

# **Deputation Application**

| Part A                                                   | - Applicant Details                                 |  |
|----------------------------------------------------------|-----------------------------------------------------|--|
| Full Nar                                                 | me:                                                 |  |
| Address                                                  | 5:                                                  |  |
| Locality                                                 | : Postcode:                                         |  |
| Email:                                                   | Mobile:                                             |  |
| Part B – Deputation to: Meeting, Item Number and Details |                                                     |  |
| Meeting                                                  | g Type:                                             |  |
| Date:                                                    |                                                     |  |
| Agenda                                                   | Item:                                               |  |
| Agenda                                                   | Item:                                               |  |
| Part C – Number of Persons (Maximum 5)                   |                                                     |  |
| Name:                                                    |                                                     |  |
| Part D                                                   | - Details of Persons Addressing Council (Maximum 2) |  |
| Name:                                                    |                                                     |  |
| Name:                                                    |                                                     |  |
| Part E– Brief Outline of Deputation                      |                                                     |  |
|                                                          |                                                     |  |
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## Part F – Lodgement

Completed deputation applications are to be lodged prior to the meeting, (preferably with at least 24 hours), notice either by:

- email to: <a href="mailto:governance@ashburton.wa.gov.au">governance@ashburton.wa.gov.au</a>; or
- post to: Chief Executive Officer, Shire of Ashburton, PO Box 567 Tom Price WA 6751.

### Office Use Only

| Part C – Application Decision                                                                                                         |                                                        |  |  |
|---------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|--|--|
| Dr Garry Hunt PSM, Chief Executive Officer (CEO) decline approve his application. Governance are to advise the applicant accordingly. |                                                        |  |  |
| Signature                                                                                                                             | Date                                                   |  |  |
| the Presiding M<br>application. The CEO, through Governance<br>accordingly.                                                           | ember decline approve this are to advise the applicant |  |  |
| Signature                                                                                                                             | Date                                                   |  |  |

### Shire of Ashburton Standing Orders Local Laws 2012

- 6.9 Deputations
- (1) Any person or group wishing to be received as a deputation by the Council is to either
  - apply, before the meeting, to the CEO for approval; or
  - with the approval of the Presiding Member, at the meeting, address the Council.
- (2) The CEO may either
  - approve the request and invite the deputation to attend a meeting of the Council; or
  - refer the request to the Council to decide by simple majority whether or not to receive the (b) deputation.
- (3) Unless the council resolves otherwise, a deputation invited to attend a Council meeting
  - is not to exceed 5 persons, only 2 of whom may address the Council, although others may respond to specific questions from Members;
  - is not to address the Council for a period exceeding 10 minutes without the agreement of (b) the Council; and
  - an extension of time and the increase in number of speaking Members of the (c) deputation may be allowed with the leave of the Presiding Member.
- (4) Any matter which is the subject of a deputation to the Council is not to be decided by the Council until the deputation has completed its presentation.

