## Notification of

## Multiple Food Businesses at a Public Event

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This Form is to be used for the purposes of satisfying the requirements, under the *Food Act 2008,* of an exempted food business to provide notification to the Local Authority. This includes food businesses already Registered at a different location on their Registration Certificate, such as mobile food vendors trading at public events.

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| **Part A – Event Details** |
| Event Name: |
| Event Location: |
| Event Description: |
| Event Date(s): |   |

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| **Part B – Event Organiser Details** |
| Organisation Name: |
| Organisation is a charity or community group: : [ ]  Yes [ ]  No  |
| Contact Person: |
| Postal Address:  |
| Phone: Mobile: |
| Email: |
| *Contact person during the event:*Name: Mobile: |

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| **Part C – Required Supporting Documentation**  |
| Along with this Notification form the following documentation is required for each food business trading at the public event;* Copy of Food Businesses Registration Certificate as issued by the relevant Local Government.
* Copy of the businesses Public Liability Insurance to a minimum value of $10M.
* Copy of “I’m Alert” Food Safety certificate.
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| **Part D – Lodging this Form:**  |
| Email: event@ashburton.wa.gov.auIn Person: Shire of Ashburton Administration Office – 246 Poinciana Street, Tom Price Shire of Ashburton Office – Second Avenue, Onslow  Shire of Ashburton Office – Ashburton Court, Paraburdoo |
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| **Part E - Declaration** |
| I, the person making this application, declare that the information contained in the application is true and correct in every particular. |
| Applicant Signature: Date: |

**SCHEDULE OF FOOD TRADERS ATTENDING THE PUBLIC EVENT**

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| **Name of Business** | **Proprietors Name** | **Address of Business** | **Phone Number** | **Description of stall (vehicle, make, rego, temporary marquee etc)** | **Type of goods for sale** |
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