

Swimming Pool Hire Application Form

Vic Hayton Memorial Swimming Pool, Onslow Aquatic Centre & Quentin Broad Swimming Pool

PART A – Applicant Details	
Surname:	Given Name/s:
Organisation:	
Postal Address:	
Contact Phone:	Mobile:
Email:	
Emergency Contact Name:	Mobile:


PART B – Venue Hire				
Venue Name:				
Purpose:				
Date Required:	From:		To:	
Day and Time Required:	Day		Time	
			From	To
	Sunday	<input type="checkbox"/>		
	Monday	<input type="checkbox"/>		
	Tuesday	<input type="checkbox"/>		
	Wednesday	<input type="checkbox"/>		
	Thursday	<input type="checkbox"/>		
	Friday	<input type="checkbox"/>		
	Saturday	<input type="checkbox"/>		
Approximate Numbers Attending:				

PART C – Pool Hire Fees

Hire Type:	Hire Period:	Amount:	Required:	Receipt #
Pool Hire Private Function	Per hour	\$207.50		
Lane Hire	Per hour/per lane	\$10.50		
Not-for-profit Junior Organisation Discount	Per hire	50%	<input type="checkbox"/> Yes	
Babies Pool Hire (half pool)	Per hour	\$10.50		
Hire of Inflatable	Per hour	\$104.00		
Venue Bond (without alcohol only)	Per hour	\$500.00		
Lane Hire Fee not applicable for school swimming lessons/carnival, only admission per student to be paid.		\$2.50		

PART D – Conditions of Hire

1. Under NO circumstances is glass allowed at the pool.
2. Bond monies, or part thereof, may be forfeited at the complete discretion of the pool staff, where they are required to carry out extra work, or damage is done to Council property.
3. The hirer is responsible for ensuring sufficient supervision of all patrons at the event, in and out of the water. Where children are present, there must be at least one (1) responsible adult per ten (10) children.
4. The pool surrounds and ablutions should be left in a tidy condition at the completion of each event. Bins are provided for the rubbish.
5. The plant room, store rooms and Manager's office are strictly out of bounds to all persons other than Council employees, with permission to enter these areas.
6. If the Pool Manager (or Council representatives attending the event) or the local Police have any reservations about an intending hirer, then permission to use the Pool may be refused.

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7. Any changes to bookings must be given in writing to the appropriate Pool Manager within 14 days for a full refund. If 14 days notice is not given, the booking will still be charged at full rate.
 8. Lane hire fees are not applicable for school swimming lessons/carnival (standard student admission fee per child is applicable).

Any further enquiries, please contact the relevant Swimming Pool Managers.

Public Liability

All clubs/groups, or regular bookings are required to have adequate Public Liability Insurance to cover their activities. (Please provide a copy of your Certificate of currency to the Shire).

Indemnification

Upon acceptance of the hiring, the hirer undertakes to hold the Shire of Ashburton indemnified against all claims which may be made against the Shire for damages or otherwise, in respect of any loss, damage, death or injury caused by or in the course of the hiring of the facility.

PART E – Acknowledgement

I agree that I have read and understood the conditions and indemnification above and agree to abide.

Signature: _____ / _____ / _____

OFFICE USE ONLY

Approved:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Public Liability Received:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Centre Induction Completed with Hirer:	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Pool Manager: _____

Signature: _____ / _____ / _____