

Ashburton Economic and Tourism Development Committee

Terms of Reference

Purpose

The Ashburton Economic and Tourism Development Committee's (the Committee) purpose is to identify strategies/opportunities that promote economic development and tourism within the Shire of Ashburton (the Shire).

Role and functions

The role of the Committee is to provide guidance and assistance to Council on matters including but not limited to:

1. Positioning local businesses and industry to capitalise on global and emerging industry trends that facilitate new markets and investment.
2. The formulation of stakeholders, strategic partnerships and communication to facilitate new and developing industry initiatives across sectors to ensure ongoing and sustained economic growth.
3. Providing industry feedback and input, as appropriate, into strategic and high-level economic development documents/plans including future growth plans for the Shire.
4. The role Council should play to address industry specific feedback (including perceived impediments) on Federal, State and local regulatory processes and funding programs to create better investment conditions and refinements for economic growth and employment generation in the short, medium and long term.
5. Facilitation of identified industry and strategic initiatives across industry sectors and relevant organisations.
6. Policies relating to economic development.
7. Encouraging development and investment through active marketing.

Delegation

1. This Committee has no delegated authority and no authority to implement its recommendations without resolution of Council.
2. The Committee is a formally appointed committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility.

3. The Committee does not have any management functions and cannot involve itself in management processes or procedures, other than by making a recommendation to Council.

Membership

1. The Committee shall comprise of four elected members of the Shire.
2. All other elected members shall be appointed as deputy members of the Committee.
3. The CEO or their nominee is to be available to attend meetings to provide advice to the Committee.
4. Appointments to the Committee will be for up to two-year terms, with membership expiry coinciding with the local government ordinary elections.

Quorum

The quorum for a committee meeting is set by section 5.19 of the *Local Government Act 1995*.

Meetings

1. The Committee must elect a presiding member and deputy presiding member in accordance with section 5.12 and Schedule 2.3 of the *Local Government Act 1995*.
2. A schedule of meetings will be developed and agreed to by the Committee.

Reporting

The Committee shall report to Council by way of its minutes and any recommendations it may make.

Office use only

Relevant delegations	Nil			
Council adoption	Date	13 June 2023	Resolution #	091/2023
Reviewed/modified	Date		Resolution #	
Next review due	Date			