Sharp Knives
1	Tea Towels
1	Toaster
1	Kettle
1	Chopping Board
3 person	Cutlery Set
3	Glass Wine
3	Glass Drinking
0	Modem
3	Coffee Mugs
1	Fridge/Freezer
1	Microwave
0	Curtains
0	Blinds
	Bathroom
1	Toilet Brush & Holders
1	Shower Curtain

	Motel Room 12
Qty	Description
	Bedrooms 1
1	Queen Bed & Mattress
1	Bedside Cabinets
1	Bedside Lamp
4	Curtains
1	Table & Chairs
1	Wardrobe
0	Dressing Table
	Outdoors
1	Table & Chairs Outdoor
1	Broom
	Dustpan & Brush
1	Rubbish Bin
1	Door Mat
1	Butt Bin
	Lounge Room
1	TV
0	Curtains
	Kitchen/Dining
2 person	Dinner Set
0	Sharp Knives
1	Tea Towels
1	Toaster
1	Kettle
1	Chopping Board
2 person	Cutlery Set
2	Glass Wine
2	Glass Drinking
2	Coffee Mugs
	Modem
1	Fridge/Freezer (bar)
1	Microwave
0	Curtains
0	Blinds

	Motel Rm 13
Qty	Description
	Bedrooms 1
1	Queen Bed & Mattress
1	Bedside Cabinets
1	Bedside Lamp
4	Curtains
1	Table & Chairs
1	Wardrobe
0	Dressing Table
	Outdoors
1	Table & Chairs Outdoor
1	Broom
1	Dustpan & Brush
1	Rubbish Bin
1	Door Mat
1	Butt Bin
	Lounge Room
1	TV
	Curtains
	Kitchen/Dining
2 person	Dinner Set
0	Sharp Knives
1	Tea Towels
1	Toaster
1	Kettle
1	Chopping Board
2 person	Cutlery Set
2	Glass Wine
2	Glass Drinking
	Modem
2	Coffee Mugs
1	Fridge/Freezer (bar)
1	Microwave
	Curtains
	Blinds
	Bathroom
1	Toilet Brush & Holders
1	Shower Curtain

	Motel Room 14
Qty	Description
	Bedrooms 1
1	Queen Bed & Mattress
1	Bedside Cabinets
1	Bedside Lamp
4	Curtains
1	Table & Chairs
1	Single Bed
1	Wardrobe
0	Dressing Table
	Outdoors
1	Table & Chairs Outdoor
1	Broom
1	Dustpan & Brush
1	Rubbish Bin
1	Door Mat
1	Butt Bin
	Lounge Room
1	TV
	Curtains
	Kitchen/Dining
3 person	Dinner Set
0	Sharp Knives
1	Tea Towels
1	Toaster
1	Kettle
1	Chopping Board
3 person	Cutlery Set
3	Glass Wine
3	Glass Drinking
	Modem
3	Coffee Mugs
1	Fridge/Freezer (bar)
1	Microwave
0	Curtains
0	Blinds
	Bathroom
1	Toilet Brush & Holders
1	Shower Curtain
1	Bath Mat
1	Handtowel

Front Beach Room 15	
Qty	Description
Bedrooms 1	
1	Queen Bed & Mattress
2	Bedside Cabinets
0	Bedside Lamp
4	Curtains
1	Table & Chairs
0	Wardrobe
1	tall boy
Outdoors	
1	Table & Chairs Outdoor
0	Broom
0	Dustpan & Brush
1	Rubbish Bin
1	Door Mat
1	Butt Bin
Lounge Room	
1	TV
0	Curtains
Kitchen/Dining	
2 person	Dinner Set
0	Sharp Knives
1	Tea Towels
1	Toaster
1	Kettle
1	Chopping Board
2 person	Cutlery Set
2	Glass Wine
2	Glass Drinking
1	Modem
2	Coffee Mugs
1	Fridge/Freezer (bar)
1	Microwave
2	Curtains
0	Blinds
Bathroom	
1	Toilet Brush & Holders
0	Shower Curtain

	Front Beach Room 16
Qty	Description
	Bedrooms 1
1	Queen Bed & Mattress
1	Bedside Cabinets
0	Bedside Lamp
4	Curtains
1	Table & Chairs
Small	Wardrobe
1	Tall boy
	Outdoors
1	Table & Chairs Outdoor
0	Broom
0	Dustpan & Brush
1	Rubbish Bin
1	Door Mat
1	Butt Bin
	Lounge Room
1	TV
0	Curtains
	Kitchen/Dining
2 person	Dinner Set
	Sharp Knives
1	Tea Towels
1	Toaster
1	Kettle
1	Chopping Board
2 person	Cutlery Set
2	Glass Wine
2	Glass Drinking
1	Modem
2	Coffee Mugs
1	Fridge/Freezer
1	Microwave
0	Curtains
1	Blinds
1	oven
	Bathroom
1	Toilet Brush & Holders
0	Shower Curtain

	Front Beach Rm 17
Qty	Description
	Bedrooms (2)
1	Queen Bed & Mattress
2	Bedside Cabinets
0	Bedside Lamp
4	Curtains
1	Table & Chairs
1	Wardrobe
1	tall boy
	Outdoors
1	Table & Chairs Outdoor
0	Broom
0	Dustpan & Brush
1	Rubbish Bin
1	Door Mat
1	Butt Bin
	Lounge Room
1	TV
0	Curtains
	Kitchen/Dining
2 person	Dinner Set
0	Sharp Knives
1	Tea Towels
1	Toaster
1	Kettle
1	Chopping Board
2 person	Cutlery Set
2	Glass Wine
2	Glass Drinking
2	Coffee Mugs
1	Fridge/Freezer (bar)
1	Microwave
2	Curtains
0	Blinds
1	Modem
	Bathroom
1	Toilet Brush & Holders
0	Shower Curtain



## Laundry

3x maytag washing machines

2x maytag dryers

laundry consumables

chalet consumables

Fire Extinguishers

**Office**

large office desk  
small office dest  
3x office chairs  
2x large filing cabinets  
1x large book case  
1x small book case  
1x bar fridge  
1x small set of draws  
1x brother printer  
1x Samsung monitor  
1x dell monitor

Asset	Asset Description	Purchase Date	Purchase Price	Total	Category
ASH104	Pool Fencing	25/02/2019	4,057.35		Refurbishment
ASH26	Blinds	7/05/2015	3,086.36		Refurbishment
ASH40	Westing Gas Cooktop & Gas Oven	25/06/2016	1,317.27		Refurbishment
ASH41	Blinds - 25mm 1390 x 980 Satin	3/08/2016	350.00		Refurbishment
ASH44	60cm Gas Cooktop & Oven	8/08/2016	1,317.27		Refurbishment
ASH45	60cm Gas Cooktop & Oven	24/08/2016	1,317.27		Refurbishment
ASH46	Office Refurbishment	31/03/2016	2,391.24		Refurbishment
ASH47	Units 11-14 Refurbishment	31/03/2016	8,129.41		Refurbishment
ASH48	Chalet 8 Refurbishment	31/05/2016	57,641.53		Refurbishment
ASH49	Chalet 8 New Floor	31/05/2016	3,116.74		Refurbishment
ASH50	Chalet 8 New Windows	31/05/2016	10,000.00		Refurbishment
ASH51	Rangehood & U7 & 14 fans instal	31/12/2015	1,921.48		Refurbishment
ASH54	Chalet 2 Refurbishment	30/06/2016	6,316.09		Refurbishment
ASH55	Chalet 2 Flooring	30/06/2016	3,074.11		Refurbishment
ASH56	Chalet 1 Refurbishment	1/10/2016	25,882.43		Refurbishment
ASH57	Chalet 2 Refurbishment	1/10/2016	17,030.46		Refurbishment
ASH58	Chalet 3 Refurbishment	1/09/2016	13,896.09		Refurbishment
ASH60	Oven & Washing Mach Chalet 4	1/02/2017	1,734.55		Refurbishment
ASH61	Flooring Reno Chalets 4	1/03/2017	1,925.27		Refurbishment
ASH62	Chalet 4 Refurbishment	1/03/2017	3,757.58		Refurbishment
ASH62A	Chalet 4 refurb	31/08/2017	1,626.74		Refurbishment
ASH63	Chalet 5 Refurbishment	1/11/2016	10,558.34		Refurbishment
ASH64	Chalet 7 New Oven	1/11/2016	2,041.59		Refurbishment
ASH65	Flooring Chalet 7 Reno	1/11/2016	1,810.00		Refurbishment
ASH66	Chalet 7 Refurbishment	1/11/2016	18,993.81		Refurbishment
ASH67	Chalet 8 Refurbishment	1/09/2016	7,458.68		Refurbishment
ASH69	Painting of 9 Chalets	1/12/2016	12,275.00		Refurbishment
ASH70	Flooring Reno Chalet 9	1/03/2017	1,925.27		Refurbishment
ASH71	Chalet 9 Refurbishment	1/03/2017	313.71		Refurbishment
ASH75	Unit 14 New Roof	1/08/2016	643.00		Refurbishment
ASH76	Flooring Chalet 1	1/09/2016	4,762.31		Refurbishment
ASH77	Gas connection Chalet 4	28/07/2017	957.05		Refurbishment
ASH80	Chalet 9 Kitchen	12/10/2017	1,826.36		Refurbishment
ASH81	Oven Chalet 3	24/08/2016	1,317.27		Refurbishment
ASH82	Blinds Chalet 9	15/11/2017	243.18		Refurbishment
ASH83	Chalet 4 Plumbing Upgrade	1/07/2017	478.02		Refurbishment
ASH84	Unit 9 Kitchen Upgrade	1/02/2018	975.64		Refurbishment
ASH85	Paving	30/04/2018	10,551.83		Refurbishment
ASH90	Tiles Managers House	20/09/2018	1,106.14		Refurbishment
ASH91	Kitchen Refurbish Manager Hous	15/10/2018	4,200.00		Refurbishment
ASH95	Patios	30/09/2018	40,008.79		Refurbishment
ASH97	Euromaid Stove Managers House	30/11/2018	1,249.09		Refurbishment
ASH98	Landscaping	31/01/2019	3,880.25	297,464.57	Refurbishment Total
ASH22	Chemigem Pool unit	31/03/2015	1,544.55		Other
ASH23	Security camera & recorder	27/02/2015	3,164.27		Other
ASH27	Solar Hot Water Unit	1/07/2015	5,450.00		Other
ASH42	Solar Hot Water Unit	7/08/2016	4,024.24		Other
ASH43	Solar Hot Water Unit	7/08/2016	4,024.25	18,207.31	Other Total
ASH100	Aircon Unit Chalet 2	29/01/2019	2,237.37		Aircon Unit replacement
ASH108	Aircon Manager House	18/10/2019	1,840.37		Aircon Unit replacement
ASH25	Aircon units x 2	29/05/2015	1,885.58		Aircon Unit replacement
ASH32	2x Air Con Units	31/08/2015	2,430.32		Aircon Unit replacement
ASH34	Gas Oven, cooktop & rangehood	17/11/2015	1,517.27		Aircon Unit replacement
ASH37	3x New Air Cond Units	31/12/2015	3,576.37		Aircon Unit replacement
ASH52	Aircon Unit Installation U4&5	12/05/2016	3,034.24		Aircon Unit replacement
ASH68	New 3.5KW Air Con Chalet8	1/12/2016	2,492.05		Aircon Unit replacement
ASH72	Aircon Unit 3	1/11/2016	1,692.14		Aircon Unit replacement
ASH73	Aircon Unit 12	1/10/2016	2,492.05		Aircon Unit replacement
ASH74	Aircon Unit 13	1/10/2016	2,492.05		Aircon Unit replacement
ASH93	Aircon unit managers house 3.5	26/10/2018	2,793.22		Aircon Unit replacement
ASH96	Aircon unit Chalet 3	19/11/2018	2,206.17		Aircon Unit replacement
ASH99	Aircon Unit Calet 7	21/01/2019	2,206.17	32,895.37	Aircon Unit replacement
			348,567.25		

## Cost Plan Summary

**Project:** HQ Management  
**Building:** TOM PRICE TENNIS CLUB REDEVELOPMENT

**Details:** TOM PRICE TENNIS CLUB  
 REDEVELOPMENT Rev1

Code	Description	Quantity	Unit	Rate	Total
	NOTES				0
	PRELIMINARIES				110,000
	DEMOLITION				49,000
	EARTHWORKS, COURT PAVEMENT & FOUNDATIONS				481,000
	BUILDING STRUCTURES				346,000
	ELECTRICAL				50,000
	EXTERIOR ELEMENTS				80,000
	EXTERNAL SERVICES				30,000
	TRANSPORT AND INSTALL				40,000
	<b>Sub-Total</b>				<b>1,186,000</b>
	Professional Fees including travel	7.5	%		89,000
	Design Contingency	5.0	%		59,300
	Construction Contingency	5.0	%		59,300
	<b>Estimated Total Project Cost</b>				<b>1,393,600</b>
	<b>Exclusions</b>				
	Loose furniture & equipment				
	Fire hoses & hydrants				
	Gutters & downpipes				
	Power upgrade				
	Rock excavation				
	Modifications to existing paving, carpark, roads, fencing, adjacent buildings & structures				
	Goods & Services Tax				

# Cost Plan

**Project:** HQ Management  
**Building:** TOM PRICE TENNIS CLUB REDEVELOPMENT

**Details:** TOM PRICE TENNIS CLUB  
 REDEVELOPMENT Rev1

Code	Description	Quantity	Unit	Rate	Total
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## NOTES

	<b>REFERENCE DOCUMENTS</b>				
1	The following documents were used for compiling this estimate:				
2	Existing Feature Survey 001 Rev B McMullen Nolan dated 4/02/2019				
3	Concept plans S1 to S7 - All Aspect Design dated January 2020				
4	Civil and structural hand markups and sketches undated				
5	Tom Price Tennis Club aerial image of site location				
6	Various photos				
	<b>QUALIFICATIONS</b>				
7	This cost indication is based on conceptual design information provided by the Project Manager. The information provided is preliminary and incomplete. Accordingly, this cost indication reflects the current conceptual design information and may vary significantly once investigation work and designs are finalised.				
8	Pricing assumes the project will be competitively tendered.				

## NOTES

0

## PRELIMINARIES

9	Contractor Preliminaries		Item		110,000
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## PRELIMINARIES

110,000

## DEMOLITION

10	Breakup and remove existing concrete court pavement	1,900	m2	20.00	38,000
11	Demolish and remove brick BBQ structure and hitting wall foundations		Item		500
12	Demolish and remove existing clubroom structure and make safe		Item		2,400
13	Remove existing small metal shed		Item		900
14	Remove concrete kerb	30	m	10.00	300
15	Remove tree(s)	6	No	750.00	4,500
16	Clear area for new buildings	240	m2	10.00	2,400

## DEMOLITION

49,000

## EARTHWORKS, COURT PAVEMENT & FOUNDATIONS

	<b>COURTS</b>				
17	Excavate and cart to spoil (bank cubic metres), includes shoring up sides of excavations where required	1,900	m3	20.00	38,000
18	Clean imported sand fill compacted in layers as per Engineer requirements (bulk qty)	2,000	m3	60.00	120,000
19	200 Thick roadbase	1,900	m2	50.00	95,000
20	Asphalt seal 20mm	1,900	m2	35.00	66,500
21	Acrylic paint to court areas	1,600	m2	30.00	48,000
22	Court line marking	3	No	1,000.00	3,000
23	Flush concrete edge beam to asphalt areas laid on basecourse	250	m	60.00	15,000
24	Spoon drain 300 wide with FRP grate	37	m	600.00	22,200

# Cost Plan

**Project:** HQ Management  
**Building:** TOM PRICE TENNIS CLUB REDEVELOPMENT

**Details:** TOM PRICE TENNIS CLUB  
 REDEVELOPMENT Rev1

Code	Description	Quantity	Unit	Rate	Total
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## EARTHWORKS, COURT PAVEMENT & FOUNDATIONS

(Continued)

25	Sump and 150 dia. PVC pipe drains	2	No	2,500.00	5,000
26	2x90mm slotted subsoil drainage pipes wrapped in geofabric	500	m	45.00	22,500
27	Allow for subsoil drainage disposal pipework		Item		2,500
28	Tennis net and posts	3	Set	1,500.00	4,500
	<b>BUILDING FOUNDATIONS</b>				
29	Reinforced concrete slab on ground for new shed	24	m2	200.00	4,800
30	Concrete slab and ramp to undercover area	66	m2	250.00	16,500
31	Pad footing to amenities and clubhouse 2000 long x 600 wide x 400 deep	17	No	500.00	8,500
32	Twinside retaining wall to undercover area	30	m	300.00	9,000

## EARTHWORKS, COURT PAVEMENT & FOUNDATIONS

**481,000**

## BUILDING STRUCTURES

33	New metal shed 7500 x 3200 including power and lighting (floor slab included elsewhere)		Item		28,000
34	New clubhouse building with separate office, store and kitchen - 2 transportable modules 14.40m x 6.0m overall		Item		130,000
35	New Amenities building complete - 1 transportable module 11.46m x 3.0m		Item		80,000
36	Covered area adjacent clubhouse		Item		75,000
37	Air-conditioning to clubhouse (2 off)		Item		8,000
38	Extend existing covered area		Item		25,000

## BUILDING STRUCTURES

**346,000**

## ELECTRICAL

	<b>Cost Estimate prepared by MDC Global 22/01/2020 Rev B</b>				
39	Modify existing DB		Item		6,300
40	Sub mains cabling		Item		6,800
41	Meter		Item		1,500
42	Light fixtures		Item		14,400
43	New cabling to light poles		Item		8,800
44	Temporarily remove existing light poles and reinstate after completion of earthworks		Item		4,400
45	Replace existing lighting		Item		1,600
46	Testing & commissioning		Item		4,300
47	Sundries		Item		1,900

## ELECTRICAL

**50,000**

## EXTERIOR ELEMENTS

48	Widen existing concrete footpath	22	m2	200.00	4,400
49	New disabled parking bay including signage, bollard and pavement marking etc.	1	No	3,000.00	3,000

# Cost Plan

**Project:** HQ Management  
**Building:** TOM PRICE TENNIS CLUB REDEVELOPMENT

**Details:** TOM PRICE TENNIS CLUB  
 REDEVELOPMENT Rev1

Code	Description	Quantity	Unit	Rate	Total
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## EXTERIOR ELEMENTS

(Continued)

50	New concrete block hit-up wall 4800 long x 3000 high	1	No	8,000.00	8,000
51	Plinth for air-con condensing unit	2	No	500.00	1,000
52	Walkway to new amenities building	23	m2	200.00	4,600
53	New chainlink fencing to match existing	50	m	200.00	10,000
54	Chainlink gated added to entry	1	No	2,000.00	2,000
55	Modify existing chainlink fencing around courts to accommodate new shed, clubhouse and undercover area		Item		5,000
56	Remove paving paint from existing concrete slab		Item		2,000
57	Tiered seating (2 tier proprietary type Grillex or similar)		Item		15,000
58	New sandpit		Item		5,000
59	Allowance for landscaping and reticulation		Item		20,000

## EXTERIOR ELEMENTS

80,000

## EXTERNAL SERVICES

60	New sewer pump station and pressure pipe connecting to sewer line near Western boundary		Item		15,000
61	Inground sewer prelays for transportable buildings	2	No	5,000.00	10,000
62	Water run to new buildings		Item		5,000
63	Refer to Electrical trade for all electrical cost estimates		Note		

## EXTERNAL SERVICES

30,000

## TRANSPORT AND INSTALL

64	Transport modules to site (3 modules) Perth to Tom Price approx. 1,500kms	3	Units	7,000.00	21,000
65	Cranage on and off		Item		10,000
66	Install on site		Item		9,000

## TRANSPORT AND INSTALL

40,000



# LOCAL GEOTECHNICS

**23 October 2019**

**Report on**  
**Geotechnical Investigation**  
**Tennis Club, Tom Price WA**

Project:  
**LGK8722019GI**  
**REV\_1**

Client:  
**Shire of Ashburton**

Geotech

Civil

Pavement

Drainage





23 October 2019

To  
**Shire of Ashburton**

Dear Sir,

**RE:** Geotechnical Investigation for Tennis Club, Tom Price WA

This letter presents our report on a Geotechnical Investigation carried out at *Tennis Club, Tom Price WA*. The report must be thoroughly read and implemented in full. No partial implementation of this report is allowed.

If you have any questions in regards to the geotechnical site investigation or we can be of further assistance, please do not hesitate to contact Local Geotechnics.

Sincerely yours

A handwritten signature in blue ink, appearing to read "Harun Meer", written over a light blue circular stamp.

**Dr. Harun Meer**

*Ph.D.(Geotech), M. Eng. (Geotech), B. Eng. (Civil), MIE Aust*

Director

**Local Geotechnics**

**PROJECT INFORMATION**

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<b>Project</b>	<b>LGK8722019GI REV_1 Geotechnical Investigation</b>			
<b>Site Location</b>	<b>Tennis Club, Tom Price WA</b>			
<b>Rev</b>	<b>Description</b>	<b>Date</b>	<b>Prepared by</b>	<b>Approved by</b>
0	Issued to client	21 October 2019	F Ren	H Meer
1	Issued to client	23 October 2019	F Ren	H Meer

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**Figure 1.** Aerial View of the Site Location

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**Table 1.** Summary of Field Tests  
**Table 2.** Summary of DCP test data  
**Table 3.** Summary of Geotechnical Laboratory Test Data  
**Table 4.** General Definition of Site Class

## APPENDICES

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**Appendix A:** Site Sketch  
**Appendix B:** Test Pit Logs and DCP Test Certificates  
**Appendix C:** Laboratory Test Certificates  
**Appendix D:** Site Photos

## EXECUTIVE SUMMARY

Shire of Ashburton commissioned Local Geotechnics to prepare a Geotechnical Investigation report for Tennis Club, Tom Price WA.

The proposed construction will be replacement of court surfacing and construction of a new clubhouse and associated changing room facilities between the two courts.

A geotechnical site investigation, that comprised onsite underground services check, test pit excavation, sampling and laboratory testing, was undertaken on 2 October 2019 to assess the prevailing subsurface conditions for the proposed development. Subsurface conditions inferred from the site investigation can be described as follows:

**CLAY or gravelly CLAY (CH)** – high plasticity, red, moist, stiff to very stiff; extended from the bottom of concrete base to a maximum investigated depth of 1.8 m at TP1 and TP2 and to a depth of 1.0 m at TP3.

**Silty SAND (SM)** – fine to coarse grained, red; silt of low to medium plasticity; with angular gravel, fine to coarse grained; moist and stiff; extended from the bottom of concrete base to a depth of 0.6 m at TP4.

**Sandy SILT or sandy gravelly SILT (ML)** – low to medium plasticity, greenish grey, grey; sand, fine to coarse grained, gravel, fine to medium grained, sub-angular; moist, stiff to very stiff; from 1.0 m to the target depth of 2.0 m at TP3 and from 0.6 m to 1.8 m at TP4.

**Groundwater** - groundwater was not encountered during the investigation.

CBR values for subgrade materials (in situ sand) was found as 5%.

The Dynamic Cone Penetrometer (DCP) tests revealed that the site's soil is in stiff to hard condition.

### Site Classification

Provided earthworks are completed as per the recommendation in Section 7.0 of this report, based on the site soil profile and surrounding condition, the site can be classified as **“CLASS M”** in accordance with the definitions provided in Australian Standard AS2870 - 2011. The characteristics surface movement  $Y_s$  for is Class 'M' site is considered to be  $20 \text{ mm} < Y_s \leq 40 \text{ mm}$ .

There is a concrete layer with thickness ranging from 15 mm to 80 mm. Concrete thicknesses are as follows:

- TP1 and TP2: 70 mm to 80 mm
- TP3: Approximately 50 mm
- TP4: 15 mm to 20 mm

In our opinion, concrete at TP1 to TP3 areas is in good condition. But the concrete at TP4 area is not in good condition.

### Stormwater Drainage

Onsite disposal of roof runoff and stormwater via soakwell is not appropriate for this site. We recommend discharging of surface and roof runoff offsite to the council drainage system or locally available drainage system or as recommended by the local government authority.

*It is highly recommended that a competent geotechnical engineer should supervise earthworks and construction to ensure that all organic, roots, demolition debris, loose material have been adequately removed from the area and that the fill material is adequately compacted.*

## 1.0 INTRODUCTION

Shire of Ashburton commissioned Local Geotechnics (LG) to prepare a geotechnical investigation report for Tennis Club, Tom Price WA. The site location is shown in Figure 1.



**Figure 1.** Aerial view of the site location (Source: Landgate Map)

A geotechnical site investigation, that comprised onsite underground services check, test pit excavation, sampling and laboratory testing, was undertaken on 2 October 2019 to assess the prevailing subsurface conditions for the proposed development. Weather condition was sunny on the day of field investigation.

This report presents the factual data obtained during field investigation and recommendations and discussions on site classification, subsurface conditions, bearing pressure and estimated settlements. Environmental issues were not considered in this report.

## 2.0 PROPOSED DEVELOPMENT

The proposed development will be replacement of court surfacing and construction of a new clubhouse and associated changing room facilities between the two courts.

## 3.0 SCOPE AND OBJECTIVES

Following is the scope of work LG has undertaken to achieve the project objectives:

- Desktop review of geological survey maps, groundwater atlas and other publicly available information for the site;
- Identifying any underground services crossing the proposed field investigation locations by conducting “Dial-Before-You-Dig” search;
- Preparation of a Job Safety and Environmental Analysis (JSEA) document for the geotechnical investigation and implementation of the JSEA register during the fieldworks;

- Excavating of 4 test pits (TPs) to a target depth of 2 m or refusal, using an excavator;
- Logging of site soil profile as per Australian Standard AS1726;
- Groundwater recording as per test pit observation;
- Conducting of DCP tests alongside the test pits up to a depth of 1.0 m or refusal;
- Organising a laboratory testing program on the collected soil and rock samples to be undertaken by a NATA accredited testing laboratory;
- Preparation of this geotechnical investigation report to include the following information relevant to the design and construction development.
  - Factual data from the field testing;
  - Laboratory test data;
  - Site classification as per AS2870-2011;
  - Earthquake site classification as per AS1170;
  - Subsurface conditions in the significant foundation zone;
  - Recommendations on ground improvement;
  - Description of groundwater conditions;
  - Geotechnical strength and stiffness parameters.
  - Provide recommendation on earthworks;
  - Recommendation on Bearing Capacity and Settlements.
  - Provide recommendation on stormwater drainage.

## 4.0 SITE CONDITIONS

### 4.1 Surface Condition

The site is a tennis club with three courts. There is one tennis court at the north of the site, and the other two are at the south. The north and south courts are separated by fence. The outside boundaries are also enclosed by fence. There are a few lighting towers at the boundaries of the courts. A few palm trees are observed at the middle of the north court and two south courts. The ground is covered by plastic surface.

Overall topography of site is flat. There is no water ponding at the site during the investigation. The site photos taken during the field investigation are shown in Appendix D.

### 4.2 Groundwater Information

There is no publicly available groundwater information for this site.

## 5.0 FIELD INVESTIGATION

### 5.1 General

The geotechnical site investigation was undertaken on 2 October 2019 under supervision of a geotechnical engineer from LG.

The field investigation consists of sub-surface probing at four (04) locations by using an excavator up to a depth of 2.0 m or refusal, taking photographs and Dynamic Cone Penetrometer (DCP) testing alongside the test pits.

The test pit locations were selected at the corners of the courts to minimize the damage to the existing courts. The plastic surface of the courts was removed before excavation. The concrete base underneath was then broken and excavated by the excavator to reveal the subgrade soil. Summary of the tests undertaken onsite is shown in Table 1 and test location plan is shown in Appendix A.



**Table 1.** Summary of Field Tests

Test ID	Northing (m, GDA94)	Easting (m, GDA94)	Termination Depth (m)
TP1 & DCP1	7 489 967	581 781	1.8
TP2 & DCP2	7 489 953	581 760	1.7
TP3 & DCP3	7 489 942	581 785	2.0
TP4 & DCP4	7 489 910	581 765	1.8

## 5.2 Underground Service Location

Prior to the commencement of the fieldwork, Dial Before U Dig search was conducted and underground services within the proposed development area were identified by the excavating company. Care was taken to avoid any underground services during test pit excavation.

## 5.3 Test Pit Logs

Four Test Pits (TP1 to TP4) were conducted at the site by using an excavator. Test pit locations are shown in the site sketch in Appendix A.

The tennis courts are covered by a plastic surface material. It is about 10 mm to 20 mm and it overlies a concrete base with thickness ranging from 15 mm to 80 mm. Concrete thicknesses are as follows:

- TP1 and TP2: 70 mm to 80 mm
- TP3: Approximately 50 mm
- TP4: 15 mm to 20 mm

In our opinion, concrete at TP1 to TP3 areas is in good condition. But the concrete at TP4 area is not in good condition.

The concrete base is supported by sub-grade soil. Test pits TP1 to TP3 have similar soil profile consisting of clay, gravelly clay, of high plasticity, red, moist, stiff to very stiff; extended from the bottom of concrete base to a maximum investigated depth of 1.8 m. It overlies a sandy silt layer at TP3, which is low to medium plasticity, greenish grey, sand, fine to coarse grained, with fine to medium grained sub-angular gravel; moist, very stiff; from 1.0 m to the target depth of 2.0 m.

Soil profile at TP4 consists of silty sand, fine to coarse grained, red; silt of low to medium plasticity; with angular gravel, fine to coarse grained; moist and stiff. It overlies a sandy gravelly silt layer of low plasticity, grey; sand, fine to coarse grained and gravel, fine to coarse grained, angular; moist and stiff, to the maximum investigated depth of 1.8 m.

TP3 was terminated at target depth of 2.0 m. TP1, TP2 and TP4 were terminated at depth of 1.8 m, 1.7 m and 1.8 m respectively due to excavator refusal on a hard layer.

Groundwater was not encountered during the investigation. Test pit logs are attached in Appendix B.

## 5.4 Dynamic Cone Penetrometer (DCP) Tests

Dynamic Cone Penetrometer (DCP 1-4) tests were conducted alongside the test pits on the sub-grade soil. DCP tests indicate the soil density of the site as per Standard Australia HB 160-2006, Table 6.4.6.1(A) & (B). DCP data are presented in Table 2 and DCP test certificates are attached in Appendix B.

**Table 2.** Summary of DCP test data Ref. Table 6.4.6.1(A) & (B) HB 160-2006

DCP No.	DCP 1		DCP 2		DCP 3		DCP 4	
Depth below ground level (mm)	Penetration Resistance - Blows/100mm							
0 - 100	10	VSt	5	VSt	10	VSt	3	St
100 - 200	8	VSt	8	VSt	18	H	4	St
200 - 300	6	VSt	8	VSt	8	VSt	4	St
300 - 400	8	VSt	10	VSt	9	VSt	3	St
400 - 500	5	VSt	10	VSt	5	VSt	5	VSt
500 - 600	4	St	Refusal	Refusal	9	VSt	5	VSt
600 - 700	4	St			9	VSt	4	St
700 - 800	3	St			10	VSt	4	St
800 - 900	3	St			10	VSt	4	St
900-1000	4	St			10	VSt	4	St
VS=Very Soft to Soft < 1	F=Firm 1 - 2		St=Stiff 3 - 4		VS <sub>t</sub> =Very Stiff 5 - 10		H=Hard > 10	
VL=Very Loose < 1	L=Loose 1 - 2		MD=Medium Dense 2 - 3		D=Dense 4 - 8		VD=Very Dense > 8	

It is observed from the DCP tests that the site soil is in stiff to hard condition.

Based on DCP test results, we recommend that the foundation material is capable of sustaining an allowable bearing pressure of 100 kPa in its current condition.

## 6.0 LABORATORY TEST

Geotechnical tests were conducted by Kanga and Associate, Naval Base, a NATA accredited laboratory. Following laboratory tests were undertaken:

- 2 x Particle Size Distribution Test, (WA 115.1),
- 2 x Atterberg Limit Test, (WA 120.2, 121.1, 122.1, 123.1),
- 1 x Compaction Test – Maximum Modified Dry Density, MMDD, (WA 133.1) and
- 1 x California Bearing Ratio (CBR) Test, (WA 141.1).

The laboratory test results are summarised in Table 3. Laboratory test certificates are included in Appendix C.

**Table 3.** Summary of Geotechnical Laboratory Test Data

Sample Location	TP1 (0.08 m - 1.5 m)	TP1 (1.5 m - 1.8 m)
<b>Particle Size Distribution (PSD)</b>		
Gravel (%)	3	47
Sand (%)	29	29
Fines < 75µm (%)	68	24
<b>Atterberg Limit Tests (PI)</b>		
Liquid Limit (%)	40	36
Plastic Limit (%)	22	23
Plasticity Index (%)	18	13
Linear Shrinkage (%)	13.0	8.5
<b>Modified Proctor</b>		
Modified Dry Density (t/m <sup>3</sup> )	1.99	-
Optimum Moisture Content (%)	11.5	-



Sample Location	TP1 (0.08 m - 1.5 m)	TP1 (1.5 m - 1.8 m)
<b>California Bearing Ratio (CBR)</b>		
CBR 4-Days Soaked (%) @ 2.5 mm penetration	5	-

The soil matrix tested comprises approximately 3% to 47% gravel, 29% sand and 24% to 68% fines. According to AS1726-2017, the samples tested can be classified as GRAVEL with silt and sand (GP), gravelly Sandy CLAY, trace gravel (CL).

CBR values for subgrade materials (in situ sand) was found as 5%.

## 7.0 ENGINEERING CONSIDERATIONS AND RECOMMENDATIONS

### 7.1 Inferred Subsurface Conditions

There is a concrete layer with thickness ranging from 15 mm to 80 mm. Concrete thicknesses are as follows:

- TP1 and TP2: 70 mm to 80 mm
- TP3: Approximately 50 mm
- TP4: 15 mm to 20 mm

In our opinion, concrete at TP1 to TP3 areas is in good condition. But the concrete at TP4 area is not in good condition.

Subsurface conditions inferred from the site investigation can be described as follows:

**CLAY** or **gravelly CLAY (CH)** – high plasticity, red, moist, stiff to very stiff; extended from the bottom of concrete base to a maximum investigated depth of 1.8 m at TP1 and TP2 and to a depth of 1.0 m at TP3.

**Silty SAND (SM)** – fine to coarse grained, red; silt of low to medium plasticity; with angular gravel, fine to coarse grained; moist and stiff; extended from the bottom of concrete base to a depth of 0.6 m at TP4.

**Sandy SILT** or **sandy gravelly SILT (ML)** – low to medium plasticity, greenish grey, grey; sand, fine to coarse grained, gravel, fine to medium grained, sub-angular; moist, stiff to very stiff; from 1.0 m to the target depth of 2.0 m at TP3 and from 0.6 m to 1.8 m at TP4.

CBR values for subgrade materials (in situ sand) was found as 10%.

### 7.2 Groundwater

No groundwater was encountered during the investigation.

### 7.3 Earthworks Recommendation

Any earthworks at the site should be carried out in general accordance with the Australian Standard AS 3798-2007 "Guidelines on Earthworks for Commercial and Residential Developments". Followings are general guidelines to be followed during earthworks:

- Clear any unsuitable material from the site. Unsuitable materials generally include: organics, grass roots, uncontrolled fill of building rubbles, bricks, stone blocks, concrete, wood, asphalt, bore well, different types of waste etc.
- Remove all the trees with roots from the built area and backfill the area with clean sand.
- Before laying foundation, compact the site up to 1000 mm depth to a dense condition as per AS 3798-2007. We recommend 4 Dynamic Cone Penetrometer (DCP) blows per 100 mm of penetration.

- Backfilling layer thickness should not be more than 300 mm in loose condition. Any backfilled layer must be compacted to a dense condition as per AS 3798-2007.
- Site should be prepared in a way so that roof runoff or surface water runoff does not pass through the building envelop.
- Care needs to be given in compacting at the vicinity of the existing structure to avoid damage from excessive vibrations.
- Retaining wall is required if there is an elevation difference of 250 mm or as per requirement of the local council.
- For site maintenance, it is recommended to follow the CSIRO publication "Guide to Home Owners on Foundation Maintenance and Footing Performance" in Building Technology File Number 18. This document provides important information on the implications of plumbing, property maintenance, site classification on foundation design, drainage and performance expectations.
- It is recommended that a geotechnical engineer supervises the site activities to ensure that all organic, roots and demolition debris have been adequately removed from the area and that site is adequately improved, backfilled and compacted as per the procedures described above.

#### 7.4 Site Classification

Provided earthworks are completed as per the recommendation provided in Section 7.3, the site can be classified as "**CLASS M**" in accordance with the definitions provided in Australian Standard AS2870 -2011.

The characteristics surface movement  $Y_s$  is considered to be  $20 \text{ mm} < Y_s \leq 40 \text{ mm}$ . An assumption of soil suction change of 2.5 m is made in this case.

General definition of 'Site Class' is shown in Table 3 (Source: AS 2870-2011).

**Table 3.** General Definition of Site Class (Source: AS 2870-2011)

Site Class	Soil Description	Characteristic Surface Movement (mm)
A	Most SAND and ROCK sites with little or no ground movement due to moisture content variation	little or no ground movement
S	Slightly reactive clayey or silty SAND, which will cause slight ground movement due to moisture content variation	$0 < Y_s \leq 20$
M	Moderately reactive clayey or silty soil which will cause moderate ground movement due to moisture content variation	$20 < Y_s \leq 40$
H1	Highly reactive clayey or silty soil which will cause high ground moved due to moisture content variation	$40 < Y_s \leq 60$
H2	Highly reactive clayey or silty soil which will cause high ground moved due to moisture content variation	$60 < Y_s \leq 75$
E	Extremely reactive clayey or silty soil which will cause extreme ground movement due to moisture content variation	$Y_s > 75$
P	Problematic sites, sites consisted of soft soils, soft clay or silt or loose sand; landfills, mine subsidence, collapsing soils, very reactive soils, subjected to erosion and sites which cannot be classified as A to E.	-

#### 7.5 Earthquake Design Factor

Australian Standard AS1170.4-2007 Structural design actions Part 4 "Earthquake actions in Australia" is recommended for earthquake consideration. AS1170.4-2007 outlines the design criteria required for a structure in consideration of the risk of being subjected to earthquake loads. Earthquake design factors are summarised in Table 4.

**Table 4.** Earthquake Design Factors

Factor/Class	Value/Name	Ref. AS1170.4- 2007
Hazard Factor (z)	0.11	Section 3 Table 3.2
Site sub-soil class	<b>Class C<sub>e</sub></b> – Shallow Soil	Section 4 Clause 4.1

### 7.6 Excavatability

The dense to very dense state of the in-situ soils suggests that the materials should be excavatable with a standard earthmoving equipment (e.g., 10 to 20 tonne excavator).

### 7.7 Cut and Fill Batters

Temporary excavation up to 1 m depth can be conducted with a maximum dry slope angle of 1V: 1.5H. Cut and fill batters above groundwater table will be generally stable at 1V: 2H. Bench has to be created if excavation is deeper than 1m. However, batters constructed at 1V: 3H will enable establishment of vegetation and be less prone to damage from wetting, drying and erosion.

### 7.8 Stormwater Drainage

Onsite disposal of roof runoff and stormwater via soakwell is not appropriate for this site. We recommend discharging of surface and roof runoff offsite to the council drainage system or locally available drainage system or as recommended by the local government authority. The drainage system must be designed by a qualified engineer as per requirements of the local government authority.

## 8.0 LIMITATION OF USE

The ground is a product of continuing natural and man-made processes and therefore exhibits characteristics and properties which may vary from place to place and can change with time. Geotechnical site investigation involves gathering and assimilating limited facts about these characteristics and properties in order to better understand or predict the behaviour of the ground at a particular site under certain conditions.

This site investigation has been carried out by inspection, using a limited amount of sub surface probing, sampling, testing or other means of investigation. Achieving a full coverage of the site to ensure all variations is not practical and is seldom done due to cost constraints as well as the impracticality.

It should be noted that the subsurface conditions encountered by the limited number of sub surface probing as part of this geotechnical site investigation represents the ground conditions at the locations where the samples were taken and where tests have been undertaken and as such are an extremely small proportion of the site to be developed.

The facts reported in this document are directly relevant only to the ground at the place where, and time when, the investigation was carried out and are believed to be reported accurately. Given the limited number of test pits and limited field and laboratory testing carried out with respect to the overall site area, variations between investigation locations is likely and ground conditions different to those presented in this report may be present within the subject site area. The risk associated with this variability and the impact it will have on the proposed development should be carefully considered.

The level of geotechnical investigation that has been completed to date is considered appropriate for the project objectives. If the above mentioned client, its subcontractors, agents or employees use this factual information for any other purpose for which it was not intended, then the client, its subcontractors, agents or employees does so at its own risk and Local Geotechnics will not and cannot accept liability in respect of the advice, whether under law of contract, tort or otherwise.

Any interpretation or recommendation given in this report is based on judgement and experience and not on greater knowledge of the facts reported. Local Geotechnics does not represent that the information or interpretation contained in this report addresses completely the existing features, subsurface conditions or ground behaviour at the subject site.

## 9.0 REFERENCES

- Australian Standard AS1170.4-2007, *"Earthquake Actions in Australia"*.
- Australian Standard AS 1726-2017 *"Geotechnical Site Investigations"*.
- Australian Standard AS 2870-2011, *"Residential Slabs and Footings"*.
- Australian Standard AS 3798-2007, *"Guidelines on Earthworks for Commercial and Residential Developments"*.
- Standards Australia, Hand Book HB 160-2006 *"Soil Testing"*.
- CSIRO publication *"Guide to Home Owners on Foundation Maintenance and Footing Performance"* in Building Technology File Number 18.
- Bowles JE (2013), *Foundation Analysis and Design*, 5th edition, McGraw Hill London

# APPENDIX A

## SITE SKETCH






**LEGEND**

● Test Pit (TP) and Dynamic Cone Penetrometer (DCP) test locations

**Site Sketch : Test Pit and Dynamic Cone Penetrometer Test Locations**

Reference	LGK8722019GI	 <b>LOCAL GEOTECHNICS</b>  Unit 12, 8 Production Road Canning Vale WA 6155 PO Box 5050, Canning Vale South WA 6155 Phone: 08 9457 3517 E-mail: admin@localgeotechnics.com.au Web: <a href="http://www.localgeotechnics.com.au">www.localgeotechnics.com.au</a>
Client	Shire of Ashburton	
Project	Geotechnical Investigation Location: Tennis Club, Tom Price WA	

# APPENDIX B

## TEST PIT LOGS & DCP TEST CERTIFICATE







LOCAL GEOTECHNICS

ABN:61 737 984 867

12/8 Production Road, Canning Vale WA 6155

PO Box 5050 Canning Vale South WA 6155

admin@localgeotechnics.com.au

## ENGINEERING LOG

## RESULT OF TEST HOLES/PITS

Reference	: LGK8722019GI	Test Pit/BH No.:	01
Client	: Shire of Ashburton	Date Excavated:	2-Oct-2019
Project	: Geotechnical Investigation	Date completed:	2-Oct-2019
Location	: Tennis Club, Tom Price WA	Equipment Type:	Excavator
GPS Zone 50	: Northing: 7 489 967	Water Table:	Not Encountered
	Easting: 581 781		

Depth (m)	RL (m)	Method	Penetration resistance	Sampling Type	Graphic Log	Classification Symbol	Description of Soil Strata	Additional observations	Dynamic Cone Penetrometer Test (Blows/100mm)
0.0							Tennis court carpet - artificial grass		0
0.1							Concrete base at 0.01 m		5
						CH	CLAY- high plasticity, red, moist and very stiff		10
0.5									15
0.6							stiff at 0.6 m		20
1.0									25
1.5						CH	Gravelly CLAY- medium to high plasticity, red; gravel, fine to medium grained, angular; moist, stiff		30
1.8							Terminated at a depth of 1.8 m due to excavator refusal on a hard layer		
2.0									
2.5									

## Notes:

## Sampling Type:

B - Bulk/Disturbed Sample,  
UD - Undisturbed Sample

## Method:

HA - Hand Auger  
E - Excavator  
BH - Backhoe Bucket

## Moisture:

D - Dry  
M - Moist  
W - Wet

## Symbols:

W<sub>L</sub> - Plastic Limit  
W<sub>P</sub> - Plastic Limit

Logged : AB  
Checked: AR



## ENGINEERING LOG



## RESULT OF TEST HOLES/PITS

ABN:61 737 984 867

12/8 Production Road, Canning Vale WA 6155

PO Box 5050 Canning Vale South WA 6155

admin@localgeotechnics.com.au

Reference	: LGK8722019GI	Test Pit/BH No.:	02
Client	: Shire of Ashburton	Date Excavated:	2-Oct-2019
Project	: Geotechnical Investigation	Date completed:	2-Oct-2019
Location	: Tennis Club, Tom Price WA	Equipment Type:	Excavator
GPS Zone 50	: Northing: 7 489 953	Water Table:	Not Encountered
	Easting: 581 760		

Depth (m)	RL (m)	Method	Penetration resistance	Sampling Type	Graphic Log	Classification Symbol	Description of Soil Strata	Additional observations	Dynamic Cone Penetrometer Test (Blows/100mm)
0.0							Tennis court carpet - artificial grass		0
0.1							Concrete base at 0.01 m		5
						CH	Gravelly CLAY- medium to high plasticity, red; gravel, fine to medium grained, angular; moist, very stiff		10
0.5									15
									20
1.0									25
									30
1.7							Terminated at a depth of 1.7 m due to excavator refusal on a hard layer		Refusal
2.0									
2.5									

## Notes:

## Sampling Type:

B - Bulk/Disturbed Sample,  
UD - Undisturbed Sample

## Method:

HA - Hand Auger  
E - Excavator  
BH - Backhoe Bucket

## Moisture:

D - Dry  
M - Moist  
W - Wet

## Symbols:

W<sub>L</sub> - Plastic Limit  
W<sub>p</sub> - Plastic Limit

Logged : AB  
Checked: AR



## ENGINEERING LOG

## RESULT OF TEST HOLES/PITS

ABN:61 737 984 867

12/8 Production Road, Canning Vale WA 6155

PO Box 5050 Canning Vale South WA 6155

admin@localgeotechnics.com.au

Reference	: LGK8722019GI	Test Pit/BH No.:	03
Client	: Shire of Ashburton	Date Excavated:	2-Oct-2019
Project	: Geotechnical Investigation	Date completed:	2-Oct-2019
Location	: Tennis Club, Tom Price WA	Equipment Type:	Excavator
GPS Zone 50	: Northing: 7 489 942	Water Table:	Not Encountered
	Easting: 581 785		

Depth (m)	RL (m)	Method	Penetration resistance	Sampling Type	Graphic Log	Classification Symbol	Description of Soil Strata	Additional observations	Dynamic Cone Penetrometer Test (Blows/100mm)
0.0							Tennis court carpet - artificial grass		
0.1							Concrete base at 0.01 m		
						CH	Gravelly CLAY- medium to high plasticity, red; gravel, fine to medium grained, angular; moist, stiff		
0.5									
1.0						ML	Sandy SILT- low to medium plasticity, greenish grey; sand, fine to coarse grained; with gravel, fine to medium grained sub-angular; moist, very stiff		
1.5									
2.0							Terminated at the target depth of 2.0 m		
2.5									

## Notes:

## Sampling Type:

B - Bulk/Disturbed Sample,  
UD - Undisturbed Sample

## Method:

HA - Hand Auger  
E - Excavator  
BH - Backhoe Bucket

## Moisture:

D - Dry  
M - Moist  
W - Wet

## Symbols:

W<sub>L</sub> - Plastic Limit  
W<sub>P</sub> - Plastic Limit

Logged : AB  
Checked: AR

## ENGINEERING LOG



## RESULT OF TEST HOLES/PITS

ABN:61 737 984 867

12/8 Production Road, Canning Vale WA 6155

PO Box 5050 Canning Vale South WA 6155

admin@localgeotechnics.com.au

Reference	: LGK8722019GI	Test Pit/BH No.:	04
Client	: Shire of Ashburton	Date Excavated:	2-Oct-2019
Project	: Geotechnical Investigation	Date completed:	2-Oct-2019
Location	: Tennis Club, Tom Price WA	Equipment Type:	Excavator
GPS Zone 50	: Northing: 7 489 910	Water Table:	Not Encountered
	Easting: 581 765		

Depth (m)	RL (m)	Method	Penetration resistance	Sampling Type	Graphic Log	Classification Symbol	Description of Soil Strata	Additional observations	Dynamic Cone Penetrometer Test (Blows/100mm)
0.0							Tennis court carpet - artificial grass		0
0.05							Concrete base at 0.01 m		5
						SM	<b>Silty SAND</b> - fine to coarse grained, red; silt, low to medium plasticity; with gravel, fine to medium grained, angular; moist, stiff		10
0.5									15
0.6						ML	<b>Sandy gravelly SILT</b> - low plasticity, grey; sand, fine to coarse grained; gravel, fine to coarse grained, angular; moist, stiff		20
1.0									25
1.5									30
1.8									
2.0							Terminated at a depth of 1.8 m due to excavator refusal on a hard layer		
2.5									

## Notes:

## Sampling Type:

B - Bulk/Disturbed Sample,  
UD - Undisturbed Sample

## Method:

HA - Hand Auger  
E - Excavator  
BH - Backhoe Bucket

## Moisture:

D - Dry  
M - Moist  
W - Wet

## Symbols:

W<sub>L</sub> - Plastic Limit  
W<sub>P</sub> - Plastic Limit

Logged : AB  
Checked: AR



ABN: 61 737 984 867  
PO Box 5050  
Canning Vale South, WA 6155

## DYNAMIC CONE PENETROMETER (DCP) TEST CERTIFICATES (AS 1289.6.3.2)

### Density Correlation - Table 6.4.6.1 (A) & (B) HB 160-2006

Reference **LGK8722019GI**  
Client **Shire of Ashburton**  
Project **Geotechnical Investigation**  
Site **Tennis Club, Tom Price WA**

Test ID **01 to 04**  
Date Tested **02/10/2019**  
Tested by **F.Ren**  
Checked by **A.Rahman**

DCP No.	DCP 1	DCP 2	DCP 3	DCP 4
Depth below ground level (mm)	Penetration Resistance - Blows/100mm			
0-100	10	5	10	3
100 - 200	8	8	18	4
200 - 300	6	8	8	4
300 - 400	8	10	9	3
400 - 500	5	10	5	5
500 - 600	4	Refusal	9	5
600 - 700	4		9	4
700 - 800	3		10	4
800 - 900	3		10	4
900-1000	4		10	4
Depth below ground level (mm)	Density Classification			
0-100	VSt	VSt	VSt	St
100 - 200	VSt	VSt	H	St
200 - 300	VSt	VSt	VSt	St
300 - 400	VSt	VSt	VSt	St
400 - 500	VSt	VSt	VSt	VSt
500 - 600	St	Refusal	VSt	VSt
600 - 700	St		VSt	St
700 - 800	St		VSt	St
800 - 900	St		VSt	St
900-1000	St		VSt	St

<b>VS=Very Soft to Soft</b> < 1	<b>F=Firm</b> 1 - 2	<b>St=Stiff</b> 3 - 4	<b>VS<sub>i</sub>=Very Stiff</b> 5 - 10	<b>H=Hard</b> > 10
<b>VL=Very Loose</b> < 1	<b>L=Loose</b> 1 - 2	<b>MD=Medium Dense</b> 2 - 3	<b>D=Dense</b> 4 - 8	<b>VD=Very Dense</b> > 8

# APPENDIX C

## LABORATORY TEST CERTIFICATE



## TEST CERTIFICATE

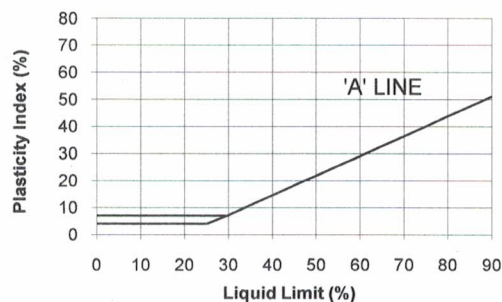
CLIENT : Local Geotechnics  
 PROJECT : Geotechnical Investigation  
 LOCATION : Tennis Court - Tom Price WA  
 SAMPLE ID : TP : 1  
 DEPTH(m) : ( 1.5 - 1.8 )

K&A JOB NO : 153 / 185 / 19  
 SAMPLE No : NB47275  
 TEST DATE : 10/10/2019  
 LG Ref No : LGK8722019GI

## TEST DATA

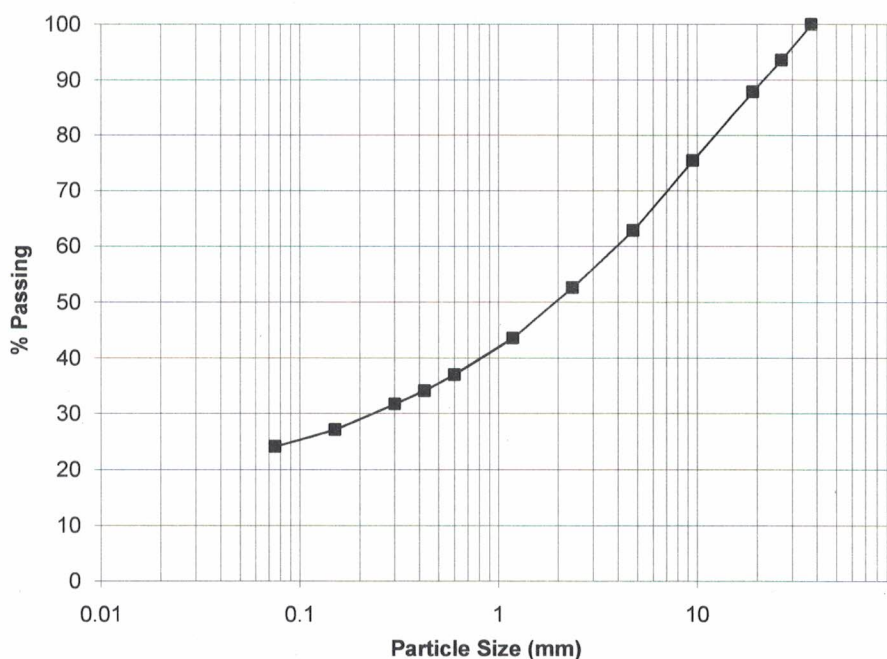
ATTERBERG LIMITS		TEST METHODS
LIQUID LIMIT(%)	36	AS 1289 3.1.2
PLASTIC LIMIT(%)	23	AS 1289 3.2.1
PLASTICITY INDEX	13	AS 1289 3.3.1
LINEAR SHRINKAGE(%)	8.5	AS 1289 3.4.1
TESTING INFORMATION		
ATTERBERG LIMITS:		
SAMPLE HISTORY:		Oven Dried
METHOD OF PREPARATION		Dry Sieved
LINEAR SHRINKAGE :		
SIZE OF MOULD (mm)		250
CRUMBLING OR CURLING		Cracking

## PLASTICITY CHART

AS 1289 3.6.1  
PARTICLE SIZE DISTRIBN.

SIEVE SIZE	%PASSING
100.0mm	
75.0mm	
53.0mm	
37.5mm	100
26.5mm	94
19.0mm	88
9.50mm	75
4.75mm	63
2.36mm	53
1.18mm	44
0.600mm	37
0.425mm	34
0.300mm	32
0.150mm	27
0.075mm	24

## AS 1289 3.6.1 - PARTICLE SIZE DISTRIBUTION



Note: Sample supplied by client. Results apply to the sample as received.



DATE: 16/10/2019

APPROVED SIGNATORY:

*J. Waldron*  
 J. Waldron

'Accredited for compliance with ISO/IEC 17025'

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## PARTICLE SIZE DISTRIBUTION - TEST CERTIFICATE

CERTIFICATE No: N43005

Kanga & Associates

42Lionel Street, Naval Base-WA 6165

ACCREDITATION No. 2337





## TEST CERTIFICATE

CLIENT : Local Geotechnics  
 PROJECT : Geotechnical Investigation  
 LOCATION : Tennis Court - Tom Price WA  
 SAMPLE ID : TP : 1  
 DEPTH(m) : ( 0.08 - 1.5 )

K&A JOB NO : 153 / 185 / 19  
 SAMPLE No : NB47276  
 TEST DATE : 12/10/2019  
 LG Ref No : LGK8722019G1

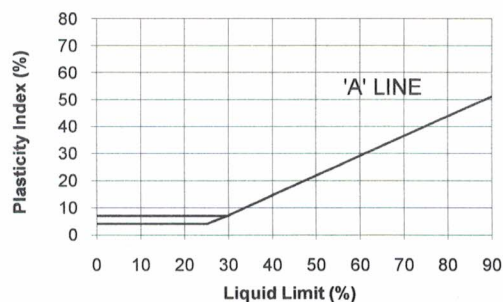
## TEST DATA

ATTERBERG LIMITS		TEST METHODS
LIQUID LIMIT(%)	40	AS 1289 3.1.2
PLASTIC LIMIT(%)	22	AS 1289 3.2.1
PLASTICITY INDEX	18	AS 1289 3.3.1
LINEAR SHRINKAGE(%)	13.0	AS 1289 3.4.1

## TESTING INFORMATION

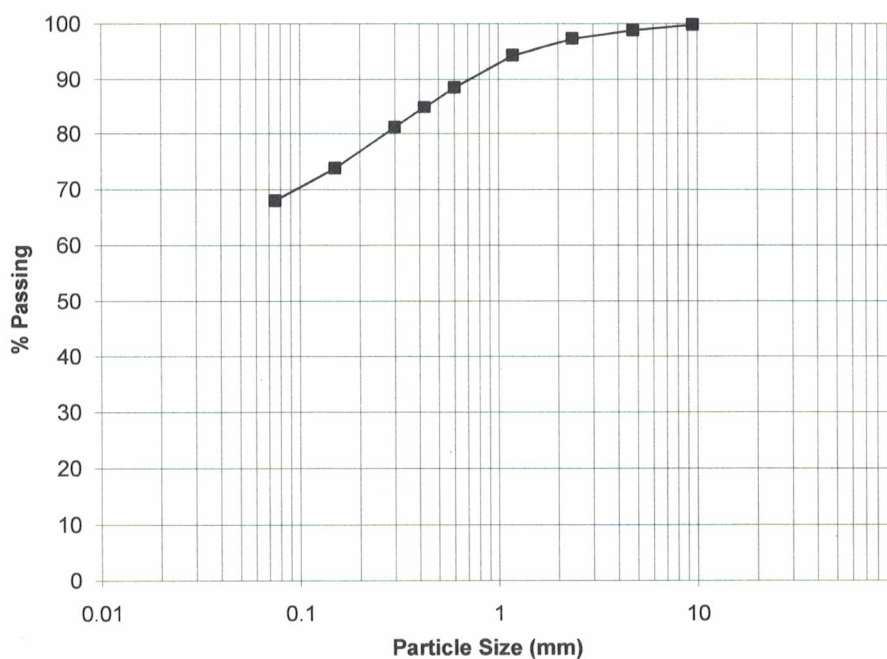
ATTERBERG LIMITS:		
SAMPLE HISTORY:		Oven Dried
METHOD OF PREPARATION		Dry Sieved
LINEAR SHRINKAGE :		
SIZE OF MOULD (mm)		250
CRUMBLING OR CURLING		Curling

## PLASTICITY CHART

AS 1289 3.6.1  
PARTICLE SIZE DISTRIBN.

SIEVE SIZE	%PASSING
100.0mm	
75.0mm	
53.0mm	
37.5mm	
26.5mm	
19.0mm	
9.50mm	100
4.75mm	99
2.36mm	97
1.18mm	94
0.600mm	89
0.425mm	85
0.300mm	81
0.150mm	74
0.075mm	68

## AS 1289 3.6.1 - PARTICLE SIZE DISTRIBUTION



Note: Sample supplied by client. Results apply to the sample as received.



DATE: 16/10/2019

APPROVED SIGNATORY:

*J. Waldron*  
 J. Waldron

'Accredited for compliance with ISO/IEC 17025'

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## PARTICLE SIZE DISTRIBUTION - TEST CERTIFICATE

CERTIFICATE No: N43006

Kanga & Associates

42 Lionel Street, Naval Base-WA 6165

ACCREDITATION No. 2337



K&amp;A JOB No: 153 / 185 / 19

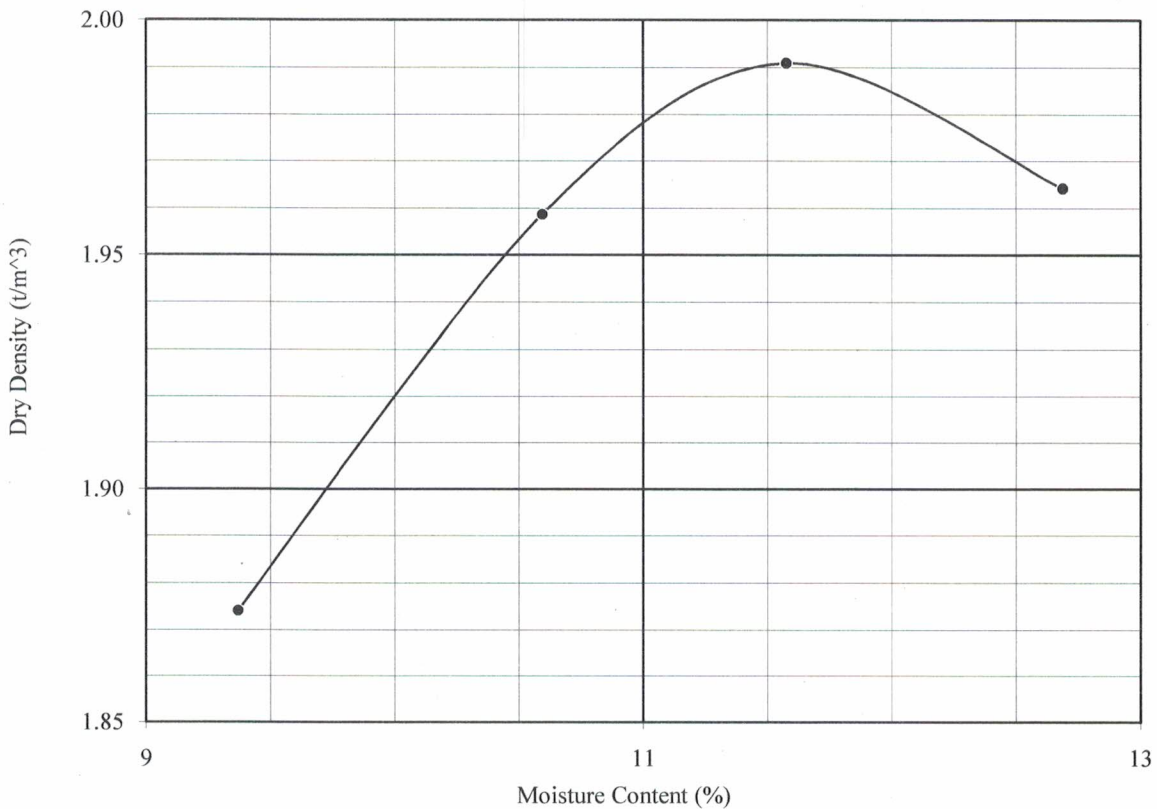
CLIENT : Local Geotechnics

PROJECT : Geotechnical Investigation

LG Ref No: LGK8722019GI

LOCATION : Tennis Court - Tom Price - WA

Depth (m) : 0.08 - 1.5



DRY DENSITY/MOISTURE CONTENT RELATIONSHIP

K&A SAMPLE No.:	NB 47276
MATERIAL:	Sandy Clay
LOCATION:	T P : 1
DATE OF TEST:	10/10/2019
CURING TIME:	48 Hrs
Assumed L. Limit:	Medium

TEST RESULTS:	
TYPE OF TEST:	AS 1289 5.2.1
MODIFIED MAX. DRY DENSITY (t/m³)	1.99
MODIFIED OPTIMUM MOISTURE (%)	11.5
MATERIAL RETAINED ON 19mm (%)	0

COMMENTS: Sample supplied by client. Results apply to the sample as received.



DATE: 16/10/2019

APPROVED SIGNATORY: *J. Waldron*  
J. Waldron'Accredited for compliance with ISO/IEC 17025'  
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## COMPACTION TEST CERTIFICATE

CERTIFICATE No. : N43006

Kanga & Associates  
42 Lionel Street, Naval Base-WA 6165

ACCREDITATION No. 2337



**TEST REPORT**

Page 4 of 4

**CLIENT** : Local Geotechnics  
**PROJECT** : Geotechnical Investigation  
**LOCATION** : Tennis Court - Tom Price WA  
**SAMPLE ID** : TP : 1  
**MATERIAL** : Sandy Clay  
**DEPTH(m)** : ( 0.08 - 1.5 )

**K&A JOB No** : 153/185/19  
**SAMPLE No** : NB47276  
**TEST DATE** : 11/10/2019  
**LG Ref No** : LGK8722019GI

**CALIFORNIA BEARING RATIO OF REMOULDED SPECIMEN****- According to AS 1289 6.1.1****COMPACTIVE EFFORT**

Maximum Dry Density (AS 5.2.1)	<b>1.99</b>	<b>t/m<sup>3</sup></b>	No. of Blows	:	<b>25</b>	
Optimum M / Content (AS 5.2.1)	:	<b>11.5</b>	%	No. of Layers	:	<b>5</b>
Soaked / Unsoaked	:	<b>Soaked</b>		Mass of Hammer	:	<b>4.9 Kg</b>
Material Retained on 19mm	:	<b>0</b>	%	Drop of Hammer	:	<b>450 mm</b>
				Curing Time	:	<b>48 hrs</b>
				Assumed Liquid Limi	:	<b>Medium</b>

**CONDITION AFTER COMPACTION (Before Soak)**

Dry Density : **1.892** t/m<sup>3</sup>  
 Density Ratio : **95** %  
 Moisture Content (AS 2.1.1) : **11.5** %  
 Moisture Ratio : **100** %

**CONDITION AT TEST**

Soaking Period : **4** Days  
 Surcharge : **4.5** Kg  
 Moisture Content - Top 30 mm : **22.2** %  
 Moisture Content - Remaining : **19.3** %  
 Swell : **3** %

**CONDITION AFTER COMPACTION (After Soak)**

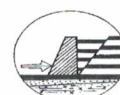
Dry Density : **1.836** t/m<sup>3</sup>  
 Density Ratio : **92** %  
 Moisture Content : **18.9** %  
 Moisture Ratio : **165** %

**CALIFORNIA BEARING RATIO @ 2.5 mm PENETRATION 5 %****COMMENTS: Sample supplied by Client. Results apply to the sample as received.****DATE : 16/10/2019****APPROVED SIGNATORY .***J. Waldron***J. Waldron**

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**CALIFORNIA BEARING RATIO - TEST CERTIFICATE****Kanga & Associates**

42 Lionel Street, Naval Base - WA 6165

**CERTIFICATE NO : N43006****ACCREDITATION No. 2337**

# APPENDIX D

## SITE PHOTOS





**Photo 1.** Site, view from the west, facing north east



**Photo 2.** Site, view from the south end boundary, facing north





**Photo 3.** Test Location 01 (TP1), Sub-surface probing by using an excavator



**Photo 4.** Soil from Test Location 01 (TP1)





**Photo 5.** Test Location 02 (TP2), Sub-surface probing by using an excavator



**Photo 6.** Soil profile from Test Location 03 (TP3)





**Photo 7. DCP Test Location 03 (DCP3)**



**Photo 8. Soil from Test Location 03**





**Photo 9.** Soil from Test Location 04 (TP4)



**Photo 10.** Test Location 04 (DCP4), Testing by a Dynamic Cone Penetrometer





Australian Government  
Department of Home Affairs

## 2019/20 DRFAWA ELIGIBLE DISASTER PROCLAMATION NOTIFICATION

### AGRN899 TROPICAL CYCLONE (TC) DAMIEN AND ASSOCIATED FLOODING (4-9 FEBRUARY 2020).

The above event has been proclaimed an *eligible disaster* under the Disaster Recovery Funding Arrangements, Western Australia (DRFAWA) on 16 February 2020, pursuant to clause 5.1 of the Disaster Recovery Funding Arrangements (DRFA) (the *Arrangements 2018*), issued by the Commonwealth Government Department of Home Affairs. The State Government will provide financial assistance to those people who have been affected through joint State and Commonwealth disaster relief and recovery arrangements.

At approximately 1500hrs on Saturday 8 February 2020, Tropical Cyclone (TC) Damien impacted the Pilbara coastline at Category 3 intensity and crossed the coast over the townsite of Dampier. This resulted in Cities, Towns and Communities along the Pilbara coast and inland area being subjected to destructive wind gusts of up to 195-205 and daily rainfall amounts of 150mm at Karratha, Dampier, Roebourne and surrounds, and 200mm in the Fortescue catchment.

During Sunday 9 February 2020, TC Damien weakened into a tropical low. Ex-TC Damien has produced strong winds, squally showers and rain over parts of the Pilbara and northern Gascoyne districts. Heavy rainfall is causing flooding in the Pilbara and Gascoyne districts as ex-TC Damien moves inland.

Pursuant to subclause 1.1.1 of the *Arrangements 2018*, 'Cyclone' and 'Flood' are deemed to be eligible *natural disaster* event.

For the purposes of the DRFAWA this event will be referred to as '**AGRN899 TC Damien and Associated Flooding (4-9 February 2020)**'.

DRFAWA is jointly funded by the State and Commonwealth Governments and administered by the Dept. of Fire and Emergency Services (DFES), with assistance from other agencies. Through DRFAWA, the Western Australian and Commonwealth Governments provide assistance to people who have suffered the direct impact of a proclaimed disaster event.

The Local Government districts currently subject to this proclamation are as follows:

#### Included on 16 February 2020

Ashburton

Karratha

Port Hedland

#### Included on 17 February 2020

Meekatharra

#### Included on 21 February 2020

Halls Creek

Upper Gascoyne

If information becomes available that identifies other local government districts as potentially having been directly impacted by this disaster event, subject to further assessment, these local government districts may at a later date, be included in the affected area.

The eligible costs for this event are anticipated to be largely associated with the restoration and replacement of the state and local road network infrastructure.



Assistance may be available for the following measures (*where appropriate*) typically covered by the DRFAWA:

- **For individuals and families:** Personal Hardship and Distress grants which are administered by the Department of Communities (Child Protection and Family Support 1800 032 965). Potential measures include emergency food, accommodation, clothing, temporary living expenses, replacement of essential household contents and housing repairs to return housing to a habitable, safe and secure condition. Note: Some of these measures are subject to income and/or assets testing.
- **For small businesses:** Interest rate subsidies on 'new' loans approved by Authorised Deposit-taking Institutions (financial institutions). This *eligible measure* is administered by the Department of Fire and Emergency Services. Contact DRFAWA Administrators by phone on 9395 9795; 9395 9341 or 9395 9973.
- **For Primary Producers:** Assistance may be available toward freight costs, materials for boundary fences (*only where it is demonstrated that public safety is at risk*), professional advice grants and interest rate subsidies on 'new' loans approved by Authorised Deposit-taking Institutions. These *eligible measures* are administered by the Department of Primary Industries and Regional Development, Agriculture and Food (Rural Business and Development Group 1800 198 231). Note: Primary Producer Claims should be lodged before 17 August 2020.
- **For Local Governments & State Government Agencies –** Clean-up costs and the restoration or replacement (to pre-disaster function) of *essential public assets* including local road damage. State road restoration is through Main Roads Western Australia. Only costs incurred that are 'additional' costs, and are directly related to the event, will be eligible for reimbursement. Note: The allowable time limit for eligible claims expires on 30 June 2022.

Claims in respect of any other *eligible measures* may also be considered.

***It should be noted that assistance under the DRFAWA is not designed to supplant, or operate as a disincentive for self-help by way of commercial insurance.***

### **Primary Contacts**

Primary contacts for assistance/advice are:

- ☐ Department of Communities, Emergency Services (Child Protection and Family Support) by phone on 1800 032 965, via email [emergencyservices@cpfs.wa.gov.au](mailto:emergencyservices@cpfs.wa.gov.au) or via website [here](#).
- ☐ Main Roads Western Australia regional offices for road infrastructure via website [here](#).
- ☐ Department of Primary Industries and Regional Development (Agriculture and Food) Rural Business Development Group, by phone on 1800 198 231 or via website [here](#).
- ☐ Other enquiries may be directed to the Department of Fire and Emergency Services. Contact DRFAWA Administrators by phone on 9395 9973; 9395 9341 or 9395 9795, or by email to [drfawa@dfes.wa.gov.au](mailto:drfawa@dfes.wa.gov.au) . END