



# Agenda

## Chief Executive Officer's Recruitment and Performance Review Committee Meeting

Tuesday, 20 May 2025

Date:	Tuesday 20 May 2025
Time:	8:45am
Location:	Council Chambers, Onslow Shire Complex, Second Avenue, Onslow
Distribution Date:	Friday 16 May 2025



## Shire of Ashburton

### Chief Executive Officer's Recruitment and Performance Review Committee Meeting

Please be advised Chief Executive Officer's Recruitment and Performance Review Committee Meeting will be held at 8:45am on Tuesday 20 May 2025 at Council Chambers, Onslow Shire Complex, Second Avenue, Onslow.

A handwritten signature in black ink, appearing to read 'Garry Hunt', is positioned above the printed name.

Dr Garry Hunt PSM

Chief Executive Officer (Temporary)

16 May 2025

#### Disclaimer

*The recommendations contained in the agenda are subject to confirmation by Council. The Shire of Ashburton warns anyone who has an application lodged with Council must obtain, and should only rely on, written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by Council in respect of the application. No responsibility whatsoever is implied, or accepted, by the Shire of Ashburton for any act, omission, statement, or intimation occurring during a Council meeting.*

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## 1 Declaration Of Opening

The Presiding Member declared the meeting open at [enter time](#).

### 1.1 Acknowledgement Of Country

As representatives of the Shire of Ashburton Council, we respectfully acknowledge the local Indigenous people, the traditional custodians of this land where we are meeting upon today and pay our respects to them and all their elders past, present and emerging.

## 2 Announcement Of Visitors

The Presiding Member welcomed members of the public to the gallery.

## 3 Attendance

### 3.1 Present

Elected Members:	Cr A Smith Cr A Sullivan Cr M Lynch Cr K White Cr L Rumble JP	Shire President  Paraburdoo Ward Tom Price Ward Onslow Ward Paraburdoo Ward
Employees:	Dr G Hunt PSM J Bray	Chief Executive Officer (Temporary) Manager Governance
Guests:	<a href="#">Enter names</a>	
Members of Public:	There were <a href="#">enter number</a> members of the public in attendance at the commencement of the meeting.	
Members of media:	There were <a href="#">enter number</a> members of the media in attendance at the commencement of the meeting.	

### 3.2 Apologies

To be informed at the meeting.

### **3.3 Approved Leave Of Absence**

Nil

## **4 Declaration By Members**

### **4.1 Due Consideration By Elected Members To The Agenda**

Elected Members will be requested to note they have given due consideration to all matters contained in this agenda.

### **4.2 Declaration Of Interest**

A member who has an Impartiality, Proximity or Financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice, given to the Chief Executive Officer, prior to the meeting, or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to an interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

The following declarations of interest are disclosed –

To be advised at the meeting.

## **5 Confirmation Of Minutes**

### **5.1 Confirmation Of Previous Minutes**

#### **5.1.1 Minutes Of The Chief Executive Officer's Recruitment and Performance Review Committee Meeting Held On 10 December 2024**

##### **Officer Recommendation**

That the Minutes of the Chief Executive Officer's Recruitment and Performance Review Committee Meeting held 10 December 2024 (Item 5.1.1 Attachment 1) be confirmed as a true and accurate record.

## 6 Confidential Agenda Items

### 6.1 Chief Executive Officer Recruitment

<b>File Reference</b>	PE.CE001
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	J Bray, Manager Governance
<b>Authorising Officer</b>	Dr G Hunt PSM, Chief Executive Officer (Temporary)
<b>Previous Meeting Reference</b>	<p>Ordinary Council Meeting 20 August 2024 – Item 11/CP.1 – 155/2024</p> <p>Ordinary Council Meeting 20 August 2024 – Item 11/CP.2 – 156/2024</p> <p>Ordinary Council Meeting 17 September 2024 – Item 11/CEO.1 – 172/2024</p> <p>Ordinary Council Meeting 19 November 2024 – Item 18/CEO.1 – 232/2024</p> <p>Ordinary Council Meeting 10 December 2024 – Item 11/CEO.1 – 247/2024</p> <p>Ordinary Council Meeting 10 December 2024 – Item 11/CEO.2 – 248/2024</p> <p>Ordinary Council Meeting 18 March 2025 – Item 12.1 – 027/2025</p>
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	1. Selection Report - Shire of Ashburton CEO

#### ***Reason for Confidentiality***

<b>Section under the Act</b>	<i>This matter is to be considered behind closed doors pursuant to s.5.23(2)(a) of the Local Government Act 1995 as the subject matter relates to:</i>
<b>Sub-clause and Reason:</b>	<i>“s.5.23(2)(a) a matter affecting an employee or employees.”</i>

#### **Report Purpose**

The purpose of this report is to present the outcome of the recruitment process for the Chief Executive Officer (CEO) of the Shire of Ashburton (Shire).

The Chief Executive Officer's Recruitment and Performance Review Committee (Committee) is requested to consider the CEO Selection Panel's recommendation as detailed in Attachment 1, recommend the appointment of the preferred candidate to Council and endorse the proposed terms of the contract of employment.

**Voting Requirements**

Absolute Majority

## 6.2 Appointment of Acting/Temporary Chief Executive Officer

<b>File Reference</b>	PE.CE001
<b>Applicant or Proponent(s)</b>	Not Applicable
<b>Author</b>	J Bray, Manager Governance
<b>Authorising Officer</b>	J Bray, Manager Governance
<b>Previous Meeting Reference</b>	Ordinary Council Meeting 10 December 2024 – Item 18/CEO1 – 268/2024
<b>Disclosure(s) of interest</b>	Author – Nil
	Authorising Officer – Nil
<b>Attachments</b>	Nil

### ***Reason for Confidentiality***

<b>Section under the Act</b>	<i>This matter is to be considered behind closed doors pursuant to s.5.23(2)(a) of the Local Government Act 1995 as the subject matter relates to:</i>
<b>Sub-clause and Reason:</b>	<i>“s.5.23(2)(a) a matter affecting an employee or employees.”</i>

### **Report Purpose**

The purpose of this report is to consider the appointment of an Acting/Temporary Chief Executive Officer, commencing 12 June 2025 until such time as a contract of employment has been entered into for the vacant substantive role for a permanent Chief Executive Officer (CEO) of the Shire of Ashburton (Shire).

The Chief Executive Officer's Recruitment and Performance Review Committee (Committee) is requested to recommend to Council the appointment of an Acting/Temporary CEO from 12 June 2025.

### **Voting Requirements**

Absolute Majority



## **7 Next Meeting**

The next Chief Executive Officer's Recruitment and Performance Review Committee will be determined at a later date.

## **8 Closure Of Meeting**

There being no further business, the Presiding Member closed the meeting at [enter time](#).