

## Aircraft Parking & Access Request Form

This Aircraft Parking & Access Request Form must be completed by all non-scheduled aircraft visiting Onslow Airport that:

- Will require parking and/or
- Have a MTOW in excess of 5,700kg

This form requests certain operational data from aircraft owners/operators that is essential to ensure a smooth visit to Onslow Airport.

Please note: This form is only a request to lodge a flight. Once the request is received, the responsible Officer must provide a confirmed approval notice before any flight operations take place.

Please return completed form to [Onslow.airport@ashburton.wa.gov.au](mailto:Onslow.airport@ashburton.wa.gov.au)

| Part A – Operator Details                    |                  |                      |  |
|--|------------------|----------------------|--|
| Operator / Owner:                            |                  | Application Date:    |  |
| Contact Person:                              |                  |                      |  |
| Contact Number:                              |                  |                      |  |
| Email:                                       |                  |                      |  |
| Part B – Aircraft Details                    |                  |                      |  |
| Aircraft Type:                               |                  |                      |  |
| Aircraft Registration:                       |                  |                      |  |
| Aircraft MTOW (kg)                           |                  |                      |  |
| Flight Number (if applicable)                |                  |                      |  |
| Tyre Pressure:                               |                  |                      |  |
| Wing Span:                                   |                  |                      |  |
| Part C – Flight Details<br>Singular Movement |                  |                      |  |
| Arrival Date:                                |                  | Departure Date:      |  |
| Arrival Time:                                |                  | Departure Time:      |  |
| Origin Port :                                |                  | Destination Port :   |  |
| <b>Operation Type:</b>                       | Open Charter     | Closed Charter       | Private  |
|  | General Aviation | Cyclone De-Mob       | Cyclone Mob  |
|  | RPT              | Other : (Specify) Ap |  |
| Terminal Facilities                          | Yes:             | No:                  | Approx. Passenger No's Arrival<br>Approx Passenger No's Departure: |
| Additional Information:                      |                  |                      |  |

**Part D – Flight Details  
Scheduled Service**

|                        |                  |                   |          |           |          |
|------------------------|------------------|-------------------|----------|-----------|----------|
| Start Date:            |                  | Finish Date:      |          |           |          |
| Arrival Time:          |                  | Departure Time:   |          |           |          |
| Origin Port :          |                  | Destination Port: |          |           |          |
| <b>Occurrence:</b>     | Daily            | Mon               | Tuesday  | Wednesday | Thursday |
|                        | Weekly           |                   |          |           |          |
|                        | Monthly          | Friday            | Saturday | Sunday    |          |
| <b>Operation Type:</b> | Closed Charter   | Open Charter      | RPT      | GA        |          |
|                        | Other: (specify) |                   |          |           |          |
| Terminal Facilities:   | Yes:             | No:               |          |           |          |

Additional Information:

**Part E- Approvals**

**Your Request has been Approved:**

|                           |            |        |        |        |        |
|---------------------------|------------|--------|--------|--------|--------|
| <b>Allocated Parking:</b> | Main Apron | Bay 1: | Bay 2: | Bay 3: | Bay 4: |
|                           | GA Apron:  |        |        |        |        |

- By accepting this request you agree to the below conditions;
- The aircraft operator agrees to pay all fees and charges incurred at Onslow Airport.
  - The aircraft operator is responsible for arranging any required ground handling, marshalling and refuelling (see below table for contact details)
  - All Flight crew must wear a valid ASIC card.
  - Airport Operations Staff are required to be notified immediately of any changes to the agreed timetable

**Your Request has been Declined:**

Please contact the assessment Officer for further assistance and possible re-scheduling of this service.

**Part F – Ground Service Operations**

It is the Operators responsibility to arrange their own ground handling/marshalling and refueling services.

|                              |                             |              |
|------------------------------|-----------------------------|--------------|
| <b>Ground Handling Agent</b> | Northwest Aviation Services | 0448 147 020 |
| <b>Aviation Fuel</b>         | SkyFuel Australia           | 0448 562 151 |

**Office Use Only**

|                          |                    |
|--------------------------|--------------------|
| Approval Date:           | Assessing Officer: |
| If declined Specify Why: |                    |
| Additional Comment:      |                    |